



**OAK RIDGE CITY COUNCIL
REGULAR MEETING**

Municipal Building Courtroom

November 13, 2023 - 7:00 PM

AGENDA

I. INVOCATION

- a. Matthew Gaskins, Oak Ridge Police Department Chaplain

II. PLEDGE OF ALLEGIANCE AND PRESENTATION OF COLORS

- a. Oak Ridge Composite Squadron, Civil Air Patrol, U.S. Air Force Auxiliary

III. ROLL CALL

IV. PROCLAMATIONS AND PUBLIC RECOGNITIONS

- a. Recognition of 2023 Scarboro Youth
- b. A Proclamation Designating November, 2023 as Oak Ridge Civil Air Patrol Month
[Proclamation - Civil Air Patrol Month.pdf](#)
- c. A Proclamation Honoring The Oak Ridge Boys
[Proclamation - Oak Ridge Boys.pdf](#)

V. ELECTIONS AND APPOINTMENTS

- a. [2023 Board and Commission Elections](#)
[Board Commission Applications 11.23.pdf](#)

VI. SPECIAL REPORTS

VII. CONSENT AGENDA

- a. October 9, 2023 Regular Meeting Minutes
[October 9, 2023_Minutes.pdf](#)
- b. Receipt for the Record of the Oak Ridge-Heritage Railroad Authority Annual Report 2023
(October 1, 2022 to September 30, 2023)
[Heritage Railroad Authority Annual Report 2023.pdf](#)
- c. Permanent Access to Oak Ridge Turnpike (TN SR-95)
[Letter_COR_101623.pdf](#)
[TSAB Exhibit Poplar_Creek_Submittal_2.pdf](#)
[Resolution - Permanent Access to Oak Ridge Turnpike \(TN SR-95\).docx](#)

- d. Purchase of Two Ford Maverick Trucks for the Planning & Development Department
maverick.pdf
Eval of 147.pdf
Resolution - Vehicles Purchase for Planning Dept.docx
- e. Authorization to Delegate Signatory Authority for Tennessee Department of Environment and Conservation Forms to Randall W. Hemann
Resolution - Update TDEC Forms Signature Authority.docx
- f. A Resolution to Authorize the Police Department to Accept a Pass-through Allocation of Fiscal Year 2023 Violent Crime Intervention Fund Grant Funding from the City of Knoxville Police Department
City_of_Knoxville_Requisition_Request_Contract_with_City_of_Oak_Ridge.pdf
Nikon_Z7_II_with_24-200mm_Lens_and_Accessories_Kit_B_H_Photo.pdf
ORPD - NFA 63 - QUOTE.pdf
Resolution - Grant from KPD - Pass-Through of Violent Crime Intervention Fund Grant.docx
- g. Janitorial and Day Porter Services Contract for Building K-1225
Resolution - Janitorial and Day Porter Services - Building K-1225.docx
- h. A Resolution to Amend a Contract with Recreational Concepts, LLC for the Design and Construction of an Inclusive Playground at Highland View Park
Resolution - Amendment for Highland View Playground - Recreational Concepts LLC.docx
- i. A Resolution Authorizing the City to Apply for, and Accept if Awarded, A Cybersecurity Grant from the U.S. Department of Homeland Security
Resolution - U.S. Dept. of Homeland Security Cybersecurity Grant - Apply and Accept.docx
- j. A Resolution Authorizing an Amendment to the Professional Services Agreement (Contract #FY2015-262) for IT Services with Agile ECS, Knoxville, Tennessee, to Increase FY23 Compensation to New Not to Exceed Amount of \$26,653.75 and to Authorize FY24 Compensation to New Not to Exceed Amount of \$50,000.00 and to Authorize up to Three (3) Additional One-year Renewal Terms.
Resolution - Agile ECS Contract Amendment.docx

VIII. PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

IX. FINAL ADOPTION OF ORDINANCES

- a. An Amendment to Article 11, Section 11.6 of the Personnel Plan
Bold-Strikethrough - Personnel Ordinance 11.6 Military Leave.pdf
Personnel Ordinance - Military Leave.docx
Substitute Personnel Ordinance - Military Leave.docx

X. RESOLUTIONS

- a. A Resolution Authorizing the Purchase of New Server Storage Equipment, Software, and Associated Services for the City's Information Technology Infrastructure in an Amount Not to Exceed \$98,722.95 Using Omnia Purchasing Cooperative Pricing
New SAN Quote.pdf
Resolution - Server Storage Equipment, Software, and Associated Services - Insight Public Sector.docx
- b. A Resolution Authorizing the Purchase of New Core Switching Equipment, Licenses, and

Associated Services for the City's Information Technology Infrastructure in an Amount Not to Exceed \$175,185.36 Using Omnia Purchasing Cooperative Pricing.

New CORE Quote.pdf

Resolution - Core Switching - Insight Public Sector.docx

- c. Purchase of Control Panels for Rarity Ridge Wastewater Lift Stations
20231009092756.pdf
Resolution - Purchase of Control Panels for Rarity Ridge Wastewater Lift Stations.docx

XI. APPEARANCE OF CITIZENS

ALL CITIZENS ARE GIVEN 3 MINUTES

XII. ANNOUNCEMENTS AND SCHEDULING

XIII. COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

XIV. SUMMARY OF CURRENT EVENTS

- a. CITY MANAGER'S REPORT
- b. CITY ATTORNEY'S REPORT

XV. ADJOURNMENT

PROCLAMATION

WHEREAS, Civil Air Patrol was founded on December 1, 1941 to supplement the U.S. military during World War II; and

WHEREAS, the Oak Ridge Composite Civil Air Patrol Squadron was organized on November 9, 1943 and is celebrating its 80th birthday this year; and

WHEREAS, since its beginning, the Civil Air Patrol has set itself apart during the country's most tumultuous times – locating enemy submarines during World War II, assisting rescuers and state agencies immediately following the September 11, 2001 terrorist attacks, heavily supporting hurricane relief efforts in 2005, 2008, 2012, and 2016 and responding to the 2010 Gulf Coast oil spill, as well as aiding communities during other natural disasters, such as floods, wildfires, ice storms, and tornadoes; and

WHEREAS, the Civil Air Patrol further provides vital homeland security missions that help ensure the protection of the nation's capital and the nation as a whole by assisting Air Force pilots with target-intercept training as well as the military with acquiring distant targets; and

WHEREAS, the Civil Air Patrol provides exceptional educational and growth opportunities for youth through its nearly 24,000-member strong cadet program, which annually provides access to top national summer flight academies to learn to fly powered or glider aircraft, as well as to more than 30 national programs emphasizing leadership and careers in aviation; and

WHEREAS, the Oak Ridge Composite Civil Air Patrol Squadron continues the tradition of service to our country and community by performing search and rescue, disaster relief and homeland security missions, as well as operating a cadet program that is active in leadership development, aerospace education, and drill and ceremony and honor guard presentations for community organizations; and

WHEREAS, the Oak Ridge Composite Civil Air Patrol Squadron has received many awards through its history, including awards for drill team and color guard competitions, cadet competitions, ground team competitions and the Air Force of Tennessee's Squadron of the Year Award.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that November, 2023 be proclaimed

OAK RIDGE CIVIL AIR PATROL MONTH

in the City of Oak Ridge, Tennessee, and that all citizens be encouraged to show appreciation to the Civil Air Patrol for 80 years of outstanding programs which have touched the lives and ensured the safety of our citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of November in the year 2023.

WARREN L. GOOCH, MAYOR

PROCLAMATION

WHEREAS, seven genres of music call Tennessee home, with more songs being written, recorded and played live here than anywhere else in the world; and

WHEREAS, the Tennessee Department of Tourist Development established a statewide program, Tennessee Music Pathways, which identifies, explains and preserves the legacy of music in Tennessee; and

WHEREAS, on Monday, November 20, 2023, a commemorative marker will be placed in front of the historic Grove Theater to honor the legacy of the Oak Ridge Boys and their contribution to music as part of the Tennessee Music Pathways program; and

WHEREAS, although they scored seventeen number one country hits in the 1970's and 1980's, the Oak Ridge Boys actually began in the mid-1940's as a Southern Gospel group, the Oak Ridge Quartet; and

WHEREAS, founding member Wally Fowler and his original band, the Georgia Clodhoppers, played regularly for U.S. government personnel at the nuclear development site later known as the Oak Ridge National Laboratory, and they drove to Oak Ridge on Saturday mornings to perform for the facility's schoolchildren, who were not allowed to leave the compound; and

WHEREAS, around 1945, the Oak Ridge Quartet became a breakout unit within the Clodhoppers and made their first recordings in 1946, shortly after moving to Nashville; and

WHEREAS, the group's name changed to the Oak Ridge Boys in 1963 after signing with Warner Brothers Records, with William Lee Golden joining the group in 1964, Duane Allen in 1966, Richard Sterban in 1972, and Joe Bonsall in 1973; and

WHEREAS, the Oak Ridge Boys performed in Las Vegas with Johnny Cash in 1974, later headlining their own shows there, and made their first country recordings in 1976; and

WHEREAS, in 2000, the Oak Ridge Boys were inducted into the Gospel Music Hall of Fame, and in 2015, they were inducted into the Country Music Hall of Fame.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE, that the City of Oak Ridge pays tribute to

THE OAK RIDGE BOYS

and encourage all citizens to show their appreciation to this blockbuster group for their many accomplishments and commitments to our city's historical legacy.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Oak Ridge to be affixed, this the 13th day of November in the year 2023.

WARREN L. GOOCH, MAYOR

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023
TO: Randy Hemann, City Manager
FROM: Beth Hickman , City Clerk
SUBJECT: 2023 Board and Commission Elections

Introduction

During the November 13, 2023 regular meeting, City Council will elect city representatives to the Convention and Visitors' Bureau/Explore Oak Ridge Board, the Environmental Quality Advisory Board, and the Senior Advisory Board. A student representative will also be elected to the Environmental Quality Advisory Board. The student representative vacancy was left over after the 2023 Mid-Year elections, and the other three vacancies have occurred through resignations, members moving away, and one death.

Funding

No funding is associated with this item.

Background

The seats referenced above, with the exception of the student representative, became vacant after the 2023 mid-year elections. City Council directed the City Clerk to begin advertising for these vacancies and not wait until the end-of-year election process began. A vacancy on the Land Bank Corporation Board of Directors was filled last month, but applications for these vacancies were held open due to not receiving an adequate number of applicants. Including the Land Bank, there were fourteen applicants for six vacancies. Ads were run weekly in The Oak Ridger during the recruitment period, and information was posted on social media and on the City's website. The recruitment period was extended once. The agenda packet includes applications and resumes submitted by applicants for Council's review. In cases where there is only one applicant for a vacancy, Council may decide to elect the applicant by acclamation.

Recommendation

Elect one (1) representative to the Convention and Visitors' Bureau/Explore Oak Ridge Board for the balance of an unexpired term ending December 31, 2025

Elect one (1) representative to the Environmental Quality Advisory Board for the balance of an unexpired term ending on December 31, 2025

Elect one (1) student representative to the Environmental Quality Advisory Board for a two-year term ending on June 30, 2025

Elect one (1) representative to the Senior Advisory Board for the balance of an unexpired term ending on December 31, 2025

Attachments:

[Board Commission Applications 11.23.pdf](#)

BOARD AND COMMISSION APPLICATIONS

Convention and Visitors' Bureau/Explore Oak Ridge

Vacancies – 1

Applicants – Jason Brown (2nd Preference)
Jonathan Dziurzynski
Dr. Fay Martin (1st Preference)
Lawrence (Larry) Vance

Environmental Quality Advisory Board

Vacancies – 1

Applicants – Jonathan Dziurzynski (2nd Preference)
Dr. Fay Martin (3rd Preference)

Environmental Quality Advisory Board (Student Representative)

Vacancies – 2

Applicants – Mylie Barna

Senior Advisory Board

Vacancies – 1

Applicants – Anne Donovan
Dr. Fay Martin (2nd Preference)
Vickie Stout

**CONVENTION AND VISITORS'
BUREAU/EXPLORE OAK RIDGE**



2023 Application for Boards and Commissions

This form will be used for City Council to elect citizens to Boards and Commissions. Applications must be received in the City Clerk's office no later than **5:00 p.m. on Friday, November 3, 2023**. **Late applications will not be considered.** Applications may be completed via this form online, emailed to bhickman@oakridgetn.gov or dropped off in person to the City Clerk's office at 200 S. Tulane Avenue.

CONTACT INFORMATION

Name Jason Brown

Address 11 Brookside Drive
Oak Ridge, TN, 37830
United States

Cell Phone (865) 207-3749

E-mail jasonbrown314@icloud.com

CAREER INFORMATION

Retired: No

Current employer Apollo Mechanical Contractors

Current position/title Business development

BOARDS AND COMMISSIONS INFORMATION

BOARDS AND COMMISSIONS SELECTION

Please select a board or commission from the list (s) below. If interested, you may select up to three (3) boards. Please note that ranking does not guarantee selection. Please answer the questions that follow your board preference(s). If you are applying for more than one (1) Board then you will be required to answer the questions for each of your board choices.

First preference of board or Commission (pick one) Oak Ridge Land Bank Corporation Board of Directors

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

BS, Chemistry
 BS, Vertebrate Zoology
 ETEC Member
 New resident to Oak Ridge, long-time employee of companies located in Oak Ridge.

Explain why you are interested in being appointed to this board or commission

The growth of Oak Ridge for the nuclear industry is, almost, a certainty. What's not certain is where these businesses will station their employees and where their employees will live. The answer to both should be Oak Ridge, TN. However, the land in Oak Ridge is scarce and the zoning unfavorable in some cases. I'd like to ensure that Oak Ridge has a fighting chance for growth of both businesses and families.

Describe any special knowledge or past experience qualifying you for this appointment

As a business development manager for one of the 10 largest growing contractors in the U.S., I speak with a lot of business executives from the nuclear sector. Many of these executives have noticed that Oak Ridge is "land locked". I'd like to be able to promote the benefits of Oak Ridge during my discussions/meetings.

Second preference of board or Commission (pick one)

Convention and Visitors Bureau/Explore Oak Ridge Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

BS, Chemistry

BS, Vertebrate Zoology

ETEC Member

New resident to Oak Ridge, long-time employee of companies located in Oak Ridge

Explain why you are interested in being appointed to this board or commission

Oak Ridge growth due to the expanding clean and nuclear energy is a certainty. I have the chance to speak with corporate leaders from the construction sector as part of my job as business development manager for my company. I'd appreciate the opportunity to promote Oak Ridge and, likewise, encourage Oak Ridge to market in favorable ways to these corporate leaders.

Describe any special knowledge or past experience qualifying you for this appointment

As a business development manager for one of the 10 largest growing contractors in the U.S., I speak with a lot of business executives from the nuclear sector. I'd like to be able to promote the benefits of Oak Ridge during my discussions/meetings.

ADDITIONAL ATTACHMENTS

If interested, you may include a resume, cover letter, or other documents along with your application.



Jason Brown Resume_May... .docx

DISCLAIMER & SIGNATURE

All information provided is considered public pursuant to the Tennessee Public Records Act. Applicant Statement: I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.

Signature



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CONTACT INFORMATION

Name Jonathan Dziurzynski

Address 112 Carnegie Dr
Oak Ridge, TN, 37830
United States

Cell Phone (740) 416-2766

E-mail jonde13@hotmail.com

CAREER INFORMATION

Retired: No

Current employer BadDog Brands, LLC

Current position/title Owner

BOARDS AND COMMISSIONS INFORMATION

Race (optional) White

BOARDS AND COMMISSIONS SELECTION

Please select a board or commission from the list (s) below. If interested, you may select up to three (3) boards. Please note that ranking does not guarantee selection. Please answer the questions that follow your board preference(s). If you are applying for more than one (1) Board then you will be required to answer the questions for each of your board choices.

First preference of board or Commission (pick one) Convention and Visitors Bureau/Explore Oak Ridge Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

Some college. Started my company in 2020 making LED products that are interactive and fun. Did the lighting for the Oak Ridge community band this year for July 4th and donated 20% of all sales back to

community arts programs. Arts and freedom of expression are 2 things I care about deeply. Supporting the community that supports me is very important to me.

Explain why you are interested in being appointed to this board or commission

I want to get involved locally more and understand how government works. I've developed a deep interest in wanting to protect and grow our community and thought one of the best ways to do this was to get involved in what's already happening. I think the more we can do together the better our city will be. I've got some spare time and just want to help make this city feel special and warm.

Describe any special knowledge or past experience qualifying you for this appointment

I've got tons of event planning and management experience. I love open collaboration and my only goal is to get involved and keep Oak Ridge open, fun and interesting. There's so much to do here and I want to be a part of what protects and embraces that culture.

Second preference of board or Commission (pick one)

Environmental Quality Advisory Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

Some college. Started my company in 2020 making LED products that are interactive and fun. Did the lighting for the Oak Ridge community band this year for July 4th and donated 20% of all sales back to community arts programs. Arts and freedom of expression are 2 things I care about deeply. Supporting the community that supports me is very important to me.

Explain why you are interested in being appointed to this board or commission

If you want to live you should want to be a part of the discussion on how to keep our environment clean. I've always cared about the environment. Like most, I've grumbled from the outside and done what I could personally without ever getting involved. I would love to learn how Oak Ridge protects us all and be a part of that discussion.

Describe any special knowledge or past experience qualifying you for this appointment

Just a fan and someone who wants to breathe clean air and drink water out of the tap :)

ADDITIONAL ATTACHMENTS

DISCLAIMER & SIGNATURE

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Signature



Signing Date

Tuesday, October 31, 2023

2023 Application for Boards and Commissions

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Late applications will not be considered. Applications may be completed via this form online, emailed to bhickman@oakridgetn.gov or dropped off in person to the City Clerk's office at 200 S. Tulane Avenue.

