

## **ADMINISTRATIVE CHANGE ORDER**

ADMINISTRATIVE ACTION NUMBER

EFFECTIVE DATE

Sep 1, 2021

CITY OF DALLAS	1	See Administrative	Directive 4-5)		Seh	1, 202		
						F7(7)	2 -	1
		II	NSTRUCTIONS			$\triangleright$ =	8 1	ar Fij
Complete and s	submit this form for app	proval of changes of	of \$50 000 or less to	o competitive	elv bid contracts	, EK	~ 는	to the second
	total of all change ord					SEC LAS.	1	ed eng
	_	ers must not excee	d 17- 20% of the on	igiriai contra	or amount.	and and	dictors w	
	orting documents.					HÉ		s el
	tive Directive 4-5, Sect		iditional information	and routing		$\times \mathbb{A}$	Ÿ II	1
5. Authorized by L	Dallas City Code, Section	on 2.				AS	- C	-1
6. <i>Is Form1295</i> - 0	Certificate of Interested	Parties required to	o comply with Hous				J-¥es ⊠ No	
VENDOR NAME	J.C. Commercial, Inc				NUMBER VS			
CONTRACT NAME ACTION REQUESTE	Vickery Meadow Con	nmunity Court	DEPARTMENT	MGT - Bor	nd and Construc	ction Mana	gement	
Meadow Communi	ase to the construction ty Court, in an amount sion to the project comp	not to exceed \$2,1	145.13, increasing t	he contract f	from \$1,530,070	0.87, to \$1.		
CONTRACT NUMBE	R:   BON-2019-00010	0564	CONTR	ACT TERM:	3/25/2020	То	9/8/2021	-
BACKGROUND								
FUNDING FUND DEP BT30 BSD			DBJ. PROGRA 310 PB06W14		ENCUMBRANG K-BON-2019-00			OUNT <b>45.1</b> 3
PROGRAM NO.:	PB06W141	COMMODITY CODE:		FINAN	CING: 2006 B	ond Fund		
M/WBE INFORMATION	N	OODL.	CHANGE ORDE	R DATA				
	he appropriate boxes:		Change Order No.	8	Original C	R/AA _	20-0461	
African- American	Hispanic		Original CR/AA Date	3/25/202	Original CI <b>0</b> Amount	R/AA	\$1,362,777. <b>0</b>	10
			Total of Previous	Change Ord	iers_ <b>\$167,293</b> .	87		_
Caucasian: Fema	ile Male		Change Amount I Order	Including this	\$169,439.	00		
Other Minor Native Americ	ity (Asian-Pacific, Asia can)	n-American	Total Change Ord Percentage	der -	12.43%			
M/WBE Certificat	on Number:							
/			APPROVAL					
Contraved on bains in	accordance with the B	udget and Chants	2 of the Dallas City	Codo				
BY DEPARTMENT DIRE		uuget anu Chapter	Z OI LIIC Dallas Olly	Code.		DATE		
	Adriana Castaneda (Se	n 1, 2021 11:20 CDT)					p 1, 2021	

#### Memorandum

#### RECEIVED

#### 2021 SEP 21 PM 3: 52





DATE 9/20/2021

City Secretary SUBJECT Correction to Administrative Action # 21-1059 This is the first correction to the subject Administrative Action for a service agreement with Oncor Electric delivery Company. The subject Administrative Action was approved on 09/01/2021, authorizing a service agreement with Oncor Electric delivery Company for the removal of 18 streetlights on the Abrams Road project. The Contract Identification number has been corrected from PBW-2019-00011904 to PBW-2021-00017610. Change(s) is/are needed to correct (select all applicable): Туро X Financial/funding information Obvious error from CR context Administrative Action Funding Section should read as follows: **FUNDING** ACTV **PROGRAM AMOUNT** FUND DEPT UNIT OBJ **ENCUMBRANCE PBW** VA14 **THRF** 4111 **PB17VA14** CX - PBW-2021-00017610 \$1,338.53 Department of Public Works Department: Robert M. Perez 9/20/21 Director (or designee.): Date Signature Robert Perez Print Name Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s) OFS: Approved Denied Is ATT Approval Needed? OFS: Date Signature Print Name ATT: Approved Denied Assistant City Attorney: Date Signature

Print Name

Balulu



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

N. Blancas	Muy 2. An annual design of the second of	SEP 1 2024:
	"X" in the appropriate box for the approval of: tracts of \$10000 or less resulting from competitive bid or formal proposal process, including service pro-	CO N
	toda of patiental resistanting from entripernive and of farition proposal process, metalania service pro tal or cooperative agreements,	C C M
D. Acres	naments to compelitively bid at formal proposal contracts; \$50,000 or less finay not increase original c	
A:Proje	rssional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	SEC
d. Amer	ndments to non-hid contracts: \$100,000 or less, per City Code Sec. 2-34.	122 -
e. WRR-	-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
	Services (explain on attachment; for ratifications the Justification Form must be attached); Anorservices and/or repuls not executing \$3,000 and which do not require a contract should be processed to	the regulation S
2. Is this on a	amendment to on existing construction contract? If yes, complete an Administrative Change Ord	
3. Any Admin	nistrative Actions to this vendor in the first 12 months? If yes, attach copy of AAs within lost 12 m	nonths. 🔲 Yes 🛛 No
4. Is Form 12	295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if opplica	oble)? 🗌 Yes 🔀 No
Supplier Nan	no: Oncor Electric Delivery Company Supp	oller No. 399181
Subject:	Abrams Road from Gaston Avenue to South Beacon Street (PB17VA14)	
Lead Dept:	Department of Public Works	
Action Requested:	Authorize a service agreement with Oncor Electric Delivery Company for removal of 18 from La Vista Drive to Richmond Avenue, in the amount of \$1,338.53. The request Abrams Road project from Beacon Street to Richmond Avenue (PB17VA14). (Services re	ted action is related to the
	Contract Number: PBW-2019-00011904 Contract Term: 10/12/2020	0 to 9/31/2021
Background:	Buring the bid phase, Transportation Department requested to include improvements to the Road between La Vista Drive and Richmond Avenue. The goal was to include these improvements had been project. The streetlight improvements included removal of 18 light poles and to Oncor removed their lights, the City Installed 18 LED lights on the existing bases and improvements increased visibility on Abrams Road.	vements with the construction of leave, the bases and wire. Aft
HUB		
Check represented the view of the state of the control of the cont	YES, we contacted one HUB, because only one HUB exists in Dallas County for this busines X NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$\frac{1}{2}\$.	ess calegory. \$3,000 but less than \$50,000 fo
searchi		
SCAICH	FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE O	and NUMBER AMOUNT
search	FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE O  1V22 PBW VA14 THRE 4111 PB17VA14 CT- PBW-2019-000	THE RESERVE OF THE PARTY OF THE
	1V22 PBW VA14 THRF 4111 PB17VA14 CT- PBW-2019-000	011904 \$1,338.53
	1V22 PBW VA14 THRF 4111 PB17VA14 CT- PBW-2019-000  Financing:  Supplemental Base Base Contract Bose Contract Sum of Previous Tot Supplemental Anno.	THE RESERVE OF THE PARTY OF THE

450 BB APPROVAL: Approved as being In accordance with the budget and Chapter 2 of the Dallas City Code. Aug 26, 2021 Benjamin N. Samples, II woved as to Form by City Attorney Dog



2021 SEP -8 PM 2: 33

05/28/2021		CIT	Y SECRETARY
Intentional Nameplate U.S.Inc	Supplier# VS00000317		LLAS, TEXAS
Julie Briscoe / Rainer Humann			
1420 Crumlin Rd. N or	- 2905 W. Marsha	ill Avenue	
London, Ontario Canada NSV1S			
bids@inps.net			
800-565-3509			
RE:   DWU-2018-00007098 (BB	1806 - Custom Fire Hyd	drant Markers)	
Dear Julie Briscoe / Rainer Hu	mann		
Your company is currently a suppl	ier of goods and/or servi	ces of the City of Dellas	s for the above referenced master
agreement. The term of this agree	ment expires on 109/11/7	2021	The City of Dallas is requesting to
extend this agreement, under the funds are depleted, whichever is a	same terms and condit	tions, through 109/12/2	. or until the
By agreeing to this extension, you agreement for the term of the extended and compliance verification	ension. If bonding is req	ny required insurance ( quired, please submit tl	or bonding required in the original he bonding documents to me for
Please complete the information 06/04/2021	n requested below a	nd send the comple	ted form to me via email by
YES, I agree to extend this a	arsomant		
NO, I decline to extend this a			May 31/2021
Aut	horized Signature		Date
lainer Humann		Bids and	May 31/2021 Proposals Specie
Please let me know if you have ar	iy questions or concerns	8	
Thank you,			
Mario Torres		Chhunny Chhean	
Buyer III			e of Procurement Services
Office of Procurement Services (	OPS)		
1500 Marilla Street			
Dallas, TX 75201			
•		-	
Director Olly	1/2/21	Assista	ant City Manager/Chief

Changes to supplier accounts may be completed online at https://Vendors.DeliasCityHall.com. (Name and Tax ID number changes cannot be made online.)



2 1 1 0 6 9

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

Aug 26, 2021

	1. Place on "X" in the appropriate box for the approval of:											
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements mode through interlocal												
i in complexity	ve ogreeme	nts.	teri a a Camas at	proposal contr	wasa. £50	000 00 10	ee loo	ou not lac	rnara ariai	uni contract :	- X	Shan 258
										ימו נטוונוטכנ ן		I Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z
				rvice contracts			per C	ity Lode 3	IEC. 2-34.		S.C.	co [T]
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.  e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.												
	•			ity code Sec. 2 httfications the				he attach	adl-		$\times \mathbb{A}$	F ITT
NOTE: Minor	services and	or repair	s not exceeding	ng \$3,000 and w	hich do no	ot require	a cont	tract shoul	id be proces	sed by requisi	GON-<	- Promy
2. Is this an ame	ndment to	on existii	ng constructi	on contract?	If yes, coi	mplete ai	n Adn	ninistrativ	ve Change	Order.		Tes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name: TEAM Consultants, Inc. Supplier No. 255849												
Subject:	Singing Hi	Singing Hills Rec. Center - Gym Addition										
Lead Dept:	Park and Recreation											
Action Authorize a supplemental agreement with TEAM Consultants, Inc., in the amount of \$3,500.00, thereby increasing the contract from \$92,491.30 to \$95,991.30.											y increasing the	
Requested: Contract from \$32,431.30 to \$35,531.30.												
	Contract	Number.		CT-PKR14019	455	Co	ntrac	t Term:			to	
Background:	The pro	posal is	to cover Ge	otechnical Inv	vestigatio	ons, and	Cons	truction	Material 1	Festing and	Observa	ition provided
	for the I	New Sing	ing Hills Red	reation Cent	er by TEA	AM Cons	ultan	its.				
HUB								4				
Check appropriate Box				wo historicalls because only							אמחרונ	
https://mycpa				allas County t						idaniesa cate	догу.	
.cpa.state.tx.	🔀 NO, th	ne HUB r	equirement	does not app	ly, becau	se this A	A doe	es not inv	volve more			ss than \$50,000 for
us/tpasscmbl	goods	and serv	ices subject	to competitive	e bidding	that are	not e	xempted	by Local G	Sovernment	Code Se	ction 252.022.
search/	FUND	DEPT	UNIT	ACTV	OBJ	PROGRA	464	ENCLIA	MRRANCE 1	TYPE and NUI	MBFR	AMOUNT
	TOND	Diri	Q IVI	ACIT	000	PK17\	_	ZNEBN			, in the second	
	1V00	PKR	VB22	MMCF	4113	22		A.	PKR1401	9455		\$3,500.00
Funding:								000		MOM	2)	
								35		8/2	6/81	
	Finan	cing:								TOTA		\$3,500.00
			Base	Base Contrac	t Bar	se Contrai	~*	Sum of	Previous	Total Co		Total Supp'l
Contract Amendment	Suppleme Agreemer		CR/AA No.	Date		Amount	.		emental	Amount I	-	Agreement
Information:									ements	this A		Percentage
	3		13-1143	6/26/2013	\$8	33,023.30	,	\$9,4	68.00	\$12,96	00.00	15.61%
Traf Within	ARPROV	AL: App	roved as be	ing in accorda	ance witi	h the bu	dget	and Cha	pter 2 of t	he Dallas C	ity Code	! <b>.</b>

Bir Danartmant Director

Aug 26, 2021

Christine Lanners (Aug 27, 2021 09:15 CDT)

Aug 27, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Aug 26, 2021 19:35 CDT)

Aug 26, 2021

By City Monager

Dote



# ADMINISTRATIVE CHANGE ORDER

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EFFECTIVE DATE

9/8/2021

CITY OF DALLAS	(See Administrative I	Directive 4-5)			V OILUL				
	IN	STRUCTIONS				2021	70		
Complete and submit this form for a.			oomnotitivalu	hid aantraata	27	S			
	*	s of \$50,000 or less to competitively bid contracts.							
· · · · · · · · · · · · · · · · · · ·	ders must not exceed	1 +/- 25% OI the Ong	inai contract a	mount.	AS.	9	m		
3. Attach all supporting documents.	-# 0 1 0 <del>5</del> 1-	diai 1 i - Ea 1i a			二元	70	Backson III		
See Administrative Directive 4-5, Se		unonai intormation a	ina routing.		03		And Secretary		
5. Authorized by Dallas City Code, Sec					AAA	ယ္	1		
5. Is Form1295 - Certificate of Intereste	ed Parties required to	comply with House	Bill 1295 attac	ched (if applica	able)?	Yes	Vo		
ENDOR NAME L.J. Power, Inc			VENDOR N		90040				
CONTRACT NAME City of Dallas - Fire Detox Center Gene Whole Building		DEPARTMENT	Building Sen	vices					
CTION REQUESTED									
ONTRACT NUMBER: BSD-2021-000	16156	CONTR	ACT TERM:	6/3/2021	То	2/28/2022	2		
<b>FUNDING</b> FUND DEPT. UNIT	ACTV O	BJ. PROGRA	M Et	NCUMBRANC	E NO.		MOUNT		
						¥ (	). <sup>00</sup>		
ROGRAM NO.:	COMMODITY CO	DE:	FINANCI	NG;					
/WBE INFORMATION		CHANGE ORDER	DATA						
Place an □X□ in the appropriate boxes:	. 1	Change Order No.	1	_ Original CR	/AA No	21-0874			
African-American Hispani	c	Original CR/AA Date	6/3/2021	Original CR Amount		\$539,52	5.00		
Caucasian: Female	_	Total of Previous ( Change Amount II	_	s_\$0.00			_		
Male		Order		0.00	_				
Other Minority (Asian-Pacific, Asia Native American)	an-American	Total Change Ord Percentage	er 	00%			_		
M/WBE Certification Number:									
	A	PPROVAL				_			
pproved as being in accordance with the E									
ipproved do some in coordination	Budget and Chapter 2	of the Dallas City C	ode.		DATE				



RECEIVED

2021 CED 10

	2021 SEP 10 AM 8: 18
September 1, 2021	
Visual Communications (338878)	CITY SECRETARY DALLAS, TEXAS
Michelle Simpson	
10701 Plano Road, Suite 300	
Dallas, TX 75238	
michelle@vcprinting.net	
RE: Specialty Printing (B7190001)	
Dear Michelle Simpson	
Your company is currently a supplier of goods and/or serv	ices of the City of Dallas for the above referenced master
agreement. The term of this agreement expires on September 1	
extend this agreement, under the same terms and conditudes are depleted, whichever is sooner.	itions, through September 8, 2022, or until the
By agreeing to this extension, you also agree to maintain agreement for the term of the extension. If bonding is re review and compliance verification.	
Please complete the information requested below a September 3, 2021  YES, I agree to extend this agreement.	and send the completed form to me via email by
NO, I decline to extend this agreement.	
mell for	9-3-2021
Authorized Signature	Date
MICHELLE SIMPSON	Title
Please let me know if you have any questions or concern	ne
Thank you,	10.
	Chhunny Chhean
Doug Shelton	Disease Office of Brooks and Services
Sr. Buyer	Director, Office of Procurement Services
Office of Procurement Services	
Douglas.shelton@dallascityhall.com	
214-671-9820	
	Kink to Flow
Director, American	Assistant City Manager/Chief

Changes to supplier accounts may be completed online at https://Vendors.DallasCityHall.com. (Name and Tax ID number changes cannot be made online.)



RECEIVED

August 11, 2021	2021 SEP 10 AM 8: 18
Smith Temporaries, Inc dba Cornerstone Staffing (VS0000066	CITY SECRETARY
Jody Smith	DALLAS. TEXAS
1845 Woodall Rodgers Freeway, Suite 1000	
Dallas, TX 75201	
jodys@cornerstonestaffing.com	
RE: Temporary Labor Services-Clerical and Professional (BE	EZ1607)
Dear Jody Smith	
Your company is currently a supplier of goods and/or service	es of the City of Dallas for the above referenced master
agreement. The term of this agreement expires on Septemb	
extend this agreement, under the same terms and condition	March F 2022
funds are depleted, whichever is sooner.	ins, through a first the
By agreeing to this extension, you also agree to maintain any agreement for the term of the extension. If bonding is requireview and compliance verification.	, ,
Please complete the information requested below and August 13, 2021	send the completed form to me via email by
YES, I agree to extend this agreement.	
NO, I decline to extend this agreement.	0 / 0 20 3 /
Authorized Signature	Date
Tody A Smith	President
Name	8-12-2021 Date President Title
Please let me know if you have any questions or concerns.	
Thank you,	
Doug Shelton	Chhunny Chhean
Sr. Buyer	Director, Office of Procurement Services
Office of Procurement Services	
Douglas.shelton@dallascityhall.com	
214-671-9820	
	Vento to Block
Director Garned Fulg	Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <a href="https://vendors.DallasCityHall.com">https://vendors.DallasCityHall.com</a>. (Name and Tax ID number changes cannot be made online.)



211175

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

Aug 10, 2021

3. Place on "K" In the appropriate box for the approad of:   a. Contract of \$100000 an elser seutibing from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.   b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less, per City Code Sec. 2-34.   c. Professional / Personal / Phanning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.   d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.   d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.   d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.   d. Amendments to non-bid contracts: \$50,000 or less per City Code Sec. 2-34.   d. Amendments to on existing construction contract? If yes, complete on Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.   Yes   No	1 Place on "Y"	in the ann	onrigt	ho	y for the a	nnroyal of:							
interlocal ar cooperative greements.  b. Amendments to competitively bid a formal praposal contracts: \$50,000 or less (may not increase ariginal contractTitle by Inbre than 25%).  c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.  e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(c) of the City Code.  f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisified.  A. Is Form 2595 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Vers. No  Supplier Nome:  Corgan Associates, Inc.  Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion  Action Requested:  Authorize Supplemental Agreement #5 with Corgan Associates, Inc., In the amount of \$30,050.00, thereby increasing the contract from \$711,000.00 to \$741,050.00.  Contract Number:  PKR-2018-00007029 Contract Term: NTP to 12-14-2022  The Supplemental Agreement #5 proposals are for third party required review, COVID-19 Upgrades, Water leak investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB  Check appropriate Both St. Supplemental Agreement does not apply, because this Addes not involve more than \$3,000 but less than \$50,000 for pools and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  Funding:  Funding:  Funding:  2017 Bond Fund  Funding:  Funding:  Supplemental Agreement Agreeme													
C. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.  □ e. WRR-FM expenditures: \$500,000 or less, per City Code Sec. 2-34.  □ e. WRR-FM expenditures: \$500,000 or less per City Code Sec. 2-79(C) of the City Code.  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  □ f. Other Services (explain on attachment; for ratification for sold white lost on attachment for five sold for form form form form form form form		-					<b>,</b>	,	,		7.4	20	
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-39(C) of the City Code.  f. Other Services (explain on attochment, for ratifications the Justification Form must be attached):  NOTE: Minor services (explain on attochment, for ratifications the Justification Form must be attached):  NOTE: Minor services (explain on attochment, for ratifications the Justification Form must be attached):  NOTE: Minor services (explain on attachment, for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisible.  2. Is this an amendment to on existing construction contract? Ø yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? Ø yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? Ø yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? Ø yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? Ø yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? Ø yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? Ø yes, complete an Administrative Change Order.  8. Als Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if opplicable)?  Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion  4. Lead Dept:  Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion  4. Lead Dept:  Authorize Supplemental Agreement #5 with Corgan Associates, Inc., in the amount of	b. Amendm	ents to com	petitiv	ely b	id or forma	al proposal co	ntracts: \$5	0,000 or less	(may not inc	crease orig	ginal controct pr		re than 25%).
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.   e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   f. Other Services (explain on attachment; for ratifications the Justification of Sec. 2-79(C) of the City Code.   f. Other Services (explain on attachment; for ratifications the Justification of Sec. 2-79(C) of the Justification of Sec. 2-79(C) of the City Code.   f. Other Services (explain on attachment; for ratifications the Justification on attachment):   f. Other Services (explain on attachment; for ratifications the Justification on the Justification on the Justification of Sec. 2-79(C) of the Services of the Justification on the Justification of Sec. 2-79(C) of the Sec. 2-79(C) of the Sec. 2-79(C) of Sec. 2-79(C)	C. Profession	nal / Persor	nal / Pla	nnin	g / Other S	Service contro	icts: \$100,0	00 or less, pe	er City Code	Sec. 2-34.	<u></u>	< m	
Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion   Action Requested:   Park and Recreation	d. Amendm	ents to non	-bid co	ntrac	ts: \$100,00	00 or less, pe	r City Code .	Sec. 2-34.			DO	2 -	C 3
2. Is this an amendment to on existing construction contract? if yes, complete an Administrative Change Order.  2. Is this an amendment to on existing construction contract? if yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? if yes, attach copy of AAS within last 12 months.  4. Is Form 1295 − Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  4. Is Form 1295 − Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  5. Supplier No.  6. Supplier No.  7. Supplier No.  8. Supplier No.  9.	e. WRR-FM	expenditure	es: \$50,	,000	or less per	City Code Se	c. <b>2-79(C) o</b> j	f the City Cod	le.		SS	ó	No.
2. Is this an amendment to on existing construction contract? If yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (If applicable)?  Ves No  Supplier Nome:  Corgan Associates, Inc.  Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion  Lead Dept:  Park and Recreation  Authorize Supplemental Agreement #5 with Corgan Associates, Inc., in the amount of \$30,050.00, thereby increasing the contract from \$711,000.00 to \$741,050.00.  Contract Number:  PKR-2018-00007029  Contract Term:  NTP  to  12-14-2022  The Supplemental Agreement #5 proposals are for third party required review, COVID-19 Upgrades, Water leak investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB  Check appropriate Bax  HYES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted an HuB, because only one HuB exists in Dalias County for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.  NO, there are no HUB's in Dalias County to contact for this business category.											essed by requisiti	oh.	Programme and the second
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												1 -	s No
Supplier Nome:  Corgan Associates, Inc.  Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion  Action Requested:  Authorize Supplemental Agreement #5 with Corgan Associates, Inc., in the amount of \$30,050.00, thereby increasing the contract from \$711,000.00 to \$741,050.00.  Contract Number:  PKR-2018-00007029  Contract Term:  The Supplemental Agreement #5 proposals are for third party required review, COVID-19 Upgrades, Water leak investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Sox  INC, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to ribis business category.  NO, there are no HUB's in Dallas County to ribis business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND DEPT UNIT ACTV OBU PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 1V00 PKR VB24 RECC 4112 PK17VB24 - PKR-2018-00007029 \$30,050.00  Financing: 2017 Bond Fund Total Contract Amount Including Agreement Agreement No. CR/AA No. Base Contract Amount Agreements Agreement No. CR/AA No. CR/AA No. Date Supplemental Agreements Percentage	3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion	4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Park and Recreation	Supplier Nome:	Supplier Nome: Corgan Associates, Inc. Supplier No. VS0000088914											
Action Requested:  Authorize Supplemental Agreement #5 with Corgan Associates, Inc., in the amount of \$30,050.00, thereby increasing the contract from \$711,000.00 to \$741,050.00.  Contract Number: PKR-2018-00007029 Contract Term: NTP to 12-14-2022  The Supplemental Agreement #5 proposals are for third party required review, COVID-19 Upgrades, Water leak investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  1V00 PKR VB24 RECC 4112 PK17VB24 - PKR-2018-00007029 \$30,050.00  Financing: 2017 Bond Fund  Contract Amendment Agreement No. CR/AA No. Date Base Contract Amount Including Agreement Anount Including Agreement No. Date Amount Revenue Anount Revenue Agreement No. Percentage	Subject:	ubject: Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion											
the contract from \$711,000.00 to \$741,050.00.    Contract Number:   PKR-2018-00007029   Contract Term:   NTP   to   12-14-2022	Lead Dept:	t: Park and Recreation											
The Supplemental Agreement #5 proposals are for third party required review, COVID-19 Upgrades, Water leak investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.    HUB								n Associates	s, Inc., in th	ne amoun	et of \$30,050.00	O, therel	y increasing
investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Box https://mycpa .cpa.state.b. us/roasscmb  search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 1V00 PKR VB24 RECC 4112 PK17VB24 - PKR-2018-00007029 \$30,050.00  Funding:  Contract Amendment Information:  Investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Box Investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Box Investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Box Investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Box Investigation of existing building, New Fire Riser to replace the existing, and Winterization and Design of Emergency Generator.  HUB Check appropriate Box Investigation of existing building the service in Dalla Country for this business category.  Dallas Country for this business category.  NO, the HUB's in Dallas County to contact for this business category.  NO, the HUB exists in Dallas County for this business category.  NO, the HUB's page of this business category.  NO, the HUB's page of this business category.  NO, the HUB exists in Dallas County for this business category.  NO, the HUB's page of this bus		Contract	Numb	er:	PI	KR-2018-00	007029	Contro	ct Term:	NTP	to	12-:	14-2022
Check appropriate Box   YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.   YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.   NO, there are no HUB's in Dallas County to contact for this business category.   NO, there are no HUB's in Dallas County to contact for this business category.   NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.   FUND   DEPT   UNIT   ACTV   OBJ   PROGRAM   ENCUMBRANCE TYPE and NUMBER   AMOUNT	Background:	investiga	tion o		_	-	-	-					
Funding:    1V00   PKR   VB24   RECC   4112   PK17VB24   - PKR-2018-00007029   \$30,050.00	Check appropriate Box https://mycpa .cpa.state.tx, us/toasscmbl	Check appropriate Box  https://mycpa  .Cpa.state.tx.  WS/passcmbl  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.											
Funding:  Financing: 2017 Bond Fund  Contract Amendment Information:  CR/AA No. Date  Funding: - Whating 7/30/2021 0  - Unit  TOTAL: \$30,050.00  Total Contract Amount Including Agreement No. Supplemental Agreements Annount Including Agreement Percentage		FUND	DEF	T	UNIT	ACTV	OBJ	PROGRAM	ENCUM	BRANCE T	YPE and NUMBE	R	AMOUNT
Financing: 2017 Bond Fund TOTAL: \$30,050.00  Contract Amendment Information: Supplemental Agreement No. CR/AA No. Date Bose Contract Amount Agreements Information: Total Contract Agreement No. CR/AA No. Date Bose Contract Amount Supplemental Agreements Total Contract Amount Including Agreement Percentage		1 <b>V</b> 00	PK	R	VB24	RECC	4112	PK17VB24	- 1	PKR-2018	-00007029	\$3	30,050.00
Financing: 2017 Bond Fund TOTAL: \$30,050.00  Contract Amendment Information: Supplemental Agreement No. CR/AA No. Date Bose Contract Amount Supplemental Agreements Supplemental Supplemental Agreements Supplemental Agreement Supplemental Supplemental Agreement No. Supplemental Supplemental Supplemental Agreement Supplemental Supp	Funding:								-				
Contract Amendment Information:  Supplemental Agreement No.  Supplemental Agreement No.  Base Contract Bose Contract Amount Amount Supplemental Agreements Supplemental Agreements Supplemental Agreements Amount Including this Action Percentage									-	Ł			
Contract Supplemental Base Base Contract Bose Contract Supplemental Amount Including Agreement Amount Including Agreement Agreement Agreements this Action Percentage		Finar	cing:		2017 Bc	ond Fund					TOTAL:	\$3	0,050.00
Information: 5 18-1522 11/14/2018 \$604,000.00 \$107,000.00 \$741,050.00 22.69%	Amendment			C	_				Suppler	mental	Amount Includ	ding	Agreement
	Information:	5		1	8-1522	11/14/201	18 \$60	4,000.00	\$107,0	00.00	\$741,050.0	0	22.69%

R Trant Williams 07/23/2021

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Aug 10, 2021

Date

Approved as & Form by City Attorney

5 pate Bug 10, 2021 16:54 COT

Aug 10, 2021



**ADMINISTRATIVE ACTION** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

									1 2	AUU	S V ZWZI	
1. Place an "X" i											202	
a. Contracts interlocal or				competitive i	bid or forn	nal proposal	process, inclu	ding servi	ice procureme	nesmo	de Through	
	-	_		al proposal cor	ntracts: \$5	0,000 or less	(may not inci	rease oria	inal contract	Brice by	more than 25%).	
_				Service contra						SEC	0	
d. Amendme	ents to non	-bid conti	racts: \$100,00	00 or less, per	City Code	Sec. 2-34.				HA	3	
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec.	. 2- <b>79(C)</b> o	f the City Cod	le.			XAR	<b>5</b> 2	
				ratifications th ing \$3,000 and					essed by requis	S	E	
2. Is this an ame	endment to	an exist	ing construc	tion contract	? If yes, c	omplete an i	Administrativ	e Change	e Order.		Yes No	
3. Any Administ	rative Actio	ons to thi	is vendor in t	he last 12 mo	onths? If	yes, attach c	opy of AAs w	vithin last	12 months.		Yes No	
4. Is Form 1295	– Certificat	te of Inte	rested Partie	es required to	comply w	vith House B	ill 1295 attac	ched (if a <sub>l</sub>	pplicable)?		Yes 🛛 No	
Supplier Name:	North Sta Facilities			a HVS Conve	ntion, Sp	orts & Enter	tainment		Supplier No.	VS	000004447	
Subject:	Hotel Occ	cupancy	Tax Project	s Consultant	S							
Lead Dept:	Conventi	on and E	vent Servic	es Departme	nt							
Action Requested:	uested:											
			1	CT-2021-000				March 1		То	March 1, 2022	
Background:	The City of Dallas Controller's Office and CES are in the process of planning for a bond sale to refund outstanding Civic Center Convention Complex Revenue Refunding and Improvement Bonds - Series 2009; and, evaluating securing financing for the proposed deferred renovations to the KBHCCD and for the implementation of renovations outlined in the forthcoming KBHCCD Master Plan.											
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	HUB    Seck appropriate   Deck appropriate   PKES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.    YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.    NO, there are no HUB's in Dallas County to contact for this business category.    NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.											
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMB	RANCE TY	PE and <b>N</b> UM	BER	AMOUNT	
	0800	ССТ	7840		3070		С	CT-2021	-00017397		\$5,000	
Funding:												
	Finar	ncing:	Current	operating fu	nds				TOTAL	.:	\$5,000	
Contract Amendment Information:	Supplem Agreeme		Base CR/AA No.	Base Contra Date		se Contract Amount	Sum of Pi Supplem Agreem	nental	Total Con Amount Ind this Act	cluding	Total Supp'l Agreement Percentage	
1 21-5417 2-9-21 \$33,000 0.00 \$38,000					\$38,00	00	15.15%					
July Duly	APPROV	AL: Appr	oved as bei	ng in accord	ance witl		t and Chapt			ty Code	·.	

By Department Director

Date

Approved as to Form by City Attorney

Date



RECEIVED

08/31/2021	2021 SEP 20 PM 4: 22
OW Investors LLC dba MARS Company - Supplier No. VS000	0058314 CITY SECRETARY
Michael Mastic	DALLAS, TEXAS
3925 SW 13th Street	
Ocala, FL 34474	
mikemastic@marswater.com	
352-694-7195	
RE: BMZ1617 Meter Test Bench System / SandBlaster Ser	rvice
Dear Michael Mastic	
Your company is currently a supplier of goods and/or serv	
agreement. The term of this agreement expires on $109/15$	
extend this agreement, under the same terms and cond funds are depleted, whichever is sooner.	itions, through 03/14/2022 , or until the
By agreeing to this extension, you also agree to maintain a agreement for the term of the extension. If bonding is re review and compliance verification.	
Please complete the information requested below a 09/08/2021	and send the completed form to me via email by
YES, I agree to extend this agreement.	
NO, I decline to extend this agreement.	
10ffroy Butt 2ethly nutr (Sep 2, 2021 16 12 101)	Sep 2, 2021
Authorized Signature Jeffrey Butt	VP Operations
Name	Title
Please let me know if you have any questions or concern	ne.
Thank you,	10.
Mario Torres	Chrimy Chhean
Senior Buyer	Director, Office of Procurement Services
Office of Procurement Services /	
mario.torres@dallascityhall.com	
24-671-9829, prefer e-mail response	
1 2	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1
Director.	Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <a href="https://vendors.DallasCityHall.com">https://vendors.DallasCityHall.com</a>.

(Name and Tax ID number changes cannot be made online.)

#### Memorandum

#### RECEIVED

2021 OCT -6 PM 4: 28

CITY SECRETARY DALLAS, TEXAS



TO City Secretary  SUBJECT Correction to Administrative Change Order 21-1178  This is the first correction to the subject Administrative Change Order.  The subject Administrative Change Order was approved 08/12/2021.  Changes are needed to change funding.  Current Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 3070 PKR-2020-00015823  Corrected Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 4599 PKCHMEDR PKR-2021-00015823  Department:  Park and Recreation Department  Director (or designee.):  Signature John Jenkins Print Name  Attachment for reference: Council Resolution [number], and if applicable, previo memo(s)  OFS: Approved Denied Is ATT Approval Needed? Y	DA	ATE	10/05/20	021						
This is the first correction to the subject Administrative Change Order.  The subject Administrative Change Order was approved 08/12/2021.  Changes are needed to change funding.  Current Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 3070 PKR-2020-00015823  Corrected Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 4599 PKCHMEDR PKR-2021-00015823  Department:  Park and Recreation Department  Director (or designee.):  Director (or designee.):  Print Name  Attachment for reference: Council Resolution [number], and if applicable, previous memo(s)  OFS: Approved  Denied Is ATT Approval Needed? Y		ТО	City Sec	retary						
The subject Administrative Change Order was approved 08/12/2021.  Changes are needed to change funding.  Current Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 3070 PKR-2020-00015823  Corrected Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 4599 PKCHMEDR PKR-2021-00015823  Department:  Park and Recreation Department  Director (or designee.):  Park and Recreation Department  Oct 6, 2021  Signature John Jenkins  Print Name  Attachment for reference: Council Resolution [number], and if applicable, previous memo(s)  OFS: Approved  Denied Is ATT Approval Needed? Y	SUBJE	СТ	Correcti	on to A	dministra	tive C	hange C	Order 21-1178		
Current Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 3070 PKR-2020-00015823  Corrected Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 4599 PKCHMEDR PKR-2021-00015823  Department: Park and Recreation Department  Director (or designee.): Signature John Jenkins Print Name  Attachment for reference: Council Resolution [number], and if applicable, previous memo(s)  OFS: Approved Denied Is ATT Approval Needed? Y		This	is the firs	st correc	tion to th	ne subj	ect Adn	ninistrative Cha	nge Order.	
Current Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 3070 PKR-2020-00015823  Corrected Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 4599 PKCHMEDR PKR-2021-00015823  Department: Park and Recreation Department  Director (or designee.): Signature John Jenkins Print Name  Attachment for reference: Council Resolution [number], and if applicable, previous memo(s)  OFS: Approved Denied Is ATT Approval Needed? Y		The	subject A	dministi	rative Ch	ange (	Order wa	as approved 08/	12/2021.	
FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 3070 PKR-2020-00015823  Corrected Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 4599 PKCHMEDR PKR-2021-00015823  Department: Park and Recreation Department  Director (or designee.): Signature John Jenkins Print Name  Attachment for reference: Council Resolution [number], and if applicable, previous memo(s)  OFS: Approved Denied Is ATT Approval Needed? Y		Char	nges are n	eeded to	change	fundin	ıg.			
Corrected Funding: FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002 4599 PKCHMEDR PKR-2021-00015823  Department: Park and Recreation Department  Director (or designee.): Signature John Jenkins Print Name  Attachment for reference: Council Resolution [number], and if applicable, previous memo(s)  OFS: Approved Denied Is ATT Approval Needed? Y				ng:						
FUND FUND DEPT. UNIT ACTV. OBJ. PROGRAM ENCUMBRANCE NO. 0001 PKR 5002  Park and Recreation Department  Director (or designee.):    Description   Description   Description						CTV.		PROGRAM		AMOUNT \$20,566.25
Director (or designee.):   Signature  John Jenkins  Print Name  Attachment for reference: Council Resolution [number], and if applicable, previous memo(s)  OFS: Approved  Denied Is ATT Approval Needed? Y		FUN!	D D DEP	T. UN		CTV.				<b>AMOUNT</b> \$20,566.25
Signature  John Jenkins  Print Name  Attachment for reference: Council Resolution [number], and if applicable, previo memo(s)  OFS: Approved Denied Is ATT Approval Needed? Y		Depa	rtment:		Park	and R	Lecreation	on Department		
Attachment for reference: Council Resolution [number], and if applicable, previo memo(s)  OFS:   Approved   Denied Is ATT Approval Needed?   Y		Direc	ctor (or de	esignee.	): Joly Jenk		gnature Jenkins	t Name	-	
				r refere	ence: Co	uncil I			nd if applicable, previou	us correction
OFS:		OFS:	☐App	roved		De	enied	Is ATT App	proval Needed? Y	1
Signature Date		OFS:				Sig	nature	,	Date	ks

Print Name

Denied

ATT: Approved

Assistant City Attorney: \_\_\_\_\_\_\_ Date Print Name



145)

# ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

2 1 1 1 7 8

EFFECTIVE DATE

8/12/2021

								parent			
			INS	TRUCTIONS			0A	~			
1.	Complete and subn	nit this form for appro	oval of changes of \$	\$50,000 or less to c	ompetitively bio	contract	4	SEP	ITI		
2.	The cumulative total	al of all change order	s must not exceed	+/- 25% of the origin	nal contract am	ount.	ASE	N	()		
3,	Altach all supporting	g documents.					CR S,		of time		
4.	See Administrative	Directive 4-5, Section	ns 8 and 9 for addit	tional information ar	nd routing.		m I		Mark Williams		
5.		s City Code, Section						ထဲ			
6.	5. Is Form1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? [ ves 🗓 No										
VEND	OIT WILL	Green Scaping, LP			VENDOR NU	MBER	5143447				
	TRACT WANTE	ty Hall Median Renovation	hri .	DEPARTMENT	Park and Recreat	ion					
ACTION REQUESTED  Authorize Change Order # 1, an increase in the construction contract with C. Greens Scaping, LP. in the amount of \$20,566.25; thereby increasing the contract from \$290,511.40 to \$331,077.65.											
CON	TRACT NUMBER:	PKR-2020-00015823		CONTRAC		) Working I	Days To		Working s		
BACI	KGROUND										
Stil	Change Order # 1 consists of the following items:  Substitute A588 "Corten" weathering steel for A36 steel currently specified for steel planter walls to increase longevity and decrease long term maintenance.  Proposal Attached.  All changes are owner requested.										
FUND		UNIT	ACTV. O	BJ. PROGRA	M EN	CUMBRA	ANCE NO		AMOUNT		
0001	PKR	5002		3070		(R-2020-00		•	\$20,566,25		
DRO	GRAM NO.: See P	rogram	COMMODITY COL	ne.	FINANCIN		Maria Wa 8/9/2021	artinez	<u>emu</u>		
	BE INFORMATION	rugium	OCIMINODIT I COL	CHANGE ORDER		<b>G</b> .			rmb		
	African-American  African-American  Caucasian: Female  Other Minority (A Native American)	Male Aslan-Pacific, Asian-A	American	Change Order No. Original CR/AA Date Total of Previous to Change Amount it Order Total Change Order Percentage	ncluding this	Original Amount NA \$20.566.2	-		-21-0713 290,511.40		
14	THE COMMODULE	1001001.	A	PPROVAL							
	oved as being in accompany to the property of		get and Chapter 2 of		ode.		DATE	Aug 12,	2021		
				AL ALE	Have Beat.		DATE				
	- Zalvart	Collins-Bratton	Aug 16, 2021	er in	nony Becks	n.		Aug I	7, 2021		

Attacted him

City of dallas

#### Memorandum

### RECEIVED

### 2021 OCT 22 PM 4: 48





DATE 10/22/2021

DALLAS, TEXA

Bilierae Johnson, City Secretary

SUBJECT Correction to Administrative Change Order No. 21-1179 dated 09/22/2021

Administrative Action Funding Section should read as follows:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE	AMOUNT
						AND NO.	
1V49	OCA	VF03	CULF	4310	EB17VF03	CX-BON-2020-00013646	\$39,562.85
							\$20,866.97
							, ,
0671	BSD	W620	CULF	3210	BS19011	CX-BON-2020-00013646	\$18,695.88

Please make the necessary corrections to the permanent record. Should you have questions, please contact me at (214) 671-8454.

Thank you,

Addison Castronda (Oct 22, 2021 16:12 CDT)

Adriana Castaneda, Director Office of Bond and Construction Management

fo/20/20/20



# ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

2 1 1 1 7 9

**EFFECTIVE DATE** 

Sep 22, 2021

DATE

Sep 22, 2021

INSTRU	<b>JCTIONS</b>

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- 2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- 3. Attach all supporting documents.
- 4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- 5. Authorized by Dallas City Code, Section 2.
- 6. Is Form1295 Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable

DALLAS, TEX	21 SEP 22 PM I	RECEIVE
applicabe 2	<u>ತಿ</u>	D

VENDOR NAME	Turner Construction Company		VENDOR NUMBER	508618
CONTRACT NAME	Dallas Museum of Art	DEPARTMENT	MGT-Office of Bond a Program	nd Construction Management

#### **ACTION REQUESTED**

Authorize an increase to the construction services contract with Turner Construction Company for the renovations at the Dallas Museum of Art for modifications in the scope of work, in an amount not to exceed \$39,562.85, increasing the construction contract from \$4,338,782.00 to \$4,378,344.85.

CONTRACT NUMBER: | BON-2020-00013646 | CONTRACT TERM: | 6/24/2020 | To | 4/9/2022

#### **BACKGROUND**

On June 24, 2020, City Council authorized a construction services contract with Turner Construction Company for the renovation of the Dallas Museum of Art located at 1717 North Hardwood Street, by Resolution No. 20-1016. This action will authorize an increase to the construction contract for the restroom renovations that require additional fire suppression and alarm devices for code compliance, the replacement of a broken vent pipe, HVAC duct seal repair, installation of two drain pans, and removal/replacement of existing handrails. This change will also address the structural support for the countertops, and subframes and additional caulking and application of wet seal gaskets at the existing storefronts. Lastly, Turner will widen the inlet opening to match the diameter of 18" RCP pipe at the sewer inlet conenction to Hardwood St...

FUNDING								
FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAI		CUMBRANCE NO.	AMOUNT
1V49	OCA	VF03	CULF	4310	EB17VF0	3 CX-B	ON-2020-00013646	\$39,562.85
PROGRAM NO.	: EB17\	VF03	COMMODITY CODE:		01075, 3100	FINANCIN	G; <b>2017 Bond Fun</b> d	
M/WBE INFORM	MATION			CHA	ANGE ORDER	DATA		
Place an EX African Americ Caucasian:	n- can	ppropriate boxes:  Hispanic  Male		No. Orig	al of Previous ( ers nge Amount Ir		Original CR/AA No. Original CR/AA Amount \$0.00	20-1016 \$4,338,782.00
M/WBE Cer	American)	sian-Pacific, Asian		Tota Pero	al Change Ord centage	0.9	1%	
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.								

BY DEPARTMENT DIRECTOR



RECEIVED

2021 SEP 23 PM 3: 26

08/02/2021	CITY SECRETARY DALLAS, TEXAS
Green Equipment Co. Supplier# 266153	
Zane Smith	D. A.
2563 Gravel Drive	
Fort Worth, TX 76118	
zanesmith@greenequipco.com	
Phone: (800) 391-7612 Metro: (817) 589-2704	
RE: POM-2018-00005965 (BM1808 Sewer & Storm C	Orain Camera Repair Serv., Parts, & Accessories)
Dear Zane Smith	
Your company is currently a supplier of goods and/or serv	vices of the City of Dallas for the above referenced master
agreement. The term of this agreement expires on 08/07	
extend this agreement, under the same terms and cond funds are depleted, whichever is sooner.	litions, through 08/07/2022, or until the
By agreeing to this extension, you also agree to maintain agreement for the term of the extension. If bonding is rereview and compliance verification.	any required insurance or bonding required in the original equired, please submit the bonding documents to me for
Please complete the information requested below 08/05/2021	and send the completed form to me via email by
YES, I agree to extend this agreement.	
No trecline to extend this agreement.	
The most	08-02-2021
Authorized Signature	Date
(Zane Switch	Vice President
Name	Title
Please let me know if you have any questions or concer	ns.
Thank you,	
Marlo Torres	Chhunny Chhean
Buyer III	Director, Office of Procurement Services
Office of Procurement Services	1900)
mario.torres@dellascityhell.com	
214-671-9829 (prefer an e-mail response)	
Director, W	
Director,	Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <a href="https://vendors.DallasCityHall.com">https://vendors.DallasCityHall.com</a>.

(Name and Tax ID number changes cannot be made online.)



#### RECEIVED

08/02/2021	2021 SEP 23 PM 3: 26
CLS Sewer Equipment Co. Inc. Supplier# VS00000	018694 CITY SECRETARY
Jennifer Sonnier	DALLAS, TEXAS
726 S. Sherman	
Richardson, TX 75081	
jennsonnier@tx.rr.com	
972-479-1335	
RE: POM-2018-00005965 (BM1808 Sewer & Stor	m Drain Camera Repair Serv., Parts, & Accessories)
Dear Jennifer Sonnier	
Your company is currently a supplier of goods and/or s	services of the City of Dallas for the above referenced master
agreement. The term of this agreement expires on 08	3/07/2021 . The City of Dallas is requesting to
extend this agreement, under the same terms and confunds are depleted, whichever is sooner.	onditions, through ]08/07/2022 , or until the
	ain any required insurance or bonding required in the original s required, please submit the bonding documents to me for
Please complete the information requested below 08/05/2021	w and send the completed form to me via email by
YES, I agree to extend this agreement.	
NO, I decline to extend this agreement.	1 . 1
Cannided S	ornier 8/4/2021
( ) Authorized Signature	Date
Jennitersonier	MOCOUTUS
Name	Title
Please let me know if you have any questions or con	icerns.
Thank you,	
Mario Torres	Chhuny Chhean
Buyer III	Director, Office of Procurement Services
Office of Procurement Services	
mario.torres@dallascityhall.com	
214-671-9829 (prefer an e-mail/response)	
1.01	6.643
Director,	Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <a href="https://vendors.DallasCityHall.com">https://vendors.DallasCityHall.com</a>.

(Name and Tax ID number changes cannot be made online.)



RECEIVED

City of Dallas	2021 SEP 23 PM 3: 26
08/02/2021	
Reliability Point LLC Supplier# VC18104	CITY SECRETARY DALLAS, TEXAS
Robert Arnold	
12309 St. Helena St	
Clinton, LA 70722	
barnold@reliabilitypoint.com	
225-939-7955	
RE: POM-2018-00005965 (BM1808 Sewer & Store	m Drain Camera Repair Serv., Parts, & Accessories)
Dear Robert Arnold	
Your company is currently a supplier of goods and/or s	services of the City of Dallas for the above referenced master
agreement. The term of this agreement expires on 08	. The City of Dallas is requesting to
extend this agreement, under the same terms and confunds are depleted, whichever is sooner.	00/07/0000
	ain any required insurance or <b>bonding</b> required in the original s required, please submit the <b>bonding</b> documents to me for
Please complete the information requested below 08/05/2021	w and send the completed form to me via email by
YES, I agree to extend this agreement.	
NO, I decline to extend this agreement.	3 T
	8/5/2021
Repeat L. He Sen LIP	MANAGIAG Member
Name	Title
Please let me know if you have any questions or con	cerns.
Thank you,	
Mario Torres	Chunny Chrean
Buyer III	Churry Chean  Director, Office of Procurement Services
Office of Procurement Services	
mario.torres@dallascityhall.com	
214-671-9829 (prefer an e-mail response)	

Changes to supplier accounts may be completed online at <a href="https://vendors.DallasCityHall.com">https://vendors.DallasCityHall.com</a>. (Name and Tax ID number changes cannot be made online.)

Director,

Assistant City Manager/Chief



#### RECEIVED

2021 SEP 24 PM 4: 04

March 23, 2021	CITY SECRETARY
All America Title Services, Inc. (054283)	DALLAS, TEXAS
Rhonda Brown	
6350 Glenview Drive, Suite 103	
Fort Worth, TX 76180	ALIX - COLUMN (CONTRACTO MARILLE TO ANGLE - CONTRACTO A CONTRACTOR
allamorders@sbcglobal.net	
817-589-1800	
RE: Title and Loan Closing Services (BKZ1616/POM-201	7-0001596)
Dear Rhonda Brown	
	rvices of the City of Dallas for the above referenced master
agreement. The term of this agreement expires on June	. The City of Dallas is requesting to
extend this agreement, under the same terms and confunds are depleted, whichever is sooner.	ditions, through June 14, 2022 , or until the
	any required insurance or bonding required in the original equired, please submit the bonding documents to me for
Please complete the information requested below April 30, 2021  YES, I agree to extend this agreement.  NO, I decline to extend this agreement.	and send the completed form to me via email by
Authorized Signature	Date コーユリー 2022
Name JAMES E	BROWN Title PRESDENT
Please let me know if you have any questions or conce	·
Thank you,	
Emily Grose	Churry Chrean
Senior Buyer	Director, Office of Procurement Services
Office of Procurement Services	(344)
emily.grose@dallascityhall.com	
214-670-3391	
David Noguna	Our A. Frence
Director, Department of Housing and Neighborhoo	Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <a href="https://vendors.DallasCityHall.com">https://vendors.DallasCityHall.com</a>. (Name and Tax ID number changes cannot be made online.)



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

2 1 1 1 Q R

EFFECTIVE DATE

Sep 27, 2021

1. Place an "X" in the appropriate box for the approval of: a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made the interlocal or cooperative agreements. b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more) C. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. X Yes No 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. 🗌 Yes 🔀 No 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No Supplier Name: Texas A&M Engineering Extension Service - TEEX VC0000004488 Supplier No. Subject: Supplemental Agreement to ILA Lead Dept: Dallas Fire Rescue (DFR) Interlocal Agreement extension with Texas A&M Engineering Extension Service until August 31, 2023 for Texas Task Action Force 2 (TX-TXF2) Requested: Contract Number: DFD-2017-00003109 Contract Term: 08/31/2021 08/31/2023 On September 13, 2017, City Council approved council resolution no. 17-1409 authorizing the Interlocal agreement for the Operation and management of Texas Task Force 2. An extension to the interlocal agreement for the operation and management of Texas Task Force 2 is being requested to continue sponsoring agency for Texas Task Force 2 (TX-Background: TXF) which is equipped and maintained as a short notice, multi-discipline search and rescue task force available for ground deployment operation in Texas. HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. Check appropriate YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. Вох https://mycpa. NO, there are no HUB's in Dallas County to contact for this business category. cpa.state.tx.us NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for /tpasscmblsea goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. rch/ **AMOUNT FUND** DEPT UNIT ACTV OBI **PROGRAM** ENCUMBRANCE TYPE and NUMBER

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Base Contract

Amount

A:11	
les / les	
Dominique Artis (Sep 24, 2021 11 F3 C	OT)

Funding:

Contract

**Amendment** 

Information:

Sep 24, 2021

Dan Knight Ser 27, TO 16,08 CDT

Sep 27, 2021

\$0.00

\$0.00

Total Supp'l

Agreement

Percentage

TOTAL:

**Total Contract** 

Amount Including

this Action

\$ 0.00

By Department Director

Financing:

Base

CR/AA No.

17-1409

Supplemental

Agreement No.

Date

Base Contract

Date

9/13/2017

Approved as to Form by City Attorney

Sum of Previous

Supplemental

Agreements

Date

Jon tortune
Jan Forune (Sep 27, 2021 07 54 CDT)

Sep 27, 2021

By City Manager

Date



# ADMINISTRATIVE CHANGE ORDER

ADMINISTRATIVE ACTION NUMBER

EFFECTIVE DATE

SEP **29** 2021 CITY OF DALLAS (See Administrative Directive 4-5) **INSTRUCTIONS** Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts. 1. m The cumulative total of all change orders must not exceed +/- 25% of the original contract amount. 2. 3. Attach all supporting documents. 4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing. 5. Authorized by Dallas City Code, Section 2. Is Form1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) 6. VENDOR NUMBER VS0000000445 Axis Contracting, Inc. **VENDOR NAME** Pearl Street - PB06U798 DEPARTMENT Public Works **CONTRACT NAME ACTION REQUESTED** Authorize Change Order Number 4 to the construction contract with Axis Contracting, Inc. for Pearl Street from Pacific Ave. to Live Oak St. This is a zero-dollar change order and will not increase the contract amount of \$3,859,647.00. CONTRACT NUMBER: PBW-2020-00012634 CONTRACT TERM: 12/3/20 To 6/30/23 **BACKGROUND** During construction, the Carpenter Park project requested that three 8" water service lines on Pearl Street be abandoned and that a previously installed fire hydrant be relocated to clear conflicts with their park improvements. This will require reducing items no longer needed and adding new DWU items to the contract. All items needed for this change order are included in the attachment. **FUNDING FUND** DEPT. UNIT ACTV. OBJ. **PROGRAM ENCUMBRANCE NO. AMOUNT** \$0.00 COMMODITY CODE: PB06U798 PROGRAM NO .: FINANCING: M/WBE INFORMATION **CHANGE ORDER DATA** Place an □X⊔ in the appropriate boxes: Change Order Original CR/AA 20-0610 No. No. Hispanic African-American Original CR/AA Original CR/AA \$3,712,626.00 Date 4/22/2020 Amount **Total of Previous Change** \$147,021.00 **Orders** Caucasian: Female Male Change Amount Including this \$147,021.00 Order Other Minority (Asian-Pacific, Asian-American **Total Change Order** 3.96% Percentage Native American) WFWB47703N0122 M/WBE Certification Number: CTN **APPROVAL** Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code. BY DEPARTMENT DIRECTOR DATE Abent Poner 09/29/21

Original-City Secretary Copy - Initiating Department



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

SEP 01 2021

a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract or competitively bid or formal proposal contracts: \$100,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	%).								
b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25% c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	%).								
C. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	, <b></b>								
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.									
a WARP EM appenditures: \$50,000 or loss per City Code Sec. 3,70/Cl of the City Code									
f. Other Services (explain on attachment: for ratifications the Justification Form must be attached):									
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by regulation.   2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?									
Supplier Name: Mary Anne Davis d.b.a. Peak Performance Solutions Supplier No. VC19391									
Subject: WIC Management Training									
Lead Dept: Office of Community Care - Women, Infants and Children (WIC)									
Execute agreement for vendor to conduct virtual training of WIC Managers and staff for a term of one (1) year. Tot cost for services in an amount not to exceed \$24,450.00.	tal								
Contract Number: WIC-2021-00017263   Contract Term: 9/1/2021   to 8/31/2022	!								
	Authorize a customized virtual training program for WIC Managers and staff that is designed to increase manager-leader effectiveness and serve as a foundation for future training and development sessions that can be delivered cross teams within the organization.								
HUB  theck appropriate Box  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.									
FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT	-								
F639 MGT 185C 3361 CX- WIC-2021-00017263 \$24,450.00									
Funding:									
Financing: TOTAL:									
Cantract Supplemental Base Base Cantract Agreement No. CR/AA Na. Date Base Cantract Amount Agreements Total Supplemental Agreement Supplemental Agreements Total Supplemental Agreement Total Supplemental Supplemental Supplemental Supplement Total Supplemental Supple	t								
Information: \$ 0.00 %									

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sep 1, 2021

Sep 1, 2021

By Department Director

Date

Approved as to Form by City Attorney

Sep 1, 2021

By City Manager

Date



2 1 6 0 2 9

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

JUN 17 2021

1. Place an "X" in the appropriate box for the approval of:											
a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements mode through interlocal or cooperative agreements.											
b. Amendme	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).										
□ C. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.											
d. Amendm	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.										
_	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.										
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.											
2. Is this an ame	2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.										
3. Any Administ	rative Actio	ns to th	is vendor in t	the last 12 moi	nths? If	yes, attach	copy of AAs	within las	t 12 months	s.	Yes 🛛 No
4. Is Form 1295	– Certificat	e of Inte	rested Partie	es required to	comply v	vith House	3ill 1295 att	ached (if a	pplicable)?		Yes 🛛 No
Vendor Name:	OCLC, Inc		-						Vendor N	o. VS	0000018475
Subject:	Renewal	of Catal	oging and M	letadata Subs	cription						
Lead Dept:	Library										
Action Requested:	Authorize	: payme	nt for renev	val of catalogi	ng subs	cription for	online and	d metadata	a records- \$	\$34,993.	92
	Contract Number:			LIB-2021-00016634 Contrac			ract Term:	ct Term: 07/01/2021 to			06/30/2022
Background:	records own bibli	each ye ographi	ar for mate c database	erials purcha	sed. The ort natio	e Library on the Library of the Libr	downloads d internatio	and uses onal Inter-	these Oo Library loa	CLC reco	-90,000 of OCLC's ords to enrich its s. Participation in
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	YPE and NU	MBER	AMOUNT
	0001	LIB	5392		3070		-	LIB-2021-	00016634		\$34,993.92
Funding:							-				
		1-					-				
	Finan	cing:							тот	\$34,993.92	
Contract Amendment	Supplemental Base Base Contract Agreement No. CR/AA No. Date Base Contract Amount Supplemental Agreements Total Contract Amount Agreements this Action						Including	Total Supp'l Agreement Percentage			
Information:									\$ 0.	.00	%
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  MJ Giudice  MJ Giudice (Jun 17, 2021 09:13 CDT)  Ashley Stockton  Ashley Stockton  Ashley Stockton (Sep 2, 7021 08:37 CDT)											
Ву Дераг	tment Direct	tor		Date		A	pproved os t	o Form by Ci	ity Attorney		Date
				Jory Zameta com II.	2021 09 32 0011	•					
				By City M	lanager		Date				



ADMINISTRATIVE ACTION

216034

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

August 30, 2021 wan

1. Place an "X" i										>-1	EA	Belindage Earl		
a. Contracts interlocol or				n competitive l	bid or form	al proposal p	rocess, inc	luding serv		serits ma	definro	ıgh		
				al proposal con	ntracts: \$50	0,000 or less (	may not i	ncrease orio			more t	han 25%).		
=				Service contrac			-	-	_	- R	F	-		
				00 or less, per			•		>	X Z		No.		
=				City Code Sec.	-		2.		7	-	ယ္	h-manny		
	-		-	ratifications th				ched):			50	Man o and		
NOTE: MINO				ling \$3,000 and						isition.		_		
2. Is this an ame										4		⊠ No		
3. Any Administ										·   _		No No		
4. Is Form 1295							l 1295 att	ached (if a	pplicable)?	4	Yes	⊠ No		
Supplier Name:			<b>mited Liabil</b> i <b>man</b> - Home	ity Company owner	- Contract	tor			Supplier N	o. VC	20926			
Subject:	Home Im	provem	ent and Pre	servation Pro	gram (HII	PP Rehab)								
Lead Dept:	Housing &	& Neigh	borhood Re	vitalization										
Action Requested:	Dallas, Te	exas 752	228 for a loa	for the Home n in the amo ated under a p	unt of \$48	3,000.00 and	lead ba	_				_		
	Contract Number: HOU-2021-00016965 Contract Term: Effective date of this AA to 10/21/2021  On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-													
Background:	family ov forgivable improver	vner-oc e loan p ments a	cupied hous program to lo and preservir	ing units. Ho ow and mode ng affordable	me Impro erate-inco housing.	wement and me homeov	Preserva vners, wi	ation Progr th the pur	ram (HIPP) pose of ma	will be o	ffered	_		
HUB  Check appropriate  Box  https://mycpa.cp  a.slate.lx.us/lpa sscmblsearch/	YES, w NO, th NO, th	ve conta nere are he HUB	ected one HU no HUB's in requirement	two historica B, because on Dallas County does not app t to competiti	nly one HU to contact oly, because	JB exists in D ct for this bus se this AA do	allas Cour siness cat es <i>not</i> inv	nty for this egory. volve more	business ca	tegory. O but les				
	FUND	DEP1	UNIT	ACTV	ОВЈ	PROGRAM	ENCU	ABRANCE T	YPE and NUI	MBER	A	MOUNT		
			İ											
Funding:							-							
		<u> </u>	_				-		1					
	Finan	ncing:		1					TOTA		\$0.00			
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		e Contract Amount	Suppl	Previous emental ements	Total Co Amount I this A	ncluding	Ag	tal Supp'l preement prcentage		
Information:									\$ 0.	00		%		
Left David	APPROVA Voguera	AL: App		ing in accord	ance with	the budget	and Cha	opter 2 of 1	the Dallas (		e. ig 31,	2021		
By Depar	tment Direc	tor		Date A. A.		Appr	oved as to	Form by Cit	y Attorney	SB		Dote		
= / = 5 Pui		-		101	0				,					
				Our A. All	in	Au	ıg 30, 2	2021						



