

ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

190138

EFFECTIVE DATE

2/28/19 KB

CITY OF DALLAS

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Assignment of Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: **Bradley Arant Boulton Cummings LLP** Vendor No. **VC19861**

Subject: **Supplemental Agreement No. 7 to Assign Professional Services Contract**

Lead Dept: **City Attorney's Office**

Action Requested: Authorize supplemental agreement no. 7 to assign the legal services contract with Sayles Werbner, PC to Bradley Arant Boulton Cummings LLP to provide legal services and representation for the City of Dallas in the lawsuits styled David S. Martin, et al. v. The City of Dallas, et al., Cause No. 1-95-506, in the 382nd Judicial District, Rockwall County, Texas; and George G. Parker, et al. v. The City of Dallas, et al., Cause No. 1-95-107, in the 382nd Judicial District, Rockwall County, Texas. This contract has remaining funds in an amount not to exceed \$194,811.84. No additional cost consideration to the City.

Contract Number: **ATT-2016-00001187** Contract Term: **2/28/19 KB** to **Indefinite**

Background: The law firm of Sayles Werbner, P.C. has been representing the City of Dallas in connection with the lawsuits styled David S. Martin, et al. v. The City of Dallas, et al., Cause No. 1-95-506, in the 382nd Judicial District, Rockwall County, Texas; and George G. Parker, et al. v. The City of Dallas, et al., Cause No. 1-95-107, in the 382nd Judicial District, Rockwall County, Texas. The attorneys representing the City of Dallas have joined the law firm of Bradley Arant Boulton Cummings LLP. This supplemental agreement will provide for an assignment of the contract so that their will be continuity of representation in the lawsuits by the attorneys now with Bradley Arant Boulton Cummings LLP. Bradley Arant Boulton Cummings LLP will be paid on an hourly rate basis as provided by the engagement letter dated February 18, 2019. This contract has remaining funds in an amount not to exceed \$194,811.84. No additional cost consideration to the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3890		3033		CX ATT389L0053	\$0
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wynne Powell 2.26.19
By Department Director Date

[Signature] 3/1/2019
Approved as to Form by City Attorney Date

[Signature] 2/28/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

190139

EFFECTIVE DATE

2/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXA
RECEIVED
FEB 25 4 AM 9:30

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Clean Energy dba California Clean Energy, Inc. Vendor No. 332141

Subject: Twelve-Month Extension to the Contract

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize a twelve-month extension to the current contract with no cost consideration to the City.
Contract Number: POM-2019-00009400 ^{EW} Contract Term: 03/23/2019 to 03/22/2020

Background: On February 9, 2011, City Council authorized a thirty-six-month maintenance and operation contract by Resolution No. 11-0407. On April 22, 2015, City Council authorized Supplemental Agreement No. 1 to extend the contract for an additional nine-months and increased the maintenance and operations contract for Compressed Natural Gas (CNG) fueling facilities at Southwest and Northwest Services Centers by Resolution No. 15-0751. On March 23, 2016, City Council authorized a service contract for compressed natural gas fuel station parts and maintenance for equipped fleet vehicles for thirty-six months by Resolution No. 16-0420. This action will extend the term for one-year under the same terms and conditions with no cost consideration to the City and allow additional time to process a new contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0196	EFM	1764		3110		CX- POM-2019-00009400	\$0.00
Financing:						No cost consideration to the City	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	22 ^{EW}	16-0420	03/23.2016	\$456,720.00	\$0.00	\$456,720.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

2-22-19
Date

Approved as to Form by City Attorney
3-1-19
Date

By City Manager

2/25/19
Date

MER



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER 190140
EFFECTIVE DATE 2.28.19 LMY

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 MAR -14 PM 3:14
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Pavecon Public Works, L.P.	VENDOR NUMBER	VS89455
CONTRACT NAME	Wheatland Road Phase 1B from 1,745 feet East of Dallas City Limits to City Limits.	DEPARTMENT	Department of Public Works

ACTION REQUESTED
 Authorize Change Order No. 1 to the construction contract with Pavecon Public Works, L.P. for Wheatland Road from 1,745 feet east of City Limits to Dallas City Limits in the amount of \$8,660.00, increasing the contract amount from \$3,885,798.38 to \$3,894,458.38.

CONTRACT NUMBER: STS-2017-00002727 **CONTRACT TERM:** 8/23/2017 To 4/15/2019

BACKGROUND
 This change order will provide temporary water main and automatic gate relocation for the property located at 1801 E. Wheatland Rd, in addition to electronic message boards needed to detour the traffic. The quantity of portable concrete barrier that is not needed, was reduced to compensate for the additional charges. See Attachment "A".

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
3115	DWU	PW42		4550	717405	STS-2017-00002727	\$8,660.00 \$8,660.00

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: Water Utilities Capital Improvement Funds

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)


M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>17-1303</u>
Original CR/AA Date	<u>8/23/2017</u>	Original CR/AA Amount	<u>\$3,885,798.38</u>
Total of Previous Change Orders			<u>\$0.00</u>
Change Amount Including this Order			<u>\$8,660.00</u>
Total Change Order Percentage			<u>0.22%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 2/28/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

190141

EFFECTIVE DATE

FEB 19 2019

MAM

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

CITY SECRETARIAL DALLAS, TEXAS 2019 MAR -6 PM 12:00 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: M. Arthur Gensler, Jr Associates, Inc. Vendor No. VS0000001122

Subject: Hall of State Facility Improvements Project Department: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. 2 to the contract with M. Arthur Gensler, Jr Associates, Inc. in the amount of \$33,145.06, thereby increasing the contract from \$1,307,287.00 to \$1,340,432.06

Contract Number: PKR-2018-00006440 Contract Term: 3/1/2019 To 12/31/2020

Background: The proposal is for additional architectural and structural engineering design and construction administration services for the addition of accessibility ramps that lead to the main entrance, between the courtyard and Grand Avenue and the courtyard and colonnade.

All changes are owner requested. See attached proposal for additional information.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
1V02	PKR	VC01	FPRK	4111	PK17VC01	PKR-2018-00006440	\$33,145.06
TOTAL:							\$33,145.06

Project No: Commodity Code: 92500 Financing: 2017 Bond Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	180941	6/27/2018	\$1,257,359.00	\$49,928.00	\$83,073.06	6.61%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-14-19
By Department Director DATE

[Signature] 2-28-2019
Approved as to form by City Attorney DATE

[Signature] 2/15/19
By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190142

EFFECTIVE DATE

MAR 05 2019

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2019 MAR -8 AM 11:58
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME JC Commercial, Inc. **VENDOR NUMBER** VS*12563
CONTRACT NAME Park Maintenance District 6 Service Center **DEPARTMENT** Park and Recreation

ACTION REQUESTED
 Authorize an increase in the construction contract with JC Commercial, Inc. in the amount of \$47,441.46; thereby increasing the contract from \$2,444,710.54 to \$2,492,152.00.

CONTRACT NUMBER: PKR-2018-00006150 **CONTRACT TERM:** 635 Calendar Days To 755 Calendar Days

BACKGROUND
 This change order consists of the following items: **A)** add to remove and replace two (2) outdated private fire hydrants including testing for each hydrant and placement of eight (8) new steel bollards with concrete footings per Dallas Fire Department requirements and **B)** add two (2) reinforced concrete piers for new camera poles located at entrance / exit gates also includes access control conduit and reinforced concrete pedestal bases for the two (2) gates. Access control pedestal procured and installed by third party provider.
 All changes are Owner requested.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
4T00	PKR	P763	AISF	4310	PKP763.1	CT PKR17019967	\$47,441.46

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2006 Bond Fund

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 6 Original CR/AA No. 16-1810
 Original CR/AA Date 11/09/16 Original CR/AA Amount \$2,178,556.00
 Total of Previous Change Orders \$266,154.54 / \$2,444,710.54
 Change Amount Including this Order \$313,596.00 / \$2,492,152.00
 Total Change Order Percentage 14.39%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
 BY DEPARTMENT DIRECTOR *[Signature]* DATE 3.05.19

[Signature]
 Robert Abtahi, President
 Park and Recreation Board
 Original-City Secretary Copy - Initiating Department
 Date 2/28/19
 REV 8/2017

Attested by: *[Signature]* DATE 2/28/19
 Anthony Becker, Interim Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

190143

EFFECTIVE DATE

1/14/19 *ve*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 12 AM 11:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Team Consultants, Inc. Vendor No. 255849

Subject: Trinity Skyline Trail

Lead Dept: Dallas Water Utilities DWU-18-06

Action Requested: Authorize a professional services contract with Team Consultants, Inc. in an amount not to exceed \$38,646.00 to provide material testing services for Trinity Skyline Trail Improvements from Sylvan Avenue Bridge to campion Trail.

Contract Number:	DWU-2019-00008763	Contract Term:	12/30/2018	to	03/31/2020
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Background: Professional services contracts for material testing services during construction were previously performed through a Master Agreement. Since the Master Agreement no longer exists for these services, a separate agreement is now required to provide the material testing for each capital construction project. Professional Solicitation #BMZ1528 has provided a short list of qualified firms to provide these services and accordingly Team Consultants, Inc. was selected for this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
3U22	STS	W051	HIBT	4113	PBSWW051	CX- DWU-2019-00008763	\$38,646.00
						-	
						-	
Financing: Street and Transportation Improvements (2012 Bond Funds)						TOTAL:	\$38,646.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1/14/19
Date

[Signature] 3-8-19
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date 1/14/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

190144

EFFECTIVE DATE

01-29-2019 ^{R.H}

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Utility Access for Oncor at DEA

RECEIVED
 2019 MAR 18 PM 1:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Oncor Electric Delivery, LLC Vendor No. _____

Subject: Electrical system installation at Dallas Executive Department: Aviation

Action Requested: Oncor to install electrical equipment and wiring necessary for operations at the Dallas Police Department hangar; this is new installation to support City of Dallas police operations

Contract Number: AVI-2019-00009362 Contract Term: _____ To: _____

Background: The electrical system and services is needed to support operations at the new DPD hangar. Electrical is needed for construction and for DPD operations when construction is completed. No cost to Dept. of Aviation

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						00	\$0.00
						00	\$0.00
TOTAL:							

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

1/25/19
 DATE

Approved as to form by City Attorney

03/08/19
 DATE

By Assistant City Manager

01/29/19
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

190145

EFFECTIVE DATE

MAR 08 2019

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 MAR 9 PM 4:31

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Halff Associates, Inc Vendor No. 089861

Subject: Kidd Springs Dam Safety and Shoreline Improvements

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement #2 with Halff Associates, Inc. in the amount of \$5,000.00, thereby increasing the contract from \$156,087.00 to \$161,087.00.

Contract Number:	PKR-2018-00007002	Contract Term:	NA	to	NA
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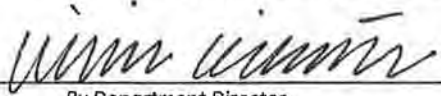
Background: Supplemental to provide additional hydrology and hydraulic analysis of the dam system as requested by the Texas Commission on Environmental Quality (TCEQ) after completion of the dam improvements.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
6R05	PKR	K268	RFSI	4111	PK06T194.5	CT- PKR15019487	\$5,000.00
						-	
						-	

Financing:	2003 Bond Fund	TOTAL:	\$5,000.00
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Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	15-0116	12/14/2015	\$145,337.00	\$10,750.00	\$156,087.00	10.84%

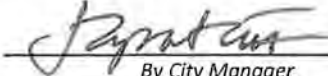
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. 161,087.00 MM


 By Department Director

 3.05.19
 Date


 Approved as to Form by City Attorney

 3-18-2019
 Date


 By City Manager

3-8-19
 Date



ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

190146

EFFECTIVE DATE

3-25-19

RECEIVED
CITY SECRETARY
MAY 25 AM 8:43
DALLAS, TEXAS

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	Austin Bridge & Road	VENDOR NUMBER	505455
CONTRACT NAME	Rehabilitation of Taxiway Bravo Phase-II	DEPARTMENT	Aviation

ACTION REQUESTED

Authorize Change Order #1 to the construction contract with Austin Bridge & Road to: 1) Extend some quantities and reduce others for a net \$0.00 add and; 2) Extend the final project completion date for 25 calendar days due to unanticipated weatherdays and 20 calendar days as suspension time due to FAA Moratoriums

CONTRACT NUMBER:	AVI-2018-00006188	CONTRACT TERM:	8/13/2018 To 8/28/2019
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BACKGROUND

The original contract for this project was authorized by City Council on 5/23/18 by Resolution No. 18-0737. This action will authorize Change Order #1 to the construction contract with Austin Bridge & Road, L.P. for the Rehabilitation of Taxiway Bravo Phase II at Dallas Love Field. The project includes the reconstruction of Taxiway Bravo between the Runway 13L end and Taxiway E, extension of Taxiway M between the Runway 13L end and Taxiway D, relocation of Runway 13L glideslope antenna and relocation of National Weather Service Equipment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT \$0.00
PROGRAM NO.:			COMMODITY CODE:	91200	FINANCING:		

M/WBE INFORMATION

Place an *X* in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	1	Original CR/AA No.	18-0737
Original CR/AA Date	5/23/2018	Original CR/AA Amount	\$15,427,000.00
Total of Previous Change Orders			\$0.00
Change Amount Including this Order			\$0.00
Total Change Order Percentage			0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

3/25/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195484

EFFECTIVE DATE

1.8.19 MAC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2:19 MAR - 1 AM
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Music Project Vendor No. VC15467

Subject: Provide additional entertainment for Live at Love Stage

Lead Dept: AVI

Action Requested: Authorize Administrative Action for vendor to provide additional entertainment for the Live at Love Stage at Dallas Love Field Airport. The service is not to exceed the amount of \$26,800.00.

Contract Number: AVI-2019-00009166 Contract Term: ~~1/3/2019~~ to 1/7/2020

Background: Texas Music Project will find local talent and book them to perform at Dallas Love Field on our Live at Love Stage located in the terminal. They will provide weekly performances/talents to fill in slots that is appointed by the talent coordinator. Service for talent booking and licensing fees with BMI,ASCAP, and SESAC is not to exceed the amount of \$26,800.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7717	AV30	3070		MASC AVI-2019-00009166	\$26,800.00
Financing: FY2019 Operating Fund						TOTAL:	\$26,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

1/8/19
Date

[Signature] 2/27/19
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date 1/8/2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195485

EFFECTIVE DATE

FEB 22 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 22 MAR - 1 AM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Time Warner Cable dba Spectrum Business Vendor No. VC0000001567

Subject: Television cable services at Cotton Bowl Stadium and Tower Building - Services Rendered

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$6,824.62 for Time Warner Cable dba Spectrum Business. The vendor provided cable services at Fair Park Cotton Bowl Stadium and Tower Building thru 12-31-18 (services rendered).

Contact: Dee Hirsch (214) 670-8508

Contract Number:	PKR-2019-00009465	Contract Term:	10/23/18	to	3/1/19
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Background: Time Warner dba Spectrum Business invoices have been received for City of Dallas services rendered through 12-31-18 for the Tower Building Administration Offices and Cotton Bowl Stadium. Invoices for services dated 1-1-19 and moving forward will be the responsibility of Spectra, the new management group for Fair Park as of January 1, 2019.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5206		3080		CX PKR-2019-00009465	\$6,824.62
						-	76822.95
						-	\$6822.95
Financing: Current FY						TOTAL:	\$6,824.62

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wini Wimmer 2-20-19
 By Department Director Date

Christine Lanner 2-28-2019
 Approved as to Form by City Attorney Date

Attested by:

Robert Abtahi
 Robert Abtahi, President
 Park and Recreation Board

Jayaraman 2/22/19
 By City Manager Date

[Signature]
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195486

EFFECTIVE DATE

2-19-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 MAR -1 AM 9:57

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Michael Cantu Vendor No. VC19698

Subject: Master of Ceremonies for Volunteer Luncheon

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance for \$350.00 for Michael Cantu. The vendor will serve as Master of Ceremonies for the 2019 Volunteer Appreciation Luncheon at the Meyerson Symphony Center on April 13, 2019.
Contact: Betty Swinners (214) 670-8538

Contract Number:	PKR-2019-00009365	Contract Term:	4/13/19	to	5/13/19
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Background: This is the 4th Annual Dallas Park and Recreation Volunteer Appreciation Luncheon honoring individual volunteers, civic groups and corporations. Previous attendance has been 300 to 400 volunteers.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5168		3415		CX PKR-2019-00009365	\$350.00
						-	
						-	
Financing: Current FY						TOTAL:	\$350.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winn Winn 2-12-19
By Department Director Date

Christine Tanner 2-28-2019
Approved as to Form by City Attested by: Date

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

Jaymond 2/19/19
By City Manager Date

[Signature]
Secretary
Park and Recreation Board

ORIGINAL - City Secretary



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195487

EFFECTIVE DATE

FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Concession Permit
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR -1 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lake Highlands Soccer Association Vendor No. VS0000060204

Subject: Approval of Concession Permit

Lead Dept: Parks and Recreation

Action Requested: Authorize the approval of a temporary food and drink permit for Lake Highlands Soccer Association (Concessionaire) at Harry S. Moss Soccer Complex. Concessionaire will adhere to the terms set in the Concessions Agreement outlined in Exhibit A.

Contact: Nicole Chauncey (214) 670-8568

Contract Number:	PKR-2019-00009470	Contract Term:	Upon date of Execution	to	12/1/2019
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Background: This concessions contract allows Dallas citizens to purchase food and drinks at Harry S. Moss Park Soccer Complex. Lake Highlands Soccer Association (Concessionaire) has provided food and drink concessions since 2011.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009470	\$0.00
Financing: No cost to the City							TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

J.J. Winn 2-14-19
By Department Director Date

Christine Lamm 2-28-2019
Approved as to Form by City Attorney Date

Robert Abtahi for Japobian
Robert Abtahi, President Park and Recreation Board By City Manager

2/19/19
Date

Attested by:

CAIB
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195488

EFFECTIVE DATE

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CITY SECRETARY
DALLAS TEXAS
FEB 19 2019
2:01 PM - 1 AM 10:57

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *W*

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Cintas Corporation Vendor No. 158435

Subject: Shop Towels for PKR Equipment Shop

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$786.22 for Cintas Corporation. The vendor will provide shop towels weekly to the I.C. Harris Service Center Equipment Shop. Master Agreement BT1404 has expired.
Contact: Dan Hoffman (214) 671-0133

Contract Number:	PKR-2019-00009264	Contract Term:	2/1/19	to	9/30/19
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Background: Cintas Corporation provides products and services to over one million customers that range from independent auto repair shops to large hotel chains.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00009264	\$786.22
Financing: Current FY							TOTAL: \$786.22

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-12-19
By Department Director Date

[Signature] 2-27-2019
Approved as to Form by City Attorney Date

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature]
By City Manager

2/19/19
Date

Attested by:

[Signature]
Secretary
Park and Recreation Board
REV 11/2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195489

EFFECTIVE DATE

2-21-2019

1. Place an "X" in the appropriate box for the approval of:

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR -1 PM 3:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ~~T. Smith Testing and Inspection, LLC~~ **TSIT ENGINEERING & CONSULTING, LLC** Vendor No. VS0000070143

Subject: Material Testing Service – West Davis Streetscape Improvements

Lead Dept: Public Works Department **TSIT ENGINEERING & CONSULTING, LLC**

Action Requested: Authorize an Administrative Action for Professional Services Contract with ~~T. Smith Testing and Inspection, LLC.~~ **TSIT ENGINEERING & CONSULTING, LLC**, in an amount not to exceed \$42,475.00 to provide Construction Material Testing during the construction of West Davis Streetscape Improvements.

Contract Number:	PBW-2019-00009330	Contract Term:	03/1/2019	to	2/28/2021
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Background: This AA is required to provide the Construction Material Testing required for each Capital Construction project. Professional Solicitation #CIZ1728 has provided a short list of qualified firms to provide these services and ~~W.T. Smith Testing and Inspection, LLC.~~ **TSIT ENGINEERING & CONSULTING, LLC** was selected for this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
2U22	PBW	S405	CPST	4113	PB12S405	PBW-2019-00009330	\$42,475.00	
Financing: 2012 Bond Funds							TOTAL:	\$42,475.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

2/19/19
Date

[Signature]
Approved as to Form by City Attorney
Date 2-26-2019

[Signature]
By City Manager
Date 2/21/19



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

195490

EFFECTIVE DATE

02/21/2019

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Consent to assignment and assumption, & 24 month extension

2019 MAR -1 PM 3:23
 CITY SECRETARY
 DALLAS, TEXAS
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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lakewood Automotive Group, Inc. **Vendor No.:** VS92965

Subject: 1) Consent to assignment and assumption
2) Extension of Time **Department:** OPS

Action Requested: 1) Auth. a consent to assignment and assumption from D McIntosh Enterprises LLC dba Eagle Transmission to Lakewood Automotive Group, Inc. dba Eagle Transmission for service contract BJ1403 - Auto Trans Reman., Rebuilt & Install. 2) Auth. extension of service contract with Lakewood Automotive Group, Inc. dba Eagle Transmission for an additional 24 months under the same terms and conditions.

Contract Number: POM-2017-00001640 **Contract Term:** 2/9/2019 **To:** 2/8/2021

Background: On February 12, 2014 City Council authorized a thirty-six month service contract in an amount not to exceed \$1,377,705.00 by Resolution No. 14-0287 resulting from Solicitation No. BJ1403. This extension will allow for the continuation of service repairs to automatic trans under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
TOTAL:							\$0.00

Project No.: BJ1403 **Commodity Code:** 06094 **Financing:** Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	14-0287	2/12/2014	\$1,377,705.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

2/20/19
DATE

Approved as to form by City Attorney

DATE

By Assistant City Manager

2/21/19
DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195491

EFFECTIVE DATE

2/25/19

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension of Master Agreement

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 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	GT Distributors, Inc.	Vendor No.	500130
Subject:	Master Agreement Term Extension	Department:	OPS

Action Requested:	Authorize a one year extension to the master agreement BM1628 for batteries and flashlights (17-0353).			
Contract Number:	POM-2016-00001497	Contract Term:	2/22/2019	To 2/22/2020

Background: On February 22, 2017 City Council awarded a two year term master agreement to GT Distributors, Inc. (500130) for general batteries and flashlights in the amount of \$133,592.42 by Resolution 17-0353. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						BM1628	
TOTAL:							0

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	17-0353	2/22/2017	\$133,592.42	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 2/20/19 DATE
 Approved as to form by City Attorney: 3/1/19 DATE
 By Assistant City Manager: 2/25/19 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195492

EFFECTIVE DATE

2/25/19

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CITY SECRETARY
DALLAS, TEXAS
2019 MAR -1 PM 4:14

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension of Master Agreement

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Battle & Battle Distributors, Inc. Vendor No. 518581

Subject: Mater Agreement Term Extension Department: OPS

Action Requested: Authorize a one year extension to the master agreement BM1628 for batteries and flashlights (17-0353).

Contract Number:	POM-2016-00001497	Contract Term:	2/22/2019	To	2/22/2020
------------------	-------------------	----------------	-----------	----	-----------

Background: On February 22, 2017 City Council awarded a two year term master agreement to Battle & Battle Distributors, Inc. (518581) for general batteries and flashlights in the amount of \$77,812.46 by Resolution 17-0353. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						BM1628	
TOTAL:							0

Project No: Commodity Code: Financing:

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount including this Order	Total Change Order Percentage
1	17-0353	2/22/2017	\$77,812.46	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: 2/20/19 DATE

Approved as to form by City Attorney: 3/1/19 DATE

By Assistant City Manager: 2/25/19 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195493

EFFECTIVE DATE

2/25/19

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension of Master Agreement

2019 MAR -1 PM 1:15
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	TKC Enterprises, Inc.	Vendor No.	VC16571
Subject:	Master Agreement Term Extension	Department:	OPS

Action Requested:	Authorize a one year extension to the master agreement BM1628 for batteries and flashlights (17-0353).			
Contract Number:	POM-2016-00001497	Contract Term:	2/22/2019	To 2/22/2020

Background: On February 22, 2017 City Council awarded a two year term master agreement to TKC Enterprises, Inc. (VC16571) for general batteries and flashlights in the amount of \$203,064.44 by Resolution 17-0353. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						BM1628	
TOTAL:							0

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	17-0353	2/22/2017	\$203,064.44	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] 2/20/19 DATE
 Approved as to form by City Attorney: [Signature] 2/11/19 DATE
 By Assistant City Manager: [Signature] 2/25/19 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195494

EFFECTIVE DATE

2/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Master Agreement Extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2/25/19 1:20 PM

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dyna Engineering Ltd. Vendor No. 512690

Subject: Traffic Barricades and Warning Lights

Lead Dept: Office of Procurement Services

Action Requested: Authorize a 1 year extension to the current master agreement with Dyna Engineering LTD.

