



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

221316

RECEIVED

10/19/2022

2022 NOV -2 AM 8:40

Wiss, Janney, Elstner, Associates, Inc
6363 North State Highway 161, Suite 550
Irving, TX 75038

CITY SECRETARY
DALLAS, TEXAS

RE: Bridge Management Program

Dear Brian

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 11/5/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 11/5/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/15/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Brian D. Merrill
Brian D. Merrill | Oct 19, 2022 12:29 CDT

Oct 19, 2022

Authorized Signature	Date
Brian D. Merrill	Principal
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
City of Dallas
ifeanyistanley.anene@dallas.gov

Danielle Thompson
Director, Office of Procurement Services

Reba Perry

Director, *Alireza Hafezi*
Alireza Hafezi | Oct 21, 2022 12:21 CDT

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

**221317
RECEIVED**

09/02/2022

2022 NOV -2 AM 9:29

Top Basketball Officials Association	CITY SECRETARY DALLAS, TEXAS
506 Forsythe Dr.	
Dallas	
Texas	
75217	

RE: BT1906 : Sport Officiating Services

Dear Carl

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 08/13/2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 02/13/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 09/10/2022

- YES, I agree to extend this agreement.**
- NO, I decline to extend this agreement.**

CARL RICHARDSON
CARL RICHARDSON (Sep 14, 2022 16:00 CDT)

Sep 14, 2022

Authorized Signature	Date
CARL RICHARDSON	
Name	Title

owner/president

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
ifeanyistanley.anene@dallas.gov


Daniella Thompson
Director, Office of Procurement Services



Director,  (09/11, 2022 09:21 CDT)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

Exhibit C
Memorandum

RECEIVED

2023 JAN 26 PM 1:16

**CITY SECRETARY
DALLAS, TEXAS**

221318



CITY OF DALLAS

DATE January 20, 2023

TO City Secretary
SUBJECT Correction to Administrative Change Order No. 22-1318

Administrative Change Order No. 22-1318 authorize Change Order No. 2 to the construction contract with Stoic Civil Construction, Inc. to return the remaining balance, add additional funding for RP Brooks project and pay overrun for Pentagon and Coombs Creek Drainage Improvement.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Funding section should read as follows:

Fund	Dept	Unit	Activity	Object	Program	Encumbrance Number	Amount
1V00	PKR	VK34	ERCT	4599	PK14VK34	SDM-2020-00014571	\$151,904.00

1V00	PKR	VK34	ERCT	4599	<u>PK17VK34</u>	SDM-2020-00014571	\$151,904.00
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Department: Dallas Water Utilities

Director (or designee.): *Terry Lowery* 01/25/23
Terry Lowery (Jan 25, 2023 15:34 CST) Date
Signature Date
Terry Lowery
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature Date

Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

8/20/23

221318

Exhibit C
Memorandum

RECEIVED

2023 JAN 30 PM 12:44

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE January 20, 2023

TO City Secretary
SUBJECT Correction to Administrative Change Order No. 22-1318

Administrative Change Order No. 22-1318 authorize Change Order No. 2 to the construction contract with Stoic Civil Construction, Inc. to return the remaining balance, add additional funding for RP Brooks project and pay overrun for Pentagon and Coombs Creek Drainage Improvement.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Funding section should read as follows:

Fund	Dept	Unit	Activity	Object	Program	Encumbrance Number	Amount
1V00	PKR	VK34	ERCT	4599	PK14VK34	SDM-2020-00014571	\$151,904.00

1V00	PKR	VK34	ERCT	4599	PK17VK34	SDM-2020-00014571	\$151,904.00
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Department: Dallas Water Utilities

Director (or designee.): *Terry Lowery* 01/25/23
Terry Lowery (Jan 25, 2023 15:34 CST) Date
Signature Terry Lowery Date
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: *Ronald Jackson* 1/27/2023
Signature Date
Ronald Jackson
Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

2/3/23



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

221318

EFFECTIVE DATE

11/02/2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 NOV - 2 AM 9:10
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Stoic Civil Construction, Inc.	VENDOR NUMBER: VS92564
CONTRACT NAME: Erosion Control at Various Locations Phase 1, Construction Contract No. 20-235	DEPARTMENT: DWU
CONTRACT NUMBER: SDM-2020-00014571	CONTRACT TERMS: 12/31/2020 to 1/31/2023

ACTION REQUESTED:	Authorize Change Order No. 2 to the construction contract with Stoic Civil Construction, Inc. to return the remaining balance, add additional funding for RP Brooks project and pay overrun for Pentagon and Coombs Creek Drainage Improvement.
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BACKGROUND:	On November 11, 2020, City Council authorized a construction contract with Stoic Civil Construction, Inc. for erosion control and storm drainage improvements at eight locations, by Resolution No. 20-1790. On October 13, 2021, City Council authorized Change Order No. 1 to the construction services contract with Stoic Civil Construction, Inc. for emergency work at the pedestrian bridge over White Rock Creek in R.P. Brooks Park, by Resolution No. 21-1684.
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								Please see attachment
	PROGRAM NO.:		FINANCING:			TOTAL:		\$ 80,683.14

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 20-1815	Original CR/AA Date: 11/11/2020	Original CR/AA Amount: \$ 4,522,689.50
	Total of Previous Change Orders: \$ 170,064.00		Previous Total Amount: \$ 4,692,753.50	
	Change Amount Including this Order: \$ 250,747.14	Total Amount Including this Order: \$ 4,773,436.64	Total Change Order Percentage: 5.54 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <u>Terry Lowery</u> Terry Lowery (Nov 2, 2022 08:38 CDT)	Date 11/02/22
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OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

City of Dallas

January 24, 2022

TRISTAR Risk Management
Christine Dextraze, Director of Client Services
100 Oceangate, Suite 840
Long Beach, CA 90802
Christine.Dextraze@TRISTARgroup.net
210-243-2289 Ext. 3847

RECEIVED

2022 NOV -9 PM 3:51

CITY SECRETARY
DALLAS, TEXAS

RE: MASC-ORM-POM-2017-0000001858 (BKZ1704)

Dear Christine:

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 4/30/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 10/30/2022 or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **January 31, 2022**

YES, I agree to extend this agreement through October 30th, 2022.

NO, I decline to extend this agreement.

02/07/2022

Authorized Signature

Date

Thomas J. Veale

President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Theresa Mackey
Manager
Office of Procurement Services
Theresa.mackey@dallascityhall.com
972-955-3653

Director, Office of Procurement Services

Director, Zeronda Smith

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

221320

RECEIVED

2022 NOV 10 AM 8:39

10/13/2022

CONSTRUCTION RENT-A-FENCE

CITY SECRETARY
DALLAS, TEXAS

102 MAIN ST

P O BOX 65

THRALL, TX 76578

kevin@crafinc.com

800-392-3365

RE: BE1903 - Electromagnetic Gates, Field Fence and Maintenance

Dear Kevin

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 11/12/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/12/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/26/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Tommy Ford
 Authorized Signature
 Tommy Ford
 Name

10/14/22
 Date
 Head of Operations
 Title

Please let me know if you have any questions or concerns.

Thank you,

ifeanyi Anene
 Contract Administrator
 ifeanyi stanley.anene@dallas.gov
 214-243-2129

Danielle Thompson
 Director, Office of Procurement Services

Director, *John Johnson*

Rehs Perry
 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
 (Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

221321

RECEIVED

2022 NOV 10 AM 8:39

10/13/2022

Swift Corporation

CITY SECRETARY
DALLAS, TEXAS

3580 Rocking J Rd., Suite 202

Round Rock

TX 78665

mariov@swiftcorptx.com

512-470-7575

RE: BE1903 - Electromagnetic Gates, Field Fence and Maintenance

Dear Mario

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 11/12/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/12/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/26/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Mario Vasquez
Mario Vasquez (Oct 13, 2022 14:13 CDT)

Oct 13, 2022

Authorized Signature	Date
Mario Vasquez	CEO
Name	Title

Please let me know if you have any questions or concerns.

Thank you,


ifeanyi Anene
 Contract Administrator
 ifeanyistanley.anene@dallas.gov
 214-243-2129

Danielle Thompson
 Director, Office of Procurement Services

Reba Perry
 Assistant City Manager/Chief

Director, John Johnson

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		2 2 1 3 2 2
		EFFECTIVE DATE
		August 15, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 6 PM 1:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Matthew Rogers Supplier No. VS95441

Subject: Part Time On-Air Announcer – Supplemental Amendment No. 1

Lead Dept: Office of Arts and Culture – WRR-FM

Action Requested: WRR is requesting authorization for a supplemental amendment no. 1 to extend the contract with Matthew Rogers by 1 month (from 11/30/2022, to 12/31/2022) and authorization of the change in services beginning in July 2022 to cover morning shifts on weekdays from 6am to 10am as well as voice tracking and additional recordings with Matthew Rogers for a temporary On-Air Announcer, to change from the evening shift services option in the original contract. This fills programming gaps anticipated by the retirement of a WRR employee. The original contract paid \$1,000 per month for a total of 12 months, or \$12,000. The amendment will increase monthly fees to \$1,600 per month for July 2022 through December 2022, or an addition of \$4,600.

Contract Number:	OCA-2021-00017372	Contract Term:	12/01/2021	to	12/31/2022
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Background: Matthew Rogers will provide the following services: He will be voice tracking and voicing commercials. Beginning in July 2022, the Contractor's schedule will change from the evening shift to the morning shift M-F, 6AM to 10AM, plus Saturday voice tracking and voicing commercials for clients. Per the Amendment contract he will be paid up to \$1,600 per month from July 2022 through December 2022, and the amendment shall not exceed \$4,600.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0140	OCA	1067	WR01	3099		MASC OCA-2021-00017372	\$4,600.00	
						-		
						-		
Financing:						Municipal Radio Fund	TOTAL:	\$4,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-6166	08/23/2021	\$12,000	0.00	\$ 16,600	38.3 %

AMG **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Benjamin Espino Aug 15, 2022 Shoaib Daredia Sep 6, 2022
 Benjamin Espino (Aug 15, 2022 15:12 CDT) Date Shoab Daredia (Sep 6, 2022 12:19 CDT) Date

By Department Director Date Approved as to Form by City Attorney Date

 Aug 15, 2022

By City Manager Date



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
2 2 1 3 2 3

EFFECTIVE DATE
NOV. 7, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 NOV 16 PM 3:24
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Sawyers Construction, Inc.	VENDOR NUMBER: 510299
CONTRACT NAME: KBHCCD Elevator and Escalator Modernization	DEPARTMENT: Convention and Event Services
CONTRACT NUMBER: CCT-2020-00013016	CONTRACT TERMS: 3/3/2021 to 8/26/2023

ACTION REQUESTED: Authorize Change Order No. 4 to the contract with Sawyers Construction, Inc. for the KBHCCD Elevator and Escalator Modernization, increasing the amount by \$6,210.00 from \$6,156,723.67 to \$6,162,933.67

BACKGROUND: This change order consists of the following:
 This action allows for the installation of two new metal clad door entrance frames to elevator no. 8 at kitchen and exhibit levels, to replace the original damaged frame caused from owner extended operational use.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0082	CCT	W106	CCIM	4310	PBC00045	CCT-2020-00013016	\$ 6,210.00
							\$
							\$
PROGRAM NO.:		PBC00045	FINANCING:		Convention Center Construction Fund		TOTAL: \$ 6,210.00

CHANGE ORDER DATA:	Change Order No.: 4	Original CR/AA No.: 210116	Original CR/AA Date: 1/13/2021	Original CR/AA Amount: \$ 6,498,768.00
	Total of Previous Change Orders: \$ (342,044.33)		Previous Total Amount: \$ 6,156,723.67	
	Change Amount Including this Order: \$ (335,834.33)	Total Amount Including this Order: \$ 6,162,933.67	Total Change Order Percentage: (5.17) %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>Rosa Fleming</i> Rosa Fleming (Nov 7, 2022 16:33 CST)	Date Nov 7, 2022
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BD

Memorandum

RECEIVED

2022 NOV 30 PM 4: 34

CITY SECRETARY
DALLAS, TEXAS



221324

CITY OF DALLAS

DATE 11/29/2022

TO City Secretary
SUBJECT Correction to the Administrative Action # 22-1324

This is the first correction to Administrative Action #22-1324 approved on November 17, 2022 authorizing MACVAL to relocate an existing 36-Inch reinforced concrete pipe (RCP) and constructing a more conservative pavement structure for Phoenix Drive. This correction memo will revise Attachment A and associated packet pages for Change Order No. 4 as described herein, identifying the revisions that were required due to an error in one unit price for Pay Item 515 "HYDRATED LIME". Changes are needed to correct (select all applicable):

- Typo Financial/funding information Obvious error from CR context

Administrative Change Order Attachment A should read as follows:

ADMINISTRATIVE ACTION CHANGE ORDER No. 4 - ATTACHMENT "A"

Target Neighborhood Group 12-636: Holly Hill Drive (PB12S604), Phoenix Drive (PB12S609) and Hughes Lane (PB12S605)

Item No.	Description of Item	Units	Unit Price	Current Quantity	Revised Quantity	Change Order No. 4 Quantity	Amount
Schedule 6 - Phoenix Drive Paving (PB12S609)							
	Add Item						
110B	RESURVEYING FOR SUBGRADE TREATMENT AND PAVING	LS	\$ 1,500.00	0	1	1	\$ 1,500.00
	Revise Item						
486B	11ES CONCRETE PAVEMENT	CY	\$ 200.00	50	6	-42	\$ (8,400.00)
	Revise Item						
483	8" THICK REINF CONC PAVEMENT	SY	\$ 70.00	2600	0	-2600	\$ (182,000.00)
	Add Item						
484	9" THICK REINF CONC PAVEMENT	SY	\$ 91.00	0	2600	2600	\$ 236,600.00
	Revise Item						
514	LIME STABILIZATION BASE COURSE	SY	\$ 7.00	2750	0	-2750	\$ (19,250.00)
	Revise Item						
515	HYDRATED LIME	TON	\$ 200.00	75	0	-75	\$ (15,000.00)
	Add Item						
515A	SUBGRADE 6% LIME (54 TONS) & FLEX BASE (4 OPEN DRIVEWAYS) & 2 MOBILIZATIONS	LS	\$ 48,814.75	0	1	1	\$ 48,814.75
	Subtotal for Schedule 6 - Phoenix Drive Paving (PB12S609)						\$ 62,264.75
Schedule 7 - Phoenix Drive Drainage (PB12S609)							
	Add Item						
1008A	PROCURE & INSTALL 36 IN REINF CONC PIPE (INCL. SURVEY AT LOWER ELEVATION)	LF	\$ 230.00	0	48	48	\$ 9,800.00
	Add Item						
1008B	LOWER & INSTALL EXIST. 36 IN RCP (INCL. SURVEY AND ALL CONNECTION MODIFICATIONS)	LF	\$ 80.00	0	210	210	\$ 16,800.00
	Add Item						
1008C	ADJUST EXISTING 2-INCH WATER SERVICE TO FIT RELOCATED 36-INCH RCP	EA	\$ 1,050.25	0	1	1	\$ 1,050.25
	Subtotal for Schedule 7 - Phoenix Drive Drainage (PB12S609)						\$ 27,450.25

TOTAL CHANGE ORDER No. 4: \$ 89,715.00

EXTRA NUMBER OF DAYS: 30

Rg 11/30/22

221324

CLAHH

Department: Department of Public Works

Director (or designee.): Ali Hatefi, P.E.

Signature

11/30/22

Date

Alireza Hatefi, PE

Print Name

OFS: Approved

Denied

Is ATT Approval Needed? Y N

OFS:

Signature

Date

Print Name

ATT: Approved

Denied

Assistant City Attorney: _____

Signature

Date

Print Name

ATTACHMENTS



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

221324

EFFECTIVE DATE

11/17/2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 NOV 17 PM 3:03
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: MACVAL Associates, LLC **VENDOR NUMBER:** VS0000025999

CONTRACT NAME: Street Group 12-636 **DEPARTMENT:** Public Works

CONTRACT NUMBER: PBW-2020-00014420 **CONTRACT TERMS:** 3/1/2020 to 4/30/2023

ACTION REQUESTED: Authorize Change Order No. 4 to the construction contract with MACVAL Associates, LLC for Phoenix Drive from Holly Hill Drive to Fair Oaks Avenue (PB12S609) in the amount of \$99,840.00. This will increase the contract amount from \$3,675,514.25 to \$3,775,354.25.

BACKGROUND: **This change order consists of the following:** Relocating existing 36-Inch stormwater trunk that was found to be shallower than anticipated under the pavement of Phoenix Drive, and constructing a more conservative pavement structure for Phoenix Drive given the shallow underground utilities, see Attachment "A" for detailed breakdown of Change Order No. 4 pay items.

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	S609	TGTN	4599	PB12S609	CX-PBW-2020-00014420	\$ 99,840.00
							\$
							\$
PROGRAM NO.:		PB12S609	FINANCING:		2017 General Obligation Bond Fund		TOTAL: \$ 99,840.00

CHANGE ORDER DATA:	Change Order No.: 4	Original CR/AA No.: 201971	Original CR/AA Date: 12/9/2020	Original CR/AA Amount: \$ 3,539,974.25
	Total of Previous Change Orders: \$ 135,540.00		Previous Total Amount: \$ 3,675,514.25	
	Change Amount Including this Order: \$ 235,380.00	Total Amount Including this Order: \$ 3,775,354.25	Total Change Order Percentage: 6.65 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director *Ali Hatafi, P.E.* Date 11/17/22

8/11/22

221325

RECEIVED

2022 NOV 22 AM 10: 33

CITY SECRETARY
DALLAS, TEXAS



City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

November 7, 2022

Craddock Lumber Co.
Marcello Guercini
P.O. Box 36344
5422 Harry Hines Blvd.
Dallas, TX 75235
214-631-5200

RE: Master Agreement- POM-2020-00011867 (BE1905) Building Materials & Lumber

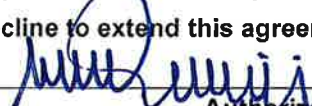
Dear Marcello

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2023 or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **November 14, 2022**

- YES, I agree to extend this agreement through December 11, 2023
- NO, I decline to extend this agreement.



 Authorized Signature

 11/8/22
 Date

 MARCELO GUERCINI
 Name

 President
 Title

Please let me know if you have any questions or concerns.

Thank you,

Theresa Mackey
Manager
Office of Procurement Services
Theresa.mackey@dallascityhall.com
972-955-3653

Director

Director, Office of Procurement Services

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

221326

RECEIVED

2022 NOV 22 AM 10:34

11/04/2022

UNITED RENTALS (NORTH AMERICA), INC. DBA Reliable Onsite Services
2809 W. Kingsley
Garland, TX
75041
rmeredith@ur.com

CITY SECRETARY
DALLAS, TEXAS

RE: Portable Toilets, Rental & Maintenance (IDIQ)

Dear Ronald

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 10/07/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/07/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/11/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Authorized Signature

11/10/22
Date

Ron Meredith
Name

Area General Manager
Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
ifeanyistanley.anene@dallas.gov

Denise Thompson
Director, Office of Procurement Services

Director,

Rob Perry
Assistant City Manager/Chief

8/11/23/22

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

221327



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 NOV 22 AM 10: 35

09/27/2022

CITY SECRETARY
DALLAS, TEXAS

Miner Ltd. dba Overhead Dallas Co of Dallas

Greg Johnson

10761 King William Dr

Dallas

gerg.johnson@minercorp.com

RE: Overhead, Bi-fold & Commercial Door Services (BR1708/POM-2019-00008729)

Dear Greg

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/10/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Greg Johnson

Authorized Signature

October 27, 2022

Date

Greg Johnson Senior Sales Director

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene

Contract Administrator

Office of Procurement

ifeanyistanley.anene@dallas.gov

Danielle Thompson

Director, Office of Procurement Services

10/23/22

Reba Perry

Assistant City Manager/Chief

Director, *[Signature]*

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

221328



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2022 NOV 22 AM 10:37

10/02/2022

Clean Energy
4675 MacArthur Court, Suite 800
Newport Beach
CA 92660

CITY SECRETARY
DALLAS, TEXAS

RE: BN19-00011724 CNG Fuel

Dear Kenneth

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/21/2023 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 07/21/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/12/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Kenneth Nicholson
Kenneth Nicholson (Nov 8, 2022 09:03 CST)

Nov 8, 2022

Authorized Signature	Date
Kenneth Nicholson	VP, Sales U.S.
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
ifeanyistanley.anene@dallas.gov

Danielle Thompson

Director, Office of Procurement Services

11/23/22

Reba Perry

Director, Denzell Ginson
Denzell Ginson (Nov 8, 2022 09:03 CST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

221329

Memorandum

RECEIVED

2022 NOV 30 PM 12: 55



CITY OF DALLAS

DATE November 29, 2022

CITY SECRETARY
DALLAS, TEXAS

TO Bilierae Johnson, City Secretary

SUBJECT **Correction to Administrative Change Order No. 22-1329 for Street Group 17-2009 dated 11/23/22**

It has come to our attention that the following information is incorrect on the original document. These edits are necessary to correct a few errors and do not affect the scope or price of the change order:

Fee Breakdown Form – Schedule N: Paving – S Patton Ave

Incorrect: Item 247D1X - Unit Price: \$11.69, Quantity: 975 CY

Item 247D2 – Quantity: 975 CY

Correct: Item 247D1X - Unit Price: \$11.00, Quantity: 862.50 CY

Item 247D2 – Quantity: 1087.50 CY

Please make the necessary corrections to the permanent records. Should you have any questions or require additional information, please contact Travis Coltharp, E.I.T., Project Manager at (214) 948 4447.