**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

									Al	ıgus	t 30, 2021	mm		
1. Place an "X" i	n the appr	opriate l	box for the ap	proval of:							~			
b. Amendme	cooperativents to com al / Person	re agreer petitivel al / Plan	ments.	al proposal co Service contro	ontracts: \$5 acts: \$100,	50,000 or less 000 or less, pe	(moy not	ncrease orig	ginal contract p	Cice by	ore than 25%	6).		
e. WRR-FM	expenditure	es: \$50,0	00 or less per	City Code Se	c. 2- <b>7</b> 9(C) d	of the City Cod	le.		× Σ					
			achment; for a pirs not exceed						essed by requisi		1			
2. Is this an ame											Yes No			
3. Any Administr										1 -	Yes 🛛 No			
4. Is Form 1295							III 1295 at	tached (if a	pplicable)?	4	Yes 🛛 No			
Supplier Name:	_		ioning and R - Homeown	_	LLC - Cor	ntractor			Supplier No.	VC	0000009360			
Subject:	Home Im	provem	ent and Pres	servation Pr	ogram (H	IPP Rehab)								
Lead Dept:														
Lead Dept: Housing & Neighborhood Revitalization  Execute agreement for payment for Home Improvement and Preservation Program project at property address 416 N Oakcliff Blvd, Dallas, Texas 75208 for the loan amount of \$46,235.00 and a lead based paint grant in the amount of \$2,000.00 in CDBG funds. Funds have been appropriated under a prior City Council resolution.														
nequesteur	Contract	tract Number: HOU-2021-00016951 Contract Term: Effective date of this AA to 10/21/2021												
Background:	family ov forgivabl improve	vner-oc e loan p ments a	cupied hous rogram to lo nd preservin	ing units. Ho ow and mod g affordable	ome Impr lerate-inc e housing	ovement an ome homeo	d Preserv wners, w	ation Progi ith the purp	ram (HIPP) wi pose of makir	ll be o		gle-		
HUB Check appropriate Box https://mycpa.cp a.state.tx.us/lpa sscmblsearch/	YES, v NO, tl	ve conta nere are he HUB	cted one HU no HUB's in requirement	B, because o Dallas Count does not ap	only one H ty to conta ply, becau	UB exists in [ oct for this bu use this AA d	allas Cou siness cat oes <i>not</i> in	nty for this egory. volve more		out les	s than \$50,000 Section 252.022			
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCU	MBRANCE T	YPE and NUMB	ER	AMOUNT			
							:*:							
Funding:							:*:							
							:#1							
	Finar	ncing:			-				TOTAL:		\$0.00			
Contract Amendment Information:	Supplem Agreemei		Base CR/AA No.	Base Contro Date		se Contract Amount	Suppl	f Previous lemental eements	Total Cont Amount Incl this Actio	uding	Total Supp Agreemen Percentage	t		
									\$ 0.00		%			
LUES	APPROV	AL: App	roved as bei	ng in accord	dance wit	h the budge	t and Cha	apter 2 of t	he Dallas Cit	y Code	2.			
David 1	Voguera		Aug 30	, 2021			Scott	Bray	the Dallas City	F	Aug 31, 2021	1		
By Depar	tment Direc	tor	Q	Date A. John	2	,,,	roved as to	Form by City	Attorney	SB	Date	e		
			1,	Bv Citv	Manager	,	Date							



**ADMINISTRATIVE ACTION** 216036

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

08/24/2021 1. Place an "X" in the appropriate box for the approval of: a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. 1 8 d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. 1 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 🗌 Yes 🔀 No 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No Yes No 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Supplier Name: Striker Outfitters, LLC. Supplier No. VC13753 Feral Hog Control and Abatement Subject: Lead Dept: **Department of Sanitation Services** Authorize Ratification payment for services rendered before the original contract ended but were not billed in time and for Action services rendered under an AA that had insufficient funds to cover all City-wide billing. Requested: Contract Term: Contract Number: SAN-2021-00016608 to Striker Outfitter's was awarded contract 17-0344 (BQZ1617), a 36-month contract which ended in February 2020. When the contract ended. Striker had not finished sending in all their invoices before the contract was closed. AA 21-5093 was approved to cover the unpaid invoices and act as a stop gap measure till a new contract was awarded. The AA did not have insufficient funds to cover all Background: City-wide invoices as the new contract took longer than expected to get approved. There is a new contract with Striker to cover billing going forward however, there are several invoices that still need to be paid for the services rendered. This new AA will cover those invoices for Sanitation. HUB ☐ YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. Check appropriate YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. Вох NO, there are no HUB's in Dallas County to contact for this business category. https://mycpa.cp NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject a.state.tx.us/tpa to competitive bidding that are not exempted by Local Government Code Section 252.022. sscmblsearch/ **FUND** DEPT UNIT ACTV OBJ **PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT** 0440 SAN-2021-00016608 \$15,225.00 SAN 3591 3070 Funding: TOTAL: Financing: \$15,225.00 Sum of Previous **Total Contract** Total Supp'l Supplemental Rase **Base Contract Base Contract** Contract Supplemental Amount Including Agreement Agreement No. CR/AA No. Date **Amount Amendment** Agreements this Action Percentage Information: MPPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. Aug 24, 2021 Aug 25, 2021 16:33 CDT) Ooss (Aug 25, 2021 09:06 CDT) By Department Director Approved as to Form by City Attorney

Date

Verstout-

By City Manager

Date



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216037

**EFFECTIVE DATE** 

September 1, 2021

1 Place on "V"	in the appr	opriato ha	y for the a	nnroyal of:					183				
1. Place an "X" i		<u> </u>			id or for	mal acas aca	======= :==	eludina sam	vice procureme	-10-0	do fillauah		
interlacal or	cooperativ	e agreeme	ents.						1	>=	CO STAN		
b. Amendme	ents to com	petitively	bid or form	al proposal con	tracts: \$5	50,000 or les	s (may not	ncrease ori	ginal contract		more than 25%).		
C. Profession	nal / Person	al / Planni	ng / Other !	Service contrac	ts: \$100,	000 or less,	per City Cod	e Sec. 2-34.	I	35	green, i		
d. Amendme	ents to non-	-bid contro	cts: \$100,0	00 or less, per	City Code	Sec. 2-34.				(C)	§ 3 £		
e. WRR-FM	expenditure	es: \$50,000	or less per	City Code Sec.	2-79(C)	of the City Co	ode.		רו	1	7		
				ratifications th ling \$3,000 and					cessed by requis	HIGH	e e		
2. Is this an ame	endment to	an existir	ng construc	tion contract?	If yes, c	complete ar	Administr	ative Chang	ge Order.		VES No		
3. Any Administ	rative Actio	ons to this	vendor in t	the last 12 mo	nths? If	yes, attach	copy of AA	s within las	st 12 months.		Yes 🛛 No		
4. Is Form 1295	– Certificat	te of Inter	ested Partio	es required to	comply v	vith House	Bill 1295 at	tached (if a	applicable)?		Yes 🛛 No		
Supplier Name:		-	-	. <b>L.C.</b> – Contra <b>Wright</b> - Hor		r			Supplier No.	VC	14284		
Subject:	Home Im	proveme	nt and Pre	servation Pro	gram (H	IPP Recon)							
Lead Dept:	Housing 8	& Neighb	orhood Re	vitalization									
Action Requested:	Execute a triparty agreement for the Home Improvement and Preservation Program reconstruction project at 7455 Hillstar Cir., Dallas, Texas 75217 providing a loan in an amount not to exceed \$160,000.00 in CDBG funds. Funds were appropriated by a previous City Council Resolution.												
	Contract	Number:	Н	OU-2021 <b>-</b> 000	16688	Cont	ract Term:		e date of s AA	to	1/21/2022		
Background:	program offered a	for single is a forgiv	-family ow able loan p	ner-occupied	d housin w and m	g units. Ho noderate-ir	me Improv	ement an		n Prog	abilitation ram (HIPP) will be f making needed		
HUB Check appropriate Box https://mycpa.cp a.slate.tx.us/lpa sscmblsearch/	YES, v YES, v NO, th	ve contact ve contact nere are n ne HUB re	ed at least ed one HU o HUB's in quirement	two historical B, because on Dallas County does not app	lly under ly one H to conta ly, becau	utilized bus UB exists in act for this buse use this AA	Dallas Cou Jusiness cat does <i>not</i> in	nty for this egory. volve more	business cate than \$3,000	but les	s than \$50,000 for ection 252.022.		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	1 ENCUI	MBRANCE 1	YPE and NUME	BER	AMOUNT		
							-						
Funding:							14						
							-						
	Finar	ncing:		1					TOTAL		\$0.00		
Contract Amendment	Suppleme Agreeme		Base CR/AA No.	Base Contrac Date		se Contract Amount	Suppl	f Previous emental ements	Tatal Cont Amount Inc this Acti	luding	Total Supp'l Agreement Percentage		
Information:									\$ 0.00	)	%		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Nogusta

Aug 31, 2021

By Department Director

Date
Sep 1, 2021

Sep 1, 2021

Sep 1, 2021

By City Manager

Date



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216038

**EFFECTIVE DATE** 

September 1, 2021

	_1								00	PICTIL	CE,	- Change man	
1. Place an "X"	in the appr	opriate b	ox for the a	oproval of:						7	S	FF	
				n competitive	bid or forn	nal proposa	process, in	cluding serv	1		dethro	ugh	
interiocal of		-		al proposal coi	ntracts: \$5	0 000 or les	s (may not i	ncrease ori	oinal contract	Society by	   200ca	than 25%	
			-							77)		mun 25%j.	
=				Service contra			per City Cou	e sec. 2-34.		T)	1		
				00 or less, per						××× ×××	ယ္ပ	T E	
_				City Code Sec						na	50		
				ratifications to ling \$3,000 and					essed by reau	isition.			
2. Is this an ame										T	Yes	⊠ No	
3. Any Administ	rative Actio	ons to thi	s vendor in t	the last 12 m	onths? If	yes, attach	copy of AA	s within las	t 12 months		Yes	 ⊠ No	
4. Is Form 1295	– Certificat	te of Inte	rested Partic	es required to	comply w	vith House	Bill 1295 at	tached (if a	pplicable)?		] Yes	 ⊠ No	
c 1: 11	Agape Co	ontractir	ng LLC - Con	tractor					c (; ),	146	40460		
Supplier Name:	Jessie Le	e Shaw -	Homeown	er					Supplier No	o. VC	19160		
Subject:	Home Im	proveme	ent and Pre	servation Pro	ogram (H	IPP Rehab)							
Lead Dept:	Housing	& Neight	orhood Re	vitalization									
Action Requested:	Execute a triparty agreement for the Home Improvement and Preservation Program project at 10420 Springhaven Dr., Dallas, Texas 75217 in a loan amount not to exceed \$35,527.00 and lead based paint grant amount of \$13,236.00 in CDBG funds. Funds were appropriated by a previous City Council resolution.												
nequesteu.	Contract	Number:	Н	OU-2021-00	015669	Cont	ract Term:		e date of	to	10/	/21/2021	
Background:	family ov forgivabl	vner-occ e loan pr	upied hous ogram to lo	ution No. 20 ing units. Ho ow and moding affordable	me Impro erate-inco	ovement a	nd Preserv	ation Prog	ram (HIPP)	will be c	offered	_	
HUB Check appropriate Box https://mycpa.cp a.state.tx.us/tpa	YES, v	ve contac here are i	ted one HU no HUB's in	two historica B, because of Dallas Count does not app	nly one Hl y to conta	JB exists in ct for this b	Dallas Cou usiness cat	nty for this egory.	business car	tegory.	ss than	\$50,000 for	
sscmblsearch/	goods	and serv	vices subjec	to competit	ive biddin	g that are r	ot exempt	ed by Local	Governmen	t Code S	ection	252.022.	
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	1 ENCUI	MBRANCE T	YPE and NUM	<b>ABER</b>	/	AMOUNT	
Funding:							-				_		
			1								100.0		
	Finar	ncing:							TOTA		\$0.0		
Contract Amendment	Suppleme Agreeme		Base CR/AA No.	Base Contra Date		se Contract Amount	Suppl	f Previous emental ements	Total Co Amount In this Ac	ncluding	A	otal Supp'l greement ercentage	
Information:									\$ 0.0			%	
Lyto	APPROV	AL: Appr	oved as bei	ng in accord	lance wit	h the bude	et and Ch	apter 2 of			e.		

	•	1 13	•	
David Noguera	Aug 31, 2021	Scott Dray	Sep 1,	2021
By Department Director	Date	Approved as to Form by City Attorney	sb	Date
	Qui A. Johnson	Sep 1, 2021		
	By City Manager	Date		



2 1 6 0 3 9
EFFECTIVE DATE

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

JUL 80 2021

									A A PARI
1. Place an "X" i	n the appr	opriate i	box for the a	pproval of:				0	02
1 1	-			n competitive l	oid or form	nal proposal p	rocess, including se	rvice procurement	made through
interiocal of	•	•		al proposal cor	tracts: \$5	O OOO or less l	may not increase o	riginal contractor	ce by mare than 25%).
							· City Code Sec. 2-3	(0)	
			-	00 or less, per		·	chy code see. 2 3		XX 2000
				City Code Sec.			•	×	
	· ·						 st be attached):	AS	RY N
							ontract should be pro	ocessed by requisition	on. G
2. Is this an ame	endment to	an exist	ting construc	tion contract:	If yes, c	omplete an A	dministrative Chai	nge Order.	☐ Yes 🛛 No
3. Any Administ	rative Actio	ons to th	is vendor in t	the last 12 mc	onths? If	yes, attach co	py of AAs within l	ast 12 months.	☐ Yes 🛛 No
4. Is Form 1295	– Certificat	te of Inte	erested Parti	es required to	comply v	vith House Bil	l 1295 attached (ij	f applicable)?	☐ Yes 🛛 No
Supplier Name:	Universit	y of Nor	th Texas at	Dallas Found	ation			Supplier No.	VC21286
Subject:	Women's	Leader	ship Summi	t					
Lead Dept:	City Man	ager Of	ice 1110						
Action Requested:	improvem	nent, we	are request	ing funds to s	support th	ne Women's ing women.	he 2021 Summit	nit. The summit w	on women's as created with the Fall in Dallas, TX
	Contract			MO-2021-000			ct Term: 7/28/20		7/28/2022 tomorrow. They connect
Background:	women ar goals. The	nd the po women	eople we servinvolved with	e. They are co	mmitted are promi	to motivate ea	ich attendee to wo	ork towards their p	tions about issues facing rofessional and personal nue to be called upon as
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta here are he HUB	cted one HU no HUB's in requirement	B, because or Dallas County does not app	nly one Hi to conta nly, becau	UB exists in D ct for this bus use this AA do		is business categore re than \$3,000 bu	ory. ut less than \$50,000 for ode Section 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBE	R AMOUNT
	0001	BMS	1991			3099	•		\$5,000.00
Funding:							4		
							J <sub>1</sub>		
	Finar	ncing:						TOTAL:	\$5,000.00
Contract Amendment	Suppleme Agreemen	ental	Base CR/AA No.	Base Contrac Date		se Contract Amount	Sum of Previous Supplemental Agreements	Total Contro Amount Include this Action	nct Total Supp'l ding Agreement
Information:								\$ 0.00	%
. 11	APPROVA	AL: App	roved as bei	ing in accord	ance wit	h the budget	and Chapter 2 o	f the Dallas City	Code.
Y. 116	27	7		7/20/202		Aun	a Lamber	ti Nalman	8/24/21
Author 2	tment Direc	etor		7/30/202: Date			roved as to Form by		Date
_ Бу Бери	unem Direc			Dute	A fa	A 100	7/30/2021	ory Actorney	Jule
			-	By City	andder		Date		



ADMINISTRATIVE ACTION

216040

EFFECTIVE DATE

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

									1.5	1111 3	0 2021	
1. Place an "X" i	n the appr	opriate b	ox for the ap	proval of:						70	202	
a. Contracts	-			competitive b	id or forr	mal proposal p	rocess, inc	luding servi	ice procuren	ents inac	le through	
	•	_		l proposal con	tracts: \$5	50,000 or less	(may not ir	ncrease orig	inal contrac	pfice by	more than 25%).	
C. Profession	nal / Person	nal / Plani	ning / Other S	ervice contrac	ts: \$100,	000 or less, pe	r City Code	Sec. 2-34.	5	20	- 171	
d. Amendme	ents to non-	-bid conti	acts: \$100,00	00 or less, per (	City Code	Sec. 2-34.			Ē	ゴ帝	45	
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec.	2-79(C) d	of the City Cod	e.		2	XX.		
				ratifications the ing \$3,000 and					essed by requ	isition.	30	
2. Is this an ame	ndment to	an exist	ing construct	tion contract?	If yes, c	complete an A	dministra	tive Chang	e Order.		Yes 🛛 No	
3. Any Administ	rative Actio	ons to th	is vendor in t	he last 12 mo	nths? If	yes, attach co	opy of AAs	within last	t 12 months		Yes 🛛 No	
4. Is Form 1295	– Certificat	te of Inte	rested Partie	es required to	comply ı	with House Bi	ll 1295 att	ached (if a	pplicable)?		Yes 🛭 No	
Supplier Name:	Shelte	r Minist	ries of Dalla	s dba Genesis	s Wome	n's Shelter &	Support		Supplier No	o. 000	0011655	
Subject:	2021 Firs	t Ladies	Bruncheon									
Lead Dept:	CMO 111	.0										
Action Requested:	women's This org and to ra	s improv anizatio aise awa	vement, we on provides areness rec	safety, shel garding its c	ting fun ter and ause, p	ds to suppo support for revalence a	ort the Ge women and impac	enesis Wo who have ct	experience	elter & S ced dom	Support event lestic violence	
	Contract	Number	: CM	0-2021-0001	7171	Contro	ct Term:	07/21/20	21	to	7/21/2022	
Background:			elp to supp eling and le		s wome	en's shelter	progran	ns such a	as emerge	ency sh	elter, long te	rm
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	we conta here are he HUB 1	cted one HUI no HUB's in I requirement		ly one H to conta ly, becau	UB exists in D act for this bu use this AA do	allas Cour siness cate bes <i>not</i> inv	nty for this egory. volve more	business ca	tegory. 0 but les	s than \$50,000 ection 252.022.	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	YPE and NUI	MBER	AMOUNT	
	0001	BMS	1991		3099		-				\$5,000.00	
Funding:							-					
_							25					
	Finai	ncing:							TOTA	NL:	\$5,000.00	
Contract Amendment	Supplem Agreeme	ental	Base CR/AA No.	Base Contrac Date		se Contract Amount	Suppl	Previous emental ements	Total Co Amount II this Ad	ncluding	Total Supp'l Agreement Percentage	
Information:									\$ 0.	00	%	
1	APPROV	AL: Appi	roved as bei	ng in accorda	ance wit	th the budge	t and Cha	pter 2 of t	the Dallas C	ity Code	 9.	

7/30/2021

Date

Anna Lamberti Holmes 8/24/21

Approved as to Form by City Attorney

7/30/21 Date



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

EFFECTIVE

09/01/2021

ADMI	NIS	TRA	TIVI	E AC	TION
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E	FFE	CTI	VE I	DATI	E

	03/0								-1	~
1. Place an "X"	in the appr		0							
			• .	n competitive	bid or for	mal proposal p	rocess, including serv	vice procurements m		V
- Interiocal of						co ooo l /	·	-:!		17
							may not increase ori		by mare thanks	%). 
_							r City Code Sec. 2-34.		SS	~
=			racts: \$100,0	• •	•				-120	-
						of the City Code			m	7
NOTE: Minor	services an	d/or repo	irs not exceed	ing \$3,000 and	d which do	not require a co	st be attached): ontract should be proc	1	XA	c
2. Is this an ame	endment to	an exist	ting construc	tion contract	? If yes,	complete an A	dministrative Chang	ge Order.	Yes \ \ \	_
3. Any Administ	rative Action	ons to th	is vendor in t	he last 12 m	onths? If	yes, attach co	py of AAs within las	t 12 months.	Yes 🛛 No	40
4. Is Form 1295	– Certifica	te of inte	rested Partie	es required to	comply	with House Bil	l 1295 attached (if a	applicable)?	Yes 🛭 No	
Supplier Name:	Cameron	Nathan	Kessler					Supplier No.		
Subject:	Dallas Ho	omebuy	er Assistance	Program						
Lead Dept:	Housing	and Nei	ghborhood f	Revitalizatio	n					
Action Requested:	Execution	n of the	City of Dalla	s Homebuye	er Writte	n Agreements	s (HOME/CDBG) fo	r down payment a	ssistance.	
	Contract	Number	r: Ho	OU-2021-00	017317	Contra	ct Term:	to		
Background:	and CD HOME agreem provided homebu	BG (\$19) regulation ent has double the Industry by the second the	9,170.50) for ions, the p not been n DHAP prog	unding for the control of the contro	he home ust first ut the au uant to with inc	ebuyer assist be offered thorizing res Council Re- ome betwee	N. Patton Ave, Lance. He is the coordinate to the coordinate of th	urrent occupant of existing tenant. The prohibit the DHA on August 26	of the unit and The developm P terms. The 2020 to pro-	per nent City vide
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v  NO, ti  NO, t	ve conta here are he HUB :	cted one HU no HUB's in requirement	B, because o Dallas Count does not ap	nly one H y to conta ply, beca	IUB exists in Da act for this bus use this AA do	esses (HUB's) on a r allas County for this siness category. es <i>not</i> involve more exempted by Local	business category.	ess than \$50,000	
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT	Γ
							Ų.		0.00	
Funding:							*	7	0.00	
İ									0.00	
	Finai	ncing:		-				TOTAL:	0.00	
Contract Amendment	Supplem Agreeme	ental	Base CR/AA No.	Base Contro Date	act Ba	se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp Agreemen Percentag	it
Information:	n/a		n/a	n/a		0.00	0	\$ 0.00	0%	
ME	APPROV	AL: Appı	roved as bei	ng in accord	lance wi	th the budget	and Chapter 2 of	the Dallas City Cod	le.	

, sul				
David Noguera	Sep 1, 2021	mps	Sep 1,	2021
By Department Director	Date	Approved as to Form by City Attorney	MS	Date
	Comme	Sep 1, 2021		

Date

By City Manager



ADMINISTRATIVE ACTION

216042

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See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

			101 Addi	lional C	Julucii	incs and it	Outing						07		
1. Place an "X" in the	he appropi	riate bo	x, complete	and s	ubmit	this form	n for t	he app	oroval	of:		3	-0	(	7
a. Competitive	ly bid or p	ropose	d service co	ntract	s of \$	70,000 o	r less.				U	CEC	2	F	T
b. Change orde	ers for low	bid co	ntracts: \$50	o <b>000</b> ,	r less	(may no	t incre	ease o	riginal	contract	price by more than	25%	-o	ESC.	BASING PROPERTY
c. Professional	/ Persona	ıl / Plan	ning / Othe	r Servi	ce co	ntracts: \$	50,00	0 or le	ess.		Ç	7	3	FA.	جماعا جاءً: يعماد جما
d. Amendmen	ts to non-l	bid cont	tracts: \$50,0	000 or	less, <sub>l</sub>	per City (	Code S	Sec. 2-3	34		T T	> 70			g - g
e. WRR-FM ex	penditure:	s: \$50,0	000 or less p	er City	/ Code	e Sec. 2-7	'9(C) c	of the (	City Co	de.	Q	ი <b>-</b> <	<u>ω</u>	6	
f. Other (expla	ain on atta	chmen	t)												
2. Attach all suppor	rting docui	ments ii	ncluding bid	inforr	matio	n as requ	ired. A	4 <i>ppro</i> v	val sha	III be obto	ained before services	s are	render	ed.	
3. Is this expenditur	re related	to a cor	nstruction p	roject?									Yes	🛛 No	
4. Any Administrati	ve Actions	to this	vendor in tl	ne last	12 m	onths? (	If yes	attach	expla	nation)			Yes	🛛 No	
5. Is Form 1295 – Ce	ertificate o	f Intere	sted Parties	requi	red to	comply	with H	louse l	Bill 12	95 attach	ed (if applicable)?		Yes	⊠ No	
Vendor Name:	DallasE	C dba	Dallas Inr	ovati	on Al	Iliance			Vend	dor No.	VC19059				
Subject:	Smart (	City Te	chnology	Dona	tion a	and Ser	vices		Depa	rtment:	Information & Te	chn	ology	Servic	es
Action Requested:							parti	cipati	on in	the Sma	art Region Conso				
	Contract Number: DSV-2021-00016531   Contract Term: 6/1/2021   To 5/31/2022														
Background:	This me	embers		low th	ne Cit	ty to col	labora	ate w	ith oth	ner parti	on in the Smart R cipating governm				
	FUND	DEPT		ACT	TV	OBJ	PR	OGRAI	И		NCUMBRANCE		A	MOUN	<b>IT</b>
	0198	DSV	1749			3070				CX - DS	SV-2021-0001653	11		\$45,0	00.00
Funding:				-	-				_						
												-	_	<b>A</b> 15 (	
				-					_	T	тотл	- 1		\$ 45,0	00.00
Project No:			Commodity						ncing:	.1	st consideration to t	he C			
Change Order No.	Original ( No.	CR/AA	Original CR Date	/AA	1 -	ginal CR/A ount			Previo	lers	Change Amount Including this Orde	r	Total (	Change Itage	Order
						\$0	0.00			\$0.00	\$0.	00		0%	
M/WBE INFORMAT	ION - Prim	e and S	ubcontracto	rs use	this s	section fo	r low	bid co	ntract	s greater	than \$50,000 but le	ss th	an \$70,	000.	
Indicate Amount	African-	-Americ	an	His	panic		Cau	ıcasian	- Fem	ale	Other Minority			Certific Number	
to Each Group:		\$			\$				\$		\$				
·	APPRO	VAL: Ap	proved as be	ing in	accor	dance wit	h the	budget	t and C	hapter 2	of the Dallas City Cod	e.			
Am. at at 4	11 4/25		May 12	202	. 1		0	2.	14						

William Zielinski (May 13, 2021 12:49 CDT)

May 13, 2021

Don Fright

Sep 2, 2021

By Department Director

DATE

Approved as to form by City Attorney

DATE



Jones Date of Print, 2011 10 10 10 11

Sep 2, 2021

By Assistant City Manager

DATE



**ADMINISTRATIVE ACTION** 

Sep 2, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X"									2				
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through													
interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).													
C. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.													
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.													
e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.													
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):													
NOTE: Milhor services and/or repairs not exceeding 53,000 and which do not require a contract should be processed by requisition.													
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.													
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.													
4. Is Form 1295	Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name:	DALLAS C	COUNTY	SHERIFF DEI	PARTMENT				Supplier No.	VC14241				
Subject:	Non-Entering Twenty-Four Hour Terminal Agency Agreement Dallas Police Department												
Lead Dept:	Dallas Police Department												
	T	_!		uish Dalla - C		!#D:		D	A				
Action		To authorize an agreement with Dallas County Sheriff Department and Dallas Police Department to determine the Entering Agency all DPD warrants.											
Requested:	Littering	, , , , , , , , , , , , , , , , , , , ,											
	Contract Number: DPD-2021-00017030 Contract Term: ta												
	The Dalla	The Dallas Police Department has an interlocal agreement with the Dallas County Sheriff's Department to enter active											
Background:		warrants on behalf of the department into NCIC/TCIC. The Sheriff's Department is currently entering all DPD warrants											
	into the s	ystem,	however, du	e to the cha	nge in co	omman <b>d</b> , the	interlocal must be	renewed.					
HUB	□ VEC V	vo conta	etad at least	two historica	llyunder	rutilised busin	esses (HUB's) on a r	otating basis					
Check appropriate Bax					•		allas County for this	•	rv.				
https://mvcpa							siness category.						
.cpa,state.tx.			-				es not involve more			- 1			
us/tpasscmbl search/	goods	s and ser	vices subject	to competiti	ve biaair	ng that are no	t exempted by Local	Government Co	de Section 252.U	22.			
	FUND DEP		UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	R AMOUN	VT			
							-						
Funding:							8						
							-						
	Finan	ncing:	No	Cost. Considera	ation		TOTAL:	\$0.00					
Control	Supplemental Agreement No.		Base	Base Contra	rt Bo	se Contract	Sum of Previous	Total Contra					
Contract Amendment Information:			CR/AA No.	Date	.	Amount	Supplemental	Amount Includ	ling Agreeme Percenta				
		_ #			-		Agreements	\$ 0.00		%			
1.02				-			L	d		لــــــــــــــــــــــــــــــــــــــ			
ME	1		roved.as bei	ng in accord	ance wit	th the budget	and Chapter 2 of	the Dallas City (	iode.				
			0	20/01	,	Λ	a Wist		66	0004			
	· · · · · · · ·		0/	11/6			11 (Sept. 2.20) (S.23 CO.)	* Aug	Sep 2,				
By Depai	rtment Direc	τοι	To	1 Fortu	MO.	• • •	proved as to Form by C	ity Attorney	Dat	ď			
			Jon Fo	rtune (Sep 2, 2		CDT) S	Sep 2, 2021	<u>Un</u>					
				Av City N	Annager		Date						



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Aug 25, 2021

1. Place an "X" in the appropriate box for the approval of:												
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.												
	nents to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).											
	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.											
	endments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.											
e. WRR-FM	M expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.											
f. Other Services (explain on attachment; for rotifications the Justification Form must be attached): $\bigcirc$												
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.  2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.												
	3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name:	T											1110
Subject:				IPTION SERV	/ICF				эвррист т	J.   V	CESEOS	
Lead Dept:	ERAD CARD READER SUBSCRIPTION SERVICE  Dallas Police Department											
1000 00p	Sands Fonce Separations											
Action	To authorize an agreement between Electronic Recovery and Access to Data and Dallas Police Department card											
Requested:	reader su	reader subscription service.										
	Contract Number: DPD-2021-2021-00016808 Contract Term: 7/30/21 to							to	7/2	8/22		
	The Dallas Police Department does not have the capability to seize illicit funds stored on pre-paid debit cards, gift											
Background:		cards, or cryptocurrency. The Electronic Recovery and Access to Data (ERAD) group provides a turnkey, web-based										
	solution that allows law enforcement to inventory, investigate, freeze, and seize funds. Purchasing this system will allow the department to instantly check the balances on any gift/debit card placed in the Property Room.											
HUB		·						•		•		
Check appropriate Box	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.											
https://mvcpa	=	NO, there are no HUB's in Dallas County to contact for this business category.										
.cpa.state.tx.												
										52.022.		
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUN	MBRANCE TYPE and NU		MBER AMOU		IOUNT
	0412	DPD	6368		3099		-	DPD-2023	D-2021-2021-000		50,000	)
Funding:							-					
						-   -						
	Financing:								TOTA		50,000	1
Contract	Supplemental		Base	Base Contro	act Bas	Base Contract		Sum of Previous Supplemental		Total Contract  Amount Including		al Supp'l eement
Amendment	Agreement No.		CR/AA No.	Date	1	Amount	Agreements		this A	-		entage
Information:	4							\$ 0		00		%
APPROVAL: APPROV												
1 1 1 14												
			81	24/2	/	Don Knight (A	ug 25, 202 12:0	4 CDT)			Aug 25	, 2021
By Depar	tment Direct	tor		Date		Apı	proved as to	Form by Ci	ty Attorney	ne		Date
			Jon i	ne (Aug 25, 2021 1	1:57 (DT)	Aus	g 25, 202	1		DK		

Date

Jon Fortune (Aug 25, 2021 11:57 CDT)

By City Manager



**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

AUG 12 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	in the appr	opriate l	oox for the a	oproval of:						20	22	
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements interlocal or connective gargements												
b. Amendm	nterlocal or cooperotive agreements.  Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).											
	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.											
d. Amendm	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.											
e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.												
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.												
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.												
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name:	System E	lectric C	ompany					1	Supplier No	50	3959	
Subject:	Tennison Golf Course Cart Barn - Replace Damaged Electrical Service											
Lead Dept:	Building Services Department											
Action Requested:	instant (20) seed bond as at the remison our boarde date but instant at a seed and seed at see											
	Contract	Number	r:   I	BSD-2021-000	17162	Conti	act Term:	07/20	/2021	to	12/20/2021	
Background:	Electrical services at the Tennison Golf Course Cart Barn located at 3501 Samuell Blvd., Dallas, TX 75223 was damaged by a suspected drunken driver during the 4th of July weekend. Currently, the facility is being powered by a portable generator at additional financial and environmental costs to the City as the Office of Risk Management works to recover expenses from the driver.											
HUB  Check appropriate Box  https://mycpa cpa.state.tx. us/tpasscmbl search/  HUB  Check appropriate Box  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.												
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCU	MBRANCE T	YPE and NUM	/BER	AMOUNT	
Funding:	0001	PKR	5275		3210		2				\$22,568.00	
							- 25					
	Financing:								TOTA	L:	\$22,568.00	
Contract Amendment	Supplemental Agreement No.		Base CR/AA No.	Base Contrac Date		se Contract Amount	Suppl	Sum of Previous Total Control Supplemental Amount Inclu Agreements this Action		ncluding	Total Supp'l Agreement Percentage	
Information:									\$ 0.0	00	%	
116	ADDROV	Al. Ann	royad as bai	ing in accord	onco wit	h the buda	et and Cha	ntor 2 of	ho Dallas C	ity Cod	•	

Aug 12, 2021

Sep 2, 2021

By Department Director

Date

Approved as to Form by City Attorney

Dote

Aug 12, 2021



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216046

**EFFECTIVE DATE** 

AUG 16 2021

1. Place an "X"	in the app	opriate bo	א for the a	pproval of:						S.C.	2	الارتضاء
interless!						mal proposal p				_		PROPERTY.
b. Amendm	nents to con	re agreem noetitivelv	enis. bid or form	al proposal co	ontracts: S	50,000 or less (	may not in	crease oria	inal contrac	theine N	malath	an 25%).
c. Professio	nal / Persoi	nal / Plann	ina / Other	Service contro	acts: \$100.	.000 or less, pe	r City Code	Sec. 2-34.	,,,o, contrac	S C		- T.
	•	•		000 or less, pe			,			m m	7	ac.
						of the City Code	e.			AX	ထ္	
f. Other Ser	vices (expla	in on atta	hment; for	ratifications t	the Justific	ation Form mu not require a c	st be attaci	hed): Beau uld be proce	utification A	greemen		
2. Is this an am	endment to	an existi/	ng construc	ction contrac	t? If yes, o	complete an A	dministrat	ive Chang	e Order.		] Yes 🗵	] No
3. Any Administ	trative Acti	ons to this	vendor in	the last 12 m	onths? If	yes, attach co	py of AAs	within last	12 months	.   [	] Yes 🛚	No
4. Is Form 1295	– Certifica	te of Inter	ested Parti	ies required t	o comply	with House Bil	l 1295 atta	ached (if a	pplicable)?		] Yes 🛚	No
Supplier Name:	Friends o	f St. Fran	cis Park/D	allas Parks F	oundatio	n			Supplier N	о.		
Subject:	Beautific	ation Agr	eement							•		
Lead Dept:	Park and	Recreation	n									
Action Requested:	and servi	ce enhan I debris aı	cements t nd maintai	hrough varioning the orr	ous fundra namental	ls of St. Franc aisers to be h beds at St Fra n (214) 670-0	eld at the incis Park,	park and all in coo	to perform rdination v	service	s by pick Park and	king up d
	Contract	Number:	P	KR-2021-00	016869	Contra	ct Term:	9/2/2	2021	to	9/1/	/2022
HUB Check appropriate Box https://mycpa cpa.state.tx us/tpassembl search/	has form  YES, v  YES, v  NO, tl	ve contact ve contact ve contact here are n he HUB re	ed at least ed one HU o HUB's in quirement	two historic B, because o Dallas Count	ally under only one H ty to conta oply, becau	ancements to supancements to rutilized busing UB exists in Date of this business that are not that the not that are not that the not the not the not that the not the not that the not the n	esses (HUE allas Count siness cate es <i>not</i> invo	and to ke  of s) on a receive for this legory.  of the more	ep it safe a ptating basi business ca than \$3,00	nd clear s. tegory. 0 but les	n. ss than \$	50,000 for
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUM	BRANCE T	PE and NU	MBER	AN	10UNT
	N/A	PKR	N/A	N/A	N/A	N/A	6	PKR-2021	-00016869		\$0.00	
Funding:							-					
rmb												
	Finar	icing:							TOTA	NL:	\$0.00	
Contract Amendment Information:	Supplem Agreemer		Base CR/AA No.	Base Contro Date	oct Ba	se Contract Amount	Sum of F Supple Agree	mental	Total Co Amount I this A	ncluding ction	Agr	al Supp'l eement centage
, 61									\$ 0.	00		%
John Johnson	APPROVA	AL: Appro		ing in accord	dance wit		elo R Tan	kersley	he Dallas C		e. 2, 2021	
By Depar	tment Direc	tor		Dote			roved as to		ty Attorney	Эср	د, ۲۰۷۱	Date
				Deputesee	-	Aug 16	, 2021					

By City Manager



**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

JUL 14 2021

1. Place an "X" in th		•			•			1				ÖΩ	2 20	
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.														
					l proposal co	ntract	s: \$50	0.000 or less	(may not	increase orio	inal contrac	Police by	more than 25%).	
C. Professional /												20	-	
d. Amendments	to non-	bid cor	ntrac	ts: \$100,00	00 or less, pe	r City (	Code S	Sec. 2-34.				EE EE	3	
e. WRR-FM expe	enditure	es: \$50,	000	or less per	City Code Se	c. 2-79	(C) of	the City Co	de.			XX	œ	
f. Other Services  NOTE: Minor ser											essed by requ	✓  ✓   uisition.	46	
2. Is this an amendr	nent to	an exi	sting	construct	tion contrac	t? If y	es, co	mplete an	Administr	ative Chang	e Order.		Yes 🛛 No	
3. Any Administrati	ve Actio	ons to t	his v	endor in t	he last 12 m	onths	? If y	es, attach	opy of A	s within las	t 12 months	s. $\Box$	Yes 🛛 No	
4. Is Form 1295 – Ce	ertificat	te of In	teres	ted Partie	s required t	o com	ply w	ith House E	ill 1295 a	ttached (if a	pplicable)?		Yes 🛛 No	
Supplier Name:	Ethos	Equity	Cons	ulting, LLC							Supplier N	o. VO	C22884	
Subject:	Partne	ership v	with I	Ethos Equi	ty Consulting	, LLC f	or the	developm	nt of a fra	mework tha	t will guide t	the Racia	l Equity Plan.	
Lead Dept:	Offic	e of E	qui	ty and li	nclusion -	- Equ	ity D	ivision						
		uthorize an one-year agreement with Ethos Equity Consulting, LLC for development of a project plan r the City of Dallas Racial Equity Plan.												
Action Requested:		10.31.21												
		Contract Number:         FHO-2021-00017085         Contract Term:         7/14/2021         to         7/31/2022												
Background:	Delive produ	rables ct prod	will in	nclude Rac I will be th	ial Equity Pla	n Blue f the C	print, City of	Risk Mana	ement Re he purpos	port, Data In e of develop	ventory, and	d Two Pre	Racial Equity Plan. sentations. All work Plan and for use by	
HUB Check appropriate Box https://mycpa. cpa.state.tx.u s/tpasscmbls earch/	YE NO	S, we only the of the o	conta e are HUB ls an	acted one no HUB's requirem		se onl ounty t appl	y one to cor y, bec	HUB exist ntact for th cause this A	in Dallas s busines A does <i>n</i> e	County for to category. ot involve m	this busines	ss catego 3,000 bu	ry. t less than \$50,000 nent Code Section	
	FUN D	DEF	PΤ	UNIT	ACTV	O	вл	PROGRAM	ENCU	MBRANCE T	YPE and NUI	MBER	AMOUNT	
	000	MG	iΤ	4245		30	70		MASC	FHO-20	21-00017	085	\$19,000	
Funding:														
									-					
	Fin	ancing.	:								тот	AL:		
Contract Amendment Information:	Supplement al Base Contract Agreement No.  Supplement Agreement No.  Base Contract Amount Supplemental Agreements Amount Agreements Total Supp'l Agreement Amount Supplemental Agreements Total Supp'l Agreement Percentage													
	\$ 19000.00 %													



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216048

Jun 25, 2021

									r.3	
1. Place an "X"	in the appr	opriate i	box for the a	pproval of:				00	021	ブジ
a. Contracts				competitive	bid or foi	rmal proposal pr	ocess, including ser	vice procurements	maderth	ough
		-		al proposal co	ntracts:	\$50,000 or less (	may not increase or	iginal contract	e by rhor	e than 25%).
							City Code Sec. 2-34.	SC		-
d. Amendm	ents to non-	bid cont	racts: \$50,000	0 or less, per	City Code	Sec. 2-34.		一一	PH	Kanala ma
e. WRR-FM	expenditure	es: \$50,0	00 or less per	City Code Se	. 2-79(C)	of the City Code	2.	××		1.1.1
							st be attached): ontract should be pro	ンス (バー ocessed by requisitio	( U	
2. Is this an ame	endment to	an exis	ting construc	tion contract	? If yes,	complete an A	dministrative Chan	ge Order.	☐ Yes	⊠ No
3. Any Administ	rative Actio	ns to th	is vendor in t	the last 12 m	onths?	If yes, attach co	ppy of AAs within la	st 12 months.	☐ Yes	⊠ No
4. Is Form 1295	– Certificat	e of Inte	erested Partie	es required to	comply	with House Bil	l 1295 attached (if	applicable)?	☐ Yes	⊠ No
Vendor Name:	Creative A	Arts Cei	nter of Dalla:	S				Vendor No.	VS0000	0036818
Subject:	Cultural (	Contrac	ts <b>–</b> 2021 <b>S</b> u	mmer Camp	- Bath	House Cultura	l Center		-1347	
Lead Dept:	Office of	Arts and	d Culture							
Action	P.A.C.K.,	a free a	rt summer o	amp for Da	las kids,	ages 11-16, th	e Arts Center of Danat teaches the fo			
Requested:	House Cu	ıltural C	Center. The	camp will be	offered	d from June 28	to July 9, 2021.			
	Contract	Numbe	r: N/A (au	uthorization o	f service	ony) Contra	ct Term: 6/28	3/2021 to		7/9/2021
Background:	to nurtu extensive signature	re a co summ progra	mmunity wh er programn	nere citizen	artists o Dallas Pa	discover, deve arks and Recre	arts school and c lop and express t ation Department has collaborated	heir artistic vision as well as provio	n. CAC led seve	has provided eral of its own
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER		AMOUNT
							-		0.0	00
Funding:							-			
							-			
	Finar	cing:						TOTAL:	0.0	00
Contract Amendment	Suppleme Agreeme		Base CR/AA No.	Base Contro Date	oct E	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contra Amount Includ this Action		Total Supp'l Agreement Percentage
Information:								\$ 0.00		%
Mg Mg	APPROV	AL: App	roved as bei	ing in accord	dance w	ith the budget	t and Chapter 2 of	the Dallas City (	ode.	

Jun 25, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Sun 25, 2021 21:47 EDT)

By City Manager

Dote

Aug 25, 2021

Aug 25, 2021

Date

Date

Dote

ORIGINAL - City Secretary REV 11/2018



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Aug 25, 2021

									1,100 ~0	,,	- many
1. Place an "X" i										<u>C</u>	2 3
interlocal or	cooperativ	e agreem	ents.	n competitive bio							0
b. Amendmo	ents to com	petitively	bid or forma	al proposal conti	racts: \$5	0,000 or les	s (may not ir	ncrease orig	ginal contract	File by	more than 25%).
				Service contracts						38.1	The state of the s
d. Amendme	ents to non-	-bid contr	acts: \$100,00	00 or less, per Ci	ity Code	Sec. 2-34.			5		-
e. WRR-FM	expenditure	es: \$50,00	0 or less per	City Code Sec. 2	?- <b>79(C)</b> o	f the City Co	de.			20	Si III
				ratifications the ling \$3,000 and w						ition.	
2. Is this an ame	endment to	an existi	ng construc	tion contract?	If yes, co	omplete an	Administra	tive Chang	e Order.		Yes 🛛 No
3. Any Administ	rative Actio	ons to thi	s vendor in t	the last 12 mon	ths? If	yes, attach	copy of AAs	within las	t 12 months.		Yes 🛛 No
4. Is Form 1295	– Certificat	te of Inte	rested Partic	es required to c	omply w	vith House I	Bill 1295 att	ached (if a	pplicable)?		Yes 🛭 No
Supplier Name:	Banks Fin	e Art, LL	С						Supplier No.	VS8	39432
Subject:	Fine Art A	Appraisal	s- Fair Park	Hall of State	Murals	and bas re	iefs				
Lead Dept:	Office of	Arts and	Culture								
Action Requested:  Background:  HUB Check appropriate	titled Speed, Le History F of Texas Ceiling, T Decorativ Texas, Ol  Contract  Appraisa and bas i	ocomotive rieze, But and Jose from Lea ve Panels in Travis  Numbers  Is are nearliefs of ve contact	re Power, Sock Winn's Eph Renier's Cowboy, From From From From From From From From	Great Medalli rontier Family, iendorff's Old I is Before Oil/Ste CA-2021-0001 ne Public Art C fentennial collective two historically	n Tamir Allie Ten ion of T James ( Man Te: eeping ( 7220 ollection ection.	ng Wild Ho inant's Sea exas. He v Owen Mah ixas/Comm Giants, Eas  Cont  n. The first	rses, the Ju horse pane vill also app oney Allege erce, Euger t Texas Afte ract Term:	lian Garns els, Aquati oraise the re orical Viev ne Savage' er Oil/Awa  August 3 oraisals wil	sey's Federal ic Frieze, Lee murals: Geor vs of South T is Texas of Hi skened Giant. 31, 2021	Medal e Gibsorge Dav exas, G story, 1	llions, Texas n's symbolic sea idson Stenciled iroup of 8
https://mvcpa .cpa.state.tx. us/tpasscmbl search/	NO, th	nere are i ne HUB r	no HUB's in equirement	B, because only Dallas County t does not apply to competitive	o conta , becau	ct for this b se this AA o	usiness cate loes <i>not</i> inv	egory. olve more	than \$3,000	but less	s than \$50,000 fo ection 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	IBRANCE T	YPE and NUMI	BER	AMOUNT
	0001	OAC	4804	PUBA	3070		MASC	OCA-202	1-00017220		\$18,000.00
Funding:							-				
							-				
	Finar	ncing:	Genera	l Fund	195				TOTAL		\$18,000.00
Contract Amendment Information:	Suppleme Agreemei		Base CR/AA No.	Base Contract Date		se Contract Amount	Supple	Previous emental ements	Total Con Amount Inc this Act	luding ion	Total Supp'l Agreement Percentage
mjormation.	\$ 0.00 %										

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



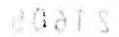
ADMINISTRATIVE ACTION

216050

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

EFFECTIVE DATE

1. Place an "X" i									0 5	3
				competitive b	oid or forn	nal proposal p	rocess, including	service procure	ments ma	de through
interlocal or				nroposal con	tracte: \$5	:0 000 or less (	may not increas	e original contra	ct price hy	more than 25%).
							City Code Sec. 2	-	ון ויי	53
_			racts: \$100,00				city code see. 2	-42	0 7	111
_						f the City Code	,	<u> </u>		Agreement of
- c av c							 st be attached):	A A		111
NOTE: Minor	services and	d/or repa	irs not exceedii	ng \$3,000 and	which do	not require a co	ontract should be	processed by req	uisitia	linear
2. Is this an ame										Yes 🛛 No
3. Any Administ	rative Actio	ns to th	is vendor in tl	he last 12 mo	onths? If	yes, attach co	py of AAs withi	n last 12 month	s. 🗵	Yes 🗌 No
4. Is Form 1295	– Certificat	e of Inte	rested Partie:	s required to	comply v	vith House Bil	l 1295 attached	(if applicable)?		Yes 🛛 No
Supplier Name:	Da Bizzne	ss Tax T	itle & insura	nce, LLC				Supplier N	lo. VC	21708
Subject:	Chapter 3	80 Ecor	nomic Develo	pment Grar	nt Agreer	nent				
Lead Dept:	Office of	Econom	ic Developm	ent						
Action	Authorize	an am	endment to	the Chapter	380 Agre	eement to ch	ange the comp	letion date to	July 31, 2	2022.
Requested:							~	1/13/2021		
	Contract	Number	: EC	0-2021-000	15329	Contra	ct Term: +	<del>5/25/2021</del>	to	7/31/2022
	Adaptive	Reuse	program was	adapted b	y Counci	l Resolution	#15-1236. The	e property ow	ner/busii	ness operator will
	invest a r	ninimur	n of \$150,00	00 in proper	ty impro	vements to I	enovate a vac	ant commercia	al buildin	g located at 4106
Background:				into a tax a	nd insur	ance retail se	ervice business	. Applicant ne	eds addit	tional time due to
	permittin	g delays	i.							
HUB	□ vec u	e conta	ctod at least t	two historica	lly under	utilized husin	esses (HUB's) o	n a rotating bas	is.	
Check appropriate Box	YES, W	ve conta	cted one HUE	B, because on	nly one H	UB exists in D	allas County for	this business c	ategory.	
https://mycpa	□ NO. th	nere are	no HUB's in E	Dallas County	to conta	ct for this bus	iness category.			N 650 000 fm
.cpa.state.tx. us/tpasscmbl	M NO, th	he HUB i	requirement (	does not app to competiti	oly, becau ve biddin	ise this AA do	es <i>not</i> involve i	more than \$3,00 ocal Governme	nt Code S	ss than \$50,000 for Section 252.022.
search/	guous	alla sei	vices subject	to competiti	ve bladin	g that are no	exempted by t			
	FUND	DEPT	TINU T	ACTV	OBJ	PROGRAM	ENCUMBRAN	ICE TYPE and NU	MBER	AMOUNT
	0352	ECO	₩ <del>886</del>	PPPF	3016	n/a	СХ-Е	CO-2021-0001	5329	-0-
Funding:	7		145				-			
	Finar	ncing:						тот	AL:	
			2	Base Contrac	et Pa	se Contract	Sum of Previo		ontract	Total Supp'l
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Date		Amount	Supplement		Including Action	Agreement Percentage
Information:		-					Agreement	\$ 0		%
-	-				1					
	APPROV	AL: App	roved as beir	ng in accord	ance wit	h the budget	_	2 of the Dallas	City Cod	e.
Tolin bondly			Aug	12, 2021			MPS	5	08	27.21
	rtment Direc	tor		Date	_	App	roved as to Form	by City Attorney		Date
			Exist.				Aug 12, 202	1	MS	
			-	By City N	Manager		Date	-		
				. ,	_					





2 1 6 0 5 1

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

Sep 2, 2021

1. Place an "X" in the appropriate box for the approval of:		-									N)
Interlocal or cooperative agreements.						, ,					02
C. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.  □ e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. □ f. Other Services (explain on attachment, for ratifications the bustification Form must be attached): □ f. Other Services (explain on attachment, for ratifications the bustification Form must be ottached): □ f. Other Services (explain on attachment, for ratifications the bustification Form must be ottached): □ f. Other Services (explain on attachment, for ratifications the bustification Form must be attached): □ f. Other Services (explain on attachment, for ratifications the bustification Form must be ottached): □ f. Other Services (explain on attachment, for ratifications the bustification Form must be attached): □ f. Other Services (explain on attachment, for ratifications the bustification Form must be attached): □ f. Other Services (explain on attachment, for ratifications in the last 12 months): □ f. Other Services (explain on attachment, for ratifications): □ f. Other Services and for repairs not exceeding \$3,000 and which do not require a contract Nound to this vendor in the last 12 months? If yes, complete an Administrative Champe Order. □ f. Other Services and for repairs not exceeding \$3,000 and which do not require and administrative Champe Order. □ f. Other Services and for repairs not exceeding \$3,000 and which do not require and administrative Champe Order. □ f. Other Services and for explain and the last 12 months? If yes, complete an Administrative Champe Order. □ f. Other Services and for explain and the last 12 months? If yes, complete an Administrative Champe Order. □ f. Other Services and for explain and the last 12 months? If yes, complete on Order on the last 12 months? If yes, complete on Order on the Service of the Centract Paper Order. □ f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f. Other f.					n competitive bio	d or form	ai proposai p	rocess, including	service procure	ments mad	de through
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.   e. WRRF-FM expenditures: \$50,000 or less per City Code Sec. 2-34.   e. WRRF-FM expenditures: \$50,000 or less per City Code Sec. 2-34(C) of the City Code.   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.   3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.   Yes ⋈ No   No Supplier Name: Viola Delgado   Yes ⋈ No Supplier Name: Viola Delgado   Yes ⋈ No Supplier Name: Viola Delgado   Yes ⋈ No Supplier Name: Viola Delgado will provide the following cultural service for the Latino Cultural Center: create an original artwork measuring 144" wide by 48" high by 3" deep that will be placed in the new lobby of multi-form theater space of the center by September 30, 2021. Additionally, arist Viola Delgado will project plan regarding original artwork to center m=nager by September 15, 2021.   Contract Number:	☐ b. Amendme	ents to comp	petitively	bid or forma	ıl proposal conti	racts: \$50	0,000 or less	(may not increase	e original contra	ct price by	more than 25%).
c. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.   3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.   Yes No   No.	🛛 c. Profession	nal / Person	al / Plann	ing / Other S	Service contracts	s: \$100,0	00 or less, pe	r City Code Sec. 2	-34.	SCR	7 [7]
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	d. Amendme	ents to non-	bid contro	acts: \$100,00	00 or less, per Ci	ty Code S	Sec. 2-34.			EE	3
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Charge Order.  2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Charge Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  4. Is Form 1295 − Certificate of Interested Parties required to comply with House Bill 1295 attached (If applicable)?  Supplier Name:  Viola Delgado  Supplier Name:  Viola Delgado  Supplier No.  Supplier No.  Supplier No.  Supplier No.  Office of Arts & Culture  Authorization is requested to procure the services of Viola Delgado for the following cultural service: Visual artist Viola Delgado will provide the following cultural service for the Latino Cultural Center: create an original artwork measuring 144" wide by 48" high by 3" deep that will be placed in the new lobby of multi-form theater space of the center by September 30, 2021. Additionally, artist Viola Delgado will submit detailed project plan regarding original artwork to center manager by September 15, 2021.  Contract Number:  Contract Number:  MASC OCA-2021-00014898  Contract Term:  9/15/2021 to 9/30/2021  The fee for this service will not exceede \$20,000.00.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$10,000.00 within 30 days of completion of service and receipt of final invoice.  No, there are no HUB's in Dallas County to contact for this business category.  No, there are no HUB's in Dallas County to contact for this business category.  No, there are no HUB's in Dallas County to contact for this business category.  No, there are no HUB's in Dallas County to contact for this business category.  No, there are no HUB's in Dallas County to contact for this business category.  No, there are no HUB's in Dallas County to contact for this business category.  No, there are no HUB's in Dallas County to contact for this bus	e. WRR-FM	expenditure	s: \$50,00	0 or less per	City Code Sec. 2	2-79(C) of	the City Cod	e.		A A	18 1
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.									processed by req	uisition.	FO
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	2. Is this an ame	ndment to	an existi	ng construc	tion contract?	If yes, co	mplete an A	dministrative Ch	ange Order.		Yes 🛛 No
Supplier Name:    Viola Delgado	3. Any Administi	rative Actio	ns to this	vendor in t	he last 12 mon	ths? If y	es, attach co	opy of AAs within	n last 12 month	s. 🗌	Yes 🛛 No
Subject: Cultural Contracts  Lead Dept: Office of Arts & Culture  Authorization is requested to procure the services of Viola Delgado for the following cultural service: Visual artist Viola Delgado will provide the following cultural service for the Latino Cultural Center: create an original artwork measuring 144" wide by 48" high by 3" deep that will be placed in the new lobby of multi-form theater space of the center by September 30, 2021. Additionally, artist Viola Delgado will submit detailed project plan regarding original artwork to center manager by September 15, 2021.  Contract Number: MASC OCA-2021-00014898 Contract Term: 9/15/2021 to 9/30/2021  The fee for this service will not exceed \$20,000.00. Visual artist Viola Delgado understands that the City of Dallas will pay for services as follows: one installment of \$10,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$10,000.00 within 30 days of completion of service and receipt of final invoice.  HUB  Check appropriate Box  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  0001 OCA 4805 3089 CA02 MASC OCA-2021-00014898 \$20,000.00  Financing: General Fund  Contract  Amount Including Agreement Agreement No. Regression of Contract Amount Including Agreement Agreement No. Regressing this Action Percentage	4. Is Form 1295	– Certificat	e of Inter	ested Partie	es required to c	omply w	ith House Bi	ll 1295 attached	(if applicable)	,	Yes 🛛 No
Authorization is requested to procure the services of Viola Delgado for the following cultural service: Visual artist Viola Delgado will provide the following cultural service for the Latino Cultural Center: create an original artwork measuring 144" wide by 48" high by 3" deep that will be placed in the new lobby of multi-form theater space of the center by September 30, 2021. Additionally, artist Viola Delgado will submit detailed project plan regarding original artwork to center manager by September 15, 2021.   Contract Number:	Supplier Name:	Viola Delg	gado						Supplier I	Vo. 500	)375
Authorization is requested to procure the services of Viola Delgado for the following cultural service: Visual artist Viola Delgado will provide the following cultural service for the Latino Cultural Center: create an original artwork measuring 144" wide by 48" high by 3" deep that will be placed in the new lobby of multi-form theater space of the center by September 30, 2021. Additionally, artist Viola Delgado will submit detailed project plan regarding original artwork to center manager by September 15, 2021.  **Contract Number:**    MASC OCA-2021-00014898   Contract Term:   9/15/2021   to   9/30/2021	Subject:	Cultural C	Contracts								
Viola Delgado will provide the following cultural service for the Latino Cultural Center: create an original artwork measuring 144" wide by 48" high by 3" deep that will be placed in the new lobby of multi-form theater space of the center by September 30, 2021. Additionally, artist Viola Delgado will submit detailed project plan regarding original artwork to center manager by September 15, 2021.  Contract Number: MASC OCA-2021-00014898 Contract Term: 9/15/2021 to 9/30/2021  The fee for this service will not exceed \$20,000.00. Visual artist Viola Delgado understands that the City of Dallas will pay for services as follows: one installment of \$10,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$10,000.00 within 30 days of completion of service and receipt of final invoice.  HUB Check appropriate Box December 19/25, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  No, there are no HUB's in Dallas County to contact for this business category.  No, there are no HUB's in Dallas County to contact for this business category.  No, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  0001 OCA 4805 3089 CA02 MASC OCA-2021-00014898 \$20,000.00  Financing: General Fund Supplemental Amount including this Action Previous Supplemental Agreement No. CR/AA No. Date Amount Including Agreement Percentage	Lead Dept:	Office of	Arts & Cı	ulture							
The fee for this service will not exceed \$20,000.00. Visual artist Viola Delgado understands that the City of Dallas will pay for services as follows: one installment of \$10,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$10,000.00 within 30 days of completion of service and receipt of final invoice.    HUB		Viola Dela measurin center by	gado will g 144" w Septem	provide the ride by 48" ber 30, 202 manager b	e following culhigh by 3" dee 1. Additionall y September 1	Itural se ep that w y, artist L5, 2021	rvice for the vill be place Viola Delga	e Latino Cultura d in the new lol	l Center: creat oby of multi-fo	e an origi orm theat	nal artwork er space of the
pay for services as follows: one installment of \$10,000.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$10,000.00 within 30 days of completion of service and receipt of final invoice.    YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.   YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.   NO, there are no HUB's in Dallas County to contact for this business category.   NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.   FUND   DEPT   UNIT   ACTV   OBJ   PROGRAM   ENCUMBRANCE TYPE and NUMBER   AMOUNT		Contract	Number:	MASO			Contra	ct Term: 9	/15/2021	to	9/30/2021
HUB Check appropriate BOX INO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  0001 OCA 4805 3089 CA02 MASC OCA-2021-00014898 \$20,000.00  Financing: General Fund  Contract Amendment  Supplemental Agreement No.  Supplemental Agreement No.  Base Contract Amount Amount Agreements  Amount Including Agreement Agreement Agreement Agreement Agreement Agreement Agreement Agreement Agreement  Percentage	Background:	pay for se	ervices a	s follows: o tion and co	ne installment mpletion of de	of \$10,0 eliverable	000.00 with	in thirty days o	f execution of	contract,	approval of
Funding:  O001 OCA 4805 3089 CA02 MASC OCA-2021-00014898 \$20,000.00  Financing: General Fund  Contract Amendment Agreement No. CR/AA No. Date  Base Contract Amount Supplemental Agreements Agreements Agreement No. CR/AA No. Date  MASC OCA-2021-00014898 \$20,000.00  TOTAL: \$20,000.00  Total Contract Amount Including Agreement Percentage	Check appropriate Box	YES, w NO, th NO, th	ve contac nere are r ne HUB re	ted one HU no HUB's in equirement	B, because only Dallas County t does not apply	y one HU o contac y, becaus	B exists in D t for this buse this AA do	allas County for siness category. Des <i>not</i> involve n	this business c	ategory. 00 but les	
Funding:  Financing:  General Fund  General Fund  TOTAL: \$20,000.00  Total Contract Amendment Agreement No.  Base Contract Amount Agreement No.  Base Contract Amount Agreement		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRAN	CE TYPE and NU	IMBER	AMOUNT
Financing: General Fund TOTAL: \$20,000.00  Contract Amendment Agreement No. CR/AA No. Date Base Contract Amount Agreements Agreements Agreements Agreement No. Date Supplemental Agreements Agreement No. CR/AA No. Date Supplemental Agreement No. Date Supplemental Agreement No. Date Supplemental Agreement No. Date No. D		0001	OCA	4805		3089	CA02	MASC OCA-	-2021-0001489	98	\$20,000.00
Financing: General Fund TOTAL: \$20,000.00  Contract Amendment Agreement No. CR/AA No. Date Base Contract Amount Supplemental Agreements Amount Including Agreement No. Date Amount Agreement Supplemental Agreement Total Supp'l Supplement Total Supp'l Supp'l Supplement	Funding:							1 -			
Contract Amendment Agreement No.  Supplemental Agreement No.  Supplemental Agreement No.  CR/AA No.  Base Contract Amount Amount Supplemental Agreements Amount Agreements Total Contract Amount Including Agreement Agreement Percentage			77					1-8-1			
Contract Supplemental Base Base Contract Base Contract Supplemental Amount Including Agreement Amount Agreement No. CR/AA No. Date Amount Supplemental Agreement Agreement Agreement This Action Percentage		Finan	cing:	Genera	l Fund				T01	AL:	\$20,000.00
Information: \$ 0.00 %	Amendment	Suppleme	ental					Supplemente	al Amount	Including	Total Supp'l Agreement
	Information:								\$ 0	0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

bush	دهف	
Innifer	Scripps (Sen 2, 2021 14:50 CDT)	

Sep 2, 2021

Scott Bray

Sep 7, 2021

By Department Director

Date

Approved as to Form by City Attorney



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216052

**EFFECTIVE DATE** 

Aug 17, 2021

1. Place an "X" i	n the appro	opriate b	ox for the ap	proval of:									
a. Contracts cooperative	•		esulting from	competitive l	bid or forma	al proposal pro	ocess, inclu	ding servi	ce procuren	nents made t	hrough interlocal or		
b. Amendme	ents to com	petitively	bid or forma	l proposal cor	ntracts: \$50	.000 or less (n	nay not inc	rease orig	inal contrac	t price by mo	ore than 25%).		
C. Profession	nal / Person	al / Plani	ning / Other S	Service contra	cts: \$100,00	0 or less, per	City Code S	Sec. 2-34.		1	<del>- 명</del>		
d. Amendme	nts to non-	bid conti	racts: \$100,00	00 or less, per	City Code S	ec. 2-34.				AS	8		
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec	. 2-79(C) of	the City Code.				극젊	Part 67 and		
f. Other Servi	vices (explai services and	in on atto d/or repa	ichment; for i irs not exceed	ratifications th ing \$3,000 and	ne Justificat I which do no	ion Form must ot require a cor	t be attach ntract shou	ed): ld be proce	essed by requ		9 111		
2. Is this an ame	endment to	an exist	ing construc	tion contract	? If yes, co	mplete an Ad	ministrati	ve Chang	e Order.	Ye Ye	S⊠ No		
3. Any Administ	rative Actio	ns to th	is vendor in t	he last 12 mo	onths? If ye	es, attach cop	y of AAs v	vithin last	12 months	5.  \ \ \ \ \ \ \ \ Ye	s 🛛 No		
4. Is Form 1295	– Certificat	e of Inte	rested Partie	es required to	comply wi	th House Bill	1295 atta	ched (if a	pplicable)?	☐ Ye	s 🛛 No		
Supplier Name:	Harrison,	Walker	& Harper, L	LC.					Supplier N	o. 51333	9		
Subject:	Suppleme	ental Ag	reement No	. 3 to Design	/Builder's	Contract for	Fire Stati	on #59					
Lead Dept:	MGT-Offi	ce of Bo	nd and Con	struction Ma	nagement								
Action Requested:		ions for									cope of work 66,778,603.54 to		
	Contract Number: PBW-2019-00008741 Contract Term: 6/10/2019 to 9/24/2021												
Background:	for Fire S	tation 5	9. This actio		for both co	nstruction o	f a manh				ker & Harper, LLC. ine to allow for		
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta nere are ne HUB r	cted one HU no HUB's in equirement (	two historica B, because of Dallas Count does not app mpetitive bid	nly one HU y to contac ly, because	B exists in Da t for this busi this AA does	llas Count ness categ <i>not</i> involv	y for this gory. e more th	business ca nan \$3,000	itegory. but less thai	n \$50,000 for goods 2.022.		
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENC	UMBRANC	E TYPE and	NUMBER	AMOUNT		
)	1V33	BSD	VG31	FIRF	4310	EB17VG31	. CX	PBW-20	019-00008	741	\$99,900.00		
Funding:							12						
	Finar	ncing:	2017 G	eneral Obliga	ation Bond	Fund			то	TAL:	\$99,900.00		
Contract Amendment	Supplem Agreemer		Base CR/AA No.	Base Contra Date		Contract mount	Sum of F Suppler Agreer	mental	Amount II	Contract ncluding this ction	Total Supp'l Agreement Percentage		
Information:	3		19-0684	5/8/2019	\$65	8,932.00	\$6,778,	603.54	\$6,878	,503.54	943.89%		
	APPRO	VAL: Ap	proved as b	eing in acco	rdance wit	h the budge	t and Cha	pter 2 of	f the Dalla	s City Code			

Aug 17, 2021

thehous

Sep 6, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Aug 17, 2021

Date



**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Aug 25, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place on "X" i												
									1,5"		.155	
interlocal or b. Amendme	cooperativents to com	e agreemei petitively b	nts. id or formai	competitive bi proposal cont ervice contract	racts: \$50	0,000 or less (n	noy not in	icrease origi		A SE	10	-
d. Amendme	ents to non-	bid controc	ts: \$100,00	0 or less, per C	ity Code S	Sec. 2-34.				S. T		RP-vil Street
	-			City Code Sec. 2								Contraction of the last of the
f. Other Sen	rices (exploi	in on attack	ment; for r	atifications the ng \$3,000 and v	Justifica:	tion Form mus	t be attac	thed): wid be ococe	ssed by rent	A A R	Ö	Primariting
2. Is this an ame											YES X	No.
3. Any Administ										ī. 🗖	Yes 🔯	No
4. Is Form 1295											Yes 🗵	No
Supplier Name:	Pacheco-	Koch Cons	ulting Eng	ineers, Inc.					Supplier N	о.		
Subject:	Trinity Sti	rand Trail	Hi Line Bri	dge								
Lead Dept:	Park and	Recreatio	n Departm	ent / Econom	ic Devel	lopment						
Action Requested:	thereby i	ncreasing	the contra	ement # One ct from \$511	,00.000,	to \$531,000.	00.					
	Contract	Number:	PH	(R-2020-0001	4093	Contrac	t Term:	As orl	ginal	to	As c	riginal
Background:				one with Pach Trinity Strand				rs, Inc. for	Hydraulic	Modelin	g at the	proposed
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, v ☐ NO, tl ☒ NO, t	ve contacta here are no he HUB rea	ed one HUI o HUB's in I quirement	two historicall 3, because onl Dallas County does not appl to competitiv	y one Hu to contac y, becau:	JB exists in Da ct for this bus se this AA doo	illas Cour iness cate es <i>not</i> inv	ity for this egory. volve more	business ca than \$3,00	stegory. 00 but les		
https://mycpa .cpa.state.tx. us/tpasscmbl	☐ YES, v ☐ NO, tl ☒ NO, t	ve contacta here are no he HUB rea	ed one HUI o HUB's in I quirement	3, because onl Dallas County does not appl	y one Hu to contac y, becau:	JB exists in Da ct for this bus se this AA doo g that are not PROGRAM	allas Cour iness cate es <i>not</i> inv exempte	ity for this egory. volve more	than \$3,00 Governme	stegory. 00 but les nt Code S	ection 2	
https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v NO, ti NO, ti goods	ve contacte here are no he HUB rea s and servi	ed one HUI o HUB's in I quirement ces subject	3, because onl Dallas County does not appl to competitiv	y one Ht to contac y, becaus e bidding	JB exists in Da ct for this bus se this AA doo g that are not	allas Cour iness cate es <i>not</i> inv exempte	nty for this egory. volve more ed by Local MBRANCE TI	than \$3,00 Governme	ategory. 00 but les nt Code 5 MBER	ection 2	252.022, MOUNT
https://mycpa .cpa.state.tx. us/tpasscmbl	YES, v NO, tl NO, tl goods	ve contact- here are no he HUB re- s and servi-	ed one HUI o HUB's in I quirement ces subject	3, because onling of the country does not applicate to competitiv	y one Ht. to contac y, becau: e bidding OBJ	JB exists in Da  ct for this bus se this AA doo g that are not  PROGRAM  DDTIFO	allas Cour iness cate es <i>not</i> inv exempte	nty for this egory. volve more ed by Local MBRANCE TI	than \$3,00 Governme	ategory. 00 but les nt Code 5 MBER	ection 2	252.022, MOUNT
https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v NO, tl NO, tl goods	ve contact- here are no he HUB re- s and servi-	ed one HUI o HUB's in I quirement ces subject	3, because onling of the country does not applicate to competitiv	y one Ht. to contac y, becau: e bidding OBJ	JB exists in Da  ct for this bus se this AA doo g that are not  PROGRAM  DDTIFO	illas Cour iness cate es <i>not</i> inv exempte ENCUM	nty for this egory. volve more ed by Local MBRANCE TI	than \$3,00 Governme	ategory. 00 but les nt Code 5 MBER	\$20,0	252.022. MOUNT 00.00
https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, WIND, the goods	ve contact- here are no he HUB re- s and servi-	ed one HUI o HUB's in I quirement ces subject UNIT W642	3, because onling of the country does not applicate to competitiv	y one Ht to contac y, because e bidding OBJ 4111	JB exists in Da  ct for this bus se this AA doo g that are not  PROGRAM  DDTIFO	illas Cour iness cate es <i>not</i> inv exempte ENCUM	nty for this egory. volve more ed by Local ABRANCE TI CX-PKR-20	than \$3,00 Government of the control	ategory.  O but les nt Code S  MBER  O93	\$20,0 \$20,0	252.022. MOUNT 00.00
https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, WIND, the goods	ve contact- here are no he HUB rei s and servi  DEPT  ECO  ncing:	ed one HUI o HUB's in I quirement ces subject UNIT W642	3, because online Dallas County does not applicate to competitive ACTV DDTD	y one Ht. to contac y, because bidding  OBJ  4111  nd  Bas	JB exists in Da  ct for this bus se this AA doo g that are not  PROGRAM  DDTIFO	illas Cour iness cate es not inv exempte ENCUM	nty for this egory. volve more ed by Local MBRANCE TI	than \$3,00 Government of the control	otegory.  Obut les  nt Code S  MBER  O93  AL:  ontract  including	\$20,0 \$20,0 \$20,0	252.022. MOUNT 00.00

Aug 25, 2021

Benjamin N. Samples, Al

Sep 6, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

- Zi 8/25/21

Joey Zapata (Aug 25, 2021 11:47 CDT)

Aug 25, 2021



City Secretary's Office to receive an official file stamp.