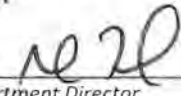
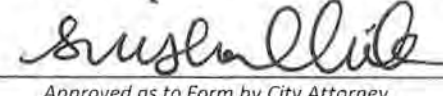
Contract Number:	POM-2016-00000952	Contract Term:	02/07/2019	to	02/06/2020
------------------	-------------------	----------------	------------	----	------------

Background: On February 8, 2012, Council awarded a three-year master agreement with Dyna Engineering, Ltd.(512690) for the purchase of traffic barricades and warning lights, in the amount of \$431,405 by Resolution No. 12-0455, from Solicitation No. BA1213. This extension will allow for the City to purchase these goods under the same terms and conditions.



FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	POM					- BA1213	\$0.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	3	12-0455	02/08/2012	\$431,405.00	0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director Date 2/21/19 Approved as to Form by City Attorney Date 3/1/19

 By City Manager Date 2/25/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195495

EFFECTIVE DATE

Feb 11, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
FEB 11 1 44 PM 2019

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **DANIELLE KAMICA KING** Vendor No. VS99724

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for consultant to present musical performances and workshops, as directed by the Office of Cultural Affairs, that use live acoustic music and multi-genre compositions to educate participants and create positive change. Performances will include live Afro-Caribbean music as well as African American and Spanish-language music, which can be presented to adults and children of all ages in the City of Dallas. Workshops include interactive music-making and engaging participants in songwriting, instrument play, discussion, and/or movement. All services are subject to the approval of the City of Dallas Office of Cultural Affairs.

Contract Number: OCA-2019-00009227(00024189) Contract Term: 2/14/2019 to 9/30/2019

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00009227	\$5,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (FC) 11/2015
By Department Director

Feb 11, 2019
Date

Annunzio
Approved as to Form by City Attorney

Feb 28, 2019
Date

Jenny Zepeda
Jenny Zepeda (FC) 11/2013
By City Manager

Feb 11, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195496
EFFECTIVE DATE

Feb 11, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 FEB 11 2019 PM 4:43
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **ANDREW SCOTT** Vendor No. 505598
 Subject: Professional Services
 Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for consultant to produce a project entitled "Digital Fabrication as Communal Sculptural Experiences". This project will involve a four-week residency at the African-American Museum in which participants of all ages, skill levels, and abilities will take part in a hands-on building activity. The residency is designed to use a sculptural experience by way of digital fabrication techniques and traditional origami paper folding in conjunction with STEAM activities to produce final artistic piece. The residency will culminate with a showcase of the art pieces at the African American Museum. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (00024201) Contract Term: 2/20/2019 to 9/30/2019

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$5,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$10,000.00
Financing: General Fund							TOTAL: \$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Feb 11, 2019)
 By Department Director

Feb 11, 2019
 Date

Ann... Papp
 Approved as to Form by City Attorney
 Date

Feb 28, 2019
 Date

Jay... [Signature]
 Jay... (Feb 11, 2019)
 By City Manager

Feb 11, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
195497
EFFECTIVE DATE
Feb 28, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 MAR 1 PM 4:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	TEATRO HISPANO DE DALLAS	Vendor No.	243541
Subject:	Professional Services		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Authorization is requested for consultant to present workshops and residencies as directed by the Office of Cultural Affairs that will provide bilingual theatre residencies and workshops designed to use theatre games to teach the importance of learning languages and developing the cognitive senses. Students shall be exposed to music and creative writing to be able to write their own original stories or shall culminate with a theatre production performed by the participants, which can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2019-00009227(00024128)	Contract Term:	2/28/2019	to	9/30/2019
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$15,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00009227	\$15,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Pub 20-5313)
 By Department Director

Feb 28, 2019
 Date

Andrea Soto
 Approved as to Form by City Attorney

Mar 1, 2019
 Date

Joseph Escobedo
 Joseph Escobedo (Pub 23, 2013)
 By City Manager

Feb 28, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195498

EFFECTIVE DATE

November 01, 2018

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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 2019 MAR -4 AM 9:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Workspace	Vendor No.	350017
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Subject:	Cultural Contracts	Department:	Office of Cultural Affairs
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Action Requested: Authorization is requested to procure the services of consultant to provide artistic performances and presentations with authors on the following dates at the LCC and SDCC as follows in FY 2018-19: a) Tim Z. Hernandez on 11/28/18 from 7 pm to 9 pm (LCC); b) Duriel E. Harris on 2/21/19 from 7 pm to 9 pm (SDCC); c) Rosemary Catacalos on 5/8/19 from 7 pm to 9 pm (LCC) and d) Rodger Reeves on Thursday, 5/16/19 from 7 to 9 pm (SDCC). Additionally consultant will provide detailed artistic performance plan to center managers for series at LCC and SDCC for FY 2018-19 by Wednesday November 28, 2018.

Contract Number:	OCA-2019-00009337	Contract Term:	11/28/2018	To	5/16/2019
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Background: The fee for this service will not exceed \$8,500.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$4,250.00 within thirty days of execution of contract, approval of administrative action, and completion of deliverable 1, and a second installment of \$4,250.00 within 30 days of completion of service and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
Funding:	0001	OCA	4805		3089		CX OCA-2019-00009337	\$5,000.00
	0001	OCA	4832		3089		CX OCA-2019-00009337	\$3,500.00
	TOTAL:							\$8,500.00

Project No:		Commodity Code:	96207	Financing:	General Fund
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 By Department Director

Nov 1, 2018
 DATE

James Dyer
 Approved as to form by City Attorney

Mar 1, 2019
 DATE

Joseph [Signature]
 By Assistant City Manager

Nov 1, 2018
 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195499

EFFECTIVE DATE

2/25/19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 29 MAR -4 AM 9:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Clean Energy dba California Clean Energy, Inc. Vendor No. 332141

Subject: Twelve-Month Extension to the Contract

Lead Dept: Equipment and Fleet Management (EFM)

Action Requested: Authorize a twelve-month extension to the current contract with no cost consideration to the City.

Contract Number:	POM-2019-00009399	Contract Term:	03/23/2019	to	03/22/2020
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Background: On March 10, 2010, City Council authorized a three-year master agreement for compressed natural gas for fleet vehicles by Resolution No. 10-0675. On February 14, 2014, Administrative Action No. 14-5349 authorized Supplemental Agreement No. 2 to the master agreement to extend the term for one-year from March 9, 2014 to March 9, 2015. On December 15, 2014, Administrative Action No. 14-7200 authorized Supplemental Agreement No. 3 to the master agreement to extend the term for four-months from March 9, 2015 to July 4, 2015. On March 11, 2015, Administrative Action No. 15-5493, authorized Supplemental Agreement No. 4 to the master agreement to extend the term for nine-months from July 4, 2015 to April 1, 2016. On March 23, 2016, City Council authorized an acquisition contract for compressed natural gas for equipped fleet vehicles for a term of three-years by Resolution No. 16-0419. This action will extend the term for one-year under the same terms and conditions with no cost consideration to the City and allow additional time to process a new contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0196	EFM	1764		2183		CX- POM-2019-00009399	\$0.00	
Financing: No cost consideration to the City							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl'l Agreement Percentage
	210	16-0419	03/23/2016	\$2,950,683.36	\$0.00	\$2,950,683.36	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzel Dyson
By Department Director

2-22-19
Date

Michael Coffey
Approved as to Form by City Attorney

3-1-19
Date

Dyanah...
By City Manager

2/25/19
Date

MGR



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195505

EFFECTIVE DATE

2/8/2019

(C.T.)

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2019 MAR -4 PM 1:45
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Complete Legal, LTD Vendor No. VC0000001475

Subject: Court Reporting Services

Lead Dept: Civil Service Department

Action Requested: Authorization to pay vendor for court reporting for Trial Board hearings.
 Contract Number: CVS-2019-00009472 Contract Term: 2/1/2019 to 1/31/2019 2020

Background: Civil Service Department (CVS) uses court reporting services for the Civil Service Board Meeting, Trial Board Hearings and Administrative Law Judges Hearings. A master agreement has been set for All American Reporting vendor but from time to time CVS must use other vendors for hearings when All American Reporting is unavailable.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CVS	1412		3070		CX - CVS-2019-00009472	\$5,000.00	
						-		
						-		
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2/8/19
By Department Director Date

[Signature] 3/4/2019
Approved as to Form by City Attorney Date

[Signature] 2/8/2019
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195506

EFFECTIVE DATE

2/25/19 VR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 MAR -4 PM 3:12

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Advantage Companies, LLC. Vendor No. VC17988

Subject: Dallas Morning News Microfilm

Lead Dept: Library

Action Requested: Authorize payment for a one-time purchase of microfilm back issues of the Dallas Morning News for 2018. Cost not to exceed \$10,800.00.

Contract Number: LIB-2019-00009566 Contract Term: 3/1/2019 to 8/31/2019

Background: Advantage Companies, LLC is the sole provider (sole source attached) of the Dallas Morning News on microfilm. The purchase of the Dallas Morning News on microfilm will fulfill a collection need and give the Library proper resources to answer customer inquiries. This purchase is for all issues published in 2018.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		4860		- LIB-2019-00009566	\$10,800.00	
						-		
						-		
Financing:							TOTAL:	\$10,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

02.21.19
Date

[Signature] 2/11/19
Approved as to Form by City Attorney Date

[Signature] 2/25/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195507

EFFECTIVE DATE

01/03/19 *ml*

2019 MAR -4 PM 3:00
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Matthew Rogers	Vendor No.	VS95441
Subject:	Part Time On-Air Announcer	Department:	Office of Cultural Affairs / WRR-FM

Action Requested:	WRR is requesting authorization for approval with a Supplemental Agreement No.2 for another Year for a temporary On-Air Announcer, for the M-F evening shift 3-7.		
Contract Number:	OCA-2017-00004877	Contract Term:	3/1/2019 To 3/31/2020

Background: Matthew Rogers, will provide the following services: He will be voice tracking and voicing commercials. He will be working Monday thru Friday, on the 3PM to 7PM, evening shift. Per the contract he will be paid \$1,000 per month and the contract shall not exceed \$12,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0140	OCA	1067		3099		OCA-2017-00004877	\$12,000.00
TOTAL:							\$12,000.00

Project No:	Commodity Code:	91514	Financing:	Current Year Municipal Radio Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	AA#176747	9/7/2017	\$6,000.00	\$12,000.00	\$30,000.00	66.666%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scizza 12/13/18 *Ernest Miller* 1/10/19
 By Department Director DATE Approved as to form by City Attorney DATE

Joyntay 01/03/19
 By Assistant City Manager DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195508

EFFECTIVE DATE

2/11/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Company Name Change on City Contract**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Materials Group, Inc. dba TexasBit, a CRH company formerly Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company Vendor No. 004204

Subject: Service Maintenance Area (SMA) 2 - 2019 Resurfacing and Street Improvements Contract

Lead Dept: PBW

Action Requested: Authorize a company name change to the construction contract for SMA 2 - 2019 Resurfacing and Street Improvements Contract from Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company to Texas Materials Group, Inc. dba TexasBit, a CRH company. The name change was filed with the State of Delaware and Texas effective November 8, 2018.

Contract Number: PBW-2018-00007124 Contract Term: 12/3/2018 to 12/3/2020

Background: This project was awarded on September 12, 2018 by CR 18-1245 to the vendor Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company. The vendor changed names to Texas Materials Group, Inc. dba TexasBit, a CRH company effective November 8, 2018. There is no financial impact to this name change in the City of Dallas Contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-1245	9/12/2018	\$12,163,444.95	\$ 0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

2/25/19
Date

[Signature]
Approved as to Form by City Attorney Date 2/28/19

[Signature]
By City Manager Date 2/11/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195509

EFFECTIVE DATE

2/26/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Company Name Change on City Contract**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2019 MAR -4 PM 3:24
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Texas Materials Group, Inc. dba TexasBit, a CRH company formerly Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company	Vendor No.	004204
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Subject: Service Maintenance Area (SMA) 3 - 2019 Resurfacing and Street Improvements Contract

Lead Dept: PBW

Action Requested: Authorize a company name change to the construction contract for SMA 3 - 2019 Resurfacing and Street Improvements Contract from Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company to Texas Materials Group, Inc. dba TexasBit, a CRH company. The name change was filed with the State of Delaware and Texas effective November 8, 2018.

Contract Number:	PBW-2018-00007125	Contract Term:	12/3/2018	to	12/3/2020
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Background: This project was awarded on September 12, 2018 by CR 18-1246 to the vendor Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company. The vendor changed names to Texas Materials Group, Inc. dba TexasBit, a CRH company effective November 8, 2018. There is no financial impact to this name change in the City of Dallas Contract.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-1246	9/12/2018	\$14,795,382.77	\$ 0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Approved as to Form by City Attorney

By City Manager

Date: 2/25/19 Date: 2/28/19 Date: 2/26/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195510

EFFECTIVE DATE

2/11/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Company Name Change of City Contract**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR -4 PM 3:30
 CITY SECRETARY
 DALLAS, TX

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Materials Group, Inc. dba TexasBit, a CRH company formerly Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company Vendor No. 004204

Subject: Service Maintenance Area (SMA) 1- 2019 Resurfacing and Street Improvements Contract

Lead Dept: PBW

Action Requested: Authorize a company name change to the construction contract for SMA 1 - 2019 Resurfacing and Street Improvements Contract from Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company to Texas Materials Group, Inc. dba TexasBit, a CRH company. The name change was filed with the State of Delaware and Texas effective November 8, 2018.

Contract Number: PBW-2018-00007123 Contract Term: 12/3/2018 to 12/3/2020

Background: This project was awarded on September 12, 2018 by CR 18-1244 to the vendor Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company. The vendor changed names to Texas Materials Group, Inc. dba TexasBit, a CRH company effective November 8, 2018. There is no financial impact to this name change in the City of Dallas Contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		18-1244	9/12/2018	\$10,023,619.74	\$ 0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195511

EFFECTIVE DATE

2/26/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Company Name Change on City Contract**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 MAR 4 PM 3:25

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Texas Materials Group, Inc. dba TexasBit, a CRH company formerly Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company	Vendor No.	004204
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Subject: Service Maintenance Area (SMA) 4 - 2019 Resurfacing and Street Improvements Contract

Lead Dept: PBW

Action Requested: Authorize a company name change to the construction contract for SMA 4 - 2019 Resurfacing and Street Improvements Contract from Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company to Texas Materials Group, Inc. dba TexasBit, a CRH company. The name change was filed with the State of Delaware and Texas effective November 8, 2018.

Contract Number:	PBW-2018-00007126	Contract Term:	12/3/2018	to	12/3/2020
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Background: This project was awarded on September 12, 2018 by CR 18-1247 to the vendor Oldcastle Materials Texas, Inc. dba TexasBit, an Oldcastle company. The vendor changed names to Texas Materials Group, Inc. dba TexasBit, a CRH company effective November 8, 2018. There is no financial impact to this name change in the City of Dallas Contract.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								-	
							-		
							-		
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-1247	9/12/2018	\$16,704,158.72	\$ 0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

2/25/19
Date

[Signature]
Approved as to Form by City Attorney
2/28/19
Date

[Signature]
By City Manager
2/26/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195512
EFFECTIVE DATE

Feb 7, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 MAR -5 AM 8:27

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **OLLIMPAXQUI BALLET COMPANY, INC.** Vendor No. 344347

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for consultant to present performances and workshops as directed by the Office of Cultural Affairs that use performance in the tradition of Folklorico dance and showcasing the customs of Mexico, Central and South America which can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009227(00024123) Contract Term: 2/11/2019 to 9/30/2019

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$12,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2019-00009227	\$12,000.00	
Financing: General Fund							TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Feb 7, 2019)
By Department Director

Feb 7, 2019
Date

Christen Sutton
Christen Sutton (Feb 7, 2019)
Approved as to Form by City Attorney

Mar 4, 2019
Date

[Signature]
By City Manager

Feb 7, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195513

EFFECTIVE DATE

Feb 28, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **JULIA ALCANTARA** Vendor No. VC14127

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present a project entitled, "DFW Flamenco Artist's Residency Part I". The first portion of the project will involve a series of 8 weeks of classes offered to Flamenco students as an intro to Dance, Cante and Guitar. These classes will be offered in the Spring to boost interest in events throughout the year. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy. Classes will begin in March and continue into May. Classes will take place at the powerhouse of Dance on Inwood Road. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (00024181) Contract Term: 3/5/19 to 9/30/2019

Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$3,750.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$7,500.00
						-	
						-	
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (10/26/2018)
By Department Director

Feb 28, 2019
Date

Taylor Floyd
Taylor Floyd (11/1/2017)
Approved as to Form by City Attorney

Mar 1, 2019
Date

Jorge Zapata
Jorge Zapata (10/28/2018)
By City Manager

Feb 28, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195514
EFFECTIVE DATE

Mar 8, 2019

RECEIVED
2019 MAR 4 AM 8:30
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **OFELIA FAZ-GARZA** Vendor No. VS88191

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall produce a project entitled "Semillitas Literary Arts". The project will focus on taking activities into the community to plant seeds of lifelong reading. It will consist of setting up pop-up reading nooks at community events that will consist of organizing readings and story-telling events and presenting workshops for parents and educators on engaging the Dallas community in literature. The reading nooks will facilitate and encourage the reading and discussion of poems, stories, and other cultural literary resources. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (00024183) Contract Term: 3/5/19 to 9/30/2019

Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$3,750.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$7,500.00
						-	
						-	
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Mar 8, 2019)
By Department Director

Mar 8, 2019
Date

Christen Sutton
Christen Sutton (Mar 12, 2019)
Approved as to Form by City Attorney

Mar 12, 2019
Date

[Signature]
By City Manager

Mar 8, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195515

EFFECTIVE DATE

02/28/2019 *DMC*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 19 MAR -5 AM
 CITY SECRETARIAT
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No *DMC*

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Worxtime, LLC(a subsidiary of Talx Corporation) Vendor No. VC0000057403

Subject: 2018 Affordable Care Act - 1095 2018 filing Department: PER

Action Requested: Authorize payment of invoice for service performed by Worrxtime, LLC. to provide Form 1095-C for City Benefit plans as required by Federal Law

Contract Number: PER-2018-00004804 Contract Term: 12/1/2018 To 11/30/2019

Background: The Patient Protection and Affordable Care Act is made up of the Affordable Health Care for America Act, the Patient Protection Act, and the health care-related sections of the Health Care and Education Reconciliation Act and the Student Aid and Fiscal Responsibility Act. The City of Dallas does not perform this function in-house and would need a vendor who to process the 1095 forms for 20,000 active employees, retirees and terminated employees for 2018, the vendor will create the forms, mail all forms, allow employees to set-up a user account for reprints, file and transmit the IRS tax forms related to the Affordable Care Act.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PER	7906		3070			\$34,500.00
TOTAL:							\$34,500.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 2/28/19
DATE

[Signature]
Approved as to form by City Attorney

[Signature] 3/5/2019
DATE

[Signature] 2/28/19
By Assistant City Manager DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195516

EFFECTIVE DATE

JAN 30 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 05 AM 11:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: At Once Party Rental Vendor No. 503581

Subject: Rental of tables and chairs for Senior Expo

Lead Dept: PKR

Action Requested: Authorize an encumbrance for At Once Party Rental for \$3,365.00. The vendor provided tables and folding chairs for the Senior Program Exposition held on 11/13/18, this also included the setup and delivery (services rendered).
Contact: Daryl Quarles (214) 671-1601

Contract Number: PKR-2019-00009300 Contract Term: 11/13/18 to 11/13/18

Background: At Once Party Rental located in Irving, Texas strives for excellence in both inventory quality and customer service. They are family owned and operated and have been serving the Dallas Fort Worth area since 2000. Rent everything you need for your party or event.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	1726		3415		CX PKR-2019-00009300	\$3,635.00
						-	
						-	
Financing: Current FY						TOTAL:	\$3,635.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 1-23-19
By Department Director Date

[Signature] 2-28-2019
Approved as to Form by City Attorney Date

[Signature]
Robert Altiani, President
Park and Recreation Board

[Signature] 1-30-19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195517

EFFECTIVE DATE

03/05/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 019 MAR -5 PM 12:
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Oncor Electric Delivery Co., LLC Vendor No. 399181

Subject: McCommas Bluff Cell 6B2 and Cell 7

Lead Dept: Sanitation Services

Action Requested: Authorize a service contract for the installation of electrical power for the leachate sumps in the new waste cell at McCommas Bluff Landfill and provide power to a storm drain pump.

Contract Number: SAN-2019-00009553 Contract Term: 2/15/2019 to 5/15/2019

Background: McCommas Bluff Landfill installed new electrical service to provide power for 2 new leachate sump pumps and a subsurface drainage system pump. The pumps are required for the landfill to remain in compliance with our permit through TCEQ. The leachate sumps are for the new waste cell currently under construction, expected to be online in late April 2019.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0440	SAN	3591		3070		- SAN-2019-00009553	8,814.07	
						-		
						-		
Financing:							TOTAL:	8,814.07

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Approved as to Form by City Attorney
 By City Manager

2-27-19 Date 3-5-2019 Date 3-5-19 Date

CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195518
		EFFECTIVE DATE
		3/4/19 KB

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR -5 PM 1:05
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Norman J. Gordon Vendor No. VC19884

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Norman J. Gordon, Attorney at Law, to provide legal services to the City of Dallas in connection with the 2019 Dallas Area Rate Review ("DARR") filing of Atmos Energy Corporation Mid-Tex Division. This contract shall not exceed \$40,000.

Contract Number: ATT-2019-00009664 Contract Term: 3/4/19 KB to Indefinite

Background: Norman J. Gordon, Attorney at Law, will provide the City of Dallas with legal services in connection with the 2019 DARR filing of Atmos Energy Corporation Mid-Tex Division. Mr. Gordon will be paid on an hourly rate basis as provided by the engagement letter dated February 14, 2019. This contract shall not exceed \$40,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		CX ATT-2019-00009664	\$40,000.00	
						-		
						-		
Financing:							TOTAL:	\$40,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

3.1.19
Date

[Signature] 3/5/2019
Approved as to Form by City Attorney Date

[Signature] 3/4/2019
By City Manager Date

Memorandum

RECEIVED

2019 OCT 25 PM 2:59

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE October 25, 2019

TO Bilierae Johnson, City Secretary

SUBJECT Correction to Administrative Action No. 19-5519 dated 2/5/2019

Administrative Action Funding Section should read as follows:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE AND NO.	AMOUNT
1V49	OCA	VF02	CULF	4112	EB17VF02	PBW-2019-00008869	\$26,800.00 \$11,850.00
1V49	OCA	VF02	CULF	4112	EB17VF02	PBW-2019-00008869A	\$14,950.00
						Total	\$26,800.00

Please make the necessary corrections to the permanent record. Should you have questions, please contact me at 214-671-8453.

