

**HUENEME ELEMENTARY SCHOOL DISTRICT
MINUTES OF A REGULAR MEETING OF THE GOVERNING BOARD**

Monday, October 26, 2020, 6:00 P.M.

INTRODUCTORY INFORMATION

In accordance with Brown Act rules governing regulatory bodies, the Hueneme Elementary School District (HESD) posts agendas for regularly scheduled meetings of the Governing Board a minimum of 72 hours in advance. Agendas for special meetings (i.e., meetings not on the regular schedule called for a specific purpose) are posted a minimum of 24 hours in advance. Agendas are available for the public to view at all hours of every day through glass at the front of the District Office or on the District website.

In order to minimize the spread of COVID-19 virus, and in accordance with Governor Newsom's Executive Orders N-29-20 in regards to the virus, this meeting was held virtually via Zoom teleconference. The public was able to view the meeting online at https://bit.ly/hesd_youtube and submit comments via email to public.comment@hueneme.org prior to the start of the meeting. The agenda and full meeting packet were posted and made available to the public on October 22nd.

ATTENDANCE

Trustees: At the 6:00 P.M. Call to Order, four trustees were present: Board President, Darlene A. Bruno; Board Clerk, Siugen Constanza; and Members Scott Swenson, and Charles Weis, Ph.D. Board Member Bexy Gomez arrived at 6:01 P.M.

Administrators and Others: Dr. Christine Walker (Superintendent); Dr. Carlos Dominguez (Deputy Superintendent); Helen Cosgrove (Assistant Superintendent-Educational Services); David Ragsdale (Assistant Superintendent-Technology & Strategic Operation); Patricia Marshall (Chief Business Official); and Cynthia Rojas, Executive Assistant to the Superintendent.

CALL TO ORDER AND FLAG SALUTE - Item 1

Ms. Bruno called the meeting to order at 6:00 P.M. and led the Pledge of Allegiance.

ADOPTION OF THE REGULAR AGENDA - Item 2

Motion 031: Trustee Weis motioned to adopt the agenda, as submitted. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 - 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno

Noes: None Absent: None Abstain: None

COMMUNICATIONS - Item 3

3.1 Oral Communications

(1) General Speakers

Dr. Walker announced that there were no general speaker requests.

(2) California School Employees Association Chapter 273

Paul Robinson, CSEA President, reported on the new contract and stated that there were updates to the constitution and bylaws. Also, he shared that CSEA is going through nominations for elected officers. Mr. Robinson concluded by thanking the district for addressing the needs of CSEA members during this time.

(3) Hueneme Education Association

Vince Gomez, HEA Representative, shared information on Prop 15. He also discussed how the district addressed some of the concerns that teachers had expressed and how the flexibility has made a big difference. Mr. Gomez thanked the Board and district for listening and hearing the concerns of HEA members.

3.2 Written Communications

Dr. Walker reported that three written communications were received.

- (1) The first letter, which Dr. Walker summarized, was submitted by Krista Verardo, a district teacher. Dr. Walker shared that Ms. Verardo expressed gratitude to district leadership and the Board for being cautious, as data has driven decisions and discussions. She respectfully requested for leadership to continue this trend of caution. Ms. Verardo concluded by asking district leadership and the Board to consider the Hueneme family and not rush to reopen.
- (2) Sarah Brown, Michele De La Rosa, and Jeanne Licea, teachers from Julien Hathaway Elementary School, submitted the second letter that Dr. Walker summarized. Dr. Walker shared that they expressed appreciation to the Board for hearing concerns regarding workload, and also thanked the Board for not applying for a waiver to reopen early in order to keep students and staff safe. They talked about Ventura County being in the red tier, as well as the zip code data rate for schools in the district. The teachers concluded by suggesting to the Board that they survey parents and teachers prior to finalizing any plans, and to put off reopening until the new year.
- (3) Dr. Walker summarized the final letter, which was signed by various certificated and classified staff members from Hollywood Beach Elementary School. They shared that they were grateful to address the Board and expressed their appreciation for the Board's decision to not apply for a waiver to reopen early. They stated their concerns about switching to a hybrid model at this time, and explained how it would be counterproductive for students to return for a handful of days before winter break. The staff also talked about how they are hearing from parents on both sides, and offered a potential solution. The letter concludes with the request that the Board consider keeping classes intact when in person instruction resumes.

APPROVAL OF BOARD MINUTES – Item 4

4.1 It is recommended that the Governing Board approve the minutes of the special meeting of September 28, 2020.

Motion 032: Trustee Constanza motioned to approve the minutes of the special meeting of September 28, 2020. Trustee Gomez seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

4.2 It is recommended that the Governing Board approve the minutes of the special meeting of October 19, 2020.

Motion 033: Trustee Weis motioned to approve the minutes of the special meeting of October 19, 2020. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

ADOPTION OF CONSENT AGENDA – Item 5

Motion 034: Trustee Swenson motioned to adopt the Consent Agenda as submitted. Trustee Constanza seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

The following reports were accepted and approved:

5.1 Approval of Personnel Report

5.2 Ratification of September 2020 Financial Reports:

- (1) Expenditures (Commercial Payments and Payroll)
- (2) Purchase Orders and Checks
- (3) Miscellaneous Income Report

5.3 Receive and File General Obligation Bonds, 2018 Election Series B – Costs of Issuance Statement

5.4 Approval of a 2020/2021 Licensing Agreement with Document Tracking Services

OTHER BOARD BUSINESS – Item 6

6.1 Update on COVID-19 Impact on HESD Schools (Presented by Dr. Walker)

No action was required on this item. Dr. Walker presented slides showing the local COVID-19 case rate data. She highlighted the zip codes that are directly impacted in our district and talked about how the information compares to the rest of the county. Dr. Walker also presented some next steps for the District to take.

HUMAN RESOURCES – Item 7

7.1 Quarterly Report on Williams Uniform Complaints (Presented by Dr. Dominguez)

No action was required on this item. Dr. Dominguez reported that the District did not receive any complaints for the period of July 1, 2020, through September 30, 2020.

7.2 Public Hearing Regarding Initial (Sunshine) Bargaining Proposals for 2020-21 Re-Opener Collective Bargaining Agreement Presented by the Hueneme Education Association (HEA) and the Hueneme Elementary School District (Presented by Dr. Dominguez)

Public Hearing

At 6:46 P.M., Mrs. Bruno opened a public hearing to solicit community input regarding the 2020-21 Re-Opener Collective Bargaining Initial (Sunshine) Proposals submitted by the Hueneme Elementary

School District and the Hueneme Education Association (HEA). No community input was offered and the public hearing closed at 6:47 P.M.

7.3 Approval of Initial (Sunshine) Bargaining Proposal for 2020-21 Re-Opener Collective Bargaining Agreement Presented by the Hueneme Elementary School District to the Hueneme Education Association (HEA) (Presented by Dr. Dominguez)

Motion 035: Trustee Swenson motioned to approve the Initial Bargaining Proposal presented by the Hueneme Elementary School District to the Hueneme Education Association (HEA) for the 2020-21 Re-Opener Collective Bargaining Agreement. Trustee Gomez seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

BUSINESS SERVICES – Item 8

8.1 Approval to Request Proposals Related to the E-Rate Program (Presented by Mr. Ragsdale)

Motion 036: Trustee Weis motioned to approve staff to begin the process of seeking proposals and quotations for the upcoming Year 24 round of the E-Rate program. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

OTHER BOARD BUSINESS – Item 9

9.1 Acceptance and First Reading of Proposed Revisions to the District Policy Manual (Presented by Dr. Walker)

Motion 037: Trustee Weis motioned to accept for a first reading proposed revisions to various board policies; and provide input for additional modifications that may be needed before a second reading and recommendation for approval at the next regular board meeting. Trustee Swenson seconded and the motion passed upon a roll call vote of 5 – 0.

Ayes: Swenson, Weis, Gomez, Constanza, Bruno
Noes: None Absent: None Abstain: None

The following policies were accepted for a first reading:

Series 0000: Philosophy, Goals, Objectives and Comprehensive Plans

- BP 0430, Comprehensive Local Plan for Special Education

Series 1000: Community Relations

- BP 1312.3, Uniform Complaint Procedures
- BP 1340, Access to District Records

Series 4000: Personnel

- BP 4113, Assignment
- BP 4119.42/4219.42/4319.42, Exposure Control Plan for Bloodborne Pathogens
- BP 4119.43/4219.43/4319.43, Universal Precautions
- BP 4151/4251/4351, Employee Compensation

Series 5000: Students

- BP 5141.22, Infectious Diseases
- BP 5141.5, Mental Health
- BP 5145.3, Nondiscrimination/Harassment
- BP 5145.6, Parental Notifications

Series 6000: Instruction

- BP 6020, Parent/Guardian Involvement
- BP 6115, Ceremonies and Observances

MONTHLY REPORT & ADVANCED PLANNING – Item 10

10.1 Trustees

Mr. Swenson had nothing to report.

Dr. Weis had nothing to report.

Ms. Gomez had nothing to report.

Ms. Constanza had nothing to report.

Mrs. Bruno had nothing to report.

10.2 Superintendent

Dr. Walker shared how she was invited to participate in student classes and welcomes any other invitations.

10.3 Suggested Future Agenda Items

For future agenda items, Dr. Weis would like to schedule a date for an equity assessment and a date for the Board self-evaluation.

CLOSED SESSION – Item 11

At 7:01 P.M., all members of the Board convened in a virtual closed session with the Superintendent, Deputy Superintendent, and Assistant Superintendents to discuss labor negotiations.

ADJOURNMENT – Item 12

The Board reconvened at 7:26 P.M. There being no further regular business before the Governing Board, Ms. Bruno announced that no actions were taken in closed session and adjourned the meeting at 7:26 P.M.



Christine Walker, Ed.D.
Secretary to the Governing Board

Board member signatures appear on the following page.

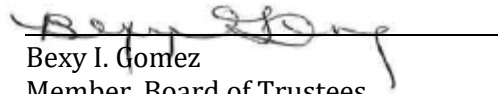
By our signatures given below on this 9th day of November, 2020, the Governing Board of the Hueneme Elementary School District approves the foregoing Minutes of the Regular Meeting of October 26, 2020.



Darlene A. Bruno
President, Board of Trustees



Siugen Constanza
Clerk, Board of Trustees



Bexy I. Gomez
Member, Board of Trustees



Scott Swenson
Member, Board of Trustees



Charles Weis, Ph.D.
Member, Board of Trustees

October 22, 2020

Dear HESD School Board Members,

Many years ago I attended a job fair fresh out of CLU teacher credential program. After a lengthy and interesting interview, in which I had Ed Jones blushing and Jennifer Tissler-Carr laughing hysterically I was told “We have the perfect match for you. Welcome to the Hueneme family”. This phrase “the Hueneme family” was repeated at the new teacher breakfast at the Bard Mansion hosted by Nicki Davis. At the under the tent event, (a.k.a, the first teacher work day) Nicki wearing her signature red glasses welcomed the new hires to the Hueneme family. (Side note, I am delighted to see that Helen has picked up Nikki’s fashion trend with her own signature pink and turquoise glasses). The theme of family was further reinforced during my time at EO Green working for Dolores Carn. It didn't matter if you were a student, new teacher, or veteran teacher you were all her lovebugs. It was clear we were all part of the Hueneme family.

During this unique time in which all human beings on Earth are faced with the coronavirus pandemic, I’ve been reminded of the Hueneme family. Watching every live streamed HESD school board meeting, I’ve listened to board members empathize with the challenges HESD staff, students, and families are facing. I have repeatedly heard board members express appreciation for the hard work of HESD employees. I have heard the voice of my fellow HESD colleagues in the letters they have written to the school board. At past meetings my colleagues have shared data regarding COVID cases in Ventura County, specific to families in our zip code and their imminent concern regarding the reopening of schools.

I am very grateful that our district leadership and school board have been exceedingly cautious and methodical when discussing reopening our HESD schools. Data has driven your discussions and decisions. Facts and science have mattered to you. As Ventura County moves to a lower tier, signalling a drop in cases, I am very concerned about reopening our schools. If highly qualified and experienced medical experts such as Dr. Francis Collins, Director of the National Institutes of Health, and Dr. Anthony Fauci, Director of National institute of Allergy and Infectious Disease, urge us to NOT gather with our immediate family this November for Thanksgiving, I don’t understand why you would even consider opening schools.

If the leader of our nation and his family, with daily access to COVID tests, medical advice, treatment, and precautions at their fingertips, contracted this virus what's to say it won't happen to our Hueneme family who have drastically different medical access. HESD students, their family members and HESD employees have tested positive for COVID-19 in the past seven months. The likelihood it will happen to more of the HESD family when we reopen a school seems inevitable. I respectfully ask our district leadership and school board continue the pattern and trend of caution. Please consider the Hueneme family and do not rush to reopen schools. Of course HESD teachers want to be back in the classroom and see the eager faces of our scholars, but there is no reason to reopen a school until the safety of all students and staff can be assured.