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

**EFFECTIVE DATE** 

**ADMINISTRATIVE ACTION** 

September 1, 2021 www.

EFFECTIVE DATE

											, mm
1. Place an "X" i											
a. Contracts interlocal or				competitive	bid or forr	mal proposal <sub>l</sub>	process, in	cluding serv		ents mad	le-through
b. Amendme	ents to com	petitively b	oid or forma	l proposal co	ntracts: \$5	50,000 or less	(may not i	ncrease orig	ginal contrac	price by	More than 25%).
c. Profession	nal / Person	al / Planni	ng / Other S	ervice contra	cts: \$100,	000 or less, pe	er City Cod	e Sec. 2-34.	7	S	0
d. Amendme	ents to non-	bid contra	cts: \$100,00	00 or less, per	City Code	Sec. 2-34.			Ç	200	00
e. WRR-FM	expenditure	s: \$50,000	or less per	City Code Sec	c. 2-79(C) d	of the City Cod	le.		t	計画	5
f. Other Servinor	ices (explai services and	in on attac d/or repair	hment; for i s not exceed	ratifications t ing \$3,000 and	he Justifico d which do	ation Form m not require a	ist be atta contract sh	ched): ould be proc	essed by requ	isition.	
2. Is this an ame	ndment to	an existin	g construct	tion contract	? If yes, o	complete an i	Administro	ative Chang	e Order.		des No
3. Any Administr	rative Actio	ns to this	vendor in t	he last 12 m	onths? If	yes, attach c	opy of AA	s within las	t 12 months.	.   🗆	Yes 🛛 No
4. Is Form 1295	– Certificat	e of Intere	ested Partie	es required to	comply v	with House B	ill 1295 at	tached (if a	pplicable)?		Yes 🛛 No
Supplier Name:		-	Contrac <b>and Jesus</b>	tor <b>Martinez</b> -	Homeow	ner			Supplier No	o. VS0	0000010476
Subject:	Targeted	Rehabilit	ation Progi	ram (TRP)							
Lead Dept:	Housing 8	& Neighbo	orhood Rev	/italization							
Action	Homeow	ner, to be	_	tly to the Co	_	habilitation , for rehabili	_				alf of the is, Texas 75212 in
Requested:	Contract	Number:	Н	OU-2020-00	0014268	Contro	act Term:		e date of S AA	to	1 year
Background:	create a Resolution	Targeted on No. 20	Rehabilitat 1220. Fun	tion Progran ds were app	n for grar propriated	nts or loans t	o eligible tractor p	residents ursuant to	in targeted Resolution	neighbo No. 21-0	0621, approved
HUB Check appropriate Box https://mycpa.cp a.state.tx.us/tpa sscmblsearch/	YES, w YES, w NO, th	ve contact ve contact nere are n ne HUB re	ed at least ed one HU o HUB's in quirement	two historica B, because o Dallas Count does not ap	ally under nly one H y to conta ply, becau	rutilized busin UB exists in I act for this bu use this AA d	nesses (HU Dallas Cou Isiness cat Des <i>not</i> in	JB's) on a r nty for this egory. volve more	otating basis business ca than \$3,00	s. tegory. 0 but les	s than \$50,000 for ection 252.022.
00011101000110111	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM			YPE and NUI		AMOUNT
Funding:							-				
							*				
	Finan	ncing:			-		Cuma	f Drovious	TOTA		\$0.00
Contract Amendment	Suppleme		Base CR/AA No.	Base Contro Date	act Ba	se Contract Amount	Supp	f Previous Iemental eements	Amount II	ncluding	Total Supp'l Agreement Percentage
Information:									\$ 0.	00	%
David	A PROVI Noguera	AL: Appro	ved as bei Se	ng in accord	dance wit	th the budge	et and Cha	apter 2 of	the Dallas C	City Code	e. Sep 7, 2021
Ву Дераг	tment Direc	tor		Date Oui A-	Tolliner	Ард	Sep 1, 2	o Form by Cit 2 <b>021</b>	ty Attorney	si	Date

By City Manager



ADMINISTRATIVE ACTION

216055

**EFFECTIVE DATE** 

May 10, 2021

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

1. Place an "X" i											
a. Contracts				competitive bio	d or form	nal proposal pro	ocess, incl	uding servic	e procurem	ents mad	e through
b. Amendm	ents to com	petitively	bid or forma	al proposal cont	racts: \$5	0,000 or less (r	may not in	crease orig	inal contrac	t price by	more than 25%).
c. Profession	nal / Person	al / Plani	ning / Other S	Service contract	s: \$50,00	00 or less, per 0	City Code S	Sec. 2-34.		S	9 0
d. Amendm	ents to non-	bid conti	acts: \$50,000	0 or less, per Cit	y Code S	Sec. 2-34.			Ç.	OF C	œ ITI
_	•			City Code Sec. 2					_	72	44L
MOTE: Minor	vices (explai r services and	in on atta d/or repa	ichment; for i	ratifications the ling \$3,000 and v	Justifico which do	ation Form mus not require a co	st be attac entract sho	hed): Conc uld be proce	ession Pern	III.	. 171
2. Is this an ame	endment to	an exist	ing construc	tion contract?	If yes, c	omplete an Ad	dministra	tive Change	e Order. 🤇	^- <b>√</b> □	Yes 🛛 No
3. Any Administ	rative Actio	ns to th	is vendor in t	the last 12 mor	nths? If	yes, attach co <sub>l</sub>	py of AAs	within last	12 months	.   🗆	Yes 🛛 No
4. Is Form 1295	– Certificat	e of Inte	rested Partie	es required to a	omply v	with House Bill	1295 att	ached (if a	oplicable)?		Yes 🛛 No
Vendor Name:	Basheer	Odeh							Vendor No	D.	
Subject:	Арргоча	l of Cor	cession Pe	ermit							
Lead Dept:	Park and	Recre	ation								
Action Requested:	represer Contract	ntative of	of Yum Yur adhere to th	a Temporary n Concession ne terms set : 214-670-8	n (Cont in the (	tractor) for th	ne use o	f White R	ock Lake	– TP Hil	Odeh, a Il Park.
	Contract	Number	: Р	KR-2021-0001	.6469	Contrac	ct Term:	upon the execu		to	12/31/2021
Background:	indepen	dent co	Recreation ncessionai ve (12) mo		has pro 40 year	ovided Temp rs. These pe	orary Fo	ood and D e approve	rink conc d by agre	essions ements	through for a term of no
6	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	YPE and NU	MBER	AMOUNT
rmb	N/A	PKR	N/A	N/A	N/A	N/A	-8	PKR-2021	-00016469		\$0.00
Funding:											
							-				
	Finar	ncing:	No Cos	t To The City					тот	AL:	\$0.00
Contract Amendment	Supplem Agrjeemei		Base CR/AA No.	Base Contrac Date	t Ba	se Contract Amount	Suppl	Previous emental ements	Total Co Amount I this A	ncluding	Total Supp'l Agreement Percentage
Information:	1								\$ 0	.00	%
John Johnson	APPROV	AL: App		ing in accorda	ince wit	th the budget	1		he Dallas (		g 30, 2021
0	rtment Direc	tor		Date	-	Арр	roved as t	o Form by C	ity Attorney		Date
			Joey Zaj	<b>Type Kaus</b> pata (May 10, 2021 12;2	25 CDT)	Ма	ay 10, 20	21			

By City Manager

Date

MH MH



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

Z 1 O U J

**EFFECTIVE DATE** 

09/01/2021

1. Place an "X" i										(C3)
a. Contracts interlocal or	-			competitive b	id or form	al proposal į	process, including	service procure	thehts ma	chrough
b. Amendme	ents to com	petitively	y bid or forma	l proposal con	tracts: \$50	0,000 or less	(may not increase	e original contro	det prige b	y more than 25%).
C. Profession	nal / Person	al / Plan	ning / Other S	ervice contrac	ts: \$100,0	00 or less, pe	er City Code Sec. 2	?-34.	SEC	00
d. Amendme	ents to non-	bid cont	racts: \$100,00	00 or less, per (	City Code S	Sec. 2-34.			元品	- Laboratori
e. WRR-FM	expenditure	s: \$50,0	00 or less per	City Code Sec.	2-79(C) of	f the City Cod	le.		$\times \overline{A}$	
							ust be attached): contract should be	processed by re	quisición.	Ÿ 🖵
2. Is this an ame	endment to	an exist	ting construct	tion contract?	If yes, co	omplete an A	Administrative Ch	hange Order.		Yes 🛛 No
3. Any Administ	rative Actio	ns to th	is vendor in t	he last 12 mo	nths? If y	es, attach c	opy of AAs withii	n last 12 mont	hs.	Yes 🛛 No
4. Is Form 1295	– Certificat	e of Inte	erested Partie	es required to	comply w	ith House B	II 1295 attached	(if applicable)	?	] Yes ⊠ No
Supplier Name:	Brion Ent	erprises	s, Inc					Supplier	No. 34	4977
Subject:	Cable Tel	evision	Service for D	allas Love Fie	eld and D	allas Execu	tive Airports			
Lead Dept:	AVI									
Action Requested:		and D			-	ot to excee	ract for the ven d <b>\$49,803.32</b> . B	id through OP		
	Contract	Numbe	r: A	VI-2021-000:	16264	Contro	act Term: 09/01,	/2021	to	9/30/2024
Background:	locations provided	at Dall with 3	as Love Field -year price l	d and Dallas I lock. Include:	Executive s installa	Airport. Th	ne vendor will p	rovide service cords, and all	e consiste	n. This includes all ent with the quote ent related to the
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w NO, th NO, th	ve conta nere are ne HUB	cted one HU no HUB's in requirement	B, because on Dallas County does not app	ly one HU to contact ly, becaus	JB exists in [ ct for this bu se this AA d		this business on the thin the than \$3,0	category. 000 but le	ss than \$50,000 for Section 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRAN	ICE TYPE and N	UMBER	AMOUNT
	0130	AVI	7754	AV26	3080		CX AVI-2	2021-0001626	4	\$49,803.32
Funding:										
	Finan	cing:	FY2021	Operating Fur	nd			то	TAL:	\$49,803.32
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		e Contract Amount	Sum of Previo Supplement Agreement	al Amoun	Contract t Including Action	Total Supp'l Agreement Percentage
Information:										
11	APPROVA	AL: App	roved as bei	ng in accorda	ance with	the budge	t and Chapter 2	2 of the Dallas	City Cod	e.

By Department Director

Date

Ashley Stockton (Sep 2, 2021 10:15 CDT)

Ashley Stockton (Sep 2, 2021 10:15 CDT)

Approved as to Form by City Attorney

09/01/2021

By City Manager

Date

Ashley Stockton

09/02/2021



City Secretary's Office to receive an official file stamp.

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

2 1 6 0 5 7

**EFFECTIVE DATE** 

AUG - 9 2021

1. Place an "X"											20	A 10 000 Care	
a. Contract.	-			n competitive	bid or forr	nal proposal p	process, inclu	iding serv	ice procuren	nelite inc	de through	7	
b. Amendm	ents to con	npetitivei	y bid or form	al proposal co	ntracts: \$5	50,000 or less	(may not inc.	rease orig	ginal contrac		more than 2	5%).	
🛛 c. Profession	nal / Persoi	nal / Plan	nin <b>g /</b> Other	Service contra	cts: \$100,	000 or less, pe	r City Code S	iec. 2-34.		SE	φ	1 2	
d. Amendm	ents to nor	n-bid cont	rocts: \$100,0	100 or less, per	City Code	Sec. 2-34				그쥬	P	Aller or other	
e. WRR-FM	expenditur	es: \$50,0°	100 or less pe	r City Code Sec	:. 2-79(C) c	of the City Cod	e.				1	FTT	
NOTE: Minor	r services at	nd/or repo	irs not exceed	ratifications ti ding \$3,000 and	d which do	not require a c	ontract shoul	ld be proc		DIX	80		
2. Is this an ame	endment to	o an exis	ting constru	ction contract	? If yes, c	omplete an A	dministrativ	ve Chang	e Order.		Yes X No		
3. Any Administ											Yes No		
4. Is Form 1295	– Certifica	te of Int	erested Parti	es required to	comply v	vith House Bi	ll 1295 attac	ched (if a	pplicable)?		Yes 🗌 No		
Supplier Name:	Wiss, Jar	nney, Els	tner Associa	ates, Inc. (WJ	E)				Supplier N	o. VS	000000850	0	
Subject:	Supplem	ental Ag	reement No	o. 3 – Bridge	Managen	nent Progran	n						
Lead Dept:	PBW												
Action Requested:	extend tl	he contr develor	act expiration	eement No. : on date one- dge Managen t amount.	year to N	ovember 5, 2	2022. This i	is a zero	-dollar supp	olement	al agreemen	nt to	
	Contract Number: PBW-2020-00014216 Contract Term: 8/10/2021 to 11/5/2022												
Background:	On September 23, 2020, Council Resolution No. 20-1406 authorized an engineering services contract with Wiss, Janney, Elstner Associates, Inc. (WJE) to develop a Bridge Management Program in support of the Infrastructure Management (IMP) Plan and to provide design and construction services on minor bridge repair projects. On November 9, 2020, Administrative Action No. 20-6214 Authorized Supplemental Agreement No. 1 to the engineering services contract with												
HUB Check appropriate Box https://mycpa. cpa.state.tx.us /tpassemblsea reh/	YES, v YES, v NO, t	we conta we conta there are the HUB boods an	acted at leas acted one H e no HUB's i requiremen	et two histori UB, because n Dallas Cour t does not ap ubject to cor	cally undo only one nty to cor oply, beca	HUB exists intact for this ause this AA	n Dallas Col business ca does <i>not</i> inv	unty for ategory. volve mo	this busine re than \$3,	ss categ 000 but	less than \$5		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMB	RANCE T	YPE and NUN	1BER	AMOUN	VT	
Funding:													
	Finai	ncing:							TOTA	L:	\$0		
Contract Amendment	Supplem Agreeme		Base CR/AA No.	Base Contra Date		se Contract Amount	Sum of Pr Supplem Agreem	nental	Total Co Amount In this Ac	cluding	Total Sup Agreeme Percenta	ent	
Information:	3		20-1406	9/23/2020	\$2	26,611.00	\$64,50	0.00	\$291,11	1.00	28.469	6	
BB you	APPROV	AL: App	oved as bei	ng in accord	ance wit	h the budget	and Chapt	er <b>Z of</b> t	he Dallas C	ity Cod	≘.		
Robert	Panas	,		08/06/21		Total	5	A			8/2	7/21	

By City Manager

08/09/2021



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216058

**EFFECTIVE DATE** 

Aug 26, 2021

1. Place an "X" i											
a. Contracts interlocal or b. Amendme c. Profession d. Amendme e. WRR-FM	of \$100000 cooperative ents to comp ents to non- expenditure rices (explai services and endment to	or less re. e agreeme petitively t al / Planni bid contra es: \$50,000 in on attac d/or repair an existir	sulting from ints. nid or formal ng / Other Si cts: \$100,00 or less per i hment; for r s not exceedi ng construct	competitive bi proposal cont ervice contract O or less, per C City Code Sec. atifications the ng \$3,000 and ion contract?	rocts: \$5 s: \$100,0 City Code 2-79(C) o e Justifica which do i If yes, c	0,000 or less, poor less, pour less, poor less, pour les les , pour less, pour les , pour less, pour les , pour less, pour les , pour less, pour les , pour less, pour les , pou	s (may not inc oer City Code S ode. nust be attoch a contract show Administrati	rease orig Sec. 2-34. ned): Id be proce ive Chang	inal controc essed by requi e Order.	OPLLAS, TEMS	02
4. Is Form 1295											Yes X No
Supplier Name:	Oncor ele	ectric deli	very Comp	any					Supplier No	399	181
Subject:	Permane	nt Power	Delivery to	Carpenter P	ark						
Lead Dept:	Park and	Recreation	n Departm	ent							
Action Requested:	Authorize	e agreeme	ent with Or	ncor in the an	nount of	f \$3,033.96	5				
A land	Contract	Number:	PI	(R-2021-0001	16120	Cont	ract Term:	N/	'A	to	N/A
Background:											stem in Company ent attached.
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contact here are n he HUB re	ted one HUI o HUB's in I quirement	two historical 3, because on Dallas County does not app to competitiv	ly one Hi to conta ly, becau	UB exists in act for this l ase this AA	Dallas Count ousiness cate <sub>l</sub> does <i>not</i> invo	y for this gory. olve more	business car than \$3,000	tegory. O but les	s than \$50,000 for ection 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	A ENCUM	BRANCE T	YPE and NUN	MBER	AMOUNT
	0530	PKR	7087	DWTN	4599	PK7087.	CX_PKR-2	2021-0001			3033.96
Funding:					La constant				Maria W	lartinez	
										8/25/2021	
	Finar	ncing:							TOTA	VL:	\$3,033.96
Contract Amendment	Supplem Agreemer		Base CR/AA No.	Base Contrac Date		se Contract Amount	Sum of F Supplei Agree	mental	Total Co Amount In this Ac	ncluding	Total Supp'l Agreement Percentage

PROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Santina Joly Jenk (Aug 20, 2021 18:15 CDT) Aug 26, 2021

ox chang)

Sep 8, 2021

\$ 0.00

By Department Director

Date

Approved as to Form by City Attorney

Date

Tim \$23/21

Information:

Joey Zapata (hug 26, 2021 19:37 CDT)

Aug 26, 2021

By City Manager

216059

# RECEIVED

2022 FEB -8 PM 2: 17





#### Memorandum

DATE February 8, 2022

**David Noguera** Director

SUBJECT

**Correction to AA** 

This memo is to correct the funding position on the attached AA.

**CURRENT FUNDING:** 

**FUND: W486** 

DEPT: HOU: UNIT: 0719 ACTV: CD4

**CORRECTED FUNDING:** 

**FUND: 0719** 

DEPT: HOU: UNIT: W486 ACTV: CD4

If you require additional information to process this request, please contact Donna Maldonado at (214) 671-8053

Thor Erickson Area Redevelopment Manager

Thor Crickson

**David Noguera Director Housing and Neighborhood Revitalization** David Noguera **Attachments** 





See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

**ADMINISTRATIVE ACTION** 

EFFECTIVE DATE

AUG 3 0 2021

City Secretary's Office to receive an official file stamp. 1. Place an "X" in the appropriate box for the approval of: a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): ). Other services (explain on attachment, for ratifications the satisfaction roun must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. ⊠ No Yes 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? XYes X No Albri VC23419 Supplier No. Supplier Name: Abboud Engineering LLC Structural Engineer's Visual Evaluation Report Subject: Housing & Neighborhood Revitalization Lead Dept: Authorize a 3-year service contract with Abboud Engineering LLC to provide an Engineer's Visual Foundation Evaluation Report of single-family homes located within the Tenth Street Historic District of Dallas. This Engineer's Visual Foundation Evaluation Report will need to be sufficient enough to aid a Contractor in Action obtaining a Certificate of Appropriateness. Requested: 08/27/2021 08/27/2024 Contract Term: HOU-2021-00017077 Contract Number: The purpose of the Tenth Street Historic District Targeted Rehab Program is to provide assistance to homeowners in the Tenth Street Historic District who have home improvement needs but are financially unable to address them. The planned scope of work for this project is to analyze and evaluate the existing foundations of single-Background: family homes for structural integrity as it relates to health and safety. HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. Check appropriate YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. Box NO, there are no HUB's in Dallas County to contact for this business category. https://mycpa NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for .cpa.state.tx. goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. us/tpasscmbl search/ **AMOUNT PROGRAM ENCUMBRANCE TYPE and NUMBER** OBJ UNIT ACTV **FUND** DEPT The \$ 42,000.00 CD4 Bottom HOU 0719 Funding: W486 /10th St \$ 42,000.00 TOTAL: Financing: **Total Contract** Total Supp'l Sum of Previous Base Contract Base Contract Supplemental Base Amount Including **Agreement** Supplemental Contract **Amount** CR/AA No. Date Agreement No. this Action Percentage **Agreements Amendment** Information: \$ 0.00

PROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera	Aug 27, 2021	Scott Dray	Aug 31, 2021
By Department Director	Date	Approved as to Form by City Attorney	Date
	Com to report	4 00 0001	

Aug 30, 2021

Date By City Manager



City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the Sep 7, 2021

1	2	0	
1			

1. Place an "X" i	n the appro	priate box	for the ap	proval of:				14	21
	of \$100000 cooperative			competitive bid	d or forn	nal proposal pr	ocess, including ser	vice procurem <b>ents</b> m	ade through
				ıl proposal contr	acts: \$5	0,000 or less (r	may not increase or	iginal contractiprice	by more than 25%).
							City Code Sec. 2-34		10
d. Amendme	ents to non-b	oid contrac	ts: \$100,00	00 or less, per Ci	ty Code	Sec. 2-34.		, A. E.	7 <
	expenditures	s: \$50,000	or less per	City Code Sec. 2	-79(C) o	f the City Code		m_	3
f. Other Serv	vices (explain r services and,	on attack or repairs	ment; for i	ratifications the ing \$3,000 and w	Justifica hich do	ntion Form mus mot require a co	t be attached): ntract should be pro	cessed by requisition.	The second secon
2. Is this an ame	endment to	an existin	construc	tion contract?	If yes, co	omplete an Ad	lministrative Chan	ge Order. [	☐ Yes 🖾 No
3. Any Administ	rative Actior	ns to this	endor in t	he last 12 mon	ths? If	yes, attach co	by of AAs within la	st 12 months.	Yes 🛛 No
4. Is Form 1295	– Certificate	of Intere	sted Partie	es required to c	omply w	vith House Bill	1295 attached (if	applicable)?	☐ Yes 🗵 No
Supplier Name:	U.S. Depar	tment of	Housing a	and Urban Dev	/elopme	ent (HUD)		Supplier No. 2	63304
Subject:	Continuun	n of Care	Grant						
Lead Dept:	Office of H	Iomeless	Solutions	(OHS)					
Action Requested:	Agreemen	t, betwe	en the City	y of Dallas and	HUD, t	o reallocate \$	99,544 from the	uum of Care Progra supportive service o net change in th	s and
	Contract N	Number:	0	HS-2020-0001	4467	Contrac	t Term: 10/1	./2020 to	9/30/2021
Background:	from HUD homeless	for the persons	City of Da with disab	Illas Shelter Pl illities. Resolu	us Care tion No	project to p . 20-1436 aut	rovide permanen horizes the City N	t housing and sup Nanager to take ac	TX0072L6T001912) portive services for tions relating to the with HUD guidance.
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, we NO, the	e contacto ere are no e HUB reo	ed one HU HUB's in quirement	B, because only Dallas County t does not apply	one Hl o conta , becau	JB exists in Da ct for this bus se this AA doo	iness category. es <i>not</i> involve mor	s business category	ess than \$50,000 for
Funding:	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	AMOUNT
runumy.	Financ	cing:	FY 19 Co	C Grant-Shelte	r Plus C	are-PSH FY 21	Fund (Grant)	TOTAL:	\$0.00
Contract Amendment	Suppleme Agreement		Base R/AA No.	Base Contract Date		se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Includin this Action	
Information:	1		20-1436	9/23/2020	\$9	25,954.00	\$0.00	\$925,954.00	0%
1.	APPROVA	L: Appro	ed as bei	ng in accorda	nce wit	h the budget	and Chapter 2 of	the Dallas City Co	de.

Christine Crossley

Sep 3, 2021

Kristine Nauyen tine Nguyen (Sep 9, 2021 12:30 CDT)

Sep 9, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Sep 7, 2021

By City Manager



2 1 6 0 6.1

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

AUG - 6 2021

1. Place an "X"								47		2
a. Contracts				competitive b	oid or forn	nal proposal p	rocess, including se		ents mad	
		_		al proposal coi	ntracts: \$5	50.000 or less	(may not increase o			v more than 25%).
l <u> </u>							City Code Sec. 2-34		PES	
	ents to non-	-bid con	tracts: \$50,00	0 or less, per 0	City Code S	Sec. 2-34.	•		S	A CONTRACTOR OF THE PARTY OF TH
e. WRR-FM	expenditure	es: \$50,0	000 or less per	City Code Sec	. 2-79(C) d	of the City Cod	le.		同門	# < T
							ust be attached): contract should be pr	ocessed bv reau	Islands	ထို 📋
							Administrative Cha			Yes No
3. Any Administ	rative Actio	ons to t	his vendor in	the last 12 m	onths? If	yes, attach co	opy of AAs within I	ast 12 months		Yes 🛛 No
4. Is Form 1295	– Certificat	te of Int	erested Parti	es required to	comply	with House Bi	ill 1295 attached (i	f applicable)?		Yes 🛛 No
Vendor Name:	KIRBY-SIV	IITH M.	ACHINERY, II	NC.				Vendor No	. 50	2341
Subject:	Replace a	ınd Rep	air Hydrauli	c Pump Syste	m on Ex	cavator #009	1428			
Lead Dept:	Public Wo	orks								
Action Requested:							to pay for maint 28, payable to Kirl	oy-Smith Mac	•	Inc.
	Contract	Numbe	er: P	BW-2021-00	015964	Contro	oct Term: 5	/1/21	to	09/01/2021
Background:	for the re	epair a	nd maintena	ince of Hyun	dai equi <sub>l</sub>	pment. The I		artment requ	ests a s	received zero bids service contract in juipment to staff.
	FUND	DEP	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NUM	MBER	AMOUNT
	0001	PBV	/ 3432	ST09	2510		- PBW-2	021-00015964	4	\$12,874.44
Funding:	0001	PBV	V 3432	ST09	3110		- PBW-2	021-0001596	4	\$4,640.00
							-			
	Finar	ncing:						TOTA	\L:	\$17,514.44
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contro Date	oct Ba	se Contract Amount	Sum of Previous Supplemental Agreements	Total Co Amount II this Ad	ncluding	Total Supp'l Agreement Percentage
Information:								\$ 0.0	00	%
Lyto)	APPROV	AL: App	roved as be	ing in accord	lance wit	th the budge	t and Chapter 2 o	of the Dallas C	ity Cod	e.
Robert Perez (Jul 27, 2021 1	5:58 CDT)			Jul 27, 2		tolo			•	Aug 8, 2021
Ву Дера	rtment Direc	tor		Date		Ap	proved as to Form by	City Attorney		Date
			20	450		,	Aug 6, 2021			
			-	By City	Manager		Date			



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Sep 9, 2021

1. Place an "X"									,	rai	22		
interlocal or	cooperativ	e agreeme	nts.			mal proposal p		_	·	A	S		
	ents to com	petitively b	id or forma	al proposal co	ntracts: \$5	50,000 or less	(may not inc	rease orig	inal contrac	t price by	more than 25%)		
						000 or less, pe				SEC	5 rm		
d. Amendm	ents to non-	-bid contra	cts: \$100,0	00 or less, per	City Code	Sec. 2-34.				그쮸	<b>A</b> <		
l —	•		-	-		of the City Cod				XX	Ö m		
NOTE: Minor	rservices an	d/or repairs	not exceed	ing \$3,000 and	d which do	ntion Form mu not require a c	ontract shou	ld be proce		isleldn:	S C		
2. Is this an ame											Yes No		
3. Any Administ										.   [	Yes 🛛 No		
4. Is Form 1295	– Certificat	te of Intere	sted Parti	es required to	comply v	vith House Bi	II 1295 atta	ched (if a	oplicable)?		Yes 🛛 No		
Supplier Name:	APPLIED	CONCEPT	S						Supplier No	o. 34	6379		
Subject:	REPAIR O	F 8 LIDAR	S										
Lead Dept:	Dailas Po	lice Depai	tment										
Action Requested:	To autho	rize an ex	pense in t	he amount o	of \$3,320	.00 to repair	eight (8) lid	dars for th	ne Traffic U	Jnit			
	Contract Number: DPD-2021-00017214 Contract Term: 8/20/21 to 8/20/22												
Background:						ons use lidars elp reduce t					ehicle is speeding llas County.		
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contact nere are no he HUB re	ed one HU o HUB's in quirement	B, because o Dallas Count does not ap	nly one H y to conta ply, becau		Pallas Count siness categoes not invo	ry for this l gory. olve more	business ca than \$3,000	tegory. O but les	ss than \$50,000 for Section 252.022.		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUME	BRANCE TY	PE and NUM	MBER	AMOUNT		
	0001	DPD	2181		3110		- 0	OPD-2021	-00017214		3,320.00		
Funding:							٠						
	Finar	ncing:		'		.1			TOTA	L:	3,320.00		
Contract Amendment Information:	Supplemo Agreemer	ental	Base CR/AA No.	Base Contro Date		se Contract Amount	Sum of P Supplen Agreen	nental	Total Co Amount Ir this Ad	ction	Total Supp'l Agreement Percentage		
joimation.									\$ 0.0	00	%		
LIE	APPROV	ppro	ved as bei	ng in accord	lance wit	h the budge	t and Chap	ter 2 of ti	he Dallas C	ity Code	sep 9, 2021		

By Department Director

Jon Fortune

By City Manager

Sep 9, 2021

Date

Approved as to Form by City Attorney

Sep 9, 2021



**ADMINISTRATIVE ACTION** 

SEP - 9 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

		Oity 0	corctary 3	Office to re-				N. C.				
1. Place an "X" i								00	202			
interlocal or  b. Amendme  c. Profession	cooperative ents to comp nal / Person	e agreem petitively al / Plann	ents. bid or forma ing / Other S	l proposal cont	racts: \$50,0 s: \$100,000	000 or less ( or less, pe	rocess, including servi may not increase orig · City Code Sec. 2-34.					
				City Code Sec. 2			2.	XX	<u>ش</u> ا			
f. Other Servinor	ices (explai services and	in on atta d/or repai	chment; for i	ratifications the ing \$3,000 and v	: Justificatio which do not	n Form mu require a c	st be attached): ontract should be proc		22			
							dministrative Chang		Yes 🛭 No			
·							py of AAs within las		Yes No			
4. Is Form 1295	– Certificat	e of Inte	rested Partie	es required to a	comply with	h House Bil	l 1295 attached (if a		☐ Yes 🔀 No			
Supplier Name:	Beacon H	ill Prepa	ratory Instit	tute				Supplier No.	1C23538 M			
Subject:	Beacon H	ill/SDFP0	OF Human [	Development	Grant							
Lead Dept:	Office of	Economi	c Developn	nent								
Action Requested:	Authorize Contract		_	fterschool tut		Conti	1 9/1/20		7/31/2022			
			elopment grant program was authorized by Council under 18-0923 on June 27, 2018. Beacon Hill									
Background:	Preparate	ory Instit	tute will con	rant program nduct an afte 100 children.	was auth rschool pro	orized by ogram at t	Council under 18- three schools in the	0923 on June 27 e South Dallas/Fa	7, 2018. Beacon Hil air Park Opportunity			
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve contac here are he HUB r	cted one HU no HUB's in equirement	B, because on Dallas County does not app	ly one HUB to contact ly, because	exists in D for this bu this AA do	esses (HUB's) on a rallas County for this siness category. Ses not involve more texempted by Local	business category than \$3,000 but	less than \$50,000 fo			
<del>Joan on</del>	FUND	DEPT	UNIT	ACTV	OBJ F	ROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT			
	0351	ECO	0448		3016		CX ECO-2021-0	0017208	\$15,000			
Funding:												
							Carrier Control					
	Finar	ncing:		-				TOTAL:	15,000 M			
Contract Amendment	Supplem Agreemei	ental	Base CR/AA No.	Base Contrac Date		Contract nount	Sum of Previous Supplemental Agreements	Total Contract Amount Includii this Action	t Total Supp'l			
Information:								\$ 0.00	%			
Tolin Bron	APPROV	AL: Appr		ing in accorda	nce with t	the budge	t and Chapter 2 of	the Dallas City Co	ode. Sep 9, 2021			
Ву Дера	rtment Direc	ctor		Date		Ap	proved as to Form by C	ity Attorney	Date			
			ے ا	Date		Se	n 9. 2021					

Sep 9, 2021

Date

By City Manager

#### Memorandum

#### RECEIVED

2021 SEP 23 PM 12: 10

CITY SECRETARY DALLAS, TEXAS 216064



DATE September 22, 2021

Bilierae Johnson
To City Secretary

### SUBJECT Correction to Administrative Actions

The following Administrative Actions should read as follows:

Administrative Action No. 21-6011

Contract Number: MCC-2021-00017252 Contract Term: 9/19/2021 - 11/19/2021

Administrative Action No. 21-6064

Contract Number: MCC-2021-00017353 Contract Term: 8/6/2021 - 11/6/2021

Administrative Action No. 21-6065

Contract Number: MCC-2021-00017354 Contract Term: 8/6/2021 - 11/6/2021

Please make the necessary corrections to the permanent records. Should you have any questions, please contact me at 214-670-5682.

Carrie Rogers, Director Mayor/City Council Office

apol 29



216064

EFFECTIVE DATE

8-25-2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

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I I	-			•	-		rocess, including se		
b. Amendm	ents to con	npetitivelv	bid or form	al proposal co	ntracts: \$1	50.000 or less (	may not increase o	riainal contractor	by more than 25%
							r City Code Sec. 2-3		
_ ′				00 or less, pei		• •	city code see. 2 s		Y S
_					-	of the City Code	•	S	
<del></del>	•		•	-		-	st be attached):		
							ontract should be pr	ocessed by requisiti	2
2. Is this an am	endment to	o an exist	ing construc	tion contract	? If yes, o	complete an A	dministrative Cha	nge Order. 🏻 💍	Yes X No-
3. Any Administ	rative Acti	ons to thi	is vendor in	the last 12 m	onths? If	yes, attach co	py of AAs within I	ast 12 months.	☐ Yes X No
4. Is Form 1295	– Certifica	te of Inte	rested Parti	es required to	o comply i	with House Bil	l 1295 attached (i	f applicable)?	Yes X No
Supplier Name:	Bow Wov	v Enterpri	ises L.L.C (db	oa Dynamic G	rowth Str	ategies)		Supplier No.	VC23503
Subject:	Mayor an	d Dallas C	City Council	Retreat Augu	ıst 6 <i>-</i> 7, 2	021			
Lead Dept:			uncil Office						
				Wow Enter	orises L.L.(	C. (dba Dynam	ic Growth Strateg	ries)	
Action						, ,		•	
Requested:									
	Contrac	t Number	: MCC-20	21-0001735	3	Contra	ct Term: 8/6/20	<b>21</b> to	8/7/2021
	Design a	nd delive	ry of Mayor	and City Co	uncil Retr	eat for the Cit	ty of Dallas on Au	gust 6-7, 2021. T	his includes all
Background:	pre-retre	at Interv	iews, meeti	ngs, retreat	design, de	elivery, and co	ompilation and po	ublication of note	s from the retreat.
	2 days @	\$2,200/	day (City of	Dallas receiv	es same	rate as nonpr	ofits and civic org	anizations.)	
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	we contac here are the HUB r	cted one HU no HUB's in equirement	B, because o Dallas Count does not ap	nly one H y to conta ply, becau	UB exists in Da act for this bus use this AA do		is business categore re than \$3,000 bu	ory. ut less than \$50,000 ode Section 252.022
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TV0= 14444	
	0001	мсс	1010				ETTCOTTIBILITITEE	TYPE and NUMBE	R AMOUNT
Funding:							=	TYPE and NUMBE	
ranung.								TYPE and NUMBE	R AMOUNT \$4,400.00
runumy.								TYPE and NUMBE	
randing.	Fina	ncing:						TOTAL:	
Contract	Fina Supplem Agreeme	nental	Base CR/AA No.	Base Contro		se Contract Amount	- - Sum of Previous Supplemental	TOTAL:  Total Control Amount Inclu	\$4,400.00  \$4,400.00  act Total Supp Agreement
Contract Amendment	Supplem	nental	Base				- - - Sum of Previous	TOTAL:  Total Contro  Amount Inclu  this Action	\$4,400.00  \$4,400.00  act Total Supp' Agreement Percentage
Contract Amendment	Supplem Agreeme	nental nt No.	Base CR/AA No.	Date		Amount	- - Sum of Previous Supplemental	TOTAL:  Total Control Amount Inclu this Action \$ 0.00	\$4,400.00  \$4,400.00  act Total Supp' Agreement Percentage %
Contract Amendment Information:	Supplem Agreeme	nental nt No.	Base CR/AA No.	Date	dance wit	Amount	Sum of Previous Supplemental Agreements and Chapter 2 of	TOTAL: Total Control Amount Inclu this Action \$ 0.00  f the Dallas City	\$4,400.00  \$4,400.00  act Total Supp' Agreement Percentage %  Code.
Contract Amendment Information: Ull Le Rogers	Supplem Agreeme	nental nt No.	Base CR/AA No.	Date	dance wit	h the budget	Sum of Previous Supplemental Agreements	TOTAL:  Total Control Amount Inclu this Action \$ 0.00  f the Dallas City	\$4,400.00  \$4,400.00  act Total Supp' Agreement Percentage %  Code.
Contract Amendment Information: Ull ie Rogens	Supplem Agreeme	nental nt No.	Base CR/AA No.	Date ing in accord Aug 23,	dance wit	h the budget	Sum of Previous Supplemental Agreements  and Chapter 2 of the control of the cont	TOTAL:  Total Control Amount Inclu this Action \$ 0.00  f the Dallas City	\$4,400.00  \$4,400.00  act Total Supple Agreement Percentage %  Code.

#### Memorandum

#### RECEIVED

2021 SEP 23 PM 12: 10

CITY SECRETARY DALLAS, TEXAS



DATE September 22, 2021

Bilierae Johnson
To City Secretary

#### **SUBJECT Correction to Administrative Actions**

The following Administrative Actions should read as follows:

Administrative Action No. 21-6011

Contract Number: MCC-2021-00017252 Contract Term: 9/19/2021 - 11/19/2021

Administrative Action No. 21-6064

Contract Number: MCC-2021-00017353 Contract Term: 8/6/2021 - 11/6/2021

Administrative Action No. 21-6065

Contract Number: MCC-2021-00017354 Contract Term: 8/6/2021 - 11/6/2021

Please make the necessary corrections to the permanent records. Should you have any questions, please contact me at 214-670-5682.

Carrie Rogers, Director Mayor/City Council Office

apol 24



1. Place an "X" in the appropriate box for the approval of:

# **ADMINISTRATIVE ACTION**

**ADMINISTRATIVE ACTION** 216065

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

8-25-2021

interlocal or	cooperati	io aaroomi	ntc							$\Gamma \prec$	ide through T
h Amendm	ents to con	nnetitively i	hid or forma	al proposal coi	ntracts: '	\$50,000 or I	ess (may not i	ncrease or	iainal contra	CEATIGA h	y more than 25%).
							, per City Code			S	7 18 25 47.
_			_	00 or less, per				C 3CE, 2 34		HAM	PH
_				· City Code Sec	-					XX	= ITI
	•		•	-			must be atta	ched):		D RY	25
							e a contract sho		cessed by requ	uisition.	
2. Is this an ame	endment to	o an existir	ng construc	tion contract	? If yes,	complete d	an Administra	itive Chan	ge Order.		Yes X No
3. Any Administ	rative Acti	ons to this	vendor in	the last 12 m	onths?	lf yes, attac	ch copy of AAs	s within la	st 12 month	s.	Yes X No
4. Is Form 1295	– Certifica	te of Inter	ested Parti	es required to	comply	with Hous	e Bill 1295 at	tached (if	applicable)?		Yes X No
Supplier Name:	Wright Ch	oice Grou	p, LLC						Supplier N	lo. vo	23485
Subject:	Mayor an	d Dallas Ci	ty Council I	Retreat Augu	st 6 - 7,	2021					
Lead Dept:	Mayor ar	nd City Cou	ncil Office								
				ght Choice Gr	oup, LLC						
Action					• •						
Requested:											
	Contract	t Number:	MCC-20	21-00017354	ļ	Co	ntract Term:	8/6/202	1	to 8	3/7/2021
Background:	Discuss le	eadership	developme		ving un	productive	conflicts. Dis				collaboration. nd for self-
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, NO, t	we contact here are n :he HUB re	ed one HU o HUB's in quirement	B, because of Dallas Count does not app	nly one I y to con oly, beca	HUB exists tact for this ause this A		nty for thi egory. volve mor	s business ca	ategory. 00 but le	ss than \$50,000 fo Section 252.022.
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRA	AM ENCUM	MBRANCE	TYPE and <b>N</b> U	MBER	AMOUNT
	0001	мсс	1010				-				\$6,000.00
Funding:							-				
							-				
	Fina	ncing:							тот	AL:	\$6,000.00
Contract Amendment Information:	Supplem Agreeme		Base CR/AA No.	Base Contra Date	ct B	ase Contrac Amount	Suppl	f Previous emental ements	Total Co Amount I this A	Including Action	Total Supp'l Agreement Percentage
injormation.									\$ 0	.00	%
MED	APPROV	AL: Appro	ved as be	ing in accord	lance w	ith the bu	dget and Cha	apter 2 of	the Dallas	City Cod	e.
Rogers				Aug 23, 2	021		Anna L	Lamb	Perti H	olme	a 9/7/2°
Ву Дераг	tment Direc	ctor	- 10	Date			Approved as t	o Form by	City Attorney		Date
			Link	4BG				Aug 25,	2021		
				By City I	Manager		Date				

#### Memorandum

#### RECEIVED

2021 SEP 23 PM 12: 10

CITY SECRETARY DALLAS, TEXAS



DATE September 22, 2021

Bilierae Johnson
To City Secretary

#### **SUBJECT Correction to Administrative Actions**

The following Administrative Actions should read as follows:

Administrative Action No. 21-6011

Contract Number: MCC-2021-00017252 Contract Term: 9/19/2021 - 11/19/2021

Administrative Action No. 21-6064

Contract Number: MCC-2021-00017353 Contract Term: 8/6/2021 - 11/6/2021

Administrative Action No. 21-6065

Contract Number: MCC-2021-00017354 Contract Term: 8/6/2021 - 11/6/2021

Please make the necessary corrections to the permanent records. Should you have any questions, please contact me at 214-670-5682.

Carrie Rogers, Director Mayor/City Council Office

apol 24



outing.

216066

**ADMINISTRATIVE ACTION** 

Sep 10, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

	_								15.0		
1. Place an "X" i									(**		2
a. Contracts cooperative	- Mr. 1.01 0.7.11		sulting from	competitive bid	or form	al proposal pro	cess, including s	ervice p	rocurement	s nade t	hrough interlocal or
b. Amendme	ents to com	petitively	bid or forma	ıl proposal contr	acts: \$50	0,000 or less (m	ay not increase o	original	contract pr	ice by mo	rechan 25%)
							ity Code Sec. 2-3		2	>E	FIN
d. Amendme	ents to non-	bid contro	acts: \$100,00	00 or less, per Ci	ty Code :	Sec. 2-34.				120	Mineral II
e. WRR-FM	expenditure	s: \$50,00	O or less per	City Code Sec. 2	-79(C) oj	f the City Code.			Ţ		= =
f. Other Serv	ices (explai	in on attac d/or repair	chment; for i	ratifications the ing \$3,000 and w	Justifica hich do r	tion Form must not require a con	be attached): tract should be p	rocessed	l by requisiti	ARY ARY	9: 22
2. Is this an ame	ndment to	an existii	ng construc	tion contract?	f yes, co	omplete an Adr	ninistrative Cha	nge Or	der.		Yes 🛛 No
3. Any Administi	rative Actio	ns to this	vendor in t	he last 12 mon	ths? If y	es, attach copy	of AAs within	last 12	months.		Yes 🗌 No
4. Is Form 1295	– Certificat	e of Inter	ested Partie	es required to co	omply w	ith House Bill 1	295 attached (	f applic	cable)?		Yes 🛛 No
Supplier Name:	DALLAS S	PARK!							Supplier N	o. VS	90745
Subject:	Professio	nal Servi	ces – Amen	dment							
Lead Dept:	Office of	Arts and	Culture								
Action Requested:	due to a	change ir	delivery m	nethod of servi	ces. Ser	rvices provided	d are aligned w	ith the	original so	cope of	nt is requested work in terms of it with exhibits.
	Contract	Number:	OCA-2	2021-0001569	3 (CR-00	0025460)	ontract Term:	05/2	8/2021	to	09/30/2021
Background:	\$3,000.00 payment of second in	of the tot of 50% or voice, and	al awarded a \$6,000.00 of one (1) pay	amount upon co f the total award ment of 25%, c	mpletion led amo r \$3,000	n of <b>deliverable</b> unt upon compl ).00, of the awa	number one and etion of delivera	d receip ible nur ile upor	t of the con nber two ar n satisfactor	<b>sultant's</b> nd receip	payment of 25% or first invoice, one (1) t of the consultant's etion of all required
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w YES, w NO, th	ve contac ve contac nere are r ne HUB re	ted at least ted one HU no HUB's in quirement	two historically B, because only Dallas County t does not apply,	underu one HU o contac because	utilized busines JB exists in Dali ct for this busir e this AA does r	ses (HUB's) on las County for these category.	a rotati nis busi e than S	ng basis. ness catego	less thar	n \$50,000 for goods 2.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRA	ANCE TY	PE and NUI	MBER	AMOUNT
Funding:	0001	OCA	4880		3089	AA21	MASC-	OCA-2	021-00015	693	\$0.00
	Finar	ncing:	Genera	Fund		^-			тота	AL:	\$0.00
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contract Date	В	ase Contract Amount	Sum of Pres Supplement Agreement	ntal	Total Co Amount I this A	ncluding	Total Supp'l Agreement Percentage
Information:	1		21-5721	05/26/2021	\$	12,000.00	\$0		\$ 12,0	00.00	0%
1	V										

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janile Scripts (Sep 10, 2021 13:24 CDT)

Sep 10, 2021

Lisa Mares

Sep 13, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Sep 10, 2021 13:53 CDT)

Sep 10, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216067

07/29/2021

□ a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements stude through interiodae coaperative agreements.  □ b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less, per City Code Sec. 2-34.  □ c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-39(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-34(I) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code Sec. 2-34(II) of the City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code.  □ c. WiRR-FM expenditures: \$50,000 or less per City Code.  □ c. WiRR-FM expendi	1. Place an "X"	in the appr	opriate l	box for the a	pproval of:					15		~
b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract wife by most than 28%)  c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-36.  d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-279(C) of the City Code.  d. What is services (sephain on attachment; for ratifications the Justification Form must be attached):  NOTE. Minns services and prepais not exceeding \$5,000 and which do not require a contract should be processed by requishfort.  2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAS within last 12 months.  4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (If applicable)?  Vendor Name:  Cooperative Personnel Service HR dba  Subject:  Lead Oept:  Human Resources  Authorize a service contract with CPS HR to work jointly with various departments, who will consult the City's Department of Human Resources ("HR"), to select the most qualified candidates for Economic Development/Planning, Water, Wastewater and/or Stormwater and other Utilities.  Contract Number:  PER-2021-00017068  The City of Dallas Human Resources is seeking to secure a firm that will provide recruiting services for several high level positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.  FIND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  0100 DWU 7015 3320 - PER-2021-00017068 X 549,000.00  Finding:  Financing:  Financing:  Financing:  Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias Supplemental Amount including Supplemental Amount inclu					competitive b	id or form	nal proposal	process, incl	luding servi	ce procurem	ents mo	
C. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2:34.  d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2:34.  e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2:37(c) of the City Code.  f. Other Services (explain on attachment, for ratifications the Justification Form must be attached):  NOTE: Minor services (explain on attachment, for ratifications the Justification Form must be attached):  NOTE: Minor services (explain on attachment, for ratifications the Justification Form must be attached):  NOTE: Minor services (explain on attachment, for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requision:  1. Is this on amendment to an existing construction contract? If yes, complete an Administrative Change Order.  2. Is this on amendment to an existing construction contract? If yes, camplete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within lost 12 months.  Ves  \( \) No  4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Ves  \( \) No  Vendor No.	h Amendm	r cooperativ ents to com	e agreer Detitivel	nents. u hid or form	al proposal con	tracts: \$5	0 000 or less	(may not in	ocrease orio	inal contract	Torico h	more than 25%
d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.  e. WRRF-RM expenditures: \$50,000 or less per City Code Sec. 2-79(g) of the City Code.  f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Milnor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months? Wes No.  4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Vendor Name:  Cooperative Personnel Service IRR dba  Vendor No.  Vendor										marcomirac	T (1)	
e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.			_	of boundary				chy cours	,cc. 2 5 11			OSHS 7-1
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition:   Yes						-		de.				Des Relation
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requishforc   2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.					-		-		hed):		XAR	i III
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Vendor No.  Vendor N												
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Vendor Name:  Cooperative Personnel Service HR dba  Vendor No.  VS0000018001  Subject:  Leadership of Various Utilities  Human Resources  Authorize a service contract with CPS HR to work jointly with various departments, who will consult the City's Department of Human Resources ("HR"), to select the most qualified candidates for Economic Development/Planning, Water, Wastewater and/or Stormwater and other Utilities.  Contract Number:  PER-2021-00017068  Contract Term:  8/1/2021  to 7/31/2022  The City of Dallas Human Resources is seeking to secure a firm that will provide recruiting services for several high level positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.  FUND  DEPT  UNIT  ACTV  OBJ PROGRAM  ENCUMBRANCE TYPE and NUMBER  AMOUNT  0100  DWU  7015  3320  - PER-2021-00017068 X \$49,000.00  Financing:  Financing:  Supplemental Agreement No.  Contract  Amendment Information:  Supplemental Agreement No.  CR/AA No.  Base Contract  Amount  Agreement No.  CR/AA No.  Date  Date  TO Blood Supplemental Agreements  Supplemental Agreement No.  Supplemental Agreement No.  CR/AA No.  Date  Date  TO Bood Supplemental Agreements  Supplemental Agreement No.  CR/AA No.  Date  TO Bood Supplemental Agreement No.  Date Supplemental Agreement No.	2. Is this an ame	endment to	an exist	ing construc	tion contract?	o If yes, co	omplete an .	Administrat	tive Change	e Order.		Yes X No
Vendor Name:   Cooperative Personnel Service HR dba   Vendor No.   VS0000018001	3. Any Administ	rative Actio	ons to th	is vendor in t	the last 12 mo	nths? If y	yes, attach d	opy of AAs	within last	12 months.	.   🛭	Yes 🗌 No
Leadership of Various Utilities	4. Is Form 1295	– Certificat	te of Inte	rested Partie	es required to	comply w	vith House B	i <b>ll 129</b> 5 att	ached (if a	pplicable)?		Yes X No
Human Resources	Vendor Name:	Cooperat	ive Pers	onnel Servi	ce HR dba					Vendor No	o. VS	50000018001
Authorize a service contract with CPS HR to work jointly with various departments, who will consult the City's Department of Human Resources ("HR"), to select the most qualified candidates for Economic Development/Planning, Water, Wastewater and/or Stormwater and other Utilities.  Contract Number:  PER-2021-00017068  Contract Term:  8/1/2021  to 7/31/2022  The City of Dallas Human Resources is seeking to secure a firm that will provide recruiting services for several high level positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.  FUND  DEPT  UNIT  ACTV  OBJ  PROGRAM  ENCUMBRANCE TYPE and NUMBER  AMOUNT  0100  DWU  7015  3320  - PER-2021-00017068 X  \$49,000.00  Financing:  Financing:  TOTAL:  \$49,000.00  Total Contract  Amendment Information:  Supplemental Agreement No.  CR/AA No.  Base Contract  Amount  Agreements  Amount  Agreements  Date  Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias  Digitally signed by Nina Arias  Date: 2021.07.29 10:52.49  Date  TC Broadnax  Digitally signed by TC Broadnax  Date: 2021.07.29 13:39.24-0500	Subject:	Leadersh	ip of Va	rious Utilitie	es							
Department of Human Resources ("HR"), to select the most qualified candidates for Economic Development/Planning, Water, Wastewater and/or Stormwater and other Utilities.  Contract Number:  PER-2021-00017068  Contract Term:  8/1/2021  to 7/31/2022  The City of Dallas Human Resources is seeking to secure a firm that will provide recruiting services for several high level positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.  FUND  DEPT  UNIT  ACTV  OBJ  PROGRAM  ENCUMBRANCE TYPE and NUMBER  AMOUNT  0100  DWU  7015  3320  - PER-2021-00017068 X  \$49,000.00  Financing:  Financing:  Financing:  Supplemental Agreement No.  CR/AA No.  Base Contract Amount  Agreement No.  Date  Date  Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias  Dalle 2021 07 29 10:52:49  Date  TC Broadnax  Date  CR/Date 2011 07 29 10:52:49  Date  TC Broadnax  Date  CR/Date 2011 07 29 10:52:49  Date  TC Broadnax  Date  Approved as to Form by City Attorney  Date  TC Broadnax  Date  CR/Date 2011 07 29 10:52:49  Date  TC Broadnax  Date  TC Broadnax  Date  Approved as to Form by City Attorney  Date  TC Broadnax  Date  To Broadnax  Date  T	Lead Dept:	Human R	esource	es								
Water, Wastewater and/or Stormwater and other Utilities.  Contract Number: PER-2021-00017068 Contract Term: 8/1/2021 to 7/31/2022  The City of Dallas Human Resources is seeking to secure a firm that will provide recruiting services for several high level positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 0100 DWU 7015 3320 - PER-2021-00017068 X \$49,000.00  Financing: TOTAL: \$49,000.00  Contract Amendment Information: Supplemental Agreement No. CR/AA No. Date Date Amount Supplemental Agreements Supplemental Agreement Sup		Authorize	e a servi	ce contract	with CPS HR	to work j	ointly with	various de	partments	s, who will o	consult	the City's
Contract Number: PER-2021-00017068 Contract Term: 8/1/2021 to 7/31/2022  The City of Dallas Human Resources is seeking to secure a firm that will provide recruiting services for several high level positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 0100 DWU 7015 3320 - PER-2021-00017068 X \$49,000.00  Funding: TOTAL: \$49,000.00  Contract Amendment Information: Supplemental Agreement No. CR/AA No. Date Base Contract Amount Supplemental Agreements Agreement Agreement No. CR/AA No. Date Amount Supplemental Agreements \$ 0.00 %  APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias Date: 2021 07 29 10:52:49  Date Approved as to Form by City Attorney Date  TC Broadnax Digitally signed by TC Broadnax Date: 2021 07 29 10:52:49  Date Contract Approved as to Form by City Attorney Date	Action							ualified ca	ndidates f	or Econom	ic Deve	lopment/Planning,
The City of Dallas Human Resources is seeking to secure a firm that will provide recruiting services for several high level positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 0100 DWU 7015 3320 - PER-2021-00017068 X \$49,000.00  Funding:  Financing:  Supplemental Agreement No. CR/AA No. Date Base Contract Amount Supplemental Agreements Agreement No. CR/AA No. Date Amount Supplemental Agreements Supplemental Agreem	Requested:	Water, W	/astewa	ter and/or S	Stormwater a	nd other	Utilities.					
Positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.    FUND   DEPT   UNIT   ACTV   OBJ   PROGRAM   ENCUMBRANCE TYPE and NUMBER   AMOUNT		Contract	Numbe	r: P	ER-2021-000	17068	Contr	act Term:	8/1/	2021	to	7/31/2022
Positions needed in departments such as the Water, Wastewater and/or Stormwater and other Utilities.    FUND   DEPT   UNIT   ACTV   OBJ   PROGRAM   ENCUMBRANCE TYPE and NUMBER   AMOUNT												
Funding:  Funding:  Funding:  Funding:  Financing:  Contract Amendment Information:  Contract Amendment Information:  Financios:  Contract Amendment Information:  Contract Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias Date: 2021.07.29 10.52:49  Date Approved as to Form by City Attorney  Date Contract Approved as to Form by City Attorney  Date Contract Amount Director  Date Contract Amount Supplemental Agreements Amount Including this Action Percentage  \$ 0.00 %  Contract Amount Including Agreement Amount Including this Action Percentage  \$ 0.00 %  Contract Amount Including Agreements Amount Including this Action Percentage  Sep 9, 2021  By Department Director  Date Approved as to Form by City Attorney Date  TC Broadnax Date: 2021.07.29 13.39 24-0500	Backaround:					_				_		-
Funding:    O100   DWU   7015   3320   - PER-2021-00017068 X   \$49,000.00	- Lacing Camar	positions	needec	і ІІІ иерагиіі	ieiits sucii as	the wate	er, wastew	ater and/o	1 Storriwa	ater and oti	iei Otili	ties.
Funding:    O100   DWU   7015   3320   - PER-2021-00017068 X   \$49,000.00					1 1		_	T				
Financing:  Financing:  Supplemental Agreement No. CR/AA No. Date  APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias  Date: Supplemental Agreements  Approved as to Form by City Attorney  Date  Approved as to Form by City Attorney  Date  TOTAL: \$49,000.00  Total Supp'I Agreement Agreement Agreement Agreement Agreement Agreement Agreement Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Agreement Supplemental Supplemental Agreement Supplemental Suppleme		FUND			ACTV		PROGRAM	ENCUN	ABRANCE T	YPE and NUI	MBER	1
Financing:  Contract Amendment Information:  Supplemental Agreement No.  CR/AA No.  Base Contract Amount  Base Contract Amount  Base Contract Amount  Agreement No.  Base Contract Amount  Agreement No.  CR/AA No.  Base Contract Amount  Agreement Amount  Agreements  Supplemental Agreement Amount Including Agreement this Action  Percentage  \$ 0.00 %  APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias  Date: 2021.07.29 10:52:49  -05'00'  Date  Approved as to Form by City Attorney  Date  TC Broadnax  Digitally signed by TC Broadnax Date: 2021.07.29 13:39:24-0500'		0100	DWL	7015		3320	1	-	PER-2021	-00017068	X	\$49,000.00
Contract Amendment Information:  Supplemental Agreement No.  Supplemental Agreement No.  Base CR/AA No.  Base Contract Amount  Base Contract Amount  Base Contract Amount  Supplemental Agreements  Supplemental Agreements  Total Supp'l Agreement Percentage \$ 0.00  %  APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Digitally signed by Nina Arias Date: 2021.07.29 10:52:49 -05'00'  By Department Director  Date Approved as to Form by City Attorney Date  TC Broadnax Digitally signed by TC Broadnax Date: 2021 07.29 13:39:24-05'00'  Date TC Broadnax Date: 2021 07.29 13:39:24-05'00'	Funding:						1	-				
Contract Amendment Information:  Supplemental Agreement No.  Supplemental Agreement No.  Base Contract Date  Base Contract Amount  Base Contract Amount  Supplemental Agreements  Supplemental Agreements  Total Supp'l Agreement Amount Including this Action Percentage  \$ 0.00  %  APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Digitally signed by Nina Arias Date: 2021.07.29 10:52:49 -05'00'  By Department Director  Date TC Broadnax  Digitally signed by TC Broadnax Digitally signed by TC Broadnax Date: 2021 07.29 13:39:24-05:00'  Date TC Broadnax  Date: 2021 07.29 13:39:24-05:00'								-				
Contract Amendment Information:  Approval: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias Date: 2021.07.29 10:52:49  Buse Contract Amount Agreements Amount Agreements Amount Including this Action Percentage \$ 0.00 %  Willow Sanckez Sep 9, 2021  By Department Director  Date Approved as to Form by City Attorney Date TC Broadnax Digitally signed by TC Broadnax Date: 2021.07.29 13:39:24-05'00'		Finar	ncing:		1	_						
Amendment Information:  Approval: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias  Date: 2021.07.29 10:52:49  By Department Director  Date  Amount  Agreements  this Action  Percentage  \$ 0.00  %  Willow Sanckez  Sep 9, 2021  By Department Director  Date  Approved as to Form by City Attorney  Date  TC Broadnax  Digitally signed by TC Broadnax  Date: 2021.07.29 13:39:24-05'00'	Contract				Base Contrac	ct Bas	se Contract	-				
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Nina Arias Date: 2021.07.29 10:52:49  By Department Director  Date TC Broadnax Digitally signed by Nina Arias Date: 2021.07.29 10:52:49  Sep 9, 2021  Date TC Broadnax Digitally signed by TC Broadnax Date: 2021.07.29 13:39:24-05'00'		Agreemer	nt No.	CR/AA No.	Date		Amount			I	-	
Nina Arias Date: 2021.07.29 10:52:49  By Department Director  Date  TC Broadnax Digitally signed by Nina Arias Date: 2021.07.29 10:52:49  Willow Sanckez  Sep 9, 2021  Approved as to Form by City Attorney Date TC Broadnax Date: 2021.07.29 13:39:24-05'00'	Information:									\$ 0.0	00	%
Nina Arias Date: 2021.07.29 10:52:49  By Department Director  Date  TC Broadnax Digitally signed by Nina Arias Date: 2021.07.29 10:52:49  Willow Sanckez  Sep 9, 2021  Approved as to Form by City Attorney Date TC Broadnax Date: 2021.07.29 13:39:24-05'00'	Litter	APPROV	Al : Ann	roved as be	ing in accorda	ance witl	h the hudge	et and Cha	nter 2 of t	he Dallas C	ity Cod	е.
By Department Director  Date Approved as to Form by City Attorney TC Broadnax Digitally signed by TC Broadnax Date: 2021_07.29 13:39:24-05'00'	Nling		Digitally si	gned by Nina Ar	rias				<b>, , , , , , , , , , , , , , , , , , , </b>		,	-
By Department Director  Date Approved as to Form by City Attorney Date  TC Broadnax Digitally signed by TC Broadnax Date: 2021 07 29 13:39 24-05'00'	Milia F	Anas	-05'00'	1.07.29 10:52:49	9		Willow S	anchez			Se	p 9. 2021
TC Broadnax Digitally signed by TC Broadnax Date: 2021.07 29 13:39:24-05'00'	Ву Дераі	rtment Direc	tor		Date		-		o Form by Ci	ty Attorney		
				TC	Broadna	AX Digital			-	•		
				_	Pu Citu A			Date	-			



City Secretary's Office to receive an official file stamp.