Thank you,

Kenneth Odu, Assistant Director
Bond Program Office



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195519

EFFECTIVE DATE

2/5/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 2019 MAR -5 PM 3:00
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Architexas - Architecture, Planning and Historic Preservation Inc Vendor No. ~~V589513~~ 134617

Subject: Dallas Heritage Village Projects

Lead Dept: Bond Program Office

Action Requested: Authorize a professional services contract with Architexas for the Dallas Heritage Village for investigation and roofing project at the Blum House, Sullivan House and Renner School House, for the contract amount not to exceed **\$26,800.00**

Contract Number: PBW-2019-00008869 Contract Term: 02/11/19 to 08/07/19

Background: Architexas was selected through the City of Dallas procurement process, with the City Manager Office approval of the recommended firm. This action will authorize a professional services contract with Architexas to provide architectural design and construction administration services for the refurbishment and renovation of the following historical houses; Blum House, Sullivan House, and Renner School House which were identified as high priority, due to the numerous roof leaks. Professional services will include facilities assessments investigations, design, construction documents, bid evaluation, and construction administration services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V49	OCA	VF02	CULF	4112	EB17VF02	PBW 2019-00008869	\$26,800.00
						-	
						-	
Financing: 2017 Bond funds						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195520
EFFECTIVE DATE

2/5/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR -5 PM 3:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Architexas - Architecture, Planning and Historic Preservation Inc. Vendor No. V389513 134617

Subject: Kalita Humphreys Theater

Lead Dept: Bond Program Office

Action Requested: Authorize a professional services contract with Architexas, for the Kalita Humphreys Theater for investigation, completion of electrical improvements, repairs resulting from water damage and required roofing repairs, for the contract amount not to exceed **\$46,800.00**

Contract Number: PBW-2019-00008867 Contract Term: 02/11/19 to 11/22/19

Background: Architexas was selected through the City of Dallas procurement process, with the City Manager Office approval of the recommended firm. This action will authorize a professional services contract with Architexas to provide architectural design, construction documents, and administration services for the Kalita Humphreys Theater which includes the completion of electrical improvements, refurbishments, repairs resulting from water damage, and repair/replacement of the rooftop chiller and ductwork.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V49	OCA	VF04	CULF	4112	EB17VF04	- PBW-2019-00008867	\$46,800.00
						-	
						-	
Financing: 2017 Bond Funds						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rich [Signature]
By Department Director Date 2/5/19

[Signature]
Approved as to Form by City Attorney Date 3-1-19

[Signature]
By City Manager Date 2/5/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195521

EFFECTIVE DATE

2/14/2019



1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETAR
DALLAS, TEXAS
FEB 19 5 31 PM '19

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Member's Building Maintenance, LLC Vendor No. 243814

Subject: City Hall Fitness Center Maintenance

Lead Dept: Building Services Department

Action Requested: Authorize a 12-month service contract for Dallas City Hall Fitness Center Maintenance located at 1500 Marilla Street, Suite L1AN, Dallas, Texas 75201

Contract Number: BSD-2019-00009140 Contract Term: January 11, 2019 to December 31, 2019

Background: Building Services Department, which manages the City Hall Wellness Center, has determined that routine cleaning tasks are necessary to achieve optimal cleanliness by providing daily janitorial services with Members' Building Maintenance, LLC. Services include the cleaning glass, the women and men's shower rooms, wiping down all the fitness center machines and mopping floors. The vendor is required to provide all supplies, equipment, and labor necessary for the performance of the contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0323	BSD	5164		3110		CT BSD-2019-00009140	22,880.04
						-	
						-	
Financing: General Funds						TOTAL:	22,880.04

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 2/11/2019

Approved as to Form by City Attorney Date 2/25/2019

By City Manager Date 02/14/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195522

EFFECTIVE DATE

2.19.19

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR -5 PM 1:43
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Huitt-Zollars, Inc. Vendor No. 090025

Subject: Supplemental Agreement No. 1 for Contract AVI-2018-00007359.

Lead Dept: Aviation

Action Requested: Authorize Supplemental Agreement No. 1 to cover additional design services for Department of Aviation-requested changes during construction administration of DAL Security Controls Enhancement project.

Contract Number: AVI-2018-00007359 Contract Term: 9/12/18 to 9/12/21

Background: Contract for construction administration was approved on September 12, 2018; Department of Aviation requested design changes after award of construction contract. Additional Scope of Work for requested design changes includes: Gate 110: remove surveillance system and coordinate new specification for access pad; Gate 180: document driveway design which was not in original construction bid documents; Gate 300: delete original crash beam barrier, design cable system instead, coordinate new access pad specification, and remove surveillance system; Gate 170: redesign with heavier motor weight on existing gate for beam barrier.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0131	AVI	P746	AVSS	4111	P746	CX- AVI-2018-00007359	\$16,658.00	
Financing:							TOTAL:	\$16,658.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	CR No. 18-1239	9/12/18	\$413,206.60	0	\$ 429,864.60	.04 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

2/19/19
Date

[Signature]
Approved as to Form by City Attorney

02/25/19
Date

[Signature]
By City Manager
2/19/2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195523

EFFECTIVE DATE

RECEIVED
 2019 MAR 18 AM 9:37
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Quality Sterilizer Services Inc Vendor No. VS88383

Subject: Amend Current contract to reflect 3 years term. MD

Lead Dept: AVI

Action Requested: Authorize Administrative Action to amend current contract AA#186867 term dates to reflect the dates of the AA document. MD

Contract Number: AVI-2019-00008545 Contract Term: ~~1/28/2019~~ MD to 10/28/2021

Background: Terms dates in the contract only reflects 2 years of service. The original agreement was for 3 years. Vendor is requesting the dates be revised under TERMS in the contract. See attached for the original contract and AA documents.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7729	AV28	3110		AVI-2019-00008545	\$0.00
Financing: FY2019 Operating Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature] 2/28/19
Date

[Signature]
Approved as to Form by City Attorney

03/05/19
Date

[Signature]
By City Manager

[Signature] 2/28/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195524

EFFECTIVE DATE

2-28-19 *use*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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RECEIVED
2019 MAR -6 AM 9:37
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: National Business Associations Vendor No. VC0000009211

Subject: Booth Space Rental for Conference

Lead Dept: AVI

Action Requested: Authorize Administrative Action to pay for the occupancy of Exhibit Booth space at NBBA BACE Convention. Booth space not to exceed \$28,413.00.

Contract Number:	AVI-2019-00009661	Contract Term:	2/27/2019	to	12/31/2019
------------------	-------------------	----------------	-----------	----	------------

Background: Aviation attends NBBA Conferences to establish exposure that creates a unique brand that will differentiate Dallas Executive Airport from its regional competitors and increase recognition of Dallas Airport System throughout the Aviation Industry. Exhibit spaces not to exceed \$28,413.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7731	AV09	3320		CX-AVI-2019-00009661	\$28,413.00
Financing: FY2019 Operating Fund						TOTAL:	\$28,413.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

2/28/19
Date

[Signature]
Approved as to Form by City Attorney

3/4/19
Date

[Signature]
By City Manager
Date 2/28/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195525

EFFECTIVE DATE

02/28/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 MAR -6 AM 9:51
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Smith Temporaries Inc. dba Cornerstone Staffing Vendor No. VS0000066539

Subject: Extension of Master Agreement and add job classifications

Lead Dept: OPS

Action Requested: Authorize (1) Supplemental Agreement No. 1 with Smith Temporaries Inc. dba Cornerstone Staffing to extend the Service Contract for one year for clerical & professional temporary labor. (2) The addition of job classifications to the Service Contract, per attached pricing quote (17-0070).

Contract Number: POM-2016-000066539 Contract Term: 3/5/2020 to 3/5/2021

Background: On January 11, 2017, City Council awarded a three-year term service contract to Smith Temporaries Inc. dba Cornerstone Staffing (VS0000066539) for clerical & professional temporary labor in the amount of \$30,157,705.85 by Resolution (17-0070). In addition to extending under the same terms and conditions it will also authorize the additional job classifications of Office Assistant II (Bilingual) and Plumber II.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						MA	
						-	
						-	

Financing: TOTAL: \$ 0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	1	17-0070	3/5/2017	\$30,157,705.85	\$0	\$30,157,705.85	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 2/25/19

[Signature]
Approved as to Form by City Attorney Date 3/6/2019

[Signature]
By City Manager Date 2/28/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195526

EFFECTIVE DATE

OCT 29 2018

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 2019 MAR - 6 AM 10: 27
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Odum Services, L.P. ^{LLC}	Vendor No.:	VS0000083452
Subject:	Liberty Grove Bridge Guardrail Installation	Department:	Public Works

Action Requested: Authorize funds for Odum Services, L.P. for Liberty Grove Bridge guardrail installation.

Contract Number:	PBW-2018-00007970	Contract Term:		To	
------------------	-------------------	----------------	--	----	--

Background: Public Works is requesting funds for Odum Services, ~~L.P.~~ ^{LLC} to remove the existing damaged railing, and install a new guardrail to match the existing guardrail in order to secure the Liberty Grove Bridge.

The Liberty Grove Bridge was damaged in an automobile accident. Odum Services, ~~L.P.~~ ^{LLC} has furnished a quote for services. However, the Master Agreement (MA) for Odum Services, L.P. (BK1414) expired on 04/09/2017. Odum Services provided repairs to the same bridge in 2017 through an Administrative Action.

Two (2) vendors current CR on MA are not able to provide the services needed to secure the bridge.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	PBW	3414	ST02	3099		PBW-2018-00007970	\$15,280.00
TOTAL:							\$15,280.00

Project No:	N/A	Commodity Code:	57028	Financing:	Current Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	 Approved as to form by City Attorney	 By Assistant City Manager
10/26/18 DATE	11/16/2018 DATE	10/29/18 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195527

EFFECTIVE DATE

2/25/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
219 MAR -6 AM 11:52
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: National Cooperative Purchasing Alliance Vendor No. _____

Subject: Cooperative Purchasing Program

Lead Dept: OPS

Action Requested: This action is to authorize participation in the National Cooperative Purchasing Alliance by Resolution No. 06-1805.

Contract Number: _____ Contract Term: _____ to _____

Background: Interlocal purchasing agreements are authorize by Chapter 791 of the Texas Government Code and Subchapter F. Section 271.102 of the Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local organization.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0	
						-		
						-		
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: 2/21/19

[Signature]
Approved as to Form by City Attorney
Date: 3/1/2019

[Signature]
By City Manager
Assistant City Manager
Date: 2/25/19
(C.T.)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195528

EFFECTIVE DATE

11/9/18

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Adding lines to the Master Agreement

2019 MAR -6 AM 11:59
 RECEIVED
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No *mc*

Vendor Name:	Lane Staffing Inc.	Vendor No.:	VS0000050443
Subject:	Temporary Day Labor	Department:	OPS

Action Requested: Authorize the addition of job classifications to the Master Agreement, per the attached pricing proposal.

Contract Number: *COM-2016-00001233* Contract Term: 11/6/2016 To 11/5/2019

Background: On 10/26/2016, Council awarded a 3 year term MA to Lane Staffing, Inc. (VS0000050443) for temporary labor in the amount of \$14,783,392 by CR# 16-1721. The supplemental agreement will add additional job classifications to the existing MA to allow Equipment and Fleet Management to fill necessary mechanic positions to supplement city staff to increase service/repair levels for City departments.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						BEZ1606	0
TOTAL:							0

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	16-1721	10/26/2016	\$14,783,392.68	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* DATE: 11/9/18
 Approved as to form by City Attorney: *[Signature]* DATE: 11/9/18
 By Assistant City Manager: *[Signature]* DATE: 11/9/18

mer



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195529

EFFECTIVE DATE

FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 6 PM 12:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Prestonwood Estates Garden Club Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested:
 Authorize a beautification agreement with the Prestonwood Estates Garden Club. The organization will provide upkeep of the plant material at Fretz Annex. This will include hand watering the plants, purchasing fresh plant materials and planting fresh plants when needed.
 Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2019-00009215	Contract Term:	3/5/2019	to	3/4/2020
------------------	-------------------	----------------	----------	----	----------

Background:
 The Prestonwood Estates Garden Club, is a neighborhood association that has invested their time and volunteer services into watering and maintaining the plant material in the area referred to as Fretz Annez.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009215	\$0.00	
Financing: No Cost							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2.13.19
 By Department Director Date

[Signature] 2-26-2019
 Approved as to Form by City Attorney Date

[Signature]
 Robert Abtahi, President
 Park and Recreation Board

[Signature]
 By City Manager

2/19/19
 Date

Attested by:

[Signature] 2/28/19
 Secretary
 Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195530

EFFECTIVE DATE

FEB 14 2019 MAM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR - 6 PM 12:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: IEA Inc. DBA Innovative Engineering Associates Vendor No. VS0000030431

Subject: Wagging Tail Dog Park New Parking Area - South

Lead Dept: Park and Recreation

Action Requested: Authorize a professional service contract with IEA, Inc, DBA Innovative Engineering Associates, for schematic design, design development, construction documents, and construction observation phases in the amount of \$45,569.00.

Contract Number: PKR-2018-00007404 Contract Term: 2/2019 to 2/2020

Background: Contract to provide construction documents for a new parking lot to serve Wagging Tail Dog Park across Keller Springs Road and sidewalk connection under Keller Springs Road Bridge.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK57	RFSI	4112	PK17VK57	CX- PKR-2018-00007404	\$45,569.00
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$45,569.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Umiri Umiri 2-12-19 *Christine Lomax* 2-26-2019
 By Department Director Date Approved as to Form by City Attorney Date

him 1/31/19

Jaymal 02/14/19
 By City Manager Date

Memorandum

RECEIVED
2019 APR --4 PM 4: 58
CITY SECRETARY
DALLAS, TEXAS



DATE April 1, 2019

TO Bilierae Johnson, City Secretary

SUBJECT **Correction to Administrative Action #19-5531**

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved on 2/28/2019 authorized in the service contract with Lonestar Fence and Supply, Inc, Alias/DBA: Formerly: Richardson Bros Fence.

Change(s) is/are needed to correct:

Vendor Number needs to be corrected on the AA.

Current Vendor Number Listed on the AA: 082059

Corrected Vendor Number: 500197

Please make the necessary corrections to your records.

Thank you,

Please make the necessary corrections to your records.

Thank you,

Willis C. Winters, FAIA, Director
Park and Recreation Department

C: Project Manager
Project File

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS:

Signature
Matthew Amend
Print Name

4/3/2019

Date

ATT: Approved Denied

Assistant City Attorney: _____
Signature

Date

Print Name



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195531

EFFECTIVE DATE

FEB 28 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETAR
 DALLAS, TEXA
 2019 FEB -6 PM 12:05

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lonestar Fence & Supply Vendor No. 082059

Subject: Bluffview Park Fence

Lead Dept: Dallas Park and Recreation Department

Action Requested: Provide and install 294 linear feet of Ameristar Montage Industrial Fence with 24" wide mow strip as outlined in the attached proposal.

Contract Number:	PKR-2019-00009534	Contract Term:	NTP	to	12 mos.
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Background: Three Vendors were contacted and Lonestar Fence & Supply was the lowest proposal at \$35,282.00
The Anchor Fence Group proposed \$48,650.00
Allied Fence was contacted but they did not provide a bid proposal.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK79	PLGI	4599	PK17VK79	CX- PKR-2019-00009534	\$35,282.00
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$35,282.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

IE [Signature] 2.26.19
By Department Director Date

Christine [Signature] 2.28.19
Approved as to Form by City Attorney Date

[Signature] 2/28/19
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	195532	
	EFFECTIVE DATE	
	DEC 21 2018	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

RECEIVED
 2018 MAR -6 PM 12:28
 CITY SECRETAR
 ALAMS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEAM Consultants, Inc. Vendor No. 255849

Subject: Grauwylar Park Sprayground - Construction Materials Testing

Lead Dept: Park and Recreation

Action Requested: Award a professional services contract to TEAM Consultants, Inc., in the amount of \$12,999.75 for (Construction Materials Testing) (Environmental Testing) Services for Grauwylar Park Sprayground. Testing of construction materials – soils, concrete and steel.

Contract Number: PKR-2019-00008946 Contract Term: to

Background: On August 27, 2018 Public Works solicited a Request for Proposals for Professional Engineering, Surveying, and Consulting Services CIZ1728. This proposal is from a qualified proposer of that process to conduct construction materials testing (or environmental testing) services. Construction Materials Testing is required as part of the construction process for the new sprayground. This sprayground is part of the 2017 Bond Program.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	1V00	PKR	VB42	AQFC	4113	PK17VB42	CX- PKR-2019-00008946	\$12,999.75
							-	
							-	
Financing:							TOTAL:	\$12,999.75

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

RPW 12/15/18 *LC 12.13.18*
 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wynn Wynn 12.17.18 *Justin N. Barkman* 1/15/19
 By Department Director Date Approved as to Form by City Attorney Date

Jayaraman 12/21/18
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195533

EFFECTIVE DATE

DEC 21 2018

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 MAR - 6 PM 12:00

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEAM Consultants, Inc. Vendor No. 255849

Subject: Jaycee Zaragoza Park Sprayground - Construction Materials Testing

Lead Dept: Park and Recreation

Action Requested: Award a professional services contract to TEAM Consultants, Inc., in the amount of \$15,499.50 for Construction Materials Testing Services for Jaycee Zaragoza Park Sprayground. Testing of construction materials – soils, concrete and steel.

Contract Number: PKR-2019-00008947 Contract Term: to

Background: On August 27, 2018 Public Works solicited a Request for Proposals for Professional Engineering, Surveying, and Consulting Services CIZ1728. This proposal is from a qualified proposer of that process to conduct construction materials testing (or environmental testing) services. Construction Materials Testing is required as part of the construction process for the new sprayground. This sprayground is part of the 2017 Bond Program.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB76	AQFC	4113	PK17VB76	CX- PKR-2019-00008947	\$15,499.50	
Financing:							TOTAL:	\$15,499.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm. Levin 12.17.18 *Ante N. Bashov* 1/31/19

By Department Director

Date

Approved as to Form by City Attorney

Date

Jaymond
By City Manager

12/21/18
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195534

EFFECTIVE DATE

DEC 21 2018

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS
2018 MAR 6 PM 12:26

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEAM Consultants, Inc. Vendor No. 255849

Subject: K.B. Polk Park Sprayground - Construction Materials Testing

Lead Dept: Park and Recreation

Action Requested: Award a professional services contract to TEAM Consultants, Inc., in the amount of \$12,794.50 for Construction Materials Testing Services for K.B. Polk Park Sprayground. Testing of construction materials – soils, concrete and steel.

Contract Number: PKR-2019-00008950 Contract Term: N/A to N/A

Background: On August 27, 2018 Public Works solicited a Request for Proposals for Professional Engineering, Surveying, and Consulting Services CIZ1728. This proposal is from a qualified proposer of that process to conduct construction materials testing (or environmental testing) services. Construction Materials Testing is required as part of the construction process for the new sprayground. This sprayground is part of the 2017 Bond Program.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB44	AQFC	4113	PK17VB44	CX- PKR-2019-00008950	\$12,794.50	
Financing:							TOTAL:	\$12,794.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

RTW 12/10/18 12.13.18 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ummi Kunn 12.17.18 *Arthur A. Bashon* 1/3/19

By Department Director

Date

Approved as to Form by City Attorney

Date

Jayaram
By City Manager

12/21/18
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195535

EFFECTIVE DATE

DEC 21 2018

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR 6 PM 12:28

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEAM Consultants, Inc. Vendor No. 255849

Subject: Nash Davis Park Sprayground - Construction Materials Testing

Lead Dept: Park and Recreation

Action Requested: Award a professional services contract to TEAM Consultants, Inc., in the amount of \$12,794.50 for Construction Materials Testing Services for Nash Davis Park Sprayground. Testing of construction materials – soils, concrete and steel.

Contract Number: PKR-2019-00008949 Contract Term: to

Background: On August 27, 2018 Public Works solicited a Request for Proposals for Professional Engineering, Surveying, and Consulting Services CIZ1728. This proposal is from a qualified proposer of that process to conduct construction materials testing (or environmental testing) services. Construction Materials Testing is required as part of the construction process for the new sprayground. This sprayground is part of the 2017 Bond Program.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB77	AQFC	4113	PK17VB77	CX- PKR-2019-00008949	\$12,794.50	
						-		
						-		
Financing:							TOTAL:	\$12,794.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Winn 12.17.18
By Department Director Date

Arthur H Barkner 1/3/19
Approved as to Form by City Attorney Date

Jay...
By City Manager

12/21/18 MAM
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195536
EFFECTIVE DATE

DEC 21 2018

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2018 MAR 6 PM 12: 29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEAM Consultants, Inc. Vendor No. 255849

Subject: Timberglen Park Sprayground - Construction Materials Testing

Lead Dept: Park and Recreation

Action Requested: Award a professional services contract to TEAM Consultants, Inc., in the amount of \$12,794.50 for Construction Materials Testing Services for Timberglen Park Sprayground. Testing of construction materials – soils, concrete and steel. Testing of construction materials – soils, concrete and steel.

Contract Number: PKR-2019-00008951 Contract Term: to

Background: On August 27, 2018 Public Works solicited a Request for Proposals for Professional Engineering, Surveying, and Consulting Services CIZ1728. This proposal is from a qualified proposer of that process to conduct construction materials testing (or environmental testing) services. Construction Materials Testing is required as part of the construction process for the new sprayground. This sprayground is part of the 2017 Bond Program.

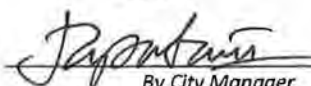
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK66	AQFC	4113	PK17VK66	CX- PKR-2019-00008951	\$12,794.50
						-	
						-	
Financing:						TOTAL:	\$12,794.50


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 12-17-18
 By Department Director Date

 1/3/19
 Approved as to Form by City Attorney Date

 12/21/18
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195537
		EFFECTIVE DATE
		12-21-18 MAM

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 12-19-18 6 PM 12:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: TEAM Consultants, Inc.	Vendor No. 255849
-------------------------------------	-------------------

Subject: Kleberg Park Sprayground - Construction Materials Testing

Lead Dept: Park and Recreation

Action Requested: Award a professional services contract to TEAM Consultants, Inc., in the amount of \$12,794.50 for Construction Materials Testing Services for Kleberg Park Sprayground. Testing of construction materials – soils, concrete and steel. Testing of construction materials – soils, concrete and steel.


Contract Number: PKR-2019-00008952	Contract Term:	to
------------------------------------	----------------	----

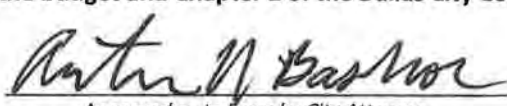
Background: On August 27, 2018 Public Works solicited a Request for Proposals for Professional Engineering, Surveying, and Consulting Services CIZ1728. This proposal is from a qualified proposer of that process to conduct construction materials testing (or environmental testing) services. Construction Materials Testing is required as part of the construction process for the new sprayground. This sprayground is part of the 2017 Bond Program.

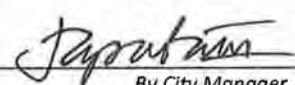
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK14	AQFC	4113	PK17VK14	CX- PKR-2019-00008952	\$12,794.50
						-	
						-	
Financing:						TOTAL:	\$12,794.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 12-17-18
 By Department Director Date

 1/3/19
 Approved as to Form by City Attorney Date

 12/21/18
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195538

EFFECTIVE DATE

2/21/19

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 DALLAS, TEXAS
 MAR -6 PM 4:20

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Graphic Solutions Group Inc.	Vendor No.	043117
Subject:	Payment of Invoice	Department:	Transportation

Action Requested:	Authorize payment of attached invoice.				
Contract Number:	TRN-2019-00009030	Contract Term:	To	3/15/2019	

Background: The repair of a large silk screen press was required. This piece of equipment is used daily to fabricate traffic signs for the City of Dallas. Since this repair required the vendor to dismantle the equipment in order to estimate the damage, it was repaired according to AD 4-5 Section 7.4-4B. The work was performed by an authorized vendor, and the payment is now being requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	STS	3056	PB04	3110	N/A	CX TRNGRAPHIC01	1,031.00
TOTAL:							1031 ⁰⁰

Project No:	Commodity Code:	96881	Financing:	Current Funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	 Approved as to form by City Attorney	2/28/19 DATE
 By Assistant City Manager		2/21/19 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195539

EFFECTIVE DATE

2/15/19

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2019 MAR -6 PM 1:50
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Forklift Service, Inc. Vendor No. VS0000002966

Subject: Repair of Fork Lifts Department: Transportation

Action Requested: Payment of attached invoices

Contract Number: TRN-2019-00009376 Contract Term: 1/16/2019 To 2/28/2019

Background: This equipment is used daily in the Transportation Operations Warehouse. Since the repairs required the vendor to dismantle the equipment in order to estimate the damage, it was repaired according to AD 4-5 Section 10.4 (3). This work was performed by an authorized vendor, and the payment is now being requested. Invoices cover the repairs for two forklift

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	TRN	3055	PB03	3099	3110 N/A	CX TRNFORKLIFTD01	\$2,825.00
0001	TRN	3180	SL01	3099	3110 N/A	CX TRNFORKLIFTD01	\$3,324.00
TOTAL:							\$6,149.00

Project No: Commodity Code: 92900 Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
	N/A		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* DATE: *[Signature]*

Approved as to form by City Attorney: *[Signature]* DATE: 2/15/19

By Assistant City Manager: *[Signature]* DATE: *[Signature]*



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195540

EFFECTIVE DATE

01/22/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 MAR -7 PM 3:34
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	WorkQuest FKA TIBH Industries, Inc.	Vendor No.	353896
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Subject: Secure Destruction Services

Lead Dept: Office of Procurement Services

Action Requested: Authorize a service contract for secure destruction services (shredding services) through Texas Multiple Award Schedule (TXMAS) utilizing contract # 962-M9 for a two-year term.

