



College of DuPage
Board of Trustees

NOTICE AND AGENDA

REGULAR BOARD MEETING
THURSDAY, MARCH 16, 2023 – 6:00 PM
425 FAWELL BLVD.
GLEN ELLYN, IL 60137
SSC 2200

AGENDA

MEETING INFORMATION As our COD community continues to navigate through this unprecedented time, the meeting of the Board of Trustees will be held in person and virtually. In an abundance of caution to protect our community and limit the spread of the COVID-19 virus, it is strongly encouraged for members of the public to view a livestream of the proceedings at Board of Trustee Meeting Streaming Media or to provide public comment via phone. The verbatim recording will also be available after the meeting for members of the public to review at the webpage listed above.

*Those wishing to provide public comment via telephone are encouraged to pre-register to speak no later than 5:00 P.M. on the date of the meeting via e-mail at feedback@cod.edu or voicemail at 630-942-2227.

Speakers must provide their first and last name including spelling and the telephone number being used to access the meeting. Please be advised that telephone numbers will be partially blocked and participant names may be visible to the public.

To join this Meeting for the purpose of public comment via telephone:
Phone Number: +1 312 626 6799
Meeting ID: 835 4957 7125

Should members of the public choose to physically attend the Board meeting, the Board will restrict capacity for public attendance in the Boardroom (SSC2200) in accordance with recommendations from the Centers for Disease Control and Prevention (CDC) regarding social distancing requirements.

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL**
2. **CLOSED SESSION**
3. **RETURN TO OPEN SESSION (At 7:00 P.M.)**
4. **PUBLIC COMMENT**
 - **General Public**
 - **College of DuPage Employees**

5. REPORTS

5.a Chair's Report

5.b Student Trustee's Report

5.c President's Report

5.d Academic Committee Meeting

5.e ACCT Report

6. PRESENTATIONS

6.a Faculty Spotlight: Fashion Studies - Fermilab Partnership and Fashion Show: Eva Stevens, Fashion Studies Department Chair and Associate Professor and Nelson Cantada, Assistant Professor- Fashion Studies

6.b Foundation Report: Karen Kuhn, Executive Director, College of DuPage Foundation, Derryk Madsen, Board of Directors President, College of DuPage Foundation, Walter Johnson, Vice President Institutional Advancement

6.c Registration Demonstration - Dr. Diana Del Rosario, Assistant Provost, Student Affairs and Keith Zeitz, Interim Director of Information Technology

7. INFORMATION

7.a Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, Disposal of Capital Assets, Tax Levy Collections, and Budgetary Position Additions.

7.b Gifts Status Report

7.c Grants Status Report

7.d Monthly Construction Status Provided for Board Information

7.e Construction Change Orders for Board Information

7.f Board Information - IT Project Status Report

7.g Monthly Status Report - Diversity, Equity, and Inclusion

7.h Personnel Actions for Board Information

7.i First Reading of Future of Work Committee Charter

7.j Board of Trustee FY24 Development Budget Information

8. CONSENT AGENDA

- 8.a Financial Reports: Treasurer's Report, Payroll Report, Accounts Payable Report, All Disbursements Excluding Payroll, Budget Transfer Report, Legal Professional and Search Fees Report, and Travel Expense/Requests Report.**
- 8.b Approval for Gastronomy and Marketing in Hospitality Certificate**
- 8.c Purchase for one (1) Refurbished Carestream DRX Revolution Mobile Digital X-ray Unit for the Radiography Program to include delivery, one-year warranty, installation, and removal of non-functional GE AMX portable X-ray unit from Block Imaging for a total expenditure of \$85,500.00**
- 8.d Approval for purchase of one (1) Kyoto Kagaku PBU-50 X-Ray Phantom Manikin for the Radiography Program from Supertech, Inc. in the amount of \$26,970.00**
- 8.e Cancelling the Award of Bid Number: 2021-B0063 for purchase of one (1) Nexlab Storm Chasing Van.**
- 8.f Approval for Purchase of LiteGait System from Mobility Research, Inc. for \$30,655.00.**
- 8.g Award of contract for Physical Education Center (PEC) Roof Renovation in the Base Bid Amount of \$989,310.00 to Combined Roofing Services, LLC.**
- 8.h Purchase of one (1) Instron 3400 Series Table Model Universal Testing Machine 34TM-50 for Manufacturing Technology from Instron, a division of Illinois Tool Works, Inc., in the amount of \$60,057.00.**
- 8.i Purchase of two Mitsui 200MH Manual Precision Surface Grinders & Accessories for Manufacturing Technology from Innovate Technologies, Inc., 761 N 17th St, Unit 5, St Charles, IL, 60174 in the amount of \$91,700.00.**
- 8.j Approval of a three (3) year contract for Job Description Management Software for Human Resources with HRTMS Incorporated for a total expenditure of \$85,500.**
- 8.k Approval for President Dr. Brian W. Caputo to attend and be reimbursed expenses up to \$3,775 to attend the American Association of Community Colleges (AACC) Presidents Academy Summer Institute on July 15 - 18, 2023 in Toronto, ON.**
- 8.l Bid Rejection for General Contractor for the Digital Fabrication Studio in the McAninch Arts Center**
- 8.m Approval to add the student registration module to the current contract with CourseMaven, Inc. DBA DualEnroll.com for a one year, one month license not to exceed \$48,800.**

- 8.n Approval of Reimbursement to President Dr. Brian W. Caputo for expenses incurred while attending the 2023 Association of Community College Trustees (ACCT) National Legislative Summit on February 5- 8, 2023 in Washington, DC in the amount of \$ 1,501.23.
- 8.o Approval of Reimbursement to President Dr. Brian W. Caputo for expenses incurred while attending a meeting with the President of DePaul University on January 17, 2023 in Chicago, Illinois in the amount of \$ 54.65.
- 8.p Approval for Public Safety Telecommunicator Certificate
- 8.q Approval to extend Tix.com contract for one year for to avoid business interruption during peak sales of the McAninch Arts Center Warhol Exhibition and 2024 season subscription in an amount not to exceed \$20,000.00
- 8.r Approval for the Purchase of Fuji film Camera Kits from E&I Cooperative Vendor B&H Foto and Electronics Corp. at a cost of \$28,640.02.
- 8.s The Purchase, Delivery, Installation, and Training of One Laser Engraver from Sourcewell vendor H2i Group at a cost of \$35,179.91.
- 8.t Approval of the purchase of wholesale merchandise for resale in Warhol gift shop in the amount of \$50,000 from Hachette Book Group USA.
- 8.u Award of contract for Main Campus Landscape Maintenance Services and Trash Removal to Brightview Landscapes, LLC, Naperville, IL for a total amount of \$106,939.00.
- 8.v Approval of Faculty Tenure Candidates.
- 8.w Request to increase the custodial staffing supplied from Eco Clean Maintenance Inc. resulting in a three (3) year cumulative increase in the contract amount of \$365,275.28 for a new amount not to exceed \$1,593,931.28.
- 8.x Award of contract for Water Cooled Chiller CH 5 Teardown and Rebuild to Carrier Commercial Services in the amount of \$76,569.00
- 8.y Approval of the purchase of an Electric Water-Cooled Centrifugal Chiller for the Berg Instructional Center (BIC) Chiller Plant from Thermosystems, LLC in the amount of \$612,750.00.
- 8.z Minutes of the January 31, 2023 Special Board of Trustees
- 8.aa Closed Session Minutes of the January 31, 2023 Special Board Meeting
- 8.ab Minutes of the February 16, 2023 Regular Board of Trustees Meeting
- 8.ac Closed Session Minutes of the February 16, 2023 Regular Board of Trustees Meeting

8.ad Classified Staff Association, IEA-NEA (Painters, Groundskeepers, Mechanics & Carpenters) Contract July 1, 2022 - June 30, 2025

8.ae Approval to increase the previously Board approved contract with Adobe Workfront by \$6,000 for a new amount not to exceed \$82,350.

8.af Approval to increase the three- year contract with VisionPoint Marketing by \$250,000 for a new amount not to exceed \$3,400,000.

8.ag Approval for Temporary services with Banner not to exceed \$50,000

**8.ah Second Reading of Proposed Changes to College Policy 1.17:
Trustee Reimbursements**

8.ai Approval for Student Trustee Ayesha Shafiuddin to attend the March 27-28, 2023 ICCB-SAC Meeting in Springfield, IL for an amount not to exceed \$300 to cover the costs of transportation, hotel and meals.

8.aj Personnel Action Items

8.ak FY 2024 Administrator appointments.

9. TRUSTEE DISCUSSION

10. CALENDAR DATES / Campus Events

***Organizational Meeting of the Board of Trustees - April 27, 2023 at 6:00 P.M. in SSC 2200**

***Regular Meeting of the Board of Trustees - April 27, 2023 immediately following the Organizational Meeting in SSC 2200**

11. CLOSED SESSION

12. ADJOURN

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Faculty Spotlight: Fashion Studies - Fermilab Partnership and Fashion Show - Eva Stevens, Fashion Studies Department Chair and Associate Professor and Nelson Cantada, Assistant Professor- Fashion Studies

BACKGROUND INFORMATION

Fashion Studies Program overview and information regarding the recent collaboration between Fashion Studies and Fermilab with the Department of Energy.

STAFF CONTACT

Eva Stevens, Fashion Studies Department Chair and Associate Professor
Nelson Cantada, Assistant Professor- Fashion Studies

[BOT faculty Spotlight_FINAL.pdf](#)


Faculty Spotlight

Regular Board of Trustees Meeting
March 16th, 2023

Fashion Studies faculty
Eva Stevens – SPOT project
Nelson Cantada- The fashion show





1



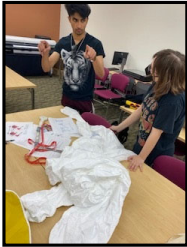
“SPOT”light

Ihup #ile #r qwdfw#
Idvk.lrq#/#wg.lhv#dw#
F R G


2

F dabr#wxghqw#lqg#
gudswgt #kh#rr<hudw'h# tuhnp hqw



While we waited, we

- Brainstormed
- Analyzed parts of the project
- Built a mock-up



3

?



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4

Listened to our clients needs



The complex areas on SPOT

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SPOT team visits Fermi Lab



Our first meeting with SPOT

- two concept PPE garments
- two foot coverings ideas

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SPOT from mock-up to in-use



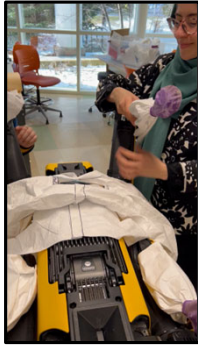
Spot at a Fermi Lab demonstration wearing its PPE. A radiation sensor and other equipment attached

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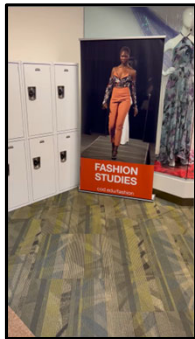
Final Fitting

SPOT getting dressed



8

SPOT blending in



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Spring 2022 Fashion Show

Design Studio Apparel and Fashion Promotion Collaboration

Design Studio Apparel Instructor: Nelson Cantada
Fashion Promotion Instructor: Eva Stevens

Presentation of fashion collections by 12 graduating fashion design students and select designs from department construction courses



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Design Studio Apparel

Capstone Course for Fashion Design AAS students

Preparation for entry into the fashion industry as:

- Assistant Fashion Designer
- Assistant Technical Designer
- Assistant Patternmaker
- Sewer



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Skills Development

Design Development

- Concept development
- Garment construction research
- Garment sketching
- Collection development



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Skills Development

Fabric, Trim, and Color Research

- Market awareness
- Industry contacts



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Skills Development

Flat Patterning and Draping

- Foster technical and creative skills



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Skills Development

Muslin Development and Model Fittings

- Develop problem-solving skills
- Awareness of designer identity



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Skills Development

Garment Construction and Planning

- Awareness of industry practices and standards



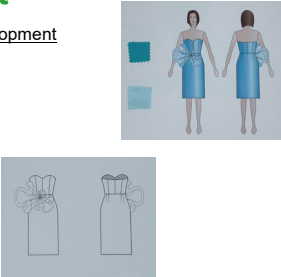
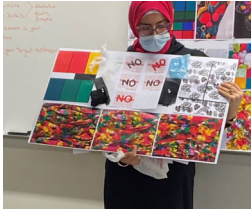
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Skills Development

Design Presentation and Portfolio Development

- Communication skills
- Documentation of design work



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Professional Equipment

- Industrial sewing machines
- Professional dress forms



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Technology in Use

- Digital printer



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Technology in Use

- Embroidery Machine



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New Technology

- Laser cutter
- 3D printing



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New Technology

- Clo3D – Virtual 3D Clothing Design



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Runway-Design Studio Apparel



23



24

Non-Design Studio Garments



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Panel Critique

Panel composed of industry professionals and department instructors

- Buying
- Fashion Design
- Product Development
- Merchandising
- Retail Operations and Management

*Peach Carr - COD Alumni and Fashion Design Professional
 "For all involved, I am really impressed with all designers. I have to say that the level of these items is on par with some professional shows I've been involved in (Not NYC (smiley face))"

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Outcomes

- Job Awareness
- Job Readiness
- Confidence in Skills

Student Success After Show

- Garment in St. Louis Artists Guild Exhibition
- Employment with local designer Jaime Hayes
- Employment with Chefs Tog
- Columbia College transfer students

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Collaboration – Fashion Promotion



Document and promote fashion show and work of designers

Planning and Execution of Fashion Show

- Model casting
- Develop run-of-show
- Event set-up
- Backstage management



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Collaboration Across Divisions

- Photography – Design Studio workroom photographs
- Collaboration with Time Based Media students for Spring 2022 Art and Design Showcase



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Connection With Local Community

- Collaboration with local business-Shoe lending
- Bring attention to work of COD students to community
- Foster art and design within local community



MARCH 16, 2023

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL**

SUBJECT

Foundation Report: Karen Kuhn, Executive Director, College of DuPage Foundation, Derryk Madsen, Board of Directors President, College of DuPage Foundation, Walter Johnson, Vice President Institutional Advancement

BACKGROUND INFORMATION

Update on the Impact of the College of DuPage Foundation on students.

STAFF CONTACT

Walter Johnson, Vice President Institutional Advancement

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Registration Demonstration - Dr. Diana Del Rosario, Assistant Provost, Student Affairs and Keith Zeitz, Interim Director of Information Technology

BACKGROUND INFORMATION

Demonstration of the College of DuPage class registration system.


STAFF CONTACT

Dr. Diana Del Rosario, Assistant Provost, Student Affairs

[BOT Registration - March 2023.v2.pdf](#)

Registration Overview


Dr. Diana Del Rosario
Assistant Provost, Student Affairs



1

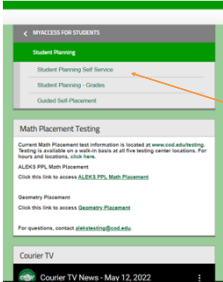
Student Portal

- Inside COD
 - Student Portal
- Student Planning as an integrated Registration and Advising Record




2

Accessing Student Planning



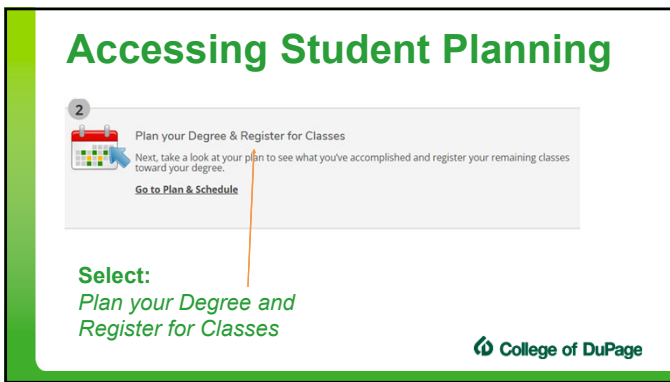
Start at the *COD Student Portal*
Select: *Student Planning*



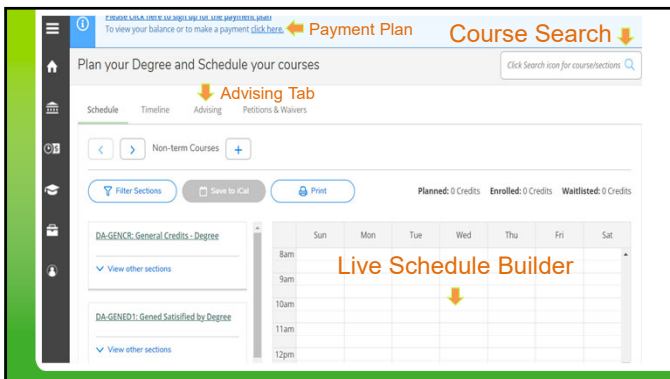
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4



5



6

Course Details

ANAT-1500 Survey of Human A & P (4 Credits)

Essential principles of human anatomy and physiology are presented, including basic chemistry, cell and tissue studies, and an overview of all the body systems. Intended as a survey course for certain allied health and social service programs, and as a general natural science course. ** Note ** This course, taken after Spring 2017, will NOT count towards the Life Science requirement in the AA, AS, AFA or AAT degrees. (3 lecture hours, 2 lab hours) Prerequisite: Course requires Reading Placement Category One.

Requisites: Course requires Reading Placement Category One. - Must be completed prior to taking this course.

Locations: Main Campus, Addison Area, Bloomingdale Area, Carol Stream Area, Glen Ellyn Area, LaGrange Area, Naperville Area, Out of District, West Chicago Area, Westmont Area, Online

Offered: All Sessions, Both Odd & Even Catalog Years

[View Available Sections for ANAT-1500](#)

Spring 2023

Seats	Times	Locations	Instructors
3 / 24 / 0	T 3:00 PM - 4:50 PM 1/24/2023 - 5/19/2023	Main Campus, Health and Science Ctr 2305 Lab/Lab Discussion	Allen, K (Lab/Lab Discussion, Lecture/Discussion)
	Th 2:00 PM - 4:50 PM 1/24/2023 - 5/19/2023	Main Campus, Health and Science Ctr 2322 Lecture/Discussion	

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Section Details

ANAT-1500-001
Survey of Human A & P
Spring 2023

Instructors: Allen, K

Meeting Information: T 3:00 PM - 4:50 PM
1/24/2023 - 5/19/2023
Main Campus, Health and Science Ctr 2305 (Lab/Lab Discussion)
Th 2:00 PM - 4:50 PM
1/24/2023 - 5/19/2023
Main Campus, Health and Science Ctr 2322 (Lecture/Discussion)

Dates: 1/24/2023 - 5/19/2023

Seats Available: 3 / 24 / 0

Credits: 4

Grading: Graded, Pass/Fail, Audit

Requisites: Course requires Reading Placement Category One. - Must be completed prior to taking this course.

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Building a Schedule

Schedule Timeline Advising Petitions & Waivers

Fall 2022

Planned: 4 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

Section Details	Sun	Mon	Tue	Weed	Thu	Fri	Sat
ANAT-1500-001 Survey of Human A & P Spring 2023 Allen, K T 3:00 PM - 4:50 PM 1/24/2023 - 5/19/2023 Main Campus, Health and Science Ctr 2305 (Lab/Lab Discussion) Th 2:00 PM - 4:50 PM 1/24/2023 - 5/19/2023 Main Campus, Health and Science Ctr 2322 (Lecture/Discussion)	9am						
	10am						
	11am		Anat-1500-001		Anat-1500-001		
	12pm						
	1pm						
	2pm						

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Registering

Schedule Timeline Advising Prerequisites & Waivers

Remove Planned Courses Register Now

Planned: 0 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

Section Details

AAAS 100001
Survey of Anatomy & P
Section 001

Instructors: Allen, K

Meeting Information: 1:00 PM - 4:30 PM, 10/4/2023 - 5/19/2023, Main Campus, Health and Science Dr 2005 (Anatomy Discussion), Tu 2:00 PM - 4:00 PM, 10/4/2023 - 5/19/2023, Main Campus, Health and Science Dr 2005 (Anatomy Discussion)

Dates: 10/4/2023 - 5/19/2023

Seats Available: 11/20/0

Register

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							

10

Balance and Securing Payment

College of DuPage

Academics · Student Planning · Plan & Schedule

Please click here to sign up for the payment plan
To view your balance or to make a payment click here.

Plan your Degree and Schedule your courses

Account Summary
View a summary of your account

Account Overview		Helpful Links
Amount Overdue	\$0.00	Student Payment Policy
Total Amount Due	\$923.45	Available Payment Plans
Total Account Balance	\$923.45	

Make a Payment

College of DuPage

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Web Information for Course Search

- <https://www.cod.edu/registration/>
- <https://selfserv.cod.edu/Student/Courses>

College of DuPage

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Thanks!

 College of DuPage

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MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, Disposal of Capital Assets, Tax Levy Collections, and Budgetary Position Additions.

REASON FOR CONSIDERATION

Provided for Board information.

BACKGROUND INFORMATION

- a) Schedule of Investments – This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College’s Funds. The report details the purchase and maturity dates and interest rate earned.
- b) General Fund – Budget and Expenditures – This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the General Fund.
- c) Operating Cash Available to Pay Annual Operating Expenses – This report is presented to the Board for information each month. It shows the amount of operating cash and investments on hand and Board-approved fund balance restrictions compared to prior year annual operating expenses and presents the ratio of cash available to annual operating expenses.
- d) Disposal of Capital Assets - This report is presented to the Board for information on a quarterly basis (**August, November, February, May**). This report lists the reason for the disposal, location, number of items and their respective dollar values.
- e) Tax Levy Collections – This report is presented to the Board for discussion purposes on a quarterly basis (**July, October, January, April**). This report lists the tax receipts by counties and also by each of the funds that levy taxes.
- f) Budgetary Position Additions – This report is presented to the Board for information on a monthly basis. This report lists the positions that have been added after the Annual Budget

was adopted.

RECOMMENDATION

Provided for Board information; no action required.

STAFF CONTACT

Ellen Roberts, Vice President, Administrative Affairs

Scott Brady, CFO and Treasurer

David Virgilio, Controller

[2023_03_16 Financial Statements For Information.pdf](#)

**COLLEGE OF DUPAGE
TREASURY PORTFOLIO OVERVIEW
AS OF FEBRUARY 28, 2023**

Overview of What the College Can Invest in

- Summary of authorized investment types and limitations

Item	Investment Types	Limitation of FMV of the total portfolio	
		Max. Aggregate	Max Single Issuer
1	US Treasury bonds, bills, notes	No limit	No limit
2	Fed. Agency bonds/notes	25% in callable, no limit in non-callable	No limit
3	Negotiable interest-bearing certificates of deposit	33.3%	5%
4	Commercial paper	33.3%	5%
5	Corporate notes 1-3 years	33.3%	5%
6	State and municipal bonds	33.3%	5%
7	Collateralized repurchase agreements	10.0%	No limit
8	Mutual funds in money market funds	No limit	20%
9	Mutual funds in short term corporate bonds funds	15.0%	5%
10	Illinois Trust, IL Funds, ISDLA Fund Plus	15.0%	No limit

Please refer to College Policy 2.13 for further detail.

- No more than 60% of the fair market value of the portfolio shall be invested in non-U.S. Treasury or U.S. Federal Agency securities
- The specific objectives of the policy prioritize safety over liquidity and return
- The policy prohibits direct investments in any derivatives and unregistered stock

Overview of Investment Performance

- For the month ended February 28, 2023, the College had an *average cash and investment* balance of \$316.2 million. The *average investment* balance was \$304.4 million.

	ME 1/31/23	ME 2/28/23	Fiscal YTD
Average Investment Balance (\$millions)	\$ 306.1	\$ 304.4	\$ 312.7
Interest Earned (Yield)	\$ 518,171	\$ 505,693	\$ 3,682,590
Annualized Yield %	2.04%	1.99%	1.77%
Realized Gain/(Loss)*	\$ -	\$ -	\$ (700,448)
Yield + Realized Gain/(Loss)	\$ 518,171	\$ 505,693	\$ 2,982,142
Annualized Yield + Realized Gain/(Loss)%	2.04%	1.99%	1.43%
Unrealized Gain/(Loss)**	\$ 1,374,355	\$ (1,279,794)	\$ (1,181,765)
Net Yield + Realized & Unrealized Gain/(Loss)	\$ 1,892,526	\$ (774,101)	\$ 1,800,377
Annualized %	7.46%	-3.05%	0.86%

**Unrealized gains/losses from PFM portfolios due mainly to market price fluctuations. Given high quality of assets, if held to term losses are unlikely.

1 – Return, here and on following pages, calculated by: (total income plus realized & unrealized gain/loss)/average period portfolio balance.

2 – The average period balance is calculated using the total balance at the beginning and at the end of that period.

3 – College owns certain securities, including commercial paper, which are bought at a discount or premium and pay interest when matured.

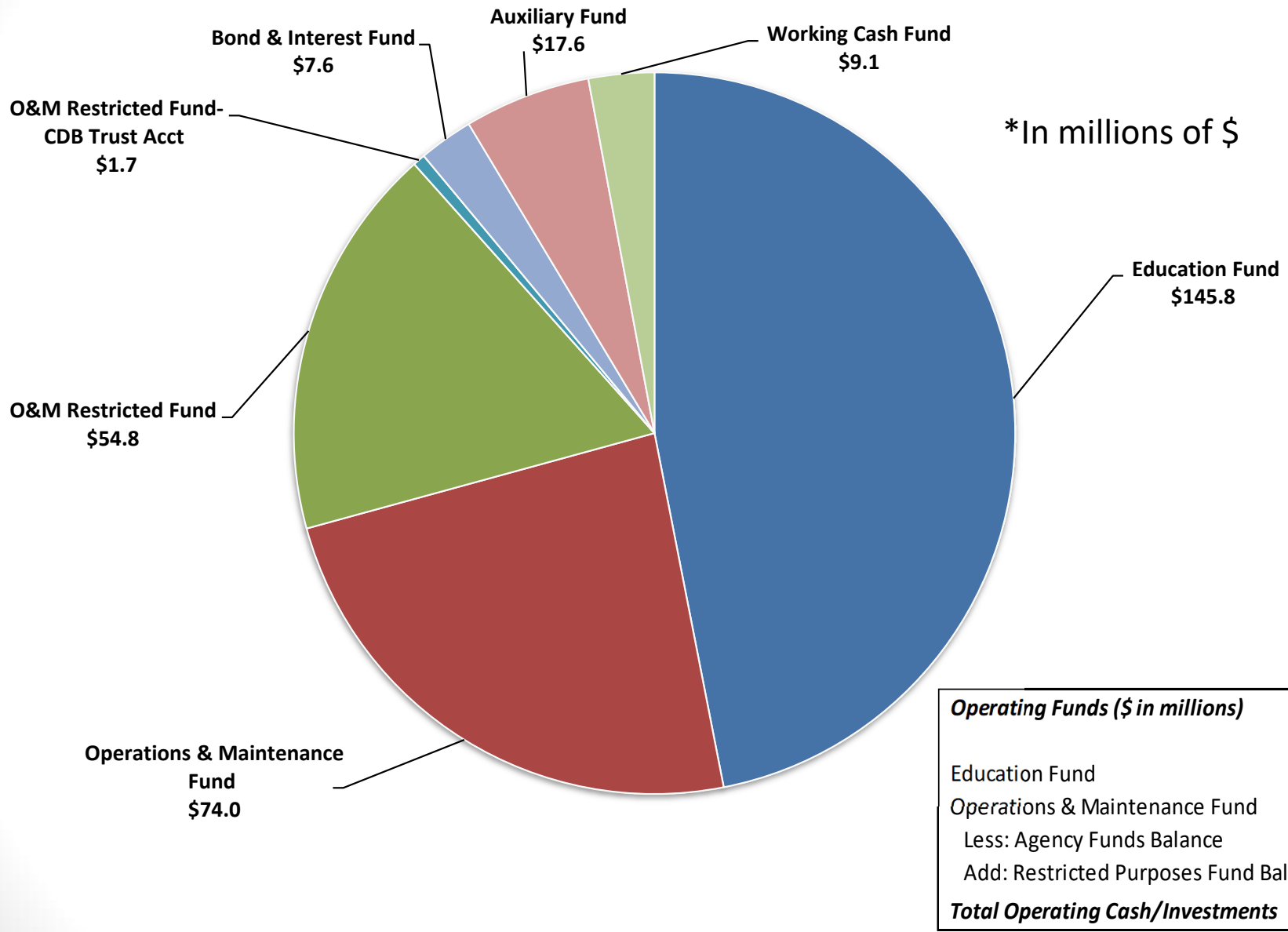
Investment Monthly Balance Summary

- \$310.6 million cash and investment balance at month-end

Monthly Ending Balances (\$ millions)

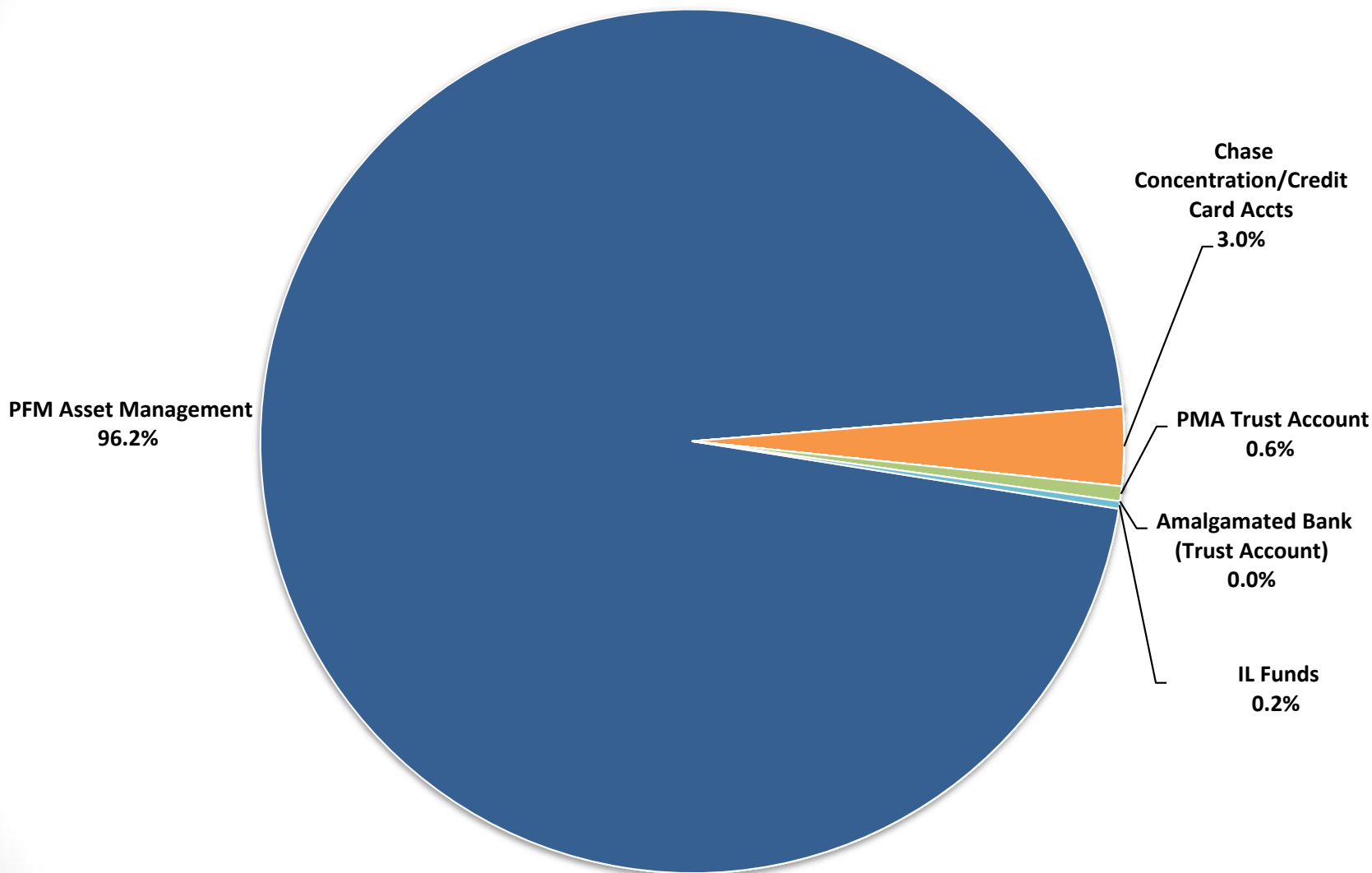
	<u>6/30/22</u>	<u>2/28/23</u>	Change: 6/30/22 to Month-End
PFM Asset Management	\$ 303.1	\$ 298.8	\$ (4.3)
US Bank/IL Funds	<u>1.4</u>	<u>0.9</u>	<u>(0.5)</u>
Subtotal	304.5	299.7	(4.8)
Cash & Cash Equivalents	<u>13.4</u>	<u>10.9</u>	<u>(2.5)</u>
Total Cash & Investments	<u>\$ 317.9</u>	<u>\$ 310.6</u>	<u>\$ (7.3)</u>

February 28, 2023 Portfolio Overview: Assets by Fund Allocation (\$310.6 MM total)



Note: Cash and investments held in College of DuPage’s name. For accounting purposes, cash and investments are held in the Education Fund and allocated to other funds.

February 28, 2023 Portfolio Overview: Assets by Location/Firm (\$310.6 MM total)

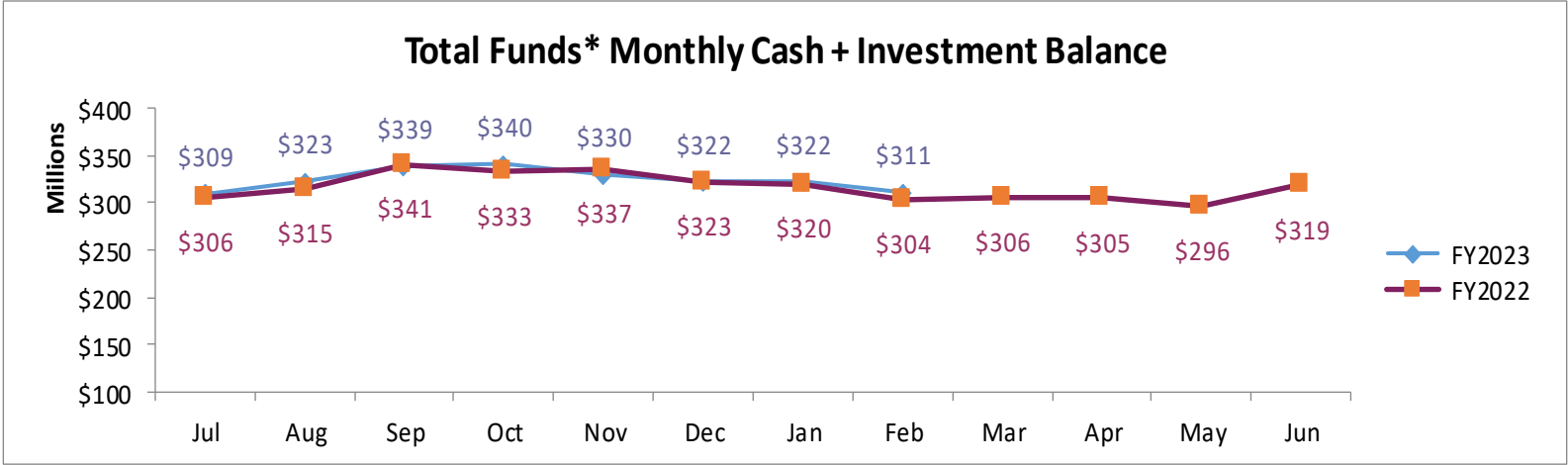


February 28, 2023 Portfolio Overview:

Assets by Investment Type (\$299.7 MM investment total)

Policy 2.13 Authorized					In Compliance?
Invest. Type	Holding Type	Balance	% of Total Investments	% Limitation per Policy 2.13	(Yes/No)
PFM Asset Management LLC					
1, 2	Treasuries / Fed Agency Bond / Note (Non-Callable)	\$ 227,747,921	75.98%	None	Y
2	Fed Agency Bond / Note (Callable)	9,683,935	3.23%	25.0%	Y
4	Commercial Paper	27,429,479	9.15%	33.3%	Y
10	Operating Pool - Illinois Portfolio, IIIT Class*	20,468,587	6.83%	15.0%	Y
9	Corporate Investment Grade Short Term Bond Funds	13,528,600	4.51%	15.0%	Y
10	U.S. Bank (IL Funds)	869,401	0.29%	15.0%	Y
Total Investments		\$ 299,727,924	100.0%		

Monthly Trends



Total Funds*					
FY2022 Key Revenue & Expenditure					
Seasonality Chart					
	Property Tax	Tuition & Fee	Salary	Debt Service	Cash + Investment
	Revenue	Revenue	Expense	Expense	Balance As Of
Jul 2021	\$ 3,754,093	\$ 19,939,483	\$ 7,178,586	\$ 855,350	\$ 305,633,233
Aug	9,071,940	12,867,410	7,516,529	-	306,246,328
Sep	32,808,627	1,566,069	9,728,547	-	341,351,729
Oct	4,925,287	1,120,942	10,247,209	-	333,451,325
Nov	1,088,422	8,870,758	10,437,614	-	336,672,318
Dec	683,920	7,249,491	14,409,254	11,222,390	322,874,434
Jan 2022	48,993	9,813,217	7,453,969	-	320,052,687
Feb	1,300,165	370,520	9,894,125	-	303,885,806
Mar	3,469,516	694,097	10,357,210	-	305,690,454
Apr	205,476	1,670,816	10,142,636	-	304,806,401
May	11,166,602	1,393,368	10,203,367	15,647,040	296,328,348
Jun 2022	38,010,936	235,790	9,927,572	-	318,537,843
Total FY22	<u>\$ 106,533,977</u>	<u>\$ 65,791,961</u>	<u>\$ 117,496,618</u>	<u>\$ 27,724,780</u>	<u>\$ 318,537,843</u>

Total Funds*					
FY2023 Key Revenue & Expenditure					
Seasonality Chart					
	Property Tax	Tuition &	Salary	Debt Service	Cash + Investment
	Revenue	Fee Revenue	Expense	Expense	Balance As Of
Jul 2022	\$ 602,424	\$ 20,379,797	\$ 6,393,665	\$ 663,000	\$ 309,196,721
Aug	6,552,519	14,145,654	7,289,332	-	322,660,268
Sep	34,022,987	1,266,728	9,772,364	-	338,585,535
Oct	1,043,712	1,602,936	10,391,958	-	340,264,003
Nov	820,181	10,436,615	10,399,178	2,146,540	329,561,287
Dec	2,763,027	6,570,052	14,373,008	4,428,000	321,788,049
Jan 2023	1,980,589	10,593,982	7,656,265	-	321,761,754
Feb	13,799	1,234,584	10,047,935	-	310,631,937
Mar	-	-	-	-	-
Apr	-	-	-	-	-
May	-	-	-	-	-
Jun 2023	-	-	-	-	-
Total FY23	<u>\$ 47,799,238</u>	<u>\$ 66,230,348</u>	<u>\$ 76,323,705</u>	<u>\$ 7,237,540</u>	<u>\$ 310,631,937</u>

*t 34 | funds = Funds 01-07, 10

APPENDIX:
FEBRUARY 28, 2023
PFM ASSET MANAGEMENT
PORTFOLIO SUMMARY



Account Statement - Transaction Summary

For the Month Ending **February 28, 2023**

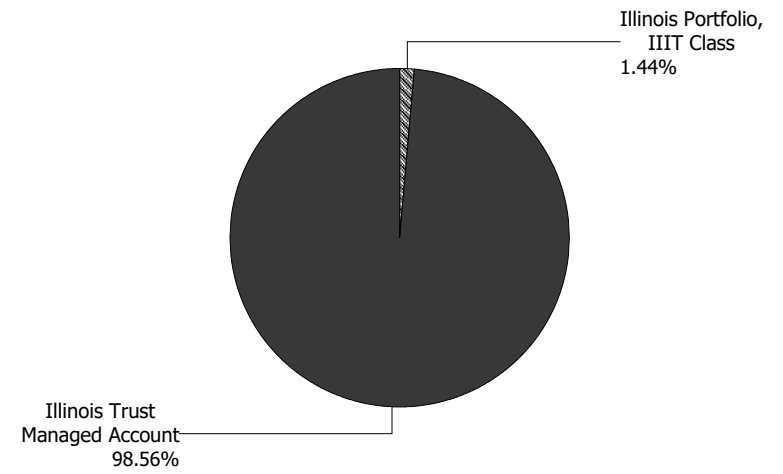
College Of Dupage - Operating Account - 450579

Illinois Portfolio, IIIT Class	
Opening Market Value	3,379,484.31
Purchases	406,654.23
Redemptions	(15,206.04)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$3,770,932.50
Cash Dividends and Income	12,363.78

Illinois Trust Managed Account	
Opening Market Value	258,626,896.16
Purchases	0.00
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	(1,230,185.78)
Closing Market Value	\$257,396,710.38
Cash Dividends and Income	394,290.45

Asset Summary		
	February 28, 2023	January 31, 2023
Illinois Portfolio, IIIT Class	3,770,932.50	3,379,484.31
Illinois Trust Managed Account	257,396,710.38	258,626,896.16
Total	\$261,167,642.88	\$262,006,380.47

Asset Allocation





Managed Account Summary Statement

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Transaction Summary - Money Market		Transaction Summary - Managed Account		Account Total	
Opening Market Value	\$3,379,484.31	Opening Market Value	\$258,626,896.16	Opening Market Value	\$262,006,380.47
Purchases	406,654.23	Maturities/Calls	0.00		
Redemptions	(15,206.04)	Principal Dispositions	0.00		
		Principal Acquisitions	0.00		
		Unsettled Trades	0.00		
		Change in Current Value	(1,230,185.78)		
Closing Market Value	\$3,770,932.50	Closing Market Value	\$257,396,710.38	Closing Market Value	\$261,167,642.88
Dividend	12,363.78				

Earnings Reconciliation (Cash Basis) - Managed Account		Cash Balance	
Interest/Dividends/Coupons Received	394,290.45	Closing Cash Balance	\$0.00
Less Purchased Interest Related to Interest/Coupons	0.00		
Plus Net Realized Gains/Losses	0.00		
Total Cash Basis Earnings	\$394,290.45		

Earnings Reconciliation (Accrual Basis)	Managed Account	Total	Cash Transactions Summary- Managed Account	
Ending Amortized Value of Securities	266,094,794.22	269,865,726.72	Maturities/Calls	0.00
Ending Accrued Interest	783,036.01	783,036.01	Sale Proceeds	0.00
Plus Proceeds from Sales	0.00	15,206.04	Coupon/Interest/Dividend Income	394,290.45
Plus Proceeds of Maturities/Calls/Principal Payments	0.00	0.00	Principal Payments	0.00
Plus Coupons/Dividends Received	394,290.45	394,290.45	Security Purchases	0.00
Less Cost of New Purchases	0.00	(406,654.23)	Net Cash Contribution	(394,290.45)
Less Beginning Amortized Value of Securities	(266,024,867.60)	(269,404,351.91)	Reconciling Transactions	0.00
Less Beginning Accrued Interest	(884,403.28)	(884,403.28)		
Dividends	0.00	12,363.78		
Total Accrual Basis Earnings	\$362,849.80	\$375,213.58		



Portfolio Summary and Statistics

For the Month Ending **February 28, 2023**

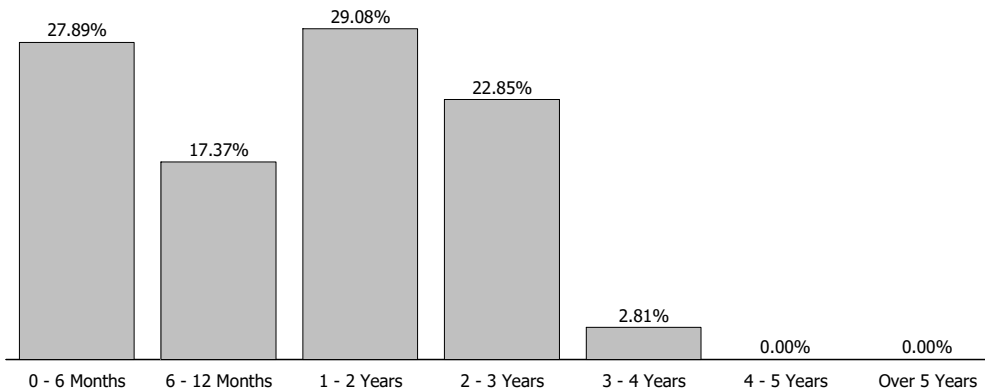
College Of Dupage - Operating Account - 450579 - (40968452)

Account Summary

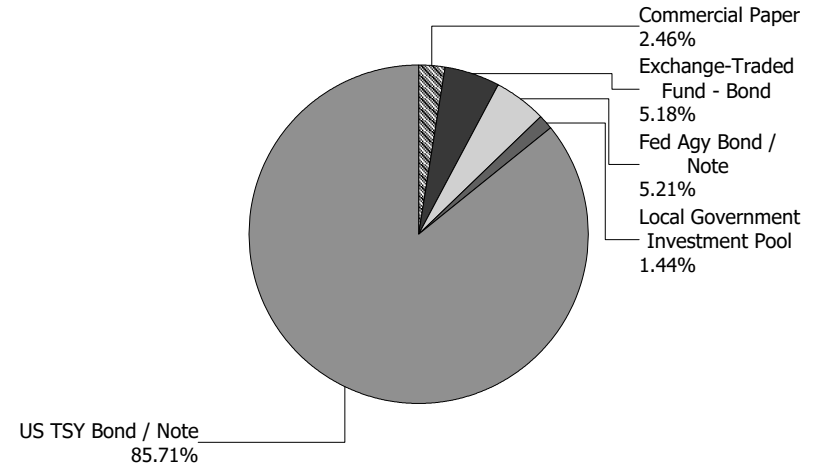
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	232,950,000.00	223,830,522.88	85.71
Federal Agency Bond / Note	14,000,000.00	13,601,333.00	5.21
Exchange-Traded Fund - Bond	460,000.00	13,528,600.00	5.18
Commercial Paper	6,500,000.00	6,436,254.50	2.46
Managed Account Sub-Total	253,910,000.00	257,396,710.38	98.56%
Accrued Interest		783,036.01	
Total Portfolio	253,910,000.00	258,179,746.39	
Illinois Portfolio, IIIT Class	3,770,932.50	3,770,932.50	1.44
Total Investments	257,680,932.50	261,950,678.89	100.00%

Unsettled Trades **0.00** **0.00**

Maturity Distribution



Sector Allocation



Characteristics

Yield to Maturity at Cost	1.68%
Yield to Maturity at Market	4.95%
Weighted Average Days to Maturity	467



Managed Account Issuer Summary

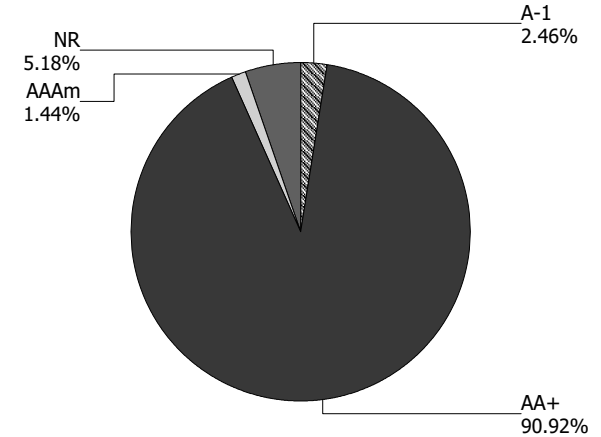
For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Issuer Summary

Issuer	Market Value of Holdings	Percent
FANNIE MAE	6,350,204.50	2.43
FEDERAL FARM CREDIT BANKS	2,420,901.50	0.93
FEDERAL HOME LOAN BANKS	1,414,113.00	0.54
FREDDIE MAC	3,416,114.00	1.31
Illinois Portfolio, IIIT Class	3,770,932.50	1.44
LLOYDS BANKING GROUP PLC	6,436,254.50	2.46
STATE STREET CORPORATION	13,528,600.00	5.18
UNITED STATES TREASURY	223,830,522.88	85.71
Total	\$261,167,642.88	100.00%

Credit Quality (S&P Ratings)





Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 04/30/2021 0.125% 04/30/2023	91282CBX8	10,750,000.00	AA+	Aaa	11/18/21	11/19/21	10,714,726.56	0.35	4,491.54	10,745,984.05	10,666,015.63
US TREASURY NOTES DTD 05/15/2013 1.750% 05/15/2023	912828VB3	500,000.00	AA+	Aaa	05/27/21	05/28/21	513,012.01	0.42	2,562.16	501,361.09	496,718.75
US TREASURY NOTES DTD 05/15/2013 1.750% 05/15/2023	912828VB3	1,000,000.00	AA+	Aaa	04/29/21	04/30/21	1,025,265.15	0.50	5,124.31	1,002,543.47	993,437.50
US TREASURY NOTES DTD 05/15/2013 1.750% 05/15/2023	912828VB3	1,000,000.00	AA+	Aaa	07/13/21	07/14/21	1,024,589.39	0.41	5,124.31	1,002,752.54	993,437.50
US TREASURY NOTES DTD 05/15/2013 1.750% 05/15/2023	912828VB3	1,500,000.00	AA+	Aaa	04/26/21	04/27/21	1,537,872.99	0.51	7,686.47	1,503,797.43	1,490,156.25
US TREASURY NOTES DTD 05/15/2020 0.125% 05/15/2023	912828ZP8	2,000,000.00	AA+	Aaa	08/25/21	08/26/21	1,997,859.24	0.19	732.05	1,999,743.93	1,980,625.00
US TREASURY NOTES DTD 05/15/2020 0.125% 05/15/2023	912828ZP8	2,000,000.00	AA+	Aaa	09/29/21	09/30/21	1,997,109.36	0.21	732.05	1,999,633.79	1,980,625.00
US TREASURY N/B NOTES DTD 05/31/2021 0.125% 05/31/2023	91282CCD1	1,000,000.00	AA+	Aaa	09/10/21	09/13/21	999,101.68	0.18	312.50	999,869.20	988,437.50
US TREASURY N/B NOTES DTD 05/31/2021 0.125% 05/31/2023	91282CCD1	1,500,000.00	AA+	Aaa	08/06/21	08/09/21	1,498,278.53	0.19	468.75	1,499,762.65	1,482,656.25
US TREASURY N/B NOTES DTD 05/31/2021 0.125% 05/31/2023	91282CCD1	4,500,000.00	AA+	Aaa	11/23/21	11/29/21	4,478,730.47	0.44	1,406.25	4,496,468.02	4,447,968.75
US TREASURY NOTES DTD 06/15/2020 0.250% 06/15/2023	912828ZU7	3,000,000.00	AA+	Aaa	11/30/21	11/30/21	2,996,835.94	0.32	1,565.93	2,999,403.22	2,959,218.60
US TREASURY NOTES DTD 06/30/2016 1.375% 06/30/2023	912828S35	1,000,000.00	AA+	Aaa	06/18/21	06/21/21	1,019,737.24	0.40	2,279.00	1,003,231.67	987,968.80
US TREASURY NOTES DTD 06/30/2016 1.375% 06/30/2023	912828S35	1,500,000.00	AA+	Aaa	01/28/21	01/29/21	1,531,968.24	0.49	3,418.51	1,504,385.67	1,481,953.20
US TREASURY NOTES DTD 07/02/2018 2.625% 06/30/2023	9128284U1	1,500,000.00	AA+	Aaa	09/14/21	09/15/21	1,564,022.36	0.24	6,526.24	1,511,863.26	1,488,750.00



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 06/30/2021 0.125% 06/30/2023	91282CCK5	2,000,000.00	AA+	Aaa	07/26/21	07/27/21	1,997,380.74	0.19	414.36	1,999,549.17	1,968,125.00
US TREASURY NOTES DTD 08/01/2016 1.250% 07/31/2023	912828S92	1,500,000.00	AA+	Aaa	09/15/21	09/16/21	1,529,015.48	0.21	1,502.07	1,506,457.32	1,476,796.80
US TREASURY N/B NOTES DTD 07/31/2021 0.125% 07/31/2023	91282CCN9	6,000,000.00	AA+	Aaa	11/18/21	11/19/21	5,968,359.38	0.44	600.83	5,992,230.41	5,879,062.80
US TREASURY N/B NOTES DTD 08/31/2021 0.125% 08/31/2023	91282CCU3	1,500,000.00	AA+	Aaa	09/07/21	09/08/21	1,497,561.78	0.21	5.10	1,499,382.00	1,463,671.80
US TREASURY NOTES DTD 09/15/2020 0.125% 09/15/2023	91282CAK7	1,500,000.00	AA+	Aaa	11/18/20	11/19/20	1,497,187.28	0.19	864.99	1,499,459.30	1,460,625.00
US TREASURY NOTES DTD 09/15/2020 0.125% 09/15/2023	91282CAK7	1,500,000.00	AA+	Aaa	01/19/21	01/20/21	1,498,358.43	0.17	864.99	1,499,664.22	1,460,625.00
US TREASURY NOTES DTD 09/30/2021 0.250% 09/30/2023	91282CDA6	1,500,000.00	AA+	Aaa	10/07/21	10/08/21	1,498,535.15	0.30	1,565.93	1,499,567.85	1,458,046.80
US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	1,000,000.00	AA+	Aaa	11/13/20	11/16/20	997,781.90	0.20	470.47	999,524.25	969,531.20
US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	1,000,000.00	AA+	Aaa	01/26/21	01/27/21	999,348.17	0.15	470.47	999,850.03	969,531.20
US TREASURY NOTES DTD 10/15/2020 0.125% 10/15/2023	91282CAP6	1,500,000.00	AA+	Aaa	06/16/21	06/17/21	1,497,435.14	0.20	705.70	1,499,312.01	1,454,296.80
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023	912828T91	1,000,000.00	AA+	Aaa	06/24/21	06/25/21	1,026,959.68	0.47	5,431.63	1,007,666.86	977,187.50
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023	912828T91	1,000,000.00	AA+	Aaa	07/13/21	07/14/21	1,027,255.20	0.43	5,431.63	1,007,926.42	977,187.50
US TREASURY N/B NOTES DTD 10/31/2021 0.375% 10/31/2023	91282CDD0	1,000,000.00	AA+	Aaa	11/16/21	11/17/21	997,226.56	0.52	1,253.45	999,050.88	969,062.50
US TREASURY NOTES DTD 10/31/2016 1.625% 10/31/2023	912828T91	1,500,000.00	AA+	Aaa	06/21/21	06/22/21	1,539,901.44	0.49	8,147.44	1,511,307.73	1,465,781.25



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 10/31/2021 0.375% 10/31/2023	91282CDD0	3,700,000.00	AA+	Aaa	11/15/21	11/16/21	3,689,015.63	0.53	4,637.78	3,696,246.24	3,585,531.25
US TREASURY N/B NOTES DTD 10/31/2021 0.375% 10/31/2023	91282CDD0	5,000,000.00	AA+	Aaa	11/03/21	11/04/21	4,989,843.75	0.48	6,267.27	4,996,586.60	4,845,312.50
US TREASURY N/B NOTES DTD 10/31/2021 0.375% 10/31/2023	91282CDD0	13,250,000.00	AA+	Aaa	11/08/21	11/09/21	13,234,472.66	0.43	16,608.25	13,244,745.26	12,840,078.13
US TREASURY NOTES DTD 11/15/2020 0.250% 11/15/2023	91282CAW1	3,850,000.00	AA+	Aaa	11/23/21	11/29/21	3,824,433.60	0.59	2,818.37	3,840,751.82	3,720,663.87
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	1,000,000.00	AA+	Aaa	02/16/21	02/17/21	998,010.92	0.19	48.35	999,361.24	952,968.80
US TREASURY NOTES DTD 02/15/2021 0.125% 02/15/2024	91282CBM2	1,000,000.00	AA+	Aaa	02/24/21	02/25/21	997,348.97	0.21	48.35	999,142.39	952,968.80
US TREASURY N/B NOTES DTD 02/28/2022 1.500% 02/29/2024	91282CEA5	6,500,000.00	AA+	Aaa	03/07/22	03/08/22	6,496,191.41	1.53	264.95	6,498,077.27	6,270,468.75
US TREASURY NOTES DTD 03/15/2021 0.250% 03/15/2024	91282CBR1	1,000,000.00	AA+	Aaa	08/04/21	08/05/21	999,534.66	0.27	1,153.32	999,814.45	950,781.20
US TREASURY NOTES DTD 03/15/2021 0.250% 03/15/2024	91282CBR1	1,500,000.00	AA+	Aaa	06/24/21	06/25/21	1,494,317.78	0.39	1,729.97	1,497,827.72	1,426,171.80
US TREASURY NOTES DTD 03/31/2017 2.125% 03/31/2024	912828W71	2,500,000.00	AA+	Aaa	08/04/21	08/05/21	2,615,085.60	0.38	22,184.07	2,547,031.89	2,419,922.00
US TREASURY N/B NOTES DTD 04/15/2021 0.375% 04/15/2024	91282CBV2	1,000,000.00	AA+	Aaa	04/23/21	04/26/21	1,001,188.21	0.33	1,411.40	1,000,450.10	948,437.50
US TREASURY N/B NOTES DTD 04/15/2021 0.375% 04/15/2024	91282CBV2	1,000,000.00	AA+	Aaa	05/04/21	05/05/21	1,001,491.89	0.32	1,411.40	1,000,569.86	948,437.50
US TREASURY N/B NOTES DTD 04/15/2021 0.375% 04/15/2024	91282CBV2	1,500,000.00	AA+	Aaa	04/19/21	04/20/21	1,501,175.22	0.35	2,117.10	1,500,442.73	1,422,656.25
US TREASURY NOTES DTD 04/30/2019 2.250% 04/30/2024	9128286R6	2,500,000.00	AA+	Aaa	09/22/21	09/23/21	2,620,699.53	0.38	18,801.80	2,554,124.21	2,418,750.00



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 05/15/2021 0.250% 05/15/2024	91282CCC3	1,000,000.00	AA+	Aaa	05/12/21	05/17/21	997,258.77	0.34	732.04	998,894.99	943,125.00
US TREASURY N/B NOTES DTD 05/15/2021 0.250% 05/15/2024	91282CCC3	1,000,000.00	AA+	Aaa	05/17/21	05/18/21	997,806.27	0.32	732.04	999,114.88	943,125.00
US TREASURY N/B NOTES DTD 05/15/2021 0.250% 05/15/2024	91282CCC3	1,000,000.00	AA+	Aaa	05/19/21	05/20/21	997,467.29	0.34	732.04	998,976.24	943,125.00
US TREASURY NOTES DTD 05/31/2017 2.000% 05/31/2024	912828XT2	1,500,000.00	AA+	Aaa	05/10/21	05/11/21	1,567,307.75	0.52	7,500.00	1,527,562.40	1,443,281.25
US TREASURY N/B NOTES DTD 05/31/2022 2.500% 05/31/2024	91282CER8	5,000,000.00	AA+	Aaa	06/03/22	06/06/22	4,986,914.06	2.64	31,250.00	4,991,751.35	4,840,625.00
US TREASURY N/B NOTES DTD 05/31/2022 2.500% 05/31/2024	91282CER8	5,000,000.00	AA+	Aaa	06/24/22	06/27/22	4,947,656.25	3.06	31,250.00	4,966,021.17	4,840,625.00
US TREASURY N/B NOTES DTD 06/15/2021 0.250% 06/15/2024	91282CCG4	1,000,000.00	AA+	Aaa	06/17/21	06/18/21	995,561.65	0.40	521.98	998,083.35	939,531.20
US TREASURY N/B NOTES DTD 06/15/2021 0.250% 06/15/2024	91282CCG4	1,000,000.00	AA+	Aaa	07/29/21	07/30/21	997,387.87	0.34	521.98	998,826.90	939,531.20
US TREASURY N/B NOTES DTD 06/15/2021 0.250% 06/15/2024	91282CCG4	1,500,000.00	AA+	Aaa	06/14/21	06/15/21	1,496,727.23	0.32	782.97	1,498,590.56	1,409,296.80
US TREASURY N/B NOTES DTD 06/30/2022 3.000% 06/30/2024	91282CEX5	3,000,000.00	AA+	Aaa	06/30/22	06/30/22	3,002,460.94	2.96	14,917.13	3,001,639.50	2,918,437.50
US TREASURY N/B NOTES DTD 06/30/2022 3.000% 06/30/2024	91282CEX5	3,000,000.00	AA+	Aaa	07/26/22	07/27/22	2,996,367.19	3.06	14,917.13	2,997,486.96	2,918,437.50
US TREASURY N/B NOTES DTD 07/15/2021 0.375% 07/15/2024	91282CCL3	1,500,000.00	AA+	Aaa	08/10/21	08/11/21	1,496,841.24	0.45	699.24	1,498,516.65	1,406,484.30
US TREASURY N/B NOTES DTD 07/31/2022 3.000% 07/31/2024	91282CFA4	4,000,000.00	AA+	Aaa	08/04/22	08/09/22	3,997,500.00	3.03	9,613.26	3,998,206.37	3,886,250.00
US TREASURY N/B NOTES DTD 08/15/2021 0.375% 08/15/2024	91282CCT6	1,500,000.00	AA+	Aaa	09/10/21	09/13/21	1,498,158.09	0.42	217.54	1,499,079.91	1,401,796.80



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 08/15/2014 2.375% 08/15/2024	912828D56	5,000,000.00	AA+	Aaa	06/03/22	06/06/22	4,967,773.44	2.68	4,592.54	4,978,555.86	4,810,156.00
US TREASURY N/B NOTES DTD 08/15/2021 0.375% 08/15/2024	91282CCT6	7,500,000.00	AA+	Aaa	06/27/22	06/28/22	7,073,144.53	3.16	1,087.71	7,207,940.99	7,008,984.00
US TREASURY N/B NOTES DTD 09/15/2021 0.375% 09/15/2024	91282CCX7	1,500,000.00	AA+	Aaa	09/15/21	09/16/21	1,497,049.01	0.44	2,594.96	1,498,480.04	1,397,578.20
US TREASURY N/B NOTES DTD 09/15/2021 0.375% 09/15/2024	91282CCX7	1,500,000.00	AA+	Aaa	09/23/21	09/24/21	1,494,500.07	0.50	2,594.96	1,497,146.31	1,397,578.20
US TREASURY NOTES DTD 09/30/2019 1.500% 09/30/2024	912828YH7	500,000.00	AA+	Aaa	03/17/21	03/18/21	516,005.75	0.58	3,131.87	507,172.86	473,515.60
US TREASURY NOTES DTD 09/30/2019 1.500% 09/30/2024	912828YH7	1,000,000.00	AA+	Aaa	03/15/21	03/16/21	1,030,132.67	0.64	6,263.73	1,013,482.86	947,031.20
US TREASURY NOTES DTD 10/02/2017 2.125% 09/30/2024	9128282Y5	3,000,000.00	AA+	Aaa	07/26/22	07/27/22	2,943,281.25	3.03	26,620.88	2,958,743.52	2,870,156.40
US TREASURY NOTES DTD 10/31/2019 1.500% 10/31/2024	912828YM6	500,000.00	AA+	Aaa	05/27/21	05/28/21	516,576.51	0.52	2,506.91	508,076.41	472,500.00
US TREASURY NOTES DTD 10/31/2019 1.500% 10/31/2024	912828YM6	1,500,000.00	AA+	Aaa	05/17/21	05/18/21	1,548,512.97	0.55	7,520.72	1,523,449.22	1,417,500.00
US TREASURY NOTES DTD 10/31/2017 2.250% 10/31/2024	9128283D0	6,000,000.00	AA+	Aaa	09/26/22	09/27/22	5,750,625.00	4.35	45,124.31	5,801,151.96	5,740,312.80
US TREASURY NOTES DTD 01/31/2020 1.375% 01/31/2025	912828Z52	1,500,000.00	AA+	Aaa	06/29/21	06/30/21	1,538,214.74	0.65	1,652.28	1,520,462.81	1,406,015.70
US TREASURY NOTES DTD 02/29/2020 1.125% 02/28/2025	912828ZC7	250,000.00	AA+	Aaa	03/22/21	03/23/21	254,492.17	0.66	7.64	252,280.45	232,578.13
US TREASURY NOTES DTD 02/29/2020 1.125% 02/28/2025	912828ZC7	1,000,000.00	AA+	Aaa	06/16/21	06/17/21	1,019,266.54	0.60	30.57	1,010,402.79	930,312.50
US TREASURY NOTES DTD 02/29/2020 1.125% 02/28/2025	912828ZC7	1,500,000.00	AA+	Aaa	03/09/21	03/10/21	1,526,850.60	0.67	45.86	1,513,508.57	1,395,468.75



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 02/28/2018 2.750% 02/28/2025	9128283Z1	9,000,000.00	AA+	Aaa	09/26/22	09/27/22	8,663,203.13	4.39	672.55	8,722,190.15	8,649,844.20
US TREASURY N/B NOTES DTD 04/15/2022 2.625% 04/15/2025	91282CEH0	3,000,000.00	AA+	Aaa	06/24/22	06/27/22	2,958,164.06	3.15	29,639.42	2,968,265.21	2,870,625.00
US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	500,000.00	AA+	Aaa	03/17/21	03/18/21	495,893.15	0.58	626.73	497,840.08	455,468.75
US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	500,000.00	AA+	Aaa	03/23/21	03/24/21	495,805.07	0.58	626.73	497,784.92	455,468.75
US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	500,000.00	AA+	Aaa	03/31/21	03/31/21	494,837.35	0.63	626.73	497,261.13	455,468.75
US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	1,500,000.00	AA+	Aaa	03/11/21	03/12/21	1,489,583.58	0.55	1,880.18	1,494,543.45	1,366,406.25
US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	4,250,000.00	AA+	Aaa	04/01/22	04/04/22	3,968,271.48	2.64	5,327.17	4,051,383.90	3,871,484.38
US TREASURY NOTES DTD 04/30/2018 2.875% 04/30/2025	9128284M9	5,250,000.00	AA+	Aaa	09/23/22	09/26/22	5,077,529.30	4.22	50,451.48	5,105,940.52	5,048,203.13
US TREASURY N/B NOTES DTD 05/15/2022 2.750% 05/15/2025	91282CEO0	2,500,000.00	AA+	Aaa	05/31/22	06/01/22	2,500,976.56	2.74	20,131.22	2,500,729.48	2,396,484.50
US TREASURY NOTES DTD 05/31/2020 0.250% 05/31/2025	912828ZT0	500,000.00	AA+	Aaa	05/19/21	05/20/21	493,069.81	0.60	312.50	496,130.02	452,890.60
US TREASURY NOTES DTD 05/31/2020 0.250% 05/31/2025	912828ZT0	1,000,000.00	AA+	Aaa	04/29/21	04/30/21	984,633.06	0.63	625.00	991,533.76	905,781.20
US TREASURY NOTES DTD 05/31/2020 0.250% 05/31/2025	912828ZT0	1,500,000.00	AA+	Aaa	05/04/21	05/05/21	1,480,826.01	0.57	937.50	1,489,400.79	1,358,671.80
US TREASURY N/B NOTES DTD 06/15/2022 2.875% 06/15/2025	91282CEU1	5,000,000.00	AA+	Aaa	10/28/22	10/31/22	4,813,867.19	4.39	30,013.74	4,837,376.66	4,804,687.50
US TREASURY NOTES DTD 07/31/2020 0.250% 07/31/2025	91282CAB7	1,500,000.00	AA+	Aaa	07/29/21	07/30/21	1,481,820.33	0.56	300.41	1,489,020.08	1,351,171.80



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 08/15/2022 3.125% 08/15/2025	91282CFE6	3,150,000.00	AA+	Aaa	10/11/22	10/12/22	3,048,486.33	4.34	3,806.98	3,062,177.96	3,040,734.38
US TREASURY N/B NOTES DTD 09/15/2022 3.500% 09/15/2025	91282CFK2	5,000,000.00	AA+	Aaa	09/26/22	09/27/22	4,877,148.44	4.39	80,732.04	4,894,714.85	4,868,750.00
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	250,000.00	AA+	Aaa	03/18/21	03/19/21	244,859.80	0.71	260.99	247,069.84	224,101.55
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	500,000.00	AA+	Aaa	03/12/21	03/15/21	490,225.01	0.69	521.98	494,441.21	448,203.10
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	1,500,000.00	AA+	Aaa	03/10/21	03/11/21	1,472,660.42	0.66	1,565.93	1,484,490.05	1,344,609.30
US TREASURY N/B NOTES DTD 10/15/2022 4.250% 10/15/2025	91282CFP1	8,000,000.00	AA+	Aaa	10/19/22	10/20/22	7,935,000.00	4.54	127,967.03	7,942,864.34	7,932,500.00
US TREASURY N/B NOTES DTD 11/15/2022 4.500% 11/15/2025	91282CFW6	2,750,000.00	AA+	Aaa	12/08/22	12/13/22	2,783,623.05	4.05	36,236.19	2,781,167.43	2,745,273.30
US TREASURY NOTES DTD 02/16/2016 1.625% 02/15/2026	912828P46	250,000.00	AA+	Aaa	03/12/21	03/15/21	258,390.12	0.93	157.11	255,049.00	230,234.38
US TREASURY NOTES DTD 02/16/2016 1.625% 02/15/2026	912828P46	250,000.00	AA+	Aaa	03/18/21	03/19/21	258,117.28	0.95	157.11	254,895.71	230,234.38
US TREASURY NOTES DTD 02/16/2016 1.625% 02/15/2026	912828P46	250,000.00	AA+	Aaa	03/22/21	03/23/21	258,335.52	0.93	157.11	255,038.57	230,234.37
US TREASURY NOTES DTD 02/16/2016 1.625% 02/15/2026	912828P46	500,000.00	AA+	Aaa	03/30/21	03/31/21	515,449.96	0.97	314.23	509,380.95	460,468.75
US TREASURY NOTES DTD 02/16/2016 1.625% 02/15/2026	912828P46	1,000,000.00	AA+	Aaa	03/09/21	03/10/21	1,034,828.05	0.90	628.45	1,020,900.69	920,937.50
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	500,000.00	AA+	Aaa	05/27/21	05/28/21	498,876.38	0.80	1,253.45	499,277.58	445,703.10
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	1,000,000.00	AA+	Aaa	05/10/21	05/11/21	999,549.31	0.76	2,506.91	999,712.95	891,406.20



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 04/30/2021 0.750% 04/30/2026	91282CBW0	1,000,000.00	AA+	Aaa	05/12/21	05/13/21	995,377.90	0.85	2,506.91	997,052.87	891,406.20
US TREASURY N/B NOTES DTD 05/31/2021 0.750% 05/31/2026	91282CCF6	1,000,000.00	AA+	Aaa	06/03/21	06/04/21	996,480.53	0.82	1,875.00	997,707.13	889,062.50
US TREASURY N/B NOTES DTD 05/31/2021 0.750% 05/31/2026	91282CCF6	1,000,000.00	AA+	Aaa	06/16/21	06/17/21	995,569.06	0.84	1,875.00	997,092.58	889,062.50
US TREASURY N/B NOTES DTD 05/31/2021 0.750% 05/31/2026	91282CCF6	1,000,000.00	AA+	Aaa	06/18/21	06/21/21	993,158.15	0.89	1,875.00	995,500.68	889,062.50
US TREASURY NOTES DTD 08/15/2016 1.500% 08/15/2026	9128282A7	1,000,000.00	AA+	Aaa	08/25/21	08/26/21	1,031,942.70	0.84	580.11	1,022,227.90	907,500.00
US TREASURY N/B NOTES DTD 08/31/2021 0.750% 08/31/2026	91282CCW9	750,000.00	AA+	Aaa	09/23/21	09/24/21	743,954.84	0.92	15.29	745,709.35	661,875.00
US TREASURY N/B NOTES DTD 08/31/2021 0.750% 08/31/2026	91282CCW9	1,000,000.00	AA+	Aaa	09/16/21	09/17/21	995,480.74	0.84	20.38	996,804.79	882,500.00
Security Type Sub-Total		232,950,000.00					231,412,058.84	1.70	775,008.36	231,523,202.68	223,830,522.88
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	2,000,000.00	AA+	Aaa	07/23/20	07/24/20	1,998,260.00	0.28	902.78	1,999,809.20	1,969,784.00
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	1,000,000.00	AA+	Aaa	12/09/20	12/10/20	1,000,330.00	0.24	354.17	1,000,045.89	982,921.00
FANNIE MAE NOTES (CALLABLE) DTD 08/10/2020 0.300% 08/10/2023	3135G05R0	2,000,000.00	AA+	Aaa	08/14/20	08/14/20	1,998,760.00	0.32	350.00	1,999,815.88	1,956,648.00
FANNIE MAE NOTES (CALLABLE) DTD 08/18/2020 0.360% 08/18/2023	3135G05V1	2,500,000.00	AA+	Aaa	10/04/21	10/05/21	2,501,475.00	0.33	325.00	2,500,000.00	2,445,942.50
FEDERAL FARM CREDIT BANK NOTES (CALLABLE) DTD 10/05/2020 0.270% 10/05/2023	3133EMBO4	1,000,000.00	AA+	Aaa	10/06/20	10/07/20	999,490.00	0.29	1,095.00	999,898.28	970,526.00



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FEDERAL FARM CREDIT BANK NOTES (CALLABLE) DTD 11/02/2020 0.290% 11/02/2023	3133EMFB3	1,500,000.00	AA+	Aaa	11/05/20	11/06/20	1,499,370.00	0.30	1,437.92	1,499,857.95	1,450,375.50
FREDDIE MAC NOTES (CALLABLE) DTD 11/24/2020 0.320% 11/24/2023	3134GXCA0	1,500,000.00	AA+	Aaa	11/27/20	11/30/20	1,499,580.00	0.33	1,293.33	1,499,896.64	1,446,330.00
FANNIE MAE NOTES DTD 11/25/2020 0.250% 11/27/2023	3135G06H1	1,000,000.00	AA+	Aaa	01/06/21	01/07/21	1,000,380.00	0.24	652.78	1,000,097.70	964,693.00
FEDERAL HOME LOAN BANK NOTES (CALLABLE) DTD 05/24/2021 0.400% 05/24/2024	3130AMK76	1,500,000.00	AA+	Aaa	05/21/21	05/24/21	1,500,000.00	0.40	1,616.67	1,500,000.00	1,414,113.00
Security Type Sub-Total		14,000,000.00					13,997,645.00	0.31	8,027.65	13,999,421.54	13,601,333.00
Exchange-Traded Fund - Bond											
SPDR BARCLAYS SHORT TERM COR	78464A474	100,000.00	NR	NR	02/08/22	02/10/22	3,064,000.00	0.00	0.00	3,064,000.00	2,941,000.00
SPDR BARCLAYS SHORT TERM COR	78464A474	160,000.00	NR	NR	03/03/22	03/07/22	4,870,400.00	0.00	0.00	4,870,400.00	4,705,600.00
SPDR BARCLAYS SHORT TERM COR	78464A474	200,000.00	NR	NR	12/23/21	12/28/21	6,186,000.00	0.00	0.00	6,186,000.00	5,882,000.00
Security Type Sub-Total		460,000.00					14,120,400.00		0.00	14,120,400.00	13,528,600.00
Commercial Paper											
LLOYDS BANK CORP MKTS/NY COMM PAPER DTD 08/17/2022 0.000% 05/12/2023	53948BSC4	6,500,000.00	A-1	P-1	08/16/22	08/17/22	6,320,477.22	3.82	0.00	6,451,770.00	6,436,254.50
Security Type Sub-Total		6,500,000.00					6,320,477.22	3.82	0.00	6,451,770.00	6,436,254.50
Managed Account Sub-Total		253,910,000.00					265,850,581.06	1.59	783,036.01	266,094,794.22	257,396,710.38
Local Government Investment Pool											
Illinois Portfolio, IIIT Class		3,770,932.50	AAAm	NR			3,770,932.50		0.00	3,770,932.50	3,770,932.50



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2023**

College Of Dupage - Operating Account - 450579 - (40968452)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Liquid Sub-Total		3,770,932.50					3,770,932.50		0.00	3,770,932.50	3,770,932.50
Securities Sub-Total		\$257,680,932.50					\$269,621,513.56	1.68%	\$783,036.01	\$269,865,726.72	\$261,167,642.88
Accrued Interest											\$783,036.01
Total Investments											\$261,950,678.89



College of DuPage

Monthly Investment Review For the Month Ended February 28, 2023

Client Management Team

PFM Asset Management LLC

Jeffrey K. Schroeder, Managing Director
Matthew Hanigan, Senior Managing Consultant
Kyle Jones, Managing Director
Robert Cheddar, CFA, Managing Director

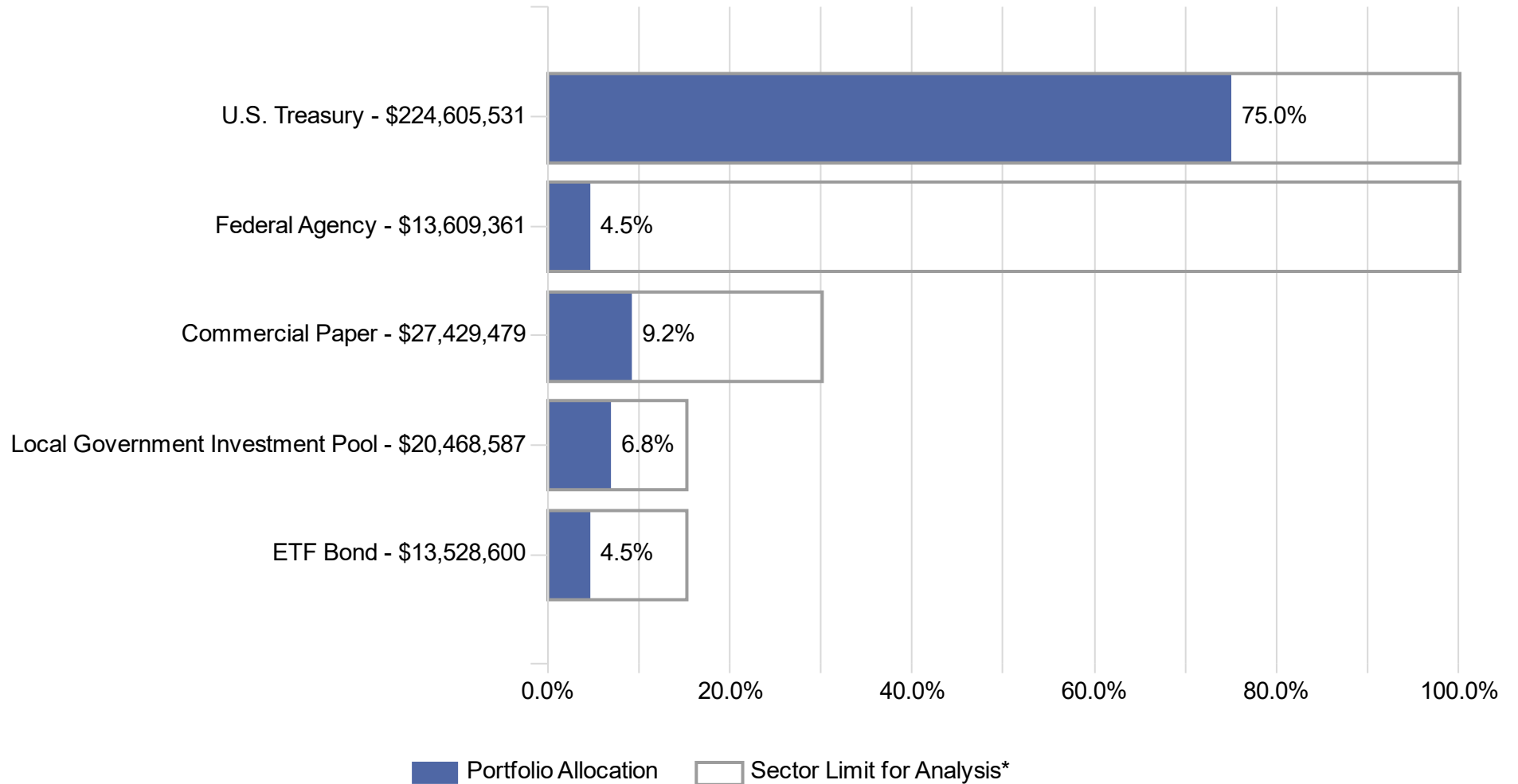
209 South LaSalle, 2nd Floor
Chicago, IL 60604
312-523-2423

213 Market Street
Harrisburg, PA 17101-2141
717-232-2723

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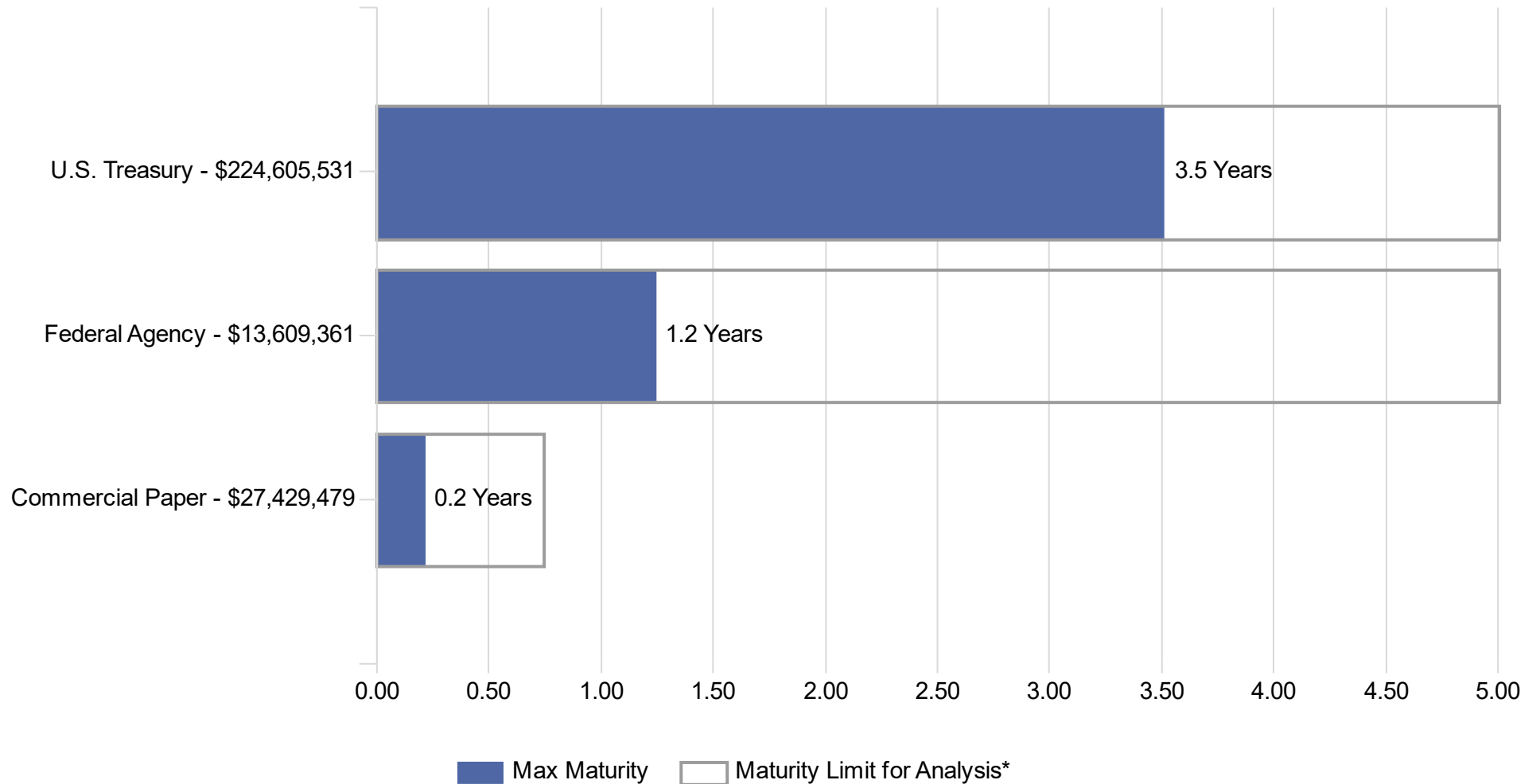
Sector Allocation Analytics



For informational/analytical purposes only and is not provided for compliance assurance. Includes accrued interest.

**Sector Limit for Analysis is as derived from our interpretation of your most recent Investment Policy as provided.*

Max Maturity Analytics



For informational/analytical purposes only and is not provided for compliance assurance. Includes accrued interest and excludes balances invested in overnight funds.

*Maturity Limit for Analysis is derived from our interpretation of your most recent Investment Policy as provided.

Mortgage-backed securities and asset-backed securities, if any, limit is based on weighted average life, if applicable. Callable securities, if any, limit is based on maturity date.

Issuer Diversification

Security Type / Issuer	Market Value (%)	S&P / Moody's / Fitch
U.S. Treasury	80.5%	
UNITED STATES TREASURY	80.5%	AA / Aaa / AAA
Federal Agency	4.9%	
FANNIE MAE	2.3%	AA / Aaa / AAA
FEDERAL FARM CREDIT BANKS	0.9%	AA / Aaa / AAA
FEDERAL HOME LOAN BANKS	0.5%	AA / Aaa / NR
FREDDIE MAC	1.2%	AA / Aaa / AAA
Commercial Paper	9.8%	
CITIGROUP INC	2.1%	A / Aa / A
LLOYDS BANKING GROUP PLC	2.3%	A / Aa / A
MITSUBISHI UFJ FINANCIAL GROUP INC	2.1%	A / Aa / A
NATIXIS NY BRANCH	3.3%	A / Aa / AA
ETF Bond	4.8%	
STATE STREET CORPORATION	4.8%	NR / NR / NR
Total	100.0%	

Ratings shown are calculated by assigning a numeral value to each security rating, then calculating a weighted average rating for each security type / issuer category using all available security ratings, excluding Not-Rated (NR) ratings. For security type / issuer categories where a rating from the applicable NRSRO is not available, a rating of NR is assigned. Includes accrued interest and excludes balances invested in overnight funds.

Certificate of Compliance

During the reporting period ended February 28, 2023, the account(s) managed by PFM Asset Management ("PFMAM") were in compliance with the applicable investment policy and guidelines as furnished to PFMAM.

Acknowledged : *PFM Asset Management LLC*

Note: Pre- and post-trade compliance for the account(s) managed by PFM Asset Management is provided via Bloomberg Asset and Investment Management ("AIM").

Important Disclosures

This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation, as it was prepared without regard to any specific objectives or financial circumstances.

Investment advisory services are provided by PFM Asset Management LLC ("PFMAM"), an investment adviser registered with the U.S. Securities and Exchange Commission and a subsidiary of U.S. Bancorp Asset Management, Inc. ("USBAM"). USBAM is a subsidiary of U.S. Bank National Association ("U.S. Bank"). U.S. Bank is a separate entity and subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. The information contained is not an offer to purchase or sell any securities. Additional applicable regulatory information is available upon request.

PFMAM professionals have exercised reasonable professional care in the preparation of this performance report. Information in this report is obtained from sources external to PFMAM and is generally believed to be reliable and available to the public; however, we cannot guarantee its accuracy, completeness or suitability. We rely on the client's custodian for security holdings and market values. Transaction dates reported by the custodian may differ from money manager statements. While efforts are made to ensure the data contained herein is accurate and complete, we disclaim all responsibility for any errors that may occur. References to particular issuers are for illustrative purposes only and are not intended to be recommendations or advice regarding such issuers. Fixed income manager and index characteristics are gathered from external sources. When average credit quality is not available, it is estimated by taking the market value weights of individual credit tiers on the portion of the strategy rated by a NRSRO.

It is not possible to invest directly in an index. The index returns shown throughout this material do not represent the results of actual trading of investor assets. Third-party providers maintain the indices shown and calculate the index levels and performance shown or discussed. Index returns do not reflect payment of any sales charges or fees an investor would pay to purchase the securities they represent. The imposition of these fees and charges would cause investment performance to be lower than the performance shown.

The views expressed within this material constitute the perspective and judgment of PFMAM at the time of distribution and are subject to change. Any forecast, projection, or prediction of the market, the economy, economic trends, and equity or fixed-income markets are based upon certain assumptions and current opinion as of the date of issue and are also subject to change. Some, but not all assumptions are noted in the report. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Opinions and data presented are not necessarily indicative of future events or expected performance.

For more information regarding PFMAM's services or entities, please visit www.pfmam.com.

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b.

COLLEGE OF DUPAGE
FISCAL YEAR 2023 FINANCIAL RESULTS - BUDGETARY BASIS
YEAR-TO-DATE as of FEBRUARY 28, 2023

Fund	Beginning Fund Balance*	Revenues	Expenditures	Encumbrances (Committed)	Ending Fund Balance
01 - Education Fund	\$ 151,272,173	\$ 107,290,675	\$ 105,227,612	\$ 4,610,863	\$ 148,724,373
02 - Operations & Maintenance Fund	75,514,679	6,381,162	7,890,503	2,482,045	71,523,293
05 - Auxiliary Enterprises Fund	17,514,759	6,766,555	6,105,277	858,665	17,317,372
03 - Operations & Maintenance (Restricted) Fund	57,401,682	547,298	1,384,268	1,721,768	54,842,944
04 - Bond & Interest Fund	1,558,608	13,243,282	7,237,540	-	7,564,350
07 - Working Cash Fund	9,053,028	84,283	-	-	9,137,311
06 - Restricted Purposes Fund	88,950	64,795,699	67,791,874	208,234	(3,115,459)
Total	\$ 312,403,879	\$ 199,108,954	\$ 195,637,074	\$ 9,881,575	\$ 305,994,184

LEAST EXTERNALLY CONSTRAINED

 MOST EXTERNALLY CONSTRAINED

*Beginning Fund Balance: ACFR Exhibit A.

Compliance with College Policy 2.10 - Unrestricted Fund Balance

Unrestricted Fund Balance in the combined Education Fund, O&M Fund, and Working Cash Fund = at least 50% of total annual expenditures in the combined Education and O&M Funds.

Total Unrestricted Fund Balance in Education, O&M, and Working Cash Funds =	222,292,069
Less Fund Balance Restrictions approved by the Board	
Retiree OPEB Liability	(15,400,000)
Recapitalization Plan	(60,000,000)
Net Unrestricted Fund Balance	<u>146,892,069</u>
 Total Education and O&M Funds Annual Expenditures (from Previous Year's ACFR, Exhibit A) =	164,159,448
 Percentage, Net Unrestricted Fund Balance to Total Annual Expenditures =	89.5% ✓

COLLEGE OF DUPAGE
FISCAL YEAR 2023 GENERAL FUND BUDGET AND EXPENDITURE by CATEGORY
FEBRUARY 28, 2023
 As of February 28, 2023, 17 of 26 Payrolls have occurred (65.4%)

Category	Annual Budget	Expenditures (1) Y-T-D	Encumbrances (Committed) (2) Y-T-D	Total Committed (3) Y-T-D	Uncommitted Balance	% of Budget Committed
Salaries	\$ 112,279,500	\$ 70,459,909	\$ -	\$ 70,459,909	\$ 41,819,591	63%
Employee Benefits	17,069,465	10,732,347	-	10,732,347	6,337,118	63%
Contractual Services	17,693,595	7,475,271	3,182,577	10,657,848	7,035,747	60%
Materials & Supplies	10,487,541	5,902,884	1,997,695	7,900,579	2,586,962	75%
Conferences & Meetings	1,175,914	573,436	71,229	644,665	531,249	55%
Fixed Charges	2,882,279	2,606,749	155,936	2,762,685	119,594	96%
Utilities	5,015,862	2,294,643	104,674	2,399,317	2,616,545	48%
Capital Outlay	7,189,040	3,068,037	1,580,797	4,648,834	2,540,206	65%
Scholarships, Grants, Waivers, and Other	8,043,408	10,004,839	-	10,004,839	(1,961,431)	124%
Contingency	500,000	-	-	-	500,000	0%
Total General Fund	\$ 182,336,604	\$ 113,118,115	\$ 7,092,908	\$ 120,211,023	\$ 62,125,581	66%

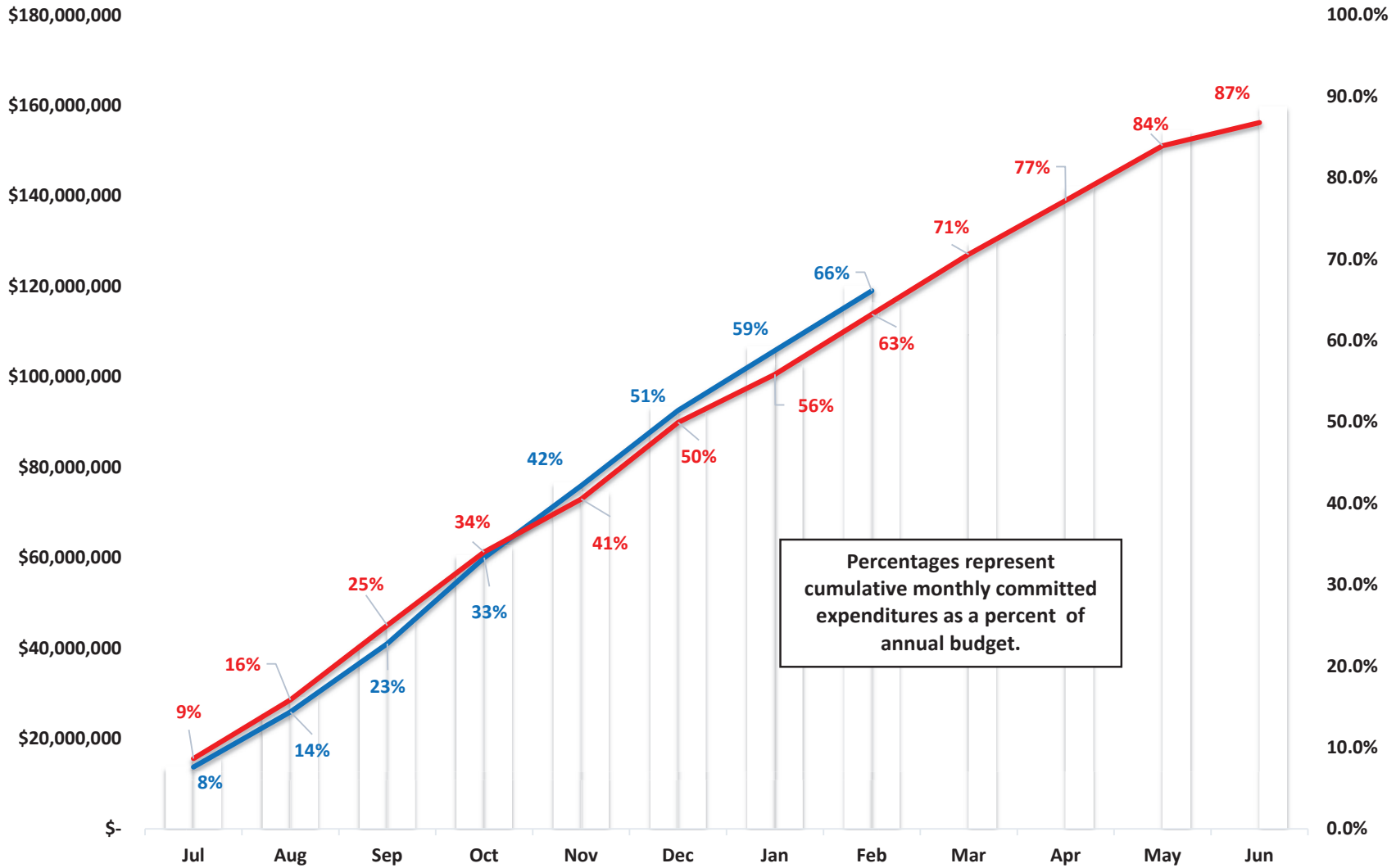
Notes:

- 1) The expenditures are based on unaudited numbers from the general ledger as of month-end.
- 2) Current year commitments includes purchase orders actually entered into the procurement system related to the current fiscal year.
- 3) Total committed includes expenditures plus current fiscal year commitments.

b.

