

McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING AGENDA
WINSTED CITY HALL
CITY COUNCIL CHAMBERS
201 FIRST STREET NORTH, WINSTED, MN
OCTOBER 18, 2022

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:01 CONSIDERATION OF AGENDA ITEMS *

3 9:02 CONSENT AGENDA *

- A. October 4, 2022, County Board Meeting Minutes.
- B. September 30, 2022, Auditor's Warrants.
- C. October 7, 2022, Auditor's Warrants.
- D. Approve Conditional Use Permit 22-15 by Russ and Tara Korson to replace a second dwelling on property owned by Judith Korson for the purpose of family care. The applicants' mother would replace a mobile home with a modular home. This "A" Agricultural zoned property is 60.0 acres in size, located in Section 27 of Collins Township. The Collins Township Board recommended approval at its September 8, 2022, meeting. The Planning Advisory Commission recommended approval at its September 28, 2022, meeting with the following conditions: 1) The second family care dwelling shall be a modular or manufactured dwelling; 2) The second dwelling shall be removed or the existing farm dwelling will need to be removed once the assistance is no longer needed; 3) An annual letter from her licensed physician shall be submitted to McLeod County Environmental Services to continue the use of the second dwelling.
- E. Approve a 1-Lot Sketch Plan by Jeffrey Nygaard described as 2.47 acres in Section 14 of Hutchinson Township for the purpose of a buildable lot. The National Wetlands Inventory map does not indicate the presence of wetlands. The soils support a site and an alternate site for a septic system. The Hutchinson Township Board recommended approval at its September 8, 2022, meeting. The Planning Advisory Commission recommended approval at its September 28, 2022, meeting.
- F. Approve a 3-Lot Sketch Plan by Keith and Yvonne Heinrich located in the Northeast Quarter of the Southwest Quarter of Section 15 of Acoma Township. Lots 1 and 2 will be 1.25 acres. Lot 3 will be 17.08 acres. The National Wetlands Inventory Map does not indicate the presence of wetlands. The soils support a site and an alternate site for a septic system. The Acoma Township Board recommended approval at its September 8, 2022, meeting. The Planning Advisory Commission recommended approval at its September 28, 2022, meeting.
- G. Approve the agreement with the City of Stewart for police services from January 1, 2023, through December 31, 2023. The agreement is for 30 hours per week at an hourly rate of \$71.95 for a yearly total of \$112,242.00.
- H. Approve the quote from Allstream (Minneapolis, Minnesota) for a 1-year phone system maintenance agreement at a cost of \$19,213.67, with funds from the Information Technology budget (01-065).
- I. Approve closing the \$15 McLeod County Sheriff's Office (MCSO) Change Fund. This fund hasn't been used since November 2016. The Sheriff's Office also has a \$100 petty cash bag for making change if needed, and

another \$100 in a bag in dispatch. If closed, money from the \$15 MCSO Change Fund will be transferred to the County Sheriff's Office budget (01-201).

- J. Approve a hold harmless agreement between McLeod County and United Farmers Cooperative (Brownton, Minnesota) to house fire paging equipment on one of its structures. The equipment is currently on a tower northwest of Brownton and the owner of the tower is requesting rent in the amount of \$1,000.00 per month. The equipment has been on the existing tower for years for no cost.

4 9:03 ENVIRONMENTAL SERVICES – Marc Telecky, Director

- A. Consider a recommendation from the Planning Advisory Commission to approve an amendment to the McLeod County Zoning Ordinance, Section 16-General Development Regulations, Subdivision 13-Accessory Buildings, Subpart 3. *

The recommended amendment reads: A detached accessory building located in any required front yard within the "R-1" Rural Residential District, "U-E" Urban Expansion District, any platted lot within the "A" Agricultural District, or any lot less than (3) three acres in the "A" Agricultural District with a neighboring dwelling within 500 feet is permitted only through a Conditional Use Permit.

The Planning Advisory Commission recommended approval of this amendment following a public hearing at its September 28, 2022, meeting.

- B. Consider approving an amended distribution of McLeod County Aquatic Invasive Species (AIS) Grant Funds, per the Belle Lake Association 2022 Eurasian Watermilfoil (EWM) Treatment Program, for a cost of \$18,607.28, from the AIS Fund (25-694), at the time of receipts provided to McLeod County. *

The Belle Lake Association was granted \$9,835.36 from the McLeod County AIS Fund with a 10% match of \$1,092.82 at the July 19, 2022, McLeod County Board of Commissioners meeting. The Belle Lake Association would like to amend this grant application for a project total of \$20,674.76, with a 10% match of \$2,067.48.

Clarke Aquatic Services (Clearwater, Minnesota) treated 22 surface areas of Belle Lake on September 14, 2022, from the east public access, south to the lagoon located in Piepenburg Park, and around the old fish trap area on the northwest corner of the lake. Clarke used Procellacor EC as the chemical to treat this area of EWM. This was the second year of treatment for EWM on Belle Lake, but in new areas. In 2021 the treatment for EWM in the southwest area of Belle Lake was highly effective.

The total cost for this treatment is payable by the Belle Lake Association. Clarke Aquatic Services will be required to submit a summary of the project application to the McLeod County Environmental Services Offices within 60 days of project completion.

5 9:13 INFORMATION TECHNOLOGY – Matt Troska, IT Manager

- A. Consider approving the state contract quote from Xigent Solutions (Minneapolis, Minnesota) for replacement of the secondary storage system at a cost of \$101,510.27, with funds from the Information Technology budget (01-065). *

Our secondary storage system is used to store backups, surveillance video, and other data that does not require the performance of our primary storage system. The system is 6 years old and will no longer be supported after December 31, 2022.

6 9:16 EMPLOYEE RELATIONS – Hannah Tjoflat, Director

- A. Consider approving the Personnel Committee’s recommendation to move one full-time (40 hours/week) Building Maintenance Worker to part-time (25 hours/week) and changing one temporary part-time Building Maintenance Worker to permanent part-time (20 hours/week). *

This is an increase of five hours to the Unit but will be budget-neutral, as neither employee is benefits-eligible. Both qualified part-time employees will support the Building Maintenance efforts and cross-training across the Team.

- B. Consider approving the 2023 McLeod County Wellbeing Budget request. *

Due to increased medical insurance premiums, McLeod-Sibley Joint Powers voted to leave the Southwest West Central Insurance Cooperative (SWWC). This request is to maintain the wellbeing offerings that support the health and wellbeing of all McLeod County Employees year-round. Some of the offerings include biometric wellness screens, after-hours fitness programs, the wellness credit program, and trainings. This request has been budgeted for.

- C. Consider approving the Budget Committee recommendation to adopt the updated 2022 Non-Union McLeod County Wage Scale. *

In 2022, Keystone worked with McLeod County to update our compensation plan. The updated 2022 wage scale was recommended based on the data collected.

- D. Consider setting the 2023, 2024, 2025 Non-Union Wage Scales. *

The Budget Committee is recommending a 2.5% annual wage scale increase for all job grades minimum and maximum amounts. This item is to approve an increase in the wage scale job grade amounts only; this does not cover the adjustment of the employees’ wages within those scales. The wage scale is the parameter of pay allowable for each job grade.

- E. Consider setting the 2023, 2024, 2025 Non-Union Annual Wage Adjustment. *

The Budget Committee is recommending a 3% annual wage increase for Employees, performing to expectation, within the approved wage scales.

- F. Consider approving the Budget Committee’s recommendation for 2023 non-union health insurance employer contributions for those who elect coverage. *

- G. Consider approving the Budget Committee’s recommendation for a 2023 non-union health insurance employer contribution for eligible employees who choose the opt-out option for coverage. *

- H. Consider approving the Budget Committee’s recommendations for the 2023 non-union employer-sponsored Health Savings Account (HSA) plan participant matching contribution. *

7 COUNTY ADMINISTRATION

- Review of Commissioners' calendars and meetings attended since October 4, 2022.
- A. Consider approving the Engagement Letter with the Minnesota State Auditor to perform the audit of the 2021 Financial Statements. *

The two-year contract with the Minnesota State Auditor was previously approved. The engagement letter is an annual requirement to perform our agreed upon audit.

- B. Consider approving an Agreement for Medical Examiner Services with Anoka County from January 1, 2023, through December 31, 2027, at a per-capita rate, with funds from the County Sheriff's Office budget (01-201). *

Based on a per-capita rate of \$2.46 and McLeod County's current population figure of 37,788, the annual 2023 contract amount will be \$92,958.00 and billed at a monthly rate of \$7,747.00. Rates are subject to change as outlined in the agreement under Item 3 on Page 2.

The term of the agreement begins on January 1, 2023, and ends on December 31, 2024. The agreement will then automatically renew for three 1-year terms beginning January 1, 2025, through December 31, 2027, unless it is terminated as provided in the agreement. Either party may terminate the agreement at any time without cause by providing the other party with three month written Notice of Termination.

- C. Notification of a Special Meeting at 10:30 a.m. Tuesday, November 1, 2022, at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota, for the purpose of the McLeod County Highway Road Tour.
- D. Notification of Board Workshop following the Board Meeting on Tuesday, November 1, 2022, at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota.

OTHER

Open Forum

Press Relations

RECESS

The next County Board meeting is at 9:00 a.m. Tuesday, November 1, 2022, at the McLeod County Government Center, 520 Chandler Avenue North, Glencoe, Minnesota. *

McLEOD COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
McLEOD COUNTY GOVERNMENT CENTER
MARTIN McLEOD BOARDROOM
520 CHANDLER AVENUE NORTH, GLENCOE, MN
OCTOBER 4, 2022

1 CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:01 a.m. by Chair Krueger at the McLeod County Government Center. Commissioners Schmalz, Nagel, and Wright were also present. Commissioner Luthens was absent. County Administrator Sheila Murphy, Attorney Michael Junge and Administrative Assistant Stephen Wiblemo were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

2 CONSIDERATION OF AGENDA ITEMS

Schmalz moved, Nagel seconded and motion carried 4-0 to approve the agenda.

3 CONSENT AGENDA

- A. September 20, 2022, County Board Meeting Minutes.
- B. September 16, 2022, Auditor's Warrants.
- C. September 23, 2022, Auditor's Warrants.
- D. Approve the state contract quote from SHI (Somerset, New Jersey) to renew the RSA SID multi-factor authentication system at a cost of \$5,328.00, with funds from the Information Technology budget (01-065). Password-only authentication is no longer sufficient, as passwords are vulnerable to a multitude of attacks. Multi-factor Authentication, or MFA, significantly increases password security by adding another layer of protection. MFA is required for a number of different systems including Criminal Justice Information, Federal Tax Information, Health Insurance Portability and Accountability Act, Elections, and more.
- E. Approve the agreement with the City of Silver Lake for police services from January 1, 2023, through December 31, 2023. The agreement is for 50 hours per week at an hourly rate of \$71.95 for a yearly total of \$187,077.90.

Nagel moved, Wright seconded and motion carried 4-0 to approve the consent agenda.

4 SHERIFF'S OFFICE – Aaron Ward, Chief Deputy

- A. Consider approving an Interlocal Contract for Cooperative Purchasing with H-GAC (Houston, Texas).

This vendor contract will help the County purchase furniture at reduced costs, including furniture for the Sheriff's Office dispatch center.

Luthens joined the Board Meeting at 9:04 a.m.

Nagel moved, Schmalz seconded and motion carried unanimously to approve an Interlocal Contract for Cooperative Purchasing with H-GAC (Houston, Texas).

- B. Consider approving the purchase of dispatch furniture from Russ Bassett Corporation (Whittier, California) at a cost of \$79,937.85, with funds from the E-911 system (25-285).

This will add an additional station that is needed due to acquiring Hutchison dispatch. It will also upgrade the current furniture. The total cost of the upgrade is \$144,937.85, however, a matching grant the Sheriff's Office received will offset \$65,000.00 of the total.

Nagel moved, Wright seconded and motion carried unanimously to approve the purchase of dispatch furniture from Russ Bassett Corporation (Whittier, California) at a cost of \$79,937.85, with funds from the E-911 system (25-285).

- C. Consider approving Resolution 22-CB-39 authorizing McLeod County to be the fiscal agent and administer the Toward Zero Deaths (TZD) grant for the period of October 1, 2022, through September 30, 2023.

McLeod County and other counties have an arrangement in which they rotate as fiscal agents for this grant. McLeod County has been the fiscal agent in previous years.

Krueger asked what other agencies are part of this group. Ward said police departments from Glencoe, Hutchinson, Winsted and Brownton, plus the Sheriff's Office, are part of this group. The Glencoe Police Department has acted as the fiscal agent for the past several years.

**RESOLUTION 22-CB-39
TOWARD ZERO DEATHS GRANT AGREEMENT**

NOW, THEREFORE, BE IT RESOLVED, by the McLeod County Board of Commissioners, that the McLeod County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2022, through September 30, 2023.

BE IT FURTHER RESOLVED, that Deputy Kyle Jorgensen is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the McLeod County Sheriff's Office and to be the fiscal agent and administer the grant.

Nagel moved, Wright seconded and motion carried unanimously to adopt Resolution 22-CB-39 authorizing McLeod County to be the fiscal agent and administer the Toward Zero Deaths (TZD) grant for the period of October 1, 2022, through September 30, 2023.

5 PUBLIC WORKS – John Brunkhorst, Director

- A. Consider approving the purchase of a 2024 Mack Tandem chassis from Nuss Truck and Equipment (Roseville, Minnesota) at a state contract price of \$152,289.57 including tax, and a truck equipment package from Towmaster Truck Equipment (Litchfield, Minnesota) for a state contract price of \$176,467.00, with funds from the Highway Equipment Maintenance budget (03-340).

The total cost for the fully-equipped snow plow is \$328,756.57. This truck is in the 2024 equipment replacement plan. The build date for this truck chassis is 12-14 months out, and the build date for the equipment is 18-plus months out. The Mack state contract ends in May 2023, and the Towmaster contract expires in October 2022. Pricing will likely increase, if these are approved now we can lock in at the current pricing.

This truck would replace a 2006 Sterling currently with 140,892 miles, with another 20,000 miles to come before it's retired. Certain Sterling parts are obsolete, the spreader controls in these older trucks do not have replacement parts available anymore and require upgrading to a more modern system that is costly and time-consuming to install. The Sterling will be 19 years old when we rotate it out from being a spare. These trucks have a rough life out there in the elements with a lot of fatigue and corrosion. We are also seeing an improvement in fuel mileage with the newer, more efficient trucks, going from the Sterling's 2.5 to 3 miles per gallon, to the newer Macks that are averaging close to 5 miles per gallon.

The funds for this plow will come out of the 2024 budget. Brunkhorst said that waiting for the next round of state bids and putting off the purchase until later could mean an addition \$10,000.00 to \$20,000.00 due to expected increases, or somewhere between 3-10%. Brunkhorst also said there is added value to having Mack conformity in the fleet when it comes to repairs and parts.

The County currently has 16 tandem plows, seven of which are Sterlings with obsolete parts. The average age and mileage of plows in the County's fleet is 10 years and 91,000 miles.

Luthens moved, Wright seconded and motion carried unanimously to approve the purchase of a 2024 Mack Tandem chassis from Nuss Truck and Equipment (Roseville, Minnesota) at a state contract price of \$152,289.57 including tax, and a truck equipment package from Towmaster Truck Equipment (Litchfield, Minnesota) for a state contract price of \$176,467.00, with funds from the Highway Equipment Maintenance budget (03-340).

- B. Consider approving out-of-state travel for John Brunkhorst, County Engineer/Public Works Director, to attend two upcoming events with all costs covered by the Minnesota Local Road Research Board (LRRB).

The events include the Transportation Research Board on January 8-12, 2023, in Washington, D.C.; and the North Dakota Transportation Conference on March 6-8, 2023, in Bismarck, North Dakota.

Brunkhorst is a member of the Research Implementation Committee (RIC) of the LRRB. The LRRB sends members to research-related conferences and activities to bring back ideas that may be worthwhile implementing in Minnesota.

Schmalz asked how LRRB receives its funding. Brunkhorst said LRRB receives funds from the Highway User Fund (money coming from gas tax, sales tax, license tab fees) for research.

Wright moved, Schmalz seconded and motion carried unanimously to approve out-of-state travel for John Brunkhorst, County Engineer/Public Works Director, to attend two upcoming events with all costs covered by the Minnesota Local Road Research Board (LRRB).

6 BUILDING MAINTENANCE – Spencer Bauer, Facilities Supervisor

- A. Consider approving a quote from UHL (Maple Grove, Minnesota) to replace the McLeod County Courthouse HVAC building automation control system at a cost of \$184,850.00, with funds from the County Buildings Major Repair budget (01-115).

The County wants to replace an obsolete, 20-year-old HVAC control system at the McLeod County Courthouse. There is no factory-authorized support for the current control system. If something were to fail, those controllers could not be replaced with the current system.

The County has been looking into control systems since 2017, knowing changes would be needed soon. This was budgeted for next year for a cost of \$320,000.00 due to potential cost increase expectations and inflation, and as a multi-year phased project. Doing the project this year would prevent significant cost increases, and funds are available.

Nagel moved, Wright seconded and motion carried unanimously to approve a quote from UHL (Maple Grove, Minnesota) to replace the McLeod County Courthouse HVAC building automation control system at a cost of \$184,850.00, with funds from the County Buildings Major Repair budget (01-115).

7 AUDITOR-TREASURER – Connie M. Kurtzweg, Auditor-Treasurer

- A. Consider approving the purchase of a Dew Drop Drill at a cost of \$8,700.00 from Little Sioux Prairie Co. (Spencer, Iowa), with funds from the Drainage Inspector Riparian Aid account (21-697).

McLeod County has been receiving payments for Riparian Aid since 2017. To date the funds have been used for spraying of trees on the County drainage systems. As opportunities arise, the County plan is to expend the funds on buffer maintenance assistance.

The Dew Drop Drill will aid the Drainage Inspector with seeding portions of the buffers with limited access for large equipment.

Krueger said the Dew Drop Drill was discussed at the McLeod County Soil and Water Conservation District meeting, he felt it was a good investment. If the purchase was approved there needed to be a discussion on a trailer purchase to haul the complete drill. There had been discussion on loaning the unit out, that was put on hold to see how the drill works for McLeod County before loaning it out.

Nagel stated it made sense to do some of the ditch seeding ourselves.

Nagel moved, Krueger seconded and motion carried unanimously to approve the purchase of a Dew Drop Drill at a cost of \$8,700.00 from Little Sioux Prairie Co. (Spencer, Iowa), with funds from the Drainage Inspector Riparian Aid account (21-697).

8 PUBLIC HEARING – Connie M. Kurtzweg, Auditor-Treasurer

Nagel moved, Wright seconded and motion carried unanimously to open the public hearing to approve Resolution 22-CB-38 to set the 2023 Drainage Assessments at 9:45 a.m.

- A. Consider approving Resolution 22-CB-38 to set 2023 Drainage Assessments.

Kurtzweg stated the Public Hearing notice was published in the McLeod County Chronicle on September 14, 21 and 28, 2022, which satisfied the requirements of Minnesota Statute for a Public Hearing.

Kurtzweg stated the document received by the Commissioners was the County and Joint Drainage Assessment History. The document was a summary of the past five years of assessments. Assessments may include projects that would be paid by the end of the year and include a small repair fund for upcoming 2023 projects. The 2023 assessment amounts were arrived at after consulting with the McLeod County Drainage Inspectors.

Kurtzweg said some drainage systems may have two assessments on them, due to old benefits, new benefits and redeterminations. She then read the proposed assessments from the resolution. She said the multiyear assessments were approved previously at the Redetermination Hearings.

Dale Cacka, property owner at 24323 Grain Avenue, Silver Lake, on Joint Ditch 11 McW, asked if these assessments were in addition to what was assessed previously on the redetermination of the JD 11 McW. Kurtzweg said on JD 11 McW, the \$1,200.00 was in addition to what was set at the Redetermination Hearing.

Cacka stated during the redetermination they were assessed on potential land value, he thought it should have been on what the value was now, not the potential value. Junge stated the law required the land to be valued based on its ability to use the drainage system for drainage. If a landowner didn't have the ability to get access they had the right to petition for a lateral. It is the landowner's job to get their water to the ditch and the Drainage Authority's job to maintain the ditch. Kruger stated it was redetermined at its highest and best use.

Cacka questioned the benefit amounts being much less for the people that drain into Butternut Lake. Junge stated Butternut Lake restricts their water's ability to drain, if the lake wasn't there the people draining into Butternut Lake would be treated the same as Cacka.

Cacka stated at the final redetermination meeting the dollar amount mentioned was \$122,056.71 for JD 11 McW, and he asked why was the amount different now? The \$96,417.48 amount was only McLeod County's portion, the balance was Wright County's portion.

Luthens left the meeting at 9:58 a.m.

**RESOLUTION 22-CB-38
2023 ASSESSMENTS ON DRAINAGE SYSTEMS**

WHEREAS, Minnesota Statutes require the assessment of properties benefited by a drainage system to be assessed the cost of repair and maintenance of said drainage systems; and

WHEREAS, certain drainage systems require funds to pay for past expenditures and to provide a balance for future repairs; and

WHEREAS, the requirement to publish in the official county newspaper for a public hearing was met with the following publication dates: September 14, 21 and 28;

BE IT RESOLVED, that the McLeod County Board of Commissioners hereby orders the County Auditor-Treasurer to place an assessment on the following drainage systems for the said amount of years beginning for taxes payable 2023 pursuant to Minnesota Statutes.

Drainage Code	Drainage System	Assessment Amount	Number of Years
621	CD 05	\$ 15,500.00	1
621	CD 05	26,150.00	1
622	CD 08	11,500.00	1
623	CD 10	13,000.00	1
625	CD 12	185,132.15	10
625	CD 12	2,000.00	1
626	CD 13	26,332.00	1
627	CD 15	2,225.00	1
629	CD 16	15,050.00	1
631	CD 18	1,750.00	1
632	CD 19	1,500.00	1
634	CD 21	1,000.00	1
636	CD 25	6,711.00	1
637	CD 26	1,000.00	1
638	CD 27	1,000.00	1
639	CD 28	96,712.42	15
639	CD 28	11,500.00	1
640	CD 29	8,800.00	1
642	CD 32	7,300.00	1
646	CD 36	15,000.00	1
647	CD 37	700.00	1
649	CD 40	6,425.00	1
650	CD 63	4,000.00	1
651	CD 64	4,625.00	1
661	JD 01 RMcM	75,408.69	4
661	JD 01 RMcM	4,000.00	1
664	JD 04 McR	2,300.00	1
666	JD 05 SMc	640.00	1
667	JD 08 McS	30,000.00	1
669	JD 09 Mc	33,200.00	1
669	JD 09 Mc	31,825.00	1
671	JD 11 McW	96,417.48	10
671	JD 11 McW	1,200.00	1
680	JD 18 SMc	47,500.00	1
682	JD 24 SMcR	30,900.00	1
683	JD 28 McC	34,699.15	5
683	JD 28 McC	1,000.00	1
687	JD 35 McW	5,000.00	1
688	JD 111 McW	115,612.02	10
688	JD 111 McW	6,000.00	1
	Total	\$ 980,614.91	

Wright moved, Nagel seconded and motion carried 4-0 to adopt Resolution 22-CB-38 to set 2023 Drainage Assessments.

B. Consider approval to set 2023 Drainage Assessment Interest Payable on Loans from the General Fund.

Kurtzweg said the final piece of the hearing was to set the 2023 interest rate on loans from the general fund for the drainage systems that are in deficit. This was to safeguard that the general taxpayer wasn't funding the drainage system through their county tax payments. The 2022 McLeod County interest rate was set at 3%.

Krueger asked if Kurtzweg was comfortable with 3% or should it be raised to 3.5%. Kurtzweg spoke with Finance Director Colleen Robeck and 3% would cover the administrative expenses necessary.

Nagel moved, Schmalz seconded and motion carried 4-0 to set the 2023 Drainage Assessment Interest Payable on Loans from the General Fund at a 3%.

Nagel moved, Schmalz seconded and motion carried 4-0 to close the public hearing at 10:04 a.m.

