

TOWN OF NORMAL
NORMAL, ILLINOIS

CITY HALL
PHONE: 454-2444

PROPOSED AGENDA FOR TOWN COUNCIL MEETING

Monday, August 7, 2023

7:00 p.m.

6:55 p.m. Public Hearing Pertaining to an Annexation Agreement Regarding the Property at the Northeast Corner of Raab Road and the Constitution Trail (The Archer PUD)

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. OMNIBUS VOTE AGENDA
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
 - A. Approval of the Minutes of the Regular Council Meeting of July 19, 2023
 - B. Report to Receive and File Town of Normal Expenditures for Payment as of August 2, 2023
 - C. Resolution Conditionally Approving the Final Plat for Sunset Commons (Southeast Corner of Airport and Shepard)
 - D. Resolution Authorizing Execution of an Intergovernmental Agreement with Illinois State University Pertaining to Fire Protection Service
 - E. Resolution Executing a Grant Agreement Authorizing American Rescue Plan Funding to be Distributed to the YWCA (Stepping Stones)
 - F. Resolution Waiving the Formal Bidding Process and Accepting Quotes Authorizing a Contract for Slab Jacking Pavement in the Public Works Yard from Concrete PolyFix for \$39,330.90
 - G. Resolution Waiving the Formal Bidding Process and Authorizing a Contract with Donelson Construction Company, LLC, for a Pavement Preservation Pilot Project, in the Amount of \$232,395.85

H. A Resolution Accepting Quotes and Awarding a Contract to Twin City Electric for Lighting of the NORMAL Route 66 sign at One Normal Plaza

I. A Resolution Waiving the Formal Bidding Process and Authorizing the Execution of a Contract with E-Z-Go of Augusta, Georgia for 70 Refurbished RXV Lithium-Ion Golf Carts through a Sole Source Purchase in the amount of \$182,000 with Trade-In and Approval of the Associated Budget Adjustment

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

7. Resolution Approving an Annexation Agreement Pertaining to 9.6 +/- Acres at the Northeast Corner of Raab Road and Constitution Trail (The Archer PUD)

8. Resolution Approving a Project Development Agreement (Raab Road from Rockingham to Linden)

9. A Joint Ordinance Amending the Operating Structure of the Bloomington-Normal Public Transit System (Connect Transit)

10. Resolution Adopting the Uptown South Master Plan

11. Ordinance Amending the FY2022-23 Operating and Capital Investment Budget

NEW BUSINESS

12. Motion to Approve Appointments to the Bloomington-Normal Asahikawa Sister Cities Committee, Building Board of Appeals, Zoning Board of Appeals and Planning Commission and a Reappointment to the Connect Transit Board

ADDENDUM

- Minutes of the Planning Commission Meeting Thursday, July 6, 2023
- Minutes of the Zoning Board Meeting Thursday, July 20, 2023

PUBLIC COMMENT

CONCERNS

ADJOURNMENT



Town Council Action Report

August 7, 2023

Public Hearing Pertaining to an Annexation Agreement Regarding the Property at the Northeast Corner of Raab Road and the Constitution Trail (The Archer PUD)

Prepared By: Mercy Davison, Town Planner

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Deputy Corporation Council

Staff Recommendation: That the public hearing be held.

Attachments: Proposed Annexation Agreement; Aerial Map

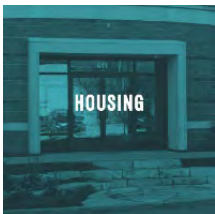
Community Impact

The public hearing provides an opportunity for public comment on the proposed annexation agreement for the 9.6 +/- acres at the northeast corner of Raab Road and the Constitution Trail. The agreement pertains to the proposed annexation, rezoning, and preliminary development plan for The Archer PUD.

Budget Impact

N/A

Strategic Alignment



[Housing – Comprehensive Plan](#)

[Economic Vitality – Comprehensive Plan](#)

Background

State law requires that the corporate authorities convene a public hearing on all annexation agreements prior to the formal consideration by the elected body. Therefore, it would be in order for the Town Council to convene a public hearing on a proposed annexation agreement pertaining to the 9.6 +/- acres at the northeast corner of Raab Road and the Constitution Trail.

The main provisions of the proposed annexation agreement include the following:

- Annexation
- Rezoning to R-3A Medium Density Multifamily
- Approval of a preliminary development plan with variances pertaining to building height, parking, and monument sign height
- Dedication of right-of-way as needed

Additional details may be found in the Town Council Action Report pertaining to the annexation agreement under General Orders.

Discussion

Staff recommends that the Town Council convene the public hearing and accept public testimony concerning the proposed annexation agreement. Once all testimony has been received, it would be in order for the Town Council to close the hearing.

Approval of the proposed annexation agreement is included in the regular meeting agenda under General Orders.

Keywords: Public Hearing; Annexation Agreement; The Archer PUD; Rowley; Raab Road; Constitution Trail

Annexation Agreement

Prepared by and mail to:

Corporation Counsel
Town of Normal
11 Uptown Circle
Normal, IL 61761
309/454-9507

PIN:

14-21-226-002	14-16-476-002
14-16-476-001	14-21-226-001
14-21-226-004	14-16-476-009

ANNEXATION AGREEMENT

This annexation agreement is dated _____, 2023 and is between: the Town of Normal, an Illinois municipal corporation (“**Town**”); Linda K. McClure, as Successor Trustee of the Dorothy I. Rowley Revocable Trust (“**Rowley Trust**”); John Melchiorri, an individual (“**Melchiorri**”); and Ethos Design Build, LLC (“**Ethos**”).

The parties agree as follows:

1. Definitions. As used in this agreement:

Approved Use	See section 10.
Ethos	See Introductory Clause.
Land-Use Code	Collectively, the Zoning Code and the Subdivision Code.
Parcel A	See section 2.1.
Parcel B	See section 2.2.
Parcel C	See section 2.3.
Parcel D	See section 2.4.
Parcel E	See section 2.5.
Parcel F	See section 2.6.

Preliminary Plan	See section 9.1.
Subdivision Code	Chapter 16 of the Town Code.
Subject Property	Collectively, Parcels A, B, C, D, E, and F; see section 2.7.
Town	See Introductory Clause.
Town Code	The Municipal Code of the Town of Normal, Illinois, 1969.
Zoning Code	Chapter 15 of the Town Code.

2. Findings and background.

- 2.1. Rowley Trust owns the property consisting of approximately 1.45 acres and described in Exhibit 1 of this agreement (“**Parcel A**”).
- 2.2. Rowley Trust owns the property consisting of approximately 3.73 acres and described in Exhibit 1 of this agreement (“**Parcel B**”).
- 2.3. Rowley Trust owns the property consisting of approximately 2.77 acres and described in Exhibit 1 of this agreement (“**Parcel C**”).
- 2.4. Rowley Trust owns the property consisting of approximately .33 acres and described in Exhibit 1 of this agreement (“**Parcel D**”).
- 2.5. Melchiorri owns the property consisting of approximately .26 acres and described in Exhibit 1 of this agreement (“**Parcel E**”).
- 2.6. Melchiorri owns the property consisting of approximately 1.18 acres and described in Exhibit 1 of this agreement (“**Parcel F**”).
- 2.7. The “**Subject Property**” consists of Parcel A, Parcel B, Parcel C, Parcel D, Parcel E, and Parcel F.
- 2.8. Ethos is the contract purchaser of the Subject Property. Upon the completion of the sale and transfer of deed to Ethos (“**Closing**”), Ethos will be the sole owner of the Subject Property.
- 2.9. The Subject Property is contiguous to the existing corporate boundaries of the Town of Normal and is not located within the corporate limits of any other municipality.
- 2.10. The Subject Property is currently zoned A-Agricultural by McLean County.

- 2.11. After Closing, Ethos desires to have the Subject Property annexed by the Town and rezoned by the Town to R-3A (Medium Density Multiple-Family Residence District). Ethos desires to use the Subject Property as a multifamily-housing planned unit development.
- 2.12. On July 6, 2023, the Town of Normal Planning Commission held a public hearing on (i) the proposed rezoning and (ii) the proposed preliminary development plan under section 9.1.
- 2.13. On August 7, 2023, the Town corporate authorities held a public hearing on this agreement under section 11-15.1-3 of the Illinois Municipal Code.
- 2.14. All public hearings and other action required to be held or taken prior to the adoption and execution of this agreement have been held or taken. All public hearings and actions required for the zoning and land-use approvals contemplated under this agreement have been held or taken.
- 2.15. The Town corporate authorities hereby find that the annexation of the Subject Property will extend the corporate limits and jurisdiction of the Town; will permit the orderly growth, planning, and development of the Town; will increase the Town's tax base; and will promote and enhance the Town's general welfare.
- 2.16. The Town corporate authorities hereby find that the rezoning and development of the Subject Property as set forth in this agreement will be compatible with adjacent land uses and with the Town's planning and zoning objectives.
- 2.17. On August 7, 2023, the Town corporate authorities, by a vote of at least two-thirds of the corporate authorities holding office, approved Resolution No. _____, directing the execution of this agreement.

3. Parties.

- 3.1. The parties to this agreement are:
 - 3.1.1. Linda K. McClure, as Successor Trustee of the Dorothy I. Rowley Revocable Trust, as owner of Parcels A, B, C, and D.
 - 3.1.2. John Melchiorri, as owner of Parcels E and F.
 - 3.1.3. Ethos, as the contract purchaser of the Subject Property.
 - 3.1.4. The Town, as the annexing municipality.
- 3.2. Upon Closing, Rowley Trust and Melchiorri will cease to be parties to this agreement. All rights and duties of Rowley Trust and Melchiorri, as owners of

portions of the Subject Property, under this agreement will automatically be assumed by Ethos.

4. **Legal conformance.** This agreement is made under the provisions of division 15.1 of article 11 of the Illinois Municipal Code and under the Town Code. The annexation of the Subject Property will be performed in accordance with section 7-1-8 of the Illinois Municipal Code and division 3 of chapter 25 of the Town Code.
5. **Mutual assistance.** The parties shall take all necessary and appropriate action to carry out the terms and conditions of this agreement and to aid and assist each other in furthering the intent of the parties as reflected by the terms of this agreement, including the holding of public hearings, the enactment of resolutions and ordinances required under this agreement, the execution of permits and agreements and the taking of such other actions as may be necessary to enable the parties to comply with the terms and provisions of this agreement.
6. **Closing as condition precedent.** If the Closing has not occurred within 30 days after the effective date of this agreement, then this agreement will automatically terminate on the 31st day after the effective date. This deadline may be extended by a written agreement executed by Ethos and the city manager of the Town.
7. **Annexation.**
 - 7.1. Within 30 days after Closing, Ethos shall file with the Town an annexation petition for the Subject Property in the form and manner set forth in Exhibit 2.
 - 7.2. Upon receipt of the petition, the corporate authorities of the Town shall pass an ordinance annexing the Subject Property in accordance with division 3 of article 25 of the Town Code.
 - 7.3. As soon as practical, but not less than 30 days after the date of annexation to the Town, Ethos shall file and thereafter diligently pursue the necessary petitions to annex the Subject Property to the Bloomington-Normal Airport Authority and the Bloomington and Normal Water Reclamation District.
8. **Zoning.** Immediately after the passage of the annexation ordinance under section 7, the corporate authorities of the Town shall pass an ordinance to zone the Subject Property to R-3A (Medium Density Multiple-Family Residence District).
9. **Preliminary Plan and Subdivision.**
 - 9.1. Preliminary development plan.
 - 9.1.1. With respect to the development of the Subject Property, Ethos has submitted to the Town a preliminary development plan, titled *The*

Archer Preliminary Planned Unit Development – Site Layout Plan Exhibit, and dated June 5, 2023 (“**Preliminary Plan**”). The Preliminary Plan is on file in the office of the Town clerk.

9.1.2. The Preliminary Plan is hereby incorporated into this agreement by reference.

9.1.3. Immediately after the passage of the annexation ordinance under section 7, the corporate authorities of the Town shall adopt a resolution approving the Preliminary Plan. No additional public hearing will be required.

9.2. Final development plan. Ethos shall submit a final development plan in accordance with the procedures set forth under section 15.9-4(F) of the Zoning Code.

9.3. Final plat. Ethos shall submit a final plat for the Subject Property that conforms to the approved Preliminary Plan. The corporate authorities shall approve the final plat on an expedited basis.

10. Use of Subject Property. The Subject Property may be used as a multi-family planned unit development with no more than 136 dwelling units (“**Approved Use**”). The Subject Property may not be used in any other manner.

11. Development requirements.

11.1. Except as otherwise provided in this agreement, the construction and use of the improvements on the Subject Property must comply with all zoning, subdivision, building, mechanical, and other codes and ordinances of the Town.

11.2. The following waivers of the requirements of the Town Code are hereby approved:

11.2.1. Waiver of the transitional height regulations of Section 15.4-5(B)(3) to allow building heights in excess of the contiguous R-1A zoning districts. The building heights may not exceed the heights set forth in the Preliminary Plan.

11.2.2. Waiver of the building height regulations of Section 15.6-7(E)(3) to allow building heights in excess of 35 feet and two stories. The building heights may not exceed the heights set forth in the Preliminary Plan.

11.2.3. Waiver of the required number of off-street parking space regulations of Section 15.7-2(H)(4)(b) to allow the initial construction of 246 spaces. Construction of the remaining 26 spaces as depicted on the Preliminary

Plan will occur as deemed necessary by Ethos or as demanded by the Town.

- 11.3. All common recreational amenities depicted on the Preliminary Plan must be completed by the time occupancy permits have been issued for 50% of the residential units in the development. In the event that one or more of the recreational amenities are not complete upon the issuance of 50% of the occupancy permits for the residential units, the Town may withhold further occupancy permits until all the common recreational amenities are complete.
- 11.4. Ethos shall construct on-site detention as depicted in the Preliminary Plan.
- 11.5. If any discrepancy exists between the Town Code and the Preliminary Plan, then the Town Code will prevail unless the discrepancy is identified in this agreement as a waiver.

12. Fees; bonds.

- 12.1. Ethos shall pay all Town fees related to the development of the Subject Property in the amounts set forth in Town Code.
- 12.2. Ethos shall pay the Town a fee in lieu of parkland and school land dedication as set forth under division 6 of the Subdivision Code.
- 12.3. Ethos shall provide the Public Improvement Payment, Performance and Workmanship Bond required substantially in the form set forth in the Town of Normal "Manual of Practice for the Design of Public Improvements."

13. Amendment.

- 13.1. This agreement may be amended only by the mutual consent of the parties, by the adoption of an ordinance or resolution by the Town approving the amendment as provided by law, and by the signing of the written amendment by the parties.
- 13.2. Any amendment to this agreement is subject to a public hearing and a vote requirement of two-thirds of the corporate authorities as set forth under section 11-15.1-3 of the Illinois Municipal Code.
- 13.3. A modification to the approved Preliminary Plan or final development plan will not require an amendment to this agreement if the Subject Property will continue to be used exclusively for the Approved Use. Any such modification must be made under the procedures set forth in the Zoning Code or Subdivision Code, as applicable.

14. Effect of revisions to Town Code.

- 14.1. If, during the term of this agreement, Zoning Code is amended so that the use authorized under section 10 is no longer allowed in an R-3A zoning district (Medium Density Multiple-Family Residence District) or would no longer be allowed on the Subject Property, then that use may continue under the terms of this agreement. After the expiration or termination of this agreement, the Subject Property may continue to operate as set forth under section 10 as a nonconforming use under section 15.4-6 of the Zoning Code.
- 14.2. Except as provided in section 14.1, if, during the term of this agreement, the Town Code or any regulation, rule, or order adopted under the Town Code imposes more restrictive requirements on zoning, subdivision, development of, or construction of improvements, buildings or appurtenance upon, or uses of properties in similarly zoned and developed parcels within the Town not subject to annexation agreements, then the more restrictive requirements will be binding on Ethos and anything to the contrary contained herein notwithstanding, the development of, or construction upon, or use of the Subject Property will be subject to the more restrictive requirements.
- 14.3. Except as otherwise set forth in this agreement, if, during the term of this agreement, the Town Code or any regulation, rule, or order adopted under the Town Code imposes less restrictive requirements on zoning, subdivision, development of, or construction of improvements, buildings or appurtenance upon, or uses of properties in similarly zoned and developed parcels within the Town, then Ethos may elect to proceed with respect to the development of, or construction upon, or use of the Subject Property with the less restrictive requirements.

15. Effect of expiration or termination of agreement. Upon the expiration or termination of this agreement:

- 15.1. The Subject Property will continue to be zoned as R-3A Medium Density Multiple Family until the Subject Property is rezoned under the provisions of the Zoning Code.
- 15.2. Any waiver granted under section 11.2 will continue as long as the Subject Property is used for the Approved Use.
- 15.3. Any fee amount imposed or any fee waiver under this agreement will expire upon the expiration or termination of this agreement. After the expiration or termination of this agreement, all fees affecting the Subject Property will be imposed and collected as set forth in the Town Code.

- 16. No merger by annexation.** The terms of the agreement will survive the annexation of the Subject Property and will not be merged or expunged by the annexation of the Subject Property to the Town.
- 17. Term.** The term of this agreement begins on _____, 2023 and continues through _____, 2043.
- 18. Waivers.**
- 18.1. The parties may waive any provision in this agreement only by a writing executed by the party against whom the waiver is sought to be enforced.
- 18.2. Any failure or delay in exercising any right or remedy or in requiring the satisfaction of any condition under this agreement, will not operate as a waiver with respect to any right, remedy, or condition.
- 18.3. A waiver made in writing on one occasion is effective only in that instance and only for the purpose stated. A waiver, once given, is not to be construed as a waiver on any future occasion or against any other person.
- 18.4. The city manager is the only person authorized to execute a waiver on behalf of the Town.
- 19. Disputes; choice of law; jurisdiction.**
- 19.1. Any party to this agreement may enforce or compel the performance of this agreement either in law or in equity, whether by mandamus or other proceeding and may seek such relief as may be deemed just or equitable.
- 19.2. This agreement will be governed by and construed in accordance with the laws of the State of Illinois.
- 19.3. Any litigation filed by a party against any other party and involving this agreement must be filed and litigated in the Circuit Court of McLean County, Illinois. No party may seek to remove the litigation to another court without the approval of each party to this agreement that is a named party in the litigation.
- 20. Disconnection.** During the term of this agreement, Ethos shall not initiate any action to disconnect the Subject Property from the Town.
- 21. Successors and assigns.**
- 21.1. This agreement will bind and inure to the benefit of the heirs, successors, and assigns of the parties.

21.2. Nothing in this agreement will prevent the alienation, encumbrance, or sale of the Subject Property, and the new owner will be both benefited and bound by the conditions and restrictions expressed in this agreement.

22. General provisions.

22.1. Conflict with Town law.

22.1.1. All the terms and conditions of this agreement will, by their specificity, supersede any Town ordinance, code, rule, or regulations that conflicts with this agreement.

22.1.2. Notwithstanding any provision of the Land Use Code, no action for which a recommendation of the Planning Commission is made to the corporate authorities will be deemed to be denied if the corporate authorities do not act on that recommendation within three months after receipt of the application.

22.2. Drafting conventions.

22.2.1. The words “include,” “includes,” and “including” are to be read as if they were followed by the phrase “without limitation.”

22.2.2. The headings in this agreement are provided for convenience only and do not affect its meaning.

22.2.3. Any reference to a contract means that contract as amended or supplemented, subject to any restrictions on amendment contained in that contract.

22.2.4. Unless specified otherwise, any reference to a statute, ordinance, or regulation means that statute, ordinance, or regulation as amended or supplemented from time to time and any corresponding provisions of successor statutes, ordinances, or regulations.

22.2.5. All references to a time of day are references to the prevailing time in Normal, Illinois.

22.2.6. The words “party” and “parties” refer only to a party to this contract named in the introductory clause.

22.2.7. Each party has participated in negotiating and drafting this agreement, so if any ambiguity or a question of intent or interpretation arises, this contract will be construed as if the parties had drafted it jointly, as

opposed to being constructed against a party because it was responsible for drafting one or more provisions of this agreement.

22.3. Notices.

- 22.3.1. Each notice, demand, request, consent, approval or other instrument required or permitted by this agreement (“**Notice**”) must be in writing and must be executed by the party or an officer, agent, or attorney of the party.
- 22.3.2. A Notice will be deemed to have been effective as of the date of actual delivery, if delivered personally, by overnight courier, or by electronic mail A Notice will be deemed to be effective as of the third day after and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid.
- 22.3.3. A notice must be delivered to the address set forth below or as any other addresses that the parties may, from time to time, designate in writing:

If to the Town: City Manager
Town of Normal
11 Uptown Circle
Normal, IL 61761
citymanager@normal.org

If to Ethos Ethos Design Build LLC
661 Harding Rd., Ste. 5B
Morton, IL 61550
steve@ethos.build

And copy to: Nathan B. Hinch, Attorney
Meyer Capel
201 E. Grove St., Ste. 100
Bloomington, IL 61701
nhinch@meyercafel.com

If to Rowley Trust Linda K. McClure
c/o Brian Galloway, Attorney
Gaelway Legal Services, LLC
202 N. Prospect, Ste. 204
Bloomington, IL 61704

brian@gallowaylaw.net

If to Melchiorri John Melchiorri
 c/o Laura Lauterbach, Attorney
 P.O. Box 3032
 Bloomington, IL 61702
 laura@lablegal.com

- 22.4. No liability of Town official. No member, official, or employee of the Town will be personally liable to any other party for any obligation under the terms of this agreement.
- 22.5. Time of performance. Time is of the essence in this agreement. If any date specified in this agreement as a date for taking action fall on a day that is not a Business Day, then that action may be taken on the next Business Day. “**Business Day**” means any day that is not a Saturday, Sunday, or holiday.
- 22.6. Third parties. Nothing in this agreement is intended to confer any right or remedy on any person other than the parties and their respective successors and assigns, nor is anything in this agreement intended to affect or discharge any obligation or liability of any third person to the parties nor give any such third person any right of action or subrogation against any party.
- 22.7. No joint venture. This agreement does not create any legal relationship between the parties (such as a joint venture or partnership) with regard to the construction or operation of the Subject Property. Nor does the Town undertake, by virtue of this agreement, any responsibility or liability for compliance with any law, rule, or regulation relating to Ethos’ operations.
- 22.8. Severability. If any portion of this agreement is determined to be invalid, illegal, or unenforceable, then the remaining provisions remain in full force and effect if the essential terms and conditions of this agreement for each party remain valid, binding, and enforceable.
- 22.9. Final agreement. This agreement constitutes the final agreement between the parties. It is the complete and exclusive expression of the parties’ agreement on the matters contained in this agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this agreement are expressly merged into and superseded by this agreement. The provisions of this agreement may not be explained, supplemented, or qualified through evidence of prior trade usage or a prior course of dealing. In entering into this agreement, neither party has relied upon any statement,

representation, warranty, or agreement of the other party except for those expressly contained in this agreement. There are no conditions precedent to the effectiveness of this agreement other than those expressly stated in this agreement.