Ali Hatefi, P.E.

Ali Hatefi, PE, Director
Department of Public Works

Attachment

c: file

J 11/30/22



City of Dallas

ADMINISTRATIVE CHANGE ORDER

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
2 2 1 3 2 9
EFFECTIVE DATE
11/22/22

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 NOV 22 PM 12:12
 CITY SECRETARY
 DALLAS, TEXA

VENDOR NAME: Vescorp Construction, LLC dba Chavez Concrete Cutting	VENDOR NUMBER: VS89922
CONTRACT NAME: Street Reconstruction Group 17-2009	DEPARTMENT: Public Works
CONTRACT NUMBER: PBW-2021-00017045	CONTRACT TERMS: 9/9/22 to 6/1/23

ACTION REQUESTED:	Authorize Change Order Number 2 to the construction contract with Vescorp Construction, LLC dba Chavez Concrete Cutting for Street Reconstruction Group 17-2009. This action will add \$60,750.00 and will increase the contract amount from \$1,758,152.50 to \$1,818,902.50.
--------------------------	--

BACKGROUND:	<p>This change order consists of the following:</p> <p>During construction on Murray Street, an existing 8" sewer line was encountered in conflict with the new storm system, and an unmetered fireline was discovered. This work will add a wastewater pass-through manhole to clear the storm system conflict and change the DWU service lateral and meter vault size. This action will also authorize the use of flexbase in lieu of lime stabilization on South Patton Avenue. The additional work will require adding new items to the contract. All items needed for this change order are included in the attachment.</p>
--------------------	---

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		5116	DWU	PS42		4560	721216	PBW-2021-00017045
	4115	DWU	PW42		4550	721215	PBW-2021-00017045	\$ 17,350
	PROGRAM NO.:		PB17V241		FINANCING:		Water Utilities Capital Improvement G Fund, Water Utilities Capital Improvement F Funds	TOTAL: \$ 60,750.00

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 21-1452	Original CR/AA Date: 9/9/21	Original CR/AA Amount: \$ 1,696,152.50
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 1,758,152.50	
	Change Amount Including this Order: \$ 122,750.00	Total Amount Including this Order: \$ 1,818,902.50	Total Change Order Percentage: 7.24 %	

AA to BB

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	Date
<i>Ali Hatefi, P.E.</i>	11/22/22

8/4/22



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
221337
EFFECTIVE DATE
November 28, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 NOV 29 AM 11:17
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Estrada Concrete Company, LLC **VENDOR NUMBER:** 511236

CONTRACT NAME: Street Reconstruction Group 17-1006, PB17V191 **DEPARTMENT:** Public Works

CONTRACT NUMBER: PBW-2021-00014910 **CONTRACT TERMS:** 06/2021 to 06/30/2023

ACTION REQUESTED:

- Air Release Valve Installation required.
- Extend the term of the contract to 06/30/2023
- This will increase the contract amount from \$1,518,259.00 to \$1,535,023.83

BACKGROUND: **This change order consists of the following:**
 Installing Air Release Valve that was missing from the DWU scope of work for South Van Buren from W. Pembroke to Page Avenue. DWU approved the request as this system is so necessary to protect the pipeline and piping system and it will maintain its efficiency by reducing pressure loss. Also, in order to complete the change order work, the term on the contract needs to extend to 06/30/2023.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		4115	DWU	PW42		4550	720359	PBW-2021-00014910
								\$
								\$
PROGRAM NO.:		720359		FINANCING:		Water Utilities Capital		TOTAL: \$ 16,764.83


CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 21-0121	Original CR/AA Date: 01/13/2021	Original CR/AA Amount: \$ 1,518,259.00
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 0.00	
	Change Amount Including this Order: \$ 16,764.83	Total Amount Including this Order: \$ 1,535,023.83	Total Change Order Percentage: 1.10 %	

SA TBP BB HH **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director *Ali Hatefi, P.E.* Date 11/28/22

guzko

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226482
		EFFECTIVE DATE Oct 31, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV - 1 AM 10:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Artist Outreach, Inc Supplier No. VS90290

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce STREAMliners Arts-Integrated Academic programs, the consultants focus audience is under-resourced elementary-age children. Consultant will use original content created by our talented group of musicians and artists that is performed through a patented process of integrating various art components to academic needs (provided by partner teachers). The Consultant uses original material includes music/songs, dances, art, and stories/poems. The STREAMliners programs last between 30 - 55 minutes, based upon needs and grade level. The consultants' programs are brought into Title I schools and shelters/sites to teach academics using the arts as a conduit. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026211)	Contract Term:	AA Effective Date Above	to	September 15, 2023
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Background: The fee for this service is \$14,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 7,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Oct 31, 2022

Nov 1, 2022

By Department Director Date
Approved as to Form by City Attorney
Date


Oct 31, 2022

By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226483

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
OCT 22 2022
AM 10:52

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MELVIN BULLOCK, JR.** Supplier No. VC26009

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in photography. This class students we will learn the basics of photography and complete some great photography projects, as well as learning to create video content for social media using a variety of cameras. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026244) Contract Term: 10/27/2022 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$4,000.00	
Financing: General Fund							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 21, 2022 13:32 CDT)
By Department Director

Oct 21, 2022
Date

Kelsey Cluff
Approved as to Form by City Attorney

Oct 25, 2022
Date

[Signature]
By City Manager
Oct 24, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-06 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226484

EFFECTIVE DATE

Oct 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 NOV -1 AM 10:55
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: WILLIAMS SCOTSMAN, INC. Supplier No. 339913

Subject: STORAGE AND OFFICE RENTAL

Lead Dept: PARK AND RECREATION

Action Requested: AUTHORIZED A RATIFICATION PAMENT OF \$86653.42 FOR WILLIAM SCOTSMAN, INC. THE VENDOR PROVIDED PORTABLE OFFICE SPACE FOR THREE PARK MAINTENANCE DISTRICTS.

Contract Number:	PKR-2022-00019779	Contract Term:	8/1/2022	to	07/31/2023
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Background: CURRENTLY THERE IS NOT A MASTER AGREEMENT IN PLACE FOR OFFICE/STORAGE RENTALS. THE MASTER AGREEMENT PKR-2021-0001597 HAS EXPIRED. THE EXISTING RENTALS PROVIDE A SECURE OFFICE UNIT FOR PARK MAINTENANCE OPERATIONS STAFF TO CONDUCT CITY OF DALLAS BUSINESS.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5090		3330		-	\$60,228.06	
0001	PKR	5142		3330		-	\$23,521.50	
0001	PKR	5010		3330		-	\$2,903.86	
Financing:							TOTAL:	\$86,653.42

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$86,653.42	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
By Department Director

7/13/22
Date

Christine Lanners
Christine Lanners (Oct 12, 2022 10:20 CDT)

Oct 12, 2022

Approved as to Form by City Attorney


Date

Carl

Oct 11, 2022

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226485
		EFFECTIVE DATE Oct 31, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	JAZZ BECUZZ ARTS GROUP, INC.	Supplier No.	VC20557
----------------	-------------------------------------	--------------	---------

Subject:	Professional Services
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Lead Dept:	Office of Arts and Culture
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Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture that focus on literature, music, visual arts, and movement. Programming involves music and artistic performances, creative writing and read-in sessions, sculpture making, chalk art, music history and the future of music. These artistic services will showcase various styles of jazz music which can be presented to adults and children of all ages. Consultant shall also provide programming specifically created for senior citizens that includes live jazz music and movement. Musical performances ranging from a small trio to a big band will be provided. Performances and workshops are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2022-00020135(CR- 00026110)	Contract Term:	11/4/2022	to	9/30/2023
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$15,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$15,000.00
Financing:						TOTAL:	\$15,000.00
General Fund							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Benjamin Espino
Benjamin Espino (Oct 31, 2022 11:48 CDT)
By Department Director

Oct 31, 2022
Date

Stephen McFayden
Stephen McFayden (Nov 1, 2022 09:07 CDT)
Approved as to Form by City Attorney

Nov 1, 2022
Date

[Signature]
By City Manager
Oct 31, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION	
		226486	
		EFFECTIVE DATE	
		Sep 14, 2022	

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022-09-14 AM 10:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Juliette Coulter Supplier No. VC24787

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Juliette Coulter. The vendor will provide Refit Aerobics services to the citizens of Dallas.
 Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020244 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020244	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Penkris (Sep 14, 2022 09:48 CDT)

By Department Director

Sep 14, 2022
 Date



Approved as to Form by City Attorney

Oct 31, 2022
 Date

OA
 OA



By City Manager

Sep 14, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226487
EFFECTIVE DATE
Oct 26, 2022

RECEIVED
 2022 NOV - 1 AM 10:56
 CITY SECRETARY
 DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dwight Patterson Supplier No. VS0000055139

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Dwight Patterson. The vendor will provide chess instruction services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number:	PKR-2023-00020661	Contract Term:	NTP to 9/30/2023
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Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

OA

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00020661	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Oct 24, 2022 10:12 CDT)
By Department Director

Oct 24, 2022
Date

Approved as to Form by City Attorney
Date Oct 31, 2022

OA

Oct 26, 2022
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226488

EFFECTIVE DATE

Oct 31, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETAR'S OFFICE
DALLAS, TEXAS
2022 NOV -1 PM 1:19
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: International Business Machines Corporation (IBM) Supplier No. 1003

Subject: Big Data System

Lead Dept: Information and Technology Services

Action Requested: Authorize SA No. 4 to allow for the BigSQL Data Lake Upgrade. This upgrade is needed to remedy various security vulnerabilities.

Contract Number:	POM-2017-00001591	Contract Term:	11/1/2022	to	3/31/2024
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Background: Big Data is a city-wide data management system. That allows for sharing, analyzing, and visualizing information across multiple departments to support data driven decisions. This system also creates a shared data environment that fosters better insight into data collected.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	0198	DSV	1749		3070	MASC POM-2017-00001591	\$35,800.00	
Financing:							TOTAL:	\$35,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	17-0349	2/22/2017	\$3,822,380.47	\$933,031.42	\$4,791,211.89	25.3%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Sep 29, 2022 07:37 CDT)

By Department Director

Sep 29, 2022

Date

Don Knight

Approved as to Form by City Attorney

Oct 31, 2022

Date


Carl

Oct 31, 2022

Date

By City Manager

AK

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226489 EFFECTIVE DATE Aug 19, 2022
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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -1 AM 10:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Rugby Football, Inc. Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Dallas Rugby Football Club Inc. to fund amenities and service enhancements at the park and to perform services such as repairs to the field from damages caused during play, over seeding the field of play, litter and debris pickup removal, and other various voluntarily activities outlined in the deal points of the agreement, all in coordination with the Dallas Park Department
 Contact: Sloane Anderson 214 670 4411

Contract Number:	PKR-2022-00019715	Contract Term:	11/15/2022	to	11/14/2023
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Background: The Dallas Rugby Football Club is an organization that has played at Lake Highlands Park for 30+ years and would like to support, maintain and beautify the park. This organization has historically hosted USA Rugby national events, bringing in teams and tourism dollars from around the country, but has been forced to host those in the cities of Irving and Ft. Worth and would like to be able to host events in Dallas at Lake Highlands Park

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2022-00019715	\$0.00	
						-		
						-		
Financing:						No cost to the City	TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

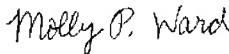
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Aug 19, 2022 10:56 CDT)

By Department Director

Aug 19, 2022

Date


 Molly P. Ward

Approved as to Form by City Attorney

Sep 1, 2022

Date


 OA

OA



By City Manager

Aug 19, 2022

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226490
		EFFECTIVE DATE
		Sep 27, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 SEP 27 AM 10:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Tony Stephenson	Supplier No. VC18131
Subject: Contract Fee Instructor	
Lead Dept: Park and Recreation	

Action Requested: Authorize contract fee instructor agreement with Tony Stephenson. The vendor will provide basketball instruction services to the citizens of Dallas.
 Contact: Christi Giles 214-670-8707

Contract Number: PKR-2022-00020251	Contract Term: NTP	to	9/30/2023
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Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction


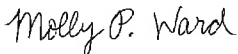

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020251	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (Sep 20, 2022 14:48 PDT) By Department Director	Sep 20, 2022 Date	 Approved as to Form by City Attorney	Sep 28, 2022 Date
 By City Manager	Sep 27, 2022 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226491
		EFFECTIVE DATE
		October 24, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 1 PM 2:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Kayla Avina & Michell Avina	Supplier No.:
Subject: Dallas Homebuyer Assistance Program	
Lead Dept: Housing & Neighborhood Revitalization	

Action Requested:	Execution of the City of Dallas Homebuyer Written Agreement for down payment assistance for the total amount of \$43,394.00 using general funds. Funds have been appropriated by previous City Council resolution.						
	Contract Number:	HOU-202300020640	Contract Term:	to			

Background: Mr. & Mrs. Avina were approved for purchase of property at 2612 Cypress Point Dr. using General Funds in the amount of \$43,394.00 for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1656 on October 13, 2021 to provide homebuyer assistance to households with income between 80% to 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmb/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	0.00
							-	0.00
	Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>David Noguera</u> <small>David Noguera (Oct 24, 2022 18:31 CDT)</small> By Department Director	Oct 24, 2022 Date	<u>Kelsey Cuffo</u> Approved as to Form by City Attorney KC MS Date	Oct 25, 2022 Date
<u>majeed Al-ghafry</u> <small>majeed Al-ghafry (Oct 24, 2022 16:05 CDT)</small> By City Manager	Oct 24, 2022 Date		

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226492
		EFFECTIVE DATE Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Emerge Coalition, Inc	Supplier No.	VC25905
Subject:	Professional Service		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce "La Vie en Rose": to live with an outlook of positivity, viewing each day through a colorful lens. This second performance of the OFF the Beaten Path Performance series exists as a musical kaleidoscope, highlighting the wide range of sound, timbre and textures captured by both piano and strings. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026254)	Contract Term:	AA Effective Date	to	September 15, 2023
			Above		

Background: The fee for this service is \$9,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,250.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4,500.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,250.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/isearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$9,000.00
Financing: General Fund						TOTAL:	\$9,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Benjamin Espino (Oct 26, 2022 09:51 CDT) By Department Director	Oct 26, 2022 Date	 Approved as to Form by City Attorney	Oct 31, 2022 Date
 By City Manager	Oct 28, 2022 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226493
		EFFECTIVE DATE
		October 24, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -1 PM 4:10
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Corey R. Fowler, II	Supplier No.
Subject: Dallas Homebuyer Assistance Program	
Lead Dept: Housing & Neighborhood Revitalization	

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (Targeted Incentive Program) for down payment assistance for the total amount of \$45,000. Funds have been appropriated by previous City Council resolution.

Contract Number:	HOU-2023-00020620	Contract Term:	to	
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Background: Mr. Fowler was approved for purchase of property at 4339 Metropolitan Ave using general funds (\$45,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1656 on October 13, 2021 to provide homebuyer assistance to households with income between 80% to 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	0.00
							-	0.00
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>David Noguera</u> <small>David Noguera (Oct 24, 2022 16:46 CDT)</small> By Department Director	Oct 24, 2022 Date	<u>Brady Flattery</u> <small>Brady Flattery (Oct 25, 2022 08:57 CDT)</small> Approved as to Form by City Attorney BF MS Date
	Oct 24, 2022 Date By City Manager	Oct 25, 2022 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226494

EFFECTIVE DATE

Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 28 11 44 AM '22
 CITY SECRETAR
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **KRISTA BERNARD Barnard - LNP 11/1/22** Supplier No. VC25907

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "First, MI, Last", an immersive dance theatre production that explores our complex relationships with identity. The project will consist of a series of workshops open to the public and a November 11th and 12th, 2022 production. Perspectives shared through the workshops will directly inspire the show's choreography. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended

Contract Number:	OCA-2022-00020335 (CR-00026234)	Contract Term:	AA Approved date above	to	September 15, 2023
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Background: The fee for this service is \$8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 4,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R1	MASC OCA-2022-00020335	\$ 8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
 Benjamin Espino (Oct 26, 2022 11:21 CDT)
 By Department Director

Oct 26, 2022
 Date

Kelsey Ciluffo
 Kelsey Ciluffo (Nov 1, 2022 15:35 CDT)

Approved as to Form by City Attorney

Date

By City Manager

Date

Oct 28, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226495

EFFECTIVE DATE

10-11-2022

RECEIVED
2022 NOV -2 AM 8:55
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DTN, LLC Supplier No. VC24696

Airport Operations Weather Services

Lead Dept: AVI

Action Requested: Authorize Administrative Action for a 3-year contract for the vendor to provide weather monitoring service for the Department of Aviation. Service was bid thru Purchasing using IFS AVI B2000331 in an amount not to exceed \$47,619.00

Contract Number: AVI-2022-00019767 Contract Term: 10/14/2022 to 10/13/2025

Background: Vendor will monitor weather and provide real time weather information to AVI staff including alerts and advisories, current conditions and critical parameters specific to Dallas Love Field. Service was bid thru Purchasing using IFS AVI B2000331 in an amount not to exceed \$47,619.00

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7720	AV04	3070		CX AVI-2022-00019767	\$47,619.00
Financing: FY2022 Operating Fund							TOTAL: \$47,619.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 10/7/2022 Date

Approved as to Form by City Attorney 10/11/2022 Date

By City Manager 10-11-22 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226496

EFFECTIVE DATE

Oct 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV -2 AM 9:29
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LORENZO HOTEL Supplier No. VS86833

Subject: HOTEL ROOMS FOR DFD FIRE CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR HOTEL ROOMS FOR THE DPD CAPTAIN ASSESSMENT CENTER SCHEDULED FOR OCTOBER 30, 2022 THROUGH NOVEMBER 4, 2022.

Contract Number: CVS-2023-00020621 Contract Term: 10/30/2022 to 01/31/2023

Background: THE CIVIL SERVICE DEPARTMENT CONDUCTS ASSESSMENT CENTERS FOR THE RANK OF CAPTAIN FOR THE DALLAS FIRE & RESCUE DEPARTMENT AS A PART OF THE PROMOTIONAL PROCESS. THE CIVIL SERVICE DEPARTMENT PROVIDES HOTEL ACCOMMODATIONS FOR ALL ASSESSORS AND CONSULTANTS DURING THE ASSESSMENT CENTER.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020621	\$18,557.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$18,557.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$18,557.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 7, 2022 06:54 CDT)

By Department Director

Oct 7, 2022

Date

Approved as to Form by City Attorney

Nov 1, 2022

Date

Jon Fortune (Oct 12, 2022 09:41 CDT)

By City Manager

Oct 12, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226497

EFFECTIVE DATE

Oct 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -2 PM 12:17
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Cara Kerr	Supplier No.	
Subject:	Beautification Agreement		
Lead Dept:	Park & Recreation		

Action Requested: Authorize a Beautification Agreement for Cara Kerr and her daughter. Cara's daughter would like to give back to the Dallas communities by donating and maintaining 6 bat houses. The bat houses will be installed at Bachman Lake Park, Harry S. Moss Park and White Rock Lake to provide a safe habitat for bats as they eat pest insects such as mosquitoes, beetles, and moths. By doing so, she hopes to limit the amount of pesticides needed to be applied, therefore reducing the chemicals in our environment. Contact: Amanda Mukhin, (214) 670 – 0203.