Contract Number:	POM-2019-00008644	Contract Term:	01/01/2019	to	12/31/2020
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Background: The purpose of this contract is to state the terms and conditions under contractor WorkQuest FKA TIBH Industries, Inc. performs secure destruction services of paper, envelopes, file folders, spiral bound notebooks, and non-paper destruction of electronic media (CDs, cassettes, VHS, microfilm, etc.). Workquest will provide a signed confidentiality agreement upon initial service, as well as an invoice, after each service which includes a signed certificate of destruction. Funding is based on anticipated citywide usage.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	POM	N/A	N/A	N/A	N/A	- BXZ1822	\$69,999
							-		
							-		
Financing:								TOTAL:	\$69,999

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	0	N/A	N/A	N/A	N/A	\$ 0.00	0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

1/16/19
 Date

Approved as to Form by City Attorney

1/29/19
 Date

By City Manager

1-22-19
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195541

EFFECTIVE DATE

2/28/19 VR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 MAR -7
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jennifer Paz Vendor No. VS100065

Subject: Women of Wonder Con: Jennifer Paz Performance

Lead Dept: Library

Action Requested: Authorize agreement and payment for performance at annual event: Woman of Wonder Con

Contract Number: LIB-2019-00009638 Contract Term: 3/9/2019 to 3/9/2019

Background: The Dallas Public Library hosts the annual event, Woman of Wonder Con. This event celebrates women and their impact on society and the world. This year, Jennifer Pas will be performing and participating in panel discussions for the day.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0458	LIB	6248		3099		- LIB-2019-00009638	\$4,600.00	
Financing:							TOTAL:	\$4,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Myr Guedes
By Department Director 02-27-19
Date

Sneishallik
Approved as to Form by City Attorney 3/1/19
Date

Jagrat
By City Manager 2/28/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195542

EFFECTIVE DATE

Feb 28, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2/28/19 - 7 PM 4:2
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: WOMEN TEXAS FILM FESTIVAL Vendor No. VS97429

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall provide the cultural service, Women Texas Film Festival. Consultant will be showcasing Texas women's influence in film and media in their yearly film festival. Consultant will work with local community professionals and organizations that align with the showcased films to host Q&As and discussion panels. This open-to-the-public event will take place in August 2019 at the Texas Theatre, 231 W. Jefferson Blvd, Dallas, TX 75208.

Contract Number: OCA-2019-00009545 (00024226) Contract Term: 03/08/2019 to 09/30/2019

Background: WOMEN TEXAS FILM FESTIVAL was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$5,400.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,350.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$2,700.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or \$1,350.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$5,400.00
						-	
						-	
Financing: General Fund						TOTAL:	\$5,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (F. O. 2019)
By Department Director

Feb 28, 2019
Date

Taylor Floyd
Taylor Floyd (F. O. 2019)
Approved as to Form by City Attorney

Mar 6, 2019
Date

[Signature]
By City Manager

Feb 28, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195543

EFFECTIVE DATE

03/06/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR -8 AM 8:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Association of Local Government Auditors (ALGA) Vendor No. 352125

Subject: External Peer Review (EPR) Services

Lead Dept: Office of the City Auditor (AUD)

Action Requested: Approval of required EPR for AUD. ALGA, a non-profit entity, accepted a request to perform EPR and will send a review team of three people for a one-week engagement in Dallas to: (1) review audit work papers and conduct interviews/surveys; and, (2) submit a final report to the City Auditor. Reimburse for travel, hotel, per diem, and car rental only. Estimated expenditures not to exceed \$12,000.

Contract Number: AUD-2019-00009685 Contract Term: 4/1/2019 to 6/30/2019

Background: According to Section 3.82 of the Government Auditing Standards published by the Comptroller General of the United States: "Each audit organization in accordance with Generally Accepted Government Auditing Standards (GAGAS) must have an [EPR] performed by reviewers independent of the audit organization being reviewed at least once every 3 years." EPR was last performed in June of 2016.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	AUD	1210	AU01	3070	-----	AUD GF19ALGA	\$12,000
						-	
						-	
Financing: Commodity Code: 91875; FY 2019 Funds						TOTAL:	\$12,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 3-1-2019
 By Department Director Date

 3/8/2019
 Approved as to Form by City Attorney Date

 3/6/2019
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195544

EFFECTIVE DATE

3-5-2019

CS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 019 MAR -8 AM 8:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Door Control Services, Inc. ^{CS} Vendor No.: 259592

Subject: Emergency - Martin Luther King, Jr. Childcare Building D Automatic Door Replacement

Lead Dept: Building Service Department

Action Requested: Authorize payment of Invoice #SMINV194459 to Door Control Services for replacement of the automatic sliding entrance door at Martin Luther King, Jr. Childcare Building D.

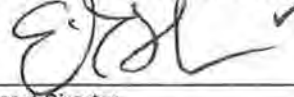
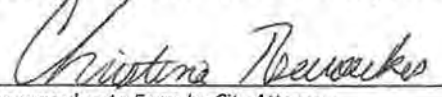
Contract Number:	BSD-2019-00009394	Contract Term:	01/28/2019	to	01/29/2019
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Background: The automatic door at Martin Luther King, Jr., Childcare Building D no longer worked, and the parts are obsolete. The door replacement is required for safety issues.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0671	BSD	W221		3210		- BSD-2019-00009394	\$3,193.00	
						-		
						-		
Financing:							TOTAL:	\$3,193.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Date 2/27/2019
 Approved as to Form by City Attorney
Date 3/8/2019


 By City Manager Date 3-5-19
mer



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195545

EFFECTIVE DATE

2/25/19 Ce

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 MAR -8 AM 9:14

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: El Creative, Inc. Vendor No. VS0000001394

Subject: Extension of a Service Contract

Lead Dept: Office of Procurement Services

Action Requested: Authorize a one-year extension of the term for Master Agreement BUZ1605 for graphic design services. (16-1086)

Contract Number:	POM-2016-00000604	Contract Term:	7/1/2019	to	6/30/2020
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Background: On June 22, 2016, City Council awarded a three-year term service contract for graphic design services to El Creative, Inc. (VS0000001394) in the amount of \$300,000.00 by resolution no. 16-1086 from solicitation no. BUZ1605. This extension will allow the city to continue to utilize this service contract at the same terms and conditions

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.0
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-1086	6/30/16	300,000.00		\$ 300,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2/21/19
By Department Director Date

[Signature] 2/27/19
Approved as to Form by City Attorney Date

[Signature]
By City Manager

2/25/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195546

EFFECTIVE DATE

Mar 7, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 MAR -8 AM 10:40
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: R.J. Braniff Corporation d/b/a Automated Business Systems Vendor No. 259262

Subject: Check Sealer Maintenance and Services

Lead Dept: Communication and Information Services

Action Requested: Authorize payment for annual maintenance and support services for the Duplo DF920 Check Sealer.

Contract Number:	DSV-2019-00009315	Contract Term:	9/12/2019	to	9/11/2024
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Background: Automated Business is a sole source proprietary that provides maintenance services for the City of Dallas Duplo DF920 check sealer machine used to fold and seal payroll, direct deposit, Accounts Payable and W-2 Forms. Additionally, this action will allow for two service inspections per year, service calls, labor and mileage, and expedited service on service calls and phone support, as needed.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1630		3110		MASC DSV-2019-00009315	\$13,001.00
						-	
						-	
Financing: Data Services Funds						TOTAL:	\$13,001.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Mar 5, 2019)
 By Department Director

Mar 5, 2019
 Date

Christina Tsoukas
 Christina Tsoukas (Mar 8, 2019)
 Approved as to Form by City Attorney
 Mar 8, 2019
 Date

Joey J. Janda
 Joey J. Janda (Mar 7, 2019)
 By City Manager

Mar 7, 2019
 Date

CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195547
		EFFECTIVE DATE

03/06/2019

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 MAR -06 AM 10:09
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Vendor Name: Dallas Desk	Vendor No.
--------------------------	------------

Subject: Service Contract – Purchase and Installation of Goods

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract with Dallas Desk for the purchase and installation of Overhead Flipper Storage Units for completion of the workstation project in the City Attorney's Office. This contract shall not exceed \$7,979.

Contract Number:	ATT-2019-00009697	Contract Term:	3/6/19	to	6/30/19
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Background: Dallas Desk will install 48" wide Overhead Flipper Door Storage Units in the City Attorney's Office for completion of the workstation project. This contract shall not exceed \$7,979. (An informal request for quotes resulted in three submissions, with Dallas Desk being the lowest quote.)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ATT	1308		3070		CX ATT-2019-00009697	\$7,979.00	
Financing:							TOTAL:	\$7,979.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	3.5.19 _____ Date	 _____ Approved as to Form by City Attorney	3/6/2019 _____ Date
 _____ By City Manager		3/6/19 _____ Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195548

EFFECTIVE DATE

2.15.2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 019 MAR -8 PM 12:
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	HVJ Associates, Inc.	Vendor No.	VS0000015750
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Subject: Material Testing Service - Lake Highlands Trail South Extension

Lead Dept: Public Works Department

Action Requested: Authorize an Administrative Action for Professional Services Contract with HVJ Associates, Inc. in an amount not to exceed \$37,065.00 to provide Construction Material Testing during the construction of Lake Highlands Trail South Extension.

Contract Number:	PBW-2019-00008704	Contract Term:	03/1/2019	to	2/28/2021
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Background: This AA is required to provide the Construction Material Testing required for each Capital Construction project. Professional Solicitation #CIZ1728 has provided a short list of qualified firms to provide these services and HVJ Associates, Inc., was selected for this project.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0556	PBW	P737	SIDI	4113	ECSD0006	PBW-2019-00008704	\$ 3,706.50
	0052	ECO	W249	SCTI	4113	ECSD0006	PBW-2019-00008704	\$ 3,706.50
	S250	PBW	P737	SIDI	4113	ECSD0006	PBW-2019-00008704	\$29,652.00
	Financing:		Capital Project Reimbursement Fund, Skillman Corridor TIF District Fund, Lake Highlands Project Fund					TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robt R...
By Department Director

2/1/19
Date

[Signature]
Approved as to Form by City Attorney

3-4-19
Date

[Signature]
By City Manager

2/15/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195549

EFFECTIVE DATE

2/26/2019

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Request for execution of DHAP Homebuyer Written Agreements

2019 MAR -8 PM 3:00
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Jessica T. Edwards Vendor No. n/a

Subject: Dallas Homebuyer Assistance (DHAP) Department: HOU

Action Requested: Execution of City of Dallas Homebuyer Written Agreements (HOME/CDBG)

Contract Number: HOU-2019-00009560 Contract Term: To

Background: Ms. Edwards was approved for \$89,725.00 in assistance from DHAP. DHAP was approved by City Council on Oct. 25, 2017 per Resolution 171653. Funding for the assistance was approved through the FY 2017-2018 HUD Consolidated Plan per Council Resolution 171171. The program was approved to allow homebuyer assistance to homebuyers at or below 80% of the area median income. The CAO requires an AA to execute the attached agreements for each individual homebuyer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
							\$0.00
TOTAL:							0.00

Project No: n/a Commodity Code: n/a Financing: n/a

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
0	n/a		\$0.00	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	n/a

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director  2/25/19 DATE Approved as to form by City Attorney  CS DATE

By Assistant City Manager  2/26/2019 DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195550
EFFECTIVE DATE

FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
ALLAS, TEXAS
FEB 11 AM 10:05

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Don Pearce/Friends of White Rock Creek Trail Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with The Friends of White Rock Creek Trail to provide litter and debris clean up on the White Rock Creek Trail and Harry S. Moss Park.
Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2019-00009482	Contract Term:	5/5/2019	to	5/4/2020
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Background: The Friends of White Rock Creek Trail is a committed friend's group that performs volunteer services dedicated to the community in which they work, live, and serve which encompasses the neighborhood from North Central to Greenville Ave.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009482	\$0.00	
Financing: No Cost							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-13-19
By Department Director Date

[Signature]
Robert Abtahi, President
Park and Recreation Board

[Signature] 2-26-2019
Approved as to Form by City Attorney Date

[Signature] 2/19/19
By City Manager Date

[Signature]
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195551

EFFECTIVE DATE

Mar 8, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 11 PM 4:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	VIDEO ASSOCIATION OF DALLAS, INC	Vendor No.	265705
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Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall execute the project entitled, Alternative Fiction Fest. The project will be a film festival featuring dozens of narrative features, TV-focused special events, and shorts. The film festival will explore the moment in time at the intersection between media and how cinema artists can create original work in this new world. The open-to-the-public festival will celebrate Dallas talent and up-and-coming artists from across Texas who will have the opportunity to make their film debuts. Screenings will be held at the Angelika Film Center Dallas in September 2019.

Contract Number:	OCA-2019-00009545 (000024222)	Contract Term:	03/15/2019	to	09/30/2019
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Background: VIDEO ASSOCIATION OF DALLAS, INC. was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$8,100.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,025.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,050.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or \$2,025.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545
							-	
							-	
	Financing: General Fund						TOTAL:	\$8,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (817) 271-5079
 By Department Director

Mar 8, 2019
 Date

Taylor Floyd
Taylor Floyd (214) 711-2019
 Approved as to Form by City Attorney

Mar 11, 2019
 Date

[Signature]
(512) 375-1100
 By City Manager

Mar 8, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195552

EFFECTIVE DATE

Feb 28, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
MARCH 11 PM 4:45
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEATRO FLOR CANDELA Vendor No. VS0000049685
Subject: Professional Services
Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present the traveling original production of *Concierto, que? Concert, what?* The production will be a travelling theater housed in an adapted wagon or truck that will perform in five open-to-the-public performances across Dallas during the month of March 2019. Locations include neighborhood parks, libraries, and recreation centers. This open-to-the-public production will speak of the themes of separation/segregation of society, inability of thinking independently, and overuse of technology. Consultant shall hire local Dallas artists including: five actors, two musicians, and one technician.

Contract Number: OCA-2019-00009545 (00024224) Contract Term: 03/08/2019 to 04/30/2019

Background: **TEATRO FLOR CANDELA** was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is **\$4,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$2,250.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$2,250.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$4,500.00	
Financing: General Fund							TOTAL:	\$4,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
JENNIFER SCRIPPS (754 295 7019)

By Department Director

Feb 28, 2019

Date

Jorge Ariza

By City Manager

Arbina M. Stone


Approved as to Form by City Attorney

Feb 28, 2019

Date

Mar 11, 2019

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	195553	
	EFFECTIVE DATE	
	Feb 15, 2019	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	THE WRITER'S GARRET	Vendor No.	350999
Subject:	Professional Services		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Consultant shall produce the program entitled, *Rail Writers*. This program will involve multiple groups of 10-15 participants from underserved communities in Dallas travelling via the Dallas Area Rapid Transit (DART) and the Trinity River Express to unique neighborhoods, museums and other iconic Dallas locations. Participants will be guided through writing exercises using prompts that tie to the specific sites and their experiences with them. Participants will create poems and essays which will then be performed at various locations on along the rails. The program will run from May through August 2019.

Contract Number:	OCA-2019-00009336 (00024171)	Contract Term:	02/25/2019	to	09/30/2019
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Background: THE WRITER'S GARRET was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,875.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or **\$1,875.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$7,500.00
							-	
							-	
Financing:							TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps
 By Department Director


Feb 15, 2019
 Date

Johnny Doss
 Approved as to Form by City Attorney

Mar 11, 2019
 Date

John Bass
 By City Manager

Feb 15, 2019
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195554
		EFFECTIVE DATE
		FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2019 MAR 11 PM 4:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes X No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes X No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes X No

Vendor Name: Globe Engineers, Inc. Vendor No. 502808

Subject: Runyon Creek Greenbelt Trail Phase II – Materials Testing

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract to Globe Engineers, Inc. in the amount of \$29,430.00 for Construction Materials Testing Services Runyon Creek Greenbelt Trail Phase II.

Contract Number:	PKR-2019-00009157	Contract Term:	NTP	to	1 year
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Background: On August 27, 2018 Public Works solicited a Request for Proposals for Professional Engineering, Surveying, and Consulting Services CIZ1728. This proposal is from a qualified proposer of that process to conduct construction materials testing services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
2U22	PBW	S619	HIBT	4113	PB12S619	CX- PKR-2019-00009157	\$29,430.00
						-	
						-	
Financing: 2012 Bond Funds- Street and Transportation Improvement Fund						TOTAL:	\$29,430.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2-14-19  03/11/2019
 By Department Director Date Approved as to Form by City Attorney Date

 2/19/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195555

EFFECTIVE DATE

March 12, 2019^{SW}

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CITY SECRETARY
DALLAS, TEXAS
MAR 12 AM 11:34

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	FiServ, Inc.	Vendor No.:	VC0000010860
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Subject: Bank Reconciliation Software Services

Lead Dept: Communication and Information Services

Action Requested: Authorize ratification and payment for annual maintenance and support services of the Accurate Fiserv software for the City Controller's Office for 2018-2019.

Contract Number:	DSV-2019-00009461	Contract Term:	7/1/2018	to	6/30/2019
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Background: FiServ, Inc. is a Sole Source proprietary that provides software maintenance and support for the bank reconciliation solution. This software is a critical tool for supporting the bank reconciliation system, which is utilized by the City Controller's Office. Additionally, the software assists with internal processes, procedures, and reporting capabilities.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0198	DSV	1665		3438		CX DSV-2019-00009461	\$27,957.00	
						-		
Financing:							TOTAL:	\$27,957.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$27,957.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Mar 8, 2019)
By Department Director

Mar 8, 2019
Date

Christina Tsevonikas
Christina Tsevonikas (Mar 12, 2019)
Approved as to Form by City Attorney ET
Date

Joey Zapata
Joey Zapata (Mar 12, 2019)
By City Manager
Mar 12, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195556

EFFECTIVE DATE

March 11, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2019 MAR 12 PM 2:40
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Brad Oldham International, Inc. Vendor No. VS99833

Subject: Hillcrest Village Green PRK Phase 2 Designs Oldham

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure artistic services of Brad Oldham International, Inc. for the second phase of a design proposal for Public Art at Hillcrest Village Green.

Contract Number: OCA-2019-00009657 Contract Term: 3/12/19 to 4/29/19

Background: The Public Art Program of the City of Dallas Office of Cultural Affairs requests the submission of a concept proposal for review by a Selection Panel for the design, fabrication and installation of a free-standing, outdoor public artwork gateway sculpture at Hillcrest Village Green. This is a new park at the corner of Hillcrest and Arapaho.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	PA57	PUBA	4425	PK17PA57	CX- OCA-2019-00009657	\$3,000
						-	
						-	
Financing:		2017 Bond Funds				TOTAL:	\$3,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] Mar 11, 2019 *[Signature]* Mar 12, 2019
By Department Director Date Approved as to Form by City Attorney Date

[Signature] Mar 11, 2019
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195557

EFFECTIVE DATE

3.12.2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 13 AM 10:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: JDH Custom Upholstery Inc Vendor No. VC 19890

Subject: Furniture upholstery

Lead Dept: Convention and Event Services

Action Requested: Authorize a service contract with JDH Custom Upholstery for offsite repair and reupholstery servicing of furniture at the Kay Bailey Hutchison Convention Center.

Contract Number: CCT-2019-00009615 Contract Term: March 12, 2019 to May 1, 2019

Background: The Kay Bailey Hutchison Convention Center received several pieces of furniture from the Omni Hotel in various stages of need. This will allow Convention and Event Services to restore the pieces and make them available for our clients to use.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0080	CCT	7840		3099		- CCT-2019-00009615	\$8,421.20
						-	
						-	
Financing: Current operating funds						TOTAL:	\$8,421.20

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *Rosa Luf* Date: 3/11/19
 Approved as to Form by City Attorney: *Robert White* Date: 3.13.19
 By City Manager: *[Signature]* Date: 3/12/2019

Box
18-023



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195558

EFFECTIVE DATE

4/19/18 *SM*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Extension of Master Agreement

RECEIVED
 MAR 13 PM 2:33
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 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No *SM*

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *SM*

Vendor Name: Wenzel Wenzel & Associates, Inc. Vendor No. 502397

Subject: Traffic Cones Department: OPS

Action Requested: Authorize an extension of one (1) year to the current Master Agreement

Contract Number: **BP1205 POM-2017-00001557** Contract Term: 4/11/2018 To 4/9/2019

Background: On April 11, 2012 Dallas City Council awarded a five (5) year agreement to Wenzel Wenzel & Associates, Inc. (502397) for the purchase of traffic cones and other traffic control accessories in the amount of \$1,367,447.90 by Resolution 12-1029. This extension will allow the City to continue purchasing these goods under the same terms and conditions.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
			OPS					BP1205
TOTAL:								0.00 <i>SM</i>

Project No: _____ Commodity Code: _____ Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
2	12-1029	4/11/2012	\$1,377,462.80	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
		\$	\$	\$	\$

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *[Signature]* DATE 4/16/18

[Signature] DATE 4.19.18

By Assistant City Manager *[Signature]* DATE 4/19/18

Approved as to form by City Attorney *[Signature]* DATE 4/16/18



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195559
EFFECTIVE DATE

12/12/18 *gn*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Extension of Master Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2018 MAR 9 PM 2:33
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TBK Materials LLC Vendor No. VS87826

Subject: Recycled Concrete

Lead Dept: OPS

Action Requested: Authorize a one year extension under the same terms and conditions of the service contract with TBK Materials LLC.

Contract Number: POM-2018-00007994 Contract Term: 9/14/2018 to 9/13/2019

Background: On June 17, 2015 Dallas City Council awarded a three year service contract with TBK Materials LLC (VS87826) to recycle concrete rubble material in the amount of \$601,750.00 by Resolution #15-1130 from solicitation BQ1501. The extension will allow the City to continue these services under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	OPS					- BQ1501	\$0.00	
						-		
						-		
Financing:							TOTAL:	0.00 <i>gn</i>

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	15-1130	6/17/2015	\$601,750.00	\$0.00	\$601,750.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 12/10/18 *[Signature]* 1/3/19
 By Department Director Date Approved as to Form by City Attorney Date
[Signature] 12/12/18
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195560

EFFECTIVE DATE

03/12/2019 *AA*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

RECEIVED
 2019 MAR 13 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Worxtime, LLC (asub subsidiary of Talx Corporation) Vendor No. VC0000057403

Subject: Required 2018 Affordable Care Act - 1095 filings Department: PER

Action Requested: Under this AA, authorize payment of invoice for service performed by Worxtime, LLC. to provide all the City's required 1095-C filings for approximately 20,000 active employees, retirees and terminated employees for 2018. This AA includes the cost of postage and mailing the forms to employees, retirees and terminated employees who were covered in 2018.

Contract Number: PER-2018-00004804 Contract Term: 12/1/2018 To 11/30/19

Background: The Patient Protection and Affordable Care Act is made up of the Affordable Health Care for America Act, the Patient Protection Act, an the health care-related sections of the Health Care and Education Reconciliation Act and the Student Aide and Fiscal Responsibility Act. The City of Dallas does not perform this function in-house and would need a vendor to process the 1095 forms for 20,000 active employees, retirees and terminated employees for 2018, the vendor will create the forms, mail all forms, allow employees to set-up a user account for reprints, file and transmit the IRS tax forms related to the Affordable Care Act.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0260	PER	7906		3070			\$9,750.00
TOTAL:							\$9,750.00

Project No: Commodity Code: Financing: Current Funds

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3/13/19 *[Signature]* 3/13/2019
 By Department Director DATE Approved as to form by City Attorney DATE
[Signature] 3/12/2019
 By Assistant City Manager DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195561

EFFECTIVE DATE

2/28/19 J.D.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2019 MAR 19 PM 4:05
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Schneider Electric Buildings Americas, Inc. Vendor No. 261927

Subject: Add 4 Cameras and 2 Card Readers to existing Control Panel and CCTV system

Lead Dept: Building Services Department

Action Requested: Authorize a service agreement with Schneider Electric Buildings Americas, Inc. to add 4 Evolution Cameras and licenses to existing CCTV system as well as 2 card readers at main office doors.