- 22.10. Surviving provisions. Any term of this agreement that, by its nature, extends after the end of the agreement, whether by expiration or termination, remains in effect until fulfilled.

[Signature page to follow]

Signature Page

The Parties are signing this agreement as of the date set forth in the introductory clause.

Linda K. McClure, as Successor Trustee
of the Dorothy I. Rowley Revocable Trust,

By: _____
Linda K. McClure

Town of Normal,

By: _____
Christopher Koos, President
Board of Trustees of the Town of Normal

John Melchiorri, an individual,

By: _____

Approved as to form:

By: _____
Brian Day, Corporation Counsel

Ethos Design Build, LLC,
An Illinois limited liability company,

By: _____
Steve F. Lehman, Manager

Approved by Resolution No. _____

Exhibits

Exhibit 1: Description of Subject Property

Exhibit 2: Annexation Petition

Exhibit 1

Description of Subject Property

[Insert Description]

Parcel A: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel B: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel C: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel D: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel E: PROPERTY OWNED BY MELCHIORRI

[Legal Description]

Parcel F: PROPERTY OWNED BY MELCHIORRI

[Legal Description]

Exhibit 2

Annexation Petition

Annexation Petition
Under 65 ILCS 5/7-1-8
(Unoccupied Properties)

TO: The President and Board of Trustees
Of the Town of Normal,
McLean County, Illinois

The Petitioner, Ethos Design Build, LLC, an Illinois limited liability company, under oath, states all of the following:

1. The tracts of land to which this petition applies (collectively, the “**Annexation Territory**”) is described in Exhibit A, and an accurate map of the Annexation Territory is attached as Exhibit B.
2. Ethos Design Build, LLC is the sole owner of record of the Annexation Territory and has consented to the filing of this Petition.
3. The Annexation Territory is not located within the corporate limits of any municipality.
4. The Annexation Territory is contiguous to the territory now within the Town of Normal.
5. No electors reside within the Annexation Territory.

The Petitioner hereby requests that the Annexation Territory be annexed to the Town of Normal by ordinance of the President and Board of Trustees of the Town of Normal under section 7-1-8 of the Illinois Municipal Code of the State of Illinois.

Date: _____, 2023

Ethos Design Build, LLC,

By: _____

State of Illinois
County of McLean

This instrument was signed and sworn to before me on _____, 2023 by
_____, as _____ of Ethos
Design Build, LLC.

Notary Public

Annexation Petition
Exhibit A
Annexation Territory

Description:

[Insert Parcel A legal description]

PIN:

[Insert Parcel B legal description]

PIN:

[Insert Parcel C legal description]

PIN:

[Insert Parcel D legal description]

PIN:

[Insert Parcel E legal description]

PIN:

[Insert Parcel F legal description]

PIN:

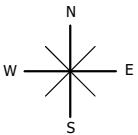
Annexation Petition
Exhibit B
Annexation Plat

[Insert copy of annexation plat]

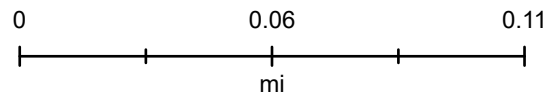
Exhibit 3
Concept Plan

[Insert Concept Plan]

The Archer PUD



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.



1 inch = 290 feet



Omnibus Vote

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, JULY 17, 2023.

1. CALL TO ORDER:

Mayor Koos called the Regular Meeting of the Normal Town Council to Order at 7:01 p.m., Monday, July 17, 2023.

2. ROLL CALL:

The Clerk called the roll with the following persons

PRESENT: Mayor Chris Koos and Councilmembers Kevin McCarthy, Scott Preston, Kathleen Lorenz, and Karyn Smith, also present were City Manager Pamela Reece, Assistant City Manager Eric Hanson, Deputy Corporation Counsel Jason Querciagrossa, and Town Clerk Angie Huonker.

ABSENT: Councilmembers Chemberly Harris and Andy Byars, and Corporation Counsel Brian Day.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

There was no Public Comment.

5. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 5, 2023

B. REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF JULY 12, 2023

C. RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO GARNEAU CONSTRUCTION OF NORMAL, IL FOR THE “BUILDING ENVELOPE REPAIR AND MAINTENANCE – BROADVIEW BELL TOWER” CAPITAL MAINTENANCE PROJECT IN THE AMOUNT OF \$144,180

D. RESOLUTION TO WAIVE FORMAL BID PROCESS AND AWARD THE QUOTE FOR WELL #22 PIPE EXTENSION TO GEORGE GILDNER, INC, AND APPROVE AN ASSOCIATED BUDGET ADJUSTMENT FOR \$42,140: Resolution No. 6138

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Smith, the Council Approval of the Omnibus Vote Agenda.

AYES: Lorenz, Smith, Preston, McCarthy, Koos.
NAYS: None.
ABSENT: Harris, Byars
Motion declared carried.

Items C was removed from Omnibus Vote by Councilmember Lorenz.
Items A, B, and D were approved by Omnibus Vote.

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

RESOLUTION TO ACCEPT BIDS AND AWARD A CONTRACT TO GARNEAU CONSTRUCTION OF NORMAL, IL FOR THE “BUILDING ENVELOPE REPAIR AND MAINTENANCE – BROADVIEW BELL TOWER” CAPITAL MAINTENANCE PROJECT IN THE AMOUNT OF \$144,180: Resolution No. 6139

MOTION:

Councilmember Lorenz moved, seconded by Councilmember Preston, the Council Approval of a Resolution to Accept Bids and Award a Contract to Garneau Construction of Normal, IL for the “Building Envelope Repair and Maintenance – Broadview Bell Tower” Capital Maintenance Project in the Amount of \$144,180.

AYES: Smith, Preston, McCarthy, Lorenz, Koos.
NAYS: None.
ABSENT: Harris, Byars
Motion declared carried.

Councilmember Kathleen Lorenz requested clarification regarding the difference in bids due to the significant range of bids received. City Manager Pamela Reece responded. Ms. Lorenz questioned whether we were comfortable with the labor skill level provided by Garneau Construction. City Manager Pamela Reece responded.

GENERAL ORDERS:

7. ORDINANCE REZONING PROPERTY IN THE TOWN OF NORMAL – GRACE CHURCH (1311 W. HOVEY): Ordinance No. 5949

MOTION:

Councilmember Preston moved, seconded by Councilmember McCarthy, the Council Approval of an Ordinance Rezoning Property in the Town of Normal – Grace Church (1311 W. Hovey).

AYES: Preston, McCarthy, Lorenz, Smith, Koos.
NAYS: None.
ABSENT: Harris, Byars.
Motion declared carried.

8. RESOLUTION APPROVING A SITE PLAN WITH SPECIAL USE PERMIT FOR GROUND-MOUNTED SOLAR PANELS AT GRACE CHURCH (1311 W. HOVEY):
Resolution No. 6140

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Preston, the Council Approval of a Resolution Approving a Site Plan with Special Use Permit for Ground-Mounted Solar Panels at Grace Church (1311 W. Hovey).

AYES: McCarthy, Lorenz, Smith, Preston, Koos.

NAYS: None.

ABSENT: Harris, Byars.

Motion declared carried.

Councilmember Karyn Smith praised Grace Church for its implementation of solar panels to aid in energy generation.

NEW BUSINESS:

There was no New Business.

9. PUBLIC COMMENTS:

There was no Public Comment.

10. CONCERNS:

Councilmember Karyn Smith commended Director of Water John Burkhart and the Water Department for recognizing the opportunity to use in-house staff on a project to help decrease project costs.

11. ADJOURNMENT:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember McCarthy moved, seconded by Councilmember Preston the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Lorenz, Smith, Preston, McCarthy, Koos.

NAYS: None.

ABSENT: Harris, Byars.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 7:10 p.m., Monday, July 17, 2023.

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

General Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B-N WATER RECLAMATION DISTRICT	JUNE 23 TAP-ON FEES	11,900.00
CENTRAL ILLINOIS TRUCKS INC	AIR FILTER	34.83
CITY OF BLOOMINGTON	CONCESSION-GOLF,FAIRVIEW,	2,558.00
CITY OF BLOOMINGTON	JUNE 23 USE TAX	81,102.78
EAGLE AUTOMOTIVE	BATTERY	268.01
EAGLE AUTOMOTIVE	FORD F550-ELEMENT/OIL KIT	303.48
EVERGREEN FS INC.	49007342 - UNLEADED FUEL	22,128.00
EVERGREEN FS INC.	49007351 - DIESEL FUEL 70	20,114.88
HEARTLAND PARKING INC	DECK LOSS JUNE 23	15,862.42
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	14,633.00
JILL LEHMAN	ACTIVITY CANCELLATION REF	72.00
ONSRUD, CRAIG	PRO SHOP INV PMT 6/25-7/8	6,234.44
ONSRUD, CRAIG	PRO SHOP INV PMT 7/9/23-7	7,113.45
ONSRUD, CRAIG	PRO SHOP TAX PMT 6/25-7/8	553.51
ONSRUD, CRAIG	PRO SHOP TAX PMT 7/9/23-7	585.16
VINAY BURA	ACTIVITY CANCELLATION REF	55.00
General Fund	- Total	183,518.96

General Fund Mayor & Council Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	Dinner meeting	156.69
US BANK/P-CARD	Economic Outlook Breakfas	180.00
US BANK/P-CARD	NLC Tacoma travel	40.00
US BANK/P-CARD	USCM Travel	77.04
General Fund	Mayor & Council Administration - Total	453.73

General Fund Administration - City Mgr City Manager

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PARKWAY AUTO LAUNDRY	CAR WASHES JUNE-ADMIN	36.00
US BANK/P-CARD	ICMA Annual Conf	910.00
US BANK/P-CARD	ICMA Annual Dues	206.00
US BANK/P-CARD	ILCMA Summer Conf	250.00
US BANK/P-CARD	Lunch Meeting	119.54
US BANK/P-CARD	Webinar	33.00
General Fund	Administration - City Mgr City Manager - Total	1,554.54

General Fund Administration - City Mgr Boards & Commissions

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PRAIRIE SIGNS INC	ENGRAVED NAMEPLATES	-242.22
US BANK/P-CARD	CDM Board meeting food	160.50
General Fund	Administration - City Mgr Boards & Commissions - Total	-81.72

General Fund Administration - City Mgr General Expense Dept.

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ECOLOGY ACTION CENTER	ENERGY PROGRAM INVO23	28,907.98
GEIGER BROS	GARMENT WASHED DAD CAP	478.60
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	220.00
KROGER-INDY CUSTOMER CHARGES	WATER	11.18
Koch	CLAIM REIUMBURSEMENT	178.68
Hernandez	AMBULANCE REFUND RETURNED	94.15
PRAIRIE SIGNS INC	ENGRAVED NAMEPLATES	-80.74
UPTOWN CIRCLE DEVELOPMENT LLC	UPTOWN 1 AUGUST 2023 RENT	37,928.95
UPTOWN CIRCLE DEVELOPMENT LLC	UPTOWN 1 JULY 23 RENT	37,928.95
US BANK/P-CARD	Conf Room Restock	267.63
US BANK/P-CARD	Dinner Meeting	97.85
US BANK/P-CARD	Tolls	27.29
VEASNA HUY	REFUND SS & MEDICARE	-686.02
General Fund	Administration - City Mgr General Expense Dept. - Total	105,374.50

General Fund Administration - City Mgr Communications

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PICTURE THIS DIGITAL MEDIA LLC	ADVERTISING	233.10
US BANK/P-CARD	Advertising	19.81
US BANK/P-CARD	NEWS DEALERS/NEWSSTANDS	18.99
General Fund	Administration - City Mgr Communications - Total	271.90

General Fund Cultural Arts CDM

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	4,305.75
AVANTI'S ITALIAN RESTAURANT	FT LUNCHES	134.00
B & B AWARDS AND RECOGNITION	NAMETAGS	19.40
FARHIA OSMAN	CAMP INSTRUCTOR	2,000.00
GREEN TOYS INC	STORE INVENTORY	465.37
HARPER COLLINS PUBLISHERS, INC	STORE INVENTORY	71.72
JILL R. ELSTON	REIMBURSEMENT FOR PROGRAM	51.88
Kim Fetterhoff	STORE SUPPLIES-TUBS	20.00
LITTLE ADVENTURES LLC	STORE INVENTORY	212.00

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MCLEAN COUNTY MUSEUM OF HISTORY	AD IN 2023 CEM WALK	125.00
MENARDS	SUPPLIES	235.93
PONDERING ARMOMRED VEHICLE	STORE INVENTORY	247.00
SKULLDUGGERY, INC	STORE INVENTORY	404.00
US BANK/P-CARD	art dice game	5.00
US BANK/P-CARD	art studio revamp	31.44
US BANK/P-CARD	art studio supplies	363.54
US BANK/P-CARD	art supplies	958.17
US BANK/P-CARD	bagels and cream cheese	27.66
US BANK/P-CARD	books	80.26
US BANK/P-CARD	camp and early ed supplie	85.85
US BANK/P-CARD	camp supplies	23.76
US BANK/P-CARD	cloth	69.79
US BANK/P-CARD	cookies and doughnuts	25.89
US BANK/P-CARD	costumes	1,077.03
US BANK/P-CARD	craft wire	47.97
US BANK/P-CARD	credit for refund for mis	-3.49
US BANK/P-CARD	d87 camp	85.95
US BANK/P-CARD	D87 Camp	131.90
US BANK/P-CARD	D87 Camp lunch	47.38
US BANK/P-CARD	d87 camp supplies	198.64
US BANK/P-CARD	decorated cookies	56.00
US BANK/P-CARD	dish soap	23.64
US BANK/P-CARD	dominoes set	71.98
US BANK/P-CARD	dry erase boards	100.68
US BANK/P-CARD	dry erase markers	27.37
US BANK/P-CARD	Education lunch	46.85
US BANK/P-CARD	exhibit supplies	34.56
US BANK/P-CARD	fire extinguisher box tab	25.00
US BANK/P-CARD	hanging plants	124.00
US BANK/P-CARD	headsets	131.94
US BANK/P-CARD	hinges	70.98
US BANK/P-CARD	ink pads	15.99
US BANK/P-CARD	IS glue sticks	22.99
US BANK/P-CARD	IS supplies	21.08
US BANK/P-CARD	KC June supplies	49.63
US BANK/P-CARD	magnifying glasses	14.49
US BANK/P-CARD	markers	89.99

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
US BANK/P-CARD	mistake charge	3.49		
US BANK/P-CARD	mold making and casting s	75.00		
US BANK/P-CARD	napkins and plates	30.67		
US BANK/P-CARD	oranges	12.70		
US BANK/P-CARD	paper roll	85.00		
US BANK/P-CARD	plastic bags	19.58		
US BANK/P-CARD	posters	24.79		
US BANK/P-CARD	projector lamp	104.14		
US BANK/P-CARD	sprayer nozzles	22.99		
US BANK/P-CARD	squeegee	23.08		
US BANK/P-CARD	squeeze bottles	39.96		
US BANK/P-CARD	staff food	32.97		
US BANK/P-CARD	store inventory-bags	131.25		
US BANK/P-CARD	Store inventory-toys	2,540.29		
US BANK/P-CARD	store inventory: bags	177.26		
US BANK/P-CARD	store inventory: toys	1,855.88		
US BANK/P-CARD	summer camps supplies	696.34		
US BANK/P-CARD	tablecloths	37.98		
US BANK/P-CARD	washers	9.97		
US BANK/P-CARD	water filter	58.24		
US BANK/P-CARD	weld nuts	16.01		
US BANK/P-CARD	wheels for cart	19.32		
US BANK/P-CARD	wire	13.08		
General Fund	Cultural Arts	CDM	- Total	18,374.05

General Fund **Cultural Arts** **Theater**

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	1,263.08
Benjamin Young	MILEAGE REIMBURSEMENT	174.23
CITY OF BLOOMINGTON	THEATER CONCESSIONS	80.00
DELUXE ECHOSTAR LLC	FILM LICENSING	40.00
GOLD MEDAL- CHICAGO	CONCESSIONS	451.37
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	367.00
MCLEAN COUNTY MUSEUM OF HISTORY	AD IN 2023 CEM WALK	125.00
PEPSI COLA GENERAL BOTTLERS	CONCESSIONS	312.79
RIALTO PICTURES LLC	FILM LICENSING	450.00
US BANK/P-CARD	film media	19.99
US BANK/P-CARD	hard drive	78.48

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
US BANK/P-CARD	imdb pro	149.99		
US BANK/P-CARD	Refrigerator Repairs	133.85		
US BANK/P-CARD	spotify premium	9.99		
US BANK/P-CARD	transfer paper	81.48		
US BANK/P-CARD	veezi fees	129.50		
WALT DISNEY STUDIOS MOTION PICTURES	FILM LICENSING	605.55		
WARNER BROS. DISTRIBUTING INC.	FILM LICENSING	196.00		
General Fund	Cultural Arts	Theater	- Total	4,668.30

General Fund Cultural Arts Community Events

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
ASHLEY RILEY	ASHLEY RILEY UPTOWN CIR	200.00		
ASHLEY RILEY	PERFORMANCE FEE-LIVE @ UT	-200.00		
B&J ELECTRIC INC	EVENT SETUP	4,707.60		
COLT BALL	PERFORMANCE FEE-COLT BALL	200.00		
ILLINOIS SHAKESPEARE FESTIVAL	PERFORMANCE FEE-CLA	500.00		
JD'S DJ SERVICE	JDS DJ OUTDOOR UNSEATED	400.00		
JIM & TOMMY ACOUSTIC ROCK	JIM&TOMMY OUTDOOR UNSEAT	300.00		
JULIE K WALKER	JULIE K MUSIC CONNIE LINK	400.00		
KYLE X RHONEY	PERFORMANCE FEE-KICKIN' P	200.00		
MENARDS	REFUND	-104.86		
MIRACLE SOUND	SOUND PRODUCTION	900.00		
NITSCH THEATRE ARTS NFP	NITSCH CONNIE LINK	500.00		
NITSCH THEATRE ARTS NFP	PERFORMANCE FEE-MMN	250.00		
PEPSI COLA GENERAL BOTTLERS	CONCESSIONS	894.33		
PRAIRIE FIRE THEATRE	PERFORMANCE FEE-CLA	500.00		
STEVIE KNOBLAUCH	HS MUSICAL PROP REIM	33.41		
US BANK/P-CARD	banner printing	733.00		
US BANK/P-CARD	batteries	88.32		
US BANK/P-CARD	bug spray	14.96		
US BANK/P-CARD	corrugated cardboard	55.59		
US BANK/P-CARD	dry erase board	262.42		
US BANK/P-CARD	lightbulbs	83.50		
US BANK/P-CARD	pom poms	23.99		
US BANK/P-CARD	summer theatre supplies	454.44		
US BANK/P-CARD	test (to be refunded late	10.50		
General Fund	Cultural Arts	Community Events	- Total	11,407.20

General Fund Town Clerk Administration

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COPY SHOP	NOTARY STAMP - B WILLIAMS	32.88
NORMALITE	PUBLIC NOTICES-JUNE	901.00
Tierra Shickel	ONLINE TRAINING-TS	298.00
US BANK/P-CARD	CIMCO B2B Supplies	99.78
US BANK/P-CARD	CIMCO Binders	289.20
US BANK/P-CARD	IIMC Conference Hotel	2,120.88
US BANK/P-CARD	IIMC Hotel Reimbursement	-176.74
US BANK/P-CARD	IIMC Membership-BW	125.00
US BANK/P-CARD	IIMC Travel-AH/TS	78.00
Warren County Municipal Clerk	ATHENIAN-BW	50.00
General Fund	Town Clerk Administration - Total	3,818.00

General Fund Corporation Counsel Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANCEL GLINK P.C,	HEARING OFFICER SVCS	250.00
CLARK BAIRD SMITH LLP	JUNE 2023/LABOR GENERAL	703.75
IICLE	IICLE SUBS - BD	750.00
IICLE	IICLE SUBS - JQ	750.00
IICLE	IICLE SUBS - KS	750.00
MEYER CAPEL, A PROFESSIONAL CORP.	ADM ADJ-NBH	200.00
General Fund	Corporation Counsel Administration - Total	3,403.75

General Fund Facilities Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	15,130.66
FRONTIER COMMUNICATIONS	PHONE SERVICE MONTHLY	261.94
ILLINI FIRE EQUIPMENT CO	MISSING EXTINGUISHERS	309.00
ILLINOIS PORTABLE TOILETS	AUG PORTA JOHN	235.00
LAFORCE INC	DOOR PARTS	81.36
LINDEN CONDO ASSOCIATION	QTR 3 ASSOCIATION DUES	2,100.00
MARCFIRST	JUNE23 JANITORIAL SERV	1,665.00
MENARDS	LIQUID NAIL	3.36
TECH ELECTRONICS	MONITORING SERVICE	348.00
US BANK/P-CARD	28142-coffee maker Inv 11	599.99
US BANK/P-CARD	28293-Refund Inv 112-1208	-37.04
US BANK/P-CARD	28590-Filters Inv 112-049	49.99
US BANK/P-CARD	28590-Supplies Inv 112-47	58.72
US BANK/P-CARD	28848-Sebo X Bags & Filte	456.68
US BANK/P-CARD	28888-AED Cabinet Inv 112	127.00

