

**APRIL 16, 2019
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
9:00 A.M. IN THE
GLENCOE CITY CENTER
1107 11TH STREET E
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
APRIL 16, 2019**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:01 CONSIDERATION OF AGENDA ITEMS*

3 9:02 CONSENT AGENDA*

- A. April 02, 2019 County Board Meeting Minutes.
- B. March 29, 2019 Auditor's Warrants.
- C. April 05, 2019 Auditor's Warrants.
- D. Approve annual agreement between McLeod County Public Health and Kids, Inc. Child Care Center for provision of Public Health consultation services at a rate of \$75.00 for each on-site visit, during the period of May 1, 2019 – April 30, 2020 with funds from the Public Health 2019 Budget (01-485).
- E. Approve annual service agreement between McLeod County and SafeAssure Consultants, Inc. (Willmar, Minnesota) for safety training, written procedures and general services for a cost of \$3,978.68 with funds from the 2019 Safety Budget (01-080).
- F. Approve annual service agreement between McLeod County SafeAssure Consultants, Inc (Willmar, Minnesota) for Occupational Safety and Health Administration (OSHA) and other Public Works safety related training for a cost of \$5,733.49 with funds from the Public Works 2019 Budget (03-310).

4 9:05 INFORMATION TECHNOLOGY – Matt Troska

- A. Consider approval to purchase additional primary data storage as well as storage for replicating data from Xigent (Plymouth, Minnesota) for a cost of \$104,669.03 with funding from the Recorder's Compliance Fund (25-102).*

Due to a rapid increase in the amount of data generated and being saved, predictions for data growth were low. Additional primary storage is needed at both the Courthouse and the replication site of the Hutchinson Area Transportation Services (HATS) building to accommodate this growth.

5 9:10 ENVIRONMENTAL SERVICES – Marc Telecky, Director

- A. Consider authorizing McLeod County Attorney, Michael Junge, to notify GreenForest Recycling Systems, LLC (Brainerd, Minnesota) of the intent to discontinue their Material Recovery Facility Operation Service Contract, dated February 20, 2018.*

The County of McLeod, Minnesota entered into a Material Recovery Facility Operation Service Contract with GreenForest Recycling Systems, LLC on February 20, 2018. The “Term of Contract” section requires McLeod County give notice to GreenForest Recycling Systems, LLC of intent to continue or discontinue the contract at least sixty (60) days prior to the end of the contract. The term of the contract is from March 1, 2018 to July 31, 2019.

- B. Consider approval to enter into an agreement with Lynn Township for the removal of snow and minor site maintenance activities around the rural recycling containers located at its township hall for a cost of \$400.00 per year with funds from the Environmental Services Budget (05-391).*

Payments will be issued annually in November. This agreement is to be similar to agreements that the County has in place with Helen and Acoma Townships on 02/05/2019.

6 9:25 PUBLIC WORKS – Ryan Freitag, SWCD Director

- A. Consider approval of an agreement with Wetland Credit Agency, LLC (Dayton, Minnesota) for the purchase of wetland credits associated with SAP 43-615-013, Morningside project, for a cost of \$13,584.00 and a fee of \$389.52 to Board of Water and Soil Resources (BWSR) with funds from the Public Works 2019 Budget (03-320).*

Construction on Morningside will impact some wetlands. The replacement of these wetlands is typically covered by the BWSR roadbank. Because part of the impacted wetland was created as part of mitigation for a past project, the County is responsible for purchasing mitigation for 0.0849 acre impact from a private bank at a 2:1 ratio. This means the County needs 0.1698 acres of mitigation from an approved wetland bank.

Per a construction agreement for the project, this cost will be equally shared with the City of Glencoe.

7 9:30 AUDITOR-TREASURER – Connie Kurtzweg, Auditor - Treasurer

- A. Consider approval of redetermination of drainage benefits and damages and appointment of Viewers on County Ditch No. 28.*

The drainage authority determined that the original benefits or damages do not reflect reasonable present day land values according to Minnesota Statute Chapter 103E, Section 103E.351.

Suggested Viewers for appointment to include: Ron Ringquist (Redwood Falls, Minnesota); John Dotolo (Scandia, Minnesota); Brad Wick (Hutchinson, Minnesota); Allen Kerber (Arlington, Minnesota); and Joe Jacobs (Minnetonka, Minnesota).

All suggested Viewers have worked previously as Viewers in McLeod County. Viewers cannot be part of the ditch system nor have an interest in the system.

- B. Consider approval of redetermination of drainage benefits and damages and appointment of Viewers on County Ditch No. 11.*

Thee drainage authority determined that the original benefits or damages do not reflect reasonable present day land values according to Minnesota Statute Chapter 103E, Section 103E.351.

Suggested Viewers for appointment to include: Ron Rinquist (Redwood Falls, Minnesota); John Dotolo (Scandia, Minnesota); Brad Wick (Hutchinson, Minnesota); Allen Kerber (Arlington, Minnesota); and Joe Jacobs (Minnetonka, Minnesota).

All suggested Viewers have worked previously as Viewers in McLeod County. Viewers cannot be part of the ditch system nor have an interest in the system.

7 9:40 UNITED COMMUNITY ACTION PARTNERSHIP – Heather Jeseritz

- B. Consider approval of Resolution 19-CB-23 Family Homeless Prevention and Assistance Program.*

8 9:45 McLEOD COUNTY GOVERNMENT CENTER – Byran Paulsen, Patrick Vos and Mariah Langer, ISG

- A. Presentation on architectural floor plans for the McLeod County Government Center.

9 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since February 19, 2019.

- A. Consider appointment of Buffalo Creek Watershed Board Manager position.*

- B. Consider approval of out of state travel for two (2) Commissioners and one (1) staff person to attend the 2019 annual Minnesota Transportation Alliance Washington, D.C. Fly-In June 18, 2019 through June 20, 2019.*
- C. Accept letter of retirement from County Administrator, Cindy Ford dated April 2, 2019.*
- D. Consider approval of Resolution 19-CB-24, appointment of Commissioners to McLeod Education and Drug Awareness (MEADA) committee.*
- E. Consider approval to host an exchange student, Nancy Clare, from Kibabii University (Kenya) for eight (8) weeks.*

Mr. Clare is a student in his third year at Kibabii University, pursuing a Bachelors of Science Degree in Renewable Energy and Biofuels Technology.

- F. Notification of upcoming McLeod County Workshop to be held on April 29, 2019, 10:00 a.m., at the McLeod County Fairgrounds Commercial Building Conference Room: 840 Century Avenue SW, Hutchinson, Minnesota.
- G. Notification of upcoming McLeod County Workshop to be held on May 7, 2019 following the County Board meeting at the Glencoe City Center.

OTHER

Open Forum
Press Relations

RECESS

The next County Board meeting will be held on May 7, 2019 at 9:00 a.m. in the Glencoe City Center (1107 11th St E, Glencoe, Minnesota).

**McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
APRIL 2, 2019**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Joe Nagel at the Glencoe City Center Ballroom. Commissioners Pohlmeier, Wright, Shimanski and Krueger were present. County Administrator Cindy Ford, Administrative Assistant Liz Danielson, and County Attorney Michael Junge were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance

CONSIDERATION OF AGENDA ITEMS

Commissioner Nagel requested to remove agenda item 9.D., "Consider approval of Resolution 19-CB-22, urging the Minnesota Legislature and Governor to pass a bill that brings adequate funding to Minnesota's statewide transportation system." from the agenda.

Pohlmeier moved, Wright seconded and motion carried unanimously to approve the agenda as revised.

CONSENT AGENDA

- A. March 19, 2019 County Board Meeting Minutes.
- B. March 22, 2019 Auditor's Warrants.
- C. Approve annual renewal of Fraud Prevention Investigation contract with Scott County for services from July 2019 through July 2021. This contract is one hundred percent funded from the state level – Department of Human Services, and includes Carver, Scott and McLeod Counties.
- D. Approval of Final Plat 19-01 by Tony and Jessica Norem to split an existing six (6) acre building site into two lots. A copy of the final plat and title commitment were submitted to the McLeod County Attorney and McLeod County Recorder on March 15, 2019 with no concerns. The Hale Township Board recommended approval at a March 14, 2019 meeting. The Planning Advisory Committee unanimously recommended approval at a March 27, 2019 meeting.
- E. Approve and authorize County Engineer to sign contract with Ridgewater College (Willmar, Minnesota) to provide Service Truck Crane Training, Certification Preparations and Practical Exams for two McLeod County sign truck operator staff to meet new

Occupational Safety and Health Administration (OSHA) requirements for a cost of \$550.00 per employee, total cost of \$1,100.00 from the Public Works Budget (03-310).

Krueger moved, Pohlmeier seconded and motion carried unanimously to approve the consent agenda.

READING OF PROCLAMATIONS – Joe Nagel, Board Chair

- A. National County Government Month
- B. National Public Health Week

PUBLIC HEALTH – Jayme Krauth, Health Educator

- A. Presentation on “A Day in the Life of a Minnesotan”.

After an introduction by Amanda Maresh, PHN, Jayme Krauth, Health Educator, gave a presentation on “A Day in the Life of a Minnesotan” in honor of National Public Health Week in McLeod County. The presentation highlighted the many areas of a typical Minnesotan’s life is impacted by Public Health programs.

INFORMATION SYSTEMS – Vincent Traver, Director

- A. Consider approval of annual maintenance services for CheckPoint firewall appliances by Fireverse Inc. (Saint Paul, Minnesota) for \$23,974.00 from the Information Technology 2019 Budget (01-065).

The Department received two quotes; one from Fireverse, Inc. for \$23,974.00 and one from Insight, (Tempe, Arizona) for \$24,423.31. The department had contracted with Insight in the past for these maintenance services, who are on State Contract.

Krueger moved, Pohlmeier seconded and motion carried unanimously to approve of annual maintenance services for CheckPoint firewall appliances by Fireverse, Inc. (Saint Paul, Minnesota) for \$23,974.00 from the Information Technology 2019 Budget (01-065).

SOIL AND WATER CONSERVATION DISTRICT (SWCD) – Adam Leske, Drainage Inspector

- A. Consider approval for Houston Engineering Inc. (Maple Grove, Minnesota) to provide a determination of the As-Constructed and Subsequently Improved Condition (ACSIC) ditch profile for portions of County Ditch 32 (CD 32) for a cost of \$10,800.00 from the County Ditch 32 Fund (20-642).

The purpose of determining the ACSIC profile is to establish appropriate elevation for a proposed culvert crossing within the open channel portion of the ditch.

Pohlmeier moved, Wright seconded and motion carried unanimously to approve Houston Engineering Inc. (Maple Grove, Minnesota) to provide a determination of the As-Constructed and Subsequently Improved Condition (ACSIC) ditch profile for portions of County Ditch 32 (CD 32) for a cost of \$10,800.00 from the County Ditch 32 Fund (20-642).

ENVIRONMENTAL SERVICES – Marc Telecky, Director

- A. Consider approval of Resolution 19-CB-20, Hutchinson Joint Planning Area Airport Zoning Amendment.

On June 22, 2018, the Hutchinson Joint Planning Area Board unanimously recommended approval to adopt the proposed Airport Zoning Ordinance Amendments creating a cross-wind runway option at the Hutchinson Municipal Airport.

On July 3, 2018, the McLeod County Board of Commissioners unanimously adopted the zoning ordinance amendments recommended by the Hutchinson Joint Planning Area Board.

**RESOLUTION 19-CB-20
HUTCHINSON JOINT PLANNING AREA AIRPORT ZONING AMENDMENT**

WHEREAS, it is the intent of the McLeod County Board of Commissioners to protect the public health, safety and general welfare of County residents and the environment of the County; and

WHEREAS, on June 22, 2018, at a public hearing, the Hutchinson Joint Planning Area Board unanimously recommended approval to adopt the proposed Airport Zoning Ordinance amendments creating a cross-wind runway option at the Hutchinson Municipal Airport; and

WHEREAS, on July 3, 2018, following a motion by Commissioner Paul Wright, seconded by Commissioner Rich Pohlmeier, the McLeod County Board of Commissioners unanimously adopted Airport Zoning Ordinance Amendments recommended by the Hutchinson Joint Planning Area Board; and

NOW THEREFORE BE IT RESOLVED, that the Hutchinson Joint Planning Area Zoning Ordinance and attached map is the proposed amended zoning ordinance of this Board.

NOW THEREFORE BE IT FURTHER RESOLVED, that said ordinance will be submitted to the Minnesota Department of Transportation (MnDOT) Office of Aeronautics for a Commissioner's Order of Approval.

Pohlmeier moved, Wright seconded and motion carried unanimously to approve Resolution 19-CB-20, Hutchinson Joint Planning Area Airport Zoning Amendment.

B. Consider approval of Mining Conditional Use Permit 19-03 by Craig Reiner to continue mining, crushing, stock piling and recycling concrete and asphalt for a five (5) year time period with the following conditions:

1. The applicant shall submit a bond or letter of credit to McLeod County Environmental Services by April 15, 2019 in the amount of \$8,000.00.
2. The Hours of Operation are Monday – Friday 6:30 a.m. to 7:00 p.m. Crushing shall not occur prior to 8:00 a.m. during hours of operation.
3. Crushing is allowed to occur in the pit area
4. Applicant shall meet all state National Pollutant Discharge Elimination System (NPDES) requirements and apply for Department of Natural Resources (DNR) dewatering permit if needed.
5. Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit.
6. Stockpiling of recyclable concrete and asphalt shall be permitted in the surveyed pit area.
7. Applicant shall restore pit area to a 4:1 back slope for non-farming.
8. McLeod County Environmental Services shall inspect all restoration work completed and approve with letter acknowledging completion to release bond or letter of credit back to applicant.

The pit was originally permitted in 2013. The haul route from the pit access directly enters onto Vista Road (County Road 19) which is a paved access. Stockpiles will not exceed thirty-four (34) feet in height. Applicant does not intend to utilize dust control or noise measures in the pit area because the excavation is below the adjacent natural grade.

The location is a 7.55 AC area of Section 14 in Acoma Township. The Acoma Township Board unanimously recommended approval on March 14, 2019. The Planning Advisory Committee unanimously recommended approval on March 27, 2019 with the above conditions.

Nagel moved, Pohlmeier seconded and motion carried unanimously to approve Mining Conditional Use Permit 19-03 by Craig Reiner to continue mining, crushing, stock piling and recycling concrete and asphalt for a five (5) year time period with the following conditions:

1. The applicant shall submit a bond or letter of credit to McLeod County Environmental Services by April 15, 2019 in the amount of \$8,000.00.
2. The Hours of Operation are Monday – Friday 6:30 a.m. to 7:00 p.m. Crushing shall not occur prior to 8:00 a.m. during hours of operation.
3. Crushing is allowed to occur in the pit area.
4. Applicant shall meet all state National Pollutant Discharge Elimination System (NPDES) requirements and apply for Department of Natural Resources (DNR) dewatering permit if needed.

5. Applicant shall follow all mining standards contained in Section 16 of the McLeod County Zoning Ordinance if not further restricted by this permit.
6. Stockpiling of recyclable concrete and asphalt shall be permitted in the surveyed pit area.
7. Applicant shall restore pit area to a 4:1 back slope for non-farming.
8. McLeod County Environmental Services shall inspect all restoration work completed and approved with letter acknowledging completion to release bond or letter of credit back to applicant.

PUBLIC WORKS – John Burnkhorst, Director

- A. Consider approval to purchase a new Bobcat A770 all wheel steer loader from Lano Equipment (Norwood Young America, Minnesota) for \$32,500.00 (state contract price) plus applicable tax and license fees, with funding from the Public Works 2019 Budget (03-340).

This price includes the trade-in of a 2007 Bobcat S-250 with bucket.

Krueger moved, Wright seconded and motion carried unanimously to approve the purchase of a new Bobcat A770 all wheel steer loader from Lano Equipment (Norwood Young America, Minnesota) for \$32,500.00 (state contract price) plus applicable tax and license fees, with funding from the Public Works 2019 Budget (03-340).

- B. Consider approval to purchase a John Deere 1550 mower and deck from Midwest Machinery, Inc. (Glencoe, Minnesota) for \$19,500.00 (state contract price) plus applicable tax and license fees, with funding from the Fairgrounds 2019 Budget (01-117).

This mower will primarily be utilized at the fairgrounds.

Shimanski moved, Krueger seconded and motion carried unanimously to approve the purchase of a John Deere 1550 mower and deck from Midwest Machinery, Inc. (Glencoe, Minnesota) for \$19,500.00 (state contract price) plus applicable tax and license fees, with funding from the Fairgrounds 2019 Budget (01-117).

- C. Consider approval of a Memorandum of Understanding between McLeod County and the City of Winsted for a reconstruction project on McLeod Avenue in Winsted, Minnesota.

This is a City project. The City of Winsted has been awarded a Local Road Improvement Program (LRIP) grant. Since Winsted is not a State Aid City, the County is required to review approvals and coordinate the LRIP grant with the Minnesota Department of Transportation (MnDOT).

There is no County cost associated with this grant and the County has done similar agreements in the past with other Cities.

Shimanski moved, Pohlmeier seconded and motion carried unanimously to approve a Memorandum of Understanding between McLeod County and the City of Winsted for a reconstruction project on McLeod Avenue in Winsted, Minnesota.

- E. Consider award of SP 43-070-013, Countywide HSIP 6" edge line striping to Traffic Marking Services (Maple Lake, Minnesota) for a cost of \$55,581.06, with funding from the Public Works 2019 Budget (03-320).

Public Works received two bids; one from Traffic Marketing Services (Maple Lake, Minnesota) for \$55,581.06 and one from AAA Striping Services Co (Saint Michael, Minnesota) for \$63,251.20.

Aware of this contract is to be contingent on MnDOT State Aid and Federal Aid approvals.

Shimanski moved, Krueger seconded and motion carried unanimously to award SP 43-070-013, Countywide HSIP 6" edge line striping to Traffic marking Services (Maple Lake, Minnesota) for a cost of \$44,581.06, with funding from the Public Works 2019 Budget (03-320).

- F. Consider approval to award the following projects to Asphalt Preservation, Inc. (Detroit Lakes, Minnesota) for a total cost of \$640,508.75:
- a. CP 19-000-01, countywide pavement marking (\$74,347.30) with funding from the Public Works 2019 Budget (03-320).
 - b. CP 19-000-02, countywide seal coat project (\$548,578.47) with funding from the Public Works 2019 Budget (03-320).
 - c. Lake Marion Sealcoating (\$17,582.98), with funding from the Dedicated for Capital Assets Account (25-807).

Public Works received five bids for these services; Asphalt Preservation, Inc. (Detroit Lakes, Minnesota) for \$640,508.75, Pearson Bros. Inc. (Hanover, Minnesota) for \$692,398.65, Scott Construction (Lake Delton, Wisconsin) for \$697,855.89, Astech Corp. (Saint Joseph, Minnesota) for \$698,631.97, and Allied Blacktop Co. (Minneapolis, Minnesota) for \$828,327.63.

Wright moved, Pohlmeier seconded and motion carried unanimously to approve award of the following projects to Asphalt Preservation, Inc. (Detroit Lakes, Minnesota) for a total cost of \$640,508.75:

1. CP 19-000-01, countywide pavement marking (\$74,347.30) with funding from the Public Works 2019 Budget (03-320).
2. CP 19-000-02, countywide seal coat project (\$548,578.47) with funding from the Public Works 2019 Budget (03-320).
3. Lake Marion Sealcoating (\$17,582.98), with funding from the Dedicated for Capital Assets Account (25-807).

- G. Consider approval to award the following 2019 Centerline Tiling Projects to Traxler Construction, Inc. (Le Center, Minnesota) with a bid of \$330,508.25 with funding from the Public Works 2019 Budget (03-320).
- A. CR 60 between TH 15 and CSAH 7
 - B. CR 63 between CSAH 22 and CR 93 (this includes reclamation)
 - C. CR 79 between CSAH 4 and Swan Lake Park
 - D. CR 93 between CSAH 15 and CSAH 1

Wright moved, Krueger seconded and motion carried unanimously to approve the award of the following 2019 Centerline Tiling Projects to Traxler Construction, Inc. (Le Center, Minnesota) with a bid of \$330,508.25 with funding from the Public Works 2019 Budget (03-320):

- 1. CR 60 between TH 15 and CSAH 7
- 2. CR 63 between CSAH 22 and CR 93 (this includes reclamation)
- 3. CR 79 between CSAH 4 and Swan Lake Park
- 4. CR 93 between CSAH 15 and CSAH 1

PARKS – Al Koglin, Parks Superintendent

- A. Consider approval for additional work, not included in the scope of work, to the Piepenburg Park bathhouse remodel from Quade Electric, Inc. (Hutchinson, Minnesota) for a total cost of \$7,216.00 with funding from the Dedicated for Capital Assets Account (25-807).

Scope of work changes to include:

- a. Add four additional hand dryers and install in each of the family bathrooms for a cost of \$2,740.00, furnished and installed.
- b. Add a thermostatic mixing valve for showers to control the water temperature in each shower for a cost of \$1,137.00 for parts and installation.
- c. Purchase and install tile floor and liner to all four shower stalls as mandated by the Minnesota Department of Health on January 1, 2019 for a cost of \$3,339.00 for materials and installation.

Krueger moved, Pohlmeier seconded and motion carried unanimously to approve Quade Electric, Inc. (Hutchinson, Minnesota) to complete a scope change to the Piepenburg Park bathhouse remodel to add four additional hand dryers and install in each of the family bathrooms for a cost of \$2,740.00, furnished and installed with funds from the Dedicated for Capital Assets Account (25-807).

Krueger moved, Wright seconded and motion carried unanimously to approve Quade Electric Inc. (Hutchinson, Minnesota) to complete a scope change to the Piepenburg Park bathhouse remodel to add a thermostatic mixing valve for showers to control the water temperature in each shower

for a cost of \$1,137.00 for parts and installation with funds from the Dedicated for Capital Assets Account (25-807).

Krueger moved, Pohlmeier seconded and motion carried unanimously to approve Quade Electric Inc. (Hutchinson, Minnesota) to complete a scope change to the Piepenburg Park bathhouse remodel to purchase and install tile floor and liner to all four shower stalls as mandated by the Minnesota Department of Health on January 1, 2019 for a cost of \$3,339.00 for materials and installation with funds from the Dedicated for Capital Assets Account (25-807).

COUNTY ATTORNEY – Michael Junge, County Attorney

A. Annual Report

Michael Junge, County Attorney presented a 2018 report of the County Attorney's office. Highlights of his report noted a total number of felony (489) and misdemeanor (631) charges, down slightly from 2017.

Mr. Junge also discussed 2018 social services-related cases, which included a total of 70 cases involving 124 children between Termination of Parental Rights, Child Protection and Permanency. A majority of those cases involved chemical and/or alcohol dependency of the parents.

Mr. Junge noted an overall increase in drug-related charges, including those for marijuana and methamphetamine.

MEDICAL EXAMINER – Dr. Quinn Strobel, Medical Examiner

A. Annual Report

Dr. Quinn Strobel presented a 2018 report of the County Medical Examiner's office. Highlights of her report noted 222 total cases, including 18 autopsies.

In total, the County saw sixteen accidental deaths including six motor-vehicle fatalities (aged 21-60), five substance-abuse fatalities (aged 28-55) and five (aged 84-93) fatalities from complications of falls.

There were a total of four deaths (aged 43 to 67) that were suicide, three due to a gunshot wound. A total of 159 cremations were approved.

COUNTY ADMINISTRATION

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since February 19, 2019.

- A. Consider approval to add \$150.00 per pay period to Donna Krauth's wage on an interim basis, beginning on March 20, 2019.

The increase is due to the added responsibility of her role while supervising the Child Support Unit in absence a Health and Human Services Director.

Shimanski moved, Pohlmeier seconded and motion carried unanimously to approve adding \$150.00 per pay period to Donna Krauth's wage on an interim basis, beginning on March 20, 2019.

- B. Consider approval to continue the temporary increase of hours for a half-time Child Support Officer from twenty (20) hours per week, up to twenty-eight (28) hours per week, through October 4, 2019.

Wright moved, Pohlmeier seconded and motion carried unanimously to approve to continue the temporary increase of hours for a half-time Child Support Officer from twenty (20) hours per week, up to twenty-eight (28) hours per week, through October 4, 2019.

- C. Consider approval to accept the recommendation of the Personnel Committee to increase the grade of the Financial Assistance Supervisor position from grade 180 to grade 200, beginning on April 2, 2019.

Pohlmeier moved, Shimanski seconded and motion carried unanimously to accept the recommendation of the Personnel Committee to increase the grade of the Financial Assistance Supervisor position from grade 180 to grade 200, beginning on April 2, 2019.

- D. Notification of upcoming McLeod County Workshop to be held on April 16, 2019 following the County Board meeting at the Glencoe City Center.

RECESS

Shimanski moved, Pohlmeier seconded and motion carried unanimously to adjourn at 10:54 a.m. until April 16, 2019 at the Glencoe City Center.

The next County Board meeting will be held on April 16, 2019 at 9:00 a.m. in the Glencoe City Center (1107 11th St E, Glencoe, Minnesota).

