



HUENEME ELEMENTARY SCHOOL DISTRICT

"Inspiring and empowering every student to thrive every day."

205 North Ventura Road

Port Hueneme, California 93041

(805) 488-3588

Special Meeting

Monday, September 28, 2020

FY 2020-2021

AGENDA OUTLINE

CALL TO ORDER

AND OPEN SESSION: 6:00 P.M.

LOCATION:

Virtual Public Meeting via Teleconference

205 N. Ventura Road

Port Hueneme, CA 93041

We welcome visitors to public meetings of the Governing Board and encourage suggestions and comments. *However, in order to minimize the spread of the COVID-19 virus, all meetings are closed to the public until further notice.*

In Accordance with Governor Newsom's Executive Orders N-29-20 in regards to the COVID-19 Virus, members of the public will continue to have the right to observe the public meeting via https://bit.ly/hesd_youtube.

Pursuant to Education Code 35145.5, the Board cannot enter into formal discussion or make a decision on any matter not on the agenda. However, they may refer a topic to a later meeting or ask the Superintendent or staff to follow up.

Pursuant to Government Code 54954.1, any person with a disability who needs reasonable accommodations to participate may request assistance in advance of the meeting. Contact the Superintendent's secretary at the District Office, 205 North Ventura Road, Port Hueneme, California 93041 / Telephone: 805-488-3588, Ext. 9100.

Public comments are welcome, and can be submitted in writing prior to the start of the meeting at public.comment@hueneme.org, or provided in-person via live video. A summary of written public comments received will be given by the Superintendent either during the public comment, or just prior to discussing the item. The written public comment will also be made part of the minutes of the Board meeting. No public comment will be read in its entirety during the meeting. If you would like to make your comment in person, please submit your request to Cynthia Rojas, Executive Assistant to the Superintendent, at crojas@hueneme.org and she will provide you a link to the meeting. Written public comments and requests to comment in person (virtually) will be accepted until 5:30 p.m. on September 28, 2020.

All public comments received via the designated email address, referenced above, will be provided to the Board of Education at the time of public comment or at the time of consideration of an agenda item as requested by the speaker. The public comment will also be made part of the minutes of the board meeting.

1. 6:00 P.M. CALL TO ORDER AND FLAG SALUTE

2. ADOPTION OF THE REGULAR AGENDA

Pursuant to Government Code Section 54954.2, items may be added to the agenda if (1) an "emergency situation" exists as defined by Government Code 54956.5 (majority vote required); (2) the need to take action arose after posting of the agenda (two-thirds vote of the Board or a unanimous vote of those present if less than the full Board); or (3) an item from a posted meeting that occurred not more than five calendar days prior to the current meeting must be continued at this meeting in order for action to be taken.

It is recommended that the Governing Board adopt the agenda, as submitted, or consider any request from an individual board member to revise the proposed agenda before adoption.

Motion: _____ Second: _____ Vote: _____

3. COMMUNICATIONS

Education Code 54954.3 requires that every agenda for a regular meeting provide an opportunity for the public to directly address the Governing Board on any item of interest to the public before the Governing Board's consideration of the item.

- 3.1 Oral Communications
- 3.2 Written Communications

4. APPROVAL OF BOARD MINUTES

If there is more than one set of minutes presented, the Board may approve multiple sets of minutes in a single motion or vote on each set of minutes in separate motions.

- 4.1 *It is recommended that the Governing Board approve the minutes of the regular meeting of September 14, 2020.*

Motion: _____ Second: _____ Vote: _____

5. OTHER BOARD BUSINESS

- 5.1 *Update on COVID-19 Impact on HESD Schools*

For discussion only.

6. EDUCATIONAL SERVICES

- 6.1 *Learning Continuity and Attendance Plan (LCP)*

It is recommended that the Governing Board approve the 2020-21 HESD Learning Continuity and Attendance Plan (LCP).

Motion: _____ Second: _____ Vote: _____

6.2 *Agreement for Services with the Boys and Girls Club of Greater Oxnard and Port Hueneme (BGC) and the Hueneme Elementary School District for Child Care*

It is recommended that the Governing Board approve, pending DSS approval, an Agreement for Services with the Boys and Girls Club of Greater Oxnard and the District to provide child care services during Phase I of 100% distance learning for the children of District employees and for the students enrolled in the District at all nine elementary schools.

Motion: _____ Second: _____ Vote: _____

7. BUSINESS SERVICES

7.1 *Cash Deferrals and TRANS Loan*

For information only.

8. CLOSED SESSION

- 8.1 COLLECTIVE BARGAINING: LABOR NEGOTIATIONS
(Pursuant to Government Code 54957.6)
- Dr. Carlos Dominguez, Deputy Superintendent

9. RECONVENE OPEN SESSION

10. ADJOURNMENT

UPCOMING MEETINGS

- A Regular Meeting will be held at 6:00 P.M. on Monday, October 26, 2020, via virtual teleconference

DISTRICT FRAUD HOTLINE

Acts of fraud against the Hueneme Elementary School District are expensive. In addition, the actions of perpetrators of fraud often create a hostile and/or fearful environment for others. Anyone who witnesses a fraudulent act against the District is encouraged to report it, using the District's Fraud Hotline. Reports may be called in to (805) 946-0171. All reports will be investigated. The reporter's identity will be kept confidential and, in fact, any person who reports a fraudulent act may choose to remain anonymous. (Ref: Board Policy and Administrative Regulation 3400, rev. 08/13)

**HUENEME ELEMENTARY SCHOOL DISTRICT
MINUTES OF A REGULAR MEETING OF THE GOVERNING BOARD**

Monday, September 14, 2020, 6:00 P.M.

INTRODUCTORY INFORMATION

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

In order to minimize the spread of COVID-19 virus, and in accordance with Governor Newsom's Executive Orders N-29-20 in regards to the virus, this meeting was held virtually via Zoom teleconference. The public was able to view the meeting online at https://bit.ly/hesd_youtube and submit comments via email to public.comment@hueneme.org prior to the start of the meeting. The agenda and full meeting packet were posted and made available to the public on September 10th.

ATTENDANCE

Trustees: At the 6:00 P.M. Call to Order, all trustees were present: Board President, Darlene A. Bruno; Board Clerk, Siugen Constanza; and Members Bexy Gomez, Scott Swenson, and Charles Weis, Ph.D.

Administrators and Others: Dr. Christine Walker (Superintendent); Dr. Carlos Dominguez (Deputy Superintendent); Helen Cosgrove (Assistant Superintendent-Educational Services); David Ragsdale (Assistant Superintendent-Technology & Strategic Operation); Patricia Marshall (Chief Business Official); and Cynthia Rojas, Executive Assistant to the Superintendent.

CALL TO ORDER AND FLAG SALUTE – Item 1

Ms. Bruno called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

ADOPTION OF THE REGULAR AGENDA – Item 2

Motion 014: Trustee Swenson motioned to adopt the agenda, as submitted. Trustee Weis seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

COMMUNICATIONS – Item 3

3.1 Oral Communications

(1) General Speakers

Dr. Walker announced that there were no oral speaker requests. However, two written communications were submitted by the public via email and she read each one to the Board.

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1. Public comment from Lena Osman

Dear Board,

My intention with this letter is to make you aware of how working conditions have changed for a Specialized Academic Instruction teacher over the last several years. My 16 years with the district is culminating this year with a work load that is, simply put, unachievable. I will do my best to be short but yet informative enough.

Every year the clerical tasks that have been asked of us have increased. We are, by the nature of the field, in charge of writing IEPs for our students and all the aspects entailed in this. We are also in charge of scheduling these IEPs. This can be a very time consuming task when going back and forth between members of an IEP team. Somewhere along the lines we have also been made responsible for other service providers and their duties. We have to make sure that their tasks for an IEP are done. In addition, we need to make sure all providers complete progress reports when report cards are due. We are also required to write general education report cards for our children and to justify those report cards. We are mandated at each trimester to make copies and lists of the report cards and send to PPS. After an IEP meeting, we collect all provider's forms and send those to the district with the IEP. We are asked to scan part of the IEP and upload pages to SIRAS. We also make and send IEP copies to all parties.

In addition to regular data collection for goals, we are also collecting massive amounts of data before and after every break. We participate in district wide assessments. It is assumed that we train aides, should we get new ones or substitutes. We complete social security documents. I don't want to bore you, but the list goes on, and I have not mentioned teaching yet.

As a teacher, my desire is to teach students. For the past several years I have been asked to teach TK, Kinder, First, and Second grades simultaneous in Room 8. Within those grade levels there is a vast range in maturity and abilities, from low to above grade level. As a dedicated teacher I feel that I need to provide all my students with an opportunity to learn; an opportunity to learn to their greatest potential, whatever that potential might be. For each and every child that has been trusted with me, my task is to give them a focused and effective leaning experience at their level. This is what I do, I teach special students. But my job is getting harder and harder.

Lately I have been asking myself if - maybe I should move to general education... My body tells me yes, but my heart tells me NO. So I am reaching out to you to ask for help. Four grade levels in the lower grades is not reasonable. We should have fewer grades and lower numbers of students. Our teaching and prep time needs to be protected just like in general education. The amount responsibilities that have been put on us are not reasonable.

This year I found myself searching/hunting for curriculum for my students to create the home boxes. I have spent about seven hours making required phone calls to parents and then mailing letters. I have printed documents for PPS. I have created documents for PPS. I have several IEPs that require my attention and scheduling in the very near future. I am scheduling students for integration. I have been asked to go on a home visit regarding a student address. I record and log parent communication. I am expected to provide meaningful academic synchronous delivery for 75% of the school day in a Zoom meeting with my students - that is over 4 consecutive hours a day for some children. I have to create meaningful asynchronous activities for the remaining 25% of my students' day using SeeSaw. Once these activities are done they need to be corrected. I have to schedule and meet with students and families, for IEP testing (TRIs), and with this I have to follow health procedures established. I get to work at about 7:15 - 7:30 each morning. I eat as I work and leave with my computer at around four or five a 'clock and then I continue my work at home until nine or 10pm.

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I want you to know that I have cried, a lot, but more importantly, I want you to know that there are many more just like me. As a group, we were told in a meeting a few weeks ago that we need to take care of ourselves, think about our own families, and leave work at the end of the contracted workday. Please tell me how do to do this. I have also been told that “this is what you sign up for” in special education. I expect my department to support me by communicating clearly and in a timely manner. To offer assistance with the workload where possible.

We need support from all of you. There are responsibilities that must be performed by the teacher, but the ones that we do not need to do can and should be done by various support staff. Please lighten our work load by reducing the number of grade levels, this way we can modify and deliver our curriculum more effectively.

Thank you for your time.

*Sincerely,
Lena Osman
Hueneme Elementary School
SDC*

2. Public comment from Eli Mendez

Dear Hueneme Elementary School District Administrators and Board Members,

First off, I would like to thank you for the work you have all been doing during this unique and difficult time. Your work has not gone unnoticed and we are very appreciative of it. I am writing this letter to you as a parent to two of your students and a spouse to one of your amazing educators. I would like to share with you what we are going through during this time.

As essential workers, the new learning model that is in place is not working and is taking a toll on us. My wife and I are blessed to be able to provide the necessities for our two children to succeed with the new learning environment, but it’s becoming too demanding. Although the plan in place and expectations you have mean well, they’re unrealistic for digital learning. Both our children have two different models and it’s difficult to understand the reason behind it. They are enrolled in the dual immersion program. My son’s current plan is one that is like that of the last school year and is working; however, my daughter’s is much more demanding. My son meets with his Spanish and English teachers on separate days. My daughter meets with both teachers for two hours (one hour with each teacher) a day.

My daughter does not have the time to learn from her teachers because of unexpected issues that occur during the video meetings that are out of their control. For example, there are technical issues and many distractions that occur; such as, parents joining the video meetings asking questions or loud noises in the background. If my daughter met with one teacher a day for two hours that would supplement the time lost during the unexpected issues. Aside from the video meetings, a lot of asynchronization work is expected to be turned in the same day the assignment is issued. This is an unrealistic goal because my wife and I are essential workers.

We are fortunate that we are both college graduates and are able provide the supplemental teaching to our children, but that should not be expected of us. We are already wearing many hats during this time. Our roles include being parents, teachers, technical support, counselors, and providers. Not only do I have to provide the social and mental support for our children, I must do the same for my wife.

My wife loves and has a tremendous amount of passion in teaching. Teaching is her calling and she does an excellent job with it. Prior to COVID-19, there were issues that would occur, and she would handle them easily; however, now there are unrealistic goals and objectives that are in place. My wife begins her work day at 7am and does not end until 11pm. Aside from teaching,

she must get creative with providing lessons online and provide the support to her students and their parents/guardians.

There are days when my wife is crying because of the stress and demands that digital learning is having. Not only does she cry for these reasons, she cries because her time is being taken away from her family. The only time that is spent with our children is when she is helping them with their homework. Our children should not have to endure this feeling of not having their mother.

I am asking you as a parent and spouse of one of your amazing teachers, to please consider making changes with the demands being placed on students, parents, and teachers. The frustrations are being felt by us all and we NEED you!

*Sincerely,
Eli Mendez*

(2) Hueneme Education Association

Vince Gomez, HEA Representative, thanked the Board for continuing to pay the health and welfare benefits of its members throughout the school year. He shared some of the feedback that HEA leadership has received from teachers. Mr. Gomez acknowledged that it is a difficult time right now due to staff trying to navigate a new way of teaching and trying something that has never been done before. He concluded by stating that we need to reevaluate how things are being done and figure out a way that is physically and emotionally healthy for everyone.

(3) California School Employees Association Chapter

Paul Robinson, CSEA President, reported that the health and welfare benefits for its members will be ratified this week via Zoom. He also shared that labor management will be meeting with the District on September 24th. Additionally, Mr. Robinson informed the Board that the CSEA contract is almost done and ready to be distributed in early October. He thanked the District for providing a childcare program for employees, and concluded by thanking the District for being proactive during the crisis.

3.2 Written Communications

Dr. Walker reported that she did not receive any written communications.

APPROVAL OF BOARD MINUTES – Item 4

4.1 It is recommended that the Governing Board approve the minutes of the regular meeting of August 24, 2020.

Motion 015: Trustee Weis motioned to approve the minutes of the regular meeting of August 24, 2020. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

ADOPTION OF CONSENT AGENDA – Item 5

Motion 016: Trustee Weis motioned to adopt the Consent Agenda as submitted. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

The following reports were accepted and approved:

5.1 Approval of Personnel Report

5.2 Ratification of August 2020 Financial Reports:

- (1) Expenditures (Commercial Payments and Payroll)
- (2) Purchase Orders and Checks
- (3) Miscellaneous Income Report

HUMAN RESOURCES – Item 6

6.1 Approve Health and Welfare Cost Above the District Cap for HEA Members (Presented by Dr. Dominguez)

Motion 017: Trustee Weis motioned to approve a one-time cost above the District cap for certificated employees for the 2020-21 school year. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

6.2 Approve Health and Welfare Cost Above the District Cap for CSEA Members Pending Ratification (Presented by Dr. Dominguez)

Motion 018: Trustee Swenson motioned to approve a one-time cost above the District cap for classified employees for the 2020-21 school year, pending ratification by CSEA unit members. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

6.3 Approve Health and Welfare Cost Above the District Cap for Confidential and Management Staff (Presented by Dr. Dominguez)

Motion 019: Trustee Weis motioned to approve a one-time cost above the District cap for confidential and management employees for the 2020-21 school year. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

6.4 Proposed Adoption of the COVID-19 Reopening Memorandum of Understanding (MOU) between the Hueneme Elementary School District and the California School Employees Association (CSEA) and its Hueneme Chapter #273 (Presented by Dr. Dominguez)

Motion 020: Trustee Swenson motioned to approve the COVID-19 Reopening MOU between the Hueneme Elementary School District and the California School Employees Association and its Hueneme Chapter #273. Trustee Weis seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

EDUCATIONAL SERVICES – Item 7

7.1 Public Hearing and Adoption of Resolution B20-21-03: Sufficiency of Instructional Materials (Presented by Ms. Cosgrove)

Public Hearing

At 6:30 P.M., Mrs. Bruno opened a public hearing for community input regarding the sufficiency of textbooks, District compliance with Education Code Section 60119, and District certification that each student has been provided with standards-aligned textbooks in reading/language arts, mathematics, science, and history/social science. No input was offered and the public hearing closed at 6:36 P.M. Mrs. Bruno then recommended that the Board take action to certify compliance by adopting the resolution.

Motion 021: Trustee Weis motioned to adopt Resolution B20-21-03 regarding Sufficiency of Textbooks to certify compliance with Education Code Section 60119; and direct the Superintendent to retain the Resolution on file in the district for auditing purposes and to show that the provisions of the law have been met. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno

Noes: None Absent: None Abstain: None

7.2 Public Hearing on Learning Continuity and Attendance Plan (Presented by Ms. Cosgrove)

Public Hearing

At 6:37 P.M., Mrs. Bruno opened a public hearing to solicit community input regarding the 2020-21 HESD Learning Continuity and Attendance Plan (LCP). Ms. Cosgrove provided some background information and explained the purpose of the LCP. She discussed stakeholder engagement, continuity of learning, and distance learning. She also talked about pupil participation and progress, pupil learning loss, and nutrition. No community input was offered and the public hearing closed at 7:09 P.M.

BUSINESS SERVICES – Item 8

8.1 2019-20 Unaudited Actuals Report (Presented by Ms. Marshall)

Motion 022: Trustee Constanza motioned to approve the 2019-20 Unaudited Actuals Financial Report. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno

Noes: None Absent: None Abstain: None

8.2 Resolution B20-21-04 for Adopting the 2019-20 Actual and 2020-21 Estimated Gann Limit (Presented by Ms. Marshall)

Motion 023: Trustee Weis motioned to adopt Resolution B20-21-04 and the 2019-20 actual and 2020-21 estimated Gann Limit calculations. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno

Noes: None Absent: None Abstain: None

8.3 2019-20 Capital Facilities Fund Annual Financial Report (Presented by Ms. Marshall)

Motion 024: Trustee Weis motioned to approve the 2019-20 Capital Facilities Annual Financial Report. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

OTHER BOARD BUSINESS – Item 9

9.1 Approval and Adoption of Resolution B20-21-05 to Amend the District’s Conflict of Interest Code for 2020 and Approval of Revisions to Related Board Bylaw 9270, Conflict of Interest (Presented by Dr. Walker)

Motion 025: Trustee Swenson motioned to approve and adopt Resolution B20-21-05 for District’s 2020 Conflict of Interest Code pursuant to Government Code 87306.5 and, further, approve revisions to related Board Bylaw 9270, Conflict of Interest, for which the Code serves as an Exhibit; and authorize the Superintendent or designee to submit District’s 2020 Conflict of Interest Code and Local Agency Biennial Notice to the Ventura County Board of Supervisors for final approval by October 1, 2020. Trustee Gomez seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

MONTHLY REPORT & ADVANCED PLANNING – Item 10

10.1 Trustees

Mr. Swenson had nothing to report.

Dr. Weis reported that he was part of the team with the Ventura County School Board Association and presented to Board of Education candidates at their forum on September 12th. Also, he was asked to become a trainer for the Masters in Governance program for CSBA. He will help to develop a Masters in Governance program for County Office Boards and conduct trainings.

Ms. Gomez had nothing to report.

Ms. Constanza had nothing to report.

Ms. Bruno shared that she visited a school in Simi Valley as an evaluator for the Golden Bell Awards.

10.2 Superintendent

Dr. Walker stated that three questions/comments were submitted during the Board meeting. She read these to the Board.

1.) Comment from Chelsea Osman

I wanted clarification about the minutes that are mandated. We are currently doing two hours live in upper grades, and Ventura unified is doing one hour. I would just like clarification since they said that we were doing the minimum during this board meeting.

2.) Comment from Chelsea Osman

Does this budget include the air-conditioning being installed by the end of this year? Or has that been delayed?

3.) Comment from Sarah Brown

Regarding Dr. Weiss's comment of the minutes being state requirements, yes the total number of instructional minutes is a state requirement, but the only requirement related to live minutes is that they be done daily. There is no time specified. That is why districts like Oxnard and Ventura are able to do significantly less live time. I am one of the people who has been working extremely long hours. Zooming all morning and again in the afternoon is mentally and physically exhausting. I feel like I am just barely keeping my head above water.

Reducing the live minutes would be one step in the right direction.

Dr. Walker responded to the comments and answered questions from the Board. She thanked all staff for their work and collaboration during this challenging time. She also shared that Ventura County will soon announce where it stands on the state's COVID reopening map.

10.3 Suggested Future Agenda Items

For future agenda items, Dr. Weis stated that he would like to talk about deferrals and getting ready for purchasing TRANs (tax and revenue anticipation notes). Also, Mr. Swenson stated that he would like a permanent open item at the beginning of each Board meeting while we are in this pandemic to discuss all aspects of how COVID has had an impact on us.

ADJOURNMENT - Item 11

There being no further regular business before the Governing Board, Ms. Bruno adjourned the meeting at 8:05 P.M.

Christine Walker, Ed.D.
Secretary to the Governing Board

Board member signatures appear on the following page.

By our signatures given below on this 28th day of September, 2020, the Governing Board of the Hueneme Elementary School District approves the foregoing Minutes of the Regular Meeting of September 14, 2020.

Darlene A. Bruno
President, Board of Trustees

Siugen Constanza
Clerk, Board of Trustees

Bexy I. Gomez
Member, Board of Trustees

Scott Swenson
Member, Board of Trustees

Charles Weis, Ph.D.
Member, Board of Trustees

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Dear Board,

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As a teacher, my desire is to teach students. For the past several years I have been asked to teach TK, Kinder, First, and Second grades simultaneous in Room 8. Within those grade levels there is a vast range in maturity and abilities, from low to above grade level. As a dedicated teacher I feel that I need to provide all my students with an opportunity to learn; an opportunity to learn to their greatest potential, whatever that potential might be. For each and every child that has been trusted with me, my task is to give them a focused and effective learning experience at their level. This is what I do, I teach special students. But my job is getting harder and harder.

Lately I have been asking myself if - maybe I should move to general education... My body tells me yes, but my heart tells me NO. So I am reaching out to you to ask for help. Four grade levels in the lower grades is not reasonable. We should have fewer grades and lower numbers of students. Our teaching and prep time needs to be protected just like in general education. The amount responsibilities that have been put on us are not reasonable.

This year I found myself searching/hunting for curriculum for my students to create the home boxes. I have spent about seven hours making required phone calls to parents and then mailing letters. I have printed documents for PPS. I have created documents for PPS. I have several IEPs that require my attention and scheduling in the very near future. I am scheduling students for integration. I have been asked to go on a home visit regarding a student address. I record and log parent communication. I am expected to provide meaningful academic synchronous delivery for 75% of the school day in a Zoom meeting with my students - that is over 4 consecutive hours a day for some children. I have to create meaningful asynchronous activities for the remaining 25% of my students' day using SeeSaw. Once these activities are done they need to be corrected. I have to schedule and meet with students and families, for IEP testing (TRIs), and with this I have to follow health procedures established. I get to work at about 7:15

- 7:30 each morning. I eat as I work and leave with my computer at around four or five a'clock and then I continue my work at home until nine or 10pm.

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We need support from all of you. There are responsibilities that must be performed by the teacher, but the ones that we do not need to do can and should be done by various support staff. Please lighten our work load by reducing the number of grade levels, this way we can modify and deliver our curriculum more effectively.

Thank you for your time.

Sincerely,

Lena Osman

Hueneme Elementary School

SDC

September 14, 2020

Dear Hueneme Elementary School District Administrators and Board Members,

First off, I would like to thank you for the work you have all been doing during this unique and difficult time. Your work has not gone unnoticed and we are very appreciative of it. I am writing this letter to you as a parent to two of your students and a spouse to one of your amazing educators. I would like to share with you what we are going through during this time.

As essential workers, the new learning model that is in place is not working and is taking a toll on us. My wife and I are blessed to be able to provide the necessities for our two children to succeed with the new learning environment, but it's becoming too demanding. Although the plan in place and expectations you have mean well, they're unrealistic for digital learning. Both our children have two different models and it's difficult to understand the reason behind it. They are enrolled in the dual immersion program. My son's current plan is one that is like that of the last school year and is working; however, my daughter's is much more demanding. My son meets with his Spanish and English teachers on separate days. My daughter meets with both teachers for two hours (one hour with each teacher) a day.

My daughter does not have the time to learn from her teachers because of unexpected issues that occur during the video meetings that are out of their control. For example, there are technical issues and many distractions that occur; such as, parents joining the video meetings asking questions or loud noises in the background. If my daughter met with one teacher a day for two hours that would supplement the time lost during the unexpected issues. Aside from the video meetings, a lot of asynchronization work is expected to be turned in the same day the assignment is issued. This is an unrealistic goal because my wife and I are essential workers.

We are fortunate that we are both college graduates and are able provide the supplemental teaching to our children, but that should not be expected of us. We are already wearing many hats during this time. Our roles include being parents, teachers, technical support, counselors, and providers. Not only do I have to provide the social and mental support for our children, I must do the same for my wife.

My wife loves and has a tremendous amount of passion in teaching. Teaching is her calling and she does an excellent job with it. Prior to COVID-19, there were issues that would occur, and she would handle them easily; however, now there are unrealistic goals and objectives that are in place. My wife begins her work day at 7am and does not end until 11pm. Aside from teaching, she must get creative with providing lessons online and provide the support to her students and their parents/guardians.

There are days when my wife is crying because of the stress and demands that digital learning is having. Not only does she cry for these reasons, she cries because her time is being taken away from her family. The only time that is spent with our children is when she is helping them with their homework. Our children should not have to endure this feeling of not having their mother.

I am asking you as a parent and spouse of one of your amazing teachers, to please consider making changes with the demands being placed on students, parents, and teachers. The frustrations are being felt by us all and we NEED you!


Sincerely,

Eli Mendez

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF PERSONNEL REPORT

BOARD MEETING DATE: September 14, 2020

FROM:  Jennifer A. Carr, Senior Director of Personnel Services
Dr. Carlos Dominguez, Deputy Superintendent
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve personnel actions in employee categories that are listed below. Identification of specific employees affected by the actions will be shared confidentially with the Governing Board and certain members of management in advance of the meeting.

