

**HUENEME ELEMENTARY SCHOOL DISTRICT
MINUTES OF A REGULAR MEETING OF THE GOVERNING BOARD**

Monday, August 24, 2020, 6:00 P.M.

INTRODUCTORY INFORMATION

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

In order to minimize the spread of COVID-19 virus, and in accordance with Governor Newsom's Executive Orders N-29-20 in regards to the virus, this meeting was held virtually via Zoom teleconference. The public was able to view the meeting online at https://bit.ly/hesd_youtube and submit comments via email to public.comment@hueneme.org prior to the start of the meeting. The agenda and full meeting packet were posted and made available to the public on August 20th.

ATTENDANCE

Trustees: At the 6:00 P.M. Call to Order, all trustees were present: Board President, Darlene A. Bruno; Board Clerk, Siugen Constanza; and Members Bexy Gomez, Scott Swenson, and Charles Weis, Ph.D.

Administrators and Others: Dr. Christine Walker (Superintendent); Dr. Carlos Dominguez (Deputy Superintendent); Helen Cosgrove (Assistant Superintendent-Educational Services); David Ragsdale (Assistant Superintendent-Technology & Strategic Operation); Patricia Marshall (Chief Business Official); Janet Penanhoat (Interim Chief Business Official); and Cynthia Rojas, Executive Assistant to the Superintendent.

CALL TO ORDER AND FLAG SALUTE - Item 1

Ms. Bruno called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

ADOPTION OF THE REGULAR AGENDA - Item 2

Motion 005: Trustee Swenson motioned to adopt the agenda, as submitted. Trustee Weis seconded and the motion passed upon a roll call vote of 5 - 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno

Noes: None Absent: None Abstain: None

COMMUNICATIONS - Item 3

3.1 Oral Communications

(1) General Speakers

Dr. Walker announced that three public comments were submitted by the public via email and she read each one to the Board.

1. Public comment from Jeanne Licea

To the Hueneme Elementary School District board of trustees:

I am both a teacher and parent of a child in the Hueneme Elementary School District. Currently, both my daughter (a first grader in our district) and myself are signed up for the hybrid program. To say it was difficult to make a program decision for my child and then for myself is really an understatement. Honestly, both programs (hybrid and Hueneme at Home) had enough negatives and positives that I really felt both could be a no-win situation as equally as both could be a best-case-scenario. However, I watched the last board meeting and felt very relieved to hear the school board members all express concern for the safety of the students and school staff.

I am writing this letter to express my own concern for continued safety of students and school staff. I am thankful that we are starting off the school year learning remotely for both programs the district has put in place. I have read through all the safety protocols that will be in place and understand that we cannot predict when physically opening can happen. This does not erase my worry about the possible scenario of reopening physically too soon. I know all the focus has been on preparing for distance learning, as it should be right now. Even though I have only heard rumors and opinions here and there about physically reopening soon, I know that this is a possibility for the future. With that said, I'm just hoping that our district would do so with extreme caution and thoughtfulness.

I chose to be part of the hybrid program because it was important to me to remain at my school site and the year commitment of the other program was daunting to me. I want to be a support to the families who also chose the hybrid program. I feel like I can be a part of making future transitions as easy as possible. I did not choose the hybrid program because I'm unafraid of contracting COVID-19. I witness students passing viruses quickly and easily every year, not just amongst each other but with me, as well. I do not wish to contract this virus. I do not wish to share it with my family. I'm confident that the other hybrid teachers also have families they want to keep healthy.

With so many unknowns, I still had to choose a program and I felt that I could trust my district and so I chose the hybrid program. I hope I can continue with this trust. I'm assuming that factors such as a flu season will be taken into consideration and fire season, as well. How will we differentiate between the flu and coronavirus? Additionally, for the last two years, we've had to close for some period of time due to poor air quality or keep doors and windows closed and students inside for recess at the minimum. I don't want to imagine closing doors and windows in a room of students all wearing masks with no AC during a time when circulating air is safer in terms of helping to prevent the spread of COVID-19.

Of course, I understand that it is possible we may be mandated to reopen physically, but if that is not the case, I hope I can feel secure in my decision to put both myself and my daughter in Hueneme's hybrid program. As a parent, I know that thankfully I have ultimate say in my child's well-being and will not keep her in a program if we are not comfortable. As a teacher in the hybrid program, I hope that I can continue to feel that my employers will do all in their power to keep us all safe.

With respect, Jeanne Licea

2. Public comment from Sarah Brown

To the Hueneme Elementary School Board of Trustees,

Good evening. I am addressing you here tonight because I'm feeling very worried about the possibility of our schools reopening for in-person learning soon. Please believe me when I say

that there is nothing I would like more than a return to normalcy and in-person interaction with students. However, I do not feel that it would be safe for our schools to physically reopen anytime soon. I have been made aware that there is a good chance that Ventura County will be off the state watch list soon and if that happens, that there is a good possibility that Ventura County Public Health may allow Ventura County Schools to physically reopen as soon as September. While this may be okay for some districts and schools in the county, I do not believe that our district should consider reopening any time in the near future. I have attached the most recent Covid- 19 numbers from vcemergency.com. In case you are unable to see the graph, let me share some of the numbers with you. 93033, where many of our schools, including the school where I teach, are located has the highest number of Covid-19 cases by far. This has consistently been the case for some time now. 93033 has had 212 new cases just in the past 14 days. For comparison, the next closest number of cases per zip code is also in Oxnard, 93030 with 150 new cases in the past 14 days. After that, the numbers drop significantly. The next highest number of cases in the county is in Simi Valley with 66 new cases in the past 14 days. So the zip code where I teach has over three times the number of Covid-19 cases than the zip code with the third highest number of Covid cases in the county. I think it is safe to say that our county would not be close to getting off the watch list if the numbers in the county as a whole looked like those in 93033. What I am respectfully requesting is that you look carefully at the Covid numbers in the zip codes our district serves and not just those of the county before agreeing on any kind of reopening plan. Just because we can possibly reopen in person soon doesn't mean we should.

*Thank you so much for your time and consideration,
Sarah Brown
HESD Teacher*

3. Public comment from Kat Russell

Dear HESD Board,

Having spent many days this summer reflecting on perspectives, and how difficult it can be to see past one's own, I have strived to put on the hat of various constituents of the HESD family, and look for common ground during this very high stakes time in our community. I am mindful that a MOU exists between the district and HEA, yet, I feel compelled to speak out on behalf of myself and the dozens of other stakeholders I have been in communication with this summer, who feel disenfranchised by the Hueneme Elementary School District. I would like to share some of these perspectives, coming from senior teachers, and untenured, coming from people who are holding their normal positions, people who have been involuntarily transferred, and people that volunteered to transfer positions to make things work. Many of these people have spent the past few months trying to make sense of how we squandered so much of the summer trying to negotiate terms for the start of the school year, taking the focus off of how to successfully implement distance learning instruction. One of Dr. Weiss's questions from last month's meeting was, "Do we know if the voice of the teachers who wrote to us were heard?" From the numerous colleagues I've spoken with, the answer to that is a resounding "NO!"

Were the 40, or 28 people that were on the exploratory, and then more permanent task force, representative of the hundreds of certificated employees? I don't even know... were there Classified employees on it as well? What I heard at the last Board meeting was that the committee spent a lot of time on the topic of consecutive versus non-consecutive days... so much so that both committees were re-pollled. At that point, would it have made sense to have the rest of the non-task force employees polled? I am struck by the fact that we were all emailed on June 5th that the district was "seeking to create committees" that "will have about twenty members [each]" and the "members will need to commit to attending the following meetings [each meeting is scheduled to run approximately two hours." I'm wondering how many other

teachers, like me, may not have been able to commit to the dates and times listed for those meetings. Three of them took place in the time I Zoomed with my students on a daily basis, which left me out. Could it not have been the same for others? I'm not sure that I share the district's perspective that the exploratory committee "took all teachers" who wanted to join. Not to mention, the email was not even flagged with a golden arrow of importance.

The same is true of the email titled "Important Updates from HESD Education Services" notifying us of the Padlet, which was advertised as a way "to stay informed of the great work being accomplished by these two committees"; although, nothing was posted on it initially, when the email was sent, or even for the first few days, and I never was under the impression we staff could add to it. Since then, I have received multiple gold bannered emails, flagging importance, reminding me of the Teacher Expectations for both models, the dictated times, and the prescribed curriculum. I've also received multiple gold flagged emails about the Professional Learning mandates taking place three mornings this week in the hours preceding the passing out of devices, curriculum, supplies, and login information. During that time we are also to provide training/support orientations on the devices and materials, each done in a brief time window, while socially distancing.

I may have only been one out of four who wrote a letter to address the Board last month, but I know that I speak for others that feel the district's course of action in committing to the models they won approval for last month has been an egregious disservice to our teachers and support staff. In these last weeks leading up to the start of the school year I spoke with many teachers who were feeling such a wide range of emotions, with the common thread of a very negative experience. People feeling sick and anxious, NOT because they were going to be starting the year in the unique condition of Distance Learning, but because they didn't know what position (grade level or school) they would be starting the year in. In fact, some teachers' positions were finalized less than a week ago.

In your own perspective, does it seem ok that a teacher would find out their assignment after checking Q in desperation, rather than being notified by the principal? Is it ok that a teacher be told they are being transferred off campus because the HEA Collective Bargaining Agreement was not being carefully followed? Is it ok for a teacher who may not have been able to come to the voluntary work day to be in district mandated PL from 8 am until lunch, and then 45 minutes later start passing out well-planned curriculum and supplies to support the needs of their students? Is it ok that parents and teachers in the Hybrid program have not been informed which students belong to Cohort A, and which belong to Cohort B, but we have received the mandates for the time slots we must meet with each group? Is it ok that we have combo classes in the Hybrid program, so a teacher may have to create a cohort within a cohort to give grade level specific instruction? If the numbers are even for both grade levels, the cohorts can be split in that manner. But, what if there are only six? We cannot return to school with a cohort of six, meaning ultimately you cannot separate the students into grade level cohorts with a combo class. Just this morning, one teacher was told by Admin after raising a question about the combo that we can only hope they don't show up...because combos are not ideal. In your perspective, is that tending to the SEL of the teacher who questioned? Let's just hope your students don't show?

This is a time for teacher innovation, and it is counter intuitive that a teacher who is feeling so stripped of support would be at his/her best. It is as if half of the staff I encounter has PTSD symptoms. We all want to rise to this occasion for our students. We want to support our families, and we want to collaborate with each other to maximize our limited time. Many of us have devoted much of our summer to preparing for this challenge in whatever way we could, despite the unknowns we faced. Considering the fact that this situation was forced upon us in a manner that seemed to care less about WHAT we will do to instruct our students than HOW we will group them for our eventual return, I am furthermore shocked at the lack of

preparation on school sites for visually displaying the social distancing cues for teachers and families during our return to sites to prepare and pass out materials. I am also saddened that the asynchronous learning platforms selected for our students, like Khan Academy, are herding us back into procedurally heavy tasks, as opposed to the 21st Century approach of the 4 C's: Critical Thinking, Collaboration, Communication, and Creativity.

Clearly these are challenging times. Clearly, even with people diligently striving to do be proactive in planning, there will be missteps from all parties. However, if we are truly the HESD family, then please do not accept the assumption that teachers who did not participate in the task force or the negotiations by default agreed to work under the constraints being imposed on us. It is difficult for teachers to share discouragement with their superiors, but it is necessary for our voices to be heard so that we can move forward and focus all of our energy on doing right by our students and families. I hope in the future, as we navigate through even more unknowns, that the district will seek a wider breadth of input, and notify stakeholders with the same diligence they have notified the teachers of their upcoming responsibilities. Despite the stresses we are under, teachers have frantically pulled things together and were able to greet students and parents with welcoming smiles.

I thank you all for your time and consideration. I hope you and your families all stay safe and well.

Sincerely,

Kat Russell, 3rd Grade Teacher, Hollywood Beach School

(2) California School Employees Association Chapter

Paul Robinson, CSEA President, reported that the contract for 2019-2022 is in the final stages before being distributed to members. Also, CSEA is working on the COVID-19 reopener agreements with the district and those should be finalized soon. Additionally, Mr. Robinson spoke about the Summer Assistance Program and thanked the District for taking part in it. He concluded by thanking District Administrators for their hard work throughout the summer.

(3) Hueneme Education Association

Alice Ramirez, HEA President, talked about the extraordinary beginning to this new school year. She talked about the challenges that many are facing but stressed the importance of communication and working together.

3.2 Written Communications

Dr. Walker reported that she received a letter from Cynthia Sanchez, a retired teacher, thanking the Board and District for everything during her years of service.

APPROVAL OF BOARD MINUTES – Item 4

4.1 It is recommended that the Governing Board approve the minutes of the special meeting of July 14, 2020.

Motion 006: Trustee Swenson motioned to approve the minutes of the special meeting of July 14, 2020. Trustee Gomez seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

ADOPTION OF CONSENT AGENDA – Item 5

Motion 007: Trustee Weis motioned to adopt the Consent Agenda as submitted. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

The following reports were accepted and approved:

5.1 Approval of Personnel Report

5.2 Ratification of June 2020 Financial Reports:

- (1) Expenditures (Commercial Payments and Payroll)
- (2) Purchase Orders and Checks
- (3) Miscellaneous Income Report

5.3 Ratification of July 2020 Financial Reports:

- (1) Expenditures (Commercial Payments and Payroll)
- (2) Purchase Orders and Checks
- (3) Miscellaneous Income Report

5.4 Acceptance of Gifts to the District

5.5 Approval to Utilize Piggyback Bids for Goods and Services throughout the Year 2020-21

5.6 Certification of Authorized Signatures

5.7 Request for Authorization to Continue Participation of the Deputy District Attorney on the Hueneme Elementary School District School Attendance Review Board

5.8 Ratification of Agreement with Art Trek and Hueneme Elementary School District for ASES Program

5.9 Ratification of Agreement with Grace and Zen LLC and Hueneme Elementary School District for ASES Programs

5.10 Ratification of Amendment and Exhibit A with the City of Oxnard, City Corps. for the ASES Program

5.11 Approve Change Order #01 for Restroom Project (HESD 19-20-04) at Hollywood Beach Elementary School

5.12 Approval of Notice of Completion for the Restroom Installation Project (HESD 19-20-04) at Hollywood Beach Elementary School

HUMAN RESOURCES – Item 6

6.1 Quarterly Report on Williams Uniform Complaints (Presented by Dr. Dominguez)

No action was required on this item. Dr. Dominguez reported that the District did not receive any complaints for the period of April 1, 2020, through June 30, 2020.

6.2 Declaration of Need for Fully Qualified Educators (Presented by Dr. Dominguez)

Motion 008: Trustee Constanza motioned to approve the Declaration of Need for Fully Qualified Educators 2020-21; and authorize administrative staff to forward the Declaration to the State of California Commission on Teacher Credentialing. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

6.3 Proposed Adoption of the COVID-19 Reopening Memorandum of Understanding (MOU) between the Hueneme Elementary School District and the Hueneme Education Association (Presented by Dr. Dominguez)

Motion 009: Trustee Constanza motioned to approve the COVID-19 Reopening MOU between the Hueneme Elementary School District and the Hueneme Education Association (HEA). Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

6.4 Proposed Adoption of the Revised 2020-21 Teacher Work Year and Student Instructional Calendar (Presented by Dr. Dominguez)

Motion 010: Trustee Weis motioned to approve the Revised 2020-21 Teacher Work Year and Student Instructional Calendar. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

EDUCATIONAL SERVICES – Item 7

7.1 Approval of the Submission of the Consolidated Application for Funding for Categorical Aid Programs for 2020-2021 (Presented by Ms. Aipa)

Motion 011: Trustee Weis motioned to approve the submission of the Consolidated Application for Funding Categorical Aid Programs for Fiscal Year 2020-2021. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

BUSINESS SERVICES – Item 8

8.1 2020-21 45-Day Budget Revise – General Fund (Presented by Ms. Penanhoat)

No action was required on this item. Ms. Penanhoat reported that the 2020-21 budget was adopted by the Board on June 22, 2020, and the Governor passed the State budget later in June. She explained that the 45-day budget revise is being presented for public review to show any major revisions in revenues and expenditures that have been made to the budget. Ms. Penanhoat shared some slides detailing the budget revisions and showing multiyear projections. She stated that a major change to the District’s budget was the removal of the -7.92% budget reduction and replacing with funding at the 2019-20 funding level. The District will recognize and incorporate these changes at the First Interim Report period.

8.2 Coronavirus (COVID-19) Response Funds (Presented by Ms. Penanhoat)

No action was required on this item. Ms. Penanhoat reported that various state and federal resources are available to local educational agencies in response to the COVID pandemic. She shared that the District is entitled to almost \$11 million to spend on learning loss mitigation. Most of these funds are based on a reimbursement of expenditures and the majority of funds must be spent by December 20, 2020.

8.3 Adoption of Resolution B20-21-01 of the Board of Trustees of the Hueneme Elementary School District Authorizing and Providing for the Issuance of Not to Exceed \$14,000,000 of Hueneme Elementary School District 2020 General Obligation Refunding Bonds, Prescribing the Terms of Sale for Such Bonds, Authorizing Execution and Delivery of a Preliminary Official Statement and an Official Statement for Such Bonds, Approving a Bond Purchase Agreement, Approving Certain Documents and Agreements, Making Findings and Determinations and Taking Related Actions (Presented by Dr. Walker)

Motion 012: Trustee Weis motioned to adopt Resolution B20-21-01. Trustee Gomez seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

8.4 Adoption of Resolution B20-21-02 of the Board of Trustees of the Hueneme Elementary School District Providing for the Issuance and Sale of Hueneme Elementary School District General Obligation Bonds, 2018 Election, Series B, in the Principal Amount of Not to Exceed Twenty-Two Million Two Hundred Thousand Dollars (\$22,200,00); Prescribing the Terms of the Bonds and Their Sale, Approving the Form of Bonds; Authorizing Execution and Delivery of a Bond Purchase Agreement; Authorizing Delivery of a Preliminary Official Statement and an Official Statement with Respect to Such Bonds; Authorizing Execution of Certain Documents and Agreements in Connection with the Issuance of Such Bonds; Making Certain Findings and Determinations and Taking Related Actions (Presented by Dr. Walker)

Motion 013: Trustee Swenson motioned to adopt Resolution B20-21-02. Trustee Weis seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

OTHER BOARD BUSINESS – Item 9

9.1 Reopening Schools for 2020-21 (Presented by Dr. Walker)

No action was required on this item. Dr. Walker updated the Board on the work, planning and training that has been taking place in preparation for staff and students' return to school. She shared that the COVID numbers in the county are improving and that Dr. Levin, the Ventura County Public Health Officer, recently made comments that he would start approving waivers. However, she indicated that at this point, the District's focus is on providing high-quality distance learning. Once the county is off the watch list, the Board will have to discuss and evaluate the next steps to take.

MONTHLY REPORT & ADVANCED PLANNING – Item 10

10.1 Trustees

Mr. Swenson had nothing to report.

Dr. Weis shared that he is reading all he can from the nation on the topic of returning to school. He stated that the District has good instructional leadership and that he believes that most districts are where we currently are. Additionally, he feels that the district is doing the best it can right now.

Ms. Gomez stated that everyone's hard work is noted and appreciated. She also wished everyone good luck on the first day of school.

Ms. Constanza had nothing to report. She wished everyone well on the first day of school.

Ms. Bruno reported that she has been attending CSBA meetings via Zoom. Also, she was selected as a panelist for the Golden Bell award and was asked to be on the CSBA Conference Committee. Ms. Bruno also announced that she and Ms. Constanza ran unopposed and will be continuing as Board members for another 4 years.

10.2 Superintendent

Dr. Walker shared that since the LCAP was not done this year, the Learning Continuity and Attendance Plan is another report that must be completed. It requires two Board meetings and is due September 30th. Also, she reported that schools will be holding virtual Back to School nights in the coming weeks.

10.3 Suggested Future Agenda Items

Dr. Weis stated that he would like the Board to consider an equity audit to find out if any of the district's policies and practices are inherently biased against minoritized groups. Also, Mr. Swenson would like to know demographic numbers on the students and staff in the district, as well as the number of bilingual staff members.

CLOSED SESSION – Item 11

At 8:08 P.M., all members of the Board convened in a virtual closed session with the Superintendent and Assistant Superintendents to discuss labor negotiations.

ADJOURNMENT – Item 12

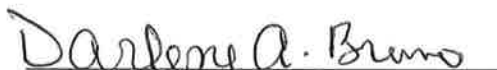
The Board reconvened at 8:38 P.M. There being no further regular business before the Governing Board, Ms. Bruno announced that no actions were taken in closed session and adjourned the meeting at 8:39 P.M.



Christine Walker, Ed.D.
Secretary to the Governing Board

Board member signatures appear on the following page.

By our signatures given below on this 14th day of September, 2020, the Governing Board of the Hueneme Elementary School District approves the foregoing Minutes of the Regular Meeting of August 24, 2020.



Darlene A. Bruno
President, Board of Trustees



Siugen Constanza
Clerk, Board of Trustees



Bexy I. Gomez
Member, Board of Trustees



Scott Swenson
Member, Board of Trustees



Charles Weis, Ph.D.
Member, Board of Trustees

August 24, 2020

To the Hueneme Elementary School District board of trustees:

I am both a teacher and parent of a child in the Hueneme Elementary School District. Currently, both my daughter (a first grader in our district) and myself are signed up for the hybrid program. To say it was difficult to make a program decision for my child and then for myself is really an understatement. Honestly, both programs (hybrid and Hueneme at Home) had enough negatives and positives that I really felt both could be a no-win situation as equally as both could be a best-case-scenario. However, I watched the last board meeting and felt very relieved to hear the school board members all express concern for the safety of the students and school staff.

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don't want to imagine closing doors and windows in a room of students all wearing masks with no AC during a time when circulating air is safer in terms of helping to prevent the spread of COVID-19.

Of course, I understand that it is possible we may be mandated to reopen physically, but if that is not the case, I hope I can feel secure in my decision to put both myself and my daughter in Hueneme's hybrid program. As a parent, I know that thankfully I have ultimate say in my child's well-being and will not keep her in a program if we are not comfortable. As a teacher in the hybrid program, I hope that I can continue to feel that my employers will do all in their power to keep us all safe.

With respect,

Jeanne Licea

August 24, 2020

To the Hueneme Elementary School Board of Trustees,

Good evening. I am addressing you here tonight because I'm feeling very worried about the possibility of our schools reopening for in-person learning soon. Please believe me when I say that there is nothing I would like more than a return to normalcy and in-person interaction with students. However, I do not feel that it would be safe for our schools to physically reopen anytime soon. I have been made aware that there is a good chance that Ventura County will be off the state watch list soon and if that happens, that there is a good possibility that Ventura County Public Health may allow Ventura County Schools to physically reopen as soon as September. While this may be okay for some districts and schools in the county, I do not believe that our district should consider reopening any time in the near future. I have attached the most recent Covid-19 numbers from vcemergency.com. In case you are unable to see the graph, let me share some of the numbers with you. 93033, where many of our schools, including the school where I teach, are located has the highest number of Covid-19 cases by far. This has consistently been the case for some time now. 93033 has had 212 new cases just in the past 14 days. For comparison, the next closest number of cases per zip code is also in Oxnard, 93030 with 150 new cases in the past 14 days. After that, the numbers drop significantly. The next highest number of cases in the county is in Simi Valley with 66 new cases in the past 14 days. So the zip code where I teach has over three times the number of Covid-19 cases than the zip code with the third highest number of Covid cases in the county. I think it is safe to say that our county would not be close to getting off the watch list if the numbers in the county as a whole looked like those in 93033. What I am respectfully requesting is that you look carefully at the Covid numbers in the zip codes our district serves and not just those of the county before agreeing on any kind of reopening plan. Just because we *can* possibly reopen in person soon doesn't mean we *should*.

Thank you so much for your time and consideration,

Sarah Brown
HESD Teacher

COVID-19 Cases by City

City/Zip	Total	14 days
93033 - Oxnard	1,648	212
93030 - Oxnard	1,290	150
93065 - Simi Valley	814	66
93036 - Oxnard	625	61
93060 - Santa Paula	609	40
93063 - Simi Valley (Santa Susana)	561	43
93003 - Ventura	414	38
93015 - Fillmore	406	23
93021 - Moorpark	386	25
93001 - Ventura	378	20
93010 - Camarillo	357	34
91360 - 93033 - Oxnard	352	28
91320 - Thousand Oaks/Newbury Park	288	15
93041 - Port Hueneme	281	30
93035 - Oxnard	280	36
91362 - Thousand Oaks/Westlake	214	21
93004 - Ventura	198	10
93012 - Camarillo/Santa Rosa Valley	169	29
91361 - Thousand Oaks/Lake Sherwood/Westlake	102	7
93040 - Piru	94	7
93023 - Ojai	73	13
91377 - Oak Park	71	1
93066 - Somis	45	3
93022 - Oak View	37	10
91307 - Bell Canyon	3	
Total	9,695	922

August 24, 2020

Dear HESD Board,

Having spent many days this summer reflecting on perspectives, and how difficult it can be to see past one's own, I have strived to put on the hat of various constituents of the HESD family, and look for common ground during this very high stakes time in our community. I am mindful that a MOU exists between the district and HEA, yet, I feel compelled to speak out on behalf of myself and the dozens of other stakeholders I have been in communication with this summer, who feel disenfranchised by the Hueneme Elementary School District. I would like to share some of these perspectives, coming from senior teachers, and untenured, coming from people who are holding their normal positions, people who have been involuntarily transferred, and people that volunteered to transfer positions to make things work. Many of these people have spent the past few months trying to make sense of how we squandered so much of the summer trying to negotiate terms for the start of the school year, taking the focus off of how to successfully implement distance learning instruction. One of Dr. Weiss's questions from last month's meeting was, "Do we know if the voice of the teachers who wrote to us were heard?" From the numerous colleagues I've spoken with, the answer to that is a resounding "NO!"

Were the 40, or 28 people that were on the exploratory, and then more permanent task force, representative of the hundreds of certificated employees? I don't even know... were there Classified employees on it as well? What I heard at the last Board meeting was that the committee spent a lot of time on the topic of consecutive versus non-consecutive days... so much so that both committees were re-pollled. At that point, would it have made sense to have the rest of the non-task force employees polled? I am struck by the fact that we were all emailed on June 5th that the district was "seeking to create committees" that "will have about twenty members [each]" and the "members will need to commit to attending the following meetings (each meeting is scheduled to run approximately two hours." I'm wondering how many other teachers, like me, may not have been able to commit to the dates and times listed for those meetings. Three of them took place in the time I Zoomed with my students on a daily basis, which left me out. Could it not have been the same for others? I'm not sure that I share the district's perspective that the exploratory committee "took all teachers" who wanted to join. Not to mention, the email was not even flagged with a golden arrow of importance.

The same is true of the email titled "Important Updates from HESD Education Services" notifying us of the Padlet, which was advertised as a way "to stay informed of the great work being accomplished by these two committees"; although, nothing was posted on it initially, when the email was sent, or even for the first few days, and I never was under the impression we staff could add to it. Since then, I have received multiple gold bannered emails, flagging importance, reminding me of the Teacher Expectations for both models, the dictated times, and the prescribed curriculum. I've also received multiple gold flagged emails about the Professional Learning mandates taking place three mornings this week in the hours preceding the passing out of devices, curriculum, supplies, and login information. During that time we are also to provide training/support orientations on the devices and materials, each done in a brief time window, while socially distancing.

