

REGULAR MEETING – ACTING PRESIDENT & BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE
April 8, 2019
7:00 p.m.

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**

Presentation: Police Department Life-Saving Awards
Officer Timothy Lesniak, Officer Thomas McKnabb, Officer Lukas Weeks,
Officer Kyle Jerolimek, Officer Brian Gutierrez, and Officer Brandon Watson

3. **RESIDENTS COMMENTS**
4. **CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

PUBLIC HEARING
FY 2019-20 BUDGET

5. **MINUTES**
 - A. * Approval of Regular Board Meeting of February 25, 2019
 - B. * Approval of Regular Board Meeting of March 11, 2019
 - C. * Approval of Board of Trustees Special Budget Workshop Meeting of March 11, 2019
 - D. * Approval of Board of Trustees Special Budget Workshop Meeting of March 18, 2019
 - E. * Receive and File Downtown Burr Ridge Events Planning Committee Meeting of February 1, 2019
 - F. * Receive and File Veteran’s Memorial Committee Meeting of March 27, 2019
6. **ORDINANCES**
 - A. Consideration of An Ordinance Adopting the Budget for All Corporate Purposes of the Village of Burr Ridge, DuPage and Cook Counties, Illinois, in Lieu of the Appropriation Ordinance, for the Fiscal Year Commencing on the First Day of May, 2019 and Ending on the Thirtieth Day of April, 2020
 - B. Approval of An Ordinance Amending the Burr Ridge Municipal Code by Adding a New Chapter 21 Entitled “Valet Operators”

- C. * Approval of An Ordinance Annexing Certain Property to the Village of Burr Ridge (8300 and 8304 Buege Lane)
- D. * Approval of An Ordinance Disconnecting Certain Property from the Village of Burr Ridge (11411 German Church Road)
- E. * Approval of An Ordinance Amending Appendix A of Chapter 7 (Special Flood Hazard Areas) of the Burr Ridge Municipal Code

7. RESOLUTIONS

- A. * Adoption of Resolution Updating the Village of Burr Ridge Affordable Housing Plan as Mandated by the 2004 State of Illinois Affordable Housing Planning and Appeal Act

8. CONSIDERATIONS

- A. Update Regarding Sterigenics in Willowbrook, IL
- B. Update Regarding Sports Facility Advisory Town Hall and Stakeholders Meetings
- C. Consideration of Proclamation Designating April 21-27, 2019 as Arbor Day Week
- D. * Approval of Recommendation to Award Contract for Facility Needs Assessment in Consolidating Public Works Facilities to Legat Architects, Inc. of Oak Brook, Illinois in an Amount Not to Exceed \$14,000.
- E. * Approval of Recommendation to Renew the Contract for 2019 for Street Sweeping Services to Lakeshore Recycling Systems of West Chicago, Illinois, in the amount of \$26,736
- F. * Approval of Recommendation to Award Contract for Purchase of Trees Through the Suburban Tree Consortium in an Amount Not to Exceed \$15,260
- G. * Approval of Recommendation to Award Contract for Purchase of Replacement Vehicle for Public Works Unit 33 (Dump Truck with Plow) to JX Truck Center of Bolingbrook, Illinois in the amount of \$196,468.94, for Delivery after May 1, 2019)
- H. * Approval of Recommendation to Award Contract for the 2019 Crack Sealing Program to Denler, Inc. of Mokena, Illinois in an Amount Not to Exceed \$65,000, for Completion after May 1, 2019)
- I. * Approval of Recommendation to Approve Agreement Regulating Video Surveillance Cameras for the Neighborhood Video Surveillance Program – Devon Ridge

- J. * Receive and File Resignation Letter from Probationary Police Officer Jamie Kroll
- K. * Recommendation to Hire Replacement Patrol Officer to Fill Vacancy Created by Resignation of Officer Jamie Kroll
- L. * Approval of Vendor List dated March 25, 2019 in the Amount of \$422,858.96 for all Funds, plus \$185,757.30 for Payroll, for a Grand Total of \$606,616.26, which includes Special Expenditures of \$28,846.80 for tree pruning
- M. * Approval of Vendor List dated April 8, 2019 in the Amount of \$122,404.98 for all Funds, plus \$181,314.59 for Payroll, for a Grand Total of \$303,719.57, which includes Special Expenditures of \$48,833.00 for a 2019 Ford F-250
- N. Other Considerations - For Announcement, Deliberation and/or Discussion only – No Official Action will be Take

9. RESIDENTS COMMENTS

10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

11. NON-RESIDENTS COMMENTS

12. CLOSED SESSION

- A. Approval of Closed Session Minutes of February 25, 2019
- B. Employment of Employee

13. ADJOURNMENT

TO: Board of Trustees
FROM: Village Administrator Doug Pollock and Staff
SUBJECT: Regular Meeting of April 8, 2019
DATE: April 4, 2019

Police Department Commendations: Chief John Madden and Deputy Chief Marc Loftus will present Life-Saving Awards to six (6) Burr Ridge Police Officers. Officer Timothy Lesniak and Officer Thomas McKnabb are awarded for their actions involving administering NARCAN to heroin overdose victims.

Officer Lukas Weeks, Officer Kyle Jarolimek, Officer Brian Gutierrez, and Officer Brandon Watson are awarded for their actions for saving the lives of heart attack victims with the use of a portable automated external defibrillator (AED) and cardio pulmonary resuscitation (CPR).

Copies of each of the Life-Saving Awards are attached. Incidents such as this remind us that we have a very fine Police Department composed of truly dedicated Officers and Civilians

PUBLIC HEARING: FY 2019-20 Budget

Enclosed is the President's Budget Message that I will read on Monday evening as part of the public hearing record, along with the public hearing notice for the FY 2019-20 Budget. The Ordinance adopting the Budget is Item #6A on this agenda.

6. ORDINANCES

A. FY 2019-20 Budget Adoption

Enclosed is an Ordinance that adopts the FY 2019-20 Budget in the amount of \$21,191,260 as follows:

General Fund:	
Board and Commissions	270,675
Administration	783,775
Finance	330,490
Central Services	673,525
Police	5,237,695
Public Works	1,476,100
Buildings and Grounds	161,145
Total General Fund	8,933,405
Motor Fuel Tax Fund	275,400
Hotel/Motel Tax Fund	754,425
Capital Improvements Fund	1,189,225
Sidewalks/Pathway Fund	892,805
Equipment Replacement Fund	112,000
Storm Water Management Fund	62,100
Debt Service Fund	130,750
Water Fund	6,667,705
Sewer Fund	494,780
Information Technology Fund	372,780
Police Pension Fund	1,305,885
Total All Funds	21,191,260

It is our recommendation: that the Ordinance adopting the FY 2019-20 Budget be approved.

B. Municipal Code Chapter 21 – Valet Operators

At the March 11 Board meeting, staff was directed to prepare a final ordinance adopting an annual valet operator’s license. Staff has created a new chapter in the Municipal Code to accommodate these amendments, Chapter 21. Within this Ordinance, all valet operators within the Village are required to apply for and receive a permit from the Board of Trustees on an annual basis (\$100) or on a temporary basis (\$25; defined as three days in duration or less).

While the Ordinance has been drafted, staff has received several comments from Village businesses and property owners requesting that the Board table this discussion to a future meeting so that additional time may be allotted to review and provide continued feedback to the Village.

It is our recommendation: that final consideration of the Ordinance be tabled to a future meeting.

- C. Annexing Property to the Village (8300 and 8304 Buege Lane)**
D. Disconnecting Property (11411 German Church Road)

Attached are the Ordinances completing the transfer of land between the Villages of Burr Ridge and Willow Springs. This transfer is consistent with the Intergovernmental Agreement between the Villages. In summary, approximately 2 acres and the adjacent street (Buege Lane) that are currently in Willow Springs will be transferred to Burr Ridge, and 2 acres of land currently in Burr Ridge (East half of Malek property) will be transferred to Willow Springs.

Both Villages have granted zoning and/or annexation agreements with the property owners that includes approval of preliminary plats of subdivision. The attached Ordinances are subject to those agreements and will not go into effect until Willow Springs approves comparable Ordinances.

It is our recommendation: that the Board approve the Ordinances.

- E. Amend Appendix A of Chapter 7 (Special Flood Hazard Area)**

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) notified the Village of Burr Ridge that it has issued for all of DuPage County the updated Flood Insurance Rate Maps (FIRM) and Flood Insurance Studies (FIS). FEMA issues updated maps and studies in conjunction with the National Flood Insurance Program. FIRM maps are used for identification of flood zones and development stipulations, but also utilized by the National Flood Insurance Program (NFIP) for rating flood insurance policies and enforcing federal mandatory insurance purchase requirements.

The Illinois State Water Survey (ISWS), operated by the University of Illinois at Urbana-Champaign, hosted public meetings on behalf of FEMA in 2017 to present the revised preliminary FIRM and FIS. Following these meetings was a 30-day public comment period and federal 90-day appeal process. At that time, and as discussed with the Stormwater Committee at its meetings in May and November 2018, our Engineering Division staff of the Village noted errors in the preliminary mapped Zone AE Special Flood Hazard Area (SFHA) and floodway delineation on the 63rd Street Ditch within the Burr Ridge limits. The floodplain and floodway for this area have been corrected by ISWS in coordination with DuPage County and the Illinois Department of Natural Resources, and incorporated in the updated FIRMs.

FEMA has issued a Letter of Final Determination, attached hereto, and the revised maps for DuPage County will become effective on August 1, 2019. FEMA mandates that municipalities which desire to be eligible for federal funding must adopt the new FIRM and FIS by reference in local codes. Therefore, it is necessary to revise Appendix A, of Chapter 7 (Special Flood Hazard Areas) to reference the new map panel numbers and effective dates, as follows:

APPENDIX A

THE VILLAGE OF BURR RIDGE AND
UNINCORPORATED COOK & DU PAGE COUNTIES

DATE OF F.I.S., F.I.R.M., FLOOD HAZARD, OR FLOODWAY MAP	LOCATION	PANEL NO.
August 19, 2008	Cook County	17031 0466 (Panel 466 of 832) 17031 0467 (Panel 467 of 832) 17031 0468 (Panel 468 of 832) 17031 0469 (Panel 469 of 832) 17031 0577 (Panel 577 of 832) 17031 0581 (Panel 581 of 832) 17031 0582 (Panel 582 of 832) 17031 0583 (Panel 583 of 832) 17031 0591 (Panel 591 of 832)
August 1, 2019	Du Page County	170071 0191 (Panel 191 of 287) 170071 0193 (Panel 193 of 287) 170071 0277 (Panel 277 of 287) 170071 0279 (Panel 279 of 287) 170071 0281 (Panel 281 of 287) 170071 0283 (Panel 283 of 287)

It is our recommendation: that the Village Board approve the Ordinance revising Appendix A in Chapter 7 of the Municipal Code.

7. RESOLUTIONS

A. Affordable Housing Plan

On January 1, 2004, the Illinois Affordable Housing Planning and Appeal Act went into effect. This Act requires that all non-exempt municipalities prepare and adopt an affordable housing plan. The Village of Burr Ridge is a non-exempt municipality by virtue of its status as a non-home rule community and by having less than 10% of our housing that has been defined as affordable.

Illinois Housing and Development Authority (IHDA) defines an affordable owner occupied housing unit for a 1-person household in the Village of Burr Ridge as a unit that is valued at \$131,667 or less. An affordable rental housing unit, a 0-bedroom unit in the Village of Burr Ridge is defined as a unit that rents for \$889 per month or less. As per the 2017 American Community Survey's 5-Year Estimates, the Village of Burr Ridge currently has 217 affordable housing units and a total of 4,686 housing units. The Illinois Affordable Housing Planning and Appeal Act requires that non-exempt municipalities prepare and submit an affordable housing plan.

In response to this Act, the Village of Burr Ridge adopted an Affordable Housing Plan on June 13, 2005. As per state guidelines, Burr Ridge updated

the plan in 2014. In January 2019 the IHDA informed Burr Ridge it needed to update the plan.

Attached is a resolution approving the updated affordable housing plan for Burr Ridge. The update does not change the substance of the plan but only changes the numbers to reflect current population and housing counts.

It is our recommendation: that the Resolution be adopted.

8. CONSIDERATIONS

A. Sterigenics Update

At the March 11 meeting, the Board of Trustees directed staff to prepare a letter acknowledging the additional testing done by Willowbrook and the EPA and withdrawing our request for additional testing. The Board also directed staff to prepare a letter to the Governor thanking him for his actions relative to the closing of Sterigenics.

On March 14, Assistant to the Administrator Evan Walter traveled to Springfield to testify before the Senate Environment and Conservation Committee in support of Senator John Curran's legislation, which would establish regulations regarding permitting, notification, and emissions standards of Ethylene Oxide. Two of the three bills were successfully approved out of committee, where more specific language will be added to strengthen their legislative intent. Mr. Walter was also able to meet with several policy and lobbying groups who have offered to assist in the legislative process.

On March 29, the Illinois Department of Public Health (IDPH) released their long-anticipated cancer incidence study report of the area around Sterigenics. The report created Study Area 1 (15 square miles around Sterigenics) and Study Area 2 (40 square miles around Sterigenics, including all of Study Area 1) and compares the rate of cancer cases in each Area to those observed statewide as well as those observed in the collar counties. The study accounts for data over a period from 1995-2015. Staff is conducting further analysis on the study, but the major findings from the report are as follows:

- Significantly elevated Hodgkin's lymphoma cases in females were observed in study area 1 as compared to county and state averages.
- Female breast cancer was elevated in both study areas when compared to the state average; the elevation, however, became non-significant when compared to the collar county average. This rate was higher than the DuPage County incidence rate.
- Trends showed a monotonic increase with time in female non-Hodgkin's lymphoma, with statistical significance occurring in the most recent time period, 2009-2015.
- Pediatric (under 18 years of age) lymphoma was observed to be elevated over the entire study period in females of both study areas.

- Other adult cancer sites observed to be elevated include prostate cancer, and female pancreatic, ovarian, and bladder cancers. Also, female leukemia was found to be significantly lower than expected, and lung cancer seemed to be lower in both males and females.
- The study's presented the conclusion that the results, when taken as a whole, indicated that some cancers were elevated in populations living near the Sterigenics facility in Willowbrook. Many apparent differences and inconsistencies, however, existed between genders, across study areas, and among cancer sites. Further studies, preferably with larger populations and multiple facilities, were strongly recommended to confirm the study's findings.

The Environmental Quality Commission will meet on April 9 (7 pm at the Village Hall) at which time they will be discussing strategies regarding potential legislative remedies to this matter. Officials from other communities and Springfield will be invited to attend this meeting and provide input to the Committee on these matters. All Village officials as well as residents and business owners within the community are also encouraged and invited to attend.

The Attorney General lawsuit against Sterigenics is scheduled to resume in DuPage County Court on April 11. Assistant to the Administrator Evan Walter is planning to attend this hearing and provide an update thereafter.

B. Sports Facility Advisory Update

As part of its feasibility study process, the Village and its consultant, Sports Facilities Advisory (SFA), jointly hosted a total of four community meetings on March 21 and 22 to gather perspective and feedback from community members on the proposed sports facility development concept in downtown Burr Ridge. The town hall discussion, held March 21 at Crowne Plaza, was attended by approximately 30 people, including members of the Village Board, Plan Commission, Pathway Commission, and Stormwater Committee, as well as members of the business community and residents, including two former Village Presidents. On March 22, three separate stakeholder discussions were held at Village Hall as follows: 9am (Village officials and staff); 10am (officials and staff of other government agencies); and 11am (members of the Burr Ridge business community). In total, approximately 50 combined people attended the three stakeholder meetings on March 22, including representatives from the Illinois Basketball Hall of Fame and Museum. Overall, many questions were asked of SFA and staff by attendees at each of the meetings. Questions primarily discussed the potential location of the facility, its uses, financing options, traffic impacts, as well as how it would be used as an economic development driver for the Village. Staff notes that SFA was very professional in their approach and took time to explain the concept of a sports facility as they provided answers; it was noted by some attendees that this approach was beneficial to increasing their understanding of the project. While SFA did not state that the facility was certain to be feasible, they did note that

the Village possesses many of the local and regional advantages that they traditionally look for when analyzing such facilities.

C. Arbor Day Week, April 21-27, 2019

Attached is the annual Proclamation designating April 21-27, 2019 as Arbor Day Week. Arbor Day is always the last Friday in April. It is held to encourage planting of trees and dates back to 1872 in the United States. The Village of Burr Ridge celebrates Arbor Day with the planting of a tree (typically at a local school).

This year's Arbor Day is being held in honor of longtime Village Arborist Gary Gatlin. Gary passed away in 2018. Gary was the Village Arborist for 17 years and participated in the annual Arbor Day tree planting each of those years. For the April 26, 2019 Arbor Day tree planting, a tree will be planted at the Village Hall with a small commemorative plaque honoring Gary's service to the Village. Additional details regarding this event will be provided in the coming days.

It is our Recommendation: that the Proclamation is approved.

D. Facility Needs Assessment in Consolidating Public Works Facilities

The FY18-19 budget includes funds to conduct a facility needs assessment in consolidating two Public Works Department sites. The assessment would consider existing uses at 9400 Garfield Avenue (a.k.a. "Rustic Acres"), which includes the Department's salt storage bins, then evaluate existing space, constraints, and functions of the site from which the Department operates at 451 Commerce Street. The outcome of the assessment would provide conceptual options and costs for future consideration when consolidating all storage and operational uses into our Public Works building upon the sale of Rustic Acres.

The Village solicited proposals from design consultants to provide architectural and engineering services in this facility needs assessment. Proposals were requested to evaluate space requirements for existing and future functions, especially equipment and material storage, while assessing environmental constraints of the adjacent floodplain and wetlands. Meetings with Village staff and our building tenant, Nanophase Technologies Corporation, were also requested. The selected consultant was requested to present concepts and cost estimates to the Village Board by June 2019.

Seven (7) consulting firms submitted proposals and prices for this scope of services. Staff from both the Administration and Public Works Departments used a qualifications-based process in evaluating the proposals and considered each firm's capabilities and relevant experience, understanding and project approach, review of comparable projects completed by the firm, and categorized costs.

The firm of Legat Architects, Inc. of Oak Brook, Illinois, provided a detailed scope of services that meets the needs and schedule of the Village, and proposed a cost that provided the greatest value to the Village in the amount not to exceed \$14,000. This firm is highly experienced with municipal government, and has successfully completed similar studies for the public works departments in Lisle, Algonquin, and Arlington Heights, and also has extensive experience managing construction of large facilities for the Village of Barrington and College of DuPage. As seen in the attached excerpt from their proposal, the assessment by Legat Architects will thoroughly analyze our needs and site challenges, will engage all Public Works employees to gain an understanding, and will ensure the site can be designed to provide the most efficient operations.

Adequate funds have been budgeted in the FY18-19 General Fund Budget for this study.

It is our Recommendation: that a professional services contract for a facility needs assessment be awarded to Legat Architects Inc., of Oak Brook, Illinois, in an amount not to exceed \$14,000.

E. Renewal of Street Sweeping Contract

Street sweeping is essential to keep the Village streets cleaned from accumulated debris including stones, grass, dirt, and trash. This service is not only aesthetic but also benefits the environment by limiting the debris and pollutants that enter the storm sewer system and waterways. In 2018 the Village contracted for street sweeping services in lieu of replacing an 18-year old street sweeper in the Public Works Department. The equipment replacement cost for this unit was more than \$20,000 over a normal 15-year lifetime, and the operational costs for in-house sweeping included \$8,000 for waste disposal and \$3,000 for fuel.

The Village Board approved a contract with Lakeshore Recycling Systems of West Chicago, Illinois, for the 2018 Street Sweeping Services. The initial contract term was May 15, 2018 to December 31, 2018, with the option for four (4) annual renewals pending successful performance of the contract each term. Lakeshore Recycling Services has performed satisfactorily during the initial contract period in 2018.

The Village-wide Street Sweeping Services Contract renewal term would increase 2018 prices using a Consumer Price Index adjustment for the previous 12 months, which would be a 1.4 percent increase. This is less than the 2.0 percent increase estimated in the FY2019-20 preliminary budget for the General Fund. The 2019 contract total amount would therefore be \$26,736. With street sweeping performed contractually, fiscal savings are realized in the General Fund budget while Operations Division employees in our Public Works Department can be better utilized for other critical duties such as storm sewer repairs, street patching, Village building maintenance, and service requests.

It is our recommendation: that a contract be awarded for 2019 Street Sweeping Services to Lakeshore Recycling Systems of West Chicago, Illinois, in the amount of \$26,736.

F. Spring Tree Purchase

The Municipal Land & Forestry Division of the Public Works Department will plant 70 trees this Spring using our in-house crew and equipment. Trees would be purchased through the Suburban Tree Consortium (STC), which is a coalition of 40 member municipalities including Burr Ridge and organized by the West Central Municipal Conference. The STC provides a joint contract with area nurseries growing trees according to predetermined specifications, whereby municipalities' buying power are increased, and tree mortalities are decreased by more stringent specifications and better relationships with area nurseries.

A listing of tree species and quantities ordered for the Spring planting is attached. These trees will be ordered from participating STC nurseries including Spring Grove Nursery of Mazon, IL, Doty Nurseries LLC of Maple Park, IL, and Hinsdale Nurseries of Willowbrook, IL. The total cost of the tree purchases will not exceed \$15,260. Deliveries are expected to begin the week of April 22.

In addition to the above, a gingko tree will be donated to the Village by Doty Nurseries in the memory of Gary Gatlin, former arborist of the Village of Burr Ridge and past-president of the Suburban Tree Consortium. This tree will be planted on Arbor Day, April 26, 2019.

It is our recommendation: that contracts be awarded through the Suburban Tree Consortium to Spring Grove Nursery, Doty Nurseries LLC, and Hinsdale Nurseries to purchase 70 trees for Spring 2019 planting in an amount not to exceed \$15,260

G. Purchase of Replacement Public Works Vehicle (Dump Truck with Plow)

As discussed at the Special Budget Workshop Meeting of March 18, 2019, the proposed FY19-20 budgets for the Capital Equipment Replacement Fund and the Water Fund are allocating a total of \$199,000 for replacement of Unit 33, which is a 2004 Navistar 4900 tandem axle dump truck and plow. Repairs have totaled over \$16,000 in the past three years on this 15-year-old truck, and its tailgate is failing. This is a front-line truck used year-round for water main repairs and material hauling, as well as snow and ice operations.

The Department of Public Works would replace Unit 33 with a new 2020 Peterbilt Model 348 heavy-duty tandem axle truck and recommends that the Village utilize prices obtained by the National Joint Powers Alliance (NJPA) Cooperative Agreement to purchase this vehicle. NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts, which local distributors utilize for the benefit of municipalities under the Illinois

Governmental Joint Purchasing Act, 30 ILCS 525/2. Therefore, use of the NJPA cooperative agreement (Contract 081716-PMC), is an efficient method to procure this unit and obtain for the Village the most advantageous pricing.

The truck would be purchased from JX Truck Center, of Bolingbrook, Illinois, which is the Peterbilt local distributor. The truck would be upfitted with a dump body, lights, snow plow, and salt spreading equipment by Monroe Truck Equipment, as has been done with all the Department’s plow trucks. The 2004 Navistar 4900 dump truck would be disposed later by auction.

The Public Works Director is requesting authorization to order the vehicle from JX Truck Center prior to May 1, 2019, to ensure the unit is procured, upfitted, and delivered prior to December 2019.

A summary of costs to purchase the truck and associated equipment from JX Truck Center is detailed in the attached quotation and summarized below, which costs include delivery, title, and license of the vehicle to Burr Ridge:

2020 Peterbilt 348 tandem axle cab & chassis	\$ 101,033.94
Stainless dump body, plows, lights, and salt spreader:	\$ 95,435.00
<hr/>	
Total costs :	\$ 196,468.94

The total costs for this vehicle replacement are \$2,531 less than the total funds budgeted for this unit. As recommended at the budget workshop, the total cost of this vehicle will be shared equally between the Capital Equipment Replacement Fund and the Water Fund

It is our recommendation: that the purchase of (1) 2020 Peterbilt 348 dump truck with snow plow and salt spreading equipment, using National Joint Powers Alliance joint purchasing contract prices from JX Truck Center, of Bolingbrook, Illinois, in the amount not to exceed \$196,468.94 for delivery after May 1, 2019 be approved.

H. 2019 Crack Sealing Program

Crack sealing the pavement cracks reduces water penetration beneath the road surface, which protects the pavement from damage during wintertime freeze-thaw cycles. This process is an effective and economical means of preventative pavement maintenance, reduces annual maintenance expenses, and extends the useful life of the roadway. The Engineering Division of the Public Works Department typically schedules streets for crack sealing at periods of 3 years and again at 8 years after its last resurfacing to optimize timing for this treatment.

The Village’s Engineering Division joined with eight other municipalities and DuPage County in the Municipal Partnering Initiative (MPI) aggregated bid for crack sealing services. This joint process provides an economy of scale to potential bidders and results in reduced costs to these agencies. The lowest

responsive and responsible bidder in the MPI bid was Denler, Inc., of Mokena, Illinois.

The 2019 contract unit prices provided by Denler, Inc. are 9.8% less than the 2018 unit prices and their performance in the Village's prior contracts was satisfactory. Therefore, a contract with Denler, Inc. is recommended using 2019 unit prices as shown in the attachment.

By applying the MPI joint bid prices to the quantities needed for streets scheduled in the Village's 2019 Crack Sealing Program, the contract total would not exceed \$65,000, which is the FY 2019-20 budget for this work

It is our recommendation: that a contract be awarded for 2019 Crack Sealing Program to Denler, Inc., through the Municipal Partnering Initiative (MPI) aggregated bid process, in an amount not to exceed \$65,000.

I. Video Surveillance Cameras Agreement – Devon Ridge

The Devon Ridge Homeowners' Association approved the Agreement Regulating Video Surveillance Cameras at their last Homeowners' Association meeting (see attached). Devon Ridge will be the 14th neighborhood to take advantage of the Neighborhood Video Surveillance Program. The Devon Ridge Homeowners' Association is investing \$14,467 into their system.

It is our recommendation: that the request from Devon Ridge Homeowners' Association to install cameras at the entrance to their subdivision be approved and that the Mayor be authorized to sign an agreement memorializing the approval of this request.

J. Resignation of Probationary Police Officer Jamie Kroll

Enclosed please find a letter from Probationary Police Officer Jamie Kroll tendering her resignation from the Burr Ridge Police Department effective March 11, 2019.

It is our recommendation: that Jamie Kroll's letter of resignation be received and filed.

K. Hiring of Replacement Patrol Officer to Fill Vacancy of Jamie Kroll

Chief John Madden is recommending the patrol officer vacancy created by Probationary Officer Jamie Kroll's resignation be filled. The Board of Fire and Police Commissioners will begin the entry level testing process once the hiring of a replacement police officer is approved by the Board of Trustees.

It is our recommendation: that the BFPC be authorized to fill the vacancy created by Probationary Officer Jamie Kroll's resignation.

L. Vendor List

Attached is the vendor list dated March 25, 2019, in the amount of \$422,858.96 for all Funds, plus \$185,757.30 for Payroll, for a Grand Total of \$606,616.26, which includes special expenditures of \$28,846.80 for tree pruning by Winkler's Tree Service.

It is our recommendation: that the Vendor List of March 25, 2019 be approved.

M. Vendor List

Attached is the vendor list dated April 8, 2019, in the amount of \$122,404.98 for all Funds, plus \$181,314.59 for Payroll, for a Grand Total of \$303,719.57, which includes special expenditures of \$48,833.00 for a 2019 F-250 truck from Currie Motors.

It is our recommendation: that the Vendor List of April 8, 2019 be approved.



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Office of the Chief of Police

Life-Saving Service Award

AWARDED TO OFFICER TIMOTHY LESNIAK, for his actions on January 12th, 2018 at 0033 hours while investigating a disabled vehicle parked in the roadway on Veterans Blvd west of County Line Rd. Officer Lesniak approached the vehicle and spoke with the driver who informed Officer Lesniak he believed his friend located in the backseat overdosed on heroin. Officer Lesniak observed a male in his 20's on the backseat unconscious with extremely shallow breathing and sweating profusely.

Officer Lesniak immediately administered two doses of Narcan through each nose nostril of the victim. A few minutes later the victim regained consciousness. Tri-Sate Paramedics arrived on scene and transported the victim to Hinsdale Hospital where he made a full recovery.

Officer Lesniak's life-saving efforts brings praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer. Officer Lesniak's immediate supervisor Sergeant Michael Barnes, and the members of the supervisory staff were sufficiently impressed by his actions in this case that they unanimously recommended he be officially recognized by the department.

I wholeheartedly concur with the recommendation of the staff and I am pleased to award Officer Timothy Lesniak with this Life-Saving Service Award.

Awarded on 25 March 2019 by order of:



John W. Madden Jr.

Chief of Police



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Office of the Chief of Police

Life-Saving Service Award

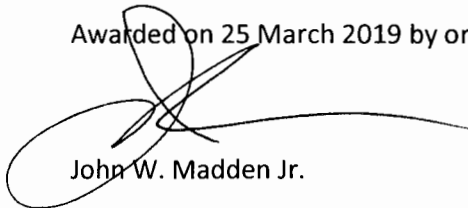
AWARDED TO OFFICER THOMAS MCKNABB, for his actions on January 6th, 2018 at 1740 hours while responding to a report of a male in his 30's who overdosed on heroin in the 100 block of Northgate Place.

Officer McKnabb arrived on scene within two minutes of receiving the call for service. He entered the residence with his go-bag containing Narcan. Officer McKnabb quickly assessed the victim determining his condition was critical. Officer McKnabb administered two doses of Narcan through each nose nostril of the victim. After administering the second dose of Narcan, Officer McKnabb observed the victim's breathing clearly improve as he remained unconscious. Pleasantview Paramedics arrived on scene, continued treatment and transported the victim to LaGrange Hospital where he made a full recovery. The victim later thanked Officer McKnabb at the hospital for saving his life.

Officer McKnabb's life-saving efforts brings praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer. Officer McKnabb's immediate supervisor Sergeant Ryan Husarik, and the members of the supervisory staff were sufficiently impressed by his actions in this case that they unanimously recommended he be officially recognized by the department.

I wholeheartedly concur with the recommendation of the staff and I am pleased to award Officer Thomas McKnabb with this Life-Saving Service Award.

Awarded on 25 March 2019 by order of:



John W. Madden Jr.

Chief of Police



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Office of the Chief of Police

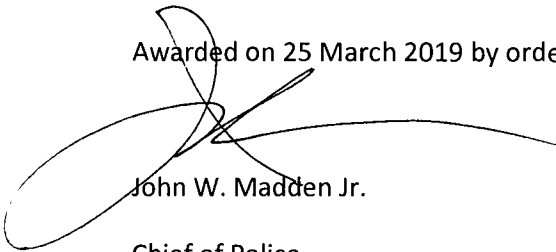
Life-Saving Service Award

AWARDED TO OFFICER LUKAS WEEKS, for his actions on September 23th, 2018 at 1144 hours while responding to an ambulance assist at Brookdale Assisted Living located at 6801 High Grove Blvd for a report of a 58-year-old female that was unconscious and not breathing. Upon his arrival Officer Weeks entered Brookdale Assisted Living with his Automated External Defibrillator (AED) and located the victim lying on her back on the first floor. Officer Weeks checked for a pulse after confirming she was not breathing. Officer Weeks did not find a pulse. He immediately attached the electrodes from his AED to the victim. Officer Weeks delivered a shock to the victim after the AED indicated that a shock was advised. Officer Weeks continued doing CPR as the AED indicated he should do. Paramedics arrived on scene and assessed the victim finding she now had a pulse. The victim was transported to Hinsdale Hospital where she is in recovery.

Officer Weeks' life-saving efforts bring praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer. Officer Weeks' immediate supervisor Sergeant Luke Vulpo, and the members of the supervisory staff were sufficiently impressed by his actions in this case that they unanimously recommended he be officially recognized by the department.

I wholeheartedly concur with the recommendation of the staff and I am pleased to award Officer Lukas Weeks with this Life-Saving Service Award.

Awarded on 25 March 2019 by order of:



John W. Madden Jr.
Chief of Police



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Office of the Chief of Police

Life-Saving Service Award

AWARDED TO OFFICER'S KYLE JAROLIMEK, BRANDON WATSON, and BRIAN GUTIERREZ, for their actions on January 16th, 2019 at 0633 hours while responding to an ambulance assist at Lifetime Fitness located at 601 Burr Ridge Pkwy for a report of a male subject that collapsed and was not breathing. Upon arrival responding Officers located the victim lying on his back on the second floor. The victim was found to be in full cardiac arrest. Officer Watson began CPR while Officer's Jarolimek and Gutierrez attached an Automated External Defibrillator (AED) to the victim. The AED prompted officers to deliver a shock to the victim which they successfully did. The AED then indicated to continue CPR. Officer's Watson and Gutierrez continued CPR until Pleasantview Paramedics arrived. Pleasantview Paramedics found the victim to have a pulse. Paramedics transported the victim to LaGrange Hospital where he regained consciousness and soon after was taken into surgery to open a blocked artery to the heart. The 51-year-old victim is expected to make a full recovery.

The life-saving efforts performed by these officers bring praise to the entire department and is an excellent example of the qualities of a Burr Ridge Police Officer. These Officer's immediate supervisor's, Sergeant Luke Vulpo and Sergeant Michael Barnes, along with members of the supervisory staff were sufficiently impressed by their actions in this case that they unanimously recommended they be officially recognized by the department.

I wholeheartedly concur with the recommendation of the staff and I am pleased to award Officer's Kyle Jarolimek, Brandon Watson and Brian Gutierrez with this Life-Saving Service Award.

Awarded on 25 March 2019 by order of:

John W. Madden Jr.

Chief of Police

**NOTICE OF PUBLIC HEARING REGARDING
THE VILLAGE OF BURR RIDGE'S
FISCAL YEAR 2019-20 BUDGET**

The Corporate Authorities of the Village of Burr Ridge will conduct a public hearing to consider the tentative Budget for Fiscal Year 2019-20 (commencing May 1, 2019 and ending April 30, 2020) on April 8, 2019, at 7:00 p.m. in the Village Hall Board Room located at 7660 County Line Road, Burr Ridge, Illinois 60527.

This hearing shall be open to the public. Any person desiring to appear at the public hearing and provide comments on the tentative Budget for Fiscal Year 2019-20 to the Corporate Authorities will be heard. The tentative Budget is available and may be inspected by the general public at the Village Clerk's Office located at 7660 County Line Road, Burr Ridge, Illinois 60527, phone number 630-654-8181.

VILLAGE OF BURR RIDGE, ILLINOIS

April 8, 2019

PRESIDENT'S BUDGET MESSAGE

Budget Highlights

The Village Board reviewed Staff's proposed Budget in detail at the March 18, 2019 workshop and, as a result, a few changes have been made to the proposed Budget. The Budget is now in final form. The total FY 19-20 Expenditure Budget, including transfers, amounts to \$21,191,260.

General Fund

The FY 19-20 General Fund Budget reflects a surplus of \$42,975, after \$250,000 was transferred to the Capital Projects Fund; \$125,000 transferred to the Sidewalk/Pathway Fund; and \$50,000 transferred to the Equipment Replacement Fund. This surplus is due in large part to increases in building permit fees and Sales Tax growth.

Revenues

Revenues for the FY 19-20 General Fund are estimated to be \$8,976,380, which is 1.2% more than the FY 18-19 Budget of \$8,871,650.

Expenditures

The FY 19-20 Expenditures Budget is \$8,933,405, which is 1.0% more than the FY 18-19 Expenditure Budget of \$8,846,640.

Special Revenue Funds

MFT Fund

The FY 18-19 MFT Fund Budget includes a transfer of \$275,000 to the Capital Improvements Fund to help fund the 2019 Road Program. This transfer represents the available funds expected to be approved by IDOT (Illinois Department of Transportation) for the 2019 Road Program.

Hotel/Motel Tax Fund

This year the Hotel/Motel tax will generate \$647,419. The majority of this revenue will be used to fund the marketing plan for Burr Ridge hotels, pay for gateway landscape maintenance, and Village-sponsored programs and events.

Capital Projects Funds

Capital Improvements Fund

All non-enterprise fund capital improvements are expensed out of the Capital Projects Fund. With this in mind, revenues will come from grants and transfers from other funds and resources. The total FY 19-20 Capital Improvements Budget is \$1,189,225, which includes the cost of the 2019 Road Program in the amount of \$727,035.

Sidewalk/Pathway Improvement Fund

The FY 19-20 Sidewalk/Pathway Budget includes expenditures in the amount of \$892,005 for projects and annual maintenance. It is expected that the Sidewalk/Pathway Fund will be depleted by the end of FY 19-20 and all future sidewalk projects will have to compete with the Road Program for limited Capital Improvement funding.

Capital Equipment Replacement Fund

The Capital Equipment Replacement Fund was established to account for larger vehicle and equipment replacement. This fund currently has a beginning fund reserves of \$386,326, and it is anticipated that \$112,000 will be spent in FY 19-20. As indicated above, a transfer of funds from the General Fund to the Equipment Replacement Fund in the amount of \$175,000 will be made.

Stormwater Management Fund

The Stormwater Management Fund was established to better account for stormwater-related revenues and expenditures. The Fund currently has a beginning fund balance of \$31,423 and it is anticipated that it will have an ending fund balance at the end of FY 19-20 of \$5,323. \$62,100 in projects is budgeted in FY 19-20.

Debt Service Fund

The Debt Service Fund includes one debt issue – the Police Facility bonds, which has been refinanced until FY 2022-23.

Water Fund

In FY 19-20 the Water Fund Budget shows a planned deficit in the amount of \$499,830. Projected revenues for the Water Fund in FY 19-20 are \$6,167,875 or 8.3% more than the FY 18-19 Budget of \$5,693,410. The FY 19-20 Expenditure Budget amounts to \$6,667,705, which is 15.5% more than the FY 18-19 Budget. A 5-year rate adjustment

plan has been put in place to provide for future Capital Projects and bring reserves back up in this Fund.

Sewer Fund

The Sewer Fund was established to maintain the sewer system in the Cook County portion of the Village. Revenues in the amount of \$491,200 are projected for FY 19-20, with expenditures in the amount \$494,780. A 5-year rate adjustment plan has been put in place for this Fund.

Information Technology Fund

The Information Technology Fund accounts for all costs related to delivery of information services to the internal departments of the Village. FY 19-20 revenues are estimated at \$334,645, which is comprised primarily of Transfers from the General, Water, and Sewer Funds. FY 19-20 Expenditures are estimated at \$372,780.

Police Pension Fund

The FY 19-20 Police Pension Fund revenues are estimated at \$1,715,605, of which \$758,505 is projected to be collected from property taxes. This amount equals the Village's required contribution under the State law. Total pension/disability payments equal \$1,232,250. Pension/disability payments include five police officers on permanent disability, 14 retirees and one survivor spouse. Total Police Pension Fund expenditures equal \$1,305,885.

Details of each Budget are included in the Budget document. Are there any questions?

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

February 25, 2019

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of February 25, 2019 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Acting President Zach Mottl.

PLEDGE OF ALLEGIANCE Pledge of Allegiance was recited

ROLL CALL was taken by the Deputy Village Clerk Evan Walters and the results denoted the following present: Trustees Franzese, Mottl, Paveza, Snyder, Schiappa, and Mital. Also present were Village Administrator Doug Pollock, Assistant to the Village Administrator Evan Walter, Police Chief John Madden, Deputy Chief Marc Loftus, Public Works Director Dave Preissig, and Village Attorney Scott Uhler.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Acting President Mottl, motion was made by Trustee Snyder and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (Except 8J), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Franzese, Paveza, Schiappa, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

APPROVAL OF REGULAR BOARD MEETING MINUTES OF FEBRUARY 11, 2019 was approved for publication under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF WATER COMMITTEE MEETING MINUTES OF FEBRUARY 11, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF ENVIRONMENTAL QUALITY COMMISSION MEETING MINUTES OF FEBRUARY 12, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF PLAN COMMISSION MEETING MINUTES OF FEBRUARY 18, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

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RECEIVE AND FILE DRAFT OF ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES OF FEBRUARY 20, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

APPROVAL OF RESOLUTION EXTENDING THE VEGETATION MANAGEMENT AGREEMENT WITH COMMONWEALTH EDISON CONCERNING THE 138kV TRANSMISSION LINE AREA The Board, under the Consent Agenda by Omnibus Vote, adopted the Resolution.

THIS IS RESOLUTION NO. R-07-19

APPROVAL OF REQUEST FOR PROPOSAL FOR BROKERAGE SERVICES RELATED TO GROUP HEALTH INSURANCE BENEFITS FOR FY 19-20 The Board, under the Consent Agenda by Omnibus Vote, approved the Request for Proposal.

APPROVAL OF RECOMMENDATION TO RATIFY EMERGENCY PURCHASE OF ROAD SALT The Board, under the Consent Agenda by Omnibus Vote, ratified the purchase from Detroit Salt Company through the DuPage County Division of Transportation in the amount of \$22,160 and the total contract increased \$50,363 to the amount not to exceed \$157,803.

APPROVAL OF REQUEST FOR RAFFLE LICENSE FOR GOWER SCHOOL PTO AND HOSTING FACILITY LICENSE FOR GOWER MIDDLE SCHOOL FOR ITS FUN FAIR ON MARCH 8, 2019 The Board, under the Consent Agenda by Omnibus Vote, approved the Request for Raffle License.

APPROVAL OF VENDOR LIST DATED FEBRUARY 25, 2019 IN THE AMOUNT OF \$514,479.68 FOR ALL FUNDS, PLUS \$190,969.65 FOR PAYROLL, FOR A GRAND TOTAL OF \$705,449.33 WHICH INCLUDES SPECIAL EXPENDITURES OF \$30,580.80 FOR TWO DELIVERIES OF ROAD SALT AND \$199,273.31 FOR PURCHASE OF A PETERBUILT DUMP TRUCK WITH PLOW. The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending February 25, 2019 in the amount of \$514,479.68 for all funds, plus \$190,969.65 for Payroll for the period ending February 9, 2019 which includes special expenditures of \$30,580.80 for two deliveries of road salt and \$199,273.31 for purchase of a Peterbuilt Dump Truck with Plow.

At the request of Acting Village President Mottl, Motion was made by Trustee Snyder and seconded by Trustee Mital to allow items on the Agenda to be presented out of order.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Franzese, Paveza, Schiappa, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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CONSIDERATION OF RECOMMENDATION TO AWARD CONTRACT TO SPORTS FACILITY ADVISOR (SFA) FOR CONSULTANT SERVICES RELATED TO FEASIBILITY STUDIES OF DOWNTOWN SPORTS FACILITY IN AN AMOUNT NOT TO EXCEED \$51,750

Assistant to the Village Administration Evan Walter stated four very qualified responses were received for the consulting services. It is the Economic Development Committee's recommendation to award the contract to Sports Facility Advisor (SFA). Mr. Walter introduced Evan Eleff, COO of SFA, who presented a brief overview of the company and their proposal for Burr Ridge. SFA has four suites of service, Plan, Fund, Open, and Manage Sports Complexes. Sports have evolved to encompass not only sports, but also recreation, events, entertainment, and wellness. SFA's mission is to serve communities and to dramatically improve health and economic vitality. Youth and Amateur Sports Tourism has exploded with a focus on competitive sports and travel sports. Their service will provide a focus on early concept development, feasibility and forecasting to determine the best path forward for Burr Ridge. He presented a twelve-week timeline if services are approved. Mr. Walter mentioned SFA was not only the most qualified firm but also offered the quickest turnaround time with the most competitive pricing.

Trustee Mital questioned what could be expected from SFA at the end of the twelve-week study. Mr. Eleff explained a recommendation of feasibility will be presented with a clear and concise path forward, evaluating various options.

Trustee Paveza expressed an interest in revenue stream and cost. Mr. Eleff explained all projections and analyses are based on real world operations. Detailed financial forecast will include significant detail in different programs, fees, number of registrants based on operations.

Trustee Franzese requested explanation as to how SFA will tap into Chicago area market. Mr. Eleff explained step by step process of analyzing data, competition, socioeconomic factors, management group and growth in participation rates.

Trustee Schiappa explained the property being considered is the TCF Bank property.

Motion was made by Trustee Snyder and seconded by Trustee Schiappa to award the contract for consulting services to Sports Facility Advisory of Clearwater, Florida in the not-to-exceed amount of \$51,750.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Schiappa, Mital, Paveza, Franzese, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

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CONSIDERATION OF ECONOMIC DEVELOPMENT INCENTIVE BETWEEN OREMUS MATERIALS AND THE VILLAGE

Assistant to the Administrator Evan Walter explained this would be a sales office. There would be no ancillary concrete mixing or materials and trucks stored on site. Under direction of the Economic Development Committee staff formulated a prospective and tentative offer for a sales tax rebate of 50% over five years. Projected retail sales revenue is \$150,000,000 to \$160,000,000 in the first five years equating to \$2,000,000 sales tax revenue, with \$1,000,000 abatement back to Oremus, which leaves \$1,000,000 in tax revenue to the Village. After the first five years the Village would retain the full amount of sales tax revenue. Staff and the EDC determined Oremus Materials meets the standard for revenue generation, for being a targeted business and other capacity factors. This incentive relates to two Strategic Goals established by the Board in 2017, diversifying Village revenues and attracting revenue businesses.

Trustee Schiappa stated he was approached by Mr. Oremus for assistance in re-establishing the family business in Burr Ridge.

Trustee Paveza stated it is a definite increase in revenue that should be considered.

Trustee Franzese reminded of the upcoming Tri-State Reconstruction project and believes this company could be an integral part of that project.

Mr. Oremus expressed appreciation to the Village for welcoming his business.

Motion was made by Trustee Schiappa and seconded by Trustee Mital to Consider the Incentive Agreement between Oremus Materials and the Village.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Mital, Snyder, Paveza, Franzese, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

RESIDENT COMMENTS

Resident Betsy Levy complimented Trustee Mottl for bringing a new energy and perspective to the Village. She stated the Village Board is elected to promote and improve the Village and not engage in public humiliation of Village Officials.

Resident Laurie Chang expressed support for Trustee Mottl and his concern for the Village and residents.

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Resident Richard Morton expressed gratitude for everyone who worked to get Sterigenics shut down but the fight needs to continue. He expressed concerns that Sterigenics may be responsible for incidents of cancer in the area.

Resident Yvonne Mayer requested the Board vote for Trustee Mottl to step down as Acting Village President.

Resident Elena Galinski expressed support for Trustee Mottl and encouraged the Board to focus on the Village and not be distracted by politics.

Resident Diane Bolos stated her disappointment with the efforts to remove Trustee Mottl as Acting President.

Resident Linda Lucatoro expressed anger with the character assassination of Trustee Mottl and accusations which are not becoming to the Village and residents.

Resident Cathleen O'Hare criticized Trustee Mottl and requested he be removed as Acting Mayor.

Resident Catherine Greenspan requested Trustees remain professional as they are representatives of the Village and need to be united.

CONSIDERATION OF DRAFT ORDINANCE ESTABLISHING VALET LICENSING IN BURR RIDGE Village Administrator Doug Pollock stated that per direction from the Board, Assistant to the Village Administrator, Evan Walter, prepared a memorandum describing current code enforcement compliance at restaurants with valet parking, as well as a draft Ordinance.

Trustee Paveza said that he received a request from the Attorney representing Capri. Trustee Paveza said that due to a medical emergency the Attorney could not attend tonight's meeting and asks that the matter be tabled to the next meeting.

Motion was made by Trustee Schiappa and seconded by Trustee Franzese to table Consideration of Draft Ordinance Establishing Valet Licensing until the next meeting on March 11, 2019.

Trustee Snyder questioned why this should be tabled as Capri Restaurant and their Attorney have nothing to do with Valet Service. Trustee Paveza stated the Attorney would like to address the issue.

On Roll Call, Vote Was:

AYES: 4 – Trustees Schiappa, Franzese, Mital, Paveza

NAYS : 2 – Trustees Snyder, Mottl

ABSENT: 0 – None

There being four affirmative votes the motion carried.

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UPDATE REGARDING STERIGENICS IN WILLOWBROOK, IL Village Administrator Doug Pollock explained the process for preparation of the letter that was signed by the Board on February 11, 2019 and sent to the Attorney General seeking immediate shut down of Sterigenics. The process began on February 5, 2019 when the EPA issued new test results that showed higher levels of ETO in the air. Mr. Pollock contacted Acting President Mottl to authorize the letter from the Board to the Attorney General and DuPage States Attorney asking for immediate action. There was some confusion as to whose authority was required for that letter. Trustee Mottl interpreted Mr. Pollock's conversation to mean approval from the Acting President was required. Such approval is not required. The Village Administrator has authority to direct the Village Attorney to prepare a draft letter for consideration by the Village Board. Mr. Pollock spoke with Trustee Franzese on February 6, 2019 as Chairman of the Environmental Quality Commission to advise him of the preparation of the letter. Staff also posted an update regarding Sterigenics on the Village Website indicating the Villages of Willowbrook and Burr Ridge and the City of Darien have requested the Illinois Attorney General and the DuPage States Attorney seek an emergency Court Order to immediately shut down Sterigenics until there is definitive proof there is no health hazards to the surrounding communities. This letter should not have been posted to the Website until it was signed by the Trustees on February 11, 2019. Mr. Pollock stated that after conferring with Village Attorney Scott Uhler, it was determined that Acting President Zach Mottl's actions were lawful and did not violate any Village Policy.

Trustee Mottl stated this issue was mentioned at the previous Board meeting and needed to be clarified. Village Attorney Scott Uhler stated the Press Release on Trustee Mottl's campaign website was not a matter of Village business but a private campaign communication and was not an unlawful act or in violation of any Burr Ridge policy.

Mr. Pollock stated that on February 15, 2019 the Governor issued a seal order against Sterigenics which prohibits them from beginning any new processes using Ethylene Oxide. Sterigenics appealed this order under emergency motion on February 19, 2019. A ruling by the Federal Court upholding the order occurred on February 21, 2019. Sterigenics has since filed for a preliminary injunction in Federal Court. The hearing to consider the preliminary injunction will be held February 26, 2019.

Mr. Pollock said the Environmental Quality Commission met on February 12 and have many actions to consider at their next meeting which is March 6, 2019. He continued that the Village of Hinsdale has voted to petition to join the Attorney General and DuPage States' Attorney lawsuit.

Assistant to the Village Administrator Evan Walter stated Willowbrook released results, both indoor and outdoor, which were much higher than what had been recorded by the EPA or any other testing. Some results were so high they were deemed unexplainable in a Willowbrook Press Release. EPA testing is scheduled to conclude by the end of February. Mr. Walter explained the seal order prevents Ethylene Oxide from being used in new processes however they are continuing to off gas and vent. ETO is still being released into the air. Mr. Walter and Trustee Franzese, chairman of the EQC, discussed the possibility of requesting the EPA extend their testing for 30-60 more days. This would

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allow the Village to gather information as to how much ETO was being emitted by Sterigenics. The EPA suggests there may be a secondary source of ETO in the area but do not provide specific details.

Trustee Franzese stated the first meeting of the EQC produced numerous action items which staff is diligently working on for their next meeting in March.

Trustee Snyder questioned if the Village is continuing testing. Trustee Franzese confirmed the testing is finished but continued testing is being considered.

Trustee Mottl would like to consider Mr. Walter's suggestion to request the EPA to extend their testing to determine if the shutdown is affecting air quality. Trustee Mottl questioned if the Village could continue testing. Mr. Walter responded there is nothing on the agenda to expend further money. Mr. Pollock stated he could contact the Village's consultant to get a proposal for the next agenda for consideration to do further testing.

Motion was made by Trustee Franzese and seconded by Trustee Schiappa to prepare a letter to the EPA requesting extended testing for sixty days past their current expiration date

On Roll Call, Vote Was:

AYES: 6 – Trustees Franzese, Schiappa, Paveza, Mital, Snyder, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion passed.

CONSIDERATION OF RESCISSION OF ORDINANCE NO. 1184; AN ORDINANCE APPOINTING ACTING VILLAGE PRESIDENT; CONSIDERATION OF ANY FURTHER ACTION REGARDING ADDRESSING OR FILLING VACANCY IN OFFICE OF VILLAGE PRESIDENT Trustee Schiappa requested this on the agenda due to his concerns of Trustee Mottl and his role of Acting President.

Trustee Mital stated she believes Trustee Mottl is doing a great job leading the Village as Acting President.

Trustee Paveza stated there were concerns of politics being involved with Trustee Mottl acting as Village President, which he believes has happened.

In response to Trustee Snyder, Village Attorney Scott Uhler confirmed Trustee Mottl did nothing unlawful as long as Village resources are not used to engage in private campaign activities. The Press Release was issued from Trustee Mottl's private campaign website and does not involve Village resources or funds and, therefore, is not unlawful.

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Trustee Franzese stated Village resources should not be spent on the School District 86 Referendum. He requested Trustee Mottl step down due to division in the Board due to his politicizing.

Trustee Snyder asked for clarification if the Village has spent any money on the D86 Referendum. Mr. Pollock confirmed the Village has not spent any money directly on the Referendum.

Trustee Schiappa stated there was Staff time spent on the Committee and minutes for a local School Committee focused on District 86 which does not include District 204. He does not believe anyone should act as Village President while campaigning for the position. Trustee Schiappa believes the Board has been polarized by Trustee Mottl's position on D86.

Motion was made by Trustee Schiappa and seconded by Trustee Paveza to remove Trustee Mottl as Acting President and have Trustee Franzese fill the position immediately.

Village Attorney Scott Uhler clarified the Ordinance needs to be rescinded and action taken to fill the resulting vacancy.

Trustee Schiappa amended his motion to rescind Ordinance No. 1184. Trustee Paveza seconded the amended motion.

Trustee Paveza stated, in response to Trustee Snyder, there hasn't been any money spent as of now but if it wasn't for the politicization of the Mayor's position, we wouldn't have had the attorney here all the time which will cost thousands of dollars.

Trustee Franzese requested clarification if Village Attorney had spent time on the referendum. Village Administrator Doug Pollock stated money and Staff time was spent on researching local school issues in general but not on the Referendum. Trustee Franzese questioned if Attorney Uhler spent time researching Village involvement with respect to the referendum. Mr. Uhler confirmed research was done with respect to school related governance matters. Trustee Franzese asked if the Village hired an additional attorney, which Mr. Pollock confirmed.

Trustee Snyder questioned if these fees were incurred under the direction of former Mayor Straub. Mr. Pollock stated it was under direction of the full Board.

Trustee Mital commented that Attorney Uhler has been attending Board meetings prior to the D86 Referendum issue. Mr. Pollock stated he requested Mr. Uhler attend meetings during the interim period where there is no elected Village President.

Trustee Schiappa challenged Trustees to make the right decision and remove politics from the Board.

On Roll Call, Vote Was:

AYES: 3 – Trustees Schiappa, Paveza and Franzese

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NAYS : 3 – Trustees Snyder, Mital and Snyder

ABSENT: 0 – None

There being only three affirmative votes the motion failed to pass

Trustee Mottl clarified that he has never brought the D86 Referendum or other political issues to the Board room.

CONSIDERATION OF CENSURE OF TRUSTEES FOR RELEASE OF CONFIDENTIAL INFORMATION FROM DELIBERATIONS OF CLOSED SESSIONS

Motion was made by Trustee Snyder and seconded by Trustee Mital to censure three Trustees for the release of confidential information from deliberations of a Closed Session.

Trustee Paveza requested clarification of what information was released. Trustee Mottl presented minutes from the previous Board meeting where information from the Closed Session was discussed. Deputy Clerk Walter read the relevant passage from the minutes.

“Trustee Franzese stated Trustee Mottl acted beyond his authority with the Press Release and that he is politicizing Sterigenics. He continued that Trustee Mottl had agreed, when appointed Acting President, that he would not politicize and if he did, he would step down. Trustee Franzese requested he step down as Acting President.

Trustees Paveza and Schiappa agreed with Trustee Franzese that Trustee Mottl is politicizing the Sterigenics issue and asked Trustee Mottl to step down.

Trustee Paveza stated he had agreed with Trustee Franzese that Trustee Mottl was politicizing and that they had not released any information.

In response to Trustee Snyder, Attorney Uhler confirmed nothing in Closed Sessions can be released in Open Meeting unless the Village Board authorizes disclosure. If they are, they are subject to censure.

Trustee Schiappa requested explanation of censure. Mr. Uhler stated elected officials cannot be disciplined or removed from Office except by the voters. The Attorney General’s Office indicated if something happens the Board is unhappy with, a motion to censure can be made but there are no other actions that can be taken to remove someone from Office.

On Roll Call, Vote Was:

AYES: 3 – Trustees Snyder, Mital and Mottl

NAYS : 3 – Trustees Franzese, Paveza and Schiappa

ABSENT: 0 – None

There being only three affirmative votes the motion failed

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APPROVAL OF NOMINATIONS TO APPOINT PAUL STETTIN, VICTOR HERNANDEZ, DEBRA HAMLTON, AND SAM ODEH TO THE ECONOMIC DEVELOPMENT COMMITTEE FOR TERMS EXPIRING ON APRIL 30, 2020 AND NOMINATION TO APPOINT TRUSTEE ANITA MITAL AS THE CHAIR OF THE DOWNTOWN BURR RIDGE EVENTS PLANNING COMMITTEE

This item was removed from the Consent Agenda by Trustee Schiappa for clarification of new members of Economic Development Committee. He was under the impression that new members would be chosen from leaders of Burr Ridge businesses or Burr Ridge residents. Assistant to the Village Administrator stated there was an emphasis on Burr Ridge resident or business owner but there was no rule.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder to Approve the appointments.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Mital, Franzese, Paveza, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

OTHER CONSIDERATIONS Trustee Schiappa stated a resident brought it to his attention that there is an effort to boycott Burr Ridge businesses. He encouraged residents in Burr Ridge and neighboring communities to patronize businesses in Burr Ridge.

Trustee Mottl agreed with Trustee Schiappa and stated he is not aware of any businesses being impacted by the boycott.

RESIDENT COMMENTS There were none.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Trustee Franzese requested an update from Public Works on salt quantities. Director of Public Works Dave Preissig thanked the Board for approving the salt purchase on tonight’s agenda. There has been a cumulative total of 41 inches of snow for the season and five freezing rain events. The extended forecast predicts winter continuing deep into March.

Trustee Snyder commended Public Works on their efforts in keeping streets clear. Trustees Mital and Mottl agreed.

NON-RESIDENT COMMENTS Hinsdale resident Dale Pollak addressed the residents about D86 issues. Attorney Uhler advised him this is a school matter and not a jurisdiction of the Village Board. Mr. Pollak stated he is addressing the citizens of the Village. Trustee Mottl explained

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comments should be addressed to the Chair and about items on the agenda. Mr. Pollak continued with his comments.

Other non-residents and members of the audience discussed D86 and Trustee Mottl's private website. Attorney Uhler clarified that the Village Board listens to matters for which they have jurisdiction. This is not the forum for matters the Village cannot control. District 86 matters belong before the School Board and not discussed at Village Board meetings. Due to continued arguing, Trustee Mottl requested one person step down. Chief Madden stepped in to restore order. Mr. Uhler emphasized people are invited to speak at Board meetings however there are matters this Board cannot impact and does not govern.

Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Regular Meeting of February 25, 2019 be adjourned to a closed session for the purpose of approval of Release of Closed Session Minutes and Verbatim Record of December 10, 2018.

Attorney Uhler stated residents and non-residents are allowed to make comments at Board meetings when recognized by the Chair. They will be invited to come to the podium at an appropriate time to speak. There needs to be order so everyone can be heard. There are reasonable limits as to what this Board hears relative to Village business and jurisdiction. He respectfully requested people abide by rules.

Trustee Franzese stated Item 9 on the Agenda was skipped. Some residents came in late and did not have opportunity to sign in. This may have contributed to some of the issues tonight.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Snyder, Mital, Franzese, Paveza, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried and the meeting was adjourned to a Closed Session at 9:10 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2019.

RECONVENED REGULAR MEETING

**PRESIDENT AND BOARD OF TRUSTEES,
VILLAGE OF BURR RIDGE, IL**

February 25, 2019

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of February 25, 2019 was reconvened at 9:29 p.m. with the same Trustees in attendance as immediately preceding the Closed Meeting from 9:12 p.m. to 9:28 p.m.

RECONVENE REGULAR MEETING Motion was made by Trustee Schiappa and seconded by Trustee Snyder that the Regular Meeting of February 25, 2019 be reconvened.

Motion carried by Voice Vote.

CONSIDERATION OF RELEASE OF CLOSED SESSION MINUTES AND VERBATIM RECORD Motion was made by Trustee Schiappa and seconded by Trustee Franzese to release the Closed Session Minutes and Verbatim Record of the Closed Session of December 10, 2018.

On Roll Call, Vote Was:

AYES: 3 – Trustees Schiappa, Franzese and Paveza

NAYS: 3 – Trustees Mottl, Mital and Snyder

ABSENT: 0 – None

There being three affirmative votes, the motion failed.

There being no further business, Motion was made by Trustee Mital and seconded by Trustee Snyder that the Regular Meeting of February 25, 2019 be adjourned. Motion carried by Voice Vote and the Regular Meeting of February 25, 2019 was adjourned at 9:30 p.m.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

J. Douglas Pollock
Village Clerk Pro-Tempore
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2019.

REGULAR MEETING
PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 11, 2019

CALL TO ORDER The Regular Meeting of the President and Board of Trustees of March 11, 2019 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:02 p.m. by Acting President Zach Mottl.

PLEDGE OF ALLEGIANCE Pledge of Allegiance was recited

Acting President Zach Mottl recognized the members of Gower Middle School Scholastic Bowl having won all but two matches this season.

ROLL CALL was taken by the Village Clerk and the results denoted the following present: Trustees Mottl, Paveza, Snyder, Schiappa, Mital, and Franzese (via teleconference; he stated he was out of town on business). Also present were Village Administrator Doug Pollock, Assistant to the Village Administrator Evan Walter, Police Chief John Madden, Deputy Chief Marc Loftus, Public Works Director Dave Preissig, Finance Director Jerry Sapp, Management Analyst Andrez Beltran, Events Coordinator Janet Kowal, Village Attorney Scott Uhler, and Village Clerk Karen Thomas.

Motion was made by Trustee Snyder and seconded by Trustee Mital to approve Trustee Franzese's participation via electronics.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Paveza, Schiappa, Mottl, Franzese

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Trustee Paveza stated he does not ever remember anyone needing to be approved for electronic participation. Village Attorney Uhler answered that it is part of the Open Meetings Act.

Trustee Schiappa wanted to remind everyone of the policies in place to run the Board Meetings. Under the rules established and recorded by this body, the residents shall be permitted to speak and address the Village Board. There is no rule that a resident, or non-resident, must sign in to be allowed to speak. Trustee Franzese interjected that there is no rule you have to speak on an agenda topic and there are 18 rules that must be adhered to. Trustee Mottl stated the Board needs to proceed with the agenda items. There will be opportunity to speak later in the meeting.

RESIDENT COMMENTS

Resident Jerry Sweeney considers what he believes is political activism by the Board with respect to the D86 tax referendum a conflict of interest. He is concerned about Trustee Mottl's support of the Vote No Group and believes it is inappropriate.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 11, 2019

Resident Yvonne Mayer complimented Assistant to the Village Administrator Evan Walter for his work with the Environmental Quality Commission. She stated the purpose of closing comments at the Board meeting is for residents to comment if something comes up during the discussions and requested clarification from the Village Attorney on the issue. Ms. Mayer believes there was a violation of the Rules of Order governing the Village Board. She contends Trustee Mottl was in violation of Rule #9 when he voted on a Motion to remove him as Acting President.

Resident Richard Morton expressed concerns about the cancer risk from the Ethylene Oxide emitted by Sterigenics. The calculated risk exceeds the upper bounds of acceptable risk as cited by EPA. He suggested the Board approve the Agenda item for more air testing and to write letters to State and Federal Representatives and Senators encouraging them to double their efforts to improve the regulatory environment.

Resident Kathleen O'Hare requested Trustee Mottl remove her from his campaign contacts and she returned a campaign sign.

Resident Anastasia Galinski, who will be attending Hinsdale South next year, thanked Trustee Mottl for shedding light on the curriculum inequities in D86.

CONSENT AGENDA – OMNIBUS VOTE After reading the Consent Agenda by Acting President Mottl, motion was made by Trustee Snyder and seconded by Trustee Mital that the Consent Agenda – Omnibus Vote (attached as Exhibit A) (except 6A, 8F), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Paveza; Schiappa, Franzese, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

RECEIVE AND FILE DRAFT OF STORMWATER COMMITTEE MEETING MINUTES OF FEBRUARY 21, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF PLAN COMMISSION MEETING MINUTES OF MARCH 4, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

RECEIVE AND FILE DRAFT OF ENVIRONMENTAL QUALITY COMMITTEE MEETING MINUTES OF MARCH 6, 2019 were noted as received and filed under the Consent Agenda by Omnibus Vote.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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APPROVAL OF RESOLUTION AUTHORIZING SALES TAX REBATE AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND OREMUS MATERIALS The Board, under the Consent Agenda by Omnibus Vote, Adopted the Resolution.
THIS IS RESOLUTION NO. R-08-19

ACKNOWLEDGEMENT OF WITHDRAWAL OF VARIATION FOR LOCATION OF DUMPSTER IN A FRONT YARD (V-05-2019: ST. MARK COPTIC CHURCH) The Board, under the Consent Agenda by Omnibus Vote, acknowledged the withdrawal.

APPROVAL OF CHANGE TO ECONOMIC DEVELOPMENT COMMITTEE MEETING SCHEDULE The Board, under the Consent Agenda by Omnibus Vote, approved the change to the Economic Development Committee Meeting Schedule. The Committee will now meet the first Wednesday of the month at 9:00 a.m. starting April 3.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR VILLAGE-WIDE LANDSCAPE MAINTENANCE TO DESIDERIO LANDSCAPING LLC, OF GRANT PARK, ILLINOIS, IN THE AMOUNT OF \$105,230.00 The Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract.

APPROVAL OF RECOMMENDATION TO AWARD CONTRACT FOR MOSQUITO ABATEMENT TO CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT, INC. IN THE AMOUNT OF \$45,400.00 The Board, under the Consent Agenda by Omnibus Vote, Awarded the Contract.

APPROVAL OF VENDOR LIST DATED MARCH 11, 2019 IN THE AMOUNT OF \$191,464.05 FOR ALL FUNDS, PLUS \$190,542.46 FOR PAYROLL, FOR A GRAND TOTAL OF \$382,006.51 WHICH INCLUDES SPECIAL EXPENDITURES OF \$10,425 FOR ASH TREE REMOVAL, \$34,280.08 FOR ROCK SALT, \$13,026 FOR WATER MAIN REPLACEMENT ENGINEERING SERVICES, AND \$15,990 FOR THE PURCHASE OF A SPEED TRAILER The Board, under the Consent Agenda by Omnibus Vote, approved the Vendor List for the period ending March 11, 2019 in the amount of \$191,464.05 for all funds, plus \$190,542.46 for Payroll for the period ending February 23, 2019, for a Grand Total of \$382,006.51 which includes special expenditures of \$10,425 for Ash Tree Removal, \$34,280.08 for Rock Salt, \$13,026 for Water Main Replacement Engineering Services, and \$15,990 for the Purchase of a Speed Trailer.

APPROVAL OF AN ORDINANCE GRANTING CONDITIONAL SIGN APPROVAL AND SIGN VARIATION AS PER THE VILLAGE OF BURR RIDGE SIGN ORDINANCE FOR APPROVAL OF FOUR SUBDIVISION ENTRYWAY SIGNS AT A SINGLE SUBDIVISION ENTRYWAY AT LAKESIDE POINTE SUBDIVISION (S-02-2019: 11650 BRIDEWELL DRIVE – McNAUGHTON DEVELOPMENT) Trustee Schiappa requested this be removed from the Consent Agenda due to perceived conflict of interest after having received campaign contributions

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President and Board of Trustees, Village of Burr Ridge
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from McNaughton Development. He stated he will abstain from the vote. Trustee Paveza also will abstain from the vote due to having received campaign contributions from McNaughton Development.

Motion was made by Trustee Snyder and seconded by Trustee Mital to approve the Ordinance granting sign approval and sign variation to Lakeside Pointe Subdivision.

On Roll Call, Vote Was:

AYES: 4 – Trustees Snyder, Mital, Franzese, Mottl

NAYS : 0 – None

ABSENT: 0 – None

ABSTAIN: 2 – Trustees Schiappa, Paveza

There being four affirmative votes the motion carried.

THIS IS ORDINANCE NO. A-923-03-19

UPDATE REGARDING STERIGENICS IN WILLOWBROOK, IL Village Administrator Doug Pollock stated the letter was sent to the US EPA requesting an extension of ambient air testing be continued until the end of April. The Environmental Quality Commission has directed Staff to start scheduling a workshop with all stakeholders for the purpose of joining forces to influence the legislation and legislative process. There are currently three bills pending at the State level and one pending at the Federal level. The Commission unanimously approved a motion recommending the Village Board proceed with additional air testing that is being considered on this Agenda. The Commission also recommended the Board of Trustees send a letter to Governor Pritzker thanking him for issuing the seal order that supports public health in our community.

Mr. Pollock has been in communication with the Village of Willowbrook whose consultants recommended no further testing be done at this time. Willowbrook and the US EPA independently have done three weeks of additional testing after the seal order was issued. These tests will show the Ethylene Oxide results since the closing of Sterigenics. The consultant is concerned the additional testing may delay the Health Risk Assessment the EPA is preparing which will be used to establish new regulations for the Regulatory Authority over Ethylene Oxide. They also believe the current data is sufficient for proceeding with the new EPA regulations. Willowbrook is not proceeding with additional testing at this time and requests the Village of Burr Ridge not proceed with additional testing at this time.

Trustee Mottl requested clarification if it was the Village of Willowbrook or the EPA who requested Burr Ridge not proceed with testing. Mr. Pollock confirmed it was the Village of Willowbrook and the City of Darien is in agreement.

Trustee Paveza stated the additional testing could be used as a delay tactic for Sterigenics in their court actions.

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President and Board of Trustees, Village of Burr Ridge
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Trustee Snyder requested an email documenting the conversation with Mr. Pollock and Willowbrook.

Trustee Schiappa stated additional tests could prolong the closing of Sterigenics.

Trustee Franzese commented he does not want to contribute to the delay in receiving the report from the EPA. The report on cancer risks will further elevate the problems caused by Sterigenics and will be further evidence to close the facility permanently.

Trustee Mital asked if there is a plan for further testing after the EPA results are received. Mr. Pollock stated the Village has the option of further testing. Trustee Mital stated the Village needs to do whatever is necessary to keep this company closed and shut down permanently.

Motion was made by Trustee Schiappa and seconded by Trustee Mital to direct staff to prepare a draft letter to be signed by the Trustees to Governor Pritzker thanking him for issuing the seal order on Sterigenics.

On Roll Call, Vote Was:

AYES: 6 – Trustees Schiappa, Mital, Paveza, Franzese, Snyder, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

Village Administrator Doug Pollock suggested a letter be sent to the US EPA withdrawing the request for them to do further testing. The consensus of the Board was that the letter should be sent.

CONSIDERATION OF RECOMMENDATION TO AWARD CONTRACT FOR AMBIENT AIR QUALITY ASSESSMENT SERVICES.

Motion was made by Trustee Paveza and seconded by Trustee Schiappa to table any further action on this item indefinitely.

On Roll Call, Vote Was:

AYES: 6 – Trustees Paveza, Schiappa, Snyder, Mital, Franzese, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

CONSIDERATION OF DRAFT ORDINANCE ESTABLISHING VALET LICENSING IN BURR RIDGE

Assistant to the Village Administrator Evan Walter explained that the Village has no mechanism which requires valet operators to be licensed by the Village nor is there any regulatory authority over valet operators except for routine traffic enforcement. Each applicant for valet license would be required to submit a valet parking plan which would include designation for staging and

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President and Board of Trustees, Village of Burr Ridge
March 11, 2019

another location for parking of valeted cars. An optional valet route could also be assigned which would indicate where a valet can operate a vehicle between staging area and parking. The main purpose of a valet route is to deter valets from driving through residential or unapproved areas. There are several key points suggested for a Valet License Ordinance.

- All valet parking licenses would be subject to Board of Trustees review and approval.
- All licenses would require submittal of a valet parking plan indicating the location of staging and vehicle parking/storage areas.
- A staff review of all valet license applications would occur prior to the Board consideration with a recommendation made regarding each license.
- A valet parking license would be issued for an unlimited period of time (or the Board may choose to require renewal of license within a pre-determined time).
- A reasonable fee for the license may be required. Fees in other communities range from \$25 to \$250 on an annual or permanent basis.
- The draft regulations further suggest that each violation of the license would be subject to a ticket (comparable to a parking ticket and which may be issued by a Police Officer).
- The draft regulations further suggest that upon issuance of a third ticket within any given 12-month period, that the license will be placed on a Board agenda for consideration of revocation or suspension.
- A suspension would be for a length of time of less than one year as may be determined appropriate by the Board of Trustees. At the end of the suspension the license would be automatically reinstated.
- A revocation would prohibit the licensee from working in the Village for a year. After one year, the licensee may apply for a valet license in the Village.

Mr. Walter stated that businesses that would be most affected by this were contacted. The Village Center responded they do not object to Valet licensing however they urge the Board to keep fees to a minimum in order for complimentary valet service to be offered to all Village Center visitors.

Trustee Franzese questioned how the Village would be aware of violations of the parking plan. Mr. Walter explained complaints can be registered. Also a violation would empower Police to be more proactive in the regulations and issue tickets or warnings. Trustee Franzese expressed concerns about adding more work for Staff.

Trustee Paveza questioned if the Code Compliance Officer could be available on weekends or monitor if code is being enforced. Mr. Walter explained that typically valet license would be used after staff hours, evenings or weekends. The Village does not have a Code Compliance Officer however all Police Officers are deputized as Code Enforcement Officials.

In answer to Trustee Schiappa, Mr. Walter stated there are five restaurants that use valet regularly.

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
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Motion was made by Trustee Snyder and seconded by Trustee Mital to direct Staff to prepare Ordinance establishing Valet Licensing.

Mr. Walter requested clarification on fees and type of license, permanent or annual. There is also a provision for temporary license.

Trustee Snyder amended motion to include annual licensing with a fee of \$100 with the fee for a temporary license to be recommended by Staff.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Paveza, Franzese, Schiappa, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

CONSIDERATION OF RECOMMENDATION TO AWARD CONTRACT FOR 2019 ROAD PROGRAM RESURFACING PROJECT TO ORANGE CRUSH, LLC, OF HILLSIDE, ILLINOIS IN THE AMOUNT OF \$627,035.00

Public Works Director Dave Preissig stated the focus of the Road Program is the Resurfacing contract which has not changed since presented to the Board in January. Crack Sealing and Pavement Marking will have a bid opening as part of a joint bid process with DuPage County in late March or early April. Burr Ridge Parkway Resurfacing bid opening will be on April 26, 2019 in Springfield. Motor Fuel Tax funding was removed from Road Program contracts and applied to STP funded project. MFT tax funds of \$250,000 will fund the remainder of construction and engineering for Burr Ridge Parkway. As a non MFT funded project, resurfacing contract was done locally avoiding IDOT reviews and processing. This resulted in earlier bidding and more competition. The estimated budget for this project was \$666,900 and the bid by Orange Crush, LLC is \$627,035 approximately 6% lower than the engineer's estimate. This would equate to a savings of approximately \$39,000 to the Road Program.