BACKGROUND

- (1) Certificated Services
 - Employment
 - Recommendation for Job Share
 - Resignation
 - Retirement

- (2) Classified Services
 - Employment
 - Change of Classification/Location and/or Hours
 - Resignation

Employee's Name	Effective Date	Personnel Action
EMPLOYMENT: Certificated Services		
Garcia, Clarissa	08-27-20	Substitute Teacher
Garcia Martinez, Belinda	08-27-20	Substitute Teacher
Gonzalez, Jose	08-24-20	Teacher, Job Share, Substitute
Hernandez, Jeannie	08-24-20	Teacher, Job Share, Substitute
Miguel, Amanda	08-31-20	Substitute Teacher
Torres, Georgina	08-24-20	Substitute Teacher
Zendejas, Amber	08-24-20	Substitute Teacher
RECOMMENDATION FOR APPROVAL OF JOB SHARING REQUEST: Certificated Services		
Hernandez, Jeannie	2020-21	☛Teacher, requesting job share, 0.50/0.50-FTE with Julie Moore, Grade 3, Bard School for the 2020-21 school year pursuant to H.E.A. Agreement, Article 23 - Job Sharing
Moore, Julie	2020-21	☛Teacher, requesting job share, 0.50/0.50-FTE with Jeannie Hernandez, Grade 3, Bard School for the 2020-21 school year pursuant to H.E.A. Agreement, Article 23 - Job Sharing
RESIGNATION: Certificated Services		
Perez, Shirley	10-03-20	Teacher, Blackstock Junior High School, resigning
RETIREMENT: Certificated Services		
Porter, Mary	09-09-20	Teacher, Sunkist School, retiring

Employee's Name	Effective Date	Personnel Action
EMPLOYMENT: Classified Services		
Covarrubias, Natalie	08-28-20	3.50-hr. Paraprofessional/Special Education, Parkview School, replacing Maritza Gonzalez who resigned
CHANGE OF CLASSIFICATION, LOCATION AND/OR HOURS: Classified services		
Arriaga, Claudia	08-21-20	3.50-hr. Paraprofessional/Physically Handicapped, Larsen School to 3.50-hr. Health Clerk, Larsen School, replacing Stephanie Palomares-Hernandez who transferred
Moreno, Myrna	08-20-20	3.50-hr. Paraprofessional/Special Education, Parkview School to 3.50-hr. Health Clerk, Parkview School, replacing Lisa Miramontes who resigned
Ramirez, Minerva	08-28-20	3.0-hr. Bilingual Paraprofessional, Williams School to 3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, replacing Denise Gutierrez who resigned
Rodriguez, Melissa	09-01-20	3.50-hr. Paraprofessional/Special Education, E.O. Green Junior High School to 3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, for the good of the District
RESIGNATION: Classified Services		
Fernandez, Fatima	08-26-20	3.50-hr. Bilingual Paraprofessional, Haycox School, resigning
Godinez Ocequeda, Rosa	08-24-20	3.50-hr. Bilingual Paraprofessional, Haycox School, resigning
Munoz, Maryann	08-31-20	.85-hr. Campus Assistant, Hueneme School, resigning
Ruiz, Jessica	09-02-20	3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, resigning

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF EXPENDITURE REPORTS FOR
AUGUST 2020

BOARD MEETING DATE: September 14, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify the attached Expenditure Reports for August 2020, as follows:

- (1) Commercial Payments
- (2) Payroll

COMMERCIAL PAYMENT REGISTER

August 2020

ISSUE DATE	CHECK NUMBERS	TOTAL AMOUNT	Unrestricted 010 FUND	Cafeteria 130 FUND	Measure T 215/216 FUND	Dev. Fees 250 FUND	Bond Int. 510 FUND	ASB/USB 951-952-953 FUND	Accrued Sales Taxes
August 4, 2020	5002045411-5002045435	\$ 736,318.44	\$ 572,881.39		\$ 163,437.05				\$ 760.68
August 6, 2020	5002045436-5002045485	\$ 184,169.44	\$ 92,241.72	\$ 90,217.72			\$ 1,710.00		\$ 96.88
August 10, 2020	5002045486-5002045547	\$ 180,118.47	\$ 161,323.42	\$ 5,920.22				\$ 12,874.83	\$ 1,116.13
August 13, 2020	5002045548-5002045583	\$ 286,102.63	\$ 176,919.95	\$ 12,689.45	\$ 96,493.23				\$ 95.56
August 17, 2020	5002045584-5002045607	\$ 803,820.97	\$ 708,432.34		\$ 95,388.63				\$ 193.65
August 18, 2020	5002045608-5002045638	\$ 51,473.98	\$ 16,770.40	\$ 2,171.86	\$ 32,531.72				\$ 5.37
August 20, 2020	5002045639-5002045668	\$ 167,493.28	\$ 167,493.28						\$ 113.96
August 24, 2020	5002045669-5002045691	\$ 230,637.07	\$ 215,637.07		\$ 15,000.00				\$ 0.74
August 27, 2020	5002045692-5002045716	\$ 199,261.48	\$ 199,261.48						\$ 109.70
August 31, 2020	5002045717-5002045742	\$ 58,307.73	\$ 58,307.73						\$ 4.81
TOTAL PAYMENTS		\$ 2,897,703.49	\$ 2,369,268.78	\$ 110,999.25	\$ 402,850.63	\$ -	\$ 1,710.00	\$ 12,874.83	\$ 2,497.48

PAYROLL SUMMARY - AUG 2020

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
08/13/20	\$2,609.94	\$260.21	\$2,870.15	\$2,870.15	\$0.00
08/31/20	\$4,685,303.63	\$1,908,502.30	\$6,593,805.93	\$6,526,318.24	\$67,487.69
			\$0.00		
			\$0.00		
			\$0.00		
Total	\$4,687,913.57	\$1,908,762.51	\$6,596,676.08	\$6,529,188.39	\$67,487.69

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR AUGUST 2020

BOARD MEETING DATE: September 14, 2020

FROM: Patti Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENTRECOMMENDATION

It is recommended that the Governing Board ratify purchase orders and checks generated in August 2020.

BACKGROUND

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases. The purchase order numbering system is described below:

1. B20-0000.....“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H20-0000.....“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.

For the period of August 1-31, 2020, purchase orders totaled **\$2,928,859.36** and \$13,588.09 in change notices. The attached report reflects August 2020 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation

RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR AUGUST 2020

September 14 2020

Page 2 of 2

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between August 1 and August 31, 2020 totaled **\$2,897,703.49**.

Includes 08/01/2020 - 08/31/2020						
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount	
B21-00131	Staple Technology Solution	01	DO/Supplies	010-4300	48,482.08	
				130-4300	3,729.39	
B21-00165	Harris Water Conditioning DBA Culligan of Ventura County	16	Green/GF/Rental	010-5699	360.00	
B21-00166	Mobile Mini, LLC-CA	01	District/Container Rental	010-5699	2,850.64	
B21-00167	ReadyRefresh by Nestle	FOT	FOT/Water Service	010-4300	2,000.00	
B21-00168	Barnes Fleet Service Inc.	FOT	FOT/Service	010-5600	20,000.00	
B21-00169	ReadyRefresh by Nestle	28	Sunkist/GF/Prof Svc Admin	010-4300	1,196.25	
B21-00170	So Ca Gas Company	01	Transportation /Supplies	010-4300	3,000.00	
B21-00171	Art Trek	99	ASES/Services/Training	010-5800	25,464.00	
B21-00172	PeeBee & Jay's	99	ASES/ Refreshements/ PL	010-4300	400.00	
B21-00173	City of Oxnard ATTN: City Corp s	99	DO/ASES/Services	010-5100	673,832.00	
				010-5800	168,458.00	
B21-00174	Live Scan Ventura	01	District/Professional Services/HR	010-5800	2,500.00	
B21-00175	State Of California (DOJ) Dept of Justice Acctg Office	01	District / H.R. / Professional Services	010-5800	5,000.00	
B21-00176	ReadyRefresh by Nestle	22	Hueneme /GF/Staff water	010-4300	2,500.00	
B21-00177	DocuProducts	01	DO/Service	010-4300	5,500.00	
B21-00178	Vortex Industries Inc File 109 5	FOT	FOT/Service	010-5600	10,000.00	
B21-00179	Dex Imaging	01	DO/Supplies	010-4300	55,714.29	
				130-4300	4,285.71	
B21-00180	El Pollo Norteno	99	ASES/ Refereshements/ PL	010-4300	725.00	
B21-00181	CMH Centers for Family Health	01	District/Professional Services	010-5800	6,000.00	
B21-00182	Atkinson, Andelson, Loya Ruud and Romo	01	DO/Services	010-5815	10,000.00	
B21-00183	MJP Computers	01	District/Hotspot/Covid-19	010-4300	50,270.00	
B21-00184	Farmer Brothers	34	Print Shop/Supplies	010-4300	2,600.00	
H20-01421	Container Alliance	01	District / Safety Supplies	010-4400	5,443.39	
				010-5800	372.24	
H20-01769	California Dept of Education C ashier's Office	01	Federal Interest Payback	010-8660	1,523.35	
H21-00047	Learning Without Tear	22	Hueneme/LCFF/Supply	010-4300	694.19	
H21-00137	Edgewood Press Inc	12	Beach/GF/Mat'ls/Supplies Instructional	010-4300	769.18	
H21-00184	Office Depot School Division	34	Print shop/Supplies	010-4300	97.85	
H21-00185	Sinclair Sanitary Supply Inc	FOT	Fot/ Floor Machine/Wet-Dry Vacuum	010-4300	838.55	
				010-4400	5,262.37	
H21-00186	Office Depot School Division	24	Larsen/Banker boxes/covid-19	010-4300	1,200.60	
H21-00187	Office Depot School Division	16	green/banker boxes/covid-19	010-4300	1,957.50	
H21-00188	Advantage Telecom	01	DO/Service	010-5903	1,700.00	
H21-00189	Office Depot School Division	01	Ditric/Supplies	010-4300	514.58	
H21-00190	Mail Manager Inc	14	Blackstock/GF/1st Day Packets	010-5800	1,256.03	
H21-00191	MJP Computers	01	District / Technology / Supplies COVID	010-4300	34,256.25	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 08/01/2020 - 08/31/2020					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00192	Office Depot School Division	18	Hathaway/Banker boxes/COVID19	010-4300	887.40
H21-00193	VCOE	02	Ed. Services/Title III/Registration	010-5200	120.00
H21-00194	Oriental Trading Co Inc	26	Parkview/Title 1/ Long Distance Learning	010-4300	1,404.44
H21-00195	Success By Design Inc.	24	Larsen/ Title 1/ Agendas/ Goal 1 Action 10	010-4300	2,341.35
H21-00196	Ventura County Arts Council	20	Haycox/ Prof Svc Instructional	010-9510	9,143.75
H21-00197	Office Depot School Division	26	Parkview/LCFF and Title 1/ Long Distance Learning	010-4300	12,501.60
H21-00198	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	1,518.15
H21-00199	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	1,725.11
H21-00200	Office Depot School Division	24	Larsen/ COVID Supplies	010-4300	8,856.82
H21-00201	Demco Inc	24	Larsen/ COVID Supplies	010-4300	2,033.39
H21-00202	VCOE	24	Larsen/ COVID Supplies	010-4200	1,305.00
H21-00203	Lakeshore Store #038	24	Larsen/ COVID Supplies	010-4300	2,473.76
H21-00204	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	2,577.38
H21-00205	School Specialty	14	Blackstock/LCFF/Supplies	010-4300	3,500.45
H21-00206	Staples Advantage	30	Williams/LCFF/COVID supplies	010-4300	444.57
H21-00207	Health Connected	02	Ed Services/LCFF/Supplies	010-4300	200.00
H21-00208	Renaissance Learning Inc	02	Ed Services/LCFF/Subscription Renewal	010-5800	92,199.34
H21-00209	County Of Ventura Environmental Health Division	08	Food Service/ Professional Services	130-5800	5,920.22
H21-00210	Riverside Insights	02	Ed Services/LCFF/Subscription	010-5800	29,049.00
H21-00211	Office Depot School Division	16	LCFF/Goal 1/#6/Branden Grange	010-4300	1,102.46
H21-00212	Staples Advantage	16	LCFF/Goal 1/#6/Branden Grange	010-4300	2,339.21
H21-00213	Blick Art Materials	16	LCFF/Goal 1/#6/Branden Grange	010-4300	471.21
H21-00214	School Specialty	16	LCFF/Goal 1/# 6/Branden Grange	010-4300	4,599.32
H21-00215	PCS Edventures	16	Green/WRO/V.Thorpe	010-4300	419.45
H21-00216	Scholastic Magazines	22	Supply for COVID	010-5800	2,249.35
H21-00217	VCOE	28	Sunkist/LCFF/Conference	010-5200	480.00
H21-00218	Uline	08	Food Service/Supplies	130-4300	12,478.55
H21-00219	Ellison Ed Equipment	20	Haycox/LCFF/Material Supplies Instructional	010-4300	32.63
H21-00220	Mystery Science Inc.	20	Haycox/Title 1/Materials Supplies Instructional	010-4300	1,249.00
H21-00223	Starfall Education	20	Haycox/Title 1/Materials/Supplies Instructional	010-4300	270.00

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ESCAPE ONLINE

Page 2 of 7

Includes 08/01/2020 - 08/31/2020						
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount	
H21-00224	Office Depot School Division	14	Blackstock/ Distance Learning/ Supplies	010-4300	4,566.74	
H21-00225	Upstaging Inc.	99	ASES/ Supplies	010-4300	1,500.75	
H21-00226	Markerboard People	14	Blackstock/LCFF/Supplies	010-4300	3,445.20	
H21-00227	Oriental Trading Co Inc	16	Branden Grange - Distance Learning	010-4300	59.13	
H21-00228	Office Depot School Division	16	Distance Learning/Irma Melgoza/Main Office	010-4300	68.21	
H21-00229	Intervention Solutions Group A HMH Company	02	Ed. Services/Title III LEP/Inst. Materials	010-4200	36,190.47	
H21-00230	Committee for Children	02	Ed. Services/LCFF/Inst. Materials	010-4100	11,767.50	
H21-00231	Office Depot School Division	22	Hueneme/Banker boxes/COVID19	010-4300	835.20	
H21-00232	Office Depot School Division	28	Sunkist/Banker boxes/COVID19	010-4300	1,278.90	
H21-00233	Office Depot School Division	16	green/banker boxes/covid-19	010-4300	1,305.00	
H21-00234	Brady Worldwide INC.	FOT	FOT/Covid-19/floor arrows	010-4300	14,686.18	
H21-00235	Office Depot School Division	24	Larsen/Banker boxes	010-4300	522.00	
H21-00236	Document Tracking Services LLC	01	District/Professional Services	010-5800	185.17	
H21-00237	CAFIS	01	Board/District/Membership	010-5300	35.00	
H21-00238	Office Depot School Division	20	Haycox/Banker boxes/COVID-19	010-4300	2,061.90	
H21-00239	Office Depot School Division	10	Bard/Banker boxes/COVID-19	010-4300	1,539.90	
H21-00240	Office Depot School Division	30	Williams/Banker boxes/COVID19	010-4300	887.40	
H21-00241	Aswell Trophy	01	District / H.R. / Supplies	010-4300	80.48	
H21-00242	CDW-G (Vernon Hills)	01	District / Technology / Supplies	010-4300	957.71	
H21-00243	Dell Computer Corp	01	District / Technology / Supplies	010-4300	13,770.79	
				010-4400	65,137.99	
H21-00244	CDW-G (Vernon Hills)	01	District / Technology / Supplies	010-4300	3,412.58	
				010-4400	7,118.23	
H21-00245	Dell Computer Corp	01	District / Technology / Supplies	010-4300	127.68	
				010-4400	11,419.77	
H21-00246	Staples Advantage	12	Mat'ls/Supplies Instructional	010-4300	904.97	
H21-00247	Two Way Direct Inc	12	Mat'ls/Supplies Instrucational	010-4300	771.25	
H21-00248	enVision Consulting Group	02	Ed. Services/LCFF/Annual Notifcation	010-5800	1,650.00	
H21-00249	Office Depot School Division	12	Beach/Banker boxes/COVID-19	010-4300	730.80	
H21-00250	Lakeshore Store #038	10	Bard/COVID/Supplies	010-4300	530.73	
H21-00251	Office Depot School Division	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	697.01	
H21-00252	Blick Art Materials	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	809.10	
H21-00253	Staples Advantage	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	1,039.65	

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ESCAPE ONLINE

Page 3 of 7

Includes 08/01/2020 - 08/31/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00254	Starfall Education	10	Bard/COVID/Supplies	010-4300	44.70
H21-00255	School Specialty	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	6,040.16
H21-00256	CDW-G (Vernon Hills)	14	Blackstock/Distance Learning/LCFF/Supplies	010-4300	3,610.50
H21-00257	Quill Corporation	10	Bard/COVID/Supplies	010-4300	2,736.80
H21-00258	Office Depot School Division	10	Bard/COVID/Supplies	010-4300	129.20
H21-00259	Starfall Education	112	LCFF (Resource 0709)	010-4300	270.00
H21-00260	Starfall Education	112	LCFF (Resource 0709)	010-4300	245.34
H21-00261	Starfall Education	22	Hueneme/LCFF/Online subscription	010-5800	270.00
H21-00262	Scholastic	24	Larsen/ Title 1/ Scholastic Magazines	010-5800	4,385.16
H21-00263	Committee for Children	02	Ed. Services/LCFF/Inst. Materials	010-4100	1,666.00
H21-00264	Office Depot School Division	30	Williams/Banker boxes/COVID19	010-4300	417.60
H21-00265	VCOE	01	DO/Professional Services	010-5800	2,886.21
H21-00266	Div of the State Architect Dep t of General Services	28	Sunkist/HVAC & Electrical Upgrades	216-6200	25,743.68
H21-00267	Div of the State Architect Dep t of General Services	28	Sunkist/Service	216-6200	4,091.79
H21-00268	Div of the State Architect Dep t of General Services	22	Hueneme/HVAC & Electrical Upgrades	216-6200	27,014.40
H21-00269	Div of the State Architect Dep t of General Services	16	Green/HVAC & Electrical Upgrades	216-6200	39,643.36
H21-00270	Precision Environmental	26	Parkview/Service	010-5600	12,249.61
H21-00271	Nigro & Nigro	01	DO/Performance Audit Service	010-5800	8,000.00
H21-00272	Canon Financial Services	01	DO/Service	010-5600	206,184.00
				130-5600	1,440.00
H21-00273	Scholastic	12	LCFF Goal-Academic achievement Actions- 18	010-4300	1,956.68
H21-00274	Starfall Education	12	LCFF ACADEMIC Goal 1 Action 18	010-4300	538.97
H21-00275	Atlantis Utility	01	District / Technology / Professional Services	010-5800	4,571.00
H21-00276	hand2mind, Inc.	12	LCFF Goal academic action 12	010-4300	478.33
H21-00277	Lakeshore Store #038	12	LCFF Goal academic Action 12	010-4300	148.42
H21-00278	Really Good Stuff	12	LCFF Goal 1 academic action 12	010-4300	176.90
H21-00279	Project Wisdom	22	Hueneme/LCFF/COVID	010-5800	489.00
H21-00280	Starfall Education	30	Williams/COVID19 Distance Learning	010-5800	270.00
H21-00281	Office Depot School Division	14	Bickstock/Banker boxes/COVID19	010-4300	3,262.50
H21-00282	Scholastic	30	Williams Covid19 Distance Learning	010-4300	4,551.04
H21-00283	Beauty Kiss Carpet	01	FOT/Service	010-5600	120,872.20

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Includes 08/01/2020 - 08/31/2020						
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount	
H21-00284	Staples Advantage	16	LCFF GOAL1 #6 EO GREEN / COVID -19 / SUPPLIES	010-4300	1,435.14	
H21-00285	School Date Books	30	Student agendas	010-4300	625.31	
H21-00286	Container Alliance	01	District / Safety Supplies	010-4400	2,666.81	
				010-5800	175.00	
H21-00287	Worthington Direct	14	Blackstock/LCFF/Furniture	010-4400	933.62	
H21-00288	Balfour Beatty	01	DO/Service 2020-2021	216-5800	150,000.00	
H21-00289	Office Depot School Division	12	Mat'ls and supplies	010-4300	130.49	
H21-00290	Aswell Trophy	01	CBO Nametag	010-4300	10.88	
H21-00291	Oriental Trading Co Inc	118	Hathaway- Distance Learning Supplies	010-4300	76.02	
H21-00292	Office Depot School Division	118	Hathaway- Distrance Learning - supplies	010-4300	130.48	
H21-00293	Office Depot School Division	24	Larsen/ COVID Supplies	010-4300	3,320.19	
H21-00294	Staples Advantage	26	Parkview/Banker boxes/COVID19	010-4300	2,001.35	
H21-00295	Aswell Trophy	01	District / H.R. / Supplies	010-4300	1,951.57	
H21-00296	Central Drug System	01	District H.R./Professional Services	010-5800	1,386.00	
H21-00297	Markerboard People	118	Distance Learning -Hathaway-Supplies	010-4300	1,164.71	
H21-00298	Staples Advantage	30	Williams/LCFF/Supplies	010-4300	382.04	
H21-00299	Dave Bang Associates Inc	18	Hathaway/Service	216-6200	164,004.47	
H21-00300	Staples Advantage	12	Mat'ls and Supples GF	010-4300	2,115.11	
H21-00301	Sams Club	16	LCFF GOAL 1 #6 EO GREEN / COVID-19 FUND	010-4300	1,728.69	
H21-00302	Uncle Milton Industries	22	Hueneme/LCFF/Supply	010-4300	25.58	
H21-00303	VCOE	26	Parkview/LCFF/Teacher Training	010-5200	40.00	
H21-00304	VCOE	26	Parkview/LCFF/Teacher Training	010-5200	40.00	
H21-00305	VCOE	26	Parkview/LCFF/Teacher Training	010-5200	40.00	
H21-00306	Office Depot School Division	20	Haycox/LCFF/Materials Supplies Instructional	010-4300	27.04	
H21-00307	Office Depot School Division	12	Mat'ls/Supplies Instructional	010-4300	525.69	
H21-00308	Office Depot School Division	02	Ed. Services/LCFF/Supplies/COVID	010-4300	287.95	
H21-00309	Kelly Paper Store	01	Stores	010-9320	6,966.25	
H21-00310	TalkingPoints	01	District / Technology / Prof Services	010-5800	32,000.00	
H21-00311	Aramsco Inc.	FOT	District/Covid-19/Mask	010-4300	7,813.69	
H21-00312	Transparent Language Online	02	Ed. Services/Title III LEP/Services	010-5800	16,875.00	
H21-00313	Esteban Melchor	31	ASES/ STEM	010-5800	599.00	
H21-00314	Chloe Christina Shavers	31	ASES/ PL	010-5800	599.00	

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ESCAPE ONLINE

Page 5 of 7

Includes 08/01/2020 - 08/31/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00315	School Specialty	20	Haycox/LCFF/Materials Supplies Administrative	010-4300	483.00
H21-00316	AramSCO Inc.	FOT	District/Covid-19/youth masks	010-4300	1,527.94
H21-00317	Alejandra Gomez	31	ASES/ PL	010-5800	599.00
H21-00318	Grace and Zen LLC	31	ASES/ Yoga PL	010-5800	16,500.00
H21-00319	Santa Barbara Museum of Natural History	118	Distance Learning/Hathaway/Virtual Field Trip	010-5800	100.00
H21-00320	Tri County Office Furniture	14	Blackstock/LCFF/Supplies	010-4300 010-4400	2,001.66 4,170.63
H21-00322	Mail Manager Inc	01	District / Prof Services / COVID-19	010-5800	4,831.00
H21-00323	STS education	20	Haycox/LCFF/Matls/Supplies Instructional	010-9510	399.00
H21-00324	School Outfitters	FOT	FOT/ Beach Library Relocation	010-4300	10,010.87
H21-00325	JUNO TOPCO Inc. DBA Jamf Soft ware	01	DO/Licenses	010-5800	49,254.30
H21-00326	Nigro & Nigro	01	DO/Audit Services	010-5800	34,500.00
H21-00327	Empire Cleaning Supply	01	Stores	010-9320	6,316.20
H21-00328	Staples Advantage	01	Stores	010-9320	6,097.61
H21-00329	Staples Advantage	01	Stores	010-9320	5,947.72
H21-00330	Staples Advantage	01	Stores	010-9320	7,585.31
H21-00331	Quill Corporation	01	Stores	010-9320	5,874.07
H21-00332	Quill Corporation	01	Stores	010-9320	9,789.78
H21-00333	Quill Corporation	01	Stores	010-9320	7,080.51
H21-00334	Quill Corporation	01	Stores	010-9320	6,634.19
H21-00335	Quill Corporation	01	Stores	010-9320	8,707.83
H21-00336	School Specialty	01	Stores	010-9320	2,504.81
H21-00337	Jordano's	08	Food Service/ Equipment	130-4400	6,783.07
				130-6400	5,502.53
H21-00338	School Specialty	01	Stores	010-9320	10,938.29
H21-00339	School Specialty	01	Stores	010-9320	2,306.63
H21-00340	Uline	01	Stores	010-9320	1,707.38
H21-00341	Office Depot School Division	01	Stores	010-9320	1,554.85
H21-00342	Quill Corporation	01	Stores	010-9320	4,294.54
H21-00343	Sinclair Sanitary Supply Inc	01	Stores	010-9320	1,147.54
H21-00344	Tools4ever	00	Technology/Services	010-5800	7,727.88
H21-00345	Office Depot School Division	01	Stores	010-9320	8,863.13
H21-00346	BDJtech	01	District / Technology Services / Supplies	010-4300	8,700.00
H21-00347	School Specialty	01	Stores	010-9320	4,641.62
H21-00348	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	176.81
H21-00349	Staple Technology Solution	12	Beach/Printer/Room 8	010-4300	320.95
H21-00350	Staple Technology Solution	20	Haycox/Printer/Room 18	010-4300	320.95
H21-00351	Staple Technology Solution	24	Larsen/Printer/Room 11 (p-11)	010-4300	320.95

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ESCAPE ONLINE

Page 6 of 7

Includes 08/01/2020 - 08/31/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00352	LWTears.com	20	Haycox/Tittle1/Materials Supplies Instructional	010-4300	1,996.10
H21-00353	Rochester 100 Inc	20	Haycox/LCFF/Materials Supplies Instructional	010-4300	146.81
H21-00354	National Geographic Learning C engage Learning	02	Ed. Services/Title III/Inst. Materials	010-4300	6,745.63
H21-00355	Presentation Systems South	34	Print Shop/Supplies	010-4300	1,217.78
H21-00356	Staple Technology Solution	12	Beach/Printer/Room 11	010-4300	320.95
H21-00357	Dugmore & Duncan of California	16	Green/Theft	010-4400	3,645.52
H21-00358	Kwang Sung Lee DBA K & S Lawnm ower	30	Williams/Theft	010-4300	543.74
H21-00359	Gold Coast Glass Inc	18	Hathaway/Vandalism	010-4300	822.00
H21-00360	MJP Computers	01	District / Technology / Chromebook/covid-19	010-4300	186,843.75
H21-00361	Staples Advantage	01	District/Supplies	010-4300	30.29
H21-00362	Intermountain Lock & Security	16	Green/Theft Vandalism	010-4300	454.58
H21-00363	School Specialty	12	Beach/Room 11/ New classroom	250-4300	486.06
				250-4400	887.10
H21-00364	Nigro & Nigro	01	DO/Attendance Audit Services	010-5800	3,000.00
H21-00365	Commline Inc.	14	Blackstock/Radios/Vandalized	010-4300	956.13
H21-00366	Connected Solutions Group	01	District/Hotspot/Covid-19	010-4300	25,340.00
Total Number of POs				205	
Total					2,928,859.36
Total Fiscal Year 2020					1,523.35
Total Fiscal Year 2021					2,927,336.01