CONTACT INFORMATION

Name

FAY

MARTIN

First Name

Last Name

Address

108 Meadow Rd. Oak Ridge, TN 37830

Street Address

108 Meadow Rd.

Street Address Line 2

City

Oak Ridge

State / Province

TN 37830

Please Select

Postal / Zip Code

Country

Home Phone

(000) 000-0000

865-482-2969

Cell Phone

(000) 000-0000

865-719 8663

E-mail

ex: myname@example.com

faymarte@bellsouth.net

example@example.com

CAREER INFORMATION

Retired:

Yes

No

Company retired from:

ORNL

Current employer

Current position/title

BOARDS AND COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative:

Anderson County Board of Equalization
Anderson County Development Corporation
Anderson County Tourism Council
Board of Building and Housing Code of Appeals
Oak Ridge Convention and Visitors Board
Environmental Quality Advisory Board
Industrial Development Board
Oak Ridge Housing Authority
Oak Ridge Municipal Planning Commission
Recreation and Parks Advisory Board
Trade Licensing Board
Anderson County Community Action Commission
Anderson County Economic Development Association
Oak Ridge Beer Permit Board
Board of Zoning Appeals
Disability Advisory Board
 Health and Educational Facilities Board
Oak Ridge Heritage Railroad Authority
Oak Ridge Land Bank Corporation Board of Directors
Personnel Advisory Board
Senior Advisory Board
Traffic Safety Advisory Board

Race (optional)

BOARDS AND COMMISSIONS SELECTION

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First preference of board or Commission (pick one)

- 1 Convention and Visitors Bureau/Explore Oak Ridge Board
- 3 Environmental Quality Advisory Board
- 2 Oak Ridge Land Bank Corporation Board of Directors
- 2 Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Ph.D in Environmental Toxicology

Explain why you are interested in being appointed to this board or commission

To serve mankind

Describe any special knowledge or past experience qualifying you for this appointment

Second preference of board or Commission (pick one)

Convention and Visitors Bureau/Explore Oak Ridge Board

Environmental Quality Advisory Board

Oak Ridge Land Bank Corporation Board of Directors

X Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Explain why you are interested in being appointed to this board or commission

Describe any special knowledge or past experience qualifying you for this appointment

Third preference of board or Commission (pick one)

Convention and Visitors Bureau/Explore Oak Ridge Board

Environmental Quality Advisory Board

Oak Ridge Land Bank Corporation Board of Directors

Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Explain why you are interested in being appointed to this board or commission

Describe any special knowledge or past experience qualifying you for this appointment

ADDITIONAL ATTACHMENTS

If interested, you may include a resume, cover letter, or other documents along with your application.

Browse Files

Drag and drop files here

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Signature

Clear



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CONTACT INFORMATION

Name Lawrence (Larry) Vance

Address 300 S TULANE AVE, APT 2102
Oak Ridge, TN, 37830
United States

Home Phone (615) 887-5392

Cell Phone (615) 887-5392

E-mail lvance@larryvance.com

CAREER INFORMATION

Retired: No

Current employer AVI-SPL

Current position/title Senior Systems Analyst

BOARDS AND COMMISSIONS INFORMATION

Race (optional) White

BOARDS AND COMMISSIONS SELECTION

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First preference of board or Commission (pick one) Convention and Visitors Bureau/Explore Oak Ridge Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

Oak Ridge Sunset Rotary
Vice President - Oak Ridge Civic Music Association
Business Administration - Roane State Community College (Oak Ridge)

Explain why you are interested in being appointed to this board or commission

I believe that Oak Ridge has much to offer from a historical standpoint. I like the direction the Explore Oak Ridge Board has taken with showcasing local business, attractions and history through social media and video. I would very much enjoy being a part of the process to expand awareness of Oak Ridge.

Describe any special knowledge or past experience qualifying you for this appointment

Former Board Member Ozark Marketing Council - Branson Missouri
Former Theater Manager Roy Clark Theater - Branson MO
Former Theater Manager Capitol Theater - Davenport Iowa

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Signature



Signing Date

Tuesday, September 26, 2023

**ENVIRONMENTAL QUALITY
ADVISORY BOARD**



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E-mail jonde13@hotmail.com

CAREER INFORMATION

Retired: No

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BOARDS AND COMMISSIONS INFORMATION

Race (optional) White

BOARDS AND COMMISSIONS SELECTION

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First preference of board or Commission (pick one) Convention and Visitors Bureau/Explore Oak Ridge Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

Some college. Started my company in 2020 making LED products that are interactive and fun. Did the lighting for the Oak Ridge community band this year for July 4th and donated 20% of all sales back to

community arts programs. Arts and freedom of expression are 2 things I care about deeply. Supporting the community that supports me is very important to me.

Explain why you are interested in being appointed to this board or commission

I want to get involved locally more and understand how government works. I've developed a deep interest in wanting to protect and grow our community and thought one of the best ways to do this was to get involved in what's already happening. I think the more we can do together the better our city will be. I've got some spare time and just want to help make this city feel special and warm.

Describe any special knowledge or past experience qualifying you for this appointment

I've got tons of event planning and management experience. I love open collaboration and my only goal is to get involved and keep Oak Ridge open, fun and interesting. There's so much to do here and I want to be a part of what protects and embraces that culture.

Second preference of board or Commission (pick one)

Environmental Quality Advisory Board

How many times have you previously applied to this board? 0

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Describe any special knowledge or past experience qualifying you for this appointment

Just a fan and someone who wants to breathe clean air and drink water out of the tap :)

ADDITIONAL ATTACHMENTS

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Signing Date

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2023 Application for Boards and Commissions

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Late applications will not be considered. Applications may be completed via this form online, emailed to bhickman@oakridgetn.gov or dropped off in person to the City Clerk's office at 200 S. Tulane Avenue.

CONTACT INFORMATION

Name

FAY

MARTIN

First Name

Last Name

Address

108 meadow Rd. Oak Ridge, TN 37830

Street Address 108 Meadow Rd.

Street Address Line 2

City Oak Ridge State / Province TN 37830

Please Select

Postal / Zip Code

Country

Home Phone (000) 000-0000 865-482-2969

Cell Phone (000) 000-0000 865-719-8663

E-mail ex: myname@example.com faymarte.bellsouth.net
example@example.com

CAREER INFORMATION

Retired: Yes
 No

Company retired from: ORNL

Current employer

Current position/title

BOARDS AND COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative:

- Anderson County Board of Equalization
- Anderson County Development Corporation
- Anderson County Tourism Council
- Board of Building and Housing Code of Appeals
- Oak Ridge Convention and Visitors Board
- Environmental Quality Advisory Board
- Industrial Development Board
- Oak Ridge Housing Authority
- Oak Ridge Municipal Planning Commission
- Recreation and Parks Advisory Board
- Trade Licensing Board
- Anderson County Community Action Commission
- Anderson County Economic Development Association
- Oak Ridge Beer Permit Board
- Board of Zoning Appeals
- Disability Advisory Board
- X Health and Educational Facilities Board
- Oak Ridge Heritage Railroad Authority
- Oak Ridge Land Bank Corporation Board of Directors
- Personnel Advisory Board
- Senior Advisory Board
- Traffic Safety Advisory Board

Race (optional)

BOARDS AND COMMISSIONS SELECTION

Please select a board or commission from the list (s) below. If interested, you may select up to three (3) boards. Please note that ranking does not guarantee selection. Please answer the questions that follow your board preference(s). If you are applying for more than one (1) Board then you will be required to answer the questions for each of your board choices.

First preference of board or Commission (pick one)

- 1 Convention and Visitors Bureau/Explore Oak Ridge Board
- 3 Environmental Quality Advisory Board
Oak Ridge Land Bank Corporation Board of Directors
- 2 Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Ph.D in Environmental Toxicology

Explain why you are interested in being appointed to this board or commission

To serve mankind

Describe any special knowledge or past experience qualifying you for this appointment

Second preference of board or Commission (pick one)

Convention and Visitors Bureau/Explore Oak Ridge Board

Environmental Quality Advisory Board

Oak Ridge Land Bank Corporation Board of Directors

Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Explain why you are interested in being appointed to this board or commission

Describe any special knowledge or past experience qualifying you for this appointment

Third preference of board or Commission (pick one)

Convention and Visitors Bureau/Explore Oak Ridge Board

Environmental Quality Advisory Board

Oak Ridge Land Bank Corporation Board of Directors

Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Explain why you are interested in being appointed to this board or commission

Describe any special knowledge or past experience qualifying you for this appointment

ADDITIONAL ATTACHMENTS

If interested, you may include a resume, cover letter, or other documents along with your application.

Browse Files

Drag and drop files here

DISCLAIMER & SIGNATURE

All information provided is considered public pursuant to the Tennessee Public Records Act. Applicant Statement: I understand that I am applying to a Board or Commission of the City of Oak Ridge; that I may be required to provide proof of my Oak Ridge residency; and that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the application are true to the best of my knowledge.


Signature

Clear

**ENVIRONMENTAL QUALITY
ADVISORY BOARD
(STUDENT REPRESENTATIVE)**



Saturday, October 28, 2023

Student Representative Application for Appointment

Interested applicants are required to be residents of the City of Oak Ridge. All members are appointed and confirmed by City Council to serve a one-year term of office commencing on August 1. The High School representative must be a high school-age student and a resident of Oak Ridge.

Name Mylie "Imre" Barna

Mailing Address 113 Balasam RD
Oak Ridge, Tennessee, 37830
United States

E-mail imreebarna@gmail.com

Cell Phone (865) 237-6878

Date of Birth Friday, November 3, 2006

Race (optional) White

Gender (optional) Female

Do you currently serve on the YAB? No

Have you previously applied for this board? No

SCHOOL INFORMATION

School name Oak Ridge High School

GPA 4.0

Grade (as of term start date, August 1) 11th

Grade (as of term start date, August 1) 11th grade

Favorite class Chem I and Comp I @ RSCC and Algebra 2/ Trig @ ORHS

Extra curricular activities LITTErally Green (teen environmental clean-up group), Robotics, Chem Club, Volunteering with Habitat and Master Gardners, Sports Media

VOLUNTEER/WORK EXPERIENCE

Organization/Business Habitat for Humanity

Start Date Saturday, October 28, 2023

End Date Saturday, October 28, 2023

Describe this experience

Along with the Master Gardners / Habitat Urban Gardens group, we helped the new homeowners create open planting beds for flowers and plants, built raised beds, and helped dig holes for and plant trees. I learned a lot about gardening from the other members.

Organization/Business LITTERally Green

Start Date Monday, June 26, 2023

End Date Sunday, October 29, 2023

Describe this experience

(This is Ongoing) We take various trails in East TN and help trail stewards by picking up litter on and around the trails. Recently, I have been organizing hikes and transportation. We've also been researching invasive species along trails and connecting their frequency to variables such as popularity of the trail.

All information provided is considered public pursuant to the Tennessee Public Records Act.

Applicant Statement: I understand that I am applying for appointment to a Board, Commission or Committee of the City of Oak Ridge; that I will be required to provide proof of my Oak Ridge residency; that I will be required to take an oath of office to uphold the United States and Tennessee Constitutions and the laws of the same if appointed. I agree to comply at all times with all requirements of the office for which I am applying and to which I may be appointed. All statements and information provided in the applications are true to the best of my knowledge.

By checking the box to the right, you are agreeing to the terms listed above in "Applicant Statement" and are validating that you are the applicant as indicated on the form. True

SENIOR ADVISORY BOARD



2023 Application for Boards and Commissions

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CONTACT INFORMATION

Name Anne Donovan

Address 13 Rivers Ct
Oak Ridge, TN, 37830
United States

Cell Phone (757) 615-5926

E-mail irishnana2003@yahoo.com

CAREER INFORMATION

Retired: Yes

Company retired from: Virginia Beach City Public Schools, VB, VA

BOARDS AND COMMISSIONS INFORMATION

Race (optional) Caucasian

BOARDS AND COMMISSIONS SELECTION

Please select a board or commission from the list (s) below. If interested, you may select up to three (3) boards. Please note that ranking does not guarantee selection. Please answer the questions that follow your board preference(s). If you are applying for more than one (1) Board then you will be required to answer the questions for each of your board choices.

First preference of board or Commission (pick one) Senior Advisory Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

M.S. Ed in Educational Leadership, Old Dominion University, Norfolk, VA

Explain why you are interested in being appointed to this board or commission

I moved to Oak Ridge in 2020 and participate in many activities at the ORSC on a daily basis. I love the ORSC and would like to become more involved.

Describe any special knowledge or past experience qualifying you for this appointment

I participated in, and with many committees as an elementary school teacher for my career of 26 years.

Second preference of board or Commission (pick one)

Senior Advisory Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

- * ORICL @ Roane State each semester
- * member of multiple activities @ ORSC (book club, exercise, ukulele class, Bible study)

Explain why you are interested in being appointed to this board or commission

I'd like to see the ORSC offer more great activities such as they currently have and see it grow

Describe any special knowledge or past experience qualifying you for this appointment

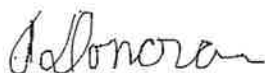
With my past educational experience, I feel I can offer insight in to new ideas.

ADDITIONAL ATTACHMENTS

DISCLAIMER & SIGNATURE

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Signature



Signing Date

Monday, October 30, 2023

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CONTACT INFORMATION

Name

FAY

MARTIN

First Name

Last Name

Address

108 meadow Rd. Oak Ridge, TN 37830

Street Address

108 Meadow Rd.

Street Address Line 2

City

Oak Ridge

State / Province

TN 37830

Please Select

Postal / Zip Code

Country

Home Phone

(000) 000-0000

865-482-2969

Cell Phone

(000) 000-0000

865-719 8663

E-mail

ex: myname@example.com

faymariebellsouth.net

example@example.com

CAREER INFORMATION

Retired:

Yes

No

Company retired from:

ORNL

Current employer

Current position/title

BOARDS AND COMMISSIONS INFORMATION

Do you currently serve on a Board or Commission as a City Representative:

Anderson County Board of Equalization
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Anderson County Tourism Council
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Oak Ridge Convention and Visitors Board
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Oak Ridge Municipal Planning Commission
Recreation and Parks Advisory Board
Trade Licensing Board
Anderson County Community Action Commission
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Oak Ridge Beer Permit Board
Board of Zoning Appeals
Disability Advisory Board
 Health and Educational Facilities Board
Oak Ridge Heritage Railroad Authority
Oak Ridge Land Bank Corporation Board of Directors
Personnel Advisory Board
Senior Advisory Board
Traffic Safety Advisory Board

Race (optional)

Requested for Title VI of the Civil Rights Act of 1964 for reporting purposes

BOARDS AND COMMISSIONS SELECTION

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- Oak Ridge Land Bank Corporation Board of Directors
- 2 Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Ph.D in Environmental Toxicology

Explain why you are interested in being appointed to this board or commission

To serve mankind

Describe any special knowledge or past experience qualifying you for this appointment

Second preference of board or Commission (pick one)

Convention and Visitors Bureau/Explore Oak Ridge Board

Environmental Quality Advisory Board

Oak Ridge Land Bank Corporation Board of Directors

X Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Explain why you are interested in being appointed to this board or commission

Describe any special knowledge or past experience qualifying you for this appointment

Third preference of board or Commission (pick one)

Convention and Visitors Bureau/Explore Oak Ridge Board

Environmental Quality Advisory Board

Oak Ridge Land Bank Corporation Board of Directors

Senior Advisory Board

How many times have you previously applied to this board?

e.g., 23

List Education, Professional and/or Current Community Activities

Explain why you are interested in being appointed to this board or commission

Describe any special knowledge or past experience qualifying you for this appointment

ADDITIONAL ATTACHMENTS

If interested, you may include a resume, cover letter, or other documents along with your application.

Browse Files

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Signature

Clear



2023 Application for Boards and Commissions

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CONTACT INFORMATION

Name Vickie Stout

Address P. O. Box 5823, Oak Ridge, TN 37831, 161 S. Purdue Avenue
Oak Ridge, Tennessee, 37830
United States

Home Phone (865) 705-5719

Cell Phone (865) 705-5719

E-mail fwstout@comcast.net

CAREER INFORMATION

Retired: Yes

Company retired from: University of Tennessee

Current employer none

Current position/title none

BOARDS AND COMMISSIONS INFORMATION

BOARDS AND COMMISSIONS SELECTION

Please select a board or commission from the list (s) below. If interested, you may select up to three (3) boards. Please note that ranking does not guarantee selection. Please answer the questions that follow your board preference(s). If you are applying for more than one (1) Board then you will be required to answer the questions for each of your board choices.

First preference of board or Commission (pick one) Senior Advisory Board

How many times have you previously applied to this board? 0

List Education, Professional and/or Current Community Activities

EDUCATION

B.S., Business, Tennessee Technological University;
M.S., Business, University of Tennessee;
Ed.D., Vocational Technical Education, University of Tennessee

PROFESSIONAL ACTIVITIES

Taught a total of 32 years (including university, community college, and secondary levels)

COMMUNITY ACTIVITIES

Formerly served as

- (a) a reader for the Recording for the Blind and Dyslexic,
- (b) a board member for the Friends of the Oak Ridge Library

Additionally, I'm in my 12th year of service with the Oak Ridge High School (ORHS) Class of 1970 Scholarship Program, which now partners with Oak Ridge Public Schools Education Foundation (ORPSEF)

Explain why you are interested in being appointed to this board or commission

As a senior citizen born and raised in Oak Ridge, I am looking for an opportunity to give back to the hometown that helped launch my life—both personally and professionally.

Describe any special knowledge or past experience qualifying you for this appointment

I am a native Oak Ridger, who has extensive experience in facilitating the continued growth of individuals aspiring to remain meaningfully active throughout their lives.

As a long-term cancer overcomer, I am well acquainted with the persistent need for and pursuit of overall health and well being.

My personality is cheerful, and my outlook on life is hopeful. A major lifelong goal of mine is to engender hope in others across generations and backgrounds.

One of my most cherished life development experiences was serving as my elderly mother's primary caregiver for 11+ years. The knowledge and skills I acquired and honed not only helped me to help her, but enabled me to help other family members and friends in time of need.

