



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
20-0679
EFFECTIVE DATE
6/1/20

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE -1 PM 2:35
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME Gibson & Associates, Inc.	VENDOR NUMBER VS0000022657
CONTRACT NAME Cedar Springs Road - PB12S391	DEPARTMENT Public Works

ACTION REQUESTED

Authorize Change Order No. 4 to the construction contract with Gibson & Associates, Inc. for Cedar Springs Road from Douglas Avenue to Oak Lawn Avenue in the amount of \$0.00. This action will not increase the contract amount of \$1,449,419.16.

CONTRACT NUMBER: PBW-2019-00010295	CONTRACT TERM: 6/26/2019 To 8/31/2020
---	--

BACKGROUND

It is necessary to reconstruct the Cedar Springs Road/Throckmorton Street intersection in response to the safety concerns received from citizens. Consequently, the wrought iron fence at the northeast corner of the intersection needs to be removed and reset to accommodate the required street widening. This action will reduce some existing items that are no longer needed, increase the quantity of some required items and add a new item to the contract. All items needed for this change order are included in the attachment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: **PB12S391** COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 4 Original CR/AA No. 19-0987

Original CR/AA Date 6/26/2019 Original CR/AA Amount \$1,375,735.16

Total of Previous Change Orders \$73,684.00

Change Amount Including this Order \$73,684.00

Total Change Order Percentage 5.36%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR for <i>Ali Hatefi</i>	DATE 6/1/20
---	----------------



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0680

EFFECTIVE DATE

6/3/2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE 3 PM 5:00
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Garland/DBS, Inc.	VENDOR NUMBER	VS99718
CONTRACT NAME	Emergency roof replacement at Fire Station 35 and Walnut Hill Recreation Center.	DEPARTMENT	Building Services

ACTION REQUESTED

Authorize change order for the amount of \$9,700.00 to furnish and install 1 custom aluminum ladder to provide access between lower and upper roof at Walnut Hill Recreation Center.

CONTRACT NUMBER: BSD-2020-00012626 **CONTRACT TERM:** 3/25/2020 To 03/25/2021

BACKGROUND

During the roof replacement work at Walnut Hill Recreation Center, the service ladder between the lower and upper roof had to be remove to install the new gutter assembly. The old ladder did not meet OSHA safety requirement and can not be re-installed. The ladder is needed to provide access for service and maintaince staff to access the upper roof.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
F640	BSD	4496		4310	BS19267	BSD-2020-00012626	\$9,700.00

PROGRAM NO.: BS19267 COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 02 Original CR/AA No. 200454

Original CR/AA Date 3/25/2020 Original CR/AA Amount \$954,978.00

Total of Previous Change Orders \$21,841.00

Change Amount Including this Order \$31,541.00

Total Change Order Percentage %3.30

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE 6/3/2020

RECEIVED

2020 JUNE -5 PM 1: 26

CITY SECRETARY
DALLAS, TEXAS



City of Dallas
OFFICE OF PROCUREMENT SERVICES
MASTER AGREEMENT/CONTRACT EXTENSION REQUEST

March 13, 2020

CovertTrack Group, Inc., VS0000070404
Colby Johnson
9393 N. 90th St., Suite 108B
Scottsdale, AZ 85258
colby@coverttrack.com
480-661-1916 ext 125

RE: BUZ1302, Asset Tracking System
AA/Res: No.
Prior Actions: No(s).

Dear Contact Name,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **July 21, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **July 21, 2022**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **Friday, March 20, 2020**.

YES, CovertTrack Group, Inc. agrees to extend this agreement through July 21, 2022.

NO, CovertTrack Group, Inc. declines to extend this agreement.

CAF 11 22 2020

Date

Printed Name and Title

Please let me know if you have any questions or concerns.

Thank you,
Brienne Wilkins, Sr. Buyer
brienne.wilkins@dallascityhall.com
214-670-0722

Chhunny Chhean
Chhunny Chhean (Jun 3, 2020 19:17 CDT)

Assistant Director or Director
Office of Procurement Services

Changes to vendor accounts may be completed online at <https://vendors.dallascityhall.com>, or by filling out the Vendor Update Form and submitting it to CODVendorregistrations@dallascityhall.com.

Note: name and tax ID number changes cannot be made online.



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED 20-0682

2020 JUNE -5 PM 4: 06

CITY SECRETARY
DALLAS, TEXAS

May 8, 2020

Vendor: Clean Energy, a California corporation, registered to do business in Texas as California Clean Energy, Inc.

Vendor#: 332141

Chad Lindholm

4625 MacArthur Court, Suite 800

New Port Beach, CA 92660

kenneth.nicholson@cleanenergyfuels.com

949-437-1000

RE: BQ1605 Compresses Natural Gas Fuel Station Parts and Maintenance

AA/Res: 16-0420

Prior Actions: 20-0419

Dear Vendor,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **June 10, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **September 10, 2020** or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **May 14, 2020**

YES, Clean Energy, a California corporation, registered to do business in Texas as California Clean Energy, Inc. agrees to extend this agreement through **September 10, 2020**.

NO, Clean Energy dba California Clean Energy declines to extend this agreement.

Chad Lindholm

May 8, 2020

Authorized Signature

Date

Chad Lindholm

Vice President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar

Buyer III

Office of Procurement Services

Maria.cobar@dallascityhall.com

214-671-9298

Chhunny Chhean
Chhunny Chhean (Jun 4, 2020 13:59 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

ADMINISTRATIVE ACTION NUMBER

20-0683

EFFECTIVE DATE

6/10/20

CITY OF DALLAS

(See Administrative Directive 4-5)

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2020 JUNE -10 PM 5:01
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

VENDOR NAME	Artografx, Inc.	VENDOR NUMBER	357173
CONTRACT NAME	Park ID Signs (Group IV) at Various Locations	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize Change Order No. 3 to the construction contract with Artografx, Inc. in the amount of \$32,312.00; thereby increasing the contract from \$694,038.00 to \$726,350.00.

CONTRACT NUMBER:	PKR-2018-00005662	CONTRACT TERM:	6/1/2020 To 7/16/2020
------------------	-------------------	----------------	-----------------------

BACKGROUND
 This change order consists of 1 new single-side park identification sign, 2 double-sided park identification signs, a custom carved stone sign and 2 logo medallions. See Contractor's proposal dated 5/7/2020 attached. The contractor has also requested a contract time extension of 35 additional calendar days from the Notice to Proceed with Change Order No. 3. All changes are requested by the City of Dallas Park and Recreation Department.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
4100	PKR	1249	CWPK	4599	PK061249	PKR-2018-00005662	32,312.00

PROGRAM NO.: See Program COMMODITY CODE: 906-10 FINANCING: 2006 Bond Program

M/WBE INFORMATION Place an X in the appropriate boxes: <input type="checkbox"/> African-American <input checked="" type="checkbox"/> Hispanic Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/> <input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American) M/WBE Certification Number: _____	CHANGE ORDER DATA Change Order No. <u>3</u> Original CR/AA No. <u>180549</u> Original CR/AA Date <u>4/11/18</u> Original CR/AA Amount <u>\$637,970</u> Total of Previous Change Orders <u>\$56,068</u> Change Amount Including this Order <u>\$88,380</u> Total Change Order Percentage <u>13.85%</u>
--	---

RTW 5/19/2020 **APPROVAL**
 Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
------------------------	------

John Gal
 Calvert Collins-Bratton, President
 Park and Recreation Board Date June 10, 2020

Attested by *Anthony Becker*
 Anthony Becker, Secretary
 Park and Recreation Board Date 6/10/2020



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED **20-0684**

2020 JUNE -10 AM 10: 15

CITY SECRETARY
DALLAS, TEXAS

June 3, 2020

Evans Enterprises, Inc. (517530)
Jeff Duncan
201 South Industrial
Waco, TX 76710
JRDWF@GOEVANS.COM
940-723-7466

RE: **Electric Motor Repair Services – BM1411**
AA/Res: 15-1044
Prior Actions: 18-5912, 19-0969

Dear Jeff Duncan,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **June 6, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **June 6, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **6/4/2020**.

- YES, Evans Enterprises, Inc.** agrees to extend this agreement through **6/6/2021**.
- NO, Evans Enterprises, Inc.** declines to extend this agreement.

06/03/20

Authorized Signature

Date

Evan R. Thrash

President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Melony Hilson
Buyer III
Office of Procurement Services
Melony.hilson@dallascityhall.com
214-670-0604

Chhunmy Chhean (Jun 9, 2020 10:00 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

2020 JUNE -5 AM 11: 23

CITY SECRETARY
DALLAS, TEXAS



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

May 29, 2020

Green Planet Inc. (357112)
Virginia Aicha
6371 State Highway 276 W
Royse City, TX 75189
VBelmore@greenplanetinc.com
972-636-1515

RE: **Soil Staging & Hauling Service – BWZ1603**
AA/Res: 16-0967
Prior Actions: 19-5274

Dear Virginia Aicha,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on June 15, 2020. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **June 15, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by June 2, 2020:

- YES, Green Planet, Inc. agrees to extend this agreement through June 15, 2021.**
- NO, Green Planet, Inc. declines to extend this agreement.**

	6/2/20
Authorized Signature	Date
Virginia Belmore - <i>Aicha</i>	President
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Melony Hilson
Buyer III
Office of Procurement Services
Melony.hilson@dallascityhall.com
214-670-0604

Chhunny Chhean (Jun 4, 2020 20:56 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

**Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)**



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0686

EFFECTIVE DATE

6/10/20

RECEIVED
2020 JUNE -10 PM 5:01
CITY SECRETARY
DALLAS, TEXAS

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME RNDI COMPANIES, INC.	VENDOR NUMBER 520330
---	-----------------------------

CONTRACT NAME Science Place 1 (Phase 1)	DEPARTMENT Park and Recreation
--	---------------------------------------

ACTION REQUESTED

Authorize Change Order # 2, an increase in the construction contract with RNDI COMPANIES, INC., in the amount of \$49,139.75; thereby increasing the contract from \$471,509.00 to \$520,648.75.

CONTRACT NUMBER: PKR-2019-00010663	CONTRACT TERM: 120 calendar days To 135 calendar days
---	--

BACKGROUND

Change Order # 2 consists of the following items:

- Delete work scope to remove lead containing paint LCP as indicated on the following PCO's: PCO # 07 _ delete LCP removal from handrails and CMU walls located in Stair 213 of IMAX theater; PCO # 08 _ delete LCP removal from Dock / Storage room 110 roll-up door & frame and from Elevator #3 doors; and PCO #11 _ delete LCP removal from Art Gallery pavilion ceilings for pavilions A & B.
- Add work scope to remove asbestos containing materials ACMs as indicated on the following PCO's: PCO # 06 _ remove additional high content ACM fibrous paper located in Gallery A walls; PCO #09 _ remove additional high content ACM fibrous paper located in Gallery B walls; and PCO # 10 _ remove additional high content ACM fibrous paper located in Gallery A walls.

All changes are owner requested.

FUNDING

FUND	DEPT.	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1 V02	PKR	VC10	FPRK	4310	PK17VC10	PKR-2019-00010663	\$40,139.75

PROGRAM NO.: See Program	COMMODITY CODE: 92678	FINANCING: 2017 Bond Program (C)
---------------------------------	------------------------------	---

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. <u>2</u>	Original CR/AA No. <u>19-1412</u>
Original CR/AA Date <u>9/11/2019</u>	Original CR/AA Amount <u>\$ 423,759.00</u>
Total of Previous Change Orders	<u>\$47,750.00</u>
Change Amount including this Order	<u>\$96,889.75</u>
Total Change Order Percentage	<u>22.86%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code

BY DEPARTMENT DIRECTOR

DATE

Calvert Collins-Bratton

27 June 20

June 10, 2020
Date

Attested by:

Anthony Becker
Anthony Becker, Secretary
Park and Recreation Board

DATE

6/10/2020

Calvert Collins-Bratton, President

Original-City Secretary Copy - Initiating Department

REV 9/2017



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0687

EFFECTIVE DATE

6/4/20

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2020 JUNE -10 PM 4:04
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Big Sky Construction Company, Inc.	VENDOR NUMBER	VS0000016146
CONTRACT NAME	Aquatic Phase II Bahama Beach, Exline, Harry Stone	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize Change Order # 6, an increase in the construction contract with Big Sky Construction Company, Inc. in the amount of \$36,603.35; thereby increasing the contract from \$15,186,213.04 to \$15,222,816.39.

CONTRACT NUMBER:	PKR-2019-00010413	CONTRACT TERM	252 Working Days
-------------------------	-------------------	----------------------	------------------

BACKGROUND

Change Order # 6 consists of the following items:
 Increased scope of work for electrical infrastructure for security cameras and information technology systems at Bahama Beach Waterpark, Exline Aquatic Center and Harry Stone Aquatic Center. Work includes increased conduit sizes, additional receptacles, additional backboards, additional excavation and backfill, terminations of larger conduit in concrete block walls, additional conduit and mule tape in conduit
 All changes are owner requested

FUNDING	FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
	1V00	PKR	VK29	AQFC	4599	PK17VK29	PKR-2019-00010413	\$15,899.70
	1V00	PKR	VB02	AQFC	4599	PK17VB02	PKR-2019-00010413	\$13,144.50
	1V00	PKR	VB02	AQFC	4599	PK17VB02	PKR-2019-00010413	\$7,568.15
							Total	\$36,603.35

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Program (B)

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 6 Original CR/AA No. 19-0904

Original CR/AA Date 6/12/2019 Original CR/AA Amount \$14,580,000.00

Total of Previous Change Orders \$606,213.04/\$15,186,213.04

Change Amount Including this Order \$642,816.39/\$15,222,816.39

Total Change Order Percentage 4.41%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR _____ DATE 26 May 20

Attested by: _____ DATE 6/4/2020

Calvert Collins-Bratton, President Anthony Becker, Secretary
 Park and Recreation Board Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0688

EFFECTIVE DATE

06/10/2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE -11 AM 2:10
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME Phoenix I Restoration and Construction, Ltd. **VENDOR NUMBER** VC0000003594

CONTRACT NAME Hall of State Restoration **DEPARTMENT** Park and Recreation

ACTION REQUESTED
 Authorize Change Order No. 5 to the construction contract with Phoenix I Restoration and Construction, Ltd. for construction services at the Hall of State, located at 3939 Grand Avenue, in the amount of \$40,875.71; thereby increasing the contract from \$10,399,991.56 to \$10,440,867.27.

CONTRACT NUMBER: PKR-2019-00010478 **CONTRACT TERM:** 6/15/2020 To 4/30/2021

BACKGROUND
 This change order consists of Great Hall roof repairs, roof drain repairs, plaza deck waterproofing, utility modifications, additional waterproofing, railing modifications, foundation repairs at courtyard/plaza steps, drainage modifications in auditorium, refurbishing weatherstripping, aluminum leaf and plaster repairs in South Texas Room, concrete repair at lantern pedestals, and monument sign modifications. The contractor's proposal, dated 5/21/2020, is attached. All changes are requested by the City of Dallas Park and Recreation Department.

FUND	DEPT.	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V02	PKR	VC01	IPRK	4310	PK17C01	PKR-2019-00010478	\$40,875.71

PROGRAM NO: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Program (C)

M/WBE INFORMATION
 Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	5	Original CR/AA No.	191414
Original CR/AA Date	9/11/2019	Original CR/AA Amount	\$8,754,600.00
Total of Previous Change Orders	\$1,645,391.56 / \$10,399,991.56		
Change Amount Including this Order	\$1,686,267.27 / \$10,440,867.27		
Total Change Order Percentage	19.26%		

APPROVAL
 Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR _____ DATE 10 June 20

Attested by _____ DATE 6/10/2020
 Calvert Collins-Bratton, President Park and Recreation Board
 Anthony Becker, Secretary Park and Recreation Board



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0689

EFFECTIVE DATE

06/10/2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

RECEIVED
 2020 JUNE 16 AM 7:05
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Merrell Bros Inc.	VENDOR NUMBER	VS0000063711
CONTRACT NAME	Elm Fork Water Treatment Plant - Residuals Disposal - Pond A & B	DEPARTMENT	Dallas Water Utilities

ACTION REQUESTED

Request approval of time extension to the agreement with Merrell Bros. Inc. for Elm Fork Water Treatment Plant Residuals Disposal - Pond A & B project. Approval of Substantial Completion Milestone extension from 5/15/2020 to 8/3/2020 and approval of final completion milestone extension from 6/14/2020 to 8/31/2020 There is no change to the contract value

CONTRACT NUMBER: DWU-2019-00009328	CONTRACT TERM: 5/19/2019 To 8/31/2020
---	--

BACKGROUND

The contract specifications and bid were based on the removal of a 100% lime-based dredge material from lagoons A and B at the Elm Fork Water Treatment Plant. In June 2019, DWU changed the water purification process from Lime Softening to Enhanced Coagulation as part of the longer-term water quality improvements to produce a more chemically and biologically stable water. The change in process resulted in an inconsistent dredge material requiring greater polymer consumption, continuous changes on belt presses operations, longer loading times and reduced unit production rates (vary widely from 12 to 36 minutes per truck). In addition to the above issues, the impact of COVID-19, the contractor experienced transportation disruptions due to the various rules and orders. There is no adverse impact to DWU or operation of the Elm Fork WTP due to this change. The area of the ponds being cleaned in this project is not needed until the filter project scheduled to begin construction after 4Q20.

FUNDING

FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO. _____ COMMODITY CODE: _____ FINANCING _____

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 19-0528

Original CR/AA Date 4/10/2019 Original CR/AA Amount \$12,946,224


Total of Previous Change Orders \$0.00

Change Amount Including this Order \$0.00

Total Change Order Percentage 0.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR  DATE 6/16/20



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0690

EFFECTIVE DATE

6/15/20

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE 16 AM 9
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Vescorp Construction, LLC dba Chavez Concrete Cutting	VENDOR NUMBER	VS89922
CONTRACT NAME	2019 Sidewalk and Barrier Free Ramp Improvements Contract in Service Areas 3&4	DEPARTMENT	PBW

ACTION REQUESTED
 This action will authorize an increase to extend the existing twenty-four month contract with Vescorp Construction, LLC dba Chavez Concrete Cutting for an additional twelve months to continue providing sidewalk and barrier free ramp installation paving services for the Sidewalk Replacement Program. The extension is granted due to the contractor's outstanding performance and the agreement to continue using the original contract bid rates.

CONTRACT NUMBER: PBW-2018-00007951 **CONTRACT TERM:** 12/1/2018 To 12/1/2020

BACKGROUND
 On November 14, 2018, City Council authorized the twenty-four month 2019 Sidewalk and Barrier Free Ramp Improvements Contract in Service Areas 3&4 by Resolution No. 18-1601.
 On January 14, 2020, Change Order #1 was approved and recorded as File# 200059
 Change Order #2 will authorize an increase to extend the existing twenty-four month contract with Vescorp Construction, LLC dba Chavez Concrete Cutting for an additional twelve months to continue providing sidewalk and barrier free ramp installation for the Sidewalk Replacement Program. The change order will authorize additional time to continue the installation of sidewalks and barrier free ramps. Installation of sidewalks and barrier free ramps throughout the city are required in order to be in compliance with the Americans with Disabilities Act (ADA).

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an "X" in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 2 Original CR/AA No. 18-1601

Original CR/AA Date 11/14/2018 Original CR/AA Amount \$2,519,924.00

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$0.00

Total Change Order Percentage 0.00%

BB APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR DATE 6/15/20



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0691

EFFECTIVE DATE

6/17/2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE 18 AM 8:22
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME J.C. Commercial, Inc. **VENDOR NUMBER** VS0000012563
CONTRACT NAME Vickery Meadow Community Court **DEPARTMENT** MGT - Office of the Bond Program

ACTION REQUESTED

Authorize an increase to the construction contract with J.C. Commercial, Inc. for repairs to water-damaged areas of the existing roof deck and necessary upgrades to improve existing storm water drainage at Vickery Meadow Community Court, in an amount not to exceed \$26,290.69, increasing the contract from \$1,362,777.00 to \$1,389,067.69, including a 30-day extension to the project completion date for these modifications to the planned scope of work.

CONTRACT NUMBER: BON-2019-00010564 **CONTRACT TERM:** 3/25/2020 To 1/15/2021

BACKGROUND

On March 25, 2020, City Council authorized a construction services contract with J.C. Commercial, Inc. for the renovation of the decommissioned former Fire Station 37 as the new Northeast Community Court, with Resolution No. 20-0461. Following mobilization on site, the general contractor discovered extensive water infiltration damage at specific areas of the existing building's cementitious structural roof deck, which will require an increased area of repair be completed prior to installation of the planned replacement of the roof membrane over the structural deck. Furthermore, due to inadequate control of existing storm water run-off, which results in water ponding adjacent to the west side of the building, replacement of existing concrete pavement is recommended to improve drainage flow away from the building. This action will authorize an increase to the construction contract amount for drainage improvements to alleviate storm water ponding adjacent to the building and repair damaged areas of existing structural roof deck resulting from prolonged water infiltration.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
18R2	ATT	974D	AT04	4310	PB06W141	CX-BON-2019-00010564	\$26,290.69

PROGRAM NO.: PB06W141 **COMMODITY CODE:** _____ **FINANCING:** 2019-20220 CDBG - Reprogram No. 1

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

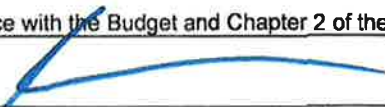
M/WBE Certification Number: HMMB60382N0621

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>20-0461</u>
Original CR/AA Date	<u>3/25/2020</u>	Original CR/AA Amount	<u>\$1,362,777.00</u>
Total of Previous Change Orders			<u>\$0.00</u>
Change Amount Including this Order			<u>\$26,290.69</u>
Total Change Order Percentage			<u>1.93%</u>

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR 

DATE

6/17/2020



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0692

EFFECTIVE DATE

JUN 11 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2020 JUNE 18 PM 3:54
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

VENDOR NAME	JC Commercial, Inc	VENDOR NUMBER	VS0000012563
CONTRACT NAME	WILLIE B. JOHNSON RECREATION CENTER - ADDITION OF A SENIOR CENTER, TECH. CENTER, GYM AND PARKING LOT EXPANSION	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize an increase in the construction contract with JC Commercial, Inc, in the amount of \$41,786.39, thereby increasing the contract from \$7,199,777.00 to \$7,241,563.39.

CONTRACT NUMBER:	PKR-2020-00012145	CONTRACT TERM:	360 Calendar Days To 360 Calendar Days
-------------------------	-------------------	-----------------------	--

BACKGROUND
 Allow the installation of additional construction fence, abatement and lead based paint removal on the basketball court canopy.