I may have only been one out of four who wrote a letter to address the Board last month, but I know that I speak for others that feel the district's course of action in committing to the models they won approval for last month has been an egregious disservice to our teachers and support staff. In these last weeks leading up to the start of the school year I spoke with many teachers who were feeling such a wide range of emotions, with the common thread of a very negative experience. People feeling sick and anxious, NOT because they were going to be starting the year in the unique condition of Distance Learning, but because they didn't know what position (grade level or school) they would be starting the year in. In fact, some teachers' positions were finalized less than a week ago.

In your own perspective, does it seem ok that a teacher would find out their assignment after checking Q in desperation, rather than being notified by the principal? Is it ok that a teacher be told they are being transferred off campus because the HEA Collective Bargaining Agreement was not being carefully followed? Is it ok for a teacher who may not have been able to come to the voluntary work day to be in district mandated PL from 8 am until lunch, and then 45 minutes later start passing out well-planned curriculum and supplies to support the needs of their students? Is it ok that parents and teachers in the Hybrid program have not been informed which students belong to Cohort A, and which belong to Cohort B, but we have received the mandates for the time slots we must meet with each group? Is it ok that we have combo classes in the Hybrid program, so a teacher may have to create a cohort within a cohort to give grade level specific instruction? If the numbers are even for both grade levels, the cohorts can be split in that manner. But, what if there are only six? We cannot return to school with a cohort of six, meaning ultimately you cannot separate the students into grade level cohorts with a combo class. Just this morning, one teacher was told by Admin after raising a question about the combo that we can only hope they don't show up...because combos are not ideal. In your perspective, is that tending to the SEL of the teacher who questioned? Let's just hope your students don't show?

This is a time for teacher innovation, and it is counter intuitive that a teacher who is feeling so stripped of support would be at his/her best. It is as if half of the staff I encounter has PTSD symptoms. We all want to rise to this occasion for our students. We want to support our families, and we want to collaborate with each other to maximize our limited time. Many of us have devoted much of our summer to preparing for this challenge in whatever way we could, despite the unknowns we faced. Considering the fact that this situation was forced upon us in a manner that seemed to care less about WHAT we will do to instruct our students than HOW we will group them for our eventual return, I am furthermore shocked at the lack of preparation on school sites for visually displaying the social distancing cues for teachers and families during our return to sites to prepare and pass out materials. I am also saddened that the asynchronous learning platforms selected for our students, like Khan Academy, are herding us back into procedurally heavy tasks, as opposed to the 21st Century approach of the 4 C's: Critical Thinking, Collaboration, Communication, and Creativity.

Clearly these are challenging times. Clearly, even with people diligently striving to do be proactive in planning, there will be missteps from all parties. However, if we are truly the HESD family, then please do not accept the assumption that teachers who did not participate in the task force or the negotiations by default agreed to work under the constraints being imposed on us. It is difficult for

teachers to share discouragement with their superiors, but it is necessary for our voices to be heard so that we can move forward and focus all of our energy on doing right by our students and families. I hope in the future, as we navigate through even more unknowns, that the district will seek a wider breadth of input, and notify stakeholders with the same diligence they have notified the teachers of their upcoming responsibilities. Despite the stresses we are under, teachers have frantically pulled things together and were able to greet students and parents with welcoming smiles.

I thank you all for your time and consideration. I hope you and your families all stay safe and well.

Sincerely,

Kat Russell

3rd Grade Teacher, Hollywood Beach School

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF PERSONNEL REPORT

BOARD MEETING DATE: August 24, 2020

FROM: Jennifer A. Carr, Senior Director of Personnel Services
Dr. Carlos Dominguez, Assistant Superintendent
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board approve personnel actions in employee categories that are listed below. Identification of specific employees affected by the actions will be shared confidentially with the Governing Board and certain members of management in advance of the meeting.

BACKGROUND:

- (1) Certificated Management Services
 - Change of Assignment
 - Resignation

- (2) Certificated Services
 - Employment
 - Job Sharing
 - Resignation
 - Retirement
 - Authorization for Permanent Certificated Personnel to Teach Classes Outside the Provisions of their Credentials

- (3) Classified Services
 - Change of Classification/Location and/or Hours
 - Resignation

Employee's Name	Effective Date	Personnel Action
CHANGE OF ASSIGNMENT: Certificated Management Services		
Alcantar, Mirta	08-11-20	Assistant Principal, Parkview School to Principal, Bard School
Burke, Cristy	08-11-20	Assistant Principal, Williams School to Assistant Principal, Parkview School
Friedman, Dustin	08-11-20	Assistant Principal, Haycox School to Assistant Principal, Blackstock Jr. High School
Granado, Rosa	08-11-20	Assistant Principal, E.O. Green Jr. High School to Assistant Principal, Larsen School
Padilla, Rossana	08-11-20	Assistant Principal, Blackstock Jr. High School to Interim Principal, Sunkist School
Pacheco, Veronica	08-11-20	Assistant Principal, Bard School to Assistant Principal, E.O. Green Jr. High School
RESIGNATION: Certificated Management Services		
Perez, Vanessa	07-31-20	Principal, Bard School, resigning
EMPLOYMENT: Certificated Services		
Dalmatoff, Kimberly	08-24-20	Teacher, Special Education, Probationary I
Groom, Lindsey	08-24-20	Teacher, Special Education, Probationary I
Macen, Angelica	08-24-20	School Nurse, Temporary

Employee's Name	Effective Date	Personnel Action
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RECOMMENDATION FOR APPROVAL OF JOB SHARING REQUEST: Certificated Services

Macen, Angelica	08-24-20	☛ School Nurse, requesting job share, 0.50/0.50-FTE with Lauren O'Leary, PSS, for the 2020-21 school year pursuant to H.E.A. Agreement, Article 23 - Job Sharing
O'Learly, Lauren	08-24-20	☛ School Nurse, requesting job share, 0.50/0.50-FTE with Angelica Macen, PSS, for the 2020-21 school year pursuant to H.E.A. Agreement, Article 23 - Job Sharing

RESIGNATION: Certificated Services

Crowell, Kimberly	08-18-20	Teacher, Bard School, resigning
Levy, Adriane	07-29-20	Teacher, Blackstock Junior High School, resigning

RETIREMENT: Certificated Services

Ramirez, Linda	07-20-20	Teacher, Larsen School, retiring
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AUTHORIZATION FOR PERMANENT CERTIFICATED PERSONNEL TO TEACH CLASSES OUTSIDE THE PROVISIONS OF THEIR CREDENTIALS: Certificated Services

Frias, Sal	08-24-20	♦Teacher, Grade 7, Social Science, E.O. Green Junior High School, credentialed pursuant to Ed Code 44258.2
Kelley, Steven	08-24-20	♦Teacher, Grade 7, Social Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2
Myers, McKenna	08-24-20	♦Teacher, Grades 7/8, Physical Science, E.O. Green Junior High School, credentialed pursuant to Ed Code 44258.2
Nava-Lozano, Kim	08-24-20	♦Teacher, Grades 7/8, General Science, Blackstock Junior High School, credentialed pursuant to Ed Code 44258.2

Employee's Name	Effective Date	Personnel Action
Ramos, Lidia	08-24-20	♦Teacher, Grades 7/8, Language Arts/ELD Core, E.O. Green Junior High School, credentialed pursuant to Ed Code 44258.2

CHANGE OF CLASSIFICATION, LOCATION AND/OR HOURS: Classified Services

Camarena, Nancy	08-18-20	3.0-hr. School Clerk, Hathaway School to 3.50-hr. School Clerk, Blackstock Jr. High School, replacing Sara Arevalo who was promoted
Gomez, Alejandra	08-18-20	3.50-hr. Paraprofessional/Special Education, Hathaway Pre-school to 3.50-hr. School Clerk, E.O. Green, replacing Maria Guerrero who transferred
Lopez Solorio, Mayra	08-25-20	3.75-hr. Bilingual Paraprofessional, Sunkist School to 3.75-hr. Paraprofessional/Special Education, Hathaway School, replacing Alejandra Gomez who transferred

RESIGNATION: Classified Services

Garcia, Aracely	08-14-20	3.0-hr. Bilingual Paraprofessional, Haycox School, resigning
Robles, Gisela	08-17-20	3.50-hr. Bilingual Paraprofessional, Williams School, resigning

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF EXPENDITURE REPORTS FOR
JUNE 2020

BOARD MEETING DATE: August 24, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify the attached Expenditure Reports for June 2020, as follows:

- (1) Commercial Payments
- (2) Payroll

June 2020

ISSUE DATE	CHECK NUMBERS	TOTAL AMOUNT	Unrestricted 010 FUND	Cafeteria 130 FUND	Measure T 215/216 FUND	Dev. Fees 250 FUND	Bond Int. 510 FUND	ASB/USB 951-952-953 FUND	Accrued Sales Taxes
June 4, 2020	5002044948-5002045018	\$ 1,257,867.75	\$ 1,188,620.33	\$ 38,345.75	\$ 30,201.67			\$ 700.00	\$ 66.70
June 11, 2020	5002045019-5002045060	\$ 159,996.10	\$ 33,278.17	\$ 52,727.29	\$ 70,330.00			\$ 3,660.64	\$ 75.61
June 18, 2020	5002045061-5002045103	\$ 66,839.53	\$ 52,888.83	\$ 13,009.23				\$ 941.47	\$ 78.32
June 25, 2020	5002045104-5002045189	\$ 713,488.71	\$ 607,515.94	\$ 590.14	\$ 100,778.31		\$ 1,430.00	\$ 3,174.32	\$ 101.38
June 29, 2020	5002045190-5002045214	\$ 73,892.97	\$ 69,020.47		\$ 4,207.50			\$ 665.00	\$ 15.29
TOTAL PAYMENTS		\$ 2,272,085.06	\$ 1,951,323.74	\$ 104,672.41	\$ 205,517.48	\$ -	\$ 1,430.00	\$ 9,141.43	\$ 337.30

PAYROLL SUMMARY - JUN 2020

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
6/2/20	\$1,165.84	\$346.38	\$1,512.22	\$1,377.55	\$0.00
6/11/20	\$1,833.25	\$69.49	\$1,902.74	\$1,902.74	\$0.00
6/12/20	\$1,728.00	\$171.77	\$1,899.77	\$1,899.77	\$0.00
6/19/20	\$12,807.45	\$479.00	\$13,286.45	\$13,286.45	\$0.00
6/30/2020	\$5,697,372.80	\$2,231,320.71	\$7,928,693.51		\$281,881.16
Total	\$5,714,907.34	\$2,232,387.35	\$7,947,294.69	\$18,466.51	\$281,881.16

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR
JUNE 2020

BOARD MEETING DATE: August 24, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify purchase orders and checks generated in June 2020.

BACKGROUND

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases. The purchase order numbering system is described below:

1. B20-0000.....“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H20-0000.....“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.

For the period of June 1-30, 2020, purchase orders totaled **\$1,768,124.21** and \$147,177.96 in change notices. The attached report reflects June 2020 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation

RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR JUNE 2020

August 24, 2020

Page 2 of 2

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between June 1 and June 30, 2020 totaled **\$2,296,766.17**.

Includes 06/01/2020 - 06/30/2020						
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount	
B20-00225	Oxnard School District	03	PSS/Service Agreement/	010-5100	63,819.19	
				010-5800	20,684.81	
				010-7141	65,496.00	
B21-00041	Fry's Electronics	18	Hathaway/LCFF/Open P.O.	010-4300	500.00	
B21-00042	HopSkipDrive Inc.	02	Ed. Services/Homeless/Transportation	010-5800	15,000.00	
B21-00043	VCOE	02	Ed. Services/Foster Transportation	010-5800	5,000.00	
B21-00044	Castle Air Inc	FOT	FOT/Service	010-5600	350,000.00	
B21-00045	Silvas Oil Company Inc	FOT	FOT/Supplies	010-4300	60,000.00	
B21-00046	Daniels Tire Service	FOT	FOT/Service	010-4300	500.00	
				010-5600	12,500.00	
B21-00047	Air Gas	FOT	FOT/Supplies & Rentals	010-4300	5,000.00	
				010-5699	1,000.00	
B21-00048	City Of Oxnard/Treasurer Del Norte Regional Recycling	FOT	FOT/Service/Recycling	010-5501	2,000.00	
B21-00049	McKinley Equipment Corporation	FOT	FOT/Service	010-5600	5,000.00	
B21-00050	Dugmore & Duncan of California	FOT	FOT/Supplies	010-4300	60,000.00	
B21-00051	Foundation Building Materials	FOT	FOT/Supplies	010-4300	10,000.00	
B21-00052	Home Depot	FOT	FOT/Supplies	010-4300	85,450.00	
B21-00053	Kwang Sung Lee DBA K & S Lawnmower	FOT	FOT/Service & Supplies	010-4300	6,200.00	
				010-4400	5,700.00	
				010-5600	2,500.00	
B21-00054	Otis Elevator	FOT	FOT/Service	010-5600	10,000.00	
B21-00055	Wilivaldo Izazaga DBA ALWI Pest Control	FOT	FOT/Service	010-5500	16,000.00	
B21-00056	Coastal Pipco	FOT	FOT/Supplies	010-4300	20,000.00	
B21-00057	Dunn-Edwards Corp	FOT	FOT/Supplies	010-4300	5,000.00	
B21-00058	Superior Sanitary Supplies	FOT	FOT/Supplies	010-4300	6,000.00	
B21-00059	US Air Conditioning	FOT	FOT/Supplies	010-4300	3,500.00	
B21-00060	Western Exterminator Chris Morris	FOT	FOT/Service	010-5500	3,500.00	
B21-00061	Access Hardware Supply	FOT	FOT/Supplies	010-4300	1,000.00	
B21-00062	AutoZone Stores, Inc.	FOT	FOT/Supplies	010-4300	500.00	
B21-00063	CyberCopy Inc.	FOT	FOT/Supplies	010-4300	2,000.00	
B21-00064	Farmer Brothers	FOT	FOT/Supplies	010-4300	5,000.00	
B21-00065	VCOE-SELPA	02	Ed. Services/SOE	010-5800	69,120.00	
B21-00066	Diamond A Equipment	FOT	FOT/Service & Supplies	010-4300	1,000.00	
				010-5600	7,000.00	
H20-01285	Urban Graphics and Printing	18	Hathaway/LCFF/supplies	010-4300	265.35	
H20-01590	Kajeet, Inc.	00	technology/supplies/Covid-19/ Dist. Learning	010-4300	121,868.14	
H20-01701	Jostens Inc	16	8th grade promotion	010-4300	2,343.56	
H20-01702	KENCO Construction Services	28	Sunkist/DSA Inspections	216-6200	5,780.00	
				216-6200	1,020.00	
H20-01703	Presentation Systems South	34	Print Shop/Supplies	010-4400	697.60	

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes 06/01/2020 - 06/30/2020					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H20-01704	Jaynes Brother Construction	28	Sunkist/Service	216-6200	42,445.17
H20-01705	Home Depot	01	District / Emergency - Safety Supplies	010-4300	6,758.75
H20-01706	Office Depot School Division	01	District/supplies	010-4300	90.64
H20-01707	CASBO	01	DO/Subscription	010-5800	240.00
H20-01708	Kelly Paper Store	01	District/Env/Supplies	010-4300	817.72
H20-01709	Law Offices of Henry Tovmassia n	03	PSS/Legal Settlement	010-9510	19,500.00
H20-01710	Staples Advantage	03	PSS/Supplies	010-9510	1,656.26
H20-01711	Office Depot School Division	16	EO Green/Main Office/Maria Guerrero	010-4300	50.99
H20-01712	Herff Jones Inc Photography Division	16	2019-2020 Yearbooks Ms. Lapper, Yearbook Advisor	952-4300	2,832.37
H20-01713	PeeBee & Jay's	01	District/Staff Appreciation	010-4300	2,754.89
H20-01714	Jordano's	08	Food Service/Supplies	130-4300	446.80
H20-01715	Maad Graphics	16	Promotion Banner 6 x3 2019-2020	010-4300	69.73
H20-01717	Dell Computer Corp	99	ASES/ Supplies	010-4300	117.45
				010-4400	1,152.78
H20-01718	Alpha Solutions Inc.	01	Green/Title i/ASES/Projector	010-4400	22,659.82
H20-01719	Sinclair Sanitary Supply Inc	01	District/Purell 3073 Hand Sanitizer/Covid-19	010-4300	4,994.34
H20-01720	Camlox Industries DBA Western Graphix	22	Hueneme/LCFF/Supply	010-4300	229.64
H20-01721	School Specialty	22	Hueneme/LCFF/Supply	010-4300	299.06
H20-01722	Sams Club	22	Hueneme/LCFF/Supply	010-4300	17.88
H20-01723	Quill Corporation	22	Hueneme/LCFF/Supply	010-9510	52.33
H20-01724	Discount School Supply	22	Hueneme/LCFF/Supply	010-4300	270.36
H20-01725	Oriental Trading Co Inc	22	Hueneme/LCFF/Supply	010-4300	80.94
H20-01726	Maad Graphics	14	6th grade t-shirt order	951-4300	3,203.78
H20-01727	Staples Advantage	22	Hueneme/LCFF/Supply	010-9510	351.43
H20-01728	Southwest School & Office Supply	01	Disrict/covid-19/face sheild	010-4300	258.28
H20-01729	Amazon Capital Service	22	Hueneme/Amazon/Supplies	010-4300	271.74
H20-01730	School Specialty Inc.	24	Larsen/Theft	010-4300	301.33
H20-01731	Gopher Sport	24	Larsen/Theft	010-4300	9.65
				010-9510	815.74
H20-01732	Aswell Trophy	01	District / Supplies / H.R.	010-4300	1,529.03
H20-01733	World's Finest Chocolate	14	ASB/Band	951-4300	665.00
H20-01734	Great Lakes Sports	16	ASB PE/ Lori Henson	952-4300	167.48
H20-01735	CSF/CJSF	14	ASB/ CJSF	951-9510	80.00
H20-01736	The Shopper Inc	16	2020 ASB/Prism Club T-Shirts/ Olivia Strohman	952-4300	597.74
H20-01737	Mark-It Place	14	ASB/Enviornmental Club	951-4300	135.07
H20-01738	Aswell Trophy	01	District / H.R. / Prof Services	010-4300	40.24
H20-01739	Nancy Spooner	12	Beach/LCFF/Art	010-5800	5,220.00
H20-01740	The Shopper Inc	16	Green 2019-2020 Web Sticker/Valerie Thorpe	010-4300	554.63

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes 06/01/2020 - 06/30/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H20-01741	19six Architects	14	Blackstock/Service	216-6200	883.00
H20-01742	Jeremy & Lois Talmadge	03	PSS/REIMBURSEMENT	010-9510	17,225.00
H20-01743	VCOE	14	Blackstock/GF/Workshop	010-5200	100.00
H20-01744	19six Architects	28	31	216-6200	210.00
H20-01745	Office Depot School Division	99	ASES/ DO Supplies	010-4300	104.36
				010-9510	497.95
H20-01746	Empire Cleaning Supply	FOT	Fot/Emergency/COVID-19/Supplies	010-4300	5,044.91
H21-00015	iboss Network Security	00	District / Technology / Prof. Services	010-5800	31,959.42
H21-00017	Oriental Trading Co Inc	30	Williams/LCFF/Supplies	010-4300	378.36
H21-00018	Demco Inc	16	Library/Mr. Jose Resendiz	010-4300	394.62
H21-00019	Cover One Inc.	16	Library Mr. Jose Resendiz	010-4300	277.00
H21-00020	Kapco	18	Hathaway/LCFF/repair kit	010-4300	255.32
H21-00021	Cal West Visuals	01	District / Technolgy / Prof Services	010-4300	483.94
				010-4400	2,338.12
				010-5800	457.00
H21-00022	Rabbit Publishers	18	Hathaway/LCFF/ e-book library license	010-5800	47.00
H21-00023	Office Depot School Division	18	Hathaway/LCFF/supplies	010-4300	1,839.57
H21-00024	Lakeshore Store #038	18	Hathaway/LCFF/supplies	010-4300	143.50
H21-00025	Staples Advantage	18	Hathaway/LCFF/supllies	010-4300	204.43
H21-00026	Jones School Supply Co Inc	18	Hathaway/LCFF/supplies	010-4300	557.38
H21-00027	Staples Advantage	18	Hathaway/LCFF/Supplies	010-4300	138.30
H21-00028	CODESP	01	District / H.R. / Prof. Services	010-5800	2,300.00
H21-00029	Alpenspruce Software Inc.	00	District / Technology / Prof. Services	010-5800	9,500.00
H21-00030	The Shopper Inc	06	ASB/Athletics PE uniforms	951-4300	25,749.66
H21-00031	Salinas & Sons Rooter Service Inc.	FOT	FOT/Service	010-5600	10,000.00
H21-00032	CABE	02	Ed. Projects/Title III/Registration	010-5200	2,750.00
H21-00033	VCOE	01	District/Service	010-5800	83,678.08
				130-5800	9,998.30
H21-00034	VCOE	01	DO/Business	010-5800	76,905.20
H21-00035	Mystery Science Inc.	30	Williams/ Title-1/ Online subscription	010-5800	999.00
H21-00036	Dell Computer Corp	00	District / Technology/ Prof. Services	010-5800	8,449.88
H21-00037	Staples Advantage	30	Williams/LCFF/Supplies	010-4300	255.40
H21-00038	Office Depot School Division	30	Williams/LCFF/Supplies	010-4300	141.92
H21-00039	Staples Advantage	30	Williams/LCFF/Supplies	010-4300	216.80
H21-00040	Gopher Sport	14	Blackstock/LCFF/Supplies	010-4300	2,103.71
				010-4400	1,204.95
H21-00041	Crisis Prevention Institute	02	Ed. Services/NCPI Membership Fee	010-5300	150.00
H21-00043	Nasco	14	Blackstock/LCFF/Supplies	010-4300	1,621.51

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Includes 06/01/2020 - 06/30/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount	
H21-00044	Flinn Scientific Inc	14	Blackstock/LCFF/Supplies	010-4300	1,568.49	
H21-00045	Boomerang Project	02	Ed. Services/SEL/Training	010-5800	1,000.00	
H21-00046	STS education	01	DO/Service	216-5600	107,649.55	
H21-00051	World Wildlife Fund	14	ASB/Enviornmental Club	951-4300	790.76	
H21-00052	School Specialty	14	Blackstock/LCFF/Supplies	010-4300	679.88	
H21-00053	Airlink Internet Incorporated	01	District / Technology / Professional Services	010-5800	7,523.00	
H21-00055	Office Depot School Division	14	Blackstock/LCFF/Supply	010-4300	1,318.38	
H21-00056	Stamp Fulfillment Services Personalized Envelope Program	14	Blackstock/LCFF/Supplies	010-5900	1,763.85	
H21-00057	EMS LINQ INC.	08	Food Service/ Professional Service	130-5800	1,980.00	
H21-00058	STS education	01	District / Technology / Professional Services	010-5800	59,166.00	
H21-00059	City of Oxnard	01	District/Professional Services	010-5800	88,265.00	
H21-00060	All City Mgmt Services, Inc.	01	DO/Service	010-5800	17,172.00	
Total Number of POs				113	Total	1,768,124.21
Total Fiscal Year 2020					292,424.74	
Total Fiscal Year 2021					1,475,699.47	

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B20-00009	33,000.00	010-4300	General Fund/Materials and Supplies	1,500.00
B20-00033	2,647.86	010-5600	General Fund/Repairs	400.00
B20-00034	4,720.08	010-4300	General Fund/Materials and Supplies	2,220.08
B20-00039	7,693.76	010-4300	General Fund/Materials and Supplies	28.57
B20-00039	7,693.76	010-5600	General Fund/Repairs	28.57
Total PO B20-00039				57.14
B20-00104	6,975.00	510-7434	Bond Interest and Redemption F/Bond Interest	1,300.00
B20-00121	221,689.85	010-5502	General Fund/Utilities-Water/Sewer	19,201.10
B20-00152	645.32	010-4300	General Fund/Materials and Supplies	107.22
B20-00160	119,365.94	010-5501	General Fund/Utilities-Trash	6,476.17
B20-00189	118,877.50	010-5100	General Fund/Subagreements Contracts	20,855.97
B20-00189	118,877.50	010-5800	General Fund/Professnl/Consult Serv & Opera	8,021.53
Total PO B20-00189				28,877.50
B20-00208	33,970.09	010-5800	General Fund/Professnl/Consult Serv & Opera	14,475.00
B20-00223	29,480.00	010-5800	General Fund/Professnl/Consult Serv & Opera	3,765.00
H20-00373	586,776.00	216-6200	Measure B Building Fund/Buildings and Improvement	11,476.00
H20-00407	229,150.49	010-5600	General Fund/Repairs	56,904.45
H20-00407	229,150.49	130-5600	Cafeteria Fund/Repairs	397.42
Total PO H20-00407				57,301.87
H20-01675	609.42	130-4400	Cafeteria Fund/Non-Capitalized Equipment	10.44
H20-01676	674.75	130-4400	Cafeteria Fund/Non-Capitalized Equipment	10.44

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Includes 06/01/2020 - 06/30/2020

PO Changes (continued)

Total PO Changes 147,177.96

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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Checks Dated 06/01/2020 through 06/30/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
4002095102	06/26/2020	Debi Theys	Cancelled		24,681.11 *
Cancelled on 07/10/2020, Cancel Register # PM200711					
5002044948	06/04/2020	Alba Peralta de Barralaga	951-8699		25.00
5002044949	06/04/2020	Alma Magana	951-8699		25.00
5002044950	06/04/2020	Altagracia Rodriguez	951-8699		25.00
5002044951	06/04/2020	Carmela Rodriguez	951-8699		25.00
5002044952	06/04/2020	Cristal Gutierrez	951-8699		25.00
5002044953	06/04/2020	Elena Villarreal	951-8699		25.00
5002044954	06/04/2020	Eliosa Carmona	951-8699		25.00
5002044955	06/04/2020	Enrique Ortiz	951-8699		25.00
5002044956	06/04/2020	Fabiola Munoz	951-8699		25.00
5002044957	06/04/2020	Francisco Ramirez	951-8699		25.00
5002044958	06/04/2020	George Fababier	951-8699		25.00
5002044959	06/04/2020	Gilberto Nanez	951-8699		25.00
5002044960	06/04/2020	Jose Luis Aguilera	951-8699		25.00
5002044961	06/04/2020	Juan Figueroa	951-8699		25.00
5002044962	06/04/2020	Lucia Perea	951-8699		25.00
5002044963	06/04/2020	Luz Zedillo	951-8699		25.00
5002044964	06/04/2020	Marcelino Apolinar	951-8699		25.00
5002044965	06/04/2020	Margaret Espinoza	951-8699		25.00
5002044966	06/04/2020	Maria Almendarez	951-8699		25.00
5002044967	06/04/2020	Maria Vega	951-8699		25.00
5002044968	06/04/2020	Mario Soria	951-8699		25.00
5002044969	06/04/2020	Mary langkilde	951-8699		25.00
5002044970	06/04/2020	Mrs. Blanca Cuba	951-8699		25.00
5002044971	06/04/2020	Natividad Carmona	951-8699		25.00
5002044972	06/04/2020	Shantal Olson	951-8699		25.00
5002044973	06/04/2020	Trinidad Herrera	951-8699		25.00
5002044974	06/04/2020	Veronica Munoz	951-8699		25.00
5002044975	06/04/2020	Epstein, Joy	010-5900		57.00
5002044976	06/04/2020	Granado, Maria	010-4300		268.35
5002044977	06/04/2020	Cortez, Norma L	010-4300		41.96
5002044978	06/04/2020	Mock, Nancy	010-4300		54.00
5002044979	06/04/2020	Guillen, Marisol	010-4300		31.77
5002044980	06/04/2020	Martinez, Sandra D	010-4300		15.83
5002044981	06/04/2020	Dorsey-Anthony, Kathleen	010-4300		527.22
5002044982	06/04/2020	Perez, Felicitas	010-4300		189.06
5002044983	06/04/2020	Prigge, Julie A	951-8699		25.00
5002044984	06/04/2020	Perez, Shirley C	010-4300		108.86
5002044985	06/04/2020	Linman, Ashley R	010-4300		59.98
5002044986	06/04/2020	Butler, Alyssa	010-5200		195.00
5002044987	06/04/2020	A-Z Bus Sales	010-4300	392.37	
			010-5600	2,872.92	
			Unpaid Tax	6.70-	3,258.59
5002044988	06/04/2020	Daniel Fowler DBA Acorn Appliance Service	130-5600	3,344.65	
			Unpaid Tax	8.39-	3,336.26

