

PLEASE NOTE: This meeting will be held in person and online. The public can come in person or watch/listen to this meeting online in one of 3 ways:

1) Go to the city's You Tube channel, "<https://www.youtube.com/NewLondonAccess>" and click on the "live" feed video link to watch the meeting. -OR-

2) You can watch the meeting via the zoom app. Go to the following link to download and watch via the zoom app: <https://us02web.zoom.us/j/84001866290?pwd=Sm9XQ2hBaVZCQ25QRDdQSUhaM1FFQT09> You will be asked to download and install the zoom app on your computer or phone and provide your name and email address. -OR-

3) You can listen to the meeting over the phone by calling one of the following numbers:

1-929-205-6099, 1-301-715-8592, 1-253-215-8782, 1-346-248-7799, 1-699-900-6833, 1-312-626-6799

You will be asked to enter in a meeting ID of: 840 0186 6290, then push #

You may be asked for a participate ID, do not put in a number, just hit #

You will be asked to enter in a password of 468499, then #

## MEETING NOTICE

# CAPITAL EQUIPMENT & PROJECTS COMMITTEE

## Council Chambers of the Municipal Building

Wednesday, November 3rd, 2021

## Immediately following Finance Committee Mtg

### AGENDA

1. Call to order, adopt Agenda
2. Review 2022 – 2031 Capital Equipment & Projects Schedule
3. Approve 2022 Capital Equipment/ Projects Purchases

- Municipal Building
- Police Department
- Fire Department
- Cemetery
- Building Inspection
- Interdepartmental
- Public Works Equipment

4. Schedule next meeting, if necessary

5. Adjournment

Judy Radke, Treasurer

October 29, 2021

It is the policy of the City of New London to comply in good faith with all applicable regulations, guidelines, etc. put forth in the Americans with Disabilities Act (ADA). To that end, it is the City's intent to provide equal opportunity for everyone to participate in all programs and/or services offered, to attend every public meeting scheduled, and to utilize all public facilities available. Any person(s) in need of an alternative format (i.e. larger print, audio tapes, Braille, readers, interpreters, amplifiers, transcription) regarding information disseminated by the City of New London should notify the City 48 hours prior to a meeting, etc., or allow 48 hours after a request for a copy of brochures, notices, etc. for delivery of that alternative format. Contact ADA Co-ordinators Paul Hanlon or Chad Hoerth by telephone at: (TDD) - 982-8505 (VOICE) - 982-8500 and in person/letter at 215 N. Shawano Street, New London, WI 54961.

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Public Works Equipment</b>	\$ 263,100	\$ 496,000	\$ 245,000	\$ 26,000	\$ 670,000	\$ 145,000	\$ 135,000			
<b>Park &amp; Rec Equipment</b>	84,300	100,562	65,000	65,000	97,500					
<b>Municipal Building</b>	23,390									
<b>Police Equipment</b>	100,000	128,000	101,000	101,000	111,000	96,000	104,000	112,000	96,000	96,000
<b>Fire Equipment</b>	52,500	13,500	403,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500
<b>Interdepartmental Equipment</b>	36,800	56,400	44,300	40,900	38,650	41,100	38,650	38,650	38,650	38,650
<b>Total Equipment</b>	<b>\$ 560,090</b>	<b>\$ 794,462</b>	<b>\$ 858,800</b>	<b>\$ 246,400</b>	<b>\$ 930,650</b>	<b>\$ 295,600</b>	<b>\$ 291,150</b>	<b>\$ 164,150</b>	<b>\$ 148,150</b>	<b>\$ 148,150</b>
<b>Public Works Projects</b>	\$ 108,200	\$ 2,246,437	\$ 4,882,719	\$ 50,000	\$ 583,500	\$ 658,300				
<b>Park &amp; Rec Projects</b>	459,695	498,947	162,087	158,954	88,307	2,007,526				
<b>Economic Development Projects</b>	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>Cemetery Projects</b>	12,775									
<b>Building Inspection Projects</b>	47,130	6,200								
<b>Interdepartmental Projects</b>	21,530									
<b>Museum Projects</b>	10,000	20,000	9,000	25,000						
<b>Library Projects</b>	11,985									
<b>Total Projects</b>	<b>\$ 681,315</b>	<b>\$ 2,781,584</b>	<b>\$ 5,063,806</b>	<b>\$ 243,954</b>	<b>\$ 681,807</b>	<b>\$ 2,675,826</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>Total</b>	<b>\$ 1,241,405</b>	<b>\$ 3,576,046</b>	<b>\$ 5,922,606</b>	<b>\$ 490,354</b>	<b>\$ 1,612,457</b>	<b>\$ 2,971,426</b>	<b>\$ 301,150</b>	<b>\$ 174,150</b>	<b>\$ 158,150</b>	<b>\$ 158,150</b>

**2022 CAPITAL PROGRAM**  
Actual appropriation to be made via Capital Project Committee and Common Council

EQUIPMENT:	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
	<b>Public Works:</b>	Replace 2008 Volvo Front End Loader #215 (New Front Plow & Additional Wing)	\$ 225,000	
		Purchase Brine Anti Icing Application Tank	\$ 9,000	
		Portable Sewer Jetter	\$ 3,600	
		Pickup Truck Facilities #360 (2003) 18 yrs.	\$ 25,500	
		PW Total		\$ 263,100
	<b>Parks/Rec:</b>	1 Ton Dump Truck - Parks #301 (2006) 15 yrs.	\$ 42,500	
		1 Ton Garbage Truck - Parks #210 (1991) 15 yrs.	\$ 34,000	
		Groomer Trailer	\$ 7,800	
		Parks/Rec Total		\$ 84,300
	<b>Municipal Building:</b>	Election (Badger Books)	\$ 23,390	
		Municipal Building Total		\$ 23,390
	<b>Police:</b>	Police Cars	\$ 88,000	
		Dispatch Area Wiring	\$ 10,000	
		Body Cameras	\$ 2,000	
		Police Total		\$ 100,000
	<b>Fire:</b>	Fire Radio Equipment	\$ 3,000	
		Washer/Extractor	\$ 9,000	
		Fire Fighter Equipment	\$ 10,500	
		Apparatus Room No Skid Flooring	\$ 30,000	
		Fire Total		\$ 52,500
	<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal	\$ 36,800	
		Interdept Total		\$ 36,800
		<b>TOTAL EQUIPMENT:</b>		<b>\$ 560,090</b>
<b>PROJECTS:</b>				
	<b>Public Works:</b>	Culvert Replacement Spurr Rd (split with Town of Liberty)	\$ 5,000	
		Storm Water Ditch Improvements (Industrial Loop Rd)	TBD	
		Street Patching Program	\$ 25,000	
		Sidewalk Patching Program	\$ 25,000	
		Door Access Control Project (City Hall & WC Gym)	\$ 13,500	
		Fire Department Lounge - Replace Tile Floor	\$ 9,700	
		Repair/Replacement of Retaining Wall South of PD	\$ 30,000	
		PW Total		\$ 108,200
	<b>Parks/Rec:</b>	ADA Compliance Upgrades		
		- Hatten Park Bathrooms	\$ 83,000	
		- Path to Hatten, Pfeifer, & Franklin Playgrounds (CDBG Funds)		
		Tennis Court Resurface - Hatten Park	\$ 200,000	
		Tennis Court Resurface - Pfeifer Park (2014) 7 years (2021)	\$ 90,000	
		Memorial Park Feasibility/Conceptual Design Cost	TBD	
		Demo of Old Park Shop	TBD	
		Cold Storage Shed (at Municipal Garage Site)	TBD	
		Shared Multipurpose Facility (Gymnastics/Dance/Batting Cages/Other)	TBD	
		Replace Lift Stations at Memorial Park	TBD	
		Bleacher Upgrades - Pfeifer Park (8)	\$ 52,000	
		Park Shelter Roof Replacements		
		- Abraham Bathrooms (6 sq.)	\$ 850	
		- Sled Hill Warming Shelter (12 sq.)	\$ 1,625	
		- Riverside Park Roof (28 sq.)	\$ 3,800	
		Fitness Room Cardio Equipment Replacement	\$ 5,500	
		Pool Diving Board	\$ 5,200	
		Bleacher Upgrades - Hatten Race Track (2)	\$ 12,520	
		Ice Rink Liner for Old Settlers Park	\$ 5,200	
		Parks/Rec Total		\$ 459,695
	<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund	\$ 10,000	
		North East Business Park sign	TBD	
		Economic Dev Total		\$ 10,000
	<b>Cemetery:</b>	Tree Removal/Stump Grinding	\$ 12,775	
		Cemetery Total		\$ 12,775
	<b>Bldg Insp:</b>	Building Inspection Program - BS&A	\$ 28,530	
		Comprehensive Plan Update	\$ 18,600	
		Bldg Insp Total		\$ 47,130
	<b>Interdept:</b>	IT Security Assessment (1/2 will be reimbursed by CVMIC)	\$ 8,030	
		Replace Desks in Council Room	cable fund?	
		Replace Audio System in Council Room	cable fund?	
		Staffing Compensation Study	\$ 13,500	
		Interdept Total		\$ 21,530
	<b>Museum:</b>	Public Research Area and Office Re-Design	\$ 10,000	
		Museum Total		\$ 10,000
	<b>Library:</b>	New Countertops and Cabinets	\$ 11,985	
		Library Total		\$ 11,985
		<b>TOTAL PROJECTS:</b>		<b>\$ 681,315</b>
		<b>TOTAL:</b>		<b>\$ 1,241,405</b>