L1

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB25	RECC	4599	PK17VB25	PKR-2020-00012145	\$41,786.39

PROGRAM NO.: See Program **COMMODITY CODE:** 91200 **FINANCING:** 2017 Bond Program (B) *Mike Tapp 6/10/2020*

M/WBE INFORMATION

Place an **X** in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. 20-0133

Original CR/AA Date 1/8/2020 Original CR/AA Amount \$7,199,777.00

Total of Previous Change Orders \$0.00 / \$7,199,777.00

Change Amount including this Order \$41,786.39 / \$7,241,563.39

Total Change Order Percentage 0.58%

RTW 5/15/2020 **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR *[Signature]* DATE *June 20*

Calvert Collins-Bratton Date *6/10/2020* Attested by: *[Signature]* Date *6/18/2020*

Calvert Collins-Bratton, President Anthony Beckler, Interim Secretary

Park and Recreation Board Park and Recreation Board

20-0693

Memorandum

RECEIVED

2020 JUL -2 PM 2: 22

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE July 1, 2020

TO Bilierae Johnson, City Secretary

SUBJECT **Correction to Administrative Change Order No. 20-0693**

The subject Administrative Change Order was approved on 06/18/20 authorizing Change Order No. 4 to the construction contract with Texas Standard Construction, Ltd. for work on Street Group 12-464.

It has come to our attention that the following information is incorrect on the original document:

Administrative Change Order\Action Fee Schedule Breakdown Form (PBW-FRM-314)

Incorrect: Crenshaw Dr – Schedule 7 - Water Adjustment

Correct: Michigan Ave – Schedule 7 - Water Adjustment

Please replace the Administrative Change Order\Action Fee Schedule Breakdown Form (PBW-FRM-314) in AA 20-0693 with the revised copy attached.

Should you have any question, please contact Gbenro Oyekanmi, P.E., Program Manager at 214-948-4490.

for *Ali Hatemi*

Robert Perez, Ph.D., Director
Department of Public Works

Attachment

July 2, 2020

STREET GROUP 12-464
Crenshaw Dr and Michigan Av

Change Order Number 4

Item#	Description	Unit	Unit Price	Quantity			Amount
				Original	Revised	Change	
Schedule 1 - Censhaw Dr - Paving							
504	Asphalt Conc Fine Grade Surface Course	Ton	\$1,600.00	1.0	6.47	5.47	\$ 8,752.00
506	Asphalt Conc Fine Grade Bind Course	Ton	\$2,600.00	0.6	9.30	8.70	\$ 22,620.00

SubTotal Schedule 1							\$ 31,372.00
----------------------------	--	--	--	--	--	--	--------------

Schedule 5 - Michigan Ave - Paving							
456	6" Thk Reinf Conc Pavement	SY	\$51.90	2000.00	1870.00	-130.00	\$ (6,747.00)
504	Asph Conc Fine Grade Surface Course	Ton	\$995.00	20.80	16.00	-4.80	\$ (4,776.00)
506	Asph Conc Fine Grade Bind Course	Ton	\$1,050.00	30.00	25.16	-4.84	\$ (5,082.00)
507	Hot Mix for Temporary Paving	SY	\$5.00	600.00	120.00	-480.00	\$ (2,400.00)

SubTotal Schedule 5							\$ (19,005.00)
----------------------------	--	--	--	--	--	--	----------------

Schedule 6 - Michigan Ave - Drainage							
1003	21" Class III RCP	LF	\$87.00	270.00	268.00	-2.00	\$ (174.00)
1004	24" Class III RCP	LF	\$93.00	210.00	203.00	-7.00	\$ (651.00)
						0.00	\$ -

SubTotal Schedule 6							\$ (825.00)
----------------------------	--	--	--	--	--	--	-------------

Schedule 7 - Michigan Ave - Water Adjustment							
7655	Hot Mix Asphalt Paving	Ton	\$242.00	0.00	33.6818	33.6818	\$ 8,151.00
20300	Adjustust and/or Relocation of Water Meter	EA	\$893.00	18.00	11.00	-7.00	\$ (6,251.00)
20330	Adjust Water Valve	EA	\$950.00	4.00	2.00	-2.00	\$ (1,900.00)

SubTotal Schedule 7							\$0.00
----------------------------	--	--	--	--	--	--	--------

Total For Department of Public Works							\$11,542.00
Total For Water Main - Daiias Water Utitities Department							\$0.00
Total For Dallas Water Utilities Department							\$0.00
Grand Total							\$11,542.00



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
20-0693
EFFECTIVE DATE
6/18/20

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE 18 PM 4:26
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Texas Standard Construction, Ltd.	VENDOR NUMBER	508379
CONTRACT NAME	Street Group 12-464 (Crenshaw Dr. - PB12S418 & Michigan Ave. - PB12S423)	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 4 to the construction contract with Texas Standard Construction, Ltd., for Street Group 12-464. This action will add \$11,542.00 to the contract and increase the contract amount from \$1,053,241.32 to \$1,064,783.32.

CONTRACT NUMBER:	PBW-2018-00007032	CONTRACT TERM:	5/13/2019 To 8/31/2020
-------------------------	--------------------------	-----------------------	------------------------

BACKGROUND

During the construction of Crenshaw Dr., it was discovered that additional quantities of the Asphalt Surface and Binder Courses are needed than currently provided for in the contract. Consequently, it is necessary to increase the quantity of these items as needed to complete the scope on Crenshaw Dr. All items needed for this change order are listed in the attachment.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
3U22	PBW	S418	STPT	4510	PB12S418	CX-PBW-2018-00007032	\$31,372.00
3U22	PBW	S423	STPT	4510	PB12S423	CX-PBW-2018-00007032	\$19,830.00
							\$11,542.00

PROGRAM NO.:	PB12S418 & 423	COMMODITY CODE:		FINANCING:	2012 Bond Fund
---------------------	---------------------------	------------------------	--	-------------------	-----------------------

<p>M/WBE INFORMATION</p> <p>Place an <input checked="" type="checkbox"/> in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input checked="" type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)</p> <p>M/WBE Certification Number: _____</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>4</u> Original CR/AA No. <u>18-1429</u></p> <p>Original CR/AA Date <u>9/26/2018</u> Original CR/AA Amount <u>\$988,473.37</u></p> <p>Total of Previous Change Orders <u>\$64,767.95</u></p> <p>Change Amount Including this Order <u>\$76,309.95</u></p> <p>Total Change Order Percentage <u>7.72%</u></p>
--	---

APPROVAL	
Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.	
BY DEPARTMENT DIRECTOR	DATE
<i>Robert Perez</i>	6/18/20



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

20-0694
RECEIVED

2020 JUNE 19 PM 1: 30

CITY SECRETARY
DALLAS, TEXAS

June 11, 2020

HD Supply Facilities Maintenance LTD dba USA Bluebook (VS0000054628)
Mark Jazwierski
3781 Burwood
Waukegan, IL 60085
quotes@usabluebook.com
800-548-1234

RE: BM1626 Pumps, Pumps Parts & Accessories
AA/Res: 17-0917
Prior Actions: No(s).

Dear HD Supply Facilities Maintenance LTD dba USA Bluebook,

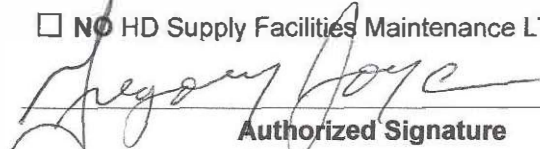
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **June 14, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **June 14, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **June 10, 2020**

YES, HD Supply Facilities Maintenance LTD dba USA Bluebook agrees to extend this agreement through **June 14, 2021**.

NO HD Supply Facilities Maintenance LTD dba USA Bluebook declines to extend this agreement.

	<u>6/11/2020</u>
Authorized Signature	Date
<u>GREGORY JOYCE</u>	<u>BID COORDINATOR</u>
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
Maria.cobar@dallascityhall.com
214-671-9298


Chhunny Chhean (Jun 18, 2020 18:10 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

RECEIVED **20-0695**

2020 JUNE 19 AM 11: 50

CITY SECRETARY
DALLAS, TEXAS

June 10, 2020

Environmental Improvements, Inc. (243639)
Joey Brown
517 N. Keavy Ave
Lewisville, TX 75057
Jalemond@EI2DALLAS.COM
JBROWN@EI2DALLAS.COM
972-436-2536

RE: BM1626 Pumps, Pumps Parts & Accessories
AA/Res: 17-0917
Prior Actions: No(s).

Dear Environmental Improvements, Inc.,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **June 14, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **June 14, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **June 10, 2020**

- YES**, Environmental Improvements, Inc. agrees to extend this agreement through **June 14, 2021**.
- NO** Environmental Improvements, Inc. declines to extend this agreement.

Authorized Signature

Joey Brown

6/10/2020

Date

Vice President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
Maria.cobar@dallascityhall.com
214-671-9298

Chhunny Chhean (Jun 18, 2020 18:10 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED

2020 JUNE 19 AM 11: 50

CITY SECRETARY
DALLAS, TEXAS



City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

6/10/2020

Texas Underground, Inc. (349745)
Blake Pemberton
4710 Don Dr.
Dallas, TX 75247
natalie@pipehunter.com
214-951-7899

RE: BM1626 Pumps, Pumps Parts & Accessories
AA/Res: 17-0917
Prior Actions: No(s).

Dear Texas Underground, Inc.,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **June 14, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **June 14, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **June 10, 2020**

YES, Texas Underground, Inc. agrees to extend this agreement through **June 14, 2021**.

NO Texas Underground, Inc. declines to extend this agreement.

James Leonard
Authorized Signature

6-10-20

Date

JAMES LEONARD

INDUSTRIAL SALES

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
Maria.cobar@dallascityhall.com
214-671-9298

Chhunny Chhean

Chhunny Chhean (Jun 18, 2020 18:10 CDT)

Director, Office of Procurement Services

MC

Bond Review Acknowledgement & Date

**Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)**



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0697

EFFECTIVE DATE

6/23/2020

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2020 JUNE 23 PM 3:45
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

VENDOR NAME Muniz Construction, Inc.	VENDOR NUMBER VS0000016417
---	-----------------------------------

CONTRACT NAME The Bottom Phase I	DEPARTMENT Public Works
---	--------------------------------

ACTION REQUESTED

Authorize Change Order No. 1 to the construction contract with Muniz Construction, Inc. for The Bottom Phase I in the amount of \$24,500. This action will increase the contract amount from \$3,417,700.30 to \$3,442,200.30.

CONTRACT NUMBER: PBW-2019-00010031	CONTRACT TERM: 5/22/19 To 1/31/2021
---	--

BACKGROUND

The Bottom Phase 1 construction requires adding new items to the contract. The water main break at Sta 4+20 on Denley Drive was repaired by Muniz Construction, Inc. to prevent damage to pavement during the holiday season. DWU city crew were unavailable at the time. Also, three 5-foot inlets are needed on Denley Drive and are being added in this action. In addition, it is necessary to compensate the contractor for the time lost. All items needed for this change order are listed in the attachment.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
6R22	HOU	W486	NERI	4510	HOEQ0016	PBW-2019-00010031	\$21,000.00
2115	DWU	PW42		4550	719321	PBW-2019-00010031	\$ 3,500.00
Total							\$24,500.00

PROGRAM NO.: PBHOU001/719321 **COMMODITY CODE:** 91200 **FINANCING:** 2003 Bond Funds & Water Construction Fund

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: HMMB35997N0718

CHANGE ORDER DATA

Change Order No. <u>1</u>	Original CR/AA No. <u>19-0757</u>
Original CR/AA Date <u>5/22/2019</u>	Original CR/AA Amount <u>\$3,417,700.30</u>
Total of Previous Change Orders	<u>\$0.00</u>
Change Amount Including this Order	<u>\$24,500.00</u>
Total Change Order Percentage	<u>0.72%</u>

904E RS CTN **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR <u>Robert M. Perez</u>	DATE <u>6/23/20</u>
---	---------------------

RECEIVED

2020 JUNE 23 PM 5:32

CITY SECRETARY
DALLAS, TEXAS



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

April 23, 2020

Miller Pipeline Corporation (No. VS0000021421)

8850 Crawfordsville Road
Indianapolis, IN. 46234
daniel.watters@millerpipeline.com
P: (317) 293-0278

**RE: MA POM 0000000315 (BM1143), Pipe Joint Seal - Internal
AA/Res: No. 12-1252
Prior Actions: No. 15-5752(AA), 16-5606(AA), 17-6308(AA), 18-5748(AA), 19-0746(AA)**

To Whom it May Concerns,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **May 9, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **May 9, 2022**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **Tuesday, April 28, 2020**.

YES, Miller Pipeline Corporation agrees to extend this agreement through **May 9, 2022**.

NO, Miller Pipeline Corporation declines to extend this agreement.

5/4/2020

Authorized Signature

Date

Chris Schuler

General Manager

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Ms. Kirby Krol
Buyer III
Kirby.Krol@dallascityhall.com
O: 214-670-3413

Chhunny Chhean (Jun 22, 2020 15:25 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED 20-0699

2020 JUNE 25 PM 5: 35

CITY SECRETARY
DALLAS, TEXAS

May 8, 2020

Big Country Supply
Vendor #: 331888
Van Ligon
PO BOX 6518
Abilene, TX 79608
Contact Email Address van@bigcountrysupply.com
Phone Number 800-284-7936

RE: BN11 Emergency Light Equipment, Parts and Labor
AA/Res: 16-0567
Prior Actions: 20-0097

Dear Big Country Supply,

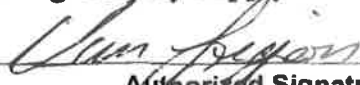
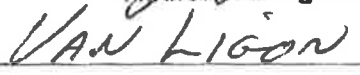
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 12, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **October 12, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **May 14, 2020**

YES, Big Country Supply agrees to extend this agreement through **October 12, 2021**.

NO, Big Country Supply declines to extend this agreement.

	5-8-2020
Authorized Signature	Date
	President / Gen Mgr.
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
Maria.cobar@dallascityhall.com
214-671-9298



Chhunhy Chhean (Jun 25, 2020 14:58 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED **20-0778**

2020 JUNE 25 PM 5: 35

CITY SECRETARY
DALLAS, TEXAS

May 8, 2020

Defender Supply
Vendor Number VS0000061639
Mike Hewitt
PO BOX 1256
Argyle, TX 76226
Contact Email Address mike@defendersupply.com
Phone Number 800-486-3115

RE: BN11 Emergency Light Equipment, Parts and Labor
AA/Res: 16-0567
Prior Actions: 20-0097

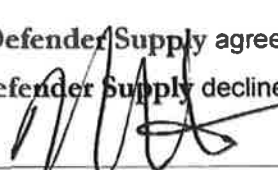
Dear Defender Supply,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 12, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **October 12, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **May 14, 2020**

- YES, Defender Supply agrees to extend this agreement through **October 12, 2021**.
- NO, Defender Supply declines to extend this agreement.

 Authorized Signature Mike Hewitt	5/8/20 Date Govt Sales Director Title
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
Maria.cobar@dallascityhall.com
214-671-9298

 Chhunny Chhean
Chhunny Chhean (Jun 25, 2020 14:58 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

**Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)**



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED 20-0779

2020 JUNE 25 PM 5: 35

CITY SECRETARY
DALLAS, TEXAS

May 12, 2020

Company: Grant Sales Inc
Vendor #: 202826
Attention: Melissa Garrett
Phone No.: 214-869-0811
Email Address: mbgarrett@grantsales.com

RE: BRZ1232 Automotive Car Wash Rental
AA/Res: 12-2345
Prior Actions: 20-0053

Dear Grant Sales Inc,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **July 1, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 1, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **May 14, 2020**.

YES, Grant Sales Inc. agrees to extend this agreement through **January 1, 2021**.

NO, Grant Sales Inc. declines to extend this agreement.

Authorized Signature	Date
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
Maria.cobar@dallascityhall.com
214-671-9298

Chhunny Chhean (Jun 25, 2020 14:59 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED **20-0789**

2020 JUNE 25 PM 5: 35

CITY SECRETARY
DALLAS, TEXAS

June 11, 2020

Nieman Printing, Inc. (VS93974)
Monica Carresimo/James Quinonez
10615 Newkirk Suite 100
Dallas, TX 75220
monica@niemanprinting.com
teamjames@niemanprinting.com
972-506-7400

RE: Utility Bill Inserts Printed
AA/Res: 17-1042

Dear Nieman Printing, Inc.,


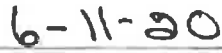
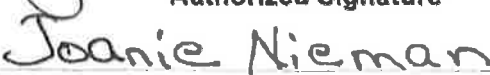
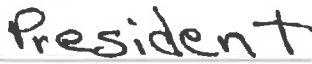
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **June 27, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **June 27, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **June 12, 2020**.

YES, Nieman Printing, Inc. Agrees to extend this agreement through June 27, 2021.

NO, Nieman Printing, Inc. Declines to extend this agreement.

	
Authorized Signature	Date
	
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
maria.cobar@dallascityhall.com
214-671-9298


Chhunny Chhean (Jun 25, 2020 14:57 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED **20-0790**

2020 JUNE 25 PM 5: 35

CITY SECRETARY
DALLAS, TEXAS

May 8, 2020

Company: Pro-Tech Service Co, LLC.
Vendor #: 518433
Attention: Ralph Nasca / N. Calvert
Phone No.: 972-221-1107
Email Address: protech.service@verizon.net / ncalvert@protechsc.com

RE: BRZ1232 Automotive Car Wash Rental
AA/Res: 12-2345
Prior Actions: 19-1834

Dear Pro-Tech Service Co, LLC.,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **July 1, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 1, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **May 14, 2020**.

- YES, Pro-Tech Service Co, LLC.** agrees to extend this agreement through **January 1, 2021**.
- NO, Pro-Tech Service Co, LLC.** declines to extend this agreement.

	<u>5/11/2020</u>
Authorized Signature	Date
<u>Ralph Nasca</u>	<u>its Mgr.</u>
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Maria Cobar
Buyer III
Office of Procurement Services
Maria.cobar@dallascityhall.com
214-671-9298

Chhunny Chhean (Jun 25, 2020 14:59 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

**Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)**



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-0791

EFFECTIVE DATE

Jun 12, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 16 PM 5:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Durable Specialties, Inc	Vendor No.	254727
--------------	--------------------------	------------	--------

Subject: 2018 General Traffic Construction Price Agreement Extension: No cost consideration

Lead Dept: Transportation

Action Requested: Authorize the one-year renewal option to the contract with Durable Specialties, Inc.

DECEMBER 2018 GAK

Contract Number:	TRN- 2018-00008423	Contract Term:	June 2021	to	JUNE 2021
------------------	--------------------	----------------	-----------	----	-----------

Background: The City of Dallas entered into an agreement with Durable Specialties Inc to for on-call traffic signal construction services on a work order basis. These services include construction of both new and upgraded traffic signals, as well as both major and minor signal repairs and modifications, approved by Council 12-12-18 by CR No. 18-1787. The contract states that it may be extended for 2 one year extensions and the city is exercising the first one year option. No cost consideration

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

G. A. Khankarli (for Dir Rogers) Jun 16, 2020

Obeng Opoku-Acheampong Jun 16, 2020

By Department Director Date

G. A. Khankarli Majed Al-Ghafry

By City Manager Date

Approved as to Form by City Attorney Date

Jun 16, 2020



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

EFFECTIVE DATE

Jun 29, 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE 29 AM 11:57
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Turner Construction Company	VENDOR NUMBER	508618
CONTRACT NAME	West Dallas Multi-Purpose Center	DEPARTMENT	MGT - Office of the Bond Program

ACTION REQUESTED

Authorize an increase to the construction contract with Turner Construction Company for code mandated revisions identified during permitting, the removal and reinstallation of interior wall murals, and temporary caulking at three exterior door frames at West Dallas Multipurpose Center, in an amount not to exceed \$36,092.57, increasing the contract from \$1,482,175.00 to \$1,518,267.57.

CONTRACT NUMBER:	BON-2020-00013340	CONTRACT TERM:	5/13/2020 To 12/18/2020
-------------------------	--------------------------	-----------------------	-------------------------

BACKGROUND

On May 13, 2020, City Council authorized a construction services contract with Turner Construction Company for the renovation of the West Dallas Multi-purpose Center, with Resolution No. 20-0714. During the building permit review process, several revisions were made to the construction documents to comply with plumbing code, accessibility standards, and the correction of a dead-end corridor condition which require modifications be made by the general contractor. The Office of Community Care staff requested protection and relocation of two full-height interior wall murals that are located in the area of planned renovation. After asbestos removal treatment, there was a need for temporary caulking at three exterior door frames. This action will authorize an increase to the construction contract amount for code mandated revisions, the removal and relocation of interior wall murals, and temporary caulking at three exterior door frames.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V60	BSD	VH13	CFCR	4310	EB17VH13	CX-BON-2020-00013340	\$36,092.57

PROGRAM NO.: **EB17VH13** COMMODITY CODE: FINANCING: **2017 Bond Funds**

<p>M/WBE INFORMATION</p> <p>Place an <input type="checkbox"/> in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input checked="" type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)</p> <p>M/WBE Certification Number: HMMB39791N0621</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>1</u> Original CR/AA No. <u>20-0714</u></p> <p>Original CR/AA Date <u>5/13/2020</u> Original CR/AA Amount <u>\$1,482,175.00</u></p> <p>Total of Previous Change Orders <u>\$0.00</u></p> <p>Change Amount Including this Order <u>\$36,092.57</u></p> <p>Total Change Order Percentage <u>2.44%</u></p>
---	--

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR Adriana Castaneda (Jun 29, 2020 11:52 CDT)	DATE Jun 29, 2020
--	-----------------------------



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2020 JUNE 29 PM 3: 32
CITY SECRETARY
DALLAS, TEXAS

June 19, 2020

Unique Paving Materials (341227)
Michael Pemberton
3993 East 93rd Street
Cleveland, OH 44105
mpemberton@UPM.com
(214)649-7439

RE: **BY1801 Hot Mix Asphalt**

Dear Michael Pemberton,

RE: **BY1801 Hot Mix Asphalt**

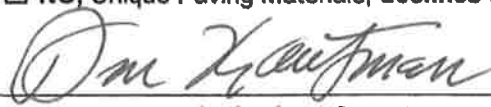
Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **June 30, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **August 30, 2020**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **June 22, 2020**.

YES, Unique Paving Materials **agrees to extend** this agreement through August 30, 2020.

NO, Unique Paving Materials, **declines to extend** this agreement.

	<u>6-23-2020</u>
Authorized Signature	Date
<u>DONALD KAUFMAN</u>	<u>TREASURER</u>
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Adenia Clark
Senior Buyer
Office of Procurement Services
Adenia.clark@dallascityhall.com
214-671-9298


Chhunny Chhean (Jun 26, 2020 15:22 CDT)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-0794

EFFECTIVE DATE

Jun 30, 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 JUNE 30 PM 4:58
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Schneider Electric Buildings Americas, Inc.	VENDOR NUMBER	261927
CONTRACT NAME	Federal Pacific Switchgear and UPS System Replacement	DEPARTMENT	Office of Bond Program

ACTION REQUESTED

Authorize an extension to the construction contract term with Schneider Electric Buildings Americas, Inc. for the Federal Pacific Switchgear and UPS System Replacement contract with Schneider Electric Buildings Americas, Inc., for an additional 92 days. This action results in no cost change to the contract.