9 COUNTY ADMINISTRATION

Luthens returned to the meeting at 10:05 a.m.

- Review of Commissioners' calendars and meetings attended since September 20, 2022.

Commissioners reviewed their calendars and meetings attended since September 20, 2022.

A. Notification of Board Workshop following the Board Meeting on Tuesday, October 18, 2022, at Winsted City Hall, 201 First Street North, Winsted, Minnesota.

OTHER

Open Forum

Press Relations

RECESS

The next County Board meeting is at 9:00 a.m. Tuesday, October 18, 2022, at Winsted City Hall, 201 First Street North, Winsted, Minnesota.

Schmalz moved, Wright seconded and motion carried unanimously to recess at 10:16 a.m. until the next County Board meeting at 9:00 a.m. Tuesday, October 18, 2022, at Winsted City Hall, 201 First Street North, Winsted, Minnesota.

ATTEST:

Doug Krueger, Board Chair

Sheila Murphy, County Administrator

bpool
9/30/2022 8:24:35AM

***** **McLeod County IFS** *****



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** McLeod County IFS *****



bpool
9/30/2022 8:24:35AM
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	DEPT			Board of County Commissioners			
14	ASSOCIATION OF MINNESOTA COUNTIES						
	01-005-000-0000-6245		250.00	2022 FALL POLICY CONF-DL	62338	Dues & Registration Fees	N
14	ASSOCIATION OF MINNESOTA COUNTIES		250.00	1 Transactions			
5	DEPT Total:		250.00	Board of County Commissioners	1 Vendors	1 Transactions	
13	DEPT			Court Administrator			
283	GLENCOE LAW OFFICE						
	01-013-000-0000-6272		80.00	COURT APPOINTED 43-JV-18-267	1641	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6206		1,835.00	COURT APPOINTED 43-JV-22-34	1642	CHIPS/Family Fee	Y
	01-013-000-0000-6206		2,730.00	COURT APPOINTED 43-JV-22-9	1643	CHIPS/Family Fee	Y
	01-013-000-0000-6272		995.00	COURT APPOINTED 43-JV-22-82	1644	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6206		1,075.00	COURT APPOINTED 43-JV-22-80	1645	CHIPS/Family Fee	Y
	01-013-000-0000-6272		865.00	COURT APPOINTED 43-JV-20-87	1646	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6206		2,235.00	COURT APPOINT 43-JV-21-103/104	1647	CHIPS/Family Fee	Y
	01-013-000-0000-6273		980.00	COURT APPOINTED 43-PR-22-1144	1648	Court Appt Atty - Other	Y
	01-013-000-0000-6272		1,735.00	COURT APPOINTED 43-JV-21-30	1649	Court Appt Atty - Dep/Neg/Ter	Y
283	GLENCOE LAW OFFICE		12,530.00	9 Transactions			
7065	TWISS LAW						
	01-013-000-0000-6273		470.00	COURT APPOINTED 43-PR-22-1120	BRU073122	Court Appt Atty - Other	Y
	01-013-000-0000-6272		240.00	COURT APPOINTED 43-JV-22-44	ERI043022	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		820.00	COURT APPOINTED 43-JV-22-34	FIS033122	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		3,500.00	COURT APPOINTED 43-JV-22-9/39	GRI013122	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		480.00	COURT APPOINTED 43-JV-21-115	HUF083021	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6273		320.00	COURT APPOINTED 43-PR-22-1200	KLI083122	Court Appt Atty - Other	Y
	01-013-000-0000-6272		280.00	COURT APPOINTED 43-JV-22-125	MAT073122	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6273		450.00	COURT APPOINTED 43-PR-22-1114	MCQ073122	Court Appt Atty - Other	Y
	01-013-000-0000-6272		30.00	COURT APPOINTED 43-JV-20-87	ROB053120	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		830.00	COURT APPOINTED 43-JV-22-65/66	SCH063022	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		350.00	COURT APPOINTED 43-JV-22-157	SUN083122	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		420.00	COURT APPOINTED 43-JV-21-191	SWA113021	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		180.00	COURT APPOINTED 43-JV-22-47	THO043022	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		1,990.00	COURT APPOINTED 43-JV-21-135	ZIW093021	Court Appt Atty - Dep/Neg/Ter	Y
7065	TWISS LAW		10,360.00	14 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13	DEPT Total:		22,890.00	Court Administrator	2 Vendors	23 Transactions	
31	DEPT			County Administrator			
10326	AMAZON						
	01-031-000-0000-6402		8.36	GEL PENS	434388654345	Office Supplies	N
	01-031-000-0000-6402		7.99	DOUBLE SIDED SUCTION CUPS	437686433845	Office Supplies	N
	01-031-000-0000-6402		25.93	VELCRO COUNTY FAIR BOOTH	455983445746	Office Supplies	N
	01-031-000-0000-6402		22.26	NOTE PADS/PLANNER	456565334459	Office Supplies	N
	01-031-000-0000-6402		114.79	ACRYLIC SIGN HOLDERS	475478558976	Office Supplies	N
	01-031-000-0000-6402		19.98	POPCORN SCOOP	568438398553	Office Supplies	N
	01-031-000-0000-6402		307.96	POP CORN/BOXES	583356557488	Office Supplies	N
	10326 AMAZON		507.27	7 Transactions			
	8333 ECONOMIC DEVELOPMENT ASSOCIATION						
	01-031-000-0000-6245		500.00	BASIC ECONOMIC DEVELOPMENT	1282	Dues & Registration Fees	N
	8333 ECONOMIC DEVELOPMENT ASSOCIATION		500.00	1 Transactions			
31	DEPT Total:		1,007.27	County Administrator	2 Vendors	8 Transactions	
76	DEPT			Central Services - County Wide			
10326	AMAZON						
	01-076-000-0000-6402		97.82	3.5 GALLON ZIP LOCK BAGS	443889533864	Office Supplies	N
	01-076-000-0000-6402		49.99	AIR DUST CLEANING CANS	446554573976	Office Supplies	N
	01-076-000-0000-6402		19.79	2 POCKET FOLDERS	454933784739	Office Supplies	N
	01-076-000-0000-6402		196.90	RADIANT HEAT PANELS	466684363354	Office Supplies	N
	01-076-000-0000-6402		159.98	SENTRY STANCHION STANDS	475478558976	Office Supplies	N
	01-076-000-0000-6402		244.93	COPY PAPER 8.5 X 11	475478558976	Office Supplies	N
	01-076-000-0000-6402		18.28	STAPLE REMOVER	544857385479	Office Supplies	N
	01-076-000-0000-6402		15.72	INK REPLACEMENT FOR STAMPS	546893346653	Office Supplies	N
	01-076-000-0000-6402		28.38	IMPORTANT PINK PADS	658548356448	Office Supplies	N
	01-076-000-0000-6402		59.34	PACKAGING TAPE/ENVELOPES	884679635367	Office Supplies	N
	01-076-000-0000-6402		12.98	WIRLESS HEADSET BATTERY	963948549688	Office Supplies	N
	10326 AMAZON		904.11	11 Transactions			
	5918 CENTURY LINK						
	01-076-000-0000-6203		56.06	CIRCUIT CHARGE	2866XCD6S22258	Communications	N
				09/15/2022	10/14/2022		

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5918	CENTURY LINK		56.06		1 Transactions		
1857	METRO SALES INC 01-076-000-0000-6321		6.76	COPIER MAINT MP3554-BLDG SVC	INV2129762	Maintenance Agreements	N
1857	METRO SALES INC		6.76		1 Transactions		
1990	SHRED-N-GO INC 01-076-000-0000-6350		228.16	SHREDDING 09/20/2022 09/20/2022	140727	Other Services & Charges	N
1990	SHRED-N-GO INC		228.16		1 Transactions		
76	DEPT Total:		1,195.09	Central Services - County Wide	4 Vendors	14 Transactions	
80	DEPT 7923			Safety			
	ONSITE MEDICAL SERVICES INC 01-080-000-0000-6359		900.00	AUDIOMETRIC EXAMS-HEARING	23186	Miscellaneous Charges	Y
7923	ONSITE MEDICAL SERVICES INC		900.00		1 Transactions		
80	DEPT Total:		900.00	Safety	1 Vendors	1 Transactions	
91	DEPT 6009			County Attorney			
	INNOVATIVE OFFICE SOLUTIONS LLC 01-091-000-0000-6402		124.84	OFFICE SUPPLIES	IN3925182	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		124.84		1 Transactions		
8332	MOLLER/MICHELLE 01-091-000-0000-6280		20.00	WITNESS FEE		Witness Fees	N
8332	MOLLER/MICHELLE		20.00		1 Transactions		
60963	SEVEN COUNTY PROCESS SERVERS LLC 01-091-000-0000-6350		77.00	SVC OF DOC	20221055	Other Services & Charges	Y
	01-091-000-0000-6350		75.00	SVC OF DOC	20221056	Other Services & Charges	Y
	01-091-000-0000-6350		70.00	SVC OF DOC	20221057	Other Services & Charges	Y
60963	SEVEN COUNTY PROCESS SERVERS LLC		222.00		3 Transactions		
79	SIBLEY COUNTY SHERIFF 01-091-000-0000-6350		50.00	SVC OF DOC	2777	Other Services & Charges	N

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79	SIBLEY COUNTY SHERIFF		50.00		1 Transactions		
91	DEPT Total:		416.84	County Attorney	4 Vendors	6 Transactions	
103	DEPT 10326			County Assessor			
	AMAZON						
	01-103-000-0000-6402		99.99	AIR PURIFIER	436683857649	Office Supplies	N
	10326 AMAZON		99.99		1 Transactions		
	8708						
	CROW RIVER PRESS INC						
	01-103-000-0000-6403		362.33	FIELD CARDS	55820	Printed Paper Supplies	N
	8708 CROW RIVER PRESS INC		362.33		1 Transactions		
103	DEPT Total:		462.32	County Assessor	2 Vendors	2 Transactions	
111	DEPT 10326			Courthouse Building			
	AMAZON						
	01-111-000-0000-6415		189.88	F32T8 BULBS	434684444469	Cleaning Supplies	N
	01-111-000-0000-6415		94.94	FLOURSENT T8 BULBS	466696895843	Cleaning Supplies	N
	01-111-000-0000-6415		213.49	FLUKE METER FOR COURTHOUSE	473476497586	Cleaning Supplies	N
	01-111-000-0000-6415		55.38	FILTERS/OWL FOR COURTHOUSE	546893346653	Cleaning Supplies	N
	01-111-000-0000-6415		21.34	D CELL BATTERIES	688433679764	Cleaning Supplies	N
	01-111-000-0000-6425		17.59	REPLCAEMENT BELTS FOR AHU	788559899653	Repair & Maintenance Supplies	N
	01-111-000-0000-6425		242.50	REPLACEMENT BACK UP BATTERIES	983486567496	Repair & Maintenance Supplies	N
	01-111-000-0000-6425		45.98	OWL DECOY	986535859664	Repair & Maintenance Supplies	N
	10326 AMAZON		881.10		8 Transactions		
	3652						
	ELITE LOCK & KEY						
	01-111-000-0000-6425		61.21	EXTRA MASTER KEYS/LUNRICANTS	22192	Repair & Maintenance Supplies	N
	3652 ELITE LOCK & KEY		61.21		1 Transactions		
	3375						
	FOSTER MECHANICAL						
	01-111-000-0000-6303		1,510.28	CHILLER FAILURE	17778	Repair & Maintenance Services	N
	01-111-000-0000-6303		1,629.17	INSULATE PIPING	17789	Repair & Maintenance Services	N
	3375 FOSTER MECHANICAL		3,139.45		2 Transactions		
	2008						
	OTIS ELEVATOR						
	01-111-000-0000-6303		1,741.29	ELEVATOR MAINTENANCE	100400904673	Repair & Maintenance Services	N

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2008	OTIS ELEVATOR		1,741.29	10/01/2022 12/31/2022	1 Transactions		
111	DEPT Total:		5,823.05	Courthouse Building	4 Vendors	12 Transactions	
113	DEPT 10326			Government Center Building			
	AMAZON						
	01-113-000-0000-6415		32.60	FIRST AID KIT/HYDROGEN PEROXID	436683857649	Cleaning Supplies	N
	01-113-000-0000-6425		53.55	FLOOR CABLE COAVER	468993565956	Repair & Maintenance Supplies	N
	01-113-000-0000-6425		22.97	DO NOT ENTER SIGNS	475478558976	Repair & Maintenance Supplies	N
	01-113-000-0000-6425		22.30	ELEVATOR OUT OF SERVICE SIGNS	475478558976	Repair & Maintenance Supplies	N
	01-113-000-0000-6415		63.72	DUST CLOTHES	688679784777	Cleaning Supplies	N
	01-113-000-0000-6425		43.38	PLASTIC ZIP LOCK BAGS	963948549688	Repair & Maintenance Supplies	N
10326	AMAZON		238.52		6 Transactions		
4917	CITY OF GLENCOE						
	01-113-000-0000-6257		54.81	WATER/SEWER UNIT FEES	2147	Sewer, Water & Garbage Removal	N
4917	CITY OF GLENCOE		54.81		1 Transactions		
3375	FOSTER MECHANICAL						
	01-113-000-0000-6303		403.63	INSULATE WATER MAIN	17789	Repair & Maintenance Services	N
	01-113-000-0000-6303		2,900.00	PERMANENT DEHUMIDIFIER	17811	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL		3,303.63		2 Transactions		
869	HILLYARD HUTCHINSON						
	01-113-000-0000-6415		452.12	TRI-FOLD TOWELS/TP	604883388	Cleaning Supplies	N
869	HILLYARD HUTCHINSON		452.12		1 Transactions		
4718	UHL COMPANY						
	01-113-000-0000-6303		230.00	BERGEN RM 113 UNLOCKING	46484	Repair & Maintenance Services	N
4718	UHL COMPANY		230.00		1 Transactions		
113	DEPT Total:		4,279.08	Government Center Building	5 Vendors	11 Transactions	
114	DEPT 10326			Environmental Services Building			
	AMAZON						
	01-114-000-0000-6425		68.99	FLIP DOWN DOOR STOPS	467394643863	Repair & Maintenance Supplies	N

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10326	AMAZON		68.99		1 Transactions		
196	BRADLEY SECURITY LLC						
	01-114-000-0000-6561		340.00	NEW PAD LOCKS/KEYS	21922	Repair & Maintenance - Other	Y
	01-114-000-0000-6561		105.00	KEYS FOR PAD LOCKS	21927	Repair & Maintenance - Other	Y
196	BRADLEY SECURITY LLC		445.00		2 Transactions		
869	HILLYARD HUTCHINSON						
	01-114-000-0000-6415		45.00	VACUUM FILTERS	604878403	Cleaning Supplies	N
869	HILLYARD HUTCHINSON		45.00		1 Transactions		
114	DEPT Total:		558.99	Environmental Services Building	3 Vendors	4 Transactions	
143	DEPT			License Bureau			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-143-000-0000-6402		421.25	TONER X 5 LICENSE CENTER	IN3885069	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		421.25		1 Transactions		
143	DEPT Total:		421.25	License Bureau	1 Vendors	1 Transactions	
201	DEPT			County Sheriff's Office			
6607	BAYCOM						
	01-201-000-0000-6612		28,560.00	TOUGHBOOKS/DOCKING STATIONS	EQUIPINV039836	Capital - \$100 - \$5,000 (Inventory)	N
6607	BAYCOM		28,560.00		1 Transactions		
900	STREICHERS INC						
	01-201-000-0000-6145		1,440.98	INITIAL UNIFORM #1261	11588771	Uniform Allowance	N
	01-201-000-0000-6145		8.99	INITIAL UNIFORM #1211	11589726	Uniform Allowance	N
900	STREICHERS INC		1,449.97		2 Transactions		
201	DEPT Total:		30,009.97	County Sheriff's Office	2 Vendors	3 Transactions	
251	DEPT			County Jail			
3375	FOSTER MECHANICAL						
	01-251-000-0000-6303		1,157.71	H2 CELL BLOCK TOILET LEAK	17703	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL		1,157.71		1 Transactions		
52053	GOLDEN TONGUE CONSULTANTS INC						

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-251-000-0000-6270		90.00	INTERPRETED IN SPANISH	111825	Professional Services for Inmates	N
52053	GOLDEN TONGUE CONSULTANTS INC		90.00	1 Transactions			
869	HILLYARD HUTCHINSON						
	01-251-000-0000-6415		129.74	SOUR LAUNDRY SOFTNER	604885181	Cleaning Supplies	N
869	HILLYARD HUTCHINSON		129.74	1 Transactions			
2869	OCCUPATIONAL HEALTH CENTER OF MINI						
	01-251-000-0000-6265		425.00	PRE EMPLOYMENT PYSICAL-TS	103638250	Professional Services	Y
2869	OCCUPATIONAL HEALTH CENTER OF MINI		425.00	1 Transactions			
3931	SUMMIT FOOD SERVICES LLC						
	01-251-000-0000-6420		13,139.46	MEALS & SUPPLIES	INV2000153345	Groceries & Supplies	N
				08/01/2022 08/31/2022			
3931	SUMMIT FOOD SERVICES LLC		13,139.46	1 Transactions			
251	DEPT Total:		14,941.91	County Jail	5 Vendors	5 Transactions	
255	DEPT			County Court Services			
52053	GOLDEN TONGUE CONSULTANTS INC						
	01-255-000-0000-6350		135.00	INTERPRETED FEES-NC	111830	Other Services & Charges	N
	01-255-000-0000-6350		90.00	INTERPRETED FEES-JG	111834	Other Services & Charges	N
52053	GOLDEN TONGUE CONSULTANTS INC		225.00	2 Transactions			
255	DEPT Total:		225.00	County Court Services	1 Vendors	2 Transactions	
485	DEPT			County Public Health Nursing			
2412	GLENCOE REGIONAL HEALTH SERVICES						
	01-485-000-0000-6368		72.16	LAB FEES (FPG) AUGUST	80001742	Medical & Blood Tests	6
2412	GLENCOE REGIONAL HEALTH SERVICES		72.16	1 Transactions			
485	DEPT Total:		72.16	County Public Health Nursing	1 Vendors	1 Transactions	
520	DEPT			County Parks			
2733	AUSTIN INCORPORATED						
	01-520-000-0000-6257		270.00	SEPTIC HOLDING TANK PP	27796	Sewer, Water & Garbage	N
	01-520-000-0000-6257		255.00	SEPTIC HOLDING TANK LM	27797	Sewer, Water & Garbage	N

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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2733	AUSTIN INCORPORATED				525.00							
8335	KRAL/DAWN	01-520-000-0000-6810			33.52	REFUND		2639		Refunds & Reimbursements		N
8335	KRAL/DAWN				33.52		1 Transactions					
5213	MCKAY/AMY	01-520-000-0000-6810			46.60	REFUND		3111		Refunds & Reimbursements		N
5213	MCKAY/AMY				46.60		1 Transactions					
8334	SCHULTZ/BOB	01-520-000-0000-6810			27.94	REFUND		3107		Refunds & Reimbursements		N
8334	SCHULTZ/BOB				27.94		1 Transactions					
520	DEPT Total:				633.06	County Parks			4 Vendors		5 Transactions	
603	DEPT					County Extension						
6009	INNOVATIVE OFFICE SOLUTIONS LLC	01-603-000-0000-6402			195.57	OFFICE SUPPLIES		IN3934512		Office Supplies		N
6009	INNOVATIVE OFFICE SOLUTIONS LLC				195.57		1 Transactions					
5900	REGENTS OF THE UNIVERSITY OF MINNES	01-603-000-0000-6265			6,915.00	SUMMER INTERN - EMILY BURNS		0300030079		Professional Services		N
		01-603-000-0000-6265			3,348.75	SUMMER INTERN- A. WRIGHT		0300030123		Professional Services		N
5900	REGENTS OF THE UNIVERSITY OF MINNES				10,263.75		2 Transactions					
603	DEPT Total:				10,459.32	County Extension			2 Vendors		3 Transactions	
1	Fund Total:				94,545.31	GENERAL REVENUE FUND					102 Transactions	

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
310	DEPT			Highway Maintenance			
2115	ALVERO LLC 03-310-000-0000-6425		3,241.00	MAILBOX SUPPORTS- 36	3377	Repair & Maintenance Supplies	N
2115	ALVERO LLC		3,241.00	1 Transactions			
1803	FASTENAL COMPANY 03-310-000-0000-6503		3,314.63	SIGN SHOP SUPPLIES	MNHUT170778	Traffic Signs & Post	N
1803	FASTENAL COMPANY		3,314.63	1 Transactions			
310	DEPT Total:		6,555.63	Highway Maintenance	2 Vendors	2 Transactions	
320	DEPT			Highway Construction			
1174	BRAUN INTERTEC CORPORATION 03-320-000-0000-6265		18,861.50	CONST TESTING: 043-601-011	B2204913	Professional Services	N
	03-320-000-0000-6265		18,861.50	CONST TESTING: 043-601-012	B2204913	Professional Services	N
1174	BRAUN INTERTEC CORPORATION		37,723.00	2 Transactions			
4365	DUININCK INC 03-320-000-0000-6641		71,397.44	PAY #9 043-615-013 MORNINGSIDE	JOB #19001	State Aid - Regular Construction	N
	03-320-000-0000-6647		6,328.15	PAY #9 043-615-013 MORNINGSIDE	JOB #19001	Joint Road Projects	N
	03-320-000-0000-6647		520.19	PAY #9 043-615-013 MORNINGSIDE	JOB #19001	Joint Road Projects	N
4365	DUININCK INC		78,245.78	3 Transactions			
5127	EVERGREEN LAND SERVICES 03-320-000-0000-6265		4,875.00	RW SERVICES: 043-070-023	00-12486	Professional Services	N
5127	EVERGREEN LAND SERVICES		4,875.00	1 Transactions			
1947	MINNESOTA DEPARTMENT OF TRANSPOR 03-320-000-0000-6265		793.36	CONST TESTING: 22-000-02	P00015815	Professional Services	N
	03-320-000-0000-6265		5,290.25	CONST TESTING: 043-601-011	P00015815	Professional Services	N
	03-320-000-0000-6265		1,333.27	CONST TESTING: ACOMA BRIDGE L9	P00015815	Professional Services	N
1947	MINNESOTA DEPARTMENT OF TRANSPOR		7,416.88	3 Transactions			
9825	SHORT ELLIOTT HENDRICKSON INC 03-320-000-0000-6265		1,525.50	CONST ENG: 43-615-13	433582	Professional Services	N
9825	SHORT ELLIOTT HENDRICKSON INC		1,525.50	1 Transactions			

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
320	DEPT Total:		Highway Construction	5 Vendors	10 Transactions	
330	DEPT		Highway Administration			
1857	METRO SALES INC					
	03-330-000-0000-6321	66.60	COPIER MAINT MPC5503-HWY	INV2129763	Maintenance Agreements	N
	1857 METRO SALES INC	66.60		1 Transactions		
330	DEPT Total:	66.60	Highway Administration	1 Vendors	1 Transactions	
340	DEPT		Highway Equipment Maintenance			
1505	AUTO VALUE					
	03-340-000-0000-6590	19.94	MECH SHOP SUPPLIES	44164695	Tools & Shop Materials	N
	03-340-000-0000-6590	65.35	MECH SHOP SUPPLIES	44165222	Tools & Shop Materials	N
	03-340-000-0000-6590	54.18	MECH SHOP SUPPLIES	44165605	Tools & Shop Materials	N
	1505 AUTO VALUE	139.47		3 Transactions		
4640	H & L MESABI					
	03-340-000-0000-6564	56,520.00	4FT CARBIDE/ JOMA EDGES	10564	Cutting Edges & Carbids	N
	4640 H & L MESABI	56,520.00		1 Transactions		
340	DEPT Total:	56,659.47	Highway Equipment Maintenance	2 Vendors	4 Transactions	
3	Fund Total:	193,067.86	ROAD & BRIDGE FUND		17 Transactions	