ATTEST:

Joe Nagel, Board Chair

Cindy Ford, Administrator

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

******* McLeod County IFS *******



bpool
3/29/19 8:44AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1	Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT				...			
	4187	COAST PROFESSIONAL INC						
171		01-000-000-0000-2055		340.81	Garnishment		Garnishments Payable	N
					03/03/2019	03/16/2019		
	4187	COAST PROFESSIONAL INC		340.81		1 Transactions		
	3754	MCLEOD SIBLEY HEALTH INSURANCE						
191		01-000-000-0000-2045		105,675.29	Medical Premium		Health Insurance Payable	N
					04/01/2019	04/30/2019		
190		01-000-000-0000-2052		4,052.00	Medical Premium		Cobra Health Insurance Payable	N
					04/01/2019	04/30/2019		
	3754	MCLEOD SIBLEY HEALTH INSURANCE		109,727.29		2 Transactions		
	3028	MINNESOTA CHILD SUPPORT PAYMENT C						
181		01-000-000-0000-2056		249.19	Child Support	001113891901	Child Support Garnishment Payable	N
					03/03/2019	03/16/2019		
177		01-000-000-0000-2056		329.02	Child Support	001124208702	Child Support Garnishment Payable	N
					03/03/2019	03/16/2019		
180		01-000-000-0000-2056		384.40	Child Support	001412297601	Child Support Garnishment Payable	N
					03/03/2019	03/16/2019		
176		01-000-000-0000-2056		267.65	Child Support	001447664801	Child Support Garnishment Payable	N
					03/03/2019	03/16/2019		
178		01-000-000-0000-2056		77.06	Child Support	001499730601	Child Support Garnishment Payable	N
					03/03/2019	03/16/2019		
179		01-000-000-0000-2056		329.48	Child Support	001530953002	Child Support Garnishment Payable	N
					03/03/2019	03/16/2019		
182		01-000-000-0000-2056		272.45	Child Support	001537856101	Child Support Garnishment Payable	N
					03/03/2019	03/16/2019		
	3028	MINNESOTA CHILD SUPPORT PAYMENT C		1,909.25		7 Transactions		
0	DEPT Total:			111,977.35	...	3 Vendors	10 Transactions	
3	DEPT				County Wide			
	5281	TASC						
141		01-003-000-0000-6350		714.00	FSA Administration Fee	IN1477073	Other Services & Charges	N
	5281	TASC		714.00		1 Transactions		

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	DEPT Total:		714.00	County Wide	1 Vendors	1 Transactions	
13	DEPT			Court Administrator			
	11487 BRAATEN/GENA						
4	01-013-000-0000-6272		22.50	Court Appt SB/BH	JV-18-211	Court Appt Atty - Dep/Neg/Ter	N
5	01-013-000-0000-6272		60.00	Court Appt BY/MM	JV-18-234	Court Appt Atty - Dep/Neg/Ter	N
6	01-013-000-0000-6272		22.50	Court Appt AM/ED	JV-19-38	Court Appt Atty - Dep/Neg/Ter	N
	11487 BRAATEN/GENA		105.00		3 Transactions		
	844 CORE PROFESSIONAL SERVICES PA						
15	01-013-000-0000-6262		800.00	Psychosexual Evaluation	318	Evaluations	Y
	844 CORE PROFESSIONAL SERVICES PA		800.00		1 Transactions		
	812 GAVIN WINTERS DONLEY & OSTLUND LTD						
28	01-013-000-0000-6272		45.00	Court Appt BH/NC JV-17-256	20170271-000M	Court Appt Atty - Dep/Neg/Ter	Y
30	01-013-000-0000-6272		150.00	Court Appt CF/WF JV-17-233	20170289-000M	Court Appt Atty - Dep/Neg/Ter	Y
31	01-013-000-0000-6272		112.50	Court Appt AF/GF JV-17-282	20170292-000M	Court Appt Atty - Dep/Neg/Ter	Y
33	01-013-000-0000-6272		622.50	Court Appt BC/JP/PR JV-15-25	20180016-000M	Court Appt Atty - Dep/Neg/Ter	Y
26	01-013-000-0000-6272		75.00	Court Appt DM/DP JV-18-84	20180071-000M	Court Appt Atty - Dep/Neg/Ter	Y
24	01-013-000-0000-6272		240.00	Court Appt BY/MM JV-18-234	20180181-000M	Court Appt Atty - Dep/Neg/Ter	Y
27	01-013-000-0000-6272		30.00	Court Appt MH/JM JV-18-65	20180202-000M	Court Appt Atty - Dep/Neg/Ter	Y
34	01-013-000-0000-6272		112.50	Court Appt JB/NB/PG JV-18-303	20180224-000M	Court Appt Atty - Dep/Neg/Ter	Y
32	01-013-000-0000-6272		330.00	Court Appt AF/WF JV-18-325	20180235-000M	Court Appt Atty - Dep/Neg/Ter	Y
29	01-013-000-0000-6272		127.50	Court Appt NE/NG JV-18-365	20180272-000M	Court Appt Atty - Dep/Neg/Ter	Y
25	01-013-000-0000-6272		277.50	Court Appt JP/NR JV-19-37	20190022-000M	Court Appt Atty - Dep/Neg/Ter	Y
	812 GAVIN WINTERS DONLEY & OSTLUND LTD		2,122.50		11 Transactions		
	4583 JONES LAW OFFICE						
43	01-013-000-0000-6273		52.50	Cour Appt DB 13722	1933507	Court Appt Atty - Other	Y
44	01-013-000-0000-6273		206.25	Court Appt JB PR-18-1229	1933508	Court Appt Atty - Other	Y
45	01-013-000-0000-6273		183.75	Court Appt CF PR-06-318	1933509	Court Appt Atty - Other	Y
46	01-013-000-0000-6273		165.00	Court Appt MM PR-11-2016	1933510	Court Appt Atty - Other	Y
47	01-013-000-0000-6273		161.25	Court Appt RN PR-09-2073	1933511	Court Appt Atty - Other	Y
	4583 JONES LAW OFFICE		768.75		5 Transactions		
	9003 KRAFT WALSER HETTIG & HONSEY PLLP						
50	01-013-000-0000-6272		52.50	Court Appt SU/SP	JV-18-353	Court Appt Atty - Dep/Neg/Ter	Y
48	01-013-000-0000-6272		240.00	Court Appt RR/TH/KS	JV-19-27	Court Appt Atty - Dep/Neg/Ter	Y
49	01-013-000-0000-6272		75.00	Court Appt AM/AM/CL	JV-19-7	Court Appt Atty - Dep/Neg/Ter	Y

***** McLeod County IFS *****



bpool
3/29/19 8:44AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9003	KRAFT WALSER HETTIG & HONSEY PLLP		367.50		3	Transactions	
3048	LAURA L SCHULTZ LAW OFFICE						
56	01-013-000-0000-6272		255.00	Court Appt AF/GF	JV-17-282	Court Appt Atty - Dep/Neg/Ter	Y
54	01-013-000-0000-6272		405.00	Court Appt AF/WF	JV-18-325	Court Appt Atty - Dep/Neg/Ter	Y
55	01-013-000-0000-6272		337.50	Court Appt RR/TH/KS	JV-19-27	Court Appt Atty - Dep/Neg/Ter	Y
53	01-013-000-0000-6272		532.50	Court Appt JP/NR	JV-19-37	Court Appt Atty - Dep/Neg/Ter	Y
52	01-013-000-0000-6272		217.50	Court Appt JJ/TE/AH	JV-19-9	Court Appt Atty - Dep/Neg/Ter	Y
3048	LAURA L SCHULTZ LAW OFFICE		1,747.50		5	Transactions	
2975	MAYER LAW OFFICE LLC						
61	01-013-000-0000-6272		22.50	Court Appt AD/MS/GM	JV-17-203	Court Appt Atty - Dep/Neg/Ter	Y
62	01-013-000-0000-6272		60.00	Court Appt YM/CM	JV-19-39	Court Appt Atty - Dep/Neg/Ter	Y
60	01-013-000-0000-6273		30.00	Court Appt D Campbell	PR-18-1912	Court Appt Atty - Other	Y
59	01-013-000-0000-6273		547.50	Court Appt C Tauriainen	PR-19-172	Court Appt Atty - Other	Y
2975	MAYER LAW OFFICE LLC		660.00		4	Transactions	
3146	MELCHERT HUBERT SJODIN PLLP						
77	01-013-000-0000-6272		247.50	Court Appt EW/JW/SJ JV-17-66	143382	Court Appt Atty - Dep/Neg/Ter	Y
78	01-013-000-0000-6272		315.00	Court Appt LN/ZK/SP JV-17-188	143387	Court Appt Atty - Dep/Neg/Ter	Y
79	01-013-000-0000-6272		112.50	Court Appt CF/WF JV-17-233	143388	Court Appt Atty - Dep/Neg/Ter	Y
80	01-013-000-0000-6272		37.50	Court Appt SR/TR/DD JV-18-14	143394	Court Appt Atty - Dep/Neg/Ter	Y
81	01-013-000-0000-6272		45.00	Court Appt TM/TM JV-18-8	143397	Court Appt Atty - Dep/Neg/Ter	Y
82	01-013-000-0000-6272		187.50	Court Appt DR/DJ JV-18-126	143410	Court Appt Atty - Dep/Neg/Ter	Y
83	01-013-000-0000-6272		307.50	Court Appt CA/JD/SA JV-18-175	143413	Court Appt Atty - Dep/Neg/Ter	Y
99	01-013-000-0000-6273		22.50	Court Appt ANI FA-11-59	143415	Court Appt Atty - Other	Y
76	01-013-000-0000-6272		247.50	Court Appt BE/BP JV-18-155	143437	Court Appt Atty - Dep/Neg/Ter	Y
84	01-013-000-0000-6272		390.00	Crt Appt AM/AM/CL FA-09-50488	143439	Court Appt Atty - Dep/Neg/Ter	Y
98	01-013-000-0000-6273		157.50	Court Appt DP FA-13-373	143527	Court Appt Atty - Other	Y
97	01-013-000-0000-6273		300.00	Court Appt JL FA-09-1622	143528	Court Appt Atty - Other	Y
202	01-013-000-0000-6272		330.00	Court Appt AD/MS/GM JV-17-203	143530	Court Appt Atty - Dep/Neg/Ter	Y
85	01-013-000-0000-6272		15.00	Court Appt GM JV-18-121	143531	Court Appt Atty - Dep/Neg/Ter	Y
96	01-013-000-0000-6273		300.00	Court Appt MS FA-11-170	143535	Court Appt Atty - Other	Y
94	01-013-000-0000-6273		135.00	Court Appt BNG FA-14-145	143541	Court Appt Atty - Other	Y
93	01-013-000-0000-6273		15.00	Court Appt BNG FA-15-1308	143542	Court Appt Atty - Other	Y
95	01-013-000-0000-6273		15.00	Court Appt BNG FA-15-1589	143543	Court Appt Atty - Other	Y
92	01-013-000-0000-6273		195.00	Court Appt EP FA-13-72	143544	Court Appt Atty - Other	Y
86	01-013-000-0000-6272		337.50	Court Appt MD/CD/DW JV-18-209	143546	Court Appt Atty - Dep/Neg/Ter	Y
87	01-013-000-0000-6272		315.00	Court Appt TH/CS JV-18-238	143547	Court Appt Atty - Dep/Neg/Ter	Y

***** McLeod County IFS *****



bpool
3/29/19 8:44AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
88	01-013-000-0000-6272		127.50	Court Appt KK/KS/PM JV-18-295	143550	Court Appt Atty - Dep/Neg/Ter	Y
75	01-013-000-0000-6272		292.50	Court Appt BH/NC JV-17-256	143578	Court Appt Atty - Dep/Neg/Ter	Y
89	01-013-000-0000-6272		30.00	Court Appt AS/BS JV-18-111	143587	Court Appt Atty - Dep/Neg/Ter	Y
90	01-013-000-0000-6272		270.00	Court Appt SB/BH JV-18-211	143593	Court Appt Atty - Dep/Neg/Ter	Y
91	01-013-000-0000-6273		22.50	Court Appt EG PR-14-1640	143595	Court Appt Atty - Other	Y
3146	MELCHERT HUBERT SJODIN PLLP		4,770.00	26 Transactions			
377	THE LAW OFFICE OF TROY A SCOTTING						
143	01-013-000-0000-6273		15.00	Court Appoint	F5-04-643	Court Appt Atty - Other	Y
142	01-013-000-0000-6273		165.00	Court Appoint	FA-11-1455	Court Appt Atty - Other	Y
145	01-013-000-0000-6273		172.50	Court Appoint	FA-14-1846	Court Appt Atty - Other	Y
144	01-013-000-0000-6273		172.50	Court Appoint	FA-17-713	Court Appt Atty - Other	Y
148	01-013-000-0000-6272		45.00	Court Appoint LN/ZK/SP	JV-17-188	Court Appt Atty - Dep/Neg/Ter	Y
152	01-013-000-0000-6273		405.00	Court Appoint CF/WF	JV-17-233	Court Appt Atty - Other	Y
147	01-013-000-0000-6272		157.50	Court Appoint BE/BP	JV-18-155	Court Appt Atty - Dep/Neg/Ter	Y
150	01-013-000-0000-6273		270.00	Court Appoint CA/JD/SA	JV-18-175	Court Appt Atty - Other	Y
151	01-013-000-0000-6273		45.00	Court Appoint MD/CD/DW	JV-18-209	Court Appt Atty - Other	Y
149	01-013-000-0000-6273		30.00	Court Appoint CB/BW	JV-18-22	Court Appt Atty - Other	Y
146	01-013-000-0000-6272		3,030.00	Court Appoint BC/JP/PR	JV-18-25	Court Appt Atty - Dep/Neg/Ter	Y
153	01-013-000-0000-6273		187.50	Court Appoint CK/RG	JV-18-340	Court Appt Atty - Other	Y
155	01-013-000-0000-6273		405.00	Court Appoint JP/NR	JV-19-37	Court Appt Atty - Other	Y
154	01-013-000-0000-6273		217.50	Court Appoint AM/AM/CL	JV-19-7	Court Appt Atty - Other	Y
377	THE LAW OFFICE OF TROY A SCOTTING		5,317.50	14 Transactions			
13	DEPT Total:		16,658.75	Court Administrator	9 Vendors	72 Transactions	
31	DEPT			County Administrator			
4675	JAGUAR SOFTWARE						
42	01-031-000-0000-6269		1,350.00	Maint Contract On Software	8156	Contracts	N
				04/10/2019 04/09/2020			
4675	JAGUAR SOFTWARE		1,350.00	1 Transactions			
31	DEPT Total:		1,350.00	County Administrator	1 Vendors	1 Transactions	
65	DEPT			Information Technology			
9820	MINNESOTA COUNTIES COMPUTER COOP						
187	01-065-000-0000-6350		838.50	Payroll & ESS Maint & Support	1903018	Other Services & Charges	N

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9820	MINNESOTA COUNTIES COMPUTER COOP				838.50				1	Transactions		
175	984 MN OFFICE OF ENTERPRISE TECHNOLOG	01-065-000-0000-6321			1,700.00	MN.IT Collab & Hats	02/01/2019	DV19020420		Maintenance Agreements		N
							02/28/2019					
	984 MN OFFICE OF ENTERPRISE TECHNOLOG				1,700.00				1	Transactions		
135	2589 SHI INTERNATIONAL CORP	01-065-000-0000-6404			73.00	Headset Swith		B09675144		Computer Supplies		N
136		01-065-000-0000-6404			118.00	Plantronics Headset		B09675269		Computer Supplies		N
	2589 SHI INTERNATIONAL CORP				191.00				2	Transactions		
65	DEPT Total:				2,729.50	Information Technology			3	Vendors	4	Transactions
76	DEPT					Central Services - County Wide						
	1857 METRO SALES INC											
101		01-076-000-0000-6321			73.12	Maint Ricoh MPC4504EX-Admin		INV1298305		Maintenance Agreements		N
102		01-076-000-0000-6321			153.79	Maint Ricoh MPC3004ex-VSO		INV1300209		Maintenance Agreements		N
103		01-076-000-0000-6321			164.42	Maint Ricoh MPC4504-Jail		INV1300210		Maintenance Agreements		N
104		01-076-000-0000-6321			499.90	Maint Ricoh MPC6004-Auditor		INV1300210		Maintenance Agreements		N
106		01-076-000-0000-6321			27.25	Maint Ricoh MP3054-Court Serv		INV1301312		Maintenance Agreements		N
107		01-076-000-0000-6321			639.40	Maint Ricoh MPC5503-Sheriff		INV1301334		Maintenance Agreements		N
	1857 METRO SALES INC				1,557.88				6	Transactions		
	138 PRO AUTO & TRANSMISSION INC											
129		01-076-000-0000-6338			30.03	LOF 2006 Chevy Silverado		2086116		Motor Pool Expenses		N
	138 PRO AUTO & TRANSMISSION INC				30.03				1	Transactions		
	1457 PRO AUTO & TRANSMISSION REPAIR INC											
131		01-076-000-0000-6338			139.75	Diagnostics/Fouled Plug		3072147		Motor Pool Expenses		N
	1457 PRO AUTO & TRANSMISSION REPAIR INC				139.75				1	Transactions		
76	DEPT Total:				1,727.66	Central Services - County Wide			3	Vendors	8	Transactions
91	DEPT					County Attorney						
	6513 MorningStar Psychological Services PLLC											
188		01-091-000-0000-6350			1,454.56	Evaluation Re Jody Binger				Other Services & Charges		N

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
6513	MorningStar Psychological Services PLLC				1,454.56							
60963	SEVEN COUNTY PROCESS SERVERS LLC											
134		01-091-000-0000-6350			65.00	Svc Of Doc		20190425		Other Services & Charges		Y
60963	SEVEN COUNTY PROCESS SERVERS LLC				65.00							
91	DEPT Total:				1,519.56	County Attorney			2 Vendors		2 Transactions	
101	DEPT					County Recorder						
3146	MELCHERT HUBERT SJODIN PLLP											
74		01-101-000-0000-6263			250.00	Torrens Examiner Plat Review				Legal Services		Y
3146	MELCHERT HUBERT SJODIN PLLP				250.00							
101	DEPT Total:				250.00	County Recorder			1 Vendors		1 Transactions	
103	DEPT					County Assessor						
8564	OFFICE DEPOT INC											
126		01-103-000-0000-6402			124.47	Office Supplies		281775695001		Office Supplies		N
127		01-103-000-0000-6402			4.19	Office Supplies		281778858001		Office Supplies		N
8564	OFFICE DEPOT INC				128.66							
103	DEPT Total:				128.66	County Assessor			1 Vendors		2 Transactions	
111	DEPT					Courthouse Building						
539	CENTERPOINT ENERGY INC											
7		01-111-000-0000-6255			11,089.17	Gas Bill CH		5969231-9		Natural Gas		N
						01/31/2019	02/28/2019					
539	CENTERPOINT ENERGY INC				11,089.17							
5967	GLENCOE FLEET SUPPLY INC											
36		01-111-000-0000-6425			18.99	Drill Bit		39559		Repair & Maintenance Supplies		N
40		01-111-000-0000-6425			45.00	Steamer Rental		39852		Repair & Maintenance Supplies		N
5967	GLENCOE FLEET SUPPLY INC				63.99							
3384	GRAINGER											
173		01-111-000-0000-6425			13.20	Belts For Exhaust Fan		9125980830		Repair & Maintenance Supplies		N
3384	GRAINGER				13.20							

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4427	NEUBARTH LAWN CARE & LANDSCAPING						
114	01-111-000-0000-6303		385.00	Lot 4 Snow/Salt/Sidewalks 03/09/2019 03/10/2019	14375	Repair & Maintenance Services	Y
115	01-111-000-0000-6303		390.00	Lot 5 Snow/Salt/Sidewalks 03/09/2019 03/10/2019	14375	Repair & Maintenance Services	Y
120	01-111-000-0000-6303		130.00	Lot 4 Salt 03/11/2019 03/12/2019	14376	Repair & Maintenance Services	Y
121	01-111-000-0000-6303		40.00	Lot 5 Salt 03/11/2019 03/12/2019	14376	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		945.00	4 Transactions			
2008	OTIS ELEVATOR						
128	01-111-000-0000-6303		1,491.00	Elevator Maintenance 04/01/2019 06/30/2019	CL05235419	Repair & Maintenance Services	N
2008	OTIS ELEVATOR		1,491.00	1 Transactions			
2180	PLUMBING AND HEATING BY CRAIG						
205	01-111-000-0000-6303		195.00	RPZ Test/Rebuild	109171	Repair & Maintenance Services	N
2180	PLUMBING AND HEATING BY CRAIG		195.00	1 Transactions			
3752	STAR GROUP LLC						
138	01-111-000-0000-6415		7.88	Micro Fiber Towels	32448	Cleaning Supplies	N
3752	STAR GROUP LLC		7.88	1 Transactions			
111	DEPT Total:		13,805.24	Courthouse Building	7 Vendors	11 Transactions	
112	DEPT			North Complex Building			
4427	NEUBARTH LAWN CARE & LANDSCAPING						
111	01-112-000-0000-6303		435.00	Lot 1 Snow/Salt/Sidewalks 03/09/2019 03/10/2019	14375	Repair & Maintenance Services	Y
117	01-112-000-0000-6303		130.00	Lot 1 Salt 03/11/2019 03/12/2019	14376	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		565.00	2 Transactions			
2180	PLUMBING AND HEATING BY CRAIG						
207	01-112-000-0000-6303		195.00	RPZ Test/Rebuild	109173	Repair & Maintenance Services	N
2180	PLUMBING AND HEATING BY CRAIG		195.00	1 Transactions			

******* McLeod County IFS *******



bpool
3/29/19 8:44AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
112	DEPT Total:		760.00	North Complex Building	2 Vendors	3 Transactions	
114	DEPT			Environmental Services Building			
6112	ELECTRO WATCHMAN INC						
18	01-114-000-0000-6303		102.60	Contract Monitoring-ES	325417	Repair & Maintenance Services	N
	6112 ELECTRO WATCHMAN INC		102.60		1 Transactions		
869	HILLYARD HUTCHINSON						
41	01-114-000-0000-6415		262.29	Cleaning Supplies	603359812	Cleaning Supplies	N
	869 HILLYARD HUTCHINSON		262.29		1 Transactions		
4427	NEUBARTH LAWN CARE & LANDSCAPING						
116	01-114-000-0000-6303		630.00	Lot 7 Snow/Salt/Sidewalks 03/09/2019 03/10/2019	14375	Repair & Maintenance Services	Y
122	01-114-000-0000-6303		150.00	Lot 7 Salt 03/11/2019 03/12/2019	14376	Repair & Maintenance Services	Y
	4427 NEUBARTH LAWN CARE & LANDSCAPING		780.00		2 Transactions		
114	DEPT Total:		1,144.89	Environmental Services Building	3 Vendors	4 Transactions	
116	DEPT			Health & Human Services Building			
3375	FOSTER MECHANICAL						
22	01-116-000-0000-6303		710.80	Replace Low Water Cut Off	12110	Repair & Maintenance Services	N
	3375 FOSTER MECHANICAL		710.80		1 Transactions		
5967	GLENCOE FLEET SUPPLY INC						
37	01-116-000-0000-6425		6.98	Door Stops	39609	Repair & Maintenance Supplies	N
38	01-116-000-0000-6415		8.98	Zep Carpet Cleaner	39732	Cleaning Supplies	N
39	01-116-000-0000-6425		27.06	Toilet Parts For Rebuild	39837	Repair & Maintenance Supplies	N
	5967 GLENCOE FLEET SUPPLY INC		43.02		3 Transactions		
869	HILLYARD HUTCHINSON						
174	01-116-000-0000-6425		103.43	Replacement Cover For Vacuum	700373489	Repair & Maintenance Supplies	N
	869 HILLYARD HUTCHINSON		103.43		1 Transactions		
4427	NEUBARTH LAWN CARE & LANDSCAPING						
112	01-116-000-0000-6303		295.00	Lot 2 Snow/Salt/Sidewalks 03/09/2019 03/10/2019	14375	Repair & Maintenance Services	Y

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
113		01-116-000-0000-6303			415.00	Lot 3 Snow/Salt/Sidewalks	03/09/2019 03/10/2019	14375		Repair & Maintenance Services		Y
119		01-116-000-0000-6303			120.00	Lot 3 Salt	03/11/2019 03/12/2019	14376		Repair & Maintenance Services		Y
118		01-116-000-0000-6303			80.00	Lot 2 Salt	03/11/2019 03/12/2019	14376		Repair & Maintenance Services		Y
	4427	NEUBARTH LAWN CARE & LANDSCAPING			910.00		4 Transactions					
	2180	PLUMBING AND HEATING BY CRAIG										
206		01-116-000-0000-6303			195.00	RPZ Test/Rebuild		109172		Repair & Maintenance Services		N
	2180	PLUMBING AND HEATING BY CRAIG			195.00		1 Transactions					
116	DEPT Total:				1,962.25	Health & Human Services Building		5 Vendors		10 Transactions		
117	DEPT					Fairgrounds						
	3216	FARM RITE EQUIPMENT INC										
21		01-117-000-0000-6425			45.30	Oil Filters/Motor Oil/Hydrauli		P42023		Repair & Maintenance Supplies		N
	3216	FARM RITE EQUIPMENT INC			45.30		1 Transactions					
117	DEPT Total:				45.30	Fairgrounds		1 Vendors		1 Transactions		
121	DEPT					Veteran Services						
	138	PRO AUTO & TRANSMISSION INC										
130		01-121-000-0000-6327			62.22	Maintenance 2016 Ford Flex		2085753		General Auto Maintenance		N
	138	PRO AUTO & TRANSMISSION INC			62.22		1 Transactions					
121	DEPT Total:				62.22	Veteran Services		1 Vendors		1 Transactions		
201	DEPT					County Sheriff's Office						
	684	APPLIED CONCEPTS INC										
2		01-201-000-0000-6610			3,151.00	#178 Radar		344475		Capital - Over \$5,000 (Fixed Assets)		N
	684	APPLIED CONCEPTS INC			3,151.00		1 Transactions					
	5575	CIVIL AIR PATROL MAGAZINE										
9		01-201-000-0000-6450			145.00	One Year Subscription		CP 2706062		Subscriptions		N
	5575	CIVIL AIR PATROL MAGAZINE			145.00		1 Transactions					
	5270	DRIVER & VEHICLE SERVICES										

***** McLeod County IFS *****



bpool
3/29/19 8:44AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16	01-201-000-0000-6327		11.00	#174 License Plate Fee	00R3900-1	General Auto Maintenance	N
	5270 DRIVER & VEHICLE SERVICES		11.00	1 Transactions			
5223	EMERGENCY AUTOMOTIVE TECHNOLOGIE						
19	01-201-000-0000-6610		171.75	19-179 Sqaud Parts	AW020819-1A	Capital - Over \$5,000 (Fixed Assets)	N
	5223 EMERGENCY AUTOMOTIVE TECHNOLOGIE		171.75	1 Transactions			
432	SAMS TIRE SERVICE						
133	01-201-000-0000-6327		697.44	#166 Tires GY Eagle UG GW3	148948	General Auto Maintenance	N
	432 SAMS TIRE SERVICE		697.44	1 Transactions			
150	VERIZON WIRELESS						
158	01-201-000-9003-6350		105.03	GPD Air Source Cards 03/03/2019 04/02/2019	9825375529	Other Services & Charges - Glencoe Cor	N
159	01-201-000-0000-6203		20.10	MCSO Cell Phone Usage 03/03/2019 04/02/2019	982537554	Communications	N
160	01-201-000-0000-6203		76.22-	MCSO Air Source Cards 03/03/2019 04/02/2019	982537554	Communications	N
161	01-201-000-0000-6203		35.01	MCSO Air Source Cards 03/03/2019 04/02/2019	982537554	Communications	N
166	01-201-000-0000-6203		29.48	Co Atty Cell Phone Usage 03/03/2019 04/02/2019	982537554	Communications	N
167	01-201-000-9001-6350		35.01	Brownton Air Source Cards 03/03/2019 04/02/2019	982537554	Other Services & Charges - Brownton Cc	N
162	01-201-000-9003-6350		70.02	GPD Air Source Cards 03/03/2019 04/02/2019	982537554	Other Services & Charges - Glencoe Cor	N
163	01-201-000-9004-6350		105.03	LPPD Air Source Cards 03/03/2019 04/02/2019	982537554	Other Services & Charges-LP Computer	N
164	01-201-000-9005-6350		105.03	WPD Air Source Cards 03/03/2019 04/02/2019	982537554	Other Service & Charges - Winsted Comp	N
165	01-201-000-9006-6350		35.01	SLPD Air Source Cards 03/03/2019 04/02/2019	982537554	Other Services & Charges - SL Comp	N
	150 VERIZON WIRELESS		463.50	10 Transactions			
2011	WATCHGUARD VIDEO						
168	01-201-000-0000-6610		4,970.00	#178 Squad Camera Setup	4REINV0008748	Capital - Over \$5,000 (Fixed Assets)	N
	2011 WATCHGUARD VIDEO		4,970.00	1 Transactions			