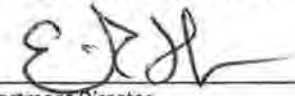
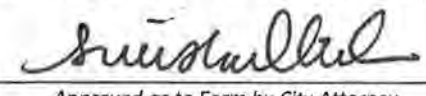
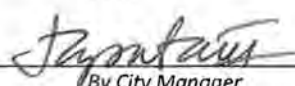
Contract Number: BSD-2019-00009217 Contract Term: 01/15/2019 to 06/28/2019

Background: Security measures are needed in the Civil Service Testing Center to eliminate the use of keys and provide added security.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CVS	1412		3099		- BSD-2019-00009217	\$35,296.00	
Financing:							TOTAL:	\$35,296.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2/27/2019  3/13/19
 By Department Director Date Approved as to Form by City Attorney Date
 2/28/19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195562

EFFECTIVE DATE

MAR 05 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Development Agreement.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 05 2019
 019 MAR 13 PM 4:
 CITY SECRETARY'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: US Soccer Foundation Vendor No. _____

Subject: Development Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Development Agreement with The US Soccer Foundation. The organization will provide five acrylic mini pitch surfaces with goal installation ("Mini Pitches"), to be supplied by the Foundation. Contact: Jeremy McMahon (214) 670-0200

Contract Number:	PKR-2019-00009628	Contract Term:	5/20/2019	to	5/19/2020
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Background: The U.S. Soccer Foundation is committed to enhancing, assisting and growing the sport of soccer in the United States, with a special emphasis on underserved communities.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR -2019-00009628	\$0.00	
Financing: NO COST							TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

3-01-19 3-6-2019
 By Department Director Date Approved as to Form by City Attorney Date

3-5-19
 Robert Abtahi, President By City Manager Date Attested by:

ORIGINAL - City Secretary
Secretary
Park and Recreation Board

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>195563</h1>
		EFFECTIVE DATE Feb 15, 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	EMILY RIGGERT	Vendor No.	VS97529
Subject:	Professional Services		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Authorization is requested for consultant to present a project entitled, "Sunset Spring and Summer Residency Program 2019". The project will involve a series of residencies hosted at Sunset Studios. Throughout each residency, selected artists will work with Sunset Studios to create art-centered community programming that is available free of charge to Dallas residents. Three Dallas artists will be selected to conduct the Spring and Summer residencies, and the art work that is created during these workshops will be displayed in their gallery for open-to-the-public closing receptions. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2019-00009336 (00024179)	Contract Term:	2/20/2019	to	9/30/2019
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Background: The fee for this service is **\$14,605.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$7,302.50** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$7,302.50**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$14,605.00
						-	
						-	
Financing:						General Fund	TOTAL: \$14,605.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Jennifer Scripps</u> <small>Jennifer Scripps (Feb 15, 2019)</small> By Department Director	Feb 15, 2019 Date <u>Jessie Bassett</u> <small>Jessie Bassett (Feb 15, 2019)</small> By City Manager	<u>Christen Sutton</u> <small>Christen Sutton (Mar 13, 2019)</small> Approved as to Form by City Attorney	Mar 13, 2019 Date
	Feb 15, 2019 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195564

EFFECTIVE DATE

Mar 6, 2019

RECEIVED
 MAR 13 PM 4:23
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **CONSTANCE Y. WHITE** Vendor No. **VS97155**

Subject: **Cultural Services - SDCC**

Lead Dept: **Office of Cultural Affairs**

Action Requested: Consultant shall draft the curriculum plan for the Summer Arts at the Center Cultural Program for the South Dallas Cultural Center. Consultant will develop an outline for the curriculum cultural, set goal and outcome. Consultant will also devise a plan for recruitment of teaching artist and conduct curriculum orientation. The delivery of the above will be in place on March 15, 2019 and end on May 3, 2019 at South Dallas Cultural Center.

Contract Number: **OCA-2019-00009517** Contract Term: **03/15/2019** to **05/03/2019**

Background: Constance Y White was selected to perform services for the South Dallas Cultural Center because of her cultural and artistic background, arts administrative experience, and connection to the greater Dallas community. The fee for this service will not exceed \$2,800.00. Consultant understands that the City of Dallas will pay for services as follows: The fee for services as required in the scope is \$2800 and will be paid in three (3) installments: (1) \$800 upon execution of agreement with submission of invoice (2) \$1000 upon approval of first deliverable with submission of invoice (3) Final installment of \$1000 upon completion of contract terms with submission of invoice within thirty days of and completion of final deliverable.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4832		3089	CVP	CX OCA-2019-00009517	\$2,800.00	
						-		
						-		
Financing:							TOTAL:	\$2,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Mar 6, 2019)
By Department Director

Mar 6, 2019
Date

Jennifer Scripps
Jennifer Scripps (Mar 6, 2019)
By City Manager

Christen Sutton
Christen Sutton (Mar 13, 2019)
Approved as to Form by City Attorney

Mar 13, 2019
Date

Mar 6, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195565

EFFECTIVE DATE

3-13-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Uniflight, LLC Vendor No. VS0000042002

Subject: Service Contract Extension

Lead Dept: DPD

Action Requested: Extend the service agreement for Helicopter Parts, Maintenance and Service Repairs with Uniflight, LLC (VS0000042002) for a 12-month period or until funds are depleted under the same terms and conditions.

Contract Number: POM-2016-00001505 Contract Term: 1-19-19 to 1-18-20

Background: On December 9, 2009, City Council authorized a three year service contract with Uniflight, LLC in the amount of \$2,000,000.00 by resolution no. 09-2930 resulting from solicitation BP0921. This service contract provides helicopter parts, maintenance, and service for DPD. This extension will allow for the continuation of services at the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	3	09-2930	12-9-09	\$2,000,000.00	0.00	\$ 2,000,000.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Pugh (ALOD)
By Department Director

3-13-19
Date

Don Knight
Approved as to Form by City Attorney

3/13/19
Date

Jon Joh
By City Manager
3-13-19
Date

DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195566

EFFECTIVE DATE

3-13-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Masco Service Vendor No. 239733

Subject: Service Contract Extension

Lead Dept: DPD

Action Requested: Extend the service agreement for Helicopter Parts, Maintenance and Service Repairs with Masco Service (239733) for a 12-month period or until funds are depleted under the same terms and conditions.

Contract Number: POM-2016-00001505 Contract Term: 1-19-19 to 1-18-20

Background: On December 9, 2009, City Council authorized a three year service contract with Masco Service in the amount of \$49,090.00 by resolution no. 09-2930 resulting from solicitation BP0921. This service contract provides helicopter parts, maintenance, and service for DPD. This extension will allow for the continuation of services at the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	09-2930	12-9-09	\$49,090.00	0.00	\$49,090.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Pugh (ALOP)
By Department Director

3-13-19
Date

Don Knight
Approved as to Form by City Attorney

3/13/19
Date

Jim Fortner
By City Manager

3-13-19
Date

DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195567
EFFECTIVE DATE

3-13-19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR 14 AM 9:33

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Aeromaritime America, Inc. Vendor No. VS0000048233

Subject: Service Contract Extension

Lead Dept: DPD

Action Requested:

Extend the service agreement for Helicopter Parts, Maintenance and Service Repairs with Aeromaritime America, Inc. (VS0000048233) for a 12-month period or until funds are depleted under the same terms and conditions.

Contract Number: POM-2016-00001505 Contract Term: 1-19-19 to 1-18-20

Background:

On December 9, 2009, City Council authorized a three year service contract with Aeromaritime America, Inc. in the amount of \$1,580,426.00 by resolution no. 09-2930 resulting from solicitation BP0921. This service contract provides helicopter parts, maintenance, and service for DPD. This extension will allow for the continuation of services at the same terms and conditions.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
3	09-2930	12-9-09	\$1,580,426.00	0.00	\$1,580,426.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Pugh (ALOP)
By Department Director

3-13-19
Date

Don Knight
Approved as to Form by City Attorney

3/13/19
Date

Jon Foster
By City Manager

3-13-19
Date

DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195568

EFFECTIVE DATE

3-13-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MARCH 14 AM 9:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Radio Masters, Inc. Vendor No. 517731

Subject: Service Contract Extension

Lead Dept: DPD

Action Requested: Extend the service agreement for Helicopter Parts, Maintenance and Service Repairs with Radio Masters, Inc. (517731) for a 12-month period or until funds are depleted under the same terms and conditions.

Contract Number:	POM-2016-00001505	Contract Term:	1-19-19	to	1-18-20
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Background: On December 9, 2009, City Council authorized a three year service contract with Radio Masters, Inc. in the amount of \$436,998.00 by resolution no. 09-2930 resulting from solicitation BP0921. This service contract provides helicopter parts, maintenance, and service for DPD. This extension will allow for the continuation of services at the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	09-2930	12-9-09	\$436,998.00	0.00	\$436,998.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Pugh (ALOP) 3-13-19
 By Department Director Date

Don Knight 3/13/19
 Approved as to Form by City Attorney Date

Jan Foster 3-13-19 OK
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195569

EFFECTIVE DATE

FEB 25 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Cathy Weigel/Prestonwood HOA Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Prestonwood Home Owners Association. This organization will provide litter and debris pickup at the Adult and Children's Little Free Library stand. They will donate the money for the water meter and install irrigation at Kiowa Parkway at the corner directly across from 15409 Cypress Hill.
Contact: Sloan Anderson 214-670-0203

Contract Number:	PKR-2019-00009505	Contract Term:	4/15/2019	to	4/14/2020
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Background: The Prestonwood HOA is a neighborhood homeowner's association that takes special interest in supporting and volunteering services to support, maintain, and beautify Kiowa Parkway. The Homeowners Association takes great pride in working with the City on enhancements for Kiowa Parkway.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009505	\$0.00
						-	
						-	
Financing:						No Cost	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ummir Ummir 2-19-19
By Department Director Date

Christine Lamm 3-4-2019
Approved as to Form by City Attorney Date

Attested by:

[Signature]
Robert Abicht, President
Park and Recreation Board

[Signature] 2/25/19
By City Manager Date

[Signature]
Secretary
Park and Recreation Board

ORIGINAL - City Secretary

FEB 25 2019



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195570

EFFECTIVE DATE

MAR 05 2019

RECEIVED
2019 MAR 14 AM 10:22
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mobile Mini Vendor No. 341568

Subject: Storage Containers for Renovation

Lead Dept: PKR

Action Requested: Authorize a master agreement of \$1,105.45 for Mobile Mini. The vendor will provide storage containers for renovations at Umphress Recreation Center.

Contact Person: Brenda Myers (214) 670-0945

Contract Number:	PKR-2019-00009449	Contract Term:	03/8/2019	to	08/31/2019
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Background: Mobile Mini Inc. is a provider of portable storage containers/offices.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00009449	\$1,105.45
						-	
						-	
Financing: Current Funds						TOTAL:	\$1,105.45

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

mini 3-01-19
By Department Director Date

Christine Lanner 3-7-2019
Approved as to Form by City Attorney Date

Robert Abt
Robert Abt, President
Park and Recreation Board

[Signature] 3-5-19
By City Manager Date

Attested by:
[Signature]
Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195571

EFFECTIVE DATE

FEB 25 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 14 AM 10:20
 CITY SECRETARY'S
 DALLAS TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dennis Moore Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Dennis Moore for the donation of a park bench at White Rock Lake Park. A map identifying the area is provided.
Will Stonum (214) 671-0264

Contract Number:	PKR-2019-00009495	Contract Term:	3/21/2019	to	3/20/2020
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Background: Dennis Moore is a resident of Dallas, Texas. He has chosen to provide an amenity to honor friends. The specific amenity is a bench donation at White Rock Lake Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009495	\$0.00	
						-		
						-		
Financing:						No Cost	TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wm Wynn
By Department Director Date 2-19-19

Christine Lannan
Approved as to Form by City Attorney Date 3-4-2019

R. Whelan
Robert Whelan, President
Park and Recreation Board

J. ...
By City Manager Date 2/25/19

Attested by:
C. ...
Secretary

ORIGINAL - City Secretary

Park and Recreation Board 1/2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195572

EFFECTIVE DATE

FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Revenue Contract
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 14 AM 10:32
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Groupon Merchant Services, LLC Vendor No. N/A

Subject: Revenue Contract for Bahama Beach Waterpark

Lead Dept: Park and Recreation

Action Requested: Authorize an agreement with Groupon Merchant Services, LLC. The vendor will promote discount offers to Bahama Beach Waterpark. Groupon will advertise and promote deals (designed and approved by the City).

Contact: Rich Sharnsky (214) 671-0821

Contract Number:	PKR-2019-00009452	Contract Term:	3/25/19	to	9/30/19
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Background: The City of Dallas assumed operation of Bahama Beach Waterpark in 2008. Advertising is essential to generate Waterpark attendance. Groupon will reach across the DFW Metroplex area.

Advertising Bidding Exemption Chap. 252.022 Gen Exemptions (Sec 16) State Government Code

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009452	\$0.00
						-	
						-	
Financing:						No Cost to the City	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-14-19
 By Department Director Date

[Signature] 2-18-2019
 Approved as to Form by City Attorney Date

[Signature]
 Robert Abbaril, President
 Park and Recreation Board
 By City Manager

Attested by:
[Signature]
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195573

EFFECTIVE DATE

FEB 25 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
APR 14 AM 10:20
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Tenison Park Pollinator Garden Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a beautification agreement with Friends of Tenison Park Pollinator Garden for the fostering and protecting native plants in the park and creating a monarch butterfly waystation. A map identifying the area is provided.

Contact: Will Stonum (214) 671-0264

Contract Number:	PKR-2019-00009508	Contract Term:	3/16/2019	to	3/15/2020
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Background: Friends of Tenison Pollinator Garden consist of the neighborhood community of Hollywood/Santa Monica Neighborhood Association. The newly formed group is specific to the maintenance of the pollinator garden at Tenison Park. There is no cost to the city.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009508	\$0.00
						-	
						-	
Financing:						No Cost	
						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Will Stonum 2-19-19
By Department Director Date

Christine Laney 3-4-2019
Approved as to Form by City Attorney Date

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

[Signature] 2/25/19
By City Manager Date

Attested by:
[Signature]
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195574

EFFECTIVE DATE

FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising – Annual Campaign 2018-19
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 MAR 14 AM 10:29
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: KRBE Co. dba KTCK-AM The Ticket Sports Radio Vendor No. VS0000006120

Subject: Advertising – Annual Campaign 2018 – 2019

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$13,220.00 for KRBE Co. dba KTCK-AM The Ticket Sports Radio. The vendor will provide a custom radio marketing campaign for 2019 which will highlight golf in Dallas and encourage golfers to play all six municipal courses. The campaign will feature a total of 148 radio commercial spots over the course of eight months.

Contact: John Lawrence (214) 670-8860

Contract Number:	PKR-2019-00009474	Contract Term:	2/19/19	to	9/30/2019
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Background: The City of Dallas operates six public golf courses and five tennis centers across Dallas. Golf and tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00009474	\$13,220.00
						-	
						-	
Financing: Current FY						TOTAL:	\$13,220.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Abtahi 2-14-19
By Department Director Date

Christine Lerner 3-6-2019
Approved as to Form by City Attorney Attested by: Date

Robert Abtahi, President
Park and Recreation Board

Jayant 2/19/19
By City Manager Date

Christine Lerner
Secretary
Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195575

EFFECTIVE DATE

2-28-19 SA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2019 MAR 14 PM 10:22
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Friends of Northaven Trail Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation Department

Action Requested: Authorize a beautification agreement with The Friends of Northaven Trail. The organization will provide litter and debris pickup and maintain the floral displays. They would like to fund service enhancements and amenities in coordination with the Park and Recreation Department.
Contact: Sloan Anderson (214) 670-0203

Contract Number:	PKR-2019-00009500	Contract Term:	4/24/2019	to	4/23/2020
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Background: The Friends of Northaven Trail is a volunteer organization formed to support, maintain, and beautify the trail. This group has made great strides with the city on enhancements to the trail and wishes to continue to do so.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009500	\$0.00
Financing: No Cost							TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William
By Department Director 2-26-19 Date

Christine Lannan
Approved as to Form by City Attorney 3-5-2019 Date

Joynt
By City Manager 2/28/19 Date

ORIGINAL - City Secretary



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195576

EFFECTIVE DATE

2-28-19

SA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 MAR 14 AM 10:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Vermont Systems, Inc Vendor No. VS0000055159

Subject: RecTrac Software Maintenance & Support Services Request

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$18,884.40 for Vermont Systems, Inc. The vendor provided RecTrac software maintenance and support (services rendered).

Contract Number:	PKR-2018-00006986	Contract Term:	10/1/17	to	9/30/18
------------------	-------------------	----------------	---------	----	---------

Background: RecTrac software maintenance and support contract expired before a new solicitation could be finalized. The procurement process for establishing a long-term master agreement for software maintenance and support of the RecTrac system took longer than anticipated. The software maintenance and support has been performed and payment is now due.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0341	PKR	6864		3072		CX PKR-2018-00006986	\$18,884.40
Financing: Current Funding							TOTAL: \$18,884.40

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ummi Ummi 2-19-19
By Department Director Date

Christine Lanier 3-9-2019
Approved as to Form by City Attorney Date

[Signature]
President
Park and Recreation Board

[Signature]
By City Manager

2/28/19
Date

Attested by:

[Signature]
Secretary



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195577

EFFECTIVE DATE

1/17/19 VR
CITY SECRETARY
DALLAS, TEXAS
2019 FEB 14 PM 3:01
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No VR
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ProQuest ^{CSA}, LLC Vendor No. VS*20264

Subject: Fold3 History and Genealogy Archive Plus Online Subscription

Lead Dept: Library

Action Requested: Authorize an agreement and payment for Fold3 History and Genealogy Archives Plus for one (1) year - \$16,120.00

Contract Number: LIB-2019-00009273 Contract Term: 3/1/2019 to 2/29/2020

Background: Fold3 History and Genealogy Archive Plus is a collection of digitized historical document, and personal histories, many of which are not offered via the internet. This online database offers over 60 million pages of historical documents, including millions of records available from a content partnership with the National Archives and other institutions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2019-00009273	\$16,120.00	
						-		
						-		
Financing:							TOTAL:	\$16,120.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

01.15.19
Date

[Signature]
Approved as to Form by City Attorney

3/13/19
Date

[Signature]
By City Manager

1-17-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195578

EFFECTIVE DATE

3-15-2019 SF

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

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MAR 15 AM 10:51
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

- 3. Is this expenditure related to a construction project? Yes No
- 4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No
- 5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Matt's Rancho Martinez	Vendor No.	VC517666
Subject:	District 11 Annual Board & Commission Planning & Updates Meeting	Department:	Mayor and City Council

Action Requested: Authorize catering for Council Member Kleinman's Board & Commission Conference and Seminar Training with City of Dallas board members on Tuesday, March 19 at 6:30pm - 8:30pm.

Contract Number:	MCC-2019-00009803	Contract Term:	3/19/2019	To	3/19/2019
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Background:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MCC	1A11		3020			\$1,231.39
TOTAL:							\$1,231.39

Project No:	Commodity Code:	96219	Financing:	Current funds		
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%


M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Approved as to form by City Attorney
 By Assistant City Manager

DATE: 3/15/19
 DATE: 3-15 2019
 DATE: 3/15/19

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195579
		EFFECTIVE DATE

3/12/19 SR

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

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DALLAS, TEXAS
2019 MAR 15 PM 12:45

Vendor Name:	Texas Department of Transportation	Vendor No.	239588
Subject:	Preston Road (State Highway 289) at Royal Lane		
Lead Dept:	Public Works		

Action Requested:	Authorize payment to the Texas Department of Transportation for the City's share of final cost at the completion of all right of way acquisition and utility adjustments for paving improvements at the intersection of Preston Road (State Highway 289) and Royal Lane in an amount not to exceed \$33,023.00						
	Contract Number:	PBW-2018-00007537	Contract Term:	March 2019	to	May 2019	

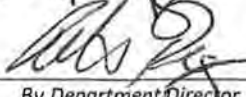
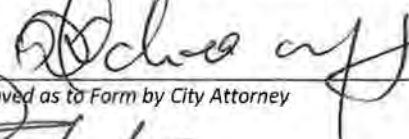
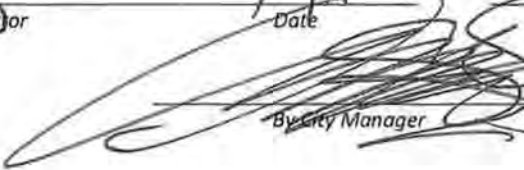
Background: Previously the City of Dallas authorized an Interlocal Agreement with the Texas Department of Transportation (TxDOT) for the City's share of right of way acquisition and utility relocation costs for the proposed improvements at the intersection of Preston Road and Royal Lane. In accordance with the terms of the agreement, the City is responsible for ten percent (10%) of the eligible right way costs. TxDOT recently completed all the right of way acquisition and is requesting a final payment for the City's share of eligible right of way costs. This action will authorize a payment of \$33,023.00 to TxDOT for final right of way costs.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	5R22	PBW	P427	INGV	4210	PB03P427	CT PBW03P427E1	\$33,023.00
							-	
							-	
	Financing: 2003 Bond Funds						TOTAL:	\$33,023.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

TBP 3/12/19 8:14 MS C/N

 By Department Director	3/11/19 Date	 Approved as to Form by City Attorney	3-14-19 Date
 By City Manager		3/12/19 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195580

EFFECTIVE DATE

3/7/19 VR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 MAR 15 PM 2:38
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No VR
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Volgistics, Inc Vendor No. VC*12642

Subject: Volunteer Management Software

Lead Dept: Library

Action Requested: Authorize payment for access to the online Volunteer Management Software for a 1 year period – Not to exceed \$3,204.00

Contract Number:	LIB-2019-00009610	Contract Term:	4/10/2019	to	4/9/2020
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Background: The Dallas Public Library has nearly 4,000 volunteers every year, and almost half of these are teens looking to gain experience and serve their community. Volunteers assist in handling materials, teaching literacy classes, reading to reluctant readers, and much more.
CL

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5323		3341		- LIB-2019-00009610	\$3,204.00
						-	
						-	
Financing:						TOTAL:	\$3,204.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

03.05.19
Date

[Signature]
Approved as to Form by City Attorney

3/15/19
Date

[Signature]
By City Manager

3/7/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195581

EFFECTIVE DATE

2/27/19

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 MAR 18 AM 8:31

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Garden State Medical Supply, Inc. Vendor No. VS0000083604

Subject: Mattress Covers Purchase

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize three (3) year purchase of mattress covers for DFD fire stations on an as needed basis.

Contract Number: DFD-2019-00009593 Contract Term: 03/01/2019 to 02/28/2022

Background: Due to bed bug treatment at the fire stations, mattress covers required to be changed. This action request will allow the covers to be ordered promptly upon discovery of bed bugs at any fire station. OPS solicitation has resulted in the attached tabulation sheet and quotes. Only ordered, received, and invoiced covers will be paid from this fund.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	INV	2002	INV1	2998		-	\$32,340.00	
						-		
						-		
Financing:							TOTAL:	\$32,340.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
2-22-19
Date

[Signature]
Approved as to Form by City Attorney
3/15/19
Date

[Signature]
By City Manager
2/27/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195582

EFFECTIVE DATE

2/27/19

RECEIVED
2019 MAR 18 AM 8:36
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	August Industries	Vendor No.	343094
--------------	-------------------	------------	--------

Subject: Breathing Air Compressor Repair and Maintenance

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize maintenance and repair of the breathing air compressors on as needed basis.