Sincerely,
Krista Verardo

October 26, 2020

To the Hueneme Elementary School District Board of Trustees:

Good evening. We would like to start by first thanking you for listening and taking teacher concerns regarding our workload so seriously. The MOU negotiated by the district and HEA has allowed us to combine our two groups. We now all meet together for two hours and we have additional time each day to help small groups of students who need more support completing their asynchronous work or who need more targeted instruction in reading or math. It is still a lot of work, but it is more manageable and we feel like everything is finally starting to come together for all of us. We would also like to thank you for not applying for a waiver to reopen early and for keeping staff and student safety first and foremost in your decisions.

We are aware that Ventura County is in the red tier and that several school districts in the county are contemplating reopening sometime in November. We have absolutely no idea what our district is proposing we do in regard to this, but we would like to offer our thoughts. We think it would be a mistake for us to open this soon for several reasons. To begin with, although the numbers in our county and even our zip codes have gone down, they are still not good and the nationwide and statewide trends are not going in the right direction at all. We are not in a bubble, so unfortunately I think it is just a very short matter of time before we find ourselves heading in the wrong direction again. Experts are predicting that colder weather, more indoor activities, and gatherings with extended family over Thanksgiving will cause COVID numbers everywhere to spike again. Many of our schools are in the 93033 zip code which still represents over 10% of the new cases in the whole county.

Not only is starting right after Thanksgiving scary from a health perspective, but it doesn't make much sense to us when it comes to making the most of our instructional time. Students will need to be trained in all the new procedures as well as the usual classroom routines. This will not happen overnight. Time that would have been spent learning in daily live sessions will be used for a lot of training in safety procedures. Added to this is the fact that there are only 3 weeks between Thanksgiving and the winter break. Since students will only be attending school 2 days a week in the hybrid model, this would add up to only 6 in person sessions for the students in that time period. That hardly seems worth it for all of the disruption it will cause. Consistency is more important than ever right now.

We would also strongly suggest surveying the teachers and parents again before any reopening plans are finalized. We know of several parents who selected the hybrid model but do not feel ready to send their children back if we were to reopen now. Remember, staff and students were asked to commit to a model in July and we had a very short window to do so. Selecting a model was an extremely difficult decision for us and we still are not sure we made the right decision. There were numerous factors to weigh and consider. We do know for a fact that many parents and teachers who selected the hybrid model did not imagine returning in person under these circumstances.

Because of all of these factors, we feel that the best course of action for everyone involved would be to put off any reopening plans until the new year. At that point, we should know how the holidays have influenced our COVID numbers and whether our zip codes and county were able to sustain the lower numbers we currently have. This would also give teachers and students a chance to focus solely on learning and not disrupt any of the progress we have made until after a natural break in our school year anyway. In addition, it would give the district time to survey parents and teachers again and make any adjustments that are necessary. Thank you so much for your time and consideration.

Sincerely,
Sarah Brown
Third Grade Teacher
Hathaway Elementary School

Michele De La Rosa
Third Grade Teacher
Hathaway Elementary School

Jeanne Licea
Second Grade Teacher
Hathaway Elementary School

October 26, 2020

Dear Hueneme Elementary School District Board and Trustees,

We hope this evening finds you all well, and are grateful for the opportunity to directly address you. Thank you all for doing your best to put the interests of students, families, and staff in the Hueneme Elementary School District at the center of your thoughts. Now that we are over eight weeks into this very unique school year, many of the stressors that have negatively impacted staff when we began the school year are diminishing and/or resolving. We are appreciative of the support you showed in not applying for a waiver to initiate an early return to school during the time the County initially began to turn in a more positive direction with regards to Covid-19 numbers and testing. As well, we appreciate the flexibility given to us in the revised teaching directives. We adore our students, are adjusting to the “new normal” of distance learning teaching, and are becoming more fluent with acquiring resources and using technology to deliver high quality academic instruction while attending to the social emotional needs of our students and ourselves. Like never before, we are leaning on our professional family, sharing, and supporting each other!

Regardless, please understand that these positive occurrences are tenuous, because timing is everything. Many classes are *just now* finding the rhythm to forge ahead on the path of success. Some students had such tech hurdles to overcome, waiting for weeks for their issues to be addressed, that it is almost as if they have just begun. Compounding this, many students require help throughout the day on questions about asynchronous work. Teachers are *just now* finding more windows of time to assist the kids who were not completing asynchronous daily assignments. As the fear and stress of an imminent change is whispered around us, many of us are concerned that the changes required to implement the Hybrid model in person will be detrimental to both students and staff *at this point in time*. Having seen all kids daily, and having seen the varied levels of support between households, we are deeply concerned about what it will be like for the students to only see their teacher two days a week, and be largely on their own the rest of the time. Particularly with the younger children, unless they have strong home support, they cannot sustain a 240 minute schedule on their own, without starting the workday with their teacher.

We raise our concerns to you, as the governing board, to take them into consideration when you begin deliberating about our schools reopening for in person instruction. While our momentum is rising, it seems counterproductive for students to return to school for a few handfuls of days, before the winter break, as opposed to working with their teachers on-line multiple hours a day, every day. If we were to return in 2020, those initial days are going to be spent training students how to be in class with the new social distancing, recess, lunch, and PE norms. There is always a degree to which teachers have to “re-train” their classes after an extensive school break. It seems like there will be a lot of missed instructional opportunities if we were to have to make these adjustments *both* before break and after.

Another huge concern is how we will deal with potential movement in and out of the hybrid model as parents who chose it in July prefer *at this point in time* to keep their kids safe at home while Oxnard zip codes continue to take the lead in Covid-19 positive cases, and the health experts project a difficult winter. This may hold true for many of the students who were placed in hybrid as the “default” when no family response was received by the district.

Teachers and school staff are the natural liaison between parents and the district. We are hearing from parents who are 100% ready to return to school. Conversely, we are hearing from families that have already stated to their teachers that they are NOT going to return to in person instruction *in the near future*. Some expressed that they didn't really understand what the commitment was, and some hoped the pandemic would have turned around by the time schools began considering reopening. We are hearing from as many parents, in some classes more, who are *hesitant to express* that they are not comfortable returning their children to in person instruction at this time because they are worried about the ramifications. Some have openly inquired as to what that would mean for their child, and are being

informed that their child will be removed from their current hybrid classroom and placed into the Hueneme at Home program. This is a huge concern. Parents are expressing the difficulty in having to decide whether to risk the health and safety of their child by keeping their July commitment to the hybrid model, or to risk the emotional upset and loss of time if their child is moved to a new class and has to learn the new routines and get to know a new teacher and classmates. Parents and teachers both are expressing that this kind of disruption would set us back in a year where we have already dealt with unprecedented complications to the start of the school year.

We are presenting you with a very real problem, one which may not just be limited to our school site at Beach. Many of us feel that the feasible solution, which would cause the least disruption for students, families, and teachers, is to allow the families who are uncomfortable with sending their child back in person to continue to Zoom from home for the same two hour block, while their teacher does live instruction from the classroom *at a future point in time*. Cameras could be purchased to video the live instruction. This way, students would be receiving instruction daily, regardless of which group they were in, or if parents decided to stay completely remote. Teachers would have less of a burden as well. The idea that a teacher plans for the same amount of instruction for Groups A and B by repeating it twice does not actually equate into less time spent. In reality, teachers are connecting with kids about the asynchronous work for way more hours than even in a normal pre-pandemic school day. Doing live instruction on campus and then answering the Q's and connecting with the kids that were in asynchronous all day, seems to be setting us back to the unsustainable work load that was sending many teachers to the breaking point.

So, we ask you to consider these questions in your decision making process. Are you going to hold parents to a commitment made in summer? If we were to reopen, and parents of a hybrid model child want to stay remote, can they have the option of remaining with their classroom teacher, and the teacher using a web camera so students at home could watch live instruction? Or, is the plan to reshuffle classes, even between schools? Is that kind of a disruption going to have a positive impact on a child's progress? Is that process going to have a positive impact on teachers? How will that process affect students receiving Special Education Services? Would it be appropriate, during this exceptionally different time of our lives, to survey parents again, *without mandating a commitment*, and see how they are feeling? They are reaching out to their teachers, and all we can tell them is we will share their perspectives, as we are not the decision makers. When in fact we return to in person instruction, please consider supporting classes staying intact, whatever it takes. We are established, we are invested, and we are just beginning to thrive.

Thank you for your time and consideration!

Sincerely,

Kat Russell, Seychelle Ernst, Cris Kildee, Gina Veatch, Lisa Wallet, Doraluz Garcia, Jill Ekman, Ashley Thompson, Stacy Hixon, Darlene Abeson, Barbara Homokay, and Cathy Womack from Hollywood Beach School

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF PERSONNEL REPORT

BOARD MEETING DATE: October 26, 2020

FROM: Melissa Rufai, Director of Personnel Services
Dr. Carlos Dominguez, Deputy Superintendent
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve personnel actions in employee categories that are listed below. Identification of specific employees affected by the actions will be shared confidentially with the Governing Board and certain members of management in advance of the meeting.

BACKGROUND

- (1) Certificated Services
 - Employment
 - Resignation
 - Retirement

- (2) Classified Services
 - Employment
 - Change of Classification, Location and/or Hours
 - Resignation
 - Retirement
 - Termination – Abandonment of Position
 - Request for Unpaid Personal Leave of Absence

Employee's Name	Effective Date	Personnel Action
EMPLOYMENT: Certificated Services		
Abeson, Shaynie	09-14-20	Teacher, Temporary
Blough, Sue	09-14-20	Teacher, Temporary
Corado, Nancy	10-05-20	Teacher, Probationary 1
Decker, Jocasta	09-21-20	Teacher, Temporary
DeLeon, Cristina	09-14-20	Teacher, Temporary
Davenport, Taylor	10-01-20	Teacher, Temporary
Dominguez, Maria	09-14-20	Teacher, Temporary
Garcia-Martinez, Belinda	10-01-20	Teacher, Temporary
Garcia, Clarissa	09-14-20	Teacher, Temporary
Gonzales, Hector	09-14-20	Teacher, Temporary
Hernandez, Blanca	09-14-20	Teacher, Temporary
Ibarra, Evelyn	09-14-20	Teacher, Temporary
Martinez, Karina	09-14-20	Teacher, Temporary
Melgoza, Marissa	09-14-20	Teacher, Temporary
Miguel, Amanda	10-01-20	Teacher, Temporary
Minjares, Kevin	09-14-20	Teacher, Temporary
Montes, Gladys	09-29-20	Substitute Teacher
Moore, Taylor	09-14-20	Teacher, Temporary
Murillo, Nancy	09-14-20	Teacher, Temporary

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

PERSONNEL REPORT: October 26, 2020

Employee's Name	Effective Date	Personnel Action
Nguyen, Nancy	10-14-20	Substitute Teacher
Novoa, Katy	09-14-20	Teacher, Temporary
Ramos, Mark	09-14-20	Substitute Teacher
Robles, Betsy	09-14-20	Teacher, Temporary
Sanchez, Monica	09-14-20	Teacher, Temporary
Vaca, Anthony	09-29-20	Substitute Teacher
Vazquez, Olivia	09-14-20	Teacher, Temporary
Zane, Julie	10-01-20	Teacher, Temporary
Zendejas, Ambar	09-14-20	Teacher, Temporary

RESIGNATION: Certificated Services

Walker, Megan	10-02-20	Psychologist, resigning
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RETIREMENT: Certificated Services

Johnsonbaugh, Sydney	02-01-21	School Nurse, PSS, changing retirement date from 10-05-20 to 02-01-21
Perez, Shirley	09-11-20	Speech Teacher, E.O. Green Junior High School, retiring

EMPLOYMENT: Classified Services

Juarez Ana	10-01-20	3.0-hr. Bilingual Paraprofessional, Haycox School, replacing Aracely Garcia who resigned
Lamberson, Thomas	10-05-20	8.0-hr. PC Technician, District Office, new position