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Checks Dated 06/01/2020 through 06/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002044989	06/04/2020	Airgas West	010-4300		250.49
5002044990	06/04/2020	All Phase Electric	010-4300	2,397.43	
			Unpaid Tax	15.59-	2,381.84
5002044991	06/04/2020	Casa Pacifica	010-5800		14,443.00
5002044992	06/04/2020	CASBO Attn Accounts Receivable	010-5800		240.00
5002044993	06/04/2020	CDW-G (Chicago)	010-4300		113.91
5002044994	06/04/2020	DocuProducts	010-4300	574.68	
			Unpaid Tax	5.29-	569.39
5002044995	06/04/2020	Driftwood Dairy Inc.	130-9321		18,842.88
5002044996	06/04/2020	Div of the State Architect Dept of General Services	216-6200		2,721.01
5002044997	06/04/2020	Dual Language Education New Mexico	010-5200		658.00
5002044998	06/04/2020	E.J.Harrison & Sons Inc.	010-5501		9,632.25
5002044999	06/04/2020	EJS Construction, Inc.	215-6200	9,868.08	
			216-6200	17,612.58	27,480.66
5002045000	06/04/2020	Finish Line Paving Inc.	010-5600		17,240.00
5002045001	06/04/2020	Food Safety Systems	130-5800		1,155.00
5002045002	06/04/2020	Home Depot	010-4300	6,758.75	
			Unpaid Tax	27.22-	6,731.53
5002045003	06/04/2020	Integrated Fire & Safety	010-5600	949.96	
			Unpaid Tax	2.92-	947.04
5002045004	06/04/2020	Jive Communications Inc	010-5903		11,328.32
5002045005	06/04/2020	Kajeet, Inc.	010-4300		121,868.14
5002045006	06/04/2020	Kelly Paper Store	010-4300	63.88	
			Unpaid Tax	.59-	63.29
5002045007	06/04/2020	Office Depot	010-4300		90.64
5002045008	06/04/2020	P & R Paper Supply Inc.	130-9329		2,758.44
5002045009	06/04/2020	PeeBee & Jay's	010-4300		1,097.36
5002045010	06/04/2020	Presentation Systems South	010-4300		264.24
5002045011	06/04/2020	School Specialty Inc.	010-4300		337.56
5002045012	06/04/2020	Rockstar Recruiting DBA StaffRehab	010-5100	10,329.93	
			010-5800	32.77	10,362.70
5002045013	06/04/2020	STAR of CA,ERA Ed	010-5100	11,484.30	
			010-5800	2,547.90	14,032.20
5002045014	06/04/2020	STS education	010-4300	39,117.38	
			130-4400	10,724.93	49,842.31
5002045015	06/04/2020	The Stepping Stones Group	010-5100		7,380.00
5002045016	06/04/2020	Tri County Bread Service	130-9321		1,528.24
5002045017	06/04/2020	VCOE	010-7142		920,962.29
5002045018	06/04/2020	Ventura Steel Inc.	010-5600		3,701.14
5002045019	06/11/2020	Calderon, Rafael	010-4300		116.29
5002045020	06/11/2020	Hernandez, Anna	010-4300		15.55
5002045021	06/11/2020	Delgado, Cynthia J	010-4300		443.62
5002045022	06/11/2020	Shallenberger, Monica	010-4300		317.91
5002045023	06/11/2020	Chavez, Valdina S	010-4300		137.89
5002045024	06/11/2020	Hunter, Martha	010-4300		19.41

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Checks Dated 06/01/2020 through 06/30/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045025	06/11/2020	Prigge, Julie A	010-4200		200.00
5002045026	06/11/2020	Montag, Kristy M	010-4300		106.99
5002045027	06/11/2020	Melero, Nanette M	010-4300		221.00
5002045028	06/11/2020	Riddle, Joy	953-4300		498.27
5002045029	06/11/2020	Hayashi, Elizabeth M	010-4300		116.37
5002045030	06/11/2020	Art Trek	010-5800		1,718.95
5002045031	06/11/2020	ASCD Membership Processing Center	010-5300		59.00
5002045032	06/11/2020	AutoZone Stores, Inc.	010-4300	3.25	
			Unpaid Tax	.03-	3.22
5002045033	06/11/2020	Balfour Beatty	216-5800		10,330.00
5002045034	06/11/2020	Barnes & Noble Inc	010-4200	6,982.16	
			Unpaid Tax	51.10-	6,931.06
5002045035	06/11/2020	The Berry Man Inc	130-9321		17,109.23
5002045036	06/11/2020	City Of Pt Hueneme	010-5502		9,743.09
5002045037	06/11/2020	City of Ventura Community	953-5800		330.00
5002045038	06/11/2020	CyberCopy Inc.	010-4300	329.20	
			Unpaid Tax	1.65-	327.55
5002045039	06/11/2020	Dex Imaging	010-4300	199.76	
			Unpaid Tax	1.76-	198.00
5002045040	06/11/2020	DocuProducts	010-4300	68.08	
			010-5800	578.23	
			Unpaid Tax	.58-	645.73
5002045041	06/11/2020	Frontier Communications	010-5903		412.31
5002045042	06/11/2020	Gold Star Foods Inc	130-5600	368.60	
			130-9321	35,249.46	35,618.06
5002045043	06/11/2020	Herff Jones Inc	952-4300		2,832.37
5002045044	06/11/2020	Hose Man Inc	010-4300		505.84
5002045045	06/11/2020	Integrated Fire & Safety	010-5600		1,575.00
5002045046	06/11/2020	L & L Roofing	216-6200		60,000.00
5002045047	06/11/2020	Live Scan Ventura	010-5800		20.00
5002045048	06/11/2020	MJP Technologies	010-4300		4,570.00
5002045049	06/11/2020	Mobile Mini Inc	010-5699		251.11
5002045050	06/11/2020	Office Depot	010-4300		480.66
5002045051	06/11/2020	ReadyRefresh by Nestle	010-4300		12.02
5002045052	06/11/2020	School Specialty Inc.	010-4300		84.18
5002045053	06/11/2020	Shred-It USA	010-5800		149.52
5002045054	06/11/2020	Silvas Oil Company Inc	010-4300		868.17
5002045055	06/11/2020	So Ca Edison Co	010-5506		52.14
5002045056	06/11/2020	Staples Advantage	010-4300		148.42
5002045057	06/11/2020	Time Warner Cable	010-5903		353.55
5002045058	06/11/2020	Traffic Technologies	010-4300	2,180.44	
			Unpaid Tax	20.05-	2,160.39
5002045059	06/11/2020	Los Angeles Truck Centers, LLC	010-4300		265.52
5002045060	06/11/2020	Ventura County Auto Suppy	010-4300	48.15	
			Unpaid Tax	.44-	47.71
5002045061	06/18/2020	Patricia Ramirez	010-8699		55.00

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Checks Dated 06/01/2020 through 06/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045062	06/18/2020	Pacheco, Veronica	010-4300		235.75
5002045063	06/18/2020	Shallenberger, Monica	010-4300		36.98
5002045064	06/18/2020	Cuevas, Giovanna I	010-4200		176.96
5002045065	06/18/2020	Advantage Telecom	010-5800		74.75
5002045066	06/18/2020	Aswell Trophy	010-4300	1,529.03	
			Unpaid Tax	14.06-	1,514.97
5002045067	06/18/2020	AT&T Mobility	010-5909		198.82
5002045068	06/18/2020	Atlantis Utility	010-5800	417.81	
			Unpaid Tax	24.06-	393.75
5002045069	06/18/2020	Barnes & Noble Inc	010-4200	380.50	
			Unpaid Tax	3.63-	376.87
5002045070	06/18/2020	Building Block Entertainment	Cancelled		895.00 *
		Cancelled on 06/30/2020			
5002045071	06/18/2020	Castle Air Inc	010-5600		16,844.50
5002045072	06/18/2020	California Dept of Education Accounting Office	010-4300		879.54
5002045073	06/18/2020	Channel Isl Beach Community Services District	010-5502		852.46
5002045074	06/18/2020	City Of Oxnard	010-5502		2,575.17
5002045075	06/18/2020	City Of Pt Hueneme	010-5502		366.36
5002045076	06/18/2020	Community Partners Circle if Friends	010-5800		6,000.00
5002045077	06/18/2020	Crisis Prevention Institute	Cancelled		150.00 *
		Cancelled on 07/31/2020			
5002045078	06/18/2020	Crown Castle Fiber LLC	010-5903		1,031.20
5002045079	06/18/2020	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002045080	06/18/2020	Daniels Tire Service	010-5600	781.66	
			Unpaid Tax	9.01-	772.65
5002045081	06/18/2020	DocuProducts	010-4300	68.08	
			Unpaid Tax	.58-	67.50
5002045082	06/18/2020	Dunn-Edwards Corp	010-4300	370.01	
			Unpaid Tax	3.38-	366.63
5002045083	06/18/2020	Elite Screen Printing & Embroidery	952-4300	950.20	
			Unpaid Tax	8.73-	941.47
5002045084	06/18/2020	Empire Cleaning Supply	010-4300		7,830.00
5002045085	06/18/2020	Federal Express	010-5900		64.26
5002045086	06/18/2020	Jordano's	130-4300	446.80	
			130-4400	649.01	
			130-9321	11,919.39	
			Unpaid Tax	5.97-	13,009.23
5002045087	06/18/2020	Lito Galang DBA Lito's Auto Repair	010-5600	214.33	
			Unpaid Tax	.66-	213.67
5002045088	06/18/2020	Maad Graphics	010-4300	69.73	
			Unpaid Tax	.54-	69.19
5002045089	06/18/2020	Mayan Hardwood Inc	010-4300	25.75	
			Unpaid Tax	.23-	25.52
5002045090	06/18/2020	Mobile Mini Inc	010-5699		317.68
5002045091	06/18/2020	Paradise Chevrolet	010-4300	9.57	

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Checks Dated 06/01/2020 through 06/30/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
			Unpaid Tax	.08-	9.49
5002045092	06/18/2020	PeeBee & Jay's	010-4300		2,754.89
5002045093	06/18/2020	Port Hueneme Marine Supply Co	010-4300	442.19	
			Unpaid Tax	4.38-	437.81
5002045094	06/18/2020	Presentation Systems South	010-4400		697.60
5002045095	06/18/2020	School Specialty Inc.	010-4300		997.55
5002045096	06/18/2020	Shred-It USA	010-5800		463.53
5002045097	06/18/2020	Silvas Oil Company Inc	010-4300		412.53
5002045098	06/18/2020	Superior Sanitary Supplies	010-4300		134.92
5002045099	06/18/2020	United Parcel Service	010-5900		124.00
5002045100	06/18/2020	Urban Graphics and Printing	010-4300		265.35
5002045101	06/18/2020	Ventura Co. Schools SFA C/O At hens Administrators	010-2200		3,850.78
5002045102	06/18/2020	Los Angeles Truck Centers, LLC	010-4300	94.54	
			Unpaid Tax	.87-	93.67
5002045103	06/18/2020	Ventura County Auto Suppy	010-4300	233.67	
			Unpaid Tax	2.14-	231.53
5002045104	06/25/2020	Adam Brunton	130-8699		57.75
5002045105	06/25/2020	Cynthia Flores	130-8699		25.60
5002045106	06/25/2020	Gina Olmande	130-8699		75.00
5002045107	06/25/2020	Kristine Duke	130-8699		177.25
5002045108	06/25/2020	Lisa M Garlough	130-8699		45.00
5002045109	06/25/2020	Robert Frash	130-8699		31.00
5002045110	06/25/2020	Trisha C Fukuda	130-8699		95.00
5002045111	06/25/2020	William Shafer	130-8699		83.54
5002045112	06/25/2020	Kvashay, Christine	010-4300		115.23
5002045113	06/25/2020	Nishimori, Nancy	010-4300		45.03
5002045114	06/25/2020	Shallenberger, Monica	010-4300		332.66
5002045115	06/25/2020	Gonzalez, Leticia	010-5200		229.65
5002045116	06/25/2020	Aipa, Raven G	010-5200		46.81
5002045117	06/25/2020	Martinez, Sandra D	010-4300		280.16
5002045118	06/25/2020	Leal, Tonya	010-4300		383.69
5002045119	06/25/2020	Perez, Felicitas	010-4300		126.74
5002045120	06/25/2020	Salas, Daniel	010-4300		250.00
5002045121	06/25/2020	Sinclair, Anne P	010-4300		77.20
5002045122	06/25/2020	Lira, Rafael	010-4300		250.00
5002045123	06/25/2020	Garcia, Hugo	010-4300		250.00
5002045124	06/25/2020	Garcia, Alyssa	010-4300		200.00
5002045125	06/25/2020	Coulter, Paige A	010-5800		50.00
5002045126	06/25/2020	Nabors, Danna K	010-4200	21.59	
			010-4300	171.54	193.13
5002045127	06/25/2020	Leon, Almacynthia	010-4300		200.00
5002045128	06/25/2020	Bird, Shauna L	010-4300	109.19	
			010-5200	219.99	329.18
5002045129	06/25/2020	Schachter, Jordan	010-4300		47.40
5002045130	06/25/2020	A-Z Bus Sales	010-4300		1,716.34
5002045131	06/25/2020	Airgas West	010-5699		50.04

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Checks Dated 06/01/2020 through 06/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045132	06/25/2020	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		1,200.00
5002045133	06/25/2020	American Plastics Corp.	010-4300	2,251.13	
			Unpaid Tax	31.05-	2,220.08
5002045134	06/25/2020	Apple Inc	010-4400		1,304.35
5002045135	06/25/2020	Assistance League School	Reissued		14,950.00 *
		Reissued on 07/21/2020			
5002045136	06/25/2020	AutoZone Stores, Inc.	010-4300	65.69	
			Unpaid Tax	.61-	65.08
5002045137	06/25/2020	Castle Air Inc	010-5600		8,700.00
5002045138	06/25/2020	City Of Oxnard	010-5502		1,100.00
5002045139	06/25/2020	City of Oxnard ATTN City Corps	010-5100		168,458.00
5002045140	06/25/2020	Coastal Pipco	010-4300	34.98	
			Unpaid Tax	.48-	34.50
5002045141	06/25/2020	CSM Consulting Inc	010-5800		19,495.09
5002045142	06/25/2020	Dave Bang Associates Inc	010-4300	3,133.01	
			010-4400	3,811.06	6,944.07
5002045143	06/25/2020	City Of Oxnard/Treasurer Del Norte Regional Recycling	010-5501		336.32
5002045144	06/25/2020	Dell Marketing LP	010-4400		12,635.31
5002045145	06/25/2020	Demco Inc	010-4300		803.85
5002045146	06/25/2020	Dex Imaging	010-4300		2,655.74
5002045147	06/25/2020	Diamond A Equipment	010-4300	77.69	
			Unpaid Tax	.71-	76.98
5002045148	06/25/2020	Dale Bernardo DBA Double Portion Graphic	010-4300		220.76
5002045149	06/25/2020	E.J.Harrison & Sons Inc.	010-5501		9,632.25
5002045150	06/25/2020	Empire Cleaning Supply	010-4300	641.63	
			010-4400	17,378.25	18,019.88
5002045151	06/25/2020	Frontier Communications	010-5903		2,207.40
5002045152	06/25/2020	Harbor Freight Tools	010-4300	98.67	
			Unpaid Tax	.92-	97.75
5002045153	06/25/2020	Hodge Products	010-4300		65.02
5002045154	06/25/2020	In-N-Out Foundation	010-4300		437.50
5002045155	06/25/2020	Jenny Ponzuric DBA JiJ Consulting	010-5800		65.00
5002045156	06/25/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	164.04	
			Unpaid Tax	1.51-	162.53
5002045157	06/25/2020	Kelly Paper Store	010-4300	817.72	
			Unpaid Tax	7.49-	810.23
5002045158	06/25/2020	KENCO Construction Services	216-6200		4,320.00
5002045159	06/25/2020	Maad Graphics	951-4300	3,203.78	
			Unpaid Tax	29.46-	3,174.32
5002045160	06/25/2020	Mayan Hardwood Inc	010-4300	92.35	
			Unpaid Tax	.85-	91.50
5002045161	06/25/2020	Musician's Friend	010-4400		591.62
5002045162	06/25/2020	O'Reilly Automotive Stores	010-4300	483.57	
			Unpaid Tax	4.60-	478.97

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 06/01/2020 through 06/30/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045163	06/25/2020	Office Depot	010-4300		5,975.65
5002045164	06/25/2020	19six Architects	216-6200		62,511.75
5002045165	06/25/2020	Prime Masonry Materials	010-4300		7.45
5002045166	06/25/2020	ReadyRefresh by Nestle	010-4300		183.41
5002045167	06/25/2020	SBS Corporation	010-6200	655.39	
			216-6200	33,946.56	34,601.95
5002045168	06/25/2020	Scholastic (book Club)	010-4300		113.85
5002045169	06/25/2020	School Services of California	010-5200	1,320.00	
			010-5211	220.00	1,540.00
5002045170	06/25/2020	Service Pro Fire Protection Inc	010-5600	4,468.26	
			Unpaid Tax	18.32-	4,449.94
5002045171	06/25/2020	Silvas Oil Company Inc	010-4300		1,370.34
5002045172	06/25/2020	Sinclair Sanitary Supply Inc	010-4300	5,044.37	
			010-5600	223.73	5,268.10
5002045173	06/25/2020	So Ca Gas Company	010-4300	69.68	
			010-5507	856.09	925.77
5002045174	06/25/2020	Southwest School & Office	010-4300		258.28
5002045175	06/25/2020	Nancy Spooner	010-5800		8,445.00
5002045176	06/25/2020	Rockstar Recruiting DBA StaffRehab	010-5100	8,040.35	
			010-5800	247.45	8,287.80
5002045177	06/25/2020	Staples Technology Solution	010-4300		320.95
5002045178	06/25/2020	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		32.00
5002045179	06/25/2020	Success By Design Inc.	010-4300		661.42
5002045180	06/25/2020	Tax Deferred Services	010-9533		212,578.76
5002045181	06/25/2020	The Bookworm	010-4200	317.56	
			Unpaid Tax	4.38-	313.18
5002045182	06/25/2020	The Master Teacher Inc.	010-4300		378.00
5002045183	06/25/2020	Time Warner Cable	010-5903		989.80
5002045184	06/25/2020	U.S. Bank Corporate Payment Systems	010-4300		218.40
5002045185	06/25/2020	MUFG Union Bank N.A Trust Dept-Fees	510-7434		1,430.00
5002045186	06/25/2020	VCOE	010-5100	55,214.62	
			010-5200	965.00	
			010-5800	18,472.22	74,651.84
5002045187	06/25/2020	Ventura County Schools Self-Funding Authority	Cancelled		541.84 *
Cancelled on 06/30/2020					
5002045188	06/25/2020	Ventura County Auto Suppy	010-4300	108.73	
			Unpaid Tax	1.00-	107.73
5002045189	06/25/2020	Western Exterminator	010-5500		208.00
5002045190	06/29/2020	American Express Attn Payment Processing	010-4200	329.87	
			010-4300	569.17	
			010-5200	149.00-	
			010-5800	823.04	
			010-5900	6.95	1,580.03

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2020 through 06/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045191	06/29/2020	Aswell Trophy	010-4300	40.24	
			Unpaid Tax	.37-	39.87
5002045192	06/29/2020	Earth Systems Consultants	216-6200		3,997.50
5002045193	06/29/2020	Empire Cleaning Supply	010-4300		5,414.66
5002045194	06/29/2020	Felipe Che	010-4300		697.50
5002045195	06/29/2020	Home Depot	010-4300	1,275.04	
			Unpaid Tax	13.42-	1,261.62
5002045196	06/29/2020	Integrated Fire & Safety	010-5600		250.00
5002045197	06/29/2020	Kelly Paper Store	010-4300		3,152.64
5002045198	06/29/2020	MCI Comm Service	010-5903		33.08
5002045199	06/29/2020	Mobile Mini Inc	010-5699		188.60
5002045200	06/29/2020	Office Depot	010-4300		209.56
5002045201	06/29/2020	Oriental Trading Co Inc	010-4300		80.94
5002045202	06/29/2020	19six Architects	216-6200		210.00
5002045203	06/29/2020	Quill Corporation	010-4300		179.50
5002045204	06/29/2020	ReadyRefresh by Nestle	010-4300		65.63
5002045205	06/29/2020	School Specialty Inc.	010-4300		334.09
5002045206	06/29/2020	Sinclair Sanitary Supply Inc	010-4300		3,519.10
5002045207	06/29/2020	So Ca Edison Co	010-5506		20,987.48
5002045208	06/29/2020	So Ca Gas Company	010-5507		154.58
5002045209	06/29/2020	SOS Survival Products	010-4300	223.13	
			Unpaid Tax	1.50-	221.63
5002045210	06/29/2020	Nancy Spooner	010-5800		5,220.00
5002045211	06/29/2020	Staples Technology Solution	010-4300		361.70
5002045212	06/29/2020	VCOE	010-5100	24,850.25	
			010-5200	180.00	25,030.25
5002045213	06/29/2020	Verizon Business	010-5900		38.01
5002045214	06/29/2020	World's Finest Chocolate	951-4300		665.00
Total Number of Checks			268		2,296,766.17

	Count	Amount
Cancel	4	26,267.95
Reissue	1	14,950.00
Net Issue		2,255,548.22

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	204	1,935,071.65
130	Cafeteria Fund	17	104,686.77
215	Measure T Building Fund	1	9,868.08
216	Measure B Building Fund	9	195,649.40
510	Bond Interest and Redemption F	1	1,430.00
951	Blackstock ASB Fund	30	4,568.78
952	Green ASB Fund	2	3,782.57
953	Unorganized Student Body/Elem	2	828.27

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2020 through 06/30/2020						
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount	
		Total Number of Checks			2,255,885.52	
		Less Unpaid Tax Liability			337.30-	
		Net (Check Amount)			2,255,548.22	

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR
JUNE 2020

BOARD MEETING DATE: August 24, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENTRECOMMENDATION

For information only

BACKGROUND

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The June report reflects the receipt of \$681,638.79 as follows:

	Description	Amount
	General Fund	\$287,840.25
	Cafeteria Fund	\$364,831.82
	Measure T Bldg. Fund	\$0
	Developer Fee Fund	\$1,137.26
	Student Funds	\$27,829.46
	Totals	\$681,638.79

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP20-0001489	Posted	(711130) Claudine Medina	1312	Check	06/10/20	4014	AR20-00652	01	CR132817	APR - JUNE 2020	193.00
(022204)	010-9537-	- - - - -	-	-		193.00					
DP20-0001490	Posted	(712136) Regino Medina	1312	Check	06/10/20	4013	AR20-00776		CR132817	APR - JUNE 2020	136.00
(022204)	010-9537-	- - - - -	-	-		136.00					
DP20-0001491	Posted	(003674) Linda Rosario	1312	Check	06/10/20	670935666	AR20-00743	01	CR132817	APR - JUNE 2020	136.00
(022204)	010-9537-	- - - - -	-	-		136.00					
DP20-0001492	Posted	(710606) Bernabe Simon	1312	Check	06/10/20	009408242	AR20-00661	01	CR132817	APR - JUNE 2020	185.00
(022204)	010-9537-	- - - - -	-	-		185.00					
DP20-0001493	Posted	(005585) Patricia Humphries	1312	Check	06/10/20	3545	AR20-00698	01	CR132817	APR - JUNE 2020	504.00
(022204)	010-9537-	- - - - -	-	-		504.00					
DP20-0001494	Posted	(702637) Lynne Porter	1312	Check	06/10/20	8804	AR20-00739	01	CR132817	APR - JUNE 2020	68.00
(022204)	010-9537-	- - - - -	-	-		68.00					
DP20-0001495	Posted	(710414) Donna Jimenez	1312	Check	06/10/20	17250	AR20-00682	01	CR132817	APR - JUNE 2020	185.00
(022204)	010-9537-	- - - - -	-	-		185.00					
DP20-0001496	Posted	(000159) Betty Angulo	1312	Check	06/10/20	228	AR20-00763		CR132817	APR - JUNE 2020	136.00
(022204)	010-9537-	- - - - -	-	-		136.00					
DP20-0001497	Posted	(711613) Sharon Meyer	1312	Check	06/10/20	1067	AR20-00731	01	CR132817	APR - JUNE 2020	68.00
(022204)	010-9537-	- - - - -	-	-		68.00					
DP20-0001498	Posted	(711597) Vi Escobedo	1312	Check	06/10/20	0039595053	AR20-00726	01	CR132817	APR - JUNE 2020	705.00
(022204)	010-9537-	- - - - -	-	-		705.00					
DP20-0001499	Posted	(004899) Patrick Newton	1312	Check	06/10/20	0039246421	AR20-00784		CR132817	APR - JUNE 2020	934.00
(022204)	010-9537-	- - - - -	-	-		934.00					
DP20-0001500	Posted	(711604) Richard Froyen	1312	Check	06/10/20	0039019715			CR132817	JULY 2020	136.00
(022204)	010-9537-	- - - - -	-	-		136.00					
DP20-0001501	Posted	(004488) Gloria Froyen	1312	Check	06/10/20	0039019716			CR132817	JULY 2020	136.00
(022204)	010-9537-	- - - - -	-	-		136.00					
DP20-0001502	Posted	(000174) Evangelina Fajardo	1312	Cash	06/10/20		AR20-00632		CR132817	APR - JUNE 2020	408.00
(022204)	010-9537-	- - - - -	-	-		408.00					
DP20-0001503	Posted	(000167) Interface Children and Fa	1312	Check	06/10/20	25837	AR20-00017		CR132817	JUN 20 Facility Usage - Hatha	1,000.00
(011131)	010-8650-0000-0-0000-0000-0000-0					1,000.00					
DP20-0001504	Posted	(701405) Ventura County Schools	1312	Check	06/10/20	25669			CR132817	W/C - N. ARAUJO 05/15/20-0	1,499.58
(007266)	010-2200-0000-0-0000-8210-000-540-0000-0					1,499.58					

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 6/1/2020, Ending Receipt Date = 6/30/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