Contract Number:	MASC-DFD-2019-00009184	Contract Term:	02/01/2019	to	01/31/2020
------------------	------------------------	----------------	------------	----	------------

Background: The compressors that feed air into Cylinders utilized by fire fighters when fighting fires or responding to an emergency response require to be tested on a quarterly basis. August Industries is the only authorized North Texas Distributors for Bauer Compressors. The amount of \$49,940 is not a payment. Invoices will be paid only after the services have been satisfactorily provided on as needed basis.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	ER18	DF01	2790		-	\$49,940.00
						-	
						-	
Financing:						TOTAL:	\$49,940.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

2-22-19

Approved as to Form by City Attorney

Date

3/15/19

By City Manager

Date

2/27/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195583

EFFECTIVE DATE

3/12/19 p.l

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2019 MAR 8 AM 8:59

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: US Conference of Mayors Vendor No. 203839

Subject: 2019 Membership Dues

Lead Dept: Office of Budget

Action Requested: Authorize payment to the U.S. Conference of Mayors for annual membership fees.

Contract Number:	BMS-2019-00047423	Contract Term:	1/1/2019 to 12/31/2019
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Background: The Conference of Mayors is involved in a wide range of issues, such as assistance to mayors and police chiefs on a range of justice issues, the formation of a labor-management relations service to assist member cities with their labor and employee relations needs and developed an allied membership program comprised of individuals and organizations from private sector.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	BMS	1991		3340		- BMS-2019-00047423	\$40,235.00
							-	
							-	
Financing:							TOTAL:	\$40,235.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

3/12/19
Date

[Signature]
 Approved as to Form by City Attorney

3/14/19
Date

[Signature]
 By City Manager

3/12/2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195584

EFFECTIVE DATE

3/17/19 *SN*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS
2019 MAR 10 AM 10:13

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Regali, Inc. Vendor No. 266630 *SN*

Subject: Uniforms-Police & Public Safety

Lead Dept: DPD

Action Requested: Authorize (1) 1 year & eight month extension to the existing master agreement and (2) cost increases effective upon execution to the contract.

Contract Number:	POM-2016-00001546	Contract Term:	10/14/2019	to	6/13/2021
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Background: On October 13, 2010 City Council approved a 36-month term master agreement to Regali, Inc. (266630) by resolution no. 10-2561 from solicitation BRZ1019 in the amount of \$5,953,452.75 for the purchase of Police and Public Safety Uniforms.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	DPD					- BRZ1019	0
Financing: General Funds							TOTAL: <i>0 SN</i>

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	5	10-2561	10/13/2010	\$5,953,452.75	0	\$ 0	0

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

11-4-20
By Department Director

3/1/19
Date
Jon Jeter
By City Manager

Don Knight
Approved as to Form by City Attorney
3/17/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195585

EFFECTIVE DATE

3/7/2019 *ms*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 2%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Master Agreement Extension Request

RECEIVED
2019 MAR 13 AM 10:11
CITY SECRETARY
DALLAS, TEXAS

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *ms*

Vendor Name:	Regali, Inc.	Vendor No.	266630
Subject:	DPD Uniforms, Accessories, Jackets, Raingear and Alterations	Department:	Dallas Police Department

Action Requested: Authorize (1) a two year extension to existing master agreement and (2) cost increases effective upon execution of the contract.

Contract Number:	POM-2016-00000606	Contract Term:	6/26/2019	To	6/25/2021
------------------	-------------------	----------------	-----------	----	-----------

Background: On June 26, 2013, Dallas City Council awarded a three year term master agreement with Regali, Inc. (266630) for the purchase of uniforms, jackets, raingear and accessories in the amount of \$3,903,267.29 by Resolution # 13-1065 from solicitation #BYZ1335.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
			DPD					BYZ1335
TOTAL:								<i>0.00</i> <i>ms</i>

Project No:	BYZ1335	Commodity Code:	20000	Financing:	General Funds	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
3	13-1065	6/26/2013	\$3,903,267.29	\$0.00	\$0.00	0.00%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: *[Signature]* *3/1/19* DATE

Approved as to form by City Attorney: *[Signature]* *3/13/19* DATE

By Assistant City Manager: *[Signature]* *3/7/19* DATE



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195586

EFFECTIVE DATE

1-15-19 SC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 1/15/19 PM 1:33
 CITY SECRETARY'S
 OFFICE

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hammett Excavation, Inc Vendor No. VS0000075903

Subject: Excavation and Hauling Services

Lead Dept: Department of Sanitation Services

Action Requested: Authorize a service delivery contract for soil excavation and soil hauling at McCommas Bluff Landfill.

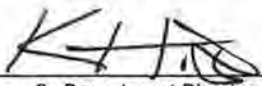

Contract Number: SAN-2019-00009175 Contract Term: 01/01/2019 to 03/31/2019

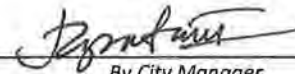
Background: Record rainfall this fall and winter season has placed a strain on McCommas Bluff Landfill staff being able to keep up with daily soil excavation and hauling; therefore daily soil cover operations have fallen behind. Over the course of the past few months, the landfill has utilized employees from another department to assist, but unfortunately this extra assistance is no longer available. In order to meet daily coverage requirements, as required by TCEQ, we need contracted assistance in excavating and stock-piling approximately 17,000 cubic yards of material (approx. 10 acres of coverage). This action will allow us to increase our soil stock piling capacity in order to meet TCEQ requirements.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0440	SAN	3591		3070		- SAN-2019-00009175	49,980.00
						-	
						-	
Financing:						TOTAL:	49,980.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 1-4-19  1/31/19
 By Department Director Date Approved as to Form by City Attorney Date

 1-15-19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
195587
EFFECTIVE DATE
MAR 08 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 9 PM 4:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TBG Partners, Inc. (The Broussard Group, Inc. dba TBG Partners) Vendor No. 500736

Subject: Hillcrest Village Green - Additional Services

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement #1 with TBG Partners, Inc. (The Broussard Group, Inc. dba TBG Partners) for additional professional services for Hillcrest Village Green, located in Dallas, Texas, for and interactive water feature and a prefabricated restroom building, in the amount of \$49,500.00.

Contract Number:	PKR-2018-00007631	Contract Term:	N/A	to	N/A
------------------	-------------------	----------------	-----	----	-----

Background: Services to design an interactive water feature and a prefabricated restroom building were not included in the original scope. These items were added to the project after two (2) Public Meetings by the Councilmember. The items were requested by Citizen input. This supplemental agreement adds professional services to design these two items and add them to the project scope.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VK63	PKLA	4230	PK17VK63	CX- PKR-2018-00007631	\$49,500.00
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$49,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	CR 18-1523	10/24/18	\$312,700.00	None	\$362,200.00	15.8%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

 3.05.19
 Date

 Approved as to Form by City Attorney

 3-17-2018
 Date

By City Manager

 3-8-19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195588

EFFECTIVE DATE

3/15/19

RECEIVED
CITY SECRETAR
DALLAS, TEXA
2019 MAR 20 PM 12:28

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas County Community College Vendor No. 256009

Subject: ~~Senior Medical Transportation Services~~ Technician Training at the MLK Center JN

Lead Dept: Office of Community Care/Martin Luther King, Jr. Community Center

Action Requested: Approval of Administrative Action for an Interlocal Agreement between Dallas County Community College District (DCCCD) and the Office of Community Care/ MLK Community Center. The MLK center will provide classroom facilities for educational services to be provided by the DCCCD. The program will provide non-credit courses, funded by the Adult Education and Literacy grant from the Texas Workforce Commission to the DCCCD. There is no cost consideration to the City of Dallas. with two (2) one-year renewal term JN

Contract Number: OCC-2019-00009775 Contract Term: 03/18/19 to 08/30/2019

Background: The City of Dallas Martin Luther King, Jr. community center is operated by the City of Dallas Office of Community Care

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							\$0	
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Mona E. ...
By Department Director

[Signature]
Date 3/15/19
By City Manager

[Signature]
Approved as to Form by City Attorney
Date 3/15/2019 JN



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195589

EFFECTIVE DATE

3-11-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2019 MAR 20 PM 2:59

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Metro Dallas Homeless Alliance Vendor No. 517577

Subject: HMIS User Fees

Lead Dept: Office of Homeless Solutions

Action Requested: Authorize execution of updated Memorandum of Understanding with Metro Dallas Homeless Alliance (MDHA) for the payment of Homeless Management Information System (HMIS) user fees, per the attached City of Dallas HMIS Project Budget and HMIS User Fee Schedule.

Contract Number: OHS-2019-00009384 Contract Term: 10/1/2018 to 9/30/2019

Background: On April 26, 2017 by Resolution 17-0713, City Council authorized continued participation in the local HMIS system for City of Dallas projects, subject to payment of annual HMIS user fees charged by MDHA (as the HUD-designated HMIS administrator). City of Dallas projects that participate in HMIS include, but are not limited to: Continuum of Care (CoC), DHA Project-Based Vouchers, Emergency Solutions Grant (ESG), and Housing for Persons with AIDS (HOPWA) projects.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- See Schedule	
						-	
						-	
Financing:						TOTAL:	\$45,640.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 *Charles E. Gray*
 By Department Director Date: 2/2/19

 *Man E. Martin*
 Date: 3/15/19


 Approved as to Form by City Attorney Date: 3/15/19


 By City Manager Date: 3/11/2019

MER



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195590

EFFECTIVE DATE

03/20/2019 *DM*

1. Place an "X" in the appropriate box for the approval of:

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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2 21 2019 AM 8:45

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *DM*

Vendor Name: National Waste Management Louisiana, Inc. Vendor No. VS88591

Subject: Yard Waste Grinding

Lead Dept: Department of Sanitation services

Action Requested: Authorize a one-year extension to the service contract with National Waste Management Louisiana, Inc.

Contract Number: SAN-2019-0009619 *DM* ~~BF1518~~ Contract Term: 1/13/19 to 1/12/2020

Background: On January 13, 2016, Council awarded a three-year service contract to National Waste Management Louisiana, Inc. (VS88591) for yard waste grinding services at the City's landfill and transfer stations in the amount of \$2,177,900.00, by Resolution 16-0125. This extension will allow the City to continue these services under the same terms and conditions for an additional 1-year period. This extension is at no additional cost to the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	san					- BF1518 <i>DM</i>	0	
						-		
						-		
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	0	16-0125	1/13/2016	\$2,177,900.00	\$0.00	\$2,177,900.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

K.H. 2-26-19
 By Department Director Date

B.H. Sullivan 3/21/2019
 Approved as to Form by City Attorney Date

J. ... 3/20/19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
195591
EFFECTIVE DATE
3/18/19

1. Place an "X" in the appropriate box for the approval of:

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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Annual Software Maintenance**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 21 AM 11:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No **SC**

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **SCANTRON Corporation** Vendor No. **117076**

Subject: **Software Maintenance**

Lead Dept: **Civil Service**

Action Requested: **Authorization to pay vendor for maintenance of OP4ES (Serial #5806971) for the period of 03/20/2019 to 03/19/2020**

Contract Number: **CVS-2019-00009813** Contract Term: **03/20/2019** to **03/19/2020**

Background: **SCANTRON machines are used to score Civil Services exams. Civil Service has four (4) scantron machines that are utilized for scoring uniform and civilian exams and providing statistical reports to the Validation division.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CVS	1415	CS04	3438		CX- CVS-2019-00009813	\$845.00	
Financing:							TOTAL:	\$845.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

3/15/19
Date

[Signature] 3/19/19
Approved as to Form by City Attorney Date

[Signature] 3/18/19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195592

EFFECTIVE DATE

3-7-19

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR 21 PM 2:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Enterprise Rent-A-Car dba EAN Holdings, LLC Vendor No. VC13560

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with Enterprise Holdings for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.

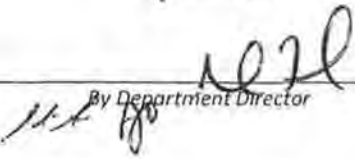
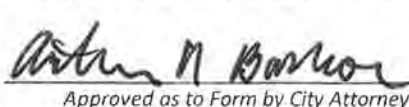

Contract Number:	POM-2017-00001594	Contract Term:	3-21-19	to	9-20-19
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Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$1,554,263.20 by Resolution No. 17-0477 resulting from solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	17-0477	03/22/2017	\$1,554,263.20	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director 2/27/19 Date  Approved as to Form by City Attorney 3/14/19 Date
 By City Manager 3/7/19 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195593

EFFECTIVE DATE

3-7-19

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY'S OFFICE
RECEIVED
MAR 21 PM 2:00
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: United Rentals (North America), Inc. Vendor No. VS0000003745

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with United Rentals (North America), Inc. for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.

Contract Number: POM-2017-00001594 Contract Term: 3-21-19 to 9-20-19

Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$349,543.00 by Resolution No. 17-0477 resulting from Solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	17-0477	03/22/2017	\$349,543.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

2/27/19
Date

[Signature] 3/18/19
Approved as to Form by City Attorney Date

[Signature] 3/7/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195594
EFFECTIVE DATE

3-7-19

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY'S OFFICE
DALLAS, TEXAS
MAR 21 PM 2:03
PROCESSED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Landmark Equipment, Inc. Vendor No. 502100

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with Landmark Equipment, Inc. for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.

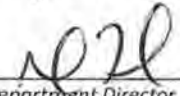
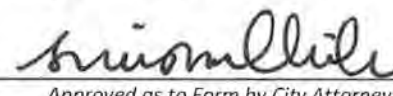
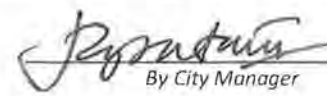
Contract Number: POM-2017-00001594 Contract Term: 3-21-19 to 9-20-19

Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$1,187,473.00 by Resolution No. 17-0477 resulting from Solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	17-0477	03/22/2017	\$1,187,473.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director
 Approved as to Form by City Attorney
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
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ADMINISTRATIVE ACTION

195595

EFFECTIVE DATE

3-7-19

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- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
2019 MAR 21 PM 2:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Metro Golf Cars Vendor No. 144807

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with Metro Golf Cars for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.

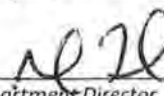
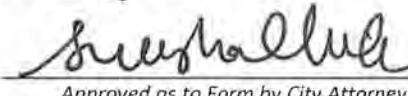

Contract Number:	POM-2017-00001594	Contract Term:	3-21-19	to	9-20-19
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Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$87,646.00 by Resolution No. 17-0477 resulting from Solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	17-0477	03/22/2017	\$ 87,646.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2/27/19  3/18/19
 By Department Director Date Approved as to Form by City Attorney Date
 3/7/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195596

EFFECTIVE DATE

3-7-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension!
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY'S OFFICE
DALLAS, TEXAS
2019 MAR 21 PM 2:08
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Four Seasons Equipment, Inc. Vendor No. 502821

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with Four Seasons Equipment, Inc. for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.


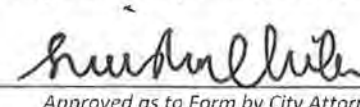

Contract Number:	POM-2017-00001594	Contract Term:	3-21-19	to	9-20-19
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Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$1,258,350.00 by Resolution No. 17-0477 resulting from Solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-0477	03/22/2017	\$ 1,258,350.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2/27/19  3/14/19
 By Department Director Date Approved as to Form by City Attorney Date
 3/7/19
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195597
EFFECTIVE DATE

3-7-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 21 PM 2:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sunbelt Rentals, Inc. ^{CT} Vendor No. 507070

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with Sunbelt Rentals for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.

Contract Number: POM-2017-00001594 Contract Term: 3-21-19 to 9-20-19

Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$687,865.00 by Resolution No. 17-0477 resulting from Solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-0477	03/22/2017	\$ 687,865.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

2/27/19
Date

[Signature] 3-14-2019
Approved as to Form by City Attorney Date

[Signature] 3/7/19
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195598

EFFECTIVE DATE

3-7-2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kirby-Smith Machinery, Inc. Vendor No. 502341

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with Kirby-Smith Machinery, Inc. for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.

Contract Number: POM-2017-00001594 Contract Term: 3-21-19 to 9-20-19

Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$767,126.00 by Resolution No. 17-0477 resulting from Solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-0477	03/22/2017	\$ 767,126.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
AA go

2/27/19
Date

Christina Tsvenko
Approved as to Form by City Attorney
3-14-2019
Date

J. [Signature]
By City Manager

3/7/19
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195599

EFFECTIVE DATE

3-7-19

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): 6 month extension.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 21 PM 2:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Holt Texas, LTD Vendor No. 506724

Subject: 6-month extension

Lead Dept: Equipment and Fleet Department

Action Requested: Authorize extension of service contract with Holt Texas, LTD for an additional 6 months for the rental of vehicles and equipment under the same terms and conditions.

Contract Number: POM-2017-00001594 Contract Term: 3-21-19 to 9-20-19

Background: On March 22, 2017 City Council authorized a two-year service contract in an amount not to exceed \$777,880.00 by Resolution No. 17-0477 resulting from Solicitation No. BN1605. This extension will allow for the continuation of service vehicle and equipment rental under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	17-0477	03/22/2017	\$ 777,880.00	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

2/27/19
 Date

Approved as to Form by City Attorney

3/14/19
 Date

By City Manager

3/7/19
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195600

EFFECTIVE DATE

3/18/19 VR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Gateway Fee
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY'S
OFFICE
DALLAS, TEXAS
MAR 21 PM 4:05

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Nationwide Payment Solutions, LLC. Vendor No. VS96778

Subject: Central Library Parking System Gateway Fees

Lead Dept: Library

Action Requested: Amend and execute Supplemental Agreement #1 of AA 18-5422 to extend term by one year for payment of ongoing gateway and credit card transaction fees.

Contract Number: LIB-2019-00009589 Contract Term: 3/12/2019 to 3/11/2020

Background: On February 28, 2018, AA 18-5422 was executed with Nationwide Payment Solutions, LLC to provide support in processing of credit card transactions initiated at the Central Library parking garage payment terminals, not to exceed \$8,275.00. Authorization is requested to execute Supplemental Agreement #1 of AA 18-5422 to extend term by one year at no additional cost to the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director


03.13.19
Date

[Signature]
Approved as to Form by City Attorney

3/21/19 VR
Date

[Signature]
By City Manager

3-18-19
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195601
		EFFECTIVE DATE
		FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 19 FEB 21 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Latina Broadcasters of Texas LLC	Vendor No.:	VS0000063972
Subject:	Advertising for Bahama Beach Waterpark		
Lead Dept:	Park and Recreation		
Action Requested:	Authorize an encumbrance of \$3,750.00 for Latina Broadcasters of Texas LLC. The vendor will provide radio and television advertising for the DFW Latin Community. Radio broadcasting on LaMexicana 87.7 FM and video advertising on LATN Verizon FIOS and Charter 24. Each media outlet will advertise 5 spots per day for a total of 280 spots with 20 bonus spots. Bahama Beach Waterpark tickets will be provided as giveaways. Contact: Richard Sharnsky (214) 671-0821		
	Contract Number:	PKR-2019-00009322	Contract Term: 5/1/19 to 9/30/19

Background: Advertising is essential to generate waterpark attendance. Latina Broadcasters targets the Spanish population of the DFW Metroplex which is a portion of our attendance demographic.

Advertising Bidding Exemption Chap. 252.002 (Sec16) State Code

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	PKR	5164		3320		CX PKR-2019-00009322	\$3,750.00	
							-		
							-		
	Financing: Current FY							TOTAL:	\$3,750.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-12-19
 By Department Director Date

[Signature] 03-06-19
 Approved as to Form by City Attorney Date

[Signature]
 Robert Abtahi, President
 Park and Recreation Board

[Signature] 2/19/19
 By City Manager Date

[Signature]
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195602

EFFECTIVE DATE

3/18/19^{sc}

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 MAR 22 AM 8:33
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ALLDATA, LLC Vendor No. 356136

Subject: Access to Online Library Repair Series

Lead Dept: Library

Action Requested: Authorize payment for access to the online Repair Series subscription service for a one (1) year period. - \$1,500.00

Contract Number:	LIB-2019-00009770	Contract Term:	2/13/2019	to	2/12/2020
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Background: ALLDATA Repair Series subscription provides auto repair service manuals and schematics for library customers. ALLDATA is the sole source for ALLDATA online automotive repair series database.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2019-00009770	\$1,500.00	
						-		
						-		
Financing:							TOTAL:	\$1,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M. Giudice
By Department Director

03.12.19
Date

Christina Hub
Approved as to Form by City Attorney

3/21/19
Date

J. [Signature]
By City Manager

3-18-19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195603

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS TEXAS
12/4/18
MAR 22 PM 4:21

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) Untreated Water Contract

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Gleneagles Country Club Vendor No. _____

Subject: Authorize Untreated Water Contract Department: Water Department

Action Requested: Authorize the Director of Dallas Water Utilities to execute a three-year contract with Gleneagles Country Club to provide untreated water to Gleneagles Country Club Golf Course

Contract Number: DWU-2019-00008851 Contract Term: 4/19/2018 To 4/18/2021

Background:

The City of Dallas has water rights in White Rock Creek for multiple purposes including rights for the use of irrigation. The untreated water diverted by Gleneagles Country Club shall be considered diverted from White Rock Creek at Gleneagles Country Club diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49. The sale of untreated water to Gleneagles Country Club is subject to, and limited by, available system supply.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
	DWU	7005	7REV				
TOTAL:							<i>Q.S.B.</i>

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/30/18
DATE

Approved as to form by City Attorney

12/19/18
DATE

By Assistant City Manager

12/4/18
DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195604

EFFECTIVE DATE

3/12/19 *RE*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 19 MAR 25 AM 9:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AdvanceOnline Safety Resources, LLC dba Comprehensive Safety Resource Vendor No. VS100099

Subject: Local Certification Training

Lead Dept: DWU

Action Requested: Consent to assignment and assumption from Comprehensive Safety resources (CSR) to AdvanceOnline Safety Resources, LLC dba Comprehensive Safety Resource for Local certification training DWU-2018-00004226.

Contract Number: DWU-2018-00004226 Contract Term: 09/01/2018 to 09/01/2020

Background: On August 9, 2018, The city Manager authorized a three year contract with Comprehensive Safety Resources (VS0000055949) in the amount of \$28,000 Administration Action No. 18-6447 for Local Certification Training. The company was sold on November 24, 2014.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7020		3364		- DWU-2018-00004226	\$28,000	
						-		
						-		
Financing:							TOTAL:	\$28,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director Date 3/12/19

[Signature]
 Approved as to Form by City Attorney Date 3/14/19

[Signature]
 By City Manager Date 3/12/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195605

EFFECTIVE DATE

1-22-19 SA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements, made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Concession Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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DALLAS, TEXAS
2019 MAR 25 AM 10:18

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Basheer Odeh Vendor No. _____

Subject: Approval of Concession Permit

Lead Dept: Park and Recreation

Action Requested: Authorize the approval of a temporary food and beverage permit for Basheer Odeh, a representative of Yum Yum Concession (Contractor) for the use of White Rock Lake - TP Hill Park. Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A.