Employee's Name	Effective Date	Personnel Action
Martinez, Katalina	11-03-19	Substitute After School Girls Basketball Coach, Districtwide
CHANGE OF CLASSIFICATION, LOCATION AND/OR HOURS: Classified Services		
Alarcon, Isaac	09-03-20	3.50-hr. Paraprofessional/Special Education, E.O. Green Junior High School to 3.50-hr. Paraprofessional/Special Education, Hathaway School, new assignment
Alarcon, Isaac	10-01-20	3.50-hr. Paraprofessional/Special Education, Hathaway School to 3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, new assignment
Anaya, Alfred	09-03-20	6.70-hr. Paraprofessional/Physically Handicapped, Bard School to 6.70-hr. Paraprofessional/Physically Handicapped, E.O. Green Junior High School, for the good of the District
Arredondo Anaya, Cristobal	10-06-20	8.0-hr Custodian, Haycox School to 8.0-hr. Custodian, Parkview School, replacing Ignacio Diaz-Tena who retired
Arriaga, Alicia	09-21-20	4.0-hr. Food Service Worker I, Hollywood Beach School to 6.0-hr. Food Service Worker I, Haycox School replacing Maria Arredondo who transferred
Astillero, Jessica	09-03-20	3.60-hr. Paraprofessional/Physically Handicapped, Larsen School to 3.60-hr. Paraprofessional/Physically Handicapped, Blackstock Junior High School, for the good of the District
Ceja, Daniel	09-14-20	3.50-hr. Paraprofessional/Physically Handicapped, Sunkist School to 3.50-hr. Bilingual Paraprofessional, Williams School, replacing Gisel Robles who resigned
Farias, Zitlali	09-14-20	3.50-hr. Health Clerk, Hathaway School to 3.0-hr. School Clerk, Hathaway School, replacing Nancy Camarena who transferred
Gonzalez, Geronimo	10-19-20	8.0-hr. Custodian, Blackstock Junior High School to 8.0-hr. Custodian, Haycox School, replacing Cristobal Arredondo Anaya who transferred
Gutierrez, Matthew	10-13-20	4.0-hr. Custodian, Hathaway School to 4.0-hr. Custodian, Haycox School, replacing Maria Perez who transferred

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

PERSONNEL REPORT: October 26, 2020

Employee's Name	Effective Date	Personnel Action
Houston, Nicholas	09-21-20	8.0-hr. Custodian, E.O. Green Junior High School to 8.0-hr. PC Technician, Districtwide, new assignment
Morales, Juan	09-03-20	4.0-hr. Paraprofessional/Physically Handicapped, Larsen School to 4.0-hr. Paraprofessional/Physically Handicapped, Blackstock Junior High School, for the good of the District
Novak, Gemma	11-02-20	3.50-hr. Paraprofessional/Special Education, Haycox School to 3.50-hr. Food Service Worker I, Hueneme School, replacing Alicia Arriaga who transferred
Perez, Maria	10-05-20	4.0-hr. Custodian, Haycox School to 8.0-hr. Custodian, E.O. Green Junior High School, replacing Nicholas Houston who transferred
Zaragoza, Alan	09-03-20	3.25-hr. Paraprofessional/Physically Handicapped, Sunkist School to 3.25-hr. Paraprofessional/Physically Handicapped, Parkview School, for the good of the District
RESIGNATION: Classified Services		
Gamboa, Stephanie	09-18-20	3.50-hr. Paraprofessional/Special Education, Hathaway School, resigning
Gray, Zane	09-25-20	3.50-hr. Paraprofessional/Special Education, Blackstock Junior High School, resigning
Knox, Monica	09-08-20	3.0-hr. Campus Assistant, Hollywood Beach School, resigning
Reveles, Ernest	10-12-20	7.0-hr. Library Clerk, Haycox School, resigning
Sanchez, Javier	10-14-20	5.0-hr. Mini Bus Driver, F.O.T., resigning
Solorio-Torres, Moises	09-02-20	3.23-hr. Paraprofessional/Physically Handicapped, E.O. Green Junior High School, resigning

RETIREMENT: Classified Services

Employee's Name	Effective Date	Personnel Action
Carrillo, Margarita	09-09-20	3.50-hr. Bilingual Paraprofessional, Sunkist School, retiring
Diaz Tena, Ignacio	08-27-20	8.0-hr. Custodian, Parkview School, retiring

TERMINATION: Classified Services

Diaz, Juan	08-28-20	3.90-hr. Paraprofessional/Physically Handicapped terminated for abandonment of position
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REQUEST FOR UNPAID PERSONAL LEAVE OF ABSENCE: Classified Services

Diaz, Maria	09-01-20 thru 12-01-20	2.55-hr. Campus Assistant, Bard School, requesting an unpaid personal leave of absence pursuant to C.S.E.A. Agreement
Flores, Yesenia	08-28-20 thru 01-29-21	4.0-hr. Food Service Worker I, Larsen School, requesting an unpaid personal leave of absence pursuant to C.S.E.A. Agreement

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF EXPENDITURE REPORTS FOR
SEPTEMBER 2020

BOARD MEETING DATE: October 26, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify the attached Expenditure Reports for September 2020, as follows:

- (1) Commercial Payments
- (2) Payroll

September 2020

ISSUE DATE	CHECK NUMBERS	TOTAL AMOUNT	Unrestricted 010 FUND	Cafeteria 130 FUND	Measure T 215/216 FUND	Dev. Fees 250 FUND	Bond Int. 510 FUND	ASB/USB 951-952-953 FUND	Accrued Sales Taxes
September 1, 2020	5002045743-5002045766	\$ 14,977.21	\$ 14,477.21				\$ 500.00		
September 3, 2020	5002045767-5002045801	\$ 182,629.03	\$ 182,629.03						\$ 143.71
September 8, 2020	5002045802-5002045825	\$ 189,100.60	\$ 106,145.88		\$ 82,954.72				\$ 56.26
September 10, 2020	5002045826-5002045859	\$ 223,904.56	\$ 222,898.66				\$ 1,005.90		\$ 44.75
September 14, 2020	5002045860-5002045865	\$ 851,247.80	\$ 851,247.80						\$ 3,952.11
September 17, 2020	5002045866-5002045918	\$ 165,109.15	\$ 88,160.87	\$ 21,934.78	\$ 55,013.50				\$ 91.99
September 22, 2020	5002045919-5002045941	\$ 160,022.46	\$ 112,238.82	\$ 18,163.64	\$ 29,620.00				\$ 227.85
September 24, 2020	5002045942-5002045972	\$ 526,969.91	\$ 487,830.98	\$ 39,138.93					\$ 367.03
September 29, 2020	5002045973-5002045997	\$ 341,928.97	\$ 335,970.72	\$ 5,958.25					\$ 0.20
TOTAL PAYMENTS		\$ 2,655,889.69	\$ 2,401,599.97	\$ 85,195.60	\$ 167,588.22	\$ -	\$ 500.00	\$ 1,005.90	\$ 4,883.90

PAYROLL SUMMARY - SEP 2020

ISSUE DATE	GROSS EARNINGS	FRINGE BENEFITS	TOTAL PAYROLL	010 FUND General	130 FUND Cafeteria
09/03/20	\$5,180.81	\$749.19	\$5,930.00	\$5,930.00	\$0.00
09/11/20	\$1,086.40	\$108.31	\$1,194.71	\$1,194.71	\$0.00
9/23/2020	\$2,683.00	\$267.50	\$2,950.50	\$2,950.50	\$0.00
9/30/2020	\$5,741,503.57	\$2,244,398.02	\$7,985,901.59	\$7,713,356.26	\$272,545.33
			\$0.00		
Total	\$5,750,453.78	\$2,245,523.02	\$7,995,976.80	\$7,723,431.47	\$272,545.33

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR SEPTEMBER 2020

BOARD MEETING DATE: October 26, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board ratify purchase orders and checks generated in September 2020.

BACKGROUND

The monthly purchase order listing is a summary of all purchase orders issued in one calendar month. It is provided to the Governing Board for ratification of district purchases. The purchase order numbering system is described below:

1. B20-0000.....“B” series purchase orders are for “blanket” orders issued to vendors used on a monthly basis.
2. H20-0000.....“H” series purchase orders are for “Hueneme Elementary School District” regularly issued orders.

For the period of September 1-30, 2020, purchase orders totaled **\$915,957.49** and \$25,614.41 in change notices. The attached report reflects September 2020 totals by site:

00/01	District wide	18	Hathaway
02	Educational Services	18N	Neighborhood for Learning
03	Pupil Support Services	20	Haycox
04	Migrant Education	22	Hueneme
05	Educational Media Center	24	Larsen
08	Food Service	26	Parkview
09	Summer School	28	Sunkist
10	Bard	30	Williams
12	Beach	34	Print Shop
14	Blackstock	99	After School Program
16	E.O. Green	FOT	Facilities, Operations and Transportation

RATIFICATION OF PURCHASE ORDERS AND CHECKS FOR SEPTEMBER 2020

October 26, 2020

Page 2 of 2

These numerical listings provide an internal system of checks and balances in the Business Office.

Reimbursement/direct pay orders are listed in the second part of the attached reports. Checks issued between September 1 and September 30, 2020 totaled **\$2,655,889.69**.

Includes 09/01/2020 - 09/30/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
B21-00185	Verizon California	01	District / Technology / Supplies / Prof Services	010-4300	15,000.00
				010-5800	135,000.00
B21-00186	Rotary Club of Oxnard Sunrise	01	District/Rotary Dues/H.R.	010-5300	450.00
B21-00187	ReadyRefresh by Nestle	37	Tech Lab/Water	010-4300	750.00
B21-00188	MJP Technologies	00	technology/supplies	010-4300	2,000.00
B21-00189	Crown Castle	01	Disrtict/Phone/Service	010-5903	28,000.00
B21-00190	Time Warner Cable	01	Disrtict/CTF Data Fiber/Service	010-5903	14,000.00
B21-00191	MJP Technologies	01	District / Technology / Supplies	010-4300	3,000.00
H21-00325	JUNO TOPCO Inc. DBA Jamf Soft ware	01	DO/Licenses	010-5800	35,748.00
H21-00367	Staple Technology Solution	16	Green/Printer/Room 36	010-4300	198.99
H21-00368	Centralwide Supplies	14	Blackstock/LCFF/Supplies COVID	010-4300	429.56
H21-00369	Amplified IT, LLC	00	District / Technology / Prof Services	010-5800	1,916.60
H21-00370	VCOE	01	DO/GASB 68 Reports	010-5800	350.00
H21-00371	EdClub Inc.	14	Blackstock/LCFF/Subscription	010-5800	335.00
H21-00372	Office Depot School Division	14	Blackstock/LCFF/Supply	010-4300	130.49
H21-00373	Office Depot School Division	99	ASES/ Supplies	010-4300	2,369.12
H21-00374	Markerboard People	14	Blackstock/LCFF/Supplies COVID-19	010-4300	5,167.80
H21-00375	Dell Computer Corp	24	Larsen/ LCFF/ Supplies/ Goal 1 Action 10	010-4300	607.40
H21-00376	VCOE	02	Ed Services/LCFF/Registration	010-5200	30.00
H21-00377	Office Depot School Division	12	Mat'ls/Supplies Instructional	010-4300	645.45
H21-00378	OverDrive Inc.	02	Ed Services/LCFF/Subscription	010-5800	250,000.00
H21-00379	School Health Corporation	01	Store	010-9320	1,613.56
H21-00380	Jordano's	08	Food Service/Equipment	130-6500	5,502.53
H21-00381	Upstaging Inc.	01	PSS/Kids Face shield/Supplies	010-4300	11,250.00
H21-00382	MyDoorSign.com	FOT	Beach/FOT/Sign	010-4300	1,510.54
H21-00383	MyDoorSign.com	FOT	FOT/Supplies	010-4300	1,510.54
H21-00384	Winsor Learning Inc	03	PSS/Sp Ed Supplies	010-4300	3,795.38
H21-00385	COMPanion Corporation	02	Ed Services/Library Subscription	010-5800	18,191.00
H21-00386	VCOE	03	PSS/ Registration	010-5200	50.00
H21-00387	CDW-G (Vernon Hills)	03	PSS/Equipment	010-5800	207.47
H21-00388	Office Depot School Division	02	Ed. Services/LCFF/Supplies	010-4300	35.43
H21-00389	VCOE	26	Parkview/Teacher Training	010-5200	90.00
H21-00390	Starfall Education	26	Parkview/Licensing	010-5800	270.00
H21-00391	hand2mind, Inc.	12	Mat'ls/Supplies Instructional COVID	010-4300	66.79
H21-00392	Quill Corporation	02	Ed. Projects/Title III/Supplies	010-4300	701.97
H21-00393	Kami	26	Parkview/License/Kami	010-5800	2,400.00
H21-00394	VCOE	24	Larsen/ LCFF/ Training	010-5200	80.00