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COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP20-0001505	Posted	ROMAN ALVAREZ	1312	Check	06/10/20	4089			CR132817	DEV FEES - 550 E. YUCCA S	1,137.26
(011703)		250- 8681- 9010- 0- 0000- 0000- 000- 000- 0000- 0				1,137.26					
DP20-0001506	Posted	(711336) Hueneme Elementary Sch	1312	Check	06/10/20	4384805			CR132817	BOX TOPS FOR EDUCATION	29.20
(011147)		010- 8699- 0000- 0- 0000- 0000- 220- 000- D000- 0				29.20					
DP20-0001507	Posted	(701405) Ventura County Schools	1313	Check	06/10/20	25532			CR132817	W/C - I. PULIDO 05/09/20-05/	1,205.86
(041825)		130- 2200- 5310- 0- 0000- 3700- 240- 560- 0000- 0				1,205.86					
DP20-0001508	Posted	(701503) State Of California	1313	Check	06/10/20	30-113730			CR132817	HEALTH CARE DEPOSIT 05/	1,585.08
(011099)		010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0				1,585.08					
DP20-0001509	Posted	(710694) Cliff Morgan	1313	Check	06/10/20	1397	AR20-00734	01	CR132817	APR - JUNE 2020	193.00
(022204)		010- 9537- - - - - - - - - -				193.00					
DP20-0001510	Posted	(711524) Dennis Recker	1313	Check	06/10/20	3722	AR20-00658	01	CR132817	APR - JUNE 2020	136.00
(022204)		010- 9537- - - - - - - - - -				136.00					
DP20-0001511	Posted	(700877) Evangeline Urias	1313	Check	06/10/20	2374	AR20-00663	01	CR132817	APR - JUNE 2020	136.00
(022204)		010- 9537- - - - - - - - - -				136.00					
DP20-0001512	Posted	(711726) Phillip Silva	1313	Check	06/10/20	4385	AR20-00660	01	CR132817	APR - JUNE 2020	177.00
(022204)		010- 9537- - - - - - - - - -				177.00					
DP20-0001513	Posted	(711726) Phillip Silva	1313	Check	06/10/20	4385	AR20-00561	01	CR132817	JAN - MAR 2020	177.00
(022204)		010- 9537- - - - - - - - - -				177.00					
DP20-0001514	Posted	(712929) Lorenzo Ramirez	1313	Check	06/10/20	4650	AR20-00656		CR132817	APR - JUNE 2020	261.00
(022204)		010- 9537- - - - - - - - - -				261.00					
DP20-0001515	Posted	(710412) Linda Gonzales	1313	Check	06/10/20	2584	AR20-00678		CR132817	APR - JUNE 2020	136.00
(022204)		010- 9537- - - - - - - - - -				136.00					
DP20-0001516	Posted	(000169) Martin Johnson	1313	Check	06/10/20	3593	AR20-00769	01	CR132817	APR - JUNE 2020	408.00
(022204)		010- 9537- - - - - - - - - -				408.00					
DP20-0001517	Posted	(000093) Ruth Ayala	1313	Check	06/10/20	670192455	AR20-00671	01	CR132817	APR - JUNE 2020	261.00
(022204)		010- 9537- - - - - - - - - -				261.00					
DP20-0001518	Posted	US BANK	1313	Check	06/10/20	6822556			CR132817	REBATE 05/01/20	99.05
(011136)		010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0				99.05					
DP20-0001519	Posted	(712362) Continuing Development,	1313	Check	06/10/20	1125693	AR20-00185	01	CR132817	Pre-School Classroom Leases	300.00
(011131)		010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0				300.00					
DP20-0001520	Posted	(000023) National Park Service	1313	Check	06/10/20	4441	AR20-00794		CR132817	Bus Grant - Bard Elementary	650.00
(041372)		953- 5812- 0910- 0- 0000- 0000- 100- 000- 0000- 0				650.00					

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 6/1/2020, Ending Receipt Date = 6/30/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP20-0001521	Posted	(711763) E.O. Green ASB	1313	Electronic F	06/10/20	06/05/20			CR132817	ASB XFR - MAR, APR, MAY 2	2,478.96
	(020451)	952- 5800- 0960- 0- 0000- 0000- 160- 000- 0000- 0				41.04-					
	(020494)	952- 8639- 0968- 0- 0000- 0000- 160- 000- 0000- 0				2,520.00					
DP20-0001522	Posted	(000112) Universal Service Admins	1313	Electronic F	06/10/20	ID 443020078			CR132817	BEAR PAYMENT - DELL SLI	16,825.77
	(048008)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0721- 0				16,825.77					
DP20-0001523	Posted	(711776) Sally Keevy	1314	Check	06/17/20	2591085472	AR20-00699	01	CR132817	APR - JUNE 2020	136.00
	(022204)	010- 9537- - - - - - - - - -				136.00					
DP20-0001524	Posted	(000175) Lydia Hernandez	1314	Check	06/17/20	560	AR20-00679	00	CR132817	APR - JUNE 2020	378.00
	(022204)	010- 9537- - - - - - - - - -				378.00					
DP20-0001525	Posted	(711605) Rosie Garcia	1314	Check	06/17/20	9415	AR20-00677	01	CR132817	APR - JUNE 2020	136.00
	(022204)	010- 9537- - - - - - - - - -				136.00					
DP20-0001526	Posted	(004375) Melinda Sharp	1314	Check	06/17/20	5848	AR20-00747	01	CR132817	APR - JUNE 2020	1,333.00
	(022204)	010- 9537- - - - - - - - - -				1,333.00					
DP20-0001527	Posted	(700289) Maria Lopez	1314	Check	06/17/20	2795	AR20-00688		CR132817	APR - JUNE 2020	136.00
	(022204)	010- 9537- - - - - - - - - -				136.00					
DP20-0001528	Posted	(002603) Delores Walker	1314	Check	06/17/20	0019130735	AR20-00758	01	CR132817	APR - JUNE 2020	1,469.00
	(022204)	010- 9537- - - - - - - - - -				1,469.00					
DP20-0001529	Posted	(701220) Elaine B. Simmons	1314	Check	06/17/20	3055	AR20-00748	01	CR132817	APR - JUNE 2020	68.00
	(022204)	010- 9537- - - - - - - - - -				68.00					
DP20-0001530	Posted	(000139) Val Donaire	1314	Check	06/17/20	3930	AR20-00630	01	CR132817	APR - JUNE 2020	204.00
	(022204)	010- 9537- - - - - - - - - -				204.00					
DP20-0001531	Posted	(703123) Rosanne Mesa	1314	Check	06/17/20	671350057	AR20-00770		CR132817	APR - JUNE 2020	321.50
	(022204)	010- 9537- - - - - - - - - -				321.50					
DP20-0001532	Posted	(000151) Patricia Griffin	1314	Check	06/17/20	17583	AR20-00692		CR132817	APR - JUNE 2020	185.00
	(022204)	010- 9537- - - - - - - - - -				185.00					
DP20-0001533	Posted	(713059) Victoria Martinez	1314	Check	06/17/20	1938	AR20-00651	01	CR132817	APR - JUNE 2020	136.00
	(022204)	010- 9537- - - - - - - - - -				136.00					
DP20-0001534	Posted	(005349) Shirley Brown	1314	Check	06/17/20	0040394885	AR20-00717		CR132817	APR - JUNE 2020	68.00
	(022204)	010- 9537- - - - - - - - - -				68.00					
DP20-0001535	Posted	(710570) Hilda Valenzuela	1314	Check	06/17/20	0039890021	AR20-00664		CR132817	APR - JUNE 2020	185.00
	(022204)	010- 9537- - - - - - - - - -				185.00					
DP20-0001536	Posted	(713339) Dennis Held	1314	Check	06/17/20	4395	AR20-00694	00	CR132817	APR - JUNE 2020	504.00
	(022204)	010- 9537- - - - - - - - - -				504.00					

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 6/1/2020, Ending Receipt Date = 6/30/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP20-0001537	Posted	(703358) Donna Montgomery	1314	Check	06/17/20	9097	AR20-00733		CR132817	APR - JUNE 2020	136.00
(022204)	010- 9537-	- - - - -	-	-		136.00					
DP20-0001538	Posted	(000163) Donna Guetter	1314	Check	06/17/20	4408	AR20-00768	01	CR132817	APR - JUNE 2020	408.03
(022204)	010- 9537-	- - - - -	-	-		408.03					
DP20-0001539	Posted	(000061) Ellen Spigel	1314	Check	06/17/20	5713	AR20-00522	01	CR132817	JAN - MAR 2020	204.00
(022204)	010- 9537-	- - - - -	-	-		204.00					
DP20-0001540	Posted	(000061) Ellen Spigel	1314	Check	06/17/20	5713	AR20-00775	01	CR132817	APR - JUNE 2020	136.00
(022204)	010- 9537-	- - - - -	-	-		136.00					
DP20-0001541	Posted	(701405) Ventura County Schools	1314	Check	06/17/20	001999			CR132817	CLAIM GHC0030349 03/18/20	521.32
(011137)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0170- 0					521.32					
DP20-0001542	Posted	(711709) First Five Ventura County	1314	Check	06/17/20	012320			CR132817	Preschool Facility Use - SKST	195,125.48
(047055)	010- 8699- 7811- 0- 0000- 0000- 000- 000- 0322- 0					195,125.48					
DP20-0001543	Posted	(711111) Child Development Resou	1314	Check	06/17/20	686353	AR20-00183		CR132817	FACILITY USE Q4 2019/20 S	3,030.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					3,030.00					
DP20-0001544	Posted	(711111) Child Development Resou	1314	Check	06/17/20	686347	AR20-00799	01	CR132817	UTILITIES FOR Q2 2019/20 S	314.48
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					314.48					
DP20-0001545	Posted	(711111) Child Development Resou	1314	Check	06/17/20	686347	AR20-00800	01	CR132817	UTILITIES FOR Q2 2019/20 S	130.28
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					130.28					
DP20-0001546	Posted	(711111) Child Development Resou	1314	Check	06/17/20	686347	AR20-00801	01	CR132817	UTILITIES FOR Q3 2019/20 S	363.27
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					363.27					
DP20-0001547	Posted	(711111) Child Development Resou	1314	Check	06/17/20	686347	AR20-00802	01	CR132817	UTILITIES FOR Q3 2019/20 S	160.87
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					160.87					
DP20-0001548	Posted	(701405) Ventura County Schools	1314	Check	06/17/20	25929			CR132817	W/C - I. PULIDO 05/23/20-06/	1,205.86
(041825)	130- 2200- 5310- 0- 0000- 3700- 240- 560- 0000- 0					1,205.86					
DP20-0001549	Posted	(701405) Ventura County Schools	1314	Check	06/17/20	26091			CR132817	W/C - N. ARAUJO 05/29/20-0	1,499.58
(007266)	010- 2200- 0000- 0- 0000- 8210- 000- 540- 0000- 0					1,049.71					
(007294)	010- 2200- 8150- 0- 0000- 8210- 000- 540- 0000- 0					449.87					
DP20-0001550	Posted	(710862) CABE	1314	Check	06/17/20	43725467	AR20-00803		CR132817	REFUND CABE 2020 REGIS'	1,235.00
(022719)	010- 5200- 4203- 0- 4760- 1000- 000- 421- 0000- 0					1,235.00					
DP20-0001551	Posted	(700326) Kern Co Supt of Schools	1314	Check	06/17/20	44673645			CR132817	MAA REIMBURSEMENT 18/1	43,038.97
(032274)	010- 8290- 0000- 0- 0000- 0000- 000- 000- 0200- 0					43,038.97					
DP20-0001552	Posted	(711334) Hathaway Elementary Sc	1314	Cash	06/17/20	06/10/20			CR132817	TSHIRT SALES	100.00
(011145)	010- 8699- 0000- 0- 0000- 0000- 180- 000- D000- 0					100.00					

* On Hold

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP20-0001553	Posted	(711330) Bard Elementary School	1314	Check	06/17/20	VARIOUS			CR132817	DONATION - EDISON AND C	180.15
(011141)	010-8699-0000-0-0000-0000-100-000-D000-0					180.15					
DP20-0001554	Posted	(711330) Bard Elementary School	1314	Check	06/17/20	VARIOUS			CR132817	DONATION - CORNERSTON	1,615.91
(011141)	010-8699-0000-0-0000-0000-100-000-D000-0					1,615.91					
DP20-0001555	Posted	(711330) Bard Elementary School	1314	Cash	06/17/20	04/21/20			CR132817	SPIRIT WEAR AND LOST BC	72.05
(011141)	010-8699-0000-0-0000-0000-100-000-D000-0					72.05					
DP20-0001556	Posted	(711333) E.O. Green Jr High Schoo	1314	Cash	06/17/20	06/12/20			CR132817	DONATIONS	221.75
(011144)	010-8699-0000-0-0000-0000-160-000-D000-0					221.75					
DP20-0001557	Posted	(701503) State Of California	1314	Check	06/17/20	64-383743	AR20-00796		CR132817	STATE MEAL REIMB APR 20	26,637.78
(046716)	130-8520-5310-0-0000-0000-000-000-2600-0					26,637.78					
DP20-0001558	Posted	(701503) State Of California	1314	Check	06/17/20	64-403379	AR20-00797		CR132817	FED MEAL REIMB APR 2020	310,501.80
(046715)	130-8220-5310-0-0000-0000-000-000-2600-0					310,501.80					
(041701)	130-8220-5310-0-0000-0000-120-000-0000-0					.00					
(041702)	130-8220-5310-0-0000-0000-140-000-0000-0					.00					
(041703)	130-8220-5310-0-0000-0000-160-000-0000-0					.00					
(041704)	130-8220-5310-0-0000-0000-180-000-0000-0					.00					
(041705)	130-8220-5310-0-0000-0000-200-000-0000-0					.00					
(041706)	130-8220-5310-0-0000-0000-220-000-0000-0					.00					
(041707)	130-8220-5310-0-0000-0000-240-000-0000-0					.00					
(041708)	130-8220-5310-0-0000-0000-260-000-0000-0					.00					
(041709)	130-8220-5310-0-0000-0000-280-000-0000-0					.00					
(041710)	130-8220-5310-0-0000-0000-300-000-0000-0					.00					
DP20-0001559	Posted	(005463) Carlo Logan	1314	Check	06/23/20	7979			CR132817	JULY 2020	68.00
(022204)	010-9537- - - - - - - - - -					68.00					
DP20-0001560	Posted	(000162) Patricia Arriaga	1314	Check	06/25/20	2876	AR20-00670		CR132817	APR - JUNE 2020	261.00
(022204)	010-9537- - - - - - - - - -					261.00					
DP20-0001561	Posted	(703369) Elisa Taylor-Goodwin	1314	Check	06/25/20	2132	AR20-00752		CR132817	APR - JUNE 2020	354.00
(022204)	010-9537- - - - - - - - - -					354.00					
DP20-0001562	Posted	MERREDITH AHEARN	1314	Check	06/25/20	2377			CR132817	DONATION TO FOOD SVS	1,000.00
(011598)	130-8699-5310-0-0000-0000-000-000-0000-0					1,000.00					
DP20-0001563	Posted	(003012) Mireya Rodriguez	1314	Check	06/25/20	858	AR20-00742		CR132817	APR - JUNE 2020	555.00
(022204)	010-9537- - - - - - - - - -					555.00					
DP20-0001564	Posted	(710417) Francisco Rodriguez	1314	Check	06/25/20	858	AR20-00659		CR132817	APR - JUNE 2020	555.00
(022204)	010-9537- - - - - - - - - -					555.00					

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP20-0001565	Posted	(710417) Francisco Rodriguez	1314	Check	06/25/20	1090			CR132817	JULY-SEP 2020	555.00
(022204)	010- 9537-	- - - - -	-	-		555.00					
DP20-0001566	Posted	(713146) CAP of San Luis Obispo (1314	Check	06/25/20	317031	AR20-00806		CR132817	QUARTERLY RENT JAN-MAI	1,320.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					1,320.00					
DP20-0001567	Posted	(701405) Ventura County Schools	1314	Check	06/25/20	26440			CR132817	W/C - I. PULIDO 06/06/20-06/	1,205.86
(041825)	130- 2200- 5310- 0- 0000- 3700- 240- 560- 0000- 0					1,205.86					
DP20-0001568	Posted	(711762) Blackstock Jr High ASB	1314	Electronic F	06/25/20	06/24/20			CR132817	ASB XFR - JUNE 2020	2,437.00
(021095)	951- 8639- 0961- 0- 0000- 0000- 140- 000- 0000- 0					420.00					
(021101)	951- 8699- 0960- 0- 0000- 0000- 140- 000- 0000- 0					2,017.00					
DP20-0001569	Posted	(711762) Blackstock Jr High ASB	1314	Electronic F	06/25/20	06/24/20			CR132817	ASB XFR - APRIL 2020	500.00
(021101)	951- 8699- 0960- 0- 0000- 0000- 140- 000- 0000- 0					500.00					
DP20-0001570	Posted	(711762) Blackstock Jr High ASB	1314	Electronic F	06/25/20	06/24/20			CR132817	ASB XFR - MAY 2020	5,470.08
(021087)	951- 5800- 0960- 0- 0000- 0000- 140- 000- 0000- 0					21.92-					
(021095)	951- 8639- 0961- 0- 0000- 0000- 140- 000- 0000- 0					240.00					
(021100)	951- 8639- 0968- 0- 0000- 0000- 140- 000- 0000- 0					375.00					
(021002)	951- 8639- 0969- 0- 0000- 0000- 140- 000- 0000- 0					2,020.00					
(021044)	951- 8639- 0975- 0- 0000- 0000- 140- 000- 0000- 0					230.00					
(021101)	951- 8699- 0960- 0- 0000- 0000- 140- 000- 0000- 0					2,627.00					
DP20-0001571	Posted	(711763) E.O. Green ASB	1314	Electronic F	06/25/20	06/24/20			CR132817	ASB XFR - JUNE 2020	495.00
(026613)	952- 8639- 0975- 0- 0000- 0000- 160- 000- 0000- 0					330.00					
(053108)	952- 8639- 0984- 0- 0000- 0000- 160- 000- 0000- 0					165.00					
DP20-0001572	Posted	(711764) Hueneme School District	1314	Electronic F	06/25/20	06/24/20			CR132817	USB XFR - MAY 2020	177.70
(020051)	953- 8639- 0922- 0- 0000- 0000- 220- 000- 0000- 0					148.00					
(020052)	953- 8639- 0926- 0- 0000- 0000- 260- 000- 0000- 0					29.70					
DP20-0001573	Posted	(711764) Hueneme School District	1314	Electronic F	06/25/20	06/24/20			CR132817	USB XFR - JUNE 2020	1,981.66
(020048)	953- 8639- 0910- 0- 0000- 0000- 100- 000- 0000- 0					1,438.00					
(020052)	953- 8639- 0926- 0- 0000- 0000- 260- 000- 0000- 0					538.00					
(020054)	953- 8639- 0930- 0- 0000- 0000- 300- 000- 0000- 0					4.10					
(020047)	953- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					1.56					
DP20-0001574	Posted	(701503) State Of California	1315	Check	06/25/20	64-518853			CR132817	STATE MEALS - MAY 2020 S	22,213.32
(046716)	130- 8520- 5310- 0- 0000- 0000- 000- 000- 2600- 0					22,213.32					
DP20-0001575	Posted	(701503) State Of California	1316	Check	06/25/20	64-033795			CR132817	BALANCE OF FEB 20 CLAIM	.01
(041716)	130- 8520- 5310- 0- 0000- 0000- 200- 000- 0000- 0					.01					
Total for Hueneme Elementary School District											681,638.79

* On Hold

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
Fund-Object Recap											
		010-2200		Classified Support Salaries							2,999.16
		010-5200		Travel and Conferences							2,991.00
		010-8290		All Other Federal Revenue							44,624.05
		010-8650		Leases and Rentals							5,650.00
		010-8699		All Other Local Revenue							215,784.51
		010-9537		Retiree Benefits Liability							15,791.53
										Fund 010 - General Fund	287,840.25
		130-2200		Classified Support Salaries							4,478.91
		130-8220		Child Nutrition Programs							310,501.80
		130-8520		Child Nutrition Programs							48,851.11
		130-8699		All Other Local Revenue							1,000.00
										Fund 130 - Cafeteria Fund	364,831.82
		250-8681		Mitigation/Developer Fees							1,137.26
										Fund 250 - Capital Facilities Fund	1,137.26
		951-5800		Professnl/Consult Serv & Opera							21.92-
		951-8639		All Other Sales							3,285.00
		951-8699		All Other Local Revenue							5,144.00
										Fund 951 - Blackstock ASB Fund	8,407.08
		952-5800		Professnl/Consult Serv & Opera							41.04-
		952-8639		All Other Sales							3,015.00
										Fund 952 - Green ASB Fund	2,973.96
		953-5812		Buses							650.00
		953-8639		All Other Sales							14,055.86
		953-8699		All Other Local Revenue							1,742.56
										Fund 953 - Unorganized Student Body/Elleme	16,448.42
										Total for Hueneme Elementary School District	681,638.79

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ESCAPE ONLINE

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COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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Org Recap

Hueneme Elementary School District

\$ - Cash	801.80
C - Check	636,831.76
E - Electronic Funds Xfer	44,005.23
Total Receipts	681,638.79
Report Total	681,638.79

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 6/1/2020, Ending Receipt Date = 6/30/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF EXPENDITURE REPORTS FOR
JULY 2020

BOARD MEETING DATE: August 24, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify the attached Expenditure Reports for July 2020, as follows:

- (1) Commercial Payments
- (2) Payroll

COMMERCIAL PAYMENT REGISTER

July 2020

Had to pull report and manually add tax.

ISSUE DATE	CHECK NUMBERS	TOTAL AMOUNT	Unrestricted 010 FUND	Cafeteria 130 FUND	Measure T 215/216 FUND	Dev. Fees 250 FUND	Bond Int. 510 FUND	ASB/USB 951-952-953 FUND	Accrued Sales Taxes
July 2, 2020	5002045215-5002045237	\$ 162,922.82	\$ 91,412.49	\$ 635.16	\$ 70,875.17				\$ 26.49
July 9, 2020	5002045238-5002045277	\$ 108,011.74	\$ 47,999.47	\$ 54,370.83			\$ 2,780.00	\$ 2,861.44	\$ 4.36
July 16, 2020	5002045278-5002045324	\$ 527,129.53	\$ 236,869.88	\$ 49,437.07	\$ 240,655.10			\$ 167.48	\$ 41.35
July 23, 2020	5002045325-5002045385	\$ 396,128.59	\$ 382,130.53	\$ 13,210.06				\$ 788.00	\$ 191.18
July 30, 2020	5002045386-5002045410	\$ 1,094,287.92	\$ 1,094,287.92						\$ 9.60
TOTAL PAYMENTS		\$ 2,288,480.60	\$ 1,852,700.29	\$ 117,653.12	\$ 311,530.27	\$ -	\$ 2,780.00	\$ 3,816.92	\$ 272.98

PAYROLL SUMMARY - JUL 2020

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria	
07/10/20	\$119,723.95	\$19,118.49	\$138,842.44	\$114,860.73	\$23,981.71	PY
07/30/20	\$440,379.63	\$72,394.08	\$512,773.71	\$82,233.60	\$38,796.94	PY
07/31/20	\$868,779.82	\$434,515.49	\$1,303,295.31	\$1,183,542.69	\$24,721.59	
Total	\$1,428,883.40	\$434,515.49	\$1,303,295.31	\$1,183,542.69	\$24,721.59	

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND
CHECKS FOR JULY 2020

BOARD MEETING DATE: August 24, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify purchase orders and checks generated in July 2020.

BACKGROUND

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases. The purchase order numbering system is described below:

1. B20-0000.....“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H20-0000.....“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.

For the period of July 1-31, 2020, purchase orders totaled **\$10,444,574.64** and \$1,580.34 in change notices. The attached report reflects July 2020 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation

RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR JULY 2020

August 24 2020

Page 2 of 2

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between July 1 and July 31, 2020 totaled **\$2,292,491.46**.

Includes 07/01/2020 - 06/30/2021

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B21-00085	Bay Alarm	16	EO Green-Mod. Bldg/Security/Alarm	010-5800	1,404.00
B21-00108	Gold Coast Glass Inc	FOT	FOT/Service	010-5600	10,000.00
B21-00109	Virgil Jaycox DBA Jaycox Const ruction CNG	FOT	FOT/Service	010-5600	10,000.00
B21-00110	Lito Galang DBA Lito's Auto Re pair	FOT	FOT/Service	010-4300	300.00
				010-5600	9,100.00
B21-00111	Oxnard Pipe & Supply	FOT	FOT/Supplies	010-4300	50,000.00
B21-00112	Service Pro Fire Protection In c	FOT	FOT/Service & Supplies	010-4300	1,000.00
				010-5600	9,000.00
B21-00113	Alejandra's Nursery	FOT	FOT/Supplies	010-4300	10,000.00
B21-00114	Ventura County Auto Suppy	FOT	FOT/Supplies	010-4300	13,000.00
B21-00115	All Phase Electric	FOT	FOT/Supplies	010-4300	20,000.00
B21-00116	A-Z Bus Sales	FOT	FOT/Supplies	010-4300	15,000.00
				010-5600	15,000.00
B21-00117	California Wood Recycling	FOT	FOT/Service	010-5501	1,500.00
B21-00118	ACSA	01	DO / ACSA Membership Dues 2020-2021	010-5300	39,375.38
B21-00119	Kelly Paper Store	34	Print shop/Supplies	010-4300	30,000.00
B21-00120	Mobile Mini, LLC-CA	16	District/Green/Container rental	010-5699	2,065.18
B21-00121	Staple Technology Solution	01	District/Printers	010-4300	8,763.40
				010-4400	13,236.60
B21-00122	DocuProducts	01	District Wide/Overage	010-5800	12,000.00
B21-00123	Standard Plumbing Supply Co	FOT	FOT/Supplies	010-4300	700.00
B21-00124	Maintex Inc.	FOT	FOT/Supplies	010-4300	500.00
B21-00125	O'Reilly Automotive Stores	FOT	FOT/Supplies	010-4300	4,700.00
B21-00126	American Plastics Corp.	FOT	FOT/Supplies	010-4300	3,000.00
B21-00127	Applied Maintenance Supplies & Solutions	FOT	FOT/Supplies	010-4300	1,000.00
B21-00128	Fence Factory	FOT	FOT/Supplies	010-4300	10,000.00
B21-00129	Franklin Truck Parts Inc	FOT	FOT/Supplies	010-4300	1,000.00
B21-00130	Shiffler Equipment Sales Inc A cct 246853	FOT	FOT/Supplies	010-4300	600.00
B21-00131	Staple Technology Solution	01	DO/Supplies	010-4300	48,482.08
				130-4300	3,729.39
B21-00132	Port Hueneme Marine Supply Co	FOT	FOT/Supplies	010-4300	7,600.00
B21-00133	Russell Sigler, Inc.	FOT	FOT/Service	010-4300	10,000.00
B21-00134	Ventura Steel Inc.	FOT	FOT/Supplies	010-4300	10,000.00
B21-00135	Cal School & Sport	FOT	FOT/Supplies	010-4300	9,000.00
B21-00136	Sinclair Sanitary Supply Inc	FOT	FOT/Service & Supplies	010-4300	20,000.00
				010-4400	10,000.00
				010-5600	10,000.00
B21-00137	Uline	FOT	FOT/Supplies	010-4300	15,000.00
				010-4400	5,000.00
B21-00138	Patriot Environmental Service	FOT	FOT/Service	010-5800	20,000.00
B21-00139	GHS Garcia Hernandez Sawhney	01	District/Professional Services	010-5815	40,000.00