College of DuPage FY2022 & FY2023 General Fund Committed Expenditures FY2023 February

FY2023
FY2022



b.

**FISCAL YEAR 2023
FEBRUARY 28, 2023
STATUS OF MAJOR PROJECTS / INITIATIVES**

PROJECT / INITIATIVE	ANNUAL BUDGET	EXPENDITURES (1) YEAR TO DATE	CURRENT COMMITMENTS (2)	TOTAL COMMITTED (3)	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
Project Hire-Ed	\$ 274,588	\$ 193,783	\$ -	\$ 193,783	\$ 80,805	70.57%
Innovation DuPage	\$ 300,192	\$ 299,338	\$ -	\$ 299,338	\$ 854	99.72%
Pathways	\$ 1,686,869	\$ 676,009	\$ 3,306	\$ 679,315	\$ 1,007,554	40.27%

NOTES:

- 1) The expenditures are based on unaudited numbers from the general ledger as of month-end.
- 2) Current year commitments includes purchase orders actually entered into the procurement system related to the current fiscal year.
- 3) Total committed includes expenditures plus current fiscal year commitments.

COLLEGE OF DUPAGE
Operating Cash Available to Pay Annual Operating Expenses
As of February 28, 2023

Net % of Operating Cash/Investments Available to Pay Operating Expenses

	<u>Without Restrictions</u>	<u>Net of Board Approved Fund Balance Restrictions</u>
Total Operating Cash/Investments	\$ 226,317,910	\$ 226,317,910
Current <u>General Fund</u> Fund Balance Restrictions		
Retiree OPEB Liability	-	(15,400,000)
Recapitalization Costs	-	(60,000,000)
Total Current <u>General Fund</u> Fund Balance Restrictions	-	(75,400,000)
Net Operating Cash/Investments	226,317,910	150,917,910
FY2022 General Fund Expenditures*	\$ 164,159,448	\$ 164,159,448
Net % Of Operating Cash/Investments Available To Pay Annual Operating Expenses	<u>137.9%</u>	<u>91.9%</u>

*Audited FY2022 ACFR, Exhibit A

College of DuPage
Community College District No. 502
BUDGETARY POSITION ADDITIONS
February 2023

The following positions have been added after the adoption of the FY2023 Budget. Resources from current-year vacancies will be applied to cover the costs of these positions.

Position Title	Position FTE	Position Salary Budget
Coordinator of Study Abroad (F/T)-CFRE20059FIS	0.15	\$63,398.40

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Gifts Status Report

REASON FOR CONSIDERATION

The Board is provided with a monthly update of gifts.

BACKGROUND INFORMATION

The attachment reports the current status of cash donations and in-kind gifts to the College of DuPage Foundation.

STAFF CONTACT

Karen M. Kuhn, M.S., CFRE

Executive Director, College of DuPage Foundation

[Gifts Report February 2023.pdf](#)

[InKind Monthly Report 02.13.23.pdf](#)

College of DuPage Foundation
Fiscal Year 2023 Monthly Gift Summary Report
 January 14, 2023 - February 13, 2023

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
G620 / 35	A.R.C. Memorial Scholarship	2	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G342 / 35	American Meteorological Society Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
R695 / 30	Athletic Department	6	\$64.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64.00
R607B / 30	Belushi Artist-In-Residence Program	2	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00
D624 / 20	Buffalo Theatre Ensemble Program	3	\$560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$560.00
G853 / 35	Capper and Marilou Grant Paralegal Scholarship	1	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G887 / 40	Caputo Scholarship Endowment	2	\$384.62	\$0.00	\$0.00	\$0.00	\$0.00	\$384.62
G700 / 35	Carol Stream Community College Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G475 / 35	Carter Carroll Excellence in History Award	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G123 / 35	Catherine M. Brod Scholarship for Speech and Theatre	1	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G273 / 35	Certificate of GED Scholarship	1	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00
G827 / 40	Cleve Carney Endowed Art Fund	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G882 / 25	COD Succeeds Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G215 / 35	College of DuPage Faculty Association Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G915 / 25	College of DuPage Foundation's Returning Adult Scholarship	1	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
G918 / 25	College of DuPage Foundation's Single Parent Scholarship	6	\$116.36	\$0.00	\$0.00	\$0.00	\$0.00	\$116.36
G904 / 25	College of DuPage Foundation's Textbook Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G703 / 35	Community Unit School District 200 (Wheaton/Warrenville) Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G977 / 35	DeLara Family Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G741 / 35	Diagnostic Medical Imaging Endowed Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G740 / 40	Diagnostic Medical Imaging Scholarship Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
G455 / 35	Donald Carter Memorial Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G306 / 35	Donald J. Craft Memorial Scholarship	1	\$437.50	\$0.00	\$0.00	\$0.00	\$0.00	\$437.50
G857 / 35	Dr. Gina Santori Nursing Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
G847 / 35	Dr. Maureen N. Dunne Autism Student Success Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G975 / 35	Dr. Robert J. Frank Endowed Scholarship	1	\$4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.00
G974 / 35	Edwin and Barbara Dannewitz Perioperative Arena Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G105 / 25	Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	2	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00
D703 / 30	Engineering Program	3	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G856 / 35	Eric Martinson Memorial Scholarship	16	\$215.13	\$0.00	\$0.00	\$0.00	\$0.00	\$215.13
D692 / 20	Fashion Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R612 / 30	Fine Arts Program	2	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
D704 / 30	FUEL Pantry Support	54	\$3,714.08	\$0.00	\$0.00	\$0.00	\$0.00	\$3,714.08
G902 / 25	G.E.D. Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G808 / 40	General Scholarship Endowment	3	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G900 / 25	General Scholarship Fund	66	\$896.84	\$0.00	\$0.00	\$0.00	\$0.00	\$896.84
G589 / 35	George Macht Endowed Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G707 / 35	Glenbard High School District 87 Scholarship	4	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16.00
G926 / 35	Glenn Hansen Leadership Scholarship	8	\$140.44	\$0.00	\$0.00	\$0.00	\$0.00	\$140.44
G989 / 35	Global Justice Scholarship	1	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00
G959 / 35	H. J. Kleemann Engineering Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G384 / 35	Harkins Scholarship for Excellence in Sociology	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G509 / 35	Herb Salberg PE Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R643 / 30	Honors Program	2	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00
D629 / 20	Horticulture Program	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G843 / 35	Jerry J. Fajkus Memorial Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00

College of DuPage Foundation
Fiscal Year 2023 Monthly Gift Summary Report
 January 14, 2023 - February 13, 2023

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
G880 / 35	John B. Schreiber III Lifelong Learning Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G230 / 35	John Belushi Memorial Scholarships for Music and Theater	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G417 / 35	Julie Svec Memorial Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R659 / 20	Library Program Endowment	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
G155 / 25	Lifelong Learning Scholarship	3	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320.00
R840 / 30	Linda and Robert Jenkins Equipment Mgr Student Aides Support	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
E225 / 20	Major Exhibition Fund	126	\$68,488.30	\$0.00	\$0.00	\$16,961.97	\$0.00	\$85,450.27
G729 / 35	Maria Martinez Cosmetology Scholarship	1	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
R662 / 30	Marsh Project Support	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
R619 / 30	McAninch Arts Center General Fund	13	\$484.70	\$0.00	\$0.00	\$750.00	\$0.00	\$1,234.70
G800 / 40	McAninch Endowment for the Arts Fund	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G725 / 35	Mirta Pagnucci Siena Italy Study Abroad Scholarship	3	\$137.10	\$0.00	\$0.00	\$0.00	\$0.00	\$137.10
D693 / 20	Music Program	5	\$33.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33.00
D660 / 20	New Philharmonic Orchestra	8	\$75,053.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,053.00
G130 / 25	Nursing Alumni Scholarship	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G100 / 10	Resource for Excellence Fund	25	\$5,652.07	\$0.00	\$0.00	\$0.00	\$0.00	\$5,652.07
R656 / 30	Ronald Lemme Lecture Series	2	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00
G840 / 35	Sally N. Fairbank Endowed Paralegal Textbook Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G866 / 40	Sally N. Fairbank Paralegal Textbook Scholarship Endowment	1	\$6,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,400.00
G744 / 35	Salt Creek Family Dental Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G835 / 35	Scalise Family Fashion Program Scholarship	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G469 / 35	Second Year Nursing Scholarship	2	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00
G883 / 35	Selena Kuch Nursing Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G738 / 40	Shirley M. Jannusch Memorial Scholarship Endowment	2	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G101 / 10	Short Term Purpose	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G115 / 25	Student Crisis Emergency Support	62	\$989.40	\$0.00	\$0.00	\$0.00	\$0.00	\$989.40
G520 / 35	Study Abroad Scholarships	6	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
D709 / 20	Sustaining the Arts Fund	1	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	2	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G884 / 35	The Isreal "Izzy" Malave Scholarship for Educators	12	\$118.50	\$0.00	\$0.00	\$0.00	\$0.00	\$118.50
G737 / 35	Tom Robertson Memorial Scholarship	6	\$920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$920.00
G938 / 35	Troy Scholarship for Engineering	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G939 / 35	Troy Scholarship for Nursing	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D632 / 20	Veteran Services Program	1	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
G135 / 25	Vocational Skills Program Support for Special Populations	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
D697 / 20	WDCB Employer Matching Gift Revenue (EMG)	9	\$240.00	\$0.00	\$120.00	\$0.00	\$0.00	\$360.00
D696 / 20	WDCB Individual Gifts	1807	\$46,851.61	\$0.00	\$0.00	\$0.00	\$0.00	\$46,851.61
D699 / 20	WDCB Merchandising	35	\$693.94	\$0.00	\$0.00	\$0.00	\$0.00	\$693.94
D695 / 20	WDCB Underwriting	9	\$11,580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,580.00
D688 / 20	Women's Soccer Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R701 / 30	Youth Leadership Program and Scholarships	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
Grand Totals:			\$290,611.59	\$0.00	\$120.00	\$17,711.97	\$0.00	\$308,443.56

2,403 Gift(s) listed

2,122 Donor(s) listed

College of DuPage Foundation
Fiscal Year 2023 Gift Summary Report
Year-to-Date as of February 13, 2023

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G620 / 35	A.R.C. Memorial Scholarship	17	\$665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$665.00
G732 / 35	Advocate Health Care CNA Scholarship	1	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00
G342 / 35	American Meteorological Society Scholarship	2	\$1,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.00
R695 / 30	Athletic Department	48	\$512.00	\$0.00	\$0.00	\$0.00	\$0.00	\$512.00
G825 / 40	August Zarcone Memorial Scholarship Endowment	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G932 / 35	Automotive Technology Scholarship	12	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
R607B / 30	Belushi Artist-In-Residence Program	16	\$64.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64.00
G348 / 35	Brian Fugiel Memorial Scholarship	1	\$522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$522.00
D624 / 20	Buffalo Theatre Ensemble Program	31	\$9,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,420.00
G853 / 35	Capper and Marilou Grant Paralegal Scholarship	1	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G887 / 40	Caputo Scholarship Endowment	16	\$3,076.96	\$0.00	\$0.00	\$0.00	\$0.00	\$3,076.96
G700 / 35	Carol Stream Community College Scholarship	17	\$340.00	\$0.00	\$0.00	\$0.00	\$0.00	\$340.00
G475 / 35	Carter Carroll Excellence in History Award	16	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G123 / 35	Catherine M. Brod Scholarship for Speech and Theatre	1	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
D690 / 20	Center for Entrepreneurship Fund for Workforce Development	10	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G273 / 35	Certificate of GED Scholarship	12	\$8,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,080.00
G730 / 35	Chaparral Alumni Network Annual Scholarship	38	\$35,482.34	\$0.00	\$0.00	\$150.00	\$0.00	\$35,632.34
G829 / 40	Chaparral Alumni Network Scholarship Endowment	1	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00
G971 / 35	Chief George Graves Scholarship	14	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00
G168 / 25	Christopher & Karen Thielman Culinary & Hospitality Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G167 / 25	Christopher & Karen Thielman International Field Studies Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
R622 / 30	Cleve Carney Art Gallery Fund	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G827 / 40	Cleve Carney Endowed Art Fund	16	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
D600 / 20	Cleve Carney Museum of Art Membership	53	\$2,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,900.00
G882 / 25	COD Succeeds Scholarship	41	\$5,697.50	\$0.00	\$0.00	\$0.00	\$0.00	\$5,697.50
G869 / 35	CODAA Founders Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G215 / 35	College of DuPage Faculty Association Scholarship	17	\$1,160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,160.00
G906 / 25	College of DuPage Foundation's Achievers Scholarship	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
G912 / 25	College of DuPage Foundation's Impact Scholarship	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
G915 / 25	College of DuPage Foundation's Returning Adult Scholarship	10	\$95.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.00
G918 / 25	College of DuPage Foundation's Single Parent Scholarship	59	\$2,435.88	\$0.00	\$0.00	\$0.00	\$0.00	\$2,435.88
G904 / 25	College of DuPage Foundation's Textbook Scholarship	16	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G703 / 35	Community Unit School District 200 (Wheaton/Warrenville) Scholarship	15	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
D627 / 20	Culinary & Hospitality Program	2	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
G977 / 35	DeLara Family Scholarship	17	\$3,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,320.00
R629 / 30	Dental Hygiene Program	2	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00
G722 / 35	Developmental Education Endowed Scholarship	2	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G741 / 35	Diagnostic Medical Imaging Endowed Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G740 / 40	Diagnostic Medical Imaging Scholarship Endowment	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
G455 / 35	Donald Carter Memorial Scholarship	16	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
G306 / 35	Donald J. Craft Memorial Scholarship	2	\$687.50	\$0.00	\$0.00	\$0.00	\$0.00	\$687.50
R699A / 30	Dr. Donald and Helen (Gum) Westlake Endowed Fund for Student Productio	5	\$1,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00
G857 / 35	Dr. Gina Santori Nursing Scholarship	1	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
G847 / 35	Dr. Maureen N. Dunne Autism Student Success Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G975 / 35	Dr. Robert J. Frank Endowed Scholarship	16	\$560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$560.00
G979 / 40	Dr. Robert J. Frank Scholarship Endowment	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G874 / 35	Earl E. and Teresa L. Dowling Student Success Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00

College of DuPage Foundation
Fiscal Year 2023 Gift Summary Report
Year-to-Date as of February 13, 2023

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G974 / 35	Edwin and Barbara Dannewitz Perioperative Arena Scholarship	16	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320.00
G105 / 25	Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	18	\$5,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,596.00
G892 / 35	Eileen M. Ward Textbook/Instructional Materials Endowed Scholarship	2	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
G724 / 35	Eleanor Nellemann Health and Wellness Endowed Scholarship	1	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
D703 / 30	Engineering Program	22	\$490.00	\$0.00	\$500.00	\$0.00	\$0.00	\$990.00
G856 / 35	Eric Martinson Memorial Scholarship	125	\$1,400.13	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.13
D692 / 20	Fashion Program	16	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
R612 / 30	Fine Arts Program	16	\$640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$640.00
G347 / 35	Flexible Steel Lacing Endowed Scholarship	1	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
G448 / 35	Forbes Electric/Keller Margery Maurer Endowed Scholarship	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
D704 / 30	FUEL Pantry Support	256	\$21,902.09	\$0.00	\$0.00	\$0.00	\$0.00	\$21,902.09
G902 / 25	G.E.D. Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
D626 / 20	General Athletic Program	10	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G808 / 40	General Scholarship Endowment	18	\$5,095.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,095.00
G900 / 25	General Scholarship Fund	508	\$15,866.20	\$0.00	\$0.00	\$0.00	\$0.00	\$15,866.20
R661 / 30	George Macht Culinary & Hospitality Program	10	\$7,635.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,635.00
G589 / 35	George Macht Endowed Scholarship	8	\$75.00	\$42,302.04	\$0.00	\$0.00	\$0.00	\$42,377.04
G826 / 40	George Macht Scholarship Endowment	2	\$1,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,791.00
G707 / 35	Glenbard High School District 87 Scholarship	32	\$128.00	\$0.00	\$0.00	\$0.00	\$0.00	\$128.00
G926 / 35	Glenn Hansen Leadership Scholarship	65	\$2,123.52	\$0.00	\$0.00	\$0.00	\$0.00	\$2,123.52
G989 / 35	Global Justice Scholarship	1	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,000.00
G959 / 35	H. J. Kleemann Engineering Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G384 / 35	Harkins Scholarship for Excellence in Sociology	16	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
R644 / 30	Hearing Impaired Program	8	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G509 / 35	Herb Salberg PE Scholarship	16	\$64.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64.00
R643 / 30	Honors Program	16	\$96.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96.00
D629 / 20	Horticulture Program	15	\$375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00
R645 / 30	Hui Nursing Superior Performance Award	1	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
R700 / 30	International Education Resource Center Program	1	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00
G727 / 35	Jeanne Bowen Scholarship	2	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00
G843 / 35	Jerry J. Fajkus Memorial Scholarship	16	\$64.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64.00
G880 / 35	John B. Schreiber III Lifelong Learning Scholarship	16	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G230 / 35	John Belushi Memorial Scholarships for Music and Theater	9	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
G927 / 35	John Modschiedler, Advisor Emeritus, Phi Theta Kappa Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G417 / 35	Julie Svec Memorial Scholarship	16	\$88.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88.00
G726 / 35	Jump Start Scholarship	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
G735 / 35	Kathleen Yosko Endowed Nursing Scholarship	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
G736 / 40	Kathleen Yosko Nursing Scholarship Endowment	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
R660 / 20	Library Development	2	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00
R659 / 20	Library Program Endowment	32	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
R672 / 30	Lifelong Learning Program	5	\$5,020.00	\$0.00	\$0.00	\$300.00	\$0.00	\$5,320.00
G155 / 25	Lifelong Learning Scholarship	6	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00
R840 / 30	Linda and Robert Jenkins Equipment Mgr Student Aides Support	4	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G986 / 35	Luke Laudolff Memorial Scholarship	1	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
G720 / 35	Lydia Molinari Olson Memorial Radiation Therapy Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
R705 / 30	MACtastic Treat Seats - Tickets for Kids and Families Endowed Program	1	\$1,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00
E225 / 20	Major Exhibition Fund	221	\$130,882.40	\$0.00	\$0.00	\$24,620.97	\$0.00	\$155,503.37

College of DuPage Foundation
Fiscal Year 2023 Gift Summary Report
Year-to-Date as of February 13, 2023

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G940 / 35	Margarita Salazar Respiratory Therapy Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
G729 / 35	Maria Martinez Cosmetology Scholarship	12	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
R662 / 30	Marsh Project Support	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
G314 / 35	Mary Daly Endowed Scholarship	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G446 / 35	Mary Mack Textbook Scholarship	7	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
R619 / 30	McAninch Arts Center General Fund	230	\$75,220.65	\$0.00	\$0.00	\$13,432.35	\$0.00	\$88,653.00
G800 / 40	McAninch Endowment for the Arts Fund	16	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G728 / 35	McGraw Hill Education VITA Scholarship	2	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
D694 / 20	Meteorology Program	5	\$2,710.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,710.00
G266 / 35	Michael Browning Memorial Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G725 / 35	Mirta Pagnucci Siena Italy Study Abroad Scholarship	18	\$1,417.10	\$0.00	\$0.00	\$0.00	\$0.00	\$1,417.10
G454 / 35	Morrissey Dental Hygiene Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
D693 / 20	Music Program	31	\$161.00	\$0.00	\$0.00	\$0.00	\$0.00	\$161.00
SC502 / 20	NAMI Fund	5	\$11,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,700.00
G501 / 35	Naperville Rotary Charities and the Rotary Club of Naperville Scholarship	1	\$57,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57,500.00
D660 / 20	New Philharmonic Orchestra	203	\$144,577.12	\$0.00	\$1,800.00	\$0.00	\$0.00	\$146,377.12
G130 / 25	Nursing Alumni Scholarship	3	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00
G881 / 35	Paralegal Program Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
D707 / 20	Paralegal Student Success Fund	1	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
G429 / 35	Phi Theta Kappa Scholarship (Justine Kawalek Memorial)	1	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
G860 / 35	Professor Chris Goergen Political Science Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G983 / 35	Raymond and Virginia Link Vocational Scholarship	11	\$825.00	\$0.00	\$0.00	\$0.00	\$0.00	\$825.00
G100 / 10	Resource for Excellence Fund	205	\$42,424.66	\$0.00	\$0.00	\$2,000.00	\$0.00	\$44,424.66
R656 / 30	Ronald Lemme Lecture Series	17	\$1,096.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,096.00
G840 / 35	Sally N. Fairbank Endowed Paralegal Textbook Scholarship	18	\$670.00	\$0.00	\$0.00	\$0.00	\$0.00	\$670.00
G866 / 40	Sally N. Fairbank Paralegal Textbook Scholarship Endowment	1	\$6,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,400.00
G744 / 35	Salt Creek Family Dental Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G835 / 35	Scalise Family Fashion Program Scholarship	8	\$1,175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,175.00
G469 / 35	Second Year Nursing Scholarship	18	\$3,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,596.00
G883 / 35	Selena Kuch Nursing Scholarship	30	\$6,570.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,570.00
G738 / 40	Shirley M. Jannusch Memorial Scholarship Endowment	85	\$32,138.50	\$603.51	\$0.00	\$0.00	\$0.00	\$32,742.01
G101 / 10	Short Term Purpose	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
E226 / 20	Sip & Savor Wine Tasting Event	70	\$15,880.00	\$0.00	\$0.00	\$1,124.00	\$0.00	\$17,004.00
D670 / 30	STEM Opportunities	1	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
G742 / 35	Steven and Gayle Tyrriver Scholarship	2	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
G115 / 25	Student Crisis Emergency Support	506	\$21,798.06	\$0.00	\$0.00	\$0.00	\$0.00	\$21,798.06
G848 / 35	Student Life Leadership Award	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G931 / 35	Student Need Scholarship	3	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
G520 / 35	Study Abroad Scholarships	49	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.00
G878 / 35	Susan Alice Scanlan Krenek Memorial Endowed Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
G733 / 35	Susan and Dan Spooner Education Scholarship	4	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
D709 / 20	Sustaining the Arts Fund	9	\$690.00	\$0.00	\$0.00	\$0.00	\$0.00	\$690.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	17	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
G884 / 35	The Isreal "Izzy" Malave Scholarship for Educators	80	\$1,455.50	\$0.00	\$0.00	\$0.00	\$0.00	\$1,455.50
G734 / 35	TKDA and Cedar Street Architecture Scholarship	2	\$1,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$5,000.00
G737 / 35	Tom Robertson Memorial Scholarship	67	\$7,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,380.00
G938 / 35	Troy Scholarship for Engineering	16	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320.00

College of DuPage Foundation
Fiscal Year 2023 Gift Summary Report
Year-to-Date as of February 13, 2023

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G939 / 35	Troy Scholarship for Nursing	16	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320.00
D632 / 20	Veteran Services Program	5	\$630.00	\$0.00	\$0.00	\$2,164.96	\$0.00	\$2,794.96
G846 / 35	Vistex Scholarship	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
G135 / 25	Vocational Skills Program Support for Special Populations	32	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
D697 / 20	WDCB Employer Matching Gift Revenue (EMG)	43	\$3,068.70	\$0.00	\$120.00	\$0.00	\$0.00	\$3,188.70
D700 / 20	WDCB Events	83	\$1,548.44	\$0.00	\$0.00	\$0.00	\$0.00	\$1,548.44
D687 / 20	WDCB Future Fund	3	\$6.58	\$0.00	\$0.00	\$0.00	\$0.00	\$6.58
D696 / 20	WDCB Individual Gifts	15955	\$656,002.17	\$0.00	\$0.00	\$0.00	\$0.00	\$656,002.17
D699 / 20	WDCB Merchandising	198	\$6,468.77	\$0.00	\$0.00	\$0.00	\$0.00	\$6,468.77
D695 / 20	WDCB Underwriting	71	\$62,884.76	\$0.00	\$0.00	\$0.00	\$0.00	\$62,884.76
G966 / 35	William W. Steele Memorial Endowed Scholarship	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
D688 / 20	Women's Soccer Program	16	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
R701 / 30	Youth Leadership Program and Scholarships	21	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00
Grand Totals:			\$2,140,278.53	\$42,905.55	\$6,420.00	\$43,792.28	\$0.00	\$2,233,396.36

20,305 Gift(s) listed
6,224 Donor(s) listed

**VENDOR DONATIONS RECEIVED
BY THE COLLEGE***
YTD as of January 31, 2023

<u>July 2022</u>	
<i>Pepsi Beverages Company</i>	
3,500.00	Athletics Program Support (per contract) FY2022
<u>3,500.00</u>	
<i>Pepsi Beverages Company</i>	
1,000.00	Sustainability Support (per contract) FY2022
<u>1,000.00</u>	

<u>August 2022</u>	
<i>Pepsi Beverages Company</i>	
17,183.17	Sponsorship Payment (per contract) FY2021
<u>17,183.17</u>	
<i>Pepsi Beverages Company</i>	
15,236.83	Sponsorship Payment (per contract) FY2022
<u>15,236.83</u>	

<u>September 2022</u>	
<i>no activity</i>	

<u>October 2022</u>	
<i>no activity</i>	

<u>November 2022</u>	
<i>no activity</i>	

<u>December 2022</u>	
<i>no activity</i>	

<u>January 2023</u>	
<i>no activity</i>	

* Not processed through the COD Foundation

In-Kind Donations Report
January 14, 2023 - February 13, 2023

Fund Description	Date	Constituent Name	Gift Value*	Reference
NON-CAPITAL DONATIONS THROUGH THE COLLEGE FOUNDATION				
Major Exhibition Fund	2/13/2023	Lewis R. Achenbach 1525 N Fanchon St Wheaton, IL 60187	\$ 400.00	Live Artwork, to be completed at the Warhol Gala
Major Exhibition Fund	2/13/2023	Breakthru Beverage Group 3333 S Laramie Ave Cicero, IL 60804	\$ 277.97	alcohol including Starling Castle Riesling; Boen Chardonnay; Chateau Soverain Cabernet; Hewitson Gun Metal; Hewitson Lu Lu 2017 Adelaide Shiraz; Hewitson Lu Lu 2020 Adelaide Hills Sauvignon Blanc; Select Aperitif Liqueur Product of Italy Pilla Venezia;
Major Exhibition Fund	2/13/2023	Ana's Custom Treats 1475 Commons Dr Woodstock, IL 60008	\$ 36.00	Swiss merengue buttercream cupcakes
Major Exhibition Fund	2/13/2023	Dana Andrewson	\$ 2,200.00	a one week stat in Santa Fe at the Tallman House
Major Exhibition Fund	2/13/2023	Geoffrey Bevington 303 Cumnor Ave Glen Ellyn, IL 60137	\$ 500.00	a 22x22 framed signed Glen Ellyn VIP Warhol print
Major Exhibition Fund	1/24/2023	Cantigny Golf Club 1S151 Winfield Rd Wheaton, IL 60189	\$ 480.00	18 holes of golf with cart for a foursome
Major Exhibition Fund	1/24/2023	Cantigny Golf Club 1S151 Winfield Rd Wheaton, IL 60189	\$ 520.00	One foursome of golf and two parking passes
Major Exhibition Fund	2/13/2023	Chicago White Sox 333 W 35th St Chicago, IL 60616	\$ 305.00	4 white sox tickets with parking
Major Exhibition Fund	2/13/2023	Chicago White Sox 333 W 35th St Chicago, IL 60616	\$ 200.00	a Luis Robert autographed baseball
Major Exhibition Fund	2/13/2023	Cornerstone Restaurant Group 1647 W Fulton St Chicago, IL 60612	\$ 400.00	Dinner for four at The Table at Crate in Oak Brook
Major Exhibition Fund	2/13/2023	Costello Jewelry 474 N Main St Glen Ellyn, IL 60137	\$ 350.00	a 3.52 CTW London Blue Topaz stud earrings with the stone surrounded by a silver crescent bloom; SS/18k yellow gold setting
Major Exhibition Fund	1/24/2023	designSPEAK llc 5404 Cross St Downers Grove, IL 60515	\$ 375.00	a 3 hour interior design consult, 1 room space planning and organization, choice of paint color selections, and furnishings and decor. Open to the bidder's needs.
Major Exhibition Fund	1/24/2023	DoubleTree by Hilton Chicago-Alsip 5000 W 127th St Alsip, IL 60803	\$ 250.00	a 1 night stay in a deluxe room and breakfast for 2 at Allgauer's Restaurant
Major Exhibition Fund	2/13/2023	Drury Lane Theatre 100 Drury Lane Oakbrook Terrace, IL 60181	\$ 564.00	4 tickets to dinner and a show
Major Exhibition Fund	1/24/2023	Goodman Theatre 170 N Dearborn Chicago, IL 60601	\$ 105.00	two tickets to the Cherry Orchard
Major Exhibition Fund	1/24/2023	Goodman Theatre 170 N Dearborn Chicago, IL 60601	\$ 129.00	two ticket to The Who's Tommy show
Major Exhibition Fund	1/24/2023	Hyatt 150 N Riverside Plaza Chicago, IL 60606	\$ 1,200.00	a 2 night stay in a One King City View Room at PArk Hytt New York
Major Exhibition Fund	2/13/2023	Jameena Ivory 2276 McCartney Dr Naperville, IL 60565	\$ 200.00	Grey Sox baseball cap, #88 Luis Robert gold chain, Paul Konerko bobblehead, Lance Lynn bobblehead,
Major Exhibition Fund	2/13/2023	Deborah A. Kolek 191 Hillcrest Terrace #1f Bloomingdale, IL 60108-1122	\$ 60.00	a Cooper's Hawk 15th Anniversary Blend bottle of wine

In-Kind Donations Report
January 14, 2023 - February 13, 2023

Fund Description	Date	Constituent Name	Gift Value*	Reference
Major Exhibition Fund	1/24/2023	Nancy Lehrer 1345 Academy Ln Wheaton, IL 60189	\$ 182.00	Puppy Kisses & Cookies plus a \$7 coupon, Puppydogs book, Zen Dog Book, Sandicast Labrador Retriever with Basket, Doggy Incredibubbles, Kalimdor Dog Water bottle with cup and bowl, dirty dog shammy towel, downtown dog waste dispenser with 180 bags
Major Exhibition Fund	2/13/2023	Nancy Lehrer 1345 Academy Ln Wheaton, IL 60189	\$ 30.00	4 Pier One gold rimmed glasses
Major Exhibition Fund	2/13/2023	Lynfred Winery 15 S Roselle Rd Roselle, IL 60172	\$ 100.00	a wine tasting for 6
Major Exhibition Fund	2/13/2023	Maggiano's Little Italy 1847 Freedom Dr Naperville, IL 60563	\$ 100.00	a \$100 gift card
Major Exhibition Fund	2/13/2023	Marcel's Culinary Experience 490 N Main St Glen Ellyn, IL 60137	\$ 400.00	four seats in any hands on cooking class
Major Exhibition Fund	2/13/2023	Diana L. Martinez 594 Elm St Glen Ellyn, IL 60137	\$ 22.00	Jack Daniel's Honey Whiskey
Major Exhibition Fund	1/24/2023	McAninch Arts Center at COD 425 Fawell Blvd Glen Ellyn, IL 60137	\$ 161.00	2 tickets to Brass Transit and \$75 to Santa Fe
Major Exhibition Fund	44950	McAninch Arts Center at COD	\$ 171.00	2 tickets to Dublin Irish Dance and \$75 to Nobel House
Major Exhibition Fund	44950	McAninch Arts Center at COD	\$ 191.00	2 tickets to Malevo and \$75 to Adelle's
Major Exhibition Fund	44950	McAninch Arts Center at COD	\$ 209.00	2 tickets to South Pacific and \$75 to Glen Prairie
Major Exhibition Fund	44950	McAninch Arts Center at COD	\$ 800.00	8 tickets to the Warhol exhibition with private tour, tote bag, t-shirt, and poster
Major Exhibition Fund	44970	McAninch Arts Center at COD	\$ 149.00	2 tickets to the World Famous Glen Miller Orchestra and a \$75 gift card to A Toda Madre
Major Exhibition Fund	44950	McAninch Arts Center at COD	\$ 209.00	2 tickets to Who Hijacked My Fairytale and \$75 to Resere 22
Major Exhibition Fund	44970	Olive 'N Vinnie's Oil and Balsamic Bar 449 N Main St Glen Ellyn, IL 60137	\$ 365.00	2 pre-made gift baskets
Major Exhibition Fund	1/24/2023	Marcella A. Peterson 414 Robinwood Ln Wheaton, IL 60189	\$ 80.00	a Mega Glam beauty binder, new glam kidz hair, mega glam beauty set, and a glam giirls beatuy and nail stamper
Major Exhibition Fund	1/24/2023	Portillo's Restaurant Group 2001 Spring Rd Ste 500 Oak Brook, IL 60523	\$ 100.00	a \$25 gift card, stickers, cup, shirt, keychain, magnet, football, bag and lanyard
Major Exhibition Fund	2/13/2023	Puttshack 1828 Oakbrook Center Oak Brook, IL 60523	\$ 200.00	a Puttshack party for 12 people
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik 6108 Ivanhoe Ave Lisle, IL 60532-3145	\$ 75.00	a white circuit board turned writing instrument (twist)
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 75.00	a turned stars and stripes writing instrument
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 125.00	a turned re alder wood writing instrument (high end)
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 150.00	a pearlescent turned writing instrument (High End)
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 100.00	a set of two complementary turned bottle stoppers
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 150.00	an acrylic hybrid turned writing instrument (high end)
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 50.00	a turned yellow green layered bottle stopper
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 50.00	a visually appealing rounded layered bottle stopper
Major Exhibition Fund	1/24/2023	Paul P. Pyrcik	\$ 50.00	a unique "pink perfection' turned bottle stopper
Major Exhibition Fund	2/13/2023	Barb Reimann 453 Ridgewood Ave Glen Ellyn, IL 60137	\$ 104.00	2 Bodum Double Wall Latte Glasses; 2 Bodum Double Wall Cups; 2 Bodum Espresso Cups; 4 Coffee Spoons from Crate and Barrel
McAninch Arts Center General Fund	1/24/2023	Donna Romero 440 Raintree Ct 2C Glen Ellyn, IL 60137	\$ 750.00	a large assortment of clothing for costumes at the MAC
Major Exhibition Fund	2/13/2023	Sander's Fine Portraits	\$ 3,000.00	a \$3k gift certificate for one 14 inch commissioned canvas fine art portrait for an individual or family

In-Kind Donations Report
January 14, 2023 - February 13, 2023

Fund Description	Date	Constituent Name	Gift Value*	Reference
Major Exhibition Fund	1/24/2023	Suzette's Creperie 211 W Front St Wheaton, IL 60187	\$ 50.00	a gift certificate to Suzette's Creperie
Major Exhibition Fund	2/13/2023	The Bookstore of Glen Ellyn 475 N Main St Glen Ellyn, IL 60137	\$ 32.00	Warhol-isims book; The Philosophy of Andy Warhol (From A to B and Back Again)
Major Exhibition Fund	1/24/2023	Walden Floral Design Co., Inc. 744 Ogden Ave Downers Grove, IL 60515	\$ 130.00	two \$65 gift certificates for a floral workshop
Major Exhibition Fund	1/24/2023	Anonymous	\$ 500.00	One full weekend of childcare by Shelley Weiler, starting on Friday evening (after 5:30pm) through Sunday early afternoon (3pm)
Major Exhibition Fund	2/13/2023	Yorktown 203 Yorktown Center Lombard, IL 60148	\$ 300.00	Yorktown Center stores gift basket
Total			\$17,711.97	

53 Gift(s) listed
35 Donor(s) listed

*NOTE: The dollar value listed in these items represents an amount established by the donor. College of DuPage and College of DuPage Foundation do not appraise or value donated items.

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Grants Status Report

REASON FOR CONSIDERATION

The Board is provided with a monthly update of newly received and ongoing active grants received to date.

BACKGROUND INFORMATION

The attached report documents the current status of operational public and private grants to the College of DuPage.

STAFF CONTACT

Marcia Frank, Grants Manager, College of DuPage

[Grants Office Report for Board of Trustees March 2023 Meeting.pdf](#)

**College of DuPage Grants Office Report for Board of Trustees
FY2023 Active Grants (July 1, 2022 - June 30, 2023)**

Note: New Entries in Bold

ALLOCATED GRANTS									
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	<u>Project Director</u>	<u>Type</u>	<u>FY2023 Amount</u>	<u>Total Award Amount</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>
Department of Commerce and Economic Development	Digital Fabrication Studio	Facilities	Inman	State	\$200,000	\$200,000	2/1/2022	1/31/2024	Support for capital construction expenses of new digital fabrication studio
Department of Commerce and Economic Development	Small Business Development Center (SBDC)	COD Business Development Center	Westphal/Lin	Federal	\$118,000	\$118,000	1/1/2022	12/31/2022	Federal funds to the COD Small Business Development Center to provide one-stop business management assistance to individuals and small businesses.
Corp. for Public Broadcasting	Community Service Grant	WDCB	Bindert	Federal	\$120,049	\$120,049	10/1/2022	9/30/2024	Community service grant to provide support for WDCB Radio Station.
Gene Haas Foundation	Haas Foundation Scholarships	Advanced Manufacturing	Tumavich	Found.	\$18,000	\$18,000	9/21/2022	6/30/2023	Funding to support students enrolled in CNC Technologies programs
Illinois Community College Board	FY2023 Adult Ed and Literacy Program	Continuing Education	Deasy	Federal	\$1,243,263	\$1,243,263	7/1/2022	6/30/2023	Federal allocated portion to support ABE/GED/ESL programming across the district.
Illinois Community College Board	FY2023 Adult Ed and Literacy Program	Continuing Education	Deasy	State	\$1,856,939	\$1,856,939	7/1/2022	6/30/2023	State allocated portion to support ABE/GED/ESL programming across the district.
Illinois Community College Board	College Bridge & Transition	Academic Affairs	Del Rosario	Federal	\$220,000	\$220,000	4/1/2022	6/30/2023	Allocation to support bridge programming for minority, first generation, and low-income students as they transition into the community college from their high school, or for adults beginning or returning to college, as they transition into college
Illinois Community College Board	Early Childhood Access Consortium for Equity	Academic Affairs	Zaar	Federal	\$438,994	\$2,004,163	8/1/2021	6/30/2024	Allocation to support the programming to increase the number of Early Childhood incumbent workers achieving credentials and early childhood educator degrees.
Illinois Community College Board	Perkins Postsecondary Career & Tech. Education	Academic Affairs	Ellis	Federal	\$1,936,835	\$1,936,835	7/1/2022	6/30/2023	Federal Allocation restricted to support the academic achievement of CTE students in accordance with the FY 2023 Program Plan.
Illinois Community College Board	Pipeline for Advancement of Healthcare Workforce (PATH)	Nursing & Health Sciences	Deane	State	\$1,294,498	\$1,294,498	7/1/2022	6/30/2023	State allocation to create support and expand the opportunities of individual in the nursing pathway to obtain credentials and degrees and address the shortage of workers in the healthcare industry.
ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$7,446,578				
COMPETITIVE GRANTS									
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	<u>Project Director</u>	<u>Type</u>	<u>FY2023 Amount</u>	<u>Total Award Amount</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>
Department of Justice	Bulletproof Vest Partnership	Homeland Security	Nehls	Federal	\$481	\$481	10/1/2022	8/31/2024	Support for purchase of 1 vest
Internal Revenue Service	Volunteer Income Tax Assistance (VITA)	Business	Carlson/McBeth	Federal	\$62,700	\$62,700	10/1/2022	9/30/2023	Funding support for volunteer income tax return assistance for low-income, elderly, and other underrepresented populations
Department of Justice	Body Worn Camera Implementation	COD Police	Mullin/Nehls	Federal	\$18,430	\$18,430	10/1/2022	9/30/2025	Support the of lease 20 BWCs for its officers to comply with Illinois state law and to advance CODPD's mission for the benefit of the COD community and its local criminal justice partners.

**College of DuPage Grants Office Report for Board of Trustees
FY2023 Active Grants (July 1, 2022 - June 30, 2023)**

Note: New Entries in Bold

National Security Agency	GenCyber FY23 Summer Teacher Camps	CIT/Learning Technologies	Chen/ Wagner	Federal	\$102,453	\$102,453	8/20/2022	12/31/2024	Two week-long summer camps to help students learn about cyber security, cybercrime, & cyber security careers
National Security Agency	GenCyber FY23 Summer Basic Student Camps	CIT/Learning Technologies	Chen/ Wagner	Federal	\$68,082	\$68,082	8/20/2022	12/31/2024	Two week-long summer camps to help students learn about cyber security, cybercrime, & cyber security careers
IL Board of Higher Education	IL Cooperative Work Study	Career Services	LaSorsa	State	\$39,610	\$39,610	7/1/2022	8/30/2023	Cooperative work-study programs for 12 students in 3 programs/majors
Illinois Arts Council	Partners In Excellence	MAC	Martinez	State	\$49,500	\$49,500	10/1/2022	8/31/2023	General operating support for programs at the MAC
Illinois Arts Council	Public Radio & TV <i>Basic</i> Grant	WDCB	Bindert	State	\$9,420	\$9,420	10/1/2022	8/31/2023	General operating support for programs at WDCB
National Science Foundation	Scholarships for STEM	STEM	Carter	Federal	\$125,000	\$1,500,000	1/1/2023	12/31/2028	Funding for scholarships and other training opportunities for students pursuing STEM majors
IL Congressional District 6 (Casten) Community Project/HRSA	Simulation manikin equipment support	Health Sciences	Stock/Deane	Federal	\$500,000	\$500,000	7/1/2022	6/30/2025	Funds to support the replacement and revitalization of outdated and outmoded equipment used for training students in the COD Nursing, Dental Hygiene, and Health Sciences program.
ComEd Green Region Program/Openlands	College of DuPage Pollinator Habitats to Address Climate Change	Biology/ Facilities	Ensweiler	Corp/ Found	\$10,000	\$10,000	7/1/2022	6/30/2023	The funds will enable planting of native perennial prairie plants to replace plants on the hillside on the southside of the BIC and the area around Pond 9 just west of the CMC.
Illinois Dept. of Human Services	Certified Recovery Support Specialist Program	Human Services	Florin/Polites	State	\$658,273	\$658,273	7/1/2022	6/30/2023	Funding to implement a Certified Recovery Support Specialist Curriculum
Illinois Arts Council	Public Radio & TV <i>Operating</i> Grant	WDCB	Bindert	State	\$10,125	\$10,125	6/1/2022	8/31/2022	General support for programs at WDCB
U.S. Dept of Education	Title III & V Eligibility Waiver	Academic Affairs		Federal	\$284,190	\$284,190	7/1/2022	6/30/2023	Waiver to support COD institutional match for general federal funds
IL Community College Faculty Association	Dr. Joseph T Cipfl Workshop	Academic Affairs	Evans	Found	\$2,500	\$2,500	7/1/2022	6/30/2023	COD Developmental English professional development workshops for faculty.
Department of Commerce and Economic Development	Youth Apprenticeship Expansion	Project Hire-Ed	Kuglin-Seago	Federal	\$112,500	\$225,000	1/1/2022	12/31/2023	Funding to support expansion of IL Pre-Apprenticeship program into high schools in collaboration with DuPage Regional Office of Education and GPS-ED
Nuts, Bolts, & Thingamajigs Foundation	Gadget Girls Camp	Adv. Manuf. & Cont. Ed.	Tumavich	Found	\$1,500	\$1,500	1/1/2022	12/31/2022	Support for a one-week summer camp for middle-school aged girls \$1,500 (Camp held in FY2023)
Nuts, Bolts, & Thingamajigs Foundation	Dream It, Build It	Adv. Manuf. & Cont. Ed.	Tumavich	Found	\$2,500	\$2,500	1/1/2022	12/31/2022	Support for a one-week summer camp for middle-school aged youth (\$2,500) (Camp held in FY2023)
Dept. of State	COD Africa Initiative	Study Abroad	Kerby/ DiLiberti	Federal	\$34,414	\$35,000	7/1/2020	9/30/2023	COD Africa Initiative, in partnership with EDC Africa, integrates service learning into a sustainable model for interdisciplinary study abroad at a community college while highlighting non-traditional disciplines for study abroad.
Institute of International Education	Passport Project	Study Abroad	Kerby	Federal	\$302	\$3,625	5/21/2021	4/30/2023	To assist first year, Pell-eligible students obtain a U.S. passport, and to facilitate international experiences as part of their postsecondary education.
University Corp. for Atmospheric Research	Unidata: Next-generation Data Services	Meteorology	Sirvatka	Corp	\$0	\$20,000	6/8/2021	4/30/2023	Funds to purchase, install and operate a server for examining, disseminating, and displaying GOES-16 satellite data
COMPETITIVE GRANTS (Includes grants from federal, state and private grantors where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)					\$2,091,980				

**College of DuPage Grants Office Report for Board of Trustees
FY2023 Active Grants (July 1, 2022 - June 30, 2023)**

Note: New Entries in Bold

SUB-AWARDS or IN KIND GRANTS									
Grantor	Project Title	Department	Project Director	Type	FY2023 Amount	Total Award Amount	Start Date	End Date	Description
Illinois Green Economy Network	General Membership	Facilities	Inman	Found.	\$5,000	\$5,000	7/1/2022	5/30/2023	Support for installation of LED growlights in COD Greenhouse
Illinois Green Economy Network	Electric Vehicle Charging Station	Facilities	Inman	Found.	\$8,500	\$8,500	7/1/2022	6/30/2023	Support for installation of an electric vehicle charging station on campus
Illinois Green Economy Network	LED Lighting	Facilities	Inman	Found.	\$60,000	\$60,000	7/1/2022	6/30/2023	Support for installation of LED classroom lighting upgrades in TEC classrooms
Natl Institute on Disability, Independent Living, and Rehabilitation Research	Tech Career Development, Persistence, and Job Placement Program for African American College Students with Disabilities	Access & Accomodations/ Disabilities	Salvato/ Duggan	Found	\$0	\$0	7/1/2022	6/30/2023	Collaboration with Illinois Institute of Technology (IIT) to assist in recruiting up to 10 African American COD students with disabilities to participate in IIT pilot intervention to improve persistence and retention in technology-industry careers.
US Dept. of State/ Northern Virginia Community College	FY23 Community College Initiative Student Exchange	Field & Experiential Learning	Smid	Federal	\$215,008	\$215,008	7/1/2022	6/30/2023	Grant agreement for funding of Program participant expenses; Grant provides opportunities for individuals from other countries to develop leadership, professional skills & English language proficiency, while studying at a community college in the US.
National Science Foundation - LSAMP	LSAMP-PUMA Stem	STEM	DiCarlo	Fed	\$33,007	\$165,035	7/1/2019	6/30/2024	Total award for five years: \$165,035; project with 7 regional four-year universities to promote STEM research opportunities for underrepresented groups
National Science Foundation - NOYCE Teacher Scholarship	Promoting Inclusiveness & Diversity in STEM Education	Education	Zawlocki	Federal	\$16,500	\$82,500	2/15/2022	1/31/2027	Elmhurst will recruit, retain, graduate, and support an additional 24 STEM teachers over five years in partnership with Fenton HSI District 100, Leyden HS District 212, College of DuPage, and Harper Community College. (Total Grant award: \$1,320,077)
National Science Foundation - Carnegie Mellon University	Social and Interactive Learning at Community Colleges	CIS/CIT	Shamsuddin	Federal	\$0	TBD	1/1/2022	12/30/2025	To pilot innovative methods and tools to improve teaching and learning in entry-level information technology and computer science courses taught at community colleges. Grant award will cover stipends for participating faculty in FY2023 and FY2024 and in-kind cloud-based infrastructure.
SUB-AWARD OR IN KIND GRANTS (Includes donations that have been granted to the institution for a particular period of time.)					\$338,015				
FY2023 Total College Grants Awarded as of February 14, 2023					\$9,876,573				

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Monthly Construction Status Provided for Board Information

REASON FOR CONSIDERATION

The attached spreadsheet provides a brief summary of the status of College construction projects in various phases of development. This is being submitted to update the Board on the progress of activities to date.

BACKGROUND INFORMATION

The attached spreadsheet represents proposed projects, projects in progress and projects completed during this fiscal year.

RECOMMENDATION

The attached spreadsheet provides a brief summary of the status of College construction projects in various phases of development. This is being submitted to update the Board on the progress of activities to date.

STAFF CONTACT

Don Inman, Director of Facilities

Ellen Roberts, Vice President, Administrative Affairs

[Mar 2023 Board Monthly Construction Status Updatet.pdf](#)

Monthly Construction Status Report - Fiscal Year 23			
COMPLETED			
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost
Baseball Infield Artificial Turf	Origin: Athletic Department Leadership	FY 23 Budget Approved June 23, 2022. Due to seasonal weather conditions during high use periods, the infield is often unplayable, which results in cancelling events or revising class activities. By updating the field with a synthetic turf system, the new dependable, well drained surface will allow College teams, students, outside rentals and community use to increase and reliably complete their schedules on a more desirable field. General Contractor bids received January 2022. Award of Contract occurred at FY 22 June meeting. Complete Fall 2022.	\$824,000
	Scope: The existing granular infields will be replaced with synthetic turf.		
Display Technology and Power Upgrades Fashion Classrooms	Origin: Academic Leadership	FY 22 Budget Approved June 24, 2021. Classroom instruction is blocked due to columns and odd shaped space, students must crowd up to instruction area and some students are not close enough to see. Adding digital screens at key locations allows all students to view the instruction. Electric outlets are relocated to provide power were needed. Lighting will be improved to better illuminate the student work areas. Board Approved May 2022. Project Completed August 2022.	\$38,400
	This project upgrades technology to provide sewing class students better viewing of the instructor's hands on teaching and redistributes electric outlets, proving both flexible and safe relocation of student work tables.		
Starbucks Space Renovation	Origin: Administrative Affairs	FY 23 Budget Approved June 23, 2022. This Project freshens the paint and counters, adds new graphics, revises electrical service, changes out display cases and coffee makers. Project Complete August 2022.	\$66,000
	The existing coffee and dining space on the 2nd floor is undergoing rebranding.		
BIC 0515 Temp/Humidity	During seasonal cycles, the humidity in the print center is too high, rendering print materials too damp to run prints, causing curling and occasional malfunctions of malfunctions. The project revises mechanical systems to provide drier air during high humidity weather.	Funding for design of this project was approved mid-year, December 2021. FY 23 Budget Approved June 23, 2022 for construction. Project was substantially complete September 19. Code correction required after punchlist walk through late September. Project complete November 2022.	\$215,400
SRC 2000 Cove Lighting Power Control	Origin: Facilities Leadership	Initial FY 22 Budget Approved June 24, 2021 for mock up of one cove. Cove lighting will have the capability to be dimmed or brightened to various levels, which adds flexibility to room uses (such as presentations, video recording, versus high light level uses. Testing and mock up in February proved a workable system has been found. Board Approved cove lighting replacement for remainder of cove lighting areas April 21, 2022. Replacement fixtures have been ordered. The project completed July 2022.	\$117,000
	Cove Lighting Upgraded in the renovation, while installed per design, could not be operating correctly due to power conditions of existing facility. This project revises fixture type and power filters to overcome incompatible power and fixture line voltage variations.		
Office Space for MAC Office Personnel	Origin: Academic Leadership	FY 23 Budget Approved June 23, 2022. A set of offices in the nearby BIC have been utilized for this current year to accommodate the immediate need through the Fiscal year. This month it has been determined the BIC offices will suffice as permanent location. Project Complete Dec 2023.	\$45,000
	MAC personnel are doubled up or being housed in storage spaces. office personnel.		
IN PROGRESS			
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost
#27 CDB Road Repair & Concrete	Origin: Facilities Leadership	On March 21, 2109 the Board approved moving forward with the project where the College will provide 25% of the funds to perform the work, the Capital Development Board funded 75% of the work. During Fall 2021, contractor was awarded work. Local 150 strike which thwarted delivery of aggregate has ended. CBD is re-energizing the project. Project Anticipated Completion and re-estimate of costs due schedule delay to be reported after further information received from CDB.	\$574,359.96
	Scope: The asphalt surface of our primary roads on the east portion of campus have begun to deteriorate, This project removes the top 2 inches of asphalt and replaces with a new top asphalt course a College Road, Tallgrass and Prairie drives.		
#28 CDB Various Mechanical System Improvements	Origin: Facilities Leadership	On June 20, 2019 the Board approved moving forward with the project where the College will provide 25% of the funds to perform this work, the Capital Development Board funded 75% of the work. Design of the project was completed February 2021. CDB has not yet issued this for bid. Boiler work can only occur during summer months. Project Anticipated Completion and re-estimate of costs due schedule delay to be reported after further information received from CDB.	\$444,999.96
	Scope: Boilers for heating the Carol Stream facility will be replaced. Insulation replacement and minor metal repairs will take at the Berg Instruction Center Boiler system.		
#29 CDB - Pond Stabilization and Drainage Improvements	Origin: Facilities Leadership	On August 20, 2020 the Board approved moving forward with the project where the College will provide 25% of the funds, the Capital Development Board funded 75% of the work. CDB's designer contract was executed March 2021. Schematic Design began in May 2021. Design Development Phase began Oct 2021. Project designer is on hold pending CDB approval of geotechnical design change order. November 2022, CDB advised project is over budget and Value Engineering studies will begin. Project Anticipated Completion and re-estimate of costs due schedule delay to be reported after further information received from CDB.	\$4,336,400
	Scope: Stabilize banks of the detention ponds near the McAninch Arts Center, the west side of Lambert Road and improved drainage to the pond near College Road and Park. Efforts to enhance the pond plant life for academic purposes, creating minor bench or restful areas, and an overlook at the west pond near Lambert road are anticipated.		

IN PROGRESS (Continued)

Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost
Motion Capture Studio	Origin: Academic Leadership	FY 23 Budget Approved June 23, 2022. Initial meetings between intended designer and client have taken place in August and September to determine scope. This project requires converting general purpose classrooms to the studio space. Design contract has been executed. Room location was finalized in February. Design will re-energize in March. The electronic equipment, due to lead time, will be purchased through an RFP, separate from the construction portion. Board Approval for construction contract award is now planned for June. The project is anticipated as ready for operation Spring semester 2024.	\$423,040
	Convert BIC Classrooms into 2000 SF Studio to bring enhanced motion capture technology to Motion Picture/Television Arts and CIS Programs. COD would be one of few schools having this technology, which is anticipated to be used by other teaching departments available.		
Renovate IRC HVAC System	Origin: Facilities Leadership	FY 23 Budget Approved June 23, 2022. This project will begin in terms of design, bid and construction at after the HVAC Study is complete, reviewed and decision to implement recommendations is made. Discussions with the IRC Architect have taken place and lead the College to believe that to assure the most proper and economical solution is provided to overcome HVAC deficiencies, a separate designer will be required. The completion of the converted system is targeted for Fall of 2023.	\$350,000
	The current HVAC System in IRC has trouble maintaining space temperatures to comfort levels. Design studies begin in FY 22. This project would simplify HVAC system equipment controls and reduce required maintenance.		
Campus Wide Restroom Door Accessibility Improvement	Origin: Facilities College Leadership	FY 23 Budget Approved June 23, 2022. Locations at Westmont, BIC and SRC, PE have been investigated and approved as acceptable locations for the current fiscal year. BIC Location Complete. Westmont location Complete October 2022. Two Additional locations were chosen in November. All locations will be complete Spring 2023.	\$15,000
	A majority of the restrooms at the campus do not provide adequate access to all individuals. This multi-year project is intended to revise at least one set of restroom in each main campus building to provide effort free access to all individuals.		
Speech Lab 3	Origin: Academic Leadership	FY 23 Budget Approved June 23, 2022. Updating the Speech lab will create a more collaborative and interactive environment for students and faculty with improved audio visual capabilities and playback/critique features that will improve the learning experience and outcomes. Design Complete. Construction Kick off meeting held January, Construction Start March 27. Planned Completion June 2023.	\$238,000
	Upgrade existing Speech Lab on BIC first floor to new technology, incorporating learnings from Prototype 1 and FY 22 Speech Lab 2 projects		
IRC HVAC Study	Facility Department	Board Approved the Study to take place at the April 21, 2022 meeting. Measurement and analysis of existing systems via forensic engineering will lead to data and observation based recommendations to adjust HVAC controls, equipment and possible building envelope changes, which if implemented will provide more consistent environment to occupants. Kick off meeting held April 29, 2022. Cooling season study has been completed. Heating Season study will begin in November. The study is planned to complete late Spring 2023.	\$104,999
	Temperature and Humidity concerns became apparent in April 2021. This study tracks down root cause and will recommend future adjustments to the building envelope and mechanical systems.		
TEC Greenhouse Lighting	Horticulture Department	FY 23 Budget Approved June 23, 2022. Existing lights will be removed in bay 3 and replaced with new multi-temperature LED fixtures. Work includes addition of circuits to feed programming panel. Kick off meeting with Horticulture department has occurred to define needs. College has been awarded IGEN grant funding for partial funding of this work. Designer contract has been executed. Design has begun for grow lighting fixtures and additional electric requirements. Work anticipated to be complete Spring 2023.	\$65,000
	LED lighting in the Greenhouse will provide needed lighting for students to learn to grow various crops in greenhouse setting and introduce new technology to the student for their lab use.		
HVAC/HORT Outdoor Areas	HVAC program requires more space for air handler classes and Horticulture needs more outdoor area for their program. This project provides concrete slabs west of TEC, providing necessary outdoor space for student programs.	FY 23 Budget Approved June 23, 2022. Client and Design proposal meetings held in August. Design Starts October 3. Site Survey completed first week of November. Planning bid packages for March 2023, Anticipate slabs in place late Spring 2022.	\$70,250
Solar Water Heater	Origin: Facilities College Leadership	The incorporation of a solar power water heater is anticipated to have a 7 year payback period and will reduce the College's natural gas consumption footprint once completed. Project Funding is approved in February 2023. Design will begin in May of 2023. Project Completion will be determined after design is finalized. Current operational target is Spring 2024.	\$65,000
	Study buildings on campus for best application of converting existing gas fed water heater and convert at		
TEC Division Offices West	Reconfigure TEC Division Office and conference area, along with support office TEC 1008 to more flexible staff and student oriented layouts and incorporate more welcoming and workable "front door" set up for this office on the west side of campus.	FY 23 Budget Approved June 23, 2022. Client and Design proposal meetings held in August. Designer in process of providing proposal, however the Architect will not have staff available until November. Concepts being considered/Schematic design occurred during October. Bidding complete March. Anticipate project complete Summer 2023.	\$212,000

PROPOSED

Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost

DEFERRED/CANCELLED			
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Construction Change Orders for Board Information

REASON FOR CONSIDERATION

Change orders will be funded from the designated project's overall budget and fall within the approved budget. These change orders are presented for information only because they fall below the \$100,000 and percentage of contract thresholds established in Administrative Procedure 10-90 (Construction Contracts) for Board approval.

BACKGROUND INFORMATION

These Change Orders are issued for Board Information in accordance with Administrative Procedure 10-90.

Fund 03 Budget Related Projects

College Requested Change: Baseball Field Improvements, Integral Construction #06, and #07

Unforeseen Conditions Change: Baseball Field Improvements, Integral Construction #08

Fund 02 Budget Related Projects

None

RECOMMENDATION

These Change Orders are issued for Board Information in accordance with Administrative Procedure 10-90.

STAFF CONTACT

Don Inman - Director of Facilities

Ellen Roberts - Vice President of Administrative Affairs

CONSTRUCTION CHANGE ORDERS FOR INFORMATION

a) FUND 03 BUDGET RELATED PROJECTS

- **BASEBALL FIELD IMPROVEMENTS – INTEGRAL CONSTRUCTION #06:** **(\$7,751.00)** College Requested Change. The bid and contracted drawings included an 8-foot gate at the first base line fence. During construction it was determined that the College needed 24-foot two leaf gate. This change order reduces amount of the contractor's scope for the deletion the bid gate. The College will purchase the 24-foot gate in the Spring of 2024 without the contractor's markup directly with a gate vendor.

Contractor	Original Contract	Change Order Amount to Date	Amount of This Change Order	New Contract Value
Integral Construction, Inc.	\$763,200.00	\$69,884.00	(\$7,751.00)	\$825,333.00
Total this CO			(\$7,751.00)	

- **BASEBALL FIELD IMPROVEMENTS – INTEGRAL CONSTRUCTION #07:** **\$(17,222.00)** College Requested Change. The bid and awarded drawings included built in practice mounds at the dugouts. During the construction, the College determined that the built-in mounds did not provide as flexible a warm up space at the dugouts and preferred to leave the area flat and instead purchase portable pitching mounds. This change order reduces the contract amount for the excavation, concrete and rubber pitching stripes for the built-in mounds. Portable pitching mounds are being purchased direct by the College, avoiding contractor mark up.

Contractor	Original Contract	Change Order Amount to Date	Amount of This Change Order	New Contract Value
Integral Construction, Inc.	\$763,200.00	\$62,133.00	(\$17,222.00)	\$808,611.00
Total this CO			(\$17,222.00)	

- **BASEBALL FIELD IMPROVEMENTS – INTEGRAL CONSTRUCTION #08:** **\$5,730.00.** Unforeseen Conditions Change. As the work was ongoing in the field, soft areas of soil where artificial turf stone subgrade would be installed was discovered. The College-hired testing agency determined the area of soft soil that required removal in order to provide sound subsurface conditions. This change order compensates the contractor for removal of 58 cubic yards (CY) poor soil and haul in and compact 58 CY of acceptable soil.

Contractor	Original Contract	Change Order Amount to Date	Amount of This Change Order	New Contract Value
Integral Construction, Inc.	\$763,200.00	\$44,911.00	\$5,730.00	\$813,841.00
Total this CO			\$5,730.00	

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Board Information - IT Project Status Report

REASON FOR CONSIDERATION

The attached spreadsheet provides a brief summary of the status of IT major projects in various phases of completion. This is being submitted to update the Board of Trustees on the progress of activities to date.

BACKGROUND INFORMATION

The attached spreadsheet represents major projects within IT.

RECOMMENDATION

The attached spreadsheet provides a brief summary of the status of IT major projects in various phases of completion. This is being submitted to update the Board of Trustees of the progress of activities to date.

STAFF CONTACT

Keith Zeitz, Interim Director, Information Technology Services

Ellen Roberts, Vice President, Administrative Affairs

[Monthly IT Projects Status Report 3-2023.pdf](#)

Monthly IT Projects Status Report

COMPLETED/CANCELLED

Project Name	Origin	Anticipated Benefit/Timing	Status
Remote Proctoring Solution	Academic Affairs	February 2022 - Board approved. Online proctoring of tests for COD students. Contract with ProctorU has been approved by the Board. Solution currently in use.	Project is complete.
Replacement of Anti-Spam Email Appliance	IT Replacement Plan	July 2022 - Board Approved. Replacement of existing anti-spam email appliance in accordance with IT replacement plan.	Installation is complete.
Campus One Card	Student Affairs	July 2021. Investigate a Campus One Card that could be used for discounted meal plans, identification for college processes, point of sale transactions, printing, access control, and library checkout. Additionally, explore options for collecting data to improve student success. Project on hold permanently.	Project has been put on hold permanently.
Replacement of IT Firewalls	IT Replacement Plan	July 2022 - Board Approved. Replacement of existing firewalls in accordance with IT replacement plan. Installation is complete.	Installation is complete.
Replacement of Internet Routers	IT Replacement Plan	January 2022 - Board Approved. Replacement of Internet Routers in accordance with IT replacement plan. Initial delivery date was October 2022.	Installation is complete.
Salesforce Marketing and Communication System	Marketing and Student Services offices	November 2021 - Board approved. Implementing new communication system to replace existing software products used by Marketing, activate data feeds from the Recruit and Colleague systems, and centralize the tracking of various communications sent to prospective and enrolled students. Data feeds include name, address, text number, email address and other demographic information useful for targeting messages to certain subsets of the college. Phase 1 rollout (for Marketing's use) was completed in May 2022. Marketing has completed the transition of all text message communications into Salesforce and has begun using it for texting. IT real-time integration is complete as of first week of October 2022. With this new system the College will be able to better communicate information that students find valuable. (Example: For prospective students - information regarding the specific program they are interested in. For current students - reminders about their Financial Aid deadlines or events they might be interested in based on their program or interests that will keep them more engaged.) The data integration with Recruit and Colleague will allow the pace and timing of communications to be based on student needs and tailored more personally because we can better track the information about the students. Initial end user training completed on 6/21.	Realtime integration between Recruit and SFMC (Salesforce Marketing Cloud) is implemented. Initial implementation is complete.
Remote Access to Software for Students	Academic Affairs	No Board approval for Phase I due to cost being under Board limits. Pilot test of a solution to provide remote access to software for students. At the request of faculty, Phase I pilot test with CIS programming language students occurred during Spring 2022. Phase II pilot includes Interior Design students and provide access to software used by their program such as AutoCAD, 3DS Max, Revit, etc. Assuming Phase II pilot is successful, the solution could be used by classes college wide that need remote access to specialty software. Implementation for Phase II occurred in January 2023.	HP Anywhere set up and configured for use by Interior Design program.
Section Fill Rate and Waitlist Reporting Improvements	Academic Affairs / Student Affairs	Added to Board Report November 2022. Review possible improvements in Section fill rate and waitlist reporting to assist in section management. This project will continue through Spring 2023, targeting additional functionality for Summer Term enrollment.	Deployed a new Business Objects report on 12/1/2022 that provides data similar to existing Colleague WAIT screen and adds additional contact information. Project is complete.
SAN replacement	IT Replacement Plan	RTI Contract Board Approved August 2021. Replacement of Storage Area Network in accordance with IT replacement plan in FY23. Replacement of fan in one unit and system freeze for semester startup has slightly delayed migration efforts.	Installation is complete.

IN PROGRESS

Project Name	Origin	Anticipated Benefit/Timing	Outstanding Tasks/Issues
Chrome River Invoicing	Procurement and Finance	March 2019 - Board approved funds. October 2019 - contract signed for software license. An invoicing tool including a workflow for approvals and an automated voucher creation within Colleague. Implemented September 2021 for college-wide use.	Finance has completed testing of the blanket order fix and has scheduled for it to be enabled in Production environment on 3-3-2023. AP still engaged with Ellucian and Chrome River and meeting weekly to work through few remaining issues that were discovered.

HEC AV replacement - Phase II	IT Replacement Plan - Academic Affairs	April 2022 - Board approved. Replace Audio Visual System in 10 rooms in the Homeland Security Education Center (HEC). This is final phase of a two phase project to update the AV systems in this building. Final equipment delivery expected in February.	Purchase Order released to vendor on 5-10-2022. Due to supply chain issues we have been notified that some products needed for this project will take longer than typical to arrive at the College. Received partial shipments of equipment in November. Vendor began install work the week of 1/13/2023. While some equipment has not yet arrived four classrooms have been partially completed. Awaiting arrival of equipment.
CHC 1020 AV replacement	IT Replacement Plan - Academic Affairs	April 2022 - Board approved. Replace Audio Visual System in the CHC 1020 Amphitheatre. This is a tiered lecture hall with a kitchen set up at the front of the room. Additional equipment arrived on January 30. Microphones have not been delivered yet. Final equipment delivery date is still TBD. IT will configure equipment on hand to prepare for final installation.	Purchase Order released to vendor on 4-28-2022. Due to supply chain issues we anticipate that the products needed for this project will take longer than typical to arrive at the College for installation. Awaiting delivery of microphones. IT is scheduling upgrade for break between Spring and Summer term.
Credit Card Reader Replacement	Financial Affairs	April 2022 - Board approved. Upgrade Credit Card readers across campus to meet new standards. Board approved in April. IT portion of this project is complete.	New devices have arrived and have been installed in Cashier's office. In Q3, Finance Office will install the remaining devices at the Centers. Training of end users will be required at new sites. All sites are running on upgraded firmware required for Internet Explorer end of life
FY23 Device Replacement (Windows)	IT Replacement Plan	August 2021 - Board approved 5-year contract. Replacement of devices per the FY23 IT Replacement Plan. FY22 replacements include: Learning Commons, Library Classrooms, Library Media Lab, Electronics classrooms, Gaming, full-time faculty (FTAC) device replacements, and staff devices. Staff installs are ongoing.	Academic Lab replacements for FY23 is complete. FTAC Windows laptop installs are complete. Staff installs are ongoing.
Assessment Management System	Academic Affairs	July 2021. Select an application to manage the review and assessment of academic programs. Timeline extended due to request by Academic Affairs. RFP written and released to vendors. Proposals due February 17, 2023.	Proposals are being reviewed by the evaluation committee.
Data Center Redundancy	Information Technology Services	July 2022. Project to improve redundancy of network infrastructure. Reviewing Statement of Work and proposed network designs from multiple vendors.	Finalizing SOW with vendor.
Hy Flex Classrooms Pilot	Academic Affairs	May 2022 - Board approved. Investigate equipment options to support remote and in-person classroom experiences simultaneously. Configuration changes will push additional room set up into Spring Term.	Pilot room set up and tested. Demonstrated revised design for Academic Affairs leadership. IT is reviewing target rooms and procuring additional equipment based on design revisions.
CE Registration System Improvements	Academic Affairs	July 2022. IT is researching options to provide better class search and registration functionality for non-credit students. Options utilizing existing technology / integrations are preferred over procuring a new system that is separate from credit registration. Discussions are underway with the Salesforce implementation team to explore options to improve communications for non-credit students. In the setup and configuration stage.	IT is currently performing setup and testing of Ellucian Self Service Instant Enrollment to provide enhanced registration functionality for non-credit students. Analysis of necessary changes to CE course records is complete. IT is cloning Colleague Production into Test the week of March 13. This will provide current data to demonstrate to CE leadership. Initial feedback on new UI has been positive.
Anaplan - Financial Reporting System	Financial Affairs	July 2022 - Board Approved - New Financial Reporting system Anaplan to replace Hyperion.	Data validation of prior year information has been completed. Nightly data integration of current year information has recently been completed and Finance Office staff is reviewing and validating that data. Reports are nearing completion.
Student Registration System Improvements	Student Affairs	August 2022. Research and implement improvements to student registration functionality. Requests include guest access to credit course search, link from student planning into payment plan, improvements to messaging during reset password process, and improvements to payment plan messaging. Majority of requested changes were implemented by mid-October.	Credit course search rolled out on 10/20/22. Links to student planning into payment plan, improvements to messaging for reset password process and improvements to payment plan messaging are complete. Implemented improved messaging on username retrieval for students mid-December 2022. IT suggested additional link to account balance within Student Planning. Link was implemented mid-February.

Roster Verification and Midterm Grade submission improvements	Academic Affairs / Student Affairs	Added to Board Report November 2022 . Review options to replace current interface between Blackboard and Colleague with a new version of existing tool or to move to alternate solution. Planning to run pilot test in conjunction with Learning Technologies of new interface in Spring 2023 to gather feedback. Current version occasionally does not display roster correctly and requires faculty to toggle menu option to get roster to property display.	LTI version of new interface is being piloted with 15 faculty for Spring term. Tenth day roster verification completed successfully. IT has requested that Ellucian provide functionality to customize column headers in the new interface.
Enterprise Content Management / Softdocs implementation	IT Plan	Board approved October 2022 . Project to replace existing Enterprise Content Management and Transcript Capture solution.	Discovery meetings have been held with Records office to document the workflows to be implemented. Implementation for Records office is continuing.
FY23 Device Replacement (Apple)	IT Replacement Plan	Board approved December 2022 . Project to replace Apple devices per the FY23 IT Replacement Plan. Areas to be replaced include: ACC Open Lab, Animation, EDC, Faculty/Staff devices, Computer Art, Photo, Library Media Lab, Sign Language. Installs began week of February 6.	Equipment arrived. Installs began in February and continue.
Reporting Improvements for Admissions and Financial Aid	Student Affairs	Project to provide additional reports for Admissions and Financial Aid to improve operations.	Met with end users to understand reporting needs and to prioritize. A new type of registration hold has been implemented. Report creation in progress to identify students. Additionally IT is participating on Financial Aid Task Force in efforts to better identify fraudulent applicants.
Modern Campus Web Hosting	Marketing	Board approved January 2023 . Project to move Modern Campus content management system (CMS) and COD website to cloud hosted solution.	Modern Campus SaaS conversion kickoff meeting held on 2/21/23. Project timeline in development.
Projector replacements for FY23 IT plan	IT	Board approved January 2023.	Equipment arrived 2/28. Project team is verifying configuration settings and establishing deployment schedule.
Security Camera replacements for FY23 IT plan	IT	Board approved December 2022.	Eighty percent of equipment has arrived. Project to kick off once all key components have arrived.

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Monthly Status Report - Diversity, Equity, and Inclusion

REASON FOR CONSIDERATION

The attached spreadsheet provides a brief summary of the status of the College 's DEI Initiatives. This is being submitted to update the Board on the progress of activities to date.

BACKGROUND INFORMATION

The attached spreadsheet represents the activities regarding Diversity Equity and Inclusion initiatives to date.

STAFF CONTACT

Jill Salas

Interim Director Diversity, Equity & Inclusion

[DEI INITIATIVES REPORT - 03.16.23.pdf](#)

MONTHLY STATUS REPORT - DIVERSITY, EQUITY, AND INCLUSION				
March 16, 2023				
Project	Description/Details	Updates	Status	Budget/Resources (if applicable)
Diversity, Equity, and Inclusion Consultant, Kaleidoscope Group, LLC				
Scope of work includes comprehensive assessment which includes design and analysis of a workplace inclusion survey, solicitation and incorporation of student perspectives, facilitation of employee focus groups, and presentation of a final report; analysis of various policies, procedures, and practices; development of DEI vision statement, and alignment with mission and values; development and facilitation of DEI education/training sessions for COD workforce; assistance with development of DEI framework in alignment with strategic planning and measurable outcomes; recommendations for future planning; ongoing coaching as necessary.				
Employee Survey	28 question survey focused on 8 key areas: 1) Accountability 2) Commitment, 3) Diverse Representation, 4) Equity, 5) Have a Voice, 6) Individual Connection, 7) Student Focus, and 8) Value Differences.	There were a total of 1,119 respondents, the highest of any employee survey, surpassing the PACE survey completion rate. High level findings were shared with Cabinet members. Findings were used to inform the structure and design of the employee focus groups.	Completed	\$322,320 (over two years)
Focus Group Planning	Employee focus groups will expand on the findings from the survey and shed light on patterns and themes in the employee experience.	18 focus groups are scheduled March 6 - 9.	Completed	
Policies, Practices, Procedures (3P) Analysis	Consultants reviewed institutional documents and "people policies." Examples include College Policy Manual, employee guidebooks, institutional plans, human resources documents related to the talent life cycle, performance management and evaluation, and employee demographic information including turnover and departure rates as well as exit interview data.	25 documents and data reports analyzed in total KG also conducted 1:1 interviews with HR staff Initial findings and recommendations were shared with Cabinet	Completed	
Vision of Success Sessions	Kaleidoscope Group facilitates "Vision of Success" sessions which help stakeholders and leadership align on what DEI success looks like at their organization. Participants from different departments and employee groups are led through sessions that generate ideas that help institutions go from great to greater.	Sessions were held for Shared Governance Council, Equity and Access Team, Cabinet, and Board of Trustees. Input and ideas gathered will be used to develop a Strategic DEI Framework.	Completed	
Draft DEI Positioning Statements	This project includes drafting definitions of Diversity, Equity, and Inclusion, a DEI vision statement, and a "case for change," which lists reasons why COD is committed to Diversity, Equity, and Inclusion.	Draft definitions were shared with Board members at the January retreat and suggested changes were incorporated into the revisions. Definitions were also shared with SRLPAC members to foster alignment with mission and value statements. Cabinet also provided team members with feedback on the DEI vision statement and case for change statements.	Completed	
Contract addendum	This addendum included 1:1 trustee interviews and a group session that aligns Board commitment for DEI success.	The addendum was approved by the Board of Trustees at the December Board of Trustees Meeting. Trustees had their interviews, the Board had its group session, and the Cabinet had its follow-up session.	Completed	
Student Policies Analysis	Consultants reviewed student-facing policies and interviewed employees who work in various student services departments. Findings will inform policy and process revisions to improve student success and the overall student experience.	A meeting is scheduled the week of March 6 - 9 to discuss findings	Completed	
Student Feedback Session Planning	All enrolled students were invited to participate in a live virtual feedback session on March 1st from 1 - 2pm. The discussion themes focus on belonging and inclusion, student support, accessibility, and inclusive learning.	So far, there have been 130+ RSVPs to the session. Communication was sent via email, a Blackboard announcement, text message, faculty outreach, and Student Life fliers.	Completed	
Equity Value				
College's Equity Plan includes three strategies to address institutional performance gaps for Black, Latinx, and under-resourced students. New legislation is requiring all public institutions in Illinois to develop Equity Plans, and include strategies to support additional populations: students with disabilities, women, and students with outstanding loan balances.				
Equity Value	The interim Director joined the SLRP Advisory Committee (SLRPAC) and the committee drafted a revised Equity Value.	The revised Equity Value statement was sent to the President for approval.	Completed	
Equity Plan				

College's Equity Plan includes three strategies to address institutional performance gaps for Black, Latinx, and under-resourced students. New legislation is requiring all public institutions in Illinois to develop Equity Plans, and include strategies to support additional populations: students with disabilities, women, and students with outstanding loan balances.				
Strategy: Multicultural Center	This strategy consists of establishing a comprehensive Multicultural Center to support students. The Center space is included in the SSC redesign.	Students have a chance to participate in discussions offering feedback on the space.	On Schedule	\$850,000
Strategy: DEI Training/Education for Employees	This strategy consists of employees receiving training and education on DEI topics and concepts.	Kaleidoscope Group will facilitate the training in year two of the contract.	On Schedule	included in Kaleidoscope Group SOW
Strategy: DEI Training/Education for Students	This strategy consists of employees receiving training and education on DEI topics and concepts.	Interim Director of DEI and Provost to meet to discuss plan for students.	Planning	
Strategy: Recruitment, Hiring, and Retention Processes	This strategy consists of adopting best practices in hiring, recruitment, and retention of employees who are representative of the students we serve.	Kaledoscope Group developed an initial list of recommendation based on their 3P Analysis. A meeting has been scheduled with the Interim Director of DEI, VP of Administrative Affairs, Director of Human Resources, Manager of Employee Development Center, and Manager of Employment and HR Systems to discuss a workplan regarding the recommendations.	Planning	
Equity Plan Update	New IL legislation requires all public postsecondary institutions to have an Equity Plan, and require strategies to support students with disabilities, women, and students with outstanding loan balances.	The Interim Director of DEI and others will attend a joint ICCCP, CAO, and CSSO meeting at the Westin Hotel in Lombard on March 9 to learn more from ICCB and ISBE reps on the legislation.	Planning	
Procurement Analysis (RFP, BEP, etc.)				
Board members requested analysis of various aspects of our procurement and BOT policies with respect to supplier diversity.				
BEP Procurement/Supplier Diversity	Board members requested interventions to increase supplier diversity. Kaleidoscope Group developed a Scope of Work which was \$115,000, so an RFP would need to be developed. Board members also requested the College consider a cooperative agreement with peer colleges who wish to increase supplier diversity at their respective institution.	The Director of Business Services sent a survey to peer colleges to gauge interest in a potential cooperative agreements with peer colleges regarding supplier diversity consultants. She received three responses with all respondents indicating no interest in a cost-sharing a consultant. Procurement department will be hosting a vendor fair in March. Please direct specific questions to the Director of Business services. Moving forward, this item will be removed from this report, and updates related to this project can be directed to the VP of Administrative Affairs or Director of Business Services.		

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Personnel Actions for Board Information.

BACKGROUND INFORMATION

The following personnel actions are provided for information only:

- a. Classified Appointments
- b. Classified Promotions/Transfers
- c. Managerial Resignations
- d. Classified Resignations

STAFF CONTACT

Ellen Roberts, Vice President of Administrative Affairs

[Personnel Information Items2.pdf](#)

March 16, 2023

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
CLASSIFIED Nebal Ahmed	Helpdesk Specialist I	Office & Classroom Technology	2/27/2023	New Hire Full Time	\$55,000
Taylor Allen	Administrative Assistant II Counseling & Advising	Counseling & Advising	1/31/2023	New Hire Part Time	\$16,712
Elissa Bright	Program Support Specialist	Nursing and Health Sciences	2/2/2023	Re-Hire Full Time	\$58,000
Aaron Cooper	Helpdesk Specialist I	Office & Classroom Technology	2/13/2023	New Hire Full Time	\$55,000
Erin Fairhead	Reference Assistant	Library	2/27/2023	New Hire Part Time	\$23,920
Jonathan Garcia	Custodian I	Facilities	2/13/2023	New Hire Full Time	\$31,325
Alyssa Johnson	Administrative Assistant V	Adjunct Support	2/20/2023	New Hire Full Time	\$44,720
Sharon Kickel	Specialist, Testing Proctor	Adult Continuing Education	2/27/2023	New Hire Part Time Grant Funded	\$8,996
Wendy Melgar	Graphic Designer, Digital Content & Group Sales Coordinator	Performing Arts	2/6/2023	New Hire Full Time	\$55,000
Jane Olsson	Laboratory Assistant I Sustainable Urban Agriculture	Horticulture	2/27/2023	New Hire Full Time Grant Funded	\$24,960

March 16, 2023

APPOINTMENTS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
Nicole Rohn	Administrative Assistant III	Administrative Affairs	2/27/2023	New Hire Full Time	\$36,400

CLASSIFIED

John Scannell	Maintenance Mechanic II	Engineering	2/13/2023	New Hire Full Time	\$93,080
Ambreen Shamim	Instructional Assistant III, Naperville	Learning Commons	2/27/2023	New Hire Part Time	\$10,010

PROMOTIONS/TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u> Lisa Ancona-Roach	Coordinator, Remote Testing Services	Learning Commons	1/30/2023	Promotion Full Time	\$58,240
Mariola Buczak	Custodial Group Leader	Facilities	1/30/2023	Promotion Full Time	\$34,340
Jenna Bujarski	Financial Aid Specialist Operations	Student Financial Aid	2/6/2023	Promotion Full Time	\$62,400
Kelly Griffey	Administrative Assistant V	Business Services	2/27/2023	Transfer Full Time	\$43,680
Odell Jackson	Maintenance Painter	Facilities	2/13/2023	Promotion Full Time	\$43,618
Mary Krol	Instructional Assistant III Addison	Learning Commons	2/20/2023	Promotion Part Time	\$20,020
Robert Lapinski	Coordinator, Advancement Corporate Sponsorships	Institutional Advancement	1/30/2023	Promotion Full Time	\$62,400

March 16, 2023

PROMOTIONS/TRANSFERS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
Linda McLaughlin	Administrative Assistant III Tutoring Services	Tutoring Services	2/27/2023	Transfer Full Time	\$35,880
Jordan Pawlak	Laboratory Assistant I - Welding	Welding Technology	2/13/2023	Transfer Full Time Grant Funded	\$41,600
Matthew Riewer	Multimedia Writer/Producer Director	Multimedia Services	2/6/2023	Transfer Full Time	\$64,000
Colleen Sall	Coordinator, Procurement Technical Assistance Program	Business Development Center	1/30/2023	Promotion Full Time	\$54,000
Levi Yastrow	Laboratory Assistant II - Art Studios	Art, Communications & Hospitality	2/6/2023	Transfer Full Time	\$57,200

RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>MANAGERIAL</u> Joseph Scroggins	Assistant Director, Student Financial Assistance	Student Financial Aid	2/1/2023	Resignation	1 Yrs. 9 Mos.
Moira Shultz	Supervisor, Learning Commons- Carol Stream	Learning Commons	2/10/2023	Resignation	7 Mos.
<u>CLASSIFIED</u> Diana DeMarco	Off Campus Program Coordinator	Continuing Education/ Extended Learning	1/14/2023	Resignation	7 Yrs. 11 Mos.
Mustaga Hasan	Administrative Assistant III- Addison	COD Centers	2/8/2023	Resignation	3 Yrs. 4 Mos.
Marcus Hawkins	Student Services Specialist	Center for Student	1/30/2023	Resignation	0

March 16, 2023

RESIGNATIONS - Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
Itri Papanikolla	Program Support Specialist	Nursing & Health Sciences	1/26/2023	Resignation	2 Mos.
Adele Quintanilla	Administrative Assistant III-Naperville	COD Centers	2/3/2023	Resignation	8 Mos.
Joel Sanroman	Helpdesk Specialist I	Office & Classroom Technology	1/27/2023	Resignation	1 Yr.
Austin Scavone	Student Services Specialist	Center for Student Success	2/10/2023	Resignation	1 Yr.
Anthony Sendzimer	Library Assistant I	Library	2/19/2023	Resignation	4 Mos.
Linda Shaw	Instructional Assistant-STEM Specialist	Tutoring Services	2/3/2023	Resignation	9 Yrs. 6 Mos.
Bradley Simmons	Compensation Analyst	Human Resources	2/3/2023	Resignation	2 Mos.
Lynette Trautwein	Library Assistant I	Library	2/28/2023	Retirement	16 Yrs.

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

First Reading of Future of Work Committee Charter

REASON FOR CONSIDERATION

The Future of Work Committee has had an initial meeting in February 2023 and has developed a vision for the charge for the Committee.

BACKGROUND INFORMATION

The Future of Work Committee was established by the Board of Trustees Chair in 2022 and work for the Committee has begun. A formal charter for the Committee will set the direction and objectives for Committee and guide the work to be accomplished.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees review for a First Reading the initial charter for the Future of Work Committee.

STAFF CONTACT

Lilianna Kalin, General Counsel

[Future of Work Committee Draft Charter.pdf](#)

Charter and Bylaws

Article I. Name

The name of this committee shall be the College of DuPage Board of Trustees Future of Work Committee.

Article II. Purpose and Responsibilities

The Board of Trustees, Administration, Faculty, and Staff of the College of DuPage recognize that disruptive emerging technologies will continue to radically transform the way we work, live, and learn in our lifetimes. As a publicly funded institution, the College recognizes its responsibility to our community to invest in the knowledge capital, technology, and resources needed to best prepare our students and employees for long-term success. The College will continue to prioritize resources related to preparing students for success in the emerging growth industries and knowledge economies that will define our future. To meet these objectives, the Future of Work Committee is therefore charged to monitor trends in the workforce and to review and recommend strategic policies and programs to the Board of Trustees and/or President on matters relating to training and education that is aligned with industry needs on future of work.

Expectations appropriate to Board oversight include providing guidance and input on identifying educational and training opportunities for the College, exercising proactive governance with respect to education and training, educating the Board on the evolving role of the future of work in the marketplace.

The Future of Work Committee should consider the College's Strategic Long Range Plan as well as all appropriate federal (e.g., 485(a)(1) of the federal Higher Education Act of 1965, as amended, including by the Higher Education Opportunity Act, U.S. Pub. L. 110-315, § 488(a)(1), currently codified at 20 U.S.C. § 1092(a)(1); and related regulations, including 34 C.F.R. § 668.45), state (e.g., Illinois Community College Act, Illinois Community College Board Recognition requirements), laws, standards and requirements.

Article III. Committee Composition and Governance

1. Membership

- a. Committee membership shall conform to Board Policy.
- b. The Chairman of the Board of Trustees shall appoint three Trustees to serve on the Committee and shall designate the Chairman of the Committee.
- c. The Chairman of the Board of Trustees shall also appoint individuals external to the College with experience in the subject matter of the Committee. The Chairman of the Board of Trustees shall consider such appointment requests from the Chairman of the Committee.
- d. Appointment to the Committee shall be for a term of one year or until the next reorganization of the Committee. Incumbent Committee members may be considered for reappointment for additional terms.

- e. All members of the Committee are voting members; however, such votes are advisory only as to any recommendations to the Board.
- f. At the discretion of the Committee Chairman, the membership may be expanded to include advisory, non-voting members with experience in a particular issue before the Committee. The term of an advisory, non-voting member shall be subject to the discretion of the Committee Chair provided that the term may not exceed the limits specified in Article III, Section 1d above.
- g. In the event of a vacancy, the Chairman of the Board of Trustees shall appoint a replacement member to the Committee no later than 65 days after receiving notification of the vacancy.

2. Leadership

A voting trustee Member shall be the Committee Chairman, who shall be selected by and serve at the will of the Board of Trustees Chairman.

3. Meetings

- a. The Committee Chairman shall determine the time and place of its meetings, provided that it shall meet at least two times per calendar year. Consistent with Policy No. 1.18, the Committee Chairman shall set the agenda for the meeting.
- b. The Committee Chairman shall determine the procedures for its meetings. The Committee Chairman shall appoint an individual (who need not be a Committee member) to serve as the Recording Secretary. Minutes shall be posted in the Board of Trustees committee section of the College of DuPage website.
- c. A majority of the full voting membership of the Committee shall constitute a quorum for meetings.
- d. Actions taken or recommendations made by the Committee shall require a majority vote of those members present.
- e. Meetings of the Committee shall be in person. If a quorum of the Committee is physically present, one or more members may participate by telephone for good cause shown.
- f. The Committee Recording Secretary shall provide at least e-mail notice of the time and place of all meetings of the Committee to each member of the Committee at least 48 hours prior to the meeting, together with an agenda of the items for which action may be taken, and shall further publish the time and place of all Regular Meetings, and any other meetings where a quorum of members may discuss business, in a manner that fully complies with the Illinois Open Meetings Act.

Article IV. Reporting

The Committee shall report to the Board of Trustees on its activities and any recommendations prior to any Board of Trustees vote on matter recommended by the Committee.

Article V. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order shall govern the Committee in all cases to which they are applicable and in which they are not inconsistent with the bylaws or other policies and procedures adopted by the Committee.

In at least each year divisible by five (e.g. 2025, 2030), the Committee shall review this Charter and make recommendations to the Board regarding any proposed changes to such Charter.

To the extent that any provision of this Charter conflicts with College of DuPage Policy Manual, the Policy Manual shall take precedence.

DRAFT

Chartering of the Future of Work Committee pursuant to the foregoing Charter approved by the Board of Trustees: _____, 2023.