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Page 1 of 4

Includes 09/01/2020 - 09/30/2020					
PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00395	Office of the District Attorney	02	Ed. Services/Title I/THRIVE Program SARB	010-5800	2,666.66
H21-00396	VCOE	22	Hueneme/LCFF/Training	010-5200	40.00
H21-00397	Danmar Products	03	PSS/Materials	010-4300	168.50
H21-00398	Staples Advantage	16	COVID - 19	010-4300	6,825.15
H21-00399	ENASCO.COM	16	COVID-19	010-4300	4,255.44
H21-00400	n2y LLC	03	PSS/Curriculum/CC/Subscription	010-5800	7,340.17
H21-00401	Learning Rights Law Center	03	Settlement Agreement	010-5800	4,000.00
H21-00402	e3 Audiometrics	03	PSS/SERVICE	010-5600	527.44
H21-00403	CSNO c/o Rosenberg and Risinger	03	PSS/Conference	010-5200	600.00
H21-00404	Psychological Corporation Order Service Center	03	PSS/Supplies	010-4300	20,715.35
H21-00405	Psychological Corporation Order Service Center	03	PSS/Supplies	010-4300	2,550.40
H21-00406	Western Psychological Services	03	PSS/Protocols	010-4300	11,543.69
H21-00407	Foundation For Educational Administration c/o Marianne	01	District / H.R. / Travel-Conference	010-5200	259.00
H21-00408	Multi Health Systems Inc	03	PSS/PROTOCOLS	010-4300	1,701.56
H21-00409	Riverside Insights	03	PSS/Protocols	010-4300	3,551.38
H21-00410	PAR Inc	03	PSS/Protocols	010-4300	717.12
H21-00412	Pro-Ed	03	PSS/Protocols	010-4300	1,117.95
H21-00413	Canela Software Inc.	03	PSS/Nurses/On-Line Software	010-5800	1,287.00
H21-00414	Fagen Friedman & Fulfrost	03	PSS/Registrations	010-5200	345.00
H21-00415	Uline	12	Mat'ls/Supplies/Custodial	010-4300	322.99
H21-00416	hand2mind, Inc.	12	Mat'ls/Supplies Instructional	010-4300	179.37
H21-00417	S & S Worldwide	12	Mat'ls/Supplies Instructional	010-4300	78.28
H21-00418	School Specialty	14	Blackstock/LCFF/Supplies COVID 19	010-4300	1,865.28
H21-00419	Office Depot School Division	14	Blackstock/LCFF/Supplies COVID 19	010-4300	2,916.68
H21-00420	School Specialty	16	COVID - 19 Fund	010-4300	4,541.66
H21-00421	Happy Numbers Inc.	02	Distance Learning/Supplies	010-5800	13,050.00
H21-00422	Judith Kathryn Stanton DBA Apparel Plus Logos	01	District/COVID	010-4300	81,741.84
H21-00423	Nasco	14	Blackstock/LCFF/Supplies	010-4300	374.34
H21-00424	Activate Learning	02	Ed Service/LCFF/Adoption Materials	010-4100	2,366.12
H21-00425	Quill Corporation	FOT	FOT/Supplies	010-4300	245.21
H21-00426	Office Depot School Division	01	Stores	010-9320	9,917.43
H21-00427	Staples Advantage	01	Store	010-9320	24,808.93
H21-00428	Staples Advantage	24	Larsen/GF/Supplies	010-4300	1,601.34
H21-00429	Staples Advantage	01	Stores	010-9320	11,152.91
H21-00430	Committee for Children	02	Ed. Services/LCFF/Inst. Materials	010-4100	8,789.00
H21-00431	Aramco Inc.	01	stores	010-9320	3,947.63

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ESCAPE ONLINE

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Includes 09/01/2020 - 09/30/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount
H21-00432	Nick Rail Music Inc	26	Parkview/GF/Professional Service	010-5800	623.70
H21-00433	VCOE	118	Hathaway/ LCFF/Training	010-5200	40.00
H21-00434	Scripps National Spelling Bee	18	Hathaway/LCFF/Spelling Bee Fee	010-5800	164.50
H21-00435	Office Depot School Division	18	Hathaway/LCFF/supplies	010-4300	201.79
H21-00436	VCOE	02	Ed. Services/SOEM/Registration	010-5200	550.00
H21-00437	Office Depot School Division	26	Parkview/LCFF/Classroom Supplies	010-4300	2,342.50
H21-00438	Uline	26	Parkview/LCFF/Canopy Weights	010-4300	60.24
H21-00439	Accurate Label Design Inc	118	Hathaway/COVID 19- "Screened Labels"	010-4300	150.95
H21-00440	PeeBee & Jay's	22	Hueneme/Prof Service	010-4300	188.35
H21-00441	Container Alliance	01	District / Supplies	010-4400	3,070.63
H21-00442	Jordano's	08	Food Service/ Supplies	130-4300	71.45
H21-00443	Orange County Department of Education	02	Ed. Services/Title III/Registration	010-5200	1,500.00
H21-00444	Office Depot School Division	12	Mat'ls/Supplies COVID	010-4300	455.23
H21-00445	Staples Advantage	30	LCFF/ supplies	010-4300	55.98
H21-00446	VCOE	10	Bard/LCFF/Training	010-5200	40.00
H21-00447	Mystery Science Inc.	12	LCFF/Books instructional/Online subscription	010-5800	1,249.00
H21-00448	Full Source LLC	24	Larsen/ GF/ Supplies	010-4300	91.28
H21-00449	Staples Advantage	01	Distrtict/Supplies	010-4300	125.52
H21-00450	Staples Advantage	01	District/Toner/Scupplies	010-4300	611.52
H21-00451	Staples Advantage	01	Stores	010-9320	2,052.82
H21-00452	Quill Corporation	01	Stores	010-9320	3,052.83
H21-00453	AramSCO Inc.	FOT	Distrtict/Covid-19/Blue mask	010-4300	5,730.04
H21-00454	S&P Global Market Intelligence	01	GO Bond Rating Services	215-5800	28,750.00
H21-00455	S & S Worldwide	12	Mat'ls/Supplies Instructional	010-4300	47.74
H21-00456	BDJtech	01	District / Technology Services / Supplies	010-4300	17,400.00
H21-00457	Dell Computer Corp	03	PSS/Equipment	010-4400	5,653.79
H21-00458	Quill Corporation	FOT	FOT/Supplies	010-4300	553.85
H21-00459	Laminator.com	26	Parkview/LCFF/Laminating Stand	010-4300	643.40
H21-00460	Staple Technology Solution	16	Green/Printer/Room 12	010-4300	189.84
H21-00461	School Services of California	01	DO/Registration	010-5200	480.00
H21-00462	Savvas Learning Company LLC	02	Ed Services/COVID/Math	010-4300	8,713.39
H21-00463	McGraw-Hill Companies Inc	02	Ed Services/COVID/Teacher materials	010-4300	9,311.83
H21-00464	Aswell Trophy	01	District/Professional Services	010-4300	21.75
H21-00465	Office Depot School Division	90	H@H/Supplies	010-4300	469.92

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes 09/01/2020 - 09/30/2020

PO Number	Vendor Name	Site	Description	Fund Object	Account Amount	
H21-00466	Intervention Solutions Group A HMH Company	02	Ed. Services/Title III LEP/Lic. Subscription	010-5800	1,480.50	
H21-00467	MJP Technologies	01	District / Technology / Prof Services	010-5800	17,860.00	
H21-00468	Savvas Learning Company LLC	02	Ed Services/COVID/MATH	010-4100	5,813.89	
H21-00469	CDW-G (Vernon Hills)	01	District / Technology / Supplies	010-4300	1,763.12	
H21-00470	Heartland Payment Systems	08	Food Service/Professional Services	130-5800	3,101.00	
H21-00471	AramSCO Inc.	FOT	Disrtict/Covid-19/youth masks	010-4300	1,527.94	
H21-00472	Office Depot School Division	20	Haycox/LCFF/Matls Supplies Administrative	010-4300	114.12	
H21-00473	PeeBee & Jay's	20	Haycox/GF/Admin Materials/Supplies	010-4300	476.10	
H21-00474	VCOE	28	Sunkist/LCFF/Conf.	010-5200	54.38	
H21-00475	Gold Coast CUE	28	Sunkist/LCFF/Conf.	010-5200	30.00	
H21-00476	VCOE	02	Ed Services/PD/Registration	010-5200	340.00	
H21-00477	CUE Inc	02	ED SERV/LCFF/REGISTRATIONS	010-5200	2,370.00	
H21-00478	VCOE	02	Ed. Services/SOEM/Registration	010-5200	100.00	
H21-00479	Dominique Franz	99	ASES/ PL	010-4300	599.00	
H21-00480	Savvas Learning Company LLC	02	Ed Services/COVID/MATH PD	010-5800	3,300.00	
H21-00481	Starfall Education	90	Starfall Membership SY 2020-2021	010-4300	270.00	
H21-00483	Tri County Office Furniture	01	Hataway/Ergonomic/Ivette Posada	010-4300	579.16	
Total Number of POs				123	Total	915,957.49

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B21-00105	2,500.00	010-4300	General Fund/Materials and Supplies	2,000.00
H21-00044	2,053.28	010-4300	General Fund/Materials and Supplies	484.79
H21-00101	1,249.00	010-5800	General Fund/Professnl/Consult Serv & Opera	250.00
H21-00206	444.57	010-4300	General Fund/Materials and Supplies	52.20
H21-00224	6,089.24	010-4300	General Fund/Materials and Supplies	1,522.50
H21-00281	4,723.83	010-4300	General Fund/Materials and Supplies	1,461.33
H21-00283	139,763.30	010-5600	General Fund/Repairs	18,891.10
H21-00294	2,001.35	010-4300	General Fund/Materials and Supplies	748.55
H21-00306	195.10	010-4300	General Fund/Materials and Supplies	203.94
Total PO Changes				25,614.41

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Checks Dated 09/01/2020 through 09/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045743	09/01/2020	Nava-Lozano, Kim	010-5800		96.00
5002045744	09/01/2020	Seto, Ada	010-5200		13.50
5002045745	09/01/2020	Johnson, Erica	010-5800		96.00
5002045746	09/01/2020	Chavez, Valdina S	010-4300		103.41
5002045747	09/01/2020	Berini, Gregory	010-5800		96.00
5002045748	09/01/2020	Skinner, Norma A	010-9201		400.00
5002045749	09/01/2020	Mahoney-Earrest, Carol A	010-4300		60.77
5002045750	09/01/2020	Strohman, Olivia K	010-5800		96.00
5002045751	09/01/2020	Martinez, Courtney M	010-5800		96.00
5002045752	09/01/2020	Smiley, Jennifer A	010-4300		39.67
5002045753	09/01/2020	Amazon Capital Service	010-4300		3,200.00
5002045754	09/01/2020	Aramsco Inc.	010-4300		1,527.94
5002045755	09/01/2020	Blick Art Materials	010-4300		809.10
5002045756	09/01/2020	Demco Inc	010-4300		2,033.39
5002045757	09/01/2020	hand2mind, Inc.	010-4300		478.33
5002045758	09/01/2020	Intermountain Lock & Security	010-4300		454.58
5002045759	09/01/2020	Mystery Science Inc.	010-5800		999.00
5002045760	09/01/2020	Office Depot	010-4300		197.41
5002045761	09/01/2020	PeeBee & Jay's	010-4300		85.98
5002045762	09/01/2020	Really Good Stuff	010-4300		176.90
5002045763	09/01/2020	School Specialty Inc.	010-4300		483.00
5002045764	09/01/2020	Staples Advantage	010-4300		2,584.23
5002045765	09/01/2020	MUFG Union Bank N.A Trust Dept-Fees	510-7434		500.00
5002045766	09/01/2020	VCOE	010-5800		350.00
5002045767	09/03/2020	Whitmer, Karen	010-5200		30.00
5002045768	09/03/2020	Granado, Rosa	010-4300		439.92
5002045769	09/03/2020	Gonzalez, Flor	010-8699		374.08
5002045770	09/03/2020	Activate Learning	010-4100	65,302.50	
			Unpaid Tax	120.50-	65,182.00
5002045771	09/03/2020	Amazon Capital Service	010-4300		192.36
5002045772	09/03/2020	Aramsco Inc.	010-4300		7,813.69
5002045773	09/03/2020	Channel Isl Beach Community Services District	010-5502		2,647.92
5002045774	09/03/2020	City Of Pt Hueneme	010-5502		19,720.83
5002045775	09/03/2020	Diamond A Equipment	010-4300	256.20	
			Unpaid Tax	2.35-	253.85
5002045776	09/03/2020	Dunn-Edwards Corp	010-4300	379.20	
			Unpaid Tax	3.47-	375.73
5002045777	09/03/2020	Federal Express	010-5900		40.82
5002045778	09/03/2020	FG Wilcox Inc	010-4300	18.27	
			Unpaid Tax	.17-	18.10
5002045779	09/03/2020	Frontier Communications	010-5903		1,746.50
5002045780	09/03/2020	Integrated Fire & Safety	010-5600	2,516.85	
			Unpaid Tax	6.04-	2,510.81
5002045781	09/03/2020	Intermountain Lock & Security	010-4300		188.61
5002045782	09/03/2020	Jive Communications Inc	010-5903		7,825.78