Contract Number:	PKR-2022-00020264	Contract Term:	11/25/2022	to	11/24/2023
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Background: Cara's daughter chose this project for her Girl Scouts Silver Award, to help communities around bodies of water in the DFW area.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020264	\$0.00
							-		
							-		
	Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Oct 25, 2022 11:09 EDT)
 By Department Director

Oct 25, 2022
 Date

Timothy L. ...
 Approved as to Form by City Attorney
 Date

Carl ...
 Oct 26, 2022
 By City Manager Date

OA



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226498

EFFECTIVE DATE

Oct 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -2 PM 2:09
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Resolute Tae Kwon Do	Supplier No.	VS96167
Subject:	Contract Fee Instructor		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize contract fee instructor agreement with Resolute Tae Kwon Do. The vendor will provide Karate services to the citizens of Dallas. Contact: Brendan Collins 214-715-6886						
	Contract Number:	PKR-2022-00020241	Contract Term:	NTP	to	9/30/2023	

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020241	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Oct 24, 2022 10:13 CDT)
 By Department Director

Oct 24, 2022
 Date

Molly P. Ward
 Approved as to Form by City Attorney
 Nov 2, 2022
 Date

By City Manager

Oct 26, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226499

EFFECTIVE DATE

Sep 27, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -3 PM 4:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Giles Engineering Associates, Inc Supplier No. 350698
 Subject: Coombs Creek Trail Improvements; Materials Testing Services
 Lead Dept: Park & Recreation Department

Action Requested: Authorize a Professional service contract with Giles Engineering Associates INC for Construction Materials Testing in the amount of \$18,213.00

Contract Number: PKR-2022-00020410 Contract Term: 10/01/2022 to 12/31/2023

Background: This professional services contract includes the procurement and labor to do In-place density testing of soil and base materials, moisture density, utility backfill, general fills, and for other miscellaneous areas; Concrete placement monitoring and compressive strength testing for slabs, concrete pads and sidewalk paving and Construction Materials Engineering and Testing (CMET) Project Management and Reporting. All changes are owner requested

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB36	HIBT	4113	PK17VB36	PKR-2022-00020410	\$18,213.00
Financing: 2017 Bond Fund							TOTAL: \$18,213.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 Job: jenkins (Sep 20, 2022 09:59 PDT)
 By Department Director

Sep 20, 2022
 Date

Matthew Green
 Matthew Green (Nov 2, 2022 17:19 CDT)
 Approved as to Form by City Attorney

Nov 2, 2022
 Date

Marissa Griffin
 9/14/2022
 9/19/22
 Revised Office Of Procurement Services

[Signature]
 By City Manager

Sep 27, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226504

EFFECTIVE DATE

11/03/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -4 AM 8:36
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LIM & Associates, Inc. Supplier No. 514273

Subject: Time extension for the engineering design of Erosion Control Contract No. 3

Lead Dept: Dallas Water Utilities

Action Requested: Request approval of a 12-month time extension to the professional services contract with LIM & Associates, Inc. to allow the consultant to continue to perform the consulting and engineering work as described in the scope of work including boundary and topographic surveying services, civil engineering design, plan preparation and consulting services, easement acquisition field notes preparation and construction administration. The terms of the contract will extend the contract to April 10, 2023. This action has no cost consideration to the City.

Contract Number: DWU-2019-00009213 Contract Term: 04/10/2019 to 04/10/2023

Background: On April 10, 2019, City Council authorized a professional services contract with LIM & Associates, Inc. for the engineering design of Erosion Control Contract No. 3 by Resolution No. 19-0526.

- W
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0526	4/10/2019	\$256,000.00	\$0.00	\$256,000.00	0%

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Oct 28, 2022 10:10 CDT)
By Department Director

10/28/22
Date

Matthew Green
Matthew Green (Nov 3, 2022 15:51 CDT)
Approved as to Form by City Attorney

11/03/22
Date

majed Al-ghafry
majed Al-ghafry (Nov 3, 2022 10:22 CDT)
By City Manager

11/03/22
Date

226505

Memorandum

RECEIVED

2023 OCT 19 PM 3: 23

CITY SECRETARY DALLAS, TEXAS



CITY OF DALLAS

DATE [9/21/2023]

TO City Secretary
SUBJECT Correction to CR [22-6505]

This is the first (Y / N) correction to the subject Administration Action . If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 09/08/2022 authorizing [copy/paste the AIS Subject here]

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Administrative Action Section: Supplier No. should read as follows: VC25506

[copy/paste the Administration Action section(s) here with correction(s) made by strikethrough and underline. If the change is in Whereas clause, put "Whereas" in the above field]

Form with questions: Amendment to an existing construction contract? Administrative Actions to this vendor in the last 12 months? Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Supplier No. VCM 226505

Department: Human Resources

Director (or designee.): Nina Arias

Oct 9, 2023

Signature: Nina Arias
Print Name

Attachment for reference: Administrative Action[22-6505], and if applicable, previous correction memo(s)

BMS: Approved Denied Is ATT Approval Needed? Y N

BMS: Signature Date

Handwritten signature/initials



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226505

EFFECTIVE DATE

September 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV -4 AM 9:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CXC Solutions Supplier No. VCM 22082200000689805

Subject: Mental Health Parity

Lead Dept: Human Resources

Action Requested: Authorize a contract with CXC Solutions to provide both quantitative treatment limitations (QTL's), that include items expressed numerically like deductibles, copayments, frequency limits, etc., and non-quantitative treatment limitations (NQTL's) that include items that limit scope or duration of benefits like prior authorization, step therapy, medical necessity definitions, et

Contract Number:	PER-2022-00020124	Contract Term:	10/15/2022	to	10/14/2024
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Background: MHPAEA, as amended by the Patient Protection and Affordable Care Act (the Affordable Care Act), generally requires that group health plans ensure that the financial requirements and treatment limitations on mental health or substance use disorder benefits they provide are no more restrictive than those on medical or surgical benefits

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0278	PER	5710		3070		-	\$9,500.00
						-	
						-	

Financing:	TOTAL:	\$9,500.00
------------	---------------	------------

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$0.00	\$ 0.00	%

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Arias

By Department Director

Sep 8, 2022

Date

Willow Sanchez

Approved as to Form by City Attorney

Nov 4, 2022

Date

By City Manager

Sep 8, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226506

EFFECTIVE DATE

Sep 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV-4 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jon Fewell Supplier No. VC00000000836

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Jon Fewell. The vendor will provide dance instruction services to the citizens of Dallas.
Contact: Christi Giles 214-670-8707

Contract Number: PKR-2022-00020250 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020250	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Sep 7, 2022 23:11 CDT)
By Department Director

Sep 7, 2022
Date

Molly P. Ward
Approved as to Form by City Attorney

Sep 20, 2022
Date

OA
OA

Carl
By City Manager

Sep 14, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226507

EFFECTIVE DATE

Oct 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV-4 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: John Gillion Supplier No. VS0000084970

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with John Gilliom. The vendor will provide personal training services to the citizens of Dallas.
Contact: Christi Giles 214-670-8707

Contract Number: PKR-2022-00020140 Contract Term: NTP to 03/31/2023

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020140	70-30 Split
						-	
						-	
Financing:						TOTAL:	70-30 Split

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Gilliom (Aug 24, 2022 11:59 CDT)
By Department Director

Aug 24, 2022
Date

Molly P. Ward
Approved as to Form by City Attorney
Oct 17, 2022
Date

OA
By City Manager

Oct 5, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226508

EFFECTIVE DATE

11/04/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV 4 PM 2:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	Hayden Consultants Incorporated	Supplier No.	352614
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Subject: Assignment of contract from Hayden Consultants Inc. to GEI Consultants Inc

Lead Dept: Dallas Water Utilities

Action Requested: Request approval to transfer assignment of contract 13-167/168E from Hayden Consultants Inc to GEI consultants Inc. Hayden was acquired on October 1, 2018 but company acquisition wasn't completed until November 1, 2021. This action has no cost consideration to the City of Dallas

Contract Number:	DWU-2017-00003696	Contract Term:	09/11/2013	to	09/11/2023
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Background: On September 11, 2013, contract 13-167/168E was approved by the City Council by Council Resolution No. 13-1582 with Hayden Consultants Inc. to provide engineering design services for the replacement and rehabilitation of water and wastewater mains at 31 locations.

- W
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	\$0.00
Financing:								TOTAL:
								\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Nov 4, 2022 08:37 CDT)

By Department Director

11/04/22

Date

Milton Henderson
Milton Henderson (Nov 4, 2022 11:46 CDT)

Approved as to Form by City Attorney

11/04/22

Date

Majed Al-Ghalry (Nov 4, 2022 09:24 CDT)

By City Manager

11/04/22

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226510

EFFECTIVE DATE

Oct 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -7 AM 11:14
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Laura Rios	Supplier No.	VC14267
Subject:	Contract Fee Instructor		
Lead Dept:	Park and Recreation		

Action Requested: Authorize contract fee instructor agreement with Laura Rios. The vendor will provide Zumba instruction services to the citizens of Dallas.
Contact: Christi Giles 214-670-8707

Contract Number:	PKR-2023-00020739	Contract Term:	NTP	to	11/30/2023
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Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00020739	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Oct 24, 2022 10:11 CDT)
 By Department Director

Oct 24, 2022
 Date

Molly P. Ward
 Approved as to Form by City Attorney

Nov 2, 2022
 Date

OA
 By City Manager

Oct 26, 2022
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226511

EFFECTIVE DATE

September 15, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV -7 PM 2:18
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	MICA CORPORATION	Supplier No.	VC222366
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Subject:	MCDERMOTT BRIDGE STREET LIGHTING - EMERGENCY PURCHASE
-----------------	---

Lead Dept:	TRANSPORTATION
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Action Requested:	RATIFICATION OF THE EMERGENCY PURCHASE FROM MICA CORPORATION OF REPAIR SERVICES TO TIME CLOCKS AND LIGHTS ON THE MARGARET MCDERMOTT BRIDGE IN THE CITY OF DALLAS, PERFORMED IN APRIL 2022 IN THE AMOUNT OF \$6,159.89.						
	Contract Number:	TRN-2022-00020379	Contract Term:	02/10/2022	to	05/31/2022	

Background: THE MARGARET MCDERMOTT BRIDGE OPENED IN 2013. MICA CORPORATION INSTALLED THE TIME CLOCKS AND LIGHTS AT THAT TIME. IN APRIL 2022, THE DEPARTMENT OF TRANSPORTATION (TRN) ENGAGED MICA CORPORATION TO PERFORM EMERGENCY REPAIRS TO TIME CLOCKS AND LIGHTS AS WELL AS PROVIDE TRAINING TO TRN STAFF TO BE ABLE TO PERFORM EMERGENCY REPAIRS IN THE FUTURE. AS THE ORIGINAL INSTALLERS AND HAVING THE GREATEST PROFICIENCY WITH THE EQUIPMENT, MICA CORPORATION WAS ABLE TO PERFORM THE NECESSARY WORK QUICKLY AND EFFICIENTLY AND WITH LITTLE DISRUPTION TO CITIZENS USING THE BRIDGE FOR THE THEIR DAILY COMMUTE AND RECREATIONAL USE.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		0001	TRN	3180	SLO1	3110	---	CX TRN-2022-00020379	\$6,159.89
							-	\$0.00	
							-	\$0.00	
	Financing:							TOTAL:	\$6,159.89

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$6,159.89	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226512

EFFECTIVE DATE

Nov 7, 2022

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 2022 NOV -7 PM 2:21
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Acceptance of Non-Disclosure Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Flock Group, Inc. Supplier No. VC23497

Subject: Mutual Confidentiality and Nondisclosure Agreement

Lead Dept: Information and Technology Services

Action Requested: Authorize the acceptance of a two-year mutual confidentiality and nondisclosure agreement to allow access to pertinent and sensitive security information.

Contract Number: DSV-2023-00020864 Contract Term: 11/1/2022 to 10/31/2024

Background: This action will allow the City the right to receive and review the vendor's security information including their SOC 2 report in support of the deployment and ongoing use of the vendor's technology. There is no cost associated with the completion of this action.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1675	TECH	3110	N/A	N/A	\$0.00
						-	
						-	
Financing: No Cost Consideration						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Nov 4, 2022 14:03 CDT)
By Department Director

Nov 4, 2022
Date

Don Knight
Approved as to Form by City Attorney

Nov 7, 2022
Date

Carl A.
By City Manager

Nov 7, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226513

EFFECTIVE DATE

11/03/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV - 7 PM 3:34
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Quiddity Engineering, LLC dba Jones & Carter Inc. Supplier No. VC25249

Subject: 2019 Storm Drainage and Erosion Control Projects Supplemental Agreement No. 1 (19-497E)

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Quiddity Engineering LLC dba Jones & Carter Inc. for additional surveying services necessary to acquire permanent easements for 3 locations in this contract. This supplemental increases the contract amount by \$24,000.00 to a new total of \$898,924.00.

Contract Number:	SDM-2020-00013151	Contract Term:	11/11/2020	to	12/21/2023
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Background: Please see attached.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
3U23	SDM	S709	ERCT	4111	TW17S709	- SDM-2020-00013151	\$6,000.00
3U23	SDM	S723	ERCT	4111	TW12S723	- SDM-2020-00013151	\$6,000.00
1V23	SDM	VD68	ERCT	4111	TW17VD68	- SDM-2020-00013151	\$12,000.00
Financing: Flood Control (D) Fund and Flood Protection and Storm Drainage Facilities Fund						TOTAL:	\$24,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	20-1814	11/11/2020	\$874,924.00	\$0.00	\$898,924.00	2.74%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Nov 1, 2022 15:54 CDT)
By Department Director Date 11/01/22

[Signature]
Approved as to Form by City Attorney Date 11/07/22

majed Al-ghafry
majed Al-ghafry (Nov 3, 2022 10:24 CDT)
By City Manager Date 11/03/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226514

EFFECTIVE DATE

Nov 7, 2022

RECEIVED
 2022 NOV -7 PM 3:53
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AVI-SPL LLC Supplier No. 356922

Subject: Emergency Operations Center service contract

Lead Dept: Office of Emergency Management

Action Requested: This contract is for ongoing maintenance and technical support for all integrated audio/visual equipment in the Emergency Operations Center, Director's Office, Conference Room A, the Situation Room, and Audio/Visual closet. This contract will allow OEM to request emergency service from the vendor on a 24/7 basis to ensure that the Emergency Operations Center is available to function at all times.

Contract Number: MGT-2022-00020506 Contract Term: 11/1/2022 to 10/31/2025

Background: This contract is for ongoing maintenance and technical support for all integrated audio/visual equipment in the Emergency Operations Center, Director's Office, Conference Room A, the Situation Room, and Audio/Visual closet. This contract will allow OEM to request emergency service from the vendor on a 24/7 basis to ensure that the Emergency Operations Center is available to function at all times. This contract will be for 3 years, and subject to annual General Fund appropriations.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	2076	EM01	3099		-	\$42,370.06
						-	
						-	
Financing:		2076	TOTAL:				\$42,370.06

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rocky Vaz
Rocky Vaz (Nov 7, 2022 14:33 CST)

By Department Director

Date

Don Knight

Approved as to Form by City Attorney

Date

Jon Fortune
Jon Fortune (Nov 7, 2022 14:42 CST)

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226515

EFFECTIVE DATE

Oct 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -7 PM 4:13
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **LINDA L. JONES** Supplier No. VS0000006177

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Linda Jones to provide the following service at the south dallas cultural center. The artist shall develop a creative recording project title reflections and recollections supported by the 2022 Juanita J Craft artist residency. The work will take place beginning October 1, 2022, and conclude on November 30, 2022 at the South Dallas Cultural Center.

Contract Number:	OCA-2023-0002059-(CR00026230)	Contract Term:	AA approved Date Above	to	11/30/2022
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Background: The fee for this will not exceed the \$500 to \$4,500.00. The consultant understands that the city of dallas will pay for services as follows: two installments of toalling \$4500. First payment 1) of \$2500 upon the approval of administrative action and completion of deliverable number 1. 2) final payment of \$2000, upon completion of recordings and deliverable number 3 and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC OCA-20230002059	\$4,500.00
Financing: General Fund						TOTAL:	\$4,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 10, 2022 14:21 CDT)
By Department Director

Oct 10, 2022
Date

Approved as to Form by City Attorney

Oct 27, 2022
Date

By City Manager

Oct 11, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226517
		EFFECTIVE DATE
		Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 28 2022 4:43 PM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Good, Fulton & Farrell, Inc.	Supplier No. 249502
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Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested for Supplemental Agreement No. 1 to the contract with Good, Fulton, & Farrell, Inc. in a new consulting services contract Action for the design of an additional donor recognition element and the "Latino Cultural Center" Building Identification, to be located on the exterior wall facing Good Latimer St.

Contract Number:	CX OCA-2022-00017862	Contract Term:	3/1/2022	to	June 30, 2023
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Background: The new LCC Phase II multiform theater, courtyard, and associated spaces were part of the consolidated capital campaign with the two Latinx resident companies. Part of the campaign included naming rights, and Good Fulton & Farrell was contracted to perform related design services for the courtyard in the amount of \$28,869.00. The work now includes additional services needed due to ongoing conversations with the resident Latinx theater companies, and additional work will cost \$6,561.00.


HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0388	OCA	3673	CULF	3070		CX OCA-2022-00017862	\$6,561.00
Financing: General Fund						TOTAL:	\$6,561.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-6567	10/18/2021	\$28,869.00	\$0.00	\$35,430.00	22.23%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Benjamin Espino</u> Benjamin Espino (Oct 26, 2022 09:39 CDT)	Oct 26, 2022	<u>Suzanne Knuppel</u> Suzanne Knuppel (Nov 7, 2022 16:28 CST)	Nov 7, 2022
By Department Director	Date	Approved as to Form by City Attorney	Date
 By City Manager		Oct 28, 2022 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226518

EFFECTIVE DATE

Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2022 MAY -8 AM 10:15
RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Texas Supremacy of Music & Arts Conservatory** Supplier No. VC24107
 Subject: Professional Services - Arts Activate 2023
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce Culture Power Camp 3.0, a two-day showcase in which students are taught show-style marching band concepts, dance, and cheerleading. The event serves 1,000+ students, from 18 Dallas schools, in grades 6-12. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026206)	Contract Term:	AA Effective Date above	to	9/15/2023
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Background: The fee for this service is **\$12,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$3,000.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$6,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$3,000.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$12,000.00
Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 26, 2022 14:49 CDT)

Oct 26, 2022

Suzanne Knuppel
Suzanne Knuppel (Nov 7, 2022 16:41 CST)

Nov 7, 2022

By Department Director

Date


Approved as to Form by City Attorney

Date

Oct 28, 2022

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	226519	EFFECTIVE DATE
	Oct 28, 2022	

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
11/22/22 - 8 AM 10:11

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Dance Council	Supplier No.	341688
Subject:	Professional Service - Arts Activate 2023		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce Dance Planet 2023: Dance Planet will celebrate 26 years as the only festival of its kind building community and providing accessibility to a diverse audience through free master classes, and free performance showcases by dance companies and studios representing diverse styles. Dance Planet celebrates the diversity of dance in Dallas featuring traditional Indian, traditional Korean, flamenco, folklorico, African, hip-hop, tap, ballroom, and others. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026228)	Contract Term:	AA Effective Date	to	September 15, 2023
			Above		

Background: The fee for this service is **\$10,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,500.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$ 5,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.



HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/lsrch/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$10,000.00
	Financing: General Fund						TOTAL:	\$10,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Benjamin Espino</u> <small>Benjamin Espino (Oct 26, 2022 14:45 CDT)</small>	Oct 26, 2022	 <small>Kelsey Cluffo</small>	Nov 1, 2022
By Department Director	Date	Approved as to Form by City Attorney	Date
 <small>City Manager</small>	Date	Oct 28, 2022	
By City Manager	Date		

 CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 2 2 6 5 2 0		
							EFFECTIVE DATE Oct 28, 2022		
	1. Place an "X" in the appropriate box for the approval of:								
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.									
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).									
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.									
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.									
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.									
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.									
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Supplier Name: Arga Nova Dance				Supplier No.		335417			
Subject: Professional Service - Arts Activate 2023									
Lead Dept: Office of Arts and Culture									
Action Requested:				Consultant shall produce Sweatt Dallas Dance Festival, The Swett Dallas Dance Festival brings the gift of dance and unique artistry. This festival creates a space for artists from near and far to display their works and engage and inspire audiences in the Southern Dallas area. SDCC Black Box Theater allows for 10-15 individual and/or performance groups for the event. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.					
Contract Number:		OCA-2022-00020335 (CR-00026224)		Contract Term:		AA Effective Date to September 15, 2023			
Background:				The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 3,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,500.00 , of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.					
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/isearch/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$6,000.00
Financing:		General Fund						TOTAL:	\$6,000.00
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
							\$ 0.00	%	

RECEIVED
 2022 NOV - 8 AM 10:17
 CITY SECRETARY
 DALLAS, TEXAS


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Benjamin Espino (Oct 26, 2022 11:46 CDT)
 By Department Director


Oct 26, 2022
 Date


 Approved as to Form by City Attorney

Oct 28, 2022
 Date


 By City Manager

Oct 28, 2022
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 226521
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Oct 28, 2022

RECEIVED
 2022 NOV 8 AM 10:18
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Indian Cultural Heritage Foundation	Supplier No.	354652
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Subject: Professional Service – Arts Activate 2023

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall conduct a workshop on July 20-August 4, 2023, for 2 weeks involving 40 to 50 artists of all ages. The class will be divided into two sections, one for intermediate and the other for senior level students. We will collaborate with schools to bring the production to life. A dance presentation will showcase major classical as well as folk dance styles; However, emphasis will be to utilize Kuchipudi and Odissi styles. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026210)	Contract Term:	AA Effective Date Above	to	September 15, 2023
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Background: The fee for this service is \$14,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$14,000.00
Financing:						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 26, 2022 14:52 CDT)

Oct 26, 2022

Brad Flannery
Brad Flannery (Oct 31, 2022 08:26 CDT)

Oct 31, 2022

By Department Director Date

Approved as to Form by City Attorney Date



Oct 28, 2022

By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226522

EFFECTIVE DATE

Nov 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 8 AM 10:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Del Carmen Consulting Group, LLC Supplier No. VC0000006507

Subject: Annual Traffic Stop Racial Profiling Report

Lead Dept: Dallas Police Department

Action Requested: Authorize an agreement for consulting services.

Contract Number: DPD-2023-00020594 Contract Term: 10/15/2022 to 10/15/2023

Background: This consulting company will provide DPD with an annual report. The annual report will include the analysis of all motor vehicle data reported and collected in 2022, in accordance with the Sandra Bland Law.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2282		3070		DPD-2023-00020594	\$15,850.00	
Financing:							TOTAL:	\$15,850.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$0.00	\$0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

11/4/22

Jon Fortune
Jon Fortune (Nov 7, 2022 14:30 CST)

By City Manager

Anna Lamberti Holmes
Anna Lamberti Holmes (Nov 8, 2022 08:51 CST)

Approved as to Form by City Attorney


Nov 7, 2022

Date

Nov 8, 2022

Date

ALH
ALH

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 6 5 2 3
		EFFECTIVE DATE
		Nov 2, 2022

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 8 PM 3:34
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	Bounce N More, LLC.	Supplier No.	VS0000079140
Subject:	Rental of Inflatables and Carnival Rides for D4 Kiest Holiday Event		
Lead Dept:	Park and Recreation		

Action Requested: Authorize an encumbrance of \$10,517.50 with Bounce N More LLC. This vendor will provide inflatables and carnival rides for the D4 Christmas Tree Lighting Event at Kiest park on December 3, 2022. The rental includes ballistic swing, pirates' revenge, rockwall, ninja tower, wacky slide, candy play land, wacky rush, snow globe, giant snowman inflatable and snow machine.
 Contact: Brendan Collins 214-715-6886

Contract Number:	PKR-2023-00020662	Contract Term:	12/03/2022	to	02/28/2023
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Background: Bounce N More LLC is a family owned and operated business located in Rockwall TX. They provide fun inflatable bounce houses, slides, and combo rentals. Their focus is on providing good customer service, safe quality equipment, cleaned and sanitized equipment, on time deliveries, all at a competitive price. They provide services for all types of occasions and functions.


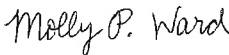


HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input checked="" type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5071	N/A	3099		CX PKR-2022-00020662	\$10,517.50
						-	
						-	
Financing:						TOTAL:	\$10,517.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Nov 2, 2022 Date	 Approved as to Form by City Attorney	Nov 8, 2022 Date
 OA	 By City Manager	Nov 2, 2022 Date	

226524

Memorandum

RECEIVED

2022 NOV 30 PM 3:46

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 11/29/2022

TO City Secretary

SUBJECT Correction to Administrative Change Order 22-6524

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved 09/27/2022.

Changes are needed to correct Supplier Number.

Current Supplier Number: 506773

Corrected Funding: 089861

Department: Park and Recreation Department

Director (or designee.): *John Jenkins* Nov 29, 2022
John Jenkins (Nov 29, 2022 2:34 CST)
Signature Date
John Jenkins
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature Date


Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

KG 11/30/22

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226524 EFFECTIVE DATE Sep 27, 2022
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RECEIVED
 2022 NOV 08 PM 3:35
 CITY SECRETARY
 DALLAS, TEXAS

MM

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Halff Associates, Inc. Supplier No. 506773

Subject: Professional services for White Rock Lake Trail

Lead Dept: Park and Recreation

Action Requested: Authorize a supplemental agreement No 1 with Halff Associates, Inc. for the redesign of the drainage works; thereby increasing the contract sum from \$360,595.00 to \$383,345.00

Contract Number:	PKR-2018-00007405	Contract Term:	As Original	to	As Original
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Background: Supplemental #1 with Halff Associates, Inc. is for redesigning drainage structures along the trail alignment.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB13	HIBT	4111	PK17VB13	PKR-2018-00007405	\$22,750.00
						-	
						-	
Financing:						TOTAL:	\$22,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0099	02/20/2019	\$360,595.00	\$22,750	\$383,345.00	5.93%

01/09/2019 MM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnson
John Johnson (Sep 20, 2022 14:50 PDT)

By Department Director

Sep 20, 2022
Date

Matthew Green
Matthew Green (Nov 3, 2022 16:06 CDT)


Approved as to Form by City Attorney

Nov 3, 2022
Date

Marissa Griffin
Marissa Griffin 8/25/2022
Revised-Office Of Procurement Services

Carl
By City Manager

Sep 27, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	226525	226525
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Oct 12, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV 8 PM 3:35
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Minnie Doss Thomas	Supplier No. VS0000079968
Subject: Contract Fee Instructor	
Lead Dept: Park and Recreation	

Action Requested: Authorize contract fee instructor agreement with Minnie Doss Thomas. The vendor will provide Karate services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020240	Contract Term: NTP	to	9/30/2023
------------------------------------	--------------------	----	-----------

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

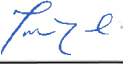
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020240	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 John Jenkins (Oct 12, 2022 12:09 CDT)
 By Department Director

Oct 12, 2022
 Date


 Approved as to Form by City Attorney

Nov 2, 2022
 Date


 Oct 12, 2022
 By City Manager

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 2 6 5 2 6
		EFFECTIVE DATE
		Oct 4, 2022

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 2022 NOV 8 PM 3:35
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Sun Tai Chi LLC	Supplier No.	VC0000012453
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Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Sun Tai Chi LLC. The vendor will provide Tai Chi services to the citizens of Dallas.
 Contact: Brendan Collins 214-715-6886

Contract Number:	PKR-2022-00020429	Contract Term:	NTP	to	9/30/2023
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Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.




NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

OA

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020429	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Oct 4, 2022 Date	 Approved as to Form by City Attorney	Nov 2, 2022 Date
 By City Manager	Oct 4, 2022 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226527

EFFECTIVE DATE

Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 OCT -9 AM 9:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **JESSICA BELL** Supplier No. VS93756

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in visual arts. Consultant will provide workshop including sculpting, mixed media, and installation art. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2022-00020135 (CR-00026112)	Contract Term:	11/4/2022	to	9/30/2023
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$4,000.00
Financing: General Fund						TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 28, 2022 09:06 CDT)
By Department Director

Oct 28, 2022
Date

Stephen McFayden
Stephen McFayden (Nov 2, 2022 12:34 CDT)
Approved as to Form by City Attorney

Nov 2, 2022
Date

By City Manager

Oct 28, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226528

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV 9 AM 9:45
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **INFINITE ART MOVEMENT, INC.** Supplier No. VC22305

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops and performances as directed by the Office of Arts and Culture in senior movement and literary arts/spoken word. Senior movement workshops will encourage movement for elders and include activities that stimulate the brain. Workshops will also include various levels of movement using music and other artistic mediums. Consultant will provide free creative writing/poetry and theater/acting workshops for various age groups. Participants will learn how to release emotions and relieve stress using words that paint a picture to tell stories. Performances consist of spoken word, music, dance, or theater. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135(CR- 00026252) Contract Term: 10/27/2022 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$6,500.00
Financing: General Fund						TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 20, 2022 14:07 CDT)
By Department Director

Oct 20, 2022
Date

Shoaib Daredia
Shoaib Daredia (Nov 2, 2022 13:50 CDT)
Approved as to Form by City Attorney

Nov 2, 2022
Date

By City Manager

Oct 24, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226529
EFFECTIVE DATE
Oct 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 OCT 14 9 22 AM '22
 CITY SECRETAR
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **OBIORA ASIAMA** Supplier No. VC23769
 Subject: Professional Services
 Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops in dance as directed by the Office of Arts and Culture. Consultant's workshops will consist of participant instruction in the fundamentals of Afro-dance, Afro-vocabulary and history, and choreography. Participants will develop a lifelong relationship with Afro music, dance and culture. Performances and workshops will be available to adults and youth ages two and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026123) Contract Term: 10/18/2022 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's final report of the services provided with attached/uploaded invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$6,000.00
Financing: General Fund						TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 11, 2022 15:56 CDT)
By Department Director

Oct 11, 2022
Date


Shoaib Daredia
Shoaib Daredia (Nov 7, 2022 13:37 CST)
Approved as to Form by City Attorney

Nov 7, 2022
Date

By City Manager

Oct 14, 2022

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	226530	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV 9 AM 10:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Supplier Name: Ebony Lewis	Supplier No.:
----------------------------	---------------

Subject: South Dallas Cultural Center Programming

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the office of arts and culture that shall provide mural painting workshops. These workshops will introduce participants to community history, creative brainstorming techniques, and team collaboration with peers. At the end of the workshop series, participants will have completed a mural, temporary or permanent. The work will take place beginning Nov 4 2022 and conclude on February 28, 2023 at the south dallas cultural center.

Contract Number:	OCA-2023-00020599 (CR-00026239)	Contract Term:	AA Effective Date	to	February 28, 2023
			Above		

Background: The fee for this service will not exceed \$ 6,500. Artist consultant understands that the City of Dallas will pay for services as follows: The fee for services as required in the scope is \$6,500 and will be paid in two (2) installments: The first installment \$3,500 will be paid upon completion of deliverable number one and submission of invoice. The final installment \$3,000 will be paid upon completion of contract terms with submission of final invoice within 30 thirty days of and completion of final deliverable.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbr/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC OCA-2023-00020599	\$6,500.00
Financing: General Fund						TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
 Benjamin Espino (Oct 26, 2022 09:43 CDT) Oct 26, 2022

Brad Haney
 Brad Haney (Oct 31, 2022 08:26 CDT) Oct 31, 2022

By Department Director Date

Approved as to Form by City Attorney Date

Handwritten Signature

Oct 28, 2022

By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226531

EFFECTIVE DATE

11/03/2022

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2022 NOV -9 AM 10:15
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: CONDUENT STATE AND LOCAL SOLUTIONS Supplier No. VS0000005027

Subject: SUPPLEMENTAL AGREEMENT #5

Lead Dept: TRANSPORTATION

Action Requested: AUTHORIZE SUPPLEMENTAL AGREEMENT #5 WITH CONDUENT STATE AND LOCAL SOLUTIONS RELATED TO THE CITATIONS MANAGEMENT CONTRACT FOR PARKING SERVICES.

Contract Number: POM-2016-00000799 Contract Term: 08/03/2016 to 02/02/2023

Background: SUPPLEMENTAL AGREEMENT #5 WILL EXTEND SERVICES TO FEBRUARY 2, 2022, AMENDMENT THE CURRENT SERVICES LEVEL AGREEMENTS, AND PROVIDE DETAILS REGARDING TRANSFER OF DATA

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2016-00000799	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	5	16-1007	06/15/2016	\$5,479,200.00	1,369,800.00	\$6,849,000.00	25.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

g a khankarli
g a khankarli (Nov 3, 2022 18:35 CDT)

By Department Director

11-3-2022

Date

Don Knight

Approved as to Form by City Attorney

11-3-2022

Date

Robert Perez
Robert Perez (Nov 3, 2022 19:26 CDT)

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226532
		EFFECTIVE DATE
		Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dr Tania Glenn & Associates, PA Supplier No. VC25956

Subject: Peer Support Training

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a two-year service agreement with Dr Tania Glenn & Associates, PA to provide peer support training to DFR personnel on an as needed basis in an amount not to exceed \$67,500.00

Contract Number:	DFD-2022-00020528	Contract Term:	11-15-22	to	11-14-24
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Background: The course is designed to train and prepare first responders to participate on the peer support team. This class employs hands-on, reality-based examples as well as be provided with the necessary tools to recognize and understand the signs and symptoms of stress, to recognize the types of incidents that should be considered critical, and effective ways for assisting individuals in achieving recovery.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFR		AD02	3361		-	\$67,500.00
						-	
						-	
Financing: General						TOTAL:	\$67,500.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Dominique Artis (Nov 8, 2022 17:02 CST)

By Department Director

Nov 8, 2022
 Date




Approved as to Form by City Attorney

Nov 8, 2022
 Date


 Jon Fortune (Nov 8, 2022 17:03 CST)

By City Manager

Nov 8, 2022
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226533 EFFECTIVE DATE Nov 8, 2022
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 9 AM 10:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: New Texas Symphony Orchestra Supplier No. VS000069631

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce a March concert POPS! The concert features renowned local singer and actress Denise Lee performing legendary showstoppers, many arranged for orchestra and soloist by Dallas area composer/arranger Steven D. Couch. As a lead-up to the concert, the NTSO will host two (2) community events in South Dallas. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026212)	Contract Term:	AA Effective Date Above	to	September 15, 2023
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Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/lssearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

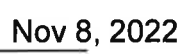
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.






Benjamin Espino (Nov 8 2022 14:22 CST) Nov 8, 2022 Brad Hanky (Nov 9 2022 08:50 CST) Nov 9, 2022
 By Department Director Date Approved as to Form by City Attorney Date





By City Manager Date Nov 8, 2022 Date

 <p>CITY OF DALLAS</p>	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		2 2 6 5 3 4
		EFFECTIVE DATE
		July 19, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV -9 AM 9:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Nicol Scales LP dba Nicol Scales & Measurement** Supplier No. **005816**

Subject: **Scale repair, parts, and maintenance**

Lead Dept: **Department of Sanitation Services**

Action Requested: **Authorize a one year agreement for vendor to provide routine maintenance, service, required parts, and annual certification for the McCommas Bluff Landfill scales.**

Contract Number: **SAN-2022-00019559** Contract Term: **09/28/2022** to **09/27/2023**

Background: City Manager authorized to execute a service contract with Nicol Scales, L.P. dba Nicol Scales & Measurement (005816) for scale repair, calibration, and maintenance services for a term of three years in an amount not to exceed \$371,205.00, upon approval as to form by the City Attorney. Routine maintenance is essential to scale operation.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0440	SAN	3503		3899		-	\$ 49,990.00	
						-		
						-		
Financing:							TOTAL:	\$ 49,990.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
Jay Council (Jul 19, 2022 09:31 CDT) Jul 19, 2022
By Department Director Date

Willow Sanchez
Willow Sanchez (Nov 7, 2022 14:59 CST) Nov 7, 2022
Approved as to Form by City Attorney Date

JX Jul 19, 2022
By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226535 EFFECTIVE DATE Oct 31, 2022
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1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2022 NOV -9 AM 10:23
 2022 NOV -9 AM 10:23

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	ASHLEY JORDAN	Supplier No.	VC18001
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Artist Ashley Jordan will provide the following services for the South Dallas Cultural Center: design and create three (3) sets of art kits with a total of 150, create (6) videos for virtual instruction, and train SDCC staff on facilitation of art kits. The artist will deliver the program activity with detailed instructions by February 3, 2023. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2023-00020599 (CR-00026261)	Contract Term:	AA effective date	to	2/3/2023
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Background: Payment for services shall not exceed \$9,000.00 to be paid as follows: 2 payment 1) First payment of \$4,500 upon completion of deliverable number 1. 2) Final Payment of \$4,500 upon completion of the 150 art kits and instructional video, and receipt of vendor's invoice, in accordance with the terms of the contract.

HUB
Check appropriate Box


<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC OCA-2023-00020599	\$9,000.00
Financing:						TOTAL:	\$9,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<u>Benjamin Espino</u> Benjamin Espino (Oct 29, 2022 17:55 CDT)	Oct 29, 2022 Date	<u>Brady Flaherty</u> Brady Flaherty (Nov 7, 2022 12:19 CST)	Nov 7, 2022 Date
By Department Director	Date	Approved as to Form by City Attorney	Date
	Oct 31, 2022 Date	By City Manager	Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226536
EFFECTIVE DATE
Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 OCT -9 AM 10:2
 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name: **ELROY JOHNSON** Supplier No. VS90368

Subject: Professional Services - Arts Activate 2022 Round 1

Lead Dept: Office of Arts and Culture

Action Requested: Extend contract end date from 9/30/22 to 3/31/2023 to complete ArtsActivate 2022 grant production of "The Most Disrespected Person" a film that will interview Black women to document their personal experiences with the healthcare system, as well as interview healthcare professionals and academic scholars about the historic and current plight of Black women navigating the healthcare system. The documentary film will be screened in the South Oak Cliff neighborhood at the Beckley Saner Recreation Center. The screening will be accompanied by an art gallery of images from the filming process as well as two-panel discussions one with the cast, and the other with how individuals in the community can advocate for themselves in the healthcare system. No additional cost.

Contract Number: OCA-2021-00017440 (CR-00025740) Contract Term: 10/14/2021 to 3/31/2023

Background: Administrative Action 21-6324 established the Arts Activate 2022 service contract in the amount of \$7500, valid 10/14/21-9/30/22. SA1 Administrative Action 22-6191 extended the contract end date to 10/31/22. For personal reasons, the artist needs additional time to complete this project.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						--	\$0.00 - LNP 11.9.22
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	21-6324	10/12/21	\$7,500.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 27, 2022 14:12 CDT)

Oct 27, 2022

Stephen McFayden
Stephen McFayden (Nov 4, 2022 16:10 CDT)

Nov 4, 2022

By Department Director

Date


Approved as to Form by City Attorney

Date

Oct 28, 2022

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226537
		EFFECTIVE DATE
		Nov 2, 2022

RECEIVED
 NOV 2 2022 AM 10:24
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	First Choice Christmas Lights, LLC.	Supplier No.	VC26010
Subject:	Holiday Lighting		
Lead Dept:	Park and Recreation		

Action Requested: Authorize an encumbrance of \$44,350.00 with First Choice Christmas Lights LLC. This vendor will provide holiday lights and displays for the holiday season at Kiest park. The lights will be at Kiest park at the Conservation entrance to the softball complex with holiday displays. Holiday lights and displays will be installed prior to December 3, 2022 and will remain in use through December 31, 2022.

Contact: Brendan Collins 214-715-6886

Contract Number:	PKR-2022-00020590	Contract Term:	NTP	to	01/31/2023
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Background: First Choice Christmas Lights LLC is a family owned and operated business based out of Roanoke TX and been in business since 2006. First Choice Christmas Lights LLC provides commercial grade holiday lighting and holiday displays.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


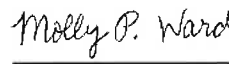


NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	5071	N/A	3099		CX PKR-2022-00020590	\$22,350.00	
0001	PKR	5002	N/A	3099		CX PKR-2022-00020590	\$22,000.00	
Financing:							TOTAL:	\$44,350.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Nov 1, 2022 Date	 Approved as to Form by City Attorney	Nov 7, 2022 Date
 OA	 By City Manager	Nov 2, 2022 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226538
		EFFECTIVE DATE
		Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV 9 AM 10:24
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Pascale M. Pryor	Supplier No. VS93292
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Subject: South Lamar Street Project Plaza 2

Lead Dept: Office of Arts and Culture

Action Requested: Authorize Supplemental Agreement No.1 to the contract with artist Pascale M. Pryor for the commission of the South Lamar Street Projects public art, to extend time for completion.

Contract Number:	OCA-2022-00017826	Contract Term:	4/13/22	to	4/30/2023
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Background: The original contract with Pascale M. Pryor for the South Lamar Street Projects, authorized by AA 22-5648, had an end date of October 8, 2022. Due to delays, the department is requesting an extension for completion to April 30, 2023 with no additional funds added.



HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbl/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	22-5648	4/13/2022	\$37,037.75	\$0.00	\$37,037.75	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Benjamin Espino</u> <small>Benjamin Espino (Oct 26, 2022 14:53 CDT)</small> By Department Director	Oct 26, 2022 Date  By City Manager	 Approved as to Form by City Attorney Date AS Oct 28, 2022
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City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226539

EFFECTIVE DATE

11/8/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: SOUND CLOUD Supplier No. _____

Subject: Podcast Hosting Services for TC BROADNAX podcast

Lead Dept: COMS

Action Requested: AUTHORIZATION TO PURCHASE MONTHLY SUBSCRIPTION TO SOUND CLOUD PLATFORM FOR 12 MONTHS pursuant to Section 16.2.4 of AD 4-5.

Contract Number: _____ Contract Term: 11/08/22 to 11/08/23

Background: The City Manager, TC Broadnax, will produce and issue a weekly City Manager podcast. The Sound Cloud platform provides an online platform to host, market, distribute, share and track podcast listeners.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	COM	MGT		3099		-	\$144.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$144.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Catherine Cuellar
By Department Director


Nov 8, 2022
Date

Willow Sanchez
Approved as to Form by City Attorney

11/9/2022
Date

By City Manager Date

Nov 8, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226540 EFFECTIVE DATE Nov 8, 2022
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV 9 AM 11:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Ballet North Texas	Supplier No.	VC21065
Subject:	Professional Service – Arts Activate 2023 Round 1		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall produce a Sensory-Friendly Performance (SFP) of A Midsummer Night's Dream. production of designed specifically for individuals with sensory processing challenges such as those suffering from autism, Downs Syndrome, Fragile X, PTS, PTSD and other disabilities. The production will be held at Moody Performance Hall in the Dallas Arts District on May 6, 2023. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026236)	Contract Term:	AA Effective Date	to	September 15, 2023
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Background: The fee for this service is \$14,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 7,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmbsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:19 CST)
By Department Director
Nov 8, 2022
Date

Suzanne Knuppel
Suzanne Knuppel (Nov 9, 2022 09:57 CST)
Approved as to Form by City Attorney
Nov 9, 2022
Date

[Signature]
By City Manager
Nov 8, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226541
		EFFECTIVE DATE Oct 4, 2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Alpha Testing, LLC Supplier No. 134532

Subject: Emerald Lake Dam Safety & Erosion Control Improvements; Materials Testing Services

Lead Dept: Park & Recreation Department

Action Requested: Authorize a Professional service contract with Alpha Testing, LLC for Construction Materials Testing in the amount of \$22,752.00

Contract Number: PKR-2022-00020411 Contract Term: 10/01/2022 to 12/31/2023

Background: This professional services contract includes the procurement and labor to do In-place density testing of soil and base materials, moisture density, utility backfill, general fills, and for other miscellaneous areas; Concrete placement monitoring and compressive strength testing for slabs, concrete pads and sidewalk paving and Construction Materials Engineering and Testing (CMET) Project Management and Reporting. All changes are owner requested

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB49	COPK	4113	PK17VB49	PKR-2022-00020411	\$22,752.00
						-	
						-	
Financing: 2017 Bond Fund						TOTAL:	\$22,752.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 4, 2022 16:36 CDT)
By Department Director

Oct 4, 2022
Date


Matthew Green
Matthew Green (Nov 3, 2022 10:00 CDT)
Approved as to Form by City Attorney

Nov 3, 2022
Date

9/14/2022
9/27/2022
Marissa Griffin
Revised Office Of Procurement Services

Carl
By City Manager

Oct 4, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	2 2 6 5 4 2	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No ^{OTH}

Supplier Name:	Civil Associates, Inc.	Supplier No.	512442
Subject:	CBD Fair Park Link from Hall Street to I-30 – PB06U203		
Lead Dept:	Department of Public Works		

Action Requested: Authorize Supplemental Agreement No. 6 to the professional services contract with Civil Associates, Inc. for CBD Fair Park Link from Hall St to I-30 to complete a Preliminary Hazard Analysis (PHA) for the Elm St grade crossing and provide a Systems Operation Basis of Design report per DART's request in the amount of \$15,698.05. This will increase the contract amount from \$870,493.27 to \$886,191.32.

Contract Number:	PBW-2016-0000082	Contract Term:	01/23/2008	to	12/12/2024
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Background: During construction of the CBD Fair Park Link project, a request was received from DART to complete a PHA for the Elm St grade crossing before any modifications can be made to this crossing. Also, Dart requested for a Systems Operation Basis of Design report explaining how the design for the grade crossing modification will operate and integrate into other supporting system elements such as the traffic signal interfaces. To ensure safety of the public and to mitigate any hazards arising from the construction of the CBD Fair Park Link project, SA #6 will add to complete the PHA and provide a Systems Operation Basis of Design report per Dart's request to the design contract.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/passcomblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.



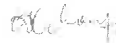
NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A ^{OTH}

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	U203	INGV	4111	PB06U203	CT- PBW06U203D1	\$15,698.05
Financing: 2017 General Obligation Bond Fund							TOTAL: \$15,698.05

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	6	08-0324	03/31/2008	\$336,422.22	\$534,071.05	\$ 886,191.32	163.42%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	10/17/22 Date	 By City Manager	Nov 8, 2022 Date
		 Approved as to Form by City Attorney	Nov 9, 2022 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 6 5 4 3

EFFECTIVE DATE

Oct 20, 2022

RECEIVED
2022 NOV -9 PM 4: 01
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **1520 Main, LLC** Supplier No. _____

Subject: Consent to Assignment and Assumption of Contract for Pegasus Plaza License Agreement

Lead Dept: PKR

Action Requested: Assignment of License Agreement from Main Street Investors Joint Venture to 1520 Main, LLC—the new owner of Assignor's property adjacent to the license area.

Contract Number: PKR-2022-00019993 Contract Term: Upon Assumption to 10/24/2037

Background: On March 20, 2022 Council authorized a License Agreement with Main Street Investors Joint Venture (#22-0326) for development and maintenance of Pegasus Plaza. The Licensee recently sold its property and the new owner, 1520 Main, LLC, has asked to be assigned the contract. In accordance with the agreement, the Director of PKR has approved this assignment and 1520 Main, LLC has agreed to be subject to all the terms of the License Agreement.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	N/A	
						-		
						-		
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 19, 2022 18:14 CDT)

By Department Director

Oct 19, 2022

Date

Molly P. Ward

Approved as to Form by City Attorney

Oct 25, 2022

Date


Carl

By City Manager

Oct 20, 2022

Date

Marlisa Griffin
8/18/2022
10/18/22
Revised-Office Of Procurement Services

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 226544 EFFECTIVE DATE 09/16/2022
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV -9 PM 4:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Concilio Supplier No. VC0000005859

Subject: Esperanza District Community Outreach

Lead Dept: Office of Equity and Inclusion - Welcoming Communities and Immigrant Affairs Division

Action Requested: Authorize an annual payment of \$35,000 for a service of 6-month contract

Contract Number:	FHO-2022-00019958	Contract Term:	08/01/2022	to	02/28/2023
------------------	-------------------	----------------	------------	----	------------

Background: As a Latino-focused and community-based non-profit, The Concilio is uniquely positioned to lead community engagement efforts on behalf of the City of Dallas and the Esperanza Task Force. The Concilio leads with the specific mission to build stronger communities by unlocking opportunities for Latino families for 20+ years. In addition to providing supports for education, health and financial empowerment, the Concilio is unique in their efforts to providing family empowerment and leadership classes for Esperanza District families for the past several years in English and in Spanish. The Concilio maintains contact with the alumni of their program classes, many who live in the Esperanza District. The City of Dallas aims to contract with the Concilio to conduct a Spanish bilingual and culturally responsive community engagement campaign that will be used to inform the Esperanza District strategic planning process.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC18		A111	EQU1	3099		MASC - FHO-2022-00019958	\$35,000.00
Financing:							TOTAL: \$35,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 35,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Lindsay Wilson PhD 9/5/2022 Sivalli Dorelia 9/19/2022
 By Department Director Date Approved as to Form by City Attorney Date

[Signature] 09/16/2022
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226545

EFFECTIVE DATE

Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 10 AM 8:42
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ANITA N. MARTINEZ BALLETT FOLKLORICO, INC.** Supplier No. 269236

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present dance performances and workshops as directed by the Office of Arts and Culture. Performances will demonstrate the unique music, costumes and history of each region of Mexico and Latin America. Consultant shall also provide educational workshops with curriculum based on Hispanic/Latino folk tales. Participants are introduced to the folk stories from respective states from Mexico or Latin America and taught techniques for adapting these stories into dance/theater. Consultant shall also provide senior movement workshops to include Traditions of Mexico: Gold Edition and Zumba Gold. Performances and bilingual workshops are available to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026096) Contract Term: 11/14/2022 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$20,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$20,000.00
Financing: General Fund							TOTAL: \$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:11 CST)
By Department Director

Nov 8, 2022
Date

Shoaib Daredia
Shoaib Daredia (Nov 9, 2022 11:14 CST)
Approved as to Form by City Attorney

Nov 9, 2022
Date

Nov 8, 2022
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226546

EFFECTIVE DATE

Oct 4, 2022

RECEIVED
 2022 NOV 10 AM 10:48
 CITY SECRETARY
 DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Tom Wakefield Supplier No. VC14246

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Tom Wakefield. The vendor will provide dodgeball services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020428 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020428	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Oct 4, 2022

Approved as to Form by City Attorney Date Nov 2, 2022

By City Manager Date Oct 4, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226547

EFFECTIVE DATE

Sep 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 10 AM 10:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Donna Cheri Murray Supplier No. VS0000072705

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Donna Murray. The vendor will provide Ballet services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020102 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

OA

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020102	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Sep 7, 2022
Date

Approved as to Form by City Attorney

Oct 25, 2022
Date

OA

By City Manager

Sep 14, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226548
		EFFECTIVE DATE
		Sep 14, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

 RECEIVED
 2022 NOV 10 AM 10:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Raul Soriano	Supplier No. VS0000013630
Subject: Contract Fee Instructor	
Lead Dept: Park and Recreation	

Action Requested:	Authorize contract fee instructor agreement with Raul Soriano. The vendor will provide Karate services to the citizens of Dallas. Contact: Christi Giles 214-670-8707						
	Contract Number:	PKR-2022-00020250	Contract Term:	NTP	to	9/30/2023	




Background:	Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction						
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HUB Check appropriate Box	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input checked="" type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.						
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020250	70-30 Split
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (Sep 7, 2022 10:54 PDT) By Department Director	Sep 7, 2022 Date	 Approved as to Form by City Attorney	Oct 31, 2022 Date
 By City Manager	Sep 14, 2022 Date		



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226549

EFFECTIVE DATE

Oct 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 14 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **HARTZO KADAFY BRANCH** Supplier No. VC24549

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "StyleFest" a free, three-day event whose primary focus is to bring the past, present, and future of exceptional mural production to the Pleasant Grove neighborhood. The festival will include participation from local and national artists, music, food and events for the entire community (all ages). Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026226)	Contract Term:	AA Approved date above	to	September 15, 2023
------------------	---------------------------------	----------------	------------------------	----	--------------------

Background: The fee for this service is \$8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 4,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R1	MASC OCA-2022-00020335	\$ 8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 10, 2022 14:23 CDT)

Oct 10, 2022

Suzanne Knuppel
Suzanne Knuppel (Oct 27, 2022 10:00 CDT)

Oct 27, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Oct 11, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226550

EFFECTIVE DATE

Sep 21, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 14 AM 10:40
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Wiss, Janney, Elstner Associates, Inc. (WJE) Supplier No. VS000008500

Subject: Supplemental Agreement No. 5 - Bridge Management Program

Lead Dept: Public Works

Action Requested: Authorize Supplemental Agreement No. 5 to the Wiss, Janney, Elstner, Associates, Inc. (WJE) engineering contract to extend the contract expiration date one-year to November 5, 2023. This is a zero-dollar supplemental agreement to continue developing the Bridge Management Program in support of the Infrastructure Management Plan (IMP) and will not increase the contract amount

Contract Number: PBW-2020-00014216 Contract Term: 11/6/2022 to 11/5/2023

Background: On September 23, 2020, Council Resolution No. 20-1406 authorized an engineering services contract with Wiss, Janney, Elstner Associates, Inc. (WJE) to develop a Bridge Management Program in support of the Infrastructure Management (IMP) Plan and to provide design and construction services on minor bridge repair projects. On November 9, 2021, Administrative Action No. 20-6214 Authorized Supplemental Agreement No. 1 to the engineering services contract with WJE for emergency design services of the Belt Line Bridge. On June 9, 2021, Council Resolution 21-0989 authorized Supplemental Agreement No.2. to the engineering services contract with WJE for emergency design services of the Fitzhugh Bridge. On Aug 9, 2021, Administrative Action 21-6057 authorized an extension of the contract to Nov. 5, 2022, by Supplemental Agreement #3. Council Resolution 22-0138 was authorized on January 12, 2022 by Supplemental Agreement No. 4. This Action will authorize Supplemental Agreement No. 5 to extend the WJE engineering contract expiration date one-year to November 5, 2023.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:							TOTAL: \$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	5	20-1406	9/23/2020	\$226,611.00	\$566,310.00	\$792,921.00	40.02%

88
80

JN

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sep 21, 2022

By Department Director

Robt Perry Date

By City Manager

Approved as In Fact by City Attorney

Sep 21, 2022

Date

11/3/2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226551

EFFECTIVE DATE

Oct 27, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 14 AM 10:53
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: FAMILY ENDEAVORS, INC. Supplier No. VS100012

Subject: COVID-19 ISOLATION MONITORING SERVICE

Lead Dept: OFFICE OF HOMELESS SOLUTIONS

Action Requested: AUTHORIZE THE RADIFICATION PAYMENT FOR COVID ISOLATION MONITORING SERVICE TOTAL OF 15,070.50

Contract Number: OHS-2023-00020607 Contract Term: to

Background: ENDEAVORS STAFF PROVIDED 24/7 SERVICES TO FEED AND ASSURE INDIVIDUALS THAT TESTED POSITIVE FOR COVID REMAINED QUARANTINED IN ORDER TO LIMIT THE SPREAD OF COVID WITHIN THE UNSHELTERED POPULATION.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. N/A-JS
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	MGT	4311	EH54	3070		CX OHS-2023-00020607	\$15,070.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$15,070.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$15,070.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley
Christine Crossley (Oct 4, 2022 18:58 CDT)
By Department Director

Oct 4, 2022
Date

Kelsey Ciluffo
Approved as to Form by City Attorney

Nov 14, 2022
Date

Kimberly Burr-Falbert
Kimberly Burr-Falbert (Oct 27, 2022 15:34 CDT)
By City Manager

Oct 27, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226552

EFFECTIVE DATE

11/14/2022

RECEIVED
2022 NOV 14 PM 2:33
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: WEST SHORE SERVICES, INC. Supplier No. VS0000052434

Subject: OUTDOOR WARNING SIREN MAINTENANCE

Lead Dept: OEM

Action Requested: AUTHORIZE ONE-YEAR EXTENSION AND \$50,000.00 INCREASE FOR PREVENTIVE MAINTENANCE AND REPAIR SERVICES FOR THE CITY'S OUTDOOR WARNING SIREN SYSTEM.

Contract Number: BHZ1613 Contract Term: 11/09/2022 to 11/09/2023

Background: That the City Manager is authorized to execute a service contract with West Shore Services, Inc. (VS0000052434) for preventive maintenance and repair services for the City's outdoor warning siren system for a term of six years in an amount not to exceed \$567,368.00,

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OEM	2076		3099		- MGT-FY2017SIRENTCT	\$50,000.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	BHZ1613		\$567,368.00	0	\$617,368.00	8.8%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rocky Vaz
Rocky Vaz (Nov 13, 2022 16:51 EST)

Nov 13, 2022

Alan Knight

Nov 14, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune
Jon Fortune (Nov 14, 2022 11:47 CST)

Nov 14, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226553

EFFECTIVE DATE

Nov 3, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 4 PM 3:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas College Supplier No. VS0000065958

Subject: SA#1

Lead Dept: Dallas Fire Rescue

Action Requested: Authorize Supplemental Agreement No. 1 to (1) amend the contract with Dallas College, formerly known as Dallas County Community College District, a Texas political subdivision of higher education encompasses all seven campuses, with each campus known as Dallas College to include all seven campuses, (2) amend references of Brookhaven College to Brookhaven Campus, and (3) change of address under Section XI. Notices from the Brookhaven College to Dallas College Main Campus per the referenced amendment.

Contract Number: DFD-2021-00015068 Contract Term: 03/24/2021 to 03/24/2024

Background: On April 14, 2021 City Council authorized a three-year interlocal agreement with Dallas College, formerly known as Dallas County Community College District to provide emergency medical technician basic training, paramedic training, and continuing education services for DFR by Resolution No. 21-0614

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-0614	4-21-21	\$2,016,750.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Nov 3, 2022 10:18 CDT)
 By Department Director

Nov 3, 2022
 Date

Approved as to Form by City Attorney
 Date

Jon Fortune (Nov 3, 2022 11:16 CDT)
 By City Manager

Nov 3, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226554

EFFECTIVE DATE

Nov 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 14 PM 5:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Safeware, Inc. Supplier No. VC14210

Subject: Breathing Air Compressor Repair and Maintenance

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a two-year service contract for the maintenance and repair of the breathing air compressors for through U.S. Communities Contract #4400008468

Contract Number: DFD-2022-00020508 Contract Term: 10-15-22 to 10-15-24

Background: The compressors that feed air into cylinders utilized by fire fighters when fighting fires or responding to an emergency response require to be tested on a quarterly basis. The amount of \$65,944.24 is not a payment. Invoices will be paid only after the service have been performed satisfactorily provided on an as needed basis.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	ER18	DF01	2790		MASC DFD-2022-00020508	\$74,153.36
						-	
						-	
Financing: General						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Nov 14, 2022 11:32 CST)
 By Department Director Date

Nov 14, 2022

Approved as to Form by City Attorney Date

Nov 14, 2022

Jon Fortune (Nov 14, 2022 11:56 CST)
 By City Manager Date

Nov 14, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226555

EFFECTIVE DATE

Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 15 AM 8:44
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Shakespeare Festival of Dallas Supplier No. 128849

Subject: Professional Service – Arts Activate 2023 Round 1

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Music in the Park". Shakespeare Dallas is partnering with Front Yard Concerts/Matthew Kurzman to program two evenings of featured musical artists to showcase a variety of musical offerings with the intent to bring current and new audience members to the series. Music in the Park will be held in Spring 2023 at the Samuell-Grand Amphitheatre in East Dallas. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026233)	Contract Term:	AA Effective Date	to	September 15, 2023
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Background: The fee for this service is \$10,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 5,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:26 CST)
By Department Director Date

Kelsey Ciluffo
Kelsey Ciluffo (Nov 14, 2022 12:02 CST)
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date
Nov 8, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226556

EFFECTIVE DATE

Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 15 AM 8:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Credo Choir	Supplier No.	VC26051
Subject:	Professional Service – Arts Activate 2023 Round 1		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall perform Magnificat, based on the early Jewish-Christian canticle of Mary. The performance will take place at Moody Performance Hall on December 3, 2022. Magnificat is a 35-minute musical composition written for mixed choir and chamber orchestra. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026259)	Contract Term:	AA Effective Date	to	September 15, 2023
-------------------------	---------------------------------	-----------------------	-------------------	----	--------------------

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

- HUB**
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpassemb/search/>
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$12,000.00
Financing:						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:24 CST)
By Department Director

Nov 8, 2022
Date

Bian Beverly
Approved as to Form by City Attorney **B B**
Date

[Signature]
By City Manager
Date
Nov 8, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226557

EFFECTIVE DATE

Nov 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 NOV 15 AM 8:44
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Cara Mia Theater Co	Supplier No.	357327
----------------	---------------------	--------------	--------

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce URSULA is a play that places our shared humanity and vulnerability before the audiences' eyes. The locations are the Dallas College Pleasant Grove Campus, El Cristo Rey school in Pleasant Grove, and Dallas College Mountain View campus. After each performance, CMT will collaborate with community partners on post-show discussions to generate community sharing, learning, and organizing among diverse audiences in diverse neighborhoods. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026215)	Contract Term:	AA Effective Date	to	September 15, 2023
			Above		

Background: The fee for this service is **\$14,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$ 7,000.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$3,500.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/lssearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 14, 2022 08:37 CST)

Nov 14, 2022

Bian Beverly
Bian Beverly (Nov 14, 2022 15:26 CST)

Nov 14, 2022

By Department Director

Date

Approved as to Form by City Attorney *BB*

Date

Nov 14, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226558

EFFECTIVE DATE

10/21/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

RECEIVED
 2022 NOV 15 AM 9:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Matrix Consulting Group LTD Supplier No. VS0000003695

Subject: Authorizing Supplemental Agreement

Lead Dept: Development Services

Action Requested: Authorizing supplemental agreement No. 1 to a professional services contract with Matrix Consulting Group to focus in the areas of customer service, dashboard and website design, technology implementation and initial organizational structure implementation, in an amount not to exceed \$95,000.00

Contract Number: DEV-2022-00019148 Contract Term: April 15, 2022 to Sept 30, 2023

Background: On January 3, 2021 Matrix Consulting Group Provided a draft report on Development Service's workflow evaluation and staffing study. This action will authorize next steps in implementing selecting service areas from the report.