Chairman, Board of Trustees

Secretary, Board of Trustees

DRAFT

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Board of Trustee FY24 Development Budget Information

BACKGROUND INFORMATION

At the Board Retreat held on January 14, 2023 there was a discussion regarding the formation of the Trustee Development budget for FY 24. Based upon direction provided by the Trustees at that meeting the attached budget proposal has been developed and is being provided to the Board as information only. The College of DuPage FY 24 budget will be presented to the Board at the May Board of Trustees Meeting and voted on for adoption at the June 2023 Board of Trustee Meeting.

[FY24 COD BOT Trustee Development Budget.pdf](#)

MEMO

TO: Board of Trustees
 FROM: Office of the President
 DATE: February 27, 2023
 RE: Proposed Trustee Development Budget FY 24

Per discussion at the January Board of Trustees Retreat, please find below the summary of FY24 Board of Trustees Development Budget proposal:

	FY 24	Budget
1	Appel	3500
2	Corrigan	3500
3	Dunne	3500
4	Holan	3500
5	Howard	3500
6	2023 Elected Trustee	3500
7	2023 Elected Trustee	3500
8	Student Trustee	3500
9	Local Organization Officer	3700
10	National Organization Officer (2 x \$6000)	12000
	TOTAL	\$43,700

Line 9: reflects the travel costs for ICCTA meetings as a College representative or executive member of the Board.

Line 10: reflects the travel and conference costs for members of the ACCT board. Chair Dunne and Trustee Appel are included in this line item to allow for participation at the national meetings (ACCT Leadership Conference and the ACCT National Legislative Summit).

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Financial Reports: Treasurer's Report, Payroll Report, Accounts Payable Report, All Disbursements Excluding Payroll, Budget Transfer Report, Legal Professional and Search Fees Report, and Travel Expense/Requests Report.

REASON FOR CONSIDERATION

Regarding orders and bills consistent with Section 3-27 of the Illinois Public Community College Act, Policy 2.21 requires that checks for items not previously approved by the Board shall require individual approval by the Board of Trustees for amounts of \$15,000 or over. We have listed all items for the month, including those over \$15,000, which will include the small subset of items over \$15,000 which is consistent with Section 3-27 of the Illinois Public Community College Act and not previously approved by the Board.

BACKGROUND INFORMATION

- (a) Treasurer's Report – The Treasurer's Report goes to the Board for approval every month. The Treasurer's Report includes the receipts and disbursements for each month on strictly a cash basis.
- (b) Payroll Report – This report includes disbursements from accounts payable related to Payroll items including taxes, SURS and benefits greater than \$15,000. This report is presented to the Board for approval each month.
- (c) Accounts Payable Report – This report includes all Accounts Payable disbursements greater than \$15,000 excluding payroll items included in the Payroll Report. This report is presented to the Board for approval each month.
- (d) All Disbursements Excluding Payroll – This report includes all disbursements for the month excluding personal payroll disbursements.
- (e) Budget Transfer Report – This report is presented to the Board for approval on a monthly basis. The budget transfer report lists the funds, descriptions, amounts and reasons for the budget transfer.

(f) Legal, Professional, and Search Fees - Request approval for payment of Legal Fees, Professional Fees and Search Fees. This report is presented to the Board for approval each month.

(g) Travel Expense/Requests- Estimated travel expenses that exceed the maximum allowable rates set forth in Exhibit A of Administrative Procedure 10-190, or total estimated travel expenses that exceed \$5,000 or \$15,000 for group travel, must be approved by the Board by roll call vote at an open meeting. If estimated travel expenses are below the maximum allowable rates but actually incurred expenses end up exceeding the maximum allowable rates, the expenses must be approved by the Board by roll call vote at an open meeting prior to reimbursement. This report is presented to the Board for approval each month.

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves all financial reports listed in this agenda item.

STAFF CONTACT

Ellen Roberts, Vice President, Administrative Affairs

Scott Brady, CFO and Treasurer

David Virgilio, Controller

[2023_03_16 Financial Reports For Approval.pdf](#)

College of Dupage
Community College District No. 502
Treasurer's Report as of 2/28/2023

Chase Concentration and Credit Card Accounts

Beginning Balance	\$	10,930,375
Current Activity		
Cash Receipts		3,097,420
Cash Disbursements		(15,511,901)
Wire Transfers/Bank Charges/Voids		17,225,003
Payroll		(6,570,179)
Total Monthly Activity		<u>(1,759,657)</u>
Ending Balance	\$	<u>9,170,718</u>
Cash		
Total Cash JPMorgan Chase	\$	<u>9,170,718</u>
Disbursement Summary		
Invoices less than \$15,000		
Checks - Vendors	\$	505,428
Echecks - Vendors		978,561
ACH transfers - Vendors		-
Wire transfers - Vendors		-
Sub-total Vendors	\$	<u>1,483,989</u>
Checks - Employees	\$	14,690
Echecks - Employees		40,664
Sub-total Employees	\$	<u>55,354</u>
Checks - Student Refunds	\$	1,750,452
E-commerce - Student Refunds		4,779,079
Sub-total Students	\$	<u>6,529,531</u>
Total invoices less than \$15,000	\$	<u>8,068,874</u>
% Electronic		71.86%
Invoices \$15,000 or more		
Checks - Vendors	\$	2,177,686
Echecks - Vendors		5,219,302
ACH transfers - Vendors		-
Wire transfers - Vendors		46,039
Total invoices \$15,000 or more	\$	<u>7,443,027</u>
% Electronic		70.7%
Total Cash Disbursements	\$	<u>15,511,901</u>
Invoices \$15,000 or more		
Payroll Related	\$	2,653,222
Accounts Payable Related		4,789,805
Total Invoices \$15,000 or more	\$	<u>7,443,027</u>

College of DuPage
Community College District No. 502
PAYROLL REPORT
CASH DISBURSEMENTS GREATER THAN \$15,000

Payroll - February 2023

	Gross	Net
Direct Deposits	\$9,248,266.68	\$6,458,388.67
Checks	\$182,423.38	\$111,789.94
Total Payroll	\$9,430,690.06	\$6,570,178.61
% Electronic		98.3%

Payroll Related Disbursements: Withholdings and Taxes
Grand Total Payroll Disbursements

Payroll Disbursements - February 2023

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*D21836	02/08/23	Department of Treasury	Withholding Tax - Federal W/H 2/10/23 Payroll	\$445,209.39
IM*D21843	02/21/23	Department of Treasury	Withholding Tax - Federal W/H 2/24/23 Payroll	\$470,221.65
IM*D20835	02/08/23	IDES-Magnetic Media Unit	Withholding Tax - State W/H 2/10/23 Payroll	\$188,579.47
IM*D21842	02/21/23	IDES-Magnetic Media Unit	Withholding Tax - State W/H 2/24/23 Payroll	\$200,118.37
IM*D21837	02/09/23	InterFlex Payment, LLC	HSA Empl/COD Contr 1/27/23 DED	\$33,780.28
IM*D21840	02/17/23	InterFlex Payment, LLC	HSA Empl/COD Contr 1/13/23 DED	\$23,990.83
IM*D21841	02/17/23	InterFlex Payment, LLC	HSA Empl/COD Contr 2/10/23 DED	\$30,714.13
IM*D21844	02/28/23	InterFlex Payment, LLC	HSA Empl/COD Contr 2/24/23 DED	\$34,573.75
IM*E0093581	02/09/23	SURS-State University Retirement System	Employee Retirement Contributions - 2/10/23 Payroll	\$396,495.34
IM*E0093879	02/23/23	SURS-State University Retirement System	Employee Retirement Contributions - 2/24/23 Payroll	\$516,340.81
IM*E0093554	02/08/23	Valic Retirement Services	Annuities - 2/10/23 Payroll	\$154,682.19
IM*E0093878	02/23/23	Valic Retirement Services	Annuities - 2/24/23 Payroll	\$158,515.98
TOTAL				\$2,653,222.19

College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS GREATER THAN \$15,000
February 2023 Disbursements

Accounts Payable Disbursements - February 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023 FOR INVOICES GREATER THAN \$15,000

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*E0093756	02/15/23	A la Carte LLC	International Travel Costs	\$32,408.34
IM*E0093394	02/01/23	Adobe Systems Incorporated	IT Maintenance Services	\$75,000.00
IM*E0093896	02/28/23	Aggressive Energy LLC	Electricity Expense	\$98,358.93
IM*0308140	02/15/23	AMBIENT TOURS INC.	Performing Arts Services	\$22,500.00
IM*0307629	02/02/23	American Express Travel Related Services Co., Inc.	Travel - Out of State	\$33,253.07
IM*E0093766	02/17/23	American Welding & Gas, Inc.	Equipment - Instructional	\$18,535.12
IM*E0093897	02/28/23	AVI-SPL LLC	Equipment - Instructional	\$15,570.69
IM*0309072	02/23/23	Bibliotheca Llc	Maintenance Services Expense	\$16,683.00
IM*W653	02/07/23	Blaauw Products BV	Equipment - Instructional	\$23,539.20
IM*E0093553	02/08/23	College of Dupage Faculty Assoc	Professional Dues	\$24,587.25
IM*E0093877	02/23/23	College of Dupage Faculty Assoc	Professional Dues	\$24,587.25
IM*E0093757	02/15/23	Columbia Artists Music, LLC	Performing Arts Services	\$17,000.00
IM*E0093758	02/15/23	Commercial Mechanical, Inc	Facilities Maintenance Service Expense	\$124,358.08
IM*E0093582	02/13/23	Community College Health Consortium	Medical HD Premium - February 2023	\$1,187,528.11
IM*E0093759	02/15/23	Cornerstone OnDemand Inc.	IT Maintenance Services	\$96,257.04
IM*E0093760	02/15/23	DAOES	Funds Held in Custody of Others	\$430,856.00
IM*E0093900	02/28/23	DAOES	Funds Held in Custody of Others	\$212,500.00
IM*E0093583	02/13/23	Delta Dental of Illinois	Dental PPO Premium January 2023	\$55,266.56
IM*0309073	02/23/23	Dentsply Sirona, Inc.	Equipment - Instructional	\$17,609.55
IM*D21836	02/08/23	Department of Treasury	Withholding Tax - Federal	\$68,165.73
IM*D21843	02/21/23	Department of Treasury	Withholding Tax - Federal	\$71,279.98
IM*E0093768	02/17/23	Extra Bases, LLC	Check issued in current month; voided in current month	\$(20,328.00)
IM*E0093768	02/17/23	Extra Bases, LLC	Funds Held in Custody of Others	\$20,328.00
IM*E0093761	02/15/23	Follett Higher Education, LLC	Other Students Bookbills	\$760,254.40
IM*0309437	02/28/23	Gordon Flesch Co.	Rental - Equipment	\$31,673.64
IM*E0093901	02/28/23	IACE Travel	International Travel Costs	\$39,750.00
IM*E0093767	02/17/23	Integral Construction, Inc.	Facilities Maintenance Service Expense	\$15,835.50
IM*E0093762	02/15/23	Intelligent Ultrasound North America, Inc.	Equipment - Instructional	\$53,592.50
IM*PC21486	02/28/23	JPMorgan Chase & Co	Pcard/Travel Card Clearing	\$50,750.50
IM*TC21485	02/28/23	JPMorgan Chase & Co	Pcard/Travel Card Clearing	\$16,780.95
IM*E0093395	02/01/23	KK Stevens Co	Printing Expense	\$92,571.53
IM*0309074	02/23/23	Laerdal Medical Corporation	Equipment - Instructional	\$20,755.25
IM*E0093902	02/28/23	Lakeshore Medical Resources, Inc	Equipment - Instructional	\$56,500.00
IM*0308144	02/17/23	MBA Design & Display Products Corp.	Non-Capital Equipment	\$19,574.00
IM*E0093898	02/28/23	Pezza Landscape Inc	Facilities Maintenance Service Expense	\$24,800.00
IM*E0093391	02/01/23	Pilobolus, Inc.	Performing Arts Services	\$16,100.00
IM*E0093769	02/17/23	Pocket Nurse	Check issued in current month; voided in current month	\$(21,051.37)
IM*E0093769	02/17/23	Pocket Nurse	Non-Capital Equipment	\$21,051.37
IM*E0093486	02/07/23	Poppulo Inc	IT Maintenance Services	\$15,750.00
IM*0307721	02/07/23	POSTMASTER - GLEN ELLYN	USPS Prepaid	\$21,000.00
IM*E0093392	02/01/23	Precise Printing Network Inc.	Printing Expense	\$173,649.47
IM*0307730	02/13/23	Reliance Standard Life Insurance Company	Life Insurance Premium January 2023	\$49,764.25
IM*E0093763	02/15/23	Riverside Technologies, Inc.	Equipment - Instructional	\$105,961.00
IM*E0093584	02/14/23	Sewertech LLC	Facilities Maintenance Service Expense	\$17,274.00
IM*0307626	02/01/23	SHI International Corp	Non-Capital Equipment	\$153,362.94
IM*E0093393	02/01/23	Siemens Industry, Inc.	Facilities Maintenance Service Expense	\$39,019.94
IM*E0093764	02/15/23	Siemens Industry, Inc.	Facilities Maintenance Service Expense	\$39,019.94
IM*E0093765	02/15/23	Sodexo	Other Conference & Meeting Expense	\$28,089.18
IM*E0093581	02/09/23	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$16,614.04
IM*E0093879	02/23/23	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$16,811.37
IM*0309066	02/22/23	TWIN EAGLE HOLDINGS N.A., L.L.C	Gas Expense	\$157,345.63
IM*E0093770	02/17/23	Vernier Software	Equipment - Instructional	\$24,772.80
IM*E0093899	02/28/23	VisionPoint Media, Inc.	Advertising Expense	\$44,089.12
IM*W654	02/08/23	William Morris Endeavor Entertainment, LLC	Performing Arts Services	\$22,500.00
TOTAL				\$4,789,805.85

Purchases for approval to be paid in March

Pocket Nurse	Alaris Medley Pump Combo	\$21,051.37
JAMF Software	Software License and Service Agreement	\$21,070.00
Extra Bases, LLC	2023 Baseball Spring Training	\$20,328.00
B&H Photo & Electronics Corp.	Owl Meetig Video Conference Camera	\$19,950.00
Riverside Technologies, Inc.	HP ProBook 440 G9	\$19,366.00
B&H Photo-Video	Red Komodo 6K Camera Production Pack	\$18,843.26
True Pitch Sport	Baseball Field Turf	\$17,222.00
Greenhouse - A - Fex	Shade System Fabric for the Shades	\$16,769.00
Computer Discount Warehouse	F5 OS Upgrade and Maintenance	\$15,010.63
Total		\$169,610.26

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
http://www.cod.edu/about/office_of_the_president/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	3003 Corporate Hotel LLC	2/15/2023	IM*0307817	\$ 421.80	Performing Arts Services
Invoice <\$15,000	4IMPRINT, Inc.	2/8/2023	IM*E0093488	\$ 1,076.20	Advertising Expense
Invoice <\$15,000	A & P Grease Trappers, Inc.	2/15/2023	IM*0307818	\$ 450.00	Facilities Maintenance Service Expense
Invoice >\$15,000	A la Carte LLC	2/15/2023	IM*E0093756	\$ 32,408.34	International Travel Costs
Invoice <\$15,000	A.F.M. & E.P. Fund	2/15/2023	IM*0307819	\$ 1,301.58	Performing Arts Services
Invoice <\$15,000	AAPC Holdings, LLC	2/15/2023	IM*E0093661	\$ 495.00	Dues
Invoice <\$15,000	ABT Electronics	2/15/2023	IM*0307820	\$ 1,331.26	Equipment - Office
Invoice <\$15,000	Accurate Document Destruction, Inc.	2/15/2023	IM*0307821	\$ 224.69	Refuse Disposal Expense
Invoice <\$15,000	Ad Specialties Inc., Illinois	2/15/2023	IM*E0093667	\$ 423.00	Maintenance Supplies
Invoice <\$15,000	Adam Przybyla	2/1/2023	IM*E0093398	\$ 300.00	Performing Arts Services
Employee Reimb	Adela Meitz	2/9/2023	IM*E0093566	\$ 152.20	Dues
Invoice >\$15,000	Adobe Systems Incorporated	2/1/2023	IM*E0093394	\$ 75,000.00	IT Maintenance Services
Invoice <\$15,000	Advanced Moving & Storage Inc	2/15/2023	IM*0307822	\$ 1,360.00	Building Remodeling Expense
Invoice <\$15,000	Advanced Parts & Services	2/22/2023	IM*E0093773	\$ 216.00	Maintenance Services Expense
Invoice <\$15,000	Advanced Parts & Services	2/8/2023	IM*E0093489	\$ 774.56	Maintenance Services Expense
Invoice <\$15,000	Advanced Stores Company, Inc.	2/15/2023	IM*0307823	\$ 171.14	Purchase for Resale
Invoice <\$15,000	Advanced Technologies Consultants, Inc.	2/8/2023	IM*E0093490	\$ 313.00	Maintenance Supplies
Invoice <\$15,000	Advertising Vehicles, Inc.	2/15/2023	IM*0307824	\$ 14,086.00	Advertising Expense
Invoice <\$15,000	Aggressive Energy LLC	2/1/2023	IM*E0093399	\$ 2,489.76	Electricity Expense
Invoice <\$15,000	Aggressive Energy LLC	2/28/2023	IM*0309432	\$ 1,739.64	Electricity Expense
Invoice >\$15,000	Aggressive Energy LLC	2/28/2023	IM*E0093896	\$ 98,358.93	Electricity Expense
Invoice <\$15,000	Airgas, Inc.	2/15/2023	IM*0307825	\$ 4,414.06	Instructional Supplies
Invoice <\$15,000	Alan Bergeson	2/15/2023	IM*E0093588	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Aleisha Balestri	2/15/2023	IM*0308115	\$ 238.04	Tuition Reimbursement-Faculty
Invoice <\$15,000	Alexander Bolyanatz	2/15/2023	IM*E0093590	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Alibris	2/15/2023	IM*0307827	\$ 83.20	Books and Binding Costs
Employee Reimb	Alireza Shirani	2/15/2023	IM*0308132	\$ 100.00	Dues - Classified
Invoice <\$15,000	Allan Engeldahl	2/15/2023	IM*0307927	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Allied Garage Door Inc.	2/8/2023	IM*E0093491	\$ 4,018.00	Facilities Maintenance Service Expense
Invoice <\$15,000	AlSCO, Inc.	2/15/2023	IM*0307829	\$ 475.28	Instructional Supplies
Employee Reimb	Amanda Noel	2/9/2023	IM*E0093569	\$ 60.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Amazon Capital Services, Inc.	2/15/2023	IM*0307830	\$ 7,408.42	Books and Binding Costs
Invoice >\$15,000	AMBIENT TOURS INC.	2/15/2023	IM*0308140	\$ 22,500.00	Performing Arts Services
Invoice <\$15,000	Ambrose Video Publishing	2/15/2023	IM*E0093662	\$ 55.00	Books and Binding Costs
Invoice <\$15,000	American Chemical Society	2/1/2023	IM*E0093400	\$ 2,220.00	Books and Binding Costs
Invoice >\$15,000	American Express Travel Related Services Co., Inc.	2/2/2023	IM*0307629	\$ 33,253.07	Travel - Out of State
Invoice <\$15,000	American Library Association - CHOICE Magazine	2/15/2023	IM*0307831	\$ 695.00	Other Contractual Services Expense
Invoice <\$15,000	American National Red Cross & Its Constituent Chapters	2/15/2023	IM*0307832	\$ 250.00	Agency Scholarships
Invoice <\$15,000	American Program Bureau, Inc.	2/15/2023	IM*E0093663	\$ 10,000.00	Other Contractual Services Expense
Invoice >\$15,000	American Welding & Gas, Inc.	2/17/2023	IM*E0093766	\$ 18,535.12	Equipment - Instructional
Invoice <\$15,000	Amtex Supply Holdings, Inc.	2/15/2023	IM*0307833	\$ 598.12	Instructional Supplies
Employee Reimb	Anabel Cruz	2/15/2023	IM*E0093729	\$ 17.57	Funds Held in Custody of Others
Employee Reimb	Anabel Cruz	2/2/2023	IM*E0093461	\$ 52.98	Funds Held in Custody of Others
Employee Reimb	Andrea Brus	2/15/2023	IM*0308117	\$ 1,281.51	Out-of-State Travel Costs
Employee Reimb	Andrea Stone	2/15/2023	IM*0308133	\$ 1,956.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	AndyMark, Inc.	2/15/2023	IM*E0093664	\$ 190.86	Instructional Supplies
Invoice <\$15,000	Anixter, Inc.	2/15/2023	IM*0307834	\$ 6,374.39	Maintenance Supplies
Employee Reimb	Ann Kopal	2/15/2023	IM*E0093738	\$ 75.35	In-State Travel Costs
Employee Reimb	Anne Knight	2/15/2023	IM*0308124	\$ 385.00	Dues - Faculty
Invoice <\$15,000	Annual Reviews Inc.	2/15/2023	IM*E0093665	\$ 295.00	Other Contractual Services Expense
Invoice <\$15,000	Aqua Pure Enterprises, Inc.	2/22/2023	IM*E0093774	\$ 5,742.56	Other Contractual Services Expense
Invoice <\$15,000	Aqua Pure Enterprises, Inc.	2/15/2023	IM*E0093666	\$ 520.00	Maintenance Services Expense
Invoice <\$15,000	ARC-STSA	2/15/2023	IM*0307836	\$ 2,000.00	Dues
Invoice <\$15,000	ARC-STSA	2/15/2023	IM*0307835	\$ 2,000.00	Dues
Invoice <\$15,000	Aries Charter Transportation Inc	2/1/2023	IM*E0093401	\$ 1,434.42	Other Contractual Services Expense
Invoice <\$15,000	Armarious Software Inc	2/22/2023	IM*E0093775	\$ 243.75	Other Contractual Services Expense
Invoice <\$15,000	Arnell Steel Supply Company	2/15/2023	IM*0307837	\$ 1,965.15	Instructional Supplies
Invoice <\$15,000	Arthur Geis	2/15/2023	IM*E0093605	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Aspen University Inc	2/15/2023	IM*0307838	\$ 490.00	Tuition Reimbursement-Classified
Employee Reimb	Assia Baker	2/15/2023	IM*0308113	\$ 1,327.83	Out-of-State Travel Costs
Invoice <\$15,000	Assistance League of Chicagoland West	2/15/2023	IM*E0093668	\$ 3,329.97	Agency Scholarships
Invoice <\$15,000	ASSOCIATION ON HIGHER EDUCATION DISABILITY	2/22/2023	IM*E0093776	\$ 499.00	In-State Conference Costs
Invoice <\$15,000	AT&T	2/23/2023	IM*0309069	\$ 25.93	Telephone Expense
Invoice <\$15,000	AT&T	2/23/2023	IM*0309068	\$ 4,923.31	Telephone Expense
Invoice <\$15,000	AT&T	2/23/2023	IM*0309067	\$ 284.31	Office Supplies
Invoice <\$15,000	AT&T	2/15/2023	IM*0307841	\$ 1,986.80	Telephone Expense
Invoice <\$15,000	AT&T	2/15/2023	IM*0307840	\$ 3,569.79	Telephone Expense
Invoice <\$15,000	AT&T	2/15/2023	IM*0307839	\$ 2,472.37	Telephone Expense
Invoice <\$15,000	AT&T Mobility	2/23/2023	IM*0309070	\$ 88.47	Cell Phone Allowance

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	AUDIENCE ARCHITECTS, NFP	2/15/2023	IM*0307842	\$ 425.00	Advertising Expense
Invoice <\$15,000	Automationdirect.com Inc	2/8/2023	IM*E0093492	\$ 142.80	Instructional Supplies
Invoice >\$15,000	AVI-SPL LLC	2/28/2023	IM*E0093897	\$ 15,570.69	Equipment - Instructional
Invoice <\$15,000	AZ Holdco, LLC	2/1/2023	IM*E0093402	\$ 6,250.00	Instructional Supplies
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/22/2023	IM*E0093777	\$ 4,263.08	Instructional Supplies
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/15/2023	IM*E0093669	\$ 3,057.56	Non-Capital Equipment
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/8/2023	IM*E0093493	\$ 2,718.25	Non-Capital Equipment
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/1/2023	IM*E0093403	\$ 5,012.72	Non-Capital Equipment
Invoice <\$15,000	B&H Technical Services	2/15/2023	IM*E0093670	\$ 265.20	Instructional Supplies
Invoice <\$15,000	Bailey Edward Design, Inc.	2/1/2023	IM*E0093404	\$ 180.00	Architectural Services Expense
Invoice <\$15,000	Baker & Taylor Books	2/15/2023	IM*0307843	\$ 417.47	Books and Binding Costs
Invoice <\$15,000	Banc Certified Merchant Services, LLC	2/8/2023	IM*E0093494	\$ 96.00	Performing Arts Services
Invoice <\$15,000	Banner Personnel Service Inc	2/22/2023	IM*E0093778	\$ 1,298.90	Office Services Expense
Invoice <\$15,000	Banner Personnel Service Inc	2/15/2023	IM*E0093671	\$ 8,025.90	Other Contractual Services Expense
Invoice <\$15,000	Banner Personnel Service Inc	2/8/2023	IM*E0093495	\$ 1,996.40	Clerical Full-Time
Invoice <\$15,000	Banner Personnel Service Inc	2/1/2023	IM*E0093405	\$ 809.10	Consultants Expense
Invoice <\$15,000	Barn Door Lighting Outfitters	2/8/2023	IM*E0093496	\$ (557.17)	Check issued in current month; voided in current month
Invoice <\$15,000	Barn Door Lighting Outfitters	2/8/2023	IM*E0093496	\$ 557.17	Non-Capital Equipment
Invoice <\$15,000	Barn Door Lighting Outfitters	2/14/2023	IM*0307816	\$ 557.17	Non-Capital Equipment
Invoice <\$15,000	Barry Winograd	2/15/2023	IM*0308107	\$ 1,000.00	Other Contractual Services Expense
Invoice <\$15,000	Batteries Plus	2/22/2023	IM*E0093794	\$ 1,414.89	Maintenance Supplies
Invoice <\$15,000	BDC Plants, LLC	2/15/2023	IM*0307846	\$ 93.00	Instructional Supplies
Invoice <\$15,000	Benco Dental Co.	2/15/2023	IM*0307847	\$ 1,805.65	Instructional Supplies
Invoice <\$15,000	Benefit Partners Group, Llc	2/15/2023	IM*0307848	\$ 151.20	Instructional Supplies
Employee Reimb	Benjamin Johnson	2/15/2023	IM*E0093737	\$ 120.00	Dues - Classified
Employee Reimb	Benjamin Johnson	2/2/2023	IM*E0093470	\$ 24.89	In-State Travel Costs
Invoice <\$15,000	Benjamin Nadel	2/15/2023	IM*E0093632	\$ 1,750.00	Performing Arts Services
Invoice <\$15,000	Betty Shannon	2/15/2023	IM*0308062	\$ 1,200.00	Retiree Healthcare Payments
Invoice >\$15,000	Bibliotheca Llc	2/23/2023	IM*0309072	\$ 16,683.00	Maintenance Services Expense
Invoice <\$15,000	Bill Doran Co.	2/15/2023	IM*0307849	\$ 1,808.75	Instructional Supplies
Invoice >\$15,000	Blaauw Products BV	2/7/2023	IM*W653	\$ 23,539.20	Equipment - Instructional
Invoice <\$15,000	Black Hawk College	2/28/2023	IM*0309433	\$ 1,898.20	Non-Credit Instructional Serv
Invoice <\$15,000	Black Hawk College	10/11/2022	IM*0304951	\$ (1,898.20)	Check issued in current month; voided in current month
Invoice <\$15,000	Blake Gopnik	2/15/2023	IM*0307945	\$ 4,500.00	Performing Arts Services
Invoice <\$15,000	Blick Art Materials	2/22/2023	IM*E0093779	\$ 89.87	Instructional Supplies
Invoice <\$15,000	Blick Art Materials	2/15/2023	IM*E0093672	\$ 216.56	Instructional Supplies
Invoice <\$15,000	Blick Art Materials	2/1/2023	IM*E0093406	\$ 453.67	Instructional Supplies
Employee Reimb	Bonniejean Alford	2/2/2023	IM*E0093458	\$ 185.02	Tuition Reimbursement-CODA
Invoice <\$15,000	Book Oven Inc	2/15/2023	IM*0307850	\$ 8,999.00	Other Contractual Services Expense
Invoice <\$15,000	BoxCast Inc	2/15/2023	IM*E0093673	\$ 92.53	IT Maintenance Services
Invoice <\$15,000	Bradford Systems Corp.	2/15/2023	IM*E0093674	\$ 315.00	Maintenance Services Expense
Invoice <\$15,000	Bradley Reno	2/15/2023	IM*E0093643	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Breakthru Beverage Illinois, LLC	2/15/2023	IM*0307851	\$ 2,891.45	Purchase for Resale
Invoice <\$15,000	Breakthru Beverage Illinois, LLC	2/6/2023	IM*0307630	\$ 1,311.28	Purchase for Resale
Invoice <\$15,000	Brian Chelmecki	2/15/2023	IM*0307870	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Brian Fitzgerald	2/15/2023	IM*0307933	\$ 280.00	Officials/Referees
Invoice <\$15,000	Brian O'Keefe	2/15/2023	IM*0308027	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Bright Horizons Ed	2/15/2023	IM*0307852	\$ 414.00	Agency Scholarships
Invoice <\$15,000	Brink's, Inc.	2/15/2023	IM*0307853	\$ 192.79	Financial Charges & Adjustments
Invoice <\$15,000	Broadcast Supply Worldwide	2/15/2023	IM*E0093675	\$ 2,381.00	Audio/Visual Materials
Invoice <\$15,000	Brownells, Inc	2/15/2023	IM*0307855	\$ 137.60	Instructional Supplies
Invoice <\$15,000	Buckeye International, Inc	2/15/2023	IM*0307856	\$ 2,442.85	Maintenance Supplies
Invoice <\$15,000	Buffalo Theatre Ensemble Corp.	2/22/2023	IM*E0093780	\$ 13,367.36	Art Center Deposit Liability
Invoice <\$15,000	Buffalo Theatre Ensemble Corp.	2/8/2023	IM*E0093498	\$ 13,550.46	Art Center Deposit Liability
Invoice <\$15,000	Buffalo Theatre Ensemble Corp.	2/1/2023	IM*E0093407	\$ 9,781.33	Art Center Deposit Liability
Invoice <\$15,000	Bulkema's Ace Hardware - Wheaton	2/15/2023	IM*0307857	\$ 27.17	Office Supplies
Invoice <\$15,000	Bulbs.com Inc	2/15/2023	IM*0307858	\$ 354.24	Maintenance Supplies
Invoice <\$15,000	Bumper to Bumper	2/15/2023	IM*0307859	\$ 256.22	Purchase for Resale
Invoice <\$15,000	BWM Global, Inc.	2/1/2023	IM*E0093408	\$ 2,700.00	Advertising Expense
Invoice <\$15,000	Callie Salaymeh	2/15/2023	IM*0308056	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Canon Solutions America Inc	2/15/2023	IM*0307862	\$ 564.44	Office Supplies
Invoice <\$15,000	Carahsoft Technology Corporation	2/15/2023	IM*E0093676	\$ 2,806.48	IT Maintenance Services
Invoice <\$15,000	Carlson Glass & Mirror	2/15/2023	IM*0307864	\$ 43.96	Maintenance Supplies
Invoice <\$15,000	Carnegie Institute	2/15/2023	IM*0308141	\$ 12,272.13	Other supplies
Invoice <\$15,000	Carol Fox & Associates	2/22/2023	IM*E0093781	\$ 14,100.00	Advertising Expense
Invoice <\$15,000	Carol Fox & Associates	2/8/2023	IM*E0093499	\$ 12,800.00	Advertising Expense
Invoice <\$15,000	Carol Fox & Associates	2/1/2023	IM*E0093409	\$ 7,612.50	Advertising Expense
Invoice <\$15,000	Carol Stewart	2/15/2023	IM*0308081	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Carolina Biological	2/22/2023	IM*E0093782	\$ 63.21	Instructional Supplies

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College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
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Invoice <\$15,000	Carolina Biological	2/15/2023	IM*E0093677	\$ 277.58	Instructional Supplies
Invoice <\$15,000	Carolina Biological	2/1/2023	IM*E0093410	\$ 256.17	Instructional Supplies
Invoice <\$15,000	Carolyn Kveton	2/15/2023	IM*0307986	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Casas	2/15/2023	IM*0307866	\$ 4,601.30	Other supplies
Employee Reimb	Casey Emerich	2/15/2023	IM*0308119	\$ 179.00	Instructional Supplies
Invoice <\$15,000	Castle Branch, Inc.	2/15/2023	IM*0307867	\$ 35.00	Instructional Service Contracts
Invoice <\$15,000	Catering Enterprises LTD	2/15/2023	IM*0307868	\$ 1,650.00	Rental Facility
Invoice <\$15,000	Catherine Leveille	2/15/2023	IM*E0093625	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Catherine Stablein	2/15/2023	IM*E0093650	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Cengage Learning, Inc.	2/22/2023	IM*E0093783	\$ 958.58	Books and Binding Costs
Invoice <\$15,000	Cengage Learning, Inc.	2/1/2023	IM*E0093411	\$ 1,520.51	Books and Binding Costs
Invoice <\$15,000	Central Baking Supplies, Inc.	2/1/2023	IM*E0093412	\$ 1,897.95	Instructional Supplies
Invoice <\$15,000	Central National Gottesman, Inc.	2/22/2023	IM*E0093784	\$ 31.50	Office Supplies
Invoice <\$15,000	Central National Gottesman, Inc.	2/15/2023	IM*E0093678	\$ 3,296.00	Office Supplies
Invoice <\$15,000	Ceramic Supply Chicago Inc	2/15/2023	IM*0307869	\$ 2,720.00	Instructional Supplies
Invoice <\$15,000	Charles Currier	2/15/2023	IM*E0093597	\$ 642.36	Retiree Healthcare Payments
Invoice <\$15,000	Charles Ellenbaum	2/15/2023	IM*0307920	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Charles Steele	2/23/2023	IM*E0093893	\$ 185.00	Dues - Classified
Invoice <\$15,000	Charles Vanderwarf	2/15/2023	IM*E0093654	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Chef by Request - CBR Industries, Inc.	2/15/2023	IM*E0093679	\$ 540.60	Other supplies
Invoice <\$15,000	Chef by Request - CBR Industries, Inc.	2/8/2023	IM*E0093500	\$ 687.78	Performing Arts Services
Invoice <\$15,000	Chemcraft Industries	2/22/2023	IM*E0093785	\$ 6,136.31	Maintenance Supplies
Invoice <\$15,000	Chemcraft Industries	2/15/2023	IM*E0093680	\$ 777.25	Maintenance Supplies
Invoice <\$15,000	Chemcraft Industries	2/1/2023	IM*E0093413	\$ 311.35	Maintenance Supplies
Invoice <\$15,000	Cheri Erdman	2/15/2023	IM*E0093601	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Cherryl Johnson	2/15/2023	IM*E0093617	\$ 1,123.20	Retiree Healthcare Payments
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309065	\$ 14.10	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309064	\$ 7.05	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309058	\$ (14.10)	Check issued in current month; voided in current month
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309058	\$ 7.05	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	2/15/2023	IM*0307871	\$ 7.05	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	2/8/2023	IM*0307723	\$ 14.10	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	2/8/2023	IM*0307722	\$ 282.00	Performing Arts Services
Invoice <\$15,000	Chicago Jazz Publishing and Entertainment Inc	2/1/2023	IM*E0093414	\$ 499.00	Other Contractual Services Expense
Invoice <\$15,000	Christina West	2/15/2023	IM*0308102	\$ 320.00	Other Contractual Services Expense
Invoice <\$15,000	Christopher a Talbot Windy City Fireplace, Llc	2/22/2023	IM*E0093786	\$ 961.22	Maintenance Supplies
Invoice <\$15,000	Christopher Thielman	2/15/2023	IM*E0093652	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Christopher Wilson	2/15/2023	IM*E0093659	\$ 524.93	Retiree Healthcare Payments
Invoice <\$15,000	Chronicle of Higher Education	2/15/2023	IM*0307872	\$ 179.00	Books and Binding Costs
Invoice <\$15,000	City of Naperville - Utilities	2/2/2023	IM*0307627	\$ 4,010.24	Electricity Expense
Invoice <\$15,000	Clyde Cox	2/15/2023	IM*E0093596	\$ 1,200.00	Retiree Healthcare Payments
Invoice >\$15,000	College of Dupage Faculty Assoc	2/23/2023	IM*E0093877	\$ 24,587.25	Professional Dues
Invoice >\$15,000	College of Dupage Faculty Assoc	2/8/2023	IM*E0093553	\$ 24,587.25	Professional Dues
Invoice <\$15,000	College of Dupage Foundation	2/22/2023	IM*E0093787	\$ 2,135.68	Charitable Contributions
Invoice <\$15,000	College of Dupage Foundation	2/8/2023	IM*E0093549	\$ 2,271.90	Charitable Contributions
Invoice <\$15,000	College of Dupage Foundation	2/1/2023	IM*E0093415	\$ 1,000.00	Advertising Expense
Invoice >\$15,000	Columbia Artists Music, LLC	2/15/2023	IM*E0093757	\$ 17,000.00	Performing Arts Services
Invoice <\$15,000	Comcast Holdings Corporation	2/15/2023	IM*E0093681	\$ 2,291.40	Advertising Expense
Invoice >\$15,000	Commercial Mechanical, Inc	2/15/2023	IM*E0093758	\$ 124,358.08	Facilities Maintenance Service Expense
Invoice <\$15,000	Commission on Accreditation for Health Info and Info Mngment	2/1/2023	IM*E0093416	\$ 600.00	Dues
Invoice <\$15,000	Commission on Accreditation for Respiratory Care	2/15/2023	IM*0307874	\$ 2,300.00	Dues
Invoice <\$15,000	Commonwealth Edison-Carol Stream	2/28/2023	IM*0309434	\$ 83.37	Electricity Expense
Invoice <\$15,000	Communications Revolving Fund	2/15/2023	IM*0307875	\$ 1,208.02	IT Maintenance Services
Invoice >\$15,000	Community College Health Consortium	2/13/2023	IM*E0093582	\$ 1,187,528.11	Medical HD Premiums - January 2023
Invoice <\$15,000	Computer Discount Warehouse	2/22/2023	IM*E0093788	\$ 1,329.85	Non-Capital Equipment
Invoice <\$15,000	Computer Discount Warehouse	2/15/2023	IM*E0093682	\$ 2,395.20	Non-Capital Equipment
Invoice <\$15,000	Computer Discount Warehouse	2/8/2023	IM*E0093501	\$ 42.21	Office Supplies
Invoice <\$15,000	Computer Discount Warehouse	2/1/2023	IM*E0093417	\$ 4,371.33	Equipment - Instructional
Invoice <\$15,000	Concord Theatricals Corp	2/22/2023	IM*E0093789	\$ 75.00	Performing Arts Services
Invoice <\$15,000	Concord Theatricals Corp	2/1/2023	IM*E0093418	\$ 3,838.19	Performing Arts Services
Invoice <\$15,000	Concur Technologies	2/15/2023	IM*0307876	\$ 5,883.80	IT Maintenance Services
Invoice <\$15,000	Connected Automotive Systems of NE, Inc	2/22/2023	IM*E0093790	\$ 1,845.00	Publications
Invoice <\$15,000	Connie Canaday Howard	2/15/2023	IM*0307861	\$ 1,717.50	Retiree Healthcare Payments
Employee Reimb	Connie Kollmeyer	2/15/2023	IM*0308125	\$ 1,533.91	International Travel Costs
Invoice <\$15,000	Conserv Fs	2/15/2023	IM*0307877	\$ 7,143.40	Maintenance Supplies
Invoice <\$15,000	Consortium of Ophthalmic Training Programs	2/15/2023	IM*0307878	\$ 350.00	Dues
Invoice <\$15,000	Cordish Media Inc.	2/15/2023	IM*0307882	\$ 390.00	Books and Binding Costs
Invoice <\$15,000	Cornerstone OnDemand Inc.	2/8/2023	IM*E0093502	\$ 3,000.00	IT Maintenance Services
Invoice >\$15,000	Cornerstone OnDemand Inc.	2/15/2023	IM*E0093759	\$ 96,257.04	IT Maintenance Services

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Invoice <\$15,000	Corporate Risk Holdings III, Inc.	2/15/2023	IM*0307883	\$ 8,659.33	Other Contractual Services Expense
Invoice <\$15,000	Craig Bunton	2/15/2023	IM*0307860	\$ 140.00	Officials/Referees
Invoice <\$15,000	Creation Engine Inc.	2/28/2023	IM*0309435	\$ 720.00	Other Misc Receivables
Invoice <\$15,000	Crestron Electronics, Inc	2/15/2023	IM*0307886	\$ 151.00	Maintenance Supplies
Invoice <\$15,000	Cumie Richter	2/15/2023	IM*0308051	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	D Petrizzo	2/15/2023	IM*0308036	\$ 1,257.64	Retiree Healthcare Payments
Invoice <\$15,000	D2G Group, LLC	2/8/2023	IM*E0093503	\$ 343.31	Office Supplies
Invoice <\$15,000	Daikin Comfort Technologies Distribution, Inc.	9/28/2022	IM*E0091646	\$ (3,140.49)	Check issued in current month; voided in current month
Invoice <\$15,000	Daikin Comfort Technologies Distribution, Inc.	2/2/2023	IM*0307628	\$ 3,140.49	Instructional Supplies
Employee Reimb	Danice McGrath	2/15/2023	IM*0308126	\$ 2,436.06	Out-of-State Travel Costs
Invoice <\$15,000	Daniel Kies	2/15/2023	IM*E0093620	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Daniel Lindsey	2/15/2023	IM*0307999	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	DAOES	2/1/2023	IM*E0093419	\$ 5,469.02	Rental Facility
Invoice >\$15,000	DAOES	2/28/2023	IM*E0093900	\$ 212,500.00	Funds Held in Custody of Others
Invoice >\$15,000	DAOES	2/15/2023	IM*E0093760	\$ 430,856.00	Funds Held in Custody of Others
Invoice <\$15,000	Darlene Barger	2/15/2023	IM*E0093586	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Darrius Cooley-Douglas	2/15/2023	IM*0307881	\$ 388.25	Recruitment Expense
Invoice <\$15,000	Darryl Haefner	2/15/2023	IM*E0093609	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	David Gay	2/15/2023	IM*E0093604	\$ 557.64	Retiree Healthcare Payments
Employee Reimb	David Kramer	2/15/2023	IM*E0093740	\$ 2,508.30	Instructional Supplies
Invoice <\$15,000	David Mc Grath	2/15/2023	IM*0308005	\$ 172.26	Retiree Healthcare Payments
Invoice <\$15,000	David Olson	2/15/2023	IM*0308030	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	David Shavalia	2/15/2023	IM*0308063	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	David Virgilio	2/9/2023	IM*E0093579	\$ 135.00	In-State Conference Costs
Invoice <\$15,000	Deborah Ryel	2/15/2023	IM*0308054	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Debra Dimatteo	2/15/2023	IM*E0093600	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Dejang Liu	2/15/2023	IM*E0093626	\$ 1,900.00	Roth 403 (b)
Invoice >\$15,000	Delta Dental of Illinois	2/13/2023	IM*E0093583	\$ 55,266.56	Dental PPO Premium January 2023
Invoice <\$15,000	Denise Cote	2/15/2023	IM*E0093595	\$ 1,783.56	Retiree Healthcare Payments
Invoice <\$15,000	Dennis Hudson	2/15/2023	IM*E0093613	\$ 1,200.00	Retiree Healthcare Payments
Invoice >\$15,000	Dentsply Sirona, Inc.	2/23/2023	IM*0309073	\$ 17,609.55	Equipment - Instructional
Invoice >\$15,000	Department of Treasury	2/21/2023	IM*D21843	\$ 541,501.63	Withholding Tax - Federal
Invoice >\$15,000	Department of Treasury	2/8/2023	IM*D21836	\$ 513,375.12	Withholding Tax - Federal
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307895	\$ 720.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307894	\$ 428.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307893	\$ 174.55	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307892	\$ 371.72	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307891	\$ 231.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307890	\$ 2,193.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307889	\$ 320.00	Other Federal Governmental Sources
Invoice <\$15,000	Dermalogica, Llc	2/15/2023	IM*0307896	\$ 646.50	Instructional Supplies
Invoice <\$15,000	Diana Fitzwater	2/15/2023	IM*0307935	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Diana Martinez	2/15/2023	IM*E0093743	\$ 2,715.29	Tuition Reimbursement-Admin
Employee Reimb	Diana Martinez	2/9/2023	IM*E0093565	\$ 459.00	Other supplies
Invoice <\$15,000	Diane Cole	2/15/2023	IM*0308137	\$ 150.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Digi International, Inc.	2/15/2023	IM*0307897	\$ 119.40	Other Contractual Services Expense
Invoice <\$15,000	Dimensions Educational Research Foundation	2/15/2023	IM*0307898	\$ 500.00	Books and Binding Costs
Invoice <\$15,000	Direction Promo, Inc.	2/22/2023	IM*E0093791	\$ 450.00	Advertising Expense
Invoice <\$15,000	DML Solutions, Inc.	2/15/2023	IM*E0093683	\$ 3,150.57	Advertising Expense
Invoice <\$15,000	Donna Berliner	2/15/2023	IM*E0093589	\$ 2,200.00	Retiree Healthcare Payments
Employee Reimb	Donna Gillespie	2/2/2023	IM*E0093467	\$ 201.20	Dues - Faculty
Invoice <\$15,000	DuPage County	2/15/2023	IM*0307902	\$ 1,387.58	Indirect Costs
Invoice <\$15,000	DuPage Credit Union	2/22/2023	IM*E0093792	\$ 14,495.19	Credit Union
Invoice <\$15,000	DuPage Credit Union	2/8/2023	IM*E0093550	\$ 14,455.19	Credit Union
Invoice <\$15,000	DuPage Framing Center	2/8/2023	IM*E0093504	\$ 886.47	Other supplies
Invoice <\$15,000	Dupage Public Safety Communications	2/15/2023	IM*0307903	\$ 450.00	Non-Capital Equipment
Invoice <\$15,000	Eckart LLC	2/15/2023	IM*0307906	\$ 1,255.76	Maintenance Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307918	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307917	\$ 71.19	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307916	\$ 2,257.76	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307915	\$ 220.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307914	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307913	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307912	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307911	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307910	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307909	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307908	\$ 1,285.60	Maintenance Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307907	\$ 185.00	Instructional Supplies

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Employee Reimb	Eden Shadis	2/15/2023	IM*0308131	\$ 89.00	Tuition Reimbursement-Classified
Invoice <\$15,000	Educated Business Resource Corp	2/22/2023	IM*E0093793	\$ 3,250.00	Non-Credit Instructional Serv
Invoice <\$15,000	Educational Blueprints, LLC	2/15/2023	IM*0307919	\$ 4,495.00	Instructional Supplies
Invoice <\$15,000	Edward Don & Company	2/8/2023	IM*E0093505	\$ 633.93	Instructional Supplies
Invoice <\$15,000	Edward Don & Company	2/1/2023	IM*E0093420	\$ 1,304.78	Instructional Supplies
Invoice <\$15,000	Edward Draper	2/15/2023	IM*0307901	\$ 140.00	Officials/Referees
Employee Reimb	Edward Kuhs	2/15/2023	IM*E0093741	\$ 50.00	In-State Travel Costs
Invoice <\$15,000	Edward Kveton	2/15/2023	IM*0307987	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Eileen Martyn	2/15/2023	IM*E0093628	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Ellen Leake	2/15/2023	IM*0307993	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	2/15/2023	IM*0307921	\$ 802.34	Instructional Supplies
Invoice <\$15,000	Ellucian Company, Lp	2/15/2023	IM*0307922	\$ 1,440.00	Consultants Expense
Invoice <\$15,000	Elmhurst Park District	2/15/2023	IM*0307923	\$ 200.00	Rental Facility
Invoice <\$15,000	Elmhurst University	2/15/2023	IM*0307924	\$ 475.00	Other Contractual Services Expense
Invoice <\$15,000	Elsevier	2/28/2023	IM*0309436	\$ 11,812.50	Other Contractual Services Expense
Invoice <\$15,000	Elsevier	2/16/2023	IM*0308143	\$ 12,081.42	Books and Binding Costs
Invoice <\$15,000	Elsevier	2/15/2023	IM*0307925	\$ 9,375.00	Other Contractual Services Expense
Invoice <\$15,000	Encyclopaedia Britannica, Inc.	2/15/2023	IM*0307926	\$ 2,725.00	Books and Binding Costs
Invoice <\$15,000	Engineering Resource Associates Inc	2/1/2023	IM*E0093421	\$ 10,175.49	Architectural Services Expense
Invoice <\$15,000	Engler Callaway Baasten & Sraga LLC	2/23/2023	IM*0309071	\$ 275.00	Legal Services Expense
Invoice <\$15,000	Equipment & Engine Training Council	2/15/2023	IM*E0093684	\$ 250.00	Dues - Faculty
Invoice <\$15,000	ERI Economic Research Institute Inc.	2/15/2023	IM*0307928	\$ 3,849.00	Publications
Invoice <\$15,000	Ethel Wilkens	2/15/2023	IM*0308104	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Eugene Hallongren	2/15/2023	IM*0307949	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	ExamSoft Worldwide Inc	2/15/2023	IM*0307930	\$ 14,575.00	Instructional Supplies
Invoice >\$15,000	Extra Bases, LLC	2/17/2023	IM*E0093768	\$ (20,328.00)	Check issued in current month; voided in current month
Invoice >\$15,000	Extra Bases, LLC	2/17/2023	IM*E0093768	\$ 20,328.00	Funds Held in Custody of Others
Invoice <\$15,000	Fastenal Company	2/22/2023	IM*E0093795	\$ 28.29	Maintenance Supplies
Invoice <\$15,000	Fastpitch Dreams LLC	2/15/2023	IM*0307931	\$ 950.00	Out-of-State Travel Costs
Employee Reimb	Felix Davis	2/15/2023	IM*E0093730	\$ 571.00	Publications
Invoice <\$15,000	Ferguson Enterprises, Inc.	2/15/2023	IM*E0093685	\$ 7,177.00	Maintenance Supplies
Invoice <\$15,000	Fisher Scientific Company	2/15/2023	IM*0307932	\$ 385.09	Instructional Supplies
Invoice <\$15,000	Fitzsimmons Surgical Supply	2/15/2023	IM*0307934	\$ 263.60	Rental - Equipment
Invoice <\$15,000	Five Corners 1-Hr. Cleaners	2/15/2023	IM*0307936	\$ 1,217.53	Performing Arts Services
Invoice <\$15,000	Five Star Audio/Visual Inc	2/15/2023	IM*0307937	\$ 1,300.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Flagg Creek Water Reclamation District	2/15/2023	IM*0307938	\$ 32.55	Water - Sewage Expense
Invoice <\$15,000	Flinn Scientific	2/15/2023	IM*E0093686	\$ 319.44	Instructional Supplies
Invoice <\$15,000	Flinn Scientific	2/8/2023	IM*E0093506	\$ 1,050.94	Instructional Supplies
Invoice <\$15,000	Follett Higher Education, LLC	2/8/2023	IM*E0093507	\$ 42.00	Instructional Supplies
Invoice <\$15,000	Follett Higher Education, LLC	2/1/2023	IM*E0093422	\$ 99.80	Instructional Supplies
Invoice >\$15,000	Follett Higher Education, LLC	2/15/2023	IM*E0093761	\$ 760,254.40	Other Students Bookbills
Invoice <\$15,000	Fortra, Llc	2/15/2023	IM*0307940	\$ 4,861.37	IT Maintenance Services
Invoice <\$15,000	Fortune Fish Company	2/15/2023	IM*E0093687	\$ 373.77	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	2/8/2023	IM*E0093508	\$ 260.86	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	2/1/2023	IM*E0093423	\$ 1,194.61	Instructional Supplies
Employee Reimb	Frank Balestri	2/15/2023	IM*0308116	\$ 39.76	Dues - Faculty
Invoice <\$15,000	Fred Rudolph	2/15/2023	IM*0308052	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Free Lance Sales	2/15/2023	IM*0307942	\$ 402.30	Advertising Expense
Invoice <\$15,000	Full Compass Systems, Ltd	2/15/2023	IM*E0093688	\$ 622.80	Audio/Visual Materials
Invoice <\$15,000	Full Compass Systems, Ltd	2/8/2023	IM*E0093509	\$ 18.00	Other supplies
Invoice <\$15,000	G P Sales and Promotions Inc	2/22/2023	IM*E0093796	\$ 2,132.60	Instructional Supplies
Invoice <\$15,000	Gary Dyson	2/15/2023	IM*0307904	\$ 140.00	Officials/Referees
Invoice <\$15,000	Gary Gand Music, Inc.	2/8/2023	IM*E0093510	\$ 190.00	Other supplies
Invoice <\$15,000	Gary Rash	2/15/2023	IM*0308047	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Gerald Krusinski	2/15/2023	IM*E0093621	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Getty Images (US) Inc.	2/22/2023	IM*E0093797	\$ 578.00	Performing Arts Services
Invoice <\$15,000	GFOA	2/15/2023	IM*0307943	\$ 1,010.00	Dues
Employee Reimb	Gilbert Egge	2/15/2023	IM*E0093733	\$ 135.11	Out-of-State Travel Costs
Employee Reimb	Gilbert Egge	2/9/2023	IM*E0093557	\$ 101.79	In-State Travel Costs
Employee Reimb	Gilbert Egge	2/2/2023	IM*E0093464	\$ 203.32	Out-of-State Travel Costs
Invoice <\$15,000	Glen Elyn Chamber of Commerce	2/15/2023	IM*0307944	\$ 345.00	Dues
Invoice <\$15,000	Goodheart Wilcox Company, Inc.	2/15/2023	IM*E0093689	\$ 114.81	Books and Binding Costs
Invoice >\$15,000	Gordon Flesch Co.	2/28/2023	IM*0309437	\$ 31,673.64	Rental - Equipment
Invoice <\$15,000	Grabbys, LLC	2/15/2023	IM*E0093690	\$ 350.00	Advertising Expense
Invoice <\$15,000	Grainger - Downers Grove	2/22/2023	IM*E0093798	\$ 12,241.73	Facilities Maintenance Service Expense
Invoice <\$15,000	Grainger - Downers Grove	2/15/2023	IM*E0093755	\$ 14,947.72	Maintenance Supplies
Invoice <\$15,000	Grainger - Downers Grove	2/8/2023	IM*E0093511	\$ 523.46	Instructional Supplies
Invoice <\$15,000	Grand Stage Lighting Co., Inc.	2/22/2023	IM*E0093799	\$ 204.75	Other supplies
Invoice <\$15,000	Greater Oakbrook Chamber of Commerce	2/15/2023	IM*0307947	\$ 1,830.00	Dues

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Greg Hill	2/15/2023	IM*E0093612	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Gregory Easterling	2/15/2023	IM*0307905	\$ 1,800.00	Other Contractual Services Expense
Invoice <\$15,000	Gregory Mulvey	2/15/2023	IM*E0093630	\$ 1,000.00	Performing Arts Services
Invoice <\$15,000	Gregory Mulvey	2/8/2023	IM*E0093487	\$ 500.00	Performing Arts Services
Invoice <\$15,000	Grey House Publishing	2/15/2023	IM*0307948	\$ 900.50	Books and Binding Costs
Invoice <\$15,000	H2I Group Inc	2/22/2023	IM*E0093800	\$ 200.00	Instructional Supplies
Invoice <\$15,000	Hallie Santiago	2/15/2023	IM*0308057	\$ 85.05	On-Campus Conf & Mtgs
Invoice <\$15,000	Harold Cohen	2/15/2023	IM*0307873	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Harrison Bros. Inc.	2/15/2023	IM*0307952	\$ 1,341.39	Non-Capital Equipment
Employee Reimb	Hashem Helmi	2/23/2023	IM*E0093887	\$ 76.59	Grant Funded Travel/Conf
Employee Reimb	Hayley MacMillan	2/9/2023	IM*E0093563	\$ 936.54	Out-of-State Travel Costs
Invoice <\$15,000	HEADCO INDUSTRIES INC.	2/15/2023	IM*0307954	\$ 160.28	Maintenance Supplies
Invoice <\$15,000	Helen Shullaw	2/15/2023	IM*E0093648	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Helen Zaleski	2/15/2023	IM*E0093660	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Henry Schein	2/22/2023	IM*E0093801	\$ 608.19	Instructional Supplies
Invoice <\$15,000	Henry Schein	2/15/2023	IM*E0093691	\$ 145.80	Athletic Trainer Supplies
Invoice <\$15,000	Henry Schein	2/8/2023	IM*E0093512	\$ 368.10	Instructional Supplies
Invoice <\$15,000	Henry Schein	2/1/2023	IM*E0093424	\$ 327.95	Instructional Supplies
Invoice <\$15,000	Herbert Haushahn	2/15/2023	IM*0307953	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Heritage FS Inc.	2/8/2023	IM*E0093513	\$ 858.46	Non-Credit instructional Serv
Invoice <\$15,000	Holstein's Garage	2/8/2023	IM*E0093514	\$ 80.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Home Depot USA, Inc.	2/15/2023	IM*0307958	\$ 47.56	Instructional Supplies
Invoice <\$15,000	Home Depot USA, Inc.	2/15/2023	IM*0307957	\$ 22.24	Instructional Supplies
Invoice <\$15,000	Honeywell International, Inc.	2/8/2023	IM*E0093515	\$ 13,825.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Hopkins Fulfillment Service	2/15/2023	IM*0307959	\$ 3,319.81	Dues
Invoice <\$15,000	House of Doors, Inc	2/15/2023	IM*E0093692	\$ 4,995.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Howard Owens	2/15/2023	IM*0308034	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	HP Inc.	2/15/2023	IM*0307960	\$ 163.77	Maintenance Supplies
Invoice >\$15,000	IACE Travel	2/28/2023	IM*E0093901	\$ 39,750.00	International Travel Costs
Invoice <\$15,000	ICN-CMS	2/15/2023	IM*0307962	\$ 2,600.00	IT Maintenance Services
Invoice <\$15,000	Idea Spectrum Inc.	2/15/2023	IM*0307963	\$ 5,766.49	Instructional Supplies
Invoice <\$15,000	IDES-Magnetic Media Unit	2/15/2023	IM*0307964	\$ 7,671.75	Unemployment Insurance Expense
Invoice >\$15,000	IDES-Magnetic Media Unit	2/21/2023	IM*D21842	\$ 200,118.37	Withholding Tax - State
Invoice >\$15,000	IDES-Magnetic Media Unit	2/8/2023	IM*D20835	\$ 188,579.47	Withholding Tax - State
Invoice <\$15,000	IEMA	2/15/2023	IM*0307965	\$ 1,200.00	Dues
Invoice <\$15,000	IL Municipal League	2/8/2023	IM*E0093516	\$ 75.00	Books and Binding Costs
Invoice <\$15,000	Illinois Community College Faculty Association	2/15/2023	IM*0307966	\$ 2,000.00	Out-of-State Travel Costs
Invoice <\$15,000	Illinois Community College Risk Management Consortium	2/15/2023	IM*0307967	\$ 2,832.00	Legal Services Expense
Invoice <\$15,000	Illinois Department of Revenue	2/17/2023	IM*D21839	\$ 154.75	Hotel/Motel Tax
Invoice <\$15,000	Illinois Department of Revenue	2/17/2023	IM*D21838	\$ 534.00	Sales Tax
Invoice <\$15,000	Illinois Education Association	2/22/2023	IM*0309059	\$ 72.60	Professional Dues
Invoice <\$15,000	Illinois Education Association	2/8/2023	IM*0307724	\$ 72.60	Professional Dues
Invoice <\$15,000	Illinois Fraternal Order of Police	2/22/2023	IM*E0093803	\$ 376.55	Professional Dues
Invoice <\$15,000	Illinois Fraternal Order of Police	2/8/2023	IM*E0093551	\$ 376.55	Professional Dues
Invoice <\$15,000	Illinois Heartland Library System	2/15/2023	IM*0307968	\$ 15.26	Other Contractual Services Expense
Invoice <\$15,000	Imbert Construction Industries	2/15/2023	IM*0307969	\$ 471.42	Instructional Supplies
Invoice <\$15,000	IMG Artists, LLC	2/24/2023	IM*E0093895	\$ 10,800.00	Performing Arts Services
Invoice <\$15,000	IMG Artists, LLC	2/22/2023	IM*E0093804	\$ 7,200.00	Performing Arts Services
Invoice <\$15,000	IMG Artists, LLC	2/15/2023	IM*E0093693	\$ 13,600.00	Performing Arts Services
Invoice <\$15,000	IMG Artists, LLC	2/8/2023	IM*E0093517	\$ 3,400.00	Performing Arts Services
Invoice <\$15,000	IMG Artists, LLC	2/1/2023	IM*E0093425	\$ 2,300.00	Performing Arts Services
Invoice >\$15,000	Integral Construction, Inc.	2/17/2023	IM*E0093767	\$ 15,835.50	Facilities Maintenance Service Expense
Invoice <\$15,000	Integrity Seminars, LLC	2/15/2023	IM*0307970	\$ 105.00	Consultants Expense
Invoice <\$15,000	Intelligent Lighting Creations	2/15/2023	IM*E0093694	\$ 4,579.20	Non-Capital Equipment
Invoice >\$15,000	Intelligent Ultrasound North America, Inc.	2/15/2023	IM*E0093762	\$ 53,592.50	Equipment - Instructional
Invoice <\$15,000	InterFlex Payment, LLC	2/22/2023	IM*E0093805	\$ 13,154.07	Flexible Spending Accounts
Invoice <\$15,000	InterFlex Payment, LLC	2/8/2023	IM*E0093552	\$ 13,134.83	Flexible Spending Accounts
Invoice <\$15,000	InterFlex Payment, LLC	2/13/2023	IM*0307729	\$ 1,828.70	HSA Admin Fees
Invoice >\$15,000	InterFlex Payment, LLC	2/28/2023	IM*D21844	\$ 34,573.75	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	InterFlex Payment, LLC	2/17/2023	IM*D21841	\$ 30,714.13	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	InterFlex Payment, LLC	2/17/2023	IM*D21840	\$ 23,990.83	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	InterFlex Payment, LLC	2/9/2023	IM*D21837	\$ 33,780.28	HSA Empl/COD Contr 01/01/17
Invoice <\$15,000	International Revere Machining Corp	2/22/2023	IM*E0093806	\$ 6,970.00	Building Remodeling Expense
Invoice <\$15,000	International Union of Operating Engineers	2/22/2023	IM*0309060	\$ 539.05	Professional Dues
Invoice <\$15,000	International Union of Operating Engineers	2/8/2023	IM*0307725	\$ 539.05	Professional Dues
Employee Reimb	Itri Papanikola	2/9/2023	IM*E0093572	\$ 500.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Izabela Ogradny	2/15/2023	IM*0308029	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	J W Pepper Music	2/15/2023	IM*E0093695	\$ 110.00	Instructional Supplies
Invoice <\$15,000	J.J. Keller & Associates, Inc.	2/15/2023	IM*0307971	\$ 2,685.00	Other Contractual Services Expense

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Employee Reimb	Jacqueline McGrath	2/23/2023	IM*E0093888	\$ 195.00	Dues - Faculty
Employee Reimb	Jacqueline Rangel Gutierrez	2/2/2023	IM*E0093481	\$ 40.02	On-Campus Conf & Mtgs
Invoice <\$15,000	Jameco Electronics	2/1/2023	IM*E0093426	\$ 62.22	Instructional Supplies
Employee Reimb	James Vegetabile	2/15/2023	IM*0308134	\$ 71.62	Maintenance Supplies
Invoice <\$15,000	Jamila Wilson	2/15/2023	IM*0308105	\$ 140.00	Officials/Referees
Employee Reimb	Jane Murtaugh	2/23/2023	IM*E0093890	\$ 319.00	Dues - Faculty
Invoice <\$15,000	Janeen Paul	2/15/2023	IM*E0093639	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Jansco, Inc.	2/1/2023	IM*E0093427	\$ 774.65	Advertising Expense
Employee Reimb	Jason Florin	2/2/2023	IM*E0093466	\$ 120.00	Dues - Faculty
Invoice <\$15,000	Jason Shook	2/15/2023	IM*0308064	\$ 140.00	Officials/Referees
Employee Reimb	Jason Snart	2/9/2023	IM*E0093576	\$ 25.91	Instructional Supplies
Invoice <\$15,000	JC Licht	2/8/2023	IM*E0093518	\$ 29.07	Maintenance Supplies
Invoice <\$15,000	Jean Spahr	2/15/2023	IM*0308071	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Jeanette Steiner	2/15/2023	IM*0308077	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Jeffrey Cowdery	2/15/2023	IM*0307885	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Jeffrey Curto	2/15/2023	IM*E0093598	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Jeffrey Lecky	2/15/2023	IM*E0093623	\$ 1,650.00	Retiree Healthcare Payments
Invoice <\$15,000	Jenn Sales Corporation	2/15/2023	IM*0307972	\$ 74.00	Instructional Supplies
Employee Reimb	Jennifer Duda	2/15/2023	IM*E0093731	\$ 332.00	Dues
Employee Reimb	Jennifer Duda	2/2/2023	IM*E0093463	\$ 798.94	Out-of-State Travel Costs
Invoice <\$15,000	Jennifer Hereth	2/15/2023	IM*0307955	\$ 643.44	Retiree Healthcare Payments
Employee Reimb	Jennifer Kelley	2/9/2023	IM*E0093561	\$ 309.00	Dues - Faculty
Invoice <\$15,000	Jennifer Kowalski	2/15/2023	IM*0307983	\$ 500.00	Other Contractual Services Expense
Employee Reimb	Jennifer Lange	2/2/2023	IM*E0093474	\$ 153.93	In-State Travel Costs
Employee Reimb	Jennifer McIntosh	2/2/2023	IM*E0093477	\$ 295.00	Dues - Administrators
Invoice <\$15,000	Jerry Miller	2/15/2023	IM*0308011	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Jill McWilliams	2/23/2023	IM*E0093889	\$ 69.41	In-State Conference Costs
Employee Reimb	Jill McWilliams	2/2/2023	IM*E0093478	\$ 442.62	Dues
Employee Reimb	Jillian Grauman	2/15/2023	IM*E0093735	\$ 17.94	Dues - Faculty
Employee Reimb	Jillian Grauman	2/9/2023	IM*E0093560	\$ 122.10	Dues - Faculty
Invoice <\$15,000	JMA Construction, Inc.	2/8/2023	IM*E0093519	\$ 14,750.00	Facilities Maintenance Service Expense
Invoice <\$15,000	JMA Construction, Inc.	2/1/2023	IM*E0093428	\$ 14,500.00	Facilities Maintenance Service Expense
Employee Reimb	Joan Dipiero	2/23/2023	IM*E0093884	\$ 37.97	Other supplies
Invoice <\$15,000	Joan Stevens	2/15/2023	IM*0308080	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Joann Cook	2/15/2023	IM*0307879	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Hill	2/15/2023	IM*0307956	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Leone	2/15/2023	IM*E0093624	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Parke	2/15/2023	IM*0308035	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Wagner	2/15/2023	IM*0308094	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Zamirovski	2/15/2023	IM*0308111	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Jobelephant.com Inc	2/8/2023	IM*E0093520	\$ 809.00	Advertising Expense
Invoice <\$15,000	Jocelyn Harney	2/15/2023	IM*E0093610	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	John Donley	2/15/2023	IM*0307899	\$ 100.00	Performing Arts Services
Employee Reimb	John Pangan	2/9/2023	IM*E0093571	\$ 75.00	Tuition Reimbursement-Classified
Employee Reimb	John Popik	2/23/2023	IM*E0093892	\$ 100.00	Tuition Reimbursement-CODA
Invoice <\$15,000	John Sprague-Williams	2/15/2023	IM*0308072	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	John Wiley & Sons Inc	2/15/2023	IM*0307974	\$ 227.56	Books and Binding Costs
Invoice <\$15,000	Johnstone Supply	2/15/2023	IM*0307976	\$ 633.70	Instructional Supplies
Employee Reimb	Jorge Nieto	2/15/2023	IM*E0093746	\$ 199.65	In-State Travel Costs
Invoice <\$15,000	Joseph Donofrio	2/15/2023	IM*0307900	\$ 7,500.00	Performing Arts Services
Employee Reimb	Josephine Wallace	2/15/2023	IM*0308135	\$ 430.68	Out-of-State Travel Costs
Invoice >\$15,000	JPMorgan Chase & Co	2/28/2023	IM*TC21485	\$ 16,780.95	Pcard/Travel Card Clearing
Invoice >\$15,000	JPMorgan Chase & Co	2/28/2023	IM*PC21486	\$ 50,750.50	Pcard/Travel Card Clearing
Invoice <\$15,000	JRCERT	2/8/2023	IM*E0093522	\$ 500.00	Dues
Invoice <\$15,000	Judith Prah	2/15/2023	IM*0308042	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Judith St Clair	2/15/2023	IM*0308074	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Judith Wagner	2/15/2023	IM*E0093655	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	June Nonnenmann	2/15/2023	IM*0308026	\$ 557.64	Retiree Healthcare Payments
Employee Reimb	Justin Witte	2/15/2023	IM*E0093752	\$ 178.32	Performing Arts Services
Employee Reimb	Kacy Abeln	2/15/2023	IM*E0093727	\$ 1,386.25	In-State Conference Costs
Invoice <\$15,000	Kammes Auto & Truck Repair, Inc.	2/15/2023	IM*0307979	\$ 40.00	Maintenance Services Expense
Invoice <\$15,000	Kaplan	2/15/2023	IM*0307980	\$ 6,164.50	Instructional Supplies
Invoice <\$15,000	Karen Dickelman	2/15/2023	IM*E0093599	\$ 1,320.00	Performing Arts Services
Invoice <\$15,000	Karen Owens	2/15/2023	IM*E0093637	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Karen Pearson	2/23/2023	IM*E0093891	\$ 500.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Karen Randall	2/15/2023	IM*E0093640	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Karin Evans	2/9/2023	IM*E0093558	\$ 90.00	Dues - Faculty
Employee Reimb	Kathryn Orzechowski	2/15/2023	IM*0308128	\$ 500.00	Tuition Reimbursement-CODA
Employee Reimb	Kathryn Parenti-Eichwald	2/9/2023	IM*E0093573	\$ (437.44)	Check issued in current month; voided in current month

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College of DuPage
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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Employee Reimb	Kathryn Parenti-Eichwald	2/9/2023	IM*E0093573	\$ 437.44	Instructional Supplies
Employee Reimb	Kathryn Parenti-Eichwald	2/15/2023	IM*0308142	\$ 437.44	Instructional Supplies
Invoice <\$15,000	Kathy Nickell	2/15/2023	IM*E0093633	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Kenneth Harris	2/15/2023	IM*E0093611	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Kenneth Orenic	2/15/2023	IM*E0093748	\$ 260.00	Dues - Faculty
Invoice <\$15,000	Kerry Reid	2/15/2023	IM*E0093641	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Kevin Joyce	2/15/2023	IM*0307977	\$ 140.00	Officials/Referees
Invoice <\$15,000	Kilgore International	2/8/2023	IM*E0093523	\$ 678.00	Instructional Supplies
Employee Reimb	Kimberly Morris	2/2/2023	IM*E0093479	\$ 20.48	Other supplies
Invoice <\$15,000	Kirk Muspratt	2/15/2023	IM*E0093631	\$ 4,890.00	Performing Arts Services
Invoice >\$15,000	KK Stevens Co	2/1/2023	IM*E0093395	\$ 92,571.53	Printing Expense
Invoice <\$15,000	Knights of Columbus - Winfiled	2/15/2023	IM*0307982	\$ 1,000.00	Agency Scholarships
Invoice <\$15,000	Krage's Tire Centers Inc.	2/15/2023	IM*0307984	\$ 325.60	Facilities Maintenance Service Expense
Employee Reimb	Kristina Henderson	2/2/2023	IM*E0093468	\$ 328.23	Office Supplies
Employee Reimb	Kristine Fay	2/15/2023	IM*E0093734	\$ 169.00	Dues - Administrators
Invoice <\$15,000	Krueger International, Inc.	2/8/2023	IM*E0093524	\$ 3,293.60	Equipment - Office
Invoice <\$15,000	Krystian Krzyzak	2/15/2023	IM*0307985	\$ 165.00	Officials/Referees
Employee Reimb	Krystina LaSorsa	2/9/2023	IM*E0093562	\$ 100.81	On-Campus Conf & Mtgs
Invoice <\$15,000	Kyle Karas	2/15/2023	IM*0307981	\$ 275.00	Other Contractual Services Expense
Invoice <\$15,000	Labsource	2/15/2023	IM*0307988	\$ 1,023.20	Instructional Supplies
Invoice >\$15,000	Laerdal Medical Corporation	2/23/2023	IM*0309074	\$ 20,755.25	Equipment - Instructional
Invoice >\$15,000	Lakeshore Medical Resources, Inc	2/28/2023	IM*E0093902	\$ 56,500.00	Equipment - Instructional
Invoice <\$15,000	Lambda Publications, Inc.	2/15/2023	IM*0307989	\$ 1,500.00	Advertising Expense
Employee Reimb	Lara Tompkins	2/23/2023	IM*E0093894	\$ 385.00	Tuition Reimbursement-Classified
Employee Reimb	Larinda Dixon	2/9/2023	IM*E0093556	\$ 304.40	In-State Travel Costs
Invoice <\$15,000	Larry McClellan	2/15/2023	IM*0308006	\$ 350.00	Consultants Expense
Invoice <\$15,000	Larry Ward	2/15/2023	IM*0308095	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Laura Olson	2/15/2023	IM*0308031	\$ 500.00	Other Contractual Services Expense
Employee Reimb	Lauren Morgan	2/9/2023	IM*E0093567	\$ 51.20	Tuition Reimbursement-Faculty
Invoice <\$15,000	Lauren Zalon	2/15/2023	IM*0308110	\$ 500.00	Other Contractual Services Expense
Employee Reimb	Laurette Jorgensen	2/2/2023	IM*E0093471	\$ 149.00	Dues - Administrators
Invoice <\$15,000	Lawrence Frateschi	2/15/2023	IM*0307941	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Lawrence Wayne	2/15/2023	IM*0308098	\$ 140.00	Officials/Referees
Invoice <\$15,000	Lawson Products, Inc	2/15/2023	IM*E0093696	\$ 409.36	Maintenance Supplies
Invoice <\$15,000	Lee Norman	2/22/2023	IM*E0093772	\$ 125.00	Performing Arts Services
Invoice <\$15,000	Lee Norman	2/15/2023	IM*E0093635	\$ 250.00	Performing Arts Services
Invoice <\$15,000	LEG, Inc.	2/15/2023	IM*0307994	\$ 176.99	Books and Binding Costs
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/22/2023	IM*E0093808	\$ 115.57	Maintenance Supplies
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/15/2023	IM*E0093697	\$ 207.67	Maintenance Supplies
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/8/2023	IM*E0093525	\$ 288.44	Maintenance Supplies
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/1/2023	IM*E0093429	\$ 11.98	Maintenance Supplies
Invoice <\$15,000	Leon Allen	2/15/2023	IM*0307828	\$ 600.00	Consultants Expense
Employee Reimb	Lesley Stworles	2/15/2023	IM*E0093750	\$ 189.51	Instructional Supplies
Invoice <\$15,000	Lester and Rosalie Anixter Center	2/15/2023	IM*0307995	\$ 5,175.50	Consultants Expense
Employee Reimb	Levi Yastrow	2/15/2023	IM*0308136	\$ 70.92	Instructional Supplies
Invoice <\$15,000	Lewis Jones	2/15/2023	IM*E0093619	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	LEX MEAT, LTD	2/15/2023	IM*0307996	\$ 832.43	Instructional Supplies
Invoice <\$15,000	LexJet, LLC	2/15/2023	IM*0307997	\$ 817.30	Instructional Supplies
Invoice <\$15,000	Linda Marchese	2/15/2023	IM*0308002	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Linda Sands-Vanerk	2/15/2023	IM*E0093645	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Linda Weisberg	2/15/2023	IM*0308099	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Lisa Higgins	2/15/2023	IM*0308139	\$ 600.00	Chase Concentration
Invoice <\$15,000	Literacy Minnesota	2/15/2023	IM*0308000	\$ 500.00	Instructional Supplies
Invoice <\$15,000	Lloyd Schreiner	2/15/2023	IM*0308060	\$ 140.00	Officials/Referees
Employee Reimb	Lori Drummer	2/2/2023	IM*E0093462	\$ 60.00	Instructional Supplies
Invoice <\$15,000	Louise Tannura	2/15/2023	IM*0308083	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	LYRASIS	2/8/2023	IM*E0093526	\$ 3,990.00	Other Contractual Services Expense
Invoice <\$15,000	M. Cotton	2/15/2023	IM*0307884	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Mara Baker	2/23/2023	IM*E0093880	\$ 111.86	Instructional Supplies
Employee Reimb	Margaret Hernandez	2/15/2023	IM*E0093736	\$ 149.90	Instructional Supplies
Invoice <\$15,000	Margaret Novak	2/15/2023	IM*E0093636	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Maria Sizemore	2/15/2023	IM*0308066	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Marianne Berger	2/15/2023	IM*E0093587	\$ 2,400.00	Retiree Healthcare Payments
Employee Reimb	Marie Galvan	2/23/2023	IM*E0093886	\$ 1,749.75	Tuition Reimbursement-Classified
Invoice <\$15,000	Marilyn Johnston	2/15/2023	IM*0307975	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Marina Kuchinski	2/2/2023	IM*E0093473	\$ 39.00	Dues - Faculty
Invoice <\$15,000	Marion Capecci	2/15/2023	IM*0307863	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Marion Reis	2/15/2023	IM*E0093642	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Mark Fazzini	2/15/2023	IM*E0093603	\$ 557.64	Retiree Healthcare Payments

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Employee Reimb	Mark Glenn	2/9/2023	IM*E0093559	\$ 100.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Mark Shoultis	2/15/2023	IM*0308065	\$ 140.00	Officials/Referees
Invoice <\$15,000	Mark Witzke	2/15/2023	IM*0308108	\$ 140.00	Officials/Referees
Invoice <\$15,000	Marpac, LLC	2/22/2023	IM*E0093810	\$ 236.25	Instructional Supplies
Invoice <\$15,000	Marsha Metcalf	2/15/2023	IM*E0093629	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Martha Attiyeh	2/15/2023	IM*E0093585	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Martha Johnson	2/15/2023	IM*E0093618	\$ 2,200.00	Retiree Healthcare Payments
Employee Reimb	Martin Bartz	2/23/2023	IM*E0093881	\$ 54.99	Tuition Reimbursement-Classified
Employee Reimb	Martin Bartz	2/2/2023	IM*E0093459	\$ 66.69	Grant Funded Travel/Conf
Employee Reimb	Martin Nachel	2/9/2023	IM*E0093568	\$ 226.76	Instructional Supplies
Invoice <\$15,000	Mary Floden-Selfridge	2/15/2023	IM*0307939	\$ 1,257.64	Retiree Healthcare Payments
Employee Reimb	Mary Konkel	2/2/2023	IM*E0093472	\$ 315.00	Dues - Faculty
Invoice <\$15,000	Mary La Rue	2/15/2023	IM*E0093622	\$ 2,116.67	Retiree Healthcare Payments
Invoice <\$15,000	Mary Reiner	2/15/2023	IM*0308048	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Mary Wombold	2/15/2023	IM*0308109	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Matco Tools Corporation	2/15/2023	IM*0308003	\$ 49.92	Instructional Supplies
Employee Reimb	Matthew Rahn	2/15/2023	IM*0308129	\$ 27.72	Out-of-State Travel Costs
Invoice <\$15,000	Maureen Waller	2/15/2023	IM*E0093656	\$ 1,200.00	Retiree Healthcare Payments
Invoice >\$15,000	MBA Design & Display Products Corp.	2/17/2023	IM*0308144	\$ 19,574.00	Non-Capital Equipment
Invoice <\$15,000	McGraw-Hill Global Education, Inc.	2/22/2023	IM*E0093811	\$ 263.48	Books and Binding Costs
Invoice <\$15,000	McMaster Carr Supply	2/22/2023	IM*E0093812	\$ 1,507.94	Maintenance Supplies
Invoice <\$15,000	McMaster Carr Supply	2/15/2023	IM*E0093698	\$ 2,198.88	Instructional Supplies
Invoice <\$15,000	McMaster Carr Supply	2/8/2023	IM*E0093527	\$ 553.79	Instructional Supplies
Invoice <\$15,000	McMaster Carr Supply	2/1/2023	IM*E0093430	\$ 786.24	Instructional Supplies
Invoice <\$15,000	Medline Industries, Inc.	2/15/2023	IM*0308007	\$ 3,003.24	Instructional Supplies
Invoice <\$15,000	MEGA Clinics LLC	2/15/2023	IM*E0093699	\$ 450.00	Out-of-State Conference Costs
Invoice <\$15,000	Meliner Mechanical Sales, Inc.	2/22/2023	IM*E0093813	\$ 459.60	Maintenance Supplies
Employee Reimb	Melissa Ericson	2/2/2023	IM*E0093465	\$ 96.00	Tuition Reimbursement-Classified
Invoice <\$15,000	Mervin Belisle	2/22/2023	IM*E0093771	\$ 3,500.00	Other Contractual Services Expense
Invoice <\$15,000	M-F Athletic Co, Inc.	2/22/2023	IM*E0093809	\$ 601.86	Athletic Trainer Supplies
Invoice <\$15,000	Mia Alegado	2/15/2023	IM*0307826	\$ 108.17	Funds Held in Custody of Others
Invoice <\$15,000	Michael Baston	2/15/2023	IM*0307845	\$ 5,539.80	On-Campus Conf & Mtgs
Invoice <\$15,000	Michael Lanners	2/15/2023	IM*0307992	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Michael Mache	2/15/2023	IM*0308001	\$ 140.00	Officials/Referees
Employee Reimb	Michael Maddox	2/15/2023	IM*E0093742	\$ 55.72	Instructional Supplies
Employee Reimb	Michael Maddox	2/9/2023	IM*E0093564	\$ 86.63	Instructional Supplies
Invoice <\$15,000	Michael Salter	2/15/2023	IM*0308138	\$ 750.00	Other Contractual Services Expense
Invoice <\$15,000	Michelle Gosa	2/15/2023	IM*0307946	\$ 140.00	Officials/Referees
Invoice <\$15,000	Michelle Langerock	2/15/2023	IM*0307991	\$ 500.00	Other Contractual Services Expense
Employee Reimb	Michelle Molina	2/15/2023	IM*0308127	\$ 165.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Michelle Zeto	2/15/2023	IM*0308112	\$ 2,600.00	Other Contractual Services Expense
Invoice <\$15,000	Midland Paper Company	2/15/2023	IM*0308008	\$ 393.00	Office Supplies
Invoice <\$15,000	Midwest Capital Managers	2/22/2023	IM*0309061	\$ 105.13	Wage Assignments
Invoice <\$15,000	Midwest Capital Managers	2/8/2023	IM*0307726	\$ 105.13	Wage Assignments
Invoice <\$15,000	Midwest Computer Supply	2/8/2023	IM*E0093528	\$ 9,175.00	Equipment - Technology
Invoice <\$15,000	Midwest Fun Factory, Inc.	2/22/2023	IM*E0093814	\$ 425.00	Other Contractual Services Expense
Invoice <\$15,000	Midwest Imports	2/22/2023	IM*E0093815	\$ 729.89	Instructional Supplies
Invoice <\$15,000	Midwest Tape LLC	2/15/2023	IM*0308009	\$ 198.94	Books and Binding Costs
Invoice <\$15,000	Midwest Trading Horticulture Supplies Inc.	2/15/2023	IM*0308010	\$ 2,870.69	Instructional Supplies
Invoice <\$15,000	Mike Chu	2/15/2023	IM*E0093593	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Milwaukee Plate Glass Co.	2/15/2023	IM*0308012	\$ 971.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Mitchell Repair Information Company	2/15/2023	IM*0308013	\$ 1,517.00	Publications
Employee Reimb	Mitzi Thomas	2/9/2023	IM*E0093578	\$ 344.11	International Travel Costs
Invoice <\$15,000	Monoprice, Inc.	2/22/2023	IM*E0093816	\$ 84.99	Non-Capital Equipment
Invoice <\$15,000	Monoprice, Inc.	2/1/2023	IM*E0093431	\$ 70.20	Non-Capital Equipment
Invoice <\$15,000	Motorola Solutions	2/8/2023	IM*E0093529	\$ 1,156.00	IT Maintenance Services
Invoice <\$15,000	Mouser Electronics	2/22/2023	IM*E0093817	\$ 243.65	Instructional Supplies
Invoice <\$15,000	Mouser Electronics	2/15/2023	IM*E0093700	\$ 67.29	Instructional Supplies
Invoice <\$15,000	Mouser Electronics	2/8/2023	IM*E0093530	\$ 138.88	Instructional Supplies
Invoice <\$15,000	Mouser Electronics	2/1/2023	IM*E0093432	\$ 80.23	Maintenance Supplies
Invoice <\$15,000	MPS	2/15/2023	IM*0308015	\$ 233.68	Books and Binding Costs
Invoice <\$15,000	MSC Industrial Supply	2/22/2023	IM*E0093818	\$ 181.42	Instructional Supplies
Invoice <\$15,000	Mybinding.com	2/15/2023	IM*0308017	\$ 84.33	Office Supplies
Invoice <\$15,000	Naila Sabahat	2/15/2023	IM*0308055	\$ 43.96	On-Campus Conf & Mtgs
Invoice <\$15,000	Name on Anything.com	2/15/2023	IM*E0093701	\$ 1,726.40	Purchase for Resale
Invoice <\$15,000	Nancy Carroll	2/15/2023	IM*0307865	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Nancy Conradt	2/15/2023	IM*E0093594	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Nancy Schwider	2/15/2023	IM*E0093647	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	NAPA Auto Parts - Glen Elynn	2/22/2023	IM*E0093819	\$ 25.23	Purchase for Resale

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Naperville Chamber of Commerce	2/15/2023	IM*E0093702	\$ 200.00	Advertising Expense
Invoice <\$15,000	Napolillo, Inc.	2/15/2023	IM*0308018	\$ 98.57	Instructional Supplies
Invoice <\$15,000	Nasco Education, LLC	2/15/2023	IM*0308019	\$ 2,307.37	Instructional Supplies
Employee Reimb	Nathan Hambl	2/15/2023	IM*0308121	\$ 2,200.00	In-State Travel Costs
Invoice <\$15,000	Nathaniel Williams	2/15/2023	IM*E0093658	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	National Entertainment Collectibles Association Inc	2/15/2023	IM*E0093703	\$ 14,255.08	Purchase for Resale
Invoice <\$15,000	National Fire Protection Association	2/15/2023	IM*0308021	\$ 155.45	Instructional Supplies
Invoice <\$15,000	National Institute for Automotive Service Excellence	2/15/2023	IM*E0093704	\$ 4,790.00	Other Contractual Services Expense
Invoice <\$15,000	Natl Institute for Study of Transfer Student	2/15/2023	IM*0308020	\$ 441.47	Tuition Reimbursement-Classified
Invoice <\$15,000	NCS Pearson Inc.	2/15/2023	IM*0308022	\$ 13,200.00	Other supplies
Invoice <\$15,000	Neuco Inc	2/22/2023	IM*E0093820	\$ 2,790.28	Maintenance Supplies
Invoice <\$15,000	Neuco Inc	2/1/2023	IM*E0093433	\$ 1,206.24	Maintenance Supplies
Invoice <\$15,000	New Readers Press	2/15/2023	IM*0308023	\$ 1,755.60	Instructional Supplies
Invoice <\$15,000	Nexstar, Inc.	2/15/2023	IM*0308024	\$ 950.00	Advertising Expense
Invoice <\$15,0001C	Nicor Gas	2/15/2023	IM*E0093754	\$ 24,135.15	Gas Expense
Invoice <\$15,0001C	Nicor Gas	2/2/2023	IM*E0093485	\$ 31,308.31	Gas Expense
Employee Reimb	Nina Papanikola	2/15/2023	IM*E0093749	\$ 21.62	Grant Funded Travel/Conf
Invoice <\$15,000	NJCAA-Online Membership	2/15/2023	IM*0308025	\$ 2,550.00	Dues
Invoice <\$15,000	Normal, LLC	2/22/2023	IM*E0093821	\$ 2,000.00	Performing Arts Services
Invoice <\$15,000	Novus Pest Control	2/22/2023	IM*E0093807	\$ 620.00	Custodial Services
Invoice <\$15,000	Novus Pest Control	2/8/2023	IM*E0093521	\$ 148.98	Custodial Services
Invoice <\$15,000	OCLC, Inc. # 774412	2/15/2023	IM*0308028	\$ 3,895.10	Other Contractual Services Expense
Invoice <\$15,000	ODP Business Solutions, LLC	2/22/2023	IM*E0093823	\$ 4,648.71	Office Supplies
Invoice <\$15,000	ODP Business Solutions, LLC	2/15/2023	IM*E0093705	\$ 6,118.49	Instructional Supplies
Invoice <\$15,000	ODP Business Solutions, LLC	2/8/2023	IM*E0093531	\$ 5,568.79	Office Supplies
Invoice <\$15,000	ODP Business Solutions, LLC	2/1/2023	IM*E0093434	\$ 547.86	Office Supplies
Invoice <\$15,000	Office of Glenn B. Stearns	2/22/2023	IM*0309062	\$ 293.08	Wage Assignments
Invoice <\$15,000	Office of Glenn B. Stearns	2/8/2023	IM*0307727	\$ 293.08	Wage Assignments
Invoice <\$15,000	Open Table, Inc.	2/15/2023	IM*0308033	\$ 132.50	Instructional Supplies
Invoice <\$15,000	O'Reilly Auto Parts	2/22/2023	IM*E0093822	\$ 143.48	Vehicle Supplies
Invoice <\$15,000	Packey Webb Ford	2/15/2023	IM*E0093706	\$ 633.21	Facilities Maintenance Service Expense
Invoice <\$15,000	Paddock Publications	2/22/2023	IM*E0093824	\$ 3,033.60	Advertising Expense
Invoice <\$15,000	Paddock Publications	2/8/2023	IM*E0093532	\$ 2,532.00	Advertising Expense
Invoice <\$15,000	Parts Town, LLC	2/22/2023	IM*E0093825	\$ 503.89	Maintenance Services Expense
Invoice <\$15,000	Parts Town, LLC	2/1/2023	IM*E0093435	\$ 269.67	Maintenance Services Expense
Invoice <\$15,000	Pasco Scientific Company	2/1/2023	IM*E0093436	\$ 80.01	Instructional Supplies
Invoice <\$15,000	Patricia Cookis	2/15/2023	IM*0307880	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Patricia Graunke	2/15/2023	IM*E0093607	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Patterson Dental	2/22/2023	IM*E0093826	\$ 403.90	Maintenance Services Expense
Invoice <\$15,000	Patterson Dental	2/15/2023	IM*E0093707	\$ 149.00	Instructional Supplies
Invoice <\$15,000	Patterson Dental	2/8/2023	IM*E0093533	\$ 110.11	Instructional Supplies
Invoice <\$15,000	Patterson Dental	2/1/2023	IM*E0093437	\$ 353.44	Instructional Supplies
Employee Reimb	Paul Sirvatka	2/2/2023	IM*E0093482	\$ 1,561.86	Out-of-State Travel Costs
Invoice <\$15,000	Paula Cebula	2/15/2023	IM*E0093592	\$ 3,860.00	Performing Arts Services
Invoice <\$15,000	Peerless Enterprises, Inc.	2/22/2023	IM*E0093827	\$ 4,800.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Perkins + Will, Inc.	2/15/2023	IM*E0093708	\$ 12,700.00	Architectural Services Expense
Invoice <\$15,000	Pezza Landscape Inc	2/22/2023	IM*E0093828	\$ 835.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Pezza Landscape Inc	2/1/2023	IM*E0093438	\$ 11,880.00	Facilities Maintenance Service Expense
Invoice >\$15,000	Pezza Landscape Inc	2/28/2023	IM*E0093898	\$ 24,800.00	Facilities Maintenance Service Expense
Invoice <\$15,000	PGM Dress Form, INC.	2/7/2023	IM*0307717	\$ 3,401.65	Instructional Supplies
Invoice <\$15,000	Phi Theta Kappa Honor Society	2/15/2023	IM*0308037	\$ 585.00	Dues
Invoice <\$15,000	Philip Culcasi	2/15/2023	IM*0307887	\$ 500.00	Other Contractual Services Expense
Employee Reimb	Philip Zuber	2/9/2023	IM*E0093580	\$ 77.92	Advertising Expense
Invoice <\$15,000	Physicians Immediate Care - Chicago	2/15/2023	IM*0308038	\$ 210.00	Other Contractual Services Expense
Invoice <\$15,000	Pilobolus, Inc.	2/1/2023	IM*E0093439	\$ 4,600.00	Performing Arts Services
Invoice >\$15,000	Pilobolus, Inc.	2/1/2023	IM*E0093391	\$ 16,100.00	Performing Arts Services
Invoice <\$15,000	Pitney Bowes	2/15/2023	IM*0308039	\$ 111.96	Office Supplies
Invoice <\$15,000	Pivot Interactives SBC	2/15/2023	IM*0308040	\$ 1,450.00	Instructional Supplies
Invoice <\$15,000	Pivotal Health Solutions	2/8/2023	IM*E0093534	\$ 373.60	Instructional Supplies
Invoice <\$15,000	Poblocki Sign Co	2/22/2023	IM*E0093829	\$ 503.00	Other Contractual Services Expense
Invoice <\$15,000	Poblocki Sign Co	2/1/2023	IM*E0093440	\$ 160.00	Equipment - Office
Invoice <\$15,000	Pocket Nurse	2/22/2023	IM*E0093830	\$ 1,578.30	Instructional Supplies
Invoice >\$15,000	Pocket Nurse	2/17/2023	IM*E0093769	\$ (21,051.37)	Check issued in current month; voided in current month
Invoice >\$15,000	Pocket Nurse	2/17/2023	IM*E0093769	\$ 21,051.37	Non-Capital Equipment
Invoice >\$15,000	Poppulo Inc	2/7/2023	IM*E0093486	\$ 15,750.00	IT Maintenance Services
Invoice <\$15,000	Porter Pipe & Supply Co.	2/22/2023	IM*E0093831	\$ 1,050.96	Maintenance Supplies
Invoice >\$15,000	POSTMASTER - GLEN ELLYN	2/7/2023	IM*0307721	\$ 21,000.00	USPS Prepaid
Invoice <\$15,000	Power/mation Division Inc	2/15/2023	IM*0308041	\$ 1,338.50	Maintenance Supplies
Invoice <\$15,000	Powerdms, Inc.	2/1/2023	IM*E0093441	\$ 550.00	Non-Capital Equipment