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 09/01/2020 through 09/30/2020					
Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045783	09/03/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	570.85	
			010-5600	559.20	
			Unpaid Tax	8.50-	1,121.55
5002045784	09/03/2020	Lito Galang DBA Lito's Auto Repair	010-5600		1,780.19
5002045785	09/03/2020	Live Scan Ventura	010-5800		80.00
5002045786	09/03/2020	McCarty & Sons Towing	010-5600		187.50
5002045787	09/03/2020	Office Depot	010-4300	2,045.78	
			010-9320	11,531.91	13,577.69
5002045788	09/03/2020	Paradise Chevrolet	010-4300	264.85	
			Unpaid Tax	2.42-	262.43
5002045789	09/03/2020	Purchase Power	010-5900		5,042.36
5002045790	09/03/2020	ReadyRefresh by Nestle	010-4300		394.11
5002045791	09/03/2020	Scholastic (book Club)	010-4300		10,637.91
5002045792	09/03/2020	So Ca Edison Co	010-5506		79.09
5002045793	09/03/2020	So Ca Gas Company	010-5507		17.68
5002045794	09/03/2020	Staples Technology Solution	010-4300		948.48
5002045795	09/03/2020	Staples Advantage	010-4300		2,445.92
5002045796	09/03/2020	Starfall Education	010-4300		518.16
5002045797	09/03/2020	STS education	010-9510		28,775.00
5002045798	09/03/2020	Superior Sanitary Supplies	010-5600		72.13
5002045799	09/03/2020	Traffic Technologies	010-4300	28.28	
			Unpaid Tax	.26-	28.02
5002045800	09/03/2020	Upstaging Inc.	010-4300		1,380.00
5002045801	09/03/2020	Verizon California	010-4300	591.98	
			010-5800	5,327.83	5,919.81
5002045802	09/08/2020	A-1 Truck & Equipment	010-5600	322.84	
			Unpaid Tax	.21-	322.63
5002045803	09/08/2020	Advantage Telecom	010-5903		81.60
5002045804	09/08/2020	Ardalan Construction Co., Inc.	216-6200		82,954.72
5002045805	09/08/2020	Barnes & Noble Inc	010-4200	1,784.13	
			010-4300		
			Unpaid Tax	17.43-	1,766.70
5002045806	09/08/2020	California Wood Recycling dba Agromin Hort. Products	010-5501		188.43
5002045807	09/08/2020	Castle Air Inc	010-5600		58,857.95
5002045808	09/08/2020	City Of Oxnard	010-5502		299.85
5002045809	09/08/2020	Coastal Pipco	010-4300	123.61	
			Unpaid Tax	1.14-	122.47
5002045810	09/08/2020	Container Alliance	010-4400	2,690.04	
			010-5800	176.52	
			Unpaid Tax	24.75-	2,841.81
5002045811	09/08/2020	Office of the District Attorney	010-5800		2,666.66
5002045812	09/08/2020	Harris Water Conditioning DBA Culligan of Ventura County	010-5699		30.00
5002045813	09/08/2020	CyberCopy Inc.	010-4300		75.00
5002045814	09/08/2020	Diamond A Equipment	010-4300	152.80	
			Unpaid Tax	1.41-	151.39

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5002045815	09/08/2020	Dugmore & Duncan Of California	010-4300		1,691.95
5002045816	09/08/2020	Federal Express	010-5900		44.51
5002045817	09/08/2020	Standard Plumbing Supply Co	010-4300	5.48	
			Unpaid Tax	.05-	5.43
5002045818	09/08/2020	Mobile Mini Inc	010-5699		317.68
5002045819	09/08/2020	Office Depot	010-4300		729.06
5002045820	09/08/2020	Oriental Trading Co Inc	010-4300		90.14
5002045821	09/08/2020	Silvas Oil Company Inc	010-4300		1,788.32
5002045822	09/08/2020	So Ca Gas Company	010-4300		19.18
5002045823	09/08/2020	Upstaging Inc.	010-4300		32,750.00
5002045824	09/08/2020	VCOE	010-5200		90.00
5002045825	09/08/2020	Ventura County Auto Supply	010-4300	1,226.39	
			Unpaid Tax	11.27-	1,215.12
5002045826	09/10/2020	Burke, Maria	010-4300		1,014.04
5002045827	09/10/2020	Granado, Maria	010-4300		590.79
5002045828	09/10/2020	Valdez, Jose	010-4300		1,139.84
5002045829	09/10/2020	Robertson, Jerilyn	010-5200		149.04
5002045830	09/10/2020	Castellano, David	010-4200		267.75
5002045831	09/10/2020	Norvell, Kristina	010-4300		126.29
5002045832	09/10/2020	Fernandez, Mary	010-4300		42.88
5002045833	09/10/2020	Johnsen, Betty C	010-4300		154.07
5002045834	09/10/2020	Vazquez, Jennifer V	010-4300		37.17
5002045835	09/10/2020	Perez, Felicitas	010-4300		1,604.92
5002045836	09/10/2020	Dominguez, Devra	010-5200		30.00
5002045837	09/10/2020	Stella, Meghann A	010-4300		51.78
5002045838	09/10/2020	Ucan, Seidy	010-4300		329.65
5002045839	09/10/2020	McCabe, Nicole	010-5200		81.50
5002045840	09/10/2020	Judith Kathryn Stanton DBA Apparel Plus Logos	010-4300		37,000.00
5002045841	09/10/2020	Beauty Kiss Carpet	010-5600		120,872.20
5002045842	09/10/2020	CMH Centers for Family Health	010-5800		240.00
5002045843	09/10/2020	Connected Solutions Group	010-4300		25,340.00
5002045844	09/10/2020	CSF/CJSF	951-9510		80.00
5002045845	09/10/2020	Discount School Supply	010-4300		270.86
5002045846	09/10/2020	Frontier Communications	010-5903		606.08
5002045847	09/10/2020	Learning Without Tears	010-4300		697.03
5002045848	09/10/2020	Mark-It Place	951-4300	137.03	
			Unpaid Tax	1.89-	135.14
5002045849	09/10/2020	MJP Technologies	010-4300		4,570.00
5002045850	09/10/2020	Chemsearchfe	010-4300		1,177.48
5002045851	09/10/2020	Office Depot	010-4300	8,582.17	
			Unpaid Tax	37.20-	8,544.97
5002045852	09/10/2020	Quill Corporation	010-4300		3,286.97
5002045853	09/10/2020	Sams Club	010-4300	1,864.30	
			Unpaid Tax	5.66-	1,858.64
5002045854	09/10/2020	School Specialty Inc.	010-9320		4,403.59
5002045855	09/10/2020	Staples Advantage	010-9320		5,947.72

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Checks Dated 09/01/2020 through 09/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045856	09/10/2020	Time Warner Cable	010-5903		1,089.78
5002045857	09/10/2020	VCOE	010-5200		440.00
5002045858	09/10/2020	World Wildlife Fund	951-4300		790.76
5002045859	09/10/2020	Worthington Direct	010-4400		933.62
5002045860	09/14/2020	AT&T Mobility	010-5909		344.19
5002045861	09/14/2020	E.J.Harrison & Sons Inc.	010-5501		529.29
5002045862	09/14/2020	Mobile Mini Inc	010-5699		95.98
5002045863	09/14/2020	Savvas Learning Company LLC	010-4100	854,109.44	
			Unpaid Tax	3,952.11-	850,157.33
5002045864	09/14/2020	VCOE	010-5200		120.00
5002045865	09/14/2020	Verizon Business	010-5903		1.01
5002045866	09/17/2020	Sandford, Tina	130-4300		221.36
5002045867	09/17/2020	Burke, Maria	010-4300		169.67
5002045868	09/17/2020	Haines, Heidi	010-5800		157.00
5002045869	09/17/2020	Gomez, Maricela	010-4300		53.86
5002045870	09/17/2020	Satterberg, David	010-4300		451.07
5002045871	09/17/2020	Granado, Maria	010-5900		88.00
5002045872	09/17/2020	Granado, Rosa	010-4300		34.30
5002045873	09/17/2020	Shallenberger, Monica	010-4300		389.02
5002045874	09/17/2020	Fullmer, Angie	010-4300		67.26
5002045875	09/17/2020	Aipa, Raven G	010-4300		9.99
5002045876	09/17/2020	Carino, Joanna S	130-4300		134.28
5002045877	09/17/2020	Ekman, Jill	010-4300		24.71
5002045878	09/17/2020	Ceja, Maria	130-4300		72.09
5002045879	09/17/2020	Espinoza, Claudia	130-4300		155.79
5002045880	09/17/2020	Keelan, Diane	010-5200		30.00
5002045881	09/17/2020	Rodriguez, Lizette	010-5200		51.50
5002045882	09/17/2020	Rains, Tait	010-4300		142.00
5002045883	09/17/2020	Hernandez, Azucena	010-4300		97.51
5002045884	09/17/2020	Airgas West	010-5699		50.04
5002045885	09/17/2020	All Phase Electric	010-4300	296.64	
			Unpaid Tax	2.72-	293.92
5002045886	09/17/2020	Wilivaldo Izazaga DBA ALWI Pest Control	010-5500		1,200.00
5002045887	09/17/2020	The Berry Man Inc	130-9321		2,423.78
5002045888	09/17/2020	Cal Coast Machinery	010-4300	632.80	
			Unpaid Tax	5.79-	627.01
5002045889	09/17/2020	Castle Air Inc	010-5600		10,250.00
5002045890	09/17/2020	City Of Oxnard	010-5502		9,890.07
5002045891	09/17/2020	Coastal Pipco	010-4300	1,128.61	
			Unpaid Tax	10.37-	1,118.24
5002045892	09/17/2020	Crown Castle Fiber LLC	010-5903		3,145.05
5002045893	09/17/2020	City Of Oxnard/Treasurer Del Norte Regional Recycling	010-5501		46.14
5002045894	09/17/2020	Diamond A Equipment	010-4300	375.35	
			Unpaid Tax	3.46-	371.89
5002045895	09/17/2020	Dugmore & Duncan Of California	010-4300		3,472.47

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5002045896	09/17/2020	EdClub Inc.	010-5800		335.00
5002045897	09/17/2020	Foundation Building Materials	010-4300	1,011.38	
			Unpaid Tax	9.30-	1,002.08
5002045898	09/17/2020	Frontier Communications	010-5903		316.97
5002045899	09/17/2020	Happy Numbers Inc.	010-5800		13,050.00
5002045900	09/17/2020	Standard Plumbing Supply Co	010-4300	158.21	
			Unpaid Tax	1.45-	156.76
5002045901	09/17/2020	Jordano's	130-9321		14,402.67
5002045902	09/17/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	195.49	
			010-4400	640.54	
			010-5600	121.54	
			Unpaid Tax	8.07-	949.50
5002045903	09/17/2020	Kelly Paper Store	010-4300		1,429.55
5002045904	09/17/2020	Learning Rights Law Center	010-5800		4,000.00
5002045905	09/17/2020	Lito Galang DBA Lito's Auto Repair	010-5600	827.02	
			Unpaid Tax	2.83-	824.19
5002045906	09/17/2020	Nick Rail Music Inc	010-5800		623.70
5002045907	09/17/2020	Office Depot	010-4300		3,191.38
5002045908	09/17/2020	Oxnard Pipe & Supply	010-4300	5,220.78	
			Unpaid Tax	48.00-	5,172.78
5002045909	09/17/2020	P & R Paper Supply Inc.	130-9329		4,524.81
5002045910	09/17/2020	PeeBee & Jay's	010-4300		188.35
5002045911	09/17/2020	19six Architects	216-6200		55,013.50
5002045912	09/17/2020	Rotary Club of Oxnard Sunrise	010-5300		280.00
5002045913	09/17/2020	Shred-It USA	010-5800		73.93
5002045914	09/17/2020	Silvas Oil Company Inc	010-4300		2,095.58
5002045915	09/17/2020	So Ca Gas Company	010-5507		427.97
5002045916	09/17/2020	Turf Star Inc	010-4300		662.41
5002045917	09/17/2020	Upstaging Inc.	010-4300		11,250.00
5002045918	09/17/2020	Ventura County Arts Council	010-9510		9,900.00
5002045919	09/22/2020	Beauty Kiss Carpet	010-5600		18,891.10
5002045920	09/22/2020	Canela Software Inc.	010-5800		1,287.00
5002045921	09/22/2020	Canon Financial Services	010-5600	58,645.83	
			130-5600	409.59	59,055.42
5002045922	09/22/2020	City Of Oxnard	010-5502		351.87
5002045923	09/22/2020	Dell Marketing LP	010-4300	607.40	
			010-9510	1,403.92	2,011.32
5002045924	09/22/2020	Dex Imaging	010-4300		3,056.28
5002045925	09/22/2020	E.J.Harrison & Sons Inc.	010-5501		9,632.25
5002045926	09/22/2020	Home Depot	010-4300	9,128.26	
			Unpaid Tax	95.46-	9,032.80
5002045927	09/22/2020	Jordano's	130-4300	71.45	
			130-4400	6,782.94	
			130-6400	5,502.26	
			130-6500	5,502.26	
			Unpaid Tax	132.39-	17,726.52