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	Credit for tax	-36.74
US BANK/P-CARD	International Code Council	60.00
US BANK/P-CARD	NFPA National Electrical	303.95
General Fund	Facilities Management Administration - Total	21,716.87

General Fund Finance Financial Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
LOOMIS FARGO & CO	MONTHLY LOOMIS PICKUP FEE	1,178.22
MIDLAND PAPER	BOND PAPER	269.44
QUILL CORPORATION	ENG OFFICE SUPPLIES	56.99
QUILL CORPORATION	P&R OFFICE SUPPLIES	440.86
US BANK/P-CARD	GFOA Budget Award Fee	575.00
US BANK/P-CARD	GFOA Conf.- Lodging	591.60
US BANK/P-CARD	Notary Stamp	32.88
US BANK/P-CARD	Office supplies	40.66
US BANK/P-CARD	office supplies	24.26
US BANK/P-CARD	operating supplies	44.24
US BANK/P-CARD	Supplies	21.43
General Fund	Finance Financial Services - Total	3,251.32

General Fund Finance College Ave Parking Deck

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	2,208.06
General Fund	Finance College Ave Parking Deck - Total	2,208.06

General Fund Finance Beaufort St. Deck Parking

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	1,967.90
General Fund	Finance Beaufort St. Deck Parking - Total	1,967.90

General Fund Innovation & Technology Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CDW GOVERNMENT INC	ADOBE STOCK	357.17
CDW GOVERNMENT INC	MEMORY MODULE	140.55
CIRBN, LLC	INTERNET	3,310.33
COMCAST CORPORATION	AUGUST 2023	201.44
DE LAGE LANDEN FINANCIAL SERV INC.	HARDWARE RENTAL	132.05
DELL MARKETING LP	MICROSOFT LICENSE CAR6113	135,068.25
FRONTIER	ANALOG LINES FOR FDHQ	285.63
GOVERNMENTJOBS.COM INC	SOFTWARE INSIGHT	11,901.66

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HEARTLAND COMMUNITY COLLEGE	OFFICE 360 OVERVIEW	1,725.00
IDENTITY AUTOMATION LP	LICENSES	880.66
MAVIDEA TECHNOLOGY GROUP,LLC	I&T SUPPORT SERVICES	675.00
METRONET HOLDINGS, LLC	INTERNET JULY	99.95
MNJ TECHNOLOGIES DIRECT INC	TONER	3,669.04
RICOH USA, INC.	RENT/BASE CHARGERS	1,154.43
SCIENTEL SOLUTIONS LLC	AQUATIC CENTER PTP LINK	4,991.08
US BANK/P-CARD	Cellphone accessories	94.44
US BANK/P-CARD	Cellphone accessory	47.43
US BANK/P-CARD	Computer accessory	66.00
US BANK/P-CARD	Headsets	220.55
US BANK/P-CARD	Podcast Services	15.00
US BANK/P-CARD	Room Connector	49.00
US BANK/P-CARD	Smart Cities Conference	1,025.33
VERIZON WIRELESS	CELLPHONE MONTHLY - TOWN	6,058.80
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	4,204.16
WATTS COPY SYSTEMS, INC.	METER READ	16.32
General Fund	Innovation & Technology Administration - Total	176,389.27

General Fund Human Resources Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CARLE BROMENN MEDICAL CENTER	HEP B/MASK FIT	765.00
ILLINOIS FIRE CHIEFS ASSOCIATION	BATT CHIEF ASSESSMENT	11,557.87
OSF OCCUPATIONAL HEALTH	DRUG/ALCOHOL SCREENINGS	210.00
US BANK/P-CARD	EEOC Training Institute--	295.00
US BANK/P-CARD	Lunch provided for Police	44.09
US BANK/P-CARD	Recruitment ad for Assist	574.00
General Fund	Human Resources Administration - Total	13,445.96

General Fund Inspections Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
Barry Knox	IAEI MEETING - BARRY KNOX	20.00
BOITNOTTS LAWN & LANDSCAPING	LAWN CARE-2 LAWNS	180.00
BOITNOTTS LAWN & LANDSCAPING	LAWN CARE-5 LAWNS	610.00
HARLAN VANCE COMPANY	LIGHT THE NIGHT	5,101.40
PARKWAY AUTO LAUNDRY	CAR WASH JUNE-INSPECTIONS	45.00
US BANK/P-CARD	Annual Membership	36.39
US BANK/P-CARD	Asst. Finance Director Lu	110.76
US BANK/P-CARD	Barry Knox - CCCDI Licens	32.00

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	ICC Subscription	145.00
US BANK/P-CARD	LifeCil Meeting	47.88
US BANK/P-CARD	Training Materials	537.78
US BANK/P-CARD	Troemel Cell Phone Case	43.49
General Fund	Inspections Administration - Total	6,909.70

General Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADORAMA INC.	DRONE ACCESSORIES	1,953.35
AMERICAN WORKING DOGS, INC.	K-9 OLYMPICS	625.00
Arelly Ocon	PER DIEM-OCON	431.00
BMO HARRIS BANK N.A.	PENSION PROPERTY TAX - PD	1,190,695.55
BMO HARRIS BANK N.A.	Pension Repl Tax - Police	57,672.91
CENTRAL ILLINOIS VETERINARY ASSOC.	K9 CARE - OLIVE	123.08
CI SHOOTING SPORTS,INC	BOOTS- OFFICER BRIGGS	143.99
CI SHOOTING SPORTS,INC	CLOTHING EQUIPMENT	82.88
CI SHOOTING SPORTS,INC	CLOTHING/EQUIPMENT	2,490.37
CI SHOOTING SPORTS,INC	CLOTHING/EUIPMENT	133.97
CI SHOOTING SPORTS,INC	COLTHING/EQUIPMENT	143.99
CI SHOOTING SPORTS,INC	SGT KRUEGER STRIPES SEW	6.00
COMCAST CORPORATION	MONTHLY FEE	49.95
FEDEX	SHIPPING FEES-JULY	16.50
FUZZY PAWS LLC	K9 BOARDING - THOR	264.00
Kendra Derosa	PER DIEM-DEROSA	355.50
KRUGER ANIMAL HOSPITAL	K9 CARE - THOR	652.00
LOUKA, LLC	TRAINING-QTY 7 PSW INST	6,650.00
LRG TECHNOLOGIES, LLC	CAMERA TRAILERS	166,599.00
MCLEAN CO SHERIFF'S DEPARTMENT	CENTRALIZED BOOKING	2,310.00
MCLEAN COUNTY ANIMAL CONTROL	ANIMAL CONTROL	6,554.00
MCLEAN COUNTY TREASURER	CENTRALIZED COMMUNICATION	98,969.08
MOTOROLA	RADIO BATTERIES	6,184.80
MOTOROLA	WAVE BILLING	60.00
MUNICIPAL ELECTRONICS INC	RADAR REPAIRS	2,191.90
Nikki Bruno	REIMB. BRUNO	21.05
PRAIRIE SIGNS INC	BADE LIT SIGN	2,798.00
PRAIRIE SIGNS INC	COIN DECALS	2,088.00
RAY O'HERRON CO INC	OUTER VEST CARRIERS	4,229.88
RAY O'HERRON CO INC	VEST CARRIER	125.64

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SECRETARY OF STATE-INDEX DEPT	PLATE RENEWAL 430314	151.00
T-MOBLIE	SUBPOENA FEES	25.00
THE FPI INC	FIT4LIFE	35,000.00
Thomas Sluder	PER DIEM-SLUDER	431.00
US BANK/P-CARD	Bike tune ups	461.71
US BANK/P-CARD	Body armor hangers	109.95
US BANK/P-CARD	Cop on a rooftop	39.58
US BANK/P-CARD	Dog food-Kira	58.89
US BANK/P-CARD	Dog food-Thor	123.98
US BANK/P-CARD	Evidence shelving	1,652.17
US BANK/P-CARD	Family room grant item-pr	89.21
US BANK/P-CARD	FBINAA Conf.-Petrilli	137.99
US BANK/P-CARD	Monthly fee	60.00
US BANK/P-CARD	NASRO credit	-400.00
US BANK/P-CARD	NCHS	89.95
US BANK/P-CARD	PD family room item proj	245.45
US BANK/P-CARD	Peer support training	950.00
US BANK/P-CARD	Range supplies	191.96
US BANK/P-CARD	Range targets	161.96
US BANK/P-CARD	Special Olympics Torch Ru	325.67
US BANK/P-CARD	specialty mirco usb plug	47.10
US BANK/P-CARD	Supplies	34.90
US BANK/P-CARD	Training- Badalamenti	110.45
US BANK/P-CARD	Training-Bachman	260.44
US BANK/P-CARD	Training-Krueger	132.47
US BANK/P-CARD	Training-Wood	129.00
US BANK/P-CARD	Travel- Gossmeyer	60.29
US BANK/P-CARD	Travel-Gossmeyer	46.12
US BANK/P-CARD	Travel-VanWynsburg	29.77
US BANK/P-CARD	Wheel locks	161.68
US BANK/P-CARD	Youth program	18.97
US BANK/P-CARD	Youth Program	4,445.54
US BANK/P-CARD	Youth Program-Credit	-1,075.55
VELAN SOLUTIONS, LLC	PEER SUPPORT NETWORK	2,490.00
VERIZON WIRELESS	GPS MODEM MONTHLY SERVICE	25.33
General Fund	Police Administration - Total	1,596,997.83

General Fund Fire Administration

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACCUMED BILLING INC	BILLING SERVICE FEE (EMS)	11,415.75
ACE HARDWARE	HARDWARE FASTENERS	20.65
ACE HARDWARE	KNOTTED STEEL CUP BRUSH	19.99
AIR ONE EQUIPMENT INC.	BOOTS FOR J.GREIDNER	535.00
AIR ONE EQUIPMENT INC.	YUKON AIR MASK BAG	412.00
AMERENIP	ENERGY USAGE	4,074.47
BMO HARRIS BANK N.A.	PENSION PROPERTY TAX-FIRE	1,026,625.80
BMO HARRIS BANK N.A.	Pension Repl Tax - Fire	50,331.24
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	268.99
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	2,697.78
CARLE BROMENN MEDICAL CENTER	AMBULANCE MED SUPPLIES	366.65
CARLE BROMENN MEDICAL CENTER	BLS ECARDS FOR NFD STAFF	10.50
Chad Pacey	INTO THE JOB TRAINING PER	276.50
Chase Ditchen	STATION BOOT REIMBURSEMEN	150.00
CLEAR TALK	FIRECOM INTERFACE CABLE	411.88
COMCAST CORPORATION	CABLE SERVICE NFD STATION	79.90
COMCAST CORPORATION	CABLE SERVICE NFDHQ	289.12
COMCAST CORPORATION	STATION 3 CABLE SERVICE	20.00
Dahlton Krug	NIPSTA ACADEMY 7.16-7.21.	324.50
Dahlton Krug	NIPSTA ACADEMY PER DIEM 7	324.50
Dahlton Krug	NIPSTA ACADEMY PER DIEM 8	324.50
Dahlton Krug	NOIPSTA ACADEMY PER DIEM	324.50
DARNALL PRINTING	PRINTING OFC SUPPLIES	90.00
Jacob Thornton	INTO THE JOB TRAINING PER	276.50
Jared Zobrist	INTO THE JOB TRAINING PER	276.50
Jesse Poplawski	INTO THE JOB PER DIEM WIC	276.50
Joel Gollnitz	INTO THE JOB PER DIEM WIC	276.50
Jordan Duran	INTO THE JOB PER DIEM WIC	276.50
KAT'S EMBROIDERY SHOP	5 RED BAGS	372.00
KNOX COMPANY	REPLACEMENT KEY BOXES	5,840.00
Matthew Johann	INTO THE JOB PER DIEM WIC	276.50
MCLEAN CO AREA EMS SYSTEM	JULY 2023 CONT ED CLASSES	1,000.00
MEDLINE INDUSTRIES INC	MEDICAL SUPPLIES	1,178.67
MEDLINE INDUSTRIES INC	MEDICAL SUPPLY CREDIT	-51.00
MENARDS	CABLE TIES	6.47
MENARDS	KILLS BBUGS II	21.98
MENARDS	MISC OFFICE SUPPLIES	280.79
MENARDS	TOOLS	407.02

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MENARDS	WASHERS & BOLTS	9.75
MILLER JANITOR SUPPLY	DISINFECTANT	74.40
MILLER JANITOR SUPPLY	TOWELS, CLEANER, DISH SP	741.15
MILLER JANITOR SUPPLY	TOWELS, CLEANER, SQUEEGEE	782.50
MORRIS AVENUE GARAGE	IDOT TRUCK INSPECTION	40.00
MOTOROLA	RADIO BATTERIES	1,099.52
MUNICIPAL EMERGENCY SERVICES	RESP PROT EQ BREATHING AP	297.91
OSF MEDICAL GROUP	MEDICAL SUPPLIES	37.14
PARKWAY AUTO LAUNDRY	CAR WASHES JUNE-FD	45.00
PATRIOT FIRE & SAFETY INC.	E15 POSITION IND REPAIR	1,202.18
Preston Gloede	INTO THE JOB PER DIEM WIC	276.50
RAY O'HERRON CO INC	RHOD BADGE PLAIN SLAIN	144.46
RED LINE FIRE AND SAFETY LLC	DAMAGED CONTROL HARNESS	3,901.12
RED LINE FIRE AND SAFETY LLC	FIRE PUMP	370.46
RESCUE DIRECT INC	CMC DNA CARABINER	78.38
Saif Al-Shabah	NIPSTA ACADEMY 7.16-7.21.	324.50
Saif Al-Shabah	NIPSTA ACADEMY 7.23-7.28.	324.50
Saif Al-Shabah	NIPSTA ACADEMY PER DIEM 7	324.50
Saif Al-Shanah	NIPSTA ACADEMY PER DIEM 8	324.50
U S MECHANICAL SERVICES	REPAIR ICE MACHINE	415.00
UNIVERSITY OF ILLINOIS	FIRE APP ENGINEER TRAING	5,850.00
US BANK/P-CARD	amp for outside speaker	364.99
US BANK/P-CARD	brake parts and mounting	88.99
US BANK/P-CARD	clothing duty pants Sten	169.80
US BANK/P-CARD	Credit Refund for Unifo	-130.00
US BANK/P-CARD	Dress Uniform shoes A/C M	79.95
US BANK/P-CARD	earbuds for earpieces for	15.19
US BANK/P-CARD	equipment maintenance ic	112.99
US BANK/P-CARD	Fuel Chiefs meeting NIPST	45.05
US BANK/P-CARD	gas for NEW Ambulance 13	60.00
US BANK/P-CARD	grab handle flag mount	316.00
US BANK/P-CARD	Ice Machine Cleaner	120.20
US BANK/P-CARD	IDPH EMS License Eft	21.00
US BANK/P-CARD	IL Fire Chiefs Conference	200.00
US BANK/P-CARD	MABAS Polaris clean and w	11.96
US BANK/P-CARD	Medevac Litter	619.99
US BANK/P-CARD	Motorola radio mount	84.18
US BANK/P-CARD	MSDS SDS Binder 2023 (3)	62.99

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	NIPSTA Academy Hotel Ratl	2,576.21
US BANK/P-CARD	office supplies drive hol	26.22
US BANK/P-CARD	pen holders for BC Eft	52.99
US BANK/P-CARD	Polaris Ignition Replacem	139.44
US BANK/P-CARD	radio earpieces	156.00
US BANK/P-CARD	safety glasses	104.85
US BANK/P-CARD	safety glasses and dispen	195.90
US BANK/P-CARD	supplies for AC Barnett's	66.58
US BANK/P-CARD	supplies for training roo	38.87
US BANK/P-CARD	Uniform Pants LT Gloede	244.23
US BANK/P-CARD	uniform pants Zobrist	81.99
William Kafer	NIPSTA ACADEMY 7.16-7.21.	324.50
William Kafer	NIPSTA ACADEMY PER DIEM 7	649.00
William Kafer	NIPSTA ACADEMY PER DIEM 8	324.50
General Fund	Fire Administration - Total	1,133,997.18

General Fund Fire Prevention

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
IL MECHANICAL INSPECTORS ASSOC	IMIA MEETING	75.00
US BANK/P-CARD	Canvas	35.86
US BANK/P-CARD	canvas print for A/C Barn	19.96
US BANK/P-CARD	I-pad cover Prevention/ I	9.89
US BANK/P-CARD	refund	-9.89
General Fund	Fire Prevention - Total	130.82

General Fund Public Works Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	1,607.45
CARDINAL INFRASTRUCTURE LLC	FEDERAL FUNDING CORDI	4,000.00
General Fund	Public Works Administration - Total	5,607.45

General Fund Public Works Fleet Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADVANCE AUTO PARTS	AUTO PARTS	201.66
ADVANCE AUTO PARTS	BATTERY	155.32
ADVANCE AUTO PARTS	BF DOT 4 MAX	56.24
ADVANCE AUTO PARTS	BLOWER MTR RESISTOR	60.67
ADVANCE AUTO PARTS	BRAKE PADS/ROTOR/DISC CAL	129.31
ADVANCE AUTO PARTS	CORE	-22.00

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADVANCE AUTO PARTS	DISC BRAKE CALIPERS/HOSE	132.73
ADVANCE AUTO PARTS	GASKET MATERIAL	8.16
ADVANCE AUTO PARTS	LUG NUT	21.10
ADVANCE AUTO PARTS	MASKING TAPE	19.48
ADVANCE AUTO PARTS	OIL FILTER	2.62
ADVANCE AUTO PARTS	OIL SEAL	6.79
ADVANCE AUTO PARTS	SERP BELT	17.41
ADVANCE AUTO PARTS	U JOINT	46.38
ADVANCE AUTO PARTS	VAVLE GASKET, WATER PUMP	142.73
ALEXIS FIRE EQUIPMENT COMP.	COM-060 SUB-099	289.02
CENTRAL ILLINOIS TRUCKS INC	BELT-POLY 8 RIBS	54.85
CENTRAL ILLINOIS TRUCKS INC	EGR COOLER	1,441.81
CENTRAL ILLINOIS TRUCKS INC	LINKAGE	20.66
CENTRAL ILLINOIS TRUCKS INC	OIL GASKET	3.48
CENTRAL ILLINOIS TRUCKS INC	SENSOR NITROGEN	582.10
CENTRAL ILLINOIS TRUCKS INC	TURBOCHARGE CORE	-861.00
CINTAS CORPORATION #396	UNIFORM RENTAL-PW	57.61
CINTAS CORPORATION #396	UNIFORM SERVICE	57.61
CINTAS CORPORATION #396	UNIFORM SERVICES	57.61
DON OWEN TIRE SERVICE	DUNLOP	599.70
DON OWEN TIRE SERVICE	LOADER TIRE REPAIR/SERVIC	236.50
DON OWEN TIRE SERVICE	POWERTRACK RETREAD	2,000.00
DON OWEN TIRE SERVICE	TIRE CHANGE/SERVICE	800.50
DON OWEN TIRE SERVICE	TIRE DISMOUNT/MOUNT	1,440.56
DON OWEN TIRE SERVICE	TIRE MOUNT/DISMOUNT	2,347.12
EAGLE AUTOMOTIVE	ELMNT ASY	29.61
EAGLE AUTOMOTIVE	FORD ESCAPE RESISTOR	36.31
EAGLE AUTOMOTIVE	H7 BATTERY	32.00
EAGLE AUTOMOTIVE	V BELT	32.74
EVERGREEN FS INC.	LP GAS	30.48
HELLER FORD	BRAKE REPAIR 18 FORD EXP	165.00
HERITAGE MACHINE & WELDING INC	HYDRAULIC CYLINDER REPAIR	528.32
ILLINOIS OIL MARKETING EQUIP INC	BREAKAWAY VALVE	286.97
JOE'S TOWING & RECOVERY	TOW INTL DUMP TRUCK	390.00
KEY EQUIPMENT & SUPPLY CO	ELEC DEBIT REGULATOR	1,229.37
KEY EQUIPMENT & SUPPLY CO	HYDRAULIC PUMP	3,071.47
LINDE GAS & EQUIPMENT INC.	ACETYLENE CYLINDER	224.16
MACQUEEN EQUIPMENT, LLC	BLOWER MOTOR, PUMP, FLOAT	393.58

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
MACQUEEN EQUIPMENT, LLC	BLOWER MOTOR, SWITCH FLOA	561.30		
MARTIN EQUIPMENT OF IL INC	OIL LINES	457.30		
NAPA AUTO PARTS	REF# 135269	254.80		
NORTHERN SAFETY CO INC	COM-625 SUB-026	58.08		
REDNECK INC	COM-060 SUB-084	66.49		
RUSH TRUCK CENTERS OF ILLINOIS, INC	PUMP	882.62		
RUSH TRUCK CENTERS OF ILLINOIS, INC	SENSOR ASMBLY CAM/CRANK	122.54		
SAM LEMAN FORD BLOOMINGTON	CORE RETURN	-100.00		
SAM LEMAN FORD BLOOMINGTON	DOOR/HOUSING	97.93		
SAM LEMAN FORD BLOOMINGTON	MOTOR/SEAL	46.76		
SAM LEMAN FORD BLOOMINGTON	SEAT BELT	96.92		
SAM LEMAN INC	RADIATOR	535.20		
SELECT SCREENPRINTS INC	WORK CLOTHING	339.00		
TERMINAL SUPPLY CO	POLE HEAVY DUTY	179.29		
TERMINAL SUPPLY CO	WIRE	299.88		
US BANK/P-CARD	2023 Fire Truck Training	850.00		
US BANK/P-CARD	Barrel Pump	101.50		
US BANK/P-CARD	Bed Cover	998.99		
US BANK/P-CARD	Boots - M. Bode	50.99		
US BANK/P-CARD	Fradulant charge	-1,000.00		
US BANK/P-CARD	Fraudulent charge	2,172.34		
US BANK/P-CARD	Fraudulent charge refund	-1,172.34		
US BANK/P-CARD	Impact wrench	2,046.33		
US BANK/P-CARD	Lodging for training conf	671.22		
US BANK/P-CARD	Plasma cutter repairs	545.93		
US BANK/P-CARD	Running boards	373.49		
US BANK/P-CARD	Tools	427.24		
US BANK/P-CARD	Torque wrench	322.99		
General Fund	Public Works	Fleet Maintenance	- Total	26,843.53