CONTRACT NUMBER:	PBW-2018-00007887	CONTRACT TERM:	<u>10/24/2018</u> To <u>9/30/2020</u>
-------------------------	--------------------------	-----------------------	---------------------------------------

BACKGROUND

On October 24, 2018, City Council authorized a construction services contract with Schneider Electric Buildings Americas, Inc. for the changeout of the Federal Pacific Switchgear and replacement of the UPS System at Dallas City Hall with Resolution No. 18-1496. The changeout of the City Hall Main Distribution Panel (MDP) was completed December 1, 2019. However, not all the new UPS Equipment was installed before the MDP changeout, due to manufacturer delays and delivery pushbacks. The transfer of necessary server loads from the existing UPS2 system to the new UPS1 system did not take place as planned due to BSD workload, concerns from the ITS Department, and COVID-19 related delays. Change out of the UPS2 system cannot occur until the loads have been transferred to the UPS1 system. This action will authorize an extension to the construction contract term for the additional time needed to install the new UPS2 system, programming, and testing of the equipment.

FUNDING							
FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00
PROGRAM NO.:			COMMODITY CODE:		FINANCING:		

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucas Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 5 Original CR/AA No. 18-1496

Original CR/AA Date 10/24/2018 Original CR/AA Amount \$2,771,536.00

Total of Previous Change Orders \$490,997.00

Change Amount Including this Order \$490,997.00

Total Change Order Percentage 17.7%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR 
 Adriana Castaneda (Jun 30, 2020 16:53 CDT)

DATE
 Jun 30, 2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5647

EFFECTIVE DATE

3/13/20

2020 JUN 1 - 1 PM 3:39
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): **EXTENSION**
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas811 Vendor No. VS91249

Subject: Utility Locator Service

Lead Dept: DWU

Action Requested: This AA process is to extend the current service contract for 24 months. Service to provide notification when construction activity is near City of Dallas water lines outside the City limits.

Contract Number: DWU-2020-00013183 Contract Term: 05-01-2020 to 04-30-2022

Background: This will allow us to determine if activity is determined to the City prior to the start of construction.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0100	DWU	7420		2550		DWU-2018-00005758	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		185662	05-01-2018	\$47,500.00	0.	\$ 47,500.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

3/16/20
Date

Arthur N. Bashor
Approved as to Form by City Attorney

June 1, 2020
Date

By City Manager
Date 03/13/2020



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

20-5648

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

EFFECTIVE DATE

3/3/20

2020 JUN -1 PM 4:39
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Lockwood, Andrew & Newnam, Inc. Vendor No. VS0000075003

Subject: Supplemental Agreement No. 1

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Lockwood, Andrew & Newnam Inc. for additional drainage improvements on Vilbig Street north of Commerce Street. Supplemental Agreement No. 1 increases the contract amount by \$38,000 to a new total of \$1,029,116. 12/31/20

Contract Number: DWU-2017-00003294 Contract Term: December 2014 to ~~December 2020~~

Background: The original contract scope included water and wastewater main replacement in various locations, one of which was W. Commerce Street. A drainage issue was brought to DWU's attention through a concerned citizen at 1607 W. Commerce Street regarding repeated flooding affecting his business. DWU investigated and determined it is best that LAN analyze the drainage issues since they are designing the water and wastewater mains in this same area. This supplemental agreement is needed for the additional design services to address drainage issues on Vilbig Street, north of W. Commerce Street. Existing funds in the contract were available for use for drainage design on W. Commerce Street, east of Vilbig Street.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0063	SDM	W514	SDRS	4111	SD20W 514	CX- DWU-2017-00003294	\$38,000.00
Financing: <u>SDM Capital Construction</u>							TOTAL: \$38,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	14-2127	12/10/2014	\$991,116.00	\$ 0.00	1,029,116.00	3.83%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


[Signature]
By Department Director

2/26/20
Date

Michael Doss
Approved as to Form by City Attorney

06/01/2020
Date

[Signature]
By City Manager
Date 03/03/2020

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-5649	EFFECTIVE DATE
	5/30/20 <i>MD</i>	

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

RECEIVED
2020 JUNE -1 PM 4:04
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Vendor Name:	Golden Gate Adult Rehabilitation Ministry	Vendor No.:	VS0000021798
--------------	---	-------------	--------------

Subject: Supplemental Agreement No. 1 to the Subrecipient Agreement - Veterans Treatment Court Grant

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 1 with Golden Gate Adult Rehabilitation Ministry, Inc. ("Golden Gate ARM") to continue providing recovery support services to program participants in the Veterans Treatment Court ("VTC"). This Supplemental Agreement No. 1 shall not exceed \$17,000, increasing the contract from \$13,555 to \$30,555.

Contract Number:	ATT-2019-00010817	Contract Term:	7/1/19	to	8/31/2020
------------------	-------------------	----------------	--------	----	-----------

Background: On June 26, 2019, City Council by Resolution No. 19-0974, authorized acceptance of the Veterans Treatment Court Grant from the Texas Veterans Commission Fund for Veterans' Assistance. The Commission awarded the City a one-year grant with the project period from July 1, 2019 to June 30, 2020. The VTC seeks to identify veterans with chemical dependency who have at least one unadjudicated City of Dallas criminal citation. Eligible veterans will be offered an opportunity to participate in the VTC Program where (their criminal citations will be adjudicated and they will be assessed and assigned a case manager and referred to services such as alcohol/drug treatment and recovery support services. The VTC docket will be held at the South Oak Cliff Community Court, located inside the Dallas Area Rapid Transit Police Headquarters at 2111 South Corinth Street.

Golden Gate ARM will continue providing recovery support services to program participants in the VTC. This Supplemental Agreement No. 1 shall not exceed \$17,000, increasing the contract from \$13,555 to \$30,555.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
S339	ATT	3883		3070		CX ATT-2019-00010817	\$17,000.00	
						-		
Financing:							TOTAL:	\$17,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	19-6189	7/1/19	\$13,555.00	-	\$30,555.00	%

MD **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Alyce Powers
By Department Director
Date: 5.29.20
[Signature]
By City Manager

Michael Doss
Michael Doss (Jun 1, 2020 15:37 CDT)
Approved as to Form by City Attorney
Date: 5/30/20
MD



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5650

EFFECTIVE DATE

May 29, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE -1 AM 8:14
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: BG Staffing, Inc. Vendor No. VC21326

Subject: Professional Services for Human Capital Management (HCM) Project

Lead Dept: Information & Technology Services

Action Requested: Authorize a professional services contract for temporary labor to support Workday-Kronos-related workstreams as part of the HCM project. Services contract procured via special needs memo per AD 4-5 10.5.6.

Contract Number: DSV-2020-00013571 Contract Term: 5/28/2020 to 09/30/2020

Background: The City seeks to obtain a Contract Program Manager with expertise in Workday and Kronos applications, configurations and processes to support technical functions during the transition of the City's payroll and timekeeping management system from legacy Lawson systems to Workday.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1665		3994		- DSV-2020-00013571	\$49,914.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$49,914.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

NR APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 28, 2020 15:11 CDT)

By Department Director

May 28, 2020

Date

Don Knight
Don Knight (May 29, 2020 15:35 CDT)

Approved as to Form by City Attorney

May 29, 2020

Date

Joey Zapata
Joey Zapata (May 29, 2020 12:08 CDT)

By City Manager

May 29, 2020

Date

DK
DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5651

EFFECTIVE DATE

May 27, 2020

2020 JUN 2 AM 10:53
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Oriental Building Services, Inc. Vendor No. VS0000031225

Subject: Janitorial Services for DFR Dolphin Road Facility and Oak Cliff Municipal Center

Lead Dept: Building Services Department

Action Requested: Authorize a Supplemental Agreement No. 1, in the amount of \$50,000.00 increase in funds to the service contract, under the same terms and conditions.

Contract Number: POM-2020-00013612 Contract Term: July 8, 2015 to July 7, 2020

Background: On June 17, 2015, City Council authorized a five-year service contract with Oriental Building Services, Inc. (BQ1506) in the amount of \$662,448.00 by Resolution No. 15-1133, for DFR Dolphin Road Facility and Oak Cliff Municipal Center janitorial services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2020-00013612	\$50,000.00
						-	
						-	
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	15-1133	6/17/2015	\$662,448.00	\$0.00	\$712.448.00	7.54%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean
Chhunny Chhean (May 27, 2020 18:44 CDT)

May 27, 2020

By Department Director

Date

Michael Doss
Michael Doss (Jun 1, 2020 07:42 CDT)

Jun 1, 2020

Approved as to Form by City Attorney

Date

Ky

May 27, 2020

Joey Zapata
Joey Zapata (May 27, 2020 20:12 CDT)

By City Manager

May 27, 2020

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5652

EFFECTIVE DATE

Apr 10, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Fleetwood Services, LLC	Vendor No.:	VS0000071333
--------------	-------------------------	-------------	--------------

Subject: Tenison Bunker Beautification

Lead Dept: Park and Recreation

Action Requested: Authorize ^{amendment} ~~master~~ agreement of \$38,500.00 for Fleetwood Services. The vendor will provide hand shaping and contouring bunker faces, laying sod around the bunker edges, pea gravel cleaning, and removal of rocks/pebbles from bunkers at Tenison Golf Course located at 3501 Samuell Blvd. Dallas, TX 75223.
Contact: Melissa De La Cruz, Business Manager II (214)670-8533

Contract Number:	PKR-2020-00013370	Contract Term:	02/15/2020	to	01/15/2021
------------------	-------------------	----------------	------------	----	------------

Background: The Tenison Bunker Beautification project will consist of removal of sand by City staff, cleaning/prepping of bunkers by the Contractor, installation of a liner and sand by City staff. The bunkers at Tenison were redone in 2012. In the last two years, Park and Recreation has spent \$78,512 on bunker maintenance, due to storms. The completion of this project will reduce the maintenance cost to a level more consistent with the industry norms.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
cm6	N/A	PKR	N/A		N/A		MASC PKR-2020-00013370	\$38,500.00
Funding:								
Financing:							TOTAL:	\$38,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
John D. Jenkins (Apr 10, 2020)

By Department Director

Apr 10, 2020

Date

Benjamin N. Samples, II
Benjamin N. Samples, II (Jun 2, 2020 11:36 CDT)

Approved as to Form by City Attorney

Jun 2, 2020

Date

Joey Zapata
Joey Zapata (Apr 10, 2020)

By City Manager

Apr 10, 2020

Date

gcs

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2020 JUN 2 PM 3:49



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5653

EFFECTIVE DATE

Jun 1, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Maintenance Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE -2 PM 3:49
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Meadows Foundation, Inc. Vendor No. _____

Subject: Maintenance Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Maintenance Agreement with The Meadows Foundation, Inc. The vendor will fund service enhancements and fund amenities and perform services at Central Square 3000 Swiss Ave. by contracting a landscaping company to follow the deal points outlined in the accompanying agreement, all in coordination with the Park and Recreation Department.
Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2020-00012430 Contract Term: 4/10/2020 to 4/9/2021

Background: The Meadows Foundation contributed to the City in order to benefit Central Square in 1984 and in 1992 entered into agreement to maintain the park. They would like to continue with those efforts.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2020-00012430	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John J. Adams (Jun 1, 2020 18:36 CDT)

By Department Director

Jun 1, 2020

Date

Christine Lannan

Jun 2, 2020

Date

Approved as to Form by City Attorney

Joey Zapata (Jun 1, 2020 19:17 CDT)

By City Manager

Jun 1, 2020

Date

City Secretary

ORIGINAL - City Secretary

REV 11/2018



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5654

EFFECTIVE DATE

Jun 1, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2020 JUN - 3 AM 8:14

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	ACL Services Ltd.	Vendor No.:	354032
---------------------	-------------------	--------------------	--------

Subject: Robotics Software License and Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No. 1 to amend contract for purchase of five (5) professional Robotics software licensing, and maintenance and support pursuant to the State of Texas Department of Information Resources (DIR) cooperative contract No. DIR-TSO-4313.

Contract Number:	POM-2019-00011346	Contract Term:	5/31/2020	to	10/31/2022
-------------------------	-------------------	-----------------------	-----------	----	------------

Background: 2This amendment will allow end-users access to the Data-Driven Governance, Risk, and Compliance (DDGRC) platform for Robotics services modules for used by IT Services Security division for security assurance processes. In addition, this software tool will be used by the Office of Risk Management for insurance risk, and compliance for solution system.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0897	DSV	3719		3099		MASC POM-2019-00011346	\$18,208.70
							-	
							-	
Financing:		Data Services Fund (subject to annual appropriations)					TOTAL:	\$18,208.70

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	1	19-1517	9/25/2019	\$300,000.00	\$0.00	\$318,208.70	12.92%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Jun 1, 2020 12:53 CDT)
By Department Director

Jun 1, 2020
Date

Christina Sevoukas
Christina Sevoukas (Jun 2, 2020 16:35 CDT)
Approved as to Form by City Attorney

Jun 2, 2020
Date

Joey Zapata
Joey Zapata (Jun 1, 2020 16:39 CDT)
By City Manager

Jun 1, 2020
Date

RECEIVED

2020 JUN 30 PM 2:31

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE 6/26/2020
TO Billierae Johnson
City Secretary
SUBJECT Correction to AA 20-5655

The Administrative Action was approved on 04/23/20 authorizing a contract with Good Street Learning Center, Inc. to provide childcare services to City of Dallas employees deemed essential during the COVID-19 declaration of disaster who cannot work from home or telework and must report to a work location by providing childcare from Monday through Friday from 7:30 am – 5:30 pm., with children beginning at the center on April 22, 2020. These services will be provided until the COVID-19 declaration of disaster has ended. The provider will serve no more than the maximum capacity in compliance with Dallas County Orders and Centers for Disease Control Guidelines. In an amount not to exceed \$50,000.00.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Administrative Action funding section should read as follows:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE No.	AMOUNT
620	MGT	965F		3070		OCC-2020-0013479	\$50,000

The correction is made to the UNIT.

Department: Office of Community Care

Director (or designee.): Jun 26, 2020
Signature Date
Jessica Galleshaw
Print Name

Attachment for reference: Administrative Action No. 20-5666 and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: 6.30.20
Signature Date
Don Whitmire
Print Name

ATT: Approved Denied

JUN 30 2020

Assistant City Attorney: _____
Signature

Date

Print Name



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5655

EFFECTIVE DATE

4-23-20

2020 JUNE 3 AM 11:01
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Good Street Learning Center, Incorporated Vendor No. 169527

Subject: COVID-19 Essential Employee Childcare

Lead Dept: MGT - Office of Community Care

Action Requested: Authorize a contract with Good Street Learning Center, Incorporated to provide childcare services to City of Dallas employees deemed essential during the COVID-19 declaration of disaster who cannot work from home or telework and must report to a work location by providing childcare services Monday through Friday from 7:30 am – 5:30 pm, with children beginning at the center on April 23, 2020. These services will be provided until the COVID-19 declaration of disaster has ended, not to exceed \$50,000.00 (CARES Act funding).

Contract Number: OCC-2020-0013479 Contract Term: 4/22/2020 to 09/30/2020

Background: Licensed childcare facilities participating in this initiative will follow the Dallas County Orders, the Centers for Disease Control (CDC) guidance, and any other applicable state, federal, and local laws, orders, or regulations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
620	MGT	5081		3070		OCC-2020-0013479	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Meslaw (Apr 23, 2020)
By Department Director

Apr 23, 2020
Date

Tasheena L. Byrd (May 14, 2020 10:50 CDT)
Approved as to Form by City Attorney

May 14, 2020
Date

By City Manager

Apr 23, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5656

EFFECTIVE DATE

Apr 30, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2020 JUN 3 PM 12:20

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Good Earth Corporation Vendor No. 510006

Subject: Grounds Maintenance – Dallas Police Department

Lead Dept: DPD/POM

Action Requested: Authorize Supplemental Agreement No. 1, a \$26,500.00 increase in funds to the service contract, under the same terms and conditions.

Contract Number:	POM-2017-00001879	Contract Term:	6/14/2019	to	6/13/2020
------------------	-------------------	----------------	-----------	----	-----------

Background: On June 14, 2017, City Council authorized a three-year service contract with Good Earth Corporation (BCZ1606) in the amount of \$684,555.00 by Resolution No. 17-0915, for grounds maintenance at nine DPD properties.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- POM-2017-00001879	\$26,500.00	
						-		
						-		
Financing:							TOTAL:	\$26,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-0915	6/14/2017	\$684,555.00	N/A	\$711,055.00	3.87%

JK APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan
Chhunny Chhuan (Apr 30, 2020)
By Department Director

Apr 30, 2020
Date

Don Knight
Don Knight (Jun 2, 2020 1:44 CDT)
Approved as to Form by City Attorney

Jun 2, 2020
Date

Ky
Apr 30, 2020

Joey Zapata
Joey Zapata (Apr 30, 2020)
By City Manager

Apr 30, 2020
Date

205657

RECEIVED

2021 SEP -7 AM 11:13

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE 09/3/2021

TO City Secretary

SUBJECT Correction on Administrative Action (AA) #20-5657

The Administrative Action (AA) #20-5657 approved on 04/16/2020 authorized an Economic Development Grant Agreement pursuant to Chapter 380 of the Texas Local Government Code and the City's Public Private Partnership Program to provide grant funding under the Southern Dallas Adaptive Reuse Pilot Program and Program Statement approved by Council Resolution #151236 June 17, 2015 to Inteligencia Inovativa Management LLC dba Tzoali Amaranth with the contract term from March 9, 2020 to March 9, 2021; and by City Council Resolution No. 20-0734 authorizing the Director of the Office of Economic Development to approve deadline extensions up to twelve months for the city-imposed contractual deadlines occurring on or after March 1, 2020. Extending Inteligencia Management LLC dba/Tzoali Amaranth a term extension to October 16, 2021.

Change(s) is/are needed to correct (select all applicable):

- Typo
- Obvious error from Council Resolution context
- Financial/funding information

The following change to the financial/funding information is requested as follows.

From:

Fund 0352, Department ECO, Unit P886, ACTV: PPPF, Object 3016, Program N/A, Encumbrance/Contract No. CX ECO-2020-00013167, Vendor VC21273, Amount \$30,000.00

To:

Fund 0352, Department ECO, Unit W142, ACTV PPPF, Object 3016, Program N/A, Encumbrance/Contract No. CX ECO-2020-00013167, Vendor VC21273, Amount \$30,000.00

Department: Office of Economic Development (ECO)

Director (or designee): *Jiroko Rosales* Signature 09/03/2021 Date

Jiroko Rosales
Print Name

Attachments: AA #20-5657
CR #151236; CR#200734
OED Extension letter

J. 9/3/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5657

EFFECTIVE DATE

4/16/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 3 PM 3:06
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tzoali Amaranth Vendor No. VC21273

Subject: Chapter 380 Economic Development Grant Agreement

Lead Dept: Office of Economic Development

Action Requested: Authorize an Economic Development Grant Agreement to Tzoali Amaranth as authorized by Chapter 380 of the Texas Local Government Code and the City's Public Private Partnership Program and the Southern Dallas Adaptive Reuse Grant Program approved on April 23, 2014 by CRM 14-0703 June 17, 2015 by CR# 15-1231

Contract Number: ECO-2020-00013167 Contract Term: 03/09/2020 to 03/09/2021

Background: Adaptive Reuse is the practice of repurposing underutilized buildings to support better use as an alternative to demolition, vacancy, or undesirable use. The property owner/business operator will invest a minimum of \$150,000 in property improvements to renovate a vacant commercial building located at 2823 E. Illinois Ave. Dallas, TX 75216 into a food manufacturing facility. This grant meets the eligibility criteria of the adaptive reuse program and authorized by Council Resolution #14-0703. Es. 15-1231

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0352	ECO	P886	PPPF	3016	N/A	CX ECO-2020-00013167	\$30,000	
Financing:							TOTAL:	\$30,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

4/3/2020

By City Manager

Tasheena L. Byrd
Approved as to Form by City Attorney
Date Jun 3, 2020

4/16/20
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5658

EFFECTIVE DATE

May 15, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 3 AM 11:37
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Public Broadcasting, Inc. Vendor No. 331228

Subject: Radio Advertising - KERA

Lead Dept: Sanitation Services

Action Requested: Authorization to execute a sales order for advertising air time on KERA for a public awareness campaign on changes to the brush and bulky trash program that goes into effect on July 1, 2020

Contract Number:	SAN-2020- 00013666	Contract Term:	5/25/2020	to	6/28/2020
------------------	--------------------	----------------	-----------	----	-----------

Background: On June 12, 2019, the City Council approved an ordinance amending Chapter 18, "Municipal Solid Wastes," of the Dallas City Code, establishing reasonable collection limits for brush and bulky trash, and additional regulations related to size and placement, in order to improve collection timeliness and reduce visual blight in our neighborhoods. The collection limits provision of the ordinance becomes effective on July 1, 2020. The Department of Sanitation Services, with the assistance of the Office of Communications, Outreach and Marketing, has begun a public awareness campaign to alert residents of the forthcoming changes.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0440	SAN	3581		3320		CX SAN-2020- 00013666	\$4,156.00
							-	
							-	
Financing:		Sanitation Operation Fund					TOTAL:	\$4,156.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Tim Oliver (May 15, 2020) 05/15/2020
 By Department Director Date

Arthur N. Bashor (Jun 3, 2020 11:30 CDT) 06/03/2020
 Approved as to Form by City Attorney Date

Joey Zapata (May 15, 2020) 05/15/2020
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5659

EFFECTIVE DATE

3-4-20

CT

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
JUN 5 PM 12:44
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Horizons Southwest Management, LP ~~VBA New Horizons LLC of Austin~~ Vendor No. VC18949

Subject: Online Live Platform training on Access programming, Excel data analysis, and Query Data

Lead Dept: Court and Detention Services Department

Action Requested: Authorize a 6-month services contract for CTS employee training.
Contract Number: CTS-2020-00012904 Contract Term: 03-01-2020 to 09-30-2020

Background: This 6-month services contract establishes an agreement for online live platform training and unlimited access to recorded archive classes and private classroom training for CTS staff for Access 2013/2016 Programming with VBA, Excel 2016/2019- Data Analysis with Power Pivot, Access 2016, Analyzing Data with Power BI and Querying Data with Transact SQL pursuant to TX DIR contract DIR-TSO-3961.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CTS	1056		3364		-	\$8,144.64	
Financing:							TOTAL:	\$8,144.64

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] Date: 2/14/2020

Approved as to Form by City Attorney: [Signature] Date: 3-13-20

By City Manager: [Signature] Date: 3/4/20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5660

EFFECTIVE DATE

June 4, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2020 JUN -5 PM 1:17

RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Safeware, Inc.	Vendor No.	VC14210
--------------	----------------	------------	---------

Subject: Breathing Air Compressor Repair and Maintenance

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a service contract for the maintenance and repair of the breathing air compressors for a term of 24 months through U.S. Communities Contract #4400008468.