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT			Income Maintenance			
10326	AMAZON						
	11-420-600-0010-6402		17.03	CD CASES	454355838354	Office Supplies	N
	11-420-600-0010-6402		49.98	I-PAD PRO CASE	947337676569	Office Supplies	N
10326	AMAZON		67.01	2 Transactions			
14	ASSOCIATION OF MINNESOTA COUNTIES						
	11-420-600-0002-6245		75.00	2022 FALL POLICY CONF-BS	62210	Registration Expense - Director	N
14	ASSOCIATION OF MINNESOTA COUNTIES		75.00	1 Transactions			
205	MARCO TECHNOLOGIES LLC						
	11-420-600-0010-6321		19.99	MONTHLY COST PER PRINT 08/23/2022 09/22/2022	INV10374227	Maintenance Agreements	N
205	MARCO TECHNOLOGIES LLC		19.99	1 Transactions			
12138	REDUCED RATE LONG DISTANCE LLC						
	11-420-600-0010-6203		8.82	REDUCED RATE #3208643144	214992	Communications/Postage	N
12138	REDUCED RATE LONG DISTANCE LLC		8.82	1 Transactions			
420	DEPT Total:		170.82	Income Maintenance	4 Vendors	5 Transactions	
430	DEPT			Individual & Family Social Services			
14	ASSOCIATION OF MINNESOTA COUNTIES						
	11-430-700-0002-6245		175.00	2022 FALL POLICY CONF-BS	62210	Registration Expense - Director	N
14	ASSOCIATION OF MINNESOTA COUNTIES		175.00	1 Transactions			
205	MARCO TECHNOLOGIES LLC						
	11-430-700-0010-6321		46.64	MONTHLY COST PER PRINT 08/23/2022 09/22/2022	INV10374227	Maintenance Agreements	N
205	MARCO TECHNOLOGIES LLC		46.64	1 Transactions			
12138	REDUCED RATE LONG DISTANCE LLC						
	11-430-700-0010-6203		20.60	REDUCED RATE #3208643144	214992	Communications/Postage	N
12138	REDUCED RATE LONG DISTANCE LLC		20.60	1 Transactions			
430	DEPT Total:		242.24	Individual & Family Social Services	3 Vendors	3 Transactions	
11	Fund Total:		413.06	HUMAN SERVICE FUND		8 Transactions	

***** McLeod County IFS *****



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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
621	DEPT			County Ditch #5			
5211	HOUSTON ENGINEERING INC						
	20-621-000-0000-6302		1,016.00	CD 05 REPAIR REPORT 5.75 HRS	61451	Construction & Repairs	N
	20-621-000-0000-6302		36.25	CD 05 REIMBURSABLE MILES 58	61451	Construction & Repairs	N
5211	HOUSTON ENGINEERING INC		1,052.25	2 Transactions			
621	DEPT Total:		1,052.25	County Ditch #5	1 Vendors	2 Transactions	
626	DEPT			County Ditch #13			
5211	HOUSTON ENGINEERING INC						
	20-626-000-0000-6302		6,955.00	CD 13 REPAIR REPORT 42 HRS	61451	Construction & Repairs	N
5211	HOUSTON ENGINEERING INC		6,955.00	1 Transactions			
626	DEPT Total:		6,955.00	County Ditch #13	1 Vendors	1 Transactions	
640	DEPT			County Ditch #29			
5211	HOUSTON ENGINEERING INC						
	20-640-000-0000-6302		5,742.00	CD 29 REPAIR REPORT 42 HRS	61451	Construction & Repairs	N
5211	HOUSTON ENGINEERING INC		5,742.00	1 Transactions			
640	DEPT Total:		5,742.00	County Ditch #29	1 Vendors	1 Transactions	
650	DEPT			County Ditch #63			
5211	HOUSTON ENGINEERING INC						
	20-650-000-0000-6302		1,408.00	CD63 CONSTRUCTION MGMT 8.25 HR	61452	Construction & Repairs	N
	20-650-000-0000-6302		1,512.50	CD63 CONSTRUCTION MGMT 8 HR	61452	Construction & Repairs	N
	20-650-000-0000-6302		72.54	CD 63 REIMBURSABLE MILES 124	61452	Construction & Repairs	N
5211	HOUSTON ENGINEERING INC		2,993.04	3 Transactions			
650	DEPT Total:		2,993.04	County Ditch #63	1 Vendors	3 Transactions	
680	DEPT			Joint Ditch #18 SMC			
5014	WUETHERICH DRAINAGE INC						
	20-680-000-0000-6302		19,357.10	JD 18 SMC FEMA SITE 29 REPAIR	1941	Construction & Repairs	N
	20-680-000-0000-6302		13,582.80	JD 18 SMC FEMA SITE 33 REPAIR	1943	Construction & Repairs	N
5014	WUETHERICH DRAINAGE INC		32,939.90	2 Transactions			

******* McLeod County IFS *******



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

20 COUNTY DITCH FUND

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
No.	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
680	DEPT Total:		32,939.90	Joint Ditch #18 SMC	1 Vendors	2 Transactions
20	Fund Total:		49,682.19	COUNTY DITCH FUND		9 Transactions

***** McLeod County IFS *****



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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

21 SWCD FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
696	DEPT			SWCD			
6872	RMB ENVIRONMENTAL LABORATORIES IN 21-696-000-0000-6265		272.00	WATER ANALYSIS	D0364444	Professional Services	N
6872	RMB ENVIRONMENTAL LABORATORIES IN		272.00	1 Transactions			
696	DEPT Total:		272.00	SWCD	1 Vendors	1 Transactions	
21	Fund Total:		272.00	SWCD FUND		1 Transactions	

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25 SPECIAL REVENUE FUND

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	DEPT			Law Library			
3408	RELX INC 25-015-000-0000-6451		469.61	MN PIRSIG PLEADING REL #27	32974922	Books	N
3408	RELX INC		469.61	1 Transactions			
15	DEPT Total:		469.61	Law Library	1 Vendors	1 Transactions	
255	DEPT			County Court Services			
10185	MINNESOTA MONITORING INC 25-255-000-0000-6350		640.00	AUGUST LAB FEES	12093	Other Services & Charges	N
10185	MINNESOTA MONITORING INC		640.00	1 Transactions			
6935	WORTZ/ANDREA 25-255-000-0000-6350		500.00	TFR CLASS		Other Services & Charges	Y
6935	WORTZ/ANDREA		500.00	1 Transactions			
255	DEPT Total:		1,140.00	County Court Services	2 Vendors	2 Transactions	
840	DEPT			Juvenile Restitution Fund			
763	MCLEOD COUNTY COURT ADMINISTRATIC 25-840-000-0000-6850		145.00	CSW HOURS-JH		Collections for Other Agenices	N
763	MCLEOD COUNTY COURT ADMINISTRATIC		145.00	1 Transactions			
840	DEPT Total:		145.00	Juvenile Restitution Fund	1 Vendors	1 Transactions	
25	Fund Total:		1,754.61	SPECIAL REVENUE FUND		4 Transactions	

***** McLeod County IFS *****



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41 CAPITAL PROJECTS FUND

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
113	DEPT			Government Center Building			
4427	NEUBARTH LAWN CARE & LANDSCAPING						
	41-113-000-0000-6610		18,979.00	DIG/GRAVEL/PAVERS/SNAP EGDE	18853	Capital - Over \$5,000 (Fixed Assets)	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		18,979.00	1 Transactions			
113	DEPT Total:		18,979.00	Government Center Building	1 Vendors	1 Transactions	
41	Fund Total:		18,979.00	CAPITAL PROJECTS FUND		1 Transactions	

***** McLeod County IFS *****



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
956	DEPT			Sales Tax			
8335	KRAL/DAWN 86-956-000-0000-6810		2.31	MN SLAES TAX	2639	Refunds & Reimbursements	N
8335	KRAL/DAWN		2.31	1 Transactions			
5213	MCKAY/AMY 86-956-000-0000-6810		3.20	MN SALES TAX	3111	Refunds & Reimbursements	N
5213	MCKAY/AMY		3.20	1 Transactions			
8334	SCHULTZ/BOB 86-956-000-0000-6810		1.92	MN SALES TAX	3107	Refunds & Reimbursements	N
8334	SCHULTZ/BOB		1.92	1 Transactions			
956	DEPT Total:		7.43	Sales Tax	3 Vendors	3 Transactions	
959	DEPT			LOCAL OPTION SALES TAX			
8335	KRAL/DAWN 86-959-000-0000-6810		0.17	LOST SALES TAX	2639	Refunds & Reimbursements	N
8335	KRAL/DAWN		0.17	1 Transactions			
5213	MCKAY/AMY 86-959-000-0000-6810		0.20	LOST SALES TAX	3111	Refunds & Reimbursements	N
5213	MCKAY/AMY		0.20	1 Transactions			
8334	SCHULTZ/BOB 86-959-000-0000-6810		0.14	LOST SALES TAX	3107	Refunds & Reimbursements	N
8334	SCHULTZ/BOB		0.14	1 Transactions			
959	DEPT Total:		0.51	LOCAL OPTION SALES TAX	3 Vendors	3 Transactions	
975	DEPT			DNR Clearing Account			
509	MINNESOTA DNR 86-975-000-0000-6850		321.50	DNR 09/13/2022	09/19/2022	Collections for Other Agencies	N
	86-975-000-0000-6850		453.20	DNR 09/13/2022	09/19/2022	Collections for Other Agencies	N
509	MINNESOTA DNR		774.70	2 Transactions			

***** McLeod County IFS *****



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
975	DEPT Total:		774.70	DNR Clearing Account	1 Vendors	2 Transactions
976	DEPT		Game & Fish Clearing Account			
	509 MINNESOTA DNR					
	86-976-000-0000-6850		166.00	GAME & FISH	Collections for Other Agencies	N
				09/13/2022 09/19/2022		
	509 MINNESOTA DNR		166.00	1 Transactions		
976	DEPT Total:		166.00	Game & Fish Clearing Account	1 Vendors	1 Transactions
86	Fund Total:		948.64	TRUST & AGENCY FUND		9 Transactions
	Final Total:		359,662.67	80 Vendors	151 Transactions	

***** **McLeod County IFS** *****

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>Amount</u>	<u>Name</u>
1	94,545.31	GENERAL REVENUE FUND
3	193,067.86	ROAD & BRIDGE FUND
11	413.06	HUMAN SERVICE FUND
20	49,682.19	COUNTY DITCH FUND
21	272.00	SWCD FUND
25	1,754.61	SPECIAL REVENUE FUND
41	18,979.00	CAPITAL PROJECTS FUND
86	948.64	TRUST & AGENCY FUND
All Funds	359,662.67	Total

Approved by,

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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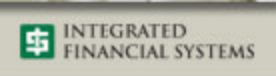


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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	DEPT			County Wide			
1886	BMO 01-003-000-0000-6350		47.05	FACEBOOK	1725	Other Services & Charges	N
1886	BMO		47.05	1 Transactions			
742	RATWIK ROSZAK & MALONEY 01-003-000-0000-6265		74.00	TELEPHONE CONFERENCE	71869	Professional Services	N
742	RATWIK ROSZAK & MALONEY		74.00	1 Transactions			
3	DEPT Total:		121.05	County Wide	2 Vendors	2 Transactions	
5	DEPT			Board of County Commissioners			
1886	BMO 01-005-000-0000-6336		86.08	SLEEP INN	1725	Meals, Lodging, Parking & Miscellaneous	N
1886	BMO		86.08	1 Transactions			
5	DEPT Total:		86.08	Board of County Commissioners	1 Vendors	1 Transactions	
13	DEPT			Court Administrator			
8261	GIERMAN LAW LLC 01-013-000-0000-6206		575.00	COURT APPT 43-JV-22-46/21-124	002	CHIPS/Family Fee	Y
8261	GIERMAN LAW LLC		575.00	1 Transactions			
3628	HENNEPIN COUNTY SHERIFFS OFFICE 01-013-000-0000-6206		80.00	COURT SERVICE FEE JV-22-159	87465	CHIPS/Family Fee	N
3628	HENNEPIN COUNTY SHERIFFS OFFICE		80.00	1 Transactions			
7922	LAW OFFICE OF KARISSA RICHARDSON 01-013-000-0000-6350		733.75	COURT APPOINTED 43-JV-22-20	2997	Other Services & Charges	N
	01-013-000-0000-6350		125.00	COURT APPOINTED JV-20-106/220	2998	Other Services & Charges	N
7922	LAW OFFICE OF KARISSA RICHARDSON		858.75	2 Transactions			
2975	MAYER LAW OFFICE LLC 01-013-000-0000-6206		630.00	COURT APPOINTED	43-JV-17-203	CHIPS/Family Fee	Y
	01-013-000-0000-6206		1,070.00	COURT APPOINTED	43-JV-21-124	CHIPS/Family Fee	Y
	01-013-000-0000-6206		470.00	COURT APPOINTED	43-JV-21-213	CHIPS/Family Fee	Y
	01-013-000-0000-6206		370.00	COURT APPOINTED	43-JV-21-85	CHIPS/Family Fee	Y
	01-013-000-0000-6206		400.00	COURT APPOINTED	43-JV-22-80	CHIPS/Family Fee	Y

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-013-000-0000-6206		440.00	COURT APPOINTED	43-JV-22-82	CHIPS/Family Fee	Y
	01-013-000-0000-6273		410.00	COURT APPOINTED	43-PR-19-465	Court Appt Atty - Other	Y
2975	MAYER LAW OFFICE LLC		3,790.00				
				7 Transactions			
5201	MINNEAPOLIS FORENSIC PSYCHOLOGICA						
	01-013-000-0000-6262		2,668.75	COURT ORDER RULE 20 JV-22-103		Evaluations	N
5201	MINNEAPOLIS FORENSIC PSYCHOLOGICA		2,668.75				
				1 Transactions			
7385	PRIEST LAW FIRM LTD						
	01-013-000-0000-6272		470.00	COURT APPOINTED 43-JV-21-124	7567	Court Appt Atty - Dep/Neg/Ter	Y
	01-013-000-0000-6272		330.00	COURT APPOINTED 43-JV-22-34	DRAFT	Court Appt Atty - Dep/Neg/Ter	Y
7385	PRIEST LAW FIRM LTD		800.00				
				2 Transactions			
13	DEPT Total:		8,772.50	Court Administrator	6 Vendors	14 Transactions	
31	DEPT			County Administrator			
1886	BMO						
	01-031-000-0000-6336		2,175.04	RUTTGENS	1725	Meals, Lodging, Parking & Miscellaneous	N
	01-031-000-0000-6350		18.24	GLENCOE FLEET	1725	Other Services & Charges	N
	01-031-000-0000-6450		40.91	CANVA	1725	Subscriptions	N
1886	BMO		2,234.19				
				3 Transactions			
4718	UHL COMPANY						
	01-031-000-0000-6402		631.00	PROX SMART ID CARDS	33524	Office Supplies	N
4718	UHL COMPANY		631.00				
				1 Transactions			
31	DEPT Total:		2,865.19	County Administrator	2 Vendors	4 Transactions	
65	DEPT			Information Technology			
2748	CDW GOVERNMENT INC						
	01-065-000-0000-6321		12,713.35	SMARTNET	Z746732	Maintenance Agreements	N
2748	CDW GOVERNMENT INC		12,713.35				
				1 Transactions			
134	CITY OF HUTCHINSON						
	01-065-000-0000-6321		500.00	FIBER CONNECTION FAIRGROUNDS	0000045721	Maintenance Agreements	N
				10/01/2022	10/31/2022		
134	CITY OF HUTCHINSON		500.00				
				1 Transactions			

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9820	MINNESOTA COUNTIES COMPUTER COOP						
	01-065-000-0000-6350		13,600.75	4TH QTR MANIT & SUPPORT	2210036	Other Services & Charges	N
	01-065-000-0000-6350		31.92	ADDITIONAL ADOBE LICENSE	2210089	Other Services & Charges	N
9820	MINNESOTA COUNTIES COMPUTER COOP		13,632.67	2 Transactions			
2589	SHI INTERNATIONAL CORP						
	01-065-000-0000-6321		4,990.00	DMARC REPORTING	B15865584	Maintenance Agreements	N
2589	SHI INTERNATIONAL CORP		4,990.00	1 Transactions			
65	DEPT Total:		31,836.02	Information Technology	4 Vendors	5 Transactions	
76	DEPT			Central Services - County Wide			
1886	BMO						
	01-076-000-0000-6205		367.35	USPS	0412	Postage & Postal Box Rental	N
1886	BMO		367.35	1 Transactions			
5906	CENTURYLINK						
	01-076-000-0000-6203		330.15	MONTHLY CHARGES 09/18/2022 10/17/2022	313623769	Communications	N
	01-076-000-0000-6203		2,454.48	MONTHLY CHARGES 09/18/2022 10/17/2022	314019358	Communications	3
5906	CENTURYLINK		2,784.63	2 Transactions			
11580	CENTURYLINK						
	01-076-000-0000-6203		1,096.22	LONG DISTANCE 09/21/2022 10/20/2022	320439462	Communications	N
11580	CENTURYLINK		1,096.22	1 Transactions			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-076-000-0000-6402		30.22	ENVELOPES	IN3952510	Office Supplies	N
	01-076-000-0000-6402		28.80	CLIP #1 RETURN	SCN-116483	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		1.42	2 Transactions			
1857	METRO SALES INC						
	01-076-000-0000-6321		113.38	COPIER MAINT MPC3503-ENV SVC	INV2130489	Maintenance Agreements	N
	01-076-000-0000-6321		82.98	COPIER MAINT MPC4504EX-REC	INV2136777	Maintenance Agreements	N
1857	METRO SALES INC		196.36	2 Transactions			
5771	NUVERA						

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-076-000-0000-6203		1,665.07	DEPARTMENT SERVICES	ACCT #155701	Communications	N
				10/01/2022 10/31/2022			
5771	NUVERA		1,665.07		1	Transactions	
138	PRO AUTO & TRANSMISSION INC						
	01-076-000-0000-6338		51.13	OIL CHANGE 142 MALIBU	104948	Motor Pool Expenses	N
138	PRO AUTO & TRANSMISSION INC		51.13		1	Transactions	
1083	WEX BANK						
	01-076-000-0000-6338		1,568.33	FUEL-SEPTEMBER	84072766	Motor Pool Expenses	N
1083	WEX BANK		1,568.33		1	Transactions	
76	DEPT Total:		7,730.51	Central Services - County Wide	8	Vendors	11 Transactions
85	DEPT			Elections			
8599	ELECTION SYSTEMS & SOFTWARE INC						
	01-085-000-0000-6350		25.00	MEDIA BURN-CENTRAL SCANNER	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		393.75	BASE CHARGE PRECINCT TABULATOR	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		393.75	BASE CHARGE CENTRAL TABULATOR	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		393.75	BASE CHARGE REPORTING SETUP	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		352.80	BALLOT FACES	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		59.06	BALLOT TYPES	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		150.00	ERM UTILITY	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		17.03	FREIGHT	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		152.68	CONTESTS/ISSUES	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		198.52	PRECINCTS	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		132.00	CANDIDATE/RESPONSES	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		25.00	MEDIA BURN- EQC	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		575.00	MEDIA BURN- DS200 POLL	CD2038072	Other Services & Charges	N
	01-085-000-0000-6350		12.50	MEDIA BURN-REPORTING KEY	CD2038072	Other Services & Charges	N
	01-085-000-0000-6321		125.00	ELECTIONWARE REPORTING LIC	CD2039184	Maintenance Agreements	N
	01-085-000-0000-6321		5,625.00	MAINT/SUPPORT AGREEMENT DS200	CD2039184	Maintenance Agreements	N
	01-085-000-0000-6321		80.00	FIRMWARE LICENSE X 1 DS200	CD2039184	Maintenance Agreements	N
8599	ELECTION SYSTEMS & SOFTWARE INC		8,710.84		17	Transactions	
4137	GOVERNMENT FORMS AND SUPPLIES						
	01-085-000-0000-6402		580.00	ROLLING BAG REPLACEMENT X 4	0336153	Office Supplies	N
	01-085-000-0000-6402		312.80	MEMORY PACK TRANSFER BAG X 23	0336153	Office Supplies	N
	01-085-000-0000-6402		168.75	REGISTERED VOTERS RECEIPT X 75	0336153	Office Supplies	N

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	01-085-000-0000-6402		97.24	FREIGHT	0336153	Office Supplies	N
4137	GOVERNMENT FORMS AND SUPPLIES		1,158.79	4 Transactions			
1930	HERALD JOURNAL PUBLISHING INC						
	01-085-000-0000-6241		844.56	SAMPLE BALLOT-PRIMARY		Printing & Publishing	N
1930	HERALD JOURNAL PUBLISHING INC		844.56	1 Transactions			
9820	MINNESOTA COUNTIES COMPUTER COOP						
	01-085-000-0000-6321		1,421.25	DS450 FIRMWARE	2209022	Maintenance Agreements	N
	01-085-000-0000-6321		1,181.25	DS450 HARDWARE	2209022	Maintenance Agreements	N
9820	MINNESOTA COUNTIES COMPUTER COOP		2,602.50	2 Transactions			
85	DEPT Total:		13,316.69	Elections	4 Vendors	24 Transactions	
91	DEPT			County Attorney			
1886	BMO						
	01-091-000-0000-6336		182.12	MYSTIC LAKE CASINO	1733	Meals, Lodging, Parking & Miscellaneous	N
1886	BMO		182.12	1 Transactions			
147	BUREAU OF CRIMINAL APPREHENSION						
	01-091-000-0000-6359		600.00	CJDN ACCESS FEE	0000020033	Miscellaneous Charges	N
147	BUREAU OF CRIMINAL APPREHENSION		600.00	1 Transactions			
70	RENVILLE COUNTY SHERIFF						
	01-091-000-0000-6350		60.00	SVC OF DOC	3698	Other Services & Charges	N
70	RENVILLE COUNTY SHERIFF		60.00	1 Transactions			
60963	SEVEN COUNTY PROCESS SERVERS LLC						
	01-091-000-0000-6350		150.00	SVC OF DOC	20221081	Other Services & Charges	Y
	01-091-000-0000-6350		75.00	SVC OF DOC	20221085	Other Services & Charges	Y
60963	SEVEN COUNTY PROCESS SERVERS LLC		225.00	2 Transactions			
1524	ST LOUIS COUNTY SHERIFFS DEPT						
	01-091-000-0000-6350		60.00	SVC OF DOC	2203303	Other Services & Charges	N
1524	ST LOUIS COUNTY SHERIFFS DEPT		60.00	1 Transactions			
91	DEPT Total:		1,127.12	County Attorney	5 Vendors	6 Transactions	

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101	DEPT			County Recorder			
6009	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-101-000-0000-6402		177.90	OFFICE SUPPLIES	IN3950730	Office Supplies	N
6009	INNOVATIVE OFFICE SOLUTIONS LLC		177.90	1 Transactions			
3146	MELCHERT HUBERT SJODIN PLLP						
	01-101-000-0000-6263		756.00	TORRENS EXAMINER CHARGE		Legal Services	Y
3146	MELCHERT HUBERT SJODIN PLLP		756.00	1 Transactions			
101	DEPT Total:		933.90	County Recorder	2 Vendors	2 Transactions	
103	DEPT			County Assessor			
1886	BMO						
	01-103-000-0000-6245		22.86	BEEN VERIFIED	0404	Dues & Registration Fees	N
1886	BMO		22.86	1 Transactions			
103	DEPT Total:		22.86	County Assessor	1 Vendors	1 Transactions	
111	DEPT			Courthouse Building			
1886	BMO						
	01-111-000-0000-6425		329.99	MENARDS	5411	Repair & Maintenance Supplies	N
	01-111-000-0000-6425		169.09	MENARDS	5411	Repair & Maintenance Supplies	N
1886	BMO		160.90	2 Transactions			
869	HILLYARD HUTCHINSON						
	01-111-000-0000-6415		300.24	TP & TRI FOLD TOWELS	604886669	Cleaning Supplies	N
	01-111-000-0000-6303		111.35	REPAIR & MAINTENANCE VACUUM	700520409	Repair & Maintenance Services	N
	01-111-000-0000-6303		171.70	REPAIR & MAINTENANCE VACUUM	700520410	Repair & Maintenance Services	3
	01-111-000-0000-6303		302.70	REPAIR & MAINTENANCE VACUUM	700520411	Repair & Maintenance Services	N
869	HILLYARD HUTCHINSON		885.99	4 Transactions			
1202	MEI TOTAL ELEVATOR SOLUTIONS						
	01-111-000-0000-6303		156.94	MONTHLY SERVICE-CH	985555	Repair & Maintenance Services	N
				10/01/2022	10/31/2022		
1202	MEI TOTAL ELEVATOR SOLUTIONS		156.94	1 Transactions			
4427	NEUBARTH LAWN CARE & LANDSCAPING						
	01-111-000-0000-6303		75.00	PARCEL #4 MOW/TRIM	18864	Repair & Maintenance Services	Y