Contact: Nicole Chauncey (214) 670-8568

Contract Number: PKR-2019-00009242 Contract Term: NTP to 11/30/2019

Background: The Park and Recreation Department has provided Temporary Food and Drink concessions through independent concessionaires for over 40 years. These permits are approved by agreements for a term of no more than ten months.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2109-00009242	\$0.00
Financing: No Cost To The City							TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 1-17-19
By Department Director Date

[Signature] 02-27-19
Approved as to Form by City Attorney Date

[Signature]
Robert Abzari, President
Park and Recreation Board

[Signature]
By City Manager

1-22-19
Date

Attested by:
[Signature]
Secretary
Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

1795606

EFFECTIVE DATE

MAR 05 2019

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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Maintenance Agreement**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Runyon Springs Homeowners Association Vendor No. _____

Subject: Maintenance Agreement

Lead Dept: Park and Recreation Department

Action Requested: Runyon Springs Homeowners Association would like to enter in a one year maintenance agreement for Runyon Creek Trailhead thru January 1, 2019 – December 31, 2020.
Contact: Sam Franklin (214) 671-0218

Contract Number: PKR-2019-00009039 Contract Term: 1/1/2019 to 12/31/2019

Background: Runyon Springs Homeowners Association is a non-profit organization serving the Singing Hills neighborhood in Oak Cliff. Dallas Park and Recreation will enter into a one year Park maintenance agreement for the purpose of installing and maintaining landscaping enhancements at Runyon Creek Trail.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009039	\$0.00
						-	
						-	
Financing: Not Cost to the City						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Winnie Winnie 2-28-19
By Department Director Date

Cristine Lanner 3-7-2019
Approved as to Form by City Attorney Attested by Date

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

Jasontain 3-5-19
By City Manager Date

Cheryl
Secretary
Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195607

EFFECTIVE DATE

1. Place an "X" in the appropriate box for the approval of:

MAR 05 2019

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Permit Approval
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Eddie Fletcher Vendor No. VS0000053341

Subject: Approval of Concession Permit at Southern Skates

Lead Dept: Park and Recreation

Action Requested: Authorize the approval of a temporary food and drink permit to be granted to Eddie Fletcher, a representative of Fletcher's Novelty Shop/Dollars and More for the use of Southern Skates during the business operating hours. The Contractor will adhere to the terms set in the Concessions Agreement outlined in Exhibit A.
Contact: Nicole Chauncey (214) 670-8568

Contract Number:	PKR-2019-00009552	Contract Term:	Upon date of execution	to	11/30/2019
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Background: This concessions contract allows Dallas citizens to purchase food and drinks at Southern Skates. Eddie Fletcher (concessionaire) for Fletcher's Novelty Shop/Dollars and More has provided food and drink concessions since 2011 at Southern Skates.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009552	\$0.00
						-	
						-	
Financing:						No Cost	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wini Wini 2-28-19
By Department Director Date

Christine Lanner 3-7-2019
Approved as to Form by City Attorney Attested by: Date

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

Japantani 3-5-19
By City Manager Date

Chloe
Secretary
Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195608

EFFECTIVE DATE

3.18.19 MAC

1. Place an "X" in the appropriate box for the approval of:


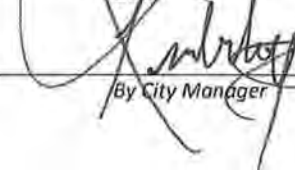
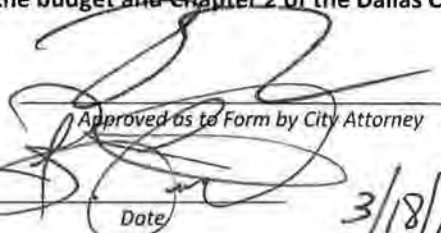
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Quality Sterilizer Services Inc					Vendor No.	VS88383		
Subject:	Amend Current contract to reflect 3 years								
Lead Dept:	AVI								
Action Requested:	Authorize Administrative Action to amend current contract AA#186867 term dates to reflect the dates of the AA document. Document was amended and stamped but dates were still incorrect.								
	Contract Number:	AVI-2019-00008545			Contract Term:	1/25/2019	to	1/24/2022	
Background:	Terms dates in the contract only reflects 2 years of service. The original agreement was for 3 years. Vendor is requesting the dates be revised under TERMS in the contract. See attached for the original contract and AA documents. Dates should be 1/25/2019 to 1/24/2022 for 3 year contract.								
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	130	AVI	7729	AV28	3110		AVI-2019-00008545	\$0.00	
	Financing: FY2019 Operating Fund						TOTAL:	\$0.00	
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director 3/18/19 Date

 By City Manager 3/18/19 Date

 Approved as to Form by City Attorney 03/23/19 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
195609
EFFECTIVE DATE
3/7/19

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: MOIR WATERSHED SERVICES, LLC Vendor No. VS0000071835

Subject: Creek Restoration and Floodway Management Pilot Program

Lead Dept: Dallas Water Utilities – Stormwater Operations

Action Requested: Authorize a one-year service contract with Moir Watershed Services, LLC for creek restoration and floodway management pilot program, located in Alameda Heights neighborhood at Kavasara Drive and Kirkley Street.

Contract Number: DWU-2019-00009698 Contract Term: 3/11/2019 to 3/10/2020

Background: This creek restoration and floodway management pilot program will allow for a contractor to restore the creek area and to allow the natural flow of water to return to prevent flooding to nearby residents. The contract will allow for contractor mobilization into the creek, vegetation removal (invasive and those blocking the flow of water); grading of the creek, erosion control, plantings of native species and additional watering to new plants.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0061	DWU	1875	DW32	3099		CX DWU-2019-00009698	\$32,400.00	
Financing:							TOTAL:	\$32,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 3/5/19
 Approved as to Form by City Attorney: Date: 3/13/19
 By City Manager: Date: 3/7/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195610

EFFECTIVE DATE

FEB 19 2019

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FEB 19 11:05 AM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising – Annual Campaign 2018-19
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *SH*

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Cumulus Dallas - *WBAP - AM NEWSTALK 820* Vendor No. VC13371

Subject: Advertising – Annual Campaign 2018 - 2019

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$6,040 for Cumulus Dallas. The vendor will provide a marketing campaign which will highlight golf in Dallas and encourage golfers to play all six municipal courses. The campaign will feature digital banner ads which will run across desktops, smart phones, mobile apps, and tablets.

Contact: John Lawrence (214) 670-8860
Contract Number: PKR-2019-00009476 Contract Term: 2/19/2019 to 9/30/2019

Background: The City of Dallas operates six public golf courses and five tennis centers across Dallas. Golf and tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00009476	\$6,040.00
Financing: Current FY							TOTAL: \$6,040.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

J.J.
Robert Abtahi 2.13.19
By Department Director Date

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

John Lawrence 2/19/19
By City Manager Date

[Signature] 3/5/19
Approved as to Form by City Attorney Date

[Signature]
Attested by:
Secretary
Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195611

EFFECTIVE DATE

3-25-2019 C.T.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Election-America, Inc. Vendor No. VS96835

Subject: 401(k) and 457 Deferred Compensation Plans-Board Member Election

Lead Dept: CCO

Action Requested: Authorize election service to be provided by Election-America, Inc. in the amount of \$12,000.00
 Contract Number: CCO-2019-00009051 Contract Term: April 1, 2019 to August 31, 2019

Background: The election services will consist of mailed ballot packages, toll free usage for telephone voting, internet voting and live customer service.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCO	1118		3099		-	12,000.00
						-	
						-	
Financing:		Operating Budget				TOTAL:	12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheil Kowalski 2/12/19
By Department Director Date

Christina Tovarokas 3/25/2019
Approved as to Form by City Attorney C.T. Date

[Signature] 3/25/19
By City Manager Date M&R



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195612

EFFECTIVE DATE

Mar 19, 2019

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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **JENNIFER WESTER** Vendor No. VS99978
 Subject: Professional Services
 Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present a project entitled, "This City in Your Hands". The project will involve the creation and distribution of artistic activity packets for developmental skill sets. The packets will consist of activities such as tearing, paper crumpling, scissor cutting, folding, tracing, taping or gluing projects that will become visual art pieces depicting a pop-up design. Packet recipients will be able to create with their own hands various renditions of Dallas sites and public sculptures. This project aims to enhance the understanding of a variety of arts displayed and accessible throughout Dallas. Packets will be made available to Dallas residents free of charge by way of libraries and other venues. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (00024282) Contract Term: 3/20/2019 to 7/31/2019

Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$5,000.00 of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$5,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$10,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Title: 137, 2117)
 By Department Director

Mar 19, 2019
 Date

Quilley
 Approved as to Form by City Attorney
 Date

Mar 23, 2019
 Date

Jennifer Scripps
 By City Manager

Mar 19, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195613

EFFECTIVE DATE

Feb 28, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 25 PM 4:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **DOMINIC JONES** Vendor No. VS93755

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for consultant to present a project entitled, "WOMB". The project will involve a series of workshops over a one-month period in which women of color will be interviewed in regard how they cope with the task of caring for their children, the identity crisis between self and child, and other aspects of having children. Consultant will compile the stories into a pamphlet with photos and illustrations. Consultant will also shoot an 8-15-minute documentary to chronicle certain workshop participants. The pamphlet and documentary will be shared with the residents of Dallas once completed. All workshops will be free of charge to participants. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (Pending) Contract Term: 3/5/2019 to 9/30/2019

Background: The fee for this service is **\$7,800.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$3,900.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$3,900.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$7,800.00
						-	
						-	
Financing: General Fund						TOTAL:	\$7,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director


Feb 28, 2019
Date

Chunruo Diao
Approved as to Form by City Attorney

Mar 25, 2019
Date

Jason Frost
By City Manager

Feb 28, 2019
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 1-95614
		EFFECTIVE DATE
		Mar 18, 2019

RECEIVED
 MAR 25 PM 4:14
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	ASIAN FILM FOUNDATION OF DALLAS	Vendor No.	VS0000016157
Subject:	Professional Services		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Consultant shall produce the 18th Annual Asian Film Festival of Dallas. The film festival will be a seven-day, open-to-the-public event hosted at the Angelika Film Center in Mockingbird Station. During the festival, approximately 40 films from across Asia and from Asian-American filmmakers will be screened. Some film presentation will be accompanied by a pre-screen talk with some of the filmmakers. The event also includes a Women's Showcase featuring an entire day of films by women filmmakers, panel discussions, and multiple events, including an Opening Night Party, Filmmakers Reception, and a Closing Night Party. The event is scheduled to occur in July 2019.

Contract Number:	OCA-2019-00009545 (00024223)	Contract Term:	03/18/2019	to	08/31/2019
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Background: **ASIAN FILM FOUNDATION OF DALLAS** was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is **\$6,750.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$1,687.50** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$3,375.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or **\$1,687.50**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$6,750.00
						-	
						-	
Financing: General Fund						TOTAL:	\$6,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps, City Manager
 By Department Director

Mar 17, 2019
 Date

Judith
 Approved as to Form by City Attorney
 Date

Mar 25, 2019
 Date

Judith
 By City Manager

Mar 18, 2019
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195615

EFFECTIVE DATE

March 19, 2019

RECEIVED
 MAR 25 PM 4:40
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas Folklife Resources Vendor No. VS0000049679

Subject: Cultural Service – Latino Cultural Center

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested to procure the services of Texas Folklife for the following service: consultant will plan, coordinate and execute the following cultural services on Thursday, March 21, 2019 from 5 pm to 9 pm: local Dallas youth accordion competition and showcase (5 to 7 pm); concert with *Los Morales Boyz* featuring Luis Gonzalez and Sunny Saucedo (7:30 pm to 8:30 pm).

Contract Number: OCA-2019-00009692 Contract Term: 3/21/2019 to 3/21/2019

Background: Consultant is an Austin-based arts and cultural organization. The fee for this service will not exceed \$5,000.00. Consultant understands that the City of Dallas will pay for services as follows: one installment of \$5,000 within thirty days of execution of contract, approval of administrative action, completion of service and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4805		3089		CX OCA-2019-00009692	\$5,000.00	
						-		
						-		
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director


Mar 19, 2019
Date

Taylor Floyd
Approved as to Form by City Attorney

Mar 25, 2019
Date

Joyce Priddy
By City Manager

Mar 19, 2019
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195616
		EFFECTIVE DATE
		Mar 15, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED

MAR 25 PM 4:45

CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	SOUL REP THEATRE COMPANY	Vendor No.	351177
Subject:	Professional Services		
Lead Dept:	Office of Cultural Affairs		

Action Requested: Consultant shall produce its 2019 SHINE PLAY FESTIVAL to begin the its 13th season of plays. This open-to-the-public festival will occur in September 2019 at the South Dallas Cultural Center and various "pop-up" locations in southern Dallas. The festival will feature four 30-minute plays written around the theme, "Black Men Illuminated," to immerse audiences in theater that brings light to the Black experience. The festival will also include the regional premiere of Dr. Ted Shine's one-act plays. Consultant shall use local Dallas artists and production staff for the festival. Prior to the festival, consultant shall hold playwriting and acting masterclasses at the South Dallas Cultural Center from March through June 2019.

Contract Number:	OCA-2019-00009336 (00024166)	Contract Term:	03/25/2019	to	09/30/2019
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Background: SOUL REP THEATRE COMPANY was selected through a panel process to participate in the Cultural Vitality Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$9,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,250.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or \$2,250.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$9,000.00
							-	
							-	
Financing:							TOTAL:	\$9,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (0000150, 0100)
By Department Director

Mar 15, 2019

Date
Joyce Cantrell
Joyce Cantrell (000115, 2019)
By City Manager

Taylor Floyd
Taylor Floyd (0000150, 0100)
Approved as to Form by City Attorney

Mar 15, 2019

Date

Mar 25, 2019

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195617

EFFECTIVE DATE

Mar 19, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 MAR 25 PM 4:40
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **AFIAH TALIBAH BEY** Vendor No. 345334

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall produce a project entitled "You, Me and We Stories". The project will involve having professional griots, oral historians, and storytellers instruct residents of Dallas on how to improve their speaking and voice skills by way of storytelling. Consultant shall provide workshops that will empower participants to research their family stories and share life experiences through song, music, and poetry. Workshops will be held at the South Dallas Cultural Center, Oak Cliff Cultural Center, and other Dallas venues. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (00024176) Contract Term: 3/25/2019 to 6/30/19

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverables one through two and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$5,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$10,000.00
						-	
						-	
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base ER/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps, Director
By Department Director

Mar 19, 2019
Date

Taylor Floyd
Taylor Floyd, City Attorney
Approved as to Form by City Attorney

Mar 25, 2019
Date

[Signature]
By City Manager

Mar 19, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195618

EFFECTIVE DATE

Mar 1, 2019

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR 2 PM 4:07

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SAMMONS CENTER FOR THE ARTS Vendor No. 265704

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall create the jazz community collaborative project titled, D'JAM 2019. The project is a month-long series bringing attention to the heritage and history of jazz in Dallas during arts month in April 2019. This open-to-the-public project features a series of free events that highlight and showcase jazz in the Dallas community including a free jazz open house in the arts district, an exhibit at the African American Museum, a documentary film with USA Film Festival, jazz concerts, and other events. The project will showcase Dallas artists and organizations including Dallas Jazz Piano Society, Greater Dallas Youth Orchestra Jazz Institute, USA Film Festival, and dozens of other local jazz artists and organizations.

Contract Number: OCA-2019-00009336 (00024165) Contract Term: 02/15/2019 to 05/31/2019

Background: SAMMONS CENTER FOR THE ARTS was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$6,800.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,700.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,400.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or \$1,700.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$6,800.00	
						-		
						-		
Financing:							TOTAL:	\$6,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (3/27/2019)
By Department Director

Mar 1, 2019
Date

Jenny D...
Approved as to Form by City Attorney

Mar 25, 2019
Date

By City Manager

Mar 1, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195619

EFFECTIVE DATE

Mar 22, 2019

RECEIVED
2019 MAR 25 PM 4:47
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	TAMITHA CUIREL	Vendor No.	VS94326
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Subject:	Professional Services
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Lead Dept:	Office of Cultural Affairs
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Action Requested: Consultant shall present a project entitled "Write, Camera, Action-Pleasant Grove". The project will involve a summer program for youth ages 8-14 to facilitate acquiring the technical skills for filmmaking, encourage creative collaboration, and visual story-telling. Consultant will share stories of Pleasant Grove with participating youth and subsequently with Dallas residents in local film festivals. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2019-00009336 (00024185)	Contract Term:	3/25/2019	to	8/31/2019
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Background: The fee for this service is \$9,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$4,750.00 of the total awarded amount upon completion of deliverables one through four and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$4,750.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$9,500.00
						-	
						-	
Financing:						TOTAL:	\$9,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Dir. 2-2-19)
By Department Director


Mar 22, 2019
Date

Lylian
Approved as to Form by City Attorney

Mar 25, 2019
Date

Joy
By City Manager

Mar 22, 2019
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 195620 EFFECTIVE DATE Mar 18, 2019
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 25 PM 4:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **TAMITHA CURIEL** Vendor No. VS94326

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall provide a project entitled "Tejana Cosmica". The project will involve exploring the Hispanic ancestral past in a poetic format. The project will use sound, rhythm, and body movement to expound upon the Tejana experience. Various poets will participate in workshops culminating in an open-to-the-public performance showcasing Tejana poets from Dallas that will take place at Dallas Public Libraries. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00008110 Contract Term: 3/19/2019 to 9/30/2019

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverables one through four and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	CPF	MASC OCA-2019-00008110	\$7,500.00
Financing: General Fund							TOTAL: \$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (832.176.2013)
 By Department Director

Mar 17, 2019
 Date

Quindia
 Approved as to Form by City Attorney
 Date Mar 23, 2019

Joyce S. ...
 By City Manager
 Date Mar 18, 2019

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		195621
		EFFECTIVE DATE
		Mar 18, 2019

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **VET** Vendor No. 500570

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present a project entitled, "Paint the Town". The project will involve a series of twelve painting workshops that depict Dallas iconic symbols and locations while providing historical background during the sessions. Participants will complete a 16"x20" painting each session. Paintings will include, but are not limited to the Dallas Skyline, White Rock Lake, Texas Sar Ferris Wheel, etc. All workshops will be free of charge to Dallas residents. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (00024186) Contract Term: 3/19/2019 to 9/30/2019

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$5,000.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$5,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$10,000.00
Financing: General Fund							TOTAL: \$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Mar 17, 2019)
 By Department Director

Mar 17, 2019
 Date

Taylor Floyd
 Taylor Floyd (Mar 15, 2019)
 Approved as to Form by City Attorney

Mar 25, 2019
 Date

Jayson [Signature]
 Jayson [Signature] (Mar 18, 2019)
 By City Manager

Mar 18, 2019
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195622

EFFECTIVE DATE

03/26/2019 *AM*

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project?

Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation)

Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name:	Earth Day Texas	Vendor No.	VS0000084743
Subject:	Recycling Outreach (Art 4 Dumpsters)	Department:	Office of Environmental Quality and Sustainability
Action Requested:	Authorize a service contract with Earth Day Texas for \$8,000 to bring art to public spaces in the City of Dallas and shine a light on the message of environmental stewardship with the Art 4 Dumpsters project.		
Contract Number:	OEQ-2019-00009441	Contract Term:	April 1, 2019 To May 31, 2019

Background: The City of Dallas provides over 140 recycling drop-off locations used by the local community. The Art 4 Dumpsters project aims to bring art to public spaces by taking mundane recycle containers and providing a new canvas to express and shine a light on the message of environmental stewardship. This project will have four chosen DISD schools showcase their students' artistic talents by painting recycling dumpsters. Earth Day Texas will provide the area where the dumpsters will be painted and the platform where event attendees can observe and interact with the Art 4 Dumpsters project. The Office of Environmental Quality and Sustainability will pay Earth Day Texas \$8,000, then that entire amount will be issued to the chosen/winning schools for Art4Dumpsters. The final schools will be chosen by a judge's panel that will consist of OEQS employees and other individuals with a knowledge of art and recycling.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	MGT	5608		3320		OEQ-2019-00009441	\$8,000.00
TOTAL:							\$8,000.00

Project No:	Commodity Code:	Financing:				
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director DATE 2/19/19

[Signature]
Approved as to form by City Attorney DATE 3/26/19

[Signature]
By Assistant City Manager DATE 3/26/19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195623

EFFECTIVE DATE

Mar 25, 2019

RECEIVED
CITY SECRETARY
MAR 26 PM 4:15
DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SOUL REP THEATRE COMPANY Vendor No. 351177

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall produce the regional premiere of production of *Hurt Village* by award-winning playwright, Katori Hall. *Hurt Village* is a coming-of-age story of a young girl whose family is on the cusp of homelessness in a Memphis housing project in the early 21st century. The production will be directed by co-artistic directors, Guinea Bennett-Price and Tonya Holloway, and will feature a cast of youth and adult actors. Guest Artist, Jemal McNeil will hold a week-long master class for the cast. A "Clap Back" panel discussion will take place opening weekend with the directors, cast, and community experts on housing, poverty, and gentrification. This open-to-the-public production will take place in May 2018 at the South Dallas Cultural Center.

Contract Number: OCA-2019-00009545 (00024221) Contract Term: 04/01/2019 to 06/30/2019

Background: SOUL REP THEATRE COMPANY was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$7,200.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,800.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,600.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or \$1,800.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$7,200.00	
Financing: General Fund							TOTAL:	\$7,200.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer.Scripps@cityofdallas.com
By Department Director

Mar 25, 2019
Date

Approved as to Form by City Attorney
Date

Mar 26, 2019
Date

By City Manager
Date

Mar 25, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195624

EFFECTIVE DATE

3-7-2019 (CT)

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2019 MAR 27 AM 11:29
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: GOOD EARTH CORPORATION Vendor No. 510006

Subject: Grounds Maintenance at parks, airports and other City owned properties

Lead Dept: Office of Procurement Services (OPS)

Action Requested: Authorize (1) a four month extension to the existing service contract and (2) additional \$37,809.58 in funds

Contract Number: POM-2019-00009488 Contract Term: 1/27/2019 to 5/26/2019

Background: On January 27, 2016 Dallas City Council awarded a three-year service contract to Good Earth Corporation (510006) for grounds maintenance services in the amount of \$2,403,441 by resolution no. 16-0160 from solicitation no. BF1517. This extension and additional funds will allow the user departments to continue to pay for these services under the same terms and conditions.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
			OPS					-
Financing: General Funds							TOTAL:	\$37,809.58 (CT)

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-0160	1/27/16	\$2,403,441.00	0	\$2,441,250.58	~1.6%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] Date: 2/27/19
 By City Attorney: [Signature] Date: 3-27-2019
 By City Manager: [Signature] Date: 3-7-19



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195625
EFFECTIVE DATE

March 7th, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Michael Baker International, Inc. Vendor No. VS0000006818

Subject: Jefferson Blvd Viaduct Bridge Repairs

Lead Dept: Public Works

Action Requested: Authorize professional services contract with Michael Baker International, Inc. for Jefferson Blvd. Viaduct Bridge Repairs engineering services in an amount not to exceed \$48,950.15.

Contract Number: PBW-2019-00009398 Contract Term: March 2019 to May 2019

Background:

Several cracks and spalls with exposed rebar were observed on the bridge bent columns and interior bent caps of the Jefferson Viaduct over IH30 and Trinity River. This bridge is a major transportation route between Downtown Dallas and the West Dallas community, which requires immediate attention for repair. The Department of Public Works desired to hire Michael Baker International Inc. to design for the repair of the Jefferson Viaduct over IH30 and Trinity River, and has obtained the concurrence from the Assistant City Manager to utilize the Special Need/Justification Consultant Process. This Administrative Action will allow Michael Baker International Inc. to perform these services in an amount not to exceed \$48,950.15.

Funding:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4R22	PBW	W365	BRAM	3210	PB03W365	PBW-2019-00009398	\$48,950.15
						-	
						-	
Financing: 2003 Bond Funds						TOTAL:	\$48,950.15

Contract Amendment Information:

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

3/6/19
Date

[Signature]
Approved as to Form by City Attorney

3-22-19
Date

[Signature]
By City Manager

3/7/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195626

EFFECTIVE DATE

FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 FEB 28 AM 11:55

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Pro-Shopkeeper Computer Software Co. Inc. dba Club Prophet Systems Vendor No. VS0000037502

Subject: Golf Course Pro Shop POS Software & Accessories

Lead Dept: Park and Recreation

Action Requested: Authorize a six-month extension and an increase to service contract BUZ1301, in the amount of \$11,250.00 for the golf course pro shop POS software package and accessories.

Contract Number:	PKR-2019-00008661	Contract Term:	4/9/14	to	10/9/19
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Background: This extension and increase will allow for the continuation of the service contract resulting from solicitation BUZ1301 with Pro-Shopkeeper Computer Software Company Inc. dba Club Prophet System for the golf course pro shop POS software and accessories under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00008661	\$11,250.00
						-	
						-	
Financing:						TOTAL:	\$11,250.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	14-0587	04/09/14	\$116,000.00	\$0.00	\$127,250.00	9.7%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ummi Ummi 2-14-19
 By Department Director Date

Suresh Challa 2/25/19
 Approved as to Form by City Attorney Date

Robert Abtahi
 Robert Abtahi, President
 Park and Recreation Board

Jayant 2/19/19
 By City Manager Date

Attested by:
[Signature]
 Secretary
 Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195627

EFFECTIVE DATE

MAR 08 2019

RECEIVED
 MAR 20 11:55 AM
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Professional Services Industries, Inc. (PSI) Vendor No. VS0000017524

Subject: Timberglen Trail

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract to Professional Services Industries, Inc. (PSI) in the amount of \$15,215.00 for Construction Materials Testing Services for Timberglen Trail.