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Invoice >\$15,000	Precise Printing Network Inc.	2/1/2023	IM*E0093392	\$ 173,649.47	Printing Expense
Invoice <\$15,000	Premier Ophthalmic Services, Inc.	2/15/2023	IM*E0093709	\$ 347.95	Instructional Supplies
Invoice <\$15,000	Press Photography Network	2/22/2023	IM*E0093832	\$ 3,437.50	Other Contractual Services Expense
Invoice <\$15,000	Press Photography Network	2/15/2023	IM*E0093710	\$ 437.50	Other Contractual Services Expense
Invoice <\$15,000	Pro Education Solutions Inc.	2/22/2023	IM*E0093833	\$ 4,175.00	Other Contractual Services Expense
Invoice <\$15,000	Prudence Widlak	2/15/2023	IM*E0093657	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Public Safety Communication	2/15/2023	IM*0308043	\$ 1,125.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Rachael Brown	2/15/2023	IM*0307854	\$ 100.00	Consultants Expense
Employee Reimb	Rachel Schmitz	2/15/2023	IM*0308130	\$ 350.00	Dues - Classified
Invoice <\$15,000	Radiate Holdings LP	2/15/2023	IM*0308044	\$ 409.38	Other Contractual Services Expense
Invoice <\$15,000	Radiation Detection Company	2/8/2023	IM*E0093535	\$ 650.78	Instructional Supplies
Invoice <\$15,000	Radio Aids, Inc.	2/15/2023	IM*0308045	\$ 72.00	Other Contractual Services Expense
Invoice <\$15,000	Rapsys, Inc.	2/15/2023	IM*0308046	\$ 645.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Ray O'Herron Co., Inc.	2/15/2023	IM*E0093711	\$ 300.00	Other supplies
Invoice <\$15,000	Raymond Olson	2/15/2023	IM*0308032	\$ 1,600.00	Retiree Healthcare Payments
Employee Reimb	Rebecca Gibson	2/15/2023	IM*0308120	\$ 154.91	On-Campus Conf & Mtgs
Invoice <\$15,000	Rebecca Noel	2/15/2023	IM*E0093634	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Record-A-Hit, Inc.	2/8/2023	IM*E0093536	\$ 1,200.00	Other Contractual Services Expense
Invoice <\$15,000	Records Consultants, Inc.	2/22/2023	IM*E0093834	\$ 2,200.00	Other Contractual Services Expense
Invoice >\$15,000	Reliance Standard Life Insurance Company	2/13/2023	IM*0307730	\$ 49,764.25	Life Insurance
Invoice <\$15,000	Renna Murphy	2/15/2023	IM*0308016	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Reserve Account	2/7/2023	IM*0307720	\$ 10,000.00	Pitney Bowes Prepaid
Invoice <\$15,000	Rev.com, Inc.	2/15/2023	IM*0308049	\$ 3,018.00	Other Contractual Services Expense
Invoice <\$15,000	Revere Electric Supply	2/22/2023	IM*E0093835	\$ 113.20	Maintenance Supplies
Invoice <\$15,000	Reynolds Advanced Materials	2/15/2023	IM*0308050	\$ 205.13	Instructional Supplies
Invoice <\$15,000	Richard Jarman	2/15/2023	IM*E0093616	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Richard Kalus	2/15/2023	IM*0307978	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Richard Malec	2/15/2023	IM*E0093627	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Riverside Technologies, Inc.	2/22/2023	IM*E0093836	\$ 1,985.00	Non-Capital Equipment
Invoice <\$15,000	Riverside Technologies, Inc.	2/8/2023	IM*E0093537	\$ 1,625.00	Non-Capital Equipment
Invoice >\$15,000	Riverside Technologies, Inc.	2/15/2023	IM*E0093763	\$ 105,961.00	Equipment - Technology
Employee Reimb	Robert Cervenka	2/15/2023	IM*E0093728	\$ 1,153.55	In-State Travel Costs
Employee Reimb	Robert Cervenka	2/9/2023	IM*E0093555	\$ 1,519.58	Athletic Event Fee
Employee Reimb	Robert Clark	2/23/2023	IM*E0093883	\$ 435.58	Instructional Supplies
Invoice <\$15,000	Robert Jenkins	2/1/2023	IM*E0093396	\$ 140.00	Officials/Referees
Invoice <\$15,000	Robert Mazalewski	2/15/2023	IM*0308004	\$ 140.00	Officials/Referees
Invoice <\$15,000	Robert Sizemore	2/15/2023	IM*0308067	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Robert Valentine	2/15/2023	IM*0308090	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Rocha Electric Company	2/22/2023	IM*E0093837	\$ 1,500.00	Facilities Maintenance Service Expense
Employee Reimb	Rodney Buck	2/23/2023	IM*E0093882	\$ 19.73	Books and Binding Costs
Invoice <\$15,000	Rodney Hampton	2/15/2023	IM*0307950	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Rollie Steele	2/15/2023	IM*0308075	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Ronald Jerak	2/15/2023	IM*0307973	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Ronald Schiesz	2/15/2023	IM*0308058	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Rosa Danielson	2/15/2023	IM*0307888	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Russo Power Equipment	2/22/2023	IM*E0093838	\$ 729.98	Maintenance Supplies
Employee Reimb	Ryan Kaiser	2/15/2023	IM*0308123	\$ 415.07	In-State Travel Costs
Invoice <\$15,000	Safelite Fulfillment Inc	2/22/2023	IM*E0093839	\$ 849.47	Facilities Maintenance Service Expense
Invoice <\$15,000	Sal Vasta	2/15/2023	IM*0308091	\$ 140.00	Officials/Referees
Invoice <\$15,000	Sales Enterprise	2/22/2023	IM*E0093840	\$ 1,836.00	Maintenance Supplies
Invoice <\$15,000	Sally Beauty Supply	2/8/2023	IM*E0093538	\$ 141.23	Instructional Supplies
Invoice <\$15,000	Sally Fairbank	2/15/2023	IM*E0093602	\$ 866.28	Retiree Healthcare Payments
Employee Reimb	Samantha Salvato	2/9/2023	IM*E0093575	\$ 120.00	Dues - Classified
Invoice <\$15,000	Sandra Geis	2/15/2023	IM*E0093606	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sandra Thomas	2/15/2023	IM*E0093653	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sandra Werner	2/15/2023	IM*0308101	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	SBC Waste Solutions Inc	2/22/2023	IM*E0093841	\$ 12,912.00	Refuse Disposal Expense
Invoice <\$15,000	SBC Waste Solutions Inc	2/15/2023	IM*E0093712	\$ 6,757.49	Refuse Disposal Expense
Invoice <\$15,000	SBC Waste Solutions Inc	2/1/2023	IM*E0093442	\$ 507.50	Refuse Disposal Expense
Invoice <\$15,000	Scholarship America	2/15/2023	IM*0308059	\$ 1,183.00	Agency Scholarships
Invoice <\$15,000	Scope Shoppe, Inc.	2/22/2023	IM*E0093842	\$ 4,998.00	Instructional Supplies
Invoice <\$15,000	Second Chance Coffee Company, LLC	2/22/2023	IM*E0093843	\$ 634.80	Instructional Supplies
Invoice <\$15,000	Select Med Network Inc	2/22/2023	IM*E0093844	\$ 2,917.00	Custodial Services
Invoice <\$15,000	Service Lighting and Electrical Supplies	2/15/2023	IM*0308061	\$ 223.78	Maintenance Supplies
Invoice <\$15,000	Severo Balason	2/15/2023	IM*0307844	\$ 372.65	Recruitment Expense
Invoice >\$15,000	Sewertech LLC	2/14/2023	IM*E0093584	\$ 17,274.00	Facilities Maintenance Service Expense
Employee Reimb	Shannon Wood	2/15/2023	IM*E0093753	\$ 83.97	Other supplies
Invoice <\$15,000	Sharon Scalise	2/15/2023	IM*E0093646	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Shellaine Thacker	2/15/2023	IM*E0093751	\$ 684.00	Out-of-State Travel Costs

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Invoice >\$15,000	SHI International Corp	2/11/2023	IM*0307626	\$ 153,362.94	Non-Capital Equipment
Invoice <\$15,000	Shirlee Thompson	2/15/2023	IM*0308085	\$ 1,525.59	Retiree Healthcare Payments
Invoice <\$15,000	Sideline Design, LLC	2/22/2023	IM*E0093845	\$ 1,370.00	IT Maintenance Services
Invoice >\$15,000	Siemens Industry, Inc.	2/15/2023	IM*E0093764	\$ 39,019.94	Facilities Maintenance Service Expense
Invoice >\$15,000	Siemens Industry, Inc.	2/15/2023	IM*E0093393	\$ 39,019.94	Facilities Maintenance Service Expense
Invoice <\$15,000	Sievert Electric	2/22/2023	IM*E0093846	\$ 395.00	Maintenance Services Expense
Invoice <\$15,000	Signature Cleaners of Universary Commons	2/22/2023	IM*E0093847	\$ 1,808.75	Performing Arts Services
Invoice <\$15,000	Signature Style Jewelry, Inc.	2/15/2023	IM*E0093713	\$ 4,835.00	Non-Capital Equipment
Invoice <\$15,000	Signcaster Corporation	2/1/2023	IM*E0093443	\$ 329.68	Office Supplies
Invoice <\$15,000	Smithgroup Inc	2/22/2023	IM*E0093848	\$ 890.00	Architectural Services Expense
Invoice <\$15,000	Smithgroup Inc	2/1/2023	IM*E0093444	\$ 1,247.73	Architectural Services Expense
Invoice <\$15,000	Snap-on, Inc.	2/22/2023	IM*E0093849	\$ 313.95	Maintenance Supplies
Invoice <\$15,000	Society of Diagnostic Medical Sonography	2/15/2023	IM*0308068	\$ 250.00	Dues
Invoice <\$15,000	Sodexo	2/15/2023	IM*E0093714	\$ 6,672.80	Other Conference & Meeting Expense
Invoice <\$15,000	Sodexo	2/1/2023	IM*E0093445	\$ 3,944.68	Other Conference & Meeting Expense
Invoice >\$15,000	Sodexo	2/15/2023	IM*E0093765	\$ 28,089.18	Other Conference & Meeting Expense
Employee Reimb	Sonia Watson	2/2/2023	IM*E0093484	\$ 5,308.53	Out-of-State Travel Costs
Invoice <\$15,000	Sony Music Holdings, Inc.	2/15/2023	IM*0308069	\$ 193.96	Advertising Expense
Invoice <\$15,000	Sony Pictures Classics Inc	2/15/2023	IM*0308070	\$ 650.00	Performing Arts Services
Invoice <\$15,000	Sport Supply Group, Inc.	2/22/2023	IM*E0093850	\$ 14,227.00	Athletic Soft Good Supplies
Invoice <\$15,000	Sport Supply Group, Inc.	2/8/2023	IM*E0093539	\$ 5,332.14	Athletic Soft Good Supplies
Invoice <\$15,000	Sport Supply Group, Inc.	2/1/2023	IM*E0093446	\$ 14,959.71	Athletic Soft Good Supplies
Invoice <\$15,000	Sprint	2/15/2023	IM*0308073	\$ 55.63	Telephone Expense
Invoice <\$15,000	State Disbursement Unit	2/22/2023	IM*0309063	\$ 3,904.11	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	2/8/2023	IM*0307728	\$ 3,832.03	Wage Assignments
Invoice <\$15,000	State of IL - Dept of Agriculture	2/7/2023	IM*0307718	\$ 15.00	Maintenance Services Expense
Invoice <\$15,000	Steiner Electric Company	2/15/2023	IM*0308076	\$ 494.62	Maintenance Supplies
Invoice <\$15,000	Stericycle, Inc.	2/22/2023	IM*E0093852	\$ 186.00	Refuse Disposal Expense
Invoice <\$15,000	Strategic Cost Control, Inc.	2/17/2023	IM*0308145	\$ 866.00	Unemployment Insurance Expense
Invoice <\$15,000	StreamGuys, Inc	2/15/2023	IM*E0093715	\$ 11,904.60	Other Contractual Services Expense
Invoice <\$15,000	Sue Franzen	2/22/2023	IM*E0093853	\$ 4,668.00	Advertising Expense
Invoice <\$15,000	Sue Franzen	2/15/2023	IM*E0093716	\$ 4,329.43	Instructional Supplies
Invoice <\$15,000	Summit Plastic Co.	2/22/2023	IM*E0093854	\$ 4,579.10	Instructional Supplies
Invoice <\$15,000	Sunbelt Rentals	2/15/2023	IM*0308082	\$ 5,036.33	Facilities Maintenance Service Expense
Invoice <\$15,000	Sunstar Butler	2/22/2023	IM*E0093855	\$ 469.10	Instructional Supplies
Invoice >\$15,000	SURS-State University Retirement System	2/23/2023	IM*E0093879	\$ 533,152.18	Employee Retirement Contributions
Invoice >\$15,000	SURS-State University Retirement System	2/9/2023	IM*E0093581	\$ 413,109.38	Employee Retirement Contributions
Employee Reimb	Susan Dumford	2/15/2023	IM*0308118	\$ 285.64	In-State Travel Costs
Invoice <\$15,000	Susan Erzen	2/15/2023	IM*0307929	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Susan Maloney	2/2/2023	IM*E0093476	\$ 158.58	Instructional Supplies
Invoice <\$15,000	Swank Motion Pictures	2/22/2023	IM*E0093856	\$ 680.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Swank Motion Pictures	2/15/2023	IM*E0093717	\$ 680.00	Performing Arts Services
Invoice <\$15,000	Swank Motion Pictures	2/1/2023	IM*E0093447	\$ 236.00	Books and Binding Costs
Invoice <\$15,000	Sweetwater Sound	2/22/2023	IM*E0093857	\$ 489.99	Instructional Supplies
Invoice <\$15,000	Swiftkick	2/8/2023	IM*E0093540	\$ 2,963.00	Other Contractual Services Expense
Invoice <\$15,000	Sylvia Rudolph	2/15/2023	IM*0308053	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Sysco Food Service	2/22/2023	IM*E0093858	\$ 3,159.63	Instructional Supplies
Invoice <\$15,000	System Support & Integration, Inc.	2/22/2023	IM*E0093859	\$ 1,000.00	Building Remodeling Expense
Employee Reimb	Tamara McClain	2/15/2023	IM*E0093745	\$ 193.85	Out-of-State Conference Costs
Employee Reimb	Tauya Forst	2/23/2023	IM*E0093885	\$ 385.00	Dues - Faculty
Invoice <\$15,000	Taylor & Francis Group, LLC	2/22/2023	IM*E0093860	\$ 1,514.24	Books and Binding Costs
Invoice <\$15,000	Teresa Cascarano	2/15/2023	IM*E0093591	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Terrace Supply Company	2/22/2023	IM*E0093861	\$ 146.63	Instructional Supplies
Invoice <\$15,000	Terrace Supply Company	2/8/2023	IM*E0093541	\$ 142.29	Instructional Supplies
Invoice <\$15,000	Terri Greenfield	2/15/2023	IM*E0093608	\$ 557.64	Retiree Healthcare Payments
Employee Reimb	Terri Swanson	2/9/2023	IM*E0093577	\$ 845.10	International Travel Costs
Employee Reimb	Terri Swanson	2/2/2023	IM*E0093483	\$ 1,082.19	Out-of-State Travel Costs
Invoice <\$15,000	Terry Jackson	2/15/2023	IM*E0093615	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Testa Produce, Inc.	2/15/2023	IM*E0093718	\$ 388.55	Instructional Supplies
Invoice <\$15,000	Testa Produce, Inc.	2/8/2023	IM*E0093542	\$ 392.47	Instructional Supplies
Invoice <\$15,000	The ICON Group, Inc.	2/22/2023	IM*E0093802	\$ 700.00	Shipping Charges
Invoice <\$15,000	The Lincoln Electric Company	2/15/2023	IM*0307998	\$ 4,950.42	Non-Capital Equipment
Invoice <\$15,000	The Standard Companies	2/22/2023	IM*E0093851	\$ 942.60	Office Supplies
Invoice <\$15,000	Therapyed Ltd.	2/15/2023	IM*0308084	\$ 2,760.00	Instructional Supplies
Invoice <\$15,000	Thermosystems LLC	2/1/2023	IM*E0093448	\$ 469.48	Maintenance Supplies
Invoice <\$15,000	Thomas Lanagan	2/15/2023	IM*0307990	\$ 52.00	Annuities
Invoice <\$15,000	Thomas Robertson	2/15/2023	IM*E0093644	\$ (1,610.92)	Check issued in current month; voided in current month
Invoice <\$15,000	Thomas Robertson	2/15/2023	IM*E0093644	\$ 1,610.92	Annuities
Invoice <\$15,000	Thomas Robertson	2/22/2023	IM*0309057	\$ 1,610.92	Annuities

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Thomas Stephenson	2/15/2023	IM*0308079	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Thomas Stephenson II	2/15/2023	IM*0308078	\$ 1,400.00	Retiree Healthcare Payments
Invoice <\$15,000	Thomson Reuters Enterprise Centre GmbH	2/15/2023	IM*0308086	\$ 1,345.90	IT Maintenance Services
Invoice <\$15,000	Timely Products Co., Inc.	2/15/2023	IM*E0093719	\$ 555.46	Instructional Supplies
Employee Reimb	Timothy Henningsen	2/22/2023	IM*E0093469	\$ 96.00	Instructional Supplies
Invoice <\$15,000	Tim's Snowplowing, Inc.	2/22/2023	IM*E0093862	\$ 14,531.65	Facilities Maintenance Service Expense
Invoice <\$15,000	Tim's Snowplowing, Inc.	2/1/2023	IM*E0093449	\$ 14,306.47	Facilities Maintenance Service Expense
Employee Reimb	Tolis Koskinaris	2/15/2023	IM*E0093739	\$ 2,762.68	Out-of-State Travel Costs
Invoice <\$15,000	Tom O'Neil	2/1/2023	IM*E0093397	\$ 140.00	Officials/Referees
Employee Reimb	Tony Chen	2/2/2023	IM*E0093460	\$ 310.65	Grant Funded Travel/Conf
Employee Reimb	Tracey Dulceak	2/15/2023	IM*E0093732	\$ 370.25	In-State Travel Costs
Invoice <\$15,000	Tri Dim Filter Corporation	2/15/2023	IM*E0093720	\$ 4,492.11	Maintenance Supplies
Invoice <\$15,000	Tri Dim Filter Corporation	2/1/2023	IM*E0093450	\$ 221.85	Maintenance Supplies
Invoice <\$15,000	Tribune Media Group	2/22/2023	IM*E0093863	\$ 2,500.00	Advertising Expense
Invoice <\$15,000	Tryad Solutions Inc	2/22/2023	IM*E0093864	\$ 874.87	Other supplies
Invoice >\$15,000	TWIN EAGLE HOLDINGS N.A., L.L.C	2/22/2023	IM*0309066	\$ 157,345.63	Gas Expense
Invoice <\$15,000	U.S. Food Service	2/22/2023	IM*E0093865	\$ 1,193.35	Instructional Supplies
Invoice <\$15,000	U.S. Food Service	2/1/2023	IM*E0093451	\$ 1,482.91	Instructional Supplies
Invoice <\$15,000	Uline	2/22/2023	IM*E0093866	\$ 490.00	Office Supplies
Invoice <\$15,000	Uline	2/8/2023	IM*E0093543	\$ 244.82	Instructional Supplies
Invoice <\$15,000	Uline	2/1/2023	IM*E0093452	\$ 206.25	Office Supplies
Invoice <\$15,000	United Parcel Service	2/15/2023	IM*0308089	\$ 1,252.04	Postage
Invoice <\$15,000	United States Cylinder Gas	2/22/2023	IM*E0093867	\$ 37.20	Rental - Equipment
Invoice <\$15,000	Universal Music Group	2/22/2023	IM*E0093868	\$ 105.00	Advertising Expense
Invoice <\$15,000	University of Chicago Interlibrary Loan Lending Service	2/15/2023	IM*0308087	\$ 149.14	Books and Binding Costs
Invoice <\$15,000	Unum Life Insurance Company of America	2/15/2023	IM*0308088	\$ 4,979.06	Long Term Care - Insurance
Invoice <\$15,000	Valerie Hardy	2/15/2023	IM*0307951	\$ 500.00	Other Contractual Services Expense
Invoice >\$15,000	Valic Retirement Services	2/23/2023	IM*E0093878	\$ 158,515.98	Annuities
Invoice >\$15,000	Valic Retirement Services	2/8/2023	IM*E0093554	\$ 154,682.19	Annuities
Invoice <\$15,000	Valley Industrial Association	2/22/2023	IM*E0093869	\$ 1,255.00	Dues
Invoice <\$15,000	Vanguard Archives LLC	2/22/2023	IM*E0093870	\$ 218.00	IT Maintenance Services
Invoice <\$15,000	Vanguard Archives LLC	2/8/2023	IM*E0093544	\$ 218.00	IT Maintenance Services
Invoice <\$15,000	Verizon Wireless	2/15/2023	IM*0308092	\$ 499.46	Other Contractual Services Expense
Invoice <\$15,000	Vernier Software	2/22/2023	IM*E0093871	\$ 172.00	Instructional Supplies
Invoice >\$15,000	Vernier Software	2/17/2023	IM*E0093770	\$ 24,772.80	Equipment - Instructional
Invoice <\$15,000	VEX Robotics, Inc.	2/1/2023	IM*E0093453	\$ 1,132.75	Instructional Supplies
Employee Reimb	Victor Javier	2/15/2023	IM*0308122	\$ 14.41	In-State Travel Costs
Invoice <\$15,000	Village of Carol Stream	2/15/2023	IM*0308093	\$ 41.86	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	2/15/2023	IM*E0093721	\$ 11,119.65	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	2/13/2023	IM*0307815	\$ 82.98	Glen Ellyn Food/Beverage Tax
Invoice <\$15,000	Village of Glen Ellyn, Illinois	2/7/2023	IM*0307719	\$ 80.00	Maintenance Services Expense
Invoice <\$15,000	Village of Westmont	2/8/2023	IM*E0093545	\$ 28.64	Water - Sewage Expense
Invoice <\$15,000	Vincent Panzone	2/15/2023	IM*E0093638	\$ 1,200.00	Retiree Healthcare Payments
Invoice >\$15,000	VisionPoint Media, Inc.	2/28/2023	IM*E0093899	\$ 44,089.12	Advertising Expense
Invoice <\$15,000	Visographic	2/15/2023	IM*E0093722	\$ 4,455.72	Office Supplies
Invoice <\$15,000	Wallace Moy	2/15/2023	IM*0308014	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Warehouse Direct, Inc.	2/8/2023	IM*E0093546	\$ 3,132.12	Maintenance Supplies
Invoice <\$15,000	Warehouse Direct, Inc.	2/1/2023	IM*E0093454	\$ 6,438.17	Maintenance Supplies
Invoice <\$15,000	Warner-Elektra-Atlantic Corporation	2/15/2023	IM*0308096	\$ 520.48	Advertising Expense
Invoice <\$15,000	Waste Management of Illinois-West	2/15/2023	IM*0308097	\$ 233.39	Refuse Disposal Expense
Invoice <\$15,000	Wendolyn Tetlow	2/15/2023	IM*E0093651	\$ 1,200.00	Retiree Healthcare Payments
Employee Reimb	Wendy McCambridge	2/15/2023	IM*E0093744	\$ 469.95	Other supplies
Employee Reimb	Wendy Parks	2/9/2023	IM*E0093574	\$ 24.99	Other supplies
Employee Reimb	Wendy Parks	2/2/2023	IM*E0093480	\$ 495.00	Tuition Reimbursement-Admin
Invoice <\$15,000	Wensco of Michigan Corporation	2/15/2023	IM*0308100	\$ 1,429.05	Office Supplies
Invoice <\$15,000	Wesco Distribution , Inc.	2/22/2023	IM*E0093872	\$ 14,064.63	Building Remodeling Expense
Invoice <\$15,000	Wesco Distribution , Inc.	2/15/2023	IM*E0093723	\$ 8,921.92	Building Remodeling Expense
Invoice <\$15,000	West Payment Center	2/15/2023	IM*E0093724	\$ 1,561.76	Books and Binding Costs
Invoice <\$15,000	West Payment Center	2/8/2023	IM*E0093547	\$ 1,561.76	Books and Binding Costs
Invoice <\$15,000	West Publishing Corporation	2/1/2023	IM*E0093455	\$ 663.91	Publications
Invoice <\$15,000	West Suburban Chamber of	2/15/2023	IM*0308103	\$ 540.00	Dues
Invoice <\$15,000	Wheaton Park District	2/15/2023	IM*E0093725	\$ 1,140.00	Other Contractual Services Expense
Invoice <\$15,000	William Hussong	2/15/2023	IM*0307961	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	William Igoe	2/15/2023	IM*E0093614	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	WILLIAM MCKINLEY STUDIOS	2/22/2023	IM*E0093873	\$ 551.17	Instructional Supplies
Invoice >\$15,000	William Morris Endeavor Entertainment, LLC	2/8/2023	IM*W654	\$ 22,500.00	Performing Arts Services
Employee Reimb	William Norris	2/15/2023	IM*E0093747	\$ 1,719.32	Out-of-State Travel Costs
Employee Reimb	William Norris	2/9/2023	IM*E0093570	\$ 76.00	Out-of-State Travel Costs
Invoice <\$15,000	William S. Hein + Co., Inc.	2/1/2023	IM*E0093456	\$ 294.48	Books and Binding Costs

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

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Invoice <\$15,000	Windy City Truck Repair, Inc.	2/15/2023	IM*0308106	\$ 9,408.07	Maintenance Services Expense
Invoice <\$15,000	Yankee Book Peddler, Inc.	2/22/2023	IM*E0093874	\$ 8,063.21	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	2/8/2023	IM*E0093548	\$ 4,332.78	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	2/1/2023	IM*E0093457	\$ 4,106.74	Books and Binding Costs
Invoice <\$15,000	YTC Mall Owner LLC	2/22/2023	IM*E0093875	\$ 1,640.00	Advertising Expense
Invoice <\$15,000	YTC Mall Owner LLC	2/15/2023	IM*E0093726	\$ 9,688.00	Advertising Expense
Invoice <\$15,000	Ziken Signage LLC	2/22/2023	IM*E0093876	\$ 4,980.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Zofia Solarczyk	2/15/2023	IM*E0093649	\$ 1,200.00	Retiree Healthcare Payments
Student Refunds	Checks issued in prior month; voided in current month			\$ (33,162.30)	Student Refunds Voided Checks - 93 transactions
Student Refunds	Student Refunds			\$ 38,027.11	Student Refunds via Credit Cards - 155 transactions
Student Refunds	Student Refunds			\$ 1,783,613.95	Student Refunds via Paper Check - 1428 transactions
Student Refunds	Student Refunds via Touchnet ACH			\$ 4,741,051.66	Student Refunds via Touchnet ACH - 3225 transactions
TOTAL VENDOR PAYMENTS DURING THE ACCOUNTING MONTH				\$ 15,511,901.22	

D. All Disbursements Excluding Payroll
College of DuPage
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CASH DISBURSEMENTS
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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Black Hawk College	10/11/2022	IM*0304951	\$ (1,898.20)	Check issued in current month; voided in current month
Invoice >\$15,000	SHI International Corp	2/1/2023	IM*0307626	\$ 153,362.94	Non-Capital Equipment
Invoice <\$15,000	City of Naperville - Utilities	2/2/2023	IM*0307627	\$ 4,010.24	Electricity Expense
Invoice <\$15,000	Daikin Comfort Technologies Distribution, Inc.	2/2/2023	IM*0307628	\$ 3,140.49	Instructional Supplies
Invoice >\$15,000	American Express Travel Related Services Co., Inc.	2/2/2023	IM*0307629	\$ 33,253.07	Travel - Out of State
Invoice <\$15,000	Breakthru Beverage Illinois, LLC	2/6/2023	IM*0307630	\$ 1,311.28	Purchase for Resale
Invoice <\$15,000	PGM Dress Form, INC.	2/7/2023	IM*0307717	\$ 3,401.65	Instructional Supplies
Invoice <\$15,000	State of IL - Dept of Agriculture	2/7/2023	IM*0307718	\$ 15.00	Maintenance Services Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	2/7/2023	IM*0307719	\$ 80.00	Maintenance Services Expense
Invoice <\$15,000	Reserve Account	2/7/2023	IM*0307720	\$ 10,000.00	Pitney Bowes Prepaid
Invoice >\$15,000	POSTMASTER - GLEN ELLYN	2/7/2023	IM*0307721	\$ 21,000.00	USPS Prepaid
Invoice <\$15,000	Chicago Federation of Musicians	2/8/2023	IM*0307722	\$ 282.00	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	2/8/2023	IM*0307723	\$ 14.10	Performing Arts Services
Invoice <\$15,000	Illinois Education Association	2/8/2023	IM*0307724	\$ 72.60	Professional Dues
Invoice <\$15,000	International Union of Operating Engineers	2/8/2023	IM*0307725	\$ 539.05	Professional Dues
Invoice <\$15,000	Midwest Capital Managers	2/8/2023	IM*0307726	\$ 105.13	Wage Assignments
Invoice <\$15,000	Office of Glenn B. Stearns	2/8/2023	IM*0307727	\$ 293.08	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	2/8/2023	IM*0307728	\$ 3,832.03	Wage Assignments
Invoice <\$15,000	InterFlex Payment, LLC	2/13/2023	IM*0307729	\$ 1,828.70	HSA Admin Fees
Invoice >\$15,000	Reliance Standard Life Insurance Company	2/13/2023	IM*0307730	\$ 49,764.25	Life Insurance
Invoice <\$15,000	Village of Glen Ellyn, Illinois	2/13/2023	IM*0307815	\$ 82.98	Glen Ellyn Food/Beverage Tax
Invoice <\$15,000	Barn Door Lighting Outfitters	2/14/2023	IM*0307816	\$ 557.17	Non-Capital Equipment
Invoice <\$15,000	3003 Corporate Hotel LLC	2/15/2023	IM*0307817	\$ 421.80	Performing Arts Services
Invoice <\$15,000	A & P Grease Trappers, Inc.	2/15/2023	IM*0307818	\$ 450.00	Facilities Maintenance Service Expense
Invoice <\$15,000	A.F.M. & E.P. Fund	2/15/2023	IM*0307819	\$ 1,301.58	Performing Arts Services
Invoice <\$15,000	ABT Electronics	2/15/2023	IM*0307820	\$ 1,331.26	Equipment - Office
Invoice <\$15,000	Accurate Document Destruction, Inc.	2/15/2023	IM*0307821	\$ 224.69	Refuse Disposal Expense
Invoice <\$15,000	Advanced Moving & Storage Inc	2/15/2023	IM*0307822	\$ 1,360.00	Building Remodeling Expense
Invoice <\$15,000	Advanced Stores Company, Inc.	2/15/2023	IM*0307823	\$ 171.14	Purchase for Resale
Invoice <\$15,000	Advertising Vehicles, Inc.	2/15/2023	IM*0307824	\$ 14,086.00	Advertising Expense
Invoice <\$15,000	Airgas, Inc.	2/15/2023	IM*0307825	\$ 4,414.06	Instructional Supplies
Invoice <\$15,000	Mia Alegado	2/15/2023	IM*0307826	\$ 108.17	Funds Held in Custody of Others
Invoice <\$15,000	Alibris	2/15/2023	IM*0307827	\$ 83.20	Books and Binding Costs
Invoice <\$15,000	Leon Allen	2/15/2023	IM*0307828	\$ 600.00	Consultants Expense
Invoice <\$15,000	AlSCO, Inc.	2/15/2023	IM*0307829	\$ 475.28	Instructional Supplies
Invoice <\$15,000	Amazon Capital Services, Inc.	2/15/2023	IM*0307830	\$ 7,408.42	Books and Binding Costs
Invoice <\$15,000	American Library Association - CHOICE Magazine	2/15/2023	IM*0307831	\$ 695.00	Other Contractual Services Expense
Invoice <\$15,000	American National Red Cross & Its Constituent Chapters	2/15/2023	IM*0307832	\$ 250.00	Agency Scholarships
Invoice <\$15,000	Amtex Supply Holdings, Inc.	2/15/2023	IM*0307833	\$ 598.12	Instructional Supplies
Invoice <\$15,000	Anixter, Inc.	2/15/2023	IM*0307834	\$ 6,374.39	Maintenance Supplies
Invoice <\$15,000	ARC-STSA	2/15/2023	IM*0307835	\$ 2,000.00	Dues
Invoice <\$15,000	ARC-STSA	2/15/2023	IM*0307836	\$ 2,000.00	Dues
Invoice <\$15,000	Arnell Steel Supply Company	2/15/2023	IM*0307837	\$ 1,965.15	Instructional Supplies
Invoice <\$15,000	Aspen University Inc	2/15/2023	IM*0307838	\$ 490.00	Tuition Reimbursement-Classified
Invoice <\$15,000	AT&T	2/15/2023	IM*0307839	\$ 2,472.37	Telephone Expense
Invoice <\$15,000	AT&T	2/15/2023	IM*0307840	\$ 3,569.79	Telephone Expense
Invoice <\$15,000	AT&T	2/15/2023	IM*0307841	\$ 1,986.80	Telephone Expense
Invoice <\$15,000	AUDIENCE ARCHITECTS, NFP	2/15/2023	IM*0307842	\$ 425.00	Advertising Expense
Invoice <\$15,000	Baker & Taylor Books	2/15/2023	IM*0307843	\$ 417.47	Books and Binding Costs
Invoice <\$15,000	Severo Balason	2/15/2023	IM*0307844	\$ 372.65	Recruitment Expense
Invoice <\$15,000	Michael Baston	2/15/2023	IM*0307845	\$ 5,539.80	On-Campus Conf & Mtgs
Invoice <\$15,000	BDC Plants, LLC	2/15/2023	IM*0307846	\$ 93.00	Instructional Supplies
Invoice <\$15,000	Benco Dental Co.	2/15/2023	IM*0307847	\$ 1,805.65	Instructional Supplies
Invoice <\$15,000	Benefit Partners Group, Llc	2/15/2023	IM*0307848	\$ 151.20	Instructional Supplies
Invoice <\$15,000	Bill Doran Co.	2/15/2023	IM*0307849	\$ 1,808.75	Instructional Supplies
Invoice <\$15,000	Book Oven Inc	2/15/2023	IM*0307850	\$ 8,999.00	Other Contractual Services Expense
Invoice <\$15,000	Breakthru Beverage Illinois, LLC	2/15/2023	IM*0307851	\$ 2,891.45	Purchase for Resale
Invoice <\$15,000	Bright Horizons Ed	2/15/2023	IM*0307852	\$ 414.00	Agency Scholarships
Invoice <\$15,000	Brink's, Inc.	2/15/2023	IM*0307853	\$ 192.79	Financial Charges & Adjustments
Invoice <\$15,000	Rachael Brown	2/15/2023	IM*0307854	\$ 100.00	Consultants Expense
Invoice <\$15,000	Brownells, Inc	2/15/2023	IM*0307855	\$ 137.60	Instructional Supplies
Invoice <\$15,000	Buckeye International, Inc	2/15/2023	IM*0307856	\$ 2,442.85	Maintenance Supplies
Invoice <\$15,000	Bulkema's Ace Hardware - Wheaton	2/15/2023	IM*0307857	\$ 27.17	Office Supplies
Invoice <\$15,000	Bulbs.com Inc	2/15/2023	IM*0307858	\$ 354.24	Maintenance Supplies
Invoice <\$15,000	Bumper to Bumper	2/15/2023	IM*0307859	\$ 256.22	Purchase for Resale
Invoice <\$15,000	Craig Bunton	2/15/2023	IM*0307860	\$ 140.00	Officials/Referees
Invoice <\$15,000	Connie Canaday Howard	2/15/2023	IM*0307861	\$ 1,717.50	Retiree Healthcare Payments
Invoice <\$15,000	Canon Solutions America Inc	2/15/2023	IM*0307862	\$ 564.44	Office Supplies
Invoice <\$15,000	Marion Capecci	2/15/2023	IM*0307863	\$ 1,600.00	Retiree Healthcare Payments

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023

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Invoice <\$15,000	Carlson Glass & Mirror	2/15/2023	IM*0307864	\$ 43.96	Maintenance Supplies
Invoice <\$15,000	Nancy Carroll	2/15/2023	IM*0307865	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Casas	2/15/2023	IM*0307866	\$ 4,601.30	Other supplies
Invoice <\$15,000	Castle Branch, Inc.	2/15/2023	IM*0307867	\$ 35.00	Instructional Service Contracts
Invoice <\$15,000	Catering Enterprises LTD	2/15/2023	IM*0307868	\$ 1,650.00	Rental Facility
Invoice <\$15,000	Ceramic Supply Chicago Inc	2/15/2023	IM*0307869	\$ 2,720.00	Instructional Supplies
Invoice <\$15,000	Brian Chelmecki	2/15/2023	IM*0307870	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Chicago Federation of Musicians	2/15/2023	IM*0307871	\$ 7.05	Performing Arts Services
Invoice <\$15,000	Chronicle of Higher Education	2/15/2023	IM*0307872	\$ 179.00	Books and Binding Costs
Invoice <\$15,000	Harold Cohen	2/15/2023	IM*0307873	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Commission on Accreditation for Respiratory Care	2/15/2023	IM*0307874	\$ 2,300.00	Dues
Invoice <\$15,000	Communications Revolving Fund	2/15/2023	IM*0307875	\$ 1,208.02	IT Maintenance Services
Invoice <\$15,000	Concur Technologies	2/15/2023	IM*0307876	\$ 5,883.80	IT Maintenance Services
Invoice <\$15,000	Conserv Fs	2/15/2023	IM*0307877	\$ 7,143.40	Maintenance Supplies
Invoice <\$15,000	Consortium of Ophthalmic Training Programs	2/15/2023	IM*0307878	\$ 350.00	Dues
Invoice <\$15,000	Joann Cook	2/15/2023	IM*0307879	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Patricia Cookis	2/15/2023	IM*0307880	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Darrius Cooley-Douglas	2/15/2023	IM*0307881	\$ 388.25	Recruitment Expense
Invoice <\$15,000	Cordish Media Inc.	2/15/2023	IM*0307882	\$ 390.00	Books and Binding Costs
Invoice <\$15,000	Corporate Risk Holdings III, Inc.	2/15/2023	IM*0307883	\$ 8,659.33	Other Contractual Services Expense
Invoice <\$15,000	M. Cotton	2/15/2023	IM*0307884	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Jeffrey Cowdery	2/15/2023	IM*0307885	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Crestron Electronics, Inc	2/15/2023	IM*0307886	\$ 151.00	Maintenance Supplies
Invoice <\$15,000	Philip Culcasi	2/15/2023	IM*0307887	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Rosa Danielson	2/15/2023	IM*0307888	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307889	\$ 320.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307890	\$ 2,193.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307891	\$ 231.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307892	\$ 371.72	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307893	\$ 174.55	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307894	\$ 428.00	Other Federal Governmental Sources
Invoice <\$15,000	Dept. of Veterans Affairs	2/15/2023	IM*0307895	\$ 720.00	Other Federal Governmental Sources
Invoice <\$15,000	Dermalogica, Lc	2/15/2023	IM*0307896	\$ 646.50	Instructional Supplies
Invoice <\$15,000	Digi International, Inc.	2/15/2023	IM*0307897	\$ 119.40	Other Contractual Services Expense
Invoice <\$15,000	Dimensions Educational Research Foundation	2/15/2023	IM*0307898	\$ 500.00	Books and Binding Costs
Invoice <\$15,000	John Donley	2/15/2023	IM*0307899	\$ 100.00	Performing Arts Services
Invoice <\$15,000	Joseph Donofrio	2/15/2023	IM*0307900	\$ 7,500.00	Performing Arts Services
Invoice <\$15,000	Edward Draper	2/15/2023	IM*0307901	\$ 140.00	Officials/Referees
Invoice <\$15,000	DuPage County	2/15/2023	IM*0307902	\$ 1,387.58	Indirect Costs
Invoice <\$15,000	Dupage Public Safety Communications	2/15/2023	IM*0307903	\$ 450.00	Non-Capital Equipment
Invoice <\$15,000	Gary Dyson	2/15/2023	IM*0307904	\$ 140.00	Officials/Referees
Invoice <\$15,000	Gregory Easterling	2/15/2023	IM*0307905	\$ 1,800.00	Other Contractual Services Expense
Invoice <\$15,000	Eckart LLC	2/15/2023	IM*0307906	\$ 1,255.76	Maintenance Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307907	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307908	\$ 1,285.60	Maintenance Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307909	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307910	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307911	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307912	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307913	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307914	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307915	\$ 220.00	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307916	\$ 2,257.76	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307917	\$ 71.19	Instructional Supplies
Invoice <\$15,000	Ecolab	2/15/2023	IM*0307918	\$ 185.00	Instructional Supplies
Invoice <\$15,000	Educational Blueprints, LLC	2/15/2023	IM*0307919	\$ 4,495.00	Instructional Supplies
Invoice <\$15,000	Charles Ellenbaum	2/15/2023	IM*0307920	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	2/15/2023	IM*0307921	\$ 802.34	Instructional Supplies
Invoice <\$15,000	Ellucian Company, Lp	2/15/2023	IM*0307922	\$ 1,440.00	Consultants Expense
Invoice <\$15,000	Elmhurst Park District	2/15/2023	IM*0307923	\$ 200.00	Rental Facility
Invoice <\$15,000	Elmhurst University	2/15/2023	IM*0307924	\$ 475.00	Other Contractual Services Expense
Invoice <\$15,000	Elsevier	2/15/2023	IM*0307925	\$ 9,375.00	Other Contractual Services Expense
Invoice <\$15,000	Encyclopaedia Britannica, Inc.	2/15/2023	IM*0307926	\$ 2,725.00	Books and Binding Costs
Invoice <\$15,000	Allan Engeldahl	2/15/2023	IM*0307927	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	ERI Economic Research Institute Inc.	2/15/2023	IM*0307928	\$ 3,849.00	Publications
Invoice <\$15,000	Susan Erzen	2/15/2023	IM*0307929	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	ExamSoft Worldwide Inc	2/15/2023	IM*0307930	\$ 14,575.00	Instructional Supplies
Invoice <\$15,000	Fastpitch Dreams LLC	2/15/2023	IM*0307931	\$ 950.00	Out-of-State Travel Costs
Invoice <\$15,000	Fisher Scientific Company	2/15/2023	IM*0307932	\$ 385.09	Instructional Supplies

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College of DuPage
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Invoice <\$15,000	Brian Fitzgerald	2/15/2023	IM*0307933	\$ 280.00	Officials/Referees
Invoice <\$15,000	Fitzsimmons Surgical Supply	2/15/2023	IM*0307934	\$ 263.60	Rental - Equipment
Invoice <\$15,000	Diana Fitzwater	2/15/2023	IM*0307935	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Five Corners 1-Hr. Cleaners	2/15/2023	IM*0307936	\$ 1,217.53	Performing Arts Services
Invoice <\$15,000	Five Star Audio/Visual Inc	2/15/2023	IM*0307937	\$ 1,300.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Flagg Creek Water Reclamation District	2/15/2023	IM*0307938	\$ 32.55	Water - Sewage Expense
Invoice <\$15,000	Mary Floden-Selfridge	2/15/2023	IM*0307939	\$ 1,257.64	Retiree Healthcare Payments
Invoice <\$15,000	Fortra, Llc	2/15/2023	IM*0307940	\$ 4,861.37	IT Maintenance Services
Invoice <\$15,000	Lawrence Frateschi	2/15/2023	IM*0307941	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Free Lance Sales	2/15/2023	IM*0307942	\$ 402.30	Advertising Expense
Invoice <\$15,000	GFOA	2/15/2023	IM*0307943	\$ 1,010.00	Dues
Invoice <\$15,000	Glen Elyn Chamber of Commerce	2/15/2023	IM*0307944	\$ 345.00	Dues
Invoice <\$15,000	Blake Gopnik	2/15/2023	IM*0307945	\$ 4,500.00	Performing Arts Services
Invoice <\$15,000	Michelle Gosa	2/15/2023	IM*0307946	\$ 140.00	Officials/Referees
Invoice <\$15,000	Greater Oakbrook Chamber of Commerce	2/15/2023	IM*0307947	\$ 1,830.00	Dues
Invoice <\$15,000	Grey House Publishing	2/15/2023	IM*0307948	\$ 900.50	Books and Binding Costs
Invoice <\$15,000	Eugene Hallongren	2/15/2023	IM*0307949	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Rodney Hampton	2/15/2023	IM*0307950	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Valerie Hardy	2/15/2023	IM*0307951	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Harrison Bros. Inc.	2/15/2023	IM*0307952	\$ 1,341.39	Non-Capital Equipment
Invoice <\$15,000	Herbert Haushahn	2/15/2023	IM*0307953	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	HEADCO INDUSTRIES INC.	2/15/2023	IM*0307954	\$ 160.28	Maintenance Supplies
Invoice <\$15,000	Jennifer Hereth	2/15/2023	IM*0307955	\$ 643.44	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Hill	2/15/2023	IM*0307956	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Home Depot USA, Inc.	2/15/2023	IM*0307957	\$ 22.24	Instructional Supplies
Invoice <\$15,000	Home Depot USA, Inc.	2/15/2023	IM*0307958	\$ 47.56	Instructional Supplies
Invoice <\$15,000	Hopkins Fulfillment Service	2/15/2023	IM*0307959	\$ 3,319.81	Dues
Invoice <\$15,000	HP Inc.	2/15/2023	IM*0307960	\$ 163.77	Maintenance Supplies
Invoice <\$15,000	William Hussong	2/15/2023	IM*0307961	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	ICN-CMS	2/15/2023	IM*0307962	\$ 2,600.00	IT Maintenance Services
Invoice <\$15,000	Idea Spectrum Inc.	2/15/2023	IM*0307963	\$ 5,766.49	Instructional Supplies
Invoice <\$15,000	IDES-Magnetic Media Unit	2/15/2023	IM*0307964	\$ 7,671.75	Unemployment Insurance Expense
Invoice <\$15,000	IEMA	2/15/2023	IM*0307965	\$ 1,200.00	Dues
Invoice <\$15,000	Illinois Community College Faculty Association	2/15/2023	IM*0307966	\$ 2,000.00	Out-of-State Travel Costs
Invoice <\$15,000	Illinois Community College Risk Management Consortium	2/15/2023	IM*0307967	\$ 2,832.00	Legal Services Expense
Invoice <\$15,000	Illinois Heartland Library System	2/15/2023	IM*0307968	\$ 15.26	Other Contractual Services Expense
Invoice <\$15,000	Imbert Construction Industries	2/15/2023	IM*0307969	\$ 471.42	Instructional Supplies
Invoice <\$15,000	Integrity Seminars, LLC	2/15/2023	IM*0307970	\$ 105.00	Consultants Expense
Invoice <\$15,000	J.J. Keller & Associates, Inc.	2/15/2023	IM*0307971	\$ 2,685.00	Other Contractual Services Expense
Invoice <\$15,000	Jenn Sales Corporation	2/15/2023	IM*0307972	\$ 74.00	Instructional Supplies
Invoice <\$15,000	Ronald Jerak	2/15/2023	IM*0307973	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	John Wiley & Sons Inc	2/15/2023	IM*0307974	\$ 227.56	Books and Binding Costs
Invoice <\$15,000	Marilyn Johnston	2/15/2023	IM*0307975	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Johnstone Supply	2/15/2023	IM*0307976	\$ 633.70	Instructional Supplies
Invoice <\$15,000	Kevin Joyce	2/15/2023	IM*0307977	\$ 140.00	Officials/Referees
Invoice <\$15,000	Richard Kalus	2/15/2023	IM*0307978	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Kammes Auto & Truck Repair, Inc.	2/15/2023	IM*0307979	\$ 40.00	Maintenance Services Expense
Invoice <\$15,000	Kaplan	2/15/2023	IM*0307980	\$ 6,164.50	Instructional Supplies
Invoice <\$15,000	Kyle Karas	2/15/2023	IM*0307981	\$ 275.00	Other Contractual Services Expense
Invoice <\$15,000	Knights of Columbus - Winfield	2/15/2023	IM*0307982	\$ 1,000.00	Agency Scholarships
Invoice <\$15,000	Jennifer Kowalski	2/15/2023	IM*0307983	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Krage's Tire Centers Inc.	2/15/2023	IM*0307984	\$ 325.60	Facilities Maintenance Service Expense
Invoice <\$15,000	Krystian Krzyzak	2/15/2023	IM*0307985	\$ 165.00	Officials/Referees
Invoice <\$15,000	Carolyn Kveton	2/15/2023	IM*0307986	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Edward Kveton	2/15/2023	IM*0307987	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Labsource	2/15/2023	IM*0307988	\$ 1,023.20	Instructional Supplies
Invoice <\$15,000	Lambda Publications, Inc.	2/15/2023	IM*0307989	\$ 1,500.00	Advertising Expense
Invoice <\$15,000	Thomas Lanagan	2/15/2023	IM*0307990	\$ 52.00	Annuities
Invoice <\$15,000	Michelle Langerock	2/15/2023	IM*0307991	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Michael Lanners	2/15/2023	IM*0307992	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Ellen Leake	2/15/2023	IM*0307993	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	LEG, Inc.	2/15/2023	IM*0307994	\$ 176.99	Books and Binding Costs
Invoice <\$15,000	Lester and Rosalie Anixter Center	2/15/2023	IM*0307995	\$ 5,175.50	Consultants Expense
Invoice <\$15,000	LEX MEAT, LTD	2/15/2023	IM*0307996	\$ 832.43	Instructional Supplies
Invoice <\$15,000	LexJet, LLC	2/15/2023	IM*0307997	\$ 817.30	Instructional Supplies
Invoice <\$15,000	The Lincoln Electric Company	2/15/2023	IM*0307998	\$ 4,950.42	Non-Capital Equipment
Invoice <\$15,000	Daniel Lindsey	2/15/2023	IM*0307999	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Literacy Minnesota	2/15/2023	IM*0308000	\$ 500.00	Instructional Supplies
Invoice <\$15,000	Michael Mache	2/15/2023	IM*0308001	\$ 140.00	Officials/Referees

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Invoice <\$15,000	Linda Marchese	2/15/2023	IM*0308002	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Matco Tools Corporation	2/15/2023	IM*0308003	\$ 49.92	Instructional Supplies
Invoice <\$15,000	Robert Mazalewski	2/15/2023	IM*0308004	\$ 140.00	Officials/Referees
Invoice <\$15,000	David Mc Grath	2/15/2023	IM*0308005	\$ 172.26	Retiree Healthcare Payments
Invoice <\$15,000	Larry McClellan	2/15/2023	IM*0308006	\$ 350.00	Consultants Expense
Invoice <\$15,000	Medline Industries, Inc.	2/15/2023	IM*0308007	\$ 3,003.24	Instructional Supplies
Invoice <\$15,000	Midland Paper Company	2/15/2023	IM*0308008	\$ 393.00	Office Supplies
Invoice <\$15,000	Midwest Tape LLC	2/15/2023	IM*0308009	\$ 198.94	Books and Binding Costs
Invoice <\$15,000	Midwest Trading Horticulture Supplies Inc.	2/15/2023	IM*0308010	\$ 2,870.69	Instructional Supplies
Invoice <\$15,000	Jerry Miller	2/15/2023	IM*0308011	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Milwaukee Plate Glass Co.	2/15/2023	IM*0308012	\$ 971.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Mitchell Repair Information Company	2/15/2023	IM*0308013	\$ 1,517.00	Publications
Invoice <\$15,000	Wallace Moy	2/15/2023	IM*0308014	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	MPS	2/15/2023	IM*0308015	\$ 233.68	Books and Binding Costs
Invoice <\$15,000	Renna Murphy	2/15/2023	IM*0308016	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Mybinding.com	2/15/2023	IM*0308017	\$ 84.33	Office Supplies
Invoice <\$15,000	Napolillo, Inc.	2/15/2023	IM*0308018	\$ 98.57	Instructional Supplies
Invoice <\$15,000	Nasco Education, LLC	2/15/2023	IM*0308019	\$ 2,307.37	Instructional Supplies
Invoice <\$15,000	Natl Institute for Study of Transfer Student	2/15/2023	IM*0308020	\$ 441.47	Tuition Reimbursement-Classified
Invoice <\$15,000	National Fire Protection Association	2/15/2023	IM*0308021	\$ 155.45	Instructional Supplies
Invoice <\$15,000	NCS Pearson Inc.	2/15/2023	IM*0308022	\$ 13,200.00	Other supplies
Invoice <\$15,000	New Readers Press	2/15/2023	IM*0308023	\$ 1,755.60	Instructional Supplies
Invoice <\$15,000	Nexstar, Inc.	2/15/2023	IM*0308024	\$ 950.00	Advertising Expense
Invoice <\$15,000	NJCAA-Online Membership	2/15/2023	IM*0308025	\$ 2,550.00	Dues
Invoice <\$15,000	June Nonnenmann	2/15/2023	IM*0308026	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Brian O'Keefe	2/15/2023	IM*0308027	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	OCLC, Inc. # 774412	2/15/2023	IM*0308028	\$ 3,895.10	Other Contractual Services Expense
Invoice <\$15,000	Izabela Ogrodny	2/15/2023	IM*0308029	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	David Olson	2/15/2023	IM*0308030	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Laura Olson	2/15/2023	IM*0308031	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Raymond Olson	2/15/2023	IM*0308032	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Open Table, Inc.	2/15/2023	IM*0308033	\$ 132.50	Instructional Supplies
Invoice <\$15,000	Howard Owens	2/15/2023	IM*0308034	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Parke	2/15/2023	IM*0308035	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	D Petrizzo	2/15/2023	IM*0308036	\$ 1,257.64	Retiree Healthcare Payments
Invoice <\$15,000	Phi Theta Kappa Honor Society	2/15/2023	IM*0308037	\$ 585.00	Dues
Invoice <\$15,000	Physicians Immediate Care - Chicago	2/15/2023	IM*0308038	\$ 210.00	Other Contractual Services Expense
Invoice <\$15,000	Pitney Bowes	2/15/2023	IM*0308039	\$ 111.96	Office Supplies
Invoice <\$15,000	Pivot Interactives SBC	2/15/2023	IM*0308040	\$ 1,450.00	Instructional Supplies
Invoice <\$15,000	Power/mation Division Inc	2/15/2023	IM*0308041	\$ 1,338.50	Maintenance Supplies
Invoice <\$15,000	Judith Prah	2/15/2023	IM*0308042	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Public Safety Communication	2/15/2023	IM*0308043	\$ 1,125.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Radiate Holdings LP	2/15/2023	IM*0308044	\$ 409.38	Other Contractual Services Expense
Invoice <\$15,000	Radio Aids, Inc.	2/15/2023	IM*0308045	\$ 72.00	Other Contractual Services Expense
Invoice <\$15,000	Rapsys, Inc.	2/15/2023	IM*0308046	\$ 645.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Gary Rash	2/15/2023	IM*0308047	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Mary Reiner	2/15/2023	IM*0308048	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Rev.com, Inc.	2/15/2023	IM*0308049	\$ 3,018.00	Other Contractual Services Expense
Invoice <\$15,000	Reynolds Advanced Materials	2/15/2023	IM*0308050	\$ 205.13	Instructional Supplies
Invoice <\$15,000	Cumie Richter	2/15/2023	IM*0308051	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Fred Rudolph	2/15/2023	IM*0308052	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sylvia Rudolph	2/15/2023	IM*0308053	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Deborah Ryel	2/15/2023	IM*0308054	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Naila Sabahat	2/15/2023	IM*0308055	\$ 43.96	On-Campus Conf & Mtgs
Invoice <\$15,000	Callie Salaymeh	2/15/2023	IM*0308056	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Hallie Santiago	2/15/2023	IM*0308057	\$ 85.05	On-Campus Conf & Mtgs
Invoice <\$15,000	Ronald Schiesz	2/15/2023	IM*0308058	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Scholarship America	2/15/2023	IM*0308059	\$ 1,183.00	Agency Scholarships
Invoice <\$15,000	Lloyd Schreiner	2/15/2023	IM*0308060	\$ 140.00	Officials/Referees
Invoice <\$15,000	Service Lighting and Electrical Supplies	2/15/2023	IM*0308061	\$ 223.78	Maintenance Supplies
Invoice <\$15,000	Betty Shannon	2/15/2023	IM*0308062	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	David Shavalia	2/15/2023	IM*0308063	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Jason Shook	2/15/2023	IM*0308064	\$ 140.00	Officials/Referees
Invoice <\$15,000	Mark Shouits	2/15/2023	IM*0308065	\$ 140.00	Officials/Referees
Invoice <\$15,000	Maria Sizemore	2/15/2023	IM*0308066	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Robert Sizemore	2/15/2023	IM*0308067	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Society of Diagnostic Medical Sonography	2/15/2023	IM*0308068	\$ 250.00	Dues
Invoice <\$15,000	Sony Music Holdings, Inc.	2/15/2023	IM*0308069	\$ 193.96	Advertising Expense
Invoice <\$15,000	Sony Pictures Classics Inc	2/15/2023	IM*0308070	\$ 650.00	Performing Arts Services

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Jean Spahr	2/15/2023	IM*0308071	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	John Sprague-Williams	2/15/2023	IM*0308072	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Sprint	2/15/2023	IM*0308073	\$ 55.63	Telephone Expense
Invoice <\$15,000	Judith St Clair	2/15/2023	IM*0308074	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Rollie Steele	2/15/2023	IM*0308075	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Steiner Electric Company	2/15/2023	IM*0308076	\$ 494.62	Maintenance Supplies
Invoice <\$15,000	Jeanette Steiner	2/15/2023	IM*0308077	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Thomas Stephenson II	2/15/2023	IM*0308078	\$ 1,400.00	Retiree Healthcare Payments
Invoice <\$15,000	Thomas Stephenson	2/15/2023	IM*0308079	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Joan Stevens	2/15/2023	IM*0308080	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Carol Stewart	2/15/2023	IM*0308081	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sunbelt Rentals	2/15/2023	IM*0308082	\$ 5,036.33	Facilities Maintenance Service Expense
Invoice <\$15,000	Louise Tannura	2/15/2023	IM*0308083	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Theraped Ltd.	2/15/2023	IM*0308084	\$ 2,760.00	Instructional Supplies
Invoice <\$15,000	Shirlee Thompson	2/15/2023	IM*0308085	\$ 1,525.59	Retiree Healthcare Payments
Invoice <\$15,000	Thomson Reuters Enterprise Centre GmbH	2/15/2023	IM*0308086	\$ 1,345.90	IT Maintenance Services
Invoice <\$15,000	University of Chicago Interlibrary Loan Lending Service	2/15/2023	IM*0308087	\$ 149.14	Books and Binding Costs
Invoice <\$15,000	Unum Life Insurance Company of America	2/15/2023	IM*0308088	\$ 4,979.06	Long Term Care - Insurance
Invoice <\$15,000	United Parcel Service	2/15/2023	IM*0308089	\$ 1,252.04	Postage
Invoice <\$15,000	Robert Valentine	2/15/2023	IM*0308090	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sal Vasta	2/15/2023	IM*0308091	\$ 140.00	Officials/Referees
Invoice <\$15,000	Verizon Wireless	2/15/2023	IM*0308092	\$ 499.46	Other Contractual Services Expense
Invoice <\$15,000	Village of Carol Stream	2/15/2023	IM*0308093	\$ 41.86	Water - Sewage Expense
Invoice <\$15,000	Joanne Wagner	2/15/2023	IM*0308094	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Larry Ward	2/15/2023	IM*0308095	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Warner-Elektra-Atlantic Corporation	2/15/2023	IM*0308096	\$ 520.48	Advertising Expense
Invoice <\$15,000	Waste Management of Illinois-West	2/15/2023	IM*0308097	\$ 233.39	Refuse Disposal Expense
Invoice <\$15,000	Lawrence Wayne	2/15/2023	IM*0308098	\$ 140.00	Officials/Referees
Invoice <\$15,000	Linda Weisberg	2/15/2023	IM*0308099	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Wensco of Michigan Corporation	2/15/2023	IM*0308100	\$ 1,429.05	Office Supplies
Invoice <\$15,000	Sandra Werner	2/15/2023	IM*0308101	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Christina West	2/15/2023	IM*0308102	\$ 320.00	Other Contractual Services Expense
Invoice <\$15,000	West Suburban Chamber of	2/15/2023	IM*0308103	\$ 540.00	Dues
Invoice <\$15,000	Ethel Wilkens	2/15/2023	IM*0308104	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Jamila Wilson	2/15/2023	IM*0308105	\$ 140.00	Officials/Referees
Invoice <\$15,000	Windy City Truck Repair, Inc.	2/15/2023	IM*0308106	\$ 9,408.07	Maintenance Services Expense
Invoice <\$15,000	Barry Winograd	2/15/2023	IM*0308107	\$ 1,000.00	Other Contractual Services Expense
Invoice <\$15,000	Mark Witzke	2/15/2023	IM*0308108	\$ 140.00	Officials/Referees
Invoice <\$15,000	Mary Wombold	2/15/2023	IM*0308109	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Lauren Zalon	2/15/2023	IM*0308110	\$ 500.00	Other Contractual Services Expense
Invoice <\$15,000	Joanne Zamirowski	2/15/2023	IM*0308111	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Michelle Zeto	2/15/2023	IM*0308112	\$ 2,600.00	Other Contractual Services Expense
Employee Reimb	Assia Baker	2/15/2023	IM*0308113	\$ 1,327.83	Out-of-State Travel Costs
Employee Reimb	Aleisha Balestri	2/15/2023	IM*0308115	\$ 238.04	Tuition Reimbursement-Faculty
Employee Reimb	Frank Balestri	2/15/2023	IM*0308116	\$ 39.76	Dues - Faculty
Employee Reimb	Andrea Brus	2/15/2023	IM*0308117	\$ 1,281.51	Out-of-State Travel Costs
Employee Reimb	Susan Dumford	2/15/2023	IM*0308118	\$ 285.64	In-State Travel Costs
Employee Reimb	Casey Emerich	2/15/2023	IM*0308119	\$ 179.00	Instructional Supplies
Employee Reimb	Rebecca Gibson	2/15/2023	IM*0308120	\$ 154.91	On-Campus Conf & Mtgs
Employee Reimb	Nathan Hambel	2/15/2023	IM*0308121	\$ 2,200.00	In-State Travel Costs
Employee Reimb	Victor Javier	2/15/2023	IM*0308122	\$ 14.41	In-State Travel Costs
Employee Reimb	Ryan Kaiser	2/15/2023	IM*0308123	\$ 415.07	In-State Travel Costs
Employee Reimb	Anne Knight	2/15/2023	IM*0308124	\$ 385.00	Dues - Faculty
Employee Reimb	Connie Kollmeyer	2/15/2023	IM*0308125	\$ 1,533.91	International Travel Costs
Employee Reimb	Darice McGrath	2/15/2023	IM*0308126	\$ 2,436.06	Out-of-State Travel Costs
Employee Reimb	Michelle Molina	2/15/2023	IM*0308127	\$ 165.00	Tuition Reimbursement-CODA
Employee Reimb	Kathryn Orzechowski	2/15/2023	IM*0308128	\$ 500.00	Tuition Reimbursement-CODA
Employee Reimb	Matthew Rahm	2/15/2023	IM*0308129	\$ 27.72	Out-of-State Travel Costs
Employee Reimb	Rachel Schmitz	2/15/2023	IM*0308130	\$ 350.00	Dues - Classified
Employee Reimb	Eden Shadis	2/15/2023	IM*0308131	\$ 89.00	Tuition Reimbursement-Classified
Employee Reimb	Alireza Shirani	2/15/2023	IM*0308132	\$ 100.00	Dues - Classified
Employee Reimb	Andrea Stone	2/15/2023	IM*0308133	\$ 1,956.00	Tuition Reimbursement-Faculty
Employee Reimb	James Vegetable	2/15/2023	IM*0308134	\$ 71.62	Maintenance Supplies
Employee Reimb	Josephine Wallace	2/15/2023	IM*0308135	\$ 430.68	Out-of-State Travel Costs
Employee Reimb	Levi Yastrow	2/15/2023	IM*0308136	\$ 70.92	Instructional Supplies
Invoice <\$15,000	Diane Cole	2/15/2023	IM*0308137	\$ 150.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Michael Salter	2/15/2023	IM*0308138	\$ 750.00	Other Contractual Services Expense
Invoice <\$15,000	Lisa Higgins	2/15/2023	IM*0308139	\$ 600.00	Chase Concentration
Invoice >\$15,000	AMBIENT TOURS INC.	2/15/2023	IM*0308140	\$ 22,500.00	Performing Arts Services

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Carnegie Institute	2/15/2023	IM*0308141	\$ 12,272.13	Other supplies
Employee Reimb	Kathryn Parenti-Eichwald	2/15/2023	IM*0308142	\$ 437.44	Instructional Supplies
Invoice <\$15,000	Elsevier	2/16/2023	IM*0308143	\$ 12,081.42	Books and Binding Costs
Invoice >\$15,000	MBA Design & Display Products Corp.	2/17/2023	IM*0308144	\$ 19,574.00	Non-Capital Equipment
Invoice <\$15,000	Strategic Cost Control, Inc.	2/17/2023	IM*0308145	\$ 866.00	Unemployment Insurance Expense
Invoice <\$15,000	Thomas Robertson	2/22/2023	IM*0309057	\$ 1,610.92	Annuities
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309058	\$ (14.10)	Check issued in current month; voided in current month
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309058	\$ 7.05	Performing Arts Services
Invoice <\$15,000	Illinois Education Association	2/22/2023	IM*0309059	\$ 72.60	Professional Dues
Invoice <\$15,000	International Union of Operating Engineers	2/22/2023	IM*0309060	\$ 539.05	Professional Dues
Invoice <\$15,000	Midwest Capital Managers	2/22/2023	IM*0309061	\$ 105.13	Wage Assignments
Invoice <\$15,000	Office of Glenn B. Stearns	2/22/2023	IM*0309062	\$ 293.08	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	2/22/2023	IM*0309063	\$ 3,904.11	Wage Assignments
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309064	\$ 7.05	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	2/22/2023	IM*0309065	\$ 14.10	Performing Arts Services
Invoice >\$15,000	TWIN EAGLE HOLDINGS N.A., L.L.C	2/22/2023	IM*0309066	\$ 157,345.63	Gas Expense
Invoice <\$15,000	AT&T	2/23/2023	IM*0309067	\$ 284.31	Office Supplies
Invoice <\$15,000	AT&T	2/23/2023	IM*0309068	\$ 4,923.31	Telephone Expense
Invoice <\$15,000	AT&T	2/23/2023	IM*0309069	\$ 25.93	Telephone Expense
Invoice <\$15,000	AT&T Mobility	2/23/2023	IM*0309070	\$ 88.47	Cell Phone Allowance
Invoice <\$15,000	Engler Callaway Baasten & Sraga LLC	2/23/2023	IM*0309071	\$ 275.00	Legal Services Expense
Invoice >\$15,000	Bibliotheca Llc	2/23/2023	IM*0309072	\$ 16,683.00	Maintenance Services Expense
Invoice >\$15,000	Dentsply Sirona, Inc.	2/23/2023	IM*0309073	\$ 17,609.55	Equipment - Instructional
Invoice >\$15,000	Laerdal Medical Corporation	2/23/2023	IM*0309074	\$ 20,755.25	Equipment - Instructional
Invoice <\$15,000	Aggressive Energy LLC	2/28/2023	IM*0309432	\$ 1,739.64	Electricity Expense
Invoice <\$15,000	Black Hawk College	2/28/2023	IM*0309433	\$ 1,898.20	Non-Credit Instructional Serv
Invoice <\$15,000	Commonwealth Edison-Carol Stream	2/28/2023	IM*0309434	\$ 83.37	Electricity Expense
Invoice <\$15,000	Creation Engine Inc.	2/28/2023	IM*0309435	\$ 720.00	Other Misc Receivables
Invoice <\$15,000	Elsevier	2/28/2023	IM*0309436	\$ 11,812.50	Other Contractual Services Expense
Invoice >\$15,000	Gordon Flesch Co.	2/28/2023	IM*0309437	\$ 31,673.64	Rental - Equipment
Invoice >\$15,000	IDES-Magnetic Media Unit	2/8/2023	IM*D20835	\$ 188,579.47	Withholding Tax - State
Invoice >\$15,000	Department of Treasury	2/8/2023	IM*D21836	\$ 513,375.12	Withholding Tax - Federal
Invoice >\$15,000	InterFlex Payment, LLC	2/9/2023	IM*D21837	\$ 33,780.28	HSA Empl/COD Contr 01/01/17
Invoice <\$15,000	Illinois Department of Revenue	2/17/2023	IM*D21838	\$ 534.00	Sales Tax
Invoice <\$15,000	Illinois Department of Revenue	2/17/2023	IM*D21839	\$ 154.75	Hotel/Motel Tax
Invoice >\$15,000	InterFlex Payment, LLC	2/17/2023	IM*D21840	\$ 23,990.83	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	InterFlex Payment, LLC	2/17/2023	IM*D21841	\$ 30,714.13	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	IDES-Magnetic Media Unit	2/21/2023	IM*D21842	\$ 200,118.37	Withholding Tax - State
Invoice >\$15,000	Department of Treasury	2/21/2023	IM*D21843	\$ 541,501.63	Withholding Tax - Federal
Invoice >\$15,000	InterFlex Payment, LLC	2/28/2023	IM*D21844	\$ 34,573.75	HSA Empl/COD Contr 01/01/17
Invoice <\$15,000	Daikin Comfort Technologies Distribution, Inc.	9/28/2022	IM*E0091646	\$ (3,140.49)	Check issued in current month; voided in current month
Invoice >\$15,000	Pilobolus, Inc.	2/1/2023	IM*E0093391	\$ 16,100.00	Performing Arts Services
Invoice >\$15,000	Precise Printing Network Inc.	2/1/2023	IM*E0093392	\$ 173,649.47	Printing Expense
Invoice >\$15,000	Siemens Industry, Inc.	2/1/2023	IM*E0093393	\$ 39,019.94	Facilities Maintenance Service Expense
Invoice >\$15,000	Adobe Systems Incorporated	2/1/2023	IM*E0093394	\$ 75,000.00	IT Maintenance Services
Invoice >\$15,000	KK Stevens Co	2/1/2023	IM*E0093395	\$ 92,571.53	Printing Expense
Invoice <\$15,000	Robert Jenkins	2/1/2023	IM*E0093396	\$ 140.00	Officials/Referees
Invoice <\$15,000	Tom O'Neil	2/1/2023	IM*E0093397	\$ 140.00	Officials/Referees
Invoice <\$15,000	Adam Przybyla	2/1/2023	IM*E0093398	\$ 300.00	Performing Arts Services
Invoice <\$15,000	Aggressive Energy LLC	2/1/2023	IM*E0093399	\$ 2,489.76	Electricity Expense
Invoice <\$15,000	American Chemical Society	2/1/2023	IM*E0093400	\$ 2,220.00	Books and Binding Costs
Invoice <\$15,000	Aries Charter Transportation Inc	2/1/2023	IM*E0093401	\$ 1,434.42	Other Contractual Services Expense
Invoice <\$15,000	AZ Holdco, LLC	2/1/2023	IM*E0093402	\$ 6,250.00	Instructional Supplies
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/1/2023	IM*E0093403	\$ 5,012.72	Non-Capital Equipment
Invoice <\$15,000	Bailey Edward Design, Inc.	2/1/2023	IM*E0093404	\$ 180.00	Architectural Services Expense
Invoice <\$15,000	Banner Personnel Service Inc	2/1/2023	IM*E0093405	\$ 809.10	Consultants Expense
Invoice <\$15,000	Blick Art Materials	2/1/2023	IM*E0093406	\$ 453.67	Instructional Supplies
Invoice <\$15,000	Buffalo Theatre Ensemble Corp.	2/1/2023	IM*E0093407	\$ 9,781.33	Art Center Deposit Liability
Invoice <\$15,000	BWM Global, Inc.	2/1/2023	IM*E0093408	\$ 2,700.00	Advertising Expense
Invoice <\$15,000	Carol Fox & Associates	2/1/2023	IM*E0093409	\$ 7,612.50	Advertising Expense
Invoice <\$15,000	Carolina Biological	2/1/2023	IM*E0093410	\$ 256.17	Instructional Supplies
Invoice <\$15,000	Cengage Learning, Inc.	2/1/2023	IM*E0093411	\$ 1,520.51	Books and Binding Costs
Invoice <\$15,000	Central Baking Supplies, Inc.	2/1/2023	IM*E0093412	\$ 1,897.95	Instructional Supplies
Invoice <\$15,000	Chemcraft Industries	2/1/2023	IM*E0093413	\$ 311.35	Maintenance Supplies
Invoice <\$15,000	Chicago Jazz Publishing and Entertainment Inc	2/1/2023	IM*E0093414	\$ 499.00	Other Contractual Services Expense
Invoice <\$15,000	College of Dupage Foundation	2/1/2023	IM*E0093415	\$ 1,000.00	Advertising Expense
Invoice <\$15,000	Commission on Accreditation for Health Info and Info Mngment	2/1/2023	IM*E0093416	\$ 600.00	Dues
Invoice <\$15,000	Computer Discount Warehouse	2/1/2023	IM*E0093417	\$ 4,371.33	Equipment - Instructional
Invoice <\$15,000	Concord Theatricals Corp	2/1/2023	IM*E0093418	\$ 3,838.19	Performing Arts Services

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	DAOES	2/1/2023	IM*E0093419	\$ 5,469.02	Rental Facility
Invoice <\$15,000	Edward Don & Company	2/1/2023	IM*E0093420	\$ 1,304.78	Instructional Supplies
Invoice <\$15,000	Engineering Resource Associates Inc	2/1/2023	IM*E0093421	\$ 10,175.49	Architectural Services Expense
Invoice <\$15,000	Follett Higher Education, LLC	2/1/2023	IM*E0093422	\$ 99.80	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	2/1/2023	IM*E0093423	\$ 1,194.61	Instructional Supplies
Invoice <\$15,000	Henry Schein	2/1/2023	IM*E0093424	\$ 327.95	Instructional Supplies
Invoice <\$15,000	IMG Artists, LLC	2/1/2023	IM*E0093425	\$ 2,300.00	Performing Arts Services
Invoice <\$15,000	Jameco Electronics	2/1/2023	IM*E0093426	\$ 62.22	Instructional Supplies
Invoice <\$15,000	Jansco, Inc.	2/1/2023	IM*E0093427	\$ 774.65	Advertising Expense
Invoice <\$15,000	JMA Construction, Inc.	2/1/2023	IM*E0093428	\$ 14,500.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/1/2023	IM*E0093429	\$ 11.98	Maintenance Supplies
Invoice <\$15,000	McMaster Carr Supply	2/1/2023	IM*E0093430	\$ 786.24	Instructional Supplies
Invoice <\$15,000	Monoprice, Inc.	2/1/2023	IM*E0093431	\$ 70.20	Non-Capital Equipment
Invoice <\$15,000	Mouser Electronics	2/1/2023	IM*E0093432	\$ 80.23	Maintenance Supplies
Invoice <\$15,000	Neuco Inc	2/1/2023	IM*E0093433	\$ 1,206.24	Maintenance Supplies
Invoice <\$15,000	ODP Business Solutions, LLC	2/1/2023	IM*E0093434	\$ 547.86	Office Supplies
Invoice <\$15,000	Parts Town, LLC	2/1/2023	IM*E0093435	\$ 269.67	Maintenance Services Expense
Invoice <\$15,000	Pasco Scientific Company	2/1/2023	IM*E0093436	\$ 80.01	Instructional Supplies
Invoice <\$15,000	Patterson Dental	2/1/2023	IM*E0093437	\$ 353.44	Instructional Supplies
Invoice <\$15,000	Pezza Landscape Inc	2/1/2023	IM*E0093438	\$ 11,880.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Pilobolus, Inc.	2/1/2023	IM*E0093439	\$ 4,600.00	Performing Arts Services
Invoice <\$15,000	Poblocki Sign Co	2/1/2023	IM*E0093440	\$ 160.00	Equipment - Office
Invoice <\$15,000	Powerdms, Inc.	2/1/2023	IM*E0093441	\$ 550.00	Non-Capital Equipment
Invoice <\$15,000	SBC Waste Solutions Inc	2/1/2023	IM*E0093442	\$ 507.50	Refuse Disposal Expense
Invoice <\$15,000	Signcaster Corporation	2/1/2023	IM*E0093443	\$ 329.68	Office Supplies
Invoice <\$15,000	Smithgroup Inc	2/1/2023	IM*E0093444	\$ 1,247.73	Architectural Services Expense
Invoice <\$15,000	Sodexo	2/1/2023	IM*E0093445	\$ 3,944.68	Other Conference & Meeting Expense
Invoice <\$15,000	Sport Supply Group, Inc.	2/1/2023	IM*E0093446	\$ 14,959.71	Athletic Soft Good Supplies
Invoice <\$15,000	Swank Motion Pictures	2/1/2023	IM*E0093447	\$ 236.00	Books and Binding Costs
Invoice <\$15,000	Thermosystems LLC	2/1/2023	IM*E0093448	\$ 469.48	Maintenance Supplies
Invoice <\$15,000	Tim's Snowplowing, Inc.	2/1/2023	IM*E0093449	\$ 14,306.47	Facilities Maintenance Service Expense
Invoice <\$15,000	Tri Dim Filter Corporation	2/1/2023	IM*E0093450	\$ 221.85	Maintenance Supplies
Invoice <\$15,000	U.S. Food Service	2/1/2023	IM*E0093451	\$ 1,482.91	Instructional Supplies
Invoice <\$15,000	Uline	2/1/2023	IM*E0093452	\$ 206.25	Office Supplies
Invoice <\$15,000	VEX Robotics, Inc.	2/1/2023	IM*E0093453	\$ 1,132.75	Instructional Supplies
Invoice <\$15,000	Warehouse Direct, Inc.	2/1/2023	IM*E0093454	\$ 6,438.17	Maintenance Supplies
Invoice <\$15,000	West Publishing Corporation	2/1/2023	IM*E0093455	\$ 663.91	Publications
Invoice <\$15,000	William S. Hein + Co., Inc.	2/1/2023	IM*E0093456	\$ 294.48	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	2/1/2023	IM*E0093457	\$ 4,106.74	Books and Binding Costs
Employee Reimb	Bonniejean Alford	2/2/2023	IM*E0093458	\$ 185.02	Tuition Reimbursement-CODA
Employee Reimb	Martin Bartz	2/2/2023	IM*E0093459	\$ 66.69	Grant Funded Travel/Conf
Employee Reimb	Tony Chen	2/2/2023	IM*E0093460	\$ 310.65	Grant Funded Travel/Conf
Employee Reimb	Anabel Cruz	2/2/2023	IM*E0093461	\$ 52.98	Funds Held in Custody of Others
Employee Reimb	Loti Drummer	2/2/2023	IM*E0093462	\$ 60.00	Instructional Supplies
Employee Reimb	Jennifer Duda	2/2/2023	IM*E0093463	\$ 798.94	Out-of-State Travel Costs
Employee Reimb	Gilbert Egge	2/2/2023	IM*E0093464	\$ 203.32	Out-of-State Travel Costs
Employee Reimb	Melissa Ericson	2/2/2023	IM*E0093465	\$ 96.00	Tuition Reimbursement-Classified
Employee Reimb	Jason Florin	2/2/2023	IM*E0093466	\$ 120.00	Dues - Faculty
Employee Reimb	Donna Gillespie	2/2/2023	IM*E0093467	\$ 201.20	Dues - Faculty
Employee Reimb	Kristina Henderson	2/2/2023	IM*E0093468	\$ 328.23	Office Supplies
Employee Reimb	Timothy Henningsen	2/2/2023	IM*E0093469	\$ 96.00	Instructional Supplies
Employee Reimb	Benjamin Johnson	2/2/2023	IM*E0093470	\$ 24.89	In-State Travel Costs
Employee Reimb	Laurette Jorgensen	2/2/2023	IM*E0093471	\$ 149.00	Dues - Administrators
Employee Reimb	Mary Konkel	2/2/2023	IM*E0093472	\$ 315.00	Dues - Faculty
Employee Reimb	Marina Kuchinski	2/2/2023	IM*E0093473	\$ 39.00	Dues - Faculty
Employee Reimb	Jennifer Lange	2/2/2023	IM*E0093474	\$ 153.93	In-State Travel Costs
Employee Reimb	Susan Maloney	2/2/2023	IM*E0093476	\$ 158.58	Instructional Supplies
Employee Reimb	Jennifer McIntosh	2/2/2023	IM*E0093477	\$ 295.00	Dues - Administrators
Employee Reimb	Jill McWilliams	2/2/2023	IM*E0093478	\$ 442.62	Dues
Employee Reimb	Kimberly Morris	2/2/2023	IM*E0093479	\$ 20.48	Other supplies
Employee Reimb	Wendy Parks	2/2/2023	IM*E0093480	\$ 495.00	Tuition Reimbursement-Admin
Employee Reimb	Jacqueline Rangel Gutierrez	2/2/2023	IM*E0093481	\$ 40.02	On-Campus Conf & Mtgs
Employee Reimb	Paul Sirvatka	2/2/2023	IM*E0093482	\$ 1,561.86	Out-of-State Travel Costs
Employee Reimb	Terri Swanson	2/2/2023	IM*E0093483	\$ 1,082.19	Out-of-State Travel Costs
Employee Reimb	Sonia Watson	2/2/2023	IM*E0093484	\$ 5,308.53	Out-of-State Travel Costs
Invoice <\$15,0001C	Nicor Gas	2/2/2023	IM*E0093485	\$ 31,308.31	Gas Expense
Invoice >\$15,000	Poppulo Inc	2/7/2023	IM*E0093486	\$ 15,750.00	IT Maintenance Services
Invoice <\$15,000	Gregory Mulvey	2/8/2023	IM*E0093487	\$ 500.00	Performing Arts Services
Invoice <\$15,000	4IMPRINT, Inc.	2/8/2023	IM*E0093488	\$ 1,076.20	Advertising Expense

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

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Invoice <\$15,000	Advanced Parts & Services	2/8/2023	IM*E0093489	\$ 774.56	Maintenance Services Expense
Invoice <\$15,000	Advanced Technologies Consultants, Inc.	2/8/2023	IM*E0093490	\$ 313.00	Maintenance Supplies
Invoice <\$15,000	Allied Garage Door Inc.	2/8/2023	IM*E0093491	\$ 4,018.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Automationdirect.com Inc	2/8/2023	IM*E0093492	\$ 142.80	Instructional Supplies
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/8/2023	IM*E0093493	\$ 2,718.25	Non-Capital Equipment
Invoice <\$15,000	Banc Certified Merchant Services, LLC	2/8/2023	IM*E0093494	\$ 96.00	Performing Arts Services
Invoice <\$15,000	Banner Personnel Service Inc	2/8/2023	IM*E0093495	\$ 1,996.40	Clerical Full-Time
Invoice <\$15,000	Barn Door Lighting Outfitters	2/8/2023	IM*E0093496	\$ (557.17)	Check issued in current month; voided in current month
Invoice <\$15,000	Barn Door Lighting Outfitters	2/8/2023	IM*E0093496	\$ 557.17	Non-Capital Equipment
Invoice <\$15,000	Buffalo Theatre Ensemble Corp.	2/8/2023	IM*E0093498	\$ 13,550.46	Art Center Deposit Liability
Invoice <\$15,000	Carol Fox & Associates	2/8/2023	IM*E0093499	\$ 12,800.00	Advertising Expense
Invoice <\$15,000	Chef by Request - CBR Industries, Inc.	2/8/2023	IM*E0093500	\$ 687.78	Performing Arts Services
Invoice <\$15,000	Computer Discount Warehouse	2/8/2023	IM*E0093501	\$ 42.21	Office Supplies
Invoice <\$15,000	Cornestone OnDemand Inc.	2/8/2023	IM*E0093502	\$ 3,000.00	IT Maintenance Services
Invoice <\$15,000	D2G Group, LLC	2/8/2023	IM*E0093503	\$ 343.31	Office Supplies
Invoice <\$15,000	DuPage Framing Center	2/8/2023	IM*E0093504	\$ 886.47	Other supplies
Invoice <\$15,000	Edward Don & Company	2/8/2023	IM*E0093505	\$ 633.93	Instructional Supplies
Invoice <\$15,000	Flinn Scientific	2/8/2023	IM*E0093506	\$ 1,050.94	Instructional Supplies
Invoice <\$15,000	Follett Higher Education, LLC	2/8/2023	IM*E0093507	\$ 42.00	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	2/8/2023	IM*E0093508	\$ 260.86	Instructional Supplies
Invoice <\$15,000	Full Compass Systems, Ltd	2/8/2023	IM*E0093509	\$ 18.00	Other supplies
Invoice <\$15,000	Gary Gand Music, Inc.	2/8/2023	IM*E0093510	\$ 190.00	Other supplies
Invoice <\$15,000	Grainger - Downers Grove	2/8/2023	IM*E0093511	\$ 523.46	Instructional Supplies
Invoice <\$15,000	Henry Schein	2/8/2023	IM*E0093512	\$ 368.10	Instructional Supplies
Invoice <\$15,000	Heritage FS Inc.	2/8/2023	IM*E0093513	\$ 858.46	Non-Credit instructional Serv
Invoice <\$15,000	Holstein's Garage	2/8/2023	IM*E0093514	\$ 80.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Honeywell International, Inc.	2/8/2023	IM*E0093515	\$ 13,825.00	Facilities Maintenance Service Expense
Invoice <\$15,000	IL Municipal League	2/8/2023	IM*E0093516	\$ 75.00	Books and Binding Costs
Invoice <\$15,000	IMG Artists, LLC	2/8/2023	IM*E0093517	\$ 3,400.00	Performing Arts Services
Invoice <\$15,000	JC Licht	2/8/2023	IM*E0093518	\$ 29.07	Maintenance Supplies
Invoice <\$15,000	JMA Construction, Inc.	2/8/2023	IM*E0093519	\$ 14,750.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Jobelephant.com Inc	2/8/2023	IM*E0093520	\$ 809.00	Advertising Expense
Invoice <\$15,000	Novus Pest Control	2/8/2023	IM*E0093521	\$ 148.98	Custodial Services
Invoice <\$15,000	JRCERT	2/8/2023	IM*E0093522	\$ 500.00	Dues
Invoice <\$15,000	Kilgore International	2/8/2023	IM*E0093523	\$ 678.00	Instructional Supplies
Invoice <\$15,000	Krueger International, Inc.	2/8/2023	IM*E0093524	\$ 3,293.60	Equipment - Office
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/8/2023	IM*E0093525	\$ 288.44	Maintenance Supplies
Invoice <\$15,000	LYRASIS	2/8/2023	IM*E0093526	\$ 3,990.00	Other Contractual Services Expense
Invoice <\$15,000	McMaster Carr Supply	2/8/2023	IM*E0093527	\$ 553.79	Instructional Supplies
Invoice <\$15,000	Midwest Computer Supply	2/8/2023	IM*E0093528	\$ 9,175.00	Equipment - Technology
Invoice <\$15,000	Motorola Solutions	2/8/2023	IM*E0093529	\$ 1,156.00	IT Maintenance Services
Invoice <\$15,000	Mouser Electronics	2/8/2023	IM*E0093530	\$ 138.88	Instructional Supplies
Invoice <\$15,000	ODP Business Solutions, LLC	2/8/2023	IM*E0093531	\$ 5,568.79	Office Supplies
Invoice <\$15,000	Paddock Publications	2/8/2023	IM*E0093532	\$ 2,532.00	Advertising Expense
Invoice <\$15,000	Patterson Dental	2/8/2023	IM*E0093533	\$ 110.11	Instructional Supplies
Invoice <\$15,000	Pivotal Health Solutions	2/8/2023	IM*E0093534	\$ 373.60	Instructional Supplies
Invoice <\$15,000	Radiation Detection Company	2/8/2023	IM*E0093535	\$ 650.78	Instructional Supplies
Invoice <\$15,000	Record-A-Hit, Inc.	2/8/2023	IM*E0093536	\$ 1,200.00	Other Contractual Services Expense
Invoice <\$15,000	Riverside Technologies, Inc.	2/8/2023	IM*E0093537	\$ 1,625.00	Non-Capital Equipment
Invoice <\$15,000	Sally Beauty Supply	2/8/2023	IM*E0093538	\$ 141.23	Instructional Supplies
Invoice <\$15,000	Sport Supply Group, Inc.	2/8/2023	IM*E0093539	\$ 5,332.14	Athletic Soft Good Supplies
Invoice <\$15,000	Swiftkick	2/8/2023	IM*E0093540	\$ 2,963.00	Other Contractual Services Expense
Invoice <\$15,000	Terrace Supply Company	2/8/2023	IM*E0093541	\$ 142.29	Instructional Supplies
Invoice <\$15,000	Testa Produce, Inc.	2/8/2023	IM*E0093542	\$ 392.47	Instructional Supplies
Invoice <\$15,000	Uline	2/8/2023	IM*E0093543	\$ 244.82	Instructional Supplies
Invoice <\$15,000	Vanguard Archives LLC	2/8/2023	IM*E0093544	\$ 218.00	IT Maintenance Services
Invoice <\$15,000	Village of Westmont	2/8/2023	IM*E0093545	\$ 28.64	Water - Sewage Expense
Invoice <\$15,000	Warehouse Direct, Inc.	2/8/2023	IM*E0093546	\$ 3,132.12	Maintenance Supplies
Invoice <\$15,000	West Payment Center	2/8/2023	IM*E0093547	\$ 1,561.76	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	2/8/2023	IM*E0093548	\$ 4,332.78	Books and Binding Costs
Invoice <\$15,000	College of Dupage Foundation	2/8/2023	IM*E0093549	\$ 2,271.90	Charitable Contributions
Invoice <\$15,000	DuPage Credit Union	2/8/2023	IM*E0093550	\$ 14,455.19	Credit Union
Invoice <\$15,000	Illinois Fraternal Order of Police	2/8/2023	IM*E0093551	\$ 376.55	Professional Dues
Invoice <\$15,000	InterFlex Payment, LLC	2/8/2023	IM*E0093552	\$ 13,134.83	Flexible Spending Accounts
Invoice >\$15,000	College of Dupage Faculty Assoc	2/8/2023	IM*E0093553	\$ 24,587.25	Professional Dues
Invoice >\$15,000	Valic Retirement Services	2/8/2023	IM*E0093554	\$ 154,682.19	Annuities
Employee Reimb	Robert Cervenka	2/9/2023	IM*E0093555	\$ 1,519.58	Athletic Event Fee
Employee Reimb	Larinda Dixon	2/9/2023	IM*E0093556	\$ 304.40	In-State Travel Costs
Employee Reimb	Gilbert Egge	2/9/2023	IM*E0093557	\$ 101.79	In-State Travel Costs