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5002045928	09/22/2020	Lakeshore Learning Materials	010-4300		29.60
5002045929	09/22/2020	Mobile Mini Inc	010-5699		92.62
5002045930	09/22/2020	Mystery Science Inc.	010-5800		1,249.00
5002045931	09/22/2020	Orange County Department of Education	010-5200		1,500.00
5002045932	09/22/2020	19six Architects	216-6200		870.00
5002045933	09/22/2020	Quill Corporation	010-9320		1,026.82
5002045934	09/22/2020	ReadyRefresh by Nestle	130-4300		27.53
5002045935	09/22/2020	S&P Global Ratings	215-5800		28,750.00
5002045936	09/22/2020	Scholastic (book Club)	010-9510		2,232.29
5002045937	09/22/2020	Scripps National Spelling Bee	010-5800		164.50
5002045938	09/22/2020	So Ca Gas Company	010-5507		308.07
5002045939	09/22/2020	Staples Advantage	010-4300		2,339.21
5002045940	09/22/2020	Starfall Education	010-5800		270.00
5002045941	09/22/2020	Verizon California	010-5900		118.26
5002045942	09/24/2020	Amazon Capital Service	010-4300	4,244.33	
			Unpaid Tax	7.77-	4,236.56
5002045943	09/24/2020	Barnes Fleet Service Inc.	010-5600	1,820.97	
			Unpaid Tax	3.95-	1,817.02
5002045944	09/24/2020	Castle Air Inc	010-5600		20,991.25
5002045945	09/24/2020	Coastal Pipco	010-4300	48.73	
			Unpaid Tax	.45-	48.28
5002045946	09/24/2020	COMPanion Corporation	010-5800		18,191.00
5002045947	09/24/2020	Daniels Tire Service	010-5600		79.50
5002045948	09/24/2020	Ellevation Inc.	010-5800		50,400.00
5002045949	09/24/2020	Farmer Brothers	010-4300		1,106.90
5002045950	09/24/2020	Foundation Building Materials	010-4300	451.32	
			Unpaid Tax	4.15-	447.17
5002045951	09/24/2020	Gold Star Foods Inc	130-9321		39,138.93
5002045952	09/24/2020	Harbor Freight Tools	010-4300	20.65	
			Unpaid Tax	.19-	20.46
5002045953	09/24/2020	Standard Plumbing Supply Co	010-4300	74.93	
			Unpaid Tax	.69-	74.24
5002045954	09/24/2020	Houghton Mifflin Co	010-4200		36,043.25
5002045955	09/24/2020	Integrated Fire & Safety	010-5600	5,406.00	
			Unpaid Tax	8.10-	5,397.90
5002045956	09/24/2020	Intermountain Lock & Security	010-4300		110.97
5002045957	09/24/2020	Kwang Sung Lee DBA K & S Lawnmower	010-4300	468.01	
			Unpaid Tax	4.31-	463.70
5002045958	09/24/2020	MJP Technologies	010-4300		34.58
5002045959	09/24/2020	Office Depot	010-4300	18,782.48	
			010-9320	17,660.20	
			Unpaid Tax	265.88-	36,176.80
5002045960	09/24/2020	PeeBee & Jay's	010-4300		176.45
5002045961	09/24/2020	Silvas Oil Company Inc	010-4300		1,569.10
5002045962	09/24/2020	Sinclair Sanitary Supply Inc	010-4300		63.08

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Checks Dated 09/01/2020 through 09/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
5002045963	09/24/2020	So Ca Edison Co	010-5506		39,696.32
5002045964	09/24/2020	State Of California (DOJ) Dept of Justice Acctg Office	010-5800		128.00
5002045965	09/24/2020	STS education	010-4300	97,287.75	
			010-5800	69,498.00	166,785.75
5002045966	09/24/2020	Time Warner Cable	010-5903		7,152.06
5002045967	09/24/2020	Uline	010-4300	7,687.76	
			Unpaid Tax	64.62-	7,623.14
5002045968	09/24/2020	United Parcel Service	010-5900		124.00
5002045969	09/24/2020	VCOE	010-5200	750.00	
			010-5800	76,905.20	77,655.20
5002045970	09/24/2020	Ventura County Auto Supply	010-4300	733.05	
			Unpaid Tax	6.92-	726.13
5002045971	09/24/2020	Vortex Industries Inc File 1095	010-5600		10,284.17
5002045972	09/24/2020	Western Exterminator	010-5500		208.00
5002045973	09/29/2020	A-Z Bus Sales	010-4300	535.12	
			010-5600	569.88	1,105.00
5002045974	09/29/2020	Daniel Fowler DBA Acorn Appliance Service	130-5600		1,537.00
5002045975	09/29/2020	Activate Learning	010-4100		2,366.12
5002045976	09/29/2020	Alpenspruce Software Inc.	010-5800		9,500.00
5002045977	09/29/2020	Amplified IT, LLC	010-5800		1,916.60
5002045978	09/29/2020	Aramsco Inc.	010-4300	5,730.04	
			010-9320	3,947.63	9,677.67
5002045979	09/29/2020	Aswell Trophy	010-4300	21.75	
			Unpaid Tax	.20-	21.55
5002045980	09/29/2020	Bay Alarm	010-5800		1,196.25
5002045981	09/29/2020	BDJtech	010-4300		11,317.81
5002045982	09/29/2020	Castle Air Inc	130-5600		4,421.25
5002045983	09/29/2020	City Of Oxnard	010-5502		9,604.88
5002045984	09/29/2020	CSNO	010-5200		600.00
5002045985	09/29/2020	Dell Marketing LP	010-4300	12,302.21	
			010-4400	64,614.24	76,916.45
5002045986	09/29/2020	Fagen Friedman & Fulfrost	010-5200		345.00
5002045987	09/29/2020	Fence Factory Rentals	010-5699		233.40
5002045988	09/29/2020	Foundation For Educational Administration c/o Marianne	010-5200		259.00
5002045989	09/29/2020	hand2mind, Inc.	010-4300		66.79
5002045990	09/29/2020	MCI Comm Service	010-5903		34.88
5002045991	09/29/2020	MJP Technologies	010-4300	3,746.00	
			010-5800	17,860.00	21,606.00
5002045992	09/29/2020	Mobile Mini Inc	010-5699		158.49
5002045993	09/29/2020	Cengage Learning	010-4300		6,549.54
5002045994	09/29/2020	PAR Inc	010-4300		717.12
5002045995	09/29/2020	Rochester 100 Inc	010-4300		703.25
5002045996	09/29/2020	Scholastic (book Club)	010-5800		4,385.16
5002045997	09/29/2020	Tax Deferred Services	010-9533		176,689.76

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Checks Dated 09/01/2020 through 09/30/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
			Total Number of Checks	255	<u>2,655,889.69</u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
010	General Fund	235	2,406,349.59
130	Cafeteria Fund	13	85,327.99
215	Measure T Building Fund	1	28,750.00
216	Measure B Building Fund	3	138,838.22
510	Bond Interest and Redemption F	1	500.00
951	Blackstock ASB Fund	3	1,007.79
Total Number of Checks		255	2,660,773.59
Less Unpaid Tax Liability			4,883.90-
Net (Check Amount)			<u>2,655,889.69</u>

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HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: REPORT OF MISCELLANEOUS INCOME FOR
SEPTEMBER 2020

BOARD MEETING DATE: October 26, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENTRECOMMENDATION

For information only

BACKGROUND

The monthly miscellaneous income report is a summary of funds received in the district office and transmitted to the Ventura County Office of Education for deposit into the various funds of the district at the County Treasury.

The September report reflects the receipt of \$235,518.34 as follows:

	Description	Amount
	General Fund	\$235,518.34
	Cafeteria Fund	\$0
	Measure B Bldg. Fund	\$0
	Developer Fee Fund	\$0
	Student Funds	\$0
	Totals	\$235,518.34

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000207	Posted	(711611) Darlyne Schott	1323	Check	09/01/20	2555	AR21-00108	01	CR138085	JULY - SEPT 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000208	Posted	(003901) Linda Krahenbuhl	1323	Check	09/01/20	840	AR21-00020	01	CR138085	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000209	Posted	(711733) Allen Krahenbuhl	1323	Check	09/01/20	3930	AR21-00067		CR138085	JULY - SEPT 2020	2,490.00
	(022204)	010- 9537-	- - - - -	- -		2,490.00					
DP21-0000210	Posted	(711828) Sharon Stewart	1323	Check	09/01/20	523	AR21-00117	01	CR138085	JULY - SEPT 2020	186.00
	(022204)	010- 9537-	- - - - -	- -		186.00					
DP21-0000211	Posted	(710606) Bernabe Simon	1323	Check	09/01/20	0009408375	AR21-00084	01	CR138085	JULY - SEPT 2020	192.00
	(022204)	010- 9537-	- - - - -	- -		192.00					
DP21-0000212	Posted	(004727) Barbara Kendall-Wood	1323	Check	09/01/20	3442	AR21-00018		CR138085	JULY - SEPT 2020	1,533.00
	(022204)	010- 9537-	- - - - -	- -		1,533.00					
DP21-0000213	Posted	(005463) Carlo Logan	1323	Check	09/01/20	8001	AR21-00023	01	CR138085	JULY - SEPT 2020	71.00
	(022204)	010- 9537-	- - - - -	- -		71.00					
DP21-0000214	Posted	(005349) Shirley Brown	1323	Check	09/01/20	0038046383	AR21-00035		CR138085	JULY - SEPT 2020	71.00
	(022204)	010- 9537-	- - - - -	- -		71.00					
DP21-0000215	Posted	(700520) Sandra Schiffner	1323	Check	09/01/20	0038459363	AR21-00199	01	CR138085	OCT - DEC 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000216	Posted	(703048) John Klopstein	1323	Check	09/01/20	0026075363	AR21-00182	01	CR138085	JULY - SEPT 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000217	Posted	(000098) Deborah Owens	1323	Check	09/01/20	2239	AR21-00099		CR138085	JULY - SEPT 2020	186.00
	(022204)	010- 9537-	- - - - -	- -		186.00					
DP21-0000218	Posted	(700983) Susan Knupp	1323	Check	09/01/20	1789	AR21-00019	01	CR138085	JULY - SEPT 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000219	Posted	(000162) Patricia Arriaga	1326	Check	09/01/20	2908	AR21-00051		CR138085	JULY - SEPT 2020	537.00
	(022204)	010- 9537-	- - - - -	- -		537.00					
DP21-0000220	Posted	(000184) Darlinda Wanderer	1323	Check	09/01/20	1166	AR21-00173	01	CR138085	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000221	Posted	(710574) Renee Callahan	1323	Check	09/01/20	12735	AR21-00037		CR138085	JULY - SEPT 2020	186.00
	(022204)	010- 9537-	- - - - -	- -		186.00					
DP21-0000222	Posted	(713339) Dennis Held	1323	Check	09/01/20	4445	AR21-00010	00	CR138085	JULY - SEPT 2020	511.00
	(022204)	010- 9537-	- - - - -	- -		511.00					

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 9/1/2020, Ending Receipt Date = 9/30/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000223	Posted	(005567) Carolyn Zimring	1323	Check	09/01/20	2540	AR21-00130		CR138085	JULY - SEPT 2020	1,533.00
(022204)	010-9537-	- - - - -	-	-		1,533.00					
DP21-0000224	Posted	(000176) Lorice Lambert	1323	Check	09/01/20	6431	AR21-00068		CR138085	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000225	Posted	(713059) Victoria Martinez	1323	Check	09/01/20	1952	AR21-00073	01	CR138085	JULY - SEPT 2020	141.00
(022204)	010-9537-	- - - - -	-	-		141.00					
DP21-0000226	Posted	(000182) Carol Short	1323	Check	09/01/20	2208	AR21-00156		CR138085	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000227	Posted	(000151) Patricia Griffin	1323	Check	09/01/20	17636	AR21-00006		CR138085	JULY - SEPT 2020	192.00
(022204)	010-9537-	- - - - -	-	-		192.00					
DP21-0000228	Posted	(701097) Chereda Hamilton	1323	Check	09/01/20	8648	AR21-00008	01	CR138085	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000229	Posted	(711613) Sharon Meyer	1323	Check	09/01/20	1081	AR21-00093	01	CR138085	JULY - SEPT 2020	71.00
(022204)	010-9537-	- - - - -	-	-		71.00					
DP21-0000230	Posted	(000028) Richard Calzada	1323	Check	09/01/20	2557	AR21-00038		CR138085	JULY - SEPT 2020	186.00
(022204)	010-9537-	- - - - -	-	-		186.00					
DP21-0000231	Posted	(711776) Sally Keevy	1323	Check	09/01/20	2604697533	AR21-00017	01	CR138085	JULY - SEPT 2020	141.00
(022204)	010-9537-	- - - - -	-	-		141.00					
DP21-0000232	Posted	(002603) Delores Walker	1323	Check	09/01/20	0026833506	AR21-00126	01	CR138085	JULY - SEPT 2020	1,710.00
(022204)	010-9537-	- - - - -	-	-		1,710.00					
DP21-0000234	Posted	(000080) Maria Onate-Martin	1325	Check	09/01/20	1606	AR21-00076	01	CR138085	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000235	Posted	(000157) Becky Trujillo	1323	Check	09/01/20	921	AR21-00158		CR138085	JULY - SEPT 2020	204.00
(022204)	010-9537-	- - - - -	-	-		204.00					
DP21-0000236	Posted	(000091) Cheryl Davidson-Fitzgera	1323	Check	09/01/20	0039086370	AR21-00178		CR138085	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000237	Posted	(710570) Hilda Valenzuela	1323	Check	09/01/20	0038595509	AR21-00087		CR138085	JULY - SEPT 2020	185.00
(022204)	010-9537-	- - - - -	-	-		185.00					
DP21-0000238	Posted	(703123) Rosanne Mesa	1323	Check	09/01/20	679622787	AR21-00168		CR138085	JULY - SEPT 2020	321.50
(022204)	010-9537-	- - - - -	-	-		321.50					
DP21-0000239	Posted	(000156) Marcia Saklad	1323	Check	09/01/20	5941	AR21-00107	01	CR138085	JULY - SEPT 2020	576.00
(022204)	010-9537-	- - - - -	-	-		576.00					