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
201	DEPT Total:		9,609.69	County Sheriff's Office	7 Vendors	16 Transactions	
251	DEPT			County Jail			
	5270 DRIVER & VEHICLE SERVICES						
17	01-251-000-0000-6327		11.00	#149 License Plate Fee	J165A0343	General Auto Maintenance	N
	5270 DRIVER & VEHICLE SERVICES		11.00		1 Transactions		
	3375 FOSTER MECHANICAL						
23	01-251-000-0000-6303		5,987.73	Replace Jail Fixtures	12125	Repair & Maintenance Services	N
	3375 FOSTER MECHANICAL		5,987.73		1 Transactions		
	977 MIDWEST MONITORING & SURVEILLANCE						
109	01-251-000-0000-6355		82.50	UA Screenings 02/01/2019 02/28/2019	DT0219505	UA Expense	N
110	01-251-000-0000-6355		1,297.47	UA Testing Supplies 02/01/2019 02/28/2019	DT0219505	UA Expense	N
	977 MIDWEST MONITORING & SURVEILLANCE		1,379.97		2 Transactions		
	2869 Occupational Health Centers of Minnesota						
125	01-251-000-0000-6265		973.00	Pre Employment Physical	102941056	Professional Services	N
	2869 Occupational Health Centers of Minnesota		973.00		1 Transactions		
	150 VERIZON WIRELESS						
157	01-251-000-0000-6203		17.00	Jail Cell Phone Usage 03/03/2019 04/02/2019	9825375529	Communications	N
	150 VERIZON WIRELESS		17.00		1 Transactions		
251	DEPT Total:		8,368.70	County Jail	5 Vendors	6 Transactions	
485	DEPT			County Public Health Nursing			
	4445 DEVELOPMENTAL IMPACT LLC						
35	01-485-000-0000-6350		345.00	Reflective Practice 03/22/2019 03/22/2019	30378	Other Services & Charges	N
	4445 DEVELOPMENTAL IMPACT LLC		345.00		1 Transactions		
	3763 KUNZE/DAVID						
51	01-485-490-0000-6047		431.60	Chore Services ID #824989.01 01/18/2019 02/27/2019		Chore Services	Y

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
3763	KUNZE/DAVID				431.60		1 Transactions		
57	205 MARCO TECHNOLOGIES LLC	01-485-000-0000-6403			11.00	Monthly Cost Per Print 03/15/2019 04/14/2019	INV6140305	Printed Paper Supplies	N
	205 MARCO TECHNOLOGIES LLC				11.00	1 Transactions			
108	4430 MEYER/SKYLAR	01-485-490-0000-6047			387.20	Chore Services ID#819374.01 02/06/2019 02/27/2019		Chore Services	Y
	4430 MEYER/SKYLAR				387.20	1 Transactions			
485	DEPT Total:				1,174.80	County Public Health Nursing	4 Vendors	4 Transactions	
501	DEPT					Culture & Recreation			
203	6000 COMMON CUP MINISTRIES	01-501-000-0000-6898			5,000.00	2019 Allocation		Allocation - Common Cup Ministry	N
	6000 COMMON CUP MINISTRIES				5,000.00	1 Transactions			
73	2928 MCLEOD FOR TOMORROW	01-501-000-0000-6870			17,000.00	2019 Allocation		Allocation - McLeod for Tomorrow	N
	2928 MCLEOD FOR TOMORROW				17,000.00	1 Transactions			
132	3242 SAFE AVENUES	01-501-000-0000-6890			2,200.00	2019 Allocation	273	Allocation - Safe Avenues	N
	3242 SAFE AVENUES				2,200.00	1 Transactions			
189	1802 UNITED COMMUNITY ACTION PARTNERSH	01-501-000-0000-6887			10,000.00	2019 Allocation		Allocation - Outreach (HCAA)	N
	1802 UNITED COMMUNITY ACTION PARTNERSH				10,000.00	1 Transactions			
501	DEPT Total:				34,200.00	Culture & Recreation	4 Vendors	4 Transactions	
603	DEPT					County Extension			
100	11180 MEEKER COUNTY EXTENSION OFFICE	01-603-000-0000-6402			23.50	Postage Farm Family Mailing 03/14/2019 03/14/2019		Office Supplies	N

******* McLeod County IFS *******



bpool
3/29/19 8:44AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Revenue Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
11180	MEEKER COUNTY EXTENSION OFFICE		23.50		1 Transactions		
603	DEPT Total:		23.50	County Extension	1 Vendors	1 Transactions	
1	Fund Total:		208,212.07	General Revenue Fund		162 Transactions	

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			...			
192	3754 MCLEOD SIBLEY HEALTH INSURANCE 03-000-000-0000-2045		18,056.00	Medical Premium 04/01/2019 04/30/2019		Health Insurance Payable	N
	3754 MCLEOD SIBLEY HEALTH INSURANCE		18,056.00	1 Transactions			
184	3028 MINNESOTA CHILD SUPPORT PAYMENT C 03-000-000-0000-2056		263.03	Child Support 03/03/2019 03/16/2019	001498092001	Child Support Garnishment Payable	N
183	03-000-000-0000-2056		174.43	Child Support 03/03/2019 03/16/2019	001555467301	Child Support Garnishment Payable	N
	3028 MINNESOTA CHILD SUPPORT PAYMENT C		437.46	2 Transactions			
0	DEPT Total:		18,493.46	...	2 Vendors	3 Transactions	
310	DEPT			Highway Maintenance			
11	2715 COMPASS MINERALS AMERICA INC 03-310-000-0000-6505		2,159.62	Winter Salt 4228 Gats-28.12T	416466	Winter Salt	N
10	03-310-000-0000-6505		4,185.60	Winter Salt 4228 Gats-54.50T	417407	Winter Salt	N
13	03-310-000-0000-6505		6,184.55	Winter Salt 4219 Hats 80.57T	418916	Winter Salt	N
12	03-310-000-0000-6505		8,706.98	Winter Salt 4239 Brownton	418921	Winter Salt	N
14	03-310-000-0000-6505		1,939.73	Winter Salt 4219 Hats 25.27T	426992	Winter Salt	N
	2715 COMPASS MINERALS AMERICA INC		23,176.48	5 Transactions			
310	DEPT Total:		23,176.48	Highway Maintenance	1 Vendors	5 Transactions	
320	DEPT			Highway Construction			
20	5127 EVERGREEN LAND SERVICES 03-320-000-0000-6265		2,441.80	RW Services Job 0159	12096	Professional Services	N
	5127 EVERGREEN LAND SERVICES		2,441.80	1 Transactions			
320	DEPT Total:		2,441.80	Highway Construction	1 Vendors	1 Transactions	
330	DEPT			Highway Administration			
71	1160 MCLEOD COUNTY AUDITOR TREASURER 03-330-000-0000-6352		9,358.36	2019 Property Tax Statements	1734	Ditch Levies	N
68	03-330-000-0000-6352		91.46	2019 Property Tax Statements	25270	Ditch Levies	N
66	03-330-000-0000-6352		32.41	2019 Property Tax Statements	25271	Ditch Levies	N

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

3 Road & Bridge Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 16

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
65	03-330-000-0000-6352		20.04	2019 Property Tax Statements	25272	Ditch Levies	N
64	03-330-000-0000-6352		72.80	2019 Property Tax Statements	25273	Ditch Levies	N
70	03-330-000-0000-6352		14.72	2019 Property Tax Statements	25274	Ditch Levies	N
67	03-330-000-0000-6352		109.29	2019 Property Tax Statements	25275	Ditch Levies	N
69	03-330-000-0000-6352		17.76	2019 Property Tax Statements	2784	Ditch Levies	N
72	03-330-000-0000-6352		545.53	2019 Property Tax Statements	649	Ditch Levies	N
1160	MCLEOD COUNTY AUDITOR TREASURER		10,262.37	9 Transactions			
1857	METRO SALES INC						
105	03-330-000-0000-6321		55.01	Maint Ricoh MPC5503-Highway	INV1301313	Maintenance Agreements	N
1857	METRO SALES INC		55.01	1 Transactions			
291	SOUTHWEST CHAPTER MSPE						
140	03-330-000-0000-6245		240.00	Registration Annual Worksop		Dues & Registration Fees	N
291	SOUTHWEST CHAPTER MSPE		240.00	1 Transactions			
330	DEPT Total:		10,557.38	Highway Administration	3 Vendors	11 Transactions	
340	DEPT			Highway Equipment Maintenance			
2709	A R ENGH HEATING & AIR CONDITIONING						
3	03-340-000-0000-6303		432.66	Repair Air Exchanger-Slats	190254	Repair & Maintenance Services	N
2709	A R ENGH HEATING & AIR CONDITIONING		432.66	1 Transactions			
5253	NORTH CENTRAL INTERNATIONAL						
124	03-340-000-0000-6425		326.43	Parts	185769	Repair & Maintenance Supplies	N
123	03-340-000-0000-6425		349.09	Parts	185793	Repair & Maintenance Supplies	N
5253	NORTH CENTRAL INTERNATIONAL		675.52	2 Transactions			
3752	STAR GROUP LLC						
139	03-340-000-0000-6425		7.99	Parts	32498	Repair & Maintenance Supplies	N
3752	STAR GROUP LLC		7.99	1 Transactions			
340	DEPT Total:		1,116.17	Highway Equipment Maintenance	3 Vendors	4 Transactions	
3	Fund Total:		55,785.29	Road & Bridge Fund		24 Transactions	

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

5 Solid Waste Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			Solid Waste Tip Fee			
193	3754 MCLEOD SIBLEY HEALTH INSURANCE		1,200.00	Medical Premium		Health Insurance Payable	N
	05-391-000-0000-2045			04/01/2019 04/30/2019			
	3754 MCLEOD SIBLEY HEALTH INSURANCE		1,200.00		1 Transactions		
391	DEPT Total:		1,200.00	Solid Waste Tip Fee		1 Vendors	1 Transactions
393	DEPT			Materials Recovery Facility			
1	5753 AMERICAN DOOR WORKS		348.63	Repair Door Warehouse		Repair & Maintenance - Other	N
	05-393-000-0000-6561				208268-IN		
	5753 AMERICAN DOOR WORKS		348.63		1 Transactions		
393	DEPT Total:		348.63	Materials Recovery Facility		1 Vendors	1 Transactions
397	DEPT			Household Hazardous Waste			
170	4435 ACCOUNT CONTROL TECHNOLOGY INC		66.30	Garnishment		Garnishments Payable	N
	05-397-000-0000-2055			03/03/2019 03/16/2019			
	4435 ACCOUNT CONTROL TECHNOLOGY INC		66.30		1 Transactions		
194	3754 MCLEOD SIBLEY HEALTH INSURANCE		1,144.00	Medical Premium		Health Insurance Payable	N
	05-397-000-0000-2045			04/01/2019 04/30/2019			
	3754 MCLEOD SIBLEY HEALTH INSURANCE		1,144.00		1 Transactions		
185	3028 MINNESOTA CHILD SUPPORT PAYMENT C		268.57	Child Support		Child Support Garnishment Payable	N
	05-397-000-0000-2056			03/03/2019 03/16/2019	001492611501		
	3028 MINNESOTA CHILD SUPPORT PAYMENT C		268.57		1 Transactions		
397	DEPT Total:		1,478.87	Household Hazardous Waste		3 Vendors	3 Transactions
5	Fund Total:		3,027.50	Solid Waste Fund		5 Transactions	

***** McLeod County IFS *****



bpool
3/29/19 8:44AM
11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT			Income Maintenance			
3754	MCLEOD SIBLEY HEALTH INSURANCE						
195	11-420-000-0000-2045		15,410.32	Medical Premium 04/01/2019 04/30/2019		Health Insurnace Payable	N
	3754	MCLEOD SIBLEY HEALTH INSURANCE	15,410.32	1 Transactions			
420	DEPT Total:		15,410.32	Income Maintenance	1 Vendors	1 Transactions	
430	DEPT			Individual & Family Social Services			
3754	MCLEOD SIBLEY HEALTH INSURANCE						
196	11-430-000-0000-2045		48,781.68	Medical Premium 04/01/2019 04/30/2019		Health Insurance Payable	N
	3754	MCLEOD SIBLEY HEALTH INSURANCE	48,781.68	1 Transactions			
3028	MINNESOTA CHILD SUPPORT PAYMENT C						
186	11-430-000-0000-2056		230.73	Child Support 03/03/2019 03/16/2019	001486828601	Child Support Garnishment Payable	N
	3028	MINNESOTA CHILD SUPPORT PAYMENT C	230.73	1 Transactions			
430	DEPT Total:		49,012.41	Individual & Family Social Services	2 Vendors	2 Transactions	
450	DEPT			Tri-Star			
4187	COAST PROFESSIONAL INC						
172	11-450-000-0000-2055		218.70	Garnishment 03/03/2019 03/16/2019		Garnishments Payable	N
	4187	COAST PROFESSIONAL INC	218.70	1 Transactions			
3754	MCLEOD SIBLEY HEALTH INSURANCE						
197	11-450-000-0000-2045		10,972.00	Medical Premium 04/01/2019 04/30/2019		Health Insurance Payable	N
	3754	MCLEOD SIBLEY HEALTH INSURANCE	10,972.00	1 Transactions			
450	DEPT Total:		11,190.70	Tri-Star	2 Vendors	2 Transactions	
11	Fund Total:		75,613.43	Human Service Fund		5 Transactions	

******* McLeod County IFS *******



bpool
3/29/19 8:44AM

21 SWCD Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
696	DEPT			SWCD			
8	5906 CENTURYLINK 21-696-000-0000-6203		155.87	Services 03/18/2019 04/17/2019	314187619	Communications	N
	5906 CENTURYLINK		155.87	1 Transactions			
63	595 MCLEOD COUNTY ABSTRACT AND TITLE S 21-696-000-0000-6350		315.00	Title Services-07.033.0250	70-19757	Other Services & Charges	Y
	595 MCLEOD COUNTY ABSTRACT AND TITLE S		315.00	1 Transactions			
198	3754 MCLEOD SIBLEY HEALTH INSURANCE 21-696-000-0000-2045		2,048.00	Medical Premium 04/01/2019 04/30/2019		Health Insurance Payable	N
	3754 MCLEOD SIBLEY HEALTH INSURANCE		2,048.00	1 Transactions			
156	2639 TITLE MARK LLC 21-696-000-0000-6350		305.00	Owners Policy Commitment Fee	1906515	Other Services & Charges	N
	2639 TITLE MARK LLC		305.00	1 Transactions			
696	DEPT Total:		2,823.87	SWCD	4 Vendors	4 Transactions	
697	DEPT			Drainage Inspector			
199	3754 MCLEOD SIBLEY HEALTH INSURANCE 21-697-000-0000-2045		628.00	Medical Premium 04/01/2019 04/30/2019		Health Insurance Payable	N
	3754 MCLEOD SIBLEY HEALTH INSURANCE		628.00	1 Transactions			
697	DEPT Total:		628.00	Drainage Inspector	1 Vendors	1 Transactions	
21	Fund Total:		3,451.87	SWCD Fund		5 Transactions	

***** McLeod County IFS *****



bpool
3/29/19 8:44AM
25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	DEPT			Law Library			
58	6 MATTHEW BENDER & CO INC						
	25-015-000-0000-6451		195.10	Law Book MN Family Law REL#67	9565310	Books	N
	6 MATTHEW BENDER & CO INC		195.10	1 Transactions			
15	DEPT Total:		195.10	Law Library	1 Vendors	1 Transactions	
613	DEPT			Water Resource Management Grant			
169	882 WINSTED LAKE WATERSHED ASSOCIATIO						
	25-613-000-0000-6890		1,000.00	2019 Allocation		Allocation	N
	882 WINSTED LAKE WATERSHED ASSOCIATIO		1,000.00	1 Transactions			
613	DEPT Total:		1,000.00	Water Resource Management Grant	1 Vendors	1 Transactions	
614	DEPT			Wetlands Administration Grant			
200	3754 MCLEOD SIBLEY HEALTH INSURANCE						
	25-614-000-0000-2045		696.51	Medical Premium		Health Insurance Payable	N
				04/01/2019 04/30/2019			
	3754 MCLEOD SIBLEY HEALTH INSURANCE		696.51	1 Transactions			
614	DEPT Total:		696.51	Wetlands Administration Grant	1 Vendors	1 Transactions	
886	DEPT			County Feedlot Program			
201	3754 MCLEOD SIBLEY HEALTH INSURANCE						
	25-886-000-0000-2045		565.20	Medical Premium		Health Insurance Payable	N
				04/01/2019 04/30/2019			
	3754 MCLEOD SIBLEY HEALTH INSURANCE		565.20	1 Transactions			
886	DEPT Total:		565.20	County Feedlot Program	1 Vendors	1 Transactions	
25	Fund Total:		2,456.81	Special Revenue Fund		4 Transactions	

******* McLeod County IFS *******



bpool
3/29/19 8:44AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

41 Capital Projects Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
113	DEPT			Government Center			
	3271 CONTEGRITY GROUP						
204	41-113-000-0000-6610		11,200.00	Pre Construction Phase	2019042	Capital - Over \$5,000 (Fixed Assets)	N
	3271 CONTEGRITY GROUP		11,200.00	1 Transactions			
113	DEPT Total:		11,200.00	Government Center	1 Vendors	1 Transactions	
41	Fund Total:		11,200.00	Capital Projects Fund		1 Transactions	

***** McLeod County IFS *****



bpool
3/29/19 8:44AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

86 Trust & Agency Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
833	DEPT			Mortgage Registry Tax			
	4933 SIMPLIFILE						
137	86-833-000-0000-6810		18.40	A439425 MRT Collected		Refunds & Reimbursements	N
	4933 SIMPLIFILE		18.40	1 Transactions			
833	DEPT Total:		18.40	Mortgage Registry Tax	1 Vendors	1 Transactions	
86	Fund Total:		18.40	Trust & Agency Fund		1 Transactions	
	Final Total:		359,765.37	95 Vendors	207 Transactions		

***** **McLeod County IFS** *****



Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	208,212.07	General Revenue Fund
	3	55,785.29	Road & Bridge Fund
	5	3,027.50	Solid Waste Fund
	11	75,613.43	Human Service Fund
	21	3,451.87	SWCD Fund
	25	2,456.81	Special Revenue Fund
	41	11,200.00	Capital Projects Fund
	86	18.40	Trust & Agency Fund
	All Funds	359,765.37	Total

Approved by,

.....

.....

***** McLeod County IFS *****



bpool
4/5/19 9:34AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 General Revenue Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	DEPT			Board of County Commissioners			
1886	BMO						
325	01-005-000-0000-6402		29.99	Adobe	8455	Office Supplies	N
	1886 BMO		29.99		1 Transactions		
4917	CITY OF GLENCOE						
36	01-005-000-0000-6336		35.00	Student Government Day		Meals, Lodging, Parking & Miscellaneous	N
	4917 CITY OF GLENCOE		35.00		1 Transactions		
5	DEPT Total:		64.99	Board of County Commissioners	2 Vendors	2 Transactions	
13	DEPT			Court Administrator			
11580	CENTURYLINK						
28	01-013-000-0000-6203		31.39	Long Distance 03/21/2019 04/20/2019	320439462	Communications	N
	11580 CENTURYLINK		31.39		1 Transactions		
812	GAVIN WINTERS DONLEY & OSTLUND LTD						
51	01-013-000-0000-6272		142.50	Court Appt MH/J MM JV-18-65	02810202-000M	Court Appt Atty - Dep/Neg/Ter	Y
50	01-013-000-0000-6272		217.50	Court Appt DM/DP JV-18-84	20180071-000M	Court Appt Atty - Dep/Neg/Ter	Y
47	01-013-000-0000-6272		191.25	Court Appt MD/CD/DW JV-18-209	20180154-000M	Court Appt Atty - Dep/Neg/Ter	Y
46	01-013-000-0000-6272		198.75	Court Appt BY/MM JV-18-237	20180181-000M	Court Appt Atty - Dep/Neg/Ter	Y
53	01-013-000-0000-6272		11.25	Court Appt JC/JG JV-18-263	201802060-000M	Court Appt Atty - Dep/Neg/Ter	Y
52	01-013-000-0000-6272		90.00	Court Appt AF/WF JV-18-325	20180235-000M	Court Appt Atty - Dep/Neg/Ter	Y
49	01-013-000-0000-6272		135.00	Court Appt JP/NR JV-19-37	20190022-000M	Court Appt Atty - Dep/Neg/Ter	Y
48	01-013-000-0000-6272		187.50	Court Appt BS/NK JV-19-13	20190028-000M	Court Appt Atty - Dep/Neg/Ter	Y
	812 GAVIN WINTERS DONLEY & OSTLUND LTD		1,173.75		8 Transactions		
283	GLENCOE LAW OFFICE						
54	01-013-000-0000-6273		2,711.25	Court Appt JW PR-18-2033	0135	Court Appt Atty - Other	Y
57	01-013-000-0000-6272		303.75	Court Appt AB/SB JV-19-61	1036	Court Appt Atty - Dep/Neg/Ter	Y
58	01-013-000-0000-6272		240.00	Court Appt BH/NC JV-18-260/267	1037	Court Appt Atty - Dep/Neg/Ter	Y
59	01-013-000-0000-6272		135.00	Court Appt MJ/MD JV-18-335	1038	Court Appt Atty - Dep/Neg/Ter	Y
60	01-013-000-0000-6272		292.50	Court Appt SR/TR/DD JV-18-251	1039	Court Appt Atty - Dep/Neg/Ter	Y
61	01-013-000-0000-6272		138.75	Court Appt BE/NG JV-18-365	1040	Court Appt Atty - Dep/Neg/Ter	Y
62	01-013-000-0000-6272		108.75	Court Appt AF/WF JV-18-325	1041	Court Appt Atty - Dep/Neg/Ter	Y
63	01-013-000-0000-6272		101.25	Court Appt RB/DJ/JL JV-17-230	1042	Court Appt Atty - Dep/Neg/Ter	Y
73	01-013-000-0000-6272		577.50	Court Appt JJ/TE/AH JV-19-9	1043	Court Appt Atty - Dep/Neg/Ter	Y
64	01-013-000-0000-6272		71.25	Court Appt NJ/JB JV-18-237	1044	Court Appt Atty - Dep/Neg/Ter	Y

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
56		01-013-000-0000-6273			266.25	Court Appt LK PR-19-136		1045		Court Appt Atty - Other		Y
55		01-013-000-0000-6273			982.50	Court Appt DM PR-18-1775		1046		Court Appt Atty - Other		Y
65		01-013-000-0000-6272			97.50	Court Appt KO/MO JV-17-175		1047		Court Appt Atty - Dep/Neg/Ter		Y
66		01-013-000-0000-6272			236.25	Court Appt TH/DY JV-19-66		1048		Court Appt Atty - Dep/Neg/Ter		Y
67		01-013-000-0000-6272			273.75	Court Appt CS/MM JV-18-164		1049		Court Appt Atty - Dep/Neg/Ter		Y
68		01-013-000-0000-6272			821.25	Court Appt DM/DP JV-18-84		1050		Court Appt Atty - Dep/Neg/Ter		Y
69		01-013-000-0000-6272			116.25	Court Appt BR/SW JV-18-338		1051		Court Appt Atty - Dep/Neg/Ter		Y
70		01-013-000-0000-6272			337.50	Court Appt BS/TT/DM JV-19-56		1052		Court Appt Atty - Dep/Neg/Ter		Y
71		01-013-000-0000-6272			93.75	Court Appt TH/CS JV-18-238		1053		Court Appt Atty - Dep/Neg/Ter		Y
72		01-013-000-0000-6272			116.25	Court Appt GS/JS JV-16-225		1054		Court Appt Atty - Dep/Neg/Ter		Y
283	GLENCOE LAW OFFICE				8,021.25				20	Transactions		
13	DEPT Total:				9,226.39	Court Administrator			3	Vendors		29 Transactions
31	DEPT					County Administrator						
	1886	BMO										
322		01-031-000-0000-6336			266.30	Grandview Lodge		8455		Meals, Lodging, Parking & Miscellaneous		N
	1886	BMO			266.30				1	Transactions		
	4635	EMPLOYEE RELATIONS INC										
194		01-031-000-0000-6350			288.40	Background Checks		84758		Other Services & Charges		N
	4635	EMPLOYEE RELATIONS INC			288.40				1	Transactions		
	6009	INNOVATIVE OFFICE SOLUTIONS LLC										
82		01-031-000-0000-6402			16.35	Office Supplies		IN2449316		Office Supplies		N
83		01-031-000-0000-6402			32.44	Office Supplies		IN2452765		Office Supplies		N
	6009	INNOVATIVE OFFICE SOLUTIONS LLC			48.79				2	Transactions		
31	DEPT Total:				603.49	County Administrator			3	Vendors		4 Transactions
41	DEPT					County Auditor-Treasurer						
	1189	ANIMAL MEDICAL CENTER ON CROW RIVE										
1		01-041-000-0000-6350			391.00	Boarding-Shasta		191475		Other Services & Charges		N
2		01-041-000-0000-6350			48.00	Euthanasia-Shasta		191475		Other Services & Charges		N
3		01-041-000-0000-6350			65.00	Cremation-Shasta		191475		Other Services & Charges		N
4		01-041-000-0000-6350			391.00	Boarding-Gambit		191475		Other Services & Charges		N
5		01-041-000-0000-6350			152.50	Office Visit-Gambit		191475		Other Services & Charges		N
6		01-041-000-0000-6350			48.00	Euthanasia-Gambit		191475		Other Services & Charges		N

***** **McLeod County IFS** *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7	01-041-000-0000-6350		65.00	Cremation-Gambit	191475	Other Services & Charges	N
8	01-041-000-0000-6350		63.11	Sales Tax	191475	Other Services & Charges	N
1189	ANIMAL MEDICAL CENTER ON CROW RIVE		1,223.61	8 Transactions			
41	DEPT Total:		1,223.61	County Auditor-Treasurer	1 Vendors	8 Transactions	
65	DEPT			Information Technology			
1886	BMO						
318	01-065-000-0000-6402		122.84	Lenovo	1692	Office Supplies	N
1886	BMO		122.84	1 Transactions			
5268	FIREVERSE						
45	01-065-000-0000-6269		4,000.00	Firewall Professional Services	ST10107	Contracts	N
5268	FIREVERSE		4,000.00	1 Transactions			
506	INSIGHT PUBLIC SECTOR						
94	01-065-000-0000-6404		199.11	Mitel Phone Headset	1100653910	Computer Supplies	N
506	INSIGHT PUBLIC SECTOR		199.11	1 Transactions			
2589	SHI INTERNATIONAL CORP						
130	01-065-000-0000-6404		105.00	Portable Speaker Phone	B09729472	Computer Supplies	N
2589	SHI INTERNATIONAL CORP		105.00	1 Transactions			
2348	XIGENT						
136	01-065-000-0000-6269		4,186.89	Addes 1Tb License For Backups	76155	Contracts	N
137	01-065-000-0000-6269		799.39	License Maintenance	76155	Contracts	N
2348	XIGENT		4,986.28	2 Transactions			
65	DEPT Total:		9,413.23	Information Technology	5 Vendors	6 Transactions	
76	DEPT			Central Services - County Wide			
1886	BMO						
324	01-076-000-0000-6350		111.13	Menards	8455	Other Services & Charges	N
319	01-076-000-0000-6205		191.10	USPS	9909	Postage & Postal Box Rental	N
1886	BMO		302.23	2 Transactions			
5906	CENTURYLINK						
23	01-076-000-0000-6203		307.47	Monthly Charges	313623769	Communications	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
24	01-076-000-0000-6203		2,197.54	03/18/2019 04/17/2019 Monthly Charges	314019358	Communications	N
	5906 CENTURYLINK		2,505.01	03/18/2019 04/17/2019 2 Transactions			
27	11580 CENTURYLINK 01-076-000-0000-6203		858.84	03/21/2019 04/20/2019 Long Distance	320439462	Communications	N
	11580 CENTURYLINK		858.84	1 Transactions			
113	1857 METRO SALES INC 01-076-000-0000-6321		185.85	Copier Maint MPC3503-Extension	INV1304041	Maintenance Agreements	N
	1857 METRO SALES INC		185.85	1 Transactions			
211	5771 NUVERA 01-076-000-0000-6203		1,553.22	04/01/2019 04/30/2019 Department Services	82548997	Communications	N
	5771 NUVERA		1,553.22	1 Transactions			
76	DEPT Total:		5,405.15	Central Services - County Wide	5 Vendors	7 Transactions	
85	DEPT			Elections			
176	8599 ELECTION SYSTEMS & SOFTWARE INC 01-085-000-0000-6350		476.32	Automark Coding Townships	1082990	Other Services & Charges	N
	8599 ELECTION SYSTEMS & SOFTWARE INC		476.32	1 Transactions			
177	137 HUTCHINSON LEADER 01-085-000-0000-6241		573.30	Sample Ballot Primary	787838	Printing & Publishing	N
178	01-085-000-0000-6241		144.88	Notice Of Election	787838	Printing & Publishing	N
	137 HUTCHINSON LEADER		718.18	2 Transactions			
85	DEPT Total:		1,194.50	Elections	2 Vendors	3 Transactions	
91	DEPT			County Attorney			
232	1886 BMO 01-091-000-0000-6245		252.00	Supreme Court Lawyer Reg	1643	Dues & Registration Fees	N
233	01-091-000-0000-6402		64.90	Xstamper Online	1643	Office Supplies	N