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

216068 **EFFECTIVE DATE** 

**ADMINISTRATIVE ACTION** 

Sep 9, 2021

1. Place an "X" i	n the appr	opriate l	box for the a	pproval of:					- 6		
interlocol or	cooperativ	e agreer	nents.	n competitive b					C		2
									inal contract	-	mare than 25%).
=				Service contract			er City Cod	e Sec. 2-34.		SE	ω rri
d. Amendmo	ents to non-	bid cont	racts: \$100,0	00 or less, per (	City Cade	Sec. 2-34.			•	S	170.0
				City Code Sec.					Ţ	TIT	
				ratifications the ling \$3,000 and							0
2. Is this an ame	endment to	an exist	ting construc	tion contract?	If yes, c	omplete an	Administro	ative Chang	e Order.		YES NO
3. Any Administ	rative Actio	ons to th	is vendor in t	the last 12 moi	nths? If	yes, attach (	copy of AA	s within las	t 12 months.		Yes 🛛 No
4. Is Form 1295	– Certificat	e of Inte	erested Partie	es required to	comply v	vith House B	ill 1295 at	tached (if a	pplicable)?		Yes 🛛 No
Supplier Name:	Prestonw	ood Est	ates Garden	Club					Supplier No.		
Subject:	Beautifica	ation Ag	reement								
Lead Dept:	Park & Re	creatio	n								
Action Requested:	plant mate the plants	erial at Fi , purchas	retz Park Ann	nt materials and	s they wi	II provide inc	lude litter/	debris clean	up in designa	ted area	as, hand watering
	Contract	Numbe	r: P	KR-2021-0001	7257	Contr	act Term:	11/15	/2021	to	11/14/2022
Background:		into ma									r services at no cost corners of Hillcrest
HUB  Check appropriate Box  https://mycpa.cp a.state.tx_us/tpa sscmblsearch/	YES, w	e conta nere are ne HUB	cted one HU no HUB's in requirement		ly one Hl to conta y, becau	JB exists in I ct for this be se this AA d	Dallas Cou usiness cat loes <i>not</i> in	nty for this egory. volve more	business cate	egory. but les	s than \$50,000 for ection 252.022.
mas b	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCU	MBRANCE T	YPE and NUM	BER	AMOUNT
rmb	N/A	PKR	N/A	N/A	N/A		N/A	PKR-2021	-00017257		\$0.00
Funding:							-				
							-				
	Finar	cing:							TOTAL	:	\$0.00
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date	1	se Contract Amount	Suppl	f Previous lemental rements	Total Con Amount Ind this Act	luding	Total Supp'l Agreement Percentage
Information:									\$ 0.00	0	%
14											

) APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Sep 9, 2021

Consuelo R Tankersley

Sep 10, 2021

Date

Approved as to Form by City Attorney

Sep 9, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216069

**EFFECTIVE DATE** 

May 10, 2021

1. Place an "X"									(°)		.[5]
o. Contracts interlocal or				competitive b	id or form	nal proposal p	rocess, inc	luding servi		ents ma	2
b. Amendm	ents to com	petitively b	id or forma	al proposal con	tracts: \$5	0,000 or less	(may not i	ncrease orig			
c. Profession	nal / Person	al / Plannir	g / Other S	Service contrac	cts: \$50,00	00 or less, per	City Code	Sec. 2-34.		ASE	2 0
d. Amendm	ents to non-	-bid contra	ts: \$50,000	O or less, per C	ity Code S	iec. 2-34.				SC	ω
e. WRR-FM	expenditure	es: \$50,000	or less per	City Code Sec.	2-79(C) o	f the City Cod	le.			m m	7
				ratifications th ing \$3,000 and							
2. Is this an ame	endment to	an existin	g construc	tion contract:	If yes, c	omplete an A	Administra	ative Chang	e Order.		Yes ⊠ No
3. Any Administ	rative Actio	ons to this	vendor in t	he last 12 ma	onths? If	yes, attach c	opy of AA	s within las	t 12 months	i. 🛭	Yes 🗌 No
4. Is Form 1295	– Certificat	te of Intere	sted Partie	es required to	comply v	vith House B	ill 1295 at	tached (if a	pplicable)?		Yes 🛛 No
Vendor Name:	Basheer	Odeh							Vendor No	o.	
Subject:	Approva	l of Conc	ession Pe	ermit							
Lead Dept:	Park and	Recreat	ion								
Action Requested:	represer Contract	ntative of or will ad	Yum Yun here to th	a Temporary n Concessione terms set 214-670-85	on (Cont in the C	ractor) for i	he use c	of White R	ock Lake	– Winfr	Odeh, a ey Point Park.
	Contract	Number:	Р	KR-2021-000	16470	Contro	act Term:	upon the		to	12/31/2021
Background:	indepen		essionai								s through s for a term of no
,	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUI	MBRANCE T	YPE and NU	MBER	AMOUNT
rmb	N/A	PKR	N/A	N/A	N/A	N/A	70	PKR-2021	00016470	)	\$0.00
Funding:							i.e.				
							Tel.				
	Finar	ncing:	No Cost	To The City					тот	AL:	\$0.00
Contract Amendment Information:	Supplem Agreemer		Base R/AA No.	Base Contra Date		se Contract Amount	Supp	f Previous lemental eements	Total Co Amount I this A	ncluding	Total Supp'l Agreement Percentage
mjormation.									\$ 0.	.00	%
LUE	APPROVA	AL: Appro	ed as bei	ng in accord	ance wit	h the budge	t and Cha	apter 2 of t	he Dallas (	City Cod	e.

John Jenk (May 10, 2021 11:31 C07)

May 10, 2021

Orluchi Nwaeke (Aug 30, 2021 07:57 CDT)

Aug 30, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Sar. 10, 2021 12:26 CDT)

May 10, 2021

By City Manager





216070

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

**ADMINISTRATIVE ACTION** 

CITT OF DALLAS	'	City	Secretary's	Office to 1	eceive a	n official fil	e stamp.		Aug 24,	2021
1. Place an "X" i	n the appro	opriate	box for the a	oproval of:						~
a. Contracts interlocal or	-			n competitive	bid or form	nal proposal p	rocess, including se	ervice procurei	ments mad	de through
100 - C							may not increase o			move than 25%).
c. Profession	al / Person	al / Plar	nning / Other S	Service contra	cts: \$100,0	000 or less, pe	r City Code Sec. 2-3	4.	SEC	S
<u> </u>			tracts: \$100,00		-				mm	# 1726 to
	•		000 or less per	-		-			XX	2: 171
NOTE: Minor	services an	n on att d/or rep	airs not exceed	ing \$3,000 and	ne Justifica d which do i	tion Form mu not require a c	st be attached): ontract should be pr	ocessed by req		- C
2. Is this an ame	ndment to	an exis	ting construc	tion contract	? If yes, co	omplete an A	dministrative Cha	nge Order.		Yes 🔽 No
3. Any Administr	rative Actio	ns to ti	his vendor in t	the last 12 m	onths? If y	ves, attach co	ppy of AAs within I	ast 12 month	s.	Yes 🔽 No
4. Is Form 1295	– Certificat	e of Int	erested Partie	es required to	comply w	vith House Bi	ll 1295 attached (i	f applicable)?	·   🗆	Yes 🔽 No
Supplier Name:	Stearns, C	Conrad	, and Schmid	t, Consulting	Engineer	s, dba SCS	Engineers	Supplier N	vo. VC	20063764
Subject:	Leachate	Riser 6	B1 cabinet a	nd containm	ent vault r	epairs				
Lead Dept:	Sanitation	Servic	es							
Action Requested:	Authorize vault for le	payme eachate	ent for repair s e riser 6B1 at	services to the McCom	ne electric mas Bluff	control pane Landfill.	el, pump and mot	or, and the co	oncrete co	ontainment
	Contract	Numbe	er: SAN-202	1-00016912		Contra	ct Term: 07	01/2021	to	09/30/2021
Background:	hit the ele Backgrou and were	ectrical o nd: rise damage	control panel for destroying the ed. The leacha	r leachate rise e concrete stru te control pan	er 6B1 and outline	destroyed it. T moving it 6". T t are part of th	f his Mack truck on he truck then hit the he pump and moto e leachate collectio for the Landfill.	e containment r were outside	vault for th of the rise	e pipe at the time
HUB Check appropriate Box https://mycpa.cp a.state.tx.us/tpa sscmblsearch/	YES, we NO, the	contactore are no HUB req	ed one HUB, bed o HUB's in Dallas juirement does r	cause only one list control of the c	HUB exists ir tact for this use this AA d	n Dallas County business catego oes <i>no</i> t involve	•		000 for good	ls and services subject
	FUND	DEP	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NL	IMBER	AMOUNT
	0440	SAN	3591		3070		_ SAN-2021-0	00016912		\$44,457.65
Funding:							-			
							-			
	Finan	ncing:						тот	AL:	\$44,457.65
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contro Date		e Contract Amount	Sum of Previous Supplemental Agreements	Amount	Contract Including Action	Total Supp'l Agreement Percentage
Information:								\$ 0	0.00	%
Jay Council Jay Council Jay Council (Aug 24, 202	APPROVA 1 16:57 CDT)	AL: App	proved as be	ing in accord	2021	h the budge Willow Sanc	t and Chapter 2 o	of the Dallas	City Code	sep 13, 2021

Approved as to Form by City Attorney

Aug 24, 2021

Date

Date

By City Manager

By Department Director



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

13-2021

1. Place an "X" i	n the appro	priate b	ox for the ap	proval of:				10.7	
interlocal or	cooperative	e agreem	ents.				ocess, including serv	0	2 2 3
								ginal contract pric	e by more than 25%).
The state of the s							City Code Sec. 2-34.	AC	
				00 or less, per Cit				2,0	3 +
e. WRR-FM	expenditure	s: \$50,00	0 or less per	City Code Sec. 2-	79(C) of th	e City Code	t be attached): App	m.	
							ntract should be proc		in. w
2. Is this an ame	endment to	an existi	ng construct	tion contract? Ij	f yes, com	plete an Ad	dministrative Chang	ge Order.	☐ Yes 🛛 No
							ny of AAs within las		☐ Yes 🖾 No
							1295 attached (if a		☐ Yes 🛛 No
Supplier Name:	Tom Keel	e, Inc.						Supplier No.	VS0000031155
Subject:	Women, l Holdover			n ("WIC") Clinic	Service L	ease Agree	ement – 302 N Bar	nes Dr., Garlan	d, Dallas County, TX –
Lead Dept:				Construction					
Action Requested:	Payments ending De \$38,800.0	ecember	00.00 per m · 31, 2021, k	nonth, for the h between City of	oldover p Dallas ar	period of fo nd Tom Ke	our (4) months, be ele, Inc. Considera	ginning Septem ation: an amou	nber 1, 2021 and nt not to exceed
icquesteu.	Contract		: 0	CC-2021 <b>-000</b> 16	797	Contrac	ct Term: 9/1/	2021 to	12/31/2021
Background:	Section X of Dallas	V of the	Lease Agre	ement, dated I	May 28, 2 nth-to-m	008 between	een City of Dallas a er its same conside	and Tom Keele, eration.	Inc., provides the City
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contac nere are he HUB r	cted one HU no HUB's in equirement	B, because only Dallas County to does not apply	one HUB contact f because	exists in Da for this bus this AA do	es <i>not</i> involve more	s business catego e than \$3,000 bu	ory. at less than \$50,000 for ode Section 252.022.
000.01.	FUND	DEPT	UNIT	ACTV	OBJ P	ROGRAM	ENCUMBRANCE T	TYPE and NUMBE	R AMOUNT
	F639	MGT	130C		3330		- OCC-202	1-00016797	\$ 9,700.00
Funding:	TBD	MGT	TBD		3330		- OCC-202	1-00016797	\$29,100.00
unamy.									
	Fina	ncing:						TOTAL:	\$38,800.00
Contract Amendment	Supplem Agreeme	ental	Base CR/AA No.	Base Contract Date		Contract nount	Sum of Previous Supplemental Agreements	Total Contro Amount Inclu this Action	act Total Supp'l ding Agreement
	1							\$ 0.00	%
Amendment Information:	/						Agreements	\$ 0.00	%

Revised-Office Of Procurement Services

REV 7/2021



File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

See Administrative Directive 4-05 for additional guidelines and routing.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

AUG 2 5 2021

				pproval of:						r-3
a. Contract	s of \$10000	0 or less re	sulting from	n competitive l	bid or for	mal proposal p	rocess, inc	cluding serv	ice procurements	made through
- Interiocal of		_		=l =====l ====l		50 000 1				SE III
									inal contract price	By more than 25%).
				Service contrac			r City Code	e Sec. 2-34.	S	- F
				000 or less, per						PH W
				City Code Sec.				5.0	><	Z 2 Z
NOTE: Mino	vices (expia r services an	in on attac d/or repair	nment; for s not exceed	ratifications th	ne Justific Which do	ation Form mu not require a c	ist be atta ontract sho	ched): ould be proc	essed by requisition	4.0
2. Is this an ame										Yes No
3. Any Administ										☐ Yes ☒ No
4. Is Form 1295	– Certificat	te of Inter	ested Parti	es required to	comply v	with House Bi	ll 1295 att	tached (if a	pplicable)?	Yes No
Supplier Name:		_								507070
Subject:	Portable	Air Coole	rs							
Lead Dept:	Equipme	nt and Fle	et Manag	ement (EFM)						
Action Requested:	Authorize	e a three-	month ren	ntal agreemer	nt with S	unbelt Renta	ls for coo	ling fans a	t Central Service	Center.
	Contract	Number:	FI	FM-2021-000	4 704 5					1
	Contract		1	FIVI-2021-000	17012	Contra	ct Term:	07/08	/2021 to	09/30/2021
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	This Ad The fan from th YES, v	ministrati s are for t e installat ve contact ve contact nere are n he HUB re	ve Action the Centra tion of Big ed at least ed one HU o HUB's in quirement	will allow thro I Service Cent Ass Fans and two historical B, because on Dallas County does not app	ee-mont ter garag their ind lly under lly one H to conta	th rental of force on the car capability with utilized busin UB exists in Duct for this busined the care use this AA do	our portal side. The th the exist esses (HU allas Cour siness cate es not inv	ble 48" Eva se units ar sting fire a B's) on a ro ty for this egory. volve more	ep cooling fans 2 e required due t larm panel. OMI otating basis. business categor than \$3,000 but	2500CFM 115V. o complications NIA #R200601 y. less than \$50,000 for
HUB Check appropriate Box https://mycpa .cpa.state.tx.	This Ad. The fan from th YES, v YES, v NO, tt	ministrati s are for t e installat ve contact ve contact nere are n he HUB re s and servi	ve Action the Centra cion of Big ed at least ed one HU o HUB's in quirement ces subject	will allow three I Service Cent Ass Fans and two historical B, because on Dallas County does not app t to competition	ee-mont ter garag their ind lly under lly one H to conta lly, becau	th rental of force on the car capability with utilized busin UB exists in Duct for this busins the care use this AA do gethat are no	our portal side. The th the exist esses (HU allas Cour siness cate es not inv t exempte	ble 48" Eva se units are sting fire a B's) on a re onty for this egory. volve more ed by Local	ep cooling fans 2 e required due t larm panel. OMI otating basis. business categor than \$3,000 but Government Cod	2500CFM 115V. o complications NIA #R200601  y. less than \$50,000 for le Section 252.022.
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	This Ad. The fan from th  YES, v  NO, th  goods	ministrati s are for t e installati ve contact ve contact nere are n he HUB re s and servi	ve Action the Centralion of Big ed at least ed one HU of HUB's in quirement ces subject	will allow thro I Service Cent Ass Fans and two historical B, because on Dallas County does not app	ee-mont ter garag their ind lly under lly one H to conta lly, becau ve biddin	th rental of force on the car capability with utilized busin UB exists in Duct for this busined the care use this AA do	our portal side. The th the exist esses (HU allas Cour siness cate es not inv t exempte	ble 48" Eva se units ar sting fire a B's) on a ro ty for this egory. volve more ed by Local	ep cooling fans 2 e required due to larm panel. OMI otating basis. business categor than \$3,000 but Government Cod	2500CFM 115V. o complications NIA #R200601  y. less than \$50,000 for le Section 252.022.  AMOUNT
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	This Ad. The fan from th YES, v YES, v NO, tt	ministrati s are for t e installat ve contact ve contact nere are n he HUB re s and servi	ve Action the Centra cion of Big ed at least ed one HU o HUB's in quirement ces subject	will allow three I Service Cent Ass Fans and two historical B, because on Dallas County does not app t to competition	ee-mont ter garag their ind lly under lly one H to conta lly, becau	th rental of force on the car capability with utilized busin UB exists in Duct for this busins the care use this AA do gethat are no	our portal side. The th the exist esses (HU allas Cour siness cate es not inv t exempte	ble 48" Eva se units ar sting fire a B's) on a ro ty for this egory. volve more ed by Local	ep cooling fans 2 e required due t larm panel. OMI otating basis. business categor than \$3,000 but Government Cod	2500CFM 115V. o complications NIA #R200601  y. less than \$50,000 for le Section 252.022.
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	This Ad. The fan from th  YES, v  NO, th  goods	ministrati s are for t e installati ve contact ve contact nere are n he HUB re s and servi	ve Action the Centralion of Big ed at least ed one HU of HUB's in quirement ces subject	will allow three I Service Cent Ass Fans and two historical B, because on Dallas County does not app t to competition	ee-mont ter garag their ind lly under lly one H to conta lly, becau ve biddin	th rental of force on the car capability with utilized busin UB exists in Duct for this busins the care use this AA do	our portal side. The th the exist esses (HU allas Cour siness cate es not inv t exempte	ble 48" Eva se units ar sting fire a B's) on a ro ty for this egory. volve more ed by Local	ep cooling fans 2 e required due to larm panel. OMI otating basis. business categor than \$3,000 but Government Cod	2500CFM 115V. o complications NIA #R200601  y. less than \$50,000 for le Section 252.022.  AMOUNT
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	This Ad. The fan from th  YES, v NO, th goods  FUND  0196	ministrati s are for t e installat ve contact ve contact nere are n he HUB re s and servi	ve Action the Centralion of Big ed at least ed one HU of HUB's in quirement ces subject	will allow three I Service Cent Ass Fans and two historical B, because on Dallas County does not app t to competition	ee-mont ter garag their ind lly under lly one H to conta lly, becau ve biddin	th rental of force on the car capability with utilized busin UB exists in Duct for this busins the care use this AA do	our portal side. The th the exist esses (HU allas Cour siness cate es not invite exempte ENCUN CX-	ble 48" Eva se units ar sting fire a B's) on a ro ty for this egory. volve more ed by Local	ep cooling fans 2 e required due to larm panel. OMI otating basis. business categor than \$3,000 but Government Cod	2500CFM 115V. to complications NIA #R200601  y. less than \$50,000 for e Section 252.022.  AMOUNT \$10,941.00
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	This Ad. The fan from th  YES, v  NO, th  goods	ministrati s are for t e installat ve contact ve contact nere are n he HUB re s and servi	ve Action the Centralion of Big ed at least ed one HU of HUB's in quirement ces subject	will allow three I Service Cent Ass Fans and two historical B, because on Dallas County does not app t to competition	ee-mont ter garag their ind lly under lly one H to conta lly, becau ve biddin	th rental of force on the car capability with utilized busin UB exists in Duct for this busins the care use this AA do	our portal side. The ch the exist esses (HU allas Cour siness cate ies not inv t exempte ENCUM CX-	ble 48" Eva se units ar sting fire a B's) on a ro ty for this egory. volve more ed by Local	ep cooling fans 2 e required due to larm panel. OMI otating basis. business categor than \$3,000 but Government Cod	2500CFM 115V. o complications NIA #R200601  y. less than \$50,000 for le Section 252.022.  AMOUNT
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	This Ad. The fan from th  YES, v NO, th goods  FUND  0196	ministrati s are for t e installat ve contact ve contact nere are n the HUB re s and servi  DEPT EFM  DICING:	ve Action the Centralion of Big ed at least ed one HU of HUB's in quirement ces subject	will allow three I Service Cent Ass Fans and two historical B, because on Dallas County does not app t to competition	ee-mont ter garag their ind tly under tly one H to conta tly, becau ve biddin OBJ 3099	th rental of force on the car capability with utilized busin UB exists in Duct for this busins the care use this AA do	esses (HU allas Cour siness cate es not inv t exempte  ENCUM CX-  Sum of Supple	ble 48" Eva se units ar sting fire a B's) on a ro ty for this egory. volve more ed by Local	ep cooling fans 2 e required due t larm panel. OMI otating basis. business categor than \$3,000 but Government Cod YPE and NUMBER	2500CFM 115V. o complications NIA #R200601  y. less than \$50,000 for le Section 252.022.  AMOUNT \$10,941.00  Total Supp'l

PPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Gipson

Aug 24, 2021

Michael Doss (Sep 8, 2021 13:05 CDT)

Sep 8, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

10 Nug 25, 2021 16:26 CDT)

Aug 25, 2021

By City Manager



**ADMINISTRATIVE ACTION** 

216073

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X"	in the app	ropriate	box for the	approval of:						1	2	
					oid or for	mal proposal	process, ir	cluding serv	rice procurement	made th	rough	-
interlocal o	r cooperat	ive a <mark>gre</mark> e	ments.								S	
									ginal contract pri	ce bymoi		177 + 25 - 17
				Service contrac		- '	er City Cod	le Sec. 2-34.		ECI AS.	S	1.
				000 or less, per	-				2	出而		-
				r City Code Sec.						××	င္လာ	
				ratifications th ding \$3,000 and					essed by requisition	X X	CT	
2. Is this an ame	endme <b>n</b> t t	o an exis	ting constru	ction contract?	If yes, o	complete an	Administr	ative Chang	ie Order.	☐ Yes	⊠ No	
3. Any Administ	rotive Act	ions to th	nis vendor in	the last 12 mo	nths? If	yes, attach a	opy of AA	s within las	t 12 months.	☐ Yes	⊠ No	
4. Is Form 1295	– Certifica	ite of Int	erested Part	ies required to	comply i	with House B	ill 1295 a	ttached (if a	pplicable)?	☐ Yes	⊠ No	
Supplier Name:	Midway	Press							Supplier No.	VC2337	7	
Subject:	Printed I	Utility Bi	ll Inserts									
Lead Dept:	Dallas W											
Action				e contract for	-							
Requested:		t Numbe		WU-2021-000			oct Term:		2021   to ity bill inserts f		3/1/2022	
Background:	agreeme provided method Water-W	ent by co d throug to relay Vise sem	oordinating h this agree up-to-date inars and to	with the Wate ment are trifo information	er Utiliti Ild, mult regardir and bulk	ies Departm i-color, and ig items suc trash collec	ent for in printed o h as: wa	nclusion of on recycled ter conserv	partments will their inserts w paper. These in vation, water q ollution preven	ith utility nserts ar uality re	/ bills. In e utilized ports, ar	serts f as a nnual
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve conta here are he HUB i	cted one HU no HUB's in requirement	Dallas County does not appl	y one HI to conta y, becau	UB exists in I act for this bu ase this AA d	Dallas Cou Isiness car Des <i>no</i> t in	nty for this egory. volve more	otating basis, business catego than \$3,000 bu Government Co	t less tha		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCU	MBRANCE T	YPE and NUMBER	7	AMOUN	Т
	0100	DWU	7230		3030		MASC	DWU-202	1-00017027	\$50	0,000.00	
Funding:			4		_		14					
1	Elman	valens	-		-				TOTAL	A.F.	20000	
	rmar	ncing;			1		I Sum o	f Previous	TOTAL: Total Contra		),000.00 Total Sup	
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contract Date	1	se Contract Amount	Suppl	emental ements	Amount Includ	ling .	Agreemer Percentag	nt
Information:									\$ 0.00		%	
AL W	APPROVA	AL: Appr	oved as bei 8/10		nce witl	n the budge	t and Cha	apter 2 of t	he Dallas City (		4/21	
By Departi	ment Direct	tor		Date			proved as to 8/10/20	o Form by Cl	ty Attorney		Date	,

Date

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Sep 13, 2021

			x ioi tile ut	proval of:						13	
a. Contracts	of \$10000	•			bid or forn	nal proposal pr	ocess, includin	g service procur	ements ma	de through	Т
interlocal or	•	_						60045	EX		
_									Pro	more than 25%).	
_						000 or less, per	City Code Sec.	2-34.	S	CI	
_				00 or less, per					HE		
						f the City Code			AR	177	
NOTE: Minor	ices (explai services an	in on attac d/or repair	nment; for i s not exceed	ratifications ti ing \$3,000 and	ne Justijica I which do i	ntion Form mus not require a co	t be attachea). ntract should b	: e processed by re	the state of the s		
2. Is this an ame										Yes No	
3. Any Administr	ative Actio	ons to this	vendor in t	he last 12 mo	onths? If	yes, attach co	oy of AAs with	in last 12 mont	hs. 🗵	Yes 🗌 No	
4. Is Form 1295 -	- Certificat	te of Inter	ested Partie	es required to	comply v	vith House Bill	1295 attache	d (if applicable	)?	Yes 🛭 No	
Supplier Name:	AT&T Co	rp.						Supplier	No. 26	8653	
Subject:	AT&T Ma	naged Se	rvices - Su	pplemental A	Agreemer	nt No. 48					
Lead Dept:	Informati	ion & Tec	hnology Se	rvices							
Action	Authorize	e SA No. 4	18 to Accep	ot SOW for D	WU SCA	DA network e	quipment ins	tallation and c	onfigurati	on.	
Requested:			-								
-	Contract	Number:	D	SV-2016-000	000009	Contrac	t Term:	9/1/2021	to	11/30/2022	_
Background:								install and de work services.		J SCADA networ	rk
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, v ☐ NO, t ☐ NO, t	we contact here are n he HUB re	ted one HU o HUB's in equirement	B, because of Dallas Count does not app	nly one Hi y to conta oly, becau	UB exists in Da ct for this bus use this AA doo	allas County fo iness category es <i>not</i> involve	more than \$3,	category. 000 but le:	ss than \$50,000 fo Section 252.022.	or
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRA	NCE TYPE and N	<i>UMBER</i>	AMOUNT	
							-			\$0.00	
Funding:											
							-				
	Final	ncing:	No Cost	t Considerati	on	1		тс	TAL:	\$0.00	
Contract Amendment	Supplem		Base CR/AA No.	Base Contro Date		se Contract Amount	Sum of Prev Supplemen Agreemen	tal Amoun	Contract t Including Action	Total Supp'l Agreement Percentage	
Information:	48		20-1808	11/30/202		,777,553.99	\$0.00	634 77	7,553.99	0.00%	

Aug 31, 2021

Sep 14, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

**Trackaus** 

Sep 13, 2021

By City Manager



**ADMINISTRATIVE ACTION** 

Sep 15, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

								37	·
1. Place an "X"									202
a. Contracts interlocal or	of \$10000 cooperativ	O or less	resulting fron	n competitive	bid or forn	nal proposal pro	ocess, including serv	ice procurements	(7)
		-		al proposal coi	ntracts: \$5	i0.000 or less (m	any not increase ori	ginal contract dele	by more than 25%).
							City Code Sec. 2-34.		OT TO
				00 or less, per			orly code occ. 2 34.	一流	De la companya della companya della companya de la companya della
						of the City Code.		EQ.	
f. Other Sen	vices (expla	in on att	achment; for i	ratifications ti	he Justifica	ition Form must	be attached):	AR	**
NOTE: Minor	services an	d/or repo	airs not exceed	ing \$3,000 and	l which do	not require a cor	ntract should be proc		
A STATE OF THE PARTY OF THE PAR							ministrative Chang	The second secon	☐ Yes 🛛 No
							y of AAs within las		⊠ Yes 🔲 No
4. Is Form 1295						vith House Bill .	1295 attached (if a	pplicable)?	🛚 Yes 🔲 No
Supplier Name:	HVJ Nort	h Texas	– Chelliah C	onsultants, I	nc.			Supplier No.	VS92425
Subject:	Administ	rative A	ction for Ma	terial Testin	g for CBD	Fair Park Link			
Lead Dept:	Public W	orks							
Action Requested:	Author Inc., in ar CBD Fair	n amour	nt not to exc	e Action for eed \$87,555	Engineeri .00 to pro	ing Services Co ovide Construc	ontract with HVJ Nation Material Tes	lorth Texas - Che ting during the re	lliah Consultants, econstruction of
	Contract	Numbe	r: PE	3W-2021-000	017130	Contract	Term: 10/1,	/2021 to	9/30/2023
Background:	Professio	nal Soli	citation #Cl2	Z1917 has p	rovided a	Material Tes short list of ed contractor.	iting required for qualified firms to	r each Capital Coprovide these	onstruction Project. service and Alliance
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta here are he HUB	cted one HUI no HUB's in I requirement	B, because or Dallas County does not app	nly one HI / to conta oly, becau	JB exists in Dai ct for this busir se this AA doe:	s <i>not</i> involve more	business category than \$3,000 but	/. less than \$50,000 for e Section 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	AMOUNT
	1V22	PBW	U203	INGV	4113	PB06U203	CX: PBW-	2021-00017130	\$87,555.00
Funding:									
							Please Se	e Attached	
	Finan	ncing:	Street 8	Trans. Fund	d (A). 201	7 Gen. Obligat	ion Bond Funds	TOTAL:	\$87,555.00
Contract Amendment Information:	Suppleme Agreemen		Base CR/AA No.	Base Contra Date	ct Ba	se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Includir this Action	Total Supp'l
injoiniution.								\$ 0.00	%
88	ARPROVA	AL: Appl	roved as hei	ng in accord	ance witl	the hudget :	and Chanter 2 of t	ha Dallas Chr. Ca	do

Robert Perez (Sep 14, 2021 22:38 CDT)

Sep 14, 2021

Sep 15, 2021

By Department Director

Date

Approved as to Form by City Attorney Sep 15, 2021

Date

By City Manager



**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp

This AA is required to provide the Construction Material Testing required for each Capital Construction Projection Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, Inc. is the most highly qualified contractor.  HUB  Check appropriate  Box  https://mycpa  .cpa.state.tx. us/tpasscmbl search/  FUND  DEPT  UNIT  ACTV  OBJ  PROGRAM  ENCUMBRANCE TYPE and NUMBER  AMOUNT  1V22  PBW  V250  SREC  4113  PB17V250  CX-PBW-2021-00017129  \$40,657.06  Financing:  Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund  Total:  \$68,672.61			Only O	corotary	3 Office to	16CGIVE 8	an oniciai m	e stamp.	Ş	ep 1, 20	21
Interlocal or cooperative agreements.   b. Amendments to competitively bild or formal proposal contracts: \$100,000 or less (may not increase original contracts)   c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.   C. P. Other Services (septain on attachment; for ratifications the Justification form must be attached):   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   NOTE: Minor services and/or required to contract of the state of the state of the services of the state of the state of the services of the state of t										00	702
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.  e. WRR-FM expeditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.  ∫ f. Other Services (explain on autachment; for ratifications the Justification form must be attached):  NOTE: Minor services and/or repairs not autachment; for ratifications the Justification form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.  Z. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  J kes No  A. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Attached Dept:  Public Works  Administrative Action for Material Testing for Street Group 17-4007  Lead Dept:  Authorize an Administrative Action for Engineering Services Contract with TEAM Consultants, Inv., in an amount to exceed \$68,672.61 to provide Construction Material Testing during the reconstruction of Street Group 17-4007.  Background:  This AA is required to provide the Construction Material Testing required for each Capital Construction Proprofessional Solicitation HCIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, Inc. is the most highly qualified contractor.  HUB Check appropriate Box Consultants, Inc. is the most highly qualified contractor.  NO), there are no HUB's in Dallas County to contact for this business category.  NO), the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022 provided in the Consultants.  Funding: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund TOTAL: \$68,672.61 footnests.  Supplemental Base Rese Contract Resectants.  Supplemental Base Contract Sections Total Supplements.  Supplemental Base Contract Resectants.  Su	interlocal o	r cooperati	ve agreeme	ents.						et pfiće b	
e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.   f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   Ves.	C. Professio	nal / Persoi	nal / Planni	ng / Other	Service contro	acts: \$100,	000 or less, pei	City Code Sec. 2-	34.	SC	ch iii
J. Other Services (explain on attachment; for ratifications the Justification Form must be attached):   NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   South of the services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.   Yes   No     3. Any Administrative Actions to this vendor in the last 12 months? If yes, complete an Administrative Change Order.   Yes   No     4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?   Yes   No     5. Supplier Name:   TEAM Consultants, Inc.   Supplier No.   255849     Supplier Name:   TEAM Consultants, Inc.   Supplier No.   255849     Supplier Name:   TEAM Consultants, Inc.   Supplier No.   255849     Supplier Name:   Authorize an Administrative Action for Material Testing for Street Group 17-4007     Lead Dept:   Authorize an Administrative Action for Engineering Services Contract with TEAM Consultants, Inv., in an amount to exceed \$68,672.61 to provide Construction Material Testing during the reconstruction of Street Group 17-4007.     Background:   This AA is required to provide the Construction Material Testing required for each Capital Construction Proprofessional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TECOnsultants, Inc. is the most highly qualified contractor.	d. Amendm	ents to nor	n-bid contra	cts: \$100,0	00 or less, pe	r City Code	Sec. 2-34.			HE H	3:
Diters Services (explain on attachment; p. Contract: NoTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.					•	, ,	. ,			-	- 177
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  5. Supplier Name:  TEAM Consultants, Inc.  Supplier Name:  Subject:  Administrative Action for Material Testing for Street Group 17-4007  Lead Dept:  Public Works  Action Requested:  Contract Number:  PBW-2021-00017129  Contract Term:  This AA is required to provide the Construction Material Testing required for each Capital Construction Proj Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, Inc. is the most highly qualified contractor.  HUB HUB Check oppropriate Box BOX Supprepriate Supprepriate Supprepriate Supprepriate BOX Supprepriate BOX Supprepriate BOX Supprepriate BOX Supprepriate BOX Supprepriate Supprepr									rocessed by red	00-0	
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	V										
Supplier Name:  Supplier Name:  Supplier No. 255849  Administrative Action for Material Testing for Street Group 17-4007  Lead Dept:  Authorize an Administrative Action for Engineering Services Contract with TEAM Consultants, Inv., in an amount to exceed \$68,672.61 to provide Construction Material Testing during the reconstruction of Street Group 17-4007.  Contract Number: PBW-2021-00017129 Contract Term: 10/1/2021 to 9/30/2023  This AA is required to provide the Construction Material Testing required for each Capital Construction Propersisonal Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and Teconsultants, Inc. is the most highly qualified contractor.  HUB Check appropriate Box we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted at least two historically underutilized business (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022 pBW V250 SREC 4113 PB17V250 CX-PBW-2021-00017129 \$28,015.55  Funding: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund TOTAL: \$68,672.61  Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund Total: Total Supplemental.	3. Any Administ	rative Acti	ons to this	vendor in	the last 12 m	onths? If	yes, attach co	py of AAs within	last 12 month	is.	Yes 🛛 No
Action Requested:  Contract Number:  PBW-2021-00017129  This AA is required to provide the Construction Material Testing required for each Capital Construction Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, inc. is the most highly qualified contractor.  HUB Check appropriate Book Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, inc. is the most highly qualified contractor.  HUB Check appropriate Book Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, inc. is the most highly qualified contractor.  HUB Check appropriate Book Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, inc. is the most highly qualified contractor.  HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022 pew V250 SREC 4113 PB17V250 CX-PBW-2021-00017129 \$28,015.55  1V22 PBW V250 SREC 4113 PB17V250 CX-PBW-2021-00017129 \$40,657.06  Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund TOTAL: \$68,672.61  Footnate:  Supplemental Base Contract Base Contract Supplemental Supplemental Base Contract Total Supplemental Supplemental Base Contract Supplemental Supplemental Base Contract Supplemental Supplemental Supplemental Base Contract Supplemental Supplemental Supplemental Supplemental Supplemental Supplemental Supplemental Supplemental Supplemental Supp	4. Is Form 1295	– Certifica	te of Intere	ested Parti	es required to	o comply v	with House Bil	1295 attached	if applicable)	, [	Yes 🛛 No
Action Requested:  Authorize an Administrative Action for Engineering Services Contract with TEAM Consultants, Inv., in an amount to exceed \$68,672.61 to provide Construction Material Testing during the reconstruction of Street Group 17-4007.  Background:  Contract Number: PBW-2021-00017129 Contract Term: 10/1/2021 to 9/30/2023  This AA is required to provide the Construction Material Testing required for each Capital Construction Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, Inc. is the most highly qualified contractor.  HUB Check appropriate Box https://mycpa.cpa.state.tv. us/tpasscmbl search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 1V22 PBW V250 SREC 4113 PB17V250 CX-PBW-2021-00017129 \$28,015.55  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 1V22 PBW V250 SREC 4113 PB17V250 CX-PBW-2021-00017129 \$28,015.55  Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund TOTAL: \$68,672.61	Supplier Name:	TEAM Co	onsultants,	Inc.					Supplier N	Vo. 25	55849
Action Requested:    Authorize an Administrative Action for Engineering Services Contract with TEAM Consultants, Inv., in an amount to exceed \$68,672.61 to provide Construction Material Testing during the reconstruction of Street Group 17-4007.    Background:   Contract Number:   PBW-2021-00017129   Contract Term:   10/1/2021   to   9/30/2023	Subject:	Administ	rative Acti	ion for Ma	iterial Testir	ng for Stre	et Group 17-	4007			
to exceed \$68,672.61 to provide Construction Material Testing during the reconstruction of Street Group 17-4007.    Contract Number:   PBW-2021-00017129   Contract Term:   10/1/2021   to   9/30/2023	Lead Dept:	Public W	orks								
This AA is required to provide the Construction Material Testing required for each Capital Construction Projection Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, Inc. is the most highly qualified contractor.  HUB Check appropriate Box I YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. I YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. I NO, there are no HUB's in Dallas County to contact for this business category. I NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022 goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government Code Section 252.022 goods and Services Subject to Competitive Bidding that are not exempted by Local Government C											
Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE Consultants, Inc. is the most highly qualified contractor.  HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmb search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 1V22 PBW V250 SREC 4113 PB17V250 CX-PBW-2021-00017129 \$40,657.06  Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund FORDERS (Supplemental)  Rase Contract  Rase Contract  PUND Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and TE qualified firms to provide the service and		Contract	: Number:	PI	3W-2021-00	017129	Contrac	t Term: 10	/1/2021	to	9/30/2023
Check oppropriate  Box https://mycpa .cpa.state.tx. us/tpasscmb search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT 1V22 PBW V250 SREC 4113 PB17V250 CX-PBW-2021-00017129 \$40,657.06  Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund Financing: Supplemental Base Base Contract Base C	Background:	Professio	onal Solicit	ation #Cl	Z1917 has <sub> </sub>	provided	a short list o				
Funding:         1V22         PBW         V250         SREC         4113         PB17V250         CX-PBW-2021-00017129         \$ 28,015.55           1V22         PBW         V202         SREC         4113         PB17V202         - CX-PBW-2021-00017129         \$40,657.06           Financing:         Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund         TOTAL:         \$ 68,672.61           Contract         Sum of Previous         Total Contract         Total Supp	Check oppropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	YES, V	ve contacte here are no he HUB red	ed one HU HUB's in quirement	B, because o Dallas Count does not ap	nly one HI y to conta ply, becau	UB exists in Da ct for this bus ise this AA do	illas County for t iness category. es <i>not</i> involve m	his business c ore than \$3,00	ategory. 00 but les	
Funding: 1V22 PBW V202 SREC 4113 PB17V202 - CX-PBW-2021-00017129 \$40,657.06  Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund TOTAL: \$68,672.61  Contract Supplemental Base Base Contract Base Contract Sum of Previous Total Contract Total Supp		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRAN	CE TYPE and N	UMBER	AMOUNT
Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund TOTAL: \$ 68,672.61  Contract Supplemental Base Base Contract Base Contract Sum of Previous Total Contract Total Supp		1V22	PBW	V250	SREC	4113	PB17V250	CX-PB	W-2021-0001	.7129	\$ 28,015.55
Contract Supplemental Base Base Contract Base Contract Sum of Previous Total Contract Total Supp	Funding:	1V22	PBW	V202	SREC	4113	PB17V202	- CX-PB	W-2021-0001	.7129	\$40,657.06
Contract Supplemental Base Base Contract Base Contract Sum of Previous Total Contract Total Supp											
Contract   SUBDIREDIRUIU   BOSP   BOSP CONTROCT   BOSP CONTRACT		Finar	ncing:	Street &	Transp. Fu	nd (A). 20	17 Gen. Oblig	P	_	AL:	\$ 68,672.61
Amount Supplemental Amount including Agreement				Base R/AA No.		act Ba		Supplementa	l Amount	Including	Total Supp'l Agreement Percentage
\$ 0.00 %											
PPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  Sep 1, 2021  Christine Lanners  Sep 15, 2021	88	Re-	AL: Approv	ved as bei	ng in accord	lance wit	h the budget	and Chapter 2	of the Dallas	City Cod	e.

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

Sep 1, 2021



2 1 6 0 7 7 EFFECTIVE DATE

**ADMINISTRATIVE ACTION** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

Sep 14, 2021

	1				_						
1. Place an "X" i										V.	1 R
or cooperat	ive agreeme	ents.								A	de through interlocal
									inal contra	ct price by	more than 25%).
				Service contract			r City Code	Sec. 2-34.		AS	<b>5</b>
				00 or less, per (						122	With remaining
( ) The contract of the co				City Code Sec.				chadl.		THE THE	
NOTE: Minor	services and	d/or repo	irs not exceed	ratifications the ling \$3,000 and	which do n	ot require a c	ontract sho	ould be proce		uisition	
2. Is this an ame	endment to	an exis	ing construc	tion contract?	If yes, co	omplete an A	dministra	tive Change	e Order.		Yes No
3. Any Administ											Yes 🛛 No
4. Is Form 1295	– Certificat	e of Inte	rested Parti	es required to	comply w	ith House Bi	ll 1295 att	ached (if a	pplicable)?		Yes 🛛 No
Supplier Name:	Nora Ma	ta						1	Supplier N	io. 86	101
Subject:	Contract	Fee Inst	ructor								
Lead Dept:	PKR										
Action Requested:	Dallas.			ructor agreem (214) 670-022		n Nora Mata	. The ver	ndor will pr	ovide Zun	nba class	es to the citizens of
	Contract	Numbe	r: P	KR-2021-0001	L <b>7531</b>	Contro	ct Term:	NT	Р	to	09/30/2022
Background:	Departme	nt staff	collects 100%	of fees associa	ted with	the program	and vendo	ors are reim	bursed on a	monthly	at recreation centers. basis (70% for indoors and 15% for outdoor
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta nere are he HUB	cted one HU no HUB's in requirement		ly one HU to contac lly, becau	JB exists in D ct for this bu use this AA c	allas Cour siness cat does <i>not</i> i	nty for this egory. nvolve mor	business care te than \$3,	ategory. 000 but l	less than \$50,000 for Section 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	PE and NU	MBER	AMOUNT
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021	-0001753	1	70-30 Split
Funding:							34				
							16				
	Finan	cing:							тот	AL:	N/A
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		e Contract Amount	Suppl	Previous emental ements	Amount	ontract Including Action	Total Supp'l Agreement Percentage
Information:									\$ 0		%
John Jenkins	APPROV	/AL: Ap		eing in accord	lance wit	100	et and Ch			City Cod	de. ep 15, 2021
John Jenkins (Sep 14, 2021 1		tor	S	ep 14, 2021 Date	_	Christine Lan	ners (Sep 15, 2		City Attorno		<i>Date</i>
ву пера	rtment Direc	LUI		Date		A	μριυνεά άδ	to Furin by (	aty Attorne	,	Date

MH

John Zapata 15 p 14, 2021 15:32 CDT)

Sep 14, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216078

**EFFECTIVE DATE** 

Sep 14, 2021

										-0	Page 1	all bids	
1. Place an "X" i										ACI	S	177	
a. Contracts or cooperati	_		esulting from	competitive b	id or form	nal proposal p	process, inc	luding ser	vice procureme	700	de thro	ugh interlocal	
b. Amendme	ents to com	petitively	bid or forma	ıl proposal con	tracts: \$5	0,000 or less	(may not ii	ncrease ori	ginal contract	price by	more	han 25%).	
🛛 c. Profession	nal / Person	al / Plan	ning / Other S	Service contrac	ts: \$100,0	00 or less, pe	er City Code	Sec. 2-34.		HAN.	F	HT.	
d. Amendme	ents to non-	bid cont	acts: \$100,00	00 or less, per (	City Code .	Sec. 2-34.				$\leq \overline{>}$		177	
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec.	2-79(C) o	f the City Coa	le.			12 20 X	UI.		
				ratifications the ing \$3,000 and					essed by requis	sition.	CT		
2. Is this an ame	ndment to	an exist	ing construc	tion contract?	If yes, co	omplete an A	\dministra	tive Chang	ge Order.		Yes	⊠ No	
3. Any Administr	rative Actio	ons to th	is vendor in t	he last 12 mo	nths? If y	es, attach c	opy of AAs	within la	st 12 months.		Yes [	⊠ No	
4. Is Form 1295	– Certificat	e of Inte	rested Partie	es required to	comply w	ith House Bi	ill 1295 att	ached (if	applicable)?		Yes [	⊠ No	
Supplier Name:	Shirley Pa	ayne							Supplier No.	. 66	391		
Subject:	Contract	ract Fee Instructor											
Lead Dept:	PKR												
Action Requested:	classes to	norize a contract fee instructor agreement with Shirley Payne. The vendor will provide Baton Twirling and Pom Pom ses to the citizens of Dallas. cact: Leatrice Newhouse (214) 670-0221											
	Contract	Number	: P	KR-2021-000	L7534	Contro	ct Term:	N	TP	to	09	/30/2022	
Background:	Departme	nt staff o	ollects 100%	of fees associa	ited with	the program	and vendo	ors are rein	nbursed on a i	monthly	basis (	eation centers. 70% for indoor 5% for outdoor	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta nere are he HUB	cted one HU no HUB's in requirement	two historical B, because on Dallas County does not app to competitiv	ly one HU to contac ly, becau	JB exists in D ct for this bu use this AA o	Pallas Cour Isiness cate Hoes <i>not</i> in	nty for this egory. nvolve mo	s business cato ore than \$3,00	egory. 00 but l		in \$50,000 for 252.022.	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	TYPE and NUM	1BER		AMOUNT	
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-202	1-00017534		70-3	O Split	
Funding:							- 12						
	Finan	cing:							TOTAL	L:	N/A		
Contract Amendment	Supplemental Base Base Contract Base Contract Supplement No. CR/AA No. Date Amount Agreen							emental	Total Cor Amount In this Act	cluding	1	otal Supp'l Agreement Percentage	
Information:									\$ 0.0	0		%	
<i>John Jenkins</i> John Jenkins (Sep 14, 2021 15:24		/AL: App		eing in accord	ance wit	- A - A -	et and Ch	i.	f the Dallas C	_		5, 2021	

MH

Joey Zapata (Sep 14, 2021 15:31 CDT)

Date

Sep 14, 2021

Approved as to Form by City Attorney

By City Manager

Date

By Department Director



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216079

**EFFECTIVE DATE** 

Aug 25, 2021

1. Place an "X" i	n the appro	opriate be	ox for the ap	proval of:						<u> </u>		stand and	
				competitive b	id or form	al proposal pi	rocess, inclu	uding serv	ice procuren	nents ma	de through		
interlocal or  b. Amendme	cooperative ents to come	e agreem: netitivelv	ents. hid or forma	l proposal con	tracts: \$5(	0.000 or less (i	mav not ind	crease oria	ainal contrac	t price by	more than	25%)	
				ervice contrac					,	SC	5	ecase o	
_				00 or less, per (			,			一点命	PM	Silver Hery	
<del></del>				City Code Sec.			•.			><>	ြယ	to and the	
	•			ratifications th				hed):		- CO	-	resort i	
NOTE: Minor	services and	d/or repail	rs not exceedi	ing \$3,000 and	which do r	not require a co	ntract shou	ıld be proc		isition.			
2. Is this an ame											Yes 🛭 N		
3. Any Administr											Yes 🛛 N		
4. Is Form 1295	– Certificat	e of Inter	ested Partie	s required to	comply w	ith House Bil	1295 atta	ched (if a	pplicable)?		Yes 🛛 N	0	
Supplier Name:	The Love	ejoy Gro	up, LLC. D	ba Reliant H	iring Sol	lutions			Supplier N	o. VC	23584		
Subject:	CAREER F	CAREER FAIRS											
Lead Dept:	Dallas Po	allas Police Department											
/													
Action	To author	authorize contract for ten (10) event discounted career fair packages with Reliant Hiring Solutions.											
Requested:													
	Contract			21-00017326			ct Term:		L/21	to The ne	9/30/22	had of	
	Reliant H	Reliant Hiring Solutions is a company that connects organizations with quality talent. The primary method of accomplishing this is by hosting career fairs targeted towards individuals specifically looking for Law Enforcement											
Background:	career.	career. This would enable Recruiters to cold contact qualified applicants and notify them about employment											
		opportunities with the Dallas Police Department.											
HUB	□ves "	ve contac	tad at least	two historica	lly under	utilized husine	esses (HUR	3's) on a r	otating basi	S.			
Check appropriate Box	YES, v	ve contac	ted one HU	B, because on	ly one Hl	JB exists in Da	allas Count	ty for this	business ca	tegory.			
https://mycpa	NO, th	here are i	no HUB's in	Dallas County	to conta	ct for this bus	iness cate	gory.	. +b ¢2.00	10 h.u. la.	+ban ¢E0	000 for	
.cpa.state.tx. us/tpasscmbl	□ NO, ti	he HUB r	equirement vices subject	does not app	ily, becau ve biddin	se this AA do g that are not	es <i>not</i> invo	oive more d by Local	tnan \$3,00 Governme	nt Code !	ss than 350 Section 252	.022.	
search/	goods	s and serv	rices subject	to competiti	ve bidding	B triat are not							
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUM	BRANCE 7	YPE and NU	MBER	AMO	UNT	
	0001	DPD	1935		3320			DPD-202	1-0001732	6	3,750		
Funding:							-						
	Finai	ncing:							тот	AL:	3,750		
	Supplem	ental	Base	Base Contrai	rt Rae	se Contract	Sum of		Total C		Total S		
Contract Amendment	Agreeme		CR/AA No.	Date		Amount	Supple	mental ments	Amount I	_	Agree: Percer		
Information:							Agree	ments	\$ 0		rereer	%	
	-		90									70	
U	APPROV	AL: Appt	oved as be	ing in accord	ance wit	h the budget	and Chap	pter 2 of	the Dallas	City Cod	e.		
4	1	1		11.		Am.	Windt						
		1	8/	24/2		Don Knight (Aug	26, 20 14:09 CDT	T)			Aug 26, 2		
Ву Дера	rtment Direc	ctor	-	Date		App	proved as to	Form by C	ity Attorney	OK		Date	
			Jon Fortu	<i>TOPTUNE</i> ne (Aug 25, 2021 12:3	6 CDT)	Aug	25, 202	1		DK			
	By City Manager Date												



**EFFECTIVE DATE** 

**ADMINISTRATIVE ACTION** 

August 24 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

		August 24, 2021											
1. Place an "X" i		•									20 marie		
interlocal of b. Amendman c. Profession d. Amendman e. WRR-FM	cooperativents to come nal / Person ents to non- expenditure	e agreen petitively al / Plann bid contr	nents. bid or forma ning / Other S acts: \$100,00 00 or less per	ervice contrac 00 or less, per City Code Sec.	tracts: \$50 ts: \$100,0 City Code : 2-79(C) o	0,000 or less ( 00 or less, per Sec. 2-34. f the City Code	may not in City Code	crease origi Sec. 2-34.	inal controc	TY BY ECRETA	more thon 25%).		
f. Other Sen	rices (explai rservices and	in on atta d/or repai	chment; for r irs not exceed	atifications th ing \$3,000 and	e Justifica which do r	tion Form mu: ot require a co	st be ottoc ontract sho	hed): uld be proce.	ssed by reaui	Sition.	: ::::::::::::::::::::::::::::::::::::		
2. Is this an ame											Yes 🛮 No		
3. Any Administ	rative Actio	ns to thi	s vendor in t	he lost 12 mo	nths? If y	es, attach co	py of AAs	within last	12 months.		Yes 🛛 No		
4. Is Form 1295	– Certificat	e of Inter	rested Partie	s required to	comply w	ith House Bill	1295 att	ached (if ap	plicable)?		Yes 🛮 No		
Supplier Name:	BG Staffir	S Staffing, LLC Supplier No. VC21326											
Subject:	HRIS Wor	kday Ta	lent Manage	ement									
Lead Dept:	Human R												
Action Requested:	recruitm Dallas th	rvices procured via COOP Agreement for a specialized staffing/placement firm to assist in identification, cruitment, placement, and management of dedicated Workday (HRIS) Consultants and Analysts for the City of llas through a the Houston-Galveston Area Council cooperative agreement (Attached). Contract should not exceed 9,200.00 (\$160 - \$185/HR)											
	Contract	tract Number: PER-2021-00017269 Contract Term: 8/25/2021 to 8/24/2022											
Background:		_	-	nt to secure nt, temporar						ion of HI	RIS and Workday		
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contac nere are ne HUB r	cted one HUI no HUB's in I equirement		ly one HU to conta ly, becaus	JB exists in Da ct for this bu se this AA do	allas Coun siness cat es <i>not</i> inv	ty for this begory. olve more	ousiness cat than \$3,000	egory. O but less	s than \$50,000 for ection 252.022.		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCU	ABRANCE T	YPE and NUI	MBER	AMOUNT		
	0001	PER		1436	3099		-	PER20210	00017269X		\$99,200.00		
Funding:													
							-						
Contract Amendment Information:	Suppleme Agreemen		Bose CR/AA No.	Base Contra Dote		se Contract Amount	Suppl	Previous emental ements	TOTA Total Co Amount I this A	ontract ncluding ction	\$99,200.00 Total Supp'l Agreement Percentage		
*							1		\$ 0.0		%		
Vina Arias	APPROV	AL: Appı	Sep 15, 2	ing in accord	ance wit		na Tse		he Dallas C		15, 2021		

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Aug 24, 2021 Date



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216081

**EFFECTIVE DATE** 

09/15/2021

9/14/2021

									1,-3				
1. Place an "X"								00	92				
a. Contract.				m competitive	e bid or for	mal proposal p	process, including ser	vice procurements I	made through				
🛭 b. Amendm	ents to com	npetitive	ly bid o <b>r f</b> orm	al proposal c	ontracts: \$5	50,000 or less	(may not increase or	ginal contraction					
c. Professio	nal / Persor	nal / Pla	nnin <b>g /</b> Other	Service contr	acts: \$100,	000 or less, pe	r City Code Sec. 2-34	SCR	O.				
d. Amendm	ents to non	-bid con	tracts: \$100,0	000 or less, pe	er City Code	Sec. 2-34.			e are				
e. WRR-FM	expenditur	es: \$50,	000 or less pe	r City Code Se	c. 2-79(C)	of the City Cod	e.	X A	177				
11 1 7				-	-		ist be attached): ontract should be prod	S	5 0				
2. Is this an am	endment to	an exis	ting const <b>r</b> u	ction contrac	t? If yes, o	complete an A	dministrative Chang	ge Order.	Yes 🛚 No				
3. Any Administ	trative Actio	ons to t	his vendor in	the last 12 n	nonths? If	yes, attach co	ppy of AAs within las	st 12 months.	🛚 Yes 🗌 No				
4. Is Form 1295	– Certifica	te of Int	erested Parti	es required t	to comply v	with House Bi	ll 1295 attached (if a	applicable)?	🗌 Yes 🔀 No				
Supplier Name:								Supplier No.	VS0000063453				
Subject:	Groundw	Groundwater Wells needs to be properly plugged – 23% increase											
Lead Dept:	AVI	VI											
Action Requested:	performi	uthorize Administrative Action to increase the current contract by to pay for additional service needed while erforming the work on the LPST Groundwater monitoring. The Groundwater existing wells needs to be plugged and pandoned. Increase not to exceed \$9,491.87 See attached											
	Contract	ontract Number: AVI-2021-00015614   Contract Term: 2/3/2021   to 2/2/2022											
Background:	plugged remainin	While performing the LPST Groundwater monitoring the TCEQ requested that the existing monitoring wells be properly plugged and abandoned with documentation provided to the TCEQ. This increase along with the available funds remaining of \$9,411.88 in the contract will be enough to have the additional service completed. Increase not to exceed \$8,573.12.											
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v NO, th	ve conta here are he HUB	acted one HU no HUB's in requirement	B, because of Dallas Count does not ap	only one H ty to conta oply, becau	UB exists in D ct for this bus use this AA do	esses (HUB's) on a rallas County for this siness category. es not involve more texempted by Local	business categon	less than \$50,000 f				
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	<b>ENCUMBRANCE T</b>	YPE and NUMBER	AMOUNT				
Funding:	130	AVI	7729	AV28	3070		CX AVI-2021	-00015614	\$8,573.12				
runung.				1					-				
	Finan	ncing:	FY2021	Operating F	- und			TOTAL:	\$8,573.12				
Contract Amendment	Suppleme Agreemer	ental	Base CR/AA No.	Base Contro	act Bas	se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Includin this Action	Total Supp'l				
Information:	1		21-5323	02/04/202	21 3	7,967.50	0	\$46,540.62	23%				
ME		AL: App					and Chapter 2 of						
			09/1	4/2021		4a	L-W-EP	0	09/14/21				
By Depar	tment Direc	tor		Date		Арр	roved as to Form by C	ity Attorney	Date				
			526				09/14/2021						
			-	Date									



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216082

EFFECTIVE DATE

	400
Sep.15,	200
Sen 15	1(12)
CER CEY	-454

										<u> </u>	Manager 1	THE PARTY STATES	
1. Place an "X" i	in the appro	opriate	box for the ap	proval of:						A	33		
			resulting from	competitive b	id or forn	nal proposal	process, in	cluding serv	ice procurem	ents mod	de Mirou	igh interlocal	
or cooperati			v hid or forma	l proposal con	tracts: \$5	10 000 or les	: (may not i	ncrease oric	inal contract	Scicen	more t	han 35%1	
				Service contrac					iniai contract	177		1011 2370J	
			<del>-</del>	00 ar less, per (		•	er city cou	e Jec. 2-J4.		××	i,	Parket.	
				• •	•		da			PR S	2	Promise of	
_	-		-	City Code Sec. ratifications the				ched):			w	(Mary 1997)	
				ing \$3,000 and					essed by requi	sition.			
2. Is this an ame	endment to	an exis	ting construct	tion contract?	If yes, c	omplete an	Administro	tive Chang	e Order.		Yes 🛭	<b></b> No	
3. Any Administ	rative Actio	ons to th	is vendor in t	he last 12 mo	nths? If	yes, attach	copy of AA	s within las	t 12 months.		Yes 🛭	No	
4. Is Form 1295	– Certificat	te of Int	erested Partie	es required to	comply v	vith House L	3ill 1295 at	tached (if a	pplicable)?		Yes 🛭	<b></b> No	
Supplier Name:	Ann Sury	ury Supplier No. 17754											
Subject:	Contract	act Fee Instructor											
Lead Dept:	PKR												
Action Requested:	Dallas.	norize a contract fee instructor agreement with Ann Sury. The vendor will provide Yoga classes to the citizens of as. tact: Leatrice Newhouse (214) 670-0221											
	Contract	Numbe	r: PI	KR-2021-0001	L7539	Conti	act Term:	N	ГР	to	09/	/30/2022	
Background:	Departme	ent staff	collects 100%	of fees associa	ted with	the program	n and vend	ors are reim	bursed on a	monthly	basis (2	ation centers. 70% for indoor 5% for outdoor	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, v ☐ NO, tl ☑ NO, t	ve conta here are he HUB	ected one HU no HUB's in requirement	two historical B, because on Dallas County does not app to competition	ly one HI to conta oly, beca	UB exists in ct for this b use this AA	Dallas Cou usiness cat does <i>not</i> i	nty for this egory. nvolve mor	business cat e than \$3,0	egory. 00 but l		n \$50,000 for 252.022.	
2	FUND	DEP1	UNIT	ACTV	ОВЈ	PROGRAM	ENCU	MBRANCE T	YPE and NUN	1BER	,	AMOUNT	
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021	-00017539		70-30	) Split	
Funding:							=						
							=						
	Finar	ncing:					11.5		TOTA	L:	N/A		
Contract Amendment	Supplem Agreemei		Base CR/AA No.	Base Contrac Date		se Contract Amount	Supp	f Previous lemental eements	Total Coi Amount In this Ac	cluding tion	Α	otal Supp'l greement ercentage	
Information:									\$ 0.0	00		%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

1106

Sep 15, 2021

Christine Lanners
Christine Lanners (Sep 16, 2021 13:47 COT)

Sep 16, 2021

By Department Director

Date

Approved as to Form by City Attorney

Dote

MH

Joey Zapata (Sep 15, 2021 15:43 CDT)

By City Manager

Sep 15, 2021 Date



City Secretary's Office to receive an official file stamp.