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B21-00058	6,000.00	010-4300	General Fund/Materials and Supplies	1,958.02
B21-00078	15,000.00	010-4300	General Fund/Materials and Supplies	10,000.00
B21-00128	10,000.00	010-4300	General Fund/Materials and Supplies	4,000.00
H20-01697	241,781.00	216-6200	Measure B Building Fund/Buildings and Improvement	781.00
H21-00017	378.36	010-4300	General Fund/Materials and Supplies	483.47-
H21-00030	25,749.66	951-4300	Blackstock ASB Fund/Materials and Supplies	13,054.89-
H21-00058	69,498.00	010-5800	General Fund/Professnl/Consult Serv & Opera	10,332.00
H21-00104	411.41	010-4300	General Fund/Materials and Supplies	55.43
Total PO Changes				13,588.09

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Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045411	08/04/2020	Griffin, Patricia A	010-5900		31.15
5002045412	08/04/2020	Epstein, Joy	010-5900		56.80
5002045413	08/04/2020	Delgado, Cynthia J	010-4300		801.66
5002045414	08/04/2020	Martinez, Sandra D	010-4300		131.46
5002045415	08/04/2020	Cisneros, Jesus	010-4300		250.00
5002045416	08/04/2020	Nemtsov, Rachel	010-4300		76.82
5002045417	08/04/2020	Noel, Erin B	010-4200	149.94	
			010-4300	361.71	511.65
5002045418	08/04/2020	ACSA Michael Dawson	010-5300		39,375.38
5002045419	08/04/2020	Apple Inc	010-4300	421,297.50	
			Unpaid Tax	455.00-	420,842.50
5002045420	08/04/2020	Coalition for Adequate School Housing	010-5300		591.00
5002045421	08/04/2020	California Dept of Education Accounting Office	010-8290		5,545.00
5002045422	08/04/2020	CDW-G (Chicago)	010-4300		1,022.15
5002045423	08/04/2020	Coole School	010-4300		395.55
5002045424	08/04/2020	CSBA c/o West America Bank	010-5300	16,076.00	
			010-5800	3,445.00	19,521.00
5002045425	08/04/2020	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002045426	08/04/2020	Dell Marketing LP	010-4300	117.45	
			010-4400	1,152.78	1,270.23
5002045427	08/04/2020	Frontier Communications	010-5903		425.98
5002045428	08/04/2020	Got Shade	216-6200		55,787.50
5002045429	08/04/2020	Home Depot	010-4300	31,587.19	
			010-4400	5,144.96	
			010-5699	120.30	
			Unpaid Tax	305.68-	36,546.77
5002045430	08/04/2020	iboss Network Security	010-5800		31,959.42
5002045431	08/04/2020	Section 7002/FLISA Attn: Nancy Nien, Treasurer	010-5300		50.00
5002045432	08/04/2020	Kahn Academy	010-5800		13,000.00
5002045433	08/04/2020	Mobile Mini Inc	010-5699		96.87
5002045434	08/04/2020	NAFIS	010-5300		350.00
5002045435	08/04/2020	STS education	216-5600		107,649.55
5002045436	08/06/2020	Advantage Telecom	010-5903		75.97
5002045437	08/06/2020	Amazon Capital Service	010-4300		1,991.70
5002045438	08/06/2020	American Express Attn Payment Processing	010-4200	57.89	
			010-4300	41.78	
			010-5800	177.00	276.67
5002045439	08/06/2020	CDW-G (Chicago)	010-4300		3,221.72
5002045440	08/06/2020	Channel Isl Beach Community Services District	010-5502		2,304.86
5002045441	08/06/2020	City Of Pt Hueneme	010-5502		15,042.22
5002045442	08/06/2020	Cover One Inc.	010-4300		277.00

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ESCAPE ONLINE

Page 1 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045443	08/06/2020	Dell Marketing LP	010-4300		42.84
5002045444	08/06/2020	Edgewood Press Inc	010-4300		925.41
5002045445	08/06/2020	Explorelarning	010-5800		6,412.50
5002045446	08/06/2020	Frontier Communications	010-5903		424.08
5002045447	08/06/2020	Gopher Sport NW5634	010-4300	9.65	
			010-9510	815.74	825.39
5002045448	08/06/2020	Jones School Supply Co Inc	010-4300	557.38	
			Unpaid Tax	.88-	556.50
5002045449	08/06/2020	Kapco	010-4300		255.32
5002045450	08/06/2020	Kelly Paper Store	010-4300		549.13
5002045451	08/06/2020	MCI Comm Service	010-5903		34.76
5002045452	08/06/2020	Mobile Mini Inc	010-5699		789.60
5002045453	08/06/2020	Panorama Education	010-5800		31,400.00
5002045454	08/06/2020	MUFG Union Bank N.A Trust Dept-Fees	510-7434		1,710.00
5002045455	08/06/2020	A-1 Truck & Equipment	010-5600		232.50
5002045456	08/06/2020	A-Z Bus Sales	010-4300		915.04
5002045457	08/06/2020	All Phase Electric	010-4300	174.79	
			Unpaid Tax	1.60-	173.19
5002045458	08/06/2020	Barnes & Noble Inc	010-4200	2,032.05	
			010-4300	1.71-	
			Unpaid Tax	19.10-	2,011.24
5002045459	08/06/2020	Barnes Fleet Service Inc.	010-5600	1,372.66	
			Unpaid Tax	.79-	1,371.87
5002045460	08/06/2020	The Berry Man Inc	130-9321		26,409.15
5002045461	08/06/2020	Castle Air Inc	010-5600		11,200.00
5002045462	08/06/2020	Chapin Equipment Rental	010-5699		365.89
5002045463	08/06/2020	Daniels Tire Service	010-5600		79.50
5002045464	08/06/2020	Driftwood Dairy Inc.	130-9321		17,942.58
5002045465	08/06/2020	Fence Factory	010-4300		66.28
5002045466	08/06/2020	Foundation Building Materials	010-4300	471.32	
			Unpaid Tax	4.33-	466.99
5002045467	08/06/2020	Gold Star Foods Inc	130-9321		31,329.08
5002045468	08/06/2020	Grainger	010-4300		83.10
5002045469	08/06/2020	Standard Plumbing Supply Co	010-4300	9.44	
			Unpaid Tax	.09-	9.35
5002045470	08/06/2020	Hose Man Inc	010-4300	38.25	
			Unpaid Tax	.35-	37.90
5002045471	08/06/2020	Integrated Fire & Safety	010-5600		292.87
5002045472	08/06/2020	Jordano's	130-9321		12,126.31
5002045473	08/06/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	724.04	
			Unpaid Tax	6.67-	717.37
5002045474	08/06/2020	O'Reilly Automotive Stores	010-4300	420.00	
			Unpaid Tax	4.60-	415.40
5002045475	08/06/2020	P & R Paper Supply Inc.	130-9329		2,322.45
5002045476	08/06/2020	Paradise Chevrolet	010-4300	508.41	
			Unpaid Tax	4.67-	503.74

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ESCAPE ONLINE

Page 2 of 11

Checks Dated 08/01/2020 through 08/31/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045477	08/06/2020	Patriot Environmental Service	010-5800		929.25
5002045478	08/06/2020	Schaeffer Mfg Co. Dept. 3518	010-4300	3,152.38	
			Unpaid Tax	46.05-	3,106.33
5002045479	08/06/2020	Service Pro Fire Protection Inc	010-5600	609.36	
			Unpaid Tax	5.10-	604.26
5002045480	08/06/2020	Silvas Oil Company Inc	010-4300		1,516.74
5002045481	08/06/2020	Superior Sanitary Supplies	010-4300		1,041.98
5002045482	08/06/2020	Tri County Bread Service	130-9321		88.15
5002045483	08/06/2020	U-Rent Inc	010-5699	288.18	
			Unpaid Tax	2.65-	285.53
5002045484	08/06/2020	Western Exterminator	010-5500		133.00
5002045485	08/06/2020	Zee Medical Service	010-4300		276.73
5002045486	08/10/2020	A-Z Bus Sales	010-4300	65.85	
			010-5600	70.13	135.98
5002045487	08/10/2020	Advantage Telecom	010-5903		75.79
5002045488	08/10/2020	Ahern Rental	010-5699	1,992.25	
			Unpaid Tax	5.62-	1,986.63
5002045489	08/10/2020	All Phase Electric	010-4300	29.72	
			Unpaid Tax	.27-	29.45
5002045490	08/10/2020	Cal Coast Machinery	010-4300	170.50	
			010-5600	1.24	
			Unpaid Tax	1.49-	170.25
5002045491	08/10/2020	California Wood Recycling dba Agromin Hort. Products	010-5501		169.40
5002045492	08/10/2020	City Of Oxnard	010-5502		299.85
5002045493	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045494	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045495	08/10/2020	County Of Ventura Environmental Health Division	130-5800		695.25
5002045496	08/10/2020	County Of Ventura Environmental Health Division	130-5800		695.25
5002045497	08/10/2020	County Of Ventura Environmental Health Division	130-5800		315.95
5002045498	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045499	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045500	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045501	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045502	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045503	08/10/2020	County Of Ventura Environmental Health Division	130-5800		471.23
5002045504	08/10/2020	County Of Ventura Environmental Health Division	130-5800		443.93

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ESCAPE ONLINE

Page 3 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045505	08/10/2020	Crowder Backflow Services Inc	010-5600		76.00
5002045506	08/10/2020	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002045507	08/10/2020	CyberCopy Inc.	010-4300		150.00
5002045508	08/10/2020	Daniels Tire Service	010-5600	920.15	
			Unpaid Tax	7.01-	913.14
5002045509	08/10/2020	Demco Inc	010-4300		411.41
5002045510	08/10/2020	Department of Toxic Sub Contr Acctg Unit EPA ID	010-5800		265.00
5002045511	08/10/2020	Dunn-Edwards Corp	010-4300	1,019.44	
			Unpaid Tax	10.06-	1,009.38
5002045512	08/10/2020	Farmer Brothers	010-4300		298.74
5002045513	08/10/2020	Federal Express	010-5900		44.51
5002045514	08/10/2020	Fence Factory	010-4300		5,610.03
5002045515	08/10/2020	Frontier Communications	010-5903		1,746.38
5002045516	08/10/2020	Grainger	010-4300	362.36	
			Unpaid Tax	3.33-	359.03
5002045517	08/10/2020	Law Offices of Henry Tovmassian	010-9510		19,500.00
5002045518	08/10/2020	Jive Communications Inc	010-5903		9,005.50
5002045519	08/10/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	808.91	
			010-4400	598.11	
			Unpaid Tax	12.85-	1,394.17
5002045520	08/10/2020	Lakeshore Learning Materials	010-4300	919.39	
			Unpaid Tax	7.99-	911.40
5002045521	08/10/2020	Live Scan Ventura	010-5800		120.00
5002045522	08/10/2020	Perry S. Shimanoff DBA MC2	010-5800		3,500.00
5002045523	08/10/2020	Nasco Modesto	010-4300		1,080.68
5002045524	08/10/2020	Office Depot	010-4300	2,842.57	
			010-9320	2,031.94	4,874.51
5002045525	08/10/2020	Oriental Trading Co Inc	010-4300		378.36
5002045526	08/10/2020	Port Hueneme Marine Supply Co	010-4300	560.19	
			Unpaid Tax	5.15-	555.04
5002045527	08/10/2020	Quill Corporation	010-4300	218.29-	
			010-9320	1,073.63	855.34
5002045528	08/10/2020	Quinn Company	010-5600		1,035.34
5002045529	08/10/2020	ReadyRefresh by Nestle	010-4300		396.31
5002045530	08/10/2020	Rochester 100 Inc	010-4300		1,752.50
5002045531	08/10/2020	Sams Club	010-4300		17.88
5002045532	08/10/2020	Scholastic (book Club)	010-5800		2,249.35
5002045533	08/10/2020	The Shopper Inc	951-4300	25,749.66	
			Unpaid Tax	12,874.83-	12,874.83
5002045534	08/10/2020	Silvas Oil Company Inc	010-4300		1,464.32
5002045535	08/10/2020	Sinclair Sanitary Supply Inc	010-4300		54,288.51
5002045536	08/10/2020	So Ca Edison Co	010-5506		53.26
5002045537	08/10/2020	So Ca Gas Company	010-5507		18.19
5002045538	08/10/2020	Staples Advantage	010-4300		810.47

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ESCAPE ONLINE

Page 4 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045539	08/10/2020	Superior Sanitary Supplies	010-4300	137.12	
			010-5600	1,213.44	1,350.56
5002045540	08/10/2020	Jeremy & Lois Talmadge	010-9510		17,225.00
5002045541	08/10/2020	Time Warner Cable	010-5903		6,699.45
5002045542	08/10/2020	Uline	010-4300	5,542.91	
			010-9320	504.36	6,047.27
5002045543	08/10/2020	United Parcel Service	010-5900		124.00
5002045544	08/10/2020	VCOE	010-5200		120.00
5002045545	08/10/2020	Ventura County Auto Supply	010-4300	1,278.79	
			Unpaid Tax	11.97-	1,266.82
5002045546	08/10/2020	Ventura County Arts Council	010-9510		9,143.75
5002045547	08/10/2020	Wholesaleyogamats.com	010-4300		1,304.47
5002045548	08/13/2020	Jimenez, Saul	010-4300		241.30
5002045549	08/13/2020	Aipa, Raven G	010-4300		235.33
5002045550	08/13/2020	Perez, Maria M	010-4300		42.90
5002045551	08/13/2020	Murillo, Ada	010-4300		113.14
5002045552	08/13/2020	Activate Learning	010-4100		28,922.98
5002045553	08/13/2020	All Phase Electric	010-4300	312.00	
			Unpaid Tax	2.87-	309.13
5002045554	08/13/2020	Amazon Capital Service	010-4300		3,584.55
5002045555	08/13/2020	Art Trek	010-5800		25,464.00
5002045556	08/13/2020	Aswell Trophy	010-4300	80.48	
			Unpaid Tax	.74-	79.74
5002045557	08/13/2020	BrainPop	010-5800		33,732.25
5002045558	08/13/2020	BuyShade.com	010-4300	7,714.33	
			Unpaid Tax	63.58-	7,650.75
5002045559	08/13/2020	CAFIS	010-5300		35.00
5002045560	08/13/2020	Castle Air Inc	010-5600		13,950.00
5002045561	08/13/2020	California Dept of Education Accounting Office	010-8660		1,523.35
5002045562	08/13/2020	Daniels Tire Service	010-5600		79.50
5002045563	08/13/2020	Dex Imaging	010-4300		812.96
5002045564	08/13/2020	Document Tracking Services LLC	010-5800		185.17
5002045565	08/13/2020	DocuProducts	010-4300		95.00
5002045566	08/13/2020	Div of the State Architect Dept of General Services	216-6200		39,643.36
5002045567	08/13/2020	Div of the State Architect Dept of General Services	216-6200		27,014.40
5002045568	08/13/2020	Div of the State Architect Dept of General Services	216-6200		4,091.79
5002045569	08/13/2020	Div of the State Architect Dept of General Services	216-6200		25,743.68
5002045570	08/13/2020	Fence Factory	010-4300		965.35
5002045571	08/13/2020	Gold Star Foods Inc	130-5600		210.90
5002045572	08/13/2020	Jostens Inc	010-4300	2,343.56	
			Unpaid Tax	21.55-	2,322.01
5002045573	08/13/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	47.78	

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ESCAPE ONLINE

Page 5 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
			Unpaid Tax	.43-	47.35
5002045574	08/13/2020	Kelly Paper Store	010-4300		2,174.68
5002045575	08/13/2020	Learning Rights Law Center	010-9510		6,800.00
5002045576	08/13/2020	Office Depot	010-4300	97.85	
			010-9320	6,979.03	7,076.88
5002045577	08/13/2020	Pete's Road Service , Inc.	010-5600	838.22	
			Unpaid Tax	6.39-	831.83
5002045578	08/13/2020	Riverside Insights	010-5800		29,049.00
5002045579	08/13/2020	Screeencastify, LLC	010-5800		6,600.00
5002045580	08/13/2020	So Ca Gas Company	010-4300		19.81
5002045581	08/13/2020	Time Warner Cable	010-5903		1,089.78
5002045582	08/13/2020	Uline	130-4300		12,478.55
5002045583	08/13/2020	VCOE	010-5800		2,886.21
5002045584	08/17/2020	Access Control Security Inc.	010-5800		3,600.00
5002045585	08/17/2020	Airgas West	010-4300	41.70	
			010-5699	8.34	50.04
5002045586	08/17/2020	Alpha Solutions Inc.	010-4400	22,659.82	
			Unpaid Tax	157.12-	22,502.70
5002045587	08/17/2020	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		1,200.00
5002045588	08/17/2020	AT&T Mobility	010-5909		208.91
5002045589	08/17/2020	California Wood Recycling dba Agromin Hort. Products	010-5501		51.56
5002045590	08/17/2020	Diamond A Equipment	010-4300	370.76	
			Unpaid Tax	3.42-	367.34
5002045591	08/17/2020	Don & Tom's Front End & Brake	010-5600		155.00
5002045592	08/17/2020	Edgewood Press Inc	010-4300		769.18
5002045593	08/17/2020	Fence Factory	010-4300		751.07
5002045594	08/17/2020	Fence Factory Rentals	010-5699		233.40
5002045595	08/17/2020	Foundation Building Materials	010-4300	1,124.08	
			Unpaid Tax	10.33-	1,113.75
5002045596	08/17/2020	Frontier Communications	010-5903		497.07
5002045597	08/17/2020	Grainger	010-4300		3,983.54
5002045598	08/17/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	185.45	
			010-4400	1,433.87	
			010-5600	367.99	
			Unpaid Tax	16.22-	1,971.09
5002045599	08/17/2020	KENCO Construction Services	216-6200		4,320.00
5002045600	08/17/2020	MJP Technologies	010-4300		669,128.06
5002045601	08/17/2020	Nason's Lock & Safe Inc	010-4300	25.61	
			Unpaid Tax	.23-	25.38
5002045602	08/17/2020	Oxnard Steel Ornamental & Tube Supply	010-4300	156.53	
			Unpaid Tax	1.79-	154.74
5002045603	08/17/2020	Par Code Symbology Inc	010-5800		632.00
5002045604	08/17/2020	Paradise Chevrolet	010-4300	494.54	
			Unpaid Tax	4.54-	490.00

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ESCAPE ONLINE

Page 6 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045605	08/17/2020	19six Architects	216-6200		49,256.25
5002045606	08/17/2020	SBS Corporation	216-6200		41,812.38
5002045607	08/17/2020	Turf Star Inc	010-4300		547.51
5002045608	08/18/2020	Burke, Maria	010-5900		165.00
5002045609	08/18/2020	Camarena, Susan	010-5200		30.00
5002045610	08/18/2020	Garcy, Patricia L	010-5200		30.00
5002045611	08/18/2020	Granado, Maria	010-4300	118.80	
			010-5900	33.00	151.80
5002045612	08/18/2020	Gomez, Juliet S	010-5200		30.00
5002045613	08/18/2020	Mahler, Cindy	010-5200		30.00
5002045614	08/18/2020	Shallenberger, Monica	010-4300		493.38
5002045615	08/18/2020	Hernandez, Missey	010-5200		30.00
5002045616	08/18/2020	Carino, Joanna S	130-4300		184.26
5002045617	08/18/2020	Hunter, Stacy M	010-5200		30.00
5002045618	08/18/2020	Reed Sanchez, Anna	010-5200		30.00
5002045619	08/18/2020	Stella, Meghann A	010-5200		30.00
5002045620	08/18/2020	Levy, Adriane M	010-5200		952.72
5002045621	08/18/2020	Alvarez, Yvette G	010-5200		30.00
5002045622	08/18/2020	Patrick, Martina B	010-5200		30.00
5002045623	08/18/2020	Mora, Michelle L	010-5200		30.00
5002045624	08/18/2020	Amazon Capital Service	010-4300		278.43
5002045625	08/18/2020	American Express Attn Payment Processing	010-4300		856.80
5002045626	08/18/2020	Balfour Beatty	216-5800		23,530.00
5002045627	08/18/2020	Central Drug System, Inc.	010-5800		1,386.00
5002045628	08/18/2020	City Of Oxnard	010-5502		10,072.00
5002045629	08/18/2020	CMH Centers for Family Health	010-5800		20.00
5002045630	08/18/2020	Coole School	010-4300		365.40
5002045631	08/18/2020	EMS LINQ INC.	130-5800		1,980.00
5002045632	08/18/2020	Foundation Building Materials	010-4300	583.72	
			Unpaid Tax	5.37-	578.35
5002045633	08/18/2020	Mobile Mini Inc	010-5699		95.98
5002045634	08/18/2020	19six Architects	216-6200		1,305.00
5002045635	08/18/2020	ReadyRefresh by Nestle	130-4300		7.60
5002045636	08/18/2020	School Specialty Inc.	010-4300		419.90
5002045637	08/18/2020	So Ca Gas Company	010-5507		604.64
5002045638	08/18/2020	Southern California Edison Attn: Account Recivable	216-6200		7,696.72
5002045639	08/20/2020	Adorama	010-4400		195.74
5002045640	08/20/2020	Aswell Trophy	010-4300	1,962.45	
			Unpaid Tax	18.04-	1,944.41
5002045641	08/20/2020	Atlantis Utility	010-5800		4,571.00
5002045642	08/20/2020	Cal Coast Machinery	010-4300	72.12	
			Unpaid Tax	.66-	71.46
5002045643	08/20/2020	CDW-G (Chicago)	010-4300		4,568.21
5002045644	08/20/2020	Container Alliance	010-4400	5,443.39	
			010-5800	372.24	

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ESCAPE ONLINE

Page 7 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045644			Unpaid Tax	47.50-	5,768.13
5002045645	08/20/2020	Daniels Tire Service	010-5600	647.76	
			Unpaid Tax	6.83-	640.93
5002045646	08/20/2020	Dugmore & Duncan Of California	010-4300		219.10
5002045647	08/20/2020	E.J.Harrison & Sons Inc.	010-5501		9,650.25
5002045648	08/20/2020	Harbor Freight Tools	010-4300	70.61	
			Unpaid Tax	.65-	69.96
5002045649	08/20/2020	Intermountain Lock & Security	010-4300		2,066.05
5002045650	08/20/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	1,470.04	
			010-5600	82.39	
			Unpaid Tax	13.68-	1,538.75
5002045651	08/20/2020	Lakeshore Learning Materials	010-4300		143.50
5002045652	08/20/2020	Learning Rights Law Center	010-5800	3,687.50	
			010-9510	8,562.50	12,250.00
5002045653	08/20/2020	Lito Galang DBA Lito's Auto Repair	010-5600	1,441.48	
			Unpaid Tax	1.54-	1,439.94
5002045654	08/20/2020	Mystery Science Inc.	010-4300		1,249.00
5002045655	08/20/2020	Oriental Trading Co Inc	010-4300		1,404.44
5002045656	08/20/2020	Oxnard Pipe & Supply	010-4300	1,564.00	
			Unpaid Tax	12.85-	1,551.15
5002045657	08/20/2020	Paradise Chevrolet	010-4300	640.15	
			Unpaid Tax	5.88-	634.27
5002045658	08/20/2020	PCS Edventures	010-4300		419.45
5002045659	08/20/2020	Precision Environmental	010-5600		12,249.61
5002045660	08/20/2020	Renaissance Learning Inc	010-5800		92,199.34
5002045661	08/20/2020	Shred-It USA	010-5800		2,177.65
5002045662	08/20/2020	Sinclair Sanitary Supply Inc	010-4300	86.72	
			010-4400	714.95	
			010-9320	7,616.31	8,417.98
5002045663	08/20/2020	Southwest School & Office	010-9320		76.73
5002045664	08/20/2020	Starfall Education	010-4300	540.00	
			010-5800	270.00	810.00
5002045665	08/20/2020	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		192.00
5002045666	08/20/2020	Traffic Technologies	010-4300		190.18
5002045667	08/20/2020	Ventura County Auto Suppy	010-4300	671.89	
			Unpaid Tax	6.33-	665.56
5002045668	08/20/2020	Verizon Business	010-5900		118.49
5002045669	08/24/2020	Atkinson, Andelson, Loya Ruud and Romo	010-5815		598.50
5002045670	08/24/2020	City Of Oxnard	010-5502		7,703.06
5002045671	08/24/2020	Ellison Ed Equipment	010-4300		32.63
5002045672	08/24/2020	AramSCO	010-9320		13,128.89
5002045673	08/24/2020	Fence Factory Rentals	010-5699		233.40
5002045674	08/24/2020	Got Shade	216-6200		15,000.00
5002045675	08/24/2020	Integrated Fire & Safety	010-5600		630.00
5002045676	08/24/2020	Kelly Paper Store	010-4300	1,478.83	

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ESCAPE ONLINE

Page 8 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045676	08/24/2020	Kelly Paper Store	010-9320	6,966.25	
			Unpaid Tax	.74-	8,444.34
5002045677	08/24/2020	Mail Manager Inc	010-5800		4,831.00
5002045678	08/24/2020	MCI Comm Service	010-5903		36.77
5002045679	08/24/2020	Medco School First Aid	010-9320		2,505.44
5002045680	08/24/2020	MJP Technologies	010-4300		84,892.75
5002045681	08/24/2020	Mystery Science Inc.	010-5800		999.00
5002045682	08/24/2020	Nearpod Inc.	010-5800		38,385.76
5002045683	08/24/2020	Oriental Trading Co Inc	010-4300		59.13
5002045684	08/24/2020	Quinn Company	010-5600		250.00
5002045685	08/24/2020	So Ca Edison Co	010-5506		60.82
5002045686	08/24/2020	Staples Advantage	010-4300		183.12
5002045687	08/24/2020	Starfall Education	010-5800		270.00
5002045688	08/24/2020	STS education	010-9510		399.00
5002045689	08/24/2020	Superior Sanitary Supplies	010-4300	179.67	
			010-5600	405.79	585.46
5002045690	08/24/2020	VCOE	010-9510		33,408.00
5002045691	08/24/2020	Zoom Video Communications	010-5800		18,000.00
5002045692	08/27/2020	Airlink Internet Incorporated	010-5800		7,523.00
5002045693	08/27/2020	Alejandra Gomez	010-5800		599.00
5002045694	08/27/2020	Amazon Capital Service	010-4300	12,650.52	
			Unpaid Tax	99.90-	12,550.62
5002045695	08/27/2020	Chloe Christina Shavers	010-5800		599.00
5002045696	08/27/2020	City Of Oxnard	010-5502		13,477.55
5002045697	08/27/2020	Committee for Children	010-4100		13,433.50
5002045698	08/27/2020	Dell Marketing LP	010-4300	127.68	
			010-4400	11,419.77	11,547.45
5002045699	08/27/2020	Dugmore & Duncan Of California	010-4300	541.62	
			010-4400	3,645.52	4,187.14
5002045700	08/27/2020	Esteban Melchor	010-5800		599.00
5002045701	08/27/2020	Gold Coast Glass Inc	010-4300	822.00	
			Unpaid Tax	4.80-	817.20
5002045702	08/27/2020	Grace and Zen LLC	010-5800		16,500.00
5002045703	08/27/2020	Learning Without Tears	010-4300		1,179.90
5002045704	08/27/2020	Hatch & Cesario Attorney's- At-Law	010-5800		720.00
5002045705	08/27/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	543.74	
			Unpaid Tax	5.00-	538.74
5002045706	08/27/2020	Kelly Paper Store	010-4300		1,529.47
5002045707	08/27/2020	Mail Manager Inc	010-5800		2,246.26
5002045708	08/27/2020	Mobile Mini Inc	010-5699		251.11
5002045709	08/27/2020	Office Depot	010-4300		46.75
5002045710	08/27/2020	Quinn Company	010-5600		297.98
5002045711	08/27/2020	So Ca Edison Co	010-5506		26,038.57
5002045712	08/27/2020	So Ca Gas Company	010-5507		147.09
5002045713	08/27/2020	Staples Advantage	010-4300		1,039.65
5002045714	08/27/2020	Tax Deferred Services	010-9533		66,393.50