Contract Number:	MASC DFD-2020-00012727	Contract Term:	6/3/2020	to	6/2/2022
------------------	------------------------	----------------	----------	----	----------

Background: The compressors that feed air into cylinders utilized by fire fighters when fighting fires or responding to an emergency response require to be tested on a quarterly basis. The amount of \$65,944.24 is not a payment. Invoices will be paid only after the services have been satisfactorily provided on an as needed basis.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DFD	ER18	DF01	2790		-	\$65,944.24
							-	
							-	
Financing:							TOTAL:	\$65,944.24

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Dominique Artis (Jun 3, 2020 13:48 CDT)
 By Department Director

Jun 3, 2020
 Date


 Dan Knight (Jun 5, 2020 11:29 CDT)
 Approved as to Form by City Attorney

Jun 5, 2020
 Date


 Jon Fortune (Jun 4, 2020 19:30 CDT)
 By City Manager

Jun 4, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5661

EFFECTIVE DATE

June 2, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN -5 PM 2:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: DISYS Solutions, Inc. Vendor No. VS100855

Subject: Meraki SM Enterprise License for iPad

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize a three (3) year Meraki license service for 300 iPads in the amount of \$10,560.

Contract Number:	DFD-2020-00013693	Contract Term:	6/6/2020 to 6/5/2023
------------------	-------------------	----------------	----------------------

Background: Dallas Fire Rescue is requesting this service to set restrictions on IPADs that are currently assigned to apparatus. This will help with misuse of the tablets, the ability to install and or uninstall applications remotely. DFD also needs the ability to locate the device at any time including if lost or stolen or erase the data. Having this MDM will also make full use of the tablet without having to establish an Apple ID on the device. DFR also needs the ability to control the distributions of apps licensed through Apples Volume Purchasing Program.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DFD	HS00	DF03	3437		-	\$10,560.00
							-	
							-	
Financing:							TOTAL:	\$10,560.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Jun 2, 2020 15:08 CDT)
 By Department Director

Jun 2, 2020
 Date

Don Knight (Jun 3, 2020 09:55 CDT)
 Approved as to Form by City Attorney

Jun 3, 2020
 Date

Jon Fortune (Jun 2, 2020 18:47 CDT)
 By City Manager

Jun 2, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5662

EFFECTIVE DATE

Apr 29, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUNE -5 PM 3:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Debbie Knight** Vendor No. _____

Subject: **Beautification Agreement**

Lead Dept: **Park and Recreation**

Action Requested: **Authorize an Beautification Agreement with Mrs. Debbie Knight to fund park amenities by receiving a donation of \$2,100 to cover costs of installing a bench at the WRT 106 marker at White Rock Lake Park. Contact: Jeremy McMahon (214) 671-0264**

Contract Number: **PKR-2020-00013297** Contract Term: **7/7/20** to **7/6/21**

Background: **To celebrate the life of an individual by installing a bench with plaque.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
John D. Jenkins (Apr 28, 2020)
By Department Director

Apr 28, 2020
Date

ONN
ONN (Jun 5, 2020 15:13 CDT)
Approved as to Form by City Attorney


Jun 5, 2020
Date

Joey Zapata
Joey Zapata (Apr 29, 2020)
By City Manager

Apr 29, 2020
Date

ges
ges
ORIGINAL - City Secretary

Contract Required

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 20-5663 EFFECTIVE DATE 2/10/20
--	---	---

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%);

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 ALAS. TEXAS
 FEB 10 8 PM 11 58

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *EB*

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Door Control Services *DC, a D.H. Pace Company, Inc.* Vendor No. 259592

Subject: Maintenance for Automatic Doors

Lead Dept: Office of Community Care

Action Requested: Request a Service Contract with Door Control Services Inc. for the annual preventive maintenance of five (5) automatic doors at the City of Dallas West Dallas Multipurpose center located at 2828 Fish Trap Rd. The term of the agreement begins January 1, 2020 through December 31, 2020 with up to 2 (two) one year renewal option.

OB

Contract Number: MGT 2019-00008700 *OB* Contract Term: Jan 1, 2019 *OB* to Dec 31, 2019 *2020*

Background: Door Control Services, Inc. is contracted for annual preventive maintenance on the automatic doors at the West Dallas Multipurpose Center located at 2828 Fishtrap Rd. Preventive maintenance includes lubrication, adjustments and replacement of worn components as well as annual certification and additional required service calls. The door service plan should include labor, travel charges, parts, adjustment and annual A.A.A.D.M. inspection. The five (5) doors are Horton door brands. Four (4) are Bi-Part Sliding door types (Belt door model) and one (1) is a single swing door (4160 door model).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCC	4301		3210		MGT 2019 00008700 <i>OB</i>	\$3,130 <i>OB</i>	
							\$3240.00	
Financing:							TOTAL:	\$3,130

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

OB

By Department Director: *[Signature]* Date: *2/5/2020*

By City Manager: *[Signature]* Date: *2/10/2020*

Approved as to Form by City Attorney: *Tasheena L. Byrd* Date: *2/10/2020*



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5664
EFFECTIVE DATE

May 19, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 4 2020
8 PM 4:14

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Dallas Morning News, Inc. Vendor No. 028774

Subject: Dallas Morning News - Legal Advertising

Lead Dept: OPS

Action Requested: Authorize Supplemental Agreement No. 1, a \$50,000.00 increase in funds to the service contract, under the same terms and conditions.

Contract Number:	POM-2017-00001758	Contract Term:	5/25/2017	to	5/24/2020
------------------	-------------------	----------------	-----------	----	-----------

Background: On May 24, 2017, City Council authorized a three-year service contract with The Dallas Morning News, Inc. (BTZ1604) in the amount of \$1,328,612.00 by Resolution No. 17-0824, for legal advertising. A contract extension, moving the expiration date to July 31, 2020, is in process. The two-year contract renewal is on the June 10th Council agenda.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							- POM-2017-00001758	\$50,000.00
							-	
							-	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	17-0824	5/25/2017	\$1,328,612.00	\$0.00	\$1,378,612.00	3.76%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean

By Department Director

May 19, 2020

Date

Ashley Stockton

Ashley Stockton (Jun 4, 2020 10:35 CDT)

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (May 19, 2020 10:04 CDT)

By City Manager

May 19, 2020

Date

May 19, 2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5665

EFFECTIVE DATE

June 8, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUNE 9 AM 8:36
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Galaxy OTS dba MedEdNow Vendor No. VS100039

Subject: Online Learning/Record Management System

Lead Dept: Dallas-Fire-Rescue Department

Action Requested: Authorize a one-year agreement for online web-based learning system with Galaxy OTS dba MedEdNow

Contract Number:	DFD-2020-00013344	Contract Term:	6-26-20	to	6-27-21
------------------	-------------------	----------------	---------	----	---------

Background: This one year agreement will allow for online self-paced LMS,ALS/BLS training and support for up to 2100 uniform DFR personnel utilizing Galaxy OTS dba MedEdNow learning system. Galaxy OTS dba MedEdNow provides unlimited access on medicalednow.com to access city-hosted courses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	ER90	DF02	3072		-	\$35,700.00	
						-		
						-		
Financing:		General				TOTAL:		\$35,700.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Jun 8, 2020 12:25 CDT)
 By Department Director Date Jun 8, 2020

Don Knight (Jun 8, 2020 2:09 CDT)
 Approved as to Form by City Attorney *AK* Date Jun 8, 2020

Jon Fortune (Jun 8, 2020 17:02 CDT)
 By City Manager Date Jun 8, 2020

Exhibit C
Memorandum

RECEIVED
2020 JUN 30 PM 2:31
CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 6/26/2020
TO Billierae Johnson
City Secretary
SUBJECT Correction to AA 20-5666

The Administrative Action was approved on 04/23/20 authorizing a contract with Kaleidoscope Child Development Center, Inc. to provide childcare services to City of Dallas employees deemed essential during the COVID-19 declaration of disaster who cannot work from home or telework and must report to a work location by providing childcare from Monday through Friday from 7:30 am – 5:30 pm., with children beginning at the center on April 22, 2020. These services will be provided until the COVID-19 declaration of disaster has ended. The provider will serve no more than the maximum capacity in compliance with Dallas County Orders and Centers for Disease Control Guidelines. In an amount not to exceed \$50,000.00.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Administrative Action funding section should read as follows:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE No.	AMOUNT
620	MGT	962F		3070		OCC-2020-0013479	\$50,000

The correction is made to the UNIT.

Department: Office of Community Care

Director (or designee.) Jessica G. Ilesha Jun 26, 2020
Signature Date
Jessica G. Ilesha
Print Name

Attachment for reference: Administrative Action No. 20-5666 and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: Don Whitman for Penny 6.30.20
Signature Date
Don Whitman
Print Name

ATT: Approved Denied

JUN 30 2020

Assistant City Attorney: _____

Signature

Date

Print Name



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5666

EFFECTIVE DATE

4-23-20 *af*

1 Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached).
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE 4 AM 9:52
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2 Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Kaleidoscope Child Development Center, Inc.** Vendor No. **S13152**

Subject: **COVID-19 Essential Employee Childcare**

Lead Dept: **MGT - Office of Community Care**

Action Requested: **Authorize a contract with Kaleidoscope Child Development Center to provide childcare services to City of Dallas employees deemed essential during the COVID-19 declaration of disaster who cannot work from home or telework and must report to a work location by providing childcare services Monday through Friday from 7:30 am – 5:30 pm, with children beginning at the center on April 23, 2020. These services will be provided until the COVID19 declaration of disaster has ended, not to exceed \$50,000.00 (CARES Act funding).**

Contract Number: **OCC 2020-0013479** Contract Term: **04/22/2020** to **09/30/2020**

Background: **Licensed childcare facilities participating in this initiative will follow the Dallas County Orders, the Centers for Disease Control (CDC) guidance, and any other applicable state, federal, and local laws, orders, or regulations.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
620	MGT	5081		3070		OCC-2020-0013479	\$50,000.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl't Agreement Percentage

WJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Apr 23, 2020

Date

Approved as to Form by City Attorney

May 15, 2020

Date

By City Manager

Apr 23, 2020

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5667

EFFECTIVE DATE

5/26/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE -5 AM 7: 27
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LexisNexis Risk Solutions FL Inc. Vendor No. VS0000016667

Subject: Service Contract for Skip Tracing

Lead Dept: Dallas Water Utilities

Action Requested: To authorize a 1-year contract with LexisNexis, a division of Reed Elsevier, Inc. for online legal research and associated services for the period of April 1, 2020 to March 31, 2021

Contract Number:	DWU-2020-00013594	Contract Term:	04/01/2020	to	03/31/2021
------------------	-------------------	----------------	------------	----	------------

Background: The services of LexisNexis, a division of Reed Elsevier Inc. are needed by Dallas Water Utilities for online research and associated services. This 1year contract is for the period of April 1, 2020 to March 31, 2021.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0100	DWU	7232		3070		DWU-2020-00013594	\$4,368.00
0100	DWU	7232		3070		DWU-2020-00013594	\$300.00
Financing: Grants						TOTAL:	\$4,668.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$	

ML APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (May 20, 2020 15:39 CDT)

By Department Director

Michael Doss
Michael Doss (Jun 3, 2020 14:26 CDT)

Date

Approved as to Form by City Attorney

Date

5/26/2020

By City Manager

Date

MA
MA



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5668

EFFECTIVE DATE

Jun 4, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUNE -5 AM 8:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Mission Critical Partners, LLC Vendor No. VC0000073644

Subject: Assignment of P25 Radio Communications System Engineering Contract

Lead Dept: Information and Technology Services

Action Requested: Authorize Consent to Assignment and Assumption of Contract for P25 Radio Communications System, from Black & Veatch Corporation to Mission Critical Partners, LLC.

Contract Number: DSV-2018-00004737 Contract Term: N/A to

Background: Mission Critical Partners, Inc. acquired the Black and Veatch Public Safety Division. Their contract was approved by Council on November 10, 2015, Resolution 15-2047. This action will allow Mission Critical to provide the City continuous engineering consulting solution services for the P25 radio system implementation, design, testing and development project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0197	DSV	1812		3070		MASC DSV-2018-00004737	\$0.00
						-	
						-	
Financing: Communication Service Fund (subject to annual appropriations)						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
 Shelia Robinson (Jun 3, 2020 11:46 CDT)
 By Department Director Date Jun 3, 2020

Don Knight
 Don Knight (Jun 4, 2020 12:15 CDT)
 Approved as to Form by City Attorney DK Date Jun 4, 2020

Joey Zapata
 Joey Zapata (Jun 4, 2020 12:13 CDT)
 By City Manager Date Jun 4, 2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5669

EFFECTIVE DATE

4/29/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 APR 29 PM 4:42
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *GOYE*

Vendor Name: **Oncor Electric Delivery Company** Vendor No. **399181**

Subject: **Central Expressway (Cesar Chavez Blvd) from Commerce St to Live Oak St - PB06U779**

Lead Dept: **Public Works**

Action Requested: **Authorize a Discretionary Service Agreement with Oncor Electric Delivery Company to upgrade existing Metal Halide fixtures at the Cesar Chavez Boulevard and Main Street intersection to LED fixtures in the amount of \$2,309.20.**

Contract Number: **PBW-2018-00004484** Contract Term: **4/2/20** to **6/30/20**

Background: **It is necessary to upgrade five (5) existing Metal Halide fixtures at the Cesar Chavez Boulevard and Main Street intersection to LED fixtures in compliance with the new City of Dallas lighting standard. This action will authorize the agreement necessary for Oncor Electric Delivery Company to perform the required upgrade for \$2,309.20. This work is not covered by the existing franchise agreement with the City.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4T22	PBW	U779	THRF	4111	PB06U779	CT- PBW-2018-00004484	\$ 2,309.20
Financing: 2006 Bond Funds							TOTAL: \$ 2,309.20

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

GOYE *BB* *CTN*
 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert M. Perez
 By Department Director

4/29/20
 Date

[Signature]
 Approved as to Form by City Attorney

5-28-2020
 Date

[Signature]
 By City Manager

4/29/2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5677

EFFECTIVE DATE

4/29/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE 5 PM 4:42
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *Goye*

Vendor Name: **Oncor Electric Delivery Company** Vendor No. **399181**

Subject: **Central Expressway (Cesar Chavez Blvd) from Commerce St to Live Oak St – PB06U779**

Lead Dept: **Public Works**

Action Requested: **Authorize a Discretionary Service Agreement with Oncor Electric Delivery Company to upgrade existing Metal Halide fixtures at the Cesar Chavez Boulevard and Pacific Avenue intersection to LED fixtures in the amount of \$1,385.52.**

Contract Number:	PBW-2018-00004844	Contract Term:	4/2/20	to	6/30/20
------------------	-------------------	----------------	--------	----	---------

Background: It is necessary to upgrade three (3) existing Metal Halide fixtures at the Cesar Chavez Boulevard and Pacific Avenue intersection to LED fixtures in compliance with the new City of Dallas lighting standard. This action will authorize the agreement necessary for Oncor Electric Delivery Company to perform the required upgrade for \$1,385.52. This work is not covered by the existing franchise agreement with the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
4T22	PBW	U779	THRF	4111	PB06U779	CT- PBW-2018-00004844	\$ 1,385.52
Financing: 2006 Bond Funds							TOTAL: \$ 1,385.52

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

Goye BB CTN
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

RM
Robert M. Perez
By Department Director

4/29/20

Date

By City Manager

Approved as to Form by City Attorney

DeChauff
Date
04/29/2020

5-28-2020

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5678

EFFECTIVE DATE

Jun 4, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2020 JUN 4 PM 2:14

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Vion Corporation Vendor No. 352223

Subject: Virtual Data Storage Platform System

Lead Dept: Information & Technology Services

Action Requested: Authorize supplemental agreement to accept a SOW to migrate data from the aging Hitachi SAN storage system to the replacement Virtual Data Storage Platform System.

Contract Number:	DSV-2018-00007786	Contract Term:	5/18/2020	to	9/30/2020
------------------	-------------------	----------------	-----------	----	-----------

Background: The City acquired a turnkey virtual data storage system in 2014. City data must be migrated into the new virtual system because the Hitachi SAN solution is running out of storage space and aging out of support. SOW value is \$66,067.14

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:						No cost consideration	TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	14-0498	10/1/2014	\$427,949.00	\$0.00	\$0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 18, 2020)
By Department Director
May 18, 2020
Date

Willow Sanchez
Willow Sanchez (Jun 4, 2020 14:08 CDT)
Approved as to Form by City Attorney
Jun 4, 2020
Date

Joey Zapata
Joey Zapata (Jun 4, 2020 10:47 CDT)
By City Manager
Jun 4, 2020
Date

W 5



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5679

EFFECTIVE DATE

Jun 2, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 25 10 10 AM '20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	East Texas Testing Lab dba E TTL Engineers and Consultants, Inc.	Vendor No.	500059
---------------------	--	-------------------	--------

Subject: Construction Material Testing & Special Inspection

Lead Dept: Office of the Bond Program

Action Requested: Authorize an engineering service contract with East Texas Testing Lab dba E TTL Engineers and Consultants, Inc., for Construction Materials Testing in an amount not to exceed \$27,934.00

Contract Number:	BON-2020-00013729	Contract Term:	06/15/2020	to	06/15/2021
-------------------------	-------------------	-----------------------	------------	-----------	------------

Background: The construction of the new Fire Station 59 was approved by voters in the 2017 Bond Program. This approximately 12,000 sq. ft. fire station will provide fire-rescue services to the citizens in Southern Dallas and house DFR's Swift Water Team. East Texas Testing Lab dba E TTL Engineers and Consultants, Inc. (E TTL) will observe, test, and report on the field preparation and installation of materials for specific construction phase activities conducted by the General Contractor, acting as an independent representative of the Owner (City of Dallas), for the upcoming construction of Fire Station 59, located at 201 N. Jim Miller Rd.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V33	BSD	VG31	FIRF	4113	EB17VG31	CX BON-2020-00013729
							-	
							-	
	Financing: 2017 General Obligation Bond Fund						TOTAL:	\$27,934.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Jun 2, 2020 15:40 CDT)

By Department Director

Jun 2, 2020

Date

Obeng Opoku-Acheampong (Jun 9, 2020 15:25 CDT)

Approved as to Form by City Attorney

Jun 9, 2020

Date

By City Manager

Jun 2, 2020

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5680

EFFECTIVE DATE

3/24/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2020 JUNE -10 PM 12:07

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Cornerstone Media LLC Vendor No. VS100751

Subject: Behind the Scenes with Laurence Fishburne

Lead Dept: AVI

Action Requested: Authorize Cornerstone Media to produce a television show at Dallas Love Field for distribution on public TV channels across the United States. This will include filming at Dallas Love Field and cooperation of Department of Aviation staff. DOA would like to enter into a production agreement with Cornerstone Media.

Contract Number: AVI-2020-00013122 Contract Term: May 2020 to July 2020

Background: Authorize Cornerstone Media to produce a television show at Dallas Love Field for distribution on public TV channels across the United States. This will include filming at Dallas Love Field and cooperation of Department of Aviation staff.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7710		3320		-	27,400
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

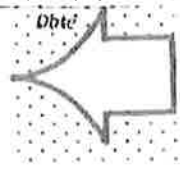
3/11/20
Date

[Signature]
Robert L. Sims
Approved as to Form by City Attorney

June 9, 2020

[Signature]
By City Manager

3/24/20
Date





CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5681

EFFECTIVE DATE

6/9/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
JUN 10 10 12 AM '20
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	V.P. IMAGING, INC., dba DOCUNAV SOLUTIONS	Vendor No.	VS0000005533
--------------	---	------------	--------------

Subject: Renewal Term Refunding Agreement

Lead Dept: AVI

Action Requested: Authorize an Administrative Action in order to add additional funding to the first renewal option term through the execution of a Renewal Term Refunding Agreement. (Reference CR18-0544)

Contract Number:	MASC- AVI-2018-00005489	Contract Term:	04/11/2018	to	04/11/2021
------------------	-------------------------	----------------	------------	----	------------

Background: This Administrative Action will allow the Department of Aviation to pay an invoice submitted by the vendor for the final year of the first renewal term. The original Buy Board Contract No. 465-14 has expired and replaced by Buy Board Contract No. 544-17, which terms and conditions will govern this transaction. Additional hours of training and set up for AVI's Account Payable Division, which were not original users of this contract, caused the shortfall of funds.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
130	AVI	7754	AV26	3099		CX MASC-AVI-2018-00005489	\$11,559.53	
Financing: FY2020 Operating Fund							TOTAL:	\$11,559.53

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	1	18-0544	2/11/2015	\$109,132.44	\$139,558.54	\$152,118.07	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

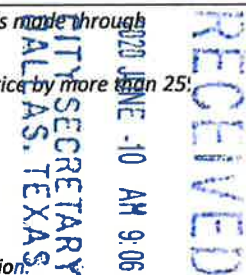
 By Department Director 6/9/2020
Date

 Robert L. Sims (Jun 9, 2020 16:29 CDT)
 Approved as to Form by City Attorney June 9, 2020
Date

 By City Manager 6/9/2020
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5682
		EFFECTIVE DATE
		06/04/2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <i>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</i>	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Furniture One	Vendor No.	268632
Subject:	CoC Gateway Apartment Furniture for Relocated Clients- AIDS Services of Dallas		
Lead Dept:	OHS- Office of Homeless Solutions		

Action Requested:	Develop contract that includes \$40,080.00 in general funds to contribute towards costs related to the furnishing of the new apartments of relocated clients.
Contract Number:	OHS-2020-00013291
Contract Term:	1/1/2020 to 1/1/2021

Background: The City has transitioned its Continuum of Care grant- gateway to Permanent Supportive Housing (Gateway) to PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (ASD) through a formal procurement process; thus, HUD has assigned the grant agreement to ASD. The project-based program is located at three properties: in which two of the properties are TAAG areas and have had recurring violent crimes onsite, one that resulted in the death of the property manager. In order to address public safety concerns for the program participants, the Office of Homeless Solutions (OHS) is allocating funding for financial assistance for furnishing the apartments of the relocated tenants residing at the two TAAG sites. This assistance will assist the new program grantee with aligning with the minimum thresholds of the Site Selection Evaluation Criteria for Supportive Housing approved by the Human and Social Needs Council Committee.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	MGT	4311		3099		-	\$40,080.00
							-	
							-	
	Financing:						TOTAL:	

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

NY **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Kevin Oden
Kevin Oden (Apr 23, 2020)
By Department Director

Apr 23, 2020
Date

Julia
Approved as to Form by City Attorney
Date

Jun 9, 2020
Date

NaB
Jun 4, 2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5683

EFFECTIVE DATE

6/9/2020 *MD*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 10 10 09 AM '20

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NexisLexis, a division of RELX Inc. Vendor No. VS0000016661

Subject: Service Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a two-year subscription renewal with LexisNexis, a division of RELX Inc. for online legal research and associated services for the two-year period of November 1, 2020 through October 31/2021, and November 1, 2021 through October 31, 2022. This contract shall not exceed \$48,624.