ADDITIONAL ATTACHMENTS

DISCLAIMER & SIGNATURE

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Signature



Signing Date

Friday, September 29, 2023

OAK RIDGE CITY COUNCIL MEETING
Municipal Building Courtroom

October 9, 2023

Minutes

The regular meeting of the City Council of the City of Oak Ridge, Tennessee convened at 7:00 p.m. on October 9, 2023 with Mayor Warren Gooch presiding.

INVOCATION

The invocation was given by Adam Barnhart, Oak Ridge Police Department Chaplain.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Chuck Hope.

ROLL CALL

Upon roll call the following Councilmembers were present: Mayor Pro Tem Jim Dodson; Councilmember Sean Gleason; Mayor Warren Gooch; Councilmember Derrick Hammond; Councilmember Charlie Hensley; Councilmember Chuck Hope and Councilmember Ellen Smith.

Also present were Jack Suggs, Interim City Manager; Janice McGinnis, Finance Director; and Mary Beth Hickman, City Clerk.

PROCLAMATIONS/PUBLIC RECOGNITIONS

Proclamations

A proclamation designating October, 2023 as Breast Cancer Awareness Month

Councilmember Hammond moved for approval of the proclamation, and Councilmember Smith seconded. The proclamation was approved unanimously by voice vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye."

A proclamation honoring Barry Stephenson for receiving the Bill Wilcox Bow tie Award from Aid to Distressed Families of the Appalachian Counties

Mayor Gooch moved for approval of the proclamation, and Councilmember Hope seconded. The proclamation was approved unanimously by voice vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye."

A proclamation honoring Patricia (Pat) Gengozian

Mayor Gooch moved for approval of the proclamation, and Councilmember Smith seconded. The proclamation was approved unanimously by voice vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye."

A proclamation honoring University of Tennessee President Emeritus Dr. Joseph "Joe" Johnson

Mayor Pro Tem Dodson moved for approval of the proclamation, and Councilmember Hope seconded. The proclamation was approved unanimously by voice vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye."

ELECTIONS/APPOINTMENTS

Election of one (1) representative to the Oak Ridge Land Bank Corporation Board of Directors.
Naomi Asher was elected on the second ballot.

CONSENT AGENDA

The following items were removed from the Consent Agenda for discussion:

A RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) PAD-MOUNTED PRIMARY METER CABINETS FROM POWER SUPPLY COMPANY, LLC, OF CHATTANOOGA, TENNESSEE, IN AN AMOUNT NOT TO EXCEED \$142,150.80.

A RESOLUTION AUTHORIZING AN UPGRADE TO THE CITY'S PHONE SYSTEM UTILIZING SOUTHEASTERN COMMUNICATIONS SERVICES INC. IN AN AMOUNT NOT TO EXCEED \$55,000.00.

Mayor Pro Tem Dodson moved for approval of the Consent Agenda as amended, and Councilmember Hensley seconded. The motion was approved unanimously by voice vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye."

Approval of the August 2, 2023 special meeting minutes

Approval of the August 14, 2023 regular meeting minutes

Approval of the September 11, 2023 regular meeting minutes

Resolution No. 10-123-2023

A RESOLUTION ACCEPTING TWO (2) GRANTS FROM THE TENNESSEE DEPARTMENT OF SAFETY AND HOMELAND SECURITY FOR THE OAK RIDGE POLICE DEPARTMENT IN THE AMOUNTS OF \$23,000.00 AND \$20,000.00, WITH NO LOCAL MATCH.

Resolution No. 10-124-2023

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CARDIAC MONITOR FROM ZOLL MEDICAL CORPORATION THROUGH THE NPPGOV PURCHASING COOPERATIVE FOR USE BY THE FIRE DEPARTMENT IN THE AMOUNT OF \$36,135.65.

Resolution No. 10-125-2023

A RESOLUTION RATIFYING THE INTERIM CITY MANAGER'S EXECUTION OF A NO-COST AMENDMENT TO THE STATE OF TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) GRANT FOR CONTINUING THE PROVISION OF SERVICES PURSUANT TO THE TENNESSEE OVERSIGHT INTERLOCAL AGREEMENT TO EXTEND THE GRANT TERM THROUGH DECEMBER 31, 2023, AND AUTHORIZING ADDITIONAL EXTENSIONS IF NEEDED.

Resolution No. 10-126-2023

A RESOLUTION AUTHORIZING THE PURCHASE OF THE RESIDENTIAL PROPERTY LOCATED AT 109-111 N. WALKER LANE, OAK RIDGE, TENNESSEE, IN AN AMOUNT NOT TO EXCEED \$26,210.39 AND AUTHORIZING THE TRANSFER OF SAID PROPERTY TO THE OAK RIDGE LAND BANK CORPORATION FOR DISPOSITION AS SET FORTH IN RESOLUTION 11-108-2013.

Resolution No. 10-127-2023

A RESOLUTION TO AMEND RESOLUTION 8-90-2021 FOR THE PURCHASE OF FOUR (4) VEHICLES AND ONE (1) BACKHOE FOR THE PUBLIC WORKS DEPARTMENT TO INCREASE THE TOTAL PURCHASE PRICE BY \$10,111.00 FOR A NEW NOT TO EXCEED AMOUNT OF \$353,630.60.

The next items considered were the items that were removed from the Consent Agenda for discussion.

Resolution No. 10-128-2023

A RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) PAD-MOUNTED PRIMARY METER CABINETS FROM POWER SUPPLY COMPANY, LLC, OF CHATTANOOGA, TENNESSEE, IN AN AMOUNT NOT TO EXCEED \$142,150.80.

Mayor Pro Tem Dodson moved for approval of the resolution, and Councilmember Smith seconded.

The resolution was approved unanimously by voice vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

Resolution No. 10-129-2023

A RESOLUTION AUTHORIZING AN UPGRADE TO THE CITY’S PHONE SYSTEM UTILIZING SOUTHEASTERN COMMUNICATIONS SERVICES INC. IN AN AMOUNT NOT TO EXCEED \$55,000.00.

Mayor Pro Tem Dodson moved for approval of the resolution, and Councilmember Hope seconded.

The resolution was approved unanimously by voice vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

AN ORDINANCE TO AMEND ORDINANCE NO. 27-85, TITLED “A PERSONNEL PLAN FOR EMPLOYEES OF THE CITY OF OAK RIDGE, TENNESSEE,” AS AMENDED, BY DELETING SECTION 11.6, TITLED “MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE,” AND SUBSTITUTING THEREFORE A NEW SECTION 11.6, TITLED “MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE,” FOR COMPLIANCE WITH STATE LAW.

Councilmember Smith moved for approval of the ordinance, and Councilmember Hope seconded. Interim Personnel Director Eric Ault provided an overview of the ordinance and answered questions from Council.

The ordinance was approved unanimously by board vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

FINAL ADOPTION OF ORDINANCES

Ordinance No. 14-2023

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF OAK RIDGE, TENNESSEE, BY CREATING A NEW TITLE 23, TITLED “FOOD TRUCKS,” FOR THE PURPOSE OF REGULATING MOBILE FOOD VENDING WITHIN THE CITY BOUNDARIES OF THE CITY OF OAK RIDGE.

Mayor Pro Tem Dodson moved for adoption of the ordinance, and Councilmember Hensley seconded. Interim City Manager Jack Suggs provided an overview of the ordinance and answered questions from Council.

The ordinance was adopted unanimously by board vote, with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

RESOLUTIONS

Resolution No. 10-130-2023

A RESOLUTION AWARDED A CONTRACT (FY2024-002, FORMERLY FY2023-263) TO KH COMMERCIAL ROOFING OF KNOXVILLE, TENNESSEE, FOR THE REPLACEMENT OF THE SCARBORO COMMUNITY CENTER ROOF IN AN AMOUNT NOT TO EXCEED \$218,950.00.

Mayor Pro Tem Dodson moved for approval of the resolution, and Councilmember Smith seconded.

The resolution was approved unanimously by board vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

Resolution No. 10-131-2023

A RESOLUTION RECEIVING THE OAK RIDGE AIRPORT COMMUNITY INTEGRATION STUDY AND RECOGNIZING THE STUDY AS GUIDANCE FOR THE DEVELOPMENT OF THE FUTURE OAK RIDGE GENERAL AVIATION AIRPORT.

Councilmember Hensley moved for approval of the resolution, and Councilmember Hope seconded. Interim City Manager Jack Suggs provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

Resolution No. 10-132-2023

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FOR THE CITY'S PUBLIC TRANSPORTATION PROGRAM IN AN AMOUNT NOT TO EXCEED \$170,500.00 FOR FISCAL YEAR 2024 AND RENEWING THE CONTRACT (FY2014-023) WITH THE EAST TENNESSEE HUMAN RESOURCE AGENCY (ETHRA).

Mayor Pro Tem Dodson moved for approval of the resolution, and Councilmember Smith seconded. Public Works Director Patrick Berge provided an overview of the resolution and answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

Resolution No. 10-133-2023

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT (CONTRACT #FY2021-094) FOR DESIGN AND CONSTRUCTION OVERSIGHT OF THE OAK RIDGE CONFERENCE CENTER WITH CLARK NEXSEN, JOHNSON CITY, TENNESSEE, TO EXTEND THE TERM TO JUNE 30, 2025, AND TO INCREASE THE TOTAL COMPENSATION TO A NEW NOT-TO-EXCEED AMOUNT OF \$450,000.00 TO ADD CONTINGENCY FUNDS.

Mayor Pro Tem Dodson moved for approval of the resolution, and Councilmember Smith seconded. Interim City Manager Jack Suggs provided an overview of the resolution, and Economic Development Consultant Ray Evans answered questions from Council.

The resolution was approved unanimously by board vote with Councilmembers Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting “Aye.”

APPEARANCE OF CITIZENS

Nathan Mullins, 103 Kingfisher Lane, Oak Ridge, addressed Council about access to certain types of books in the public library. Mayor Gooch requested this item be on the next work session agenda.

ANNOUNCEMENTS

Mayor Pro Tem Dodson thanked City staff for supporting the first annual Access Oak Ridge Fair. He also recognized member of Leadership Oak Ridge in attendance for tonight's meeting.

COUNCIL REQUESTS FOR NEW BUSINESS ITEMS OR FUTURE BRIEFINGS

Councilmember Smith requested that the City examine leaf pickup and possible include more passes like the City of Clinton does.

Councilmember Smith also requested a briefing on the dissolution of the CROET Board and possible action to ensure that assets and resources of that organization are serving the City.

Councilmember Hammond requested information on pricing and usage strategies for the proposed conference center.

SUMMARY OF CURRENT EVENTS

Councilmember Hope stated that he and Government Affairs and Information Services Director Amy Fitzgerald attended the ECA International Cleanup Workshop. He requested to give a briefing about the meeting at the next work session.

CITY MANAGER'S REPORT

Interim City Manager Jack Suggs reported to Council on the status of the City's purchase of property near Haw Ridge from the Anderson County schools. He stated that, although the appraisal obtained by the City placed the value of the property at \$315,000, the Anderson County School Board was requesting \$400,000. Mayor Gooch moved to make a last best and final offer of \$350,000 for the property, and Mayor Pro Tem Dodson seconded. The motion was approved unanimously by board vote with Councilmember Gleason, Hammond, Hensley, Hope, Smith, Mayor Gooch and Mayor Pro Tem Dodson voting "Aye."

Interim City Manager Suggs also informed Council that Roane County plans to take over ambulance service up to the Highway 95/58 split, which includes The Preserve.

The City will be conducting a survey of transportation needs for Oak Ridge via social media very soon.

There are also plans for an informal work session with incoming City Manager Randy Hemann prior to the November 13th City Council meeting.

CITY ATTORNEY'S REPORT

(NONE)

ADJOURNMENT: 8:02 p.m.

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: Beth Hickman , City Clerk

SUBJECT: Receipt for the Record of the Oak Ridge-Heritage Railroad Authority
Annual Report 2023 (October 1, 2022 to September 30, 2023)

Introduction

An item for the consent agenda is the required annual report for the Oak Ridge-Heritage Railroad Authority.

Funding

No funding is associated with this item.

Background

The Oak Ridge-Heritage Railroad Authority is required to submit an annual report to City Council. The attached annual report was approved by the Authority on October 27, 2023.

Recommendation

It is recommended that City Council receive the annual report for the record.

Attachments:

[Heritage Railroad Authority Annual Report 2023.pdf](#)



Oak Ridge-Heritage Railroad Authority

P. O. Box 5163
Oak Ridge, TN 37831-5163
Phone: 865.220.1413
Fax: 865.220-1561

Authority Members

Gordon G. Fee, Chairman
Mike Magill, Secretary/Treasurer

October 27, 2023

Mayor City of Oak Ridge
P.O. Box 1
Oak Ridge, TN 37831-0001

Subject: Oak Ridge – Heritage Railroad Authority Annual Report 2023
(Covers from October 1, 2022 to September 30, 2023)

Dear Mayor:

The Oak Ridge – Heritage Railroad Authority is pleased to submit its 2022/2023 Annual Report to City Council in accordance with Council's resolution and State Law. The Oak Ridge – Heritage Railroad Authority was established by the Oak Ridge City Council on August 20, 2001. By State Law Railroad Authorities are chartered to assist cities and counties to maintain adequate and safe railroad service. The Oak Ridge Railroad Authority has only two Board Members. Both Board members are appointed by City Council. Gordon Fee serves as Chairman and Mike Magill serves as Secretary/Treasurer.

The Heritage Railroad, which the Authority supports, provides the only railroad service to the City of Oak Ridge. It runs from the Heritage Center Industrial Park (i.e. K-25) to the Blair Interchange on the Norfolk Southern main line, a distance of a little over 11.5 miles. Within the site the Heritage Railroad main line serves the intermodal transfer area operated by EnergySolutions, Inc. and a rail car repair area operated by East Tennessee Rail Car Services Company. There is also a spur (See Exhibit A) which serves the old K-25 Powerhouse area S50, 10 acres of which is currently leased by Carbon Rivers, a startup company engaged in recycling windmill blades. The railroad is owned by Heritage Railroad Corporation, a wholly owned subsidiary of EnergySolutions, Inc.

CAR MOVEMENTS. For the first nine months of this calendar year, the rail traffic on the line has been 108 cars. On site as of the date of this report are (a) rail cars being used by EnergySolutions to transfer waste to and from their processing plant on Bear Creek Road, (b) cars and engines being repaired or awaiting repair by East Tennessee Rail Car Services Company, and (c) historic rail cars and engines belonging to Southern Appalachian Railroad Museum (SARM). A small number of the EnergySolutions cars are slightly radioactive and must be stored on a permitted site located on the K 25 S50 Powerhouse spur.

SARM continues to maintain approximately 37 vintage pieces of railroad equipment at Heritage Center. They are still not allowed to operate any excursion trains as a result of an edict by EnergySolutions in May of 2016 which directed SARM to stop all excursion trains and to vacate the property. Unfortunately, to date SARM has not been able to find a location capable of supporting their museum operations. SARM continues to seek other locations and the funding needed to move the vintage rail cars.

TABLE I
RAIL TRAFFIC

A summary of the traffic on the line for the last several years is shown in Table 1. The car numbers for the last several years have been relatively low due to the limited number of customers. At this time, the primary customers are EnergySolutions and Permafrix with outbound shipments to EnergySolutions Clive Utah landfill. The third customer is East Tennessee Rail Car Services whose primary business is the repair of railroad cars.

YEAR	RAIL CARS
2017	300
2018	89
2019	160
2020	86
2021	72
2022	58
2023	108*

Heritage Railroad and EnergySolutions continue to work hard to develop rail opportunities originating from or destined to the Heritage Industrial Park. Over the last year there have been two potential customers that may have a need for significant rail car service. One of these is Carbon Sweep.

*Denotes Partial Year
 Jan 1 to Sept 30, 2023

Carbon Sweep is hoping to build a biodiesel recycling plant and should that be built EnergySolutions is estimating they will generate 5 to 7 Carloads per Week (260-364 carloads annually).

The other new customer is Carbon Rivers. Carbon Rivers is engaged in bringing online a process to recycle used Windmill blades and has leased 10 acres of the Powerhouse area and are engaged in discussions with DOE to purchase a much larger parcel. At the time that Carbon Rivers first began discussions with CROET in the spring of 2022, they were advised that rail service to the area was being terminated in order to eliminate an interference with the City's plans to build an airport at the K-25 site. According to CROET, Carbon Rivers indicated that this was acceptable. However after a review of their business plans, they indicated that they would in fact need rail service and provided EnergySolutions with a forecast that they would move 50 cars in 2022, 500 to 800 in 2023 and 1000 in 2024.

In December of 2022 Carbon Rivers, working with EnergySolutions, brought in 10 loads of windmill blades using low side gondolas. These first loads demonstrated that using these type of rail cars was not economically competitive with using over the road trucks. To be competitive mid and /or high cube gondolas must be used.

Because of delays in procuring the land, building the processing plant, and finding the right size rail cars, Although the Authority has no official information, it now appears that Carbon Rivers will not have any need for rail service in 2023 or 2024. It is unknown at this time whether there will be any rail traffic in 2025.

Airport Interference

A major complication with providing Carbon Rivers with rail service is the fact that their proposed site is located at the end of the Railroad's S50 Powerhouse spur. This spur crosses the proposed site for the city airport which is under design at this time. In order to allow the airport to be built the spur must be abandoned and removed or a tunnel built under the runway. In addition to Carbon Rivers, EnergySolutions uses this spur to store slightly radioactive cars and Southern Appalachian Railway Museum owns a site that has access to this site.

EnergySolutions has reaffirmed its commitment to file for the abandonment of the spur to accommodate the airport. At this time EnergySolutions is preparing a cost estimate to make the requisite filings and close the Radioactive Materials License assigned to their storage use of the spur. EnergySolutions will require a financial commitment from the city to fund the abandonment. The city in the meantime continues to evaluate building a tunnel or some other alternative to deal with the Interference.

Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Program

The Federal Government in 2020 established a new grant program to further aid the short line railroads in the US. This grant program is primarily open to States. Tennessee submitted grant requests in the last three years but only received \$2,500,000 in 2020 and no funds in 2021. However it was announced in September of 2023 that Tennessee was being awarded \$23.7 million dollars which will be used to pay for upgrading or replacing 42 rail bridges that are past their intended lifespan and in need of immediate repair or replacement across State.