Trustee Schiappa commented that the Road Program contributes to the growth of the Village. He applauds the proactive approach to maintaining the roads.

Village Administrator Doug Pollock thanked Mr. Preissig and his project engineer, Jim Miedema, for innovative thinking to save the Village money.

Trustee Franzese agreed with Trustee Schiappa that the quality of the roads is an asset to the Village, businesses and residents. He also thanked Mr. Preissig and Mr. Miedema who did an excellent job to get the bid packages out early for best pricing.

Motion was made by Trustee Mital and seconded by Trustee Snyder to award the contract to Orange Crush, LLC, of Hillside, Illinois, in the amount of \$627,035.00

Regular Meeting
President and Board of Trustees, Village of Burr Ridge
March 11, 2019

On Roll Call, Vote Was:

AYES: 6 – Trustees Mital, Snyder, Schiappa, Franzese, Paveza, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried.

APPROVAL OF SUBDIVISION ENTRYWAY MONUMENTS AT LAKESIDE POINTE

SUBDIVISION Trustee Schiappa requested this be removed from the Consent Agenda due to perceived conflict of interest after having previously received campaign contributions from McNaughton Development.

In response to Trustee Franzese, Trustee Schiappa stated the campaign contribution was four years ago.

Motion was made by Trustee Mital and seconded by Trustee Snyder to approve Subdivision Entryway Monuments at Lakeside Pointe Subdivision.

On Roll Call, Vote Was:

AYES: 4 – Trustees Mital, Snyder, Franzese, Mottl

NAYS : 0 – None

ABSENT: 0 – None

ABSTAIN: 2 – Trustees Schiappa, Paveza

There being four affirmative votes the motion carried.

OTHER CONSIDERATIONS Trustee Paveza announced the Secretary of State will be at the Village Hall Wednesday March 13, 2019.

Trustee Schiappa stated again that any person shall be permitted an opportunity to address Public Officials under the rules established and recorded by the Public Body. The Village of Burr Ridge has enacted eighteen rules which govern how to conduct Board meetings. Nowhere in the rules is there a requirement to sign up to speak during Public comments. There is no rule that you can only speak on an Agenda item. Rule number one states the Agenda must be adhered to.

Trustee Snyder questioned how long the Board has been having people sign in. Village Administrator Doug Pollock stated it has not been required at every meeting however Mayor Straub on several occasions requested people sign in.

Trustee Mital commented that the purpose of the sign in is to organize the meeting not to prevent anyone from speaking.

Trustee Franzese stated a rule for having a sign in sheet would need to be approved by the Board. He also commented that there is no rule that a person cannot speak about a topic that is not on the Agenda.

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March 11, 2019

Trustee Mottl stated this is a Board meeting to conduct Village business. Non-residents are asked to keep comments related to Village business. Following past practice, there is a sign in sheet and multiple calls for people who wish to speak should sign in. The Chair has some discretion to maintain order in the meeting.

Trustee Franzese commented the sign-up sheet led to upset residents at the last meeting which led to disorder.

RESIDENT COMMENTS

Resident Yvonne Mayer stated there are rules to be followed to maintain order. She believes the entire Board was in violation of Rule #9 by allowing Trustee Mottl to vote on a Motion to remove him as Acting President.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

Trustee Paveza stated Village Staff has been working on the budget for next year. The Village is in a good position.

NON-RESIDENT COMMENTS

Jeff Waters expressed his concerns about Trustee Mottl's position on the D86 referendum.

Motion was made by Trustee Snyder and seconded by Trustee Mital that the Regular Meeting of March 11, 2019 be adjourned.

On Roll Call, Vote Was:

AYES: 6 – Trustees Snyder, Mital, Paveza, Franzese, Schiappa, Mottl

NAYS : 0 – None

ABSENT: 0 – None

There being six affirmative votes the motion carried and the meeting was adjourned at 8:19 p.m.

PLEASE NOTE: Where there is no summary or discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

Karen J. Thomas
Village Clerk
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this _____ day of _____, 2019.

SPECIAL MEETING – BUDGET WORKSHOP
ACTING PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 11, 2019

CALL TO ORDER The Special Meeting of the President and Board of Trustees of March 11, 2019 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 8: 40 p.m. by Acting President Zach Mottl.

ROLL CALL was taken by the Village Administrator and the results denoted the following present: Trustees Mottl, Paveza, Snyder, Schiappa, Mital, Franzese (via teleconference). Also present were Village Administrator Doug Pollock, Assistant to the Village Administrator Evan Walter, Police Chief John Madden, Deputy Police Chief Marc Loftus, Public Works Director Dave Preissig, Management Analysis Andrez Beltran, Communications and Public Relations Coordinator Janet Kowal, and Village Clerk Karen Thomas.

DISCUSSION REGARDING GENERAL FUND BUDGET

Acting President Mottl asked Mr. Pollock to proceed with the budget presentation.

Mr. Pollock said that a preliminary draft budget was distributed to the Board of Trustees on March 1, 2019. He said the primary purpose of tonight's workshop is to review the General Fund and the Capital Projects Fund and that he would start with the General Fund.

Mr. Pollock referenced the policy statement added to the draft budget that indicates the budget complies with the Village Board policy for a minimum fund balance and a balanced General Fund budget. Mr. Pollock reviewed the accomplishments for the current fiscal year and the additional projects completed in the current fiscal year. He said that there is surplus exceeding \$800,000 in the General Fund for the current fiscal year and that surplus is recommended to be transferred to the Capital Project Funds.

Mr. Pollock also summarized the draft FY 19-20 General Fund. He said the Fund is projected to have a \$250,000 surplus which is recommended to be transferred to capital projects. Mr. Pollock said that as a result of the General Fund surpluses from FY 18-19 and 19-20, the Sidewalk Fund remains short of revenue to complete the projects that have previously been recommended by the Pathway Commission. He said an additional \$450,000 transfer into the Sidewalk Fund is necessary to fund those projects.

Mr. Pollock added that the most expensive project in the Sidewalk Fund is the County Line Road sidewalk from Longwood Drive to Katherine Legge Park (60th Street). He said that this project must proceed this year if the Village wants to keep the grant funding for this project. Mr. Pollock said that the draft budget shows a \$455,000 transfer from General Fund reserves into the Pathway Fund to pay for this sidewalk and other sidewalk projects.

Special Meeting – Budget Workshop
President and Board of Trustees, Village of Burr Ridge
March 11, 2019

After much discussion, the Board directed staff to review possible cuts to the budget or other transfers that would eliminate the need to use General Fund reserves from the sidewalk fund. Mr. Pollock said he would prepare some options for the Board for consideration at the March 18 budget workshop.

DISCUSSION REGARDING CAPITAL PROJECTS FUNDS

Mr. Pollock presented an overview of the Capital Projects Funds as follows:

Sidewalk/Pathway Fund: Mr. Pollock said this fund was covered in the earlier discussion at tonight’s meeting. As noted above, review of the Sidewalk/Pathway Fund will continue at the March 18, 2019 budget workshop meeting.

Equipment Replacement Fund: Mr. Pollock reported that under the proposed budget, this fund will remain in the black for at least two more years. He said that more transfers into the fund will be necessary for future years.

Stormwater Management Fund: Mr. Pollock said that this fund receives revenues from stormwater permit fees and transfers from the General Fund. In 2018-19, a storm sewer was replaced at County Line Road and Deer Path Trail which was a significant cost in this fund.

Capital Improvement Fund: This fund was described by Mr. Pollock as the fund for the road program, arterial street improvements, and building projects. He said that for fiscal year 2019-20, sufficient transfers are available to complete all planned capital improvements.

DISCUSSION REGARDING SPECIAL REVENUE FUNDS

DISCUSSION REGARDING DEBT SERVICE FUND

DISCUSSION REGARDING ENTERPRISE FUNDS – WATER AND SEWER

DISCUSSION REGARDING INFORMATION TECHNOLOGY FUND

DISCUSSION REGARDING POLICE PENSION FUND

There was consensus from the Trustees to table the remainder of the items on the agenda to the next workshop meeting scheduled for March 18, 2019.

A MOTION was made by Trustee Paveza to adjourn the budget workshop meeting of March 11, 2019. The MOTION was seconded by Trustee Schiappa and unanimously approved by a voice vote of the Board of Trustees. The meeting was adjourned at 9:49 PM.

J. Douglas Pollock
Village Administrator

SPECIAL MEETING – BUDGET WORKSHOP
ACTING PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF BURR RIDGE

March 18, 2019

CALL TO ORDER The Special Meeting of the President and Board of Trustees of March 18, 2019 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Acting President Guy Franzese.

ROLL CALL was taken by the Village Administrator and the results denoted the following present: Trustees Franzese, Paveza, Snyder, Schiappa, and Mital. Also present were Village Administrator Doug Pollock, Assistant to the Village Administrator Evan Walter, Police Chief John Madden, Public Works Director Dave Preissig, Communications and Public Relations Coordinator Janet Kowal. Trustee Mottl was absent.

CONTINUED DISCUSSION OF GENERAL FUND AND SIDEWALK FUND BUDGETS

Acting President Franzese asked Mr. Pollock to proceed with the budget presentation.

Mr. Pollock reported that at the March 11 budget workshop, the Board directed staff to prepare some options for paying for the County Line Road sidewalk project without using General Fund surpluses from prior years. The goal is to make cuts or transfers equaling \$455,000, which is the amount needed to be transferred to the Sidewalk and Pathway Fund to pay for the proposed FY 19-20 sidewalk projects.

Mr. Pollock referenced a spreadsheet listing four options for achieving the goal of a \$455,000 transfer to the Sidewalk Fund. The spreadsheet lists four options for a combination of budget cuts and transfers (not including General Fund transfers) that would accomplish this goal. Mr. Pollock and the Trustees proceeded to review the line items in the spreadsheet.

After discussion the Board agreed to the following reductions or deferments in the General Fund budget:

- Reduction of legal services from \$100,500 to \$90,000;
- Consolidating the EDC Breakfast, the Realtor's Lunch, and EDC Promotions into a single line item with a budget of \$33,600;
- Eliminating \$1,000 for the DMMC drive down; it was agreed that if the new Village President wants to attend this event, funds would be taken from training and travel budget;
- Eliminating \$20,000 for the Comprehensive Plan Amendment; it was agreed that this would be reconsidered during the 2019 strategic planning by the new Board of Trustees later in 2019;
- Eliminating \$15,000 for the zoning performance standards review; Mr. Walter indicated staff could do this in-house at no additional cost;
- Deferring the \$15,000 for painting of pedestrian bridges; Mr. Preissig said that maintenance would continue and he would budget for painting the following year;
- Defer \$42,000 for parkway tree trimming for one cycle;
- Defer \$45,000 for Village Hall bathroom remodeling for one year;

Special Meeting – Budget Workshop
President and Board of Trustees, Village of Burr Ridge
March 18, 2019

- Reduce the scope of services for the Police Station HVAC work from \$76,000 to \$35,000 by splitting the project into two phases (with the second phase in the following fiscal year);
- Defer \$15,000 for the Phase 2 of the Village Hall window replacement for one year;
- Eliminate the \$45,000 transfer from the General Fund to the Information Technology Fund.

Mr. Walter summarized that this change would reduce the General Fund budget by \$255,050. Mr. Pollock added that the remainder of the \$455,000 transfer to the Sidewalk Fund would have to come from a reserve fund; either IPBC, IRMA, or the General Fund surplus.

Mr. Pollock explained that all three reserve funds/surpluses were available to the Village to spend for the sidewalk project. He said the IPBC and IRMA funds were surpluses from prior years that the Village received when our risk insurance and health insurance pools perform well. He said that the General Fund equity, also referred to as reserves, are surpluses from the General Fund from prior years.

Mr. Pollock suggested that the General Fund reserves far exceed what would be considered the minimum necessary for emergency purposes. He suggested that it is fair to argue that these funds should be spent from time to time for projects that benefit the community; provided that all other operating funds are in good condition and that ample surpluses exist for unexpected circumstances.

After discussion by the Board, the consensus was to take the remaining transfer from the General Fund equity thus reducing the General Fund reserves/equity by \$199,950.

Mr. Pollock responded that the final draft budget would be prepared as directed and submitted to the Board for consideration at their April 8, 2019 meeting.

REVIEW OF DEPARTMENT BUDGETS

Mr. Pollock reviewed the budget for Boards and Commissions and introduced each Department head to review the General Fund budgets for their Departments.

Assistant to the Administrator Evan Walter reviewed the Administration Department budget.

Finance Director Jerry Sapp reviewed the Finance Department and Central Services budgets.

Police Chief John Madden reviewed the Police Department budget.

Public Works Director David Preissig reviewed the Public Works budget and Buildings and Grounds budget.

REVIEW OF SPECIAL REVENUE FUNDS

Mr. Pollock reviewed the budgets for the Motor Fuel Tax Fund and the Hotel/Motel Tax Fund.

REVIEW OF DEBT SERVICE FUND

Special Meeting – Budget Workshop
President and Board of Trustees, Village of Burr Ridge
March 18, 2019

Mr. Jerry Sapp reviewed the budget for the Debt Service Fund.

REVIEW OF ENTERPRISE FUNDS

Mr. Preissig reviewed the budgets for the Water and Sewer Funds.

REVIEW OF INFORMATION TECHNOLOGY FUND

Mr. Sapp reviewed the budget for the Information Technology Fund.

REVIEW OF POLICE PENSION FUND

Mr. Sapp reviewed the budget for Police Pension Fund.

After discussion of each of the above budgets, no further changes were made other than those described above. Mr. Pollock concluded that the revised budget document would be presented to the Board of Trustees for approval at the April 8, 2019 Board meeting.

A MOTION was made by Trustee Mital to adjourn the budget workshop meeting of March 18, 2019. The MOTION was seconded by Trustee Paveza and unanimously approved by a voice vote of the Board of Trustees. The meeting was adjourned at 9:40 PM.

J. Douglas Pollock
Village Administrator

MINUTES
DOWNTOWN BURR RIDGE EVENTS PLANNING COMMITTEE
VILLAGE OF BURR RIDGE
FEBRUARY 1, 2019

CALL TO ORDER: Staff Liaison Janet Kowal called the meeting to order at 5:30 p.m. at the Village Hall Conference Room, 7660 County Line Road, Burr Ridge, Illinois

ROLL CALL - Roll call was taken as follows:

Present: Chairperson Anita Mital, Lavonne Campbell, Suzanne Gray,

Absent: Jane Hopson, Dehn Grunsten, Mary Praxmarer, Gaye Wanter

Also Present: Events Coordinator/Staff Liaison Janet Kowal

INTRODUCTION OF NEW CHAIRPERSON: Trustee Anita Mital was introduced to the Events Committee as the new chairperson, appointed by Mayor Mickey Straub, late in 2018.

RUN THE RIDGE: Janet Kowal presented the 2019 Sponsor Opportunity Kits to the Committee, including the new sheets for Run The Ridge. Sponsorship for Run The Ridge will go toward the selected Charity for this event, which is a local charity. (The Hanson Center is in the lead for this, along with "Charlie's Gift".) RightFit and their staff is once again the race organizer for Run The Ridge.) An added component from last year is the addition of wheelchair racers. The wheelchair racers will start ahead of the runners on the 5k, and with the 1k run/walkers. Pets and strollers are again welcome during the 1k run/walk.

CAR SHOW: The flyer for 2019, DJ, and connection with Corvette Mike's Midwest has already been established. Sponsor sheets are with the Sponsor kits. Janet has met with the new owners of Corvette Mike's, and they are ready to help with the Car Show. Very excited about it. Janet will be contacting the Village Center to work out the details with the Show Cars and the food and drink vendors, per usual.

CONCERTS ON THE GREEN: All band selections have been made, contracts returned to Jamie and Janet. We are all set for the summer! We are working with the Village Center and new management regarding setup and food/drink vendors and their licenses. All alcoholic drink vendors must have licenses through the Village. Janet and Kristy Tramontana will be distributing them to the food/drink vendors for processing. The first concert will be on June 14th, the last will be August 23 with a break July 5th, per the Village Center. Sponsorship information has been sent out, Capri, Allegiance Insurance Services, King Bruwaert House, and the Willowbrook/Burr Ridge Chamber of Commerce have committed to sponsoring a concert this year. It was discussed that the sponsorship cost per concert would be increased to \$1,700 from \$1,600; as an average for all businesses. All approved.

SPONSORSHIP KITS: Were sent out Friday, will be resending via email, walking some into various shops, snail mail to others! Will follow up by email, phone, shop visits.

FUTURE EVENTS: The Committee discussed the possibility of adding more events to the calendar, including fundraising for the Park Foundation in the form of a “Taste of Burr Ridge” or “Taste of the Village Green”. Ideas were discussed – tickets for tastes, snack foods, DJ, etc? The idea of a “Dancing In The Streets” event was discussed as well, and will be discussed further at the next meeting. The possibility of an Art Fair in the Village was also discussed. This would be better for a Fall time slot, and would be open to adults and children alike. It was also suggested to do some artwork around the Village such as painted bikes, and have them displayed around the Village as we are a “Bicycle Friendly” Community. The Bikes could be auctioned off at the end of the summer for charity, or just kept where they are as décor. Further discussion is needed for this idea. Art in the Barn or Community Room was also discussed, but everyone liked the idea of making art with the bikes. There will be more discussion on these potential events at our next meeting.

NEW BUSINESS: Next meeting was set for Thursday, April 11th at 9:00 a.m. at the Village Hall.

ADJOURNMENT

A **MOTION** was made by LaVonne Campbell and **SECONDED** by Suzanne Gray to adjourn the FEBRUARY 1, 2019 Downtown Burr Ridge Events Planning Committee meeting. **MOTION CARRIED** by a vote of 4-0 with four members absent, and the meeting was adjourned at 6:30 p.m.

Janet Kowal
Event Coordinator
April 2, 2019

**MINUTES
VETERANS MEMORIAL COMMITTEE
VILLAGE OF BURR RIDGE
March 27, 2019**

5F

CALL TO ORDER: Chairperson Tim Vaclav called the meeting to order at 4:00 p.m. in the Conference Room, 7660 County Line Road, Burr Ridge, Illinois

ROLL CALL - Roll call was taken as follows:

Present: John Curin, John Moskal, Mickey Straub, Ken Thompson, Jack Schaus, Russell Smith, Len Ruzak, Tim Vaclav.

Also Present: Events Coordinator Janet Kowal; Village Arborist Nick Just

MOTION TO APPROVE MINUTES FROM FEBRUARY 27 MEETING -

Motion by Russ Smith, Second by John Curin. All in favor.

FINANCIAL REPORT - Jack Schaus

Past financial figures were approved. There are currently 2 orders for Memorial Bricks to be installed, they will be set by Armed Forces Day.

There is currently a balance of \$28,840.94. A bit was used by Jack Schaus for envelopes, expenses.

MOTION TO APPROVE FINANCIAL REPORT -

Motion -John Curin Second -Mickey Straub. All in favor.

DISCUSSION REGARDING ARMED FORCES DAY -

For A Guest Speaker -Len Ruzak asked about person referred by Dick Coan, a therapist who works with Veterans at Hines Memorial Hospital, Lisa McKinna. Janet Kowal will follow up and see if she is available.

Len and John Curin are also attending a speech at the Lemont Veterans VFW on Friday at 1 pm, and will let Janet know if the speaker is someone that we might want to approach as a speaker for Armed Forces Day. He is retired from the Army National Guard.

It was suggested that we could have the Patriot Award Winner be the guest speaker, but it was agreed that the Committee would like to keep the guest speaker separate from the award winner, just as a matter of note.

Jack Schaus mentioned that he has three applications for the Patriot's Award, all for the same person. (Bruce Harken) Jack would like to chair the Patriot Award Selection Committee, but needs two others to be on the selection committee with him.

Motion: - to make Jack Schaus the Chairman of the Patriotic Award Selection Committee - Ken Thompson. Second - John Curin. All in favor.

John Curin brought up the issue of the Master of Ceremonies for Armed Forces Day, suggesting to ask whoever is the new Mayor to be the Master of Ceremonies. The Committee decided that it would be appropriate to wait until after the elections on April 2, and invite the new Mayor.

OLD BUSINESS – Len discussed a quote for repairs to the brick area of the Memorial by the Prairie Path Group. John Moskal suggested that they have the opportunity to inspect the work before they are paid. The Committee agreed. Jack Schaus raised the question as to whether the bricks should be resealed to keep them from shifting, it was raised that they put sand in between the bricks to stabilize and “set” them, and this is done as needed.

MOTION TO ACCEPT BID – Mickey Straub. Second – Jack Schaus. All approved. Len will call them to arrange the repairs.

DISCUSSION REGARDING THE LANDSCAPING OF THE MEMORIAL - IMPROVEMENTS

Nick just was asked about the landscaping, he reviewed it and answered questions about the services included – including weeding. Russ Smith asked if we really needed more than 1 quote. Tim Vaclav noted that the Memorial was private property, not kept up with public funds. Also, that they are not dealing with the prevailing wage issue.

NEW BUSINESS –

Sue Schaus (Jack’s daughter) was introduced as a guest, and is interested in joining the Veterans Committee. She is with the Morton Arboretum, and has been a helper and contributor in the past with the Committee and Armed Forces Day. She and her sister, Chris, want to help with the Committee, going forward. Jack would just like to retain his Treasurer duties and set back from the Committee a bit. Jack has been with the Committee since its inception, and has been very active. MaryAnn, his wife, has been helping as well for years. The Schaus Family has been devoted to the Veterans Committee since the beginning.

MOTION TO ACCEPT SUE SCHAUS AS A NEW COMMITTEE MEMBER – Len Ruzak, Second – Mickey Straub. (Note: this will need to be approved by the Village Board, and an official appointment may be needed.)

A brochure from the DuPage Homeless Committee was presented by Janet Kowal, for reference if desired.

Tim Vaclav informed the Committee that he was resigning his position as Committee Chairman, and resigning from the Committee itself. He feels that the Chairman should be someone who lives or works in Burr Ridge, and thanked everyone for allowing him to come back and serve on the Committee.

Len Ruzak thanked Tim Vaclav for his service and helping to get the improvements made on the monument.

Jack Schaus also talked about Tim Vaclav, and his starting the Veterans Memorial Committee and working to get the Memorial built. He also thanked Tim for his time and service.

Mickey Straub mentioned the flags that were added to the Memorial, and how it has grown over time!

Len Ruzak asked if there should be discussion about a new Committee Chairman. All agreed it would be an appropriate time to discuss it.

Len nominated Mickey Straub for Committee Chairman, John Moskal seconded the Motion. All in favor. Mickey Straub would be the new Committee Chairman. (Note: this will have to be appointed and approved by the Village Board.)

MISCELLANEOUS

Regarding the Committee, Mickey Straub would like to do some more promotional things for the Veterans Memorial, to be discussed in the future! Len asked if there should be a final phase of the Memorial.

Going forward, Jack and Len feel that every member of the Committee should have a responsibility, a job with the Committee that they do. They also asked about switching things up for Armed Forces Day, discussing Memorial Day, Veterans Day, other programs. These need to be addressed and formalized. Janet and Sue will put together a list of "roles" or "responsibilities" for Committee members to choose from.

New ideas for the Committee, and other changes will be presented at future meetings.

Janet Kowal is the point person with the Village for the Committee, members need to let her know if they will not be present at a meeting, etc.

The next meeting is scheduled for Wednesday, April 24, 2019.

MOTION TO ADJOURN -

Motion -Ken Thompson, Second -Russell Smith. All in favor.

Respectfully submitted,

Janet Kowal

ORDINANCE NO. ___

AN ORDINANCE ADOPTING THE BUDGET FOR ALL CORPORATE PURPOSES OF THE VILLAGE OF BURR RIDGE, DUPAGE AND COOK COUNTIES, ILLINOIS, IN LIEU OF THE APPROPRIATION ORDINANCE, FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2019 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2020

WHEREAS, On April 8, 2019, a public hearing on a proposed budget for all corporate purposes of the Village of Burr Ridge for the fiscal year commencing on the first day of May 2019, was held, pursuant to legal notice published on April 4, 2019 in the Suburban Life a newspaper having a general circulation within the Village of Burr Ridge; and

WHEREAS, April 4, 2019, a copy of said proposed budget was available for public inspection at the Municipal Building of the Village of Burr Ridge during regular business hours;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, DuPage and Cook counties, Illinois, as follows:

Section 1: The budget for all corporate purposes of the Village of Burr Ridge, DuPage and Cook Counties, for the fiscal year commencing on the first day of May, 2019 and ending on the thirtieth day of April, 2020, as presented to and approved by the Board of Trustees on April 8, 2019, attached hereto as Exhibit A, and incorporated by reference herein as a public record, is hereby adopted.

Section 2: The Budget Adoption Ordinance is in lieu of the statutory appropriation ordinance, and the following amounts set forth in the Budget for the various corporate purposes shall constitute the aggregate amount of the appropriations for the Village of Burr Ridge, DuPage and Cook Counties, Illinois.

General Fund:	
Board and Commissions	270,675
Administration	783,775
Finance	330,490
Central Services	673,525
Police	5,237,695
Public Works	1,476,100
Buildings and Grounds	161,145
Total General Fund	8,933,405
Motor Fuel Tax Fund	275,400
Hotel/Motel Tax Fund	754,425
Capital Improvements Fund	1,189,225
Sidewalks/Pathway Fund	892,805
Equipment Replacement Fund	112,000
Storm Water Management Fund	62,100
Debt Service Fund	130,750
Water Fund	6,667,705
Sewer Fund	494,780
Information Technology Fund	372,780
Police Pension Fund	1,305,885
Total All Funds	21,191,260

Itemization of all revenues and expenditures is attached hereto as Exhibit A.

Section 3: This Ordinance shall be in full force and effect after its passage, approval, and publications in pamphlet form as required by law. The Village clerk is hereby directed and ordered to publish the Ordinance in pamphlet form.

ADOPTED this 8th day of April, 2019, by a roll call vote as follows:

AYES:

NAYS

ABSENT:

APPROVED by the President of the Village of Burr Ridge on the 8th day of April, 2019.

Village President

ATTEST:

Village Clerk

Village of Burr Ridge
Fiscal Year 2019-2020



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

Proposed Budget
and Five Year Financial Plan

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Section 1

Introduction



The Introduction Section contains the general information, strategic goals, policies, and the budget message from the Village Administrator to the Mayor, Board of Trustees, and the Residents of Burr Ridge.



**STATEMENT OF COMPLIANCE WITH VILLAGE PRESIDENT AND BOARD OF TRUSTEES
POLICY ESTABLISHING A FUND BALANCE FOR THE GENERAL FUND AND
MAINTAINING A BALANCED BUDGET**

The Fiscal Year 2019-20 budget provided herein is in full compliance with the Village of Burr Ridge General Fund and Balanced Budget Policy (Resolution R-16-18). Said policy is intended to maintain Village services and operations in a prudent and fiscally responsible manner for the present and for the future, to establish a minimum fund balance in the General Fund, and to maintain a balanced budget for all Funds.

- The unreserved fund balance level of the General Fund should be a minimum of 20% of the current fiscal year's operating expenditures.

At the end of FY 19-20, unreserved fund balance in the General Fund is projected to be 55% of total expenditures for FY 19-20:

<i>Total General Fund Expenditures in FY 19-20</i>	<i>= \$8,958,985</i>
<i>20% of Total General Fund Expenditures</i>	<i>= \$1,791,797</i>
<i>Total General Fund Reserves at End of FY 19-20</i>	<i>= \$5,056,772</i>

- Total budgeted expenditures in the General Fund should not exceed total anticipated revenues for a given fiscal year.

The total revenues in Fiscal Year 2019-20 are less than total expenditures for FY 19-20:

<i>Total General Fund Revenues in FY 19-20</i>	<i>= \$8,976,380</i>
<i>Total General Fund Expenditures in FY 19-20*</i>	<i>= \$8,958,985</i>

**Total General Fund Expenditures in FY 19-20 include transfer of \$250,000 to the Capital Improvement Fund and \$50,000 to the Equipment Replacement Fund.*

- Total expenditures in all funds should not exceed total anticipated revenues for a given fiscal year plus any unreserved funds over and above the minimum 20% unreserved General Fund balance referenced herein.

Expenditures in all funds will be less than total revenues plus the required General Fund reserves.

<i>Total Available Reserves at beginning of FY 19-20</i>	<i>= \$35,179,637</i>
<i>Required Minimum General Fund Reserves</i>	<i>= <u>\$1,791,797</u></i>
<i>Available Reserves and Revenues</i>	<i>= \$33,387,840</i>
<i>Total expenditures in all Funds for FY 19-20</i>	<i>= \$21,189,870</i>



TO: Village of Burr Ridge Board of Trustees
FROM: Doug Pollock, AICP, Village Administrator
DATE: April 8, 2019
RE: Fiscal Year 2019-20 Budget

ADMINISTRATOR'S BUDGET MESSAGE

On behalf of the entire Village Staff, I am pleased to submit the Budget for Fiscal Year 2019-20. The FY 19-20 Budget is a balanced budget, it maintains services from the previous fiscal year, and it includes some new initiatives.

Assessment of Fiscal Year 2018-19 Budget: Preparation of the annual budget begins with an assessment of the current fiscal year. The FY 19-20 budget benefits significantly from savings realized in the FY 18-19 Budget. FY 18-19 General Fund savings are projected to exceed \$800,000 and include:

- Revenues exceeding budget by \$221,000. Building permit revenues in particular performed extremely well this year.
- Expenditures for Health Insurance being \$150,000 less than budgeted. This is due primarily to staff initiated changes that maintained services but reduced costs.
- Expenditures in Police and Public Works being \$258,000 under budget due to savings in overtime and personnel.
- Payment of the IRMA general liability insurance premium from excess IRMA reserves resulting in a reduction in General Fund expenditures of \$195,000.

Equally important, several major projects were completed in FY 18-19 including: the Annual Road Program (\$646,525); replacement of the Deer Path Trail at County Line Road storm sewer (\$313,030); and replacement vehicles and equipment were purchased for the Public Works Department (\$445,440).

Progress was also made relative to the Village Board Strategic Goals (see Page 11, Section 1) and the Village was able to take advantage of new opportunities in FY 18-19; including:

- \$119,886 for the replacement of the Chasemoor pathway;
- Hiring new staff to fill re-classified positions in the Administration and Finance Departments and adding a part time Secretary to support our Public Works staff;
- Awarding of a \$51,750 contract to study the feasibility of a sports facility/hotel/cultural facility in Downtown Burr Ridge;
- Purchase of a \$15,990 speed radar trailer for the Police Department with \$7,995 paid for by a Com Ed grant; and
- Approval for a Downtown Burr Ridge sign on Interstate 55.

As noted, the implementation of the Fiscal Year 2018-19 Budget is projected to result in a General Fund surplus in excess of \$800,000. That surplus will be applied to funding of capital improvement projects for Fiscal Year 2019-20.

The Fiscal Year 2019-20 Budget: As noted, the FY 19-20 Budget is a balanced budget and is in full compliance with the Village of Burr Ridge policy establishing a minimum fund balance for the General Fund and maintaining a balanced budget. The General Fund, which is the budget for ongoing operations of the Village government, once again is a surplus budget with ample reserves.

The tradition of funding capital projects through surpluses in the General Fund continues for Fiscal Year 2019-20. The FY 19-20 Budget includes over \$1,000,000 in transfers from the FY 18-19 and FY 19-20 General Fund to the various Capital Projects Funds. These savings and transfers enable all capital projects to be funded in FY 19-20 without debt or additional expenses to residents or businesses.

The following pages provide a more detailed summary of the Fiscal Year 2019-20 Budget.

SUMMARY OF FISCAL YEAR 2019-20 BUDGET

Presented herein is the proposed Fiscal Year 2019-20 Budget. In order to plan for and gain insight into future operations, projections are also provided for the next four fiscal years. The budget is divided into six sections:

1. Introduction – Contains the Administrator’s budget messages, vision statement, strategic goals, policies.
2. Summary – A Village wide summary along with highlights of the three main funds of General, Water, and Sewer.
3. Detail – The main budgetary data for all funds and all departments.
4. Salaries – Village wide salaries and personnel data for all funds and departments.
5. Statistical – Various charts, graphs, and table of interest.
6. Glossary – Terminology of items relevant to the budget.

The budget is further separated into 12 active fund classifications each with a distinctive purpose. These classifications are listed in Section 1 – Page 21. Preparation of the budget follows generally accepted accounting principles for public finance relative to state and local governments.

Section 2: Summary Budget

The Summary section combines all fund and departmental financial operations. Section 2 – Page 1, shows the 12 active funds with their estimated and available resources. The General Fund is always balanced. Other Funds are used to finance capital expenditures or are transfer accounts wherein funds are restricted to specific uses and transferred to other accounts for expenditures. By definition, these types of funds will show a deficit when major purchases or transfers are made. By using this “savings account funds” strategy, major capital projects and acquisitions are planned for in a financially sound process. Overall, the Village is projected to have a healthy

reserve of approximately \$33.6 million at the end of FY 19-20, which is ample security for the continued and uninterrupted operation of the Village government.

Section 3: Detail Budget

This section includes all General Fund expenditures necessary for the operation of each Department of the Village government. It begins with a Village wide summary.

Total available funds for Fiscal Year 2019-20 are projected to be \$54.9 million (\$35.2 million in reserves plus \$19.7 million in new revenues). Total expenditures for Fiscal Year 2019-20 are projected to be \$21.1 million. The total estimated Village reserves at the end of next fiscal year will be \$33.6 million. The drop in reserves between the beginning and end of FY 19-20 is due to the transfer of General Fund surplus to the Capital Projects Funds.

General Fund Summary (pages 1-8): The General Fund is the budget for all municipal services and operations. Surpluses from the General Fund are transferred to other capital project funds. The General Fund Summary of Operations (page 4) summarizes the financial activity of the fund.

For Fiscal Year 2018-19, total revenues exceeded total expenditures except for a one-time transfer of \$332,740 from reserves to the Sidewalk/Pathway Fund to pay for the Village’s portion of the County Line Road sidewalk project (east side between Longwood Drive and 60th Street). Despite this transfer, available reserves in the General Fund at the end of FY 18-19 will remain in excess of 50% of the annual operating budget (a minimum of 20% is required). General Fund reserves are expected to increase by the end of Fiscal Year 2019-20.

As always, the single largest source of revenue for the General Fund is sales tax. Sales taxes are projected to increase 2% in FY 19-20 (\$2,463,370 total). Sales taxes also represent the single largest potential growth in revenues. Many of the

Village's strategic goals are focused on supporting businesses and growing sales tax revenue.

Total General Fund revenues of \$8.9 million are projected for FY 19-20, which is a slight decrease from FY 18-19 (due primarily to the spike in building permit revenues in FY 18-19). Total expenditures for FY 19-20 are about 6% below expenditures for FY 18-19.

The rest of Section 3 is divided into detailed budgets for Boards and Commissions and each of the operating departments of the Village.

Boards and Commissions (Pages 9 – 13): This budget provides funding in direct support of the Village Board and the various Committees, Commissions and Boards of the Village. Expenditures for FY 19-20 have increased from \$224,270 to 270,675 due primarily to the addition of a business license program and dedicating \$40,000 in revenue from that program for the Economic Development Committee.

Expenses incurred for the services of the Village Attorney (Scott Uhler - Klein, Thorpe, and Jenkins) are paid from this account. Other expenditures in this account include stipends to elected officials, member dues to various municipal organizations, training and travel for board and commission members, and public/employee relations events.

Administration Department (Pages 14-22): The Administration Department and the Community Development Department were consolidated in FY 18-19; thus, all revenues or expenditures that were previously shown in Community Development are now in Administration.

The Administration Department is being adjusted once again in FY 19-20. Assistant to the Administrator Evan Walter is being promoted to Assistant Village Administrator and is assuming more management duties within the Department. The revised organizational chart also reflects the re-classification of the

Executive Secretary position to Management Analyst which was approved in FY 18-19.

Overall, expenditures are down in the Administration Department by approximately \$87,000 due primarily to a reduction in health insurance costs and Building & Enforcement costs.

Finance Department (Pages 23-26): Due to a retirement, there was an opportunity to reclassify a position and promote a part time employee within the Finance Department. The Organizational Chart reflects this change that was approved by the Board of Trustees in FY 18-19. Overall, FY 19-20 expenditures in the Finance Department decreased by 0.4% relative to FY 18-19. Besides personnel, the major item funded in Finance is the annual audit and actuarial services.

Central Services (Pages 23-27): Central Services is utilized for any expenditures not associated with a specific department. It is managed under the direction of the Finance Department. 80% of the Village's liability insurance is expensed out of Central Services. The other 20% is accounted for in the Water Fund.

Transfers of surpluses from the General Fund to other funds are reflected in Central Services and include:

- In FY 18-19, \$332,740 is being transferred from the General Fund reserves to the Sidewalk/Pathway Fund to pay for the County Line Road sidewalk project (east side from Longwood Drive to 60th Street).
- In FY 18-19, the General Fund has a surplus of \$750,000 which is being transferred to the Capital Improvement Fund.
- In FY 18-19, \$80,000 is being transferred from the General Fund to the Stormwater Management Fund.
- In FY 19-20, a General Fund surplus of \$250,000 is being transferred to the Capital Improvement Fund.
- In FY 19-20 a General Fund surplus of \$125,000 is being transferred to the Sidewalk/Pathway Fund.

- In FY 19-20, a General Fund surplus of \$50,000 is being transferred to the Equipment Replacement Fund.

Police Department (Pages 29-35): Providing Police services to the Village utilizes 58.6% of the General Fund Budget. The FY 2019-20 Budget for the Police Department includes \$5,237,695, a 2% increase over FY 18-19. The major expenses in the Police Department are salaries and benefits (including overtime, insurance and police pension). Dispatching services are provided by Du Comm at a cost of \$324,380 for FY 19-20. Other expenses include replacement vehicles and equipment.

Public Works/Buildings & Grounds: (Pages 36-47): The Public Works Department provides engineering services; street and facilities maintenance; forestry and grounds upkeep; and water and wastewater operations. Total expenditures in Public Works declined by 7.9% from FY 18-19 to FY 19-20 due primarily to personnel changes. Other expenses remained relatively flat.

Special Revenue Funds (Pages 48-61): Special revenue funds include Motor Fuel Tax Fund and Hotel/Motel Tax Fund. Revenue in these funds are restricted by Illinois State Statute to specific purposes.

The **Motor Fuel Tax Fund** is used simply to receive revenues from the State of Illinois and transfer those revenues to the Capital Projects Fund. Motor Fuel Tax Revenues can only be used for street improvements. For FY 19-20, the Motor Fuel Tax distributed to the Village was \$269,780. Those funds will be used as the Village's portion of the Burr Ridge Parkway Resurfacing Project.

Revenues in the **Hotel/Motel Tax Fund** are generated from a tax on all overnight stays at Burr Ridge hotels. Hotel taxes are restricted by state law to expenditures that will promote tourism and conventions within the Village or attract non-resident overnight visitors to the Village. The 4% tax from the 5 hotels is projected to generate \$647,415 in FY 19-20. Over half of the

hotel tax funds (\$350,000 = 52%) are used for marketing. The remaining funds are used for community events such as the Concerts on the Green and maintenance of public landscaping areas in the vicinity of the hotels.

For FY 19-20, the Village has hired a new marketing firm – Kivvit. Kivvit is developing a new marketing strategy with the intention of improving overall economic activity in the Village and to specifically generate additional overnight stays and additional hotel tax revenue.

Capital Projects Funds (Pages 62-76): Capital Projects Funds include the Capital Improvement Fund (streets and buildings), the Sidewalk/Pathway Fund, the Equipment Replacement Fund, and the Stormwater Fund.

The **Capital Improvement Fund** is used to pay for the annual road program, arterial street improvements, facility improvements, and other related projects. Besides the Motor Fuel Tax and the occasional grant, this fund relies on surpluses and transfers from the General Fund and other sources. In fact, one of the main objectives in preparing the budget each year is finding or creating surpluses in the General Fund in order to fund Capital Improvements.

Capital Improvements for FY 19-20 are being funded with transfers from the General Fund of \$1,100,000. Highlights of the Capital Improvement Fund include:

- The FY 2018-19 General Fund surplus of \$750,000 will be transferred to the Capital Improvement Fund. That transfer results in available reserves for FY 18-19 of \$571,190.
- In FY 2019-20, a General Fund surplus of \$250,000 will be transferred to the Capital Improvement Fund.
- Total Capital Improvement Fund expenditures for FY 19-20 are \$1,188,425.
- The FY 19-20 Annual Road Program, which includes maintenance of local residential streets, is \$727,035.

- Another capital improvement for FY 19-20 is the resurfacing of Burr Ridge Parkway which is being paid for via a Surface Transportation Program Grant and Motor Fuel Tax.
- \$12,500 has been set aside for engineering services that may be needed in the Village's ongoing monitoring of the Central Tri State Tollway project.
- \$90,000 is budgeted for engineering services related to the 71st Street at Wolf Road Bridge. If this project proceeds, revenue will be transferred from a reserve fund set aside specifically for this project (see Opus escrow fund).

Revenue for the **Sidewalk/Pathway Fund** was historically generated via developer donations. As the Village matures and new subdivisions become fewer, this fund has become dependent upon transfers much the same as the other Capital Projects Funds. For FY 19-20, sidewalk projects include:

- County Line Road; east side between Longwood Drive and 60th Street: this \$609,310 project has long been planned and is ready for construction. Partial grant funding was received several years ago and that funding will be lost if the Village does not proceed with the project in 2019. To complete the project, a one-time transfer of \$322,740 is required from General Fund reserves.
- Garfield Avenue from 63rd Street south to Willowbrook: Grant funding is anticipated for this project. If grant funding is not awarded, this project may be reconsidered or postponed.

The **Equipment Replacement Fund** is funded with transfers from the General Fund and is used to pay for purchase of vehicles and similar equipment, primarily for the purchase of major fleet equipment for the Public Works Operations.

- A General Fund surplus of \$50,000 will be transferred to the Equipment Replacement Fund in FY 2019-20.
- Major equipment being replaced this year include a

\$199,000 dump truck (50% from the Water Fund) and a \$55,500 pick-up truck.

The **Stormwater Management Fund** accounts for the periodic maintenance of the Village's stormwater system. Fees from permits assist in providing funding for these projects. Engineering for the replacement of the Elm Street culvert is the major new expenditure in this fund for FY 19-20.

Debt Service Fund (Pages 77-81): The Debt Service Fund accounts for the payment of general long-term debt principal and interest. The Village currently has two outstanding debts; which are summarized below:

- Page 80 shows the debt schedule for the Police Facility. Annual interest payments of \$119,400 for the Police Facility bonds are paid for by the approximately \$120,000 of interest earnings from the reserves of the fund.
- The principal amount of \$5,970,000 for the Police Facility will become due in December 2022.
- The Village has a 4 year call feature on the bond, meaning we can retire the 5-year debt a year early, saving the last interest payment of \$119,400.
- This fund has \$4.7 million dollars currently available for payment of the \$5,970,000 bond principal. Sources of this equity came from the General Fund (\$800K); Water Fund (\$2.0M); and the sale of the Pump Center property (\$1.9M). Sale of the Rustic Acres property is planned to go toward this debt and should be sufficient to retire the debt.
- A loan taken in 2009 in an amount of \$375,000 and used for the County Line Road and Burr Ridge Parkway gateway improvements will be paid off at the end of FY 2018-19.

Enterprise Funds (Pages 82-106): The Water Fund and the Sewer Fund are referred to as Enterprise Funds; meaning that they are self-contained funds wherein all expenses are paid for by revenues generated by the fund. Bills paid by water and

sewer customers are restricted to be used for the purchase of water and maintenance the water and sewer systems.

The **Water Fund** accounts for all financial activities associated with the municipal water service. Fees from consumption of water (utility billing) and tap on fees from building activities provide the primary source of revenue for the fund. Revenues are used to purchase water and to maintain the distribution system. The Village purchases water from the Village of Bedford Park (original source is Lake Michigan and the City of Chicago).

In 2018, the Board of Trustees approved rate changes that were intended to maintain sufficient reserves in the Water Fund to pay for anticipated and unanticipated water distribution costs. In particular, the FY 19-20 budget includes \$900,000 for replacement water mains and future year budgets include more than \$1,500,000 for maintenance of the two water towers and more than \$3,500,000 in other water main replacements.

The **Sewer Fund** accounts for all financial activities associated with the municipal sewer service in Cook County. Du Page County residents are provided service by the Du Page County Public Works Department. Fees for the use of the system provide a source of revenue for the fund. Expenses and reserves are used to maintain the distribution system and provide for the repair and replacement of the sewer system infrastructure. The Sewer Fund is stable and is growing fund reserves annually.

Information Technology (Pages 98 - 102): The Information Technology Fund was established to better track costs associated with technology, computer and telecommunication related issues. Revenues in this Fund are transfers from the General Fund and the Water and Sewer Funds. Village information technology costs for both ongoing operations and future replacement of hardware and software are accounted for in this fund. Funds and departments share in the transfer of funds to pay for these technology services.

Information Technology replacement projects planned for FY 19-20 include a work order system for Public Works, business licensing software, a replacement copier for the Police Department, and a new fiber data link between the Village Hall and the Police Station.

Police Pension Fund (Pages 103 - 106): The Police Pension Fund holds assets, in a trustee capacity by the Village, to provide a defined benefit pension plan for sworn police officers employed by the Village. Highlights of the Police Pension Fund include:

- Currently there are 27 active members in the fund with 14 retirees, 1 survivor spouse, and 5 former employees receiving disability benefits.
- Revenues come from 4 sources. Interest income on investments; employee contributions of 9.91% from active members; employer contributions (annual property tax levy) and market gains from investment activities.
- After revenue sources are collected, and pension benefits and expenses are paid, there will be an estimated cash surplus of \$409,720 for next year's budget.
- In addition to cash surplus, the fund stocks and bonds are adjusted to the market value. It is anticipated that asset growth will also be added to the fund at the end of the current fiscal year.

Section 4 - Salaries (Pages 1-8)

The Salaries section of the budget summarize and details all full and part time salaries paid to employees. As per our union contracts, cost of living increases and step increases for Police and Public Works union members are included. Salary increases for non-union employees are as determined by the Board of Trustees and subject to annual performance evaluations.

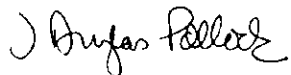
Summary Comments from the Village Administrator

The above summary and the attached budget document reflect a stable and healthy financial condition for the Village of Burr Ridge. Municipal services, and the personnel, equipment and facilities to provide those services, are supported by a diverse and stable revenue base. Costs, as a function of services provided, are manageable; primarily due to significant operational efficiencies. Once again, our annual budget is indicative of a community with a vibrant present and a promising future.

The General Fund budget remains balanced with surpluses anticipated for the next several years. Recent changes in personnel and reductions in health insurance costs have helped to increase or maintain General Fund surpluses and have accommodated continued transfers to other funds.

All of the Village staff are involved to some degree in the preparation and implementation of the budget. Special acknowledgment is due to Finance Director Jerry Sapp and Assistant Finance Director Lynette Zurawski. The budget is now presented to the Mayor and Board of Trustees for your analysis and ultimate approval. Once it is approved, this budget will become your budget – the work plan for the entire organization for Fiscal Year 2019-20 and beyond.

Respectfully submitted,



J. Douglas Pollock, AICP
Village Administrator

Budget Process

- Budgeting is one of the most important functions of a government.
- It is the funding strategy for services.
- It is also the current and future business plan for the Village's operations.
- Village staff and Trustees work on the process from December to April.
- Village staff kicked off the budget process in December
- Departmental Goals and Objectives are reviewed by the Village Administrator then presented to the Board.
- A revenue budget is developed as the operational "stake in the ground".
- Village Administrator reviews departmental budgets.
- Budget is finalized and submitted to the Board.
- Board reviews budget at workshops.
- Budget is presented at a public hearing then adopted.



Vision Statement

Burr Ridge is a high-quality suburban community with low-density neighborhoods characterized by distinctive homes in natural settings. The Village accommodates residents who seek a sense of privacy in a tranquil environment. We desire to enhance the Village's physical beauty, keeping Burr Ridge a very special place



2018 Annual Report - Board of Trustees Strategic Goals

The Board of Trustees adopted strategic goals in 2017 to guide staff work and Board decision making. Quarterly and annual updates are published for all goals. The following is the 2018 annual report for the Board of Trustees 2017-19 Strategic Goals:

<u>Goal:</u>	<u>2018 Annual Report - Ongoing Goals</u>
Become Debt Free	<i>In 2018, the Village sold its property on German Church Road and added the proceeds to the Debt Service Fund. An additional \$1.3M is needed in order to pay off the \$6.0M Police Facility Bonds. The Debt Service Fund is currently self-sustaining with interest income paying all debt service costs and final payment of outstanding debt not due until 2022. Village staff continues to pursue sale of Rustic Acres property which should be sufficient to retire the debt before the 2022 deadline.</i>
Communication Strategies	<i>In addition to adding a chat function to the web site and developing a broader email database, staff has completed a review of Village's various forms of communications. That review was presented to the Board of Trustees in January, 2019. The next step is for staff to prepare a Communications Policy and Guideline manual for Board review.</i>
Community Events	<i>The Events Committee, with the assistance of Village staff, was quite active in 2018 managing current events and considering new event options for the Village. Among the new events that are being considered are: An Arts Week in Burr Ridge, Taste of Burr Ridge, and a recent inquiry from the operators of the Naperville Ribs Fest who are looking for a new location. Several bicycle related events are also being considered for 2020 with the input of the Bicycle Committee.</i>
Community Events - Revenues	<i>With each new event being considered, the possibility of revenue generation will be considered. At this time, the Events Committee is not in favor of charging admissions to current events, as their purpose is for community involvement for all. The Committee believes that any new events designed for revenue would need to be more specific and smaller scale.</i>
Define Burr Ridge	<i>The Village has hired Kivvit from Chicago to take over its marketing program. Two meetings with hotel, restaurant, and other partners have been scheduled for 1/21 and 1/24 to receive input on re-designing this program. The budget was also increased to \$350,000.</i>
I-55 IDOT Sign	<i>After an application was prepared and submitted by staff, we have been informed that IDOT has approved the erection of a "Downtown Burr Ridge" sign on I-55. We are awaiting written confirmation and implementation information.</i>



2018 Annual Report - Board of Trustees Strategic Goals

<i>EDC Promotions</i>	<p><i>The Village joined the Du Page Convention and Visitors Bureau which has resulted in several opportunities for economic growth in the Village including attraction of meetings and guests to hotels and possible grant funding for a hotel/sports facility feasibility study in Downtown Burr Ridge.</i></p> <p><i>Also in 2018, the EDC made significant strides toward re-constituting itself as a more pro-active economic development agent for the Village. The EDC mission was redefined, the membership was expanded from 7 to 11 members, and monthly meetings will be scheduled during business hours; all with the intent of attracting key stakeholders to become more involved with the committee and to expand the committee's presence in the business community (see also Strategic Goal related to "Maintain Economic Development Plan").</i></p>
<i>Identify Cost Savings</i>	<p><i>Changes in personnel in the Finance and Administration Departments are anticipated to save \$17,000 for fiscal year 2019-20.</i></p> <p><i>Elimination of spring brush pick up as a result of weekly lawn waste pick up reduced costs by \$16,000.</i></p> <p><i>PW Sweeping Contract successfully started in May 2018, is \$18,636 under budget and will eliminate \$312,000 sweeper replacement from FY19-20 budget.</i></p> <p><i>Mini hydraulic excavator purchased by PW and is \$8,045 less than budgeted for a combination backhoe unit. Over three purchase contracts, PW has saved \$18,560 in FY18-19 Capital Equipment Replacement Fund using joint-purchasing agreements.</i></p> <p><i>Motor Fuel Tax funding was moved to the Burr Ridge Parkway resurfacing project thus allowing road program bids to be scheduled early and without IDOT oversight; should result in more competitive bidding and lower costs.</i></p> <p><i>Staff was able to move the employees into a smaller health insurance network without any disruptions resulting in a 5% cost reduction.</i></p>
<i>Maintain Expenses</i>	<p><i>In addition to the cost cost savings referenced above, Village staff is in the process of analyzing our health insurance benefit package and our building inspectional services to determine if there is opportunity to maintain cost control and possibly reduce costs.</i></p> <p><i>The increase in the General Fund budget approved in 2018 for fiscal year 18-19 was limited to a 2.8% increase over fiscal year 2017-18.</i></p>



2018 Annual Report - Board of Trustees Strategic Goals

Monitor Economic Development Plan	<p>An update of the Economic Development Plan was completed in 2018. Steps taken to reconstitute the EDC (see Strategic Goal related to "EDC Promotions") will also contribute toward maintaining and implementing the economic development plan.</p> <p>Additionally, one of the intentions for creating the position of Management Analyst in the Administration Department and filling that position with Andrez Beltran, is to direct more Village resources to implementation of the Economic Development Plan. To these ends, the EDC plans to take steps to develop both short- and long-term goals related to its jurisdictional purview, and to allow for greater resident and business community input and oversight into the Village's general development goals and plans.</p>
On-Boarding	<p><i>On-boarding and training opportunities have been provided through College of Du Page; Orientation meetings have been held with new appointments to the Plan Commission and Pension Board; and SWAG bags are provided for all new appointments to Committees.</i></p> <p><i>On January 9, 2019, a very successful planning and zoning workshop was conducted by staff for the Board of Trustees and Plan Commission. The PowerPoint used for this workshop has been printed and will be used as the Orientation Manual for new PC members.</i></p> <p><i>A revised and updated Orientation Manual has been prepared for the Board of Trustees and will be distributed in January, 2019.</i></p>
Zip Code	<p><i>After applications and appeals, the Village has been notified by the United States Postal Service that they have denied our request for a zip code unique to Burr Ridge.</i></p>



2018 Annual Report - Board of Trustees Strategic Goals

Goal:	<u>2018 Annual Report - Prioritized Goals</u>
Diversify Village Revenues	<p><i>Revenue diversity has been pursued in a variety of ways:</i></p> <p><i>Possible sidewalk grant has been recommended by State Sen. John Curran for \$100,000 which will be used for the Garfield Avenue sidewalk (award notice is tentatively scheduled for March 2019);</i></p> <p><i>\$8,000 Invest in Cook grant obtained to purchase Police Department speed trailer;</i></p> <p><i>\$2,100 Com Ed grant obtained for Village Hall chiller replacement;</i></p> <p><i>Grant application has been submitted to DuPage Convention and Visitors Bureau to conduct a hotel and sports facility feasibility study for Downtown Burr Ridge; hotel and sports facility may provide five sources of revenue to the Village (sales, place of eating, hotel, amusement, and property taxes).</i></p> <p><i>McDonald's is set to open a facility on 91st Street in 2019 which is anticipated to provide approximately \$40- 50,000 in new and consistent sales and place of eating tax revenue annually.</i></p> <p><i>Staff and EDC has been working with construction material company to bring office to Burr Ridge which would be point of sales and may bring in substantial sales tax revenue;</i></p> <p><i>Board of Trustees and EDC endorsed Class 6B property tax incentive for Medwest which is moving into 101 Tower Drive and will provide sales tax revenue to the Village.</i></p>
Attract Revenue Businesses	<p><i>See Strategic Goal related to "Diversify Village Revenue" for information regarding new sources of sales tax in the Village. Additionally, County Line Square is 100% leased and several businesses have elected to open or expand within the shopping center. Design Bar's successful expansion will be a reliable source of sales taxes in the future. Staff has also met with the new owners of the Village Center to identify different types of businesses that are needed within the Village.</i></p>
Department Reviews	<p><i>Review and evaluation of each department is ongoing. In 2018, changes in Department personnel were completed as follows:</i></p> <p><i>In Public Works, a Part Time Secretary was hired to provide improved service to customers and to provide clerical support to existing staff. Due to vacancies, several promotions and transfers were completed.</i></p> <p><i>In Administration and Finance, after retirements of 2 long term employees, comprehensive reviews of each Department were conducted and 2 clerical positions were re-classified as Analysts with the intention of providing improved performance and service at a similar or reduced cost.</i></p> <p><i>See also Strategic Goal related to "Performance Metrics".</i></p>



2018 Annual Report - Board of Trustees Strategic Goals

Improve Property Values	<i>The Board of Trustees created the Local School Committee with the intention of providing support to local schools and to contribute to maintaining property values in Burr Ridge. Village staff is continuing its efforts to study property values in Burr Ridge.</i>
Performance Metrics	<i>Fiscal Year 2019-20 budget will include work order software to be used by Public Works and Utility billing to conduct performance measurements. Suitability to other functions and departments will be evaluated.</i>
Evaluate Housing	<i>The budget allocation for the Comprehensive Plan study is not planned for expenditure in FY 18-19. This line item has been re-submitted for funding consideration for FY 19-20.</i>
Full Commercial Occupancy	<i>Staff has supported the full occupancy at County Line Square by establishing a good working relationship with the ownership's leasing agent. Staff has also met with the incoming owners of the Village Center to determine how the Village can assist in achieving full occupancy at the Village Center. Regulatory amendments have been completed relative to truck parking and the sign regulations to accommodate current business and attract new business in manufacturing districts.</i>
Stormwater Facilities	<i>The Stormwater Committee continues to evaluate options to support private maintenance of stormwater facilities by homeowners associations. The Public Works staff has begun an inventory of stormwater facilities which should be completed in summer, 2019.</i>
Sidewalks & Pathways	<i>Staff presented a comprehensive review of capital funding to the Board of Trustees at their December, 2018 meeting. Consideration of funding options will continue with the FY 2019-20 budget. A \$100,000 sidewalk grant to be used for the Garfield Avenue sidewalk is pending with an award notice scheduled March, 2019. Staff has successfully negotiated an easement to complete the sidewalk on County Line Road north of 87th Street, which would complete the sidewalk stretching from 91st Street to Interstate 55 along County Line Road. The Chasemoor-Lincolnshire Pathway was also re-built using an open space developer donation.</i>
Video Surveillance	<i>Proposal was presented to the Burr Ridge Village Center to join the Village camera network. Staff is developing a location analysis for placement of public area cameras in other locations in the Village. Both actions are pending for further implementation in the spring and summer of 2019.</i>
Assess TCF Property	<i>Staff has identified a potential hotel and sports tourism facility for the TCF property. The Board has approved up to \$75,000 to study this opportunity through feasibility studies. This development would include a primary facility with 8-12 indoor courts, a hotel, anchor restaurant, and a parking deck.</i>



2018 Annual Report - Board of Trustees Strategic Goals

Business Service Needs	<p><i>Business survey was distributed to all local businesses but did not receive sufficient response to be valid. In the meantime, staff has received direction from the Economic Development Committee to begin analysis on a potential annual business license program. The annual business survey will be incorporated into this license, allowing for rich data collection on a recurring basis. The concept will continue to be vetted by the EDC and sent to the Board for final consideration and approval.</i></p>
I-55 Pedestrian Bridge	<p><i>Two (2) concepts were analyzed and presented to the Pathway Commission on Jan. 10, 2019. Estimates are \$1.8M for location west of CLR, and \$2.1M east of CLR. Neither estimate includes property acquisition, which will substantially increase cost and public involvement. Report has been filed pending further direction from the Board of Trustees.</i></p>
Intergovernmental Cooperation	<p><i>Village staff continues to participate in the various committees of the Du Page Mayors and Managers Committee including Village Administrator Doug Pollock serving on the Managers Committee and the Regulatory Committee and Assistant to the Village Administrator Evan Walter serving on the Legislative Committee and the Human Resources Committee. Evan is also working with other Village's and DMMC to develop reforms to Hotel/Motel legislation, tourism grant funding, and annexation reform.</i></p> <p><i>Village staff has been working closely with Hinsdale regarding the KLM culvert pipe improvements and engineering study and on the resurfacing of 59th Street.</i></p> <p><i>In 2018, the Village Board approved an updated Agreement with Hinsdale and Clarendon Hills regarding reciprocal notification agreement with school districts.</i></p> <p><i>Implementation of the Intergovernmental Agreement with the Village of Willow Springs regarding Buege Lane development is nearing a successful completion/implementation.</i></p> <p><i>Joint purchasing contracts with DuPage County and municipalities have been used for pavement marking, crack sealing, and sidewalk replacement. This process has proven to achieve lower bid prices.</i></p> <p><i>Extensive interaction is ongoing regarding Sterigenics with Willowbrook, Darien, and Hinsdale plus Western Springs, Willow Springs, and Indian Head Park.</i></p>

BUDGET POLICIES

- Current expenditures will be paid with current revenues and excess fund balances subject to the fund balance limitation set by Board Policy
- If possible the departments will avoid deferring essential maintenance and personnel training. However, the departments will stay within budgetary limits, unless approval has been granted by the Village Administrator (Budget Director) and/or the Board of Trustees.
- Funds must be available to meet expenditures/expenses if a department will go over budget. The Budget Director should be notified in advance of purchases that will go over budget.
- The adopted budget will provide funding for essential maintenance of capital equipment that is due for planned replacement. The Capital Equipment Replacement Fund has been established for this purpose. Long-range financial projections will include funding for anticipated equipment replacement.
- Adequate funding will be provided for all retirement systems for Village employees. This included the Police Pension Fund, the I.M.R.F. Fund (Illinois Municipal Retirement Fund), Social Security and Medicare employer contributions.
- A budgetary monitoring and control system will be maintained to assure adherence to the budget plan. Monthly departmental expenditure reports will be issued to each department head with sufficient detail to assist the department head in controlling his/her budget. Department Heads will be held accountable for their departmental expenditure budgets. Each year the revenue and expenditures projections for the Five-Year Plan will be updated. Projections will include estimated operating costs of future capital improvements that are included in the approved capital improvement budgets.
- User fees and charges in the revenue budgets will be evaluated annually to ensure that fees cover costs, if intended to do so.

BUDGET GUIDELINES

- Identify all potential areas for budget savings between now and the end of the fiscal year.
- The expenditure budgets should reflect estimated price increases where known. The inflation factor of 2.0% should only be used for estimates where price increases cannot be reasonably projected.
- The departmental expenditure budgets should not merely be a straight-line increase over the prior budget year. Department Heads are required to justify ALL budget requests. A needs analysis and/or cost-justification should be prepared where applicable.
- NO NEW PROGRAMS, COMMODITIES, OR CAPITAL ASSETS (vehicles and equipment) should be added to the budget until these items have been discussed with the Village Administrator. These items should be listed on the “goals sheet” for discussion with the Village Administrator. Tentative approval should be obtained before you would add these items to your budget requests.
- The inflation assumption to use is 2.0% for general items. Price increases to use for gasoline and gas & electricity should be determined by contacting respective vendors to get price increase estimates for the coming year.
- If at all possible, obtain specific inflation increases from vendors, or arrive at current prices for your budget requests. The inflationary base of 2.0% should only be used for those expenditure items wherein an increase cannot be determined by other means.
- Please justify any price increases on your detailed budget worksheets, particularly if your estimate is higher or lower than the Inflation Factor of 2.0%.
- For future year’s projections, use a straight-line inflation factor of 3.0%.

Fund Accounting Basics

- Governments use Fund Accounting to comply with the legal restrictions on the use of public funds.
- The Village utilizes 12 funds to manage it's financial operations.
- A fund is a separate accounting entity with its own set of accounts for revenues, expenditure, and cash reserves.
- Each fund is separate from the total and has it's own use and restrictions.
- The annual budget actually consists of 12 separate budgets.



Fund Type Classification

- **General Fund** – The main operating fund. Accounts for all financial resources except those required to be accounted for in another fund.
- **Special Revenue Funds** – Accounts for specific revenue sources that are legally restricted for specified purposes.
- **Capital Projects Funds** – Accounts for the acquisition or construction of major capital projects.
- **Debt Service Funds** – Accounts for the payment of general long-term debt principal and interest.
- **Enterprise Funds** – Accounts for business type activities where fees are charged to external users for goods or services.
- **Internal Service Funds** – Accounts for activities of providing goods or services to other funds or departments on a cost-reimbursement basis.
- **Fiduciary Funds** – Accounts for assets held in a trustee capacity for others and cannot be used to support Village operations.

BUDGET CALENDAR

Monday, November 12 , 2018	Presentation and Consideration of the 2018 Tax Levy.
Thursday, December 6, 2018	Notice of the 2018 Tax Levy public hearing to be published in a newspaper of general circulation in the Village of Burr Ridge.
Monday, December 10, 2018	Public Hearing of 2018 Tax Levy.
Monday, December 10, 2018	Board of Trustees adopts 2018 Tax Levy Ordinance.
Tuesday, December 4, 2018	Budget Manual distributed to Department Heads.
Friday, January 4, 2019	Department Heads submit list of fiscal year 2019-2020 Goals and Objectives to Village Administrator.
January 7-11, 2019	Finance Director and Village Administrator review fiscal year 2019-2020 revenue estimates.
Friday, January 11, 2019	Department Budgets due to Village Administrator with copy to Finance Director. (See Policy regarding complete submission requirements.)
January 14 – January 25, 2019	Individual department budget review sessions with Village Administrator and Finance Director.
Week of January 28, 2019 (Tentatively)	Board of Trustees review of Department Goals and Objectives with Village Administrator, Department Heads, and Finance Director.
February 1 – February 22, 2019	Village Administrator and Finance Director to finalize budget document.
February 25 – March 1, 2019	Preparation of Budget Message.
February 25 – March 1, 2019	Budget printing and assembly.
Friday, – March 1, 2019	Proposed Budget Document submitted to Board of Trustees.
Week of March 11, 2019 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads.
Week of March 25, 2019 (Tentatively)	Budget Workshop with Board of Trustees, Village Administrator, Finance Director, and Department Heads if necessary.
Friday March 29, 2019	Publish "Notice of Availability of Budget and Public Inspection" and notice of Public Hearing.
Monday, April 8, 2019	Public Hearing on Proposed Budget; Budget Ordinance adopted by Board of Trustees.
Friday, April 26, 2019	Village Clerk to file budget ordinance with Du Page and Cook Counties by this date.

Section 2

Summary Budget



The Summary Budget presents a summarized picture of major Village Wide revenues and expenditures in addition to the Village's three main operating funds: the General Fund, Water Fund and Sewer Fund.

VILLAGE OF BURR RIDGE
ESTIMATED AND AVAILABLE RESERVES BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2020

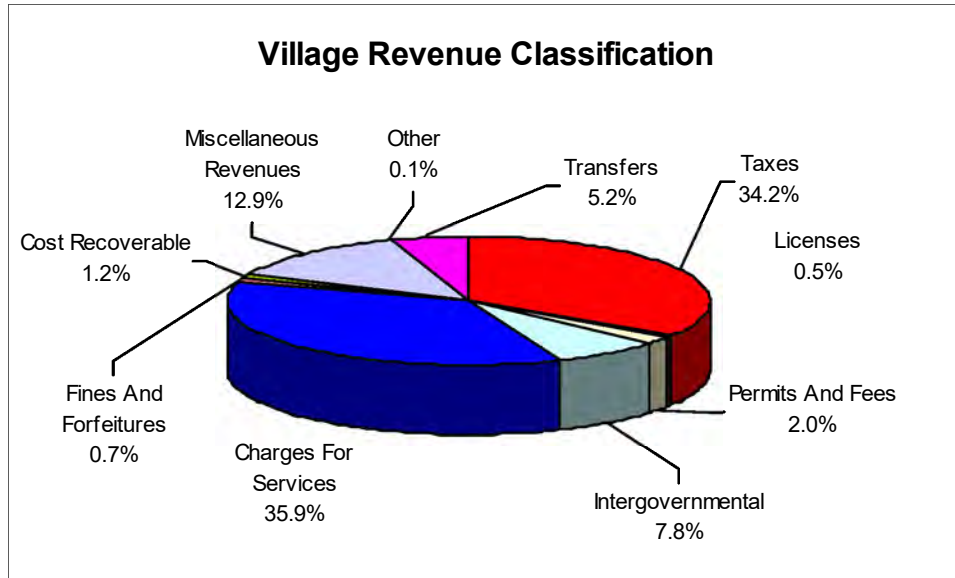
2019/2020 Budget

Fund	Beginning Reserves	Estimated Revenue	Estimated Available	Budgeted Expenditure	Ending Reserves
General Fund	5,261,637	8,976,380	14,238,017	8,933,405	5,304,612
Special Revenue Funds					
Motor Fuel Tax Fund	13,213	276,380	289,593	275,400	14,193
Hotel/Motel Tax Fund	372,221	665,175	1,037,396	754,425	282,971
Capital Project Funds					
Capital Improvements Fund	571,190	626,540	1,197,730	1,189,225	8,505
Sidewalks/Pathway Fund	632,475	263,215	895,690	892,805	2,885
Equipment Replacement Fund	386,326	61,540	447,866	112,000	335,866
Storm Water Management Fund	31,423	36,000	67,423	62,100	5,323
Debt Service Funds					
Debt Service Fund	4,767,593	120,000	4,887,593	130,750	4,756,843
Enterprise Funds					
Water Fund	2,356,740	6,167,875	8,524,615	6,667,705	1,856,910
Sewer Fund	1,864,159	491,200	2,355,359	494,780	1,860,579
Internal Service Funds					
Information Technology Fund	309,674	334,645	644,319	372,780	271,539
Fiduciary Funds					
Police Pension Fund	18,561,236	1,715,605	20,276,841	1,305,885	18,970,956

The Village of Burr Ridge has 12 active funds. Each fund is a separate, fiscal operating entity with it's own available reserves and budget.

VILLAGE WIDE - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



The annual budget is broken down into four main levels:

- Fund – Main operating entity
- Department – Cost centers of a fund
- Classification – Summary of similar revenues or expenditures
- Account – Individual line item budgets

- Taxes are the largest classification of the overall revenue budget.
- Included in this classification are property, utility, and income taxes.

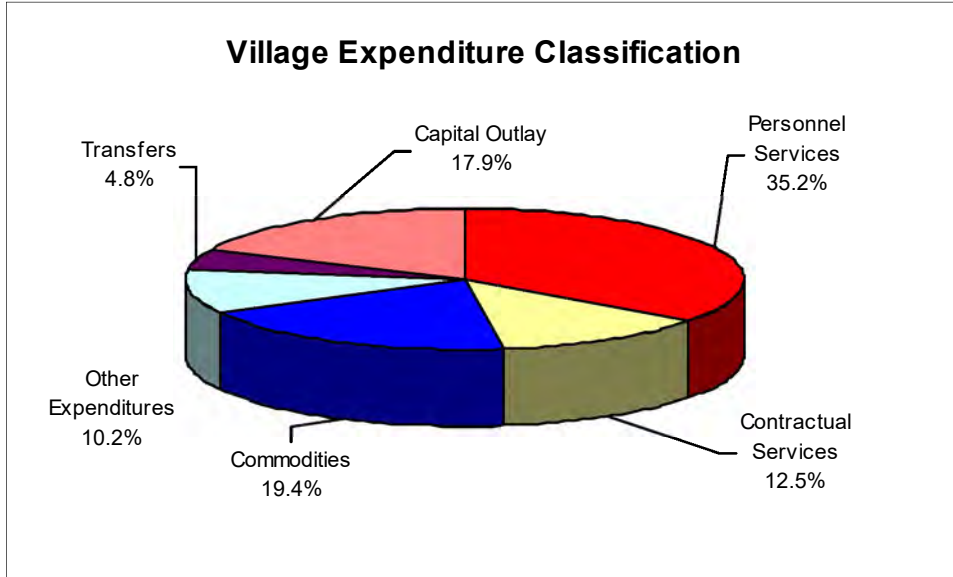
- Cost Recoverable Revenues are dollars that the Village expect to recoup for various services that were rendered.
- These revenues are directly related to various expenditures.

Village Revenue Classification

Taxes	6,744,890
Licenses	96,385
Permits And Fees	396,100
Intergovernmental	1,441,190
Charges For Services	7,090,055
Fines And Forfeitures	145,000
Cost Recoverable	230,140
Miscellaneous Revenues	2,552,680
Other	15,000
Transfers	1,023,115

VILLAGE WIDE - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



Village Expenditure Classification

Personnel Services	7,459,010
Contractual Services	2,639,290
Commodities	4,106,340
Capital Outlay	3,797,760
Other Expenditures	2,165,745
Transfers	1,023,115

- Personnel Services are the largest classification of the overall expenditure budget.
- Included in this classification are salaries, overtime, health insurance, pension contributions, and training

- Transfers are a fund accounting transaction that reallocates a fund reserves to another fund.
- Transfers out (expenditures) from one fund into another fund (revenues), provided resources for capital projects, capital equipment and various services.

- Capital Outlay is the expenditure for major projects or the acquisition of major equipment.
- Included in the classification are improvements (water, sewer, infrastructure), road programs, vehicles, office equipment, and various equipment used for operations.