General Fund Public Works Streets

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ABSOLUTE APPAREL	SAFETY VEST	894.00
ACE HARDWARE	BATTERY CHARGER	56.97
AMERENIP	ENERGY USAGE	19,063.54
AZ COMMERCIAL	LG LATEX GLOVES	22.76
CHAMPAIGN SIGNAL & LIGHTING CO.	JUNE2023 MAINTENANCE	2,991.41
DIAMOND VOGEL PAINT	BEADS	1,140.00

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
DIAMOND VOGEL PAINT	WHITE FED	638.00		
Eric Murphy	CLOTHING REIMBURSEMENT -	250.00		
KOENIG BODY & EQUIPMENT INC	TORSION TRIP	3,824.20		
KOLDAIRE EQUIPMENT COMPANY	BLACK VELVET TABLE	14.93		
MATHIS KELLY CONSTRUCTION	CARBIDE BIT SDS	62.90		
MATHIS KELLY CONSTRUCTION	EPOXY COATED BAR	1,325.20		
MATHIS KELLY CONSTRUCTION	HANDY PRO TOWELS	28.98		
MATHIS KELLY CONSTRUCTION	SMOKE SFTY GLS	12.89		
MCLEAN CO REG PLANNING COMM	ECO COUNTERS	3,234.00		
MCLEAN COUNTY ASPHALT	ASPHALT	17,135.00		
MCLEAN COUNTY ASPHALT	BITUMINOUS SURFACE	1,367.10		
MCLEAN COUNTY ASPHALT	TONS BITUMINOUS SURFACE	4,126.50		
MCLEAN COUNTY ASPHALT	TONS COLD MIX	325.35		
MENARDS	INK, KOMELON CONTS	29.57		
MIDWEST CONSTRUCTION RENTALS	BROKEN DRILL & WIRE REAPI	126.00		
MIDWEST CONSTRUCTION RENTALS	SPRING, BELT, CARBURETOR	323.01		
MIDWEST CONSTRUCTION RENTALS	THROTTLE, CARBURETOR	121.88		
MORBARK INC	BOLT, GRADE	1,206.48		
MORBARK INC	LOCK NUT, ALPHA INSERT	2,391.50		
MOTION INDUSTRIES INC	CRACK SEAL MACHINE PARTS	72.59		
PRAIRIE MATERIAL SALES INC	1301 WARRINER ST 16 YDS	1,909.20		
PRAIRIE MATERIAL SALES INC	FUEL SURCHARGE	3,673.95		
PRAIRIE MATERIAL SALES INC	GROVE/COLLEGE 5 YDS	602.25		
QUALITY TRUCK & EQUIPMENT CO	STEEL ALLOY DRAWBAR	408.06		
RAE PRODUCTS & CHEMICALS CORP	BIKE LANE SUPPLIES	10,770.10		
TRAFFIC SIGN STORE	10 FT SQ TUBE TOP/ANCHORS	4,697.45		
TRAFFIC SIGN STORE	ST SIGN-HAWTHORNE/ROBINWD	190.00		
TRAFFIC SIGN STORE	STREET SIGN-GLENDALE LN	95.00		
US BANK/P-CARD	Arrow board couplers	358.95		
US BANK/P-CARD	Clothing - J. Fink	179.96		
US BANK/P-CARD	Hi Latch 2 ball 7000lbs	134.99		
US BANK/P-CARD	Returned Hi Latch 2 ball	-134.99		
US BANK/P-CARD	Stoplight repairs	1,096.27		
US BANK/P-CARD	Traffic signal panel/cabi	361.41		
General Fund	Public Works	Streets	- Total	85,127.36

General Fund Public Works Waste Removal

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ADS OF BLOOMINGTON	WASTE	46,505.73
AMERICAN PEST CONTROL	MONTHLY BIRD CONTROL	200.00
BLUE BEACON INTERNATIONAL, INC	TRUCK WASH	97.00
EVERGREEN FS INC.	LP GAS	84.96
MIDWEST FIBER INC	RECYCLE	21,904.41
MOUNCE AUTOMOTIVE	IDOT INSPECTION A19	52.00
PRAIRIE SIGNS INC	LIFE DECALS	899.70
SCHAEFER SYSTEMS INTERNATIONAL INC	GARBAGE/RECYCLE TOTES	45,696.00
US BANK/P-CARD	Boots - D. Edwards	50.99
US BANK/P-CARD	Car Wash - D. Edwards	10.00
General Fund	Public Works	Waste Removal
		- Total
		115,500.79

General Fund Engineering Engineering Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CITYBLUE TECHNOLOGIES LLC	ENG OPERATING SUPPLIES	598.14
MIDWEST CONSTRUCTION RENTALS	OPERATING SUPPLIES	149.70
MIDWEST ENGINEERING AND TESTING INC	CONTRACT SERVICES	865.00
MIDWEST ENGINEERING AND TESTING INC	CONTRACTOR SERVICES	855.00
MIDWEST ENGINEERING AND TESTING INC	SUMP PUMP DRAINAGE	855.00
PARKWAY AUTO LAUNDRY	CAR WASH JUNE-ENGRG	18.00
US BANK/P-CARD	T. Meizelis-Travel	992.40
General Fund	Engineering	Engineering Services
		- Total
		4,333.24

General Fund Parks & Recreation Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BEST VERSION MEDIA LLC	FALL ACTIVITY GUIDE ADS	1,027.90
CUMULUS BROADCASTING LLC	JUNE RADIO-ADS/OCR REG	450.00
CUMULUS BROADCASTING LLC	JUNE RADIO-OCR REGISTN	45.00
CUMULUS BROADCASTING LLC	JUNE RADIO-OCR REGSTRN	495.00
EFFECTV-COMCAST	IRONWOOD GOLF TV ADS	2,040.00
F & G BROADCASTING INC	GOLD RADIO ADS	180.00
GATEWAY FIREWORKS DISPLAYS LLC	JULY 4TH FIREWORKS	18,750.00
GEIGER BROS	OCR COOLING TOWELS	647.50
GEIGER BROS	SCR EYE PATCHES	247.50
MINERVA SPORTSWEAR	MARKETING T SHIRTS	675.40
PANTAGRAPH	P&R OCK PROMO	835.70
PANTAGRAPH	PANTAGRAPH RENEWAL	636.00
PICTURE THIS DIGITAL MEDIA LLC	PARKS	233.10
PIP PRINTING	P&R GENE KOTLINSKI	34.18

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PRAIRIE SIGNS INC	SIGNS PICKLEBALL & TENNIS	354.00
US BANK/P-CARD	Advertising	306.41
US BANK/P-CARD	Monthly subscription fee	15.99
US BANK/P-CARD	Phone cases & screen prot	49.33
General Fund	Parks & Recreation Administration - Total	27,023.01

General Fund Parks & Recreation Parks Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	2,502.17
AQUATIC CONTROL INC.	FOUNTAIN REPAIR	863.66
AQUATIC CONTROL INC.	PARTS FOR AERATORS	526.34
AZ COMMERCIAL	WIPERS	39.98
DELGADO,RAFAEL	RESIDENT TREE PLANTING PR	60.00
DON SMITH PAINT & WALLPAPER	GRAFFITI REMOVER	165.98
DON SMITH PAINT & WALLPAPER	PAINT - CONNIE LINK	47.99
EVERGREEN FS INC.	BARN FULL	188.35
EVERGREEN FS INC.	CHAMPION - DRY MATERIALS	1,120.80
EVERGREEN FS INC.	MAXWELL BASKETBALL	1,041.32
FASTENAL COMPANY	NIGHT LIGHT REPAIRS	50.67
FASTENAL COMPANY	ZIP TIES	14.25
GROWING GROUNDS	PERENNIAL PLANTS	148.71
HARTRICH,GARRETT	SAFETY BOOT REIMBURSEMENT	75.00
ILLINOIS PORTABLE TOILETS	PORTA JOHN RENTAL	4,198.00
ILLINOIS STANDARD PARTS INC	BARN SUPPLIES	314.18
ILLINOIS STANDARD PARTS INC	SHOP SUPPLIES	667.48
KINDSETH,ENOCH	RESIDENT TREE PLANTING PR	59.98
MATHIS KELLY CONSTRUCTION	ANDERSON PARK SHELTER	110.29
MATHIS KELLY CONSTRUCTION	EXPANSON FOR BENCH PADS	115.30
MATHIS KELLY CONSTRUCTION	MAXWELL BASKETBALL	272.94
MATHIS KELLY CONSTRUCTION	MOWER REPAIR PARTS	39.20
MATHIS KELLY CONSTRUCTION	SAW RENTAL MXWELL BBALL	80.00
MCLEAN COUNTY ASPHALT	ANDERSON PARKING LOT	3,012.44
MCLEAN COUNTY ASPHALT	MAXWELL BASKETBALL	721.00
MCLEAN COUNTY ASPHALT	PARKING LOT REPAIRS	508.90
MENARDS	BARN SUPPLIES	164.39
MENARDS	E. BASIN DRAINAGE	610.23
MENARDS	GARBAGE SUPPLIES	7.96
MENARDS	GARDEN FORMING SUPPLIES	47.75

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
MENARDS	GRAFFITI REMOVAL SUPPLIES	54.93
MENARDS	HAMMER DRILL BITS/WATER	80.41
MENARDS	LIGHT REPAIRS	81.01
MENARDS	MAXWELL BASKETBALL	31.32
MENARDS	POST CONCRETE MIX	47.94
MENARDS	PVC ENCLOSURE	10.83
MENARDS	SCAFFOLDING SHOP	179.76
MENARDS	SHEPARD DRAINAGE REPAIR	74.98
MENARDS	TRAILER SUPPLIES	37.47
MIDWEST CONSTRUCTION RENTALS	CONCRETE RAKER MXW BBAL	31.55
MIDWEST EQUIPMENT II	ENGINE HOUSING	197.57
MIDWEST EQUIPMENT II	PARTS FOR TRIMMER	168.51
MIDWEST GROUNDCOVERS LLC	PERENNIAL ORDER	507.85
MIDWEST GROUNDCOVERS LLC	PERENNIAL PLANTS	4,317.62
MILLER JANITOR SUPPLY	CHAMPION CLEANING SUPPLIE	396.68
MILLER JANITOR SUPPLY	CHAMPION GARBAGE BAGS	36.45
NELSON,KELLY	RESIDENT TREE PLANTING PR	60.00
NORD OUTDOOR POWER CORP	2 CYCLE MIX	45.48
NORD OUTDOOR POWER CORP	POLE SAW PARTS	52.12
RED WING SHOE STORE	BOOTS - CJOHNSON	150.00
RICHARDS BUILDING SUPPLY COMPANY	ROOFING MATERIALS	2,304.52
SPRINGFIELD ELECTRIC CO	EMERGENCY LIGHT REPAIR	32.98
STONELEAF NURSERY INC	PLANTS	1,773.40
SUNBELT RENTALS INC	LIFT REPAIRS CONNIE LINK	1,118.60
THE HOME DEPOT PRO	GARBO SUPPLIES	992.80
TRAFFIC SIGN STORE	TRACTOR/TRUCK NUMBERS	76.50
ULINE INC	GARBO SUPPLIES	374.18
US BANK/P-CARD	Barn Supplies	106.48
US BANK/P-CARD	Champion replacement drag	369.98
US BANK/P-CARD	Cricket supplies	332.79
US BANK/P-CARD	Donuts & Coffee for Semin	132.83
US BANK/P-CARD	Flight for Clint to Toro	468.40
US BANK/P-CARD	Graffiti remover	13.45
US BANK/P-CARD	Graffiti Remover	60.96
US BANK/P-CARD	Irrigation & plumbing rep	119.97
US BANK/P-CARD	ISA Membership	190.00
US BANK/P-CARD	July 4th supplies	392.10
US BANK/P-CARD	Organization for Karyn's	24.49

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	R15 ladder rack storage	64.88
US BANK/P-CARD	Replacement doorknob for	377.99
US BANK/P-CARD	Replacement spray gun for	45.98
US BANK/P-CARD	Timer stops	9.99
US BANK/P-CARD	Travel insurance	37.10
US BANK/P-CARD	Wasp traps-Champion	90.76
US BANK/P-CARD	Water heater-Connie Link	503.96
US BANK/P-CARD	Windssock for Underwood Pi	110.75
General Fund	Parks & Recreation	34,402.62
	Parks Maintenance	
	- Total	

General Fund Parks & Recreation Rec.- Before/After School

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	ASRP snacks	1,249.14
US BANK/P-CARD	Bowling field trip admmiss	312.50
US BANK/P-CARD	Bowling field trip parkin	2.00
US BANK/P-CARD	Bowling fieldtrip admissi	8.25
US BANK/P-CARD	BSRP/ASRP snacks	494.92
US BANK/P-CARD	Lunch for school day out	104.85
US BANK/P-CARD	Snacks and supplies for B	128.08
US BANK/P-CARD	Survey Monkey monthly sub	26.00
General Fund	Parks & Recreation	2,325.74
	Rec.- Before/After School	
	- Total	

General Fund Parks & Recreation Tournament

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BNGSA	USA STATE UMPIRE FEES	6,665.00
MINERVA SPORTSWEAR	USA TOURNAMENT T SHIRTS	2,341.34
STARNET DIGITAL PUBLISHING	USA SOFTBALL COACH PASSES	24.00
General Fund	Parks & Recreation	9,030.34
	Tournament	
	- Total	

General Fund Parks & Recreation Aquatics

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AIRGAS USA, LLC.	AAC CO2	960.28
AIRGAS USA, LLC.	CO2	1,397.91
AIRGAS USA, LLC.	CO2 FFAC	1,009.89
AIRGAS USA, LLC.	CO2 TANK	242.54
AIRGAS USA, LLC.	FFAC CO2	446.13
AIRGAS USA, LLC.	FFACCO2 TANK RENTALS	363.81
AMERENIP	ENERGY USAGE	4,958.67
DENNY'S DOUGHNUTS & BAKERY	BDAY SUPPLIES	66.00

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
DENNY'S DOUGHNUTS & BAKERY	BIRTHDAY PARTY	10.00		
DENNY'S DOUGHNUTS & BAKERY	CUPCAKES FOR BDAY PARTY	18.00		
HALOGEN SUPPLY CO INC	F-VGRPL-C	8,267.50		
HALOGEN SUPPLY CO INC	FREIGHT CHARGE--POOL CHEM	175.00		
HAWKINS INC	AAC CHLORINE	1,053.70		
HAWKINS INC	FFAC CHLORINE	1,522.50		
JEFF ELLIS & ASSOCIATES INC	5 RENEWALS	375.00		
JEFF ELLIS & ASSOCIATES INC	JUNE AUDIT	1,400.00		
LIFEGUARD STORE INC	AQUACISE EQUIPMENT	160.00		
MENARDS	AAC CONE STABD AC	710.72		
MENARDS	AAC PORTABLE AC	499.99		
MENARDS	AAC REPAIRS.	25.56		
MENARDS	FFAC WOMANS LOCKR RM	43.96		
MENARDS	RETURN AC - NOT WORKING	-649.99		
MILLER JANITOR SUPPLY	ANDERSON SUPPLIES	303.43		
MILLER JANITOR SUPPLY	FAIRVIEW SUPPLIES	476.44		
PROFESSIONAL ELECTRIC	AIR HANDLER MOTOR	605.90		
PROFESSIONAL ELECTRIC	BELT FOR AIR HANDLER	15.00		
PROFESSIONAL ELECTRIC	BELTS FOR HVAC	58.66		
TWIN CITY SWIM CONFERENCE	ANNUAL SWIM TEAM DUES	300.00		
U S MECHANICAL SERVICES	HEATER & AC REPAIRS	701.55		
US BANK/P-CARD	Air horns	219.80		
US BANK/P-CARD	Birthday party plates.	83.08		
US BANK/P-CARD	Birthday party supplies	111.96		
US BANK/P-CARD	Birthday Party Supplies	105.97		
US BANK/P-CARD	Birthday party supplies &	116.82		
US BANK/P-CARD	First aid gloves	63.74		
US BANK/P-CARD	Gloves for first aid.	63.74		
US BANK/P-CARD	NPRD Sharks replacement f	425.86		
US BANK/P-CARD	Refund-gutter grate paint	-510.88		
US BANK/P-CARD	Staff pizzas	70.42		
US BANK/P-CARD	Supplies	335.83		
US BANK/P-CARD	Swim lesson supplies.	24.99		
US BANK/P-CARD	Swim lesson toys.	48.95		
US BANK/P-CARD	Swim team supplies.	126.76		
General Fund	Parks & Recreation	Aquatics	- Total	26,699.22

General Fund Parks & Recreation Golf Course

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
COMCAST CORPORATION	CABLE SRVS @ IRNWD	9.95	
COMCAST CORPORATION	CABLE @ IRNWD	108.95	
US BANK/P-CARD	Range banners	235.70	
US BANK/P-CARD	Range Tokens	171.22	
US BANK/P-CARD	Refund	-208.44	
US BANK/P-CARD	Supplies for jr golf.	59.81	
General Fund	Parks & Recreation	Golf Course - Total	377.19

General Fund Parks & Recreation Golf Course Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
ARTHUR CLESEN INC	IRRIGATION PARTS	1,772.55	
M&M AG INC	SOD	1,631.60	
S & S INDUSTRIAL	CABLE TIES	22.57	
US BANK/P-CARD	Golf Course Superintenden	465.00	
US BANK/P-CARD	Membership for Chemical A	1,000.00	
General Fund	Parks & Recreation	Golf Course Maintenance - Total	4,891.72

General Fund Parks & Recreation Recreation/Adult Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
STARNET DIGITAL PUBLISHING	USA SOFTBALL COACH PASSES	105.00	
US BANK/P-CARD	Conc Supplies	91.84	
General Fund	Parks & Recreation	Recreation/Adult Sports - Total	196.84

General Fund Parks & Recreation Recreation/Youth Programs

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CARRIE WEBSTER	CUPCAKE DECOR PROGRAM	135.73
US BANK/P-CARD	Anderson Craft Supplies	8.69
US BANK/P-CARD	Anderson field trip	1,419.00
US BANK/P-CARD	Art camp snacks	54.20
US BANK/P-CARD	Art Camp supplies	700.72
US BANK/P-CARD	Camp program snacks	113.44
US BANK/P-CARD	Children's theater suppli	12.50
US BANK/P-CARD	Day Camp concession card	27.98
US BANK/P-CARD	Day Camp key rings	8.98
US BANK/P-CARD	Day camp snacks	649.83
US BANK/P-CARD	Day camp staff lunch for	128.10
US BANK/P-CARD	Day camp staff lunch.	130.41
US BANK/P-CARD	Day Camp supplies	2,316.09
US BANK/P-CARD	Day Camp whistles	26.99

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
US BANK/P-CARD	Daycamp snacks	1,133.28	
US BANK/P-CARD	Fairview field trip.	1,402.50	
US BANK/P-CARD	First aid supplies-day ca	17.99	
US BANK/P-CARD	First aid supplies-Day Ca	159.92	
US BANK/P-CARD	Maxwell hoses	59.98	
US BANK/P-CARD	Maxwell water days.	214.94	
US BANK/P-CARD	Name tags for dance	92.90	
US BANK/P-CARD	Staff water bottles-Day C	119.98	
VALERIE SUE COOPRIDER	DRAW/SKETCH CLASS INSCTR	540.00	
General Fund	Parks & Recreation	Recreation/Youth Programs - Total	9,314.23

General Fund Parks & Recreation Recreation/Youth Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
AVANTI'S ITALIAN RESTAURANT	SAFE SITTER LUNCH/POOLS	96.50	
MM SOCCER SERVICES, INC.	FC CNTRL IL REVENUE SPLIT	10,600.00	
US BANK/P-CARD	Equipment	35.99	
US BANK/P-CARD	Teen Camp	406.93	
US BANK/P-CARD	Teen camp field trip	1,457.26	
General Fund	Parks & Recreation	Recreation/Youth Sports - Total	12,596.68

General Fund Parks & Recreation Community Activity Center

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
AMERENIP	ENERGY USAGE	1,133.73	
General Fund	Parks & Recreation	Community Activity Center - Total	1,133.73

General Fund Concessions Recreation

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
COLLEGE HILLS MEAT SHOP	CONCESSIONS INVENTORY	209.26	
COSGROVE DISTRIBUTORS, INC.	CONCESSIONS INVENTORY	2,887.10	
GOLD MEDAL- CHICAGO	CONSESSION INVENTORY	3,376.87	
KOLDAIRE EQUIPMENT COMPANY	CONSESSIONS SUPPLIES	174.00	
US BANK/P-CARD	Concession supplies	45.36	
General Fund	Concessions	Recreation - Total	6,692.59

General Fund Concessions Aquatics

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AVANTI'S ITALIAN RESTAURANT	SAFE SITTER LUNCH/POOLS	2,028.80
COSGROVE DISTRIBUTORS, INC.	CONCESSIONS-FAIRVIEW	497.78
GOLD MEDAL- CHICAGO	ANDERSON ORDER	1,539.16
GOLD MEDAL- CHICAGO	FAIRVIEW ORDER	1,538.77

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PAPA MURPHYS TAKE N BAKE PIZZA	JUNE INVOICE	1,520.00
US BANK/P-CARD	Concession supplies	1,318.89
US BANK/P-CARD	FFAC supplies	131.60
General Fund	Concessions Aquatics - Total	8,575.00

General Fund Concessions Golf Course

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AVANTI'S ITALIAN RESTAURANT	GONDOLAS FOR IRWD GC	1,102.00
CITY BEVERAGE LLC	ALCOHOLIC BEVERAGES-IRNWD	1,535.85
DENNY'S DOUGHNUTS & BAKERY	DOUGHNUTS-IRONWOOD	134.80
General Fund	Concessions Golf Course - Total	2,772.65

Motor Fuel Tax Fund Public Works Motor Fuel Tax

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HUTCHISON ENGINEERING,INC.	FRANKLIN AVE BRIDGE (DE)	4,017.40
Motor Fuel Tax Fund	Public Works Motor Fuel Tax - Total	4,017.40