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	01-111-000-0000-6303		15.00	09/11/2022 09/11/2022 PARCEL #5 MOW/TRIM	18864	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		90.00		2 Transactions		
111	DEPT Total:		1,293.83	Courthouse Building	4 Vendors	9 Transactions	
113	DEPT			Government Center Building			
1886	BMO						
	01-113-000-0000-6350		230.41	MENARDS	5411	Other Services & Charges	N
	01-113-000-0000-6425		29.50	MENARDS	5411	Repair & Maintenance Supplies	N
	01-113-000-0000-6425		216.75	MENARDS	5411	Repair & Maintenance Supplies	N
1886	BMO		476.66		3 Transactions		
3375	FOSTER MECHANICAL						
	01-113-000-0000-6303		2,900.00	A/V RM PERMANENT DEHUMIDIFIER	17812	Repair & Maintenance Services	N
3375	FOSTER MECHANICAL		2,900.00		1 Transactions		
869	HILLYARD HUTCHINSON						
	01-113-000-0000-6415		22.30	CARPET CLEANING PRE SPRAY	604885201	Cleaning Supplies	N
869	HILLYARD HUTCHINSON		22.30		1 Transactions		
4427	NEUBARTH LAWN CARE & LANDSCAPING						
	01-113-000-0000-6303		65.00	PARCEL #6 MOW/TRIM	18864	Repair & Maintenance Services	Y
				09/11/2022 09/11/2022			
	01-113-000-0000-6303		20.00	PARCEL #7 MOW/TRIM	18864	Repair & Maintenance Services	Y
				09/11/2022 09/11/2022			
	01-113-000-0000-6303		45.00	PARCEL #9 MOW/TRIM	18864	Repair & Maintenance Services	Y
				09/11/2022 09/11/2022			
4427	NEUBARTH LAWN CARE & LANDSCAPING		130.00		3 Transactions		
3415	SUMMIT FIRE PROTECTION						
	01-113-000-0000-6303		335.00	FIRE ALARM SYSTEM INSPECTION	150020212	Repair & Maintenance Services	N
3415	SUMMIT FIRE PROTECTION		335.00		1 Transactions		
113	DEPT Total:		3,863.96	Government Center Building	5 Vendors	9 Transactions	
114	DEPT			Environmental Services Building			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
869	HILLYARD HUTCHINSON 01-114-000-0000-6303		126.25	REPAIR & MAINTENANCE VACUUM	700520408	Repair & Maintenance Services	N
869	HILLYARD HUTCHINSON		126.25	1 Transactions			
4427	NEUBARTH LAWN CARE & LANDSCAPING 01-114-000-0000-6303		330.00	MOW/TRIM HHW 09/11/2022	18865	Repair & Maintenance Services	Y
4427	NEUBARTH LAWN CARE & LANDSCAPING		330.00	1 Transactions			
743	PLUNKETTS PEST CONTROL INC 01-114-000-0000-6303		214.58	PEST CONTROL	7736574	Repair & Maintenance Services	N
743	PLUNKETTS PEST CONTROL INC		214.58	1 Transactions			
3415	SUMMIT FIRE PROTECTION 01-114-000-0000-6303		4,555.00	ADDED SPRINKLER HEADS	2207464	Repair & Maintenance Services	N
3415	SUMMIT FIRE PROTECTION		4,555.00	1 Transactions			
114	DEPT Total:		5,225.83	Environmental Services Building	4 Vendors	4 Transactions	
117	DEPT			Fairgrounds			
1886	BMO 01-117-000-0000-6205		60.00	USPS	1746	Postage & Postal Box Rental	N
	01-117-000-0000-6415		25.60	MENARDS	1746	Cleaning Supplies	N
	01-117-000-0000-6425		148.20	NORTHERN SAFETY	1746	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		132.62	RUNNINGS	1746	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		21.55	MENARDS	1746	Repair & Maintenance Supplies	N
	01-117-000-0000-6425		67.09	GRAINGER	1746	Repair & Maintenance Supplies	N
	01-117-000-0000-6455		138.74	BP	1746	Motor Fuels & Lubrication	N
	01-117-000-0000-6455		88.26	BP	1746	Motor Fuels & Lubrication	N
1886	BMO		682.06	8 Transactions			
117	DEPT Total:		682.06	Fairgrounds	1 Vendors	8 Transactions	
143	DEPT			License Bureau			
205	MARCO TECHNOLOGIES LLC 01-143-000-0000-6321		38.00	SEPT 2022 PRINTER CONTRACT	INV10325908	Maintenance Agreements	N
	01-143-000-0000-6321		5.00	SUPPLY FREIGHT	INV10325908	Maintenance Agreements	N

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
205	MARCO TECHNOLOGIES LLC		43.00		2 Transactions		
143	DEPT Total:		43.00	License Bureau	1 Vendors	2 Transactions	
201	DEPT			County Sheriff's Office			
1886	BMO						
	01-201-202-0000-6336		17.00	LOOKOUT BAR & GRILL-TC	3986	Meals, Lodging, Parking & Miscellaneous	N
	01-201-202-0000-6336		14.54	LOOKOUT BAR & GRILL-TZ	3986	Meals, Lodging, Parking & Miscellaneous	N
	01-201-000-0000-6402		26.23	AMAZON	5114	Office Supplies	N
	01-201-000-0000-6402		22.58	AMAZON	5114	Office Supplies	N
	01-201-000-0000-6402		41.54	AMAZON	5114	Office Supplies	N
	01-201-000-0000-6402		61.90	AMAZON	5114	Office Supplies	N
	01-201-000-0000-6402		79.98	AMAZON	5114	Office Supplies	N
	01-201-000-0000-6450		10.00	RECOYNX	5114	Subscriptions	N
	01-201-000-0000-6450		998.32	HAWK ANALYTICS	5114	Subscriptions	N
	01-201-201-0000-6360		295.00	WAVE ON TARGET 1401	5114	Training - Administration	N
	01-201-202-0000-6336		14.10	JIMMY JOHNS-MB	5114	Meals, Lodging, Parking & Miscellaneous	N
	01-201-202-0000-6336		11.77	A & W-MB	5114	Meals, Lodging, Parking & Miscellaneous	N
	01-201-202-0000-6336		102.58	HOLIDAY INN-MB	5114	Meals, Lodging, Parking & Miscellaneous	N
	01-201-202-0000-6360		80.00	MSA ADULT CRIMINAL-KO	5114	Training - Communications/Records	N
	01-201-202-0000-6360		80.00	MSA BODY WORN CAMERAS-BW	5114	Training - Communications/Records	N
	01-201-202-0000-6360		480.00	MSA CIVIL PROCESS-TC/TZ	5114	Training - Communications/Records	N
	01-201-202-0000-6360		480.00	MSA ADVANCED CIVIL PROCESS-TC/	5114	Training - Communications/Records	N
	01-201-204-0000-6402		91.56	AMAZON	5114	Investigations Office Supplies	N
	01-201-206-0000-6336		529.80	COUNTRY INN & SUITES-122	5114	Meals, Lodging, Parking & Miscellaneous	N
	01-201-206-0000-6336		206.16	HAMPTON INN-1210	5114	Meals, Lodging, Parking & Miscellaneous	N
	01-201-206-0000-6360		375.00	BCA BASIC NARCOTICS-1222	5114	Training - Patrol	N
	01-201-206-0000-6402		53.94	AMAZON	5114	Patrol Office Supplies	N
	01-201-206-0000-6402		231.64	B & H PHOTO	5114	Patrol Office Supplies	N
	01-201-206-0000-6402		23.97	AMAZON	5114	Patrol Office Supplies	N
	01-201-206-0000-6402		183.77	AMAZON	5114	Patrol Office Supplies	N
	01-201-000-0000-6402		22.47	AMAZON	6826	Office Supplies	N
	01-201-000-0000-6402		97.05	AMAZON	6826	Office Supplies	N
1886	BMO		4,630.90		27 Transactions		
11580	CENTURYLINK						
	01-201-000-0000-6203		77.01	LONG DISTANCE	320439462	Communications	N
				09/21/2022	10/20/2022		

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11580	CENTURYLINK		77.01		1 Transactions		
134	CITY OF HUTCHINSON 01-201-000-0000-6810		150.00	DUI VEHICLE FORFEITURE	ICR 22-8816	Refunds & Reimbursements	N
134	CITY OF HUTCHINSON		150.00		1 Transactions		
6917	COVERTTRACK GROUP INC 01-201-204-0000-6402		600.00	GPS TRACKER SUBSCRIPTION	32011	Investigations Office Supplies	N
6917	COVERTTRACK GROUP INC		600.00		1 Transactions		
1269	HUTCHINSON HEALTH 01-201-000-0000-6262		1,828.55	K G SANE 08/16/2022	4102264 08/16/2022	Costs of Medical Examination MS 609.35	Y
1269	HUTCHINSON HEALTH		1,828.55		1 Transactions		
1457	PRO AUTO & TRANSMISSION REPAIR INC 01-201-000-0000-6327		47.83	OC #177	3086946	General Auto Maintenance	N
	01-201-000-0000-6327		47.00	OC #165	3087049	General Auto Maintenance	N
	01-201-000-0000-6327		1,068.60	OC AIR FILTER FRNT BRAKES #187	3087064	General Auto Maintenance	N
	01-201-000-0000-6327		106.47	OC ROTATE TIRES AIR FILTER 178	3087106	General Auto Maintenance	N
	01-201-000-0000-6327		590.09	OC REAR BRAKES #184	3087146	General Auto Maintenance	N
	01-201-000-0000-6327		47.83	OC #175	3087163	General Auto Maintenance	N
1457	PRO AUTO & TRANSMISSION REPAIR INC		1,907.82		6 Transactions		
1083	WEX BANK 01-201-000-0000-6455		8,787.00	FUEL-SEPTEMBER	84086549	Motor Fuels & Lubrication	N
1083	WEX BANK		8,787.00		1 Transactions		
201	DEPT Total:		17,981.28	County Sheriff's Office	7 Vendors	38 Transactions	
251	DEPT 1886 BMO			County Jail			
	01-251-000-0000-6460		3.74	AMAZON	5114	Jail Supplies	N
	01-251-000-0000-6460		3.74	AMAZON	5114	Jail Supplies	N
	01-251-000-0000-6360		190.00-	MINNESOTA SHERIFFS ASSOCIATION	6826	Training	N
	01-251-000-0000-6460		11.95	AMAZON	6826	Jail Supplies	N
	01-251-000-0000-6460		15.95	AMAZON	6826	Jail Supplies	N
	01-251-000-0000-6360		2,404.00	MINNESOTA SHERIFFS ASSOCIATION	9964	Training	N
	01-251-000-0000-6360		359.00-	CRAGUNS LODGE & GULF	9964	Training	N

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1886	BMO		2,390.38	MINNESOTA SHERIFFS ASSOCIATION	9964	Training	N
				8 Transactions			
10185	MINNESOTA MONITORING INC						
	01-251-000-0000-6264		202.50	MCLEOD SMARTLINK (SM, MW, AW)	13841	Electronic Home Monitoring	N
10185	MINNESOTA MONITORING INC		202.50				
				1 Transactions			
1457	PRO AUTO & TRANSMISSION REPAIR INC						
	01-251-000-0000-6327		672.52	OC/INSPECT/AIR FILTER #164	3086979	General Auto Maintenance	N
1457	PRO AUTO & TRANSMISSION REPAIR INC		672.52				
				1 Transactions			
900	STREICHERS INC						
	01-251-000-0000-6145		382.96	NEW HIRE UNIFORM ALLOWANCE-PK	11588971	Uniform Allowance	N
	01-251-000-0000-6145		94.99	NEW HIRE UNIFORM ALLOWANCE-DT	11590138	Uniform Allowance	N
900	STREICHERS INC		477.95				
				2 Transactions			
1101	TIMEKEEPING SYSTEMS INC						
	01-251-000-0000-6321		395.00	1 YR SUPPORT GUARD	MCL004227321	Maintenance Agreements	N
1101	TIMEKEEPING SYSTEMS INC		395.00				
				1 Transactions			
1083	WEX BANK						
	01-251-000-0000-6455		719.06	FUEL-SEPTEMBER JAIL	84028179	Motor Fuels & Lubrication	N
	01-251-000-0000-6455		32.24	FUEL-SEPTEMBER POSSE	84028179	Motor Fuels & Lubrication	N
	01-251-000-0000-6455		12.94	REBATES	84028179	Motor Fuels & Lubrication	N
1083	WEX BANK		738.36				
				3 Transactions			
251	DEPT Total:		4,876.71	County Jail	6 Vendors	16 Transactions	
257	DEPT			SENTENCE TO SERVE PROGRAM			
1886	BMO						
	01-257-000-0000-6425		99.98	MENARDS	3670	Repair & Maintenance Supplies	N
	01-257-000-0000-6425		14.97	MENARDS	3670	Repair & Maintenance Supplies	N
1886	BMO		114.95				
				2 Transactions			
1083	WEX BANK						
	01-257-000-0000-6455		318.76	FUEL-SEPTEMBER POSSE	84028179	Motor Fuels & Lubrication	N
1083	WEX BANK		318.76				
				1 Transactions			

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257	DEPT Total:		433.71	SENTENCE TO SERVE PROGRAM	2 Vendors	3 Transactions	
485	DEPT			County Public Health Nursing			
	1886 BMO						
	01-485-000-0000-6245		175.00	RAINER MEDICAL	4103	Dues & Registration Fees	N
	01-485-000-0000-6245		44.06	EVENTBRITE	4103	Dues & Registration Fees	N
	01-485-000-0000-6245		375.00	ELLISON CENTER	4103	Dues & Registration Fees	N
	01-485-000-0000-6402		7.75	AMAZON	4103	Office Supplies	N
	01-485-000-0000-6409		314.88	AFSP	4103	Grant Funded Supplies	N
	01-485-000-0000-6409		8.36	COBORNS	4103	Grant Funded Supplies	N
	01-485-000-0000-6409		6.79	WALGREENS	4103	Grant Funded Supplies	N
	01-485-000-0000-6409		30.98	AMAZON	4103	Grant Funded Supplies	N
	01-485-000-0000-6245		125.00	U OF M LEARNING	7345	Dues & Registration Fees	N
	01-485-000-0000-6245		85.00	NURSES BOARD	7345	Dues & Registration Fees	N
	01-485-000-0000-6409		201.60	IMPRINT.COM	7345	Grant Funded Supplies	N
	01-485-000-0000-6409		54.67	EVENTBRITE	7345	Grant Funded Supplies	N
	01-485-000-0000-6810		116.26	TOP MOBILTY SCOOTERS	7345	Refunds & Reimbursements	N
	01-485-490-0000-6047		232.52	TOP MOBILTY SCOOTERS	7345	Chore Services	N
	1886 BMO		1,545.35	14 Transactions			
11580	CENTURYLINK						
	01-485-000-0000-6203		25.29	LONG DISTANCE	320439462	Communications	N
				09/21/2022 10/20/2022			
11580	CENTURYLINK		25.29	1 Transactions			
4410	GEHLEN/JEANNINE						
	01-485-490-0000-6047		221.76	CHORE SERVICES 812329.01		Chore Services	Y
				09/01/2022 09/29/2022			
	01-485-490-0000-6047		80.64	CHORE SERVICES 829738.01		Chore Services	Y
				09/13/2022 09/28/2022			
4410	GEHLEN/JEANNINE		302.40	2 Transactions			
38530	LANGUAGE LINE SERVICES						
	01-485-000-0000-6265		33.00	PHONE INTERPRETATION	10644275	Professional Services	N
38530	LANGUAGE LINE SERVICES		33.00	1 Transactions			
5217	PATINO/CARMEN						
	01-485-000-0000-6269		907.49	25.25 HRS AT \$35.94-SEPT 2022		Contracts	Y

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
5217	PATINO/CARMEN		907.49		1		
				Transactions			
6625	POEPPING/DIANN						
	01-485-490-0000-6047		322.56	CHORE SERVICES #812652.01		Chore Services	Y
				09/01/2022 09/29/2022			
	01-485-490-0000-6047		222.43	CHORE SERVICES #812652.01		Chore Services	Y
				09/02/2022 09/10/2022			
	01-485-490-0000-6047		312.48	CHORE SERVICES #824225.01		Chore Services	Y
				09/07/2022 09/28/2022			
6625	POEPPING/DIANN		857.47		3		
				Transactions			
67501	TRAILBLAZER TRANSIT						
	01-485-490-0000-6047		168.00	7 COMBO CARD PASSES-CLIENTS	2022-08-585	Chore Services	N
67501	TRAILBLAZER TRANSIT		168.00		1		
				Transactions			
4925	ZAJICEK/KAREN						
	01-485-490-0000-6047		322.56	CHORE SERVICES 816349.01		Chore Services	Y
				09/07/2022 09/28/2022			
	01-485-490-0000-6047		161.28	CHORE SERVICES 827373.01		Chore Services	Y
				09/06/2022 09/26/2022			
	01-485-490-0000-6047		241.92	CHORE SERVICES 816567.01		Chore Services	Y
				09/06/2022 09/26/2022			
4925	ZAJICEK/KAREN		725.76		3		
				Transactions			
485	DEPT Total:		4,564.76	County Public Health Nursing	8	26 Transactions	
				Vendors			
520	DEPT			County Parks			
	1886 BMO						
	01-520-000-0000-6203		63.83	NORTHLAND CONNECT	1741	Communications	N
	01-520-000-0000-6205		27.50	USPS	1741	Postage & Postal Box Rental	N
	01-520-000-0000-6257		230.46	WASTE MANAGEMENT	1741	Sewer, Water & Garbage	N
	01-520-000-0000-6257		208.02	WASTE MANAGEMENT	1741	Sewer, Water & Garbage	N
	01-520-000-0000-6425		34.47	AMAZON	1746	Repair & Maintenance Supplies	N
1886	BMO		564.28		5		
				Transactions			
5906	CENTURYLINK						
	01-520-000-0000-6203		100.37	CARETAKER OFFICE PHONE LM	313540758	Communications	N
				09/18/2022 10/17/2022			

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5906	CENTURYLINK		100.37		1 Transactions		
5771	NUVERA 01-520-000-0000-6203		59.59	PIEPENBURG PARK 10/01/2022	10/31/2022 1 Transactions	ACCT #155701 Communications	N
5771	NUVERA		59.59		1 Transactions		
1087	O REILLY AUTOMOTIVE INC 01-520-000-0000-6425		79.99	PARTS	1522-371494	Repair & Maintenance Supplies	N
	01-520-000-0000-6425		85.64	PARTS	1522-372416	Repair & Maintenance Supplies	N
1087	O REILLY AUTOMOTIVE INC		165.63		2 Transactions		
8338	WILLIAMS/AMY 01-520-000-0000-6810		55.88	REFUND	1038	Refunds & Reimbursements	N
8338	WILLIAMS/AMY		55.88		1 Transactions		
520	DEPT Total:		945.75	County Parks	5 Vendors	10 Transactions	
603	DEPT 1886 BMO			County Extension			
	01-603-000-0000-6205		121.92	USPS	5312	Postage & Postal Box Rental	N
1886	BMO		121.92		1 Transactions		
603	DEPT Total:		121.92	County Extension	1 Vendors	1 Transactions	
609	DEPT 1886 BMO			Enviornmental Services			
	01-609-000-0000-6245		182.00	U OF M LEARNING	9656	Dues & Registration Fees	N
	01-609-000-0000-6336		199.38	AMERICINN OF ST. PETER	9656	Meals, Lodging, Parking & Miscellaneous	N
1886	BMO		381.38		2 Transactions		
1930	HERALD JOURNAL PUBLISHING INC 01-609-000-0000-6241		161.92	PAC/BOA PUBL HEARING		Printing & Publishing	N
1930	HERALD JOURNAL PUBLISHING INC		161.92		1 Transactions		
658	MCLEOD PUBLISHING INC 01-609-000-0000-6241		68.25	LGL PUBL-PAC		Printing & Publishing	N

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1 GENERAL REVENUE FUND

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
658	MCLEOD PUBLISHING INC		68.25		1 Transactions		
609	DEPT Total:		611.55	Enviornmental Services	3 Vendors		4 Transactions
1	Fund Total:		107,456.28	GENERAL REVENUE FUND			200 Transactions

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
310	DEPT			Highway Maintenance			
1886	BMO						
	03-310-000-0000-6559		374.24	PRINSCO	0925	Other Miscellaneous Road Materials	N
	03-310-000-0000-6559		25.70-	PRINSCO	0925	Other Miscellaneous Road Materials	N
1886	BMO		348.54		2 Transactions		
4966	CINTAS CORPORATION						
	03-310-000-0000-6145		30.27	UNIFORMS- HATS	4130569541	Uniform Allowance	N
	03-310-000-0000-6145		18.59	UNIFORMS- SLATS	4130728157	Uniform Allowance	N
	03-310-000-0000-6145		14.27	UNIFORMS- GLENCOE	4130728216	Uniform Allowance	N
	03-310-000-0000-6145		93.68	UNIFORMS- HATS (JEANS)	4131199204	Uniform Allowance	N
	03-310-000-0000-6145		13.66	UNIFORMS- SLATS	4131344740	Uniform Allowance	N
	03-310-000-0000-6145		14.27	UNIFORMS- GLENCOE	4131344804	Uniform Allowance	N
	03-310-000-0000-6145		27.74	UNIFORMS- HATS	4131891050	Uniform Allowance	N
	03-310-000-0000-6145		18.59	UNIFORMS- SLATS	4132020855	Uniform Allowance	N
	03-310-000-0000-6145		14.27	UNIFORMS- GLENCOE	4132020922	Uniform Allowance	N
	03-310-000-0000-6145		82.07	UNIFORMS- HATS (JEANS)	4132639483	Uniform Allowance	N
	03-310-000-0000-6145		13.66	UNIFORMS- SLATS	4132781968	Uniform Allowance	N
	03-310-000-0000-6145		14.27	UNIFORMS- GLENCOE	4132782025	Uniform Allowance	N
4966	CINTAS CORPORATION		355.34		12 Transactions		
134	CITY OF HUTCHINSON						
	03-310-000-0000-6303		545.00	JETTING CULVERT CR90	0000045710	Repair & Maintenance Services	N
	03-310-000-0000-6534		49,063.00	SECOND 1/2 HATS CONTRIBUTION	0000045733	Hat's Operating Costs	N
134	CITY OF HUTCHINSON		49,608.00		2 Transactions		
310	DEPT Total:		50,311.88	Highway Maintenance	3 Vendors	16 Transactions	
320	DEPT			Highway Construction			
1886	BMO						
	03-320-000-0000-6501		91.00	AMAZON	0917	Engineering & Surveying Supplies	N
1886	BMO		91.00		1 Transactions		
320	DEPT Total:		91.00	Highway Construction	1 Vendors	1 Transactions	
330	DEPT			Highway Administration			
1886	BMO						
	03-330-000-0000-6245		125.00	U OF M LEARNING	0909	Dues & Registration Fees	N