Contract Number: PKR-2019-00009473 Contract Term: N/A to N/A

Background: On August 27, 2018 DWU solicited a Request for Qualifications for 2018 Construction Material Testing Services CIZ 1728. This proposal is from the most qualified proposer based on "Simple Project" process Per AD 4-05 to provide construction materials testing services to this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4U22	PBW	S622	HIBT	4113	PB12S622	CX- PKR-2019-00009473	\$15,215.00
						-	
						-	
Financing: 2012 Bond Fund						TOTAL:	\$15,215.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3-05-19
By Department Director Date

[Signature] 3/25/19
Approved as to Form by City Attorney Date

[Signature] 3-8-19
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195628

EFFECTIVE DATE

3/7/19 MC

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2019 MAR 8 PM 12:15
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Stericycle Environmental Solutions, Inc DBA PSC Recovery Systems Vendor No. VS90420

Subject: Service Agreement Extension

Lead Dept: Building Services Department

Action Requested: Authorize Supplemental Agreement No. 1 with Stericycle Environmental Solutions, Inc. to extend the Service Contract for one year for Sand Trap, Grease Trap, Interceptors & Septic Tank Cleaning Service (16-0161).

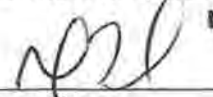
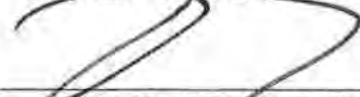
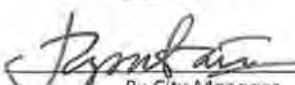
Contract Number:	POM-2019-00009527	Contract Term:	1/27/2019	to	1/27/2020
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Background: On January 27, 2016, City Council awarded a three year term service contract to Stericycle Environmental Solutions, Inc. (VS90420) for sand trap, grease trap inceptors & septic tank cleaning services in the amount of \$819,002.00 by Resolution 16-0161. This extension will allow the City to continue these services under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- MASC	0
						-	
						-	
Financing:						TOTAL:	0 MC

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0161	1/27/2016	\$819,002.00	\$0	\$819,002.00	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 2/27/19 Approved as to Form by City Attorney Date 03/11/19
Date 3/7/19
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195629
EFFECTIVE DATE

March 27, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
MARCH 28 PM 1:35
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Infax, Inc. Vendor No. VC00001894

Subject: Electronic Docket Display System

Lead Dept: Communication & Information Services

Action Requested: Authorize Supplemental Agreement 1 to add continued maintenance and support for the docket display system used by Court and Detention Services for two years.

Contract Number: CTS-2017-00001838 Contract Term: 12/1/2018 to 11/30/2020

Background: In 2014, Court and Detention Services implemented a digital solution to display court dockets, public notices, and announcements in an effort to increase availability of court information. Up to 600 cases per day may be displayed, assisting defendants in locating and attending court hearings. This action will provide ongoing maintenance and support of the system.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0401	CTS	1063		3438		CT CTS-2017-00001838	\$5,440.00
						-	
						-	
Financing: Technology Fund - Current Funds						TOTAL:	\$5,440.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-6022	5/12/2017	\$22,856.00	\$0.00	\$28,296.00	23.80%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Hugh Miller (Mar 25, 2019)
By Department Director

03/25/19
Date

Christine Tsevolikas (Mar 26, 2019)
Approved as to Form by City Attorney
Date

03/28/19
Date

Joey Zadora (Mar 27, 2019)
By City Manager

03/27/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195630

EFFECTIVE DATE

3/7/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR 20 PM 2:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kelly Moore Paint Company, Inc. Vendor No. 034702

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six month extension for master agreement BE1503 for paint and sundries. (16-0525)

Contract Number:	POM-2019-00009102	Contract Term:	4/13/2019	to	10/13/2019
------------------	-------------------	----------------	-----------	----	------------

Background: On April 13, 2016, City Council awarded a three year master agreement to Kelly Moore Paint Company, Inc. (034702) for paint and sundries in the amount of \$42,472.59 by Resolution 16-0525. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- MA	0	
						-		
						-		
Financing:							TOTAL:	0 ml

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0525	4/13/2016	\$42,472.59	\$0	\$42,472.59	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
[Signature]

2/27/19
Date

Christina Terevato 3/12/2019
Approved as to Form by City Attorney
Date

[Signature]
By City Manager
3/7/19
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195631

EFFECTIVE DATE

3/7/2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 28 PM 2:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: PPG Architectural Finishes, Inc. Vendor No. VS0000063319

Subject: Master Agreement Extension

Lead Dept: Office of Procurement Services

Action Requested: Authorize a six month extension for master agreement BE1503 for paint and sundries. (16-0525)

Contract Number:	POM-2019-00009102	Contract Term:	4/13/2019	to	10/13/2019
------------------	-------------------	----------------	-----------	----	------------

Background: On April 13, 2016, City Council awarded a three year master agreement to PPG Architectural Finishes, Inc. (VS0000063319) for paint and sundries in the amount of \$811,480.24 by Resolution 16-0525. This extension will allow the City to continue to purchase these goods under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- MA	0
						-	
						-	
Financing:						TOTAL:	0 ml

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	16-0525	4/13/2016	\$811,480.24	\$0	\$811,480.24	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

[Signature]

Date

2/27/19

Approved as to Form by City Attorney

[Signature] 3/12/2019

Date

By City Manager

[Signature]

Date

3/7/19



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195632

EFFECTIVE DATE

JAN 22 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising – Annual Campaign 2018-19.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *sk*

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Newberry Publishing Inc. dba DFW Links Magazine Vendor No. VS00000038691

Subject: Advertising – Annual Campaign 2018 - 2019

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$15,800.00 for Newberry Publishing Inc. dba DFW Links Magazine. The vendor will provide print and radio advertising for the 2018-19 golf and tennis marketing programs in DFW Links Magazine and DFW Links/Texas Kink on the Air.
Contact: John Lawrence (214) 670-8860

Contract Number: PKR-2019-00009235 Contract Term: 2/1/2019 to 9/30/2019

Background: The City of Dallas operates six public golf courses and five tennis centers across Dallas. Golf and tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00009235	\$15,800.00
						-	
						-	
Financing: Current FY						TOTAL:	\$15,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ummi Ummi 1.17.19
By Department Director Date

B. N. S. # 03/05/2019
Approved as to Form by City Attorney Date

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

Japodanis 1-22-19
By City Manager Date

Attested by:

C. Allen
Secretary
Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
195633
EFFECTIVE DATE
FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising – Annual Campaign 2018-19
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 FEB 19 2019 PM 3:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *SA*
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: KESN Assets, LLC dba ESPN Cumulus Dallas **Vendor No.:** VC0000004998

Subject: Advertising – Annual Campaign 2018 - 2019

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$13,840.00 for KESN Assets, LLC dba ESPN Cumulus Dallas. The vendor will provide a custom radio marketing campaign for 2019 which will highlight golf in Dallas and encourage golfers to play all six municipal courses. The campaign will feature a total of 574 commercial spots over the course of eight months.
Contact: John Lawrence (214) 670-8860

Contract Number:	PKR-2019-00009475	Contract Term:	2/19/2019	to	9/30/2019
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Background: The City of Dallas operates six public golf courses and five tennis centers across Dallas. Golf and tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00009475	\$13,840.00
Financing: Current FY							TOTAL: \$13,840.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

J.S.

 By Department Director 2-13-19 Date

Approved as to Form by City Attorney 3-3-2019 Date
 Attested by:

Robert Abbott, President
 Park and Recreation Board

By City Manager 2/19/19 Date

Secretary
 Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195634
EFFECTIVE DATE

FEB 19 2019

RECEIVED
 2019 MAR 08 PM 3:30
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *st*
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Yoga N Da Hood Wellness LLC Vendor No. VS96108

Subject: Health/Fitness Vendor - After School Program

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$10,500.00 for Yoga N Da Hood LLC. The vendor will provide a Youth Yoga Program for afterschool participants. (Attached is a lesson plan for the program.) A total of 84 classes will be implemented during the contract term.
Contact: Sergio Garza Jr. (214) 670-8039

Contract Number: PKR-2019-00009220 Contract Term: 3/1/2019 to 9/30/2019

Background: Dallas PKR partners with Dallas ISD campuses to provide after school programs at elementary schools throughout the city. To supplement the program, DISD awards Dallas PKR with funds for each school to provide enrichment vendors. Dallas PKR solicits RFPs for after school vendors and selects vendors who meet the various curriculum needs from the PKR Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00009220	\$10,500.00
Financing: Multi-Year Funding Project # 0341-19-5789-100						TOTAL:	\$10,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Abtahi
By Department Director Date 2.12.19

[Signature]
Approved as to Form by City Attorney Attested by: Date 3/5/19

Robert Abtahi, President
Park and Recreation Board

[Signature]
By City Manager Date 2/19/19

[Signature]
Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195635

EFFECTIVE DATE

Mar 8, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
MAR 22 PM 5:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: THE OAK CLIFF FOUNDATION Vendor No. 352536

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall produce the *Oak Cliff Film Festival 2019*. This open-to-the-public event will be held between June 6 and June 9, 2019 across six different venues in the Oak Cliff neighborhood. The event will consist of three components: (1) a four-day film festival with screenings at The Texas Theater, The Kessler Theater, Bishop Arts Theater, and Wild Detectives, (2) events for social interaction with filmmakers, actors, and directors, and (3) filmmaking workshops in do-it-yourself film producing.

Contract Number: OCA-2019-00009545 (00024228) Contract Term: 03/15/2019 to 07/31/2019

Background: THE OAK CLIFF FOUNDATION was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$5,400.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,350.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$2,700.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or \$1,350.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$5,400.00
						-	
						-	
Financing: General Fund						TOTAL:	\$5,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps, Director
By Department Director

Mar 8, 2019
Date

Quinn
Approved as to Form by City Attorney
Date Mar 27, 2019

[Signature]
By City Manager
Date Mar 8, 2019



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195636

EFFECTIVE DATE

Mar 26, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 MAR 29 PM 5:00
 ALVA S. TEWA

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AMERICAN BAROQUE OPERA COMPANY Vendor No. VS100220

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall produce the regional premiere of Vivaldi's *Montezuma* as an outreach project to the students in the Oak Cliff area. The work explores the themes of love, honor, and duty and celebrates Mexican culture and history. This open-to-the-public production will include ancillary events and partnerships including a discussion panel on opera and the nuance of Mexican culture in Europe. Consultant shall hire local Hispanic and Latino singers in lead roles to connect with their intended audience. Outreach performances will be held at Arts Mission Oak Cliff in March 2019.

Contract Number: OCA-2019-00009545 (00024270) Contract Term: 03/29/2019 to 04/30/2019

Background: AMERICAN BAROQUE OPERA COMPANY was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$2,250.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or \$1,125.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, and one (1) payment of 50%, or \$1,125.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$2,250.00
						-	
						-	
Financing: General Fund						TOTAL:	\$2,250.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps, Director
By Department Director

Mar 26, 2019
Date

MPL
Approved as to Form by City Attorney
Date

[Signature]
By City Manager

Mar 26, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11]
for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

195637

EFFECTIVE DATE

November 02, 2018

RECEIVED
CITY SECRETARY
DALLAS TEXAS
NOV 22 PM 5:00

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	DFW Electric Group, LLC	Vendor No.	VS0000063495
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Subject:	Majestic Neon Sign Maintenance	Department:	Office of Cultural Affairs
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Action Requested: Authorization is requested to execute Supplemental Agreement No. 1 to the Contract For Services with DFW Electric Group, LLC to add funds to the agreement, extend the term, and amend the services to be performed to include remove and replace malfunctioning neon components in the Majestic sign on the Elm Street-facing façade of the theater.

Contract Number:	OCA-2018-00007362	Contract Term:	8/16/2018	To	12/15/2018
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Background: Administrative Action No. 18-6357 was approved on August 14, 2018, and provided for repair services to the Majestic's neon sign. This work was substantially completed; however, the vendor found certain elements of the sign could not be repaired is provided in the original bid proposal.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0001	OCA	5502	CULF	3210		CX OCA-2018-00007362	\$2,700.00
TOTAL:							\$2,700.00

Project No:		Commodity Code:	80185	Financing:	General Fund
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Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	AA 18-6357	8/14/2018	\$4,947.37	\$0.00	\$2,700.00	54.60%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
By Department Director

Nov 2, 2018
DATE

Quinn
Approved as to form by City Attorney

Dec 6, 2018
DATE

Jay
By Assistant City Manager

Nov 2, 2018
DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195638

EFFECTIVE DATE

Mar 8, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: THE BLACK ACADEMY OF ARTS AND LETTERS, INC Vendor No. 219248
Subject: Professional Services
Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall produce the program entitled, *Riverfront Jazz Festival*. This open-to-the-public event will take place from August 30, 2019 to September 1, 2019 at the Black Academy of Arts and Letters and the Kaye Bailey Hutchinson Convention Center Area. The festival will feature an array of renowned musical artists from around the world where patrons can experience jazz, blues, R&B, and soul music. The festival will also feature and showcase Dallas youth artists from area schools, recreation centers, etc.

Contract Number: OCA-2019-00009336 (00024167) Contract Term: 03/15/2019 to 09/30/2019

Background: THE BLACK ACADEMY OF ARTS AND LETTERS, INC. was selected through a panel process to participate in the Cultural Vitality Program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is **\$8,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,000.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$4,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 50%, or **\$2,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$8,000.00	
Financing:							TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps, Director
By Department Director

Mar 8, 2019
Date

Anthony Davis
Approved as to Form by City Attorney

Mar 27, 2019
Date

Jessica...
By City Manager

Mar 8, 2019
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195639

EFFECTIVE DATE

Mar 8, 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: PEGASUS MUSICAL SOCIETY Vendor No. 262743

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall produce the concert series entitled, *Convivencia: Three Cultures Making Music Together*. This open-to-the-public series will consist of three concerts which will focus on the music inspired by the predominance of Islam in Spain's Middle Ages and the cross-cultural environment of the time. Concerts will feature the musicians in the consultant's own company as well as featuring local Dallas artists as soloists. Concerts will take place in September 2019 at three different TBD Dallas venues.

Contract Number: OCA-2019-00009545 (00024230) Contract Term: 03/15/2019 to 09/30/2019

Background: PEGASUS MUSICAL SOCIETY was selected through a panel process to participate in the Cultural Projects Funding program. The program provides support to cultural organizations and other non-profits, which are dedicated to creating a greater awareness of the cultural and artistic heritage of Dallas. The fee for this service is \$4,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,125.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$2,250.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice and one (1) payment of 25%, or \$1,125.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	CPF	MASC OCA-2019-00009545	\$4,500.00
						-	
						-	
Financing: General Fund						TOTAL:	\$4,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer.Scripps@cityofdallas.gov

Mar 8, 2019

Taylor Floyd
Taylor.Floyd@cityofdallas.gov

Mar 28, 2019

By Department Director

Date

Approved as to Form by City Attorney


Date

[Signature]
Jan 2019 (Rev. 11/18, 2019)

Mar 8, 2019

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195640
		EFFECTIVE DATE
		FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **Extension**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SiteOne Landscape Supply, LLC Vendor No. VS0000077016

Subject: Granulated and Liquid Fertilizers

Lead Dept: Park and Recreation

Action Requested: Authorize a two-year extension of master agreement BA1602 Granulated and Liquid Fertilizers.

Contract Number:	PKR-2019-00008429	Contract Term:	2/24/2016	to	2/22/2021
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Background: On February 24, 2016, Dallas City Council authorized a three year term master agreement with SiteOne Landscape Supply, LLC (VS0000077016) for the purchase of Granulated and Liquid Fertilizers in the amount of \$10,042.80 by resolution #16-0327 resulting from solicitation #BA1602. This extension will allow for the continuation of this master agreement at the same terms and conditions or until funds are depleted.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00008429	\$0.00
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	16-0327	2/24/2016	\$950,328.25	\$0.00	\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 1-31-19 [Signature] 03/11/2019
 By Department Director Date Approved as to Form by City Attorney Date

[Signature] [Signature] 2/19/19 Attested by:
 Robert Abtahi, President By City Manager Date [Signature]

ORIGINAL - City Secretary Secretary [Signature]
 Park and Recreation Board



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195641

EFFECTIVE DATE

JAN 30 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Extension
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: BWI-Dallas/Ft. Worth Vendor No. 501400
Subject: Granulated and Liquid Fertilizers
Lead Dept: Park and Recreation

Action Requested: Authorize a two-year extension for master agreement BA1602 and a price increase from manufacturer for items 0-0-7 with .86 Pendimethalin in the increase of 20% from \$9.80 to \$12.20, 5-5-20 40/50# in the increase of 21% from \$399.60 to \$503.00, 28-5-10 50% XCU 1000# in the increase of 7% from \$318.10 to \$342.00, 28-5-10 50% XCU 40/50# in the increase of 9% from \$620.00 to \$684.00 and Hou-Actinite 6-3-0 Greens Grade in the increase of 17% from \$8.75 to \$10.60.
Contact: Shola Adebajo (214) 670-8858

Contract Number: PKR-2019-00008429 Contract Term: 2/24/2016 to 2/22/2021

Background: On February 24, 2016, Dallas City Council authorized a three-year term master agreement with BWI Dallas/Ft. Worth (501400) for the purchase of Granulated and Liquid Fertilizers in the amount of \$201,526.73 by resolution #16-0327 resulting from solicitation #BA1602. Per the specifications, the vendor shall be allowed to increase their price by no more than 25% of the original awarded bid price with support of market changes. This extension and price increase will allow for the continuation of this master agreement at the same terms and conditions or until funds are depleted.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2019-00008429	\$0.00	
Financing:							TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	1	16-0327	2/24/2016	\$950,328.25	\$0.00	\$ 0.00	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 1-23-19
By Department Director Date

[Signature] 02-07-19
Approved as to Form by City Attorney Date

[Signature] 1-30-19
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	195642
		EFFECTIVE DATE
		FEB 19 2019

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Advertising
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2019 MAR 29 PM 12:21
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Intersection Media Vendor No. VC15625

Subject: Advertising – Bahama Beach Waterpark

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$14,048.00 for Intersection Media. The vendor will provide advertisements at 10 Dart rail stations across Dallas and 20 bus super king wraps to advertise for Bahama Beach.
 Contact: Richard Sharnsky (214) 671-0821

Contract Number:	PKR-2019-00009317	Contract Term:	5/1/19	to	9/30/19
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Background: The City of Dallas assumed the daily operations of Bahama Beach in 2008. Advertising is essential to generate waterpark attendance. Intersection Media will target patrons who frequent DART services throughout Dallas.
 Advertising Bidding Exemption Chap. 252.002 Gen Exemptions (Sec16) State Government Code

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	PKR	5164		3320		CX PKR-2019-00009317	\$14,048.00
							-	
							-	
Financing: Current FY							TOTAL:	\$14,048.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 2-12-19
 By Department Director Date

[Signature] 2/19/19
 Approved as to Form by City Attorney Date

[Signature] 03-06-19
 Attested by: Date

[Signature]
 Robert Abtahi, President
 Park and Recreation Board

[Signature]
 By City Manager

[Signature]
 Secretary
 Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195643

EFFECTIVE DATE

RECEIVED
CITY SECRETARY
DALLAS TEXAS
2019 MAR 29 PM 2:16

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Maintenance Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Dallas Parks Foundation	Vendor No.	
Subject:	Maintenance Agreement		
Lead Dept:	Park and Recreation		

Action Requested: Authorize a ten-year Management Agreement with Dallas Parks Foundation to perform service enhancements at Harry Hines Triangle (.08) acres bounded by Harry Hines, Cedar Springs Road, Ashland Street and Harwood Street. To include weekly mowing, edging, litter removal, irrigation, horticulture, fertilization, pesticide application, security lights, repair and upkeep of park furniture and migratory bird control.

Contact: Sloan Anderson 214-670-0203

Contract Number:	PKR-2019-00008776-9748	Contract Term:	3/5/2019	to	3/4/2029
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Background: Dallas Parks Foundation is an organization committed to the beautification enhancements of the Harry Hines Triangle Park, for the purposes of fostering goodwill through an on-going partnership with the Park and Recreation Department in the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00008776-9748	\$0.00	
Financing: No Cost							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wim Wimmer 3-07-19
By Department Director Date

Cliff Z... Attested by: 3-29-2019
Approved as to Form by City Attorney Date

Robert Abtahi
Robert Abtahi, President
Park and Recreation Board

Japan...
By City Manager Date

Ch...
Secretary
Park and Recreation Board

ORIGINAL - City Secretary



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195644

EFFECTIVE DATE

Mar 15, 2019

CITY SECRETARY
DALLAS, TEXAS
MAR 9 PM 2:53
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **ANDREA DAVIS** Vendor No. VC19876

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present a project entitled, "From Seed to Sprout" A Community Rejuvenation Mural for Goldmark Community Center". This project will involve the concept creation, design, implementation, and execution of a mural to be painted at the Goldmark Cultural Center. The mural project is part of a rejuvenation of a neighborhood with high crime levels which has been newly occupied by a growing artist community. Artists and participants, ages 15 and up, will meet weekly to create the mural. Participants of various abilities will be invited to participate. The mural will provide Dallas residents with the opportunity to express a vision which they created. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2019-00009336 (00024283) Contract Term: 3/19/2019 to 6/30/19

Background: The fee for this service is **\$7,500.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 50% or **\$3,750.00** of the total awarded amount upon completion of deliverables one through three and receipt of the consultant's first invoice, and one (1) payment of 50%, or **\$3,750.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4888		3089	CVP	MASC OCA-2019-00009336	\$7,500.00
						-	
						-	
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Mar 15, 2019)
By Department Director

Mar 15, 2019
Date

Chunna Rao
Approved as to Form by City Attorney

Mar 28, 2019
Date

Jayant Prasad
Jayant Prasad (Mar 15, 2019)
By City Manager

Mar 15, 2019
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195645

EFFECTIVE DATE

3/6/2019 *AD*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 APR 29 PM 3:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: HERC Rentals, INC Vendor No. 146874

Subject: Vendor Payment

Lead Dept: Department of Public Works *AD*

Action Requested: Authorize payment for services rendered by HERC Rental, INC for a liftgate (spray rig) attachment to a crew cab pickup truck in the amount of \$5,534.

Contract Number: PBW-2019-00009652 Contract Term: to

Background: The Department of Public Works is requesting approval to make payment to HERC Rental, INC for a liftgate (spray rig) attached to a crew cab pickup truck not on the master agreement. The current Master Agreement BN1605 for Heavy Equipment Rental does not include a line to pay for the rented equipment. Currently, there are invoices pending payments in the amount of \$5,534 (see attached).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PBW	3417	ST05	3060		- PBW-2019-00009652	\$5,534
						-	
						-	
Financing: Current Funds						TOTAL:	\$5,534

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] 3/5/19 Date
 By Department Director

[Signature] 3/28/2019 Date
 Approved as to Form by City Attorney

[Signature] 3/6/19 Date
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

195646
EFFECTIVE DATE

3/1/19 AR

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
29 MAR 29 PM 3:30
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Huitt-Zollars, Inc. Vendor No. 90025

Subject: Erosion Control Group 2

Lead Dept: Dallas Water Utilities DWU 19-07

Action Requested: Authorize Supplemental Agreement No. 2 to the professional services contract with Huitt-Zollars, Inc. for additional services for Erosion Control Group 2. Supplemental Agreement No. 2 increases the contract amount by \$9,065.00 to a new total of \$224,521.00.

Contract Number:	TWM-2016-00000101	Contract Term:	2/10/2016	to	12/31/2019
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Background: After the original design, an agreement was reached with affected property owners to remove an existing tree, which now allows for re-alignment of the proposed gabion wall. This action is needed for the additional design services to modify the alignment of the proposed gabion wall to eliminate any need to disturb the existing wood decks of adjacent properties during construction.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
8T23	TWM	S755	ERCT	4111	TW12S755	CT- TWM12S746A1	\$9,065.00	
Financing: 2012 Bond Fund							TOTAL:	\$9,065.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	16-0290	2/10/2016	\$187,996.00	\$27,460.00	\$ 224,521.00	19.4286%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 3/1/19

Approved as to Form by City Attorney: Date: 3/15/19

By City Manager: Date: 3/1/19