Under the terms of the grant, the Federal CRISI grant will pay 50% of the project costs, TDOT will pay 45%, and the railroad owner must pay 5%.

The Oak Ridge-Heritage Railroad Authority in conjunction with EnergySolutions was included in the State's request for projects totaling \$5,402,000. These funds will be used to replace in their entirety three of the five bridges on the main line of the Heritage Railroad and to replace the center span of bridge 4. EnergySolutions will provide \$270,100 over a five-year period in matching funds. (See Exhibit B for a Proposed Cost Breakdown.)

As of the date of this report, the Authority has not yet received any information from TDOT as to when funds will be available and whether the Authority will receive 100% of their request.

TDOT Short line Preservation Grant Program One of the primary goals of the Railroad Authority is to participate in the State’s Short line Preservation program to help fund the maintenance and upgrades needed by the 18 short line railroads which operate in the State. The Authority has participated in this program since 2001 and during that period the State of Tennessee has granted the City \$3,416,651. In order to participate in the program the owner of the railroad, (not the city) must provide a 10% match to the State funds. The \$406,962 granted in 2023 is under contract with JCD Bridge and will be used to upgrade and improve four of the bridges on the mainline. TDOT has already advised the Authority that we should plan on receiving additional grant of \$397,442 in fiscal year 2024. The Authority has been assured by EnergySolutions that they will provide the matching 10% funds and are developing the work scope for this additional grant. A summary of the funds received and planned at this time is shown below.

Fiscal Year	State Funding	CROET or EnergySolutions	Total Funds Expended
Actual 2002 Thru 2021	\$2,650,964	\$265,096	\$2,945,516
2022	\$359,725	\$39,969	\$399,694
2023 (Funds Under Contract)	\$405,962	\$45,107	\$451,069
2024 (Projected)	\$397,442	\$44,160,	\$441,602

It is also noted that EnergySolutions has had to invest significant dollars to maintain and upgrade the line above what the State provided. However as a result of the States’ grant program it has been possible to upgrade the majority of the rail line to the 286 standard which allows the carrying of 286,000-pound cars and loads up to 110 tons.

Bridge Inspection Report

Each year an annual bridge inspection is made by Crouch Engineering to assess the condition of the five bridges on the Heritage Railroad line. This year’s inspection was completed in early October and their summary statement was:

“In general, all the bridges on the Heritage Railroad were found to be in fair condition. At the time of this report, there were no repairs noted that would warrant the bridge to be put out” of service and only one problem was recommended to be repaired in next two years.

The majority of the bridges go back to World War days and one of them, is over 90 years old in that the Corps of Engineers moved it from Kingston Tennessee in order to save construction time.

Financial Audit

A financial audit of the 2022/2023 books was conducted by Brown, Jake, McDaniel, PC. They had no findings.

We would be happy to provide any additional information needed by the City of Oak Ridge.

Sincerely,



Gordon Fee, Chairman

cc: Michael Magill, Secretary/Treasurer Oak Ridge-Heritage Railroad Authority
Joe Heckman, EnergySolutions
Tammy Rackard, Oak Ridge City Attorney ✓
Jack Suggs, Interim Oak Ridge City Manager
Kendahl Moore, City of Oak Ridge
Adam Jaeckel, TDOT
Kathy Combs, TDOT

EXHIBIT A



Exhibit B Cost Breakdown \$5.4 Million

CONSULTING ENGINEERS: CROUCH ENGINEERING, INC.	
HERITAGE RAILROAD	
BRIDGE REPLACEMENTS	
PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST	
BRIDGE 0.48	
DESCRIPTION	ESTIMATED COST
CONSTRUCTION	\$ 281,250.00
ENGINEERING	\$ 20,000.00
NEPA	\$ 9,500.00
PERMITTING	\$ 4,500.00
BRIDGE 0.48 TOTAL	\$ 315,250.00
BRIDGE 2.09	
DESCRIPTION	ESTIMATED COST
CONSTRUCTION	\$ 1,218,750.00
ENGINEERING	\$ 55,000.00
NEPA Text	\$ 19,500.00
PERMITTING	\$ 14,000.00
BRIDGE 2.09 TOTAL	\$ 1,307,250.00
BRIDGE 2.68	
DESCRIPTION	ESTIMATED COST
CONSTRUCTION	\$ 1,437,500.00
ENGINEERING	\$ 65,000.00
NEPA	\$ 15,000.00
PERMITTING	\$ 12,000.00
BRIDGE 2.68 TOTAL	\$ 1,529,500.00
BRIDGE 4.29	
DESCRIPTION	ESTIMATED COST
CONSTRUCTION	\$ 2,125,000.00
ENGINEERING	\$ 95,000.00
NEPA	\$ 16,000.00
PERMITTING	\$ 14,000.00
BRIDGE 4.29 TOTAL	\$ 2,250,000.00
OVERALL TOTAL	\$ 5,402,000.00

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023
TO: Randy Hemann, City Manager
FROM: Roger Flynn , Public Works City Engineer
SUBJECT: Permanent Access to Oak Ridge Turnpike (TN SR-95)
SUPPORTING DEPARTMENT: -None-

Introduction

An Item for City Council's consideration is the recommendation of a resolution approving a permanent access to Oak Ridge Turnpike (ORTP). The purpose of the access is to provide ingress and egress to a new proposed residential development called Poplar Creek Townhomes.

Funding

There is no cost to the City associated with this request.

Background

The development which will have a total of forty (40) townhome type residences will be located in the 2300 block of ORTP. The development is on the south side of ORTP opposite Bradley Avenue.

ORTP at this location is a four (4) lane divided roadway section. There is a median cut available so vehicles traveling to and from Poplar Creek Townhomes will be able to enter or exit from both directions. Based on trip projections three hundred and sixty (360) trip per day can be expected. Site distance is adequate.

Oak Ridge Turnpike is a Tennessee is a state route (TN SR-95) so in addition to local approval the Tennessee Department of Transportation (TDOT) will need to review and issue a state route driveway permit. Urban Engineering Inc., engineering firm of record has submitted a site plan for approval to TDOT.

Section 11.01 (a) (11) of the Oak Ridge zoning ordinance classifies Oak Ridge Turnpike as an arterial street. The Oak Ridge Zoning Ordinance section 11.01 (b) (1) requires approval from City Council for access to streets classified as arterial. Oak Ridge ordinance does not specify or require Traffic Safety Advisory Board (TSAB) approval however City Council typically

requests it. The subject access was presented to TSAB at its October 16, 2023, meeting. TSAB approved the access. The proposed access meets the requirements of the City of Oak Ridge zoning ordinance section 11.01 entitled Vehicle Access Control.

Recommendation

Staff recommends approval of the accompanying resolution.

Attachments:

[Letter_COR_101623.pdf](#)

[TSAB Exhibit Poplar_Creek_Submittal_2.pdf](#)

[Resolution - Permanent Access to Oak Ridge Turnpike \(TN SR-95\).docx](#)



URBAN ENGINEERING, INC.

CIVIL ENGINEERS • LAND PLANNERS

October 16, 2023

City of Oak Ridge Engineering
C/o: Mr. Roger Flynn, P.E.
100 Woodbury Lane
Oak Ridge, TN 37830

Re: Poplar Creek Townhomes

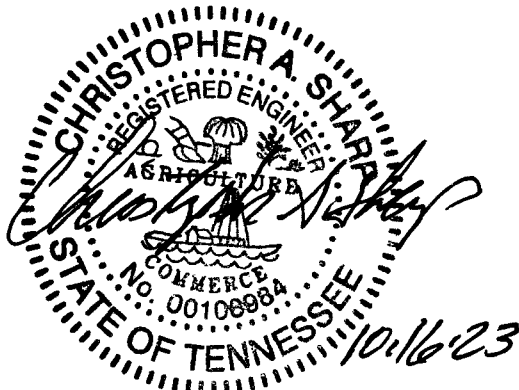
I am drafting this letter to request that the plans be presented to the City's Traffic Safety Advisory Board.

Townhomes typically generate approximately 9 trips per dwelling per day. That equates to approximately 360-daily trips once the subdivision is built out. I am of the opinion that the location coupled with the nature of the proposed development will not have noticeable negative impacts on the City.

Please do not hesitate to call me if you have questions or comments.

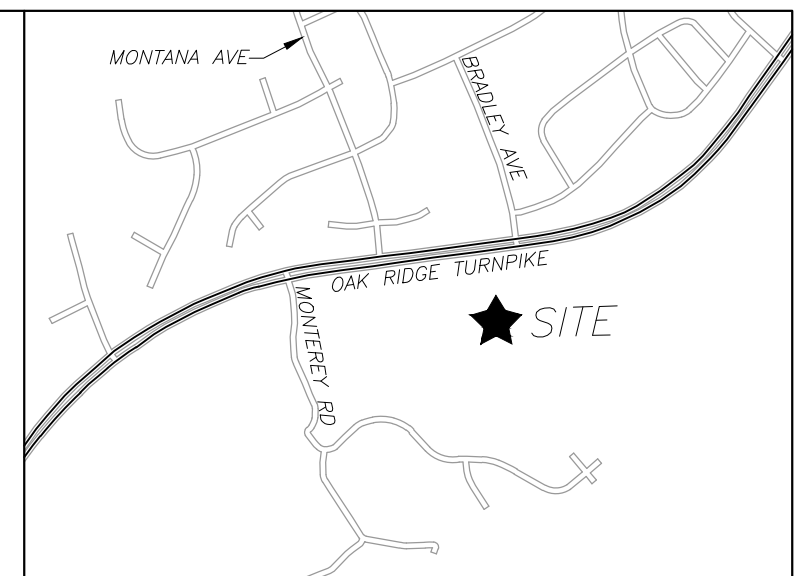
Sincerely,

Urban Engineering, Inc.



Chris Sharp, P.E.

SHEETS
C-2/C-4/C-6



LOCATION MAP

NOTES:

1. THE LOCATIONS OF ALL UNDERGROUND UTILITIES SHOWN HEREON ARE APPROXIMATE AND ARE BASED ON FIELD LOCATION OF VISIBLE STRUCTURES SUCH AS CATCH BASINS, MANHOLES, WATER VALVES, ETC. AS WELL AS, BY COMPILING INFORMATION FROM PLANS SUPPLIED BY VARIOUS UTILITIES AND GOVERNMENT AGENCIES.

2. THE PROPERTY IS ZONED R3 'MEDIUM RESIDENTIAL DISTRICTS' WITH PUD OVERLAY. REQUIRED BUILDING SETBACKS ARE PER THE MASTER PLAN, TITLED POPLAR CREEK TOWNHOMES APPROVED BY PLANNING COMMISSION ON 4/21/2022, AND APPROVED BY CITY COUNCIL ON 6/13/2022. SETBACKS ARE AS FOLLOWS:
FRONT - 20'
SIDE - 10' (0' UNDER COMMON WALLS)
REAR - 20'

3. EFFORTS SHALL BE MADE TO CONSERVE EXISTING TREES ALONG THE PERIPHERY OF THE PROPERTY. TREES THAT ARE REMOVED AS A RESULT OF CONSTRUCTION SHALL BE REPLACED IN ACCORDANCE WITH THE REGULATIONS OF THE CITY OF OAK RIDGE. THE BUFFER SHALL MEET OR EXCEED THE STANDARDS OF A TYPE C BUFFER AS OUTLINED IN THE CITY'S ZONING ORDINANCE.

4. POPLAR CREEK TOWNHOMES SHALL BE GOVERNED BY COVENANTS THAT SHALL BE APPROVED BY THE CITY OF OAK RIDGE.

5. NO CONSTRUCTION OF BUILDINGS OR SIGNS OR INSTALLATION OF LANDSCAPING SHALL TAKE PLACE WITHIN EASEMENTS WITHOUT THE CITY OF OAK RIDGE'S WRITTEN APPROVAL. LANDSCAPING MUST COMPLY WITH CORED STANDARD 650 (LATEST REVISION). LANDSCAPING MUST BE APPROVED IN WRITING BY CORED AND PUBLIC WORKS VIA AN EASEMENT ENCROACHMENT FORM. PLACEMENT SHALL BE COORDINATED WITH THE CITY.

6. LANDSCAPING IMPROVEMENTS, AND CONSTRUCTION WITHIN UTILITY EASEMENTS ARE PERFORMED AT THE RISK OF THE OWNER. REASONABLE CARE WILL BE TAKEN BY UTILITIES TO PRESERVE IMPROVEMENTS AND LANDSCAPING WITHIN SUBJECT EASEMENTS. THE CITY OF OAK RIDGE WILL NOT BE RESPONSIBLE FOR REPLACING OR REPAIRING IMPROVEMENTS WITHIN AFFECTED EASEMENTS THAT MAY BE DAMAGED WHILE PERFORMING WORK WITHIN THE EASEMENT.

7. AREA STATISTICS:

TOTAL AREA = 20.6-ACRES
PROPOSED DWELLINGS = 40 (1.94 DU/AC)
TOTAL COMMON AREA = 15.75-ACRES (76.4%)
TOTAL LOT AREA = 3.19-AC (12.6 DU/AC)

8. THE PROPERTY IS WITHIN A FEMA DESIGNATED SPECIAL FLOOD HAZARD AREA PER FEMA FIRM MAP #470010021B, EFFECTIVE 01/17/2007.

9. SIGNAGE AND STRIPING TO BE IN ACCORDANCE WITH THE MUTCD (LATEST EDITION).

10. A SEPARATE PERMIT IS REQUIRED FOR BUILDING & MONUMENT SIGNS.

11. SEE THIS SHEET FOR INTERNAL STREETS TYPICAL SECTION.

12. THE FOLLOWING VARIANCES WERE APPROVED AS PART OF THE MASTER PLAN:
-REDUCE THE MINIMUM LOT AREA FROM 4,000 S.F. TO 2,000 S.F.
-INCREASE THE MAXIMUM USABLE FLOOR AREA FROM 30% TO 60%.
-INCREASE THE MAXIMUM DENSITY FROM 15 UNITS/ACRE TO 17 UNITS/ACRE.
-REDUCE FRONT SETBACK FROM 25' TO 20'.
-REDUCE REAR SETBACK FROM 30' TO 20'.
-REDUCE MINIMUM LOT WIDTH FROM 30' TO 20'.
-REDUCE PAVEMENT WIDTH FROM 28' TO 24'.
-REDUCE RIGHT OF WAY WIDTH FROM 50' TO 40'.



SHEET C-1

KEY SHEET / TYPICAL
POPLAR CREEK TOWNHOMES

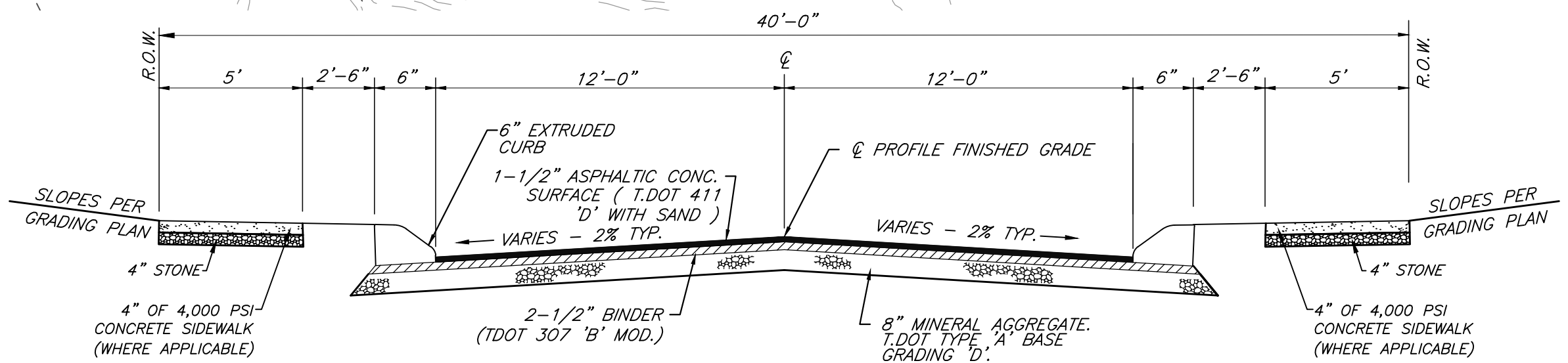
SITE ADDRESS: 0 OAK RIDGE TURNPIKE (37830)

CITY OF OAK RIDGE ANDERSON COUNTY
DISTRICT NO. 02 TENNESSEE
CLT MAP 104N GROUP A PARCEL 2.01
SCALE: 1"=80' AUGUST 17, 2023

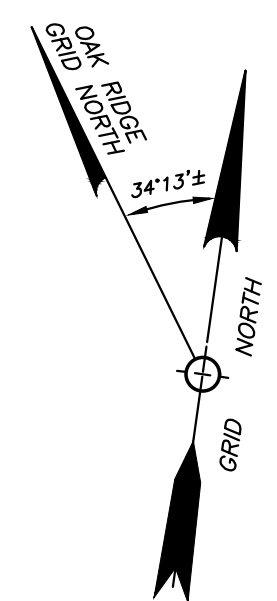
DEVELOPER:
EMPIRE PROJECT MANAGEMENT, LLC
P.O. BOX 951
VONORE, TN 37885

URBAN ENGINEERING, INC.
10330 HARDIN VALLEY RD., SUITE #201
KNOXVILLE, TN 37932
(865) 966-1924

DWN: CLM CHK: CAS DWG. NO. 2307027



TYPICAL SECTION - LOCAL STREETS
N.T.S.



REFERENCE:
DEED BOOK: 1739, PAGE: 1338
PLAT CABINET: 8, ENVELOPE: 157C



REVISION	DATE	DESCRIPTION	CAS
1	9/6/23	SUBMITTAL 2	CAS
		BY	



RESOLUTION

A RESOLUTION APPROVING ACCESS TO OAK RIDGE TURNPIKE FROM ANDERSON COUNTY TAX MAP 104N, GROUP A, PARCEL 2.01, TO PROVIDE INGRESS AND EGRESS FOR A NEW PROPOSED RESIDENTIAL DEVELOPMENT CALLED POPLAR CREEK TOWNHOMES.