Contract Number:	ATT-2020-00013716	Contract Term:	11/1/2020	to	10/31/2022
------------------	-------------------	----------------	-----------	----	------------

Background: This two-year subscription renewal with LexisNexis, a division of RELX Inc., is necessary for the City Attorney's Office for online legal research and associated services for the two-year period of November 1, 2020 through October 31, 2021; and November 1, 2021 through October 31, 2022. Services will be billed on a monthly basis at \$2,026 per month for the two-year period as described in the attached Subscription Amendment. This contract shall not exceed \$48,624.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ATT	1308		3070		MASC ATT-2020-00013716	\$48,624.00	
Financing:							TOTAL:	\$48,624.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl'l Agreement Percentage
							%

MD APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayck Powers

Jun 8, 2020

By Department Director

Date

Michael Doss

Michael Doss (Jun 10, 2020 16:13 CDT)

Jun 10, 2020

Approved as to Form by City Attorney

Date

[Signature]

Jun 9, 2020

By City Manager

Date

MD

RECEIVED

20-5684

Memorandum

2021 MAY -6 PM 1:06

CITY SECRETARY
DALLAS, TEXAS



DATE: May 4, 2021

To: City Secretary Office, CSO

From: Christine Crossley, Director, OHS

Re: **Correction to Administrative Action No. 20-5684** for RevGroup Holdings, LLC
Dbas Handled

On Administrative Action No. 20-5684, please document the following corrections
to the vendor number and contract term:

Remove: Vendor number 268632

Correction: Vendor number should be VC22307

Remove: contract term 6/2/2020 to 1/1/2021

Correction: contract term 6/2/2020 to 9/1/2021

Thank you.


Christine Crossley

May 6, 2021

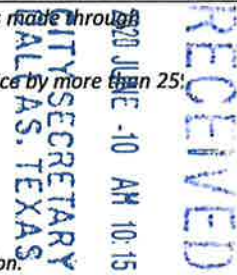
Christine Crossley, Director
Office of Homeless Solutions

*"Our Product is Service"
Empathy | Ethics | Excellence | Equity*

MAY -6 2021
[Signature]

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5684
		EFFECTIVE DATE
		June 2, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	RevGroup Holdings, LLC DbA Handled	Vendor No.	268632
Subject:	CoC Gateway Apartment Furniture for Relocated Clients- AIDS Services of Dallas		
Lead Dept:	OHS- Office of Homeless Solutions		

Action Requested:	Develop contract that includes \$39,600.00 in general funds to contribute towards costs related to the moving of the clients to new site location.						
	Contract Number:	OHS-2020-00013661	Contract Term:	1/1/2020	to	1/1/2021	

Background: The City has transitioned its Continuum of Care grant- gateway to Permanent Supportive Housing (Gateway) to PWA Coalition of Dallas, Inc. dba AIDS Services of Dallas (ASD) through a formal procurement process; thus, HUD has assigned the grant agreement to ASD. The project-based program is located at three properties: in which two of the properties are TAAG areas and have had recurring violent crimes onsite, one that resulted in the death of the property manager. In order to address public safety concerns for the program participants, the Office of Homeless Solutions (OHS) is allocating funding for financial assistance for moving of the current tenants residing at the two TAAG sites to the new site location. This assistance will assist the new program grantee with aligning with the minimum thresholds of the Site Selection Evaluation Criteria for Supportive Housing approved by the Human and Social Needs Council Committee.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	MGT	4311		3099		-	\$ 39,600.00
							-	
							-	
	Financing:						TOTAL:	\$39,600.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						\$ 0.00	%	

MS **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Kevin Oden
Kevin Oden (May 14, 2020 13:58 CDT)

May 14, 2020

Marichelle Samples

Jun 10, 2020

By Department Director

Date

Approved as to Form by City Attorney

Date

MS

Jun 2, 2020

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5685

EFFECTIVE DATE

4/27/20

2020 JUN - 10 PM 4:04
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Perkins + Will, Inc. Vendor No. 503372

Subject: Singing Hills Rec. Center Replacement: Addition of Gymnasium

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement #11, with Perkins & Will Inc., in the amount of \$28,825.00, thereby increasing the contract from \$1,375,761.20 to \$1,404,586.20

Contract Number: PKR-2016-0000022 Contract Term: to

Background: The Supplemental Agreement #11 is for additional cost for Reviews and Revisions needed for Non-conforming work during construction and for FF&E redesign services during selection and design for pervious drive.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VK13	MMCF	4112	PK17VK13	CT- PKR13019391.1	\$28,825.00	
Financing: 2017 Bond Program (B)							TOTAL:	\$28,825.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
	11	13-1143	6/26/2013	\$579,488.00	\$796,273.20	\$1,404,586.20	142.38%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rywi/2020
NY

[Signature]
By Department Director

Apr 27, 2020

Date

Christine Lannere

Approved as to Form by City Attorney

Jun 10, 2020


Date

[Signature]

Apr 27, 2020

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-5686
		EFFECTIVE DATE
		Jun 9, 2020

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUNE -11 AM 8:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: WIZEHIVE, INC. Vendor No. VS17464

Subject: Grants Management System

Lead Dept: Office of Cultural Affairs

Action Requested: Authorization is requested for a Supplemental Agreement No. 3 to continue use of services from WizeHive, Inc. for a one-year subscription to their grants management platform. WizeHive is the sole source provider for the Zengine Grants Management platform.


Contract Number:	OCA-2018-00006689 (CR-00025167)	Contract Term:	07/01/2020	to	06/30/2021
------------------	---------------------------------	----------------	------------	----	------------

Background: The Office of Arts and Culture requires a grants management system to handle application, panel reviews, monthly and annual reports from awardees, and internal reporting. WizeHive, Inc. is the current provider of the grants management system used by OAC. As the system has met expectations of the OAC staff, holds FY 2017-18, FY 2018-19, and FY 2019-20 data, and will provide continuity with applicants and awardees who interact with this system, OAC wishes to continue use of the system for another contracted year.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4888	CA01	2735		CX OCA-2018-00006689	\$8,988.00	
						-		
						-		
Financing:							TOTAL:	\$8,988.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	AA 17-6036	05/16/2017	\$6,613.00	\$11,976.00	\$27,577.00	317%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Jun 9, 2020 11:07 CDT)
 By Department Director


Jun 9, 2020
 Date


 Michael Doss (Jun 9, 2020 13:25 CDT)
 Approved as to Form by City Attorney

Jun 9, 2020
 Date


 Joey Zapata (Jun 9, 2020 13:22 CDT)
 By City Manager

Jun 9, 2020
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5687
		EFFECTIVE DATE
		6/9/20

RECEIVED

2020 JUN 11 AM 11:54
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Vector Airport Systems, LLC	Vendor No.	VS85745
Subject:	Aviation Landing fees & billing collection		
Lead Dept:	AVI		

Action Requested: Authorize Administrative Action to authorize the 2nd One-Year Renewal Option for the maintenance of the Aircraft Identification System. In reference to A.D.4-5 Renewal Options 13.2.2. CR#151522



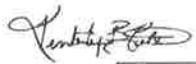
Contract Number:	AVI-2018-00007514	Contract Term:	8/25/2019	to	8/25/2020
-------------------------	-------------------	-----------------------	-----------	-----------	-----------

Background: AVI would like to authorize the 2nd One-Year Renewal Option for the maintenance of the Aircraft Identification System. Vendor shall continue to perform their services under the original contract CR#151522 in the amount not to exceed \$61,244.38. See attachments.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	130	AVI	7710	AV11	3438		CX AVI-2018-00007514	\$61,244.38
	Financing: FY2020 Operating Fund							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							

Uty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 _____ By Department Director	Date	 Robert L. Sims (Jun 9, 2020 14:44 CDT) _____ Approved as to Form by City Attorney	Date
 _____ By City Manager	Date	6/9/2020	Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5688

EFFECTIVE DATE

Jun 10, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Ratification Authorization
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2020 JUNE -11 PM 1:22

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CardConnect Corp Vendor No. VS93385

Subject: EMV Gateway CC Processing Services and EMV Terminal Leases

Lead Dept: Park and Recreation

Action Requested: Authorize the ratification of outstanding invoice payments to CardConnect Corp for monthly credit card processing and lease of EMV credit card processing terminals in the amount of \$49,250.00. Services rendered from March 2019 through May 2020.

Contract Number: PKR-2020-00012267 Contract Term: to

Background: The CardConnect Gateway, an EMV compliant gateway provider, is compatible with RecTrac, a recreation/facility software management system from Vermont Systems, and has provided the City of Dallas Park and Recreation Department with credit card gateway processing and EMV terminals since 2018.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- PKR-2020-00012267	\$49,250.00
						-	
						-	
Financing: Multi-Year Fund Project 0341-19-5021-100						TOTAL:	\$49,250.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins (Jun 3, 2020 09:06 CDT)
By Department Director

Jun 3, 2020
Date

Michael Doss (Jun 29, 2020 09:22 CDT)
Approved as to Form by City Attorney
Jun 29, 2020
Date

Joey Zapata (Jun 10, 2020 15:48 CDT)
By City Manager

Jun 10, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5689

EFFECTIVE DATE

6/7/20

2020 JUNE 12 PM 12:34
CITY SECRETARY
DALLAS TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - X c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes X No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes X No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes X No

Vendor Name: Entercom Texas, LLC Vendor No. VC18451

Subject: Office of Fair Housing and Human Rights Social Media Advertisement

Lead Dept: MGT – Office of Fair Housing and Human Rights

Action Requested: Authorization to enter into a contract with Entercom Texas, LLC for 3 flights of 150,000 impressions each month Co-Branded Facebook posts with 105.3 The Fan (English) and La Grande 107.5 (Spanish) of Office of Fair Housing and Human Rights advertisements.


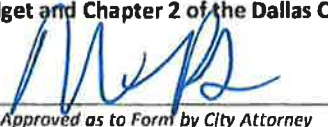
Contract Number: MGT-2020-00013339 Contract Term: 06/15/2020 to 09/30/2020

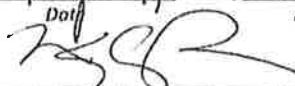
Background: The Office of Fair Housing and Human Rights is promoting Fair Housing rights and responsibilities; enhancing public awareness of Fair Housing and communicating the City's Office of Fair Housing and Human Rights to citizens, housing providers and lenders in Dallas and surrounding areas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F561	MGT	3706	BM03	3320		CX- MGT-2020-00013339	5,400	
Financing: FHAP							TOTAL:	5,400

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Date: May 29, 2020

 Approved as to Form by City Attorney Date: 6/10/20


 By City Manager Date: 06/07/2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5690

EFFECTIVE DATE

4/13/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE 12 PM 12:34
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Public Broadcasting, Inc. Vendor No. 331228

Subject: Office of Fair Housing and Human Rights Radio Advertisement

Lead Dept: MGT – Office of Fair Housing and Human Rights

Action Requested: Authorization to enter into a contract with North Texas Public Broadcasting, Inc. for 40, 15 second spots and 12, 15 second bonus spots M-F 5A-10A 3, 15 second spots; M-F 10a-3p 2, 15 second spots; M-F 3p-7p 3, 15 second spots; M-F 7p-10p 2, 15 second spots; and M-Su. 5a-12m 3, 15 seconds bonus spots for four alternate weeks: June 22 to 27; July 13 to 18; August 17 to 22; and Sept. 14 to 19, 2020, at KERA. And for 64, 15 seconds spots and 20, 15 second bonus spots M-F 5a-10a 4, 15 second spots; M-F 10a-3p 4, 15 second spots; M-F 3p-7p 4, 15 second spots; M-F 7p-10p 4, 15 second spots; and M-Su. 5a-12m 5, 15 second bonus spots for four alternate weeks: June 22 to 27; July 13 to 18; August 17 to 22; and Sept. 14 to 19, 2020 at KXT making a total of 136 spots in four alternate weeks.

Contract Number: MGT-2020-00013351 Contract Term: 4/13/2020 to 09/30/2020

Background: The Office of Fair Housing and Human Rights is promoting Fair Housing rights and responsibilities; enhancing public awareness of fair housing and communicating the City's fair housing services to citizens, housing providers and lenders in Dallas and surrounding areas. One of the goals of the Office of Fair Housing and Human Rights is reach a diverse ethnic population. North Texas Public Broadcasting KERA and KXT targets the general and minority population in Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F561	MGT	3706	BM03	3320		CX- MGT-2020 00013351	6,832

Financing: FHAP TOTAL: 6,832

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: March 30, 2020

[Signature]
Approved as to Form by City Attorney
Date: 6/10/20

[Signature]
By City Manager
Date: 4/13/2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5691

EFFECTIVE DATE

6/7/20

2020 JUNE 12 PM 12:34
CITY SECRETARY
DALLAS TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Radio One of Texas II, LLC Vendor No. VC0000010752

Subject: Office of Fair Housing and Human Rights Radio Advertisement

Lead Dept: MGT – Office of Fair Housing and Human Rights

Action Requested: Authorization to enter into a contract with Radio One of Texas II, LLC for a total of 60, 15 second spots and 20, 10 second bonus spots. The services shall be provided as follows: M-F 6A-10A for 5, 15 second spots; M-F 3p-7p for 5, 15 second spots; M-Su 5A-12M for 5, 15 second spots; and M-F 6A-7p for 5, 10 second bonus spots for the following weeks: June 15 to 20; July 20 to 25; July 27 to Aug. 1; and Aug. 17 to Aug. 22, 2020.

Contract Number: MGT 2020-00013350 Contract Term: 06/15/2020 to 09/30/2020

Background: The Office of Fair Housing and Human Rights is promoting Fair Housing rights and responsibilities; enhancing public awareness of fair housing and communicating the City's fair housing services to citizens, housing providers and lenders in Dallas and surrounding areas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F561	MGT	3706	BM03	3320		CX- MGT-2020-00013350	3,300
Financing: FHAP						TOTAL:	3,300

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

May 29, 2020
Date

Approved as to Form by City Attorney

Date

By City Manager

06/07/2020

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5692

EFFECTIVE DATE

June 12, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 15 PM 1:30
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Digitech Computer, Inc.	Vendor No.	518880
--------------	-------------------------	------------	--------

Subject:	Contract Renewal #1
----------	---------------------

Lead Dept:	DFD
------------	-----

Action Requested:	Authorize Supplemental Agreement #1 for the renewal of the existing contract with Digitech Computer, Inc. by exercising the 1 of two (2) annual City's renewal option. This action will renew the term of the contract to May 24, 2021.						
	Contract Number:	POM-2017-00001806	Contract Term:	5/25/2020	to	5/24/2021	

Background: On May 25, 2017, City Council by Resolution No. 17-0826 authorized a three-year collection contract, with two one-year renewal options with Digitech Computer, Inc. (518880) for billing and collection of the Ambulance Services. This action will ensure that City's Ambulance billing and collections services to continue uninterrupted. This contract renewal is under the same terms and conditions.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DFD	ER90	DF02	3072		-	\$0
							-	
							-	
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Jun 12, 2020 11:46 CDT)
 By Department Director


Jun 12, 2020
 Date

Ashley Stockton (Jun 12, 2020 15:35 CDT)
 Approved as to Form by City Attorney

Jun 12, 2020
 Date

Jon Fortune (Jun 12, 2020 13:21 CDT)
 By City Manager

Jun 12, 2020
 Date

 CITY OF DALLAS	<h1 style="margin: 0;">ADMINISTRATIVE ACTION</h1> <p style="margin: 5px 0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-5693
		EFFECTIVE DATE
		Jun 10, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 15 PM 1:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: OLLIMPAXQUI BALLET COMPANY, INC.	Vendor No. 344347
--	-------------------

Subject: Professional Services

Lead Dept: Office of Cultural Affairs

Action Requested: Consultant shall present performances and workshops as directed by the Office of Cultural Affairs that use performance in the tradition of folklorico dance and showcasing the customs of Mexico, Central and South America, including the pre-Columbian rituals of the Aztecs from Mexico, Incas from Peru, and the Bamba from Veracruz. This Dancing Through Latin American program can be presented to adults and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2019-00011368 (CR-00024765)	Contract Term:	6/17/2020	to	9/30/2020
------------------	---------------------------------	----------------	-----------	----	-----------

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4878		3089	CAP	MASC OCA-2019-00011368	\$6,500.00
						-	
						-	
Financing: General Fund						TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jun 10, 2020
 By Department Director

Jun 10, 2020
 Date


 Jun 11, 2020
 Approved as to Form by City Attorney

Jun 11, 2020
 Date


 Jun 10, 2020
 By City Manager

Jun 10, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5694

EFFECTIVE DATE

Jun 11, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE 12 PM 3:10
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Alpha Testing Vendor No. 134532

Subject: Professional Geotechnical Engineering Services on five pavement repair sites

Lead Dept: Transportation

Action Requested: Authorize a professional engineering services contract with Alpha Testing for geotechnical testing and pavement repair recommendations.

Contract Number: TRN-2020-00013448 Contract Term: 4/20/2020 to 6/30/2020

Background: Provide geotechnical testing and recommendations to repair pavement on five residential and collector streets. The condition and depth of the existing pavement, base, and subgrade are unknown and must be determined to develop the optimum pavement repair strategy.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
TN19	TRN	W337	THRG	3210		-	\$30,500.00	
						-		
						-		
Financing:							TOTAL:	\$30,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M. Rogers
Michael Rogers (Jun 11, 2020 14:08 CDT)
By Department Director

Jun 11, 2020
Date

DNN
DNN (Jun 12, 2020 12:52 CDT)
Approved as to Form by City Attorney

Jun 12, 2020
Date

[Signature]
Jun 11, 2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5695

EFFECTIVE DATE

5/8/20

2020 JUNE 12 PM 3:25
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Shimadzu Scientific Instruments, Inc. 9940 W. Sam Houston Pkwy S, Suite 300. Houston, TX 77099	Vendor No.	VS0000009099
--------------	--	------------	--------------

Subject: Service Agreement

Lead Dept: DWU

Action Requested: Purchase a (3) three-year service agreement for our laboratory instrument Shimadzu - Total Organic Carbon analyzer LCSH instrument located at PALS Analytical laboratory

Contract Number:	DWU-2020-00013225	Contract Term:	May 1, 2020	to	April 30, 2023
------------------	-------------------	----------------	-------------	----	----------------

Background: This analyzer provides excellent analytical performance and covers a wide range of application areas including water, wastewater, soil and quality control. It is used to measure required TCEQ permit analytes and monitor other non-specific indicators that determines water quality or cleanliness. This service agreement will help maintain the DWU's National Laboratory Accreditation Program Certification, minimize disruptions in service, and extend equipment life.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7042		3110			\$11,512.80	
							\$	
							\$	
							\$	
Financing:							TOTAL:	\$11,512.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

AP 8/4/20

By Department Director

5/4/20
Date

Arthur N Bashor

Approved as to Form by City Attorney


June 11, 2020

Date

By City Manager

05/08/2020

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5696
		EFFECTIVE DATE
		June 15, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	2020 JUNE 15 PM 3:36 CITY SECRETARY DALLAS, TEXAS
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input checked="" type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached) NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	AssetWorks, LLC	Vendor No.	24388
--------------	-----------------	------------	-------

Subject: M5 Fleet Management System

Lead Dept: Information & Technology Services

Action Requested: Authorize the 21st Amendment to the M5 fleet management system contract to allow for a two (2) month extension.





Contract Number:	DSV-2017-00001908	Contract Term:	7/1/2020	to	8/31/2020
------------------	-------------------	----------------	----------	----	-----------

Background: The FleetFocus M5 system is used to track maintenance of City vehicles and manage the City's fuel consumption and inventory. This amendment will provide continued maintenance and support of the system while a new contract is being finalized.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0196	EFM	1704		3438	NA	CT DSV-2017-00001908	\$20,684.97
							-	
							-	
	Financing: General Services - Current Funds						TOTAL:	\$20,684.97

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	21	87-1733	5/27/1987	\$165,200.00	\$4,617,531.37	\$4,803,416.34	2807.63%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Shelia Robinson (Jun 5, 2020 18:22 CDT) By Department Director	Jun 5, 2020 Date	 Don Knight (Jun 15, 2020 13:26 CDT) Approved as to Form by City Attorney	Date
 Joey Zapata (Jun 15, 2020 12:54 CDT) By City Manager	Date	 DK	Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

20-5697

EFFECTIVE DATE

Jun 8, 2020

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment) **USO Use Agreement**

2020 JUNE 15 PM 3:51
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **USO** Vendor No. _____

Subject: **USO Use Agreement** Department: **Aviation**

Action Requested: **Authorize Administrative Action for the Use Agreement between the City of Dallas and USO. Allow USO to use a floor space in the terminal at Dallas Love Field .**

Contract Number: **AVI-2020-00012941** Contract Term: **MTM** To _____

Background: **USO is a private, non-profit, charitable organization that provides, among other things, airport lounges for active members of the United States military throughout the United States. No Cost to the City of Dallas.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0	AVI	0	0	0		0	\$0.00
TOTAL:							

Project No: **0000** Commodity Code: _____ Financing: **None**

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
						%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 2/18/20 Michael Doss Jun 15, 2020
 By Department Director DATE Approved as to form by City Attorney DATE

 Jun 8, 2020
 By Assistant City Manager DATE



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5698

EFFECTIVE DATE

May 19, 2020

1. Place an "X" in the appropriate box for the approval of:

May 22, 2020

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%.)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 CITY SECRETARY
 ALAS. TEXAS
 JUN 16 AM 11:28

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Accento, The Language Company Vendor No. 504178

Subject: On-site Interpreter

Lead Dept: CTS

Action Requested: Authorize Supplemental Agreement No. 2, a \$47,000.00 increase in funds and a four-month extension (10/31/2020) to the service contract, under the same terms and conditions.

Contract Number:	POM-2016-00001512	Contract Term:	6/21/2020	to	10/31/2020
------------------	-------------------	----------------	-----------	----	------------

Background: On January 22, 2014, City Council authorized a three-year service contract with Accento, The Language Company (BX1309) in the amount of \$276,067.50 by Resolution No. 14-0175, for written, verbal and American sign language services.

Prior Actions:
 AA No. 17-5413, SA No. 1, an eighteen-month extension
 AA No. 18-6113, a twelve-month extension
 AA No. 19-0745, a six-month extension
 AA No. 19-1358, a six-month extension

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2016-00001512	\$47,000.00
						-	
						-	
Financing:						TOTAL:	\$47,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	14-0175	1/22/14	\$276,067.50	\$0.00	\$323,067.50	17.02%

Chhunny Chhean APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.
 Chhunny Chhean (May 22, 2020 09:57 CDT) May 22, 2020

Chhunny Chhean
 Chhunny Chhean (May 19, 2020 11:14 CDT) May 19, 2020
 By Department Director Date

Michael Doss
 Michael Doss (Jun 11, 2020 09:09 CDT) Jun 11, 2020
 Approved as to Form by City Attorney Date

Joey Zapata
 Joey Zapata (May 19, 2020 11:23 CDT) May 19, 2020
 By City Manager Date

Joey Zapata
 Joey Zapata (May 22, 2020 10:03 CDT) May 22, 2020

Ky
 Ky (May 19, 2020) May 19, 2020
 ORIGINAL - City Secretary
 May 22, 2020



CITY OF DALLAS


ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5699

EFFECTIVE DATE

6/17/2020 

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25% over original contract price).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUNE 17 PM 3:04
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name:	Frost Brown Todd LLC	Vendor No.	VC21413
--------------	----------------------	------------	---------

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Frost Brown Todd LLC for additional legal representation to City of Dallas Employee Sarah E. Mendola in an ethics complaint initiated by Barry Jacobs. This supplemental agreement shall not exceed \$2,000, increasing the total contract amount from \$10,000 to \$12,000.