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Includes 07/01/2020 - 06/30/2021						
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount	
B21-00140	The Berry Man Inc	08	Food Service/Inventory	130-9321	200,000.00	
B21-00141	Gold Star Foods Inc	08	Food Service/ Inventory	130-9321	525,000.00	
B21-00142	Jordano's	08	Food Service/ Inventory	130-9321	425,000.00	
B21-00143	Driftwood Dairy Inc.	08	Food Service/ Inventory	130-9321	325,000.00	
B21-00144	Tri County Bread Service	08	Food Service/Inventory	130-9321	50,000.00	
B21-00145	P & R Paper Supply Inc.	08	Food Service/Inventory	130-9329	150,000.00	
B21-00146	Gold Star Foods Inc	08	Food Service/ Inventory	130-5600	5,000.00	
B21-00147	Food Safety Systems	08	Food Service/ Professional Services	130-5800	25,880.00	
B21-00148	Pete's Road Service , Inc.	FOT	FOT/Service	010-5600	1,500.00	
B21-00149	Chapin Equipment Rental	FOT	FOT/Rentals	010-5699	1,000.00	
B21-00150	Empire Cleaning Supply	FOT	FOT/Supplies	010-4300	10,000.00	
				010-5600	10,000.00	
B21-00151	Hose Man Inc	FOT	FOT/Supplies	010-4300	1,000.00	
B21-00152	McCarty & Sons Towing	FOT	FOT/Service	010-5600	2,000.00	
B21-00153	Oxnard Steel Ornamental & Tube Supply	FOT	FOT/Supplies	010-4300	10,000.00	
B21-00154	Salinas & Sons Rooter Service Inc.	FOT	FOT/Service	010-5600	10,000.00	
B21-00155	Castle Air Inc	08	Food Service/ Repairs	130-5600	15,000.00	
B21-00156	Daniel Fowler DBA Acorn Appliance Service	08	Food Service/ Repairs	130-5600	3,500.00	
B21-00157	Terra Firma Enterprises	01	District/Profession Services/H.R.	010-5800	20,000.00	
B21-00158	Medical Billing Technologies	01	Consultant/Medi-Cal Services	010-5800	29,700.00	
B21-00159	Don & Tom's Front End & Brake	FOT	FOT/Ssrvice	010-5600	5,000.00	
B21-00160	A-1 Truck & Equipment	FOT	FOT/Service	010-5600	20,000.00	
B21-00161	Tax Deferred Services	01	Tax Shelters 2020-21 Fiscal Year	010-9533	2,000,000.00	
B21-00162	Union Bank Trust Dept-Fees	01	GO Bond - Admin Fees	510-7434	6,975.00	
B21-00163	Frontier Communications	01	FIOS Internet Green	010-5903	5,200.00	
B21-00164	Mobile Mini, LLC-CA	26	District/Pkvw/Container rental	010-5699	1,443.15	
B21-00165	Harris Water Conditioning DBA Culligan of Ventura County	16	Green/GF/Rental	010-5699	360.00	
B21-00166	Mobile Mini, LLC-CA	01	District/Container Rental	010-5699	2,850.64	
B21-00167	ReadyRefresh by Nestle	FOT	FOT/Water Service	010-4300	2,000.00	
B21-00168	Barnes Fleet Service Inc.	FOT	FOT/Service	010-5600	20,000.00	
B21-00169	ReadyRefresh by Nestle	28	Sunkist/GF/Prof Svc Admin	010-4300	1,196.25	
B21-00170	So Ca Gas Company	01	Transportation /Supplies	010-4300	3,000.00	
B21-00171	Art Trek	99	ASES/Services/Training	010-5800	25,464.00	
B21-00172	PeeBee & Jay's	99	ASES/ Refreshements/ PL	010-4300	400.00	
B21-00173	City of Oxnard ATTN: City Corp s	99	DO/ASES/Services	010-5100	673,832.00	
				010-5800	168,458.00	
B21-00174	Live Scan Ventura	01	District/Professional Services/HR	010-5800	2,500.00	
B21-00175	State Of California (DOJ) Dept of Justice Acctg Office	01	District / H.R. / Professional Services	010-5800	5,000.00	

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Includes 07/01/2020 - 06/30/2021

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B21-00176	ReadyRefresh by Nestle	22	Hueneme /GF/Staff water	010-4300	2,500.00
B21-00177	DocuProducts	01	DO/Service	010-4300	5,500.00
B21-00178	Vortex Industries Inc File 109 5	FOT	FOT/Service	010-5600	10,000.00
B21-00179	Dex Imaging	01	DO/Supplies	010-4300	55,714.29
				130-4300	4,285.71
B21-00180	El Pollo Norteno	99	ASES/ Refereshements/ PL	010-4300	725.00
B21-00181	CMH Centers for Family Health	01	District/Professional Services	010-5800	6,000.00
H20-01754	Ventura County Star	01	District/Professional Services/Wifi Upgrade	010-5800	445.70
H20-01755	Fagen Friedman & Fulfro	01	DO/Service	010-5800	12,836.56
H20-01756	Jessica Lamb Dba Anacappucino	01	District	010-4300	1,224.66
H20-01757	Junior Library Guild	20	Haycox/GF/ Books Library	010-4200	895.73
H20-01758	Jostens Inc	14	Blackstock/GF/Promotion	010-4300	2,753.01
H20-01759	Kristi Ellen Vankeersbick	10	Bard/LCFF/Art	010-5800	875.00
H20-01760	Darcel Olayo DBA One Bad Mother Clothing	10	Bard/USB/Supplies	953-4300	438.00
H20-01761	New West Symphony Association	10	Bard/USB/Service	953-5800	350.00
H20-01762	Fence Factory	26	Parkview/Vandalism	010-4300	661.57
H20-01763	Port Hueneme Marine Supply Co	18	Hathaway/Theft	010-4300	68.47
H20-01764	GHS Garcia Hernandez Sawhney	01	District / H.R. / Professional Services	010-9510	23,794.50
H20-01765	Jeremy & Lois Talmadge	03	PSS/Reimbursement	010-4300	7,700.00
H20-01766	Learning Rights Law Center	03	Settlement Agreement	010-9510	6,800.00
H20-01767	VCOE	03	PSS/Home Teaching	010-5100	14,343.12
H20-01768	A-1 Truck & Equipment	FOT	FOT/Claim	010-5600	1,636.60
H20-01769	California Dept of Education Cashier's Office	01	Federal Interest Payback	010-8660	1,523.35
H21-00016	Stamp Fulfillment Services Personalized Envelope Program	26	Parkview/LCFF/Postage and Communications	010-5900	613.65
H21-00042	Rochester 100 Inc	30	Williams/ LCFF/Supplies	010-4300	405.00
H21-00047	Learning Without Tear	22	Hueneme/LCFF/Supply	010-4300	694.19
H21-00070	Carrot-Top	14	Blackstock/GF/U.S. Flag	010-4300	65.52
H21-00074	Kelly Paper Store	01	stores	010-9320	6,966.25
H21-00075	Southwest School & Office Supply	01	Stores	010-9320	5,109.76
H21-00076	Uline	01	Stores	010-9320	504.36
H21-00077	Office Depot School Division	01	Stores	010-9320	2,031.94
H21-00078	Empire Cleaning Supply	01	Stores	010-9320	662.07
H21-00079	Quill Corporation	01	stores	010-9320	1,073.63
H21-00080	Sinclair Sanitary Supply Inc	01	Stores	010-9320	706.18
H21-00081	School Health Corporation	01	Stores	010-9320	128.78
H21-00082	Medco School First Aid	01	Stores	010-9320	2,049.94
H21-00083	School Specialty	01	Stores	010-9320	766.69
H21-00084	CDW-G (Vernon Hills)	01	District / Technology / Supplies	010-4300	1,022.15
H21-00085	Empire Cleaning Supply	01	stores	010-9320	9,680.11
H21-00086	Dell Computer Corp	20	Haycox/LCFF/Instructional Materials Supplies	010-4300	42.84

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Includes 07/01/2020 - 06/30/2021					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00087	School Date Books	20	Haycox/LCFF/Instructional Materials	010-4300	1,758.80
H21-00088	Staples Advantage	16	Office Supplies/Suzy Hernandez	010-4300	163.32
H21-00089	Office Depot School Division	16	Office Supplies/Suzy Hernandez	010-4300	263.89
H21-00090	School Specialty	20	Haycox/LCFF/Instructional Materials Supplies	010-4300	980.03
H21-00091	DocuProducts	14	Blackstock/LCFF/Supplies	010-4300	800.40
H21-00092	Pitney Bowes Inc	01	District/Prof. Services	010-5900	30,000.00
H21-00093	Office Depot School Division	01	Stores	010-9320	8,225.35
H21-00094	School Specialty	28	Sunkist/LCFF/Supplies	010-4300	2,766.88
H21-00095	Office Depot School Division	01	Stores	010-9320	11,421.75
H21-00096	Southwest School & Office Supply	01	Stores	010-9320	8,250.16
H21-00097	Office Depot School Division	01	Stores	010-9320	6,979.03
H21-00098	FastSigns	06	District / Supplies / COVID-19	010-4300	7,788.50
H21-00099	Upstaging Inc.	06	District / Supplies / COVID19	010-4300	4,250.00
H21-00100	BuyShade.com	01	District / Supplies / COVID 19	010-4300	7,714.33
H21-00101	Mystery Science Inc.	10	Bard/LCFF/Subscription	010-5800	999.00
H21-00102	Success By Design Inc.	10	Bard/LCFF/Supplies	010-4300	1,874.01
H21-00103	Coole School	10	Bard/LCFF/Supplies	010-4300	395.55
H21-00104	Demco Inc	10	Bard/LCFF/Supplies	010-4300	411.41
H21-00105	Quill Corporation	10	Bard/LCFF/Supplies	010-4300	3,075.33
H21-00106	Rochester 100 Inc	10	Bard/GF/Supplies	010-4300	703.25
H21-00107	School Specialty	10	Bard/LCFF/Supplies	010-4300	853.26
H21-00108	Ellevation Inc.	02	Ed. Services/Title III/Service	010-5800	50,400.00
H21-00109	Apple Inc	01	District / Technology / Supplies	010-4300	421,297.50
H21-00110	MJP Computers	01	District / Technology / Supplies	010-4300	33,859.31
H21-00111	PaperClip Communications	08	Food Service/ SNP Magazine Subscription	130-5800	197.00
H21-00112	KENCO Construction Services	18	Hathaway/Service	216-6200	5,400.00
H21-00113	KENCO Construction Services	18	Hathaway/DSA Inspection	216-6200	68,000.00
H21-00114	KENCO Construction Services	20	Haycox/DSA Inspection	216-6200	68,000.00
H21-00115	KENCO Construction Services	30	Williams/DSA Inspection	216-6200	68,000.00
H21-00116	Ventura County Schools Self-Funding Authority	01	2020/2021 Property /Liability Insurance	010-5400	754,403.00
H21-00117	Activate Learning	02	Ed Services/LCFF/Pilot Materials	010-4100	10,552.50
H21-00118	Activate Learning	02	Ed Services/LCFF/Pilot Materials	010-4100	18,370.48
H21-00119	Learning A-Z, LLC	02	Ed Services/LCFF/License Renewal	010-5800	85,995.93
H21-00120	BrainPop	02	Ed Services/LCFF/Subscription Renewal	010-5800	33,732.25
H21-00121	MobyMax LLC	02	Ed Services/LCFF/License Renewal	010-5800	12,967.00

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Includes 07/01/2020 - 06/30/2021

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00122	Explorelearning	02	Ed Services/LCFF/License Renewal	010-5800	6,412.50
H21-00123	ESGI Software	02	Ed Services/LCFF/Subscription Renewal	010-5800	11,925.00
H21-00124	Seesaw	02	Ed Services/LCFF/Licenses	010-5800	12,870.00
H21-00125	Screencastify, LLC	02	Ed Services/LCFF/License	010-5800	6,600.00
H21-00126	MJP Computers	01	District / Technology / Supplies	010-4300	635,268.75
H21-00127	San Joaquin County Office of Education	01	District/ H.R./ Professional Services	010-5800	1,192.80
H21-00128	Aswell Trophy	01	District / H.R. / Prof Services	010-4300	83.56
H21-00129	Upstaging Inc.	06	District / Supplies / COVID19	010-4300	28,500.00
H21-00130	Sinclair Sanitary Supply Inc	01	Stores	010-9320	7,616.31
H21-00131	Sinclair Sanitary Supply Inc	01	District/Covid-19/form soap	010-4300	53,552.34
H21-00132	Empire Cleaning Supply	01	Distrtict/Covid-19/Extractor-self	010-4400	5,652.83
H21-00133	MJP Computers	01	District / Technology / Supplies	010-4300	46,066.50
H21-00134	VCOE	02	Ed. Services/LCFF/Registration	010-5800	75.00
H21-00135	Empire Cleaning Supply	01	District/Covid-19/Gloves	010-4300	15,216.30
H21-00136	Rochester 100 Inc	12	Beach/GF/Mat'l'sSupplies Instructional	010-4300	405.00
H21-00137	Edgewood Press Inc	12	Beach/GF/Mat'l's/Supplies Instructional	010-4300	769.18
H21-00138	Staples Advantage	12	Beach/GF/Mat'l'sSupplies Instructional	010-4300	49.02
H21-00139	Panorama Education	02	Ed. Services/LCFF/SEL	010-5800	31,400.00
H21-00140	Boxwood Technology Inc.	01	District / Human Resources / Professional Services	010-5800	654.00
H21-00141	BDJtech	01	District / Technology Services / Supplies	010-4300	2,617.81
H21-00142	Coole School	12	Beach/GF/Mat'l'sSupplies Instuc	010-4300	394.75
H21-00143	School Date Books	12	Beach/GF/Mat'l's supplies Instructional	010-4300	766.30
H21-00144	CABE	02	Ed. Projects/Title III/Registration	010-5200	1,770.00
H21-00145	Amazon Capital Service	01	Office supplies/ Business office	010-4300	278.51
H21-00146	CDW-G (Vernon Hills)	01	District / Technology / Supplies	010-4300	3,221.72
H21-00147	Rochester 100 Inc	26	Parkview/LCFF/Communication Folders	010-4300	942.50
H21-00148	Positive Promotions (Cust #00198198)	26	Parkview/LCFF/Awards	010-4300	380.08
H21-00149	Ventura County Star	01	District/Subscription Renewal	010-4300	304.23
H21-00150	Office Depot School Division	99	ASES/ Supplies	010-4300	263.06
H21-00151	Lakeshore Store #038	99	ASES/ Supplies	010-4300	868.91
H21-00152	Wholesaleyogamats.com	99	ASES/ Supplies	010-4300	1,304.47
H21-00153	Office Depot School Division	99	ASES / Supplies	010-4300	997.24

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Includes 07/01/2020 - 06/30/2021

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00154	Allcable	01	District / Technology / Supplies	010-4300	141.38
H21-00155	Virco Mfg Corp	14	Blackstock/new classroom	250-4300	7,324.64
H21-00156	Nearpod Inc.	00	Technology/Software Licenses	010-5800	38,385.76
H21-00157	School Services of California	01	DO/Registration	010-5200	490.00
H21-00158	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	102,053.37
H21-00159	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	50,916.74
H21-00160	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	77,226.38
H21-00161	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	150,490.99
H21-00162	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	54,963.29
H21-00163	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	103,661.74
H21-00164	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	97,200.36
H21-00165	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	97,228.74
H21-00166	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material	010-4100	99,213.79
H21-00167	Savvas Learning Company LLC	02	Ed Services/LCFF/Adoption Material SDC	010-4100	21,629.61
H21-00168	California Dept of Education Accounting Office	01	Grant Repayment	010-8290	5,545.00
H21-00169	Coalition for Adequate School Housing	01	DO/Membership CASH Organization	010-5300	591.00
H21-00170	Lakeshore Store #038	22	Hueneme/Vandalized/ Room 21	010-4300	50.48
H21-00171	Kahn Academy	01	District/Math	010-5800	13,000.00
H21-00172	Sinclair Sanitary Supply Inc	01	District/COVID-19/Disinfectant	010-4300	3,519.10
H21-00173	CSBA c/o West America Bank	01	District/Membership	010-5300	16,076.00
H21-00174	CSBA c/o West America Bank	01	District/Policy Service	010-5800	3,445.00
H21-00175	NAFIS	01	Membership/General Fund	010-5300	350.00
H21-00176	Section 7002	01	District/Membership	010-5300	50.00
H21-00177	JoyLabz LLC	16	Green/VC Engineering Res	010-4300	256.70
H21-00178	STS education	01	District / Technology / Supplies	010-4300	95,945.85
H21-00179	Zoom Video Communications	01	District / Technology / Services	010-5800	18,000.00
H21-00180	Par Code Symbology Inc	01	District/Assets tags/Supplies	010-5800	632.00
H21-00181	FCG Environmental	18	Hathaway/Service	216-6200	6,370.00
H21-00182	FCG Environmental	20	Haycox/Service	216-6200	6,370.00
H21-00183	FCG Environmental	30	Williams/Service	216-6200	6,370.00
H21-00184	Office Depot School Division	34	Print shop/Supplies	010-4300	97.85
H21-00185	Sinclair Sanitary Supply Inc	FOT	Fot/ Floor Machine/Wet-Dry Vacuum	010-4300	838.55
				010-4400	5,262.37

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PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00186	Office Depot School Division	24	Larsen/Banker boxes/covid-19	010-4300	1,200.60
H21-00187	Office Depot School Division	16	green/banker boxes/covid-19	010-4300	1,957.50
H21-00188	Advantage Telecom	01	DO/Service	010-5903	1,700.00
H21-00189	Office Depot School Division	01	Ditriect/Supplies	010-4300	514.58
H21-00190	Mail Manager Inc	14	Blackstock/GF/1st Day Packets	010-5800	1,355.98
H21-00191	MJP Computers	01	District / Technology / Supplies COVID	010-4300	34,256.25
H21-00192	Office Depot School Division	18	Hathaway/Banker boxes/COVID19	010-4300	887.40
H21-00193	VCOE	02	Ed. Services/Title III/Registration	010-5200	120.00
H21-00194	Oriental Trading Co Inc	26	Parkview/Title 1/ Long Distance Learning	010-4300	1,442.67
H21-00195	Success By Design Inc.	24	Larsen/ Title 1/ Agendas/ Goal 1 Action 10	010-4300	2,341.35
H21-00196	Ventura County Arts Council	20	Haycox/ Prof Svc Instructional	010-9510	9,143.75
H21-00197	Office Depot School Division	26	Parkview/LCFF and Title 1/ Long Distance Learning	010-4300	12,501.60
H21-00198	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	1,518.15
H21-00199	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	1,725.11
H21-00200	Office Depot School Division	24	Larsen/ COVID Supplies	010-4300	8,856.82
H21-00201	Demco Inc	24	Larsen/ COVID Supplies	010-4300	2,227.25
H21-00202	VCOE	24	Larsen/ COVID Supplies	010-4200	1,305.00
H21-00203	Lakeshore Store #038	24	Larsen/ COVID Supplies	010-4300	2,473.76
H21-00204	Office Depot School Division	14	Blackstock/LCFF/Supplies	010-4300	2,577.38
H21-00205	School Specialty	14	Blackstock/LCFF/Supplies	010-4300	3,500.45
H21-00206	Staples Advantage	30	Williams/LCFF/COVID supplies	010-4300	392.37
H21-00207	Health Connected	02	Ed Services/LCFF/Supplies	010-4300	200.00
H21-00208	Renaissance Learning Inc	02	Ed Services/LCFF/Subscription Renewal	010-5800	92,199.34
H21-00209	County Of Ventura Environmenta I Health Division	08	Food Service/ Professional Services	130-5800	5,920.22
H21-00210	Riverside Insights	02	Ed Services/LCFF/Subscription	010-5800	29,049.00
H21-00211	Office Depot School Division	16	LCFF/Goal 1/#6/Branden Grange	010-4300	1,102.46
H21-00212	Staples Advantage	16	LCFF/Goal 1/#6/Branden Grange	010-4300	2,339.21
H21-00213	Blick Art Materials	16	LCFF/Goal 1/#6/Branden Grange	010-4300	471.21
H21-00214	School Specialty	16	LCFF/Goal 1/# 6/Branden Grange	010-4300	4,599.32
H21-00215	PCS Edventures	16	Green/WRO/V.Thorpe	010-4300	445.44
H21-00216	Scholastic Magazines	22	Supply for COVID	010-5800	2,249.35
H21-00217	VCOE	28	Sunkist/LCFF/Conference	010-5200	480.00

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PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00218	Uline	08	Food Service/Supplies	130-4300	12,478.55
H21-00219	Ellison Ed Equipment	20	Haycox/LCFF/Material Supplies Instructional	010-4300	38.79
H21-00220	Mystery Science Inc.	20	Haycox/Title 1/Materials Supplies Instructional	010-4300	1,249.00
H21-00223	Starfall Education	20	Haycox/Title 1/Materials/Supplies Instructional	010-4300	270.00
H21-00224	Office Depot School Division	14	Blackstock/ Distance Learning/ Supplies	010-4300	4,566.74
H21-00225	Upstaging Inc.	99	ASES/ Supplies	010-4300	1,500.75
H21-00226	Markerboard People	14	Blackstock/LCFF/Supplies	010-4300	3,445.20
H21-00227	Oriental Trading Co Inc	16	Branden Grange - Distance Learning	010-4300	58.82
H21-00228	Office Depot School Division	16	Distance Learning/Irma Melgoza/Main Office	010-4300	68.21
H21-00229	Intervention Solutions Group A HMH Company	02	Ed. Services/Title III LEP/Inst. Materials	010-4200	36,190.47
H21-00230	Committee for Children	02	Ed. Services/LCFF/Inst. Materials	010-4100	12,364.12
H21-00231	Office Depot School Division	22	Hueneme/Banker boxes/COVID19	010-4300	835.20
H21-00232	Office Depot School Division	28	Sunkist/Banker boxes/COVID19	010-4300	1,278.90
H21-00233	Office Depot School Division	16	green/banker boxes/covid-19	010-4300	1,305.00
H21-00234	Brady Worldwide INC.	FOT	FOT/Covid-19/floor arrows	010-4300	14,686.18
H21-00235	Office Depot School Division	24	Larsen/Banker boxes	010-4300	522.00
H21-00236	Document Tracking Services LLC	01	District/Professional Services	010-5800	185.17
H21-00237	CAFIS	01	Board/District/Membership	010-5300	35.00
H21-00238	Office Depot School Division	20	Haycox/Banker boxes/COVID-19	010-4300	2,061.90
H21-00239	Office Depot School Division	10	Bard/Banker boxes/COVID-19	010-4300	1,539.90
H21-00240	Office Depot School Division	30	Williams/Banker boxes/COVID19	010-4300	887.40
H21-00241	Aswell Trophy	01	District / H.R. / Supplies	010-4300	80.48
H21-00242	CDW-G (Vernon Hills)	01	District / Technology / Supplies	010-4300	957.71
H21-00243	Dell Computer Corp	01	District / Technology / Supplies	010-4300	13,770.79
				010-4400	65,137.99
H21-00244	CDW-G (Vernon Hills)	01	District / Technology / Supplies	010-4300	3,412.58
				010-4400	7,118.23
H21-00245	Dell Computer Corp	01	District / Technology / Supplies	010-4300	128.33
				010-4400	11,478.00
H21-00246	Staples Advantage	12	Mat'ls/Supplies Instructional	010-4300	899.41
H21-00247	Two Way Direct Inc	12	Mat'ls/Supplies Instructional	010-4300	771.25
H21-00248	enVision Consulting Group	02	Ed. Services/LCFF/Annual Notifcation	010-5800	1,650.00
H21-00249	Office Depot School Division	12	Beach/Banker boxes/COVID-19	010-4300	730.80

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Includes 07/01/2020 - 06/30/2021					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00250	Lakeshore Store #038	10	Bard/COVID/Supplies	010-4300	530.73
H21-00251	Office Depot School Division	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	697.01
H21-00252	Blick Art Materials	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	809.10
H21-00253	Staples Advantage	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	1,039.65
H21-00254	Starfall Education	10	Bard/COVID/Supplies	010-4300	47.90
H21-00255	School Specialty	16	LCFF/Goal 1/#6/Distance Learning/Branden Grange	010-4300	6,040.16
H21-00256	CDW-G (Vernon Hills)	14	Blackstock/Distance Learning/LCFF/Supplies	010-4300	3,610.50
H21-00257	Quill Corporation	10	Bard/COVID/Supplies	010-4300	2,736.80
H21-00258	Office Depot School Division	10	Bard/COVID/Supplies	010-4300	130.50
H21-00259	Starfall Education	112	LCFF (Resource 0709)	010-4300	293.63
H21-00260	Starfall Education	112	LCFF (Resource 0709)	010-4300	245.34
H21-00261	Starfall Education	22	Hueneme/LCFF/Online subscription	010-5800	270.00
H21-00262	Scholastic	24	Larsen/ Title 1/ Scholastic Magazines	010-5800	4,385.16
H21-00263	Committee for Children	02	Ed. Services/LCFF/Inst. Materials	010-4100	1,666.00
H21-00264	Office Depot School Division	30	Williams/Banker boxes/COVID19	010-4300	417.60
H21-00265	VCOE	01	DO/Professional Services	010-5800	2,886.21
H21-00266	Div of the State Architect Dep t of General Services	28	Sunkist/HVAC & Electrical Upgrades	216-6200	25,743.68
H21-00267	Div of the State Architect Dep t of General Services	28	Sunkist/Service	216-6200	4,091.79
H21-00268	Div of the State Architect Dep t of General Services	22	Hueneme/HVAC & Electrical Upgrades	216-6200	27,014.40
H21-00269	Div of the State Architect Dep t of General Services	16	Green/HVAC & Electrical Upgrades	216-6200	39,643.36
H21-00270	Precision Environmental	26	Parkview/Service	010-5600	12,249.61
H21-00271	Nigro & Nigro	01	DO/Performance Audit Service	010-5800	8,000.00
H21-00272	Canon Financial Services	01	DO/Service	010-5600	206,184.00
				130-5600	1,440.00
H21-00273	Scholastic	12	LCFF Goal-Academic achievement Actions- 18	010-4300	1,956.68
H21-00274	Starfall Education	12	LCFF ACADEMIC Goal 1 Action 18	010-4300	538.97
H21-00275	Atlantis Utility	01	District / Technology / Professional Services	010-5800	4,571.00
H21-00276	hand2mind, Inc.	12	LCFF Goal academic action 12	010-4300	478.33
H21-00277	Lakeshore Store #038	12	LCFF Goal academic Action 12	010-4300	148.42
H21-00278	Really Good Stuff	12	LCFF Goal 1 academic action 12	010-4300	161.95
H21-00279	Project Wisdom	22	Hueneme/LCFF/COVID	010-5800	898.00