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ESCAPE ONLINE

Page 9 of 11

Checks Dated 08/01/2020 through 08/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045715	08/27/2020	Transparent Language Online	010-5800		16,875.00
5002045716	08/27/2020	United Parcel Service	010-5900		124.00
5002045717	08/31/2020	Haines, Heidi	010-4300		344.21
5002045718	08/31/2020	Comstock, Cara J	010-4200	308.88	
			010-4300	29.08	337.96
5002045719	08/31/2020	Grange, Branden	010-4300		1,114.85
5002045720	08/31/2020	Mohr, Charles	010-4300		230.58
5002045721	08/31/2020	Fernandez, Cecilia	010-4300		30.14
5002045722	08/31/2020	Brumwell, Stevie	010-4300		117.60
5002045723	08/31/2020	Accurate Label Design Inc	010-4300		404.95
5002045724	08/31/2020	Amazon Capital Service	010-4300		519.34
5002045725	08/31/2020	Barnes & Noble Inc	010-4200	438.17	
			Unpaid Tax	4.23-	433.94
5002045726	08/31/2020	Blick Art Materials	010-4300		1,280.98
5002045727	08/31/2020	Casa Pacifica	010-5800		555.00
5002045728	08/31/2020	CDW-G (Chicago)	010-4300	3,412.58	
			010-4400	7,118.23	10,530.81
5002045729	08/31/2020	Dempsey Road Mutual Water Co	010-5502		2,320.00
5002045730	08/31/2020	DocuProducts	010-4300	72.05	
			Unpaid Tax	.58-	71.47
5002045731	08/31/2020	Aramsco	010-4300	6,385.80	
			010-4400	2,826.41	9,212.21
5002045732	08/31/2020	Lakeshore Learning Materials	010-4300		148.42
5002045733	08/31/2020	Office Depot	010-4300		260.97
5002045734	08/31/2020	Project Wisdom	010-5800		489.00
5002045735	08/31/2020	ReadyRefresh by Nestle	010-4300		223.12
5002045736	08/31/2020	Sinclair Sanitary Supply Inc	010-4300	4,357.65	
			010-4400	5,262.37	
			010-9320	706.18	10,326.20
5002045737	08/31/2020	Staples Advantage	010-4300		817.89
5002045738	08/31/2020	Starfall Education	010-4300		44.70
5002045739	08/31/2020	Success By Design Inc.	010-4300		2,903.37
5002045740	08/31/2020	Tools4ever	010-5800		7,727.88
5002045741	08/31/2020	U.S. Bank Corporate Payment Systems	010-4300	173.26	
			010-5200	1,100.00	1,273.26
5002045742	08/31/2020	VCOE	010-5800		6,588.88
Total Number of Checks			332		2,897,703.49

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	294	2,370,715.87
130	Cafeteria Fund	23	110,999.25
216	Measure B Building Fund	13	402,850.63
510	Bond Interest and Redemption F	1	1,710.00
951	Blackstock ASB Fund	1	25,749.66

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ESCAPE ONLINE

Checks Dated 08/01/2020 through 08/31/2020						
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount	
		Total Number of Checks	332	2,912,025.41		
		Less Unpaid Tax Liability		14,321.92-		
		Net (Check Amount)		2,897,703.49		

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR
AUGUST 2020

BOARD MEETING DATE: September 14, 2020

FROM: Patti Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENTRECOMMENDATION

For information only

BACKGROUND

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The August report reflects the receipt of \$497,390.07 as follows:

	Description	Amount
	General Fund	\$134,553.22
	Cafeteria Fund	\$282,836.85
	Measure B Bldg. Fund	\$80,000.00
	Developer Fee Fund	\$0
	Student Funds	\$0
	Totals	\$497,390.07

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000008	Posted	(711409) American Express TRS C	1319	Check	08/01/20	72060087	AR20-00819		CR136415	REFUND CREDIT BALANCE	273.09
(010186)	010- 5211- 0000- 0- 0000- 7150- 000- 700- 9000- 0						.00				
(010190)	010- 5218- 0000- 0- 0000- 7110- 000- 710- 9000- 0						.00				
(012582)	010- 9200- 0000- 0- - - - - - - - -						273.09				
DP21-0000009	Posted	(711409) American Express TRS C	1319	Check	08/01/20	72060215	AR20-00819		CR136415	REFUND CREDIT BALANCE	500.00
(010186)	010- 5211- 0000- 0- 0000- 7150- 000- 700- 9000- 0						.00				
(010190)	010- 5218- 0000- 0- 0000- 7110- 000- 710- 9000- 0						.00				
(012582)	010- 9200- 0000- 0- - - - - - - - -						500.00				
DP21-0000010	Posted	(714209) Ready Refresh by Nestle	1319	Check	08/01/20	0200305905			CR136415	REFUND CUST #003433462	20.80
(011577)	130- 4300- 5310- 0- 0000- 3700- 000- 560- 0000- 0						20.80				
DP21-0000011	Posted	(700877) Evangeline Urias	1319	Check	08/01/20	2391	AR20-00663	01	CR136415	APR - JUNE 2020	136.00
(026167)	010- 9200- - - - - - - - -						136.00				
(022204)	010- 9537- - - - - - - - -						.00				
DP21-0000012	Posted	(000162) Patricia Arriaga	1319	Check	08/01/20	2888	AR20-00670		CR136415	APR - JUNE 2020	261.00
(026167)	010- 9200- - - - - - - - -						261.00				
(022204)	010- 9537- - - - - - - - -						.00				
DP21-0000013	Posted	(712518) Susan Burres	1319	Check	08/01/20	1240	AR20-00675	01	CR136415	APR - JUNE 2020	136.00
(026167)	010- 9200- - - - - - - - -						136.00				
(022204)	010- 9537- - - - - - - - -						.00				
DP21-0000014	Posted	(702406) Ruben Rosario	1319	Check	08/01/20	674837413	AR20-00744	01	CR136415	APR - JUNE 2020	136.00
(026167)	010- 9200- - - - - - - - -						136.00				
(022204)	010- 9537- - - - - - - - -						.00				
DP21-0000015	Posted	(712162) University of LaVerne	1319	Check	08/01/20	11043486	AR20-00809	01	CR136415	MASTER TEACHER STIPENI	100.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0						.00				
(012582)	010- 9200- 0000- 0- - - - - - - - -						100.00				
DP21-0000016	Posted	(701503) State Of California	1319	Check	08/01/20	30-138031	AR20-00810		CR136415	HEALTH CARE DEPOSIT 07/	237.82
(011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0						.00				
(016971)	010- 9200- 5640- 0- - - - - - - - -						237.82				
DP21-0000017	Posted	(701405) Ventura County Schools	1319	Check	08/01/20	26616	AR20-00811		CR136415	Worker's Compensation-Araju	1,499.58
(007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0						.00				
(012582)	010- 9200- 0000- 0- - - - - - - - -						1,499.58				
DP21-0000018	Posted	(713598) United States Treasury	1319	Check	08/01/20	404019341	AR20-00812		CR136415	INTEREST 06/30/20	60.20
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0						.00				
(012582)	010- 9200- 0000- 0- - - - - - - - -						60.20				

* On Hold

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000019	Posted	(711111) Child Development Resou	1319	Check	08/01/20	686574	AR20-00805		CR136415	SUNKIST ELEMENTARY PL/	80,000.00
	(052810)	216- 6200- 0000- 0- 0000- 8500- 280- 640- F646- 0				.00					
	(053121)	216- 9200- 0000- 0- - - - - - - - - -				80,000.00					
DP21-0000020	Posted	(713146) CAP of San Luis Obispo (1319	Check	08/01/20	317979	AR20-00813		CR136415	QUARTERLY RENT APR-JUL	780.00
	(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0				.00					
	(012582)	010- 9200- 0000- 0- - - - - - - - - -				780.00					
DP21-0000021	Posted	(701405) Ventura County Schools	1319	Check	08/01/20	26828	AR20-00814		CR136415	Worker's Compensation - Puli	172.27
	(041825)	130- 2200- 5310- 0- 0000- 3700- 240- 560- 0000- 0				.00					
	(012583)	130- 9200- 5310- 0- - - - - - - - - -				172.27					
DP21-0000022	Posted	(701405) Ventura County Schools	1319	Check	08/01/20	27038	AR20-00815		CR136415	Worker's Compensation-Araju	321.34
	(007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0				.00					
	(012582)	010- 9200- 0000- 0- - - - - - - - - -				321.34					
DP21-0000023	Posted	(000124) Eugene Williams	1319	Check	08/01/20	5693	AR21-00088		CR136415	JULY - SEPT 2020	1,512.00
	(022204)	010- 9537- - - - - - - - - -				1,512.00					
DP21-0000024	Posted	(712781) Alice Arroyo	1319	Check	08/01/20	0924617937			CR136415	JULY & AUG 2020	1,546.00
	(022204)	010- 9537- - - - - - - - - -				1,546.00					
DP21-0000025	Posted	(711670) Manuel Arroyo	1319	Check	08/01/20	0924617936			CR136415	JULY & AUG 2020	1,546.00
	(022204)	010- 9537- - - - - - - - - -				1,546.00					
DP21-0000026	Posted	(003674) Linda Rosario	1319	Check	08/01/20	674837411	AR21-00105	01	CR136415	JULY - SEPT 2020	136.00
	(022204)	010- 9537- - - - - - - - - -				136.00					
DP21-0000027	Posted	(700861) Kaye Zeitzmann	1319	Check	08/01/20	6230	AR21-00090	01	CR136415	JULY - SEPT 2020	177.00
	(022204)	010- 9537- - - - - - - - - -				177.00					
DP21-0000028	Posted	(710525) Frances Hruska	1319	Check	08/01/20	236	AR21-00063	01	CR136415	JULY - SEPT 2020	59.00
	(022204)	010- 9537- - - - - - - - - -				59.00					
DP21-0000029	Posted	(711524) Dennis Recker	1319	Check	08/01/20	3735	AR21-00081	01	CR136415	JULY - SEPT 2020	136.00
	(022204)	010- 9537- - - - - - - - - -				136.00					
DP21-0000030	Posted	(711613) Sharon Meyer	1319	Check	08/01/20	1073	AR21-00093	01	CR136415	JULY - SEPT 2020	68.00
	(022204)	010- 9537- - - - - - - - - -				68.00					
DP21-0000031	Posted	(710412) Linda Gonzales	1319	Check	08/01/20	2602	AR21-00061		CR136415	JULY - SEPT 2020	136.00
	(022204)	010- 9537- - - - - - - - - -				136.00					
DP21-0000032	Posted	(700520) Sandra Schiffrer	1319	Check	08/01/20	0045501492	AR21-00187	01	CR136415	JULY - SEPT 2020	204.00
	(022204)	010- 9537- - - - - - - - - -				204.00					

* On Hold

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ESCAPE ONLINE

COUNTY - County Account												
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount	
DP21-0000033	Posted	(711111) Child Development Resou	1319	Check	08/01/20	686565	AR21-00188	01	CR136415	2020-21 GROUNDS LEASE E	4.00	
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					4.00						
DP21-0000034	Posted	(711604) Richard Froyen	1319	Check	08/01/20	0046282232	AR21-00180	01	CR136415	JULY - SEPT 2020	136.00	
(022204)	010- 9537- - - - - - - - - -					136.00						
DP21-0000035	Posted	(004488) Gloria Froyen	1319	Check	08/01/20	0046282233	AR21-00047	01	CR136415	JULY - SEPT 2020	136.00	
(022204)	010- 9537- - - - - - - - - -					136.00						
DP21-0000036	Posted	(004899) Patrick Newton	1319	Check	08/01/20	0046490328	AR21-00184		CR136415	JULY - SEPT 2020	934.00	
(022204)	010- 9537- - - - - - - - - -					934.00						
DP21-0000037	Posted	(711597) Vi Escobedo	1319	Check	08/01/20	0047188972	AR21-00044	01	CR136415	JULY - SEPT 2020	705.00	
(022204)	010- 9537- - - - - - - - - -					705.00						
DP21-0000038	Posted	(711130) Claudine Medina	1319	Check	08/01/20	4025	AR21-00074	01	CR136415	JULY - SEPT 2020	193.00	
(022204)	010- 9537- - - - - - - - - -					193.00						
DP21-0000039	Posted	(711130) Claudine Medina	1319	Check	08/01/20	4024	AR21-00074	01	CR136415	JULY - SEPT 2020	136.00	
(022204)	010- 9537- - - - - - - - - -					136.00						
DP21-0000040	Posted	(712136) Regino Medina	1319	Check	08/01/20	4024	AR21-00174		CR136415	JULY - SEPT 2020	136.00	
(022204)	010- 9537- - - - - - - - - -					136.00						
DP21-0000041	Posted	(000159) Betty Angulo	1319	Check	08/01/20	237	AR21-00161		CR136415	JULY - SEPT 2020	141.00	
(022204)	010- 9537- - - - - - - - - -					141.00						
DP21-0000042	Posted	(713339) Dennis Held	1319	Check	08/01/20	4423	AR21-00010	00	CR136415	JULY - SEPT 2020	504.00	
(022204)	010- 9537- - - - - - - - - -					504.00						
DP21-0000043	Posted	(702637) Lynne Porter	1319	Check	08/01/20	8820	AR21-00101	01	CR136415	JULY - SEPT 2020	68.00	
(022204)	010- 9537- - - - - - - - - -					68.00						
DP21-0000044	Posted	(703123) Rosanne Mesa	1319	Check	08/01/20	675438279	AR21-00168		CR136415	JULY - SEPT 2020	321.50	
(022204)	010- 9537- - - - - - - - - -					321.50						
DP21-0000045	Posted	(000186) Suzette Privitelli	1319	Check	08/01/20	0000996639	AR21-00153	01	CR136415	JULY - SEPT 2020	54.00	
(022204)	010- 9537- - - - - - - - - -					54.00						
DP21-0000046	Posted	(710606) Bernabe Simon	1319	Check	08/01/20	0009408314	AR21-00084	01	CR136415	JULY - SEPT 2020	185.00	
(022204)	010- 9537- - - - - - - - - -					185.00						
DP21-0000047	Posted	(000190) Cindy Norvell	1319	Check	08/01/20	5988	AR21-00171		CR136415	JULY - SEPT 2020	136.00	
(022204)	010- 9537- - - - - - - - - -					136.00						
DP21-0000048	Posted	(000163) Donna Guetter	1319	Check	08/01/20	4415	AR21-00166	01	CR136415	JULY - SEPT 2020	408.03	
(022204)	010- 9537- - - - - - - - - -					408.03						

* On Hold

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ESCAPE ONLINE

COUNTY - County Account												
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount	
DP21-0000049	Posted	(713059) Victoria Martinez	1319	Check	08/01/20	1945	AR21-00073	01	CR136415	JULY - SEPT 2020	136.00	
(022204)	010-9537-	- - - - -	-	-		136.00						
DP21-0000050	Posted	(712362) Continuing Development,	1319	Check	08/01/20	1126420	AR21-00189	01	CR136415	Pre-School Classroom Leases	300.00	
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					300.00						
DP21-0000051	Posted	(000167) Interface Children and Fa	1319	Check	08/01/20	26010	AR21-00190		CR136415	2020/21 Facility Usage - Hath	1,000.00	
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					1,000.00						
DP21-0000052	Posted	(710358) Maria Zeledon	1319	Check	08/01/20	5445	AR21-00091	01	CR136415	JULY - SEPT 2020	204.00	
(022204)	010-9537-	- - - - -	-	-		204.00						
DP21-0000053	Posted	(005585) Patricia Humphries	1319	Check	08/01/20	3550	AR21-00014	01	CR136415	JULY - SEPT 2020	504.00	
(022204)	010-9537-	- - - - -	-	-		504.00						
DP21-0000054	Posted	(000162) Patricia Arriaga	1319	Check	08/01/20	2892	AR21-00051		CR136415	JULY - SEPT 2020	261.00	
(022204)	010-9537-	- - - - -	-	-		261.00						
DP21-0000055	Posted	(000175) Lydia Hernandez	1319	Check	08/01/20	563	AR21-00062	00	CR136415	JULY - SEPT 2020	378.00	
(022204)	010-9537-	- - - - -	-	-		378.00						
DP21-0000056	Posted	(711605) Rosie Garcia	1319	Check	08/01/20	9441	AR21-00060	01	CR136415	JULY - SEPT 2020	136.00	
(022204)	010-9537-	- - - - -	-	-		136.00						
DP21-0000057	Posted	(711776) Sally Keevy	1319	Check	08/01/20	2597754393	AR21-00017	01	CR136415	JULY - SEPT 2020	136.00	
(022204)	010-9537-	- - - - -	-	-		136.00						
DP21-0000058	Posted	(005349) Shirley Brown	1319	Check	08/01/20	0047736498	AR21-00035		CR136415	JULY - SEPT 2020	68.00	
(022204)	010-9537-	- - - - -	-	-		68.00						
DP21-0000059	Posted	(710570) Hilda Valenzuela	1319	Check	08/01/20	0047538898	AR21-00087		CR136415	JULY - SEPT 2020	185.00	
(022204)	010-9537-	- - - - -	-	-		185.00						
DP21-0000060	Posted	(002603) Delores Walker	1319	Check	08/01/20	0022855833	AR21-00126	01	CR136415	JULY - SEPT 2020	1,469.00	
(022204)	010-9537-	- - - - -	-	-		1,469.00						
DP21-0000061	Posted	(711111) Child Development Resou	1319	Check	08/01/20	686623	AR21-00188	01	CR136415	2020-21 GROUNDS LEASE	1.00	
(011131)	010-8650-0000-0-0000-0000-000-000-0000-0					1.00						
DP21-0000062	Posted	(712642) Olivia Owens	1319	Check	08/01/20	2504	AR21-00077	01	CR136415	JULY - SEPT 2020	408.00	
(022204)	010-9537-	- - - - -	-	-		408.00						
DP21-0000063	Posted	(701405) Ventura County Schools	1319	Check	08/01/20	002101			CR136415	GHC0026960 07/30/19	6,722.73	
(011137)	010-8699-0000-0-0000-0000-000-000-0170-0					6,722.73						
DP21-0000064	Posted	(000159) Betty Angulo	1320	Check	08/02/20	247	AR21-00161		CR136415	JULY - SEPT 2020	195.00	
(022204)	010-9537-	- - - - -	-	-		195.00						

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COUNTY - County Account												
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount	
DP21-0000065	Posted	(701220) Elaine B. Simmons	1320	Check	08/02/20	3059	AR21-00110	01	CR136415	JULY - SEPT 2020	68.00	
(022204)	010-9537-	- - - - -	-	-		68.00						
DP21-0000066	Posted	(703358) Donna Montgomery	1320	Check	08/02/20	9099	AR21-00095		CR136415	JULY - SEPT 2020	136.00	
(022204)	010-9537-	- - - - -	-	-		136.00						
DP21-0000067	Posted	(000171) Sophia Cormack	1320	Check	08/02/20	8015	AR20-00808		CR136415	Balance due to correct billing	193.00	
(026167)	010-9200-	- - - - -	-	-		193.00						
(022204)	010-9537-	- - - - -	-	-		.00						
DP21-0000068	Posted	(004264) Corine Otero Reeber	1321	Check	08/03/20	1654	AR21-00103	01	CR136415	JULY - SEPT 2020	2,703.00	
(022204)	010-9537-	- - - - -	-	-		2,703.00						
DP21-0000069	Posted	(000131) Elizabeth Stafford	1321	Check	08/03/20	6455	AR21-00157	01	CR136415	JULY - SEPT 2020	213.00	
(022204)	010-9537-	- - - - -	-	-		213.00						
DP21-0000070	Posted	(700632) Barbara Pontinen	1321	Check	08/03/20	4665	AR21-00100	01	CR136415	JULY - SEPT 2020	186.00	
(022204)	010-9537-	- - - - -	-	-		186.00						
DP21-0000071	Posted	(000103) Darcy Brady	1321	Check	08/03/20	152	AR21-00133		CR136415	JULY 2020 - JUNE 2021	852.00	
(022204)	010-9537-	- - - - -	-	-		852.00						
DP21-0000072	Posted	(700323) Linda Nahrstedt	1321	Check	08/03/20	859	AR21-00097		CR136415	JULY - SEPT 2020	423.00	
(022204)	010-9537-	- - - - -	-	-		423.00						
DP21-0000073	Posted	(710358) Maria Zeledon	1321	Check	08/03/20	5447	AR21-00091	01	CR136415	JULY - SEPT 2020	9.00	
(022204)	010-9537-	- - - - -	-	-		9.00						
DP21-0000074	Posted	(000180) Diane Mortimer	1321	Check	08/03/20	5054	AR21-00149		CR136415	JULY - SEPT 2020	213.00	
(022204)	010-9537-	- - - - -	-	-		213.00						
DP21-0000075	Posted	(000093) Ruth Ayala	1321	Check	08/03/20	674339058COR	AR21-00002	01	CR136415	CORRECTION TO DEPOSIT	522.00-	
(022204)	010-9537-	- - - - -	-	-		522.00-						
DP21-0000076	Posted	(000093) Ruth Ayala	1321	Check	08/03/20	677070814	AR21-00002	01	CR136415	JUL -SEP 2020	537.00	
(022204)	010-9537-	- - - - -	-	-		537.00						
DP21-0000077	Posted	(712183) Rick Uelmen	1321	Check	08/03/20	6008	AR21-00121	01	CR136415	JULY - SEPT 2020	2,703.00	
(022204)	010-9537-	- - - - -	-	-		2,703.00						
DP21-0000078	Posted	(700861) Kaye Zeitzmann	1321	Check	08/03/20	6231	AR21-00090	01	CR136415	JULY - SEPT 2020	9.00	
(022204)	010-9537-	- - - - -	-	-		9.00						
DP21-0000079	Posted	(711623) Carol Yung	1321	Check	08/03/20	7677	AR21-00129	01	CR136415	JULY - SEPT 2020	186.00	
(022204)	010-9537-	- - - - -	-	-		186.00						
DP21-0000080	Posted	(005383) Shirley Anderson	1321	Check	08/03/20	2157	AR21-00026	01	CR136415	JULY - SEPT 2020	186.00	
(022204)	010-9537-	- - - - -	-	-		186.00						

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000081	Posted	(000171) Sophia Cormack	1321	Check	08/03/20	8017	AR21-00135		CR136415	JUL - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000082	Posted	(000096) Lauren Gonzalez	1321	Check	08/03/20	6534	AR21-00004		CR136415	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000083	Posted	(702574) Barbara Smalley	1321	Check	08/03/20	3155	AR21-00114	01	CR136415	JULY - SEPT 2020	2,703.00
(022204)	010-9537-	- - - - -	-	-		2,703.00					
DP21-0000084	Posted	(702826) Gail Blankenship	1321	Check	08/03/20	5540	AR21-00031		CR136415	JULY 2020 - JUN 2021	1,692.00
(022204)	010-9537-	- - - - -	-	-		1,692.00					
DP21-0000085	Posted	(003951) Mary Alice Waldo	1321	Check	08/03/20	7854	AR21-00125		CR136415	JULY - SEPT 2020	1,533.00
(022204)	010-9537-	- - - - -	-	-		1,533.00					
DP21-0000086	Posted	(000153) Arlene Modell	1321	Check	08/03/20	2223	AR21-00094		CR136415	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000087	Posted	(000152) Judy Hale	1321	Check	08/03/20	4331	AR21-00143		CR136415	JULY - SEPT 2020	27.00
(022204)	010-9537-	- - - - -	-	-		27.00					
DP21-0000088	Posted	(000151) Patricia Griffin	1321	Check	08/03/20	17626	AR21-00006		CR136415	JULY - SEPT 2020	192.00
(022204)	010-9537-	- - - - -	-	-		192.00					
DP21-0000089	Posted	(712664) Nancy Bernier	1321	Check	08/03/20	1940	AR21-00055	01	CR136415	JULY - SEPT 2020	27.00
(022204)	010-9537-	- - - - -	-	-		27.00					
DP21-0000090	Posted	(703144) Linda Lowe	1321	Check	08/03/20	6048	AR21-00024	01	CR136415	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000091	Posted	(711572) Barbara Baldwin	1321	Check	08/03/20	5326	AR21-00054	01	CR136415	JULY - SEPT 2020	798.00
(022204)	010-9537-	- - - - -	-	-		798.00					
DP21-0000092	Posted	(000178) Olga Lendo	1321	Check	08/03/20	1803	AR21-00070	01	CR136415	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000093	Posted	(710368) Jan Comstock	1321	Check	08/03/20	3616	AR21-00041	01	CR136415	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000094	Posted	(000130) Dorothy Schwarze	1321	Check	08/03/20	7001	AR21-00155	01	CR136415	APR - JUNE 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000095	Posted	(003225) S B Hammaker	1321	Check	08/03/20	5241	AR21-00009	01	CR136415	JULY 2020 - JUNE 2021	852.00
(022204)	010-9537-	- - - - -	-	-		852.00					
DP21-0000096	Posted	(712642) Olivia Owens	1321	Check	08/03/20	2505	AR21-00077	01	CR136415	JULY - SEPT 2020	15.00
(022204)	010-9537-	- - - - -	-	-		15.00					