Contract Number:	ATT-2020-00013467	Contract Term:	4/14/2020	to	Indefinite
------------------	-------------------	----------------	-----------	----	------------

Background: Frost Brown Todd LLC was retained to represent City of Dallas Employee Sarah E. Mendola in an ethics complaint initiated by Barry Jacobs. Supplemental Agreement No. 1 will authorize the firm to provide additional legal representation to Ms. Mendola. This supplemental agreement shall not exceed \$2,000, increasing the total contract amount from \$10,000 to \$12,000.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0192	ORM	3888		3033		MASC ATT-2020-00013467
							-	
							-	
Financing:							TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		1	20-5575	4/23/2020	\$10,000.00		\$12,000.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Aysh Powers

By Department Director

Jun 17, 2020

Date


Michael Doss

Michael Doss (Jun 17, 2020 11:56 CDT)

Approved as to Form by City Attorney

Jun 17, 2020

Date




By City Manager

Jun 17, 2020

Date



 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5704
		EFFECTIVE DATE
		May 27, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED 2020 JUN 17 PM 4:52 CITY SECRETARY DALLAS, TEXAS </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)	
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input checked="" type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: Herc Rentals Inc.	Vendor No.:	146874
--------------------------------	-------------	--------

Subject: Emergency Equipment Rental for October 2019 Tornado

Lead Dept: Sanitation Services

Action Requested: Authorization to pay for services rendered for emergency equipment rentals used for storm debris removal and disposal related to the October 20, 2019 tornado event.




Contract Number:	SAN-2020-00013724	Contract Term:	10/21/2019	to	3/8/2020
------------------	-------------------	----------------	------------	----	----------

Background: Following the October 20, 2019 tornado that struck north Dallas, these emergency rentals of heavy equipment were necessary to assist with the storm debris removal and disposal process. This vendor currently has a master agreement through Equipment and Fleet Management, however these particular models were not included on that agreement, necessitating this administrative action.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0440	SAN	3521		3599		CX SAN-2020-00013724	40,828.57
							-	
							-	
Financing:		Sanitation Operation Fund					TOTAL:	40,828.57

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Tim Oliver (May 27, 2020 12:13 CDT) By Department Director	05/27/2020 Date	 Willow Sanchez Approved as to Form by City Attorney	06/17/2020 Date
 Joey Zapata (May 27, 2020 12:24 CDT) By City Manager	05/27/2020 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-5705	EFFECTIVE DATE
	June 8, 2020	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED 2020 JUN 17 PM 3:13 CITY SECRETARY DALLAS, TEXAS </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	IHEARTMEDIA, INC.	Vendor No.	VS0000029337
Subject:	Radio Advertising		
Lead Dept:	Sanitation Services		




Action Requested:	Authorization to execute a sales order for advertising air time on iHeart Media Dallas-based stations for a public awareness campaign on changes to the brush and bulky trash program that goes into effect on July 1, 2020. Stations the ad will air are: KBFB 97.9 (Hip Hop), KDGE 102.1 (Variety), KDMX 102.9 (Variety), KDXX 107.9 (Latinx), KHKS 106.1 (Top 40), KLNO 94.1 (Latinx), KZMJ 94.5 (Urban)						
	Contract Number:	SAN-2020- 00013786	Contract Term:	5/25/2020	to	7/3/2020	

Background: On June 12, 2019, the City Council approved an ordinance amending Chapter 18, "Municipal Solid Wastes," of the Dallas City Code, establishing reasonable collection limits for brush and bulky trash, and additional regulations related to size and placement, in order to improve collection timeliness and reduce visual blight in our neighborhoods. The collection limits provision of the ordinance becomes effective on July 1, 2020. The Department of Sanitation Services, with the assistance of the Office of Communications, Outreach and Marketing, has begun a public awareness campaign to alert residents of the forthcoming changes.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0440	SAN	3581		3320		CX SAN-2020- 00013786	\$17,820.00
							-	
							-	
	Financing: Sanitation Operation Fund						TOTAL:	\$17,820.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Tim Oliver (Jun 8, 2020 09:23 CDT)	06/08/2020 Date	 Arthur N. Bashor (Jun 17, 2020 15:10 CDT)	06/17/2020 Date
By Department Director		Approved as to Form by City Attorney	
	 Joey Zapata (Jun 8, 2020 10:02 CDT)	06/08/2020 Date	
	By City Manager		

Memorandum

RECEIVED

2020 JUN 30 PM 2:31

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 6/26/2020
TO Billierae Johnson
City Secretary
SUBJECT Correction to AA 20-5706

The Administrative Action was approved on 04/23/20 authorizing a contract with Golden Eagle Program to provide childcare services to City of Dallas employees deemed essential during the COVID-19 declaration of disaster who cannot work from home or telework and must report to a work location by providing childcare from Monday through Friday from 7:30 am – 5:30 pm., with children beginning at the center on April 22, 2020. These services will be provided until the COVID-19 declaration of disaster has ended. The provider will serve no more than the maximum capacity in compliance with Dallas County Orders and Centers for Disease Control Guidelines. In an amount not to exceed \$50,000.00.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information Obvious error from CR context

Administrative Action funding section should read as follows:

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE No.	AMOUNT
620	MGT	969F		3070		OCC-2020-0013479	\$50,000

The correction is made to the UNIT.

Department: Office of Community Care

Director (or designee.): Jessica Galleshaw Signature Jun 26, 2020 Date
Jessica Galleshaw
Print Name

Attachment for reference: Administrative Action No. 20-5666 and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: Don Whitmore Signature for Penny Hines Date
Don Whitmore
Print Name

ATT: Approved Denied


JUN 30 2020

Assistant City Attorney: _____

Signature

Date

Print Name

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-5706	20-5706
	EFFECTIVE DATE	EFFECTIVE DATE
	4-23-2020	4-23-2020

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 18 PM 1:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Golden Eagle Program, LLC. Vendor No. VS96364

Subject: COVID-19 Essential Employee Childcare

Lead Dept: MGT - Office of Community Care

Action Requested: Authorize a contract with Golden Eagle Program, LLC. to provide childcare services to City of Dallas employees deemed essential during the COVID-19 declaration of disaster who cannot work from home or telework and must report to a work location by providing childcare services Monday through Friday from 7:30 am – 5:30 pm, with children beginning at the center on April 23, 2020. These services will be provided until the COVID-19 declaration of disaster has ended, not to exceed \$50,000.00 (CARES Act funding).

Contract Number: OCC-2020-0013479 Contract Term: 04/22/2020 to 09/30/2020

Background: Licensed childcare facilities participating in this initiative will follow the Dallas County Orders, the Centers for Disease Control (CDC) guidance, and any other applicable state, federal, and local laws, orders, or regulations.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
620	MGT	5081		3070		OCC-2020-0013479	\$50,000.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jessica Malleshaw (Apr 23, 2020)
 By Department Director

Apr 23, 2020
Date


 Tasheena L. Byrd (Jun 3, 2020 10:07 CDT)
 Approved as to Form by City Attorney

Jun 3, 2020
Date


 By City Manager

Apr 23, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5707

EFFECTIVE DATE

May 12, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 18 PM 3:05
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Michael Baker International, Inc. Vendor No. VS0000006818

Subject: Spring Avenue – Carter Street to Hatcher Street (PBNIP007)

Lead Dept: Public Works Department

Action Requested: Authorize Supplemental Agreement No. 10 to the professional services contract with Michael Baker International, Inc. for extension of time until May 15, 2020 for services rendered and completed for the Spring Avenue Redevelopment Project.

Contract Number: PBW-2016-00000749 Contract Term: 5/10/2010 to 6/30/2020

Background: On October 24, 2007, Resolution No. 07-3171 authorized a professional services contract with Michael Baker International, Inc. for engineering services to develop a community conceptual plan with pedestrian oriented design concepts for the Spring Avenue Redevelopment Project. On April 14, 2010, Resolution No. 10-0882 authorized Supplemental Agreement No. 3 to the professional services contract with Michael Baker International Inc. for engineering services to provide the infrastructure improvements to include paving, drainage, streetscape, and water and wastewater for the following streets: Spring Ave. between Hatcher St. and Carter St.; Troy St. between Hatcher St. and Collins St.; Brashear St. from Benton Ave. to Pacific Ave. right-of-way (ROW); Hatcher St. from Spring Ave. to Troy St. (streetscape only); and Benton Ave. from Spring Ave. to Brashear St. Due to funding and ROW issues, the construction of the planned improvements is being phased. On October 10, 2012, Resolution No. 12-2530 authorized a construction contract with Omega Construction, Inc. for the reconstruction of Spring Avenue Redevelopment Project - Phase I for Spring Ave., and is completed. Due to funding, Housing Department decided not to proceed with Phase II.

This action will authorize Supplemental Agreement No. 10 to the professional services contract with Michael Baker International Inc. to extend the contract term of the additional services previously approved.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
Financing: FY 2014-15 CDBG						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	10	07-3171	10/24/2007	\$68,858.00	\$701,284.19	\$770,142.19	1018.45%

HH BB CTN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert M. Peay

5/8/20

Benjamin N. Samples, II

Benjamin N. Samples, II (Jun 18, 2020 14:43 CDT)

By Department Director

Date

Approved as to Form by City Attorney

Date

5/12/2020

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5708

EFFECTIVE DATE

6/12/2020 *MD*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUNE 17 AM 10:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Golden Gate Adult Rehabilitation Ministry Vendor No. VS0000021798

Subject: Supplemental Agreement No. 2 to the Subrecipient Agreement – South Dallas Drug Court

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 2 to the Subrecipient Agreement with Golden Gate Adult Rehabilitation Ministry, Inc. ("Golden Gate ARM") to continue providing recovery support services to program participants in the South Dallas Drug Court ("SDDC") during FY 19-20. This Supplemental Agreement No. 2 shall not exceed \$20,000, increasing the contract from \$20,000 to \$40,000.

Contract Number:	ATT-2019-00011636	Contract Term:	9/30/19	to	9/29/2020
------------------	-------------------	----------------	---------	----	-----------

Background: On September 11, 2019, City Council by Resolution No. 19-1384, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$326,335.00 for year two of the project period, to expand capacity at the existing SDDC for the period September 30, 2019 through September 29, 2020. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

On March 10, 2020, the City Manager by Administrative Action No. 20-5426, authorized Supplemental Agreement No. 1, increasing the contract from \$10,000 to \$20,000.

Golden Gate ARM will continue providing recovery support services to program participants in the SDDC during FY 19-20. This Supplemental Agreement No. 2 shall not exceed \$20,000, increasing the contract from \$20,000 to \$40,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F599	ATT	4162		3070		MASC ATT-2019-00011636	\$20,000.00	
						-		
						-		
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-6589	9/20/2019	\$10,000.00	\$10,000.00	\$40,000.00	%

MD APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayele Powers

By Department Director

Jun 11, 2020

Date

MD

By City Manager

Michael Doss

Michael Doss (Jun 16, 2020 10:01 CDT)

Approved as to Form by City Attorney

Jun 12, 2020

Date

Jun 16, 2020

Date

MD



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5709

EFFECTIVE DATE

05/27/2020

LM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2020 JUNE 17 AM 9:15

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No LM

Vendor Name: Kimley-Horn and Associates, Inc. Vendor No. 135447

Subject: Abrams Road from Gaston Avenue to South Beacon Street

Lead Dept: Department of Public Works

Action Requested: Authorize Supplemental Agreement No. 2 to the professional services contract with Kimley-Horn and Associates, Inc. for additional services for Abrams Road from Richmond Avenue to South Beacon Street (PB17VA14), in the amount of \$18,500.00, increasing the contract amount from \$332,574.00 to \$351,074.00.

Contract Number:	PBW-2019-00008490	Contract Term:	1/24/2019	to	08/31/2020
------------------	-------------------	----------------	-----------	----	------------

Background: During the bid phase, Transportation Department requested to include several improvements to the traffic signal located at the intersection of Abrams Road and Gaston Avenue. The goal is to include these improvements with the construction of the Abrams project. The traffic signal improvements include SUE QL B at the corner of the intersection of Abrams Road and Richmond Avenue and assist with the application for FHWA interim approval for bicycle signal faces. City will instruct Kimley-Horn and Associates to design the additional scope as requested by our Transportation Department.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V22	PBW	VA14	THRF	4111	PB17VA14	CX PBW-2019-00008490	\$18,500.00	
Financing:							TOTAL:	\$18,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	18-1766	12/12/2018	\$294,574.00	\$38,000.00	\$351,074.00	\$19.1802%

HH BB CTN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

for *Ali Hatoufi*
By Department Director

05-27-20
Date

[Signature]
Approved as to Form by City Attorney

6/2/20
Date

[Signature]
By City Manager

05/27/2020
Date

RECEIVED

20-5710

Memorandum

2020 SEPT 25 PM 1:28
CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE 09/22/2019

TO City Secretary

SUBJECT **Correction to Administrative Action: 20-5710**

This is the first correction to the subject Administrative Action.

The subject Administrative Action was approved on 06/10/2020 to authorized design and construction documents for a playground at Forest Park by La Terra Studio, Inc.

Change is needed to correct:

Program Number on the AA.

Current Program Number Listed on the AA: **HOEQ001**
Corrected Program Number: HOEQ001

Please make the necessary corrections to your records.

Thank you,


John D. Jenkins (Sep 22, 2020 19:05 CDT)

John D. Jenkins, FAIA, Director
Park and Recreation Department

C: Project Manager
Project File

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: Noor Shaikh Sep 23, 2020
Noor Shaikh (Sep 23, 2020 10:51 CDT) Signature Date

Noor Shaikh
Print Name

ATT: Approved Denied

Assistant City Attorney: _____
Signature Date

Print Name

SEPT 25 2020




ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5710

EFFECTIVE DATE

JUN 10 2020

2020 JUNE 16 PM 1:25
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: La Terra Studio, Inc. Vendor No. 510422

Subject: FOREST PARK PLAYGROUND

Lead Dept: Park and Recreation Department

Action Requested: Authorize an agreement with La Terra Studio, in the amount of \$15,420.00; to include design, construction documents for a playground at Forest Park in Dallas, Texas. Total compensation for Landscape Architect's services not to exceed \$13,570.00, subject to appropriations, plus an allowance for Reimbursable Expenses not to exceed \$1,850.00; for a total of \$15,420.00.

Contract Number: PKR-2020-00013557 Contract Term: N/A to N/A

Background: Design, construction documents for Forest Park Playground in accordance with the attached Landscape Architect's proposal. Landscape Architect was selected using the established RFQ process. City intends to construct the Forest Park playground at a total budgeted construction cost not to exceed \$120,000.00 for the completion of the project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0719	HOU	W489	PLGI	4112	HOEQ001	CX- PKR-2020-00013557	\$15,420.00	
Financing:							TOTAL:	\$15,420.00

Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$0.00	0.00%

NH APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
 John D. Jenkins (Jun 10, 2020 18:22 CDT)
 By Department Director

Jun 10, 2020
 Date

Benjamin N. Samples II
 Benjamin N. Samples II (Jun 10, 2020 15:54 CDT)
 Approved as to Form by City Attorney Date

J Zapata
 J Zapata (Jun 10, 2020 19:13 CDT)
 By City Manager

Jun 10, 2020
 Date

MT

u

John
 ORIGINAL - City Secretary

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5711
		EFFECTIVE DATE
		06-09-2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.*

2020 JUN 16 PM 12:42
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Stewart Engineering Supply, Inc.	Vendor No.	257469
Subject:	Approval for payment of third year maintenance agreement		
Lead Dept:	Sustainable Development & Construction		

Action Requested:	(1) Authorize transfer of \$2,683.14 to a new Administrative Action for past due payments to Stewart Engineering Supply, Inc. for final year maintenance agreement for two wide-format printers. (2) Authorize a contract amendment to increase contract amount by \$2,000 for unforeseen printing in excess of maintenance agreement, and (3) encumber funds as a MASC to be paid over multiple fiscal years.						
	Contract Number:	DEV-2018-00004814	Contract Term:	2/14/2018	to	4/10/2021	

Background: Council Resolution 180285 authorized the purchase, installation and a three-year maintenance and support contract for two wide-format printers for Sustainable Development & Construction. First and second year maintenance support payments have been completed. In February 2020, the Controller's Office released the remaining funds for the contract; therefore, funds need to be encumbered to pay for the third-year maintenance payment. The maintenance agreement covers printing up to a base rate of 5,000 square feet per month for each machine. If the Department exceeds the base rate per machine, there is an overage charge of \$0.038 for each additional square foot printed. The Department would like to add \$2,000 to the encumbered amount for any unexpected printing overage. These actions will extend over multiple fiscal years and will be paid accordingly.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0150	DEV	3141		3099		MASC DEV-2018-00004814-1	\$4,684
	Financing:						TOTAL:	

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	1	180285	02/14/2018	\$43,603	0	\$45,603	4.6%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director

6/9/20
 Date


 Arthur N. Bashor (Jun 16, 2020 11:35 CDT)
 Approved as to Form by City Attorney

Date


 Majed Al-Ghafry
 Assistant City Manager
 By City Manager

6/9/20
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5712

EFFECTIVE DATE

2/24/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE 17 AM 9:57
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: T1V Inc Vendor No. VS94039

Subject: Library Digital Wall & ThinkHub

Lead Dept: Library

Action Requested: Authorize execution of a three-year subscription software license and support agreement with T1V Inc. to maintain the J. Erik Jonsson Central Library, 7th Floor digital Wall.

Contract Number: LIB-2020-00012916 Contract Term: 5/1/2020 to 4/30/2023

Background: As part of the Central Library 7th floor an 80" digital wall and ThinkHub is installed to feature special exhibits, rare photos, archival materials found om Dallas Public Library collection and interactive features that enhance meetings and virtual connectivity. The digital wall allows customers to view items of the Library collection that haven't or aren't continuously displayed in the physical display cases. The ThinkHub includes Wi-Fi connectivity to the internet and mobile devices for convenience of presentation and meeting. Both the digital wall and ThinkHub are supported by sole source products provided by the installer, T1V Inc. A three-year subscription software license and support agreement is offered at a cost of \$18,710.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0734	LIB	6473		3099		LIB-2020-00012916	\$18,710.00	
Financing:							TOTAL:	\$18,710.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 02.18.2020

[Signature]
Approved as to Form by City Attorney Date 3-24-20

[Signature]
By City Manager Date 02/24/2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5713

EFFECTIVE DATE

04.29.2020 JH

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE 19 AM 10:15
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Westport Dallas, Inc. Vendor No. 512507

Subject: Teardown and Repair CNG Vehicles

Lead Dept.: Equipment and Fleet Management (EFM)

Action Requested: Replace expired fuel tanks, dismantle, diagnose and repair Unit No. 048012, Light Duty CNG Truck assigned to the Transportation Department.

Contract Number:	EFM-2020-00013158	Contract Term:	03/28/2020	to	07/28/2020
------------------	-------------------	----------------	------------	----	------------

Background: Unit No. 048012 is down for service. The repairs for this unit are not covered by master Agreement. In order to diagnose the issue, the unit had to be dismantled to determine the needed repairs, resulting in a single bid. This request is covered by the policy and procedures set forth in 10.5.2 for emergency procurement.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0196	EFM	1707		3110		CX-EFM-2020-00013158	\$6,000.00
						-	
						-	
Financing:		General Funds				TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Gipson
By Department Director

04-27-20
Date


Arthur N. Basker
Approved as to Form by City Attorney

Date

[Signature]

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-5714
		EFFECTIVE DATE
		Jun 18, 2020

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 19 PM 4:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Biggs & Mathews Environmental, Inc. Vendor No. 501084

Subject: 2020 1st Semi-Annual Groundwater Reporting

Lead Dept: Sanitation Services

Action Requested: A special needs professional service contract to test groundwater wells, review groundwater test results, generate the report for submittal to Texas Commission on Environmental Quality (TCEQ), and retest any well exceedances.


Contract Number:	SAN-2020-00013676	Contract Term:	May 26, 2020	to	August 31, 2020
------------------	-------------------	----------------	--------------	----	-----------------

Background: Groundwater reporting is required by the TCEQ. The testing and reporting are done semi-annually. This will begin the 2020 reporting period. A new Environmental Monitoring contract is in the final stages of negotiations, but it will not be ready prior to report's due date.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0440	SAN	3591		3070		- SAN-2020-00013676	\$27,250.00	
						-		
						-		
Financing:							TOTAL:	\$27,250.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Tim Oliver (Jun 18, 2020 11:01 CDT)
 By Department Director Date Jun 18, 2020


 Arthur N. Bashor (Jun 19, 2020 11:58 CDT)
 Approved as to Form by City Attorney Date Jun 19, 2020


 Joey Zapata (Jun 18, 2020 13:43 CDT)
 By City Manager Date Jun 18, 2020

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-5715
		EFFECTIVE DATE
		May 28, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25% through interlocal or cooperative agreements).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 19 PM 4:42
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Masco Service Corp.	Vendor No.:	239733
Subject:	Helicopter Parts and Maintenance		
Lead Dept:	DPD		

Action Requested: Authorize Supplemental Agreement No. 3, a \$2,000.00 increase in funds to the service contract, under the same terms and conditions.

Contract Number:	POM-2016-00001505	Contract Term:	1/18/2020	to	7/18/2020
-------------------------	-------------------	-----------------------	-----------	----	-----------

Background: On December 9, 2009, City Council authorized a four-year service contract with Masco Service Corp. (BP0921) in the amount of \$49,090.00 by Resolution No. 09-2930, for helicopter parts, maintenance and service repairs.