HUB Check appropriate Box <https://mycops.cpa.state.tx.us/loa-search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0150	DEV	3141		3070		CX- DEV-2022-00019148	\$0.00
							\$0.00
							\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		225627	10/15/22 - 9/30/22	\$95,000.00	\$0.00	\$95,000.00	0 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

[Signature] 10/20/22

Date

Christina Tsevoukas
Christina Tsevoukas (Nov 14, 2022 16:08 CST)

Approved as to Form by City Attorney

Nov 14, 2022

Date

maied Al-ghafry
maied Al-ghafry (Oct 21, 2022 07:24 CDT)

By City Manager

Oct 21, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226559

EFFECTIVE DATE

Oct 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 15 AM 9:14
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Linda Smith-Ellis Supplier No. VC0000009859

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Linda Smith-Ellis. The vendor will provide line dance instruction services to the citizens of Dallas.
Contact: Christi Giles 214-670-8707

Contract Number: PKR-2023-00020740 Contract Term: NTP to 11/30/2023

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00020740	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Oct 24, 2022
Date

Approved as to Form by City Attorney

Nov 2, 2022
Date

OA

By City Manager

Oct 26, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226560

EFFECTIVE DATE

Nov 2, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 12%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 22 NOV 15 AM 9:14
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	National Audubon Society, Inc.	Supplier No.	518457
Subject:	Amendment to Contract		
Lead Dept:	Park and Recreation		

Action Requested: The Parties now desire to enter into this Supplemental Agreement No. 2 to: (1) clarify that the remaining payments under Section 8.1 will be prorated annually as set forth in an exhibit that will be attached to this Supplemental Agreement No 2 for the remaining balance of the Agreement and; (2) add a new provision to the Agreement that set forth performance indicators and includes a performance plan,

Contract Number:	PKR-2023-00020806	Contract Term:	3/9/2005	to	3/9/2025
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Background: On March 9, 2005, City Council Resolution Number, 05-0950 entered into a management agreement with Audubon to allow National Audubon Society, Inc. to operate the Trinity River Audubon Center for National Audubon Society, Inc, which promotes conservation education, including an understanding of the ecology issues of Texas and the Dallas area. On June 21, 2018, parties entered into a Supplemental Agreement #1, via Administration Action, 18-6208, which clarified and amended Section 5 and Section nine of the agreement. Contract term of this agreement is from March 9, 2005 through March 9, 2025.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00020806	\$0.00
							-		
							-		
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

By Department Director

Nov 1, 2022

Date

Christine Lanners

Christine Lanners (Nov 2, 2022 12:02 CDT)

Approved as to Form by City Attorney

Nov 2, 2022

Date

OA

Carl

Nov 2, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226561

EFFECTIVE DATE

Oct 6, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 21 NOV 15 AM 9:46
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Hollywood Santa Monica Neighborhood Association, Inc. Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Hollywood Santa Monica Neighborhood Association to weed, plant, hand water, and maintain the (Circular Beds now referred to as Full Sun Beds) at the SW and SE corners of Lindsley Park. The beds will include both native and pollinator-friendly plants. Both gardens are native and approved by the Urban Biologist and City Forester for Park Maintenance. The Neighborhood Association will water the gardens every other week until established; the maintenance will be quarterly unless directed by the Park Maintenance Department. Contact: Sloan Anderson 214-801-6563

Contract Number:	PKR-2022-00020358	Contract Term:	12/7/2022	to	12/6/2023
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Background: The Hollywood Santa Monica Neighborhood Association is a committed organization that contributes its time and volunteer service to maintain flowerbeds and gardens as well as conduct litter and debris cleanups to beautify the parks in the neighborhood.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020358	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Sep 22, 2022 07:05 PDT)
By Department Director

Sep 22, 2022
Date

Approved as to Form by City Attorney

Oct 21, 2022
Date

OA
OA

By City Manager

Oct 6, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226562

EFFECTIVE DATE

Nov 4, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 15 AM 11:45
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Ruiz Protective Service, Inc. Supplier No. 354861

Subject: Polygraph Testing Examination

Lead Dept: Dallas Police Department

Action Requested: Authorize a Ratification payment to Ruiz Protective Services for services dates 7/01/2022 - 8/31/2022 in the amount of \$12,253.72

Contract Number:	DPD-2019-00008735	Contract Term:	n/a	to	n/a
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Background: This agreement is utilized to conduct polygraph testing for DPD's hiring and onboarding process.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A-JS

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	1935		3070		MA - DPD-2019-00008735	\$12,253.72
Financing: General Services							TOTAL: \$12,253.72

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$0.00	\$0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martín Riojas
Martin Riojas (Nov 4, 2022 15:30 CDT)

Nov 4, 2022

Don Knight

Nov 4, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Tongo Anderson
Exec. ASST. CHIEF

Joni Fortuna

By City Manager

Nov 4, 2022

Date

AK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226563

EFFECTIVE DATE

November 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 15 PM 2:17
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: United Way of Metropolitan Dallas Supplier No. VC20595

Subject: Supplemental Agreement #2 to the CV-COVID-19 Drivers of Poverty Childcare Contract

Lead Dept: Office of Community Care

Action Requested: Approve the second supplemental agreement to the CDBG-CV Drivers of Poverty – Childcare Program Subrecipient Agreement between United Way of Metropolitan Dallas and the City of Dallas. This agreement will increase the contract by \$75,000, which will allow the sub to serve and additional 10 children, and extend the contract end day to March 30th, 2023.

Contract Number: OCC-2021-00016402 Contract Term: November 10, 2021 to March 30, 2023

Background: United Way of Metropolitan Dallas will implement the Southern Dallas Thrives Childcare Assistance Program. This program will leverage significant financial resources invested for workforce training for 160 women in Southern Dallas and ensure that up to 55 children can have access to childcare funding which would enable their mothers to participate in their workforce training program. All women participating in the program are City of Dallas residents who have been financially impacted by COVID-19 and who are classified as low-to-moderate income.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
CCV3	OCC	994F		3070		OCC-2021-00016402	\$68,182.00	
CCV3	OCC	995F		3071		OCC-2021-00016402	\$6,818.00	
Financing:							TOTAL:	\$75,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	21-1838	12-08-21	\$375,000.00	\$0.00	\$ 450,000.00	16.6%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw (Nov 14, 2022 10:58 CST)
By Department Director

Nov 14, 2022
Date

Shoaib Daredia (Nov 15, 2022 10:51 CST)
Approved as to Form by City Attorney

Nov 15, 2022
Date

By City Manager

Nov 14, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226564

EFFECTIVE DATE

November 14, 2022 **DM**

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 15 PM 2:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking Inc. - Contractor CAROL ANN MEDELLIN - Homeowner	Supplier No.	VS0000010476
----------------	--	--------------	--------------

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 5208 BUTTERNUT STREET, Dallas, Texas 75212 in an amount not to exceed \$10,000.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmb1search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>avid Noguera</i></p> <p>By Department Director</p>	<p>Nov 10, 2022</p> <p>Date</p>	<p><u>Bian Beverly</u></p> <p>Bian Beverly (Nov 14, 2022 11:36 CST)</p> <p>Approved as to Form by City Attorney</p>	<p>Nov 14,</p> <p>Date</p>
<p></p> <p>Majed Ghafry (Nov 14, 2022 09:34 CST)</p> <p>By City Manager</p>	<p>Nov 14, 2022</p> <p>Date</p>		

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>226565</h1>
		EFFECTIVE DATE October 5, 2022 <i>DM</i>

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 NOV 15 PM 2:25
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Arnulfo Esquivel and Rosa Esquivel - Homeowners	Supplier No.	VS0000010476
----------------	--	--------------	--------------

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3203 Bataan Street, Dallas, Texas 75212 in an amount not to exceed \$10,000.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
------------------	-------------------	----------------	---------------------------	----	--------

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 David Noguera (Oct 5, 2022 18:57 CDT)
 By Department Director

Oct 5, 2022
 Date

Bian Beverly
 Bian Beverly (Oct 6, 2022 08:53 CDT)
 Approved as to Form by City Attorney *B B*
 Oct 6, 2022
 Date

majed Al-ghafry
 majed Al-ghafry (Oct 5, 2022 20:00 CDT)
 By City Manager
 Oct 5, 2022
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226566

EFFECTIVE DATE

November 14, 2022 DM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 15 PM 2:25
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking Inc. - Contractor FRED DAVIS JR & INCHA DAVIS - Homeowner	Supplier No.	VS0000010476
----------------	---	--------------	--------------

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4023 Ash Leaf Court, Dallas, Texas 75212 in an amount not to exceed \$9,962.50.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

avid Noguera
By Department Director
Date
Nov 8, 2022

Majed Ghafry
By City Manager
Date
Nov 14, 2022

Bian Beverly
Bian Beverly (Nov 14, 2022 11:40 CST)
Approved as to Form by City Attorney *B B*
Date
Nov 14, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226567

EFFECTIVE DATE

November 14, 2022 DM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 15 PM 2:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking, Inc. - Contractor
KENNETH WAYNE FULLER - Homeowner
Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 1831 McBroom Street, Dallas, Texas 75212 in an amount not to exceed \$10,000.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

avid Noquera

Nov 9, 2022

Bian Beverly

Bian Beverly (Nov 14, 2022 11:33 CST)

Nov 14,

By Department Director

Date

Approved as to Form by City Attorney

BB

Date

Majed Ghafry
Majed Ghafry (Nov 14, 2022 09:34 CST)

Nov 14, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226568

EFFECTIVE DATE

November 14, 2022 DM
DM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 15 PM 2:25
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking Inc. - Contractor JOSEFINA AGUIRRE & JUAN AGUIRRE - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 2541 Poinciana Place, Dallas, Texas 75212 in an amount not to exceed \$9,975.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

wid Noquera

Nov 10, 2022

Bian Beverly

Bian Beverly (Nov 14, 2022 14:20 CST)

Nov 14,

By Department Director

Date

Approved as to Form by City Attorney *BB*

Date

Majeed Ghafry
Majeed Ghafry (Nov 14, 2022 13:02 CST)

Nov 14, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226569
EFFECTIVE DATE
November 14, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 15 PM 3:31
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: OnSolve, LLC Supplier No. VS93728

Subject: Messaging Service

Lead Dept: Office of Community Care - WIC

Action Requested: Request second renewal of contract between the City of Dallas' WIC Program and OnSolve, LLC for multimedia messaging services. The vendor will continue to provide services for the City of Dallas' WIC Program and its clients and potential eligible clients.

Contract Number: OCC-2022-00020546 Contract Term: 12/18/2021 to 12/17/2022

Background: OnSolve, LLC provides multimedia options for communicating with the City of Dallas' WIC Program existing and potentially eligible clients. OnSolve is an existing vendor of both the State of Texas and the City of Dallas. The software facilitates secure file data transfer (approved by the State) of information associated to participants, notifying clients of future and missed appointments. While using this software, clients are able to safely and securely two-way chat their questions and concerns about the WIC Program and receive additional information about various social service options with their smartphones or telephonic devices. OnSolve software is 100% internet based and does not require IT staff daily intervention. OnSolve will invoice the City on a monthly basis.

HUB - Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F679	OCC	218C		3050		- OCC-2022-00020546	\$19,718.82
						-	
						-	
Financing:						TOTAL:	\$19,718.82

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galieshaw (Nov 14, 2022 09:05 CST)
By Department Director

Nov 14, 2022
Date

Approved as to Form by City Attorney KC

Nov 15, 2022
Date

By City Manager

Nov 14, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226570

EFFECTIVE DATE

Nov 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 15 PM 4:25
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Michael Scott Shubin Supplier No. VS92818

Subject: South Lamar Street Project Plaza 3

Lead Dept: Office of Arts and Culture

Action Requested: Authorize Supplemental Agreement No.1 to the contract with artist Michael Scott Shubin for the commission of the South Lamar Street Projects public art, to extend time for completion.

Contract Number: OCA-2022-00017828 Contract Term: 4/13/2022 to 4/30/2023

Background: The original contract with Michael Scott Shubin for the South Lamar Street Projects, authorized by AA 22-5907, had an end date of October 29, 2022. Due to delays, the department is requesting an extension for completion to April 30, 2023, with no additional funds added.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						--	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-5907	4/13/2022	\$31,290.00	\$0	\$ 31,290.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 2, 2022 13:15 CDT)

Nov 2, 2022

Suzanne Knuppel
Suzanne Knuppel (Nov 8, 2022 14:32 CST)

Nov 8, 2022

Approved as to Form by City Attorney

By Department Director

Date

Date

Nov 7, 2022

By City Manager

Date

Exhibit C
Memorandum

RECEIVED

226571

2022 DEC 22 PM 12:56

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE [12-22-22]

TO City Secretary Administrative Action
SUBJECT Correction to AA [22-6571]

This is the first correction to the subject Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 11/15/22 authorizing [A three-year price agreement with 3E Company (VS0000032750) for the purchase of software for the management of data safety data sheets]

Change(s) is/are needed to correct (select all applicable): Administrative Action

Typo Financial/funding information Obvious error from CR context

Administration Action Section Funding should read as follows: Fund: 0001, Dept: DFD, Unit: ~~FR02~~AD02; Obj: 3099

Department:

~~Dallas Fire-Rescue~~

Director (or designee.):

12-22-22

Signature

Date

Randall Stidham

Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS:

Signature

Date

Print Name

ATT: Approved Denied


Assistant City Attorney:

Signature

Date


Print Name

8/10/29/22

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 226571 EFFECTIVE DATE Nov 15, 2022		
	1. Place an "X" in the appropriate box for the approval of:								
	<input checked="" type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.								
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Supplier Name:			3E COMPANY			Supplier No.		VS0000032750	
Subject:		Software for Safety Data Sheets							
Lead Dept:		Dallas Fire-Rescue Department							
Action Requested:		Authorize a three-year price agreement for the purchase of software for the management of data safety sheets.							
		Contract Number:		DFD-2022-00020130		Contract Term:		9-30-22 to 9-30-25	
Background:		Dallas Fire-Rescue Department is seeking a contract for online Safety Data Sheet (SDS) management. In accordance with Federal Right To Know regulations, employers must provide 24/7 access to SDS for any chemical/product an employee may come in contact with at their workplace, and mandatory 30-year record retention. A Safety Data Sheet is a document/database which provides information on chemical products that may be hazardous. A SDS includes information on identification of the chemical/product along with health and chemical hazards. This service will provide online access of SDS and ensures information is up to date.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/		<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0001	DFR	TR02		3099		-	\$19,500.00
								-	
								-	
		Financing: General						TOTAL:	\$19,500.00
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
							\$ 0.00	%	

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 2022 NOV 16 AM 9:46
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Dominique Artis (Nov 15, 2022 14:00 CST)
 By Department Director

Nov 15, 2022
 Date


 Anna Lamberti Holmes
 Approved as to Form by City Attorney
 Nov 15, 2022
 Date


 Jon Fortune (Nov 15, 2022 14:13 CST)
 By City Manager

Nov 15, 2022
 Date

226572

Memorandum

RECEIVED

2023 MAR 30 AM 9: 38

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE February 28, 2023

TO City Secretary
SUBJECT Correction to AA 22-6572

This is the first (Y) (N) correction to the subject Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 08/15/22 authorizing a contract with MIINC, L.P. to provide plumbing repairs at the South Dallas Cultural Center.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from AA context

Funding Section should read as follows:

ENCUMBRANCE TYPE and NUMBER
MASC OCA-2022-~~00019998~~00020001

Department: Office of Arts and Culture

Director (or designee.): 
Martine Philippe (Mar 1, 2023 10:09 CST)
Signature

Mar 1, 2023
Date

Print Name

Attachment for reference: Administrative Action No. 22-6572


3-30-23



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226572

EFFECTIVE DATE

August 15, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 16 AM 10:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MIINC, LP Supplier No. VS0000024806

Subject: South Dallas Cultural Center Plumbing Repairs

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a contract with MIINC, L.P. to provide plumbing repairs at the South Dallas Cultural Center, in an amount not to exceed \$33,290.00.

Contract Number:	OCA-2022-00020001	Contract Term:	AA Effective Date Above	to	12/31/22
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Background: This contract is for several plumbing repairs that need to take place at the South Dallas Cultural Center.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832		3210		MASC OCA-2022-00019998	\$33,290.00
						-	
						-	
Financing: General Fund						TOTAL:	\$33,290.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

AMG APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Aug 9, 2022 17:26 CDT)
By Department Director

Aug 9, 2022 Anna Lamberti Holmes

Nov 15, 2022

Date

Approved as to Form by City Attorney

Date

[Signature]

Aug 15, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226573

EFFECTIVE DATE

Aug 1, 2022

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2022 AUG 15 AM 10:01

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MIINC, LP Supplier No. VS0000024806

Subject: Majestic Plumbing Repairs

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a contract with MIINC, L.P. to provide plumbing repairs at the Majestic Theatre, in an amount not to exceed \$51,244.00.

Contract Number:	OCA-2022-00019998	Contract Term:	06/15/22	to	12/31/22
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Background: This contract is for several plumbing repairs that need to take place at the Majestic Theater.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4903		3210		MASC OCA-2022-00019998	\$51,244.00
						-	
						-	
Financing:						TOTAL:	\$51,244.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

AMG
AMG

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jul 28, 2022 11:57 CDT)

By Department Director

Jul 28, 2022

Date

Anna Lamberti Holmes


Approved as to Form by City Attorney

Oct 31, 2022

Date

[Handwritten Signature]

Aug 1, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226574
		EFFECTIVE DATE
		Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> CITY SECRETARY DALLAS, TEXAS 2022 NOV 16 PM 12:08 RECEIVED </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: BombazoDFW Incorporated	Supplier No. VC26052
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Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant will shall present an introduction to Afro-Caribbean drumming workshop series at the Latino Cultural Center. Consultant will instruct participants on the materials used to create a drum, basic rhythmic patterns, as well as educating participants on the historical importance and influences. Workshop series will culminate with a Afro-Caribbean concert. All services are subject to the approval of the City of Dallas Office of Arts & Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00020599 (CR-00026255)	Contract Term: 11/12/2022 to 12/17/2022
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Background: The fee for this service is \$7,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 100% or \$7,000.00 of the total awarded amount upon completion of deliverables one through four and receipt of the consultant's first invoice upon satisfactory completion of all required services as determined by the Director and receipt of final invoice. This payment is for all costs associated with the artist's presentation including but not limited to preparation, painting supplies, handouts, research, travel to and from project preparation site.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4805	CA02	3089		MASC OCA-2023-00020599	\$7,000.00	
Financing:							TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 27, 2022 18:00 CDT)

Oct 27, 2022
Date

Shoaib Daredia
Shoaib Daredia (Nov 16, 2022 11:05 CST)

Nov 16, 2022
Date

By Department Director

Approved as to Form by City Attorney

[Signature]

Oct 28, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226575

EFFECTIVE DATE

Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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OCT 16 PM 1:51
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: NITASHIA JOHNSON Supplier No. VC19417

Subject: SOUTH DALLAS CULTURAL CENTER PROGRAMMING

Lead Dept: OFFICE OF ARTS AND CULTURE

Action Requested: AUTHORIZATION IS REQUEST FOR NITASHIA JOHNSON TO PROVIDE THE FOLLOWING SERVICE AT THE SOUTH DALLAS CULTURAL CENTER: ART CLASSES ON SATURDAYS FROM NOV 12, 2022 – JUNE 3, 2023. ADDITIONALLY, NITASHIA JOHNSON WILL DELIVER: 1) A SERIES OF ART CLASSES FOR YOUTH ON SATURDAYS AT THE SOUTH DALLAS CULTURAL CENTER.

