

**BOARD OF EDUCATION**  
**LINCOLN UNIFIED SCHOOL DISTRICT NO. 298**  
**LINCOLN, KANSAS**

**SPECIAL MEETING**

**MINUTES**

**BOARD OF EDUCATION OFFICE**  
**TUESDAY, JUNE 29, 2018**  
**6:30 A.M.**

Board Members:  
M. Breneman  
J. Eckhart  
TJ Jonsson  
P. Winters  
R. Wright

Others:  
Kathy Robertson, Supt.  
Greta Obermueller, Clerk  
Steve Koch, LES Principal  
Brenda White

1. The special meeting was called to order at 7:00 a.m. by President, Monty Breneman.
2. Motion by Jeana Eckhart, seconded by Rhonda Wright, to adopt the agenda. Aye-5 No-0
3. Motion by Patti Winters, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve the minutes of the regular meeting of June 4, 2018. Aye-5 No-0
4. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the Clerk's and Treasurer's Reports. Aye-5 No-0
5. Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education accept the bills for payment. Aye-5 No-0
6. Kathy Robertson, Superintendent, relayed information to board members regarding year end transfers that will be made to Food Service (\$15,000) and Special Education (\$118,500), that allow carryover within those budget lines. In order to satisfy obligations and remain in compliance with the law, calculations are made and then monies moved to the appropriate funds.
7. Kathy Robertson distributed the recently received KASB policy updates that need to be approved, stating that the changes in current policy are marked in red. These will come back next month for discussion

6:35 a.m. David Bell and Debora Zachgo arrived.

8. Kathy Robertson reported that she will be meeting with David Dohe, Emergency Preparedness Director for Lincoln County, and Ladonna Reinert, Lincoln County Health Administrator, regarding the USD #298 Lincoln Crisis Management Plan next Monday. The information will be presented at the meeting next Monday evening.
9. Lincoln Elementary School Staff Handbook and Lincoln Jr./Sr. High School Staff Handbooks were distributed for board review. Mrs. Robertson stated they both follow the negotiated agreement but this would provide a document for principals to go over at the beginning of the year and reference throughout the school year. Both will be brought back for discussion at the July 2, 2018, meeting.
10. Mrs. Robertson stated that as budget year draws to a close, consideration might be given to the HVAC Units that have been proposed for the Lincoln Jr./Sr. High School industrial shops and the gym at an approximate cost of \$70,870. There would be \$3,375 for engineering fees that would include obtaining bids for the units. The \$52,500 from the WindFarm money remains available and the remaining \$20,000 could come from Capital Outlay after the first of the new fiscal year. Monty Breneman requested that consideration be given to bringing this item back as an action at the July meeting.
11. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve Insurance Planning, Inc. of Hays, Kansas, to provide district insurance for the 2018-19 school year for a total amount of \$55,811. Aye-7 No-0
12. Motion by TJ Jonsson, seconded by Patti Winters, that U.S.D. #298 Board of Education authorize the Superintendent to expend the 2017-18 legal maximum general fund and the 2017-18 legal maximum local option budget (LOB). The Superintendent is directed to transfer dollars as available to appropriate funds, and to make necessary purchases for the 2018-19 school year in accordance with available funds. Aye-7 No-0
13. Motion by Jeana Eckhart, seconded by David Bell, that U.S.D. #298 Board of Education accept restitution funds from the District Court of Lincoln County, Kansas, check number 009536 in the amount of \$112.56, Case No. 2015-JV-00004. Aye-7 No-0
14. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education go into executive session at 6:48 a.m. for 10 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 6:58 a.m. in the

Board of Education Conference room. The executive session is required to protect the district's right to the confidentiality of its negotiation position, and the public interest. Aye-7 No-0

6:58 a.m. The Board returned to open meeting.

Motion by Debora Zachgo, seconded by David Bell, that U.S.D. #298 Board of Education go back into executive session at 6:58 a.m. for 10 minutes with the Superintendent for the purpose of discussing matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency; and that the board return to open meeting at 7:08 a.m. in this room. The executive session is required to protect the district's right to the confidentiality of its negotiation position, and the public interest. Aye-7 No-0

7:08 a.m. The Board returned to open meeting.

15. Motion by Rhonda Wright, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education into executive session at 7:12 a.m. for 10 minutes with the Superintendent for the purpose of discussing the potential hire and accepting a resignation for personnel matters for non-elected personnel; and that the board return to open meeting at 7:22 a.m. in the Board of Education Conference room. The executive session is required to protect the privacy interests of an identifiable individual(s). Aye-7 No-0

7:22 a.m. The Board returned to open meeting

16. Motion by Jeana Eckhart, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve Katie Patee filling the Junior High School Teacher position for the 2018-19 school year. Aye-7 No-0
17. Motion by Rhonda Wright, seconded by David Bell, that U.S.D. #298 Board of Education approve Tommy Knapp filling the Head High School and Head Junior High Wrestling coaching positions for the 2018-19 school year. Aye-7 No-0
18. Motion by Jeana Eckhart, seconded by TJ Jonsson, that U.S.D. #298 Board of Education approve Dustin Patee filling the Assistant High School and Assistant Junior High Wrestling Coach positions for the 2018-19 school year. Aye-7 No-0

19. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept the resignation of Mark Avise, Lincoln Elementary School Custodian, effective June 19, 2018. Aye-7 No-0
20. Motion by Jeana Eckhart, seconded by TJ Jonsson, that the meeting be adjourned. Aye-7 No-0

Time: 7:25 a.m.

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Greta Obermueller, Clerk

Approved:

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Monty Breneman, President