**2023 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

EQUIPMENT:	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
	<b>Public Works:</b>	2005 International Dump Truck #207 (16 yrs. old)	\$ 225,000	
		Replace Caterpillar 3304 Road Grader #221 (1994) (purchase used)	\$ 200,000	
		2001 Dodge 1500 1/2 Ton Pickup Truck (#202) 22 yrs. old	\$ 31,000	
		1985 Chevrolet 3/4 Ton Plow Truck #217 (36 yrs. old)	\$ 40,000	
		PW Total	<u>          </u>	\$ 496,000
	<b>Parks/Rec:</b>	Snowmobile - Parks #308 (1994) 15 yrs.	\$ 5,562	
		Bus - Sr. Center #341 (2008) 12 yrs.	\$ 16,000	
		Utility Vehicle - Parks #306 (2009) 12 yrs.	\$ 19,000	
		2005 Chevrolet 1/2 Ton Ext. Cab #203 (15 yrs.)	\$ 30,000	
		Smithco Ball Field Groomer - Parks #310 (2005) 12 yrs.	\$ 30,000	
		Parks/Rec Total	<u>          </u>	\$ 100,562
	<b>Police:</b>	Police Cars	\$ 88,000	
		Body Cameras	\$ 40,000	
		Police Total	<u>          </u>	\$ 128,000
	<b>Fire:</b>	Fire Radio Equipment	\$ 3,000	
		Fire Fighter Equipment	\$ 10,500	
		Fire Total	<u>          </u>	\$ 13,500
	<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal	\$ 36,800	
		Copier Replacement - City Hall	\$ 19,600	
		Interdept Total	<u>          </u>	\$ 56,400
		<b>TOTAL EQUIPMENT:</b>		<u><b>\$ 794,462</b></u>
<b>PROJECTS:</b>				
	<b>Public Works:</b>	Street Patching Program	\$ 25,000	
		Sidewalk Patching Program	\$ 25,000	
		Oshkosh Street Reconstruction	\$ 2,196,437	
		PW Total	<u>          </u>	\$ 2,246,437
	<b>Parks/Rec:</b>	Paved Trails (8 ft. wide, 2.5 in. deep, 2 in. stone base)		
		- North Werner Allen to Pershing (555 ft.)	\$ 7,171	
		- Bernegger River Walk	\$ 25,000	
		ADA Compliance Upgrades		
		- Memorial Park Bathrooms (Remodel)	\$ 23,902	
		Washington Center HVAC Replacement		
		- Senior Center HVAC Unit 2003? (20yr) 2023	\$ 13,050	
		- Activity Room Furnace 2003? (20yr) 2023	\$ 4,054	
		- Activity Room A/C 2003? (20yr) 2023	\$ 4,703	
		Fitness Room Cardio Equipment Replacement	\$ 6,687	
		Family Changing Locker Room at Pool (1,000 sq. feet)	\$ 239,019	
		Bleacher Upgrades - Abraham (1)	\$ 6,448	
		Bleacher Upgrades - Krostue (1)	\$ 6,448	
		Drain Tile for Hatten Racetrack Field	\$ 25,000	
		Park Shelter Roof Replacements		
		- Memorial Skate Park Shelter Roof (4sq) (2020)	\$ 600	
		- Memorial Skate Park Building Roof (7sq) (2020)	\$ 918	
		Master Plan for Development of Nature Area Park	\$ 45,947	
		Tennis Court Resurface - Abraham Park (2014) 7 Years (2021)	\$ 90,000	
		Parks/Rec Total	<u>          </u>	\$ 498,947
	<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund	\$ 10,000	
		Economic Dev Total	<u>          </u>	\$ 10,000
	<b>Bldg Insp:</b>	Comprehensive Plan Update	\$ 6,200	
		Bldg Insp Total	<u>          </u>	\$ 6,200
	<b>Museum:</b>	Collections Storage Units in Main Storage	\$ 20,000	
		- (compact storage system \$18,000)		
		- (Supplies \$2,000)		
		Museum Total	<u>          </u>	\$ 20,000
		<b>TOTAL PROJECTS:</b>		<u><b>\$ 2,781,584</b></u>
		<b>TOTAL:</b>		<u><b>\$ 3,576,046</b></u>



**2024 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

EQUIPMENT:	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
	<b>Public Works:</b>	1993 Ford 6640 Tractor w/Mower (#216)	\$ 70,000	
		2007 Case Backhoe (#236)	\$ 110,000	
		1968 Layton Roller (#218)	\$ 65,000	
		PW Total	<u>          </u>	\$ 245,000
	<b>Parks/Rec:</b>	2012 Toro Groundmaster 360 (#312) 8-10 yrs.	\$ 65,000	
		Parks/Rec Total	<u>          </u>	\$ 65,000
	<b>Police:</b>	Police Cars	\$ 88,000	
		In Squad Video Cameras	\$ 8,000	
		Radars	\$ 5,000	
		Police Total	<u>          </u>	\$ 101,000
	<b>Fire:</b>	Fire Radio Equipment	\$ 3,000	
		Rescue Boat	\$ 35,000	
		Tender - Tanker	\$ 350,000	
		Fire Fighter Equipment	\$ 10,500	
		Fire Chief's Vehicle	\$ 5,000	
		Fire Total	<u>          </u>	\$ 403,500
	<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal	\$ 36,800	
		Replace Council Devices	\$ 7,500	
		Interdept Total	<u>          </u>	\$ 44,300
		<b>TOTAL EQUIPMENT:</b>		<u><u>          </u></u> <b>\$ 858,800</b>
<b>PROJECTS:</b>				
	<b>Public Works:</b>	Street Patching Program	\$ 25,000	
		Sidewalk Patching Program	\$ 25,000	
		Downtown Decorations	\$ 10,000	
		North Water Street (Shawano to Pearl)	\$ 736,960	
		(\$3,684,800 - \$2,947,840 expected in STP- Urban Grant)		
		Pearl Street (Waupaca to Beacon)	\$ 3,409,800	
		State Street	\$ 161,823	
		Lincoln Court	\$ 514,136	
		PW Total	<u>          </u>	\$ 4,882,719
	<b>Parks/Rec:</b>	Paved Trails (8 ft. wide, 2.5 in. deep, 2 in. stone base)		
		- Klatt to Jennings (2,700)	\$ 37,645	
		Playground Equipment Projects (with ADA Upgrades)		
		- Abraham Park	\$ 89,554	
		Fitness Room Cardio Equipment Replacement	\$ 6,887	
		Climbing Wall for Pool	\$ 13,373	
		Hatten Basketball Court Replacement	\$ 7,314	
		Abraham Basketball Court Replacement	\$ 7,314	
		Parks/Rec Total	<u>          </u>	\$ 162,087
	<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund	\$ 10,000	
		Economic Dev Total	<u>          </u>	\$ 10,000
	<b>Museum:</b>	Natural History Exhibit Cases Re-Design	\$ 9,000	
		- (\$3,000 per case)		
		Museum Total	<u>          </u>	\$ 9,000
		<b>TOTAL PROJECTS:</b>		<u><u>          </u></u> <b>\$ 5,063,806</b>
		<b>TOTAL:</b>		<u><u>          </u></u> <b>\$ 5,922,606</b>

**2025 CAPITAL PROGRAM**  
Actual appropriation to be made via Capital Project Committee and Common Council

EQUIPMENT:	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
	<b>Public Works:</b>	2011 Ford Transit Van - Facilities #363 (12 yrs.)	\$ 26,000	
			PW Total	\$ 26,000
	<b>Parks/Rec:</b>	2016 Toro 4100D #305	\$ 65,000	
			Parks/Rec Total	\$ 65,000
	<b>Police:</b>	Police Cars	\$ 88,000	
		Squad Laptops	\$ 8,000	
		Video Cameras	\$ 5,000	
			Police Total	\$ 101,000
	<b>Fire:</b>	Fire Radio Equipment	\$ 3,000	
		Fire Fighter Equipment	\$ 10,500	
			Fire Total	\$ 13,500
	<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal	\$ 38,650	
		Copier Replacement - Senior Center	\$ 2,250	
			Interdept Total	\$ 40,900
		<b>TOTAL EQUIPMENT:</b>		<b>\$ 246,400</b>
<b>PROJECTS:</b>				
	<b>Public Works:</b>	Street Projects	\$ 25,000	
		Sidewalk Patching Program	\$ 25,000	
			PW Total	\$ 50,000
	<b>Parks/Rec:</b>	Paved Trails (8 ft. wide, 2.5 in. deep, 2 in. stone base)		
		- Shawano Street Trail (Pfeifer Park to Hwy 54) 1,800 ft.	\$ 23,624	
		- Shawano Street Trail (Hwy 54 to Northridge) 2,500 ft.	\$ 32,949	
		Playground Equipment Projects (with ADA Upgrades)		
		- Memorial Park	\$ 80,000	
		Park Shelter Roof Replacements		
		- Hatten Shelter Roof Replacement (57sq) (2025)	\$ 8,665	
		Pool Roof Assessment (2016) 3 years	\$ 1,044	
		City Hall Roof Assessment (2016) 3 years	\$ 1,468	
		Library/Museum Roof Assessment (2016) 3 years	\$ 1,240	
		Senior Center Roof Assessment (2016) 3 years	\$ 587	
		Police Department Roof Assessment (2016) 3 years	\$ 2,283	
		Fitness Room Cardio Equipment Replacement	\$ 7,094	
			Parks/Rec Total	\$ 158,954
	<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund	\$ 10,000	
			Economic Dev Total	\$ 10,000
	<b>Museum:</b>	New Exhibit Cases (2-3)	\$ 25,000	
			Museum Total	\$ 25,000
		<b>TOTAL PROJECTS:</b>		<b>\$ 243,954</b>
		<b>TOTAL:</b>		<b>\$ 490,354</b>

**2026 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
<b>EQUIPMENT:</b>				
<b>Public Works:</b>	AquaTech 824 Vactor (2009)		\$ 500,000	
	International Dump Truck (2014) #225		\$ 145,000	
	Chevrolet City Express Van (2016) #364		\$ 25,000	
		PW Total		\$ 670,000
<b>Parks/Rec:</b>	Pickup Truck - Parks #313 (2014) 12 yrs. (2026)		\$ 32,500	
	Toro Groundskeeper 360 #320 (2017) 8-10 yrs.		\$ 65,000	
		Parks/Rec Total		\$ 97,500
<b>Police:</b>	Police Copy Machine		\$ 15,000	
	Police Cars		\$ 88,000	
	Video Cameras		\$ 5,000	
	Body Cameras		\$ 3,000	
		Police Total		\$ 111,000
<b>Fire:</b>	Fire Radio Equipment		\$ 3,000	
	Fire Fighter Equipment		\$ 10,500	
		Fire Total		\$ 13,500
<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal		\$ 38,650	
		Interdept Total		\$ 38,650
		<b>TOTAL EQUIPMENT:</b>		<b>\$ 930,650</b>
 <b>PROJECTS:</b>				
<b>Public Works:</b>	Street Projects		\$ 583,500	
		PW Total		\$ 583,500
<b>Parks/Rec:</b>	Playground Equipment Projects (with ADA Upgrades)			
	- Krostue Park		\$ 81,000	
	Fitness Room Cardio Equipment Replacement		\$ 7,307	
		Parks/Rec Total		\$ 88,307
<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund		\$ 10,000	
		Economic Dev Total		\$ 10,000
		<b>TOTAL PROJECTS:</b>		<b>\$ 681,807</b>
		<b>TOTAL:</b>		<b>\$ 1,612,457</b>

**2027 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
<b>EQUIPMENT:</b>				
<b>Public Works:</b>	2015 International Dump Truck (#226)		\$ 145,000	
		PW Total	\$ 145,000	\$ 145,000
<b>Police:</b>	Police Cars		\$ 88,000	
	Video Cameras		\$ 5,000	
	Body Cameras		\$ 3,000	
		Police Total	\$ 96,000	\$ 96,000
<b>Fire:</b>	Fire Radio Equipment		\$ 3,000	
	Fire Fighter Equipment		\$ 10,500	
		Fire Total	\$ 13,500	\$ 13,500
<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal		\$ 38,650	
	Copier Replacement - Pool		\$ 2,450	
		Interdept Total	\$ 41,100	\$ 41,100
	<b>TOTAL EQUIPMENT:</b>		\$ 295,600	\$ 295,600
 <b>PROJECTS:</b>				
<b>Public Works:</b>	Street Projects		\$ 658,300	
		PW Total	\$ 658,300	\$ 658,300
<b>Parks/Rec:</b>	Fitness Room Cardio Equipment Replacement		\$ 7,526	
	City Hall/PD Addition/Renovation		\$ 2,000,000	
		Parks/Rec Total	\$ 2,007,526	\$ 2,007,526
<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund		\$ 10,000	
		Economic Dev Total	\$ 10,000	\$ 10,000
	<b>TOTAL PROJECTS:</b>		\$ 2,675,826	\$ 2,675,826
	<b>TOTAL:</b>		\$ 2,971,426	\$ 2,971,426