Library Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ILLINOIS DEPARTMENT OF REVENUE	SALES TAX PAYMENT	102.00
US BANK/P-CARD	Bi-Monthly Sign and Sing	150.00
US BANK/P-CARD	Electric Balloon Pump - S	17.99
US BANK/P-CARD	Freeze Bars 80ct (7) - Su	41.16
US BANK/P-CARD	Gift Card (1) - Adult Rea	25.00
US BANK/P-CARD	Party Favors - Scavenger	14.78
US BANK/P-CARD	Party Favors - Sticky han	431.92
US BANK/P-CARD	Party Favors keychains 5	62.97
US BANK/P-CARD	Party favors keychains 62	67.82
US BANK/P-CARD	Stickers (300) - Adult R	155.50
US BANK/P-CARD	Summer Reading Prizes	2,961.30
US BANK/P-CARD	Supplies for Scavenger Hu	85.25
Library Fund	- Total	4,115.69

Library Fund Library Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	2,749.68
BAKER & TAYLOR COMPANIES	ADUL TBOOKS	70.84
BAKER & TAYLOR COMPANIES	ADULT BOOKS	5,631.50
BAKER & TAYLOR COMPANIES	CHILDREN'S BOOKS	2,767.25
BAKER & TAYLOR COMPANIES	CHILDRENS BOOKS	592.15

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOK	33.99
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOKS	856.30
BAKER & TAYLOR CONTINUATION	TRAVEL GUIDES	249.11
BLANDINSVILLE-HIRE DIST. LIB.	PMNT/DAMAGED BOOK A368004	15.00
CENGAGE LEARNING INC	ADULT LARGE PRINT BOOKS	499.31
CENGAGE LEARNING INC	ADULT LRG PRINT BOOKS	1,014.38
CENGAGE LEARNING INC	LARGE PRINT BOOKS	73.47
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	47.25
CIRBN, LLC	INTERNET	76.08
DEKALB PUBLIC LIBRARY	REIMB. FOR A DAMAGED BK 3	20.19
DELL MARKETING LP	MICROSOFT LICENSE CAR6113	3,331.80
DIVERSIFIED MECHANICAL INC	PREVENTIVE MAINT AGREMT	712.10
ELM USA INC	SUPPLIES FOR DISC CLNR	643.49
INTERSTATE ALL BATTERY CENTER	COMPUTER BACKUP BATTERIES	55.00
KAEB SANITARY SUPPLY INC	CLEANER	168.12
KARI GARMAN	REIMB./KARI G. - SUPPLIES	21.81
KARI GARMAN	REIMB./KARI G. CONFERENCE	189.61
KROGER-INDY CUSTOMER CHARGES	SUPPLIES-PROGRAMS	183.57
LAURA WILSON	REIMB. FOR PROGRAM SUPPLI	37.50
MENARDS	CLEARVIEW LATCH BOX	3.85
MILLER JANITOR SUPPLY	MAINT SUPPLIES	497.82
MILLER JANITOR SUPPLY	TOILET PAPER	115.88
NEW YORK TIMES COMPANY	RENEWAL PRINT NEW YORK TI	1,019.98
OVERDRIVE, INC	DIGITAL CONTENT	1,272.39
OVERDRIVE, INC	DIGITAL CONTENT AUDIOBOOK	59.99
OVERDRIVE, INC	DIGITAL CONTENT EBOOK	68.61
OVERDRIVE, INC	DIGITAL CONTENT EBOOKS	425.00
PLAYAWAY PRODUCTS LLC	AUDIO BOOKS	77.44
PLAYAWAY PRODUCTS LLC	AUDIO UNITS	341.19
REACHING ACROSS IL LIBRARY SYSTEM	PUBLIC ACCESS SWARE-CB	1,050.00
RESOURCE SHARING ALLIANCE (RSA)	RSA HOOPLA CONNECTOR	51.00
RESOURCE SHARING ALLIANCE (RSA)	RSA MOBILE APP	526.00
SCHOLASTIC LIBRARY PUBLISHING	CHILDREN'S BOOKS	124.76
US BANK/P-CARD	10x Luggage Tags (13) -	83.86
US BANK/P-CARD	10X Luggage Tags (2) - H	5.99
US BANK/P-CARD	2023 Membership Dues rene	75.00
US BANK/P-CARD	4 Pieces Wooden Magnet Fi	8.54
US BANK/P-CARD	Adult Book Patron Req. /	32.51

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	Adult Books - Patron Req.	49.98
US BANK/P-CARD	Air Compressor	349.00
US BANK/P-CARD	Baby Changing Station San	58.88
US BANK/P-CARD	Compact Refrigerator (1)	149.99
US BANK/P-CARD	Craft Skill Sticks 80pcs	5.27
US BANK/P-CARD	Credit - Order Cancelled	-48.96
US BANK/P-CARD	Disinfecting Wipes	206.54
US BANK/P-CARD	Display Port to VGA Adapt	9.77
US BANK/P-CARD	Dues thru 4/30/2024- ILA	400.00
US BANK/P-CARD	Dues thru March 31	300.00
US BANK/P-CARD	DVD Repl. - LEGALLY BLOND	7.99
US BANK/P-CARD	Embossing Machine Templat	10.99
US BANK/P-CARD	Ethernet Splitters	24.53
US BANK/P-CARD	Felt/Needles/Pins/Embroid	108.75
US BANK/P-CARD	Flourescent Bulb Recycle	16.50
US BANK/P-CARD	Game Repl. - LEGO STAR WA	77.43
US BANK/P-CARD	Gift Card - Prize for Pee	20.00
US BANK/P-CARD	GRANT - Period Product Di	185.64
US BANK/P-CARD	Hand Lotion (1)	35.28
US BANK/P-CARD	Hand Soap Refills 1200ml	123.38
US BANK/P-CARD	Hardboard Office Clipboar	20.98
US BANK/P-CARD	Hubbard Memorial - Biblio	15.19
US BANK/P-CARD	ILA 2023 Membership Dues	150.00
US BANK/P-CARD	Kids Art Sparks - FUN IN	4.00
US BANK/P-CARD	Kleenex 48 Boxes/case (83.85
US BANK/P-CARD	Magazine Req.- Foreign Af	39.95
US BANK/P-CARD	Memory Card Reader (1)	12.47
US BANK/P-CARD	New DVD Rel. - MAN FROM T	53.88
US BANK/P-CARD	New DVD Rel. - QUIET GIRL	39.98
US BANK/P-CARD	New DVD Rel. - RARE OBJEC	39.87
US BANK/P-CARD	New DVD Rel. - THOUSAND A	44.88
US BANK/P-CARD	New DVD Rel. / TV Series	19.99
US BANK/P-CARD	New Music CD Rel. - ALBUM	11.97
US BANK/P-CARD	New Music CD Rel. - BEBE	9.59
US BANK/P-CARD	New Music Cd Rel. - LOVE	11.76
US BANK/P-CARD	New Music Rel. - - (SUBTR	11.89
US BANK/P-CARD	New Music Rel. - AGUILERA	11.19
US BANK/P-CARD	New Music Rel. - BUT HERE	13.97

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	New Music Rel. - NOW 86	11.99
US BANK/P-CARD	New Music Rel. - NOW THAT	11.99
US BANK/P-CARD	New Music Rel. - THAT! FE	13.98
US BANK/P-CARD	Nitrile Gloves	82.90
US BANK/P-CARD	Online Storage Subscripti	9.99
US BANK/P-CARD	Party Supplies for Lolita	15.00
US BANK/P-CARD	Podcast Hosting Service	15.00
US BANK/P-CARD	Printable Duckling Barnya	3.99
US BANK/P-CARD	PS4 Game - HOGWARTS LEGAC	59.99
US BANK/P-CARD	Refund for Returned Cable	-9.77
US BANK/P-CARD	Repl. Book on CD - SPANIS	19.99
US BANK/P-CARD	Retirement Message Board	19.99
US BANK/P-CARD	Sewing Needles 23pcs (4)	15.96
US BANK/P-CARD	Stickers (300) - Adult Re	149.94
US BANK/P-CARD	Stickers 200pcs (3) -	35.97
US BANK/P-CARD	Stickers 3000+pcs (1)	15.25
US BANK/P-CARD	String Trimmer	303.82
US BANK/P-CARD	Summer Festival Giveaways	17.53
US BANK/P-CARD	Supplies - Art Sparks	42.46
US BANK/P-CARD	Supplies - DIY Junk Journ	24.99
US BANK/P-CARD	Supplies - Felt Sheets 28	9.99
US BANK/P-CARD	Supplies - Offsite Event	8.49
US BANK/P-CARD	Supplies - Printmaking DI	196.54
US BANK/P-CARD	Supplies - Take & Make Ad	51.77
US BANK/P-CARD	Supplies for DIY Junk Jou	102.50
US BANK/P-CARD	Switch Game - BOULDER DAS	17.99
US BANK/P-CARD	Switch Game - LEGEND OF Z	68.30
US BANK/P-CARD	Switch Game - MY UNIVERSE	103.09
US BANK/P-CARD	Trash Grabber Tool (1)	12.95
US BANK/P-CARD	Vent Draft Stopper (2)	33.98
US BANK/P-CARD	Water Color Pad & Mixed M	48.96
VALUE LINE PUBLISHING INC	PUBLIC ACCESS SWARE-VLD	7,500.00
VALUE LINE PUBLISHING INC	REFERENCE VALUE LINE PRNT	1,475.00
WATTS COPY SYSTEMS, INC.	COPIES	210.52
Library Fund	Library Administration - Total	39,266.72

Community Development Fd Community Development Administration

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
Jennifer Toney	NCDA CONFERENCE REIMBURSE	332.22
US BANK/P-CARD	Con Plan Primer	154.50
US BANK/P-CARD	NCDA Conference Hotel	826.89
US BANK/P-CARD	NCDA Conference Shuttle	39.00
YouthBuild Mclean County	316 GLENN ROOF	14,300.00
Community Development Fd	Community Development Administration - Total	15,652.61

Debt Service & Proj. Res. Finance Financial Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CLAYTON HOLDINGS	FIRE TRUCK LEASE PAYMENT	122,545.86
Debt Service & Proj. Res. Finance	Financial Services - Total	122,545.86

Foreign Fire Tax Fund Fire Foreign Fire Tax

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	HQ GRILL PROP MAINT	199.99
US BANK/P-CARD	battle ropes fitness equi	44.97
US BANK/P-CARD	fitness equipment all sta	215.97
US BANK/P-CARD	fitness gear all stations	444.30
Foreign Fire Tax Fund Fire	Foreign Fire Tax - Total	905.23

American Recovery Plan Finance Financial Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
FARNSWORTH GROUP	DESIGN STAGE	38,859.00
American Recovery Plan Finance	Financial Services - Total	38,859.00

Capital Investment Fund Other-Capital Investment Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CELL ELECTRIC LLC	MARRIOTT PARKING DECK	41,727.82
CELL ELECTRIC LLC	STAIRWELL LIGHTING	90,615.25
CELL ELECTRIC LLC	TON PARKING DECK	26,752.22
Capital Investment Fund Other-Capital Investment	Capital Investment - Total	159,095.29

Roadway Fund Engineering Road & Bridge

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HANSON PROFESSIONAL SRV INC	VERNON AVE CORRIDOR	28,022.48
US BANK/P-CARD	Traffic Signal Maintenanc	721.11
Roadway Fund Engineering	Road & Bridge - Total	28,743.59

Water Fund

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B-N WATER RECLAMATION DISTRICT	JUNE 23 RECEIPTS	326,527.23
BOB BOLENDER	REFUND/401 E CHERRY ST	112.92
CLASS ACT REALTY	REFUND/700 N ADELAIDE 8	91.27
CORE & MAIN LP	12X2 SERV SADDLE FOR INV	113.66
CORE & MAIN LP	SERVICE SADDLES FOR INV	350.62
CORE & MAIN LP	WATER MAIN MATERIALS	333.66
FINN, MICHAEL	REFUND 5 RIDGEMOUTH RD	56.22
HAUNTY, JOSHUA	REFUND/1289 HEALING STN 9	68.94
JOHNSON, MICHAEL & MARY	REFUND/1285 HEALING STN 1	59.04
ORZEHOSKIE, KEEGAN	REFUND/702 DALE ST	186.16
RAGLE, TREVOR	REFUND/1570 HUNT DR E3	49.14
SCHIELER, COREY	REFUND 1617 FRONTIER DR	54.52
Water Fund	- Total	328,003.38

Water Fund Water Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CIRBN, LLC	SUBSRIBER INTRANET	245.49
DELL MARKETING LP	MICROSOFT LICENSE CAR6113	6,802.44
IL POTABLE WATER SUPPLY	A. ALWARD: IPWSOA CONFERE	245.00
IL POTABLE WATER SUPPLY	J. BURKHART: IPWSOA CONF	245.00
PIP PRINTING	BUSINESS CARDS	102.54
UNITED STATES POSTAL SERVICE	POSTAGE FOR MAILING UTILT	6,000.00
VERIZON WIRELESS	CELLPHONE MONTHLY - WATER	1.64
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	-32.19
Water Fund	Water Administration - Total	13,609.92

Water Fund Water Treatment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	MISC HARDWARE	18.85
ACE HARDWARE	SAMP SUPP FOR LEAD/COPPR	16.17
AIR PRODUCTS AND CHEMICALS INC	CO2	3,135.00
ALEXANDER CHEMICAL CORPORATION	CHLORINE	7,540.00
AMERENIP	ENERGY USAGE	27,507.20
CINTAS CORPORATION #396	MOP MAT TOWEL SERVICE	137.40
EVERGREEN FS INC.	LP GAS	597.05
HAWKINS INC	PHOSPHATES & HYPOCHORITE	3,165.24
MCMASTER-CARR SUPPLY CO	GUM RUBBER TUBING	105.41
MCMASTER-CARR SUPPLY CO	STEEL ENCL W/ SIDE HINGE	187.88
MENARDS	ASST MATERIAL FOR T1 REWR	597.35

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
MENARDS	ASST MATERL FOR T1 REWIRE	488.46		
MENARDS	BRASS Y CONNECTOR	6.99		
MENARDS	CONCRETE MIX	15.56		
MENARDS	DEHUMIDIFIER FOR NBS	206.14		
MENARDS	MISC HARDWARE	3.95		
MENARDS	PAN SCREWS, SPRING NUTS	3.70		
MENARDS	SHOP SUPPLIES	34.75		
MENARDS	SLAKER SILO REPAIR	35.86		
MENARDS	T1 REWIRE	246.54		
MENARDS	TAPCON BIT	6.67		
MENARDS	TP SUPPLIES	30.95		
MENARDS	UNIVERSAL FLAPPR	4.48		
MISSISSIPPI LIME COMPANY	LIME	21,491.47		
MOTION INDUSTRIES INC	1/2 F-PIECE RESPIRATORS	88.18		
MOTION INDUSTRIES INC	HARD HAT	21.73		
MOTION INDUSTRIES INC	POLYETHYLENE TUBE 100'	119.00		
OFFICE DEPOT INC	PAPER CLIPS	6.79		
PACE ANALYTICAL SERVICES,LLC	LEAD/COPPER PROFILE TEST	420.00		
PIP PRINTING	BUSINESS CARDS	34.18		
ROGERS SUPPLY COMPANY	WELL 102 EXHAUST FAN MTR	124.77		
SELECT SCREENPRINTS INC	WORK CLOTHING	564.50		
TRUEBLOOD LUBRICANTS,LLC	EQUIP OIL & GREASE	663.50		
TRUEBLOOD LUBRICANTS,LLC	WELL OIL	1,171.15		
US ALUMINATE COMPANY INC	TP CHEM ALUM	5,780.99		
USA BLUEBOOK	CALCIUM THIOSULFATE	124.35		
VERIZON WIRELESS	CELLPHONE MONTHLY - WATER	156.37		
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	36.01		
VIKING CHEMICAL COMPANY	SODIUM CHLORITE	4,795.20		
WATER PRODUCTS CO OF ILLINOIS	T3 CHEMICAL FEED SEAL	8.00		
WHERRY MACHINE & WELDING INC	ALUMINUM FOR REPAIR	38.00		
WHERRY MACHINE & WELDING INC	FLAT STEEL	5.16		
WHERRY MACHINE & WELDING INC	T1 REWIRE BACK PLATE	124.72		
Water Fund	Water	Treatment	- Total	79,865.67

Water Fund Water Distribution

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	351.66
CCP INDUSTRIES INC	SHOP & TRUCK MAIT SUPPLIE	398.56

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PIP PRINTING	BUSINESS CARDS	68.36
US BANK/P-CARD	AWWA Opcert Exam Prep	32.61
VERIZON WIRELESS	CELLPHONE MONTHLY - WATER	217.38
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	360.10
Water Fund	Water Distribution - Total	1,428.67

Water Capital Investment Water Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CRAWFORD, MURPHY, & TILLY, INC.	LINDEN ST CIPP	4,076.25
CRAWFORD, MURPHY, & TILLY, INC.	MAIN ST WATERMAIN PROJECT	1,110.00
CRAWFORD, MURPHY, & TILLY, INC.	WELL #17 RECONSTRUCTION	1,495.00
MIDWEST ENGINEERING AND TESTING INC	APPLE,MORGAN/LIV & KINGSL	382.50
MIDWEST ENGINEERING AND TESTING INC	LOCUST & HARRIS	1,550.00
MIDWEST ENGINEERING AND TESTING INC	MAIN STREET	4,800.00
MIDWEST ENGINEERING AND TESTING INC	WELL #22	570.00
STARK EXCAVATING	TON WELL 22-DIVISION B	124,763.61
Water Capital Investment Water	Capital Investment - Total	138,747.36

Sewer Fund Sewer Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERENIP	ENERGY USAGE	748.85
BRADFORD SUPPLY CO	VALVE BALL	189.70
CUMMINS CROSSPOINT	NBCS GENERATOR	16.36
DARNALL CONCRETE	RESIN SEAL	104.00
DELL MARKETING LP	MICROSOFT LICENSE CAR6113	662.64
EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE	32,757.42
EVOQUA WATER TECHNOLOGIES LLC	BIOXIDE FKLN H/AIRPORT/NB	15,624.51
EVOQUA WATER TECHNOLOGIES LLC	CHEM FEED	900.00
MENARDS	CLEAR SILICONE, FAB PLAST	30.49
MENARDS	FAST SET CONCRETE	33.55
MOUNCE AUTOMOTIVE	MISC PROFESSIONAL SERVICE	35.00
NAF AQUATICS ENTERPRISES	WATER FEATURE	126.00
PARKWAY AUTO LAUNDRY	PW VEHICLE WASH	9.00
PRAIRIE MATERIAL SALES INC	ENVIRONMENTAL SURCHARGE	238.50
PROFESSIONAL ELECTRIC	UPT WATER FEATURE	622.42
US BANK/P-CARD	Batteries & Fuse	15.98
US BANK/P-CARD	Boots - C. Friedlein	150.00
US BANK/P-CARD	Boots - C. Scott	200.03
US BANK/P-CARD	Gloves	175.48

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
US BANK/P-CARD	Pick and hook set	69.99
US BANK/P-CARD	Power supply	159.99
US BANK/P-CARD	Return Boots - C. Scott	-134.99
US BANK/P-CARD	Safety Glasses	25.93
VERIZON WIRELESS	CELLPHONE MONTHLY - SEWER	126.51
VERIZON WIRELESS	DEVICE SERVICE MONTHLY -	324.09
WATER PRODUCTS CO OF ILLINOIS	IWLS	2,688.53
XYLEM DEWATERING SOLUTIONS, INC	BYPASS PUMP	648.45
Sewer Fund	Sewer Administration - Total	56,548.43

Sewer Capital Investment Sewer Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CRAWFORD, MURPHY, & TILLY, INC.	MANHOLE REHAB DESIGN	2,097.42
Sewer Capital Investment Sewer	Capital Investment - Total	2,097.42

Storm Water Mgmt Fund Stormwater Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DARNALL CONCRETE	RISER LONG SIDE	189.36
DARNALL CONCRETE	RISERS 4" 6"	824.00
DELL MARKETING LP	MICROSOFT LICENSE CAR6113	662.64
IL ENVIRONMENTAL PROTECTION AGENCY	STORM WATER CONTRACT	1,000.00
MENARDS	CONCRETE MIX	26.84
PRAIRIE MATERIAL SALES INC	ENVIRONMENTAL CH	296.13
Storm Water Mgmt Fund Stormwater Management Administration	- Total	2,998.97

Storm Water Mgmt Fund Stormwater Management Capital

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
STANTEC CONSULTING SERVICES, INC.	CREEK MAINTENANCE	8,500.00
STARK EXCAVATING	SUMP PUMP/SEWER IMPROVMTS	213,048.92
Storm Water Mgmt Fund Stormwater Management Capital	- Total	221,548.92

Health & Dental Ins Fund Administration - City Mgr Health Insurance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BENISTAR	Retiree premiums	17,886.06
STANDARD INSURANCE COMPANY	MONTHLY BENEFIT - LIFE IN	7,141.81
UMR, INC.	CHS ADMIN FEES 07/23	3,769.80
UMR, INC.	UMR ADD'L SERVICES 07/23	250.00
UMR, INC.	UMR ADMIN FEES 07/23	16,285.50
UMR, INC.	UMR HEALTH CHARGES 07/23	312,695.38
UMR, INC.	UMR PHARMACY CHRGS 07/23	131,848.35

Report to Receive and File Town of Normal Expenditures for Payment as of 07/13/2023-08/02/2023

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
UMR, INC.	UMR STOP LOSS 07/23	81,558.63
VSP	MONTHLY BENEFITPLAN B RET	15.18
VSP	MONTHLY BENEFITS VISION	2,051.31
VSP	MONTHLY VISION BENEFITS	1,687.86
Health & Dental Ins Fund Administration - City Mgr Health Insurance - Total		575,189.88

Health & Dental Ins Fund Administration - City Mgr Dental Insurance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DELTA DENTAL OF ILLINOIS	07/06/23-07/12/23DENTAL	2,765.40
DELTA DENTAL OF ILLINOIS	07/13/23-07/19/23DENTAL	5,374.70
DELTA DENTAL OF ILLINOIS	07/20/23-07/26/23DENTAL	5,559.90
Health & Dental Ins Fund Administration - City Mgr Dental Insurance - Total		13,700.00
Overall - Total		5,520,162.06



Town Council Action Report

August 7, 2023

Resolution Conditionally Approving the Final Plat for Sunset Commons (Southeast Corner of Airport and Shepard)

Prepared By: Mercy Davison, Town Planner

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Deputy Corporation Counsel

Ryan Otto, Director of Public Works

Staff Recommendation: Conditional Approval

Attachments: Proposed Resolution; Aerial and Zoning Maps; Proposed Final Plat

Community Impact

Subdividing land is a foundational component of the orderly growth and development of any community, as subdivisions delineate property boundaries, public rights-of-way, utility corridors, and the like. The proposed Sunset Commons Subdivision also supports goals in the 2040 Comprehensive Plan pertaining to infill development and walkable destinations.