WHEREAS, the property owner of Anderson County Tax Map 104N Group A, Parcel 2.01, has requested access to Oak Ridge Turnpike (State Route 95) that will serve a proposed new development on the parcel; and

WHEREAS, this new access will provide ingress and egress to a proposed residential development, Poplar Creek Townhomes, located across from Bradley Avenue; and

WHEREAS, Oak Ridge Turnpike is an arterial road requiring City Council approval of access; and

WHEREAS, Oak Ridge Turnpike is also a state route and said access requires review by the Tennessee Department of Transportation (TDOT) and TDOT's issuance of a state route driveway permit; and

WHEREAS, the proposed access has been reviewed by the Traffic Safety Advisory Board at its October 16, 2023, meeting, which Board recommended approval; and

WHEREAS, the proposed access location is recommended by the City Manager.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the access to Oak Ridge Turnpike from Anderson County Tax Map 104N, Group A, Parcel 2.01, as shown on the attached drawing submitted by Urban Engineering, Inc., is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: Patrick Berge , Public Works Director

SUBJECT: Purchase of Two Ford Maverick Trucks for the Planning & Development Department

SUPPORTING DEPARTMENT: Planning and Development

Introduction

An item for City Council's consideration is a resolution authorizing the purchase of two Ford Maverick trucks from Ford of Murfreesboro for use in the Planning & Development Department in an amount not to exceed \$56,728.

Funding

Funding is available in the Equipment Replacement Fund. The requested vehicles are available through the State of Tennessee contract.

Background

Planning & Development utilizes city vehicles on a daily basis in order to complete inspections and do required field work. In light of additional staff added by the City Manager in the past year, the Planning & Development Department is one vehicle short and has been sharing vehicles among staff since adding the new inspector. Public Works has provided a temporary vehicle but will require that vehicle to be returned upon purchase of a new vehicle for Planning & Development. The second Ford Maverick will replace the existing 2001 Ford Taurus currently in use. This vehicle has been inspected by the Equipment Shop and is deemed unworthy of further repair.

Recommendation

Staff recommends approval of the resolution as attached.

Attachments:

[maverick.pdf](#)

[Eval of 147.pdf](#)

[Resolution - Vehicles Purchase for Planning Dept.docx](#)

Ford of Murfreesboro

John Hamby
1550 NW Broad St.
Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000075348

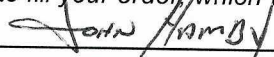
TO: (Pricing valid for 2023 models only.)
W8F-100A
OAKRIDGE
2023 FORD MAVERICK CREW CAB AWD PICKUP
OXFORD WHITE

F.O.B.
TERMS
DELIVERY
NUMBER

Thank you for your inquiry dated: August 8, 2023
We are pleased to quote you the following:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	DELIVERY DATE
1	1	2023 FORD MAVERICK CREW CAB AWD PICKUP	\$24,732.00	TBD
2		2.0 LITER ECO BST GAS ,8 SPEED TRANSMISSION		
3		EXTERIOR WHITE		
4		INTERIOR- BLACK CLOTH		
5		OPTIONS LISTED ON WINDOW STICKER	\$1,974.00	
6				
7				
8				
9				
10				
11				
12		TOTAL X 1	\$26,706.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.



PER

August 8, 2023

DATE

**PUBLIC WORKS DEPARTMENT
INTRAOFFICE MEMORANDUM
23-63**

DATE: October 16, 2023
TO: Patrick Berge, Public Works Director
FROM: Mike Miller, Streets and Fleet Manager
SUBJECT: EVALUATION OF VEHICLE 147

- 2001 Ford Taurus
- Assigned to Community Development
- In service in 2001
- Over 95,000 miles at last service in July.
- Overall condition – Fair
- It is the opinion of the Fleet Maintenance Division that this vehicle has served its useful life with the City and it is no longer cost effective because of age and mileage to continue investing money in maintenance and repair. At this age and mileage more expensive repairs would be expected.
- Recommend replacement.
- Approximate replacement cost – \$27,000.00

cc: Tom Roberts, Deputy Public Works Director

RESOLUTION

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) FORD MAVERICK TRUCKS FROM FORD OF MURFREESBORO FOR USE BY THE PLANNING AND DEVELOPMENT DEPARTMENT UTILIZING STATE CONTRACT PRICING IN THE TOTAL AMOUNT NOT TO EXCEED \$56,728.00.

WHEREAS, the Planning and Development Department utilizes City vehicles on a daily basis in order to complete inspections and required field work; and

WHEREAS, an existing vehicle (2001 Ford Taurus, Vehicle #147) used by the department is in need of replacement as it is no longer cost effective to continue with further repairs and, upon replacement, will be surplus to the City's needs; and

WHEREAS, an additional vehicle is also needed due to additional staff that has been added to the Planning and Development Department in the past year; and

WHEREAS, the vehicles will be funded through the Equipment Replacement Fund; and

WHEREAS, the City Manager recommends approval of the purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved, and the City is hereby authorized to purchase two (2) 2023 Ford Maverick trucks from Ford of Murfreesboro, 1550 NW Broad Street, Murfreesboro, Tennessee 37129, utilizing state contract pricing in the total amount of \$56,728.00 for use by the Planning and Development Department.

BE IT FURTHER RESOLVED that, upon replacement, Vehicle #147 will be sent to surplus.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: Patrick Berge , Public Works Director

SUBJECT: Authorization to Delegate Signatory Authority for Tennessee Department of Environment and Conservation Forms to Randall W. Hemann

Introduction

An item for Council's consideration is a resolution authorizing the delegation of Tennessee Department of Environment and Conservation (TDEC) signatory authority to Randall W. Hemann, City Manager.

Funding

There is no funding associated with this item.

Background

TDEC requires an elected representative to be the signatory authority for several reporting forms. These include for National Pollution Discharge Elimination System (NPDES) permits submitted by the wastewater plants on a quarterly basis as well as several annual reports. Additional delegation letters are necessary for the pretreatment program. Signatory authority for these programs had been previously delegated to Jack Suggs and will need to be delegated to Randy Hemann, the new city manager.

Recommendation

Staff recommends approval of the resolution as attached.

Attachments:

[Resolution - Update TDEC Forms Signature Authority.docx](#)

NUMBER _____

RESOLUTION

A RESOLUTION DELEGATING SIGNATORY AUTHORITY TO RANDALL W. HEMANN, CITY MANAGER, FOR TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) PERMITS AND REPORTING FORMS.

WHEREAS, several Tennessee Department of Environment and Conservation (TDEC) reporting forms, including National Pollution Discharge Elimination System (NPDES) permits, require signature by a certain authorized individual; and

WHEREAS, 40 CFR §122.22(a)(3) specifies a municipality's permit applications and required reports must be signed by either a principal executive officer or ranking elected official; and

WHEREAS, City Council officially designates Randall W. Hemann, City Manager, as the signatory for TDEC permits and reporting forms.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That Randall W. Hemann, City Manager, is hereby designated as the principal executive officer for signing Tennessee Department of Environment and Conservation (TDEC) permits and reporting forms.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: Matthew Tedford

THROUGH: Robin Smith, Police Chief

SUBJECT: A Resolution to Authorize the Police Department to Accept a Pass-through Allocation of Fiscal Year 2023 Violent Crime Intervention Fund Grant Funding from the City of Knoxville Police Department

Introduction

An item for the agenda is a Resolution authorizing the Police Department to accept a pass-through allocation of Fiscal Year 2023 Violent Crime Intervention Fund grant funding of \$25,000 from the City of Knoxville Police Department.

Funding

No local match is required, and no other funding is associated with this project.

Background

The State of Tennessee has made grant funding available to local law enforcement agencies through the Fiscal Year 2023 Violent Crime Intervention Fund (VCIF). The purpose of the VCIF grant program is to provide support to local law enforcement in developing and implementing proven public safety strategies to combat violent crime. The Police Department is a direct recipient of VCIF funding, which Council approved in December 2022.

The Knoxville Police Department is also a direct recipient of VCIF funding and has allocated \$25,000 of its VCIF funding to the Oak Ridge Police Department to support our inter-agency partnership to investigate and prosecute violent crime. The Police Department proposes to use these funds to send two Police Officers assigned as criminal investigators to the National Forensic Academy (NFA) and purchase three digital cameras and accessories for \$23,881.70. No local match is required for this funding.

- The NFA is operated by the University of Tennessee’s Law Enforcement Innovation Center in Oak Ridge. The NFA “is an intensive 10-week training program designed to

meet the needs of law enforcement agencies in evidence identification, collection, and preservation. The NFA is offered in-residence, utilizing curriculum developed by leading forensic practitioners from across the United States. Participants will be challenged in the various disciplines through classroom instruction, lab activities, and field practicums in the specialized courses. Academy participants will complete written and in-class competency exams to demonstrate mastery of the subject areas. The goal of the Academy is to prepare the crime scene investigator to recognize key elements and to improve the process of evidence recovery and submission” (University of Tennessee, 2023). The cost for two criminal investigators to attend the NFA is \$14,000.00.

- The Nikon Z7 II digital camera with a 24-200mm lens is a professional-grade, ultra-high performance camera. The Police Department intends to purchase three cameras, which will be issued to three criminal investigators assigned to the Investigations Division to document crime scenes. The cost to purchase the three cameras and accessories from B&H Photo is \$9,881.70.

The described training and equipment will improve investigation capabilities, enhance the identification of suspects and repeat offenders of violent crime, and improve the Police Department’s ability to prosecute violent offenders.

Reference: University of Tennessee. (2023). *National Forensic Academy*. LEIC Home. <https://leic.tennessee.edu/home/training/forensic-training/national-forensic-academy/>

Recommendation

Approval of the attached Resolution is recommended.

Attachments:

[City_of_Knoxville_Requisition_Request_Contract_with_City_of_Oak_Ridge.pdf](#)

[Nikon_Z7_II_with_24-200mm_Lens_and_Accessories_Kit_B_H_Photo.pdf](#)

[ORPD - NFA 63 - QUOTE.pdf](#)

[Resolution - Grant from KPD - Pass-Through of Violent Crime Intervention Fund Grant.docx](#)



CITY OF KNOXVILLE, TENNESSEE

City Council

AGENDA INFORMATION SHEET

AGENDA DATE: November 14, 2023
DEPARTMENT: Knoxville Police Department
DIRECTOR: Paul Noel

AGENDA SUMMARY A Resolution authorizing the Mayor to execute any and all documents necessary to process a contract between the City of Knoxville/Knoxville Police Department and the Oak Ridge P.D. Under the terms of the State Violent Crime Intervention Fund (VCIF) Collaboration award, \$25,000 of grant funding will be provided to Oak Ridge PD to allow them to send two Officers to the National Forensic Academy and to purchase new camera equipment for use by their Investigators. The contract will reimburse Oak Ridge for their expenses and be paid out of a grant subaward at no cost to the City.

COUNCIL DISTRICT(S) AFFECTED All Council Districts will be affected

BACKGROUND The Knoxville Police Department was successful in its grant application under the State Violent Crime Intervention Fund (VCIF) Collaboration award. As a term of the award there will be a contractual agreement with several law enforcement agencies who are committed to working together to focus on violent crime within the Knoxville area. Grant funding in the amount of \$25,000 will be provided to Oak Ridge PD to allow for the purchase of camera equipment for their investigators and for travel/tuition for two Officers to attend the ten-week National Forensic Academy.

OPTIONS City Council can approve or deny this Resolution

RECOMMENDATION The recommendation is to approve the Resolution

ESTIMATED PROJECT SCHEDULE The term of the contract with Oak Ridge P.D. will follow the grant fiscal year and terminate on June 30, 2024.

PRIOR ACTION/REVIEW There has been no prior action regarding a subcontract with Oak Ridge P.D. under the VCIF award. The VCIF Collaboration grant was approved by Council under R-354-2022 and is designated as C-23-0202.



FISCAL INFORMATION The contract with Oak Ridge P.D will provide for reimbursement in an amount not to exceed \$25,000; reimbursement will be paid out of State VCIF grant funding at no cost to the City of Knoxville.

ATTACHMENTS:

- Knoxville PD Oak Ridge PD VCIF Formal Request(MSG)

Valerie Tanguay-Masner

From: Tedford, Matthew <MTedford@oakridgetn.gov>
Sent: Friday, October 20, 2023 4:52 PM
To: Valerie Tanguay-Masner
Cc: Roby, Matthew; Moore, Kendahl; Smith, Robin
Subject: Knoxville PD/Oak Ridge PD VCIF Formal Request

Ms. Tanguay-Masner,

Please accept this email as the Oak Ridge Police Department's formal request to use our Violent Crime Intervention Funding to send two officers to the National Forensic Academy (NFA) and to purchase three cameras and accessories.

The NFA is operated by the University of Tennessee's Law Enforcement Innovation Center and is located in Oak Ridge. "The NFA is an intensive 10-week training program designed to meet the needs of law enforcement agencies in evidence identification, collection, and preservation. The NFA is offered in-residence, utilizing curriculum developed by leading forensic practitioners from across the United States. Participants will be challenged in the various disciplines through classroom instruction, lab activities, and field practicums in the specialized courses. Academy participants will complete written and in-class competency exams to demonstrate mastery of the subject areas. The goal of the Academy is to prepare the crime scene investigator to recognize key elements and to improve the process of evidence recovery and submission" ([National Forensic Academy – LEIC Home \(tennessee.edu\)](#)). The cost for two officers to attend the NFA is \$14,000.00.

We also desire to purchase three new Nikon Z7 II cameras with 24-200mm lenses and accessories. We intend to issue these cameras to three criminal investigators assigned to our Investigations Division, two of whom would attend the NFA with the VCIF, to document crime scenes. The cost to purchase the cameras and accessories is \$9,881.70.

As requested, here is the additional information for the Law Department:

- **Mailing Address:** Oak Ridge Police Department, P.O. Box 1, Oak Ridge, Tennessee, 37831-0001
- **Police Department Contract Oversight Designee:** Officer Matthew L. Roby
- **Ofcr. Roby's Contact Information:** (865) 396-1313 / mrobby@oakridgetn.gov
- **City of Oak Ridge Grants Coordinator:** Kendahl Moore
- **Mrs. Moore's Contact Information:** (865) 425-3539 / kmoore@oakridgetn.gov
- **City Attorney for the City of Oak Ridge (Contract Manager):** Tammy M. Rackard
- **Mrs. Rackard's Contact Information:** (865) 425-3555 / trackard@oakridgetn.gov
- I suggest having the Law Department contact Mrs. Rackard regarding who the City of Oak Ridge requires to sign contracts. It will likely require hers and our new City Manager's signature.

Please feel free to reach out to me if you need anything.

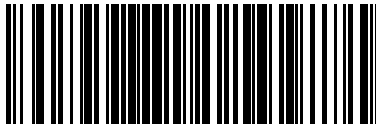
Matthew A. Tedford, Captain
Support Services Division
Police Department | City of Oak Ridge



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Sales: 212.502.6272
Customer Service: 212.239.7765



NIZ7224200LA

Nikon Z7 II with 24-200mm Lens and Accessories Kit

BH #NIZ7224200LA (B&H Kit)



In Stock

\$3,293.90 Price-\$3,893.90
Instant Savings \$600.00

Key Features

- NIKKOR Z 24-200mm f/4-6.3 VR Lens
- Camera Bag
- Memory Card

In the Box

Nikon Z7 II Mirrorless Camera

- Nikon EN-EL15c Rechargeable Lithium-Ion Battery
- Nikon MH-25a Battery Charger
- Nikon UC-E24 USB Cable
- HDMI/USB Cable Clip
- Nikon BS-1 Accessory Shoe Cap
- Nikon AN-DC19 Camera Strap
- Nikon BF-N1 Body Cap
- Nikon DK-29 Rubber Eyecup
- Limited 1-Year Manufacturer Warranty

Nikon NIKKOR Z 24-200mm f/4-6.3 VR Lens

- Nikon LC-67B 67mm Snap-On Front Lens Cap
- Nikon LF-N1 Rear Lens Cap
- HB-93 Lens Hood
- Nikon CL-C1 Lens Case
- Limited 1-Year Manufacturer Warranty

Think Tank Photo Retrospective 7M Shoulder Bag for DSLR/Mirrorless Cameras (Pinestone)

- Rain Cover
- Limited Lifetime Warranty

Lexar 128GB Professional 1667x UHS-II SDXC Memory Card

- Limited Lifetime Warranty



Law Enforcement Innovation Center
INSTITUTE *for* PUBLIC SERVICE

QUOTE# ORPDNFA63

UEI # K9N2F8E39JH3
DUNS # 785538109

Main 865.946.3201 Fax 865.946.3214

QUOTE

Customer: **Oak Ridge Police Department** **Date** **11/2/2023**

ATTN: Greg Coker
Address 200 S Tulane
City Oak Ridge, TN 37830

No.	Description	Unit Price	TOTAL
2	National Forensic Academy - Session 63 Tuition/Uniforms for National Forensic Academy January 8 - March 17, 2024	\$ 7,000.00	\$14,000.00

PAYMENT & CANCELLATION POLICY:

- No refunds will be issued for student cancellations.
- If payment is not received, your registration for the class is subject to cancellation.

SubTotal	\$14,000.00
Paid	
TOTAL	\$14,000.00



Law Enforcement
Innovation Center
INSTITUTE *for* PUBLIC SERVICE



Send payment to the
attention of: **Amanda Moore**

Make Check Payable to **THE UNIVERSITY OF TENNESSEE**
and mail to the **Law Enforcement Innovation Center**
at **1201 Oak Ridge Turnpike, Ste. 101, Oak Ridge, TN 37830**

RESOLUTION

A RESOLUTION ACCEPTING A PASS-THROUGH ALLOCATION OF FISCAL YEAR 2023 VIOLENT CRIME INTERVENTION FUND GRANT FUNDING FROM THE CITY OF KNOXVILLE POLICE DEPARTMENT IN THE AMOUNT OF \$25,000.00, WITH NO LOCAL MATCH REQUIRED.