**2028 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
<b>EQUIPMENT:</b>				
<b>Public Works:</b>	2016 Elgin Pelican Street Sweeper (#227)		\$ 135,000	
		PW Total	\$ 135,000	\$ 135,000
<b>Police:</b>	In-Car Video Cameras		\$ 8,000	
	Police Cars		\$ 88,000	
	Video Cameras		\$ 5,000	
	Body Cameras		\$ 3,000	
		Police Total	\$ 104,000	\$ 104,000
<b>Fire:</b>	Fire Radio Equipment		\$ 3,000	
	Fire Fighter Equipment		\$ 10,500	
		Fire Total	\$ 13,500	\$ 13,500
<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal		\$ 38,650	
		Interdept Total	\$ 38,650	\$ 38,650
	<b>TOTAL EQUIPMENT:</b>		<b>\$ 291,150</b>	
 <b>PROJECTS:</b>				
<b>Public Works:</b>	Street Projects		\$ -	
		PW Total	\$ -	\$ -
<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund		\$ 10,000	
		Economic Dev Total	\$ 10,000	\$ 10,000
	<b>TOTAL PROJECTS:</b>		<b>\$ 10,000</b>	
	<b>TOTAL:</b>		<b>\$ 301,150</b>	

**2029 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
<b>EQUIPMENT:</b>				
<b>Police:</b>	In-Car Video Cameras		\$ 8,000	
	Police Cars		\$ 88,000	
	Squad Laptops		\$ 8,000	
	Video Cameras		\$ 5,000	
	Body Cameras		\$ 3,000	
		Police Total	<u>          </u>	\$ 112,000
<b>Fire:</b>	Fire Radio Equipment		\$ 3,000	
	Fire Fighter Equipment		\$ 10,500	
		Fire Total	<u>          </u>	\$ 13,500
<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal		\$ 38,650	
		Interdept Total	<u>          </u>	\$ 38,650
	<b>TOTAL EQUIPMENT:</b>			<u>\$ 164,150</u>
<b>PROJECTS:</b>				
<b>Public Works:</b>	Street Projects			
		PW Total	<u>          </u>	\$ -
<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund		\$ 10,000	
		Economic Dev Total	<u>          </u>	\$ 10,000
	<b>TOTAL PROJECTS:</b>			<u>\$ 10,000</u>
	<b>TOTAL:</b>			<u><u>\$ 174,150</u></u>

**2030 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
<b>EQUIPMENT:</b>				
	<b>Police:</b>	Police Cars	\$ 88,000	
		Video Cameras	\$ 5,000	
		Body Cameras	\$ 3,000	
		Police Total	<u>          </u>	\$ 96,000
	<b>Fire:</b>	Fire Radio Equipment	\$ 3,000	
		Fire Fighter Equipment	\$ 10,500	
		Fire Total	<u>          </u>	\$ 13,500
	<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal	\$ 38,650	
		Interdept Total	<u>          </u>	\$ 38,650
		<b>TOTAL EQUIPMENT:</b>		<u><u>\$ 148,150</u></u>
<b>PROJECTS:</b>				
	<b>Public Works:</b>	Street Projects		
		PW Total	<u>          </u>	\$ -
	<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund	\$ 10,000	
		Economic Dev Total	<u>          </u>	\$ 10,000
		<b>TOTAL PROJECTS:</b>		<u><u>\$ 10,000</u></u>
		<b>TOTAL:</b>		<u><u>\$ 158,150</u></u>

**2031 CAPITAL PROGRAM**  
**Actual appropriation to be made via Capital Project Committee and Common Council**

	ITEM	COMMITTEE RECOMM.	ESTIMATED COST	TOTAL
<b>EQUIPMENT:</b>				
	<b>Police:</b>	Police Cars	\$ 88,000	
		Video Cameras	\$ 5,000	
		Body Cameras	\$ 3,000	
		Police Total	<u>          </u>	\$ 96,000
	<b>Fire:</b>	Fire Radio Equipment	\$ 3,000	
		Fire Fighter Equipment	\$ 10,500	
		Fire Total	<u>          </u>	\$ 13,500
	<b>Interdept:</b>	Yearly Computer - Replace/New/License Renewal	\$ 38,650	
		Interdept Total	<u>          </u>	\$ 38,650
		<b>TOTAL EQUIPMENT:</b>		<u><u>\$ 148,150</u></u>
<b>PROJECTS:</b>				
	<b>Public Works:</b>	Street Projects		
		PW Total	<u>          </u>	\$ -
	<b>Economic Dev:</b>	Replace "Welcome to New London" Signage Fund	\$ 10,000	
		Economic Dev Total	<u>          </u>	\$ 10,000
		<b>TOTAL PROJECTS:</b>		<u><u>\$ 10,000</u></u>
		<b>TOTAL:</b>		<u><u>\$ 158,150</u></u>



# **Municipal Building**

# CITY OF NEW LONDON

---



## Memorandum

TO: Capital Projects / City Council  
FROM: Nicole Lemke, City Clerk  
RE: Badger Books Capital Projects Purchase  
DATE: October 22<sup>nd</sup>, 2021

Badger Books is an electronic poll book system authorized by Wisconsin Elections Commission. I was thrilled to see these had already been put in the elections Capital Projects budget before I started with the City. The books serve as a poll book, a log for absentee ballots and are a digital registration form.

Badger Books do NOT connect to the internet. Each polling place will need at one poll book that includes a server (Quote # 2174066) and then any other poll books at that polling location hook to that server (Quote # 2174057). Unfortunately, if we are using two rooms of the Washington Center, we still would need one for each room. Each poll book works for 800 people. So, all of the Waupaca County aldermanic districts will need two pollbooks (one with the server, and one without), and the Outagamie County District (#4) will need 3 Badger Books because of the size of that district.

The grand total for these 11 pollbooks, their supplies, and 4-year support is \$23,390.

# Program Overview

In 2017, Wisconsin Elections Commission (WEC) staff developed an electronic poll book system to be used in polling places in Wisconsin on Election Day.

Enabled by Wis. Stat. § 6.79(1m), the Badger Book is the only electronic poll book authorized for use in Wisconsin elections.

Within each polling place, Badger Books are connected securely to communicate to each other, but do not connect to the Internet or any other network outside the polling place.

After municipalities purchase the hardware, access to the free Badger Book application and support from WEC will be provided.

While Badger Books will improve the way municipalities administer elections, they are not mandatory and participation is optional.

If you have any questions about the Badger Book program or would like to learn more, please contact the Wisconsin Elections Commission at:

(608) 261-2028  
or  
[epollbook@wi.gov](mailto:epollbook@wi.gov)

For clerks, additional information about Badger Books can be found in The Learning Center.



## Badger Book

### Wisconsin's Electronic Poll Book





## What is a Badger Book?

The Badger Book is an e-poll book. What does that mean?

“e” stands for electronic

“poll book” stands for poll book

A Badger Book is a:

- ✓ Poll book
- ✓ Absentee ballot log
- ✓ Digital voter registration form

## What can Badger Books do for you?

- Quicker voter check-ins and registrations
- Process absentees in a snap
- Improve polling place flow
- No more splitting poll books
- Reduce poll worker mistakes
- Improve data quality
- Consolidate polling places
- Require fewer election inspectors
- Streamline post-election data entry and reconciliation
- Voters will be able to view their participation sooner in MyVote

## Election Day!

Prior to Election Day, the poll book for your entire municipality is loaded onto the Badger Book.



Badger Books complete three primary tasks on Election Day:

- ✓ Checking in voters
- ✓ Election Day Registrations
- ✓ Processing absentee ballots

After Election Day, participation data is taken from the Badger Book and uploaded into WisVote.

This includes in-person participation, absentee participation, and information from Election Day Registrations.



## Are Badger Books safe?

There are multiple layers of security to protect the system and voter information:

- BADGER BOOKS ARE NEVER CONNECTED TO THE INTERNET
- The data loaded onto Badger Books comes from WisVote, the secure statewide voter registration system
- Each Badger Book is password protected and each poll worker has their own user credentials to log in to the application
- Voter and participation data is encrypted and secure
- Badger Books communicate via a wireless router, but only within the polling place
- Like a paper poll book, only the data necessary to run an election is included, so no Personally Identifiable Information (PII) is accessible





**Paragon Development Systems, Inc.**  
 13400 Bishops Lane  
 Suite 190  
 Brookfield, Wisconsin 53005  
 United States  
 (P) 262-569-5300

**Quote (Open)**

<b>Date</b> Oct 29, 2021 08:30 AM CDT	<b>Expiration Date</b> 11/28/2021
<b>Modified Date</b> Oct 29, 2021 08:46 AM CDT	
<b>Quote #</b> 2174057 - rev 1 of 1	
<b>Description</b> BadgerBook 2022 Client Integrated Column Printer (New London)	
<b>SalesRep</b> Berner, Dana (P) 262-569-5366	
<b>Customer Contact</b> Lewis, William (P) 6082660359	

**Customer**

Wisconsin Elections  
 Commission (023332)  
 Lewis, William  
 212 E Washington Ave, 3rd Floor  
 Madison, WI 53707  
 United States  
 (P) 608) 261-2035

**Bill To**

Wisconsin Elections Commission  
 Schwoerer, Tiffany  
 212 E Washington Ave, 3rd Floor  
 Madison, WI 53707  
 United States  
 (P) 608) 261-2035

**Ship To**

Receiving, Shipping  
 17 W. Main Street, Suite 310  
 Madison, WI 53703  
 United States

**Payment Method**

Terms: Credit Card

<b>Customer PO:</b>	<b>Terms:</b> Credit Card	<b>Ship Via:</b> FedEx Ground
<b>Special Instructions:</b>		<b>Carrier Account #:</b>

#	Description	Part #	Qty	Unit Price	Total
1	Engage One 14 Touch All-in-One 141 W/ Integrated P	8WR76US#ABA	6	\$1,779.00	\$10,674.00
<b>2 Client BadgerBook Configuration Services</b>					
	PDS Configuration Services	000522	6	\$79.00	\$474.00
	Imaging Services	09137	1	\$0.00	\$0.00
	Labeling Services	09140	1	\$0.00	\$0.00
	*Save Boxes* For Shipping	499888	1	\$0.00	\$0.00
	Component Repackaging	319621	1	\$0.00	\$0.00
	WEC IMCT BadgerBookAiO 2022	802828	1	\$0.00	\$0.00
	WEC PollBook Asset Tag	457736	4	\$0.00	\$0.00
	<b>Bundle Subtotal</b>		<b>1</b>	<b>\$474.00</b>	<b>\$474.00</b>
3	4yr 9x5 NBD Onsite Support Upgrade, Retail Pkg Extended service agreement - parts and labor - 4 years - on-site - 9x5 - response time: NBD - for Engage Clean Mount; Engage Go Jacket; Engage One Pro Advanced Fan-less Hub, VESA hub	UL589E	6	\$119.00	\$714.00
4	USB Desktop 320MK Mouse and Keyboard Keyboard and mouse set - USB - US - Smart Buy - for HP t430 v2; EliteOne 800 G8; ZBook Power G8, Studio G8; ZBook Fury 15 G8, 17 G8	9SR36UT#ABA	6	\$19.00	\$114.00

<b>Subtotal:</b>	<b>\$11,976.00</b>
Tax (.0000%):	\$0.00
Shipping:	\$0.00
<b>Total:</b>	<b>\$11,976.00</b>

## Terms and Conditions

Unless a specific Master Services & Product Sales Agreement is in effect between the parties, this quote is subject to PDS Terms & Conditions which can be viewed at <http://www.shoppds.com/termsforsale.aspx>

Shipping and tax amounts are estimated.