* On Hold

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000240	Posted	(713797) Rosanna Kissinger	1323	Check	09/01/20	1708	AR21-00066		CR138085	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000241	Posted	(004717) Marilyn Holyoak	1323	Check	09/01/20	1003	AR21-00012		CR138085	JULY - SEPT 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000242	Posted	(711605) Rosie Garcia	1323	Check	09/01/20	9463	AR21-00060	01	CR138085	JULY - SEPT 2020	136.00
	(022204)	010- 9537-	- - - - -	- -		136.00					
DP21-0000243	Posted	(703358) Donna Montgomery	1323	Check	09/01/20	9100	AR21-00095		CR138085	JULY - SEPT 2020	287.00
	(022204)	010- 9537-	- - - - -	- -		287.00					
DP21-0000244	Posted	(701564) Lorraine Bowles	1323	Check	09/01/20	0000030196	AR21-00033		CR138085	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000245	Posted	(000127) Mary Ellen Alvarado	1323	Check	09/01/20	6538	AR21-00131	01	CR138085	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000246	Posted	(701654) Delight Slaughter	1327	Check	09/01/20	2776	AR21-00113		CR138085	JULY - SEPT 2020	4,440.00
	(022204)	010- 9537-	- - - - -	- -		4,440.00					
DP21-0000247	Posted	(712635) Sally Nava	1327	Check	09/01/20	2752	AR21-00075	01	CR138085	JULY - SEPT 2020	108.00
	(022204)	010- 9537-	- - - - -	- -		108.00					
DP21-0000248	Posted	(701405) Ventura County Schools	1323	Check	09/01/20	28043			CR138085	W/C - D. JIMENEZ 07/17/20-C	2,111.60
	(007265)	010- 2200- 0000- 0- 0000- 7500- 000- 535- 0000- 0				2,111.60					
DP21-0000249	Posted	(711618) Barbara Stone	1323	Check	09/01/20	7140	AR21-00118	01	CR138085	JULY - SEPT 2020	216.00
	(022204)	010- 9537-	- - - - -	- -		216.00					
DP21-0000250	Posted	(000189) Rosa Garcia	1323	Check	09/01/20	7701	AR21-00164	01	CR138085	JULY - SEPT 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000251	Posted	(000188) Francisco Montanez	1323	Check	09/01/20	6245	AR21-00169		CR138085	JULY - SEPT 2020	200.00
	(022204)	010- 9537-	- - - - -	- -		200.00					
DP21-0000252	Posted	(000188) Francisco Montanez	1323	Check	09/01/20	2429	AR21-00169		CR138085	JULY - SEPT 2020	223.00
	(022204)	010- 9537-	- - - - -	- -		223.00					
DP21-0000253	Posted	(000136) Aurora Garcia	1323	Check	09/01/20	266	AR21-00163	01	CR138085	JULY - SEPT 2020	213.00
	(022204)	010- 9537-	- - - - -	- -		213.00					
DP21-0000254	Posted	(701625) Dennis Powers	1323	Check	09/01/20	1789	AR21-00102		CR138085	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					
DP21-0000255	Posted	(700289) Maria Lopez	1323	Check	09/01/20	2820	AR21-00071		CR138085	JULY - SEPT 2020	423.00
	(022204)	010- 9537-	- - - - -	- -		423.00					

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000256	Posted	(700877) Evangeline Urias	1323	Check	09/01/20	2413	AR21-00086	01	CR138085	JULY - SEPT 2020	140.00
(022204)	010- 9537-	- - - - -	-	-		140.00					
DP21-0000257	Posted	(003011) Rose Messina	1323	Check	09/01/20	2003	AR21-00092	01	CR138085	JULY - SEPT 2020	27.00
(022204)	010- 9537-	- - - - -	-	-		27.00					
DP21-0000258	Posted	(711021) Maria Chian Clifton	1323	Check	09/01/20	1442	AR21-00134		CR138085	JULY - SEPT 2020	27.00
(022204)	010- 9537-	- - - - -	-	-		27.00					
DP21-0000259	Posted	(000148) Cheryl Crutcher	1323	Check	09/01/20	223			CR138085	PAYMENT FOR CLOSED RE	204.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					204.00					
DP21-0000260	Posted	(000148) Cheryl Crutcher	1323	Check	09/01/20	224			CR138085	PAYMENT FOR CLOSED RE	204.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					204.00					
DP21-0000261	Posted	(000159) Betty Angulo	1323	Check	09/01/20	257	AR21-00161		CR138085	JULY - SEPT 2020	195.00
(022204)	010- 9537-	- - - - -	-	-		195.00					
DP21-0000262	Posted	(712974) Adrian Laveaga	1323	Check	09/01/20	179	AR21-00069		CR138085	JULY - SEPT 2020	423.00
(022204)	010- 9537-	- - - - -	-	-		423.00					
DP21-0000263	Posted	(000128) Ruth Ecklund	1323	Check	09/01/20	6449	AR21-00139	01	CR138085	JULY - SEPT 2020	423.00
(022204)	010- 9537-	- - - - -	-	-		423.00					
DP21-0000264	Posted	(711111) Child Development Resol	1323	Check	09/01/20	687017	AR20-00821	01	CR138085	UTILITIES FOR Q4 2019/20	99.50
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					.00					
(012582)	010- 9200- 0000- 0-	- - - - -	-	-		99.50					
DP21-0000265	Posted	(711111) Child Development Resol	1323	Check	09/01/20	687017	AR20-00822	01	CR138085	UTILITIES FOR Q4 2019/20	306.87
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					.00					
(012582)	010- 9200- 0000- 0-	- - - - -	-	-		306.87					
DP21-0000266	Posted	(701220) Elaine B. Simmons	1323	Check	09/01/20	3061	AR21-00110	01	CR138085	JULY - SEPT 2020	71.00
(022204)	010- 9537-	- - - - -	-	-		71.00					
DP21-0000267	Posted	(701503) State Of California	1323	Check	09/01/20	30-183360			CR138085	HEALTH CARE DEPOSIT 08/	7,811.24
(011099)	010- 8290- 5640- 0- 0000- 0000- 000- 000- 0000- 0					7,811.24					
DP21-0000268	Posted	(711594) Elna Ranson	1323	Check	09/01/20	5137	AR21-00080	01	CR138085	JULY - SEPT 2020	213.00
(022204)	010- 9537-	- - - - -	-	-		213.00					
DP21-0000269	Posted	(002705) Allyson Solorzano	1323	Check	09/01/20	1599	AR21-00115		CR138085	JULY - SEPT 2020	423.00
(022204)	010- 9537-	- - - - -	-	-		423.00					
DP21-0000270	Posted	(701588) Linda Bell	1323	Check	09/01/20	3578	AR21-00029		CR138085	JULY - SEPT 2020	213.00
(022204)	010- 9537-	- - - - -	-	-		213.00					

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ESCAPE ONLINE

COUNTY - County Account											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
DP21-0000271	Posted	(000172) Winnie Dean	1323	Check	09/01/20	168	AR21-00137		CR138085	JULY - SEPT 2020	213.00
(022204)	010-9537-	- - - - -	-	-		213.00					
DP21-0000272	Posted	(701575) VCOE	1323	Check	09/01/20	5071914931	AR20-00824		CR138085	overpayment on SPED transp	3,676.53
(046680)	010-7141-0000-0-0000-9200-000-310-0000-0					.00					
(012582)	010-9200-0000-0-	- - - - -	-	-		3,676.53					
DP21-0000273	Posted	(000162) Patricia Arriaga	1323	Check	09/01/20	2908	AR21-00200		CR138085	OCT - DEC 2020	261.00
(022204)	010-9537-	- - - - -	-	-		261.00					
DP21-0000274	Posted	(711726) Phillip Silva	1328	Check	09/02/20	4387	AR21-00083	01	CR138085	JULY - SEPT 2020	186.00
(022204)	010-9537-	- - - - -	-	-		186.00					
DP21-0000275	Posted	(000147) Linda Apodaca	1328	Check	09/02/20	5261	AR21-00050		CR138085	JULY - SEPT 2020	54.00
(022204)	010-9537-	- - - - -	-	-		54.00					
DP21-0000276	Posted	(703369) Elisa Taylor-Goodwin	1328	Check	09/02/20	2154	AR21-00119		CR138085	JULY - SEPT 2020	369.00
(022204)	010-9537-	- - - - -	-	-		369.00					
DP21-0000277	Posted	(711597) Vi Escobedo	1328	Check	09/02/20	04145127	AR21-00044	01	CR138085	JULY - SEPT 2020	135.00
(022204)	010-9537-	- - - - -	-	-		135.00					
DP21-0000278	Posted	(711597) Vi Escobedo	1328	Check	09/02/20	0042400732	AR21-00044	01	CR138085	JULY - SEPT 2020	135.00
(022204)	010-9537-	- - - - -	-	-		135.00					
DP21-0000279	Posted	(701405) Ventura County Schools	1328	Check	09/02/20	28487			CR138085	W/C - D. JIMENEZ 08/06/20-C	1,478.12
(007265)	010-2200-0000-0-0000-7500-000-535-0000-0					1,478.12					
DP21-0000280	Posted	(701405) Ventura County Schools	1328	Check	09/02/20	5097805884	AR20-00820		CR138085	2019-20 SAFETY CREDITS 8	187,582.25
(011139)	010-8699-0000-0-0000-0000-000-000-0660-0					.00					
(047580)	010-8699-0000-0-0000-0000-000-000-0664-0					.00					
(012582)	010-9200-0000-0-	- - - - -	-	-		187,582.25					
DP21-0000281	Posted	(711338) Parkview Elementary Sch	1328	Check	09/02/20	0280005815			CR138085	USPS REFUND 00038621400	280.65
(011150)	010-8699-0000-0-0000-0000-260-000-D000-0					280.65					
DP21-0000282	Posted	(000175) Lydia Hernandez	1328	Check	09/02/20	128	AR21-00062	00	CR138085	JULY - SEPT 2020	378.00
(022204)	010-9537-	- - - - -	-	-		378.00					
DP21-0000283	Posted	(703307) Nancy Velasquez	1328	Check	09/02/20	199	AR21-00159		CR138085	JULY - SEPT 2020	423.00
(022204)	010-9537-	- - - - -	-	-		423.00					
DP21-0000284	Posted	(710694) Cliff Morgan	1328	Check	09/02/20	1421	AR21-00096	01	CR138085	JULY - SEPT 2020	195.00
(022204)	010-9537-	- - - - -	-	-		195.00					
DP21-0000285	Posted	(000106) ACSA	1328	Check	09/02/20	2983002535			CR138085	REFUND DUES D. FRIEDMA	67.33
(011136)	010-8699-0000-0-0000-0000-000-000-0000-0					67.33					