Prior Actions:
 AA No. 14-5165, SA No. 1, a one-year extension
 AA No. 15-5386, a two-year extension
 AA No. 17-5096, a one-year extension
 AA No. 18-5205, SA No. 2, a one-year extension
 AA No. 19-5566, a one-year extension
 EXT No. 20-1559, a six-month extension

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2016-00001505	\$2,000.00
						-	
						-	
Financing:						TOTAL:	\$2,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	09-2930	12/9/2009	\$49,090.00	\$0.00	\$51,090.00	4.07%

MB **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Chhunny Chhean
 Chhunny Chhean (May 28, 2020 13:49 CDT)

May 28, 2020
 Date

Don Knight
 Don Knight (Jun 15, 2020 18:00 CDT)

Jun 15, 2020
 Date
 Approved as to Form by City Attorney

Ky
 May 20, 2020

By Department Director

Joey Zapata
 Joey Zapata (May 28, 2020 13:51 CDT)

By City Manager

May 28, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5716

EFFECTIVE DATE

Jun 19, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUNE 19 PM 5:40
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Converging Health Vendor No. VS100844

Subject: COVID19 Protocols and Processes for Civilian Staff

Lead Dept: Human Resources

Action Requested: Authorize a services contract with Converging Health to provide COD Human Resources OVID19 clinical guidance for civilian workforce. Holmes Murphy with Converging Health, LLC will provide recommendations for Return-to-Workplace process and protocols, guide COD leadership in post COVID-19 General Acceptable Workplace Health Standards (i.e. Spacing, flu shot, biometric screening, wellness days, etc) and development of customized flowcharts/algorithm for encounters, exposures, and infections. Resources may also be targeted to support other essential departments such as as Public Service Staff, Sanitation Specialists, Aviation/Transportation/Courts and Detention Services, Building Services, etc.

Contract Number: PER-2020-00013538 Contract Term: 5/15/2020 to 11/15/2020

Background: Per the City Manager, we are needing clinical guidance from medical experts along with our leadership team to develop appropriate preventive protocols and educational tools support managers, supervisors and all staff in the well-being and health of City of Dallas employees. At this time, these measures must be defined and documented while maintaining essential services and in the midst of the COVID-19 pandemic. This engagement team would include a medical director, mid-level provider, administrative support in collaboration with the clinic provider, CareATC. The vendors will work in close partnership with the HR team to assist us in development of processes for our civilian employees and timely guidance on COVID19 issues impacting our workforce.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F620	PER	973C		3099		- PER-2020-00013538	\$49,500.00	
						-		
						-		
Financing:							TOTAL:	\$49,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Arias Jun 19, 2020
By Department Director Date

Willow Sanchez Jun 19, 2020
Approved as to Form by City Attorney Date

[Signature] Jun 19, 2020
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5717

EFFECTIVE DATE

05/12/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 22 PM 12:59
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: E-Learn, Inc. d/b/a Essential Education Vendor No. VS89260

Subject: GED Academy Online Learning

Lead Dept: Library

Action Requested: Authorize a one-year extension for a sole source web-based online GED Academy Study Program.

Contract Number:	LIB-2020-00013488	Contract Term:	3/31/2020	to	3/31/2021
------------------	-------------------	----------------	-----------	----	-----------

Background: GED Academy Online is an online study tool for individuals preparing for the GED. It serves three functions: 1) It offers homework support to students in in-person classes 2) It allows for self-paced learning for students that cannot attend in-person classes 3) It gives students experience answering GED questions on a computer as they will have to take the test on a computer.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5389		3099		- LIB-2020-00013488	\$16,400.00	
						-		
						-		
Financing:							TOTAL:	\$16,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Guadua
By Department Director

05.04.2020
Date

Michael Doss
Michael Doss (Jun 22, 2020 11:54 CDT)

Approved as to Form by City Attorney

Date

Joyntam
City Manager

05/12/2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5718

EFFECTIVE DATE

Jun 10, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25% over original contract price).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 23 AM 9:27
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AT&T Corp. Vendor No. 268653

Subject: AT&T Managed Services - Supplemental Agreement No. 39

Lead Dept: Information & Technology Services

Action Requested: Authorize SA No. 39 to pay Equinix network co-location true-up costs related to the City's Express Route circuit to Microsoft Azure.

Contract Number: DSV-2016-00000009 Contract Term: 3/9/2020 to 11/30/2020

Background: Microsoft Azure ExpressRoute provides a high-performance, secure connection to transfer data between the City's IT environment and Microsoft Azure Cloud and O365. Charges are for additional non-recurring professional services and monthly recurring cloud services and totals \$61,183.76.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- DSV-2016-00000009	\$0.00
						-	
						-	
Financing: No Cost Consideration						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	39	18-1709	11/28/2018	\$33,081,983.75	\$0.00	\$33,081,983.75	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 8, 2020)
By Department Director
May 8, 2020
Date

Don Knight
Don Knight (Jun 15, 2020 14:06 CDT)
Approved as to Form by City Attorney
Jun 15, 2020
Date

Joey Zapata
Joey Zapata (Jun 10, 2020 12:02 CDT)
By City Manager
Jun 10, 2020
Date

DK
DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5719

EFFECTIVE DATE

May 19, 2020

1. Place an "X" in the appropriate box for the approval of:

May 22, 2020

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 19 AM 11:50
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	LanguageUSA, Inc.	Vendor No.	517994
Subject:	On-site Interpreter		
Lead Dept:	CTS		

Action Requested:	Authorize Supplemental Agreement No. 3, a \$3,000.00 increase in funds and a four-month extension (10/31/2020) to the service contract, under the same terms and conditions.						
Contract Number:	POM-2016-00001512	Contract Term:	6/21/2020	to	10/31/2020		

Background:
On January 22, 2014, City Council authorized a three-year service contract with LanguageUSA, Inc. (BX1309) in the amount of \$13,465.20 by Resolution No. 14-0175, for written, verbal and American sign language services.

Prior Actions:
AA No. 17-5414, SA No. 1, an eighteen-month extension
AA No. 18-6112, SA No. 2, a twelve-month extension
AA No. 19-0744, a twelve-month extension

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- POM-2016-00001512	\$3,000.00
						-	
						-	
Financing:						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	14-0175	1/22/14	\$13,465.20	\$0.00	\$16,465.20	22.27%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.
May 22, 2020

Chhunny Chhean (May 22, 2020 09:57 CDT) May 19, 2020 Michael Doss (Jun 11, 2020 09:09 CDT) Jun 11, 2020

Chhunny Chhean (May 19, 2020 11:14 CDT) By Department Director Approved as to Form by City Attorney Date

Joey Zapata (May 19, 2020 11:23 CDT) Date May 19, 2020

Joey Zapata (May 22, 2020 10:03 CDT) By City Manager Date May 22, 2020

Chhunny Chhean (May 22, 2020 11:14 CDT) ORIGINAL - City Secretary REV 11/2018

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	205720
		EFFECTIVE DATE

4/19/2020 *AK*

RECEIVED
 APR 24 PM 1:00
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.*

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No *N/A*

Vendor Name:	Communities Foundation of Texas	Vendor No.	243760
Subject:	Agreement with Communities Foundation of Texas re: City of Dallas Mayor's Safe Communities Fund		
Lead Dept:	MCC – Office of the Mayor		

Action Requested: Authorize the City of Dallas to enter into an Agreement with the Communities Foundation of Texas to administer a fund called the City of Dallas Mayor's Safe Communities Initiatives Fund to support recommendations made by Mayor Eric Johnson's Task Force on Safe Communities.


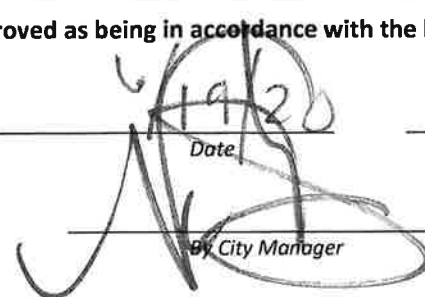
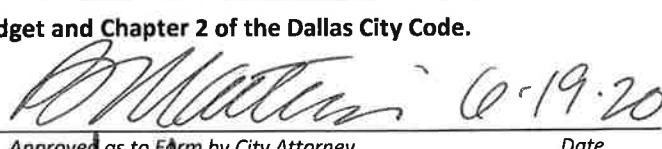
Contract Number:	MGT-2020-00013774	Contract Term:	June 2020	to	Indefinite
-------------------------	--------------------------	-----------------------	-----------	----	------------

Background: CFT and the City of Dallas have a common interest in reducing urban gun violence in Dallas. The purpose of this Agreement is to receive and administer donations received directly from the private sector for the Mayor's Safe Communities Initiative, which includes four targeted strategies: 1) the remediation of blighted buildings and abandoned lots in high-violence locations; 2) the placement of additional outdoor lighting in locations where nighttime violence has been most severe; 3) the utilization of schools to deliver group support teaching kids to pause before they act; and 4) the utilization of violence interrupters to keep resolvable conflicts from escalating into gun violence. The City shall not be the recipient or custodian of any such donations, as such donations are to be made directly to CFT and to be used solely for the four targeted strategies in Dallas.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	MGT	3308				-	\$0.00
							-	
							-	
	Financing:						TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	 _____ By City Manager	 _____ Approved as to Form by City Attorney	_____ Date
--	---	---	---------------



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5721

EFFECTIVE DATE

Jun 23, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 JUN 24 PM 3:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Telephone Town Hall Meetings, Inc. Vendor No. VC0000012096

Subject: Service Contract for Virtual Meetings

Lead Dept: Information & Technology Services

Action Requested: Authorize a one-year service agreement for continuous use of the virtual meeting services.

Contract Number:	DSV-2020-00013556	Contract Term:	7/1/2020	to	6/30/2021
------------------	-------------------	----------------	----------	----	-----------

Background: This contract will provide telephone/virtual town hall meeting services to broadcast City Council meetings and other public information sessions for Dallas citizens. This contract is established via interlocal agreement with the City of Plano.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1510		3099		- DSV-2020-00013556	\$67,600.00
						-	
						-	
Financing: Data Services Fund						TOTAL:	\$67,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 13, 2020)
By Department Director Date

Don Knight
Don Knight (Jun 24, 2020 15:19 CDT)
Approved as to Form by City Attorney Date

Joey Zapata
Joey Zapata (Jun 23, 2020 17:25 CDT)
By City Manager Date

OK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5722

EFFECTIVE DATE

Jun 23, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 24 PM 3:45
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TEQSYS, Inc Vendor No. VS0000076343

Subject: SA No. 1 Veritas Clearwell eDiscovery Platform System

Lead Dept: Information & Technology Services

Action Requested: Authorize SA No. 1 to add maintenance and support service for Veritas Clearwell eDiscovery Platform System in years 2 and 3.

Contract Number:	DSV-2020-00012652	Contract Term:	3/1/2021	to	2/28/2023
------------------	-------------------	----------------	----------	----	-----------

Background: The eDiscovery Platform System is a technology solution that enables the City's ability to discover information for legal, regulatory and investigative matters necessary for City business.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1633		3110		- DSV-2020-00012652	\$34,978.20
						-	
						-	
Financing: Data Services Fund (Subject to Annual Appropriations)						TOTAL:	\$34,978.20

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-0363	2/28/2020	\$400,771.04	\$0.00	\$435,749.24	8.7%

UK APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (May 27, 2020 15:55 CDT) May 27, 2020
By Department Director Date

Don Knight
Don Knight (Jun 24, 2020 15:15 CDT) Jun 24, 2020
Approved as to Form by City Attorney Date

Joey Zapata
Joey Zapata (Jun 23, 2020 15:00 CDT) Jun 23, 2020
By City Manager Date

DK
DK



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5723

EFFECTIVE DATE

Apr 29, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 24 PM 5:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Debbie Knight** Vendor No. _____

Subject: **Beautification Agreement**

Lead Dept: **Park and Recreation**

Action Requested: **Authorize an Beautification Agreement with Mrs. Debbie Knight to fund park amenities by receiving a donation of \$2,100 to cover costs of installing a bench at the WRT 106 marker at White Rock Lake Park. Contact: Jeremy McMahon (214) 671-0264**

Contract Number:	PKR-2020-00013297	Contract Term:	7/7/20	to	7/6/21
------------------	-------------------	----------------	--------	----	--------

Background: **To celebrate the life of an individual by installing a bench with plaque.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2020-00013297	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
 John D. Jenkins (Apr 28, 2020)
 By Department Director Date

ONN
 ONN (Jun 5, 2020 15:13 CDT)
 Approved as to Form by City Attorney Date

Joey Zapata
 Joey Zapata (Apr 29, 2020)
 By City Manager Date

ges
 ges
 ORIGINAL - City Secretary

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5724
		EFFECTIVE DATE
		Jun 19, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 24 PM 5:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	F.A.M. United Youth Organization	Vendor No.	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize a Beautification Agreement with F.A.M. United Youth Organization. The vendor will organize litter/debris clean-up projects at College Park and Veterans Park through August 1, 2020 – July 31, 2021. Contact: Sam Franklin (214) 6701923						
	Contract Number:	PKR-2020-00013057	Contract Term:	8/1/2020	to	7/31/2021	

Background: F.A.M. United Youth Organization is a youth football organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with F.A.M. United Youth Organization for the purpose of organizing litter and debris clean-up projects at College Park and Veterans Park.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> rmb Funding:	N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013057	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 John Jenkins (Jun 19, 2020 14:08 CDT)
 By Department Director

Jun 19, 2020
 Date

[Signature]
 ONN (Jun 24, 2020 17:05 CDT)
 Approved as to Form by City Attorney

Jun 19, 2020
 Date

[Signature]
 Joey Zapata (Jun 19, 2020 15:31 CDT)
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5725

EFFECTIVE DATE

Jun 23, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 25 AM 11:54
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: East Kessler Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with East Kessler Neighborhood Association. The vendor will organize litter/debris clean-up and beautification projects at Coombs Creek Trail through August 1, 2020 – July 31, 2021.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2020-00013060	Contract Term:	8/1/2020	to	7/31/2021
------------------	-------------------	----------------	----------	----	-----------

Background: East Kessler Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with the East Kessler Neighborhood Association for the purpose of organizing litter/debris clean-up and beautification projects on Coombs Creek Trail.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013060	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 23, 2020 14:20 CDT)
By Department Director

Jun 23, 2020
Date

Milton Henderson
Milton Henderson (Jun 25, 2020 11:18 CDT)
Approved as to Form by City Attorney

Jun 25, 2020
Date

Joey Zapata
Joey Zapata (Jun 23, 2020 14:39 CDT)
By City Manager

Jun 23, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5726

EFFECTIVE DATE

6/25/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 25 PM 12:03
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: JLM Consulting Group Vendor No. VC14087

Subject: Open Encumbrance to pay final invoice

Lead Dept: AVI

Action Requested: Authorize Administrative Action to open encumbrance to pay final invoice for service. No funds requested.

Contract Number: AVI-2018-00007836 Contract Term: 12/01/2018 to 7/18/2020

Background: MASC for vendor expired 5/31/2020. End User did not encumber funds prior to the expiration date. AVI is requesting to open the encumbrance to pay the final invoice for service. Service will be complete upon payment for service. No additional funds requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
130	AVI	7739	AV21	3070		MASC AVI-2018-00007836	\$0.00	
Financing: FY2020 Operating Fund							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 6/23/2020

Ashley Stockton
Ashley Stockton (Jun 25, 2020 12:00 CDT)
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date 6/25/20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5727

EFFECTIVE DATE

Jun 19, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 25 AM 11:54
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Five Mile Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Five Mile Neighborhood Association. The vendor will organize litter/debris clean-up projects at Miller Family Park through August 1, 2020 – July 31, 2021. Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2020-00013055	Contract Term:	8/1/2020	to	7/31/2021
------------------	-------------------	----------------	----------	----	-----------

Background: Five Mile Neighborhood Association is a non-profit community organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with Five Mile Neighborhood Association for the purpose of organizing litter and debris clean-up projects at Miller Family Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013055	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 18, 2020 22:45 CDT)

By Department Director

Jun 18, 2020

Date

Christine Lammara

Approved as to Form by City Attorney

Jun 25, 2020

Date

Joey Zapata
Joey Zapata (Jun 19, 2020 08:40 CDT)

By City Manager

Jun 19, 2020

Date



ADMINISTRATIVE ACTION

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

ADMINISTRATIVE ACTION
20-5728
EFFECTIVE DATE
Jun 19, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
JUN 25 AM 11:54

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Urbandale Citizens Beat Neighborhood Association **Vendor No.** _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Urbandale Citizens Beat NA to fund amenities and service enhancements and to perform services by picking up litter and debris and maintaining various plantings at Bisbee Park, all in coordination with the Park and Recreation Department.
Contact: Jeremy McMahon (214) 671-0264

Contract Number:	PKR-2020-00013102	Contract Term:	6/12/2020	to	6/11/2021
-------------------------	-------------------	-----------------------	-----------	----	-----------

Background: The Urbandale Citizens Beat is a volunteer organization formed to support, maintain and beautify the park and surrounding area. This organization has made great strides with the city on enhancements to the park and wishes to continue to do so.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013102	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 19, 2020 14:10 CDT)
By Department Director

Jun 19, 2020
Date

Milton Henderson
Milton Henderson (Jun 25, 2020 11:17 CDT)
Approved as to Form by City Attorney Jun 25, 2020
Date

Joey Zapata
Joey Zapata (Jun 19, 2020 15:30 CDT)
By City Manager

Jun 19, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5729

EFFECTIVE DATE

Jun 19, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 24 PM 5:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Winnetka Heights Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Winnetka Heights Neighborhood Association. The vendor will organize litter/debris clean-up and beautification projects at Stemmons Plaza and Rosemont Park through August 1, 2020 – July 31, 2021.
Contact: Sam Franklin (214) 670-1923

Contract Number: PKR-2020-00013084 Contract Term: 8/1/2020 to 7/31/2021

Background: Winnetka Heights Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with the Winnetka Heights Neighborhood Association for the purpose of organizing litter/debris clean-up and beautification projects at Stemmons Plaza and Rosemont Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013084	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

WJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jun 19, 2020 14:01 CDT)

By Department Director

Jun 19, 2020

Date

Christine Lannera

Approved as to Form by City Attorney

Jun 24, 2020

Date

Joey Zapata
Joey Zapata (Jun 19, 2020 15:32 CDT)

By City Manager

Jun 19, 2020

Date

Memorandum

RECEIVED

2020 AUG 21 PM 12: 54
CITY SECRETARY
DALLAS, TEXAS

20-5730



DATE: August 20, 2020

TO: City Secretary's Office

FROM: Sheri Kowalski, City Controller

SUBJECT: Rescind Memo - File No. 20-5730

Please rescind Administration Action Form (AA) for Supplemental Agreement No. 4 in file No.20-5730. The AA that is currently on file was mistakenly signed and stamped. It contains incorrect contract term dates and contract amounts. Please remove the old AA and replace it with the new and corrected AA that is attached to this memorandum.


Please let me know if you have any questions or need additional information.

A handwritten signature in blue ink that reads 'Sheri Kowalski'.

Sheri Kowalski,
City Controller

c: Rosie Reyes

AUG 21 2020
Handwritten initials in blue ink, possibly 'RS' or similar, next to the date stamp.

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-5730
		EFFECTIVE DATE
		2/24/20

RECEIVED
 2020 JUN 25 AM 8:35
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Streamline HR Management, LLC	Vendor No.	VS90500
Subject:	Exclusion Screening Tool		
Lead Dept:	City Controller Office		

Action Requested: Authorize a three-month extension of subscription of basic services, providing an online web-based exclusion screening software to verify City of Dallas covered person's exclusion status from any Federal or State Health Programs on a pre-hire and ongoing monthly basis.

Contract Number:	CT: MGT-2018-00005434	Contract Term:	02/23/2020	to	05/23/2020
-------------------------	-----------------------	-----------------------	------------	----	------------

Background: Streamline Verify subscription of basic services, providing an online web-based exclusion screening software to verify City of Dallas covered person's exclusion status from any Federal or State Health Programs on a pre-hire and ongoing monthly basis.

The City of Dallas is prohibited from employing or contracting with any person or entity as a Covered Person if that person or entity is listed by The Office of Inspector General for the U.S. Department of Health and Human Services (OIG) as debarred, excluded or otherwise ineligible for participation in Federal and State Health Programs. This prohibition is necessary to ensure the City receives appropriate Federal healthcare program reimbursement for items and/or services provided to patients.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	001	CCO	1853	EMSC	3070		CT - MGT-2018-00005434	600.00
							-	
							-	
	Financing:						TOTAL:	

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:		16-5172	1-25-2016	\$1,395.00	\$6,570.00	\$7,170.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p style="font-size: 18pt; font-family: cursive;">Shei Kowzodi</p> <p>By Department Director</p>	<p style="font-size: 18pt; font-family: cursive;">2/21/20</p> <p>Date</p>	<p style="font-size: 18pt; font-family: cursive;">Michael Doss</p> <p>Approved as to Form by City Attorney</p>	<p style="font-size: 18pt; font-family: cursive;">2/24/20</p> <p>Date</p>
--	---	--	---

Memorandum

RECEIVED

2020 JULY -8 PM 12:39

CITY SECRETARY
DALLAS, TEXAS

20-5731



CITY OF DALLAS

Date: July 8, 2020

To: City Secretary's Office

Subject: Update to Administrative Action #20-5731

Please make the following change to Vendor No. within Administrative Action #20-5731.

From:

Vendor No. VS*67606

To:

Vendor No. VS*67607

Please call me at 214-670-7835 if you need any additional information.

A handwritten signature in cursive script, appearing to read 'Clinton Lawrence'.

Clinton Lawrence
Assistant Director
Dallas Public Library

JULY 8 2020
A handwritten signature in blue ink, possibly reading 'RFP'.



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5731
EFFECTIVE DATE

5/12/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25% over original contract price).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2020 JUNE 25 AM 10:40

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Gale Cengage Learning Vendor No. VS*67606

Subject: Online DemographicsNow

Lead Dept: Library

Action Requested: Access to DemographicNow online services for a 1-year period. Not to exceed \$6,736.72.

Contract Number:	LIB-2020-00013412	Contract Term:	06/01/2020	to	05/31/2021
------------------	-------------------	----------------	------------	----	------------

Background: DemographicsNow is a sole source online subscription resources that provides users with access to detailed U.S. demographic data. It provides consumers and market insight for customers opening a business, analyzing population trends and looking for audiences for their products/services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		LIB-2020-00013412	\$6,736.72	
Financing:							TOTAL:	\$6,736.72

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Gudice
By Department Director

05.04.2020
Date

Ashley Stockton
Approved as to Form by City Attorney

Date

Jayaram
City Manager

05/12/2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5732

EFFECTIVE DATE

5/29/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 JUN 25 AM 10:41
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Carahsoft Technology Corp. Vendor No. VS0000009713

Subject: Lynda.com Online Learning Services

Lead Dept: Library

Action Requested: Authorize payment for access to Lynda.com, an online learning services for 1-year period- not to exceed \$48,000.00.

Contract Number:	LIB-2020-00013668	Contract Term:	07/01/2020	to	06/30/2021
------------------	-------------------	----------------	------------	----	------------

Background: Lynda.com offers on demand training and skills development for customers and staff. This online learning services offers courses that align with the STEAM programs by the library. This online solution is designed to support the library community programs and the staff who drive their success.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- LIB-2020-00013668	\$48,000.00	
Financing:							TOTAL:	\$48,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By: [Signature]
By Department Director

05.29.2020
Date

Ashtley Stockton
Ashtley Stockton (Jun 26, 2020 10:04 AM)

Approved as to Form by City Attorney

Date

[Signature]
By City Manager

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5733

EFFECTIVE DATE

6-5-20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 26 PM 12:07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	After-School All-Stars	Vendor No.:	VC20349
---------------------	------------------------	--------------------	---------

Subject: 2019 Teen Pregnancy Prevention Program

Lead Dept: Office of Community Care

Action Requested: An amendment to the After school All Stars contract # OCC-2019-00011151, 2019 Teen Pregnancy Prevention Program to adjust the Statement of Services to reflect the transition of teen pregnancy prevention education in an afterschool setting from Life School in Oak Cliff to TC Marsh Middle School.