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

216083

**EFFECTIVE DATE** 

8/4/2021 85

1. Place an "X"	in the appi	ropriate b	ox for the a	approval of:					15		153		
				m competitive	bid or for	mai proposal į	process, in	cludi <b>ng</b> sen	vice procure	ents)mo	de thr	ough	
interlocal o		_		al proposal co	antracts: \$	50 000 or lose	(may not i	ncroase ori		2 07/2 h	C/S	than 259(1	
-						50,000 or less				S	y my	(1011 25/0).	
			_			.000 or less, pe	er City Cou	e sec. 2-34.		00	6	\$ " T	
1 =				000 or less, pe			1-		=	は開		# TO THE	
	-		-			of the City Cod ation Form m		chedl:	>	< >		See!	
						not require a c			essed by real	isitton.	Ë	2000	
2. Is this an ame	endment to	o an exist	ing construc	ction cont <b>ra</b> c	t? If yes, o	complete an A	Administra	itive Chang	ge Order.		Tes .	⊠ No	
3. Any Administ	rative Acti	ons to th	is vendor in	the last 12 m	nonths? If	yes, attach c	opy of AA	s within las	t 12 months	.   [	] Yes	⊠ No	
4. Is Form 1295	– Certifica	te of Inte	rested Parti	es required t	o comply	with House Bi	II 1295 at	tached (if c	pplicable)?		] Yes	⊠ No	
Supplier Name:	Small Be	er Works	, LLC						Supplier No	o. VC	20832		
Subject:	Chapter	hapter 380 economic Development Grant Agreement											
Lead Dept:	Office of	fice of economic Development											
Action Requested:		thorization is requested to extend the supplemental agreement deadline to Feb 1, 2022, to allow the time needed complete the construction renovations to the property due to the delays for permits.											
	Contract	Number	: E	CO-2020-00	012314	Contro	ct Term:	08/01	/2021	to	02/	/01/2022	
Background:	The initial contract was approved on 12/13/2019 by AA #20-5421 and an approval to extend the term by AA #21-5422 on 12/2/2020 due to the uncertainty of the food & beverage industry and the COVID 19 pandemic.												
HUB Check appropriate Bax https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, v ☐ NO, tl ☑ NO, t	ve contac here are i he HUB r	ted one HU no HUB's in equirement	B, because on Dallas Count does not ap	only one H ty to conta ply, becau	utilized busin UB exists in D Ict for this bu- Ise this AA do Ig that are no	allas Cour siness cat oes <i>not</i> inv	nty for this egory. olve more	business carethan \$3,000	tegory. O but les			
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUN	1BRANCE T	YPE and NUN	1BER	1	AMOUNT	
	0352	ECO	W142	PPPF	3016	N/A	-	CX ECO-2	020-00012	314	NA		
Funding:							-						
							•						
	Finar	ncing:							TOTA	L:			
Contract Amendment	Supplem Agreemei	- 1	Base CR/AA No.	Base Contro Date	- 1	se Contract Amount	Supple	Previous emental ements	Total Co Amount In this Ac	cluding	A	otol Supp'l greement ercentage	
Information:	2 #20-5421 12/13/2019 30,000 30,000							,000	\$ 30,00	0.00		%	
Mg) Tolin Martly	APPROV	AL: Appr	oved as be	ing in accord		h the budget	and Cha	pter 2 of t	he Dallas C		e. 9, 20	21	
	tment Direc	tor	Gui.	Date		Арр	100 as to	Form by Cl	ty Attorney		•	Date	
	By City Manager Date												



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216084

**EFFECTIVE DATE** 

JUL 27 2021

1. Place an "X"	in the appr	opriate bo	x for the a	proval of:						0		-0	
11 1				competitive b	-			_	-		-	Sandario .	
interlocal of	interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract pick by more than 25%).												
									ıınaı contract	HINE DY	more	JII 2370):	
		- 111		Service contrac			er City Code	? SEL. Z-34.		H	K	Parameter	
				00 or less, per (						XX	က	17	
l <del></del>				City Code Sec.				ab a dle		NSX YRY	N		
				ratifications th ing \$3,000 and					essed by requ	isition.	N		
2. Is this an ame	this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.												
3. Any Administ	ninistrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
4. Is Form 1295	5 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name:	O'Brien E	'Brien Engineering Incorporated Supplier No. 352724											
Subject:	Suppleme	ental Agre	ement No	. 1 - Dallas Ex	ecutive A	Airport Stre	etscape E	nhanceme	ents				
Lead Dept:	Departm	ent of Avi	ation										
Action Requested:	additional amount no	Authorize Supplemental Agreement No. 1 to the professional services contract with O'Brien Engineering Incorporated to cover additional engineering, surveying and design work for the Streetscape Enhancements project at Dallas Executive Airport in an amount not to exceed \$52,332.47, from \$299,702.00 to \$352,034.47. The additional services have increased the engineer's fees and the contract terms have been extended to cover the additional scope of work.											
	Contract	Number:	A	VI-2019-0001	11202	Contro	ct Term:	11/13	/2019	to	11/30	0/2022	
Background:	Novembe	r 13, 2019	. Additiona	or engineering al investigation ese findings int	is requi	red to locate			•				
HUB Check appropriate BOX https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v NO, th NO, th	ve contact nere are n ne HUB re	ed one HU o HUB's in quirement	two historical B, because on Dallas County does not appl to competition	ly one HL to contac y, becaus	JB exists in D ct for this bu se this AA do	Pallas Cour siness cate es <i>not</i> inve	nty for this egory. olve more	business cat	egory. but less			
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	1 ENCU	MBRANCE	TYPE and NU	MBER	AN	10UNT	
Funding:	0131	AVI	W367	AV09	4112	AVIW367	CX-	AVI-2019	-00011202		\$52,3	32.47	
	Finar	ncing:	Aviation	on Construction					TOTA	L:	\$52,3	32.47	
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date	Base Contract Base Contract Date Amount		Supple	Sum of Previous Total Conti Supplemental Amount Inclu Agreements this Actio		cluding	Agr	al Supp'l eement centage	
Information:	1		CR No. 11/13/19 \$299,702.00 0 \$352,034.47 14.86%										

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

O7/27/2021

By Department Director

Date

Approved as to Form by City Attorney

Date

07/27/2021

By City Manager Date



2 1 6 0 8 5

**EFFECTIVE DATE** 

SEP 9 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

	n the appropriate box for the approval of:		- was									
	of \$100000 or less resulting from competitive bid or formal proposal process, including service procurement cooperative agreements.	- TO	, ,									
	ents to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract p	ice by more tha	n 25%)									
	nal / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	. 70	992, D. K.									
d. Amendm	ents to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	300 3	E. Carlo									
e. WRR-FM	expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	A =	40 d. 41									
f. Other Servinos	vices (explain on attachment; for ratifications the Justification Form must be attached): services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisiti	n ← 55 on.										
2. Is this an ame	ndment to an existing construction contract? If yes, complete an Administrative Change Order.	☐ Yes 🏻	No									
3. Any Administ	rative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	☐ Yes 🏻	No									
4. Is Form 1295	5 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?											
Supplier Name:	Enercon Services, Inc Supplier No. 343932											
Subject:	Phase 1 Environmental Site Assessment (ESA) for 220, 230, 240, and 318 N. St. Augustine Dr., Da	llas, TX 75217	'									
Lead Dept:	Office of Environmental Quality and Sustainability											
Action Requested:	Authorize a service contract with Enercon Services, Inc to perform a Limited Phase 1 Environment (ESA) for the properties (site) at 220, 230, 240, and 318 N. St. Augustine Dr., Dallas, TX 75217, which could be contracted in Pleasant Grove area.	ntal Site Asses hich are owne	sment d by the									
	CONTROL INDIAN CONTROL	o February										
Background:	The purpose of the ESA is due diligence for the planned development of four adjacent propert. The City intends to partner with various stakeholders for the mixed-use development of approxing (site) located at 220, 230, 240, and 318 N. St. Augustine Road, Dallas, TX 75217 (Pleasant Grove The City's envisioned development model for the entire site has been conceptualized the Community Development Initiative ("ICDI") framework, which is a pilot initiative in support of progress. ICDI will combine inherently connected partner initiatives, which on their own would aspect of quality of life. The initiatives will be aligned, and in partnership with external stakehold. The Limited Phase 1 ESA will comply with the American Society for Testing and Materials (ASTM) identify potential environmental concerns on the subject property as they relate to soil management associated with proposed future development. A potential environmental concerns 1528-14 for transaction screens as the possible presence of any hazardous substances or pet property under conditions that indicate the possibility of an existing release, a past release, or any hazardous substances or petroleum products into structures on the property or into the group surface water of the property. ASTM E1528-14 must also satisfy the EPA's All Appropriate Inquirocess, which is necessary for the City to qualify for certain liability protections under CERC task/scope requirements under ASTM E1528-14 (also ASTM E1527-13 where applicable) and Finathe Vendor will perform a search of chain-of-title, environmental liens, and any expected remeded.  A draft ESA (and cover letter with conclusions and recommendations) will be provided by the Vendor will be provided by Vendor to the City within 5 business days after the Vendorments from City staff. An electronic copy will be provided, and one hard copy of the firprovided if requested.	mately 17 acre area). rough the In f social and e d seek to enhalers. Standard E15 and/or groun is defined by the archeum product threat of a repund, grounds like 40 CFR is gulatory file sondor to the Cital with conclusing dor receives deal report will	tegrated aconomic nance an size-14 to andwater by ASTM acts on a selease of water, or inal Rule on to all Part 312, search, if ty within ons and draft ESA									
HUB Check oppropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating bas YES, we contacted one HUB, because only one HUB exists in Dallas County for this business of NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 for goods and services subject to competitive bidding that are not exempted by Local Gove 252.022.	ategory.  but less than	\$50,000 Section									



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Aug 30, 2021

1. Place an "X"	in the app	ropriate be	x for the a	pproval of:				(rhi)	~.				
IIXI				m competitive	bid or fo	rmal proposal pr	ocess, including ser	vice procurements	made Mough				
interiocal of				at oronosal co	nteactor S	50,000 or less te	nou not increase ori	ainal contract selection	by mary than 25%].				
3.00							City Code Sec. 2-34.	7>0					
				000 or less, pe			chy code sec. 2-34.	SC	The state of the s				
			•		•	of the City Code.		급주	No.				
1 —						cation Form mus		$\times_{\overline{\Delta}}$	- 1 mg				
							ntract should be prod	essed by requisition					
2. Is this an ame	endment to	o an existii	n <b>g c</b> onstruc	ction contract	t? If yes,	complete an Aa	lministrative Chang	ge Order.	□ Œs ⊠ Ño				
3. Any Administ	ministrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. 🛛 🖂 Yes 🔲 No												
4. Is Form 1295	– Certifica	te of Inter	ested Parti	es required to	o comply	with House Bill	1295 attached (if a	applicable)?	☐ Yes 🛛 No				
Supplier Name:	TSIT En	SIT Engineering and Consulting, LLC Supplier No. VS70143											
Subject:	Administ	rative Act	ion for Ma	aterial Testin	g for Fle	etwood St, Sch	ull and Harris St						
Lead Dept:	Public W	ublic Works											
Action Requested:	an amou	Authorize an Administrative Action for Engineering Services Contract with TSIT Engineering and Consultants LLC., in namount not to exceed \$13,722.28 to provide Construction Material Testing during the reconstruction of Fleetwood and Schull and Harris Street.											
	Contract	Number:	PI	BW-2021-00	017134	Contract	: Term: 10/1,	/2021 to	9/30/2023				
Background:	Professio	nal Solici	tation #C	IZ1917 has	provided		of qualified firms		onstruction Project. se service and TSIT				
HUB Check appropriate Box httos://mycpa _cpa.state.tx. us/toasscmbl search/	YES, V	ve contact here are n he HUB re	ed one HU o HUB's in quirement	B, because o Dallas Count does not ap	nly one H y to cont ply, beca	HUB exists in Dal act for this businuse this AA doe		business category than \$3,000 but	less than \$50,000 for				
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	R AMOUNT				
	1V52	HOU	V135	SREC	4113	HOEQ0021	CX: PBW-	2021-00017134	\$13,722.28				
Funding:													
	Finar	ncing:	ECO (I)	Fund. 2017 (	General (	Obligation Bond	d Fund	TOTAL:	\$13,722.28				
Contract Amendment	Supplemental Base Base Contract Agreement No. CR/AA No. Date		ct B	ase Contract Amount	Sum of Previous Total Control Supplemental Amount Includ Agreements this Action								
Information:								\$ 0.00	%				

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. Aug 30, 2021 Date By Department Director By City Manager Date



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216087

**EFFECTIVE DATE** 

Aug 14, 2021

44.4									
1. Place an "X"								*	L3
IIXI	ts of \$10000 or cooperati			m competitive	bid or for	mai proposal pi	rocess, including se		
		_		al proposal co	ntracts . C	50,000 or loss /	may not increase o	I>	
							may not increase o		S THE CHAIR SAN.
							City Code Sec. 2-3-	·	
				000 or less, per				_	20 _
						of the City Code		(मं	FI PH
					-		it be attached): intract should be pro	cessed by requirition	N C
							dministrative Char	177.	10 v& No
3. Any Adminis	trative Acti	ons to thi	s vendor in	the last 12 ma	onths? If	yes, attach co	oy of AAs within la	st 12 months.	res No NK
4. Is Form 1295	– Certifica	te of inte	rested Part	ies required to	comply	with House Bill	1295 ottoched (if	applicable)?	☐ Yes 🔀 No
Supplier Name:	Fugro La	nd USA, I	nc					Supplier No.	VC13328
Subject:	Administ	rative Ac	tion for M	aterial Testing	g for Stre	et Group 17-1	10005		
Lead Dept:	Public W	orks							
Action Requested:	I .				•	•	ontract with Fugi	•	
	Contract	Number:	Р	BW-2021-000	17131	Contrac	t Term: 9/1	/2021 to	9/30/2023
Background:	Professio	nal Solici	tation #Cl		ovided a				Construction Project, ervice and Fugro Land
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, V VO, tl	ve contac nere are r he H <b>UB</b> re	ted one HU no HUB's in equirement	IB, because on Dallas County does not app	ly one Hi to conta ly, becau	JB exists in Da ct for this busi se this AA doe		s business catego e than \$3,000 bu	ry. t less than \$50,000 for de Section <b>2</b> 52.022.
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NUMBL	R AMOUNT
Funding:							Please S	ee Attached	
	Finan	icing:	Street 8	& Transp. Fun	d (A) 201	.7 Gen. Obliga	tion Bond Fund	TOTAL:	\$48,480.00
Contract Amendment	Supplem Agreemer		Base CR/AA No.	Date Amount Suppleme			Sum of Previous Supplemental Agreements	Total Control Amount Includ	4
Information:								\$ 0.00	%
		10-							

SE AM APPROVAL: Appr	oved as being in accordance with	the budget and Chapter 2 of the Dallas City Code.
Rose Page 100	Aug 14, 2021	may Au 9/14/21
By Department Director	_ Date	Approved us to Farm by City Attorney Aug 14, 2021
	By City Manager	Date



ADMINISTRATIVE ACTION

216088

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

Sep 16, 2021

AD	
FIV	
-	

1. Place an "X"										CO	2
a. Contracts				n competitive	bid or form	nal proposal p	rocess, includir	ig servi	ice procurer	ments ma	de prough
	-	-		al proposal co	ntracts: \$5	0,000 or less	may not increa	se orig	inal contra	t price by	mere than 25%).
							r City Code Sec.			SS	o rr
			-	00 or less, pei			•			世界	
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec	c. <b>2-79(C)</b> d	of the City Cod	е.			X	œ Ti
							st be attached)			D X X	- Carrie
							ontract should b			uisition.	<b>©</b>
2. Is this an ame											Yes No
3. Any Administ											Yes No
4. Is Form 1295				es required to	o comply v	vith House Bi	ll 1295 attache	ed (if a		_	Yes 🛛 No - N/A
Supplier Name:							-		Supplier N	o. VS	0000063453
Subject:	Supplem	ental Agi	reement No	o. 1 to the Pr	rofessiona	l Services Co	ntract		_		
Lead Dept:	City Atto	ney's O	ffice								
Action Requested:	1	on with 3	302 Pleasan				onmental consceed \$25,000	_			
	Contract	Number	: A	TT-2020-00	012552	Contra	ct Term:	1/8/2	2020	to	*Indefinite
Background:	assisting exceed \$	in the e 25,000, i	valuation o	f waste mat he total con	terial (i.e.	"cast stone	') staged at 3	02 Ple	asant Driv	e in Dall	ne City of Dallas by as, Texas. Not to inate the contract
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve contac nere are he HUB r	cted one HU no HUB's in equirement	B, because o Dallas Count does not ap	nly one Hi y to conta ply, becau	JB exists in D ct for this bu se this AA do		or this y. more	than \$3,00	itegory. 10 but les	ss than \$50,000 for Section 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRA	NCE T	YPE and NU	MBER	AMOUNT
	0192	ORM	3888		3047		- AП	-2020	-00012552		\$25,000.00
Funding:							•				
							-				
	Finar	ncing:							тот	AL:	\$25,000.00
Contract Amendment	Supplem Agreemei		Base CR/AA No.	Base Contro Date	1.	se Contract Amount	Sum of Prev Supplemen Agreemen	ital	Total Co Amount I this A	ncluding	Total Supp'l Agreement Percentage
Information:	1		20-5098	1/8/2020	) \$2	25,000.00			\$50,00	00.00	%
NE	APPROV	AL: Appr	oved as be	ing in accord	dance wit	h the budge	and Chapter	2 of t	he Dallas (	City Cod	e.
Ayeh Powers			Sep	16, 2021		Michael	l Does			Sep	17, 2021
Ву Дераг	rtment Direc	tor		Date		Ар	proved as to For	m by Ci	ty Attorney	10	Date
			A. S.	3		Sep	16, 2021			MD	

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

CITY OF DALLAS		City	Secretary's	(62%	08/30/	2021						
1. Place an "X" i	n the appr	opriate	box for the a	oproval of:						202	samples,	
interlocal or	cooperativ	e agree							rice proturen		de throùgh more than 25%).	
			nning / Other S						(0)		18	
	•	-	ntracts: \$100,00				city couc	JCC. 2 J4.	三帝	3	ETHER STATE	
_			000 or less per	•	-		•		XX	200	Will and	
f. Other Sen	ices (expla	in on at	tachment; for l pairs not exceed	ratifications the	e Justifica:	tion Form mus	st be attac		essed by requ	uisiti 🙉	Photo and a second	
2. Is this an ame	ndment to	an exis	sting construc	tion contract?	If yes, co	omplete an Ad	dministrat	ive Chang	e Order.		Yes 🛛 No	
3. Any Administ	rative Actio	ons to t	his vendor in t	he last 12 moi	nths? If y	es, attach co	py of AAs	within las	t 12 months	i. 🛛	Yes No	
4. Is Form 1295	– Certificat	te of In	terested Partie	es required to	comply w	ith House Bili	1295 att	ached (if a	pplicable)?		Yes 🛛 No	
Supplier Name:	Terracon	Consu	ltants, Inc.						Supplier N	o. VS	341409	
Subject:	Geotechr	nical Er	ngineering Sei	vices and Str	uctural A	ssessment a	t Fire Sta	tion 30				
Lead Dept:	Building :	Service	s Departmen	t								
Action Requested:	extension	n to co	emental agre ntinue to pro 1 Zodiac Lane	vide construc	tion adm	inistration se						
	Contract	Numbe	er: B	SD-2019-0001	11903	Contrac	ct Term:	08/31	/2021	to	08/31/2022	
Background:	services du authorized no. 1 to pro	ring the : by AA I ovide pile	repairs to Fire St No. 19-698 <b>7</b> to st	tation 30. This wo art the emergend & final structura	ork is urger cy geotechr I review an	nt because the S nical engineerin d recommenda	Station is va g study and	cant pendin structural a	ng the completessessment; by	tion of the AA No. 20	ruction administratic repairs. Terracon wa 0-6045 for Suppleme e professional service	as nt
HUB Check appropriate Box https://mycpa. cpa.state.tx.us /tpasscmblsea rch/	YES, v NO, t NO, t	we cont here ar he HUB		B, because on Dallas County does not appl	ly one HU to contac y, becaus	B exists in Da et for this bus se this AA do	allas Coun iness cate es <i>not</i> inv	ty for this gory. olve more	business ca than \$3,00	tegory. O but les	s than \$50,000 fo ection 252.022.	or
	FUND	DEP	T UNIT	ACTV	OBJ	PROGRAM	ENCUN	<b>IBRANCE</b>	TYPE and NU	IMBER	AMOUNT	
						BS20045	СХ	BSD-2019	9-00011903	3	\$0.00	
Funding:							-					
							=					
	Finar	ncing:							ТОТА	AL:	\$0.00	
Contract Amendment	Supplem Agreemei		Base CR/AA No.	Base Contrac Date		e Contract Amount	Supple	Previous mental ments	Total Co Amount I this A	ncluding	Total Supp'l Agreement Percentage	
Information:	04		AA196987	11/12/2019	\$3:	1,225.00	\$173,	325.00	\$173,32	25.00	555%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

08/30/2021

09/17/2021

By Department Director

Date

Approved as to Form by City Attorney

Date

08/30/2021

By City Manager



2 1 6 0 9 0

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

08/16/2021

								00, 19, 101	C-3	
1. Place an "X"										
			esulting from ive agreeme		oid or form	nal proposal p	rocess, including servi	ce procurements n	rlade (	मिन
b. Amendm	nents to com	petitively	bid or forma	al proposal con	tracts: \$50	0,000 or less (	may not increase origi	inal contract Drick		on 25%].
C. Profession	nal / Person	al / Planr	ing / Other S	Service contrac	ts: \$50,00	0 or less, per (	City Code Sec. 2-34.	SCX		MARIE ALL
d. Amendm	nents to non	-bid conti	acts: \$50,000	0 or less, per Ci	ity Code Se	ec. 2-34.		一番日		Allen Sance
e. WRR-FM	l expenditure	es: \$50,00	00 or less per	City Code Sec.	2-79(C) of	f the City Code	2.	פ פ	Ci.	11
							st be attached): ontractshould be proces	S		
2. Is this an am	endment to	an existi	ng construct	tion contract?	If yes, co	mplete an Ad	dministrative Change	Order.	🗌 Yes 🛭	No
3. Any Adminis	trative Actio	ons to thi	s vendor in t	the last 12 mo	nths? If y	es, attach co	py of AAs within last	12 months.	🗌 Yes 🛭	No
4. Is Form 1295	– Certificat	te of Inte	rested Partie	es required to	comply w	ith House Bill	1295 attached (if ap	plicable)?	🗌 Yes 🛭	No
Vendor Name:	CustomIr	nsight, LL	.C					Vendor No.	/C20535	
Subject:	Employe	e Engage	ment Surve	ey and Platfor	rm			·		
Lead Dept:	Human R	esource	s							
Action Requested:		for empl					t an annual engager rvice software to in			
	Contract	Number	: P	ER-2021-000	16959	Contro	ct Term: 10/1/	2021 to	09/3	0/2022
HUB Check appropriate Box https://mycpa.cpa	YES, we NO, the	contact contact contact ere are no	ed at least to ed one HUB o HUB's in D quirement d	wo historically , because only lallas County t oes not apply	underut one HUE o contact	ilized busines B exists in Dal for this busi this AA does	sses (HUB's) on a rot llas County for this biness category. In not involve more the	ating basis. usiness category. an \$3,000 but less	s than \$50,	.000 for
mblsearch/	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T		1	MOUNT
	0001	PER	1436	ACTV	3361	PROGRAWI		-00016959	\$38,0	
F din	0001	TEN	1430		3301		- FEN-2021	-00010333	230,00	00.00
Funding:				+ +					+	
	Final	ncing:						TOTAL:	\$38,0	00.00
Contract Amendment	Supplem Agreemer	ental	Base CR/AA No.	Base Contrac Date		se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Includin this Action	Tota	al Supp'l reement centage
Information:								\$ 0.00		%
Nina Ar	D	ally signed : 2021.08.1	by Nina Arias	ing in accord	ance witl	h the budge Willow S	t and Chapter 2 of t	he Dallas City Co		
Bv Depa	rtment Direc	tor		Date			oroved as to Form by Cit			Date
-, <b>p</b> a			TC	Broadr	nax Digi Date	telly signed by TC e: 2021.08.16 08:58		,,		<b>-</b>
			-	By City N	1anager		Date			

ORIGINAL - City Secretary REV 11/2018



ADMINISTRATIVE ACTION

21609

EFFECTIVE DATE

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

OTT OF BALLA		City	Secretary'	s Office to r	eceive	an official fi	le stamp.	at SE	P 1 7 2021		
1. Place an "X"	in the app	ropriate	box for the a	pproval of:							
a. Contracts				n competitive l	bid or for	mal proposal p	process, including se	ervice procurements	mode through		
☐ b. Amendm	ents to con	npetitive	ly bid or form	al proposal con	ntracts: \$	50,000 or less	(may not increase o		Pry make than 25%)		
C. Profession	nal / Persoi	nal / Plai	nning / Other	Service contrac	cts: \$100,	.000 or less, pe	er City Code Sec. 2-3	4.	C		
d. Amendm	ents to nor	n-bid con	tracts: \$100,0	100 or less, per	City Code	Sec. 2-34.		m			
_	•		•	City Code Sec.	• •	•			AR :		
							ust be attached): contract should be pr	acessed by requisitio			
							Administrative Chai		☐ Yes 🔯 No		
							opy of AAs within l		☐ Yes 🔀 No		
4. Is Form 1295	– Certifica	te of Int	erested Parti	es required to	comply	with House Bi	ll 1295 attached (ij	fapplicable)?	☐ Yes 🔀 No		
Supplier Name:	ORGANIZ	ZATION	OF HISPANIC	CONTRACTO	ORS ASS	OC DBA RHCA	Α	Supplier No.	504570		
Subject:	Sponsors	ship Fee	for Day of t	he Constructi	on Worl	ker 2021					
Lead Dept:	Aviation										
Action Requested:	Dallas Lo \$10,000.		will be a spo	onsor for Day	of the (	Construction	Worker 2021 with	the RHCA and th	ne sponsorship fee is		
	Contract	Numbe	r: A	VI-2021-000	17513	Contra	ct Term: 9/	25/21 to	10/16/21		
Background:				las Love Field				ction Worker 20	21 with the Regional		
HUB Check appropriate Box https://mvcpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, v ☐ NO, tl ☑ NO, t	we conta here are he HUB	ncted one HU no HUB's in requirement	B, because on Dallas County does not app	ly one H to conta ly, becau	UB exists in D act for this bus use this AA do		is business categor	ry. t less than \$50,000 for de Section 252.022.		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	AMOUNT		
	0130	AVI	7710	AV11	3361		AVI-202	1-00017513	\$10,000		
Funding:											
								-4			
	Finar	ncing:						TOTAL:			
Contract Amendment	Supplemental Agreement No.  Supplemental Agreement No.  Base Contract Date  Base Contract Amount  Supplemental Agreements  Sum of Previous Supplemental Agreemental Agreement Agreement Agreements  Amount Including Agreement Percentage										
Information:								\$ 0.00	%		
Lyto	APPROVA	AL: App	roved as bei	ng in accorda	nce wit	h the budget	and Chapter 2 of	the Dallas City C	ode.		

Sep 17, 2021

By City Manager Date

Michael Doss

Approved os to Form by City Attorney

Sep 17, 2021

Date

By Department Director

Sep 17, 2021

Dote



**ADMINISTRATIVE ACTION** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X"									30	32	-
				n competitive b	id or fom	nai proposal pi	rocess, including s	ervice procure	ments m	de through	171
	r cooperativ			al proposal cor	tracts \$	50 000 or less i	may not increase	original conta	cersion ?	w more than	1ENT
							City Code Sec. 2-3		S		2.370].
	-	-	•	00 or less, per C			city code see. 2 s	··	一番	P	Description of the last of the
I				r City Code Sec.	-		P.		ZZ		Strangery .
ı —	•	•	•	-		•	st be attached):		> 70	3	\$ 8 B
							ontract should be p	rocessed by rec	ulsition.	05	~
2. Is this an ame	endment to	an exist	ing constru	ction contract i	if yes, o	complete an A	dministrative Ch	ange Order.		Yes 🛭 N	
3. Any Administ	rotive Actio	ons to thi	is vendor in	the last 12 ma	nths? If	yes, attach co	py of AAs within	last 12 mont	ıs.	Yes 🛛 N	
4. Is Form 1295	– Certificat	e of inte	rested Part	ies required to	comply v	with House Bil	i 1295 attached	if applicable)	7 [	Yes 🛛 N	0
Vendor Name:	Heavenly	Hands F	amily Med	lical Clinic, PLL	.C		311	Vendor N	lo. V	C23027	
Subject:	Neighbor	hood En	npowerme	nt Zone No. 10	(City o	f Dallas NEZ N	lo. 10) Pilot Pro	gram			
Lead Dept:	Office o	f Econor	nic Develo	pment							
				•	_		MC, PLLC as aut	•	•		-
Action							l Obligation bon e quality of socia		•		
Requested:	Dallas NE			uevelopment	anu an i	iiciease iii tii	e quality of socie	II zei Aicez fo	the tesic	Jenis of City	/ OI
	Contract			CO-2021-000:	16285	Contra	ct Term: 04/	20/2021	to	04/20/2	022
	City of Da	ilas NEZ	No. 10 is u	sed to simula	te busin	ess and com	mercial activity i	n southern D	allas in c	onformanc	e with
							No. 10 program				
Background:			•			•	Way, Dallas TX 7 2 yrs. of operati	•			
							9-0948 June 12,				
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRAN	CE TYPE and N	UMBER	AMOL	JNT
[	1V52	ECO	VI13	ECNR	3016	EC17VI13	ECO-20	21-0001628	5	\$50,000.0	00
Funding:							-				
	Finan	cing:						707	AL:	\$50,000.0	00
Contract	Suppleme	ental	Base	Base Contract	Bas	se Contract	Sum of Previous		ontract	Total S	• •
Amendment	Agreemen		CR/AA Na.	Date		Amount	Supplemental Agreements	Amount this A	ncluding ction	Agreen Percent	
Information:							ngreemena	\$ 0		, creen	%
1.11											55 T
		- I									
MED	APPROVA	L: Appro	oved as be	ing in accorda	nce witl	h the budget	and Chapter 2 o	f the Dallas	City Cod	e.	
MG)	APPROVA	L: Appro						of the Dallas	City Cod		2021
Palin Brother				May 12, 2021		Sutt Bry	_		City Cod	Sep 20,	
	APPROVA					Sutt Bry			City Cod	Sep 20,	2021 ate
				May 12, 2021 Date		Scott Brug.	_		City Cod	Sep 20,	



**ADMINISTRATIVE ACTION** 

Sep 14, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	n the appro	priate bo	x for the a	proval of:							200	STATE OF THE PARTY
a. Contracts			sulting from	competitive bid	or form	al proposal p	rocess, in	cluding servi	ice procureme	nts ma	de through in	eriocal
_			oid or forma	l proposal contr	acts: \$50	),000 or less	(may not i	ncrease orig	inal contract	orice by	more than 2	5%)
_				 Service contracts					-	SEC		The same
_			_	00 or less, per Ci			,			그쮸		(SSECOL)
=				City Code Sec. 2	-		e.			쭚골	el el	American market
f Other Con				ratifications the				ched):		D RO	Č.	g g commentage
				ing \$3,000 and w					essed by requis	ition.	6	hama sp
2. Is this an ame	ndment to	an existin	g construc	tion contract?	f yes, co	mplete an A	dministra	itive Change	e Order.		Yes 🛭 No	
3. Any Administr	rative Actio	ns to this	vendor in t	he last 12 mon	ths? If y	es, attach co	py of AA	s within last	t 12 months.		Yes 🛭 No	
4. Is Form 1295	– Certificat	e of Intere	sted Partie	es required to co	omply wi	ith House Bi	ll 1295 at	tached (if a	pplicable)?		Yes 🛚 No	
Supplier Name:	Erica Gard	cia							Supplier No.	23	325	
Subject:	Contract F	Fee Instru	ictor									
Lead Dept:	PKR											
Action Requested:	Dallas.			uctor agreemo (214) 670-022		Erica Garci	a. The ve	ndor will p	rovide Fitne	ss class	ses to the cit	izens of
	Contract	Number:	P	KR-2021-0001	7524	Contra	ct Term:	NT	ГР	to	09/30/20	)22
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	YES, w YES, w NO, th	re contact re contact re contact rere are no	ed at least ed one HU o HUB's in	of fees associate and ors) and the strong two historically B, because only Dallas County to does not apple to competitive	underu one HU contac y, becau	tilized busin B exists in D t for this buse se this AA d	esses (HU allas Cou siness cat loes <i>not</i> i	JB's) on a ronty for this egory.	otating basis. business cate	egory.	ess than \$50	,000 for
search/	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	FNCIII	MRRANCE TO	YPE and NUM	RFR	AMOU	INT
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021-			70-30 Split	
Funding:	19/5	I MIN	14/5	14/4	.4// 1	14/5	1717 130	. MIT ZUZI			70 50 Spilt	
runuing.			-	-								
			1				-		-0-4		N/4	
	Finan	cing:		<del></del>	-		1 6	(0	TOTAL		N/A	
Contract Amendment	Suppleme Agreemen		Base CR/AA No.	Base Contract Date		Contract mount	Suppl	f Previous emental ements	Total Con Amount Ind this Act	luding	Total Su Agreem Percent	nent
Information:									\$ 0.00	0		%
July John Jenkins	APPROV	AL: Appro		eing in accorda	nce wit		et and Ch	apter 2 of	the Dallas C		<b>ie.</b> Sep 17, 202	 '1
John Jenkins (Sep 14, 2021 15:26 C	DT)		<u> </u>			_			-t. A.:			
by beput	tment i lireci	tor .		Date		Δι	anroved as	to Form by	City Attorney		יח	ate

By City Manager Date



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216094

**EFFECTIVE DATE** 

Sep 15, 2021

1 Diago an "V"	in the annu	onrigto b	ov for the ar	nroyal of						2	- Stokes
1. Place an "X" i		·			hid or form	al aronosal s	rocess, includin	a convine area	7	-	h in State of
	·								1-	- 20	ALCOHOL:
b. Amendme	ents to com	petitively	bid or forma	l proposal coi	ntracts: \$5	0,000 or less	(may not increa	se original cor	tract price b	w moce the	on 25%)-
and the second s							r City Code Sec.		, , , , , , , , , , , , , , , , , , ,	7	Manual -
				00 or less, per		· ·	•		<u> </u>	122	San Andrews
=				City Code Sec	•		e.		XD		ITI
							st be attached).	•4	√		
NOTE: Minor	services and	d/or repai	rs not exceed	ing \$3,000 and	l which do i	not require a c	ontract should b	e processed by	requisition.		
2. Is this an ame										Yes 🛚	
3. Any Administr	rative Actio	ns to thi	vendor in t	he last 12 ma	onths? If y	ves, attach co	opy of AAs with	in last 12 mo	nths.		No
4. Is Form 1295	– Certificat	e of Inte	ested Partie	es required to	comply w	ith House Bi	ll 1295 attache	d (if applicab	le)?	Yes 🖂	No
Supplier Name:	Guadalur	e Godin	ez					Suppli	er No. 92	2696	
Subject:	Contract	Fee Instr	uctor								
Lead Dept:	PKR										
	Authorize	a contr	act fee instr	uctor agree	ment with	n Guadalupe	Godinez. The	vendor will	orovide Bal	let Folklo	rico classes
Action	to the citi										
Requested:	Contact:	Leatrice	Newhouse (	(214) 670-02	221						
	Contract	Number:	PI	KR-2021-000	17530	Contro	ct Term:	NTP	to	09/3	0/2022
	Contract I	Fee Instru	ictors provid	de leisure, sp	ort, and/o	r health and	wellness activi	ity instruction	to patrons	at recreat	tion centers.
Background:							and vendors are				-
	vendors a	nd 85% fo	r outdoor ve	endors) and th	e city reta	ins the appro	priate percenta	ige *30% for ii	idoor vendo	rs and 15%	for outdoor
HUB											
Check appropriate							esses (HUB's) o				
Box https://mycpa					-		allas County fo		s category.		
https://mycpa .cpa.state.tx.							siness category loes <i>not</i> involv		\$3.000 but	less than	\$50,000 for
us/tpasscmbl			•	•			t exempted by				
search/			Ţ			1				1	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM		NCE TYPE and	NUMBER	AI	MOUNT
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR	-2021-00017	530	70-30	Split
Funding:							-		- Ue		
							<b>-</b>				
	Finan	ncing:							OTAL:	N/A	
Contract	Suppleme	ental	Bose	Base Contra	ct Bos	e Contract	Sum of Previ		ol Contract		ol Supp'l
Amendment	Agreemer	1	CR/AA No.	Date	/	Amount	Supplemen Agreemen		int Including is Action	_	reement centage
Information:							, igi cenien		0.00	1	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenk (Sep 15, 2021 15:36 CDT)

Sep 15, 2021

Milton Henderson

Sep 17, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

MH

Joey Zapata (Sep 15, 2021 15-41 COT)

Sep 15, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

16095 **EFFECTIVE DATE** 

Sep 14, 2023

1. Place an "X" in the appropriate box for the approval of: a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements mode through interlocal ASS or cooperative agreements. b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes 🖂 No 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. ☐ Yes 🖂 No 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? ☐ Yes 🖂 No Dallas Starling Volleyball Club 12923 Supplier Name: Supplier No. Contract Fee Instructor Subject: Lead Dept: Authorize a contract fee instructor agreement with Dallas Starling Volleyball Club. The vendor will provide Volleyball Skills classes to the citizens of Dallas. Action Contact: Leatrice Newhouse (214) 670-0221 Requested: Contract Number: PKR-2021-00017532 Contract Term: NTP 09/30/2022 Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor Background: vendors and 85% for outdoor vendors) and the city retains the appropriate percentage \*30% for indoor vendors and 15% for outdoor vendors) HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. Check appropriate Box YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. https://mycpa  $\overline{\square}$  NO, there are no HUB's in Dallas County to contact for this business category. .cpa.state.tx. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for us/tpasscmbl goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. search/ **FUND** DEPT UNIT **PROGRAM** AMOUNT **ACTV** OBJ **ENCUMBRANCE TYPE and NUMBER** rmb N/A **PKR** N/A N/A N/A MASC PKR-2021-00017532 70-30 Split N/A Funding: Financing: TOTAL: N/A Sum of Previous **Total Contract** Total Supp'l Base Contract Supplemental Base Base Contract Contract Supplemental Amount Including Agreement CR/AA No. Agreement No. Date **Amount Amendment** Agreements this Action Percentage Information:

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Milton Henderson John Jenkins Sep 17, 2021 Sep 14, 2021 Date By Department Director Date

Approved as to Form by City Attorney

By City Manager

Sep 14, 2021

Revised-Office Of Procurement Services

Date

\$ 0.00



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216096

**EFFECTIVE DATE** 

Sep 21, 2021

a Contract		•	on joi tire up	oproval of:						<u> </u>	_	
interlocol or	cooperativ	e agreen	nents.	competitive b						T (0	TO	form.
b. Amendm	ents to com	petitively	bid or forma	l proposal con	tracts: \$5	0,000 or less (	may not i	ncrease orig	inal contro	oct price	by more	thon 25%).
				Service contrac						1,20		A CONTRACT
d. Amendm	ents to non-	-bid conti	acts: \$100,00	00 or less, per	City Code	Sec. 2-34.					7	g and a second
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec.	2-79(C) o	of the City Cod	e.			SA	0	
				ratifications th ing \$3,000 and					essed by rea	∽ ← quisition.	29	Control of the contro
2. Is this an ame	endment to	an exist	ing construc	tion contract?	If yes, c	omplete an A	dministra	tive Change	e Order.		Yes	⊠ No
3. Any Administ	rative Actio	ons to thi	is vendor in t	he last 12 mo	nths? If	yes, attach co	py of AA	within last	12 mont	hs. [	Yes	⊠ No
4. Is Form 1295	– Certificat	te of Inte	rested Partie	es required to	comply v	vith House Bil	l 1295 at	tached (if a	pplicable)	)? [	Yes	⊠ No
Supplier Name:	Firehouse	Hydros	tat Services	, LLC					Supplier	No. V	/C20373	3
Subject:	Hydrostat	tic Testii	ng Services									
Lead Dept:	DFR											
Action			•	e price agree lepartment i			•		, LLC to p	rovide h	ydrosta	atic testing
Requested:	Contract	Number	: D	FD-2021-000	17346	Contra	ct Term:	9-15-	2021	to	9-	14-2024
Background:	emergenc	y respon	ses. Each bre	vill allow for t athing air cylinent (PPE) whic	nder is re	quired to be t	ested eve	ry five years	s. The brea	athing ai	r cylinde	ers are part of
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contac nere are ne HUB r	cted one HU no HUB's in requirement	two historical B, because on Dallas County does not app to competitiv	nly one Hi to conta ly, becau	JB exists in D ct for this bus use this AA do	allas Cour siness cat es <i>not</i> in	nty for this egory. volve more	business of than \$3,0	category 000 but i	ess thar	1 \$50,000 for
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	YES, w	ve contac nere are ne HUB r	cted one HU no HUB's in requirement vices subject	B, because on Dallas County does not app	nly one Hi to conta ly, becau	JB exists in D ct for this bus use this AA do	allas Cour siness cat es <i>not</i> in t exempte	nty for this egory. volve more	than \$3,0 Governm	category 000 but i ent Code	ess thar e Section	1 \$50,000 for
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	YES, w NO, th NO, th goods	ve contact nere are ne HUB r s and ser	cted one HU no HUB's in requirement vices subject	B, because on Dallas County does not app to competition	nly one Hi to conta oly, becau ve biddin	UB exists in D ct for this bus use this AA do g that are no	allas Cour siness cat es <i>not</i> in t exempte	nty for this egory. volve more ed by Local	than \$3,0 Governm	category 000 but i ent Code	ess thar e Section	n \$50,000 for n 252.022.
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	YES, w NO, th NO, th goods	ve contact nere are ne HUB resident and ser	cted one HU no HUB's in requirement vices subject	B, because on Dallas County does not app to competition	one HI to conta oly, becau we biddin	UB exists in D ct for this bus use this AA do g that are no	allas Cour siness cat es <i>not</i> in t exempte	nty for this egory. volve more ed by Local	than \$3,0 Governm	category 000 but i ent Code	ess thar e Section	n \$50,000 for n 252.022.
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w NO, th NO, th goods	ve contact nere are ne HUB resident and ser	cted one HU no HUB's in requirement vices subject	B, because on Dallas County does not app to competition	one HI to conta oly, becau we biddin	UB exists in D ct for this bus use this AA do g that are no	allas Cour siness cat es <i>not</i> in t exempte	nty for this egory. volve more ed by Local	than \$3,0 Governm	category 000 but i ent Code	ess thar e Section	n \$50,000 for n 252.022.
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w NO, th NO, th goods  FUND 0001	ve contact nere are ne HUB restands and sen DEPT	cted one HU no HUB's in requirement vices subject	B, because on Dallas County does not app to competitive ACTV DF01	one HI to conta oly, becau we biddin	UB exists in D ct for this bus use this AA do g that are no	allas Cour siness cat es <i>not</i> in t exempte	nty for this egory. volve more ed by Local	than \$3,0 Governm /PE and NO	000 but I ent Code UMBER 017346	ess than e Section \$41	1 \$50,000 for 1 252.022. AMOUNT ,080.00
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/  Funding:  Contract Amendment	YES, w NO, th NO, th goods	ve contaction of the contactio	cted one HU no HUB's in requirement vices subject  UNIT  ER18	B, because on Dallas County does not app to competitive ACTV DF01	one Hilly one Hilly to containly, because bidding OBJ 2790	UB exists in D ct for this bus use this AA do g that are no	allas Coursiness cat les not int t exempte ENCUM	nty for this egory. volve more ed by Local	than \$3,0 Governm  /PE and No -2021-000  Total of Amount	category 000 but i ent Code	\$41	n \$50,000 for n 252.022.
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/  Funding:  Contract	YES, w NO, th NO, th goods  FUND 0001	ve contaction of the contactio	cted one HU no HUB's in requirement vices subject  UNIT ER18  General	B, because on Dallas County does not app to competitive ACTV DF01	one Hilly one Hilly to containly, because bidding OBJ 2790	UB exists in D ct for this businese this AA do g that are not  PROGRAM  See Contract	allas Coursiness cat les not int t exempte ENCUM	nty for this egory. volve more ed by Local  MBRANCE TO  MASC DFD  Previous emental	than \$3,0 Governm  /PE and NO -2021-000  Total of Amount this.	category  2000 but I ent Code  UMBER  217346  TAL:  Contract  t Includin	\$41	1 \$50,000 for 1 252.022. AMOUNT ,080.00 ,080.00 otal Supp'l
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/  Funding:  Contract Amendment Information:	FUND  O001  Finan  Supplement Agreemen	per contact nere are ne HUB restands and serent DEPT DFD DEPT DFD DEPT DFD DEPT DFD DEPT DFD DEPT DFD DEPT DFD DEPT DFD DEPT DFD DFD DFD DFD DFD DFD DFD DFD DFD DF	cted one HU no HUB's in requirement vices subject  UNIT ER18  General  Bose CR/AA No.	B, because on Dallas County does not app to competitive ACTV DF01  Base Contract Date	one Hilly one Hilly to containly, because we bidding the containly and the containly are bidding to the	JB exists in D ct for this bus ise this AA do g that are not  PROGRAM  see Contract Amount	allas Coursiness cat les not int t exempte ENCUM	nty for this egory. volve more ed by Local MBRANCE TI MASC DFD  Previous emental ements	than \$3,0 Governm  /PE and NO -2021-000  Total (  Amount this.)	category 000 but I ent Code UMBER 017346 TAL: Contract t Includin Action 0.00	\$41 Tyg	1 \$50,000 for 1 252.022. AMOUNT 1,080.00 1,0
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/  Funding:  Contract Amendment Information:	FUND  O001  Finan  Supplement Agreemer	DEPT DFD DECTOR	cted one HU no HUB's in requirement vices subject  UNIT ER18  General  Bose CR/AA No.	B, because on Dallas County does not app to competitive ACTV DF01  Base Contract Date  mg in accordate  Sep 20, 2	one Hilly one Hilly to containly, because we bidding the containly and the containly are bidding to the	JB exists in D ct for this bus use this AA do g that are not  PROGRAM  See Contract  Amount  The budget	Sum of Supple Agre	MASC DFD  Ferevious ements  Appear 2 of t	than \$3,0 Governm  (PE and Ni -2021-000  Total Amount this \$ ()	category 000 but I ent Code UMBER 017346  TAL: Contract t Includin Action 0.00	\$41 Tyg	, \$50,000 for , 252.022. AMOUNT ,080.00 ,080.00 ,080.00 fotal Supp'l Agreement Percentage %
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/  Funding:  Contract Amendment Information:	FUND  O001  Finan  Supplement Agreemen	DEPT DFD DECTOR	cted one HU no HUB's in requirement vices subject  UNIT ER18  General  Bose CR/AA No.	B, because on Dallas County does not app to competitive ACTV DF01  Base Contract Date	one Hilly one Hilly to containly, because we bidding the containly are bidding to the containly are bid	JB exists in D ct for this bus use this AA do g that are not  PROGRAM  See Contract  Amount  The budget	Sum of Supple Agre	The property of the property o	than \$3,0 Governm  (PE and Ni -2021-000  Total Amount this \$ ()	category 000 but I ent Code UMBER 017346  TAL: Contract t Includin Action 0.00	\$41 Tyg	1 \$50,000 for 1 252.022. AMOUNT 1,080.00 1,0



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216091

**EFFECTIVE DATE** 

Aug 30, 2021

1. Place an "X"	in the appr	opriat	e box	for the a	oproval of:								2	
1. Place an "X" in the appropriate box for the approval of:  a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements and example interlocal or cooperative agreements.														
interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by may than \$10.000 or less, per City Code Sec. 2-34.														
	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.													
	00 - m													
												FI CO	3 <	
_									be attached):			X A A A	= 1	
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repoirs not exceeding \$3,000 and which do not require a contract should be processed by required to an existing construction contract? If yes, complete an Administrative Change Order.														
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  ———————————————————————————————————														
4. Is Form 1295	. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?													
Supplier Name:														
Subject:	Administrative Action for Material Testing for Alpha Testing Inc.													
Lead Dept:														
Action Requested:						_		_	intract with A	-	_			:0
	Contract	Numb	er:	PE	3W-2021-00	01714	47	Contract	Term: 1	0/1/	2021	to	9/30/202	3
Background:	Professio	nal So	licita	tion #CIZ		ovide			ting required					
HUB Check appropriate Box https://mvcpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve cont nere ar ne HUE	acte e no 3 req	d one HUI HUB's in uirement	B, because o Dallas Count does not ap	nly on y to co ply, be	ne HU ontac ecaus	B exists in Dal t for this busir e this AA does	ises (HUB's) on las County for ness category. Is not involve ne exempted by L	this n <b>ore</b>	business cat	tegory. O but les		
	FUND	DEF	т	UNIT	ACTV	OE	ВЈ	PROGRAM	ENCUMBRAI	NCE :	TYPE and NU	IMBER	AMOUN	T
	1V22	PBV	N	V216	SREC	413	13	PB17V216	CX-PE	3W-2	2021-00017	147	\$ 24,585.00	)
Funding:	1V22	PBV	V	V269	SREC	41:	13	PB17V269	CX-PE	3W-2	2021-00017	147	\$22,368.00	ı
	Finar	ncing:		Street 8	k Transp. Fu	nd (A)	). 201	.7 Gen. Obliga	ation Funds		TOTA	NL:	\$ 46,953.50	0
Contract Supplemental Agreement No. CR/AA No. Date Base Contract Amount Supplemental Agreement Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Supplemental Agreement Supplemental Supplemental Supplemental Supplemental Agreement Supplemental Suppleme												ent		
Information:											\$ 0.0	00	9	6

Robert Perez (Aug 30, 2021 11:38 CDT)

Aug 30, 2021

Milton Henderson

Sept 21, 2021

By Department Director

Date

Approved as to Form by City Attorney Aug 30, 2021

Date

By City Manager

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216098

**EFFECTIVE DATE** 

Sep 17, 2021

1. Place an "X"									C 2
1 1	ts of \$10000 or cooperativ			m competitive	bid or fo	rmal proposal p	process, including serv	vice procurements)	ada through
				al proposal co	ntracts: 5	\$50,000 or less	(may not increase ori	ainal contract prices	Prinore than 25%)
_							er City Code Sec. 2-34.		22
=	•			000 or less, per			•	<u>=</u>	
— □ e. WRR-FM	l expenditur	es: \$50,0	00 or less pe	r City Code Sec	c. 2- <b>79</b> (C)	of the City Cod	e.	×	
							ıst be attached):	AS	ARY
							contract should be prod		<u> </u>
							Administrative Chang		Yes No
							opy of AAs within las		Yes No
	T						ll 1295 attached (if d		Yes 🛛 No
Supplier Name:						_		Supplier No.	
Subject:	MEMOR	ANDUM	OF UNDERS	STANDING TO	FORM	MUTAL AID T	EAM		
Lead Dept:	DALLAS F	OLICE D	EPARTMEN	IT					
Action					_	th Dallas Bapt orm mutual ai	ist University Police d team.	e Department and (	City of Dallas
	through	ine Dalla	1						
Requested:	Contract The Men	<i>Number</i> norandu	DPD-20		OU) with	Baptist Unive	ct Term:		-
	Contract The Men mutual a and prot characte	Number norandu iid team tection or rized by	DPD-20 m of Under to coopera of health, li force and	standing (Mo ate in the inv ife and prop violence of th	OU) with estigation erty fro hreated	n Baptist University on of criminal m riot, disast violence by g	ersity Police Depart activity, enforcement er, threat of conc roup or persons; a	tment and the DPD ent of the laws of t ealed explosives, u nd, subchapter E 5:	the State of Texa: unlawful assembl 1, Education Cod
Requested:  Background:  HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl	Contract The Men mutual a and prot characte section 5  YES, v NO, ti	Number norandu iid team tection of rized by i1.2125 a we contain we contain ere are the HUB r	m of Under to coopera of health, li force and vauthorizes per cted at least cted one HU no HUB's in requirement	standing (Mo ate in the inv ife and prop violence of th private institu two historica B, because of Dallas County	OU) with estigation of the estigation of the estigation of the estimate of the	n Baptist University on of criminal meriot, disast violence by get higher educational meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod busing the meriod business and the meriod business and the meriod business are meriod business and the meri	ersity Police Depart activity, enforcement er, threat of conc	tment and the DPD ent of the laws of the laws of the laws of the ealed explosives, und, subchapter E 5. Mutal Aid Agreement otating basis.  business category.	the State of Texasunlawful assembles the Code of the C
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Requested:  Background:  HUB Check appropriate Box https://mycpa .cpa.state.tx. us/lpasscmbl	Contract The Men mutual a and prot characte section 5  YES, v YES, v NO, tl goods	Number norandu id team tection of rized by i1.2125 if we contain we contain here are the HUB residuals	m of Under to coopera of health, li force and v authorizes p cted at least cted one HU no HUB's in requirement vices subjec	standing (Mo ate in the inv ife and prop violence of th private institu two historica B, because of Dallas County does not app t to competiti	OU) with estigation erty from the ated utions of ally under the the the the the the the the the the	n Baptist University of the proof of criminal meriot, disast violence by get higher education of the proof of	ersity Police Depart activity, enforcementer, threat of conc roup or persons; and the street of concursion to enter into Nation to ente	tment and the DPD ent of the laws of the l	the State of Texasuniawful assemble 1, Education Codents.  ss than \$50,000 for Section 252.022.
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HUB Check appropriate Box https://mycpa .cpa.state.lx. us/lpasscmbl search/	Contract The Men mutual a and prot characte section 5  YES, v YES, v NO, tl goods	Number norandu id team rection of rized by 11.2125 a ve contain ve contain rere are the HUB resident and ser	m of Under to coopera of health, li force and v authorizes p cted at least cted one HU no HUB's in requirement vices subjec	standing (Mo ate in the inv ife and prop violence of th private institu two historica B, because of Dallas County does not app t to competiti	OU) with estigation erty from the ated utions of ally under the the the the the the the the the the	n Baptist University of the proof of criminal meriot, disast violence by get higher education of the proof of	ersity Police Depart activity, enforcementer, threat of conc roup or persons; and the street of concursion to enter into Nation to ente	tment and the DPD ent of the laws of the l	the State of Texasunlawful assemble 1, Education Code nts.  ss than \$50,000 fc Section 252.022.
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Approved os to Form by Ci tyAttorney

Sep 17, 2021

Date

Jon Fortuna

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216099

**EFFECTIVE DATE** 

09/08/2021.