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COUNTY - County Account											
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DP21-0000286	Posted	(713338) Marsha Brumana	1328	Check	09/02/20	2174	AR21-00036		CR138085	JULY - SEPT 2020	141.00
(022204)	010- 9537-	- - - - -	-	-		141.00					
DP21-0000287	Posted	(710525) Frances Hruska	1328	Check	09/02/20	241	AR21-00063	01	CR138085	JULY - SEPT 2020	124.00
(022204)	010- 9537-	- - - - -	-	-		124.00					
DP21-0000288	Posted	(712929) Lorenzo Ramirez	1328	Check	09/02/20	4719	AR21-00079		CR138085	JULY - SEPT 2020	261.00
(022204)	010- 9537-	- - - - -	-	-		261.00					
DP21-0000289	Posted	(711524) Dennis Recker	1328	Check	09/02/20	3757	AR21-00081	01	CR138085	JULY - SEPT 2020	141.00
(022204)	010- 9537-	- - - - -	-	-		141.00					
DP21-0000290	Posted	(000093) Ruth Ayala	1328	Check	09/02/20	682322051	AR21-00198	01	CR138085	OCT -DEC 2020	266.00
(022204)	010- 9537-	- - - - -	-	-		266.00					
DP21-0000291	Posted	(000174) Evangelina Fajardo	1328	Cash	09/02/20	08/28/20	AR21-00141		CR138085	JULY - SEPT 2020	423.00
(022204)	010- 9537-	- - - - -	-	-		423.00					
DP21-0000292	Posted	(712362) Continuing Development,	1328	Check	09/02/20	1127640	AR21-00189	01	CR138085	SEPT 2020 Pre-School Classi	300.00
(011131)	010- 8650- 0000- 0- 0000- 0000- 000- 000- 0000- 0					300.00					
DP21-0000293	Posted	(712260) County of Ventura/Restitu	1328	Check	09/02/20	001970480			CR138085	RESTITUTION CASE 201300	5.00
(011136)	010- 8699- 0000- 0- 0000- 0000- 000- 000- 0000- 0					5.00					
DP21-0000294	Posted	(711333) E.O. Green Jr High Schor	1328	Cash	09/02/20	09/01/20			CR138085	DONATION - KK53971931	1,635.00
(011144)	010- 8699- 0000- 0- 0000- 0000- 160- 000- D000- 0					1,635.00					
DP21-0000295	Posted	(711333) E.O. Green Jr High Schor	1328	Cash	09/02/20	08/28/20			CR138085	DONATION - KK53971932	705.75
(011144)	010- 8699- 0000- 0- 0000- 0000- 160- 000- D000- 0					705.75					
Total for Hueneme Elementary School District											235,518.34

Fund-Object Recap

010-2200	Classified Support Salaries	3,589.72
010-7141	Other Tuition/Excess Costs to	.00
010-8290	All Other Federal Revenue	7,811.24
010-8650	Leases and Rentals	300.00
010-8699	All Other Local Revenue	3,101.73
010-9200	Accounts Receivable	191,665.15
010-9537	Retiree Benefits Liability	29,050.50
Fund 010 - General Fund		235,518.34
Total for Hueneme Elementary School District		235,518.34

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 9/1/2020, Ending Receipt Date = 9/30/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

COUNTY - County Account

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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Org Recap

Hueneme Elementary School District

\$ - Cash	2,763.75
C - Check	232,754.59
Total Receipts	235,518.34
Report Total	235,518.34

* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 602, Starting Receipt Date = 9/1/2020, Ending Receipt Date = 9/30/2020, User Created = N, On Hold? = Y, No Invoice = Y, Accounts? = Y, Recap = O, Sort/Group =)

ESCAPE ONLINE

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: RECEIVE AND FILE GENERAL OBLIGATION BONDS,
2018 ELECTION SERIES B-COSTS OF ISSUANCE
STATEMENT

BOARD MEETING DATE: October 26, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board receive and file the statement of the final costs involved in the issuance, sale and delivery of the General Obligation Bonds, 2018 Election Series B.

BACKGROUND

The California Legislature previously revised the provisions of California law concerning the issuance of general obligation bonds and related securities for school districts. The legislative intent was that for general obligation bonds, and related securities, that the legislative body of the issuing school district would receive information concerning the cost of issuance of such securities. On August 24, 2020, the Board of Trustees adopted Resolution No. B20-21-02, authorizing the issuance and sale of the General Obligation Bonds 2018 Election, Series B. Within the provisions of Resolution No. B20-21-02, and pursuant to the requirements of the State law, the Board directed that, following the sale and delivery of the Bonds (which occurred on September 30, 2020), the Board would be presented with a statement.

ATTACHMENTS

Statement of Cost of Issuance

COSTS OF ISSUANCE

\$20,200,000 HUENEME ELEMENTARY SCHOOL DISTRICT GENERAL OBLIGATION BONDS, 2018 ELECTION, SERIES B	\$6,795,000 HUENEME ELEMENTARY SCHOOL DISTRICT 2020 GENERAL OBLIGATION REFUNDING BONDS
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ESTIMATED COSTS OF ISSUANCE

Assured Guaranty Municipal Corp.	Bond Insurance Premium	\$77,979.01	\$21,335.96	\$99,314.97
Stifel, Nicolaus & Company, Incorporated	Underwriter's Discount	101,000.00	27,180.00	128,180.00
Atkinson, Andelson, Loya, Ruud & Romo	Bond Counsel Fees & Expenses	46,019.63	15,480.37	61,500.00
Stradling Yocca Carlson & Rauth	Disclosure Counsel Fees & Expenses	22,448.60	7,551.40	30,000.00
Isom Advisors	Financial Advisors	74,828.67	25,171.33	100,000.00
S&P	Rating Fee	21,513.24	7,236.76	28,750.00
Avia	OS Printing Costs	1,496.57	503.43	2,000.00
MUFG Union Bank, N.A.	Paying Agent/Escrow Agent Costs	2,000.00	2,250.00	4,250.00
Causey	Verification	-	2,500.00	2,500.00
	Contingency	1,693.28	7,215.08	8,908.36

HUENEME ELEMENTARY SCHOOL DISTRICT

BOARD AGENDA ITEM: APPROVAL OF A 2020/2021 LICENSING AGREEMENT
WITH DOCUMENT TRACKING SERVICES

BOARD MEETING DATE: October 26, 2020

FROM: Patricia Marshall, Chief Business Official
Dr. Christine Walker, Superintendent

STAFF COMMENT

RECOMMENDATION

It is recommended that the Governing Board approve a one-year agreement with Document Tracking Services for Web-based accountability reports and support services from December 15, 2020 to December 15, 2021.

BACKGROUND

There are many legal requirements for school districts to produce accountability reports that have mandated timelines. Examples of district accountability reports are the School Accountability Report Card (SARC), School Single Plans, and School Safety Plans.

A SARC is required for each of the district's eleven schools. SARCs must also be provided in Spanish for ten schools in which more than 15% of the student population is a native Spanish speaker. SARCs must be made available to the public every year by February 1. Data that is reported in the SARCs is available in databases maintained by the California Department of Education (CDE), but mining the data is cumbersome. Several years ago, the district contracted with Document Tracking Services (DTS) to prepare SARCs for our eleven schools at a cost lower than staff costs to prepare these reports. At no additional cost, DTS also provides support for the required annual School Single Plans and School Safety Plans.

For 2020/2021, per invoice #9304111, the district will pay DTS \$3,000 for English language documents for all eleven schools, plus \$1,750 for Spanish translation services.

DTS publishes district reports on the Web, hosted on their servers, and provides district staff with logons to make revisions as needed. DTS routinely updates documents as new data becomes available. Members of the public can find links to our accountability reports on the district and school websites, and the documents can easily be opened, read and/or printed.



LICENSING AGREEMENT

This Agreement effective **December 15, 2020**, is made and entered into by **Hueneme Elementary School District** as Licensee and Document Tracking Services (DTS) as Licensor each a "Party" and collectively the "Parties".

Licensee desires that DTS provide a license to use DTS proprietary web-based application in accordance with the following provisions:

- A. License. DTS hereby grants to Licensee a non-exclusive license to use DTS application in order to create, edit, update, print and track specific documents as described in Exhibit **A** of this agreement.
 - (i) DTS retains all rights, title and interest in DTS application and any registered trademarks associated with the license.
 - (ii) Licensee retains all rights, title and interest in the documents as described in Exhibit **A** of this agreement.
- B. Internet Areas. All parties including third party licensees shall not be permitted to establish any "pointers" or links between the Online Area and any other area on or outside of the DTS login without the prior written approval.
- C. Term of License. The term of the Agreement is for **one (1) year** from the effective date (as noted in paragraph one) of the license agreement.
- D. Personnel. DTS will assign the appropriate personnel to represent DTS in all aspects of the license including but not limited to account set up and customer license inquiries.
- E. Content. DTS will be solely responsible for loading the content supplied by Licensee into DTS secure server and provide complete access to Licensee and its representatives.
- F. Security of Data. DTS at all times will have complete security of Licensee documents on dedicated servers that only authorized DTS personnel will have access to; all login by DTS authorized will be stored and saved as to time of log-in and log-out.
 - (i) Licensee may request DTS to only store Licensee documents for the period of time that allows Licensee and its authorized personnel to create, edit and update their documents.
- G. Management of Database. DTS shall allow Licensee to review, edit, create, update and otherwise manage all content of Licensee available through the Secure Login of DTS.
- H. Customer License. DTS shall respond promptly and professionally to questions, comments, complaints and other reasonable requests regarding any aspect of DTS application by Licensee. DTS business hours are Monday-Friday 8AM PST to 5PM PST except for national/state holidays.



- I. License Fee. Licensee shall pay a fee of **\$3,000**.
- J. Document Set Up Fee. The one-time set up fee for documents as described in Exhibit A and made a part of this Agreement is **\$0**.
- K. Payment Terms. Licensee shall pay the annual licensing fee upon execution of the Agreement between parties and the electronic submittal of the invoice to Licensee.
- L. Number of Documents. The maximum number of documents per school district is limited to **five (5)**.
- M. Warranty. Licensee represents and warrants that all information provided to DTS, including but not limited to narratives, editorials, information regarding schools, is owned by Licensee and Licensee has the right to use and allow use by DTS as called for hereunder and that no copyrights, trademark rights or intellectual property rights of any nature of any third party will be infringed by the intended use thereof. In the event any claim is brought against DTS based on an alleged violation of the rights warranted herein, Licensee agrees to indemnify and hold DTS harmless from all such claims, including attorney fees and costs incurred by DTS in defending such claims.
- N. Definitions.
 - (i) Document. A document is defined as **a)** a specific template provided by CDE or; **b)** any specific word document or forms that have different fields or school references such as elementary, middle or high schools* submitted by District or CDE; or **c)** individual inserts submitted by District or CDE that are integrated into existing documents or are offered as supplemental and/or addendums to other report documents.
 - * Licensee submits a SPSA template for their elementary, middle and high schools, which is counted as three (3) separate documents.
 - (ii) Customized Documents. Any document that is not a standard CDE template is considered a custom document and as such may be subject to additional setup fees; DTS shall provide an estimated cost of these additional fees prior to the execution of this agreement.
- O. Document Setup Fee. DTS will charge a one-time setup fee of \$200 per standard document up to a maximum of \$850 for customized documents.
- P. Additional Fees. Licensee shall pay additional fees if Licensee exceeds the number of documents as described in section L of this agreement. The fee for each additional document is \$39 per document times the number of schools in the district. The fee shall be payable within thirty (30) days from DTS invoice.
- Q. Additional Services. DTS can also provide Data Transfer and Document Translation services to Licensee for an additional fee. The fee for each additional service would be agreed upon between the parties and invoiced at the time the services were requested. The fee shall be payable within thirty (30) days from DTS invoice.



The Parties hereto have executed this Agreement as of the Effective Date.

Document Tracking Services, LLC

By: Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Date: October 15, 2020

Licensee

By: _____

Date: _____

Hueneme Elementary School District



Exhibit A

The following are standard documents to be used in conjunction with the license.

1. 2020 School Accountability Report Card, English & Spanish (CDE Template)
2. 2020 School Plan for Student Achievement (CDE Template)
3. 2020 School Safety Plan (Custom Template)
4. Others to be identified as needed.



October 15, 2020

Hueneme Elementary School District
205 N. Ventura Road
Port Hueneme, CA 93041

Re: Document Tracking Services

INVOICE #9304111

Pursuant to the licensing agreement between Hueneme Elementary School District and Document Tracking Services (DTS):

Document Tracking Services

Document Tracking Services [12/15/20 to 12/15/21]: \$3,000
11 schools and District = 12 sites
License Agreement includes up to 5 documents

Translation Services

2020 Spanish School Accountability Report Card: \$1,750
\$150 x 11 School Accountability Report Cards

Total Balance Due: \$4,750

Please Make Checks Payable To: Document Tracking Services

Send to:

Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Thank you!

Approved Per Payment (Signature)

Name/Role (Printed)

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Document Tracking Service, LLC</p> <p>2 Business name/disregarded entity name, if different from above Document Tracking Services</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ C <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ </p> <p>5 Address (number, street, and apt. or suite no.) See instructions. 10225 Barnes Canyon Road, Suite A200</p> <p>6 City, state, and ZIP code San Diego, CA 92121</p> <p>7 List account number(s) here (optional)</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>Requester's name and address (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
2	0	-	3	4	6	9	2	5	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/1/19
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.