***** **McLeod County IFS** *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1886	BMO		316.90		2 Transactions		
6518	Clearwater County Sheriffs Dept						
38	01-091-000-0000-6350		82.48	Svc Of Doc	IN201900168	Other Services & Charges	N
6518	Clearwater County Sheriffs Dept		82.48		1 Transactions		
4158	HP INC						
80	01-091-000-0000-6612		140.00	Computer Monitor	9008791587	Capital - \$100 - \$5,000 (Inventory)	N
4158	HP INC		140.00		1 Transactions		
1393	MINNESOTA CONTINUING LEGAL EDUCAT						
115	01-091-000-0000-6450		98.00	Book	INV966767	Subscriptions	N
1393	MINNESOTA CONTINUING LEGAL EDUCAT		98.00		1 Transactions		
60963	SEVEN COUNTY PROCESS SERVERS LLC						
126	01-091-000-0000-6350		65.00	Svc Of Doc	20190467	Other Services & Charges	Y
128	01-091-000-0000-6350		65.00	Svc Of Doc	20190501	Other Services & Charges	Y
127	01-091-000-0000-6350		155.00	Svc Of Doc	20190502	Other Services & Charges	Y
129	01-091-000-0000-6350		65.00	Svc Of Doc	20190511	Other Services & Charges	Y
60963	SEVEN COUNTY PROCESS SERVERS LLC		350.00		4 Transactions		
91	DEPT Total:		987.38	County Attorney	5 Vendors	9 Transactions	
101	DEPT			County Recorder			
1886	BMO						
320	01-101-000-0000-6336		1,104.88	Maddens On Gall Lake	9909	Meals, Lodging, Parking & Miscellaneous	N
1886	BMO		1,104.88		1 Transactions		
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
85	01-101-000-0000-6402		142.16	Toner/Misc	IN2449550	Office Supplies	N
84	01-101-000-0000-6402		66.02	Toner	IN2459248	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		208.18		2 Transactions		
8564	OFFICE DEPOT INC						
205	01-101-000-0000-6402		151.76	2 Date Stamps	291304628001	Office Supplies	N
206	01-101-000-0000-6402		6.04	Highlighters	291304796001	Office Supplies	N
8564	OFFICE DEPOT INC		157.80		2 Transactions		

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
101	DEPT Total:		1,470.86	County Recorder	3 Vendors	5 Transactions	
103	DEPT 1886 BMO			County Assessor			
321	01-103-000-0000-6450		22.86	Been Verified	9891	Subscriptions	N
	1886 BMO		22.86		1 Transactions		
119	8564 OFFICE DEPOT INC 01-103-000-0000-6402		30.12	Office Supplies	293765306001	Office Supplies	N
	8564 OFFICE DEPOT INC		30.12		1 Transactions		
103	DEPT Total:		52.98	County Assessor	2 Vendors	2 Transactions	
111	DEPT 1886 BMO			Courthouse Building			
247	01-111-000-0000-6303		279.00	Minnesota State College	2942	Repair & Maintenance Services	N
	1886 BMO		279.00		1 Transactions		
75	869 HILLYARD HUTCHINSON 01-111-000-0000-6415		449.88	Cleaning Supplies	603378140	Cleaning Supplies	N
	869 HILLYARD HUTCHINSON		449.88		1 Transactions		
108	1202 MEI TOTAL ELEVATOR SOLUTIONS 01-111-000-0000-6303		136.89	Monthly Services-CH 04/01/2019	795854	Repair & Maintenance Services	N
	1202 MEI TOTAL ELEVATOR SOLUTIONS		136.89		1 Transactions		
111	DEPT Total:		865.77	Courthouse Building	3 Vendors	3 Transactions	
112	DEPT 1886 BMO			North Complex Building			
248	01-112-000-0000-6303		279.00	Minnesota State College	2942	Repair & Maintenance Services	N
323	01-112-000-0000-6425		230.67	Menards	8455	Repair & Maintenance Supplies	N
	1886 BMO		509.67		2 Transactions		
76	869 HILLYARD HUTCHINSON 01-112-000-0000-6415		625.40	Cleaning Supplies	603378141	Cleaning Supplies	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
			Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
869	HILLYARD HUTCHINSON			625.40		1 Transactions		
112	DEPT Total:			1,135.07	North Complex Building	2 Vendors	3 Transactions	
113	DEPT				Government Center			
5980	TIMBER GARAGE DOOR SYSTEMS LLC							
135	01-113-000-0000-6303			235.00	Garage Door Repair		Repair & Maintenance Services	N
5980	TIMBER GARAGE DOOR SYSTEMS LLC			235.00		1 Transactions		
113	DEPT Total:			235.00	Government Center	1 Vendors	1 Transactions	
116	DEPT				Health & Human Services Building			
3375	FOSTER MECHANICAL							
215	01-116-000-0000-6303			123.50-	Credit Double Billing	12110	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL			123.50-		1 Transactions		
1202	MEI TOTAL ELEVATOR SOLUTIONS							
109	01-116-000-0000-6303			148.01	Monthly Services-HHS	795532	Repair & Maintenance Services	N
					04/01/2019 04/30/2019			
1202	MEI TOTAL ELEVATOR SOLUTIONS			148.01		1 Transactions		
116	DEPT Total:			24.51	Health & Human Services Building	2 Vendors	2 Transactions	
117	DEPT				Fairgrounds			
1886	BMO							
254	01-117-000-0000-6425			28.81	Menards	1700	Repair & Maintenance Supplies	N
250	01-117-000-0000-6425			14.40	Menards	1700	Repair & Maintenance Supplies	N
251	01-117-000-0000-6425			6.29	Walmart	1700	Repair & Maintenance Supplies	N
252	01-117-000-0000-6455			37.70	Murphy Walmart	1700	Motor Fuels & Lubrication	N
253	01-117-000-0000-6455			34.19	Murphy Walmart	1700	Motor Fuels & Lubrication	N
1886	BMO			121.39		5 Transactions		
869	HILLYARD HUTCHINSON							
77	01-117-000-0000-6415			40.36	Liners	603370922	Cleaning Supplies	N
78	01-117-000-0000-6415			58.13	Toilet Tissues	603374518	Cleaning Supplies	N
869	HILLYARD HUTCHINSON			98.49		2 Transactions		
6009	INNOVATIVE OFFICE SOLUTIONS LLC							

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
86		01-117-000-0000-6402			27.48	County of Mcleod Stamps		IN2438661		Office Supplies		N
152		01-117-000-0000-6402			30.60	Stamps		IN2454488		Office Supplies		N
151		01-117-000-0000-6402			27.48-	Credit		SCN-084970		Office Supplies		N
6009	INNOVATIVE OFFICE SOLUTIONS LLC				30.60		3 Transactions					
5771	NUVERA											
161		01-117-000-0000-6203			80.24	Phone		82549190		Communications		N
						04/01/2019	04/30/2019					
5771	NUVERA				80.24		1 Transactions					
268	QUADE ELECTRIC INC											
123		01-117-000-0000-6425			96.56	F24 T12 Bulbs		97684		Repair & Maintenance Supplies		N
268	QUADE ELECTRIC INC				96.56		1 Transactions					
7118	RUNNINGS SUPPLY INC											
165		01-117-000-0000-6425			46.15	Lynch Pins/ Top Link Car 2		4771648		Repair & Maintenance Supplies		N
7118	RUNNINGS SUPPLY INC				46.15		1 Transactions					
1240	TRI CO WATER											
169		01-117-000-0000-6303			9.00	Cooler Rental		61036		Repair & Maintenance Services		N
1240	TRI CO WATER				9.00		1 Transactions					
117	DEPT Total:				482.43	Fairgrounds			7 Vendors		14 Transactions	
121	DEPT					Veteran Services						
192	CROW RIVER GLASS & SIGNS											
42		01-121-000-0000-6327			65.00	Flex Windsheild-Repair Chip		58078		General Auto Maintenance		N
192	CROW RIVER GLASS & SIGNS				65.00		1 Transactions					
121	DEPT Total:				65.00	Veteran Services			1 Vendors		1 Transactions	
143	DEPT					License Bureau						
6009	INNOVATIVE OFFICE SOLUTIONS LLC											
179		01-143-000-0000-6402			23.66	Magnetic Desk File x 2		IN2458203		Office Supplies		N
180		01-143-000-0000-6402			141.65	Toner		IN2458203		Office Supplies		N
6009	INNOVATIVE OFFICE SOLUTIONS LLC				165.31		2 Transactions					
4609	MINNCOR INDUSTRIES											

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
187	01-143-000-0000-6403		35.00	Motor Vehicle Title Paper	SOI-078564	Printed Paper Supplies	N
4609	MINNCOR INDUSTRIES		35.00	1 Transactions			
143	DEPT Total:		200.31	License Bureau	2 Vendors	3 Transactions	
201	DEPT			County Sheriff's Office			
1886	BMO						
259	01-201-000-0000-6402		44.95	Amazon	1585	Office Supplies	N
265	01-201-000-0000-6402		134.91	Amazon	1585	Office Supplies	N
266	01-201-000-0000-6402		62.34	Amazon	1585	Office Supplies	N
262	01-201-201-0000-6360		69.00	Sota Midwest	1585	Training - Administration	N
261	01-201-204-0000-6360		69.00	Sota Midwest	1585	Training - Investigations	N
263	01-201-206-0000-6360		69.00	Sota Midwest	1585	Training - Patrol	N
264	01-201-206-0000-6360		500.00	BCA Training	1585	Training - Patrol	N
260	01-201-206-0000-6360		75.00	BCA Training	1585	Training - Patrol	N
258	01-201-000-0000-6456		378.54	Menards	2218	Shooting Supplies for Firearms Program	N
1886	BMO		1,402.74	9 Transactions			
11580	CENTURYLINK						
29	01-201-000-0000-6203		72.49	Long Distance 03/21/2019	320439462 04/20/2019	Communications	N
11580	CENTURYLINK		72.49	1 Transactions			
6475	CITY OF SAINT PAUL						
37	01-201-204-0000-6360		229.00	Back Inv Public Safety-MR	IN34064	Training - Investigations	N
6475	CITY OF SAINT PAUL		229.00	1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
87	01-201-000-0000-6402		10.79	Name Plate-LC	IN2444660	Office Supplies	N
88	01-201-000-0000-6402		104.60	Office Supplies	IN2445778	Office Supplies	N
89	01-201-000-0000-6402		10.79	Name Plate-tc	IN2451954	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		126.18	3 Transactions			
1102	JAY MALONE MOTORS						
95	01-201-000-0000-6327		4.60	#148 Key Fob Battery	133747	General Auto Maintenance	N
1102	JAY MALONE MOTORS		4.60	1 Transactions			
5893	JLR GARAGE DOOR SERVICE, INC.						
96	01-201-000-0000-6303		288.43	2 Allstar Transmitters & Labor	59009	Repair & Maintenance Services	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5893	JLR GARAGE DOOR SERVICE, INC.		288.43		1 Transactions		
4433	KEVIN'S TOWING & RECOVERY						
97	01-201-000-0000-6324		80.00	#172 Winch	1490	Towing	N
4433	KEVIN'S TOWING & RECOVERY		80.00		1 Transactions		
1160	MCLEOD COUNTY AUDITOR TREASURER						
198	01-201-000-0000-6610		21.75	#175 Title Fee	N39037	Capital - Over \$5,000 (Fixed Assets)	N
197	01-201-000-0000-6610		21.75	#178 Title Fee	N39047	Capital - Over \$5,000 (Fixed Assets)	N
1160	MCLEOD COUNTY AUDITOR TREASURER		43.50		2 Transactions		
5771	NUVERA						
202	01-201-000-0000-6350		4.00	Cable	82547573	Other Services & Charges	N
				04/01/2019 04/30/2019			
204	01-201-000-0000-6203		143.68	111-2290 Spec Acc Voice	82548839	Communications	N
				04/01/2019 04/30/2019			
5771	NUVERA		147.68		2 Transactions		
1457	PRO AUTO & TRANSMISSION REPAIR INC						
121	01-201-000-0000-6327		200.73	#146 Battery Replaced	3072127	General Auto Maintenance	N
1457	PRO AUTO & TRANSMISSION REPAIR INC		200.73		1 Transactions		
6516	Textme Inc						
134	01-201-000-0000-6265		75.00	ICR 19-1510 Text Records		Professional Services	N
6516	Textme Inc		75.00		1 Transactions		
201	DEPT Total:		2,670.35	County Sheriff's Office	11 Vendors	23 Transactions	
251	DEPT			County Jail			
1886	BMO						
333	01-251-000-0000-6425		56.94	Tanner Fasteners	1528	Repair & Maintenance Supplies	N
328	01-251-000-0000-6425		26.16	Menards	1528	Repair & Maintenance Supplies	N
329	01-251-000-0000-6425		70.59	Grainger	1528	Repair & Maintenance Supplies	N
330	01-251-000-0000-6425		38.03	Grainger	1528	Repair & Maintenance Supplies	N
331	01-251-000-0000-6460		40.85	Amazon	1528	Jail Supplies	N
332	01-251-000-0000-6460		44.97	Amazon	1528	Jail Supplies	N
336	01-251-000-0000-6460		29.88	Amazon	1528	Jail Supplies	N
334	01-251-000-0000-6461		36.16	Amazon	1528	Inmate Supplies	N
338	01-251-000-0000-6360		495.00	Policeone	1536	Training	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
339	01-251-000-0000-6360		99.00	Paypal-Rad Training	1536	Training	N
340	01-251-000-0000-6360		596.00	Hampton Inn	1536	Training	N
341	01-251-000-0000-6360		596.88	Hampton Inn	1536	Training	N
342	01-251-000-0000-6360		0.88	Hampton Inn	1536	Training	N
344	01-251-000-0000-6360		250.00	MN Sheriffs Association	1536	Training	N
345	01-251-000-0000-6360		8.01	E & G	1536	Training	N
346	01-251-000-0000-6360		9.61	Jimmy Johns	1536	Training	N
347	01-251-000-0000-6360		12.08	Jimmy Johns	1536	Training	N
348	01-251-000-0000-6360		8.04	Mcdonalds	1536	Training	N
337	01-251-000-0000-6461		12.90	Family Dollar	1536	Inmate Supplies	N
1886	BMO		2,431.98	19 Transactions			
3652	ELITE LOCK & KEY						
43	01-251-000-0000-6303		579.00	Locksmith Services 02/22/2019 02/22/2019	19043	Repair & Maintenance Services	N
44	01-251-000-0000-6303		296.37	Locksmith Services 03/08/2019 03/08/2019	19048	Repair & Maintenance Services	N
3652	ELITE LOCK & KEY		875.37	2 Transactions			
3375	FOSTER MECHANICAL						
214	01-251-000-0000-6303		196.96	Replace O-Ring In Faucet	12098	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL		196.96	1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
90	01-251-000-0000-6461		42.39	Pads And Pencils	IN2443683	Inmate Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		42.39	1 Transactions			
1457	PRO AUTO & TRANSMISSION REPAIR INC						
122	01-251-000-0000-6327		30.05	#149 OC	3072166	General Auto Maintenance	N
1457	PRO AUTO & TRANSMISSION REPAIR INC		30.05	1 Transactions			
900	STREICHERS INC						
131	01-251-000-0000-6145		44.00	Uniform Shirts W/Name & Badge	11357378	Uniform Allowance	N
900	STREICHERS INC		44.00	1 Transactions			
3931	SUMMIT FOOD SERVICES LLC						
132	01-251-000-0000-6420		11,790.95	Meals & Supplies	INV2000040767	Groceries & Supplies	N
3931	SUMMIT FOOD SERVICES LLC		11,790.95	1 Transactions			

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
251	DEPT Total:		15,411.70	County Jail	7 Vendors	26 Transactions	
255	DEPT			County Court Services			
231	MINNESOTA DEPARTMENT OF CORRECTIC						
193	01-255-000-0000-6336		100.00	Conference Fee	534831	Meals, Lodging, Parking & Miscellaneous	N
	231 MINNESOTA DEPARTMENT OF CORRECTIC		100.00		1 Transactions		
255	DEPT Total:		100.00	County Court Services	1 Vendors	1 Transactions	
281	DEPT			Emergency Management			
1886	BMO						
267	01-281-000-0000-6612		286.48	Phokus Research	1585	Capital - \$100 - \$5,000 (Inventory)	N
	1886 BMO		286.48		1 Transactions		
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
91	01-281-000-0000-6402		226.74	Toner	IN2451296	Office Supplies	N
	6009 INNOVATIVE OFFICE SOLUTIONS LLC		226.74		1 Transactions		
281	DEPT Total:		513.22	Emergency Management	2 Vendors	2 Transactions	
485	DEPT			County Public Health Nursing			
1886	BMO						
307	01-485-000-0000-6205		9.03	USPS	0730	Postage & Postal Box Rental	N
308	01-485-000-0000-6245		22.85	Event Brite	0730	Dues & Registration Fees	N
309	01-485-000-0000-6245		150.00	NASN	0730	Dues & Registration Fees	N
310	01-485-000-0000-6245		22.85	Event Brite	0730	Dues & Registration Fees	N
311	01-485-000-0000-6245		15.00	Healthy Housing Solutions	0730	Dues & Registration Fees	N
304	01-485-000-0000-6245		22.85	Event Brite	0730	Dues & Registration Fees	N
303	01-485-000-0000-6245		45.70	Event Brite	0730	Dues & Registration Fees	N
299	01-485-000-0000-6245		182.80	Event Brite	0730	Dues & Registration Fees	N
301	01-485-000-0000-6245		91.40	Event Brite	0730	Dues & Registration Fees	N
302	01-485-000-0000-6245		45.70	Event Brite	0730	Dues & Registration Fees	N
300	01-485-000-0000-6402		14.28	Walmart	0730	Office Supplies	N
305	01-485-000-0000-6409		30.21	Amazon	0730	Grant Funded Supplies	N
306	01-485-000-0000-6409		39.18	Amazon	0730	Grant Funded Supplies	N
298	01-485-490-0000-6047		193.00	Wheelchair World	0730	Chore Services	N
312	01-485-000-0000-6336		5.00	MCTC Parking	7441	Meals, Lodging, Parking & Miscellaneous	N
313	01-485-000-0000-6336		5.00	MCTC Parking	7441	Meals, Lodging, Parking & Miscellaneous	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
314	01-485-000-0000-6336		12.00	Hawt Ramp	7441	Meals, Lodging, Parking & Miscellaneous	N
315	01-485-000-0000-6350		85.00	Healthy Housing Solutions	7441	Other Services & Charges	N
316	01-485-000-0000-6350		55.00	Safe Kids Worldwide	7441	Other Services & Charges	N
317	01-485-000-0000-6350		191.00	Walmart	7441	Other Services & Charges	N
1886	BMO		1,237.85	20 Transactions			
11580	CENTURYLINK						
30	01-485-000-0000-6203		53.98	Long Distance 03/21/2019 04/20/2019	320439462	Communications	N
11580	CENTURYLINK		53.98	1 Transactions			
3147	SHNFP						
167	01-485-000-0000-6245		480.00	Reg. First Relationship		Dues & Registration Fees	N
3147	SHNFP		480.00	1 Transactions			
67501	TRAILBLAZER TRANSIT						
168	01-485-490-0000-6047		24.00	Combo Card	2019-02-5H3	Chore Services	N
67501	TRAILBLAZER TRANSIT		24.00	1 Transactions			
4378	ZAJICEK/KAREN						
171	01-485-490-0000-6047		58.08	Chore Services ID#825353.01 03/04/2019 03/04/2019		Chore Services	Y
172	01-485-490-0000-6047		232.32	Chore Services ID#816567.01 03/05/2019 03/26/2019		Chore Services	Y
173	01-485-490-0000-6047		251.68	Chore Services ID#816349.01 03/06/2019 03/27/2019		Chore Services	Y
4378	ZAJICEK/KAREN		542.08	3 Transactions			
485	DEPT Total:		2,337.91	County Public Health Nursing	5 Vendors	26 Transactions	
520	DEPT			County Parks			
2777	ACE HARDWARE						
138	01-520-000-0000-6425		28.76	Supplies	7855-318880	Repair & Maintenance Supplies	N
141	01-520-000-0000-6425		42.98	Paint 526 Bathhouse	7855-318937	Repair & Maintenance Supplies	N
140	01-520-000-0000-6425		43.97	Paint 526 Bathhouse	7855-318939	Repair & Maintenance Supplies	N
143	01-520-000-0000-6425		87.94	Paint 526 Bathhouse	7855-319063	Repair & Maintenance Supplies	N
142	01-520-000-0000-6425		83.93	Paint 526 Bathhouse	7855-319064	Repair & Maintenance Supplies	N
144	01-520-000-0000-6425		7.99	Wall Cement To Fill Holes	7855-319111	Repair & Maintenance Supplies	N
139	01-520-000-0000-6425		19.98	Paint 526 Bathhouse	7855-319174	Repair & Maintenance Supplies	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2777	ACE HARDWARE		315.55		7 Transactions		
1886	BMO						
257	01-520-000-0000-6203		60.94	Northland Connect	1684	Communications	N
1886	BMO		60.94		1 Transactions		
5906	CENTURYLINK						
26	01-520-000-0000-6203		78.40	525 Caretaker Office Phone 03/18/2019 04/17/2019	313540758	Communications	N
25	01-520-000-0000-6203		66.72	525 Shop 03/18/2019 04/17/2019	314102204	Communications	N
5906	CENTURYLINK		145.12		2 Transactions		
3216	FARM RITE EQUIPMENT INC						
145	01-520-000-0000-6425		47.43	Battery Box For Trailer	P42169	Repair & Maintenance Supplies	N
3216	FARM RITE EQUIPMENT INC		47.43		1 Transactions		
136	HUTCHINSON CO-OP						
146	01-520-000-0000-6455		25.01	Fuel	1136887	Motor Fuels & Lubrication	N
147	01-520-000-0000-6455		47.01	Fuel	1138158	Motor Fuels & Lubrication	N
149	01-520-000-0000-6455		50.01	Fuel	1142309	Motor Fuels & Lubrication	3
150	01-520-000-0000-6455		30.00	Fuel	1144382	Motor Fuels & Lubrication	N
148	01-520-000-0000-6455		40.00	Fuel	1146970	Motor Fuels & Lubrication	N
136	HUTCHINSON CO-OP		192.03		5 Transactions		
1160	MCLEOD COUNTY AUDITOR TREASURER						
105	01-520-000-0000-6350		1,454.00	524 Taxes	01.015.1100	Other Services & Charges	N
104	01-520-000-0000-6350		2,640.97	525 Taxes	03.001.0200	Other Services & Charges	N
106	01-520-000-0000-6350		333.89	525 Taxes	03.012.0600	Other Services & Charges	N
103	01-520-000-0000-6350		917.15	522 Taxes	05.019.1400	Other Services & Charges	N
102	01-520-000-0000-6350		20.91	522 Taxes	05.030.0500	Other Services & Charges	N
101	01-520-000-0000-6350		68.27	521 Taxes	07.054.0030	Other Services & Charges	N
1160	MCLEOD COUNTY AUDITOR TREASURER		5,435.19		6 Transactions		
2825	MENARDS HUTCHINSON						
155	01-520-000-0000-6425		13.96	Supplies inV#58659	ACCT#31550303	Repair & Maintenance Supplies	N
156	01-520-000-0000-6425		31.44	526 Bathhouse Supplies #58233	ACCT#31550303	Repair & Maintenance Supplies	N
157	01-520-000-0000-6425		12.96	Supplies INV#58147	ACCT#31550303	Repair & Maintenance Supplies	N
158	01-520-000-0000-6425		86.82	525 Bathhouse Supplies#58018	ACCT#31550303	Repair & Maintenance Supplies	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2825	MENARDS HUTCHINSON		145.18		4 Transactions		
5771	NUVERA						
212	01-520-000-0000-6203		41.10	Piepenberg Park 04/01/2019	82548997 04/30/2019	Communications	N
5771	NUVERA		41.10		1 Transactions		
7118	RUNNINGS SUPPLY INC						
166	01-520-000-0000-6455		102.27	Supplies	4770061	Motor Fuels & Lubrication	N
7118	RUNNINGS SUPPLY INC		102.27		1 Transactions		
4206	VIKING SIGN & GRAPHICS INC						
170	01-520-000-0000-6350		424.13	Update Signs 525-526 Gate	H-19-52	Other Services & Charges	N
4206	VIKING SIGN & GRAPHICS INC		424.13		1 Transactions		
520	DEPT Total:		6,908.94	County Parks	10 Vendors	29 Transactions	
603	DEPT			County Extension			
1886	BMO						
255	01-603-000-0000-6351		154.87	Walmart	8692	After School Program	N
256	01-603-000-0000-6351		14.04	Walmart	8692	After School Program	N
1886	BMO		168.91		2 Transactions		
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
92	01-603-000-0000-6402		118.06	Paper/Labels/Envelopes/Pads	IN2452680	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		118.06		1 Transactions		
1129	KDUZ						
154	01-603-000-0000-6203		206.25	National Ag Week	43335-1	Communications	N
1129	KDUZ		206.25		1 Transactions		
5900	REGENTS OF THE UNIVERSITY OF MINNES						
163	01-603-000-0000-6265		18,444.99	4-H Cole	300022353	Professional Services	N
164	01-603-000-0000-6265		17,777.25	AFE Johson	300022353	Professional Services	N
5900	REGENTS OF THE UNIVERSITY OF MINNES		36,222.24		2 Transactions		
603	DEPT Total:		36,715.46	County Extension	4 Vendors	6 Transactions	