Purchases made by credit card may be subject to a 3% Convenience Fee at the time of invoicing.

PDS has been notified by numerous technology manufacturers that pricing is subject to rapid change due to global component shortages and related price increases. This situation is not unique to PDS.

Please contact your sales team with additional questions.



**Paragon Development Systems, Inc.**  
 13400 Bishops Lane  
 Suite 190  
 Brookfield, Wisconsin 53005  
 United States  
 (P) 262-569-5300

**Quote (Open)**

<b>Date</b> Oct 29, 2021 08:48 AM CDT	<b>Expiration Date</b> 11/28/2021
<b>Modified Date</b> Oct 29, 2021 08:52 AM CDT	
<b>Quote #</b> 2174066 - rev 1 of 1	
<b>Description</b> 2022 BadgerBooks Integrated Server (New London)	
<b>SalesRep</b> Berner, Dana (P) 262-569-5366	
<b>Customer Contact</b> Lewis, William (P) 6082660359	

**Customer**

Wisconsin Elections  
 Commission (023332)  
 Lewis, William  
 212 E Washington Ave, 3rd Floor  
 Madison, WI 53707  
 United States  
 (P) 608) 261-2035

**Bill To**

Wisconsin Elections Commission  
 Schwoerer, Tiffany  
 212 E Washington Ave, 3rd Floor  
 Madison, WI 53707  
 United States  
 (P) 608) 261-2035

**Ship To**

Receiving, Shipping  
 17 W. Main Street, Suite 310  
 Madison, WI 53703  
 United States

**Payment Method**

Terms: Credit Card

<b>Customer PO:</b>	<b>Terms:</b> Credit Card	<b>Ship Via:</b> FedEx Ground
<b>Special Instructions:</b>		<b>Carrier Account #:</b>

#	Description	Part #	Qty	Unit Price	Total
1	Engage One 14 Touch All-in-One 141 W/ Integrated P	8WR76US#ABA	5	\$1,779.00	\$8,895.00
<b>2 Server BadgerBook Configuration Services</b>					
	PDS Configuration Services 000522	000522	5	\$79.00	\$395.00
	Custom Configuration	065306	1	\$0.00	\$0.00
	Imaging Services	09137	1	\$0.00	\$0.00
	Labeling Services	09140	1	\$0.00	\$0.00
	*Save Boxes* For Shipping	499888	1	\$0.00	\$0.00
	Component Repackaging	319621	1	\$0.00	\$0.00
	WEC IMCT BadgerBookAiO 2022	802828	1	\$0.00	\$0.00
	WEC PollBook Asset Tag	2079676	4	\$0.00	\$0.00
	<b>Bundle Subtotal</b>		<b>1</b>	<b>\$395.00</b>	<b>\$395.00</b>
3	E5350 - wireless router - 802.11a/b/g/n/ac - desk	E5350	5	\$39.00	\$195.00
<b>4 Router Configuration Services</b>					

#	Description	Part #	Qty	Unit Price	Total
	PDS Configuration Services 000522	000522	1	\$29.00	\$29.00
	Labeling Service 009140	009140	1	\$0.00	\$0.00
	Custom Configuration 065306	065306	1	\$0.00	\$0.00
	Component Repackaging	319621	2	\$0.00	\$0.00
	WEC PollBook Asset Tag	2079676	2	\$0.00	\$0.00
<b>Bundle Subtotal</b>			<b>1</b>	<b>\$29.00</b>	<b>\$29.00</b>
5	4yr 9x5 NBD Onsite Support Upgrade, Retail Pkg Extended service agreement - parts and labor - 4 years - on-site - 9x5 - response time: NBD - for Engage Clean Mount; Engage Go Jacket; Engage One Pro Advanced Fan-less Hub, VESA hub	UL589E	5	\$119.00	\$595.00
6	USB Desktop 320MK Mouse and Keyboard Keyboard and mouse set - USB - US - Smart Buy - for HP t430 v2; EliteOne 800 G8; ZBook Power G8, Studio G8; ZBook Fury 15 G8, 17 G8	9SR36UT#ABA	5	\$19.00	\$95.00
7	32GB DataTraveler G4 USB Flash Drive USB flash drive - 32 GB - USB-C 3.2 Gen 1	DT70/32GB	5	\$8.00	\$40.00
8	Thermal Receipt Paper 3.125"X 90',	RPT3.125-90	5	\$70.00	\$350.00
9	APC Back-UPS Pro BR 1000VA/600W 10Outlets 2USB UPS UPS - AC 120 V - 600 Watt - 1000 VA - USB, serial - output connectors: 10 - black	BR1000MS	5	\$164.00	\$820.00

**Subtotal: \$11,414.00**  
 Tax (.0000%): \$0.00  
 Shipping: \$0.00  
**Total: \$11,414.00**

## Terms and Conditions

Unless a specific Master Services & Product Sales Agreement is in effect between the parties, this quote is subject to PDS Terms & Conditions which can be viewed at <http://www.shoppds.com/termsforsale.aspx>

Shipping and tax amounts are estimated.

Purchases made by credit card may be subject to a 3% Convenience Fee at the time of invoicing.

PDS has been notified by numerous technology manufacturers that pricing is subject to rapid change due to global component shortages and related price increases. This situation is not unique to PDS.

Please contact your sales team with additional questions.



**Police**

# 2022 Capital Purchases Review

## New London Police Department

Below is the capital equipments purchases that was approved by the Police and Fire Commission for the 2022 budget:

### Capital Equipment Replacement

Squads	\$88,000
Dispatch area wiring	\$10,000
Body Cameras	\$2,000

Below is an explanation of each item, listed in decreasing order of importance.

#### **Squad Cars (\$84,908): Price may change depending on when it is ordered.**

In 2021 we did not replace any squads. We are requesting to order 2 Ford SUVs to replace 2 of our primary squads. Randy Frick estimated the State bid for the base Police Interceptor SUV/Explorer will be \$36,500. I would estimate with the vehicle options, transfer our equipment from our current cars to the new cars, purchase new squad equipment would be about \$15,000 for the 2 vehicles. The total for the vehicle is estimated at \$88,000.

With the replacement of these two vehicles we will shuffle 2 older vehicles out of our fleet and they will either be sold or given to another department.

#### **Wiring in dispatch area (10,000)**

The wiring in the dispatch area cabinet needs to be cleaned up as it poses a potential fire hazard.

#### **Body Cameras (\$2000)**

The police department personnel started wearing body cameras in 2013. The current cameras are starting to reach their life expectancy. VieVu has been bought out and they will discontinue making the cameras that we use. I would like to purchase a couple of extra cameras to make it through another year or two. I am expecting that we will have to replace our cameras and software sometime between 2023-2024. When this happens it will be at a cost of about \$40,000-\$50,000.



**Fire**

Representative *Joe Summers*  
 760 84 8452

N.E.W Coatings  
 N6264 Hooyman Rd  
 Shiocton, WI 54170



**Customer Information:**

Name <i>New London Fire Dept.</i>			Company		
Address			Phone		
City	ST	ZIP	Secondary Phone		
Email:					

**Project Details**

Area: 1 <i>Restoration</i>		X Cost	=Total	Area: 2 <i>Addition</i>		X Cost	=Total
Sq. ft	<i>4,037</i>	\$	\$	Sq. Ft	<i>2,520</i>	\$	\$
Vertical	<i>-</i>	\$	\$			\$	\$
Steps	<i>-</i>	\$	\$			\$	\$
Cracks	<i>25'</i>	\$	\$			\$	\$
Pitting	<i>5ft<sup>2</sup></i>	\$	\$			\$	\$
Removal	<i>Grind</i>	\$	\$			\$	\$
Color		If custom	\$	Color		If custom	\$
Subtotal for Area 1		\$	<i>16,851</i>	Subtotal for Area 2		\$	<i>9,777</i>
Installation Notes: <div style="text-align: right;"><i>= \$26,628 B.H. Areas</i></div>							

Are we doing verticals :

Yes  No  Customer Initials \_\_\_\_\_

*9 Vertical Yellow Safety Lines to match existing #602 Addition.*

**Payment Information:**

Subtotal for Project	\$	<i>27,250 Tax, Labor, Material</i>
Payment Method:		
Initial Payment	\$	
Due upon completion	\$	

Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Cemetery**



## Hermes, April

---

**From:** Radke, Judy M.  
**Sent:** Friday, September 10, 2021 4:05 PM  
**To:** Hermes, April  
**Subject:** FW: Cemetery Budget and Capital Expense Request  
**Attachments:** Budget 2022 Draft.xls; DOC\_09\_39\_55\_09\_10\_21.pdf

Here is the first of the capital budget for 2022.  
Ask from the cemetery

Thanks!

*Judy M. Radke*, CPA

Finance Director  
City of New London  
920-250-5602

---

**From:** Laurie Shaw [mailto:[lshaw@sjrcare.org](mailto:lshaw@sjrcare.org)]  
**Sent:** Friday, September 10, 2021 9:32 AM  
**To:** Radke, Judy M.  
**Cc:** Hoffman, Craig; Shaw, Laurie - St Joes; Strey, Brian; Walbruck, Jamie - Floral Hill; Way, Rob  
**Subject:** Cemetery Budget and Capital Expense Request

Hello Judy

I am attaching the Cemetery Commission's 2022 budget info and a request for capital funds of \$12,775.00 for tree removal / stump grinding we feel are necessary for safety reasons.

I have attached photos of the trees that need to be addressed for reference. The commission had a walking tour of the cemetery with Craig, Tracey and Jamie from Tony's Cemetery Service and took photos of the trees in question. We then had New London Tree Service give their opinion and a quote. We then had Jay Bessette (NL Utilities / Arborist) give his opinion.