WHEREAS, grant funds are available to local law enforcement agencies through the Fiscal Year 2023 Violent Crime Intervention Fund (VCIF), the purpose of which is to provide support to local law enforcement in developing and implementing proven public safety strategies to combat violent crime; and

WHEREAS, the Oak Ridge Police Department is a direct recipient of VCIF funding as approved by City Council through Resolution 12-134-2022; and

WHEREAS, the Knoxville Police Department is also a direct recipient of VCIF funding and has allocated \$25,000.00 of its VCIF funding to the Oak Ridge Police Department to support their inter-agency partnership to investigate and prosecute violent crime, with no required local match by the Oak Ridge Police Department; and

WHEREAS, the Oak Ridge Police Department proposes to utilize this funding to send two officers assigned as criminal investigators to the National Forensic Academy for a ten-week intensive training program and to purchase three digital cameras and equipment; and

WHEREAS, the City Manager recommends acceptance of the pass-through allocation of VCIF grant funding from KPD.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved, and the City hereby accepts a pass-through allocation of Fiscal Year 2023 Violent Crime Intervention Fund (VCIF) grant funding from the Knoxville Police Department in the amount of \$25,000.00, to be used for grant-authorized purposes.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023
TO: Randy Hemann, City Manager
FROM: Kendahl Moore
SUBJECT: Janitorial and Day Porter Services Contract for Building K-1225

Introduction

An item for City Council's consideration is approval of a Resolution to award a contract to Duncan & Sons' Building Maintenance, LLC for janitorial and day porter services of the K-1225 building at 403 Victorious Boulevard, Oak Ridge, Tennessee for an amount not to exceed \$72,540.

Funding

The contract will be paid directly by the City and reimbursed by UCOR, tenant of the K-1225 building.

Background

The City acquired the K-1225 building at 403 Victorious Boulevard, Oak Ridge, Tennessee for the development of the Oak Ridge General Aviation Airport. Under the previous owner, the building was leased to UCOR. The City will continue to lease the building to the tenant until the building is needed for the airport project or if the tenant chooses to relocate before that time.

The previous owner contracted with Duncan & Sons' Building Maintenance, LLC to provide janitorial and day porter services. The tenant wishes to continue these services and has agreed to those reimburse costs.

Recommendation

Staff recommend approval of the attached Resolution. This item is a bid waiver and requires unanimous approval of City Council.

Attachments:

[Resolution - Janitorial and Day Porter Services - Building K-1225.docx](#)

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BID AND AUTHORIZING THE CITY TO ENTER INTO A CONTRACT WITH DUNCAN & SONS' BUILDING MAINTENANCE, LLC, FOR JANITORIAL AND DAY PORTER SERVICES FOR BUILDING K-1225 (403 VICTORIUS BOULEVARD) IN AN AMOUNT NOT TO EXCEED \$72,540.00, WHICH AMOUNT WILL BE REIMBURSED TO THE CITY BY BUILDING K-1225'S TENANT (UCOR).

WHEREAS, by Resolution 7-96-2023, City Council authorized the City Manager to move forward with acquisition of privately held real properties for the further development of the Oak Ridge General Aviation Airport; and

WHEREAS, the City acquired two properties – 403 Victorious Boulevard (Building K-1225) and 107 Heritage Center Boulevard (Building K-1007) – on October 31, 2023; and

WHEREAS, Building K-1225 has a tenant, UCOR, that will remain on the property until such time as the City needs to demolish the structure, the tenant relocates, or September 30, 2023, whichever occurs first; and

WHEREAS, the City does not have the staff needed to provide the level of janitorial and day porter services for UCOR and Duncan & Sons' Building Maintenance, LLC, has agreed to allow the City to assume the contract of the prior property owner for said services, which cost will be reimbursed to the City by UCOR monthly in addition to the required rent payments; and

WHEREAS, the City Manager recommends waiving the competitive bid process and approving the contract with Duncan & Sons' Building Maintenance, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager to waive competitive bids is approved, and the City is hereby authorized to enter into a contract with Duncan & Sons' Building Maintenance, LLC, for janitorial and day porter services for Building K-1225 located at 403 Victorious Boulevard in an amount not to exceed \$72,540.00.

BE IT FURTHER RESOLVED that all costs associated with said contract will be reimbursed to the City by UCOR, tenant of Building K-1225.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: Jon Hetrick , Recreation & Parks Director

SUBJECT: A Resolution to Amend a Contract with Recreational Concepts, LLC for the Design and Construction of an Inclusive Playground at Highland View Park

Introduction

City Council has previously approved a resolution to award a contract to Recreational Concepts, LLC for design and construction of an inclusive playground at Highland View Park. Funding for the project, as awarded, is not to exceed \$300,000.00. Staff request an amendment to the contract to add \$80,000.00 in additional funding for the project.

Funding

Funding for the project as proposed is not to exceed \$380,000.00. The originally approved funding of \$300,000.00 is available through the Community Development Block Grant (CDBG) fund. Capital Improvement Program (CIP) funds designated for Recreation Facility ADA improvements will provide an additional \$60,000.00 and undesignated CIP funds of \$20,000.00, as authorized by the City Manager, will provide the balance of the requested funding.

Background

City Council approved a resolution to award a contract for design and construction of an inclusive playground at Highland View Park at the April 10, 2023, City Council meeting. The contract, in an amount not to exceed \$300,000.00, was awarded to Recreational Concepts, LLC of Cookeville, TN. Staff provided a project update to City Council at the October 17, 2023, work session. As reported at the work session, costs for inclusive playgrounds are typically higher due to the use of improved surfacing materials, ramps and specialized play equipment designed to make the playground accessible to children of all abilities. Staff are requesting additional funds for the project in order to include these accessibility improvements while still providing a substantial amount of play activity for all children.

Recommendation

Staff recommend approval of the attached resolution.

Attachments:

[Resolution - Amendment for Highland View Playground - Recreational Concepts LLC.docx](#)

RESOLUTION

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT (FY2023-107) WITH RECREATIONAL CONCEPTS, LLC, COOKEVILLE, TENNESSEE, FOR THE DESIGN AND CONSTRUCTION OF AN INCLUSIVE PLAYGROUND AT HIGHLAND VIEW PARK TO ADD \$80,000.00 IN ADDITIONAL FUNDING FOR A NEW TOTAL NOT TO EXCEED AMOUNT OF \$380,000.00

WHEREAS, by Resolution 4-44-2023, City Council authorized a contract with Recreational Concepts, LLC, Cookeville, Tennessee, to design and construct an inclusive playground at Highland View Park in an amount not to exceed \$300,000.00; and

WHEREAS, at the October 17, 2023 work session, the Director of Recreation and Parks provided a project update and proposed an additional \$80,000.00 in funds for the project in order to include accessibility improvements (improved surfacing materials, ramps, and specialized play equipment) while still providing a substantial amount of play activity for all children; and

WHEREAS, \$60,000.00 is available through the Capital Improvement Program (CIP) funds designated for Recreation Facility ADA improvements, and \$20,000.00 is available through undesignated CIP funds as authorized by the City Manager; and

WHEREAS, the City Manager recommends the authorization of an amendment to the contract with Recreational Concepts, LLC, to increase funding by \$80,000.00 for the accessibility improvements.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the contract (#FY2023-107) with Recreational Concepts, LLC, Cookeville, Tennessee, for the design and construction of an inclusive playground at Highland View Park is hereby amended to increasing funding by \$80,000.00 to provide for additional accessibility improvements; said contract in a new total not to exceed amount of \$380,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: Amy Fitzgerald , Information Services Director

SUBJECT: A Resolution Authorizing the City to Apply for, and Accept if Awarded, A Cybersecurity Grant from the U.S. Department of Homeland Security

Introduction

An item for City Council's consideration is the accompanying resolution authorizing the City to apply for, and accept if awarded, a U.S. Department of Homeland Security Cybersecurity grant in the amount of \$100,000.00 for the Information Services Department.

Funding

This grant requires a 10 percent (10%) match, which is available in the Information Services FY24 budget.

Background

The U.S. Department of Homeland Security (DHS) has established the State and Local Cybersecurity Grant Program (SLCGP) as an assistance program that provides funds to build capabilities at the state and local levels through planning, infrastructure investment, and training activities. The program seeks to implement the goals and objectives of state and federal cybersecurity strategies.

The DHS provides a baseline allocation to each state, and the State of Tennessee's FY22 allocation is \$4,244,182.00. The Tennessee Cybersecurity Grant Planning Committee (Committee) approved the State of Tennessee's Cybersecurity Plan on June 29, 2023, thus meeting a key DHS requirement to access the federal grant funding. The Committee has opened an application period for local governments that ends on November 17, 2023.

Staff has been working on the grant application to request funding to support projects/activities that would strengthen the City's capabilities, and which align with the State's cybersecurity plan. These include conducting penetration testing, end of life equipment replacement, cybersecurity gap analysis and training in cybersecurity best practices.

Recommendation

Staff recommends approval of the attached resolution.

Attachments:

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY TO APPLY FOR, AND ACCEPT IF AWARDED, A CYBERSECURITY GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY FOR THE INFORMATION SERVICES DEPARTMENT IN THE AMOUNT OF \$100,000.00; SAID GRANT REQUIRING A TEN PERCENT (10%) LOCAL MATCH.

WHEREAS, the U.S. Department of Homeland Security (DHS) has established the State and Local Cybersecurity Grant Program (SLCGP) as an assistance program to provide funds to build capabilities at the state and local levels through planning, infrastructure investment, and training activities, seeking to implement the goals and objectives of state and federal cybersecurity strategies; and

WHEREAS, DHS provides a baseline allocation to each state (Tennessee's allocation is \$4,244,182.00), and the Tennessee Cybersecurity Grant Planning Committee has opened the application period for local governments to apply for this federal funding; and

WHEREAS, City Staff requests approval to apply for the grant and would use the funds to support projects and activities that would strengthen the City's capabilities like conducting penetration testing, end of life equipment replacement, cybersecurity gap analysis, and training in cybersecurity best practices; and

WHEREAS, this grant requires a ten percent (10%) local match, which funds are available in the Information Services budget for Fiscal Year 2024; and

WHEREAS, the City Manager recommends the City apply for this grant and accept the grant if awarded.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved, and the City is hereby authorized to apply for, and accept if awarded, a Cybersecurity Grant from the U.S. Department of Homeland Security in the amount of \$100,000.00; said funds to be utilized in accordance with the terms and provisions of the grant.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

CITY OF OAK RIDGE, TENNESSEE

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: Amy Fitzgerald , Information Services Director

SUBJECT: A Resolution Authorizing an Amendment to the Professional Services Agreement (Contract #FY2015-262) for IT Services with Agile ECS, Knoxville, Tennessee, to Increase FY23 Compensation to New Not to Exceed Amount of \$26,653.75 and to Authorize FY24 Compensation to New Not to Exceed Amount of \$50,000.00 and to Authorize up to Three (3) Additional One-year Renewal Terms.

Introduction

An item for City Council's consideration is the accompanying resolution authorizing a payment of \$1653.73 to Agile ECS for IT services rendered in the FY23 contract term that have placed the contract over the City Manager's signature limit. The resolution also increases the FY24 compensation to a new not to exceed amount of \$50,000.00 and to authorize up to three (3) additional one-year renewal terms.

Funding

Funding is available in the Information Services budget.

Background

The Information Services Department has a need for IT services on an as-needed basis. Agile ECS is a qualified contractor which has performed services under a professional services agreement not to exceed \$25,000 annually.

In FY23, the contractor provided needed services that exceeded the authorized limit by \$1653.73. This overage resulted from emergency repairs to the a switch in the Police Department which were not anticipated when the original agreement was executed. Staff is requesting authorization to compensate the contractor for the additional amount.

Staff is also requesting an increase in the annual not to exceed amount of \$50,000 beginning in FY24 and authorizing up to three additional one-year renewal terms. The increase is needed to support growth in the city's business operations, and additional work associated with equipment replacement and network architecture.

Recommendation

Staff recommends adoption of the attached resolution.

Attachments:

[Resolution - Agile ECS Contract Amendment.docx](#)

RESOLUTION

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT (FY2015-262) WITH AGILE ECS, KNOXVILLE, TENNESSEE, TO INCREASE FISCAL YEAR 2023 COMPENSATION TO A NEW NOT TO EXCEED AMOUNT OF \$26,653.73, TO INCREASE ANNUAL COMPENSATION BEGINNING WITH FISCAL YEAR 2024 TO A NEW NOT TO EXCEED AMOUNT OF \$50,000.00, AND TO AUTHORIZE UP TO THREE (3) ADDITIONAL ONE-YEAR RENEWAL TERMS.

WHEREAS, the City's Information Services Department has utilized the services of Agile ECS for as-needed IT services since 2015 under a contract (FY2015-262) executed under the City Manager's signature authority, which contract has one additional renewal term (Fiscal Year 2025); and

WHEREAS, in Fiscal Year 2023, the City requested services that exceeded the contractual amount by \$1,653.73 and the contract will need an amendment approved by City Council to pay the invoice; and

WHEREAS, beginning with Fiscal Year 2024, the Information Services Department is requesting an amendment to increase in the annual maximum compensation under the contract from \$25,000.00 to \$50,000.00 and to add up to three (3) additional one-year fiscal renewal terms in order to support growth in the City's business operations and additional work associated with equipment replacement and network architecture; and

WHEREAS, the City Manager recommends approval of the proposed amendments.

NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to amend Professional Services Agreement (FY2015-262) with Agile ECS, 931 Racquet Club Way, Knoxville, Tennessee 37923, as follows:

- To increase the Fiscal Year 2023 compensation by \$1,653.73 for a new not-to-exceed amount of \$26,653.73;
- To increase the annual (fiscal year term) compensation beginning with Fiscal Year 2024 by \$25,000.00 for a new not-to-exceed amount of \$50,000.00; and
- To add up to three (3) additional renewal options (Fiscal Year 2026, Fiscal Year 2027, and Fiscal Year 2028).

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023
TO: Randy Hemann, City Manager
FROM: Eric Ault , Interim Personnel Director
SUBJECT: An Amendment to Article 11, Section 11.6 of the Personnel Plan
SUPPORTING DEPARTMENT: Legal

Introduction

An item for City Council's consideration is an amendment to Article 11, Section 11.6 of the Personnel Plan of the City of Oak Ridge, titled Military Leave for Reserve Training or Emergency State Service, to increase compliance with Tennessee Code Annotated § 8-33-109.

Funding

There are no funding impacts to this change.

Background

In order to make Article 11, Section 11.6, Military Leave for Reserve Training or Emergency State Service more compliant with Tennessee Code Annotated (T.C.A.) § 8-33-109, several changes are proposed to the ordinance. A strike-through version showing the current version of the ordinance and the proposed changes is attached. In this memo, the proposed new language is *italicized* with an explanation for the change under the passage.

- Clarification of language to more closely match T.C.A. § 8-33-109

"In accordance with Tennessee Code Annotated §8-33-109, all employees who are members of any reserve component of the United States Armed Forces, including members of the Tennessee Army and Air National Guard, are entitled to a leave of absence without loss of time, pay, General or Emergency leave, or any other rights or benefits to which otherwise entitled for all periods of military service during which they are engaged in the performance of duty or training in the service of this state or of the United States, under competent orders."

This language has been added to the ordinance to more closely resemble T.C.A. § 8-33-109 and to clarify that employees taking military leave are entitled to protections beyond just paid time off such as continuation of benefits.

- Removal of amounts of hours equal to 20 working days and clarification of "working days"

"While on such leave the employee will be paid full compensation for a period not exceeding twenty (20) working days during a calendar year, plus any additional days as may result from any call to active state duty pursuant to Tennessee Code Annotated §58-1-106. For employees who work shifts that carry over from one calendar day into the next calendar day, a "working day" is defined as one shift. For example, Fire Department station-based shift employees work a 24-hour shift that crosses over two calendar days which shall be considered one working day for the purposes of this section."

T.C.A. § 8-33-109 states that workers are entitled to 20 working days off during 1 calendar year, but it does not define "working days." Currently, Article 11, Section 11.6 states that 20 working days is equivalent to "a maximum of 160 hours for employees working forty hours per week and 224 hours for Fire Department station-based shift employees." While 160 hours is equivalent to 20 working days for those who work an 8-hour day, this creates issues for shift-based employees. For example, a Police Officer who works 12-hour shifts would only be able to take off 13.33 shifts due to the ordinance specifically stating 160 hours. Even though Fire Department station-based shift employees are allotted 224 hours, because they work a 24-hour shift, that only equals 9.33 shifts.

- Clarification that military leave is unaffected by date of hire or years of service

"The military leave herein shall be unaffected by date of employment or length of service."

This passage has been added to clarify that employees are entitled to the full 20 working days, regardless of hire date. For example, an employee hired in July would not have their 20 working days prorated to 10 working days just because they started working for the City halfway through the year.

- Adding a provision that employees who exhaust their 20 working days of military leave may use up to 5 days of emergency leave in lieu of general leave or leave without pay

"After twenty (20) working days of paid leave at full compensation, the employee may take up to five (5) days of Emergency Leave in lieu of General Leave for the purposes of not having to take Leave Without Pay."

T.C.A. § 8-33-109 states that employees who use up 20 working days are entitled to use up to 5 days of sick leave in lieu of annual leave or leave without pay. Because the City combines sick leave and vacation leave into one General Leave bank, employees will be entitled to use 5 days of Emergency Leave prior to needing to use General Leave.

This item was taken to the Personnel Advisory Board (PAB) for their consideration and recommendation. The PAB discussed the item at its October 26 Regular Meeting and November 2 Special Meeting. During the October 26 meeting, members indicated their support for the changes but had questions regarding the use of specific phrases such as "competent orders" and "active state duty." The board voted to table their decision for one week to get clarity. City Attorney Tammy Rackard explained to the board that those phrases were taken directly from T.C.A. § 8-33-109 and that their use was to ensure compliance with state law. The board was pleased with this explanation, and at their November 2 meeting,

unanimously voted in favor of recommending the change be adopted.