******* McLeod County IFS *******



bpool
4/5/19 9:34AM
1 General Revenue Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
609	DEPT 1886 BMO			Enviornmental Services			
326	01-609-000-0000-6245		370.00	U Of M Learning	2812	Dues & Registration Fees	N
327	01-609-000-0000-6245		275.00	U Of M Learning	2812	Dues & Registration Fees	N
	1886 BMO		645.00	2 Transactions			
609	DEPT Total:		645.00	Enviornmental Services	1 Vendors	2 Transactions	
1	Fund Total:		97,953.25	General Revenue Fund		217 Transactions	

***** McLeod County IFS *****



bpool
4/5/19 9:34AM

3 Road & Bridge Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 18

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
105	DEPT			County Surveying & GIS			
1886	BMO						
222	03-105-000-0000-6402		55.85	Amazon	9937	Office Supplies	N
	1886 BMO		55.85	1 Transactions			
105	DEPT Total:		55.85	County Surveying & GIS	1 Vendors	1 Transactions	
310	DEPT			Highway Maintenance			
2715	COMPASS MINERALS AMERICA INC						
39	03-310-000-0000-6505		1,829.60	Winter Salt 4219 Hats 25.09T	427750	Winter Salt	N
40	03-310-000-0000-6505		1,938.80	Winter Salt 4219 Hats 26.56T	427750	Winter Salt	N
41	03-310-000-0000-6505		1,917.46	Winter Salt 4219 Hats 24.98T	429431	Winter Salt	N
	2715 COMPASS MINERALS AMERICA INC		5,685.86	3 Transactions			
5257	TAPCO						
133	03-310-000-0000-6503		1,615.00	Solar LEDS Blinker Stop Sign	1631535	Traffic Signs & Post	N
	5257 TAPCO		1,615.00	1 Transactions			
310	DEPT Total:		7,300.86	Highway Maintenance	2 Vendors	4 Transactions	
330	DEPT			Highway Administration			
1886	BMO						
223	03-330-000-0000-6245		450.00	U Of M	9937	Dues & Registration Fees	N
225	03-330-000-0000-6245		575.00	MNSCU	9937	Dues & Registration Fees	N
226	03-330-000-0000-6245		39.95	Warning Lites	9937	Dues & Registration Fees	N
227	03-330-000-0000-6245		159.80	Warning Lites	9937	Dues & Registration Fees	N
229	03-330-000-0000-6336		329.30	Delta By Marriott	9937	Meals, Lodging, Parking & Miscellaneous	N
230	03-330-000-0000-6336		329.30	Delta By Marriott	9937	Meals, Lodging, Parking & Miscellaneous	N
231	03-330-000-0000-6336		481.24	Country Inn & Suites	9937	Meals, Lodging, Parking & Miscellaneous	N
228	03-330-000-0000-6336		329.30	Delta By Marriott	9937	Meals, Lodging, Parking & Miscellaneous	N
224	03-330-000-0000-6402		77.88	Amazon	9937	Office Supplies	N
	1886 BMO		2,771.77	9 Transactions			
6263	PRECISE MRM LLC						
120	03-330-000-0000-6321		355.20	Feb Data For GPS Units	IN200-1020688	Maintenance Agreements	N
	6263 PRECISE MRM LLC		355.20	1 Transactions			
5	RT VISION INC						

***** McLeod County IFS *****



bpool
4/5/19 9:34AM

3 Road & Bridge Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 19

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
124	03-330-000-0000-6321		1,750.00	Annual Support For Timecard	100643	Maintenance Agreements	N
	5 RT VISION INC		1,750.00	1 Transactions			
330	DEPT Total:		4,876.97	Highway Administration	3 Vendors	11 Transactions	
340	DEPT			Highway Equipment Maintenance			
	1505 AUTO VALUE						
12	03-340-000-0000-6425		321.51	Parts	44104206	Repair & Maintenance Supplies	N
13	03-340-000-0000-6425		17.25	Parts	44104207	Repair & Maintenance Supplies	N
14	03-340-000-0000-6425		17.25-	Parts	44104211	Repair & Maintenance Supplies	N
15	03-340-000-0000-6425		81.98	Parts	44104330	Repair & Maintenance Supplies	N
16	03-340-000-0000-6425		48.99	Parts	44104437	Repair & Maintenance Supplies	N
17	03-340-000-0000-6425		6.56	Parts	44104555	Repair & Maintenance Supplies	N
18	03-340-000-0000-6425		86.28	Parts	44104593	Repair & Maintenance Supplies	N
19	03-340-000-0000-6425		63.22	Parts	44104903	Repair & Maintenance Supplies	N
20	03-340-000-0000-6425		123.22-	Parts	44104912	Repair & Maintenance Supplies	N
	1505 AUTO VALUE		485.32	9 Transactions			
	1886 BMO						
221	03-340-000-0000-6425		135.99	Amazon	9945	Repair & Maintenance Supplies	N
	1886 BMO		135.99	1 Transactions			
	121 HARPEL BROTHERS INC						
74	03-340-000-0000-6425		72.85	Parts	21777	Repair & Maintenance Supplies	N
	121 HARPEL BROTHERS INC		72.85	1 Transactions			
	4367 HOLT MOTORS INC						
79	03-340-000-0000-6425		272.96	Parts	32490	Repair & Maintenance Supplies	N
	4367 HOLT MOTORS INC		272.96	1 Transactions			
	2825 MENARDS HUTCHINSON						
112	03-340-000-0000-6425		12.81	Parts INV#58795	ACCT#31550277	Repair & Maintenance Supplies	N
110	03-340-000-0000-6425		16.78	Parts INV#57694	ACCT#31550277	Repair & Maintenance Supplies	N
111	03-340-000-0000-6590		123.26	Slats Shop Supplies INV#58656	ACCT#31550277	Tools & Shop Materials	N
	2825 MENARDS HUTCHINSON		152.85	3 Transactions			
	5253 NORTH CENTRAL INTERNATIONAL						
117	03-340-000-0000-6425		76.16	Parts	185248	Repair & Maintenance Supplies	N
116	03-340-000-0000-6425		90.05	Parts	185795	Repair & Maintenance Supplies	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5253	NORTH CENTRAL INTERNATIONAL		166.21				
				2 Transactions			
1746	NUSS TRUCK & EQUIPMENT						
118	03-340-000-0000-6425		2,267.60	Parts	2189658P	Repair & Maintenance Supplies	N
191	03-340-000-0000-6425		2,267.61	Parts	2189658P	Repair & Maintenance Supplies	N
1746	NUSS TRUCK & EQUIPMENT		4,535.21				
				2 Transactions			
645	SCHIROO ELECTRICAL REBUILDING INC						
125	03-340-000-0000-6425		195.84	Parts	93794	Repair & Maintenance Supplies	N
645	SCHIROO ELECTRICAL REBUILDING INC		195.84				
				1 Transactions			
340	DEPT Total:		6,017.23	Highway Equipment Maintenance	8 Vendors	20 Transactions	
3	Fund Total:		18,250.91	Road & Bridge Fund		36 Transactions	

***** McLeod County IFS *****



bpool
4/5/19 9:34AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

5 Solid Waste Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			Solid Waste Tip Fee			
31	11580 CENTURYLINK 05-391-000-0000-6203		1.23	Long Distance 03/21/2019 04/20/2019	320439462	Communications	N
	11580 CENTURYLINK		1.23	1 Transactions			
391	DEPT Total:		1.23	Solid Waste Tip Fee	1 Vendors	1 Transactions	
393	DEPT			Materials Recovery Facility			
32	11580 CENTURYLINK 05-393-000-0000-6203		3.72	Long Distance 03/21/2019 04/20/2019	320439462	Communications	N
	11580 CENTURYLINK		3.72	1 Transactions			
393	DEPT Total:		3.72	Materials Recovery Facility	1 Vendors	1 Transactions	
397	DEPT			Household Hazardous Waste			
245	1886 BMO 05-397-000-0000-6402		454.90	Jet	1544	Office Supplies	N
246	05-397-000-0000-6402		454.90	Jet	1544	Office Supplies	N
	1886 BMO		909.80	2 Transactions			
33	11580 CENTURYLINK 05-397-000-0000-6203		1.40	Long Distance 03/21/2019 04/20/2019	320439462	Communications	N
	11580 CENTURYLINK		1.40	1 Transactions			
397	DEPT Total:		911.20	Household Hazardous Waste	2 Vendors	3 Transactions	
5	Fund Total:		916.15	Solid Waste Fund		5 Transactions	

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
11 Human Service Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT			Income Maintenance			
9	290 AP TECHNOLOGY 11-420-600-0010-6321		250.50	Secure Check Maintenance	IN021658	Maintenance Agreements	N
	290 AP TECHNOLOGY		250.50	1 Transactions			
249	1886 BMO 11-420-600-0010-6402		23.33	Neopost	2942	Office Supplies	N
	1886 BMO		23.33	1 Transactions			
34	11580 CENTURYLINK 11-420-600-0010-6203		104.91	Long Distance 03/21/2019 04/20/2019	320439462	Communications/Postage	N
	11580 CENTURYLINK		104.91	1 Transactions			
93	6009 INNOVATIVE OFFICE SOLUTIONS LLC 11-420-600-0010-6402		21.59	Badge Wipes & Cleaner	IN2452328	Office Supplies	N
153	11-420-600-0010-6402		10.30	Cover	IN2458289	Office Supplies	N
	6009 INNOVATIVE OFFICE SOLUTIONS LLC		31.89	2 Transactions			
99	205 MARCO TECHNOLOGIES LLC 11-420-600-0010-6321		22.73	Monthly Print Contract	INV6163655	Maintenance Agreements	N
98	11-420-640-0010-6321		68.17	Monthly Print Contract	INV6163655	Maintenance Agreements	N
	205 MARCO TECHNOLOGIES LLC		90.90	2 Transactions			
114	1857 METRO SALES INC 11-420-600-0010-6321		72.08	Ricoh MP6503SP IMU Hallway	INV1299238	Maintenance Agreements	N
159	11-420-600-0010-6321		18.68	Ricoh MP3554 Front Desk	INV1303140	Maintenance Agreements	N
	1857 METRO SALES INC		90.76	2 Transactions			
420	DEPT Total:		592.29	Income Maintenance	6 Vendors	9 Transactions	
430	DEPT			Individual & Family Social Services			
10	290 AP TECHNOLOGY 11-430-700-0010-6321		584.50	Secure Check Maintenance	IN021658	Maintenance Agreements	N
	290 AP TECHNOLOGY		584.50	1 Transactions			
272	1886 BMO 11-430-709-0000-6033		9.86	Amazon	0940	Mental Hlth Pilot Project -Discretionary	N
273	11-430-709-0000-6033		107.35	Amazon	0940	Mental Hlth Pilot Project -Discretionary	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
296	11-430-709-0000-6033		35.27	Walmart	0940	Mental Hlth Pilot Project -Discretionary	N
297	11-430-709-0000-6033		49.39	Walmart	0940	Mental Hlth Pilot Project -Discretionary	N
292	11-430-709-0000-6033		67.46	Walmart.Com	0940	Mental Hlth Pilot Project -Discretionary	N
293	11-430-709-0000-6033		80.00	Coborns	0940	Mental Hlth Pilot Project -Discretionary	N
294	11-430-709-0000-6033		400.00	Target	0940	Mental Hlth Pilot Project -Discretionary	N
284	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
285	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
286	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
287	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
274	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
275	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
276	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
277	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
278	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
279	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
280	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
282	11-430-709-0008-6245		22.85	2019 Suicide Amp	0940	Dues & Registration Fees - MH Unit	N
281	11-430-709-0009-6245		22.85	2019 Suicide Amp	0940	Registration Expense - Technical Staff	N
283	11-430-709-0200-6098		27.95	Walmart	0940	Other Social Services	N
268	11-430-741-4030-6071		121.03	Mccormicks Family Restaurant	0940	Client Outreach - CSP	N
269	11-430-741-4030-6071		26.73	Taco Johns	0940	Client Outreach - CSP	N
270	11-430-741-4030-6071		29.31	Walmart	0940	Client Outreach - CSP	N
271	11-430-741-4030-6071		45.17	Taco Bell	0940	Client Outreach - CSP	N
288	11-430-741-4030-6071		72.18	Walmart	0940	Client Outreach - CSP	N
289	11-430-741-4030-6071		20.00	Impark	0940	Client Outreach - CSP	N
290	11-430-741-4030-6071		73.22	Crafts Direct	0940	Client Outreach - CSP	N
291	11-430-741-4030-6071		14.28	Dunn Bros	0940	Client Outreach - CSP	N
295	11-430-741-4030-6071		9.98	Cashwise-Caribou	0940	Client Outreach - CSP	N
249	11-430-700-0010-6402		54.45	Neopost	2942	Office Supplies	N
238	11-430-709-0008-6359		35.54	Amazon	8577	CWTCM Dedicated	N
242	11-430-710-1070-6029		30.52	Coborns	8577	CW Holds - Medical Costs	N
243	11-430-710-1160-6040		50.00	Caseys	8577	Social Service Transportation	N
244	11-430-710-1160-6040		50.00	SA	8577	Social Service Transportation	N
239	11-430-710-1160-6040		50.00	Caseys	8577	Social Service Transportation	N
240	11-430-710-1160-6040		50.00	SA	8577	Social Service Transportation	N
234	11-430-710-1160-6040		75.00	Caseys	8577	Social Service Transportation	N
235	11-430-710-1160-6040		50.00	Caseys	8577	Social Service Transportation	N
236	11-430-710-1160-6040		50.00	Caseys	8577	Social Service Transportation	N
237	11-430-710-1160-6040		25.00	Caseys	8577	Social Service Transportation	N

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
11 Human Service Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
241	11-430-710-1190-6056		61.00	MN Dept Of Health	8577	Court Ordered Children/Custody Studies	N
220	11-430-700-0010-6245		240.00	Event Brite	9531	Dues & Registration Fees	N
218	11-430-709-0008-6336		553.32	Hilton Minneapolis	9531	Meals Lodging Parking & Misc - MH Unit	N
216	11-430-709-0009-6336		184.44	Hilton Minneapolis	9531	Meals, Lodging & Parking - Tech Staff	N
217	11-430-709-0009-6336		414.12	Hilton Minneapolis	9531	Meals, Lodging & Parking - Tech Staff	N
219	11-430-709-0010-6336		1,106.64	Hilton Minneapolis	9531	Meals Lodging & Parking - Adult Unit	N
1886	BMO		4,566.26				47 Transactions
11580	CENTURYLINK						
35	11-430-700-0010-6203		244.76	Long Distance 03/21/2019	320439462	Communications/Postage	N
11580	CENTURYLINK		244.76				1 Transactions
4158	HP INC						
81	11-430-700-0010-6612		140.00	Computer Monitor-VH	9008769400	Capital - \$100 - \$5,000 (Inventory)	N
4158	HP INC		140.00				1 Transactions
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
93	11-430-700-0010-6402		50.39	Badge Wipes & Cleaner	IN2452328	Office Supplies	N
153	11-430-700-0010-6402		24.02	Cover	IN2458289	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		74.41				2 Transactions
44793	MCLEOD TREATMENT PROGRAMS INC						
107	11-430-700-0010-6350		4,725.00	Visitation & Exchange Center		General Administrative Charges	N
44793	MCLEOD TREATMENT PROGRAMS INC		4,725.00				1 Transactions
1857	METRO SALES INC						
160	11-430-700-0010-6321		43.58	Ricoh MP3554 Front Desk	INV1303140	Maintenance Agreements	N
1857	METRO SALES INC		43.58				1 Transactions
430	DEPT Total:		10,378.51	Individual & Family Social Services	7 Vendors		54 Transactions
11	Fund Total:		10,970.80	Human Service Fund			63 Transactions

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
20 County Ditch Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
662	DEPT			Joint Ditch #3A SCMC Redetermined			
21	605 CARVER COUNTY TREASURER 20-662-000-0000-6302	DTG 6	12.61	2018 Ditch Expenses		Construction & Repairs	N
	605 CARVER COUNTY TREASURER		12.61	1 Transactions			
662	DEPT Total:		12.61	Joint Ditch #3A SCMC Redetermined	1 Vendors	1 Transactions	
665	DEPT			Joint Ditch #5 CMC			
22	605 CARVER COUNTY TREASURER 20-665-000-0000-6302	DTG 6	22.44	2018 Ditch Expenses		Construction & Repairs	N
	605 CARVER COUNTY TREASURER		22.44	1 Transactions			
665	DEPT Total:		22.44	Joint Ditch #5 CMC	1 Vendors	1 Transactions	
667	DEPT			Joint Ditch #8 MCS			
196	5211 HOUSTON ENGINEERING INC 20-667-000-0000-6302		9,801.00	Historic Review & Repair	0042597	Construction & Repairs	N
	5211 HOUSTON ENGINEERING INC		9,801.00	1 Transactions			
667	DEPT Total:		9,801.00	Joint Ditch #8 MCS	1 Vendors	1 Transactions	
20	Fund Total:		9,836.05	County Ditch Fund		3 Transactions	

******* McLeod County IFS *******



bpool
4/5/19 9:34AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

21 SWCD Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
696	DEPT			SWCD			
	4186 MARCO						
100	21-696-000-0000-6321		135.85	Copier Lease Agreement	24504400	Maintenance Agreements	N
	4186 MARCO		135.85	1 Transactions			
696	DEPT Total:		135.85	SWCD	1 Vendors	1 Transactions	
21	Fund Total:		135.85	SWCD Fund		1 Transactions	

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	DEPT			Law Library			
	358 THOMPSON REUTERS WEST						
209	25-015-000-0000-6451		318.00	West's MN Criminal Law Book	6127117924	Books	N
210	25-015-000-0000-6451		318.00	MN Family Law Full Set	6127193668	Books	N
	358 THOMPSON REUTERS WEST		636.00	2 Transactions			
15	DEPT Total:		636.00	Law Library	1 Vendors	2 Transactions	
101	DEPT			County Recorder			
	1664 ARCSEARCH						
11	25-101-000-0000-6350		722.10	Add'l Pages & Category	28313-03	Other Services & Charges	N
	1664 ARCSEARCH		722.10	1 Transactions			
101	DEPT Total:		722.10	County Recorder	1 Vendors	1 Transactions	
106	DEPT			County Recorder Escrow Deposit			
	6523 STAR RESEARCH						
208	25-106-000-0000-6810		14.00	Closed Escrow Account		Refunds & Reimbursements	N
	6523 STAR RESEARCH		14.00	1 Transactions			
106	DEPT Total:		14.00	County Recorder Escrow Deposit	1 Vendors	1 Transactions	
252	DEPT			Jail Canteen Account			
	1886 BMO						
335	25-252-000-0000-6460		75.39	Amazon	1528	Jail Supplies	N
343	25-252-000-0000-6460		39.28	Thrift Books	1536	Jail Supplies	N
	1886 BMO		114.67	2 Transactions			
	5771 NUVERA						
201	25-252-000-0000-6460		121.72	Cable	82547573	Jail Supplies	N
	5771 NUVERA		121.72	04/01/2019 04/30/2019 1 Transactions			
252	DEPT Total:		236.39	Jail Canteen Account	2 Vendors	3 Transactions	
285	DEPT			E-911 System - Maintenance Grant			
	5771 NUVERA						

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
25 Special Revenue Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
203	25-285-000-0000-6203		588.30	587-0405 E-911 04/01/2019 04/30/2019	82549186	Communications - Telephone Equipment	N
	5771 NUVERA		588.30		1 Transactions		
285	DEPT Total:		588.30	E-911 System - Maintenance Grant	1 Vendors	1 Transactions	
607	DEPT			Drainage Ditch Mapping			
	5211 HOUSTON ENGINEERING INC						
195	25-607-000-0000-6350		414.25	Drainage Records Modernization	0042349	Other Services & Charges	N
	5211 HOUSTON ENGINEERING INC		414.25		1 Transactions		
607	DEPT Total:		414.25	Drainage Ditch Mapping	1 Vendors	1 Transactions	
807	DEPT			Designated for Capital Assets			
	3375 FOSTER MECHANICAL						
213	25-807-000-0000-6610		22,000.00	Progress Bill 50 Ton Chiller	12171	Capital - Over \$5,000 (Fixed Assets)	N
	3375 FOSTER MECHANICAL		22,000.00		1 Transactions		
	268 QUADE ELECTRIC INC						
162	25-807-000-0000-6610		30,400.00	3rd Payment #526 Bathhouse		Capital - Over \$5,000 (Fixed Assets)	N
	268 QUADE ELECTRIC INC		30,400.00		1 Transactions		
807	DEPT Total:		52,400.00	Designated for Capital Assets	2 Vendors	2 Transactions	
840	DEPT			Juvenile Restitution Fund			
	1527 CUADROS/ALEXA						
192	25-840-000-0000-6850		399.70	CSW HS		Collections for Other Agenices	N
	1527 CUADROS/ALEXA		399.70		1 Transactions		
	6519 Smith/Craig						
207	25-840-000-0000-6850		128.30	CSW HS		Collections for Other Agenices	N
	6519 Smith/Craig		128.30		1 Transactions		
840	DEPT Total:		528.00	Juvenile Restitution Fund	2 Vendors	2 Transactions	
25	Fund Total:		55,539.04	Special Revenue Fund		13 Transactions	

***** McLeod County IFS *****



bpool
4/5/19 9:34AM
86 Trust & Agency Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
975	DEPT			DNR Clearing Account			
	509 MINNESOTA DNR						
200	86-975-000-0000-6850		1,141.50	DNR 03/26/2019 04/01/2019		Collections for Other Agencies	N
186	86-975-000-0000-6850		1,253.50	DNR 03/19/2019 03/25/2019		Collections for Other Agencies	N
184	86-975-000-0000-6850		703.50	DNR 03/12/2019 03/18/2019		Collections for Other Agencies	N
	509 MINNESOTA DNR		3,098.50	3 Transactions			
975	DEPT Total:		3,098.50	DNR Clearing Account	1 Vendors	3 Transactions	
976	DEPT			Game & Fish Clearing Account			
	509 MINNESOTA DNR						
185	86-976-000-0000-6850		133.00	G & F 03/19/2019 03/25/2019		Collections for Other Agencies	N
183	86-976-000-0000-6850		71.00	G & F 03/12/2019 03/18/2019		Collections for Other Agencies	N
199	86-976-000-0000-6850		147.00	G & F 03/26/2019 04/01/2019		Collections for Other Agencies	N
	509 MINNESOTA DNR		351.00	3 Transactions			
976	DEPT Total:		351.00	Game & Fish Clearing Account	1 Vendors	3 Transactions	
86	Fund Total:		3,449.50	Trust & Agency Fund		6 Transactions	

******* McLeod County IFS *******



bpool
4/5/19 9:34AM
87 Tax & Penalty Fund

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
984	DEPT			Advance Tax Collections			
174	4614 BROSE/MICHAEL 87-984-000-0000-6810		12.00	Tax Refund	23.255.0200	Refunds & Reimbursements	N
	4614 BROSE/MICHAEL		12.00	1 Transactions			
175	6521 Butturff/Craig 87-984-000-0000-6810		36.00	Tax Refund	23.276.0010	Refunds & Reimbursements	N
	6521 Butturff/Craig		36.00	1 Transactions			
181	4687 KALENBERG/LINDA M 87-984-000-0000-6810		60.00	Tax Refund	08.009.0900/03	Refunds & Reimbursements	N
	4687 KALENBERG/LINDA M		60.00	1 Transactions			
182	595 MCLEOD COUNTY ABSTRACT AND TITLE S 87-984-000-0000-6810		46.00	Tax Refund Jerrold Haag	06.030.0900	Refunds & Reimbursements	N
	595 MCLEOD COUNTY ABSTRACT AND TITLE S		46.00	1 Transactions			
188	6522 Pilgrim/Paulus & Glandys 87-984-000-0000-6810		40.00	Tax Refund	23.288.0080	Refunds & Reimbursements	N
	6522 Pilgrim/Paulus & Glandys		40.00	1 Transactions			
189	10519 SCHUETTE/TIM 87-984-000-0000-6810		32.00	Tax Refund	02.027.1250	Refunds & Reimbursements	N
	10519 SCHUETTE/TIM		32.00	1 Transactions			
190	4677 THIEM/TRI & PAMELA 87-984-000-0000-6810		1,104.00	Tax Refund	23.036.0600	Refunds & Reimbursements	N
	4677 THIEM/TRI & PAMELA		1,104.00	1 Transactions			
984	DEPT Total:		1,330.00	Advance Tax Collections	7 Vendors	7 Transactions	
87	Fund Total:		1,330.00	Tax & Penalty Fund		7 Transactions	
	Final Total:		198,381.55	145 Vendors	351 Transactions		

***** **McLeod County IFS** *****



Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	97,953.25	General Revenue Fund
	3	18,250.91	Road & Bridge Fund
	5	916.15	Solid Waste Fund
	11	10,970.80	Human Service Fund
	20	9,836.05	County Ditch Fund
	21	135.85	SWCD Fund
	25	55,539.04	Special Revenue Fund
	86	3,449.50	Trust & Agency Fund
	87	1,330.00	Tax & Penalty Fund
All Funds		198,381.55	Total

Approved by,

.....

.....



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Amanda Maresh Department: Public Health

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approval of annual agreement between McLeod County Public Health and Kids, Inc. Child Care Center for provision of Public Health consultation services at a rate of \$75.00 for each on-site visit, during the period of May 1, 2019 - April 30, 2020.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [checked] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Buttons: Email Cindy/Liz, Save, Print

**COOPERATIVE AGREEMENT BETWEEN
McLEOD COUNTY PUBLIC HEALTH AND
KIDS, INC.**

This agreement is made and entered into by and between the County of McLeod, State of Minnesota, 1805 Ford Ave. N. Suite 200, Glencoe, MN 55336 hereafter referred to as the "County" on behalf of the McLeod County Public Health, hereafter referred to as "Public Health", and Kids, Inc., Hutchinson, MN 55350, hereafter referred to as the "Center". This agreement is entered into for the period of May 1, 2019 to April 30, 2020.

Purposes

1. The Center seeks the services of Public Health as described in this Agreement solely for the purpose of obtaining and maintaining its child care center license from the Minnesota Department of Human Services and not for any other purpose.
2. The Center acknowledges that all health consultation provided by Public Health as described in this Agreement are done within the scope of the RN/PHN nurse consultation role and directly relate to applying for and maintaining a Center provider license.
3. The services provided to the Center by Public Health pursuant to this Agreement are at all times in the nature of planning and establishing policy at the Center.

NOW THEREFORE, in consideration of the mutual understanding and agreements set forth, Public Health and the Center agree as follows:

1. PUBLIC HEALTH CONSULTATION SERVICES PROVIDED TO CENTER

A. Annual visits to include:

1. Review the health, safety and sanitation policies of the Center to assure compliance as defined in the "Minnesota Department of Human Services Policies, Procedures and Program Record Requirements for Child Care Centers", specifically Minnesota Rules, part 9503.0140, subparts 1 and 2.
2. Make recommendations to change, add or delete policies and/or procedures as needed to meet the requirements of Minnesota Rules, part 9503.0140, subparts 1 and 2.
3. On-site assessment of the Center for general health hazards and recommending actions for alleviating said hazards.
4. Review the process for response to communicable disease outbreaks and reporting.
5. Provide specific recommendations for the care of special needs children.