* On Hold

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000097	Posted	(710606) Bernabe Simon	1321	Check	08/03/20	0009408344	AR21-00084	01	CR136415	JULY - SEPT 2020	21.00
	(022204)	010- 9537-	- - - - -	- -		21.00					
DP21-0000098	Posted	(711262) Geoffrey Shields	1321	Check	08/03/20	3165	AR21-00112		CR136415	JULY 2020 - JUNE 2021	1,692.00
	(022204)	010- 9537-	- - - - -	- -		1,692.00					
DP21-0000099	Posted	(004852) Home Depot	1321	Check	08/03/20	8070005295			CR136415	REFUND CREDIT BALANCE	1,724.00
	(009702)	010- 4300- 0000- 0- 0000- 8210- 000- 540- 9000- 0				1,724.00					
DP21-0000100	Posted	(701503) State Of California	1321	Check	08/03/20	30-153523			CR136415	HEALTH CARE DEPOSIT 07/	2,769.13
	(011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0				2,769.13					
DP21-0000101	Posted	(002603) Delores Walker	1322	Check	08/26/20	0025034432	AR21-00126	01	CR136415	JULY - SEPT 2020	221.00
	(022204)	010- 9537-	- - - - -	- -		221.00					
DP21-0000102	Posted	(000146) Lori Anaya	1322	Check	08/26/20	0025038033	AR21-00132		CR136415	JULY - SEPT 2020	204.00
	(022204)	010- 9537-	- - - - -	- -		204.00					
DP21-0000103	Posted	(700575) Joseph Legacy	1322	Check	08/26/20	0036090435	AR21-00001		CR136415	JUL - SEP 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000104	Posted	(000093) Ruth Ayala	1322	Check	08/26/20	678422403	AR21-00198	01	CR136415	OCT -DEC 2020	261.00
	(022204)	010- 9537-	- - - - -	- -		261.00					
DP21-0000105	Posted	(000134) Susan Parsons	1322	Check	08/26/20	562	AR21-00175		CR136415	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000106	Posted	(711524) Dennis Recker	1322	Check	08/26/20	3742	AR21-00081	01	CR136415	JULY - SEPT 2020	141.00
	(022204)	010- 9537-	- - - - -	- -		141.00					
DP21-0000107	Posted	(701556) Jean McDermott	1322	Check	08/26/20	6234	AR21-00025		CR136415	JULY - SEPT 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000108	Posted	(000149) Carmelita Eckhart	1322	Check	08/26/20	3996	AR21-00042	01	CR136415	JULY - SEPT 2020	798.00
	(022204)	010- 9537-	- - - - -	- -		798.00					
DP21-0000109	Posted	(700099) Leann Wren	1322	Check	08/26/20	9349	AR20-00759	01	CR136415	APR - JUNE 2020	408.00
	(026167)	010- 9200-	- - - - -	- -		408.00					
	(022204)	010- 9537-	- - - - -	- -		.00					
DP21-0000110	Posted	(700099) Leann Wren	1322	Check	08/26/20	9350	AR21-00127	01	CR136415	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000111	Posted	(700575) Joseph Legacy	1322	Check	08/26/20	0051251363	AR21-00193		CR136415	OCT-DEC 2020	9.00
	(022204)	010- 9537-	- - - - -	- -		9.00					
DP21-0000112	Posted	(005463) Carlo Logan	1322	Check	08/26/20	7993	AR21-00023	01	CR136415	JULY - SEPT 2020	68.00
	(022204)	010- 9537-	- - - - -	- -		68.00					

* On Hold

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000113	Posted	(703357) Linda Cody	1322	Check	08/26/20	13907	AR21-00040		CR136415	JULY - SEPT 2020	5,130.00
(022204)	010-9537-	- - - - -	-	-		5,130.00					
DP21-0000114	Posted	(002897) Lynn Arnold	1322	Check	08/26/20	4689	AR20-00710		CR136415	APR - JUNE 2020	204.00
(026167)	010-9200-	- - - - -	-	-		204.00					
(022204)	010-9537-	- - - - -	-	-		.00					
DP21-0000115	Posted	(002897) Lynn Arnold	1322	Check	08/26/20	4690	AR21-00027		CR136415	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000116	Posted	(000173) Rita Henry	1322	Check	08/26/20	6063	AR21-00011	00	CR136415	JULY - SEPT 2020	2,703.00
(022204)	010-9537-	- - - - -	-	-		2,703.00					
DP21-0000117	Posted	(711624) Carol Gottlieb	1322	Check	08/26/20	9699	AR21-00005	01	CR136415	JULY - SEPT 2020	54.00
(022204)	010-9537-	- - - - -	-	-		54.00					
DP21-0000118	Posted	(000129) Marian Meier	1322	Check	08/26/20	2260	AR21-00148	01	CR136415	JULY-SEPT 2020	1,165.80
(022204)	010-9537-	- - - - -	-	-		1,165.80					
DP21-0000119	Posted	(711576) Genevieve Belbusti	1322	Check	08/26/20	1896	AR21-00028	01	CR136415	JULY - SEPT 2020	2,490.00
(022204)	010-9537-	- - - - -	-	-		2,490.00					
DP21-0000120	Posted	(711673) Nancy Howison	1322	Check	08/26/20	7918	AR21-00013	01	CR136415	JULY - SEPT 2020	27.00
(022204)	010-9537-	- - - - -	-	-		27.00					
DP21-0000121	Posted	(710963) Jim Vargeson	1322	Check	08/26/20	6235	AR21-00124	01	CR136415	JULY - SEPT 2020	27.00
(022204)	010-9537-	- - - - -	-	-		27.00					
DP21-0000123	Posted	(702191) Paula Hackney-Smith	1322	Check	08/26/20	7103	AR21-00007		CR136415	JULY- SEPT 2020	15.00
(022204)	010-9537-	- - - - -	-	-		15.00					
DP21-0000124	Posted	(702191) Paula Hackney-Smith	1322	Check	08/26/20	7103	AR21-00194		CR136415	OCT-DEC 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000125	Posted	(702191) Paula Hackney-Smith	1322	Check	08/26/20	7103	AR21-00195		CR136415	JAN-MAR 2021	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000126	Posted	(702191) Paula Hackney-Smith	1322	Check	08/26/20	7103	AR21-00196		CR136415	APR-JUN 2021	15.00
(022204)	010-9537-	- - - - -	-	-		15.00					
DP21-0000127	Posted	(711577) Marlene Blanchard	1322	Check	08/26/20	9744	AR21-00030	01	CR136415	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000128	Posted	(000120) Annalyn Parvin	1322	Check	08/26/20	11023	AR21-00185	01	CR136415	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000129	Posted	(713674) Nora Kenny	1322	Check	08/26/20	1754	AR21-00145		CR136415	JULY - SEPT 2020	2,676.00
(022204)	010-9537-	- - - - -	-	-		2,676.00					

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000130	Posted	(711776) Sally Keevy	1322	Check	08/26/20	2601668213	AR21-00017	01	CR136415	JULY - SEPT 2020	5.00
(022204)	010-9537-	- - - - -	-	-		5.00					
DP21-0000131	Posted	(000144) Donald Pinedo	1322	Check	08/26/20	1122	AR21-00176		CR136415	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000132	Posted	(000158) David VanKeersbilck	1322	Check	08/26/20	238	AR21-00123	01	CR136415	JULY - SEPT 2020	4,776.00
(022204)	010-9537-	- - - - -	-	-		4,776.00					
DP21-0000133	Posted	(004375) Melinda Sharp	1322	Check	08/26/20	3663	AR21-00109	01	CR136415	JULY - SEPT 2020	4,707.00
(022204)	010-9537-	- - - - -	-	-		4,707.00					
DP21-0000134	Posted	(710452) Virginia Shibue	1322	Check	08/26/20	2560	AR21-00111	01	CR136415	JULY 2020 - JUNE 2021	852.00
(022204)	010-9537-	- - - - -	-	-		852.00					
DP21-0000135	Posted	(701535) Sandy Case	1322	Check	08/26/20	420	AR21-00039	01	CR136415	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000136	Posted	(701204) Donna Branstrom	1322	Check	08/26/20	531	AR21-00034		CR136415	JULY - SEPT 2020	54.00
(022204)	010-9537-	- - - - -	-	-		54.00					
DP21-0000137	Posted	(701841) Bruce Fraser	1322	Check	08/26/20	17594	AR21-00045	01	CR136415	JULY - SEPT 2020	27.00
(022204)	010-9537-	- - - - -	-	-		27.00					
DP21-0000138	Posted	(702336) Sharon Fraser	1322	Check	08/26/20	17594	AR21-00046	01	CR136415	JULY - SEPT 2020	27.00
(022204)	010-9537-	- - - - -	-	-		27.00					
DP21-0000139	Posted	(000155) Colleen Potuzak	1322	Check	08/26/20	8645	AR21-00152		CR136415	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000140	Posted	(000192) Nancy Nguyen	1322	Check	08/26/20	6034	AR21-00151		CR136415	JULY - SEPT 2020	576.00
(022204)	010-9537-	- - - - -	-	-		576.00					
DP21-0000141	Posted	(000161) Sandra Fletcher	1322	Check	08/26/20	3712	AR21-00162	01	CR136415	JULY - SEPT 2020	186.00
(022204)	010-9537-	- - - - -	-	-		186.00					
DP21-0000142	Posted	(702141) Janet Hunter	1322	Check	08/26/20	3258	AR21-00015	01	CR136415	JULY 2020- JUNE 2021	1,692.00
(022204)	010-9537-	- - - - -	-	-		1,692.00					
DP21-0000143	Posted	(000150) Susan Engelman	1322	Check	08/26/20	7719	AR21-00140	01	CR136415	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000144	Posted	(702193) Julia Garvey	1322	Check	08/26/20	5838	AR21-00049		CR136415	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000145	Posted	(711617) Dolores Stallings	1322	Check	08/26/20	8546	AR21-00085	01	CR136415	JULY - SEPT 2020	771.00
(022204)	010-9537-	- - - - -	-	-		771.00					

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ESCAPE ONLINE

Page 9 of 15

COUNTY - County Account												
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount	
DP21-0000146	Posted	(003446) Edward Jones	1322	Check	08/26/20	132	AR21-00181	01	CR136415	JULY - DECEMBER 2020	5,406.00	
(022204)	010- 9537-	- - - - -	-	-		5,406.00						
DP21-0000147	Posted	(700583) Mary Ann Cryer	1322	Check	08/26/20	5592	AR21-00136		CR136415	JULY 2020 - JUNE 2021	1,692.00	
(022204)	010- 9537-	- - - - -	-	-		1,692.00						
DP21-0000148	Posted	(700436) Ann Leffingwell	1322	Check	08/26/20	870	AR21-00021	01	CR136415	JULY - SEPT 2020	27.00	
(022204)	010- 9537-	- - - - -	-	-		27.00						
DP21-0000149	Posted	(710446) Donna Buckmaster	1322	Check	08/26/20	130974229	AR21-00056		CR136415	JULY - SEPT 2020	423.00	
(022204)	010- 9537-	- - - - -	-	-		423.00						
DP21-0000150	Posted	(005194) Kath Wurts	1322	Check	08/26/20	2203	AR20-00760	01	CR136415	APR - JUNE 2020	756.00	
(026167)	010- 9200-	- - - - -	-	-		756.00						
(022204)	010- 9537-	- - - - -	-	-		.00						
DP21-0000151	Posted	(005194) Kath Wurts	1322	Check	08/26/20	2203	AR21-00128	01	CR136415	JULY - SEPT 2020	15.00	
(022204)	010- 9537-	- - - - -	-	-		15.00						
DP21-0000152	Posted	(000191) Nancy Jo Hendrickson	1322	Check	08/26/20	2607	AR21-00144		CR136415	JULY - SEPT 2020	423.00	
(022204)	010- 9537-	- - - - -	-	-		423.00						
DP21-0000153	Posted	(712781) Alice Arroyo	1322	Check	08/26/20	0924618022	AR21-00052	01	CR136415	JULY - SEPT 2020	512.00	
(022204)	010- 9537-	- - - - -	-	-		512.00						
DP21-0000154	Posted	(701736) Karin Jamgochian	1322	Check	08/26/20	1874	AR21-00016		CR136415	JULY 2020 - JUNE 2021	1,476.00	
(022204)	010- 9537-	- - - - -	-	-		1,476.00						
DP21-0000155	Posted	(000169) Martin Johnson	1322	Check	08/26/20	3554	AR21-00167	01	CR136415	JULY - SEPT 2020	423.00	
(022204)	010- 9537-	- - - - -	-	-		423.00						
DP21-0000156	Posted	GENYOUth, Inc.	1322	Check	08/26/20	21666			CR136415	COVID FUNDING - PARKVIE	3,000.00	
(011598)	130- 8699- 5310- 0- 0000- 0000- 000- 000- 0000- 0					3,000.00						
DP21-0000157	Posted	(701503) State Of California	1322	Check	08/26/20	64-744583	AR20-00816		CR136415	FED MEAL REIMB JUN 2020	257,548.80	
(046715)	130- 8220- 5310- 0- 0000- 0000- 000- 000- 2600- 0					.00						
(012583)	130- 9200- 5310- 0-	- - - - -	-	-		257,548.80						

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000158	Posted	(701503) State Of California	1322	Check	08/26/20	64-744953	AR20-00817		CR136415	STATE MEAL REIMB JUN 20	22,094.98
(046716)		130-8520-5310-0-0000-0000-000-000-2600-0					.00				
(041711)		130-8520-5310-0-0000-0000-100-000-0000-0					.00				
(041712)		130-8520-5310-0-0000-0000-120-000-0000-0					.00				
(041713)		130-8520-5310-0-0000-0000-140-000-0000-0					.00				
(041714)		130-8520-5310-0-0000-0000-160-000-0000-0					.00				
(041715)		130-8520-5310-0-0000-0000-180-000-0000-0					.00				
(041716)		130-8520-5310-0-0000-0000-200-000-0000-0					.00				
(041717)		130-8520-5310-0-0000-0000-220-000-0000-0					.00				
(041718)		130-8520-5310-0-0000-0000-240-000-0000-0					.00				
(041719)		130-8520-5310-0-0000-0000-260-000-0000-0					.00				
(041720)		130-8520-5310-0-0000-0000-280-000-0000-0					.00				
(041721)		130-8520-5310-0-0000-0000-300-000-0000-0					.00				
(012583)		130-9200-5310-0- - - - - - - - - -					22,094.98				
DP21-0000159	Posted	(713338) Marsha Brumana	1322	Check	08/26/20	2145	AR21-00036		CR136415	JULY - SEPT 2020	141.00
(022204)		010-9537- - - - - - - - - -					141.00				
DP21-0000160	Posted	(000099) Pamela Ross	1322	Check	08/26/20	2996	AR21-00154		CR136415	JULY - SEPT 2020	213.00
(022204)		010-9537- - - - - - - - - -					213.00				
DP21-0000161	Posted	(000139) Val Donaire	1322	Check	08/26/20	3934	AR21-00138	01	CR136415	JULY - SEPT 2020	213.00
(022204)		010-9537- - - - - - - - - -					213.00				
DP21-0000162	Posted	(701735) Deborah Lofton	1322	Check	08/26/20	2426	AR21-00022		CR136415	JULY- SEPT 2020	213.00
(022204)		010-9537- - - - - - - - - -					213.00				
DP21-0000163	Posted	(000140) Jose Gonzalez	1322	Check	08/26/20	3586	AR21-00165	01	CR136415	JULY - SEPT 2020	423.00
(022204)		010-9537- - - - - - - - - -					423.00				
DP21-0000164	Posted	(000095) Sylvia Gonzalez-Juarez	1322	Check	08/26/20	5057	AR21-00003	01	CR136415	JULY - SEPT 2020	423.00
(022204)		010-9537- - - - - - - - - -					423.00				
DP21-0000165	Posted	(004839) Cheryl Engel	1322	Check	08/26/20	9384	AR21-00043	01	CR136415	JULY - SEPT 2020	423.00
(022204)		010-9537- - - - - - - - - -					423.00				
DP21-0000166	Posted	(710694) Cliff Morgan	1322	Check	08/26/20	1415	AR21-00096	01	CR136415	JULY - SEPT 2020	193.00
(022204)		010-9537- - - - - - - - - -					193.00				
DP21-0000167	Posted	(710538) Lea Standish	1322	Check	08/26/20	1876	AR21-00116	01	CR136415	JULY 2020- JUNE 2021	852.00
(022204)		010-9537- - - - - - - - - -					852.00				
DP21-0000168	Posted	(000163) Donna Guetter	1322	Check	08/26/20	4421	AR21-00166	01	CR136415	JULY - SEPT 2020	411.03
(022204)		010-9537- - - - - - - - - -					411.03				

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COUNTY - County Account												
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount	
DP21-0000169	Posted	(711615) Mary Lou Quint	1322	Check	08/26/20	1852	AR21-00186	01	CR136415	JULY - SEPT 2020	423.00	
(022204)	010-9537-	- - - - -	-	-		423.00						
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DP21-0000182	Posted	(004488) Gloria Froyen	1322	Check	08/26/20	0037843398	AR21-00047	01	CR136415	JULY - SEPT 2020	136.00	
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* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2020, Ending Receipt Date = 8/31/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

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DP21-0000194	Posted	(712518) Susan Burres	1322	Check	08/26/20	1260	AR21-00057	01	CR136415	JULY - SEPT 2020	140.00	
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DP21-0000200	Posted	(701405) Ventura County Schools	1322	Check	08/26/20	5097805839	AR21-00197		CR136415	2020-21 ERGONOMIC FUND	16,934.95	
	(047580)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0664- 0				16,934.95						

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2020, Ending Receipt Date = 8/31/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

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(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					300.00						
DP21-0000206	Posted	(701503) State Of California	1322	Check	08/26/20	30-168635			CR136415	HEALTH CARE DEPOSIT 07/	938.02	
(011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					938.02						

Total for Hueneme Elementary School District 497,390.07

Fund-Object Recap

010-2200	Classified Support Salaries	.00
010-4300	Materials and Supplies	1,724.00
010-5211	Superintendent - Travel & Conf	.00
010-5218	Board/Bruno - Travel & Confere	.00
010-8290	All Other Federal Revenue	3,707.15
010-8650	Leases and Rentals	1,605.00
010-8699	All Other Local Revenue	23,657.68
010-9200	Accounts Receivable	6,002.03
010-9537	Retiree Benefits Liability	97,857.36
Fund 010 - General Fund		134,553.22
130-2200	Classified Support Salaries	.00
130-4300	Materials and Supplies	20.80
130-8220	Child Nutrition Programs	.00
130-8520	Child Nutrition Programs	.00
130-8699	All Other Local Revenue	3,000.00
130-9200	Accounts Receivable	279,816.05
Fund 130 - Cafeteria Fund		282,836.85

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2020, Ending Receipt Date = 8/31/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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Fund-Object Recap

216-6200		Buildings and Improvement of B									.00
216-9200		Accounts Receivable									80,000.00

Fund 216 - Measure B Building Fund 80,000.00

Total for Hueneme Elementary School District 497,390.07

Org Recap

Hueneme Elementary School District

C - Check	497,390.07
Report Total	<u><u>497,390.07</u></u>

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 8/1/2020, Ending Receipt Date = 8/31/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: UPDATE ON COVID-19 IMPACT ON HESD SCHOOLS

BOARD MEETING DATE: September 28, 2020

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

For discussion only.

BACKGROUND

This will be a standing item, for discussion only, on the Board agenda during the COVID-19 pandemic. The discussion may include topics such as changes under COVID-19 since the previous Board meeting, options available to the district, concerns of staff and parents/guardians, and the status of the delivery of our services to students and families. No action will be taken during this agenda item.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: LEARNING CONTINUITY AND ATTENDANCE PLAN (LCP)

BOARD MEETING DATE: September 28, 2020

FROM: Helen Cosgrove, Assistant Superintendent, Educational Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve the 2020–21 HESD Learning Continuity and Attendance Plan (LCP).

BACKGROUND

Senate Bill (SB) 98 established that the Local Control and Accountability Plan (LCAP) and an annual update to the LCAP are not required for the 2020–21 school year and that the California Department of Education (CDE) shall not publish the California School Dashboard in December 2020 based on performance data on the state and local indicators. SB 98 supersedes the requirement to develop and adopt an LCAP by December 15, 2020, which was established by Executive Order N-56-20, which was published in April 2020.

SB 98 also separates the development and adoption of the Budget Overview for Parents from the development and adoption of the LCAP for the 2020–21 school year. The legislation also requires that the Budget Overview for Parents be developed and adopted by December 15, 2020. The requirements to hold a separate public hearing and adoption at a public local governing board meeting consistent with California *Education Code (EC)* Section 52064.1 of the Budget Overview for Parents remains.

SB 98 establishes California *EC* Section 43509 and the Learning Continuity and Attendance Plan (Learning Continuity Plan) requirements for the 2020–21 school year.

The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020–21 school year. The provisions for the plan were approved by the Governor and Legislature in June in SB 98 and can be found in *EC* Section 43509.

The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members, while both streamlining engagement and condensing several preexisting plans. In particular, it was important to combine (1) the intent behind Executive Order N-56-20, published in April 2020, which envisioned an off

LEARNING CONTINUITY AND ATTENDANCE PLAN (LCP)

September 28, 2020

Page 2 of 2

cycle Local Control and Accountability Plan (LCAP) due December 15th, and (2) the ongoing need for LEAs to formally plan to return to school in the midst of the uncertainty and of COVID-19, without requiring two plans. The Learning Continuity Plan replaces the LCAP for the 2020–21 school year.

The Learning Continuity Plan adoption timeline of September 30, 2020 is intended to ensure the Learning Continuity Plan is completed in the beginning of the 2020–21 school year. Additionally, the timeline is intended to allow for communication of decisions that will guide how instruction will occur during the 2020–21 school year. This includes in-person instruction, according to health guidance, and distance learning, while providing critical opportunities for stakeholder engagement.

The Learning Continuity Plan template memorializes the planning process already underway for the 2020–21 school year and includes descriptions of the following: addressing gaps in learning; conducting meaningful stakeholder engagement; maintaining transparency; addressing the needs of unduplicated pupils, students with unique needs, and students experiencing homelessness; providing access to necessary devices and connectivity for distance learning; providing resources and supports to address student and staff mental health and social emotional well-being; and continuing to provide school meals for students.

Learning Continuity and Attendance Plan (2020–21) *DRAFT*

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Hueneme Elementary School District	Dr. Christine Walker, Superintendent	cwalker@hueneme.org (805) 488-3588

General Information

The Hueneme Elementary School District is located on the Pacific Coast of Ventura County, about 60 miles northwest of Los Angeles. HESD encompasses an area of approximately eight square miles, including a large portion of the city of Port Hueneme, a small portion of the city of Oxnard, and adjacent unincorporated areas. The District is an elementary school district for students in grades K-8 with 11 schools, including nine elementary schools and two junior high schools. Enrollment for the 2020-21 school year is approximately 7,778 students.

HESD’s 2019-20 student population was 84.2% Hispanic/Latino, 9.4% White, 3.3% Filipino, 1.4% African American, .5% Native Hawaiian/Pacific Islander, .5% American Indian/Alaska Native, and .4% Asian. Over 85% of students are identified as low-income, English learners or foster youth.

The unprecedented COVID-19 pandemic has affected the entire Hueneme Elementary School District community and drastically altered the lives of our students, families, and staff. The unexpected closure of schools in March 2020 has impacted the physical, emotional, social, and educational landscape of students. Students, their families, and staff have all been affected by higher levels of stress and trauma.

The closure of schools has impacted many students and families by challenging their ability to access basic services. The broader economic impacts of the pandemic, including increased unemployment, have exacerbated existing challenges such as food insecurity and access to technology/connectivity. Families and students have been impacted by the physical separation from targeted supports and services that are typically provided in-person, including many services for English learners, foster youth, homeless, and students with disabilities.

The COVID-19 pandemic has resulted in increased isolation and disconnection due to the physical and social separation from the classroom and school community. Curriculum pacing, traditional methods of instruction, and assessments of student learning have been disrupted.

Students, families, and staff have had to take on new roles due to school closures. Parents, guardians, and caregivers – already important partners in the education of their students – have taken on increased responsibility as co-educators with students at home during distance learning. This has been challenging for those parents, guardians, and caregivers who are able to work at home and for those who are not. Many parents, guardians, and caregivers who are not able to work from home have had to balance the competing needs of caring for their children and maintaining their employment and income. Older students have also had to take on greater responsibility for younger siblings and/or relatives. This includes supporting the distance learning of those younger students and often requiring time away from their own learning.

Staff have faced tremendous challenges. Many HESD staff are also parents, guardians, or caregivers for school-aged children and are themselves balancing professional and personal responsibilities. The new roles HESD students, families, and staff have had to take on and the balancing of competing demands have added stress and trauma to an already challenging context.

Vision

Inspiring and empowering all students to thrive every day.

Mission

We will *Inspire* our students to explore, dream big, and develop social and civic responsibility through a balanced learning program. They will *Thrive* as we foster perseverance and resiliency in a safe, culturally responsive, and inclusive community. We will *Empower* our students by teaching them critical thinking skills through a rigorous academic experience in a digitally-rich environment.

Stakeholder Engagement

HESD used the following process for stakeholder input:

A. Needs assessments, surveys, and community webinar:

- * Intent to Return Parent Survey - August 2020
- * Student Access to Technology Survey - March and July 2020
- * Student Distance Learning Survey for Grades TK-8 - August 2020
- * Parent Input Survey - June 2020
- * Staff Input Survey - June and August 2020

* Staff Professional Development Survey - June and August 2020

* Back to School Webinar - September 2020

B. Analyzed survey response data, reviewed input, and determined needs:

* Conducted meetings with bargaining units, administrators, teachers, classified staff, and DELAC, during which participants were asked to provide questions and comments regarding the reopening of school and feedback for actions steps

* Ongoing consultation with Hueneme Educators Association (HEA)

* Ongoing consultation with California School and Employee Association (CSEA)

* Provided a draft of Learning Continuity and Attendance Plan on the district website for stakeholder review prior to public hearing

* Advertised and conducted a public hearing at governing board meeting to seek input on the LCP - September 14, 2020

* Adoption of LCP at governing board meeting - **PENDING**

* Creation of [Covid-19 Operational Written Plan](#) and [Reopening & COVID-19 Mitigation Plan](#)

C. Formation of HESD Reopening Task Force

* HESD Reopening Task Force (7 meetings, 28 members, representation from HEA, CSEA, and management)

* Four sub-committees created within task force:

-[Work Force](#) (food service, safety, transportation, cleaning)

-[Social and Emotional Learning, Special Populations, Parent Support](#)

-[Elementary Schedules, Teaching and Learning](#)

-[Junior High Schedules, Teaching and Learning](#)

Due to the Governor's Executive Order N-33-20 for COVID-19, meetings of the HESD governing board are currently held via video conferencing. To comply with Executive Order N-29-20, public meetings are made accessible telephonically or otherwise electronically to all members of the public seeking to observe the meeting and/or address the governing board. Public comments are welcome and can be submitted in writing prior to the start of the meeting at public.comment@hueneme.org. If the public would like to make comments in person (virtually), they submit a request for the link to the meeting. The HESD board president acknowledges receipt of public comments.

Follow-up communication from public comments is provided in a variety of formats: individual phone calls or emails, content added to frequently asked question (HESD FAQ) form, staff notifications, and/or parent letters.

The majority of each stakeholder group felt safety of staff and students should primarily drive the method of instruction for the year. All groups prioritized returning to campuses under the safest conditions possible. This included preparing buildings with equipment and supplies to ensure a safe environment. Much feedback was also received on the need to train staff, students, and families on the most effective ways to prevent the transmission of COVID-19. Access to technology and wifi connectivity in order to ensure students and teachers were able to connect during live sessions was also a stakeholder priority. In addition, more training and support for parents on how to utilize the devices was a priority for our stakeholders. Stakeholders recommended the need for consistent learning platforms that were developmentally appropriate for students across different grade bands. Finally, the need for transparency in actions and open, two-way communication between stakeholders was a strong priority for all those surveyed.

Other actions based on stakeholder input:

- * Purchase of personal protective equipment.

- * Families and students recommended more consistency in the tools and organization of the distance learning instructional program across schools and the District in general. This recommendation led to *SeeSaw* being selected as the distance learning management system for grades TK-2 and Google Classroom for grades 3-8. These systems will be used to manage, record, and communicate student participation, engagement, attendance, and academic progress.