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Employee Reimb	Karin Evans	2/9/2023	IM*E0093558	\$ 90.00	Dues - Faculty
Employee Reimb	Mark Glenn	2/9/2023	IM*E0093559	\$ 100.00	Tuition Reimbursement-CODA
Employee Reimb	Jillian Grauman	2/9/2023	IM*E0093560	\$ 122.10	Dues - Faculty
Employee Reimb	Jennifer Kelley	2/9/2023	IM*E0093561	\$ 309.00	Dues - Faculty
Employee Reimb	Krystina LaSorsa	2/9/2023	IM*E0093562	\$ 100.81	On-Campus Conf & Mtgs
Employee Reimb	Hayley MacMillan	2/9/2023	IM*E0093563	\$ 936.54	Out-of-State Travel Costs
Employee Reimb	Michael Maddox	2/9/2023	IM*E0093564	\$ 86.63	Instructional Supplies
Employee Reimb	Diana Martinez	2/9/2023	IM*E0093565	\$ 459.00	Other supplies
Employee Reimb	Adela Meitz	2/9/2023	IM*E0093566	\$ 152.20	Dues
Employee Reimb	Lauren Morgan	2/9/2023	IM*E0093567	\$ 51.20	Tuition Reimbursement-Faculty
Employee Reimb	Martin Nachel	2/9/2023	IM*E0093568	\$ 226.76	Instructional Supplies
Employee Reimb	Amanda Noel	2/9/2023	IM*E0093569	\$ 60.00	Tuition Reimbursement-CODA
Employee Reimb	William Norris	2/9/2023	IM*E0093570	\$ 76.00	Out-of-State Travel Costs
Employee Reimb	John Pangan	2/9/2023	IM*E0093571	\$ 75.00	Tuition Reimbursement-Classified
Employee Reimb	Itri Papanikolla	2/9/2023	IM*E0093572	\$ 500.00	Tuition Reimbursement-CODA
Employee Reimb	Kathryn Parenti-Eichwald	2/9/2023	IM*E0093573	\$ (437.44)	Check issued in current month; voided in current month
Employee Reimb	Kathryn Parenti-Eichwald	2/9/2023	IM*E0093573	\$ 437.44	Instructional Supplies
Employee Reimb	Wendy Parks	2/9/2023	IM*E0093574	\$ 24.99	Other supplies
Employee Reimb	Samantha Salvato	2/9/2023	IM*E0093575	\$ 120.00	Dues - Classified
Employee Reimb	Jason Snart	2/9/2023	IM*E0093576	\$ 25.91	Instructional Supplies
Employee Reimb	Terri Swanson	2/9/2023	IM*E0093577	\$ 845.10	International Travel Costs
Employee Reimb	Mitzi Thomas	2/9/2023	IM*E0093578	\$ 344.11	International Travel Costs
Employee Reimb	David Virgilio	2/9/2023	IM*E0093579	\$ 135.00	In-State Conference Costs
Employee Reimb	Philip Zuber	2/9/2023	IM*E0093580	\$ 77.92	Advertising Expense
Invoice >\$15,000	SURS-State University Retirement System	2/9/2023	IM*E0093581	\$ 413,109.38	Employee Retirement Contributions
Invoice >\$15,000	Community College Health Consortium	2/13/2023	IM*E0093582	\$ 1,187,528.11	Medical HD Premiums - January 2023
Invoice >\$15,000	Delta Dental of Illinois	2/13/2023	IM*E0093583	\$ 55,266.56	Dental PPO Premium January 2023
Invoice >\$15,000	Sewertech LLC	2/14/2023	IM*E0093584	\$ 17,274.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Martha Attiyeh	2/15/2023	IM*E0093585	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Darlene Barger	2/15/2023	IM*E0093586	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Marianne Barger	2/15/2023	IM*E0093587	\$ 2,400.00	Retiree Healthcare Payments
Invoice <\$15,000	Alan Bergeson	2/15/2023	IM*E0093588	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Donna Berliner	2/15/2023	IM*E0093589	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Alexander Bolyanatz	2/15/2023	IM*E0093590	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Teresa Cascarano	2/15/2023	IM*E0093591	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Paula Cebula	2/15/2023	IM*E0093592	\$ 3,860.00	Performing Arts Services
Invoice <\$15,000	Mike Chu	2/15/2023	IM*E0093593	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Nancy Conratt	2/15/2023	IM*E0093594	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Denise Cote	2/15/2023	IM*E0093595	\$ 1,783.56	Retiree Healthcare Payments
Invoice <\$15,000	Clyde Cox	2/15/2023	IM*E0093596	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Charles Currier	2/15/2023	IM*E0093597	\$ 642.36	Retiree Healthcare Payments
Invoice <\$15,000	Jeffrey Curto	2/15/2023	IM*E0093598	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Karen Dickelman	2/15/2023	IM*E0093599	\$ 1,320.00	Performing Arts Services
Invoice <\$15,000	Debra Dimatteo	2/15/2023	IM*E0093600	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Cheri Erdman	2/15/2023	IM*E0093601	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Sally Fairbank	2/15/2023	IM*E0093602	\$ 866.28	Retiree Healthcare Payments
Invoice <\$15,000	Mark Fazzini	2/15/2023	IM*E0093603	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	David Gay	2/15/2023	IM*E0093604	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Arthur Geis	2/15/2023	IM*E0093605	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sandra Geis	2/15/2023	IM*E0093606	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Patricia Graunke	2/15/2023	IM*E0093607	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Terri Greenfield	2/15/2023	IM*E0093608	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Darryl Haefner	2/15/2023	IM*E0093609	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Jocelyn Harney	2/15/2023	IM*E0093610	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Kenneth Harris	2/15/2023	IM*E0093611	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Greg Hill	2/15/2023	IM*E0093612	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Dennis Hudson	2/15/2023	IM*E0093613	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	William Igoe	2/15/2023	IM*E0093614	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Terry Jackson	2/15/2023	IM*E0093615	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Richard Jarman	2/15/2023	IM*E0093616	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Cherry Johnson	2/15/2023	IM*E0093617	\$ 1,123.20	Retiree Healthcare Payments
Invoice <\$15,000	Martha Johnson	2/15/2023	IM*E0093618	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Lewis Jones	2/15/2023	IM*E0093619	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Daniel Kies	2/15/2023	IM*E0093620	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Gerald Krusinski	2/15/2023	IM*E0093621	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Mary La Rue	2/15/2023	IM*E0093622	\$ 2,116.67	Retiree Healthcare Payments
Invoice <\$15,000	Jeffrey Lecky	2/15/2023	IM*E0093623	\$ 1,650.00	Retiree Healthcare Payments
Invoice <\$15,000	Joanne Leone	2/15/2023	IM*E0093624	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Catherine Leveille	2/15/2023	IM*E0093625	\$ 1,200.00	Retiree Healthcare Payments

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Dejang Liu	2/15/2023	IM*E0093626	\$ 1,900.00	Roth 403 (b)
Invoice <\$15,000	Richard Malec	2/15/2023	IM*E0093627	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Eileen Martyn	2/15/2023	IM*E0093628	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Marsha Metcalf	2/15/2023	IM*E0093629	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Gregory Mulvey	2/15/2023	IM*E0093630	\$ 1,000.00	Performing Arts Services
Invoice <\$15,000	Kirk Muspratt	2/15/2023	IM*E0093631	\$ 4,890.00	Performing Arts Services
Invoice <\$15,000	Benjamin Nadel	2/15/2023	IM*E0093632	\$ 1,750.00	Performing Arts Services
Invoice <\$15,000	Kathy Nickell	2/15/2023	IM*E0093633	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Rebecca Noel	2/15/2023	IM*E0093634	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Lee Norman	2/15/2023	IM*E0093635	\$ 250.00	Performing Arts Services
Invoice <\$15,000	Margaret Novak	2/15/2023	IM*E0093636	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Karen Owens	2/15/2023	IM*E0093637	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Vincent Panzone	2/15/2023	IM*E0093638	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Janeen Paul	2/15/2023	IM*E0093639	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Karen Randall	2/15/2023	IM*E0093640	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Kerry Reid	2/15/2023	IM*E0093641	\$ 300.00	Other Contractual Services Expense
Invoice <\$15,000	Marion Reis	2/15/2023	IM*E0093642	\$ 1,600.00	Retiree Healthcare Payments
Invoice <\$15,000	Bradley Reno	2/15/2023	IM*E0093643	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Thomas Robertson	2/15/2023	IM*E0093644	\$ (1,610.92)	Check issued in current month; voided in current month
Invoice <\$15,000	Thomas Robertson	2/15/2023	IM*E0093644	\$ 1,610.92	Annuities
Invoice <\$15,000	Linda Sands-Vanker	2/15/2023	IM*E0093645	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sharon Scalise	2/15/2023	IM*E0093646	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Nancy Schwider	2/15/2023	IM*E0093647	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Helen Shullaw	2/15/2023	IM*E0093648	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Zofia Solarczyk	2/15/2023	IM*E0093649	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Catherine Stablein	2/15/2023	IM*E0093650	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Wendolyn Tetlow	2/15/2023	IM*E0093651	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Christopher Thielman	2/15/2023	IM*E0093652	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Sandra Thomas	2/15/2023	IM*E0093653	\$ 2,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Charles Vanderwarf	2/15/2023	IM*E0093654	\$ 557.64	Retiree Healthcare Payments
Invoice <\$15,000	Judith Wagner	2/15/2023	IM*E0093655	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Maureen Waller	2/15/2023	IM*E0093656	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Prudence Widlak	2/15/2023	IM*E0093657	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	Nathaniel Williams	2/15/2023	IM*E0093658	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	Christopher Wilson	2/15/2023	IM*E0093659	\$ 524.93	Retiree Healthcare Payments
Invoice <\$15,000	Helen Zaleski	2/15/2023	IM*E0093660	\$ 1,200.00	Retiree Healthcare Payments
Invoice <\$15,000	AAPC Holdings, LLC	2/15/2023	IM*E0093661	\$ 495.00	Dues
Invoice <\$15,000	Ambrose Video Publishing	2/15/2023	IM*E0093662	\$ 55.00	Books and Binding Costs
Invoice <\$15,000	American Program Bureau, Inc.	2/15/2023	IM*E0093663	\$ 10,000.00	Other Contractual Services Expense
Invoice <\$15,000	AndyMark, Inc.	2/15/2023	IM*E0093664	\$ 190.86	Instructional Supplies
Invoice <\$15,000	Annual Reviews Inc.	2/15/2023	IM*E0093665	\$ 295.00	Other Contractual Services Expense
Invoice <\$15,000	Aqua Pure Enterprises, Inc.	2/15/2023	IM*E0093666	\$ 520.00	Maintenance Services Expense
Invoice <\$15,000	Ad Specialities Inc., Illinois	2/15/2023	IM*E0093667	\$ 423.00	Maintenance Supplies
Invoice <\$15,000	Assistance League of Chicagoland West	2/15/2023	IM*E0093668	\$ 3,329.97	Agency Scholarships
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/15/2023	IM*E0093669	\$ 3,057.56	Non-Capital Equipment
Invoice <\$15,000	B&H Technical Services	2/15/2023	IM*E0093670	\$ 265.20	Instructional Supplies
Invoice <\$15,000	Banner Personnel Service Inc	2/15/2023	IM*E0093671	\$ 8,025.90	Other Contractual Services Expense
Invoice <\$15,000	Blick Art Materials	2/15/2023	IM*E0093672	\$ 216.56	Instructional Supplies
Invoice <\$15,000	BoxCast Inc	2/15/2023	IM*E0093673	\$ 92.53	IT Maintenance Services
Invoice <\$15,000	Bradford Systems Corp.	2/15/2023	IM*E0093674	\$ 315.00	Maintenance Services Expense
Invoice <\$15,000	Broadcast Supply Worldwide	2/15/2023	IM*E0093675	\$ 2,381.00	Audio/Visual Materials
Invoice <\$15,000	Carahsoft Technology Corporation	2/15/2023	IM*E0093676	\$ 2,806.48	IT Maintenance Services
Invoice <\$15,000	Carolina Biological	2/15/2023	IM*E0093677	\$ 277.58	Instructional Supplies
Invoice <\$15,000	Central National Gottesman, Inc.	2/15/2023	IM*E0093678	\$ 3,296.00	Office Supplies
Invoice <\$15,000	Chef by Request - CBR Industries, Inc.	2/15/2023	IM*E0093679	\$ 540.60	Other supplies
Invoice <\$15,000	Chemcraft Industries	2/15/2023	IM*E0093680	\$ 777.25	Maintenance Supplies
Invoice <\$15,000	Comcast Holdings Corporation	2/15/2023	IM*E0093681	\$ 2,291.40	Advertising Expense
Invoice <\$15,000	Computer Discount Warehouse	2/15/2023	IM*E0093682	\$ 2,395.20	Non-Capital Equipment
Invoice <\$15,000	DML Solutions, Inc.	2/15/2023	IM*E0093683	\$ 3,150.57	Advertising Expense
Invoice <\$15,000	Equipment & Engine Training Council	2/15/2023	IM*E0093684	\$ 250.00	Dues - Faculty
Invoice <\$15,000	Ferguson Enterprises, Inc.	2/15/2023	IM*E0093685	\$ 7,177.00	Maintenance Supplies
Invoice <\$15,000	Flinn Scientific	2/15/2023	IM*E0093686	\$ 319.44	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	2/15/2023	IM*E0093687	\$ 373.77	Instructional Supplies
Invoice <\$15,000	Full Compass Systems, Ltd	2/15/2023	IM*E0093688	\$ 622.80	Audio/Visual Materials
Invoice <\$15,000	Goodheart Willcox Company, Inc.	2/15/2023	IM*E0093689	\$ 114.81	Books and Binding Costs
Invoice <\$15,000	Grabmys, LLC	2/15/2023	IM*E0093690	\$ 350.00	Advertising Expense
Invoice <\$15,000	Henry Schein	2/15/2023	IM*E0093691	\$ 145.80	Athletic Trainer Supplies
Invoice <\$15,000	House of Doors, Inc	2/15/2023	IM*E0093692	\$ 4,995.00	Facilities Maintenance Service Expense
Invoice <\$15,000	IMG Artists, LLC	2/15/2023	IM*E0093693	\$ 13,600.00	Performing Arts Services

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College of DuPage
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ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Intelligent Lighting Creations	2/15/2023	IM*E0093694	\$ 4,579.20	Non-Capital Equipment
Invoice <\$15,000	J W Pepper Music	2/15/2023	IM*E0093695	\$ 110.00	Instructional Supplies
Invoice <\$15,000	Lawson Products, Inc	2/15/2023	IM*E0093696	\$ 409.36	Maintenance Supplies
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/15/2023	IM*E0093697	\$ 207.67	Maintenance Supplies
Invoice <\$15,000	McMaster Carr Supply	2/15/2023	IM*E0093698	\$ 2,198.88	Instructional Supplies
Invoice <\$15,000	MEGA Clinics LLC	2/15/2023	IM*E0093699	\$ 450.00	Out-of-State Conference Costs
Invoice <\$15,000	Mouser Electronics	2/15/2023	IM*E0093700	\$ 67.29	Instructional Supplies
Invoice <\$15,000	Name on Anything.com	2/15/2023	IM*E0093701	\$ 1,726.40	Purchase for Resale
Invoice <\$15,000	Naperville Chamber of Commerce	2/15/2023	IM*E0093702	\$ 200.00	Advertising Expense
Invoice <\$15,000	National Entertainment Collectibles Association Inc	2/15/2023	IM*E0093703	\$ 14,255.08	Purchase for Resale
Invoice <\$15,000	National Institute for Automotive Service Excellence	2/15/2023	IM*E0093704	\$ 4,790.00	Other Contractual Services Expense
Invoice <\$15,000	ODP Business Solutions, LLC	2/15/2023	IM*E0093705	\$ 6,118.49	Instructional Supplies
Invoice <\$15,000	Packey Webb Ford	2/15/2023	IM*E0093706	\$ 633.21	Facilities Maintenance Service Expense
Invoice <\$15,000	Paterson Dental	2/15/2023	IM*E0093707	\$ 149.00	Instructional Supplies
Invoice <\$15,000	Perkins + Will, Inc.	2/15/2023	IM*E0093708	\$ 12,700.00	Architectural Services Expense
Invoice <\$15,000	Premier Ophthalmic Services, Inc.	2/15/2023	IM*E0093709	\$ 347.95	Instructional Supplies
Invoice <\$15,000	Press Photography Network	2/15/2023	IM*E0093710	\$ 437.50	Other Contractual Services Expense
Invoice <\$15,000	Ray O'Herron Co., Inc.	2/15/2023	IM*E0093711	\$ 300.00	Other supplies
Invoice <\$15,000	SBC Waste Solutions Inc	2/15/2023	IM*E0093712	\$ 6,757.49	Refuse Disposal Expense
Invoice <\$15,000	Signature Style Jewelry, Inc.	2/15/2023	IM*E0093713	\$ 4,835.00	Non-Capital Equipment
Invoice <\$15,000	Sodexo	2/15/2023	IM*E0093714	\$ 6,672.80	Other Conference & Meeting Expense
Invoice <\$15,000	StreamGuys, Inc	2/15/2023	IM*E0093715	\$ 11,904.60	Other Contractual Services Expense
Invoice <\$15,000	Sue Franzen	2/15/2023	IM*E0093716	\$ 4,329.43	Instructional Supplies
Invoice <\$15,000	Swank Motion Pictures	2/15/2023	IM*E0093717	\$ 680.00	Performing Arts Services
Invoice <\$15,000	Testa Produce, Inc.	2/15/2023	IM*E0093718	\$ 388.55	Instructional Supplies
Invoice <\$15,000	Timely Products Co., Inc.	2/15/2023	IM*E0093719	\$ 555.46	Instructional Supplies
Invoice <\$15,000	Tri Dim Filter Corporation	2/15/2023	IM*E0093720	\$ 4,492.11	Maintenance Supplies
Invoice <\$15,000	Village of Glen Ellyn, Illinois	2/15/2023	IM*E0093721	\$ 11,119.65	Water - Sewage Expense
Invoice <\$15,000	Visographic	2/15/2023	IM*E0093722	\$ 4,455.72	Office Supplies
Invoice <\$15,000	Wesco Distribution , Inc.	2/15/2023	IM*E0093723	\$ 8,921.92	Building Remodeling Expense
Invoice <\$15,000	West Payment Center	2/15/2023	IM*E0093724	\$ 1,561.76	Books and Binding Costs
Invoice <\$15,000	Wheaton Park District	2/15/2023	IM*E0093725	\$ 1,140.00	Other Contractual Services Expense
Invoice <\$15,000	YTC Mall Owner LLC	2/15/2023	IM*E0093726	\$ 9,688.00	Advertising Expense
Employee Reimb	Kacy Abeln	2/15/2023	IM*E0093727	\$ 1,386.25	In-State Conference Costs
Employee Reimb	Robert Cervenka	2/15/2023	IM*E0093728	\$ 1,153.55	In-State Travel Costs
Employee Reimb	Anabel Cruz	2/15/2023	IM*E0093729	\$ 17.57	Funds Held in Custody of Others
Employee Reimb	Felix Davis	2/15/2023	IM*E0093730	\$ 571.00	Publications
Employee Reimb	Jennifer Duda	2/15/2023	IM*E0093731	\$ 332.00	Dues
Employee Reimb	Tracey Dulceak	2/15/2023	IM*E0093732	\$ 370.25	In-State Travel Costs
Employee Reimb	Gilbert Egge	2/15/2023	IM*E0093733	\$ 135.11	Out-of-State Travel Costs
Employee Reimb	Kristine Fay	2/15/2023	IM*E0093734	\$ 169.00	Dues - Administrators
Employee Reimb	Jillian Grauman	2/15/2023	IM*E0093735	\$ 17.94	Dues - Faculty
Employee Reimb	Margaret Hernandez	2/15/2023	IM*E0093736	\$ 149.90	Instructional Supplies
Employee Reimb	Benjamin Johnson	2/15/2023	IM*E0093737	\$ 120.00	Dues - Classified
Employee Reimb	Ann Kopal	2/15/2023	IM*E0093738	\$ 75.35	In-State Travel Costs
Employee Reimb	Tolis Koskinaris	2/15/2023	IM*E0093739	\$ 2,762.68	Out-of-State Travel Costs
Employee Reimb	David Kramer	2/15/2023	IM*E0093740	\$ 2,508.30	Instructional Supplies
Employee Reimb	Edward Kuhs	2/15/2023	IM*E0093741	\$ 50.00	In-State Travel Costs
Employee Reimb	Michael Maddox	2/15/2023	IM*E0093742	\$ 55.72	Instructional Supplies
Employee Reimb	Diana Martinez	2/15/2023	IM*E0093743	\$ 2,715.29	Tuition Reimbursement-Admin
Employee Reimb	Wendy McCambridge	2/15/2023	IM*E0093744	\$ 469.95	Other supplies
Employee Reimb	Tamara McClain	2/15/2023	IM*E0093745	\$ 193.85	Out-of-State Conference Costs
Employee Reimb	Jorge Nieto	2/15/2023	IM*E0093746	\$ 199.65	In-State Travel Costs
Employee Reimb	William Norris	2/15/2023	IM*E0093747	\$ 1,719.32	Out-of-State Travel Costs
Employee Reimb	Kenneth Orenic	2/15/2023	IM*E0093748	\$ 260.00	Dues - Faculty
Employee Reimb	Nina Papanikolla	2/15/2023	IM*E0093749	\$ 21.62	Grant Funded Travel/Conf
Employee Reimb	Lesley Shworles	2/15/2023	IM*E0093750	\$ 189.51	Instructional Supplies
Employee Reimb	Shellaine Thacker	2/15/2023	IM*E0093751	\$ 684.00	Out-of-State Travel Costs
Employee Reimb	Justin Witte	2/15/2023	IM*E0093752	\$ 178.32	Performing Arts Services
Employee Reimb	Shannon Wood	2/15/2023	IM*E0093753	\$ 83.97	Other supplies
Invoice <\$15,0001C	Nicor Gas	2/15/2023	IM*E0093754	\$ 24,135.15	Gas Expense
Invoice <\$15,000	Grainger - Downers Grove	2/15/2023	IM*E0093755	\$ 14,947.72	Maintenance Supplies
Invoice >\$15,000	A la Carte LLC	2/15/2023	IM*E0093756	\$ 32,408.34	International Travel Costs
Invoice >\$15,000	Columbia Artists Music, LLC	2/15/2023	IM*E0093757	\$ 17,000.00	Performing Arts Services
Invoice >\$15,000	Commercial Mechanical, Inc	2/15/2023	IM*E0093758	\$ 124,358.08	Facilities Maintenance Service Expense
Invoice >\$15,000	Cornerstone OnDemand Inc.	2/15/2023	IM*E0093759	\$ 96,257.04	IT Maintenance Services
Invoice >\$15,000	DAOES	2/15/2023	IM*E0093760	\$ 430,856.00	Funds Held in Custody of Others
Invoice >\$15,000	Follett Higher Education, LLC	2/15/2023	IM*E0093761	\$ 760,254.40	Other Students Bookbills
Invoice >\$15,000	Intelligent Ultrasound North America, Inc.	2/15/2023	IM*E0093762	\$ 53,592.50	Equipment - Instructional

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College of DuPage
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Invoice >\$15,000	Riverside Technologies, Inc.	2/15/2023	IM*E0093763	\$ 105,961.00	Equipment - Technology
Invoice >\$15,000	Siemens Industry, Inc.	2/15/2023	IM*E0093764	\$ 39,019.94	Facilities Maintenance Service Expense
Invoice >\$15,000	Sodexo	2/15/2023	IM*E0093765	\$ 28,089.18	Other Conference & Meeting Expense
Invoice >\$15,000	American Welding & Gas, Inc.	2/17/2023	IM*E0093766	\$ 18,535.12	Equipment - Instructional
Invoice >\$15,000	Integral Construction, Inc.	2/17/2023	IM*E0093767	\$ 15,835.50	Facilities Maintenance Service Expense
Invoice >\$15,000	Extra Bases, LLC	2/17/2023	IM*E0093768	\$ (20,328.00)	Check issued in current month; voided in current month
Invoice >\$15,000	Extra Bases, LLC	2/17/2023	IM*E0093768	\$ 20,328.00	Funds Held in Custody of Others
Invoice >\$15,000	Pocket Nurse	2/17/2023	IM*E0093769	\$ (21,051.37)	Check issued in current month; voided in current month
Invoice >\$15,000	Pocket Nurse	2/17/2023	IM*E0093769	\$ 21,051.37	Non-Capital Equipment
Invoice >\$15,000	Vernier Software	2/17/2023	IM*E0093770	\$ 24,772.80	Equipment - Instructional
Invoice <\$15,000	Mervin Belisle	2/22/2023	IM*E0093771	\$ 3,500.00	Other Contractual Services Expense
Invoice <\$15,000	Lee Norman	2/22/2023	IM*E0093772	\$ 125.00	Performing Arts Services
Invoice <\$15,000	Advanced Parts & Services	2/22/2023	IM*E0093773	\$ 216.00	Maintenance Services Expense
Invoice <\$15,000	Aqua Pure Enterprises, Inc.	2/22/2023	IM*E0093774	\$ 5,742.56	Other Contractual Services Expense
Invoice <\$15,000	Armaris Software Inc	2/22/2023	IM*E0093775	\$ 243.75	Other Contractual Services Expense
Invoice <\$15,000	ASSOCIATION ON HIGHER EDUCATION DISABILITY	2/22/2023	IM*E0093776	\$ 499.00	In-State Conference Costs
Invoice <\$15,000	B&H Foto & Electronics Corporation	2/22/2023	IM*E0093777	\$ 4,263.08	Instructional Supplies
Invoice <\$15,000	Banner Personnel Service Inc	2/22/2023	IM*E0093778	\$ 1,298.90	Office Services Expense
Invoice <\$15,000	Blick Art Materials	2/22/2023	IM*E0093779	\$ 89.87	Instructional Supplies
Invoice <\$15,000	Buffalo Theatre Ensemble Corp.	2/22/2023	IM*E0093780	\$ 13,367.36	Art Center Deposit Liability
Invoice <\$15,000	Carol Fox & Associates	2/22/2023	IM*E0093781	\$ 14,100.00	Advertising Expense
Invoice <\$15,000	Carolina Biological	2/22/2023	IM*E0093782	\$ 63.21	Instructional Supplies
Invoice <\$15,000	Cengage Learning, Inc.	2/22/2023	IM*E0093783	\$ 958.58	Books and Binding Costs
Invoice <\$15,000	Central National Gottesman, Inc.	2/22/2023	IM*E0093784	\$ 31.50	Office Supplies
Invoice <\$15,000	Chemcraft Industries	2/22/2023	IM*E0093785	\$ 6,136.31	Maintenance Supplies
Invoice <\$15,000	Christopher a Talbot Windy City Fireplace, Llc	2/22/2023	IM*E0093786	\$ 961.22	Maintenance Supplies
Invoice <\$15,000	College of Dupage Foundation	2/22/2023	IM*E0093787	\$ 2,135.68	Charitable Contributions
Invoice <\$15,000	Computer Discount Warehouse	2/22/2023	IM*E0093788	\$ 1,329.85	Non-Capital Equipment
Invoice <\$15,000	Concord Theatricals Corp	2/22/2023	IM*E0093789	\$ 75.00	Performing Arts Services
Invoice <\$15,000	Connected Automotive Systems of NE, Inc	2/22/2023	IM*E0093790	\$ 1,845.00	Publications
Invoice <\$15,000	Direction Promo, Inc.	2/22/2023	IM*E0093791	\$ 450.00	Advertising Expense
Invoice <\$15,000	DuPage Credit Union	2/22/2023	IM*E0093792	\$ 14,495.19	Credit Union
Invoice <\$15,000	Educated Business Resource Corp	2/22/2023	IM*E0093793	\$ 3,250.00	Non-Credit instructional Serv
Invoice <\$15,000	Batteries Plus	2/22/2023	IM*E0093794	\$ 1,414.89	Maintenance Supplies
Invoice <\$15,000	Fastenal Company	2/22/2023	IM*E0093795	\$ 28.29	Maintenance Supplies
Invoice <\$15,000	G P Sales and Promotions Inc	2/22/2023	IM*E0093796	\$ 2,132.60	Instructional Supplies
Invoice <\$15,000	Getty Images (US) Inc.	2/22/2023	IM*E0093797	\$ 578.00	Performing Arts Services
Invoice <\$15,000	Grainger - Downers Grove	2/22/2023	IM*E0093798	\$ 12,241.73	Facilities Maintenance Service Expense
Invoice <\$15,000	Grand Stage Lighting Co., Inc.	2/22/2023	IM*E0093799	\$ 204.75	Other supplies
Invoice <\$15,000	H2I Group Inc	2/22/2023	IM*E0093800	\$ 200.00	Instructional Supplies
Invoice <\$15,000	Henry Schein	2/22/2023	IM*E0093801	\$ 608.19	Instructional Supplies
Invoice <\$15,000	The ICON Group, Inc.	2/22/2023	IM*E0093802	\$ 700.00	Shipping Charges
Invoice <\$15,000	Illinois Fraternal Order of Police	2/22/2023	IM*E0093803	\$ 376.55	Professional Dues
Invoice <\$15,000	IMG Artists, LLC	2/22/2023	IM*E0093804	\$ 7,200.00	Performing Arts Services
Invoice <\$15,000	InterFlex Payment, LLC	2/22/2023	IM*E0093805	\$ 13,154.07	Flexible Spending Accounts
Invoice <\$15,000	International Revere Machining Corp	2/22/2023	IM*E0093806	\$ 6,970.00	Building Remodeling Expense
Invoice <\$15,000	Novus Pest Control	2/22/2023	IM*E0093807	\$ 620.00	Custodial Services
Invoice <\$15,000	Len's Ace Hardware, Inc.	2/22/2023	IM*E0093808	\$ 115.57	Maintenance Supplies
Invoice <\$15,000	M-F Athletic Co, Inc.	2/22/2023	IM*E0093809	\$ 601.86	Athletic Trainer Supplies
Invoice <\$15,000	Marpac, LLC	2/22/2023	IM*E0093810	\$ 236.25	Instructional Supplies
Invoice <\$15,000	McGraw-Hill Global Education, Inc.	2/22/2023	IM*E0093811	\$ 263.48	Books and Binding Costs
Invoice <\$15,000	McMaster Carr Supply	2/22/2023	IM*E0093812	\$ 1,507.94	Maintenance Supplies
Invoice <\$15,000	Meilner Mechanical Sales, Inc.	2/22/2023	IM*E0093813	\$ 459.60	Maintenance Supplies
Invoice <\$15,000	Midwest Fun Factory, Inc.	2/22/2023	IM*E0093814	\$ 425.00	Other Contractual Services Expense
Invoice <\$15,000	Midwest Imports	2/22/2023	IM*E0093815	\$ 729.89	Instructional Supplies
Invoice <\$15,000	Monoprice, Inc.	2/22/2023	IM*E0093816	\$ 84.99	Non-Capital Equipment
Invoice <\$15,000	Mouser Electronics	2/22/2023	IM*E0093817	\$ 243.65	Instructional Supplies
Invoice <\$15,000	MSC Industrial Supply	2/22/2023	IM*E0093818	\$ 181.42	Instructional Supplies
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	2/22/2023	IM*E0093819	\$ 25.23	Purchase for Resale
Invoice <\$15,000	Neuco Inc	2/22/2023	IM*E0093820	\$ 2,790.28	Maintenance Supplies
Invoice <\$15,000	Normal, LLC	2/22/2023	IM*E0093821	\$ 2,000.00	Performing Arts Services
Invoice <\$15,000	O'Reilly Auto Parts	2/22/2023	IM*E0093822	\$ 143.48	Vehicle Supplies
Invoice <\$15,000	ODP Business Solutions, LLC	2/22/2023	IM*E0093823	\$ 4,648.71	Office Supplies
Invoice <\$15,000	Paddock Publications	2/22/2023	IM*E0093824	\$ 3,033.60	Advertising Expense
Invoice <\$15,000	Parts Town, LLC	2/22/2023	IM*E0093825	\$ 503.89	Maintenance Services Expense
Invoice <\$15,000	Patterson Dental	2/22/2023	IM*E0093826	\$ 403.90	Maintenance Services Expense
Invoice <\$15,000	Peerless Enterprises, Inc.	2/22/2023	IM*E0093827	\$ 4,800.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Pezza Landscape Inc	2/22/2023	IM*E0093828	\$ 835.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Poblocki Sign Co	2/22/2023	IM*E0093829	\$ 503.00	Other Contractual Services Expense

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

CHECKS ISSUED DURING ACCOUNTING MONTH - February 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Pocket Nurse	2/22/2023	IM*E0093830	\$ 1,578.30	Instructional Supplies
Invoice <\$15,000	Porter Pipe & Supply Co.	2/22/2023	IM*E0093831	\$ 1,050.96	Maintenance Supplies
Invoice <\$15,000	Press Photography Network	2/22/2023	IM*E0093832	\$ 3,437.50	Other Contractual Services Expense
Invoice <\$15,000	Pro Education Solutions Inc.	2/22/2023	IM*E0093833	\$ 4,175.00	Other Contractual Services Expense
Invoice <\$15,000	Records Consultants, Inc.	2/22/2023	IM*E0093834	\$ 2,200.00	Other Contractual Services Expense
Invoice <\$15,000	Revere Electric Supply	2/22/2023	IM*E0093835	\$ 113.20	Maintenance Supplies
Invoice <\$15,000	Riverside Technologies, Inc.	2/22/2023	IM*E0093836	\$ 1,985.00	Non-Capital Equipment
Invoice <\$15,000	Rocha Electric Company	2/22/2023	IM*E0093837	\$ 1,500.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Russo Power Equipment	2/22/2023	IM*E0093838	\$ 729.98	Maintenance Supplies
Invoice <\$15,000	Safelite Fulfillment Inc	2/22/2023	IM*E0093839	\$ 849.47	Facilities Maintenance Service Expense
Invoice <\$15,000	Sales Enterprise	2/22/2023	IM*E0093840	\$ 1,836.00	Maintenance Supplies
Invoice <\$15,000	SBC Waste Solutions Inc	2/22/2023	IM*E0093841	\$ 12,912.00	Refuse Disposal Expense
Invoice <\$15,000	Scope Shoppe, Inc.	2/22/2023	IM*E0093842	\$ 4,998.00	Instructional Supplies
Invoice <\$15,000	Second Chance Coffee Company, LLC	2/22/2023	IM*E0093843	\$ 634.80	Instructional Supplies
Invoice <\$15,000	Select Med Network Inc	2/22/2023	IM*E0093844	\$ 2,917.00	Custodial Services
Invoice <\$15,000	Sideline Design, LLC	2/22/2023	IM*E0093845	\$ 1,370.00	IT Maintenance Services
Invoice <\$15,000	Sievert Electric	2/22/2023	IM*E0093846	\$ 395.00	Maintenance Services Expense
Invoice <\$15,000	Signature Cleaners of Unversary Commons	2/22/2023	IM*E0093847	\$ 1,808.75	Performing Arts Services
Invoice <\$15,000	Smithgroup Inc	2/22/2023	IM*E0093848	\$ 890.00	Architectural Services Expense
Invoice <\$15,000	Snap-on, Inc.	2/22/2023	IM*E0093849	\$ 313.95	Maintenance Supplies
Invoice <\$15,000	Sport Supply Group, Inc.	2/22/2023	IM*E0093850	\$ 14,227.00	Athletic Soft Good Supplies
Invoice <\$15,000	The Standard Companies	2/22/2023	IM*E0093851	\$ 942.60	Office Supplies
Invoice <\$15,000	Stericycle, Inc.	2/22/2023	IM*E0093852	\$ 186.00	Refuse Disposal Expense
Invoice <\$15,000	Sue Franzen	2/22/2023	IM*E0093853	\$ 4,668.00	Advertising Expense
Invoice <\$15,000	Summit Plastic Co.	2/22/2023	IM*E0093854	\$ 4,579.10	Instructional Supplies
Invoice <\$15,000	Sunstar Butler	2/22/2023	IM*E0093855	\$ 469.10	Instructional Supplies
Invoice <\$15,000	Swank Motion Pictures	2/22/2023	IM*E0093856	\$ 680.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Sweetwater Sound	2/22/2023	IM*E0093857	\$ 489.99	Instructional Supplies
Invoice <\$15,000	Sysco Food Service	2/22/2023	IM*E0093858	\$ 3,159.63	Instructional Supplies
Invoice <\$15,000	System Support & Integration, Inc.	2/22/2023	IM*E0093859	\$ 1,000.00	Building Remodeling Expense
Invoice <\$15,000	Taylor & Francis Group, LLC	2/22/2023	IM*E0093860	\$ 1,514.24	Books and Binding Costs
Invoice <\$15,000	Terrace Supply Company	2/22/2023	IM*E0093861	\$ 146.63	Instructional Supplies
Invoice <\$15,000	Tim's Snowplowing, Inc.	2/22/2023	IM*E0093862	\$ 14,531.65	Facilities Maintenance Service Expense
Invoice <\$15,000	Tribune Media Group	2/22/2023	IM*E0093863	\$ 2,500.00	Advertising Expense
Invoice <\$15,000	Tryad Solutions Inc	2/22/2023	IM*E0093864	\$ 874.87	Other supplies
Invoice <\$15,000	U.S. Food Service	2/22/2023	IM*E0093865	\$ 1,193.35	Instructional Supplies
Invoice <\$15,000	Uline	2/22/2023	IM*E0093866	\$ 490.00	Office Supplies
Invoice <\$15,000	United States Cylinder Gas	2/22/2023	IM*E0093867	\$ 37.20	Rental - Equipment
Invoice <\$15,000	Universal Music Group	2/22/2023	IM*E0093868	\$ 105.00	Advertising Expense
Invoice <\$15,000	Valley Industrial Association	2/22/2023	IM*E0093869	\$ 1,255.00	Dues
Invoice <\$15,000	Vanguard Archives LLC	2/22/2023	IM*E0093870	\$ 218.00	IT Maintenance Services
Invoice <\$15,000	Vernier Software	2/22/2023	IM*E0093871	\$ 172.00	Instructional Supplies
Invoice <\$15,000	Wesco Distribution , Inc.	2/22/2023	IM*E0093872	\$ 14,064.63	Building Remodeling Expense
Invoice <\$15,000	WILLIAM MCKINLEY STUDIOS	2/22/2023	IM*E0093873	\$ 551.17	Instructional Supplies
Invoice <\$15,000	Yankee Book Peddler, Inc.	2/22/2023	IM*E0093874	\$ 8,063.21	Books and Binding Costs
Invoice <\$15,000	YTC Mail Owner LLC	2/22/2023	IM*E0093875	\$ 1,640.00	Advertising Expense
Invoice <\$15,000	Ziken Signage LLC	2/22/2023	IM*E0093876	\$ 4,980.00	Facilities Maintenance Service Expense
Invoice >\$15,000	College of Dupage Faculty Assoc	2/23/2023	IM*E0093877	\$ 24,587.25	Professional Dues
Invoice >\$15,000	Valic Retirement Services	2/23/2023	IM*E0093878	\$ 158,515.98	Annuities
Invoice >\$15,000	SURS-State University Retirement System	2/23/2023	IM*E0093879	\$ 533,152.18	Employee Retirement Contributions
Employee Reimb	Mara Baker	2/23/2023	IM*E0093880	\$ 111.86	Instructional Supplies
Employee Reimb	Martin Bartz	2/23/2023	IM*E0093881	\$ 54.99	Tuition Reimbursement-Classified
Employee Reimb	Rodney Buck	2/23/2023	IM*E0093882	\$ 19.73	Books and Binding Costs
Employee Reimb	Robert Clark	2/23/2023	IM*E0093883	\$ 435.58	Instructional Supplies
Employee Reimb	Joan Dipiero	2/23/2023	IM*E0093884	\$ 37.97	Other supplies
Employee Reimb	Tauya Forst	2/23/2023	IM*E0093885	\$ 385.00	Dues - Faculty
Employee Reimb	Marie Galvan	2/23/2023	IM*E0093886	\$ 1,749.75	Tuition Reimbursement-Classified
Employee Reimb	Hashem Helmi	2/23/2023	IM*E0093887	\$ 76.59	Grant Funded Travel/Conf
Employee Reimb	Jacqueline McGrath	2/23/2023	IM*E0093888	\$ 195.00	Dues - Faculty
Employee Reimb	Jill McWilliams	2/23/2023	IM*E0093889	\$ 69.41	In-State Conference Costs
Employee Reimb	Jane Murtaugh	2/23/2023	IM*E0093890	\$ 319.00	Dues - Faculty
Employee Reimb	Karen Pearson	2/23/2023	IM*E0093891	\$ 500.00	Tuition Reimbursement-CODA
Employee Reimb	John Popik	2/23/2023	IM*E0093892	\$ 100.00	Tuition Reimbursement-CODA
Employee Reimb	Charles Steele	2/23/2023	IM*E0093893	\$ 185.00	Dues - Classified
Employee Reimb	Lara Tompkins	2/23/2023	IM*E0093894	\$ 385.00	Tuition Reimbursement-Classified
Invoice <\$15,000	IMG Artists, LLC	2/24/2023	IM*E0093895	\$ 10,800.00	Performing Arts Services
Invoice >\$15,000	Aggressive Energy LLC	2/28/2023	IM*E0093896	\$ 98,358.93	Electricity Expense
Invoice >\$15,000	AVI-SPL LLC	2/28/2023	IM*E0093897	\$ 15,570.69	Equipment - Instructional
Invoice >\$15,000	Pezza Landscape Inc	2/28/2023	IM*E0093898	\$ 24,800.00	Facilities Maintenance Service Expense

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
February 28, 2023

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice >\$15,000	VisionPoint Media, Inc.	2/28/2023	IM*E0093899	\$ 44,089.12	Advertising Expense
Invoice >\$15,000	DAOES	2/28/2023	IM*E0093900	\$ 212,500.00	Funds Held in Custody of Others
Invoice >\$15,000	IACE Travel	2/28/2023	IM*E0093901	\$ 39,750.00	International Travel Costs
Invoice >\$15,000	Lakeshore Medical Resources, Inc	2/28/2023	IM*E0093902	\$ 56,500.00	Equipment - Instructional
Invoice >\$15,000	JPMorgan Chase & Co	2/28/2023	IM*PC21486	\$ 50,750.50	Pcard/Travel Card Clearing
Invoice >\$15,000	JPMorgan Chase & Co	2/28/2023	IM*TC21485	\$ 16,780.95	Pcard/Travel Card Clearing
Invoice >\$15,000	Blaauw Products BV	2/7/2023	IM*W653	\$ 23,539.20	Equipment - Instructional
Invoice >\$15,000	William Morris Endeavor Entertainment, LLC	2/8/2023	IM*W654	\$ 22,500.00	Performing Arts Services
Student Refunds	Checks issued in prior month; voided in current month			\$ (33,162.30)	Student Refunds Voided Checks - 93 transactions
Student Refunds	Student Refunds			\$ 38,027.11	Student Refunds via Credit Cards - 155 transactions
Student Refunds	Student Refunds			\$ 1,783,613.95	Student Refunds via Paper Check - 1428 transactions
Student Refunds	Student Refunds via Touchnet ACH			\$ 4,741,051.66	Student Refunds via Touchnet ACH - 3225 transactions
TOTAL VENDOR PAYMENTS DURING THE ACCOUNTING MONTH				\$ 15,511,901.22	

College of DuPage
Community College District No. 502
Budget Transfer Report
February 2023

E. Budget Transfer Report

Date	Budget Adjustment Number	GL Account	GL Account Name	Debit	Credit
02/01/23	B012233	01-80-00788-5406002	Provost Office : Dues		\$ 500.00
		01-20-00431-5404001	Dean-Social/Behavioral/Library : Audio/Visual Materials	\$ 500.00	
	B012233 Subtotal		Approval Level: Controller	\$ 500.00	\$ 500.00
		<i>To reallocate budget to rent Harold Washington documentary.</i>			
02/01/23	B012234	01-10-00285-5401002	Welding : Instructional Supplies		\$ 10,000.00
		01-10-00017-5408001	Automotive Technology : Purchase for Resale	\$ 10,000.00	
	B012234 Subtotal		Approval Level: President	\$ 10,000.00	\$ 10,000.00
		<i>To reallocate budget to purchase additional items for resale.</i>			
02/02/23	B012235	01-30-00440-5406002	Asst. Provost, Student Affairs : Dues		\$ 450.00
		01-30-00465-5503006	Counseling and Advising : Out-of-State Travel Costs	\$ 250.00	
		01-30-00465-5503005	Counseling and Advising : Out-of-State Conference Costs	\$ 200.00	
	B012235 Subtotal		Approval Level: Controller	\$ 450.00	\$ 450.00
		<i>To reallocate budget to cover cost of NACADA Administrators' Institute Conference.</i>			
02/03/23	B012236	01-10-00353-5806001	Photography : Equipment - Instructional	\$ 1,896.50	
		01-10-00353-5409002	Photography : Non-Capital equipment		\$ 1,896.50
	B012236 Subtotal		Approval Level: Controller	\$ 1,896.50	\$ 1,896.50
		<i>To reallocate budget to purchase a large format inkjet printer.</i>			
02/03/23	B012237	01-10-00285-5401002	Welding : Instructional Supplies		\$ 4,000.00
		01-20-00433-5401001	Dean-Business & Technology : Office Supplies	\$ 1,000.00	
		01-20-00433-5501002	Dean-Business & Technology : On-Campus Conf & Mtgs	\$ 3,000.00	
	B012237 Subtotal		Approval Level: Controller	\$ 4,000.00	\$ 4,000.00
		<i>To reallocate budget to cover additional on campus meeting expenses and supplies.</i>			
02/06/23	B012238	01-90-00813-5502005	Board of Trustees : In-State Conference Costs		\$ 3,000.00
		01-90-00813-5501002	Board of Trustees : On-Campus Conf & Mtgs	\$ 3,000.00	
	B012238 Subtotal		Approval Level: Controller	\$ 3,000.00	\$ 3,000.00
		<i>To reallocate budget to cover the costs of unexpected board retreats and special board meetings.</i>			
02/07/23	B012239	02-90-21063-5303001	Upgrade VAV Controls - Westmo : Architectural Services E	\$ 18,250.00	
		02-90-21081-5304003	Chiller 5 Overhaul : Facilities Maintenance Service	\$ 80,000.00	
		02-90-21082-5304003	Repair Curtain Wall - CMC : Facilities Maintenance Serv	\$ 50,000.00	
		02-90-20227-5303001	Compressor CHC Fridges/Freezer : Architectural Services E		\$ 11,830.00
		02-90-20227-5804001	Compressor CHC Fridges/Freezer : Building Remodeling Exps		\$ 8,755.00
		02-90-20999-5304003	Projects TBD : Facilities Maintenance Service		\$ 153,665.00
		02-70-00702-5302001	Facilities : Consultants Exps		\$ 11,357.00
		02-70-00702-5304003	Facilities : Facilities Maintenance Service		\$ 43.00
		02-90-20221-5804001	TEC 1025 Welding Lab Lighting : Building Remodeling Exps	\$ 11,400.00	
		02-70-00709-5807001	Bldg Constr & Repair : Equipment - Service		\$ 59,291.00
		02-70-00713-5107011	Grounds : Service Staff FT High Risk		\$ 15,709.00
		02-70-00713-5304003	Grounds : Facilities Maintenance Service	\$ 75,000.00	
		02-90-20226-5303001	Transf Switch Main Fire Pump : Architectural Services Ex		\$ 12,000.00
		02-90-20226-5804001	Transf Switch Main Fire Pump : Building Remodeling Exps		\$ 28,000.00
		02-90-20214-5806001	Pool Dehumidation Unit : Equipment - Instructional	\$ 50,000.00	
		02-90-20233-5304003	Carol Stream Roof Repair : Facilities Maintenance Service		\$ 10,000.00
		02-70-00705-5304003	Maintenance of Plant Dept : Facilities Maintenance Serv	\$ 15,000.00	
		02-90-20219-5304003	TEC 0010 Manufact. Lab Floor : Facilities Maintenance Ser	\$ 11,000.00	
	B012239 Subtotal		Approval Level: President	\$ 310,650.00	\$ 310,650.00
		<i>To reallocate budget per the February construction meeting.</i>			
02/08/23	B012240	01-10-00253-5401002	Radiologic Tech : Instructional Supplies		\$ 450.00
		01-20-00429-5407001	Dean-Health & Sciences : Advertising Exps	\$ 450.00	
	B012240 Subtotal		Approval Level: Controller	\$ 450.00	\$ 450.00
		<i>To reallocate budget to purchase additional promotional and advertising items.</i>			
02/08/23	B012241	06-20-02598-5409001	NSF SSTEM 23/29 : Other Materials & Supplies Exp		\$ 75.00
		06-20-02598-5909017	NSF SSTEM 23/29 : SS Fleet Copier/Special Paper	\$ 75.00	
	B012241 Subtotal		Approval Level: Controller	\$ 75.00	\$ 75.00
		<i>To reallocate budget to purchase additional copy and special printer paper.</i>			

College of DuPage
Community College District No. 502
Budget Transfer Report
February 2023

E. Budget Transfer Report

Date	Budget Adjustment Number	GL Account	GL Account Name	Debit	Credit
02/09/23	B012242	01-10-00279-5401002	Surgical First Assistant : Instructional Supplies		\$ 232.50
		01-20-00429-5407001	Dean-Health & Sciences : Advertising Exps	\$ 232.50	
	B012242 Subtotal		Approval Level: Controller	\$ 232.50	\$ 232.50
	<i>To reallocate budget to purchase additional promotional and advertising items.</i>				
02/09/23	B012244	01-10-00261-5401002	Biological Sciences : Instructional Supplies		\$ 4,000.00
		01-10-00261-5304001	Biological Sciences : Maintenance Services Exps	\$ 4,000.00	
	B012244 Subtotal		Approval Level: Controller	\$ 4,000.00	\$ 4,000.00
	<i>To reallocate budget to cover microscope maintenance fees.</i>				
02/09/23	B012245	01-10-00157-5806001	Diagnostic Med Sonography : Equipment - Instructional		\$ 20.00
		01-10-00253-5806001	Radiologic Tech : Equipment - Instructional		\$ 635.00
		01-10-00237-5806001	Physical Therapy Asst : Equipment - Instructional	\$ 655.00	
		01-10-00257-5304004	Respiratory Tech : IT Maintenance Services		\$ 579.70
		01-10-00257-5806001	Respiratory Tech : Equipment - Instructional		\$ 3,369.30
		01-10-00257-5401002	Respiratory Tech : Instructional Supplies	\$ 3,949.00	
	B012245 Subtotal		Approval Level: Controller	\$ 4,604.00	\$ 4,604.00
	<i>To reallocate budget to cover additional training equipment.</i>				
02/09/23	B012246	02-90-21022-5804001	Ground/Walkway lighting P1of2 : Building Remodeling Exps	\$ 7,800.00	
		02-90-20025-5805001	Space & Planning : Equipment - Office		\$ 7,800.00
	B012246 Subtotal		Approval Level: Controller	\$ 7,800.00	\$ 7,800.00
	<i>To reallocate budget to cover additional walkway lighting remodeling expenses.</i>				
02/09/23	B012247	01-20-00425-5409002	Dean-STEM : Non-Capital equipment		\$ 2,000.00
		01-20-00425-5407001	Dean-STEM : Advertising Exps	\$ 2,000.00	
	B012247 Subtotal		Approval Level: Controller	\$ 2,000.00	\$ 2,000.00
	<i>To reallocate budget to purchase additional advertising items.</i>				
02/09/23	B012248	01-30-00469-5302001	Access & Accommodations : Consultants Exps		\$ 500.00
		01-30-00469-5502005	Access & Accommodations : In-State Conference Costs	\$ 500.00	
	B012248 Subtotal		Approval Level: Controller	\$ 500.00	\$ 500.00
	<i>To reallocate budget to cover Association in Higher Education and Disabilities' 2023 Spring Webinar conference expenses.</i>				
02/09/23	B012249	01-90-00825-5407001	Marketing & Creative Services : Advertising Exps		\$ 150,000.00
		01-90-00825-5309001	Marketing & Creative Services : Other Contractual Service	\$ 150,000.00	
	B012249 Subtotal		Approval Level: President	\$ 150,000.00	\$ 150,000.00
	<i>Per Accounting, to reallocate budget to cover website move to SaaS and STEMCON speaker expenses to the correct ledger account.</i>				
02/10/23	B012250	01-90-00825-5407001	Marketing & Creative Services : Advertising Exps	\$ 80,000.00	
		01-80-00773-5309001	Public Relations : Other Contractual Services Exp		\$ 50,000.00
		01-40-00774-5501002	Community Engagement : On-Campus Conf & Mtgs		\$ 15,000.00
		01-40-00774-5309001	Community Engagement : Other Contractual Services Exp		\$ 15,000.00
	B012250 Subtotal		Approval Level: President	\$ 80,000.00	\$ 80,000.00
	<i>To reallocate budget to support supplemental marketing campaign.</i>				
02/10/23	B012251	05-60-00529-5909999	AUX Misc Auxillary Services : Unanticipated Expenditures		\$ 7,000.00
		05-60-13160-5304001	AUX Food Service : Maintenance Services Exps	\$ 7,000.00	
	B012251 Subtotal		Approval Level: Controller	\$ 7,000.00	\$ 7,000.00
	<i>To reallocate budget to repair broken dishwasher.</i>				
02/11/23	B012252	06-40-06106-5309001	CPB/ARP Act 22/24 : Other Contractual Services Exp	\$ 3,100.00	
		06-40-06106-5104501	CPB/ARP Act 22/24 : Managerial Staff FT		\$ 3,100.00
	B012252 Subtotal		Approval Level: President	\$ 3,100.00	\$ 3,100.00
	<i>To reallocate budget to cover Illinois Public Broadcasting Council dues.</i>				
02/11/23	B012253	01-90-16765-5302001	Information Technology : Consultants Exps	\$ 1,600.00	
		01-90-16765-5401006	Information Technology : Other supplies		\$ 1,600.00
	B012253 Subtotal		Approval Level: Controller	\$ 1,600.00	\$ 1,600.00
	<i>To reallocate budget to cover additional Ellucian consulting services.</i>				

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Date	Budget Adjustment Number	GL Account	GL Account Name	Debit	Credit
02/11/23	B012254	01-80-00757-5409002	Financial Affairs : Non-Capital equipment	\$ 600.00	
		01-80-00757-5904001	Financial Affairs : Financial Charges & Adjust		\$ 600.00
	B012254 Subtotal		Approval Level: Controller	\$ 600.00	\$ 600.00
			<i>To reallocate budget to purchase OWL AV device for conference room and zoom meetings.</i>		
02/11/23	B012255	01-30-00473-5501002	Career Services Center : On-Campus Conf & Mtgs		\$ 900.00
		01-30-00473-5503006	Career Services Center : Out-of-State Travel Costs	\$ 900.00	
	B012255 Subtotal		Approval Level: Controller	\$ 900.00	\$ 900.00
			<i>To reallocate budget to cover National Association of Colleges and Employers conference travel expenses.</i>		
02/11/23	B012256	01-20-00374-5501002	Dual Credit : On-Campus Conf & Mtgs	\$ 321.42	
		01-20-00374-5401001	Dual Credit : Office Supplies		\$ 321.42
	B012256 Subtotal		Approval Level: Controller	\$ 321.42	\$ 321.42
			<i>To reallocate budget to cover additional catering expense for the SP23 Dual Credit Student Orientation.</i>		
02/12/23	B012257	01-30-00472-5407001	Project Hire-Ed : Advertising Exps		\$ 55.00
		01-30-00472-5406002	Project Hire-Ed : Dues	\$ 55.00	
	B012257 Subtotal		Approval Level: Controller	\$ 55.00	\$ 55.00
			<i>To reallocate budget to cover additional Valley Industrial Association dues.</i>		
02/12/23	B012258	01-10-00069-5401002	Culinary : Instructional Supplies		\$ 8,000.00
		01-10-00069-5304001	Culinary : Maintenance Services Exps	\$ 8,000.00	
	B012258 Subtotal		Approval Level: Controller	\$ 8,000.00	\$ 8,000.00
			<i>To reallocate budget to cover cleaning services.</i>		
02/13/23	B012259	01-30-12001-5503006	Athl Nat'L Travel : Out-of-State Travel Costs		\$ 12,000.00
		01-30-12035-5503006	Cross Country - Men's : Out-of-State Travel Costs	\$ 8,855.00	
		01-30-12047-5503006	Cross Country - Women's : Out-of-State Travel Costs	\$ 3,145.00	
	B012259 Subtotal		Approval Level: President	\$ 12,000.00	\$ 12,000.00
			<i>To reallocate budget to cover NJCAA Division III National Championships travel expenses.</i>		
02/13/23	B012260	01-80-00798-5401001	Human Resources-Administration : Office Supplies		\$ 302.91
		01-80-00798-5406001	Human Resources-Administration : Publications	\$ 302.91	
	B012260 Subtotal		Approval Level: Controller	\$ 302.91	\$ 302.91
			<i>To reallocate budget to purchase CompData salary survey publication.</i>		
02/13/23	B012261	01-20-00421-5401002	Dean-Liberal Arts : Instructional Supplies		\$ 1,000.00
		01-20-00421-5302001	Dean-Liberal Arts : Consultants Exps	\$ 1,000.00	
	B012261 Subtotal		Approval Level: Controller	\$ 1,000.00	\$ 1,000.00
			<i>To reallocate budget to cover additional Page Turners and Writing Professionally consulting expenses.</i>		
02/14/23	B012262	06-10-02735-5103044	DOD/NSA/GC Teacher 22/24 : Non-Teaching Assign-PT	\$ 3,500.00	
		06-10-02735-5103094	DOD/NSA/GC Teacher 22/24 : Overload Non-Teaching-FT	\$ 770.87	
		06-10-02735-5106003	DOD/NSA/GC Teacher 22/24 : Clerical Temporary		\$ 450.00
		06-10-02735-5209003	DOD/NSA/GC Teacher 22/24 : SURS Contr (self managed plan)	\$ 347.00	
		06-10-02735-5299902	DOD/NSA/GC Teacher 22/24 : PT alloc Employee Benefits	\$ 45.00	
		06-10-02735-5309001	DOD/NSA/GC Teacher 22/24 : Other Contractual Services Exp		\$ 9,110.00
		06-10-02735-5401002	DOD/NSA/GC Teacher 22/24 : Instructional Supplies	\$ 730.91	
		06-10-02735-5401006	DOD/NSA/GC Teacher 22/24 : Other supplies	\$ 8,780.23	
		06-10-02735-5404002	DOD/NSA/GC Teacher 22/24 : Computer Software	\$ 1,500.00	
		06-10-02735-5407001	DOD/NSA/GC Teacher 22/24 : Advertising Exps		\$ 772.91
		06-10-02735-5409002	DOD/NSA/GC Teacher 22/24 : Non-Capital equipment		\$ 1,876.30
		06-10-02735-5507099	DOD/NSA/GC Teacher 22/24 : Grant Funded Travel/Conf		\$ 5,476.26
		06-10-02735-5909003	DOD/NSA/GC Teacher 22/24 : Indirect Costs	\$ 2,011.46	
	B012262 Subtotal		Approval Level: President	\$ 17,685.47	\$ 17,685.47
			<i>To reallocate budget to the approved grant modification.</i>		

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Date	Budget Adjustment Number	GL Account	GL Account Name	Debit	Credit
02/14/23	B012263	06-10-02739-5103044	DOD/NSA/GC Adv Students 22/24 : Non-Teaching Assign-PT	\$ 1,000.00	
		06-10-02739-5103094	DOD/NSA/GC Adv Students 22/24 : Overload Non-Teaching-FT	\$ 762.53	
		06-10-02739-5106003	DOD/NSA/GC Adv Students 22/24 : Clerical Temporary		\$ 700.00
		06-10-02739-5209003	DOD/NSA/GC Adv Students 22/24 : SURS Contr (self managed)	\$ 222.00	
		06-10-02739-5299902	DOD/NSA/GC Adv Students 22/24 : PT alloc Employee Benefit	\$ 41.00	
		06-10-02739-5401002	DOD/NSA/GC Adv Students 22/24 : Instructional Supplies		\$ 5.30
		06-10-02739-5404002	DOD/NSA/GC Adv Students 22/24 : Computer Software	\$ 4,080.00	
		06-10-02739-5407001	DOD/NSA/GC Adv Students 22/24 : Advertising Exps		\$ 847.64
		06-10-02739-5507099	DOD/NSA/GC Adv Students 22/24 : Grant Funded Travel/Conf		\$ 5,487.47
		06-10-02739-5909003	DOD/NSA/GC Adv Students 22/24 : Indirect Costs	\$ 934.88	
	B012263 Subtotal		Approval Level: President	\$ 7,040.41	\$ 7,040.41
	<i>To reallocate budget to the approved grant modification.</i>				
02/15/23	B012264	05-63-65008-5401002	Homeland Security Training Ins : Instructional Supplies		\$ 1,855.84
		05-63-65008-5501002	Homeland Security Training Ins : On-Campus Conf & Mtgs	\$ 1,855.84	
	B012264 Subtotal		Approval Level: Controller	\$ 1,855.84	\$ 1,855.84
	<i>To reallocate budget to cover School Safety Preparedness Workshop event.</i>				
02/15/23	B012265	05-60-17800-5503005	AUX Chaparral Fitness : Out-of-State Conference Costs	\$ 1,300.00	
		05-60-17800-5409002	AUX Chaparral Fitness : Non-Capital equipment		\$ 1,300.00
	B012265 Subtotal		Approval Level: Controller	\$ 1,300.00	\$ 1,300.00
	<i>To reallocate budget to cover out of state conference expenses.</i>				
02/15/23	B012266	01-80-00749-5302001	Procurement Services : Consultants Exps		\$ 500.00
		01-80-00749-5401001	Procurement Services : Office Supplies	\$ 500.00	
	B012266 Subtotal		Approval Level: Controller	\$ 500.00	\$ 500.00
	<i>To reallocate budget to purchase additional office supplies.</i>				
02/16/23	B012267	01-30-00440-5302001	Asst. Provost, Student Affairs : Consultants Exps		\$ 4,038.00
		01-30-00440-5309001	Asst. Provost, Student Affairs : Other Contractual Servic		\$ 14,000.00
		01-30-00473-5404002	Career Services Center : Computer Software	\$ 18,038.00	
	B012267 Subtotal		Approval Level: President	\$ 18,038.00	\$ 18,038.00
	<i>To reallocate budget to purchase VMock Smart Resume software.</i>				
02/16/23	B012268	01-90-00821-5309001	Advancement Office : Other Contractual Services Exp	\$ 118,150.00	
		01-80-00820-5407001	VP Institutional Advancement : Advertising Exps	\$ 21,550.00	
		01-80-00820-5503006	VP Institutional Advancement : Out-of-State Travel Costs	\$ 2,500.00	
		01-80-00820-5503005	VP Institutional Advancement : Out-of-State Conference Co	\$ 2,800.00	
		01-70-00689-5304005	Custodial Dept : Custodial Services	\$ 60,000.00	
		01-70-00689-5401004	Custodial Dept : Maintenance Supplies	\$ 20,000.00	
		01-70-00689-5409007	Custodial Dept : COVID19 Related Mat & Supplies	\$ 3,000.00	
		01-70-00701-5304003	Transportation : Facilities Maintenance Service	\$ 8,000.00	
		01-90-90111-5304004	IT Plan : IT Maintenance Services		\$ 620,000.00
		01-80-00733-5807001	Print Services : Equipment - Service		\$ 19,533.00
		01-80-00765-5807001	Warehouse Services : Equipment - Service		\$ 42,000.00
		01-90-13290-5501002	Conference & Events Services : On-Campus Conf & Mtgs		\$ 10,000.00
		01-80-00729-5406001	Vice President-Administration : Publications		\$ 300.00
		01-80-00729-5502006	Vice President-Administration : In-State Travel Costs		\$ 200.00
		01-80-00799-5302001	Human resources-Recruitment : Consultants Exps	\$ 100,000.00	
		01-80-00798-5401001	Human Resources-Administration : Office Supplies	\$ 4,359.00	
		01-80-00798-5406001	Human Resources-Administration : Publications		\$ 692.00
		01-80-00798-5502005	Human Resources-Administration : In-State Conference Cost		\$ 3,913.00
		01-80-00798-5302001	Human Resources-Administration : Consultants Exps		\$ 25,000.00
		01-90-00825-5909999	Marketing & Creative Services : Unanticipated Expenditure	\$ 381,279.00	
	B012268 Subtotal		Approval Level: President	\$ 721,638.00	\$ 721,638.00
	<i>To reallocate budget to support the supplemental marketing initiative, host fundraising events (Institutional Advancement), additional service, maintenance, & supplies (Custodial Dept.), maintenance services (Transportation), purchase additional office supplies, and fund a comprehensive compensation review (Human Resources).</i>				

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Date	Budget Adjustment Number	GL Account	GL Account Name	Debit	Credit
02/17/23	B012269	03-90-39085-5303001	BIC STEM - 3H06 IDR Classroom : Architectural Services E		\$ 700.00
		03-90-39085-5804001	BIC STEM - 3H06 IDR Classroom : Building Remodeling Exps		\$ 8,095.00
		03-90-39113-5804001	Digital Fabrication Studio : Building Remodeling Exps	\$ 100,000.00	
		03-90-39005-5804001	Emerging Projects : Building Remodeling Exps		\$ 91,205.00
B012269 Subtotal				\$ 100,000.00	\$ 100,000.00
<i>To reallocate budget per the February construction meeting.</i>					
02/20/23	B012270	01-40-11002-5601001	Art Curator : Rental Facility		\$ 4,500.00
		01-40-11002-5401006	Art Curator : Other supplies		\$ 4,000.00
		01-40-11002-5309001	Art Curator : Other Contractual Services Exp		\$ 3,500.00
		01-30-12301-5309004	Cleve Carney Museum of Art : Performing Arts Services		\$ 1,000.00
		01-40-11002-5304001	Art Curator : Maintenance Services Exps	\$ 13,000.00	
B012270 Subtotal				\$ 13,000.00	\$ 13,000.00
<i>To reallocate budget to cover Warhol Print restoration expenses.</i>					
02/20/23	B012271	06-30-06054-5409002	NJCAA Volley Ball- Men's 22/24 : Non-Capital equipment		\$ 2,780.00
		06-30-06054-5507099	NJCAA Volley Ball- Men's 22/24 : Grant Funded Travel/Conf	\$ 2,780.00	
B012271 Subtotal				\$ 2,780.00	\$ 2,780.00
<i>To reallocate budget to cover men's volleyball travel expenses.</i>					
02/21/23	B012272	01-10-00253-5806001	Radiologic Tech : Equipment - Instructional		\$ 1,250.00
		01-10-00253-5304001	Radiologic Tech : Maintenance Services Exps	\$ 1,250.00	
B012272 Subtotal				\$ 1,250.00	\$ 1,250.00
<i>To reallocate budget to cover additional radiography lab equipment maintenance expenses.</i>					
02/21/23	B012273	01-80-00765-5705001	Warehouse Services : Telephone Exps		\$ 113.40
		01-80-00741-5304001	Mail Services : Maintenance Services Exps	\$ 113.40	
B012273 Subtotal				\$ 113.40	\$ 113.40
<i>To reallocate budget to cover additional maintenance service expenses.</i>					
02/23/23	B012274	01-20-00262-5401002	Prairie Management : Instructional Supplies	\$ 1,750.00	
		01-20-00425-5401002	Dean-STEM : Instructional Supplies		\$ 1,750.00
B012274 Subtotal				\$ 1,750.00	\$ 1,750.00
<i>To reallocate budget to purchase additional instructional supplies.</i>					
02/23/23	B012275	01-10-00261-5401002	Biological Sciences : Instructional Supplies		\$ 2,050.00
		01-10-00261-5304001	Biological Sciences : Maintenance Services Exps	\$ 2,050.00	
B012275 Subtotal				\$ 2,050.00	\$ 2,050.00
<i>To reallocate budget to cover Autoclave maintenance service expense.</i>					
02/23/23	B012276	01-20-00425-5501002	Dean-STEM : On-Campus Conf & Mtgs	\$ 250.00	
		01-20-00425-5401002	Dean-STEM : Instructional Supplies		\$ 250.00
B012276 Subtotal				\$ 250.00	\$ 250.00
<i>To reallocate budget to cover IMSAA conference expenses.</i>					
02/23/23	B012277	01-80-00737-5602001	Support Services : Rental - Equipment		\$ 25,000.00
		01-80-00733-5401001	Print Services : Office Supplies	\$ 25,000.00	
B012277 Subtotal				\$ 25,000.00	\$ 25,000.00
<i>To reallocate budget to purchase additional signage, envelopes, digital color production, and 20# bond paper.</i>					
02/23/23	B012278	06-40-02814-5102003	DOD/DCEO/PTAC Federal 23 : Profess/Tech Staff, Temporary		\$ 5,000.00
		06-40-02814-5309001	DOD/DCEO/PTAC Federal 23 : Other Contractual Services Exp	\$ 5,000.00	
B012278 Subtotal				\$ 5,000.00	\$ 5,000.00
<i>To reallocate budget to hire an independent contractor to assist the grant program.</i>					
02/23/23	B012279	01-10-00165-5401002	Earth Science : Instructional Supplies	\$ 300.00	
		01-10-00165-5409002	Earth Science : Non-Capital equipment	\$ 1,300.00	
		01-20-00425-5401001	Dean-STEM : Office Supplies		\$ 1,600.00
B012279 Subtotal				\$ 1,600.00	\$ 1,600.00
<i>To reallocate budget to purchase equipment to repair satellite dish.</i>					

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Date	Budget Adjustment Number	GL Account	GL Account Name	Debit	Credit
02/23/23	B012280	01-80-00773-5309001	Public Relations : Other Contractual Services Exp		\$ 8,741.00
		01-80-00773-5407001	Public Relations : Advertising Exps	\$ 6,900.00	
		01-80-00773-5503006	Public Relations : Out-of-State Travel Costs	\$ 841.00	
		01-80-00773-5502006	Public Relations : In-State Travel Costs	\$ 1,000.00	
	B012280 Subtotal		Approval Level: Controller	\$ 8,741.00	\$ 8,741.00
		<i>To reallocate budget to purchase t-shirts for new advertising campaign.</i>			
02/23/23	B012281	01-40-00434-5503005	Business Development Center : Out-of-State Conference Cos	\$ 1,990.00	
		01-40-00434-5503006	Business Development Center : Out-of-State Travel Costs		\$ 1,990.00
		01-40-00434-5406002	Business Development Center : Dues	\$ 54.00	
		01-40-00434-5406001	Business Development Center : Publications		\$ 54.00
	B012281 Subtotal		Approval Level: Controller	\$ 2,044.00	\$ 2,044.00
		<i>To reallocate budget to cover conference and dues expenses.</i>			
02/23/23	B012282	01-20-00425-5503006	Dean-STEM : Out-of-State Travel Costs		\$ 2,075.00
		01-20-00425-5503005	Dean-STEM : Out-of-State Conference Costs	\$ 1,925.00	
		01-20-00425-5502006	Dean-STEM : In-State Travel Costs	\$ 150.00	
	B012282 Subtotal		Approval Level: Controller	\$ 2,075.00	\$ 2,075.00
		<i>To reallocate budget to cover travel and conference expenses.</i>			
02/23/23	B012283	01-20-00441-5501002	AVP of Curriculum & Assessment : On-Campus Conf & Mtgs		\$ 5,000.00
		01-80-00793-5501002	Honors Program : On-Campus Conf & Mtgs	\$ 5,000.00	
	B012283 Subtotal		Approval Level: Controller	\$ 5,000.00	\$ 5,000.00
		<i>To reallocate budget to cover the Celebration of Academic Excellence Event.</i>			
02/28/23	B012284	01-80-00789-5401002	Asst. Provost, Instruction : Instructional Supplies		\$ 3,000.00
		01-80-00789-5406002	Asst. Provost, Instruction : Dues		\$ 5,000.00
		01-10-00245-5503005	Political Science : Out-of-State Conference Costs	\$ 8,000.00	
	B012284 Subtotal		Approval Level: Controller	\$ 8,000.00	\$ 8,000.00
		<i>To reallocate budget to cover POLS Model UN conference expenses.</i>			
02/28/23	B012285	01-30-00449-5401001	Financial Aid : Office Supplies		\$ 300.00
		01-30-00449-5407001	Financial Aid : Advertising Exps	\$ 300.00	
	B012285 Subtotal		Approval Level: Controller	\$ 300.00	\$ 300.00
		<i>To reallocate budget to purchase additional advertising items for students.</i>			
02/28/23	B012286	01-90-00825-5909999	Marketing & Creative Services : Unanticipated Expenditure	\$ 8,000.00	
		01-90-00813-5503006	Board of Trustees : Out-of-State Travel Costs		\$ 8,000.00
	B012286 Subtotal		Approval Level: Controller	\$ 8,000.00	\$ 8,000.00
		<i>To reallocate budget to cover unanticipated recruiting expenditures.</i>			
02/28/23	B012287	01-20-00442-5409002	AVP of Operations & Outreach : Non-Capital equipment		\$ 431.70
		01-20-00442-5406002	AVP of Operations & Outreach : Dues		\$ 350.00
		01-20-00442-5401001	AVP of Operations & Outreach : Office Supplies	\$ 781.70	
	B012287 Subtotal		Approval Level: Controller	\$ 781.70	\$ 781.70
		<i>To reallocate budget to purchase additional office supplies.</i>			
02/28/23	B012288	01-20-15240-5304001	Library : Maintenance Services Exps		\$ 1,000.00
		01-20-15240-5309001	Library : Other Contractual Services Exp	\$ 1,000.00	
	B012288 Subtotal		Approval Level: Controller	\$ 1,000.00	\$ 1,000.00
		<i>To reallocate budget to cover the renewal of Perservica software.</i>			
02/28/23	B012289	01-80-00773-5401001	Public Relations : Office Supplies		\$ 250.00
		01-80-00773-5401006	Public Relations : Other supplies		\$ 195.00
		01-80-00773-5406001	Public Relations : Publications	\$ 225.00	
		01-80-00773-5406002	Public Relations : Dues	\$ 220.00	
	B012289 Subtotal		Approval Level: Controller	\$ 445.00	\$ 445.00
		<i>To reallocate budget to cover Women of Color dues and to purchase Chronicle of Higher Ed and Daily Herald publications.</i>			
02/28/23	B012290	01-10-00297-5409002	Art : Non-Capital equipment		\$ 35,179.91
		01-10-00297-5806001	Art : Equipment - Instructional	\$ 35,179.91	
	B012290 Subtotal		Approval Level: President	\$ 35,179.91	\$ 35,179.91
		<i>To reallocate budget to support board item 2023-513: The Purchase, Delivery, Installation, and Training of One Laser Engraver.</i>			

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B012243 was an unprocessed entry.

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Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit	
TBD	TBD	03	39123	Foundation Office Renovation	5303001	Architectural Services Exps	15,000.00		
	TBD	03	39123	Foundation Office Renovation	5804001	Building Remodeling Exps	60,000.00		
	TBD	03	39124	HSC Division Office Renovation	5303001	Architectural Services Exps	18,000.00		
	TBD	03	39124	HSC Division Office Renovation	5804001	Building Remodeling Exps	95,000.00		
	TBD	03	39125	Student Opportunities Justice Center	5303001	Architectural Services Exps	15,000.00		
	TBD	03	39125	Student Opportunities Justice Center	5804001	Building Remodeling Exps	60,000.00		
	TBD	03	39005	Emerging Projects	5804001	Building Remodeling Exps		263,000.00	
Subtotal							Approval Level: Board of Trustees	263,000.00	263,000.00

To adjust budget per March Construction Planning Meeting.

COLLEGE OF DuPAGE
 COMMUNITY COLLEGE DISTRICT NO. 502
 BUDGET TRANSFER FROM CONTINGENCY YEAR-TO-DATE THROUGH FEBRUARY 2023
 FISCAL YEAR 2023

GENERAL FUND:

CONTINGENCY ACCOUNTS - YEAR TO DATE	ORIGINAL BUDGET	TRANSFER IN	TRANSFER OUT	ADJUSTED BUDGET
Education Fund	\$ 500,000	\$ -	\$ -	\$ 500,000
Total Contingency in General Fund	<u>\$ 500,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 500,000</u>

There was no activity in the month of February.

College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE REPORT
February 2023

Professional and Legal Services for approval to be paid in March 2023

RATHJE WOODWARD, LLC	JANUARY SERVICES	\$	1,874.50
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Total		\$	1,874.50
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College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE REPORT
 GROUP TRAVEL REQUESTS \$15,000 OR GREATER
 February 2023

Employee Name	Request ID	Request Date	Request Name	Request Description	Group Travel Category	Estimated Travel Amount
Buck, Rodney	6G6K	02/20/23	FA2023 Portugal	Field Study to Portugal, November 4-11, 2023 for 10 students and 2 instructors	3-Field Studies Group Travel	\$29,660.00
Darden, Theodore	6G6X	02/17/23	2023 SU Global Justice	Field Studies	3-Field Studies Group Travel	\$36,314.00
Lucznski, Kathleen	4NCM	02/07/23	2023 FA Tanzania	Field Studies	3-Field Studies Group Travel	\$141,145.00
Total						\$207,119.00

College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE REPORT
 INDIVIDUAL EMPLOYEE TRAVEL REQUESTS \$5,000 OR GREATER
 February 2023

Employee Name	Request ID	Request Date	Request Name	Request Description	Travel Category	Estimated Travel Amount
Cassidy, Joseph	6G7R	2/20/2023	Innovations Conference	Innovations Conference	1-Standard or Other Group Travel - No Professional Development	\$5,245.00
Total						\$5,245.00

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for Gastronomy and Marketing in Hospitality Certificate

REASON FOR CONSIDERATION

Board approval is required for all new certificate and degree programs.

BACKGROUND INFORMATION

This certificate examines the relationships between gastronomy, tourism, and marketing for the hospitality industry. The rise in mainstream interest in food and drink has provided opportunities for new markets and businesses. Gastronomy will be studied from its history to its present contributions in the hospitality industry, eventually exploring futuristic trends in food and drink. This certificate will also prepare students for marketing goods and services within the hospitality industry using social, digital, and online reputation management practices.

RECOMMENDATION

Request that the Board of Trustees approve the new proposed Gastronomy and Marketing in Hospitality Certificate Program. This program will also require review and recommendation for approval by the Board of Trustees Academic Committee.

STAFF CONTACT

Mary Beth Leone, Professor, Hospitality Management & Tourism

Brian Carlson, Dean, Arts, Communication, & Hospitality

[Form_21S_Gastronomy_and_Marketing_in_Hospitality_Certificate_v2.pdf](#)

Form 21S

Illinois Community College Board

Application for Reasonable and Moderate Extension – Short Term Certificate
 (FOR CERTIFICATES LESS THAN 9 CREDIT HOURS Only)

Submit one hard copy

COLLEGE NAME:	College of DuPage	5-DIGIT COLLEGE NUMBER:	502-01
CONTACT PERSON:	Mary Beth Leone	PHONE:	630-942-2059
EMAIL:	leonem@cod.edu	FAX:	630-942-3876
CURRICULUM INFORMATION			
NEW R&ME PROGRAM TITLE:	Gastronomy and Marketing in Hospitality Certificate		
CREDIT HOURS:	4	PCS/CIP CODE: 1.2 / 52.0904	Degree Type: 35
EXISTING /PARENT PROGRAM TITLE:	Hospitality Management Degree		
Parent PREFIX:	HOSP	Parent NUMBER:	3236 (1.2 / 52.0904)

PLEASE ATTACH THE FOLLOWING ITEMS:

- Description:** Provide a brief catalog description of the new short-term certificate program.
 - Labor Market Need:** Provide labor market data, or alternate information, that demonstrates the immediate need for an educational program in this field.
 - Curriculum:** Provide a copy of the curriculum for the new short-term program. Asterisk (*) any new courses. Provide the Career Cluster for the proposed Extension and the existing Parent program. Include course information for each new course included in the proposed program.
 - Approval/accreditation:** Provide a description of accreditation requirements/procedures if this extension requires approval or review by other agencies or professional or regulatory entities.
- 2. Information for the ICCB Master Files:** Completed Form 22 (in duplicate) for the proposed new curriculum. Course addition and/or modification requests should be submitted via CurricUNET once the proposed extension receives approval.
- 3. Information for ICCB Master Files.** Completed Form 22 (in duplicate) for the proposed new curriculum

VERIFICATION		
SIGNED		
	<i>Required-</i> Chief Administrative Officer Signature	<i>Date</i>

ICCB USE ONLY:		
REVIEWED BY:		Date:
APPROVED BY:		Date:

Please note: ICCB Use only Box must remain on front page of Application Form.

1. Course Catalogue:

This certificate examines the relationships between gastronomy, tourism, and marketing for the hospitality industry. The rise in mainstream interest in food and drink has provided opportunities for new markets and businesses. Gastronomy will be studied from its history to its present contributions in the hospitality industry, eventually exploring futuristic trends in food and drink. This certificate will also prepare students for marketing goods and services within the hospitality industry using social, digital, and online reputation management practices.

2. Purpose:

The program purpose for Gastronomy and Marketing in Hospitality is two-fold: first, to educate our current student population in technological trends in marketing for food and drink-based business, from both a vendor and/or operator perspective. Secondly, to educate local small businesses or entrepreneurs opening or hoping to open a food and drink-based business.

3. Labor Market Need:

- According to the Bureau of Labor Statistics (BLS), Leisure and Hospitality sector is scheduled to grow 1.3% through 2031. Although this does not look like large growth, it is the largest growth among all sectors through 2031. More statistics include:
 - Illinois Department of Employment Services (IDES) predicts growth through 2030 in the following professions: Lodging Managers 3.21%, Food Service Managers 1.67%, and Meeting and Event Planners 1.34%
 - Bleisure Travel (Business and leisure trips taken at the same time) is projected to reach \$497.5 billion and grow 19.5% in 2022. Fifty-Seven % of all companies allow employees to now expand business trips as an incentive. Bleisure Travel is here to stay. (Future Market Insights Report)
 - Small Business Industries growth in Food and Restaurants is second at 13.71% behind Retail at 15.05%. The remaining fourteen categories were all less than 6%. (Small Business Association, SBA)
 - According to the SBA, top priorities from business owners: Increasing staff (54%), expanding or remodeling business (41.02%), and investing in digital marketing (39.70%)
 - AAA's latest travel survey found that an estimated 22 million Americans expect to take a culinary-focused vacation in the next 12 months. Seventy-five percent of Americans feel that food and dining are an important part of their travel experiences and four in five say they have engaged in such unique activities as touring wineries and distilleries, eating with local families and engaging in hands-on experiences such as cooking classes led by local chefs while traveling. (American Automobile Association)
 - 72% of customers look at Facebook comments and images to make informed decisions about restaurants choices. (Oracle)
 - Not surprisingly, people are also spending more time on social media since the start of the pandemic. Taken together, the pervasive use of social media has also changed how people are exposed to food.
 - More than 400 million posts tagged #food on Instagram, social media users are inundated with visual displays of food. Small business operators must get it right the first time to stay competitive. (Conversation)

Links:

BLS: <https://www.bls.gov/opub/ted/2022/leisure-and-hospitality-projected-to-mostly-recover-pandemic-driven-employment-losses.htm>

IDES: <https://ides.illinois.gov/resources/labor-market-information/employment-projections.html>

Bleisure Travel: <https://hospitalityinsights.ehl.edu/hospitality-industry-statistics-you-need-to-know-in-2022>

National Restaurant Association: <https://restaurant.org/research-and-media/research/industry-statistics/national-statistics/>

NRA Owner Statistics: <https://restaurant.org/research-and-media/research/industry-statistics/national-statistics/>

Small Business Trends: <https://www.guidantfinancial.com/small-business-trends/>

AAA Culinary Travel: <https://www.travelweekly.com/Travel-News/Travel-Agent-Issues/AAA-survey-shows-interest-culinary-travel-growing>

Oracle/Hootsuite: <https://blog.hootsuite.com/facebook-statistics/>

Facebook Hashtags: <https://theconversation.com/foodporn-people-are-more-attracted-to-social-media-content-showcasing-fatty-foods-160221>

4. Curriculum:

Course Name:

Gastronomy and Marketing in Hospitality HOSP 2258 (four-credit)

Career Cluster Information:

The following Cluster (Foundation) Knowledge and Skill Chart provides statements that apply to all careers in the Hospitality and Tourism Cluster. Persons preparing for careers in the Hospitality and Tourism Cluster (HTC) should be able to demonstrate these skills in addition to those found on the Essential Knowledge and Skills Chart. The Pathway Knowledge and Skill Charts are available in separate documents.

I have included the topical outline mapped to the Cluster Topics below. While Cluster Topic HTC01 meets most of the topics, there is crossover in Cluster Topics 02, 03, 04, 05, and 09.

Cluster Topic HTC01 ACADEMIC FOUNDATIONS: Achieve additional academic knowledge and skills required to pursue the full range of career and postsecondary education opportunities within a career cluster.

Map: Marketing, Social Media, Digital Media, Global Movement, Culture, Niche, Consumer Behavior, Gastronomy, and Gastronomic Tourism

Cluster Topic HTC02 COMMUNICATIONS: Use oral and written communication skills in creating, expressing, and interpreting information and ideas including technical terminology and information.

Map: Reputation Management, Social Media, and Digital Marketing

Cluster Topic HTC03 PROBLEM-SOLVING AND CRITICAL THINKING: Solve problems using critical thinking skills (analyze, synthesize, and evaluate) independently and in teams. Solve problems using creativity and innovation.

Map: Destinations, Contemporary Trends, and Futuristic Trends

Cluster Topic HTC04 INFORMATION TECHNOLOGY APPLICATIONS: Use information technology tools specific to the career cluster to access, manage, integrate, and create information.

Map: Social Media and Digital Media

Cluster Topic HTC05 SYSTEMS: Understand roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. Identify how key organizational systems affect organizational performance and the quality of products and services. Understand global context of industries and careers.

Map: Destinations, Events, Festivals, and Markets

Cluster Topic HTC09 EMPLOYABILITY AND CAREER DEVELOPMENT: Know and understand the importance of employability skills. Explore, plan, and effectively manage career. Know and understand the importance of entrepreneurship skills.

Map: Gastronomy, Gastronomic Tourism, Marketing, Events, Festivals, and Markets

<https://cte.careertech.org/sites/default/files/K%26S-CareerCluster-HT-2008.pdf>

HOSP 2258: GASTRONOMY AND MARKETING IN HOSPITALITY

In Workflow

1. Initial Review
 - -HOSP Counselor Liaison (johnsonc1374@cod.edu)
 - -HOSP Library Liaison (kickels@cod.edu)
 - -HOSP Discipline Members (leonem@cod.edu; mulykj@cod.edu; talencok@cod.edu)
2. Dean Review
 - -LAFAA Dean (carlsonb1484@cod.edu)
3. LAFAA DCC Chair (weaverj1376@cod.edu; ouelleted@cod.edu)
4. Mary Beth Leone (leonem@cod.edu)
5. LAFAA DCC Chair (weaverj1376@cod.edu; ouelleted@cod.edu)
6. CCC Chair (matosn@cod.edu)
7. Chief Academic Officer (curtis-chavez@cod.edu)
8. Curriculum Manager (birklandd@cod.edu)
9. Colleague (Colleague@cod.edu)

Approval Path

1. Tue, 25 Oct 2022 11:29:46 GMT
Approved for Initial Review
2. Wed, 02 Nov 2022 10:44:12 GMT
Approved for Dean Review
3. Mon, 14 Nov 2022 22:22:20 GMT
David Ouellette (ouelleted): Approved for LAFAA DCC Chair
4. Tue, 15 Nov 2022 12:38:25 GMT
Mary Beth Leone (leonem): Approved for leonem
5. Tue, 15 Nov 2022 13:15:15 GMT
David Ouellette (ouelleted): Approved for LAFAA DCC Chair
6. Wed, 07 Dec 2022 17:05:51 GMT
Dawn Birkland (birklandd): Approved for CCC Chair
7. Wed, 07 Dec 2022 17:09:00 GMT
Dawn Birkland (birklandd): Approved for Chief Academic Officer

New Course Proposal

Date Submitted: Mon, 10 Oct 2022 19:42:22 GMT

Viewing: HOSP 2258 : Gastronomy and Marketing in Hospitality

Last edit: Wed, 18 Jan 2023 16:36:23 GMT

Changes proposed by: Mary Beth Leone (leonem)

Curricular Area

HOSP - Hospitality and Tourism

Course Number

2258

Title

Gastronomy and Marketing in Hospitality

Course Description

This course examines the relationships between gastronomy, tourism, and marketing for the hospitality industry. The rise in mainstream interest in food and drink has provided opportunities for new markets and businesses. Gastronomy will be studied from its history to its present contributions in the hospitality industry, eventually exploring futuristic trends in food and drink. This course will also prepare students for marketing goods and services within the hospitality industry using social, digital, and online reputation management practices.

Credit Hours Min

4

Lecture Hours Min

4

Lab Hours Min

0

Clinical Hours Min

0

Repeatable

Not repeatable for credit

Course Objectives

Course Objectives	
1	Define gastronomy and gastronomic tourism
2	Understand historical evolution of gastronomic tourism
3	Describe relationship between culture and gastronomy
4	Identify what niche tourism is and growth of gastronomy related activities
5	Examine both global and local food movements
6	Demonstrate importance in marketing and branding gastronomic products and services
7	Demonstrate role social and digital media plays in promoting products and services
8	Show importance of managing an online reputation with products and services
9	Describe transformation of place through gastronomy
10	Examine relationships between gastronomy and events, festivals, and markets
11	Discuss motivation for consumer participation in gastronomic activities
12	Demonstrate role sustainability plays in local and global food movements
13	Examine emerging role of farmers' markets
14	Differentiate contemporary forms of gastronomy
15	Defend future trends and perspectives in gastronomy

Topical Outline

1. Gastronomy
2. Gastronomic tourism
3. Culture
4. Niche
5. Global movement
6. Local movement
7. Marketing
8. Social media
9. Digital media
10. Reputation management
11. Consumer behavior
12. Destination
13. Events
14. Festivals
15. Markets
16. Sustainability
17. Contemporary trends
18. Futuristic perspectives

Methods of Evaluation

Students will be evaluated by any combination of the following: homework assignments, projects, quizzes and tests. Class attendance and participation may also be a factor in evaluation.

Reviewer Comments

Carla Johnson (johnsonc1374) (Tue, 11 Oct 2022 15:31:15 GMT): Reviewed

Key: 4706

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Purchase for one (1) Refurbished Carestream DRX Revolution Mobile Digital X-ray Unit for the Radiography Program to include delivery, one-year warranty, installation, and removal of non-functional GE AMX portable X-ray unit from Block Imaging for a total expenditure of \$85,500.00

REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Radiography program requested to purchase a new or refurbished Carestream DRX Revolution Mobile Digital X-ray Unit through the use of Capital Replacement funds. The current mobile x-ray unit is currently non-functioning despite multiple attempts to service the machine over the past several years. The current mobile x-ray unit was originally purchased in 2015 and is a refurbished unit that was modified to support digital imaging. Additionally, the unit is outdated and no longer reflects the type of equipment used in the clinical setting. The purchase of this refurbished mobile x-ray equipment, that is more representative of what is used in the field, will better facilitate mobile and trauma radiography instruction in the lab setting. In turn, students will be better prepared to apply these skills when imaging patients at the clinical education setting. This updated equipment will allow the Radiography program to continue providing the high-quality education that our community partners at healthcare facilities seek and best prepare our students for their future career as successful radiographers. The unit will be utilized by up to 70 Radiography students per semester. Courses that will utilize the mobile x-ray unit include DMIR 1100, 1122, 1131, 1132, 1133, and 2235.

We originally tried to obtain a new Mobile Digital X-ray Unit, however, only one (1) bid was received for this Mobile Digital X-ray Unit which exceeded the project budget by \$47,231. Staff explored other options and it was decided that the purchase of a refurbished Mobile Digital X-ray Unit would be more feasible. The original bid rejection was approved at the January 19, 2023 Board Meeting.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Purchases of equipment previously owned by some entity other than the district itself are exempt from bidding in accordance with the Illinois Public Community College Act 110 ILCS 805/3-27.1.

FY2023

Radiologic Tech: Equipment-Instructional GL Account 01-10-00253-5806001-\$85,500

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees awards the purchase of one (1) refurbished Carestream DRX Revolution Mobile Digital X-ray Unit for the Radiography Program to include delivery, 1 year warranty, installation, and removal of non-functional GE AMX portable X-ray unit from Block Imaging, 1845 Cedar Street, Holt, MI 48842, for a total expenditure of \$85,500.00

STAFF CONTACT

Sue Dumford, Radiography & Mammography Program Chair; Dr. Jared Deane, Dean, Nursing & Health Sciences Division; Colleen Gonzalez, Program Support Specialist.

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for purchase of one (1) Kyoto Kagaku PBU-50 X-Ray Phantom Manikin for the Radiography Program from Supertech, Inc. in the amount of \$26,970.00

REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Kyoto Kagaku PBU-50 is a life-size adult human radiography phantom with synthetic skeleton and realistic tissue density. The whole body radiography phantom, PBU-50, is a life-size, full body anthropomorphic phantom with a synthetic skeleton, lungs, liver, mediastinum and kidneys embedded in soft tissue substitute that replicates an adult patient. Students position the phantom as they would an actual patient and take x-rays to evaluate the diagnostic accuracy of their positioning and the amount of radiation used to produce the resultant radiograph. This is a vital step in the education of radiography students that allow them to experiment in the on-campus lab and develop their skills prior to x-raying actual patients at the clinical site.