Recommendation

Staff recommends the proposed ordinance change.

Attachments:

[Bold-Strikethrough - Personnel Ordinance 11.6 Military Leave.pdf](#)

[Personnel Ordinance - Military Leave.docx](#)

[Substitute Personnel Ordinance - Military Leave.docx](#)

BOLD/STRIKETHROUGH OF PROPOSED PERSONNEL ORDINANCE MODIFICATION

11.6 MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE

In accordance with ~~TCA-Tennessee Code Annotated~~ §-8-33-109, all employees who are members of any reserve component of the United States Armed Forces, including members of the Tennessee Army and Air National Guard, are entitled to a leave of absence without loss of time, pay, General or Emergency leave, or any other rights or benefits to which otherwise entitled for all periods of military service during which they are engaged in the performance of duty or training in the service of this state or of the United States, under competent orders. ~~upon presentation of official orders~~ While on such leave, the employee will be allowed paid full compensation leave of absence for required training or duty for a period not exceeding twenty (20) working days during a calendar year, plus any additional days as may result from any call to active state duty pursuant to Tennessee Code Annotated §58-1-106. This would be a maximum of 160 hours for employees working forty hours per week and 224 hours for Fire Department station-based shift employees For employees who work shifts that carry over from one calendar day into the next calendar day, a "working day" is defined as one shift. For example, Fire Department station-based shift employees work a 24-hour shift that crosses over two calendar days which shall be considered one working day for the purposes of this section. ~~In the event that the time of such training is optional, the time shall be designated at the discretion of the City.~~ The military leave herein shall be unaffected by date of employment or length of service. After twenty (20) working days of paid leave at full compensation, the employee may take up to five (5) days of Emergency Leave in lieu of General Leave for the purposes of not having to take Leave Without Pay.

~~All employees who are members of the Tennessee National Guard, upon presentation of official orders, shall be entitled to the same amounts of paid leave during a calendar year from their respective duties on all days during which they shall be engaged in field training ordered or authorized under military code. TCA § 58-1-106 provides that additional military leave will be granted on all days when they are called into the actual service of the State by the commander-in-chief.~~

Every request for military leave is to be submitted as far in advance as practical and must be accompanied by official-competent orders. ~~Until the City has received the official~~ Without competent orders, any absence for military training or duty will be charged as ~~leave~~ Leave without Without pay Pay or as General Leave until and unless competent orders are received by the City.

CLEAN COPY OF PROPOSED PERSONNEL ORDINANCE MODIFICATION

11.6 MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE

In accordance with Tennessee Code Annotated §8-33-109, all employees who are members of any reserve component of the United States Armed Forces, including members of the Tennessee Army and Air National Guard, are entitled to a leave of absence without loss of time, pay, General or Emergency leave, or any other rights or benefits to which otherwise entitled for all periods of military service during which they are engaged in the performance of duty or training in the service of this state or of the United States, under competent orders. While on such leave the employee will be paid full compensation for a period not exceeding twenty (20) working days during a calendar year, plus any additional days as may result from any call to active state duty pursuant to Tennessee Code Annotated §58-1-106. For employees who work shifts that carry over from one calendar day into the next calendar day, a “working day” is defined as one shift. For example, Fire Department station-based shift employees work a 24-hour shift that crosses over two calendar days which shall be considered one working day for the purposes of this section. The military leave herein shall be unaffected by date of employment or length of service. After twenty (20) working days of paid leave at full compensation, the employee may take up to five (5) days of Emergency Leave in lieu of General Leave for the purposes of not having to take Leave Without Pay.

Every request for military leave is to be submitted as far in advance as practical and must be accompanied by competent orders. Without competent orders, any absence for military training or duty will be charged as Leave Without Pay or as General Leave until and unless competent orders are received by the City.

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 27-85, TITLED "A PERSONNEL PLAN FOR EMPLOYEES OF THE CITY OF OAK RIDGE, TENNESSEE," AS AMENDED, BY DELETING SECTION 11.6, TITLED "MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE," AND SUBSTITUTING THEREFORE A NEW SECTION 11.6, TITLED "MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE," FOR COMPLIANCE WITH STATE LAW.

WHEREAS, the City desires to make certain modifications to the Personnel Ordinance/Plan regarding military leave for state law compliance; and

WHEREAS, Section 11.6, Military Leave for Reserve Training or Emergency State Service, complies with Tennessee Code Annotated §8-33-109 as far as the allowance of up to twenty (20) working days during a calendar year; and

WHEREAS, however, Section 11.6, Military Leave for Reserve Training or Emergency State Service, also equates "up to twenty (20) working days" to a designated number of hours for forty-hour-a-week employees and Fire Department station-based shift employees, and this reference to hours worked is incorrect and is in need of correction; and

WHEREAS, other modifications to the section have been made to more closely resemble the language in state law; and

WHEREAS, at its _____ meeting, the Personnel Advisory Board recommended (approval/disapproval) of the proposed amendment for City Council's consideration; and

WHEREAS, the Interim City Manager recommends that the Personnel Ordinance/Plan be amended as set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 27-85, titled "A Personnel Plan for Employees of the City of Oak Ridge, Tennessee," is hereby amended by deleting Section 11.6, titled "Military Leave for Reserve Training or Emergency State Service," in its entirety and substituting therefore a new Section 11.6, titled "Military Leave for Reserve Training or Emergency State Service," which new section shall read as follows:

Section 11.6 MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE

In accordance with Tennessee Code Annotated §8-33-109, all employees who are members of any reserve component of the United States Armed Forces, including members of the Tennessee Army and Air National Guard, are entitled to a leave of absence without loss of time, pay, General or Emergency leave, or any other rights or benefits to which otherwise entitled for all periods of military service during which they are engaged in the performance of duty or training in the service of this state or of the United States, under competent orders. While on such leave the employee will be paid full compensation for a period not exceeding twenty (20) working days during a calendar year, plus any additional days as may result from any call to active state duty pursuant to Tennessee Code Annotated §58-1-106. For employees who work shifts that carry over from one calendar day into the next calendar day, a "working day" is defined as one shift. For example, Fire Department station-based shift employees work a 24-hour shift that crosses over two calendar days which shall be considered one working day for the purposes of this section. The military leave herein shall be unaffected by date of employment or length of service. After twenty (20) working days of paid leave

at full compensation, the employee may take up to five (5) days of Emergency Leave in lieu of General Leave for the purposes of not having to take Leave Without Pay.

Every request for military leave is to be submitted as far in advance as practical and must be accompanied by competent orders. Without competent orders, any absence for military training or duty will be charged as Leave Without Pay or as General Leave until and unless competent orders are received by the City.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M.D. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

SUBSTITUTE ORDINANCE

ORDINANCE NO. _____

TITLE

AN ORDINANCE TO AMEND ORDINANCE NO. 27-85, TITLED "A PERSONNEL PLAN FOR EMPLOYEES OF THE CITY OF OAK RIDGE, TENNESSEE," AS AMENDED, BY DELETING SECTION 11.6, TITLED "MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE," AND SUBSTITUTING THEREFORE A NEW SECTION 11.6, TITLED "MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE," FOR COMPLIANCE WITH STATE LAW.

WHEREAS, the City desires to make certain modifications to the Personnel Ordinance/Plan regarding military leave for state law compliance; and

WHEREAS, Section 11.6, Military Leave for Reserve Training or Emergency State Service, complies with Tennessee Code Annotated §8-33-109 as far as the allowance of up to twenty (20) working days during a calendar year; and

WHEREAS, however, Section 11.6, Military Leave for Reserve Training or Emergency State Service, also equates "up to twenty (20) working days" to a designated number of hours for forty-hour-a-week employees and Fire Department station-based shift employees, and this reference to hours worked is incorrect and is in need of correction; and

WHEREAS, other modifications to the section have been made to more closely resemble the language in state law; and

WHEREAS, at its November 2, 2023 meeting, the Personnel Advisory Board recommended approval of the proposed amendment for City Council's consideration; and

WHEREAS, the Interim City Manager recommends that the Personnel Ordinance/Plan be amended as set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

Section 1. Ordinance No. 27-85, titled "A Personnel Plan for Employees of the City of Oak Ridge, Tennessee," is hereby amended by deleting Section 11.6, titled "Military Leave for Reserve Training or Emergency State Service," in its entirety and substituting therefore a new Section 11.6, titled "Military Leave for Reserve Training or Emergency State Service," which new section shall read as follows:

Section 11.6 MILITARY LEAVE FOR RESERVE TRAINING OR EMERGENCY STATE SERVICE

In accordance with Tennessee Code Annotated §8-33-109, all employees who are members of any reserve component of the United States Armed Forces, including members of the Tennessee Army and Air National Guard, are entitled to a leave of absence without loss of time, pay, General or Emergency leave, or any other rights or benefits to which otherwise entitled for all periods of military service during which they are engaged in the performance of duty or training in the service of this state or of the United States, under competent orders. While on such leave the employee will be paid full compensation for a period not exceeding twenty (20) working days during a calendar year, plus any additional days as may result from any call to active state duty pursuant to Tennessee Code Annotated §58-1-106. For employees who work shifts that carry over from one calendar day into the next calendar day, a "working day" is defined as one shift. For example, Fire Department station-based shift employees work a 24-hour shift that crosses over two calendar days which shall be considered one working day for the purposes of this section. The military leave herein shall be unaffected by date of employment or length of service. After twenty (20) working days of paid leave

at full compensation, the employee may take up to five (5) days of Emergency Leave in lieu of General Leave for the purposes of not having to take Leave Without Pay.

Every request for military leave is to be submitted as far in advance as practical and must be accompanied by competent orders. Without competent orders, any absence for military training or duty will be charged as Leave Without Pay or as General Leave until and unless competent orders are received by the City.

Section 2. This ordinance shall become effective ten (10) days after adoption on second reading, the welfare of the City of Oak Ridge requiring it.

APPROVED AS TO FORM AND LEGALITY:

Tammy M.D. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

First Reading: _____
Publication Date: _____
Second Reading: _____
Publication Date: _____
Effective Date: _____

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: John James

THROUGH: Amy Fitzgerald, Government Affairs and Information Services Director

SUBJECT: A Resolution Authorizing the Purchase of New Server Storage Equipment, Software, and Associated Services for the City's Information Technology Infrastructure in an Amount Not to Exceed \$98,722.95 Using Omnia Purchasing Cooperative Pricing

Introduction

An item for City Council's consideration is a resolution to approve the purchase of server storage equipment, software, and associated services from Insight Public Sector in an amount not to exceed \$98,722.95.

The purchase is being made through OMNIA Partners, a cooperative of which the city is a participating member as authorized by City Council Resolution 9-89-2014. The proposed purchase was discussed and was received favorably at the October 18th meeting of the City Council's Budget and Finance Committee.

Funding

Funding for this item is available in the FY2024 Budget in the Equipment Replacement Fund.

Background

The goal of this project is to continue the process of advancing and renewing the City's storage array infrastructure. This initiative aligns with industry best practices and is expected to significantly enhance the reliability, security, functionality, and performance of the City's virtual infrastructure.

The quote consists of \$64,133.99 for equipment and \$34,588.96 for licensing and software. The system will be included in a regular maintenance schedule, with system refreshes and updates occurring in the third and sixth years. There will also be the option to continue this update schedule as needed.

Importantly, the project is carefully planned to ensure it does not disrupt the City's daily

operations. Any necessary data migrations will be scheduled for after business hours or during non-working days. The implementation is expected to occur over a one-week period with no downtime to services.

Recommendation

The staff recommends adoption of the attached resolution.

Attachments:

[New SAN Quote.pdf](#)

[Resolution - Server Storage Equipment, Software, and Associated Services - Insight Public Sector.docx](#)

SOLD-TO PARTY 10386639

CITY OF OAK RIDGE
 PO BOX 1
 OAK RIDGE TN 37831-0001

SHIP-TO

CITY OF OAK RIDGE
 100 WOODBURY LN
 OAK RIDGE TN 37830-7355

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery : FOB DESTINATION
Currency : USD

Quotation

Quotation Number : [0226797503](#)
Document Date : 03-NOV-2023
PO Number :
PO release: :
Sales Rep : Ashley McDonald
Email : ASHLEY.MCDONALD@INSIGHT.COM
Telephone : +18004674448
Sales Rep 2 : Branden Maiorano
Email : BRANDEN.MAIORANO@INSIGHT.COM
Telephone : +17372473702

Material	Material Description	Quantity	Unit Price	Extended Price
AFF-C250	AFF-C250 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	1	0.00	0.00
AFF-C250A-001	NetApp AFF C250 HA System Network Attached Storage Device OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 11971.99 Discount: 74.467%	2	3,056.84	6,113.68
AFF-C250-000-C	NetApp AFF C250 Network Attached Storage, 8x15.3TB NVME, SED, CF, No PSU OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 102641.99 Discount: 74.461%	1	26,213.31	26,213.31
X66240A-5-N-C	NetApp 25GBase-CU direct attach cable - 16.4 ft OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	8	0.00	0.00
X66240A-05-N-C	NetApp 25GBase-CU direct attach cable - 1.6 ft OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	2	0.00	0.00
X6566B-5-N-C	CABLE,DIRECT ATTACH CU SFP+ 10G,5M,-C OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99	8	0.00	0.00

Material	Material Description	Quantity	Unit Price	Extended Price
	Discount: 100.000%			
X1152-N-C	NetApp - network adapter - Mezzanine Card - 25 Gigabit Ethernet x 4 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 9064.99 Discount: 78.645%	4	1,935.79	7,743.16
X5532A-N-C	NetApp - rack rail OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	1	0.00	0.00
DOC-AFF-C250-C	NetApp AFF C250 - System documentation OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	1	0.00	0.00
DATAATRESTENCRYPT	DATA AT REST ENCRYPTION CAPABLE OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	2	0.00	0.00
X737A-C	POWER SUPPLY,1600W,-C OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	2	0.00	0.00
X1558A-R6-C	NetApp - power cable - IEC 60320 C13 to IEC 60320 C14 - 4 ft OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	2	0.00	0.00
SW-ONTAPO-CF-C02-C	NetApp Software Ontap One Package - Per-0.1TB,CF,C02,-C OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 69.99 Discount: 71.910%	1,224	19.66	24,063.84
CS4HRREPLACEME-CK	NetApp Parts Replacement - extended service agreement - shipment OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 11191.99 Discount: 48.491% 11/03/2023 to 11/02/2028	1	5,764.83	5,764.83
CSG1CSEADVISOR-CK	NetApp SupportEdge Advisor - extended service agreement - shipment OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 55955.99 Discount: 48.488% 11/03/2023 to 11/02/2028	1	28,824.13	28,824.13

Material	Material Description	Quantity	Unit Price	Extended Price
SWSMIRRORCLDONTA	SW-SMIRROR-CLD-ONTAP-ONE OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	1	0.00	0.00
SW-S3-SM-ONTAP-ONE	SW-S3-SM-ONTAP-ONE OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.99 Discount: 100.000%	1	0.00	0.00
			Product Subtotal	64,133.99
			Services Subtotal	34,588.96
			TAX	0.00
			Total	98,722.95

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Ashley McDonald
 +18004674448
ASHLEY.MCDONALD@INSIGHT.COM
 Fax +14807608991

Branden Maiorano
 +17372473702
BRANDEN.MAIORANO@INSIGHT.COM

To purchase under this contract, your agency must be registered with OMNIA Partners Public Sector.

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
<https://www.insight.com/terms-and-policies>

RESOLUTION

A RESOLUTION AUTHORIZING THE PURCHASE OF NEW SERVER STORAGE EQUIPMENT, SOFTWARE, AND ASSOCIATED SERVICES FROM INSIGHT PUBLIC SECTOR THROUGH THE OMNIA® PURCHASING COOPERATIVE IN AN AMOUNT NOT TO EXCEED \$98,722.95.

WHEREAS, Tennessee Code Annotated §12-3-1205(b) provides that local governments may participate in cooperative purchasing agreements by adopted a resolution accepting the terms of the master service agreement; and

WHEREAS, by Resolution 9-89-2014, the City became a participating member in the U.S. Communities Government Purchasing Alliance, now part of OMNIA® Partners the nation's largest purchasing organization; and

WHEREAS, the City desires to purchase new server storage equipment, software, and associated services which will benefit the City's infrastructure by significantly enhancing the reliability, security, functionality, and performance of the City's virtual infrastructure; and

WHEREAS, said items are available under the OMNIA® Partners purchasing cooperative from Insight Public Sector; and

WHEREAS, Insight Public Sector has provided the quote for this purchase consisting of \$64,133.99 for equipment and \$34,588.96 for licensing and software, for a total of \$98,722.95; and

WHEREAS, this purchase was discussed with the Budget and Finance Committee and was favorably received; and

WHEREAS, the City Manager recommends approval of the purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to purchase new server storage equipment, software, and associated services from Insight Public Sector, 2701 E. Insight Way, Chandler, Arizona 85286, under the OMNIA® Partners purchasing cooperative (Contract #23-6692-03) in an amount not to exceed \$98,722.95.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023

TO: Randy Hemann, City Manager

FROM: John James

THROUGH: Amy Fitzgerald, Government Affairs and Information Services Director

SUBJECT: A Resolution Authorizing the Purchase of New Core Switching Equipment, Licenses, and Associated Services for the City's Information Technology Infrastructure in an Amount Not to Exceed \$175,185.36 Using Omnia Purchasing Cooperative Pricing.

Introduction

An item for the City Council's consideration is a resolution to approve the purchase of new Core network switching equipment from Insight Public Sector not to exceed \$175,185.36. The purchase is being made through OMNIA Partners, a cooperative of which the City is a participating member as authorized by City Council Resolution 6-59-2019. The proposed purchase was discussed and was received favorably at the October 18th meeting of the City Council's Budget and Finance Committee.

Funding

Funding for this item is available in the FY2024 Budget in the Equipment Replacement Fund

Background

The core switch project will enhance the City's core network by replacing the current core switches, which are at end of lifecycle. This upgrade is essential for bolstering network security and expanding the backbone to support higher throughput speeds of up to 25G.