6. Review mandatory reporting laws regarding child abuse or neglect.
7. Assure that immunization records of all children are in compliance with MN Statutes.

B. Monthly consultation visits:

1. Confer with Center program director about immunization records of newly admitted children to assure compliance with MN Statutes.
2. Review the first aid and safety policies and procedures specified in Minnesota Rules 9503.0140, Subpart 12.
3. Review the diapering procedures and practices specified in Minnesota Rules 9503.0140, Subpart 12.
4. Review the sanitation procedures and practices for food for infants, as specified in Minnesota Rules 9503.0145, Subpart 7.
5. Review the sanitation procedures and practices for food not prepared by or provided by the license holder, as specified in Minnesota Rules 9503.0145, Subpart 3.
6. Consultation regarding health and safety issues, communicable diseases, child growth and development, and community resources as needed.
7. Review of illness and injury logs and make recommendations accordingly.

C. Documentation:

1. A copy of the health consultant's findings will be maintained in the Center's administrative record.

2. OBLIGATIONS OF THE CENTER

- A. The Center agrees to cooperate with the guidance procedures of the Minnesota Department of Human Services established pursuant to Minnesota Statutes.
- B. The Center will provide for and assure compliance with staff training requirements of the Minnesota Department of Human Services established pursuant to Minnesota Statutes.
- C. The Center agrees to provide file cabinets or a system for storage of participant health records.

3. PAYMENT OF SERVICES

A Public Health will be reimbursed \$75.00 for each annual, monthly, or additional requested onsite visit (visit includes mileage, documentation, driving time, and onsite consultation staff time).

B. There will be no charge for assistance with communicable disease outbreaks and reporting or periodic telephone consultations occurring between monthly visits.

4. SAFEGUARD OF CHILD INFORMATION

The Center, its officers, agents, owners, partners, employees, volunteers and subcontractors shall abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (MGDPA); the Health Insurance Portability and Accountability Act (HIPAA) and implementing regulations, if applicable; and Title 42, part 2, of the Code of Federal Regulations and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, except upon written consent of such child, the child's parent or guardian, or the child's attorney, in connection with these laws and regulations.

If the Center creates, collects, receives, stores, uses, maintains or disseminates data because it performs functions of the Public Health pursuant to this Agreement, then the Center must comply with the requirements of the MGDPA, HIPAA, or other laws and regulations as if it were a government entity, and may be held liable under these Acts and statutes for noncompliance. The Center agrees to defend, indemnify and hold harmless the Public Health and the County, its officials, officers, agents, employees, and volunteers from any claims resulting from the Center's officers', agents', owners', partners', employees', volunteers', assignees' or subcontractors' unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section.

The Center agrees to promptly notify the County if it becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA, HIPAA or other regulations. The terms of this section shall survive the cancellation or termination of this Agreement. The Center shall retain the children's health records and shall retain sole responsibility for maintaining those records according to Minnesota and Federal Law.

5. BONDING, INDEMNITY, AND INSURANCE CLAUSE

A Indemnity: The Center does hereby agree that it will indemnify, hold harmless, and defend the County, its commissioners, officers, agents, employees, and volunteer workers against claims, losses, expenses, damages or lawsuits for damages any and all of which such parties or individuals may hereafter sustain, incur, or be required to pay;

1. By reason of any person suffering personal injury, death or property loss or damage either while participating in or receiving from Center the care and services to be furnished by the County under this Agreement, or while on premises owned, leased or operated by Center, or while being transported to or from said premises in any vehicle owned, operated, leased, chartered or otherwise contracted for by the Center or any officer, agent, or employee thereof; or
2. By reason of any person employed or allegedly employed by the Center, for any claim or cause of action in equity or for damages arising out of the employment or alleged employment, or discrimination; or
3. By reason of any intentional or negligent act or omission of the Center, its agents, officers, or employees in the performance of purchased services.
4. Provided, nevertheless, the Center shall not be responsible for the act or omission of any providers who are not under its direction and control.

B. Insurance: The Center does further agree that in order to protect itself, as well as the County under the indemnity agreement provision hereinabove set forth, the Center will at all times during the term of this agreement, have and keep in force a general liability insurance policy.

6. CONDITIONS OF THE PARTIES' OBLIGATIONS

A Before the termination date, as specified at the beginning of this agreement, the Public Health may evaluate the performance of the Center in regard to terms of this agreement to determine whether such performance merits renewal of this agreement.

B. Any alteration, variation, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this agreement.

7. RECORDS-AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes Section 16C.05, subd. 5, the Center agrees that the Public Health, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonable deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Center and involve transactions relating to this Agreement and for six (6) years after its termination or cancellation.

8. MISCELLANEOUS

- A. Entire Agreement: It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between the Center and any county social services or Public Health relating to the subject matter hereof.
- B. Health Insurance Portability and Accountability Act: The Center agrees to comply with the Health Insurance Portability and Accountability Act [HIPAA] and, if necessary sign a business associate contract with the Public Health.

9. TERMINATION

Either party upon 30 days written notice may terminate with or without cause this Agreement. Termination of this Agreement shall not discharge any liability, responsibility or right of any party that arises from the performance or failure to adequately perform the terms of this Agreement prior to the effective date of termination. Nor shall termination discharge any obligation, which by its nature would survive after the date of termination.

Chairperson, McLeod County Board of Commissioners

Date _____
Andy B. Q. Bus. Administrator
Kids, Inc. Representative

3/26/19
Date

Public Health Director

Date _____
Amanda Maresk
4/2/19
Emily Haver Director
Kids, Inc. Daycare Director

3/26/19
Date



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Kevin Mathews Department: Sheriff

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: N/A

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider signing the annual service agreement between McLeod County and Safe Assure Consultants (Willmar, MN) for safety training, written procedures, and general services. The cost is \$3,978.68 and the money is included in the safety budget. This price has increased \$153.03 from last year. Page 7 of the contract will need to be signed by the Board Chair and Administrator.

Recommended Action/Motion:
N/A

Financial Impact:
Is there a cost associated with this request? [checked] Yes [] No
What is the total cost, with tax and shipping? \$ 3,978.68
Is this budgeted? [checked] Yes [] No Fund & Department Number: 01-080 ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [] Yes [checked] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[checked] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Email Cindy/Liz Save Print

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarify written and training requirements.**

The required standards that apply to McLeod County General Services are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES 29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels and shall ensure employee participation in such a program.

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces

Subpart E - Means of Egress

Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms

Subpart G - Occupational Health and Environmental Control

Subpart H - Hazardous Materials

Subpart I - Personal Protective Equipment

Subpart J - General Environmental Controls

Subpart K - Medical and First Aid

Subpart L - Fire Protection

Subpart M - Compressed Gas and Compressed Air Equipment

Subpart N - Materials Handling and Storage

Subpart O - Machinery and Machine Guarding

Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.

Subpart Q - Welding, Cutting, and Brazing.

Subpart S - Electrical

Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions

Subpart D - Occupational Health and Environmental Controls

Subpart E - Personal Protective and Life Saving Equipment

Subpart F - Fire Protection and Prevention

Subpart G - Signs, Signals, and Barricades

Subpart H - Materials Handling, Storage, Use, and Disposal

Subpart I - Tools - Hand and Power

Subpart J - Welding and Cutting

Subpart K - Electrical

Subpart L - Scaffolds

Subpart M - Fall Protection

Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors

Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations

Subpart P - Excavations

Subpart V - Power Transmission and Distribution

Subpart W - Rollover Protective Structures; Overhead Protection

Subpart X - Stairways and Ladders

Subpart Z - Toxic and Hazardous Substances

Applicable MN OSHA 5205 Rules

Applicable MN OSHA 5207 Rules

Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of McLeod County General Services to obtain as required to comply with OSHA standards.

Our Service Agreement year will begin on the signing of this Service Agreement. Classroom training will be accomplished at a time convenient to most employees/management and so selected as to disrupt the workday as little as possible.

All documents and classroom training produced by SafeAssure Consultants for McLeod County General Services are for the sole and express use by McLeod County General Services and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a Service Agreement year, will be made at no additional cost to McLeod County General Services.

All written programs/services that are produced by SafeAssure Consultants, Inc. are **guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse McLeod County General Services should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.**

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
McLeod County General Services

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating MSDSOnline data base program

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personal

Powered Industrial Trucks/Forklifts

- review/modify or write site specific program
- documented training of all personnel
- testing and licensing

Ergonomics

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

General Safety Requirements

- review/modify or write site specific program
- documented training of all personnel

The "SafeAssure Advantage"

- On-Line training available for AWAIR, EAP, ERTK, ERGO, Bloodborne, Fire Extinguishers
- Safety Committee Advisor
- Employee Safety Progress Analysis
- SafeAssure "Client Discount Card" from Fastenal Stores or Catalogs (15% off any item)
- Job Hazard Analysis (JHA for more hazardous tasks/jobs)
- Training manual maintenance
- Safety manual maintenance
- Documented decibel testing
- Documented air quality readings-(CO2 testing in shops with 5 or more vehicle capacity)
- Documented foot-candle readings (if needed)
- OSHA recordkeeping
- General Duty Clause
- Assistance during an actual OSHA inspection
- General safety recommendations
- "ALERT" data base
- Unlimited consulting services

Service Agreement

THIS AGREEMENT is made this first day of May 2019, between McLeod County General Services, Glencoe, Minnesota, herein referred to as McLeod County General Services and SafeAssure Consultants, Inc. 200 S.W. Fourth Street, Willmar, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this Service Agreement, McLeod County General Services (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum of \$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that McLeod County General Services will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges McLeod County General Services, its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless McLeod County General Services, its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of McLeod County General Services, and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed Service Agreement, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide McLeod County General Services, the aforementioned features and services. These features and services include but are not limited to OSHA compliance recommendations and consultations, providing scheduled classroom-training sessions, writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of McLeod County General Services.

ANNUAL \$3,978.68

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

X _____
McLeod County General Services

X _____
McLeod County General Services

X  _____ **040319**
SafeAssure Consultants, Inc.

SafeAssure Consultants Inc.

770 Highway 71 NE
PO Box 281
Willmar, MN 56201

Invoice

Date	Invoice #
4/3/2019	1572

Bill To
McLeod County General Services Kevin Mathews, Emergency Mgmt. 801 10th Street East Glencoe MN 55336

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due by April 30th		4/3/2019			

Quantity	Item Code	Description	Price Each	Amount
1	Consulting	Safety Training	3,978.68	3,978.68

Thank you for your business! We appreciate your partnership with us!	Total	\$3,978.68
--	--------------	------------



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: 0 minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: John Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
This is for the annual safety training. We have utilized SafeAssure for several years.

Recommended Action/Motion:
Consider approval of the annual contract with SafeAssure Consultants, Inc. (Willmar, MN) for OSHA and other Public Works safety related training for a total fee of \$5,733.49

Financial Impact:
Is there a cost associated with this request? [checked] Yes [] No
What is the total cost, with tax and shipping?
Is this budgeted? [checked] Yes [] No Fund & Department Number: 310 ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Buttons: Email Cindy/Liz, Save, Print

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarify written and training requirements.**

The required standards that apply to McLeod County Highway Dept. are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES 29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels and shall ensure employee participation in such a program.

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces

Subpart E - Means of Egress

Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms

Subpart G - Occupational Health and Environmental Control

Subpart H - Hazardous Materials

Subpart I - Personal Protective Equipment

Subpart J - General Environmental Controls

Subpart K - Medical and First Aid

Subpart L - Fire Protection

Subpart M - Compressed Gas and Compressed Air Equipment

Subpart N - Materials Handling and Storage

Subpart O - Machinery and Machine Guarding

Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.

Subpart Q - Welding, Cutting, and Brazing.

Subpart S - Electrical

Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions

Subpart D - Occupational Health and Environmental Controls

Subpart E - Personal Protective and Life Saving Equipment

Subpart F - Fire Protection and Prevention

Subpart G - Signs, Signals, and Barricades

Subpart H - Materials Handling, Storage, Use, and Disposal

Subpart I - Tools - Hand and Power

Subpart J - Welding and Cutting

Subpart K - Electrical

Subpart L - Scaffolds

Subpart M - Fall Protection

Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors

Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations

Subpart P - Excavations

Subpart V - Power Transmission and Distribution

Subpart W - Rollover Protective Structures; Overhead Protection

Subpart X - Stairways and Ladders

Subpart Z - Toxic and Hazardous Substances

Applicable MN OSHA 5205 Rules

Applicable MN OSHA 5207 Rules

Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of McLeod County Highway Dept. to obtain as required to comply with OSHA standards.

Our Service Agreement year will begin on the signing of this Service Agreement. Classroom training will be accomplished at a time convenient to most employees/management and so selected as to disrupt the workday as little as possible.

All documents and classroom training produced by SafeAssure Consultants for McLeod County Highway Dept. are for the sole and express use by McLeod County Highway Dept. and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a Service Agreement year, will be made at no additional cost to McLeod County Highway Dept.

All written programs/services that are produced by SafeAssure Consultants, Inc. are **guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse McLeod County Highway Dept. should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.**

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
McLeod County Highway Dept.

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating MSDSOnline data base program

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personal

Powered Industrial Trucks/Forklifts

- review/modify or write site specific program
- documented training of all personnel
- testing and licensing

Ergonomics

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

General Safety Requirements

- review/modify or write site specific program
- documented training of all personnel

The "SafeAssure Advantage"

- On-Line training available for AWAIR, EAP, ERTK, ERGO, Bloodborne, Fire Extinguishers
- Safety Committee Advisor
- Employee Safety Progress Analysis
- SafeAssure "Client Discount Card" from Fastenal Stores or Catalogs (15% off any item)
- Job Hazard Analysis (JHA for more hazardous tasks/jobs)
- Training manual maintenance
- Safety manual maintenance
- Documented decibel testing
- Documented air quality readings-(CO2 testing in shops with 5 or more vehicle capacity)
- Documented foot-candle readings (if needed)
- OSHA recordkeeping
- General Duty Clause
- Assistance during an actual OSHA inspection
- General safety recommendations
- "ALERT" data base
- Unlimited consulting services

Service Agreement

THIS AGREEMENT is made this first day of May 2019 between McLeod County Highway Dept., Hutchinson, Minnesota, herein referred to as McLeod County Highway Dept. and SafeAssure Consultants, Inc. 200 S.W. Fourth Street, Willmar, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this Service Agreement, McLeod County Highway Dept. (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum of \$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that McLeod County Highway Dept. will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges McLeod County Highway Dept., its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless McLeod County Highway Dept., its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of McLeod County Highway Dept., and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed Service Agreement, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide McLeod County Highway Dept., the aforementioned features and services. These features and services include but are not limited to OSHA compliance recommendations and consultations, providing scheduled classroom-training sessions, writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of McLeod County Highway Dept.

ANNUAL SERVICE AGREEMENT	\$ 5,733.49
MSDS ON-LINE SERVICES	\$ included
ANNUAL	\$5,733.49

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

X _____
McLeod County Highway Dept.

X _____
McLeod County Highway Dept.

X  _____ **040319**
SafeAssure Consultants, Inc.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 10 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Vincent Traver
Department: Information Technology

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Troska

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Due to a rapid increase in the amount of data generated and being saved our predictions for data growth were low. We need to add primary storage at both the Court House and the replication site of the HATS building to accommodate that growth. The quote states it expires on April 11th but I've been assured the prices will be good as they wait for board approval on the 16th.

Recommended Action/Motion:
Recommend a motion to purchase more primary data storage as well as storage for replicating data. Xigent from Plymouth, MN has provided a quote with state pricing. Quote # 16413090 for 104,669.03. Funding was approved by the Compliance Committee.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 104,669.03
Is this budgeted? Yes No
Fund & Department Number: Compliance ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz
Save
Print

Xigent Solutions, LLC
 17200 Medina Road, Suite 800
 Plymouth, MN 55447-1295



Quotation: 16413090
Date of Issue: 3/27/2019

Fred Thomson
 P: (763) 398-6891
 F: (952) 525-0707
 M: (612) 801-4826

✉ thomsonf@xigentsolutions.com
 🌐 www.xigentsolutions.com

Customer Information
Vincent Traver
 McLeod County
 830 11th Street East, Suite 111
 Glencoe, MN 55336
Vincent.Traver@co.mcleod.mn.us

This quote is valid until 4/11/2019.

**DS224C SSD Shelf 24x960GB
 & Empty Shelf**

Qty	Product ID	Description	Price Each	Extended Price
1	DS224C	DS224C	\$ -	\$ -
1	X-02659-00	Rail Kit,4-Post,Rnd/Sq-Hole,Adj,24-32	\$ 66.63	\$ 66.63
1	DS224C-S-.96-24S-QS	SSD Shelf,12G,24x960GB,-QS	\$ 20,372.10	\$ 20,372.10
230	SW-FLASHBNDL-ADD-1P-QS	ONTAP,Per-0.1TB,FlashBundle,Add-On,1P,QS	\$ 182.98	\$ 42,084.25
2	X800-42U-R6	Power Cable,In-Cabinet,C13-C14	\$ -	\$ -
1	CS-O2-NOINSTALL-4HR	SupportEdge Premium 4hr Onsite, w/o Install Co-termed to A200 serial number: 621738000025 & 621738000026 (End Date: 9/30/2023)	\$ 25,696.61	\$ 25,696.61
1	CS-NRD2-E	Non Returnable Disk Plus,e	\$ 5,881.63	\$ 5,881.63
1	X5721A	SHELF,EMPTY,2 PSU,913W,MIDPLANE II,DS224C	\$ 4,517.69	\$ 4,517.69
2	X5720A	IOM12,SAS,12G	\$ 2,564.35	\$ 5,128.70
2	X800-42U-R6	Power Cable,In-Cabinet,C13-C14	\$ -	\$ -
1	X-02659-00	Rail Kit,4-Post,Rnd/Sq-Hole,Adj,24-32	\$ 66.63	\$ 66.63
4	X66032A	Cable,12Gb,Mini SAS HD,2m	\$ 185.26	\$ 741.05
1	X-50540-00	Blank,Dsk Drv Filler,12-Pack,DE224C	\$ 113.75	\$ 113.75
			Total Hardware	\$ 31,006.54
			Total Software	\$ 42,084.25
			Total Services	\$ -
			Total Maintenance	\$ 31,578.24
			Quote Total	\$ 104,669.03

Terms and Conditions of Sale

This quotation and sale by Xigent Solutions, LLC, are subject to these terms and conditions.

1. Except as otherwise set forth on the front of a Xigent Solutions invoice or acknowledgement, terms of payment are net 30 days from invoice date; prices are FOB Xigent Solutions' facility (as defined by in the Uniform Commercial Code) and prices do not include any taxes, freight, handling, duty or other similar charges, payment of which will be the sole responsibility of customer. Prices are conditioned upon timely payment and any past due balance will accrue interest at the monthly rate of one and one-half percent. Freight charges shall be constructed on the basis of standard carrier tariffs and may not reflect actual transportation costs. Xigent Solutions reserves the right to modify terms prior to shipment, require payment in advance, or delay or cancel any shipment or order by reason of customer's creditworthiness or should customer fail to fulfill any obligation when due. PAYMENTS BY CHECK OR WIRE TRANSFER ARE ACCEPTED. PAYMENT BY CREDIT CARD IS LIMITED TO NO MORE THAN \$2,000 UNLESS APPROVED PRIOR TO ORDER ACCEPTANCE.
2. In the absence of prior agreement as to shipping, Xigent Solutions may select carrier. Xigent Solutions' responsibility for any loss or damage ends, and title passes when products are delivered to Customer.
3. Xigent Solutions warrants these products assembled or customized by it against defects caused solely by faulty assembly or customization for 90 days after delivery. All other products, and the components and materials utilized in any assembled or customized products are covered by, and subject to, the terms, conditions, and limitations of the manufacturer's standard warranty, which warranty is expressly in lieu of any other warranty, express or implied of or by Xigent Solutions or the manufacturer. Customer's exclusive remedy, if any, under these warranties is limited, at Xigent Solutions' election to any one of (a) refund of customer's purchase price, (b) repair by Xigent Solutions or the manufacturer of any products found to be defective, (c) replacement of any such product. Customer acknowledges that except as specifically set forth or referenced in this paragraph. THERE ARE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND (INCLUDING WITHOUT LIMITATION, IN ADVERTISING MATERIALS, BROCHURES OR OTHER DESCRIPTIVE LITERATURE) BY XIGENT SOLUTIONS OR ANY OTHER PERSON, EXPRESS OR IMPLIED AS TO THE CONDITION OR PERFORMANCE OF ANY PRODUCTS, THEIR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE. XIGENT SOLUTIONS ASSUMES NO RESPONSIBILITY OR LIABILITY WHATSOEVER FOR MANUFACTURER'S PRODUCT SPECIFICATIONS OR THE PERFORMANCE OR ADEQUACY OF ANY DESIGN OR SPECIFICATION PROVIDED TO XIGENT SOLUTIONS BY OR ON BEHALF OF CUSTOMER. Use of the customer's part number on any document or any products is for convenience only and does not constitute any representation by Xigent Solutions with respect to the performance, specifications, or fitness of any part for any purpose.
4. Xigent Solutions retains a purchase money security interest in all products sold by Xigent Solutions to customer and in the proceeds of any resale of such products, until the purchase price and any other charges due to Xigent Solutions have been paid in full. Upon any breach by customer of these terms and conditions, Xigent Solutions will have all rights and remedies of a secured party under applicable law, which rights and remedies will be cumulative and not exclusive. Customer is responsible for all costs and expenses incurred by Xigent Solutions in collecting sums owing by customer (which may include, but are not limited to, collection agency and reasonable attorney's fees). Xigent Solutions shall have the right to offset any sum owed by Xigent Solutions to Customer against any sum owed by Customer to Xigent Solutions. All transactions are governed by the laws of the State of Minnesota. The parties waive any right to trial by jury.
5. Products are deemed accepted by customer unless customer notifies Xigent Solutions in writing within 10 days of delivery of product shortages, damage or defect. No returns may be made for any reason without a Return Authorization Form issued by Xigent Solutions. If customer refuses to accept tender or delivery of any products or returns any products without authorization from Xigent Solutions, such products will be held by Xigent Solutions awaiting customer's instruction for 20 days, after which Xigent Solutions may deem the products abandoned and dispose of them as it sees fit, without crediting customer's account.
6. Neither party will be liable for any failure or delay in its performance or in the delivery or shipment of products, or for any damages suffered by the other party by reason of such failure or delay, when such failure or delay is caused by, or arises in connection with any fire, flood, accident, riot, earthquake, severe weather, war, governmental interference or embargo, strike, shortage of labor, fuel, power, materials or supplies, delay in delivery by such party's suppliers or any other cause or causes beyond such party's reasonable control. Each party reserves the right to cancel without liability any order the shipment of which is or may be delayed for more than 30 days by reason of any such cause. Xigent Solutions reserves the right to allocate in its sole discretion among customers or potential customers or defer or delay the shipment of any product which is in short supply.
7. This document, and not any purchase order or other customer document (which, if construed to be an offer is hereby rejected) will be deemed an offer or counter-offer and is a rejection of any other terms or conditions. Customer, by accepting any products, making any payments or ordering any products having previously received these terms and conditions, will be deemed to have assented to these terms and conditions, notwithstanding any terms contained in any prior or later communication from customer and whether or not Xigent Solutions will specifically or expressly object to any of customer's terms. Xigent Solutions' failure to object to any document communication or act of customer will not be deemed a waiver of any of these terms and conditions. Any addition or change to these terms and conditions must be specifically agreed to in writing by a duly authorized officer of Xigent Solutions before becoming binding on Xigent Solutions.

8. Products may be subject to export or resale restriction or regulation, and customer acknowledges that it will comply with such restrictions and regulations. Any statement as to product country of origin, Export Control Classification Number, or compliance with applicable law (including, without limitation, that products are lead-free or RoHS compliant) is as provided to Xigent Solutions by its suppliers, and Xigent Solutions does not warrant its accuracy and will not be liable for any error with regard to same. Customer uses such information at its own risk.
9. Xigent Solutions certifies that it complies with all applicable requirements of Sections 6, 7 and 15 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof.
10. Except for the warranty coverage referenced in paragraph 3, above, NEITHER PARTY ("MISPERFORMING PARTY") NOR ANY OF ITS SUPPLIERS WILL HAVE ANY LIABILITY OR OBLIGATION TO THE OTHER PARTY ("AGGRIEVED PARTY") OR ANY OTHER PERSON FOR ANY CLAIM, LOSS, DAMAGE, OR EXPENSE CAUSED IN WHOLE OR IN PART, DIRECTLY OR INDIRECTLY BY THE INADEQUACY OF ANY PRODUCTS FOR ANY PURPOSE, BY ANY DEFICIENCY OR DEFECT IN ANY PRODUCT (WHETHER OR NOT COVERED BY ANY WARRANTY), BY THE USE OR PERFORMANCE OF ANY PRODUCTS OR BY ANY FAILURE OR DELAY IN MISPERFORMING PARTY'S PERFORMANCE HEREUNDER, OR FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES, HOWEVER CAUSED, INCLUDING, WITHOUT LIMITATION, LOSS OF BUSINESS OR PROFIT, WHETHER OR NOT AGGRIEVED PARTY WILL HAVE INFORMED MISPERFORMING PARTY OF THE POSSIBILITY OR LIKELIHOOD OF ANY SUCH DAMAGES.
11. The performance of any value-added service may void the manufacturer's warranty and render products non-returnable. Orders incorporating such services are, accordingly, non-cancelable and the products are non-returnable. Any third party value-added service provider is deemed to be an agent of customer.
12. Any software or other intellectual property included in or relating to products is supplied by its manufacturer or licensor. Xigent Solutions makes no representation or warranty with respect thereto and will have no liability in connection therewith. Customer agrees to comply with all requirements with regard to proprietary and similar rights in and to any intellectual property (including any requirement to enter into a separate license agreement and prohibitions against duplicating or disclosing the same), even if Xigent Solutions has broken the seal on any "shrink-wrapped" software. If Customer provides Xigent Solutions with any intellectual property, Customer warrants that it has all necessary legal rights to such property. Customer will indemnify Xigent Solutions against and hold it harmless from any and all liability cost or expense arising from a breach or purported breach of the requirements described in this section.
13. No order or obligation of either party may be cancelled, rescheduled, reconfigured, or assigned without the prior written authorization of both parties. Prices are subject to change by Xigent Solutions upon customer rescheduling or reconfiguration of orders. Prices are also subject to change in response to supplier price increases or if a price has been quoted in error, whereupon customer may cancel all or any portion of any affected order by delivering written notice to Xigent Solutions prior to the shipment thereof and within 10 days of its receipt of notice of the price increase.

(Company Name)

(Buyers Name)

(PO Number)

(Today's Date)

(Buyer's Signature)



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 15 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Marc Telecky
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Marc Telecky -- Environmental Services Director

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
The County of McLeod, Minnesota has entered into a Material Recovery Facility Operation Service Contract with GreenForest Recycling Systems, LLC on February 20, 2018. The "Term of Contract" section requires McLeod County give notice to GreenForest Recycling Systems, LLC of intent to continue or discontinue the contract at least sixty (60) days prior to the end of the contract. The term of the contract is from March 1, 2018 to July 31, 2019.