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Includes 07/01/2020 - 06/30/2021					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00280	Starfall Education	30	Williams/COVID19 Distance Learning	010-5800	270.00
H21-00281	Office Depot School Division	14	Blackstock/Banker boxes/COVID19	010-4300	3,262.50
H21-00282	Scholastic	30	Williams Covid19 Distance Learning	010-4300	4,215.70
H21-00283	Beauty Kiss Carpet	01	FOT/Service	010-5600	120,872.20
H21-00284	Staples Advantage	16	LCFF GOAL1 #6 EO GREEN / COVID -19 / SUPPLIES	010-4300	1,435.14
H21-00285	School Date Books	30	Student agendas	010-4300	625.31
H21-00286	Container Alliance	01	District / Safety Supplies	010-4400	2,666.81
				010-5800	175.00
H21-00287	Worthington Direct	14	Blackstock/LCFF/Furniture	010-4400	933.62
H21-00288	Balfour Beatty	01	DO/Service 2020-2021	216-5800	150,000.00
H21-00289	Office Depot School Division	12	Mat'ls and supplies	010-4300	144.63
H21-00290	Aswell Trophy	01	CBO Nametag	010-4300	10.78
H21-00291	Oriental Trading Co Inc	118	Hathaway- Distance Learning Supplies	010-4300	76.02
H21-00292	Office Depot School Division	118	Hathaway- Distrance Learning - supplies	010-4300	130.48
H21-00293	Office Depot School Division	24	Larsen/ COVID Supplies	010-4300	3,320.19
H21-00294	Office Depot School Division	26	Parkview/Banker boxes/COVID19	010-4300	1,252.80
H21-00295	Aswell Trophy	01	District / H.R. / Supplies	010-4300	1,933.63
H21-00296	Central Drug System	01	District H.R./Professional Services	010-5800	1,386.00
H21-00297	Markerboard People	118	Distance Learning -Hathaway- Supplies	010-4300	1,164.71
H21-00298	Staples Advantage	30	Williams/LCFF/Supplies	010-4300	382.04
H21-00299	Dave Bang Associates Inc	18	Hathaway/Service	216-6200	164,004.47
H21-00300	Staples Advantage	12	Mat'ls and Supples GF	010-4300	2,080.81
H21-00301	Sams Club	16	LCFF GOAL 1 #6 EO GREEN / COVID-19 FUND	010-4300	1,728.69
H21-00302	Uncle Milton Industries	22	Hueneme/LCFF/Supply	010-4300	25.58
H21-00303	VCOE	26	Parkview/LCFF/Teacher Training	010-5200	40.00
H21-00304	VCOE	26	Parkview/LCFF/Teacher Training	010-5200	40.00
H21-00305	VCOE	26	Parkview/LCFF/Teacher Training	010-5200	40.00
H21-00306	Office Depot School Division	20	Haycox/LCFF/Materials Supplies Instructional	010-4300	27.04
H21-00307	Office Depot School Division	12	Mat'ls/Supplies Instructional	010-4300	525.69
H21-00308	Office Depot School Division	02	Ed. Services/LCFF/Supplies/COVID	010-4300	287.95
H21-00309	Kelly Paper Store	01	Stores	010-9320	6,960.00

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Includes 07/01/2020 - 06/30/2021

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00310	TalkingPoints	01	District / Technology / Prof Services	010-5800	32,000.00
Total Number of POs				330	Total 10,444,574.64
Total Fiscal Year 2020				45,313.77	
Total Fiscal Year 2021				10,399,260.87	

PO Changes

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
B21-00058	6,000.00	010-4300	General Fund/Materials and Supplies	1,958.02
B21-00078	15,000.00	010-4300	General Fund/Materials and Supplies	10,000.00
H21-00017	378.36	010-4300	General Fund/Materials and Supplies	483.47-
H21-00030	25,749.66	951-4300	Blackstock ASB Fund/Materials and Supplies	13,054.89-
Total PO Changes				1,580.34-

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Checks Dated 07/01/2020 through 07/31/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
4002095518	07/30/2020	Maria M. Perez	Cancelled		751.65 *
		Cancelled on 08/10/2020, Cancel Register # PM200811			
4002095521	07/30/2020	Gary Pinedo	Cancelled		2,767.69 *
		Cancelled on 08/10/2020, Cancel Register # PM200811			
4002095554	07/30/2020	Jeanette Rivera	Cancelled		491.52 *
		Cancelled on 08/11/2020, Cancel Register # PM200812			
5002045215	07/02/2020	A-Z Bus Sales	010-5600	517.80	
			Unpaid Tax	.26-	517.54
5002045216	07/02/2020	Access Control Security Inc.	010-5800		540.00
5002045217	07/02/2020	Amazon Capital Service	010-4200	744.24	
			010-4300	331.54	1,075.78
5002045218	07/02/2020	Balfour Beatty	216-5800		14,730.00
5002045219	07/02/2020	Barnes & Noble Inc	010-4200	1,410.61	
			Unpaid Tax	12.98-	1,397.63
5002045220	07/02/2020	Casa Pacifica	010-5100		4,825.00
5002045221	07/02/2020	City Of Oxnard	010-5502		19,201.10
5002045222	07/02/2020	Clarity Experiences	010-5800		7,992.00
5002045223	07/02/2020	Dempsey Road Mutual Water Co	010-5502		2,320.00
5002045224	07/02/2020	GreatMats	010-4300		1,296.30
5002045225	07/02/2020	Jaynes Brother Construction	216-6200		42,445.17
5002045226	07/02/2020	Jordano's	130-4400		635.16
5002045227	07/02/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4400	706.85	
			Unpaid Tax	6.50-	700.35
5002045228	07/02/2020	KENCO Construction Services	216-6200		13,700.00
5002045229	07/02/2020	Office Depot	010-4300		50.99
5002045230	07/02/2020	Perma Bound	010-4300		195.70
5002045231	07/02/2020	Santa Barbara County SELPA	010-5200		175.00
5002045232	07/02/2020	The Stepping Stones Group	010-5100		34,777.50
5002045233	07/02/2020	Time Warner Cable	010-5903		6,699.45
5002045234	07/02/2020	Traffic Technologies	010-4300	734.06	
			Unpaid Tax	6.75-	727.31
5002045235	07/02/2020	United Parcel Service	010-5900		124.00
5002045236	07/02/2020	VCOE	010-5200	6,255.00	
			010-5800	2,000.00	8,255.00
5002045237	07/02/2020	Ventura Co. Schools SFA C/O At hens Administrators	010-2200		541.84
5002045238	07/09/2020	Thorpe, Valerie	010-4300		165.47
5002045239	07/09/2020	Gonzalez, Geronimo	010-4300		237.04
5002045240	07/09/2020	Quezada, Gilbert	010-4300		148.71
5002045241	07/09/2020	Ramos, Faustino	010-4300		250.00
5002045242	07/09/2020	Ambriz, Lino J	010-4300		314.70
5002045243	07/09/2020	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		1,745.00
5002045244	07/09/2020	Barnes & Noble Inc	010-4200	129.69	
			010-9510	7.17	
			Unpaid Tax	1.26-	135.60

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Checks Dated 07/01/2020 through 07/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045245	07/09/2020	Bay Alarm	010-5800		1,182.00
5002045246	07/09/2020	CABE	010-5200		2,750.00
5002045247	07/09/2020	CDW-G (Chicago)	010-4300	1,148.13	
			010-4400	1,386.82	2,534.95
5002045248	07/09/2020	Channel Isl Beach Community Services District	010-5502		1,916.71
5002045249	07/09/2020	CMH Centers for Family Health	010-5800		280.00
5002045250	07/09/2020	CODESP	010-5800		2,300.00
5002045251	07/09/2020	CompuVision	010-5800		662.88
5002045252	07/09/2020	Crisis Prevention Institute	010-5300		150.00
5002045253	07/09/2020	Crowder Backflow Services Inc	010-5600		819.00
5002045254	07/09/2020	CyberCopy Inc.	010-4300		168.32
5002045255	07/09/2020	FastSigns	010-4300		1,025.06
5002045256	07/09/2020	Federal Express	010-5900		42.66
5002045257	07/09/2020	Frontier Communications	010-5903		1,787.70
5002045258	07/09/2020	Frontline Technologies Group	010-5800		11,933.22
5002045259	07/09/2020	Gold Star Foods Inc	130-5600	186.20	
			130-9321	34,210.52	34,396.72
5002045260	07/09/2020	Harbor Freight Tools	010-4300	32.60	
			Unpaid Tax	.30-	32.30
5002045261	07/09/2020	Jordano's	130-9321		17,124.98
5002045262	07/09/2020	Kelly Paper Store	010-9320		6,966.25
5002045263	07/09/2020	Live Scan Ventura	010-5800		120.00
5002045264	07/09/2020	Charles Jones DBA Nighthawks Screen Printing	952-4300		2,861.44
5002045265	07/09/2020	Otis Elevator	010-5600		5,949.12
5002045266	07/09/2020	P & R Paper Supply Inc.	130-9329		1,967.63
5002045267	07/09/2020	ReadyRefresh by Nestle	010-4300		140.16
5002045268	07/09/2020	So Ca Gas Company	010-5507		17.56
5002045269	07/09/2020	US Postal Service Stamp Fulfillment Services	010-5900		1,763.85
5002045270	07/09/2020	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		192.00
5002045271	07/09/2020	Tri County Bread Service	130-9321		881.50
5002045272	07/09/2020	MUFG Union Bank N.A Trust Dept-Fees	510-7434		2,780.00
5002045273	07/09/2020	US Air Conditioning	010-4300	204.89	
			Unpaid Tax	1.89-	203.00
5002045274	07/09/2020	Ventura County Auto Suppy	010-4300	98.90	
			Unpaid Tax	.91-	97.99
5002045275	07/09/2020	Verizon Business	010-5903		1.10
5002045276	07/09/2020	Ventura County Star	010-5800		445.70
5002045277	07/09/2020	Ventura Unified School District	010-5800		1,521.42
5002045278	07/16/2020	Vizena, Aileen	010-4200	84.35	
			010-4300	63.96	148.31
5002045279	07/16/2020	Granado, Rosa	010-4300		440.47
5002045280	07/16/2020	Jimenez, Evelyn	010-4300		132.69

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Checks Dated 07/01/2020 through 07/31/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045281	07/16/2020	Herinckx, Catherine E	010-4300		162.63
5002045282	07/16/2020	A-Z Bus Sales	010-4300		264.93
5002045283	07/16/2020	Aizen Fire Protection	010-5600	1,821.86	
			Unpaid Tax	1.90-	1,819.96
5002045284	07/16/2020	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		1,830.00
5002045285	07/16/2020	American Express Attn Payment Processing	010-4200	605.63	
			010-4300	297.54	
			010-5800	197.92	1,101.09
5002045286	07/16/2020	Jessica Lamb DbA Anacappucino	010-4300		1,224.66
5002045287	07/16/2020	Ardalan Construction Co., Inc.	216-6200		146,737.00
5002045288	07/16/2020	AT&T Mobility	010-5909		198.82
5002045289	07/16/2020	Barnes & Noble Inc	010-4200	33.24	
			010-4300	215.25	
			Unpaid Tax	2.28-	246.21
5002045290	07/16/2020	The Berry Man Inc	130-9321		23,391.01
5002045291	07/16/2020	Boomerang Project	010-5800		1,000.00
5002045292	07/16/2020	Canon Financial Services	010-9510	56,904.45	
			130-9510	397.42	57,301.87
5002045293	07/16/2020	Castle Air Inc	010-5600		538.50
5002045294	07/16/2020	City of Oxnard ATTN City Corps	010-5100		84,229.00
5002045295	07/16/2020	City Of Pt Hueneme	010-5502		9,772.14
5002045296	07/16/2020	Dell Marketing LP	010-5800		8,449.88
5002045297	07/16/2020	Diamond A Equipment	010-4300		889.48
5002045298	07/16/2020	Driftwood Dairy Inc.	130-9321		25,648.64
5002045299	07/16/2020	Earth Systems Consultants	216-6200		2,241.50
5002045300	07/16/2020	Elite Modular Leasing & Sales	216-6200		62,605.35
5002045301	07/16/2020	Fagen Friedman & Fulfrost	010-5200	1,155.00	
			010-5800	12,836.56	13,991.56
5002045302	07/16/2020	Fence Factory	010-4300		
			010-5600	2,450.00	
			215-6100	2,450.00-	854.45
5002045303	07/16/2020	FG Wilcox Inc	010-4300	195.75	
			Unpaid Tax	1.80-	193.95
5002045304	07/16/2020	Fun and Function	010-4300	116.85	
			Unpaid Tax	.53-	116.32
5002045305	07/16/2020	Great Lakes Sports	952-4300		167.48
5002045306	07/16/2020	Jostens Inc	010-4300		2,753.01
5002045307	07/16/2020	Junior Library Guild	010-4200		895.73
5002045308	07/16/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	566.90	
			Unpaid Tax	5.15-	561.75
5002045309	07/16/2020	Learning Rights Law Center	Cancelled		8,562.50 *
	Cancelled on 08/14/2020				
5002045310	07/16/2020	Lifesigns Inc.	010-5800		332.00
5002045311	07/16/2020	MJP Technologies	010-4300		4,570.00

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Checks Dated 07/01/2020 through 07/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045312	07/16/2020	Office Depot	010-4300	5,596.24	
			010-9510	497.95	6,094.19
5002045313	07/16/2020	Pitney Bowes Inc Reserve Account	010-5900		10,000.00
5002045314	07/16/2020	19six Architects	216-6200		31,521.25
5002045315	07/16/2020	Quill Corporation	010-9510		52.33
5002045316	07/16/2020	Silvas Oil Company Inc	010-4300		1,124.42
5002045317	07/16/2020	So Ca Gas Company	010-4300		73.36
5002045318	07/16/2020	US Postal Service Stamp Fulfillment Services	010-5900		613.65
5002045319	07/16/2020	Staples Advantage	010-9510		2,007.69
5002045320	07/16/2020	Time Warner Cable	010-5903		999.80
5002045321	07/16/2020	VCOE	010-5200		8,974.10
5002045322	07/16/2020	Ventura County Auto Supply	010-4300	97.36	
			Unpaid Tax	.89-	96.47
5002045323	07/16/2020	Ventura Steel Inc.	010-4300		140.61
5002045324	07/16/2020	LS DE LLC	010-4300	2,087.57	
			Unpaid Tax	28.80-	2,058.77
5002045325	07/23/2020	Walthall, Lisa B	010-4300		212.24
5002045326	07/23/2020	Pacheco, Veronica	010-4300		1,338.57
5002045327	07/23/2020	Perez, Jose	010-4300		250.00
5002045328	07/23/2020	Sanchez Najera, Nadean	010-5300		59.00
5002045329	07/23/2020	Foley, Courtney N	010-4300		326.22
5002045330	07/23/2020	Perez, Vanessa P	010-4200	1,366.58	
			010-4300	3,531.70	
			010-5200	1,739.42	
			010-5300	270.00	6,907.70
5002045331	07/23/2020	Xayaphone, Viengsamay	010-4300		441.33
5002045332	07/23/2020	A-1 Truck & Equipment	010-5600	7,189.92	
			Unpaid Tax	3.55-	7,186.37
5002045333	07/23/2020	Adorama	010-4300	260.76	
			010-4400	2,618.15	2,878.91
5002045334	07/23/2020	Airgas West	010-4300	606.25	
			010-5699	48.85	
			Unpaid Tax	2.94-	652.16
5002045335	07/23/2020	All Phase Electric	010-4300		83.93
5002045336	07/23/2020	American Express Attn Payment Processing	010-5211		5,122.00
5002045337	07/23/2020	Assistance League School	010-5100		29,900.00
5002045338	07/23/2020	Aswell Trophy	010-4300	83.56	
			Unpaid Tax	.76-	82.80
5002045339	07/23/2020	Atkinson, Andelson, Loya Ruud and Romo	010-5815		1,346.63
5002045340	07/23/2020	CDW-G (Chicago)	010-4300		690.73
5002045341	07/23/2020	City Of Oxnard	010-5502		15,142.45
5002045342	07/23/2020	City Of Pt Hueneme Attn Finance Dept.	010-5800		870.00
5002045343	07/23/2020	City Of Pt Hueneme	010-5502		2,510.92

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 07/01/2020 through 07/31/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045344	07/23/2020	Demco Inc	010-4400		852.59
5002045345	07/23/2020	Dugmore & Duncan Of California	010-4300		336.04
5002045346	07/23/2020	Dunn-Edwards Corp	010-4300	127.51	
			Unpaid Tax	1.17-	126.34
5002045347	07/23/2020	East Bay Restaurant	130-4300	350.00	
			130-5800	1,320.00	
			130-6500	11,263.46	12,933.46
5002045348	07/23/2020	Empire Cleaning Supply	010-4300		30,232.50
5002045349	07/23/2020	ESGI Software	010-5800		11,925.00
5002045350	07/23/2020	Fence Factory	010-4300		661.57
5002045351	07/23/2020	Frontier Communications	010-5903		497.07
5002045352	07/23/2020	GHS Garcia Hernandez Sawhney	010-9510		23,794.50
5002045353	07/23/2020	Gold Coast Glass Inc	010-4300	2,182.60	
			Unpaid Tax	12.63-	2,169.97
5002045354	07/23/2020	Home Depot	010-4300	11,612.68	
			010-4400	2,019.78	
			010-5699	.38	
			Unpaid Tax	131.39-	13,501.45
5002045355	07/23/2020	Integrated Fire & Safety	010-5600		1,023.75
5002045356	07/23/2020	Jive Communications Inc	010-5903		8,985.71
5002045357	07/23/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	52.88	
			010-5600	25.16	
			Unpaid Tax	.49-	77.55
5002045358	07/23/2020	Keenes Hardware	010-4300	127.26	
			Unpaid Tax	1.17-	126.09
5002045359	07/23/2020	Kristi Ellen Vankeersbick	010-5800		875.00
5002045360	07/23/2020	Medical Billing Technologies	010-9510		35.94
5002045361	07/23/2020	Mobile Mini Inc	010-5699		254.47
5002045362	07/23/2020	MobyMax LLC	010-5800		12,967.00
5002045363	07/23/2020	New West Symphony Association	953-5800		350.00
5002045364	07/23/2020	Office Depot	010-4300		2,151.03
5002045365	07/23/2020	Darcel Olayo DBA One Bad Mother Clothing	953-4300		438.00
5002045366	07/23/2020	Oxnard Pipe & Supply	010-4300	3,129.93	
			Unpaid Tax	28.77-	3,101.16
5002045367	07/23/2020	Oxnard School District	010-5100	63,819.19	
			010-5800	20,684.81	84,504.00
5002045368	07/23/2020	PaperClip Communications	130-5800		197.00
5002045369	07/23/2020	Pete's Road Service , Inc.	010-5600	17.74	
			Unpaid Tax	.03-	17.71
5002045370	07/23/2020	Pitney Bowes Inc	010-5900		619.30
5002045371	07/23/2020	Port Hueneme Marine Supply Co	010-4300	68.47	
			Unpaid Tax	.63-	67.84
5002045372	07/23/2020	ReadyRefresh by Nestle	130-4300		7.60
5002045373	07/23/2020	Really Good Stuff	010-4300		108.63
5002045374	07/23/2020	The Shopper Inc	010-4300	554.63	
			Unpaid Tax	7.65-	546.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2020 through 07/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045375	07/23/2020	Shred-It USA	010-5800		73.93
5002045376	07/23/2020	Sinclair Sanitary Supply Inc	010-4300		2,556.33
5002045377	07/23/2020	So Ca Gas Company	010-5507		728.09
5002045378	07/23/2020	Rockstar Recruiting DBA StaffRehab	010-5100		6,292.80
5002045379	07/23/2020	Staples Advantage	010-4300		3,504.28
5002045380	07/23/2020	STAR of CA,ERA Ed	010-5100		43,418.41
5002045381	07/23/2020	STS education	130-4400		72.00
5002045382	07/23/2020	Jeremy & Lois Talmadge	010-4300		7,700.00
5002045383	07/23/2020	U.S. Bank Corporate Payment Systems	010-4300	612.15	
			010-5600	346.31	958.46
5002045384	07/23/2020	VCOE	010-5100	20,462.75	
			010-5200	30.00	
			010-5800	20,785.33	41,278.08
5002045385	07/23/2020	Western Exterminator	010-5500		59.00
5002045386	07/30/2020	Amazon Capital Service	010-4300		11,441.54
5002045387	07/30/2020	Boxwood Technology Inc.	010-5800		654.00
5002045388	07/30/2020	City Of Oxnard	010-5502		6,938.29
5002045389	07/30/2020	Discount Two Way Radio	010-4300		185.97
5002045390	07/30/2020	E.J.Harrison & Sons Inc.	010-5501		9,632.25
5002045391	07/30/2020	Empire Cleaning Supply	010-4300	15,216.30	
			010-9320	662.07	15,878.37
5002045392	07/30/2020	Highlights for Children	010-9510		187.50
5002045393	07/30/2020	Kelly Paper Store	010-4300		540.40
5002045394	07/30/2020	Learning A-Z, LLC	010-5800		85,995.93
5002045395	07/30/2020	Medical Billing Technologies	010-5800		29,700.00
5002045396	07/30/2020	Port Hueneme Marine Supply Co	010-4300	783.76	
			Unpaid Tax	9.60-	774.16
5002045397	07/30/2020	San Joaquin County Office of Education	010-5800		1,192.80
5002045398	07/30/2020	Scholastic (book Club)	010-9510		69.58
5002045399	07/30/2020	School Health Corporation	010-9320		128.78
5002045400	07/30/2020	School Specialty Inc.	010-4300	4,426.79	
			010-9320	4,326.36	8,753.15
5002045401	07/30/2020	Seesaw	010-5800		12,870.00
5002045402	07/30/2020	So Ca Edison Co	010-5506		25,062.25
5002045403	07/30/2020	Southwest School & Office	010-9320		5,109.76
5002045404	07/30/2020	Starfall Education	010-5800		540.00
5002045405	07/30/2020	Tax Deferred Services	010-9533		18,976.00
5002045406	07/30/2020	VCOE	010-5800	75.00	
			010-5900	5,508.00	
			010-9510	98,976.38	104,559.38
5002045407	07/30/2020	Ventura County Schools Self-Funding Authority	010-5400		754,403.00
5002045408	07/30/2020	Verizon California	010-5900		160.94
5002045409	07/30/2020	Ventura County Star	010-4300		304.23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 07/01/2020 through 07/31/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045410	07/30/2020	Camlox Industries DBA Western Graphix	010-4300		229.64
Total Number of Checks				199	2,292,491.46

	Count	Amount
Cancel	4	12,573.36
Net Issue		2,279,918.10

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	172	1,844,410.77
130	Cafeteria Fund	12	117,653.12
215	Measure T Building Fund	1	2,450.00-
216	Measure B Building Fund	7	313,980.27
510	Bond Interest and Redemption F	1	2,780.00
952	Green ASB Fund	2	3,028.92
953	Unorganized Student Body/Elem	2	788.00
Total Number of Checks		195	2,280,191.08
Less Unpaid Tax Liability			272.98-
Net (Check Amount)			2,279,918.10

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR
JULY 2020

BOARD MEETING DATE: August 24, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

For information only

BACKGROUND

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The July report reflects the receipt of \$307,527.90 as follows:

	Description	Amount
	General Fund	\$48,588.00
	Cafeteria Fund	\$258,939.90
	Measure T Bldg. Fund	\$0
	Developer Fee Fund	\$0
	Student Funds	\$0
	Totals	\$307,527.90

COUNTY - County Account												
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount	
DP21-0000001	Posted	(701575) VCOE	1317	Check	07/02/20	5071914049	AR20-00583	01	CR135242	MTSS Services per MOU 07/C	41,215.00	
	(053029)	010- 8699- 0000- 0- 0000- 0000- 000- 210- MHSP- 0					.00					
	(012582)	010- 9200- 0000- 0- - - - - - - - - -					41,215.00					
DP21-0000002	Posted	(713338) Marsha Brumana	1317	Check	07/02/20	2142	AR20-00718		CR135242	APR - JUNE 2020	136.00	
	(026167)	010- 9200- - - - - - - - - -					136.00					
	(022204)	010- 9537- - - - - - - - - -					.00					
DP21-0000003	Posted	(710694) Cliff Morgan	1317	Check	07/02/20	1407	AR20-00734	01	CR135242	APR - JUNE 2020	193.00	
	(026167)	010- 9200- - - - - - - - - -					193.00					
	(022204)	010- 9537- - - - - - - - - -					.00					
DP21-0000004	Posted	(712929) Lorenzo Ramirez	1317	Check	07/02/20	4693	AR20-00656		CR135242	APR - JUNE 2020	261.00	
	(026167)	010- 9200- - - - - - - - - -					261.00					
	(022204)	010- 9537- - - - - - - - - -					.00					
DP21-0000005	Posted	(701503) State Of California	1317	Check	07/02/20	64-594825	AR20-00807		CR135242	FED MEAL REIMB MAY 2020	258,939.90	
	(046715)	130- 8220- 5310- 0- 0000- 0000- 000- 000- 2600- 0					.00					
	(012583)	130- 9200- 5310- 0- - - - - - - - - -					258,939.90					
DP21-0000006	Posted	(712118) Parkview Elem School PT	1317	Check	07/02/20	2004			CR135242	DONATION - PTA	6,000.00	
	(011150)	010- 8699- 0000- 0- 0000- 0000- 260- 000- D000- 0					6,000.00					
DP21-0000007	Posted	(000093) Ruth Ayala	1318	Check	07/02/20	674339058	AR21-00002	01	CR135242	JUL -SEP 2020	783.00	
	(022204)	010- 9537- - - - - - - - - -					783.00					
Total for Hueneme Elementary School District											307,527.90	

Fund-Object Recap

010-8699	All Other Local Revenue	6,000.00
010-9200	Accounts Receivable	41,805.00
010-9537	Retiree Benefits Liability	783.00
Fund 010 - General Fund		48,588.00
130-8220	Child Nutrition Programs	.00
130-9200	Accounts Receivable	258,939.90
Fund 130 - Cafeteria Fund		258,939.90
Total for Hueneme Elementary School District		307,527.90

Org Recap

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 7/1/2020, Ending Receipt Date = 7/31/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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Org Recap

Hueneme Elementary School District

C - Check 307,527.90

Report Total 307,527.90

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 7/1/2020, Ending Receipt Date = 7/31/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: ACCEPTANCE OF GIFTS TO THE DISTRICT

BOARD MEETING DATE: August 24, 2020

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board formally accept the following new gifts to the district and authorize the Superintendent to send a letter of appreciation to the donors.

- \$3,500.00 in dual language supplies from Cynthia Sanchez for Richard Bard Elementary School.
- \$1,000.00 from Marta Hopkins for Hollywood Beach Elementary School.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL TO UTILIZE PIGGYBACK BIDS FOR GOODS AND SERVICES THROUGHOUT THE YEAR 2020-21

MEETING DATE: August 24, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve utilizing piggyback bids for purchasing products and services when needed during the 2020-21 fiscal year.

BACKGROUND

In an effort to reduce costs and reduce continuous board approval requests throughout the year, District Administration requests the Board's approval to use piggyback bids to purchase products and services. The District has used piggyback bids such as California Multiple Award Schedules (CMAS), Savanna School District, National Joint Powers Alliance (NJPA) and Kern County PEPPM. Other Cooperatives such as CalSave, National Intergovernmental Purchasing Alliance (National IPA), U.S. Communities and Western States Contracting Alliance are available to agencies to purchase computers, equipment, office supplies, custodial supplies, copiers, furniture, printers and more.

The State of California Department of General Services (DGS) and Public Contract Code §20118 allow school districts to participate in Cooperative Purchasing Programs. Districts and other agencies throughout California and other states may include a piggyback clause in their bid documents and contracts with vendors. This allows other Districts, if beneficial, to bypass their own bid process and utilize goods or services that have already been bid. Large districts purchasing a high volume of goods/services that include a piggyback clause in their contracts, will allow other districts to benefit in the cost savings. Staff will evaluate and compare bid pricing of available programs to determine the most cost effective avenue for the District.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: CERTIFICATION OF AUTHORIZED SIGNATURES

BOARD MEETING DATE: August 24, 2020

FROM: Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board authorize signatures for Board members and district administrators as listed on the Authorizations form, Parts 1 and 2, to be valid for the period from August 24, 2020, through December 14, 2020, or the date of the December 2020 meeting.

BACKGROUND

Members of the Governing Board, and the Superintendent, will sign Part 1.

Education Code Sections 41632, 42633, and 44843 require that the District authorize agents for approval of orders, checks, contracts, and various reports for each fiscal year. Once the agents are declared, their signatures must be placed on file at the Ventura County Office of Education in order for orders on the funds of the District to be approved. Annual authorization statements and/or agents are also required for various programs, e.g., Federal Impact Aid, State School Building Lease Purchase Program, etc.