The quote consists of \$140,274.84 for equipment and \$34,910.52 for licensing and software. To minimize disruption to City employees, the project will be executed in stages and during non-business hours. Information Services staff will communicate with all departments well in advance to notify them of any potential service interruptions caused by the project.

Upon its completion, the City's infrastructure will benefit from improved network capabilities and the capacity to back up data to the "cloud." With this upgrade, the City will gain the ability to store a complete backup of the City's data systems in an offsite, secure, and accessible location, thereby significantly strengthening the City's security and recovery capabilities.

Recommendation

Approval of the attached resolution is recommended.

Attachments:

[New CORE Quote.pdf](#)

[Resolution - Core Switching - Insight Public Sector.docx](#)

SOLD-TO PARTY 10386639

CITY OF OAK RIDGE
 PO BOX 1
 OAK RIDGE TN 37831-0001

SHIP-TO

CITY OF OAK RIDGE
 100 WOODBURY LN
 OAK RIDGE TN 37830-7355

We deliver according to the following terms:

Payment Terms : Net 30 days
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery : FOB DESTINATION
Currency : USD

Quotation

Quotation Number : [0226720241](#)
Document Date : 03-NOV-2023
PO Number :
PO release: :
Sales Rep : Ashley McDonald
Email : ASHLEY.MCDONALD@INSIGHT.COM
Telephone : +18004674448
Sales Rep 2 : Janine Mackey
Email : JANINE.MACKEY@INSIGHT.COM
Telephone : +18136377044

Material	Material Description	Quantity	Unit Price	Extended Price
C9407R	Cisco Catalyst 9400 Series chassis - switch - rack-mountable Lead time (days): 56 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 6032.71 Discount: 55.860%	2	2,662.86	5,325.72
C9400-NW-A	Cisco Network Advantage - Term License - 1 license Coverage Dates: 02-OCT-2023 - 02-OCT-2024 Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	4	0.00	0.00
C9400-PWR-BLANK	Cisco power supply blank cover Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	12	0.00	0.00
C9400-S-BLANK	Cisco network device slot cover Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
TE-C9K-SW	ThousandEyes End User Monitoring - license - 1 user Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00

Material	Material Description	Quantity	Unit Price	Extended Price
C9400-QSFP-CVR	Cisco blank cover panel Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	32	0.00	0.00
S9400UK9-1712	CAT9300/9400/9500/9600 UNIVERSAL Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
C9400-PWR-2100AC	Cisco - power supply - 2100 Watt Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 2413.09 Discount: 55.859%	4	1,065.15	4,260.60
CAB-US620P-C19-US	Cisco - power cable - IEC 60320 C19 to NEMA 6-20 - 13 ft Lead time (days): 10 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	4	0.00	0.00
C9000-HSEC	Cisco U.S. Export Restriction Compliance - license Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1.01 Discount: 55.446%	2	0.45	0.90
C9400-DNA-A	Cisco Digital Network Architecture Advantage - Term License - 1 license Coverage Dates: 02-OCT-2023 - 02-OCT-2024 Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
C9400-DNA-A-3Y	Cisco Digital Network Architecture Advantage - Term License (3 years) - 1 license Coverage Dates: 02-OCT-2023 - 02-OCT-2026 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 15200.07 Discount: 55.860% Duration (months) : 36.00	2	6,709.37	13,418.74
CON-SSTCM-C94A	CCW ONLY SOLN SUP SW SUB SVCSCATALYST OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 2268.00 Discount: 20.978% Duration (months) : 36.00	2	1,792.23	3,584.46

Material	Material Description	Quantity	Unit Price	Extended Price
PI-LFAS-T	Cisco Prime Infrastructure Lifecycle and Assurance - Term License - 1 license Coverage Dates: 02-OCT-2023 - 02-OCT-2024 Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	4	0.00	0.00
PI-LFAS-AP-T-3Y	Cisco Prime Infrastructure Lifecycle and Assurance - Term License (3 years) - 1 device Coverage Dates: 02-OCT-2023 - 02-OCT-2026 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000% Duration (months) : 36.00	4	0.00	0.00
D-DNAS-EXT-S-T	Cisco Digital Network Architecture Spaces Extend - Term License Subscription - 1 license Coverage Dates: 02-OCT-2023 - 02-OCT-2024 Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
D-DNAS-EXT-S-3Y	Cisco Digital Network Architecture Spaces Extend - Term License Subscription (3 years) - 1 license Coverage Dates: 02-OCT-2023 - 02-OCT-2026 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000% Duration (months) : 36.00	2	0.00	0.00
TE-EMBEDDED-T	ThousandEyes Enterprise Agent IBN Embedded - embedded license - 1 agent Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
TE-EMBEDDED-T-3Y	ThousandEyes Enterprise Agent IBN Embedded - subscription license (3 years) - 1 license OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000% Duration (months) : 36.00	2	0.00	0.00
C9400X-SUP-2	Cisco Catalyst 9400 Series Supervisor Module - control processor Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 22994.40 Discount: 55.860%	2	10,149.82	20,299.64

Material	Material Description	Quantity	Unit Price	Extended Price
C9400-SSD-240GB	Cisco - SSD - 240 GB - SATA Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 2413.09 Discount: 55.859%	2	1,065.15	2,130.30
C9400X-SUP-2/2	Cisco Supervisor 2 Module - control processor Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 22994.40 Discount: 55.860%	2	10,149.82	20,299.64
C9400-SSD-240GB	Cisco - SSD - 240 GB - SATA Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 2413.09 Discount: 55.859%	2	1,065.15	2,130.30
C9400-LC-48H	Cisco Catalyst 9400 Series Line Card - switch - 48 ports - plug-in module Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 10858.88 Discount: 55.860%	2	4,793.15	9,586.30
C9400-LC-48H	Cisco Catalyst 9400 Series Line Card - switch - 48 ports - plug-in module Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 10858.88 Discount: 55.860%	2	4,793.15	9,586.30
C9400-LC-48H	Cisco Catalyst 9400 Series Line Card - switch - 48 ports - plug-in module Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 10858.88 Discount: 55.860%	2	4,793.15	9,586.30
C9400-LC-48H	Cisco Catalyst 9400 Series Line Card - switch - 48 ports - plug-in module Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 10858.88 Discount: 55.860%	2	4,793.15	9,586.30
NETWORK-PNP-LIC	Cisco Network Plug-n-Play Connect - license - 1 license Lead time (days): 3 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00

Material	Material Description	Quantity	Unit Price	Extended Price
CON-SSSNT-C9407R	Cisco SMARTnet Solution Support - extended service agreement OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 12024.00 Discount: 20.978% Duration (months) : 36.00	2	9,501.65	19,003.30
C9300-48S-A	Cisco Catalyst 9300 - Network Advantage - switch - 48 ports - managed - rack-mountable Lead time (days): 56 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 29098.97 Discount: 55.860%	2	12,844.40	25,688.80
C9300-NW-A-48	Cisco Network Advantage - Term License - 48 ports Coverage Dates: 02-OCT-2023 - 02-OCT-2024 Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
SC9300UK9-179	Cisco IOS XE Universal - (v. 17.9) - license Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
PWR-C1-715WAC-P	Cisco Config 1 - power supply - hot-plug / redundant - 715 Watt Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
C9300-SPS-NONE	CISCO NO SECONDARY POWER SUPPLY Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
CAB-TA-NA	Cisco - power cable - IEC 60320 C15 to NEMA 5-15 - 8 ft Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
C9300-NM-8X	Cisco Catalyst 9300 Series Network Module - expansion module - 10 Gigabit SFP+ x 8 Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 3016.36 Discount: 55.860%	2	1,331.43	2,662.86

Material	Material Description	Quantity	Unit Price	Extended Price
STACK-T1-50CM	Cisco StackWise 480 - stacking cable - 1.6 ft Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 118.29 Discount: 55.854%	2	52.22	104.44
CAB-SPWR-150CM	Cisco StackPower - power cable - 5 ft Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 118.29 Discount: 55.854%	2	52.22	104.44
SSD-240G	Cisco - SSD - 240 GB - USB 3.0 Lead time (days): 42 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 1774.33 Discount: 55.859%	2	783.20	1,566.40
PWR-C1-BLANK	Cisco power supply slot cover Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
TE-C9K-SW	ThousandEyes End User Monitoring - license - 1 user Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
C9300-DNA-A-48S	Cisco Digital Network Architecture Advantage - Term License - 1 switch (48 fiber ports) Coverage Dates: 02-OCT-2023 - 02-OCT-2024 Lead time (days): 21 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
C9300-DNA-A-48S-3Y	Cisco Digital Network Architecture Advantage - Term License (3 years) - 1 switch (48 fiber ports) Coverage Dates: 02-OCT-2023 - 02-OCT-2026 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 4459.48 Discount: 55.860% Duration (months) : 36.00	2	1,968.43	3,936.86
CON-SSTCM-C93A48S	SOLN SUPP SW SUBC9300 DNA ADVANTAGE OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 666.00 Discount: 20.977% Duration (months) : 36.00	2	526.29	1,052.58

Material	Material Description	Quantity	Unit Price	Extended Price
TE-EMBEDDED-T	ThousandEyes Enterprise Agent IBN Embedded - embedded license - 1 agent Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
TE-EMBEDDED-T-3Y	ThousandEyes Enterprise Agent IBN Embedded - subscription license (3 years) - 1 license OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000% Duration (months) : 36.00	2	0.00	0.00
PI-LFAS-T	Cisco Prime Infrastructure Lifecycle and Assurance - Term License - 1 license Coverage Dates: 02-OCT-2023 - 02-OCT-2024 Lead time (days): 14 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
PI-LFAS-AP-T-3Y	Cisco Prime Infrastructure Lifecycle and Assurance - Term License (3 years) - 1 device Coverage Dates: 02-OCT-2023 - 02-OCT-2026 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000% Duration (months) : 36.00	2	0.00	0.00
NETWORK-PNP-LIC	Cisco Network Plug-n-Play Connect - license - 1 license Lead time (days): 3 OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 0.00 Discount: 0.000%	2	0.00	0.00
CON-SSSNT-C93004SA	Cisco Solution Support - extended service agreement OMNIA PARTNERS (COBB COUNTY) IT PRODUCTS AND SERVICES(# 23-6692-03) List Price: 7131.00 Discount: 20.978% Duration (months) : 36.00	2	5,635.09	11,270.18

Product Subtotal	140,274.84
Services Subtotal	34,910.52
TAX	0.00
Total	175,185.36

Thank you for choosing Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

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ASHLEY.MCDONALD@INSIGHT.COM
Fax +14807608991

Janine Mackey
+18136377044
JANINE.MACKEY@INSIGHT.COM

To purchase under this contract, your agency must be registered with OMNIA Partners Public Sector.

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by you and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at the "terms-and-policies" link below.

SOFTWARE AND CLOUD SERVICES PURCHASES: If your purchase contains any software or cloud computing offerings ("Software and Cloud Offerings"), each offering will be subject to the applicable supplier's end user license and use terms ("Supplier Terms") made available by the supplier or which can be found at the "terms-and-policies" link below. By ordering, paying for, receiving or using Software and Cloud Offerings, you agree to be bound by and accept the Supplier Terms unless you and the applicable supplier have a separate agreement which governs.
<https://www.insight.com/terms-and-policies>

RESOLUTION

A RESOLUTION AUTHORIZING THE PURCHASE OF NEW CORE NETWORK SWITCHING EQUIPMENT, LICENSES, AND ASSOCIATED SERVICES FROM INSIGHT PUBLIC SECTOR THROUGH THE OMNIA® PURCHASING COOPERATIVE IN AN AMOUNT NOT TO EXCEED \$175,185.36.

WHEREAS, Tennessee Code Annotated §12-3-1205(b) provides that local governments may participate in cooperative purchasing agreements by adopted a resolution accepting the terms of the master service agreement; and

WHEREAS, by Resolution 9-89-2014, the City became a participating member in the U.S. Communities Government Purchasing Alliance, now part of OMNIA® Partners the nation's largest purchasing organization; and

WHEREAS, the City desires to purchase new Core network switching equipment to replace current core switches that are at the end of lifecycle, as well as purchase associated licenses and services, which will benefit the City's infrastructure by strengthening the City's network, security, and recovery capabilities; and

WHEREAS, said items are available under the OMNIA® Partners purchasing cooperative from Insight Public Sector, which upgrade will bolster network security and enhance the City's core network by replacing the current core switches, which are at the end of their lifecycle; and

WHEREAS, Insight Public Sector has provided the quote for this purchase consisting of \$140,274.84 for equipment and \$34,910.52 for licensing and software, for a total of \$175,185.36; and

WHEREAS, this purchase was discussed with the Budget and Finance Committee and was favorably received; and

WHEREAS, the City Manager recommends approval of the purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager is approved and the City is hereby authorized to purchase new Core network switching equipment, licenses, and associated services from Insight Public Sector, 2701 E. Insight Way, Chandler, Arizona 85286-1930, under the OMNIA® Partners purchasing cooperative (Contract #23-6692-03) in an amount not to exceed \$175,185.36.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk

OAK RIDGE CITY COUNCIL MEMORANDUM

DATE: November 13, 2023
TO: Randy Hemann, City Manager
FROM: Patrick Berge , Public Works Director
SUBJECT: Purchase of Control Panels for Rarity Ridge Wastewater Lift Stations

Introduction

An item for Council's consideration is a resolution authorizing the City to purchase control panels for the Rarity Ridge wastewater lift stations from Nedrow & Associates, Inc., Murfreesboro, Tennessee in an amount not to exceed \$136,000.

Funding

Funding is available through the American Recovery Plan Act (ARPA) funds previously allocated by City Council Resolution 6-69-2022.

Background

The lift stations in the west end of the City were originally installed during the Rarity Ridge subdivision construction in the mid to late 2000's. The development eventually became the Preserve and is continuing to expand. The original lift station control panels have reached the end of their useful life and need to be replaced. New pump controls can be utilized with the existing equipment in the lift stations to avoid having to replace both the pumps and control panels. This requires the purchase of control panels specific to the already installed KSB pumps. These control panels are available from Nedrow & Associates, Inc. at cost of \$136,000 to replace three control panels. Purchase of different control panels would necessitate changing the pumps as well as the control panel and would incur significant additional costs.

Part of the ARPA funding received by the City came from the distribution to Roane County. These funds are expected to be expended in Roane County and replacement of the control panels in the Preserve development will meet this expectation while making necessary upgrades to City equipment.

Recommendation

Staff recommends approval of the resolution as attached. Please note that this is a wave of competitive bids and requires a unanimous vote of Council.

Attachments:

[20231009092756.pdf](#)

Nedrow & Associates, Inc.

2233 Southpark Drive
 Murfreesboro, TN 37128
 USA

Voice: 615-867-7576
 Fax: 615-867-7606

INVOICE

Invoice Number: 7508
 Invoice Date: Sep 29, 2023
 Page: 1
 Duplicate

OCT 05 2023

Bill To:
 City of Oakridge
 PO Box 1
 Attn: Finance
 Oakridge, TN 37831

Ship to:
 WWTP
 200 Monterey Road
 Oak Ridge, TN 37830
 USA

Customer ID	Customer PO	Payment Terms	
City of Oakridge	85719	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
100	Hand Deliver	9/29/23	10/29/23

Quantity	Item	Description	Unit Price	Amount
1.00		Control Panel for Rarity Ridge #2 480Volts, 3 Phase, 3 wire, No Neutral 2-20Hp 90 FLA Pumps	42,000.00	42,000.00
		Control Panel for Rarity Ridge #3 480Volts, 3 Phase, 3 Wire, No Neutral, 2-20HP, 70 FLA, KSB Pumps	42,000.00	
1.00		Control Panel for Rarity Ridge #4 480Volts, 3 Phase, 3 Wire, No Neutral, 2-50HP, 180 FLA, KSB Pumps	52,000.00	52,000.00
1.00		Control Panel for Rarity Ridge#5 480Volts, 3 Phase, 3 Wire, No Neutral, 2-15 HP 60 FLA, KSB Pumps	42,000.00	42,000.00

CITY OF OAK RIDGE
 APPROVED FOR PAYMENT

W.O. #: _____ P.O. # 85719
 DATE 10-8-23
 SIGNATURE [Signature]
 OV #: _____ BY: _____

Subtotal	136,000.00
Sales Tax	
Freight	
Total Invoice Amount	136,000.00
Payment/Credit Applied	
TOTAL	136,000.00

All credit card payments are subject to a 4% surcharge :

RESOLUTION

A RESOLUTION WAIVING COMPETITIVE BID AND AUTHORIZING THE PURCHASE OF THREE (3) CONTROL PANELS FOR THE RARITY RIDGE WASTEWATER LIFT STATIONS FROM NEDROW & ASSOCIATES, INC., OF MURFREESBORO, TENNESSEE, IN AN AMOUNT NOT TO EXCEED \$136,000.00.

WHEREAS, the City is in need of three (3) new lift station control panels to replace the original control panels that have reached the end of their useful life at the Rarity Ridge wastewater lift stations; and

WHEREAS, in order to utilize the existing equipment and, therefore, provide a cost savings, staff is requesting a bid waiver and authorization to purchase compatible control panels from Nedrow & Associates, Inc., Murfreesboro, Tennessee; and

WHEREAS, funding for this purchase is available from American Recovery Plan Act (ARPA) funds; and

WHEREAS, the City Manager recommends waiving the competitive bid process and approving the purchase from Nedrow & Associates, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OAK RIDGE, TENNESSEE:

That the recommendation of the City Manager to waive competitive bids is approved and the City is hereby authorized to purchase three (3) control panels for the Rarity Ridge wastewater lift stations from Nedrow & Associates, Inc., 2233 Southpark Drive, Murfreesboro, Tennessee 37128, in an amount not to exceed \$136,000.00.

BE IT FURTHER RESOLVED that the Mayor and/or City Manager are hereby authorized to execute the appropriate legal instruments to accomplish the same.

This 13th day of November 2023.

APPROVED AS TO FORM AND LEGALITY:

Tammy M. Rackard, City Attorney

Warren L. Gooch, Mayor

Mary Beth Hickman, City Clerk