On the attachment we have color coded the trees that all (Cemetery Commission, Tony's Cemetery, NL Tree Service and Jay Bessette) agree are top priority for safety in yellow. The additional trees in green the Cemetery Commission, Tony's Cemetery, NL Tree Service feel are a priority. The tree in blue the Cemetery Commission, Tony's Cemetery and Jay Bessette feel are a necessity.

If we total the yellow/green/blue tree removal and stump grinding it is \$11,400.00 tree removal + \$1,375.00 = **\$12,775.00**

We have been working hard to get the cemetery into proper condition after not being in great shape for years. As you know we have been using perpetual care funds to cover some expenses outside of the budget.

We do not have enough money in the budget to cover necessary tree costs, we have a balance of approximately \$14,000.00 in perpetual care funds and don't want to run it out.

New London Tree Service

E7806 Island Rd  
Manawa, WI 54949

# Estimate

Date	Estimate #
7/23/2021	45

Name / Address
Floral Hill Cemetary Beckert Rd New London, WI 54961

Item	Description	Rate	Total	Priority
1	Section A Cut Trees Cut tree down with clean up of debris 1 maple by entrance (hollow)	600.00	600.00T	6
2	Cut Trees Cut tree down with clean up of debris Lenard Mackenzie 1 evergreen dying	100.00	100.00T	
3	Cut Trees Cut tree down with clean up of debris 1 leaning evergreen dying	400.00	400.00T	
4	Section D Cut Trees Cut tree down with clean up of debris Kobler 1 dead evergreen	100.00	100.00T	
5	Section W Cut Trees Cut tree down with clean up of debris 1 large cottonwood	1,800.00	1,800.00T	
6	Section Q Cut Trees Cut tree down with clean up of debris 1 small tree in back that is dying	150.00	150.00T	
7	Section V Cut Trees Cut tree down with clean up of debris 1 elm dying	500.00	500.00T	7
8	Section F Cut Trees Cut tree down with clean up of debris Old 10' stump	100.00	100.00T	
9	Section G Cut Trees Cut tree down with clean up of debris Davison 1 white pine that is cracked	2,000.00	2,000.00T	1
10	Cut Trees Cut tree down with clean up of debris Dr Weber 1 white pine infested with bugs	2,500.00	2,500.00T	2
11	Cut Trees Cut tree down with clean up of debris Gordon Stern 1 white pine	2,000.00	2,000.00T	8
		<b>Total</b>		

Phone #
920-596-2336

E-mail
brianstacy3@netzero.net

Blue - per Jay Bessetto  
Green - NL Tree Service  
Yellow - all agree immediately  
red

New London Tree Service

E7806 Island Rd  
Manawa, WI 54949

# Estimate

Date	Estimate #
7/23/2021	45

Name / Address
Floral Hill Cemetary Beckert Rd New London, WI 54961

Item	Description	Rate	Total
12	Cut Trees Cut tree down with clean up of debris Kleiner 1 willow that is dying Section I	600.00	600.00T
13	Cut Trees Cut tree down with clean up of debris 1 Maple by main road hollow and dying	800.00	800.00T 3
14	Cut Trees Cut tree down with clean up of debris Bartenstein 1 dead evergreen Section J	100.00	100.00T
15	Cut Trees Cut tree down with clean up of debris Stever 1 evergreen that is dying	1,500.00	1,500.00T
16	Cut Trees Cut tree down with clean up of debris Getlinger 1 evergreen with dead top Section K	1,200.00	1,200.00T
17	Cut Trees Cut tree down with clean up of debris 1 pine on corner	1,500.00	1,500.00T 4
18	Cut Trees Cut tree down with clean up of debris Capener 1 pine that is dying	1,500.00	1,500.00T 5
	Cut Trees Cut tree down with clean up of debris 1 oak that is dying	800.00	800.00T
	Water tower Sales Tax	0.00%	0.00
		<i>Not doing now w/ water tower</i>	
<b>Total</b>			\$18,250.00