Part 2 of the Authorizations form is for district agents authorized to sign checks, orders for salary payment, notices of employment, contracts, etc. Included is detailed information about what items each person is authorized to sign.

The signed Certification of Signatures, Parts 1 and 2, will be forwarded to the Ventura County Office of Education. A copy will be kept on file in the District's Business Office.

HUENEME ELEMENTARY SCHOOL DISTRICT

CERTIFICATION OF SIGNATURES

I, Christine Walker, Secretary to the Board of Education of the Hueneme Elementary School District of Ventura County, California, certify that the signatures shown below are the verified signatures of the members of the Governing Board of the above-named school district (Part 1). Verified signatures of the person or persons authorized to sign orders drawn on the funds of the school district, Notices of Employment, Contracts, etc., appear in Part 2. These certifications are made in accordance with the provisions of Education Code Sections indicated. * If those authorized to sign orders shown in Part 2 are unable to do so, the law requires the signatures of the majority of the Governing Board.

These approved signatures will be considered valid for the period of August 24, 2020 to December 14, 2020 or the date of the December 2020 meeting.

Date of Board Action: August 24, 2020 Signature: _____
Christine Walker, Ed.D.
Superintendent/Secretary of the Board

PART I

Signatures of Members of the Board:

Signature: _____ Signature: _____
Print/Type: Darlene A. Bruno Print/Type: Bexy I. Gomez
President of the Board of Education **Member of the Board of Education**

Signature: _____ Signature: _____
Print/Type: Siugen Constanza Print/Type: Scott Swenson
Clerk of the Board of Education **Member of the Board of Education**

Signature: _____
Print/Type: Charles Weis, Ph.D.
Member of the Board of Education

*K-12 Districts

42632

42633

**HUENEME ELEMENTARY SCHOOL DISTRICT
CERTIFICATION OF SIGNATURES**

I, Christine Walker, Secretary to the Board of Education of the Hueneme Elementary School District of Ventura County, California, certify that the signatures shown below, in Part 2 of the Certification of Signatures form, are the verified signatures of employees of the District authorized to sign orders drawn on the funds of the District, Notices of Employment, Contracts, etc. These certifications are made in accordance with the provisions of Education Code Sections indicated.* If those authorized to sign orders shown in Part 2 are unable to do so, the law requires the signatures of the majority of the Governing Board.

These approved signatures will be considered valid for the period of August 24, 2020 to December 14, 2020 or the date of the December 2020 meeting.

Date of Board Action: August 24, 2020 Signature: _____
Secretary of the Board

PART 2

Signatures of Personnel and/or Members of the Governing Board authorized to Sign Checks, Orders for Salary Payment, Notices of Employment, Contracts, etc. Please list after each name all items that a person is authorized to sign.

Signature: _____
Print/Type: Christine Walker
Title: Superintendent and Secretary to the Board
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: Carlos Dominguez
Title: Deputy Superintendent
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: Helen Cosgrove
Title: Assistant Superintendent, Educational Services
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: David Ragsdale
Title: Assistant Superintendent, Technology & Strategic Operations
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: Jennifer Carr
Title: Senior Director of Personnel Services
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: Melissa Rufai
Title: Director of Personnel Services
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: Joe Hiton
Title: Senior Director, Facilities, Operations & Transportation
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: Patricia Marshall
Title: Chief Business Official
Authorized to Sign: Please see the attached list

Signature: _____
Print/Type: Laura Porras
Title: Purchasing Technician
Authorized to Sign: Please see the attached list

HUENEME ELEMENTARY SCHOOL DISTRICT SIGNATURE AUTHORIZATIONS

Authorized Agents, Federal and State Applications:

Christine Walker, Superintendent; Carlos Dominguez, Deputy Superintendent; Helen Cosgrove, Assistant Superintendent, Educational Services; David Ragsdale, Assistant Superintendent, Technology & Strategic Operations; and Patricia Marshall, Chief Business Official, are authorized for federal and state applications made in the name of the District, and they are directed to submit all necessary reports required by the federal and state government.

Authorized Agents, Federal Impact Aid:

Christine Walker, Superintendent and Patricia Marshall, Chief Business Official, are authorized to sign all documents pertaining to Federal Impact Aid.

Authorization of Civil Rights Coordinator:

Christine Walker, Superintendent, and Carlos Dominguez, Deputy Superintendent, are authorized as Civil Rights Coordinators.

Authorized Representative to the Ventura County Schools Self-Funding Authority (VCSSFA):

Christine Walker, Superintendent, is authorized as representative to the Board of Directors of the VCSSFA.

Authorized Alternative Representative to the Ventura County Schools Self-Funding Authority (VCSSFA):

Patricia Marshall, Chief Business Official, is authorized as alternative representative to the Board of Directors of the VCSSFA.

Authorized Representative for State Allocation Board School Facilities Program and the State School Building Lease-Purchase Program (Chapter 22, Part 10, Education Code):

The signatures of Christine Walker, Superintendent; David Ragsdale, Assistant Superintendent, Technology & Strategic Operations; and Patricia Marshall, Chief Business Official, are authorized to file applications, contracts, agreements and change orders approved by the Governing Board, and to act as District liaison between the State Allocation Board and the District.

Authorization of California Environmental Quality Act (CEQA) Officer:

Christine Walker, Superintendent, is authorized as CEQA Officer for the District.

Authorized Agents to Acquire Surplus Property:

David Ragsdale, Assistant Superintendent, Technology & Strategic Operations; Patricia Marshall, Chief Business Official; Joe Hiton, Senior Director of Facilities, Operations and Transportation; and Laura Porras, Purchasing Technician, are authorized agents to acquire surplus property.

Authorized Agents, State Office of Emergency Services:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized agents to provide the State Office of Emergency Services with support for all matters pertaining to state disaster assistance.

Authorized Agents, District Payroll and Commercial Checks:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized agents to sign all payroll and commercial checks.

Authorized Agents, Budget Transfers:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized agents to approve budget transfers.

Authorized to Sign Employment Contracts:

The Governing Board is authorized to sign payroll contracts for certificated personnel. Christine Walker, Superintendent, and Carlos Dominguez, Deputy Superintendent, are authorized to sign payroll contracts for non-certificated personnel.

Authorized to Sign Reports, Budgets, and all Documents Requiring Signature of the Secretary or Clerk of the Governing Board:

The Governing Board and Christine Walker, Superintendent, are authorized to sign all reports and documents requiring the signature of the secretary or clerk of the Governing Board.

Authorization to Sign Contracts after Board Approval:

Christine Walker, Superintendent; David Ragsdale, Assistant Superintendent, Technology & Strategic Operations; and Patricia Marshall, Chief Business Official, are authorized to sign contracts after Board approval.

Authorization to Sign Contracts for Personal Services:

Christine Walker, Superintendent; David Ragsdale, Assistant Superintendent, Technology & Strategic Operations; and Patricia Marshall, Chief Business Official, are authorized to sign contracts for personal services.

Authorization to Sign Purchase Orders:

Christine Walker, Superintendent; David Ragsdale, Assistant Superintendent, Technology & Strategic Operations; and Patricia Marshall, Chief Business Official, are authorized to sign purchase orders.

Authorized to Sign Cafeteria Reports:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized to sign cafeteria reports.

Authorization to Purchase Equipment:

Christine Walker, Superintendent; David Ragsdale, Assistant Superintendent, Technology & Strategic Operations; and Patricia Marshall, Chief Business Official, are authorized to purchase equipment.

Authorized Signatures for County Forms:

The following persons are authorized to sign necessary county forms, which include the following:

1. Loyalty Oaths
 - a. Carlos Dominguez, Deputy Superintendent
 - b. Jennifer A. Carr, Senior Director of Personnel Services
 - c. Melissa Rufai, Director of Personnel Services

2. Intrafund Transfers
 - a. Christine Walker, Superintendent
 - b. Patricia Marshall, Chief Business Official
3. Collection Reports
 - a. Christine Walker, Superintendent
 - b. Patricia Marshall, Chief Business Official
4. Interfund Transfers Approved by Board
 - a. Christine Walker, Superintendent
 - b. Patricia Marshall, Chief Business Official
5. Payroll and Commercial Checks
 - a. Patricia Marshall, Chief Business Official
6. Retirement and Separation Forms for Certificated and Non-Certificated Personnel and Pay Adjustment Forms
 - a. Carlos Dominguez, Deputy Superintendent
 - b. Jennifer A. Carr, Senior Director of Personnel Services
 - c. Melissa Rufai, Director of Personnel Services
 - d. Patricia Marshall, Chief Business Official
7. Attendance Reports
 - a. Christine Walker, Superintendent
 - b. Patricia Marshall, Chief Business Official

Authorized to Sign Checks on Revolving Cash Fund Account:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized to sign checks on the revolving cash account.

Authorized to Sign Checks on Cafeteria Account:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized to sign checks on the cafeteria account.

Authorized to Sign Checks on the Clearing Account:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized to sign checks on the clearing account.

Authorized to Sign Checks on Unorganized Student Body Accounts:

Christine Walker, Superintendent, and Patricia Marshall, Chief Business Official, are authorized to sign checks on unorganized student body accounts.

Authorization for Ventura County Office of Education (VCOE) to Transfer Funds:

The VCOE is authorized to transfer funds upon completion of purchase orders issued to the VCOE.

Authorized Management Directors and Alternates to Gold Coast Joint Benefits Trust:

Management Directors: Carlos Dominguez, Deputy Superintendent; and Patricia Marshall, Chief Business Official

Alternates: David Ragsdale, Assistant Superintendent, Technology & Strategic Operations, Jennifer A. Carr, Senior Director of Personnel Services, and Melissa Rufai, Director of Personnel Services

Authorized Custodian of Records:

Christine Walker, Superintendent, and Carlos Dominguez, Deputy Superintendent, are authorized as the District Custodians of Records

Authorization to Sign Documents Related to the E-Rate Program:

Christine Walker, Superintendent; David Ragsdale, Chief Technology Officer; and Patricia Marshall, Chief Business Official

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REQUEST FOR AUTHORIZATION TO CONTINUE PARTICIPATION OF THE DEPUTY DISTRICT ATTORNEY ON THE HUENEME ELEMENTARY SCHOOL DISTRICT SCHOOL ATTENDANCE REVIEW BOARD

BOARD MEETING DATE: August 24, 2020

FROM: David Castellano, Senior Director, Student Support Services
Helen Cosgrove, Assistant Superintendent
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify:

- (1) that the district continues to have a Deputy District Attorney (DDA) sit on the district's School Attendance Review Board (SARB) during the 2020-2021 school year; and
- (2) that the Superintendent or designee pay \$2,666.66 for the service fee assessed by the District Attorney's office.

BACKGROUND

During the past several years, the Hueneme Elementary School District has had a representative from the Ventura County District Attorney's office present at monthly School Attendance Review Board (SARB) meetings. The Deputy District Attorney is an integral SARB member, helping to solve problems related to district, student or parent needs. His presence adds legal expertise and provides a conduit of acceptance for SARB cases needing to be referred to the justice system for prosecution.

Fees are assessed by the District Attorney's office based on district usage of the DDA's time. The proposed 2020-2021 fee assessment is \$2,666.66 but, due to the COVID-19 emergency school closures, and the inability to follow SARB procedures to the end of the 2019-2020 school year, the assessment is similar to fees assessed during the 2018-2019 school year and they do not anticipate an increase based on our prior year's usage.



OFFICE OF THE DISTRICT ATTORNEY

COUNTY OF VENTURA, STATE OF CALIFORNIA

GREGORY D. TOTTEN
District Attorney

CHERYL M. TEMPLE
Chief Assistant District Attorney

MICHAEL K. FRAWLEY
Chief Deputy District Attorney
Administrative Services

R. MILES WEISS
Chief Deputy District Attorney
Criminal Prosecutions

W. CHARLES HUGHES
Chief Deputy District Attorney
Justice Services

MICHAEL R. JUMP
Chief Deputy District Attorney
Victim & Community Services

KEVIN B. DRESCHER
Chief Deputy District Attorney
Special Prosecutions

MICHAEL BARAY
Chief Investigator
Bureau of Investigation

*Dave C.
FYI*

May 11, 2020

Dr. Christine Walker
Superintendent
Hueneme Elementary School District
205 North Ventura Road
Port Hueneme, CA 93041

Re: 2020-2021 THRIVE Program (SARB/Tuancy Funding)

Dear Dr. Walker:

I am writing to update you on our Tuancy Habits Reduced Increases Vital Education (THRIVE) program. I also want to provide you with details regarding the funding outlook for the THRIVE program for the fiscal year July 1, 2020 through June 30, 2021.

A major source of funding for the program over the years has been from the Juvenile Justice Crime Prevention Act 2000 (JJCPA grant). The JJCPA grant is administered by the Probation Agency on behalf of the Juvenile Justice Coordinating Council (JJCC). Last fiscal year, the JJCC allocated \$279,105 to THRIVE. For fiscal year 2020-2021, we have estimated the District Attorney's Office THRIVE program expenses to be \$470,711. To partially offset these increasing personnel costs, the District Attorney's Office is seeking an increase of \$18,215, for a total of \$294,194 from the JJCPA grant. We are optimistic this funding request will be approved by the JJCC.

We are not seeking an increase in funding from the school districts participating in THRIVE. For the upcoming fiscal year, we are seeking a total of \$125,083 from the districts, which is the same as the previous year. Your district contributed \$2,666.66 toward THRIVE in FY 2019-2020, based on your district using 2.13 percent of the resources of the program in the prior year. Due to the unexpected COVID-19 emergency school closures, and the inability to follow SARB procedures to the end of the 2019-2020 school year, the attendance records for this school year will not accurately reflect the use of program resources for the coming year. At this juncture, we believe your district's use of the program resources will be a similar percentage as the 2018-2019 school year.

RECEIVED
05/14/20

SPECIAL PROSECUTIONS

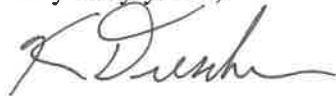
Dr. Christine Walker

May 11, 2020

Page 2

Shortly after the new fiscal year begins, I will contact you again to finalize your district's commitment to participate in the THRIVE program. Your requested contribution for the 2020-2021 school year will be approximately \$2,666.66. If you have any questions, please do not hesitate to call our Juvenile Unit Supervisor, Rebecca Day at (805) 981-5861.

Very truly yours,

A handwritten signature in black ink, appearing to read "K. Drescher", written in a cursive style.

KEVIN DRESCHER
Chief Deputy District Attorney

KBD/cw

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF AGREEMENT WITH ART TREK AND HUENEME ELEMENTARY SCHOOL DISTRICT FOR ASES PROGRAM

BOARD MEETING DATE: August 24, 2020

FROM: Raven Aipa, Senior Director
Helen Cosgrove, Assistant Superintendent, Educational Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify an Agreement with Art Trek, Inc. and the District to provide After School Education and Safety (ASES) staff with professional learning.

BACKGROUND

In preparation for schools reopening with a full day extended learning day program to be provided at all eight elementary ASES sites, Art Trek, Inc. has provided professional learning days via Zoom to each ASES staff in the 2020-2021 school year. Staff received training for the 12 lessons that will be taught to up to 1000 students enrolled in this program when schools reopen in Phase II and/or Phase III.

HUENEME ELEMENTARY SCHOOL DISTRICT

205 N. Ventura Road

(805) 488-3588

Port Hueneme, CA 93041-3065

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into this 21 day of July, 2020 by and between the **Hueneme Elementary School District** (hereinafter referred to as "District") and Art Trek Inc. (hereinafter referred to as "Provider.")

Art Trek, Inc.

Provider

703 Rancho Conejo Blvd.

Street Address

Newbury Park, CA 93041

City, State, Zip code

20-5130203

Tax Identification or Social Security Number

805-499-1700

Telephone Number

Fax Number

info@arttrek.org

E-mail Address

Business License Number (if applicable)

SERVICES

Curriculum: 2020-2021 School Year Zoom & PL for staff

Description of Services

Aug. 11

Aug. 11 & 2 (3 hour) Zoom training

Training via Zoom

Date(s) of Service

Hour(s) of Service

Location

FEES

Compensation for Services

\$ 25,464.00

Other Ancillary Cost, as applicable

\$ _____

Total not to Exceed

\$ _____

W-9 attached

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- Commercial General Liability Insurance. REQUIRED** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- Workers' Compensation Insurance. IF APPLICABLE** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

- Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles: \$500,000.00 combined single limit or
\$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles: \$1,000,000.00 combined single limit

Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

PAYMENT. District will pay Provider after receipt of an invoice, net 30 days.

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.

ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

ACKNOWLEDGEMENT AND AGREEMENT

I have read this agreement and agree to its terms.

Provider signature

SITE AGREEMENT

Site Administrator signature

DISTRICT APPROVAL

District Administrator signature

Nan Young

Print name

Raven Aipa

Print name

Patricia Marshall

Print name

August 17, 2020

Date

8/17/2020

Date

8-17-2020

Date

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**GENERAL LIABILITY DELUXE ENDORSEMENT:
HUMAN SERVICES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE

It is understood and agreed that the following extensions only apply in the event that no other specific coverage for the indicated loss exposure is provided under this policy. If such specific coverage applies, the terms, conditions and limits of that coverage are the sole and exclusive coverage applicable under this policy, unless otherwise noted on this endorsement. The following is a summary of the Limits of Insurance and additional coverages provided by this endorsement. For complete details on specific coverages, consult the policy contract wording.

Coverage Applicable	Limit of Insurance	Page #
Extended Property Damage	Included	2
Limited Rental Lease Agreement Contractual Liability	\$50,000 limit	2
Non-Owned Watercraft	Less than 58 feet	2
Damage to Property You Own, Rent, or Occupy	\$30,000 limit	2
Damage to Premises Rented to You	\$1,000,000	3
HIPAA	Clarification	4
Medical Payments	\$20,000	5
Medical Payments -- Extended Reporting Period	3 years	5
Athletic Activities	Amended	5
Supplementary Payments -- Bail Bonds	\$5,000	5
Supplementary Payment -- Loss of Earnings	\$1,000 per day	5
Employee Indemnification Defense Coverage	\$25,000	5
Key and Lock Replacement -- Janitorial Services Client Coverage	\$10,000 limit	6
Additional Insured -- Newly Acquired Time Period	Amended	6
Additional Insured -- Medical Directors and Administrators	Included	7
Additional Insured -- Managers and Supervisors (with Fellow Employee Coverage)	Included	7
Additional Insured -- Broadened Named Insured	Included	7
Additional Insured -- Funding Source	Included	7
Additional Insured -- Home Care Providers	Included	7
Additional Insured -- Managers, Landlords, or Lessors of Premises	Included	7
Additional Insured -- Lessor of Leased Equipment	Included	7
Additional Insured -- Grantor of Permits	Included	8
Additional Insured -- Vendor	Included	8
Additional Insured -- Franchisor	Included	8
Additional Insured -- When Required by Contract	Included	9
Additional Insured -- Owners, Lessees, or Contractors	Included	9
Additional Insured -- State or Political Subdivisions	Included	10

Duties in the Event of Occurrence, Claim or Suit	Included	10
Unintentional Failure to Disclose Hazards	Included	10
Transfer of Rights of Recovery Against Others To Us	Clarification	10
Liberalization	Included	11
Bodily Injury – includes Mental Anguish	Included	11
Personal and Advertising Injury – includes Abuse of Process, Discrimination	Included	11

A. Extended Property Damage

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Subsection 2. Exclusions, Paragraph a. is deleted in its entirety and replaced by the following:

a. Expected or Intended Injury

"Bodily injury" or property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

B. Limited Rental Lease Agreement Contractual Liability

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Subsection 2. Exclusions, Paragraph b. **Contractual Liability** is amended to include the following:

- (3) Based on the named insured's request at the time of claim, we agree to indemnify the named insured for their liability assumed in a contract or agreement regarding the rental or lease of a premises on behalf of their client, up to \$50,000. This coverage extension only applies to rental lease agreements. This coverage is excess over any renter's liability insurance of the client.

C. Non-Owned Watercraft

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Subsection 2. Exclusions, Paragraph g. (2) is deleted in its entirety and replaced by the following:

- (2) A watercraft you do not own that is:
 - (a) Less than 58 feet long; and
 - (b) Not being used to carry persons or property for a charge;

This provision applies to any person, who with your consent, either uses or is responsible for the use of a watercraft. This insurance is excess over any other valid and collectible insurance available to the insured whether primary, excess or contingent.

D. Damage to Property You Own, Rent or Occupy

SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE

LIABILITY, Subsection 2. Exclusions, Paragraph J. Damage to Property, Item (1) is deleted in its entirety and replaced with the following:

- (1) Property you own, rent, or occupy, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property, unless the damage to property is caused by your client, up to a \$30,000 limit. A client is defined as a person under your direct care and supervision.

E. Damage to Premises Rented to You

1. If damage by fire to premises rented to you is not otherwise excluded from this Coverage Part, the word "fire" is changed to "fire, lightning, explosion, smoke, or leakage from automatic fire protective systems" where it appears in:

- a. The last paragraph of **SECTION I – COVERAGES, COVERAGE A BODILY INJURY AND PROPERTY DAMAGE LIABILITY, Subsection 2. Exclusions;** is deleted in its entirety and replaced by the following:

Exclusions c. through n. do not apply to damage by fire, lightning, explosion, smoke, or leakage from automatic fire protective systems to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in **SECTION III – LIMITS OF INSURANCE.**

- b. **SECTION III – LIMITS OF INSURANCE, Paragraph 8.** is deleted in its entirety and replaced by the following:

Subject to Paragraph 5. above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage A for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning, explosion, smoke, or leakage from automatic fire protective systems while rented to you or temporarily occupied by you with permission of the owner.

- c. **SECTION V – DEFINITIONS, Paragraph 9.a.,** is deleted in its entirety and replaced by the following:

A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion, smoke, or leakage from automatic fire protective systems to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";

2. **SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Subsection 4. Other Insurance, Paragraph b. Excess Insurance, (1) (a) (II)** is deleted in its entirety and replaced by the following:

That is insurance for fire, lightning, explosion, smoke, or leakage from automatic fire protective systems for premises rented to you or temporarily occupied by you with permission of the owner;

3. The Damage To Premises Rented To You Limit section of the Declarations is amended to the greater of:

- a. \$1,000,000; or
- b. The amount shown in the Declarations as the Damage to Premises Rented to You Limit.

This is the most we will pay for all damage proximately caused by the same event, whether such damage results from fire, lightning, explosion, smoke, or leaks from automatic fire protective systems or any combination thereof.

F. HIPAA

SECTION I – COVERAGES, COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY, is amended as follows:

- 1. Paragraph 1. **Insuring Agreement** is amended to include the following:

We will pay those sums that the insured becomes legally obligated to pay as damages because of a "violation(s)" of the Health Insurance Portability and Accountability Act (HIPAA). We have the right and the duty to defend the insured against any "suit," "investigation," or "civil proceeding" seeking these damages. However, we will have no duty to defend the insured against any "suit" seeking damages, "investigation," or "civil proceeding" to which this insurance does not apply.

- 2. Paragraph 2. **Exclusions** is amended to include the following additional exclusions:

This insurance does not apply to:

- a. **Intentional, Willful, or Deliberate Violations**

Any willful, intentional, or deliberate "violation(s)" by any insured.

- b. **Criminal Acts**

Any "violation" which results in any criminal penalties under the HIPAA.

- c. **Other Remedies**

Any remedy other than monetary damages for penalties assessed.

- d. **Compliance Reviews or Audits**

Any compliance reviews by the Department of Health and Human Services.

- 3. **SECTION V – DEFINITIONS** is amended to include the following additional definitions:

- a. "Civil proceeding" means an action by the Department of Health and Human Services (HHS) arising out of "violations."

- b. "Investigation" means an examination of an actual or alleged "violation(s)" by HHS. However, "investigation" does not include a Compliance Review.

- c. "Violation" means the actual or alleged failure to comply with the regulations included in the HIPAA.

G. Medical Payments – Limit Increased to \$20,000, Extended Reporting Period

If **COVERAGE C MEDICAL PAYMENTS** is not otherwise excluded from this Coverage Part:

1. The Medical Expense Limit is changed subject to all of the terms of **SECTION III - LIMITS OF INSURANCE** to the greater of:
 - a. \$20,000; or
 - b. The Medical Expense Limit shown in the Declarations of this Coverage Part.
2. **SECTION I – COVERAGES, COVERAGE C MEDICAL PAYMENTS**, Subsection 1. Insuring Agreement, a. (3) (b) is deleted in its entirety and replaced by the following:
 - (b) The expenses are incurred and reported to us within three years of the date of the accident.

H. Athletic Activities

SECTION I – COVERAGES, COVERAGE C MEDICAL PAYMENTS, Subsection 2. Exclusions, Paragraph e. Athletic Activities is deleted in its entirety and replaced with the following:

e. Athletic Activities

To a person injured while taking part in athletics.

I. Supplementary Payments

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS - COVERAGE A AND B are amended as follows:

1. b. is deleted in its entirety and replaced by the following:

1. b. Up to \$5000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these.

1.d. is deleted in its entirety and replaced by the following:

1. d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$1,000 a day because of time off from work.

J. Employee Indemnification Defense Coverage

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B the following is added:

We will pay, on your behalf, defense costs incurred by an "employee" in a criminal proceeding occurring in the course of employment.

The most we will pay for any "employee" who is alleged to be directly involved in a criminal proceeding is \$25,000 regardless of the numbers of "employees," claims or "suits" brought or persons or organizations making claims or bringing "suits."

K. Key and Lock Replacement – Janitorial Services Client Coverage

SECTION I – COVERAGES, SUPPLEMENTARY PAYMENTS – COVERAGES A AND B is amended to include the following:

We will pay for the cost to replace keys and locks at the "clients" premises due to theft or other loss to keys entrusted to you by your "client," up to a \$10,000 limit per occurrence and \$10,000 policy aggregate.

We will not pay for loss or damage resulting from theft or any other dishonest or criminal act that you or any of your partners, members, officers, "employees", "managers", directors, trustees, authorized representatives or any one to whom you entrust the keys of a "client" for any purpose commit, whether acting alone or in collusion with other persons.

The following, when used on this coverage, are defined as follows:

a. "Client" means an individual, company or organization with whom you have a written contract or work order for your services for a described premises and have billed for your services.

b. "Employee" means:

(1) Any natural person:

(a) While in your service or for 30 days after termination of service;

(b) Who you compensate directly by salary, wages or commissions; and

(c) Who you have the right to direct and control while performing services for you; or

(2) Any natural person who is furnished temporarily to you:

(a) To substitute for a permanent "employee" as defined in Paragraph (1) above, who is on leave; or

(b) To meet seasonal or short-term workload conditions;

while that person is subject to your direction and control and performing services for you.

(3) "Employee" does not mean:

(a) Any agent, broker, person leased to you by a labor leasing firm, factor, commission merchant, consignee, independent contractor or representative of the same general character; or

(b) Any "manager," director or trustee except while performing acts coming within the scope of the usual duties of an "employee."

c. "Manager" means a person serving in a directorial capacity for a limited liability company.

L. Additional Insureds

SECTION II – WHO IS AN INSURED is amended as follows:

1. If coverage for newly acquired or formed organizations is not otherwise excluded from this

Coverage Part, Paragraph 3.a. is deleted in its entirety and replaced by the following:

- a. Coverage under this provision is afforded until the end of the policy period.
2. Each of the following is also an Insured:
 - a. **Medical Directors and Administrators** – Your medical directors and administrators, but only while acting within the scope of and during the course of their duties as such. Such duties do not include the furnishing or failure to furnish professional services of any physician or psychiatrist in the treatment of a patient.
 - b. **Managers and Supervisors** – Your managers and supervisors are also insureds, but only with respect to their duties as your managers and supervisors. Managers and supervisors who are your "employees" are also insureds for "bodily injury" to a co-"employee" while in the course of his or her employment by you or performing duties related to the conduct of your business.