- * Purchase of teachers' and classified staff devices

- * Purchase of hotspots for families without internet

- * Teaching and learning schedules that included synchronous and asynchronous minutes

- * [Talking Points](#) was purchased to facilitate communication between teachers and families in the parent's primary language

- * A focus for staff and students on social and emotional learning and Trauma Informed Practices (TIPS) and care; the Second Step curriculum will be provided for staff to assist students in developing social and emotional skills

- * Our Hueneme at Home Digital Learning Academy was implemented to support those families who preferred their students to participate in 100% distance learning for the entire 2020-2021 school year

The [Fall 2020](#) website is the primary source of information to stakeholders regarding teaching and learning schedules, meal service information, *Counseling Corner*, *Hueneme Virtual Learning Gym*, technology services, and child care services.

Continuity of Learning

In-Person Instructional Offerings

HESD is prepared to offer in-person instruction when possible and allowable under state and local health orders. The classroom-based instructional model during Phase 2 - Hybrid/Blended Teaching and Learning will consist of:

Scheduling:

Students will be placed in two cohorts (A and B) and each cohort will attend in-person instruction two days per week on alternate days (Monday/Wednesday) and (Tuesday/Thursday). Students in both cohorts will participate in remote learning for three days. Students will be provided the minimum requirements for instructional minutes per day—a combination of daily synchronous (in-person) learning opportunities and asynchronous learning opportunities through SeeSaw (TK-2) and Google Classroom (3-8).

Synchronous Learning:

Synchronous learning is any type of learning that takes place in real time where a group of students is engaging in learning simultaneously and through live instruction and interaction.

- Learners can ask questions and receive feedback simultaneously
- Allows for collaboration between students
- Teachers can provide immediate feedback, assessment, and make adjustments as needed

Asynchronous Learning:

Asynchronous learning occurs separately and without real-time interaction.

- Directly aligned to live learning and instruction
- Feedback and opportunities for questions come later
- Students can absorb content at their own pace
- Provides opportunities for students to develop questions and reflections on learning
- Allows for more flexibility in scheduling

Cohorts:

Cohorting is a strategy to prevent the spread of COVID-19 by limiting crossover contact between groups. Individuals within a cohort will limit physical proximity with other cohorts as much as possible. Cohorting helps to decrease opportunities for exposure or transmission, breaks the chain of transmission, reduces contact with shared surfaces, facilitates efficient contact tracing, and allows for targeted testing, quarantine, and/or isolation of a single cohort in the event of a positive case.

- To effectively coordinate with Ventura County Public Health efforts to conduct contact tracing, students will be cohorted, or kept in designated clusters, as much as possible. Where this is not possible due to specific course enrollment, all district, state, and county guidelines will be followed to best ensure the health and safety of students and staff.
- Arrival/departure plans and lunch plans will be developed at each school to minimize bottlenecks and blending of cohorts.
- Passing periods will be minimized. Site-based safety plans will include passing period safety measures.
- Cohorts of students participating in in-person instruction will be on the school site at designated days and times, with disinfection occurring between those times.
- Cohort sizes will maintain necessary physical distancing, keeping at least 6 feet of spacing between students within classrooms. Current analyses of the district's physical space and classrooms have determined that most school sites have the capability to bring approximately 50% of students on campus for in-person instruction at any one time.

Protocols for Safety (Students and Staff):

[Educational Resource Tools](#) regarding best hygiene practices will be disseminated to all school staff, students, and families prior to the start of the school year and reviewed regularly after school resumes.

Staff:

- * Proper hygiene practices videos will be shared with staff. The videos will include an explanation of how to wear a face covering, handwashing hygiene and respiratory etiquette, and cleaning and disinfecting surfaces.
- * Posters explaining best hygiene practices will be given to each teacher to display in the classroom. Posters will also be displayed throughout district schools and facilities.

Students:

- * Student-friendly hygiene videos will be shared in class for students who physically attend school and virtually for distance-learning students.

* Students will have access posters highlighting hygiene practices, to be displayed throughout school campuses.

Families:

* Hygiene practices videos and posters will be shared with families via email, district and school websites, and short message service (SMS) communication.

*Parents will be encouraged to regularly review hygiene practices with their children.

Handwashing schedules will be implemented throughout the day for staff and students. Daily handwashing schedules will include:

* Before, during, and after preparing food

* Before eating food

* Before and after caring for someone who is vomiting or has diarrhea

* Before and after treating a cut or wound

* After using the toilet

* After changing diapers or cleaning up a child who has used the toilet

* After blowing your nose, coughing, or sneezing

* After touching an animal, animal food, or animal waste

* After handling pet food or pet treats

* After touching garbage

Cleaning supplies:

* A large supply of EPA-approved disinfectant has been ordered for use by the entire district (this is in addition to the supplies that are to be received from CDE/VCOE).

* Five Clorox 360 machines with solution have been secured and will be used to disinfect areas where there are known/suspected COVID-19 cases.

* Each classroom and office will be equipped with Clorox wipes.

* Each classroom and office will be equipped with a bottle of EPA-approved disinfectant and cleaning cloths. The bottles will be refilled daily and cleaning cloths will be washed regularly.

*Junior high classrooms will be equipped with a sprayer and EPA approved disinfectant for disinfecting between class periods

[For more detailed information please refer to the HESD LEA Reopening Schools Plan](#)

We will identify students who have experienced learning loss due to physical school closures in the 2019-20 school year by administering screening and diagnostic assessments upon students' reentry into school. Throughout the school year we will use formative, interim, and summative assessments to continually shape an instructional model to address the needs of all students.

The district will use assessment data to determine the best implementation of intervention strategies to accelerate learning for students at risk for experiencing learning challenges due to the impacts of COVID-19. Identified students will be prioritized for increased minutes of in-person instruction and intervention during their assigned off campus days. Priority will be given to students from these groups: homeless youth, foster youth, English learners, and migrant youth.

Assessments:

- * [easyCBM](#) in English Language Arts, English Language Development, and Mathematics (screening, diagnostic, and monitoring tool for all grades)
- * [ESGI](#) (TK-1)
- * [STAR Reading Assessment](#) (2-8)
- * Writing Assessments per Trimester - Narrative, Informational, and Opinion/Argument; scored using the Lucy Calkin's Scoring Rubrics for Writing (TK-2) and the CAASPP Scoring Rubrics for Writing (3-8)
- * [CAASPP Interim Assessment Blocks](#) in English Language Arts and Math (3-8)
- * [CAASPP Summative Tests](#) in English Language Arts, Mathematics, and Science (3-8)
- * [English Language Proficiency Assessments for California](#) (ELPAC) - (initial and summative for K-8)
- * [Panorama Student Survey](#) (school climate, student-teacher relationships, self-efficacy, grit, sense of belonging for K-8)
- * [California Healthy Kids Survey](#) (student connectedness, learning engagement/motivation, and attendance; school climate, culture, and conditions; school safety, physical and mental well-being and social-emotional learning; and student supports, including resilience-promoting developmental factors - caring relationships, high expectations, and meaningful participation for grades 5 and 7)
- * Core curriculum based assessments for all grades
- * Authentic assessments for integrated units (K-5)

Actions Related to In-Person Instructional Offerings

Description	Total Funds	Contributing
<p>Personal Protective Equipment Face coverings (masks and, where appropriate, face shields) to ensure that students, staff, and family entering schools sites and staff working in the community are minimizing the spread of respiratory droplets while on campus. Increased supplies of soap and hand sanitizer that is greater than 60% alcohol.</p> <p>Disinfecting Materials/Health Materials Additional materials to support effective, routine disinfection of high-touch surfaces such as spray bottles, electrostatic sprayers, disinfectant, paper towels, gloves, goggles, masks, sneeze guards, and thermometers.</p>	247,000	Y
<p>Visual Cues and Materials to Maximize Social Distancing: Visual cues will help to direct traffic flow, minimize interactions between families, and identify specific entry/exit points. Visuals will also reinforce face covering and hand washing protocols. Includes signage, posters, floor decals to direct traffic flow.</p>	31,000	Y
<p>Air Purifier Units and Heating Ventilation and Air Conditioning (HVAC) filters: Portable air purifiers units to be placed in classrooms, work areas, and common spaces within the districts to mitigate the spread of COVID-19. Increase the frequency of HVAC filter replacement to 2-3 times per year as recommended rather than once a year as has been past practice.</p>	22,000	Y
<p>Handwashing/Sanitizing Stations: Additional handwashing/sanitizing stations for locations where sink access is insufficient.</p>	4,000	Y

Distance Learning Program

Continuity of Instruction

The Hueneme Elementary School District will provide continuity of instruction and learning during *Teaching and Learning Phase 1 - 100% Distance Learning Model*:

* Teachers will meet the minimum requirements for instructional minutes per day—a combination of daily synchronous online learning opportunities (with live video) through Google Meet or Zoom **AND** asynchronous learning opportunities through SeeSaw (TK-2) and Google Classroom (3-8):

Grades TK-K: 180 minutes

Grades 1-3: 230 minutes

Grades 4-8: 240 minutes

- * Each class will be divided into two groups in order to create smaller groups and facilitate more effective synchronous learning.
- * Instruction will be aligned to the California Common Core Standards for each grade level, delivered with the rigor of in-person classes.

* Common digital learning platforms will be used by all staff and students:

TK-2: Student hardware: iPad; course content organized and shared on SeeSaw; synchronous learning on Google Meet or Zoom

3-8: Student hardware: Chromebook; course content organized and shared on Google Classroom; synchronous learning on Google Meet or Zoom

* Core curriculum materials and programs adopted by the HESD governing board as well as approved educational apps/websites will be used. Approved supplemental materials and apps/websites that align with the California Common Core Standards may be used to support (not supplant) the core curriculum materials and programs. Instruction will focus on [priority standards](#) by grade level.

* Core curriculum materials and devices (and wifi hotspots as needed) will be distributed to students for use at home.

* Students will be provided with a combination of digital platforms and physical textbooks/materials.

Teacher Expectations and Schedules by Grade Level:

[Grades TK-K](#)

[Grades 1-5](#)

[Grade 6](#)

[Grades 7-8](#)

We will work with staff to determine expedient instructional transitions should we be required to change from distance learning instruction to in-person, or visa versa. The transition plan will be communicated to families via phone call, text, and district website (in English and Spanish).

Access to Devices and Connectivity

HESD will ensure access to devices and connectivity for all pupils to support distance learning in the following ways:

Connectivity:

* Over the summer HESD surveyed families on home internet connectivity. Initial results indicated that at least 10% of respondents did not have access to the internet at home.

Since August 24, 2020, approximately 1250 internet hotspots have been provisioned and distributed to provide internet connectivity to families who need it for distance learning.

* HESD has established WiFi access for students in the parking lot at Blackstock Junior High School and is currently planning several other similar deployments to provide additional options for students to access the internet.

Devices:

* During the week of August 24, 2020, all HESD students in grades 3-8 received a Chromebook with a charger and a protective sleeve to support distance learning.

* During the week of August 24, 2020, all HESD students in grades TK-1 received an iPad with a charger and a protective case to support distance learning.

Technical Support for Students and Families:

* If a student's device or hotspot isn't working as expected, the technology department has set up a [device support system](#) and a [distance learning helpdesk](#) where students and families can reach technical support by phone or through the technology support ticket system.

* Currently training paraeducators to serve as tier one support providers for families who call the distance learning helpdesk

* Increasing tier two technical support staff by two FTE to meet increased demand for technical support during distance learning.

* School sites have been offering in-person popup support events to get families connected and acquainted with learning platforms.

Pupil Participation and Progress

Measuring Attendance During Distance Learning:

* Teachers will provide each student and family with a daily instructional schedule that includes the times for both synchronous and asynchronous times.

- * Teachers will assign student lessons and activities using a learning management system, SeeSaw for grades TK-2 and Google Classroom for grades 3-8.
- * To begin the year, teachers will record attendance using two DL (Distance Learning) codes. One code contains “DL Prsnt/Wrk submitted” and the other code contains “DL Abs/Wrk not submitted.” In the event a student is marked DL Abs/Wrk not submitted, teachers will have up to 5 days to change attendance codes if the student submits all or part of the daily assignments. The code will then be changed to DL Prsnt/Wrk submitted.
- * The district is required to record and track student attendance and participation for the purpose of compulsory education. We expect all students to engage in both synchronous and asynchronous learning time, which will be reflected and logged in the *Engagement Module*. Documentation and recording of student progress occurs through the teacher’s learning management system, in addition to gradebooks, progress reports, and report cards.
- * To track student attendance as well as engagement and participation in distance learning, teachers will document participation in lessons and activities assigned during each instructional day using the district’s Student Information System (SIS). Per SB 98, daily participation may include, but is not limited to evidence of participation in online activities, completion of regular assignments, completion of assessments, and contacts between employees of the local educational agency and pupils or parents or guardians.
- * In the SIS, teachers will choose an engagement type, and document each student’s participation and engagement in lessons and activities. Live teacher interaction will occur through an online virtual platform such as Zoom or Google Meets. This type of engagement will be logged in the Engagement Module of our SIS. This allows for student engagement analysis at the district, grade, and classroom levels.
- * The teaching and learning schedules will be shared with students and families and are designed to ensure live interaction with each of the student’s teachers throughout the week. Teachers will work collaboratively to ensure that the asynchronous and synchronous portions of the day work to provide students with a balanced school program.
- * Instructional time for distance learning is calculated based on the time value of synchronous and/or asynchronous assignments made and must be certified by a certificated employee. Teachers will assign and monitor asynchronous learning each day. The number of minutes assigned will be determined by grade level. Each assignment must include/indicate the intended number of learning minutes for students. The district has communicated instructional times through email, text messages, district/site websites, and distance learning platforms.

Distance Learning Professional Development

In order to support our staff in the implementation of a high-quality distance learning program, HESD will continually provide high quality professional development opportunities and resources, based upon the “Professional Learning and Relationships” section of the CDE’s [Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools](#).

HESD recognizes that reopening schools utilizing new instructional models requires special attention to professional relationships and learning. Any large-scale transition for schools can only be achieved with commitment through strong educator supports. We are committed to supporting our teachers in ways that allow them to focus on student learning. An important part of this support will include building and nurturing staff relationships. We will address the strain of isolation on our staff through video conferencing, digital environments, and time for

educators to stay in touch with each other, and by ensuring teachers have agency in determining the focus of professional learning. Our professional learning offerings will be facilitated with adult social–emotional learning in mind, incorporating practices such as welcoming rituals, engagement activities, and optimistic closures.

Our district’s distance learning professional development is designed to be ongoing, intensive, and embedded in practice. Training formats will include synchronous “live” sessions, as well as self-paced multimedia materials designed for asynchronous learning. The content of these sessions will include the use of digital tools such as core content student learning platforms, learning management systems, and the use of multimedia tools to help instruct, communicate with, assess, and support students at a distance. Resources will also include content to aid in the development and implementation of a successful and robust distance learning program.

Synchronous (Live Interaction) Professional Learning:

Scheduling of live professional learning sessions will be scheduled at times convenient for teachers and recorded, whenever possible, for those who cannot attend. These sessions will promote active engagement including frequent discussion, checks for understanding, and extensive use of appropriate digital resources to aid in the understanding of concepts presented. Instruction will be differentiated to reflect participants’ background knowledge, skills, and interests. Sessions will be focused, with objectives clearly articulated at the start and evaluated at the session’s conclusion to determine to what degree they were met. In addition to sessions hosted by district personnel, staff members will also be provided with “live” peer collaboration time to share best practices and develop additional resources. Upcoming live professional learning sessions will be communicated to staff members via email and posted on the district’s “Curriculum and Instruction” Webpage.

Asynchronous (Self-Paced) Professional Learning:

The use of asynchronous professional learning resources will enable teachers to self-select relevant learning at any time, based upon their needs. Similar to our “live” professional learning offerings, these resources will provide support in the use of various core student learning platforms, digital tools needed to provide learning at a distance, as well as strategies for developing and implementing a successful distance learning program. The format for these materials includes video lessons, multimedia slideshows, as well as digital documents. These asynchronous (self-paced) professional learning opportunities may be accessed by staff through our [HESD Mission Control for Distance Learning](#) Website.

Samples of HESD Professional Learning Schedules/Agendas:

- * [Grades TK-5, August 24-26, 2020](#)
- * [Grades 6-8, August 24-26, 2020](#)
- * [Grade 3 Collaborama Agenda](#)

HESD Teaching and Learning Supports:

- * [HESD Mission Control for Distance Learning](#)
- * [HESD Virtual Learning Gym](#)
- * [Liz Hoppe Blog](#)
- * [HESD Curriculum and Instruction Webpage](#)
- * [HESD Fall 2020 Information Webpage](#)
- * [HESD Online Apps/Websites for Students 2020/21](#)
- * HESD Padlets
- [NGSS](#)
- [History/Social Science](#)
- [Math](#)
- [ELA/Literacy](#)
- [SeeSaw](#)
- [Google Classroom](#)

Staff Roles and Responsibilities

The impact of COVID-19 on the Hueneme Elementary School District's instructional programs has required a change to staff roles and responsibilities in order to provide a continuity of learning and ensure safe environments for students and staff. The impact is across the organization from the classrooms to the administrative offices.

HESD has created two models to address student and parent needs. The first model is the *Hybrid/Blended Teaching and Learning Model* which is designed to support students who will return to school when in-person instruction resumes. The *Hueneme at Home Digital Learning Academy* is for those families who prefer their students continue in Distance Learning when in-person instruction resumes.

The District has hired and/or reassigned certificated teachers to implement the *Hybrid/Blended Teaching and Learning Model* and the *Hueneme at Home Digital Learning Academy*. During distance learning, teachers will prepare for and conduct synchronous learning interactions with students each day and prepare asynchronous learning activities for students to complete for the remainder of their daily instructional minutes. Teachers will need to document attendance of students daily, assign time values to each synchronous and asynchronous activity, and document each student's engagement using a weekly template provided by the district.

During distance learning, teachers and instructional support staff will use common learning management systems (LMS) to deliver instruction - Google Classroom for grades 3-8 and SeeSaw for grades TK-2. Synchronous, live instruction will be delivered via Zoom and Google

Meets. Instructional staff will reach out to students to engage them in distance learning and make themselves available to respond to students. Certificated and classified staff will assume the responsibility for implementing site safety protocols related to COVID-19 when in-person instruction resumes.

HESD certificated staff have created curriculum content for the LMS and tutorials for students, teachers, and parents. These resources include how to access curriculum on Google Classroom and SeeSaw and how to communicate using Zoom and Google Meets. The technology department has expanded to provide troubleshooting support to staff and students.

To address the social and emotional health of students, HESD has provided training to certificated staff to recognize and address the social and emotional needs of their students. Our support system also includes school counselors who are available at each school site to support students, as well as our school nurses who are providing support with COVID-19 student tracking and resources for students and their families.

Some classified employees have been asked to provide services outside their regular job description. Classified employees will work with their supervisors to provide added support to positions that remain essential during this period.

Supports for Pupils with Unique Needs

HESD believes that while many of our students will demonstrate uneven learning losses, English learners, low income students, students with disabilities, and foster youth may be the most disadvantaged by interrupted education associated with COVID-19. In order to mitigate the effects of what research refers to as the “Covid Slide”, HESD will be providing extra support to these student populations.

English Learners:

* Designated and integrated instruction in English language development (ELD), including assessment of English language proficiency, support to access curriculum, the ability to reclassify as fully English proficient, and, as applicable, support for dual language learning.

* Ongoing professional development to be provided to staff in the areas of integrated and designated ELD as well as dual language instruction. Synchronous learning time during ELD will prioritize the ELD standards, checking in with students, student engagement, student interaction and collaboration while developing a sense of community. A focus is on the four literacy domains of listening, speaking, reading, and writing. In lieu of the ELPAC, [easyCBM](#) will be utilized as a diagnostic tool for English language arts, English language development, and mathematics for all grades.

* ELSTs (English Learner Support Teachers) will support all teachers in regards to integrated and designated ELD lesson delivery through collaboration, Google Classroom/SeeSaw co-teaching, and training. ELSTs will work with long-term English learners and newcomer students in small groups and individually to build English language proficiency. They will monitor and administer the ELPAC assessment at each site and support students in mastering the skills necessary to achieve on this assessment. ELSTs will work with students on the *Road to Reclassification* form as well as work with staff on RFEP monitoring. Finally, they will engage with the [ELLevation platform](#) in order to monitor English Learner progress and support staff with this new platform.

Additional supports include:

- * Teachers, administrators, and counselors will reach out to students and parents to ensure they have the necessary technology and learning materials.
- * Weekly teacher planning and collaboration time with supports for focusing on English learner student engagement and to inform instruction.
- * Online ELA/ELD core curriculum
- * All students will be provided with iPads or chromebooks.
- * Wi-Fi hotspots will be provided to students without an accessible wireless network.
- * Bilingual paraprofessionals to support students and families.
- * Chromebooks for bilingual paraprofessionals
- * Bilingual parent support clerk (district wide support)
- * Bilingual clerk at every site to connect families and promote engagement
- * Interpretation/translation services in English, Spanish, and Mixteco to promote communication amongst all stakeholders.

Foster Youth and Homeless Youth:

- * Our foster youth will receive weekly phone calls from a district support person to ensure they have the technology and materials needed for learning. Based on these calls, referrals are made to site administrators, technology support and/or to the Senior Director for additional support.
- * School counselors will make weekly contact with our foster youth and provide social emotional support as needed. Our foster youth have been informed of our meal service schedule and [Counseling Corner](#) website.
- * Collaboration with the family, teacher, and administrator regarding the needs of the students and consulting with the District Foster/Homeless Youth Liaison for resources.
- * Coordinating services through the Ventura County Office of Education Special Populations department to ensure that our foster youth and homeless youth are receiving needed supports.
- * All families this school year are completing a residency questionnaire to assist us in better identifying the students in our district that meet the McKinney-Vento criteria for homelessness. Based on this questionnaire, we will be able to reach out to those families, identify the needs and barriers they are experiencing, and provide them with the resources and support that they will need to engage successfully in learning.

Low Income Youth:

- * All students in grades TK-8 were provided with devices (iPads for grades TK-2 and Chromebooks for grades 3-8).

* Wi-Fi hotspots were provided to students without an accessible wireless network.

* Live synchronous classroom instruction and/or meetings are scheduled in order to not conflict with district meal distribution times.

* Teachers, site administration, and staff utilize support activities such as phone calls, email, Zoom meetings, curbside “grab and go”, and home visits.

Special Education:

Special education, related services, and any other services required by a pupil’s individualized education program will be made available as appropriate with accommodations necessary to ensure that individualized education programs can be executed in a distance learning environment. An Individualized Distance Learning Plan (IDLDP) will be developed for each student with an IEP, in consultation with the child’s parent/guardian that outlines how services will be provided during the 2020-2021 school year.

Special education service providers maintain frequent contact with students and families via phone, text, e-mail and video conferencing. Special Education teachers and service providers also have ongoing regular contact with a student’s general education teachers and teams.

School teams are available to support each student, and may consist of a General Education Teacher, Special Education Teacher or Related Service Provider, School Counselor, Program Specialist and/or Administrator. Teacher/specialists to parent contacts are used to determine progress and address gaps in learning, technology or motivation. When gaps are identified, the team will address each student’s unique needs through both formal and informal means in a collaborative team process.

Program supports include:

- Individual check-ins and communication through virtual environments with students and parents to support virtual learning and ensure appropriate and meaningful access to technology and online curriculum content.
- Use of informal assessment measures to measure present learning status and ongoing progress monitoring towards IEP goals through virtual platforms, pencil paper tasks, interviews, and or observations.
- Collaboration between special education teachers and general education teachers on meeting individual student IEP goals through strategies and accommodations in virtual learning environments.
- Providing print materials and manipulatives to students when necessary for meaningful access to curriculum to meet learning needs.
- Utilizing Instructional Aides in virtual learning environments and ongoing student support in Special Education and General Education settings.
- Teachers and related services personnel collaborate on progress monitoring of students and implementing strategies and accommodations to meet student need.

- Conducting virtual IEP meetings to address progress on goals and updating supports, accommodations and services based on individual student learning needs and progress in a distance learning environment.

Services:

All special education students' school days will consist of both a synchronous, live interaction with special education teachers and service providers, as well as asynchronous time when students may be working on individualized instruction specifically designed to meet the students individual needs. Each student’s individual schedule will be developed by the IEP case manager, and related service providers including feedback from the general education teacher.

IEP service delivery:

* Although distance learning or hybrid instructional models differ from an in-person instructional model, and the execution of each child's IEP in these models varies from the manner in which the child's IEP was implemented during in-person instruction, services will be based on the last agreed upon IEP that was developed when schools were open for in person learning.

* Related Services will be delivered as stated on each student’s IEP using a virtual model during distance learning that will include both synchronous and asynchronous delivery, through video conference, phone conference, and hands on or printed and internet materials. These services include: Speech and Language, Occupational Therapy, Adaptive Physical Education, Physical Therapy, Deaf and Hard of Hearing, Visual Impairment services, and Counseling and behavior support services.

* SAI-RSP and other related pull-out services will be provided during the asynchronous portion of the student’s school day to the greatest extent possible, based on each students and provider's schedules.

Actions Related to the Distance Learning Program

Description	Total Funds	Contributing
Devices and Connectivity Computers made available for all students who need a device to access distance learning at home, Wi-Fi hotspots on an as needed basis, headsets, inventory and preparation of devices for distribution.	1,800,000	Y
Foster Youth and Homeless Youth Services Provide support for Foster and Homeless Youth to include regular check-ins with students and parents, monitoring of attendance/engagement and referral to services as needs are identified. Expand efforts to provide access to devices and connectivity, particularly during any transitions between living situations.	88,000	Y
English Learner Services - English Learner Support Teachers Lead the implementation of designated/integrated English Language Development (ELD), newcomer programs, and language immersion programs. Within the distance learning model, they will support the	1,785,000	Y

effective delivery of designated and integrated ELD in a virtual context, including use of targeted instruction. Collaborate with staff to implement ELD standards and the ELA/ELD framework.		
Counseling Program Counselors to support students with social and emotional needs, individual/small group counseling services, and referrals to appropriate outside services. School counselors also work with teachers, administrators and parents to support the needs of students.	1,900,000	Y
Educational Technology TOSA (Teacher on Special Assignment) Work to support teachers, administrators, and students/families with distance learning.	153,000	Y
Common Distance Learning Platforms (DLPs) Provide common distance learning platforms across all grade levels to ensure easy access for students and parents. This includes professional development on the DLPs for all instructional staff. (SeeSaw/iPads for Grades TK-2 and Google Classroom/Chromebooks for Grades 3-8)	13,000	Y
Hueneme at Home Offer a yearlong 100% distance learning option for grades TK-8 (Hueneme at Home)	10,500,000	Y
Childcare and Support to Students Provide childcare and support to students during synchronous and asynchronous learning time.	1,600,000	Y
Special Education Instructional Assistants and Psychologists Continue providing appropriate staffing for both position types and adapt delivery of services and supports to distance learning context.	605,000	Y
Afterschool Learning Programs (ASES - Afterschool Education and Safety Program) In collaboration with our community partner, develop afterschool programs and tutoring services at each school site.	1,265,000	Y
Distance Learning Professional Development Provide professional learning to help prepare teachers to implement distance learning.	1,000,000	Y

Pupil Learning Loss

HESD will address learning loss and accelerate learning progress for students resulting from interruptions due to the COVID-19 pandemic during the 2019-20 and 2020-21 school years. The district will prioritize students from the following groups: English learners, low-income students, foster youth, pupils with exceptional needs, and pupils experiencing homelessness. Staff will be administering screening and diagnostic assessments to measure student learning status and determine academic levels. Teachers will use this data to identify academic areas of strengths and needs as a first step in mitigating learning loss.