Recommended Action/Motion:
Authorize McLeod County Attorney Mike Junge to notify GreenForest Recycling Systems, LLC of the intent to discontinue the above referenced contract.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz
Save
Print

County of McLeod, Minnesota
Material Recovery Facility Operations Service Contract

DATE AND PARTIES

1. THIS CONTRACT, made this 20th day of February, 2018, by and between the County of McLeod , herein called the "COUNTY", and GreenForest Recycling Systems, LLC , located at 15861 Stonebridge Trail, Brainerd, MN 56401, herein called the "CONTRACTOR".

AGREEMENT

2. NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said CONTRACTOR, subject to the conditions, hereinafter set forth, the CONTRACTOR shall pay for the Operational Management, Processing, and Marketing from said COUNTY, at the agreed price(s) submitted, and the CONTRACTOR shall perform said services all in accordance with the specifications stated in this contract.

TERM OF CONTRACT

3. The term of the contract is from March 1, 2018 to July 31, 2019. The COUNTY reserves the right to extend this contract for up to two (2) additional one (1) year terms. COUNTY shall give notice to the CONTRACTOR of COUNTY'S intent to discontinue or continue the contract at least sixty (60) days prior to the end of the term of this contract. COUNTY'S failure to do so will continue the contract for the additional days needed to meet the 60 day notice requirement, or until both parties mutually agree to terminate the contract. CONTRACTOR shall give notice to the COUNTY of CONTRACTOR'S intent to discontinue or continue the contract at least sixty (60) days prior to the end of the term of this contract. CONTRACTOR'S failure to do so will continue the contract for the additional days needed to meet the 60 day notice requirement, or until both parties mutually agree to terminate the contract. Failure of either party to give said notice can be waived by mutual consent.

CONTRACT DOCUMENTS

4. It is understood and agreed that the Scope of Services (Attachment A), the CONTRACTOR/COUNTY Reimbursement Rates (Attachment B), any addenda issued by the COUNTY, and this signed agreement shall collectively constitute the Agreement between the COUNTY and CONTRACTOR, and shall be referred to as the Contract Documents and the work should be done in accordance therewith.

REVIEW

5. The County and Contractor will review the service agreement goals, in July and August of 2018, as outlined in the agreement.

SERVICE AGREEMENT GOALS

6. The COUNTY is entering into this agreement to:
 - a. Reduce expenses documented for the Material Recovery Facility
 - b. Increase the number of tons processed
 - c. Decrease the tons landfilled

PAYMENT

7. Payment terms of this contract are Net 30.

INSURANCE

8. The following insurance must be maintained for the duration of this contract. A Certificate of Insurance for each policy must be on file with the McLeod COUNTY Purchasing Department within 10 days of execution of this contract and prior to commencement of any work under this contract. Each certificate must include a 10-day notice of cancellation, non-renewal, or material change to all named and additional insureds.
9. The COUNTY reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against CONTRACTOR. All insurance policies shall be open to inspection by the COUNTY, and copies of policies shall be submitted to the COUNTY upon written request. All subcontractors shall provide evidence of similar coverage.
 - a. General Liability Insurance
 - \$500,000 for claims for wrongful death and each claimant for other claims,;
 - \$1,500,000 each occurrence.
 - No less than \$2,000,000 Aggregate coverage.
 - Policy shall include at least premises, operations, completed operations, independent contractors and subcontractors, and contractual liability and environmental liability.
 - McLeod County must be named additional insured.
 - b. Business Automobile Liability Insurance
 - \$500,000 for claims for wrongful death and each claimant for other claims,;
 - \$1,500,000 each occurrence.
 - No less than \$2,000,000 Aggregate coverage.
 - Must cover owned, non-owned, and hired vehicles.
 - c. Workers' Compensation

Per statutory requirements. Certificate of Compliance must be executed and filed with McLeod County.
 - d. Professional Liability Insurance

Provider shall maintain at its sole expense a valid policy of insurance covering professional liability, arising from the acts or omissions of Provider, its agent and employees in the amount of not less than \$500,000 per claim and \$1,000,000 annual aggregate.
 - e. Bonds

The Contractor agrees to furnish an annual Performance Bond in the amount of \$650,000 and Labor & Material Payment Bond in the amount of \$650,000 in favor of the County to protect the County against any breach of the Original Agreement. The surety company providing the bonds must be registered to do business in the State of Minnesota and be satisfactory to the County. Each bond shall be for the annual estimated contract amount of \$650,000.

The bonds may be continued for subsequent annual periods at the sole option of the surety. However, neither (A) the surety's decision not to provide a bond for subsequent annual periods not (B) the failure or inability of the Contractor to file a replacement bond or other security, shall not in itself constitute a loss to the County recoverable under this bond or any replacement bond or other security for subsequent annual periods.

f. INDEMNIFICATION CLAUSE

Except as may be caused by the sole negligence of the COUNTY or its employees, CONTRACTOR shall indemnify and save harmless McLeod County, its employees, and its agents from all claims, actions, demands, and judgements of any kind arising in whole or in part from any act or omission of CONTRACTOR, its subcontractors, and their agents, servants, or employees, incidental to the performance of the contract and from all expenses in connection with such claims, actions, demands, and judgements, and shall assume, without expense to the COUNTY, the defense of any such claims, actions, demands, and judgements, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the COUNTY or its representatives caused or contributed thereto.

CONTRACTOR agrees, that in order to protect itself and the COUNTY under the indemnity provisions set forth above, it will at all times during the term of this Contract keep in force policies of insurances indicated in paragraph entitled "INSURANCE".

This provision is not intended to create any cause of action in favor of any third party against the CONTRACTOR of the COUNTY or to enlarge in any way the CONTRACTOR'S liability, but it is intended solely to provide for indemnification of the COUNTY from liability for damages or injuries to third persons or property arising from the CONTRACTOR'S or the CONTRACTOR'S agents performance hereunder.

TAXES

10. CONTRACTOR shall pay any applicable state and local sales taxes and be responsible for the payment of any and all payroll taxes and contributions for unemployment compensation insurance and Social Security which are measured by the wages, salaries or other remunerations paid to employees of the CONTRACTOR and shall submit evidence of the same to COUNTY when requested.
11. The COUNTY will pay facility property taxes.

UNAVOIDABLE CIRCUMSTANCE

12. The CONTRACTOR shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to fires, acts of God, legal acts of the public authorities, or delays of defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

RIGHT TO TERMINATE

13. COUNTY reserves the right to terminate this contract immediately, at any time during the contract period for failure of CONTRACTOR to perform as specified in the Scope of Services (Attachment A), or to the reasonable satisfaction of the COUNTY, upon notification to CONTRACTOR. CONTRACTOR reserves the right to terminate this Agreement at any time, with or without cause, upon sixty (60) days' written notice delivered by mail or in person to the COUNTY.

ASSIGNMENT

14. CONTRACTOR shall not enter into any subcontract for performance of any services contemplated under this Contract, nor assign any part of this Contract, without the prior written approval of the Director of Solid Waste and subject to such conditions and provisions as the COUNTY may deem necessary. The CONTRACTOR shall be responsible for the performance of all subcontractors.

COMPLIANCE WITH LAWS

15. CONTRACTOR shall abide by all Federal, State, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to the Contract or to the facility, programs, and staff for which CONTRACTOR is responsible.

RECORDS AUDITING AND RETENTION

16. CONTRACTOR'S bonds, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the COUNTY and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05.Subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. CONTRACTOR agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

WAIVER

17. Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

MODIFICATIONS/AMENDMENT

18. Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representatives of both the COUNTY and the Contractor.

SEVERABILITY

19. The provisions of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

FINAL AGREEMENT

20. This Contract is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

EXECUTION

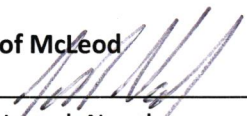
21. IN WITNESS THEREOF the County of McLeod has caused this Contract to be signed by its duly authorized officers and CONTRACTOR has hereunto set its hand.

GreenForest Recycling Systems

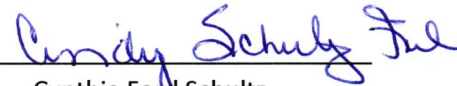
BY: 
Jeff Grunenwald

DATE: 3/16/18

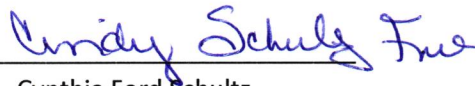
County of McLeod

BY: 
Joseph Nagel
McLeod County Board Chair

DATE: 2/20/18

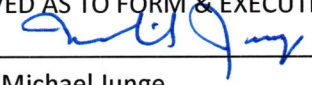
BY: 
Cynthia Ford Schultz
Interim County Administrator

DATE: 2/20/18

BY: 
Cynthia Ford Schultz
McLeod County Auditor

DATE: 2/20/18

APPROVED AS TO FORM & EXECUTION:

BY: 
Michael Junge
McLeod County Attorney

DATE: 3.20.18

Attachments: Scope of Services (Attachment A)
Reimbursement Rates (Attachment B)

Attachment A: Scope of Services

I. Scope of Services

The Contractor shall operate the County's Material Recovery Facility (MRF) by processing accepted recyclable material from the County's contracted vendor serving the McLeod County municipal curbside and rural recycling collection programs, commercial customers, and non-contracted customers utilizing the McLeod County Material Recovery Facility as a recycling processor.

A. Recyclable Material Processing

1. The county owns a Material Recovery Facility (MRF) in Hutchinson, Minnesota. The Contractor shall use the MRF to process and market recyclables under the County program.
2. The Contractor must adhere to all plans and permits and the provisions therein. The County may inspect any and all areas of the MRF at any time to ensure Permit and Plan compliance, or for any other reason.
3. Only activities associated with the execution of this Agreement shall be allowed on the premises without prior written authorization from the County.
 - i. The Contractor shall not allow storage of non-County owned containers or equipment on the premises other than equipment and containers authorized under the terms of this agreement.
 - ii. The Contractor shall not allow repair or maintenance activities of non-county owned containers or equipment on the premises other than equipment provided under the terms of this contract.
 - iii. The Contractor must obtain prior written approval from the County for any other activities not specified under the terms of this Agreement.
4. The County shall provide the Contractor with Operation and Maintenance Manuals outlining operational and maintenance procedures and requirements for the MRF, MRF equipment, and Facility grounds as they pertain to this agreement. The Contractor shall operate the MRF equipment in accordance with the operational manuals and any amendments. The County shall review and if necessary or desired, amend the operational manuals and procedures annually, providing the Contractor with an updated manual as needed. The terms of operational manuals and any amendments shall be incorporated by reference as part of the Agreement between the County and the Contractor for the MRF processing activities
5. The Contractor will have use of the MRF offices located on the 2nd floor of the MRF, and the redemption area below.
 - i. Employees of the Contractor will have limited access to the Facility due to the County's responsibility to maintain other department activities, security, and privacy.
 - ii. The Contractor will provide the County a copy of the Contractor's personnel policy.

Attachment A: Scope of Services

- iii. The County will provide the Contractor a copy of the County's personnel policy.
6. The Contractor shall maintain phone and computer lines at the MRF. All appliances and office equipment such as refrigerators, microwave ovens, phones, computers, printers, copiers, etc. will be provided by the Contractor, energy star compliant, and adhere to County policy.
7. The Contractor will designate a person at the MRF who will be available during all hours of operation.
8. The Contractor will maintain the MRF and Facility premises in a neat and sanitary manner, complying with all state, federal, and local regulations. The Contractor will collect and properly dispose of all litter resulting from the operation of the MRF.
9. The County shall invoice the Contractor for electricity and natural gas to operate the MRF. The contractor will be responsible for the fuel and gas needed to operate rolling stock equipment.
10. The County shall invoice the Contractor for snow plowing services for the Facility.
11. The County will provide the following equipment for MRF operations:
 - i. Front End Loader (1)
 - ii. Bobcat (1)
 - iii. Forklifts (2)
 - iv. Forklift Grapple (1)
 - v. Sweeper Attachment (1)
 - vi. Recycling Baskets (35)
 - vii. Diesel Fuel Storage Tank (1)
 - viii. Worksaver 2 Bale Handler Attachment (1)
 - ix. Auto Scrubber floor Cleaner (1)
 - x. Craftsman Pressure Washer (1)
 - xi. Hobart Strictmate Welder (1)
 - xii. Mattress Recycling Stands (4)
 - xiii. ZeroWaste EPS Densifier (1)
 - xiv. Walking Floor Trailer
 - xv. 53' Dry Van Trailer
12. The Contractor will be responsible for all preventative maintenance and repairs for all equipment and interior and exterior structures.
13. The Contractor must provide a safety plan and all necessary training for its personnel and contracted personnel. The COUNTY must receive a new copy of the Contractors safety plan after changes are made.
14. The Contractor will provide all personnel protective equipment necessary for operations and routine facility maintenance.

Attachment A: Scope of Services

15. The County will provide the fixed processing equipment to sort co-mingled recyclables and bale sorted recyclables. Maintenance and repair of this equipment, as specified in the equipment's Operations & Maintenance Manual is the responsibility of the Contractor. The Contractor will be responsible for any damage to the fixed equipment resulting from the Contractor's failure to maintain the equipment.
16. Contractor will accept and process/bale the following items collected through the County's recycling program:
 - i. Commingled residential and commercial fiber items including newspaper, magazines, catalogs, books, junk mail, office paper, folders, bags, boxboard, and kraft bags.
 - ii. Commingled residential and commercial recyclables including glass (clear, brown, green, blue), aluminum, ferrous & non-ferrous scrap metal, bi-metal cans, tin-coated steel cans, HDPE plastics, PET plastics, UHMD scrap, poly seed bags, agricultural stretch film plastic, LDPE plastics, Polystyrene, Aseptic containers, rigid plastics, 3-7 plastics, e-waste (ABS/PVC)plastic, poly seed bags, green pallet strapping, film plastics, mattresses, box springs, and pallets
 - iii. Sorted material included in items A.16.i and A.16.ii.
 - iv. Additional materials as mutually agreed by the County and the Contractor, and reviewed in the form of a program plan showing profit/loss potential.
17. The Contractor will accept recyclable material at the MRF in a courteous and efficient manner.
18. Weights of all material accepted, processed, and shipped at the MRF must be reported monthly including material type and customer, location of origin, and destination.
19. Based on commodity market specifications, the Contractor will sort, process, and prepare for market the items listed in Section A.16 of this attachment. The Contractor may modify, add, or eliminate the specifications for marketable materials during the term of the Agreement or any extension.
20. The County will cover costs associated with illegal dump materials, such as appliances, tires, electronics, mattresses, HHW, universal wastes, demolition debris, and hard goods deposited in the public recycling collection area located on site in the northwest corner of the Facility. The Contractor will place these items in a mutually agreed upon location in order for the County to manage this material.
21. Landfilling of recyclable materials is prohibited and/or accepting materials as recyclable, to then landfill is prohibited and is cause for immediate termination of this Agreement.
22. Contractor may process acceptable recyclable material from new sources. The tip fee will be charged.

Attachment A: Scope of Services

23. Contractor shall make the MRF available for operations between the hours of 7am and 4pm, Monday through Friday. The Contractor is not required to provide processing services on Saturdays, Sundays, or the following Holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Contractor must accommodate licensed haulers delivering on a Saturday due to a holiday week.
24. Contractor will accept recycling only from haulers licensed to operate in McLeod County, in compliance with the McLeod County Solid Waste Ordinance.
25. Recyclable material collected will be documented, weighed, and entered into scale software, allowing both County and Contractor to audit, track activity, and invoice. If unacceptable and/or non-recyclable material is received, the Contractor will work with the customer directly.
26. If shared software is not used, the Contractor must provide legible copies of all Straight Bill of Lading and Bill of Lading forms completed, to the County each day.
27. The Contractor will be responsible for hazardous waste remediation and disposal regarding hazardous materials and releases from processing operations.
28. The Contractor will be responsible for reimbursing the County for costs associated with the disposal and/or recycling of:
 - i. Household Hazardous Waste
 - ii. Electronics
 - iii. Appliances
 - iv. CD's, DVD's, Recordable tapes
 - v. Batteries
 - vi. Light strands, bulbs
 - vii. Ink toner/cartridgesor any other problem material accepted or recycled through the County's Household Hazardous Waste program. The Contractor will be invoiced for costs only.
29. The Contractor will manage an Aluminum Redemption program on site.

B. Marketing of Recyclable Materials

1. The Contractor is responsible for marketing all commodities listed in section 16.

C. Reporting and Education

1. In addition to the County and the Contractor sharing data management software, the Contractor is required to submit the following weekly reports within 30 days after each month.
 - a. Equipment Preventative Maintenance and Repair logs

Attachment A: Scope of Services

b. Site/Facility Inspections

2. The County will be responsible for recycling education for commercial and residential customers within the county, and with licensed haulers utilizing the County Material Recovery Facility., at a cost not to exceed the annual budget. For all other accounts, education costs will be the responsibility of the Contractor and the material generator.
3. The Contractor will comply with all data requests regarding the County's reporting requirements, requests for information, and confirmation of information managed through the scale software.

Attachment B: Reimbursement Rates

- I. Monthly payments to County
 - a. The Contractor will be invoiced for the use of the site and equipment, as outlined in Attachment A section A.11, at a cost of \$5,000.00 per month.
 - b. The Contractor will be billed 67% of utility expenses on a monthly basis.
 - c. The Contractor will be billed 50% the facility's snow removal.
 - d. The Contractor will pay the County \$25 per ton for material received from non-contracted sources.
 - e. The Contractor will pay the County 10% of all revenue in excess of operating costs.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/02/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 2 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: Sarah Young
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Marc Telecky

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
For the County to enter into an agreement with Lynn Township for the removal of snow, and for minor site maintenance activities, around the rural recycling containers located at its township hall. The County will pay the Township \$400.00 per year to support these activities. Payment will be issued each November.

Recommended Action/Motion:
Recommendation: To approve as done for the Helen and Acoma agreements on 02/05/2019.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 400.00
Is this budgeted? Yes No
Fund & Department Number: 391-6960 ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Number of Signed Documents: 2
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Liz
Save
Print

**COUNTY OF MCLEOD
SNOW REMOVAL & MAINTENANCE FUNDING AGREEMENT**

THIS AGREEMENT is entered into by the County of McLeod, acting by and through the County Solid Waste Programs, hereinafter referred to as the County, and Lynn Township, hereinafter referred to as the Township.

WHEREAS, the County has been granted certain responsibility for regulation of solid waste development, as provide by McLeod County Solid Waste Ordinance and pursuant to Minnesota Statutes §115A, 400, and 473:

WHEREAS, the County is authorized by Minnesota Statutes § 115A.919 and 115A.953 to collect fees from municipal solid waste disposal facilities located within the County for the purpose of funding solid waste management programs; and

WHEREAS, the County will assist with the responsibility of maintaining access to the rural recycling collection containers located at township sites over the winter months.

NOW THEREFORE, it is agreed by and between the parties hereto that an annual stipend will be provided to the townships in November of each calendar year for the purpose of subsidizing snow removal activities for the pending winter season.

1. Eligibility Requirements

- a. Township must host a County funded 24/7 year-round recycling collection site
- b. Collection sites located at township hall locations

2. Funding

- a. The County shall pay the Township \$300 per year for snow removal and \$100 per year for minor site maintenance. The Township agrees to pay all expenses exceeding the County's annual stipend.
- b. The funding amount was based on documented snow removal costs over five seasons divided in half and rounded to the nearest \$100.
- c. The Township does not have to return any remaining funds to the County.
- d. No additional funding will be provided by the County.
- e. Minor site maintenance includes, but is not limited to, closure of lids, clean up of loose debris in immediate collection area, and maintain a safe unloading area.

3. SPECIAL PROVISIONS

- a. The Township agrees that in the hiring of common or skilled labor for the performance of any work under any contract, or sub-contract hereunder, neither it nor any contractor, material supplier, or vendor shall engage in any discriminatory employment practices as such practices are defined in Minnesota Statues.
- b. The City shall indemnify, protect, and hold harmless the County, its agents, and employees from all claims or actions which may arise from performance of this Agreement.
- c. The books, records, documents, and accounting practices of the Township relevant to this Agreement may be subject to examination by the County Board and McLeod County Administration.

4. TERM

This agreement shall become effective on October 1, 2018, and shall continue in effect while the provisions of the contract are completed and followed.

5. TERMINATION

This agreement is contingent upon the availability of McLeod County Tip fees, and McLeod County Solid Waste Abatement fees to fund the recycling program. This agreement shall terminate at the option of the McLeod County Board of Commissioners, if such funds are unavailable to continue subsidizing the Rural Recycling program.

In addition to the contingency above, the County may terminate this Agreement "with cause". "With Cause" shall mean that the Township is not maintaining site access in accordance with the terms of this Agreement or the work is not being performed to the satisfaction of the County, or of the Township chooses not to comply with any of the special provisions set forth in Section 3. If this Agreement is so terminated, the County shall only be liable to pay for the work prorated for the season and found acceptable within 30 days following termination notice.

The County or the Township shall submit written notice to terminate this contract 30 days prior to the termination of the contract.

In the event of termination of this Agreement as heretofore provided, the Township shall have ten (10) days prior written notice of the termination date and if the Agreement is being terminated "with cause" the Township shall have until the date of termination to show cause why the Agreement should not be terminated. If it is determined by the County that the Township's default was beyond its control or it was not otherwise in default, the Agreement shall not be terminated.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

MCLEOD COUNTY

BY: _____
County Board Chairperson

Date: _____

BY: _____
McLeod County Administrator

Date: _____

APPROVED AS TO EXECUTION/DATE:

BY: _____
McLeod County Attorney

Date: _____

TOWNSHIP OF Lynn

BY: Paul McKin
Township Chairperson

Date: 3/12/19

Kari Traser
Clerk



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: 0 minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: John Department: Public Works/Parks

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Construction on Morningside will impact some wetlands. The replacement of these wetlands is typically covered by the BWSR roadbank. Because part of the impacted wetland was created as part of mitigation for another (past) project the County is on the hook for purchasing mitigation for 0.0849 acre impact from a private bank. At a 2:1 ratio, that means we need 0.1698 acres of mitigation from an approved wetland bank.
Per our construction agreement, this cost will be equally shared with the City of Glencoe.

Recommended Action/Motion:
Consider approval of an agreement with Wetland Credit Agency, LLC (Dayton, MN) for the purchase of wetland credits associated with SAP 43-615-013, Morningside project for a cost of \$13,584 plus a fee to BWSR for \$389.52.

Financial Impact:
Is there a cost associated with this request? [checked] Yes [] No
What is the total cost, with tax and shipping?
Is this budgeted? [checked] Yes [] No Fund & Department Number: 320 ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Email Cindy/Liz Save Print



PURCHASE AGREEMENT
FOR WETLAND BANKING CREDITS

THIS AGREEMENT (Agreement) is made this 10th day of April, 2019 between the “Wetland Credit Agency, LLC/Imdieke-Stamer” (Seller) and “McLeod County” (Buyer).

1. Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, the wetland banking credits (Credits) listed below:

CREDITS TO BE SOLD						
Credit Sub-Group ¹	Acres	Wetland Circ. 39 Type ²	Plant Community Type ³	Cost per Acre	Account Number	Total
A.	--	--	--	--	--	--
B.	--	--	--	--	--	--
C.	--	--	--	--	--	--
D.	0.1698	4	deep marsh	\$80,000.00	1542	\$13,584.00
E.	--	--	--	--	--	--
Total	0.1698					\$13,584.00

Check here if additional credit sub-groups are part of this account and are listed on an attachment to this document.

¹A separate credit sub-group shall be established for each wetland or wetland area that has different wetland characteristics.

²Circular 39 types: 1, 1L, 2, 3, 4, 5, 6, 7, 8, B, U.

³**Wetland plant community type:** shallow open water, deep marsh, shallow marsh, sedge meadow, fresh meadow, wet to wet-mesic prairie, calcareous fen, open bog or coniferous bog, shrub-carr/alder thicket, hardwood swamp or coniferous swamp, floodplain forest, seasonally flooded basin. See *Wetland Plants and Plant Communities of Minnesota and Wisconsin (Eggers and Reed, 1997)* as modified by the Board of Water and Soil Resources, United States Army Corps of Engineers.

2. Seller represents and warrants as follows:

- a) The Credits are deposited in an account in the Minnesota Wetland Bank administered by the Minnesota Board of Water and Soil Resources (BWSR) pursuant to Minn. Rules Chapter 8420.0700-.0760.
- b) Seller owns the Credits and has the right to sell the Credits to Buyer.

3. Buyer will pay Seller a total of \$13,584.00 for the Credits, as follows:

- a) \$0 as earnest money, to be paid when this Agreement is signed; and
- b) The balance of \$13,584.00 to be paid on or before the Closing Date listed below.

4. In addition to the Credit fees in paragraph 3, Buyer agrees to pay to Seller the Withdrawal Fee and Easement Stewardship Fee totaling \$389.52 for BWSR based upon the 2017 BWSR Fee Schedule to be paid at closing. At closing, Seller will execute a check made out for this amount, payable to BWSR.

5. The closing of the purchase and sale shall occur on or before July 12th, 2019 (Closing Date). The Closing Date may be changed by written consent of both parties. Upon payment of the balance of the purchase price, Seller will sign a fully executed Transaction Form for the Withdrawal of Credits (Transaction Form) in the form specified by BWSR, and forward the same to BWSR along with a check for the withdrawal fee.

6. Buyer shall apply to the appropriate Local Government Unit (LGU) and the US Army Corps of Engineers for approval of a replacement plan utilizing the Credits as the means of replacing impacted wetlands. If the Local Government Unit (LGU) and/or the US Army Corps of Engineers has not approved the Buyer's application for a replacement plan utilizing the Credits by the Closing Date, and no postponement of the Closing Date has been agreed to by Buyer and Seller in writing, then either Buyer or Seller may cancel this Agreement by giving written notice to the other. In this case, *Seller shall return Buyer's earnest money*, and neither Buyer nor Seller shall have any further obligations under this Agreement. If the LGU and/or the US Army Corps of Engineers has approved the replacement plan and the Seller is ready to proceed with the sale on the Closing Date, but Buyer fails to proceed, then the Seller may retain the earnest money as liquidated damages.

7. Buyer agrees that Agreement is not valid until a signed copy is provided to Seller. If Buyer has not forwarded a signed copy to Seller within 14 days after date signed by Seller, Agreement is null and void and neither Buyer nor Seller shall have any further obligations under this Agreement.



(Signature of Seller)

04/10/2019

(Date)

(Signature of Buyer)

(Date)



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Discussion/Presentation
Hold Public Hearing*
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Connie Kurtzweg
Department: Auditor-Treasurer

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consideration of Redetermination and Appointment of Viewers on County Ditch No. 28:
The drainage authority determines that the original benefits or damages do not reflect reasonable present day land values according to Minnesota Statute Chapter 103E, Section 103E.351.
Suggested viewers include: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, Allen Kerber of Arlington and Joe Jacobs of Minnetonka, who have all worked as Viewers in McLeod County. Viewers cannot be part of the ditch system nor have an interest in the system.