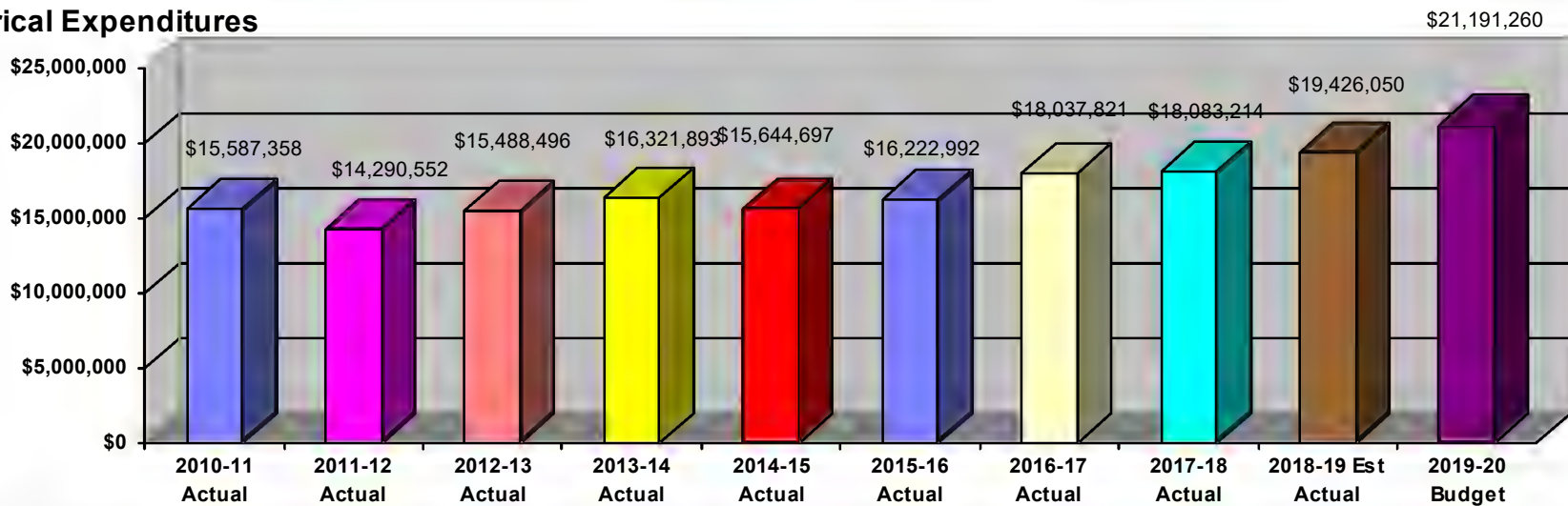
VILLAGE WIDE SUMMARY

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

Historical Revenues

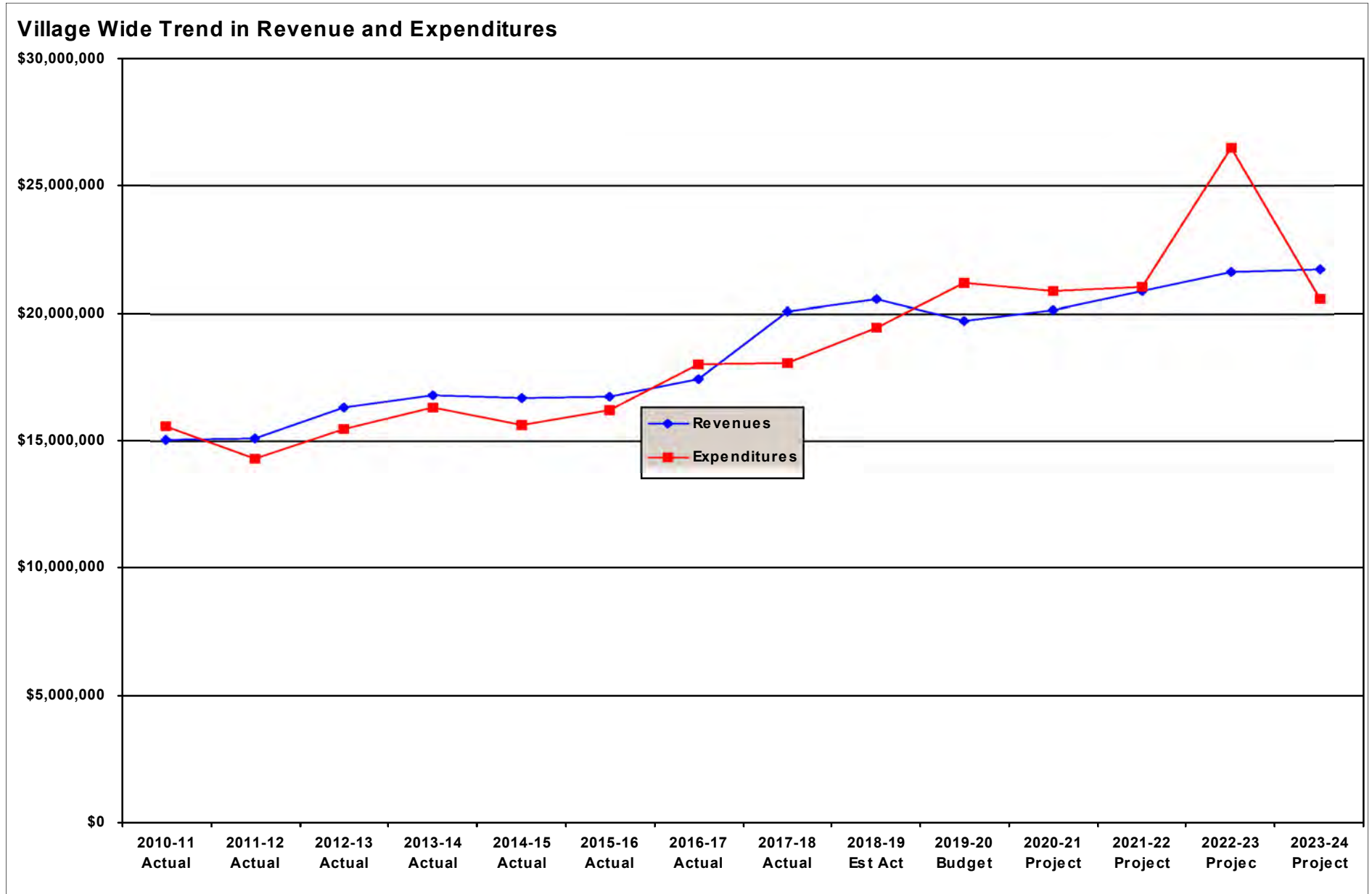


Historical Expenditures



VILLAGE WIDE

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



GENERAL FUND - REVENUES

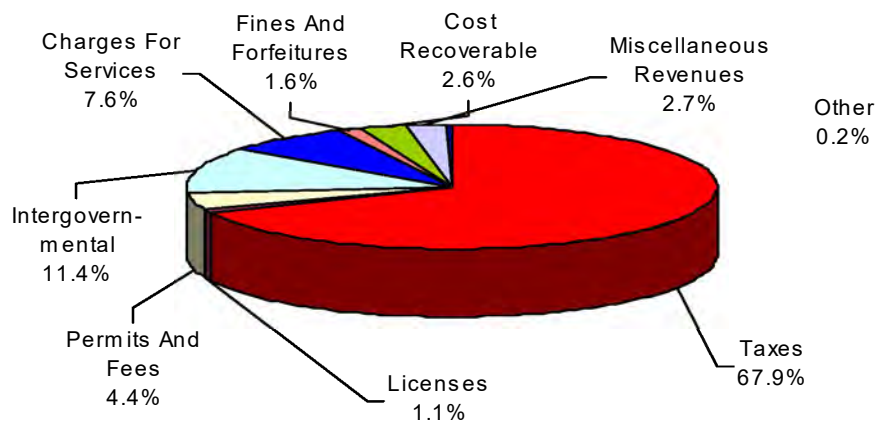
General Fund	
Beginning Reserves	5,261,637
Revenue	8,976,380
Expenditure	8,933,405
Inc/Dec	42,975
Ending Reserves	5,304,612

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

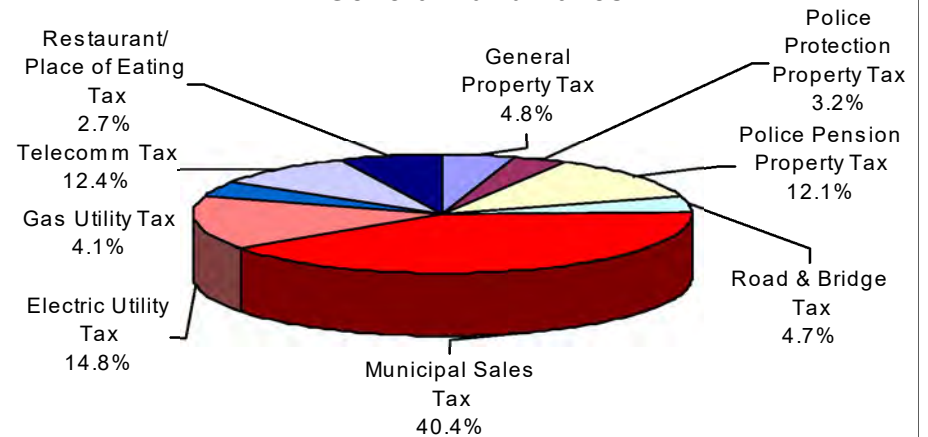
- The General Fund is the Village's main operating fund.
- The revenue sources for the fund are taxes, fees, fines and charges.
- General Fund revenues provided the Village's main governmental services.
- Taxes comprise the largest portion of the General Fund revenue budget. The largest Tax item is the Municipal Sales Tax.

10 General Fund Revenue Budget	2018/2019 Est	2018/2019 Actual	2019/2020 Budget	Budget vs Budget
30 Taxes	5,945,905	6,015,300	6,097,475	1.4%
31 Licenses	50,880	51,680	96,385	86.5%
32 Permits And Fees	690,050	396,325	396,100	-0.1%
33 Intergovernmental	1,068,480	1,050,130	1,071,410	2.0%
34 Charges For Services	660,440	672,170	682,870	1.6%
35 Fines And Forfeitures	129,400	150,000	145,000	-3.3%
36 Cost Recoverable	243,330	246,045	230,140	-6.5%
37 Miscellaneous Revenues	289,295	275,000	242,000	-12.0%
38 Other	15,000	15,000	15,000	0.0%
Total Revenues	9,092,780	8,871,650	8,976,380	1.2%

General Fund Revenue Classification



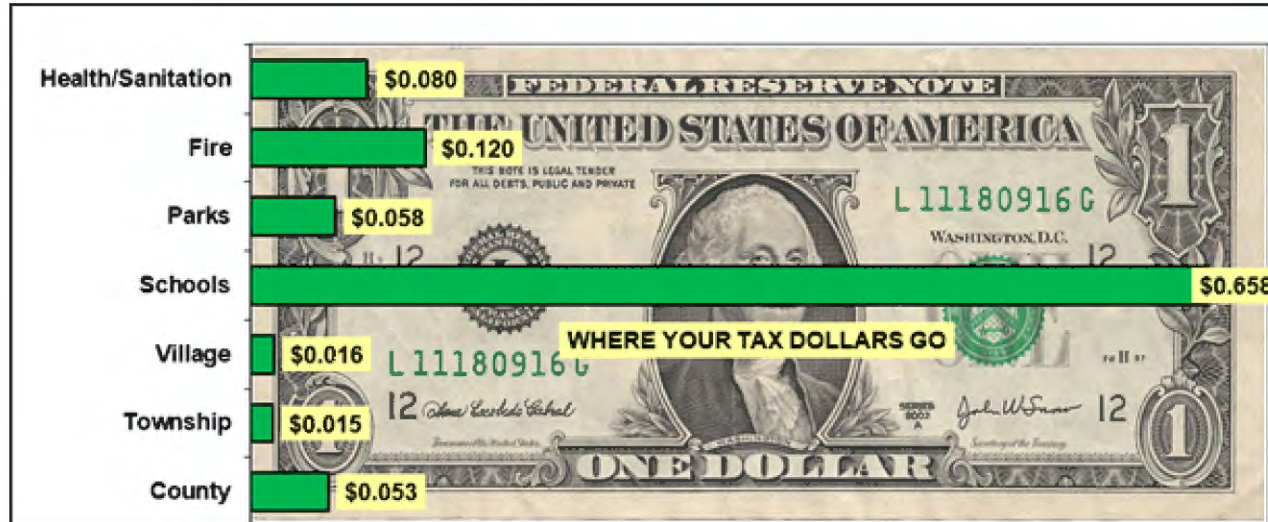
General Fund Taxes



GENERAL FUND - REVENUES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

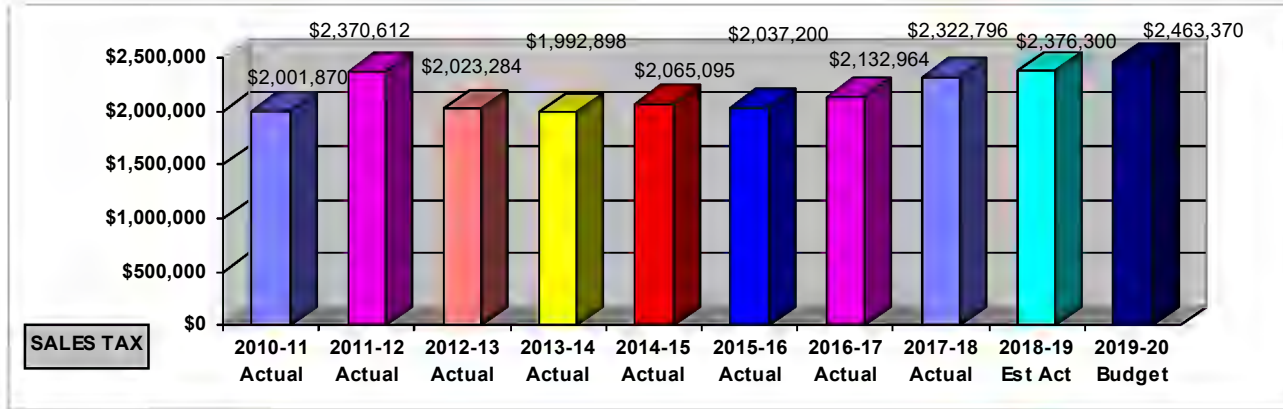
Other Revenues	17-18	18-19	19-20
	Est. Actual	Budget	Budget
Chase Bank Contributions	12,000	12,000	12,000
Stafford Woods Escrow - Trees	13,000	13,000	
IPBC Escrow-Wellness Program	18,115	25,000	
Nicor Franchise Agreement	17,720	20,000	20,000
Other	51,460	25,000	30,000
	<u>112,295</u>	<u>95,000</u>	<u>62,000</u>



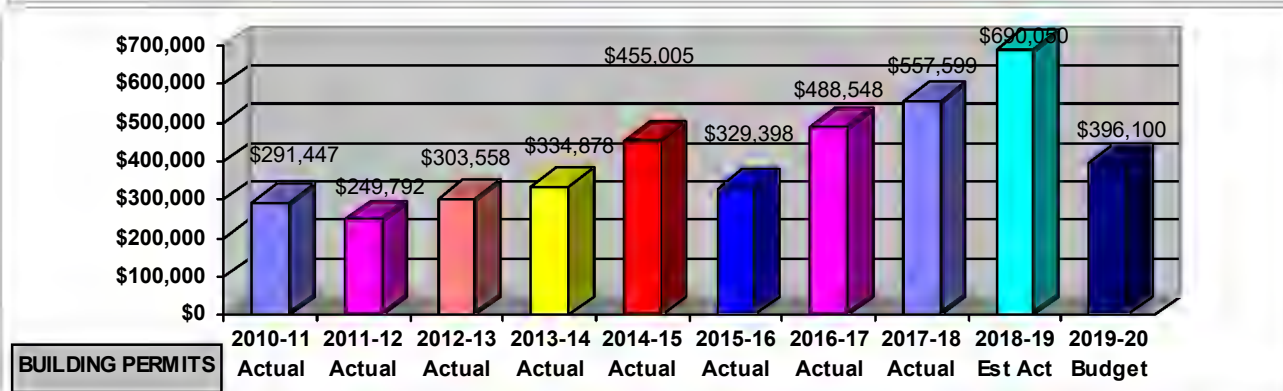
- Property Taxes consist of three separate levies – General, Police Protection, and Police Pension Property Taxes.
- Less than \$.02 per dollar on a tax bill goes to the Village.

GENERAL FUND - REVENUES

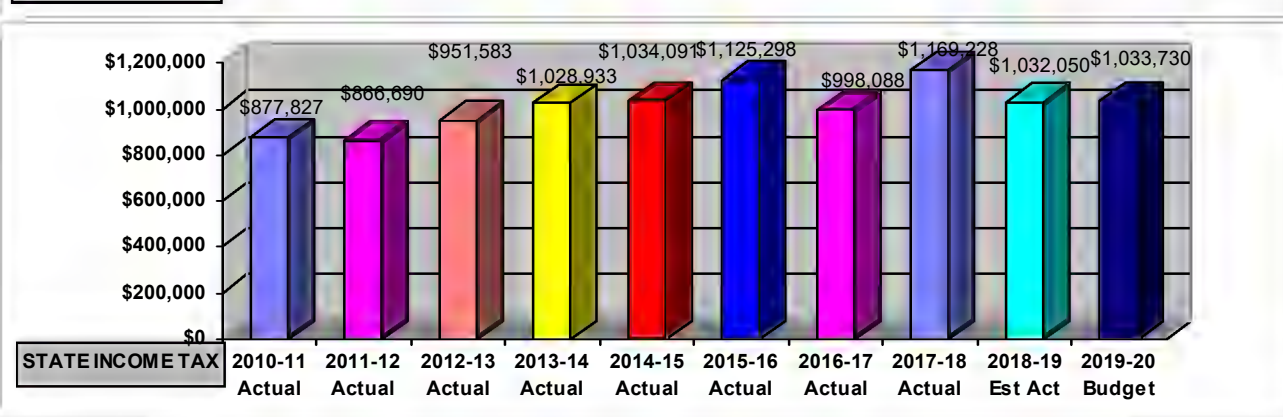
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



Sales Tax	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Municipal Tax	2,014,000	2,070,460	2,074,420
Non Home Rule	362,310	388,210	388,950
	2,376,310	2,458,670	2,463,370



- Permits and Fees consist of building permits, inspection and reinspection fees, fence, sign, and electrical permits. Also included are miscellaneous revenues consisting of food inspection fees, zoning hearing fees, annexation fees, and elevator inspection fees.



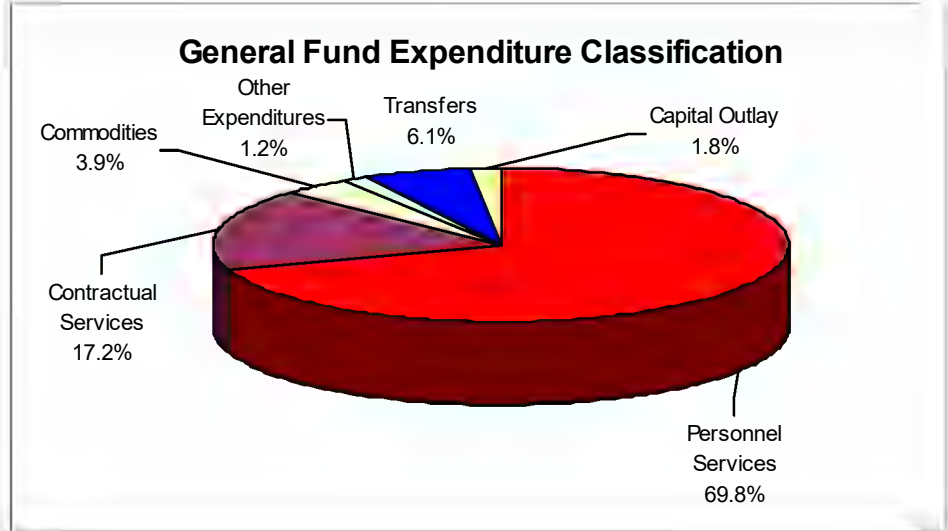
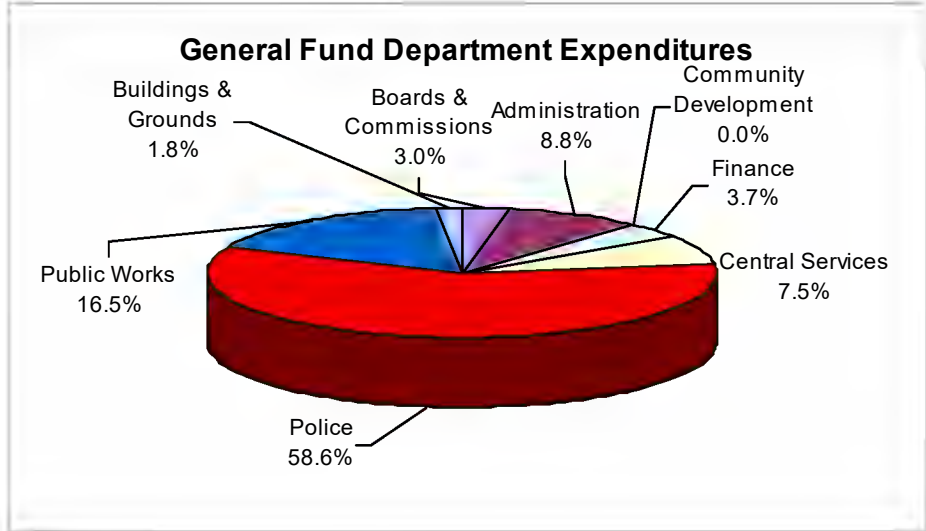
- State Income Tax is distributed on a per capita basis. This revenue source has decreased with the 2010 census.

GENERAL FUND - EXPENDITURES

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

General Fund	
Beginning Reserves	5,261,637
Revenue	8,976,380
Expenditure	8,933,405
Inc/Dec	42,975
Ending Reserves	5,304,612

- The General Fund department's budgets provide the main governmental services.
- General Fund expenditures provide the Village's main governmental services.
- The public safety function (Police) is approximately 1/2 of the General Fund budget.
- Over 60% of the General Fund budget goes to Personnel Services (salaries, overtime, insurance, pension, and training).

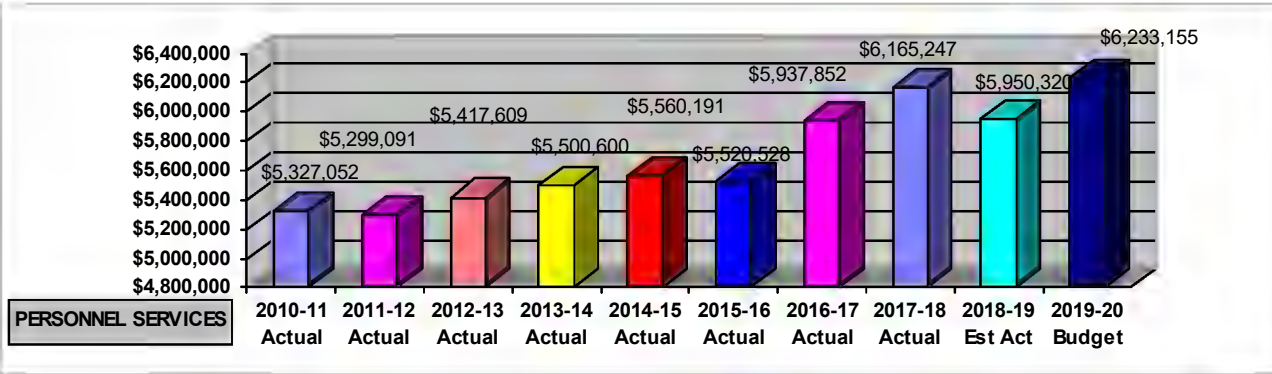


10	General Fund Expenditure Budget	2018/2019 Est	2018/2019 Actual	2019/2020 Budget	Budget vs Budget
1010	Boards & Commissions	224,270	227,830	270,675	18.8%
2010	Administration	846,915	870,435	783,775	-10.0%
3010	Community Development	0	0	0	
4010	Finance	346,105	340,565	330,490	-3.0%
4020	Central Services	1,208,950	483,800	673,525	39.2%
5010	Police	4,952,620	5,151,360	5,237,695	1.7%
6010	Public Works	1,526,490	1,603,240	1,476,100	-7.9%
6020	Buildings & Grounds	187,380	169,410	161,145	-4.9%
Total	General Fund	9,292,730	8,846,640	8,933,405	1.0%

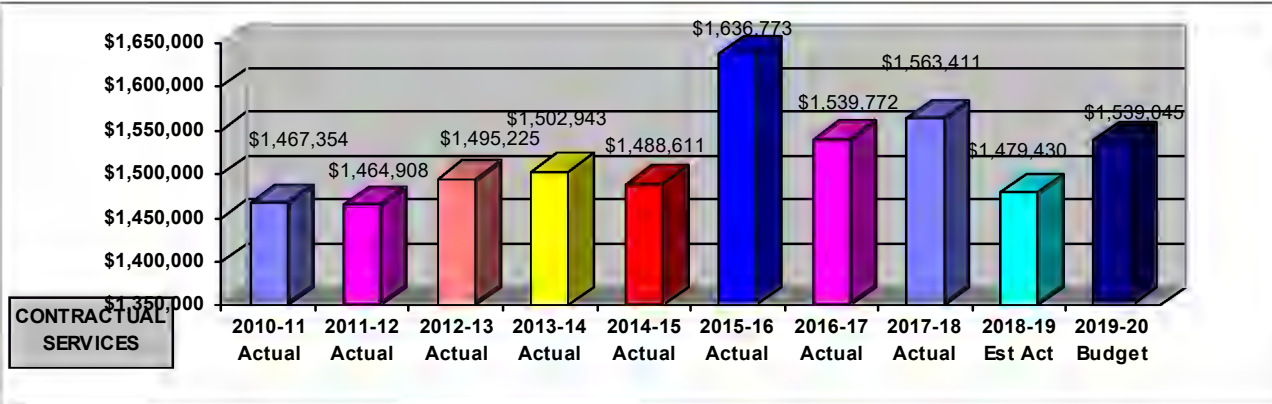
10	General Fund Expenditure Budget	2018/2019 Est	2018/2019 Actual	2019/2020 Budget	Budget vs Budget
40	Personnel Services	5,950,320	6,298,080	6,233,155	-1.0%
50	Contractual Services	1,479,430	1,659,950	1,539,045	-7.3%
60	Commodities	376,050	340,375	348,120	2.3%
70	Capital Outlay	123,255	124,720	158,400	27.0%
80	Other Expenditures	61,815	69,395	109,030	57.1%
90	Transfers	1,301,860	354,120	545,655	54.1%
Total	General Fund	9,292,730	8,846,640	8,933,405	1.0%

GENERAL FUND - EXPENDITURES

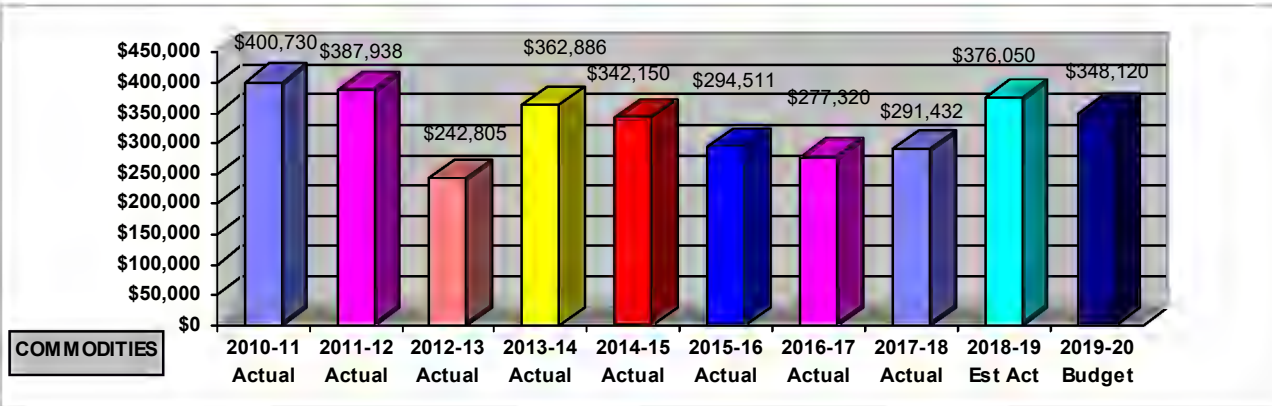
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020



- Personnel Services accounts for all salary and wage expenditures, employee fringe benefits, such as health and life insurance, travel & training, tuition reimbursements, and uniform allowance.



- Contractual Services accounts for all contracts for repair and maintenance, utilities, postage, advertising, printing, accounting/auditing services, engineering services, legal and other professional services, rentals, and insurance costs.

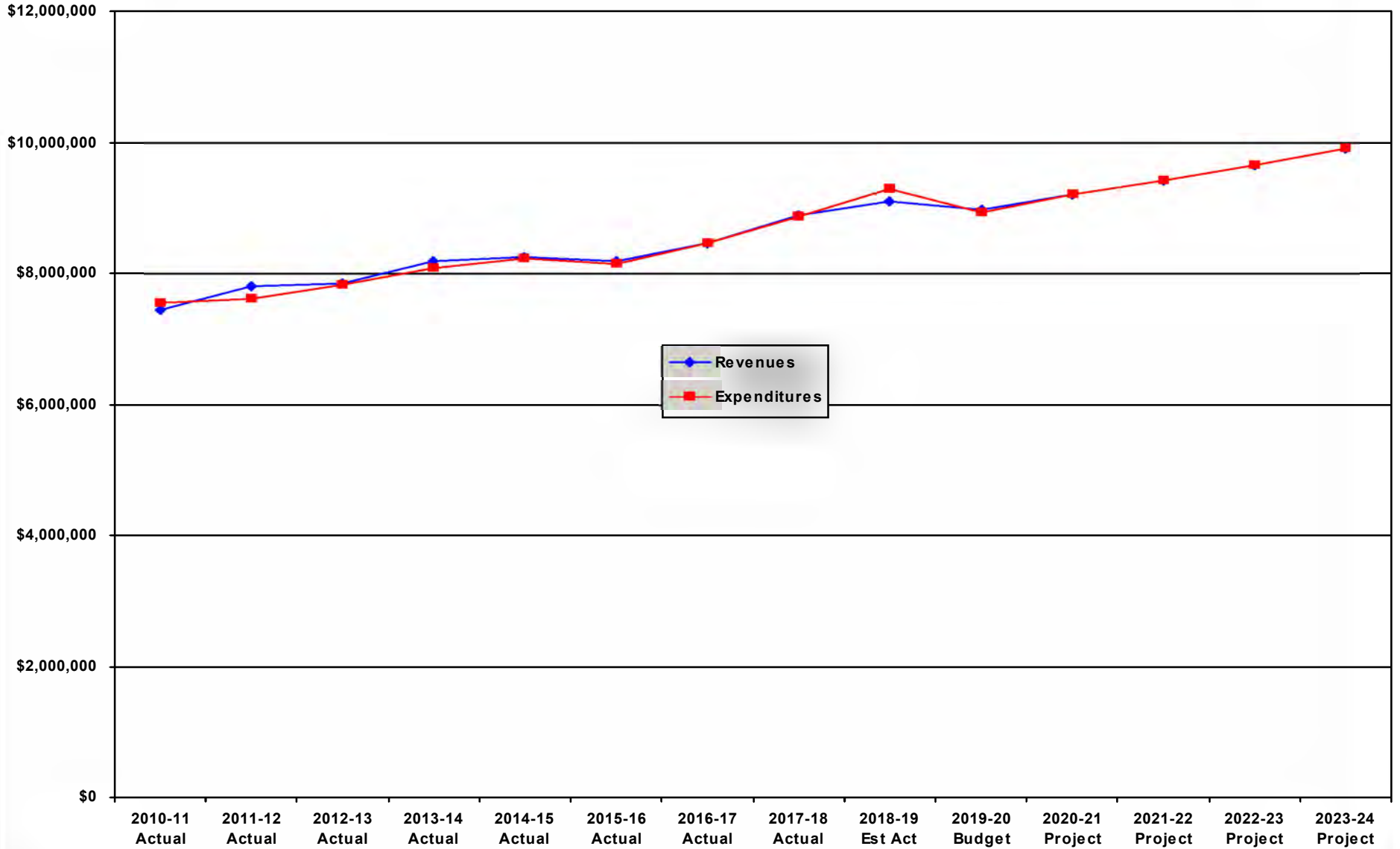


- Commodities accounts for all expenditures, such as general office supplies, gasoline and oil, maintenance supplies, operating supplies, and small tools, etc.

GENERAL FUND

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

General Fund Trend in Revenue and Expenditures



ENTERPRISE FUNDS

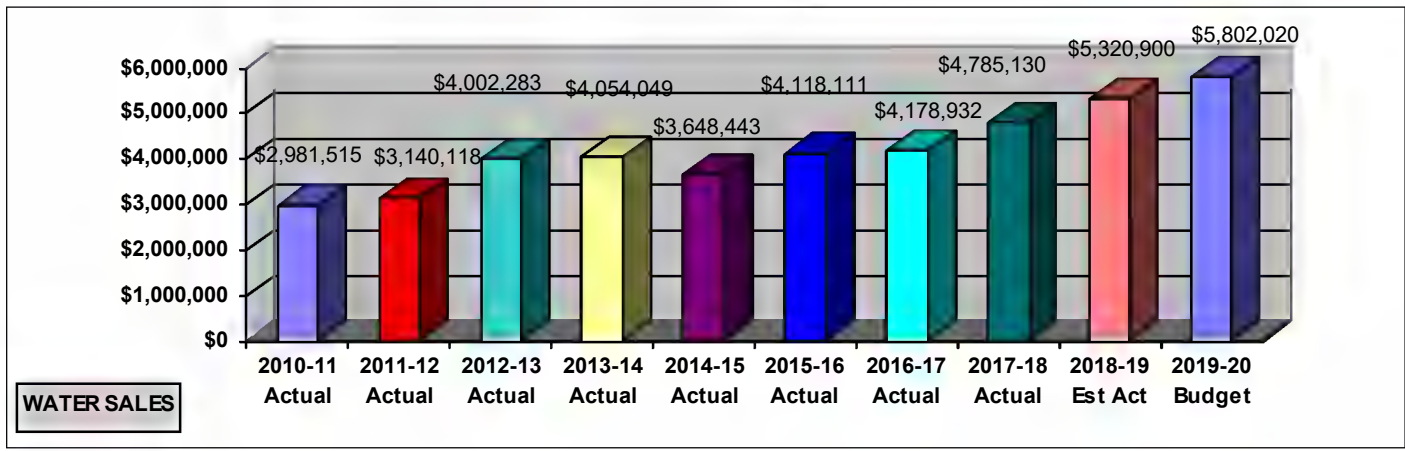
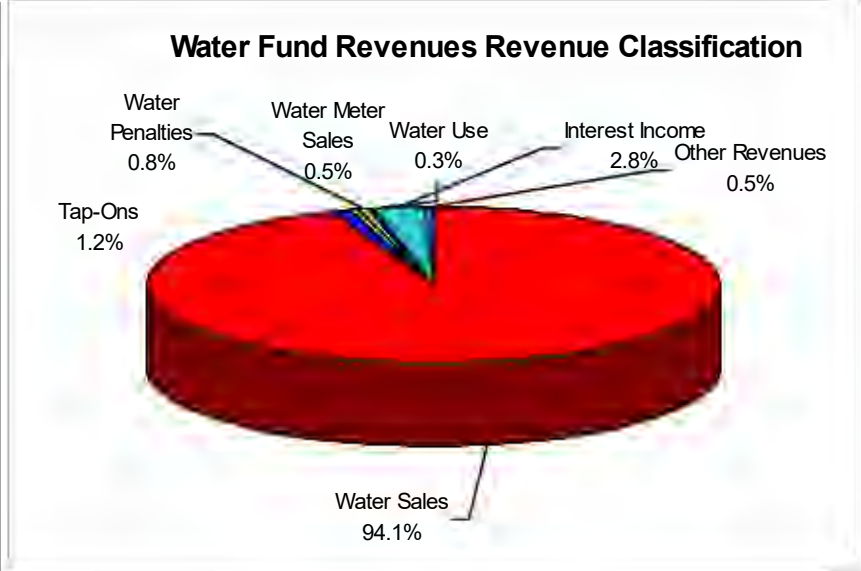
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

Water Fund	
Beginning Reserves	2,356,740
Revenue	6,167,875
Expenditure	6,667,705
Inc/Dec	-499,830
Ending Reserves	1,856,910

WATER FUND REVENUES

- The Water Fund accounts for the provision of water services to residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.

Water Sales			2018-19		2019-20			
Tier/Class	Consumption	Rate	Est.	Act.	Tier/Class	Consumption	Rate	Budget
00-70	371,554	\$7.56	2,808,948		00-70	353,035	\$8.16	2,880,762
71-90	8,322	\$11.48	95,537		71-90	8,309	\$12.40	103,027
91-Above	9,932	\$14.32	142,226		91-Above	32,287	\$15.47	499,480
Residential	389,808		3,046,711		Residential	393,630		3,483,269
Fixed Rate	Residential	\$10.00	240,000		Fixed Rate	Residential	\$10.00	240,000
	Commercial	\$20.00	36,000			Commercial	\$20.00	36,000
Apartments	7,966	\$7.56	60,223		Apartments	7,605	\$8.16	62,058
Commercial	116,791	\$10.77	1,257,839		Commercial	111,213	\$11.64	1,294,519
Industrial	47,542	\$10.77	512,027		Industrial	47,620	\$11.64	554,297
Public	15,608	\$10.77	168,098		Public	11,330	\$11.64	131,881
Totals	577,715		\$5,320,900		Totals	571,398		\$5,802,020

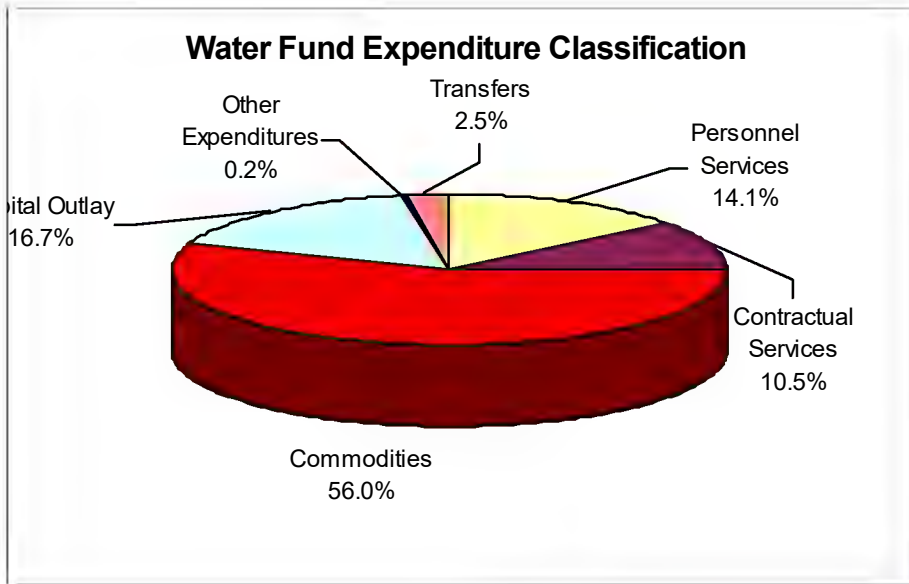


ENTERPRISE FUNDS

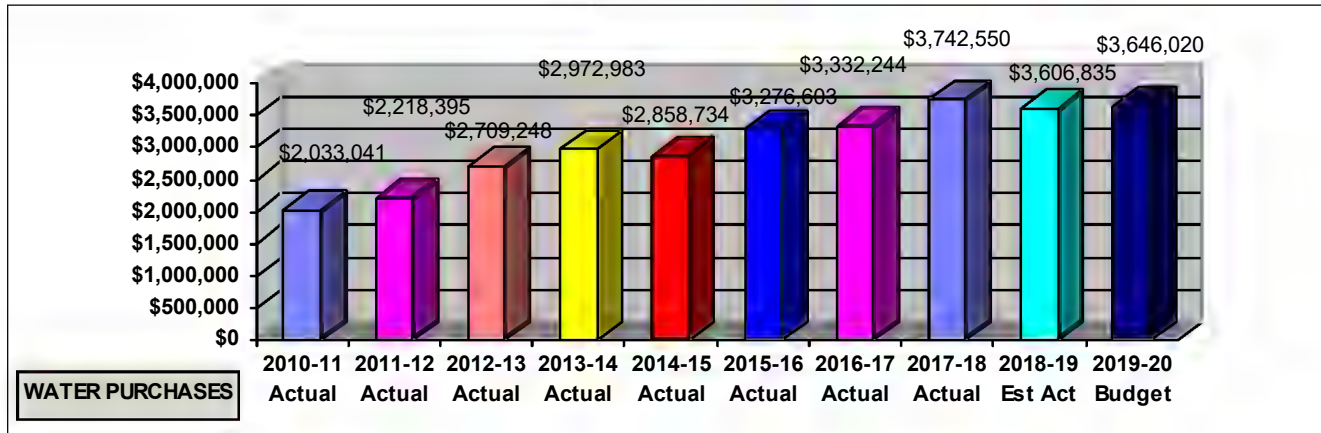
VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

Water Fund	
Beginning Reserves	2,356,740
Revenue	6,167,875
Expenditure	6,667,705
Inc/Dec	-499,830
Ending Reserves	1,856,910

WATER FUND EXPENDITURES



- Water Purchases comprises over half of the Water Departments budget.
- The Personnel Services charged to the Water Fund are partial allocations of various Village staff's salaries and benefits that provide administration and operation of the water utility.

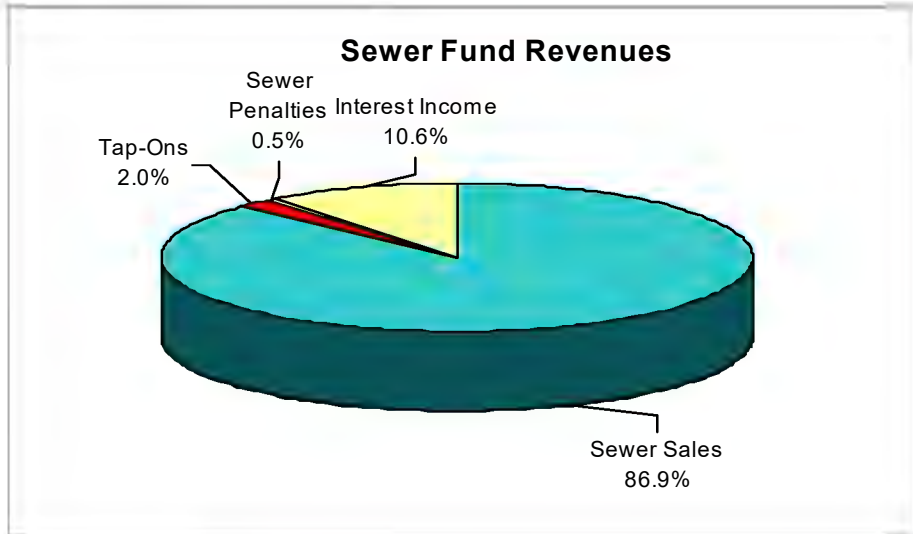


ENTERPRISE FUNDS

VILLAGE OF BURR RIDGE SUMMARY BUDGET FOR FISCAL YEAR ENDING APRIL 30, 2020

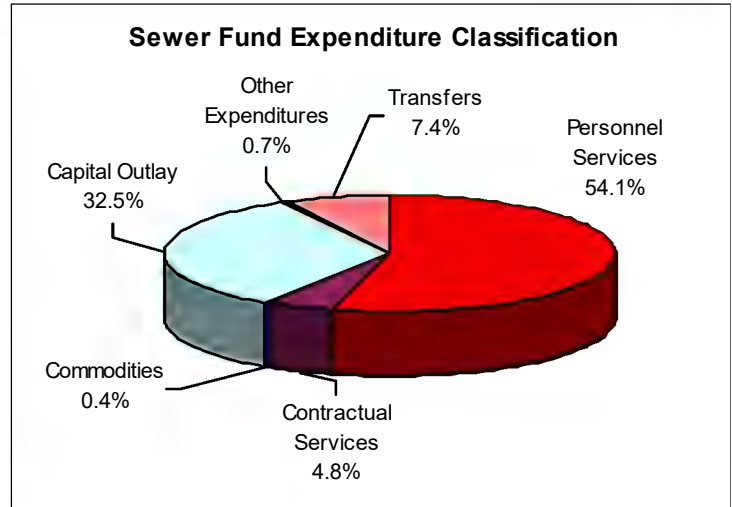
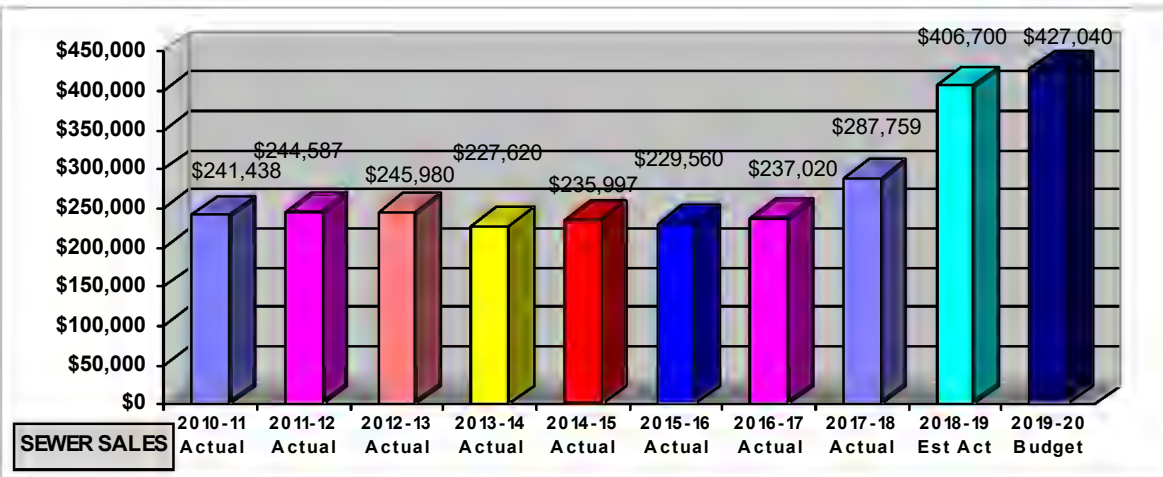
Sewer Fund	
Beginning Reserves	1,864,159
Revenue	491,200
Expenditure	494,780
Inc/Dec	-3,580
Ending Reserves	1,860,579

SEWER FUND



- The Sewer Fund accounts for the provision of sewer services to Cook County residents and businesses of the Village.
- All activities necessary to provide such services are accounted for in this funds including administration, operations, maintenance, financing and billing and collection.
- Du Page County residents and businesses receive sewer services from Du Page County and Flagg Creek Sanitary District.

- Current Sewer Rates
- Residential rates per cycle = flat rate of \$20.00
 - Commercial rates per cycle = \$1.05 per 1,000 gallons or \$40.00 times the number of units, which ever is greater.
 - Sewer rates scheduled to increase \$5 per year for the next 5 years.



Section 3

Detail Budget



The Detail Budget presents the detailed line item of revenues and expenditures for the entire Village, including notes & highlights from each department within the General Fund.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	32,633,888	32,022,357	34,003,002	35,127,887	33,671,182	32,926,832	32,764,392	27,876,707
Total Revenues	17,421,047	20,063,859	20,550,935	19,734,555	20,117,055	20,870,685	21,640,175	21,757,255
Total Expenditures	18,032,579	18,083,214	19,426,050	21,191,260	20,861,405	21,033,125	26,527,860	20,565,860
Net Increase (Decrease)	-611,532	1,980,646	1,124,885	-1,456,705	-744,350	-162,440	-4,887,685	1,191,395
Available - April 30	32,022,357	34,003,002	35,127,887	33,671,182	32,926,832	32,764,392	27,876,707	29,068,102

Estimated Reserves May 1, 2019

35,127,887

Estimated Revenues:

Taxes	6,744,890
Licenses	96,385
Permits And Fees	396,100
Intergovernmental	1,441,190
Charges For Services	7,090,055
Fines And Forfeitures	145,000
Cost Recoverable	230,140
Miscellaneous Revenues	2,552,680
Other	15,000
Transfers	1,023,115

Total Estimated Revenues

19,734,555

Estimated Expenditures:

Personnel Services	7,459,010
Contractual Services	2,639,290
Commodities	4,106,340
Capital Outlay	3,797,760
Other Expenditures	2,165,745
Transfers	1,023,115

Total Estimated Expenditures

21,191,260

Net Increase (Decrease)

-1,456,705

Estimated Reserves April 30, 2020

33,671,182

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Revenue Budget	2016/2017	2017/2018	2018/2019	2018/2019	2019/2020	Budget	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
General Fund										
10 General Fund	8,460,533	8,898,279	9,092,780	8,871,650	8,976,380	1.2%	9,202,170	9,426,080	9,656,275	9,898,865
Special Revenue										
21 E-911 Fund	57,684	0	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	273,770	275,916	277,665	278,400	276,380	-0.7%	281,780	287,280	292,900	298,620
23 Hotel/Motel Tax Fund	500,509	573,995	646,010	709,955	665,175	-6.3%	684,715	704,840	725,565	746,915
24 Places of Eating Tax	25,000	0	0	0	0		0	0	0	0
Capital Projects										
31 Capital Improvements Fund	429,882	396,212	1,503,810	1,066,150	626,540	-41.2%	291,770	297,010	302,250	307,500
32 Sidewalks/Pathway Fund	57,601	74,838	507,675	5,000	263,215	5164.3%	0	0	0	0
33 Equipment Replacement Fund	312,870	160,729	11,310	11,400	61,540	439.8%	201,770	177,010	87,250	12,500
34 Storm Water Management Fund	23,005	195,349	116,095	26,000	36,000	38.5%	36,120	36,240	36,360	36,490
Debt Service Funds										
41 Debt Service Fund	675,919	2,047,693	164,615	165,910	120,000	-27.7%	120,000	120,000	120,000	0
Enterprise Funds										
51 Water Fund	4,599,334	5,090,196	5,707,240	5,693,410	6,167,875	8.3%	6,611,285	7,087,985	7,605,655	7,607,695
52 Sewer Fund	300,031	346,482	489,770	400,610	491,200	22.6%	513,660	537,210	561,900	587,790
Internal Service Funds										
61 Information Technology Fund	298,775	284,469	289,540	289,660	334,645	15.5%	396,375	369,450	384,420	343,620
Fiduciary Funds										
71 Police Pension Fund	1,406,132	1,719,701	1,744,425	1,547,375	1,715,605	10.9%	1,777,410	1,827,580	1,867,600	1,917,260
Total Revenues	17,421,047	20,063,859	20,550,935	19,065,520	19,734,555	3.5%	20,117,055	20,870,685	21,640,175	21,757,255

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SUMMARY BY FUND
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Expenditure Budget	2016/2017	2017/2018	2018/2019	2018/2019	2019/2020	Budget	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
General Fund										
10 General Fund	8,459,659	8,861,942	9,292,730	8,846,640	8,933,405	1.0%	9,201,260	9,422,375	9,655,580	9,897,815
Special Revenue										
21 E-911 Fund	109,218	0	0	0	0		0	0	0	0
22 Motor Fuel Tax Fund	275,430	300,400	285,360	285,440	275,400	-3.5%	280,400	285,400	290,400	295,400
23 Hotel/Motel Tax Fund	475,389	522,283	667,215	663,940	754,425	13.6%	682,065	683,790	688,620	693,540
24 Places of Eating Tax	25,000	6,247	0	0	0		0	0	0	0
Capital Projects										
31 Capital Improvements Fund	876,082	744,093	946,560	1,086,345	1,189,225	9.5%	888,715	820,630	817,950	850,565
32 Sidewalks/Pathway Fund	248,617	60,737	216,180	76,825	892,805	1062.1%	12,315	12,330	12,350	12,365
33 Equipment Replacement Fund	255,459	301,723	446,160	464,900	112,000	-75.9%	336,815	321,080	165,850	108,870
34 Storm Water Management Fund	9,591	31,326	355,395	134,250	62,100	-53.7%	15,410	15,415	15,425	15,435
Debt Service Funds										
41 Debt Service Fund	680,122	254,547	176,515	175,865	130,750	-25.7%	130,750	130,750	6,100,750	0
Enterprise Funds										
51 Water Fund	5,087,450	5,261,814	5,170,825	5,771,960	6,667,705	15.5%	7,122,705	7,135,700	6,541,635	6,474,890
52 Sewer Fund	290,422	295,967	305,835	320,895	494,780	54.2%	527,165	513,670	484,450	439,990
Internal Service Funds										
61 Information Technology Fund	241,975	312,439	318,280	314,490	372,780	18.5%	330,720	323,915	347,175	330,495
Fiduciary Funds										
71 Police Pension Fund	998,164	1,129,694	1,244,995	1,274,940	1,305,885	2.4%	1,333,085	1,368,070	1,407,675	1,446,495
Total Expenditures	18,032,579	18,083,214	19,426,050	19,416,490	21,191,260	9.1%	20,861,405	21,033,125	26,527,860	20,565,860

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	5,424,376	5,425,250	5,461,587	5,261,637	5,304,612	5,305,522	5,309,227	5,309,922
Total Revenues	8,460,533	8,898,279	9,092,780	8,976,380	9,202,170	9,426,080	9,656,275	9,898,865
Total Expenditures	8,459,659	8,861,942	9,292,730	8,933,405	9,201,260	9,422,375	9,655,580	9,897,815
Net Increase (Decrease)	874	36,337	-199,950	42,975	910	3,705	695	1,050
Available Reserves - April 30	5,425,250	5,461,587	5,261,637	5,304,612	5,305,522	5,309,227	5,309,922	5,310,972

Estimated Reserves May 1, 2019

5,261,637

Estimated Revenues:

Taxes	6,097,475
Licenses	96,385
Permits And Fees	396,100
Intergovernmental	1,071,410
Charges For Services	682,870
Fines And Forfeitures	145,000
Cost Recoverable	230,140
Miscellaneous Revenues	242,000
Other	15,000

Total Estimated Revenues

8,976,380

Estimated Expenditures:

Personnel Services	6,233,155
Contractual Services	1,539,045
Commodities	348,120
Capital Outlay	158,400
Other Expenditures	109,030
Transfers	545,655

Total Estimated Expenditures

8,933,405

Net Increase (Decrease)

42,975

Estimated Reserves April 30, 2020

5,304,612

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Revenue Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes	5,504,823	5,810,559	5,945,905	6,015,300	6,097,475	1.4%	6,249,925	6,406,470	6,567,220	6,735,250
31 Licenses	47,230	51,841	50,880	51,680	96,385	86.5%	96,385	96,385	96,385	96,385
32 Permits And Fees	488,548	557,599	690,050	396,325	396,100	-0.1%	403,120	410,285	417,590	428,040
33 Intergovernmental	1,043,516	1,206,288	1,068,480	1,050,130	1,071,410	2.0%	1,103,550	1,136,660	1,170,760	1,205,880
34 Charges For Services	638,165	648,555	660,440	672,170	682,870	1.6%	703,170	724,080	745,630	767,810
35 Fines And Forfeitures	126,919	125,184	129,400	150,000	145,000	-3.3%	145,000	145,000	145,000	145,000
36 Cost Recoverable	269,196	217,795	243,330	246,045	230,140	-6.5%	241,020	247,200	253,690	260,500
37 Miscellaneous Revenues	333,336	263,240	289,295	275,000	242,000	-12.0%	245,000	245,000	245,000	245,000
38 Other	8,799	17,219	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Revenues	8,460,533	8,898,279	9,092,780	8,871,650	8,976,380	1.2%	9,202,170	9,426,080	9,656,275	9,898,865

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3000 General Property Tax	243,719	236,775	273,670	273,240	289,865	6.1%	295,660	301,575	307,605	313,760
3010 Police Protection Property Tax	189,913	205,407	183,240	182,160	193,240	6.1%	197,105	201,045	205,070	209,170
3015 Police Pension Property Tax	697,784	780,713	727,015	724,335	736,280	1.6%	751,005	766,025	781,345	799,975
3020 Road & Bridge Tax	255,333	266,792	279,340	274,345	287,230	4.7%	292,975	298,835	304,810	310,905
3030 Municipal Sales Tax	2,132,964	2,322,796	2,376,300	2,458,670	2,463,370	0.2%	2,537,270	2,613,390	2,691,790	2,772,540
3040 Electric Utility Tax	888,891	867,671	903,320	894,410	904,350	1.1%	931,480	959,420	988,210	1,017,850
3050 Gas Utility Tax	230,776	249,910	252,040	230,940	249,130	7.9%	256,600	264,300	272,240	280,410
3060 Telecommunication Tax	586,042	543,541	550,670	628,290	565,690	-10.0%	571,340	577,060	582,830	588,650
3070 Places of Eating Tax	279,401	336,955	400,310	348,910	408,320	17.0%	416,490	424,820	433,320	441,990
Total Taxes	5,504,823	5,810,559	5,945,905	6,015,300	6,097,475	1.4%	6,249,925	6,406,470	6,567,220	6,735,250
31 Licenses										
3110 Liquor Licenses	42,450	45,020	45,600	46,400	45,600	-1.7%	45,600	45,600	45,600	45,600
3120 Other Licenses	4,780	6,821	5,280	5,280	5,785	9.6%	5,785	5,785	5,785	5,785
3130 Business Licenses		0	0	0	45,000		45,000	45,000	45,000	45,000
Total Licenses	47,230	51,841	50,880	51,680	96,385	86.5%	96,385	96,385	96,385	96,385
32 Permits And Fees										
3200 Building Permits	394,127	522,970	605,050	361,325	351,100	-2.8%	358,120	365,285	372,590	383,040
3265 Plat Fees	79,871	20,729	70,000	20,000	30,000	50.0%	30,000	30,000	30,000	30,000
3275 Public Hearing Fees	14,550	13,900	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Permits And Fees	488,548	557,599	690,050	396,325	396,100	-0.1%	403,120	410,285	417,590	428,040
33 Intergovernmental										
3300 State Income Tax	998,088	1,169,228	1,032,050	1,011,550	1,033,730	2.2%	1,064,740	1,096,680	1,129,580	1,163,470
3310 Corporate Replacement Tax	45,428	37,060	36,430	38,580	37,680	-2.3%	38,810	39,980	41,180	42,410
Total Intergovernmental	1,043,516	1,206,288	1,068,480	1,050,130	1,071,410	2.0%	1,103,550	1,136,660	1,170,760	1,205,880
34 Charges For Services										
3410 Franchise Tax - Cable TV	282,823	285,397	285,720	296,950	294,290	-0.9%	303,120	312,210	321,580	331,220
3415 Rent Revenue	355,342	363,158	374,720	375,220	388,580	3.6%	400,050	411,870	424,050	436,590
Total Charges For Services	638,165	648,555	660,440	672,170	682,870	1.6%	703,170	724,080	745,630	767,810
35 Fines And Forfeitures										
3500 Circuit Court Fines	105,426	99,681	104,330	125,000	120,000	-4.0%	120,000	120,000	120,000	120,000
3510 Village Fines	21,493	25,503	25,070	25,000	25,000	0.0%	25,000	25,000	25,000	25,000

10 General Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

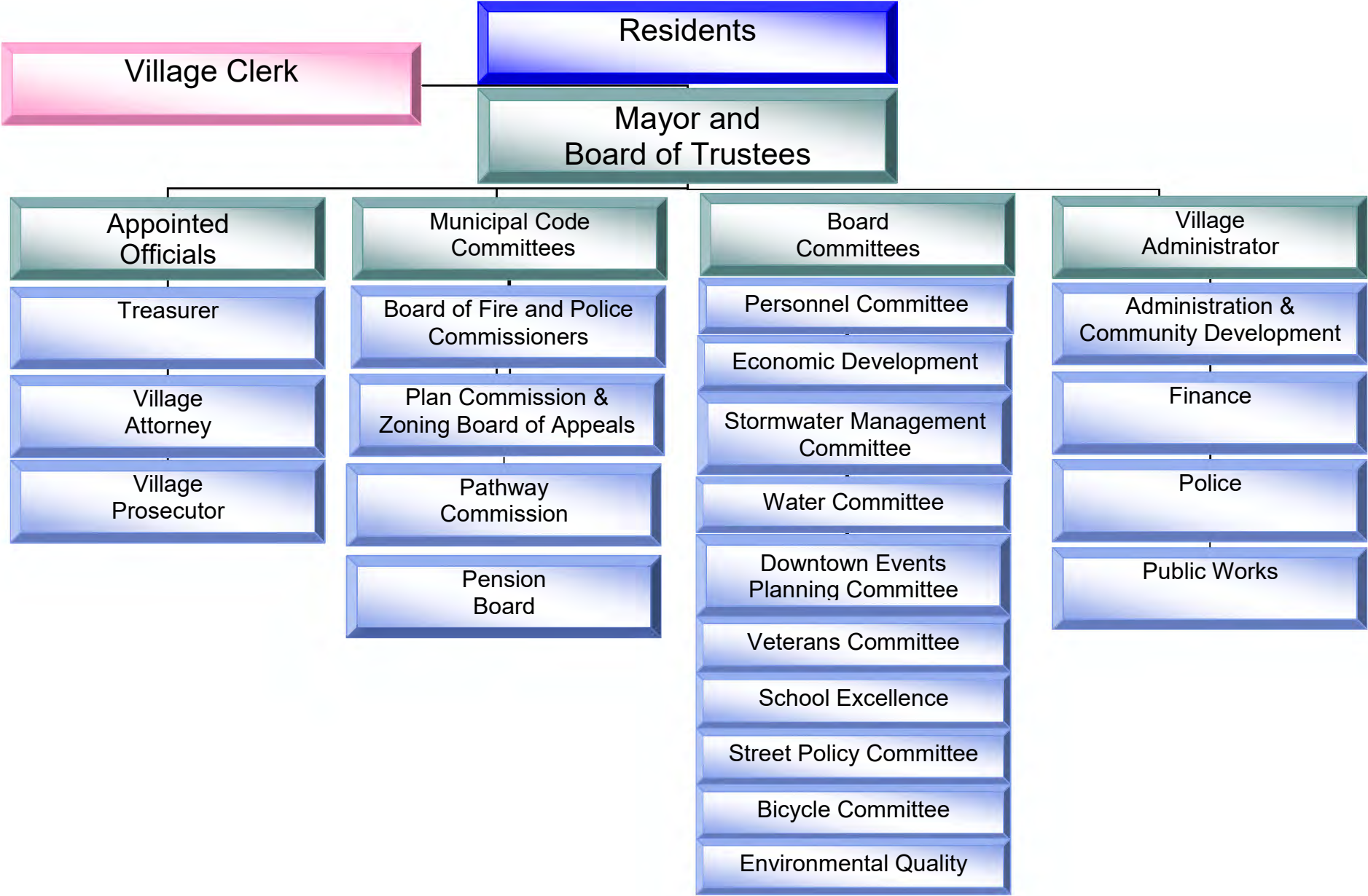
Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Total Fines And Forfeitures	126,919	125,184	129,400	150,000	145,000	-3.3%	145,000	145,000	145,000	145,000
36 Cost Recoverable										
3600 Recoverable-Employee Share In	124,598	134,335	112,040	141,545	117,640	-16.9%	123,520	129,700	136,190	143,000
3610 Recoverable-Legal Fees	3,224	1,943	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3630 Recoverable-Tree Purchases	2,215	1,739	2,500	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
3650 Recoverable-Inspection Fees	39,470	44,547	41,940	37,000	40,000	8.1%	40,000	40,000	40,000	40,000
3680 Recoverable-Special Detail	6,879	5,677	5,000	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
3690 Recoverable-Miscellaneous	92,811	29,555	76,850	55,000	60,000	9.1%	65,000	65,000	65,000	65,000
Total Cost Recoverable	269,196	217,795	243,330	246,045	230,140	-6.5%	241,020	247,200	253,690	260,500
37 Miscellaneous Revenues										
3700 Interest Income	174,542	164,072	177,000	180,000	180,000	0.0%	180,000	180,000	180,000	180,000
3710 Donations	15,000	5,000	0	0	0		0	0	0	0
3795 Other Revenues	143,794	94,168	112,295	95,000	62,000	-34.7%	65,000	65,000	65,000	65,000
Total Miscellaneous Revenues	333,336	263,240	289,295	275,000	242,000	-12.0%	245,000	245,000	245,000	245,000
38 Other										
3800 Proceeds From Sale Of Assets	8,799	17,219	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Other	8,799	17,219	15,000	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
Total Revenues	8,460,533	8,898,279	9,092,780	8,871,650	8,976,380	1.2%	9,202,170	9,426,080	9,656,275	9,898,865

**VILLAGE OF BURR RIDGE
GENERAL FUND SUMMARY BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Expenditure Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
1010 Boards & Commissions	202,415	252,584	224,270	227,830	270,675	18.8%	252,360	290,250	267,525	280,990
2010 Administration	471,115	545,917	846,915	870,435	783,775	-10.0%	820,670	846,765	876,295	903,195
3010 Community Development	557,945	462,383	0	0	0		0	0	0	0
4010 Finance	325,174	326,967	346,105	340,565	330,490	-3.0%	353,820	362,490	377,175	386,120
4020 Central Services	262,597	655,644	1,208,950	483,800	673,525	39.2%	441,520	420,930	335,405	264,980
5010 Police	4,801,839	4,932,458	4,952,620	5,151,360	5,237,695	1.7%	5,574,895	5,718,750	5,966,580	6,157,965
6010 Public Works	1,634,623	1,465,645	1,526,490	1,603,240	1,476,100	-7.9%	1,593,945	1,616,450	1,662,110	1,731,265
6020 Buildings & Grounds	203,950	220,344	187,380	169,410	161,145	-4.9%	164,050	166,740	170,490	173,300
Total General Fund	8,459,659	8,861,942	9,292,730	8,846,640	8,933,405	1.0%	9,201,260	9,422,375	9,655,580	9,897,815

Summary By Classification Expenditure Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services	5,932,610	6,165,247	5,950,320	6,298,080	6,233,155	-1.0%	6,503,405	6,778,085	7,033,560	7,310,185
50 Contractual Services	1,539,772	1,563,411	1,479,430	1,659,950	1,539,045	-7.3%	1,638,090	1,640,445	1,661,875	1,705,590
60 Commodities	277,320	291,432	376,050	340,375	348,120	2.3%	352,195	357,385	363,495	368,675
70 Capital Outlay	201,164	198,159	123,255	124,720	158,400	27.0%	252,955	201,125	254,100	254,690
80 Other Expenditures	63,809	81,824	61,815	69,395	109,030	57.1%	91,540	119,485	100,070	109,660
90 Transfers	444,985	561,870	1,301,860	354,120	545,655	54.1%	363,075	325,850	242,480	149,015
Total Expenditure Budget	8,459,659	8,861,942	9,292,730	8,846,640	8,933,405	1.0%	9,201,260	9,422,375	9,655,580	9,897,815

VILLAGE OF BURR RIDGE ORGANIZATIONAL CHART



10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4002 Salaries Part-Time	29,229	34,224	33,760	33,825	35,980	6.4%	32,220	36,650	32,945	36,955
4011 IMRF Contribution	637	1,113	1,080	1,115	1,255	12.6%	955	1,610	1,240	1,945
4012 FICA/Medicare Taxes	2,208	2,578	2,580	2,585	2,750	6.4%	2,460	2,800	2,520	2,825
4040 Due & Subscriptions	9,162	9,208	9,720	9,280	9,800	5.6%	9,800	10,000	10,000	10,000
4042 Training & Travel Expense	2,243	2,070	2,995	4,995	5,300	6.1%	5,000	5,300	5,000	5,300
Total Personnel Services	43,478	49,192	50,135	51,800	55,085	6.3%	50,435	56,360	51,705	57,025
50 Contractual Services										
5010 Legal Services	80,369	99,274	96,500	90,000	90,000	0.0%	90,000	95,000	95,000	95,000
5015 Prosecution Services	9,876	10,281	8,500	12,000	10,000	-16.7%	10,000	10,000	11,000	11,000
5020 Other Professional Services	3,000	9,107	2,920	2,500	2,500	0.0%	2,500	2,500	2,500	2,500
5025 Postage	4,911	2,586	2,500	3,150	3,210	1.9%	3,270	3,340	3,410	3,480
5030 Telephone	1,378	1,419	1,300	1,445	1,630	12.8%	1,670	1,710	1,750	1,790
5040 Printing	488	529	1,000	600	1,000	66.7%	1,000	1,000	1,000	1,000
Total Contractual Services	100,022	123,196	112,720	109,695	108,340	-1.2%	108,440	113,550	114,660	114,770
60 Commodities										
6010 Operating Supplies	828	632	650	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
Total Commodities	828	632	650	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
80 Other Expenditures										
8010 Public/Employee Relations	22,430	39,158	21,000	21,500	29,300	36.3%	20,000	29,000	20,000	29,000
8020 Village Clerk	1,569	963	2,000	2,000	2,200	10.0%	2,200	2,200	2,200	2,200
8025 Fire & Police Comm	10,419	14,372	13,650	15,170	19,120	26.0%	4,430	23,150	12,500	12,850
8030 Cable TV	11,975	11,650	13,225	13,225	13,225	0.0%	13,500	13,500	13,500	13,500
8035 Economic Development Comm	4,509	3,651	950	3,500	34,000	871.4%	40,000	40,000	40,000	40,000
Total Other Expenditures	50,902	69,793	50,825	55,395	97,845	76.6%	80,130	107,850	88,200	97,550
90 Transfers										
9061 Transfer To Info Tech Fund	7,185	9,770	9,940	9,940	8,405	-15.4%	12,355	11,490	11,960	10,645
Total Transfers	7,185	9,770	9,940	9,940	8,405	-15.4%	12,355	11,490	11,960	10,645
Total Boards & Commissions	202,415	252,584	224,270	227,830	270,675	18.8%	252,360	290,250	267,525	280,990

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries Part-Time			
Mayor \$6,000 per year			
Trustees (6) \$3,000 per year per Trustee			
Village Clerk \$4,800 per year			
P/T Fire/Police Commission Clerk (Hours vary depending on Police Testing years)			

	Dues & Subscriptions		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Ill. Municipal League Dues	1,250	1,250	1,250
Dupage Mayors And Managers	7,140	6,850	7,200
Municipal Clerk Of Illinois	65	65	65
Municipal Clerk Of Dupage	20	20	20
Municipal Clerk Of Cook County	20	20	20
CMAF Dues	400	425	420
Metropolitan Mayors Caucus	475	500	475
Miscellaneous	350	150	350
	<u>9,720</u>	<u>9,280</u>	<u>9,800</u>

	Training & Travel Expense		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Special Events/Training-Trustees	200	2,000	2,000
Special Events/Training-Mayor	1,110	1,500	1,500
DMMC/Drive Down	555	1,070	800
Other Meetings	1,055	300	500
Mileage Reimbursement	75	125	125
Handbooks & Materials	0	0	375
	<u>2,995</u>	<u>4,995</u>	<u>5,300</u>

- IML Handbooks purchased every other year: 19-20, 21-22, 23-24
-Chamber of Commerce Lunches covered under special events/training

	Legal Services		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
General Services - KTJ	80,000	60,000	60,000
Reimbursable Services	2,500	5,000	5,000
Fire & Police Comm.	1,500	3,000	1,500
Plan Commission	500	2,000	1,000
Lawsuits	5,000	10,000	10,000
Police Union Negotiation	7,000	10,000	7,500
Public Works Union Negotiations	0	0	5,000
Public Works Union Arbitration	0	0	0
Public Works Union Arbitration - Attorney	0	0	0
Miscellaneous	0	0	0
	<u>96,500</u>	<u>90,000</u>	<u>90,000</u>

	Other Professional Services		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Transmission Line/Forestry Consultant	0	2,500	0
Miscellaneous	2,920	0	2,500
	<u>2,920</u>	<u>2,500</u>	<u>2,500</u>

	Telephone		
	18-19 Est. Act.	18-19 Budget	19-20 Budget
Monthly Phone Charge	810	670	830
Mayor Mobile Phone Allowance	490	775	800
	<u>1,300</u>	<u>1,445</u>	<u>1,630</u>

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Public/Employee Relations	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Para-transit Program	1,000	1,000	0
Christmas Employee Recognition	3,600	4,000	4,000
Recognition Plaques	750	500	500
Burr Ridge Briefs Printing/Postage	10,000	10,000	10,000
Board & Commission Dinner	0	0	9,000
Employee Recognition/Retirement Parties	700	1,200	1,000
Flowers / Wreaths	650	500	500
Donation to Senior Organizations	4,200	4,200	4,200
Secretary of State MDSF Event	100	100	100
	<u>21,000</u>	<u>21,500</u>	<u>29,300</u>

- Donations to Seniors to DuPage Senior Citizens Council and to the Southwest Suburban Center on aging to cover the cost of delivered meals and home maintenance services to Burr Ridge residents.
- Newsletters printed in February, April, and September
- Resident Survey conducted every two years in FY 19-20, 21-22, 23-24

10 General Fund
1010 Boards & Commissions

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Village Clerk	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Finger Printing - Liquor Licenses	300	300	500
Publishing	500	500	500
Recording Fees	1,000	1,000	1,000
Office Supplies	200	500	200
	<u>2,000</u>	<u>2,300</u>	<u>2,200</u>

Fire & Police Commission	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Credit/Psych/Polygraph Exams	2,000	2,940	2,950
Testing	10,500	10,150	14,140
Publishing (Testing Notice)	100	100	100
Dues	375	380	380
Postage	50	100	100
Printing	0	0	0
Seminars	500	1,200	1,300
Facility Rental	0	0	0
Travel/Meal Expense	75	200	100
Office/Operating Supplies	50	100	50
	<u>13,650</u>	<u>15,170</u>	<u>19,120</u>

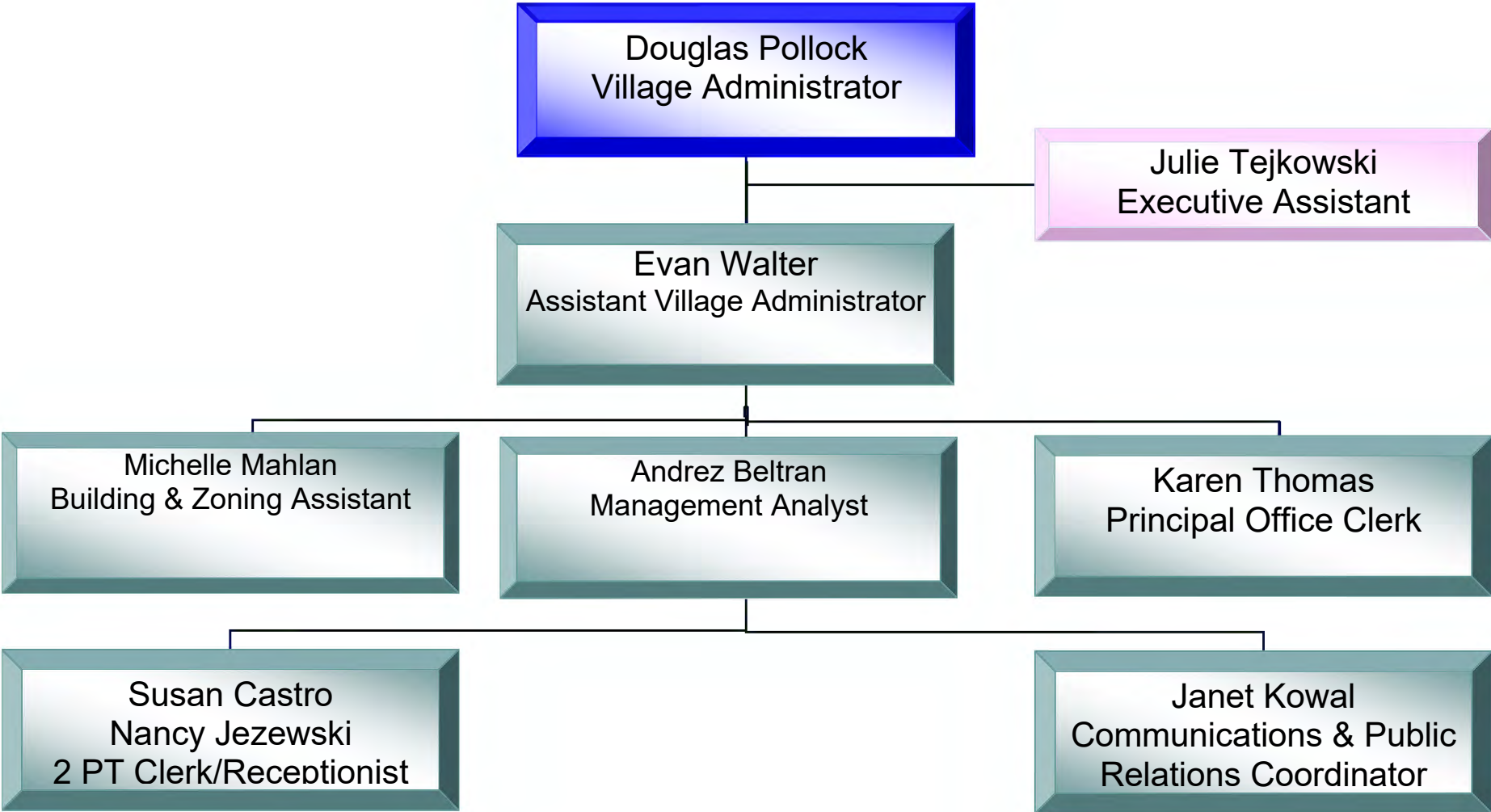
Patrol Officer Testing FY 17-18, 19-20, 21-22, 23-24
Cpl. Promotional Testing FY 18-19, 21-22, 24-25
Sgt. Promotional Testing FY 16-17, 19-20, 22-23

Cable TV	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Record Board Meetings	13,225	13,225	13,225

Economic Development Commission	18-19	18-19	19-20
	Est. Act.	Budget	Budget
EDC Breakfast meetings	0	3,000	0
EDC Realtor Lunch	0	0	0
EDC Promotions	0	0	33,600
Postage	200	200	200
Printing/ Supplies	750	300	200
	<u>950</u>	<u>3,500</u>	<u>34,000</u>

Realtor Lunch budgeted every two years
Anticipated Revenues from Business License \$40,000

**VILLAGE OF BURR RIDGE
ADMINISTRATION DEPARTMENT
ORGANIZATIONAL CHART**



DESCRIPTION OF OPERATIONS

The Administration budget includes costs associated with the Village Administrator's office. The Village Administrator is the chief administrative officer of the Village and oversees the administration of all departments of the Village. The majority of costs associated within this budget are personnel related.