Phone #
920-596-2336

E-mail
brianstacy3@netzero.net





#9 Tree \$2000.00 stump \$175.00  
Section G "Davidson" white pine  
Parent 7





Section G white pine crackal





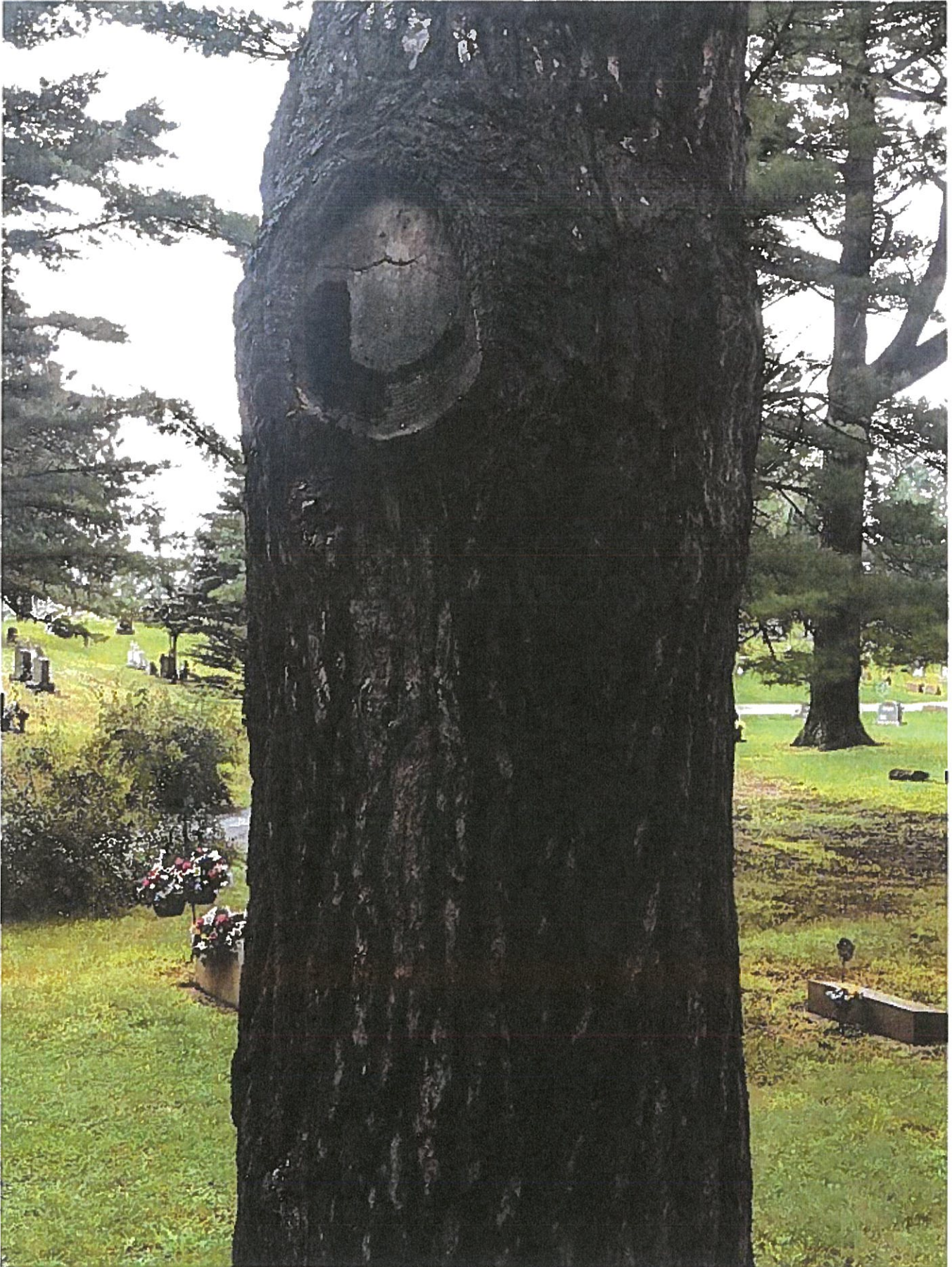
Section 6" Davidson" Cracked White Pine





# 10 Tree \$ 2500.00 Stump \$ 175.00  
Section G White Pine Infested with Bugs  
P.L. 2





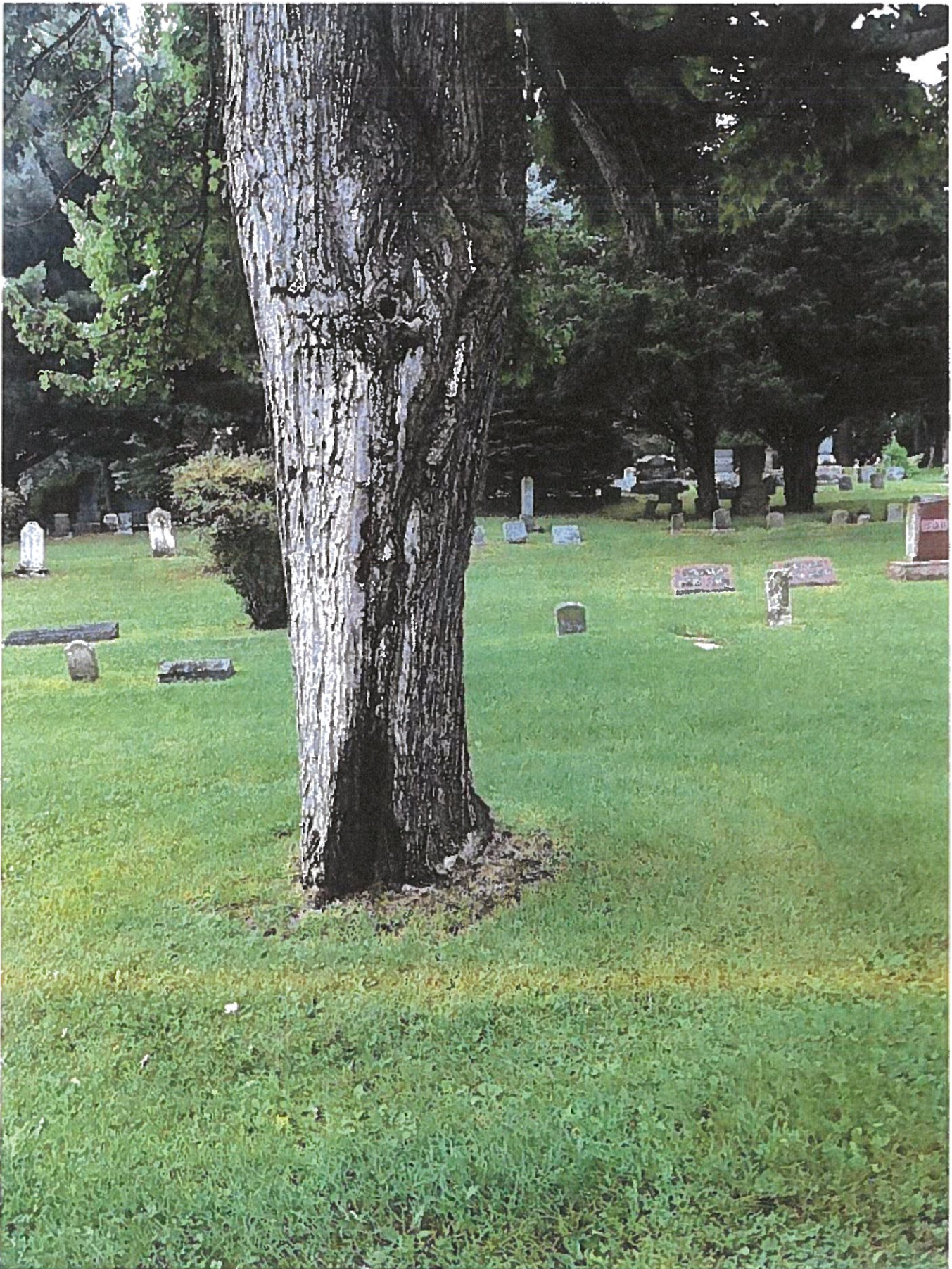
Section G white Pine Infested with Bugs





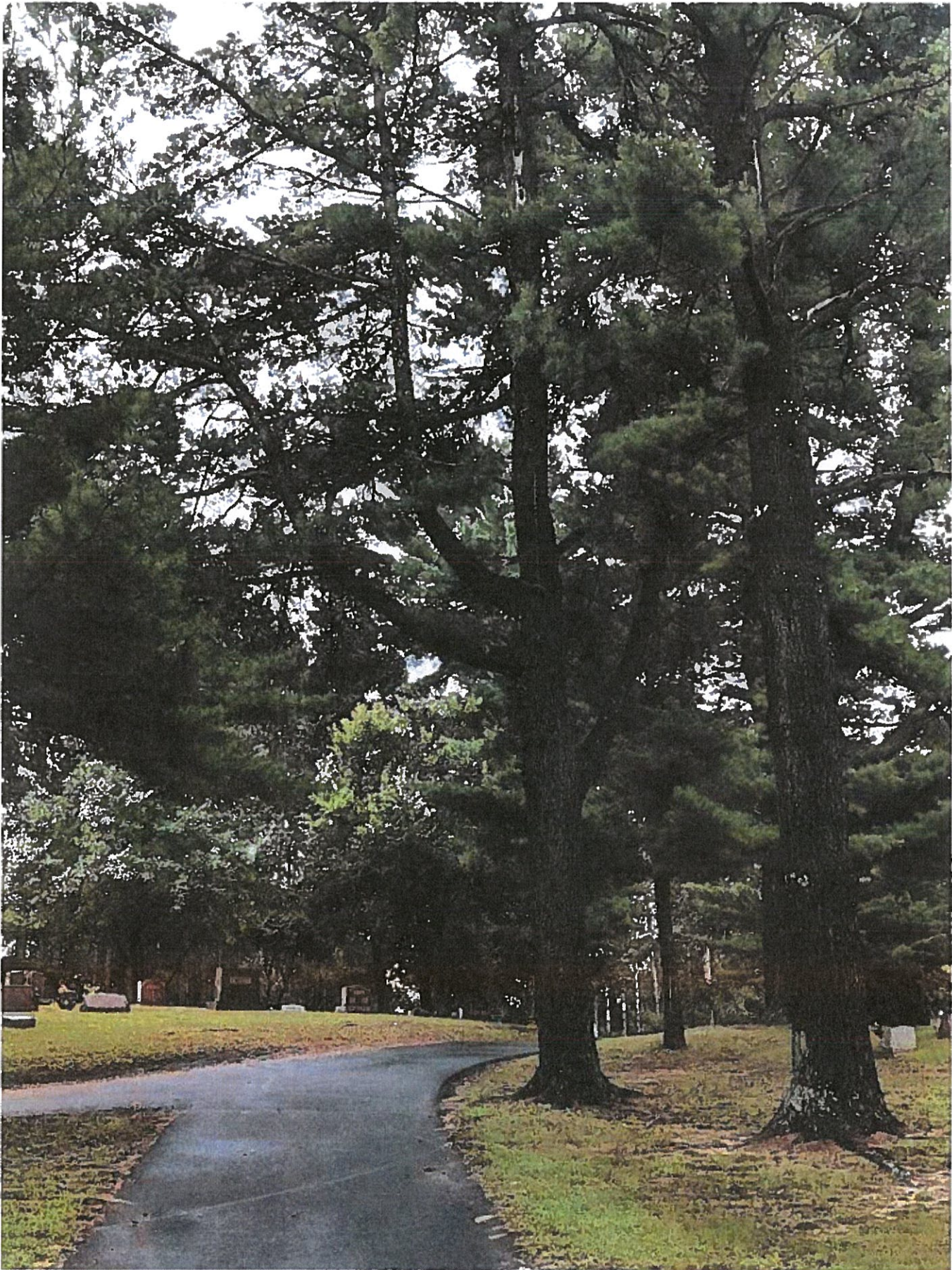
13 Tree \$ 800.00 Stump \$ maple  
 Section I Dylus, Hollow bottom  
 D. L. S