The district will rely on the [2020-21 Priority Instructional Content in English Language Arts/Literacy and Mathematics](#) which describes instructional content priorities in mathematics and English language arts/literacy for the 2020-21 school year. The document provides

guidance regarding the content priorities by leveraging the structure and emphases of college-and-career-ready mathematics and ELA/literacy standards. The intent is to assist educators in finding new efficiencies in the curriculum that are critical for the unique challenges that have resulted from school closures and anticipated disruptions in the year ahead, keeping at the forefront principles of equitable instruction. All of the guidance is designed to support teacher planning and decision making.

The primary means of addressing learning loss and accelerating learning for pupils will be through tiered instruction based on our Multi-Tiered System of Support (MTSS) model. The strategies at each tier of instruction include:

Tier 1: ALL students will receive standards-aligned instruction focused on priority standards. This will allow for depth of instructional focus on the key skills and concepts that are most critical for the respective grade level/content area.

Tier 2: Supports will be provided primarily through synchronous, small-group instruction that is targeted to identified student needs. Teachers will engage in ongoing assessment of learning loss and each student's learning needs. This will enable teachers to schedule small group or individual sessions to provide additional support.

Tier 3: Students who require support that is even more intensive will be provided individualized supports.

HESD will assess pupils in order to measure learning status in the areas of English language arts, English language development, and mathematics using the following tools:

- * [easyCBM](#) in English language arts, English language development, and mathematics (screening, diagnostic, and monitoring tool for all grades)
- * [ESGI](#) (TK-1)
- * [STAR Reading Assessment](#) (2-8)
- * Writing assessments per trimester - narrative, informational, and opinion/argument; scored using the Lucy Calkin's Scoring Rubrics for Writing (TK-2) and the CAASPP Scoring Rubrics for Writing (3-8)
- * [CAASPP Interim Assessment Blocks](#) in English language arts and mathematics (3-8)
- * [CAASPP Summative Tests](#) in English language arts, mathematics, and science (3-8)
- * [English Language Proficiency Assessments for California](#) (ELPAC) - (initial and summative for K-8)
- * [Panorama Student Survey](#) (school climate, student-teacher relationships, self-efficacy, grit, sense of belonging for K-8)

* [California Healthy Kids Survey](#) (student connectedness, learning engagement/motivation, and attendance; school climate, culture, and conditions; school safety, physical and mental well-being and social-emotional learning; and student supports, including resilience-promoting developmental factors - caring relationships, high expectations, and meaningful participation for grades 5 and 7)

* Core curriculum based assessments for all grades

* Authentic assessments for integrated units (K-5)

Formative Assessment:

Consistent and effective formative assessment practices during synchronous instructional minutes and live contacts will enable staff to best use these times to meet collective and individual student needs. The use of these practices during daily instruction provide teachers real-time assessments of students' understanding of a specific concept or skill. This information in turn allows a teacher to determine whether additional practice or reteaching is needed before moving forward with the lesson and/or unit. It also allows for identification of specific student needs and supports differentiation of instruction.

Teachers will inform parents of student progress on diagnostic, formative, interim, and summative assessments through written reports, emails, phone calls, video calls, progress reports, and report cards (in English and Spanish). They will also provide parents with strategies and resources to support their child in areas of strength and need.

Pupil Learning Loss Strategies

In order for HESD to address learning loss and accelerate learning progress for students, it is critical to consider and solidify a systematic cycle of assessments including initial screenings, monitoring, formative, interim, and summative assessments. For data to lead to meaningful change in student outcomes, we will schedule designated collaboration time for teachers and administrators to analyze data, identify shifts and changes in instruction to meet student needs, implement intervention strategies, and assess the effectiveness of instructional strategies.

HESD will utilize our existing MTSS (Multi-Tiered System of Supports) model to address pupil learning loss with a prioritized focus on English learners, low income, foster youth, pupils with exceptional needs, and pupils experiencing homelessness. Key strategies that are part of our MTSS framework include:

* Universal screenings for all students early in the school year

* Increasing levels of targeted support for those students who are struggling

* Integrated plans that address students' academic, behavioral, social, and emotional needs

* The use of [evidence-based strategies](#)

* A school-wide approach to student support - teachers, counselors, psychologists, and other specialists work in MTSS teams when they assess students and plan interventions

- * Professional development so staff can deliver interventions and monitor progress effectively
- * Family involvement so parents/guardians can understand the interventions and provide support at home
- * Frequent [monitoring of students' progress](#) so educators can use this data to help decide in more intervention are needed.

Through our established MTSS (Multi-Tiered System of Supports) process we will engage in an inquiry cycle that includes assessing, planning, teaching, reflecting, and action to determine if actions and strategies are improving student outcomes. In order to accelerate learning for students, teachers will use research based instructional practices and strategies. The district will provide ongoing training around best practices for instruction and curriculum implementation for distance learning, hybrid, and in-person models. We will work collaboratively with our curriculum partners to identify the tiered support components of our core curriculum and use these to meet supplemental and intensified student needs.

English learners, Low-Income Students, Foster Youth, Pupils with Exceptional Needs, and Pupils Experiencing Homelessness:

While the implementation of synchronous, small group, and individual sessions will enable staff to deliver targeted supports to all students, these sessions will be of particular importance in addressing learning loss for English learners, low-income students, foster youth, students with exceptional needs, and homeless youth. As noted in other sections of this plan, we are regularly monitoring students' progress, identifying specific learning (and other) needs, and ensuring that students are referred to and receiving the appropriate supports.

For students who have demonstrated learning loss, and in particular those who are most at risk for past and ongoing learning loss during school closures, these supports would include targeted small group and individual synchronous instruction. For English learners this will consist of extra learning minutes (30 minutes, twice a week) and support from our *English Learner Support Teachers* (ELSTs). For students with disabilities, this will include adherence to established Individualized Education Plans (IEPs) and collaboration with additional staff such as instructional aides. For foster youth and homeless youth, this will involve collaboration with Homeless Youth Services or Foster Youth Services staff to coordinate services for the student and family, including other tutoring that is made available. After School Education and Safety (ASES) staff will also be involved to support any and all of the named student groups as they work to support synchronous and asynchronous instruction during and after the school day.

Effectiveness of Implemented Pupil Learning Loss Strategies

The effectiveness of the services and supports provided to students will be measured by the outcomes derived from our comprehensive assessment plan for all students. District measurements include screening tools, diagnostic assessments, and formative, interim, and summative assessments. In addition, academic grades and progress reports will be reviewed to inform the overall picture of student progress.

Our district will utilize the MTSS (Multi-Tiered of System of Supports) Framework to analyze data and review achievement outcomes. Within this framework model, teacher colleagues and leadership will work collaboratively to reflect on data, focus on student learning, and design

targeted supports to address learning gaps that exist among individual students and student groups; including English learners, low-income students, foster youth, pupils with exceptional needs, and pupils experiencing homelessness.

Actions to Address Pupil Learning Loss

Description	Total Funds	Contributing
Summer Learning Program - HESD Virtual Math Summer Camp Priority given to the following student groups - foster youth, homeless, low income, English learners, and special education students (not being served by HESD Special Education Summer Program) <ul style="list-style-type: none"> • Grades - Incoming fifth (current fourth) and incoming sixth (current fifth) • Number - 460 students 	70,000	Y
Special Education Summer Program	150,000	Y
Assessments	100,000	Y
Multi-Tiered System of Supports Framework and Model Professional learning and site support	104,000	Y
Additional Classroom Teachers (20)	\$2,400,000	Y

Mental Health and Social and Emotional Well-Being

The Hueneme Elementary School District will provide strong support for the mental health and social and emotional well-being of students and staff during the school year. We currently have fourteen school counselors and one behavior support specialist supporting our schools. They are the primary support for students and staff and provide professional development as well as online resources for staff and direct services to students and families. Professional development for staff will include support for Tier 1 (social and emotional learning foundations, whole school safety and prevention, staff wellness, classroom strategies, and trauma informed practices and care).

HESD will implement the Panorama Social and Emotional Learning (SEL) Screener to all students in grades K-8 as a Tier 1 support. Panorama's SEL survey will provide us with data to analyze regarding how students are doing in the areas of self-management, grit, self-efficacy, teacher-student relationships, and school climate. Our school site MTSS teams will be able to identify barriers interfering with student participation and act to alleviate them. The surveys will also help us to identify how students are feeling emotionally by providing a temperature check on emotional well-being. This will enable staff to identify students who are experiencing difficulties in identified areas of social and emotional development and provide targeted support.

Our school counselors have created the [Counseling Corner](#) website that contains resources for students, staff, and parents to help provide support for the social and emotional well-being of all stakeholders. There are community resources, SEL activities and books, videos, mindfulness resources, and a calming corner. This resource also includes links to each of our school counselor's webpages in order for parents and staff to initiate referrals for Tier 2 small group or individual counseling services.

HESD has expanded the [Second Step](#) SEL curriculum in our classrooms to support integration of SEL practices on a daily basis. This curriculum is available to all staff and school counselors serve as the primary support for implementation and collaboration in the classroom.

The district also has a partnership with the [Logrando Bienestar](#) program through Ventura County Behavioral Health to help demystify mental health in our community and to serve as a bridge in accessing mental health services for our families. Logrando Bienestar will provide parent education opportunities where families can learn more about the importance of mental health and the support that is available in our community.

Tier 3 supports for mental health and social and emotional well-being will include individual counseling support by school counselors, the behavior support specialist or outside agencies.

HESD also provides an [Employee Assistance Program](#) (EAP) through Anthem Blue Cross which provides quick and easy access to confidential counseling and referral services to help employees deal with daily work and life challenges.

Pupil and Family Engagement and Outreach

The Hueneme Elementary School District will continue to provide engagement and outreach to students who are absent from distance learning. In order to ensure attendance and engagement equity, teachers and administration will have defined roles as they work together to eliminate obstacles to ensure that students are engaged and are meeting compulsory education requirements.

The student reengagement plan is in place for pupils who are absent from distance learning and show a pattern of disengagement. The [student reengagement plan](#) identifies the steps staff will take to reach out to students and families to identify barriers that may be preventing them from engaging in their education. Action begins at the classroom level where teachers monitor student engagement daily for each activity that is assigned, synchronous and asynchronous. Attendance clerks, teachers, and staff contact families who have not engaged during a school day to verify the reason for the absence. Administrators work with families to identify additional supports and staff that could assist in engaging students in their education. If students miss 60% of the instructional week and/or are not engaged in all activities for an instructional day on a consistent basis, site administration works closely with the counselor to improve engagement. At the district level, the Senior Director of Student Support Services will work with families on the requirements of compulsory education and deploying additional reengagement strategies, such as providing resources and supporting family engagement with social services and physical well-being services. If a student continues to be absent, or has limited engagement and participation, after all support resources and services have been provided to the family, the school site will conduct a Student Attendance Review Team (SART) meeting and develop a SART contract with the family. If the student violates the SART contract, the student will be referred to the Student Attendance Review Board (SARB) for further review and action. If there are barriers in communicating with the family, the HESD Student Services Department will conduct a wellness check at the pupil's residence. Throughout this process, each family's individual needs, such as language barriers, access to the Internet and technology, food and nutrition, and social, emotional, and psychological needs will be considered.

School Nutrition

HESD will continue to provide nutritionally adequate meals for all pupils through all phases of school reopening.

During Phase 1, meals will be provided through a weekly distribution model. During the school day, meals will be accessible at all school sites. Evening distribution will be available at select schools for families who are not able to pick up meals during the day.

During Phase 2, breakfast will be served during the school day and lunch will be offered in a grab-and-go model. Multi-day meal distribution will be provided for the days students are not in school. Students enrolled in Hueneme @ Home will continue to follow the Phase 1 meal distribution model.

During Phase 3, meal service will return to the traditional on site serving model and weekly meal distribution will cease.

Meals will be tracked through the point of sale system and will maintain confidentiality of student status to prevent overt identification.

Starting September 7, 2020, Hueneme Elementary School District will opt into the Seamless Summer Meal program to provide all pupils meals at no cost.

Families have been notified by direct communication, webinars and school site communications.

The following waivers are being utilized by the district:

- * Nationwide Waiver to Allow Seamless Summer Option through December 2020
- * Nationwide Waiver to Extend Area Eligibility Waivers
- * Nationwide Waiver to Allow Meal Pattern Flexibility
- * Nationwide Waiver to Allow Non-Congregate Feeding
- * Nationwide Waiver to Allow Parents and Guardians to Pick Up Meals for Children
- * Nationwide Waiver of Meal Service Time Restrictions
- * Nationwide Waiver to Allow Offer Versus Serve Flexibilities

Additional Actions to Implement the Learning Continuity Plan

Section	Description	Total Funds	Contributing
School Nutrition	<p>Food Services and Supplies Additional supplies and services needed to provide meals during school closures and, upon return, in a manner that is safe and consistent with public health guidelines. Includes food, additional kitchen equipment, sanitation supplies, Personal Protective Equipment, salary/benefits, and mileage.</p>	90,000	Y

Mental Health and Social and Emotional Well-Being	Nurses and Health Clerks Nurses will play key roles in the district's efforts to educate community about COVID, support contact tracing, and engage in direct outreach to students and families. These staff will not only maintain existing staffing and supports to provide critical health information, referrals, and support, but lead the district's efforts to proactively identify physical and mental health needs and provide or connect students and families to the appropriate services and resources.	529,000	Y
Multiple Areas	Technology Materials and Services for Staff to Work Remotely Includes computers, headsets, document cameras, and webcams to support implementation of district programs remotely. Includes Zoom K-12 contract for 2020-21 distance learning and remote work.	92,000	Y
Multiple Areas	Mitigation of COVID-19 and Operational Support Additional staff time in the form of overtime hours, temporary staff, and substitute staff to mitigate the impacts of COVID-19 at sites and district facilities. This action supported efforts in Maintenance and Facilities, Technology Services, Health Services, and school sites.	240,000	Y

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment Based on the Enrollment of Foster Youth, English Learners, and Low-Income students
32.26%	\$20,409,895

Required Descriptions

There are several actions that are being implemented district wide as well as increasing or improving services for unduplicated students. These actions include:

Devices and Connectivity:

The provision of devices and connectivity access is being applied across the entire district, but is primarily intended to provide access for low-income students who may not have device and/or internet access at home. The district purchased and distributed iPads and chromebooks to all students in grades TK-8 and will continue to distribute devices to any new students. Targeted outreach is occurring through school office staff and the HESD Student Support Services Department to make contact with hard to reach or unreachable students in order to determine technology or wi-fi connectivity needs.

Nutrition Services and Supplies:

Specific actions were implemented during school physical closures (beginning in March 2020) and continued throughout the summer across the entire district, but were primarily intended to provide food access to students and families facing food insecurity. Many Hueneme Elementary School District students and families already faced food insecurity prior to COVID19. The pandemic's impact on employment and the resulting loss of income has made this an issue for many more HESD community members. Implementation of the action included additional food, kitchen equipment, personal protective equipment (PPE), sanitation supplies, and staff time to operate meal distributions across the district. These services and supplies were above and beyond the department's normal operation levels and were used specifically to provide meals during school physical closures and over the summer break.

Counselors:

The implementation of robust and predictable counseling services is intended to provide all students, and in particular unduplicated students, guidance to support their social and emotional development. All of our students are simultaneously experiencing a variety of traumas from social isolation, family stressors, and lack of resources during this pandemic. Consistent access to counseling is a critical support for student success. Providing all staff with professional development on Trauma Informed Practices and Care (TIPs) as well as Social and Emotional Learning (SEL) will benefit all students but with the highest impact resulting for our most vulnerable students.

Teacher Professional Development and Collaboration Time:

Teacher professional development and collaboration time is intended primarily for staff to engage in collaborative review of data, student work, and instructional planning that best meets the needs of students who continue to demonstrate inequitable outcomes in our schools and district. This includes English learners, foster youth, homeless youth, and students with disabilities. As distance learning and physical school closures continue, it is even more critical for teachers and staff to improve their individual and collective capacity to address inequitable outcomes remotely via synchronous and asynchronous modes of instruction. A continued focus will be on designated and integrated English language development, Multi-Tiered Systems of Support (MTSS), and the formative assessment of student needs so that targeted small group and individual synchronous instruction can be used more effectively.

Positive Behavioral Interventions and Support (PBIS) and Social Emotional Learning (SEL):

Both of these actions are jointly focused on providing students and staff the training, skills, and tools necessary to establish and maintain a positive school climate and culture. They also work to develop each individual's social and emotional capacity to be successful in college, career, and life. While a positive school culture and climate are important for all students, they are particularly important for unduplicated pupils and other groups who have historically and continue to experience disproportionate discipline and other unhealthy impacts of a negative school climate and culture. Foster youth and homeless youth in particular experience higher rates of discipline and lower attendance. English learners and low Income students are also more likely to be impacted by negative school culture and climate. HESD will implement the Panorama Social and Emotional Learning Screener to all students in grades K-8 to help us identify student needs. Our site Multi-Tiered System of Support (MTSS) teams will analyze the data from these surveys and develop goals and actions to help address the needs of students. These actions will be most important for our English learners, low-income students, foster, and homeless youth as we identify specific areas of strength and areas where extra support may be needed.

The actions and services previously described in this plan to be provided as an increase or improvement to unduplicated students include:

- Student Support Services (foster youth and homeless youth outreach)
- English Learner Support Teacher (ELST) services
- School counselors
- Teacher collaboration time
- Positive Behavioral Interventions and Supports (PBIS) and Social Emotional Learning (SEL)
- Parent support specialist outreach
- Extended learning programs

Of the actions described within this plan, several are services that are provided only or primarily to unduplicated students and their families. These include:

- Student Support Services outreach (serving foster youth, homeless youth and English learners)
- Extended learning programs: These programs are focused at sites with the highest student needs and enrollment priority is reserved for our foster youth and homeless youth.
- Technology to support distance learning: This action is to ensure that all students have a dedicated device with which to access distance learning. While all students are eligible to access a device, this action is principally directed towards students who do not already have or are not able to obtain without support a device and require a wifi hotspot.
- Counselors: Our counseling services are available to all students in our district with the goal being to provide increased access to students that need it most. This includes all unduplicated students, who are more likely to experience multiple stressors and frequently possess higher need for counseling based on their context.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: Agreement for Services with the Boys and Girls Club of Greater Oxnard and Port Hueneme (BGC) and the Hueneme Elementary School District for Child Care

BOARD MEETING DATE: September 28, 2020

FROM: Raven Aipa, Senior Director, Educational Programs
Helen Cosgrove, Assistant Superintendent, Educational Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve, pending DSS approval, an Agreement for Services with the Boys and Girls Club of Greater Oxnard and the District to provide child care services during Phase I of 100% distance learning for the children of District employees and for the students enrolled in the District at all nine elementary schools.

BACKGROUND

In July and August of 2020, parents and employees of the district participated in an online survey to evaluate what support the District could provide in preparation for the new school year. Several questions were provided to determine the extent to which interested staff and families would participate in child care, were the district to offer this service. To prioritize the possible demand for these services by parents of students enrolled in the District, the following questions in the survey were used to determine which students would receive first access to child care services. 1) Are you an essential worker? 2) Are you interested in District-offered child care services? 3) Are you interested in having your child participate in the ASES Program? 4) What learning model would you like your child enrolled in (Hueneme at Home or Hybrid/Blended Learning) and 5) The grade level your child will be in the 2020-2021 school year.

After prioritizing all survey results, the District is able to meet the demand for child care needs for both employees of the District and for parents, whose response was yes to the five questions posed in the parent survey. District staff are able to enroll their school age children in grades TK-8 and parents of students enrolled in the District are able to enroll children in grades TK-3 and older elementary-age siblings only.

Students are grouped in cohorts with adults in a ratio of 12:2. Campus supervisors employed by the District provide a break for the BGC staff daily. This allows the District to utilize staff already employed by the District to make the program cost effective.

AGREEMENT FOR SERVICES WITH BOYS AND GIRLS CLUB

September 28, 2020

Page 2 of 2

California Department Public Health and VCPH COVID-19 Guidelines are required as part of the waiver approval process by the Department of Social Services prior to any child care program operating.

This Agreement of Services will go into effect after the waiver has been approved.

Full Day Childcare Services Agreement

This Services Agreement (the "Agreement") is made and entered into this September 21, 2020 by and between Hueneme Elementary School District (hereinafter referred to as "District") and Boys and Girls Club of Greater Oxnard and Port Hueneme, (hereinafter referred to as "Provider.")

PROVIDER.

Provider

Telephone Number

Street Address

Fax Number

City, State, Zip code

E-mail Address

Tax Identification or Social Security Number

License Number (if applicable)

A. District desires to engage Provider services as more particularly described on "Statement of Work" which is attached hereto and incorporated herein by this reference ("Services").

B. Provider has the necessary qualifications by reason of training, experience, preparation and organization, and is agreeable to performing and providing such Services, upon and subject to the terms and conditions as set forth below in this Agreement.

NOW THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. **Conditions.** Provider will have no obligation to provide services until District returns a signed copy of this Agreement.
2. **NATURE OF RELATIONSHIP.** The parties agree the relationship created by this Agreement is that of independent contractor. In performing all of the Services, Provider shall be, and at all times is, acting and performing as an independent contractor with District, and not as a partner, coventurer, agent, or employee of District, and nothing contained herein shall be construed to be inconsistent with this relationship or status. Provider is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of District or to bind the District in any manner. Except for any materials, procedures, or subject matter agreed upon between Provider and District, Provider shall have complete control over the manner and method of performing the Services.

Provider understands and agrees to independent contractor status. Provider understands and agrees that the filing and acceptance of this Agreement creates a rebuttable presumption and that the Provider, officers, agents, employees, or subcontractors of Provider are not entitled to coverage under the California Workers' Compensation Insurance laws, Unemployment Insurance, Health Insurance, Pension Plans, or any other benefits normally offered or conveyed to District employees. Provider will be responsible for payment of all Provider employee wages, payroll taxes, employee benefits, and any amounts due for federal and state income taxes and Social Security taxes. These taxes will not be withheld from payments under this agreement.

3. NON-EXCLUSIVITY.

a. During the term of this agreement Provider may, independent of Provider's relationship with the District, without breaching this Agreement or any duty owed to the District, act in any capacity, and may render services for any other entity.

b. During the term of this Agreement the District may, independent of its relationship with the Provider, without breaching this Agreement or any duty owed to the Provider contract with other individuals and entities to render the same or similar services to the District.

- 4. SERVICES.** Provider shall provide District with the services, which are described on the "Statement of Work" (the "Work" or "Service") attached hereto and incorporated herein by this reference. The Statement of Work shall contain a timetable for completion of the Work or if the Work is an ongoing service, the Statement of Work shall set forth the mutually agreed schedule for providing such services. Provider shall use its best efforts to complete all phases of the Work according to such timetable. In the event that there is any delay in completion of the Work arising as a result of a problem within the control of District, Provider and District shall cooperate with each other to work around such delay. However, District shall not be responsible for any additional cost or expense to Provider as a result of such delay unless specifically agreed to in writing by the District. In addition to the specifications and/or requirements contained in the Statement of Work and any warranty given by Provider hereunder, the Statement of Work may set forth those performance criteria agreed between District and Provider whereby the District can evaluate whether Provider has satisfactorily completed the Work ("Performance Criteria").

Provider, at Provider's sole cost and expense, shall furnish all tools, equipment, apparatus, facilities, transportation, labor, and material necessary to meet its obligations under this Agreement. No substitutions of materials or service from those specified in this section shall be made without the prior written consent of the District.

- 5. TIME OF PERFORMANCE.** The term of this Agreement shall commence when the District receives a waiver approval from the Department of Social Services and terminate on December 18, 2020. All work and services contracted for under the terms of this Agreement shall be undertaken and completed in accordance with the terms and conditions set forth in this Agreement.

- 6. PAYMENT AND EXPENSES.** All payments due to Provider are set forth in the "Schedule of Fees" attached hereto and incorporated herein by this reference.

Provider shall send District monthly statements indicating Provider's fees and costs incurred and their basis and any current balance owed. If no Provider's fees or costs are incurred for a particular time period, or if they are minimal, the statement may be held by the Provider and combined with that for the following time period unless a statement is requested by the District.

All payments due Provider are set forth in "Schedule of Fees" and shall be paid by the District within 30 days of receipt of a proper, undisputed invoice from Provider, which invoice shall set forth in reasonable detail the services performed. The District reserves the right, in its sole and absolute discretion, to reject any invoice that is not submitted in compliance with the District's standards and procedures. In the event that any portion of an invoice submitted by a Provider to the District is disputed, the District shall only be required to pay the undisputed portion of such invoice at that time, and the parties shall meet to try to resolve any disputed portion of any invoice.

The rates set forth in "Schedule of Fees" are not set by law, but are negotiable between Provider and District.

7. **ASSIGNMENT AND SUBCONTRACTORS.** Provider shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the prior written consent of the District, which may be withheld by the District in its sole and absolute discretion for any reason. Nothing contained herein shall prevent Provider from employing independent associates, subcontractors, and sub-consultants as Provider may deem appropriate to assist in the performance of services herein, subject to the prior written approval of the District. Any attempted assignment, sublease, or transfer in violation of this Agreement shall be null and void, and of no force and effect. Any attempted assignment, sublet, or transfer in violation of this Agreement shall be grounds for the District, in its sole discretion, to terminate the Agreement
8. **TERMINATION OR AMENDMENT.** This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days' advance written notice. In the event of cancellation prior to completion of the specified services, all finished or unfinished projects, documents, data, studies, and reports prepared by the Provider under this agreement shall, at the option of the District, become District property. The Provider shall be entitled to receive just and equitable compensation for any satisfactory work completed on such items prior to termination of the Agreement.

The parties to this Agreement shall be excused from performance thereunder during the time and to the extent they are prevented from obtaining, delivering, or performing due to act(s) of God. Satisfactory evidence thereof to the other party is required, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

9. **NOTICE.** Any notices required or permitted to be given under this Agreement shall be deemed fulfilled by written notice, demand or request personally served on (with proof of service endorsed thereon, or mailed to, or hereinafter provided) the party entitled thereto or on its successors and assigns, and may be given by:
 - a. Personal delivery;
 - b. Overnight commercial courier;
 - c. Certified or registered prepaid U.S. mail, return receipt requested; or
 - d. Electronic mail or electronic facsimile transmission; provided that if given electronically, an additional copy shall also be delivered by a, b, or c, above.