10 General Fund
2010 Administration

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	272,078	343,816	405,065	393,030	401,180	2.1%	414,775	428,645	442,570	457,070
4002 Salaries Part-Time	26,430	32,840	29,870	34,950	31,095	-11.0%	32,505	34,485	35,535	37,650
4003 Salaries Overtime	0	0	300	600	600	0.0%	600	600	600	600
4011 IMRF Contribution	34,968	37,778	56,280	47,895	46,830	-2.2%	53,765	61,100	68,810	76,985
4012 FICA/Medicare Taxes	21,639	25,796	34,650	34,140	35,860	5.0%	37,305	38,830	40,300	41,915
4030 Health/Life Insurance	77,336	76,847	70,270	111,140	65,085	-41.4%	68,340	71,755	75,345	79,110
4040 Dues & Subscriptions	1,954	479	1,040	1,950	1,445	-25.9%	1,500	1,500	1,500	1,500
4041 Employee Recruitment Expense	1,297	0	225	0	0		0	0	0	0
4042 Training & Travel Expense	8,730	7,000	10,100	13,750	14,700	6.9%	15,000	15,000	15,000	15,000
Total Personnel Services	444,431	524,556	607,800	637,455	596,795	-6.4%	623,790	651,915	679,660	709,830
50 Contractual Services										
5020 Other Professional Services	0	0	15,000	36,000	15,000	-58.3%	15,000	15,000	15,000	15,000
5025 Postage	1,332	1,122	2,700	2,930	2,990	2.0%	3,050	3,110	3,170	3,230
5030 Telephone	5,727	6,331	17,050	14,540	17,610	21.1%	17,960	18,320	18,690	19,060
5035 Publishing	0	0	1,000	6,000	2,500	-58.3%	2,500	2,500	2,500	2,500
5040 Printing	0	0	700	700	500	-28.6%	500	500	500	500
5051 Maintenance-Vehicles	0	0	0	1,000	750	-25.0%	750	750	750	750
5075 Building/Zoning Enforcement	0	0	172,620	141,340	114,300	-19.1%	115,000	115,000	115,000	115,000
Total Contractual Services	7,059	7,453	209,070	202,510	153,650	-24.1%	154,760	155,180	155,610	156,040
60 Commodities										
6000 Office Supplies	0	41	300	300	300	0.0%	300	300	300	300
6010 Operating Supplies	0	178	1,800	2,100	7,000	233.3%	7,000	7,000	7,000	7,000
6020 Gasoline & Oil	0	0	125	250	200	-20.0%	200	200	225	225
Total Commodities	0	219	2,225	2,650	7,500	183.0%	7,500	7,500	7,525	7,525
70 Capital Outlay										
7000 Equipment	475	0	0	0	1,750		0	0	0	0
Total Capital Outlay	475	0	0	0	1,750		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	19,150	13,690	27,820	27,820	24,080	-13.4%	34,620	32,170	33,500	29,800
Total Transfers	19,150	13,690	27,820	27,820	24,080	-13.4%	34,620	32,170	33,500	29,800
Total Administration	471,115	545,917	846,915	870,435	783,775	-10.0%	820,670	846,765	876,295	903,195

10 General Fund
2010 Administration

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Employees		Fund Allocation		
	FY18-19	FY19-20	Genera	Water	Sewer
Village Administrator	1.0	1.0	65%	30%	5%
Asst to the Village Administrator	1.0	0.0	65%	30%	5%
Assistant Village Administrator **	0.0	1.0	65%	30%	5%
Communications & PR Coordinator**	1.0	1.0			
Executive Assistant	1.0	1.0			
Principal Office Clerk	1.0	1.0			
Building/Zoning Assistant	1.0	1.0			
Administrative Secretary	1.0	0.0	75%	20%	5%
Management Analyst	0.0	1.0	75%	20%	5%
PT Receptionist	0.5	0.5			
PT Receptionist	0.5	0.5			
	<u>8.0</u>	<u>8.0</u>			

** 50% of Communications & PR Coordinator allocated to the Hotel/Motel Tax Fund

** 25% of Assistant Village Administrator allocated to Hotel/Motel in FY19-20

Training & Travel Expense	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Administrator National Conference(s)	0	2,500	2,500
Asst Conference(s)	750	1,500	2,500
DMMC/Drive Down	250	1,000	0
Auto Allowance-Pollock	6,000	6,000	6,000
Metro Meetings/IAMMA Luncheons	50	150	150
Training	1,000	1,000	1,000
Chamber Luncheons	400	400	600
Mileage Reimbursement	650	200	950
Misc. Dues and Expenses	1,000	1,000	1,000
	<u>10,100</u>	<u>13,750</u>	<u>14,700</u>

Telephone	18-19	18-19	19-20
	Est.Act.	Budget	Budget
Monthly Phone Charge	13,350	11,045	13,755
Verizon (5)	3,700	3,495	3,855
	<u>17,050</u>	<u>14,540</u>	<u>17,610</u>

add'l cell phone added for A.Beltran

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Professional Orgs.	800	1,000	1,200
Newspapers	95	90	100
Notary Dues	110	105	110
IL Revised Statutes	0	225	0
IL Code Association	25	25	25
ABCI	10	5	10
Code Books	0	500	0
	<u>1,040</u>	<u>1,950</u>	<u>1,445</u>

**VILLAGE OF BURR RIDGE
COMMUNITY DEVELOPMENT DEPARTMENT
ORGANIZATIONAL CHART**

Combined With
Administration

Beginning in FY 2018-19 the Administration Department and Community Development Departments were merged.

DESCRIPTION OF OPERATIONS

The functional areas of responsibility for the Community Development Department include long range planning, subdivision control, zoning and sign code administration, property maintenance enforcement, and building code administration. The various positions and their responsibilities relative to these functional areas are as follows:

- **Community Development Director:** The Director conducts and supervises the work of the Department and serves as the Village's primary land use and development planner. The Director prepares long range planning studies and advises the Plan Commission and Board of Trustees regarding adoption and implementation of various plans for the physical development of the community. The Director serves as the primary staff liaison to the development community.
- **Building and Zoning Assistant:** The Building and Zoning Assistant is responsible for processing of building permit applications, providing building and zoning code information to the public, coordination of plan review and inspection services, and administration of the Village's permit system software program.
- **Administrative Secretary:** The Administrative Secretary provides clerical support to all Department programs and personnel. Additionally, the Administrative Secretary performs most duties of the Building and Zoning Assistant in the absence of the Building and Zoning Assistant. The Administrative Secretary position is a part time position.
- **Code Compliance Officer:** The Code Compliance Officer is responsible for enforcement of the Village's zoning, sign, and property maintenance codes to achieve and maintain compliance with applicable Village codes. The Code Compliance Officer is a part time position.

MISSION STATEMENT

The mission of the Community Development Department is to assist the community in preparing, administering, and implementing community development plans, policies and ordinances which result in the highest quality standards of appearance and convenience for the citizens of Burr Ridge.

10 General Fund
 3010 Community Development

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	192,148	151,899	0	0	0		0	0	0	0
4002 Salaries Part-Time	26,860	18,421	0	0	0		0	0	0	0
4003 Salaries Overtime	233	0	0	0	0		0	0	0	0
4011 IMRF Contribution	23,113	16,874	0	0	0		0	0	0	0
4012 FICA/Medicare Taxes	16,077	12,656	0	0	0		0	0	0	0
4030 Health/Life Insurance	22,759	23,780	0	0	0		0	0	0	0
4040 Dues & Subscriptions	649	699	0	0	0		0	0	0	0
4041 Employee Recruitment Expense	538	111	0	0	0		0	0	0	0
4042 Training & Travel Expense	8,217	3,578	0	0	0		0	0	0	0
Total Personnel Services	290,593	228,018	0	0	0		0	0	0	0
50 Contractual Services										
5020 Other Professional Services	17,070	16,519	0	0	0		0	0	0	0
5025 Postage	1,579	2,053	0	0	0		0	0	0	0
5030 Telephone	8,029	8,221	0	0	0		0	0	0	0
5035 Publishing	6,689	1,118	0	0	0		0	0	0	0
5040 Printing	926	535	0	0	0		0	0	0	0
5051 Maintenance-Vehicles	647	3,177	0	0	0		0	0	0	0
5075 Building/Zoning Enforcement	216,094	187,304	0	0	0		0	0	0	0
Total Contractual Services	251,033	218,927	0	0	0		0	0	0	0
60 Commodities										
6000 Office Supplies	21	7	0	0	0		0	0	0	0
6010 Operating Supplies	1,939	1,742	0	0	0		0	0	0	0
Total Commodities	1,959	1,749	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	14,360	13,690	0	0	0		0	0	0	0
Total Transfers	14,360	13,690	0	0	0		0	0	0	0
Total Community Development	557,945	462,383	0	0	0		0	0	0	0

10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries			
Salaries include the following positions:			
Assistant to the Village Administrator			
Building and Zoning Assistant			
Part Time Administrative Secretary (1)			
Part Time Code Compliance Officer			
Community Development Director promoted to Village Manager and Assistant to Village Administrator added.			

Training & Travel Expense	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Car Allowance - Director	1,000	1,000	0
APA National Conference - Director	620	0	0
Seminar/Training - Staff	500	500	0
APA Chapter Meetings	90	90	0
Mileage Reimbursement	0	0	0
ABCI Meetings	90	90	0
	<u>2,300</u>	<u>1,680</u>	<u>0</u>

Other Professional Services	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Forestry	4,500	5,500	0
Health Inspections	3,000	3,000	0
Elevator Inspections	6,000	7,500	0
Surveying/Engineering	0	0	0
Traffic Analysis	1,000	0	0
	<u>14,500</u>	<u>16,000</u>	<u>0</u>

75% or more of costs are billed directly to developers and permit applicants.

Dues & Subscriptions	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Director - APA & AICP Membership	600	600	0
Building Assistant & Secretary-Notary Fees	25	25	0
IL Code Enforcement Association Membership	25	25	0
ABCI Membership - Bldg and Zon Asst.	5	5	0
Code Books	0	500	0
	<u>655</u>	<u>1,155</u>	<u>0</u>

Printing	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Zoning Map	200	200	0
Blue Prints, Etc.	100	200	0
Building Permit Forms	385	300	0
	<u>685</u>	<u>700</u>	<u>-</u>

Telephone	17-18	17-18
	Est. Act.	Budget
Monthly Phone Charge	6,495	6,495
Verizon (2)	1,715	1,725
	<u>8,210</u>	<u>8,220</u>

Operating Supplies	17-18	17-18	18-19
	Est. Act.	Budget	Budget
Inspector Boots	125	125	0
Inspector Shirts	0	100	0
Plat Pages	200	200	0
Public Hearing Notice Signs	400	400	0
Code of Conduct Signs	1,200	1,200	0
Misc.	225	225	0
	<u>2,150</u>	<u>2,250</u>	<u>0</u>

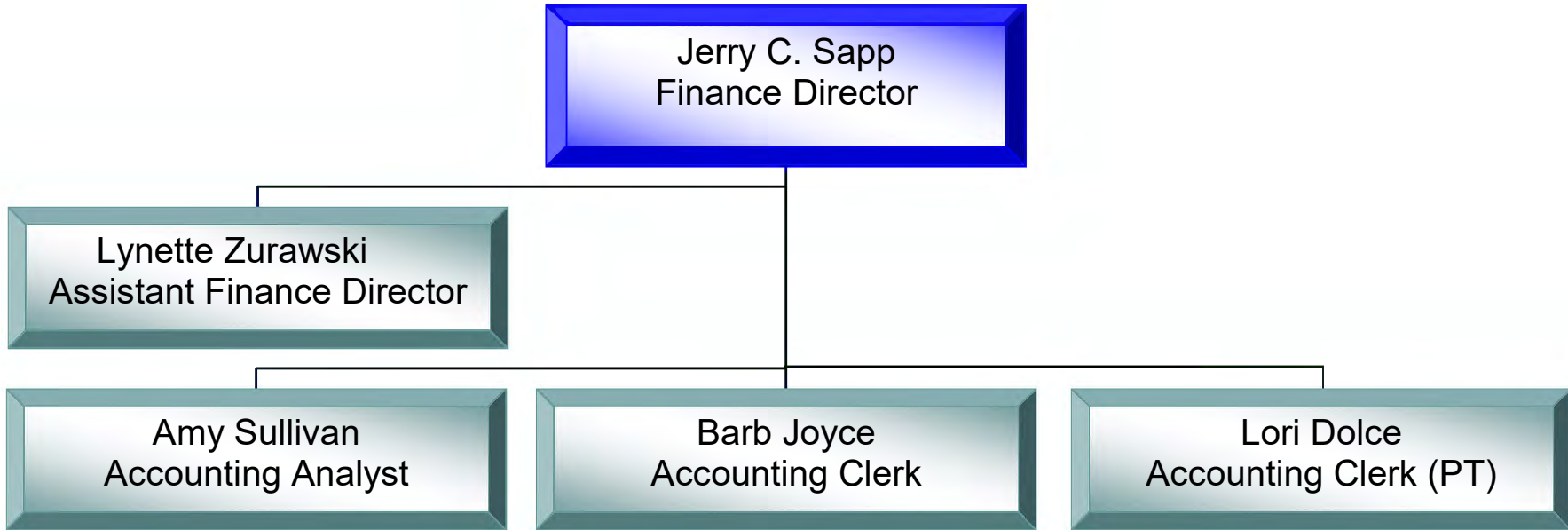
10 General Fund
3010 Community Development

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Building Enforcement	2017-18 Estimated Actual			2017-18 Budget			2018-19 Budget		
	Permits	Cost	Revenue	Permits	Cost	Revenue	Permits	Cost	Revenue
Res, New	18	18,000	120,833	30	\$25,650	\$199,500	0	\$0	\$0
Res, Addition	14	10,195	28,420	10	\$6,950	\$20,000	0	\$0	\$0
Res, Alteration	31	26,350	45,372	30	\$20,850	\$36,000	0	\$0	\$0
Res, Other	167	0	22,861	##	\$0	\$15,000	0	\$0	\$0
Com, New	7	34,162	50,988	1	\$10,000	\$18,750	0	\$0	\$0
Com, Addition	0	0	0	0	\$0	\$0	0	\$0	\$0
Com, Alteration	22	121,685	181,620	30	\$60,000	\$112,500	0	\$0	\$0
Com, All Other	17	14,251	21,270	15	\$3,750	\$5,625	0	\$0	\$0
Signs	19	0	3,201	20	\$0	\$2,500	0	\$0	\$0
Right-of-Way	75	0	10,650	30	\$0	\$2,100	0	\$0	\$0
Revenue			\$485,215			\$411,975			\$0
#10-0300-32-3210									
Costs									
#10-3010-50-5075		\$224,643			\$127,200			\$0	

**VILLAGE OF BURR RIDGE
FINANCE DEPARTMENT
ORGANIZATIONAL CHART**



DESCRIPTION OF OPERATIONS

The Finance Department consists of the Finance Director, Assistant Finance Director, and three Accounting Clerks. The Finance Director serves two roles: first he is responsible for the financial management and fiscal affairs of the Village and, second, he is responsible for the Information Technology of the Village.

The Finance Department provides an internal service function for the Village Board and administrative operations. Its mission is as follows:

1. **Financial Management:** To prepare timely and accurate financial information for analysis and decision making. Services include monthly and annual accounting, payroll, and analysis work; preparation of monthly and annual financial statements; preparation of the annual Tax Levy, and the coordination and development of the annual budget.
2. **Cash, Investment, and Debt Management:** To develop and maintain investment policies and strategies to maximize the Village's funds while maintaining safety and liquidity, including overseeing debt structure to ensure that reasonable levels are maintained in relation to cash position and fund balances.
3. **Information Technology:** To develop and maintain the Village's current and emerging technologies. Services include:
 - Administration of the Village's wide area network system.
 - Server and workstation hardware and software support and maintenance; support of the Village's main Financial, Community Development, and Police systems.
 - Support and maintenance of the Village's web site and emerging Internet technologies.
 - Development of current and long range planning in order to keep the Village's operations technologically up to date.

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	176,452	178,512	177,250	183,105	184,670	0.9%	191,010	196,685	201,430	207,240
4002 Salaries Part-Time	21,082	20,854	17,430	21,835	15,795	-27.7%	16,510	17,260	18,050	19,365
4003 Salaries Overtime	2,542	1,513	245	1,140	0		0	0	0	0
4011 IMRF Contribution	21,199	20,203	19,650	20,975	19,335	-7.8%	22,200	25,125	27,980	31,175
4012 FICA/Medicare Taxes	14,752	15,074	14,685	15,535	15,135	-2.6%	15,835	16,395	16,790	17,350
4030 Health/Life Insurance	23,252	24,204	21,680	25,055	23,595	-5.8%	24,775	26,015	27,315	28,680
4040 Dues & Subscriptions	300	680	490	700	1,465	109.3%	1,465	1,465	1,465	1,465
4042 Training & Travel Expense	341	1,902	2,900	4,800	4,800	0.0%	4,800	4,800	4,800	4,800
Total Personnel Services	259,920	262,942	254,330	273,145	264,795	-3.1%	276,595	287,745	297,830	310,075
50 Contractual Services										
5020 Other Professional Services	30	29	25,140	200	0		0	0	0	0
5025 Postage	1,490	1,521	1,560	1,810	1,850	2.2%	1,890	1,930	1,970	2,010
5030 Telephone	4,032	4,194	4,925	4,315	5,150	19.4%	5,260	5,370	5,480	5,590
5035 Publishing	1,079	588	1,070	1,550	1,100	-29.0%	1,120	1,145	1,170	1,190
5040 Printing	828	1,185	1,110	1,150	1,150	0.0%	1,175	1,195	1,220	1,245
5060 Auditing Services	38,400	36,575	37,800	37,925	39,075	3.0%	42,450	41,525	44,975	44,120
Total Contractual Services	45,859	44,091	71,605	46,950	48,325	2.9%	51,895	51,165	54,815	54,155
60 Commodities										
6000 Office Supplies	171	271	100	300	300	0.0%	300	300	300	300
6010 Operating Supplies	73	112	200	300	300	0.0%	300	300	300	300
Total Commodities	245	383	300	600	600	0.0%	600	600	600	600
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
90 Transfers										
9061 Transfer To Info Tech Fund	19,150	19,550	19,870	19,870	16,770	-15.6%	24,730	22,980	23,930	21,290
Total Transfers	19,150	19,550	19,870	19,870	16,770	-15.6%	24,730	22,980	23,930	21,290
Total Finance	325,174	326,967	346,105	340,565	330,490	-3.0%	353,820	362,490	377,175	386,120

10 General Fund
4010 Finance

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Full Time: 4			
1 Finance Director	65%	30%	5%
1 Assistant Finance Director	65%	30%	5%
1 Accounting Analyst	65%	30%	5%
1 Accounting Clerk-Water Billing	0%	95%	5%
Part Time: 1			
1 Accounting Clerk	100%	0%	0%

Overtime 2018-19		Hours		General	Water	Sewer	Total
Rate	Budget	Est	65%	30%	5%		
Accounting Clerk Carman \$43.8221	40	8.5	\$242	\$112	\$19	\$372	
			0%	95%	5%	Total	
Accounting Clerk Joyce \$43.8221	40	30	\$0	\$1,249	\$66	\$1,315	
Total	80	39	\$242	\$1,361	\$84	\$1,687	

Overtime 2019-20		Hours		General	Water	Sewer	Total
Rate	Budget		0%	95%	5%		
Accounting Clerk Joyce \$44.6973	40		\$0	\$1,698	\$89	\$1,788	
Total	40		\$0	\$1,698	\$89	\$1,788	

- Accounting Clerk Carman performs the Accounts Payable, Payroll, and Police Pension functions.
- Accounting Clerk Joyce only performs the Utility Billing function.
- Accounting Clerk Sullivan performs Cash Receipts, and Accounts Receivable functions.
- All three Accounting Clerks assist with administrative support due to no secretary in Finance.

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act.	Budget	Budget
National GFOA Membership	190	200	200
Illinois GFOA Membership	300	400	400
GFOA Distinguish Budget Award Program			330
GFOA Excellence in Financial Reporting Award Program			435
Miscellaneous Dues/Subscriptions	0	100	100
	490	700	1,465

Other Professional Services

Use of temporary accounting services from retirement of Accounting Clerk.

Training & Travel Expense	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Finance Director Conference	1,635	2,500	2,500
Asst Finance Director Conference	760	1,500	1,500
Chicago Metro GFOA Meetings	100	100	100
Staff Training	250	500	500
Mileage	150	200	200
	2,900	4,800	4,800

Telephone	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Monthly Phone Charge	4,040	3,415	4,240
Verizon (1)	885	900	910
	4,925	4,315	5,150

Publishing	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Annual Treasurer's Report	470	500	500
Property Tax Levy Notice	300	400	300
Budget Hearing Notice	300	650	300
Miscellaneous	0	0	0
	1,070	1,550	1,100

Auditing Services		Audit	Fiscal	Audit	Other	Other	Total
Year	Year	Amount	Amount	Description			
2015-16	2016-17	31,900	6,500	L&A Actuarial Services	38,400		
2016-17	2017-18	32,325	4,250	L&A Actuarial Services	36,575		
2017-18	2018-19	33,550	4,375	L&A Actuarial Services	37,925		
2018-19	2019-20	34,825	4,250	L&A Actuarial Services	39,075		
2019-20	2020-21	35,870	6,580	L&A Actuarial Services	42,450		
2020-21	2021-22	36,950	4,575	L&A Actuarial Services	41,525		
2021-22	2022-23	38,060	6,915	L&A Actuarial Services	44,975		
2022-23	2023-24	39,200	4,920	L&A Actuarial Services	44,120		
2023-24	2024-25	40,380	7,270	L&A Actuarial Services	47,650		

10 General Fund
4020 Central Services

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4099 Other Personnel Services		3,910	3,000	25,000	5,000	-80.0%	5,000	5,000	5,000	5,000
Total Personnel Services		3,910	3,000	25,000	5,000	-80.0%	5,000	5,000	5,000	5,000
50 Contractual Services										
5040 Printing	5,708	3,745	2,200	3,300	4,900	48.5%	3,350	3,375	3,375	3,400
5050 Maintenance-Equipment	3,078	2,603	2,200	3,000	2,700	-10.0%	3,000	3,050	3,100	3,150
5081 Insurance	231,529	198,313	20,000	214,720	215,750	0.5%	219,660	223,660	227,740	231,890
5085 Rentals	2,294	1,377	920	1,880	1,890	0.5%	1,900	1,910	1,920	1,930
5095 Other Contractual Services	0	0	0	0	0		0	0	0	0
Total Contractual Services	242,609	206,038	25,320	222,900	225,240	1.0%	227,910	231,995	236,135	240,370
60 Commodities										
6000 Office Supplies	2,201	2,561	2,100	2,200	2,200	0.0%	2,200	2,200	2,200	2,200
6010 Operating Supplies	4,881	6,105	4,800	4,700	4,900	4.3%	5,000	5,100	5,200	5,300
Total Commodities	7,082	8,666	6,900	6,900	7,100	2.9%	7,200	7,300	7,400	7,500
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
Total Capital Outlay	0	0	0	0	0		0	0	0	0
80 Other Expenditures										
8040 Bank/Investment Fees	12,907	12,030	10,860	14,000	11,185	-20.1%	11,410	11,635	11,870	12,110
8099 Other Expenses	0	0	130	0	0		0	0	0	0
Total Other Expenditures	12,907	12,030	10,990	14,000	11,185	-20.1%	11,410	11,635	11,870	12,110
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	0	50,000	750,000	215,000	250,000	16.3%	0	0	0	0
9032 Transfer To Sidewalk/Pathway Fund	0	50,000	332,740	0	125,000		0	0	0	0
9033 Transfer To Equipment Replace.	0	150,000	0	0	50,000		190,000	165,000	75,000	0
9034 Transfer To Storm Water Manage	0	175,000	80,000	0	0		0	0	0	0
Total Transfers	0	425,000	1,162,740	215,000	425,000	97.7%	190,000	165,000	75,000	0
Total Central Services	262,597	655,644	1,208,950	483,800	673,525	39.2%	441,520	420,930	335,405	264,980

Central Services budget include activities and programs related equally to all departments within the General Fund. Expenditures in this budget are general in nature.

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance Equipment	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Postage Scale	0	0	0
Postage Machine	0	0	0
Other Repairs	300	450	400
Copier Maintenance Costs	1,900	2,550	2,300
Excess Copy Charge	0	0	0
	<u>2,200</u>	<u>3,000</u>	<u>2,700</u>

Maintenance for the postage scale and machine maintenance included in the rental fee.

Insurance

- IRMA contribution paid from 80% General Fund and 20% Water Fund.
- FY 2018-19 the Village has an available IRMA excess surplus in the amount of \$830,507. The current year premium of \$201,070 will be paid directly out of the surplus resulting in an estimated IRMA excess surplus of \$629,437
- Budget reflects a five year revenue base average on which the IRMA rate is based.

Fiscal Year	Premium	Deductible	General Fund	Water Fund
2018-19 Est. Actual	201,070	20,000	20,000	0
2019-20 Budget	244,690	20,000	215,750	48,940
2020-21 Project	249,580	20,000	219,660	49,920
2021-22 Project	254,580	20,000	223,660	50,920
2022-23 Project	259,670	20,000	227,740	51,930
2023-24 Project	264,860	20,000	231,890	52,970

Other Personnel Services

Employee Wellness Program - \$25,000
Village will be partially reimbursed thru IPBC for Wellness incentives

\$500 in FY 18-19 for new employee fingerprinting/background checks. Account replenished every four years.

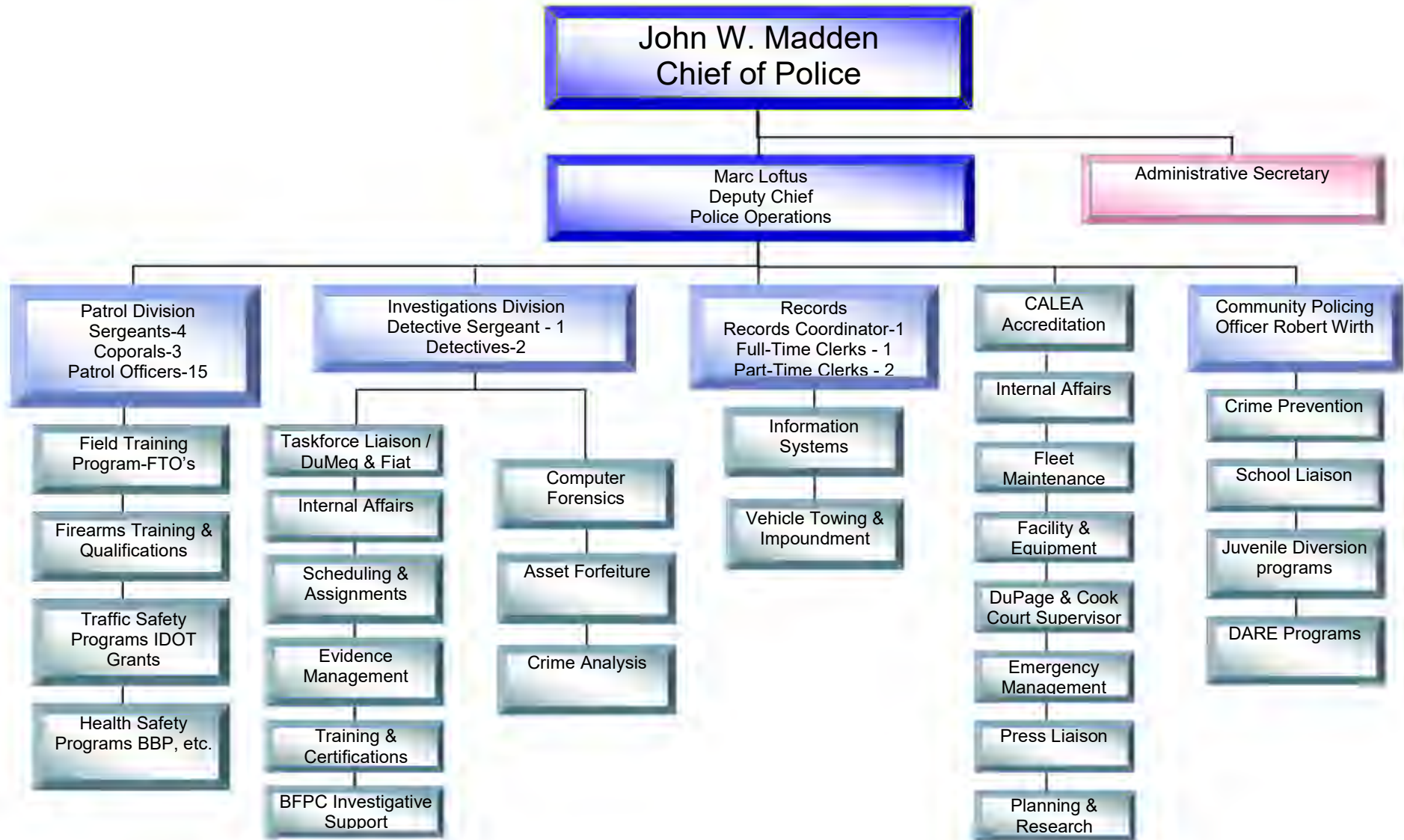
Operating Supplies

Operating Supplies	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Coffee Supplies	2,300	2,200	2,400
Copier Paper	1,800	1,800	1,800
Miscellaneous	700	700	700
	<u>4,800</u>	<u>4,700</u>	<u>4,900</u>

Transfer to the Cap. Improve. Fund

Transfer out available surplus to assist funding the Road Program.

VILLAGE OF BURR RIDGE POLICE DEPARTMENT ORGANIZATIONALCHART



DESCRIPTION OF OPERATIONS

The Burr Ridge Police Department is nationally accredited through the Commission on Accreditation of Law Enforcement Agencies (CALEA). The Burr Ridge Police Department organizational structure consists of the Chief, a Deputy Chief, 4 Sergeants, 3 Corporals, 18 Patrol Officers, 3 full-time Civilian, and 2 part-time Civilian personnel. Police Dispatching, E-9-1-1 services and a Computer Aided Records System for the Village of Burr Ridge are provided through the DuPage Public Safety Communications (DUCOMM). Burr Ridge enjoys membership in the Felony Investigative Assistance Team (FIAT), DuPage County Mutual Aid, and the Northern Illinois Police Alarm Systems. The department is a partner in the Cook County-Wide Computerized Booking System through LiveScan.

The Department is structured on a team concept with an emphasis on residential patrol balanced with traffic enforcement to provide for safety throughout the Village. The police department provides numerous outreach programs, including Neighborhood Watch, Citizen Police Academy, DARE and other Crime Prevention Programs. Officers are committed to a community-oriented approach to police service.

MISSION STATEMENT

The fundamental mission of the Burr Ridge Police Department is to work closely with the Community to prevent Crime and disorder, and to enhance the safety of its citizens.

In support of this mission, recognition of these nine principles is essential.

The prevention of Crime and maintenance of peace is the primary goal of the department, while vigorously pursuing those who commit serious crimes. The department will provide comprehensive traffic law enforcement based upon the traffic safety requirements of the community.

It is important to ensure and maintain public respect, as public approval of the police is essential to the fulfillment of their mission.

To maintain public respect and approval means also securing the willing cooperation of the public in observing the law.

The extent to which the cooperation of the public is secured diminishes proportionately the necessity of the use of force and compulsion for achieving police objectives.

Preserving public favor does not imply pandering to public opinion, but requires absolute impartial service in law, the ready offering of individual service and friendship to all members of the public without regard to their wealth or social standing, the exercise of courtesy and good humor, and offering individual sacrifice in protecting and preserving life.

Physical force may only be used when persuasion, advise and warning is found to be insufficient to obtain public cooperation in restoring order; and only the minimum degree of necessary force is acceptable.

It is necessary to maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public, and the public are the police; working together for the community welfare.

Recognize always the need for strict adherence to police - executive functions, realizing that the police are only one essential component of the Criminal Justice System, not empowered to usurp authority from the others.

We must recognize always that the test of police efficiency is the absence of crime and disorder, and not the visible evidence of police action in dealing with them.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-time	2,571,158	2,541,766	2,617,435	2,661,465	2,750,095	3.3%	2,859,965	2,968,365	3,075,725	3,179,825
4002 Salaries Part-Time	29,160	31,612	33,670	34,115	35,635	4.5%	37,255	38,950	41,725	42,575
4003 Salaries Overtime	202,105	236,464	165,000	222,800	205,000	-8.0%	209,100	213,280	217,545	221,900
4011 IMRF Contribution	16,127	15,564	16,850	17,320	16,640	-3.9%	19,275	21,860	24,605	27,595
4012 FICA/Medicare Taxes	208,171	209,014	214,615	222,440	228,055	2.5%	237,105	246,075	255,070	263,490
4030 Health/Life Insurance	390,925	424,176	386,115	452,990	411,970	-9.1%	432,570	454,200	476,910	500,755
4031 Pension Contributions	697,784	780,713	748,665	748,665	758,505	1.3%	810,000	850,000	880,000	920,000
4032 Uniform Allowance	28,211	31,732	28,680	30,175	50,575	67.6%	46,485	47,415	48,365	49,330
4040 Dues & Subscriptions	3,060	3,854	3,880	3,880	4,550	17.3%	4,640	4,730	4,825	4,925
4041 Employment Recruitment	1,024	2,070	1,500	800	800	0.0%	800	800	800	800
4042 Training & Travel Expense	26,607	20,430	24,485	30,535	30,885	1.1%	33,540	34,215	34,895	35,595
4043 Tuition Reimbursement	9,000	6,000	9,000	9,000	6,000	-33.3%	6,000	6,000	6,000	6,000
Total Personnel Services	4,183,332	4,303,394	4,249,895	4,434,185	4,498,710	1.5%	4,696,735	4,885,890	5,066,465	5,252,790
50 Contractual Services										
5020 Other Professional Services	33,525	32,902	44,485	44,545	46,900	5.3%	47,840	48,795	49,770	50,765
5025 Postage	1,911	1,267	1,500	1,760	1,800	2.3%	1,840	1,880	1,920	1,960
5030 Telephone	29,652	30,726	34,745	31,370	36,010	14.8%	36,730	37,470	38,220	38,980
5040 Printing	1,370	1,401	1,315	1,200	1,200	0.0%	1,800	1,840	1,875	1,910
5045 Dispatching	189,113	290,921	315,345	315,345	324,380	2.9%	330,870	337,485	344,235	351,120
5050 Maintenance-Equipment	27,961	16,927	18,845	30,675	24,590	-19.8%	25,080	25,585	26,095	26,615
5051 Maintenance-Vehicles	33,037	17,679	37,145	30,850	31,200	1.1%	31,825	32,460	33,110	33,770
5095 Other Contractual Services	5,486	2,432	5,065	6,175	6,175	0.0%	6,300	6,430	6,560	6,695
Total Contractual Services	322,056	394,255	458,445	461,920	472,255	2.2%	482,285	491,945	501,785	511,815
60 Commodities										
6000 Office Supplies	698	588	1,000	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
6010 Operating Supplies	22,951	21,897	26,255	30,160	30,970	2.7%	31,590	32,225	32,870	33,525
6020 Gasoline & Oil	46,608	47,839	50,640	56,375	55,000	-2.4%	56,100	57,225	58,370	59,535
Total Commodities	70,257	70,324	77,895	87,535	86,970	-0.6%	88,690	90,450	92,240	94,060
70 Capital Outlay										
7000 Equipment	26,028	24,439	17,995	19,330	27,800	43.8%	28,355	28,925	29,500	30,090
7020 Vehicles	112,517	85,295	92,740	92,740	102,800	10.8%	209,600	157,200	209,600	209,600

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Total Capital Outlay	138,545	109,734	110,735	112,070	130,600	16.5%	237,955	186,125	239,100	239,690
90 Transfers										
9033 Transfer To Equipment Replace.	30,200	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	57,450	54,750	55,650	55,650	49,160	-11.7%	69,230	64,340	66,990	59,610
Total Transfers	87,650	54,750	55,650	55,650	49,160	-11.7%	69,230	64,340	66,990	59,610
Total Police	4,801,839	4,932,458	4,952,620	5,151,360	5,237,695	1.7%	5,574,895	5,718,750	5,966,580	6,157,965

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	
1	Police Chief
1	Deputy Police Chief
4	Sergeants - Patrol (3), Investigations (1)
3	Corporals - Patrol
18	Patrol Officers - Patrol (15), Community Policing (1), Investigations (2)
27	Sworn
1	Administrative Secretary
1	Data Clerk I
1	Data Clerk II
30	Full-Time
2	Part-Time Data Clerk I

Training & Travel Expense	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Basic Academies	0	3,115	3,115
CALEA Accreditation Conference	2,000	2,000	0
Dept Head Annual Conference	2,500	2,500	2,500
Asst Dept Head Prof Development Conference	590	1,500	1,500
Mileage	110	200	200
Miscellaneous Meetings	830	995	995
Nemrt	2,565	2,565	2,565
C.O.D. Training Membership	2,565	2,565	2,565
NIPAS	325	650	650
Special Training	13,000	8,045	9,395
Supervision	0	6,400	7,400
	<u>24,485</u>	<u>30,535</u>	<u>30,885</u>

- Basic Academy: Basic academy tuition reimbursed by the State.
- NEMRT includes 27 personnel @ \$95 each.
- Supervision includes the goal of 1 Sergeant attending Staff & Command and 1 Corporal attending Supervision of Police Personnel or similar.
- College of DuPage Homeland Security Training Membership includes access to firearms simulation, firearms range, and tuition for numerous classes. 27 personnel @ \$95.00 each.
- CALEA Conference attendance for one. Process has changed requiring Accreditation Manager Training, and training a back-up AM.
- Meetings Include: FBI National Academy Retrainer; Hosted NEMRT Training; Hosted West Suburban Detectives Meetings; LEAP Meetings; LERMI Meetings

Salaries Overtime	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Clerical	2,000	4,300	2,000
Court	14,000	34,000	34,000 (1)
Holiday	53,000	63,000	63,000 (2)
Investigation	22,000	33,000	33,000 (3 & 4)
Meetings	4,500	7,000	7,000 (5)
OIC Pay	3,000	4,500	4,500 (6)
Shift Relief	38,400	46,000	30,000 (7)
Training	7,600	7,500	7,500 (8)
Comp time Close Out	3,000	3,000	3,000 (9)
Firearms Training	7,500	7,500	7,500 (10)
CALEA Accreditation	0	0	0
Special Assignment	7,000	9,000	9,000 (11)
Special Programs	0	1,500	1,500 (12)
Patrol Ofc Retro Pay	0	0	0
Traffic Enforcement	0	0	0
FTO Pay	3,000	2,500	3,000
Total	165,000	222,800	205,000

- (1) Includes On-Call @ Straight Time and Court Appearance @ 1.5 Overtime
- (2) July 4th 2018 Detail Reimbursement is 50% split w ith P-Dale Park Dist. Aproximately \$500.
- (3) Includes Shift holdover to investigate criminal incidents and residential burglary directed
- (4) Detectives Overtime. Major Investigations, FIAT Response
- (5) Department, Supervisor and Village Meetings.
- (6) OIC Pay - Straight Time / One Hour Per Shift
- (7) Hireback to meet minimum manpower. Includes Sick Calls, Court Coverage, Training.
- (8) FTO pay increased pending Union contract.
- (9) Comp-Time Close Out, May 2019 \$3000 approximate
- (10) Quarterly Firearms Training.
- (11) Includes NIPAS SWAT & Mobile Field Force Response and Village Special Events
NIPAS Training Reimbursed by ILEAS. Includes billable Details to Hotel Motel & General Funds
- (12) Includes DARE, Citizens Police Academy, and Public Relations

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Uniform Allowance

- Normal replacement program-coats, patches, badges, etc.
- Patrol officers \$700 / Sergeants, Corporals, DC, & Chief \$800 uniform allowance. Detectives \$800 - Det. Sgt \$900 Clothing Allowance.
- Five (5) Civillian Employees \$2375 allotment on a quartermaster replacement program.
- New officers @ \$3,000 initial purchase.
- NIPAS Quartermaster:\$15,000 for Replacement officer on SWAT team FY 19-20 only.
- FY17-18 NIPAS Quartermaster \$15,000 not spent due to personnel change defered to FY 18-19 and again to FY 19-20

Other Professional Services

	18-19	18-19	19-20
	Est. Act.	Budget	Budget
CALEA Annual Fees & Expenses	4,745	5,000	4,745
ILEAP IL Accreditation	0	0	800
DuMeg	14,040	14,040	14,040
DuPage Children's Center	3,000	3,000	3,000
Felony Investigation (FIAT)	3,500	3,500	4,000
Hepatitis "B" Shots	0	1,000	1,000
NIPAS	6,205	6,205	1,405
LPR Cameras Registration Fee	4,350	4,350	4,350
Vigilant LEARN Database (LPR)	6,995	5,000	7,200
Notary Bonds/Fees	500	500	500
Accurant Services	800	1,250	1,250
Speed Trailer Software/Support	0	0	0
Chaplain Counseling Services	0	0	3,900
Other	350	700	710
Total	44,485	44,545	46,900

- CALEA fee was increased to \$4745
- DuPage County Children's Center-specialized team handling child abuse cases.
- Felony Investigation Assistance Team is a Major Crimes Task Force.
- Northern Illinois Police Alarm System is an emergency mutual aid pact.
- NIPAS fees: \$400 basic plan
NIPAS Mobile Field Force Annual Membership Fee \$1,005.
- Accurant Services is a public records database used by Investigations. Used for all Village new hire background checks & Liquor License applications.
- Dumeg @ \$520 per officer x 27

Telephone

	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Monthly Phone Charge	22,240	18,410	22,905
Outside Emergency Line	565	560	595
Verizon (11 Squads)	5,940	6,230	6,230
Verizon (7 Phones)	6,000	6,170	6,280
	34,745	31,370	36,010

Maintenance Equipment

	18-19	18-19	19-20
	Est Act	Budget	Budget
StarCom BDA Maint Agreement	600	580	600
Fulton Technologies (2 Weather Sirens)	385	720	1140
Braniff Communications	1,140	1,140	0
Copier Maintenance Agreement	1,710	2,410	500
Miscellaneous Equipment Repair	4,065	5,000	5,000
Facility Security Equip (Non-contract)	3,000	5,000	5,000
Opticom Repair	0	3,000	3,000
Radar Calibration	350	450	450
Radio Maintenance (Contract)	305	500	500
Radio Maintenance (Non-Contract)	0	2,000	2,000
L3 Mobile Video Server Maint Agreement	2,665	3,400	3,400
Forensic Computer Hardware Maint	0	500	500
TASER Assurance Plan	1,625	1,625	1,625
LPR Camera Maintenance	3,000	4,350	0
Porter Lee Corp. (The BEAST Support)	0	0	875
	18,845	30,675	24,590

- Opticom-streetlight receiver to pre-empt the signal for emergency vehicles. Opticom repairs are shared with Tri-State Fire District (new in FY 13-14)
- Radio maintenance non-contract includes repairs to mobile radios in police vehicles and portable radios.
- Misc Equipment Repair includes in-car video, emergency lighting, etc.
- LPR Maintenance: 6 cameras @ \$725 ea.
- Facility security equipment includes video and access control hardware.
- Taser Assurance Plan covers 5 year replacement of department Tasers/Cams
- Fulton Technologies - \$360 per siren for telemetry monitoring & Siren Maintenance.

10 General Fund
5010 Police

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Dispatching	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Joint Dispatch	299,570	299,570	308,910
DUCOMM Annual Facility Cost	15,775	15,775	15,470
	<u>315,345</u>	<u>315,345</u>	<u>324,380</u>

- The Village of Burr Ridge has entered into an agreement with DuPage Public Safety Communications (DUCOMM) for dispatching services for the Burr Ridge Police Dept.
- DUCOMM Assessment for 2018-2019 \$11,442 per Officer
- FY 18-19 agency share includes Comcast CAD/RMS network connectivity. Annual facility cost includes interest and loan total for year 1 through 15

Maintenance Vehicle	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Maintenance	27,960	20,000	20,000
Miscellaneous	1,000	1,000	1,000
Tires	5,285	6,950	7,300
Wash	2,900	2,900	2,900
	<u>37,145</u>	<u>30,850</u>	<u>31,200</u>

- One vehicle accident costs \$8,700 for repairs, which will be reimbursed through insurance to the General Fund.
- Tires purchased in State of Illinois Contract
- Misc expenses include vehicle detailing and vehicle registration
- 2015 and newer vehicles covered by an extended warranty.

Equipment	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Defensive Tactics Training Equipment	0	0	0
Automated External Defibrillator (AED) (4)	2,700	3,400	5,600
Armor Vests (5)	2,300	2,300	5,500
Ballistic Helmets (15)	3,780	3,780	0
Personnel Protection Equipment	800	800	800
Avon FM12 Gas Masks	0	0	0
Stalker Radar Units (5)	0	0	0
In-Car Video Cameras (3)	0	0	15,900
AR-15 Carbine (6)	0	0	0
Equipment for AR 15 Carbines (see notes)	8,415	9,050	0
Interview Room Recording System	0	0	0
	<u>17,995</u>	<u>19,330</u>	<u>27,800</u>

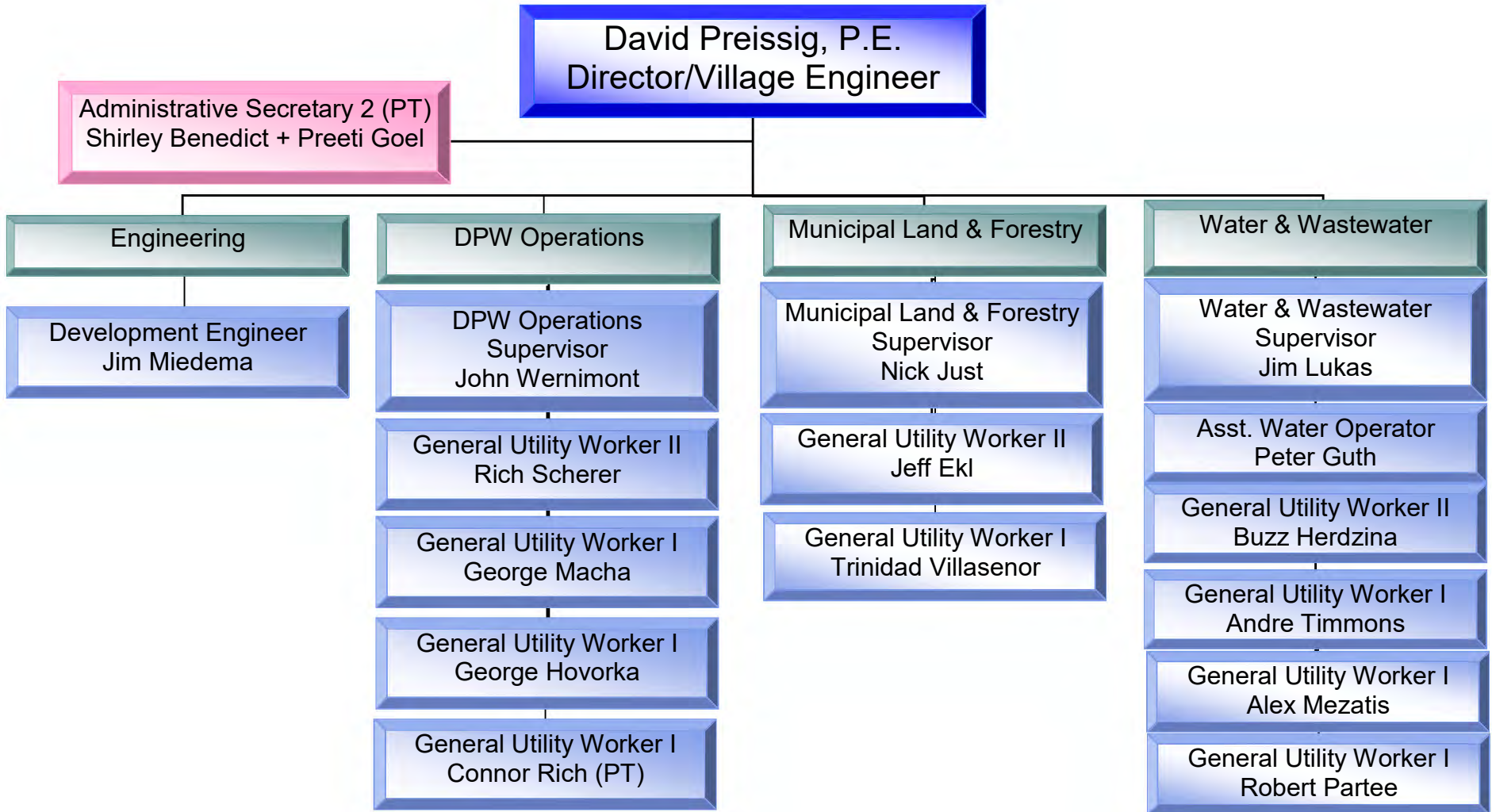
- Replacement Bullet Proof Vest grant program - 50% reimbursement for FY 19-20
- FY19-20 includes five (5) vests. Price listed above does not include grant reimbursement.
- AR-15 Carbine replacement completed in FY 17-18
- AR 15 equipment includes 6 Aimpoint sights and 13 Eotech 3X Flip to Side Magnifiers
- Interview Room Recording System deferred to FY 20-21
- Axon Body Cameras deferred to FY20-21
- L3 In Car Video Server deferred to FY19-20

Vehicles	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act.	Budget	Budget	Project	Project	Project	Project
<i>Number of Vehicles</i>	<u>2</u>	<u>2</u>	<u>2</u>	<u>4</u>	<u>3</u>	<u>4</u>	<u>4</u>
Vehicles	68,525	68,800	78,800	157,600	118,200	157,600	157,600
Decals	1,810	2,000	2,000	8,000	6,000	8,000	8,000
Vehicle Equipment	16,420	18,000	18,000	36,000	27,000	36,000	36,000
Equipment Transfer	5,985	3,940	4,000	8,000	6,000	8,000	8,000
	<u>92,740</u>	<u>92,740</u>	<u>102,800</u>	<u>209,600</u>	<u>157,200</u>	<u>209,600</u>	<u>209,600</u>

- FY 19-20 includes replacement of two patrol vehicles.
- FY 19-20 Decals include \$300 for removal and \$700 application to squad cars
- FY 19-20 Equipment Transfer -\$1725 for installation and \$275 removal of equipment
- FY 19-20 Cost per vehicle is \$37,500 + \$1,900 Ford Premium Care Warranty
- FY 18-19 Vehicle equipment includes upfitting 3 vehicles. One additional due to traffic crash replacement.

NOTE: Police Discretionary Account Funds (Seizure Funds) used to supplement budget.

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



DESCRIPTION OF OPERATIONS

The Public Works Department is divided into four divisions; Engineering, Forestry/Grounds, Operations and Water/Wastewater.

The Engineering Division provides in-house engineering services and is responsible for overseeing and coordinating the services and activities of consulting engineers. The Engineering Division interacts with the public, property owners, citizens, public/private organizations, developers, contractors, and other Village departments to address Village engineering activities. Village engineering activities include but are not limited to: new developments, capital improvement projects, public works, roadway construction and maintenance, storm water management, surveying, plan review, inspection, code enforcement, infrastructure planning, project design, and project management.

The Forestry/Grounds Division is responsible for the planting and maintenance of trees on Village right-of-ways as well as the trees, plants and turf on all Village owned properties. In addition Forestry and Grounds oversees the Village annual brush chipping program and maintains approximately 30 acres of Village-owned open space and lakes.

The Operations Division is responsible for approximately 60 miles of streets, 162 cul-de-sacs, eyebrows and dead-ends, including the maintenance of street signs, street lights, storm sewers, street sweeping and snow removal. The Operations Division maintains three Village owned buildings and oversees the Village mosquito abatement program.

The Water/Wastewater Division is responsible for the pumping, storage and distribution of Lake Michigan drinking water to the Village. The Village water distribution system includes a pumping station, a 3 million gallon underground reservoir, 2 million and 300,000 gallon elevated storage tanks, approximately 81 miles of water mains, over 1,200 hydrants, approximately 960 water main valves and a system of 3 standby wells. Lake Michigan water is rechlorinated at the Burr Ridge pumping station. The Water/Wastewater Division also maintains three sanitary sewer lift stations and miles of sewer mains on the Cook County side of the Village. Wastewater from this area is then sent to the Metropolitan Water Reclamation District for treatment.

MISSION STATEMENT

The mission of the Public Works Department is as follows:

The Department of Public Works is responsible for the planning, construction, management, repair and maintenance of the infrastructure, right-of-way, buildings, land and other assets of the Village of Burr Ridge. Our mission is to provide prompt, reliable service to the residents and businesses of the community that is delivered in a professional, customer-friendly, attentive and efficient manner.

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-Time	442,784	472,296	478,260	508,875	495,505	-2.6%	516,190	537,985	560,200	582,505
4002 Salaries Part-Time	42,262	42,579	47,525	56,260	56,930	1.2%	58,205	59,535	61,160	62,590
4003 Salaries Overtime	23,315	47,082	40,800	46,500	47,500	2.2%	48,450	49,500	50,400	51,500
4011 IMRF Contribution	53,431	56,391	57,120	63,090	56,850	-9.9%	65,555	74,905	84,810	95,290
4012 FICA/Medicare Taxes	36,979	40,898	42,815	46,380	45,525	-1.8%	47,385	49,350	51,360	53,290
4030 Health/Life Insurance	96,105	119,456	92,775	131,615	88,900	-32.5%	93,345	98,010	102,910	108,060
4032 Uniform Allowance	7,823	7,139	9,220	9,500	8,150	-14.2%	8,310	8,480	8,650	8,820
4040 Dues & Subscriptions	1,817	1,968	2,255	2,405	2,405	0.0%	2,405	2,405	2,405	2,405
4041 Employee Recruitment Expense	3,225	2,106	4,500	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
4042 Training & Travel Expense	3,114	3,321	9,890	10,870	10,005	-8.0%	10,005	10,005	10,005	10,005
Total Personnel Services	710,855	793,235	785,160	876,495	812,770	-7.3%	850,850	891,175	932,900	975,465
50 Contractual Services										
5025 Postage	99	61	200	700	700	0.0%	710	720	730	740
5030 Telephone	12,545	13,104	14,890	13,270	15,625	17.7%	15,940	16,260	16,580	16,900
5040 Printing	0	0	260	300	300	0.0%	300	300	300	300
5050 Maintenance-Equipment	13,962	11,028	16,895	10,700	12,600	17.8%	12,600	12,600	12,600	12,600
5051 Maintenance-Vehicles	35,503	36,302	40,185	41,700	41,200	-1.2%	42,020	42,870	43,720	44,600
5053 Maintenance-Streets	1,320	25,412	53,610	53,600	48,150	-10.2%	49,110	50,090	51,100	52,120
5054 Maintenance-Lighting	43,651	30,642	31,700	32,000	32,600	1.9%	33,250	33,920	34,600	35,290
5055 Maintenance-Signals	7,500	9,975	10,360	12,860	12,860	0.0%	12,860	12,860	12,860	12,860
5056 Maintenance-Trees	70,891	60,692	78,240	80,850	10,250	-87.3%	101,700	93,250	87,500	108,910
5065 Street Lighting-Electric	34,493	31,786	32,605	33,900	30,500	-10.0%	30,500	30,500	31,110	31,730
5066 Garbage Hauling	8,750	11,000	15,550	22,000	17,000	-22.7%	17,000	17,000	17,000	17,000
5085 Rentals	354	294	600	1,000	9,700	870.0%	9,700	9,700	9,700	9,700
5095 Other Contractual Services	84,254	83,241	68,320	85,215	90,155	5.8%	91,960	93,800	95,680	97,590
5096 Reimbursable Contractor Svcs	2,342	3,497	4,920	8,000	8,000	0.0%	8,000	8,000	8,000	8,000
5097 Maintenance-EAB	116,465	115,487	71,640	78,520	69,200	-11.9%	52,100	37,000	36,900	36,800
Total Contractual Services	432,128	432,521	439,975	474,615	398,840	-16.0%	477,750	458,870	458,380	485,140
60 Commodities										
6000 Office Supplies	429	642	650	700	700	0.0%	700	700	700	700
6010 Operating Supplies	5,097	5,398	5,400	5,500	5,500	0.0%	5,500	5,500	5,500	5,500
6020 Gasoline & Oil	29,195	37,141	37,005	37,990	36,250	-4.6%	36,145	37,065	37,810	38,560
6040 Supplies-Equipment	7,015	5,213	10,980	12,000	12,000	0.0%	12,000	12,000	12,000	12,000

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
6041 Supplies-Vehicles	13,518	6,633	13,560	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
6042 Supplies-Streets	14,316	23,207	16,960	18,000	18,000	0.0%	18,000	18,000	18,000	18,000
6043 Supplies-Trees	18,996	18,703	16,380	19,000	19,000	0.0%	19,000	19,000	19,000	19,000
6050 Small Tools	1,431	890	1,350	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6060 Salts & Chemicals	87,910	101,758	168,790	112,000	118,000	5.4%	120,360	122,770	125,220	127,730
Total Commodities	177,906	199,588	271,075	221,690	225,950	1.9%	228,205	231,535	234,730	237,990
70 Capital Outlay										
7000 Equipment	16,244	14,881	4,440	4,600	16,300	254.3%	5,000	5,000	5,000	5,000
Total Capital Outlay	16,244	14,881	4,440	4,600	16,300	254.3%	5,000	5,000	5,000	5,000
90 Transfers										
9033 Transfer To Equipment Replace.	271,160	0	0	0	0		0	0	0	0
9061 Transfer To Info Tech Fund	26,330	25,420	25,840	25,840	22,240	-13.9%	32,140	29,870	31,100	27,670
Total Transfers	297,490	25,420	25,840	25,840	22,240	-13.9%	32,140	29,870	31,100	27,670
Total Public Works	1,634,623	1,465,645	1,526,490	1,603,240	1,476,100	-7.9%	1,593,945	1,616,450	1,662,110	1,731,265

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Position			
Public Works Dir/Millage Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Supervisor Forestry & Grounds	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Supervisor Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%

Salaries Part-Time	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Temporary Snowplow Drivers	4,000	4,000	4,000
P/T General Utility Worker (Oper.)	13,325	18,625	18,780
Seasonal Summer Worker (2) *	8,840	9,600	9,600
Engineering Intern	5,365	5,760	5,760
P/t Administrative Secretary (2)	15,995	18,275	18,790
Administrative Secretary - VH (1)	0	0	0
	<u>47,525</u>	<u>56,260</u>	<u>56,930</u>

- Temporary snow plow drivers @ \$15 -17 per hour, as needed
- Temporary seasonal summer workers reduce to 2 in FY16-17 @ \$10-12/ hour-12 weeks
- 1 Engineering intern @ \$12 per hour (12 weeks)
- P/T Administrative Secretary replaced F/T Secretary in 2010
- P/T General Utility Worker I replaced FT GU II in 2011
- PT GU is a union position, cost calculated per collective bargaining contract
- 2 P/T General Utility Worker I replaced FT GUII in 2016
- 1 F/T General Utility Worker I replaced 2 P/T GUI in 2017

Salaries Overtime	18-19	18-19	19-20.
	Est. Act.	Budget	Budget
Public Works Operations			
Snow & Ice Control	30,400	29,000	30,000
Storm & Other Response	7,100	10,000	10,000
Special Events	1,600	3,000	3,000
Forestry/Grounds			
General duties	1,200	3,000	3,000
EAB	400	1,000	1,000
Com Ed	100	500	500
	<u>40,800</u>	<u>46,500</u>	<u>47,500</u>

Uniforms	18-19	18-19	19-20
	Est. Act	Budget	Budget
Uniform Rental	4,040	4,040	4,040
Safety shoes	1,650	1,110	1,110
Short Sleeve Shirts	220	740	740
Rainwear & Hip Boots	370	370	370
Coveralls	310	310	310
Jackets	1,890	1,800	450
Winter Coats	0	185	185
Safety Equipment	615	755	755
Hats	0	80	80
T-Shirts	70	70	70
Glasses, Miscellaneous	55	40	40
Total	<u>9,220</u>	<u>9,500</u>	<u>8,150</u>

- Safety Equipment incl. hard hats, vests, glasses, gloves, hearing protection.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Safety shoes \$150 per collective bargaining contract
- Uniform contract expires 9/2018, no price increases expected in FY19-20

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act	Budget	Budget
APWA - Agency Member (3)	450	450	450
ISPE/NSPE (1)	250	250	250
PE License Renewal- Village Engineer	0	70	70
PE License Renewal- Project Engineer	0	70	70
Illinois Pesticide applicator license renewal	75	75	75
ISA - Arborist	260	260	260
Morton Arboretum Dues	65	65	65
Tree City USA Dues	35	35	35
WCMC Tree Consortium Dues	575	575	575
Institute of Transp. Engineers	315	315	315
Municipal Fleet Managers Assoc.	30	40	40
Publications	200	200	200
	<u>2,255</u>	<u>2,405</u>	<u>2,405</u>

- PE License Renewal every two years (renews November 30, 2019)
- The State of Illinois began charging pesticide license fees in 2013
- ISA Certified Arborist (Village Arborist) renewed every three years (next FY)

Employee Recruitment Expense

Employment ads; pre-employment physicals and screenings for new PW employees

Training & Travel Expense	18-19	18-19	19-20
	Est. Act	Budget	Budget
Directors Conferences	1,905	2,500	2,500
APWA Chapter Meetings	200	200	200
Continuing Education - licensed positions	300	300	300
Arboriculture Training	450	500	500
Safety classes/seminars	1,245	1,500	1,500
CDL Reimbursement	310	250	310
Misc. Training - Engineering	75	250	250
Misc. Training - Oper.	300	300	300
Staff Mileage Reimbursements	800	800	800
Class A CDL Training	2,880	2,880	1,920
College of DuPage Prof. Dev. Program	1,425	1,390	1,425
	<u>9,890</u>	<u>10,870</u>	<u>10,005</u>

Telephone	18-19	18-19	19-20
	Est Act	Budget	Budget
Monthly Phone Charge	8,700	7,435	9,135
Barn	565	580	590
Fax Line	565	580	590
Verizon (10)	5,060	4,675	5,310
	<u>14,890</u>	<u>13,270</u>	<u>15,625</u>

*Verizon Cell Phone Upgrade

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance-Equipment	18-19	18-19	19-20
	Est. Act	Budget	Budget
Engineering Equipment	498	400	400
Tractor and mower repairs	162	300	200
Compressor and generator repairs	4,190	2,000	3,000
Backhoes and payloader*	4,945	4,000	5,000
Plows and salt spreaders	1,050	1,000	1,000
Miscellaneous	6,050	3,000	3,000
	<u>16,895</u>	<u>10,700</u>	<u>12,600</u>

- Engineering Equipment includes Savin Copier, GIS/GPS equipment, HP Large Format Printer/Plotter, and Leica Total Station (Surveying)
- Miscellaneous equipment: chipper, floor scrubber, trailers, vehicle lift, chainsaws, power tools. Also skid steer (50% PW/50% Water)
- * Wheel loader purchased new FY17-18, and under warranty to FY21-22. Decrease budget in FY18-19 if Unit 41 (1996 backhoe) is replaced.

Maintenance Vehicles	18-19	18-19	19-20
	Est. Act	Budget	Budget
Vehicle safety testing	970	1,200	1,200
Tire repair/maintenance	5,025	3,000	3,500
Plow truck tires	6,039	6,500	6,500
Other vehicle repairs	26,820	28,000	30,000
Street sweeper re-build/tune-up*	1,331	3,000	0
	<u>40,185</u>	<u>41,700</u>	<u>41,200</u>

- Contracted maintenance and repairs to licensed trucks, autos. operated by the Engineering, Operations, and Muni. Land & Forestry Divisions.
- * Eliminate sweeper in FY19-20 since sweeping is contracted.

Maintenance Streets	18-19	18-19	19-20
	Est. Act	Budget	Budget
Storm sewer rodding	8,410	2,000	2,000
Storm sewer repair	0	3,000	3,000
Miscellaneous *	14,659	1,000	10,000
Weather Forecasting Service	2,465	2,600	4,150
Street Sweeping Contract	28,076	45,000	29,000
	<u>53,610</u>	<u>53,600</u>	<u>48,150</u>

Maintenance Lighting	18-19	18-19	19-20
	Est. Act	Budget	Budget
Street Light Maintenance	17,950	22,000	22,600
Repairs/Knockdowns*	13,750	10,000	10,000
	<u>31,700</u>	<u>32,000</u>	<u>32,600</u>

- * Many streetlight repairs are the result of traffic accidents and costs reimburseable
- Streetlight Maintenance Contract: RAG's Electric, T&M extension since April 2017
- Includes lighting maintenance of County Line Road bridge over I-55

Maintenance-Signals	18-19	18-19	19-20
	Est. Act	Budget	Budget
BR Prkwy @ Bridewell	2,260	2,500	2,500
Cook County Signals	4,410	4,840	4,840
DuPage County Signals	0	0	0
IDOT Signal	0	2,000	2,000
Burr Ridge Middle School	215	200	200
Wayside Horn**	3,475	3,000	3,000
Pleasantdale School (2)	0	320	320
	<u>10,360</u>	<u>12,860</u>	<u>12,860</u>

- Cook County Signals: CLR @ Carriage Way, CLR @ Burr Ridge Parkway, CLR @ 79th St, CLR @ 83rd St - Village portion of signal maint.
- Cook County has new maintenance contract effect 1/1/2017
- IDOT signal: Madison St. at North Frontage Rd., and 91st St. at IL 83
- BR Middle School - Village share of flashing light maint.
- ** \$3K annually for wayside horn repairs is reimburseable from DG Township
- Additional \$200 pedestrian signal for Pleasantdale School

10 General Fund
6010 Public Works

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance-Trees	18-19	18-19	19-20	20-21
	Est. Act	Budget	Budget	Project.
Removals	10,000	10,000	10,000	10,000
Parkway Tree Trimming	48,320	48,600	0	65,950
Gypsy Moth trap supplies	250	250	250	250
ComEd transmission line trim*	19,670	22,000	0	25,500
	<u>78,240</u>	<u>80,850</u>	<u>10,250</u>	<u>101,700</u>

- The Village is divided into 7 areas for maintaining a cyclical 7-year tree program. Area 1 will be trimmed in FY 18-19 and Area 2 in FY 19-20.
- Trimming generally excludes untreated ash trees.
- Secondary EAB infestations were identified in 2012, which accelerated treatment program. EAB management has a dedicated account; #5097
- * Com Ed agreement for Burr Ridge Vegetation Management Plan expires

Maintenance-EAB	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Budget	Budget	Budget	Budget
Treatment	12,240	14,520	11,700	11,300	10,900	10,500	10,100
Tree Removal	47,800	51,000	44,000	27,000	12,000	12,000	12,000
Replanting	11,600	13,000	13,500	13,800	14,100	14,400	14,700
	<u>71,640</u>	<u>78,520</u>	<u>69,200</u>	<u>52,100</u>	<u>37,000</u>	<u>36,900</u>	<u>36,800</u>

- EAB peak infestation began FY 15-16.
- The extended budget reflects the managed decline program, with most untreated ash trees removed in FY 19-20, and reducing the amount/type of trees to be treated based upon past observations of decline of treated trees.
- The Stafford Woods escrow for tree replacement will fund 100% of replanting in FY 16-17 due to EAB problem. Costs are for trees only, to be planted by PW/Forestry Division.

Street Lighting-Electrical
- Village electric rate locked with Dynegy Energy Services, LLC: July 2016 - July 2019
- current rate \$0.03256/kWh
- anticipated rate is 10% less starting in July 2019

Rentals	18-19	18-19	19-20
	Est. Act	Budget	Budget
Other Rentals	600	1,000	1,000
Catchbasin Vacuum			8,700
Total	<u>600</u>	<u>1,000</u>	<u>9,700</u>

- Catchbasin vacuum replaces the street sweeper vacuum attachment, since sweeper unit no longer in PW fleet.

- Other Rentals includes PW shop towels and miscellaneous

Garbage Hauling	18-19	18-19	19-20
	Est. Act	Budget	Budget
Street sweeping removal	3,850	15,000	5,000
Woodchip disposal	6,150	5,000	6,000
Waste disposal	5,550	2,000	6,000
	<u>15,550</u>	<u>22,000</u>	<u>17,000</u>

- Street sweeping disposal reduced as routine sweepings are removed contractually.

Reimbursable Contractor Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Weed lot mowing	4,620	5,000	5,000
Contractor clean-up, ROW damage/insurance	300	3,000	3,000
	<u>4,920</u>	<u>8,000</u>	<u>8,000</u>

- Reimbursable items for weed mowing, and site clean-up for vacated, foreclosed, abandoned, or neglected properties, or for bond-secured projects.

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Other Contractual Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Mosquito Abatement	45,080	43,015	45,840
Miscellaneous	2,680	1,000	1,000
West Nile Virus Gravit Trap	0	3,000	3,000
Mandatory CDL Drug Testing	870	1,200	1,200
Fall Brush Pickup	19,690	22,000	24,115
Emergency Brush Pickup	0	15,000	15,000
	<u>68,320</u>	<u>85,215</u>	<u>90,155</u>

- Mosquito Abatement 3-year contract expires December 2020
- Brush pick-up by contractor to be reduced to Fall only.

Supplies - Equipment
Equipment supplies includes parts, supplies and accessories for equipment operated by the Engineering, Operations, and Forestry/Grounds Divisions of Public Works. This includes equipment such as mowers, weed whips, snow plows, salt spreaders, pumps, welding supplies, scrubber, shop equipment, core drill, tractors, payloaders, etc.
- Shared equipment includes: Payloader, Backhoe & Skidsteer (50% PW/50% Water)

Supplies - Trees	18-19	18-19	19-20
	Est. Act	Budget	Budget
Parkway Trees	14,390	12,000	12,000
Resident Tree Program *	0	5,000	5,000
Forestry Supplies	1,035	1,000	1,000
Tree Treatments	955	1,000	1,000
	<u>16,380</u>	<u>19,000</u>	<u>19,000</u>

* The resident tree program is reimbursable
In Fall 2018, program was not offered.
In Fall 2017, residents purchased 8 trees.
In Fall 2016, residents purchased 13 trees
In Fall 2015, residents purchased 9 trees
- Tree planting funded by Stafford Woods escrow account

Supplies - Streets
Street supplies include various parts, supplies, accessories for street operations by the Operations Division of Public Works. This includes items such as street signs, sign parts, cold patch, barricades, shoulder stone, sod/topsoil, streetlight parts, etc. Street signs are the largest part of this item with a budget of \$5,000.

Salts & Chemicals	18-19	18-19	19-20
	Est. Act	Budget	Budget
Contract Order (Tons)	1,600	1,500	1,500
Cost per ton	67.15	70.00	70.00
Subtotal	<u>107,440</u>	<u>105,000</u>	<u>105,000</u>
Emergency Purchase (Tons)	750		
Cost per ton	67.15	0.00	
Subtotal	<u>50,363</u>	<u>0</u>	
Brine	9,980	6,000	12,000
De-icing chemicals/salt extender	1,000	1,000	1,000
Total	<u>168,783</u>	<u>112,000</u>	<u>118,000</u>

- Rock salt cost projections based on awarded State/County contracts
- 2016-17 salt price: \$56.35 / ton, DuPage County joint bid process
- 2017-18 salt price: \$51.49 / ton, DuPage County joint bid process
- 2018-19 salt price: \$67.15 / ton, DuPage County joint bid process
- 2019-20 forecast salt price: \$70.00 / ton
* 2019-20 Brine budget increased for use with anti-icing equipment

Equipment	18-19	18-19	19-20
	Est. Act	Budget	Budget
Safety cones and barricades	2,795	3,000	3,700
Stihl 16" chainsaw MS 193	387	300	
Fluid Transfer Pump	1,258	1,300	
Porta Power Jack Set			2,400
RR Wayside Horn Stock Parts			10,200
	<u>4,440</u>	<u>4,600</u>	<u>16,300</u>

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
50 Contractual Services										
5052 Maintenance-Buildings	72,024	70,711	69,145	47,000	48,440	3.1%	49,410	50,400	51,400	52,430
5057 Maintenance-Grounds	16,092	15,674	16,550	17,470	17,595	0.7%	17,950	18,300	18,670	19,050
5058 Janitorial Services	31,618	29,034	36,170	39,790	40,060	0.7%	40,860	41,680	42,510	43,360
5080 Utilities	17,093	19,453	21,160	20,100	21,000	4.5%	21,420	21,850	22,290	22,730
5095 Other Contractual Services	2,180	2,059	19,270	17,000	5,300	-68.8%	5,410	5,510	5,620	5,730
Total Contractual Services	139,007	136,930	162,295	141,360	132,395	-6.3%	135,050	137,740	140,490	143,300
60 Commodities										
6010 Operating Supplies	19,043	9,870	17,005	20,000	19,000	-5.0%	19,000	19,000	20,000	20,000
Total Commodities	19,043	9,870	17,005	20,000	19,000	-5.0%	19,000	19,000	20,000	20,000
70 Capital Outlay										
7010 Improvements	45,900	73,544	8,080	8,050	9,750	21.1%	10,000	10,000	10,000	10,000
Total Capital Outlay	45,900	73,544	8,080	8,050	9,750	21.1%	10,000	10,000	10,000	10,000
Total Buildings & Grounds	203,950	220,344	187,380	169,410	161,145	-4.9%	164,050	166,740	170,490	173,300

The Buildings and Grounds fund is largely managed by the Village Public Works Department for maintenance of all Village owned buildings, landscaping, and open space.