7/7/2021

1. Place an "X"	in the appr	opriate	box for the a	pproval of:						05	2 2	
interlocal o	cooperativ	e aareei	ments.	•		nai propasal p			,,,,	pare "	- D	M
b. Amendm	ents to com	petitivel	y bid or form	al proposal co	ontracts: \$5	60,000 or less (	may not i	ncrease orig	ginal contrac	t price by	more Mon 25	581.
						000 or less, pe					á	Branco /
d. Amendm	ents to non-	-bid cont	racts: \$100,0	000 or less, pe	r City Code	Sec. 2-34.				THE P	1	VE
e. WRR-FM	expenditure	es: \$50,0	000 or less per	r City Code Se	c. 2-79(C) d	of the City Code	2.			S	9 5	
						ation Form mu				S)_	< =	
						not require a co				isition.	1. M.	
2. Is this an amo											Yes No	
3. Any Administ										·	Yes No	
4. Is Form 1295						vith House Bil	/ 1295 att	tached (if a		_ _	Yes 🛚 No	
Supplier Name:	Airline Da	ata Inc,	LLC dba Dat	a Base Produ	ucts				Supplier No	o. VS	97643	
Subject:	Flight His	tory tra	cking datab	ase								
Lead Dept:	AVI											
Action Requested:						use of the dates					s flights histo	ry
	Contract	Numbe	r: A	VI-2021-00	017013	Contra	ct Term:	09/08/202	1	to	7/6/202	4
Background:	specifics The value that is th \$27,000.0	on fligh e this br ne stanc 00.	ts to and fro ings to Love lard all airli	om any airpo e Field is it is nes must po	ort in the o a reverse ost planne	searching too country by ca e view, back f ed flight info	rrier, dat ive years mation.	e, and tim s of data a IFS AVI <b>Bi</b>	e. nd a forwar <b>d#B200001</b>	d view	of one full ye	ear as
https://mycpa .cpa.state.tx, us/tpasscmbl search/	YES, w NO, th NO, th	ve conta nere are ne HUB	cted one HU no HUB's in requirement	B, because o Dallas Count does not ap	nly one HI y to conta ply, becau	utilized busine JB exists in Da ct for this bus se this AA do g that are not	allas Cour siness cate es <i>not</i> inv	nty for this egory. volve more	business cat	tegory. O but les		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	YPE and NUN	1BER	AMOUN	IT
	0130	AVI	7710	AV11	3070		СХ	AVI-2021	-00017013		\$\$27,000.0	00
Funding:												
	Finan	cing:	Operati	ng Fund 202	21		-		TOTA		\$\$27,000.0	
Contract Amendment Information:	Suppleme Agreemen		Base CR/AA No.	Base Contro Date		se Contract Amount	Supple	Previous emental ements	Total Co. Amount In this Ac	cluding	Total Sup Agreeme Percenta	ent
NA.	APPROVA	AL: Appı	oved as bei	ng in accord	lance with	n the budget		pter 2 of t	he Dallas C	ity Code	e. 09/08/2021	
By Depar	tment Direct	tor		Date		App	roved as to	Form by Ci	ty Attorney		Dat	
,			-500			09/07/		,				

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

EFFECTIVE DATE

Aug 4, 2021

1. Place an "X"	in the appi	ropriate b	x for the a	pproval of:								2	
│	r cooperati	ve agreem	ents.	n competitiv							DI	S	
b. Amendm	ents to con	npetitively	bid or form	al proposal c	ontra	cts: \$50	,000 or les	s (may not i	ncrease ori	ginal contrac	t price b	y mac than 25%).	
C. Profession	nal / Persoi	nal / Plann	ng / Other :	Service contr	acts:	\$100,00	00 or less,	per City Cod	e Sec. 2-34.		SCO	(7)	
d. Amendm	ents to non	n-bid contro	cts: \$100,0	00 or less, pe	er City	y Code S	Sec. 2-34.						
e. WRR-FM	expenditur	res: \$50,00	or less per	City Code Se	c. 2-7	79(C) of	the City Co	ode.					
f. Other Ser											S Z	· · ·	
				ing \$3,000 ai							uishdon.	- UL	
2. Is this an ame					_							Yes No	
3. Any Administ					_							Yes No	
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?													
Supplier Name:	ETTL Eng	gineers an	d Consulta	nts						Supplier N	0.	= -	
Subject:	Kidd Spri	(idd Springs Japanese Garden Renovation – Construction Materials Testing											
Lead Dept:	Park and	Park and Recreation Department											
Action Requested:		ward a professional services contract to ETTL in the amount of \$12,774.00 for Construction Materials Testing ervices for Kidd Springs Japanese Garden Renovation.											
	Contrac	ontract Number: PKR-2021-00016620 Contract Term: <b>10/1/2021</b> to <b>9/1/202</b>								9/1/2022			
Background:	On May 5, 2021 PKR solicited a Request for Proposals for 2021 Construction Material Testing Services CIZ 1917. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide construction materials testing services for this project.												
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	we contac there are r the HUB re	ed one HU o HUB's in quirement		only only only only only only only only	one HUI contact because	B exists in t for this k e this AA	Dallas Cou ousiness cat does <i>not</i> in	nty for this egory. volve more	business ca	ategory. 00 but le	ss than \$50,000 for Section 252.022.	
	FUND	DEPT	UNIT	ACTV		ОВЈ	PROGRAM	1 ENCUI	MBRANCE T	YPE and NU	MBER	AMOUNT	
	1V00	PKR	VB35	RFSI	41	13	PK17VB35	- PK	R-2021-	00016620	)	12,774.00	
Funding:								=		Rachael Ber			
							,	-					
	Fina	ncing:			*					тоти	4 <i>L</i> :	12,774.00	
Contract Amendment Information:	Supplem Agreeme		Base CR/AA No.	Base Conti Date	ract		Contract mount	Suppl	f Previous emental ements	Total Co Amount I this A	ncluding ction	Percentage	
										\$ 0.	.00	%	
ME	APPROV	AL: Appro	ved as be	ng in accor	dano	e with	the budg	get and Cha	pter 2 of	the Dallas (	City Cod	le.	
John Jenk Jang 4.	2021 08:54 CD	न		Aug 4, 202	l		Milto	n Hender	ion			Sep 17, 2021	
Ву Дера	rtment Dire	ctor		Date	,		-	pproved as t	o Form by C	ity Attorney		Date	
			Corne	Type	Bal	1.08-58-0	DT	Aug 4,	2021				

By City Manager

Date

Zim 8-20-21



# 216152 RECEIVED

2021 NOV 17 AM 9: 03

CITY SECRETARY DALLAS, TEXAS

#### Memorandum

Date:

November 9, 2021

To:

Bilierae Johnson, City Secretary, CSO

From:

Ayeh Powers, Managing Attorney, CAO

Re:

**Correction to Administrative Action No. 21-6152** 

for Galls, LLC

Dallas City Attorney's Office

On Administrative Action No. 21-6152, please document the following corrections to the Funding section:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	EN	CUMBRANCE TYPE and	NUMBER	AMOUNT
CD20	ATT	401E 400E		3070		320	ATT-2021-000	16629	<b>\$18,763.00</b> <b>\$14,045.00</b>
0812	ATT	974D	::	3070		-	ATT-2021-000	16629	\$4,718.00
						*			
Finar	ncing:				I I			TOTAL:	\$18,763.00

Thank you.	
Ayek Powers	Nov 15, 2021
Ayeh Powers	Date
Executive Assistant City Attorney	
Managing Attorney and Deputy Chief of	of Litigation

R 1/2/50

## RECEIVED



2021 NOV -2 PM 2: 39

#### CITY SECRETARY DALLAS, TEXAS

#### Memorandum

Date:

November 2, 2021

To:

Bilierae Johnson, City Secretary, CSO

From:

Ayeh Powers, Managing Attorney, CAO

Re:

Correction to Administrative Action No. 21-6152

for Galls, LLC

On Administrative Action No. 21-6152, please document the following corrections to the Funding section:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	EN	CUMBRANCE TYPE and	AMOUNT	
CD20	ATT	400E		3070		0#	ATT-2021-000	16629	\$18,763.00 \$14,045.00
<del>0812</del>	TTA	974D	<del></del>	<del>3070</del>		8 <b>=</b> :	ATT-2021-000	\$4,718.00	
						38			
Finan	icing:			<u> </u>				TOTAL:	\$18,763.00

Thank you.	
Ayek Powera	Nov 2, 2021
Ayeh Powers	Date

Executive Assistant City Attorney Managing Attorney and Deputy Chief of Litigation Dallas City Attorney's Office

11/3/21



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216152

**EFFECTIVE DATE** 

Sep 22, 2021

ND

1. Place an "X" in the appropriate box for the approval of:											
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements finds that interlocal or cooperative agreements.											
b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)											
The second secon	<i>i</i>										
Annual description of the contracts (100,000 and less may 6th Code Cor. 2, 24	i										
a WARP EM expanditures: \$50,000 or loss per City Code Sec. 2,70/Cl of the City Code	- I										
f. Other Services (explain on attachment: for ratifications the Justification Form must be attached):	,										
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.											
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.											
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	/A										
Supplier Name: Galls, LLC Supplier No. 500101											
Goods and Services Contract											
Lead Dept: City Attorney's Office											
Action Requested:  Authorize a contract with Galls, LLC for the purchase and installation of four PD6500I Walk-Thru Metal Detectors for the Dallas Municipal Court Buildings. This contract shall not exceed \$18,763.	Detectors for the Dallas Municipal Court Buildings. This contract shall not exceed \$18,763.										
Contract Number: ATT-2021-00016629   Contract Term: 9/21/2021   to 2/28/2022	_										
for the Dallas Municipal Court Buildings, to enhance the safety of employees and visitors. Galls, LLC will be paid per t attached quotes #18881625, #18881560, #18881525 and #18881409, dated August 23, 2021. This contract shall reference to the paid per to the Dallas Municipal Court Buildings, to enhance the safety of employees and visitors. Galls, LLC will be paid per to the Dallas Municipal Court Buildings, to enhance the safety of employees and visitors. Galls, LLC will be paid per to the Dallas Municipal Court Buildings, to enhance the safety of employees and visitors.	exceed \$18,763. This purchase is made utilizing the BuyBoard cooperative purchasing agreement - Contract No.										
HUB  Check appropriate  Box  https://mycpa .cpa.state.tx. us/tpasscmbl search/  HUB  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 to goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.											
FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT											
CD20 ATT 400E 3070 - ATT-2021-00016629 \$14,045.00											
Funding: 0812 ATT 974D 3070 - ATT-2021-00016629 \$4,718.00											
Financing: TOTAL: \$18,763.00											
Contract Supplemental Agreement No. CR/AA No. Base Contract Amount Supplemental Agreement No. CR/AA No. Date Supplemental Agreement Supplemental Agreement Supplemental Agreement Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Supplemental Agreement Supplemental Agreement Supplemental Supplemental Supplemental Agreement Supplemental Supple											
\$ 0.00 %											

M

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayek Powers

Sep 22, 2021

Michael Doss

Sep 22, 2021

By Department Director

Date

Approved as to Form by City Attorney

ND

Date

By City Manager

Sep 22, 2021



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Sep 19, 2021

									_				
1. Place an "X" in the appropriate box for the approval of:  a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements.											202		
or cooperati	ive agreeme	ents.								-<	m an		
b. Amendme	ents to com	petitive	ly bid or forma	l proposal contro	acts: \$5	0,000 or less	(may not ir	ncrease orig	inal contract	pricerby	more than (\$5%).		
C. Profession	nal / Person	al / Plai	nning / Other S	Service contracts	: \$100,0	000 or less, pe	r City Code	Sec. 2-34.		SUC	N 11		
d. Amendme	ents to non-	bid con	tracts: \$100,00	00 or less, per Cit	y Code	Sec. 2-34.				品質	<b>골</b> <		
e. WRR-FM	expenditure	es: \$50,0	000 or less per	City Code Sec. 2-	-79(C) o	f the City Cod	e.			XX	ED :		
				ratifications the . ing \$3,000 and wi					essed by requis	Sition.	52		
2. Is this an ame	endment to	an exis	sting construct	tion contract? I	f yes, co	omplete an A	dministra	tive Change	e Order.		Yes 🛛 No		
3. Any Administr	rative Actio	ns to ti	his vendor in t	he last 12 mont	hs? If	yes, attach co	opy of AAs	within last	12 months.		Yes 🛛 No		
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?													
Supplier Name:	Roberto l	Marqu	ez						Supplier No.	78	749		
Subject:	Contract	Fee Ins	tructor										
Lead Dept:	ept: PKR												
Action Requested:	Authorize a contract fee instructor agreement with Roberto Marquez. The vendor will provide Soccer classes to the citizens of Dallas.  Contact: Leatrice Newhouse (214) 670-0221												
	Contract	Contract Number: PKR-2021-00017526 Contract Term: NTP to 09/30/2022											
Background:	Departme	nt staff	collects 100%	of fees associate	ed with	the program	and vendo	rs are reim	bursed on a r	nonthly	at recreation centers. basis (70% for indoor s and 15% for outdoor		
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, w☐ NO, th☐ NO, th☐	e cont nere are ne HUE	acted one HUI e no HUB's in I 3 requirement		one Hl conta , becau	JB exists in D ct for this bu use this AA c	allas Cour siness cate loes <i>not</i> ir	nty for this egory. nvolve mor	business cate e than \$3,00	0 but I	ess than \$50,000 for section 252.022.		
	FUND	DEP	T UNIT	ACTV	OBJ	PROGRAM	ENCUN	1BRANCE T	YPE and NUM	BER	AMOUNT		
rmb	N/A	PKR	R N/A	N/A	N/A	N/A	MASC	PKR-2021	-00017526		70-30 Split		
Funding:							-						
							*			ć			
	Finan	cing:		- 14		VV			TOTAL	.51	N/A		
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contract Date		e Contract Amount	Supple	Previous emental ements	Total Con Amount Inc this Act	luding	Total Supp'l Agreement Percentage		
Information:									\$ 0.0	0	%		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

Sep 19, 2021

Christine Lanners

Sep 22, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Sep 19, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216154

**EFFECTIVE DATE** 

Sep 19, 2021

	1. Place an "X" in the appropriate box for the approval of:  a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements and interlocal											
or cooperate	ive agreeme	ents.									2	SE
	ents to com	petitive	ly bid or forma	I proposal co	ntra	cts: \$50	0,000 or less	(may not i	ncrease orig	ginal contract	price by	more than 25%)
C. Profession	nal / Person	al / Pla	nning / Other S	ervice contra	cts:	\$100,0	100 or less, pe	er City Code	e Sec. 2-34.		S	N 11
d. Amendmo	ents to non-	-bid con	tracts: \$100,00	00 or less, per	City	Code S	Sec. 2-34.				田命	P <
e. WRR-FM	expenditure	es: \$50,	000 or less per	City Code Sed	c. 2-	79(C) oj	f the City Coa	le.			XX	EC
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.												
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.												
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name:	Gumesin	da Fon	seca							Supplier No.	14	096
Subject:	Contract Fee Instructor											
Lead Dept:	ad Dept: PKR											
Action Requested:	Authorize a contract fee instructor agreement with Gumensinda Fonseca. The vendor will provide Zumba Skills classes to the citizens of Dallas.  Contact: Leatrice Newhouse (214) 670-0221											
	Contract	Contract Number: PKR-2021-00017528 Contract Term: NTP to 10/30/2022										
Background:	Departme	nt staff	collects 100%	of fees assoc	iate	d with	the program	and vendo	ors are reim	bursed on a r	nonthly	at recreation centers. basis (70% for indoor s and 15% for outdoor
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve cont nere arc he HUE	•	B, because o Dallas Count does not ap	nly o y to oply,	one HU contac , becau	JB exists in D ct for this bu use this AA o	Dallas Cour siness cat does <i>not</i> i	nty for this egory. nvolve mor	business catore than \$3,00	egory. 00 but l	ess than \$50,000 for section 252.022.
6	FUND	DEP	T UNIT	ACTV		ОВЈ	PROGRAM	ENCUN	ABRANCE T	YPE and NUM	BER	AMOUNT
rinti	N/A	PKF	N/A	N/A	١	N/A	N/A	MASC	PKR-2021	-00017528		70-30 Split
Funding:												
								-				
	Finar	ncing:								TOTAL	:	N/A
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contro Date	ict		e Contract Amount	Suppl	Previous emental ements	Total Con Amount Ind this Act	cluding	Total Supp'l Agreement Percentage
Information:	\$ 0.00 %									\$ 0.0	0	%

La Oction

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jens (Sup 10, 2021 22:30 CD1)

Sep 19, 2021

Benjamin N. Samples, A.S.

Sep 22, 2021

By Department Director

Date Date Approved as to Form by City Attorney

Date

MH

By City Manager

Sep 19, 2021

Revised-Office Of Procurement Services



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216155

**EFFECTIVE DATE** 

Sep 14, 2021

1. Place an "X" i		-									20	
or cooperate	ive aareem	ents.								73-	de through interlocal	
									inal contract	t price by	more than 25%.	
			•	Service contrac			er City Cod	e Sec. 2-34.		Sic	N 11	
d. Amendme	ents to non-	-bid conti	racts: \$10 <b>0,0</b> 0	00 or less, per	City Code	Sec. 2-34.				M <sup>1</sup>	<b>₽</b> ≤	
				City Code Sec.						XX	co M	
				ratifications th ing \$3,000 and					essed by requ	S	<b>28</b>	
2. Is this an ame	2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.											
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name:	Jean Allei	n							Supplier No	o. 84	1520	
Subject:	Contract	Fee Inst	ructor									
Lead Dept:	PKR											
Action Requested:	Authorize a contract fee instructor agreement with Jean Allen. The vendor will provide Fitness classes to the citizens of Dallas.  Contact: Leatrice Newhouse (214) 670-0221											
	Contract	Number	: PI	KR-2021-000	17536	Contr	act Term:	NT	Р	to	09/30/2022	
Background:	Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers.  Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)											
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, v ☐ NO, th ☑ NO, t	ve conta nere are he HUB	cted one HU no HUB's in requirement		lly one Hl to conta ply, beca	JB exists in I ct for this bu use this AA	Dallas Cou Isiness cat does <i>not</i> i	nty for this egory. nvolve mor	business cate	tegory. 100 but	less than \$50,000 for Section 252.022.	
	FUND	_ DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUI	MBRANCE T	YPE and NUN	ABER -	AMOUNT	
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021	-00017536		70-30 Split	
Funding:							-					
							-					
	Finar	ncing:	j i						TOTA	L:	N/A	
Contract Amendment	Supplem Agreemer		Base CR/AA No.	Base Contrac Date		se Contract Amount	Suppl	f Previous lemental rements	Total Co Amount Ir this Ac	ncluding	Total Supp'l Agreement Percentage	
Information:									\$ 0.0	00	%	
116		.54										

May

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 14, 2021 17:40 CDT)

Sep 14, 2021

Benjamin N. Samples, AN

Sep 16, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date



By City Manager

Sep 14, 2021 Date



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216156

**EFFECTIVE DATE** 

Sep 14, 2021

1. Place an "X" i	n the appr	opriate b	ox for the a	oproval of:							20	
										7	nde through interlocal	
b. Amendme	ents to com	petitively	bid or forma	al proposal cont	racts: \$50,	,000 or less	(may not i	increase ori	ginal contrac	t pluce b	y more than 25%	
C. Profession	al / Person	nal / Plann	ning / Other S	Service contract	s: \$100,00	00 or less, p	er City Cod	le Sec. 2-34,		S	my 10 9 11	
d. Amendme	ents to non-	-bid contr	acts: \$100,00	00 or less, per 0	ity Code S	ec. 2-34.						
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec	2- <b>7</b> 9(C) of	the City Co	de.			×5	TAR TAR	
	NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.											
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.												
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?												
Supplier Name:	Donna M	1urray							Supplier N	o. V:	S72705	
Subject:	Contract	Fee Instr	uctor									
Lead Dept:	ept: PKR											
Action Requested:												
	Contract	Number:	P	KR-2021-0001	.7533	Contr	act Term:	N	TP	to	09/30/2022	
Background:	Departme	ent staff co	ollects 100%	of fees associa	ted with t	he program	and vend	ors are rein	nbursed on a	monthl	at recreation centers. y basis ( <b>70% for indoor</b> <b>rs and 15% for outdoor</b>	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, w☐ NO, th☐ NO, th☐	ve contac here are r he HUB r	cted one HU no HUB's in requirement		y one HUI to contact ly, becaus	B exists in I for this buse this AA	Dallas Cou usiness cat does <i>not</i> i	nty for this egory. involve mo	business care than \$3,0	itegory. 000 but	less than \$50,000 for Section 252.022.	
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUI	MBRANCE T	YPE and NU	MBER	AMOUNT	
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-202	1-00017533	B	70-30 Split	
Funding:							*					
						_	*					
	Finan	ncing:							тоти	AL:	N/A	
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contract Date		Contract mount	Suppl	f Previous lemental eements	Total Co Amount I this A	ncluding	Total Supp'l Agreement Percentage	
Information:									\$ 0.	00	%	
1 4												

M

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John June Obre at 1022 Hote CD1

Sep 14, 2021

Benjamin N. Samples, A.

Sep 16, 2021

By Department Director

Date Approved as to Form by City Attorney

Date

Date

MH

By City Manager

Constant

Sep 14, 2021



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

**ADMINISTRATIVE ACTION** 

216157

**EFFECTIVE DATE** 

	Cit	y Secretary's	s Office to	receive a	an official file	e stamp.	9/14/2	2021				
	in the appropriat								F.			
111	s of \$100000 or les r cooperative agre		n competitive	bid or fori	mal proposal pr	rocess, including ser		ts made through				
☐ b. Amendm	ents to competitiv	ely bid or form	al proposal co	ontracts: \$5	50,000 or less (ı	may not increase or	iginal contract o	ce by more than 2	543			
C. Profession	nal / Personal / Plo	nning / Other	Service contro	acts: \$100,	000 or less, per	City Code Sec. 2-34						
d. Amendm	ents to non-bid co	ntracts: \$100,0	100 or less, pe	r City Code	Sec. 2-34.			22	111			
	expenditures: \$50	-	=		-							
'	vices (explain on a r services and/or re			-		t be attached): Intract should be pro			m			
2. Is this an ame	endment to an ex	sting construc	tion contrac	t? If yes, o	complete an Ad	lministrative Chan	ge Order.	Ves No				
3. Any Administ	rative Actions to	this vendor in	the last 12 m	onths? If	yes, attach co	by of AAs within la	st 12 months.	Xes No				
4. Is Form 1295	4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?											
Supplier Name:	Social Impact A	rchitects, Inc.					Supplier No.	VC22626				
Subject:	Extension of se	rvice contract	t									
Lead Dept:	Office of Econo	mic Developn	nent									
Action Requested:	The original term of the service contract runs from January 15, 2021 to September 15, 2021. The service contract allows the Director to approve an extension of time to the performance schedule if warranted. The vendor has requested an extension of time to November 15, 2021.											
	Contract Numb	er: E	CO-2021-00	015402	Contrac	t Term: 9/16	/2021 to	11/15/20	21			
Background:	Service contract with the vendor was executed in January 2021 for the Public Spaces Strategic Plan at Dallas Midtown (AA 21-5265).											
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, we conf NO, there ar NO, the HUE	acted one HU e no HUB's in 3 requirement	B, because o Dallas Count does not ap	nly one Hi y to conta ply, becau	UB exists in Da ct for this busi ise this AA doe	sses (HUB's) on a r llas County for this ness category. es not involve more exempted by Loca	s business categ	ut less than \$50,0				
	FUND DEF	T UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NUM	BER AMOU	VT			
Funding:								\$0	KS			
	Financing:						TOTAL:	\$0	KS			
Contract Amendment	Supplemental Agreement No.	Base CR/AA No.	Base Contro Date		se Contract Amount	Sum of Previous Supplemental Agreements	Total Contr Amount Inclu this Action	iding Agreem	ent			
Information:	1	21-5265	1/22/21	49	9,900.00	0	49,900.00	0%				
MED	APPROVAL: App	proved as bei	ng in accord	lance wit	h the budget	and Chapter 2 of	the Dallas City	Code.				
Elin Brothley			Sep 9,	2021	MPS			Sep 16, 2021				
By Depar	tment Director	J*	Date h. miner		Appr	oved as to Form by C	ity Attorney	MS Da	te			
		Chi	A- Itema		Sep 1	4, 2021						

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Sep 19, 2021

1. Place an "X" i												
a. Contracts or cooperate			sulting fron	n competitive bi	d or forn	nal propos	al process, in	cluding serv	ice procurem	nents ma	de through interlocal	
b. Amendmi	ents to com	ents. netitivelv	bid or forma	ni proposol conti	racts: \$5	0 000 or le	ss (may not	increase oria	ainal contrac	THE PARTY	morg than 253).	
C. Profession	nal / Person	ai / Plana	ina / Other !	Service contract:	s: \$100.0	000 or less.	per City Coo	le Sec. 2-34.	ginal contract	了 了 了	E III	
				00 or less, per C	111/W E-1 CE		pe. 0.1, 000			ASE	N ()	
				City Code Sec. 2			ode.			SC	ω M	
				ratifications the				iched):		ME	3 5	
				ling \$3,000 and v						-		
2. Is this an ame	ndment to	an existi	ng construc	tion contract?	If yes, c	omplete a	n Administr	ative Chang	e Order.	S.	Yes No	
3. Any Administ	rative Actio	ons to this	vendor in t	the last 12 mon	ths? If	yes, attacı	copy of AA	s within las	t 12 months	.   _	Yes 🔀 No	
4. Is Form 1295	. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?											
Supplier Name:	Mica Pet	ersen							Supplier No	o. 99	645	
Subject:	Contract Fee Instructor											
Lead Dept:	t: PKR											
	Authorize a contract fee instructor agreement with Mica Petersen. The vendor will provide Fitness classes to the											
Action	citizens of Dallas.											
Requested:	Contact:	Leatrice I	Newhouse	(214) 670-022	1							
	Contract	Number:	P	KR-2021-0001	7538	Con	tract Term:	N <sup>-</sup>	TP	to	09/30/2022	
	Contract	Fee Instru	ctors provi	de leisure, spor	t, and/c	or health a	nd wellness	activity ins	truction to	patrons	at recreation centers.	
Background:	•										basis (70% for indoor	
	vendors a	na 85% fo	r outaoor ve	enaors) ana tne	city reto	iins the ap	propriate pe	rcentage *3	u% for inaoo	r venaor	s and 15% for outdoor	
HUB												
Check appropriate				two historically								
Box https://mycpa	=			B, because only Dallas County t				•	business car	tegory.		
.cpa.state.tx.								_	re than \$3,0	000 but l	less than \$50,000 for	
us/tpasscmbl	goods	s and serv	ices subject	t to competitive	e biddin	g that are	not exempt	ed by Local	Governmen	nt Code S	Section 252.022.	
search/	FUND	DEPT	UNIT	ACTV	OBJ	PROGRA	M FNCII	MRRANCE T	YPE and NUN	ARFR	AMOUNT	
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC		L-00017538		70-30 Split	
rmb	IV/A	FKN	11//	IV/A	IN/A	IN/A		F KN-2021	1-00017338		70-30 3piit	
Funding:			-			-	-					
	Finas	a sin si							TOTA	٧.	N/A	
	Finar	ncing:	1				Sum o	f Previous	Total Co		N/A	
Contract	Suppleme		Base	Base Contract		se Contrac	U.D.	lemental	Amount Ir		Total Supp'l Agreement	
Amendment	Agreemer	nt No.	CR/AA No.	Date	1	Amount		ements	this Ac	_	Percentage	
Information:									\$ 0.0	00	%	
Lite	APPROV	/AL: App	oved as be	eing in accorda	ance wi	th the bu	dget and Cl	napter 2 of	the Dallas	City Cod	de.	

John Jenkins

Sep 19, 2021

Date

Orluchi Nwaeke (Sep 22, 2021 17:29 CDT)

Sep 22, 2021

By Department Director

Approved as to Form by City Attorney

Date



Sep 19, 2021



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216159

**EFFECTIVE DATE** 

Sep 14, 2021

1. Place an "X" i	n the appro	opriate b	ox for the ap	oproval of:										
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made though interlocal														
or cooperati	nepts to competitively hid or formal proposal contracts: \$50,000 or less (may not increase original contract the fly mare than 25%)													
b. Amendme	Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract pace by more than 25%).  Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.													
Pai N														
The state of the s														
e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.  f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):														
				ing \$3,000 and					ssed by requ	uisiton				
2. Is this an ame	endment to	an exist	ing construct	tion contract?	If yes, c	omplete an A	dministra	tive Change	e Order.	0, [	Yes No			
3. Any Administ	rative Actio	ons to thi	s vendor in t	he last 12 moi	nths? If	yes, attach co	opy of AAs	within last	12 months	5.	Yes 🛛 No			
4. Is Form 1295	– Certificat	te of Inte	rested Partie	es required to	comply v	vith House Bi	II 1295 att	tached (if a <sub>l</sub>	oplicable)?		] Yes 🛛 No			
Supplier Name:	Tony Ste	phenson						1	Supplier N	o. 18	3131			
Subject:	Contract	Fee Insti	ructor											
Lead Dept:	PKR													
Action Requested:	the citize	ns of Da	llas.	ructor agreem (214) 670-022		n Tony Stepl	nenson. T	he vendor	will provid	le Baske	tball Skills classes to			
	Contract	Number	: PI	KR-2021-0001	.7543	Contro	ct Term:	NT	Р	to	10/02/2022			
Background:	Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers.  Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)										y basis ( <b>70% for indoor</b>			
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contac nere are he HUB	cted one HU no HUB's in l requirement		y one HI to conta ly, beca	JB exists in D ct for this bu use this AA o	allas Cour siness cat does <i>not</i> i	nty for this legory. nvolve mor	business ca e than \$3,0	ategory. 000 but	less than \$50,000 for Section 252.022.			
,	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCU	MBRANCE T	PE and NU	MBER	AMOUNT			
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021	-00017543	3	70-30 Split			
Funding:							191							
							-							
	Finar	ncing:							тот	AL:	N/A			
Contract Amendment	Supplem Agreemer	ental	Base CR/AA No.	Base Contrac Date		se Contract Amount	Suppl	f Previous lemental ements	Total Co Amount I this A	ncluding	Total Supp'l			
Information:									\$ 0.	.00	%			
116							<u> </u>							

Me

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

5 H 19 H 5 H 15 H 16 H

Sep 14, 2021

Date

By City Manager

Orluchi Nwaeke (Sep 22, 2021 17:43 CDT

Sep 22, 2021

By Department Director

Approved as to Form by City Attorney

Date

MH

Baker-

Sep 14, 2021



Funding:

Contract

**Amendment** 

Information:

#### **ADMINISTRATIVE ACTION**

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

**ADMINISTRATIVE ACTION** 

		City Se	cretary's	Office to	receive ar	n official fi	le stamp		Sep 14,	2021
1. Place an "X"	in the appro	opriate box	for the app	oroval of:						
or cooperat	ive agreeme	ents.							<b>B</b> -1	ade tough interlocal
	ents to com	petitively bi	id or formal	proposal co	ntracts: \$50	),000 or less	(may not i	ncrease original co	ntract price !	y morethan 25%).
C. Profession	nal / Person	al / Plannin	g / Other Se	ervice contro	acts: \$100,0	00 or less, pe	er City Cod	e Sec. 2-34.	P	23 6
d. Amendm	ents to non-	-bid contrac	ts: \$100,000	or less, pe	r City Code S	Sec. 2-34.			200	T COMMON
e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.										
f. Other Ser								ched): oul <mark>d be processed</mark> b	y requisition	ED ED
2. Is this an ame	endment to	an existin <u>c</u>	constructi	on contrac	t? If yes, co	mplete an A	Administra	ntive Change Orde	r.	Yes No
3. Any Administ	rative Actio	ons to this v	endor in th	e last 12 m	onths? If y	es, attach c	opy of AA	s within last 12 m	onths.	Yes 🛛 No
4. Is Form 1295	– Certificat	te of Intere	sted Parties	required t	o comply w	ith House Bi	III 1295 at	tached (if applica	ble)?	] Yes ⊠ No
Supplier Name:	Binary Sy	stems DBA	A The Judo	kai				Suppl	ier No. 7	5037
Subject:	Contract	Fee Instru	ctor							
Lead Dept:	PKR							2		*
Authorize a contract fee instructor agreement with Binary Systems DBA The Judokai. The vendor will provide Jiujitsu Skills classes to the citizens of Dallas.  Requested: Contact: Leatrice Newhouse (214) 670-0221										
	Contract	Number:	РК	R-2021-00	017529	Contro	act Term:	NTP	to	09/30/2022
Background:	Departme	nt staff coll	ects 100% c	of fees asso	ciated with 1	th <b>e</b> program	and vend	ors are reimbursed	on a month	at recreation centers. y basis (70% for indoor ors and 15% for outdoor
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contacte nere are no he HUB rec	ed one HUB HUB's in D quirement	, because c Pallas Count does not a	only one HU by to contact oply, becau	B exists in E t for this bu se this AA	Pallas Cou Isiness cat does <i>not</i> i		ess category. n \$3,000 but	less than \$50,000 for Section 252.022.
6	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUI	MBRANCE TYPE and	d NUMBER	AMOUNT
rmb	NI/A	DVD	NI/A	NI/A	NI/A	NI/A	MASC	DVD 2021 0001	75.20	70.20 Split

- 16		1
		w
	1.	B .

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

**Base Contract** 

Amount

John Jenkins

Sep 14, 2021

Base

CR/AA No.

Sep 22, 2021

N/A

TOTAL:

**Total Contract** 

Amount Including

this Action

\$ 0.00

By Department Director

Financing:

Supplemental

Agreement No.

Date

Approved as to Form by City Attorney

Sum of Previous

Supplemental

Agreements

Date

Total Supp'l

Agreement

Percentage

%

By City Manager

Trostani

**Base Contract** 

Date

Sep 14, 2021 Date

Revised-Office Of Procurement Services



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216161

**EFFECTIVE DATE** 

<del>-9/27/2021</del>-9/22/2021 *GG* 

1. Place an "X" i	in the appro	opriate b	ox for the a	oproval of:						71221	2021 99	J
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through												
interlocal or												
b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)												
C. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.												
d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.												
e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.  f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);												
f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.												
2. Is this an ame	endment to	an exist	ng construc	tion contract	? If yes, c	omplete an	Administra	itive Chang	e Order.	4	res N	0
3. Any Administ	rative Actio	ons to thi	s vendor in t	the last 12 m	onths? If	yes, attach d	opy of AAs	within las	t 12 months	i.   [	] Yes 🛚 N	0
4. Is Form 1295	– Certificat	te of Inte	rested Partic	es required to	comply w	vith House 8	ill 1295 at	tached (if a	pplicable)?		] Yes 🔀 N	o
Supplier Name:	Dallas So	cial Vent	ure Partnei	·s					Supplier N	o. VS	000007184	9
Subject:	2021 big	BANG Su	mmit Partn	ership							8=	
Lead Dept:	Office of	equity a	nd Inclusior	n – Resilience	Division							
Action		-		ement for th	e Office	of Equity ar	d Inclusio	n and Soci	al Venture	Partners	in an amo	unt
Requested:	not to ex	•	1			-			ase original contract price by it.  2-34.  (1): be processed by requisition at thin last 12 months.  Inded (if applicable)?  Supplier No.  Supplier No.  Supplier No.  Supplier No.  VSOO  Total Social Venture Partners in the Ective Date of AA to rence host) to plan the 2021 big we Economy and explore a bluer and government. The sessions of lopers, and the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the SVP network, and in the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but it is session to the social impact but			
,	Contract Number: FHO-2021-00017337 Contract Term: Effective Date of AA to 10/30/2021											
The Office of Equity and Inclusion has partnered with Social Venture Partners (conference host) to plan the 2021 bigBang! Conference taking place on October 25 - 29. The two-day virtual conference will focus on the New Economy and explore a blueprint for integrating social, economic, and environmental considerations across business, philanthropy, and government. The sessions will be designed to "pitch" programs, projects, and partnership opportunities to community investors, developers, and the social impact business community. As an SVP partner, the City will receive training opportunities on building capacity, access to the SVP network, and invitation to prospect and apply to grants.										tegrating signed to mmunity.		
HUB  Check appropriate  Box  https://mycpa .cpa.state.tx. us/tpasscmbl search/  HUB  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.												
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUI	MBRANCE T	YPE and NU	MBER	AMO	UNT
	0001	MGT	4245		3099		15				10,000	
Funding:												
							-	within last 12 months. Yes within last 12 months. Yes rached (if applicable)? Yes Supplier No. VS0000  In and Social Venture Partners in a  Effective Date of AA to 10 Inference host) to plan the 2021 bigBan New Economy and explore a blueprin y, and government. The sessions will evelopers. and the social impact busin access to the SVP network, and invita  B's) on a rotating basis. Inty for this business category. In a rotating basis in the social impact busin access to the SVP network, and invita  B's) on a rotating basis. Inty for this business category. In a rotating basis in the social impact busin access to the SVP network, and invita  B's) on a rotating basis. Inty for this business category. In a rotating basis in the social impact busin access to the SVP network, and invita  B's) on a rotating basis. In a rotat				
	Finar	ncing:							тоти	AL:	\$10,000	GG
Contract	Supplem	ental	Base	Base Contro	oct Bas	se Contract		f Previous	Total Co	ontract	Total S	
Contract Amendment	Agreemei	- 1	CR/AA No.	Date		Amount		emental		9	Agreer	
Information:							Agre	ements			Percen	
									\$ 0.	JUU		%



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216162

**EFFECTIVE DATE** 

Sep 21, 2021

1. Place an "X"	in the appi	ropriate	box for the a	pprovalof:								
a. Contracts				n competitive	bid or f	ormal proposal	process, in	cluding serv			nde <b>G</b> ough	
	ents to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than \$3%).											
a. Professio	nal / Persor	nal / Plan	ning / Other :	Service contra	cts: \$10	0,000 or less, p	er City Code	e Sec. 2-34.		PCD	0	
d. Amendm	ents to non	-bid cont	racts: \$100,0	00 or less, pe	City Co	de Sec. 2-34.				SC	f M	
☐ e. WRR-FM	expenditur	es:\$50,0	00 or less per	City Code Sec	. 2- <b>79</b> (0	C) of the City Cod	le.			計画	<b>A S</b>	
						fication Form m do not require a			essed by requis	XAR	8: D	
2. Is this an am	endment to	an exis	ting construc	tion contrac	t? If yes	, complete an	Administra	ative Chang	ge Order.		Yes No	
3. Any Administ	tra tive Acti	ons to th	is vendor in	the last 12 m	onths?	If yes, attach o	opy of AA	s within las	t 12 months.		Yes 🛛 No	
4. Is Form 1295	– Certifica	te of Inte	erested Parti	es required to	compl	y with House B	ill 1295 at	tached (if a	applicable)?		Yes 🛛 No	
SupplierName:	Mallory S	Safety ar	nd Supply LL	.C.					Supplier No.	VC	23108	
Subject:	Protectiv	e Clothi	ng and Equi	pment for Fi	eld Per	sonnel						
Lead Dept:	POM											
Action Requested:	Authorize a consent to assignment and assumption of services from Safety Supply Inc. to Mallory Safety and Sup LLC., under the same terms and conditions of master agreement. Safety Supply, Inc. entered a Bill of Sale of assertificative April 5, 2021.											
3100	Contract	Numbe	r: PC	M-2019-00	008550	Contr	act Term:	1/23/	2019	to	1/22/2024	
Background:		11.89 b					aster agreement with Safety Supply, Inc. in the amount use of protective clothing and equipment for field personn					
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, V	ve conta here are	cted one HU no HUB's in	JB, because o	only one y to cor	derutilized busi e HUB exists in ntact for this bu	Dallas Cou	nty for this		ego <b>ry</b> .		
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCU	MBRANCE T	YPE and NUMI	BER	AMOUNT	
							-	POM-201	.9-00008550		\$4,701,911.89	
Funding:							-					
							-					
	Fina	ncing:							TOTAL	:		
Contract Amendment	Supplem Agreeme		Base CR/AA No.	Base Contro Date	act	Base Contract Amount	Suppl	f Previous emental ements	Total Con Amount Inc this Act	luding	Total Supp'l Agreement Percentage	
Information:			19-0195	19-0195 1/23/2019		4,701,911.89			\$ 0.00		%	
Lite	APPROV	AL: App	roved as be	ing in accord	ance v	vith the budge	t and Cha	pter 2 of 1	the Dallas Cit	y Cod	е.	
huny Chresn			Sep	21, 2021		Michael	Doss				Sep 23, 2021	
Ву Дераі	rtment Direc	tor		Date		Ap	proved as t	o Form by C	ity Attorney		Date	
*			Joey Zapata (Se	PA 21, 2021 13:59 CDT	_	9	Sep 21, 2	021			*	

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216163

EFFECTIVE DATE

9/23/2021

interlocal or  b. Amendme	of \$10000 cooperati	00 or less i	resulting fro		bid or fo	ormal proposal	process, including se	ervice procurements	and through		
interlocal or b. Amendme	cooperati	ve agreen		m competitive	e bid or fo	ormal proposal	process, including se	ervice procurements	IIIUC III UBAR		
b. Amendmo	ents to con	interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).									
🛛 c. Profession	בוונא נט נטוו	npetitively	bid or form	al proposal co	ontracts:	\$50,000 or less	(may not increase o	riginal contract prid	by more than 25%).		
							er City Code Sec. 2-3		.00		
d. Amendme	ents to non	-bid cont	racts: \$100,0	000 or less, pe	r City Cod	de Sec. 2-34.		į			
e. WRR-FM	expenditur	es: \$50,00	00 or less pe	r City Code Se	c. 2-79(C)	of the City Cod	de.		XAR		
							ust be attached): contract should be pr	ocessed by requisition	SX N		
2. Is this an ame	endment to	an exist	ing constru	ction contrac	t? If yes,	complete an	Administrative Cha	nge Order.	🗌 Yes 🛛 No		
3. Any Administr	3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.										
4. is Form 1295	– Certifica	te of inte	rested Part	ies required t	o comply	with House B	III 1295 attached (ij	applicable)?	🗌 Yes 🛛 No		
Supplier Name:	Supplier Name: DQS, INC Supplier No. VS000008162										
Subject: Auditing Services for ISO certification											
Lead Dept: Dallas Water Utilities											
Authorize ratification payment for ISO Accredited Registrar (third party auditing firm) to upgrade/assessment of ISO 45001:2015 and re-certification audit of ISO 14001:2015, with the purpose of recognition of the International Organization for Standardization (ISO) for Dallas Water Utilities.											
	Contract	Number	: DWL	J-2021-0001	7462	Contro	oct Term:	to			
Background:	DWU has its own standalone OHSAS 18001:2007 and ISO 14001:2015 certification and must begin implementation to the new ISO 45001:2018 (OHS) standards and re-certification of ISO 14001-2015, (EMS)Standards in order to comply with the International Standards Organization.  The Utility Management Division will secure the services of a third-party auditing firm to conduct, evaluate, and upgrade the DWU's existing Occupational Health & Safety Management Standards, under the existing standards of the OHSAS 18001:2007 which is a nacessary requirement for implementation of the new ISO Safety Standard ISO 45001:2018. Also, simultaneously the third-party auditing firm will ansure a re-certification audit of ISO 14001:2015 (EMS) will be conducted and concluded with an ISO 14001:2015 (EMS) certification continuation to maintain a compliant status with the City of Dallas Consent Decree which is required on an annual basis by the Environmental Protection Agency.										
HUB Check oppropriote Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, V	ve contac nere are i he HUB r	ted one HU no HUB's in equirement	IB, because o Dallas Count does not ap	nly one I y to cont ply, beca	HUB exists in D tact for this but tuse this AA do	siness category. Des not involve mor	s business category	ess than \$50,000 for		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	AMOUNT		
	0100	DWU	7446		3070		CX DWU-20	21-00017462	\$32,256.00		
Funding:							•				
							•				
	Finan	cing:						TOTAL:	\$32,256.00		
Contract Amendment	Suppleme Agreemen		Base CR/AA No.	Base Contra Date	ct Ba	se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including	Total Supp'l Agreement Percentage		
Information:		1						\$ 0.00	%		
I US	APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.										



2 1 6 1 6 4

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

SEP - 1 2021

1. Place an "X" in th	e appro	opriate i	box for the a	oproval of:							-0	202
a. Contracts of ;				n competitive b	oid or form	nal prop	posal p	process, in	cluding servi	ce procuren	negista a	de Frough
b. Amendments	to com	petitivel	y bid or forma	al proposal con	tracts: \$5	0,000 c	or less	(may not i	ncrease orig	inal contrac	t price by	more than 25%).
c. Professional /	Person	al / Plan	ning / Other S	Service contrac	ts: \$100,0	000 or l	ess, pe	r City Cod	e Sec. 2-34.		S	<b>F M</b>
d. Amendments	to non-	bid cont	tracts: \$100,0	00 or less, per	City Code	Sec. 2-	34.					PH
e. WRR-FM expe	enditure	es: \$50,0	000 or less per	City Code Sec.	2-79(C) o	f the Ci	ty Cod	le.			AR	[ [ [ ]
f. Other Services  NOTE: Minor ser									•	essed by requ	isition.	53
2. Is this an amendr	nent to	an exis	ting construc	tion contract?	If yes, co	omplet	e an A	Administra	ative Change	e Order.		Yes 🛛 No
3. Any Administrati	ve Actio	ons to th	nis vendor in t	the last 12 mo	nths? If y	yes, att	tach co	opy of AA	s within last	12 months	i.   🗆	Yes 🛛 No
4. Is Form 1295 – Co	ertificat	e of Int	erested Parti	es required to	comply w	vith Ho	use Bi	II 1295 at	tached (if a	pplicable)?		Yes 🛛 No
Supplier Name:	CoSp	ero Cor	nsulting Inc.							Supplier No	o.   V(	C23674
Subject:	CoSp	ero Co	nsulting cont	tract will deve	lop a cor	mpreh	ensive	racial ed	quity plan fo	or the Offic	e of Equ	ity & Inclusion.
Lead Dept:	Office	of Equ	ity and Inclus	sion – Equity	Division							
Action Requested:	Authorize a one-year agreement with CoSpero Consulting. All products produced will be the property of the City of Dallas.											
		Contract Number:         FHO-2021-00017473         Contract Term:         9/15/2021         to         9/31/2022										
Background:	Partnership with Cospero Consulting for the development of the racial equity plan. CoSpero will complete a robust external community engagement, meet with City Departments to develop equity performance measures informed by gathered community feedback (qualitative and quantitative data), and integrate departments to establish measures into a comprehensive Racial Equity Plan.  Deliverables will include qualitative community engagement reports, comprehensive Racial Equity Plan and presentation(s) of final											
HUB Check appropriate Box https://mycpa. cpa.state.tx.u s/tpasscmbls earch/	YE NO	S, we co O, there O, the H	ontacted one are no HUB' IUB requirem		e only one unty to co apply, be	e HUB ontact f cause	exists for this this A	in Dallas s business A does <i>no</i>	County for to category.  It involve m	this busines ore than \$3	s catego 3,000 but	ry. t less than \$50,000 nent Code Section
	FUN D	DEPT	UNIT	ACTV	ОВЈ	PROG	GRAM	ENCUI	MBRANCE TY	YPE and NUI	MBER	AMOUNT
	000 1	MGT	4245		3070			MASC	FHO-202	21-000174	173	85,000
Funding:								-				
								ie.				
	Fin	ancing:		3		7			3:	TOTA	AL:	
Contract Amendment Information:	Supple a Agree No	l ement	Base CR/AA No.	Base Contrac Date		se Conti Amoun		Suppl	f Previous lemental rements	Total Co Amount II this A	ncluding	Total Supp'l Agreement Percentage
gormacion.										\$85,000	0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



City Secretary's Office to receive an official file stamp.

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

216165

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

Aug 25, 2021

1. Place an "X"										
							process, including ser	1 1		
b. Amendm	ents to com	petitiv	ely bld or form	al proposal	contro	cts: \$50,000 or les:	s (may not increase or	ginal controct price.	by more than 2500	
C. Profession	net / Person	ol/Plo	onning / Other	Service con	tracts:	\$100,000 or less, p	er City Code Sec. 2-34	73	₹ N Û	
d. Amendm	ents to non	-bid co	ntracts: \$100,0	00 or less,	per City	v Code Sec. 2-34.			g f D	
e. WRR-FM	expenditur	es: \$50	,000 or less per	City Code	Sec. 2-	79(C) of the City Co	de.	m 		
Other Servinos	vices (expla r services un	in on a d/or re	ttachment; for pairs not exceed	ratification ling \$3,000	ond wh	ustification Form m Ich do not require o	nust be attached): contract should be pro-	essed by requisiting.	ED 12:	
2. Is this on ame	endment to	an ex	isting construc	tion contr	oct? If	yes, complete an	Administrative Chan	ge Order.	Yes 🛂 No	
							copy of AAs within las		Yes 🛭 No	
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?										
Supplier Name:	Acumen	Enterp	orises, Inc.					Supplier No. 3	99565	
Subject:	Subject: PAL Boxing Gymnasium Accessibility Improvements									
Lead Dept:	Park and	Recre	ation Departr	nent						
Action Requested:	Award a construction services contract with Acumen Enterprises, Inc. in the amount of \$21,300 for construction of facility improvements in order to comply with the Texas Accessibility Standards (TAS), located at 9759 Forest Lane, Suite No. 400.									
	Contract Number: Contract Term: NTD to 12 /4 /2021									
Background:	drinking also pro	fount vide s	ain, toilets, t	oilet pape inges at t	er disp the toi	ensers as well	es for relocation o as rear and side w larged changing st	all grab bars. Th	e contractor will	
HUB Check oppropriate Box hllps://mycpa .cpa.stale.tx. us/tpasscmbl search/	YES, v	ve con nere ar he HUI	tacted one HU re no HUB's in B requirement	B, because Dallas Cou does not	e only o inty to apply,	one HUB exists in I contact for this bu because this AA d	nesses (HUB's) on a r Dallas County for this usiness category, loes <i>not</i> involve more ot exempted by L <b>e</b> cal	business category than \$3,000 but le	ess than \$50,000 for	
	FUND	DEF	TI UNIT	ACTV	08.	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT	
	1V00	PK	R V833	RFSI	459	9 PK17VB33	CX-PKR-2021-000:	16961	\$21,300	
Funding:		40.00					•	Maria Martin	17	
ĺ							-	8/75/2021	F 11	
	Finar	cing:						TOTAL:	\$21,300.00	
Contract Amendment	Suppleme Agreemen		Base CR/AA No.	Base Con Dote	, , , , ,	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
Information:									%	

KTWE

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenk (Aug 25, 2021 12:48 COT)

By Department Director

Aug 25, 2021

Dete

Approved as to Form by City Attorney

Joey Zepata (Aug 25, 2021 12:58 CDT)

Aug 25, 2021

By City Monager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216166

**EFFECTIVE DATE** 

Aug 23, 2021

1. Place an "X" i	in the anne	onriate l	hay far the ar	nroyal of:							
					hid or form	al proposal r	process, including serv	ice procurement	ande through		
interlocal or	cooperativ	e aareen	ments.					D.	-1 00		
b. Amendmo	ents to com	petitively	y bid or forma	l proposal coi	ntracts: \$50	0,000 or less	(may not increase orig	inal contract price	by more than 25%).		
							er City Code Sec. 2-34.	cn	12 42 E		
d. Amendme	ents to non-	-bid cont	racts: \$100,00	00 or less, per	City Code S	Sec. 2-34.			R P K		
e. WRR-FM	expenditure	es: \$50,0	00 or less per	City Code Sec	. 2-79(C) oj	f the City Cod	le.	>	A M		
							ust be attached): contract should be proc	essed by requisition	3: 5;		
2. Is this an ame	endment to	an exist	ting construct	tion contract	? If yes, co	omplete an A	Administrative Chang	e Order.	☐ Yes 🛛 No		
3. Any Administ	3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Types 🔀 No AMG-AA >12 months										
4. Is Form 1295	– Certificat	e of Inte	erested Partie	s required to	comply w	ith House Bi	ll 1295 attached (if a	pplicable)?	☐ Yes 🔀 No		
Supplier Name:	Matthew	Rogers						Supplier No.	VS95441		
Subject:	ct: Part Time On-Air Announcer										
Lead Dept:	Lead Dept: Office of Arts and Culture – WRR-FM										
Action Requested:		WRR is requesting authorization for a new contract approval with Matthew Rogers for a temporary On-Air Announcer, for the M-F evening shift 3PM to 7PM.									
	Contract	ntract Number: OCA-2021-00017372									
Background:	working	Monday	-	on the 3PM	1 to 7PM,	evening shif	_	_	mercials. He will be 1,000 per month and		
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve conta here are he HUB	ncted one HU no HUB's in requirement	B, because or Dallas County does not app	nly one HU y to contac ply, becaus	JB exists in D ct for this bu se this AA do	nesses (HUB's) on a repallas County for this siness category. Siness not involve more texempted by Local	business categor	less than \$50,000 for		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT		
	0140	OCA	1067		3099		MASC OCA-202	1-00017372	\$12,000.00		
Funding:							E				
							u=				
	Finar	ncing:	Municipa	ıl Radio Fur	nd			TOTAL:	\$12,000.00		
Contract Amendment	Supplem Agreemei		Base CR/AA No.	Base Contro Date		e Contract Amount	Sum of Previous Supplemental Agreements	Total Contrac Amount Includi this Action			
Information:								\$ 0.00	%		
#505											

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

s (Aug 23, 2021 09:58 CDT)

Aug 23, 2021

Approved as to Form by City Attorney

Sep. 18, 2021

By Department Director

Date

Date

Zankaux min (King 23, 2021 10:16 COT)

<sup>6</sup> Aug 23, 2021

By City Manager



2 1 6 1 6 7

EFFECTIVE DATE

Sep 22, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	Place an "X" in the appropriate box for the approval of:									
└ interlocal or	cooperativ	e agreei	ments.				rocess, including ser	3	الماد الماد	
b. Amendme	ents to com	petitivel	ly bid or forma	l proposal con	tracts: \$50	0,000 or less (	may not increase ori	ginal contract pe	ice by moresthan 2001.	
c. Profession	al / Person	al / Plar	nning / Other S	ervice contrac	ts: \$100,0	00 or less, pe	r City Code Sec. 2-34.	7	24	
🔲 d. Amendme	ents to non-	bid cont	tracts: \$100,00	00 or less, per	City Code S	Sec. 2-34.		7	THE IN	
e. WRR-FM e	expenditure	es: \$50,0	000 or less per (	City Code Sec.	2-79(C) oj	the City Code	е.	5		
							st be attached): ontract should be pro	essed by requisit	3: 55 SARY	
2. Is this an ame	ndment to	an exis	ting construct	ion contract?	If yes, co	mplete an A	dministrative Chang	ge Order.	Yes No	
3. Any Administr	ative Actio	ns to th	nis vendor in ti	he last 12 mo	nths? If y	es, attach co	ppy of AAs within las	st 12 months.	Yes 🛛 No	
4. Is Form 1295 -	– Certificat	e of Int	erested Partie	s required to	comply w	ith House Bil	ll 1295 attached (if	applicable)?	∑ Yes ☐ No	
Supplier Name:	Ed Carpe	nter						Supplier No.	339563	
Subject:	Lo <b>v</b> e Field	d Gatev	vay Public Art							
Lead Dept:	Office of	Arts an	d Culture							
Action Requested:										
	Contract Number: OCA-2020-00013570 Contract Term: December 29,2020 to December 15 2021  The Public Art Program of the Office of Arts and Culture approved an artwork concept design on December 29, 2020. The artist's									
Background:	contract e	xpires o	_	; this action e	xtends Ed	Carpenter's		_	project was authorized by	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta nere are ne HUB	acted one HUE no HUB's in I requirement	3, because on Dallas County does not app	ly one HU to contactly, because	JB exists in D ct for this bus se this AA do		business category	ory. ut less than \$50,000 for ode Section 252.022.	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T	TYPE and NUMBE	R AMOUNT	
	0121	DRW	/ CW95	PUBA	4425	7PUBAR T17	OCA-202	20-00013570	\$0	
Funding:	0131	AVI	W167	PUBA	4426	AVUW1 67	- OCA-202	20-00013570	\$0	
	Finan	cing:	2006 Bo	nd Funds				TOTAL:	\$0	
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		e Contract Amount	Sum of Previous Supplemental Agreements	Total Contr Amount Inclu this Action	uding Agreement	
Information:	1		CR 20-231	December 29, 2020	\$	425,000	0	\$ 425,000	0%	
145	APPROVA	AL: App	roved as bein	ng in accorda	ance with	the budget	t and Chapter 2 of	the Dallas City	Code.	

Janife Scripps (Sep 22, 2021 10:54 CDT)

Sep 22, 2021

Tasheena L. Byrd

Sep 22, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Sep 22, 2021 11:10 CDT)

Sep 22, 2021

By City Manager



2 1 6 1 6 8

EFFECTIVE DATE

Sep 7, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	n the appro	p <b>r</b> iate <b>b</b>	ox for the a	oproval of:						
interlocal or	cooperativ	e agreem	ents.				rocess, including serv	, CD C	02	
b. Amendme	ents to com	petitively	bid or forma	ıl proposal con	tracts: \$5	0,000 or less (	may not increase ori	ginal contrac <b>coric</b>	by more than 25%).	
. C. Profession	nal / Person	al / Planr	ing / Other S	Service contrac	cts: \$100,0	000 or less, pei	City Code Sec. 2-34.			
d. Amendme	ents to non-	bid contr	acts: \$100,00	00 or less, per	City Code	Sec. 2-34.		S	27	
e. WRR-FM	expenditure	s: \$50,00	00 or less per	City Code Sec.	2-79(C) o	f the City Code	2.	=12	3 3 7	
	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by required.									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.										
3. Any Administr	rative Actio	ns to thi	s vendor in t	he last 12 mc	onths? If	ves, attach co	py of AAs within las	t 12 months.	☐ Yes 🔀 No 🗆	
4. Is Form 1295	– Certificat	e of Inte	rested Partio	es required to	comply w	vith House Bil	l 1295 attached (if c	applicable)?	☐ Yes 🛛 No	
Supplier Name:	e: The Salvation Army A Georgia Corporation Supplier No. VC0000007928									
Subject:	Overcoming Barriers to Work Program - The Salvation Army A Georgia Corporation									
Lead Dept:	Office of	Commur	nity Care							
Action Requested:	Authorize the second, one-year renewal options to service contract with The Salvation Army A Georgia Corporation to provide services to individuals and families overcoming homelessness, addiction and poverty through the Overcoming Barriers to Work Program for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$40,337.00, from \$80,674.00 to \$121,011 - Financing: 2020-21 Community Development Block Grant Fund.									
	Contract Number: OCC-2019-00011510-2 Contract Term: 10-01-2021 to 09-30-2022									
Background:	are desig	ned to a	ssist those		ages of c	risis by provi	•		overy programs that lter, and supportive	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contac nere are ne HUB r	ted one HU no HUB's in equirement	B, because or Dallas County does not app	nly one HU to conta oly, becau	JB exists in Da ct for this bus se this AA do	esses (HUB's) on a rallas County for this siness category. es not involve more texempted by Local	business categorethan \$3,000 but	less than \$50,000 for	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT	
	CD20	MGT	490E		3070		OCC-201	9-00011510 -2	40,337.00	
Funding:							-			
							<u>u</u>			
	Finan	cing:						TOTAL:	40,337.00	
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contra Date		se Contract Amount	Sum of Previous Supplemental Agreements	Total Contrac Amount Includi this Action		
Information:								\$ 0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Tessica Galleshaw
Jessica Galleshaw (Sep 7, 2021 11:17 CDT)

Sep 7, 2021

Scott Bray

Sep 18, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

Sep 7, 2021

#### Memorandum

RECEIVED

2022 JAN 10 PM 5: 07

CITY SECRETARY DALLAS, TEXAS



DATE 01/10/22

Billierae JohnsonCity Secretary

SUBJECT Correction to AA 21-6169

The Administrative Action was approved on 09/07/21 Authorize the second, one-year renewal options to service contract with International Rescue Committee, Inc. to provide digital literacy skills for work to limited English proficient low- to moderate-income residents of Dallas through the Overcoming Barriers to Work Program for the period of October 1, 2021 through September 30, 2022 — Not to exceed \$76,833.00, from \$153,666.00 to \$230,049.00 - Financing: 2020-21 Community Development Block Grant Fund.

00	anic, Der	, c.o pc	5.00 6.4									
Change	e(s) is/are	e needed	d to correct (se	lect all app	licable):							
Тур	00	X Fin	ancial/funding	informatio	n 🗌 O	bvious error from	CR context					
Admin	istrative /	Action fu	unding section	should read	d as follows:							
FUND CD20 CD20	MGT	UNIT <b>489</b> E <b>411</b> E	ACTV OBJ 3070 3071	OCC-201	BRANCE No. 9- <b>00011511-3</b> 9- <b>00011511-3</b>	AMOUNT \$69,150.00 \$ 7,683.00						
	The correction added an additional funding line to the funding information. To separate the administrative cost from the direct cost.											
Depart	tment:		Office of Com	munity Car	e							
Directo	or (or des	ignee.):	Jessica Galleshaw (Jan	10, 2022 16:35 CST		Jan 10, 2022	_:					
				ature		Date						
			Jessica Gallesl	naw								
			Prin	t Name								
	ment fo		nce: Adminis	trative Act	ion No. 21-	6169 and if app	olicable, previou					
OFS:	ХАррі	roved	Den	ied I	s ATT Approv	al Needed? []Y	XN					
OFS:			(a-V)=	>		Jan 10, 2022						
			Sign	ature		Date						
			Ausencio \	/icente								
			Print	Name								

ATT: Approved	Denied	
Assistant City Attorney:		
	Signature	Date
_	Print Name	



ADMINISTRATIVE ACTION

216169 EFFECTIVE DATE

09.08.21

Date

REV 7/2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

Sep 7, 2021

1. Place an "X" i								120		
interlocal or	cooperativ	e agreen	nents.				rocess, including serv	P	20	
_							may not increase orig	ginal contractories	by more than 25%).	
	-	•	•				r City Code Sec. 2-34.	ASS	27 27	
				00 or less, per 0				12		
				City Code Sec.				Q	A K	
							ist be attached): ontract should be proc	essed by requisition	8 D	
2. Is this an ame	ndment to	an exist	ing construct	tion contract?	If yes, c	omplete an A	dministrative Chang	e Order.	Yes 🛛 No	
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.										
4. Is Form 1295	4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?									
Supplier Name:	r Name: International Rescue Committee Supplier No. VS100372									
Subject:	bject: Overcoming Barriers to Work Program - International Rescue Committee									
Lead Dept: Office of Community Care										
Action Requested:	through the Overcoming Barriers to Work Program for the period of October 1, 2021 through September-30, 2022,									
	The International Rescue Committee, Inc. IRC addresses language and wrap-around services barriers through their									
Background:		teracy S	skills for Wo			_	support individuals		-	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	☐ YES, v ☐ <b>NO,</b> tl ☑ <b>N</b> O, tl	ve conta here are he HUB i	cted one HUI no HUB's in requirement	B, because on Dallas County does not app	ly one Hi to conta ly, becau	UB exists in D act for this bu use this AA do	esses (HUB's) on a reallas County for this siness category. Ses not involve more texempted by Local	business category.	ess than \$50,000 for	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT	
	CD20	MGT	489E		3070		OCC-201	9-00011511-3	76,833.00	
Funding:							-			
							-			
	Finai	ncing:						TOTAL:	76,833.00	
Contract Amendment	Supplem Agreeme		Base CR/AA No.	Base Contrac Date		se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l G Agreement Percentage	
Information:								\$ 0.00	%	
JUG)	APPROV	AL: Appi	roved as bei	ng in accorda	ance wit	h the budget	t and Chapter 2 of t	the Dallas City Co	de.	