The realism of this phantom will be instrumental in educating the COD radiography students in accurate patient positioning and selecting the proper amount of radiation required to create quality diagnostic images while protecting the patient from overexposure to radiation and reducing radiation exposure to the student and clinical staff.

Who does the item/service benefit?

The Kyoto Kagaku PBU-50 radiography phantom will allow the COD Radiography Program to provide the proper training in image production, positioning, and radiation protection. This training will benefit the program's students, faculty, and the clinical stakeholders which include: the patients, clinical instructors, radiography department personnel, radiologists, and

hospital staff in close proximity when imaging is performed. The phantom will be used by up to 75 Radiography students per semester. The courses involved will include DMIR 1100, 1122, 1131, 1132, 1133, and 2235.

What is the reason this item/service is needed at this time? How is this used across the College?

The purchase of the radiography phantom is to ensure that our students, prior to performing patient imaging clinically, are properly trained in the production of high-quality diagnostic radiographs and radiation protection. This purchase will directly affect the success of the student by better preparing them to skillfully position patients for radiographic imaging, and knowledgeably and accurately select the amount of radiation required to produce a diagnostic image while minimizing radiation exposure to the patient, student, and personnel.

Do we currently have/utilize this or a comparable item/service?

We currently have much older adult phantoms that are either in disrepair or do not accurately simulate the patient anatomy or tissue density and therefore limit our ability to educate the students to accurately select the amount of radiation required to produce a diagnostic image. It is vital that the students receive this training to ensure that they have a thorough understanding of radiation exposure to the patient and how it effects the quality of the images they produce.

Currently the Radiography have three adult phantoms. The details of these phantoms are as follows:

1. Purchased prior to 2001, numerous dislocated/broken joints
2. Purchased prior to 2001, refurbished 2015, non-functioning and anatomically incorrect arms.
3. Purchased 2015, does not replicate the density of human tissue and limits the ability to train students in the proper amount of radiation required to produce a diagnostic image.

Include if this is an existing vendor/item utilized and the level of satisfaction if continuing with the vendor/item.

Approximately 8 years ago, the Radiography Program purchased an infant and pediatric phantom from the same manufacturer, Kyoto Kagaku. We have had no issues with either of these phantoms and have found them to be quality products and invaluable in the training of

our students in pediatric imaging. The Radiography Program has previously purchased items from the vendor, SuperTech, and have been very satisfied with the responsiveness and customer service of this vendor.

What is the impact of this item/service is not approved?

If we do not provide this phantom, the students will not have access to an adult phantom with tissue density of an adult patient. This will limit the quality of instruction we can provide to our students regarding patient and staff radiation exposure, and the safe selection of radiation levels that will produce a diagnostic image.

Cost/benefit analysis

Purchase of this equipment will provide on-campus instruction in patient care, positioning, and radiation protection using a phantom with similar tissue densities of an adult human body. This knowledge will facilitate the successful transfer of imaging skills clinically, enhance student performance, and provide the skills that future employers seek.

Lifespan of the item or length of contract.

The Kyoto Kagaku PBU-50 is a well-made phantom that will provide the necessary training our students require for many years to come. Approximately 8 years ago, the department purchased an infant and pediatric phantom from this manufacturer and they have proven to be excellent products with no issues in regard to performance or wear and tear.

A legal notice for an Invitation for Bids was published on December 14, 2022, in the Daily Herald; the invitation, Bid Number 2023-B0024, was also posted to the College of DuPage Procurement Services website, and was distributed to the College of DuPage Center for Entrepreneurship, nine (9) in-district Chambers of Commerce and to thirteen (13) Business Enterprise Program Outreach organizations.

Twenty (20) vendors were directly solicited, including thirteen (13) Business Enterprise Program (BEP) Certified Firms. Sixteen (16) vendors downloaded the bid documents.

A non-mandatory Pre-Bid meeting was held on December 21, 2022, at 11:00 a.m. via Zoom and no firms attended.

Bids were required to be submitted at the College and a public opening was held on January 5, 2023, at 1:00 p.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Amber Kalish (COD Procurement Services Assistant/Recorder, Procurement Services), Craig Heavens (COD Manager/Board Representative, Information Systems), and Colleen Gonzalez (COD Program Support Specialist, Program Nursing and Health Sciences).

One (1) bid was received. No woman/minority owned businesses submitted bids.

A follow up survey was sent to prospective bidders who downloaded the document and did not respond. One vendor responded stating they do not sell Kyoto Kagaku X-Ray line of products.

The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The tabulation of the results are in the attachments.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY2023

GL Account 01-10-00253-5806001 (Radiologic Tech: Equipment - Instructional)-\$26,970

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees awards the bid for the purchase of one (1) Kyoto Kagaku PBU-50 X-Ray Phantom Manikin for the Radiography Program from Supertech, Inc., 4505 Wyland Dr, Suite 400, Elkhart, IN 46516, for the total expenditure of \$26,970.00

STAFF CONTACT

Sue Dumford, Radiography & Mammography Program Chair

Dr. Jared Deane, Dean, Nursing & Health Sciences Division
Colleen Gonzalez, Program Support Specialist.
[2023-B0024 Bid Tab.pdf](#)

BID TABULATION SHEET

Title: 2023-B0024 for Kyoto Kagaku PBU-50 X-Ray Phantom Manikin

Vendor	Grand Total Base Bid
Supertech, Inc.	\$26,970.00
Recommended Award in Bold	
* Certified Business Enterprise Program (BEP) Business	
** Woman/Minority Owned Business	

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Cancelling the Award of Bid Number: 2021-B0063 for purchase of one (1) Nexlab Storm Chasing Van.

REASON FOR CONSIDERATION

Bid Cancellations must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Board of Trustees approved the purchase of one (1) Nexlab Storm Chasing Van from Prime-Time Specialty Vehicles Inc., 56616 Elk Park Drive, Elkhart, IN 46516 for the total amount of \$89,285.00 on May 20, 2021.

Due to the length of time needed to fulfill the order of a Nexlab Storm Chasing Van and the up-fitting of the vehicle, a budget roll over was requested and submitted to the budget office to carry over the funds into the FY 22 Fiscal Year. The rollover request was approved.

The purchase order was created and approved in ESM Purchase September 21, 2021 and submitted to the supplier.

Prime Time Specialty Vehicles Inc. indicated there were delays in the availability of the van due to supply chain issues and shortages due to COVID-19.

Professor Sirvatka remained in contact with Prime-Time Specialty Vehicles Inc. and delays continued and the order remained unable to be fulfilled by the company.

A rollover request was made to the budget office and approved to carry over the funds until FY23 Fiscal year. Prime-Time Specialty Vehicles now indicates that due to sustained issues with availability, they will not be able to fulfill the order.

The Nexlab Storm Chasing vans serve as a mobile classroom for the Summer Thunderstorm Labs, which includes storm chasing. Storm-chasing trips require two (2) vans outfitted with specialized equipment in the field simultaneously. A third van, an emergency backup, is used when any of the two vans is in repair to ensure that faculty and students have access to a safe

and functioning van. Depending on the weather, there are four to five trips annually. The department has two fully operational vans purchased in 2019 and 2020 with under 25,000 miles. The third van was purchased in 2013 and has over 100,000 miles. Mechanical failures increase as the storm van exceeds 100,000 miles. The labs can still run with the two vans, however, the backup van's age and mileage are reducing the reliability for the course to continue if there is a maintenance issue or storm damage repair needed. Adding the third van will not change the total yearly mileage, but as a result, will extend the life of the vans. Though the vendor cannot fulfill the order, there is still a need to replace the 2013 van. As part of the FY24 Budget Process, funds have been requested for the 2013 van to be replaced. If funding is approved, a new bid process would be initiated to seek vendors that could fulfill the order promptly.

This bid cancellation complies with State Statute, Board Policy and Administrative Procedures.

Release **\$44,285** - 01-10-00165-5806001:Earth Science: Instructional

Release **\$45,000** - 01-10-00443-5806001:CTE Program Improvement: Equipment Instructional

Total Amount Requested for Release: \$89,285

RECOMMENDATION

Request to cancel the award of Bid # 2021-B0063 to Prime-Time Specialty Vehicles Inc. for the total amount of \$89,285.00 since the vendor cannot deliver the vehicle and request to release the funds.

STAFF CONTACT

Paul Sirvatka, Professor

Jennifer Cumpston, Dean, STEM

[5-20-2021_APPROVAL_Item 8c Nexlab Storm Chasing Van 2021-B0063 Board Report REVISED \(2\).pdf](#)

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

BOARD APPROVAL

1. **SUBJECT**

Nexlab Storm Chasing Van for the Meteorology Program

2. **REASON FOR CONSIDERATION**

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

Since 2011, the College of DuPage Meteorology Program has used custom storm chasing vans as mobile classrooms and field experience in severe weather meteorology, EARTH 1112 – Thunderstorm Lab. The Meteorology Program must maintain a fleet of three (3) storm vans to ensure safety, availability, and reliable functioning for storm chasing trips. A third van is needed to extend the life of the current storm van fleet.

This purchase includes the van and the upfit with most of the equipment used by the College. Additional installation of the radios will be done in-house, mostly with equipment from the older van which, in-turn, will be decommissioned. The bid price includes all auxiliary lighting, ladder racks for radio antennas, a brush guard for front grill protection and internal electrical upgrades.

Storm chasing trips require two (2) storm vans outfitted with specialized equipment in the field simultaneously with one lead instructor, two assistants and fourteen students for each chase. A third van, an emergency backup van, is used when any one of the two storm vans is in repair to ensure that faculty and students have access to a safe and functioning storm van for storm chasing trips. Depending on weather conditions, there are four or five chases annually.

The current emergency backup van, used if there is a mechanical failure, has over 125,000 miles. Mechanical failures increase as a storm van exceeds 100,000 miles. The addition of the third van does not change yearly total mileage and as a result will extend the life of the vans and in doing so will save the College money over the next 7-9 years. The proposed purchase replaces the emergency backup van. The emergency backup van that will be replaced will be repurposed or appropriately disposed of per the College's processes.

A legal notice for an Invitation for Bids was published on March 19, 2021, in the Daily Herald; the invitation, Bid Number 2021-B0063, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Nineteen (19) vendors were directly solicited. Sixteen (16) vendors downloaded the bid documents. A non-mandatory pre-bid meeting was held on March 25, 2021, at 9:00 a.m. via Zoom and no vendors attended. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on April 13, 2021, at 11:00 a.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Jordan Towne (COD Procurement Services Expeditor/Recorder), Craig Heavens (COD Programing Supervisor, Information Systems/Agent of the Board), Joe Brenner (COD Client Solution Supervisor, Office and Classroom Technology) and Belinda Tijerina (COD Academic Division Business Associate, STEM). One (1) bid was received. No woman/minority owned businesses submitted a bid.

A follow up survey was sent to prospective bidders who downloaded the document and did not respond. One (1) vendor answered that they did not currently have the product available.

The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The following is a tabulation of the results:

Vendor	Base Bid Total
Prime-Time Specialty Vehicles Inc.	\$89,285.00

Recommended Award in Bold

Budget Status

GL Account	FY2020		FY2021		
	YTD Spend	Annual Budget	YTD Spend	Available Balance	Request Allocation
01-10-00165-5806001 <i>Earth Science - Instructional</i>	\$ 137,995	\$ 44,285	\$ -	\$ 44,285	\$ 44,285
01-10-00443-5806001 <i>CTE Program Improvement: Equipment Instructional</i>	63,481	48,977	3,200	45,777	45,000
Total Request				\$ 89,285	\$ 89,285

*YTD Spend equals commitments as of 05/04/2021.

This purchase supports the 2017 – 2021 Strategic Long Range Plan, Goal 2: Value Added Education. College of DuPage is committed to ensuring the courses and programs we provide deliver facts, experience, skills, and intellectual growth to students and the community. College of DuPage is committed to going beyond standard expectations and providing something more to the students and communities we serve. Specifically, Goal 2.9: Grow credit enrollment by enhancing and being known for providing exceptional educational and cultural experience to students.

4. **RECOMMENDATION**

That the Board of Trustees approves the purchase of one (1) Nexlab Storm Chasing Van from Prime-Time Specialty Vehicles Inc., 56616 Elk Park Drive, Elkhart, IN 46516 for the total amount of \$89,285.00.

Staff Contacts: Paul Sirvatka, Professor
Jennifer Cumpston, Dean, STEM

BOARD APPROVAL

SIGNATURE PAGE

Nexlab Storm Chasing Van for the Meteorology Program

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of one (1) Nexlab Storm Chasing Van from Prime-Time Specialty Vehicles Inc., 56616 Elk Park Drive, Elkhart, IN 46516 for the total amount of \$89,285.00.

Maureen Dunne

BOARD CHAIR

5/20/21

DATE

Heidi Holan

BOARD SECRETARY

5/20/21

DATE

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for Purchase of LiteGait System from Mobility Research, Inc. for \$30,655.00.

REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The LiteGait system is a product that is used in a variety of rehabilitation settings. It is used by trained PTs and PTAs to assist patients with improving their range of motion, strength, and walking. It allows the PTA and the patient to use kinesthetic awareness to improve all of the above listed areas. It is also a system that keeps the patient safe from falling and the PTA safe from injury through body mechanics. It is a piece of equipment that has been researched and is a demonstration of current technology available within our community. It can be used with all types of learning styles of students. The learning benefits gained along with the application of use during community clinical rotations will highly benefit the COD PTA students. There will be 40 students on average in the Fall and 20 students on average in the Spring and Summer semesters that will benefit from this equipment. It will be used in the below courses:

Fall:

PHYTA 1100 Intro to PT

PHYTA 1205 Kinesiology

PHYTA 1109 Basic Health Care Skills

PHYTA 2103 Neuromuscular and Cardio Rehab

PHYTA 2112 Advanced Ortho

Spring:

PHYTA 1100 Intro to PT

Summer:

PHYTA 2104 Special Patient Populations

Who does the item/service benefit?

- COD PTA students: Body-Weight Supported Systems (BWSS) are used in a variety of

settings with hands-on objective treatments to achieve the highest level of functional outcomes. Students will be able to utilize the current technology available in physical therapy to meet the demands of its clinical facilities. This machine addresses the gait cycle development; gait training; biomechanics of movement of lower extremities; and balance training. It can be used for a wide variety of patient populations. This will assist COD PTA students to become well-prepared clinicians in our communities following graduation and licensure.

- Staff: This machine will allow the COD PTA to facilitate improved educational techniques with all methods of learning.

What is the reason this item/service is needed at this time? How is this used across the college? What is the impact of this item?

- When COD PTA students are trained in the proper use of this equipment prior to clinical rotations, it will solidify the relationships between COD and its clinical affiliates because of the commitment of COD to the highest level of education for its students. It is an item that will keep COD with its high reputation of current technology and equipment within the Health Science department. This will be used in the PTA lab. This will be an excellent marketing tool to attract students who want to learn in the best setting available.
- Gait is a major component of mobility and gross motor skills. Physical therapy is focused on mobility and gross motor skills. When our COD PTA students attend their clinical sites and treat patients, it is imperative that they have a solid clinical understanding of the gait cycle to be able to visually locate gait deviations and ultimately develop treatments to improve patients' gait. Gait training for patients is required by our PTAs for appropriate achievement of functional outcomes and proper billing procedures. Gait is part of treatment planning for inpatient and outpatient clinics for neurologic, geriatric, pediatric, and orthopedic patients. Our PTA students currently receive the education on gait via auditory and visual methods. This BWSS equipment will enhance our PTA students' learning through kinesthetic methods which improves their understanding as this profession is very tactile with patients. It also allows our PTA students to treat patients without the fear of falling and improve overall safety.

A legal notice for an Invitation for Bids was published on January 12, 2023, in the Daily Herald; the invitation, Bid Number 2023-B0025, was also posted to the College of DuPage Procurement Services website, and was distributed to the College of DuPage Center for Entrepreneurship, nine (9) in-district Chambers of Commerce and to thirteen (13) Business Enterprise Program Outreach organizations.

Twenty-nine (29) vendors were directly solicited, including fourteen (14) Business Enterprise Program (BEP) Certified Firms. Twelve (12) vendors downloaded the bid documents.

A non-mandatory Pre-Bid Meeting was held on January 19, 2023, at 11:00 a.m. via Zoom and no firms attended.

Bids were required to be submitted at the College and a public opening was held on February 2, 2023, at 1:00 p.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Amber Kalish (COD Procurement Services Assistant/Recorder, Procurement Services), Dawn Birkland (COD Manager/Board Representative, Curriculum and Central Scheduling), Monica Miller (COD Academic Division Business Associate, Business & Applied Technology) and James Tumavich (COD Assistant Professor, Manufacturing Technology).

Two (2) bid were received. No woman/minority owned businesses submitted bids.

The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The tabulation of the results are in the attachments.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY23

Physical Therapy Asst: Equipment - Instructional: 01-10-00237-5806001 - \$30,655.00

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves to purchase the LiteGait system for the Physical Therapist Assistant program from Mobility Research, Inc. 3156 West Lewis Avenue, Phoenix, Arizona 85009 in the amount of \$30,655.00.

STAFF CONTACT

Jill Dziak, Physical Therapist Assistant Program Chair

Dr. Jared Deane, Dean of Nursing & Health Sciences
Jessica Lang, Program Support Specialist
[Bid Tab.pdf](#)

BID TABULATION SHEET

Title: Bid No. 2023-B0025 Litegait 400 Deluxe for Physical Therapist Assistant

Vendor	Grand Total Base Bid
Mobility Research Inc.	\$30,655.00
Advanced Rehabilitation Systems Inc.	\$35,000.00
Recommended Award in Bold	
* Certified Business Enterprise Program (BEP) Business	
** Woman/Minority Owned Business	

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Award of contract for Physical Education Center (PEC) Roof Renovation in the Base Bid Amount of \$989,310.00 to Combined Roofing Services, LLC.

REASON FOR CONSIDERATION

Procedure 2.23(2)(C) requires that contracts for building repair, maintenance, remodeling, renovation or construction with an expenditure of \$50,000.00 and over are subject to formal bid procedures. Procedure 2.20(3)(D) provides that expenditures exceeding the bid threshold must be approved by the Board of Trustees prior to purchase.

BACKGROUND INFORMATION

The College commissioned last fiscal year, the professional service team of Holabird & Root and their sub-consultant Illinois Roof Consulting Associates to review and report on the condition of all College property roofs. The report identified roof composition, age, minor areas of near future concern and likely replacement cycle for each roof. While the majority of our facilities roofs are in good shape and have several years service left in them, the soft EDPM roofs on the Physical Education Center (PEC) were deemed as in failure mode and recommended for replacement within one (1) to two (2) years. These findings are supported by the Facilities Department team's work order data which records the greatest number of roof leak repairs at the PEC,

Based on conversations with the designer, the roofing community, and our own experience, the notion of replacing the rubber liner only in lieu of the rubber liner and insulation layers below was explored. Typically, roofs where the insulation is in good condition, leaving that in place can save significant installation costs. When performed by a manufacturer-approved installation firm, the roof warranty remains equal to a full replacement.

This bid package requests two (2) prices, one where existing insulation remains in place and an alternate bid where the entire roofing system is removed and replaced. Based on the results of the two (2) bid categories, the Facilities Department recommends the base bid be accepted, providing a 15 year warranty, at significant savings to the College. In the event that some areas of the roof do have damaged insulation, a quantity of 30,000 board feet of replacement is included in the bid. Post bid interview with the low bidder, a firm the College is

familiar with, confirmed the bidder understood the scope, which requires delicate coordination of roof installation periods to avoid activities occurring in the PEC during the spring classes and events. This work is targeted to complete prior to June 30, 2023.

A legal notice for an Invitation for Bids was published on January 30, 2023 in the Daily Herald; the invitation, Bid Number 2023-B0028 was also posted to the College of DuPage Procurement Services website, and was distributed to the College of DuPage Center for Entrepreneurship, nine (9) in-district Chambers of Commerce and to thirteen (13) Business Enterprise Program Outreach organizations.

Eighty-three (83) vendors were directly solicited, including six (6) Business Enterprise Program (BEP) Certified Firms. Fifty-Six (56) vendors downloaded the bid documents. A non-mandatory Pre-Bid Meeting was held on February 6, 2023 at 11:00 a.m. via Zoom and fourteen (14) vendor representatives from fourteen (14) firms attended. A non-mandatory Site Visit was held on February 6, 2023 at 11:00 a.m. via Zoom and sixteen (16) vendor representatives from fifteen (15) firms attended. A second non-mandatory Site Visit was held on February 16, 2023 at 10:00 a.m. via Zoom and four (4) vendor representatives from two (2) firms attended. Bids were required to be submitted at the College and a public opening was held on February 20, 2023 at 1:00 p.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Amber Kalish (COD Buyer/Recorder, Procurement Services), Jim Prochaska (COD Senior Project Manager, Facilities Operations), Keith Zeitz (COD Interim Director/Board Representative, Information Technologies), and two (2) vendor representatives from two (2) firms attended.

Three (3) bids were received. No woman/minority owned business submitted a bid. The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The tabulation of the results are in the attachments.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY2023

PE Roof North: Facilities Maintenance Service: 02-90-21028-5304003 \$486,310.00

PE Roof South: Facilities Maintenance Service: 02-90-21029-5304003 - \$503,000.00

Total Request \$989,310.00

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To

accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

RECOMMENDATION

That the Board of Trustees approve the award of contract for Physical Education Center Roof Renovation, (Base Bid), to Combined Roofing Services LLC, 621 West Washington, West Chicago, Illinois 60185. in the amount of \$989,310.00.

STAFF CONTACT

Don Inman, Director of Facilities

Ellen Roberts, Vice President of Business Affairs

[Bid Tab.pdf](#)

BID TABULATION SHEET

Title: 2023-B0028 - College of DuPage Physical Education Center (PEC) Roof Renovation

Vendor	Grand Total Base Bid	Grand Total Alternate Bid
Combined Roofing Services, LLC.	\$989,310.00	\$1,992,590.00
DCG Roofing Solutions, Inc.	\$1,702,659.00	\$7,500,000.00
Ruddiford Roofing Company	\$1,342,400.00	No Bid
Recommended Award in Bold		
* Certified Business Enterprise Program (BEP) Business		
** Woman/Minority Owned Business		

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Purchase of one (1) Instron 3400 Series Table Model Universal Testing Machine 34TM-50 for Manufacturing Technology from Instron, a division of Illinois Tool Works, Inc., in the amount of \$60,057.00.

REASON FOR CONSIDERATION

Purchases that exceed the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Instron Model 34TM-50 tabletop force measuring gauge is an industry standard system used by Inspection and Quality departments to verify the tension or compression values of materials or parts used in a design or an assembly process.

The purpose of this purchase is to add the capability of the Manufacturing Technology Program to teach students how to measure load values related to incoming Quality Inspection or Process Design for both the Metrology and Metallurgy fields of Manufacturing. The students will learn how to program and use this equipment to determine statistically significant data to verify a design process. The addition of this new technology to the program will help develop advanced courses and certificates for the students. This purchase is funded through FY23 Perkins Postsecondary federal grant funds.

A legal notice for an Invitation for Bids was published on January 12, 2023 in the Daily Herald; the invitation, Bid Number 2023-B0026, was also posted to the College of DuPage Procurement Services website, and was distributed to the College of DuPage Center for Entrepreneurship, nine (9) in-district Chambers of Commerce and to thirteen (13) Business Enterprise Program Outreach organizations.

Twelve (12) vendors were directly solicited, including two (2) Business Enterprise Program (BEP) Certified Firms. Twelve (12) vendors downloaded the bid documents.

A non-mandatory Pre-Bid meeting was held on January 19, 2023 at 10:00 a.m. via Zoom and no firms attended.

Bids were required to be submitted at the College and a public opening was held on February 2, 2023 at 1:00 p.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Amber Kalish (COD Procurement Services Assistant/Recorder, Procurement Services), Dawn Birkland (COD Manager/Board Representative, Curriculum and Central Scheduling), Monica Miller (COD Academic Division Business Associate, Business & Applied Technology) and James Tumavich (COD Assistant Professor, Manufacturing Technology).

One (1) bid was received. No woman/minority owned businesses submitted bids.

A follow up survey was sent to prospective bidders who downloaded the document and did not respond. One vendor responded stating they could not provide a product, as Instron is a sole provider of the equipment requested.

The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The tabulation of the results are in the attachments.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY2023

Perkins Grant: Equipment-Instructional-GL -- 06-10-02637-5806001 -- \$60,057.00

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and

innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves the purchase of one Instron 3400 Series Table Model Universal Testing Machine 34TM-50 for Manufacturing Technology from Instron, a division of Illinois Tool Works, Inc., 825 University Avenue, Norwood, MA 02062-2643 in the amount of \$60,057.00

STAFF CONTACT

Kris Fay, Dean, Business and Applied Technology

Jim Tumavich, Department Chair, Manufacturing Technology

[Bid Tab.pdf](#)

BID TABULATION SHEET

Title: Bid No. 2023-B0026 Instron 3400 Series Table Model Universal Testing Machine 34TM-50

Vendor	Grand Total Base Bid
Instron a division of Illinois Toolworks Inc.	\$60,057.00
Recommended Award in Bold	
* Certified Business Enterprise Program (BEP) Business	
** Woman/Minority Owned Business	

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Purchase of two Mitsui 200MH Manual Precision Surface Grinders & Accessories for Manufacturing Technology from Innovate Technologies, Inc., 761 N 17th St, Unit 5, St Charles, IL, 60174 in the amount of \$91,700.00.

REASON FOR CONSIDERATION

Purchases that exceed the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

This purchase is for two Mitsui 200MH surface grinders and accessories that will be used by over 100 students in all Manufacturing Technology classes. There are currently 8,700 Mitsui precision surface grinders in manufacturing facilities across the United States, making it an industry leader. The purchase of the Mitsui surface grinders was supported by the Manufacturing Advisory Committee based in part on this significant use in the industry. The acquisition is also part of the college's Capital Equipment Replacement Program, replacing two other grinders that are over 30 years old.

The College currently uses four of the Mitsui 200MH surface grinders in the Manufacturing Technology Department, and the purchase of these two additional units will ensure compatibility with existing equipment. The grinder facilitates instruction in extreme precision grinding, enabling our students to enter the aerospace and medical machining areas of manufacturing. For this reason and because the vendor is the sole distributor in our area, this request meets the College's internal procedures for a sole source supplier.

Mitsui is the only brand that offers the high tolerances required for instruction at this level. The Mitsui Grinder in this request is an industry standard machine with a Vertical feed graduated in 0.00001" (ten millionths of an Inch). Using the 10 to 1 rule, this machine would be capable of

continuously producing parts to a “High Tolerance of” +/- 0.0001” (one tenth of a thousandth of an inch).

The two sets of accessories included in this purchase are part of the entire package needed to offer this instruction. The accessories, along with the Mitsui Surface Grinders, will provide the newest technology in the advanced manufacturing industry. These machines will partner with existing Mitsui surface grinders in Manufacturing Technology enabling dual use of accessories and tooling. We believe that this purchase will increase student learning with similar teaching platforms, and will attract individuals from companies desiring their employees to gain necessary skills.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for goods or services which are economically procurable from only one source are exempt from bidding.

FY2023

Manufacturing Technology : Equipment - Instructional - GL 01-10-00089-5806001 - \$91,700.00.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board approve the purchase of two Mitsui 200MH Manual Precision Surface Grinders & Accessories for Manufacturing Technology from Innovate Technologies, Inc., 761 N 17th St, Unit 5, St Charles, IL, 60174 in the amount of \$91,700.00.

STAFF CONTACT

Kris Fay, Dean, Business and Applied Technology Division
Jim Tumavich, Department Chair, Manufacturing Technology

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of a three (3) year contract for Job Description Management Software for Human Resources with HRTMS Incorporated for a total expenditure of \$85,500.

REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The College contracted with HRTMS JDXpert Job Description Management software in 2020 for the first three-year period. JDXpert has been providing software to manage the College's over 1500 unique job descriptions and approval process for the last 2.5 years. This software manages approval workflow tracking, comparison views of job descriptions, job evaluation tools and a job description library. The system is used by over 182 leaders at the College to manage job descriptions for their employees. The department has invested numerous hours implementing and connecting this software to other systems as well as training users across the College to get data from this system for managing jobs at the College. This system is connected to two other college software systems used for data in HR, Colleague and Cornerstone. This software has proven to be invaluable to the management of job descriptions at the College. The ability to manage changes and versions of job descriptions while obtaining approvals is essential to an accurate record keeping process. If the renewal of this software is not approved the connection between Colleague and Cornerstone would be broken and there would be no system to store the 1500+ detailed job descriptions the College maintains. This would be a labor intensive manual process costing the college numerous hours of work and potential inaccurate records.

Due to the essential connection between two existing software systems an exception to the bid/RFP process was granted in September 2022, under the IT exemption as noted below. The annual cost for JDXpert during the initial contract was \$21,000. The next three year cost quote is based on users of the system and has been quoted to be \$28,500 per year, which is a total spend of \$85,500 for the three year period.

This contract complies with State Statute, Board Policy, and Administrative Procedures. Contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter connect equipment, software, and services; of data processing equipment is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

HR: Recruitment: IT Maintenance Services-01-80-00799-5304004

FY2024 - \$ 28,500*

FY2025 - \$ 28,500

FY2026 - \$ 28,500

Total Request \$ 85,000

*Pending approval of the FY2024 Proposed Budget

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves a three-year contract for the JDXpert Job Description Management System with HRTMS Incorporated, 5171 Glenwood Avenue, Raleigh, NC, 27612 for a total expenditure of \$85,500.00.

STAFF CONTACT

Michelle Olson Rzeminski, Manager, Employment/HR System

Ellen Robert, Vice President, Administrative Affairs

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for President Dr. Brian W. Caputo to attend and be reimbursed expenses up to \$3,775 to attend the American Association of Community Colleges (AACC) Presidents Academy Summer Institute on July 15 - 18, 2023 in Toronto, ON.

REASON FOR CONSIDERATION

In accordance with provisions of Board Policy 2.40, and the President's Employment Agreement, Board Approval is required for the President's attendance and participation in educational conferences, conventions, workshops, seminars, and similar professional activities and events.

BACKGROUND INFORMATION

Dr. Caputo would like to attend the AACC Presidents Academy Summer Institute. The three-day institute focuses on issues of critical importance to success in the role of the community college president, providing a mix of content experts and interaction around related case studies that result in the development/acquisition of ready-to-use skill sets that participants can apply back at their respective campuses. The institute is widely recognized as the foremost annual professional development training event for community college presidents.

Dr. Caputo would like authorization to register for the institute in FY 2023 as the June 17, 2023 registration deadline falls before the approval of the FY 2024 Budget. His participation and anticipated travel expenses requires advanced approval from the Board.

In accordance with established practice, Board Policy 2.40, and the President's Employment Agreement, the President is eligible to attend and participate in educational conferences, conventions, workshops, seminars, and similar professional activities and events, subject to reasonable review and approval by the Board Chair and/or the Board at a public meeting. The Board will reimburse the President for reasonable, out-of-pocket expenses incurred by the President in connection with such approved activities and events, in a manner equivalent to those commonly extended to all other College of DuPage administrative personnel and/or faculty.

The requested \$3,775 will cover registration and travel costs for President Caputo to attend the institute.

AACC Presidents Academy Summer Institute Toronto, ON July 15 - 18, 2023	Cost	Account #
Registration Fee	\$ 1,050.00	01-80-00781-5503005
Airfare	\$ 600.00	01-80-00781-5503006
Lodging	\$ 1,425.00	01-80-00781-5503006
Meals & Incidental Expenses	\$ 425.00	01-80-00781-5503006
Ground Transportation	\$ 275.00	01-80-00781-5503006
TOTAL	\$ 3,775.00	

President's Office : Out-of-State Conference Costs: GL Account 01-80-00781-5503005 in the amount of \$1,050.00.

President's Office : Out-of-State Travel Costs: GL Account 01-80-00781-5503006 in the amount of \$2,725.00.

Total Request: \$3,775.00

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees authorizes the attendance and reimbursement of expenses to President Dr. Brian Caputo for his attendance at the American Association of Community Colleges (AACC) Presidents Academy Summer Institute on July 15 - 18, 2023 in Toronto, ON.

STAFF CONTACT

Tracey Frye, Executive Assistant to the President

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Bid Rejection for General Contractor for the Digital Fabrication Studio in the McAninch Arts Center

REASON FOR CONSIDERATION

All bid rejections must be approved by the Board of Trustees.

BACKGROUND INFORMATION

To fulfill its mission to provide the best in education, COD must continuously improve its facilities. This combination lab & active learning space will provide art students with important opportunities to engage with advanced digital equipment to envision, think, and create new ideas and forms. The space would also allow for students in other program areas a centralized space for exploring and experimenting with a variety of digital media to learn advanced technologies, promote hands on skills, and share knowledge and resources in a collaborative, creative environment. To insure lighting layout was properly aligned with the new classroom working areas, the FY22 LED lighting upgrade in this area was postponed, and has been incorporated into this innovative classroom renovation.

As the project design developed and industry prices trended toward non-budgeted escalation, the project team developed a deductive alternate for consideration, reducing the renovated footprint of the fabrication studio by excluding upgrades in the adjacent welding lab area of the project. As the bid responses are reviewed, the decision to accept the alternate, based on best value to the College, will be made.

The FY23 project was originally set up to receive bids in July of 2022. Due to delays in processing the approval of the procured bids was extended. The low bidders were then contacted in January 2023 to confirm whether they could hold their bid prices, which they could not. To insure that the College provides a fair award platform for the revised schedule, the best approach is to cancel the bids, and rebid the work.

Pending approval to reject this bid, the Facilities Department is poised to reissue the project for public bid, with the intention to award the work in May 2023. Once awarded, the project construction schedule will be determined after collaboration with instructors to minimize

disruption of the class program schedule. During January of 2023, the Department of Commerce and Economic Opportunity (DCEO) grant approval were confirmed in the amount of \$200,000 to support for capital construction expenses for the digital fabrication studio. The purchase of classroom equipment and furniture, for which the College is exploring the use of Perkins Grant funding, will begin shortly after the award of construction.

A legal notice for an Invitation for Bids was published on July 6, 2022 in the Daily Herald; the invitation, Bid Number 2023-B0001, was also posted to the College of DuPage Procurement Services website, and was distributed to the College of DuPage Center for Entrepreneurship, nine (9) in-district Chambers of Commerce and to thirteen (13) Business Enterprise Program Outreach organizations.

Seventy (70) vendors were directly solicited, including twenty-one (21) Business Enterprise Program (BEP) Certified Firms. Fifty (50) vendors downloaded the bid documents. A non-mandatory Pre-Bid Meeting was held on July 12, 2022 at 1:00 p.m. via Zoom and eight (8) vendor representatives from seven (7) firms attended. A non-mandatory Site Inspection Meeting was held on July 13, 2022 at 10:00 a.m. at the College and thirteen (13) vendor representatives from twelve (12) firms attended. Bids were required to be submitted at the College and a public opening was held on July 26, 2022 at 10:00 a.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Amber Kalish (COD Assistant/Recorder, Procurement Services), Eric Frick (COD Expeditor, Procurement Services), Toni Stella (COD Budget Manager/Board Representative, Budget Office), Don Inman (COD Director, Facilities Operations), James Prochaska (COD Senior Project Manager, Facilities Operations), and five (5) vendor representative from five (5) firms.

Six (6) bids were received. No woman/minority owned businesses submitted bids. The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The tabulation of the results are in the attachments.

This bid rejection complies with State Statute, Board Policy and Administrative Procedures.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner

and engage with external communities.

RECOMMENDATION

That the Board of Trustees rejects all bids received for General Contractor for the Digital Fabrication Studio in the McAninch Arts Center on the basis that award was delayed beyond ninety (90) days after opening of bids and bidders could not hold their price.

STAFF CONTACT

Don Inman - Director of Facilities

Ellen Roberts - Vice President of Administrative Affairs

[2023-B0001 Bid Tab.pdf](#)

[Digital Fabrication Studio.pdf](#)

BID OPENING TABULATION SHEET

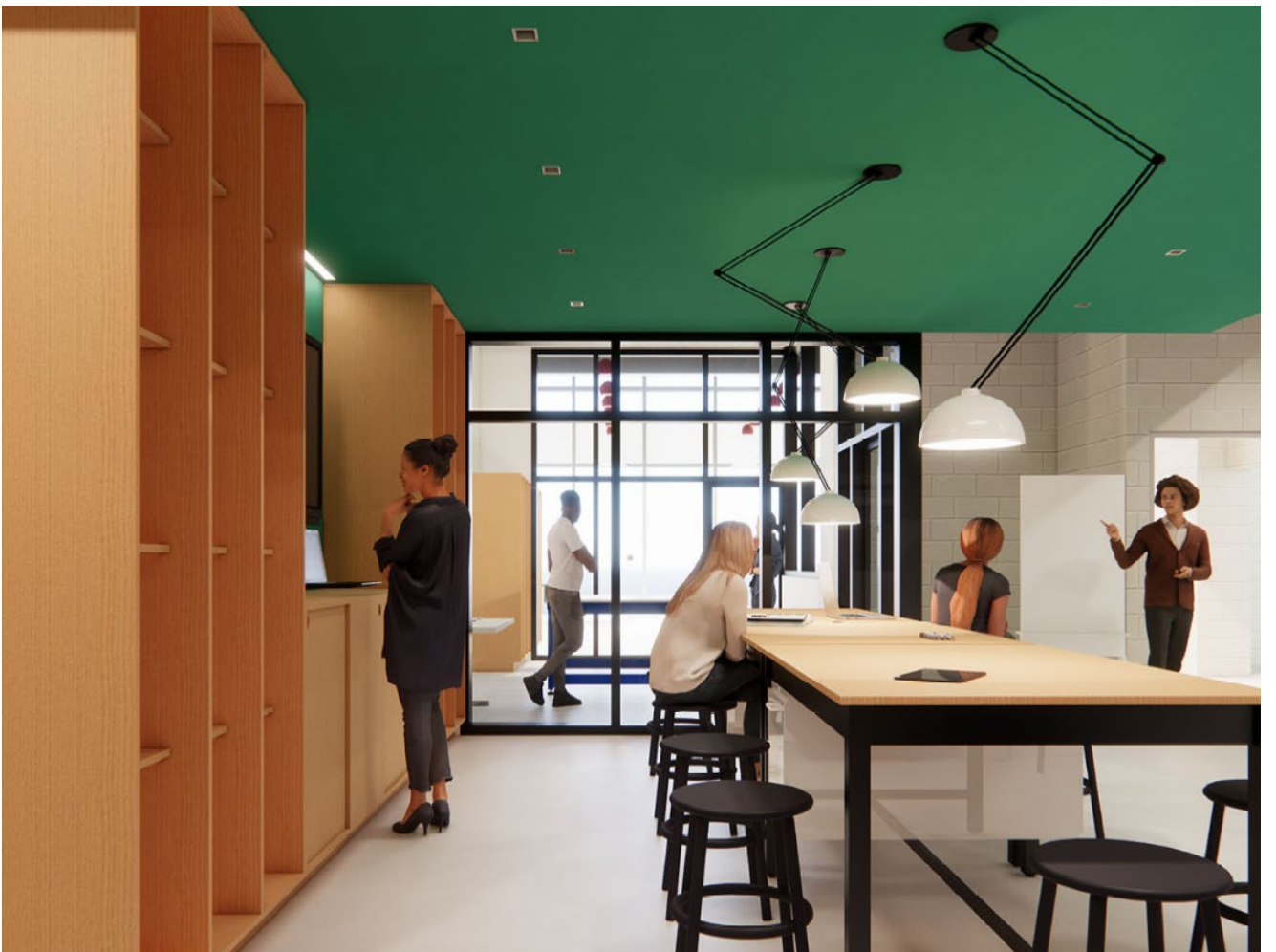
Title: Bid No. 2023-B0001 for General Contractor for Digital Fabrication Studio - McAninch Arts Center

Vendor	Grand Total Base Bid	Deletion Item in Exhibit D
Integral Construction Inc	\$332,000.00	-\$28,000.00
Ostrander Construction Inc	\$356,000.00	-\$39,000.00
Boller Construction	\$511,800.00	-\$20,500.00
Lite Construction Inc	\$532,700.00	-\$38,000.00
AGAE Contractors Inc	\$530,000.00	-\$22,200.00

Recommended Award in Bold

* Certified Business Enterprise Program (BEP) Business

** Woman/Minority Owned Business



MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval to add the student registration module to the current contract with CourseMaven, Inc. DBA DualEnroll.com for a one year, one month license not to exceed \$48,800.

REASON FOR CONSIDERATION

Single purchases exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The College of DuPage's Dual Credit Program is growing at a pace that requires a specialized program to manage the size and scope of the program. In FY23, the enrollment for dual credit alone increased in FTE by 28% from 1,589 to 2,036 which equates to a headcount of 8,979. We are also gearing up to start Dual Enrollment in FA23. In order to keep pace with the growth and minimize the strain on other departments who currently need to assist the Dual Credit / Dual Enrollment Program with its registration process, a program specifically developed for dual credit and dual enrollment registrations is needed.

At the July 19, 2019, board meeting, the board approved a three-year spend amount of \$90,000 for FY20-22 with CourseMaven, Inc. DBA DualEnroll.com with the option for two one-year extensions. At the July 21, 2022, board meeting, the board approved the two one-year extensions at a spend amount of \$59,664 with the contract for the final year ending in August 2024. This board item seeks to add the student registration module using the IT Exemption provision. Since the College is already contracted with the vendor for the course and instructor module, adding on the registration module is the most logical to continue to streamline processes for both the college and the high schools. Individuals already working with the system will be familiar with the setup and the vendor and ticket support process. Furthermore, using one program to manage the processes from student registration to faculty and course management will provide a more thorough and accurate picture of the program and data through the program's reporting functions. The total spend for a one year, one month contract for the registration module is \$48,800. The vendor is willing to work with the college to split up the implementation fee (\$15,000) and license fee (\$33,800) so that the Dual Credit / Dual Enrollment Program can begin the work on building out the workflow in the remainder of FY23 to be able to implement the registration module in FY24 (FA23).

This purchase complies with State Statute, Board Policy and Administrative Procedures. 1 10 ILCS 805/3-27.1 (f): Purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services are exempt from bidding.

Previous Request-Board Item 7k July 21, 2022

FY20 IT Plan: IT Maintenance Services-01-90-90111-5304004 \$38,000

FY21 IT Plan: IT Maintenance Services-1-20-00374-5304004 \$27,040

FY22 Dual Credit: IT Maintenance Services: FY22 01-20-00374-5304004 \$28, 122

FY23 Dual Credit: IT Maintenance Services: FY23 01-20-00374-5304004 \$29,247

FY24 Dual Credit: IT Maintenance Services: FY24 01-20-00374-5304004 \$30,417

Previous Request Total \$152,826

Current Request

FY23 01-20-00374-5304004 \$15,000 (Implementation fee)

FY24 01-20-00374-5304004 \$33,800 (license fee)

Current Request \$48,800

Total Requested: \$201,626

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

RECOMMENDATION

That the Board of Trustees approves the addition of the student registration module to an existing contract with CourseMaven, Inc. DBA DualEnroll.com, 43498 Butler Place, Leesburg, Virginia 20176 for a one year, one month license not to exceed \$48,800. At the end of the one year, one month license, the renewals of both licenses will align and both licenses, which are coterminous, will need to be renewed.

STAFF CONTACT

Lisa Haegele, Manager Dual Credit/Dual Enrollment

Tamara McClain, Interim Associate Vice President, Academic Partnerships and Learning

Resources

[Board Approval Item 8e.pdf](#)

[July 21, 2022 CourseMaven Approval.pdf](#)

[Item 8h DUAL CREDIT PROGRAM FOR COLLEGE OF DUPAGE1.pdf](#)

AUGUST 19, 2021

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Supplement initial board approval amount by \$3,162 for software to manage the Dual Credit Program to CourseMaven, Inc. DBA DualEnroll.com for a total not to exceed \$93,162 for FY20-22.

REASON FOR CONSIDERATION

A single contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

COD's Dual Credit Program has dual credit agreements with 26 separate high schools and counting. In FY18, the College offered a total of 95 unique dual credit courses consisting of 425 sections and 7,465 enrollments that involved the efforts of approximately 130 high school dual credit instructors.

Due to the scope and size of the Dual Credit Program, and a rapidly growing body of collected data, it is essential that the College acquire software to automate and streamline the many processes that are currently performed manually. Additionally, the Dual Credit Program is committed to achieving accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP), the national accrediting body for concurrent enrollment programs. To that end, a software program that provides full alignment with the NACEP requirements and standards is critical.

Specifically, the Dual Credit Program needs a software management system that can help to more quickly and efficiently process the multiple documents that must be completed, reviewed, and retained on file for each high school instructor and dual credit course. The preparation, routing and review of these documents involves a significant time investment on the parts of faculty and administrators both at the College and high schools, time that could be

redirected to other pressing demands via software that can simplify and modernize processes.

A legal notice for a Request for Proposal (RFP # 2019-R0021) was published on April 23, 2019, in the Daily Herald; the RFP was also posted on the College of DuPage Purchasing website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Twenty-nine (29) vendors were directly solicited. Eighteen (18) vendors downloaded the RFP documents. A pre-proposal meeting was held on April 29, 2019, at 11:00 a.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). A public opening was held on May 14, 2019, at 2:00 p.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). The following individuals attended: Jacoby Radford (COD Purchasing Manager), Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant/Recorder), John Gandor (COD Manager, Fixed Assets and Construction Accountant/Agent of the Board), and Lisa Haegele (COD Coordinator, Dual Credit and Enrollment/Academic Outreach). Three (3) proposals were received. One (1) women/minority-owned business submitted a proposal.

An evaluation committee consisting of the following seven (7) employees assessed the submitted proposal.

- Lisa Haegele, Academic Outreach, Coordinator, Dual Credit/Enroll
- Donna Berliner – Information Technology Services
- Keith Zeitz – Information Technology Services
- Michelle Olson – Human Resources
- Antony Ramos – Adjunct Faculty Support
- Jim KostECKi – Research
- Courtney Hatcher - Business & Applied Technology

The proposal responses, in-depth product demonstrations, and responses from references were evaluated by each member based upon criteria set forth in the RFP; a scoring matrix identified CourseMaven, Inc. DBA with the highest total after averaging all individual scores on a 5-point scale.

At the July 18, 2019 board meeting the board approved a three-year spend amount of \$90,000 for FY20-22 with CourseMaven, Inc. DBA DualEnroll.com. This board item seeks to increase

the three-year spend amount with CourseMaven, Inc. DBA DualEnroll.com by \$3,162 and adjusting the new three-year spend to \$93,162 due to a misalignment between the contract and RFP. The original request amount did not take into account the annual increases imposed by the vendor, which is a 4% increase per year.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Prior Approved Request:

FY20 01-90-90111-5304004 \$38,000

FY21 01-20-00374-5304004 \$27,040

Current Request

(including 4% increase)

FY22 01-20-00374-5304004 \$28,122

Total Request \$93,162

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

RECOMMENDATION

That the Board of Trustees approves an increase to the three (3) year initial contract term (36 months) for FY20-22 with two (2) one-year extension options for Dual Credit Program software for the College of DuPage to CourseMaven, Inc. DBA DualEnroll.com, 43498 Butler Place, Leesburg, Virginia 20176 by \$3,162 from \$90,000 to \$93,162 due to a misalignment between the contract and RFP where the original request amount did not take into account the annual increases imposed by the vendor, which is a 4% increase per year.

STAFF CONTACT

Lisa Haegele, Dual Credit/Dual Enrollment Manager

Tamara McClain, Interim Associate Vice President of Academic Partnerships & Learning Resources

BOARD APPROVAL

SIGNATURE PAGE

Supplement initial board approval amount by \$3,162 for software to manage the Dual Credit Program to Course Maven Inc. d/b/a DualEnroll.com for a total not to exceed \$93,162 for FY20-FY22.

Maureen Dunne August 19, 2021

BOARD CHAIR Date

Heidi Holan August 19, 2021

BOARD SECRETARY Date

JULY 21, 2022

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for additional two one-year contract extensions for software to manage the Dual Credit Program from CourseMaven, Inc. DBA DualEnroll.com for a total not to exceed \$152,826.

REASON FOR CONSIDERATION

A single contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

COD's Dual Credit Program has dual credit agreements with 30 separate high schools and counting. In FY22, the College offered a total of 137 unique dual credit courses consisting of 537 sections that involved the efforts of approximately 170 high school dual credit instructors.

The Dual Credit Program contracted with the DualEnroll software for the past 3 years and have been able to process an additional 40 dual credit instructors and 42 courses. Due to the scope and size of the Dual Credit Program, and a rapidly growing body of collected data, it is essential that the College continue to have a software system to automate and streamline the many processes that were performed manually. Additionally, the Dual Credit Program is committed to achieving accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP), the national accrediting body for concurrent enrollment programs. To that end, a software program that provides full alignment with the NACEP requirements and standards is critical.

Specifically, the DualEnroll software management system has been able to more quickly and efficiently process the multiple documents that must be completed, reviewed, and retained on file for each high school instructor and dual credit course. The system has been able to save time on the preparation, routing and review of these documents, which involves a significant time investment on the parts of faculty and administrators both at the College and high schools.

A legal notice for a Request for Proposal (RFP # 2019-R0021) was published on April 23, 2019, in the Daily Herald; the RFP was also posted on the College of DuPage Purchasing website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Twenty-nine (29) vendors were directly solicited. Eighteen (18) vendors downloaded the RFP documents. A pre-proposal meeting was held on April 29, 2019, at 11:00 a.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). A public opening was held on May 14, 2019, at 2:00 p.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). The following individuals attended: Jacoby Radford (COD Purchasing Manager), Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant/Recorder), John Gandor (COD Manager, Fixed Assets and Construction Accountant/Agent of the Board), and Lisa Haegele (COD Coordinator, Dual Credit and Enrollment/Academic Outreach). Three (3) proposals were received. One (1) women/minority-owned business submitted a proposal.

An evaluation committee consisting of the following seven (7) employees assessed the submitted proposal.

- Lisa Haegele, Academic Outreach, Coordinator, Dual Credit/Enroll
- Donna Berliner – Information Technology Services
- Keith Zeitz – Information Technology Services
- Michelle Olson – Human Resources
- Antony Ramos – Adjunct Faculty Support
- Jim KostECKi – Research
- Courtney Hatcher - Business & Applied Technology

The proposal responses, in-depth product demonstrations, and responses from references were evaluated by each member based upon criteria set forth in the RFP; a scoring matrix identified CourseMaven, Inc. DBA DualEnroll.com with the highest total after averaging all individual scores on a 5-point scale.

At the July 18, 2019 board meeting the board approved a three-year spend amount of \$90,000 for FY20-22 with CourseMaven, Inc. DBA DualEnroll.com with the option for two one-year extensions. At the July 2021 board meeting the board approved an additional spend of \$3,162 to account for the 4% annual increase to cover the year three cost of the initial three-year contract. This board item seeks to add on the cost of the two one-year extension options with CourseMaven, Inc. DBA DualEnroll.com by \$59,664 and adjusting the new total not to exceed \$152,826 to bring the contract to the max of 5 years.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Prior Approved Request:

FY20 01-90-90111-5304004 \$38,000

IT Plan: IT Maintenance Services:FY21 01-20-00374-5304004 \$27,040

Dual Credit: IT Maintenance Services:FY22 01-20-00374-5304004 \$28,122

Current Request

Dual Credit: IT Maintenance Services: FY23 01-20-00374-5304004 \$29,247

Dual Credit: IT Maintenance Services: FY24 01-20-00374-5304004 \$30,417

Five Year Total Request \$152,826

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

RECOMMENDATION

That the Board of Trustees approves the addition of the two one-year extensions options stated in the initial board approval with CourseMaven, Inc. DBA DualEnroll.com for FY23-24 by \$59,664 to bring the total cost of the five-year contract not to exceed \$152,826.

STAFF CONTACT

Lisa Haegele, Manager Dual Credit/Dual Enrollment

Tamara McClain, Interim Associate Vice President, Academic Partnerships and Learning Resources

[BoT approval FY20-22.pdf](#)

[Board Approval Item 8e.pdf](#)

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Dual Credit Program for College of DuPage

2. **REASON FOR CONSIDERATION**

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

COD's Dual Credit Program has dual credit agreements with 26 separate high schools and counting. In FY18, the College offered a total of 95 unique dual credit courses consisting of 425 sections and 7,465 enrollments that involved the efforts of approximately 130 high school dual credit instructors.

Due to the scope and size of the Dual Credit Program, and a rapidly growing body of collected data, it is essential that the College acquire software to automate and streamline the many processes that are currently performed manually. Additionally, the Dual Credit Program is committed to achieving accreditation from the National Alliance of Concurrent Enrollment Partnerships (NACEP), the national accrediting body for concurrent enrollment programs. To that end, a software program that provides full alignment with the NACEP requirements and standards is critical.

Specifically, the Dual Credit Program needs a software management system that can help to more quickly and efficiently process the multiple documents that must be completed, reviewed, and retained on file for each high school instructor and dual credit course. The preparation, routing and review of these documents involves a significant time investment on the parts of faculty and administrators both at the College and high schools, time that could be redirected to other pressing demands via software that can simplify and modernize processes.

A legal notice for a Request for Proposal (RFP # 2019-R0021) was published on April 23, 2019, in the Daily Herald; the RFP was also posted on the College of DuPage Purchasing website, and distributed to in-district Chambers of Commerce and to the College of DuPage Center for Entrepreneurship. Twenty-nine (29) vendors were directly solicited. Eighteen (18) vendors downloaded the RFP documents. A pre-proposal meeting was held on April 29, 2019 at 11:00 a.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). A public opening was held on May 14, 2019, at 2:00 p.m. in the College of DuPage Purchasing Department Conference Room (BIC 1B03A). The following individuals attended: Jacoby Radford (COD Purchasing Manager), Susan Castellanos (COD Buyer/Facilitator), Anne Marie Dando (COD Purchasing Assistant/Recorder), John Gandor (COD Manager, Fixed Assets and Construction

Accountant/Agent of the Board), and Lisa Haegele (COD Coordinator, Dual Credit and Enrollment/Academic Outreach). Three (3) proposals were received. One (1) women/minority-owned business submitted a proposal.

An evaluation committee consisting of the following seven (7) employees assessed the submitted proposal.

- Lisa Haegele, Academic Outreach, Coordinator, Dual Credit/Enroll
- Donna Berliner – Information Technology Services
- Keith Zeitz – Information Technology Services
- Michelle Olson – Human Resources
- Antony Ramos – Adjunct Faculty Support
- Jim KostECKI – Research
- Courtney Hatcher - Business & Applied Technology

The proposal responses, in-depth product demonstrations, and responses from references were evaluated by each member based upon criteria set forth in the RFP; the scoring matrix below reflects the averages of all individual scores on a 5-point scale:

College of DuPage Dual Credit Program		Evaluation Criteria												Evaluation Results		
		National Alliance of Concurrent Enrollment Partnerships		Pricing and Licensing		Implementation and Training		User Interface		Key Program Features		Reporting				
		Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Score 1-5	Weighted Score	Total is 100% weight		
Firm Name		10% weight		10% weight		10% weight		20% weight		25% weight		25% weight		Total Score 1-25	Total Weighted Score	Rank
Aura Innovative Technology, Inc.		1.29	0.13	1	0.10	1.86	0.19	1.14	0.23	1	0.32	1.43	0.36	6.72	1.00	3
Course Maven, Inc.DBA		4.57	0.46	3.29	0.33	4.43	0.44	4.14	0.83	4	1.11	4	1.00	20.43	3.06	1
Canusia, Inc.		4.14	0.41	4.71	0.47	3.14	0.31	3	0.60	3.29	0.82	3.29	0.82	18.28	2.62	2

Budget Status

GL Account	FY2019		FY2020	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-90-90111-5304004	\$ 1,287,036	\$ 1,675,546	\$ -	\$ 1,675,546
<i>IT Plan: IT Maintenance Services</i>				
			FY2020 Request	\$ 38,000
			Future Commitments (FY2021-22)	\$ 52,000
			Total Request	\$ 90,000

*YTD Spend equals actuals plus committed as of 7/2/19.

This contract supports the Strategic Long Range Plan Goal # 2, Value Added Education: College of DuPage is committed to ensuring the courses and programs we provide deliver facts, experience, skills, and intellectual growth to students and the community. College of DuPage is committed to going beyond standard expectations and providing something more to the students and communities we serve: specifically, Objective 2.4, Add additional and strengthen current academic transfer partnerships agreements (e.g., 3+1, 2+2) and create greater opportunities for students to earn college credit while still in high school (e.g. Early College initiative, dual credit), and Goal # 3: College of DuPage is committed to methods of teaching that shift the focus of instruction from the teacher to the student: specifically, Objective 3.6, Ensure that current College policies and procedures lead to improved student outcomes.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves a three (3) year initial contract term (36 months) with two (2) one-year extension options for Dual Credit Program software for College of DuPage to CourseMaven, Inc. DBA DualEnroll.com, 43498 Butler Place, Leesburg, Virginia 20176 for a total of three years initial cost not to exceed \$90,000 with the annual license fee based on the size of the Dual Credit Program as measured in duplicated registrations.

Staff Contact: Lisa Haegele, Dual Credit/Dual Enrollment Coordinator
Keith Zeitz, Office & Classroom Technology Manager

BOARD APPROVAL

SIGNATURE PAGE FOR

Dual Credit Program for College of DuPage

ITEM(S) ON REQUEST

That the Board of Trustees approves a three (3) year initial contract term (36 months) with two (2) one-year extension options for Dual Credit Program software for College of DuPage to CourseMaven, Inc. DBA DualEnroll.com, 43498 Butler Place, Leesburg, Virginia 20176 for a total of three years initial cost not to exceed \$90,000 with the annual license fee based on the size of the Dual Credit Program as measured in duplicated registrations.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of Reimbursement to President Dr. Brian W. Caputo for expenses incurred while attending the 2023 Association of Community College Trustees (ACCT) National Legislative Summit on February 5- 8, 2023 in Washington, DC in the amount of \$ 1,501.23.

REASON FOR CONSIDERATION

In accordance with established practice and Board Policy 2.40, the College will reimburse the President for travel, meal, and lodging expenses incurred in connection with official College business. Reimbursement of such expenses incurred by the President will be subject to the President's monthly submission of appropriate expense reports and substantiating documentation, as well as reasonable review and approval by the Board Chair and/or the Board at a public meeting.

BACKGROUND INFORMATION

In June 2022, the Board approved President Dr. Caputo to attend the 2023 ACCT National Legislative Summit and for the College of DuPage to cover allowable registration and travel expenses up to \$2,705.

Dr. Caputo has submitted expense reimbursement requests, copies of which are submitted with the present resolution. Those requests have been reviewed. The Board is being asked to approve the permitted expenses.

Fy2023

President's Office: Out-of-State Travel Costs GL Account 01-80-00781-5503006 in the amount of \$ 1,501.23.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees authorizes reimbursement of expenses to President Dr. Brian

Caputo for his participation in the 2023 ACCT National Legislative Summit on February 5 – 8, 2023 in Washington, DC in the amount of \$ 1,501.23.

STAFF CONTACT

Tracey Frye, Executive Assistant to the President

[Expense - 2023 ACCT NLS.pdf](#)

Expense Report
Report Name : 2023 ACCT NLS

Employee Name : Caputo, Brian W.

Employee ID : [REDACTED]

Report Header

Policy : Employee Business Expense and
Travel

Business Purpose : Attend the ACCT National
Legislative Summit, Feb. 5 - 8, 2023,
Washington, DC

Report Key : [REDACTED]

Report Id : [REDACTED]

Report Date : 02/07/2023

Approval Status : Not Submitted

Currency : US, Dollar

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
02/08/2023	Parking- Out of State-5503006	O'Hare International Airport	O'Hare International Airport	Chicago	Cash	\$150.00
	Allocations :	100% (\$150.00) 01-00781-80				
	Business Purpose :	Airport Parking				
02/08/2023	Meals Itemized-Out of State-5503006	Anthem	Anthem	Washington	Cash	\$20.60
	Allocations :	100% (\$20.60) 01-00781-80				
	Business Purpose :	Breakfast				
02/08/2023	Hotel-Out of State-5503006	Marriott Hotels	Marriott Hotels	Washington	Cash	\$1,124.22
	Business Purpose :	Hotel				

02/08/2023	Transportation - Taxi/Limo/Bus/Subway/Other-Out of State-5503006	UVC	UVC	Washington	Cash	\$21.19
	Allocations :	100% (\$21.19) 01-00781-80				
	Business Purpose :	Taxi (To Airport)				
02/08/2023	Personal Car Mileage-Out of State-5503006				Cash	\$15.72
	Allocations :	100% (\$15.72) 01-00781-80				
	Business Purpose :	Mileage (O'Hare Airport to COD)				
02/07/2023	Printing Expenses-5402001	Fed Ex Office	Fed Ex Office	Washington	Cash	\$3.77
	Allocations :	100% (\$3.77) 01-00781-80				
	Business Purpose :	Photocopies - Legislator Appt. Handouts				
02/07/2023	Meals Itemized-Out of State- 5503006	Sodexo	Sodexo	Washington	Cash	\$9.25
	Allocations :	100% (\$9.25) 01-00781-80				
	Business Purpose :	Lunch				
02/06/2023	Meals Itemized-Out of State- 5503006	Starbucks	Starbucks	Washington	Cash	\$6.27
	Allocations :	100% (\$6.27) 01-00781-80				
	Business Purpose :	Breakfast				
02/05/2023	Meals Itemized-Out of State- 5503006	The Capital Burger	The Capital Burger	Washington	Cash	\$113.05
	Business Purpose :	Dinner				
02/05/2023	Transportation - Taxi/Limo/Bus/Subway/Other-Out of State-5503006	Alexandria Union Cab	Alexandria Union Cab	Washington	Cash	\$21.44
	Allocations :	100% (\$21.44) 01-00781-80				
	Business Purpose :	Taxi (Airport to Hotel)				
02/05/2023	Personal Car Mileage-Out of State-5503006				Cash	\$15.72
	Allocations :	100% (\$15.72) 01-00781-80				
	Business Purpose :	Mileage COD - O'Hare Airport				
01/23/2023	Airfare/Train - In State-5502006	United Airlines	United Airlines	Chicago	Company Paid	\$370.83
	Allocations :	100% (\$370.83) 01-00781-80				
	Business Purpose :	Airline Ticket				
11/18/2022	Conference-Seminar (No Prof Dev)-5503005	ACCT	ACCT	Washington	Company Paid	\$770.00
	Allocations :	100% (\$770.00) 01-00781-80				
	Business Purpose :	Conference Registration				

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

Report Total : \$2,642.06
Personal Expenses : \$0.00
Total Amount Claimed : \$2,642.06
Amount Approved : \$2,642.06

Company Disbursements

Amount Due Employee : \$1,501.23
Amount Due Company Card : \$0.00
Total Paid By Company : \$2,642.06

Employee Disbursements

Amount Due Company : \$0.00
Amount Due Company Card From Employee : \$0.00
Total Paid By Employee : \$0.00

Brian W. Caputo

President

2/14/23

Date

James Martner

Director, Internal Audit

2/15/23

Date

Scott Brady

Chief Financial Officer & Treasurer

2/15/2023

Date

Chair, Board of Trustees

Date

Booking Business Travel

Request ID : [REDACTED]
Minimum Departure Date : **02/05/2023**
Approval Status : **Not Submitted**

Employee Name : **Caputo, Brian W.**
Email Address : [REDACTED]
Default Manager Name : **Sekerka, Joyce E.**
Default Manager Email : [REDACTED]
Country of Residence : **UNITED STATES**

Sender Name : **Frye, Tracey A.**
Email Address : [REDACTED]
Default Manager Name : **McCambridge, Wendy A.**
Default Manager Email : [REDACTED]
Country of Residence : **UNITED STATES**

Start Date : **02/05/2023**
End Date : **02/08/2023**
Purpose : **Attend the ACCT National Legislative Summit, Feb. 5 - 8, 2023, Washington, DC**

Segments

Air Ticket

Foreign Amount : \$350.00

02/05/2023 O'Hare Intl (Airport - ORD), Chicago (US) – Ronald Reagan National (Airport - DCA), Washington (US) Departure time: 9:00 AM

02/08/2023 Ronald Reagan National (Airport - DCA), Washington (US) – O'Hare Intl (Airport - ORD), Chicago (US) Departure time: 12:00 PM

Allocations : 100% (\$350.00) 80 01-00781

Parking Fee

Foreign Amount : \$150.00

02/05/2023 O'Hare (Airport - ORD), Chicago (US) 02/08/2023

Check-In Detail : Airport Parking

Allocations : 100% (\$150.00) 80 01-00781

Expenses

Transaction Date	Expense Type	Entry Description	Foreign Amount	Amount
02/05/2023	Airfare/Train - Out of State-5503006		\$350.00	\$350.00
02/05/2023	Conference/Seminar (No Prof Dev) International - 5505005	Conference Registration Including Meals	\$770.00	\$770.00

02/05/2023	Car Mileage-Out of State Comment :	Frye, Tracey A. (11/01/2022): COD - O'Hare International Airport	\$13.75	\$13.75
02/08/2023	Car Mileage-Out of State Comment :	Frye, Tracey A. (11/01/2022): O'Hare International Airport to COD	\$13.75	\$13.75
02/05/2023	Hotel-Out of State-5503006	Hotel (2/5 - 2/8/23)	\$1,150.00	\$1,150.00
02/05/2023	Parking- Out of State-5503006		\$150.00	\$150.00
02/05/2023	Meals Itemized-Out of State-5503006	Meals (\$59.25 @ 2 days, \$79 @ 2 days)	\$276.50	\$276.50

Printed on 11/01/2022 11:46 AM

Brian W. Caputo

President

11/1/22

Date

Maureen Dunne

Chair, Board of Trustees

11/7/22

Date

THANK YOU

O'Hare International Airport
PO Box 66179,
Chicago, IL 60666-0179
Tel: (773) 686-7530

Receipt [REDACTED] 02/08/23 17:15:1
2

!!!! Copy !!!!

[REDACTED] Pay Parking Ticket \$ 150.00

In: 02/05/23 11:54
Out: 02/08/23 17:14
Duration: 3 Dy. 5 Hr. 20 Min..

Total Amount \$ 150.00

Credit Visa \$ 150.00

.....
Visa

CAPUTO/ BRIAN W
Card No. XXXX XXXX XXXX [REDACTED]
Amount paid = \$ 150.00

** Thank you **
** Includes All Applicable Taxes. **

& & & 401 & & &
ANTHEM
901 MASSACHUSETTS AVE. NW
WASHINGTON, DC 20001

& & & 401 & & &
Marriott Marquis Washington DC
**** ANTHEM ****

██████████ GADA

Check No : ██████████
Table No : ██████████
Server : 45467 GADA
Name on Card: CAPUTO/ BRIAN W
Acct Num : XXXXXXXXXXXX ██████████
Expiry Date : **/**
Card Type : VISA
Trans Type : Authorize
Trans Date : 2/8/2023
Trans Time : 7:40 AM
Entry Mode : Chip
Auth Code : ██████████
Resp Code : 00
Mode : Issuer
App Label : VISA CREDIT
AID : ██████████
ARC : 00
TVR : ██████████
TSI : ██████████
IAD : ██████████

CHK ██████████ TBL ██████████
GST 1

8 Feb'23 7:30 AM

1 COLD PRESSED JUICE 6.00
1 ORGANIC OATMEAL 10.00

FOOD \$16.00
Tax: \$1.60
7:38 AM
TOTAL DUE: \$17.60

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY _____
TOTAL _____
ROOM NUMBER _____
PRINT LAST NAME _____
SIGNATURE _____

00 Approved - Thank You 000

For your convenience we are
providing the following
gratuity calculations:

20% is \$3.20
18% is \$2.88
15% is \$2.40

Subtotal : USD\$ 17.60
Gratuity : 3.-
Total : 20.60

X _____
Signature
I Agree to pay total amount as
per the Card Issuer Agreement.
Customer Copy

(202)824-9200



MARRIOTT MARQUIS WASHINGTON DC

GUEST FOLIO

ROOM	NAME	RATE	DEPART	TIME	ACCT#	GROUP
AD	COLLEGE OF DUPAGE		02/08/23	12:10		
TYPE	COLLEGE OF DUPAGE		02/05/23	17:37		
ROOM CLERK	425 FAWELL BLVD		ARRIVE	TIME		
	GLEN ELLYN IL 60134	VSXXXXXXXXXXXX			MBV#:	
	ADDRESS	PAYMENT				

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
02/05	OTHR GRP 7083, 1	326.00		
02/05	ROOM TAX 7083, 1	48.74		
02/06	OTHR GRP 7083, 1	326.00		
02/06	ROOM TAX 7083, 1	48.74		
02/07	OTHR GRP 7083, 1	326.00		
02/07	ROOM TAX 7083, 1	48.74		
02/08	CCARD-VS		1124.22	
	PAYMENT RECEIVED BY: VISA XXXXXXXXXXXXX			.00

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 901 MASSACHUSETTS AV
 WASHINGTON DC 20001
 PH: 866-435-7627

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Frye, Tracey

Subject: FW: [External] Receipt from UVC

From: UVC via Square <receipts@messaging.squareup.com>

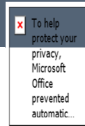
Sent: Wednesday, February 8, 2023 11:26 AM

To: Caputo, Brian [REDACTED]

Subject: [External] Receipt from UVC

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UVC

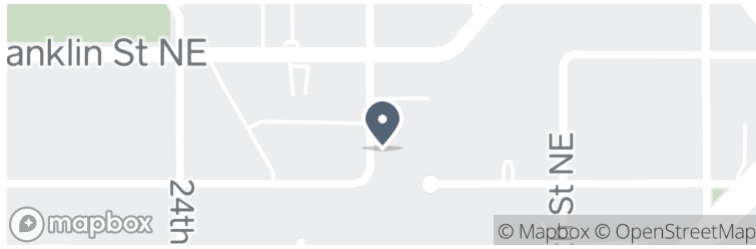


Let UVC know how your experience was

\$21.19

Custom Amount × 1	\$21.19
-------------------	---------

Total	\$21.19
-------	---------



UVC
2711 26th Street NE
Washington, DC 20018
703-945-7615

Visa [REDACTED] (Chip)
VISA
BRIAN W CAPUTO

Feb 8
2023
at 9:26
AM
[REDACTED]
Auth
code:
[REDACTED]

AID: [REDACTED]
Signature Verified



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San Francisco, CA 94103

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901 Massachusetts Avenue NW
 Washington, DC 20001-4307
 (202) 783-8412

Terminal: [REDACTED]
 2/7/2023 08:51
 Receipt#: [REDACTED]
 Type: Purchase

Qty	Description	Amount
3	PC Basic Station Time/Minute	1.20
4	Computer B&W Prints Letter/Legal	2.36
SubTotal		3.56
District tax		0.00
City tax		0.00
County tax		0.00
State tax		0.21
Total		USD \$3.77

Acct #: ***** [REDACTED]
 VISA CREDIT
 Chip Read
 Auth No.: [REDACTED]
 Mode: Issuer
 AID: [REDACTED]
 NO CVM
 CVM Result: [REDACTED]
 TVR: [REDACTED]
 IAD: [REDACTED]
 TSI: [REDACTED]
 ARC: [REDACTED]
 APPROVED

The Cardholder agrees to pay the Issuer of the charge card in accordance with the agreement between the Issuer and the Cardholder.



Tell us how we're doing and receive \$7 off your next \$40 print order*. Complete our survey by scanning the QR code below, visit fedex.com/welisten.



Offer expires 6/30/2023

*\$7 off print order of \$40.00 or more. Discount applies to orders placed in a FedEx Office store or online through FedEx Office® Print Online. Offer is valid at time of purchase only, no cash value and may not be discounted or credited toward past or future purchases; discount cannot be used in combination with custom-bid orders, other coupons, or discounts, including account pricing. Discount not valid on the following products and services: finishing only orders; self-service print, photo station, fax or scan; direct mail, EDDM® or postage. Does not apply to shipping, Custom Branded boxes, rush or delivery charges. Does not apply to retail products. No cash value. Offer void where prohibited or restricted by law. Products, services and hours may vary by location. © 2023 FedEx. All rights reserved. Offer expires 6/30/2023.

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SODEXO
US House of Representatives
Washington DC, 20515

Empl.: Kelly
Tbl: 0
Guest Count: 1
Guest 1

2/7/2023 11:40 am

Ref: [REDACTED]
Chk: [REDACTED]

8.7 oz Salad Bar By Oz.	5.05
(8.7 oz NET @ \$0.58/oz)	
Soup 8 Oz	2.45
Perrier 11.5oz	1.75
<hr/>	
SubTotal	9.25
<hr/>	
Total	9.25
VISA ***** [REDACTED]	9.25
<hr/>	
Amount Paid	9.25

& & & 440 & & &
Marriott Marquis Washington DC

**** STARBUCKS ****

██████████

CHK ██████████
6 Feb'23 7:17 AM

1 PARFAIT 3.75
1 KIND BAR 1.95

FOOD \$5.70
Tax: \$0.57
Total: \$6.27
Change Due \$13.73
CASH \$20.00

----- Check Closed -----
6 Feb'23 7:17 AM

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY _____

TOTAL _____

ROOM NUMBER _____

PRINT LAST NAME _____

SIGNATURE _____



1005 7th NW
Washington, DC 20004
202-638-0414

General Manager: Virginia M Rosinsky
Proudly Served by: Seth D

1 Fried Chicken Sandwich	17.00
Kale Salad	
Dressing	
On Side	
W/Entree	
1 Diet Coke	3.50
2 La Colombe Coffee	8.00
1 Coconut Cream Pie	6.00
1 Sprite	3.50
1 Classic Cheeseburger	18.00
Medium	
Vermont Cheddar	
Lettuce	
Tomato	
NO	
Red Onion	
Food Allergy	
*Caesar Salad	
W/Entree	
1 Iced Tea	3.50 ✓
1 Chicken Caesar	19.00 ✓
1 Clam Chowder	7.00 ✓

ID # [REDACTED]

* Survey - Chance to win one of *
* five \$100 gift cards! *
* *
* Each month we're awarding 5 *
* guests a \$100 restaurant gift *
* card! *
* *
* Visit CAPITALBURGERSURVEY.COM and *
* enter the ID # above *
* *
* NO PURCHASE NECESSARY. Void where *
* prohibited. See Official Rules at *
* CAPITALBURGERSURVEY.COM *
* Disponible en Espanol *

(Expires: Feb 12, 2023)

Subtotal 85.50
Sales Tax 8.55

Total 94.05

Gratuity Not Included. Suggested amounts are provided for your convenience.

Suggested gratuity is	20% - \$18.81
calculated after tax	18% - \$16.93
and before discounts	15% - \$14.11

Sincere thanks for joining us today. If you'd like to keep up on burger and wine news from us, please text "BURGER" to 41208 and become a Burger Zealot.

3 Guests
Table 46

Check# [REDACTED]
8:56:42PM 02/05/2023



1005 7th NW
Washington, DC 20004
202-638-0414

Check # : [REDACTED]

Table [REDACTED]
Seth D
09:00 PM 02/05/2023 Gst 3
Transaction # [REDACTED]

AID: [REDACTED]
TC: [REDACTED]
App Name/Label: VISA CREDIT
Card Verification: Signature
Tran DataSource: Chip

Card Number [REDACTED] Auth Code [REDACTED]
XXXXXXXXXXXXX [REDACTED] Visa

Check Amount 94.05

Gratuity Not Included. Suggested amounts are provided for your convenience.

Suggested gratuity is	20% - \$18.81
calculated after tax	18% - \$16.93
and before discounts	15% - \$14.11

Gratuity..... 19.-
Total... 113.05

X
Cardmember agrees to pay total in accordance with agreement governing use of such card.

Frye, Tracey

Subject: Dinner/Prep for ACCT Legislative Appointments
Location: The Capital Burger, 1005 7th NW, Washington DC 20004

Start: Sun 2/5/2023 8:00 PM
End: Sun 2/5/2023 9:00 PM
Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Caputo, Brian

Discussion: ACCT NLS Conference and Prep for Legislative Appointments

Itemization

Dr. Caputo	\$38.78	01-80-00781-5503006
Chair Dunne/Trustee Appel	\$74.27	01-90-00813-5503006

Frye, Tracey

Subject: FW: [External] Receipt from Alexandria union cab 939

From: Alexandria union cab 939 via Square <receipts@messaging.squareup.com>

Sent: Sunday, February 5, 2023 4:24 PM

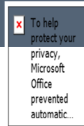
To: Caputo, Brian [REDACTED]

Subject: [External] Receipt from Alexandria union cab 939

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Alexandria union cab 939



Let Alexandria union cab 939 know how your experience was

\$21.44

Custom Amount × 1	\$21.44
--------------------------	----------------

Total	\$21.44
--------------	----------------

Brian W. Caputo

Alexandria union cab 939
703-209-1831

Visa [REDACTED] (Chip)
VISA
BRIAN W CAPUTO

Feb 5
2023 at
2:23
PM
[REDACTED]
Auth
code:
[REDACTED]

AID: [REDACTED]

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 Atlanta, GA 30346
 404-252-6696
 800-950-2950

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ADDRESS INFORMATION

Billing Address
 COLLEGE OF DUPAGE
 425 FAWELL BOULEVARD
 GLEN ELLYN IL 60137

PASSENGER INFORMATION

Company Name : COLLEGE OF DUPAGE
Date Issued : Jan. 23, 2023
Agent : OT
Ref : REZ MADE BY TRACEY FRYE

Company Number : [REDACTED]
Agency Ref # : [REDACTED]
Invoice Number : [REDACTED]

Project Code : [REDACTED]

First Name : BRIAN **Last Name** : CAPUTO

COVID-19 INFORMATION

To view Covid-19 information for your trip destinations, [click here](#).

AIRLINE BOOKING REFERENCE

TICKET CONFIRMATION FOR [UNITED \(UA\)](#) IS [REDACTED]
 TICKET CONFIRMATION FOR [UNITED \(UA\)](#) OPERATED BY [SKYWEST DBA UNITED EXPRESS](#) IS [REDACTED]

REMARKS

TICKET CONFIRMATION FOR UNITED AIRLINES IS [REDACTED]
 TICKET CONFIRMATION FOR UNITED AIRLINES OPERATED BY SKYWEST DBA UNITED EXPRESS IS [REDACTED]

FLIGHT Sunday, February 5, 2023



Air Vendor : UNITED (UA)	Flight Number : 616
From : Chicago Ohare Intl (ORD)	Departs : 1:55 PM
To : Ronald Reagan Washington Natl (DCA)	Arrives : 4:47 PM
Aircraft : 319	Class of Service : ECONOMY[Q]
Flight Duration : 1 hour 52 mins	Miles : 610 miles
Operated By : UNITED (UA)	Ticket Confirmation : [REDACTED]
Seat Number : 24-E **RESERVED**	

BAGGAGE FEES MAY APPLY | DEPART TERMINAL 1 | ARRIVE TERMINAL 2 | SEAT 24-E **RESERVED** | CAPUTO/BRIAN | MILES 610 | FLIGHT DURATION 1.52 HRS | NON-STOP

FLIGHT Wednesday, February 8, 2023



Air Vendor : UNITED (UA)	Flight Number : 5859
From : Ronald Reagan Washington Natl (DCA)	Departs : 2:50 PM

To	: Chicago Ohare Intl (ORD)	Arrives	: 4:10 PM
Aircraft	: E7W	Class of Service	: ECONOMY[S]
Flight Duration	: 2 hours 20 mins	Miles	: 610 miles
Operated By	: SKYWEST DBA UNITED EXPRESS	Ticket Confirmation	: [REDACTED]
Seat Number	: 12-B **RESERVED**		

BAGGAGE FEES MAY APPLY | DEPART TERMINAL 2 | ARRIVE TERMINAL 2 | SEAT 12-B **RESERVED** | CAPUTO/BRIAN | MILES 610 | FLIGHT DURATION 2.20 HRS | NON-STOP

INVOICE INFORMATION

INVOICE #:	[REDACTED]
AIR FARE:	317.24
TAXES AND CARRIER IMPOSED FEES:	53.59
TOTAL AIR FARE:	370.83
SERVICE FEE:	7.00
TOTAL:	377.83
TOTAL PAYMENT:	377.83

PAYMENT INFORMATION

Date of Payment	Form of Payment	Card Number / Type	Amount
2023-01-23	CREDIT CARD	[REDACTED]	377.83

GENERAL INFORMATION

PASSENGER TICKET NUMBER AIR AMT
 CAPUTO/BRIAN [REDACTED] 370.83
 SERVICE FEE MCO: [REDACTED]

REMARKS

TEPLIS TRAVEL/ AFTER HOURS RESERVATIONS
 TOLL FREE - 800-367-1637
 NOTE- THERE IS AN ADDITIONAL CHARGE
 ** TO USE THE EMERGENCY SERVICE **
 VERIFY INTL ENTRY REQUIREMENTS AT THE LINK BELOW
[HTTPS://TINYURL.COM/5X67TZ3R](https://tinyurl.com/5X67TZ3R)
 VALID PASSPORT REQUIRED FOR U.S. TRAVEL WORLDWIDE
 INCLUDINGMEXICO CANADA AND THE CARIBBEAN
 MANY COUNTRIES REQUIRE 6 MONTHS LEFT ON YOUR
 PASSPORT TO TRAVEL
 U98/CLIQCONFIGID: [REDACTED]
 UNITED AIRLINES CONFIRMATION NUMBER - [REDACTED]
 NON REFUNDABLE ITINERARY SUBJECT TO FEES PLUS AN INCREAS

Frye, Tracey

From: 2023 National Legislative Summit <email_confirm@confmail.experient-inc.com>
Sent: Friday, November 18, 2022 10:12 AM
To: Caputo, Brian
Cc: Frye, Tracey
Subject: [External] Community College National Legislative Summit Confirmation {ACT231:1162}

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The banner features the text "Community College National Legislative Summit" on the left, a central illustration of the US Capitol building, and event details on the right. The event is scheduled for February 5-8, 2023, at the Marriott Marquis in Washington, DC. It is sponsored by the ACCT (Association of Community College Trustees) and is in collaboration with the AAACC (American Association of Community Colleges) and the CCA (College Community Advocacy).

***** Please do not reply to this e-mail. It was sent from an automated system. *****

We are pleased to confirm your registration for the 2023 Community College National Legislative Summit . Please reference your confirmation ID listed below when making inquiries regarding your registration. **Click the link below to return to your online registration.**

[Click here to access your registration](#)

Profile

Confirmation ID [REDACTED]
Brian W Caputo
College of DuPage
425 Fawell Blvd
Glen Ellyn, IL 60137-6599

Registration Details

[Brian W Caputo](#)

Registration Type: Registration Package (Includes Meals), Early

Description	Item Total
Monday General Session Luncheon - Self (Qty: 1) FEB 6 2023 12:15PM	\$0.00
Capital Awards & Entertainment Banquet - Self (Qty: 1) FEB 7 2023 7:00PM	\$0.00
Wednesday Closing Breakfast - Self (Qty: 1) FEB 8 2023 8:30AM	\$0.00
Registration (Qty: 1)	\$770.00
Total Registration Fees:	\$770.00
Total Registration Paid:	(\$770.00)
Current Balance:	\$0.00

Financial Summary

Total of All Fees:	\$770.00
Total Amount Applied to All Fees:	(\$770.00)
Total Balance Due:	\$0.00

Payment History

Payment #1	
11/18/2022 — \$770.00 [Payment] SCOTT BRADY / American Express / ***** [REDACTED]	
Payment Allocation	
11/18/2022 — Applied: Brian Caputo's Registration	\$770.00
Total Amount Applied:	\$770.00
Payment Totals	
Total Payments:	\$770.00
Total Refunds:	\$0.00
Total Net Paid:	\$770.00

Cancellation Policy

Registration cancellation received on or before January 5, 2023 will receive a full refund less a \$200 processing fee. No refunds will be made for cancellations received after January 5, 2023. Refunds will be issued after the Congress. [Email cancellation request.](#)

Questions?

Please take a moment to review the details listed above. Any changes must be made directly on this form and emailed to the [ACCT Registration Center.](#)

Hotel Information

Washington Marriott Marquis Hotel; 901 Massachusetts Ave NW; Washington, DC 20001

To book a hotel room at the Washington Marriott Marquis Hotel [Click Here](#)

The ACCT group rate is available until January 18, 2023 and is subject to availability.

See you in Washington, DC!
ACCT Registration Center

864-342-6349 Phone ~ [Email](#)

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</html>

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of Reimbursement to President Dr. Brian W. Caputo for expenses incurred while attending a meeting with the President of DePaul University on January 17, 2023 in Chicago, Illinois in the amount of \$ 54.65.

REASON FOR CONSIDERATION

In accordance with established practice and Board Policy 2.40, the College will reimburse the President for travel, meal, and lodging expenses incurred in connection with official College business. Reimbursement of such expenses incurred by the President will be subject to the President's monthly submission of appropriate expense reports and substantiating documentation, as well as reasonable review and approval by the Board Chair and/or the Board at a public meeting.

BACKGROUND INFORMATION

Dr. Caputo has submitted expense reimbursement requests, copies of which are submitted with the present resolution. Those requests have been reviewed. The Board is being asked to approve the permitted expenses.

FY2023

President's Office: GL Account 01-80-00781-5502006 in the amount of \$ 54.65.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees authorizes reimbursement of expenses to President Dr. Brian Caputo for expenses incurred while attending a meeting with the President of DePaul University on January 17, 2023 in Chicago, Illinois in the amount of \$ 54.65.

STAFF CONTACT

Tracey Frye, Executive Assistant to the President

Expense - 1_17 DePaul University President Meeting.pdf

Expense Report
Report Name : 1/17 DePaul University President Meeting

Employee Name : Caputo, Brian W.

Employee ID : [REDACTED]

Report Header

Policy : Employee Business Expense and Travel

Business Purpose : Meeting with DePaul University President & Leadership

Report Key : [REDACTED]

Report Id : [REDACTED]

Report Date : 02/07/2023

Approval Status : Not Submitted

Currency : US, Dollar

Transaction Date	Expense Type	Vendor	Vendor Name	City	Payment Type	Amount
01/17/2023	Parking-In State-5502006	DePaul Clifton Garage	DePaul Clifton Garage	Chicago	Cash	\$16.00
	Allocations :	100% (\$16.00) 01-00781-No-80				
	Business Purpose :	Parking				
01/17/2023	Personal Car Mileage-In State-5502006				Cash	\$38.65
	Allocations :	100% (\$38.65) 01-00781-80				
	Business Purpose :	Round Trip (COD - DePaul University)				

Note: The sum of allocation amounts may not exactly match the expense amount due to rounding.

Report Total : \$54.65
Personal Expenses : \$0.00
Total Amount Claimed : \$54.65
Amount Approved : \$54.65

Company Disbursements

Amount Due Employee : \$54.65
Amount Due Company Card : \$0.00
Total Paid By Company : \$54.65

Employee Disbursements

Amount Due Company : \$0.00
Amount Due Company Card From Employee : \$0.00
Total Paid By Employee : \$0.00

Brian W. Caputo

2/9/23

President

Date

James Martner

2/10/23

Director, Internal Audit

Date

Scott L. Brady

2/10/2023

Chief Financial Officer & Treasurer

Date

Chair, Board of Trustees

Date

Frye, Tracey

Subject: Dr. Brian Caputo, President, College of DuPage, Hui Lin, Suzanne Depeder and Nicholas DeFalco meeting with Dr. Rob Manuel

Location: Arts & Letters President's Office - 2315 North Kenmore Avenue, 2nd Floor, Ste. 214, Chicago, 60614

Start: Tue 1/17/2023 1:30 PM
End: Tue 1/17/2023 2:30 PM
Show Time As: Out of Office

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Manuel, Robert

Categories: Community Engagement

PURPOSE: To strengthen the connection between DePaul and College of DuPage, discuss how to attract more students to transfer to DePaul and enhance the transfer student experience at DePaul.

ATTENDEES:

- Hui Lin, Director, Director, School of Accountancy & Management Information Systems, Driehaus College of Business
- Nick DeFalco, Executive Director of Transfer Recruitment & Admissions
- Suzanne Depeder, Associate Vice President, Graduate and Adult Admission Leadership, Graduate and Adult Admission Admin

DePaul Garage - Clifton
2330 N Clifton
Clifton

DPU CLIFTON PARKING
2330 N CLIFTON AVE
CHICAGO, IL, 60614
773-325-7275

Sale

Berkti W.
DATE: 01/17/23
TIME: 02:52 PM

XXXXXXXXXXXXXXXX [REDACTED]
VISA Entry Method: Chip

Total: \$ 16.00

Park note [REDACTED]
*** Charge Payment ***

01/17/23 14:52:01

Ticket: [REDACTED]
Entry : 01/17/23 12:45 PM

Inv #: [REDACTED] Appr Code: [REDACTED]

Apprvd: Online

Credit Charge 16.00

VISA CREDIT

AID: [REDACTED]
TVR: [REDACTED]
TSI: [REDACTED]

773-325-7275
All taxes included

Customer Copy
ENCRYPTED BY ELAVON
THANK YOU!

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for Public Safety Telecommunicator Certificate

REASON FOR CONSIDERATION

Board approval is required for all new certificate and degree programs.

BACKGROUND INFORMATION

This certificate will allow students to explore an exciting career as a 9-1-1 Public Safety Telecommunicator. Students completing the certificate program will have the opportunity to obtain a nationally recognized certification. Students go beyond classroom and lab exercises to learn how to demonstrate the skills and abilities necessary to be a 9-1-1 Public Safety Communicator. This includes working under stress, multi-tasking, and quickly making life-saving decisions to serve members of their community.

- There are 2 other Illinois Community Colleges offering a Public Safety Communicator Certificate, Elgin and Harper. Both certificates are 6 credit hours and do not include the Emergency Medical Responder course. Both programs have our equivalent of Fire 1181 and Fire 1182.
- The following colleges do not offer any credit certificate programs for Public Safety Dispatcher/Telecommunicator/Communicator: Waubensee Community College, Triton College, Joliet Junior College, Oakton Community College, City Colleges of Chicago, College of Lake County, and Moraine Valley Community College.
- The advantage of accreditation is that our courses will provide the actual industry certifications that are needed for an entry level 911 dispatcher.

RECOMMENDATION

Request that the Board of Trustees approve the new proposed Public Safety Telecommunicator Certificate Program. This program will also require review and recommendation for approval by the Academic Committee of the Board.

STAFF CONTACT

Joe Gilles, Associate Professor, Fire Science

Joe Cassidy, Assistant Vice President, Economic Development and Dean, Continuing Education and Public Services

[Form 21 Public Safety Telecommunicator 2-9-23.pdf](#)

Illinois Community College Board
Form 21: Application for Reasonable and Moderate Extension
Submit one hard copy

College Name:	College of DuPage	5-Digit College Number:	502-01
Contact Person:	Joseph Gilles	Phone:	630-942-2831
Email:	gilles@cod.edu	Fax:	
Proposed Reasonable and Moderate Extension Title:	Public Safety Telecommunicator Certificate		
Credit Hours:	11		
Existing/Parent Program Title:	Fire Science Degree		
Parent Prefix:	Fire	Parent Number:	3427

Please Attach the Following Items:

- 1. Employment objectives/program purpose:** Provide for *both* the parent and the proposed extension.
- 2. Catalog description:** Provide a description of the program as it will appear in the college's catalog.
- 3. Curriculum:** Provide a copy of the term-by-term sequence of courses for both the parent and the proposed extension. If a program is over 60 credit hours (for AAS degrees) or over 30 credit hours (for CTE Certificates), provide a rationale as to why the program exceeds those credit hours. Include course information for each new course included in the proposed program.
- 4. Educational alignment:** Describe how the proposed extension illustrates a Program of Study. Provide the Career Cluster for the proposed Extension and the existing Parent program. See [ICCB's Programs of Study](#) website for more information.
- 5. Approval/accreditation:** Provide a description of accreditation requirements/procedures if this extension requires approval or review by other agencies or professional or regulatory entities.
- 6. Labor market need:** Provide information including employment projections and completer data (as applicable from surrounding districts) supporting need for the proposed reasonable and moderate extension, or alternative labor market data as available.

Verification

Signed:		
	Required - Chief Administrative Officer Signature	<i>Date</i>

- 7. Information for the ICCB Master Files:** Completed Form 22 (in duplicate) for the proposed new curriculum. Course addition and/or modification requests should be submitted via ICCIS once the proposed extension receives approval.

ICCB USE ONLY:		
Reviewed By:		Date:
Approved By:		Date:

Please note: ICCB Use only Box must remain on front page of Application Form.

1. **Employment Objectives / Program Purpose:**

a. **Public Safety Telecommunicator Certificate (proposed extension)**

The only certification programs available for Public Safety Telecommunicators are through continuing education programs and private companies. There is a need in the community for a standardized training program that prepares students for this profession. This certificate allows the College of DuPage to implement a standardized training program for entry-level 9-1-1 professionals that also meets the needs of employers.

b. **Fire Science AAS Degree (parent program):**

Explain relationship (i.e., are you requiring courses from another discipline, is this a stackable credential, etc.)?