The Public Works Engineering Division actively manages the fund and coordinates various improvements. The Public Works Forestry/Grounds Division oversees grounds maintenance while the Public Works Operations Division oversees building maintenance.

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Maintenance-Building	18-19	18-19	19-20
	Est. Act	Budget	Budget
DPW security, fire, and sprinkler (ADS)	2,490	2,620	2,620
VH security, fire, and sprinkler (ADS)	2,480	2,610	2,610
PD security, fire, and sprinkler (ADS)	1,095	1,150	1,150
Fire Extinguisher Maint - VH, DPW	1,380	850	850
Fire Extinguisher Maint - PD	800	800	800
HVAC Contract - VH, DPW	9,505	9,545	9,545
HVAC Contract - PD**	5,930	5,970	7,410
HVAC Repairs (VH)	12,055	5,000	5,000
HVAC Repairs (PD)	12,280	5,000	5,000
HVAC Repairs (DPW)	3,515	5,000	5,000
Pest Control	875	800	800
Generator Maint. - VH & DPW	4,430	1,695	1,695
Generator Maint. - PD	600	960	960
Miscellaneous *	11,710	5,000	5,000
	<u>69,145</u>	<u>47,000</u>	<u>48,440</u>

- Alarm and sprinkler system testing consolidated FY15-16 (ADS).
Contract prices will not increase FY17-18.

** In FY18-19 includes annual service agreement for Trane B.A.S.

* In FY18-19 includes VH elevator repairs, electronic entry repairs, PW generator repair
HVAC repairs expected to moderate in FY19-20 with PD supplemental measures.

Maintenance-Grounds	18-19	18-19	19-20
	Est. Act	Budget	Budget
Miscellaneous (animal control/elec/weed control)	3,177	1,500	1,500
Aquatic Weed Control - Lakewood/Windsor	6,725	8,000	8,000
Irrigation System Maint - VH	380	1,200	1,200
Irrigation System Maint - PD	150	500	500
Consolidate Mowing: Roadsides & Easement Areas	6,118	6,270	6,395
	<u>16,550</u>	<u>17,470</u>	<u>17,595</u>

- Landscape contracts aggregated bid since 2016

Utilities	18-19	18-19	19-20
	Est. Act	Budget	Budget
Gas Heating Charges	18,230	16,100	18,000
Dupage & Hinsdale Sewer	1,505	2,000	1,500
Electric for Aerator Pumps	1,425	2,000	1,500
	<u>21,160</u>	<u>20,100</u>	<u>21,000</u>

New franchise agreement in FY16-17,
heating charges are reimb by NICOR

Other Contractual Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Public Works Property Tax Bill (Nanophase)	5,270	3,000	5,300
Public Works Consolidated Sites Design	14,000	14,000	
	<u>19,270</u>	<u>17,000</u>	<u>5,300</u>

10 General Fund
6020 Buildings & Grounds

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Operating Supplies	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Janitorial Supplies - VH & DPW (liners, towels, etc.)	2,330	2,700	2,500
Janitorial Supplies - PD (liners, towels, etc.)	1,290	1,500	1,500
Electrical/Lighting/Bulbs - VH & DPW	2,550	2,200	2,200
Electrical/Lighting/Bulbs - PD	1,480	1,500	1,500
Landscape Materials (Annuals/flowers)	880	1,200	1,200
First Aid Supplies - VH & DPW	390	700	600
First Aid Supplies - PD	360	600	600
Building Supplies - VH & DPW	2,355	2,400	2,400
Building Supplies - PD	825	1,400	1,400
Sidewalk salt for public buildings	2,380	2,500	2,500
Miscellaneous	1,290	1,500	1,500
Grass carp for aquatic weed control	350	400	400
Forestry Hand Tools	350	400	400
Holiday lights/Millage Hall	175	1,000	300
	<u>17,005</u>	<u>20,000</u>	<u>19,000</u>

Janitorial Services	18-19	18-19	19-20
	Est. Act	Budget	Budget
Janitorial Service - VH	8,120	8,280	8,400
Janitorial Service - DPW	4,650	4,745	4,820
Janitorial Service - PD	9,990	10,190	10,340
Carpet Cleaning - VH & DPW	2,380	2,940	2,940
Carpet Cleaning - PD	1,770	2,185	2,185
Mat Rental - VH & DPW	1,155	1,675	1,675
Mat Rental - PD	1,095	1,600	1,600
Window & Blind Cleaning - VH & DPW	1,075	1,330	1,200
Window & Blind Cleaning - PD	1,125	1,390	1,200
Strip Floors	530	1,085	1,000
Furniture & Drapery Cleaning	560	570	600
Sanitize Jail Cells	3,695	3,500	4,000
Miscellaneous	25	300	100
	<u>36,170</u>	<u>39,790</u>	<u>40,060</u>

- Janitorial services contract since Jan. 2017, renewable to Dec. 2021

Improvements	18-19	18-19	19-20
	Est. Act	Budget	Budget
VH Fire Sprinkler Compressor	4,590	5,450	
Windsor Pond Aerator Replacement	3,490	2,600	
VH & PW Security Doors			8,700
VH Fire Sprinkler Valve Tamper Switch			1,050
Ped. Bridge Painting (91st St., Grant St.)			0
	<u>8,080</u>	<u>8,050</u>	<u>9,750</u>

**VILLAGE OF BURR RIDGE
E-911 FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	51,534	0	0	0	0	0	0	0
Total Revenues	57,684	0	0	0	0	0	0	0
Total Expenditures	109,218	0	0	0	0	0	0	0
Net Increase (Decrease)	-51,534	0	0	0	0	0	0	0
Available Reserves - April 30	0	0	0	0	0	0	0	0

Estimated Reserves May 1, 2019

0

Estimated Revenues:

Charges For Services 0

Total Estimated Revenues

0

Estimated Expenditures:

Contractual Services 0

Capital Outlay 0

Total Estimated Expenditures

0

Net Increase (Decrease)

0

Estimated Reserves April 30, 2020

0

Due to new State law the Village entered into an intergovernmental agreement with the DuPage Emergency Telephone System Board and therefore this fund will be closed out as of the end of 2016-17.

21 E-911 Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
34 Charges For Services										
3420 E-911 Surcharge	57,684	0	0	0	0		0	0	0	0
Total Charges For Services	57,684	0	0	0	0		0	0	0	0
Total Revenues	57,684	0	0	0	0		0	0	0	0

21 E-911 Fund
7010 Special Revenue E-911

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
50 Contractual Services										
5095 Other Contractual Services	95,728	0	0	0	0		0	0	0	0
Total Contractual Services	95,728	0	0	0	0		0	0	0	0
70 Capital Outlay										
7000 Equipment	13,490	0	0	0	0		0	0	0	0
Total Capital Outlay	13,490	0	0	0	0		0	0	0	0
Total Special Revenue E-911	109,218	0	0	0	0		0	0	0	0

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Notes

E911 Surcharge - Revenues	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
	2016-17 Est Actual	2016-17 Budget	2017-18 Budget	2018-19 Projected	2019-20 Projected	2020-21 Projected	2021-22 Projected
Residual Surcharge while DuPage ETSB membership was established.	57,684						
Other Contractual Services							
SWCD Final Withdrawal	14,252						
Police Dispatching Costs Offset	81,476						
	95,728						
Equipment Reserves							
Tri-State Fire Protection District	0	0	0	0	0	0	0
Pleasantdale Fire Protection District	0	0	0	0	0	0	0
Village of Burr Ridge	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

- E-911 Fund is eliminated after FY 2016-17.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Notes

Available Reserves	2014-15 Actual	2015-16 Est Act	2016-17 Budget
Tri-State Fire Protection District-May 1	37,208	43,057	0
Surcharge	4,763	3,153	
Interest Allocation	1,086	985	
Equipment	0	(47,195)	
Tri-State Fire Protection District-April 30	43,057	0	0
Pleasantview Fire Protection District-May 1	20,273	10,108	0
Surcharge	4,763	3,151	
Interest Allocation	592	231	
Equipment	(15,520)	(13,490)	
Pleasantview Fire Protection District-April 30	10,108	0	0
Village of Burr Ridge-May 1	96,965	117,038	0
Surcharge	17,242	12,554	
Interest Allocation	2,831	2,678	
Dupage Interoperability Radio System Fee	0	(475)	
Equipment	0	(131,795)	
Village of Burr Ridge-April 30	117,038	0	0
Available Reserves-April 30	170,203	0	0

**VILLAGE OF BURR RIDGE
MOTOR FUEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	47,053	45,392	20,908	13,213	14,193	15,573	17,453	19,953
Total Revenues	273,770	275,916	277,665	276,380	281,780	287,280	292,900	298,620
Total Expenditures	275,430	300,400	285,360	275,400	280,400	285,400	290,400	295,400
Net Increase (Decrease)	-1,661	-24,484	-7,695	980	1,380	1,880	2,500	3,220
Available Reserves - April 30	45,392	20,908	13,213	14,193	15,573	17,453	19,953	23,173
Estimated Reserves May 1, 2019						13,213		
Estimated Revenues:								
			Intergovernmental	269,780				
			Miscellaneous Revenues	6,600				
			Total Estimated Revenues		276,380			
Estimated Expenditures:								
			Other Expenditures	400				
			Transfers	275,000				
			Total Estimated Expenditures		275,400			
			Net Increase (Decrease)		980			
Estimated Reserves April 30, 2020						14,193		

22 Motor Fuel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
33 Intergovernmental										
3340 State Allotments	267,634	269,603	271,350	271,890	269,780	-0.8%	275,180	280,680	286,300	292,020
Total Intergovernmental	267,634	269,603	271,350	271,890	269,780	-0.8%	275,180	280,680	286,300	292,020
37 Miscellaneous Revenues										
3700 Interest Income	6,136	6,313	6,315	6,510	6,600	1.4%	6,600	6,600	6,600	6,600
Total Miscellaneous Revenues	6,136	6,313	6,315	6,510	6,600	1.4%	6,600	6,600	6,600	6,600
Total Revenues	273,770	275,916	277,665	278,400	276,380	-0.7%	281,780	287,280	292,900	298,620

22 Motor Fuel Tax Fund
7020 Special Revenue MFT

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	430	400	360	440	400	-9.1%	400	400	400	400
Total Other Expenditures	430	400	360	440	400	-9.1%	400	400	400	400
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	275,000	300,000	285,000	285,000	275,000	-3.5%	280,000	285,000	290,000	295,000
Total Transfers	275,000	300,000	285,000	285,000	275,000	-3.5%	280,000	285,000	290,000	295,000
Total Special Revenue MFT	275,430	300,400	285,360	285,440	275,400	-3.5%	280,400	285,400	290,400	295,400

Notes

Road Program Funding

Funding for the Road Program is done by utilizing available revenues and fund reserves from MFT and available reserves in the Capital Improvement Fund. Any remaining dollars needed are transferred from the General Fund.

**VILLAGE OF BURR RIDGE
HOTEL/MOTEL TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	316,595	341,715	393,426	372,221	282,971	285,621	306,671	343,616
Total Revenues	500,509	573,995	646,010	665,175	684,715	704,840	725,565	746,915
Total Expenditures	475,389	522,283	667,215	754,425	682,065	683,790	688,620	693,540
Net Increase (Decrease)	25,120	51,711	-21,205	-89,250	2,650	21,050	36,945	53,375
Emergency Maintenance CLR/I55 (Reserve)	75,000	90,000	105,000	120,000	135,000	150,000	165,000	180,000
Available Reserves - April 30 (Unreserved)	326,715	363,426	267,221	162,971	150,621	156,671	178,616	216,991
Available Reserves - April 30 (Total Reserves)	341,715	393,426	372,221	282,971	285,621	306,671	343,616	396,991

Estimated Reserves May 1, 2019

372,221

Estimated Revenues:

Taxes	647,415
Miscellaneous Revenues	17,760

Total Estimated Revenues

665,175

Estimated Expenditures:

Contractual Services	141,370
Other Expenditures	613,055
Transfers	0

Total Estimated Expenditures

754,425

Net Increase (Decrease)

-89,250

Estimated Reserves April 30, 2020

282,971

\$15,000 per year is set aside in reserve for Emergency Maintenance for the CLR/I55 Bridge Project

23 Hotel/Motel Tax Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3080 Hotel/Motel Taxes	486,004	551,730	628,560	692,345	647,415	-6.5%	666,835	686,840	707,445	728,675
Total Taxes	486,004	551,730	628,560	692,345	647,415	-6.5%	666,835	686,840	707,445	728,675
37 Miscellaneous Revenues										
3700 Interest Income	5,755	5,364	5,650	5,610	5,760	2.7%	5,880	6,000	6,120	6,240
3710 Donations	8,750	16,900	11,800	12,000	12,000	0.0%	12,000	12,000	12,000	12,000
Total Miscellaneous Revenues	14,505	22,264	17,450	17,610	17,760	0.9%	17,880	18,000	18,120	18,240
Total Revenues	500,509	573,995	646,010	709,955	665,175	-6.3%	684,715	704,840	725,565	746,915

23 Hotel/Motel Tax Fund
7030 Special Revenue Hotel/Motel

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
50 Contractual Services										
5069 Maintenance-Gateway Landscape	82,820	82,896	98,700	96,580	102,370	6.0%	104,415	106,500	108,630	110,800
5075 Gateway Projects	28,339	41,294	31,440	32,000	39,000	21.9%	34,000	34,000	34,000	34,000
Total Contractual Services	111,159	124,190	130,140	128,580	141,370	9.9%	138,415	140,500	142,630	144,800
80 Other Expenditures										
8012 Special Events	66,819	63,250	62,120	78,300	106,055	35.4%	108,640	111,275	113,965	116,705
8040 Bank/Investment Fees	430	400	360	550	400	-27.3%	410	415	425	435
8050 Programs/Tourism Promotions	19,073	16,926	103,680	75,600	156,600	107.1%	84,600	81,600	81,600	81,600
8055 Hotel/Motel Marketing	231,994	271,601	325,000	325,000	350,000	7.7%	350,000	350,000	350,000	350,000
Total Other Expenditures	318,316	352,178	491,160	479,450	613,055	27.9%	543,650	543,290	545,990	548,740
90 Transfers										
9031 Transfer To Cap. Imprvmt. Fund	0	0	0	10,000	0		0	0	0	0
9041 Transfer To Debt Service	45,915	45,915	45,915	45,910	0		0	0	0	0
Total Transfers	45,915	45,915	45,915	55,910	0		0	0	0	0
Total Special Revenue Hotel/Motel	475,389	522,283	667,215	663,940	754,425	13.6%	682,065	683,790	688,620	693,540

23 Hotel/Motel Tax Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Hotel/Motel Taxes		4%	4%	4%	4%	4%	4%	4%
		2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Crowne Plaza	3%	124,030	99,440	127,750	131,580	135,530	139,600	143,790
Extended Stay	3%	42,280	36,890	43,550	44,855	46,200	47,580	49,010
Hampton Inn	3%	61,800	151,400	63,655	65,565	67,530	69,556	71,645
Spring Hill Suites	3%	144,770	151,400	149,110	153,585	158,195	162,940	167,825
Marriot	3%	255,680	253,215	263,350	271,250	279,385	287,770	296,405
Total		628,560	692,345	647,415	666,833	686,840	707,445	728,675

Hotel/Motel Marketing		52%	47%	54%	52%	51%	49%	48%
		2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
		Est. Actual	Budget	Budget	Project.	Project.	Project.	Project.
Total		325,000	325,000	350,000	350,000	350,000	350,000	350,000

Programs/Tourism Promotion

The 1% Hotel/Motel Tax Fund went into effect on May 1, 1991. In fiscal year 2003-04 the rate increased to 3%. May 2010 rate increase to 3.5%. November 2010 rate increase to 4%. The ordinance provides that revenues from the Hotel/Motel Tax Fund be used by the Village solely to promote tourism and conventions within the Village or otherwise to attract tourism and conventions within the Village or to attract non-resident overnight visitors to the Village.

Program Costs	2018-2019	2018-2019	2019-2020
	Est. Act.	Budget	Budget
Burr Ridge Park District Harvest Fest	1,000	1,000	1,000
I & M Heritage Corridor Dues	2,900	3,000	3,000
Banners	5,000	5,000	5,000
4th of July Public Works & Police detail	220	600	600
5K Races Public Works & Police detail	1,125	2,500	2,500
Willowbrook/Burr Ridge Chamber	3,000	3,000	3,000
Flagg Creek Historical Society	2,500	2,500	2,500
Flags	2,000	2,000	2,000
Armed Forces Day	4,185	6,000	6,000
Pathway Map	0	0	0
DuPage Convention & Visitor Bureau	30,000	36,000	36,000
Convention Grant Program	0	14,000	14,000
Sports Facility Consulting/Investment	51,750	0	75,000
Village of Burr Ridge Merchandise	0	0	6,000
Total	103,680	75,600	156,600

Donations	Est Actual	Budget	Budget
	18-19	18-19	19-20
Concert/Car/JM Donations	11,800	12,000	12,000
	11,800	12,000	12,000

Special Events	Est Actual	Budget	Budget
	18-19	18-19	19-20
Concerts	18,055	25,000	25,000
Car Show	2,170	4,200	4,200
Jingle Mingle	7,000	9,000	10,000
5K	1,040	1,250	1,250
Event Staffing	0	1,200	1,200
Sound System Maint	0	2,000	2,000
Sound Supply Tech	5,000	5,000	5,500
Sound System Equipmt	0	1,000	1,000
Crowd Control	0	300	300
ASCAP License	355	350	360
BMI License	0	0	360
Misc	500	1,000	1,000
Staff Costs	28,000	28,000	53,885
	62,120	78,300	106,055

- In FY19-20 Staff Costs will include 25% of E. Walter salary and 50% of J. Kowal salary.

23 Hotel/Motel Tax Fund

Notes

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Gateway Projects	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Electric for median	2,510	2,850	2,850
Holiday lights Village Hall	5,400	4,500	4,500
Village Center event signs	5,000	5,000	5,000
South Median Landscape Improvements	880	1,000	1,000
Holiday Décor	5,500	6,000	6,000
CLR Tallgrass Establish	2,900	3,000	3,000
CLR Turf Repair	1,500	1,500	1,500
CLR Bridge Decorations	150	150	150
CLR Trees	0	1,000	1,000
Two Annual Plantings	6,280	6,000	6,000
Village Hall Plant Bed Rehabilitation	260	1,000	1,000
Bucket Truck Rental	1,060	0	0
Entryway Sign Replacement	0	0	7,000
	<u>31,440</u>	<u>32,000</u>	<u>39,000</u>

Installment Loan #1				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements
-Final Loan Payment will be in December 2018

Maintenance-Gateway Landscape	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Medians/Gateways/CLR/BR Parkway	98,410	94,580	100,370
Irrigation Maintenance	290	2,000	2,000
	<u>98,700</u>	<u>96,580</u>	<u>102,370</u>

**VILLAGE OF BURR RIDGE
RESTAURANT/PLACE OF EATING TAX FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	6,247	6,247	0	0	0	0	0	0
Total Revenues	25,000	0	0	0	0	0	0	0
Total Expenditures	25,000	6,247	0	0	0	0	0	0
Net Increase (Decrease)	0	-6,247	0	0	0	0	0	0
Available Reserves - April 30	6,247	0	0	0	0	0	0	0
Estimated Reserves May 1, 2019						0		
Estimated Revenues:								
Taxes				0				
Total Estimated Revenues						0		
Estimated Expenditures:								
Other Expenditures				0				
Total Estimated Expenditures						0		
Net Increase (Decrease)						0		
Estimated Reserves April 30, 2020						0		

24 Places of Eating Tax
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3070 Places of Eating Tax	25,000	0	0	0	0		0	0	0	0
Total Taxes	25,000	0	0	0	0		0	0	0	0
Total Revenues	25,000	0	0	0	0		0	0	0	0

24 Places of Eating Tax
7040 Restaurant/Place of Eating Tax

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
80 Other Expenditures										
8056 Restaurant/Place of Eating Mktg	25,000	6,247	0	0	0		0	0	0	0
Total Other Expenditures	25,000	6,247	0	0	0		0	0	0	0
Total Restaurant/Place of Eating Tax	25,000	6,247	0	0	0		0	0	0	0

24 Places of Eating Tax

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Restaurant/Place of Eating Marketing

\$25,000 of the 1% of the Place of Eating tax was budgeted in FY 16-17 for a Restaurant Week Program. Due to declining revenues in the General Fund, this expense will no longer be budgeted.

**VILLAGE OF BURR RIDGE
CAPITAL IMPROVEMENTS FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	808,022	361,822	13,940	571,190	8,505	-588,440	-1,112,060	-1,627,760
Total Revenues	429,882	396,212	1,503,810	626,540	291,770	297,010	302,250	307,500
Total Expenditures	876,082	744,093	946,560	1,189,225	888,715	820,630	817,950	850,565
Net Increase (Decrease)	-446,200	-347,882	557,250	-562,685	-596,945	-523,620	-515,700	-543,065
Available Reserves - April 30	361,822	13,940	571,190	8,505	-588,440	-1,112,060	-1,627,760	-2,170,825
Estimated Reserves May 1, 2019						571,190		
Estimated Revenues:								
Miscellaneous Revenues			101,540					
Transfers			525,000					
Total Estimated Revenues					626,540			
Estimated Expenditures:								
Capital Outlay			1,188,425					
Other Expenditures			800					
Total Estimated Expenditures					1,189,225			
Net Increase (Decrease)					-562,685			
Estimated Reserves April 30, 2020						8,505		

31 Capital Improvements Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,310	11,400	11,540	1.2%	11,770	12,010	12,250	12,500
3710 Donations	0	20,483	2,000	0	0		0	0	0	0
3711 Developer Donations	143,371	15,000	500	9,750	0		0	0	0	0
3795 Other Revenue	0	0	445,000	535,000	90,000	-83.2%	0	0	0	0
Total Miscellaneous Revenues	154,882	46,212	458,810	556,150	101,540	-81.7%	11,770	12,010	12,250	12,500
39 Transfers										
3910 Transfer From General Fund	0	50,000	750,000	215,000	250,000	16.3%	0	0	0	0
3922 Transfer From Motor Fuel Tax	275,000	300,000	285,000	285,000	275,000	-3.5%	280,000	285,000	290,000	295,000
3923 Transfer From Hotel/Motel Tax	0	0	10,000	10,000	0		0	0	0	0
Total Transfers	275,000	350,000	1,045,000	510,000	525,000	2.9%	280,000	285,000	290,000	295,000
Total Revenues	429,882	396,212	1,503,810	1,066,150	626,540	-41.2%	291,770	297,010	302,250	307,500

31 Capital Improvements Fund
8010 Capital Improvement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7010 Improvements	249,453	157,353	172,865	302,370	426,390	41.0%	0	0	0	0
7055 Village Facility Improvements	0	0	126,450	175,600	35,000	-80.1%	68,000	50,000	50,000	50,000
7074 2016 Road Program	625,768	0	0	0	0		0	0	0	0
7077 2017 Road Program	0	585,940	0	0	0		0	0	0	0
7078 2018 Road Program	0	0	646,525	607,490	0		0	0	0	0
7079 2019 Road Program	0	0	0	0	727,035		819,900	769,800	767,100	799,700
Total Capital Outlay	875,221	743,293	945,840	1,085,460	1,188,425	9.5%	887,900	819,800	817,100	849,700
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	885	800	-9.6%	815	830	850	865
Total Other Expenditures	860	800	720	885	800	-9.6%	815	830	850	865
Total Capital Improvement	876,082	744,093	946,560	1,086,345	1,189,225	9.5%	888,715	820,630	817,950	850,565

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Transfer From General Fund	18-19	19-20	20-21	21-22	22-23	23-24
	Budget	Budget	Project	Project	Project	Project
Road Program	215,000	250,000	0	0	0	0
Additional Transfer of Surplus	535,000					
	<u>750,000</u>					

Transfer in of available General Fund surplus to help pay for the Road Program.

Transfers From Motor Fuel Tax Fund

Funding for the Road Program is done by utilizing available reserves from MFT and available reserves in the Capital Improvement. Any remaining dollars needed is transferred from the General Fund.

Other Revenues	18-19	18-19	19-20
	Est. Act.	Budget	Budget
IRMA reserves to fund Village facilities improvements	175,000	175,000	
OPUS escrow to fund engineering for 71st Street	0	90,000	90,000
IPBC reserves to balance out the fund	270,000	270,000	
	<u>445,000</u>	<u>535,000</u>	<u>90,000</u>

Various reserves used to pay for capital improvements.

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Improvements	18-19 Est. Act.	18-19 Budget	19-20 Budget	20-21 Project.	21-22 Project.	22-23 Project.	23-24 Project.
CLR/I-55 Bridge ITEP Grant							
CLR/I-55 Bridge Construction Grant Match	\$ -	\$ 10,000	\$ -				
Garfield Street LAPP (75% Construction Grant)							
STP Construction Grant Match	\$ -	\$ 5,400	\$ 5,400				
79th Street LAFO (75% Construction Grant)							
STP Construction Grant Match (25%)	\$ 83,980	\$ 99,470	\$ 15,490				
Construction Engineering & Material Testing							
Wolf Road Pedestrian Crossing Project							
Phase II Engineering							
Construction. Paid by grant, School, Park Dist.							
Burr Ridge Parkway LAPP (70% Construction Grant)							
Phase II Engineering	\$ 83,885	\$ 85,000					
STP Construction Grant Match (transf. from MFT)			\$ 216,000				
Construction Engineering & Material Testing			\$ 87,000				
I-294 Tri-State Tollway							
Owner's Engineering Services ⁽¹⁾	\$ -	\$ 12,500	\$ 12,500				
71st Street at Wolf Road: Design Engineering ⁽²⁾	\$ 5,000	\$ 90,000	\$ 90,000				
TOTALS:	\$ 172,865	\$ 302,370	\$ 426,390	\$ -	\$ -	\$ -	\$ -

(1) Split 50% with Water Fund (\$12,500 in 51-6030-50-5070)

(2) \$90K would be transfer from OPUS reserve

Village Facility Improvements	18-19 Est Act.	18-19 Budget	19-20 Budget	20-21 Project.
VH Chiller Replacement	98,511	131,000		
PD Roof Top Unit Compressors Replaced	14,950			
VH Window Replacement, Phase 1	12,989	24,600		
VH Foyer Bathroom Remodeling	0	20,000	0	
PD HVAC Supplemental Heating			35,000	
VH Window Replacement, Phase 2			0	
VH Window Replacement, Phase 3				15,000
VH Garage Roof Replacement				53,000
	126,450	175,600	35,000	68,000

31 Capital Improvements Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Road Program	2018-2019	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Est. Act.	Budget	Budget	Project	Project	Project	Project
Resurfacing & Repair Program	580,049	542,490	627,035	724,900	674,800	672,100	704,700
Drainage Improvements / Other							
Pavement Maintenance	50,387	50,000	85,000	80,000	80,000	80,000	80,000
Material Testing	16,090	15,000	15,000	15,000	15,000	15,000	15,000
	646,526	607,490	727,035	819,900	769,800	767,100	799,700

2019 Road Program (FY 2019-20)	2021 Road Program (FY 2021-22)*
Resurfacing Program:	Resurfacing Program:
Countryside Court 14,860	89th St. 89,400
Ridge Farm Road 48,990	90th & Grant St. 71,300
Deerpath Trail, Faw n Court 104,180	Hillcrest Dr & Rucci Ct 148,100
Todor Court 47,580	Shady Ln & Lee Ct 101,000
Vine Street (N. of 90th St.) 21,340	Heather Dr & Ct 100,400
Forest Hill Road (N. of Burr Oak Ln.) 94,870	Lakewood Cir 101,400
73rd Place - Arbor Avenue 155,595	Wedgewood Dr (North of 87th St.) 63,200
75th Street 36,480	Crack Sealing 60,000
Circle Drive, Dana Way 103,140	Pavement Marking 20,000
Crack Sealing 65,000	Material Testing 15,000
Pavement Marking 20,000	
Material Testing 15,000	769,800
727,035	
2020 Road Program (FY 2020-21)*	2022 Road Program (FY 2022-23)*
Resurfacing Program:	Resurfacing Program:
Devon of Burr Ridge Subdivision 256,200	Dartmouth Ct 50,200
Devon Ridge Dr & Ct	Lake Ridge Subdivision 329,300
Circle Ridge Dr & Ct	82nd Street 57,800
Robert Bartlett's Hinsdale Countryside Estates 468,700	Braemoor, Units 1 & 2 (partial) 234,800
75th St & 77th St	Crack Sealing 60,000
Drew Ave & Hamilton Ave	Pavement Marking 20,000
Crack Sealing 60,000	Material Testing 15,000
Pavement Marking 20,000	767,100
Material Testing 15,000	
819,900	
	2023 Road Program (FY 2023-24)*
	Resurfacing Program:
	Forest Edge Subdivision 123,000
	Highland Fields Subdivision 581,700
	Crack Sealing 60,000
	Pavement Marking 20,000
	Material Testing 15,000
	799,700

**VILLAGE OF BURR RIDGE
SIDEWALK/PATHWAY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	517,896	326,880	340,980	632,475	2,885	-9,430	-21,760	-34,110
Total Revenues	57,601	74,838	507,675	263,215	0	0	0	0
Total Expenditures	248,617	60,737	216,180	892,805	12,315	12,330	12,350	12,365
Net Increase (Decrease) In Fund Balance	-191,016	14,100	291,495	-629,590	-12,315	-12,330	-12,350	-12,365
Available Reserves - April 30	326,880	340,980	632,475	2,885	-9,430	-21,760	-34,110	-46,475
Estimated Reserves May 1, 2019						632,475		
Estimated Revenues:								
			Intergovernmental	100,000				
			Miscellaneous Revenues	38,215				
			Transfers	125,000				
			Total Estimated Revenues					263,215
Estimated Expenditures:								
			Capital Outlay	892,005				
			Other Expenditures	800				
			Total Estimated Expenditures					892,805
			Net Increase (Decrease)					-629,590
Estimated Reserves April 30, 2020						2,885		

32 Sidewalks/Pathway Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
33 Intergovernmental										
3320 State Grants	0	0	0	0	100,000		0	0	0	0
Total Intergovernmental	0	0	0	0	100,000		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,310	5,000	5,000	0.0%	0	0	0	0
3710 Donations	46,091	14,109	163,625	0	33,215		0	0	0	0
Total Miscellaneous Revenues	57,601	24,838	174,935	5,000	38,215	664.3%	0	0	0	0
39 Transfers										
3910 Transfers From General Fund	0	50,000	332,740	0	125,000		0	0	0	0
Total Transfers	0	50,000	332,740	0	125,000		0	0	0	0
Total Revenues	57,601	74,838	507,675	5,000	263,215	5164.3%	0	0	0	0

32 Sidewalks/Pathway Fund
8020 Sidewalks/Pathway

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7052 Sidewalk/Pathway Projects	236,257	47,736	197,540	64,425	823,005	1177.5%	0	0	0	0
7053 Sidewalk/Pathway Maint Project	11,500	12,201	17,920	11,500	69,000	500.0%	11,500	11,500	11,500	11,500
Total Capital Outlay	247,757	59,937	215,460	75,925	892,005	1074.9%	11,500	11,500	11,500	11,500
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	900	800	-11.1%	815	830	850	865
Total Other Expenditures	860	800	720	900	800	-11.1%	815	830	850	865
Total Sidewalks/Pathway	248,617	60,737	216,180	76,825	892,805	1062.1%	12,315	12,330	12,350	12,365

32 Sidewalks/Pathway Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Sidewalk/Pathway Projects	18-19	18-19	19-20	20-21
	Est. Act.	Budget	Budget	Project
CLR Longwood to Katherine Legge Park (east side):				
Phase II engineering	71,629	38,500		
Construction engineering			95,700	
Construction (Total \$797,610, STP Grant \$284,000)			513,610	
German Church Road sidewalk ext. (Greystone Ct. to CLR):				
Construction (local match)	0	25,925	25,925	
Chasemoor-Lincolnshire Pathway Replacement				
Construction	114,911	0		
Garfield Avenue Connection				
Phase II engineering	11,000	0		
Construction engineering			8,300	
Construction			99,300	
8600-8670 County Line Road Connection				
Phase II engineering			18,000	
Construction			62,170	
Total	197,540	64,425	823,005	0

The FY 19-20 Budget shows insufficient funds to complete the construction of a new sidewalk on CLR. The Village has several options:

- 1) Obtain additional STP Funds to pay for the shortfall (unsuccessful in May 2017)
- 2) Obtain a Cook County Grant to pay for the shortfall (unsuccessful in July 2017)

Sidewalk/Pathway Maintenance Projects

\$11,500 budgeted sidewalk/pathway maintenance as part of annual program to address trip hazards, ADA ramps, etc. This program ends after FY 18-19 due to lack of funds.

- FY19-20 includes repair of retaining walls at Co. Line Rd & 87th St. and 91st St. east of Enclave Dr., [Est. 58,000]

State Grants

DCEO Grant for Garfield Street Sidewalk \$100,000

Donations

KB House Conduit Bond Fee - \$15,000
2018-19 Lakeside Pointe - \$77,000
2018-19 Secret Forest Donation Transfer - \$71,625
2019-20 Dremonas \$33,215

Transfers From General Fund

\$50,000 of General Fund Surplus was transferred in at the end of FY 2017-18.

**VILLAGE OF BURR RIDGE
EQUIPMENT REPLACEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	904,759	962,170	821,176	386,326	335,866	200,821	56,751	-21,849
Total Revenues	312,870	160,729	11,310	61,540	201,770	177,010	87,250	12,500
Total Expenditures	255,459	301,723	446,160	112,000	336,815	321,080	165,850	108,870
Net Increase (Decrease)	57,412	-140,994	-434,850	-50,460	-135,045	-144,070	-78,600	-96,370
Available Reserves - April 30	962,170	821,176	386,326	335,866	200,821	56,751	-21,849	-118,219
Estimated Reserves May 1, 2019						386,326		
Estimated Revenues:								
			Miscellaneous Revenues	11,540				
			Transfers	50,000				
			Total Estimated Revenues		61,540			
Estimated Expenditures:								
			Capital Outlay	111,200				
			Other Expenditures	800				
			Total Estimated Expenditures		112,000			
			Net Increase (Decrease)		-50,460			
Estimated Reserves April 30, 2020						335,866		

33 Equipment Replacement Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,310	11,400	11,540	1.2%	11,770	12,010	12,250	12,500
Total Miscellaneous Revenues	11,510	10,729	11,310	11,400	11,540	1.2%	11,770	12,010	12,250	12,500
39 Transfers										
3910 Transfers From General Fund	301,360	150,000	0	0	50,000		190,000	165,000	75,000	0
Total Transfers	301,360	150,000	0	0	50,000		190,000	165,000	75,000	0
Total Revenues	312,870	160,729	11,310	11,400	61,540	439.8%	201,770	177,010	87,250	12,500

33 Equipment Replacement Fund
8030 Equipment Replacement

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7000 Equipment	0	0	0	0	0		0	0	0	0
7020 Vehicles	254,598	300,923	445,440	464,000	111,200	-76.0%	336,000	320,250	165,000	108,000
Total Capital Outlay	254,598	300,923	445,440	464,000	111,200	-76.0%	336,000	320,250	165,000	108,000
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	900	800	-11.1%	815	830	850	870
Total Other Expenditures	860	800	720	900	800	-11.1%	815	830	850	870
Total Equipment Replacement	255,459	301,723	446,160	464,900	112,000	-75.9%	336,815	321,080	165,850	108,870

**VILLAGE OF BURR RIDGE
CAPITAL EQUIPMENT REPLACEMENT FUND REPLACEMENT SCHEDULE**

Unit # Num	Vehicle Description	Department Assigned	Acquistion Date	Historical Cost	Replace Cycle	2018-19 Est. Actual	2018-19 Budget	2019-20 Budget	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected	Future Years
16	2014 Ford Explorer (50G/50W)	Public Works	41,456	14,945	5						17,000		
17	2009 Ford Escape (50G/50W)	Public Works	39,895	11,767	5					15,000			
18	2011 Ford F-350 Utility Truck (50G/50W)	Public Works	40,940	28,249	10						57,000		
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)	Public Works	38,838	9,936	10			0		29,250			
20	2014 John Deere Skid Steer Loader (50G/50W)	Public Works	41,834	25,950	10								30,000
22	2015 Ford F150 4x4 Pickup Truck	Public Works	42,248	28,850	10								30,000
23	2002 Navistar 4900 Dump Truck	Public Works	37,690	87,916	10	0	201,000		212,000				
24	2013 Ford Explorer-Build. Inspector (PD Transfer)	Comm Dev	41,395	16,880	5					3,000			
26	2017 Ford F-550 4WD Super Cab w/ Versalift Aerial Equip	Public Works	42,767	125,550	10								140,000
28	2001 Johnson 605 Sweeper	Public Works	37,130	137,500	10			0					0
29	2017 International 7400 Dump Truck	Public Works	42,746	155,954	10								215,000
30	2017 Ford F-550 4WD Reg Cab Dump Truck	Public Works	43,160	82,513	10		0						
31	2013 Ford F350 Dump Truck	Public Works	41,395	47,799	10							108,000	
32	2013 Navistar 7400 Dump Truck	Public Works	41,640	147,071	10								215,000
33	2004 Navistar 6 wheel Dump Truck (50G/50W)	Public Works	38,292	98,000	10			99,500					
34	2019 Ford F-550 4WD Reg Cab Dump Truck	Public Works	43,525	79,435	10	106,210	115,000						
35	2008 Navistar 2-Ton Dump Truck	Public Works	39,462	106,305	10					209,000			
37	2015 International 7400 Plow Truck	Public Works	42,317	135,915	10								215,000
39	2019 Peterbilt 348 Dump Truck	Public Works	43,525	82,513	10	199,275	0						
41	2019 Caterpillar Model 308E2 Mini Hydraulic Excavator	Public Works	43,437	58,866	15	139,955	148,000						
44	2018 Caterpillar Model 926M Wheel Loader	Public Works	43,081	65,000	15								
51	2003 New Holland Tractor Model TC45D	Public Works	37,886	19,226	15						58,000		
101	2013 Scag Sabre Tooth Mower	Public Works	41,358	14,441	5								15,000
102	2011 Kubota Mower	Public Works	40,756	11,665	5								16,000
103	2009 Mobark 14R Brush Chipper	Public Works	40,052	27,572	15				74,000				
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)	Public Works	38,261	8,750	15								8,750
106	1995 Tennant 5700 Floor Scrubber	Public Works	34,700	8,714	15				20,000				
107	1998 Beaver Creek 1 axle trailer	Public Works	35,796	3,000	15			3,700					
108	2001 Ready Haul trailer	Public Works	38,292	6,000	15								7,500
109	1994 Beaver Creek 2 axle trailer	Public Works	43,191	3,500	15		0						
110	2004 Arrowboard trailer	Public Works	37,987	5,000	15			8,000					
111	2004 Water tank trailer	Public Works	37,987	5,000	15								7,500
PD10	2015 Ford Interceptor Sedan (#1510)	Police	42,177	26,024	5					32,000			
PD01	2017 Ford SUV (#1701)	Police	42,867	30,285	5		0				33,000		
PD08	2015 Ford Escape (#1508)	Police	42,177	24,100	5					32,000			
PD15	2013 Ford Interceptor-Sedan (#1315)	Police	41,578	25,384	5				30,000				
Total				1,765,574		445,440	464,000	111,200	336,000	320,250	165,000	108,000	899,750

The following vehicles are funded in the Water and Sewer Funds

Unit # Num	Vehicle Description	Department Assigned	Acquistion Date	Historical Cost	Replace Cycle	2018-19 Est. Actual	2018-19 Budget	2019-20 Budget	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected	Future Years
50	2000 Ford F-350 Pickup Truck		36,647	11,767	10			55,500					
19	2006 Ford F250 4x4 Pickup Truck (50G/50W)		38,838	9,936	10					29,250			
105	2004 Ingersole-Rand Compressor, trailer (50G/50W)		38,261	8,750	15								10,000
20	2014 John Deere Skid Steer Loader (50G/50W)		41,834	25,950	10								30,000
25	2005 F-150 (100 W)		38,749	25,000	10				56,600				
16	2014 Ford Explorer (50G/50W)		41,456	15,000	5						17,000		
17	2009 Ford Escape (50G/50W)		39,895	11,767	10					15,000			
33	2004 Navistar 6 wheel Dump Truck (50G/50W)							99,500					
36	2019 Ford F-150 4x4 Pickup Truck w/ Utility Body		43,525	22,000	10	48,835	49,000						
104	2005 Pipehunter Jetter, trailer (100 Sewer)		38,961	67,000	15								75,000
18	2011 Ford F-350 Utility Truck (50G/50W)		40,940	28,249	10						57,000		30,000
21	2014 Ford F-350 Utility Truck (100W)		41,487	35,963	10							116,000	
42	2013 Case Backhoe Model 590		41,518	130,000	15								130,000
112	2015 Redi-Haul Flatbed Trailer		42,107	10,727	10								15,000
Total				390,341		48,835	49,000	155,000	56,600	44,250	74,000	116,000	290,000

**VILLAGE OF BURR RIDGE
 STORM WATER MANAGEMENT FUND SUMMARY OF FINANCIAL OPERATIONS
 FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	93,286	106,700	270,723	31,423	5,323	26,033	46,858	67,793
Total Revenues	23,005	195,349	116,095	36,000	36,120	36,240	36,360	36,490
Total Expenditures	9,591	31,326	355,395	62,100	15,410	15,415	15,425	15,435
Net Increase (Decrease)	13,414	164,023	-239,300	-26,100	20,710	20,825	20,935	21,055
Available Reserves - April 30	106,700	270,723	31,423	5,323	26,033	46,858	67,793	88,848

Estimated Reserves May 1, 2019

31,423

Estimated Revenues:

Miscellaneous Revenues	36,000
Transfers	0

Total Estimated Revenues **36,000**

Estimated Expenditures:

Capital Outlay	61,700
Other Expenditures	400

Total Estimated Expenditures **62,100**

Net Increase (Decrease) **-26,100**

Estimated Reserves April 30, 2020

5,323

34 Storm Water Management Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	5,755	5,364	6,000	6,000	6,000	0.0%	6,120	6,240	6,360	6,490
3795 Other Revenue	17,250	14,985	30,095	20,000	30,000	50.0%	30,000	30,000	30,000	30,000
Total Miscellaneous Revenues	23,005	20,349	36,095	26,000	36,000	38.5%	36,120	36,240	36,360	36,490
39 Transfers										
3910 Transfers From General Fund	0	175,000	80,000	0	0		0	0	0	0
Total Transfers	0	175,000	80,000	0	0		0	0	0	0
Total Revenues	23,005	195,349	116,095	26,000	36,000	38.5%	36,120	36,240	36,360	36,490

34 Storm Water Management Fund
8040 Storm Water Management

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
70 Capital Outlay										
7051 Storm Water Management	9,161	30,926	354,995	133,800	61,700	-53.9%	15,000	15,000	15,000	15,000
Total Capital Outlay	9,161	30,926	354,995	133,800	61,700	-53.9%	15,000	15,000	15,000	15,000
80 Other Expenditures										
8040 Bank/Investment Fees	430	400	400	450	400	-11.1%	410	415	425	435
Total Other Expenditures	430	400	400	450	400	-11.1%	410	415	425	435
Total Storm Water Management	9,591	31,326	355,395	134,250	62,100	-53.7%	15,410	15,415	15,425	15,435

34 Storm Water Management Fund

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Notes

Storm Water Management	18-19	18-19	19-20
	Est. Act.	Budget	Budget
NPDES Stormwater Permit fee *	0	1,000	0
Windsor Pond bi-annual burn	2,725	2,800	2,800
Enhancement Area Monitoring	1,335		
IEPA Minimum Measures by IGA	1,500	5,000	5,000
Miscellaneous/emergency maintenance**	349,435	125,000	
Chloride Variance, DRSCWG/LDWG			6,900
Ravine Stabilization at Oak Hill Ct/94th St			12,000
Elm St. Culvert Engineering			35,000
	354,995	133,800	61,700

- Enhancement Area Monitoring includes Waterview Est. and Stone Creek Est.
- IGA executed October 2017 with DuPage County.
- **FY18-19: KLM grate study, Deer Path Tr. outfall at CLR, Road Program (Peppermill Ct)
 KLM Culvert Study: \$521 remaining of \$5,640 Engineering
 Deer Path Trail: \$268,490 Const., \$40,260 of \$44,540 Engineering.
 Road Prog. Storm Sewer Modifications: \$40,164
- * FY19-20: NPDES fee is waived with Joint Program through DuPage County.

**VILLAGE OF BURR RIDGE
DEBT SERVICE FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	2,990,550	2,986,347	4,779,493	4,767,593	4,756,843	4,746,093	4,735,343	-1,245,407
Total Revenues	675,919	2,047,693	164,615	120,000	120,000	120,000	120,000	0
Total Expenditures	680,122	254,547	176,515	130,750	130,750	130,750	6,100,750	0
Net Increase (Decrease)	-4,203	1,793,146	-11,900	-10,750	-10,750	-10,750	-5,980,750	0
Available Reserves - April 30	2,986,347	4,779,493	4,767,593	4,756,843	4,746,093	4,735,343	-1,245,407	-1,245,407
Estimated Reserves May 1, 2019						4,767,593		
Estimated Revenues:								
Taxes			0					
Miscellaneous Revenues			120,000					
Other			0					
Transfers			0					
Total Estimated Revenues						120,000		
Estimated Expenditures:								
Other Expenditures			130,750					
Total Estimated Expenditures						130,750		
Net Increase (Decrease)						-10,750		
Estimated Reserves April 30, 2020						4,756,843		

41 Debt Service Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
30 Taxes										
3000 General Property Tax	520,656	0	0	0	0		0	0	0	0
Total Taxes	520,656	0	0	0	0		0	0	0	0
37 Miscellaneous Revenues										
3700 Interest Income	109,349	107,271	118,700	120,000	120,000	0.0%	120,000	120,000	120,000	0
Total Miscellaneous Revenues	109,349	107,271	118,700	120,000	120,000	0.0%	120,000	120,000	120,000	0
38 Other										
3800 Proceeds From Sale of Assets	0	1,894,507	0	0	0		0	0	0	0
Total Other	0	1,894,507	0	0	0		0	0	0	0
39 Transfers										
3923 Transfer From Hotel/Motel Tax	45,915	45,915	45,915	45,910	0		0	0	0	0
Total Transfers	45,915	45,915	45,915	45,910	0		0	0	0	0
Total Revenues	675,919	2,047,693	164,615	165,910	120,000	-27.7%	120,000	120,000	120,000	0

41 Debt Service Fund
4030 Debt Service

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
80 Other Expenditures										
8040 Bank/Investment Fees	9,692	99,325	11,350	10,550	11,350	7.6%	11,350	11,350	11,350	0
8064 Principal-G.O. Series 2003	505,000	0	0	0	0		0	0	0	0
8074 Interest-G.O. Series 2003	15,655	0		0	0		0	0	0	0
8110 Principal-Hotel/Motel Install	41,256	42,920	44,430	44,580	0		0	0	0	0
8111 Interest-Hotel/Motel Install	4,657	2,992	1,335	1,335	0		0	0	0	0
8115 Interest-Debt Crt Series 2012	103,863	51,931		0	0		0	0	0	0
8116 Principal-Debt Crt Series 2017	0	0	0	0	0		0	0	5,970,000	0
8117 Interest-Debt Crt Series 2017	0	57,378	119,400	119,400	119,400	0.0%	119,400	119,400	119,400	0
Total Other Expenditures	680,122	254,547	176,515	175,865	130,750	-25.7%	130,750	130,750	6,100,750	0
Total Debt Service	680,122	254,547	176,515	175,865	130,750	-25.7%	130,750	130,750	6,100,750	0

41 Debt Service Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Installment Loan #1				
Installment Loan Interest Rate				3.98%
Installment Loan-Years				10
Fiscal Year		Principal	Interest	Total Debt
2009-2010	Year 1	30,535	15,378	45,913
2010-2011	Year 2	32,523	13,389	45,913
2011-2012	Year 3	33,831	12,082	45,913
2012-2013	Year 4	35,191	10,722	45,913
2013-2014	Year 5	36,605	9,308	45,913
2014-2015	Year 6	38,076	7,836	45,913
2015-2016	Year 7	39,607	6,306	45,913
2016-2017	Year 8	41,199	4,714	45,913
2017-2018	Year 9	42,855	3,058	45,913
2018-2019	Year 10	44,578	1,335	45,913
Total		375,000	84,127	459,127

-County Line Road/BR Parkway Landscape Improvements
- Final Loan payment will be in December 2018

Refunding Debt Certificate Series 2017						
Fiscal Year	Principal	Interest		Total Interest	Total Debt Service	Interest Rates
		June	Dec			
2017-18		0	57,378	57,378	57,378	1.75%
2018-19		59,700	59,700	119,400	119,400	1.75%
2019-20		59,700	59,700	119,400	119,400	1.75%
2020-21		59,700	59,700	119,400	119,400	1.75%
2021-22		59,700	59,700	119,400	119,400	1.75%
2022-23	5,970,000	59,700	59,700	119,400	6,089,400	1.75%
	5,970,000			654,378	6,624,378	

Police Station Funding

- The 2017 issue is the refinancing of Debt Certificate Series 2012.
- \$2.8 million was transferred in from the General Fund (\$800K) and the Water Fund (\$2.0M).
- \$1.9 million added to the fund from the sale of the Pump Center property.
- Reserves in the fund provide Interest Earnings to pay bond Interest Expense.
- Reserves will be used to pay off the Principal of the bonds.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

G.O. Series 2003							
Tax Levy Year	Extension Year	Fiscal Year	Principal	June Interest	December Interest	Total Debt Service	Interest Rates
2002	2003	2003-04	275,000		107,486	382,486	2.75%
2003	2004	2004-05	355,000	82,208	82,208	519,415	3.00%
2004	2005	2005-06	355,000	76,883	76,883	508,765	3.00%
2005	2006	2006-07	360,000	71,558	71,558	503,115	3.00%
2006	2007	2007-08	370,000	66,158	66,158	502,315	3.00%
2007	2008	2008-09	380,000	60,608	60,608	501,215	3.00%
2008	2009	2009-10	390,000	54,908	54,908	499,815	3.00%
2009	2010	2010-11	400,000	49,058	49,058	498,115	3.10%
2010	2011	2011-12	415,000	42,858	42,858	500,715	3.10%
2011	2012	2012-13	435,000	36,425	36,425	507,850	3.10%
2012	2013	2013-14	450,000	29,683	29,683	509,365	3.10%
2013	2014	2014-15	470,000	22,708	22,708	515,415	3.10%
2014	2015	2015-16	490,000	15,423	15,423	520,845	3.10%
2015	2016	2016-17	505,000	7,828	7,828	520,655	3.10%
Accrued Interest					(9,077)	(9,077)	
Totals			5,650,000	616,300	714,709	6,981,009	

Abatements					
Levy	Extension	Billed	Fiscal Year	Abatement	Description
1996	April 1997	May 1997	1997-1998	161,869	Partial-1987 Issue
1997	April 1998	May 1998	1998-1999	130,869	Partial-1987 Issue
1998	April 1999	May 1999	1999-2000	558,356	\$362,250-Full-1987 Issue \$196,106-Partial-1996 Issue
1999	April 2000	May 2000	2000-2001	527,475	Full-1996 Issue-March 2000
2000	April 2001	May 2001	2001-2002	526,263	Full-1996 Issue
2001	April 2002	May 2002	2002-2003	529,562	Full-1996 Issue
2002	April 2003	May 2003	2003-2004	527,068	Full-1996 Issue
2003	April 2004	May 2004	2004-2005	259,710	50%-2003 Issue
2004	April 2005	May 2005	2005-2006	254,385	50%-2003 Issue
2005	April 2006	May 2006	2006-2007	251,560	50%-2003 Issue
				<u>3,727,117</u>	

- FY 2016-17 is the last year for the Lake Michigan Water Main Bonds.

**VILLAGE OF BURR RIDGE
WATER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	2,480,059	1,991,944	1,820,325	2,356,740	1,856,910	1,345,490	1,297,775	2,361,795
Total Revenues	4,599,334	5,090,196	5,707,240	6,167,875	6,611,285	7,087,985	7,605,655	7,607,695
Total Expenditures	5,087,450	5,261,814	5,170,825	6,667,705	7,122,705	7,135,700	6,541,635	6,474,890
Net Increase (Decrease)	-488,116	-171,619	536,415	-499,830	-511,420	-47,715	1,064,020	1,132,805
Available Reserves - April 30	1,991,944	1,820,325	2,356,740	1,856,910	1,345,490	1,297,775	2,361,795	3,494,600

Estimated Reserves May 1, 2019

2,356,740

Estimated Revenues:

Charges For Services	5,967,875
Miscellaneous Revenues	200,000

Total Estimated Revenues

6,167,875

Estimated Expenditures:

Personnel Services	942,250
Contractual Services	697,585
Commodities	3,736,220
Capital Outlay	1,115,000
Other Expenditures	11,000
Transfers	165,650

Total Estimated Expenditures

6,667,705

Net Increase (Decrease)

-499,830

Estimated Reserves April 30, 2020

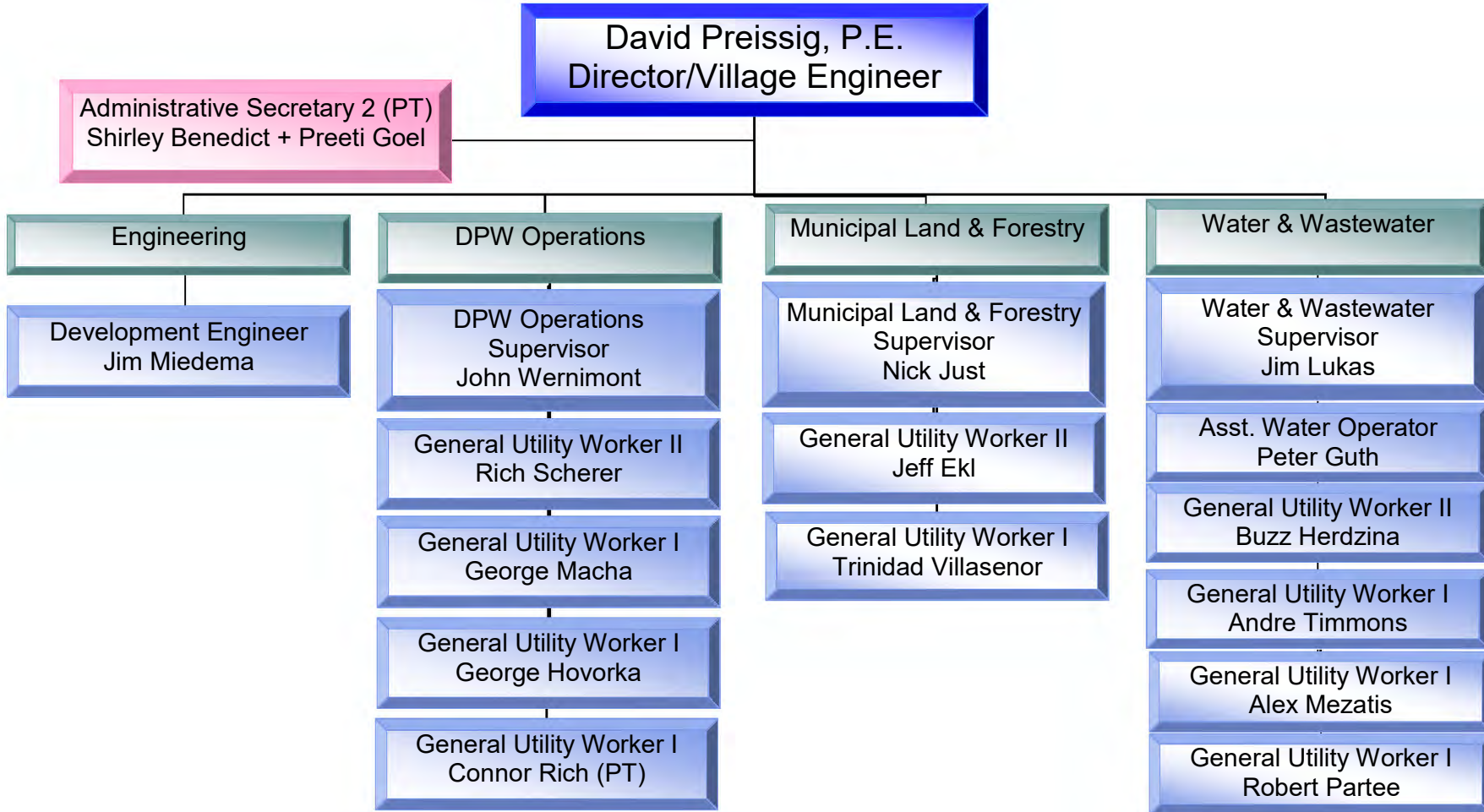
1,856,910

51 Water Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Revenue Budget	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
34 Charges For Services										
3430 Water Sales	4,178,932	4,785,130	5,320,900	5,328,120	5,802,020	8.9%	6,246,560	6,721,330	7,237,020	7,237,020
3434 Tap-Ons	85,989	49,270	89,830	83,430	75,170	-9.9%	72,170	72,170	72,170	72,170
3435 Water Meter Sales	23,690	17,016	41,040	19,400	28,325	46.0%	28,325	28,325	28,325	28,325
3436 Water Penalties	29,431	32,367	42,790	36,830	44,070	19.7%	45,390	46,750	48,150	49,590
3437 Water Use	16,867	24,150	17,760	20,630	18,290	-11.3%	18,840	19,410	19,990	20,590
Total Charges For Services	4,334,909	4,907,933	5,512,320	5,488,410	5,967,875	8.7%	6,411,285	6,887,985	7,405,655	7,407,695
37 Miscellaneous Revenues										
3700 Interest Income	172,656	158,259	163,920	175,000	170,000	-2.9%	170,000	170,000	170,000	170,000
3710 Donations	71,686	0	1,000	0	0		0	0	0	0
3795 Other Revenues	20,084	24,004	30,000	30,000	30,000	0.0%	30,000	30,000	30,000	30,000
Total Miscellaneous Revenues	264,425	182,263	194,920	205,000	200,000	-2.4%	200,000	200,000	200,000	200,000
Total Revenues	4,599,334	5,090,196	5,707,240	5,693,410	6,167,875	8.3%	6,611,285	7,087,985	7,605,655	7,607,695

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



Water Fund
DESCRIPTION OF OPERATIONS

The Water fund is the designated operating fund of the Village water distribution system. This fund is managed by the Village Administration and Finance Department with operations and capital improvements overseen by the Village Public Works Department. The goal of the water system of the Village is to provide a safe and dependable supply of potable water to the residents of Burr Ridge and to ensure an adequate and reliable supply of water to meet any firefighting need in the community.

Village water comes from Lake Michigan and is treated and processed by the City of Chicago Water Department. The Village purchases the water from the Village of Bedford Park which pumps the water to our reservoir. The Public Works Water/Wastewater Division operates and maintains the equipment at the Pump Center facility where the water is re-chlorinated and pumped to two water towers and into the distribution system. Public Works maintains the water distribution system which contains more than 81 miles of water mains, 1,200 hydrants and over 900 water main isolation valves. Burr Ridge has 5.3 million gallons of storage capacity and inter-connections with two alternate water sources which insures an uninterrupted supply of water to the Village. There is also a system of 3 stand-by wells that are maintained for use in an emergency only.

The Village serves approximately 4,000 water customer accounts (residential, commercial, and industrial) and the water used is accounted for by a water metering system. All municipalities in Illinois receiving Lake Michigan water are required to monitor and disclose the ratio of water purchased to the amount of water used and the Village has consistently maintained a high level of accountability through accurate metering and effective system maintenance.

Water quality is monitored on a daily basis and bacteria sampling is completed twice per month at 11 locations in conformance with Illinois Environmental Protection Agency regulations. In addition, the Village water system is maintained in compliance with all Federal and State water quality standards and testing requirements.

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-time	559,769	578,190	621,585	627,640	636,515	1.4%	659,865	682,675	705,235	728,665
4002 Salaries Part-Time	34,996	21,410	12,795	14,620	15,030	2.8%	15,715	16,430	17,430	18,210
4003 Salaries Overtime	35,399	51,551	43,060	62,200	61,700	-0.8%	62,935	64,190	65,475	66,785
4011 IMRF Contribution	69,705	71,383	73,125	78,320	73,850	-5.7%	84,760	96,170	108,190	120,810
4012 FICA/Medicare Taxes	45,491	47,788	50,870	53,050	54,385	2.5%	56,535	58,625	60,745	62,810
4030 Health/Life Insurance	82,949	87,713	83,950	102,185	84,935	-16.9%	89,180	93,640	98,320	103,235
4032 Uniform Allowance	7,847	6,412	9,980	10,325	8,950	-13.3%	8,950	8,950	8,950	8,950
4040 Due & Subscriptions	2,115	2,446	2,540	2,595	2,595	0.0%	2,595	2,595	2,595	2,595
4041 Employee Recruitment Expense	1,935	0	150	500	500	0.0%	500	500	500	500
4042 Training & Travel Expense	1,342	1,774	1,895	3,790	3,790	0.0%	3,790	3,790	3,790	3,790
Total Personnel Services	841,548	868,668	899,950	955,225	942,250	-1.4%	984,825	1,027,565	1,071,230	1,116,350
50 Contractual Services										
5020 Professional Services	14,650	19,771	20,775	23,000	23,000	0.0%	23,000	23,000	23,000	23,000
5025 Postage	20,764	5,608	15,000	16,350	12,080	-26.1%	12,320	12,570	12,820	13,070
5030 Telephone	25,394	20,435	21,120	21,530	22,185	3.0%	22,620	23,070	23,530	24,000
5040 Printing	398	0	750	1,000	1,000	0.0%	1,000	1,000	1,000	1,000
5050 Maintenance-Equipment	3,364	15,535	7,890	24,600	24,600	0.0%	8,600	8,770	8,950	9,130
5051 Maintenance-Vehicles	841	766	5,370	4,500	5,000	11.1%	5,000	5,000	5,000	5,000
5052 Maintenance-Buildings	6,310	4,930	5,370	6,740	7,110	5.5%	7,250	7,400	7,550	7,700
5067 Maintenance-Distribution System	90,528	132,855	84,190	143,300	178,500	24.6%	118,000	1,137,000	647,000	87,000
5070 Engineering Services	0	0	49,920	59,500	276,000	363.9%	148,000	185,000	115,000	100,000
5080 Utilities	69,067	68,723	70,590	80,400	80,000	-0.5%	80,000	80,000	81,600	83,230
5081 Insurance	49,408	47,255	0	48,680	48,940	0.5%	49,920	50,920	51,930	52,970
5085 Rentals	0	3,862	2,015	500	500	0.0%	500	500	500	500
5095 Other Contractual Services	17,294	17,076	17,400	18,670	18,670	0.0%	19,040	19,420	19,810	20,210
Total Contractual Services	298,019	336,814	300,390	448,770	697,585	55.4%	495,250	1,553,650	997,690	426,810
60 Commodities										
6000 Office Supplies	103	21	250	600	600	0.0%	600	600	600	600
6010 Operating Supplies	23,976	35,348	36,140	27,800	37,800	36.0%	38,560	39,330	40,110	40,920
6020 Gasoline & Oil	5,699	8,603	9,945	9,850	9,300	-5.6%	9,520	9,710	9,900	10,100
6040 Supplies-Equipment	26,217	50,492	59,400	41,500	41,500	0.0%	42,330	43,180	44,040	44,920
6041 Supplies-Vehicles	919	436	450	1,000	1,000	0.0%	1,000	1,000	1,000	1,000

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
6070 Water Purchases	3,332,244	3,742,550	3,606,835	3,537,890	3,646,020	3.1%	3,669,720	3,564,420	3,593,900	3,617,260
Total Commodities	3,389,159	3,837,451	3,713,020	3,618,640	3,736,220	3.2%	3,761,730	3,658,240	3,689,550	3,714,800
70 Capital Outlay										
7000 Equipment	402,658	97,468	24,680	57,800	51,000	-11.8%	40,000	40,000	40,000	40,000
7010 Improvements	0	0	62,190	518,000	909,000	75.5%	1,600,000	640,000	490,000	900,000
7020 Vehicles	28,249	0	48,835	49,000	155,000	216.3%	56,600	44,250	74,000	116,000
Total Capital Outlay	430,907	97,468	135,705	624,800	1,115,000	78.5%	1,696,600	724,250	604,000	1,056,000
80 Other Expenditures										
8040 Bank/Investment Fees	12,907	11,915	10,460	13,225	11,000	-16.8%	11,220	11,445	11,675	11,910
Total Other Expenditures	12,907	11,915	10,460	13,225	11,000	-16.8%	11,220	11,445	11,675	11,910
90 Transfers										
9061 Transfer To Info Tech Fund	114,910	109,500	111,300	111,300	165,650	48.8%	173,080	160,550	167,490	149,020
Total Transfers	114,910	109,500	111,300	111,300	165,650	48.8%	173,080	160,550	167,490	149,020
Total Water Operations	5,087,450	5,261,814	5,170,825	5,771,960	6,667,705	15.5%	7,122,705	7,135,700	6,541,635	6,474,890

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Public Works Dir/Village Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

Training & Travel Expense	18-19	18-19	19-20
	Est. Act	Budget	Budget
Continuing Education PE lic	200	500	500
Water Operators Training*	1,480	3,000	3,000
MCWWA Meetings	175	250	250
Water license renewal **	40	40	40
Water license class	0	0	0
	<u>1,895</u>	<u>3,790</u>	<u>3,790</u>

* Continuing education for all water operators.

** Class C Water Supply Operators Licenses renewed every 3 years:
Dir. 7/1/20; Superv. 7/1/19, Asst. Op. 7/1/18, GU2 & GU1 7/1/21

Dues & Subscriptions	18-19	18-19	19-20
	Est. Act	Budget	Budget
MCWWA Annual Membership (7)	175	175	175
AWWA Annual Membership (3)	2,270	2,270	2,270
Publications/Misc	95	150	150
	<u>2,540</u>	<u>2,595</u>	<u>2,595</u>

Uniforms	18-19	18-19	19-20
	Est. Act	Budget	Budget
Uniform Rental	4,550	4,580	4,580
Safety Shoes	750	750	750
Short Sleeve Shirts	655	700	700
Rainwear & Hip Boots	305	350	350
Coveralls	900	900	900
Jackets*	1,715	1,775	400
Winter Coats	170	200	200
Safety Equipment	790	845	845
Hats	45	100	100
T-Shirts	70	80	80
Miscellaneous	30	45	45
Total	<u>9,980</u>	<u>10,325</u>	<u>8,950</u>

- Safety equipment: hard hats, vests, boots, hearing protection, glasses, gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%) Fund.
- Uniform contract expires 9/2018, Breen's rates unchanged in extension.
- * In FY18-19, includes replacing 3-season jackets for 7 employee

Professional Services	18-19	18-19	19-20
	Budget	Budget	Budget
Water Lab Testing Services	4,980	6,000	6,000
IEPA standby well sampling	1,730	500	500
IEPA stage 2 DBP testing	320	2,000	2,000
Meter Testing	21	2,000	2,000
Leak Detection	6,005	5,000	5,000
JULIE	5,796	6,000	6,000
Miscellaneous	1,428	1,000	1,000
Backflow prevention monitoring	495	500	500
	<u>20,775</u>	<u>23,000</u>	<u>23,000</u>

- Copper and lead testing required every 3 years (next due Sep 2020)
- Standby well sampling is IEPA required every 3 years (next due Feb 2019)

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Monthly Phone Service	6,065	4,990	6,370
Data Line/Modem	2,440	4,945	2,560
Well Monitor Line	6,670	5,340	7,000
Verizon (17)	5,945	6,255	6,255
	<u>21,120</u>	<u>21,530</u>	<u>22,185</u>

Data lines reduced due to change to cellular modems.

	18-19	18-19	19-20
	Est. Act	Budget	Budget
Fire extinguisher maintenance	250	250	250
Alarm detection	1,310	1,800	1,800
Contractual Mowing	2,986	2,690	3,060
PC HVAC Maintenance	574	1,000	1,000
Miscellaneous repairs	250	1,000	1,000
	<u>5,370</u>	<u>6,740</u>	<u>7,110</u>

- Contract mowing for North Tower, South Tower, Pump Center, Well 4, and 50% of Public Works & Rustic Acres.
- HVAC contract on quarterly maintenance beginning Dec. 2016

	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Project.	Project.	Project.	Project.
Water main/hydrant repairs	41,500	50,000	50,000	50,000	50,000	50,000	50,000
Pavement patching	25,990	20,000	20,000	20,000	20,000	20,000	20,000
Excavation Spoil Removal	15,050	15,000	15,000	15,000	15,000	15,000	15,000
Cathodic protection maintenance	1,650	1,800	2,000	2,000	2,000	2,000	2,000
Water Tower Cleaning (North)			8,000				
Water Tower Cleaning (South)				6,000			
Water Tower painting (North)					1,030,000		
Water Tower painting (South)						560,000	
Leak Detection Survey					20,000		
PC Controls Upgrade	0	50,000	50,000				
Bedford Park Meter Replacement			15,000				
PC Reservoir Inspect/Cleaning			10,000				
North Water Tower Interior Inspection							
South Water Tower Interior Inspector	0	6,500	8,500				
Large Commercial Meter Replacement				25,000			
	<u>84,190</u>	<u>143,300</u>	<u>178,500</u>	<u>118,000</u>	<u>1,137,000</u>	<u>647,000</u>	<u>87,000</u>

- Available reserves in the fund will be used for unanticipated maintenance issues.

Insurance

- IRMA contribution paid from 80% General Fund and 20% Water Fund.
- FY 2018-19 the Village has an available IRMA excess surplus in the amount of \$830,507. The current year premium of \$201,070 will be paid directly out of the surplus resulting in an estimated IRMA excess surplus of \$629,437
- Budget reflects a five year revenue base average on which the IRMA rate is based.

Fiscal Year	Premium	Deductible	General Fund	Water Fund
2018-19 Est. Actual	201,070	20,000	20,000	0
2019-20 Budget	244,690	20,000	215,750	48,940
2020-21 Project	249,580	20,000	219,660	49,920
2021-22 Project	254,580	20,000	223,660	50,920
2022-23 Project	259,670	20,000	227,740	51,930
2023-24 Project	264,860	20,000	231,890	52,970

Utilities

	18-19	18-19	19-20
	Est. Act	Budget	Budget
Pump Center heating	1,030	2,000	2,000
Pump Center electric ⁽¹⁾	54,660	60,900	60,500
2MG Tank electric	1,990	2,500	2,500
Wells electric	11,650	13,000	13,000
Bedford Park sump electric	1,160	1,500	1,500
Misc.	100	500	500
	<u>70,590</u>	<u>80,400</u>	<u>80,000</u>

(1) Contract award 04/2018 to Dynegy Energy through 05/2022
Rates locked at \$0.05835 /kWh

51 Water Fund
6030 Water Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Water Purchases	18-19	18-19	19-20
	Est. Act	Budget	Budget
Village of Hinsdale	15,368	15,880	15,490
Bedford Park	3,591,467	3,522,010	3,630,530
	<u>3,606,835</u>	<u>3,537,890</u>	<u>3,646,020</u>

- Chicago water rate increase expected June 1 by City ordinance, based on the CPI: Urban Wage Earners and Clerical Workers (Chicago All Items) published by the U.S. Bureau of Labor Statistics for 365-day period ending January 1.

Equipment	18-19	18-19	19-20
	Est. Act	Budget	Budget
Meters/valves (new construction)	3,080	10,000	10,000
Residential Meter Replacement Prog.			
Commercial meter replacements	19,800	30,000	30,000
Trenching and shoring equipment			
Pump Center Reservoir Hatch Repl.	0	16,000	
SCBA Replacement at Pump Center	1,800	1,800	
Portable Water Analyzer			6,000
Copper Press Tool Kit			3,500
Ccut-off Machine Saw			1,500
	<u>24,680</u>	<u>57,800</u>	<u>51,000</u>

Vehicle	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Project	Project	Project	Project
#16-'14 Ford Explorer*						17,000	
#17-'09 Ford Escape*					15,000		
#18-'11 Ford F350*						57,000	
#19-'06 Ford F150*					29,250		
#20 2014 Deere skid steer							
#21-'14 F350 Utility Truck							116,000
#25-'05 Ford F150				56,600			
#33 2004 Navistar 6 Wheel Dump Truck*			99,500				
#42 2013 Case 590 backhoe							
#50 2000 Ford F-350			55,500				
#112 2015 Redi-haul flatbed trailer							
	<u>0</u>	<u>0</u>	<u>155,000</u>	<u>56,600</u>	<u>44,250</u>	<u>74,000</u>	<u>116,000</u>

*50% Water 50% PW

Improvements	18-19	18-19	19-20	20-21	21-22	22-23	23-24
	Est. Act	Budget	Budget	Project	Project	Project	Project
CLR & Carriage Way Sub. Ph I	0	352,000	708,000				
Chasmoor Drive WM Replacemen	0	100,000	201,000				
HIP Hydrant Replacement	62,190	66,000					
Hinsdale interconnection ¹						100,000	
CLR & Carriage Way Sub. Ph II				1,600,000			
PC Pump 4 replacement ²					160,000		
89th WM extension					480,000		
Meadow brook Drive WM ³						390,000	
Misc. WM replacements							900,000
	<u>62,190</u>	<u>518,000</u>	<u>909,000</u>	<u>1,600,000</u>	<u>640,000</u>	<u>490,000</u>	<u>900,000</u>

- Available reserves in the fund will be used for unanticipated improvement issues.

¹ Hinsdale interconnection/w atermain improvement is necessary to provide main isolation during w atermain breaks; deferred to FY20-21 to coordinate with Hinsdale & Tollw ay.

² After Bedford Park main relocation by Tollw ay. Includes HVAC replacement, & seeking grant assistance.

³ Connects Meadow brook Place subdivision to existing main north at 8331 Meadow brook Dr.