Contract Number:	OCA-2023-00020599 (CR-0002626)	Contract Term:	11/12/2022	to	6/3/2023
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Background: THE FEE FOR THIS WILL NOT EXCEED \$10,000. THE CONSULTANT UNDERSTANDS THAT THE CITY OF DALLAS WILL PAY FOR SERVICES AS FOLLOWS: TWO INSTALLMENTS TOTALING \$10,000. FIRST PAYMENT 1) OF \$5,000 UPON THE APPROVAL OF ADMINISTRATIVE ACTION AND COMPLETION OF DELIVERABLE NUMBER 1. 2) FINAL PAYMENT OF \$5,000, UPON COMPLETION OF RECORDINGS AND DELIVERABLE NUMBER 3 AND RECEIPT OF FINAL INVOICE.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC OCA-2023-00020599	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$10,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 27, 2022 11:58 CDT) Oct 27, 2022

Shoaib Daredia
Shoaib Daredia (Nov 7, 2022 13:37 CST) Nov 7, 2022

By Department Director Date

Approved as to Form by City Attorney Date

Oct 28, 2022

By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226570
EFFECTIVE DATE
Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 NOV 6 PM 1:57
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: THE BANDAN KORO EXPERIENCE: EDUCATION AND INSPIRATION THROUGH ARTS AND CULTURE Supplier No. VC26049

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance, music performance, music education, and literary/spoken word. Participants of all levels will learn traditional West African movement and song as they explore traditional dance technique ultimately culminating in a final choreographed performance. Consultant shall also present a high energy interactive and dynamic display of African drumming, song, and choreographed dance performance while sharing history and cultural context. Griot storytelling and teambuilding with African drum circles will energize and motivate participants to practice unity while celebrating diversity. Services are available for seniors, adults, and children of ages two and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026099) Contract Term: 11/2/2022 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$30,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's final report of the services provided with attached/uploaded invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$30,000.00
Financing: General Fund							TOTAL: \$30,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 26, 2022 10:22 CDT)
By Department Director

Oct 26, 2022
Date

Shoaib Daredia
Shoaib Daredia (Nov 15, 2022 10:51 CST)
Approved as to Form by City Attorney

Nov 15, 2022
Date

[Signature]
By City Manager

Oct 28, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226577

EFFECTIVE DATE

Oct 11, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 16 PM 1:57
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **LEIDY SORANY GUTIERREZ** Supplier No. VC22287

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in theater/acting. "Here I Am/Aqui Estoy" is the title of the workshops that will be presented. It will involve sessions in which participants can find narrative tools to express and reaffirm their presence in space. Sessions can be provided in English and Spanish and will promote individual as well as collective creation and collaboration. These workshops can be presented to seniors, adults and children ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026132) Contract Term: 10/15/2022 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$7,000.00
Financing: General Fund						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Put in 22

Benjamin Espino
Benjamin Espino (Oct 7, 2022 16:15 CDT)
By Department Director

Oct 7, 2022
Date

Shoaib Daredia
Shoaib Daredia (Oct 12, 2022 10:52 CDT)
Approved as to Form by City Attorney

Oct 12, 2022
Date

[Signature]
By City Manager

Oct 11, 2022
Date



ADMINISTRATIVE ACTION

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

ADMINISTRATIVE ACTION
226578
EFFECTIVE DATE
Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 6 PM 1:57
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TERRANCE M. JOHNSON DANCE PROJECT **Supplier No.** VS91771

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance. Consultant shall provide dance curriculums that are designed to provide children and families in low-income communities with access to dance education. Participants will be aligned in one of two paths including Dance Exploration and/or Dance Training. Consultant's workshops will use a conservatory approach to study ballet and modern dance techniques to achieve skill development through codified training and academic writing. Services are available for seniors, adults, and children of ages two and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026136) **Contract Term:** 11/14/2022 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$12,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$12,000.00
	Financing: General Fund						TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:27 CST)
By Department Director


Nov 8, 2022
Date

Kelsey Ciluffo
Approved as to Form by City Attorney

Nov 14, 2022
Date

[Signature]
By City Manager

Nov 8, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226579
		EFFECTIVE DATE Oct 28, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 OCT 16 PM 2:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Intertribal Community Council of Texas	Supplier No.	VC26127
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Subject:	Professional Service
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Lead Dept:	Office of Arts and Culture
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Action Requested:	Consultant shall produce a two-day celebration of Native American arts and culture on April 28 - 29, 2023 at the Latino Cultural Center. This multi-faceted event will provide a unique opportunity for citizens of Dallas to "experience" Native American arts and culture. The event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.						
	Contract Number:	OCA-2022-00020335 (CR-00026258)	Contract Term:	AA Effective Date Above	to	September 15, 2023	

Background:	The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00 , of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.
-------------	--

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/isearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
	<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
	<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
	<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$12,000.00	
Financing: General Fund							TOTAL:	\$12,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
 Benjamin Espino (Oct 27, 2022 15:34 CDT)
 By Department Director Date

Shoab Daredia
 Shoab Daredia (Oct 28, 2022 10:46 CDT)
 Approved as to Form by City Attorney Date



 By City Manager Date
 Oct 28, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226583

EFFECTIVE DATE

Oct 19, 2022

RECEIVED
2022 NOV 16 PM 4:14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Professional Service Industries, Inc. dba Intertek- PSI Supplier No. VS0000017524

Subject: Trinity Strand Trail - Phase Two

Lead Dept: Park and Recreation Department

Action Requested: Increase a professional services contract with Professional Services Industries, Inc. dba Intertek- PSI in the amount of \$14,290.00 for construction materials testing services for Trinity Strand Trail - Phase Two.

Contract Number: PKR-2021-00015841 Contract Term: 3/30/2021 to TBD MM N/A

Background: Professional Service Industries, Inc. dba Intertek-PSI will provide additional materials testing on the Trinity Strand Trail - Phase Two for additional concrete testing and pier observation associated with Change Order #2. On June 12, 2020 DWU solicited a Request for Proposals for 2020 Construction Materials Testing Services CI2 1917. This proposal is from a most qualified proposer based on Simple Project Process per AD 4-05.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4U22	PBW	S623	HIBT	4113	PB12S623	CX- PKR-2021-00015841	\$14,290.00
Financing: 2012 Bond Program						TOTAL:	\$14,290.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5525	3/30/21	49,725	0	64,015	28.74%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Oct 18, 2022
Date

[Signature]
Approved as to Form by City Attorney
Date 11/4/2022

[Signature]
By City Manager
Date Oct 19, 2022

Marlisa Griffin
Revised-Office of Procurement Services
10/11/2022
10/13/22



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226584

EFFECTIVE DATE

Nov 14, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 NOV 17 AM 9:46

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Team Pain Enterprises, Inc. Supplier No. VC21990

Subject: Bachman Lake Skatepark at Bachman Lake Park

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. 1 with Team Pain in the amount of \$2,500.00, thereby increasing/decreasing the contract from \$319,127.00 to \$321,627.00.

Contract Number:	PKR-2020-00014733	Contract Term:	01/19/2021	to	10/31/2024
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Background: This Administrative Action revises the original proposal provided by Team Pain Enterprises, Inc. Supplemental Agreement No. 1 is for a final public meeting at a cost of \$2,500.00 as requested by the Park Board Member. Basic Services scope increases from \$319,127.00 to \$321,627.00.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/toasscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB11	RFSI	4111	PK17VB11	-	\$2,500.00	
	<i>Kaitlin Casum</i>	11/3/2022				-		
Financing:							TOTAL:	\$2,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	1	20-1920	12/9/2020	\$319,127.00	\$0.00	\$321,627.00	0.007833%

RJW 11/3/22 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 14, 2022 10:27 CST)
By Department Director

Nov 14, 2022
Date

Christine Lanners
Christine Lanners (Nov 14, 2022 12:55 CST)
Approved as to Form by City Attorney

Nov 14, 2022
Date

Carl
By City Manager

Nov 14, 2022
Date

RJW 11/3/22



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226585

EFFECTIVE DATE

11/16/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 17 PM 12:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Harwood Hotel (PACE PROJECT NAME) Supplier No. _____

Subject: Authorize execution of Lender Contract, Owner Contract, and Notice of Contractual Assessment Lien for Harwood Hotel PACE Project

Lead Dept: Office of Economic Development

Action Requested: Execute Lender Contract, Owner Contract, and Notice of Contractual Assessment Lien for the Harwood Hotel Project pursuant to the City's Property Assessed Clean Energy (PACE) Program (as authorized by Resolution No. 16-0721)

Contract Number: ECO-2023-00020940 Contract Term: 11/16/2022 to 7/01/2049

Background: The Dallas PACE Program allows owners of commercial properties to obtain low-cost, long-term loans for energy-efficiency improvements. Property owners choose 3rd-party lending to finance qualified improvements using contractual assessments voluntarily imposed on the property by the owner. In exchange for funds provided by the lender for the improvements, the property owner requests that the City place an assessment secured with a senior lien on the property until the assessment is paid in full.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

[Signature]

Date

11/14/22

Approved as to Form by City Attorney

[Signature]

Date

11/16/22

By City Manager

[Signature]
for

Date

11/16/2022

226586

RECEIVED

2022 NOV 23 AM 9: 25

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE 11/22/2022

TO Billierae Johnson
City Secretary

SUBJECT Administrative Action #22-6586

Administrative Action #22-6586 was approved on 11/18/2022, to authorize the first amendment to the CV-COVID-19 Drivers of Poverty agreement between Frist Presbyterian Church of Dallas, Texas dba The Stewpot and the City of Dallas. This agreement will increase the direct benefits budget by \$100,000.00, to assist more clients with rental/mortgage and or utility assistance. An amendment to the Exhibit C-2 – Monthly Target Analysis increase the overall households served.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

FROM:

FUND	DEPT	Unit	Encumbrance Number	Amount
20RP	OCC	476E	OCC-2021-000968135	\$100,000

TO:

FUND	DEPT	Unit	Encumbrance Number	Amount
<u>CCV3</u>	OCC	<u>922G</u>	<u>OCC-2021-00016568</u>	\$100,000

Vendor Number: ~~C00000004593~~ should be VS0000048892

The purpose of this correction memo is to correct the funding information as well as the vendor number.

Department: Office of Community Care

Director (or designee.): Jessica Galleshaw (Nov 22, 2022 16:25 CST)
Signature

Nov 22, 2022
Date

Jessica Galleshaw
Print Name

Attachment for reference: Administrative Action #22-6586

8/11/22

226586

BMS: Approved

Denied

Is ATT Approval Needed? Y N

BMS:



Nov 22, 2022

Signature

Date

Ausencio Vicente

Print Name

ATT: Approved


Denied

Assistant City Attorney:

Signature

Date

Print Name

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		226586
		EFFECTIVE DATE
		11/18/2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 18 PM 2:39
 CITY SECRETARIES
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: First Presbyterian Church of Dallas, Texas DbA The Stewpot **Supplier No.:** C00000004593

Subject: Supplemental Agreement #1 to the CV-COVID-19 CEAP

Lead Dept: Office of Community Care

Action Requested: Approve the first amendment to the CV-COVID-19 Drivers of Poverty agreement between First Presbyterian Church of Dallas, Texas dba The Stewpot and the City of Dallas. This agreement will increase the direct benefits budget by \$100,000.00 and extend the end date to 12-31-22, to assist more clients with rental/mortgage and or utility assistance. An amendment to the Exhibit C-2 – Monthly Target Analysis increase the overall households served.

Contract Number:	OCC -2021 -00016568	Contract Term:	11-15-21	to	12-31-22
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Background: Stewpot will assist City of Dallas residents who are low income by providing rental/mortgage assistance and/or utility (including internet) assistance who have been impacted by Covid-19

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
20RP	OCC	476E				OCC-2021-000968135	\$100,000	
						-		
						-		
Financing:							TOTAL:	\$100,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-0397	2/24/2021	\$1,181,167.94	\$0.00	\$1,281,167.94	8%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jessica Galleghaw (Nov 17, 2022 15:54 CST) By Department Director	Nov 17, 2022 Date	 Suzanne Knuppel (Nov 18, 2022 12:52 CST) Approved as to Form by City Attorney	Nov 18, 2022 Date
 Jon Fortune (Nov 18, 2022 12:31 CST) By City Manager	Nov 18, 2022 Date		

226587

Memorandum

RECEIVED
2022 DEC -7 PM 5:02
CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 12/01/2022
TO City Secretary
SUBJECT Correction to Administrative Change Order 22-6587

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved 10/31/2022.

Changes are needed to correct Encumbrance Number.

Current Encumbrance Type and Number: PKR-2018-0001834

Corrected Encumbrance Type and Number: PKR-2022-00018034

Department: Park and Recreation Department

Director (or designee.): *John Jenkins* Dec 1, 2022
John Jenkins (Dec 1, 2022 17:48 CST) Date
Signature Date
John Jenkins
Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature Date

Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

8/12/22



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226587

EFFECTIVE DATE

10/31/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

RECEIVED
 2022 NOV 18 PM 2:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **DRYTEC Moisture Protection Technology Consultants,** Supplier No. **VS 000054744**

Subject: **KLEBERG RYLIE RECREATION CENTER GYMNASIUM RENOVATIONS**

Lead Dept: **Park and Recreation**

Action Requested: **Authorize Supplemental Agreement No.01 with DRYTEC Moisture Protection Technology Consultants in the amount of \$85,100.00, thereby increasing the contract from \$14,000.00 to \$99,100.00.**

Contract Number:	PKR-2022-00018034	Contract Term:	11/30/2022	to	12/30/2023
------------------	-------------------	----------------	------------	----	------------

Background: Supplemental Agreement No. 01 provides for additional professional architectural and engineering design services required in response to verified field conditions found in the existing building from previous Assessment Report. The design project will address solutions for the gymnasium athletic floor including concrete slab replacement and installation of a new athletic wood floor system, it will address the gymnasium's exterior masonry walls, including removal & replacement of existing masonry veneer, proper wall damp-proofing, repair of wall cracks and open joints on the north side and northeast corner of the gymnasium. Includes interior painting of the east and north facing interior masonry walls. Includes site work landscape improvements, storm guttering improvements, addition of irrigation system around and re-grading around the gym's foundation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB33	MMCF	4111	PK17VB33	- PKR-2018-0001834	\$85,100.00	
		<i>Kadlin Casem</i>	10/21/2022			-		
Financing:							TOTAL:	\$85,100.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	01	22-5463	4/15/2022	\$14,000.00	\$0.00	\$99,100.00	607.86%


ETW 10/18/22 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Oct 27, 2022
Date

[Signature]
Approved as to Form by City Attorney
11/10/22
Date

[Signature]
Oct 31, 2022
By City Manager

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226588
		EFFECTIVE DATE
		May 10, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	
<input type="checkbox"/> NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.		

RECEIVED
 2022 NOV 18 PM 4:18
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Dallas Baptist University	Vendor No.	339182
Subject:	Corporate Education Partnership Program		
Lead Dept:	Human Resources		

Action Requested:	Authorize a partnership with Dallas Baptist University for the provision of educational benefits, scholarships and considerations to the employees of the City of Dallas as part of our Employee Development Program.						
	Contract Number:	PER-2022-00019273	Contract Term:	11/1/2022	to	10/31/2027	

Background: See attached agreement for details of the school's educational offerings to City employees.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>Nina Ariza</i>	May 9, 2022	<i>Christina Tsavoukas</i>	Nov 18, 2022
By Department Director	Date	Approved as to Form by City Attorney	Date
		May 10, 2022	
	By City Manager	Date	



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226589

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 18 PM 4:59
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: SAMUEL (SAM) GOLLAPALLI Supplier No. VC26059

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020765 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020765	\$424.50
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)
By Department Director

Oct 23, 2022
Date

Willow Sanchez
Approved as to Form by City Attorney
Nov 18, 2022
Date

Jon Fortune (Oct 24, 2022 08:39 CDT)
By City Manager

Oct 24, 2022
Date

Handwritten initials



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226590

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXA
2022 NOV 18 PM 4:59

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: COURTNEY GORDON Supplier No. VC24165

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020767 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020767	\$424.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)

By Department Director

Oct 23, 2022

Date

Willow Sanchez

Approved as to Form by City Attorney

Nov 18, 2022

Date

Jon Fortune (Oct 24, 2022 08:39 CDT)

By City Manager

Oct 24, 2022

Date

8/11/15/20



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226591

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
OCT 18 PM 4:59
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: VALERIE LEITSCHUH Supplier No. VC26079

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020769 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020769	\$424.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)

By Department Director

Oct 23, 2022

Date

Willow Sanchez

Approved as to Form by City Attorney

Nov 18, 2022

Date

Jon Fortune (Oct 24, 2022 08:39 CDT)

By City Manager

Oct 24, 2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226592

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 18 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: RUSSELL (RUSTY) LIVERNOIS Supplier No. VC26057

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020770 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020770	\$424.50
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)

By Department Director

Oct 23, 2022

Date

Willow Sanchez

Approved as to Form by City Attorney

Nov 18, 2022

Date

Jon Fortune (Oct 24, 2022 08:39 CDT)


By City Manager

Oct 24, 2022

Date

8/4/2022

226593

	<h2 style="margin: 0;">ADMINISTRATIVE ACTION</h2> <p style="margin: 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION																																															
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1. Place an "X" in the appropriate box for the approval of:																																																						
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.																																																						
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).																																																						
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.																																																						
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<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.																																																						
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																																																						
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																																
Supplier Name:		Stantec Consulting Services, Inc.				Supplier No.		VS0000016149																																														
Subject:		Contract Agreement – EPA Brownfields Grant																																																				
Lead Dept:		Office of Environmental Quality and Sustainability																																																				
Action Requested:		Authorize a Contract and Administrative Action allowing Stantec Consulting Services, Inc. to provide grant writing services for drafting and submittal of an EPA Brownfields Grant. If grant is awarded and secured, another contract will be drafted for environmental services for the EPA Grant. No cost consideration for the City.																																																				
		Contract Number:		POM-2022-00020073		Contract Term:		execution to 1/31/2023																																														
Background:		Through the Request for Proposal process, Stantec Consulting Services, Inc. was the Procurement recommended vendor to be awarded the solicitation to provide grant writing services towards drafting and submitting an EPA Brownfields Grant.																																																				
HUB Check appropriate Box https://mycpa.cp.state.tx.us/tpa/sscmbsearch/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply.																																																				
Funding:		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th colspan="2">ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>\$ 0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> </tr> <tr> <td colspan="7"> Financing: </td> <td colspan="2"> TOTAL: </td> <td> \$ 0.00 </td> </tr> </tbody> </table>							FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 0.00									-									-	Financing:							TOTAL:		\$ 0.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT																																														
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$ 0.00																																														
								-																																														
								-																																														
Financing:							TOTAL:		\$ 0.00																																													
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																														
							\$																																															

RECEIVED
 2022 NOV 22 AM 10:38
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

CE

Carlos Evans
 Carlos Evans (Nov 3, 2022 12:52 CDT)

Nov 3, 2022

Cal Estee
 Cal Estee (Nov 20, 2022 22:22 CST)

Nov 20, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date


[Signature]

Nov 8, 2022

[Signature]
 11/20/22

By City Manager

Date

 CITY OF DALLAS	<h1 style="margin:0;">ADMINISTRATIVE ACTION</h1> <p style="margin:0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 2 6 5 9 4 EFFECTIVE DATE Nov 20, 2022 <i>CT</i>
--	---	--

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED

NOV 22 PM 2:45

CITY SECRETARY

DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	NexisLexis, a division of RELX Inc.	Supplier No.:	VS0000016661
Subject:	Service Contract – Subscription Renewal		
Lead Dept:	City Attorney's Office		

Action Requested:	Authorize a three-year subscription renewal with LexisNexis, a division of RELX Inc. for online legal research and associated services for the period of November 1, 2022 through October 31, 2025. Not to exceed \$86,520.						
	Contract Number:	ATT-2023-00020810	Contract Term:	11/1/2022	to	10/31/2025	

Background: This three-year subscription renewal with LexisNexis, a division of RELX Inc. is necessary for the City Attorney's Office for online legal research and associated services for the period of November 1, 2022 through October 31, 2025. Services will be billed on a monthly basis as described in the attached Amendment. Not to exceed \$86,520.