By City Manager

Sep 7, 2021

Date

Sep 7, 2021

Approved as to Form by City Attorney

By Department Director



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216170

**EFFECTIVE DATE** 

Sep 7, 2021

1. Place an "X" i	in the appr	opriate l	box for the ap	proval of:				50	102	
interlocal or	cooperativ	e agreen	nents.				rocess, including serv	rice procurements		
b. Amendme	ents to com	petitively	y bid or forma	I proposal con	tracts: \$5	0,000 or less (	may not increase ori	ginal contract price	by more than 23%).	
c. Profession	nal / Person	al / Plan	ning / Other S	Service contrac	ts: \$100,0	000 or less, pe	r City Code Sec. 2-34.	12		
d. Amendme	ents to non-	-bid cont	racts: \$100,00	00 or less, per	City Code	Sec. 2-34.		XX	3 K	
<del>_</del>	•		•	City Code Sec.				AR	8: ED	
							st be attached): ontract should be proc	essed by requisition	57	
2. Is this an ame	endment to	an exist	ting construct	tion contract?	If yes, co	omplete an A	dministrative Chang	e Order.	☐ Yes 🔀 No	
3. Any Administ	rative Actio	ons to th	is vendor in t	he last 12 mo	nths? If	yes, attach co	ppy of AAs within las	t 12 months.	☐ Yes ⊠ No	
4. Is Form 1295	Certificat	e of Inte	erested Partie	es required to	comply v	vith House Bil	l 1295 attached (if a	applicable)?	□ ⊠ No	
Supplier Name:	Open Arn	n, Inc. d	ba Bryan's H	louse				Supplier No.	266376	
Subject: Overcoming Barriers to Work Program - Open Arms, Inc. dba Bryan's House										
Lead Dept:										
Action Requested:	Program for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$36,698,00 from \$73,396,00 J.									
Background:	ethnically House se	y diverse rves fan	e single mot	hers by provi n poverty, m	ding spe	cialized child	lcare for their spec	ial needs childrer	income, racially and n at no cost. Bryan's ecial health needs or	
HUB Check appropriate Box https://mvcpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta nere are ne HUB	cted one HUI no HUB's in requirement	B, because on Dallas County does not app	ly one Hl to conta ly, becau	JB exists in Do ct for this bus se this AA do	esses (HUB's) on a rallas County for this siness category. es not involve more texempted by Local	business category than \$3,000 but	less than \$50,000 for	
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT	
	CD20	MGT	491E		3070		OCC-201	9-00011509 -2	36,698.00	
Funding:							9			
							:8:			
	Finan	ncing:				*		TOTAL:	36,698.00	
Contract Amendment		Supplemental Base Base Contract Base Contract Supplemental Agreement No. CR/AA No. Date Amount Supplemental Amount Agreements this Action				4				
Information:								\$ 0.00	%	
LUES	ADDDOV	Al · Ann	roved as boi	ng in accord	nce witl	h the hudget	and Chanter 2 of	the Dallas City Co	ode.	

Jessica Galleshaw (Sep 7, 2021 11:17 CDT)

Sep 7, 2021

Scott Bray

Sep 18, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

Sep 7, 2021



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216171

EFFECTIVE DATE

Sep 24, 2021

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	•	w	
-			-

1. Place an "X"	in the appr	opriate b	ox for the a	pproval of:				14	2		
1 1 1				n competitive b	oid or forn	nal proposal p	process, including ser		LOT LOT LOT LOT LOT LOT LOT LOT LOT LOT		
interlocal or				al proposal con	tracts: \$5	0.000 or less	(may not increase or	iainal contract	by mere than 25%).		
							er City Code Sec. 2-34	7-14	2 0		
= '			_	00 or less, per			,	co c			
				City Code Sec.	-		e.				
f. Other Ser	vices (explai	in on atta	chment; for	ratifications th	e Justifica	າtion Form mເ	ıst be attached):	A	WED AMIO:		
	NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by required to the services and services are services and services and services and services and services and services are services and services and services and services are services and services and services are services and services and services are services and services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services and services are services are services and services are services are services and services are services are services and services are services are services are services are services are services are services are services are services are services are services are services are services are services are services are services are ser										
	2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.										
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?											
Supplier Name:									VS0000052577		
Subject:				o. 1 to the Sub	orecipien	t Agreemen	t - South Dallas Dr	ug Court			
Lead Dept:	City Attor	rney's Of	fice								
Authorize SA-1 with Soul's Harbor Inc. for additional recovery support services to program participants at the South  Dallas Drug Court. Not to exceed \$15,000, from \$40,000 to \$55,000.											
Requested:	Dallas Dr	ug Court	. Not to exc	eed \$15,000,	, from \$4	10,000 to \$5	5,000.				
	Contract	Contract Number: ATT-2021-00015137 Contract Term: 9/30/2020 to 11/30/2021									
	On August 26, 2020, City Council by Resolution No. 20-1214, authorized acceptance of the Substance Abuse and Mental										
Background:									o expand capacity at		
		_		_	•		ot to exceed \$15,0		to provide additional to \$55.000.		
HUB											
Check appropriate Box					-		esses (HUB's) on a Pallas County for thi	_	.,		
https://mycpa	_				-		siness category.	s busiliess categor	у.		
.cpa.state.tx.	NO, tl	he HUB r	equirement	does not app	ly, becau	se this AA do	oes <i>not</i> involve mor		less than \$50,000 for		
us/tpasscmbl search/	goods	and serv	vices subjec	t to competitiv	ve biddin	g that are no	t exempted by Loca	l Government Cod	le Section 252.022.		
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	AMOUNT		
	F631	ATT	121C		3070		MASC ATT-202	1-00015137	\$15,000.00		
Funding:											
							-				
	Finar	ncing:						TOTAL:	\$15,000.00		
Contract	Supplem	ental	Base	Base Contrac	t Bas	se Contract	Sum of Previous	Tatal Contrac			
Amendment	Agreeme		CR/AA No.	Date		Amount	Supplemental Agreements	Amount Includi	ng Agreement Percentage		
Information:	1		21-5226	1/12/2021	. \$4	0,000.00	g. cements	\$55,000.00	%		
116											

M

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayek Powers

Sep 24, 2021

Michael Doss

Sep 27, 2021

By Department Director

Date

Approved as to Form by City Attorney

ND

Date



Sep 24, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216172

**EFFECTIVE DATE** 

Sep 20, 2021

10

	1. Place an "X" in the appropriate box for the approval of:												
				n competitive l	oid or forn	nal proposal p	process, including sen	rice procuremente	made ough				
interlocal or				al proposal cor	tracts: \$5	0.000 or less	(may not increase ori	ainal cantract original					
							er City Code Sec. 2-34.	~ [	S & .				
				00 or less, per			r city code see. 2 34.	S	7				
=				City Code Sec.			le.	H <sub>2</sub>					
							ıst be attached):	X	ë M				
NOTE: Minor	services an	d/or repai	rs not exceed	ing \$3,000 and	which do	not require a c	ontract should be prod		< 0				
2. Is this an ame	endment to	an existi	ng construc	tion contract	If yes, c	omplete an A	Administrative Chang	ge Order.	☐ Yes ⊠ No				
3. Any Administ	rative Actio	ons to this	vendor in t	the last 12 mo	nths? If	ves, attach co	opy of AAs within las	t 12 months.	Yes No				
4. Is Form 1295	– Certificat	te of Inter	ested Partie	es required to	comply v	vith House Bi	ll 1295 attached (if a	ipplicable)?	Yes No N/A				
Supplier Name:	Walker B	right PC						Supplier No.	VS0000032828				
Subject:	Professio	nal Servi	ces Contra	ct									
Lead Dept:	City Attor	rney's Of	fice										
	Authorize a professional services contract with Walker Bright PC to provide legal representation to Dallas Firefighter												
Action Brad Alan Cox in connection with the case styled Kyle Vess v. City of Dallas and Brad Alan Cox, Civil Action No.													
Requested:	3:21cv17	64-D. No	ot to exceed	d \$50,000.									
	Contract Number: ATT-2021-00017601 Contract Term: 8/27/2021 to *Indefinitely												
		-	•	• .			-		with the case styled				
Background:			-		-			•	id on an hourly rate he City Attorney can				
			_	10 days' noti		_	2021. 1401 10 626	.eu 330,000.	ic city Attorney can				
HUB													
Check appropriate Box					-		esses (HUB's) on a related as the contract of the county for this	_	u.				
https://mycpa	=			•	•		siness category.	business categor	y.				
.cpa.state.tx.	🛛 NO, th	he HUB r	equirement	does not app	ly, becau	se this AA do	oes <i>not</i> involve more		less than \$50,000 for				
us/tpasscmbl search/	goods	and serv	ices subject	t to competiti	ve biddin	g that are no	t exempted by Local	Government Coo	e Section 252.022.				
Journal	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE 1	YPE and NUMBER	AMOUNT				
	0192	ORM	3890		3033		MASC ATT-202:	L-00017601	\$50,00.00				
Funding:			1			İ	-						
			İ			İ	-						
	Finan	ncing:						TOTAL:	\$50,00.00				
	Suppleme	ental	Base	Base Contra	ct Ras	se Contract	Sum of Previous	Total Contrac	t Total Supp'l				
Contract Amendment	Agreemer		CR/AA No.	Date		Amount	Supplemental	Amount Includi	5   5				
Information:							Agreements	\$ 0.00	Percentage %				
							1	\$ 0.00	/0				

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APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayek Powers

Sep 20, 2021

Michael Doss

Sep 27, 2021

By Department Director

Date

Approved as to Form by City Attorney

ND

Date

N. Comment

Sep 20, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216173

**EFFECTIVE DATE** 

Sept. 20, 2021

	0,000								<u>.</u>				
1. Place an "X" i	n the appr	opriate b	<b>ox</b> for the a <sub>l</sub>	oproval of:							21		
interlocal or b. Amendma c. Profession d. Amendma e. WRR-FM f. Other Serv	cooperativents to common / Person ents to non- expenditure vices (explain services and services are services and services and services and services and services and services and services and services and services and services	e agreem petitively al / Plant bid contr es: \$50,00 in on atta d/or repa	ents. bid or formation of the state of the s	n competitive b al proposal com Service contract 20 or less, per C City Code Sec. ratifications the ing \$3,000 and	tracts: \$50 ts: \$100,0 City Code : 2-79(C) oj e Justifica which do r	0,000 or less, p 100 or less, p Sec. 2-34. f the City Co tion Form m not require a	(may not in er City Code de. ust be attac contract sho	crease orig Sec. 2-34. hed): uld be proce	inal contrac	ALEAS, TEXA	SEE than 27 AM 10: 27	5).	
2. Is this an ame											Yes No		
3. Any Administr											Yes No		
4. Is Form 1295				es requirea to	compiy w	ith House B	111 1295 att	acnea (if a			Yes 🛛 No	_	
Supplier Name:	Virtuo Gr								Supplier N	o. VSS	97906		
Subject:	Knowbe4 Captivate Training Services  Information and Technology Services												
Lead Dept:	ot: Information and Technology Services												
Action Requested:	Sted:												
	Contract	Number	: D	SV-2021-000	17383	Contr	act Term:	9/1/2	2021	to	8/31/2022		
Background:	complian	ce for s	security aw		ing. In a	addition, K	nowbe4 ti				to meet HB38 ers access to		
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve contac nere are ne HUB r	cted one HU no HUB's in equirement		ly one HL to contai ly, becaus	JB exists in lock for this be see this AA d	Dallas Coun usiness cate oes <i>not</i> inv	ty for this egory. olve more	business ca than \$3,00	ategory. 00 but les	s than \$50,000 ection 252.022		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	1BRANCE T	YPE and NU	MBER	AMOUNT		
	0198	DSV	1664		3361		+	DSV-2021	-00017383	3	\$3,627.20		
Funding:													
							-				14		
	Finar	cing:	Data Se	rvices Fund	1974				тот	AL:	\$3,627.20		
Contract Amendment Information:	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		e Contract Amount	Supple	Previous emental ements	Total Co Amount I this A	Including action	Total Supp Agreement Percentage	t e	
joimation.									\$ 0.	.00	%		

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski (Aug 24, 2021 14:37 CDT)

Aug 24, 2021

Christina Tsevoukas
Christina Tsevoukas 15ep 22, 2021 14,33 CDT)

Sep 22, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date



pata (Sep 20, 2021 16:32 CDT)

Sep 20, 2021

CT



216174

EFFECTIVE DATE

**ADMINISTRATIVE ACTION** 

Sep 27, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X"	in the appro	opriate i	box for the a	pproval of:							202		
interlocal or	Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurement mode through terlocal or cooperative agreements.												
b. Amendm	ents to com	petitivel	y bid or forma	al proposal con	tracts: \$5	0,000 or less (	moy not increas	se orig	inol contract p	ce 69	more than 25%)		
_				Service contrac					•	200	7 111		
d. Amendm	ents to non-	bid cont	racts: \$100,00	00 or less, per (	City Code	Sec. 2-34.			-	ĭ₩	<b>R S</b>		
e. WRR-FM	expenditure	s: \$50,0	00 ar less per	City Code Sec.	2-79(C) a	f the City Code	2.			×₹	<b>=</b> m		
				ratifications the ling \$3,000 and					essed by requisition	アンスト	D : 02		
2. Is this an ame				_							Yes 🛛 No		
3. Any Administ	rative Actio	ns to th	is vendor in t	the last 12 mo	nths? If	yes, attach co	py of AAs with	in lasi	t 12 months.	D	Yes 🛛 No		
4. Is Form 1295	– Certificat	e of Inte	erested Partie	es required to	comply v	vith House Bil	1295 attache	d (if a	pplicable)?		Yes 🛛 No		
Supplier Name:	Hawk Ana	alytics,	Inc						Supplier No.	VC2	2143		
Subject:	Cell Hawk	1-year	subscription	n									
Lead Dept:	Dallas Pol	ice Dep	artment										
Action Requested:	To authorize an expense in the amount of \$5,995.00 to purchase 1-year subscription of CellHawk program for 10 users.  Contract Number: DPD-2021-00017213 Contract Term: 11/25/21 to 11/24/22  CellHawk is a program that allows the Criminal Investigations Unit to map geolocation data from cellular providers												
Background:	and other sources such as Google location history. This tool is also used to analyze evidence provided in search												
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w NO, th NO, th	e conta ere are e HUB	cted one HU no HUB's in requirement	Dallas County does not appl	ly one HI to conta ly, becau	JB exists in Da ct for this bus se this AA do	allas County fo iness category es <i>not</i> involve	r this more	business catego	ıt less	than \$50,000 for ction 252.022.		
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRA	NCE T	YPE and NUMBE	R	AMOUNT		
ĺ	F607	DPD	4488		2735		- DPD	-2021	L-00017213	T	5,995.00		
Funding:	İ						4			T			
_													
	Finan	cina:				-			TOTAL:	$\neg$	5,995.00		
Contract Amendment	Supplemental Base Base Contract Base Contract Sum of Previous Total Contract Total Supplemental Amount Including Agree									Total Supp'l Agreement Percentage			
Information:			7						\$ 0.00		%		
NE	APPROVA	t op	roved as bei	ng in accorda	nce wit	h the budget	and Chapter	2 of t	the Dallas City	Code.			
	1//		. =	91721	21		mberti Holmes	L	A	LHS.	ep 27, 2021		
Butter	Theo Direct	For	_	9177.	21	Anna La	mberti Holmes roved as to Forn			LHS.			
Вистор	1//	Por	Jon 5		21	Anna La		n by Ci		LHS	ep 27, 2021		



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216175

**EFFECTIVE DATE** 

September 23, 2021

	1. Place an "X" in the appropriate box for the approval of:												
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made into ough interlocal or cooperative agreements.													
				ıl proposal cor	ntracts: \$5	0.000 or less (	mav not ii	ncrease orio	ainal contract	oriceby	more than 25%).		
						000 or less, pei				SS	7		
II -			_	00 or less, per		•	,			H22	3 2		
						f the City Code	2.			XX	를		
f. Other Serv	ices (explai	in on attach	ment; for i	ratifications th	he Justifico	ation Form mu	st be atta			SRY	ED II: 32		
NOTE: IVIIIIOI						not require a co				isition.			
2. Is this an ame											Yes No		
3. Any Administ											Yes No		
4. Is Form 1295					comply v	vith House Bil	I 1295 att	ached (if a	pplicable)?		Yes 🛛 No		
Supplier Name:		cking, Inc.							Supplier No	o. VS	0000010476		
Subject:	t: Targeted Rehabilitation Program (TRP)												
Lead Dept:	Housing & Neighborhood Revitalization												
zeau zepe.					geted Re	habilitation F	Program	TRP) to pr	ovide grant	on beh	alf of the		
Antina	Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 2706 Kingbridge St., Dallas, Texas 75212												
Action Requested:	in an amo	ount not to	exceed	88,700.00.		,							
nequesteu.	Contract	Number:	Н	OU-2020-00	014268	Contra	ct Term:	Effective this		to	1 year		
											using Policy to		
Background:						ts or loans to							
					-	ract as to the	-				0621, approved		
HUB						utilized busine							
Check appropriate Box					•	UB exists in D		•	business cat	tegory.			
https://mycpa.cp						ct for this bus			than \$3,000	n hut le	ss than \$50,000 for		
a.state.tx.us/tpa sscmblsearch/											Section 252.022.		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	YPE and NUN	1BER	AMOUNT		
							J.B.						
Funding:							X#						
	Finar	cina				J			TOTA	1.	\$0.00		
		ncing:					Sum of	Previous	Total Co		Total Supp'l		
Contract	Suppleme Agreemer		Base R/AA No.	Base Contra Date		se Contract Amount	Suppl	emental	Amount Ir		Agreement		
Amendment Information:	rigreemer	16 14 O. C.	17707740.	Dute	-	runoune	Agre	ements	this Ac		Percentage		
				<u></u>					\$ 0.0	UU	%		
Lite	APPROVA	AL: Approv	ed as bei	ng in accord	lance wit	h the budget	and Cha	pter 2 of t	he Dallas C	ity Cod	e.		

Sep 23, 2021

By City Manager Date

Sep 22, 2021

Leben 1 Sca

Approved as to Form by City Attorney

By Department Director

David Noguera

Sep 24, 2021



ADMINISTRATIVE ACTION

216176

**EFFECTIVE DATE** 

September 23, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

													man
1. Place an "X"		•	-								າຕ	202	
a. Contracts interlocal or				competitive	bid or fo	rmal prop	oosal pi	rocess, inc	luding serv	vice procurer	enesyna.	de Through	
b. Amendm	ents to com	petitively b	id or forma	l proposal co	ntracts: \$	\$ <b>50,</b> 000 o	r less (	may not i	n <b>c</b> rease ori	ginal contra	police by	more than 35%	%).
c. Profession	nal / Person	al / Plannin	g / Other S	ervice contra	icts: \$100	),000 or le	ess, per	City Code	e Sec. 2-34.	Ç	, <del>S</del>	7	
d. Amendm	ents to non-	bid contrac	cts: \$100,00	00 or less, pe	r City Cod	le Sec. 2-3	34.			m		₹ <	
e. WRR-FM	expenditure	es: \$50,000	or less per	City Code Sec	c. 2-79(C)	of the Ci	ty Code	2.		Á	AR	= M	
				ratifications t ing \$3,000 an						essed by requ	isition.	ယ္တ	
2. Is this an ame	ndment to	an existing	g construct	tion contract	t? If yes,	complet	e an A	dministra	tive Chang	e Order.		Yes 🛛 No	
3. Any Administ	rative Actio	ns to this	vendor in t	he last 12 m	onths? I	f yes, att	ach co	py of AAs	within las	t 12 months.		Yes 🛛 No	
4. Is Form 1295	– Certificat	e of Intere	sted Partie	es required to	o comply	with Ho	use Bill	l 1295 att	ached (if a	applicable)?		Yes 🛛 No	
Supplier Name:		cking, Inc. Sifuente								Supplier No	o. Vs	0000010476	
Subject:	Targeted	Rehabilita	ition Progi	ram (TRP)									
Lead Dept:	Housing 8	& Neighbo	rhood Rev	vitalization									
Action	Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3110 Odessa St., Dallas, Texas 75212 in an amount not to exceed \$9,895.00.												
nequesteu.	Contract Number: HOU-2020-00014268 Contract Term: Effective date of this AA to 1 year												
Background:	On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to												
HUB Check appropriate Box https://mycpa.cp a.state.tx.us/tpa sscmblsearch/	YES, w YES, w NO, th	ve contacte ve contacte nere are no ne HUB rec	ed at least ed one HUI o HUB's in quirement	two historic B, because o Dallas Count does not ap	ally unde only one I by to cont ply, beca	erutilized HUB exist tact for the	busine ts in Da his bus AA do	esses (HU allas Cour siness cat es <i>not</i> in	B's) on a r nty for this egory. volve more	otating basis business cat e than \$3,000	egory.  but les	s than \$50,000 ection 252.02	
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROG	T			YPE and NUN		AMOUNT	
Funding:								(4)					
										I		1 40 00	
	Finan	cing:						Sum of	Dravious	TOTA Total Co		\$0.00 Total Supp	011
Contract Amendment	Suppleme Agreemer	ement No.   CR/AA No.   Date   Amount   Supple							emental ements	Amount Ir	cluding	Agreemer Percentag	nt
Information:										\$ 0.0	00	%	
LHO	APPROVA	AL: Approv	ved as bei	ng in accord	dance wi	ith the b	udget		.0	the Dallas C	ity Code	·	
David No	rguera		Sep	22, 202	1			Axlea	A Stee	·	S	sep 24, 202	1
By Depar	By Department Director  Date Approved as to Form by City Attorney  Date Sep 23, 2021												

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216177

EFFECTIVE DATE

Sep 27, 2021

1. Place an "X"	in the appr	opriate b	oox for the ap	oproval of:						00	2		
a. Contracts interlocal or				competitive b	id or forn	nal p <b>ropos</b>	al process, in	cluding serv	ice procuren	ments ma	de Arough		
b. Amendm	ents to com	npetitively	bid or forma	l proposal con	tracts: \$5	0,000 or le	ss (may not i	n <b>cr</b> ease orig	ginal contrac	Eprice by	nore than 25%).		
c. Profession	nal / Person	nal / Plani	ning / Other S	Service contrac	ts: \$100,0	000 or less,	per City Cod	e Sec. 2-34.			P =		
d. Amendm	ents to non	-bid conti	racts: \$100,00	00 or less, per 0	City Code	Sec. 2-34.				E H	₹ ≦		
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec.	2- <b>79(C)</b> o	of the City (	Code.			AR	5. D		
				ratifications the ing \$3,000 and					essed by requ	uisition.	3		
2. Is this an ame	endment to	an exist	ing construct	tion contract?	If yes, c	omplete a	n Administro	ative Chang	e Order.		Yes 🛭 No		
3. Any Administ	rative Actio	ons to thi	is vendor in t	he last 12 mo	nths? If	yes, attacı	copy of AA	s within las	t 12 months	s	Yes 🛛 No		
4. Is Form 1295	– Certificat	te of Inte	rested Partie	s required to	comply v	vith House	Bill 1295 at	tached (if a	pplicable)?		Yes 🛛 No		
Supplier Name:	Ronnie R	ay Gotha	ard dba Fire	in Texas					Supplier N	o. VS	0000010347		
Subject:	Online TO	CFP Certi	fication										
Lead Dept:	DFR												
Action			ear price ag certificatio	reement with	h Ronnie	Ray Gotl	nard dba Fir	e in Texas	for Texas C	ommissi	on on Fire		
Requested:	Contract	Contract Number: DFD-2021-00017164 Contract Term: 8-1-21 to 7-30-22											
Background:	This price agreement will allow for Dallas Fire-Rescue to participate in online courses for TCFP certifications to include Fire Instructor I – III, Fire Officer I and II, Incident Safety Officer, Fire Investigator, Fire Inspector, and Driver/Operator/Pumper. The need for additional certifications is to meet and exceed the minimum standards set by National, State and Local entities for fire department personnel.												
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	we contac here are he HUB r	cted one HUI no HUB's in I requirement	• •	ly one HI to conta ly, becau	UB exists i ct for this ise this AA	n Dallas Cou business cat does <i>not</i> in	nty for this egory. volve more	business ca	itegory. 00 but les	s than \$50,000 for ection 252.022.		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRA	M ENCUI	MBRANCE T	YPE and NU	MBER	AMOUNT		
	0001	DFR	TR00		3361			MASC DFD	-2021-0001	7164	\$39,000.00		
Funding:							-						
	-		i				-						
	Finar	ncing:	General	4 4					тоти	AL:	\$39,000.00		
Contract Amendment	Sunnlemental   Rase   Rase Contract   Rase Contract   *			Total Co Amount I this A	ncluding	Total Supp'l Agreement Percentage							
Information:									\$ 0.	.00	%		
JUEN 1	APPROV	AL: Appr	oved as bei	ng in accorda	nce wit	h the bud	get and Cha	apter 2 of t	he Dallas (	City Code	≘.		

AH ...

Sep 24, 2021

Dan Knight 150p 72, 200 10,02 CDT

Sep 27, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune Imfailing Sep 27 2021 (9:51 CDT) By City Manager Sep 27, 2021

er



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216178

**EFFECTIVE DATE** 

September 23, 2021 mm

1. Place an "X" i	n the appro	priate bo	x for the ap	oproval of:									
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made to interlocal or cooperative agreements.													
interiocal or	•	_			tuanta, ČE/	000 100	a /ma === = = = = = = =		ninal on while on	A	S	. I	
				ii proposai com Service contract					jinai contr <b>ac</b>	prices	marethan 23%	<i>'</i>	
<b>=</b> '			-				per city cou	e sec. 2-34.		ASC	27 27		
				00 or less, per (	•		, do			그걸	공 《		
f Other Com				City Code Sec. ratifications the				ched):		XX		i	
				ing \$3,000 and					essed by requ	isi ion.	မှု မြ		
2. Is this an ame	ndment to	an existii	ng construct	tion contract?	If yes, co	omplete an	Administra	ative Chang	e Order.		Yes 🗙 No		
3. Any Administi	rative Actio	ns to this	vendor in t	he last 12 mo	nths? If y	es, attach	copy of AA	s within las	t 12 months	. [	Yes 🔀 No		
4. Is Form 1295	– Certificate	e of Inter	ested Partie	es required to	comply w	ith House	Bill <b>129</b> 5 at	tached (if a	pplicable)?		Yes 🛛 No		
Supplier Name:		_	- Contract						Supplier No	o. VS	0000010476		
			- Homeow									$\dashv$	
Subject:		_	ation Progr									_	
Lead Dept:													
	Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4830 Pueblo St., Dallas, Texas 75212 in												
Action	an amount not to exceed \$7.675.00												
Requested:	rested: Effective date of												
	Contract Number: HOU-2020-00014268 Contract Term: this AA to 1 year												
	_										ising Policy to		
Background:		_		tion Program	_		_		_	_	orhoods, by 0621, approved	,	
				The term of								1	
HUB				two historical								$\neg$	
Check appropriate Box				B, because on	•			•	business ca	tegory.			
https://mycpa.cp				Dallas County					than \$3 00	∩ hut lo	ss than \$50,000	ı for	
a.state.tx.us/tpa sscmblsearch/											Section 252.022		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM			YPE and NUI		AMOUNT		
							-						
Funding:							-						
									T		40.00	-	
	Finan	cing:	1		_		Cum o	f Previous	TOTAL Total Co		\$0.00 Total Supp'	,	
Contract	Suppleme		Base	Base Contrac		e Contract		lemental	Amount I		Agreement		
Amendment	nt Agreement No. CR/AA No. Date Amount Agreements							this A	ction	Percentage			
Information:									\$ 0.	00	%		
ME	APPROVA	L: Appro	ved as bei	ng in accorda	nce with	the budg	get and Cha	apter 2 of	the Dallas (	ity Cod	e.		
David N	oguera		Sep	22, 2021			MPS.			S	ep 27, 2021		
By Depar	tment Direct	tor		Date On h. Sola	2	Ар	proved as to Sep 23,		y Attorney	MS	Date	2	
	By City Manager Date												



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216179

**EFFECTIVE DATE** 

September 23, 2021

1. Place an "X" i												2	
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made and interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract process).													
b. Amendm	ents to com	petitivel	bid or forma	ıl proposal coi	ntract	:s: \$50,	000 or less (	may not ii	ncrease orig	inal contrac	t price by	more than 25%).	
c. Profession	nal / Person	al / Plan	ning / Other S	Service contra	cts: \$2	100,00	0 or less, pe	r City Code	e Sec. 2-34.		S	27	
_				00 or less, per							_ 0	<u> </u>	
=				City Code Sec	-			е.			XX	P K	
				ratifications tl					ched):		AR	ਮ <u>□</u>	
				ing \$3,000 and						ssed by requ	isition.	2	
2. Is this an ame	endment to	an exist	ing construct	tion contract	? If y	es, coi	mplete an A	dministra	tive Chang	e Order.		Yes 🛛 No	
3. Any Administ	rative Actio	ons to th	is vendor in t	he last 12 mo	onths	? If ye	s, attach co	py of AAs	within last	12 months	.   [	Yes 🛛 No	
4. Is Form 1295	– Certificat	e of Inte	rested Partie	es required to	com	ply wit	th House Bi	ll 1295 att	tached (if a	oplicable)?		Yes 🛛 No	
Supplier Name:		_	ı <b>c.</b> - Contrac	tor						Supplier N	o. VS	0000010476	
Subjects			itation Progi	ram (TDD)									
Subject:													
Lead Dept:			borhood Rev			LD L	1.111	D	(TDD) 1			1. 16 . 6 . 1	
			-	t for the Tar	_			_		_		enalf of the , Texas 75212 in	
Action			•	•	)IILI a	CLOI, I	or remaining	ation wo	ik at 1313	Gallatter 3	i., Dallas	, TEXAS / JZ12 III	
Requested:		an amount not to exceed \$7,370.00.  Effective date of											
	Contract Number: HOU-2020-00014268   Contract Term: this AA   to 1 year												
												ising Policy to	
Background:				tion Program									
				os were app The term of								0621, approved	
HUB				two historica								a or 5 years.	
Check appropriate	YES, w	ve conta	cted one HU	B, because or	nly or	ne HU	3 exists in D	allas Cour	nty for this	-			
Box https://mycpa.cp				Dallas County									
a.state.tx.us/tpa sscmblsearch/			•									s than \$50,000 for section 252.022.	
sscribisearch	FUND	DEPT		ACTV		- 1	PROGRAM		MBRANCE T			AMOUNT	
								17.					
Funding:								· B)					
								727					
	Finar	ncing:								ТОТА		\$0.00	
Contract	Supplem	ental	Base	Base Contra	ct	Base	Contract		Previous	Total Co		Total Supp'l Agreement	
Amendment	Agreemer	nt No.	CR/AA No.	Date		A	mount		emental ements	Amount I this A	_	Percentage P	
Information:	\$ 0.00								%				
NH5)	APPROVA	AL: App	oved as bei	ng in accord	ance	with	the budge	t and Cha	pter 2 of t	he Dallas (	City Code	2.	
David No	quera		Sep 2	22, 2021				MPS			Sep	27, 2021	
By Depai	rtment Direc	tor		Date			Appr	oved as to	Form by City	Attorney	MS	Date	
			4	Date Dui A. Solan	£					,			
				J. P.				Sep 23, 2					
				By City I	Mana	ger		Date					



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

EFFECTIVE DATE

8/4/2021

1. Place an "X"														
	s of \$70,000 r cooperativ			n competitive bi	d or forn	nal proposal pr	ocess, includ	ling servi	ce procuren	nents mad	le tegugh			
				al proposal con	tracts: \$9	50 000 or less (	may not incr	ease orio	inal contra	T ASICE DU	m thai	n 25%)		
_				Service contract					ina contra		•	Lilla		
	-	-	•	00 or less, per Ci			chy code set	2 34.		SE	28	m		
				r City Code Sec.			9			一召	-			
				ratifications the				edl:	**	X	2	नि ः		
				ding \$3,000 and					essed by requ	uistion.	ထဲ			
2. Is this an am	endment to	an exis	ting construc	ction contract?	If yes, c	complete an A	dministrativ	e Chang	e Order.		Yes	No		
3. Any Adminis	trative Actio	ons to th	nis vendor in	the last 12 mo	nths? If	yes, attach co	py of AAs w	ithin lasi	t 12 months	s.   🛚	Yes 🗌	No		
4. Is Form 1295	– Certifica	te of Int	erested Parti	ies required to	comply v	with House Bil	l 1295 attac	hed (if a	pplicable)?		Yes 🖂	No		
Vendor Name:	The Univ	ersity o	f Texas at Au	ustin Dell Med	lical Sch	ool			Vendor No	o. VC	21562			
Subject:	Budgetin	g for Eq	uity Tool Ev	aluation										
Lead Dept:	Equity &	Inclusio	n											
			-									М		
Action	Authorize an amendment to the contract for evaluation of the Budgeting for Equity Tool to reduce the contract amount													
Requested:	and ame	and amend the scope.												
	Contract Number: FHO-2021-00016419   Contract Term: 9/11/2020							to	9/11/	2021				
Background:	1			requested assine and ensure		_						or Equity		
	FUND	DEP	UNIT	ACTV	OBJ	PROGRAM	ENCUMB	RANCE T	YPE and NU	MBER	AMO	OUNT		
	0001	MG	4245		3070		-				10.65	0.00 (LV		
Funding:							-				10,02			
,	-						-							
	Finai	ncing:						-	тот	41:	l			
Contract	Supplem		Base	Base Contrac	t Ba	se Contract	Sum of Pr Supplem		Total Co	ontract		Supp'l ement		
Amendment	Agreeme	nt No.	CR/AA No.	Date		Amount	Agreem		this A	_		entage		
Information:	1		20-5998	9/3/2020	\$2	21,060.00	\$21,06	0.00	\$ 0	.00		%		
Lyti	APPROV	AL: Apn	roved as he	ing in accorda	ance wit	th the hudget	and Chant	er 2 of t	10.6	50.00	(LW)			
						the budget	Tak	100	c Dallas	city cour				
Dr.Line	dsey (	Vils	on.	4/28/2021			m	PS			8/4/21			
	ortment Direc			Date		Арр	proved as to F	orm by Ci	ity Attorney			Date		
				201	$\supset$			-	·					
			/	and.		_	8/2/202	1						

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216181

**EFFECTIVE DATE** 

Sep 27, 2021

MO

1. Place an "X" i	n the appro	priate bo	x for the a	oproval of:					20				
1. Place an "X" in the appropriate box for the approval of:  a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.													
b. Amendmo	cooperative ents to comi	e agreeme petitivelv	rius. bid or forma	ıl proposal con	tracts: \$5	0.000 or less i	(may not increase orig	inal contract price	y more than 25%).				
							r City Code Sec. 2-34.	AS	28				
	-	-	-	00 or less, per		•	,	= 常	P =				
=				City Code Sec.			e.	XP	AM S				
f. Other Serv	vices (explai	n on attac	hment; for	ratifications th	e Justifica	tion Form mu	ıst be attached):	ASY	· · ·				
							ontract should be proce		<b>F</b>				
							Administrative Chang	_	Yes No				
		_					opy of AAs within last		Yes No				
							ll 1295 attached (if a	-	Yes No N/A				
Supplier Name:			•		st, a Th	omson Reu	iters Business	Supplier No. 2	59347				
Subject: Subscription for West Complete													
Lead Dept:	Dept: City Attorney's Office												
Action Requested:	Authorize a two-year contract with West Publishing Corporation d/b/a West, a Thomson Reuters Business, to provide West Complete, a print and e-books subscription for the City Attorney's Office, for the period beginning September 1, 2021, through August 31, 2023. This contract shall not exceed \$51,675.48.												
	Contract	Number:	A	TT-2021-000	17501	Contra	oct Term: 9/1/2	2021 to	8/31/2023				
Background:	West Publishing Corporation d/b/a West, a Thomson Reuters Business, will provide the City Attorney's Office with a two-												
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w NO, th NO, th	ve contact nere are n ne HUB re	ed one HU o HUB's in quirement	B, because or Dallas County does not app	nly one Hi to conta lly, becau	JB exists in D ct for this bu se this AA do	nesses (HUB's) on a ropellas County for this siness category. The siness category in the siness category in the second involve more the exempted by Local	business category. than \$3,000 but le	· ·				
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT				
	0001	ATT	1308		3070		MASC ATT-2021	-00017501	\$51,675.48				
Funding:							-						
	Finan	cing:						TOTAL:	\$51,675.48				
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		se Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage				
Information:								\$ 0.00	%				

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayek Powers

Sep 27, 2021

Michael Doss
Michael Doss (Sen 28, 2021 09:20 CDT)

Sep 28, 2021

By Department Director

Date

Approved as to Form by City Attorney

no

Date

Sep 27, 2021

By City Manager



2 1 4 1 Q 2

EFFECTIVE DATE

Sep 22, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	n the appr	opriate b	oox for the ap	proval of:							2		
a. Contracts				competitive b	oid or form	nal proposo	I process, in	cluding servi	ce procuren	ned Sugar	de Mough		
b. Amendme	ents to com	petitively	ients. I bid or forma	l proposal con	tracts: \$5	0,000 or les	ss (may not i	ncrease oria	inal contrac		mod than 25%).		
_				ervice contrac						P. CO	28		
d. Amendme	ents to non-	-bid cont	racts: \$100,00	00 or less, per	City Code	Sec. 2-34.				122	with the same of t		
e. WRR-FM	expenditure	es: \$50,0	00 or less per	City Code Sec.	2-79(C) o	f the City C	ode.			ZZ Z	R K		
				ratifications th ing \$3,000 and					essed by requ	D R	ED ED		
2. Is this an ame	ndment to	an exist	ing construct	tion contract?	If yes, co	omplete ai	n Administro	tive Chang	e Order.		Yes 🛛 No		
3. Any Administi	rative Actio	ons to th	is vendor in t	he last 12 mo	nths? If y	yes, attach	copy of AA	within last	12 months	i. 🛛	Yes No		
4. Is Form 1295	– Certificat	te of Inte	rested Partie	es required to	comply w	vith House	Bill 1295 at	tached (if a	pplicable)?		Yes 🛛 No		
Supplier Name:	Siteimpro	ove, Inc.							Supplier N	o. VSS	94383		
Subject:	Siteimpro	ve Intel	ligence Platf	form									
Lead Dept:	Informati	on & Te	chnology Se	rvices									
Action Requested:	quested:												
	Contract Number:         DSV-2019-00012781         Contract Term:         9/1/2021         to         8/31/2022												
Background:	The Siteimprove Intelligence Platform is a hosted service that scans the City's website every five (5) days to identify potential content errors or inconsistencies, provide insights into performance and visitor behavior, and assist with												
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve conta here are he HUB	cted one HUI no HUB's in I requirement		nly one HU to conta oly, becau	JB exists ir ct for this se this AA	Dallas Cou ousiness cat does <i>not</i> in	nty for this egory. volve more	business ca	itegory. O but les	s than \$50,000 for ection 252.022.		
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAI	A ENCUI	MBRANCE T	PE and NU	MBER	AMOUNT		
	0198	DSV	1650		3070			DSV-2019	-00012781		\$6,365.39		
Funding:													
							-						
	Finar	ncing:	Data Se	rvices Fund					тоти	AL:	\$6,365.39		
Contract Amendment	Supplem Agreeme		Base CR/AA No.	Sunniamental   Amount including					Total Supp'l Agreement Percentage				
Information:	1		20-5261	2/9/2020	\$6	6,365.39	\$	0.00	\$12,73	0.78	100%		
Luta	APPROV	AL: Appi	roved as bei	ng in accord	ance with	h the bud	get and Cha	apter 2 of t	he Dallas (	City Code	2.		

Wu. 2. 1. 4.

Sep 20, 2021

Christina Tsevoukas
Christina Tsevoukas (Sep 24, 2021 08:39 CDT)

Sep 24, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date



Joey Zapata (Sep 22, 2021 15:27 CDT)

Sep 22, 2021



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

SEP - 9 2021

1. Place an "X" i													
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contracts by made that the competitive of the Service contracts: \$100,000 or less, per City Code Sec. 2-34.  c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.  d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.  e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.  f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Membership NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by required.  l. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.    Yes   No   No													
					отріу м	nui riouse bii	1 1233 Ull			02			
Subject:	Annual N								- Зиррнет М	, j <del>3</del> 3	1023		
Lead Dept:	Library	ieiiinei 31	אווי			-							
Action Requested:	Authorize payment of annual membership to American Library Association - \$3,038.00.  Contract Number: LIB-2021-00017486 Contract Term: 01/01/2022 to 12/31/2023												
	Contract	Number:	L	IB-2021-0001	7486	Contra	ct Term:	01/01/	/2022	to	12/31/2023		
Background:	The American Library Association is the professional membership organization for libraries in the United States.  Membership provides access to professional journals as well as best practices and procedures related to the profession.												
HUB Check appropriate Box https://mvcpa .cpa.state.tx. us/tpasscmbl search/	YES, w NO, th	ve contac nere are r ne HUB re	ted one HUI no HUB's in I equirement		ly one Hl to conta y, becau	JB exists in Doct for this bus se this AA do	allas Cour siness cat ses <i>not</i> in	nty for this legory.	business car	tegory. O but les	ss than \$50,000 for Section 252.022.		
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCU	ABRANCE T	PE and NUM	<b>IBER</b>	AMOUNT		
	0001	LIB	5310		3340		12	LIB-2021-	00017486		\$3,038.00		
Funding:					( 111)	100	100						
							(4)						
	Finan	cing:							TOTA	\L:	\$3,038.00		
Contract Amendment Information:	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		se Contract Amount	Suppl	Previous emental ements	Total Co Amount II this Ad	ncluding	Total Supp'l Agreement Percentage		
,											%		
ME	APPROVA	AL: Appro	oved as bei	ng in accorda	nce with	the budget	and Cha	pter 2 of t	he Dallas C	ity Code	e.		

Anna Lamberti Holmes
Approved as to Form by City Attorney Date

By City Manager

9/9/21

Date

By Department Director

9/27/21

#### Memorandum

DECEIVED

2012 JAN 25 AM 9: 03

CITY SECRETARY
DALLAS, TEXAS



DATE January 24, 2022

City Secretary

SUBJECT

Correction to Administrative Action File Number 21-6184 dated July 9, 2021

Administrative Action Funding Section should read as follows:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
						TYPE AND NO.	
0792	BSD	VG46	FIRF	<del>4599</del> 4113	EB17VG46	BON-2021-00016295	\$10,393.00

Please make the necessary correction to the permanent record. Should you have questions, please contact me at 214-671-8454.

Thank you,

Adriana Castaneda (Jan 24, 2022 14:43 CST)

Adriana Castaneda, Director Office of Bond & Construction Management

Ripala



21618

**EFFECTIVE DATE** 

**ADMINISTRATIVE ACTION** 

Jul 9, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	n the appro	opriate b	ox for the ap	oproval of:						2					
a. Contracts interlocal or	-			competitive i	bid or form	al proposal proce	ess, inclu	ıding servi	ce procurements	S					
b. Amendme	ents to com	petitively	bid or forma	ıl proposal co	ntracts: \$5	0,000 or less (ma	y not ind	crease orig	inal contract pric	e by more than 25%).					
C. Profession	nal / Person	al / Planr	ing / Other S	Service contra	cts: \$50,00	O or less, per City	Code S	ec. 2-34.	S	で 20 20 11 11 11 11 11 11 11 11 11 1					
d. Amendme	ents to non-	-bid conti	acts: \$50,000	or less, per	City Code S	ec. 2-34.			-	LIM HOME					
e. WRR-FM	expenditure	es: <b>\$5</b> 0,00	00 or less per	City Code Sec	c. 2-79(C) o	f the City Code.			EX	A A M					
	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.  Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.														
3. Any Administ	Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  Orm 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Or Name: Alpha Testing, Inc.  Vendor No. 134532														
4. Is Form 1295	– Certificat	e of Inte	rested Partie	es required to	comply w	ith House Bill 12	295 atta	iched (if a	pplicable)?	Yes No					
Vendor Name:	Alpha Tes	sting, Inc							Vendor No.	134532					
Subject:	Construction Material Testing & Special Inspections Office of Bond & Construction Management														
Lead Dept:	ot: Office of Bond & Construction Management														
Authorize an engineering service contract with Alpha Testing, Inc., for Construction Materials Testing in an amount not to exceed \$10,393.00.															
	Contract Number:   BON-2021-00016295   Contract Term:   7/15/2021   to   7/15/2022														
Background:	temporal trailer for and repo activities	ry Fire Sir Iving or rt on the conduct	ation 41 wi uarters and field prepa ed by the G	ill be in oper d an appara rration and i General Cont	ration to s tus bay te nstallation tractor, ac	ervice the areant, both on contract of the site and	n. This the found of the found	temporar oundatio ation mat t represe	y Fire Station fa ons. Alpha Testi terials for specif ntative of the C	ture is being rebuilt, icility will consist of a ing will observe, test, ic construction phase owner (City of Dallas),					
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	EN	CUMBRAN NUN	ICE TYPE and IBER	AMOUNT					
	0 <b>7</b> 92	BSD	VG46	FIRF	4599	EB17VG46	СХ	BON-20	21-00016295	10,393.00					
Funding:							200								
							-								
	Finan	cing:	2020 Ce	ertificate of	Obligation				TOTAL:	\$10,393.00					
Contract Amendment Information:	Suppleme Agreemer		Base CR/AA No.	Base Contro Date	act Bo	ise Contract Amount	Pre Suppl	m of vious emental ements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage					
									\$ 10,393.00	%					
1.11															

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Jul 9, 2021 09:28 CDT)

Jul 9, 2021

tolkoup

Sep 28, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

By City Manager

Date

Jul 9, 2021



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

September 23, 2021

1 1	n the appro										
1 1		opriate bo	x for the a	pproval of:						, C	021
	-			n competitive b	id or for	mal proposal pi	rocess, incl	uding servi	ce procuremen	es maa	le thoough
interlocal or	•	-		al proposal son	tracts: ¢	50 000 or loss (	may not in	craaca aria	inal contract pi	aro bu	m Nathan (2)
_						000 or less, per			inai contract pi	O (C)	
_	•	•				• •	City Code	SEL. 2-34.	_	譜	R <
<u> </u>				00 or less, per	•		_		>	< T>	= m
						of the City Code ation Form mus		had):	2	7.7C	ED ED
									essed by requisit	ion.	Ø
2. Is this an ame	ndment to	an existin	g construc	tion contract?	If yes, o	complete an Ad	dministrat	ive Change	e Order.		Yes 🛛 No
3. Any Administi	rative Actio	ons to this	vendor in	the last 12 mo	nths? If	yes, attach co	py of AAs	within last	12 months.		Yes 🛛 No
4. Is Form 1295	– Certificat	te of Intere	ested Parti	es required to	comply	with House Bill	1295 atta	iched (if a	pplicable)?		Yes 🛛 No
Supplier Name:	Commu	nities Fo	undation	of Texas					Supplier No.	243	760
Subject:	No-Cost,	, Donor-c	lirected S	Services Agre	ement	with CFT					
Lead Dept:	Office of	f Commu	nity Care								
77		-		-					CFT). The pur	-	
Action	_						ations rec	eived dire	ectly from the	privat	e sector, to
Requested:			lartin Luth	ner King, Jr. C	elebrati				T		
	Contract	Number:	1		_	Contrac	ct Term:	10-01-	-2021 to	0	09-30-2026
Background:	Agreemen Jr. Celebra CFT, to be Martin Lu- communit	nt is to rece ation. The ( used solel ther King Ji ty and raisi	eive and ad City shall no y for the Di r. Celebrati ng awarene	minister donat ot be the recipi r. Martin Luthe on week event ess to racial jus	ions rece ent or cu r King, Jr s, includi tice and	ived directly fro stodian of any . Celebration. T ng the Gala, an	om the privi such dona The City Ma Id parade fo nmemorati	vate sector tions, as su inager is au or the publ	for the annual ch donations a uthorized to su lic purpose of u	Dr. Mare to be poort to nifying	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	we contact here are no he HUB re	ed one HU o HUB's in quirement	B, because on Dallas County does not app	ly one H to conta ly, becau	act for this bus use this AA do	allas Count iness cate es <i>not</i> inve	ty for this gory. olve more	business categ	ut less	s than \$50,000 for ection 252.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUM	BRANCE T	PE and NUMBI	ER	AMOUNT
											0.00
Funding:							E				
							<u> </u>				
	Finan	ncing:	1		1		C. C.	D	TOTAL:		0.00
	Supplem	ental	Base	Base Contrac	t Ba	se Contract	Sum of I		Total Contr		Total Supp'l
Contract Amendment Information:	Agreemer		CR/AA No.	Date		Amount	Supple Agree		Amount Inclu this Actio	_	Agreement Percentage

Sep 22, 2021

Parkay Melia.

Sep 24, 2021

Date By Department Director

Approved as to Form by City Attorney

Sep 23, 2021

Date

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216186

**EFFECTIVE DATE** 

AUG 3 0 2021

4 54 4544															
	a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements and through interlocal or cooperative agreements.  b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract give by more than \$5%).														
interlocal or	cooperativ	e agreeme	nts.						7.	>	SE				
b. Amendme	ents to com	petitively b	id or forma	proposal co	ntracts: \$50	),000 or less (	may not inc	rease origi	inal contract	rice by	more the	an 25%).			
C. Profession	nal / Person	al / Plannir	g / Other S	ervice contra	cts: \$100,0	00 or less, pe	r City Code S	Sec. 2-34.	Ç	UC.	œ	111			
d. Amendme															
_ <del></del>				-					>	XA	=	m			
	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.  f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which da not require a contract should be processed by requisition.  Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  Yes No  Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Premier Waste Services, LLC. dba Moore Disposal  Supplier No.  VC20593  Custom Built Trash Compactor Installation at Dallas City Hall														
2. Is this an ame	NOTE: Minor services and/or repairs not exceeding \$3,000 and which da not require a contract should be processed by requisition.  Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.  Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  Yes No  upplier Name: Premier Waste Services, LLC. dba Moore Disposal  Supplier No. VC20593														
3. Any Administ	rative Actio	ns to this	vendor in t	he last 12 m	onths? If y	es, attach co	ppy of AAs v	vithin last	12 months.		Yes 🛚	No			
4. Is Form 1295	– Certificat	e of Intere	sted Partie	s required to	comply w	ith House Bi	ll 1295 atta	ched (if ap	oplicable)?		Yes 🛚	No			
Supplier Name:	Premier V	Vaste Ser	vices, LLC.	dba Moore	Disposal				Supplier No.	VC	20593				
Subject:	Custom B	uilt Trash	Compacto	r Installatio	n at Dallas	City Hall									
Lead Dept:	Building S	Services D	epartment												
Action Requested:					Services,	LLC. to insta	ll a new se	lf-contain	ned 20 cubic y	yard cı	ustom-				
	This action will authorize Premier Waste Services, LLC. to install a new self-contained 20 cubic yard custom-built trash compactor at Dallas City Hall.  Contract Number: BSD-2021-00017157 Contract Term: 7/19/2021 to 12/20/2021  The current trash compactor has exceeded its useful life and is no longer operable. As a result, multiple smaller bins are in use and they are occupying a larger amount of space in the small loading dock area until a replacement.														
Background:	The current trash compactor has exceeded its useful life and is no longer operable. As a result, multiple smaller bins are in use and they are occupying a larger amount of space in the small loading dock area until a replacement compactor can be installed. Due to the clearance in L2 loading dock this compactor needs to be custom built for height														
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w NO, th	ve contact nere are no ne HUB re	ed one HUI o HUB's in I quirement	3, because o Dallas Count does not ap	nly one HU y to contac ply, becaus	IB exists in D ct for this bu se this AA do	allas Count siness cate oes <i>not</i> invo	ty for this l gory. olve more	otating basis. business cate than \$3,000 I Government	but les					
	FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT														
	0001	BSD	3062		4720		-				\$26,40	00.00			
Funding:							=								
							26								
	Finan	cing:							TOTAL:		\$26,40	00.00			
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contro Date		e Contract Amount	Sum of F Supplei Agreei	mental	Total Cont Amount Incl this Actio	luding	Agr	al Supp'l eement centage			
Information:									\$ 0.00	)		%			

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aug 30, 2021

Sep 28, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Key Zenta New County Davis CD to

Aug 30, 2021

By City Manager



2 1 6 1 8 7

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

1. Place an "X"	in the appro	opriate	box for the a	pproval of:							20
a. Contracts interlocal or				n competitive b	id or forn	nal proposal p	process, incl	uding serv	ice procurem	ents mo	de Dough
b. Amendm	ents to com	petitive	y bid or form	al proposal con	tracts: \$5	0,000 or less	(may not in	crease orig	ginal contract	t price by	more than 25%).
c. Profession	nal / Person	al / Plai	nning / Other	Service contrac	ts: \$100,0	000 or less, pe	er City Code	Sec. 2-34.		S	28
d. Amendm	ents to non-	bid con	tracts: \$100,0	00 or less, per (	City Code	Sec. 2-34.				二品	PH
_	•		•	City Code Sec.						XX	
f. Other Ser NOTE: Minor	vices (expla r services an	in on at d/or rep	tachment; for airs not exceed	ratifications th ding \$3,000 and	e Justifico which do	ation Form m not require a d	ust be attac contract sho	hed): Me uld be proc	mbership Fe	e Sistion.	ተ፡ ተ <u>ነ</u>
2. Is this an ame	endment to	an exis	ting construc	tion contract?	If yes, co	omplete an A	dministrat	ive Chang	e Order.		Yes 🛛 No
3. Any Administ	rative Actio	ns to tl	nis vendor in t	the last 12 moi	nths? If y	yes, attach c	opy of AAs	within las	t 12 months		Yes 🗌 No
4. Is Form 1295	– Certificat	e of Int	erested Parti	es required to	comply w	vith House Bi	ll 1295 atta	ched (if a	pplicable)?		Yes 🛛 No
Supplier Name:	Candid d	ba Fou	ndation Cent	ter					Supplier No	o. 190	0507
Subject:	Annual M	lember	ship for Coo	perating Colle	ction						
Lead Dept:	Library										
Action Requested:	Authorize	e paym	ent of \$5,995	5.00 for annua	al memb	ership to Fo	undation (	Center			
	Contract	Numbe	r: L	.IB-2021-0001	7272	Contro	ct Term:	01/01	/2022	to	01/01/2023
Background:	member,	the Lib from	rary receives	access to on	line and	print resour	ces about	grant and	l non-profit	s, plus t	on Center. As a raining and other funding for their
HUB											
Check appropriate Box	_			two historical B, because on	•		-	-	_		
https://mycpa				Dallas County	•			•	Dusiliess ca	tegory.	
.cpa.state.tx.											s than \$50,000 for
us/tpasscmbl search/	goods	and se	rvices subject	t to competitiv	e biddin	g that are no	t exempted	by Local	Governmen	it Code S	ection 252.022.
Scarcin	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUM	BRANCE T	YPE and NUN	MBER	AMOUNT
	0729	LIB	6342		3361		H	LIB-2021-	00017272		\$5,995.00
Funding:											
							-				
	Finan	cina:		<u></u>		ļ			TOTA	VL:	\$5,995.00
			_				Sum of I	Previous	Total Co		Total Supp'l
Contract	Suppleme Agreemer		Base CR/AA No.	Base Contrac Date		se Contract Amount	Supple	mental	Amount I	-	Agreement
Amendment Information:	rigitetimen		CIQUETION	Dute			Agree	ments	this Ac	ction	Percentage
											%
NH2)	APPROVA	L: App	roved as bei	ing in accorda	nce with	n the budge	t and Chap	ter 2 of t	he Dallas C	ity Code	:
M.T Giudii	0					1-1-1-	Ct 1.1.				
MJ Giudice (Aug 19, 2	021 10:50 CDT	)				ASNIEY Ashley Stock	on (Sep 28, 2021	16:34 CDT)			
By Depar	tment Direc	tor		Date		Ap	proved as to	Form by Ci	ity Attorney		Date
		3		Depatous							
			Joey Za	pata (Kug 19, 2021 11:3 By City M	lanaaer		Date				



2 1 6 1 8 8

EFFECTIVE DATE

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

Aug 14, 2021

1. Place on "X"	in the app	ropri <b>a</b> te	box for the a	approval of:						P-3	
a. Contract	s of \$10000	00 or less	resulting from	m competitive	bid or fore	mal proposal pro	ocess, including serv	ice procureme	nt <u>न्युव्वे</u>	thro	
interlocal c	r coop <b>erati</b>	-							D	S	
b. Amendn	nents to con	npetitive	ly bid or form	al proposal coi	ntracts: \$5	50,000 or less (n	nay not increase orig	jinal contract p	re by m	nre Man 29	1%
US:572							City Code Sec. 2-34.		SA	28	C
				000 or less, per					-120		Angelow
1						of the City Code.				고	4
						ation Form must not require <b>a</b> cor	: be attached): ntract should be <b>proc</b>	essed by requisi	AR AR	ယ္	ED
2. Is this an am	endment to	o an <mark>e</mark> xis	ting construc	ction contract	? If yes, c	omplete on Ad	ministrative Chang	e Order.	Ye	s ANO	
3. Any Administ	trative Acti	ions to ti	his vendor in	the last 12 ma	onths? If	yes, attach cop	y of AAs within las	t 12 months.	Ye	s 🛛 No	
4. Is Form 1295	– Certifica	ite of Int	erested Parti	es required to	comply v	vith House Bill	1295 attached (if a	pplicable)?	☐ Ye	rs 🛭 No	
Supplier Name:	East Texa	as Testir	ng Laborator	y, Inc				Supplier No.	50009	59	
Subject:	Administ	trative A	ction for Ma	aterial Testing	g for East	Overton Rd fr	om S. Marsalis to	S. Ewing			
Lead Dept:	Public W	orks									
Action Requested:	amount	not to e		32.00 to prov			ontract with East 1 rial Testing during	_			
	Contract	t Numbe	r: PI	BW-2021-000	017058	Contract	Term: 9/1/2	2021	to	9/30/202	!3
Background:	Professio	nal Soli	citation #Cl2		ovided a	short list of q	sting required for ualified firms to p				
HUB Check oppropriate Box NKC https://mvcpa .cpa.state.tx. us/tpasscmb/	YES, W	ve conta here are he HUB	icted one HU no HU8's in requirement	B, because or Dallas County does not app	oly one Hi to conta oly, becau	UB exists in Dal ct for this busings se this AA doe	ises (HUR's) on a roll las County for this ness category. Is not involve more exempted by Local	than \$3,000	<b>b</b> ut less t		
	FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENÇUMBRANCE	TYPE and NUN	1BER	AMOUN	VT
	1V22	PBW	V305	THRF	4113	PB17V305	CX-PBW-	2021-000170	58 \$	41,032.0	0
Funding:											
	Finar	ncing;	Street &	& Transp. Fur	nd (A). 20	17 Gen. Oblig	ation Bond Fund	TOTAL	: \$	41,032.0	0
Contract Amendment	Supplem Agreemei		Base CR/AA No.	Base Contrac Date	ct Ba	se Contract Amount	Sum of Previous Supplemental Agreements	Total Cont Amount Inc this Acti	luding	Total Sup Agreeme Percenta	ent
Information:								\$ 0.00	)	9	%
Row Pa	APPROVA	AL: App	Aug 1	4, 2021	ance witi	Oslucia Wysicke	and Chapter 2 of t		y Code. Sep 27,	2021	
Ву Depar	tme <b>nt</b> Direc	tor	1	Dote		Appro	oved as to Form by Ci 4, 2021	ty Attorney		Dat	te
				Hy City N	Nonuger		Date				



2 1 6 1 8 9

EFFECTIVE DATE

Aug 30, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X"	in the appr	opriate bo	x for the a	pproval of:							2
a. Contract		O or less re	sulting fron		bid or for	mal propos	al process,	including serv	ice procurem	ents m	Ethrough T
		-		al proposal co	ntracts: \$5	50.000 ar le	ess (may no	nt increase orio	ainal contrac	t price by	more (110 25%).
								ode Sec. 2-34.		D	m N
	•			00 or less, pe						ĆΛ	
e. WRR-FM	expenditur	es: \$50,000	or less per	City Code Se	c. 2-79(C) (	of the City (	Code.			<u> </u>	
				ratifications t						×	1 3. E
				- 7				should be proc		isition	< w
2. Is this an ame											Yes X No
3. Any Administ											Yes No
4. Is Form 1295			ested Partic	e <b>s</b> required to	o comply (	with House	Bill 1295	attached (if a		_ _	Yes 🛛 No
Supplier Name:	Raba Kist								Supplier No	o. VS	000074591
Subject:	Administ	rative Act	ion for Ma	iterial Testin	ig for Stre	et Group	17-8001				
Lead Dept:	Public W	orks									
Action Requested:					_	_		ct with Raba econstructio			amount not to 7-8001.
	Contract	Number:	PE	3W-2021-00	017133	Con	tract Tern	n: 9/30,	/2021	to	9/30/2023
Background:	Project. F	Profession	al Solicita		17 has p	rovided a					ital Construction nese services and
HUB Check oppropriate Box WVJ https://mycpa .cpa.state.tx. us/tpasscmbl search/	■ YES, w NO, th ■ NO, th	ve contact nere are no ne HUB re	ed one HU HUB's in quirement	B, because o Dallas Count does not ap	nly one H y to conta ply, becau	UB exists in act for this use this AA	n Dallas Co business o does not	involve more	business ca than \$3,00	tegory. O but les	s than \$50,000 for ection 252.022.
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGR	AM EN	CUMBRANCE	TYPE and NL	MBER	AMOUNT
								See Attac	hed File		\$ 24,118.00
Funding:											
g.											
	Finan	cing:	Street 8 Funds	Transp. Fu	nd (A). 20	)17 Gen. C	Obligation	Bond	TOTA	IL:	\$ 24,118.00
Contract Amendment Information:	Suppleme Agreemer		Base CR/AA No.	Base Contro Date	oct Bo	ose Contrac Amount	Su Su	n of Previous pplemental greements	Total Co	ncluding ction	Total Supp'l Agreement Percentage
									\$ 0.	UÜ	%
Row Row	APPROVA	\L: Appro	ved as bei Au	n <b>g in accord</b> g 30, 2021	lance wit	h the bud	get and C	hapter 2 of	the Dallas (	City Code Sep	27, 2021