**VILLAGE OF BURR RIDGE
SEWER FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	1,620,100	1,629,709	1,680,224	1,864,159	1,860,579	1,847,074	1,870,614	1,948,064
Total Revenues	300,031	346,482	489,770	491,200	513,660	537,210	561,900	587,790
Total Expenditures	290,422	295,967	305,835	494,780	527,165	513,670	484,450	439,990
Net Increase (Decrease)	9,609	50,515	183,935	-3,580	-13,505	23,540	77,450	147,800
Available Reserves - April 30	1,629,709	1,680,224	1,864,159	1,860,579	1,847,074	1,870,614	1,948,064	2,095,864

Estimated Reserves May 1, 2019

1,864,159

Estimated Revenues:

Charges For Services 439,310

Miscellaneous Revenues 51,890

Total Estimated Revenues

491,200

Estimated Expenditures:

Personnel Services 267,670

Contractual Services 23,960

Commodities 2,000

Capital Outlay 160,840

Other Expenditures 3,500

Transfers 36,810

Total Estimated Expenditures

494,780

Net Increase (Decrease)

-3,580

Estimated Reserves April 30, 2020

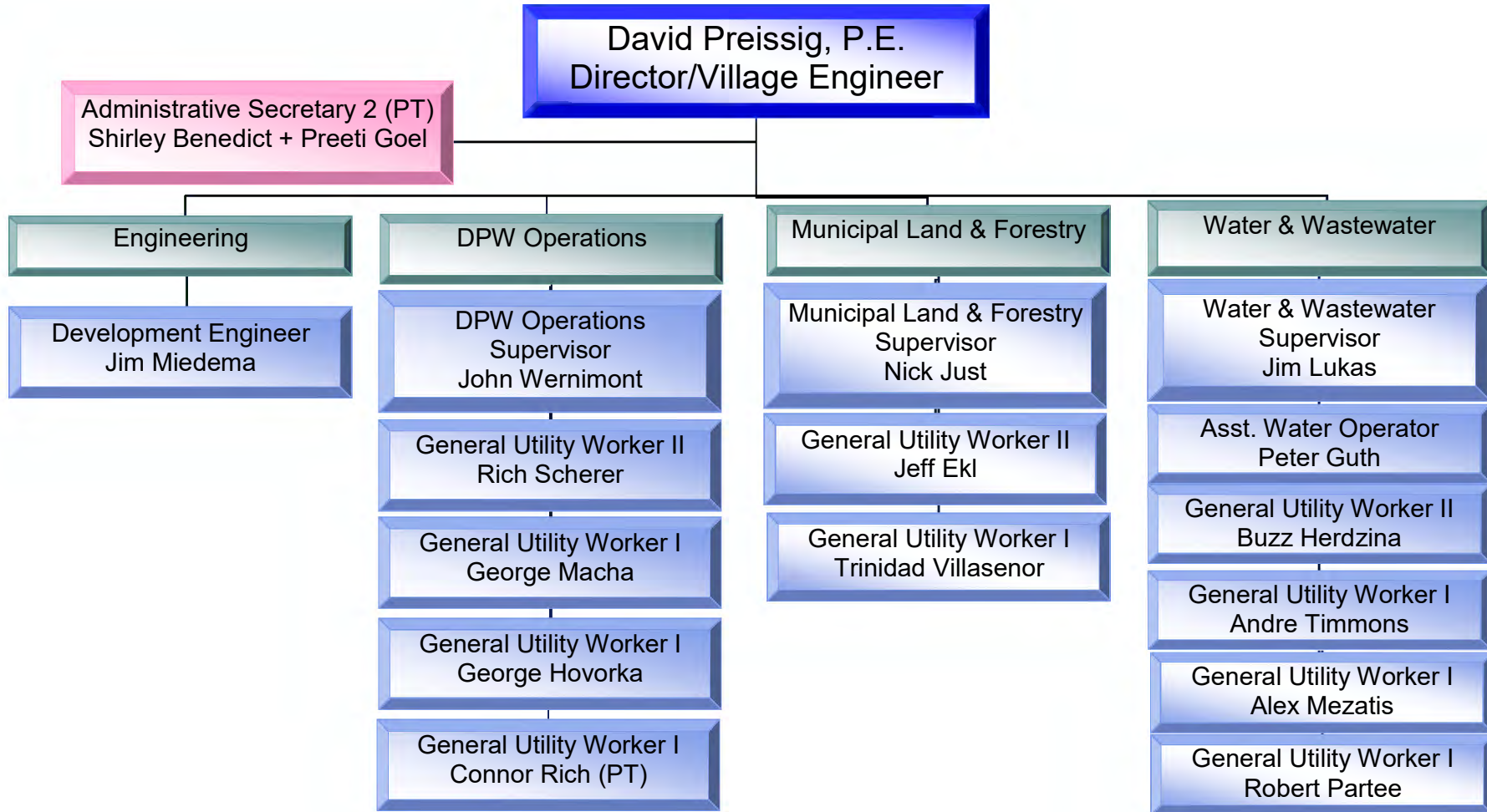
1,860,579

52 Sewer Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
34 Charges For Services										
3440 Sewer Sales	237,020	287,759	406,700	333,920	427,040	27.9%	448,390	470,810	494,350	519,070
3444 Tap-Ons	4,000	6,000	30,000	8,000	10,000	25.0%	10,000	10,000	10,000	10,000
3446 Sewer Penalties	1,459	1,753	2,200	1,660	2,270	36.7%	2,340	2,410	2,480	2,550
Total Charges For Services	242,479	295,512	438,900	343,580	439,310	27.9%	460,730	483,220	506,830	531,620
37 Miscellaneous Revenues										
3700 Interest Income	57,552	50,971	50,870	57,030	51,890	-9.0%	52,930	53,990	55,070	56,170
Total Miscellaneous Revenues	57,552	50,971	50,870	57,030	51,890	-9.0%	52,930	53,990	55,070	56,170
Total Revenues	300,031	346,482	489,770	400,610	491,200	22.6%	513,660	537,210	561,900	587,790

VILLAGE OF BURR RIDGE PUBLIC WORKS DEPARTMENT



Sewer Fund**DESCRIPTION OF OPERATIONS**

Sanitary sewer collection and treatment is divided among three distinct systems within the Village; the Village sewer system, the Hinsdale Sanitary District, and the DuPage County System. The Sewer fund is the designated operating fund of the Village sanitary sewer collection system. This fund is managed by the Village Administration and Finance Departments with operations and capital improvements overseen by the Village Public Works Department. The goal of the sewer system of the Village is to provide safe and dependable sanitary sewer collection to the residents of Burr Ridge served by the system.

The Sewer Division maintains the sanitary sewer collection system in the Cook County portion of Burr Ridge that ultimately drains to the Metropolitan Water Reclamation District (MWRD) sewer system for treatment. This system serves 1,267 residential, 40 commercial and 10 industrial sewer accounts. The system includes miles of sewer mains, a number of manholes, and 3 sanitary sewer lift stations. The Village Finance Department provides information to Hinsdale Sanitary District and DuPage County Public Works Dept. regarding consumption information in their respective areas.

52 Sewer Fund
6040 Sewer Operations

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4001 Salaries Full-time	165,637	175,188	184,780	185,200	194,705	5.1%	202,840	210,870	218,745	226,685
4002 Salaries Part-Time	2,342	2,719	3,200	3,655	3,755	2.7%	3,930	4,105	4,295	4,490
4003 Salaries Overtime	3,244	2,794	2,945	3,180	3,090	-2.8%	3,150	3,215	3,275	3,345
4011 IMRF Contribution	19,688	19,941	20,755	21,400	20,835	-2.6%	24,060	27,460	31,030	34,785
4012 FICA/Medicare Taxes	12,421	13,262	14,435	14,530	15,365	5.7%	16,050	16,725	17,390	18,040
4030 Health/Life Insurance	22,758	26,571	25,845	29,785	27,160	-8.8%	28,515	29,945	31,440	33,015
4032 Uniform Allowance	2,467	1,637	2,545	2,910	2,760	-5.2%	2,760	2,760	2,760	2,760
Total Personnel Services	228,555	242,112	254,505	260,660	267,670	2.7%	281,305	295,080	308,935	323,120
50 Contractual Services										
5030 Telephone	1,880	1,143	1,085	1,355	1,140	-15.9%	1,160	1,180	1,200	1,220
5068 Maintenance-Utility System	18,798	14,506	11,245	16,360	17,320	5.9%	17,670	18,020	18,380	18,750
5080 Utilities	5,260	4,368	5,120	5,500	5,500	0.0%	5,500	5,500	5,500	5,500
Total Contractual Services	25,938	20,017	17,450	23,215	23,960	3.2%	24,330	24,700	25,080	25,470
60 Commodities										
6010 Operating Supplies	624	2,232	1,230	1,500	1,500	0.0%	1,500	1,500	1,500	1,500
6040 Supplies-Equipment	0	207	835	500	500	0.0%	500	500	500	500
Total Commodities	624	2,440	2,065	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
70 Capital Outlay										
7000 Equipment	2,273	116	750	2,500	10,840	333.6%	2,500	2,500	2,500	2,500
7010 Improvements	0	0	0	0	150,000		175,000	150,000	105,000	50,000
Total Capital Outlay	2,273	116	750	2,500	160,840	6333.6%	177,500	152,500	107,500	52,500
80 Other Expenditures										
8040 Bank/Investment Fees	4,302	3,912	3,245	4,700	3,500	-25.5%	3,570	3,640	3,715	3,790
Total Other Expenditures	4,302	3,912	3,245	4,700	3,500	-25.5%	3,570	3,640	3,715	3,790
90 Transfers										
9061 Transfer To Info Tech Fund	28,730	27,370	27,820	27,820	36,810	32.3%	38,460	35,750	37,220	33,110
Total Transfers	28,730	27,370	27,820	27,820	36,810	32.3%	38,460	35,750	37,220	33,110
Total Sewer Operations	290,422	295,967	305,835	320,895	494,780	54.2%	527,165	513,670	484,450	439,990

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries	Fund Allocation		
	General	Water	Sewer
Position			
Public Works Dir/Millage Engr	50%	40%	10%
<i>Engineering</i>			
Project Engineer	50%	40%	10%
<i>Operations</i>			
Operations Supervisor	50%	25%	25%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	50%	40%	10%
1-General Utility Worker I	100%	0%	0%
<i>Forestry & Grounds</i>			
Village Arborist	100%	0%	0%
1-General Utility Worker II	100%	0%	0%
1-General Utility Worker I	100%	0%	0%
<i>Water & Wastewater</i>			
Crew Leader Water & Sewer	0%	75%	25%
1-Assistant Water Operator	0%	75%	25%
1-General Utility Worker II	0%	75%	25%
1-General Utility Worker I	0%	100%	0%
2-General Utility Worker I	0%	100%	0%
1-General Utility Worker I	0%	0%	100%

Uniforms	18-19	18-19	19-20
	Est. Act	Budget	Budget
Uniform Rental	1,325	1,410	1,410
Safety Shoes	300	375	375
Short Sleeve Shirts	170	250	250
Rainwear & Hip Boots	95	125	125
Coveralls	85	100	100
Jackets*	315	325	175
Safety Equipment	230	255	255
Hats	0	30	30
T-Shirts	25	25	25
Miscellaneous	0	15	15
Total	2,545	2,910	2,760

- Safety equipment - hard hats, vests, steel toe boots, hearing protection, glasses, and gloves.
- Uniform rental costs split: General (41%), Water (45%), and Sewer (14%)
- Uniform contract expires 9/2018
- * In FY18-19 included replacing 3-season jacket for one (1) employee

Maintenance-Utility System	18-19	18-19	19-20
	Est. Act	Budget	Budget
Lift Station Maintenance	9,740	9,360	10,320
Lift Station Repairs	1,505	4,000	4,000
Sewer Rodding/Repairs	0	3,000	3,000
Total	11,245	16,360	17,320

- Lift stations located at Highland Fields, Chasemoor and Arrowhead Farm

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Utilities	18-19	18-19	19-20
	Est. Act	Budget	Budget
Electric	5,120	5,500	5,500

- Lift stations located at Chasemoor, Arrowhead Farm and Highland Fields subdivisions.

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**VILLAGE OF BURR RIDGE
INFORMATION TECHNOLOGY FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Projected	Projected	Projected	Projected
Available Reserves - May 1	309,584	366,384	338,414	309,674	271,539	337,194	382,729	419,974
Total Revenues	298,775	284,469	289,540	334,645	396,375	369,450	384,420	343,620
Total Expenditures	241,975	312,439	318,280	372,780	330,720	323,915	347,175	330,495
Net Increase (Decrease)	56,800	-27,970	-28,740	-38,135	65,655	45,535	37,245	13,125
Available Reserves - April 30	366,384	338,414	309,674	271,539	337,194	382,729	419,974	433,099
Estimated Reserves May 1, 2019						309,674		
Estimated Revenues:								
	Miscellaneous Revenues		11,530					
	Transfers		323,115					
	Total Estimated Revenues					334,645		
Estimated Expenditures:								
	Personnel Services		13,060					
	Contractual Services		228,730					
	Commodities		20,000					
	Capital Outlay		110,190					
	Other Expenditures		800					
	Total Estimated Expenditures					372,780		
	Net Increase (Decrease)					-38,135		
Estimated Reserves April 30, 2020						271,539		

61 Information Technology Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	11,510	10,729	11,300	11,420	11,530	1.0%	11,760	12,000	12,240	12,480
Total Miscellaneous Revenues	11,510	10,729	11,300	11,420	11,530	1.0%	11,760	12,000	12,240	12,480
39 Transfers										
3910 Transfers From General Fund	143,625	136,870	139,120	139,120	120,655	-13.3%	173,075	160,850	167,480	149,015
3951 Transfers From Water Fund	114,910	109,500	111,300	111,300	165,650	48.8%	173,080	160,850	167,480	149,015
3952 Transfers From Sewer Fund	28,730	27,370	27,820	27,820	36,810	32.3%	38,460	35,750	37,220	33,110
Total Transfers	287,265	273,740	278,240	278,240	323,115	16.1%	384,615	357,450	372,180	331,140
Total Revenues	298,775	284,469	289,540	289,660	334,645	15.5%	396,375	369,450	384,420	343,620

61 Information Technology Fund
 4040 Information Technology

VILLAGE OF BURR RIDGE
 EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4002 Salaries Part-Time	4,545	7,692	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
4040 Dues & Subscriptions	125	443	1,340	1,340	2,060	53.7%	2,100	2,145	2,185	2,230
4042 Training & Travel Expense	2,423	3,023	4,025	4,500	5,000	11.1%	5,000	5,000	5,000	5,000
Total Personnel Services	7,093	11,158	11,365	11,840	13,060	10.3%	13,100	13,145	13,185	13,230
50 Contractual Services										
5020 Other Professional Services	58,829	65,299	58,900	60,000	60,000	0.0%	60,000	60,000	60,000	60,000
5030 Telephone	912	1,915	460	530	480	-9.4%	490	500	510	520
5050 Maintenance-Equipment	7,175	14,593	14,600	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
5061 Data Processing Service	56,282	79,727	130,800	133,220	153,250	15.0%	156,315	159,440	162,630	165,880
Total Contractual Services	123,199	161,534	204,760	208,750	228,730	9.6%	231,805	234,940	238,140	241,400
60 Commodities										
6010 Operating Supplies	16,521	22,164	20,000	18,000	20,000	11.1%	20,000	20,000	20,000	20,000
Total Commodities	16,521	22,164	20,000	18,000	20,000	11.1%	20,000	20,000	20,000	20,000
70 Capital Outlay										
7000 Equipment	94,302	116,782	81,435	75,000	110,190	46.9%	65,000	55,000	75,000	55,000
Total Capital Outlay	94,302	116,782	81,435	75,000	110,190	46.9%	65,000	55,000	75,000	55,000
80 Other Expenditures										
8040 Bank/Investment Fees	860	800	720	900	800	-11.1%	815	830	850	865
Total Other Expenditures	860	800	720	900	800	-11.1%	815	830	850	865
Total Information Technology	241,975	312,439	318,280	314,490	372,780	18.5%	330,720	323,915	347,175	330,495

61 Information Technology Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Salaries Part-Time			
- Intern to assist with GIS development.			

Other Professional Services			
	18-19	18-19	19-20
	Est. Actual	Budget	Budget
IT & Phone Support-All Departments	58,900	60,000	60,000

Operating Supplies			
	18-19	18-19	19-20
	Est. Act.	Budget	Budget
Printer Toner/Developer	13,000	13,000	14,000
Contingency	7,000	5,000	6,000
	20,000	18,000	20,000

Transfers						
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	Budget	Budget	Project	Project	Project	Project
General Fund (50%)	139,120	120,655	173,075	160,850	167,480	149,015
Water Fund (40%)	111,300	165,650	173,080	160,850	167,490	149,020
Sewer Fund (10%)	27,820	36,810	38,460	35,750	37,220	33,110
	278,240	323,115	384,615	357,450	372,190	331,145
Operations	195,525	267,590	280,720	253,915	297,175	280,495
Equipment Replacement	82,715	55,525	103,895	103,535	75,015	50,650

Data Processing Service			
	18-19	18-19	19-20
	Est. Act.	Budget	Budget
<u>Village Wide</u>			
BSA Systems	15,510	15,510	15,820
Microsoft Software Annual Licensing	12,845	12,845	12,845
Adobe Software Annual Licensing	1,550	1,550	1,550
LaserFiche	2,985	4,500	4,500
Cisco Phone System	2,350	0	2,400
CyLance Antivirus Cyber Security Support	4,710	3,930	4,800
FortiGate Firewall & EDR Cyber Security Support	6,700	0	6,700
Fortimail Email Cyber Security Support	2,325	1,120	3,500
Solar Winds Network Monitoring	1,420	1,360	1,450
Wireless Manager	510	510	520
Survey Monkey	310	310	320
Como Web App System	630	630	640
GIS Development	38,400	50,000	40,000
ArcGis	2,750	0	2,810
AutoCAD Civil	4,070	4,070	4,150
Teamviewer-Pump Center	690	580	700
Contingency	1,655	2,000	2,000
<u>Police</u>			
Capers Police Records	5,000	0	0
DuJis RMS	7,410	15,990	29,260
Power DMS-Policy	1,970	1,950	2,030
Power DMS-Standards and Assessments	450	450	450
Pace Scheduling	1,800	1,800	1,800
CJIS Transactions	325	325	325
Datacomm Complaints	450	480	460
eLineup	600	600	600
Identi-Kit Sketching Program	495	0	495
Cook County CABS & WAN	3,270	3,330	3,340
Guardian Tracking-Police Personnel	1,465	1,220	1,465
Leads Online Investigative Software	2,850	2,910	2,910
Nixle 360-Mass Communication System-Reverse 911	5,305	5,250	5,410
	130,800	133,220	153,250

61 Information Technology Fund

VILLAGE OF BURR RIDGE
 REVENUE AND EXPENDITURE BUDGET
 FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Equipment	18-19		19-20	21-22	21-22	22-23	23-24
	Est	Act	Budget	Budget	Project	Project	Project
Printer & Equip Replacement Contingency	7,025	5,000	5,000	5,000	5,000	5,000	5,000
Replace Document Imaging Blueprint Scanner	6,495	8,000					
Laserfiche – Platform Upgrade	10,380	12,000					
BS&A Work Orders System – Public Works				9,990			
BS&A Business Licensing – Administration				9,460			
Upgrade Main Firewall and Monitoring – Village Wide				9,240			
Police Copier				6,500			
Boring and Installation-Fiber Cable Link-VH to PD				20,000			
Public Works Copier					10,000		
Village Hall Copier						20,000	
Video Surveillance/Wireless Networking	57,535	50,000	50,000	50,000	50,000	50,000	50,000
	81,435	75,000	110,190	65,000	55,000	75,000	55,000

Video Surveillance/Wireless Networking

To be used for extending video surveillance to public streets and expansion and maintenance of the wireless network. Current year expenditure went to the replacement of the wireless backbone which began malfunctioning this year.

**VILLAGE OF BURR RIDGE
POLICE PENSION FUND SUMMARY OF FINANCIAL OPERATIONS
FOR FISCAL YEAR ENDING APRIL 30, 2020**

	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2019/2020 Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
Available Reserves - May 1	17,063,830	17,471,798	18,061,806	18,561,236	18,970,956	19,415,281	19,874,791	20,334,716
Total Revenues	1,406,132	1,719,701	1,744,425	1,715,605	1,777,410	1,827,580	1,867,600	1,917,260
Total Expenditures	998,164	1,129,694	1,244,995	1,305,885	1,333,085	1,368,070	1,407,675	1,446,495
Net Increase (Decrease)	407,969	590,008	499,430	409,720	444,325	459,510	459,925	470,765
Available Reserves - April 30	17,471,798	18,061,806	18,561,236	18,970,956	19,415,281	19,874,791	20,334,716	20,805,481

Estimated Reserves May 1, 2019

18,561,236

Estimated Revenues:

Miscellaneous Revenues 1,715,605

Total Estimated Revenues

1,715,605

Estimated Expenditures:

Personnel Services 2,875

Contractual Services 8,600

Other Expenditures 1,294,410

Total Estimated Expenditures

1,305,885

Net Increase (Decrease)

409,720

Estimated Reserves April 30, 2020

18,970,956

Note: Available Reserves are shown on a cash basis. Not adjusted for annual market gains of \$500K to \$1M in Estimated Actuals, Budget, and Projections reserves balances.

71 Police Pension Fund
0300 Revenues

VILLAGE OF BURR RIDGE
REVENUE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
37 Miscellaneous Revenues										
3700 Interest Income	473,587	706,011	750,000	550,000	700,000	27.3%	700,000	700,000	700,000	700,000
3720 Employee Contributions	234,761	232,978	245,760	248,710	257,100	3.4%	267,410	277,580	287,600	297,260
3730 Employer Contributions	697,784	780,713	748,665	748,665	758,505	1.3%	810,000	850,000	880,000	920,000
Total Miscellaneous Revenues	1,406,132	1,719,701	1,744,425	1,547,375	1,715,605	10.9%	1,777,410	1,827,580	1,867,600	1,917,260
Total Revenues	1,406,132	1,719,701	1,744,425	1,547,375	1,715,605	10.9%	1,777,410	1,827,580	1,867,600	1,917,260

71 Police Pension Fund
4050 Police Pension

VILLAGE OF BURR RIDGE
EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Account and Description	2016/2017 Actual	2017/2018 Actual	2018/2019 Est Actual	2018/2019 Budget	2019/2020 Budget	Budget vs Budget	2020/2021 Projected	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected
40 Personnel Services										
4040 Dues & Subscriptions	795	795	875	890	875	-1.7%	905	920	935	955
4042 Training & Travel Expense	818	1,696	2,000	2,000	2,000	0.0%	2,000	2,000	2,000	2,000
Total Personnel Services	1,613	2,491	2,875	2,890	2,875	-0.5%	2,905	2,920	2,935	2,955
50 Contractual Services										
5025 Postage	0	0	100	200	200	0.0%	200	200	200	200
5062 Actuarial Services	3,950	3,896	4,500	5,000	5,000	0.0%	5,000	5,000	5,000	5,000
5063 Annual Filing Fee	3,099	3,088	3,380	3,100	3,400	9.7%	3,400	3,400	3,400	3,400
Total Contractual Services	7,049	6,984	7,980	8,300	8,600	3.6%	8,600	8,600	8,600	8,600
80 Other Expenditures										
8040 Bank/Investment Fees	40,129	44,382	46,240	40,370	47,160	16.8%	48,100	49,060	50,040	51,040
8090 Pension/Disability Payments	949,373	1,075,836	1,162,400	1,208,380	1,232,250	2.0%	1,258,480	1,292,490	1,331,100	1,368,900
8091 Pension Refunds	0	0	25,500	15,000	15,000	0.0%	15,000	15,000	15,000	15,000
8099 Other Expenses	0	0	0	0	0		0	0	0	0
Total Other Expenditures	989,502	1,120,218	1,234,140	1,263,750	1,294,410	2.4%	1,321,580	1,356,550	1,396,140	1,434,940
Total Police Pension	998,164	1,129,694	1,244,995	1,274,940	1,305,885	2.4%	1,333,085	1,368,070	1,407,675	1,446,495

71 Police Pension Fund

VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020

Notes

Fund	2017 Levy	2018-2019 Budget	2018-2019	2018 Levy	2019-2020
			Est. Actual		Budget
			2017 Final		2017 Request
General Fund (60%)	\$282,416	\$273,237	\$273,672	\$298,614	\$289,865
Police Protection (40%)	\$188,278	\$182,159	\$183,241	\$199,076	\$193,243
Police Pension	\$748,665	\$724,333	\$727,016	\$758,505	\$736,281
Subtotal	\$1,219,359	\$1,179,730	\$1,183,929	\$1,256,195	\$1,219,388
Bond & Interest	\$0	\$0	\$0	\$0	\$0
Total	\$1,219,359	\$1,179,730	\$1,183,929	\$1,256,195	\$1,219,388

Employee Contributions

9.91% Contributions of sworn officers's regular salaries.

Training & Travel Expense

Pension Trustee Training Requirements

Actuarial Services

The actuary report is to estimate the actuarial liability, assets, employer contribution and the funding ratio.

**VILLAGE OF BURR RIDGE
REVENUE AND EXPENDITURE BUDGET
FOR FISCAL YEAR ENDING APRIL 30, 2020**

Notes

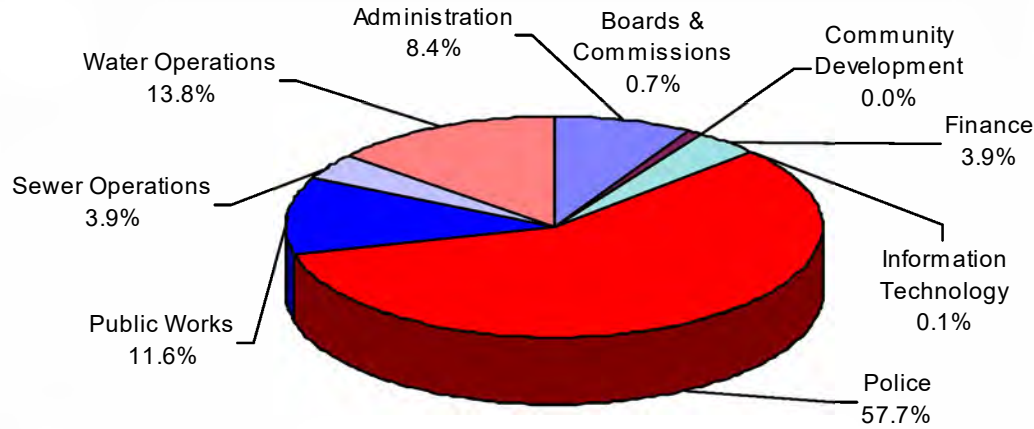
Pension Disability Payments						
Benefit payments to 14 retirees, 1 Survivor Spouse and 5 disabilities.						
Pensioners	2018-19 Est.Act.	2019-20 Budget	2020-21 Project	2021-22 Project	2022-23 Project	2023-24 Project
DeYoung, Don-Retiree	68,279	70,328	72,437	74,611	76,849	79,154
Paradis-Retiree	53,240	54,837	56,483	58,177	59,922	61,720
Mayor-Retiree	40,553	41,770	43,023	44,313	45,643	47,012
Le Desma-Disability-Line of Duty	40,282	40,878	41,473	42,068	42,663	43,259
Zellers-Martha -Survivor Spouse	47,202	47,202	47,202	47,202	47,202	47,202
Peloso-Disability-Non Line of Duty	33,593	33,593	33,593	33,593	33,593	33,593
Glinski-Non Line of Duty Disability	39,854	39,854	39,854	39,854	39,854	39,854
Sullivan-Disability-Line of Duty	67,996	69,519	71,041	72,563	74,086	75,608
Palgen-Disability-Line of Duty	47,528	47,528	47,528	47,528	47,528	47,529
Musielak-Retiree	60,316	62,126	63,990	65,909	67,887	69,923
Franke-Retiree	71,980	74,136	76,360	78,650	81,010	83,440
Timm-Retiree	59,564	61,351	63,192	65,088	67,040	69,052
DeYoung, Bryan-Retiree	69,077	71,150	73,284	75,483	77,747	80,080
Phillips-Retiree	71,746	73,898	76,115	78,399	80,751	83,173
Vaclav-Retiree	70,375	72,486	74,660	76,900	79,207	81,583
Farrar-Retiree	73,686	75,895	78,172	80,517	82,933	85,421
Wilhelmi-Retiree	54,720	54,720	57,456	63,557	65,464	67,428
Thompson-Retiree	52,887	54,474	56,108	57,791	59,525	61,310
Karceski-Retiree	79,482	79,482	79,482	83,258	91,717	94,468
O'Connor-Retiree	60,038	59,498	59,498	59,498	62,953	70,562
Future Retiree-Patrol Officer	0	47,528	47,528	47,528	47,528	47,529
Annual Benefits	1,162,400	1,232,250	1,258,480	1,292,490	1,331,100	1,368,900

Section 4 Salaries



Salaries presents Village Wide budgeted salaries and personnel information by department and the salary schedule and ranges for the upcoming fiscal year.

**VILLAGE OF BURR RIDGE
VILLAGE WIDE SALARIES BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2020**



VILLAGE WIDE SALARIES BY DEPARTMENT

Expenditure Budget	2016/2017	2017/2018	2018/2019	2018/2019	2019/2020	Budget	2020/2021	2021/2022	2022/2023	2023/2024
	Actual	Actual	Est Actual	Budget	Budget	vs Budget	Projected	Projected	Projected	Projected
1010 Boards & Commissions	29,229	34,224	33,760	33,825	35,980	6.4%	32,220	36,650	32,945	36,955
2010 Administration	298,508	376,655	435,235	428,580	432,875	1.0%	447,880	463,730	478,705	495,320
3010 Community Development	219,241	170,320	0	0	0		0	0	0	0
4010 Finance	200,076	200,879	194,925	206,080	200,465	-2.7%	207,520	213,945	219,480	226,605
4020 Central Services		3,910	3,000	25,000	5,000	-80.0%	5,000	5,000	5,000	5,000
5010 Police	2,802,423	2,809,842	2,816,105	2,918,380	2,990,730	2.5%	3,106,320	3,220,595	3,334,995	3,444,300
6010 Public Works	508,361	561,956	566,585	611,635	599,935	-1.9%	622,845	647,020	671,760	696,595
Total General Fund	4,057,837	4,157,786	4,049,610	4,223,500	4,264,985	1.0%	4,421,785	4,586,940	4,742,885	4,904,775
6030 Water Operations	630,164	651,151	677,440	704,460	713,245	1.2%	738,515	763,295	788,140	813,660
Total Water Fund	630,164	651,151	677,440	704,460	713,245	1.2%	738,515	763,295	788,140	813,660
6040 Sewer Operations	171,222	180,701	190,925	192,035	201,550	5.0%	209,920	218,190	226,315	234,520
Total Sewer Fund	171,222	180,701	190,925	192,035	201,550	5.0%	209,920	218,190	226,315	234,520
4040 Information Technology	4,545	7,692	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total Information Technology Fund	4,545	7,692	6,000	6,000	6,000	0.0%	6,000	6,000	6,000	6,000
Total Salaries	4,863,768	4,997,331	4,923,975	5,125,995	5,185,780	1.2%	5,376,220	5,574,425	5,763,340	5,958,955

**VILLAGE OF BURR RIDGE
PERSONNEL BY DEPARTMENT
FOR FISCAL YEAR ENDING APRIL 30, 2020**

<u>DEPARTMENT</u>	2018-2019 ACTUAL		2018-2019 BUDGET		2019-2020 BUDGET		<u>SUMMER</u>
	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	<u>FT</u>	<u>PT</u>	
BOARD & COMMISSIONS	0.00	1.00	0.00	1.00	0.00	1.00	
ADMINISTRATION	7.00	2.00	7.00	2.00	7.00	2.00	
FINANCE	4.00	1.00	4.00	1.00	4.00	1.00	
POLICE	30.00	2.00	30.00	2.00	30.00	2.00	
PUBLIC WORKS	<u>15.00</u>	<u>3.00</u>	<u>15.00</u>	<u>3.00</u>	<u>15.00</u>	<u>3.00</u>	<u>3.00</u>
TOTAL PERSONNEL	<u>56.00</u>	<u>9.00</u>	<u>56.00</u>	<u>9.00</u>	<u>56.00</u>	<u>9.00</u>	<u>3.00</u>

VILLAGE OF BURR RIDGE
SALARY SCHEDULE FOR FISCAL YEAR 2019-20
EFFECTIVE MAY 1, 2019

Range	Village Range Adjustment Public Works Union Police Union Sergeants/Corporals	2018-2019			2019-2020			2020-21	2021-22	2022-23	2023-24
		Min	Mid	Max	Min 2.25%	Mid 2.25%	Max 2.25%	Max 2.25%	Max 2.25%	Max 2.25%	Max 2.25%
					2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
103	Vacant	35,307	41,494	47,682	36,101	42,428	48,755	49,852	50,974	52,120	53,293
103A	Receptionist Receptionist (PT)	37,452 14,390	44,023 16,915	50,595 19,440	38,294 14,714	45,014 17,296	51,733 19,878	52,897 20,325	54,088 20,782	55,305 21,250	56,549 21,728
104	Police Data Clerk I Police Data Clerk (PT)	39,581 15,208	46,549 17,886	53,518 20,563	40,472 15,550	47,597 18,288	54,722 21,026	55,953 21,499	57,212 21,983	58,499 22,477	59,816 22,983
104	General Utility Worker I General Utility Worker I (PT)	43,597 17,802	51,262 20,929	58,926 24,056	46,010 18,781	54,018 22,053	62,026 25,325	63,421 25,894	64,848 26,477	66,307 27,073	67,799 27,682
105	Principal Office Clerk Accounting Clerk Administrative Secretary Accounting Clerk/Administrative Secretary (PT)	43,483	52,125	60,765	44,462	53,298	62,132	63,530	64,960	66,421	67,916
105A	Police Data Clerk II Building/Zoning Assistant	46,083	55,282	64,482	47,120	56,526	65,932	67,416	68,933	70,484	72,070
106	Executive Assistant Accounting Analyst Management Analyst Communications & PR Coordinator General Utility Worker II	48,686	58,443	68,198	49,781	59,758	69,733	71,302	72,906	74,546	76,224
106		48,797	58,573	68,349	49,878	59,883	69,888	71,460	73,068	74,712	76,393
107	Water Operator	53,810	65,926	78,042	55,016	67,402	79,789	81,584	83,420	85,297	87,216
107A	Police Officer	64,708	79,266	93,824	66,326	81,248	96,170	98,574	101,038	103,564	106,153
108	Vacant	58,906	72,159	85,413	60,231	73,783	87,335	89,300	91,309	93,363	95,464
108A	Assistant Finance Director Crew Leader/Supervisors Public Works Operations Supervisor	61,274	75,063	88,851	62,653	76,752	90,850	92,894	94,984	97,121	99,306
108B	Police Corporal	69,900	86,121	102,342	71,647	88,274	104,901	107,523	110,211	112,967	115,791
110	Project Engineer/Development Code Inspector (P/T)	67,269 16,427	82,414 19,947	97,558 23,467	68,783 16,797	84,268 20,396	99,753 23,995	101,997 24,535	104,292 25,087	106,639 25,652	109,038 26,229
110A	Police Sergeant Assistant to Village Administrator	77,482 77,104	94,927 94,464	112,371 111,823	79,419 78,839	97,300 96,590	115,179 114,338	118,059 116,911	121,010 119,542	124,035 122,231	127,136 124,982
112	Deputy Chief	85,177	104,454	123,730	87,093	106,805	126,514	129,360	132,271	135,247	138,290
114	Finance Director Assistant Village Administrator Community Development Director	91,610	113,218	134,825	93,671	115,766	137,859	140,961	144,132	147,375	150,691
114A	Police Chief Public Works Director	96,191	118,879	141,571	98,355	121,554	144,757	148,014	151,344	154,749	158,231
116	Village Administrator	130,911	149,605	168,300	133,857	152,972	172,087	175,959	179,918	183,966	188,105

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019 Est. Actual	2018-2019 Budget	2019-2020 Proposed Salary	
												Merit/ COLA	Salary Before Merit/COLA
1010 Boards & Commissions													
5/1/13		Straub	Mickey	Village Mayor		500.00	Per Month			6,000	6,000		6,000
		Board	Members	Trustees (6)		250.00	Per Month			18,000	18,000		18,000
12/16/87		Thomas	Karen J	Village Clerk		400.00	Per Month			4,800	4,800		4,800
		Pavelchik	Cindy	Fire/Police Comm. Clerk	106	34.30			41.00	1,406			7,182
8/9/93		Popp	Barbara A	Fire/Police Comm. Clerk	106	49.18		Hours	72.25	3,553	5,016		0
Total Boards & Commissions										33,760	33,816	0	35,982
2010 Administration													
9/30/02	10/4/2018	Feehan	Kellie A	Receptionist	103A	19.46		392	999	7,628	19,440		
11/7/18	P/T	Castro	Susan	Receptionist	103A	14.43		467	999	6,739		477	14,416
8/31/16	P/T	Jezevski	Nancy	Receptionist	103A	15.63		992	999	15,505	15,509	692	15,509
Longevity Bonus P/T										0	0	0	0
10/8/18		Beltran	Andrez	Management Analyst	106	25.87	2,069.61	14		28,975		1,877	53,810
10/28/13		Kowal	Janet	Comm & PR Coordinator	106	28.22	2,257.92	26		58,130	58,130	2,572	58,130
5/1/18	promo	Mahlan	Michelle	Planning Assistant	105A	24.04	1,923.07	16		30,769		2,231	50,000
	promo	Mahlan	Michelle	Administrative Secretary	105	21.13	1,690.38	10		8,452	21,795		
8/9/93	9/14/2018	Popp	Barbara A	Executive Secretary	106	32.79	2,623.01	11		39,103	68,197		
10/9/95		Pollock	Doug	Village Administrator	116	71.11	5,688.46	26		147,900	147,900	3,328	147,900
8/1/01	promo	Tejkowski	Julie A	Executive Assistant	106	32.34	2,587.27	26		65,699	63,728	2,208	67,269
12/16/87		Thomas	Karen J	Principal Office Clerk	105	29.21	2,337.18	26		60,767	60,764	1,368	60,764
5/30/17		Walter	Evan	Asst to Village Administrator	110A	38.01	3,041.18	26		78,892	78,892	16,643	78,892
Longevity Bonus F/T										1,000	1,000	0	0
Subtotal Part Time										29,872	34,949	1,169	29,925
Subtotal Full Time										519,686	500,406	30,228	516,765
Overtime										300	600		600
Total Full Time & Part Time Administration										549,858	535,955	31,397	547,289

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019 Est. Actual	2018-2019 Budget	2019-2020 Proposed Salary	
												Merit/COLA	Salary Before Merit/COLA
4010 Finance													
6/30/88	6/22/2018	Carman	Sandra G	Accounting Clerk	105	29.21	2,337.18	4		18,847	60,764		
9/17/18	promo	Sullivan	Amy	Accounting Analyst	106	26.54	2,123.20	16		32,910		2,024	55,203
12/26/95		Joyce	Barbara L	Accounting Clerk	105	29.21	2,337.18	26		60,764	60,764	1,368	60,764
6/23/08		Zurawski	Lynette	Assistant Finance Director	108A	41.11	3,288.97	26		85,191	85,191	3,835	85,191
8/19/96		Sapp	Jerry C	Finance Director	114	64.82	5,185.59	26		134,825	134,825	3,034	134,825
Longevity Bonus F/T										1,000	1,000		0
Part Time													
8/21/06	P/T	Sullivan	Amy	Accounting Clerk	105	21.56		430	999	9,270	21,835		
8/7/18	P/T	Dolce	Lori	Accounting Clerk	105	15.22		536	999	8,160		584	15,208
Longevity Bonus P/T										0	0		0
Subtotal Full Time										333,536	342,544	10,261	335,983
Subtotal Part Time										17,430	21,835	584	15,208
Overtime Carman budget 40 Overtime													0
Overtime	Joyce			Overtime				Hours	9	372	1,757		
Overtime				Overtime				Hours	30	1,315	1,757		1,788
Total Finance										352,653	367,893	10,845	352,979

VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019 Est. Actual	2018-2019 Budget	2019-2020 Proposed Salary		
												Merit/COLA	Salary Before Merit/COLA	
5010 Police														
	1/3/00	Allen	David	Police Sergeant	110A	54.02	4,321.96	26		112,371	112,371	2,808	112,371	
	6/10/96	Barnes	Michael	Police Sergeant	108B	54.02	4,321.96	26		112,371	112,371	2,808	112,371	
	3/1/05	Firnsin	Mike	Police Corporal	108B	49.20	3,936.24	26		102,342	102,342	2,559	102,342	
	9/16/14	Pavelchik	Cindy	Administrative Secretary	104	22.86	1,829.18	26		47,200	47,200	2,102	47,200	
	3/7/16	Strama	Malgorzata	Police Data Clerk I	104	20.65	1,652.21	26		42,212	42,212	1,826	42,212	
	3/11/02	Glosky	Michelle	Police Corporal	107A	49.20	3,936.24	26		102,342	102,342	2,559	102,342	
	6/13/05	Husarik	Ryan	Police Sergeant	108B	51.93	4,154.27	26		107,820	107,820	5,814	107,820	
	6/24/02	Helms	John	Police Corporal	107A	49.20	3,936.24	26		101,017	97,697	3,883	101,017	
	2/14/00	Henderson	Cristina R	Police Data Clerk II	105A	30.80	2,464.07	26		63,051	63,051	2,538	63,051	
	9/1/98	Loftus	Mark	Deputy Chief	110A	59.49	4,758.90	26		123,729	123,729	2,784	123,729	
	10/1/89	Madden	John W	Police Chief	114A	68.06	5,445.03	26		141,571	141,571	3,186	141,571	
	10/6/94	Vulpo	Luke	Police Sergeant	110A	54.02	4,321.96	26		112,371	112,371	2,808	112,371	
	12/4/17	P/T	Rothbard	Cathy	Police Data Clerk I	104	16.90		995	999	16,819	16,683	733	16,683
	6/20/13	P/T	Tucker	Forrest	Police Data Clerk I	104	17.52		962	999	16,850	17,432	785	17,432
	Longevity Bonus P/T										0	0	0	0
5010 Police-Union														
	9/2/97	McNabb	Thomas	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824	
	12/10/01	Wirth	Robert	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824	
	6/3/02	Cervenka	Michael	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824	
	6/13/05	Moravecek	Louis	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824	
	1/3/07	Wisch	Robert	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824	
	10/25/07	Gutierrez	Brian	Police Officer	107A	45.11	3,608.63	26		93,824	94,285	2,345	93,824	
	10/19/09	Garcia	Kristopher	Police Officer	107A	45.11	3,608.63	26		93,824	94,286	2,345	93,824	
	5/2/12	Weeks	Lukas	Police Officer	107A	41.61	3,328.70	26		86,546	86,971	5,894	86,546	
	7/5/12	Valentino	Brandon	Police Officer	107A	41.61	3,328.70	26		85,986	86,411	5,881	85,986	
	1/2/13	Smith-Garcia	Megan	Police Officer	107A	39.86	3,188.70	26		84,166	84,581	5,835	84,166	
	7/2/13	8/9/2018	Essig	Michael	Police Officer	107A	39.86	3,188.70	9		28,698	82,751		
	7/1/14	Overton	Matthew	Police Officer	107A	38.11	3,048.70	26		78,707	79,093	5,698	78,707	
	3/23/15	Lesniak	Timothy	Police Officer	107A	36.36	2,908.71	26		76,048	76,421	5,632	76,048	
	9/26/16	Hoster	Thomas	Police Officer	107A	34.61	2,768.77	26		70,447	70,793	5,492	70,447	
	9/26/16	Jarolimek	Kyle	Police Officer	107A	34.61	2,768.77	26		70,447	70,793	5,492	70,447	
	1/3/18	5/8/2018	Payne	Romond	Police Officer	107A	30.50	2,440.00	2		4,880	66,291		
	1/3/18	Watson	Brandon	Police Officer	107A	31.11	2,488.78	26		65,968	66,291	5,380	65,968	
	4/26/18	1/15/2019	Santiago	Juan	Police Officer	107A	31.11	2,488.78	19		47,287	65,000		
	6/20/18	Kroll	Jamie	Police Officer	107A	31.11	2,488.78	21		52,264		4,918	64,708	
	9/13/18	Scheidel	Margaret	Police Officer	107A	31.11	2,488.78	15		37,332		4,057	64,708	
		New	Officer	Police Officer	107A	31.11	2,488.78	1		2,489			66,326	
	Longevity Bonus F/T										1,000	1,000		4,500
Subtotal Full Time										2,617,434	2,661,469	106,371	2,643,725	
Subtotal Part Time										33,669	34,115	1,518	34,115	
Overtime										165,000	222,800		205,000	
Total Police										2,816,104	2,918,384	107,890	2,882,840	

**VILLAGE OF BURR RIDGE
SALARIES
EFFECTIVE MAY 1, 2019-APRIL 30, 2020**

Hire Date	Term Date	Last Name	First Name	Title	Range	Hourly Rate	Bi-Weekly Amount	Pay Periods	Other	2018-2019 Est. Actual	2018-2019 Budget	2019-2020 Proposed Salary		
												Merit/COLA	Salary Before Merit/COLA	
Public Works														
8/31/15		Preissig	David T	Public Works Director	114A	68.06	5,445.03	26		141,571	141,571	3,186	141,571	
5/1/18	promo	Mahlan	Michelle	Administrative Secretary	105	21.13	1,690.38	10		8,452	21,795			
8/8/12		Miedema	Jim	Project Engineer/Development	110	46.49	3,719.22	26		96,116	96,116	3,367	96,116	
6/18/01	8/21/2018	Gatlin	Gary M	Crew Leader/Supervisor	108A	42.72	3,417.34	8		34,339	88,850			
6/27/89		Lukas	James W	Crew Leader/Supervisor	108A	42.72	3,417.34	26		88,850	88,850	1,999	88,850	
5/3/99		Villasenor	Trinidad	General Utility Worker I	104	28.33	2,266.40	26		58,926	58,926	3,099	58,926	
6/11/84		Wernimont	John D	Crew Leader/Supervisor	108A	39.88	3,190.63	26		82,706	82,706	3,732	82,706	
10/29/12	10/9/2018	Voorhees	John	General Utility Worker II	106	26.89	2,151.20	12		25,814	56,805			
7/2/12		Guth, Jr	Peter	Water Operator	107	37.52	3,001.60	26		78,042	78,042	1,747	78,042	
6/24/13		Herdzina	Ron	General Utility Worker II	106	31.16	2,492.80	26		64,531	64,531	3,287	64,531	
10/11/13	promo	Just	Nicholas	Crew Leader/Supervisor	108A	33.66	2,692.80	26		64,055	55,526	2,504	70,013	
10/19/15	transfer	Macha	George	General Utility Worker I-Oper	104	24.12	1,929.60	9		16,603	49,152	4,954	49,152	
		Macha	George	General Utility Worker I-Water	104	24.12	1,929.60	17		32,548				
12/30/13	promo	Ekl	Jeffery	General Utility Worker II	106	28.60	2,288.00	26		54,826	53,026	1,888	59,488	
3/30/15	promo	Scherer	Richard	General Utility Worker II-Oper	106	27.73	2,218.40	11		25,261	50,338	1,451	57,678	
		Scherer	Richard	General Utility Worker I-Water	104	24.12	1,929.60	15		27,014				
7/25/16		Timmons	Andre	General Utility Worker I	104	23.06	1,844.80	26		47,377	47,377	4,881	47,377	
11/7/16	12/21/2018	Arnquist	Nathan	General Utility Worker I	104	23.06	1,844.80	17		31,823	46,792			
9/23/18	t/f from p/t	Hovorka	George	General Utility Worker I	104	20.96	1,676.80	15		25,152		3,733	43,597	
11/12/18		Mezatis	Alexander	General Utility Worker I	104	20.96	1,676.80	11		20,122		3,469	43,597	
12/11/18		Partee	Robert	General Utility Worker I	104	20.96	1,676.80	11		15,091		3,205	43,597	
Longevity Bonus F/T										2,500	2,500		1,500	
Subtotal Full Time										1,041,718	1,082,903	46,500	1,026,741	
Part Time				Temporary Seasonal & Snowplow		()				4,000	4,000		4,000	
				Summer Help (2 employees) Spacone & Stoltz				884		8,840	9,600		9,600	
				Engineering Intern-H.Beikircher		12.00		447		5,364	5,760		5,760	
2/12/13	P/T	Benedict	Shirley	Administrative Secretary	105	20.14		995	999	19,740	19,802	860	19,802	
8/7/18	t/f to Finance	Dolce	Lori	Administrative Secretary	105	16.35		191		3,123				
10/4/18	P/T	Goel	Preeti	Administrative Secretary	105	16.35		558	999	9,123	16,750	584	16,334	
5/22/17	t/f to GUI PT	Hovorka	George	General Utility Worker I	104	18.71		417		7,802	18,623			
		Rich	Connor	General Utility Worker I	104	17.82		310		5,524		979	17,802	
Longevity Bonus P/T										0	0		0	
Overtime-Public Works				Overtime-Public Works						40,800	46,500		47,500	
Overtime-Water Fund				Overtime-Water Fund						41,700	60,000		60,000	
Overtime-Sewer Fund				Overtime-Sewer Fund						2,860	3,000		3,000	
Total Public Works										1,190,594	1,266,938	48,924	1,210,539	
Information Technology Fund (GIS)														
10/8/07		Temporary	GIS	Employee	105				100%	6,000	6,000		6,000	
Estimated Merit Pool													199,056	
Total Village Wide										4,948,969	5,128,986	199,056	5,035,629	

**VILLAGE OF BURR RIDGE
SALARIES DISTRIBUTION
EFFECTIVE MAY 1, 2019-APRIL 30, 2020**

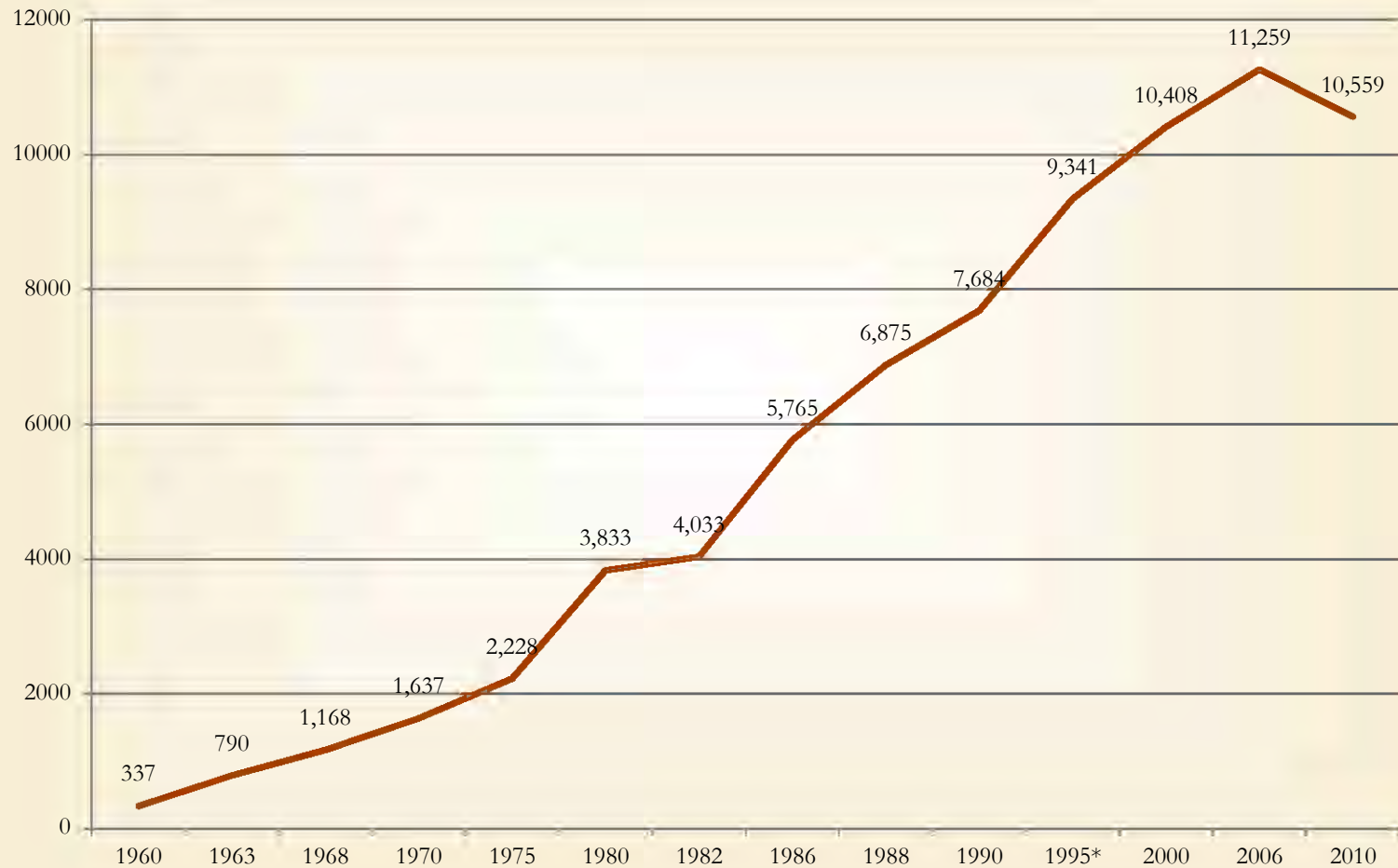
Last Name	First Name	Title	General Fund	Water Fund	Sewer Fund	2018-2019 Estimated Actual			2019-2020 Budget		
						General Fund	Water Fund	Sewer Fund	General Fund	Water Fund	Sewer Fund
2010 Administration											
Beltran	Andrez	Management Analyst	75%	20%	5%	21,731	5,795	1,449	41,765	11,137	2,784
Pollock	Doug	Village Administrator	65%	30%	5%	96,135	44,370	7,395	98,298	45,368	7,561
Walter	Evan	Asst to Village Administrator	65%	30%	5%	51,280	23,668	3,945	62,098	28,661	4,777
4010 Finance											
Carman	Sandra G	Accounting Clerk	65%	30%	5%	12,250	5,654	942	0	0	0
Sullivan	Amy	Accounting Analyst	65%	30%	5%	21,391	9,873	1,645	37,197	17,168	2,861
Joyce	Barbara L	Accounting Clerk	0%	95%	5%	0	57,726	3,038	0	59,026	3,107
Zurawski	Lynette	Assistant Finance Director	65%	30%	5%	55,374	25,557	4,260	57,867	26,708	4,451
Sapp	Jerry C	Finance Director	65%	30%	5%	87,636	40,447	6,741	89,608	41,358	6,893
Longevity Bonus			60%	40%		600	400	0	0	0	0
Overtime	Carman		65%	30%	5%	242	112	19	0	0	0
Overtime	Joyce		0%	95%	5%	0	1,249	66	0	1,698	89
6010 Public Works											
Preissig	David T	Public Works Director	50%	40%	10%	70,785	56,628	14,157	72,378	57,903	14,476
Mahlan	Michelle	Administrative Secretary	50%	40%	10%	4,226	3,381	845	0	0	0
Miedema	Jim	Project Engineer/Development	50%	40%	10%	48,058	38,446	9,612	49,742	39,793	9,948
Gatlin	Gary M	Crew Leader/Supervisor	100%	0%	0%	34,339	0	0	0	0	0
Lukas	James W	Crew Leader/Supervisor	0%	75%	25%	0	66,637	22,212	0	68,137	22,712
Villasenor	Trinidad	General Utility Worker I	100%	0%	0%	58,926	0	0	62,026	0	0
Wernimont	John D	Crew Leader/Supervisor	50%	25%	25%	41,353	20,677	20,677	43,219	21,609	21,609
Voorhees	John	General Utility Worker II	100%	0%	0%	25,814	0	0	0	0	0
Guth, Jr	Peter	Water Operator	0%	75%	25%	0	58,531	19,510	0	59,842	19,947
Herdzina	Ron	General Utility Worker II	0%	75%	25%	0	48,398	16,133	0	50,863	16,954
Just	Nicholas	Crew Leader/Supervisor	100%	0%	0%	64,055	0	0	72,517	0	0
Macha	George	General Utility Worker I-Oper	50%	40%	10%	8,302	6,641	1,660	27,053	21,642	5,411
Ekl	Jeffery	General Utility Worker II	100%	0%	0%	54,826	0	0	61,376	0	0
Scherer	Richard	General Utility Worker II-Oper	100%	0%	0%	25,261	0	0	59,130	0	0
Timmons	Andre	General Utility Worker I	0%	0%	100%	0	0	47,377	0	0	52,258
Arnquist	Nathan	General Utility Worker I	50%	40%	10%	15,911	12,729	3,182	0	0	0
Hovorka	George	General Utility Worker I	100%	0%	0%	25,152	0	0	47,330	0	0
Mezatis	Alexander	General Utility Worker I	0%	100%	0%	0	20,122	0	0	47,066	0
Partee	Robert	General Utility Worker I	0%	100%	0%	0	15,091	0	0	46,802	0
Longevity Bonus F/T		Longevity Bonus	50%	40%	10%	1,250	1,250	0	750	600	150
Temporary Seasonal & Snowplow			100%	0%	0%	4,000	0	0	4,000	0	0
Summer Help (2 employees)		Spacone & Stoltz	100%	0%	0%	8,840	0	0	9,600	0	0
Engineering Intern-H.Beikircher			100%	0%	0%	5,364	0	0	5,760	0	0
Benedict	Shirley	Administrative Secretary	50%	40%	10%	9,870	7,896	1,974	10,331	8,265	2,066
Dolce	Lori	Administrative Secretary	50%	40%	10%	1,561	1,249	312	0	0	0
Goel	Preeti	Administrative Secretary	50%	40%	10%	4,562	3,649	912	8,459	6,767	1,692
Hovorka	George	General Utility Worker I	100%	0%	0%	7,802	0	0	0	0	0
Rich	Connor	General Utility Worker I	100%	0%	0%	5,524	0	0	18,781	0	0
						0	0	0	0	0	0
Overtime	Public Works		100%			40,800			47,500		
Overtime	Water			100%			41,700			60,000	
Overtime	Sewer				100%			2,860			3,000
						913,222	617,877	190,923	986,785	720,412	202,748

Section 5 Statistics

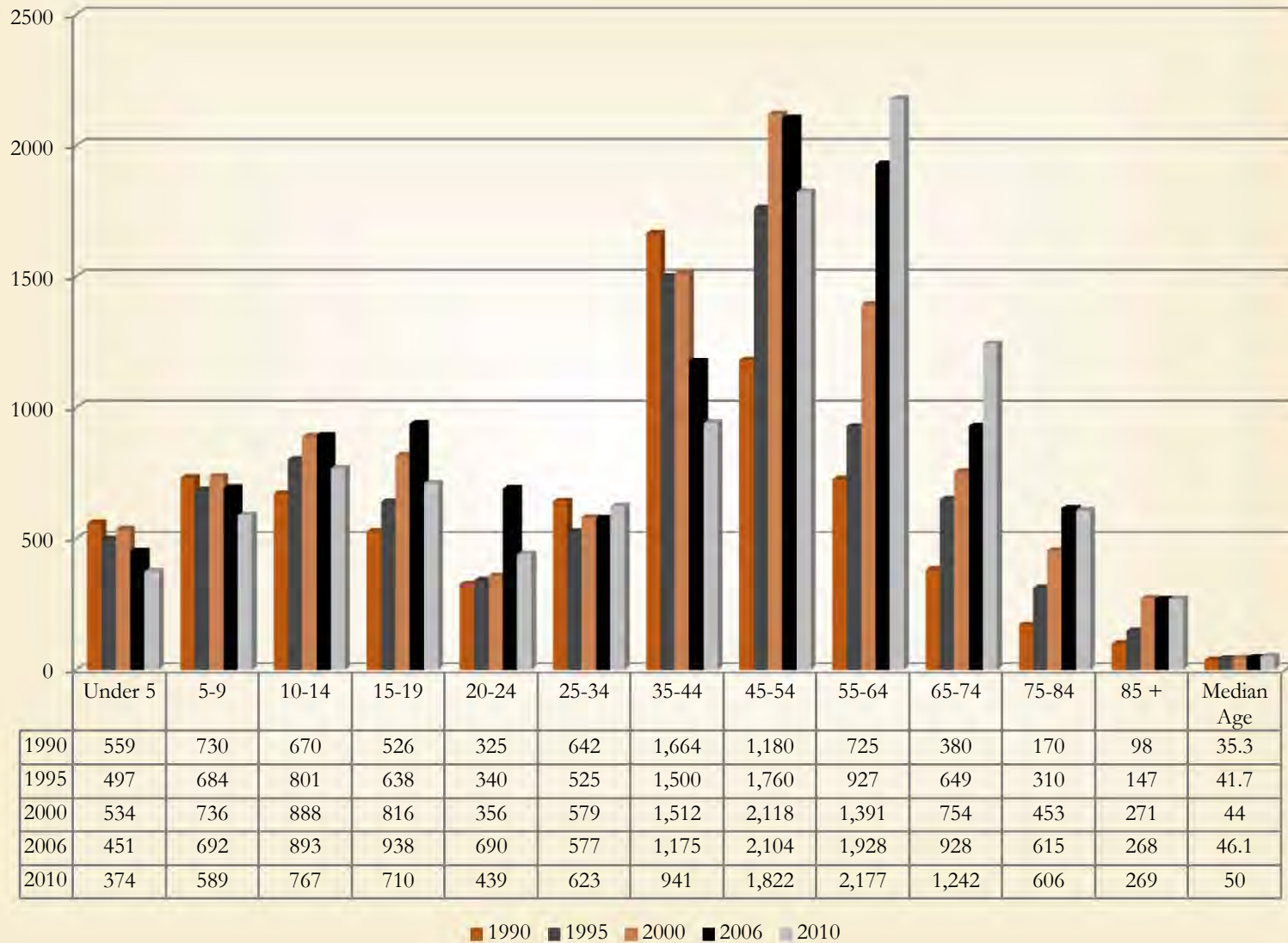


The Statistics section provides information about the Village's population, housing and other items of interest to the public.

Burr Ridge Population History



Population by Age*



Population Information

Educational Attainment*

(Population 25 Years and Older)

	1990	2000	2010
Less than 9 th Grade	2.3%	1.4%	1.3%
9 th – 12 th Grade (No Diploma)	4.4%	3.3%	2.3%
High School Graduate	17.1%	15.6%	13.5%
Some College	25.5%	18.3%	12.1%
Associate's Degree	6.3%	3.1%	2.7%
Bachelor's Degree	26.6%	32.2%	35.0%
Graduate or Professional Degree	17.8%	26.0%	33.1%

Gender*

	1990	1995**	2000	2006	2010
Men	3,774	4,382	5,087	5,456	5,149
Women	3,895	4,396	5,321	5,803	5,410

Income*

	1990	2000	2010
Median Family	\$94,647	\$151,126	\$174,044
Median Household	\$87,078	\$129,507	\$143,669
Per Capita	\$37,797	\$58,518	\$88,530

In Burr Ridge, income levels are considerably higher than the national and regional averages and provides for a stable tax base. However, Burr Ridge has not relied exclusively on its resident tax base. Sales tax revenue is the single largest source of revenue in the General Fund and a large portion of the sales tax revenue generated in Burr Ridge comes from business-to-business transactions.

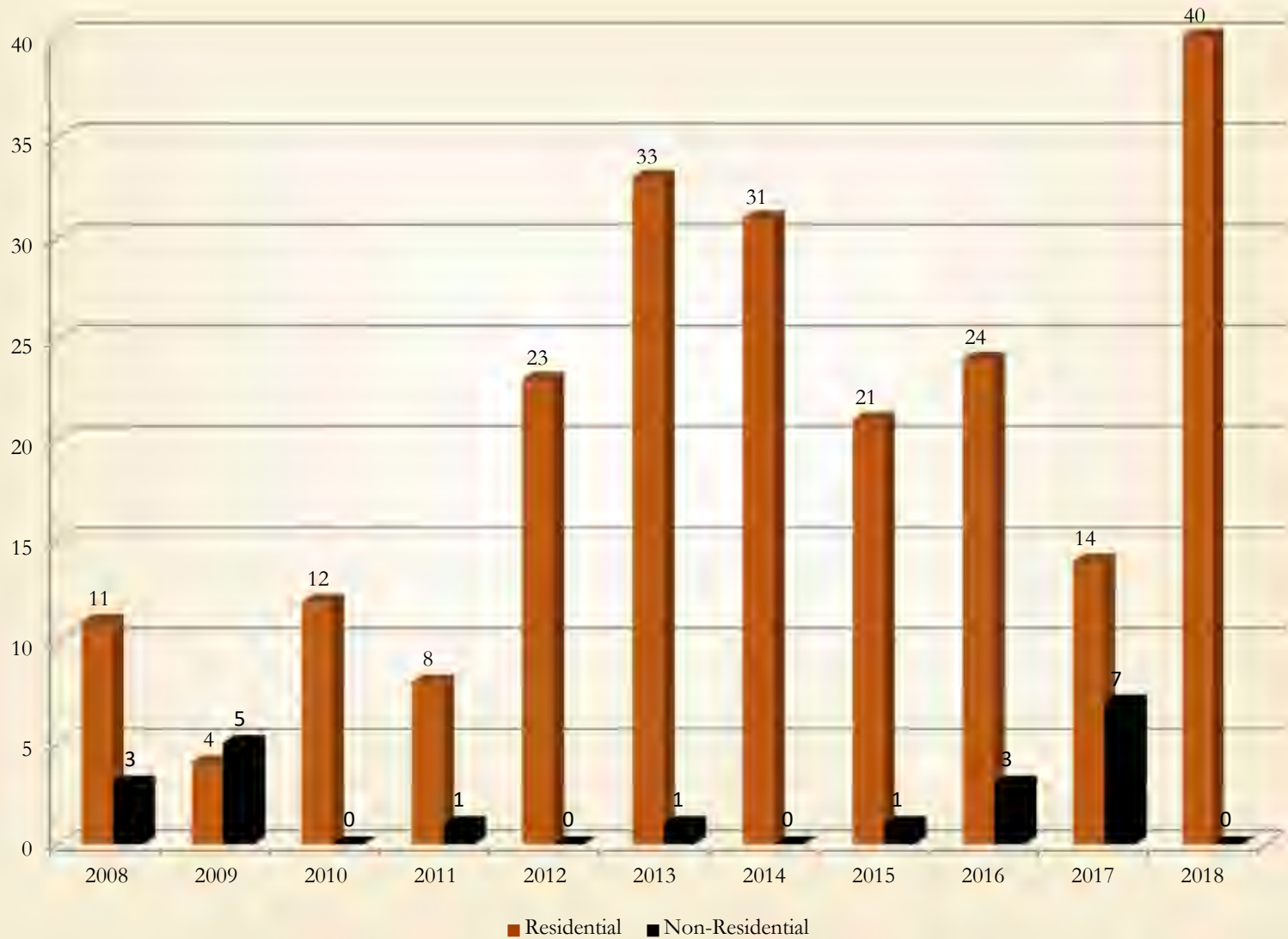
Housing

Housing Units & Occupancy

	1990	1995*	2000	2006	2010
Number of Housing Units	2,657	3,244	3,679	3,933	4,289
Vacant	9.6%	4.3%	3.8%	5.1%	3.8%
Occupied	90.4%	95.7%	96.2%	94.9%	96.2%
Owner Occupied	96.1%	96.2%	95.3%	98.2%	95.3%
Renter Occupied	3.9%	3.8%	4.7%	1.8%	4.7%
Average Household Size	3.15	2.96	2.87	2.96	2.87

** 1995 Census data did not include Oak Hill residents*

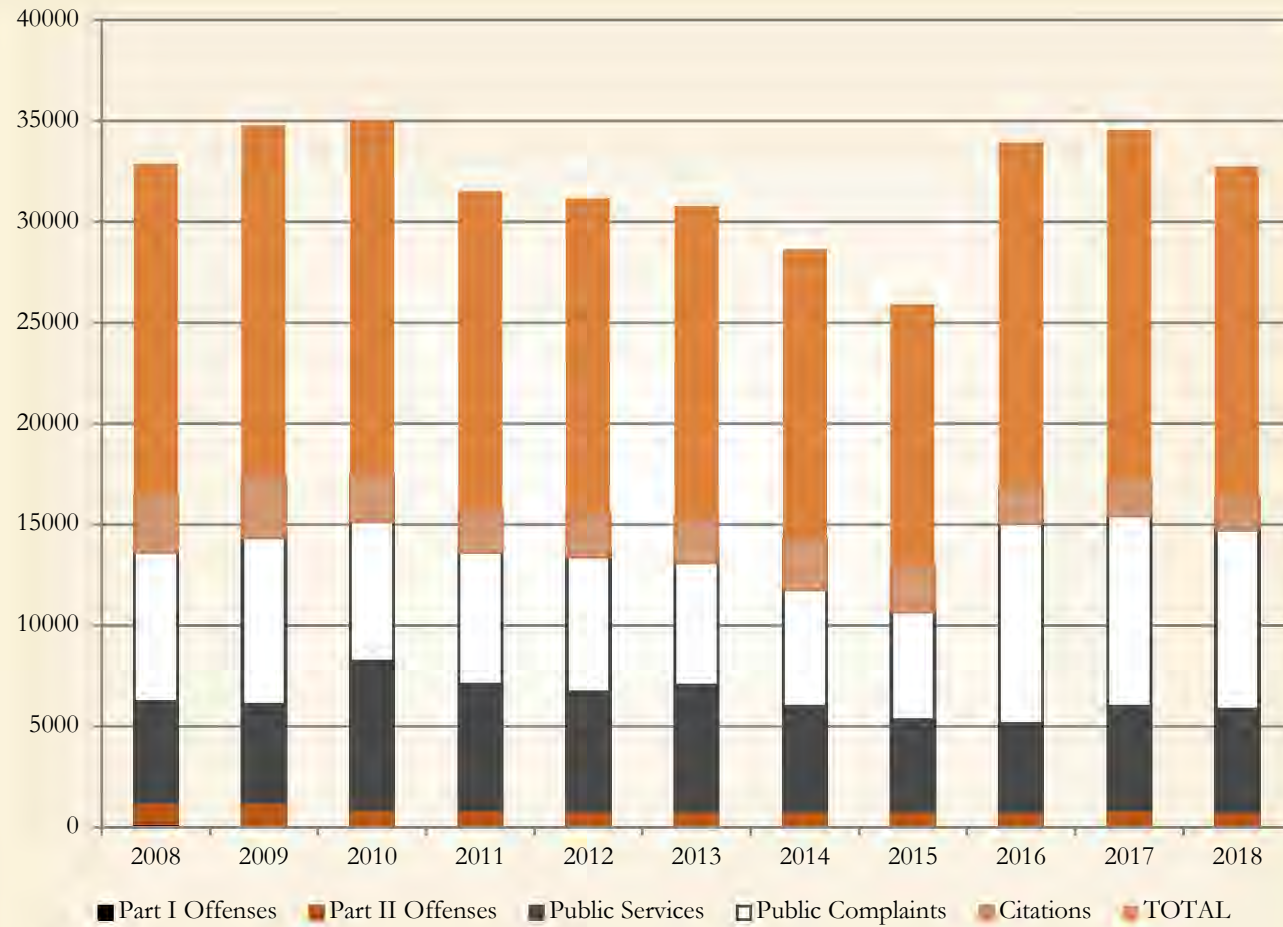
Building Permit Activity



New Construction Value (in millions)

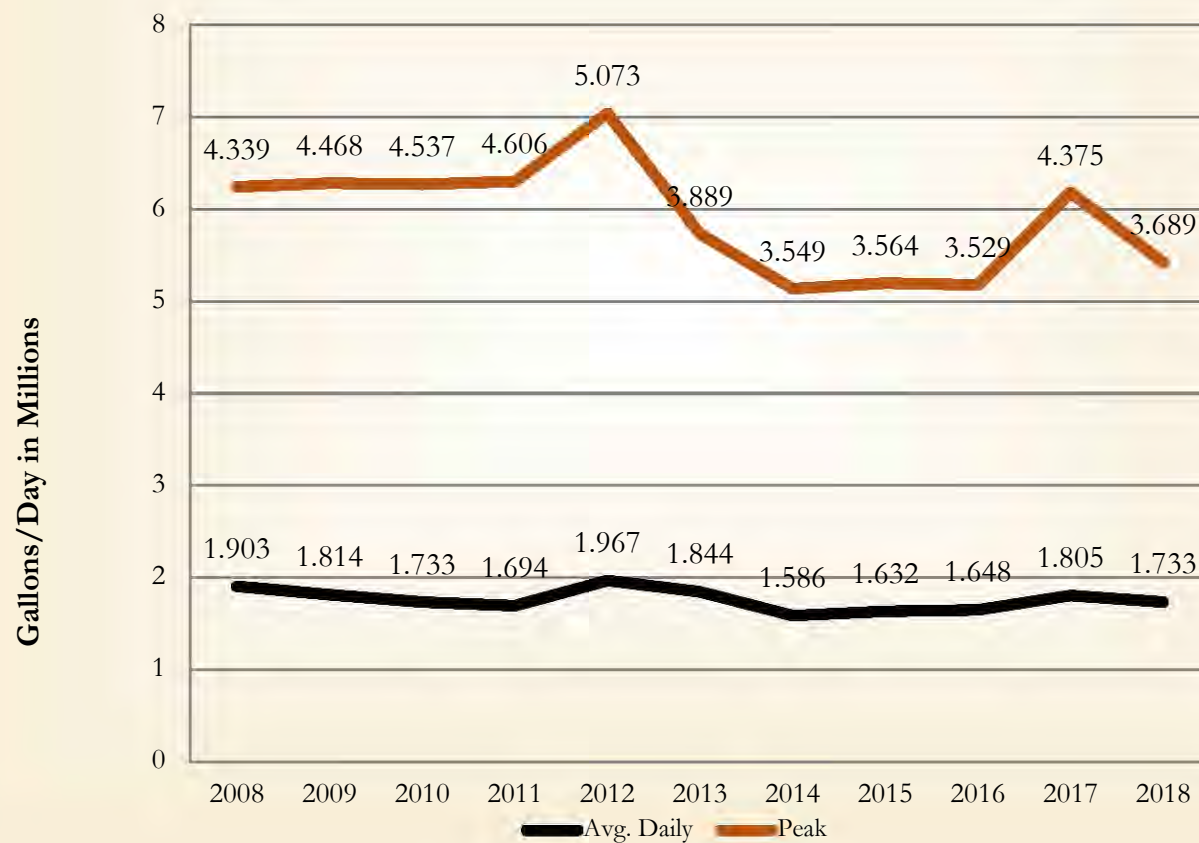


Police Department Calls for Service



Part I and Part II crime categories, established by the FBI, are used nationally to identify types of crime. Part I crimes include homicide, sexual assault, robbery and Part II crimes are generally less serious but do include DUI, domestic battery and assault. The majority of Part I crimes in Burr Ridge are related to burglary and the majority of Part II crimes are related to juveniles, motor vehicles, driving without a license and criminal damage to property.

Lake Michigan Annual Water Consumption



Economic Profile

Largest Employers in Burr Ridge

Employer	Type of Business	Employees
CNH America LLC (Case)	Agricultural equipment research	580
TCF National Bank	Banking Corporate Office	335
Insure One	Corporate Insurance Offices	250
McGraw-Hill Companies	Publishing Corporate Office	250
American Marketing Sys	Direct Marketing	220
Life Time Fitness	Health & Fitness Club	200
Mars Snackfoods US	Manufacturer of snack foods	200
General Services Administration	General Office use & conference center	200
Praxair	Gases/Cryogenics for food industry	180
Brookfield Global Relocation Services, LLC	Consulting Services to corporate and governmental clients worldwide	165
Panduit Corp.	Telecommunication & cable management product mfg	150
Electro-Motive Diesel	Design engineering work for the production of locomotives	145
BankFinancial, F.S.B.	Financial services administration	140
Codilis & Associates	Law firm	140
Personalization Mall	Warehouse/Distribution	140
Bronson & Bratton, Inc.	Mfr. of tungsten & ceramic dies & tools	130
Goldstine, Skrodzki, Russian, Nemece, & Hoff, LTD	Offices for law firm	106
Saia Motor Freight, LLC	Motor Freight Carrier	100
Loyola Center for Health @ BR	Multispecialty medical practice	100
Seasons Hospice, Inc.	Admin Office for use and staff meetings	100

Top 10 Sales Tax Producers

Quinlan & Fabish Music Store
 Bearing Distributors
 Finkbiner Equipment Company
 JPD Kitchen Depot
 Midwest Promotional Group
 Cooper's Hawk Restaurant & Winery
 PersonalizationMall.com
 CJAJ Inc. – Brookhaven Market
 Platinum Restaurants LLC – Eddie Merlots
 Global Luxury Imports LLC

These top 10 companies generated an aggregate total of \$652,495 in sales tax revenue for Burr Ridge during fiscal year 2018, representing 38% of all sales tax received by the Village in that year.