One of the courses required for this certificate is Fire 1183, Emergency Medical Responder (EMR). Public safety telecommunicators are required to assess the nature of a medical emergency, and then to provide emergency medical care directions to the general public while waiting for trained medical professionals to arrive.

Public Safety Telecommunicators dispatch and communicate with law enforcement, fire departments, and Emergency Medical Services (EMS) as part of their duties. The Fire Science AAS prepares students for a career both in the fire service and in EMS. Dispatchers need to be familiar with all aspects of this profession.

2. **Catalog Description:**

Explore an exciting career as a 9-1-1 Public Safety Telecommunicator. Students completing the certificate program will have the opportunity to obtain a nationally recognized certification. Students go beyond classroom and lab exercises to learn how to demonstrate the skills and abilities necessary to be a 9-1-1 Public Safety Communicator. This includes working under stress, multi-tasking, and quickly making life-saving decisions to serve members of their community.

3. **Curriculum:**

a. **Parent Program (Fire Science A.A.S.)**

Suggested Semester Sequence
Plan of Study Grid

FIRST SEMESTER		CREDITS
<u>FIRE 1100</u>	Introduction to Emergency Services	3
<u>FIRE 2271</u> or <u>FIRE 1183</u>	Emergency Medical Technician (EMT) or Emergency Medical Responder	5-10
<u>ENGLI 1101</u>	English Composition I	3
	Credits	11-16
SECOND SEMESTER		
<u>FIRE 2272</u>	Paramedic Transition	3
<u>FIRE 2285</u>	Trauma Assessment	3

or FIRE 2286 or FIRE 2287	or Pediatric Education for Prehospital Professionals or Differential Medical Assessment	
Elective	Fire Science Program Elective	3
ANAT 1500	Survey of Human Anatomy and Physiology	4
	Credits	13
SUMMER SEMESTER		
HLTHS 1110	Biomedical Terminology	3
SPEEC 1100 or SPEEC 1120 or SPEEC 1150	Fundamentals of Speech Communication or Small-Group Communication or Introduction to Business Communication	3
	Credits	6
THIRD SEMESTER		
FIRE 1112	Principles of Fire Prevention	3
FIRE 2201	Extinguishing and Alarm Systems	3
FIRE 2213	Principles/Fire Behavior and Combustion	3
FIRE 2215	Building Construction	3
Gen Ed	Mathematics	3-5
	Credits	15-17
FOURTH SEMESTER		
FIRE 2210	Fire Apparatus	3
FIRE 2218	Principles of Fire and Emergency Services Safety and Survival	3
Gen Ed	Humanities and Fine Arts	3
Gen Ed	Social and Behavioral Sciences	3
Elective	Elective	2
	Credits	14

Fire 1183, Emergency Medical Responder (EMR) is an existing elective course in the Fire Science Program. It is a stand-alone course or can be taken in preparation for Fire 2271, Emergency Medical Technician (EMT). EMR is the lowest of four licensure/certification levels for pre-hospital medical professionals in the State of Illinois.

b. Proposed Extension (Public Safety Telecommunicator):

Course sequence: Fire 1181 > Fire 1182 > Fire 1183. Students can take Fire 1181 in the first 8 weeks of the semester and Fire 1182 in the second eight weeks of the semester, or in two different semesters. Fire 1183 can be taken concurrently.

Master Syllabi for FIRE 1181, FIRE 1182, and FIRE 1183 attached.

4. Educational Alignment:

The Career Cluster for both the parent program (Fire Science AAS) and the proposed extension (Public Safety Telecommunication Certificate) is the **Law, Public Safety, Corrections, and Security cluster**. This cluster includes Emergency and Fire Management Services. A significant part of the duties of public safety telecommunicators involves dispatching and communication with fire and Emergency Medical Services (EMS) agencies. The remainder of public safety telecommunicator duties involves working with law enforcement.

The Fire Science AAS Degree was approved as a Program of Study last year. The Public Safety Telecommunicator Certificate will provide specialized training currently not available in our area. The only certification programs available for Public Safety Telecommunicators are through continuing education programs and private companies. There is a need in the community for a standardized training program that prepares students for this profession. This certificate allows the College of DuPage to implement a standardized training program for entry-level 9-1-1 professionals that also meets the needs of employers.

5. Approval/ Accreditation:

This proposed certificate does not require approval of other accreditation bodies for **program** approval.

However, two of the three courses in this program require the instructor to apply for **course** approval, to ensure that students who successfully complete the course are eligible to apply for a professional certification. Application requires the instructor to submit the course syllabus, objectives, and instructor qualifications in advance to ensure that the course offering meets accreditation requirements.

- a. Students successfully completing Fire 1181, Public Safety Telecommunicator I, can apply for ETC, Emergency Telecommunications Certification through the International Association of Emergency Dispatchers (IAED). The course instructor will apply directly to the IAED in advance of each course offering, to ensure that students successfully completing Fire 1181 are eligible to apply for ETC certification.
- b. Students successfully completing Fire 1183, Emergency Medical Responder, can apply for Emergency Medical Responder Certification through the Illinois Department of Public Health (IDPH). The course instructor will apply directly to IDPH, 60 days in advance of each course offering, to ensure that students successfully completing Fire 1183 are eligible to apply for EMR certification.

6. Labor Market Need:

According to the State of Illinois Occupational Employment Projections (Long-term) 2020-2030, the number of police, fire, and ambulance dispatchers is expected to grow by 9.43% over 10 years. Average annual job openings, including exits, transfers, and growth is expected to total 379 jobs annually, with an annual compounded growth of 0.91 (see attached Illinois Department of Employment Security, Economic Information & Analysis Division document).

<https://ides.illinois.gov/resources/labor-market-information/employment-projections.html>

(career 43-5031)

4425: PUBLIC SAFETY TELECOMMUNICATOR

In Workflow

1. Initial Review
 - -FIRE Counselor Liaison (duggan@cod.edu)
 - -FIRE Library Liaison (smithkak@cod.edu; alaks@cod.edu)
 - -FIRE Discipline Members (gilles@cod.edu)
2. Dean Review
 - -HSBSS Dean (rudisill@cod.edu)
3. HSBSS DCC Chair (florin@cod.edu; guerra178@cod.edu)
4. Joseph Gilles (gilles@cod.edu)
5. HSBSS DCC Chair (florin@cod.edu; guerra178@cod.edu)
6. CCC Chair (matosn@cod.edu)
7. Chief Academic Officer (curtis-chavez@cod.edu)
8. Curriculum Manager (birklandd@cod.edu)

Approval Path

1. Wed, 19 Oct 2022 11:16:04 GMT
Approved for Initial Review
2. Thu, 27 Oct 2022 11:28:15 GMT
Approved for Dean Review
3. Thu, 10 Nov 2022 20:36:41 GMT
Jason Florin (florin): Approved for HSBSS DCC Chair
4. Sun, 13 Nov 2022 07:10:11 GMT
Joseph Gilles (gilles): Approved for gilles
5. Sun, 13 Nov 2022 23:02:09 GMT
Jason Florin (florin): Approved for HSBSS DCC Chair
6. Wed, 07 Dec 2022 17:03:51 GMT
Dawn Birkland (birklandd): Approved for CCC Chair

New Program Proposal

Date Submitted: Tue, 04 Oct 2022 21:49:23 GMT

Viewing: 4425 : Public Safety Telecommunicator

Last edit: Thu, 12 Jan 2023 16:42:09 GMT

Changes proposed by: Joseph Gilles (gilles)

Program Details

Title

Public Safety Telecommunicator

Effective Catalog Edition

2023-2024

Program or Discipline

FIRE - Fire Science

Program Code (4 digit)

4425

Catalog Description

Explore an exciting career as a 9-1-1 Public Safety Telecommunicator. Students completing the certificate program will have the opportunity to obtain a nationally recognized certification. Students go beyond classroom and lab exercises to learn how to demonstrate the skills and abilities necessary to be a 9-1-1 Public Safety Communicator. This includes working under stress, multi-tasking, and quickly making life-saving decisions to serve members of their community.

Program Requirements

Program Requirements Courses

Code	Title	Credits
Program Required Courses		
FIRE 1181	Public Safety Telecommunications I	3
FIRE 1182	Public Safety Telecommunications II	3
FIRE 1183	Emergency Medical Responder	5
Total Credits		11

Key: 6027

3427: FIRE SCIENCE DEGREE

History

1. Jul 8, 2021 by clmig-jwillging
2. Jun 13, 2022 by Dawn Birkland (birklandd)
3. Nov 16, 2022 by Dawn Birkland (birklandd)

Viewing: 3427 : Fire Science Degree

Last approved: Wed, 16 Nov 2022 19:56:16 GMT

Last edit: Wed, 16 Nov 2022 19:56:15 GMT

Program Details

Title

Fire Science Degree

Program or Discipline

FIRE - Fire Science

Program Code (4 digit)

3427

Catalog Description

The **Fire Science Technology program** encompasses both fire fighting and emergency medical services. The Fire Science degree focuses on the theory and techniques of fire fighting, inclusive of the Emergency Medical Technician curriculum, required by most fire departments. After completion of the degree, state certifications may be awarded through the Office of the State Fire Marshal (OSFM) if the state requirements are met.

Program Requirements

Program Requirements Courses

Code	Title	Credits
Program Requirements		
FIRE 1100	Introduction to Emergency Services	3
FIRE 1112	Principles of Fire Prevention	3
FIRE 2201	Extinguishing and Alarm Systems	3
FIRE 2210	Fire Apparatus	3
FIRE 2213	Principles/Fire Behavior and Combustion	3
FIRE 2215	Building Construction	3
FIRE 2218	Principles of Fire and Emergency Services Safety and Survival	3

Program Electives

Select 15 credits from any 1000 or 2000-level Fire Science courses (<https://catalog.cod.edu/#selectives>)¹ 15

Electives

Select 10 credits from any 1000- or 2000- level courses¹ 10

General Education

Written Communication

ENGLI 1101 or ENGLI 1105	English Composition I Workplace Writing	3
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Oral Communication

Select one of the following: 3

SPEEC 1100	Fundamentals of Speech Communication	
SPEEC 1120	Small-Group Communication	
SPEEC 1150	Introduction to Business Communication	

Physical and Life Sciences

Select at least one course with a laboratory component 3-5

Mathematics

Select three to five credits 1000 level or above 3-5

Humanities and Fine Arts

Select three credits 3

Social and Behavioral Sciences

Select three credits.

3

From the General Education or Elective classes, at least 2 credits must come from Global/Multicultural Studies or Contemporary Life Skills

Total Credits

64-68

¹ In addition to the courses listed above.

² At least two credits must come from the list of courses in the Global/Multicultural Studies or Contemporary Life Skills category.

Key: 3427

FIRE 1181: PUBLIC SAFETY TELECOMMUNICATIONS I

In Workflow

1. Initial Review
 - -FIRE Counselor Liaison (duggan@cod.edu)
 - -FIRE Library Liaison (smithkak@cod.edu; alaks@cod.edu)
 - -FIRE Discipline Members (gilles@cod.edu)
2. Dean Review
 - -HSBSS Dean (rudisill@cod.edu)
3. HSBSS DCC Chair (florin@cod.edu; guerra178@cod.edu)
4. Joseph Gilles (gilles@cod.edu)
5. HSBSS DCC Chair (florin@cod.edu; guerra178@cod.edu)
6. CCC Chair (matosn@cod.edu)
7. Chief Academic Officer (curtis-chavez@cod.edu)
8. Curriculum Manager (birklandd@cod.edu)
9. Colleague (Colleague@cod.edu)

Approval Path

1. Wed, 28 Sep 2022 10:21:04 GMT
Approved for Initial Review
2. Wed, 05 Oct 2022 10:45:37 GMT
Approved for Dean Review
3. Thu, 13 Oct 2022 19:35:11 GMT
Jason Florin (florin): Approved for HSBSS DCC Chair
4. Tue, 18 Oct 2022 18:52:36 GMT
Joseph Gilles (gilles): Approved for gilles
5. Tue, 18 Oct 2022 18:55:31 GMT
Jason Florin (florin): Approved for HSBSS DCC Chair
6. Wed, 07 Dec 2022 17:03:45 GMT
Dawn Birkland (birklandd): Approved for CCC Chair
7. Wed, 07 Dec 2022 17:08:07 GMT
Dawn Birkland (birklandd): Approved for Chief Academic Officer

New Course Proposal

Date Submitted: Tue, 13 Sep 2022 16:45:10 GMT

Viewing: FIRE 1181 : Public Safety Telecommunications I

Last edit: Tue, 18 Oct 2022 18:52:03 GMT

Changes proposed by: Joseph Gilles (gilles)

Curricular Area

FIRE - Fire Science

Course Number

1181

Title

Public Safety Telecommunications I

Course Description

An introduction into the exciting career of a 9-1-1 Public Safety Telecommunicator. Successful completion of this course is required to take the nationally-recognized Emergency Telecommunicator Certification test. Students will combine classroom and lab exercises to demonstrate the skills and abilities needed as a 9-1-1 Public Safety Telecommunicator.

Credit Hours Min

3

Lecture Hours Min

2

Lab Hours Min

2

Clinical Hours Min

0

Repeatable

Not repeatable for credit

Course Objectives

Course Objectives	
1	List the roles and responsibilities of the 9-1-1 Public Safety Telecommunicator
2	Identify the technologies utilized in public safety communications
3	Describe the basic techniques used in the call intake process
4	Demonstrate how to respond to law enforcement-related calls
5	Demonstrate how to respond to fire department and EMS-related calls
6	Discuss the role of public safety communications in the National Incident Management System (NIMS)
7	Develop a plan for disaster and severe weather preparedness in a 9-1-1 center
8	Examine mutual aid in Illinois, including the Illinois Law Enforcement Alarm System (ILEAS), the Mutual Aid Box Alarm System (MABAS), and the Illinois Telecommunicators Emergency Response Team (IL-TERT)
9	Explain the legal aspects of 9-1-1 liability
10	Recognize stressors related to the telecommunicator position

Topical Outline

1. Roles and responsibilities
2. Telecommunication technologies
3. Call management
4. Law enforcement calls
5. Fire rescue calls
6. Emergency medical calls
7. Disaster and severe weather preparedness
8. Radio broadcast procedures
9. Legal aspects
10. Stress

Methods of Evaluation

Students are evaluated using examinations, homework, and practical competencies. Attendance may be a factor in evaluation.

Pre-Enrollment Criteria

Must be at least 18 years old with a high school diploma or equivalent, and pass the Writing Placement Test Score-Category One and Reading Placement Test Score-Category One. Successful completion of a background check by the College of DuPage approved vendor is required prior to registration.

Reviewer Comments

Debra Smith (smithkak) (Tue, 13 Sep 2022 20:14:25 GMT): Reviewed. The Library's electronic and print collections will be able to fully support the proposed new course by the effective term Fall 2023.

Joseph Gilles (gilles) (Tue, 20 Sep 2022 20:24:31 GMT): Advisory Committee Minutes from our Fall 2022 meeting will be attached once available

Key: 4684

FIRE 1182: PUBLIC SAFETY TELECOMMUNICATIONS II

In Workflow

1. Initial Review
 - -FIRE Counselor Liaison (duggan@cod.edu)
 - -FIRE Library Liaison (smithkak@cod.edu; alaksk@cod.edu)
 - -FIRE Discipline Members (gilles@cod.edu)
2. Dean Review
 - -HSBSS Dean (rudisill@cod.edu)
3. HSBSS DCC Chair (florin@cod.edu; guerraa178@cod.edu)
4. Joseph Gilles (gilles@cod.edu)
5. HSBSS DCC Chair (florin@cod.edu; guerraa178@cod.edu)
6. CCC Chair (matosn@cod.edu)
7. Chief Academic Officer (curtis-chavez@cod.edu)
8. Curriculum Manager (birklandd@cod.edu)
9. Colleague (Colleague@cod.edu)

Approval Path

1. Fri, 14 Oct 2022 10:45:19 GMT
Approved for Initial Review
2. Sat, 22 Oct 2022 11:27:41 GMT
Approved for Dean Review
3. Thu, 10 Nov 2022 20:36:45 GMT
Jason Florin (florin): Approved for HSBSS DCC Chair
4. Thu, 10 Nov 2022 21:00:34 GMT
Joseph Gilles (gilles): Approved for gilles
5. Thu, 10 Nov 2022 23:19:20 GMT
Jason Florin (florin): Approved for HSBSS DCC Chair
6. Wed, 07 Dec 2022 17:03:47 GMT
Dawn Birkland (birklandd): Approved for CCC Chair
7. Wed, 07 Dec 2022 17:08:11 GMT
Dawn Birkland (birklandd): Approved for Chief Academic Officer

New Course Proposal

Date Submitted: Thu, 29 Sep 2022 21:12:00 GMT

Viewing: FIRE 1182 : Public Safety Telecommunications II

Last edit: Thu, 10 Nov 2022 20:16:23 GMT

Changes proposed by: Joseph Gilles (gilles)

Curricular Area

FIRE - Fire Science

Course Number

1182

Title

Public Safety Telecommunications II

Course Description

Students will further develop the skills and abilities necessary to be a successful 9-1-1 Public Safety Telecommunicator. Using a combination of classroom and lab exercises, students will learn how to answer and process 9-1-1 calls and related radio traffic.

Credit Hours Min

3

Lecture Hours Min

2

Lab Hours Min

2

Clinical Hours Min

0

Repeatable

Not repeatable for credit

Course Objectives

Course Objectives	
1	Operate the Computer-Assisted Dispatch (CAD), phone, and radio equipment in the 9-1-1 lab
2	Demonstrate a basic understanding of case entry and CAD navigation
3	Compare available mapping technologies
4	Defend the importance of jurisdiction
5	Demonstrate how to process law enforcement-related calls
6	Demonstrate how to process fire and EMS-related calls
7	Demonstrate operations in a 9-1-1 center during severe weather events
8	Recognize the importance of disaster preparedness

Topical Outline

1. Equipment
2. Case entry
3. Call taking
4. Police radio
5. Fire / Emergency Medical Services (EMS) radio
6. Large-scale incidents: police
7. Large-scale incidents: fire/EMS
8. Disaster preparedness

Methods of Evaluation

Students are evaluated using examinations, homework, and practical competencies. Attendance may be a factor in evaluation.

Pre-Enrollment Criteria

Fire Science 1181 with a C or higher, or consent of Instructor.

Reviewer Comments

Joseph Gilles (gilles) (Thu, 29 Sep 2022 21:14:01 GMT): Fire Science Advisory Board minutes will be added after our October meeting.

Debra Smith (smithkak) (Wed, 05 Oct 2022 19:52:00 GMT): The Library's electronic and print collections will support the proposed new course.

Key: 4693

FIRE 1183: EMERGENCY MEDICAL RESPONDER

History

1. Nov 17, 2022 by Joseph Gilles (gilles)

Viewing: FIRE 1183 : Emergency Medical Responder

Last approved: Thu, 17 Nov 2022 12:15:35 GMT

Last edit: Wed, 16 Nov 2022 19:48:31 GMT

Curricular Area

FIRE - Fire Science

Course Number

1183

Title

Emergency Medical Responder

Course Description

Students will be introduced to pre-hospital and emergency medical training. Basic medical treatments and practical skills in emergency medical care are included.

Credit Hours Min

5.00

Lecture Hours Min

3

Lab Hours Min

4

Clinical Hours Min

0

Repeatable

Not repeatable for credit

Course Objectives

	Course Objectives
1	Define emergency medical care
2	Compare and contrast airway management techniques
3	Evaluate a scene for potential hazards
4	Determine the number of patients in an emergency situation
5	Demonstrate skills of cardiopulmonary resuscitation (CPR)
6	Identify general medical and trauma complaints
7	Identify physiological changes during pregnancy
8	Perform blood glucose testing
9	Identify the indications for the use of an autoinjector medication device
10	Demonstrate the administration of epinephrine using the autoinjector device
11	List the reasons for insertion of airway devices
12	Demonstrate the administration of aspirin and oral glucose/glucose paste
13	Demonstrate spinal immobilization
14	Demonstrate the administration of albuterol using a nebulizer
15	Demonstrate the administration of intranasal naloxone
16	Demonstrate the proper application of a commercial tourniquet

Topical Outline

1. Scene assessment
2. Anatomy and physiology
3. Disease transmission
4. Primary survey
5. Secondary survey
6. Vital signs
7. Oxygen
8. Suctioning
9. Medical emergencies
10. Cardiopulmonary resuscitation (CPR)
11. Automatic External Defibrillator (AED)
12. Bleeding and shock
13. Soft tissue injuries
14. Burns
15. Musculoskeletal injuries
16. Injuries to the head and spine
17. Spinal immobilization
18. Injuries to the chest and abdomen
19. Poisoning
20. Heat and cold emergencies
21. Childbirth
22. Multiple Casualty Incident (MCI)
23. Medication administration
24. Tourniquet application

Methods of Evaluation

Students are evaluated using examinations and practical competencies. Attendance may be a factor in evaluation.

Reviewer Comments

Joseph Gilles (gilles) (Tue, 14 Sep 2021 20:50:42 GMT): This course is being renumbered. See explanation in the attached files of Fire Science Advisory Committee minutes.

Jason Florin (florin) (Thu, 21 Oct 2021 20:20:32 GMT): Reviewed by SBSL DCC on 10-21-21; committee was in favor of renumbering the course to a lower number. No concerns about course content.

Joseph Gilles (gilles) (Tue, 26 Oct 2021 21:00:42 GMT): Approved as Initiator after approval at SBS DCC meeting

Dawn Birkland (birklandd) (Wed, 16 Nov 2022 19:47:27 GMT): Removing equivalency of "FIRE TBD" to allow course to sync. This course is equivalent to FIRE 2283 which is still active and will be deactivated at some point in the future.

Key: 4548

Occupational Wages
 Illinois Department of Employment Security
 Wage Data: 2021 Annual

SOC Code	SOC Occupational Title	Entry Wage		Median Wage		Experienced Wage	
		Hourly	Annual	Hourly	Annual	Hourly	Annual
41-2031	Retail Salespersons	\$12.19	\$25,341	\$14.36	\$29,881	\$18.18	\$37,813
41-3011	Advertising Sales Agents	\$14.97	\$31,138	\$27.12	\$56,418	\$40.49	\$84,210
41-3021	Insurance Sales Agents	\$16.54	\$34,396	\$24.00	\$49,927	\$41.55	\$86,431
41-3031	Securities, Commodities, and Financial Services Sales Agents	\$20.80	\$43,258	\$35.82	\$74,515	\$55.64	\$115,750
41-3041	Travel Agents	\$16.30	\$33,903	\$23.62	\$49,136	\$28.10	\$58,457
41-3091	Sales Representatives of Services, Except Advertising, Insurance, Financial Services	\$18.26	\$37,975	\$30.23	\$62,875	\$41.94	\$87,227
41-4011	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Prodi	\$26.77	\$55,672	\$51.45	\$107,013	\$66.99	\$139,336
41-4012	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientif	\$18.05	\$37,540	\$30.53	\$63,496	\$42.14	\$87,669
41-9011	Demonstrators and Product Promoters	\$12.15	\$25,256	\$15.23	\$31,670	\$21.81	\$45,368
41-9012	Models	N/A	N/A	N/A	N/A	N/A	N/A
41-9021	Real Estate Brokers	\$11.46	\$23,833	\$24.32	\$50,589	\$39.34	\$81,844
41-9022	Real Estate Sales Agents	\$13.30	\$27,673	\$18.94	\$39,384	\$28.75	\$59,808
41-9031	Sales Engineers	\$35.52	\$73,887	\$60.69	\$126,230	\$73.18	\$152,203
41-9041	Telemarketers	\$11.51	\$23,936	\$11.80	\$24,543	\$15.99	\$33,250
41-9091	Door-to-Door Sales Workers, News and Street Vendors, and Related Workers	\$14.01	\$29,144	\$14.73	\$30,625	\$16.07	\$33,442
41-9099	Sales and Related Workers, All Other	\$12.73	\$26,483	\$14.30	\$29,749	\$17.20	\$35,779
43-0000	Office and Administrative Support Occupations	\$14.45	\$30,042	\$19.12	\$39,769	\$26.08	\$54,261
43-1011	First-Line Supervisors of Office and Administrative Support Workers	\$20.94	\$43,564	\$30.81	\$64,075	\$40.06	\$83,338
43-2011	Switchboard Operators, Including Answering Service	\$13.15	\$27,346	\$14.97	\$31,130	\$18.94	\$39,404
43-2021	Telephone Operators	\$12.05	\$25,081	\$12.11	\$25,173	\$17.37	\$36,128
43-2099	Communications Equipment Operators, All Other	\$18.13	\$37,711	\$18.80	\$39,102	\$25.32	\$52,685
43-3011	Bill and Account Collectors	\$15.77	\$32,798	\$19.04	\$39,588	\$23.31	\$48,485
43-3021	Billing and Posting Clerks	\$16.20	\$33,698	\$21.43	\$44,587	\$25.20	\$52,417
43-3031	Bookkeeping, Accounting, and Auditing Clerks	\$15.57	\$32,393	\$22.96	\$47,752	\$26.79	\$55,720
43-3041	Gambling Cage Workers	\$14.12	\$29,372	\$18.70	\$38,903	\$20.12	\$41,851
43-3051	Payroll and Timekeeping Clerks	\$17.55	\$36,506	\$24.01	\$49,956	\$29.57	\$61,507
43-3061	Procurement Clerks	\$15.75	\$32,748	\$19.61	\$40,789	\$25.09	\$52,180
43-3071	Tellers	\$13.65	\$28,392	\$18.14	\$37,728	\$19.78	\$41,133
43-3099	Financial Clerks, All Other	\$19.21	\$39,956	\$24.34	\$50,611	\$29.17	\$60,655
43-4011	Brokerage Clerks	\$21.82	\$45,379	\$29.97	\$62,329	\$31.74	\$66,017
43-4021	Correspondence Clerks	\$17.98	\$37,395	\$20.56	\$42,763	\$20.82	\$43,311
43-4031	Court, Municipal, and License Clerks	\$15.23	\$31,672	\$23.19	\$48,230	\$26.64	\$55,408
43-4041	Credit Authorizers, Checkers, and Clerks	\$19.61	\$40,782	\$24.17	\$50,265	\$28.81	\$59,920
43-4051	Customer Service Representatives	\$14.15	\$29,422	\$18.75	\$38,982	\$23.75	\$49,412
43-4061	Eligibility Interviewers, Government Programs	\$18.77	\$39,029	\$25.29	\$52,613	\$29.61	\$61,606
43-4071	File Clerks	\$13.17	\$27,388	\$18.63	\$38,744	\$22.61	\$47,020
43-4081	Hotel, Motel, and Resort Desk Clerks	\$11.47	\$23,863	\$13.41	\$27,877	\$14.86	\$30,926
43-4111	Interviewers, Except Eligibility and Loan	\$13.58	\$28,244	\$18.47	\$38,401	\$20.92	\$43,513
43-4121	Library Assistants, Clerical	\$11.60	\$24,120	\$14.34	\$29,832	\$16.75	\$34,835
43-4131	Loan Interviewers and Clerks	\$16.77	\$34,880	\$22.70	\$47,229	\$25.52	\$53,088
43-4141	New Accounts Clerks	\$15.98	\$33,228	\$18.87	\$39,241	\$22.15	\$46,070
43-4151	Order Clerks	\$14.37	\$29,904	\$18.56	\$38,596	\$22.75	\$47,334
43-4161	Human Resources Assistants, Except Payroll and Timekeeping	\$14.62	\$30,416	\$19.14	\$39,819	\$23.76	\$49,438
43-4171	Receptionists and Information Clerks	\$12.81	\$26,661	\$15.33	\$31,891	\$18.64	\$38,772
43-4181	Reservation and Transportation Ticket Agents and Travel Clerks	\$15.05	\$31,305	\$18.87	\$39,241	\$26.68	\$55,486
43-4199	Information and Record Clerks, All Other	\$16.82	\$34,998	\$22.83	\$47,479	\$26.34	\$54,794
43-5011	Cargo and Freight Agents	\$17.73	\$36,874	\$23.77	\$49,442	\$28.59	\$59,480
43-5021	Couriers and Messengers	\$12.65	\$26,316	\$14.96	\$31,111	\$18.52	\$38,511
43-5031	Public Safety Telecommunicators	\$17.57	\$36,556	\$25.46	\$52,951	\$31.85	\$66,245
43-5032	Dispatchers, Except Police, Fire, and Ambulance	\$16.67	\$34,677	\$23.78	\$49,474	\$30.45	\$63,322
43-5041	Meter Readers, Utilities	\$15.74	\$32,734	\$23.37	\$48,615	\$29.07	\$60,476
43-5051	Postal Service Clerks	\$20.35	\$42,321	\$25.65	\$53,346	\$29.45	\$61,239
43-5052	Postal Service Mail Carriers	\$20.10	\$41,806	\$26.24	\$54,581	\$30.97	\$64,405
43-5053	Postal Service Mail Sorters, Processors, and Processing Machine Operators	\$18.49	\$38,450	\$23.66	\$49,211	\$28.70	\$59,697
43-5061	Production, Planning, and Expediting Clerks	\$18.31	\$38,087	\$24.41	\$50,779	\$32.34	\$67,259
43-5071	Shipping, Receiving, and Inventory Clerks	\$14.81	\$30,805	\$18.87	\$39,241	\$23.40	\$48,672
43-5111	Weighers, Measurers, Checkers, and Samplers, Recordkeeping	\$17.04	\$35,446	\$22.48	\$46,720	\$23.66	\$49,207
43-6011	Executive Secretaries and Executive Administrative Assistants	\$21.03	\$43,743	\$30.56	\$63,558	\$36.18	\$75,253
43-6012	Legal Secretaries and Administrative Assistants	\$16.06	\$33,414	\$24.50	\$50,964	\$33.39	\$69,460
43-6013	Medical Secretaries and Administrative Assistants	\$15.79	\$32,843	\$18.64	\$38,778	\$21.37	\$44,456
43-6014	Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	\$14.65	\$30,451	\$19.16	\$39,866	\$25.24	\$52,496
43-9021	Data Entry Keyers	\$13.44	\$27,940	\$18.31	\$38,079	\$21.70	\$45,141
43-9022	Word Processors and Typists	\$14.58	\$30,338	\$22.68	\$47,176	\$27.69	\$57,582
43-9031	Desktop Publishers	\$23.64	\$49,164	\$30.28	\$62,983	\$35.35	\$73,516
43-9041	Insurance Claims and Policy Processing Clerks	\$15.23	\$31,669	\$19.02	\$39,556	\$25.49	\$53,024
43-9051	Mail Clerks and Mail Machine Operators, Except Postal Service	\$12.54	\$26,091	\$17.05	\$35,473	\$19.97	\$41,539
43-9061	Office Clerks, General	\$13.20	\$27,451	\$18.56	\$38,596	\$23.59	\$49,056
43-9071	Office Machine Operators, Except Computer	\$14.35	\$29,858	\$18.75	\$38,982	\$21.30	\$44,296
43-9081	Proofreaders and Copy Markers	\$12.07	\$25,116	\$19.12	\$39,765	\$26.12	\$54,330

N/A = Wage data not available

See Technical Notes Section for explanation of Wage data Not Available

OCCUPATIONAL OUTLOOK HANDBOOK

OOH HOME | OCCUPATION FINDER | OOH FAQ | OOH GLOSSARY | A-Z INDEX | OOH SITE MAP

Public Safety Telecommunicators

PRINTER-FRIENDLY

- Summary**
- What They Do
- Work Environment
- How to Become One
- Pay
- Job Outlook
- State & Area Data
- Similar Occupations
- More Info

Summary

Summary



Quick Facts: Public Safety Telecommunicators

2021 Median Pay	\$46,670 per year \$22.44 per hour
Typical Entry-Level Education	High school diploma or equivalent
Work Experience in a Related Occupation	None
On-the-job Training	Moderate-term on-the-job training
Number of Jobs, 2021	99,500
Job Outlook, 2021-31	4% (As fast as average)
Employment Change, 2021-31	3,600

[What Public Safety Telecommunicators Do](#)

Public safety telecommunicators, including *911 operators* and *fire dispatchers*, answer emergency and nonemergency calls and provide resources to assist those in need.

[Work Environment](#)

Public safety telecommunicators work in emergency communication centers called public safety answering points (PSAPs). These workers usually have shifts that include evenings, weekends, and holidays to provide round-the-clock coverage. The pressure to respond quickly and calmly in alarming situations may be stressful.

[How to Become a Public Safety Telecommunicator](#)

Public safety telecommunicators typically need a high school diploma to enter the occupation and then are trained on the job. Many states and localities require these workers to become certified.

[Pay](#)

The median annual wage for public safety telecommunicators was \$46,670 in May 2021.

[Job Outlook](#)

Employment of public safety telecommunicators is projected to grow 4 percent from 2021 to 2031, about as fast as the average for all occupations.

About 10,900 openings for public safety telecommunicators are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire.

[State & Area Data](#)

Explore resources for employment and wages by state and area for public safety telecommunicators.

[Similar Occupations](#)

Compare the job duties, education, job growth, and pay of public safety telecommunicators with similar occupations.

[More Information, Including Links to O*NET](#)

Learn more about public safety telecommunicators by visiting additional resources, including O*NET, a source on key characteristics of workers and occupations.

What They Do

What They Do ->

What Public Safety Telecommunicators Do



Public safety telecommunicators monitor and track the status of police, fire, and ambulance units.

Public safety telecommunicators, including *911 operators* and *fire dispatchers*, answer emergency and nonemergency calls and provide resources to assist those in need.

Duties

Public safety telecommunicators typically do the following:

- Answer 9-1-1 emergency and nonemergency requests from different sources, such as phone calls, text messages, social media, and alarm systems
- Determine the type of emergency and its location and decide the appropriate response based on agency procedures
- Relay information to the appropriate first-responder agency
- Coordinate the dispatch of emergency response personnel
- Give instructions to the person in need before emergency services arrive
- Monitor and track the status of police, fire, and ambulance units
- Synchronize responses with other area communication centers
- Keep detailed records of calls

Public safety telecommunicators answer requests from people who need help. Depending on the situation, these workers may contact police, firefighters, emergency services, or a combination of the three. Telecommunicators take both emergency and nonemergency requests.

Public safety telecommunicators must stay calm while collecting vital information from callers to determine the severity and location of a situation. They also must select and clear a radio channel to establish a stable connection with the appropriate first-responder agency, such as the police or fire department. Telecommunicators then monitor that channel to ensure that resources are provided safely and efficiently.

Public safety telecommunicators use computers to log important facts, such as the nature of the incident and the caller's name. These computer systems screen calls to identify the delivery method, such as phone, text, or video. Telecommunicators then gather information about the location of the person in need.

Public safety telecommunicators are trained to provide instruction over the phone. They often must guide callers on what to do before responders arrive. For example, they might help the caller provide first aid at the scene until emergency medical services arrive. At other times, telecommunicators may advise callers on how to remain safe while waiting for assistance.

[← Summary](#)

[Work Environment →](#)

Work Environment

Work Environment



Public safety telecommunicators typically work in communication centers, often called public safety answering points (PSAPs).

Public safety telecommunicators held about 99,500 jobs in 2021. The largest employers of public safety telecommunicators were as follows:

Local government, excluding education and hospitals	81%
State government, excluding education and hospitals	6
Ambulance services	5
Colleges, universities, and professional schools; state, local, and private	3
Hospitals; state, local, and private	3

Public safety telecommunicators typically work in communication centers, often called public safety answering points (PSAPs). Some work for unified communication centers, where they answer calls for all types of emergency services, while others work specifically for police or fire departments.

Work as a public safety telecommunicator may be stressful. These workers often have long shifts, take many calls, and deal with troubling situations. Some calls require them to assist people who are in life-threatening situations, and the pressure to respond quickly and calmly may be demanding.

Work Schedules

Most public safety telecommunicators work full time, often in 8- to 12-hour shifts.

Because emergencies happen at any time, public safety telecommunicators are needed to staff PSAPs around the clock. They may be required to work shifts that are outside standard business hours, such as evenings, weekends, and holidays.

[← What They Do](#)

[How to Become One →](#)

How to Become One

How to Become a Public Safety Telecommunicator



Public safety telecommunicators usually must pass a typing test.

Public safety telecommunicators typically need a high school diploma to enter the occupation and then are trained on the job. Many states and localities require these workers to become certified.

In addition, candidates usually must pass an exam and a typing test. In some instances, candidates may need to pass a background check, lie detector and drug tests, and tests for hearing and vision.

The ability to communicate in another language, such as Spanish or American Sign Language, may be helpful.

Education

Public safety telecommunicators typically need a high school diploma to enter the occupation.

Training

Public safety telecommunicators typically receive training on the job. Training requirements and length of training vary by state and locality.

For example, some states require 40 or more hours of training, and others require continuing education every 2 to 3 years. Still other states do not mandate any specific training, leaving individual localities and agencies to structure their own requirements and conduct their own courses.

Training programs typically involve an instructional course and may include on-the-job demonstrations. Training may be followed by a probationary period of about 1 year. However, the period may vary by agency, as there is no national standard governing training or probation.

Training covers a variety of topics, such as local geography, agency protocols, and standard procedures. Public safety telecommunicators learn how to use equipment such as computer-aided dispatch systems, which consist of several monitors that may display call information, maps, and video. They also may receive training to prepare for high-risk incidents, such as child abductions and suicidal callers.

Some agencies have their own training programs for public safety telecommunicators; others use training from separate associations. Agencies often use standards from the [Association of Public-Safety Communications Officials](#) (APCO International), the [National Emergency Number Association](#) (NENA), and the [International Academies of Emergency Dispatch](#) (IAED) as a guideline for their own training programs.

Licenses, Certifications, and Registrations

Many states and localities require public safety telecommunicators to be certified. The Association of Public-Safety Communications Officials (APCO) provides a [list](#) of states requiring training and certification. One certification is the Emergency Medical Dispatcher (EMD) certification, which enables dispatchers to give medical assistance over the phone.

Public safety telecommunicators may choose to pursue additional certifications, such as the National Emergency Number Association's [Emergency Number Professional](#) (ENP) certification or APCO's [Registered Public-Safety Leader](#) (RPL) certification, which demonstrate their leadership skills and knowledge.

Advancement

Training and additional certifications may help public safety telecommunicators become senior dispatchers or supervisors. Additional education and related work experience may be helpful in advancing to management-level positions.

Important Qualities

Ability to multitask. Public safety telecommunicators must stay calm in order to simultaneously answer calls, collect vital information, coordinate responders, monitor multiple displays, and use a variety of equipment.

Communication skills. Public safety telecommunicators work with law enforcement, emergency response teams, and civilians. They must be able to communicate the nature of an emergency effectively and to coordinate the appropriate response.

Decision-making skills. When people call for help, public safety telecommunicators must be able to determine the response dictated by procedures and to work efficiently with the assisting emergency departments.

Empathy. Public safety telecommunicators must be willing to help a range of callers with varying needs. They must be calm, polite, and sympathetic, while also collecting relevant information quickly.

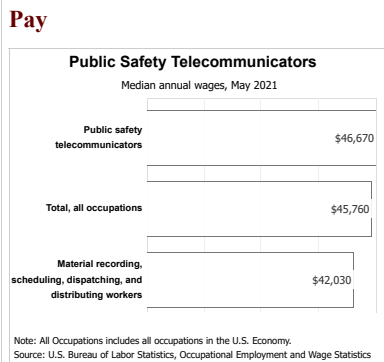
Listening skills. Public safety telecommunicators must listen carefully to collect relevant details, even though some callers might have trouble speaking because of anxiety or stress.

Typing skills. Public safety telecommunicators enter the details of calls into computers; typing speed and accuracy are essential when responding to emergencies.

[<- Work Environment](#)

[Pay >](#)

Pay



The median annual wage for public safety telecommunicators was \$46,670 in May 2021. The median wage is the wage at which half the workers in an occupation earned more than that amount and half earned less. The lowest 10 percent earned less than \$29,340, and the highest 10 percent earned more than \$63,940.

In May 2021, the median annual wages for public safety telecommunicators in the top industries in which they worked were as follows:

State government, excluding education and hospitals	\$47,940
Local government, excluding education and hospitals	46,970
Hospitals; state, local, and private	38,250
Colleges, universities, and professional schools; state, local, and private	38,180
Ambulance services	37,080

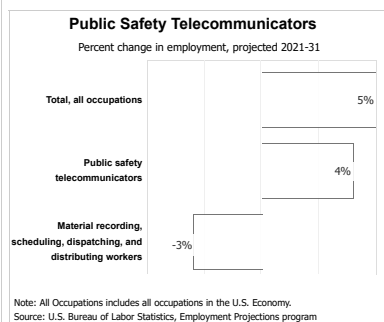
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Because emergencies happen at any time, public safety telecommunicators are needed to staff PSAPs around the clock. They may be required to work shifts that are outside standard business hours, such as evenings, weekends, and holidays.

[<- How to Become One](#)

[Job Outlook >](#)

Job Outlook



Employment of public safety telecommunicators is projected to grow 4 percent from 2021 to 2031, about as fast as the average for all occupations.

About 10,900 openings for public safety telecommunications are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire.

Employment

State and local government budget constraints may limit the number of public safety telecommunications hired over the projections decade. However, population growth and the commensurate increase in 9-1-1 call volume is expected to create demand for these workers.

Employment projections data for public safety telecommunications, 2021-31

Public safety telecommunications

SOC Code:
43-5031

Employment, 2021:
99,500

Projected Employment, 2031:
103,200

Change, 2021-31 (Percent):
4

Change, 2021-31 (Numeric):
3,600

Employment By Industry:
[Get data](#)

SOURCE: U.S. Bureau of Labor Statistics, Employment Projections program

[← Pay](#)

State & Area Data

[State & Area Data →](#)

State & Area Data

Occupational Employment and Wage Statistics (OEWS)

The [Occupational Employment and Wage Statistics](#) (OEWS) program produces employment and wage estimates annually for over 800 occupations. These estimates are available for the nation as a whole, for individual states, and for metropolitan and nonmetropolitan areas. The link(s) below go to OEWS data maps for employment and wages by state and area.

- [Public safety telecommunications](#)

Projections Central

Occupational employment projections are developed for all states by Labor Market Information (LMI) or individual state Employment Projections offices. All state projections data are available at www.projectionscentral.com. Information on this site allows projected employment growth for an occupation to be compared among states or to be compared within one state. In addition, states may produce projections for areas; there are links to each state's websites where these data may be retrieved.

CareerOneStop

CareerOneStop includes hundreds of [occupational profiles](#) with data available by state and metro area. There are links in the left-hand side menu to compare occupational employment by state and occupational wages by local area or metro area. There is also a [salary info tool](#) to search for wages by zip code.

[← Job Outlook](#)

Similar Occupations

[Similar Occupations →](#)

Similar Occupations

This table shows a list of occupations with job duties that are similar to those of public safety telecommunications.

[Air Traffic Controllers](#)

Job Duties:
Air traffic controllers coordinate the movement of aircraft to maintain safe distances between them.

Entry-level Education:
Associate's degree

2021 Median Pay:
\$129,750

[Customer Service Representatives](#)

Job Duties:
Customer service representatives interact with customers to handle complaints, process orders, and answer questions.

Entry-level Education:
High school diploma or equivalent

2021 Median Pay:
\$36,920

[EMTs and Paramedics](#)

Job Duties:
Emergency medical technicians (EMTs) and paramedics respond to emergency calls, performing medical services and transporting patients to medical facilities.

Entry-level Education:
Postsecondary nondegree award

2021 Median Pay:
\$36,930

[Power Plant Operators, Distributors, and Dispatchers](#)

Job Duties:
Power plant operators, distributors, and dispatchers control the systems that generate and distribute electric power.

Entry-level Education:
High school diploma or equivalent

2021 Median Pay:
\$94,790

[Security Guards and Gambling Surveillance Officers](#)

Job Duties:
Security guards and gambling surveillance officers protect property from illegal activity.

Entry-level Education:
High school diploma or equivalent

2021 Median Pay:
\$31,470

[← State & Area Data](#)

More Info

[More Info →](#)

Contacts for More Information

For more information about public safety telecommunicator training and certification, visit

[Association of Public-Safety Communications Officials](#)

[International Academies of Emergency Dispatch](#)

[International Municipal Signal Association](#)

[National Emergency Number Association](#)

CareerOneStop

For a career video on public safety telecommunicators, visit

[Public Safety Telecommunicators](#)

O*NET

[Public Safety Telecommunicators](#)

[← Similar Occupations](#)

SUGGESTED CITATION:

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Public Safety Telecommunicators, at <https://www.bls.gov/ooh/office-and-administrative-support/police-fire-and-ambulance-dispatchers.htm> (visited September 08, 2022).

Last Modified Date: Thursday, September 8, 2022

U.S. BUREAU OF LABOR STATISTICS Office of Occupational Statistics and Employment Projections PSB Suite 2135 2 Massachusetts Avenue NE Washington, DC 20212-0001

Telephone: 1-202-691-5700, www.bls.gov/ooh [Contact OOH](#)

**State of Illinois
Occupational Employment Projections (Long-term)
2020-2030**

Code	Standard Occupational Classification (SOC) Title	Base Year Employment 2020	Projected Year Employment 2030	Employment Change 2020-2030		Average Annual Job Openings due to				Annual Compound Growth
				Number	Percent	Exits	Transfer	Growth	Total	
00-0000	Total, All Occupations	6,044,269	6,542,650	498,381	8.25	265,312	410,839	49,838	725,989	0.80
43-5031	Police, Fire & Ambulance Dispatchers	3,606	3,946	340	9.43	133	212	34	379	0.91

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval to extend Tix.com contract for one year for to avoid business interruption during peak sales of the McAninch Arts Center Warhol Exhibition and 2024 season subscription in an amount not to exceed \$20,000.00

REASON FOR CONSIDERATION

Annual roll-over contracts must go to RFP after the initial approved term expires.

BACKGROUND INFORMATION

The Tickets.com contract ends on June 30th and has a roll-over option that the MAC requests board approves to exercise. The timing of going to RFP and to possibly install a new ticketing system in the midst of the WARHOL Exhibition and on sale of the 2023-2024 season would be extremely disruptive to our subscribers, donors and community ticket buyers. As in any new system implementation challenges need to be accounted for. Doing a switch of systems at this high-volume ticketing time is high-risk and low reward. The MAC tried to go to bid and get approval early to to avoid business interruption but that was not an option as we can only get approval after the budget is approved for FY24, However, the timing of waiting until July 1, 2023, will put our business in a very tenuous situation. We have a small staff and switching systems in the midst of a large scale summer exhibition, while also trying to sell subscriptions to the Mac 2023/204 season is not optimal. Because online sales have increased, there will also be a learning curve for our patrons in the community and college, and we would not have sufficient staffing to provide the customer service needed during a conversion. If the board does not approve the extension, we are prepared to go to RFP and want the board to understand the challenges and risk we anticipate.

This purchase complies with State Statute, Board Policy and Administrative Procedures. 110 ILCS 805/3-27.1 (f): Purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services are exempt from bidding.

FY2023

IT Plan: IT Maintenance Services: GL 01-90-90111-5304004 \$20,000

Primary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board Trustees approves approves a one year extension/rollover for a contract with Tickets.com 555 Anton Blvd., 11th floor, Costa Mesa, California 92626 to in an amount not to exceed \$20,000.

STAFF CONTACT

Diana Martinez ext 3007

cell - 630-776-8921

Email: martinezd59@cod.edu

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for the Purchase of Fuji film Camera Kits from E&I Cooperative Vendor B&H Foto and Electronics Corp. at a cost of \$28,640.02.

REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

This request is for the purchase of three Medium Format Camera kits for use by the Photography department under the Arts, Communication and Hospitality Division. The funding for the purchase was awarded through a Perkins grant request. The completion of the purchase will contribute to the realization of one of our program's major goals, ensuring that all program majors and non-majors have access to industry standard equipment. To be competitive in the job market, all students must have experience with industry standard equipment before completing their photography degree or certificate. At this time, we only have one contemporary medium format camera. This greatly limits the amount of time students are able to work with this equipment. Therefore, faculty are currently unable to fully integrate this camera format into their instruction. This purchase will allow the faculty to not merely give demonstrations with our current single camera, instead they will be able to require that students use the format for class activities and individual projects. These medium format camera kits will be used by all of our program majors and non-majors who take studio emphasis courses. The purchase of these kits will elevate and expand the Photography Program's equipment library, making the program more competitive in the recruitment of new students.

The following courses will benefit from the purchase of this equipment: PHOTO 1250 Advanced Digital Imaging, PHOTO 1300 Studio I, PHOTO 1603 Environmental Portraits Workshop, PHOTO 1626 Headshot Workshop, PHOTO 1628 Capture One Workshop, PHOTO 2002 Product Photography, PHOTO 2004 Fashion and Commercial Photography on Location, PHOTO 2006 Studio Fashion and Commercial Portraiture Photography and PHOTO 2008 Wedding and Family Portraiture.

Approximately 200 students will be using the equipment within the span of an academic year. We anticipate this equipment to have an approximate lifespan of 5 years with proper maintenance.

Cooperative purchasing is “Procurement conducted by, or on behalf of, one or more Public Procurement Units” as defined by the American Bar Association Model Procurement Code for State and Local Governments. In accordance with the College of DuPage Administrative Procedure No. 10-60 Procurement, section 2. E. Governmental Consortium/Cooperative Agreements, these Fuji film Camera Kits will be purchased from B&H Photo through the E&I Cooperative Services Agreement # EI00221-2022MA. The pricing for this purchase is available to all Illinois Community Colleges through the E&I Cooperative Services Agreement for a five (5) year term that is valid through September 30, 2027, and includes a five (5) year renewal option. The College of DuPage has been a member of the E&I Cooperative Services since 1973.

E&I’s Cooperative Solicitation process was developed in response to the specific state and federal regulations public institution members are faced with in regards to compliance. E&I’s goal is to ensure their contracts are fully compliant with their members’ institutional, federal, state and local codes and policies.

An RFP Team was created consisting of E&I members from Gulf Coast State College, University of Kentucky and University of Missouri. The RFP Team developed and issued a competitive RFP that was posted on the E&I website and disseminated to E&I Members in support of public advertisement policy requirements. The RFP was issued to the fifteen (15) suppliers identified by their members and suppliers that requested a copy as a result of their members’ advertising efforts. A legal notice was published in USA Today on March 17, 2022, March 24, 2022, and also on the EYI website at www.eandi.org.

E& I received proposals from the following two (2) suppliers: B&H Photo and Electronics Corp. and Adorama.

The RFP Team developed evaluation criteria as outlined in the solicitation document, including but not limited to Adherence to Terms and Conditions/RFP Specifications, Respondent’s capabilities, Breadth and Quality of Products, Respondent’s Qualifications, Added Value Solutions/Incentives, Supplier Diversity and Pricing.

The RFP Team used the established RFP evaluation criteria and determined that both proposal responses were responsive and were evaluated. The RFP team decided to make a single award to the incumbent supplier, B&H Photo and Electronics Corp. The key differentiators for B&H Photo Video Pro Audio were as follows:

- Product Knowledge
- Robust selection of Products(500,0000 items/7,500 brands)
- Creative Technology Solutions
- Online Portal
- Discounted Pricing

For these reasons, the RFP Team recommended making a single award to B&H Photo Video Pro Audio, as an agreement with this supplier would best assist E&I members in meeting their Photographic Equipment, Supplies and Service's needs. This is a five (5) year contract effective from October 1, 2022 - September 30, 2027, and includes one (1) five (5) year renewal option.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY2023

DE/ICCB/Perkins/Main 23: Equipment-Instructional-06-10-02637-5806001 \$28,640.02.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees Approves the Purchase of Fuji film Camera Kits from E&I Vendor B&H Foto and Electronics Corp., 420 9th Ave., New York, NY 10001, for a total expenditure of \$28,640.02.

STAFF CONTACT

Prof. Katherine Sifers, Chair of COD Photo Department

Tracey Dulceak, Program Support Specialist of COD Photo Department

Cassi Fanelli, ACH Academic Division Business Associate
Dr. Brian Carlson, Dean of Arts, Communication and Hospitality Division

[63 \(002\).pdf](#)

E&I Cooperative Services Marketplace

Request Information

Number: 63
 Submitted By: Cassi Fanelli
 Submitted On: 02/10/2023 01:52 PM EST
 Name: College of DuPage Photography Dept.Quote
 Description:
 Deadline: 02/14/2023
 Notes To Supplier:

Quote Information

Number: 63
 Received At: 02/13/2023 06:05 PM EST
 Valid To: 02/14/2023
 Notes From Supplier: Please reference bid#
 898215726
 Attachments: 898215726_1.pdf

Supplier Information

Supplier: B H Photo Video
 Name: GovEd Bids
 Email: govedbids@bhphoto.com
 Phone:

Item	Part #	Price	Quantity	Item Total
Fujifilm GFX 100S Medium Format Mirrorless Camera - Manufacturer: Fuji - Manufacturer Part #: 600022058	FUGFX100S	\$5,443.16 EA	3	\$16,329.48
Fujifilm GF 110mm f/2 R LM WR Lens - Manufacturer: Fuji - Manufacturer Part #: 600018568	FU1102RWR	\$2,449.40 EA	3	\$7,348.20
Fujifilm GF 45-100mm f/4 LM OIS WR Lens - Manufacturer: Fuji - Manufacturer Part #: 600021497	FU451004LMW R	\$2,012.00 EA	1	\$2,012.00
Fujifilm GF 100-200mm f/5.6 R LM OIS WR Lens - Manufacturer: Fuji - Manufacturer Part #: 600020702	FU100200LMW R	\$1,749.56 EA	1	\$1,749.56
Fujifilm NP-T125 Rechargeable Lithium-Ion Battery - Manufacturer: Fuji - Manufacturer Part #: 16536702	FUNPT125	\$88.00 EA	2	\$176.00
Fujifilm View Camera Adapter G - Manufacturer: Fuji - Manufacturer Part #: 16551312	FUGVA	\$302.39 EA	2	\$604.78
Pelican 1485AirWF Hard Carry Case with Foam Insert (Orange) - Manufacturer: Pelican - Manufacturer Part #: 014850000115	PE1485ACFOG	\$140.00 EA	3	\$420.00

Total: \$28,640.02

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

The Purchase, Delivery, Installation, and Training of One Laser Engraver from Sourcewell vendor H2i Group at a cost of \$35,179.91.

REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Art Program is in the process of outfitting its upcoming Digital Fabrication Studio. A laser cutter is a crucial piece of equipment for this space to function and serve students effectively. Alongside a CNC router and large-format 3D printer, the laser cutter will allow students to imagine and create in ways we cannot currently support in our program. The laser cutter can engrave and cut a variety of materials, including wood, acrylic, fabric, and vinyl, and allows students to create a physical product of a digital design. As we continue to expand our program, driving innovation in areas of digital art, tools like this laser cutter are crucial for supporting student success. In addition to fine arts application, our Fabrication Studio will be accessible by students in other programs. Knowledge and experience with laser cutters will be useful for career and industry preparation in photography, graphic design, fashion, interior design, architecture, and other programs across campus.

Many other art programs at other institutions where our students will be transferring, like University of Illinois at Chicago and the School of the Art Institute of Chicago, have already offered this technology for several years. In many cases our students are transferring to programs where they have to learn these new tools instead of already being familiar with them. Knowledge in the use of laser cutters would allow our students to stay up-to-date with the most current technology that is standard in the art field as well as other industries. Furthermore, familiarity with laser cutting technology presents an employable skill set for our students. Faculty and staff will also benefit from having access to this equipment, as staying up-to-date with current technology will provide for an innovative curriculum that keeps in line with current and future industry practices.

The laser cutter will be used throughout our program, and we anticipate the following art

courses to make frequent use of the equipment; 1102 - Drawing II, 1105 - Introduction to Studio Art, 1151 - 2D Design, 1152 - 3D Design, 1199 - Introduction to Print Media, 2231 - Sculpture I, 2232 - Sculpture II, 2266 - Digital Art I, 2267 - Digital Art II, and other courses which have not yet been developed. These courses serve approximately 250 students a year, and we expect those numbers to grow once new facilities are constructed. ULS has a reputation for providing quality laser cutting equipment, that with proper maintenance will likely last 10 years. The cost of the laser breaks down to a cost of ~\$10 per student served per year, without factoring the anticipated enrollment growth, open lab access, or new curriculum.

Cooperative purchasing is “Procurement conducted by, or on behalf of, one or more Public Procurement Units” as defined by the American Bar Association Model Procurement Code for State and Local Governments. In accordance with the College of DuPage Administrative Procedure No. 10-60 Procurement, section 2. E. Governmental Consortium/Cooperative Agreements, the Laser Engraver, delivery, installation and training will be purchased from H2I Group through Sourcewell Cooperative Contract if mutually agreed upon by both parties.

A legal notice was published in the New York State Contract Reporter on February 9, 2021, for RFP #040121 requesting proposals for STEM Curriculum Solutions and Equipment with Related Accessories, Supplies, and Services to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. Ninety-two (92) suppliers registered to download the proposal documents from the Sourcewell Procurement Portal. Proposals were due no later than April 1, 2021, at 4:30 p.m. Central Time. Late proposals would not be considered. Proposals were received from thirty-five (35) vendors that were all deemed compliant and reviewed by the Proposal Evaluation Committee based on the established scoring criteria listed in the proposal documents.

H2i Group offered curriculum, products, equipment, training, support, and services for STEM education, fab labs, makerspaces, and industrial training programs. They have locations and sales staff throughout the United States that are ready to assist Sourcewell participating entities. Financing is available and H2I Group offered a range of discounts from list price.

For these reasons, the Sourcewell Proposal Evaluation Committee recommended award of Sourcewell Contract to H2i Group #040121-H2I and was ratified by the Sourcewell Board of Directors on May 25, 2021, Resolution No. 2021-15.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY2023

Art: Equipment-Instructional-01-10-00297-5806001 - \$35,179.91

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

RECOMMENDATION

That the Board of Trustees Approves the Purchase, Delivery, Installation and Training of One Laser Engraver from Sourcewell vendor H2i Group, 430 Industrial Blvd. NE, Minneapolis, MN 55413 at a cost of \$35,179.91.

STAFF CONTACT

Prof. David Ouellette, Chair of COD Art Department

Lisa Saltiel, Program Support Specialist of COD Art Department

Cassi Fanelli, ACH Academic Division Business Associate

Dr. Brian Carlson, Dean of Arts, Communication and Hospitality Division

[College of DuPage Laser-Arts.pdf](#)



Company Address 430 Industrial Blvd NE
 Minneapolis, Mn 55413
 United States

Created Date 2/13/2023
 Expiration Date 3/15/2023
 Project Id 105966

Quote Number 00003369

Your Sales Representative
 Paul Getzen
 Sales Representative Email
pgetzen@h2igroup.com

Contact Name Cassi Fanelli
 Email munguiac@cod.edu

Bill To College Of Dupage - Main
 Billing Address 425 Fawell Blvd
 Glen Ellyn, IL
 60137

Ship To Name College Of Dupage - Main
 Ship To 425 Fawell Blvd
 Glen Ellyn, IL 60137

Product	Quote Product Name	Line Item Description	Sales Price	Quantity	Discount	Total Price
VLS 6.60-60 PLTW/Sourcwell	Laser Engraver, Model VLS 6.75 with 60 watt laser cartridge. Cutting Table and 2.0 Cone 3 year warranty, (Shipping included in US) , (Floor Standing, mobile on casters) 32" x 18" cutting area, Corel Draw EDU, One Touch Photo Software, Fume Extraction required -- COLOR OPTIONS, PICK ONE: RED, BLUE"	Sourcwell Disc. Coral Draw EDU removed. Red Laser Color.	\$38,588.00	1.00	28.00%	\$27,783.36
H2I VLS AD 1000iQ_PLTW	AD 1000 iQ 115v Included: -Universal Laser Start / Stop -Dual hose kit with 4" ports	Sourcwell Disc.	\$7,643.00	1.00	15.00%	\$6,496.55
Technical Installation and Training	Technical Installation, setup & Basic Operator Training.	Sourcwell Disc.	\$750.00	1.00	20.00%	\$600.00
F-3977	Freight		\$300.00	1.00		\$300.00

Subtotal	\$47,281.00
Total Discounts	\$12,101.09
Total Price	\$35,179.91
Individual Tax	\$0.00
Grand Total	\$35,179.91

Additional Details

College of DuPage Sourcwell ID# 21079

H2I Sourcwell ID# 040121

Please Note: We have removed the Corel Draw EDU license from the discounted quotation.



Online Payment Portal - [H2i Group \(unitedtranzactions.com\)](http://H2i Group (unitedtranzactions.com))

Terms of Sale: Net 30 Cash/Check/Credit Card

Please note that a 2% surcharge is applied on all credit card transactions, which is not greater than our cost of acceptance.
A surcharge is not applied to any check, cash, or debit card payments.

To help ensure a more expedient delivery of your parts, please fill out the following information:		
Delivery Contact		
Delivery Contact Phone #:		
Dock:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Truck lift gate needed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Pallet Jack needed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Delivery Hours:		
Additional Comments:		

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of the purchase of wholesale merchandise for resale in Warhol gift shop in the amount of \$50,000 from Hachette Book Group USA.

REASON FOR CONSIDERATION

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The McAninch Arts Center gift shop will be selling merchandise in the gift shop for the Warhol exhibition in the summer of 2023. Based on previous Frida Kahlo gift shop sales in 2021, we have analyzed what products sold best and found similar options in Warhol themed wholesale merchandise. We anticipate selling over 5000 items from the Hachett group including bags, totes, books, sleep masks, luggage tags, puzzles, children's books, stationary, notecards, postcards, and journals, not to exceed \$50,000.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for goods or services which are economically procurable from only one source are exempt from bidding.

FY2023

MAC Gift Shop Purchases for resale-05-60-11900-5408001-\$50,000.

Primary Strategic Long Range Plan Goal: Arts, Culture & Community Engagement. To accomplish this, we will: Create an equitable and inclusive community, and improve livability through the arts. Be the region's premier choice for the arts and cultural programming. Deliver responsive programming to support life-long learning. Create opportunities to further partner and engage with external communities.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development

activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the board of trustees approve the purchase of wholesale merchandise for resale in the amount not to exceed \$50,000 from Hachette Book Group, P.O. Box 8828 FK Station Boston, MA. 02114 Headquarters at 1290 Avenue of the Americas, Midtown Manhattan New York City , NY 10104.

STAFF CONTACT

Diana Martinez, Director, McAninch Arts Center

[Hachette_WARHOL_FRIDA_merch_comparasin \(1\).pdf](#)

[Sole Source Letter Galison-Hachette.pdf](#)

Chronicle Books

<https://www.chroniclebooks.com/>

Frida Merchandise Categories	Total Number of Items Sold in Each Category During the Frida Exhibition.	Frida Vendors Average Wholesale Price per Item	Total Sales for Each Category During the Frida Exhibition	Hachette Book Group Average Wholesale Price per Item, Including Estimated Shipping	Number Based on 75% of Frida Sales. See notes for Puzzles	Estimated MAC Cost for Each Category Based on 75% of Frida Sales
Bags & Totes	975	\$16.79	\$ 30,626.00	\$ 10.50	731	\$ 7,678.13
Frida Sleep Mask	47	\$7.50	\$ 822.50	\$ 10.50	35	\$ 370.13
*Hard Cover Books	101	\$29.99	\$ 3,279.80	\$ 11.00		\$ -
Luggage Tags	327	\$5.50	\$ 4,114.25	\$ 8.00	245	\$ 1,962.00
**Misc	1,279	\$7.43	\$ 20,353.50	\$ 8.50	959	\$ 8,153.63
***Puzzles			\$ -	\$ 11.00	1,500	\$ 16,500.00
Children's Books	969	\$3.98	\$ 9,090.65	\$ 7.25	727	\$ 5,268.94
Stationary	1,347	\$4.81	\$ 20,705.50	\$ 8.75	1,010	\$ 8,839.69
			\$ 88,992.20		5,208	\$ 48,772.50

Shipping included in wholesale price

*Hard Cover Books - The AW books by Gopnik & Kiedrowski are not available through Hachette, receiving quotes from other vendors. If interested in adding hard cover books sold through Hachette, available

**Misc - Hachette's items include: Board Games/Dominos/Wooden Magnet Set/Pencils/Stress Relievers/Brillo Sheets/Paint by Number

***Puzzles - Quantity based on an estimate of 10% of Warhol gift shop visitors buying puzzles



Date December 5, 2022

Deb Kolek
Asst. Supervisor Patron Services
McAninch Arts Center
College of DuPage

Dear Ms. Kolek,

Galison Publishing LLC. is the official licensee of the Andy Warhol Foundation internationally and as such is authorized to sell all the Andy Warhol products it produces on it's website and to retailers across the globe. Galison fulfills and bills its products through Hachette Book Group.

Galison is the exclusive licensee of Warhol for the stationery, gift, games, puzzles and children books.

Let me know if you need any other verification of this agreement.

Thank you,

Sincerely,

Bill Miller
President

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Award of contract for Main Campus Landscape Maintenance Services and Trash Removal to Brightview Landscapes, LLC, Naperville, IL for a total amount of \$106,939.00.

REASON FOR CONSIDERATION

Procedure 2.23 2 C requires that contracts for building repair, maintenance, remodeling, renovation or construction with an expenditure of \$50,000.00 and over are subject to formal bid procedures. Procedure 2.20 3 D provides that expenditures exceeding the bid threshold must be approved by the Board of Trustees prior to purchase.

BACKGROUND INFORMATION

The Facilities Department, through the Custodial, Engineering and Buildings and Grounds sections, is responsible for maintaining the campus buildings, equipment, and properties. The Glen Ellyn campus grounds, which consists of roads, parking areas, walkways, ponds, lawns, athletic fields, trees, shrubs and flower beds and the related irrigation system, are planned to be maintained by a team of 10 full time College employees (7 Groundskeepers, and 1 each Irrigation, Horticulture and Athletic Field Technicians). Current low staffing levels have reduced the Grounds section to a stage where very little of the campus grounds can be maintained to acceptable standards by College staff alone. Prior to 2021, typical turnover occurred within the Grounds staff, with positions impacted by resignation or retirement generally being filled in a timely manner. Beginning in 2021, we experienced increased resignations and retirements, as did the industry workforce as a whole. While position postings have been continuously advertised, very few qualified candidates have applied and of those interviewed, offers have generated no new staff members. The current grounds keeping work force consists of one (1) groundskeeper.

The College Administration, as a temporary measure while we continue to seek new employees, has sought bids for grounds maintenance services of mowing, trimming and litter removal. This contract consists of, beginning April 1, 2023, with trash pick up three (3) times a week from all 110 exterior trash cans, mowing of athletic fields two (2) times per week, and mowing and trimming of the entire main campus lawn once a week during the growing season. The contract terminates December 31, 2023 where trash removal continues and lawn

efforts convert to season end mowing and leaf removal.

A legal notice for an Invitation for Bids was published on January 23, 2023 in the Daily Herald; the invitation, Bid Number 2023-B0027 was also posted to the College of DuPage Procurement Services website, and was distributed to the College of DuPage Center for Entrepreneurship, nine (9) in-district Chambers of Commerce and to thirteen (13) Business Enterprise Program Outreach organizations.

Twenty-Six (26) vendors were directly solicited, including eight (8) Business Enterprise Program (BEP) Certified Firms. Forty-five (45) vendors downloaded the bid documents. A non-mandatory Pre-Bid Meeting was held on January 30, 2023 at 10:00 a.m. via Zoom and twelve (12) representatives from nine (9) firms attended. Bids were required to be submitted at the College and a public opening was held on February 14, 2023 at 1:00 p.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Amber Kalish (COD Buyer, Procurement Services), Eric Frick (COD Expediter/Recorder, Procurement Services), Dirk Heid (COD Manager Buildings & Grounds, Facilities Operations), and Christopher Wosachlo (COD Senior Project Manager/Board Representative, Facilities Operations).

Fourteen (14) bids were received. One (1) woman/minority owned business submitted a bid. The bid requirements established the basis of award as the lowest responsive and responsible total bid price. The tabulation of the results are in the attachments.

The apparent low bid, Northern AV Group notified Procurement after the Bid Opening and stated they had missed a portion of the campus that requires mowing, and that their bid was a partial estimate, and would need to be increased by roughly \$26,000 to be complete. Bidders are not allowed to increase their bids after the Bid Opening. The second apparent low bid, LMRMDRL LLC submitted a partial bid for just the pickup of the trash, and did not provide a bid for the mowing of the grounds. The third apparent low bid, Complete Landscaping, informed the Procurement Department that they have been awarded several commercial property contracts, and would not be able to provide mowing services to the College of DuPage, and have asked for their bid to be withdrawn.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Facilities Maintenance Services 02-70-00713-5304003

(FY 23) - \$38,063.00 (FY 24) - \$68,876.00 - TOTAL REQUEST \$106,939.00

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board of Trustees approves the award of a contract for Main Campus Landscape Maintenance Services and Trash Removal to Brightview Landscapes, LLC, 1772 N. Aurora Avenue, Naperville, IL 60563 for a total amount of \$106,939.00.

STAFF CONTACT

Don Inman - Director of Facilities

Ellen Roberts - Vice President of Administrative Affairs

[2023-B0027 Bid Tab.pdf](#)

BID TABULATION SHEET

Title: Bid No. 2023-B0027 - Landscaping and Trash Removal

Vendor	Grand Total Base Bid
Northern AV Group	\$66,206.00
LMRMDRL LLC	\$88,000.02 (Partial Bid)
Complete Landscaping	\$94,400.00
Brightview Landscapes LLC	\$106,939.00
Sebert Landscaping Inc.	\$126,974.00
* Lizzette Medina & Company	\$131,225.00
Huber Landscape Services	\$153,700.00
Beary Landscape Management	\$166,495.00
Apex Landscaping Inc.	\$171,155.60
Elevations Landscaping	\$192,194.00
Pezza Landscape Company	\$206,168.00
Local Lawn Care & Landscaping	\$269,787.00
Yellowstone Landscape	\$284,998.00
Langton Group	\$380,504.00
Recommended Award in Bold	
* Certified Business Enterprise Program (BEP) Business	
** Woman/Minority Owned Business	

The first apparent low bid, Northern AV Group notified the Procurement Department after the Bid Opening and stated they had missed a portion of the campus that requires mowing, and that their bid was a partial estimate, and would need to be increased by roughly \$26,000 to be complete. Bidders are not allowed to increase their bids after the Bid Opening.

The second apparent low bid, LMRMDRL LLC, submitted a partial bid for the pickup of the trash, and did not provide a bid for the mowing of the grounds.

The third apparent low bid, Complete Landscaping, informed Procurement Department that they have been awarded several commercial property contracts, and would not be able to provide mowing services to the College of DuPage, and have asked for their bid to be withdrawn.

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of Faculty Tenure Candidates.

REASON FOR CONSIDERATION

Awarding of faculty tenure requires Board approval.

BACKGROUND INFORMATION

Awarding of tenure is contained in the Faculty Contract. The recommendations presented herein have received the support of the appropriate Dean, Assistant Provost, and the Provost. The President recommends the awarding of tenure to the four (4) full-time faculty members listed herein.

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves tenure for members of the faculty at the end of their probationary years of employment at College of DuPage as indicated below:

Nelson Cantada, Fashion Studies,
Sue Dumford, Diagnostic Medical Imaging Radiography,
Jim Finno, Counseling,
Andrea Stone, Health Sciences.

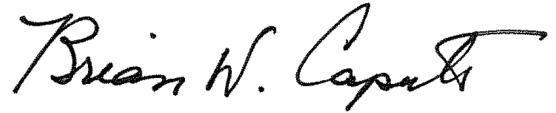
STAFF CONTACT

Mark Curtis-Chavez, Provost

[FY 24 Tenure Recommendation Letter - with BWC appr.pdf](#)

TO: Dr. Brian Caputo
FROM: Dr. Mark Curtis-Chávez
DATE: February 7, 2023
SUBJECT: Recommendations for Faculty Tenure

Approved. 2/07/23



The following full-time faculty members are being recommended for tenure. With your approval, we would like to present the recommended list of faculty to the Board of Trustees for official Board approval at the March meeting.

Academic Year 2021-2022

Nelson Cantada	Fashion Studies
Sue Dumford	Diagnostic Medical Imaging Radiography
Jim Finno	Counseling
Andrea Stone	Health Sciences

Thanks,



MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Request to increase the custodial staffing supplied from Eco Clean Maintenance Inc. resulting in a three (3) year cumulative increase in the contract amount of \$365,275.28 for a new amount not to exceed \$1,593,931.28.

REASON FOR CONSIDERATION

Administrative Procedure 2.20 Section 5 requires that modifications involving bid items in excess of 10% of the approved amount must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Custodial Department ensures that the College facilities (hallways, offices, classrooms, restrooms, event spaces) are kept clean on a daily basis, provides support services to internal and external events, participates in furniture relocations for projects and the disposal process, performs annual heavy cleaning, and during snow events maintains clear and safe entries into the buildings. The custodial department employs College staff on first, second and third shifts, however, requires additional staffing on the third shift to clean the large volume of spaces used during the day at the Glen Ellyn, Carol Stream, Westmont and Naperville campuses. Traditionally the Administration has found that the best value for the College for this supplemental third shift staffing is provided by outsourced custodial services that work side by side with College employees, under the direction of the Custodial Management team.

In October of 2022 the Board approved a one (1) year contract, with two (2) one year options to renew with the highest ranked responder for the third shift supplemental custodial services with Eco Clean Maintenance, Inc. in the amount of \$1,228,656.00. This cost was based on the College requesting a minimum of 10 full time custodians and with all options renewed, would terminate on October 31, 2025.

Shortly after initiation of the contract, utilizing the minimum 10 employees, it has become apparent that the College underestimated the supplemental staffing needed as the College ramped up from COVID-era to post-COVID schedules. We are finding that an average of 2.57 additional custodians over the minimum 10 employees are required during the weekday nights to fulfill custodial night shift assigned duties such as internal and external event set ups and subsequent clean up, furniture and equipment transfers and disposals, maintain staff service

vehicles and special cleaning projects/work orders along with general attention to restrooms, classrooms, offices, etc. Additionally, two (2) custodians are required to support College staff on Sundays so that weekend activities (40 active classrooms, community tax program in Library, SLEA classes in HEC, cafeteria and other public areas which are occupied during the weekend) are brought to the proper level of cleanliness for Monday patrons.

The increase in weeknight staff takes place at rates included in the contract. No weekend work was anticipated at the time of the bid, therefore, the agreed upon modified weekend rates were developed for the Sunday shifts. Cumulatively, the requested increase, from February 2023 thru October 2025 totals 17,102 hours, at the annual weeknight and weekend rates, increases the contract amount by \$365,275.28 above the original awarded amount of \$1,228,656.00 for a revised total of not to exceed \$ 1,593,931.28.

The contract term runs November through October, which accounts for the smaller amounts related to partial FY23 (8 months) and FY 26 (4 months) distribution in the budget section below.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Original Request: Item 8q. October 20, 2022

Custodial Dept.: Custodial Services GL Account 01-70-00689-5304005

FY23 \$ 267,349.33

FY24 \$ 407,818.67

FY25 \$ 414,682.67

FY26 \$ 138,805.33

Total \$1,228,656.00

Current Request:

Custodial Dept.: Custodial Services GL Account 01-70-00689-5304005

FY23 \$ 327,634.03

FY24 \$ 534,631.19

FY25 \$ 542,288.20

FY26 \$ 186,377.86

Total \$1,593,931.28

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development

activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board approve an increase in custodial staffing in the three year contract with Eco Clean Maintenance Inc., 515 W. Wrightwood Ave, Elmhurst, IL 60126 resulting in an overall increase of \$365,275.28 for a new amount not to exceed \$1,593,931.28.

STAFF CONTACT

Monica Chowanec - Custodial Manager

Don Inman - Director of Facilities

Ellen Roberts - Vice President of Administrative Affairs

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Award of contract for Water Cooled Chiller CH 5 Teardown and Rebuild to Carrier Commercial Services in the amount of \$76,569.00

REASON FOR CONSIDERATION

Procedure 2.23 2 C requires that contracts for building repair, maintenance, remodeling, renovation or construction with an expenditure of \$50,000.00 and over are subject to formal bid procedures. Procedure 2.20 3 D provides that expenditures exceeding the bid threshold must be approved by the Board of Trustees prior to purchase.

BACKGROUND INFORMATION

The Glen Ellyn campus Chill Water Plant, located in the lower level of the Berg Instructional Center, consists of 5 centrifugal chill water units and provides cooling water for the HVAC systems in Berg Instructional Center, McAninch Arts Center, Health and Science Center, Student Resource Center, Seaton Computing Center and the Physical Education Center. Chiller CH -5, installed in 2010, began to leak last November. The manufacturer's service technicians were called to determine the cause. Temporary emergency repairs were made to combat the leak, however, the root cause is internal and dictates a significant tear down to replace the worn part. Given the run hours of the unit and it's critical service to the College, the Engineering Department opts for a complete tear down and rebuild. This is normal scheduled maintenance service as units near their 15 year mark.

Beyond the normal rebuild, this contract involves reconfiguration of the piping which includes the addition of a 12 inch butterfly valve in order to access the motor for this and other service projects. The contract anticipates replacement of normally worn parts. If items such as corroded impellers, worn shafts and the like are discovered during the tear down, replacement of these items will need to be added to the service contract.

This rebuild is performed by the original manufacturer's service company, who has been alerted of the need to get the equipment back on line prior to the high demand cooling season. Upon award, the repair is anticipated to complete near the end of June, 2023.

Cooperative purchasing is "Procurement conducted by or on behalf of one or more Public

Cooperative purchasing is a procurement conducted by, or on behalf of, one or more "Public Procurement Units" as defined by the American Bar Association Model Procurement Code for State and Local Governments. In accordance with the College of DuPage Administrative Procedure No. 10-60 Procurement, section 2. E. Governmental Consortium/Cooperative Agreements, the Water Cooled Chiller #5 Teardown and Rebuild Project will be purchased from Carrier Commercial Services through Sourcewell Cooperative Contract #070121-CAR that included a four (4) year term through August 12, 2025 and includes one (1) additional one (1) year option if mutually agreed upon by both parties.

Sourcewell, a State of Minnesota local government unit and service cooperative, published a legal notice in USA Today May 13, 2021 for RFP #070121 requesting proposals for HVAC Systems and Related Services to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada.

Eighty-three (83) suppliers registered to download the proposal documents from the Sourcewell Procurement Portal. Proposals were due no later than July 1, 2021, at 4:30 p.m. Central Time. Late proposals would not be considered. A total of seventy-nine (79) vendors registered to download the proposal documents. Proposals were received from the following twenty-one (21) vendors: ACCO Engineered Systems, Inc.; Austin Air Systems (Canada), Inc.; Black & McDonald, Limited; Carrier Global Corp.; Carson Design and Manufacturing, Inc.; CCG Automation, Inc.; Comfort Systems USA; FAMD, INC. (HMI Industries, Health-Mor, Inc.;) General & Mechanical Services; Global Plasma Solutions, Inc.; Hill Mechanical Corp.; Honeywell International, Inc.; Johnson Controls, Inc.; Juice Technologies, Inc.; Onec Air; Pure Air Control Services, Inc.; Safe Air UV (EvergreenUV, LLC); Siemens Industry, Inc.; Smardt Chiller Group, Inc.; The Limbach Company and The Tools Man, Inc.

Proposals were reviewed by the Proposal Evaluation Committee that consisted of one (1) Sourcewell Procurement Lead Analyst and three (3) Procurement Analysts. The Proposal Evaluation Committee applied the Sourcewell RFP evaluation criteria and determined that the products and services offered in the proposal response from Sloan Security Group, Inc., fell outside of the Requested Equipment, Products, or Services of the RFP. All other proposals were found to meet the scope and mandatory submittal requirements and were evaluated.

Carrier Global Corp. is a manufacturer of heating, ventilation, air-conditioning and refrigeration systems, controls, services, and sustainable solutions for commercial and industrial applications. They are offering parts, equipment, factory startup, turnkey product installations,

upgrades, indoor air quality solutions. Carrier has 99 field offices and a distributor network to serve Sourcewell participating entities throughout the United States and Canada. Their products and services are being offered with significant discounts off list price.

For these reasons, the Sourcewell Proposal Evaluation Committee recommended award of Sourcewell Contract to Carrier Global Corp. #070121-CAR. The preceding recommendations were approved on August 11, 2021 for a four (4) year term from October 7, 2021 - August 12, 2025 and includes one (1) additional one (1) year option if mutually agreed upon by both parties.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY2023

02-90-21081-5304003-Chiller 5 Overhaul: Facilities Maintenance Service: \$76,569.000

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

Secondary Strategic Long Range Plan Goal: Economic Development. To accomplish this, we will: Cultivate equity and inclusion principles and practices into economic development activities. Provide training and education consistent with regional workforce needs. Support regional business through incubator, accelerator, and consultation programs. Collaborate with community and business partners to advance regional economic impact and workforce development.

RECOMMENDATION

That the Board of Trustees authorize College Administration to enter into a service agreement with Carrier Commercial Service, 7501 S. Quincy Street, Suite 110, Willowbrook, Illinois, 60527 in the amount of \$76,569.00 for the teardown and rebuild of main campus Chiller CH 5.

STAFF CONTACT

Don Inman - Director of Facilities

Ellen Roberts - Vice President of Administrative Affairs

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of the purchase of an Electric Water-Cooled Centrifugal Chiller for the Berg Instructional Center (BIC) Chiller Plant from Thermosystems, LLC in the amount of \$612,750.00.

REASON FOR CONSIDERATION

Procedure 2.23(2)(C) requires that contracts for building repair, maintenance, remodeling, renovation or construction with an expenditure of \$50,000.00 and over are subject to formal bid procedures. Procedure 2.20(3)(D) provides that expenditures exceeding the bid threshold must be approved by the Board of Trustees prior to purchase.

BACKGROUND INFORMATION

The majority of the buildings on the main campus east of Lambert Road are temperature and humidity conditioned through the Berg Instructional Center (BIC) chill water plant, which consists of five (5) chiller units. These units will cycle on, one at a time depending on the cooling load needed, to keep the buildings comfortable. In most summer weather conditions two, three or four units will be active.

In the hottest and most humid weather conditions, all five (5) chillers may be cycling online. Chiller CH-3, which normally carries the bulk of the needed normal load cooling, was taken offline last year after it was determined high repair costs were not a good investment for a unit 25 years of age. The remaining four (4) chillers in the BIC plant were replaced in 2010 and will be scheduled for rebuilds one each year, beginning this year with chiller C-5.

This purchase is for delivery of a new twelve hundred (1200) ton electric water-cooled centrifugal chiller. Now that the equipment purchase is underway, a future separate bid package for the installation and connection of this unit into the chill water plant will follow close behind. The Facilities Department anticipates this chiller online around September of 2023.

After equipment shop drawings are available, the College will submit these to ComEd for commercial energy rebate incentive consideration. It is reasonable to assume that this

incentive could be over \$200,000.00, however, ComEd's incentives are awarded based on their approval of the equipment once submitted and available funds.

A legal notice for Request for Proposals was published on December 19, 2022 in the Daily Herald; the invitation, RFP Number 2023-R0015, was also posted to the College of DuPage Procurement Services website, and was distributed to the College of DuPage Center for Entrepreneurship, nine (9) in-district Chambers of Commerce and to thirteen (13) Business Enterprise Program Outreach organizations.

Ten (10) vendors were directly solicited; no Business Enterprise Program (BEP) Certified Firms could be identified for direct solicitation. Thirty-two (32) vendors downloaded the bid documents. A non-mandatory Pre-Bid Conference was held on January 3, 2023 at 10:00 a.m. via Zoom and four (4) vendor representatives from three (3) firms attended. Bids were required to be submitted to the College and a public opening was held on January 12, 2023 at 1:00 p.m. The following individuals were in attendance: Kevin Casey (COD Buyer/Facilitator, Procurement Services), Amber Kalish (COD Buyer, Procurement Services), Eric Frick (COD Procurement Expeditor/Recorder, Procurement Services), Michelle Olson Rzeminski (COD Manager/Board Representative, Human Resources), Christopher Wosachlo (COD Senior Project Manager, Facilities Operations), and one (1) vendor representative from one (1) firm.

Three (3) proposals were received. One proposer provided a base bid and two alternates, and another proposer provided a base bid and an alternate bid. No certified woman/minority owned businesses submitted proposals.

An evaluation committee consisting of the following three (3) employees assessed the submitted proposals:

- Don Inman, Director, Facilities Operations
- Christopher Wosachlo, Senior Project Manager, Energy Manager, Facilities Operations
- David Ditchfield, Chief Engineer, Facilities Operations

Based on the written proposals and committee discussions, the evaluation committee members independently rated each vendor on the pre-established criteria set forth in the RFP. The Summary Matrix in the attachments reflects the ratings across the evaluators.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY2023

Replace BIC Chiller 02-90-21030-5304003: \$612,750.00

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves the purchase from Thermosystems, LLC., 960 Industrial Dr. Unit 1, Elmhurst, IL 60126 in the amount of \$612,750.00 for the Berg Instructional Center (BIC) Electric-Water Cooled Chiller.

STAFF CONTACT

Don Inman - Director of Facilities

Ellen Roberts - Vice President of Administrative Affairs

[2023-R0015 Summary Matrix1.pdf](#)

RFP NO. 2023-R0015 ELECTRIC WATER-COOLED CENTRIFUGAL CHILLER	Evaluation Criteria Categories										Evaluation Results		
	Lead Time		First Cost		Annual Energy Cost		Life Cycle Cost		Commitment to diversity/State of Illinois Business Enterprise Program (BEP)				
CRITERIA WEIGHT	10%		25%		25%		35%		5%		100%		
Firm Name	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Score 1 - 5	Weighted Score	Total Score 1 - 20	Total Weighted Score	Rank
THERMOSYSTEMS LLC ALT. BID	4.67	0.47	2.33	0.58	5.00	1.25	5.00	1.75	1.00	0.05	18.00	4.10	1
TEC DISTRIBUTION ALT BID #2	1.67	0.17	3.33	0.83	3.00	0.75	4.00	1.40	1.00	0.05	13.00	3.20	2
WINDY CITY REPRESENTATIVES	3.67	0.37	2.00	0.50	4.00	1.00	3.67	1.28	1.00	0.05	14.33	3.20	2
TEC DISTRIBUTION ALT. BID #1	1.67	0.17	3.67	0.92	2.33	0.58	3.33	1.17	1.00	0.05	12.00	2.88	4
TEC DISTRIBUTION BASE BID	1.67	0.17	4.00	1.00	1.67	0.42	3.00	1.05	1.00	0.05	11.33	2.68	5
THERMOSYSTEMS LLC BASE BID	1.00	0.10	1.00	0.25	2.33	0.58	1.33	0.47	1.00	0.05	6.67	1.45	6

Recommended Award in Bold and Highlighted

* Certified Business Enterprise Program (BEP) Business
 ** Woman/Minority Owned Business

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Minutes of the January 31, 2023 Special Board of Trustees

RECOMMENDATION

That the Board of Trustees approves the Minutes of the January 31, 2023 Special Board of Trustees Meeting.

STAFF CONTACT

Erin Carrillo

Administrative Assistant VI

[1.31.23 Special Board Meeting Minutes2.pdf](#)

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

TUESDAY, JANUARY 31, 2023

SPECIAL BOARD MEETING ~ 6:00 PM

MINUTES

SSC2200

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

At 6:02 p.m. Chair Dunne called the College of DuPage Board of Trustees Board Retreat to order. Chair Dunne led the Pledge of Allegiance.

2. ROLL CALL

Chair Dunne noted that Heidi Holan is unable to attend tonight's meeting due to an illness and she will attend remotely. Chair Dunne asked Dan Markwell to serve as Secretary and he agreed.

Chair Dunne asked Secretary Markwell to call the roll.

***Present:** Florence Appel, Annette Corrigan, Maureen Dunne, Christine Fenne, Heidi Holan (remote), Nick Howard, Dan Markwell and Ayesha Shafiuddin.*

***Absent:** None.*

3. PUBLIC COMMENT

a. General Public

- None

b. College of DuPage Employees

- None

4. CLOSED SESSION

At 6:04 p.m. Chair Dunne entertained a motion that the Board of Trustees moves into Closed Session. Trustee Corrigan moved and Student Trustee Shafiuddin seconded the motion.

Marjorie Swanson, Assistant General Counsel, read the reasons for going into Closed Session:

5 ILCS 120/2(c)1 of the Open Meetings Act

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Voting Aye: Student Trustee Shafiuddin, Trustees Appel, Corrigan, Dunne, Fenne, Holan, Howard and Markwell.

Voting Nay: None

Chair Dunne declared the motion passed.

5. ADJOURN

Chair Dunne announced that adjournment will take place immediately following Closed Session. Chair Dunne entertained a motion to adjourn the open portion of the meeting. The motion was made by Trustee Corrigan and seconded by Vice Chair Fenne.

Motion passed on a voice vote.

At 6:04 p.m. Chair Dunne announced that the January 31, 2023 Special Board Meeting has concluded.

The Closed Session of the meeting adjourned at 7:35 p.m.

Dated: March 16, 2023

Dan Markwell, Secretary Pro Tem

Maureen Dunne, Chair

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Closed Session Minutes of the January 31, 2023 Special Board Meeting

RECOMMENDATION

That the Board of Trustees approves the Closed Session Minutes of the January 31, 2023 Special Board Meeting.

STAFF CONTACT

Erin Carrillo

Administrative Assistant VI

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Minutes of the February 16, 2023 Regular Board of Trustees Meeting

RECOMMENDATION

That the Board of Trustees approves the February 16, 2023 Regular Board of Trustees Meeting

STAFF CONTACT

Erin Carrillo

Administrative Assistant VI

[2.16.23 Regular Board Meeting Minutes1.pdf](#)

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

THURSDAY, FEBRUARY 16, 2023

REGULAR BOARD MEETING ~ 6:00 PM

MINUTES
HYBRID

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

At 6:00 p.m. Chair Dunne called the February 16, 2023 College of DuPage Board of Trustees Regular Meeting to order. Chair Dunne led the Pledge of Allegiance.

Chair Dunne asked Secretary Holan to call the roll.

Present: Florence Appel, Annette Corrigan, Maureen Dunne, Christine Fenne, Heidi Holan, Nick Howard, Dan Markwell (via Zoom) and Ayesha Shafiuddin.

Absent: None.

2. CLOSED SESSION

At 6:03 p.m. Chair Dunne entertained a motion that the Board of Trustees moves into Closed Session. Trustee Corrigan moved and Student Trustee Shafiuddin seconded the motion.

Marjorie Swanson, Assistant General Counsel, read the reasons for going into Closed Session:

5 ILCS 120/2(c)1 of the Open Meetings Act

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2(c)2 of the Open Meetings Act

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

5 ILCS 120/2(c)21 of the Open Meetings Act

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes or approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

5 ILCS 120/2(c)29 of the Open Meetings Act

Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.

Voting Aye: Student Trustee Shafiuddin, Trustees Appel, Corrigan, Dunne, Fenne, Holan, Howard and Markwell.

Voting Nay: None

Chair Dunne declared the motion passed.

3. **RETURN TO OPEN SESSION**

At 7:14 p.m. Chair Dunne announces that the Board of Trustees returns to Open Session. Chair Dunne asked Secretary Holan to call the roll.

Secretary Holan called the roll.

Present: Student Trustee Shafiuddin, Trustees Appel, Corrigan, Dunne, Fenne, Holan, Howard and Markwell.

Absent: None.

4. **RECOGNITIONS**

a. **College of DuPage Football Team NCJAA Division III National Champions**

5. **PUBLIC COMMENT**

a. **General Public:**

- Haroon Atcha spoke regarding food, shelter and transportation are main issues with completion rates.
- Annette Hightower spoke regarding registration desk hours, peace advocates and climate control.

b. **College of DuPage Employees:**

- Robert Moorehead spoke regarding CODFA Resolution: Support of Academic Freedom, Sex, Gender and Sexuality.
- Monica Miller spoke regarding her employment with COD.