Contract Number:	OCC-2020-00013650	Contract Term:	3/01/20	to	9/24/20
-------------------------	-------------------	-----------------------	---------	----	---------

Background: On September 25, 2019 the City Manager authorized to execute a service contract to administer a teen pregnancy prevention/youth development program of one year in the amount not to exceed \$125,000. After-School All-Stars, a nonprofit corporation, was approved as to form by the City Attorney, to administer the teen pregnancy/youth development program. The program targets City of Dallas students who attend these schools as they both have several risk factors present for academic underperformance and teen pregnancy. Any student attending the participating school is eligible to enroll in After-School All Stars' Dallas programming

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0
							-	
							-	
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Josselyn Washaw (May 19, 2020 09:34 CDT)
 By Department Director

5/19/2020
 Date

Marichelle Samples (Jun 19, 2020 11:40 CDT)
 Approved as to Form by City Attorney

Jun 19, 2020
 Date

Jun 5, 2020
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5734

EFFECTIVE DATE

Jun 19, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement with South Oak Cliff High School Alumni Bear Cave.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 26 PM 2:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: South Oak Cliff High School Alumni Bear Cave Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with South Oak Cliff High School Alumni Bear Cave. The vendor will organize litter/debris pick up and beautification projects at Glendale Park, Singing Hills Park and Overton Street Park through August 1, 2020 – July 31, 2021.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2020-00013072	Contract Term:	8/1/2020	to	7/31/2021
------------------	-------------------	----------------	----------	----	-----------

Background: South Oak Cliff High School Alumni Bear Cave is an organization in Oak Cliff. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with South Oak Cliff Alumni Bear Cave for the purpose of organizing litter/debris clean up and beautification projects at Glendale Park, Singing Hills Park and Overton Street Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013072	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
Joey Zapata (Jun 19, 2020 14:00 CDT)

By Department Director

Jun 19, 2020

Date

[Signature]
Benjamin N. Samples, II (Jun 26, 2020 10:18 CDT)

Approved as to Form by City Attorney

Jun 26, 2020

Date

[Signature]
Joey Zapata (Jun 19, 2020 15:32 CDT)

By City Manager

Jun 19, 2020

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5735

EFFECTIVE DATE

Jun 19, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement with South Central Civic League.
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 26 PM 2:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: South Central Civic League Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with South Central Civic League. The vendor will organize litter/debris pick up and beautification projects at South Central Park through August 1, 2020 – July 31, 2021. Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2020-00013073	Contract Term:	8/1/2020	to	7/31/2021
------------------	-------------------	----------------	----------	----	-----------

Background: South Central Civic League is an organization in the Joppa neighborhood. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with South Central Civic League for the purpose of organizing litter/debris clean up and beautification projects at South Central Park.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013073	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
John Jenkins (Jun 19, 2020 14:02 CDT)

By Department Director

Jun 19, 2020

Date

[Signature]
Benjamin N. Samples, II (Jun 26, 2020 11:32 CDT)

Approved as to Form by City Attorney

Jun 26, 2020

Date

[Signature]
Joey Zapata (Jun 19, 2020 15:32 CDT)

By City Manager

Jun 19, 2020

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5736

EFFECTIVE DATE

Jun 9, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 JUN 26 PM 2:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tree Love Disc Golf Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Tree Love Disc Golf to do Annual Park Cleanups at B. B. Owen Park and to host tournament fundraisers to fund amenities at the Park at no cost to the City.
Contact: Sloan Anderson (214) 670-0203

Contract Number: PKR-2020-00013092 Contract Term: 6/5/2020 to 6/4/2021

Background: Tree Love Disc Golf is an organization with a love for the Community and for the sport of Disc Golf, they strive to create an environment around the sport, that starts with the beautification of the Park, educating adults and youth in the mindset of striving to improve in the sport and in the beautification of the Park where they enjoy the game.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013092	\$0.00	
Financing: No Cost Consideration							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John D. Jenkins
John D. Jenkins (Jun 9, 2020 09:49 CDT)
By Department Director

Jun 9, 2020
Date

Christine Lannert
Approved as to Form by City Attorney
Jun 25, 2020
Date

Joey Zapata
Joey Zapata (Jun 9, 2020 10:02 CDT)
By City Manager

Jun 9, 2020
Date

ges
ges
ORIGINAL - City Secretary

RECEIVED

20-5737

Memorandum

2020 AUGUST -4 AM 11:48

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE August 4, 2020

TO City Secretary's Office

SUBJECT **Funding Correction for Contract No. OCA-2019-00009491 approved by Resolution No. 19-0296**

Having obtained permission from the Office of Budget, the Office of Arts and Culture now wishes to disburse the funds related to Contract No. OCA-2019-00009491 from Fund 0671, Department OCA, Unit W640, Object 3070, Activity CA04, in an amount not to exceed \$396,000.00 to pay for the removal of *The Confederate Monument*. This action ensures that the source of funds used to pay for the removal of *The Confederate Monument* ("Monument") is the revenue from the sale of *The Robert E. Lee and Confederate Soldier*, and that the removal is not funded by taxpayer dollars.

A full history of fund movements and authorizing documents in in the table below, with further narrative below the table. In the table, CR is an abbreviation for Council Resolution, and amounts in red are negative, and have an offsetting use or destination.

Line	Authorization	Date	Fund	Dept	Unit	Amount	Comment
1a	CR 19-0296	2/13/19	0001	NBG	1000	(-\$480,000.00)	Source – General Fund Contingency Reserve Fund for Monument removal
1b			0001	OCA	4804	\$480,000.00	Use – FY 2019 General Fund for Monument removal and authorization to execute a contract up to this amount for removal
2	CR 19-0950	6/12/19	0001	NBG	1000	\$1,435,000.00	Deposit of proceeds related to the Sculpture (Robert E. Lee)
3	CR 19-0296 Contract No. OCA-2019-00009491	6/25/19	0001	OCA	4804	\$396,000.00	Contract with Phoenix I Restoration and Construction related to removal services; amount not to exceed \$396,000.00
4a	CR 19-1261	9/6/19	0001	OCA	4804	(-\$380,000.00)	Source – transfer to multi-year fund from General Fund in line 1b (originally put into General Fund from Contingency Reserve in lines 1a-b)
4b			0001	BMS	1987	(-\$461,480.00)	Source – unrelated to Monument – transferred into same multi-year fund – this line is included for ease of tracking in Council Resolution
4c			0671		W221	\$841,480.00	Use – multi-year fund for receipt of transfer (and appropriation increased in Fund 0671) – no department specified in Resolution.
5	BGTB 0671OCACONMON		0671	BMS OCA	W221 W640	(-\$380,000.00) \$380,000.00	Transfer of funds from Budget funding into OCA fund and unit dedicated to Monument Removal

AUGUST 04 2020
[Signature]

DATE August 4, 2020
 SUBJECT Funding Correction for Contract No. OCA-2019-00009491 approved by Resolution No. 19-0296

6	This memo to modify funding source related to Contract No. OCA-2019-00009491	7/31/20	0671	OCA	W640	\$396,000.00	This memo seeks to change the funding source for the Monument removal services to Fund 0671, where a portion of proceeds from the sale of the Robert E. Lee were deposited.
---	--	---------	------	-----	------	--------------	---

Line 1: Authorization of the removal of the Monument, to be paid from the General Fund Contingency Reserve Fund. On February 13, 2019, City Council approved Resolution No. 19-0296 which authorized the City Manager to procure services to disassemble, remove, and transfer to storage the Monument located in Pioneer Cemetery, and execute a contract in an amount not to exceed \$480,000.00. The contract funding was to be disbursed from Fund 0001, Department OCA, Unit 4804, Object 3070, Activity CA04, in an amount not to exceed \$480,000.00. The transfer into this budget was authorized by that same Resolution No. 19-0296, and the source of funds was the General Fund Contingency Reserve Fund, Fund 0001, Department NBG, Unit 1000, Revenue Code 1000. The contract funding source is the General Fund, and it was appropriated in FY 2018-2019 (October 1, 2018 through September 30, 2019), and was not a multi-year fund.

Line 2: Deposit of proceeds from the sale of the Robert E. Lee and the Confederate Soldier into the General Fund Contingency Reserve Fund. In June 2019, City Council approved Resolution No. 19-0950 to confirm the sale of the *Robert E. Lee and the Confederate Soldier* (“Sculpture”) and to deposit the proceeds of the sale in the City’s General Fund Contingency Reserve Fund, Fund 0001, Department NBG, Unit 1000, Revenue Code 8415. The revenue amount was \$1,435,000.00.

Line 3: Award of the contract for the removal of the Monument in an amount not to exceed \$396,000.00. The City of Dallas, Office of Procurement conducted a Request for Competitive Sealed Proposals (“RFCSP”) for these services, and Phoenix I Restoration and Construction, Ltd. (Phoenix I) was determined to be the most advantageous proposer. Subsequently, the City entered into Contract No. OCA-2019-00009491 for the above services with Phoenix I, executed on June 25, 2019, in an amount not to exceed \$396,000.00. Due to delays and court orders, the work was not able to be completed in FY 2018-19, and the General Fund is appropriated each Fiscal Year by City Council.

Line 4: Transfer of funds related to the removal of the Monument into the multiyear Capital Construction Fund. To “set aside” the funding for future use related to the Monument, in the end of year appropriations ordinance for FY 2018-19, \$380,000.00 of the funding was transferred from the General Fund, Fund 0001, Department OCA, Unit 4804, Object 3070 to Capital Construction Fund 0671, Unit W221, Revenue Source 9201 by Resolution No. 19-1261, and appropriations for Fund 0671 were increased by this amount and an additional amount of \$461,480 from Department BMS in an unrelated item.


Line 5: Internal accounting system transfer of funds from a BMS (Budget Office) unit into an OCA unit dedicated to the Monument removal. Fund 0671, Department OCA, Unit W640 was established to hold funds related to the Monument removal. The title of the unit is Confederate Monument Removal.


Line 6: Correction of the funding source to the multiyear Capital Construction Fund. This funding correction memo ensures that the proceeds of the sale of the Sculpture, which were initially deposited in the General Fund Contingency Reserve Fund, subsequently transferred to

20-5737

DATE August 4, 2020
SUBJECT Funding Correction for Contract No. OCA-2019-00009491 approved by Resolution No. 19-0296

the General Fund under Department OCA, and then transferred to Fund 0671, will be used to pay for the removal of the Monument.


Jennifer Scripps (Aug 4, 2020 11:38 CDT)
Jennifer Scripps, Director
Office of Arts and Culture


Anne Marie Gan, Interim Business Operations Manager,
Office of Arts and Culture



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5737

EFFECTIVE DATE

Jun 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached): Extension
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 29 PM 3:36
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Phoenix 1 Restoration and Construction Ltd. Vendor No. VC0000003594

Subject: Removal and Archival Storage of Confederate Monument

Lead Dept: Office of Cultural Affairs (OCA)

Action Requested: Authorize Supplemental Agreement No. 1, a twelve-month extension to the service contract, under the same terms and conditions.

Contract Number: OCA-2019-00009491 Contract Term: 6/10/2020 to 6/9/2021

Background: On February 13, 2019, City Council authorized a one-year service contract with Phoenix 1 Restoration and Construction Ltd. in the amount of \$480,000.00 by Resolution No. 19-0296, for the removal, relocation and archival storage of the Confederate Monument currently located at 1201 Marilla Street.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						- OCA-2019-00009491	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-0296	2/13/2019	\$396,000.00	\$0.00	\$396,000.00	0.0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean
 Chhunny Chhean (Jun 22, 2020 15:23 CDT)

Jun 22, 2020

By Department Director

Date

Christina Sevoukas
 Christina Sevoukas (Jun 24, 2020 16:04 CDT)

Jun 24, 2020

Approved as to Form by City Attorney

Date

Joey Zapata

Jun 22, 2020

Joey Zapata
 Joey Zapata (Jun 22, 2020 15:36 CDT)

Jun 22, 2020

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5738

EFFECTIVE DATE

5/22/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements, interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-EM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 26 PM 4:44
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: REMI Inc, 6325 Ardrey Kell Rd, Suite 200, Charlotte, NC 28277 Vendor No. VS0000060641

Subject: Instrument Service Agreement

Lead Dept: DWU

Action Requested: Purchase a (2) two-year service agreement for one of our laboratory instrument Thermo Scientific's - Gallery Automated Chemistry Analyzer.
The instrument is located at Analytical laboratory, 1020 Sargent Rd, Bldg. # 27, Dallas, TX 75203

Contract Number: DWU 2020-00013386 Contract Term: Nov 1, 2020 to October 31, 2022

Background: This analyzer provides excellent analytical performance and covers a wide range of application areas including water, wastewater, soil and quality control. It is used to measure required TCEQ permit analytes and monitor other non-specific indicators that determines water quality or cleanliness. This service agreement will help maintain the DWU's National Laboratory Accreditation Program Certification, minimize disruptions in service, and extend equipment life.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7042		3110		DWU-2020-00013386	\$7,774.50	
							\$	
							\$	
							\$	
Financing:							TOTAL:	\$7,774.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$	%

zlp *ML* APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
By Department Director

5/22/20
Date

Arthur N. Bashor
Approved as to Form by City Attorney

June 11, 2020
Date

Majed Al-Ghafry
By City Manager

5/22/20
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5739

EFFECTIVE DATE

Jun 24, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 29 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SAPPHIRE BAY MARINA Vendor No. VC21172

Subject: DESK BUILDOUTS AND ELECTRICAL OUTLETS

Lead Dept: Dallas Police Department

Action Requested: To authorize an payment for services rendered to form (two) side deck buildouts and (two) electrical outlets.

Contract Number: DPD-2020-00013610 to

Background: Sapphire Bay was not in accordance with the ILA because of the size of the slips and was less than agreed upon. Therefore, Dallas incurred differential expenses. The deck buildouts were necessary to safely board the boats and electrical outlets were installed to operate the boat lifts.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2126		3110		- DPD-2020-00013610	3,225	
						-		
						-		
Financing:							TOTAL:	3,225

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Renee Hall (Jun 24, 2020 10:31 CDT)

 Jun 24, 2020

 By Department Director Date

Don Knight (Jun 24, 2020 11:25 CDT)

 Jun 24, 2020

 Approved as to Form by City Attorney Date

Jon Fortune (Jun 24, 2020 11:08 CDT)

 Jun 24, 2020

 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5740

EFFECTIVE DATE

Jun 15, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 29 PM 4:34
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Texas State Library Vendor No. VS*25509

Subject: FY2020 ILL Reimbursement Program

Lead Dept: Library

Action Requested: Authorize participation in the Texas State Library & Archives Commission's FY2020 Interlibrary Loan Lending Reimbursement Program.

Contract Number: LIB-2020-00013757 Contract Term: to

Background: The Dallas Public Library participates in the Texas State Library & Archives Commission's Interlibrary Loan (ILL) Program; and libraries who lend a minimum of 24 items are eligible for reimbursement based on total lends provided to Texas public libraries using the Navigator system and available funding. To participate in this program, submission of a Participation Agreement form is required by July 24, 2020. Authorization is requested to participate; final acceptance of the reimbursement will require Council approval.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

06.01.2020
Date

[Signature]
By City Manager

[Signature]
Michael Doss (Jun 29, 2020 15:42 CDT)

Approved as to Form by City Attorney

Jun 29, 2020

Date

By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5741

EFFECTIVE DATE

June 29, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 29 PM 3:41
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Tritech Software Systems Vendor No. 514648

Subject: Computer-Aided Dispatch System Contract Extension

Lead Dept: Information & Technology Services

Action Requested: Authorize Supplemental Agreement 14 to the MAINTENANCE & SUPPORT CONTRACT FOR A TURNKEY COMPUTER-AIDED DISPATCH (CAD) SYSTEM for the purchase of additional licenses.

Contract Number: DSV-2016-00000723 Contract Term: 6/15/2020 to 1/31/2025

Background: The City uses InformCAD to dispatch first responders for emergency services. This action will allow for the purchase of additional mobile licenses for the Dallas Police Department.
Council authorized the acquisition of a computer-aided dispatch (CAD) system in 2005. A new sole-source procurement for continued maintenance and support allowed the contract to be renewed and increased under resolution 20-0485.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F568	MGT	3714		2735	NA	MASC DSV-2016-00000723	\$33,306.00
						-	
						-	
Financing: DHS-FY2018 Homeland Security Grant-UASI 18-20						TOTAL:	\$33,306.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	14	05-1795	6/5/2005	\$0.00	\$21,036,129.14	\$21,069,435.14	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson
Shelia Robinson (Jun 29, 2020 13:24 CDT)
By Department Director

Christina Sevoukas
Christina Sevoukas (Jun 29, 2020 15:20 CDT)
Approved as to Form by City Attorney Date

Joey Zapata
Joey Zapata (Jun 29, 2020 15:18 CDT)
By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5742

EFFECTIVE DATE

Jun 29, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 30 AM 9:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SCANTRON CORPORATION Vendor No. 117076

Subject: PURCHASE OF OPSCAN 4 ES SCANNER

Lead Dept: DALLAS POLICE DEPARTMENT

Action Requested: To authorize the purchase of OPSCAN 4ES scanner to score psychological tests that are required to be administered. The purchase of the scanner includes installation and service maintenance.

Contract Number: DPD-2020-00013619 to

Background: DPD's applicant processing unit is in need of a scanner that can read both sides of the test that are administered to applicants.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0411	DPD	6367		3099		- DPD-2020-00013619	\$5,587	
						-		
						-		
Financing:							TOTAL:	\$5,587

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jun 27, 2020
 Renee Hall (Jun 27, 2020 13:03 CDT)
 By Department Director Date

Jun 29, 2020
 Don Knight (Jun 29, 2020 18:15 CDT)
 Approved as to Form by City Attorney Date

Jun 29, 2020
 Jon Fortune (Jun 29, 2020 17:18 CDT)
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5743

EFFECTIVE DATE

6/29/2020 *MD*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 30 AM 10:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name: Alexander Dubose & Jefferson LLP Vendor No. VC21659

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Alexander Dubose & Jefferson LLP to assist the City Attorney's Office with appellate representation of the City of Dallas in the case styled *Trinity Energy East, LLC v. City of Dallas, Texas*; No. DC-14-01443; in the 192nd District Court, Dallas County, Texas. This contract shall not exceed \$50,000.

Contract Number: ATT-2020-00013730 Contract Term: 5/21/2020 to Indefinite

Background: Alexander Dubose & Jefferson LLP is being retained to assist the City Attorney's Office in representing the City of Dallas in an appeal to the court of appeals, in the case styled *Trinity Energy East, LLC v. City of Dallas, Texas*; No. DC-14-01443; in the 192nd District Court, Dallas County, Texas. The firm will be paid on an hourly rate basis as provided by the engagement letter and proposal dated May 21, 2020. This contract shall not exceed \$50,000.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		MASC ATT-2020-00013730	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MD APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayah Powers
By Department Director Jun 29, 2020 Date

Michael Doss
Michael Doss (Jun 30, 2020 10:08 CDT) Jun 30, 2020 Date
Approved as to Form by City Attorney *MD*

[Signature]
By City Manager Jun 29, 2020 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-5744

EFFECTIVE DATE

May 22, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 30 AM 11:23
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: AECOM Technical Services, Inc. Vendor No. VC0000011194

Subject: DPD Patrol Station Security Enhancements, Land Acquisition, and Parking Lot Expansion

Lead Dept: Office of the Bond Program

Action Requested: Authorize a professional services contract for design and engineering services with AECOM Technical Services, Inc. for Northeast Patrol Station, in an amount not to exceed \$49,950.00

Contract Number: BON-2020-00013256 Contract Term: 5/15/2020 to 8/31/2020

Background: The Northeast Patrol Station needs a parking lot expansion. Currently, there are not enough parking spaces within the station's secured fenced area for some patrol vehicles and station personnel's personal vehicles to park. The new parking lot expansion will create additional parking spaces for station vehicles to park inside a secured fenced area. AECOM Technical Services, Inc. (AECOM) will provide survey services, preliminary engineering services, and project management services for the acquisition of land for the new parking lot expansion at Northeast Patrol Station, located at 9915 E. Northwest Hwy.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V33	BSD	VG37	POFA	4111	EB17VG37	BON-2020-00013256	\$49,950.00
						-	
						-	
Financing: 2017 General Obligation Bond Funds						TOTAL:	\$49,950.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (May 22, 2020 10:54 CDT)
By Department Director

May 22, 2020

By City Manager

Obeng Opoku-Acheampong (Jun 30, 2020 11:08 CDT)


Approved as to Form by City Attorney

May 22, 2020

Date

Jun 30, 2020

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-5745
		EFFECTIVE DATE
		May 18, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JUN 30 AM 11:46
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	ArchiTexas – Architecture, Planning and Historic Preservation, Inc.	Vendor No.	134617
Subject:	Supplemental Agreement No. 1 to Architect's Contract for Bath House Cultural Center		
Lead Dept:	MGT – Office of the Bond Program		

Action Requested:	Authorize an increase to the professional services contract with ArchiTexas – Architecture, Planning and Historic Preservation, Inc. (ArchiTexas) for additional structural design for the Bath House Cultural Center improvements, in an amount not to exceed \$2,000, increasing the contract from \$131,625.00 to \$133,625.00.						
	Contract Number:	PBW-2019-00008871	Contract Term:	3/27/2019	to	11/25/2020	

Background: On March 27, 2019, City Council authorized a professional services contract with ArchiTexas – Architecture, Planning and Historic Preservation, Inc. (ArchiTexas) for architectural and engineering, design, and construction administration services for the Bath House Cultural Center improvements, located at 521 E. Lawther. It was discovered that the existing lower level concrete floor slab conditions were unacceptable for the designed cutting and patching for the specified improvements. Replacement of the slab would be the best and most cost-efficient method. This action will authorize an increase to the professional services contract amount for the structural design of the replacement of the concrete slab in the lower basement level of the Bath House Cultural Center.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
		1V49	OCA	VF01	CULF	4112	EB17VF01	CX	PBW-2019-00008871
							-		
							-		
	Financing: 2017 General Obligation Bond Funds						TOTAL:	\$2,000.00	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		1	19-0408	3/27/2019	\$131,625.00	0	\$ 133,625.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Adriana Castaneda (May 18, 2020)
 By Department Director

May 18, 2020
 Date


 Obeng Opoku-Achedampong (Jun 30, 2020 11:28 CDT)
 Approved as to Form by City Attorney

Jun 30, 2020
 Date


 May 18, 2020
 By City Manager

Date