Village Contracts

Vendor Name	Description of Services	FY 19-20 Budget
Alarm Detection Services	Security and Fire Alarm Service	\$6,380
BKD, LLP	Auditing Services	\$34,825
Breen's Cleaners	Uniform Rental	\$10,030
Charkewycz, Christine	Prosecution Services	\$10,000
Clark Baird Smith	Legal Services - Police Union	\$8,000
Clarke Mosquito Control	Mosquito Abatement	\$45,840
Desiderio Landscaping	Landscape Maintenance Services	\$100,370
Desiderio Landscaping	Parkway Tree Removal	\$44,000
Detroit Salt Co	Road Salt	\$105,000
Dynamic Heating & Piping Co	HVAC Maintenance – V.H., P.W., & P.D.	\$13,630
Eco-Clean Maintenance	Janitorial Services – V.H., P.W., & P.D.	\$27,890
Fernando Garron	Recording/Broadcasting Board Meetings	\$13,225
Image Systems & Business Solutions	Maintenance for SAVIN MPC8002 Copier	\$2,300
J&L Electronic Service	Police Base Station Radio Maintenance	\$500
Kramer Tree Specialists	EAB Treatment	\$12,240
Klein, Thorpe & Jenkins	Legal Services – General, Reimbursable, BFPC, Plan Commission & Labor	\$92,500
Marine Biochemists	Aquatic Weed Control	\$8,000
Meade Electric	Streetlight & Traffic Signal Maintenance	\$2,500

Village Contracts (Cont'd)

Vendor Name	Description of Services	FY 19-20 Budget
Metropolitan Industries, Inc.	Maintenance of 3 Sanitary Sewer Lift Stations	\$10,320
Nationwide Power	Pump Center, – V.H., P.W., & P.D. Generator Preventative Maintenance	\$4,000
NIMEC/Dynegy Energy	Electricity	\$33,000
Proven Business Systems	Copier Maintenance – Police Department	\$500
Rag's Electric	Streetlight Maintenance	\$96/hr. as needed
Winkler's Tree Service	Parkway Tree Trimming	\$48,320

General Fund Deposits and Escrows

Balance Sheet Account	Amount	Status
Deposits Donations	\$139,169	<i>Restricted</i>
School and park donations submitted by developers (Fallingwater, Lakeside, Highland Fields)		
Deposits Right of Way	\$51,500	<i>Restricted</i>
Cash Bond held during construction for restoration of ground & pavement		
Deposits Veteran's Memorial	\$28,808	<i>Restricted</i>
Money held for Veteran's Committee		
Performance Bonds	\$799,894	<i>Restricted</i>
Cash Bond held to during construction for restoration of ground & pavement		
Deposits Stafford of BR LOC	\$40,736	<i>Unrestricted</i>
Stafford of Burr Ridge (held for tree removal reimbursement)		
Security Deposits	\$10,000	<i>Restricted</i>
Nanophase Security Deposit		
Planning Review Deposits	\$17,000	<i>Restricted</i>
Cash Bond that is ultimately transferred/applied to building permit revenue		
Deposits Other		
Slesser penalty & 7950 CLR unauthorized tree removal-to be used for Village tree planting	\$13,270	<i>Unrestricted</i>
93 rd Place Subdivision Letter of Credit	\$63,641	<i>Restricted</i>
Opus Contribution – Fund Balance	\$850,000	<i>Assigned</i>
In lieu of the obligation to fund the 71st Street Bridge Project. Money not earmarked for any particular project, could be set aside for future construction of a 71st Street bridge		
IRMA Reserves	\$895,207	<i>Unrestricted</i>
Excess surplus from liability insurance		

Section 6 Glossary



Glossary of Terms relevant to the budget.

GLOSSARY OF TERMS

Abatement: A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

Accrual Basis of Accounting: A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing and related cash flows.

Appropriation: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited to the time it may be expended. The appropriation provides the legal authorization for corporate authorities (municipalities) to expend funds.

Assets: Property owned by a government that has a monetary value

Assessed Valuation: A judgment of the worth of real estate or other property by the County Assessor as a basis for levying taxes.

Audit: An examination that reports on the accuracy of the annual financial report prepared by the Village; usually prepared by a private firm retained by the Village.

Bond: A written promise to pay a specified sum of money at a fixed time in the future, carrying interest at a fixed rate, usually payable periodically.

Bonded Debt: A portion of money owed (indebtedness) represented by outstanding bonds.

Budget: A one year financial document embodying an estimate of proposed expenditures for a given period and the proposed means of financing them with available revenues and resources. This is the actual working document for Village operations.

Budget Adjustment/Amendment: A procedure for the Village Board to revise the budget after it has been approved.

Budget Document: The instrument used to present a comprehensive financial plan of operations of the Village.

Comprehensive Annual Financial Report (C.A.F.R.): A document containing the Village's financial statements and in-depth analysis of those statements as examined in the Village's annual audit. See also *Audit*.

Capital Assets: Assets of significant value with a useful life of several years. Capital assets are also known as fixed assets.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvement Plan (C.I.P.): A five-year plan that projects proposed capital expenditures.

GLOSSARY OF TERMS

Capital Outlay: Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects: Projects involving the purchase or construction of capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Chart of Accounts: The classification system used by the Village to organize the accounting for various funds.

Commodities: Budgetary class of consumable items used by Village departments such as office supplies, replacement parts for equipment, and gasoline.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Contractual Services: Services rendered to Village departments and agencies by private firms, individuals or other government agencies.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Service Funds: A fund established to account for the accumulation of resources for, and the payment of, bonds and general long-term debt principal and interest according to a predetermined schedule.

Deficit: The excess of expenditures over revenues during an accounting period.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Department: A major administrative organizational unit of the Village, which indicates overall management responsibility for one or more activities, for example, the Public Works or Police Department. Also, a budgetary unit of division used to separate revenues and expenditures by Village operating departments.

Eliminations: When funds are consolidated, transactions between funds are eliminated in order to eliminate double accounting.

GLOSSARY OF TERMS

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures.

Enterprise Fund: A separate fund used to account for services supported primarily by service charges, for example, water and sewer funds. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis are financed or recovered through user fees. Enterprise funds are also used to account for operations where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Equalized Assessed Valuation: The Board of Review, on a county basis, reviews the assessed valuation of all townships and may assign multipliers to make assessed valuations from township to township equal. If necessary, the State will then assign multipliers for counties in order that all property will be assessed at $33\frac{1}{3}$ % of market value.

Estimated Actual: The amount projected to be spent or collected during the current Fiscal Year.

Estimated Revenue: The amount projected to be collected during the Fiscal Year.

Expenditures: The outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. An encumbrance is not an expenditure, rather, it reserves funds to be expended.

Fiscal Year: A designated twelve-month period designated by the calendar year in which it ends for budgeting and record keeping purposes. The Village's Fiscal Year begins May 1st and ends April 30th.

Fixed Assets: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment. See also *Capital Assets*.

Full Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for as and when they are earned or incurred, not when the money is received or paid.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligation (typically used in reference to bonds).

Fund: A budgetary and accounting entity that is segregated from other funds for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. A fund is the largest budgetary unit and is used to account for significant projects

GLOSSARY OF TERMS

Fund Accounting: The organization of Village accounts on the basis of funds and account groups, each of which are considered a separate accounting entity. Government resources are allocated to and accounted for in individual funds based on the purpose for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: The excess of a fund's assets over its liabilities and reserves, which is held in reserve for future emergency spending.

Fund Type: In governmental accounting, all funds are classified into eight generic fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

Generally Accepted Accounting Principals (G.A.A.P.): Uniform minimum standards for financial accounting and reporting. The primary authoritative body on the application of G.A.A.P. to state and local governments is the Governmental Accounting Standards Board.

Governmental Accounting Standards Board (G.A.S.B.): The oversight board responsible for establishing financial reporting requirements for governmental and public agencies.

General Fund: The fund that is available for any legal authorized purposes and which is typically used to account for all revenue and all activities except those required to be in accounted for in another fund.

General Obligation Bonds: Bonds for whose payments the full faith and credit of the municipality are pledged.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Health Insurance Fund: A non-operating budgetary unit utilized for internal purposes only. Financed by employer and partial employee paid premiums for health insurance benefits for employees, retirees and outside participants.

IMRF Pension Fund: The Illinois Municipal Retirement Fund provides retirement benefits for all retired non-sworn City employees and their beneficiaries.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Internal Service Fund: A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies of a government on a cost reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

GLOSSARY OF TERMS

Levy: (Verb) To impose taxes, special assessments or service charges for the support of government activities. (Noun) The total amount of taxes, special assessments or services charges imposed by a government.

Line-Item Budget: A budget format that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt: Bonded debt and other long-term debt obligations, such as benefit accruals, due beyond one year.

MFT: Motor Fuel Tax; a revenue collected on a per capita (per person) basis.

Modified Accrual Accounting: A method of accounting that requires income and expenditures to be accounted for when available and measurable and expenditures are recorded when the liability is incurred.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic government services; presents proposed expenditures for the fiscal year and the revenues to fund them. See also *General Fund*.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Outlays: Checks issued, interest accrued on the public debt, or other payments made, offset by refunds and reimbursements.

Pension Trust Fund: A trust fund used to account for public employee retirement systems.

Performance Measures: Objective and/or quantitative indicators used to show the amount of work accomplished, the efficiency with which tasks are completed and the effectiveness of a department or program.

Property Tax: Taxes levied on real property according to the property's valuation and the tax rate.

Rating: The credit worthiness of a municipality as evaluated by independent agencies.

Retained Earnings: An equity account reflecting the accumulated earnings of the Village's enterprise funds.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and, is, therefore, not available for general appropriation.

Revenue Bond: A bond backed by the revenues from the project that the borrowed money was used to create, expand or improve.

GLOSSARY OF TERMS

Revenues: Funds that the Village receives as income from an outside source. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Special Assessment Funds: A fund used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Surplus: An excess of the assets of a fund over its liabilities and reserves.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes specified in the Tax Levy Ordinance.

Tax Levy Ordinance: The annual ordinance that identifies the amount of property taxes to be levied.

Tax Rate: The amount of tax levied for each \$100 of equalized assessed valuations. The tax rate multiplied by the equalized assessed valuation equals the tax levy.

Transfers In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

User Fees: Fees that are levied by the municipality on users of a service. User fees are designed to place the cost of a municipal service or program on the beneficiaries (users) of that service. For example, water rates are user fees charged to users of Lake Michigan Water.

Worker's Compensation Fund: A non-operating budgetary unit used to account for all worker's compensation expenditures.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE BURR RIDGE MUNICIPAL CODE
BY ADDING A NEW CHAPTER 21 ENTITLED “VALET OPERATORS”**

Be It Ordained by the President and the Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That the Burr Ridge Municipal Code be and is hereby amended by adding thereto a new Chapter 21 thereof, reading in its entirety as follows:

CHAPTER 21

VALET OPERATORS

Definitions. For the purposes of this section, the following terms shall have the meanings indicated:

VALET PARKING — The act of taking a vehicle on bailment, whether or not a fee is charged, and parking it for the vehicle owner operator, but attendant parking at a licensed parking lot or garage shall not constitute valet parking.

VALET PARKING OPERATOR — Any person or entity that provides the service of valet parking.

VALET PARKING ZONE – The area(s) reserved for the use by valet operators for the safe and orderly storage of vehicles on bailment from the vehicle owner to the valet operator.

VALET SERVICE ZONE — The area adjacent to a curb reserved for the exclusive use of vehicles for the expeditious loading and unloading of passengers and for transfer of temporary vehicle control from the vehicle owner to the valet operator.

Criteria for valet parking designation. Upon the application of any valet operator, the Village President and Board of Trustees may designate an area as a valet parking zone for specified days and hours if it is determined that such staging zone is necessary and justified by traffic conditions and business operations of the applicant. In making that determination, the Village President and Board of Trustees shall consider:

1. The existing parking regulations, capacities, and controls at the proposed location;
2. The existing and/or adjoining uses at the subject property;
3. The safety and convenience for the patrons of the subject property;
4. The actual number of passengers to be served by the zone;
5. The overall determination of available parking for the area;
6. The presence of other valet parking zones in the area;
7. The presence of other legal conditions or entitlements related to property rights, business operations, or other such factors.

8. Such other factors as the Village President and Board of Trustees determine are relevant to the necessity and justification for the valet parking zone.

Permit application. Any person, business, firm or corporation desiring a valet parking permit shall file a written application with the Village President and Board of Trustees, or an authorized representative, on an application provided by the Village. The applicant shall accompany the application with a tender of the correct license fee as hereinafter provided and shall, in addition, furnish the following:

1. The business name and address of the corporation, partnership or other business entity seeking the permit;
2. Location of business or event where valet parking is proposed;
3. Name and telephone number of authorized representative representing valet operations;
4. Date valet parking operations are to commence;
5. If applicable, dates valet parking will begin and cease (temporary license only);
6. Hours of operation for business and valet operations;
7. The number of employees assigned to provide valet parking during hours of operation;
8. The location of valet parking service and parking zones (please attach a map);
9. The number of parking spaces at this location available to the applicant for valet parking;
10. If applicable, additional, off-site location where vehicles will be stored;
11. The number of spaces available to the applicant within its proposed valet parking zones;
12. A plan showing valet service and parking zones and proposed route to and from the proposed valet service and parking zones;
13. A signed letter of authorization from the owner(s) of the parking facility, or person in control of any parking facility designated in the application, permitting the valet operator to conduct valet operations in the proposed areas as well as verifying the number of spaces in such parking facility that are legally available to the applicant and confirming that there is a need for the proposed valet service and consenting to the service.
14. A plan showing the location of the valet parking stand;
15. An indemnification and hold-harmless agreement signed by an authorized valet insurer representative and approved by the Village President and Board of Trustees, or an authorized representative and the Village Attorney; and

Fee. The license fee for an annual valet parking permit shall be \$100. The license fee for a temporary valet license (per occurrence; limit three days in length per event) shall be \$25. License fees shall be due only when a license is granted to the applicant.

Permit provisions and restrictions. For the purposes of this section:

1. The permittee shall not allow any person to either drive a vehicle of a customer, or handle keys of a vehicle of a customer, unless the permittee has certified that the person is at least 18 years of age, has a valid Illinois driver's license and has not been convicted of

reckless driving or driving while under the influence of alcohol or narcotics within seven years preceding that date of certification.

2. All valet employees must carry a valid Illinois driver's license with them at all times.
3. Valet service employees shall at all times obey traffic rules and regulations.
4. Permittee shall provide adequate staffing to park vehicles so that traffic is not impeded by the activities of the permit. Staging of vehicles is only permitted in specified staging areas as approved by the Village President and Board of Trustees. No double parking or blockage of lanes shall be allowed. No vehicle may park within a valet staging area for longer than five (5) minutes.
5. No person shall stop, stand, or park a vehicle in a valet staging zone during its posted hours of operation for any purpose other than the expeditious loading or unloading of passengers and to turn control of the vehicle over to the valet operator. Valet parking operators must expeditiously remove vehicles from valet staging zones.
6. Vehicles shall be moved to and from the valet staging and parking zones only via the approved route as noted in the permit. Shortcuts and U-turns are prohibited.
7. Pedestrian walkways must not be blocked at any time during valet operations, and the permittee must provide a minimum pedestrian passing clearance of five feet.
8. The permittee shall provide a claim check to the owner upon receipt of each motor vehicle accepted for valet parking.
9. A copy of the permittee's complete permit and approved valet parking plan must be maintained at every valet parking operation site.
10. Each permittee shall install and maintain, at each location at which a patron or guest surrenders his or her vehicle for parking, a sign with letters plainly visible from the street, displaying "Valet Parking".
11. At each closing time, the permittee shall lock or cause to be locked each vehicle, except those locked by the person bringing the vehicle to the valet parking service, if a key is available, and shall deposit or cause to be deposited such key with a responsible person at a safe and convenient place, to be delivered to the person who parked the vehicle upon surrender of the parking ticket if one was given to such person, or otherwise upon proof that such person has the right to possess the vehicle.
12. Permittee shall notify the Burr Ridge Police Department whenever a vehicle has been left in their custody for a period in excess of 24 hours without a prior contractual arrangement for such period of time in order to determine whether the vehicle is stolen or abandoned.
13. Permittee shall agree that valet service employees shall not park their own vehicles in residential neighborhoods or within designated valet staging or parking zones.
14. Permittee employees shall wear clothing that indicates, at a minimum, the permittee's name, logo, or similar identification.
15. Valet employees traveling on foot between the valet service and parking zones shall comply with all applicable traffic laws, ordinances and regulations and shall obey all traffic controls. Jaywalking and crossing against traffic signals is prohibited.

16. Permittee shall comply with all applicable Village and State regulations and provisions.

17. All valet parking permits shall be reviewed on an annual basis for renewal.

Violations: Any valet parking license issued under this section shall be subject to fines, suspension, or revocation for violation of any provision of this section, for any grounds that would warrant the denial of issuance of such license upon an original application or if there is reasonable cause to believe that:

1. The permittee has operated or managed the valet service in a manner that violated any provision of the Burr Ridge Municipal Code, or any restriction or prohibition imposed in the permit, including but not limited to the following:
 - a. Any employees of the permittee engaged in providing valet parking services under the permit have violated any condition or restriction or prohibition imposed in the permit conditions and the permittee has permitted them to do so, or failed to prevent them from doing so. The permittee shall be responsible for those acts of its employees, which are done in the course and scope of their employment. Moving violations by valet employees will be considered as a violation of these conditions.
 - b. The permittee willfully made a materially false or misleading statement or omission of fact on any application or in any supplementary materials submitted or in any interview conducted in the processing of the applications for the permit.
 - c. The permittee is operating or managing the valet parking service in a manner which poses a danger to the health and safety of employees, customers and/or the public or interferes with the free flow of pedestrian or vehicular traffic.
2. The permittee fails to procure and maintain in full force and effect the required Village insurance coverages and limits.

Fines, Suspension or Revocation of License: Any valet license issued hereunder and found to be in violation of these provisions shall be subject to the following penalties:

1. A violation of the approved valet parking license is subject to issuance of a P-Ticket with a fine of \$75 per incident payable by the valet licensee within 30 days after issuance.
2. After issuance of three P-Tickets within any one-year period the valet licensee shall be placed on the agenda of a Regular Meeting of the Village President and Board of Trustees for consideration of suspension or revocation.
3. Prior to consideration of suspension or revocation by the Village President and Board of Trustees the licensee will be provided a written notice stating the alleged grounds for the suspension or revocation and a date certain at which the Village President and Board of Trustees will consider revocation or suspension of the license.
4. The Village President and Board of Trustees shall review said violations and determine if the license shall be suspended for a period of less than one year or revoked. No application for any valet parking permit shall be accepted by the Village from the same applicant within one year following revocation of a valet parking permit or while the applicant has a suspended permit.

5. The Village President and Board of Trustees or authorized representative, upon such revocation or suspension, shall state the reasons in writing, specifying the particular grounds for such revocation or suspension.

SECTION 2: If any provision, clause, sentence or paragraph of this Chapter or the application thereof to any person or circumstances shall be held invalid by a court of competent jurisdiction, such invalidity shall not affect the other provisions of this Chapter which can be given effect without the invalid provision or application, and to this end the provisions of this Chapter are declared to be severable.

SECTION 3: This Ordinance and the amendment to the Burr Ridge Municipal Code adopting a new Chapter 21, shall be effective from and after the date of passage hereof.

SECTION 4: That the Village Clerk be and is hereby directed to publish this Ordinance in pamphlet form.

ADOPTED this 8th day of April, 2019, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 8th day of April, 2019, by the President of the Village of Burr Ridge.

Acting Village President

ATTEST:

Village Clerk

ORDINANCE NO. _____

**AN ORDINANCE ANNEXING CERTAIN PROPERTY
TO THE VILLAGE OF BURR RIDGE**

(8300 and 8304 Buege Lane)

WHEREAS, Lawrence Zdarasky, Trustee of THE R.A.R. TRUST dated October 27, 2015 (hereafter, the “Owner”), are the sole, legal owners of record of the real property, located at 8300 and 8304 Buege Lane, in Cook County, Illinois, said property legally described in *Exhibit A*, attached hereto (the “Property”); and

WHEREAS, the said Property is within the corporate limits of the Village of Willow Springs and is required to be disconnected from the Village of Willow Springs, pursuant to an Intergovernmental Agreement entered into between the Village of Willow Springs and the Village of Burr Ridge and is contiguous to the Village of Burr Ridge; and

WHEREAS, the Owner and the Village of Burr Ridge have entered into a valid and binding annexation agreement relating to such Property; and

WHEREAS, pursuant to that Annexation Agreement entered into between this sole Owner of the Property hereinafter described, and by petition of said Owner, the Village of Burr Ridge has been requested to annex all of that said Property to the Village of Burr Ridge; and

WHEREAS, there are no electors residing on said Property; and

WHEREAS, all petitions, documents, and other necessary legal requirements are in full compliance with the terms of the annexation agreement and with the statutes of the State of Illinois, specifically §7-1-1 and §7-1-8 of the Illinois Municipal Code; and

WHEREAS, it is in the best interests of the Village of Burr Ridge that the territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

SECTION 1: That upon its disconnection from the Village of Willow Springs, the annexation of the real property (“Property”) legally described in *Exhibit A*, attached hereto and made a part hereof, and also being indicated on that accurate map of the Property, which is attached hereto and made a part hereof this Ordinance as *Exhibit B*, to the Village of Burr Ridge, Cook and DuPage Counties, Illinois, the Property is to be annexed by and into the Village of Burr Ridge.

SECTION 2: The Mayor and Board of Trustees find and determine as follows:

- (a) That pursuant to “**AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND THE VILLAGE OF WILLOW SPRINGS**” by and

between the Village of Burr Ridge and the Village of Willow Springs, dated February 8, 2018, (“IGA”), the Village of Willow Springs agreed to disconnect this Property from the Village of Willow Springs and agreed to the annexation of the Property into and by the Village of Burr Ridge.

(b) That the annexation of the Property located at 8300 and 8304 Buege Lane, Burr Ridge, Illinois, in Cook County, Illinois, and legally described in *Exhibit A*, attached hereto and made a part hereof, is hereby approved, upon the disconnection of such Property by and from the Village of Willow Springs.

(c) That the disconnection of this Property by and from the Village of Willow Springs and the annexation of the Property to the Village of Burr Ridge shall be as required by the IGA between the Village of Burr Ridge and the Village of Willow Springs. The annexation of the Property pursuant to this Ordinance shall not become effective unless and until said passage and approval of the required annexation and disconnection ordinances for this Property and the property located at 11411 German Church Road, Burr Ridge, Illinois, by the Village of Willow Springs and Village of Burr Ridge, as previously agreed and provided in said IGA.

SECTION 3: Following the passage and approval of this Ordinance, and completion of the above procedures and satisfaction of the conditions set forth herein, this Ordinance shall become effective and shall be in full force and effect.

SECTION 4: Upon satisfaction of the terms and conditions set forth hereinabove, the Village Clerk is hereby directed to record with the Cook County Recorder and to file with the Cook County Clerk a certified copy of this Ordinance, together with the accurate map of the territory annexed appended to the Ordinance, within 90 days of this approval.

ADOPTED this ____ day of _____, 2019, by a roll call vote of the Corporate Authorities as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2019, by the President of the Village of Burr Ridge.

By: _____
Village President

ATTEST:

Village Clerk

EXHIBIT "A"

LEGAL DESCRIPTION

THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A CORNER IN THE SOUTHEAST 1/4; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST ALONG THE NORTH LINE 1692.95 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 0 DEGREES 11 MINUTES 11 SECONDS EAST 355.0 FEET; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST 132.55 FEET; THENCE NORTH 0 DEGREES 08 MINUTES 06 SECONDS WEST 350.0 FEET; THENCE NORTH 89 DEGREES 39 MINUTES 59 SECONDS EAST 132.24 FEET TO THE POINT OF BEGINNING, ALL IN THE SOUTHEAST 1/4 OF TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 18-31-400-026

Commonly known as 8300 Buege Lane, Willow Springs, Illinois 60480

THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN. DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST ALONG THE NORTH LINE 1692.95 FEET; THENCE SOUTH 0 DEGREES 11 MINUTES 11 SECONDS EAST 350.0 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 0 DEGREES 11 MINUTES 11 SECONDS EAST 310.0 FEET; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST 132.83 FEET; THENCE NORTH 0 DEGREES 08 MINUTES 06 SECONDS WEST 310.0 FEET; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS EAST 132.55 FEET TO THE POINT OF BEGINNING, ALL IN THE SOUTHEAST 1/4 OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 18-31-400-027

Commonly known as 8304 Buege Lane, Willow Springs, Illinois 60480

PLAT OF ANNEXATION

P.I.N. 18-31-400-026
P.I.N. 18-31-400-027

TO
THE VILLAGE OF BURR RIDGE
OF



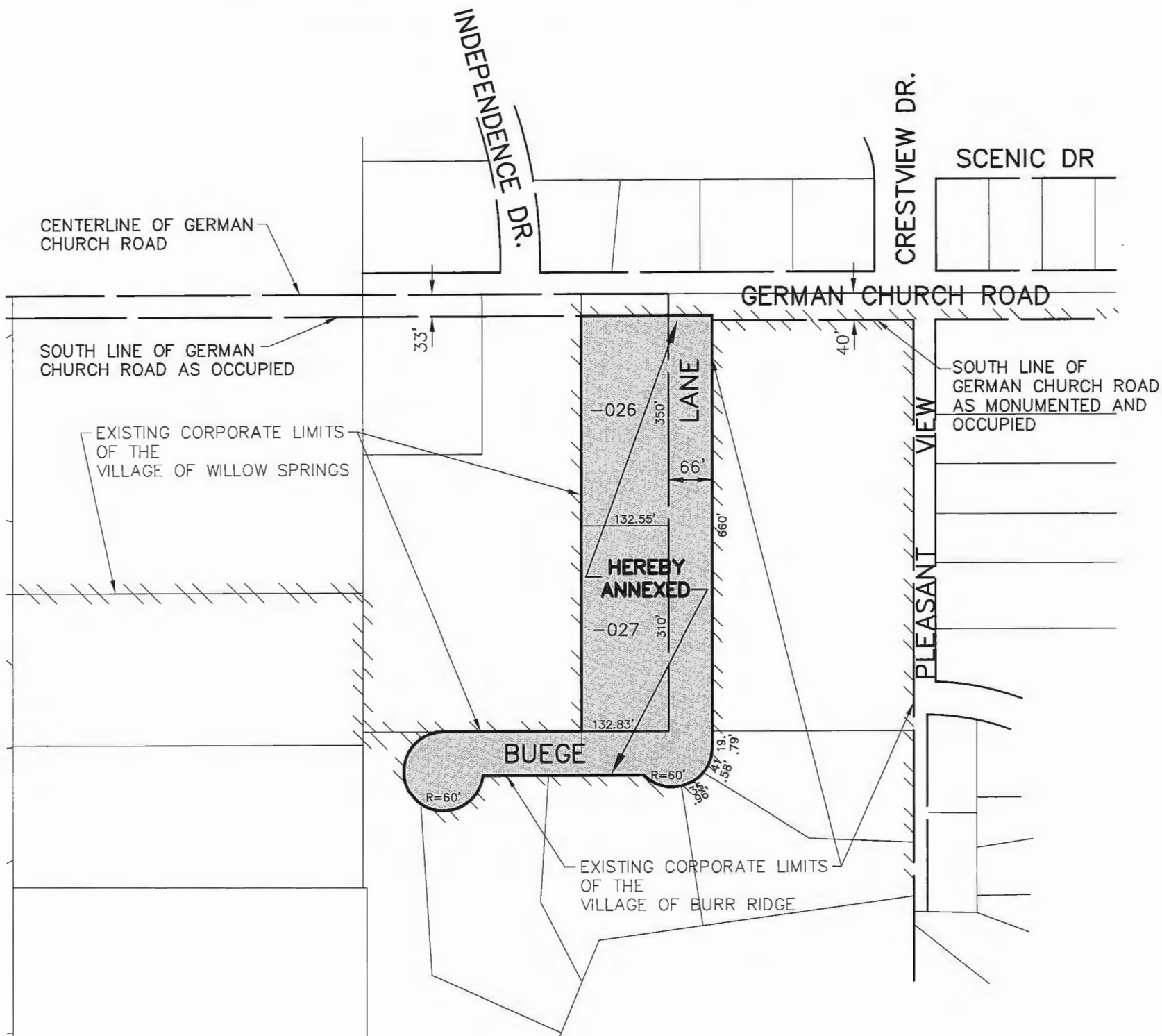
THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST ALONG THE NORTH LINE 1692.95 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 0 DEGREES 11 MINUTES 11 SECONDS EAST 350.0 FEET; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST 132.55 FEET; THENCE NORTH 0 DEGREES 08 MINUTES 06 SECONDS WEST 350.0 FEET; THENCE NORTH 89 DEGREES 39 MINUTES 59 SECONDS EAST 132.24 FEET TO THE POINT OF BEGINNING, ALL IN THE SOUTHEAST 1/4 OF TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS (EXCEPTING THEREFROM THAT PART LYING WITHIN GERMAN CHURCH ROAD AS OCCUPIED).

AND

THAT PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST 1/4; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST ALONG THE NORTH LINE 1692.95 FEET; THENCE SOUTH 0 DEGREES 11 MINUTES 11 SECONDS EAST 350.0 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 0 DEGREES 11 MINUTES 11 SECONDS EAST 310.0 FEET; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS WEST 132.83 FEET; THENCE NORTH 0 DEGREES 08 MINUTES 06 SECONDS WEST 310.0 FEET; THENCE SOUTH 89 DEGREES 39 MINUTES 59 SECONDS EAST 132.55 FEET TO THE POINT OF BEGINNING, ALL IN THE SOUTHEAST 1/4 OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

AND

ALL OF PREVIOUSLY DEDICATED BUEGE LANE LYING SOUTH OF THE SOUTH LINE OF GERMAN CHURCH ROAD AS OCCUPIED.



AREA TO BE ANNEXED CONSISTS OF APPROXIMATELY 3.00 ACRES.

LEGEND

DENOTES LAND HEREBY ANNEXED

STATE OF ILLINOIS)
COUNTIES OF COOK AND DuPAGE)

APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF BURR RIDGE, COOK, AND DuPAGE
COUNTIES, ILLINOIS AT A MEETING HELD ON THIS

___ DAY OF ___ A.D., 2019.

BY: _____
PRESIDENT

ATTEST: _____
CLERK

STATE OF ILLINOIS)
COUNTY OF DuPAGE) S.S

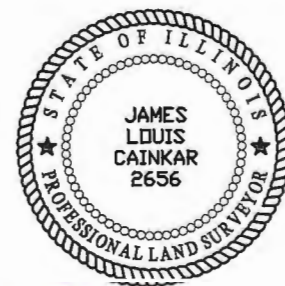
I, JAMES L. CAINKAR, AN ILLINOIS PROFESSIONAL LAND
SURVEYOR, DO HEREBY CERTIFY THAT THE PLAT AS
HEREON DRAWN IS A CORRECT REPRESENTATION OF THE
PROPERTY DESCRIBED IN THE FOREGOING CAPTION.

DATED AT WILLOWBROOK, ILLINOIS, THIS 25th DAY OF
FEBRUARY A.D., 2019.

JAMES L. CAINKAR
ILLINOIS PROFESSIONAL LAND SURVEYOR
No. 2656
EXPIRES 11-30-20

AFTER RECORDING PLEASE RETURN TO:

THE VILLAGE OF BURR RIDGE
7660 COUNTY LINE ROAD
BURR RIDGE, ILLINOIS 60527



JAMES L. CAINKAR, P.E.
IL. P.L.S. NO. 2656
EXPIRES 11-30-20

ORDINANCE NO. _____

**AN ORDINANCE DISCONNECTING CERTAIN PROPERTY
FROM THE VILAGE OF BURR RIDGE**
(11411 German Church Road)

WHEREAS, Refaat and Wafaa Abdel-Malek LLC (the “Owner”), is the sole, legal owner of record of the real property, located at 11411 German Church Road within the Village of Burr Ridge, in Cook County, Illinois, said property legal described in *Exhibit A* attached hereto, hereinafter described (the “Property”); and

WHEREAS, the Owner seeks to disconnect the Property from the Village of Burr Ridge, Cook County, Illinois, and the Village of Burr Ridge hereby acts to disconnect the Property pursuant to an Intergovernmental Agreement entered into between the Village of Willow Springs and the Village of Burr Ridge;

WHEREAS, the Property is within the corporate limits of the Village of Burr Ridge but contiguous to the corporate limits of the Village of Willow Springs, Illinois; and

WHEREAS, the Property is currently vacant and unoccupied; and

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook County, Illinois, as follows:

SECTION 1: The Mayor and Board of Trustees find and determine as follows:

- (a) That pursuant to “AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF BURR RIDGE AND THE VILLAGE OF WILLOW SPRINGS” by and between the Village of Burr Ridge and the Village of Willow Springs, dated February 8, 2018 (“IGA”), the Village of Burr Ridge agreed to disconnect this Property from the Village of Burr Ridge and Willow Springs has agreed to annex the Property into the Village of Willow Springs.
- (b) That the disconnection of the Property located at 11411 German Church Road, Burr Ridge, Illinois, in Cook County, Illinois, and legally described in *Exhibit A*, attached hereto and made a part hereof, from the Village of Burr Ridge, and its annexation to the Village of Willow Springs, is hereby approved.
- (c) That this disconnection of the Property and its annexation to the Village of Willow Springs is hereby made expressly subject to and is conditioned upon the passage

and approval of the corresponding disconnection ordinance for the properties located at 8300 and 8304 Buege Lane, Willow Springs, Illinois, by the Village of Willow Springs and the annexation of said properties by and to the Village of Burr Ridge. This Ordinance shall not become effective unless and until the passage and approval of the required annexation and disconnection ordinances for this Property and for the properties located at 8300 and 8304 Buege Lane, Willow Springs, Illinois, by the Village of Willow Springs, as previously agreed and provided in the IGA between the Village of Burr Ridge and the Village of Willow Springs.

SECTION 2: Following the passage and approval of this Ordinance, and completion of the above procedures and satisfaction of the conditions set forth herein, this Ordinance shall become effective and shall be in full force and effect.

SECTION 3: Upon satisfaction of the terms and conditions set forth hereinabove, the Village Clerk is hereby directed to take those steps necessary to complete the disconnection of the Property.

ADOPTED this ____ day of _____, 2019, by a roll call vote of the Corporate Authorities as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, 2019, by the President of the Village of Burr Ridge.

By: _____
Village President

ATTEST:

Village Clerk

EXHIBIT A

LEGAL DESCRIPTION

THAT PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 31; THENCE SOUTH 87 DEGREES 53 MINUTES 11 SECONDS WEST ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 1322.95 FEET TO THE INTERSECTION WITH THE EAST LINE OF THE WEST HALF OF SAID SOUTHEAST QUARTER; THENCE SOUTH 01 DEGREE 59 MINUTES 12 SECONDS EAST ALONG THE EAST LINE OF THE WEST HALF OF SAID SOUTHEAST QUARTER, A DISTANCE OF 40.00 FEET TO THE POINT OF INTERSECTION OF THE SOUTH LINE OF GERMAN CHURCH ROAD AS MONUMENTED AND OCCUPIED WITH THE WEST LINE OF PLEASANT VIEW AS DEDICATED BY THE PLAT OF SMOKE HILL UNIT NO. 2, RECORDED JANUARY 18, 1960 AS DOCUMENT 17759227, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 01 DEGREE 59 MINUTES 12 SECONDS EAST ALONG THE WEST LINE OF SAID PLEASANT VIEW, A DISTANCE OF 620.34 FEET TO THE INTERSECTION WITH THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 1 OF HIDDEN LAKE SUBDIVISION, RECORDED SEPTEMBER 4, 1991 AS DOCUMENT 91455760; THENCE SOUTH 87 DEGREES 53 MINUTES 11 SECONDS WEST ALONG THE SAID NORTH LINE AND EASTERLY EXTENSION THEREOF, A DISTANCE OF 173.21 FEET TO A POINT ON SAID NORTH LINE THAT IS 130.00 FEET EASTERLY OF THE NORTHWEST CORNER OF SAID LOT 1; THENCE NORTH 02 DEGREES 01 MINUTES 26 SECONDS WEST ALONG A LINE 130.00 FEET EASTERLY OF AND PARALLEL WITH THE EAST LINE OF BUEGE LANE AS DEDICATED BY THE PLAT OF SAID HIDDEN LAKE SUBDIVISION, A DISTANCE OF 170.34 FEET; THENCE NORTH 87 DEGREES 53 MINUTES 11 SECONDS EAST, A DISTANCE OF 20.00 FEET; THENCE NORTH 02 DEGREES 01 MINUTES 26 SECONDS WEST ALONG A LINE 150.00 FEET EASTERLY OF AND PARALLEL WITH THE EAST LINE OF SAID BUEGE LANE, A DISTANCE OF 450.00 FEET TO THE SOUTH LINE OF SAID GERMAN CHURCH ROAD AS MONUMENTED AND OCCUPIED; THENCE NORTH 87 DEGREES 53 MINUTES 11 SECONDS EAST ALONG THE SOUTH LINE OF SAID GERMAN CHURCH ROAD, A DISTANCE OF 153.61 FEET TO THE POINT OF BEGINNING, CONTAINING 2.263 ACRES, MORE OR LESS, IN COOK COUNTY, ILLINOIS.

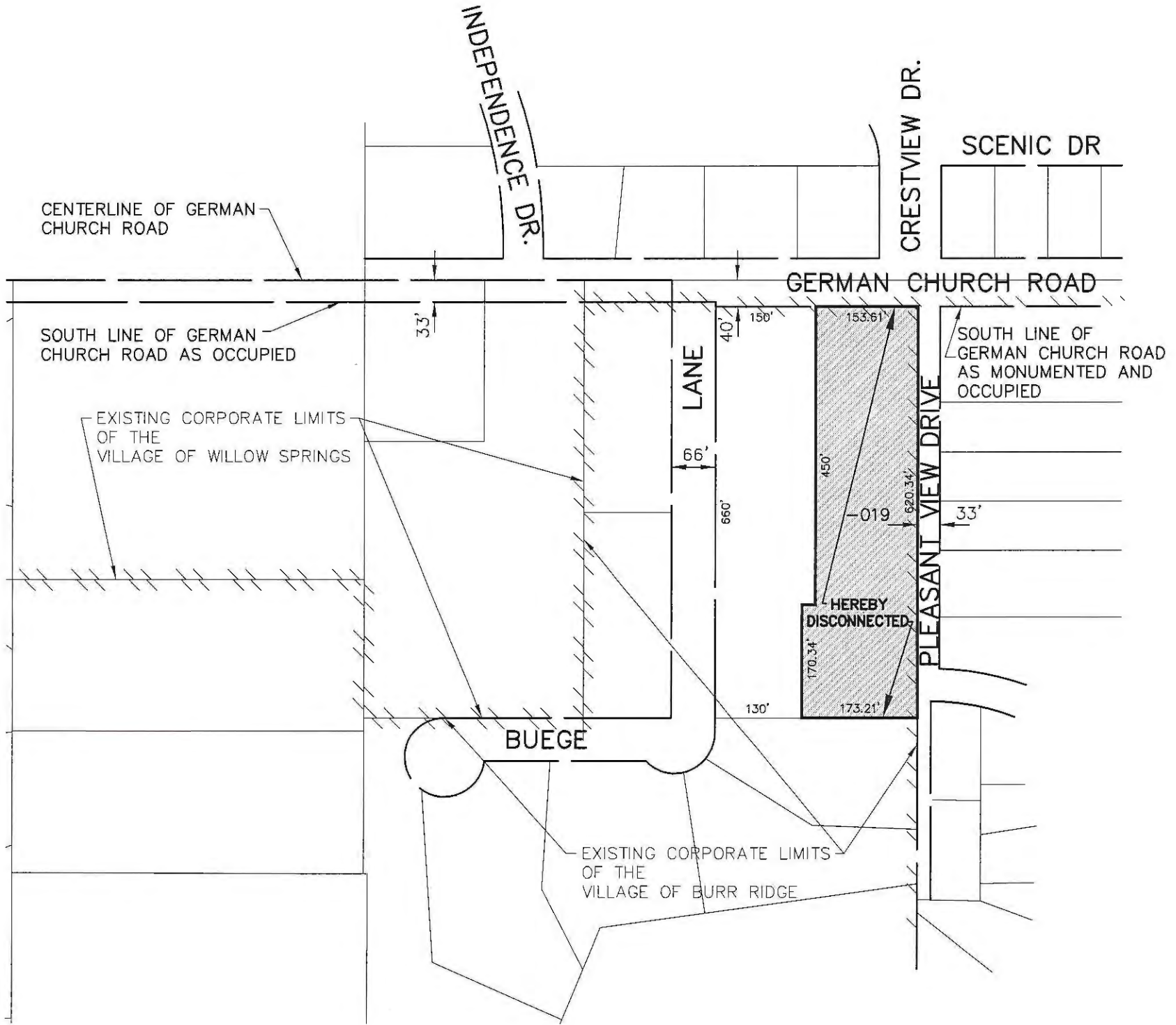
PLAT OF DISCONNECTION

FROM THE THE VILLAGE OF BURR RIDGE OF



SCALE: 1" = 200'

THAT PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 31, TOWNSHIP 38 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 31; THENCE SOUTH 87 DEGREES 53 MINUTES 11 SECONDS WEST ALONG THE NORTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 1322.95 FEET TO THE INTERSECTION WITH THE EAST LINE OF THE WEST HALF OF SAID SOUTHEAST QUARTER; THENCE SOUTH 01 DEGREE 59 MINUTES 12 SECONDS EAST ALONG THE EAST LINE OF THE WEST HALF OF SAID SOUTHEAST QUARTER, A DISTANCE OF 40.00 FEET TO THE POINT OF INTERSECTION OF THE SOUTH LINE OF GERMAN CHURCH ROAD AS MONUMENTED AND OCCUPIED WITH THE WEST LINE OF PLEASANT VIEW AS DEDICATED BY THE PLAT OF SMOKE HILL UNIT NO. 2, RECORDED JANUARY 18, 1960 AS DOCUMENT 17759227, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 01 DEGREE 59 MINUTES 12 SECONDS EAST ALONG THE WEST LINE OF SAID PLEASANT VIEW, A DISTANCE OF 620.34 FEET TO THE INTERSECTION WITH THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 1 OF HIDDEN LAKE SUBDIVISION, RECORDED SEPTEMBER 4, 1991 AS DOCUMENT 91465760; THENCE SOUTH 87 DEGREES 53 MINUTES 11 SECONDS WEST ALONG THE SAID NORTH LINE AND EASTERLY EXTENSION THEREOF, A DISTANCE OF 173.21 FEET TO A POINT ON SAID NORTH LINE THAT IS 130.00 FEET EASTERLY OF THE NORTHWEST CORNER OF SAID LOT 1; THENCE NORTH 02 DEGREES 01 MINUTES 26 SECONDS WEST ALONG A LINE 130.00 FEET EASTERLY OF AND PARALLEL WITH THE EAST LINE OF BUEGE LANE AS DEDICATED BY THE PLAT OF SAID HIDDEN LAKE SUBDIVISION, A DISTANCE OF 170.34 FEET; THENCE NORTH 87 DEGREES 53 MINUTES 11 SECONDS EAST, A DISTANCE OF 20.00 FEET; THENCE NORTH 02 DEGREES 01 MINUTES 26 SECONDS WEST ALONG A LINE 150.00 FEET EASTERLY OF AND PARALLEL WITH THE EAST LINE OF SAID BUEGE LANE, A DISTANCE OF 450.00 FEET TO THE SOUTH LINE OF SAID GERMAN CHURCH ROAD AS MONUMENTED AND OCCUPIED; THENCE NORTH 87 DEGREES 53 MINUTES 11 SECONDS EAST ALONG THE SOUTH LINE OF SAID GERMAN CHURCH ROAD, A DISTANCE OF 153.61 FEET TO THE POINT OF BEGINNING, CONTAINING 2.263 ACRES, MORE OR LESS, IN COOK COUNTY, ILLINOIS.



AREA TO BE DISCONNECTED CONSISTS OF APPROXIMATELY 2.26 ACRES.

LEGEND



DENOTES LAND HEREBY DISCONNECTED FROM THE VILLAGE OF BURR RIDGE

STATE OF ILLINOIS)
COUNTIES OF COOK AND DuPAGE)

APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BURR RIDGE, COOK, AND DuPAGE COUNTIES, ILLINOIS AT A MEETING HELD ON THIS

___ DAY OF ___ A.D., 2019.

BY: _____
PRESIDENT

ATTEST: _____
CLERK

STATE OF ILLINOIS)
COUNTY OF DuPAGE) S.S

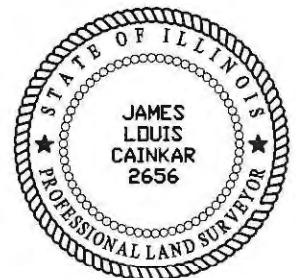
I, JAMES L. CAINKAR, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THE PLAT AS HEREON DRAWN IS A CORRECT REPRESENTATION OF THE PROPERTY DESCRIBED IN THE FOREGOING CAPTION.

DATED AT WILLOWBROOK, ILLINOIS, THIS 1st DAY OF MARCH A.D., 2019.

[Signature]
JAMES L. CAINKAR
ILLINOIS PROFESSIONAL LAND SURVEYOR
No. 2656
EXPIRES 11-30-20

AFTER RECORDING PLEASE RETURN TO:

THE VILLAGE OF BURR RIDGE
7660 COUNTY LINE ROAD
BURR RIDGE, ILLINOIS 60527



[Signature]
JAMES L. CAINKAR, P.E.
IL. P.L.S. NO. 2656
EXPIRES 11-30-20

ORDINANCE NO.
ORDINANCE AMENDING APPENDIX A OF CHAPTER 7
(SPECIAL FLOOD HAZARD AREAS) OF THE BURR RIDGE MUNICIPAL CODE

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That Appendix A of Chapter 7, entitled "SPECIAL FLOOD HAZARD AREAS", of the Burr Ridge Municipal Code, as amended, be and is hereby further amended by the replacement of the following section regarding Flood Insurance Rate Maps (FIRMs):

APPENDIX A

THE VILLAGE OF BURR RIDGE AND
UNINCORPORATED COOK & DU PAGE COUNTIES

DATE OF F.I.S., F.I.R.M., FLOOD HAZARD, OR FLOODWAY MAP	LOCATION	PANEL NO.
August 19, 2008	Cook County	17031 0466 (Panel 466 of 832) 17031 0467 (Panel 467 of 832) 17031 0468 (Panel 468 of 832) 17031 0469 (Panel 469 of 832) 17031 0577 (Panel 577 of 832) 17031 0581 (Panel 581 of 832) 17031 0582 (Panel 582 of 832) 17031 0583 (Panel 583 of 832) 17031 0591 (Panel 591 of 832)
August 1, 2019	Du Page County	170071 0191 (Panel 191 of 287) 170071 0193 (Panel 193 of 287) 170071 0277 (Panel 277 of 287) 170071 0279 (Panel 279 of 287) 170071 0281 (Panel 281 of 287) 170071 0283 (Panel 283 of 287)

Section 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law. The Village Clerk is hereby directed and ordered to publish this Ordinance in pamphlet form.

PASSED this 8th day of April, 2019, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 8th day of April, 2019, by the Mayor of the Village of Burr Ridge.

Acting Village President

ATTEST:

Village Clerk



Federal Emergency Management Agency

Washington, D.C. 20472

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

IN REPLY REFER TO:
115-1

February 1, 2019

The Honorable Michael C. Straub
Mayor, Village of Burr Ridge
7660 County Line Road
Burr Ridge, Illinois 60527

Community: Village of Burr Ridge,
DuPage County, Illinois
Community No.: 170071
Map Panels Affected: See FIRM Index

Dear Mayor Straub:

On February 15, 2018, you were notified of proposed modified flood hazard determinations (FHDs) affecting the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for the Village of Burr Ridge, DuPage County, Illinois. The statutory 90-day appeal period that was initiated on March 1, 2018, when the Department of Homeland Security's Federal Emergency Management Agency (FEMA) published a notice of proposed FHDs for your community in *The Doings Weekly*, has elapsed.

FEMA received no valid requests for changes in the FHDs. Therefore, the determination of the Agency as to the FHDs for your community is considered final. The final FHDs will be published in the *Federal Register* as soon as possible. The modified FHDs and revised map panels, as referenced above, will be effective as of August 1, 2019, and revise the FIRM that was in effect prior to that date. For insurance rating purposes, the community number and new suffix code for the panels being revised are indicated above and on the maps and must be used for all new policies and renewals.

The modifications are pursuant to Section 206 of the Flood Disaster Protection Act of 1973 (Public Law 93-234) and are in accordance with the National Flood Insurance Act of 1968, as amended (Title XIII of the Housing and Urban Development Act of 1968, Public Law 90-448), 42 U.S.C. 4001-4128, and 44 CFR Part 65. Because of the modifications to the FIRM and FIS report for your community made by this map revision, certain additional requirements must be met under Section 1361 of the 1968 Act, as amended, within 6 months from the date of this letter. Prior to August 1, 2019, your community is required, as a condition of continued eligibility in the National Flood Insurance Program (NFIP), to adopt or show evidence of adoption of floodplain management regulations that meet the standards of Paragraph 60.3(d) of the NFIP regulations. These standards are the minimum requirements and do not supersede any State or local requirements of a more stringent nature.

It must be emphasized that all the standards specified in Paragraph 60.3(d) of the NFIP regulations must be enacted in a legally enforceable document. This includes the adoption of the effective FIRM and FIS report to which the regulations apply and the modifications made by this map revision. Some of the standards should already have been enacted by your community. Any additional requirements can be met by taking one of the following actions:

1. Amending existing regulations to incorporate any additional requirements of Paragraph 60.3(d);
2. Adopting all the standards of Paragraph 60.3(d) into one new, comprehensive set of regulations; or

3. Showing evidence that regulations have previously been adopted that meet or exceed the minimum requirements of Paragraph 60.3(d).

Communities that fail to enact the necessary floodplain management regulations will be suspended from participation in the NFIP and subject to the prohibitions contained in Section 202(a) of the 1973 Act as amended.

A Consultation Coordination Officer (CCO) has been designated to assist your community with any difficulties you may be encountering in enacting the floodplain management regulations. The CCO will be the primary liaison between your community and FEMA. For information about your CCO, please contact:

Ms. Mary Beth Caruso
Director, Mitigation Division
Federal Emergency Management Agency, Region V
536 South Clark Street, 6th Floor
Chicago, IL 60605
(312) 408-5500

To assist your community in maintaining the FIRM, we have enclosed a Summary of Map Actions to document previous Letter of Map Change (LOMC) actions (i.e., Letters of Map Amendment (LOMAs), Letters of Map Revision (LOMRs)) that will be superseded when the revised FIRM panels referenced above become effective. Information on LOMCs is presented in the following four categories: (1) LOMCs for which results have been included on the revised FIRM panels; (2) LOMCs for which results could not be shown on the revised FIRM panels because of scale limitations or because the LOMC issued had determined that the lots or structures involved were outside the Special Flood Hazard Area as shown on the FIRM; (3) LOMCs for which results have not been included on the revised FIRM panels because the flood hazard information on which the original determinations were based is being superseded by new flood hazard information; and (4) LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures cannot be revalidated through an administrative process like the LOMCs in Category 2 above. LOMCs in Category 2 will be revalidated through a single letter that reaffirms the validity of a previously issued LOMC; the letter will be sent to your community shortly before the effective date of the revised FIRM and will become effective 1 day after the revised FIRM becomes effective. For the LOMCs listed in Category 4, we will review the data previously submitted for the LOMA or LOMR request and issue a new determination for the affected properties after the revised FIRM becomes effective.

The FIRM panels have been computer-generated. Once the FIRM and FIS report are printed and distributed, the digital files containing the flood hazard data for the entire county can be provided to your community for use in a computer mapping system. These files can be used in conjunction with other thematic data for floodplain management purposes, insurance purchase and rating requirements, and many other planning applications. Copies of the digital files or paper copies of the FIRM panels may be obtained by calling our FEMA Map Information eXchange (FMIX), toll free, at 1-877-FEMA-MAP (1-877-336-2627). In addition, your community may be eligible for additional credits under our Community Rating System if you implement your activities using digital mapping files.

If you have any questions regarding the necessary floodplain management measures for your community or the NFIP in general, we urge you to call the Director, Mitigation Division of FEMA in Chicago, Illinois, at (312) 408-5500 for assistance. If you have any questions concerning mapping issues in general or the enclosed Summary of Map Actions, please call our FEMA Map Information eXchange, toll free, at 1-877-

FEMA-MAP (1-877-336-2627). Additional information and resources your community may find helpful regarding the NFIP and floodplain management, such as *The National Flood Insurance Program Code of Federal Regulations*, *Answers to Questions About the NFIP*, *Use of Flood Insurance Study (FIS) Data as Available Data*, *Frequently Asked Questions Regarding the Effect that Revised Flood Hazards have on Existing Structures*, and *National Flood Insurance Program Elevation Certificate and Instructions*, can be found on our website at <https://www.floodmaps.fema.gov/lfd>. Paper copies of these documents may also be obtained by calling our FMIX.

Sincerely,

A handwritten signature in black ink, appearing to read 'Luis Rodriguez', written in a cursive style.

Luis Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration

Enclosure:
Final Summary of Map Actions

cc: Community Map Repository
David Preissig, P.E., Public Works Director, Village of Burr Ridge

RESOLUTION NO. R- -19

**RESOLUTION UPDATING THE VILLAGE OF BURR RIDGE AFFORDABLE HOUSING
PLAN AS MANDATED BY THE 2004 STATE OF ILLINOIS AFFORDABLE HOUSING
PLANNING AND APPEAL ACT**

WHEREAS, the 2004 State of Illinois Affordable Housing Planning and Appeal Act required the Village of Burr Ridge to prepare and approve an Affordable Housing Plan; and

WHEREAS, the Illinois Housing Development Authority has notified the Village that the Plan must be updated;

NOW THEREFORE, Be It Resolved by the President and Board of Trustees of the Village of Burr Ridge, Cook and DuPage Counties, Illinois, as follows:

Section 1: That the attached **Exhibit A** is approved for publication as the Village of Burr Ridge Affordable Housing Plan.

Section 2: That this Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 8th day of April, 2019, by the Corporate Authorities of the Village of Burr Ridge on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 8th day of April, 2019, by the President of the Village of Burr Ridge.

Acting Village President

ATTEST:

Village Clerk



**AFFORDABLE HOUSING PLAN
VILLAGE OF BURR RIDGE**

**ADOPTED JUNE 13, 2005
UPDATED FEBRUARY 24, 2014
(AND CORRECTED ON OCTOBER 7, 2014)
UPDATED APRIL 8, 2019**

VILLAGE OF BURR RIDGE BOARD OF TRUSTEES

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Section 1:	Background and Introduction
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On January 1, 2004, the Illinois Affordable Housing Planning and Appeal Act went into effect. This Act of the State of Illinois requires that all non-exempt municipalities prepare and adopt an affordable housing plan. The Village of Burr Ridge is a non-exempt municipality by virtue of its status as a non-home rule community and its percentage of housing that has been defined as affordable.

The Illinois Affordable Housing Planning and Appeal Act requires that municipalities with less than 10% affordable housing prepare and implement an affordable housing plan that enables the community to increase its stock of affordable housing. The Illinois Housing Development Authority (IHDA) is the State agency authorized to administer the Affordable Housing Planning and Appeal Act. IHDA defines an affordable owner occupied housing unit for a 1-person household in the Village of Burr Ridge as a unit that is valued at \$131,667 or less. An affordable rental housing unit a 0-bedroom unit in the Village of Burr Ridge is defined as a unit that rents for \$889 per month or less. As per the 2017 American Community Survey’s 5 –Year Estimates, the Village of Burr Ridge currently has 217 affordable housing units and a total of 4,686 housing units. In February 2014, the Village of Burr Ridge had 82 affordable housing units with 3,803 total housing units in the Village.

In response to this Act, the Village of Burr Ridge adopted an Affordable Housing Plan on June 13, 2005. The Illinois Housing Development Authority notified the Village of Burr Ridge on December 2, 2013 of the need to update the plan and the Village updated the Burr Ridge plan 2014. In December 2018, the IHDA notified the Village of Burr Ridge it needed to update the plan. This is the current plan for the Village of Burr Ridge.

Section 2:	Number of Affordable Housing Units Required
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One of the requirements for an affordable housing plan established by the Illinois Affordable Housing Planning and Appeal Act is to provide a statement as to the total number of housing units required to become exempt. This Section responds to that requirement.

As per the 2017 American Community Survey’s 5 –Year Estimates, the Village of Burr Ridge currently has 217 affordable housing units and a total of 4,686 housing units. The Act requires that non-exempt municipalities set one of three goals for increasing the stock of affordable housing within its jurisdiction. The total number of housing units required for the Village of Burr Ridge to become exempt from the Illinois Affordable Housing Planning and Appeal Act varies depending on which of the three goals is pursued. Those goals and their applicability to the Village of Burr Ridge are discussed in subsequent Sections of this Plan. The following data is provided for purposes of providing a statement of the total number of housing units required to become exempt.

Goal Options of the Illinois Affordable Housing Planning and Appeal Act	Total Number of Housing Units for Burr Ridge To become Exempt:
<ul style="list-style-type: none"> ○ A minimum of 10% of all housing units within the community shall be affordable; or 	<ul style="list-style-type: none"> ○ 469 units
<ul style="list-style-type: none"> ○ A minimum of 15% of all new housing built in the community shall 	<ul style="list-style-type: none"> ○ Varies; based on 30 new units per year; 4.5 of those units would have to

be affordable; or	be affordable.
o A minimum 3% increase in the overall percentage of affordable housing units in the community.	o 141 units (currently at 4.6%)

Section 3:	Adoption of Goals
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It is the goal of this Plan to increase the number of affordable housing units in the Village of Burr Ridge by 3% by the 2020 Census. This goal requires the addition of 141 dwelling units defined as affordable by the Illinois Affordable Housing Planning and Appeal Act. The Village of Burr Ridge believes that this goal can be met by the policies outlined in this Plan.

Section 4:	Description of Plan for the Village of Burr Ridge
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The Village of Burr Ridge intends to expand the number of affordable housing units in the Village utilizing the following policies.

Section 4.A:	Identify Land Suitable for Multiple-Family Residential Uses with Density Bonuses for the Provision of Affordable Housing Units.
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The Village has identified three areas within the Village and within the Village’s planning jurisdiction that may be suitable for multiple-family residential development and redevelopment. Any land use change is subject to a review of the Village’s Comprehensive Plan and zoning reviews via established public hearing procedures. The development/redevelopment of these properties along with density bonuses for affordable housing should provide opportunities to increase the number of affordable housing units in the Village of Burr Ridge.

Identification of Land: For purposes of increasing the supply of affordable housing units in the Village of Burr Ridge, the Sub-Committee identifies the following properties as potential redevelopment areas:

Area 1: 15W460 North Frontage Road

There are 3 parcels within this area consisting of a combined 30 acres. The property is currently owned and occupied by two separate trucking companies. The 1999 Village of Burr Ridge Comprehensive Plan identifies the property for light industrial uses. Multiple-family residential use of these properties would represent a less intense and potentially more desirable land use than the existing trucking companies.

Area 2: 7000 North Frontage Road

This area is in the Village of Burr Ridge and is owned by the Illinois Tollway for staging for trucks and construction traffic for the I-294 widening project. It consists of approximately 8 acres of land. The 1999 Village of Burr Ridge Comprehensive Plan recommends light

industrial uses for the property. Multiple-family residential use of this property would represent a desirable use after the completion of the need for the I-294 project.

Density Bonuses: Density bonuses are recommended for the provision of affordable housing. The basic bonus calculation would allow an increase in gross density to accommodate affordable housing units. A maximum density increase of 10% is recommended. As an example, if 100 units could be constructed on a property without any bonus and in full compliance with the underlying zoning, one additional market rate unit could be built for each affordable unit up to 10% of the total number of permitted units; as follows:

Total No. of Units w/o Bonus	No. of Affordable Units	Density Bonus	Total No. of Units w/ Bonus
100	5	5	110

Certain parameters would be required for an affordable housing density bonus. Those parameters should include:

- There should be a maximum increase in the permitted density bonus such as 10%.
- Provisions such as title covenants or leasing restrictions must be established to ensure that the units remain affordable.
- The affordable housing units must be built in full compliance with all applicable building and life/safety codes of the Village of Burr Ridge.
- The affordable housing units must be consistent in size and quality with market rate units within the same development or subdivision.
- The affordable housing units must be physically integrated with and dispersed among the rest of the units within the same development or subdivision.

Section 4.B:	Affordable Housing Units as Accessory Units to Single-Family Homes
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The Village of Burr Ridge is characterized by large homes on relatively large lots. If care is taken on their location and design, it is believed that accessory dwelling units built within the confines of existing single-family homes could be integrated into the community without adversely impacting the character of Burr Ridge’s neighborhoods while meeting the spirit and letter of the Illinois Affordable Housing Planning and Appeal Act. Public review of such units is needed to limit the overall density of accessory units and to direct such units to larger homes on larger lots. Furthermore, it is believed that there would be demand for such units to accommodate extended family, caregivers, domestic staff, students, etc. The parameters of such a policy would include:

- Affordable accessory units would be classified as special uses in all single-family residential zoning districts.
- Only those accessory units meeting the definition of affordable by the Illinois Affordable Housing Planning and Appeal Act would be classified as a special use. No other accessory units would be permitted.

- A density limit would be established within a block or subdivision to ensure that the character of the particular block or subdivision is not changed by the number of accessory units.
- Provisions such as title covenants or leasing restrictions must be established to ensure that the units remain affordable.
- Accessory units would be required to be built in full compliance with all applicable building and life/safety codes of the Village of Burr Ridge.
- Exterior physical accommodations for accessory units would be required to be integrated into the architecture of the home to ensure that the single-family character of the home and area is not adversely impacted. For example, entrances and parking areas should not be readily identifiable as separate from those of the principal residence.
- It is the intent of this policy to maintain the low density characteristics of Burr Ridge neighborhoods and only allow accessory units in larger homes on larger lots.

Section 4.C:	Number of Affordable Housing Units Anticipated from Affordable Housing Plan
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It is anticipated that the above policies will generate at least 251 affordable housing units over the course of the next 2 years and would assist in the Village of Burr Ridge meeting its goal of increasing its affordable housing share by at least 3%. This calculation is based on the following.

Section 4.A – Density Bonuses: The property identified above for multiple-family residential could yield a total of 64 affordable housing units. This calculation is based on the following:

- A density of one unit per 3,000 square feet of land area;
- A total land area of 44.7 acres (1,947,132 square feet);
- A permitted density of 649 units (1,947,132 / 3,000);
- A 10% density bonus for affordable housing (64 units).

Section 4.B – Accessory Units: The classification of affordable accessory units in residential districts could yield a total of 187 affordable housing units. This calculation is based on the following:

- A total of 4,686 housing units in the Village of Burr Ridge;
- Allowance of 4% of units to contain affordable housing units (187 units);

In summary, it is estimated that these provisions would accommodate 251 affordable housing units in the Village of Burr Ridge which is sufficient to increase the total number of affordable housing units by more than 3% as required by the Illinois Affordable Housing Planning and Appeal Act.

Section 5:	Summary of Compliance with Illinois Affordable Housing Planning and Appeal Act
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The Affordable Housing Plan described herein is intended to meet the requirements of the Illinois Affordable Housing Planning and Appeal Act. The Plan meets the requirements for an affordable housing plan as outlined in the Act and by the Illinois Housing Development Authority in their letter to the Village dated January 15, 2019. In summary, those requirements and the Plan’s response to those requirements are as follows:

“- a statement of the total number of affordable housing units that are necessary to exempt the local government from the operation of this Act, as defined in Section 15 and Section 20;”

Section 2 herein lists the total number of affordable housing units required for the Village of Burr Ridge to become exempt from the Act. The total number varies depending on which goal is identified by the Village. The goal identified by the Village requires that Burr Ridge plan for a total of 358 affordable housing units; which is 141 more units that is currently available.

“- an identification of lands within the jurisdiction that are most appropriate for the construction of affordable housing and of existing structures most appropriate for conversion to, or rehabilitation for, affordable housing, including a consideration of lands and structures of developers who have expressed a commitment to provide affordable housing and lands and structures that publicly or semi-publicly owned;”

Sections 4.A and 4.B identify land appropriate for the construction of affordable housing. Those lands include three multi-acre properties that may be suitable for multiple-family housing with density bonuses for affordable units. Identified lands also include existing single-family homes that may accommodate affordable, accessory residential units. There are no developers that have approached the Village of Burr Ridge with interest in developing affordable housing and there are no public or semi-public lands or structures in the Village of Burr Ridge suitable for affordable housing.

“- incentives that local governments may provide for the purpose of attracting affordable housing to their jurisdiction; and”

Sections 4.A and 4.B describe incentives that are proposed by this Plan for attracting affordable housing to the Village of Burr Ridge. Those incentives include density bonuses for multiple-family residential and expansion of zoning rights via accessory units for single-family residential properties.

“- a goal of: a minimum of all new development or redevelopment within the local government that would be defined as affordable housing in this Act; or a minimum of a 3 percentage point increase in the overall percentage of affordable housing within its jurisdiction, as defined in Section 20 of this Act; or a minimum of a total of 10% of affordable housing within its jurisdiction.”

Section 3 identifies the goal of increasing the percentage of affordable housing units in the Village of Burr Ridge by 3%.

Section 6:	Conclusion
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Upon adoption by the Village of Burr Ridge Board of Trustees, the update to the Village of Burr Ridge Affordable Housing Plan will be submitted to the Illinois Housing and Development Authority in compliance with the Illinois Affordable Housing Planning and Appeal Act.



VILLAGE OF
BURR RIDGE
A VERY SPECIAL PLACE

8A

Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

7660 County Line Rd. • Burr Ridge, IL 60527
(630) 654-8181 • Fax (630) 654-8269 • www.burr-ridge.gov

March 18, 2019

Governor J.B. Pritzker
Office of the Governor
207 State House
Springfield, IL 62706

Re: Appreciation for Your Support of Public Health in Burr Ridge, Illinois

Dear Governor Pritzker:

On February 15, 2019, your office directed the Illinois Environmental Protection Agency to issue a seal order for the Sterigenics facility in Willowbrook, Illinois, effectively stopping the ongoing use of Ethylene Oxide at those locations. On behalf of the residents and the entire community of Burr Ridge, we extend our utmost gratitude for this action by you and your office. We also appreciate the ongoing efforts of the Illinois EPA and the Illinois Attorney General in their work relative to Ethylene Oxide at the Sterigenics facilities in Willowbrook.

As you are well aware, this issue has had a significant impact on our community. Your actions to stop further use of Ethylene Oxide has provided substantial relief to residents and to the entire community. However, we understand there is much more work to be done, and we look forward to working with your office and other state and local agencies to see that Sterigenics and Ethylene Oxide will not long threaten the public health of Illinois residents.

Thank you very much for your support of our community. If you or your office have any questions or would like further information regarding Burr Ridge's efforts in this regard, please contact Village Administrator Doug Pollock at (630) 654-8181, extension 2000 or by email at dpollock@burr-ridge.gov.

Sincerely,

Trustee Guy Franzese

Trustee Al Paveza

Trustee Anita Mital

Trustee Tony Schiappa

Trustee Zach Mottl

Trustee Joe Snyder

JDP:jat

- cc. Frank Trilla, Mayor, Village of Willowbrook
- Kathleen Weaver, Mayor, City of Darien
- Kwame Raoul, Illinois Attorney General
- Robert Berlin, Du Page County State's Attorney
- John J. Kim, Director, Illinois Environmental Protection Agency



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Karen J. Thomas
Village Clerk

J. Douglas Pollock
Village Administrator

March 15, 2019

Dr. Edward K. Nam, Ph.D.
Director, Air and Radiation Division
United States Environmental Protection Agency, Region V
77 W. Jackson Blvd., MS A-18J
Chicago, IL 60604

Re: Withdrawal of Request for Continued Air Monitoring Near Sterigenics International, Inc. in Willowbrook, IL

Dear Dr. Nam:

In a letter dated March 1, 2019, the Village of Burr Ridge requested that the United States Environmental Protection Agency extend air monitoring tests and analysis in Willowbrook, Illinois, in the vicinity of the Sterigenics facility.

Subsequently, it has come to our attention that additional testing was done by the Village of Willowbrook and by the US EPA. At this time, we feel that sufficient testing has been completed, and we withdraw our request of March 1, 2019.

Thank you for your consideration. You may contact me at 630-654-8181, extension 2000 or at dpollock@burr-ridge.gov.

Sincerely,

J. Douglas Pollock, AICP
Village Administrator

JDP:jat

cc. Frank Trilla, Mayor, Village of Willowbrook
Kathleen Weaver, Mayor, City of Darien
Village of Burr Ridge Board of Trustees

**PROCLAMATION
ARBOR DAY WEEK
APRIL 21 - APRIL 27, 2019**

WHEREAS, the Village of Burr Ridge is committed to preserving the beauty of the trees which are its hallmarks and, to this end, the Village each year invests its time and financial resources in a carefully planned program of tree care and tree planting; and

WHEREAS, the Village of Burr Ridge, because of its tremendous efforts, has been recognized for TWENTY-FIVE consecutive years as a TREE CITY USA by The Arbor Day Foundation; and

WHEREAS, trees can reduce the erosion of precious topsoil from wind and water, cut heating and cooling costs, moderate the global temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees in our Village increase property values and enhance the economic vitality of business areas; and

WHEREAS, it is the intention of the Village to continue to promote citizen awareness of tree preservation and reforestation efforts which enhance the beauty of the Village and the quality of our environment;

NOW, THEREFORE, the Village of Burr Ridge, Cook and DuPage Counties, Illinois, does hereby proclaim Sunday, April 21, through Saturday, April 27, 2019, as its official week of observance of Arbor Day. On Friday, April 26, 2019, the Village will hold a ceremony honoring the life and contributions of our beloved former employee and Village Arborist Gary Gatlin and plant a gingko tree at Village Hall. The Village of Burr Ridge urges its residents and businesses to support our efforts in protecting the trees we enjoy and to plant trees which will be valued by generations to come.

IN WITNESS WHEREOF, I have set my hand this 8th day of April, 2019.

Mayor

ATTEST:

Village Clerk

3. | UNDERSTANDING AND APPROACH

This proposed **Project Approach** for the Assessment for the Village of Burr Ridge Public Works Department is based on the information we know about your specific needs, as well as our professional experience in this project type. While it is guided by the experience we have gained from previous projects similar to yours, each project is unique, and we must make sure that we are providing the appropriate scope of work that is required for your project. Therefore, if our team is selected, the first step in our process is to meet with the Public Works Department to review the proposed **Scope of Services**. By doing so, we can adjust the allocation of time and provide the services that correspond to the unique needs of the Village of Burr Ridge.

To properly assess the needs and analyze the potential options for the public works department, we will utilize our experience on similar projects in order to provide design options that address the needs of the public works department today, and allow for future expansion as the needs increase. Public Works facilities must be able to transition as service requirements change in the future. The key is flexibility, and to design spaces that can grow and change as the needs of the public works department do.

We have described our recommended **Project Approach** by phase in the following pages. It is essential that we review the scope of work and adjust it to meet the village's needs before finalizing the scope, but we feel that this should give the village a clear understanding of the services we plan to provide.

PHASE 1 – DATA GATHERING AND SPACE NEEDS ANALYSIS

Estimated Time Frame: 2 weeks



TASK 1 - Review of Owner's Project Information

- Assemble and review any and all available information, including existing drawings.
- Design team will have a full understanding of the existing public works buildings on the two sites prior to meeting with the staff.

TASK 2 - Kick-Off and Goal Setting Meeting

- Lead a kick-off meeting with the appropriate public works department stakeholders to determine project goals.
- This meeting will guide the project in all phases, from assessment to options to cost estimating.
- Check back at intervals throughout the project to make sure decisions comply with goals established at the beginning of the project.

3. | UNDERSTANDING AND APPROACH



TASK 3 - Meeting with Public Works Staff and Nanophase Technologies Corporation

- Meet with all public works department facility users to gather input from all stakeholders and elicit individual perspectives of problems or deficiencies in the existing facility requiring improvements.
- Address the past, current, and expected future operational and facility needs.
- Discuss the desirable adjacencies between the divisions in the public works department.
- Meet with representatives from Nanophase Technologies to discuss operating constraints of their company.
- Provide recommendations from our experience to determine the adjacency requirements.
- Address existing space inadequacies, issues with functionality, site access and parking, security, and all related concerns with the way the current buildings and sites function.

TASK 4 - Space Needs Assessment

- Review current and develop proposed future staffing requirements.
- Review current vehicle inventory and develop proposed future vehicle inventory based on projected additional vehicles or equipment.
- Based on industry standards and past experience, develop a list of typical spaces and rooms needed for the public works facility.
- Develop a detailed space needs assessment that compares current spaces with proposed required or needed spaces. This document will tabulate current and needed total facility size in order to identify shortcomings in existing space.
- Space needs assessment will provide a total square footage need for today and based on a 20-year projection.

PHASE 2 – SITE ASSESSMENT

Estimated Time Frame: 2 weeks

TASK 1 - Existing Site Assessment

- Evaluate the site in terms of current work spaces and flow on the site, location of salt dome, material storage needs, and potential relocation of the fueling station.
- Study personnel, visitor and public works vehicle parking needs and site circulation requirements.
- Evaluate constraints of the adjacent floodway, floodplain, and wetlands.

TASK 2 – Site Improvement Options

- Develop conceptual options to improve on parking and circulation.
- Analyze existing site to determine best location for potential additions or a new building.

3. | UNDERSTANDING AND APPROACH



PHASE 3 – CONCEPTUAL DESIGN

Estimated Time Frame: 2 weeks

TASK 1 – Collaborative Design Work Session

- After we have completed the tasks described above, we have enough information to begin the conceptual design process.
- The key feature of our design philosophy is our Collaborative Design Approach. This is a method where the entire design team comes together with the users, and as a team, various options are established.
- We will use the information and input gathered during the previous phases to develop one (1) option for the site and building at the 451 Commerce Street site, prior to our meeting.
- We will develop this option in both physical models, i.e. “building block” format, as well as electronic format.
- We will start the Collaborative Design Work Session with a presentation of our first ideas to the group. We will make this an interactive session where all members of the group have the opportunity to manipulate these building blocks on a site plan to work through different ideas.
- This collaborative effort allows the participants the ability to be part of the design process, and to see their options develop in “real time.” At the end of the work session, we will have two (2) options that we will develop further. The conceptual design options developed will be digitally photographed at the meeting and saved for record and reference as we move forward with design options.