Recommended Action/Motion:
1. Consider approval of redetermination of drainage benefits and damages on County Ditch No. 28.
2. Consider appointment of suggested viewers: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, Allen Kerber of Arlington and Joe Jacobs of Minnetonka, who have all worked as Viewers in McLeod County.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Karin Save Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 04/16/2019

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion, Discussion/Presentation, Hold Public Hearing*, Direction Requested
Requested Agenda Time: Flexible

Submitted By: Connie Kurtzweg Department: Auditor-Treasurer

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consideration of Redetermination and Appointment of Viewers on County Ditch No. 11:
The drainage authority determines that the original benefits or damages do not reflect reasonable present day land values according to Minnesota Statute Chapter 103E, Section 103E.351.
Suggested viewers include: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, Allen Kerber of Arlington and Joe Jacobs of Minnetonka, who have all worked as Viewers in McLeod County. Viewers cannot be part of the ditch system nor have an interest in the system.

Recommended Action/Motion:
1. Consider approval of redetermination of drainage benefits and damages on County Ditch No. 11.
2. Consider appointment of suggested viewers: Ron Ringquist of Redwood Falls, John Dotolo of Scandia, Brad Wick of Hutchinson, Allen Kerber of Arlington and Joe Jacobs of Minnetonka, who have all worked as Viewers in McLeod County.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement Approved by County Attorney's Office: Yes No
Minutes of Relevant Meeting(s) Number of Signed Documents:
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Cindy/Karin Save Print



McLeod County Board of Commissioners

830 11th Street East, Suite 110, Glencoe, Minnesota 55336 – (320) 864-5551 – Fax (320) 864-1809

COMMISSIONER RON SHIMANSKI
1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER
2nd District
Phone (612) 756-2855
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT
3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER RICH POHLMEIER
4th District
Phone (320) 587-6084
207 1st Ave S
Brownnton, MN 55312
Rich.Pohlmeier@co.mcleod.mn.us

COMMISSIONER JOE NAGEL
5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

**COUNTY ADMINISTRATOR
CINDY FORD**
Phone (320) 864-1324
830 11th Street East, Suite 110
Glencoe, MN 55336
Cindy.Ford@co.mcleod.mn.us

RESOLUTION 19-CB-23 FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM

WHEREAS, the Minnesota Housing Finance Agency has made available Family Homeless Prevention and Assistance Program grant monies to encourage and support innovation at the local level to help prevent homelessness, reduce the length of homeless episodes, and reduce repeated episodes of homelessness, and

WHEREAS, area service providers who administer programs that address families crisis needs have identified gaps within the service delivery system, and

WHEREAS, area service providers who administer programs that address families crisis needs have identified strategies to address the identified service gaps, and

WHEREAS, area service providers wish to continue to work together to coordinate their services and improve the service delivery system, and

WHEREAS, United Community Action Partnership desires to make an application on behalf of the area service providers for funds to address these identified problems.

NOW, THEREFORE BE IT, RESOLVED, that the County of McLeod Board of Commissioners agrees to support United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of July 1, 2019 to June 30, 2021.

Department Legend

- ADMINISTRATION
- ASSESSOR
- AUDITOR
- CENTRALIZED SERVICES
- COMMON
- COMMON - PRIVATE
- HHS - SOCIAL SERVICES
- PUBLIC WORKS
- RECORDER
- SWCD
- VSO



FIRST FLOOR



Department Legend

- ASSESSOR
- COMMON - PRIVATE
- RECORDER
- AUDITOR
- HHS - PUBLIC HEALTH
- W.I.C.
- CHILDRENS
- HHS - SOCIAL SERVICES
- INFORMATION TECHNOLOGY
- COMMON



SECOND FLOOR





OVERALL



SHEET NUMBER 4

7

6

4.9

4

3

2

1.8

1

PEAK
143'-0"

TOP OF TOWER COLUMN
DOUBLE TEE BEARING @ GRID 5
134'-6"

TOP OF PRECAST
128'-0"
DOUBLE TEE BEARING @ GRID 1
124'-7 1/2"
INVERTED T BEARING
121'-6"

TOP OF MEZZANINE
TO BEAM AT CURVED ENTRY WALL
112'-0"

FIRST FLOOR
100'-0"

TOP OF FOOTING
97'-0"

1 SOUTH
1" = 10'-0"

1

1.8

2

3

4

4.9

6

7

DOUBLE TEE BEARING @ GRID 1
124'-7"

TOP OF PRECAST
128'-0"
DOUBLE TEE BEARING @ GRID 7
124'-8 1/2"
INVERTED T BEARING
121'-6"

TOP OF MEZZANINE
TO BEAM AT CURVED ENTRY WALL
112'-0"

FIRST FLOOR
100'-0"

TOP OF FOOTING
97'-0"

3 NORTH
1" = 10'-0"

P

N

M

K

JH

G

F

E

E.7

D

C

B

A

PEAK
143'-0"

TOP OF TOWER COLUMN
DOUBLE TEE BEARING @ GRID 5
134'-6"

TOP OF PRECAST
128'-0"
DOUBLE TEE BEARING @ GRID 1
124'-7"
INVERTED T BEARING
121'-6"

TOP OF MEZZANINE
TO BEAM AT CURVED ENTRY WALL
112'-0"
TOP OF FOOTING
112'-0"

FIRST FLOOR
100'-0"

TOP OF FOOTING
97'-0"

4 EAST
1" = 10'-0"

A

B

C

D

E.7

E

F

G

HJ

K

LM

N

P

PEAK
143'-0"

TOP OF TOWER COLUMN
DOUBLE TEE BEARING @ GRID 5
134'-6"

TOP OF PRECAST
128'-0"
DOUBLE TEE BEARING @ GRID 1
124'-7"
INVERTED T BEARING
121'-6"

TOP OF MEZZANINE
TO BEAM AT CURVED ENTRY WALL
112'-0"

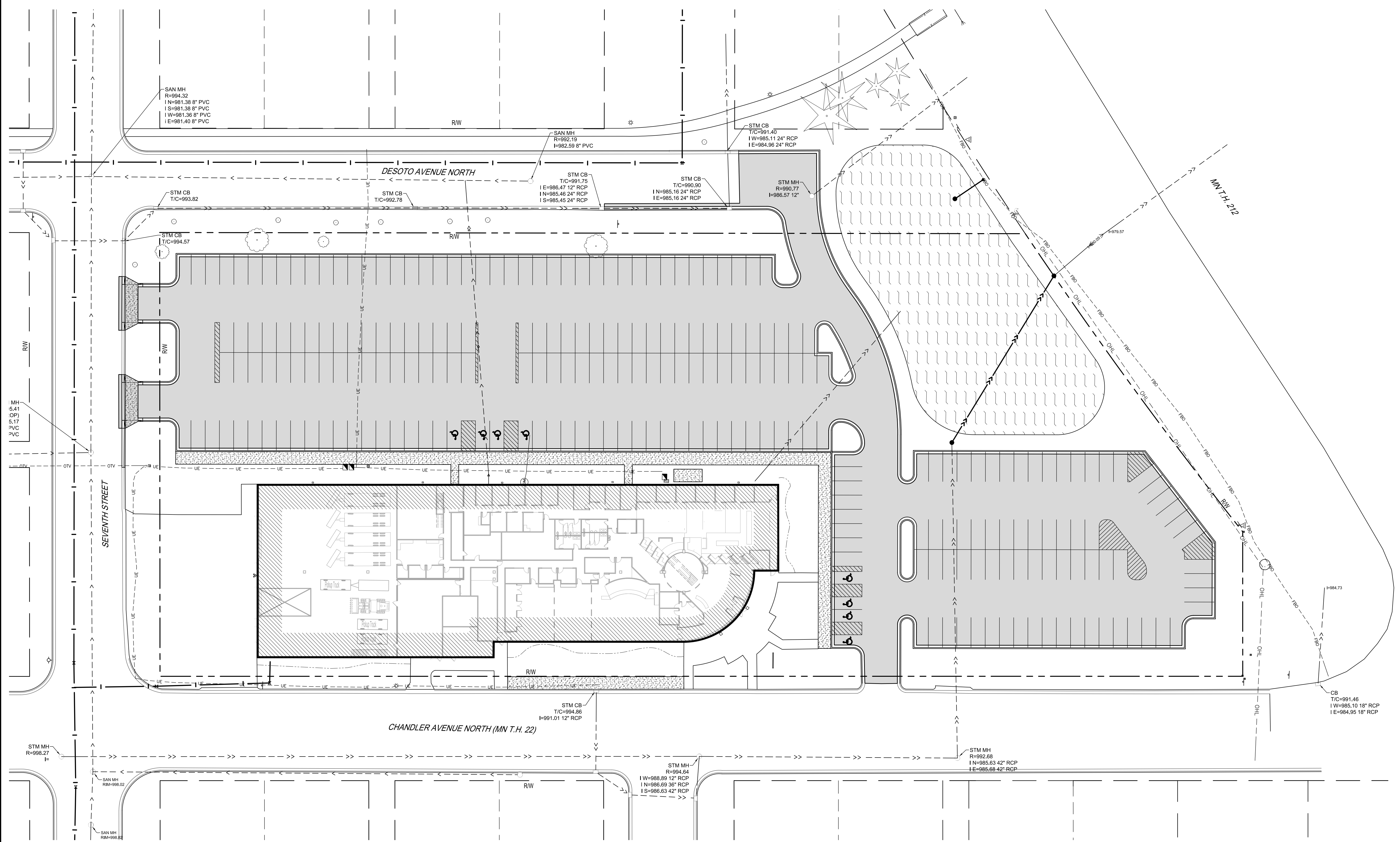
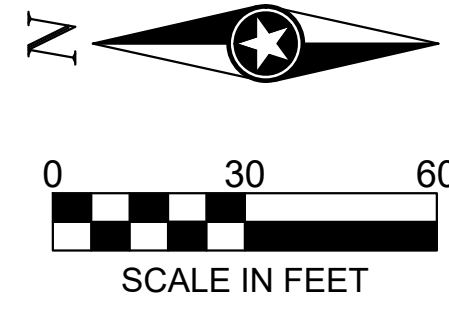
FIRST FLOOR
100'-0"

TOP OF FOOTING
97'-0"

2 WEST
1" = 10'-0"

ELEVATIONS





THIS DOCUMENT IS THE PROPERTY OF I & S GROUP, INC. AND MAY NOT BE USED, COPIED OR DUPLICATED WITHOUT PRIOR WRITTEN CONSENT.

PROJECT

MCLEOD COUNTY BUILDING RENOVATION

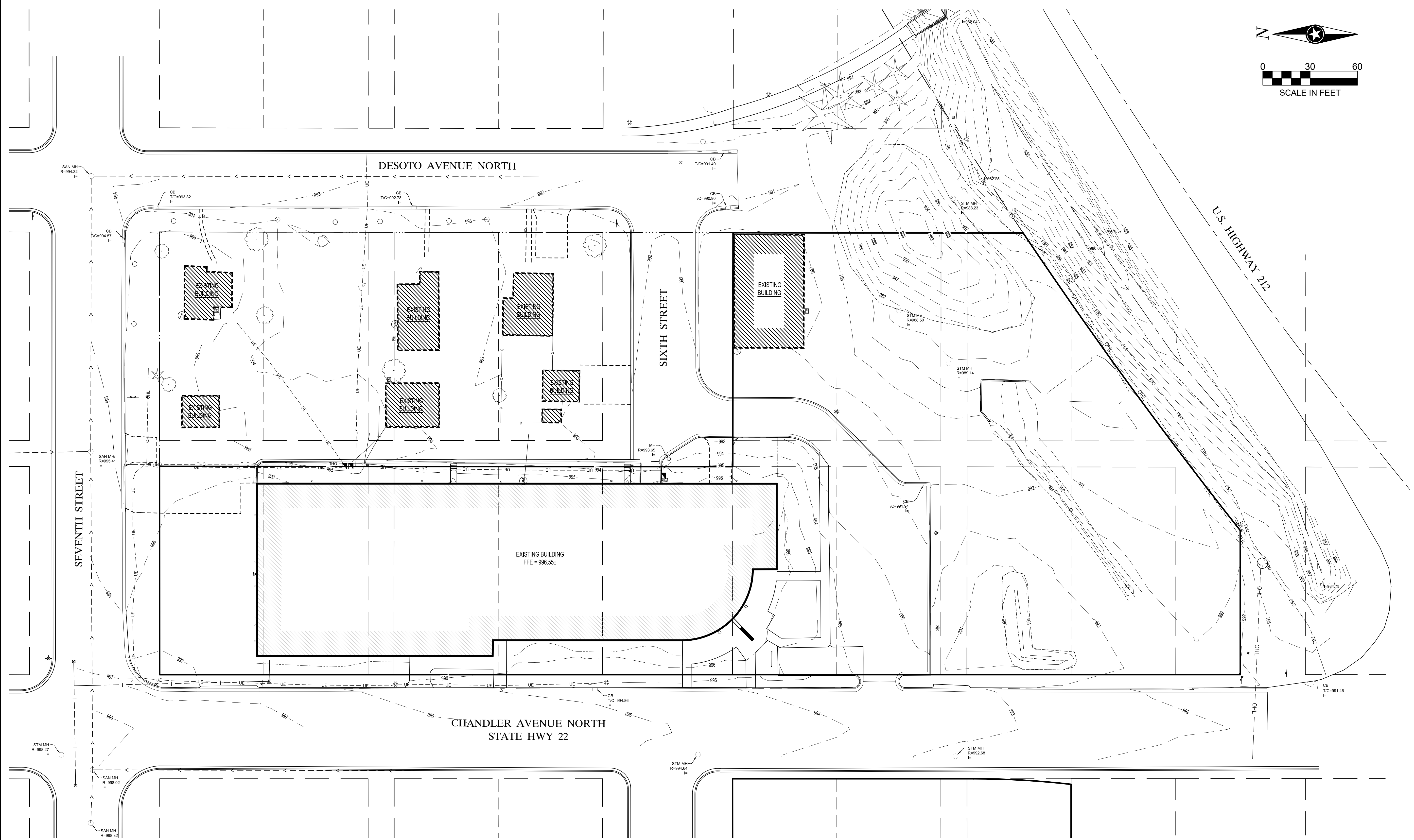
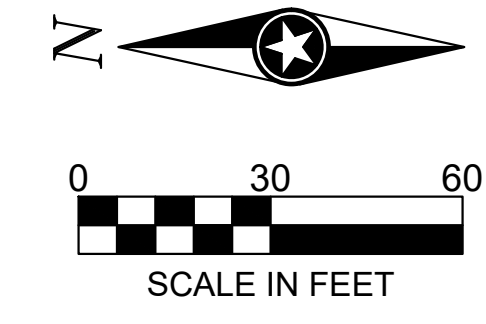
GLENCOE MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO.	18-20863
FILE NAME	20863 C3-SITE
DRAWN BY	---
DESIGNED BY	---
REVIEWED BY	---
ORIGINAL ISSUE DATE	03/13/19
CLIENT PROJECT NO.	---

OVERALL SITE PLAN

SHEET
C3-10



THIS DOCUMENT IS THE PROPERTY OF I & S GROUP, INC. AND MAY NOT BE USED, COPIED OR DUPLICATED WITHOUT PRIOR WRITTEN CONSENT.

PROJECT
MCLEOD COUNTY BUILDING RENOVATION
GLENCOE MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 18-20863
 FILE NAME 20863 EX SITE PLAN
 DRAWN BY ---
 DESIGNED BY ---
 REVIEWED BY ---
 ORIGINAL ISSUE DATE 03/13/19
 CLIENT PROJECT NO. -

TITLE
EXISTING SITE PLAN

SHEET
C1-01

**MCLEOD COUNTY, MINNESOTA
NOTICE OF APPOINTMENT**

Notice is hereby given that an appointment to the Buffalo Creek Watershed Board Manager will be made at the April 16, 2019 McLeod County Board of Commissioners meeting.

Interested persons in being appointed to serve may submit their names to the McLeod County Board of Commissioners for consideration. To qualify you must reside within McLeod County and are prohibited from being a public official of the county, state or federal government, except for supervisors of Soil and Water Conservation districts. Board of Managers serve three-year terms, which are renewable upon reappointment by their respective County Board of Commissioners.

Please mail your letter of interest to McLeod County Administration Office, 830 11th Street East, Glencoe, MN 55336. Letters must be received on or before April 10, 2019.

Dated: March 22, 2019

Cindy Ford
Administrator

(Published in The McLeod County Chronicle March 27, 2019)

April 5, 2019

To: Cindy Ford

From: Tom Hueser

RE: Buffalo Creek Watershed Board Manager

I am interested in a position on the Buffalo Creek Watershed Board. Please consider me as an applicant at the April 16, 2019 Board of Commissioners meeting.

I currently live and farm in McLeod County.

Thomas Hueser

202 Fairway Drive

Glencoe, MN 55336

320-510-0370

March 28, 2019

McLeod County Board of Commissioners
McLeod County Administration Office
830 11th Street East
Glencoe, MN 55336

Subject: Buffalo Creek Watershed District Manager Position

To Whom it May Concern:

I am writing to request consideration for reappointment for Buffalo Creek Watershed District Manager position. I have served diligently since 2003. I would like to continue to serve. The Watershed District has had many successful projects and has grown in its role of water quality and quantity improvements with the help of my leadership. I feel I have a lot more to offer to the Watershed District and its citizens because of my experience and knowledge in this field. We are currently working on several drainage projects and grant applications which I am very involved in and at this time I feel it is very important for me to continue on as a manager representing McLeod County.

I appreciate your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Corey Henke". The signature is written in a cursive, flowing style.

Corey Henke
Buffalo Creek Watershed District Manager

McLeod County Board of Commissioners

Hello,

I am Chad Stuewe, I reside at 12163 Echo ave. In Glencoe Minnesota. I currently farm roughly 1500 acres of corn and soybeans on our family farm which is located just north of Glencoe. I also own a small Harley Davidson repair and customization shop here. I also was appointed to the Helen Township board in January 2017 to the position of supervisor, which was held by Les Engelmann in Plato. When he moved into the City of Plato, was when I was appointed. I ran for re-election in November of 2018, and was re-elected as a supervisor. I also did ask Cindy Ford if possible to hold both positions, as she said that was ok. I wouldn't seek out this position if I couldn't hold my township supervisor position as well. Because I do enjoy being a part of local government, and being responsible with my neighbors tax dollars. My wife and I have been married for 13 years, and we have a 16 year old daughter together. My wife grew up in Gaylord Minnesota, and our daughter attends GSL high school, and is actively involved in football cheerleading, and shoots on the GSL Trap Team, as well as shows horses in the McLeod county 4H. I also am an active member at the Shady Lane Sportsmens club in Glencoe. Helping to host steak fry's, gun raffles, and other events, where we donate our time, and resources to raise money to give out for donations for youth shooting sports, gun safety, as well as conservation and wildlife food plots.

I am interested in the Buffalo Creek Watershed board position. Being we own land on several different county and private ditch systems, I do take an interest in being responsible with our water drainage. Both in rural, and municipal water drainage. One of the most notable systems we are on, is a well talked about private system. The East Ditch. Which all of us landowners maintain, and govern ourselves. We do regular clean outs, and maintenance to it ourselves.

Thank you for taking the time to consider my application and interest in this position.

Chad Stuewe

April 2, 2019

Dear Commissioners,

Through this letter, I am announcing my retirement as County Administrator of McLeod County. My last day in the office will be May 29, 2019 my official last day will be May 31, 2019 taking vacation May 30 and 31.

Being the county administrator has been an honor and a privilege for me. For 36 years, my life has center around my passion for county government and serving the taxpayers of McLeod County. I am convinced that McLeod County is in a good place with great opportunities for the future. However, the time has come to pursue the next chapter in my life at being retired.

Thank you for your support prior as County Auditor-Treasurer and the last year and half as County Administrator. It has been an honor to serve the public and work with you as commissioner.

Sincerely,



Cindy Ford



McLeod County Board of Commissioners

830 11th Street East, Suite 110, Glencoe, Minnesota 55336 – (320) 864-5551 – Fax (320) 864-1809

COMMISSIONER RON SHIMANSKI
1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER
2nd District
Phone (612) 756-2855
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT
3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER RICH POHLMEIER
4th District
Phone (320) 587-6084
207 1st Ave S
Brownnton, MN 55312
Rich.Pohlmeier@co.mcleod.mn.us

COMMISSIONER JOE NAGEL
5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

**COUNTY ADMINISTRATOR
CINDY FORD**
Phone (320) 864-1324
830 11th Street East, Suite 110
Glencoe, MN 55336
Cindy.Ford@co.mcleod.mn.us

RESOLUTION 19-CB-24

Approval of 2019 Commissioner Committee List (additional)

Committee	Commissioner
McLeod Education and Drug Awareness (MEADA)	Rich Pohlmeier
	Joe Nagel (Alternate)



KIBABII UNIVERSITY
Knowledge for Development

Tel: 020 – 2028660/ 0708–085934 / 0734- 831729
P.O. Box 1699– 50200
Bungoma
KENYA

Email: deptste@kibu.ac.ke

Website <http://www.kibu.ac.ke>

FACULTY OF SCIENCE

DEPARTMENT OF SCIENCE TECHNOLOGY AND ENGINEERING

Ref: KIBU/STE/CORR.22/0111

Date: 6th December, 2018

TO:

Dear Sir/ Madam,

SUBJECT: STUDENT INDUSTRIAL ATTACHMENT FOR NANCY CLARE, REG. No. BRB/0037/16.

The above named is a student in this university. He is pursuing a Bachelor of Science degree in Renewable Energy and Biofuels Technology. At the end of third year the student is required to attend at least eight weeks of industrial attachment to gain hands on experience relevant to his area of study.

The purpose of this letter is to introduce the student to your organization with a request that you accord him an opportunity to have at least eight weeks experience at your organization in order to expose him to your operations for purposes of practical learning between May and August 2019.

Your assistance in this regard will be most highly appreciated. I thank you

Yours sincerely,

Dr. John W. Makokha

FOR: CHAIRMAN OF DEPARTMENT



Kibabii University ISO 9001:2008 Certified


4TH JAN 2019

APPLICATION FOR ATTACHMENT

My name is Nancy Clare Nyaboke 3rd year student in Kibabii university located in Bungoma County. Am taking a Bachelor's degree in Renewable Energy and Biofuels technology where we study the production of energy from replenishable sources of energy such as the sun, wind, Geothermal, Hydropower oceanpower and Bioenergy in order to take care of the energy needs of the future.

Am applying for my attachment, in USA because USA is one of the few countries that has invested and embraced the use of renewable energy such as solar concentrators, Geothermal, production of Methane and many more. Having the latest technology in every sector of this field makes it easy to obtain hard skills and also get acquainted with the new technology in renewable energy. This is what is required but in the third world countries we don't obtain due to outdated technology.

An opportunity given will be highly appreciated because it will not only be helpful to one person but to many due to sharing of information and at the end we will all have all worked towards saving of our environment.

Yours sincerely
Nancy Clare




McLeod County Board of Commissioners

830 11th Street East, Suite 110, Glencoe, Minnesota 55336 – (320) 864-5551 – Fax (320) 864-1809

COMMISSIONER RON SHIMANSKI
1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER
2nd District
Phone (612) 756-2855
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT
3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER RICH POHLMEIER
4th District
Phone (320) 587-6084
207 1st Ave S
Brownton, MN 55312
Rich.Pohlmeier@co.mcleod.mn.us

COMMISSIONER JOE NAGEL
5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

**COUNTY ADMINISTRATOR
CINDY FORD**
Phone (320) 864-1324
830 11th Street East, Suite 110
Glencoe, MN 55336
Cindy.Ford@co.mcleod.mn.us

Nancy Clare
Student, Kibabii University
PO Box 1699-50200
Bungoma
Kenya

Dear Mr. Clare,

We understand that you are interested in visiting the United States to learn more about renewable energy. We, the McLeod County Board of Commissioners, would like to invite you to McLeod County, Minnesota to learn about your areas of interest.

Locally we have a Material Recycling Facility, Compost Facility and a Waste to Energy Plant involving methane as well as Waste to Energy through incinerators, which may be of interest to you. Other operations pertaining to your education that you may have the opportunity to experience during your stay include landfill management and wind and solar energy production.

During your educational visit, we will introduce you to companies and organizations that operate within your area of interest to make your stay here fulfilling for yourself, your University and your Country.

Please accept our invitation to start on June 15th, 2019 and allow us to assist in providing a great experience to add to your education on renewable energy production.

Thank you,

McLeod County Board of Commissioners



McLeod County Board of Commissioners

830 11th Street East, Suite 110, Glencoe, Minnesota 55336 – (320) 864-5551 – Fax (320) 864-1809

COMMISSIONER RON SHIMANSKI
1st District
Phone (320) 223-2355
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER
2nd District
Phone (612) 756-2855
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT
3rd District
Phone (320) 583-8584
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER RICH POHLMEIER
4th District
Phone (320) 583-9738
207 1st Ave S
Brownton, MN 55312
Rich.Pohlmeier@co.mcleod.mn.us

COMMISSIONER JOE NAGEL
5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

**COUNTY ADMINISTRATOR
CINDY FORD**
Phone (320) 864-1324
830 11th Street East, Suite 110
Glencoe, MN 55336
Cindy.Ford@co.mcleod.mn.us

RESOLUTION 19-CB-25 AUTHORIZE THE CLOSING OF COUNTY OFFICES

WHEREAS, Minnesota Statute 373.052 Subd 1b states, the county board by resolution may authorize the closing of a county office on other days as stated in the resolution, if there is an emergency situation, public business is transacted at other reasonable times and places, and the public interest is served. An emergency closing may be retroactively approved by the county board at its next succeeding meeting, and

WHEREAS, after conversation between County Board Chair Nagel and County Administrator Ford on February 7, 2019 at 11:30, for the safety of the public, the County Office Buildings were closed to the public due to a severe winter storm in McLeod County and a no-travel advisory being posted, and

WHEREAS, after conversation between County Board Chair Nagel, Vice Chair Krueger and County Administrator Ford on April 11, 2019 at 12:00 p.m. (noon), for the safety of the public, the County Office Buildings were closed to the public due to a severe winter storm in McLeod County and a no-travel advisory being posted, and

WHEREAS, the majority of Sheriff’s Office and Public Works employees are generally required to report to work regardless of conditions. Additional critical positions may also be required to report to work or stay at work regardless of conditions, as determined by the Department Head, and

WHEREAS, in compliance with county policy for the safety of county employees, employees have the option to continue working if they wish, take vacation, unpaid or comp time.

NOW, THEREFORE BE IT, RESOLVED, the County of McLeod Board of Commissioners authorize the emergency closing of the county office building to the public retroactively on February 7, 2019 and April 11, 2019, and

NOW, THEREFORE BE IT, FURTHER RESOLVED, the Board of Commissioners complied with county policy for the safety of county employees by giving employees the option to continue working if they wish, take vacation, unpaid or comp time and with critical positions required to stay at work or to report to work regardless of conditions as determined by the Department Head.

Working together, providing quality service, being fiscally responsible and
maintaining integrity through common sense decision making

MCLEOD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOW, THEREFORE BE IT, FURTHER RESOLVED, the Board of Commissioners would like to thank its critical positions – including its Plow Drivers, Deputies and Sergeants, Communications Officers and Corrections Officers and Sergeants who worked on February 7, 2019 and April 11, 2019, to keep the public safe.