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-330-000-0000-6245		50.00	MN TRANSPORTATION ALLIANCE	0909	Dues & Registration Fees	N
	03-330-000-0000-6205		72.24	USPS	0917	Postage & Postal Box Rental	N
	03-330-000-0000-6245		270.00	LTAP/MN FALL EXPO	0917	Dues & Registration Fees	N
	03-330-000-0000-6402		78.47	AMAZON	0917	Office Supplies	N
	03-330-000-0000-6402		9.98	AMAZON	0917	Office Supplies	N
	03-330-000-0000-6402		73.44	AMAZON	0917	Office Supplies	N
1886	BMO		679.13				
				7 Transactions			
6263	PRECISE MRM LLC						
	03-330-000-0000-6321		140.00	AUG DATA FOR GPS UNITS	200-1039031	Maintenance Agreements	N
6263	PRECISE MRM LLC		140.00				
				1 Transactions			
330	DEPT Total:		819.13	Highway Administration	2 Vendors	8 Transactions	
340	DEPT			Highway Equipment Maintenance			
4286	BAUER BUILT						
	03-340-000-0000-6563		1,361.48	TIRES	940091324	Tires, Tubes & Batteries	N
4286	BAUER BUILT		1,361.48				
				1 Transactions			
5253	NORTH CENTRAL INTERNATIONAL						
	03-340-000-0000-6425		515.63	PARTS	220752	Repair & Maintenance Supplies	N
	03-340-000-0000-6425		165.90	PARTS	220755	Repair & Maintenance Supplies	N
5253	NORTH CENTRAL INTERNATIONAL		681.53				
				2 Transactions			
1087	O REILLY AUTOMOTIVE INC						
	03-340-000-0000-6590		9.98	MECH SHOP	1522-368819	Tools & Shop Materials	N
	03-340-000-0000-6590		9.74	MECH SHOP	1522-372110	Tools & Shop Materials	N
	03-340-000-0000-6590		48.60	SLATS SHOP	1522-372687	Tools & Shop Materials	N
	03-340-000-0000-6425		36.28	PARTS	1522-373113	Repair & Maintenance Supplies	N
1087	O REILLY AUTOMOTIVE INC		85.12				
				4 Transactions			
1083	WEX BANK						
	03-340-000-0000-6455		991.67	AUG UNLEADED	84029437	Motor Fuels & Lubrication	N
	03-340-000-0000-6455		38.05	REBATE	84029437	Motor Fuels & Lubrication	N
	03-340-000-0000-6567		1,836.27	AUG DIESEL	84029437	Diesel Fuel & Tax	N
1083	WEX BANK		2,789.89				
				3 Transactions			

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3 ROAD & BRIDGE FUND

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

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Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
No.	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
340	DEPT Total:		4,918.02	Highway Equipment Maintenance	4 Vendors	10 Transactions
3	Fund Total:		56,140.03	ROAD & BRIDGE FUND		35 Transactions

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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			Solid Waste Tip Fee			
2359	AWS INC 05-391-000-0000-6561		4,500.00	AWS SOFTWARE SUPPORT	001367-AWS	Repair & Maintenance - Other	N
2359	AWS INC		4,500.00	1 Transactions			
1886	BMO 05-391-000-0000-6241		10.78	ADOBE INC	1691	Printing & Publishing	N
	05-391-000-0000-6402		21.23	AMAZON	1691	Office Supplies	N
	05-391-000-0000-6410		51.96	ARAMARK CORP	1691	Building & Safety Supplies	N
	05-391-000-0000-6410		51.96	ARAMARK CORP	1691	Building & Safety Supplies	N
1886	BMO		135.93	4 Transactions			
1386	CENTRA CARE HEALTH SYSTEM 05-391-000-0000-6350		197.00	EXIT MEDICAL MONITORING-MH	2500004279	Other Services & Charges	Y
1386	CENTRA CARE HEALTH SYSTEM		197.00	1 Transactions			
11580	CENTURYLINK 05-391-000-0000-6203		3.38	LONG DISTANCE	320439462	Communications	N
				09/21/2022 10/20/2022			
11580	CENTURYLINK		3.38	1 Transactions			
32	CITY OF BROWNTON 05-391-000-0000-6960		909.00	3RD QTR SITE MONITORING		Inter Governmental Payments	N
32	CITY OF BROWNTON		909.00	1 Transactions			
134	CITY OF HUTCHINSON 05-391-000-0000-6561		500.00	FIBER CONNECTION SOLID WASTE	0000045721	Repair & Maintenance - Other	N
				10/01/2022 10/31/2022			
134	CITY OF HUTCHINSON		500.00	1 Transactions			
136	HUTCHINSON CO-OP 05-391-000-0000-6350		47.44	FORKLIFT LP GAS	1841728	Other Services & Charges	N
	05-391-000-0000-6350		37.00	DIESEL FUEL	1842975	Other Services & Charges	N
136	HUTCHINSON CO-OP		84.44	2 Transactions			
4272	KENNEDY SCALES INC 05-391-000-0000-6269		1,055.00	CALIBRATION & INSPECTION	145319	Contracts	N
4272	KENNEDY SCALES INC		1,055.00	1 Transactions			

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Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

5 SOLID WASTE FUND

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2825	MENARDS HUTCHINSON						
	05-391-000-0000-6402		15.67	OP SUPPLIES INV#42410	ACCT#31550331	Office Supplies	N
2825	MENARDS HUTCHINSON		15.67	1 Transactions			
4170	WASTE MANAGEMENT OF WI MN						
	05-391-000-0000-6257		554.93	30 YD ROLL OFF TICKET 224877	7695716-1593-9	Sewer, Water & Garbage Removal	N
4170	WASTE MANAGEMENT OF WI MN		554.93	1 Transactions			
391	DEPT Total:		7,955.35	Solid Waste Tip Fee	10 Vendors	14 Transactions	
5	Fund Total:		7,955.35	SOLID WASTE FUND		14 Transactions	

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
420	DEPT			Income Maintenance			
1886	BMO						
	11-420-600-0002-6336		112.75	ARROWOOD RESORT	8070	Meals, Lodging & Parking - Director	N
	11-420-600-0010-6402		299.00	POCKETTALK	8070	Office Supplies	N
1886	BMO		411.75	2 Transactions			
11580	CENTURYLINK						
	11-420-600-0010-6203		63.16	LONG DISTANCE 09/21/2022 10/20/2022	320439462	Communications/Postage	N
11580	CENTURYLINK		63.16	1 Transactions			
38530	LANGUAGE LINE SERVICES						
	11-420-600-0010-6203		277.86	PHONE INTERPRETATION	10644275	Communications/Postage	N
	11-420-640-0010-6203		89.60	PHONE INTERPRETATION	10644275	Communications/Postage	N
38530	LANGUAGE LINE SERVICES		367.46	2 Transactions			
1857	METRO SALES INC						
	11-420-600-0010-6321		85.74	RICOH IMC6000	INV2136776	Maintenance Agreements	N
1857	METRO SALES INC		85.74	1 Transactions			
420	DEPT Total:		928.11	Income Maintenance	4 Vendors	6 Transactions	
430	DEPT			Individual & Family Social Services			
1886	BMO						
	11-430-700-0010-6402		81.35	AMAZON	0883	Office Supplies	N
	11-430-709-0010-6245		35.00	MINN SOCIAL SERVICE ASSOCIATIO	0883	Registration Expense - Adult Unit	N
	11-430-709-0010-6245		44.06	EVENTBRITE	0883	Registration Expense - Adult Unit	N
	11-430-709-0010-6245		75.00	EVENTBRITE	0883	Registration Expense - Adult Unit	N
	11-430-709-0010-6245		300.00	EVENTBRITE	0883	Registration Expense - Adult Unit	N
	11-430-709-0010-6245		44.06	EVENTBRITE	0883	Registration Expense - Adult Unit	N
	11-430-700-0010-6402		27.90	VISTA PRINT	1725	Office Supplies	N
	11-430-709-0000-6033		612.58	CAR SHOP	3945	Mental Hlth Pilot Project -Discretionary	N
	11-430-709-0000-6033		156.91	NEW 2 YOU	3945	Mental Hlth Pilot Project -Discretionary	N
	11-430-709-0000-6033		132.15	WALMART	3945	Mental Hlth Pilot Project -Discretionary	N
	11-430-709-0008-6245		88.12	EB SUICIDE TRAINING	3945	Dues & Registration Fees - MH Unit	N
	11-430-741-4030-6071		13.50	WALMART	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		48.61	ALDI	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		28.94	HOBBY LOBBY	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		74.43	WALMART	3945	Client Outreach - CSP	N

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	11-430-741-4030-6071		22.61	KWIK TRIP	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		99.13	DOLLAR TREE	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		61.37	WALMART	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		21.96	WALMART	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		15.88	WALMART	3945	Client Outreach - CSP	N
	11-430-741-4030-6071		37.67	WALMART	3945	Client Outreach - CSP	N
	11-430-700-0002-6336		169.13	ARROWOOD RESORT	8070	Meals, Lodging & Parking - Director	N
	11-430-700-0004-6245		35.00	MSSA	8934	Registration Expense - Clerical	N
	11-430-709-0000-6245		195.00	MN STATE COLLEGE	8934	Registration Expense - Children's Unit	N
	11-430-710-1160-6040		184.69	AUDI	8934	Social Service Transportation	N
	11-430-710-1160-6040		100.00	KWIK TRIP	8934	Social Service Transportation	N
	11-430-710-1160-6040		150.00	KWIK TRIP	8934	Social Service Transportation	N
	11-430-710-1160-6040		80.00	KWIK TRIP	8934	Social Service Transportation	N
	11-430-710-1190-6056		75.00	MN DEPT OF HEALTH	8934	Court Ordered Children/Custody Studies	N
	11-430-710-1450-6027		11.86	DAIRY QUEEN	8934	Social & Recreational	N
	11-430-710-1450-6027		36.38	WALMART	8934	Social & Recreational	N
	11-430-710-1450-6027		39.64	PIZZA RANCH	8934	Social & Recreational	N
1886	BMO		3,097.93		32	Transactions	
11580	CENTURYLINK						
	11-430-700-0010-6203		147.37	LONG DISTANCE	320439462	Communications/Postage	N
				09/21/2022	10/20/2022		
11580	CENTURYLINK		147.37		1	Transactions	
38530	LANGUAGE LINE SERVICES						
	11-430-700-0010-6203		55.80	PHONE INTERPRETATION	10644275	Communications/Postage	N
38530	LANGUAGE LINE SERVICES		55.80		1	Transactions	
1857	METRO SALES INC						
	11-430-700-0010-6321		200.03	RICOH IMC6000	INV2136776	Maintenance Agreements	N
1857	METRO SALES INC		200.03		1	Transactions	
430	DEPT Total:		3,501.13	Individual & Family Social Services	4	Vendors	35 Transactions
11	Fund Total:		4,429.24	HUMAN SERVICE FUND			41 Transactions

***** McLeod County IFS *****



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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
650	DEPT			County Ditch #63			
5606	REINER/KURT						
	20-650-000-0000-6302		424.12	CD 63 DAMAGE PAYMENT	09.020.1050	Construction & Repairs	Y
	20-650-000-0000-6302		8,583.30	CD 63 DAMAGE PAYMENT	09.028.0600	Construction & Repairs	Y
	20-650-000-0000-6302		4,215.92	CD 63 DAMAGE PAYMENT	09.028.0600	Construction & Repairs	Y
5606	REINER/KURT		13,223.34	3 Transactions			
650	DEPT Total:		13,223.34	County Ditch #63	1 Vendors	3 Transactions	
651	DEPT			County Ditch #64			
2973	RICKERT EXCAVATING INC						
	20-651-000-0000-6302		225.00	CD 64 MOBILIZATION-C VACEK	2964	Construction & Repairs	N
	20-651-000-0000-6302		792.00	CD 64 READY SITE 2 CULVER SECT	2964	Construction & Repairs	N
	20-651-000-0000-6302		927.35	CD 64 INSTALLATION LABOR	2964	Construction & Repairs	N
	20-651-000-0000-6302		748.00	CD 64 TRUCKING DIRT & ROCK	2964	Construction & Repairs	N
	20-651-000-0000-6302		1,231.20	CD 64 INTAKES & FINAL GRADING	2964	Construction & Repairs	N
	20-651-000-0000-6302		799.00	CD 64 FIND TILE & INSTALL INT	2964	Construction & Repairs	N
	20-651-000-0000-6302		1,021.00	CD 64 INTAKE MATERIALS	2964	Construction & Repairs	N
2973	RICKERT EXCAVATING INC		5,743.55	7 Transactions			
651	DEPT Total:		5,743.55	County Ditch #64	1 Vendors	7 Transactions	
664	DEPT			Joint Ditch #4 MCR			
5731	MINNESOTA DEPT OF AGRICULTURE						
	20-664-000-0000-6750		10,770.00	JD 4 AGBMP LOAN PAYMENT	21141	Principal	N
5731	MINNESOTA DEPT OF AGRICULTURE		10,770.00	1 Transactions			
664	DEPT Total:		10,770.00	Joint Ditch #4 MCR	1 Vendors	1 Transactions	
671	DEPT			Joint Ditch #11 MCW Redetermined			
4278	KERBER/ALLEN W						
	20-671-000-0000-6302		400.00	JD 111 MCW REDETERMINATION 8	091922-43189	Construction & Repairs	Y
	20-671-000-0000-6302		31.89	JD 111 MCW REDETERMINATION 51	091922-43189	Construction & Repairs	Y
4278	KERBER/ALLEN W		431.89	2 Transactions			
671	DEPT Total:		431.89	Joint Ditch #11 MCW Redetermined	1 Vendors	2 Transactions	

***** McLeod County IFS *****



bpool
10/7/2022 9:12:57AM
20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
680	DEPT			Joint Ditch #18 SMC			
	5014 WUETHERICH DRAINAGE INC						
	20-680-000-0000-6302		4,207.00	JD 18 SMC FEMA SITE 31 REPAIR	1944	Construction & Repairs	N
	20-680-000-0000-6302		14,140.00	JD 18 SMC FEMA SITE 36 REPAIR	1947	Construction & Repairs	N
	5014 WUETHERICH DRAINAGE INC		18,347.00	2 Transactions			
680	DEPT Total:		18,347.00	Joint Ditch #18 SMC	1 Vendors	2 Transactions	
687	DEPT			JOINT DITCH 35 MCW			
	5731 MINNESOTA DEPT OF AGRICULTURE						
	20-687-000-0000-6750		2,589.00	JD 35 AGBMP LOAN PAYMENT	21167	Principal	N
	5731 MINNESOTA DEPT OF AGRICULTURE		2,589.00	1 Transactions			
687	DEPT Total:		2,589.00	JOINT DITCH 35 MCW	1 Vendors	1 Transactions	
688	DEPT			JOINT DITCH 111 MCW			
	4278 KERBER/ALLEN W						
	20-688-000-0000-6302		400.00	JD 11 MCW REDETERMINATION 8	091922-43189	Construction & Repairs	Y
	20-688-000-0000-6302		31.89	JD 11 MCW REDETERMINATION 51	091922-43189	Construction & Repairs	Y
	4278 KERBER/ALLEN W		431.89	2 Transactions			
688	DEPT Total:		431.89	JOINT DITCH 111 MCW	1 Vendors	2 Transactions	
20	Fund Total:		51,536.67	COUNTY DITCH FUND		18 Transactions	

***** McLeod County IFS *****



bpool
10/7/2022 9:12:57AM

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

21 SWCD FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
697	DEPT			Drainage Inspector			
	3078 REINERT LOGGING & LUMBER						
	21-697-000-0000-6302		2,045.00	CD 08 MOW & SPRAY THISTLES	1086	RIPARIAN AID EXPENSES	Y
	3078 REINERT LOGGING & LUMBER		2,045.00	1 Transactions			
697	DEPT Total:		2,045.00	Drainage Inspector	1 Vendors	1 Transactions	
21	Fund Total:		2,045.00	SWCD FUND		1 Transactions	

***** McLeod County IFS *****



bpool
10/7/2022 9:12:57AM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	DEPT 3408 RELX INC 25-015-000-0000-6451		448.00	Law Library LAW LIBRARY SUBSCRIPTION	3094097396	Books	N
	3408 RELX INC		448.00	1 Transactions			
15	DEPT Total:		448.00	Law Library	1 Vendors	1 Transactions	
224	DEPT 1886 BMO 25-224-000-0000-6350		32.00	New Canine Account TAYLORS PHARMACY-KILO	1717	Other Services & Charges	N
	1886 BMO		32.00	1 Transactions			
224	DEPT Total:		32.00	New Canine Account	1 Vendors	1 Transactions	
252	DEPT 1886 BMO 25-252-000-0000-6460 25-252-000-0000-6460 25-252-000-0000-6460 25-252-000-0000-6460		7.99 44.01 72.00 75.52	Jail Canteen Account AMAZON AMAZON AMAZON AMAZON	5114 6826 6826 6826	Jail Supplies Jail Supplies Jail Supplies Jail Supplies	N N N N
	1886 BMO		199.52	4 Transactions			
252	DEPT Total:		199.52	Jail Canteen Account	1 Vendors	4 Transactions	
255	DEPT 977 MIDWEST MONITORING & SURVEILLANCE 25-255-000-0000-6350		381.00	County Court Services SEPT 2022 LAB SERVICES	DT0922134	Other Services & Charges	N
	977 MIDWEST MONITORING & SURVEILLANCE		381.00	1 Transactions			
255	DEPT Total:		381.00	County Court Services	1 Vendors	1 Transactions	
607	DEPT 5211 HOUSTON ENGINEERING INC 25-607-000-0000-6350		4,000.00	Drainage Ditch Mapping DRAINAGE DB SOFTWARE MAINT	61523	Other Services & Charges	N
	5211 HOUSTON ENGINEERING INC		4,000.00	1 Transactions			

***** McLeod County IFS *****



bpool
10/7/2022 9:12:57AM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
607	DEPT Total:		4,000.00	Drainage Ditch Mapping	1 Vendors	1 Transactions
618	DEPT		MN CLEAN WATER PARTNERSHIP LOAN			
	2042 HJERPE CONTRACTING INC					
	25-618-000-0000-6350		21,495.00	SEPTIC SYSTEM-G MEYER	10201	Other Services & Charges
	2042 HJERPE CONTRACTING INC		21,495.00	1 Transactions		N
618	DEPT Total:		21,495.00	MN CLEAN WATER PARTNERSHIP LOAN	1 Vendors	1 Transactions
25	Fund Total:		26,555.52	SPECIAL REVENUE FUND		9 Transactions

***** McLeod County IFS *****



bpool
10/7/2022 9:12:57AM
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
956	DEPT 8338 WILLIAMS/AMY 86-956-000-0000-6810			Sales Tax			
	8338 WILLIAMS/AMY		3.84	MN SALES TAX	1038	Refunds & Reimbursements	N
			3.84	1 Transactions			
956	DEPT Total:		3.84	Sales Tax	1 Vendors	1 Transactions	
959	DEPT 8338 WILLIAMS/AMY 86-959-000-0000-6810			LOCAL OPTION SALES TAX			
	8338 WILLIAMS/AMY		0.28	LOST SALES TAX	1038	Refunds & Reimbursements	N
			0.28	1 Transactions			
959	DEPT Total:		0.28	LOCAL OPTION SALES TAX	1 Vendors	1 Transactions	
86	Fund Total:		4.12	TRUST & AGENCY FUND		2 Transactions	
	Final Total:		256,122.21	126 Vendors	320 Transactions		

***** **McLeod County IFS** *****



Recap by Fund	<u>Fund</u>	<u>Amount</u>	<u>Name</u>
	1	107,456.28	GENERAL REVENUE FUND
	3	56,140.03	ROAD & BRIDGE FUND
	5	7,955.35	SOLID WASTE FUND
	11	4,429.24	HUMAN SERVICE FUND
	20	51,536.67	COUNTY DITCH FUND
	21	2,045.00	SWCD FUND
	25	26,555.52	SPECIAL REVENUE FUND
	86	4.12	TRUST & AGENCY FUND
	All Funds	256,122.21	Total

Approved by,

.....

.....



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Applicants Russ and Tara Korson request approval of Conditional Use Permit No. 22-15 to replace a second dwelling on property owned by Judith Korson for the purpose of family care. The applicants' mother would replace a mobile home with a modular home. This "A" Agricultural zoned property is 60.0 acres in size, located in Section 27 of Collins Township. The Collins Township Board recommended approval at its September 8, 2022, meeting. The Planning Advisory Commission recommended approval at its September 28, 2022, meeting with the following conditions: 1) The second family care dwelling shall be a modular or manufactured dwelling; 2) The second dwelling shall be removed or the existing farm dwelling will need to be removed once the assistance is no longer needed; 3) An annual letter from her licensed physician shall be submitted to McLeod County Environmental Services to continue the use of the second dwelling.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[checked] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Buttons: Email Administration, Save, Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: CUP 22-15

Date: September 8, 2022 – **Meeting Date:** September 28, 2022

GENERAL INFORMATION

Brief Description: Russ & Tara Korson are requesting to replace a 2nd dwelling on Judith Korson's property for the purpose of family care. The applicant's mother would replace a mobile home with a modular home to for added care on the property.

Applicant: Russ & Tara Korson
21541 85th St.
Stewart, MN 55385
P.I.D# 03.027.1000

Requested Action: To replace a 2nd family care dwelling on the above referenced property.

Lot Size: 60 AC OF SW 1/4

Existing Zoning: "A" Agriculture

Location: SW ¼ Section 27 Collins Twp.

Existing Land Use: Rural building site

**Adjacent Land Use
And Zoning:** "A" Agricultural

Zoning History: NA

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 3,
Subp. 1

SPECIAL INFORMATION

Public Utilities: McLeod Cooperative Power

Public Services: SSTS, Individual Well

Transportation:

85th St.

Physical Characteristics:

This is an existing 60-acre parcel with an existing building site. The building site is located at the intersection of 2 roads and surrounded by tillable acres on the other 2 sides.



Analysis:

The second dwelling was established on this property prior to the ordinance amendment requiring a conditional use permit for 2nd farm or family care dwelling per parcel. The property currently is deemed as a legal non-conforming parcel but the applicant would like to replace the older mobile home with a newer modular for his mother thus requiring a conditional use permit to bring the property into compliance.

Recommendations:

If approved, staff suggests the following conditions:

- 1) The 2nd family care dwelling shall be a modular or manufactured dwelling.
- 2) The 2nd dwelling shall be removed or the existing farm dwelling will need to be removed once the assistance is no longer needed.
- 3) An annual letter from her licensed physician shall be submitted to McLeod County Environmental Services to continue the use of the 2nd dwelling.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Jeffrey Nygaard is requesting approval of a 1-Lot sketch plan described as 2.47 acres in Section 14 of Hutchinson Township for the purpose of a buildable lot. The National Wetlands Inventory map does not indicate the presence of wetlands. The soils support a site and an alternate site for a septic system. The Hutchinson Township Board recommended approval at its September 8, 2022, meeting. The Planning Advisory Commission recommended approval at its September 28, 2022, meeting.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No
Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[] Contract/Agreement
[] Minutes of Relevant Meeting(s)
[checked] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
Number of Signed Documents: []

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Buttons: Email Administration, Save, Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: Sketch Plan 22-02

Date: September 7, 2022 – **Meeting Date:** September 28, 2022

GENERAL INFORMATION

Brief Description: Jeff Nygaard is requesting approval for a 1-lot sketch plan located in the NE ¼ NE ¼ of Section 14 Hutchinson Township.

Applicant/Owner: **Jeff Nygaard**
14203 230th St.
Hutchinson, MN 55350
P.I.D# 08.014.0150

Requested Action: Motion to approve a 1-lot sketch plan

Lot Size: Lot 1 = 215.15' X 500.09 = 2.47 Acres

Existing Zoning: “A” Agriculture

Location: NE ¼ NE ¼ Section 14 Hutchinson Twp.

Existing Land Use: tillable

**Adjacent Land Use
And Zoning:** “A” Agricultural

Zoning History: NA

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 6.
McLeod County SSTS & Subdivision Ordinance

SPECIAL INFORMATION

Public Utilities: McLeod Coop Power

Public Services: SSTS, individual well

Transportation: Major Ave. (CR 4)

Physical Characteristics: This is a 2.47-acre lot that slopes west to east but is relatively flat.