TASK 2 – Conceptual Design Options

- Based on input from the staff, we will develop the two (2) conceptual design options, based on the results of the collaborative design work session.
- Options will be for renovations to the existing buildings, additions to the existing buildings, or a new standalone building.
- Each option will include building locations and layout, parking, driveways, circulation, materials storage areas, fueling island, and any other components as needed.
- Sustainable, i.e. “green” building design elements will be discussed with staff during this phase.

TASK 3 – Conceptual Design Presentation to Staff

- We will present the conceptual design options developed to the staff and stakeholders so that they can review the pros and cons of each option.
- The goal is to have direction and approval from public works staff on a preferred option by the end of this meeting.
- Any refinements needed because of this meeting will be made and the final option will be resubmitted to the staff.

3. | UNDERSTANDING AND APPROACH



TASK 4 – Cost Estimates

- Conceptual design cost estimates will be provided for each option at today's costs as well as over a five-year phase, considering inflation.
- Conceptual design cost estimates will set the budget for each option and allow the village to program funding for options for the future years.
- This estimate will include the following components:

Construction costs anticipated by square foot

Furnishings

Professional fees

Geotechnical surveys and reports

Testing services

Design contingency

Construction contingency

General contractor's general conditions, overhead, profit and insurance

PHASE 4 – FINAL REPORT

Estimated Time Frame: 2 weeks

TASK 1 - Review Preliminary Concepts and Costs with Staff

- Create an assessment report that compiles all work to date into one concise document.
- Report will include meeting minutes from all meetings, conceptual design plans, cost estimates, and recommendations for the final design solution options for the public works facility.
- Draft version will be submitted to the public works department for review comments by May 13, 2019.
- Any needed modifications to the draft report will be completed.

TASK 2 – Presentation to the Village

- A presentation will be made to the Village Board at a regularly scheduled board meeting, tentatively scheduled for May 28, 2019.
- Any refinements needed to the final report will be made based on Village Board input, and the final report will be completed by June 28, 2019.



Spring 2019 Tree Species Order

Spring Grove Nursery

- Betula Nigra (River Birch) - 5
- Celtis Occidentalis (Common Hackberry) - 5
- Platanus X Acerifolia 'Morton Circle' (Exclamation! London Planetree) - 5
- Taxodium Distichum (Bald Cypress) - 5
- Ulmus Americana 'Princeton' (Princeton Elm) - 5

Hinsdale Nursery

- Quercus rubra (Red Oak) - 5
- Quercus bicolor (Swamp White Oak) - 5
- Carpinus caroliniana (American Hornbeam) - 5
- Gymnocladus dioicus (Kentucky Coffeetree) - 5

Doty Nurseries

- Metasequoia Glyptostroboides (Dawn Redwood) – 5
- Liriodendron Tulipifera (Tulip Tree) – 5
- Ulmus 'Morton Glossy' (Triumph Elm) – 5
- Iquidambar Styrciflua 'Worplsedon' (Worplsedon Sweet Gum) – 5
- Populus Tremuloides 'JFS-Column' (Mountain Sentinel Quaking Aspen) - 5

8G



535 East South Frontage Road, Bolingbrook, IL 60440



Date: March 25, 2019

To: Village of Burr Ridge
451 Commerce St
Burr Ridge IL, 60527
John Wernimont

Dear John,

JX Peterbilt - is pleased to present a price quotation for (1) New 2020 Peterbilt Model 348 cab and chassis with the enclosed specifications.

Peterbilt Cab & Chassis
All as per attached specifications

2020 Peterbilt 348 TANDEM with enclose specifications	\$100,283.94
Doc Fees/Title Fees/Floorplan	Included
Heated Windshield	\$ 750.00
Total	\$101,033.94

****Quote valid for 30 days****

Options:

Warranty 5yr/100k engine and aftertreatment : \$2,290.00

Spare tire (x2) 315/80R22.5 20 ply and steel wheel : \$2,220.00

Sincerely,

Tor Michael William Larkin | Sales Executive
JX Enterprises, Inc
Office: 630-970-2700 Ext 3434 | Cell: 224-200-2483
tlarkin@jxe.com | **Your Partner for the Long Haul**

535 E. South Frontage Rd, Bolingbrook, IL 60440
Business 708-889-4686 Fax 708-889-4670

Visit us at
www.JXE.com



Monroe Truck Equipment
 1051 W 7th St
 Monroe, WI 53566
 Ph./Fax: 608-329-8176/608-329-8521
 www.MonroeTruck.com



Awarded Contract
 #080114-MTE



QUOTATION
9MJS000088

Job Order #:
Quote Date: 2/28/2019
Quote valid until: 4/30/2019
Terms: NET 30
Salesperson: MARKEL, TOM (MUNI)
Quoted by: Mike Sutter
Email: msutter@monroetruck.com

Customer: BURR RIDGE, VILLAGE OF **Contact:** _____ **Dealer Code:** _____
7660 S. COUNTY LINE ROAD **Phone:** 630-323-4733 **Fax:** 630-323-4798 **Sourcewell Member #:** 116432
BURR RIDGE, IL 60527 **Email:** _____ **P.O. Number:** _____

Re-Assign (Required for all pool units): Fleet Retail
MSO/MCO (ONLY check if legally required): MSO MCO

Accepted by: _____ **Date:** _____
Customer must fill out all information above before the order can be processed.

Chassis Information

Year: 2020	Make: PETERBILT	Model: 348	Chassis Color:	Cab Type:
Single/Dual: DRW	CA:	CT: 130.0	Wheelbase:	Engine: DIESEL
			F.O. Number #:	Vin:

Comments: CT MUST BE REVIEWED BEFORE LINE SET

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
SOURCE WELL 9TRR000706	
15' CRYSTEEL HEAVY DUTY STAINLESS STEEL DUMP BODY STANDARD EQUIPMENT: - 10-13 YD - 66" HIGH FRONT - IL STYLE STAINLESS STEEL CABSHIELD - 40" SIDES - 48" REAR HEIGHT - 7 GAUGE STAINLESS STEEL FRONT SIDES AND ENDS - 36" TAILGATE WITH FULL RIBBED DOUBLE WALLED BRACING - 1/4" AR450 (180000 PSI TENSILE; 145000 PSI YIELD) FLOOR WITH WESTERN UNDERSTRUCTURE (CROSSMEMBERLESS) - AIR TAILGATE RELEASE - STAINLESS STEEL TAILGATE LINKAGE ABOVE AND BELOW FLOOR - TREAD GRIP WALK RAILS - BOTH SIDES - RECESSED STOP/TURN/ TAIL AND BACKUP LIGHTS WITH SEALED WIRING HARNESS AND JUNCTION BOX - (2) STAINLESS STEEL SPRING LOADED SHOVEL HOLDERS- ONE EACH SIDE - GRAB HANDLE IN CORRESPONDENCE OF LADDER - 3-RUNG PULL-OUT FOLD-DOWN LADDER ASSEMBLY - DRIVERS SIDE - REFLECTIVE TAPE ACROSS THE BACK OF THE CAB AND SIDES OF BODY - AMBER REFLECTIVE TAPE DOWN THE SIDES OF BODY AND RED/WHITE AROUND THE PERIMETER OF THE TAILGATE - AMBER ALONG SIDES, RED AND WHITE ACROSS TAILGATE - DC 3200 ELECTRIC DUMP BODY VIBRATOR - ONE SET OF FRAME MOUNTED RUBBER FLAPS MOUNTED IN FRONT OF THE TANDEM DRIVES WITH STAY-PU BRACKETS - INSTALLED - RUBBER FLAPS BODY MOUNTED BEHIND THE TANDEM DRIVES - BODY TO BE BARE STAINLESS STEEL - INSTALLED	
SPILL SHIELD: 12" X 96" X 7 GA., MILD STEEL - WET SPRAYED BLACK - BOLT ON ACROSS THE REAR UNDER TAILGATE - WILL UTILIZE THE SPREADER MOUNTING BASKETS ON THE SIDE OF THE DUMP BODY AS WELL	

TRUNNEN MOUNT TELESCOPIC FRONT MOUNT HOIST TO INCLUDE:

Description

- MAILHOT CS140-6.5-4DA DOUBLE ACTING CYLINDER
- BODY UP LIGHT WITH WHIP STYLE SWITCH
- DUAL BODY PROPS
- GREASABLE REAR HINGE ASSEMBLY WITH REMOVABLE PIN
- SELF ADJUSTING BACK UP ARLAM
- INSTALLED

REAR PINTLE PLATE TO INCLUDE THE FOLLWOING"

- 1" PLATE WITH HEAVY DUTY KEYHOLE PLATES
- 50 TON PINTLE HOOK
- 7-WAY RV FLAT STYLE TRAILER PLUG - SAME AS PREVIOUS TRUCK

*** ASK US ABOUT CRYSTEEL MANUFACTURING'S ***
5 YEAR CUSTOMER SATISFACTION PLEDGE

MTE 18X18X24 ALUMINUM UNDERBODY TOOL BOX W/ 3 POINT LATCH

- HEAVY DUTY FRAME MOUNTED BRACKETS
- MOUNTED ON THE PASSENGER SIDE
- INSTALLED

PLOW HITCH - MC7090 QUICK HITCH

- SIDE PLATES
- FOLD FLAT LIFT ARM WITH 4 X 10 DOUBLE ACTING LIFT CYLINDER
- ABL PLOW LIGHTS MOUNTED ON O.E.M. FENDER MIRROR BRACKETS

(REQUIRES MINIMUM OF 18" FRONT FRAME EXTENSION)

MONROE TORSION TRIP EDGE "J" STYLE POLY REVERSIBLE PLOW

- 45" HIGH X 11' LENGTH
- 3/8" UHMW POLYMER MOLDBOARD WITH INTEGRAL SHIELD
- (10) 1/2" ONE-PIECE FLAME CUT RIBS
- 2" X 3" X 3/8" TOP ANGLE - 4" X 4" X 3/4" BOTTOM ANGLE
- (6) ADJUSTABLE 3/4" TORSION TRIP SPRING ASSEMBLIES FOR A TWO-SECTION TRIP
- 5/8" X 8" ONE-PIECE TOP PUNCH CUTTING EDGE
- 3-1/2" X 3-1/2" X 1/2" SEMI-CIRCLE
- (2) 3" X 10" DOUBLE ACTING REVERSE CYLINDERS WITH CUSHION VALVE
- * MAILBOX TRIM ON RIGHT HAND SIDE
- * 36" FLUORESCENT MARKERS
- * HEAVY DUTY 5" TUBULAR PUSH FRAME WITH TWO CHAIN PICK
- * ONE-PIECE TRIP WITH SOLID SPRING BAR AND SQUARE SPRINGS
- * SCREW ADJUSTABLE PARKING JACK
- * 12" RUBBER SNOW DEFLECTOR
- * QUICK HITCH RECEIVER
- MOLDBOARD AND PUSHFRAME TO BE 100% CONTINUOUSLY WELDED
- MOLDBOARD ORANGE POLY
- PUSH FRAME POWDER COATED BLACK
- INSTALLED

MONROE UNDER-TAILGATE, DIRECT DRIVE SPREADER (MS966-OW/DD-DD) W/ SPEED SENSOR

- 201 STAINLESS STEEL
- 6" DIA. AUGER W/ ONE-WAY FLIGHTING FOR LEFT OR RIGHT DISCHARGE
- INTERNAL SPEED SENSOR FOR CLOSE LOOP GROUND SPEED OPERATION
- 7 GA., 96" TROUGH W/ 1/4" END PLATES
- ONE-PIECE, REMOVABLE & HINGED, COMBINATION COVER & REAR PANEL
- HEAVY-DUTY, STEEL ROD, CAPTIVE LATCHES
- QUICK DETACH MOUNTING BRACKETS
- STAINLESS STEEL SPINNER ASSEMBLY WITH POLY DISC AND SEAL SAVER MOTOR KIT.
- SPINNER ASSEMBLY SELF LEVELING WITH OUT SABILIZER RODS
- TAILGATE SHIELDS
- INSTALLED

ELECTRIC HYDRAULICS PACKAGE

STANDARD EQUIPMENT:

- HOT SHIFT PTO - 3000 SERIES ALLISON TRANSMISSION
- TXV92 SERIES TRANSMISSION MOUNTED LOAD SENSE PUMP
- D/A HOIST W/500 PSI DOWNSIDE RELIEF, 40GPM
- D/A PLOW, 20 GPM
- D/A PLOW ANGLE, 20 GPM

Description

- AUGER 14GPM
- SPINNER 7 GPM
- 30 GALLON CAPACITY STAINLESS HYDRAULIC RESERVOIR WITH INTERNAL FILTER
ALL MOUNTED ON THE DRIVERS SIDE FRAME RAIL BEHIND THE VALVE ENCLOSURE
- FILLER/BREATHER CAP, LEVEL/TEMP SIGHT GLASS, 3/4" MAGNETIC PLUG,
- 60 P.S.I. CONDITION INDICATOR
- STAINLESS ENCLOSURE WITH WEATHER TIGHT COVER
- HYDRAULIC ENCLOSURE WILL BE MOUNTED ON FRAME RAIL - DRIVERS SIDE
BEHIND THE CAB AND IN FRONT OF THE OIL RESERVIOR
- FORCE ULTRA 6100 TWIN STICK GEN 5 CONTROLS MOUNTED
WITH FLOOR MOUNT STAND
- BACK UP CAMERA UTILIZING FORCE 6100 MONITOR
- CAMERA WASH SYSTEM - PUMP AND RESERVOIR
- INSTALLED

Amount

LIGHTS - WHELEN

- 72" JUSTICE LED LIGHT BAR MOUNTED ON ROOF
- REAR BODY LED STROBES MOUNTED IN CORNER POST
- LED S/T/T MOUNTED IN REAR POST, PINTLE PLATE AND ON TOP OF CAB SHIELD
- LED BACK UP LIGHT MOUNTED IN REAR CORNER POST
- 2 L.E.D SPREADER LIGHTS MOUNTED AT REAR
- 2 AMBER AND 1 CLEAR STROBE INSTALLED OUTSIDE THE CORNER POST ON EACH SIDE
WITH STAINLESS BOX
- 2-YEAR WARRANTY
- MTE L.E.D. 2000 LUMMEN WORK LIGHT FOR SPINNER
- INPOWER 6-BANK SWITCH PANEL AND LEGENDS
- INSTALLED

Quote Total: \$95,435.00

Additional Options:

Description

STAINLESS STEEL SPILL TRAY IN LIEU OF THE
MILD STEEL, ADD

**Amount
\$243.00**

**Add to quote?
Yes / No**

Notes:

- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- ◆ State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- ◆ Restocking fees may be applicable for cancelled orders.
- ◆ MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

CALL FOR BIDS

2019-07

BID DOCUMENTS AND SPECIFICATIONS

CRACK SEALING AND SEAL COATING SERVICES

FOR THE LOCAL PUBLIC AGENCIES OF:

BURR RIDGE, DARIEN, DOWNERS GROVE, DUPAGE COUNTY, ELMHURST,
LOMBARD, VILLA PARK, WEST CHICAGO, WHEATON, AND WOODRIDGE



VILLAGE OF WOODRIDGE
PUBLIC WORKS DEPARTMENT
ONE PLAZA DRIVE
WOODRIDGE, IL 60517
(630) 719-4753

PROJECT FILE NAME: CRACK SEALING AND SEAL COATING SERVICES

PROJECT NO.: 2019-07

YEAR 1

DATE: 3/21/2019
TIME: 10:00 A.M.
TABULATED BY: BWT

NO	ITEM	QUAN	UNIT	Denler, Inc. 19148 S. 104th Avenue Mokena, IL 60448		SKC Construction, Inc. PO Box 503 West Dundee, IL 60118		Average Unit Price	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A	Crack Sealing Asphalt Pavement	444,270	LB	\$1.19	\$528,681.30	\$1.27	\$564,222.90	\$1.23	\$546,452.10
B	Crack and Joint Sealing PCC Pavement	3,500	LB	\$2.40	\$8,400.00	\$2.00	\$7,000.00	\$2.20	\$7,700.00
C	Fiber-Asphalt Crack Sealing Asphalt Pavement	162,880	LB	\$1.18	\$192,198.40	\$1.17	\$190,569.60	\$1.18	\$191,384.00
D	Seal Coat Bike Path	0	SY	\$0.72	\$0.00	\$0.90	\$0.00	\$0.81	\$0.00
E	Seal Coat Parking Lot	7,648	SY	\$0.93	\$7,112.64	\$0.87	\$6,653.76	\$0.90	\$6,883.20
F	Parking Lot Paint Pavement Marking - Line 4"	1,996	FT	\$0.22	\$439.12	\$0.25	\$499.00	\$0.24	\$469.06
G	Parking Lot Paint Pavement Marking - Letters & Symbols	100	SF	\$3.65	\$365.00	\$3.00	\$300.00	\$3.33	\$332.50
H	Traffic Control and Protection - DuPage County	1	LSUM	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$750.00	\$750.00
TOTAL BID		AS READ:			\$738,196.46		\$769,745.26		
		AS CORRECTED:			\$738,196.46		\$769,745.26		\$753,970.86

PROJECT FILE NAME: CRACK SEALING AND SEAL COATING SERVICES

PROJECT NO.: 2019-07

YEAR 2

DATE: 3/21/2019
TIME: 10:00 A.M.
TABULATED BY: BWT

NO	ITEM	QUAN	UNIT	Denler, Inc. 19148 S. 104th Avenue Mokena, IL 60448		SKC Construction, Inc. PO Box 503 West Dundee, IL 60118		Average Unit Price	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A	Crack Sealing Asphalt Pavement	398,100	LB	\$1.24	\$493,644.00	\$1.35	\$537,435.00	\$1.30	\$515,539.50
B	Crack and Joint Sealing PCC Pavement	22,657	LB	\$2.47	\$55,962.79	\$1.75	\$39,649.75	\$2.11	\$47,806.27
C	Fiber-Asphalt Crack Sealing Asphalt Pavement	185,880	LB	\$1.22	\$226,773.60	\$1.25	\$232,350.00	\$1.24	\$229,561.80
D	Seal Coat Bike Path	15,100	SY	\$0.67	\$10,117.00	\$0.92	\$13,892.00	\$0.80	\$12,004.50
E	Seal Coat Parking Lot	284,012	SY	\$0.72	\$204,488.64	\$0.90	\$255,610.80	\$0.81	\$230,049.72
F	Parking Lot Paint Pavement Marking - Line 4"	10,636	FT	\$0.24	\$2,552.64	\$0.27	\$2,871.72	\$0.26	\$2,712.18
G	Parking Lot Paint Pavement Marking - Letters & Symbols	500	SF	\$3.80	\$1,900.00	\$3.00	\$1,500.00	\$3.40	\$1,700.00
H	Traffic Control and Protection - DuPage County	1	LSUM	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$750.00	\$750.00
TOTAL BID		AS READ:			\$996,438.67		\$1,083,809.27		\$1,040,123.97
		AS CORRECTED:			\$996,438.67		\$1,083,809.27		\$1,040,123.97

PROJECT FILE NAME: CRACK SEALING AND SEAL COATING SERVICES

PROJECT NO.: 2019-07

YEAR 3

DATE: 3/21/2019
TIME: 10:00 A.M.
TABULATED BY: BWT

NO	ITEM	QUAN	UNIT	Denler, Inc. 19148 S. 104th Avenue Mokena, IL 60448		SKC Construction, Inc. PO Box 503 West Dundee, IL 60118		Average Unit Price	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A	Crack Sealing Asphalt Pavement	430,670	LB	\$1.30	\$559,871.00	\$1.39	\$598,631.30	\$1.35	\$579,251.15
B	Crack and Joint Sealing PCC Pavement	3,500	LB	\$2.55	\$8,925.00	\$2.00	\$7,000.00	\$2.28	\$7,962.50
C	Fiber-Asphalt Crack Sealing Asphalt Pavement	161,880	LB	\$1.32	\$213,681.60	\$1.35	\$218,538.00	\$1.34	\$216,109.80
D	Seal Coat Bike Path	12,500	SY	\$0.72	\$9,000.00	\$0.95	\$11,875.00	\$0.84	\$10,437.50
E	Seal Coat Parking Lot	21,100	SY	\$0.70	\$14,770.00	\$0.94	\$19,834.00	\$0.82	\$17,302.00
F	Parking Lot Paint Pavement Marking - Line 4"	3,396	FT	\$0.26	\$882.96	\$0.29	\$984.84	\$0.28	\$933.90
G	Parking Lot Paint Pavement Marking - Letters & Symbols	200	SF	\$3.95	\$790.00	\$3.00	\$600.00	\$3.48	\$695.00
H	Traffic Control and Protection - DuPage County	1	LSUM	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
TOTAL BID		AS READ:			\$809,420.56		\$857,963.14		\$833,691.85
		AS CORRECTED:			\$809,420.56		\$857,963.14		\$833,691.85

**AN AGREEMENT REGULATING VIDEO SURVEILLANCE CAMERAS
(Devon Ridge Subdivision)**

THIS AGREEMENT is made and entered into by and between the Village of Burr Ridge (hereinafter “VILLAGE”), an Illinois municipal corporation, and the Devon Ridge Homeowners Association (hereinafter “ASSOCIATION”), by and through their respective duly authorized agents and/or representatives, relative to the public streets and open, visible property area comprising the entrance area to Devon Ridge Subdivision in the VILLAGE (hereinafter “AGREEMENT”).

WITNESSETH:

WHEREAS, Article VII, Section 10(a) of the Illinois Constitution, and applicable law, authorizes a municipality to contract or otherwise associate with individuals, associations, and corporations in any manner not prohibited; and

WHEREAS, the VILLAGE has received a written request for such an agreement from the ASSOCIATION, which represents a subdivision of homes located in Burr Ridge, Illinois at 91st St. and Devon Ridge Dr., commonly referred to as Devon Ridge Subdivision; and

WHEREAS, the President and the Board of Trustees of the VILLAGE find it is in the best interests of the community, and in furtherance of the health, safety, and welfare of the residents of the ASSOCIATION, to cooperate with the ASSOCIATION in the installation and use of surveillance cameras at the entrance to the Subdivision; and

WHEREAS, the ASSOCIATION seeks to cooperate with the VILLAGE and wants to allow the VILLAGE and its Police Department to install and have access to the data from video surveillance cameras for security and investigative purposes.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the parties’ mutual understandings, promises, covenants, and agreements as set forth below, the parties hereby agree and covenant as follows:

1. *Purpose.* This Agreement is intended to provide for the installation, maintenance and operation of surveillance cameras at the entrance of the Devon Ridge Subdivision of Burr Ridge (“SUBDIVISION”). The ASSOCIATION has asked the VILLAGE to use surveillance cameras at the entrance to the SUBDIVISION at 91th St. and Devon Ridge Dr. to enhance security for the area. The ASSOCIATION hereby agrees to the installation and use of such surveillance cameras, and agrees to allow the Police Department of the VILLAGE access to any and all information from the camera feeds. It is expressly understood that the Police

Department will not provide any live surveillance, but will passively monitor the camera data, with the intention of utilizing the data when needed or relevant to an investigation.

2. *Work To Be Performed.* The Village agrees to extend its wireless network to 91th St. and Devon Ridge Dr. The Village will install 4 cameras, said installation to be in the landscaping bed at the entrance to the subdivision, as depicted on Exhibit A-1. Installation of the cameras will be completed on or before May 8, 2019. The camera feeds/data will be recorded and stored on VILLAGE servers.
3. The VILLAGE will purchase the equipment and services outlined in the Video Surveillance System Proposal conditioned on reimbursement to the Village by the Association as provided hereinafter below. The cameras and equipment used will be Bosch, generally described on Exhibit A-2 (“Equipment”). It has been represented to the parties by Bosch that this equipment carries a 3 year warranty and has an average life span of 10 years. The VILLAGE agrees to maintain the equipment in good working condition for the term of this AGREEMENT. If the equipment becomes non-functional (meaning it becomes inoperable, it is vandalized, or it is damaged through an act of God, or the ASSOCIATION desires upgrades or replacement of the equipment, it shall be at the sole expense of the ASSOCIATION.
4. *Costs.* The VILLAGE will arrange for the installation of these four cameras at the entrances to the SUBDIVISION at 91th St. and Devon Ridge Dr. The ASSOCIATION agrees to pay the VILLAGE half of the cost of the cameras and installation, in the amount of \$7,234 upon the execution of this Agreement. The ASSOCIATION agrees to pay the remaining cost of an additional \$7,233 to the VILLAGE upon the completion of the installation of the four cameras. The ASSOCIATION shall at all times, upon receipt of an invoice, be required to reimburse the VILLAGE for the full amount of any and all costs and expenses required by this Agreement as detailed in Exhibit A-2 Equipment.
5. *Administration.* There will be no live monitoring or surveillance by the VILLAGE using these cameras. The ASSOCIATION agrees that the VILLAGE will have unlimited access to the camera images and data, as may be determined necessary by the VILLAGE, in the VILLAGE’s sole discretion.
6. *Compliance With Laws.* The cameras and information from these cameras shall be operated and used at all times in compliance with all applicable laws and regulations.

These cameras are not intended for use for any individual, private or commercial purpose, nor are they intended to be used for any purpose which would constitute an invasion of any protected personal privacy interest nor to interfere with any person's reasonable expectation of personal privacy. The cameras shall be used in such a manner as to minimize or eliminate the capturing of any images or information inside any residence or private areas in the SUBDIVISION. Under no circumstances shall the information from the cameras be used in violation of any law or right of any person or persons. The VILLAGE reserves the unfettered right to determine when any particular use of certain information from the cameras may be in violation of any law or right of any person, persons or group and to take appropriate steps to properly address any such potential violation.

7. *Record-keeping.* The VILLAGE agrees to maintain the camera feeds/data on its server(s) for a period of 30 days or as may otherwise be required by law. The parties understand and agree that if such information and data is maintained by the VILLAGE, it may be subject to public release, if required by law. The VILLAGE shall have the discretion to determine if such information, records or data are required to be released under any applicable law. Information and communication regarding this Agreement and its implementation shall be between the President of the ASSOCIATION or his/her designated representative in cooperation with the VILLAGE Police Chief or his/her designated representative.
8. *Liability.* The VILLAGE, its Police Department or any of its staff or consultants shall have the right, but no legal duty, to monitor, analyze or otherwise review the camera feeds/data from these surveillance cameras, as needed in furtherance of the work of the Police Department. The VILLAGE agrees in good faith to operate the cameras in good working order but shall assume no liability or responsibility for any improper or negligent installation, positioning, temporary malfunction or inoperability, maintenance or monitoring of the cameras, or the information generated therefrom.
9. *Assumption of Risk.* The ASSOCIATION hereby acknowledges that there are liability risks and issues which may arise due to surveillance activities hereunder, and the ASSOCIATION agrees to assume, and does hereby assume, the full risk of any claims, including possible legal claims for damages, which the ASSOCIATION may experience or sustain as a result of entering into this AGREEMENT. The ASSOCIATION acknowledges that any such claims, which the ASSOCIATION may, or does, sustain as a

result of entering into this AGREEMENT will not be covered by any insurance policy of which the VILLAGE is an insured.

10. *Waiver and Release of Claims.* The ASSOCIATION agrees to waive and relinquish, and hereby waives and relinquishes, all claims that the ASSOCIATION may have, or which may arise, against, involving or related to the VILLAGE stemming from, involving or related to this AGREEMENT and the video surveillance hereunder. The ASSOCIATION fully releases and discharges the VILLAGE from any and all claims for injuries, damages or violations of any rights of any kind, which the ASSOCIATION may have or which may accrue in the future, stemming from, involving or related to this AGREEMENT and the video surveillance hereunder.
11. *Term.* This AGREEMENT shall be for a term of ten (10) years. Either party may elect to terminate this AGREEMENT by providing thirty (30) days' written notice to the other provided however, that the responsibility for costs and reimbursement as set forth in paragraph 4 hereof shall remain that of the ASSOCIATION, and that the ASSOCIATION shall remain responsible for payment and/or reimbursement of any costs incurred by the VILLAGE for the purchase of the cameras and installation, as shall be due and owing at such time as the ASSOCIATION may elect to terminate the AGREEMENT pursuant to this paragraph 11.
12. *Notice.* Whenever notice is required to be sent to the VILLAGE, it shall be addressed as follows:

Village Clerk
Village of Burr Ridge
7660 S. County Line Rd.
Burr Ridge, IL 60527

with a copy to:

Police Chief
Burr Ridge Police Department
7660 S. County Line Rd.
Burr Ridge, IL 60527

and whenever notice is required to be sent to the ASSOCIATION, it shall be addressed as follows:

Devon Ridge Home Owners Association
Juan Valenzuela
159 Circle Ridge Dr.
Burr Ridge, IL

The ASSOCIATION shall be responsible for advising the VILLAGE in writing of any change in the above contact information. All notices shall be sent by personal delivery or certified mail, return receipt requested, and shall be deemed given as of the date of the personal delivery or, if given by certified mail, three (3) days from the date of mailing.

13. *Authority to Execute.* The ASSOCIATION hereby warrants and covenants that it has the full power and authority to enter into this AGREEMENT with the VILLAGE and with the execution of this AGREEMENT will provide the VILLAGE with satisfactory proof of the current legal status of the ASSOCIATION, as well as the authority of the undersigned to act on behalf of the ASSOCIATION and make the commitments set forth herein, including a written copy of a motion or resolution adopted by its Board of Directors regarding such authority. Any changes in the status of the ASSOCIATION, its authority or its legal structure shall be reported immediately to the VILLAGE.
14. *Entire Understanding.* This Agreement constitutes the entire understanding between the VILLAGE and the ASSOCIATION with respect to the subject matter contained herein and supersedes any and all prior understandings and/or agreements between the parties, whether written, oral, or otherwise. Any and all representations, agreements, promises, and/or understandings not expressly set forth herein are hereby null, void, and of no legal effect.
15. *Amendments.* This Agreement may be modified or amended only by the mutual consent of the parties. Any modification or amendment of this Agreement must be in writing, signed by the parties, and duly executed. Any attempt to modify or amend this Agreement that fails to conform to the aforementioned requirements shall be null, void, and of no legal effect.
16. *Counterparts.* This Agreement may be executed in any number of counterparts, with each counterpart deemed to be an original. This Agreement shall be effective on the last date executed by the parties below.
17. *Severability.* The terms, conditions, and provisions of this Agreement shall be severable, and if any terms, condition, or provision is found to be unenforceable for any reason whatsoever, the remaining terms, conditions, and provisions shall remain in full force and effect.
18. *Illinois Law.* This Agreement is entered into under, and shall be governed for all purposes by, the laws of the State of Illinois.

IN WITNESS WHEREOF, the VILLAGE, pursuant to authority granted by its Board of Trustees, has caused this Agreement to be executed by its President and attested by its Clerk, and the ASSOCIATION, pursuant to the authority duly granted by the adoption of a [Motion/ Resolution] by its Board of Directors, has caused this instrument to be signed by its President and attested by its Secretary.

VILLAGE OF BURR RIDGE

DEVON RIDGE HOMEOWNERS ASSOCIATION

By: _____
Village President

By: 4/1/17
[Signature] 157 Circle Ridge Dr.
President

ATTEST:

ATTEST:

By: _____
Village Clerk

By: [Signature] 143 Circle Ridge Dr.
Secretary

EXHIBIT A-1
[Location of cameras]



EXHIBIT A-2

[Equipment]

DEVON RIDGE VIDEO SURVEILLANCE SYSTEM PROPOSAL		
Orbis Communications		
	Qty	Price
Camera system with a total of 4 cameras covering 1 subdivision Entrance /Exit		\$14,467
Bosch NIN-733-V03PS Bosch Flexidome IP Starlight Camera 7000 VR	2	
Bosch VER-L2R2-1 DINION capture 5000 IP LPR Camera	2	
Ubiquiti Networks TOS-8 Ubiquiti TS-8-PRO ToughSwitch 8 Port Advanced Power Ethernet Controllers	1	
L-Com NB141207-E0V L-Com 14x12x7 Inch Universal 120-240 VAC Weatherproof Enclosure with Vented Cover	1	
Bosch DIP-3042-4HD Bosch DIVAR IP 3000 32-Channel Network Video Recorder (4 x 2TB)	1	
SanDisk SDSDXPA-512G-G46 SanDisk Extreme Pro 512 GB SDXC UHS-I Card	4	
HD 4x4 4 in. x 4 in. x 10 ft. #2 Pressure- Treated Timber	2	
Electrical Hookup to existing street light	1	
Custom video surveillance signs, post, installation	1	
Labor	1	

**Burr Ridge Police
Department**

To: Chief John Madden & Deputy Chief Marc Loftus
From: Jamie Kroll
Date: March 11, 2019
Re: Resignation

Please except this letter of resignation from the Village of Burr Ridge as probationary officer. My last day of employment is March 8, 2019.

Thank you very much for the opportunity.

Sincerely,

A handwritten signature in black ink that reads "Jamie Kroll".

Jamie Kroll

VILLAGE OF BURR RIDGE

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 03/25/19

PAYMENT DATE: 03/26/19

FISCAL18-19

FUND	FUND NAME	Pre-Paid	PAYABLE	TOTAL AMOUNT
10	General Fund	10.00	72,542.25	72,552.25
23	Hotel/Motel Tax Fund		3,671.33	3,671.33
33	Equipment Replacement	102,832.00		102,832.00
51	Water Fund		235,311.14	235,311.14
52	Sewer Fund		2,455.35	2,455.35
61	Information Technology		6,036.89	6,036.89
TOTAL ALL FUNDS			\$ 320,016.96	\$ 422,858.96

PAYROLL

PAY PERIOD ENDING March 9, 2019

	TOTAL
	PAYROLL
Board	1,900.00
Administration	17,534.32
Finance	7,314.77
Police	106,160.03
Public Works	20,615.08
Water	24,923.29
Sewer	7,309.81
TOTAL	185,757.30
GRAND TOTAL	\$ 608,616.26

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 1010 Boards & Commissions					
10-1010-50-5010	Legal Services - General Jan19	Klein, Thorpe & Jenkins, I	02/20/19	01/31/2019	3,395.00
10-1010-50-5010	Legal Services Ruzicka Annexatio	Klein, Thorpe & Jenkins, I	02/20/19	01/31/2019	58.50
10-1010-50-5010	Legal Services Sterigenics Jan19	Klein, Thorpe & Jenkins, I	02/20/19	01/31/2019	315.50
10-1010-50-5010	Legal Services Electoral Board J	Klein, Thorpe & Jenkins, I	02/20/19	01/31/2019	1,989.00
10-1010-50-5015	Prosecution Services Feb19	Christine Charkewycz	03/02/19	45	840.00
10-1010-50-5030	Phone Boards & CommissionsMar19	Call One	03/15/19	03/15/2019	80.15
10-1010-80-8010	Newsletters/Insert/Mailing Servi	Grasso Graphics	02/05/19	29988	2,982.44
10-1010-80-8010	Annual Report Postage Feb19	Postmaster	02/07/19	02/07/19	1,013.64
10-1010-80-8010	English Garden/Walter, E Family	Vince's Flowers & Landscap	03/15/19	9520-F	135.95
10-1010-80-8025	(3) Polygraph Exams - PD Mar19	Theodore Polygraph Service	03/04/19	6499	525.00
10-1010-80-8030	Cable TV - Feb19 Board Meetings	Garron, Fernando	02/28/19	02/28/19	1,150.00
Total For Dept 1010 Boards & Commissions					12,485.18
Dept 2010 Administration					
10-2010-40-4042	Mileage Reimbursement/Walter, E	Evan B. Walter	03/19/19	031919	217.50
10-2010-50-5030	Phone Admin Mar19	Call One	03/15/19	03/15/2019	1,322.47
10-2010-50-5075	Plan Review Permit #19-002 Mar19	B & F Construction Code Se	03/01/19	50904	86.94
10-2010-50-5075	Plan Review Permit #18-316 Feb19	B & F Construction Code Se	02/27/19	50891	150.00
10-2010-50-5075	Plan Review Permit#18-318 Feb19	B & F Construction Code Se	02/25/19	50874	375.00
10-2010-50-5075	Plan Reviews Feb19	Don Morris Architects P.C.	02/28/19	02/28/19	3,070.00
10-2010-50-5075	Inspections Feb19	Don Morris Architects P.C.	02/28/19	02/28/19	1,780.00
Total For Dept 2010 Administration					7,001.91
Dept 4010 Finance					
10-4010-50-5030	Phone Fin Mar19	Call One	03/15/19	03/15/2019	400.75
Total For Dept 4010 Finance					400.75
Dept 4020 Central Services					
10-4020-50-5081	FSA Insurance Feb19	Discovery Benefits, Inc.	02/28/19	0000984324	83.00
10-4020-50-5081	Refund Claim#175323-01 Overpayme	I.R.M.A.	03/13/19	031319	108.70
10-4020-50-5081	Insurance - Ginger, Greg Mar19	I.R.M.A.	03/18/19	174144-01 & 174144-0	3,261.67
10-4020-50-5081	Insurance - Dutt, Kamal Mar19	I.R.M.A.	03/18/19	174144-01 & 174144-0	960.24
10-4020-60-6000	UNV10047 Copy Stamp, Blue	Runco Office Supply	03/12/19	740503-0	4.99
10-4020-60-6000	PAP 2097, Doz. #2 pencils	Runco Office Supply	03/12/19	740503-0	1.99
10-4020-60-6000	UNV 83412 Clear Tape	Runco Office Supply	03/12/19	740503-0	7.99
10-4020-60-6000	RED 33008 10 x 8 spiral notebook	Runco Office Supply	03/12/19	740503-0	14.45
10-4020-60-6000	RED 36746 Steno Notebooks	Runco Office Supply	03/12/19	740503-0	6.95
10-4020-60-6000	QUA R4520 12x16x2 Tyvek Envl.	Runco Office Supply	03/12/19	740503-0	41.99
10-4020-60-6000	SMD 74214 File Pockets Legal	Runco Office Supply	03/12/19	740503-0	101.97
10-4020-60-6000	CLI 62013 Sheet Protectors	Runco Office Supply	03/12/19	740503-0	6.99
10-4020-60-6000	DMR 85103 3-1/2" Perforate Paper	Runco Office Supply	03/13/19	740503-1	8.99
10-4020-60-6000	AVE-23284 8-tab multicolor Index	Runco Office Supply	02/27/19	739134-0	60.84
10-4020-60-6000	ROL-22131 Metal desk organizer F	Runco Office Supply	02/27/19	739134-0	11.99
10-4020-60-6000	CRD-16702 1.5" Binders Mar19	Runco Office Supply	03/08/19	739682-0	49.90
10-4020-60-6010	Kitchen Coffee Supplies PW Mar19	Commercial Coffee Service,	03/08/19	152378	118.00
10-4020-60-6010	Kitchen Coffee Supplies PD Feb19	Commercial Coffee Service,	02/22/19	152127	215.20
10-4020-60-6010	Kitchen Coffee Supplies VH Mar19	Commercial Coffee Service,	03/15/19	152490	56.45
10-4020-60-6010	Kitchen Coffee Supplies VH Feb19	Commercial Coffee Service,	02/26/19	152226	39.45
10-4020-60-6010	Chili Cookoff Supplies Nov18	Janet Kowal	03/06/19	2018 Events	74.57
10-4020-60-6010	Desserts-Employee Holiday Lunch	Janet Kowal	03/06/19	2018 Events	14.28
Total For Dept 4020 Central Services					5,250.60
Dept 5010 Police					

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-40-4042	Mileage Reimbursement BRPD to Du Cristina Henderson		03/07/19	03/07/2019	31.76
10-5010-40-4042	Overton - PHY527R Ar-15 Armorer	North East Multi-Regional	03/08/19	250604	125.00
10-5010-50-5020	Vehicle/Motor/Associate Searches	LexisNexis Risk Solutions	02/28/19	1267894-20190228	67.50
10-5010-50-5025	Postage - PD Delivery Feb19	FedEx	02/27/19	6-473-38890	66.64
10-5010-50-5030	Phone PD Mar19	Call One	03/15/19	03/15/2019	2,204.12
10-5010-50-5030	Outside Emergency Phone Mar19	Call One	03/15/19	03/15/2019	47.40
10-5010-50-5051	Squad #1817 Lube & Oil Change Ma B & E Auto Repair Service		03/11/19	134471	24.95
10-5010-50-5051	Squad #1711 Lube Oil & Filter/Ai B & E Auto Repair Service		03/11/19	134474	41.53
10-5010-50-5095	2 Monthly Local Use Rate Mar19	Motorola Solutions - STARC	03/01/19	409581312019	68.00
10-5010-60-6000	36663 BSN - Envelope 9 x 12 clas	Runco Office Supply	03/08/19	740225-0	7.99
10-5010-60-6010	SPEE-53652 Speer #53652 Lawman B	Kiesler's Police Supply,	103/01/19	104178	874.00
Total For Dept 5010 Police					3,558.89
Dept 6010 Public Works					
10-6010-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/12/19	380974	74.80
10-6010-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/12/19	381131	75.01
10-6010-40-4032	(3) Boots- Uniform Allowance- Ma	Red Wing Business Advantaç	03/10/19	20190310030022	434.99
10-6010-40-4032	Safety Shoes - Ekl Mar19	Red Wing Business Advantaç	03/10/19	20190310030022-A	134.99
10-6010-40-4032	Safety Shoes - Villasenor Mar19	Red Wing Business Advantaç	03/10/19	20190310030022-A	140.98
10-6010-40-4032	Embroidery Left Chest PW Mar19	Specialty Stitches	03/06/19	11799	37.50
10-6010-40-4042	Reimburse for CDL License renewa	Andre Timmons	03/13/19	03/13/19	61.41
10-6010-50-5025	PW UPS Ground Mar19	PostNet IL 111	03/05/19	144404	23.87
10-6010-50-5030	Phone PW Mar19	Call One	03/15/19	03/15/2019	667.92
10-6010-50-5030	PW Fax Phone Line Mar19	Call One	03/15/19	03/15/2019	47.40
10-6010-50-5030	PW Phone Line Mar19	Call One	03/15/19	03/15/2019	167.35
10-6010-50-5030	Phone Rustic Acres Mar19	Call One	03/15/19	03/15/2019	47.40
10-6010-50-5035	Publishing 2019 Road Program Feb	Shaw Media	02/28/19	AD# 1629223	56.30
10-6010-50-5051	Car Wash - PW Feb19	Fuller's Car Wash	03/01/19	02/28/2019	9.00
10-6010-50-5054	Replace Lamps at Opus & BR Parkw	Rag's Electric	02/21/19	22096	272.30
10-6010-50-5054	Replace lamps/ballasts on Street	Rag's Electric	02/21/19	22095	1,092.76
10-6010-50-5054	Replace lamp/ballast on Street l	Rag's Electric	02/13/19	22075	621.61
10-6010-50-5054	Replace 2 lamps on Street lights	Rag's Electric	02/13/19	22064	427.50
10-6010-50-5054	Changed Lamp & Photocell Feb19	Rag's Electric	02/28/19	22106	282.14
10-6010-50-5055	Signals 97th RR Crossing Mar19	COMED	03/07/19	03-7-2019	46.23
10-6010-50-5055	Traffic Signal Maintenance Feb19	Meade Electric Company, Ir	02/28/19	686311	175.00
10-6010-50-5055	RR Horn Patrol Madison & 97th Fe	Meade Electric Company, Ir	02/27/19	687192	143.60
10-6010-50-5056	Tree Pruning-Area 1 Mar19	Winkler's Tree Service, Ir	03/02/19	109757	28,846.80
10-6010-50-5065	Village Street Lights Feb19	Dynegy Energy Services, LI	03/05/19	196015419021	2,897.54
10-6010-50-5085	Shop towel rental-Mar19	Breens Inc.	03/12/19	380974	4.50
10-6010-50-5085	Shop towel rental-Mar19	Breens Inc.	03/12/19	381131	4.50
10-6010-60-6000	Office Supplies PW Mar19	Runco Office Supply	03/14/19	740786-0	56.95
10-6010-60-6010	Heavy Duty Rubber Hose/Seal Tape	Home Depot Credit Services	02/28/19	4050086	43.80
10-6010-60-6010	1 3/4' PVC Check Valve Slip Feb1	Menards - Hodgkins	02/25/19	20146	3.13
10-6010-60-6010	2 3/4" X 1/2" PVC Bushing Feb19	Menards - Hodgkins	02/25/19	20146	1.40
10-6010-60-6010	5 4 1/2' Metal Grinding INOX Feb	Menards - Hodgkins	02/25/19	20146	12.45
10-6010-60-6010	2 4 1/2" Flap Disc Z40 PSF Feb19	Menards - Hodgkins	02/25/19	20146	13.98
10-6010-60-6010	Gorilla Epoxy Feb19	Menards - Hodgkins	02/25/19	20146	9.94
10-6010-60-6010	LOC Super Glue Feb19	Menards - Hodgkins	02/25/19	20146	4.00
10-6010-60-6010	Auto Ultra Grey Silicone Feb19	Menards - Hodgkins	02/25/19	20146	4.49
10-6010-60-6010	Gorilla Glue Feb19	Menards - Hodgkins	02/25/19	20146	5.97
10-6010-60-6010	5" Swivel Mo Rubber Caster Feb19	Menards - Hodgkins	02/25/19	20146	29.94
10-6010-60-6010	5" Rigid MO Rubber Caster Feb19	Menards - Hodgkins	02/25/19	20146	21.98

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 6010 Public Works					
10-6010-60-6010	Cherry Bomb PW Feb19	ZEP Sales & Service	02/15/19	9004036728	97.28
10-6010-60-6040	10 Spring Extension Feb19	Henderson Products, Inc.	02/22/19	288567	25.50
10-6010-60-6040	15 Bolt, Eye 5/16 Feb19	Henderson Products, Inc.	02/22/19	288567	10.00
10-6010-60-6040	20 Washer, Flat Std, 5/16 Feb19	Henderson Products, Inc.	02/22/19	288567	0.50
10-6010-60-6040	30 Spring, Compression Feb19	Henderson Products, Inc.	02/22/19	288567	8.00
10-6010-60-6040	Freight Charges Feb19	Henderson Products, Inc.	02/22/19	288567	15.95
10-6010-60-6040	(4) Valve, Inline Check, .5" NPT	Monroe Truck Equipment, Ir	02/28/19	324810	47.08
10-6010-60-6040	Shipping & Handling Feb19	Monroe Truck Equipment, Ir	02/28/19	324810	10.00
10-6010-60-6040	(3) Clamp Spring, Plow, MPPJ Sq	Monroe Truck Equipment, Ir	02/22/19	323569	41.52
10-6010-60-6040	MTE Plow, Bolt Full Thrd Feb19	Monroe Truck Equipment, Ir	02/22/19	323569	22.62
10-6010-60-6040	Shipping & Handling Feb19	Monroe Truck Equipment, Ir	02/22/19	323569	9.77
10-6010-60-6040	Steel Rep; Unit 29 Plow, Unit 34	Napco Steel, Inc.	02/15/19	426222	236.60
10-6010-60-6041	MF RATCH QR 1/2 DR Mar19	Menards - Hodgkins	03/04/19	20588	24.97
10-6010-60-6041	Cable 7X7 VC Mar19	Menards - Hodgkins	03/04/19	20588	9.99
10-6010-60-6041	1/8" Cable Clamp Mar19	Menards - Hodgkins	03/04/19	20588	0.78
10-6010-60-6041	4" Rigid Gray RPR Caster Mar19	Menards - Hodgkins	03/04/19	20588	7.47
10-6010-60-6041	Unit 33; Engine Oil Pan Assembly	Rush Truck Center	02/21/19	3013945483	692.69
10-6010-60-6042	Bulk Purchase Cold Patch, 3 Tons	K-Five Hodgkins, LLC	02/25/19	13917	421.40
10-6010-60-6042	12X18 HIP No Parking Between Sig	Traffic Control & Protecti	03/06/19	100249	62.25
10-6010-60-6042	Signs Repl from Veh Crash [Insur	Traffic Control & Protecti	02/28/19	100209	522.10
10-6010-60-6043	1 PLTD ALL THRD - 3 ft Feb19	Menards - Hodgkins	03/08/19	20833	6.57
10-6010-60-6043	2 PLTD ALL THRD - 2 ft Feb19	Menards - Hodgkins	03/08/19	20833	8.78
10-6010-60-6043	5/8" x 17" Ship Auger Feb19	Menards - Hodgkins	03/08/19	20833	24.99
Total For Dept 6010 Public Works					39,308.24
Dept 6020 Buildings & Grounds					
10-6020-50-5052	Qtrly alarm monitoring - PD	Alarm Detection Systems,	103/10/19	50347-1086	335.16
10-6020-50-5052	Qtrly alarm moritoring - PW	Alarm Detection Systems,	103/10/19	107215-1072	413.19
10-6020-50-5052	Qtrly alarm monitoring - RA	Alarm Detection Systems,	103/10/19	600807-1054	142.92
10-6020-50-5058	Mat rental/PD-Mar19	Breens Inc.	03/12/19	381126	36.00
10-6020-50-5058	Mat rentals/PW & VH-Mar19	Breens Inc.	03/12/19	381126	30.00
10-6020-50-5058	Mat rental/PD-Mar19	Breens Inc.	03/05/19	380969	36.00
10-6020-50-5058	Mat rentals/PW & VH-Mar19	Breens Inc.	03/05/19	380969	30.00
10-6020-50-5058	Janitorial Services - PD Feb19	Eco-Clean Maintenance, Inc	02/28/19	7662	840.24
10-6020-50-5058	Janitorial Services - VH Feb19	Eco-Clean Maintenance, Inc	02/28/19	7662	661.83
10-6020-50-5058	Janitorial Services - PW Feb19	Eco-Clean Maintenance, Inc	02/28/19	7662	394.19
10-6020-50-5080	Utilities-Windsor Aerator Feb19	COMED	03/07/19	3/07/19	21.53
10-6020-50-5080	Utilities Lakewood Aerator Feb19	COMED	03/08/19	03/08/2019	21.53
10-6020-50-5080	Utilities - VH Nov18 to Jan19	DuPage County Public Works	03/12/19	031219	33.97
10-6020-50-5080	Utilities- Police Dept Nov18 to	DuPage County Public Works	03/12/19	03/12/2019	53.87
10-6020-50-5080	Utilities-PW Sewer Feb19	Flagg Creek Water Reclamat	02/26/19	02/26/19	63.40
10-6020-50-5080	Utilities - PW Mar19	NICOR Gas	03/12/19	031219	1,109.60
10-6020-60-6010	First Aid Supplies - PW Mar19	AUCA Western First Aid & S	03/08/19	ORD5-000705	97.83
10-6020-60-6010	3 Ceramic Heaters Jan19	Home Depot Credit Services	02/28/19	4050086	89.91
10-6020-60-6010	Phillips 4W 6500K LED Feb19	Industrial Electric Supply	02/18/19	354	41.44
10-6020-60-6010	29 Key Duplicates/4 rings Mar19	Suburban Door Check & Lock	02/28/19	511385	84.07
Total For Dept 6020 Buildings & Grounds					4,536.68
Total For Fund 10 General Fund					72,542.25
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Gateway Projects-Median Lighting	COMED	03/07/19	03/07/19	112.39

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-50-5075	Gateway Projects-Gateway Sign Fe	COMED	03/07/19	03-07-2019	21.86
23-7030-50-5075	Gateway Projects- Entryway Sign	COMED	03/08/19	3/08/19	34.36
23-7030-50-5075	Gateway Projects Delivery Feb19	FedEx	02/27/19	6-473-38890	25.44
23-7030-80-8012	(8) Yard Signs - Jingle Mingle N	Bannerville USA	11/07/18	26216	120.00
23-7030-80-8012	(2) Custom Banners-Concert on th	Bannerville USA	08/06/18	25624	50.00
23-7030-80-8012	(6) decals for light pole banner	Bannerville USA	11/28/18	26326	90.00
23-7030-80-8012	Craft Supplies-Jingle Mingle Nov	Janet Kowal	03/06/19	2018 Events	45.19
23-7030-80-8050	Poster Paper-National COPS Confe	Janet Kowal	03/06/19	2018 Events	21.59
23-7030-80-8055	Account Mgmt/Budget Mgmt/Website	Boost Creative Marketing I	02/28/19	1197	2,350.00
23-7030-80-8055	Account Planning/Social Media Ja	Boost Creative Marketing I	01/31/19	21080	800.50
Total For Dept 7030 Special Revenue Hotel/Motel					3,671.33
Total For Fund 23 Hotel/Motel Tax Fund					3,671.33
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/12/19	380974	81.88
51-6030-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/12/19	381131	82.33
51-6030-40-4032	Reimburse for Safety Shoes Marl	Ronald J. Herdzina	03/12/19	03/12/2019	150.00
51-6030-40-4040	2019 Association Dues Mid Centra	Mid Central Water Works As	03/13/19	03/13/19	175.00
51-6030-50-5020	13 Coliform Samples Feb19	Envirotest Perry Laboratc	03/01/19	18-133673	117.00
51-6030-50-5020	13 Coliform Samples Jan19	Envirotest Perry Laboratc	02/06/19	18-133617	117.00
51-6030-50-5020	Leak Detection, First Hour Rate	M.E. Simpson Co. Inc.	12/31/18	32812	395.00
51-6030-50-5020	Leak Detection, Additional Hour	M.E. Simpson Co. Inc.	12/31/18	32812	250.00
51-6030-50-5020	Leak Detection, First Hour Rate	M.E. Simpson Co. Inc.	08/29/18	32126	395.00
51-6030-50-5020	Leak Detection, Additional Hour	M.E. Simpson Co. Inc.	08/29/18	32126	250.00
51-6030-50-5020	Nitrate as N by IC Water Sample	PDC Laboratories, Inc.	03/11/19	I9359384	21.00
51-6030-50-5020	Nitrite as N by IC Water Sample	PDC Laboratories, Inc.	03/11/19	I9359384	21.00
51-6030-50-5020	UCMR4 525.3 SemiVOA Water Sampl	PDC Laboratories, Inc.	02/14/19	I9359300	185.00
51-6030-50-5030	Phone Water Mar19	Call One	03/15/19	03/15/2019	601.12
51-6030-50-5067	Repair of Generator (2MG Water	Steiner Electric Company	03/01/19	S006292671.001	666.50
51-6030-50-5067	Emergency WM Break Repair (121 S	Vian Construction Co., Inc	01/27/19	0010270019-A	6,980.00
51-6030-50-5067	Emergency Water Main Repair (Lee	Vian Construction Co., Inc	01/25/19	0010250019-A	4,700.50
51-6030-50-5070	Tollway Relocation Project Mar19	Mackie Consultants, LLC	03/08/19	62520	7,316.30
51-6030-50-5080	Utilities - 2M Tank Feb19	COMED	03/07/19	03/07/2019	126.73
51-6030-50-5080	Utilities-Pump Center Mar19	Dynergy Energy Services, LI	03/11/19	310428719031	3,731.83
51-6030-50-5080	Utilities- Pump Center Mar19	NICOR Gas	03/12/19	03/12/2019	219.67
51-6030-60-6040	8' x 20" All SS Repair Clamp, Sm	Core & Main LP	03/01/19	K212392	503.08
51-6030-60-6040	1.5" Omni C2 Register, 4 Wheel 1	Core & Main LP	03/01/19	K202099	325.00
51-6030-60-6070	Water Purchases Feb19	Village of Bedford Park	03/06/19	02/2019	206,502.40
51-6030-70-7000	1" Meter Couplings - No Lead & G	Core & Main LP	02/28/19	K192074	840.00
51-6030-70-7000	Freight Charge	Core & Main LP	02/28/19	K192074	18.28
51-6030-70-7000	1" Dual Check Valve, 1UFX1F-700X	Grainger	12/07/18	9025420796	539.52
Total For Dept 6030 Water Operations					235,311.14
Total For Fund 51 Water Fund					235,311.14
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/12/19	380974	25.27
52-6040-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/12/19	381131	25.61
52-6040-50-5030	Phone Sewer Mar19	Call One	03/15/19	03/15/2019	66.79
52-6040-50-5068	Emergency Sanitary Sewer Cleanin	National Power Rodding Cor	02/22/19	49973	2,000.00

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INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF BURR RIDGE
 POST DATES 03/25/2019 - 03/25/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-50-5080	Utilities Chasemoor Lift Station	COMED	03/08/19	03/08/19	290.38
52-6040-50-5080	Utilities Highland Fields Lift S	COMED	03/08/19	03/8/19	47.30
Total For Dept 6040 Sewer Operations					2,455.35
Total For Fund 52 Sewer Fund					2,455.35
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-50-5020	IT Support Remote/Onsite Mar19	Orbis Solutions	03/14/19	5568740	1,575.00
61-4040-50-5020	IT Support Remote/Onsite Mar19	Orbis Solutions	03/07/19	5568725	1,000.00
61-4040-50-5050	Repair/Replace PW Tablets Mar19	Micro Center	03/12/19	4695379	563.93
61-4040-50-5050	Maintenance of Wireless Network	Orbis Solutions	03/15/19	5568762	450.00
61-4040-50-5050	Maintenance Printers-PD Mar19	Orbis Solutions	03/08/19	5568736	643.00
61-4040-50-5061	Fortimail Email Security Jan19	Orbis Solutions	01/11/19	5568528	1,168.00
61-4040-60-6010	HEWCF410XC- Mar19	Warehouse Direct, Inc.	03/06/19	4217548-0	126.99
61-4040-60-6010	HEWCF411XC-Mar19	Warehouse Direct, Inc.	03/06/19	4217548-0	169.99
61-4040-60-6010	HEWCF412XC-Mar19	Warehouse Direct, Inc.	03/06/19	4217548-0	169.99
61-4040-60-6010	HEWCF413XC-Mar19	Warehouse Direct, Inc.	03/06/19	4217548-0	169.99
Total For Dept 4040 Information Technology					6,036.89
Total For Fund 61 Information Technology Fund					6,036.89

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Fund Totals:

Fund 10 General Fund	72,542.25
Fund 23 Hotel/Motel Tax Fund	3,671.33
Fund 51 Water Fund	235,311.14
Fund 52 Sewer Fund	2,455.35
Fund 61 Information Technology F	6,036.89
Total For All Funds:	<hr/> 320,016.96

03/20/2019

CHECK DISBURSEMENT REPORT FOR VILLAGE OF BURR RIDGE
CHECK DATE FROM 02/25/2019 - 03/20/2019

Check Date	Payee	Description	Account	Amount
03/12/2019	DuPage County Clerk	Notary Fee/Scheidel, M Feb19	50-5020	10.00
		Total for fund 10 General Fund		10.00
03/08/2019	Currie Motors	Unit 34 Repl.: Currie F550, Monroe Upfit	70-7020	102,832.00
		Total for fund 33 Equipment Replacement Fund		
	TOTAL - ALL FUNDS			102,842.00

VILLAGE OF BURR RIDGE

8M

ACCOUNTS PAYABLE APPROVAL REPORT

BOARD DATE: 04/08/19

PAYMENT DATE: 04/09/19

FISCAL18-19

FUND	FUND NAME	Pre-Paid	PAYABLE	TOTAL AMOUNT
10	General Fund	3,879.24	45,967.91	49,847.15
23	Hotel/Motel Tax Fund		3,656.25	3,656.25
51	Water Fund		54,605.22	54,605.22
52	Sewer Fund		1,342.32	1,342.32
61	Information Technology		12,954.04	12,954.04
TOTAL ALL FUNDS			\$ 118,525.74	\$ 122,404.98

PAYROLL

PAY PERIOD ENDING March 23, 2019

	TOTAL
Administration	17,534.32
Finance	7,527.91
Police	104,216.11
Public Works	19,949.53
Water	24,782.95
Sewer	7,303.77
TOTAL	181,314.59

GRAND TOTAL \$ 303,719.57

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 0000 Assets, Liabilities, Fund Bal					
10-0000-22-2220	Dental Retired IMRF Apr19	Delta Dental of Illinois-F	03/22/19	1220536	419.25
10-0000-22-2220	Dental POL Pen Apr19	Delta Dental of Illinois-F	03/22/19	1220536	589.60
Total For Dept 0000 Assets, Liabilities, Fund Ba.					1,008.85
Dept 1010 Boards & Commissions					
10-1010-40-4040	Chicago Tribune - 4 weeks Apr19	Chicago Tribune	04/02/19	04/02/19	15.96
10-1010-50-5030	Cell Phone Mayor Feb19	Verizon Wireless	02/21/19	9824672241	56.10
10-1010-80-8025	Digital Recorder for Meetings Ma	Amazon.com Credit	03/13/19	11499112038079416	79.99
10-1010-80-8025	Fire & Police Comm SLS Mar19	Metro-Western Cook	03/15/19	75755	144.00
10-1010-80-8025	Pre Employment Assessment Vanden	Personnel Strategies, LLC	03/22/19	03/22/2019	500.00
10-1010-80-8030	Cable TV - March Board Meeting M	Garron, Fernando	03/27/19	03/27/19	575.00
Total For Dept 1010 Boards & Commissions					1,371.05
Dept 2010 Administration					
10-2010-40-4030	Dental Admin Apr19	Delta Dental of Illinois-F	03/22/19	1220536	491.01
10-2010-40-4042	Chamber/Adm Professional Lunch A	Willowbrook/Burr Ridge	03/21/19	03/21/2019	80.00
10-2010-50-5020	Elevator Inspection Private Res	Elevator Inspection Servic	03/14/19	83203	100.00
10-2010-50-5030	Cell Phone Admin Feb19	Verizon Wireless	02/21/19	9824672241	310.50
10-2010-50-5075	Plan Review Permit#19-049	B & F Construction Code Se	03/26/19	51013	695.50
10-2010-50-5075	Plan Review Permit #19-045	B & F Construction Code Se	03/26/19	51012	895.50
10-2010-50-5075	Misc Plan Reviews/Inspections Fe	B & F Construction Code Se	03/20/19	11147	12,128.28
Total For Dept 2010 Administration					14,700.79
Dept 4010 Finance					
10-4010-40-4030	Dental Fin Apr19	Delta Dental of Illinois-F	03/22/19	1220536	110.73
10-4010-50-5030	Cell Phone Fin Feb19	Verizon Wireless	02/21/19	9824672241	72.06
Total For Dept 4010 Finance					182.79
Dept 4020 Central Services					
10-4020-50-5081	Insurance Deductible Feb19	I.R.M.A.	02/28/19	02/28/19	3,487.83
10-4020-60-6010	Paper Plates - PD Mar19	Amazon.com Credit	02/23/19	11404968868351431	24.20
10-4020-60-6010	2019 Fed & IL Labor Law Poster M	Personnel Concepts	03/11/19	WP2025355	22.10
Total For Dept 4020 Central Services					3,534.13
Dept 5010 Police					
10-5010-40-4030	Dental PD Apr19	Delta Dental of Illinois-F	03/22/19	1220536	2,339.00
10-5010-40-4032	Uniform Allowance Madden Mar19	JG Uniforms, Inc.	03/12/19	52079	27.50
10-5010-40-4032	A3704 Lifesaving Bars, Red/White	JG Uniforms, Inc.	03/12/19	52027	87.00
10-5010-40-4032	SGK100 Gloves, Kevlar Search Glo	Ray O'Herron Co., Inc.	03/22/19	1916233	34.00
10-5010-40-4032	3-47W6686 L/S Shirt, Navy Poly/R	Ray O'Herron Co., Inc.	03/22/19	1916232	157.50
10-5010-40-4032	SGK100 Gloves, Kevlar Search Glo	Ray O'Herron Co., Inc.	03/22/19	1916232	34.00
10-5010-40-4041	Preplacement Physical Vandenburg,	Concentra Medical Centers	03/25/19	1011433154	486.50
10-5010-40-4042	ISP Academy/Vandenburg, Justin J	Illinois State Police Acad	03/29/19	03/29/19	3,879.24
10-5010-40-4042	IL Chiefs of Police Training/Mad	Illinois Assn of Chiefs of	02/28/19	2982	349.00
10-5010-50-5030	Cell Phone PD Feb19	Verizon Wireless	02/21/19	9824672241	947.19
10-5010-50-5050	Reaper Camera Cable Nov18	Brite Computers	11/16/18	14603	150.00
10-5010-50-5050	Monthly Service Contract Radio A	J&L Electronic Service, Ir	04/01/19	1002107	37.90
10-5010-50-5050	Unit #17 Replace Monitor Cable M	Public Safety Direct, Inc	03/20/19	93788	164.73
10-5010-60-6000	Pens, 8.5 gb DVD's, Wireless Mou	Amazon.com Credit	02/23/19	11404968868351431	82.99
10-5010-60-6000	Packing Tape, 4.7 GB DVD's Mar19	Amazon.com Credit	03/04/19	11458397476351406	38.48
10-5010-60-6000	Office Supplies Pen Refills Mar1	Amazon.com Credit	03/08/19	11494897206202630	14.99
10-5010-60-6010	Pocket Pro II Timer Mar19	Amazon.com Credit	03/06/19	11422214256133062	111.58
10-5010-60-6010	Hitch & Wheel Lock PD Mar19	Amazon.com Credit	03/11/19	11427565584916211	46.86

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 10 General Fund					
Dept 5010 Police					
10-5010-60-6010	Tubs for Sonic Cleaner PD Mar19	Amazon.com Credit	03/06/19	11476261572477865	42.68
10-5010-60-6010	Monthly Charge for GPS Tracker M	Liveview GPS Inc.	03/08/19	5074312	54.22
10-5010-70-7000	13 United Shield Helmets Mar19	Kiesler's Police Supply,	103/22/19	S0103835	3,662.75
10-5010-70-7000	Shipping Mar19	Kiesler's Police Supply,	103/22/19	S0103835	95.00
10-5010-70-7020	Upfitting equipment for Squad 18	Federal Signal Corporati	03/15/19	7139175	9,320.00
Total For Dept 5010 Police					22,163.11
Dept 6010 Public Works					
10-6010-40-4030	Dental PW Apr19	Delta Dental of Illinois-F	03/22/19	1220536	534.00
10-6010-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/19/19	381290	75.00
10-6010-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/26/19	381451	74.60
10-6010-40-4032	(2) Rutland Thermal lined hooded	Ritz Safety, LLC	03/05/19	03/05/19	106.42
10-6010-40-4032	(1) Full Swing XL Duck Jacket	Ritz Safety, LLC	03/05/19	03/05/19	177.56
10-6010-40-4042	Stormwater Master Program/Miedem	American Public Works Assr	03/26/19	03/26/19	45.00
10-6010-40-4042	Reload I-Pass Mar19	Illinois Tollway	03/05/19	03/05/19	40.00
10-6010-40-4042	Mileage to/from PW to VH Mar19	Shirley Benedict	03/26/19	03/26/2019	20.88
10-6010-50-5030	Cell Phone PW Feb19	Verizon Wireless	02/21/19	9824672241	508.26
10-6010-50-5085	Shop towel rental-Mar19	Breens Inc.	03/19/19	381290	4.50
10-6010-50-5085	Shop towel rental-Mar19	Breens Inc.	03/26/19	381451	4.50
10-6010-50-5096	Reimburse for Damaged Mailbox No	Gabriel O. Mooney	03/26/19	03/26/2019	75.00
10-6010-60-6010	Ribbons for Time Clock Mar19	Amazon.com Credit	03/12/19	11293734033229855	28.77
10-6010-60-6041	Battery Separator, Bi-Directiona	McMaster-Carr Supply Comp	03/12/19	89004263	118.64
10-6010-60-6041	Megatron Battery Mar19	Westown Auto Supply Co. Ir	03/07/19	81485	143.00
10-6010-60-6041	4 Wire Flat Mar19	Westown Auto Supply Co. Ir	03/20/19	81604	4.28
Total For Dept 6010 Public Works					1,960.41
Dept 6020 Buildings & Grounds					
10-6020-50-5052	VH - HVAC/Humidifiers checked Ja	Dynamic Heating & Piping (01/01/19	202956	330.00
10-6020-50-5052	VH Large Water Heater Repairs No	Dynamic Heating & Piping (11/12/18	202955	1,846.00
10-6020-50-5052	Remove Old Lock/Replace and Reke	Goldy Locks, Inc.	03/13/19	668232	181.65
10-6020-50-5058	Mat rental/PD-Mar19	Breens Inc.	03/19/19	381285	36.00
10-6020-50-5058	Mat rentals/PW & VH-Mar19	Breens Inc.	03/19/19	381285	30.00
10-6020-50-5058	Mat rental/PD-Mar19	Breens Inc.	03/26/19	381446	36.00
10-6020-50-5058	Mat rentals/PW & VH-Mar19	Breens Inc.	03/26/19	381446	30.00
10-6020-50-5080	Utilities Rustic Acres Mar19	NICOR Gas	03/19/19	03/19/19	268.98
10-6020-50-5080	Utilities Police Station Mar19	NICOR Gas	03/19/19	3/19/19	673.10
10-6020-50-5080	Utilities VH Garage Mar19	NICOR Gas	03/19/19	3/19/2019	192.56
10-6020-50-5080	Utilities VH Mar19	NICOR Gas	03/19/19	03-19-19	734.49
10-6020-60-6010	(2) 3X5 Military Armed Forces Fl	Amazon.com Credit	03/12/19	11250782505015427	133.24
10-6020-60-6010	Triplod Grass Carp for Ponds Ma	Kane-DuPage Soil & Water	03/26/19	03/26/2019	434.00
Total For Dept 6020 Buildings & Grounds					4,926.02
Total For Fund 10 General Fund					49,847.15
Fund 23 Hotel/Motel Tax Fund					
Dept 7030 Special Revenue Hotel/Motel					
23-7030-80-8050	Ultra Beauty Training #2 Marriott	DuPage Convention & Visitc	03/25/19	4050	1,000.00
23-7030-80-8055	Account & Media Mgmt/Online Ads	Boost Creative Marketing I	03/31/19	1198	2,406.25
23-7030-80-8055	Account & Media Planning & Mgmt	Boost Creative Marketing I	03/31/19	21081	250.00
Total For Dept 7030 Special Revenue Hotel/Motel					3,656.25
Total For Fund 23 Hotel/Motel Tax Fund					3,656.25

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 51 Water Fund					
Dept 6030 Water Operations					
51-6030-40-4030	Dental Water Apr19	Delta Dental of Illinois-F	03/22/19	1220536	543.58
51-6030-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/19/19	381290	82.34
51-6030-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/26/19	381451	81.88
51-6030-40-4032	Shipping	Ritz Safety, LLC	03/05/19	03/05/19	14.99
51-6030-40-4032	(2) Rutland therml lined hooded	Ritz Safety, LLC	03/05/19	03/05/19	106.42
51-6030-50-5020	D/DBP Water Samples - THM & HAA5	PDC Laboratories, Inc.	03/15/19	19359953	580.00
51-6030-50-5030	Well Pumping Phone Bill Feb19	AT&T	02/22/19	630325420902	649.97
51-6030-50-5030	Cell Phone Sewer Feb19	Verizon Wireless	02/21/19	9824672241	580.32
51-6030-50-5030	Water Modems Feb19	Verizon Wireless	02/21/19	9824672241	150.12
51-6030-50-5080	Utilities Well#1 Mar19	COMED	03/08/19	March 8, 2019	327.39
51-6030-50-5080	Utilities Well#5 Mar19	COMED	03/08/19	Mar 8, 2019	336.35
51-6030-50-5080	Utilities Bedford Park Sump Pump	COMED	03/11/19	03/11/2019	99.18
51-6030-50-5080	Utilities Well #4 Mar19	COMED	03/19/19	03/19/18	848.07
51-6030-50-5095	Utility Billing Mar19	Third Millennium Assoc. Ir	03/18/19	23207	1,244.43
51-6030-60-6010	(2) Boxes Shoe Covers XL Mar19	Grainger	03/21/19	9122427736	127.18
51-6030-70-7020	2019 F-250 XL 4 x 4 Mar19	Currie Motors	03/26/19	H12313	48,833.00
Total For Dept 6030 Water Operations					54,605.22
Total For Fund 51 Water Fund					54,605.22
Fund 52 Sewer Fund					
Dept 6040 Sewer Operations					
52-6040-40-4030	Dental Sewer Apr19	Delta Dental of Illinois-F	03/22/19	1220536	161.88
52-6040-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/19/19	381290	25.61
52-6040-40-4032	Uniform rental/cleaning-Mar19	Breens Inc.	03/26/19	381451	25.47
52-6040-50-5030	Sewer Modems Feb19	Verizon Wireless	02/21/19	9824672241	25.02
52-6040-50-5068	Maintenance - three lift station	Metropolitan Industries, I	03/19/19	INV003723	811.00
52-6040-50-5080	Utilities Arrowhead Lift Station	COMED	03/08/19	3-08-19	293.34
Total For Dept 6040 Sewer Operations					1,342.32
Total For Fund 52 Sewer Fund					1,342.32
Fund 61 Information Technology Fund					
Dept 4040 Information Technology					
61-4040-40-4040	Hulu Live TV Feb19	Hulu, LLC	02/25/19	02/25/19	54.98
61-4040-50-5020	IT Support Remote/Onsite Mar19	Orbis Solutions	03/29/19	5568789	525.00
61-4040-50-5030	Mobile Hot Spot Feb19	Verizon Wireless	02/21/19	9824672241	38.07
61-4040-50-5050	Phone System Supplies Feb19	Amazon.com Credit	02/23/19	11173609706242636	139.37
61-4040-50-5050	Replace Laptop Battery Mar19	Amazon.com Credit	03/14/19	11463496004828263	35.96
61-4040-50-5050	Replace Monitors Mar19	Amazon.com Credit	03/14/19	11438515295901821	564.00
61-4040-50-5050	Vanco Evolution Premium Splitter	Orbis Solutions	03/21/19	5568765	725.00
61-4040-50-5050	Repaired Printer/Admin Mar19	Orbis Solutions	03/22/19	5568782	135.00
61-4040-50-5061	Sanitary Sewer Data Collection M	Cloudpoint Geographics, Ir	03/31/19	002366	3,790.00
61-4040-50-5061	Plugin for Website Mar19	Elementor	03/08/19	March 8, 2019	49.00
61-4040-50-5061	Laserfiche Annual Support	TKB Associates, Inc.	03/19/19	13444	5,778.00
61-4040-50-5061	Plugin for Website Mar19	WP DEVELOPER	03/08/19	WPD6347	29.97
61-4040-60-6010	Spare USB Hubs Mar19	Amazon.com Credit	03/17/19	11487446156237059	49.95
61-4040-70-7000	Replace Printers-PD Mar19	Newegg	03/14/19	338803383	1,039.74
Total For Dept 4040 Information Technology					12,954.04
Total For Fund 61 Information Technology Fund					12,954.04

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Fund Totals:

Fund 10 General Fund	49,847.15
Fund 23 Hotel/Motel Tax Fund	3,656.25
Fund 51 Water Fund	54,605.22
Fund 52 Sewer Fund	1,342.32
Fund 61 Information Technology F	12,954.04
Total For All Funds:	122,404.98