Dote

By City Manager

Approved as to Form by City Attorney

Aug 30, 2021

Date

By Department Director



2 1 4 1 0 0

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**EFFECTIVE DATE** 

Sep 24, 2021

1. Place an "X" i		-			h:d = - f-					_
or cooperate			resulting from	n competitive i	bid or forn	nai proposal p	process, including se	ervice procurements	s made through interlocal	
b. Amendme	ents to com	petitively	bid or forma	al proposal coi	ntracts: \$5	0,000 or less	(may nat increase o	riginal contract	ce by more than 25%).	
C. Profession	nal / Person	al / Plan	ning / Other S	Service contra	cts: \$100,0	000 or less, pe	r City Code Sec. 2-3	4.	< ± 1	
d. Amendme	ents to non-	-bid cont	racts: \$100,00	00 or less, per	City Code	Sec. 2-34.		P	SEC 29	
e. WRR-FM	expenditure	es: \$50,0	00 or less per	City Code Sec	. 2-79(C) o	f the City Cod	e.	;;· →	20	
							st be attached):			
							ontract should be pr Administrative Cha	ocessed by requisito	Yes X NO	-
							opy of AAs within I		X Yesn No	
							ll 1295 attached (i		Yes X No	
Supplier Name:	OFELIA F	AZ-GAR	ZA					Supplier No.	VS88191	
Subject:	Professio									
Lead Dept:	Office of	Arts and	Culture							4
									rary/spoken word. The	
								e expression of what is and how it impact	•	
Action			_						ing, zine making, paper	
Requested:	crafts and	more.	These works	hops can be p	oresented	to adults and	d children of all ag	es. All services are	e subject to the	
	approval	of the Ci	ty of Dallas (	Office of Arts	and Cultu	re, in accorda	ance with the City	of Dallas Cultural	Policy.	
	Contract			21-0001726				10/1/2021 to	1 -//	
									eed a fee of \$10,000.00.	7 1
Background:	•		nade upon s services pro	•	ompletion	of each req	uested service fol	lowing receipt of o	consultant's invoice and	1
HUB	ппаттеро	or the	SCI VICES PIC	viucu.						┪
Check appropriate					•		esses (HUB's) on a	-		
Box https://mycpa					•		allas County for th siness category.	nis business catego	ory.	
.cpa.state.tx.	<u> </u>				•			ore than \$3,000 b	ut less than \$50,000 for	,
us/tpasscmbl	_								ode Section 252.022.	
search/	CUND	DEDT	LIAUT	I ACTI	OBI	DDOCDANA	ENCLINADDANIC	TVDE and AUUAADE	D AAAOUAIT	4
	FUND 0001	OCA DEPT	4878	ACTV	<i>OBJ</i> 3089	PROGRAM CAP		TYPE and NUMBE CA-2021-000172		┥
Funding:	0001	UCA	4070		3089	CAI	IVIA3C C	7CA-2021-000172	310,000.00	┥
	Cinan	oin a .	-		1			TOTAL:	¢10,000,00	┥
	Finan	ncing:					Sum of Previous		\$10,000.00 act Tatal Supp'l	Ⅎ
Contract	Suppleme		Bose	Base Contra		se Contract	Supplemental	Amount Includ		1
Amendment Information:	Agreemer	It NO.	CR/AA Na.	Date		Amount	Agreements	this Action	Percentage	_
mjormation.								\$ 0.00	%	
ME	APPROV	AL: App	roved as be	ing in accord	dance wit	th the budge	et and Chapter 2	of the Dallas City	Code.	
Johnifer Scripps (Sep 24, 20	021 13:15 CDT			Sep 24,	2021	Lisa Ma	eres		Sep 27, 2021	
By Depar	tment Direc	tor		Date		Ap	proved as to Form b	y City Attorney	Date	
			Joey Zap	Jack Sep 24, 2021 13	:17 CD7)	5	Sep 24, 2021			

By City Manager



ADMINISTRATIVE ACTION
2 1 4 1 0 1

EFFECTIVE DATE

AUG 1 9 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	ii tile uppro	priute L	, car jer and ap	oprovaroj.					
a. Contracts interlocal or				n competitive bid	or forn	nal proposal pi	rocess, including servi	ce procurements mad	de <b>M</b> ough
	-	•		al proposal contr	acts: \$5	0.000 or less (i	may not increase orig		more than 25%).
_							City Code Sec. 2-34.		
= -				00 or less, per Cit			,	ASS	29
e. WRR-FM	expenditure	es: \$50,0	00 or less per	City Code Sec. 2	-79(C) o	f the City Code	2.	-20	2 4
							st be attached): Mer ontract should be proce		tanding [T
							dministrative Change	4.51	YENO No
3. Any Administ	rative Actio	ons to th	is vendor in t	the last 12 mont	hs? If	ves, attach co	py of AAs within last	12 months.	Yes 🛛 No
4. Is Form 1295	– Certificat	e of Inte	erested Partie	es required to co	mply w	ith House Bill	l 1295 attached (if a	oplicable)?	Yes 🛛 No
Supplier Name:	Equal He	art						Supplier No. VC	16760
Subject:	After Sch	ool Me	al Service						
Lead Dept:	Library								
Action Requested:							IOU) with Equal Hea		
	Contract			IB-2021-00017			ct Term: 8/23/20 Agriculture (TDA) to		09/30/2022
Background:	1-18 year Equal He this servi	rs old du art cont ice at se	uring the sch tracts with a	ool year at site Food Service f s Public Library	s opera Manag	ited by a non ement Comp	-profit entity and lo any that prepares r e after-school prog	ocated in an eligible meals in a certified	low income area. kitchen. Providing
HUB Check appropriate Box https://mvcpa .Cpa.state.tx, us/tpasscmbl search/	YES, w NO, th NO, th	ve conta here are he HUB I	cted one HUI no HUB's in	B, because only Dallas County to does not apply	one Hl conta , becau	JB exists in Da ct for this bus	esses (HUB's) on a ro allas County for this iness category.		
		s and ser	vices subject	t to competitive	Diadin		es <i>not</i> involve more exempted by Local		
	FUND	DEPT		t to competitive	OBJ			Government Code S	
	FUND					g that are not	ENCUMBRANCE T	Government Code S	Section 252.022.
Funding:	FUND					g that are not	ENCUMBRANCE T	Government Code S	Section 252.022.
Funding:	FUND					g that are not	ENCUMBRANCE T	Government Code S	Section 252.022.
Funding:						g that are not	ENCUMBRANCE T	Government Code S	Section 252.022.
Contract Amendment		DEPT			OBJ	g that are not	ENCUMBRANCE T	Government Code S YPE and NUMBER 00017340	AMOUNT \$0
Contract	Finar. Suppleme	DEPT	UNIT	ACTV  Base Contract	OBJ	PROGRAM  PROGRAM  Ge Contract	ENCUMBRANCE TO LIB-2021 Sum of Previous Supplemental	Government Code S  YPE and NUMBER  00017340  TOTAL:  Total Contract  Amount Including	\$0  Total Supp'l Agreement
Contract Amendment Information: MJ GIWA	Finan Suppleme Agreemen APPROVA	DEPT  ncing: ental nt No.	Base CR/AA No.	ACTV  Base Contract Date	Bas	PROGRAM  PROGRAM  GE Contract  Amount	ENCUMBRANCE TO LIB-2021 Sum of Previous Supplemental	Government Code S YPE and NUMBER 00017340  TOTAL: Total Contract Amount Including this Action	\$0  Total Supp'l Agreement Percentage %
Contract Amendment Information:  M. J. Giuna M. J. Giudice (Aug 15)	Supplement Agreement APPROVA	DEPT  ncing: ental nt No.	Base CR/AA No.	Base Contract Date	Bas	PROGRAM  PROGRAM  SEE Contract  Amount  Ashley Stockto	Sum of Previous Supplemental Agreements  Stockton on (Sep 28, 2021 17:10 CDT)	Government Code S YPE and NUMBER 00017340  TOTAL: Total Contract Amount Including this Action  he Dallas City Code	\$0 \$0 Total Supp'l Agreement Percentage %
Contract Amendment Information:  M. Giuna MJ Giudice (Aug 19	Finan Suppleme Agreemen APPROVA	DEPT  ncing: ental nt No.	Base CR/AA No.	ACTV  Base Contract Date	Bas	PROGRAM  PROGRAM  SEE Contract  Amount  Ashley Stockto	ENCUMBRANCE TO LIB-2021 Sum of Previous Supplemental Agreements	Government Code S YPE and NUMBER 00017340  TOTAL: Total Contract Amount Including this Action  he Dallas City Code	\$0  Total Supp'l Agreement Percentage %



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216192

**EFFECTIVE DATE** 

9/24/2024

											~	
1. Place an "X" i										AT	S	20
a. Contracts				competitive l	bid or form	mal proposal p	rocess, in	cluding servi	ice procurer	pents mo		ough
				al proposal cor	atracts: \$5	50,000 or less	(may not	increase orio	inal contra	Porice to	N more	than 3%)
						000 or less, pe				一層	3	2
1=				00 or less, per						XX		ITT
—						of the City Cod	e.			D X	5	O
						ation Farm mu		iched):			8	
						not require a c				uisition.	_	_
2. Is this an ame												⊠ No
3. Any Administ												⊠ No
4. Is Form 1295	– Certificat	te of Inter	ested Partie	es required to	comply v	vith House Bi	ll 1295 at	tached (if a	pplicable)?	L	Yes	⊠ No
Supplier Name:	Pique Vid	leo, LLC							Supplier N	o. VO	23764	
Subject:	Racial Eq	uity Plan	Videograp	her: Cross-Cı	ultural Co	ommunicatio	ns Servi	ces				
Lead Dept:	Office of	Equity an	d Inclusion	– Equity Div	ision/							
						an tell the s	story of	the efforts	to develo	ра		
Action	first ever	r Racial l	Equity Pla	n (REP) for	the City	of Dallas.						
Requested:												
		Number:		21-00017626			ct Term:	10/1/		to		/1/2022
						ions method						
Background:						s modes su religion, abi						
						e REP proc						
HUB Check appropriate	X YES W	ve contact	ed at least	two historica	llv under	utilized busin	esses (HI	IB's) on a ro	ntating hasi	ς.		
Вох						UB exists in D						
https://mycpa				•		ct for this bu						
<u>.cpa.state.tx.</u> us/tpasscmbl			-		•	ise this AA do ig that are no						
search/	goods	and servi	ices subject	to competiti	ve bladili	ig that are no	t exempt	ed by Local	Governmen	iii code	Jection	232.022.
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUI	MBRANCE T	PE and NU	MBER	/	AMOUNT
	001	MGT	4245		3070		СТ	FHO-2021	0001762	6	\$39,	995.00
Funding:							-					
							-					
	Finan	cing:							тот	AL:	\$39	,995.00
Contract	Suppleme	ental	Base	Base Contra	ct Bas	se Contract		f Previous	Total Co			otal Supp'l
Amendment	Agreemer		CR/AA No.	Date		Amount		emental ements	Amount I this A			greement ercentage
Information:							Agre	cinents	LIII3 A	CLIOII		. centage
1160	A DDP () V	Al · Annro	ved as hei	ng in accord	ance wit	h the budge	t and Chr	enter 7 of t	he Dallac	City Cod	  a	
0			veu da DEI	iig iii accord	ance Wil	rue nanke			iie Dallas (	City Cou	c.	
Lindsey L. V	Vilson, Ph	3		9/24/2021			MI	05		0	9.28.2	l
By Depar	tment Direct	tor		Date		Арр	proved as t	to Form by Ci	ty Attorney			Date
				1 201	' )							

By City Manager

9/24/21



216193

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

EFFECTIVE DATE

SEP 1 0 2021

1. Place an "X"	in the appr	opriate	box for the a	pproval of:								
111				n competitive bi	d or form	al proposal p	rocess, inc	luding servi	ce procuren	nents ma	de throug	h
interlocal of		-		-11		000 !	/ a.		in al an atau	00	22 th	n 2501
I —				al proposal cont					inai contrac	t-price by		## 25%). 
				Service contract			r City Coae	? Sec. 2-34.		5cm	EP 2	6
I 🗀				00 or less, per C						S	9	134
l			-	City Code Sec. 2		-				二帝	R	
				ratifications the ling \$3,000 and v					ssed by reau	istion	=	m
2. Is this an ame										STE	Yes 🛛	No
3. Any Administ	rative Actio	ons to t	his vendor in t	he last 12 mor	iths? If yo	es, attach co	py of AAs	within last	12 months	. È	Yes 🗵	No
4. Is Form 1295	Certificat	te of Int	terested Partie	es required to a	omply wi	ith House Bil	l 1295 att	ached (if a <sub>l</sub>	oplicable)?		Yes 🛚	No
Supplier Name:	Jennifer (	Cowley							Supplier N	o. VC	17405	
Subject:	Twin Fall:	s Public	Art									
Lead Dept:	Office of	Arts ar	nd Culture									
				greement to c						_		
				rk at Twin Fall								
Action Requested:				lemental agre mmission on I			sion to a	portion of	tne design	and was	approv	ed by the
quadataa.							at Tarra	Amuil 1	2024		Decen	nber 21,
	Contract			CA-2020-0001			ct Term:	April 1		to		021
				uthorized by	-							
				yra Goodley w rch 31, 2021; t					-	-	-	
Background:			-	tent with the				•				
				children enga								
				Artist Tyra Go								
HUB Check appropriate	☐ YES. W	ve cont	acted at least	two historicall	v underut	tilized busin	esses (HU	B's) on a re	ntating hasi	c		
Вох	Ses, v			B, because only								
https://mycpa	= ,,,,,,,			Dallas County								
.cpa.state.tx. us/tpasscmbl				does not apply to competitive								
search/	goods	s allu se	ei vices subject	to competitiv	e biuding	tilat are ilo	cexemple	d by Local	Governmer	it code s	ection 2:	02.022.
	FUND	DEP	T UNIT	ACTV	OBJ	PROGRAM	ENCUN	ABRANCE T	YPE and NU	MBER	AN	10UNT
1 1	3T00	PKF	NN810	PUBA	4425	PKTWF		OCA-2020	0-0001436	1	\$16,9	00
Funding:						LPA					-	
						-	1,2				1	
	Einar	ncing:					-		тотл	A1.	\$16,90	00.00
	-				1		Sum of	Previous	Total Co		_	il Supp'l
	Supplem		Base CP/AANo	Base Contract		Contract		emental	Amount			eement
Contract Amendment	Agreemer	it ivo.	CR/AA No.	Date	A	mount		ements	this A	ction	Perd	entage
Information:	1		CR 20-	August 30,		10 500		0	ć 57	400		1 70/
	1		0271/AA2 0-5875	2020	) <sup>\$4</sup>	40,500		0	\$ 57,4	+00	4	1.7%



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216194

**EFFECTIVE DATE** 

JUL 1 3 2021

1. Place an "X"										202					
a. Contracts	of \$10000	0 or less	resulting fron	n competitive b	oid or form	nal proposal p	rocess, including se	rvice procure	negts mad	de through 📆					
interlocal or  b. Amendm	•	_		al proposal con	tracts: \$5	0 000 or less (	may not increase o	riginal contra	orice hy	more than 25%					
_							may not increase o r City Code Sec. 2-3		S						
			_	00 or less, per		•	city code see. 2 s	<b>~</b> •	-2	P					
				City Code Sec.	-		,			<u> </u>					
- 6 04 6	•			=		=	 st be attached):  Pr	oiect Agreem	A R	🗇					
							ontract should be pr			29					
2. Is this an ame	endment to	an exis	ing construc	tion contract?	If yes, co	omplete an A	dministrative Cha	nge Order.		Yes 🛛 No					
3. Any Administ	rative Actio	ons to th	is vendor in t	the last 12 mo	nths? If y	es, attach co	py of AAs within I	ast 12 month	s. 🗌	Yes 🛛 No					
4. Is Form 1295	– Certificat	te of Inte	rested Parti	es required to	comply w	ith House Bil	l 1295 attached (ij	applicable)?		Yes 🛛 No					
Supplier Name:	Universit	y of Nor	th Texas					Supplier N	lo.						
Subject:	Project N	1etadat	)												
Lead Dept:	Library					7									
			, ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ; ;												
Action	Approval	to exec	ute project	agreement w	ith Unive	rsity of Nort	h Texas (UNT).								
Requested:															
	Contract Number: LIB-2021-00016619 Contract Term: 08/01/2021 to 07/31/2022  UNT has a repository of digital information that participating institutions may contribute to at no cost. UNT will assist														
	UNT has	a repos	itory of digit	tal information	n that pa	articipating i	nstitutions may c	ontribute to	at no cos	st. UNT will assist					
Background:		•					•			that will be added					
	to UNT's	Portal t	o Texas Hist	ory. Items wi	thin the F	ortal will be	available for the	public and Li	brary cus	tomers to access.					
HUB							4								
Check appropriate Box							esses (HUB's) on a allas County for th	-							
https://mvcpa	_			•	•		siness category.	113 Da3111C33 Ct	rcgo, y.						
.cpa.state.tx.			•							s than \$50,000 for					
us/tpasscmbl search/	goods	s and ser	vices subject	t to competiti	ve biddinį	g that are not	exempted by Loc	al Governme	nt Code S	ection 252.022.					
	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUMBRANCE	TYPE and NU	MBER	AMOUNT					
			İ			İ	- LIB-202	1-00016619		\$0.00					
Funding:			i				-								
			i				-								
	Finar	ncing:						тот	AL:	\$0.00					
	Supplem		Base	Base Contrac	rt Dos	e Contract	Sum of Previous	Total C	ontract	Total Supp'l					
Contract Amendment	Agreemer		CR/AA No.	Date		Amount	Supplemental	Amount	-	Agreement					
Information:		-			+		Agreements	\$ 0	ction	Percentage					
11.12							<u></u>			%					
ME	APPROVA	AL: App	roved as bei	ing in accorda	ance with	n the budget	and Chapter 2 o	f the Dallas	City Code	<b>.</b> .					
M.T Giu	dice					Ashlow	Charleton								
MJ Giudice (Jul :	13, 2021 12:4	16 CDT)				Ashley Stock	on (Sep 28, 2021 16:18 CDT								
By Depar	tment Direc	tor		Date		Ann	round as to Form by	City Attorney		Date					
						7.55	rovea as to roim by	,,		5010					
				200 apata (3ul 13, 2021 13		7199	rovea as to Form by			340					

#### Memorandum

#### RECEIVED

2021 OCT 25 AM 10: 51

CITY SECRETARY DALLAS, TEXAS



DATE 09/29/21

O Billierae Johnson City Secretary

SUBJECT Correction to AA 21-6195

The Administrative Action was approved on 07/21/21 authorize an increase in the services contract with Foundation Communities for income tax preparation and financial education services for the Office of Community - Not to exceed 25% of the contract amount from \$150,000.00 to \$187,500.

+			
Change(s) is/are needed to correct (select all applicable):			
<b>∑</b> Туро □	Financial/funding information	Obvious error from CR o	context
Administrative Action FUND DEPT UNITO 0001 MGT 533		ENCUMBRANCE No. AM	10UNT <b>7,500</b>
Contract Number: OCC-2020-00012432   Contract Term:   02/01/2020   to   08/31/2020			
The correction is made to the Encumbrance Number. A correction is also made to the Contract Number.			
Department: Office of Community Care			
Director (or designed	.): Jessica Galleshaw Jessica Galleshaw (Sep 30, 2021 08:21 CDT)	Sep 30, 2021	
	Signature	Date	
	Jessica Galleshaw		
	Print Name		
Attachment for reference: Administrative Action No. 21-6195 and if applicable, previous correction memo(s)			
OFS: Approved	Denied Is a	ATT Approval Needed? 🛮 Y 💵	V
OFS:	Marlisa griffin Signature	Oct 6, 2021  Date	-1
	Weeling and in		7

**Print Name** 

8 10/20/51

ATT: Approved	Denied	
Assistant City Attorney:	Signature	 Date
;_		<b>Juli</b>
	Print Name	



2 1 6 1 Q 5

EFFECTIVE DATE

July 21, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X"	n the appro	opriate b	ox for the an	oproval of:			*	-				
		<u> </u>			id or form	al proposal p	rocess, including serv	ice procurements	made through			
interiocal of							_		202			
8 <u></u>								ginal contract	by more than 25%).			
=			_			· •	City Code Sec. 2-34.		SEP A			
_				O or less, per C	-			S S				
	-		-	City Code Sec.		·						
NOTE: Minor	services and	d/or repa	irs not exceed	ing \$3,000 and	which do i	not require a c	st be attached): ontract should be prod					
							dministrative Chang					
3. Any Administ	rative Actio	ns to th	is vendor in t	he last 12 ma	nths? If y	ves, attach co	ppy of AAs within las	st 12 months.	☐ Yeo ⊠ No			
4. Is Form 1295	– Certificat	e of Inte	rested Partie	s required to	comply w	ith House Bi	ll 1295 attached (if	applicable)?	☐ Yes 🛛 No			
Vendor Name:	Foundati	ion Cor	nmunities,	Inc.				Vendor No.	VS0000081894			
Subject:				n Program/	'EITC							
Lead Dept:	Authorize an increase in the services contract with Foundation Communities for income tax preparation											
Action					e Office	of Commu	nity - Not to exce	ed 25% of the	contract amount			
Requested:												
	Contract Number: OCC-2020-00012807   Contract Term: 02/01/2020   to 08/31/2020   This increase funding will allow for the continued administration of a Volunteer Income Tax Assistance (VITA)											
			_						, , ,			
	_						•		he service contract financial education.			
Background:						_	-		ted to communities			
	•	_			•		• •	_	cial literacy by using			
									nection to financial			
	empowe	erment	services, su	uch as job s	kills trair	ning.						
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	TYPE and NUMBER	R AMOUNT			
	0001	MGT	5337		3070		OCC-202	0-00012807	\$37,500.00			
Funding:							=					
							e e	100				
	Finan	cing:						TOTAL:	\$37,500.00			
Contract	Suppleme	ental	Base	Base Contra	ct Bas	e Contract	Sum of Previous	Total Contra				
Contract Amendment	Agreemer		CR/AA No.	Date	1	Amount	Supplemental Agreements	Amount Include this Action				
Information:	1		20-1007	6/24/20	\$15	50,000.00	0	\$187,500.00				
1110							1					
My	APPROVA	al: Appi	ovea as bei	ng in accord	ance with	i the budge	t and Chapter 2 of	tne Dallas City (	Loae.			
Tessica Galleshaw (Jul 2)	eshaw	OT)	Jul	20, 2021		MPS			Sep 29, 2021			
***	tment Direc			Date		Apı	proved as to Form by (	City Attorney	Date			
			Of	HBL			ul 21 2021					
			his	marke Com		J	ul 21, 2021					

ORIGINAL - City Secretary REV 11/2018

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the Clty Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216196

EFFECTIVE DATE

September 7, 2021

1. Place an "X" i												
IXI	a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.											
	=	_		l proposal con	tracts: \$50	0,000 or less (	may not increase or		by machthan 25%).			
c. Profession	nal / Person	al / Plannin	g / Other S	ervice contrac	ts: \$100,0	00 or less, per	r City Code Sec. 2-34					
d. Amendme	ents to non-	bid contrac	ts: \$100,00	00 or less, per (	City Code .	Sec. 2-34.		Sic	29			
e. WRR-FM	expenditure	s: \$50,000	or less per	City Code Sec.	2-79(C) oj	f the City Code	2.	===	7			
							st be attached): ontract should be pro	cessed by requisition	H -			
2. Is this an ame	endment to	an existing	construct	ion contract?	If yes, co	omplete an A	dministrative Chan	ge Order.	Year No			
3. Any Administr	3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.											
4. Is Form 1295	Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?											
Supplier Name:	Citizens D	evelopme	nt Center	dba Achieve				Supplier No.	519273			
Subject:	Senior Services Employment Initiative Program											
Lead Dept:	Office of Community Care											
Action Requested:	Authorize service contract with Citizens Development Center d/b/a Achieve for a term of one year, with two one-year renewal options, for job search techniques training, job skills training, and job referral and placement assistance for											
	Contract Number: OCC-2021-00014983											
Background:	On a reim	bursement	basis for	costs incurre	d to provi	ide the Servi	ces to Eligible Parti	cipants in accorda	ce contract as follows: nce with the Program ofs of Performance.			
HUB Chack grammariate	Budget, and upon receipt of the Request for Payment and supporting documentation outlined in the Proofs of Performance.  HUB  Ck appropriate  BOX  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  OS://mycpa  In NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for											
	□ NO, th	nere are no ne HUB req	HUB's in I	Dallas County does not app	to contactly, because	ct for this bus se this AA do	siness category. es <i>not</i> involve mor		less than \$50,000 for			
https://mycpa .cpa.state.tx. us/tpasscmbl	□ NO, th	nere are no ne HUB req	HUB's in I	Dallas County does not app	to contactly, because	ct for this bus se this AA do	siness category. es <i>not</i> involve more t exempted by Loca		less than \$50,000 for			
https://mycpa .cpa.state.tx. us/tpasscmbl search/	NO, the goods	nere are no ne HUB req s and servic	HUB's in I quirement ces subject	Dallas County does not app to competitiv	to contactly, because	et for this bus se this AA do g that are not	siness category. es <i>not</i> involve more t exempted by Loca	l Government Cod	less than \$50,000 for e Section 252.022.			
https://mycpa .cpa.state.tx. us/tpasscmbl	NO, the goods	nere are no ne HUB req s and service DEPT	HUB's in I quirement ces subject	Dallas County does not app to competitiv	to contactly, because bidding	et for this busse this AA do g that are not PROGRAM Gen.	siness category. es <i>not</i> involve more t exempted by Loca	l Government Cod	less than \$50,000 for e Section 252.022.			
https://mycpa .cpa.state.tx. us/tpasscmbl search/	NO, the goods	nere are no ne HUB req s and service DEPT	HUB's in I quirement ces subject	Dallas County does not app to competitiv	to contactly, because bidding	et for this busse this AA do g that are not PROGRAM Gen.	siness category. es <i>not</i> involve more t exempted by Loca	l Government Cod	less than \$50,000 for e Section 252.022.			
https://mycpa .cpa.state.tx. us/tpasscmbl search/	NO, the goods	nere are no ne HUB req s and servic DEPT MGT	HUB's in I quirement ces subject	Dallas County does not app to competitiv	to contactly, because bidding	et for this busse this AA do g that are not PROGRAM Gen.	siness category. es <i>not</i> involve more t exempted by Loca	l Government Cod	less than \$50,000 for e Section 252.022.			
https://mycpa .cpa.state.tx. us/tpasscmbl search/  Funding:  Contract Amendment	NO, the goods  FUND  0001	nere are no ne HUB red s and service  DEPT  MGT  accing:	HUB's in I quirement ces subject	Dallas County does not app to competitiv	to contact ly, because bidding OBJ 3070	et for this busse this AA do g that are not PROGRAM Gen.	siness category. es <i>not</i> involve more t exempted by Loca	I Government Cod	AMOUNT  82,270.00  82,270.00  Total Supp'l			
https://mycpa .cpa.state.tx. us/tpasscmbl search/	NO, the goods  FUND  0001  Finant  Supplement	nere are no ne HUB red s and service  DEPT  MGT  accing:	HUB's in I quirement ces subject UNIT 4305	Dallas County does not app to competitiv  ACTV  Base Contract	to contact ly, because bidding OBJ 3070	et for this busse this AA do g that are not PROGRAM Gen. Fund	siness category. es not involve mor t exempted by Loca  ENCUMBRANCE  Sum of Previous Supplemental	TOTAL: Total Contract Amount Including	less than \$50,000 for the Section 252.022.  AMOUNT  82,270.00  82,270.00  Total Supp'l Agreement			

Sep 7, 2021

By City Manager Date

Approved as to Form by City Attorney

Sep 7, 2021

By Department Director

essica Galleshaw (Sep 7, 2021 08:42 CDT)

Sept. 7, 2021

Date

LM



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216197

**EFFECTIVE DATE** 

Sep 21, 2021

1. Place an "X"	in the appr	opriate	box for the a	pproval of:								
or connerat	Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements mode through interlocal cooperative agreements.  Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by marchan 25%).											
b. Amendm	ents to com	petitive	ly bid or forma	al proposal co	ntracts: \$5	0,000 or less	(may not increase orig	inal contract price b	y mare than 25%.			
Acceptance							er City Code Sec. 2-34.	200	20			
d. Amendm	ents ta non	-bid con	tracts: \$100,0	00 or less, per	City Code	Sec. 2-34.		S.C.	9			
e. WRR-FM	expenditure	es: \$50,	000 or less per	City Code Sec	. 2-79(C) o	f the City Cod	le.		PH			
f. Other Ser	vices (expla	in on at	tachment; for	ratifications ti	ne Justifica	tion Form mu	ust be attached):	××				
							contract should be proce	17.0	12			
							Administrative Chang		Yes X No			
							opy of AAs within las		The state of the s			
				es required to	comply w	ith House Bi	ill 1295 attached (if a		Yes 🛛 No			
Supplier Name:	ROBERT	HOLBE	RT					Supplier No. VC	20585			
Subject:	Professio	nal Ser	vices									
Lead Dept:												
Action Requested: Background:	Office of Arts and Culture  Consultant shall present workshops as directed by the Office of Arts and Culture in music performance. Consultant will provide performances as a solo artist with background tracks as a Jazz saxophonist and vocalist. Consultant shall also provide performance with a complete band ranging in size up to seven pieces. Performance selections can be tailored to a variety of age groups and genres per request. Performances will also include a short history of the impact of songs on social developments in society. Services are available for seniors, adults, and children of ages twelve and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.  Contract Number: OCA-2021-00017268 (CR-00025801) Contract Term: 10/1/2021 to 9/30/2022  Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of \$10,000.00.  Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.											
https://mvcpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve conta nere are he HUB	acted one HU e no HUB's in I requirement	B, because or Dallas Count does not ap	nly one HU y to contac ply, becau	JB exists in D ct for this bu se this AA d	nesses (HUB's) on a ro pallas County for this siness category. oes <i>not</i> involve more at exempted by Local	business category. e than \$3,000 but le				
	FUND	DEP	T UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE T	YPE and NUMBER	AMOUNT			
Fundinal	0001	OCA	4878		3089	CAP	MASC OC	A-2021-00017268	\$10,000.00			
Funding:							-					
	Finar	cing:						TOTAL:	\$10,000.00			
Contract Amendment Information:	Supplem Agreemei		Base CR/AA No.	Base Contro Date		e Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage			
,								\$ 0.00	%			

My

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jamife Scripps (Sep 21, 7021 18:20 CDT)

Sep 21, 2021

MPS

Sep 29, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Sep 21, 2021 JB:28 CDT)

Sep 21, 2021

By City Manager



2 1 6 1 Q Q

EFFECTIVE DATE

September 29, 2021

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" i	in the appr	opriate	box for the a	pproval of:						00	021		
	a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.												
				al proposal coi	ntracts: \$5	50.000 or less	(may not	increase ori	ainal contra	rt orice for	more than 25%).		
_				Service contra						S	9 111		
d. Amendmo	ents to non	-bid cont	racts: \$100,0	000 or less, per	City Code	Sec. 2-34.				HE	PH <		
e. WRR-FM	expenditure	es: \$50,0	00 or less per	r City Code Sec	. 2-79(C) d	of the City Cod	le.			XX	÷ 1		
				ratifications th						(J)-(	6		
2. Is this an ame				ding \$3,000 and ction contract						disition.	Yes No		
3. Any Administ										s	Yes 🛛 No		
4. Is Form 1295	– Certifica	te of Inte	erested Parti	ies required to	comply v	vith House Bi	ill 1295 at	tached (if a	applicable)?		Yes 🛛 No		
Supplier Name:	Avenues	Interna	tional Inc						Supplier N	o. VC	23521		
Subject:	Installation	on and I	oickup equip	oment									
Lead Dept:	Sustainal	ole Deve	lopment an	nd Construction	on								
Action Requested:	Establish one time service contract for installation and pickup equipment with the vendor in the subject line.  Contract Number: DEV-2021-00017471 Contract Term: Sept 30, 2021 to Dec 30, 2021												
	Contract	Numbe	r: D	EV-2021-000	17471	Contro	ct Term:	Sept 3	0, 2021	to	Dec 30, 2021		
Background:	DEV submitted the RQS to the Office of Procurement Services (OPS) to solicit for the qualified contractor to pick up four (4) 86" Smartboards, standards from 320 E Jefferson Blvd, room 115 & 210 and delivery to the Oak Cliff Towner, Sustainable Development and Construction, Training Center located at 400 S Zang Blvd, C-95 Dallas, TX 75208. The contractor will also complete the installation.												
HUB  Check appropriate Box  https://mvcpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve conta nere are he HUB	cted one HU no HUB's in requirement		nly one Hi y to conta ply, becau	UB exists in D ct for this bu use this AA do	allas Cou siness car pes <i>not</i> in	nty for this tegory. volve more	business cate than \$3,00	itegory. 00 but les	ss than \$50,000 for Section 252.022.		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCU	MBRANCE 1	YPE and NU	MBER	AMOUNT		
Funding:	0150	DEV	3141	0150D EV	3072		CX-	DEV-202	1-0001747:	1	\$5,100.00		
runung.							-						
							-						
	Finar	cing:	96246						тот		\$5,100.00		
Contract Amendment	Supplem Agreemei		Base CR/AA No.	Base Contra Date		se Contract Amount	Supp	f Previous Iemental eements	Amount I	Including	Total Supp'l Agreement Percentage		
Information:									\$ 0.	.00	%		
ME	APPROV	AL: App	roved as be	ing in accord	lance wit	h the budge	t and Ch	apter 2 of	the Dallas (	City Code	е.		
Anny Euro	outh			Sep 29, 202	21	Michael !	Doss				Sep 29, 2021		
	tment Direc	tor	Çani	Date 1. Johnson			p 29, 20	to Form by C <b>21</b>	ity Attorney		Date		
				By City I	Manager		Date						



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216199

**EFFECTIVE DATE** 

Sep 27, 2021

1. Place an "X" i	in the appro	opriate	box for the ap	proval of:					T			
a. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.												
b. Amendme	ents to com	petitive	ly bid or forma	l proposal cor	tracts: \$5	0,000 or less	(moy not i	ncrease orig	inal contract	price by	more than 36%).	
c. Profession	nal / Person	al / Plar	nning / Other S	ervice contra	ts: \$100,0	00 or less, pe	r City Cod	e Sec. 2-34.		28	P 2	
d. Amendme	ents to non-	-bid con	tracts: \$100,00	00 or less, per	City Code	Sec. 2-34.			9	N.C.	(a)	
e. WRR-FM	expenditure	es: \$50,0	000 or less per	City Code Sec.	2-79(C) o	f the City Cad	le.		- -	TI	<b>P</b> <	
			tachment; for r airs not exceedi		-				essed by requ	SUTON.	ED ED	
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisited.  2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.												
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.												
4. Is Form 1295	4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?											
Supplier Name:	Energize	All Star	rs .						Supplier No	. 29	799	
Subject:	Contract Fee Instructor											
Lead Dept:	PKR											
Action Requested:	Authorize a contract fee instructor agreement with Energize All Stars. The vendor will provide Cheerleading Skills classes to the citizens of Dallas.  Contact: Leatrice Newhouse (214) 670-0221											
	Contract	Numbe	r: Pl	(R-2021-000	17581	Contro	ct Term:	N	ГР	to	10/01/22	
Background:	Departme	nt staff	collects 100%	of fees associ	ated with	the program	and vendo	ors are reim	bursed on a	monthly	at recreation centers. basis (70% for indoor s and 15% for outdoor	
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, w	ve conta nere are he HUB	•	3, because or Dallas County does not ap	nly one HU to contain ply, becau	JB exists in D ct for this bu use this AA c	allas Cou siness cat does <i>not</i> i	nty for this egory. nvolve mor	business cat e than \$3,0	egory. 00 but l	ess than \$50,000 for ection 252.022.	
	FUND	DEP	UNIT	ACTV	OBJ	PROGRAM	ENCU	MBRANCE T	YPE and NUN	1BER	AMOUNT	
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021	-00017581		70-30 Split	
Funding:							×					
							*					
	Finar	ncing:				***************************************			TOTA	L:	N/A	
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contra Date		e Contract Amount	Suppl	f Previous emental ements	Total Co Amount In this Ac	cluding	Total Supp'l Agreement Percentage	
Information:	\$ 0.00 %											

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jankins
John Jenkins (Sep 27, 2021 17:54 CDT)

Sep 27, 2021

Christine Lanners
Christine Lanners (Sep 29, 2021 10:04 CDT)

Sep 29, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date



Joey Zapata (Sep. 27, 2021 18:41 CDT)

Sep 27, 2021

By City Manager



**ADMINISTRATIVE ACTION** 

**EFFECTIVE DATE** 

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

Sep 27, 2021

1. Place an "X" in the appropriate box for the approval of:  a. Contracts of \$1000000 or less resulting from competitive bid or formal proposal process, including service procurements find et titles in the cooperative agreements. b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract and the proposal contracts). c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments: \$100 or less per City Code Sec. 2-34. d. Amendments: \$100 or less per City Code Sec. 2-34. d. Amendments: \$100 or less per City Code Sec. 2-34. d. Amendments: \$100 or less per City Code Sec. 2-34. d. Amendments: \$100 or less per City Code Sec. 2-34. d. Amendments: \$100 or less per City Code Sec. 2-34. d. Amendments: \$100 or less per City Code Sec. 2-34. d. Amendment star follects: \$100 or less per City Code Sec. 2-34. d. Amendment star follects: \$100 or less per City Code Sec. 2-34. d. Amendment star follects: \$100 or less per City Code Sec. 2-34. d. Amendment star follects: \$100 or less per City Code Sec. 2-34. d. Amendment star follects: \$100 or less per City Code Sec	1 Place on "Y"	in the annr	onriate	hay far the a	nnroyal of:							61		
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d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.  e. WRRF-M expenditures: \$50,000 or less per City Code Sec. 2-79(c) of the City Code.  f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):  NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.  2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.  3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAS within last 12 months?  4. Is Form 1295 − Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  7. Ves S No  4. Is Form 1295 − Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?  8. Supplier No.  8. Supplier No.  12453  Supplier No.  12453  Supplier No.  12453  Lead Dept:  Authorize a contract fee instructor agreement with Sun Tai Chi, LLC. The vendor will provide Tai Chi classes to the citizens of Dallas.  Contact: Leatrice Newhouse (214) 670-0221  Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers.  Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% for outdoor vendors and 15% f											1000	N		
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.   Yes   No 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.   Yes   No 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (If applicable)?   Yes   No  Supplier Name:   Sun Tai Chi, LLC   Supplier No.   12453  Subject:   Contract Fee Instructor  Lead Dept:   PKR    Authorize a contract fee instructor agreement with Sun Tai Chi, LLC. The vendor will provide Tai Chi classes to the citizens of Dallas.  Contact: Leatrice Newhouse (214) 670-0221  Contract Number:   PKR-2021-00017544   Contract Term:   NTP   to   O9/30/2022  Contract Number:   PKR-2021-00017544   Contract Term:   NTP   to   O9/30/2022  Contract Number:   PKR-2021-00017544   Contract Term:   NTP   to   O9/30/2022  Contract Saff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors)  HUB   YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.   ON, the HUB requirement does not apply, because this Ad does not involve more than \$3,000 but less than \$50,000 for   Subjects of the HUB search of this business category.   NO, there are no HUB's in Dallas County to contact for this business category.   NO, the rear are no HUB's in Dallas County to contact for this business category.   NO, the rear are no HUB's in Dallas County to contact for this business category.   NO, the rear are no HUB's in Dallas County to contact for this business category.   NO, the rear are no HUB's in Dallas County to contact for this business category.   NO, the rear are no HUB's in Dallas County to contact for this business category.   NO, the rear are no HUB's in Dallas County to contact for this business category.   NO, the rear are no HUB's in Dallas County to contact for this business.   NO   NO   NO   NO   NO   NO   NO   N	I —	-		-	-		-		iched):		PX	Si III		
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Supplier Name: Subject: Contract Fee Instructor  Lead Dept: PKR  Authorize a contract fee instructor agreement with Sun Tai Chi, LLC. The vendor will provide Tai Chi classes to the citizens of Dallas. Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors)  HUB. Check appropriate box https://mycpa.cpa.stale.tx. Uss/ipasscmbl Search/ NO, there are no HUB's in Dallas County to contact for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FIND  FUND  DEPT UNIT  ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT N/A PKR N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.													
Subject:  Lead Dept: PKR  Authorize a contract fee instructor agreement with Sun Tai Chi, LLC. The vendor will provide Tai Chi classes to the citizens of Dallas. Contract Leatrice Newhouse (214) 670-0221  Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons are recreation centers. Department staff collects 100% of fees associated with the program and vendors are relimbursed on a monthly basis (70% for indoor vendors) and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)  PKS, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  PKS, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  No, there are no HuB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  N/A PKR N/A N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  TOTAL: N/A  TOTAL: N/A  TOTAL: N/A  TOTAL: N/A  Agreement No.  Contract Amendment Information:  Supplemental Agreement No.  CR/AA No.  Base Contract Amount Agreement Supplemental Agreement No.  Supplemental Agreement No.  Requested:  Action Total Supp'I Agreement No.  Requested:  Agreement No.  Requested:  Action Total Supp'I Agreement No.  Requested:  Agreement No.  Requested:  Action Total Supp'I Agreement No.  Requested:  Agreement No.  Requested:  Agreement No.  Requested:  Anount Including this Action Percentage  Supplemental Agreement No.  Requested:  Agreement No.  Requested:  Agreement No.  Requested:  Anount Including this Action Percentage  Requested:  Requested:  Agreement No.  Request	4. Is Form 1295	– Certifica	te of Inte	erested Parti	es required to c	omply v	vith House B	ill 1295 at	tached (if a	pplicable)?		Yes 🛛 No		
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Authorize a contract fee instructor agreement with Sun Tai Chi, LLC. The vendor will provide Tai Chi classes to the citizens of Dallas.  Contact: Leatrice Newhouse (214) 670-0221  Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)  HUB Check appropriate Box Intlos:  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT N/A PKR N/A N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  Supplemental Agreement No.  Supplemental Agreement No.  Contract Amendment Information:  Supplemental Agreement No.  CR/AA No.  Base Contract Amount Agreements Amount Including Agreement Amount Including Agreement Amount Including Percentage  \$ 0.00 %	Subject:	Contract	Fee Inst	ructor										
Action Requested:  Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors]  HUB Check appropriate PYES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FIND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  N/A PKR N/A N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  TOTAL: N/A  Contract  Amendment Information:  Supplemental Agreement No. CR/AA No.  Base Contract  Amount Agreements Amount Including Agreement  Agreement No. \$ 0.00 %	Lead Dept:	pt: PKR												
Action Requested:  Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Number: PKR-2021-00017544 Contract Term: NTP to 09/30/2022  Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors)  HUB Check appropriate PYES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FIND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  N/A PKR N/A N/A N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  TOTAL: N/A  Contract  Amendment Information:  Supplemental Agreement No.  CR/AA No.  Date  Base Contract  Amount Agreements  Amount Including Agreement  Agreement No. \$ 0.00 %														
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Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors and 15% for outdoor vendors.  HUB  Check appropriate BOX  PYES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. PYES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND  DEPT  UNIT  ACTV  OBJ  PROGRAM  ENCUMBRANCE TYPE and NUMBER  AMOUNT  N/A  PKR  N/A  N/A  N/A  N/A  N/A  N/A  N/A  MASC  PKR-2021-00017544  70-30 Split  TOTAL:  N/A  Total Suppl'I  Agreement No.  Agreement No.  CR/AA No.  Date  Base Contract  Amount  Agreements  \$ 0.00  %	Requested:	Contact: Leatrice Newhouse (214) 670-0221												
Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)  HUB Check appropriate BOX https://mycpa .cpa_state_tx us/tpasscmbl search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT N/A PKR N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A		Contract Number:         PKR-2021-00017544         Contract Term:         NTP         to         09/30/2022												
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HUB Check appropriate BOX https://mycpa .cpa.state.tx us/tpasscmbl search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT N/A PKR N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	Background:	Departme	nt staff	collects 100%	of fees associat	ed with	the program	and vend	ors are reim	bursed on a	monthly	basis (70% for indoor		
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A	Ducing/ Juniar		nd 85% j	for outdoor v	endors) and the	city reta	ins the appr	opriate pe	rcentage *3	0% for indoo	r vendor	rs and 15% for outdoor		
Check appropriate Box https://mycpacpa.state_txus/tpasscmblsearch/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT N/A PKR N/A N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Contract Amendment Information:  Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.  YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, there are no HUB's in Dallas County to contact for this business category.  NO, the HUB requirement does not apply, because this Ad does not involve more than \$3,000 but less than \$50,000 for us/10	LILID	vendorsj												
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Contract Amendment Information:   NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.   Section 252	Вох	YES, v							-	business ca	tegory.			
goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  N/A PKR N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  TOTAL: N/A  Contract Amendment Information:  Base Contract Agreement No.  Base Contract Amount Including Agreements Amount Agreements  \$\frac{\text{Supplemental}}{\text{Agreement}} \text{Agreement} \text{No.} \text{Date} \text{Base Contract} Amount Agreements  \$\frac{\text{Supplemental}}{\text{Agreements}} \text{Amount Including Agreements} \text{Total Supp'I Agreement Percentage} \text{Precentage} \text{Total Supp'I Agreement} \text{Amount Including Agreements} \text{Total Supp'I Agreement} \text{Agreement} \text{Precentage} \text{Total Supp'I Agreement} \text{Amount Including Agreement} \text{Total Supp'I Agreement} \text{Agreement} \text{Total Supp'I Agreement} Total Supp'I Agreement		<u> </u>			•									
Search/  FUND DEPT UNIT ACTV OBJ PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT  N/A PKR N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  Financing:  Contract Amendment Information:  Supplemental Agreement No.  Base Contract Amount  Base Contract Amount Agreement No.  Base Contract Amount Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement				-		• .								
N/A PKR N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  TOTAL: N/A   Contract Amendment Information:  Base Contract Agreement No. CR/AA No. Date  Base Contract Amount  Base Contract Amount  Base Contract Amount  Base Contract Amount  Base Contract Amount  Base Contract Amount Including Agreement No. Supplemental Agreements  Supplemental Agreement No. Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental Agreement No. Supplemental		goods	allu sei	vices subjec	t to competitive	Diddiii	g that are no	ot exempt	ed by Local	Governmen	it code :	Section 232.022.		
Funding:  N/A PKR N/A N/A N/A N/A MASC PKR-2021-00017544 70-30 Split  Funding:  Financing:  TOTAL: N/A  Contract Amendment Information:  Base Contract Agreement No.  Base Contract Amount Agreement No.  Base Contract Amount Agreement Agreement Agreement Agreement Supplemental Agreement Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Supplement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Supplemental Supp	wee 6	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCU	MBRANCE T	YPE and NUI	MBER	AMOUNT		
Financing:  Contract Amendment Information:  Financing:  Base Contract Amendment Information:  Financing:  Base Contract Amount Base Contract Amount Base Contract Amount Amount Base Contract Amount Amount Agreements Agreements Supplemental Agreements Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Agreement Supplemental Agreement Supplement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental	rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021	-00017544		70-30 Split		
Contract Amendment Information:  Supplemental Agreement No.  Supplemental Agreement No.  Base Contract Amount Amount  Base Contract Amount Agreements  Sum of Previous Supplemental Agreement Agreements  Supplemental Agreement Agreement  Agreement  \$ 0.00 %	Funding:							L						
Contract Amendment Information:  Supplemental Agreement No.  Supplemental Agreement No.  Base Contract Amount Amount  Base Contract Amount Agreements  Sum of Previous Supplemental Agreement Agreements  Supplemental Agreement Agreement  Agreement  \$ 0.00 %														
Contract Supplemental Base Base Contract Supplemental Agreement No. CR/AA No. Date Amount Supplemental Agreement Agreement Agreement Agreement Agreement Supplemental Amount Including Agreement Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental Agreement Supplemental		Finar	cing:							тота	AL:	N/A		
Amendment Information:  Agreement No.   CR/AA No.   Date   Amount   Supplemental   Amount Including   Agreement   Agreement   Agreement   Supplemental   Agreement   Agreement   Agreement   Supplemental   Agreement   Agreement   Agreement   Supplemental   Agreement   Agreement   Agreement   Supplemental   Agreement   Agreement   Supplemental   Agreement   Agreement   Supplemental   Agreement   Agreement   Supplemental   Agreement   Agreement   Supplemental   Agreement   Agreement   Agreement   Supplemental   Agreement   Agreement   Agreement   Supplemental   Agreement   Agreem	Contract	Supplem	ental	Base	Base Contract	Ba	se Contract							
Information: \$ 0.00 %											_			
								Agre	ements					
						1								

 ${f AL}$ : Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins Sep 27, 2021 Sep 27, 2021 By Department Director Date Approved as to Form by City Attorney Date

> Sep 27, 2021 Date By City Manager



See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216201

**EFFECTIVE DATE** 

Sep 27, 2021

1. Place an "X" in the appropriate box for the approval of:													
	-		esulting from	competitive b	id or forn	nal proposal p	rocess, incl	luding servi	ce procurer	neuts me	de though interlocal		
or cooperati	ive agreeme ents to com	ents. netitivelv	bid or forma	ıl proposal con	tracts: \$5	0.000 or less	lmay not in	crease oria	inal contra		marchan 25%.		
				Service contrac						S	N		
N <u></u>				00 or less, per							- Companie		
e. WRR-FM	expenditure	es: \$50,00	00 or less per	City Code Sec.	2-79(C) o	f the City Cod	le.				PM YE		
				ratifications th						AR	) ii 🗀		
2. Is this an ame				ing \$3,000 and						uisition:-<	Yes No		
										.  -	Yes No		
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months: Yes No  4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No													
Supplier Name:	Varita Ne	_							Supplier N	_	3061		
Subject:	Contract	_	uctor							1 1			
Lead Dept:													
	Authorize a contract fee instructor agreement with Varita Newton. The vendor will provide Zumba classes to the												
Action	citizens of Dallas.												
Requested:	Contact: Leatrice Newhouse (214) 670-0221												
	Contract	Number	PI	KR-2021-000	17535	Contro	ct Term:	NT	Р	to	09/30/2022		
	Contract I	Fee Instr	uctors provid	de leisure, spo	rt, and/o	r health and	wellness a	activity inst	truction to	patrons	at recreation centers.		
Background:										-	basis (70% for indoor s and 15% for outdoor		
	vendors)	ו מכפ וווו	or outdoor ve	andors) and the	city retu	ins the appro	priate perc	entage sc	i i i i i i i i i i i i i i i i i i i	or venuor	s una 13% joi outaooi		
HUB													
Check appropriate Box				two historical B, because on	-		-		_				
https://mycpa				Dallas County	-			-	business co	itegory.			
.cpa.state.tx.			•								less than \$50,000 for		
us/tpasscmbl search/	goods	and sen	vices subject	to competitiv	e bidding	g that are no	t exempted	d by Local	Governmei	nt Code S	Section 252.022.		
1.0	FUND	DEPT	UNIT	ACTV	ОВЈ	PROGRAM	ENCUM	BRANCE TY	PE and NU	MBER	AMOUNT		
rmb	N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021	-00017535	5	70-30 Split		
Funding:							-						
							-						
	Finan	cing:							тот	AL:	N/A		
Contract	Suppleme	ental	Base	Base Contrac	t Bas	e Contract		Previous	Total Co		Total Supp'l		
Amendment	Agreemer		CR/AA No.	Date	,	Amount	Supple: Agree	mentai ments	Amount I this A	_	Agreement Percentage		
Information:													
					-								

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

201 James (Sep 27, 2021 08:21 COT)

Sep 27, 2021

Milton Henderson

Sep 28, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata (Sep 27, 2021 09:02 CDT)

Sep 27, 2021

By City Manager



See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

**ADMINISTRATIVE ACTION** 

216202

**EFFECTIVE DATE** 

August 17, 2021

				approval of:						200	21	
a. Contracts interlocal or				n competitive	bid or forn	nal proposal p	rocess, inclu	iding serv	ice procurem	ents ma	de Hough	
b. Amendm	ents to com	petitively l	oid or form	al proposal co	ntracts: \$5	0,000 or less (	(may not inc	rease orig	inal controc	Price by	made than 25%	).
🛮 c. Profession	nal / Person	al / Planni	ng / Other .	Service contra	cts: \$100,0	000 or less, pe	r City Code S	Sec. 2-34.		-RE		
d. Amendm	ents to non-	-bid contro	cts: \$100,0	00 or less, per	City Code	Sec. 2-34.				X	<b>₽</b> ≤	
e. WRR-FM	expenditure	es: \$50,000	or less per	City Code Sec	:. <b>2-79(C)</b> o	f the City Cod	e.			AR	5	
1/1 1 -				ratifications to ding \$3,000 and	-			•	essed by requ	isition.	54	
2. Is this an ame	endment to	an existir	g construc	tion contract	? If yes, co	omplete an A	dministrati	ve Change	e Order.		Yes 🛛 No	
3. Any Administ	rative Actio	ons to this	vendor in	the last 12 m	onths? If y	yes, attach co	ppy of AAs v	vithin last	12 months.		] Yes 🛛 No	
4. Is Form 1295	– Certificat	te of Interd	ested Parti	es required to	comply w	vith House Bil	ll 1295 atta	ched (if a	pplicable)?		Yes 🛮 No	
Vendor Name:	Media Pa	rtners							Vendor No	. VC	23545	
Subject:	New Supervisor Training (3 programs)											
Lead Dept:	Human Resources											
Action Requested:	Authorize a services contract with Media Partner to provide 3 Supervisor Development Programs in USB format (After All You're the Supervisor, Peer Today, Boss Tomorrow, and LEAD NOW!) along with the support materials for each											
	Contract	Number:	F	PER-2021-000	016970	Contra	ct Term:	8/16/	2021	to	1/15/2022	
Background:	manager trying si	employe tuations	e to super they mig	visor can pre	sent unfo r as the	reseen diffic y assume a	culties. We a manager	want to poment	prepare pro sition and	moted a new	sition from a n employees for role within rience.	the
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, we NO, the	e contacte ere are no ne HUB re	d one HUB HUB's in D quirement	, because on Pallas County	y one HUE to contact oly, becau	B exists in Da for this busi se this AA do	llas County ness catego es <i>not</i> invo	for this b ory. olve more	usiness cate	0 but les	ss than \$50,000 ion 252.022.	for
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUM	BRANCE T	YPE and NUN	<b>ABER</b>	AMOUNT	
	0001	PER	1436		3361		1-1				\$4,395.00	
Funding:							-					
							-		,			
	Finar	ncing:							TOTA	NL:	\$4,395.00	
Contract Amendment	Supplem Agreemei	ental	Base CR/AA No.	Base Contro Date		se Contract Amount	Sum of F Suppler Agreer	mental	Total Co Amount II this Ad	ncluding	Total Supp' Agreement Percentage	t
Information:									\$ 0.0	00	%	

^

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Arias

Aug 13, 2021

Date

Christina / Sevoukas
Christina Tsevoukas (Sep 30, 2021 13:29 CDT)

Sep 30, 2021



City Secretary's Office to receive an official file stamp.

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the

216203

**EFFECTIVE DATE** 

**ADMINISTRATIVE ACTION** 

SEP 2 2021

1. Place an "X"	in the appro	opriate box	for the ap	proval of:							202		
a. Contracts interlocal or	-			competitive b	oid or for	mal proposa	process, inc	cluding serv	ice procuren	ne ne			
	•	_		l proposal con	tracts: \$	50.000 or les	s (mav not i	ncrease oria	inal contrac	t delca by	more than 25%	<b>.</b>	
				ervice contra					,	S	30		
			_	00 or less, per			•				PH <		
e. WRR-FM	expenditure	es: \$50,000	or less per	City Code Sec.	2-79(C)	of the City Co	ode.			X	6.4	1	
				ratifications tl ing \$3,000 and							3: 05	7	
2. Is this an ame	endment to	an existing	construct	ion contract?	If yes, o	complete an	Administra	itive Chang	e Order.		Yes 🛭 No		
3. Any Administ	rative Actio	ons to this v	endor in ti	he last 12 mo	nths? If	yes, attach	copy of AAs	s within las	t 12 months	i.   [	Yes 🛚 No		
4. Is Form 1295	– Certificat	te of Interes	ted Partie	s required to	comply	with House	Bill 1295 at	tached (if a	pplicable)?		Yes 🛚 No		
Supplier Name:	Texas De	partment (	of Agricult	ture					Supplier N	o.			
Subject:	Child Foo	d Program											
Lead Dept:	Library												
Action Requested:	Authorization to agree to uphold the responsibilities of a facility providing meals through the Child and Adult Care Food Program of the Texas Department of Agriculture for Vickery Park Library												
	Contract	ontract Number: LIB-2021-00017344   Contract Term: 08/16/21   to 09/30/2022											
Background:	The Texas Department of Agriculture (TDA) funds a program to provide nutritious meals to children 1-18 years old during the school year at sites operated by a non-profit entity and located in an eligible low income area. Both the food provider and the facility where the food is served must agree to terms as set by the TDA. Dallas Public Library contracts with provider Equal Heart to provide this service as a way to enhance afterschool programming and provide greater benefit to the community at no cost to the City.												
Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v NO, th	ve contacte nere are no ne HUB req	d one HUI HUB's in I uirement		nly one H to conta oly, becau	IUB exists in act for this buse this AA	Dallas Cou ousiness cat does <i>not</i> in	nty for this egory. volve more	business ca	itegory. 10 but les	ss than \$50,000 Section 252.022		
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	1 ENCUI	MBRANCE T	YPE and NU	MBER	AMOUNT		
							3	LIB-2021-	-00017344		\$0		
Funding:							3						
		, ,					ļ F						
	Finan	cing:							тот	AL:	\$0		
Contract Amendment		Supplemental Agreement No.  Base Contract Amount  Base Contract Amount  Sum of Previous Supplemental Supplemental Amount Including Agreement Agreement Total Supp'l Agreement Agreement Total Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l Supplemental Supp'l S											
Information:											%		
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.  MJ Giudice  MJ Giudice (Sep 2, 2021 13:18 CDT)  Ashley Stockton (Sep 30, 2021 14:07 CDT)													
Ву Дераг	rtment Director Date Approved as to Form by City Attorney Date												

By City Manager



d routing.

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the

City Secretary's Office to receive an official file stamp.

216204

**EFFECTIVE DATE** 

**ADMINISTRATIVE ACTION** 

Sep 28, 2021 1. Place an "X" in the appropriate box for the approval of: OC o. Contracts of \$100000 or less resulting from competitive bid or formal proposal process, including service procurements made though interlocal or cooperative agreements. b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract pinckly mose than c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification AgréCarent NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition. Yes No 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. ☐ Yes ⊠ No 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? ☐ Yes 🖂 No Supplier Name: **Better Block Foundation** Supplier No. Subject: **Beautification Agreement** Lead Dept: Park & Recreation Authorize a Beautification Agreement with Better Block Foundation to design & install a month long activation of a pop-up park at the Forest/Audelia development. The organization will provide full installation, materials and design at no cost to the city. This project will include sport courts, flex lawn space, shade, seating, a community garden, a play area for kids, and daily activities Action ranging from after-school programming to a weekend market featuring global cuisine and music. Requested: Contact: Amanda Mukhin (214) 670 - 0203 PKR-2021-00017422 10/05/2021 10/04/2022 Contract Number: Contract Term: to Better Block Foundation is a 501(c)3 nonprofit that educates, equips, and empowers communities and their leaders to Background: reshape and reactivate built environments to promote the growth of healthy and vibrant neighborhoods. HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. Check appropriate YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. Box NO, there are no HUB's in Dallas County to contact for this business category. https://mycpa.cp  $\boxtimes$  NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for a.state.tx.us/tpa goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. sscmblsearch/ **FUND** DEPT UNIT OBJ **PROGRAM ENCUMBRANCE TYPE and NUMBER AMOUNT ACTV** rmb N/A **PKR** N/A N/A PKR-2021-00017422 \$0.00 N/A Funding: Financing: TOTAL: \$0.00 Sum of Previous Total Contract Total Supp'l Supplemental Base **Base Contract** Base Contract Contract Supplemental Amount Including Agreement CR/AA No. Date Agreement No. Amount **Amendment** Agreements this Action Percentage Information: \$ 0.00 % APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. Christine Lanners

MH

Sep 28, 2021

By City Manager Date

Approved as to Form by City Attorney

Sep 28, 2021

Date

By Department Director

Date

Sep 30, 2021



ADMINISTRATIVE ACTION

216205

**EFFECTIVE DATE** 

SEP 3 0 2021

LLAS	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.							
"X" in	the appropriate box for the approval of:							
racts o	f \$100000 or less resulting from competitive bid or formol proposal process, including servi							

1. Place an "X" in the appropriate box for the approval of:													
a. Contracts of \$100000 or less resulting from competitive bid or formol proposal process, including service procurements made interlocal or cooperative agreements.													
b. Amendme	ents ta com	petitive	ly bid or form	al proposal co	ntracts: \$5	50,000 or less	(may not	increase orig	ginal contract	Fice by	muna than 25%).		
C. Profession	nal / Person	nal / Plai	nning/Other S	Service contro	cts: \$100,	000 or less, pe	er City Coo	le Sec. 2-34.	I	SIT	ယ္ ့		
d. Amendm	ents to non	-bid con	tracts: \$100,0	00 or less, pei	r City Code	Sec. 2-34.				CR.	0 1		
e. WRR-FM	expenditure	es: \$50,0	000 or less per	City Code Sec	c. <b>2-79(C)</b> c	of the City Coo	le.		ņ		P		
			tachment; for airs not exceed						essed by requisi	Hon	ED ED		
2. Is this an ame	endment to	an exis	sting construc	tion contract	t? If yes, c	complete an A	Administr	ative Chang	e Order.	ÌÒ	Yes 🗵 No		
3. Any Administ	rative Actio	ons to t	his vendor in t	the last 12 m	onths? If	yes, attach c	opy of AA	s within las	t 12 months.		Yes 🗷 No		
4. Is Form 1295	– Certificat	te of Int	erested Parti	es required to	o comply v	with House B	ill 1295 at	tached (if a	pplicable)?	X	Yes No		
Supplier Name:	CitySqua	re							Supplier No.	VS	000000497		
Subject:	Transpor	tation 9	Services ("Da	llas Connect	or") prog	ram for pers	ons expe	eriencing h	omelessness				
Lead Dept:	MGT-Offi	ice of H	omeless Solu	utions									
Action Requested:	Authorize a second supplemental agreement to the amended contract with CitySquare to, pursuant to the Dallas Connector Program, provide scheduled transportation services free-of-charge to secure healthcare, housing and employment for homeless and at-risk individuals and families from October 1, 2021 through March 31, 2022 and increase the not to exceed												
	Contract Number: OHS-2019-00010379 Contract Term: 10/1/2021 to 3/31/2022												
Background:	On June 26, 2019, City Council authorized an agreement with CitySquare in the amount of \$187,500 to provide, among other services, transportation services ('Dallas Connector") to homeless and at-risk individuals and families from July 1, 2019 through												
HUB Check appropriate Box https://mycpa .cpa.state.tx. us/tpasscmbl search/	YES, v	ve cont here are he HUB	e no HUB's in requirement	B, because o Dallas Count does not ap	nly one H y to conta ply, becau	UB exists in E act for this bu use this AA do	allas Cou siness car oes <i>not</i> in	inty for this tegory. volve more	business cate	out les	s than \$50,000 for ection 252.022.		
	FUND	DEP	UNIT	ACTV	ОВЈ	PROGRAM	ENCU	MBRANCE T	YPE and NUMB	ER	AMOUNT		
Funding:	0001	MG	Г 4311	EH54	3070		OHS-	2019-000	10379		\$46,875		
runuing.							-						
	Finan	ncing:	N/A						TOTAL:		\$46,875		
Contract Amendment	Suppleme Agreemer		Base CR/AA No.	Base Contro Date		se Contract Amount	Supp	f Previous Iemental eements	Total Cont Amount Incl this Actio	uding	Total Supp'l Agreement Percentage		
Information: 2 19-1013 7/1/2019 \$187,500 \$375,000 \$421,875 25%													
to termine accessing the St. war.	APPROVA 255/04 2021 08:14 CDT) tment Direct	JUE )	proved as bei		30, 202	1 Lisa M.	res	apter 2 of 1	the Dallas City	-	ep 30, 2021		
								, ,	•				

By City Manager

Revised-Office Of Procurement Services

Sep 30, 2021