Section I Dylus, Hollow maple





17 Tree \$ 1500.00 Stump \$  
Section R Pine on Corner Hollow  
priority 4





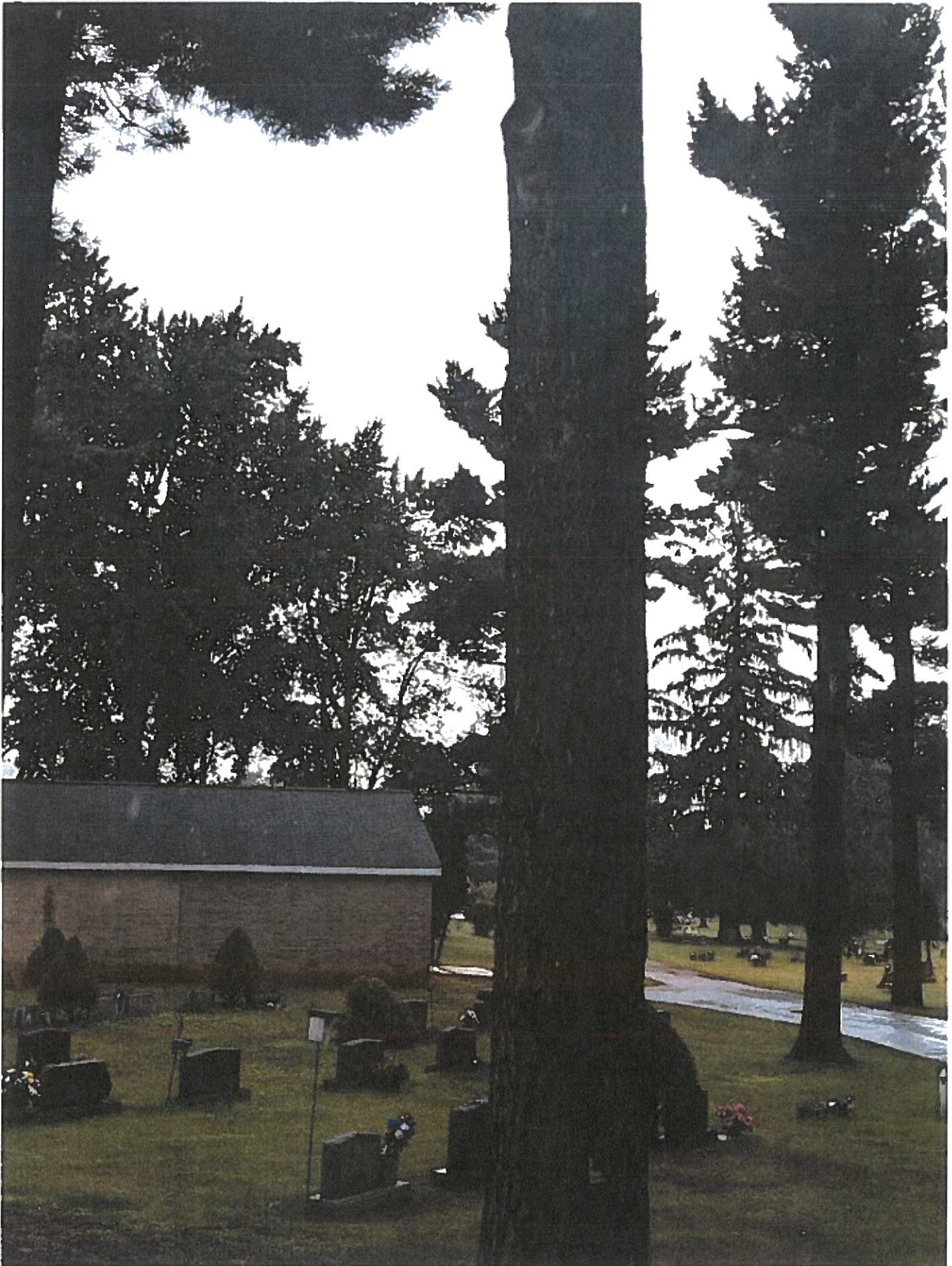
Section K Pine on Corniz Hollow





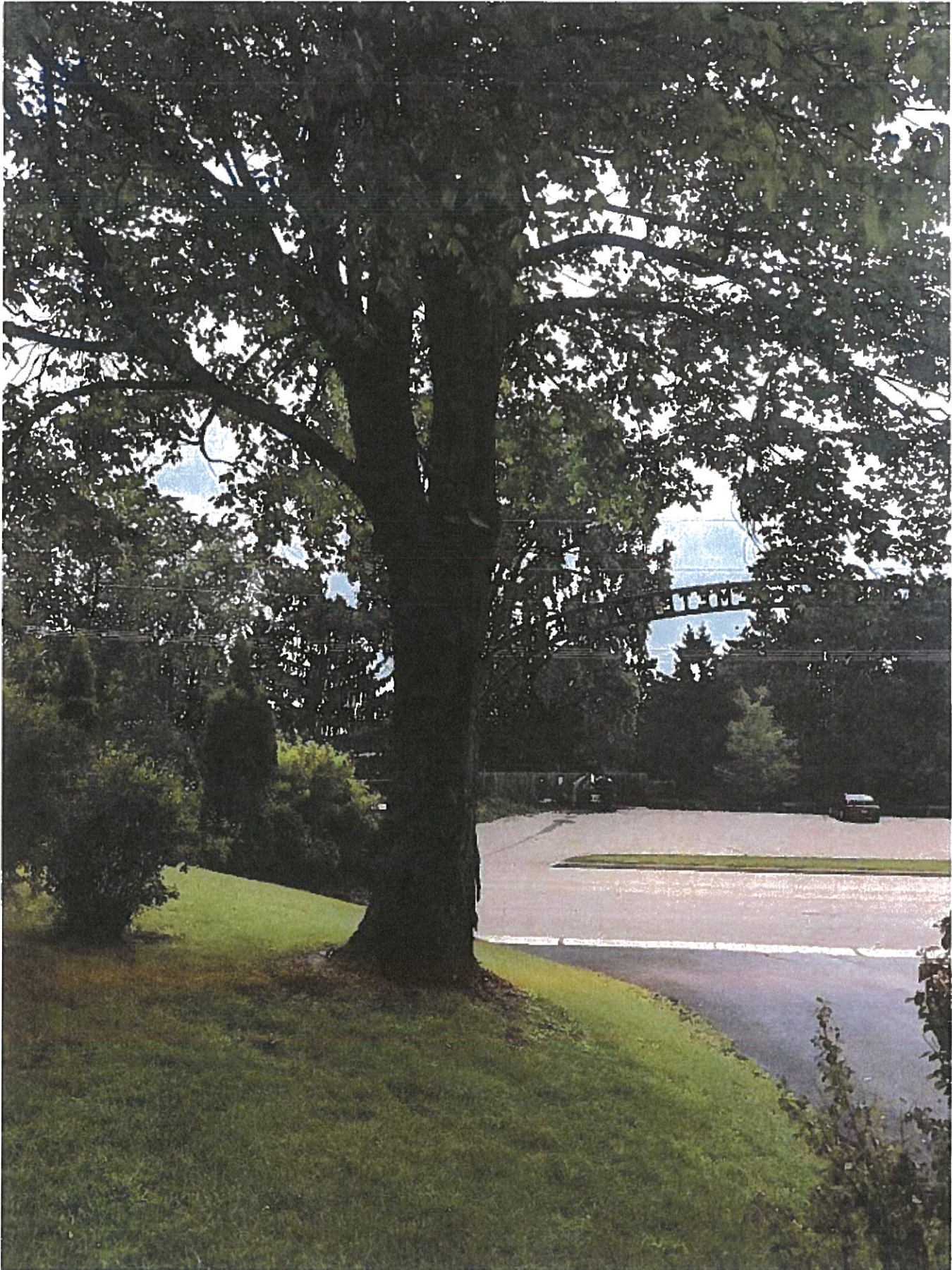
18 Tree 1500.00 Stump \$175  
Section R "Capever" Loblolly Pine  
Diameter 5





Section K "Cypreses" Dying Pine





#1 Tree \$600.00 Stump \$175.00

Section "A" maple by Entrance - Hollow

Priority 6

8/10/2021 7:56 AM





Dying Elm Section "V"





#7 Tree \$ 500.00      stump \$ 175

Section V ELM Dying

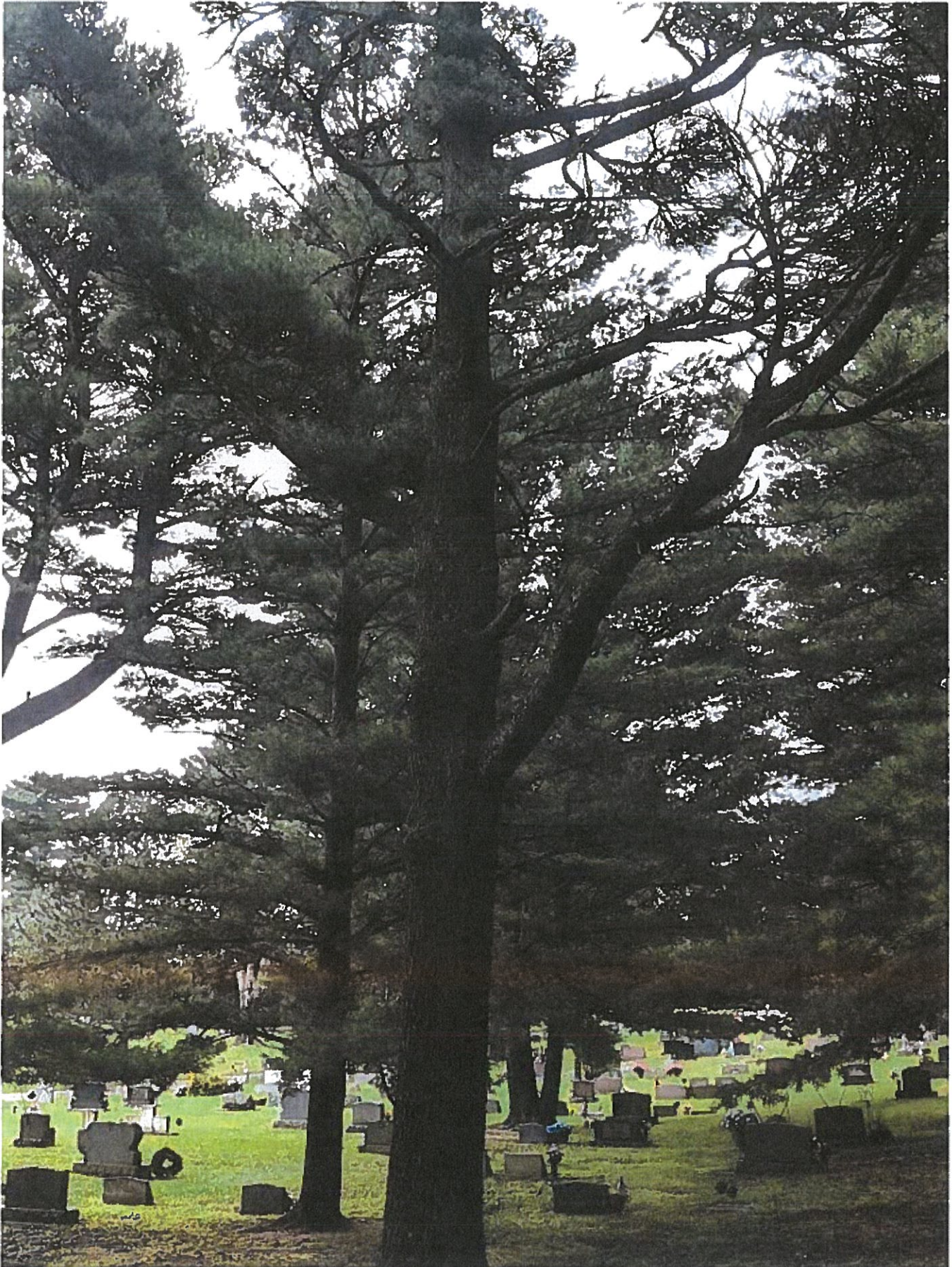
Priority 7





Section "V" Dying Elm





11 Tree \$2000.00 Stump \$175.00  
Section G "Gordon Stern" white pine  
D. L. &





Section 6 "Gordon Stern" white pine



# Building Inspection



# Memo



**To:** Council Members  
**From:** David Vincent: Zoning Administrator/Building Insp. /Code Enf.  
**Date:** 10/27/2021  
**Re:** Capital Projects – BS&A Software

---

The Building Department is looking at purchasing software to improve our permitting process. The software I am proposing will allow us to streamline our permitting process, provide for record retention, allow us to track and archive permitting, zoning and Code Enforcement.

The enclosed quote from BS&A is for \$28,530. This price includes the software, training, and the first year's Annual service fee of 1,075.

The hardware to host this software is already in place so implementing software will not require additional funds for hosting of same.

I am also looking at a yearly budget item to pay for the Annual service fee of \$1,075 beginning in 2023.

Proposal for Software and Services, Presented to...  
City of New London, Waupaca & Outagamie County WI  
May 13, 2021

Quoted by: Dan J. Burns, CPA



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*



## Project Management and Implementation Planning

**Services include:**

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

**\$5,500**

## Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

**Services include:**

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	1		<b>\$1,000</b>
Community Development Applications	Days:	5		<b>\$5,000</b>
	Total:	6	Subtotal	<b>\$6,000</b>

## Annual Service Fees

Unlimited support during your first year with the program is included in your purchase price. Thereafter, Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

<b>Community Development</b>	
Building Department .NET	\$1,075

### Optional Application

#### BS&A Online

Building Department		\$3,380
<i>Permit Application Feature - Enables contractors and the general public to submit permit applications online (A fee of \$2/application is accumulated and billed to the municipality).</i>		

<b>Project Management and Implementation Planning</b>		\$500
---	--	-------

#### Implementation and Training

Community Development	Days: 2	\$2,000
-----------------------	---------	---------

<b>Travel Expenses</b>		\$1,280
------------------------	--	---------

<b>TOTAL</b>	<b>\$7,160</b>
--------------	----------------

### Annual Service Fee for Optional Application

#### BS&A Online

Community Development	\$675
-----------------------	-------



## Acceptance

### Signature constitutes...

1. An order for products and services as quoted  
*Quoted prices do not include Program Customization, training beyond the estimated number of days, or recommended Bank Reconciliation Consultation*
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

---

Signature

Date

**BS&A PLEDGE.** We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

### Returning Accepted Proposal to BS&A

*Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:*

Mail: BS&A Software  
14965 Abbey Lane  
Bath, MI 48808

Fax: (517) 641-8960

Email: [dburns@bsasoftware.com](mailto:dburns@bsasoftware.com)

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.



# Memo



**To:** Council Members  
**From:** David Vincent: Zoning Administrator/Building Insp. /Code Enf.  
**Date:** 10/27/2021  
**Re:** Capital Projects – Comprehensive Plan

---

The Building Department is looking at providing funding to create and adopt the city's New Comprehensive Plan.

The enclosed quote is from Cedar Corporation. This price reflects the scope of work the agency will provide to implement the plan.

The quote is for \$24,800. To be paid as follows: \$18,600.00 in 2022 and \$6,200.00 in 2023.



## Proposal Cedar Corporation, Inc.

### for City of New London Comprehensive Plan 2022 Update

**Directive:** The City desires to update their current comprehensive plan which has lapsed beyond the statutory 10-year update requirement. The updated plan will be a policy guide to direct land use decisions for the City. The City would like to maximize City Staff's effort to update the plan in order to reduce cost. However, the City seeks the assistance of Cedar Corporation to update certain elements within the plan such as tables, mapping and the inclusion of new projects and recommendations within the text. In addition, Cedar Corporation would be responsible for the editing, formatting, and assembly of the documents.

## Scope of Work

### Phase 1: Public Participation

- Draft and submit for approval, a Public Participation Plan. The Public Participation Plan will be reviewed by the Plan Commission prior to adoption. All public outreach tools will be considered, including social media (i.e., Face Book, Twitter) and City web page content. The City may elect to host an optional public participation opportunity (open house, citizen workshop, on-line survey, etc.) and these services will be considered as an additional cost. At a minimum, the process will include six (6) Plan Commission Meetings (includes one formal public hearing), one (1) City Council meeting, and four (4) City Staff meetings.

#### Plan Commission and Staff Meetings

Cedar Corporation staff will attend a total of six (6) Plan Commission and four (4) Staff Meetings to work through plan elements spelled out in the Scope of Work. The Plan Commission meetings will include a "Public Comment" item as part of the agenda to allow interested citizens the opportunity to discuss issues, concerns, opportunities, or direction of the plan update process. Staff meetings will be required to discuss plan content, review mapping data and plan components. Staff meetings will be held prior to the Plan Commission meetings if possible.