If mailed, such notice, demand, or request shall be mailed certified or registered mail, return receipt requested, and deposited in the United States mail addressed to such party at its address set forth below or to such address as either party hereto shall direct by like written notice and shall be deemed to have been made on the third (3rd) day following posting; or if sent by a nationally recognized overnight express carrier, prepaid, such notice shall be deemed to have been made on the next business day following

deposit with such carrier. For the purposes herein, notices shall be sent to the District and the Provider as follows:

Hueneme Elementary School District

District

Attn: Dr. Christine Walker

205 N. Ventura Rd.

Street

Port Hueneme, CA 93041

City, State, Zip Code

Provider

Attn: _____

Street

City, State, Zip Code

10. **ADDITIONAL WORK.** If changes in the work seem merited by the Provider or the District, and informal consultations with the other party indicate that a change is warranted, it shall be processed by the District in the following manner:

- a. A letter outlining the changes shall be forwarded to the District by the Provider with a statement of estimated changes in fee and/or time schedule.
- b. A written amendment to this Agreement shall be prepared by the District and executed by all of the parties before any performance of such services or the District shall not be required to pay for the increased cost incurred for the changes in the scope of work.

Any such amendment to the Agreement shall not render ineffective or invalidate unaffected portions of this Agreement.

12. **COMPLIANCE WITH LAWS.** Provider hereby agrees that Provider, officers, agents, employees, and subcontractors of Provider shall obey all local, state, and federal laws and regulations in the performance of this Agreement, including, but not limited to minimum wages laws and/or prohibitions against discrimination.

Provider, officers, agents, employees and/or subcontractors of Provider shall secure and maintain in force for the full term of this Agreement, at Provider's sole cost and expense, such licenses and permits as are required by law, in connection with the furnishing of all the Services, materials, or supplies necessary for completion of the Services described.

13. **COVID-19.** Provider represents and agrees that it does and shall comply with all orders and guidelines published by the Governor of the State of California, California Department of Public Health, the Ventura County Public Health Officer, and the Ventura County Public Health Department. Provider agrees to furnish materials listed in Attachment C, Risk Management Checklist for Reopening Childcare Programs Operated by Outside Organizations, which is attached hereto and incorporated herein by this reference.

14. **NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY.** Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment, company, individual or group of individuals, because of ancestry, age, color, disability (physical and mental, including HIV and AIDS), genetic information, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race, religion, sex/gender, and sexual orientation.

15. **INDEMNIFICATION.** To the fullest extent permitted by law, Provider agrees to defend, indemnify, and hold harmless District, its governing board, officers, agents, employees, successors, assigns, independent contractors and/or volunteers from and against any and all claims, demands, monetary or other losses, loss of use, damages and expenses, including but not limited to, legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property resulting from bodily injury, illness, communicable disease, virus, pandemic, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, participants, vendors, customers or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider also agrees to pay for any and all damage to the real and personal property of the District, or loss or theft of such property, or damage to the Property done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider’s agents, employees, participants, vendors, customers or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Indemnification do not apply to any damage or losses caused solely by the negligence of the District or any of its governing board, officers, agents, employees and/or volunteers.

16. **INSURANCE.** Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

a. Commercial General Liability Insurance. Provider shall procure and maintain, during the term of this Agreement, the following General Liability Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Full Day Childcare	\$1,000,000	\$2,000,000

Commercial General Liability insurance shall include products/completed operations, property damage, and personal and advertising injury coverage.

Any and all subcontractors hired by Provider in connection with the Services described in this Agreement shall maintain such insurance unless the Provider’s insurance covers the subcontractor and its employees.

b. Workers’ Compensation Insurance. Provider shall procure and maintain, during the term of this Agreement, Workers’ Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. Provider shall procure and maintain Employers’ Liability insurance coverage of \$1,000,000.

In the case of any such work which is subcontracted, Provider shall require all subcontractors to provide Workers’ Compensation Insurance and Employers’ Liability insurance for all of the subcontractor’s employees to be engaged in such work unless such employees are covered by the protection afforded by the Provider’s Workers’ Compensation Insurance.

c. Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, the following other Insurance coverage:

	Each Occurrence	Aggregate
<input type="checkbox"/> Abuse and Molestation	\$2,000,000	\$5,000,000

d. If the Provider or Provider's subcontractor(s) maintains broader coverage and/or higher limits than the minimums shown above, the District requires and shall be entitled to the broader coverage and/or higher limits maintained by the Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

e. Provider's and any and all subcontractors' insurance is primary and will not seek contribution from any other insurance available to the district.

f. Certificates of Insurance. Provider and any and all subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than Fifteen (15) days prior to commencing work for the District, and at any other time upon the request of the District. Certificates of insurance will be deemed invalid if proper endorsements are not attached. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

g. Endorsements. Provider's and any and all Provider subcontractor's Commercial General Liability insurance; Commercial Automobile Insurance; Liability Excess, Umbrella and/or Reinsurance; and Abuse and Molestation coverage shall name the District, its governing board, officers, agents, employees, and/or volunteers as additional insureds. All endorsements specifying additional insureds for any of the Insurance Policies shall be as indicated below or an equivalent endorsement reasonably acceptable to the District.

1) General Liability

Designated Person or Organization: CG 20 26 10 01.

2) Primary, Non-Contributory

CG 20 01 01 13

3) Waiver of Subrogation

CG 24 04 05 09

h. Provider's and any and all Provider subcontractor's Commercial General Liability insurance shall provide a list of endorsements and exclusions.

i. Deductibles. Any deductible(s) or self-insured retention(s) applicable to the insurance and/or coverage required by the foregoing provisions of this agreement must be declared to and approved by the District. Provider shall be responsible to pay that deductible or self-insured retention and the District shall not be responsible to pay these costs. In the event that Provider's deductibles or self-insured retentions collectively total more than \$50,000.00, District reserves the right to request proof of Provider's financial solvency in relation to remittance thereof or require Provider to post a bond guaranteeing payment of the deductible, or both.

j. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

k. Insurance written on a “claims made” basis is to be renewed by the Provider and all Provider subcontractors for a period of five (5) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the provider for all claims made.

l. Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

17. **SAFETY AND SECURITY.** Provider shall be responsible for ascertaining from the District all of the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

Certain entities that contract with a school district are required to comply with Education Code section 45125.1 regarding fingerprinting requirements unless the district determines that the Provider will have limited contact with students.

a. Provider and any and all subcontractors are required to comply with Education Code section 45125.1, Fingerprint certification requirements. Provider must provide proof that fingerprint certification requirements have been fulfilled prior to commencing any services for the District under this Agreement.

Provider shall certify in writing to the school district that neither the Provider nor any of its employees who are required to submit or have their fingerprints submitted to the Department of Justice and who may come in contact with students have been convicted of a felony.

18. **GOVERNING LAW AND VENUES.** Provider hereby acknowledges and agrees that District is a public entity, which is subject to certain requirements and limitations. This Agreement and the obligations of District hereunder are subject to all applicable federal, state and local laws, rules, and regulations, as currently written or as they may be amended from time to time.

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California. Provider hereby waives and expressly agrees not to assert, in any way, any claim or allegation that it is not personally subject to the jurisdiction of the courts named above. Provider further agree to waive any claim or allegation that the suit, action, or proceeding is either brought in an inconvenient forum or that the related venue is improper.”

19. **DISPUTE RESOLUTION.**

a. The parties agree that, in the event of any dispute under the agreement in which the amount sought is \$5,000.00 or less, any litigation to resolve the dispute shall be brought in the Ventura County Small Claims Court.

b. If the amount in dispute exceeds \$5,000.00, the parties agree that they will first submit the matter to a mutually agreed upon mediator. Notwithstanding section 20, Attorney Fees, the cost of the mediator shall be borne equally by the parties.

c. If the mediator is unable to resolve the dispute, then the parties shall submit the matter to binding arbitration in Ventura County or other mutually agreed location pursuant to the rules of the American Arbitration Association (AAA), as amended or as augmented in this Agreement (the “Rules”). The

parties acknowledge that one of the purposes of utilizing arbitration is to avoid lengthy and expensive discovery and allow for prompt resolution of the dispute.

Arbitration shall be initiated as provided by the Rules, although the written notice to the other party initiating arbitration shall also include a description of the claim(s) asserted and the facts upon which the claim(s) are based. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all claims subject hereto, including any award of attorneys' fees and costs. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award.

All disputes shall be decided by a single arbitrator. The arbitrator shall be selected by mutual agreement of the parties within 30 days of the effective date of the notice initiating the arbitration. If the parties cannot agree on an arbitrator, then the complaining party shall notify the AAA and request selection of an arbitrator in accordance with the Rules. The arbitrator shall have only such authority to award equitable relief, damages, costs, and fees as a court would have for the particular claim(s) asserted. In no event shall the arbitrator award punitive damages of any kind.

The arbitrator shall have the power to limit or deny a request for documents or a deposition if the arbitrator determines that the request exceeds those matters, which are directly relevant to the claims in controversy. The document demand and response shall conform to Code of Civil Procedure section 2031. The deposition notice shall conform to Code of Civil Procedure section 2025. The parties may make a motion for protective order or motion to compel before the arbitrator with regard to the discovery, as provided in Code of Civil Procedure sections 2025 and 2031.

20. **ATTORNEY FEES.** In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorney fees and costs incurred in connection with such actions or proceeding

21. **DOCUMENT RETENTION.** After Provider's services to District conclude, Provider shall, upon the District's request, deliver all documents for all matter in which Provider has provided services to the District, along with any property of the District in Provider's possession and/or control. If the District does not request District's document(s) for a particular service, Provider will retain document(s) for a period of two (2) years after the service has ended. If District does not request delivery of the document(s) for the service before the end of the two (2) year period, Provider will have no further obligation to retain the document(s) and may, at Provider's discretion, destroy it without further notice to the District. At any point during the two (2) year period, District may request delivery of the document(s).

Exceptions: Attorney work-product and medical records shall not be destroyed by provider without the prior written consent of the District.

22. **NATURE OF AGREEMENT.** This Agreement constitutes a binding expression of the understanding of the parties with respect to the services to be provided hereunder and is the sole contract between the parties with respect to the subject matter thereof. There are no collateral understandings or representations or agreements other than those contained herein. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all other agreements and communications however characterized, written or oral, between or on behalf of the parties hereto with respect to the subject matter hereof. This Agreement may only be modified by a written instrument signed by authorized representatives of each of the parties hereto.

- 23. **BINDING EFFECT.** This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.
- 24. **WAIVER.** No claim or right arising out of a breach of this Agreement can be discharged in whole or in part by a waiver or renunciation of the claim or right unless such waiver is in writing.
- 25. **SEVERABILITY.** It is intended that each paragraph of this Agreement shall be treated as separate and divisible, and in the event that any paragraphs are deemed unenforceable, the remainder shall continue to be in full force and effect so long as the primary purpose of this Agreement is unaffected.
- 26. **PARAGRAPH HEADINGS.** The headings of paragraphs hereof are inserted only for the purpose of convenient reference. Such headings shall not be deemed to govern, limit, modify or in any other manner affect the scope, meaning or intent of the provisions of this Agreement or any part or portion thereof, nor shall they otherwise be given any legal effect whatsoever.
- 27. **AUTHORITY.** Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
- 28. **COUNTERPART EXECUTION: ELECTRONIC DELIVERY.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one and the same instrument. Executed counterparts of this Agreement may be delivered by PDF email or electronic facsimile transmission, and shall have the same legal effect as an "ink-signed" original.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date first written above.

Hueneme Elementary School District

District

Provider

By:

Signature

Signature

Christine Walker

Name

Name

Superintendent

Title

Title

Date

Date

Statement of Work

The scope of this document is to define the roles and responsibilities of a partnership between the Hueneme Elementary School District, "District", and the Boys and Girls Club of Greater Oxnard and Port Hueneme, "BGC", to provide a full day childcare program for the school age children of District employees and for District students, whose parents are critical infrastructure workers. Each agency, according to its defined role, agrees to participate in coordinating, providing and financing the following services for the purpose of this agreement.

District agrees to:

1. Provide a list of contact information for District employees and District parents who are eligible to participate in the program;
2. Provide cleaning supplies and personal protective equipment for the full day childcare classrooms when it is held on school premises;
3. Provide one District employee to meet the 12:2 student to adult ratio for each cohort of students
4. Provide funding as authorized by a specific grant;
5. Provide facilities on identified school premises as needed;
6. Provide a snack for District students attending the full day childcare program on school premises during the hybrid/blended learning model when schools reopen
7. Provide a district administrator to coordinate and collaborate with the Provider;
8. Provide a site coordinator to work collaboratively with the BGC staff during the hybrid/blended learning model when students attend school in Cohort A and Cohort B;

BGC agrees to:

1. Communication

- a. Contact District employees and District parents on the list provided by the District to enroll their child/student in the full day childcare program;
- b. Obtain information from parents about their child's regular day teacher's synchronous learning time schedule so students are participating in learning during their respective school day schedule;
- c. Notify parents and the District, if there are any employees or other children who are diagnosed with a confirmed case of COVID-19 who attend the program;

2. Attendance

- a. Maintain daily attendance and provide a monthly attendance total to the District no later than the 5th day of the next month;

3. Program Operation (on days when school is in session)

- a. Full Day Childcare for school-age children of District employees Mon. - Fri., 7:00 a.m. - 4:00 p.m.;
- b. Full Day Childcare for District students during 100% distance learning Mon. - Fri., 8:00 a.m.-5:00 p.m.;
- c. Full Day Childcare for District students during hybrid/blended learning model Mon. - Thur., 8:00-5:00 p.m.;

4. Risk Management

- a. Provide documentation that all employees completed an abuse and molestation prevention training provided by a nationally recognized organization with expertise in this area;

- b. All outside contractors and events are to be cleared by the District;
- c. Participate in school-wide emergency drills and learn safety procedures for each site;
- d. Submit to periodic and scheduled safety inspections by the District or a representative of the District;
- e. Maintain insurance as required in Section 15 of the Agreement;

5. Assurances

- a. Vacate learning areas, when the location is on District premises in the same or better condition as they were in at the beginning of the program;
- b. Provide learning and enrichment opportunities that comply with 6' social distancing
- c. Ensure all staff and participants wear a mask when operating the full day childcare program;
- d. Provide certificate of insurance with endorsements naming the District as additional insured, as necessary;
- e. Provide the BGC location on Pleasant Valley Road for the District staff childcare program;
- f. Provide training to all staff on COVID-19 Protocols;
- g. Work collaboratively with the District principals and assistant principals, the ASES site coordinators, and the senior director to address any concerns when the hybrid/blended learning model begins and the full day extended learning day program begins;

6. Personnel

- a. Provide a list of all personnel and job responsibilities;
- b. Provide the District with a monthly employee list certifying that all employees have cleared fingerprinting and Tuberculosis screenings;

7. Professional Development

- a. Provide training for all full day childcare program staff;
- b. Ensure all staff working in the full day extended learning day program when the hybrid/blended program begins receive training and are able to implement the following topics daily: English language arts, math, social-emotional learning and physical movement;

Schedule of Fees

Hueneme School District 4 Sites and PH Club 9/3/2020-12/22/2020 Budget 2020-2021 Monday - Friday Boys and Girls Clubs of Greater Oxnard and Port Hueneme		
Budget Line Items		
	<u>After School Program Coordinator (ASPC):</u> 1 x \$19 per hour x 8 hours per day x 71 days = \$10,792. (8:00am-5pm)	\$10,792
	<u>Youth Development Professional (YDP):</u> 17 x \$15 per hour x 10 hours per day x 58 days = \$147,900. (7:00am-5pm) Bard, Haycox, Sunkist	\$147,900
	<u>Youth Development Professional (YDP):</u> 5 x \$15 per hour x 10 hours per day x 58 days = \$43,500. (7:00am-5pm) Larsen School	\$43,500
	<u>Youth Development Professional (YDP):</u> 10 x \$15 per hour x 10 hours per day x 58 days = \$87,000. (7:00am-5pm) for 60 children of District employees (Pleasant Valley BGC Club)	\$87,000
	<u>Unit Director, Port Hueneme:</u> 1 x \$20 per hour x 8 hours per day x 68 days = \$10,880. (8:00am-5pm)	\$10,880
	<u>After School Program Leads (ASPL):</u> 4 x \$16 per hour x 10 hours per day x 71 days = \$45,440. (7:00am-5pm)	\$45,440
	<u>Janitorial Staff):</u> 1 x \$16 per hour x 8 hours per day x 58 days = \$7,424. (8:00am-5pm)	\$7,424
PERSONNEL SALARIES		TOTAL
	<u>After School Program Coordinator & Unit Director (ASPCs):</u> 27% x \$21,672 for employer paid costs (work's comp, taxes, medical, unemployment)	\$5,851
	<u>Youth Development Specialists:</u> 27% x \$278,400 for employer paid costs (worker's comp, taxes, medical, unemployment)	\$75,168
	<u>After School Programs Lead:</u> 27% x \$45,440 for employer paid costs (worker's comp, taxes, medical, unemployment, pension)	\$12,269
	<u>Janitorial Staff:</u> 20% x \$7,424 for employer paid costs (worker's comp, taxes, medical, unemployment, pension)	\$1,485
EMPLOYEE BENEFITS		TOTAL
	Instructional Resources and supplies provided by Boys & Girls Club \$100 per youth for 297 youth x 4 sites (Bard 54 youth, Larsen 50 youth, Haycox 83, Sunkist 54 youth & PH Club 56 youth) = \$27,100	\$29,700
	Cell Phone and Wireless Card	\$600

BOOKS AND SUPPLIES TOTAL		\$30,300
	BGCOP Administrative Fee	\$0 \$47,801
SERVICES AND OTHER OPERATING EXPENSES TOTAL		\$47,801
SUBTOTAL FOR SERIES		\$525,810
EQUIPMENT AND EQUIPMENT REPLACEMENT TOTAL		\$525,810
SUBTOTAL		\$525,810
GRAND TOTAL		\$525,810

The monthly invoice will be adjusted accordingly, based on when each child care program begins at each site. None of the child care programs are in operation as of today, September 21, 2020, as the district is still awaiting the required waiver approval from the Department of Social Services.

Attachment C

Risk Management Checklist

Full Day Childcare

Operated by Outside Organizations

Childcare provider must comply with all of the following:

1. County of Ventura Compliance
 - Copy of completed detailed risk assessment in accordance with the state guidelines.
 - Copy of written worksite-specific COVID-19 Prevention Plan.

2. Agreement or Memorandum of Understanding
 - Indemnification and defense favorable to the District.
 - Determine that infectious/contagious disease is covered by the Commercial General Liability policy.
 - District named as additional insured, with endorsement CG 20 11 10 01 or equivalent.
 - Copies of all updated insurance certificate and AI (workers' compensation)

Agreement outlines cleaning responsibilities, choose one:

- Childcare provider is responsible for cleaning childcare facility. (see additional notes)
 - District is responsible for cleaning childcare facility for on-site classrooms*
 - Contracted cleaning service, must provide evidence of agreement and insurance.
3. Proof of COVID-19 Training
 - Copy of sign-in sheet.
 - Copy of Training Presentation.
 - Copy of Handouts (if different from presentation).

Training Content:

- 1) Information on COVID-19, preventing spread, and who is especially vulnerable.
 - 2) Employee Self-screening at home, including temperature and/or symptom checks using CDC guidelines.
 - 3) The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
 - 4) When to seek medical attention.
 - 5) The importance of hand washing.
 - 6) The importance of physical distancing, both at work and off work time.
4. Proof of Cleaning and Disinfecting Training (if cleaning by Childcare provider)
- Training by cleaning and disinfecting chemical manufacturer or distributor
 - Training by other source: _____
 - Copy of sign-in sheet.
 - Copy of Training Presentation.
 - Copy of Handouts (if different from presentation).

Training Content:

- 1) Hazards of cleaning and disinfecting chemicals.
- 2) Safe and effective use of cleaning and disinfecting chemicals.
- 3) Labels and Safety Data Sheets.
- 4) Personal protective equipment.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: CASH DEFERRALS AND TRANS LOAN

BOARD MEETING DATE: September 28, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

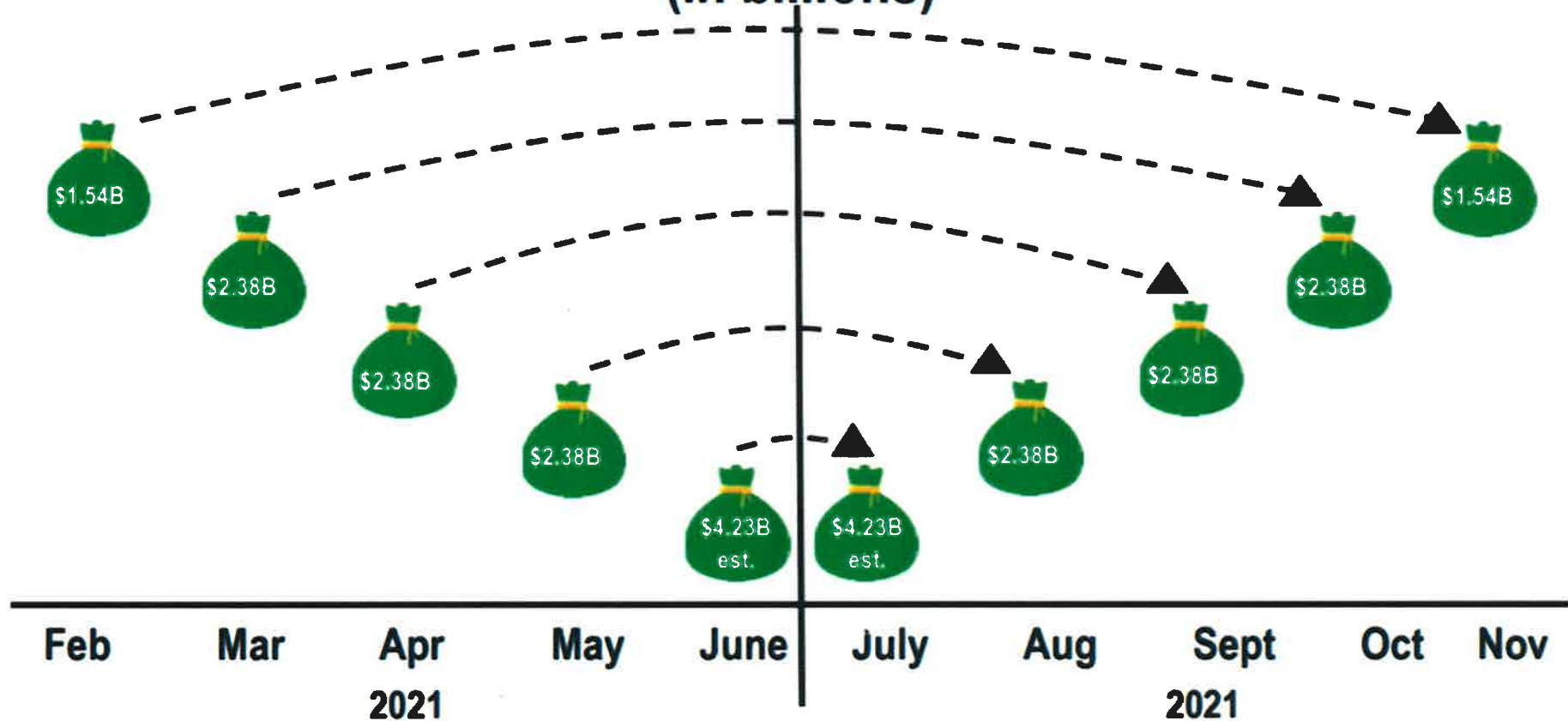
RECOMMENDATION

For information only.

BACKGROUND

The status of 2020-21 Cash Deferrals from the State will be presented to the Governing Board for information. In addition, staff will present to the Board information on Tax and Revenue Anticipation Notes (TRANS).

Cash Deferrals 2020-21 (in billions)



Reminder: Cash Deferrals are like “IOU’s”. The State has made a commitment to pay them to us but we will not receive the “cash in the bank” until months later. Because these deferral amounts are large and consecutive, our ability to pay our obligations is severely impacted and may require borrowing from our other funds, our County Treasury, or other outside sources (i.e. TRANS).

Month	Apportionment Schedule for EC § 14041(a)(2)-(4)	Estimated Deferral Impact	Estimated Share of Annual State Aid Cash Net of Deferrals
July 2020	5%		5%
August 2020	5%		5%
September 2020	9%		9%
October 2020	9%		9%
November 2020	9%		9%
December 2020	9%		9%
January 2021	9%		9%
February 2021	9%	(4.77%)	4.23%
March 2021	9%	(7.38%)	1.62%
April 2021	9%	(7.38%)	1.62%
May 2021	9%	(7.38%)	1.62%
June 2021	Balance	(100.00%)	0.00%
New Fiscal Year			
July 2021		100%	100%
August 2021		7.38%	7.38%
September 2021		7.38%	7.38%
October 2021		7.38%	7.38%
November 2021		4.77%	4.77%

TRANS

Frequently Asked Questions

What are TRANS?

TRANS are Tax and Revenue Anticipation Notes, also known as TANS (Tax Anticipation Notes) and RANs (Revenue Anticipation Notes).

Why are TRANS issued?

TRANS are issued by local governments to finance short-term cash flow deficits, which occur due to the irregular receipt of certain taxes and/or revenue and the ongoing requirement for regular disbursements of operating expenses.

What are the benefits of issuing TRANS?

TRANS are an inexpensive method of financing short-term cash shortfalls. Interest is earned on TRANS proceeds while not being used for cash flow.

How are TRANS issued?

TRANS are permitted under Government Code 53850 and are authorized when the governing body adopts a resolution. Local governments may use the services of an investment professional for the placement or underwriting of the notes.

How can TRANS funds be used?

TRANS funds may be used for any purpose, including current expenses, capital expenditures, repayment of indebtedness and investment

**2020-21 CROSS-FISCAL YEAR TRAN
CALIFORNIA SCHOOL CASH RESERVE PROGRAM**

ISSUANCE PROCESS

Step 1	Determine Resolution Amount Aug. 2020 – Sep. 2020	Dale Scott & Company (DS&C) recommends not-to-exceed dollar amount of the TRAN to be included in resolution. Amount can be based upon total estimated deferral amount or a review of district’s current cash flow projections.
Step 2	Resolution Adoption Sep. 2020 – Dec. 2020	District’s Board adopts program documents and sends signature pages to Dale Scott & Company. (Previously adopted program resolution authorizes issuance for this TRAN so step may not be necessary).
Step 3	Upload Financial Reports Dec. 2020 – Jan. 2021	Upload financial reports to DS&C: <ol style="list-style-type: none"> 1. Audited financial statements for the 2018, 2019, and 2020 fiscal years (PDF) 2. 2020-21 First Interim Report (SACS dat file), first Interim cash flow and multi-year projection (SACS dat file or Excel) 3. Final 2019-20 cash flow (PDF or Excel)
Step 4	Finalize TRAN Amount Dec. 2020 – Jan. 2021	DS&C assists with preparation of cash flows for individual district TRAN sizing. These cash flows are then reviewed by Orrick, Herrington & Sutcliffe, program Bond Counsel.
Step 5	Pricing Feb. 2021	District’s administration approves all aspects of the pricing including: interest rate on the notes; investment of proceeds; and final costs of issuance.
Step 6	Closing Feb. – Mar. 2021	Funds are wired to the district's account held by the Trustee and invested per district's instructions (typically the local county treasurer’s investment pool).
Step 7	Access TRAN Proceeds Feb./Mar. 2021 to Nov 2021	Districts have immediate access to TRAN proceeds for cash flow purposes. Interest is earned on TRAN proceeds while not being used for cash flow. TRAN repayment schedule matches deferral repayment schedule.