Budget Impact

N/A

Strategic Alignment



Background

The Vineyards Subdivision consists of approximately 94 acres located at the southeast corner of Raab and Airport Road. The neighborhood was annexed into Normal in October 2004 subject to a 20-year annexation agreement (Res. No. 3592). The neighborhood has steadily built out over the years. At this time, the owner of the property at the southwest corner of the Vineyards is requesting approval of a final plat so that the property may be developed as permitted by the existing B-1 General Business zoning.

The existing Preliminary Subdivision Plan for the overall Vineyards Subdivision includes the area proposed to be platted as the attached Sunset Commons. This land is the only property within The Vineyards located south of Shepard Road.

The proposed final plat for Sunset Commons encompasses 2.39 +/- acres. Of that total, approximately 1.97 acres would be Lot 1, with the remainder dedicated to the Town for the existing Shepard Road. The final plat includes a “no access strip” along Airport and Shepard Road to clarify where future access points will be restricted. The final plat also includes appropriate utility easements around the site perimeter.

Sunset Commons is the last final plat within the Vineyards Subdivision.

Discussion

Town staff has reviewed the proposed final plat and finds it to be in substantial compliance with all applicable subdivision and development codes. It is also in substantial conformance with the current Preliminary Subdivision Plan for the Vineyards Subdivision. Furthermore, the Comprehensive Plan supports infill development of this type.

For these reasons, Town staff recommends the Town Council conditionally approve the Final Plat for Sunset Commons. The attached approving resolution includes conditions such as the payment of fees and the posting of a bond.

Keywords: Final Plat, Sunset Commons, Vineyards Subdivision, Airport and Shepard

PIN:
15-19-100-019

Prepared by:
Town of Normal
Legal Department
11 Uptown Circle
Normal, IL 61761
309/454-9507

Return to:
Town of Normal
Town Clerk
11 Uptown Circle, PO Box 589
Normal, IL 61761-0589

RESOLUTION NO. _____

RESOLUTION CONDITIONALLY APPROVING THE FINAL PLAT FOR SUNSET COMMONS
(SOUTHEAST CORNER OF AIRPORT AND SHEPHARD)

WHEREAS, A petition has been presented to the Town for approval of a final plat for the Sunset Commons Subdivision.

WHEREAS, The Town Council has previously approved a Preliminary Subdivision Plan for the Vineyards Subdivision that includes the property contained in the now-proposed Sunset Commons subdivision. The proposed plat substantially complies with the approved Preliminary Subdivision Plan.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to grant a conditional approval of the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. This Resolution pertains to the final plat on file in the office of the Clerk titled *Sunset Commons* and dated _____, 2023.

SECTION 2. The final plat set forth under section 1 is hereby approved subject to the following conditions:

1. The submission of all code-required certificates, including but not limited to, County Clerk’s Certificate, Owner’s Certificate, Drainage Certificate, and School District Certificate.

2. The payment of all applicable fees including but not limited to water tap-on, storm water detention fee, sanitary sewer tap-on fee, and plan review and inspections fee, all as determined by the Town Engineer.
3. The submission plat in digital format as required by Town Code.
4. The submission of a bond and security in the form and manner required under Chapter 16 of the Town of Normal Municipal Code. The Corporation Counsel of the Town of Normal is authorized and directed to review the security to ensure conformance with all requirements of the Town Code.
5. Approval of Final Plat by McLean County.

SECTION 3. Upon meeting the conditions imposed under section 2, the Town Clerk is hereby authorized and directed to certify, record, and file a fully executed copy of this resolution and the plat in the manner provided by law.

ADOPTED this _____ day of _____, 2023.

APPROVED:

 President of the Board of Trustees of the Town
 of Normal, Illinois

ATTEST:

 Town Clerk

(seal)

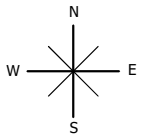
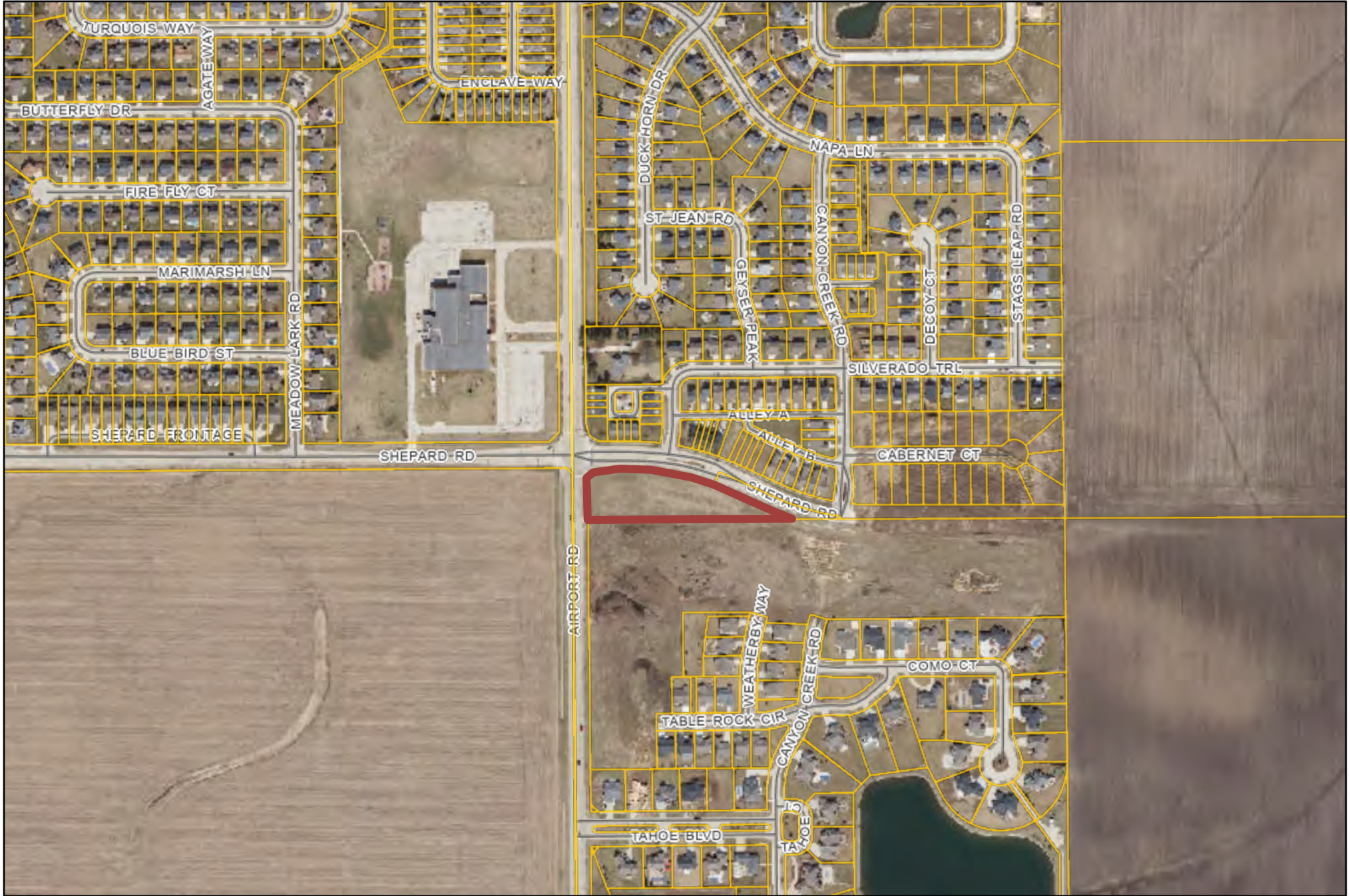
APPROVAL OF CONDITIONS:

 Corporation Counsel

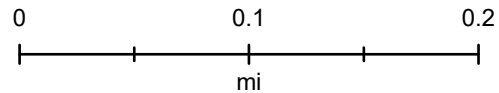
Done this ____ day of _____, 2023.

7/28/2023

Sunset Commons



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.

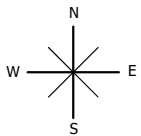
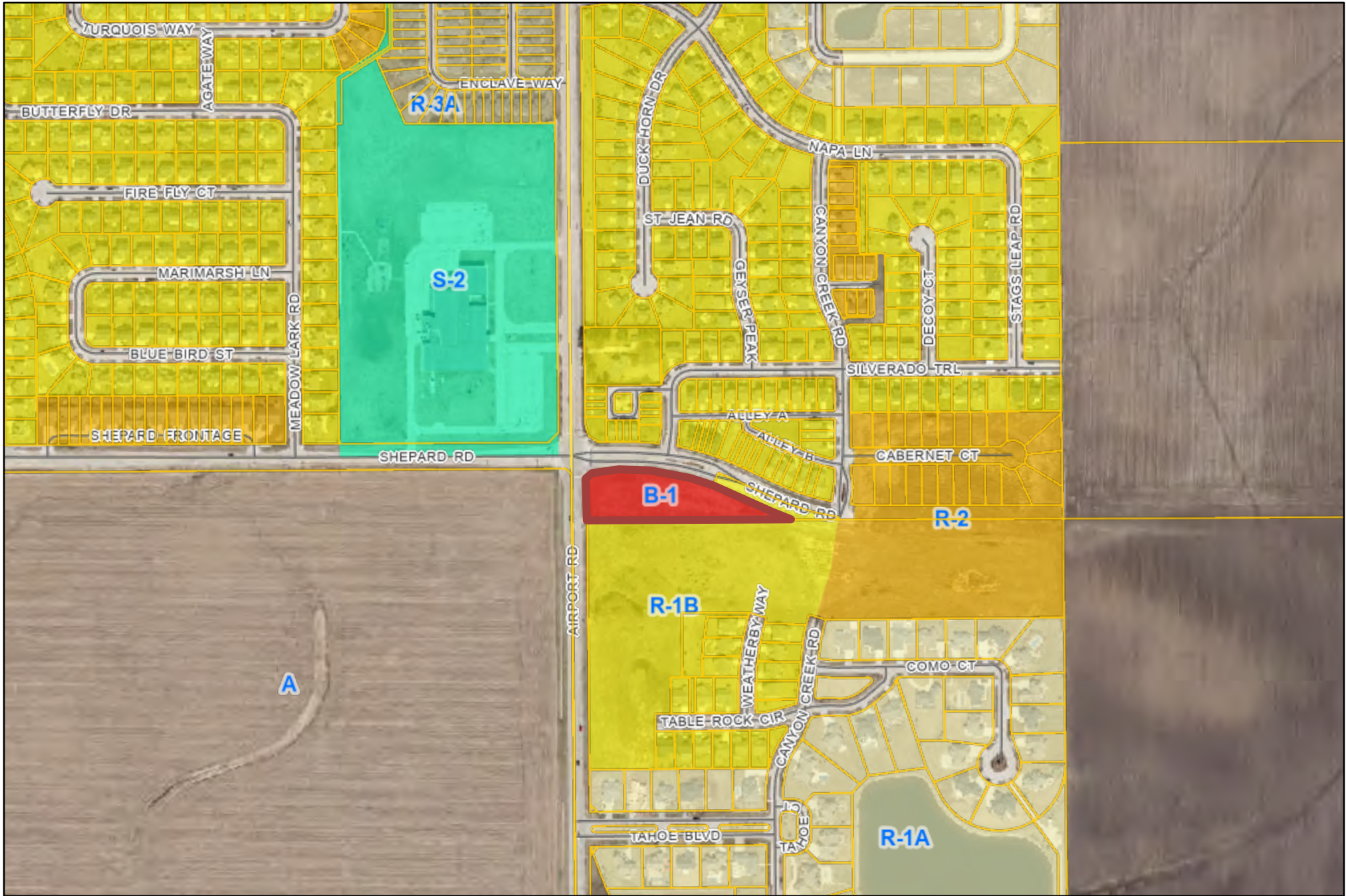


1 inch = 580 feet

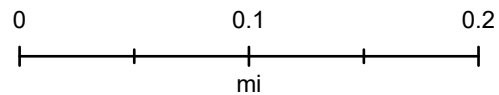


7/28/2023

Sunset Commons



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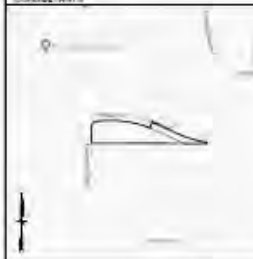
1 inch = 580 feet





License No. 194-00010

CONSULTANTS



LOCATION MAP

SUNSET COMMONS
A ONE LOT SUBDIVISION BEING PART OF LOT 2 OF C.C. MARQUIS SURVEY OF THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 24 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN AS PER PLAT RECORDED IN PLAT RECORD 12 AT PAGE 60 OF THE RECORDS OF MCLEAN COUNTY, ILLINOIS

SUNSET COMMONS

A ONE LOT SUBDIVISION BEING PART OF LOT 2 OF C.C. MARQUIS SURVEY OF THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 24 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN AS PER PLAT THEREOF RECORDED IN PLAT RECORD 12 AT PAGE 60 OF THE RECORDS OF MCLEAN COUNTY, ILLINOIS

TOTAL AREA OF LOT 1 AND DEDICATED RIGHT OF WAY 103,821 S.F. +/- 2.39 AC +/-

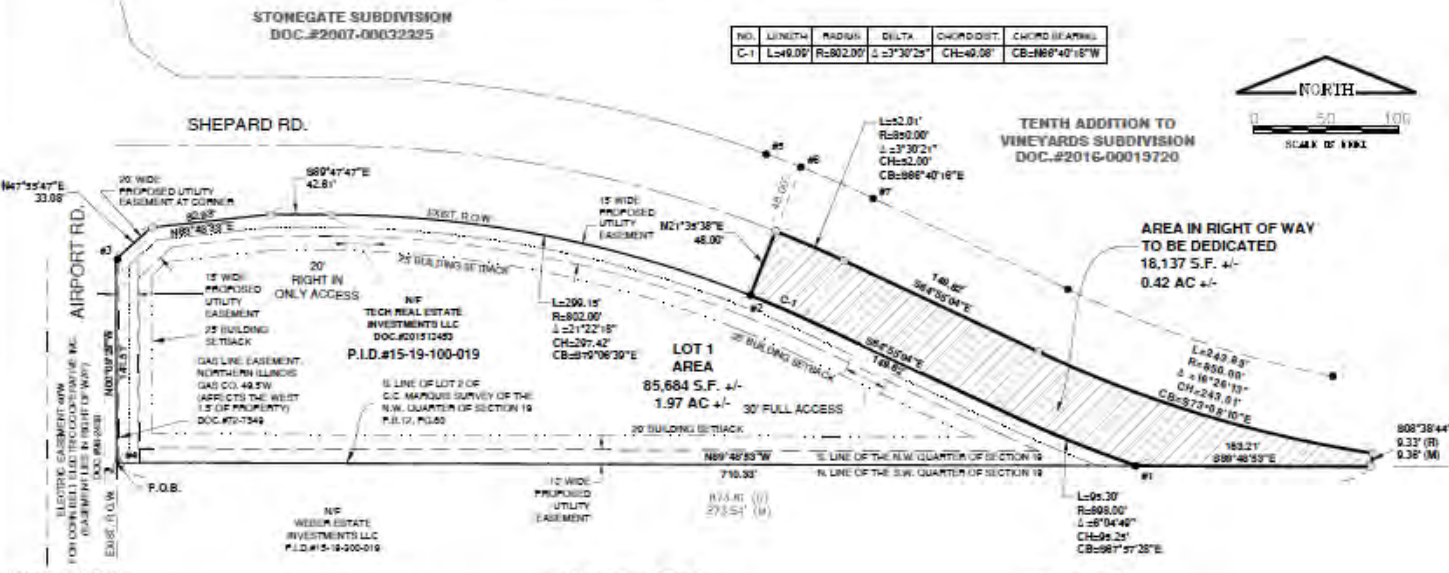
- PROPOSED RIGHT OF WAY
EXISTING RIGHT OF WAY
BUILDING SETBACK LINE
EASEMENT LINE
NO ACCESS LINE
POINT OF BEGINNING
SECOND AND MEASURED
IRON PIN FOUND
IRON NAIL FOUND
IRON PIN SET

OWNER INFORMATION
TECH REAL ESTATE INVESTMENTS LLC
1502 E. JACOSON
BLOOMINGTON, IL 61701
(309)824-3888
Dandrea@TechRealEstate.com

SURVEYOR INFORMATION
MICHAEL E. MIEGUR
CREAMER, MURPHY AND TILLY, INC.
2781 W. WASHINGTON ST
SPRINGFIELD, IL 62709
(217)787-4103
michael@miegor.com

Table with 4 columns: NO., NORTHING, EASTING, DESCRIPTION. Lists corner points for the subdivision.

Table with 6 columns: NO., LENGTH, RADII, DELTA, CHORD DIST., CHORD BEARING. Lists curve data for the subdivision.



DEED STATEMENT
Christopher J. Stritzel, Registered Professional Engineer, and Tech Real Estate Investments LLC being the owner(s) of the premises described herein...

OWNER'S CERTIFICATE
STATE OF ILLINOIS
COUNTY OF MCLEAN

OWNER'S CERTIFICATE
STATE OF ILLINOIS
COUNTY OF MCLEAN



NOTARY PUBLIC CERTIFICATE
STATE OF ILLINOIS

NOTARY PUBLIC CERTIFICATE
STATE OF ILLINOIS
I, the undersigned a Notary Public in and for the County and State of Illinois do hereby certify that Tech Real Estate Investments LLC, an individual, personally known to me to be the same person whose name is subscribed to the foregoing instrument...

I further certify that all or portions of Lot 1 are within the Special Flood Hazard Area designated as Zone "X", as identified by the Federal Emergency Management Agency.



Registered Professional Engineer

SCHOOL DISTRICT CERTIFICATE
This is to certify that Tech Real Estate Investments LLC as owner of the property herein described as Sunset Commons, which will be known as SUNSET COMMONS SUBDIVISION, to the best of my knowledge is located within boundaries of Community Unit School District 5, in McLean County, Illinois.



Town Council Action Report

August 7, 2023

Resolution Authorizing Execution of an Intergovernmental Agreement with Illinois State University Pertaining to Fire Protection Service

Prepared By: Eric Hanson, Assistant City Manager

Reviewed By: Pamela S. Reece, City Manager

Staff Recommendation: Approval

Attachments: Proposed Resolution, Proposed Agreement

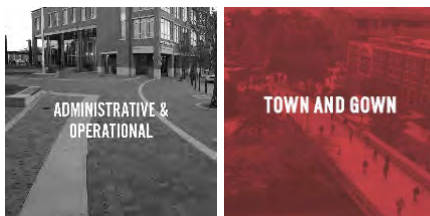
Community Impact

This agreement reflects a long-standing relationship between Illinois State University and the Town of Normal whereby the State of Illinois recognizes the impact of state-owned tax-exempt property on the community. As a result, the Board of Trustees of the University is willing to expend funds from their budget to support the cost of providing fire suppression services to the campus.

Budget Impact

The Town's General Fund will receive \$655,492 from the University.

Strategic Alignment



Background

Each year, the Town and Illinois State University enter into an Agreement pertaining to fire protection and emergency medical services provided to the University campus. The original Agreement was adopted in 1978 in accordance with Article VII, Section 10 of the Illinois Constitution.

The Agreement is modified each year to reflect a new reimbursement rate for these services. These annual increases not only reflect the higher municipal costs to provide the services, but also reflect growth in university facilities.

Discussion

As in the past, the formula used by the Town to calculate the new fire protection reimbursement rate is determined by the Illinois Municipal League and is used throughout the State in other university communities. Illinois State University agrees to pay the Town \$655,492 for fire protection, which is a 4.32% increase from the FY22-23 rate of \$628,348. The fire protection service rate is effective from July 1, 2023 through June 30, 2024.

The proposed Agreement has been presented to Illinois State University staff for their review and comment and was approved in August by the Board of Trustees of Illinois State University.

Keywords: Intergovernmental Agreement, Fire Protection Service

RESOLUTION NO. _____

RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH ILLINOIS STATE UNIVERSITY PERTAINING TO FIRE PROTECTION SERVICE

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The Town of Normal has authority, under Article VII, Section 10 of the Illinois Constitution, 1970, to enter into agreements with other individuals, associations, and corporations in any manner not prohibited by law or by ordinance.

WHEREAS, The Town of Normal desires to enter into a fire agreement with Illinois State University.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to enter into a fire agreement with Illinois State University.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the President is authorized to execute an agreement, on behalf of the Town of Normal, with Illinois State University for fire protection service. A copy of the agreement is attached as Exhibit A and incorporated into this resolution.

SECTION 2. That the Town Clerk is authorized and directed to attest to the signature of the President on the agreement and to retain a fully executed original of that document in her office for public inspection.

ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH ILLINOIS STATE UNIVERSITY PERTAINING TO FIRE PROTECTION SERVICE

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ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

EXHIBIT "A"
AGREEMENT

THIS AGREEMENT entered into this _____ day of _____, 2023, between the Town of Normal, Illinois, a Municipal Corporation (hereinafter referred to as "Town") and The Board of Trustees of Illinois State University (hereinafter referred to as "University")

WITNESSETH:

WHEREAS, the Legislature of the State of Illinois has conferred a power and imposed a duty on the University to "enter into contracts with municipalities within which the University may be located in whole or in part for such municipality to provide fire protection or other essential municipal services for said University; the University shall pay the municipality concerned such equitable portion of the cost of furnishing fire protection or other essential municipal service as shall be agreed to by the University ... ", and

WHEREAS, the Town has the capability of providing fire protection to the University and the University needs and requires such services, and

WHEREAS, an agreement was reached on July 7, 1978, by representatives of the Board of Higher Education Staff, Universities, and university municipalities.

NOW, THEREFORE, WITNESSETH THIS AGREEMENT:

1. The Town agrees to provide to the University at no other or further charge than expressed herein, fire protection to the property and personnel of the University located on the campus of Illinois State University at Normal, Illinois, for the period of July 1, 2023 through June 30, 2024.

2. The University agrees to pay to the Town for said fire protection the amount \$655,492 payable upon the Governor's signing into law the Board Appropriation Bill for FY2024.

3. It is the intent of the parties that fire protection services provided to the University by municipalities or associations other than the Town, if any, shall be in accordance with the mutual aid agreements existing between the Town and such other municipalities or associations.

4. This agreement shall not be assigned without the prior written consent of the other parties hereto and the agreement shall ensure to and be binding on all successors and assigns of the parties.

ISU Fire Agreement

Page 2

5. To the extent permitted under state and federal law, the University hereby waives all claims against Town for all losses and damage to the University arising out of or caused by the Town's or Town officials' and employees' performance of or failure to perform this agreement. To the extent permitted under state and federal law, the University hereby agrees to save and hold harmless and defend the Town and its officials and employees from and against all claims and liability (including, without implied limitation, liability created by statute) for loss, damage, injury, or death arising out of acts, errors, or omissions of either party hereto, their officials and employees under or pursuant to this agreement. To the extent permitted under state and federal law, the University agrees to save and hold harmless Town from and against all claims for liability to officials or employees of Town arising under the Illinois Occupational Disease Act and which arise out of or are caused by the performance of this agreement.

A. Any waiver of claims or agreements to save and hold harmless any other party are conditioned upon and limited by an immunity defense applicable to the University and are subject to and conditioned upon indemnification insurance protection available to the University through its comprehensive general liability insurance policy or policies as those policies are from time to time in force and amended. Nothing herein is intended to waive or modify the statutory provisions requiring claims sounding in tort against the University from being filed in the Court of Claims of the State of Illinois.

6. The invalidity or unenforceability of any provision of this agreement shall not in any way affect the validity or enforceability or any other provision or provisions of this agreement.

IN WITNESS WHEREOF, the parties have caused this agreement to be duly executed by their authorized representatives on the day and year first above written.

Dated this ____ day of _____, 2023.

TOWN OF NORMAL, ILLINOIS:

BY: _____
President of the Board of Trustees

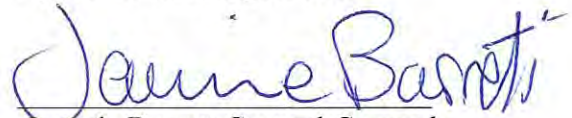
THE BOARD OF TRUSTEES OF
ILLINOIS STATE UNIVERSITY

BY: 
Vice President for
Finance & Planning

ATTEST:

Town Clerk
(seal)

Approved as to legal form:


Jeannie Barrett, General Counsel



Town Council Action Report

August 7, 2023

Resolution Executing a Grant Agreement Authorizing American Rescue Plan Funding to be Distributed to the YWCA (Stepping Stones)

Prepared By: Mercy Davison, Town Planner

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Deputy Corporation Counsel

Andrew Huhn, Director of Finance

Staff Recommendation: Approval

Attachments: Proposed Resolution; Proposed Agreement

Community Impact

The YWCA has operated the Stepping Stones program for more than 20 years. As the only central sexual assault resource center in the community, Stepping Stones serves clients from across the community with a 24/7 crisis hotline, free counseling and advocacy services, and prevention education. If granted ARPA funds, the YWCA would be able to continue to grow the program, staff, and number of clients served in an accessible, safe and confidential space.

Budget Impact

This proposed expense is budgeted in line item 276-3010-415.30-40.

Strategic Alignment



Goal: HS1.4: Proactively discuss and address issues surrounding mental health, mental illness, and mental disability

Goal: HSA3.1: Support Public and Private Human Service Providers in Bloomington-Normal

Background

In May 2021, the Town received the first half of its \$10.8 million allocation through the American Rescue Plan Act (ARPA), adopted by Congress to support coronavirus state and local fiscal recovery. The second half was received in May 2022. The Council held a work session on December 6, 2021, to discuss a proposed plan to allocate funds within the guidelines issued by the US Treasury, which require ARPA funds be directed to the following types of activities:

- Supporting public health expenditures
- Addressing negative economic impacts caused by the pandemic
- Replacing lost public sector revenue
- Providing premium pay for essential workers
- Investing in public infrastructure

It has been the Town's goal to allocate these federal funds to support short-term economic stimulus and to generate long-term positive economic and community impacts. To date, the Town has used ARPA funds for many projects and initiatives, including support for a mobile health clinic, investment in public infrastructure, a grant program for small businesses, and a contribution toward the purchase of a new building to be used by Marcfirst and the Regional Office of Education.

The YWCA has requested ARPA funding to support the expansion and improvement of their Stepping Stones service, which provides services pertaining to sexual assault. This request is eligible for ARPA funding based on its relevance to public health and negative economic impacts.

The functionality and quality of the Stepping Stones program are limited by the design and current amount of physical space available. The proposed expansion includes the following features:

- Exclusive reception area to ensure clients have safety and privacy at check-in
- Private restrooms so that clients do not have to leave the Stepping Stones space
- Dedicated space for staff and volunteers assisting with the hotline
- Double the counseling space, including a group counseling room
- Confidential waiting room

The City of Bloomington has also contributed ARPA funds to this project.

Discussion

For more than 100 years, the YWCA has provided a wide variety of important services to community members throughout Normal, Bloomington, and McLean County. For more than 20 years, the YWCA's Stepping Stones program has been available to those in our community dealing with the aftermath of sexual assault. As a nonprofit, the YWCA depends on the generosity of public and private partners to expand and improve services where necessary.

The current Stepping Stones space is outdated and undersized, and the number of clients and the types of client needs have diversified. To best serve these needs, the YWCA must expand and redesign their space as detailed above. For these reasons, staff recommends Council approve the proposed grant agreement which authorizes the distribution of \$100,000 of ARPA funds to the YWCA for improvements related to the Stepping Stones program.

Keywords: American Rescue Plan Act; YWCA; Stepping Stones

RESOLUTION NO. _____

RESOLUTION EXECUTING A GRANT AGREEMENT AUTHORIZING AMERICAN RESCUE PLAN FUNDING TO BE DISTRIBUTED TO THE YWCA (STEPPING STONES)

WHEREAS, The Town of Normal is the recipient of approximately \$10.8 million in funds from the federal government’s American Rescue Plan Act (“ARPA”).

WHEREAS, On December 6, 2021, Town staff presented recommendations for American Rescue Plan investments for FY2022-23 to FY2025-26. Those recommendations were incorporated into the Town’s budget, adopted by Council on March 7, 2022.

WHEREAS, Funding to YWCA McLean County to support the expansion of its Stepping Stones sexual assault crisis center qualifies for investment under the Town’s ARPA allocation.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the Town of Normal authorizes the allocation of \$100,000 of American Rescue Plan funds to support YWCA McLean County’s expansion of the Stepping Stones sexual assault crisis center.

SECTION 2. The President and Town staff are hereby authorized and directed to execute a grant agreement with YWCA McLean County, a copy of which is attached hereto as “Exhibit A” and incorporated herein, and any additional instruments or take other actions necessary to effectuate the allocation under Section 1.

ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the
Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

TOWN OF NORMAL
 CORONAVIRUS LOCAL FISCAL RECOVERY FUND AWARD
 TERMS AND CONDITIONS

This grant agreement is between the Town of Normal, an Illinois home-rule municipality (the “Town”), and YWCA McLean County (“Recipient”), a not-for-profit company, for:

Project Title	Sexual assault crisis center expansion
Awarded Amount	\$100,000
Project Description	This grant will support the expansion of the Stepping Stones sexual assault crisis center, including building improvements and renovations, to meet the community’s continually growing need for these services.
Project Expenditure Category	Public Health and Negative Economic Impacts/Capital Project
Recipient Organization Contact Information	YWCA McLean County 1201 N. Hershey Rd. Bloomington, IL 61704 309-662-0461
Project Manager Contact Information	Liz German CEO/President YWCA McLean County lgerman@ywcamclean.org
Town Contact Information	Pamela S. Reece City Manager preece@normalil.gov
Required Reports	Quarterly Project and Expenditure Reports

1. Use of Funds.

- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the “Act”), Treasury’s regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. Recipient attests that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the awarded project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury’s implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury and by the Town as they relate to this award.

4. Maintenance of and Access to Records.
 - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient to conduct audits or other investigations.
 - c. Records shall be maintained by Recipient for a period of five years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict-of-interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict-of-interest policy is applicable to each activity funded under this award.
9. Compliance with Applicable Law and Regulations.
 - a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
 - b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award;
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference;

- iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference;
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19;
 - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference;
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20;
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21;
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations; and
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs,

activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, the Town may impose additional conditions on the receipt of a subsequent tranche of future award funds, or support Treasury in a similar action, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
12. Disclaimer.
 - a. The United States and the Town expressly disclaim any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
 - b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States or the Town and Recipient.
13. Protections for Whistleblowers.
 - a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
 - b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

Recipient hereby agrees, as a condition to receiving such payment from the Town, to the terms attached hereto.

Recipient:

Town of Normal:

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



Town Council Action Report

August 7, 2023

Resolution Waiving the Formal Bidding Process and Accepting Quotes
Authorizing a Contract for Slab Jacking Pavement in the Public Works Yard
from Concrete PolyFix for \$39,330.90

Prepared By: Jason R. Comfort, Public Works Operations Manager

Reviewed By: Pamela S. Reece, City Manager, Ryan L. Otto, Director of Public Works & Engineering

Staff Recommendation: Approval

Attachments: Proposed Resolution, Concrete PolyFix Quote

Community Impact

This project will help resolve a storm water drainage issue in the Public Works yard while also improving safety.

Budget Impact

Budget is available in account 510-7720-431.55-27 in the Stormwater Capital budget.

Strategic Alignment



Background

In 2021, the Town of Normal Public Works Department constructed a new salt storage building in the form of a fabric structure in the southeast area of the yard. While the new structure was being constructed, the Town received the annual delivery of road salt for the winter. This salt was stored outside while the new fabric structure was built. During this time, the weight of the salt pile caused the pavement underneath to settle approximately 8". This has led to water pooling in the area after rain and snow events and is a safety issue for staff. Slab jacking was identified as a cost-effective solution to fix the area.

Discussion

Three quotes were received for the slab jacking project. They are summarized below:

Company	Total Price	Local Purchase Preference Discount
Sealtite Insulation, Inc. Fairbury, IL	\$83,988.12	-
Scratchlow Concrete Lifting and Slab Jacking Bloomington, IL	\$71,139.30	\$68,293.73
Concrete PolyFix Iowa City, IA	\$39,330.90	-

Town Public Works staff reviewed the three quotes and found no discrepancies. The quotes from Sealtite and Concrete PolyFix are for a closed-cell, high strength foam injection while the quote from Scratchlow is for a more traditional cement mixture. All three processes achieve the same desired outcomes. While Concrete PolyFix's quote is significantly less than the other two, Staff compared their quote with the others and found them to be very comparable. Concrete PolyFix indicated they had the time and availability to complete the project promptly.

Concrete PolyFix will utilize a 4 LB density polyurethane foam which will yield approximately 10,000 lbs/sq. ft. of compressive strength. They also provide a 1-year warranty on their workmanship. They estimate the work could be performed within the next 3 weeks, weather dependent, and anticipate that it will take one day to complete the work.

As this project will repair the pavement infrastructure in the Public Works yard and improve safety, staff recommends approval of the slab jacking project quote with Concrete PolyFix in the amount of \$39,330.90.

Keywords: Concrete PolyFix, Slab Jacking, Public Works

RESOLUTION NO. _____

RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND ACCEPTING QUOTES
AUTHORIZING A CONTRACT FOR SLAB JACKING PAVEMENT IN THE PUBLIC WORKS YARD FROM
CONCRETE POLYFIX FOR \$39,330.90

WHEREAS, The Town of Normal is a home rule unit of local government with authority to
legislate in matters concerning its local government and affairs.

WHEREAS, A portion of pavement in the Public Works yard has settled 8” allowing water to
pool in the area after rain and snow events and causing safety issues for staff.

WHEREAS, The Town solicited quotes for jacking of the settled slab and Concrete PolyFix
submitted the lowest quote.

WHEREAS, It is in the best interests of the health, safety and welfare of the citizens of Normal
to waive the formal bidding process and enter into an agreement with Concrete
PolyFix for the Public Works yard slab jacking project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE
TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the formal bidding process is waived and Town staff is authorized to contract
with Concrete PolyFix for the Public Works yard slab jacking project in conformity
with its quote.

ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the Town of
Normal, Illinois

ATTEST:

Town Clerk
(seal)



Estimate

2307-1013-3184
2023-07-28

Concrete PolyFix
PO Box 2148
Iowa City Iowa 52244
contact@concretepolyfix.com
(319) 535-2401

Jason Comfort
1301 Warriner St
Normal IL 61761
jcomfort@normalil.gov
(309) 433-9917

Job Location: 1301 Warriner St, Normal, IL, 61761

Poly

<i>Description</i>	<i>Quantity</i>	<i>Total</i>
<u>Parking lot behind public works building.</u> Raise and level big square of lot building building of public works building. We want to raise as much as 8 inches dropped where water is pooling to get it level to the original height. We want to level so water can run to the drainage system. Hope to have the area marked before work done	6243.00	\$39,330.90

Total \$39,330.90

Compensation & Project: Client shall pay as set forth above. With customer's approval, price is subject to change. All things listed in the estimate above are included in quote. **If the client would like additional work such as caulking, expansion joint, or grinding, it must be noted in the estimate before the project is started.** The only movement of concrete our process allows for is raising. We cannot move concrete side to side, lower heaved-up concrete, or close gaps between slabs.

Polyurethane Warranty and Liability Waiver: All polyurethane material is lifetime. Any service provided by this material warranties a 1-year service agreement, any shifting or movement will be assessed at no charge under these terms and conditions. The warranty is void if resettling is due to drainage issues. The chances of damage to concrete while lifting is rare, but not impossible. Concrete Polyfix is not responsible for any cracks or chips made in the concrete. Client must inform Concrete Polyfix of the exact location of any latent underground improvements (such as, without limitation, irrigation and sprinkler systems, down spout tile, plumbing lines, electric animal fences, etc.). Unless Concrete Polyfix is grossly negligent or intentionally harms any persons or property, Concrete Polyfix will not be responsible or liable for any personal or property damage caused by Concrete Polyfix while performing work on Client's property.

Payment: Payment is due upon project completion. Any amount billed which is not paid by customer within thirty (30) days of billing shall bear interest at the rate of 1.5% per month until paid in full. Credit card transactions will incur a 3% processing fee. If customer fails to pay in full, customer shall pay all costs associated with such non-payment including, but not limited to, accumulated interest for late payments as set forth above, return check fees (in the amount of \$30.00), insufficient fund fees, third party collection agency fees, attorney fees, and court costs.

Signature _____ **Date** _____

















Town Council Action Report

August 7, 2023

Resolution Waiving the Formal Bidding Process and Authorizing a Contract with Donelson Construction Company, LLC, for a Pavement Preservation Pilot Project, in the Amount of \$232,395.85

Prepared By: Ryan Otto, Director of Public Works & Engineering

Reviewed By: Pamela S. Reece, City Manager

Brian Day, Corporation Counsel

Staff Recommendation: Approval

Attachments: Proposed Resolution; Location Map; Sole Source Letter

Community Impact

Pavement preservation is essential to the maintenance of the Town's existing roadways. Protection of the existing infrastructure is one of the key strategies outlined in the Town of Normal's Comprehensive Plan for Infrastructure & Public Safety (IP1.1b). The application of the PressurePave pavement preservation method will restore the profile or the selected asphalt roads, improve ride quality and drainage, and extend the service life of the pavement.

Budget Impact

Funding is available in line item: Roadway Fund (370-7230-441.20-10)

Strategic Alignment

[Comprehensive Plan – Infrastructure & Public Safety](#)



Background

In July 2022, Applied Research Associates, Inc (ARA) completed a comprehensive assessment of the Town's roadways and provided the results and recommendations in the "Pavement Rating, Assessment, and Management Project" report. In this report, ARA recommended that the Town increase the amount of pavement preservation on our roadways as a proactive method to extend the service lives of the pavements therefore delaying costly resurfacing or reconstruction.

Two prominent methods for preventative maintenance of asphalt roads are crack sealing and microsurfacing. The primary function of crack sealing is to prevent the intrusion of moisture through the cracks in the pavement. Microsurfacing is a thin non-structural overlay that restores the profile of the road, providing a new wearing surface. According to the report, crack sealing extends the expected service life of the pavement by 2-6 years and microsurfacing extends it by 6-8 years.

PressurePave is virtually a combination of these two methods. PressurePave pressure-injects a crack sealant into the pavement while simultaneously applying a thin asphalt overlay (1/4"), extending the average surface life of the road by 10+ years.

The City of Bloomington recently approved an agreement with Donelson Construction to also pilot the PressurePave process this summer on various city streets.

Donelson Construction Company, LLC, located in central Missouri, is the sole source provider and applicator of the PressurePave pavement preservation system.

Discussion

Based on the recommendations of the forementioned ARA report, the Town will pilot and utilize a variety of pavement preservation methods to maintain an acceptable service level of our roadway system. This proposed PressurePave project will be a pilot and will help determine if PressurePave is a cost effective and proactive approach to maintaining asphalt roads that are still structurally sound, but have surface deterioration that affects driver comfort, ride quality, and drainage. Pavements rated from poor to good condition can have their service life extended at roughly 25% of the cost of resurfacing, less than \$11/Square Yard for PressurePave vs. \$40-\$45/Square Yard for resurfacing.

PressurePave may have the ability to preserve pavements that could be considered candidates for resurfacing in the next few years, helping to cut costs and increase the length of roadways improved each year. In addition to the potential cost savings, this method takes significantly less time and causes much less disruption than resurfacing. Traffic is allowed on the applied product within 30 minutes, there is no milling required, and no sidewalk ramps or curb to be reconstructed.

Working from the ARA report recommendations, Town staff selected the streets for PressurePave application based on a variety of factors. The roads selected for this initial pilot program are part of the 5-year Pavement Preservation Plan recommendations of the ARA report and are not scheduled to be resurfaced in the next 5 years. The 5-year plan recommended pavement preservation on small segments of roadway spread throughout the Town on a year-by-year basis. However, Town staff has chosen to focus on specific areas and/or subdivisions each year in the interest of saving money and time on mobilization, traffic control, and disruption to the public.

Although the ARA report recommends most of the streets in the North Fields, Heather Ridge, and North Bridge subdivisions receive pavement preservation at varying times in the next 5 years, there are advantages in mobilization and cost savings in treating the residential collectors throughout these subdivisions with the highest traffic volumes concurrently. Three cul-de-sacs that are attached to these residential collectors were added to the list due to the cost-effectiveness of applying PressurePave now compared to resurfacing in the future. The chosen streets, totaling approximately 1.2 miles in length (21,771 square yards in area) are as follows:

- Boulder Drive (Dawson Drive to Heather Ridge Drive)
- Heather Ridge Drive (Boulder Drive to Sanford Lane)
- Sedwick Drive (Heather Ridge Drive to Holbrook Drive)
- Holbrook Drive (Sedwick Drive through the cul-de-sac to the east)
- Sedona Drive (Holbrook Drive to Billings Drive)
- Clifton Court (Cul-de-sac)
- Chandler Drive (Sedona Drive through the cul-de-sac to the west)

Donelson Construction Co., LLC has proposed a cost estimate of \$232,395.85 to perform the work. This cost includes all labor, equipment, materials, and traffic control. If approved, Donelson is expected to begin work in mid-August 2023, with all work expected to take less than a week.

Town staff is requesting a waiver of the formal bidding process due to the proprietary nature of the PressurePave technology and Donelson being the sole source provider. For all the reasons mentioned above, Town staff recommends approval.

Keywords: Pavement Preservation, PressurePave, Donelson

RESOLUTION NO. _____

RESOLUTION WAIVING THE FORMAL BID PROCESS AND AUTHORIZING A CONTRACT WITH DONELSON CONSTRUCTION COMPANY, LLC, FOR A PAVEMENT PRESERVATION PILOT PROJECT, IN THE AMOUNT OF \$232,395.85

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The Town’s recent Pavement Rating, Assessment, and Management Project report recommended increased use of pavement preservation to economically extend the service life of pavement throughout the Town.

WHEREAS, Donelson Construction Company, LLC is the sole source provider of the PressurePave pavement preservation system that combines two methods of preventative maintenance for asphalt roads: crack sealing and microsurfacing.

WHEREAS, The Town desires to pilot the use of the PressurePave pavement preservation system on various streets within the Town.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to waive the formal bidding process and enter into a contract with Donelson Construction Company, LLC for the PressurePave pavement preservation pilot program.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The formal bidding process is hereby waived and the City Manager or her designee is authorized to enter into a contract with Donelson Construction Company, LLC for the PressurePave pavement preservation pilot program in accordance with its proposal.

SECTION 2. The Town Clerk shall retain the purchase documents in her office for public inspection.

ADOPTED this ____ day of _____, 2023.