#### Public Hearing

The formal public hearing will present the Planning Commission's "Recommended Plan" required prior to City Council adoption of the Comprehensive Plan by ordinance. Cedar Corporation Staff will attend the public hearing. Should the City decide at a later date to hold a separate public informational meeting, these services will be considered "Additional Services" if coordinated and attended by Cedar Corporation staff.

## Plan Elements

The Scope of Work through the planning process will involve the update of the following plan elements:

- 1) Issues and Opportunities
- 2) Housing
- 3) Transportation
- 4) Utilities and Community Facilities
- 5) Agricultural, Natural & Cultural Resources
- 6) Economic Development
- 7) Intergovernmental Cooperation
- 8) Land Use (*this element already updated, but still may require some modifications*)
- 9) Implementation

Within each element, all goals, objectives, policies, programs, and recommendations will be reviewed and updated as necessary. Although both Cedar and City Staff will work jointly on all elements of the comprehensive plan, primary responsibility for task completion are outlined on the attached Table of Contents.

## GIS (Geographic Information System) and Mapping

Cedar Corporation will update the maps as listed below and in the attached Table of Contents. Sources of mapping information will include the City of New London, Outagamie & Waupaca Counties, ECWRPC, Wisconsin Land Information Office, WDNR and other sources as necessary.

- 1) Maps for the comprehensive plan update will be developed for incorporation into the plan update. Maps will include:
  - a. Regional Setting
  - b. Environmental Features (wetlands, environmental corridors, floodplains, and other features as requested)
  - c. Existing Community Facilities and Services
  - d. Functional Road Classifications & Traffic Counts
  - e. Planned Community Facility, Park, and Transportation Improvements
  - f. Existing Land Use
  - g. Future (Preferred) Land Use
- 2) Cedar Corporation will provide report size and large-scale copies of maps for public meetings or displays.



## Coordination of Work

The Cedar Corporation Project Team will work very closely with City of New London Administrative Staff. Most of the ongoing communication between City Staff and the consultant will occur primarily by e-mail with some correspondence directly by phone. Periodic meetings maybe required to review mapping data and plan components. The “**Expectation of City Staff Resources**” section listed below goes into more detail relative to the coordination and expectations between City Staff and the Cedar Corporation Project Team.

### Expectation of City Staff and Other Resources

- City Staff will request that Outagamie and Waupaca Counties and ECWRPC provide all necessary special meta data necessary to complete the comprehensive plan update. This data should include but is not limited to the following:
  - Transportation Capital Improvement Projects
  - County Comprehensive Plan Future Land Use Plan Maps
  - City of New London Zoning Map
- City Staff will provide all building permit data for the past 10 years (*already provided*).
- City Staff will attend all meetings involved with the Consultant and will serve as liaison between the Planning Commission, City Council, and the Consultant.
- Staff will coordinate and schedule all meetings involving the Consultant. Staff will mail/distribute all agendas, meeting minutes, and meeting informational packets.
- Staff will document all meetings and public hearings relevant to the plan update process, taking detailed minutes when necessary.
- City Staff shall maintain any web page or social media site determined necessary for the planning effort as identified in the Public Participation Plan.
- City Staff shall be responsible for the distribution of the Final Comprehensive Plan as identified by WI Stats.66.1001.
- City Staff will provide edits to all sections identified in the Table of Contents as their responsibility.

## Project Timeline

The proposed Comprehensive Plan Update tasks would occur over an approximate 16-month span, beginning in January, 2022. It is expected that a 'Recommended Plan' will be ready for adoption by the City Council in March, 2023 with final plan deliver in April, 2023.

Given this timeline, approximately 1/4 of the total project cost would not be incurred until the first quarter of 2023, hence allowing the City to budget for this effort across two fiscal years.

Task	City Meeting	Timeframe
Plan Kickoff	Plan Commission	January, 2022
Plan Element Updates & Reviews (draft and pre-final plan versions).	Plan Commission (3)	April, 2022 July, 2022 October, 2022
Prep/Review of Recommended Plan	Plan Commission	December, 2022
Public Hearing / Plan Commission Adoption	Plan Commission	February, 2023
Council Adoption	City Council	March, 2023
Plan Printing/Distribution		April, 2023



**Interdepartmental**

## IT 2022

		Quantity	Price/item	Total Est./Item
Police	10 TB HD for evidense - gold series	3	\$ 425.00	\$ 1,275.00
Fire				
Parks & Rec	Gym laptop	1	900	\$ 900.00
	Pool - Double screens	2	190	\$ 380.00
	monitor stand	1	50	\$ 50.00
	cordless keyboards	3	30	\$ 90.00
DPW				\$ -
				\$ -
Clerks	larger monitors for Judy - 27"	2	\$ 280.00	\$ 560.00
	tablet for Nicole	1	\$ 1,950.00	\$ 1,950.00
	tablet for mayor mark	1	\$ 1,950.00	\$ 1,950.00
Administrator				
Museum				
Cemetery				
Court/Council room				
Court	Laptop for Judge	1	\$ 900.00	\$ 900.00
Building Inspections	27" monitors	2	\$ 250.00	\$ 500.00
General	computers	10	\$ 850.00	\$ 8,500.00
	8GB DDR4 Ram for new pc's	10	\$ 50.00	\$ 500.00
	Monitors	5	\$ 141.60	\$ 708.00
	CAT 6 Cable	1	\$ 500.00	\$ 500.00
	Battery back up batteries	2	\$ 100.00	\$ 200.00
	Ethernet ends	1	\$ 25.00	\$ 25.00
	Backup Hard drives	14	\$ 130.00	\$ 1,820.00
	Flash Drive	10	\$ 10.00	\$ 100.00
	10GB network adapters for freenas	2	\$ 150.00	\$ 300.00
	10GB Switch - 8 port	1	\$ 600.00	\$ 600.00
	marcium reflect 8			
	New Laserfiche?			
License Renewal				
Zoom				\$ 720.00
Web Ex				\$ 162.00
Email Archiver				\$ 1,200.00
Social Media Archiver				\$ 2,100.00
BARRACUDA - email filter				\$ 2,150.00
sophos				\$ 4,000.00
cisco smartnet				\$ 760.00
Laserfiche - Municipal building				\$ 1,400.00
web filter				\$ 2,500.00
				<hr/>
				\$ 36,800.00
				Budgeted



# Memo



**To:** Council Members  
**From:** Missy Kempen, Mapping/Electronic Media Specialist  
**Date:** 10/27/2021  
**Re:** Capital Projects – IT Security Assessment

---

Our insurance company, CVMIC, would like communities to do IT Security Assessments every few years. These assessments give a “current state” of our network security, and they will give us recommendations on actions needed to fix if there are any security issues on our network. As in the past, if we go with the company that CVMIC uses they will pay for half of the cost.

Between PC & Cell and myself, we try to think of every possible way someone could get into our network and then we figure out how we can stop it. However, there will always be someone better than us to figure out how to get in. So that is why you would want to do a security scan.

They will also do a “Dark Web Domain Scan” – the dark web are internet pages that most individuals can’t access without special software. By doing this scan they are combing through its databases of stolen usernames, passwords, Social Security numbers, and credit card numbers for sale; they check to make sure that they are not connected to our domains.

Unfortunately, the price has almost doubled since we last did this in 2017. This year’s total cost is \$8,030, our charge would be \$4,015. I am recommending that Committee approve this project to make sure we stay one top of our security.

**Library**





1718 Mill Street  
New London WI 54961  
920-982-3832

**ESTIMATE**

NAME: CITY OF NEW LONDON - LIBRARY  
ADDRESS:

10/28/2021

Wood type: OAK  
Door style: FLAT RECESSED PANEL  
Counter tops: TRI-COVE LAMINATE  
Molding type: TOE KICK, SCRIBE  
DRAWER FRONTS: SLAB  
DRAWER SLIDES: SOFT CLOSE FULL EXTENSION

*INSTALLATION OF CABINETRY & COUNTERTOPS NOT INCLUDED IN PRICING, UNLESS NOTED OTHERWISE*

OAK CABINETS, STAINED IN A STOCK COLOR, SOFT CLOSE DOORS AND DRAWERS, STANDARD OVERLAY,  
TRASH PULLOUT UNDER SINK AREA, ADJUSTABLE FULL DEPTH SHLEVES IN ALL CABINETS

CABINET ALLOWANCE	\$ 9,450.00
TRI-COVE LAMINATE ALLOWANCE	\$ 2,150.00
HARDWARE ALLOWANCE	<u>\$ 385.00</u>
	<u>\$ 11,985.00</u>
TAX	<del>\$ 659.18</del>
TOTAL	<del>\$ 12,644.18</del>

**Note:** The cabinet layouts are designed on an individual basis to fit the needs and dimensions of your project

**THEREFORE ONCE THE ORDER IS PLACED IT CANNOT BE CHANGED, CANCELLED, OR RETURNED.**

**Important!!!** We agree to supply only the things on the attached layout. Price is subject to

change due to actual measurements taken on the job site. Any alteration or deviation from above specifications after measurements are taken will become an extra charge over and above the estimate.

Layout is to be checked by both Contractor and Homeowner for verification. Clerical errors are subject to correction.

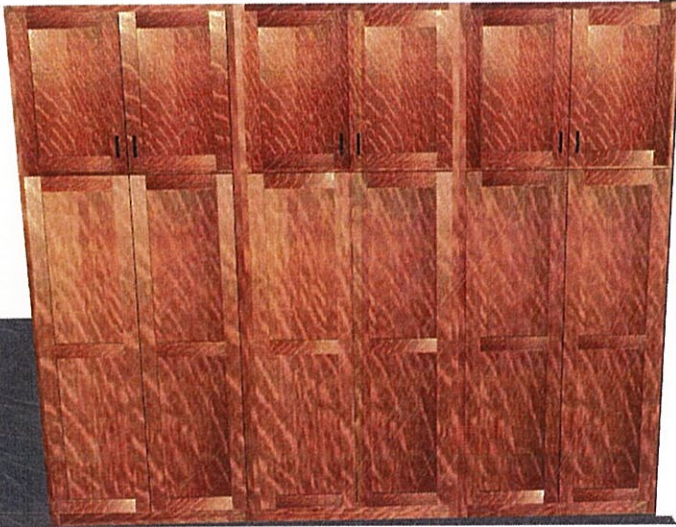
To better serve your needs, appointments are appreciated. Showroom hours Monday - Friday 8:00 AM- 4:00 PM

**Terms:** A 1/2 down payment is required at time of order. Balance due upon delivery of cabinets. If payment not made an interest charge of 1.5% per month will be added to the principal due. Prices good for 30 Days from date of quote.

*Order will be placed upon approval of all plans and prices per customer or*

*Contractor:*

Signature: \_\_\_\_\_ Date \_\_\_\_\_







REV  
11  
20