6. **REPORTS**

a. **Chair's Report**

Chair Dunne noted that three members of the Board attended the ACCT National Legislative Summit. A full report will be given in March. Chair Dunne also congratulated the four students who were awarded with the U.S. Department Benjamin A. Gilman International Scholarship Program. Student Trustee Shafiuddin was one of those four who were chosen from thousands of applicants.

b. Student Trustee's Report

- Attended the ACCT National Legislative Summit
- Black History Month offered many great events
- Clubs began their kick-offs for second semester
- Student Leadership has made three new appointments
- Student Leadership attended College Student Leadership Summit at the Holocaust Museum
- Student Leadership attended the Illinois Community College Student Activity Association Conference at Joliet Community College which focused on improving student governance
- ICCB/SAC Advocacy Day will be in April
- ICCB/SAC next meeting is in Springfield

c. President's Report

Dr. Caputo reported on the following:

- Five College of DuPage Faculty and Administrators received the 2022-2023 League for Innovation in the Community College Excellence Awards:
 - Tauya Forst, Justice Studies Professor
 - James Tumavich, Manufacturing Technology Assistant Professor
 - Jennifer Cumpston, STEM Dean
 - Joseph Cassidy, Assistant Vice President of Economic Development and Dean of Continuing Education and Extended Learning
 - Jennifer Kelley, Reference Librarian
- Horticulture Program was awarded the Illinois Landscape Contractors Association (ILCA) Special Recognition Award at the 2023 Excellence in Landscape Awards Banquet.
- The American Association of Community Colleges (AACC) has announced the finalists for the 2023 Awards of Excellence. College of DuPage Manager of College Curriculum and Central Scheduling Dawn Birkland has been selected as a nominee of the "Rising Star – Manager" Award.
- Women's Basketball won their first Conference Championship in over two decades.
- Upcoming Events:
 - February 18: COD Foundation "A Night at Student 54 For the Love of Warhol" Gala
 - February 23: Diversity in the Judiciary and Why It Matters
 - February 24: Explore Engineering Night
 - March 10: 2023 Virtual Midwest Community College Conference
 - March 11: Illinois Science Olympiad

d. Future of Work Committee Report

Chair Dunne stated that the Future of Work Committee held their first meeting on February 1, 2023. A draft Resolution on the Future of Work

is listed under New Business on tonight's Agenda and we will be discussing that later this evening.

7. PRESENTATIONS

- a. Faculty Spotlight: Adjuncts Spotlight (4 Connections and Student Centered Teaching): Robert Burrows, Adjunct Faculty Computer & Information Science; Lisa Stock, Assistant Provost of Instruction; Sonia Watson, Dean Adjunct Faculty Support
- b. Updated Long-Term Financial Forecast: Scott Brady, Chief Financial Officer & Treasurer
- c. Future of Learning Task Force: Lisa Stock, Assistant Provost of Instruction

8. INFORMATION

- 8.a Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, Disposal of Capital Assets, Tax Levy Collections, and Budgetary Position Additions.
- 8.b First Reading of Proposed Changes to College Policy 1.17: Trustee Reimbursements
- 8.c Gifts Status Report
- 8.d Grants Status Report
- 8.e Monthly IT Projects Status Provided for Board Information
- 8.f Monthly Construction Status Provided for Board Information
- 8.g Monthly Status Report - Diversity, Equity, and Inclusion
- 8.h Personnel Actions for Board Information.

9. CONSENT AGENDA

Chair Dunne asked Secretary Holan to read the Consent Agenda Items in full:

- 9.a Financial Reports: Treasurer's Report, Payroll report, Accounts Payable Report, All disbursements Excluding Payroll, Budget Transfer Report, Legal Professional and Search Fees Report, and Travel Expense/Requests Report.
- 9.b Approval of contract for Audit Services for Fiscal Year ending June 30, 2023 with CliftonLarsonAllen, LLP for a total amount not to exceed \$142,970.00.
- 9.c Approval of the purchase of wholesale merchandise for resale in Warhol gift shop in the amount of \$30,000 from BWM Global.
- 9.d Approval for a five-year agreement for an Emergency Alerting System with Everbridge, Inc. for a total expenditure of \$131,007.30.
- 9.e Approval for a three (3) year initial agreement, with two (2) one-year renewal options, for Student Appointment Scheduling Software from QLess, Inc., for a total expenditure of \$92,475.00.

- 9.f Approval of a contract for the Technical Education Center (TEC) Manufacturing Lab Lighting Retrofit Project to Wesco Distribution, Inc in the amount of \$58,356.02.
- 9.g Minutes of the January 14, 2023 Board Retreat
- 9.h. Minutes of the January 19, 2023 Regular Board of Trustees Meeting
- 9.i Minutes of the January 19, 2023 Closed Session Meeting.
- 9.j Approval of Chair Maureen Dunne's Reimbursable Expenses for the ACCT National Leadership Congress held on October 26, 2022 through October 29, 2022 in New York City, New York in the amount of \$1,312.78.
- 9.k Approval for a Two year contract for the purchase of Culinary Arts Student Uniforms and Tools through Mercer Culinary in the amount of \$133,531.50.
- 9.l Compensation for Classified and Managerial staff, and Administrators.
- 9.m FY 2024 Administrator appointments.
- 9.n Personnel Actions.

Chair Dunne entertained a motion that the Board of Trustees approve the Consent Agenda. Vice Chair Fenne moved Student Trustee Shafiuddin seconded the motion.

Chair Dunne Chair Dunne asked if any Trustee wanted to remove any items from the Consent Agenda to vote on separately. The following item(s) were requested to be removed from the Consent Agenda:

Item 9.e: Approval for a three (3) year initial agreement, with two (2) one-year renewal options, for Student Appointment Scheduling Software from QLess, Inc., for a total expenditure of \$92,475.00.

Chair Dunne asked if there were any objections to the amended motion to approve the consent agenda. Hearing none, Chair Dunne asked Secretary Holan to call the roll.

Voting Aye: Student Trustee Shafiuddin, Trustees Appel, Corrigan, Dunne, Fenne, Holan, Howard and Markwell.

Voting Nay: None

Chair Dunne declared the motion passed.

PULLED ITEM(S):

Item 9.e Approval of a three (3) year initial agreement, with two (2) one-year renewal options, for Student Appointment Scheduling Software from QLess, Inc., for a total expenditure of \$92,475.00.

Chair Dunne entertained a motion that the Board of Trustees approves the three (3) year initial agreement, with two (2) one-year renewal options, for Student Appointment Scheduling Software from QLess, Inc., for a total expenditure of \$92,475.00. Student Trustee Shafiuddin moved and Trustee Corrigan seconded the motion.

Voting Aye: Student Trustee Shafiuddin, Trustees Appel, Corrigan, Dunne, Fenne, Holan, Howard and Markwell.

Voting Nay: None.

Chair Dunne declared the motion passed.

10. NEW BUSINESS

- a. **College of DuPage Draft Board Resolution on the Future of Work**
Discussion on the purpose of the Resolution.

11. TRUSTEE DISCUSSION

- a. Short-Term Pell Grants
- b. Revised Committee Charters and ad hoc Committee Descriptions and Charters.
- c. Upcoming Events:
 - DuPage PADs Taste of Hope March 2, 2023 at the Drury Lane.
 - The Nami Gala is on May 6, 2023
 - April is Community College Month

12. CALENDAR DATES / Campus Events

- Regular Board Meeting – Thursday, March 16, 2023 @ 6:00 p.m. in SSC2200 & Virtually

13. CLOSED SESSION

At 9:07 p.m. Chair Dunne entertained a motion that the Board of Trustees moves into Closed Session. Vice Chair Fenne moved and Trustee Corrigan seconded the motion.

Marjorie Swanson, Assistant General Counsel, read the reasons for going into Closed Session:

5 ILCS 120/2(c)1 of the Open Meetings Act

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

5 ILCS 120/2(c)2 of the Open Meetings Act

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Voting Aye: Student Trustee Shafiuddin, Trustees Appel, Corrigan, Dunne, Fenne, Holan, Howard and Markwell.

Voting Nay: None

Chair Dunne declared the motion passed.

14. ADJOURN

At 9:08 p.m. Chair Dunne entertained a motion that the Regular Board of Trustees Meeting adjourn immediately following Closed Session. The motion was moved by Secretary Holan and seconded by Student Trustee Shafiuddin.

Chair Dunne asked Secretary Holan to call for a voice vote.

Motion passed on a voice vote.

The Closed Session of the meeting adjourned at 10:08 p.m.

Dated: March 16, 2023

Heidi Holan, Secretary

Maureen Dunne, Chair

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Closed Session Minutes of the February 16, 2023 Regular Board of Trustees Meeting

RECOMMENDATION

That the Board of Trustees approves the Closed Session Minutes of the February 16, 2023 Regular Board of Trustees Meeting

STAFF CONTACT

Erin Carrillo

Administrative Assistant VI

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Classified Staff Association, IEA-NEA (Painters, Groundskeepers, Mechanics & Carpenters)
Contract July 1, 2022 - June 30, 2025

REASON FOR CONSIDERATION

Board Action is required to ratify and approve PGMC Contract for July 1, 2022 through June 30, 2025.

BACKGROUND INFORMATION

The parties negotiated a successor agreement for the contract that expired on June 30, 2022.

RECOMMENDATION

That the Board of Trustees approves Classified Staff Association (Painters, Groundskeepers, Mechanics & Carpenters) Contract (July 1, 2022 through June 30, 2025) and associated terms as herein presented.

STAFF CONTACT

Marji Swanson, Assistant General Counsel

[Board Exhibit Classified Contract Approval 2022-2025.pdf](#)

[PGMC FINAL CBA 2022-2025.pdf](#)

**COLLEGE OF DUPAGE
BOARD MEETING
CONSENT AGENDA APPROVAL**

1. SUBJECT

Classified Staff Association, IEA/NEA (Painters, Groundskeepers, Mechanics & Carpenters) Contract July 1, 2022 through June 30, 2025

2. REASON FOR CONSIDERATION

Board Action is required to ratify and approve the collective bargaining agreement.

3. BACKGROUND INFORMATION

The parties negotiated a successor agreement for the contract that expired in June of 2022.

4. RECOMMENDATION

That the Board of Trustees approve Classified Staff Association, IEA/NEA (Painters, Groundskeepers, Mechanics, & Carpenters) Contract (July 1, 2022 through June 30, 2025) and associated terms as herein presented.

SIGNATURE PAGE FOR CLASSIFIED CONTRACT

5. ITEM(S) ON REQUEST

That the Board of Trustees approve Classified Contract and associated terms as herein presented.

Staff Contact: Marji Swanson, Assistant General Counsel

SIGNATURE PAGE

**FOR APPROVAL
CLASSIFIED Contract**

July 1, 2022 through June 30, 2025

ITEM(s) ON REQUEST:

That the Board of Trustees approve Classified Contract (July 1, 2022 through June 30, 2025) and associated terms as herein presented.

Assistant General Counsel

Date

President

Date

**CLASSIFIED STAFF, IEA/NEA (Painters, Groundskeepers,
Mechanics, Carpenters)
Summary of Contract**

1) RECOGNITION CLAUSE

-Reorganization of positions to combine 2 Carpenter positions and 2 Groundskeeper positions into same role. Add Lead Groundskeeper and Lead Carpenter positions.

2) MANAGEMENT RIGHTS

-Updated language regarding rights retained by management, including contracting out of services

3) GRIEVANCE AND APPEAL PROCESS

-Updated titles at various steps.

4) TRAINING

-Employer will provide snow removal training each year by October 31st.

5) WAGES

-3.0%, 2.8%, 2.8%

-Retro-pay for hours worked to July 1, 2022

-Sets minimum starting pay for all positions in the bargaining unit.

6) EMERGENCY CALL BACK

-Guaranteed minimum of three hours of work and pay up from 2 hours.

7) UNIFORMS

-Increase in number of uniform pieces from seven to ten. Increase in cost of work shoes up to \$200 per year. Allows for alternative uniform system through a service.

8) ENTIRE AGREEMENT

-Parties acknowledge that each side had an opportunity to present proposals, there is no unilateral reopening of the Agreement, prior practices and agreements are superseded by contract, and the CBA controls over contradicting policies.

9) DURATION OF AGREEMENT

-3 Year term of agreement.

10) APPENDIX A – SNOW SCHEDULING

-Including parties' current side agreement regarding snow into the contract.

11) MEMORANDUM OF UNDERSTANDING

-As settlement of all disputes regarding reorganization of positions, updating of job descriptions, bargaining unit employees will receive a one-time stipend of \$1,000.00, less applicable statutory and voluntary deductions.

AGREEMENT

JULY 1, 2022 – JUNE 30, 2025

COLLEGE OF DUPAGE BOARD OF TRUSTEES

AND

**CLASSIFIED STAFF ASSOCIATION, IEA-NEA
(PAINTERS, GROUNDSKEEPERS,
MECHANICS & CARPENTERS)**

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This Collective Bargaining Agreement ("CBA") is entered into by and between the Board of Trustees of the College of DuPage ("College" or "College of DuPage") and the Classified Staff Association, IEA-NEA (Painters, Groundskeepers, Mechanics & Carpenters) (CSA, Union or Unit). The parties agree as follows:

ARTICLE 1: RECOGNITION

The College of DuPage (College) recognizes the Classified Staff Association, IEA-NEA (Painters, Groundskeepers, Mechanics & Carpenters) (CSA, Union or Bargaining Unit) as the sole and exclusive representative of all regularly employed full and part-time Employees of the College of DuPage with the titles Athletic Grounds Technician, Carpenter, Lead Carpenter, Grounds Horticulture Technician, Grounds Irrigation Technician, Groundskeeper, Lead Groundskeeper, Painter, Lead Painter, and Mechanic Automotive.

Excluded from this Agreement are all supervisory, managerial and confidential term employees as defined in the Illinois Educational Labor Relations Act ("Act"), including Grounds Maintenance Supervisor and the Buildings Maintenance Supervisor.

ARTICLE 2: DUES

The College shall, upon written request of an Employee, withhold from the compensation of that Employee any dues (including payments or contributions) payable by such Employee to the Classified Staff Association, IEA-NEA (CSA). Each year CSA will notify the College in writing of its membership and exact amount of membership dues to be deducted.

Upon receipt of a voluntary authorization in writing by the Employee, the College shall deduct from the Employee's wages the amount authorized and forward such fee to the Union no later than fifteen (15) days following deduction.

The Union shall hold the College harmless from and against any and all claims, demands, actions, complaints, suits or other forms of liability that arise out of or by reason of actions taken by the College for the purposes of complying with this Article or in reliance on any list, notice, certification or assignment furnished under this Article.

ARTICLE 3: MANAGEMENT RIGHTS

Section 3.1 Management Rights

Except as expressly provided otherwise by the terms of this CBA, the College, through the Board of Trustees, reserves and retains full rights, authority, and discretion in the proper discharge of its duties and responsibilities, including but not limited to, the right to determine staffing requirements, control, supervise, evaluate, discipline and manage the College and its employees; to contract out for goods and services; to determine the methods, means, organization and number of personnel by which such operations and services shall be made or purchased; to change or eliminate existing methods, equipment or facilities or introduce new ones; to determine training needs and assign employees to training; to determine, alter,

enforce, and administer reasonable rules, regulations, orders, policies and procedures to operate the College; set budgets and otherwise retain all rights, authority, and discretion which are exclusively invested in the Board of Trustees or the President under governing law, ordinances, rules and regulations as set forth in the Constitutions and laws of the State of Illinois and of the United States and policies of the Board of Trustees. It is normally recognized that the Board exercises most of its powers, rights, authorities, duties and responsibilities through the President and members of the Administration.

Implementation of those rights shall be consistent with this CBA and with the Act.

Section 3.2 Subcontracting of Work

The union recognizes that the employer has the management right to contract out work performed by bargaining unit members, in cases of emergency, temporary employment, or in cases where specialized, professional, or technical services are required, or where present employees do not possess the skills or sufficient staffing to perform the required work, provided that no contracting out of work will result in the layoff or reduction of regular hours of any bargaining unit members.

ARTICLE 4: NON-DISCRIMINATION

Neither the College nor the Union shall discriminate against any Employee on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity and expression, union affiliation, or due to the exercise of rights contained in this CBA in accordance with applicable Board Policy, State and Federal laws.

ARTICLE 5: UNION/MANAGEMENT COMMUNICATION

Article 5.1: Labor-Management Meetings

The Union and the College recognize the importance of communications in maintaining good relationships. Meetings to discuss issues of mutual interest and/or concerns shall be held as requested by either party. Each party will provide the other party reasonable written notice stating the topic(s) to be discussed at such meetings. Employees will be in pay status for these meetings.

In addition to ongoing communication facilitated by the open door management approach in the department, the Union Officers and their immediate supervisor(s) shall meet monthly or as needed for the purpose of discussing concerns and/or issues of mutual interest.

Article 5.2: Shared Governance

The College solicits input from member organizations in the College community through the Shared Governance process. Accordingly, a representative from this bargaining unit is invited to participate on the Shared Governance Committee. The supervisor will determine the impact of such participation on the individual's workload and on the department. With prior supervisory approval, a committee member shall have the opportunity to attend when operational requirements permit without loss of pay or having to make up time. The failure of the College to grant such approval shall be non-grievable.

Article 5.3: Designation of Officers/Supervisors

The Union shall provide the College with a list of Union Officers which will be updated as necessary. The College will provide the Union with a list of supervisors of record which will be updated as necessary. The College will clarify extenuating circumstances that may dictate a different reporting structure.

Article 5.4: Notification to Union

The Union shall be notified of the hiring of all new Building and Grounds Employees whose job classifications are covered by this CBA within fifteen (15) calendar days of the date of such hiring.

ARTICLE 6: UNION SUPPORT

Article 6.1: Use of Facilities

The Union may utilize College meeting room facilities to meet with Employees covered under this CBA during non-working hours, provided the Union shall promptly reimburse the College for the facilities usage charge as normally required by the College. Such use shall not interfere with any activity or function of the College. The Union will advise the Director, Facilities Operations or his designee of the date and time that such meetings are to take place and follow regular College procedures to request a College meeting room.

The College shall provide the Union with a file cabinet that locks in a space in the Campus Maintenance Center.

Article 6.2: Union Bulletin Board

A separate bulletin board of reasonable size labeled "Classified Staff Association IEA-NEA, Painters, Groundskeepers, Mechanics & Carpenters" shall be available in the bargaining unit member's work area within the Campus Maintenance Center. The Union will provide the referenced label. Such bulletin board shall be available for the posting of notices and materials relating to Union activities. Such materials shall be identified with the name of the Union and shall be signed by an appropriate officer thereof. Such materials shall not be derogatory to the College or any person associated with the College and shall not include items which are primarily endorsements of candidates for political office (other than offices of the Union).

ARTICLE 7: HEALTH AND SAFETY

Article 7.1: Working Conditions

Employees will not be required to work under unsafe or hazardous conditions or to perform tasks which endanger their health, safety or well-being.

If an Employee becomes aware of a potentially unsafe or hazardous condition, the Employee must report this situation immediately to their supervisor. The Employee and the supervisor will review any applicable rules, direction of protocols related to the assigned task. The supervisor will address any unsafe or hazardous condition before returning the employee to complete the assignment. If a building is evacuated due to an active bomb threat or terrorist attack, no Employee will be asked to respond in a fashion beyond that for which they have been trained for their role at the College, asked to search for a bomb or intervene in a terror attack.

Article 7.2: Health and Safety Committee

There shall be a Health and Safety Committee comprised of one Grounds Employee, one Maintenance Employee, the Manager - Buildings & Grounds and the Director Facilities Operations. The Committee shall meet at least once a semester with the College's Coordinator of the Hazardous Materials, Environmental Health Safety Department, to review any safety concerns and identify potential Employee safety training. Union Employees on the Committee shall serve without loss of pay.

Article 7.3: Safety Training

Employee participation in College defined safety training courses is required. Time spent in required safety training will be considered work hours and any associated costs will be paid by the College.

The College will determine and provide required safety equipment needed to perform the work assigned to Employees. The College will consider recommendations of the Health and Safety Committee related to safety equipment needs.

7.4 Snow Trainings

The Employer will conduct snow removal training by October 31st of each year.

ARTICLE 8: GRIEVANCE AND APPEAL PROCEDURES

The College and the Union recognize the importance of orderly and peaceful labor relations for the mutual interest and benefit of the College, Employees, and the Union. The College and the Union further recognize the mutual benefits of just and expeditious resolution of disputes which may arise as to proper interpretation and implementation of this CBA and accordingly, have included herein grievance and appeal procedures for the effective process and resolution of such disputes.

Definitions/Assumptions

Informal Resolution: The parties acknowledge that it is preferable for an Employee and the College to resolve problems through free and informal communications prior to the filing of a grievance.

Bypass: By mutual written agreement, any step of the grievance procedure may be bypassed.

No Reprisals Clause: No reprisals shall be taken by the College or the Union against any Employee because of the Employee's filing of a grievance.

Released Time: The grievant(s) and a local Union officer shall be given reasonable release time with pay to attend grievance Step 1 through 4 meetings if held during regularly scheduled work hours.

Extension of Time Limits: Any time limits specified herein may be extended by the mutual agreement of the parties. Timeline extensions shall be documented

Filing of Materials: Grievances and Step Responses shall be maintained in files separate from the Employee Personnel Files.

Grievance Withdrawal: A grievance may be withdrawn at any level without establishing a precedent.

Settlement: By mutual agreement of the Union and the College, a grievance may be settled at any step with or without establishing precedent.

Costs: The fees and expenses of the Arbitrator shall be shared equally by the College and the Union. The parties likewise shall share the expenses of any transcript(s), which they may jointly request, but all other expenses, which may be incurred by either party, shall be borne by that party.

Day: is defined as a day (Monday – Friday) when the College administrative office is open.

Grievance: is defined as an allegation claiming misinterpretation or misapplication of a specific provision in this Agreement.

A grievance may be filed by any Employee or by the Union on behalf of an Employee(s).

Court reporters shall not be allowed to attend or record grievance meetings except by mutual consent.

A representative of the Union may elect to be present at each step of the process. A Grievant may be represented by either a Union Officer or a Union representative, or any combination thereof at any meeting, hearing or appeal relating to a grievance, which has been formally presented.

The grievance will be submitted in writing, will list the specific articles violated, describe the alleged incident and specify the remedy requested.

The failure of the grievant(s) to act on any grievance within the prescribed time limits will act as a bar to any further appeal within the grievance procedure. If the College neglects to proceed or provide a response to the Grievance within the time limits, the grievance shall be deemed to have been denied. The grievance may be advanced, within time limits, to the next step of the grievance procedure.

Step 1. If the informal process fails to resolve the problem, the Grievant(s) or the Union may within ten (10) days of the time a grievance arises, or within ten (10) days of the time the cause of the grievance could reasonably have been known by the grievant, present a written, signed statement of grievance to the Department Manager (with notification to the Union). Within ten (10) days of receipt of the grievance, a meeting will take place between the Grievant and a representative of the Union (if requested) by the Grievant and the Department Manager (and other management representative as appropriate). The Department Manager shall give the Grievant and the Union a written response within ten (10) days after the meeting.

Step 2. If the grievance is not resolved in Step 1, the Grievant may continue the grievance by forwarding it to the Director of Facilities within 10 days of receipt of the Step 1 response. The Director of Facilities Operations (and other management representative as appropriate) or designee shall meet with the Grievant and a representative of the Union within ten (10) days of receipt of the grievance. The Director

of Facilities Operations or designee shall give the Grievant and the Union a written response within ten (10) days after the meeting.

Step 3. If the grievance is not resolved in Step 2, the Grievant may continue the grievance by submitting it to the Vice-President of Administrative Affairs within ten (10) days of receipt of the Step 2 response. The Vice-President for Administration (and other management representative as appropriate) or designee shall meet with the Grievant and representatives of the Union within fifteen (15) days after receipt of the grievance. The Vice-President for Administration or designee shall give a written response to the Grievant and the Union within ten (10) days after the meeting.

Step 4. If the Grievant is not satisfied with the disposition of the grievance by the Vice-President for Administration or designee, the Union may submit the grievance to final and binding arbitration before an impartial arbitrator.

Employees and the Union agree that if an Employee or the Union initiates an action in any other legal forum alleging essentially the same claim and pursuing the same remedy as sought in a grievance, the grievance process will be stopped and the resolution of the issue will be subject to the jurisdiction of such other legal forum.

The Union shall notify the President and the Director of Labor & Employee Relations in writing of its intention to pursue arbitration within ten (10) days of receipt of the Vice-President of Administration's response.

The parties may mutually agree upon an arbitrator. If the parties cannot agree on an arbitrator within ten (10) days after the notification of intent to seek arbitration, the parties shall request a list of arbitrators from the Federal Mediation and Conciliation Services (FMCS). The parties will make a selection pursuant to the normal practices and procedures of the FMCS. The toss of a coin will determine the order of striking names with the coin toss winner selecting second.

The parties shall request that the arbitrator hold a hearing within thirty (30) days of the notice of selection.

The arbitrator, in rendering their decision, shall not amend, modify, nullify, ignore, or add to or subtract from any of the provisions of this CBA. The arbitrator shall consider and decide only the issue as to whether there has been a violation, misinterpretation or misapplication of the express provisions of this Agreement. The arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing by the Grievant(s) or the Union. The arbitrator's decision must be based solely on their interpretation of the meaning or application of the express relevant language of this CBA. The arbitrator shall be without power to make any decision or award which is contrary to, or inconsistent with, in any way, applicable laws, or rules and regulations of administrative bodies that have the force and effect of law. The arbitrator is empowered to include in their award such remedies as shall be within their lawful authority. An arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the College under law or applicable court decisions. An arbitrator shall have the authority to order the restoration with or without back pay of employment of a dismissed Grievant pursuant to this section only if accompanied by a finding of a violation of

the Grievant's substantive rights. The arbitrator in such cases shall reduce any back pay award by any amount earned by the Grievant during the period they were not working, and by any Unemployment Compensation payments received during such period. Any and all adjustments resulting from the use of this procedure must be consistent with the terms of this CBA.

ARTICLE 9: SENIORITY

A. Definition of Seniority

Seniority shall be defined as the length of continuous service in a Bargaining Unit eligible position within the College's Maintenance and Grounds Department. Accumulation of seniority shall begin from the Employee's first working day in the Bargaining Unit. For Employees who transfer into the Department from some other College department, eligibility for College retirement and vacation benefits shall be prorated from such Employee's earliest date of continuous benefit eligible employment in the College. In the event that more than one Employee shall have the same date of hire, seniority shall be determined by lot.

B. Part-Time

Part-Time Employees shall accrue seniority on a pro rata basis.

C. Maintaining and Posting of Seniority Lists

1. The College shall prepare and provide the seniority list to the Union by June 30th of each year. The Union will post the seniority list on the Union bulletin board. The College will provide the Union an initial seniority list within thirty (30) work days after the effective date of this CBA with revisions and updates prepared and posted annually thereafter.

2. Any Employee disagreeing with his/he seniority placement shall respond, in writing, to the College and the Union President within thirty (30) work days after the effective date of the posting.

3. Periods of layoff and/or absence of greater than one hundred eighty (180) calendar days shall not be considered in computing seniority. If an employee is absent due to a work-related injury (on worker's compensation) for a period not to exceed two (2) years and they are able to return to an equivalent unit eligible position for which they are qualified, they will retain their seniority.

D. Loss of Seniority

1. Resignation
2. Dismissal
3. Retirement
4. Being on layoff for a period of eighteen (18) months
5. Employment in a position excluded from the CBA.
6. Failure to report for work at the end of an authorized leave of absence,
7. Found to be working during a leave of absence
8. Is absent without notice for three (3) consecutive workdays unless failure to give notice is beyond the reasonable control of the Employee.

E. Probationary Employees

All newly hired Employees shall be considered probationary Employees until they successfully complete a one hundred eighty (180) day probationary period. Any leave granted during the probationary period will extend the probationary period by the length of the leave. The College shall have the right to transfer or dismiss any Employee for any reason whatsoever during the probationary period and the Employee shall not have redress through the grievance procedure. Upon satisfactory completion of the probationary period, the Employee will become a regular Employee of the College entitled to all the protections, obligations and benefits of this CBA.

Probationary Employees shall have no seniority until the completion of the probationary period at which time their seniority shall revert to their first day of work in the bargaining unit.

F. Probationary Period for Transferred Employees

A non-probationary Employee who transfers to another classification within this CBA shall serve a new probationary period of one hundred twenty (120) days. If, in the opinion of the supervisor, the Employee's work during the first sixty (60) days of the probationary period is unsatisfactory, the Employee reserves the option of transferring back to their prior position if the position is unfilled or is held by a temporary employee. If the pay rate of the prior position is different from that of the position into which the Employee transferred, the Employee will be returned to the pay rate of their original position. For Probationary Employee Evaluations refer to Article 10.

ARTICLE 10: EMPLOYEE PERFORMANCE EVALUATION

Employees are evaluated by the supervisor at least once a year in accordance with procedure established by Human Resources.

Performance evaluations will occur:

- midway through and at the end of the probationary period;
- and annually thereafter for a review typically for the period between 7/1 of the prior calendar year and 6/30 of the current calendar year.

When a non-probationary Employee receives an overall "Needs Improvement" rating the development of a formal "Performance Development Plan" (PDP) is required for the Employee. Employees who receive an overall rating of "Needs Improvement" on their performance evaluation will not be eligible for a pay increase on July 1st.

Assuming ongoing progress, the Employee will be formally re-evaluated the following January. If the Employee demonstrates improved and sustained performance resulting in an overall rating of "Meets Expectations", they will be eligible for an increase effective February 1st consistent with the increases awarded to Employees the previous July.

The original signed evaluation form is sent to Human Resources to be retained in the Employee's file.

ARTICLE 11: DISCIPLINE AND TERMINATION

The College shall not discipline or discharge any post-probationary Employee without just cause.

Levels of Discipline

The College agrees with the tenets of progressive and corrective discipline, where appropriate. The levels of discipline may include the following actions:

1. Oral warning
2. Written reprimand
3. Suspension without pay not to exceed 30 days
4. Discharge

Prior to imposing discipline on the level of a suspension or greater, the College shall meet with the Employee and advise the Employee, in writing, of the nature of the discipline to be imposed. At that meeting, the Employee may present a rebuttal to the proposed discipline. At that meeting, the Employee may request the presence of a Union representative to advise the Employee.

Except in the case of a verbal warning, the College shall provide the Employee with a written explanation of the Employee action giving rise to the discipline in addition to the discipline imposed.

Final written warning and/or temporary suspension or termination/dismissal status may be the first step in the disciplinary procedure for more serious offenses, as determined by the Director, Facilities Operations in consultation with Human Resources upon the recommendation of the supervisor.

Note: Performance evaluation documentation may serve as a step in the disciplinary sequence.

ARTICLE 12: RIGHT TO REPRESENTATION

When any Employee is required to appear before an Administrator or supervisor concerning any matter which is disciplinary in nature, or which could adversely affect their terms and conditions of employment, the Employee shall:

- A. Be given at least twenty-four (24) hours prior written notice of the reasons for such meeting or interview and,
- B. Be entitled to have a Union representative present to advise them and represent them during such meeting or interview.

The College retains the right to suspend or terminate an Employee without warning when such action is required to protect lives or property (excluding property broken in the normal course of work), to insure maintenance of order, or when the health and welfare of students or other Employees are endangered by the continued presence of the individual.

ARTICLE 13: PERSONNEL FILES

Pursuant to the Illinois Personnel Records Review Act, an Employee may request in writing that the College permits the Employee to inspect any personnel documents that have been or may be used in determining the Employee's qualifications for employment, promotion, transfer, additional compensation, discharge, or other disciplinary action. The College will grant at least two inspection requests within a calendar year. An Employee shall have the right to examine

their Personnel File within seven (7) days of the request and to have a representative of the Union accompany them in such review.

Conditions and Procedures for Placement of Materials in File

Only one official Personnel File shall be maintained. Material reflecting Employee performance may be placed in the Personnel File only if it has been reviewed with the Employee. The Employee shall acknowledge that they have reviewed such material by signing the document to be filed. Signature indicates acknowledgment they have reviewed the document, not necessarily agreement with the content of the document. The Employee may request copies of any materials in their Personnel File. The College may charge a reasonable amount for providing copies of Personnel File materials.

All formal evaluation and discipline documentation must be retained and available in the Personnel File.

Right to Respond to Materials in File

If an Employee disagrees with any information contained in the Personnel File, a correction of that information may be mutually agreed upon by the College and the Employee. If an agreement cannot be reached, the Employee may submit a written statement explaining the Employee's position.

The College shall attach the Employee's statement to the disputed portion of the Personnel File. The Employee's statement shall be included whenever that disputed portion of the Personnel File is released to a third party as long as the disputed record is part of the file.

ARTICLE 14: LAYOFF/RECALL

If the College determines that a reduction in force is necessary, resulting in a decrease in the number of Employees covered by this CBA, all part-time Employees shall be laid off before a reduction in force of full-time Employees covered by this CBA. Reduction of full-time Employees covered by this CBA shall be accomplished by Employee classification in order of reverse seniority.

If the College determines to fill the affected positions within eighteen (18) months of the date of the reduction in force, these positions shall first be offered to those Employees who were laid off from the positions. Employees shall retain recall rights for one (1) year after a layoff from a full-time Bargaining Unit position. A written notice of recall shall be sent to the Employee via U.S. mail to the Employee's address on file with the College. Delivery of the notice shall be deemed to occur three (3) days after placement of the notice in the mail by the College. The Employee shall have ten (10) days from the deemed delivery of the notice to respond to the notice and report to work. An Employee, who fails to respond and report within the required period, shall lose all rights to reinstatement.

ARTICLE 15: NO STRIKE PROVISION

During the term of this CBA, the Union will not engage in, authorize, support or promote any strike, work stoppage, illegal picketing, slowdown or other unlawful acts exhibiting a refusal to work. The College may discipline any Employee who violates this Article.

ARTICLE 16: NO LOCKOUT PROVISION

During the term of this CBA, the College will not "lockout" any Employees covered by the terms of this CBA as a result of a labor dispute with the Union.

ARTICLE 17: COMPENSATION - WAGES

Section 17.1 Wage Increases

July 1, 2022: Increase in the hourly wage rates will be 3%.

July 1, 2023: Increase in the hourly wage rates will be 2.8%.

July 1, 2024: Increase in the hourly wage rates will be 2.8%.

Increases will be reflected on the soonest possible pay period following the Union's ratification and Board of Trustees' approval of the CBA provisions with retroactive wages reflecting the increases and an additional hour of "call back pay" per the terms of Article 19 to be paid retroactive to July 1, 2022 via a separate check.

For 2022 reorganization: Any employee moving from Corrective Repair Carpenter to Carpenter or from Grounds Maintenance Worker I to Groundskeeper will not receive an overall wage increase for 2022, unless he or she is already receiving pay at or above the minimum starting rate of pay for Groundskeepers or Carpenters positions provided in Section 17.2.

Section 17.2 Minimum Starting Pay

Effective upon execution of the agreement, Minimum starting pay will be:

Groundskeeper:	\$19.45
Painter:	\$21.97
Carpenter:	\$25.10
Grounds Technician Athletics:	\$21.00
Grounds Maint. Techn. Horticulture:	\$21.00
Grounds Irrigation Technician:	\$21.00
Mechanic Automotive:	\$21.97
Lead Groundskeeper:	\$20.45
Lead Painter:	\$22.97
Lead Carpenter:	\$26.10

ARTICLE 18: COMPENSATION - HOURS OF WORK & OVERTIME

Article 18.1 Workweek

The regular full-time workweek schedule is generally 40 hours. The workweek begins at 12:01 a.m. on Sunday and ends on the following Saturday at midnight. Days approved for sick leave, vacation time, floating holidays, College observed holidays, absence for supervisor approved professional meetings, as well as actual time worked, are considered part of the workweek. Lunch periods are unpaid and are not part of the workweek.

Generally, regular work schedules are as follows:

- Grounds Employees: 6:30am to 3:00pm Monday through Friday
- Painters/Carpenters: 5:30am to 2:00pm Monday through Friday
- Mechanics: 6:30am to 3:00pm Monday through Friday

The College may change regular work schedules for specific projects (schedule change for the duration of the project) and/or other legitimate business reasons with thirty (30) days advance notice to the affected Employee.

Article 18.2 Overtime - Supervisory Approval

Supervisors are responsible for the proper use of overtime and/or compensatory time. Hours worked in excess of 40 hours in a given workweek by an Employee can be permitted or scheduled in exceptional situations. Supervisors must maintain departmental records relative to overtime hours.

Article 18.3 Overtime List

The College will establish an overtime rotation list. The overtime lists will be used by the Manager or designee to determine the selection of individuals for overtime work. The list will be based on seniority, with the most senior Employees being offered the work opportunity first. The College retains full and complete authority to determine whether to use the overtime list based on the specific skills required for the work involved. These provisions will not apply to situations where special qualifications of an individual preclude the use of the list, including but not limited to licensing and/or special training/experience requirements in the sole opinion of the Manager or designee.

Scheduled overtime will be that which is pre-determined or posted on the work schedule. Scheduled overtime does not include emergency, early call-in or hold-over situations.

Article 18.4 Overtime Pay

All Employees may be required to work reasonable overtime hours. Employees who work in excess of forty (40) hours per work week will be compensated at the overtime rate of time and one-half. Hours considered worked in determining the forty (40) hours will include time worked, jury duty and absence for supervisor approved professional training. All overtime work must be approved in advance by the Director, Facilities Operations or the authorized designee. The supervisor will notify the Employee at least one day in advance if it is necessary to work overtime (considered scheduled overtime) unless overtime is caused by an emergency.

Should an Employee be required to work on the seventh (7th) consecutive day in case of breakdown of machinery or equipment or other emergency requiring the immediate services of experienced and competent labor to prevent injury to person, damage to property or suspension of necessary operation, the Employee shall be compensated at an overtime rate of double time.

Article 18.5 Overtime - Compensatory Time

Compensation for overtime hours will be through the compensatory time arrangements during the work week. However, if the Director, Facilities Operations determines that the use of compensatory time is not feasible, then the Employee will be paid for the overtime work.

ARTICLE 19: EMERGENCY CALL BACK & SNOW REMOVAL

When an Employee who has left the workplace is called back to work (not including travel time), before the Employee reports for the next regularly assigned workday, the Employee will be guaranteed a minimum of three (3) hours of work and pay at the Employee's straight time rate. Selection for call back assignments will utilize the overtime lists to request Employee volunteers. If there are no volunteers for overtime, mandatory overtime will be assigned in reverse seniority. Ties will be broken by seniority with the least senior Employee assigned. Failure to report to call back assignment, for emergency and/or snow removal, will be subject to progressive discipline.

These hours will be counted toward the forty (40) hour work requirement in a pay period for overtime pay calculations.

When an Employee is required to report to work one (1) hour or more before or after their regularly scheduled hours for emergency snow removal needs, the Employee will receive three (3) hours straight time pay in addition to their pay for hours worked. These hours do not count toward the calculation of overtime for the workweek.

Except when the College closes for emergency weather condition, when an Employee is required to report to work outside their regularly scheduled hours for emergency snow removal needs the Employee shall be paid at a rate of time and one-half for all hours worked outside their regular work schedule. In addition, those hours will count toward the forty (40) hour work requirement in a pay period for overtime pay.

Should the College close for emergency weather conditions and Employees designated as "emergency employees" are required to report to work, the Employee will be compensated at their regular rate of pay with any applicable overtime, for each hour worked while the College is closed, plus an eight hour comp day. These hours will count toward the calculation of overtime for the workweek. In addition, "emergency employees" will be paid for their lunch during such College closures.

The parties agree:

- A minimum of two (2) qualified facilities maintenance personnel to be assigned for each emergency call back;
- When an employee is called back for an emergency, that person will report to work within two (2) hours, barring extenuating circumstances;
- Work distribution will be equitable;
- Regular shift durations assignments will not be reduced to avoid overtime; and
- Employees may submit short term notice of vacation request or request to take a day(s) without pay if the employee has worked more than nine (9) consecutive days, consisting of two weekends and five work days. Short notice vacation requests or day(s) without pay will be granted in consideration of the College's operational needs on a first come first serve basis.

See Appendix "A" for Snow call back Guidelines and Expectations.

ARTICLE 20: FRINGE BENEFITS: VACATION, HOLIDAYS AND SICK LEAVE

The College shall provide the following benefits:

VACATION	The College	After the first 120 days of benefited employment	Vacation is accrued each payroll period based on time worked (up to 40 work hours per week) according to the years of service below. Maximum accumulation as of June 30 each year is limited to 20 days.
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VACATION FOR EMPLOYEES HIRED BEFORE 7/1/2012

YEARS OF COMPLETED SERVICE	VACATION DAYS PER YEAR
Initial benefited hire date to less than 5 years	13
5 years, but less than 10 years	18
10 years, but less than 15 years	23
15-16	24
17 or more	25

VACATION FOR EMPLOYEES HIRED ON OR AFTER 7/1/2012

YEARS OF COMPLETED SERVICE	VACATION DAYS PER YEAR
Initial benefited hire date to less than 5 years	10
5 years, but less than 10 years	15
10 years or more	20

SCHEDULING VACATION TIME

According to the following schedule, an Employee's vacation should be requested in one week (five consecutive scheduled work days) increments, (not to exceed two consecutive weeks in any request without prior approval by the Administrator).

Years of Service	Minimum Full Week(s)
11+	2
5-10	1

Based on a first-come first-served basis, up to four (4) Employees can be approved for vacation at any given time. Should two Employees submit their request at the same time, seniority will determine the approval. During the Winter Break, based on a first-come first-served basis, up to seven (7) Employees can be approved for vacation at any given time.

HOLIDAYS	The College	Upon employment Floating holiday available after 120 days of benefited employment	13 holidays plus 1 floating: New Year's Eve Day, New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day & Friday after, Christmas Eve Day, Christmas Day, and 3 additional days between
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			Christmas Day and New Year's Eve Day.
SICK LEAVE	The College	Upon employment	16 workdays of sick leave per fiscal year. New employees receive 64 hours for the first 6 months (48 hours for 30 hour employees) with the balance available after 6 months. Maximum carryover is 300 days in addition to the current year accrual. Up to 3 days per year can be used for illness in immediate family (spouse, child or parent).

ARTICLE 21: FRINGE BENEFITS: GENERAL EMPLOYEE BENEFITS

The College shall provide the following benefits to the members of this group in accordance with the College's benefit policies and eligibility practices for Classified Staff Employees as described in the Classified Staff Information Guidebook and as amended from time to time.

BENEFIT	WHO PAYS	ELIGIBILITY	BENEFITS RECEIVED
MEDICAL, DENTAL & VISION INSURANCE	The cost is shared between the College and the Employee	Upon employment	In accordance with the Plan Description(s).
BASIC LIFE INSURANCE AND ACCIDENTAL DEATH & DISMEMBERMENT	The College	Upon employment	The College provides a \$50,000 basic term life insurance policy.
LONG TERM DISABILITY STATE UNIVERSITIES RETIREMENT SYSTEM (SURS)	Included as part of the 8% contribution to SURS	The Employee is eligible to receive this benefit after satisfying SURS requirements	As provided through SURS.
HEALTH LEAVE BANK	The College	6 months after enrollment	Health Leave Bank allows a match up to the Employee's accumulated sick leave as of the beginning of the fiscal year (7/1) after paid leave is exhausted (maximum of 60 days).

BEREAVEMENT DAYS	The College	Upon employment	Up to 5 bereavement days per incident for the death of an immediate family member and up to 3 bereavement days for other family members. These are subtracted from sick leave.
RETIREMENT BENEFITS	The College	Upon completion of 10 years of benefited consecutive service with COD and SURS minimum requirement to receive retirement benefit	Benefit eligible retiree is reimbursed up to \$2,200 for medical insurance premiums up to age 65; age 65 and over up to \$1,200 a year. \$10,000 paid life insurance policy for 5 years post-retirement. Retirees who were regularly scheduled to work 30 or more hours per week and their eligible dependents may take credit classes through the College, paying 1/2 of the in-district rate plus all fees.
WELLNESS	The College	Upon employment	Benefit eligible employees may participate in the Annual Health Screening event as arranged through the Benefits Department.
TUITION WAIVER	The cost is shared between the Employee and the College	Upon employment	Employees and their income tax dependents may take credit classes through the College with reduced tuition. Employees pay 1/3 of in-district rates plus all fees. Employees and dependents may register on or after the registration date for Employees as published by the COD Registration Office. *
TUITION REIMBURSEMENT	The College	After a 180 day probationary period	Up to \$1850 per fiscal year is available for tuition reimbursement

AND PROFESSIONAL DEVELOPMENT			with <i><u>prior approval</u></i> . Tuition reimbursement may apply to degree completion and general educational classes. Of the \$1850, up to \$500 of that may be used for professional dues (Union dues are not eligible); up to \$240 may be used for health club membership; up to \$600 per year may be used to reimburse pre-approved travel related expenses.
JURY DUTY	The College	Upon employment	Employees continue to collect their regular salary while on jury duty, but not in addition to jury pay. Jury pay is turned into the Cashier's Office.
WITNESS DUTY	The College	Upon employment	Up to 2 days leave with pay may be granted for witness duty when subpoenaed for judicial proceedings. Any witness duty pay is turned into the Cashier's Office.
SUMMER SCHEDULE	The College	During Summer, if College designates a Summer Work Schedule	Unit members will be scheduled to work 8.5 hours per day (including unpaid 0.5 hour lunch) Monday through Thursday and 4 hours on Fridays or in accordance with other options available to unit members during the Summer 2016 for the period that the College designates as the Summer Work Schedule.

* Employees can register in advance of the general employee registration date for COD skill building classes (as approved by management) that are directly related to the Employees position if less than twenty percent (20%) of the enrolled students are COD employees.

Benefits described in the Article are subject to change – see plan documents for applicable provisions.

ARTICLE 22: INSURANCE ADVISORY COMMITTEE

One member of the Union may be identified by the Union as a representative to the COD Insurance Advisory Committee. This member will have the same rights and status of other constituency group representatives.

ARTICLE 23: UNIFORMS

At the beginning of employment, each Employee shall be furnished with six (6) new uniform sets (shirt and pant) as determined by the College. Employees are required to wear clean uniforms in good repair. Laundering of uniforms shall be the responsibility of the Employee.

Thereafter, up to ten (10) additional uniform pieces (shirt or pant) will be provided annually to each Employee. Employees may “mix and match” shirt and/or pant choices as the Employee’s needs dictate. Should the Employee require additional replacement uniform pieces, up to three (3) additional uniform pieces may be issued when the employee returns their worn out uniform pieces and requests an exchange. In addition, the College will provide seasonal outerwear, worn out or damaged seasonal outerwear will be replaced on an as-needed basis which might include overalls and a jacket to be used in the execution of their duties.

Alternatively, the College, in its sole discretion may contract with an outside service for employee uniforms, which would include shirts, pants and seasonal outerwear. The College may also provide overalls, hooded sweatshirts, jackets, and bibs through the service. Laundering of uniforms shall be the responsibility of the Employee.

Employees must wear employee furnished safety shoes. On an annual basis, the College will reimburse the Employee for one hundred percent (100%) of the cost of appropriate occupational shoes as approved by management up to a maximum reimbursement of two hundred dollars (\$200) per year.

ARTICLE 24: BENEFITS-UNPAID TIME OFF

If the College continues to offer unpaid time-off benefits, the College shall provide them to the members of this Bargaining Unit in accordance with the College's policies and practices for benefited Classified employees as described in the Classified Staff Information Guidebook and amended from time to time. The College will comply with all current and any new or amended Federal and State mandated leave requirements, including Family Medical Leave (see Board Policy 15-125 Unpaid Family and Medical Leave Absence) and Military Leave (see Board Policy 15-130 Military Leave of Absence).

BENEFIT	WHO PAYS	ELIGIBILITY	BENEFITS RECEIVED
PERSONAL LEAVE OF ABSENCE	Employee	After 1 year of employment	Unpaid absence for personal or educational leave may be granted for up to 1 year

			without pay. Must apply in writing and receive prior approval. Medical/Dental coverage for self and dependents may be continued at employee's expense (current group rate) during leave.
SCHOOL VISITATION LEAVE	The College if paid time available. The Employee if no paid time available.	Upon employment	Up to a total of 8 hours per school year if cannot be scheduled during break hours. In no more than 4 hour increments.
VOTING LEAVE	Employee	Upon employment	Up to 2 hours to vote in general elections if unable to vote outside work hours
MILITARY LEAVE	The cost is shared between the Employee and the College.	Upon employment	When summoned for duty in a reserve unit, the College will pay the employee the difference between military pay and the College pay, not to exceed 10 days. After 10 days, leave without pay is granted.
MILITARY SERVICE PHYSICAL EXAMS	The College	Upon employment	1 day leave with pay will be granted for a physical examination required for military duty.
FMLA (FAMILY MEDICAL LEAVE ACT)	The College	After 1 year of employment and 1,250 or more hours worked in the year leave is requested	Up to 12 weeks of Unpaid Leave with benefits continued as an active employee per Board Policy 15-120. See Human Resources for information.

ARTICLE 25: BENEFITS—VOLUNTARY

If the College continues to offer voluntary benefits, the College shall provide them to Bargaining Unit members in accordance with the College's policies and practices for benefited Classified employees as described in the Classified Staff Information Guidebook as amended from time to time.

BENEFITS	WHO PAYS	ELIGIBILITY	BENEFITS RECEIVED
OPTIONAL LIFE INSURANCE AND ACCIDENTAL DEATH & DISMEMBERMENT	Employee	Upon employment	Additional insurance may be applied for. Please contact the Benefits Department in Human Resources for information.
LONG TERM DISABILITY - VOLUNTARY	Employee	Upon employment	Pays up to 65% of gross monthly earnings after the greater of a 90-day elimination period or the end

			of accumulated sick leave. Offset with SURS.
LONG TERM CARE	Employee	Upon employment	Employees can purchase Long Term Care insurance for themselves, spouse, parents, in-laws or grandparents. For plan options and details, visit UNUM Long Term Care.
DEFERRED COMPENSATION 403b & 457 Plans	Employee	Upon employment	Contributions are voluntary and made through payroll deductions. For plan options and details, visit the Plan Administrator website VALIC
FLEXIBLE SPENDING ACCOUNT	Employee	Upon employment	The College offers Flexible Spending Accounts (pre-tax) for medical and dependent care expenses.

ARTICLE 26: SEVERABILITY CLAUSE

If any provision of this CBA or any application of this CBA to Employees is held to be contrary to law, then such provision or application shall not be deemed valid and subsisting, except to the extent permitted by law; but all other provisions or applications shall be continued in full force and effect.

Within ten (10) days of the effective date of a change in the law, the parties shall meet at the request of either party to discuss the effects of the change.

If the parties cannot agree the matter shall be subject to the grievance / arbitration provisions only for interpretation of the effects of the change in law.

ARTICLE 27 ENTIRE AGREEMENT

The College and the Union acknowledge that during the negotiations which resulted in this Contractual Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or by specific agreement by the parties. There shall be no unilateral reopening of this Contractual Agreement by the College or the Association during the life of this Contractual Agreement of matters covered in this Contractual Agreement. This Agreement shall supersede any prior practices and agreements, whether written or oral, and shall constitute the complete and entire agreement between the parties during their negotiations. If there is any conflict between the written terms of this Agreement and Board Policies, Administrative Procedures, or Work Rules, the written terms of this Agreement shall be controlling.

ARTICLE 28: DURATION OF AGREEMENT

This CBA shall be effective upon ratification by the Union and approval of the Board of Trustees. All conditions will be effective through June 30, 2025, as described in this document. In the

event no subsequent Agreement is reached by July 1, 2025, the existing Agreement shall remain in effect until such time as a new Agreement can be reached.

If the parties agree, the College and the Union reserve the right to re-open the wage and/or benefits provisions should the College experience significant and unplanned expense due to legislative, pension (for example SURS funding allocations) or tax changes (for example Affordable Care Act) resulting in increased College expense and liabilities.

This CBA is signed this 16th day of March, 2023.

In witness thereof:

Board of Trustees

Classified Staff Association, IEA-NEA
(Painters, Groundskeepers, Mechanics &
Carpenters)

Maureen Dunne
Chairman

Rick Zawodniak
President

Christine Fenne
Vice-Chairman

Joe Carnana
Treasurer

APPENDIX A

Buildings and Grounds Emergency Call Back Guidelines and Expectations

This document is an effort to normalize operations and to ensure that all staff are informed of Facilities management's expectations regarding emergency call backs and snow removal operations. Facilities management and the buildings and grounds section will make every effort to adhere to all items listed in this document. It is also understood that no one document can address all situations such as college needs, weather situations, and staffing requirements. All sections of this memo are subject to change due to college needs.

Call back:

During a call back situation, staff will be informed by facilities management of the expected time to report to work. Staff is always encouraged to report to work as soon as possible.

Staff will be required to report to work two hours after the emergency call back has been made. In the event that a staff member will be late. The staff member must contact the supervisor who contacted them and inform them that they will be late **before the assigned start of the shift.**

Staff who have supervisor approved time off will not be required to attend.

Work Groups:

Facilities management will make every effort to assign staff to work groups for snow removal operations that will normalize hours of work for staff. These hours of operation and staffing assignments are subject to change due to weather conditions and college needs.

Work group 1

Monday – Friday: 12:00am - 3:00pm

Weekends and college holidays: 12:00am - 12:00pm

Work group 2

Monday – Friday: 5:30am - 11:30pm

Weekends and college holidays: 12:00pm - 12:00am

Because of weather conditions, there may be times that staff are required to report to work outside of shift to accomplish the needs of the college.

In the event of insufficient staffing in a work group, Staff may be required have their shift extended by 2 hours. Every effort will be made to keep snow removal operations to a maximum of 12.5 hours

per work group. Due to the nature of class and snow schedules Work group 2 may be required to work up to 16 hours. To limit the extended hours of Work Group 2 this group may have a delayed start during the week to ensure the campus is clear for events and classes.

A Work group supervisor will dictate priority of snow removal operations.

Staffing work groups:

Members of Buildings staff and Grounds staff may be assigned to a work group opposite of the work group that they are currently assigned to. Assignments for each work group will be filled via the IEA NEA overtime seniority protocol.

Vacation / time off requests:

To ensure sufficient staffing to all work groups during snow removal season. Staff will be required to request time off on weekends and holidays from snow removal operations. These days or hours will not be recorded by the college as (PTO) Personal Time Off. The start of this requirement will begin on October 1 of each year and end May 1.

Every effort will be given to allow staff to use their earned time off during the winter months as requested. Staffing requirements will be determined by predicted weather conditions and college needs. In the event of over 9 days of snow removal/ emergency overtime consisting of two weekends in a row staff will be allowed to request time off on short notice over the normal staffing requirements of the college. This will be done by using the IEA NEA overtime seniority list. Employees may use vacation, comp time, floating holiday, or an unpaid day off. This may not be used if an emergency/ snow condition is predicted during the requested day off. Management will determine the staffing needs of the college but will make every effort to approve requests when possible.

Breaks and lunches during snow removal operations:

Staff are expected to take the appropriate breaks during each shift. In an effort to ensure that the buildings and grounds section is providing the safest possible campus to all. Breaks and lunches will be limited to before or after the arrival and or dismissal hours of the college community. This may include different hours for events on campus that happen throughout the season.

Breaks should not be taken during hours of 6:00 am to 8:30am and 8:30pm to 10:30pm or end of show or event.

These hours and practices are subject to change due to conditions on the ground. The group supervisor will inform bargaining unit members of changes in times.

APPENDIX B

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered between THE COLLEGE OF DUPAGE ("Employer") and the CLASSIFIED STAFF ASSOCIATION, IEA/NEA ("Union"), collectively referred to as the "Parties" on this 16th day of March, 2023.

Whereas, the parties engaged negotiations for a successor Collective Bargaining Agreement to the agreement that expired on June 30, 2022; and,

Whereas, the parties negotiated the impact of unprecedented staffing shortages, contracting out of work and modifications to job descriptions, including graphics installation; and,

Whereas, the Union disputed additional work to the job descriptions and the Employer asserted the modified job descriptions reflected current work performed; and,

Whereas, the parties wish to resolve the impact of these discussions on a one-time, non-precedential basis.

NOW THEREFORE IT IS AGREED BY THE PARTIES AS FOLLOWS:

1. The preamble of this Memorandum is hereby adopted as if fully set forth herein.
2. Each Union bargaining unit member employed on the date of execution of the Successor Collective Bargaining Agreement will receive a one-time stipend of \$1,000.00, less applicable statutory and voluntary deductions. This amount will be payable on the April 7, 2023 payroll.
3. All terms of the tentative agreement reached during successor negotiations are incorporated into the successor agreement.
4. The Union waives any right to file a grievance or unfair labor practice regarding additional work, job descriptions, and/or graphics work updated through the negotiations through February 15, 2023.
5. This Memorandum is not to be used as precedent or practice for any purpose, nor shall it operate to the prejudice of the Employer and the Union or be interpreted as a past practice or "status quo".
6. This Memorandum represents the entire agreement between the parties.

THIS MEMORANDUM IS ENTERED INTO ON THE DATE WRITTEN ABOVE:

Employer/College of DuPage:

Union/CODAA, IEA/NEA:

By: _____

By: _____

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval to increase the previously Board approved contract with Adobe Workfront by \$6,000 for a new amount not to exceed \$82,350.

REASON FOR CONSIDERATION

Changes to contracts previously approved by the Board of Trustees must be approved by the Board.

BACKGROUND INFORMATION

At the April 2022 meeting, the Board of Trustees approved the contract for Adobe Workfront Project Management system. The Marketing department would like to make some custom adjustments to our installation that would make it easier for our internal partners to enter multiple projects for a single campaign or event. To achieve these changes, we will need to purchase consulting support from Adobe.

As an example, for an event there may be, an invitation, a poster, a flyer, emails, a web page, banners signage, text messages. Today each of these requests needs to be entered into Workfront as a separate item entering the same information in multiple times. To be more efficient for our internal partners, we would like to customize the system to create a single request form for an event that we could link to the various pieces without entering the same information multiple times.

The loose estimate we have is that it would take about 15 hours totaling a cost of \$4,000. As a cushion for the contingency that it takes a bit more time than expected, we have added \$2,000 to that estimate. Hours have to be purchased in blocks of 4 hours for \$1000. Adobe would not give us a firm estimate because we can't talk to their specialists until after we purchase the hours. Because the estimate is not firm, we have increased this request by 50% to cover us if after we speak with the Adobe the final estimate requires more hours.

We will not spend the additional funds if they are not needed.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Original Request Item 8.x April 21, 2022

Marketing & Creative Services: Computer Software: GL:01-90-00825-5404002:

FY2022-\$25,450

FY2023-\$25,450

FY2024-\$25,450

Total-\$76,350

Modified Request:

Marketing & Creative Services: Computer Software: GL:01-90-00825-5404002:

FY2022-\$25,450

FY2023-\$31,450

FY2024-\$25,450

Total-\$82,350

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves the contract change for Adobe Workfront Software with Adobe, Inc. 3301 N. Thanksgiving Way, STE #500, Lehi, UT 84043 for a new amount not to exceed \$82,350.

STAFF CONTACT

Laurie Jorgensen, Director, Marketing & Creative Services

[Item 8.x.pdf](#)

APRIL 21, 2022

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for the Renewal of Adobe Workfront Software Contract for Marketing Project Management Software from Workfront for a total not to exceed amount of \$76,350.

REASON FOR CONSIDERATION

A single contract exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Marketing & Creative Services department typically completes nearly 2500 projects each year. The department needs software that will help us efficiently manage the projects and allow us to use data about those projects to increase our efficiency and better utilize our resources.

The software provides:

- A reliable, Project Management Solution with 99% uptime
- A browser and OS-independent platform that is accessible via desktop, tablet, and mobile device
- Access to core users (intake, designers, writers, project managers, developers, requestors) and affiliated users (clients, administration)
- Internal storage or connectivity to cloud storage for hosting of project assets (images, documents, mockups, etc.)
- A single repository for maintaining project data on all projects
- Allows requestors to submit project requests via online form that Marketing can customize for various types of requests (e.g. new projects, change requests, etc.)
- Marketing department has an audit trail of all interactions on a project for tracking and process improvement
- Allows Marketing to track all stages of the project
- Allows the Marketing department to be able to measure projects in terms of:

- Level of effort
- Total cost
- Time to complete
- Progress against deadline
- Issues impeding progress

An RFP for marketing project management software was conducted in 2018 and Workfront was selected. The software has been used successfully since then and we would like to renew the contract. We can submit an RFP in fall of 2024 to explore new technologies that may become available.

Marketing is requesting a three (3) year renewal for a total cost not to exceed \$76,350. A new RFP will be released prior to the expiration of this three (3) year contract

This purchase complies with State Statute, Board Policy and Administrative Procedures. 110 ILCS 805/3-27.1 (f): Purchases and contracts for the use, purchase, delivery, movement or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software and services are exempt from bidding.

Marketing & Creative Services: Computer Software: GL:01-90-00825-5404002:
FY2022-\$25,450, FY2023-\$25,450, FY2024-\$25,450 Total-\$76,350.

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves a three-year contract for marketing project management software from Workfront, 3301 N. Thanksgiving Way, STE #500, Lehi Ut 84043 for a total not to exceed expenditure of \$76,350.

STAFF CONTACT

Laurie Jorgensen, Director, Marketing & Creative Services

This item was signed and approved this 21st day of April, 2022.

Maureen Dunne

CHAIR

Heidi Holan

SECRETARY

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval to increase the three-year contract with VisionPoint Marketing by \$250,000 for a new amount not to exceed \$3,400,000.

REASON FOR CONSIDERATION

Any increase to a Board approved contract must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The Marketing department would like to use \$250,000 of the supplemental marketing initiative for broadcast radio and TV advertising to promote the fall 2023 semester. Utilizing our ad agency VisionPoint to make these purchases is more cost effective as they can use the purchasing power of their entire book of business to get the best pricing.

The Board approved the original three(3) year contract with VisionPoint at the June 2021 meeting. The contract is effective through June 30, 2024.

The costs for broadcast radio and TV vary greatly based on availability. We won't know the exact costs until we are ready to book the ad placement. For example we are currently in start of the political season and that tends to limit the availability driving the cost higher.

However as an example when we last ran broadcast, in 2021, TV, we purchased 8600 TV spots at a cost of \$125,000. Also in 2021 the broadcast radio we purchased was \$100,000 and we were able to get about 700 spots on three stations.

Based on past experience we anticipate that this additional investment will put us in a better position for fall 2023 enrollment. These two top of funnel advertising tactics drive a lot of traffic to our website and we since a distinct increase in requests for information and applications when we run ads on broadcast TV and radio.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Original Request: Item 9p June 24, 2021

Marketing & Creative Services: Advertising Expenses-01-90-00825-5407001

FY22 \$1,700,000 (includes \$1M from Supplemental Marketing Initiative (SMI))

FY23 \$ 750,000

FY24 \$ 700,000

\$ 3,150,000 Original Request Total

Current Request

Marketing & Creative Services: Advertising Expenses-01-90-00825-5407001

FY22 \$1,700,000

FY23 \$1,000,000 (\$250,000 from SMI)

FY24 \$ 700,000

\$3,400,000 Current Request Total

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approve an increase to the three-year contract with VisionPoint Marketing by \$250,000 for a new amount not to exceed \$3,400,000.

STAFF CONTACT

Laurie Jorgensen, Director, Marketing & Creative Services

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for Temporary services with Banner not to exceed \$50,000

REASON FOR CONSIDERATION

Total annual aggregate spend exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

BACKGROUND INFORMATION

The HR department at the College established Banner Personnel as the approved Temporary Services agency.

Marketing and Creative Services has been employing one full-time temporary staff person since September of 2023. The cost is \$27.50 per hour. To date that has totaled just over \$20,000.

The primary need has been for making outreach calls to prospective students. When a prospective student sees one of our ads and completes a request for information form, our temp reaches out within 24 hours (except on weekends). After querying the Colleague system to verify that the lead is new to COD or has attended before, our temp, based on a predetermined script, asks questions to determine the lead's interest and then puts the lead in touch with the appropriate admissions rep or other department. If the lead has attended before, our temp gets them directed to the department that can answer their questions so they may enroll again. Typically, we receive from 30-45 new leads each day.

Additionally, Marketing has been utilizing our temporary staffer periodically for:

- Project management help while experiencing staffing vacancies due to retirements- working with marketing staff to ensure all project information has been entered into our

project management system and following up with our internal partners for additional details if it is not.

- Event planning assistance help during a staff medical leave. While one of our key staff has been out on medical leave our temporary employee has monitored event registration answered simple questions about registration and helped with managing the details of our events.
- Assisting with the implementation of our marketing automation system. Our temp has assisted with testing procedures, quality checking data for our imports and assisting in building emails and automated journeys.

We anticipate needing assistance through the end of the fiscal year. The additional \$30,000 would provide just over 1000 hours at the above rate through the end of the fiscal year and would cover employing our current temp full time through the end of the year and some additional funds in case we encounter an additional unexpected staff vacancy. If we do not need the additional funds, we will not spend them.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

FY23

Marketing & Creative Services: Other Contractual Services Exps. \$50,000

Primary Strategic Long Range Plan Goal: Organizational Culture. To accomplish this, we will: Integrate practices for workforce equity and inclusion. Define and implement a culture of service excellence and collaboration. Empower employees through high impact professional development and growth opportunities. Improve and enhance work systems and technology to support employees and deliver operational efficiencies.

RECOMMENDATION

That the Board of Trustees approves Temporary Staff Services for Marketing & Creative Services from Banner Personnel Services, 53 W. Jackson Blvd., Suite 1219 Chicago, IL 60604 in the amount not to exceed \$50,000.

STAFF CONTACT

Laurie Jorgensen, Marketing & Creative Services

[Banner Personnel_Board Approval.pdf](#)

JUNE 23, 2022

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval of One Year Contract Extension Option for Temporary Staffing Services for College-wide Services from Banner Personnel Services, Inc.

REASON FOR CONSIDERATION

Contract exceeding the statutory limit of \$25,000.00 must be approved by the Board of Trustees

BACKGROUND INFORMATION

Banner Personnel Services provides temporary staff services for the College of DuPage. These services are needed to provide temporary supplemental staffing when a position is vacant, during vacation periods, extended illnesses, or to support special projects. The majority of the College's needs are in the area of administrative assistants.

The Banner Personnel Service Agreement for the purchase of temporary services (clerical, financial, light industrial) was awarded pursuant to Request for Proposal, RFP# 2019-R0022, published on May 6, 2019. Thirty-three (33) vendors were directly solicited. Nineteen (19) vendors downloaded the RFP documents. Six (6) proposals were received. Three (3) women/minority-owned businesses submitted a proposal. Banner Personnel Services received the highest evaluation score from the review committee, based on the established criteria. The Board of Trustees approved the Temporary Staffing Services Partnership Agreement with Banner Personnel Services on July 18, 2019 for a base three (3) year contract with an option to renew up to (2) two additional (1) one year terms. The current contract expires July 29, 2022.

The College seeks to exercise the one-year extension option with Banner Personnel Services for temporary supplemental staffing services, in accordance with the terms and condition of the contract and per the schedule of hourly rates listed below. The effective term of the extension option is August 1, 2022 to July 31, 2023. Billing rates for the extension year are

increased due to inflation that have shown to be at least 7% based on CPI.

Banner Personnel Hourly Rates	Year 1	Year 2	Year 3	Year 4 (Extension)
Data Entry	\$15.45	\$15.45	\$15.75	\$22.50
Clerk Typist/Receptions	\$15.45	\$15.45	\$15.75	\$22.50
Exec/Administrative Assistant	\$18.20	\$18.20	\$18.50	\$24.80
Financial (Account Clerk)	\$18.25	\$18.25	\$18.55	\$32.55
Light Industrial	\$15.45	\$15.45	\$15.75	\$27.13

This contract supports Goal # 1: Accountability- Being transparent, answerable and responsible to all stakeholders of the Strategic Long Term Plan: 1.6 Ensure compliant and transparent processes that will promote stakeholder confidence and trust.

BUDGET STATUS

Not applicable as budget for temporary staffing services is within the existing labor budget lines through position vacancies.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

Not applicable as budget for temporary staffing services is within the existing labor budget lines through position vacancies.

RECOMMENDATION

That the Board of Trustees approve the one year contract extension option for temporary

staffing services in accordance with the current agreement, from Banner Personnel Services, Inc. 1717 North Naper Blvd., Naperville, IL 60563 for College wide use.

STAFF CONTACT

Maritza Ruano, Vice President Human Resources

Approved and signed this 23rd day of June, 2022.

Maureen Dunne
CHAIR

Heidi Holan
SECRETARY

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Second Reading of Proposed Changes to College Policy 1.17: Trustee Reimbursements

REASON FOR CONSIDERATION

Proposed change to College Policy 1.17: Trustee Reimbursements - Second Reading.

BACKGROUND INFORMATION

In accordance with College Policy 1.07: "The President and/or his/her designee, in consultation with the Office of the General Counsel, shall conduct periodic reviews of the Policies and make recommendations for changes, alterations, revisions and updates to such Policies to the Board.

If the Board proposes new or modified Policies, the President will notify the College's Shared Governance Council (or its successor) of impending changes to any existing Policy, or any proposed new Policy and, where appropriate, will seek input from stakeholders. A Policy will require two readings by the Board prior to adoption. The readings will be agenda items at meetings of the Board."

The changes being proposed would align the reimbursements related to travel for Trustees with limits for employees. Also, the reimbursement form has been completely revised as a fillable .pdf that will be easier for Trustees to complete and submit electronically.

RECOMMENDATION

Second reading of the proposed changes to College Policy 1.17: Trustee Reimbursements

STAFF CONTACT

Lilianna Kalin

General Counsel

[1-17_Trustee Reimbursements_FINAL.pdf](#)



Reimbursement for Trustee Expenses

The College recognizes its position as a steward of taxpayer funds. The College is committed to the appropriate expenditure of those funds and to ensuring that appropriate oversight exists so as to avoid waste, excessive spending and reimbursement for expenses that do not contribute to the educational mission of the College.

It is the College's policy to reimburse Trustees for travel, meal, and lodging expenses in accordance with the Illinois Local Government Travel Expense Control Act, 50 ILCS 150/1 *et seq.*:

- (1) Trustees may be reimbursed for travel, meal, and lodging expenses incurred in connection with "official business." For purposes of this Policy and any corresponding Administrative Procedure, the types of "official business" for which reimbursement is permitted are as follows: professional and continuing education conferences, trainings, programs and seminars; meetings and events attended for the purpose of furthering the College's mission and/or conducting the Board's business.
- (2) All Trustee travel expenses must be approved by the Board by roll call vote at an open meeting before a Trustee may be reimbursed for such expenses. Maximum travel rates are outlined in Exhibit A – Community College District No. 502 Permissible Travel Rates appended hereto.
- (3) Any Trustee seeking reimbursement for any travel, meal, or lodging expense shall complete the form appended hereto and provide the required documentation of such expenses. Such documentation shall include receipts for the travel, meal, and lodging expenses for which reimbursement is sought.

Trustees should consult Administrative Procedure 5-200 (Reimbursement of Expenses), or any successor Administrative Procedure, for further guidance as to the types of travel expenses that are and are not reimbursable.

Authority: 50 ILCS 150/.

History:

- Amended March 16, 2023

EXHIBIT A – COMMUNITY COLLEGE DISTRICT NO. 502
PERMISSIBLE TRAVEL EXPENSE RATES

The permitted travel expense types and their associated maximum rates are set forth as follows (adequate documentation must be submitted to substantiate actual reimbursable expenses per this Policy):

<u>Maximum Reimbursable Rates for: Transportation</u>	
Air Travel	Lowest reasonable rate (coach and economy). Travelers are strongly encouraged to book flights at least twenty-one (21) days in advance to avoid premium airfare pricing.
Auto	IRS standard mileage rate at time of reimbursement. Traveler must be licensed and carry insurance that meet or exceeds minimum policy limits, as required by Illinois State Statutes. Cost shall not exceed airfare.
Rental Car	Must be preapproved and lowest reasonable rate (midsize or smaller).
Rail or Bus	Lowest reasonable rate and cost shall not exceed airfare.
Taxi, Shuttle, Rideshare, or Public Transportation	Actual reasonable rate

<u>Maximum Reimbursable Rates for: Meals & Incidentals (M&IE Rate)</u>	
Breakfast	Domestic – General Services Administration (GSA) city per diem daily rate* International – U.S. Department of State Office of Allowances city per diem daily rate** or as approved by the Board/President or designee.
Lunch	
Dinner	

<u>Maximum Reimbursable Rates for: Lodging</u>	
In the Country	General Services Administration* (GSA) city per diem rate or established conference rate, whichever is greater. Always ask for, and try and receive the Government Rate for Lodging

Outside of the Country	U.S. Department of State Office of Allowances maximum lodging rate**, or as approved by the Board/President or Designee.
<p>* U.S. General Services Administration rates @ https://www.gsa.gov/portal/content/104877 are updated annually in October.</p> <p>** U.S. Department of State, Bureau of Administration, Office of Allowances rates @ https://aoprals.state.gov/web920/per_diem.asp are updated monthly</p>	

Travel must follow all applicable College Policies and Administrative Procedures, except to the extent that any of those provisions is contrary to any provision of the Local Government Travel Expense Control Act.

Trustee Expense Reimbursement Form

This form should be used to request reimbursement by a trustee for expenses incurred in connection with official College business. Please refer to College Policy 1.17 and Administrative Procedure 1.17 for more complete information regarding Trustee Travel and Reimbursement for Expenses.

Date: _____ Trustee Name: _____

Name of Professional Meeting or Conference: _____

Location: _____

Travel Start Date: _____ Travel End Date: _____

Reason for Attending: _____

Pre-Travel Request Form completed and approved? Yes No Cash Advance Requested? Yes No

Date	Description	Mileage	Airfare	Hotel	Car Rental	Other Ground Transportation	Meals-B'Fast	Meals-Lunch	Meals-Dinner	Other	Total
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
											0.00
Total		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.00

Less Advances by College (Enter as Negative)

Total Due to Trustee/(College) \$ 0.00

Approval Workflow:

Requested by Trustee: _____ Date: _____

Office of the President: _____ Date: _____

Reviewed by Internal Audit: _____ Date: _____

Date of Board Meeting Approval: _____

Trustee Expense Reimbursement Form *(continued)*

Finance Office Use Only:

GL Accounts to be charged:

Department	Object Code	Description	\$ Amount
01-90-00813-			
01-90-00813-			
01-90-00813-			
01-90-00813-			
Total			\$ 0.00

Total from previous page: \$ 0.00 (should equal total from above table)

Accounts Payable Office: _____ Date: _____

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Approval for Student Trustee Ayesha Shafiuddin to attend the March 27-28, 2023 ICCB-SAC Meeting in Springfield, IL for an amount not to exceed \$300 to cover the costs of transportation, hotel and meals.

REASON FOR CONSIDERATION

In accordance with provisions of College Policy 1.16, Trustee Education and Attendance at Conferences, Board approval is required and College Policy 1.17 regarding Trustee Reimbursements Board Approval is required.

BACKGROUND INFORMATION

The Student Advisory Committee (SAC) was established by the Illinois Community College Board (ICCB) in 1982. The SAC serves Illinois Community College students by representing their interests through reviewing ICCB policies, advising on those policies, and informing everyone on issues affecting the community college system.

There are 48 members of the SAC representing each of the 48 community colleges in the state of Illinois. Members are generally the student trustee of each college district, an SGA Officer for a multi-college district, or another representative as appointed by the district CEO. Student Trustee Shafiuddin serves as the Vice Chair to the Committee.

FY223

Board of Trustees: In-State Travel Costs-01-90-00813-5502006 - \$300.00

Primary Strategic Long Range Plan Goal: Student Success. To accomplish this, we will: Create an institutional culture of student access, equity, and inclusion. Improve student persistence, completion, transfer, and job obtainment. Invest in academic excellence and innovation. Transform and innovate student support services and technology.

RECOMMENDATION

That the Board of Trustees approves that Student Trustee Ayesha Shafiuddin can attend the March 27-28, 2023 ICCB-SAC Meeting in Springfield, IL for an amount not to exceed \$300 to cover the costs of transportation, hotel and meals.

STAFF CONTACT

Erin Carrillo

Administrative Assistant VI

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

Personnel Actions.

REASON FOR CONSIDERATION

Board Action is required to ratify and approve personnel actions.

BACKGROUND INFORMATION

- a. Ratification of Faculty Appointment
- b. Ratification of Faculty Resignation
- c. Ratification of Faculty Retirements
- d. Ratification of Classified Retirement

RECOMMENDATION

That the Board of Trustees ratifies the Faculty Retirements.

STAFF CONTACT

Ellen Roberts, Vice President of Administrative Affairs

[Jenny Cerpa backup document.pdf](#)

[Personnel Approval Items2.pdf](#)

COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Jenny Cerpa

POSITION: Assistant Professor, Central Sterile Processing

PREPARATION: Bachelors of Science, Healthcare Management
Rasmussen College, 2019
Surgical Technologist Certificate, 2006
Licensed Practical Nursing
College of DuPage

MAJOR AREAS: Nursing and Health Science

EXPERIENCE: Temporary Faculty, Central Sterile Processing
Adjunct Faculty, Program Chair Central Sterile
Processing, CST& CSPD Clinical Chair
College of DuPage, 2014-Current
Adjunct Faculty
Harper College, 2019 - 2021
Lead Scheduler
Elmhurst Memorial Hospital, 2014-2016

RECOMMENDED BY:

Jared Deane

(Search Committee Chair)

Eileen M. Roberts 2.24.23

(Vice President of Human Resources)

Mark Curtis-Chavez

(PROFESSOR)

02/24/2023

Brian W. Caputo

(President)

RANK AND SALARY: Range A, Step 7: \$71,343

DATE OF HIRE: 8/16/2023

**COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE**

POSITION: Central Sterile Processing, Tenure Track

DEPARTMENT: Nursing and Health Sciences

CANDIDATE: Jenny Cerpa

SEARCH COMMITTEE: Jared Deane, Anna Campbell

ADVERTISEMENTS:

SOURCE	DATE
Higher Ed Jobs	11/30/2023
Diversity and Inclusion E-Mail	12/06/2023
LocalJobNetwork	12/02/2022
AcademicCareers.com	12/05/2022
Indeed.com	12/02/2022
Diversity Trio (Higher Ed.com)	11/29/2022
Diversityjobs.com	12/06/2022

DIVERSITY RECRUITMENT:

CANDIDATE POOL	STATS
Number of qualified candidates	1
Number of candidates who did not meet minimum requirements	1
Self-identified diverse candidates	0
Number of candidates interviewed	1
Number of diverse candidates interviewed	0

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>FACULTY</u> Jenny Cerpa	Assistant Professor Central Sterile Processing	Nursing & Health Sciences	8/16/2023	Transfer	\$71,343.

RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u> Ideen Zarkin	Assistant Professor	Nursing	2/24/2023	Resignation	5 Yrs. 6 Mos.

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u> Lauren Morgan	Professor	Speech Communication	8/10/2023	COD Retirement	25 Yrs. 11 Mos.
John Partacz	Associate Professor	Computer Information Systems	8/10/2023	COD Retirement	28 Yrs. 11 Mos.
<u>CLASSIFIED</u> Catherine Russo	Administrative Assistant	Homeland Security	5/16/2023	COD Retirement	24 Yrs. 4 Mos.

MARCH 16, 2023

COLLEGE OF DuPAGE
REGULAR BOARD MEETING
BOARD APPROVAL

SUBJECT

FY 2024 Administrator appointments.

REASON FOR CONSIDERATION

Board Action is required to appoint Administrators for each fiscal year.

BACKGROUND INFORMATION

In accordance with College Policy 4.24: *Duties And Assignment Of Administrators*, the President may identify and recommend individuals for appointment to positions within the College Administration to the Board for final approval. Administrators will be issued a written employment contract, and a copy of such contract will be maintained in the Administrator's personnel file.

College Policy 4.25: *Administrator Compensation*, the President is authorized to establish criteria for determining the initial salary placement (the "Appointment Salary") for each newly hired Administrator and to make recommendations to the Board for Administrator Appointment Salaries. The Board will approve all Appointment Salaries and any subsequent changes in salary.

RECOMMENDATION

That the Board of Trustees approves the correction to a contract and a re-appointment of General Counsel for FY 2024.

STAFF CONTACT

Ellen Roberts, Vice President, Administrative Affairs

Kalin, Lilianna FY24.pdf
Silvia, Nora FY24 v2.pdf

EMPLOYMENT AGREEMENT

This Agreement is made this 16th day of March 2023, between the Board of Trustees of College of DuPage District No. 502 (the "Board") and Lilianna Kalin ("Administrator" and collectively, the "Parties"):

RECITALS

WHEREAS, the Board is the body politic and corporate charged with the duty to make the appointments and fix the salaries for all administrative personnel at the College of DuPage (the "College"); and

WHEREAS, the President of the College has recommended Administrator's appointment as General Counsel of the College to the Board; and

WHEREAS, the Board has approved such recommendation and desires to appoint Administrator to the position of General Counsel from July 1, 2023 to June 30, 2024;

NOW, THEREFORE, in exchange for the mutual covenants and conditions contained herein, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

TERMS OF EMPLOYMENT

1. Term and Duties. Administrator is appointed to the position of General Counsel (the "Position") for the College for the period July 1, 2023 to June 30, 2024 (the "Term"). Administrator will perform the duties and carry out the responsibilities of the Position, as specified in Board Policy and the job description for the Position, and all such other duties and responsibilities as assigned from time to time by or at the direction of the Board and/or the President. Notwithstanding anything to the contrary in Board Policy or College procedures, Administrator acknowledges and agrees that he/she is not entitled to an automatic rollover or renewal of this Agreement, and that the Board may, but is not required to, re-appoint Administrator to a new term at the expiration of the Term.

2. Compensation and Benefits.

a. Salary. During the term, the College shall pay Administrator an annual salary of \$215,130.36 in accordance with Board Policy and the College's normal payroll procedures.

b. Benefits. During the Term, Administrator shall be entitled to participate in employee welfare and health benefit plans afforded to administrator-level employees of the College, and any other employee benefit plans established by the Board from time to time for administrator-level employees. Administrator shall be required to comply with the conditions attendant to coverage by such plans. Nothing contained herein limits the right of the Board to change, modify, reduce,

or discontinue any particular benefit plan afforded to Administrator during the term of this Agreement.

- c. Leave. Administrator shall be entitled to leave and sick leave time in the amounts offered and accrued in accordance with Board Policy and corresponding College procedures and regulations.
 - d. SURS Contributions. Administrator is required to participate in the State Universities Retirement System (SURS). Currently, administrator-level employees contribute 8% of their gross annual salary to SURS, plus .5% of their gross annual salary to SURS health insurance on a pretax basis. Administrator's SURS contribution shall be paid by the College as part of Administrator's compensation package. If you are not a current SURS annuitant, but your status changes, you are required to immediately notify Human Resources. Failure to do so may result in penalties up to and including termination of employment.
 - e. Deductions from Salary and Benefits. The Board may withhold from any salary, benefit, or other amounts payable to Administrator all federal, state, local and other taxes, withholdings, and other amounts as permitted or required by law, rule or regulation, which includes a 1.45% contribution toward Medicare.
3. Early Termination. The Board may elect to terminate this Agreement prior to the end of the Term for any reason.
4. Severance. The following shall apply if the Board elects to terminate this Agreement prior to the end of the Term:
- a. If the termination occurs under any of the following circumstances, there will be no liability or obligation on the part of the Board or the College for the payment to Administrator of any compensation, severance, or other benefits in connection with such termination (except as otherwise expressly provided herein or in any other contractual agreement or as otherwise provided by law) attributable to any period after such termination:
 - i. Administrator's resignation, retirement, or other election to terminate this Agreement;
 - ii. Administrator's death;
 - iii. Administrator's disability, as certified by a physician selected by, or acceptable to, the Board, which renders Administrator unable to perform the essential duties of his/her job; or
 - iv. Any reason set forth in Paragraph 4(b).

- b. This Agreement and Administrator's employment may be terminated for cause, as determined by the Board, the President, and/or their designee(s). For purposes of this Agreement, "cause" includes, without limitation:
- i. Administrator's failure or refusal to perform the duties of the Position;
 - ii. Administrator's failure to meet performance standards for the Position;
 - iii. Administrator's violation or breach of Board Policy, College procedures, rules or regulations;
 - iv. Administrator's unreasonable failure to obey orders and directives given by the Board, the President, and/or Administrator's supervisors;
 - v. Misconduct by Administrator that involves dishonesty, theft, fraud, unethical conduct, misappropriation, misuse or waste of College funds or property, conviction of or a plea of guilty to a felony or crime of moral turpitude, or other conduct that is detrimental to the reputation of Administrator, the Board, and/or the College in the community; and/or
 - vi. Administrator's commission of any other act of misconduct, malfeasance, nonfeasance, malice, or gross negligence with regard to the College, College property, or Administrator's employment.
- c. If the election to terminate this Agreement and Administrator's employment is made for any reason other than those set forth in Paragraphs 4(a)-(b) above, Administrator may be eligible for a severance payment in an amount not to exceed one (1) year annual salary and applicable benefits, or any such lesser limitations provided by any amendment to Section 3-65 of the Illinois Community College Act, or by other applicable law or regulation. The decision to pay severance compensation, and the amount and manner of such severance, is within the sole discretion of the Board. In any event, the amount of severance shall not exceed an amount equal to seventy-five percent (75%) of the annual salary set forth in Paragraph 1.

5. Savings Clause. The provisions of this Agreement are intended to be interpreted and enforced in a manner which renders them valid and enforceable. In the event any provision of this Agreement is found to be invalid or unenforceable, such provision will be modified to the extent and in the manner in which a court of competent jurisdiction deems reasonable, and thereupon enforced upon such terms. If any such provision is not so modified, it will be deemed stricken from this Agreement without affecting the validity and enforceability of any of the remaining provisions hereof.

6. Applicable Law and Venue. This Agreement will be construed in accordance with the laws of the State of Illinois, without regard to conflict of law provisions. If any term or terms of this Agreement conflict with Illinois law (including the Public Community College Act), now

or as later amended, then the terms of Illinois law will control. Venue for any disputes arising under or in connection with this Agreement shall be in the Circuit Court for the Eighteenth Judicial Circuit of the State of Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division.

7. Entire Agreement. The Parties acknowledge and agree that this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and all prior agreements, negotiations, and understandings with respect to the subject matter hereof are canceled and superseded by this Agreement.

8. No Oral Modifications. The Parties acknowledge and agree that the terms of this Agreement may not be modified, altered or varied except by a subsequently dated written instrument approved by the Board of Trustees and executed by all Parties.

9. Effective Date. Administrator agrees and acknowledges that this Agreement shall not become effective, and is not and cannot be binding upon the College, unless and until it is approved by the Board and all Parties have executed this Agreement. Administrator agrees to return the executed Agreement to Human Resources within ten (10) business days of its approval by the Board.

Dated and returned this _____ day of _____ 2023 by:

Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on March 16, 2023.

Board of Trustees, Community College District No. 502,
Counties of DuPage, Cook and Will, State of Illinois

Board Chair

EMPLOYMENT AGREEMENT

This Agreement is made this 16th day of March, 2023, between the Board of Trustees of College of DuPage District No. 502 (the "Board") and Nora Silvia ("Administrator" and collectively, the "Parties"):

RECITALS

WHEREAS, the Board is the body politic and corporate charged with the duty to make the appointments and fix the salaries for all administrative personnel at the College of DuPage (the "College"); and

WHEREAS, the President of the College has recommended Administrator's appointment as Director of Nursing of the College to the Board; and

WHEREAS, the Board has approved such recommendation and desires to appoint Administrator to the position of Director of Nursing from July 1, 2023 to June 30, 2024;

NOW, THEREFORE, in exchange for the mutual covenants and conditions contained herein, and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

TERMS OF EMPLOYMENT

1. Term and Duties. Administrator is appointed to the position of Director of Nursing (the "Position") for the College for the period of July 1, 2023 to June 30, 2024 (the "Term"). Administrator will perform the duties and carry out the responsibilities of the Position, as specified in Board Policy and the job description for the Position, and all such other duties and responsibilities as assigned from time to time by or at the direction of the President and/or the Board. Notwithstanding anything to the contrary in Board Policy or College procedures, Administrator acknowledges and agrees that he/she is not entitled to an automatic rollover or renewal of this Agreement, and that the Board may, but is not required to, re-appoint Administrator to a new term at the expiration of the Term.

2. Compensation and Benefits.

a. Salary. During the Term, the College shall pay Administrator an annual salary of \$139,050.00 in accordance with Board Policy and the College's normal payroll procedures.

b. Benefits. During the Term, Administrator shall be entitled to participate in employee welfare and health benefit plans afforded to administrator-level employees of the College, and any other employee benefit plans established by the Board from time to time for administrator-level employees. Administrator shall be required to comply with the conditions attendant to coverage by such plans. Nothing contained herein limits the right of the Board to change, modify, reduce,

or discontinue any particular benefit plan afforded to Administrator during the term of this Agreement.

- c. Leave. Administrator shall be entitled to leave and sick leave time in the amounts offered and accrued in accordance with Board Policy and corresponding College procedures and regulations.
- d. SURS Contributions. Administrator is required to participate in the State Universities Retirement System (SURS). Currently, administrator-level employees contribute 8% of their gross annual salary to SURS, plus .5% of their gross annual salary to SURS health insurance on a pretax basis. If you are not a current SURS annuitant, but your status changes, you are required to immediately notify Human Resources. Failure to do so may result in penalties up to and including termination of employment.
- e. Deductions from Salary and Benefits. The Board may withhold from any salary, benefit, or other amounts payable to Administrator all federal, state, local and other taxes, withholdings, and other amounts as permitted or required by law, rule or regulation, which includes a 1.45% contribution toward Medicare.

3. Early Termination. The Board may elect to terminate this Agreement prior to the end of the Term for any reason.

4. Severance. The following shall apply if the Board elects to terminate this Agreement prior to the end of the Term:

- a. If the termination occurs under the any of the following circumstances, there will be no liability or obligation on the part of the Board or the College for the payment to Administrator of any compensation, severance, or other benefits in connection with such termination (except as otherwise expressly provided herein or in any other contractual agreement or as otherwise provided by law) attributable to any period after such termination:
 - i. Administrator's resignation, retirement, or other election to terminate this Agreement;
 - ii. Administrator's death;
 - iii. Administrator's disability, as certified by a physician selected by, or acceptable to, the Board, which renders Administrator unable to perform the essential duties of his/her job; or
 - iv. Any reason set forth in Paragraph 4(b).

- b. This Agreement and Administrator's employment may be terminated for cause, as determined by the Board, the President, and/or their designee(s). For purposes of this Agreement, "cause" includes, without limitation:
- i. Administrator's failure or refusal to perform the duties of the Position;
 - ii. Administrator's failure to meet performance standards for the Position;
 - iii. Administrator's violation or breach of Board Policy, College procedures, rules or regulations;
 - iv. Administrator's unreasonable failure to obey orders and directives given by the Board, the President, and/or Administrator's supervisors;
 - v. Misconduct by Administrator that involves dishonesty, theft, fraud, unethical conduct, misappropriation, misuse or waste of College funds or property, conviction of or a plea of guilty to a felony or crime of moral turpitude, or other conduct that is detrimental to the reputation of Administrator, the Board, and/or the College in the community; and/or
 - vi. Administrator's commission of any other act of misconduct, malfeasance, nonfeasance, malice, or gross negligence with regard to the College, College property, or Administrator's employment.
- c. If the election to terminate this Agreement and Administrator's employment is made for any reason other than those set forth in Paragraphs 4(a)-(b) above, Administrator may be eligible for a severance payment in an amount not to exceed one (1) year annual salary and applicable benefits, or any such lesser limitations provided by any amendment to Section 3-65 of the Illinois Community College Act, or by other applicable law or regulation. The decision to pay severance compensation, and the amount and manner of such severance, is within the sole discretion of the Board. In any event, the amount of severance shall not exceed an amount equal to seventy-five percent (75%) of the annual salary set forth in Paragraph 1.

5. Savings Clause. The provisions of this Agreement are intended to be interpreted and enforced in a manner which renders them valid and enforceable. In the event any provision of this Agreement is found to be invalid or unenforceable, such provision will be modified to the extent and in the manner in which a court of competent jurisdiction deems reasonable, and thereupon enforced upon such terms. If any such provision is not so modified, it will be deemed stricken from this Agreement without affecting the validity and enforceability of any of the remaining provisions hereof.

6. Applicable Law and Venue. This Agreement will be construed in accordance with the laws of the State of Illinois, without regard to conflict of law provisions. If any term or terms of this Agreement conflict with Illinois law (including the Public Community College Act), now

or as later amended, then the terms of Illinois law will control. Venue for any disputes arising under or in connection with this Agreement shall be in the Circuit Court for the Eighteenth Judicial Circuit of the State of Illinois, or in the United States District Court for the Northern District of Illinois, Eastern Division.

7. Entire Agreement. The Parties acknowledge and agree that this Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof, and all prior agreements, negotiations, and understandings with respect to the subject matter hereof are canceled and superseded by this Agreement.

8. No Oral Modifications. The Parties acknowledge and agree that the terms of this Agreement may not be modified, altered or varied except by a subsequently-dated written instrument approved by the Board of Trustees and executed by all Parties.

9. Effective Date. Administrator agrees and acknowledges that this Agreement shall not become effective, and is not and cannot be binding upon the College, unless and until it is approved by the Board and all Parties have executed this Agreement. Administrator agrees to return the executed Agreement to Human Resources within ten (10) business days of its approval by the Board.

Dated and returned this _____ day of _____ 2023 by:

Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on March 16, 2023.

On the behalf of and as authorized by
Board of Trustees, Community College District No. 502,
Counties of DuPage, Cook and Will, State of Illinois

President