Analysis: The applicant is requesting to create a buildable lot. The soils per the McLeod County Soil Survey support a site and an alternate site for a septic system. The National Wetland Inventory (NWI) map do not indicate the presence of wetlands.

Subdivision 6: Higher-Density Development on Difficult-to-Farm Sites

In order to reduce the pressure for non-farm development on prime agricultural land, development of single-family non-farm dwellings shall be permitted through the platting process at a higher density on parcels that are considered difficult to farm. A tract of land may be considered difficult to farm if it has one or more of the following characteristics:

- Small size or irregular shape
- Physical isolation from other farm fields by roads, steep hills, ditches or similar features.
- Wooded, as defined herein.
- Containing steep slopes, wetlands, or other environmentally sensitive features.

That portion of a parcel that meets the criteria above may be subdivided into dwelling lots meeting the lot size and dimensional standards of Subdivision 4 above and the following requirements:

1. Maximum density shall be 4 units per Quarter-Quarter Section (approx. 40 acres.) Excepting within those areas covered by the Shoreland Management Area with lake classifications of General or Recreational Development where the maximum density shall be 6 units per Quarter-Quarter Section (approx. 40 acres.) Permitted density may not be transferred from one Quarter-Quarter Section to another.
2. Each lot must contain adequate build-able area for construction of a house, well, and septic system meeting State and County requirements, including sufficient area for an alternate septic system site.
3. The applicant must demonstrate to the satisfaction of the County Planning Commission that lots are clustered in

wooded areas or non-productive soils in order to minimize visual and physical intrusions into agricultural land and to respond sensitively to the environmental features of each site.

4. If lots are accessed by a new road, the road shall be constructed to County standards and must be accepted by the Township.

5. All new residential lots shall be platted according to the Subdivision Ordinance.

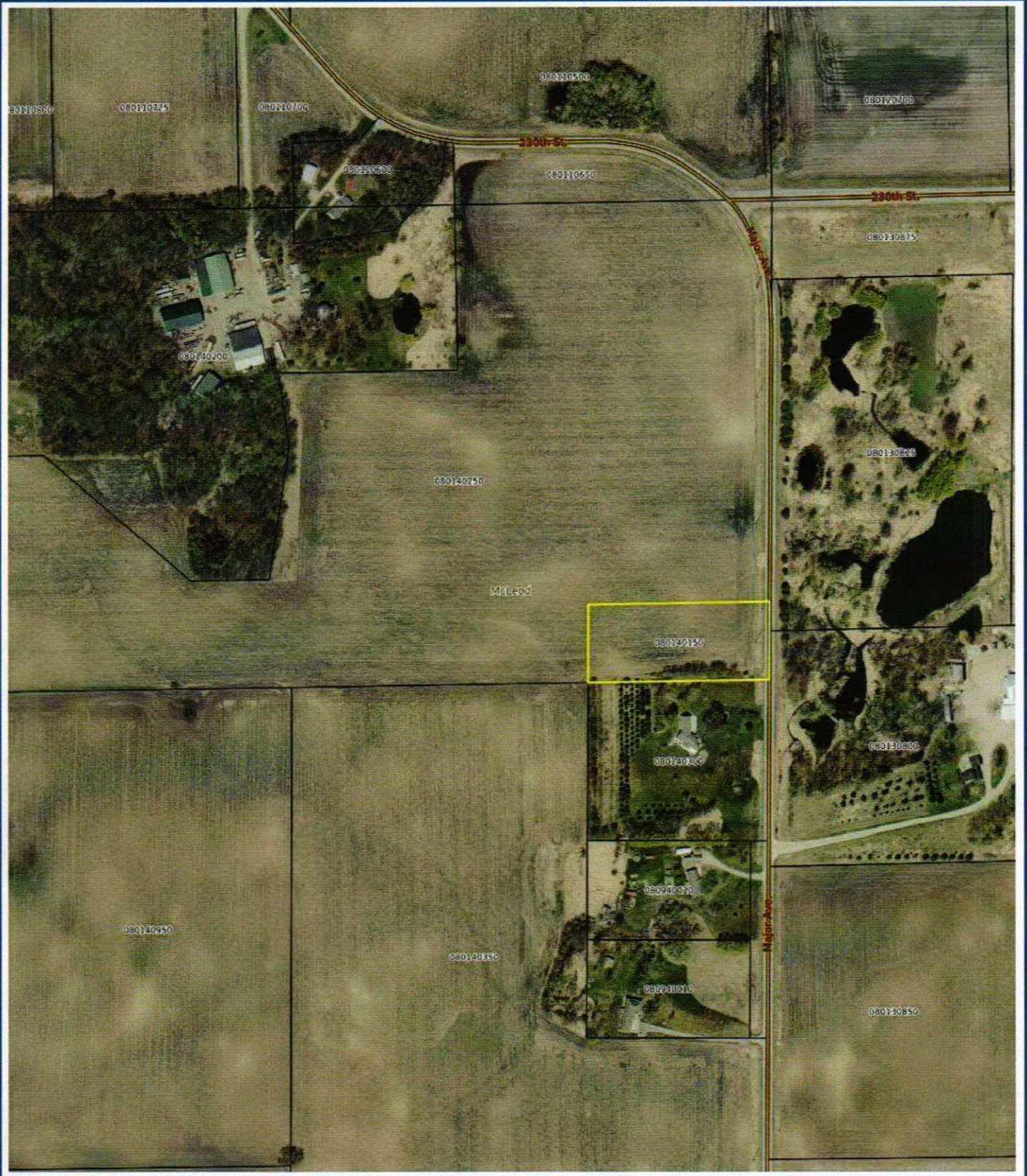
Recommendations:

Staff does not have concerns with this request. Preliminary review of the site does show that there is adequate area for a building site without limiting features.



Cc: Jeff Nygaard – applicant

Nygaard



Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.
The data is meant for reference purposes only and should not be used for official decisions.
If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.
This information is to be used for reference purposes only.





Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Keith and Yvonne Heinrich request approval of a 3-Lot sketch plan located in the Northeast Quarter of the Southwest Quarter of Section 15 of Acoma Township. Lots 1 and 2 will be 1.25 acres. Lot 3 will be 17.08 acres. The National Wetlands Inventory Map does not indicate the presence of wetlands. The soils support a site and an alternate site for a septic system. The Acoma Township Board recommended approval at its September 8, 2022, meeting. The Planning Advisory Commission recommended approval at its September 28, 2022, meeting.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[checked] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied:
[] Tabled: [] No Action:
Buttons: Email Administration, Save, Print

[Type text]

McLeod County Planning Commission

To: McLeod County Planning Commission

Prepared By: Marc Telecky

Application: Sketch Plan 22-03

Date: September 12, 2022 – **Meeting Date:** September 28, 2022

GENERAL INFORMATION

Brief Description: Keith & Yvonne Heinrich are requesting approval for a 3-lot sketch plan located in the NE $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 15 Acoma Township.

Applicant/Owner: **Keith & Yvonne Heinrich**
22431 Unit Ave.
Hutchinson, MN 55350
P.I.D# 01.067.0020

Requested Action: Motion to approve a 3-lot sketch plan

Lot Size: Lot 1 & 2 = 168' x 325' = 1.25 acres
Lot 3 = 654.52' x 1303.12' = 17.08 acres

Existing Zoning: "A" Agriculture

Location: NE $\frac{1}{4}$ SW $\frac{1}{4}$ Section 15 Acoma Twp.

Existing Land Use: platted lot, grass

**Adjacent Land Use
And Zoning:** "A" Agricultural, platted lot

Zoning History: Final Plat approved 6/30/1992

Applicable Ordinance McLeod County Zoning Ordinance Section 7, Subd 6.
McLeod County SSTS & Subdivision Ordinance

SPECIAL INFORMATION

Public Utilities: McLeod Coop Power

Public Services: SSTS, individual well

Transportation: Unit Ave.

Physical Characteristics: This is a 19.58-acre platted lot that slopes west and east from the building site.

Analysis: The applicant is requesting to create two (2) buildable lots. The soils per the McLeod County Soil Survey support a site and an alternate site for a septic system. The National Wetland Inventory (NWI) map do not indicate the presence of wetlands.

Subdivision 6: Higher-Density Development on Difficult-to-Farm Sites

In order to reduce the pressure for non-farm development on prime agricultural land, development of single-family non-farm dwellings shall be permitted through the platting process at a higher density on parcels that are considered difficult to farm. A tract of land may be considered difficult to farm if it has one or more of the following characteristics:

- Small size or irregular shape
- Physical isolation from other farm fields by roads, steep hills, ditches or similar features.
- Wooded, as defined herein.
- Containing steep slopes, wetlands, or other environmentally sensitive features.

That portion of a parcel that meets the criteria above may be subdivided into dwelling lots meeting the lot size and dimensional standards of Subdivision 4 above and the following requirements:

1. Maximum density shall be 4 units per Quarter-Quarter Section (approx. 40 acres.) Excepting within those areas covered by the Shoreland Management Area with lake classifications of General or Recreational Development where the maximum density shall be 6 units per Quarter-Quarter Section (approx. 40 acres.) Permitted density may not be transferred from one Quarter-Quarter Section to another.
2. Each lot must contain adequate build-able area for construction of a house, well, and septic system meeting State and County requirements, including sufficient area for an alternate septic system site.
3. The applicant must demonstrate to the satisfaction of the County Planning Commission that lots are clustered in

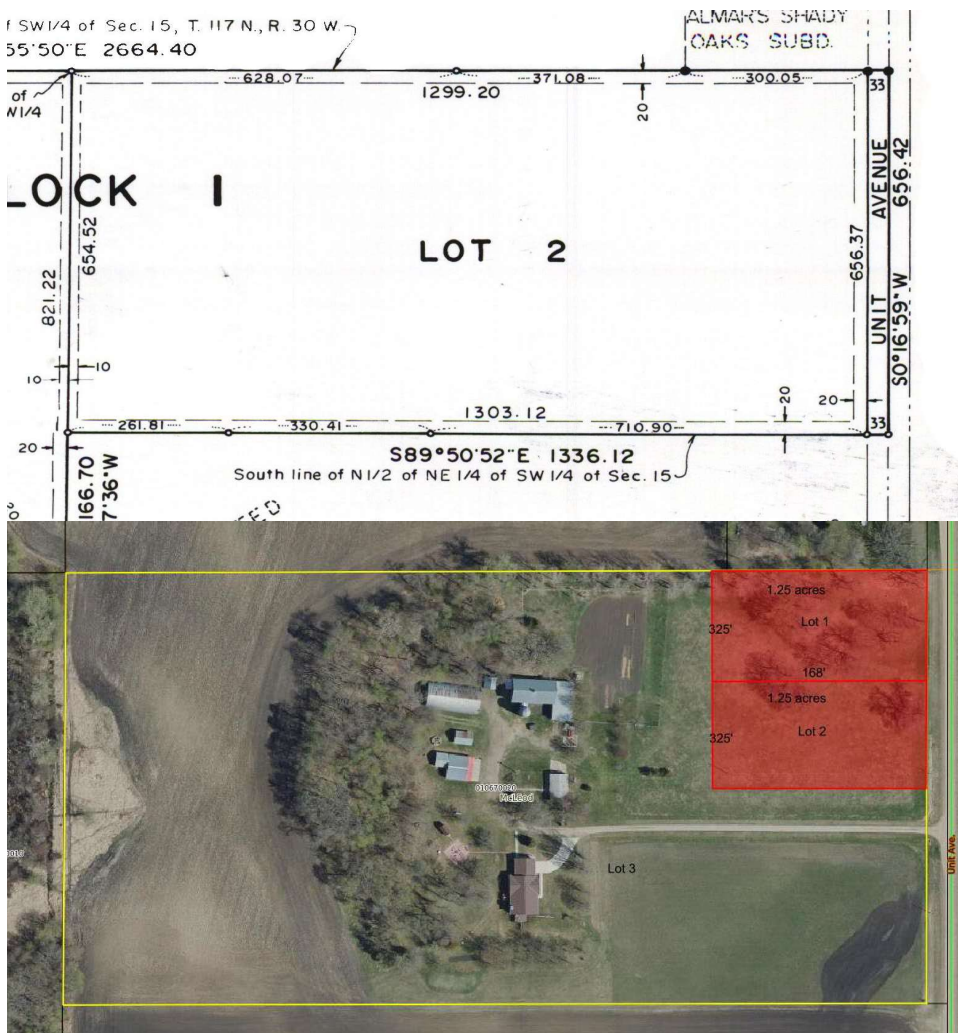
wooded areas or non-productive soils in order to minimize visual and physical intrusions into agricultural land and to respond sensitively to the environmental features of each site.

4. If lots are accessed by a new road, the road shall be constructed to County standards and must be accepted by the Township.

5. All new residential lots shall be platted according to the Subdivision Ordinance.

Recommendations:

Staff does not have concerns with this request. Preliminary review of the site does show that there is adequate area for a building site on Lot 1 & 2 without limiting features.





Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: 0 minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Tim Langenfeld, Sheriff Department: Sheriff

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approve the agreement with the City of Stewart for police services from January 1, 2023, through December 31, 2023. The agreement is for 30 hours per week at an hourly rate of \$71.95 for a yearly total of \$112,242.00.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping?
Is this budgeted? [] Yes [] No Fund & Department Number: ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [checked] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Submit Save Print

City of Stewart

RESOLUTION NO 2022-93

**RESOLUTION APPROVING A CONTRACT WITH THE
MCLEOD COUNTY SHERIFF'S DEPARTMENT FOR POLICE COVERAGE**


WHEREAS; the Mcleod County Sheriff's Department Contract has an annual amount of:

1. 2023 \$112,242.00

WHEREAS; this is a one-year contract beginning on January 1, 2023 and ending on December 31, 2023 at 30 hours per week

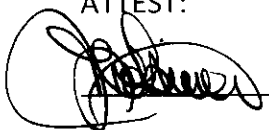
BE IT RESOLVED by the City Council of the City of Stewart, County of Mcleod, Minnesota, approves a contract with the Mcleod County Sheriff's Department for the police coverage for one year beginning in 2023

Adopted by the City Council of Stewart on 10 day of October, 2022



Jason Peirce, Mayor

ATTEST:



Robin Johnson

AGREEMENT TO PROVIDE LAW ENFORCEMENT SERVICES

- I. **PARTIES:** The parties to this agreement are the County of McLeod, a municipal corporation formed under the laws of the State of Minnesota, hereinafter referred to as "County" and the City of Stewart, a municipal corporation formed under the laws of the State of Minnesota, hereinafter referred to as "City".
- II. **TERMS OF THE AGREEMENT:** The terms of this agreement shall commence January 1, 2023 and shall end December 31, 2023. This agreement may be terminated by either party upon 60 days written notice addressed to the McLeod County Sheriff or the Mayor of Stewart.
- III. **DUTIES OF THE MCLEOD COUNTY SHERIFF:** The McLeod County Sheriff shall provide a deputy to work each week for a total of 30 hours doing police duties within the City of Stewart. The supervision of the deputy shall remain with the McLeod County Sheriff, subject to consultation and review with the Mayor for the City of Stewart. The deputy may leave the city limits if his duties within the City of Stewart require him to do so, and the deputy shall be available on an as needed basis similar to the mutual aid agreements by which the City Police assist the McLeod County Sheriff's Office or other law enforcement agencies. McLeod County shall be responsible for hiring, training, insuring and providing pay and benefits for the deputy. The Sheriff shall bill the City of Stewart on a monthly basis indicating days and hours the deputy worked. The County shall be responsible for providing all equipment for the deputy. Clerical duties for the deputy will be provided by the Sheriff's record staff and reports will be provided to the City of Stewart.
- IV. **DUTIES OF THE CITY OF STEWART:** The City of Stewart will pay within 30 days of receipt any charge for services by the McLeod County Sheriff's Office. The 2023 hourly rate shall be


\$71.95 per hour for a yearly cost of \$112,242.00. The City of Stewart will also provide through its Mayor, continuing input as to performance review of the deputy.

V. **INSURANCE:** The County shall maintain municipal liability insurance in an amount equal to or greater than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subd.1, as revised. The county agrees to add the City as an additional insured to the County's liability coverage.

VI. **INDEMNIFICATION:** The County agrees to defend, indemnify and hold the City, and its officers, employees, and agents, harmless from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the County's performance or failure to perform its obligations under this Agreement; but only to the extent caused in whole or in part by the negligent acts, errors, or omissions of the County or anyone for whose acts the County may be liable.


VII. This agreement is entered into and approved by the County of McLeod and the City of Stewart this _____ day of _____, 2022.

Dated: 10-10-22



Stewart City Mayor

Dated: 10-10-22



Stewart City Clerk

Dated: _____

McLeod County Board Chair

Dated: _____

McLeod County Administrator



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Matt Troska Department: Information Technology

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Troska

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approve the quote from Allstream (Minneapolis, Minnesota) for a 1-year phone system maintenance agreement at a cost of \$19,213.67, with funds from the Information Technology budget (01-065).

Recommended Action/Motion:
Approve the quote from Allstream (Minneapolis, Minnesota) for a 1-year phone system maintenance agreement at a cost of \$19,213.67, with funds from the Information Technology budget (01-065).

Financial Impact:
Is there a cost associated with this request? [checked] Yes [] No
What is the total cost, with tax and shipping? \$ 19,213.67
Is this budgeted? [checked] Yes [] No Fund & Department Number: 01-065 ex: 01-031

Additional Information Attached:
[] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: []
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Buttons: Email Administration, Save, Print



Customer #	Invoice #	Due Date	Amount Due	Amount Enclosed
001833-008	120407849	10/30/22	19,213.67	

Make Checks Payable To:

Allstream
 NW 5814
 PO BOX 1450
 Minneapolis, MN 55485-5814

McLeod County-ATTN: Information Technolo
 520 Chandler Ave N
 Glencoe MN 55336

1204078490018330000001921367

NW 5814
 PO BOX 1450
 Minneapolis, MN 55485-5814
 Billing Inquiries - 888-985-8010

Please Remit Top Portion With Your Payment
 I N V O I C E

For coverage from: 11/30/22 To: 11/29/23



Bill To: 001833-008
 McLeod County-ATTN: Information Technolo
 520 Chandler Ave N
 Glencoe MN 55336

Ship To: 001833
 McLeod County Offices/Cou
 830 11th Street E Suite
 IS Dept
 Glencoe MN 55336

Invoice #: 120407849
 Invoice Date: 09/29/22
 Contract #: 001833-001

Memo	P.O. Number	Salesperson	Terms	Due Date	Technician
2094081.000 sup		Allstream House	Net 30	10/30/22	01 - Main Warehouse

<u>ITEM NUMBER</u>	<u>ITEM DESCRIPTION</u>	<u>ORDERED</u>	<u>QUANTITY OPEN</u>	<u>SHIPPED</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
Contracts	Equipment Maintenance			1	19,213.67	19,213.67
Total for this coverage: \$						19,213.67

Net Amount: \$ 19,213.67

THANK YOU FOR YOUR BUSINESS



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Kathy Ogren Department: Sheriff

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approve closing the \$15 McLeod County Sheriff's Office (MCSO) Change Fund. This fund hasn't been used since November 2016. The Sheriff's Office also has a \$100 petty cash bag for making change if needed, and another \$100 in a bag in dispatch. If closed, money from the \$15 MCSO Change Fund will be transferred to the County Sheriff's Office budget (01-201).

Recommended Action/Motion:
Close the change fund

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? []
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 0
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Submit Save Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
[checked] Approve Motion
Regular Agenda - Estimate Time Needed: [] minutes
[] Approve/Deny Motion [] Discussion/Presentation
[] Hold Public Hearing* [] Direction Requested
*provide copy of hearing notice that was published
Requested Agenda Time: Flexible

Submitted By: Sheriff Tim Langenfeld Department: Sheriff

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Approve a hold harmless agreement between McLeod County and United Farmers Cooperative (Brownton, Minnesota) to house fire paging equipment on one of its structures.
The equipment is currently on a tower northwest of Brownton and the owner of the tower is requesting rent in the amount of \$1,000.00 per month. The equipment has been on the existing tower for years for no cost.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? [] Yes [checked] No
What is the total cost, with tax and shipping? []
Is this budgeted? [] Yes [] No Fund & Department Number: [] ex: 01-031

Additional Information Attached:
[checked] Contract/Agreement Approved by County Attorney's Office: [] Yes [] No
Legally binding agreements must have County Attorney approval prior to submission.
[] Minutes of Relevant Meeting(s) Number of Signed Documents: 1
[] Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
[] Approved: [] Denied: [] Tabled: [] No Action:
Submit Save Print

Hold Harmless Agreement

IT IS AGREED:

1. PARTIES: This agreement made and entered into this _____ day of _____, 20____, by and between the following parties:
 - a. McLeod County, Minnesota (“the County”).
 - b. United Farmers Cooperative-Brownton, Minnesota (“UFC”).
2. PREMISES. The Premises at issue in this agreement are described as follows:
 - a. Grain Elevator located at 8163 MN-15, Brownton, McLeod County, MN 55312.
3. PURPOSE AND INTENT. The purpose and intent of this agreement is to allow the County, through the McLeod County Sheriff’s Office and any necessary independent contractors, to emplace and maintain certain radio and paging equipment on top of structures located on the Premises. The County and UFC agree that the County will not pay any fees or rent for this purpose. The County and UFC further agree that the County will hold UFC harmless for any unintentional damage to such equipment that is placed on the Premises. The County and UFC further agree that the County shall indemnify UFC for any damage caused to the premises by its employees, contractors, or by the equipment itself.
4. USE OF PREMISES. The County may use the Premises for the following purpose only: the emplacement, operation, and maintenance of certain radio and paging equipment on the top of the premises. Any costs of emplacement, operation, and maintenance of that equipment are the sole responsibility of the County.
5. INDEMNIFICATION AND RELEASE. Notwithstanding anything to the contrary in this agreement, the County shall indemnify, hold harmless, release, and defend UFC and UFC’s employees from and against all claims, demands, and causes of action for any unintentional damage to equipment that the County installs on the Premises, or for any injury, death, loss, or damage to employees or contractors of the County on the Premises in relation to the installation, use, or maintenance of the County’s equipment, regardless of whether such injury, death, loss, or damage is caused in part by:
 - a. The negligence of UFC, or;
 - b. Events deemed the responsibility of UFC because of its failure to supervise, inspect, or control the operations of the County or otherwise discover or prevent actions or operations of the county giving rise to liability to any person.

If any negligence or responsibility of UFC is unrelated to the County's installation, use, or maintenance of its equipment on the premises, the County will not be obligated to indemnify, hold harmless, release, and defend as set forth above.

This indemnification and release shall not apply to any intentional damage to the County's property on the Premises.

Further, the County shall indemnify UFC for any damage that its equipment, employees, or contractors may unintentionally cause to UFC's property on the Premises.

6. **RIGHT TO ENTER.** Pursuant to this agreement, UCF shall allow the County, its employees, or its contractors to enter the Premises for the purpose of emplacing and maintaining its equipment. When feasible, the County shall notify UCF or its designated representative prior to making any such entry, however the County, its employees, or contractors, may enter the premises in cases of emergency, but must still make good-faith attempts to notify UCF or its designated representatives.
7. **CANCELLATION.** This agreement shall be subject to cancellation by either party at any time by giving the other party notice in writing at least 60 days prior to the date when the cancellation will become effective.

The county hereby voluntarily releases and waives any and all claims and causes of action for damages, costs, expenses, losses, fees, and compensation arising from or related to any cancellation or termination of this agreement by UFC. The County agrees that it will not make or assert any claims for damages, costs, expenses, losses, based upon the existence, cancellation, or termination of this agreement. The County agrees not to sue or institute any legal action against UFC based upon any of the claims released in this paragraph.

8. **NOTICES.** All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when served personally on either party, or when made in writing and deposited in the United States Mail.
9. **ENTIRE AGREEMENT.** This document contains the entire agreement between the County and UFC with respect to its subject matter and may be amended only by subsequent written agreement between them. Except for those which are set forth in this document, no representations, warranties, or agreements have been made by the County or UFC to one another with respect to this document.

IN TESTIMONY WHEREOF, the parties having hereunto set their hands the day and year following their signatures.