This provision does not change Item 2.a.(1)(a) as it applies to managers of a limited liability company.

- c. **Broadened Named Insured** – Any organization and subsidiary thereof which you control and actively manage on the effective date of this Coverage Part. However, coverage does not apply to any organization or subsidiary not named in the Declarations as Named Insured, if they are also insured under another similar policy, but for its termination or the exhaustion of its limits of insurance.
- d. **Funding Source** – Any person or organization with respect to their liability arising out of:
 - (1) Their financial control of you; or
 - (2) Premises they own, maintain or control while you lease or occupy these premises.

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.
- e. **Home Care Providers** – At the first Named Insured's option, any person or organization under your direct supervision and control while providing for you private home respite or foster home care for the developmentally disabled.
- f. **Managers, Landlords, or Lessors of Premises** – Any person or organization with respect to their liability arising out of the ownership, maintenance or use of that part of the premises leased or rented to you subject to the following additional exclusions:

This insurance does not apply to:

 - (1) Any "occurrence" which takes place after you cease to be a tenant in that premises; or
 - (2) Structural alterations, new construction or demolition operations performed by or on behalf of that person or organization.

- g. **Lessor of Leased Equipment – Automatic Status When Required in Lease Agreement With You** – Any person or organization from whom you lease equipment when you and such person or organization have agreed in writing in a contract or agreement that such person or organization is to be added as an additional insured on your policy. Such person or

organization is an insured only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends.

With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

- h. **Grantors of Permits** – Any state or political subdivision granting you a permit in connection with your premises subject to the following additional provision:
- (1) This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with the premises you own, rent or control and to which this insurance applies:
 - (a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures;
 - (b) The construction, erection, or removal of elevators; or
 - (c) The ownership, maintenance, or use of any elevators covered by this insurance.
- i. **Vendors** – Only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:
- (1) The insurance afforded the vendor does not apply to:
 - (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
 - (b) Any express warranty unauthorized by you;
 - (c) Any physical or chemical change in the product made intentionally by the vendor;
 - (d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
 - (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (i) The exceptions contained in Sub-paragraphs (d) or (f); or
 - (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
- (2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing.
- J. Franchisor – Any person or organization with respect to their liability as the grantor of a franchise to you.
- k. As Required by Contract – Any person or organization where required by a written contract executed prior to the occurrence of a loss. Such person or organization is an additional insured for "bodily injury," "property damage" or "personal and advertising injury" but only for liability arising out of the negligence of the named insured. The limits of insurance applicable to these additional insureds are the lesser of the policy limits or those limits specified in a contract or agreement. These limits are included within and not in addition to the limits of insurance shown in the Declarations
- i. Owners, Lessees or Contractors – Any person or organization, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - (1) Your acts or omissions; or
 - (2) The acts or omissions of those acting on your behalf;in the performance of your ongoing operations for the additional insured when required by a contract.

With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (a) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- (b) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

m. **State or Political Subdivisions** – Any state or political subdivision as required, subject to the following provisions:

- (1) This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit, and is required by contract.
- (2) This insurance does not apply to:
 - (a) "Bodily injury," "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
 - (b) "Bodily injury" or "property damage" included within the "products-completed operations hazard."

M. Duties in the Event of Occurrence, Claim or Suit

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2. is amended as follows:

a. is amended to include:

This condition applies only when the "occurrence" or offense is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership; or
- (3) An executive officer or insurance manager, if you are a corporation.

b. is amended to include:

This condition will not be considered breached unless the breach occurs after such claim or "suit" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership; or
- (3) An executive officer or insurance manager, if you are a corporation.

N. Unintentional Failure To Disclose Hazards

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 6. Representations is amended to include the following:

It is agreed that, based on our reliance on your representations as to existing hazards, if you should unintentionally fail to disclose all such hazards prior to the beginning of the policy period of this Coverage Part, we shall not deny coverage under this Coverage Part because of such failure.

O. Transfer of Rights of Recovery Against Others To Us

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, 8. Transfer of Rights of

Recovery Against Others To Us is deleted in its entirety and replaced by the following:

If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.

Therefore, the insured can waive the insurer's rights of recovery prior to the occurrence of a loss, provided the waiver is made in a written contract.

P. Liberalization

SECTION IV – COMMERCIAL GENERAL LIABILITY CONDITIONS, is amended to include the following:

If we revise this endorsement to provide more coverage without additional premium charge, we will automatically provide the additional coverage to all endorsement holders as of the day the revision is effective in your state.

Q. Bodily Injury – Mental Anguish

SECTION V – DEFINITIONS, Paragraph 3. is deleted in its entirety and replaced by the following:

"Bodily Injury" means:

- a. Bodily injury, sickness or disease sustained by a person, and includes mental anguish resulting from any of these; and
- b. Except for mental anguish, includes death resulting from the foregoing (Item a. above) at any time.

R. Personal and Advertising Injury – Abuse of Process, Discrimination

If **COVERAGE B PERSONAL AND ADVERTISING INJURY LIABILITY COVERAGE** is not otherwise excluded from this Coverage Part, the definition of "personal and advertising injury" is amended as follows:

1. **SECTION V – DEFINITIONS**, Paragraph 14.b. is deleted in its entirety and replaced by the following:

- b. Malicious prosecution or abuse of process;

2. **SECTION V – DEFINITIONS**, Paragraph 14. is amended by adding the following:

Discrimination based on race, color, religion, sex, age or national origin, except when:

- a. Done intentionally by or at the direction of, or with the knowledge or consent of:
 - (1) Any insured; or
 - (2) Any executive officer, director, stockholder, partner or member of the insured;
- b. Directly or indirectly related to the employment, former or prospective employment, termination of employment, or application for employment of any person or persons by an insured;

- c. Directly or indirectly related to the sale, rental, lease or sublease or prospective sales, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any insured; or
- d. Insurance for such discrimination is prohibited by or held in violation of law, public policy, legislation, court decision or administrative ruling.

The above does not apply to fines or penalties imposed because of discrimination.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

CMP-4860.1 ADDITIONAL INSURED — DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
BUSINESSOWNERS COVERAGE FORM

SCHEDULE

Policy Number: 92-EK-Y298-7

Named Insured:

ART TREK INC
703 RANCHO CONEJO BLVD
NEWBURY PARK CA 91320-1712

Name And Address Of Additional Insured Person Or Organization:

HUENEME ELEMENTARY SCHOOL DISTRICT
205 N VENTURA RD
PORT HUENEME 93041-3065

1. SECTION II — WHO IS AN INSURED of SECTION II — LIABILITY is amended to include, as an additional insured, any person or organization shown in the Schedule, but only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by:

a. Premises And Ongoing Operations

Your acts or omissions or the acts or omissions of those acting on your behalf:

- (1) In connection with your premises; or
- (2) In the performance of your ongoing operations; or

b. Products—Completed Operations

"Your work" performed for that additional insured and included in the "products-completed operations hazard".

However, Paragraph 1. above is subject to the following:

- a. The insurance afforded to the additional insured only applies to the extent permitted by law;

b. If coverage provided to the additional insured is required by a contract or agreement, the insurance provided to the additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured; and

c. If the contract or agreement between you and the additional insured is governed by California Civil Code Section 2782 or 2782.05, the insurance provided to the additional insured is the lesser of that which:

(1) Is allowed for the satisfaction of a defense or indemnity obligation by California Civil Code Section 2782 or 2782.05 for your sole liability; or

(2) You are required by contract or agreement to provide for such additional insured.

We have no duty to defend or indemnify the additional insured under this endorsement until a claim or "suit" is tendered to us.

2. Any insurance provided to the additional insured shall only apply with respect to a claim made or a "suit" brought for damages for which you are provided coverage.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

3. With respect to the insurance afforded to the additional insured, the following is added to **SECTION II — LIMITS OF INSURANCE:**

If coverage provided to the additional insured is required by contract or agreement, the most we will pay on behalf of the additional insured will be the lesser of the amount of insurance:

- a. Required by the contract or agreement; or
- b. Available under the applicable Limits Of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

4. With respect to the insurance afforded to the additional insured, the following is added to Paragraph 3. **Duties In The Event Of Occurrence, Offense, Claim Or Suit of SECTION II — GENERAL CONDITIONS:**

The additional insured must:

- a. See to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. To the extent possible, notice should include:
 - (1) How, when and where the "occurrence" or offense took place;
 - (2) The names and addresses of any injured persons and witnesses; and

- (3) The nature and location of any injury or damage arising out of the "occurrence" or offense;

- b. Tender the defense and indemnity of any claim or "suit" to us and to all other insurers who may have insurance potentially available to the additional insured; and

- c. Agree to make available any other insurance the additional insured has for defense or damages for which we would provide coverage under **SECTION II — LIABILITY.**

5. With respect to the insurance afforded the additional insured, the following replaces **SECTION II — LIABILITY** of Paragraph 7. **Other Insurance of SECTION I AND SECTION II — COMMON POLICY CONDITIONS:**

- a. This insurance is primary to and will not seek contribution from any other insurance available to the additional insured, provided that the additional insured is a named insured under such other insurance.

- b. Regardless of any agreement between you and the additional insured, this insurance is excess over any other insurance whether primary, excess, contingent or on any other basis for which the additional insured has been added as an additional insured on other policies.

There will be no refund of premium in the event this endorsement is cancelled.

All other policy provisions apply.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF AGREEMENT WITH GRACE AND ZEN LLC AND HUENEME ELEMENTARY SCHOOL DISTRICT FOR ASES PROGRAMS

BOARD MEETING DATE: August 24, 2020

FROM: Raven Aipa, Senior Director
Helen Cosgrove, Assistant Superintendent, Educational Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify an Agreement with Grace and Zen LLC and the District to provide supplementary materials and supplies and professional learning for the after school program staff.

BACKGROUND

In preparation for schools reopening with a full day extended learning day program to be provided at all eight elementary ASES sites, Grace and Zen LLC has provided professional learning sessions via Zoom to each ASES staff in the 2020-2021 school year. Staff received training and supplies and materials for the 25 kids yoga lessons that will be taught to up to 1000 students enrolled in this program when schools reopen in Phase II and/or Phase III.

HUENEME ELEMENTARY SCHOOL DISTRICT

205 N. Ventura Road

(805) 488-3588

Port Hueneme, CA 93041-3065

SERVICES AGREEMENT

This Services Agreement (the "Agreement") is made and entered into this 13 day of August, 2020 by and between the **Hueneme Elementary School District** (hereinafter referred to as "District") and Nicole Curry DBA Grace and Zen LLC, (hereinafter referred to as "Provider.")

715175

Nicole Curry DBA Grace and Zen LLC
Provider
221 Elworthy Ranch Circle #2
Street Address
Danville, CA 94526
City, State, Zip code
612-36-5132
Tax Identification or Social Security Number

(925) 216-0400
Telephone Number

Fax Number
info@graceandzenoc.com
E-mail Address

Business License Number (if applicable)

SERVICES

Nicole to provide one school year (25 weeks) worth of after school yoga curriculum to be used by 8 elementary school after school programs during the 2020-2021 school year. Nicole will lead an in person training for 50 Hueneme Elementary District after school staff, on August 13, 2020. Nicole will also provide training videos available to all staff during the 2020-2021 school year. To use the curriculum for the following school year, a new agreement will need to be put into place.

Description of Services

Date(s) of Service	Hour(s) of Service	Location
curriculum: 2020-2021 school year, In person training: August 13, 2020	August 13: 6 hours of training	Art Haycox School in Oxnard, CA

FEES

Compensation for Services	\$ 16,000 (\$2,000 per school)
Other Ancillary Cost, as applicable	\$ 500 (travel stipend)
Total not to Exceed	\$ _____

W-9 attached

INSURANCE. Provider, at its own cost and expense, shall procure and maintain during the term of this Agreement, policies of insurance for the following types of coverage:

- Commercial General Liability Insurance. REQUIRED** Provider shall procure and maintain, during the term of this Agreement, not less than the following General Liability Insurance coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Commercial General Liability insurance shall include products/completed operations, broad form property damage, and personal and advertising injury coverage.

Any and all vendors and subcontractors hired by Provider in connection with the activities described in this Agreement shall maintain such insurance unless the Provider's insurance covers the subcontractor and its employees.

- Workers' Compensation Insurance. IF APPLICABLE** Provider shall procure and maintain, during the term of this Agreement, Workers' Compensation Insurance, as required by California law, on all of its employees engaged in work related to the performance of this Agreement. In the case of any activities which are hired or subcontracted, Provider shall require all vendors and subcontractors to provide Workers' Compensation Insurance for all of the vendor's and/or subcontractor's employees to be engaged in such activities unless such employees are covered by the protection afforded by the Provider's Workers' Compensation Insurance.

- Automobile Liability.** If vehicles will be driven on district property, Provider shall procure and maintain, during the full term of this Agreement following Automobile Liability Insurance with the following minimum coverage limits:

Personal vehicles:	\$500,000.00 combined single limit or \$100,000.00 per person / \$300,000.00 per accident
Commercial vehicles:	\$1,000,000.00 combined single limit

Other Coverage as Dictated by the District. Provider shall procure and maintain, during the term of this Agreement, Abuse and Molestation coverage in the amounts of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Certificates of Insurance. Provider and any and all vendors and subcontractors working for Provider shall provide certificates of insurance to the District as evidence of the insurance coverage required herein, not less than 15 days prior to commencing the proposed activity, and at any other time upon the request of the District. Certificates of such insurance shall be filed with the District on or before commencement of the services under this Agreement.

Provider's and any and all Provider subcontractor's Commercial General Liability insurance and Abuse and Molestation coverage shall name the District, its employees, and school board members as additional insureds.

Insurance written on a "claims made" basis is to be renewed by the Provider and all Provider subcontractors for a period of three (3) years following termination of this Agreement. Such insurance must have the same coverage and limits as the policy that was in effect during the term of this agreement, and will cover the Provider for all claims made.

Failure to Procure Insurance. Failure on the part of Provider, or any of its subcontractors, to procure or maintain required insurance shall constitute a material breach of contract under which the District may immediately terminate this Agreement.

PAYMENT. District will pay Provider after receipt of an invoice, net 30 days.

CONDITIONS. Provider will have no obligation to provide services until District returns a signed copy of this Agreement.

NATURE OF RELATIONSHIP. The parties agree the relationship created by this Agreement is that of independent contractor.

AUTHORITY. Provider represents and warrants that Provider has all requisite power and authority to conduct its business and to execute, deliver, and perform this Agreement.

BINDING EFFECT. This Agreement shall inure to the benefit and shall be binding upon all of the parties to this Agreement, and their respective successors in interest or assigns.

TERMINATION OR AMENDMENT. This Agreement may be terminated or amended in writing at any time by mutual written consent of all of the parties to this Agreement, and may be terminated by either party for any reason by giving the other party 30 days advance written notice.

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY. Provider represents and agrees that it does not and shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

GOVERNING LAW AND VENUES. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in state or federal court situated in the County of Ventura, State of California.


ARBITRATION. Any dispute arising under this Agreement, including, without limitation, all disputes relating in any manner to the performance or enforcement of this Agreement shall be resolved by binding arbitration in Ventura County pursuant to the rules of the American Arbitration Association.

ATTORNEYS FEES. In the event of any action or proceeding to interpret or enforce the terms of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recover its reasonable attorneys fees and costs incurred in connection with such actions or proceeding.

INDEMNIFICATION. Provider agrees to defend, indemnify, and hold harmless District, its officers, agents, employees, and/or volunteers from any and all claims, demands, losses, damages and expenses, including legal fees and costs, or other obligations or claims arising out of any liability or damage to person or property, or any other loss, sustained or claimed to have been sustained arising out of activities of the Provider or those of any of its officers, agents, employees, or subcontractors of Provider, whether such act or omission is authorized by this Agreement or not. Provider shall also pay for any and all damage to the Real and Personal Property of the District, or loss or theft of such Property, done or caused by such persons. District assumes no responsibility whatsoever for any property placed on District premises by Provider, Provider's agents, employees or subcontractors. Provider further hereby waives any and all rights of subrogation that it may have against the District. The provisions of this Agreement do not apply to any damage or losses caused solely by the negligence of the District or any of its officers, agents, employees, and/or volunteers.

ACKNOWLEDGEMENT AND AGREEMENT

I have read this agreement and agree to its terms.



Provider signature

Nicole Elizabeth Curry

Print name

August 6, 2020

Date

SITE AGREEMENT


Site Administrator signature

Raven Aipa

Print name

8/6/2020

Date

DISTRICT APPROVAL

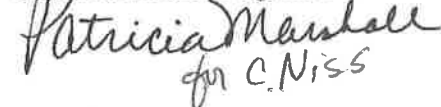

District Administrator signature

Patricia Marshall

Print name

8-11-2020

Date



District Administrator signature

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Nicole Curry																
	2 Business name/disregarded entity name, if different from above Grace and Zen LLC																
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <table style="width: 100%; margin-top: 5px;"> <tr> <td><input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC</td> <td><input type="checkbox"/> C Corporation</td> <td><input type="checkbox"/> S Corporation</td> <td><input type="checkbox"/> Partnership</td> <td><input type="checkbox"/> Trust/estate</td> </tr> <tr> <td colspan="5"><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</td> </tr> <tr> <td colspan="5"><input type="checkbox"/> Other (see instructions) ▶ _____</td> </tr> </table> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p>		<input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Trust/estate	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____					<input type="checkbox"/> Other (see instructions) ▶ _____				
	<input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Trust/estate												
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____																	
<input type="checkbox"/> Other (see instructions) ▶ _____																	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>																	
5 Address (number, street, and apt. or suite no.) See instructions. 221 Elworthy Ranch Circle #2		Requester's name and address (optional)															
6 City, state, and ZIP code Danville, CA 94526																	
7 List account number(s) here (optional)																	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
612 - 36 - 5132	
or	
Employer identification number	
-	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶ August 6, 2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – BY WRITTEN CONTRACT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

WHO IS AN INSURED (Section II) is amended to include as an insured any person or organization with whom you have agreed to add as an additional insured by written contract but only with respect to liability arising out of your operations or premises owned by or rented to you.

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF AMENDMENT AND EXHIBIT A WITH THE CITY OF OXNARD, CITY CORPS. FOR THE ASES PROGRAM

BOARD MEETING DATE: August 24, 2020

FROM: Raven Aipa, Senior Director, Educational Programs
Helen Cosgrove, Assistant Superintendent, Educational Services
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION:

It is recommended that the Governing Board ratify an Amendment and Exhibit A to an existing three-year contract with the City of Oxnard’s Recreation and Community Services, City Corps. for the ASES Program.

BACKGROUND:

2020-2021 is the third year of a three-year contract, 2018-2021, with the District and the Oxnard Recreation and Community Services, City Corps. to provide staff for the after school programs at 10 schools that receive Proposition 49 funds to operate extended learning day programs. The Amendment and Exhibit A are requested to provide 22 additional staff to support students virtually, while schools are in Phase I. Staff will provide this support virtually with district issued devices and the areas they will support students with include SEL, homework and physical movement activities from the ASES enrichment videos and the HESD Virtual Learning Gym.

When schools reopen in Phase II, the 22 staff will join an additional 18 staff that will be hired to provide a full day learning program at the eight elementary schools that receive ASES funding for students in Cohort A and Cohort B when they are not on campus two days a week. By expanding the ASES program on the days students are not on campus, parents who are critical infrastructure workers who have children in grades TK-3 and siblings in grades 4 and 5 will be provided an opportunity to have their child on campus experiencing an extended learning day up to four days a week until 5:00 p.m. This expanded full day program will only be in operation at the eight elementary schools and will be determined based on available staff to be provided by the City of Oxnard, City Corps. and by available space at each school site.

Section 4. Except as specifically amended by this Amendment, all other provisions of the Agreement for Services shall remain in full force and effect.

IN WITNESS THEREOF, the District and the Provider have executed this Amendment on the dates indicated.

DISTRICT

Christine Walker
Dr. Christine Walker, Superintendent

August 20, 2020
Date

PROVIDER

[Highest ranking available
City Councilmember]

Date

ATTEST

Michelle Ascencion, City Clerk

Date

APPROVED AS TO CONTENT

Alexander Nguyen, City Manager

Date

APPROVED AS TO FORM

Stephen M. Fischer, City Attorney

Date

EXHIBIT A
August 26 - December 18, 2020

Narrative 1:

The District is requesting additional staff to work in the after school program to provide homework support to students at the conclusion of the regular school day during 100% distance learning. When schools reopen for a hybrid/blended program, this additional staff will work in the program in Narrative 2 below. Staff will receive training in COVID-19 Protocols for all persons working at school sites and personal protective equipment will also be provided.

Staffing Request	Hours Per Day	# of Days	Total
22	2:00 - 6:00 p.m.	75	\$111,870.00

Narrative 2:

The District is requesting additional staff to provide a full day extended learning program to students who attend the hybrid/blended program when schools reopen. This program will operate to ensure parents whose children attend school several days a week are provided with childcare on the days of the week that their child is not scheduled on campus. Staff will receive training in COVID-19 Protocols for all persons working at school sites and personal protective equipment will also be provided.

This staffing request is contingent upon schools reopening and the budget will be adjusted accordingly based on the cost per day and the number of days the program operates.

Staffing Request	Hours Per Day	Cost Per Day	# of Days	Total
9	7:30 a.m. - 12:30 p.m.	\$762.75	50	\$38,137.50
9	12:00 - 5:30 p.m.	\$839.03		\$41,951.25
11	7:30 a.m. - 12:30 p.m. 1 additional hour	\$186.45	50	\$9,322.50
11	12:00 - 5:30 p.m. 1.5 additional hours	\$279.68	50	\$13,983.75
Total				\$103,395.00

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVE CHANGE ORDER #01 FOR RESTROOM PROJECT (HESD 19-20-04) AT HOLLYWOOD BEACH ELEMENTARY SCHOOL

BOARD MEETING DATE: August 24, 2020

FROM: David Ragsdale, Assistant Superintendent, Technology and Strategic Operations
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve Change Order #01 from Ardalan Construction Company, for the Restroom Project (HESD 19-20-04) at Hollywood Beach Elementary School.

BACKGROUND

This change order includes the following items:

- Delete optional sewer piping pump system
- Demo, break and haul away unforeseen concrete materials found during building over
- Excavation
- Modify and extend Asphalt Paving area for proper drainage and to include sewer clean out location
- Modify and Extend ADA Concrete Ramp at Restroom Building

Contract Sum Prior To Change Order: \$241,000.00

Change Orders: \$ 781.00

New ContractAmount: \$241,781.00

C H A N G E O R D E R N O 1

Project:
Hueneme Elementary School District
Hollywood Beach Elementary School
Relocatable Restroom Building Addition
DSA #03-119785, File #56-12
PMSM Project No. 18100.01

Contractor:
Ardalan Construction Company, Inc.
8 E. Gainsborough Road
Thousand Oaks, CA 91360

Date: July 20, 2020

The scope of work will be modified only as herein specifically set forth and in all other respects remains unaltered.

Item #1: Reference Bid Additive Alternate # 1 – Delete optional sewer piping pump system

1. Delete sewer piping pump system specified as Bid Alternate # 1 - \$25,000.00
2. Modify the proposed sewer piping trench per detail provided in RFI # 2
3. Add 2 sack concrete slurry backfill where there is less than 12” of soil coverage over new sewer piping
4. Widen trench to include code separated water service piping
5. Installation modifications subtotal add cost - \$7,040.00

Reason: Verified field conditions and modifications to sewer pipe installation mitigated need for sewer piping pump system

Back-up: Contractor’s COR # 1
DSA: None

Change in Contract Sum for this item: Decrease (Net) \$ (17,960.00)
Change in Contract Time for this item: Increase 0 Days

Item #2: Demo, break and haul away unforeseen concrete materials found during building over excavation

Break unforeseen buried existing concrete footing materials which were pulled out of pad area into smaller pieces, cut rebar flush so recycler will accept. Load and haul to recycler.

Reason: Unforeseen existing buried concrete materials conflicted with building excavation, back fill and structural geo-grid system

Back-up: Contractor’s COR # 2

DSA: None

Change in Contract Sum for this item: Increase \$ 1,156.00
Change in Contract Time for this item: Increase 0 Days

Hueneme Elementary School District
 Hollywood Beach Elementary School
 Relocatable Restroom Building Addition
 Change Order No. 1
 HESD #19-20-04

Item #3: RFI # 8 - Modify And extend Asphalt Paving area for proper drainage and to include sewer clean out location

Modify specified asphalt paving surface elevations to accommodate existing field conditions for proper water drainage and extend asphalt paving to include sewer clean out location

Reason: Field coordination of specified asphalt paving transition to existing asphalt paving to insure proper drainage

Back-up: Contractor's COR # 3

DSA: None

Change in Contract Sum for this item:	Increase	\$	4,972.00
Change in Contract Time for this item:	No change		0 Days

Item #4: Modify and Extend ADA Concrete Ramp at Restroom Building

Delete originally specified concrete ramp, modify and construct extended concrete ramp with handrailing to maintain ADA compliance

Reason: Modified asphalt paving elevations raised the finish floor elevation of the restroom which in turn requires an extended access ramp to comply with ADA slope limitations.

Back-up: Contractor's COR # 4

DSA: None

Change in Contract Sum for this item:	Increase (Net)	\$	12,613.00
Change in Contract Time for this item:	No change		0 Days

Summary of Change Order Items

Item #1	\$ (17,960.00)	0	Days
Item #2	\$ 1,156.00	0	Days
Item #3	\$ 4,972.00	0	Days
Item #4	\$ 12,613.00	0	Days
Net Change of All CO Items:	\$ 781.00	0	Days

Hueneme Elementary School District
Hollywood Beach Elementary School
Relocatable Restroom Building Addition
Change Order No. 1
HESD #19-20-04


Original Contract Sum:	\$	241,000.00
Total Sum of Previous Change Orders:	\$	0.00
Contract Sum prior to this Change Order:	\$	241,000.00
This Change Order Sum:	\$	781.00
New Contract Sum:	\$	241,781.00

Contract Days will be Increased by: 0 Days

Original Completion Date	July 25, 2020
Completion date prior to this Change Order:	July 25, 2020
Completion date revised by this Change Order:	July 25, 2020

Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:


Mozafar Ardalan, President
Ardalan Construction Company, Inc.

Authorized by:

HUENEME ELEMENTARY
SCHOOL DISTRICT

Recommend Approval by:


P.E.A.
19SIX ARCHITECTS

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF NOTICE OF COMPLETION FOR THE RESTROOM INSTALLATION PROJECT (HESD 19-20-04) AT HOLLYWOOD BEACH ELEMENTARY SCHOOL

BOARD MEETING DATE: August 24, 2020

FROM: David Ragsdale, Assistant Superintendent, Technology and Strategic Operations
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve the signing of the notice of completion for the Restroom Installation Project (HESD 19-20-04) at Hueneme Elementary School.

Contractor: Ardalan Construction Company.
Project: Relocatable Restroom Project
Completion Date: August 24, 2020

BACKGROUND

Administrative staff is recommending that the Governing Board approve the signing of the Notice of Completion for the restroom installation project at Hollywood Beach School.

Package Award: April 27, 2020
Contract Amount: \$241,000.00
Change Notices: \$ 781.00
Final Contract Amount: **\$241,781.00**