HUB <small>Check appropriate Box</small>	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ATT	1308		3070		MASC ATT-2023-00020810	\$86,520.00
						-	
						-	
Financing:						TOTAL:	\$86,520.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Nov 18, 2022 17:01 CST)
 Nov 18, 2022
 By Department Director Date


 By City Manager Date

Christina Tsevoukas
Christina Tsevoukas (Nov 22, 2022 14:23 CST)
 Nov 22, 2022
 Approved as to Form by City Attorney Date

Nov 20, 2022
 Date

8/1/23/2



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226595

EFFECTIVE DATE

Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 23 AM 9:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Renee Miche'al Jones Supplier No. 513892

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce a play "I'm No Fool", Roots for Youth African Children's Theater will present the original play "I'm No Fool" based on a Yoruba folktale. This production will encompass both youth and adult actors. The production will occur at the Urban Arts Center for three production dates. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026217)	Contract Term:	AA Effective Date	to	September 15, 2023
			Above		

Background: The fee for this service is \$ 8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 4,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:32 CST)
By Department Director


Nov 8, 2022
Date

[Signature]
Brad Planley (Nov 9, 2022 08:55 CST)
Approved as to Form by City Attorney

Nov 9, 2022
Date

[Signature]
By City Manager

Nov 8, 2022
Date

 <p>CITY OF DALLAS</p>	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 226596 EFFECTIVE DATE Nov 8, 2022
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RECEIVED
 NOV 23 AM 11:00
 CITY SECRETARY
 DALLAS, TEXA

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Sandra Gipson Supplier No. VS88190

Subject: Professional Service – Arts Activate 2023 Round 1

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce Mama Ka Reggae Rhythm World, a music project that is based on a pseudo-DJ platform that integrates dancing, storytelling, and skits based on the universal "language" of reggae music. MKRS seeks to breakdown the language barrier that is often experienced by Americans listening to the Patois language. The project will consist of four performances at public locations across Dallas. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026237)	Contract Term:	AA Effective Date	to	September 15, 2023
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Background: The fee for this service is \$8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 4,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:18 CST)
Date: Nov 8, 2022
By Department Director


By City Manager

Bian Beverly
Bian Beverly (Nov 9, 2022 08:49 CST)
Date: Nov 9, 2022
Approved as to Form by City Attorney


Date: Nov 8, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226597

EFFECTIVE DATE

Oct 17, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
OCT 28 AM 10:11
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: BIG THOUGHT Supplier No. 269229

Subject: SOCIAL EMOTIONAL LEARNING CURRICULUM - PSELI GRANT

Lead Dept: PARK AND RECREATION

Action Requested: APPROVE A ONE YEAR MEMORANDUM OF UNDERSTANDING WITH BIG THOUGHT TO PROVIDE FUNDING TO SUPPORT OUT OF SCHOOL TIME PROGRAMS PROVIDED BY THE CITY OF DALLAS PARK AND RECREATION DEPARTMENT.

Contract Number: PKR-2022-00020461 Contract Term: NTP to 06/30/2023

Background: Throughout our 30+ year history of innovation, Big Thought has become a national model in arts education, out of school time systems, summer learning and juvenile justice intervention. Now we're one of six community partnerships in the U.S. helping scale national best practices in Social and Emotional Learning (SEL).

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		- PKR-2022-00020461	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Oct 14, 2022 12:21 CDT)
By Department Director

Oct 14, 2022
Date

Christine Lanners (Oct 17, 2022 10:29 CDT)
Approved as to Form by City Attorney

Oct 17, 2022
Date

OA

By City Manager

Oct 17, 2022
Date

B44322



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226598

EFFECTIVE DATE

Nov 2, 2022

RECEIVED
2022 NOV 28 AM 10:13
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: YOLANDA E. SCOTT Supplier No. VC23487

Subject: LINE DANCE INSTRUCTOR

Lead Dept: PARK AND RECREATION

Action Requested: AUTHORIZE ENCUMBRANCE OF \$9,010.00 FOR YOLANDA E. SCOTT, VENDOR WILL PROVIDE LINE DANCE CLASSES TO THE SENIOR CITIZENS ON A RECURRING SCHEDULE AT VARIOUS RECREATION CENTERS. CONTACT: DARYL QUARLES-671-1602

Contract Number:	PKR-2023-00020787	Contract Term:	TBD	to	09/30/2023
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Background: YOLANDA E. SCOTT IS A LINE DANCE INSTRUCTOR IN BUSINESS FOR 16 YEARS, ATTENDS AND INSTRUCTS VARIOUS INTERNATIONAL, NATIONAL, STATE-WIDE AND CITYWIDE.

HUB
Check appropriate Box

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	1725		3063			\$9,010.00
							\$0.00
							\$0.00
TOTAL:							\$9,010.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Oct 27, 2022
Date

Melissa Ward
Approved as to Form by City Attorney

Nov 28, 2022
Date

DA

Carl

Nov 2, 2022

8/11/2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226599
EFFECTIVE DATE
Sep 14, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NO 28 PM 3:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Michael T. Haynes Supplier No. VS92646

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Michael Haynes. The vendor will provide basketball skills training services to the citizens of Dallas.
Contact: Christi Giles 214-671-0218

Contract Number: PKR-2022-00020248 Contract Term: NTP to 09/30/2023

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020248	70-30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

R 6/30/22

[Signature]
John Jenkins (Sep 7, 2022 10:43 PDT)
By Department Director

Sep 7, 2022
Date


[Signature]
Approved as to Form by City Attorney

Oct 21, 2022
Date

OA
OA

[Signature]
By City Manager

Sep 14, 2022
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226600
		EFFECTIVE DATE
		Nov 10, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 28 PM 3:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Nick Chamberlain's Karate Studio, Inc.	Supplier No. 520601
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Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Nick Chamberlain's Karate Studio, INC. The vendor will provide Karate services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number:	PKR-2022-00020485	Contract Term:	NTP	to	10/31/2023
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Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.


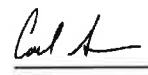
HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020485	70/30 Split
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>John Jenkins</i> By Department Director	Nov 10, 2022 Date	<i>Molly P. Ward</i> Approved as to Form by City Attorney	Nov 16, 2022 Date
 OA	 By City Manager	Nov 10, 2022 Date	

B 11/20/22

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	226601	
	EFFECTIVE DATE	
	Nov 28, 2022	

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

RECEIVED
2022 NOV 29 AM 8:14
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <i>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</i>

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name: Friends of St. Francis Park	Supplier No.:
Subject: Beautification Agreement	
Lead Dept: Park and Recreation	

Action Requested: Authorize a Beautification Agreement with The Friends of St. Francis Park to perform service enhancements through Litter and debris pickups and when applicable through Park Maintenance approval, plant and maintain ornamental beds in the park. Also furnish park amenities at no cost the City.

Contract Number:	PKR-2023-00020888	Contract Term:	1/27/2023	to	1/26/2024
------------------	-------------------	----------------	-----------	----	-----------

Background: The Friends of St. Francis Park is a volunteer organization formed to support, maintain and beautify the park. This organization has formed with hopes to assist the city with enhancements to the park and to keep it safe and clean.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00020888	\$0.00
						-	
						-	
Financing:						No cost to the City	
TOTAL:							\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Nov 28, 2022
Date

Molly P. Ward
Approved as to Form by City Attorney
Nov 28, 2022
Date

OA
By City Manager
Nov 28, 2022
Date

8/11/30/22



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226602

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2022 NOV 29 PM 2:01
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **SWAN STRINGS** Supplier No. VC22609

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Swan Strings non-profit music program with a mission to provide free music education and sound therapy services to North Texas individuals without access. Swan Strings will provide the following services for the South Dallas Cultural Center (4) three-hour Music Showcase by April 28, 2023. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2023-00020599 (CR-00026240) Contract Term: 10/28/2022 to 6/30/2023

Background: The fee for this service will not exceed \$7,500 Swan Strings understands that the City of Dallas will pay for services as follows: an installment of \$1,875 upon completion of each service and receipt of service invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4832	CA02	3089		MASC OCA-2023-00020599	\$7,500.00
Financing: General Fund							TOTAL: \$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Oct 21, 2022 13:30 CDT)
By Department Director


Oct 21, 2022
Date

Suzanne Knuppel
Suzanne Knuppel (Oct 27, 2022 10:08 CDT)
Approved as to Form by City Attorney

Oct 27, 2022
Date

By City Manager

Oct 24, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 226603
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		11/29/2022

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 NOV 29 PM 3:25
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	REKJ Builders LLC – Contractor Joyce Richmond - Homeowner	Supplier No.	VC20926
Subject:	ARPA – Joppee		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute agreement for payment for ARPA Targeted Home Repair Program at property address 7916 Carbondale St., Dallas, TX, 75216 in the amount of \$94,830.00 from the ARPA grant.

Contract Number:	HOU-2023-00020983	Contract Term:	Effective Date of the AA above	to	
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Background: On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC18	HOU	AD47		3100		-	\$94,830.00
						-	
						-	
Financing:						TOTAL:	\$94,830.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


David Noguera
 David Noguera (Nov 29, 2022 06:30 CST)
 By Department Director

Nov 29, 2022
 Date

Bian Beverly
 Bian Beverly (Nov 29, 2022 10:08 CST)
 Approved as to Form by City Attorney

Nov 29, 2022
 Date *Bian Beverly*

majeed Al-ghafry
 majeed Al-ghafry (Nov 29, 2022 08:46 CST)
 Nov 29, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						226604 EFFECTIVE DATE 11/29/2022	
1. Place an "X" in the appropriate box for the approval of:								
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.								
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).								
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.								
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.								
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.								
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.								
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Supplier Name:	REKJ Builders LLC – Contractor Donnett Patterson and Bridgett Patterson- Homeowner(s)					Supplier No.	VC20926	
Subject:	ARPA – Joppa/Joppee							
Lead Dept:	Housing & Neighborhood Revitalization							
Action Requested:	Execute agreement for payment for ARPA Targeted Home Repair Program at property address 4750 Fellows Ln, Dallas, TX, 75216 in the amount of \$97,702.00 from the ARPA grant.							
	Contract Number:	HOU-2023-00020957			Contract Term:	Effective Date of the AA above	to	
Background:	On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.							
HUB Check appropriate Box	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	FC18	HOU	AD47		3100		-	\$97,702.00
							-	
							-	
Financing:							TOTAL:	\$97,702.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
						\$ 0.00	%	

RECEIVED
 NOV 29 PM 3:25
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Nov 29, 2022 06:30 CST)

Nov 29, 2022

Bian Beverly
Bian Beverly (Nov 29, 2022 10:12 CST)


Nov 29, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226605
		EFFECTIVE DATE
		11/16/2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 29 PM 4:01
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: VEOCI INC.	Supplier No. VC22809
Subject: Supplemental Agreement No. 1 to increase contract amount by 25%	
Lead Dept: AVI	

Action Requested:	Authorize Supplemental Agreement No. 1 to existing contract CX AVI-2021-00014928 to increase contract amount by 25%. Increase not to exceed \$63,250.00 .
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Contract Number:	AVI-2021-00014928	Contract Term:	04/14/2021	to	04/13/2026
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Background: The original contract amount was enough to support and develop a portion of the division functional areas in VEOCI workday system. Additional funding is needed for AVI to continue using VEOCI's services for areas covered by the contract that have not yet been developed. This amount will also help bridge AVI until a new RFCSP is processed for a new contract that will cover both the areas covered by this contract's scope of work so they can continue to be developed, as well as additional areas. RFCSP documents has been submitted. Increase not to exceed **\$63,250.00**.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7754				CX AVI-2021-00014928	\$63,250.00
Financing: FY2023 Operating Fund						TOTAL:	\$63,250.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-0623	04/14/2021	\$253,000.00	0	\$316,250.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Patricia Carrero (Nov 16, 2022 09:15 CST) By Department Director	11/16/22 Date	 Ashley Stockton (Nov 17, 2022 15:09 CST) Approved as to Form by City Attorney	11/17/22 Date
 By City Manager	11/16/2022 Date		

11/16/22
 [Handwritten initials]



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226606

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 30 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DAVID SOLORZANO Supplier No. VC26064

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020773 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020773	\$424.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis

Jarred Davis (Oct 24, 2022 18:37 CDT)

By Department Director

10/24/22

Date

Willow Sanchez

Willow Sanchez (Nov 29, 2022 17:12 CST)

Approved as to Form by City Attorney

11/29/2022

Date

Jon Fortune

Jon Fortune (Oct 21, 2022 10:41 CDT)

By City Manager

10-25-22

Date

f 11/30/22



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226607

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 NOV 30 AM 9:52

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ROBERT RICKS Supplier No. VC26109

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$792.49, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020775 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box
<https://mvcpa.cpa.state.tx.us/lpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020775	\$792.49	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$792.49

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 792.49	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 26, 2022 10:37 CDT)
By Department Director

10/24/22
Date

Willow Sanchez
Willow Sanchez (Nov 29, 2022 17:12 CST)
Approved as to Form by City Attorney

11/29/2022
Date

Jon Fortune
Jon Fortune (Oct 25, 2022 09:43 CDT)
By City Manager

10-25-22
Date

8/11/22



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226608

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 30 AM 9:35
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JASON PEACE Supplier No. VC26077

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020778 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00020778	\$424.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 26, 2022 15:32 CDT)
By Department Director

Date

Willow Sanchez
Willow Sanchez (Nov 29, 2022 17:13 CST)
Approved as to Form by City Attorney

11/29/2022
Date

Jon Fortune
Jon Fortune (Oct 25, 2022 09:41 CDT)
By City Manager

10-25-22
Date

8/1/30/22



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226609

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 22 NOV 30 AM 9:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: FITZGERALD MOSLEY Supplier No. VC26073

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00020780	Contract Term:	10/30/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX 2023-00020780	\$424.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 26, 2022 18:37 CDT)
By Department Director

10/24/22
Date

Willow Sanchez
Willow Sanchez (Nov 29, 2022 17:13 CST)
Approved as to Form by City Attorney

11/29/2022
Date

Jon Fortune
Jon Fortune (Oct 25, 2022 05:41 CDT)
By City Manager

10-25-22
Date

8/11/22



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226610

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 30 AM 9:55
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JOHN MORALES Supplier No. VC26029

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020781 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX 2023-00020781	\$424.50
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$424.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 424.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 24, 2022 18:37 CST)
By Department Director

10/24/22
Date

Willow Sanchez
Willow Sanchez (Nov 29, 2022 17:16 CST)
Approved as to Form by City Attorney

11-29-2022
Date

g al/3/22

Jon Fortune
Jon Fortune (Oct 25, 2022 09:41 CST)
By City Manager

10-25-22
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226611

EFFECTIVE DATE

Nov 23, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 30 AM 11:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	FAMILY GATEWAY, INC.	Vendor No.	244694
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Subject: Good Neighbor Agreement

Lead Dept: Office of Homeless Solutions

Action Requested: The Good Neighbor Agreement is being added to the Facility Use Agreement with Family Gateway, Inc. and it is the first amendment needed for this agreement by adding an Exhibit E and to update Section 5.5 to include (see Exhibit E attached) where it is required under this agreement for the vendor to execute and provide it to the surrounding community and Director of the Office of Homeless Solutions within 6 months of the execution of the Facility Use Agreement. **No additional cost consideration.**

Contract Number:	OHS-2022-00019342	Contract Term:	July 1, 2023	to	June 30, 2043
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Background: A Facility use agreement (the "Agreement") between Family Gateway, Inc., a Texas nonprofit corporation, and the City of Dallas, as owner, for approximately 72,032 square feet of land improved with a 34,109 square foot former hotel located at 19373 Preston Road, Dallas, Collin County, Texas ("Premises") to be used as a facility to promote and address the needs for families and individuals experiencing homelessness.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	Financing:						N/A	TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
		22-0802	August 24, 2022	N/A	N/A	N/A	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley
 Christine Crossley (Nov 17, 2022 10:34 CST)
 By Department Director

Nov 17, 2022
 Date


Shoaib Daredia
 Shoaib Daredia (Nov 30, 2022 10:30 CST)
 Approved as to Form by City Attorney

Nov 30, 2022
 Date

Kimberly Brzor-Talbert
 Kimberly Brzor-Talbert (Nov 23, 2022 08:37 CST)
 By City Manager

Nov 23, 2022
 Date

[Handwritten signature]

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>226612</h1>
		EFFECTIVE DATE 11/29/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 1%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 30 PM 1:10
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	REKJ Builders LLC – Contractor Felica Moss - Homeowner	Supplier No.	VC20926
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Subject:	ARPA – Joppee
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Lead Dept:	Housing & Neighborhood Revitalization
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Action Requested: Execute agreement for payment for ARPA Targeted Home Repair Program at property address 7715 Brownsville Ave, Dallas, TX, 75216 in the amount of \$97,625.00 from the ARPA grant.

Contract Number:	HOU-2023-00020952	Contract Term:	Effective Date of the AA above	to	
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Background: On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
	<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
	<input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
	<input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC18	HOU	AD47		3100		-	\$97,625.00
						-	
						-	
Financing:						TOTAL:	\$97,625.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

N 11/30/22

David Noguera
David Noguera (Nov 29, 2022 06:31 CST)

Nov 29, 2022

Shoaib Daredia
Shoaib Daredia (Nov 30, 2022 10:31 CST)

Nov 30, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

majeed Al-ghafry
majeed Al-ghafry (Nov 29, 2022 08:45 CST)

Nov 29, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	226613
		EFFECTIVE DATE
		11/29/2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 NOV 30 PM 1:10
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	REKJ Builders LLC – Contractor Belinda Casey - Homeowner	Supplier No.	VC20926
Subject:	ARPA – Joppee		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute agreement for payment for ARPA Targeted Home Repair Program at property address 4557 Cherbourg St, Dallas, TX, 75216 in the amount of \$80,440.00 from the ARPA grant.

Contract Number:	HOU-2023-00020947	Contract Term:	Effective Date of the AA above to
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Background: On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmbsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	FC18	HOU	AD47		3100		-	\$80,440.00
							-	
							-	
Financing:							TOTAL:	\$80,440.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

8/11/2022

David Noguera
David Noguera (Nov 29, 2022 06:31 CST)

Nov 29, 2022

Shoaib Daredia
Shoaib Daredia (Nov 30, 2022 10:31 CST)

Nov 30, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

majed Al-ghafry
majed Al-ghafry (Nov 29, 2022 08:45 CST)

Nov 29, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226614

EFFECTIVE DATE

Oct 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 NOV 30 PM 3:52
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Emergency Ice, Inc Mr Cool Snow Parties, LLC Supplier No. VS0000039972

Subject: Special Event Snow Hill

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$6400.00 with Emergency Ice, Inc for a 10ft snow hill with real snow for the Holiday at the Farm 2022 event at Samuell Farm. The event will last 6 hours with an expected attendance of 2500+.

Contract Number:	PKR-2022-00020266	Contract Term:	Date of Execution	to	1/31/2023
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Background: Emergency Ice provides snow parties to create a snowy winter wonderland for events include snow slides and luges. Snow parties are inclusive of all necessary equipment, show, tubes, set up and clean up. Emergency Ice Mr. Cool Snow parties is the premier service provider for north and central Texas.

HUB
Check appropriate box
<https://mycoas.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0330	PKR	6975		3063		CX PKR PKR-2022-00020266	6400.00

Funding:

Financing:

TOTAL:

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

OA

Oct 12, 2022

Carl
By City Manager

Approved as to Form by City Attorney
Oct 12, 2022

Date

Nov 29, 2022

R 11/30/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226615

EFFECTIVE DATE

11-9-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 30 PM 4:29
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MORNING STAR PRODUCTIONS Supplier No. VS0000067905

Subject: ALL DAY TRAINING

Lead Dept: DALLAS WATER UTILITIES

Action Requested: AUTHORIZE A CONTRACT WITH MORNING STAR PRODUCTIONS, INC. FOR FACILITY RENTAL ASSOCIATED WITH REQUIRED TRAINING ACTIVITIES FOR DALLAS WATER UTILITIES STAFF.

Contract Number:	DWU-2023-00020821	Contract Term:	12/08/2022	to	12/08/2022
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Background: MORNING STAR PRODUCTIONS WILL SUPPLY THE VENUE, MATERIALS, ACTIVITIES, LUNCH, AND ACCESS TO THEIR FACILITIES TO ALLOW THE COMPLETION OF REQUIRED STAFF TRAINING AND THE IMPLEMENTATION OF TEAM BUILDING STRATEGIES TO AID IN JOIN DEPARTMENTAL WORK TASKS.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0061	SDM	1875	SD01	3361	N/A	CX DWU-2023-00020821	\$6,075.00	
0061	SDM	4792	SD01	3361	N/A	CX DWU-2023-00020821	\$6,075.00	
Financing: Stormwater fund							TOTAL:	\$12,150.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$12,150.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

E.V. 11/4/2022 Date Nov 30, 2022 Date
 By Department Director Approved as to Form by City Attorney
11/9/2022 Date
 By City Manager

8/11/2022