The County

Signature _____

Print Name _____

Title _____ Date _____

UCF

Signature 

Print Name Mitchell Altermatt

Title CEO Date 10-6-2022

This instrument was drafted by:

Zachary Lyngaas, Assistant McLeod County Attorney
McLeod County Attorney's Office
830 11th Street East, Suite 112
Glencoe, MN 55336



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion, Discussion/Presentation, Hold Public Hearing*, Direction Requested
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Request approval of an amendment to the McLeod County Zoning Ordinance, Section 16-General Development Regulations, Subdivision 13-Accessory Buildings, Subpart 3. See the attached page for the specific change.
The Planning Advisory Commission recommended approval of this amendment following a public hearing at its September 28, 2022, meeting.

Recommended Action/Motion:
Consider a recommendation from the Planning Advisory Commission to approve an amendment to the McLeod County Zoning Ordinance, Section 16-General Development Regulations, Subdivision 13-Accessory Buildings, Subpart 3.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Administration Save Print

9/28/2022
10/18/2022-CB

SECTION 16 GENERAL DEVELOPMENT REGULATIONS

2. An accessory building not attached to the main building shall be located at least five (5) feet from the main building.
3. A detached accessory building located in any required front yard within the "R-1" Rural Residential District, "U-E" Urban Expansion District, any platted ~~or other described lots of three (3) acres or less~~ lot within the "A" Agricultural District, or any lot less than (3) three acres in the "A" Agricultural District with a neighboring dwelling within 500 feet is permitted only through a Conditional Use Permit.
4. A detached accessory building shall not exceed thirty-five (35) feet in height and shall not occupy more than thirty (30) percent of the area of any rear yard.
5. Detached garages shall have setbacks of ten (10) feet for side and rear lot lines.
6. Accessory structures shall not be allowed without a primary structure.
7. Manufactured homes shall not be used as accessory buildings.

Subdivision 14: Exceptions to Height and Setback Regulations

1. Exceptions to Height Limits.

A. Height limitations set forth elsewhere in this Ordinance may be increased by one hundred (100) percent when applied to the following structures:

- (1) Monuments
- (2) Flagpoles
- (3) Cooling towers
- (4) Windmills

B. Height limitations set forth elsewhere in this ordinance may be increased with no limitation when applied to the following, provided that the requirements of Paragraph C below are met:

- (1) Church spires, belfries or domes, which do not contain usable space.
- (2) Water towers
- (3) Chimneys or smokestacks
- (4) Radio or television transmitting towers
- (5) Essential service structures

C. Structures in excess of 200 feet shall only be permitted if a letter of clearance from the Federal Aeronautics Administration accompanies the building or other permit application or filing.



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 3 minutes
Approve/Deny Motion, Discussion/Presentation, Hold Public Hearing*, Direction Requested
Requested Agenda Time: Flexible

Submitted By: Marc Telecky, Director, Ext. 4342
Department: Environmental Services

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Mr. Lynn Splittgerber, Belle Lake Association Contact Person

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
The Belle Lake Association was granted \$9,835.36 from the McLeod County Aquatic Invasive Species (AIS) Fund (25-694) with a 10% match of \$1,092.82 on July 19, 2022 by the McLeod County Board of Commissioners. The Belle Lake Association would like to amend this grant application for a project total of \$20,674.76 with a 10% match of \$2,067.48 which would result in total AIS fund payment of \$18,607.28. Clarke Aquatic Services (Clearwater, MN) treated 22 surface acres of Belle Lake on September 14, 2022 from the east public access south to the lagoon located in Piepenberg Park and around the old fish trap area on the northwest corner of the lake (see attached map). Clarke used Procellacor EC as the chemical to treat this area of Eurasian Water Milfoil (EWM). This treatment was the 2nd year of treatment for EWM on Belle Lake but in new areas. Last year (2021) the treatment for EWM by Clarke Aquatic Services using Procellacor EC in the southwest area of Belle lake was highly effective. The total cost for this treatment is payable by the Belle Lake Association. Clarke Aquatic Services will be required to submit a summary of the project application to the McLeod County Environmental Services Offices with 60 days of project completion.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 18,607.28
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Number of Signed Documents: 1
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached

Board Action: (for use by Administrative Assistant)

Approved: Denied:
Tabled: No Action:

Email Administration

Save

Print

McLeod County

Application for Aquatic Invasive Species (AIS) Funds

Applicant/Organization: **Belle Lake Association** _____ Lake Name/River Section/Watershed: **Belle Lake** _

Contact Person: **Lynn Splittgerber** _____

Address: **24642 Upsala Ln. Hutchinson, MN 55350** _____ Phone: **(320)587-2155** _____

Cell #: **(320)5831464**

Project Title: **Belle Lake 2022 EWM Treatment** _____ Email: **lrsplitt@hutchtel.net**

Type of Project (circle up to two):

- Prevention — preventing the introduction of AIS into new water bodies
- Treatment — treating existing AIS to limit its spread
- Containment — limiting the spread of AIS from an infested water body
- Enforcement — enforce AIS laws and regulations
- Restoration — restoring conditions that promote natives suppress AIS
- Education — education to help prevent introduction or limit spread

County Amount Requested: \$20,674.76

Matching Funds: \$2,067.48 (must be equal to or greater than 10% of "County Amount Requested")

TOTAL PROJECT COST: **\$18,607.28**

Brief Project Description:

The Belle Lake Association was granted \$9,835.36 from the McLeod County Aquatic Invasive Species (AIS) Fund (25-694) with a 10% match of \$1,092.82 on July 19, 2022 by the McLeod County Board of Commissioners. The Belle Lake Association would like to amend this grant application for a project total of \$20,674.76 with a 10% match of \$2,067.48 which would result in total AIS fund payment of \$18,607.28. Clarke Aquatic Services (Clearwater, MN) treated 22 surface acres of Belle Lake on September 14, 2022 from the east public access south to the lagoon located in Piepenberg Park and around the old fish trap area on the northwest corner of the lake (see attached map). Clarke used Procellacor EC as the chemical to treat this area of Eurasian Water Milfoil (EWM). This treatment was the 2nd year of treatment for EWM on Belle Lake but in new areas. Last year (2021) the treatment for EWM by Clarke Aquatic Services using Procellacor EC in the southwest area of Belle lake was highly effective. The total cost for this treatment is payable by the Belle Lake Association. Clarke Aquatic Services will be required to submit a summary of the project application to the McLeod County Environmental Services Offices with 60 days of project completion.

FUNDING REQUIREMENTS AND CONDITIONS

- 1) All funding recipients will be required to submit a brief written report (less than one page), within one hundred and twenty (120) days after completion of the project.
- 2) Only expenditures that take place after grant application approval by the McLeod County Board of Commissioners will be eligible for reimbursement.
- 3) Funding is provided on a reimbursement basis. A letter requesting reimbursement, along with appropriate receipts or invoices from contractors, suppliers or vendors, and accounting for expenses, must be submitted prior to issuing funds.
- 4) Funds cannot be used for purchasing or supplying food.
- 5) Total matching funds (cash, plus in-kind) must be equal to or greater than 10% of the amount requested. Applicant expenditures incurred prior to application approval can be included within matching funds. In-kind matching funds are permitted at a Labor Cost rate of \$16.00 per hour.
- 6) All funding requests must be approved by the McLeod County Environmental Services Committee and/or McLeod County Commissioners.
- 7) Funding request over \$2,500 will need McLeod County Board approval. Funding request of \$2,500 or less may be approved by the McLeod County Environmental Services Committee.
- 8) Funding requests must be submitted with the designated application by one of the following deadlines for 2020: **April 30th, June 30th or September 30th**. Additional application periods may be added at the discretion of the McLeod County Environmental Services Committee and/or McLeod County Board of County Commissioners. Only applications postmarked or received within the designated timeframes will be considered for funding.
- 9) Funding levels will vary and there may be times when no funding is available. Annually, the Environmental Services Committee will establish an overall budget for Special Project Grants, as well as a funding cap per project. Unspent Special Project Grant Funding will be rolled into the AIS General Fund.
- 10) Upon County Board approval (if required), applicants may begin their project after the date listed in the "McLeod County Board Action" section of this application and the final approval of any required DNR permits.
- 11) If project has not started within one (1) year following County Board approval, the application shall be void. If more than one (1) year is required, the applicant may apply in writing for a one (1) year extension. Requests for extensions must be submitted in writing, prior to the one (1) year anniversary of the initial County Board approval. Extensions are granted at the sole discretion of the County Board, upon receiving recommendation from the Environmental Services Committee.

Mail completed application to: McLeod County Environmental Services
Attn: Marc Telecky
1065 5th Ave. SE
Hutchinson, MN 55350

or email the completed application to: Marc.Telecky@co.mcleod.mn.us

FUNDING CONSIDERATIONS

- 1) Five types of projects will receive funding consideration: Prevention, Treatment, Containment, Restoration, Enforcement, and Education.
- 2) Projects addressing either Prevention or Treatment will receive top priority funding consideration.
- 3) As indicated within the governing legislation, funding is intended to "prevent the introduction or limit the spread of aquatic invasive species..."
- 4) Definitions for the project types are as follows:
 - Prevention — preventing the introduction of AIS into new water bodies
 - Treatment — treating existing AIS to limit its spread
 - Containment — limiting the spread of AIS from an infested water body
 - Enforcement — enforce AIS laws and regulations to prevent their introduction or limit their spread
 - Education — education to help prevent introduction or limit spread
- 5) The amount and percentage of applicant matching funds will be a consideration in the application approval process.
- 6) McLeod County AIS Funding is intended to enhance AIS efforts and not replace existing AIS expenditures. Where applicable to the application, applicants may list existing AIS expenditures as a source of matching funds.
- 7) Although dependent upon funding availability and the number of applications received, the Environmental Services Committee will attempt to distribute funding among applicants, based upon funding considerations.

Funding is intended to be utilized primarily by Lake Associations, partnering conservation organizations, formal and informal, located or working within McLeod County.

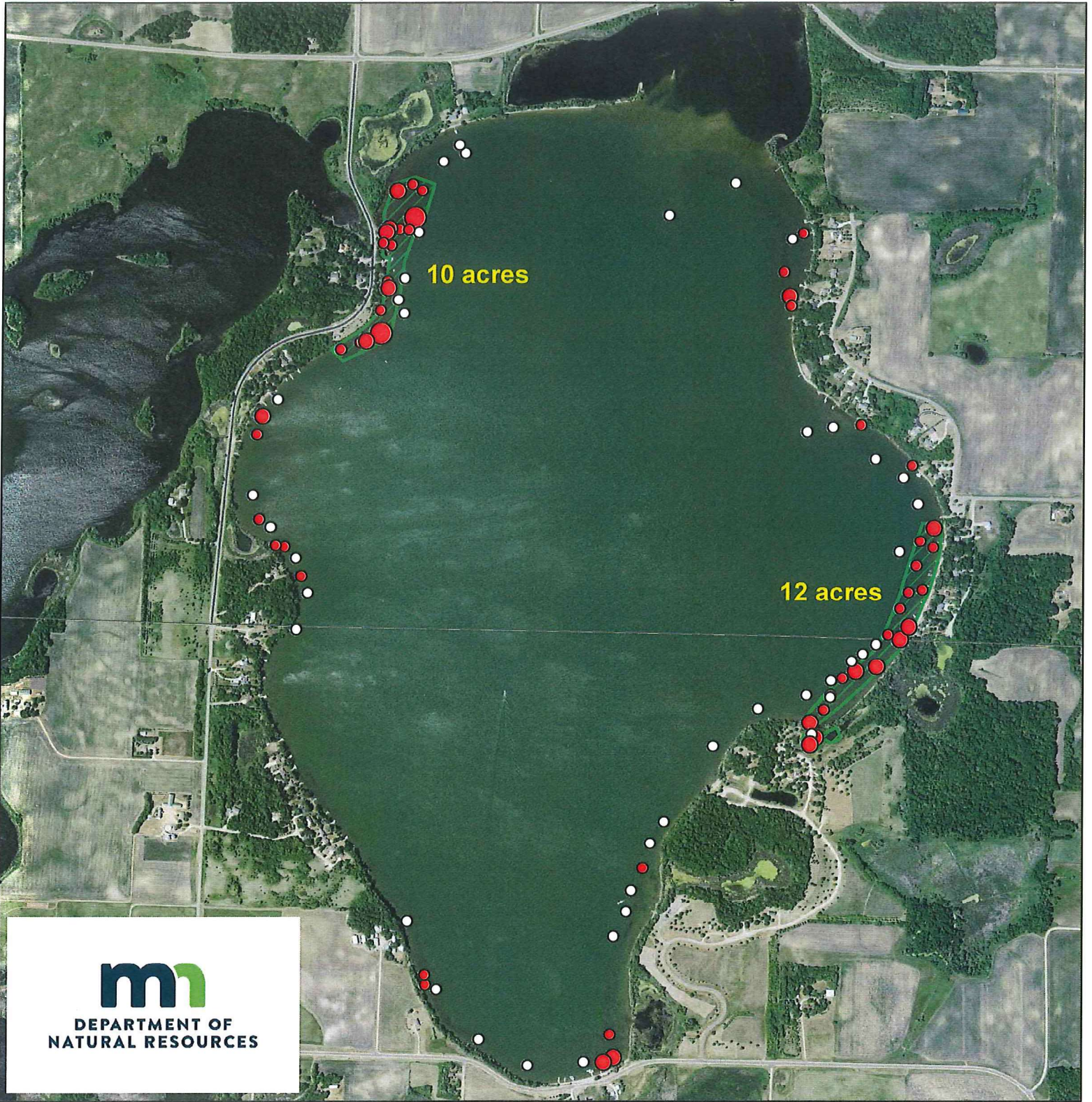
Budget — Provide a detailed, reasonable budget that lists each item for which you will request funding. This grant requires a 10% match (for example if the entire project costs \$1,000, you can request up to \$900 from the County and you will be responsible for the other \$100). Of your match, up to 50% may be in-kind. Please note that reimbursements will be made upon submission of receipts or invoices after grant approval, commencement and the completion of the project.

		Cost Categories					
		Plants	Supplies	Equipment	Signs/ Education	Labor	Total
	requested grant funds \$\$		\$14,807.28			\$3800.00	\$18,607.28
	Match (cash)		\$2,067.48			\$0.00	\$2,067.48
	Match (in-kind)						
Total							\$20,674.76
Total funds requested							\$18,607.28
Total match (cash)							\$2,067.48
Total match (in-kind)							

(Office Use Only)

TOTAL YTD FUNDING REQUESTS FOR THIS LAKE: (INCLUDING THIS APPLICATION)		\$18,607.28
RECOMMENDATIONS:		
County Amount Recommended:	Date:	
MCLEOD COUNTY BOARD ACTION:		
County Amount Approved:	Date:	

Belle Lake, Eurasian watermilfoil, 27 May 2022




Zoomed to Lake Boundary
Volume Source: N/A

Legend

Point Observations (CENTRAL) Treatment Areas (CENTRAL)

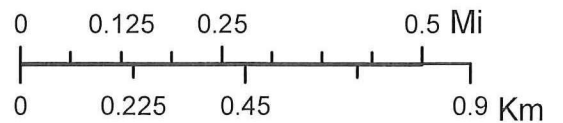
Target Taxa Rake Rating

- 0 - Not Found
- 1 - Sparse/Scattered
- 2 - Common
- 3 - Abundant

 <all other values>

Permit Status

-  Approved
-  Proposed



INVOICE



Payment Instructions: Clarke Aquatic Services, Inc.
ACH Banking: Bank of America - Account: 8666607118 - Routing: 071000039
Payment Online: Visit our website at <https://www.clarke.com/billpay>
Paper Check: 16308 Collections Center Drive, Chicago, IL 60693

Invoice #: 000013807
Invoice Date: 09/23/22
Terms: Net 30 Days
Due Date: 10/24/22

Customer #: 090765
Customer PO #: NA

B
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T
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Belle Lake Association
16739 CSAH 9

Hutchinson, Mn 55350

Lynn Splittgerber

S
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T
E

Belle Lake Association
24642 Upsala Lane

Hutchinson, MN 55350-4131

Agreement no 1000011883 Consultant Amy Kay

Description	Total
-------------	-------

CLARKE AQUATIC MAINTENANCE SERVICES

W9's can be found on our website at www.clarke.com

Program and Mobilization: \$1,050.00
Application: \$125.00/acre x 22 acres: \$2,750.00
ProcellaCOR: \$51.00/PDU x 304.8 PDU: \$15,544.80
Total: \$19,344.80

Order total	19,344.80
Sales Tax	1,329.96

Clarke Aquatic Services, Inc. is a Clarke Company

** Fraud Alert: Our banking details have not changed. Please call 800-323-5727 x3139 if you are asked to change banking information.	Total:	20,674.76
---	---------------	-----------

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

Marc Telecky

From: lynn splittgerber <lrsplitt@hutchtel.net>
Sent: Friday, October 7, 2022 4:04 PM
To: Marc Telecky
Subject: More Mil Foil information

*****CAUTION: This email was sent from outside of McLeod County. Unless you recognize the sender and know the content, do not click links or open attachments.*****

Hi!

Here's more information from Clark regarding why we treated this fall. Dated Sept. 7th, 2022.

Good to talk to you today!

Happy hunting...(-:

Regards,

Lynn

From: Amy Kay <akay@clarke.com>

Sent: Wednesday, September 7, 2022 10:48 AM

To: lynn splittgerber <lrsplitt@hutchtel.net>

Cc: 'Katzenmeyer, Eric (DNR)' <eric.katzenmeyer@state.mn.us>

Subject: RE: [EXT] Belle Lake Mil Foil

Hi Lynn,

Our biggest concern in July was that the EWM plants appeared to not have much active growth nor were they abundant enough at the time to treat - our assumptions or theory based on observations at the time was that the poor water quality conditions (green/algae bloom and high water temperatures) were potentially the reason for the summer crash of plants. Based on the information from Eric's survey, the plants have rebounded in those areas to conditions identified in the spring, and SePRO has agreed that it makes sense to perform the ProcellaCOR applications. Having poor water clarity and algae blooms should not impact the treatment of EWM with ProcellaCOR itself, it was just the condition of the plants in July we were going to be controlling that caused concern and the recommendation to hold off until September.

Both sites will also be covered under an ECC which will support control of EWM within the managed areas for 3 years – should a contiguous acre or more EWM come back or not be controlled, SePRO will provide product and Clarke will perform applications at no cost to your Association (just like with the 11 acre site from last year).

Based on the information from Eric's survey and SePRO's support, I would recommend proceeding with the fall treatment.

Thanks!

Amy



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 3 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: Matt Troska
Department: Information Technology

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Matt Troska, IT Manager

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approving the state contract quote from Xigent Solutions (Minneapolis, Minnesota) for replacement of the secondary storage system at a cost of \$101,510.27, with funds from the Information Technology budget (01-065).
Our secondary storage system is used to store backups, surveillance video, and other data that does not require the performance of our primary storage system. The system is 6 years old and will no longer be supported after December 31, 2022.

Recommended Action/Motion:
Consider approving the state contract quote from Xigent Solutions (Minneapolis, Minnesota) for replacement of the secondary storage system at a cost of \$101,510.27, with funds from the Information Technology budget (01-065).

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 101,510.27
Is this budgeted? Yes No
Fund & Department Number: 01-065 ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Email Administration Save Print



**McLeod County - NetApp E Series
Refresh (mix)**

Quote # 015919

Version 1

Expiration Date: 11/08/2022

Prepared for:

McLeod County

Matt Troska

matt.troska@co.mcleod.mn.us

Hardware/Maintenance

Manufacturer Part Number	Product Description	Qty	Price	Ext. Price
Array 1 (50 drives)				
E2860	Header line	1	\$0.00	\$0.00
E-X5730B-0E-C	Enclosure,4U-60,DE460C,Empty,2PSU,2325W,0E,-C	1	\$5,976.05	\$5,976.05
E2800A-32GB-FC-0E-C	E2800A,32GB Cntrlr,No HIC,16Gb FC,2-pt,-C	2	\$2,826.29	\$5,652.58
E-X4128A-0E-C	DSK DRV,8TB,7.2k,12Gb,Non-FDE,DE460C,0E,-C	50	\$379.78	\$18,989.00
OS-SANTRICITY1-CAP1-0E-C	OS Enable,Per-0.1TB,SANTRCTY,Cap-Stor,0E,-C	4000	\$2.13	\$8,520.00
X-56025-00-0E-C	HIC,E2800,16G FC/10GbE,4-ports,-C	2	\$528.89	\$1,057.78
X-48895-00-0E-R6-C	SFP,10Gb iSCSI/16Gb FC,Unified,E-Series,0E,-C	12	\$146.92	\$1,763.04
X-00061-00-0E-C	Battery,E2800,E5700,0E,-C	2	\$82.64	\$165.28
DOC-DE460C-SYS-C	Install Documents,System,DE460C,-C	1	\$0.00	\$0.00
CS-O2-4HR	SupportEdge Premium 4hr Onsite	1	\$15,416.18	\$15,416.18
X-26010-00	Cable,Host,Optical,LC/LC,OM4,2m	12	\$53.26	\$639.12
X6561-R6	Cable,Ethernet,2m RJ45 CAT6	2	\$8.64	\$17.28
Section Subtotal				\$58,196.31
Array 2 (30 drives)				
E2860	Header line	1	\$0.00	\$0.00
E-X5730B-0E-C	Enclosure,4U-60,DE460C,Empty,2PSU,2325W,0E,-C	1	\$5,960.59	\$5,960.59
E-X4128A-0E-C	DSK DRV,8TB,7.2k,12Gb,Non-FDE,DE460C,0E,-C	30	\$379.09	\$11,372.70
OS-SANTRICITY1-CAP1-0E-C	OS Enable,Per-0.1TB,SANTRCTY,Cap-Stor,0E,-C	2400	\$2.13	\$5,112.00
X-56025-00-0E-C	HIC,E2800,16G FC/10GbE,4-ports,-C	2	\$527.95	\$1,055.90
X-48895-00-0E-R6-C	SFP,10Gb iSCSI/16Gb FC,Unified,E-Series,0E,-C	12	\$146.66	\$1,759.92
X-00061-00-0E-C	Battery,E2800,E5700,0E,-C	2	\$82.49	\$164.98
DOC-DE460C-SYS-C	Install Documents,System,DE460C,-C	1	\$0.00	\$0.00
E2800A-32GB-FC-0E-C	E2800A,32GB Cntrlr,No HIC,16Gb FC,2-pt,-C	2	\$2,821.21	\$5,642.42
CS-O2-4HR	3YR SupportEdge Premium 4hr Onsite	1	\$11,590.25	\$11,590.25
X-26010-00	Cable,Host,Optical,LC/LC,OM4,2m	12	\$53.16	\$637.92
X6561-R6	Cable,Ethernet,2m RJ45 CAT6	2	\$8.64	\$17.28
Section Subtotal				\$43,313.96

This document contains confidential information. Each party agrees to utilize reasonable efforts to preserve confidentiality.

Product Terms & Conditions

This quotation/confirmation of sale (the "**Sales Confirmation**") and the terms and conditions (the "**Terms**" and collectively, this "**Agreement**") comprise the entire agreement between the parties, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. The Terms prevail over any of Buyer's general terms and conditions of purchase regardless whether or when Buyer has submitted its purchase order or such terms. Fulfillment of Buyer's order does not constitute acceptance of any of Buyer's terms and conditions and does not serve to modify or amend these Terms.

By executing this Sales Confirmation, below, Buyer is expressly acknowledging that it has reviewed, and accepts, the Terms which are found [HERE](http://www.xigentsolutions.com/terms) (www.xigentsolutions.com/terms). Such Terms are hereby incorporated as part of the Agreement by this reference. Buyer further expressly acknowledges that the signing party, below, is an authorized representative of Buyer's company with requisite authority to bind Buyer's company to the Agreement.

The parties to this Agreement agree that any electronic signatures, whether digital or encrypted, of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. "Electronic Signature" means any electronic sound, symbol, or process attached to or logically associated with a record and executed and adopted by a party with the intent to sign such record, including facsimile or email electronic signatures pursuant to the Minnesota Uniform Electronic Transactions Act (Minn. Stat. Ann. § 325L.01 et seq.) as amended from time to time.

McLeod County - NetApp E Series Refresh (mix)

Prepared by:

Xigent Solutions, LLC

Fred Thomson
763-398-6891
fred.thomson@xigentsolutions.com

Prepared for:

McLeod County

520 Chandler Ave North
Suite 231
Glencoe, MN 55336
Matt Troska
(320) 864-1340
matt.troska@co.mcleod.mn.us

Quote Information:

Quote #: 015919

Version: 1
Delivery Date: 10/10/2022
Expiration Date: 11/08/2022

Quote Summary

Description	Amount
Hardware/Maintenance	\$101,510.27
Total:	\$101,510.27

The sales tax listed is only an estimate. We will assess the final applicable sales and local taxes on your actual Invoice

McLeod County

Signature: _____

Name: Matt Troska _____

Date: _____



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 2 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: Hannah Tjoflat
Department: Employee Relations

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approving the Personnel Committee recommendation to move one full-time (40 hours/week) Building Maintenance Worker to part-time (25 hours/week) and changing one temporary part-time Building Maintenance Worker to permanent part-time (20 hours/week).
This is an increase of five hours to the Unit but will be budget-neutral, as neither employee is benefits-eligible. Both qualified part-time employees will support the Building Maintenance efforts and cross-training across the Team.

Recommended Action/Motion:
Consider approving the Personnel Committee recommendation to move one full-time (40 hours/week) Building Maintenance Worker to part-time (25 hours/week) and changing one temporary part-time Building Maintenance Worker to permanent part-time (20 hours/week).

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Submit Save Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 3 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: Hannah Tjoflat
Department: Employee Relations

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approval of the 2023 McLeod County Wellbeing Budget request.
Due to increased medical insurance premiums, McLeod-Sibley Joint Powers voted to leave the Southwest West Central Insurance Cooperative (SWWC).

Recommended Action/Motion:
Consider approval of the 2023 McLeod County Wellbeing Budget request.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Submit Save Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 5 minutes
Approve/Deny Motion
Hold Public Hearing*
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Hannah Tjoflat
Department: Employee Relations

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approving the Budget Committee recommendation to adopt the updated 2022 Non-Union McLeod County Wage Scale.
In 2022, Keystone worked with McLeod County to update our compensation plan. The updated 2022 wage scale was recommended based on the data collected.

Recommended Action/Motion:
Consider approving the Budget Committee recommendation to adopt the updated 2022 Non-Union McLeod County Wage Scale.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Submit Save Print

**Recommended 2022 McLeod County
Non-Union Salary Scale**

GRADE	Minimum	Midpoint	Maximum
260	\$48.25	\$60.32	\$72.38
250	\$45.65	\$57.06	\$68.47
240	\$43.08	\$53.84	\$64.61
230	\$40.59	\$50.74	\$60.88
220	\$38.05	\$47.56	\$57.08
210	\$35.60	\$44.50	\$53.39
200	\$33.18	\$41.47	\$49.77
190	\$30.84	\$38.56	\$46.27
180	\$28.50	\$35.63	\$42.76
170	\$26.20	\$32.75	\$39.30
160	\$23.94	\$29.93	\$35.91
150	\$21.76	\$27.20	\$32.64
140	\$19.57	\$24.46	\$29.36
130	\$17.08	\$21.35	\$25.62
120	\$15.16	\$18.95	\$22.74
110	\$13.20	\$16.50	\$19.80
100	\$11.32	\$14.15	\$16.98



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 10 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Hannah Tjoflat
Department: Employee Relations

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider setting the 2023, 2024, 2025 Non-Union Wage Scales.
The Budget Committee is recommending a 2.5% annual wage scale increase for all job grades minimum and maximum amounts.
Also consider setting the 2023, 2024, 2025 Non-Union Annual Wage Adjustment.
The Budget Committee is recommending a 3% annual wage increase for Employees, performing to expectation, within the approved wage scales.

Recommended Action/Motion:
Approve the 2023, 2024, and 2024 Non-Union Wage Scale & Wage Increase

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Submit Save Print

Recommended 2023 - 2025 McLeod County Non-Union Salary Scale

2023		
Minimum	Midpoint	Maximum
\$49.46	\$61.83	\$74.19
\$46.79	\$58.48	\$70.18
\$44.15	\$55.19	\$66.23
\$41.60	\$52.00	\$62.41
\$39.00	\$48.75	\$58.50
\$36.49	\$45.61	\$54.73
\$34.01	\$42.51	\$51.01
\$31.62	\$39.52	\$47.42
\$29.22	\$36.52	\$43.83
\$26.86	\$33.57	\$40.29
\$24.54	\$30.67	\$36.81
\$22.30	\$27.88	\$33.45
\$20.06	\$25.07	\$30.09
\$17.51	\$21.88	\$26.26
\$15.54	\$19.42	\$23.31
\$13.53	\$16.91	\$20.30
\$11.60	\$14.50	\$17.40

2024		
Minimum	Midpoint	Maximum
\$50.94	\$63.68	\$76.42
\$48.19	\$60.24	\$72.29
\$45.48	\$56.85	\$68.22
\$42.85	\$53.56	\$64.28
\$40.17	\$50.22	\$60.26
\$37.58	\$46.98	\$56.37
\$35.03	\$43.79	\$52.54
\$32.56	\$40.71	\$48.85
\$30.09	\$37.62	\$45.14
\$27.66	\$34.58	\$41.50
\$25.27	\$31.59	\$37.91
\$22.97	\$28.71	\$34.45
\$20.66	\$25.83	\$30.99
\$18.03	\$22.54	\$27.05
\$16.01	\$20.01	\$24.01
\$13.94	\$17.42	\$20.90
\$11.95	\$14.94	\$17.93

2025		
Minimum	Midpoint	Maximum
\$52.47	\$65.59	\$78.71
\$49.64	\$62.05	\$74.45
\$46.84	\$58.55	\$70.26
\$44.14	\$55.17	\$66.21
\$41.38	\$51.72	\$62.07
\$38.71	\$48.38	\$58.06
\$36.08	\$45.10	\$54.12
\$33.54	\$41.93	\$50.31
\$31.00	\$38.75	\$46.50
\$28.49	\$35.62	\$42.74
\$26.03	\$32.54	\$39.05
\$23.66	\$29.57	\$35.49
\$21.28	\$26.60	\$31.92
\$18.57	\$23.22	\$27.86
\$16.49	\$20.61	\$24.73
\$14.35	\$17.94	\$21.53
\$12.31	\$15.39	\$18.46



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 3 minutes
Approve/Deny Motion
Hold Public Hearing*
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Hannah Tjoflat
Department: Employee Relations

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Sheila Murphy, Administrator

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approving the Budget Committee's recommendation for 2023 non-union health insurance employer contributions for those who elect coverage.
Also consider approving the Budget Committee's recommendation for a 2023 non-union health insurance employer contribution for eligible employees who choose the opt-out option for coverage.

Recommended Action/Motion:

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Submit Save Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 3 minutes
Approve/Deny Motion
Hold Public Hearing*
Requested Agenda Time: Flexible

Submitted By: Hannah Tjoflat
Department: Employee Relations

Who will attend the meeting and be able to respond to questions if different from above?
Name and title: Sheila Murphy, Administrator

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approving the Budget Committee's recommendations for the 2023 non-union employer-sponsored Health Savings Account (HSA) plan participant matching contribution.

Recommended Action/Motion:
Consider approving the Budget Committee's recommendations for the 2023 non-union employer-sponsored Health Savings Account (HSA) plan participant matching contribution.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 0.00
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Approved by County Attorney's Office: Yes No
Number of Signed Documents:

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Submit Save Print



Board Agenda Request Form
Board of County Commissioners

Requested Meeting Date: 10/18/2022

(Board meets the 1st and 3rd Tuesday after the first Monday of the Month)

Consent Agenda
Regular Agenda - Estimate Time Needed: 2 minutes
Approve/Deny Motion
Hold Public Hearing*
Discussion/Presentation
Direction Requested
Requested Agenda Time: Flexible

Submitted By: Sheila Murphy
Department: Administration

Who will attend the meeting and be able to respond to questions if different from above?
Name and title:

Summary of Issue (include previous Board or Committee actions, applicable dates and copies of relevant Minutes):
Consider approving the Engagement Letter with the Minnesota State Auditor to perform the audit of the 2021 Financial Statements.
The two-year contract with the Minnesota State Auditor was previously approved. The engagement letter is an annual requirement to perform our agreed upon audit.

Recommended Action/Motion:
Consider approving the Engagement Letter with the Minnesota State Auditor to perform the audit of the 2021 Financial Statements.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping?
Is this budgeted? Yes No
Fund & Department Number: ex: 01-031

Additional Information Attached:
Contract/Agreement
Approved by County Attorney's Office: Yes No
Legally binding agreements must have County Attorney approval prior to submission.
Minutes of Relevant Meeting(s)
Background Information, Handouts, Contracts, Agreements, Quotes, Bids, Invoices must be Attached
Number of Signed Documents: 1

Board Action: (for use by Administrative Assistant)
Approved: Denied:
Tabled: No Action:
Submit Save Print



Julie Blaha
State Auditor

Suite 500
525 Park Street
Saint Paul, MN
55103

August 3, 2022

Ms. Sheila Murphy, County Administrator
McLeod County
520 Chandler Avenue North
Glencoe, Minnesota 55336

Members of the Board of Commissioners
McLeod County

We are pleased to confirm our understanding of the services we are to provide pursuant to Minnesota Laws for McLeod County for the year ended December 31, 2021.

Audit Scope and Objectives

We will audit the group financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of McLeod County as of and for the year ended December 31, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement McLeod County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to McLeod County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- Management's discussion and analysis
- Budgetary presentations for the general and major special revenue funds and related notes
- GASB-required supplementary other postemployment benefits and pension information and related notes

We have also been engaged to report on supplementary information other than RSI that accompanies McLeod County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures,

including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the basic financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Combining and individual fund statements
- Budgetary presentations for other funds
- Schedule of intergovernmental revenue
- Schedule of expenditures of federal awards and related notes

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance; and the legal provisions of the *Minnesota Legal Compliance Audit Guides*, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to report in conformity with the provisions of the *Minnesota Legal Compliance Audit Guides*. As

part of audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (a) errors, (b) fraudulent financial reporting, (c) misappropriation of assets, or (d) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risk of material misstatement as part of our audit planning:

- Risk of management override of controls

Please note that our audit planning is still in progress, and modifications may be made. We will inform you of any changes in significant risks as we conduct our planning of the audit.

Audit Procedures—Internal Control

We will obtain an understanding of the entity and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of McLeod County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of McLeod County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on McLeod County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the journal entries to record the net pension and other postemployment benefits (OPEB) liabilities, including related deferred outflows/inflows of resources and expenses, of McLeod County in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the preparation of journal entries to record the net pension and OPEB liabilities services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedures or take any action that could be construed as assuming management responsibilities. The County understands this will result in additional costs and agrees to pay for these services.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (a) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and

grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (a) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (b) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (c) additional information that we may request for the purpose of the audit; and (d) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters required by auditing standards generally accepted in the United States of America, Government Auditing Standards, and the Uniform Guidance.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings;

and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review.

With regard to using the auditor's report, you understand that you must obtain our prior consent to reproduce or use our report in bond offering official statements or other documents.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written management representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written management representation letter that (a) you are responsible for presentation of the supplementary information in accordance with GAAP; (b) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing us with report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and

recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes and any other nonaudit services we provide. If you are unable to prepare the information needed for the financial statements, schedule of expenditures of federal awards, or related notes, or if the completion schedule varies significantly, we will, based on our staffing availability, provide the additional nonaudit services necessary to assist in the preparation of your draft financial statements, schedule of expenditures of federal awards, and related notes, in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on management's chart of accounts and other information determined and approved by management. You will be required to acknowledge in the management representation letter our assistance, if any, with preparation of the financial statements, schedule of expenditures of federal awards, and related notes, and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Furthermore, you agree to oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement-Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide your governing body, management, related organization representatives, and, if applicable, nonfederal grantor entities with copies of our reports. Management is responsible for all other distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of the Minnesota Office of the State Auditor and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such

request. If requested, access to such audit documentation will be provided under our supervision. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained, pursuant to our record retention plan, for a period of ten years after the date the auditor's report is issued. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact those contesting the audit finding for guidance prior to destroying the audit documentation. We will be available throughout the year to answer questions, provide assistance, or assist you in implementing any of our recommendations.

Our fees are based on standard hourly rates plus travel and any out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Due to restrictions related to the COVID-19 pandemic auditing procedures are planned to be conducted remotely, to the extent possible. Periodic progress billings will be sent to you. The condition of your records and the assistance you are able to provide us affects both the timeliness and cost of the audit.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract when requested by you. Our 2021 peer review report can be found on our website at www.osa.state.mn.us.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing body of McLeod County. We intend to place reliance on the audit performed by component auditors of the McLeod County Housing and Redevelopment Authority discretely presented component unit and plan to make reference to the component auditors in our report on your financial statements. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add emphasis-of-matter or other-matter paragraphs to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (a) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (b) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over

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compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to McLeod County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact me at (651) 282-2746 or Brittany.Palme@osa.state.mn.us, or Stephanie Erickson, Audit Manager, at (651) 297-7106 or Stephanie.Erickson@osa.state.mn.us. If you agree with the terms of our engagement as described in this letter, please sign where provided below and return it to us.

Sincerely,



Brittany Palme, CPA, Audit Director

Approved: This letter correctly sets forth the understanding of McLeod County.

Chair, Board of Commissioners

Date

County Administrator

Date

Agreement for Medical Examiner Services

This AGREEMENT FOR MEDICAL EXAMINER SERVICES, is entered into by and between the County of Anoka, Minnesota, 2100 Third Avenue, Anoka, Minnesota, 55303 (hereinafter “Anoka”) and the County of McLeod, 830 East 11th Street, Glencoe, Minnesota 55336 (hereinafter “McLeod”), does state as follows:

WITNESSETH:

WHEREAS, Anoka has appointed, Dr. Quinn Piper, a doctor of medicine licensed to practice medicine in the state of Minnesota and who is a forensic pathologist certified by the American Board of Pathology, as Chief Medical Examiner for Anoka County pursuant to Minn. Stat. § 390.33; and

WHEREAS, Dr. Quinn Piper, and the staff of Anoka, are to provide Medical Examiner services (“Services”) as set forth in Minn. Stat. § 390.005 (2014) and §§ 390.31 - .35 (2014) as part of her duties; and

WHEREAS, Anoka represents that Dr. Quinn Piper and her staff are qualified to provide the Services; and

WHEREAS, Anoka is willing to extend the use of these Services to other counties upon terms and conditions which are agreed to between Anoka and other counties; and

WHEREAS, McLeod is willing to contract with Anoka for the provision of those Services to McLeod upon the terms and conditions as set forth herein.

THEREFORE, IT IS MUTUALLY AGREED:

1. TERM.

- a. This Agreement shall commence on January 1, 2023 and terminate on December 31, 2024.
- b. This Agreement will automatically renew for three (3) one (1) year terms beginning January 1, 2025 through December 31, 2027, unless it is terminated as provided herein.

2. SERVICES.

Anoka will provide the Services as set forth in Attachment A hereto, such attachment being incorporated into and made a part of this Agreement.

3. COMPENSATION.

- a. McLeod shall pay Anoka, as compensation for autopsy services and related consultation and testimony provided during the initial term of this Agreement, **\$92,958**, to be billed and paid monthly in the amount of **\$7,747**. This amount is based on a per-capita rate of \$2.46 and a population figure of 37,788. Compensation for renewals of this agreement may be increased or decreased accordingly.
- b. The above rates are based upon the current number of participating counties under contract with Anoka County. If additional counties are added at a per-capita rate, Anoka County will adjust the agreed upon rate to reflect the savings to McLeod County. In the event that another participating per-capita county exercises their right to terminate the contract with Anoka County, McLeod County acknowledges that the agreed upon cap may need to be modified to meet operating expenses. Pursuant to Section 11 of this Agreement, in the event an agreed upon cap cannot be honored by Anoka County, Anoka County shall provide McLeod County at least 90 days notice of the increase.
- c. It is understood that the above rates are based on the usual and customary Coroner's duties for a county the size of McLeod. If a catastrophic event occurs that requires significantly more than the normal medical examiner services, McLeod shall reimburse Anoka for the actual cost of additional expenses incurred in performing the duties herein. Catastrophic event shall be defined as one where multiple deaths (5 or more) occur from a single event. If the parties dispute the amount of additional expenses, they hereby agree to (1) use mediation to resolve their difference, and if that fails, (2) to submit to arbitration in accordance with the practices and terms of the American Arbitration Association. Mediators and Arbitrators shall be picked by agreement, or failing that, each party shall choose one, who shall then meet and choose the actual arbitrator or mediator. Each party shall pay one-half the cost of the entire process.

4. AUDITS, REPORTS, RECORDS, DISCLOSURES, AND MONITORING.

Anoka will:

- a. Maintain program and statistical records.
- b. Develop and maintain a record-keeping system to log informational or referral requests.
- c. Submit an annual report within ninety (90) days after the end of each year to McLeod.
- d. Allow McLeod, the State Auditor or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonably necessary, access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of Anoka which are relevant to this Agreement, pursuant to Minn. Stat. § 16C.05, subd. 5.

- e. Anoka County will maintain appropriate records related to services provided under this Agreement. In the event this Agreement terminates, Anoka County will turn over to McLeod County all records in its possession relating to services provided pursuant to this and previous agreements.

5. STANDARDS AND LICENSES

- a. Anoka represents that it will provide Services only with those personnel who are properly licensed by the State of Minnesota (or other regulatory authority). McLeod will pay only for Services provided pursuant to such licensing requirements.
- b. Anoka shall comply with all applicable federal and state statutes and regulations as well as local ordinances now in effect or hereafter adopted.
- c. Failure to meet the requirements of items a. and b. above may be cause for termination of this Agreement as set forth in 6. below.

6. TERMINATION.

- a. Without Cause.
Either party may terminate this Agreement at any time without cause by providing the other party with a three (3) month written Notice of Termination sent to the party's address as first written above. If notices are delivered by mail, they shall be effective two (2) days after mailing. In the event this Agreement is terminated, all obligations to provide Services shall cease at the end of the notice period.
- b. Termination for Breach.
Either party may terminate this Agreement if the other party is in breach of a material obligation under this Agreement and has not cured the breach within fifteen (15) days of written notice specifying the breach. Consent to extend the cure period shall not be unreasonably withheld, so long as the breaching party has commenced cure during the fifteen day notice period and pursues cure of the breach in good faith.
- c. Effect of Termination.
Termination of this Agreement shall not limit either party from pursuing any other remedies available to it, including injunctive relief, nor shall termination relieve McLeod of its obligation to pay all charges that accrued prior to such termination. The parties' rights and obligations under this Agreement shall survive termination of this Agreement.

7. DATA PRACTICES.

Anoka County is required to comply with the provisions of the Minnesota government data practices act, Minn. Stat. Ch. 13, in collecting creating, receiving, maintaining, disseminating, or using data for any purpose in the course of its performance of this Agreement. If requested by McLeod County, the Midwest Medical Examiner's Office will provide notice to McLeod County of any requests

for data. In the event a question of law arises, McLeod County's legal counsel will be responsible for the final decision. The parties both agree to abide by these statutes, rules, and regulations and as they may be amended.

8. NON-DISCRIMINATION.

The parties agree as follows:

- a. In accordance with both parties' Affirmative Action Policy and the County Commissioner's policies against discrimination, no person shall illegally be excluded from full-time employment rights in, be denied the benefits of, or be otherwise subjected to discrimination in the program which is the subject of this Agreement on the basis of race, creed, color, sex, sexual orientation, marital status, public assistance status, age, disability, or national origin.
- b. Both parties hereto agree to comply with the provisions of Executive Order No. 11246, (in revised order) entitled "Equal Employment Opportunity," as supplemented in the Department of Labor Regulations (41 CFR, Part 60) and as amended by Executive Order 11375 and all other applicable state and federal regulations.
- c. Both parties also agree to comply with all affirmative action or equal employment opportunity requirements imposed upon each county by any other federal or state law, rule or regulation. McLeod further agrees to furnish all information or reports that may be required by the above cited Executive Order, Department of Labor regulations or any other state or federal agency.
- d. This Agreement may be canceled or terminated by either party for a second or any subsequent violation of the terms or conditions of this subdivision.

9. INDEMNIFICATION.

- a. Anoka does hereby agree that it will defend, indemnify, and hold harmless McLeod against any and all liability, loss, damages, costs, and expenses which McLeod may hereafter sustain, incur, or be required to pay:
 - (1) by reason of any person suffering bodily or personal injury, death, or property loss or damage while participating in the Services to be furnished under this Agreement, or while on premises owned, leased, or operated by Anoka, or while being transported to or from said premises in any vehicle owned, operated, leased, chartered, or otherwise contracted for by Anoka or any officer, agent, or employee thereof; or
 - (2) by reason of any person causing injury to, or damage to, the property of another person during any time when Anoka or any officer, agent, or employee thereof has undertaken or is furnishing the Services called for under this Agreement; or
 - (3) by reason of any negligent act or omission of Anoka, its agents, officers, or employees which causes bodily injury, death, personal injury, property loss, or damage to another during the performance of Services under this

Agreement.

- b. This duty to defend, indemnify and hold harmless by Anoka shall exclude any and all negligent acts of McLeod, its employees, servants or agents. Accordingly, McLeod agrees to defend, indemnify and hold Anoka harmless from any and all claims of any nature made against it by any person which results from the negligent acts of McLeod, its employees, servants or agents.

10. INDEPENDENT CONTRACTOR.

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting Anoka or its employees as the agent, representative, or employee of McLeod for any purpose or in any manner whatsoever.

11. MODIFICATIONS

Any material alterations, modifications or variations of the terms of this Agreement, shall be valid and enforceable only when they have been reduced to writing as an amendment and signed by the parties.

12. MERGER

It is understood and agreed that the entire agreement of the parties is contained here and that this contract supersedes all oral agreements and negotiations between the parties relating to this subject matter. All items referred to in this contract are incorporated or attached and deemed to be part of the contract.

13. NOTICE

- a. Notice is to be given in writing and either sent by mail or delivered in person.
- b. Notice for McLeod County will be directed to Sheila Murphy, McLeod County Administrator, McLeod County Government Center, County Administration Offices, 520 Chandler Ave. N., Glencoe, MN 55336.
- c. Notice for Anoka County will be directed to Shane Sheets, Director, Midwest Medical Examiner's Office, 14341 Rhinestone St. NW, Ramsey, MN 55303.
- e. Notice served by mail is deemed received 3 days after mailing

The parties have entered into this Agreement as of the date of the final signature below

County of Anoka, Minnesota

County of McLeod, Minnesota

By: _____
Rhonda Sivarajah
County Administrator

By: _____
Doug Krueger
McLeod Co. Board of Commissioners

Date: _____

Date: _____

Attest:

By: _____
Sheila Murphy
McLeod County Administrator

Approved as to form and execution:

Approved as to form and execution:

Nancy Norman Sommer
Assistant County Attorney

Michael Junge
McLeod County Attorney

Date: _____

Date: _____

Attachment A

Autopsy Services to be Provided

1. Reliable and issue-focused forensic autopsy services on a timely basis.
2. Autopsies performed by forensic pathologist.
3. Compliance with College of American Pathology and National Association of Medical Examiner guidelines for autopsy procedures. Accreditation by the National Association of Medical Examiners.
4. Assistance in special techniques for positive identification.
5. Toxicology performed by an accredited forensic toxicology laboratory.
6. Record maintenance of photographs, toxicology and basic radiographs.
7. Weekday, weekend and holiday coverage.
8. Timely communication with family, including notification of legal next of kin, and notification to identified attending physician.
9. Notifying next of kin when an autopsy is performed; sending a personalized letter to family to accompany the autopsy report on non-criminal cases.