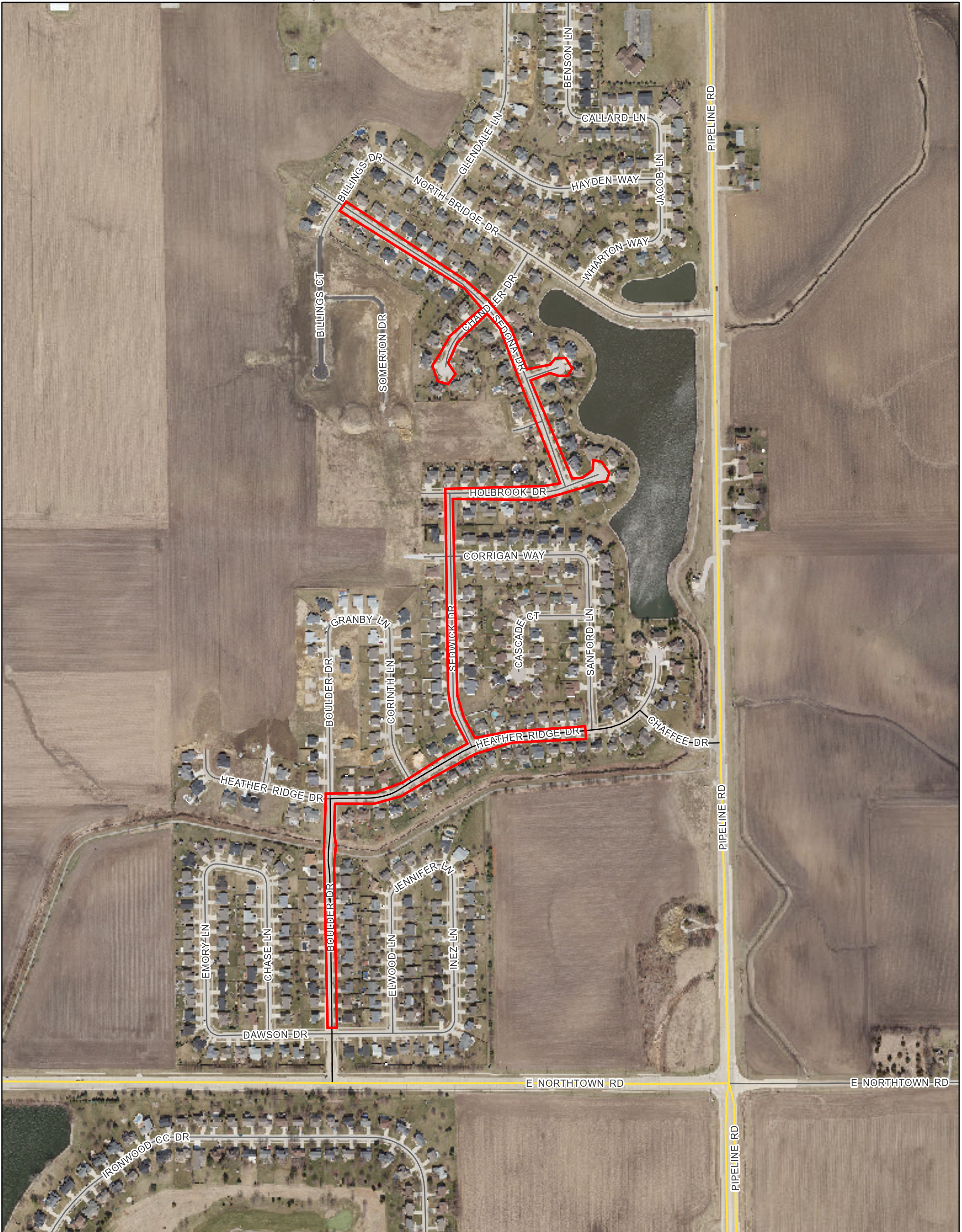
APPROVED:


President of the Board of Trustees of the Town of Normal, Illinois




ATTEST:

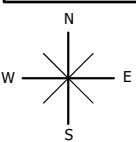
Town Clerk
(seal)

Proposed PressurePave Streets - Normal, IL



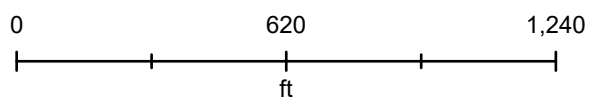
 Proposed PressurePave(R) Streets

-  Minor Arterial
-  Minor Collector
-  Local Road or Street



ZRW

McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.



1 inch = 580 feet





Ph: (417) 743-2694
Fax: (417) 743-2945
1075 Wise Hill Road, Clever, MO 65631

May 16, 2023

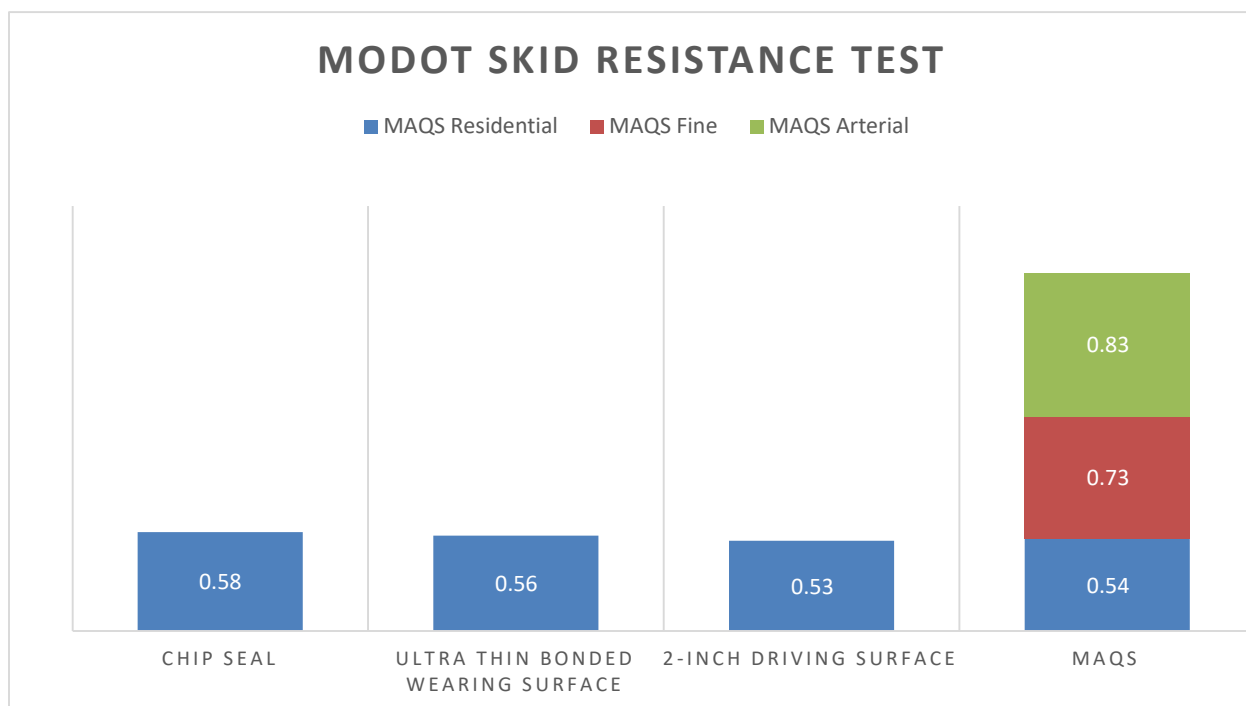
To Whom It May Concern,

Donelson Construction Co., LLC respectfully requests that the MAQS[®]-PressurePave Surfacing System be treated as a sole-source product for the following reasons:

1. Donelson Construction has invented a proprietary system, materials, and related equipment to uniquely improve the sealing ability of the MAQS[®] product line of wearing surfaces, known as PressurePave. The MAQS[®]-PressurePave Surfacing System is unique in the industry as it has the ability to install and cure two completely different products in one simultaneous application. (US Patent No. 9,879,387, US Patent No. 9,260,826, and other patents pending)
2. The topical surface (MAQS[®]) Donelson has developed and installs is unique to the pavement preservation industry. A patent on this product was applied for and received approval, demonstrating the innovation and superior degree of performance it offers. (Patent No. US7,312,262B2).
3. The MAQS[®] surface contains crushed aggregate that is unique. The aggregate is composed of a blend of two types of limestone found and produced in the Clever Stone Quarry. The blend is specifically designed to produce desired results mentioned below. Clever Stone Co., Inc. has agreed to manufacture and distribute this aggregate on an exclusive basis to Donelson Construction Company.
4. The gradation and combination of aggregate used by Donelson in the MAQS[®] surface is proprietary and can be outside of industry standards. Properties achieved are early and long-term surface toughness as well as superior, long-term pavement sealing effectiveness.
5. Use of limestone aggregate in slurry and micro-surfacing seals is commonly known in the industry as unacceptable due to poor wear characteristics resulting in breakdown of skid resistance. This patented aggregate blend produces the only proven safe slurry or micro-surfacing driving surface that uses limestone. This claim is proven through wet pavement skid resistance test results shown on the graph that follows.

The data was produced from testing under the supervision of the Missouri Highway and Transportation Department (MODOT). The new type of mobile equipment that is used for the test more accurately reflects the anti-lock brake systems found on today’s modern vehicles. Pavement skid resistance is measured by a single numerical value, measuring from 0 to 1, with 1 being the best skid resistance. The value of 0.5 is known in the industry to be the minimum acceptable value for a safe driving surface.

The test results show that the MAQS[®] product can be uniquely designed to achieve a wide range of safe driving surfaces, ranging from the minimum, 0.50, to a highly impressive 0.83. Achieving these values, while at the same time providing the other performance characteristics described herein, makes this a highly unique surface treatment.



- The aggregate, combined with a specific emulsion oil, produces an asphalt mixture with a much higher degree of performance compared to other similar products. This degree of performance is illustrated in two important lab test results, both obtained from International Slurry Surfacing Association Test TB100. A “One Hour Soak Wet Track Test” and a “Six Day Soak Wet Track Test” are used to test a finished surface’s adhesion and cohesion properties. In other words, these tests measure the amount of “raveling” or “shredding of stone” one may expect from the new surface. The industry standard allows for a maximum of 50 grams/square foot of aggregate loss, and 75 grams/square foot of aggregate loss for the One Hour and Six Day tests, respectively. Our product often tests at less than 25 grams/square foot for each.

May 16, 2023
Page Three

7. The emulsion oil component in Donelson's asphalt mixture is designed specifically for this aggregate. Two components within the emulsion oil are produced and distributed exclusively to Donelson Construction Co. by Donelson Sealant Technologies. (DST- SCA set control agent and DST- Flex performance additive)
8. Donelson Construction has developed a proprietary product, and method to use the same, (MAQS[®] - Flex) as a large-scale crack sealer. Current industry standards do not have a material specification or method of placement that is comparable.
9. Donelson Construction has invented and patented a unique piece of equipment, a material transfer unit, which is important to the overall operation of the MAQS[®]-PressurePave process. (US Patent No. 8,033,775B2)
10. Donelson Construction has invented a proprietary piece of equipment, a material dispersal device, which is used to uniformly apply and spread MAQS[®]-PressurePave material on the road surface. The purpose of the unit's special design allows for new pavement skid resistance to be achieved, even on poorly contoured road profiles. (US Patent No. 9,260,826)
11. Donelson Construction has invented a proprietary piece of equipment, which is used to uniformly apply and spread MAQS[®]-PressurePave material on a curved road surface (i.e. cul-de-sacs). The purpose of the unit's special design allows for new pavement skid resistance to be achieved, even on poorly contoured road profiles. (US Patent No. 11,060,248 B2)
12. Donelson Construction has developed MAQS[®]-PressurePave Sealant material. (US Patent Pending)

In summary, Donelson Construction is clearly the only company that is able to manufacture and install these MAQS[®]-PressurePave products. Thank you in advance for your attention to this matter.

Sincerely,



Michael J. Donelson
Owner



Town Council Action Report

August 7, 2023

A Resolution Accepting Quotes and Awarding a Contract to Twin City Electric for Lighting of the NORMAL Route 66 sign at One Normal Plaza

Prepared By: Doug Damery, Director of Parks and Recreation

Reviewed By: Pamela S. Reece, City Manager

Eugene M. Kotlinski, Assistant Director of Parks and Recreation

Staff Recommendation: Approval

Attachments: Proposed Resolution, Quote

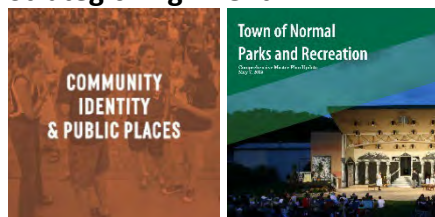
Community Impact

The Bloomington Normal Convention and Visitors Bureau was awarded a grant that funded the installation of a NORMAL Route 66 sign along the old Route 66. The NORMAL Route 66 sign will not only welcome visitors to Town but will also become a destination photo opportunity for visitors and residents alike. Installing lighting will enhance the visitor experience.

Budget Impact

Funding for the project is provided by the grant in the amount of \$39,401 that paid for a large portion of the project including signage, concrete and materials, lighting and landscaping. The balance will be funded through Parks and Recreation contractual services line item 001-8510-451.20-10.

Strategic Alignment



Background

BNCVB presented an opportunity to create a fun Route 66 destination landmark through a grant opportunity. The grant opportunity was also offered to Bloomington, McLean, Lexington and other McLean Co. communities along the old Route 66 highway. The goal was to place these in each of these communities as part of the Route 66 100th Anniversary celebration in 2026. The grant had a very short turnaround. We quickly identified a great site that has its own historic story at One Normal Plaza, where it would be very visible to those driving the Route 66 corridor through Town.

This sign will be a fun destination photo opportunity for visitors and residents.

Discussion

The plan for the Route 66 marker includes a concrete apron in front of the NORMAL sign with flood lights to illuminate the sign. Anticipating that this will be a great photo opportunity, it was determined that individuals having their picture taken will cast shadows on the sign due to the flood lights, resulting in poor photo quality. The shadows will block the NORMAL Route 66 sign and reduce the value and uniqueness of the photo.

The lighting fixtures in the proposed quote will provide uplighting directly in front of the NORMAL Route 66 sign and behind any photo subjects, which will enhance photo quality. Flood lighting will also be used to light the sign, while illuminating the subjects in front of the sign.

After identifying a fixture that will provide the appropriate lighting, staff obtained 3 quotes from electrical vendors to provide electric service and installation of the light fixtures:

Twin City Electric	\$48,134
Weber Electric	\$49,000
Heartland Electric	\$49,975

Staff recommends Twin City Electric for the project which is the low quote. The Parks and Recreation Department has a good relationship with Twin City Electric, working closely with them on aquatic facility controllers, motors and sports lighting.

If approved, the contractor is expected to complete the project in late fall.

Keywords: One Normal Plaza, Bloomington-Normal CVB, Route 66, Sign, Lighting, Twin City Electric

RESOLUTION NO. _____

RESOLUTION ACCEPTING QUOTES AND AWARDING A CONTRACT TO TWIN CITY ELECTRIC FOR LIGHTING OF THE NORMAL ROUTE 66 SIGN AT ONE NORMAL PLAZA

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The Town recently erected a stylized "NORMAL" Route 66 marker sign in anticipation of the Route 66 100th Anniversary celebration in 2026.

WHEREAS, Uplighting in front of the sign will enhance photo opportunities and ensure that the sign remains visible even with photo subjects in front of the sign.

WHEREAS, The Town solicited quotes for the installation of appropriate uplighting in front of the sign and Twin City Electric submitted the lowest quote.

WHEREAS, It is in the best interests of the health, safety and welfare of the citizens of Normal to enter into an agreement with Twin City Electric for the purchase and installation of uplighting fixtures in front of the Route 66 marker sign.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. Town staff is authorized to enter into an agreement with Twin City Electric for the purchase and installation of uplighting fixtures in front of the Route 66 marker sign in conformity with its quote.

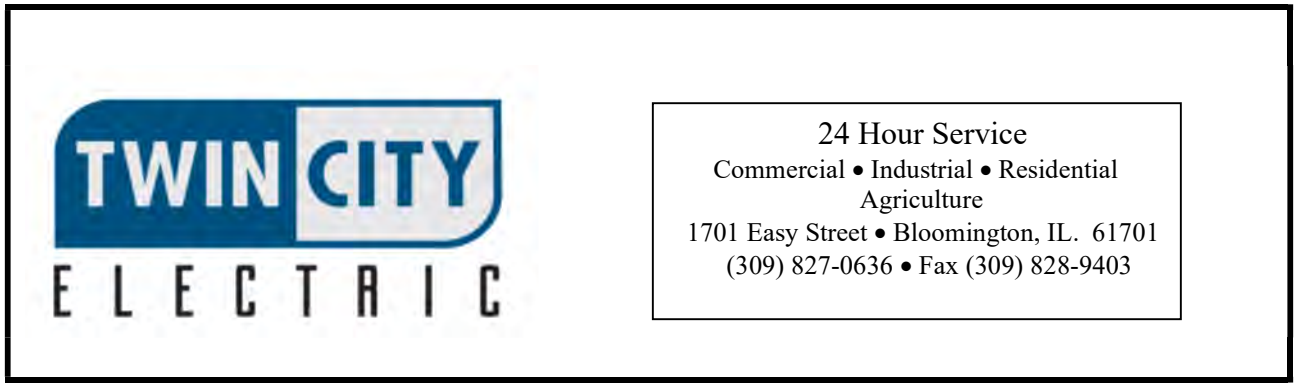
ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)



PROPOSAL

Date: July 28, 2023

**Proposal Submitted To: Attn: Clint Johnson
Town of Normal**

**Project: One Normal Plaza
Lighting to new sign.
Revision**

We hereby propose to furnish the material and perform the labor necessary for the completion of:

Base Bid Power

- 1) Bore in 1” underground conduit from the electrical panel in the water department building to new sign location approximately 310’ to the west.
- 2) Install 1 – 20amp GFI receptacle at the sign.
- 3) Install one photo cell to operate the lights.
- 4) All work to be performed during normal business hours Monday through Friday 7:00am to 3:30pm.

The price for this work would be: \$10326.00

Base Bid Light Fixtures

- 1) Install 4 new ground mounted LED light fixtures on concrete bases.
- 2) All work to be performed during normal business hours Monday through Friday 7:00am to 3:30pm.

The price for this work would be: \$6928.00.00

Option 1 Lighting

- 1) Install 9 in grade mounted white LED fixtures.
- 2) All work to be performed during normal business hours Monday through Friday 7:00am to 3:30pm.

The price for this work would be: \$30880.00.00

Total price for Base Bid Power: \$10326.00
Total price for Base Bid Light Fixtures: \$6928.00
Total price for Option 1 Lighting: \$30880.00
The total price for this work would be: \$48134.00

Notes: All pricing is based off of onsite visit and information provided.

If you have any questions concerning this project, please don't hesitate to give me a call.

Sincerely:

Scott Taylor

Scott Taylor (309)827-0636



Town Council Action Report

August 7, 2023

A Resolution Waiving the Formal Bidding Process and Authorizing the Execution of a Contract with E-Z-Go of Augusta, Georgia for 70 Refurbished RXV Lithium-Ion Golf Carts through a Sole Source Purchase in the amount of \$182,000 with Trade-In and Approval of the Associated Budget Adjustment

Prepared By: Doug Damery, Director of Parks and Recreation

Reviewed By: Pamela S. Reece, City Manager

Eugene M. Kotlinski, Assistant Director of Parks and Recreation

Staff Recommendation: Approval

Attachments: Proposed Resolution, Quote

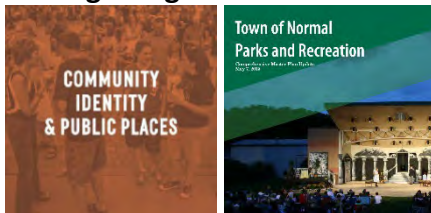
Community Impact

The goal of Ironwood Golf Course is to provide a well-maintained course and golf facilities at an affordable price that offers golfers a positive experience. The golf experience can be impacted by the clubhouse, practice areas, cart, pathways, course and greens conditions, staff and much more. The purchase of these refurbished golf carts will allow us the opportunity to transition into a replacement plan that will reduce maintenance costs and positively impact the golf experience at Ironwood Golf Course.

Budget Impact

Funding of \$100,000 is budgeted in line item 733-8540-451.75-25 of the General Vehicle Replacement Fund for the purchase of 25 golf carts. Additional Funding of \$45,000 is budgeted in line item 733-8540-451.75-25 of the General Vehicle Replacement Fund for the purchase of batteries in 45 golf carts. A budget adjustment of an additional \$37,000 would be needed to complete the purchase.

Strategic Alignment



Background

The Ironwood Golf Course is a links style course that has numerous long transitions from greens to the next tee. Due to the overall length of the golf course, many golfers rely on the use of electric golf carts to ride while playing 18 holes of golf. The Town transitioned from gasoline powered carts to electric carts in 2013. With the electric carts, we have discovered the batteries require replacement after four to five years.

To ensure that we adequately maintain the golf cart fleet of 70 carts and their batteries, staff initially created a replacement schedule that replaces a portion of the fleet (25% each year) over the course of a four-year span. The four-year replacement plan was developed to maximize the trade-in value of the vehicles for replacements, reduce cart maintenance costs, and exhaust the warranty period for the major components.

As staff started the process to purchase 25 new carts under this four-year plan, we were notified that E-Z-Go will no longer be offering lead acid batteries in their golf carts, due to the Lithium-Ion technology now becoming increasingly popular within the industry. Lithium-Ion batteries need no maintenance, last significantly longer, and are more efficient than lead acid batteries. This will allow us the ability to extend the replacement schedule by at least one to two years. However, the cost of the new Lithium-Ion batteries comes with a significant increase in price, so staff has adjusted the cart replacement plan.

E-Z-Go is currently offering a refurbished Lithium-Ion cart, that will more closely align with our current budget, which will allow us the time to transition into a new replacement plan schedule and future budget.

Discussion

Town staff proposes replacing the entire fleet of golf carts with refurbished carts to take advantage of pricing opportunities and expected battery life. The proposed plan is to purchase 70 refurbished RXV Lithium-Ion carts from E-Z-Go via a sole source purchase with a total purchase price of \$392,000, less a trade-in value on the current carts of \$210,000. The cost for this transaction will be \$182,000. The refurbished RXV Lithium-Ion carts are only available through the national E-Z-Go Manufacturer.

Town staff will introduce a revised replacement program beginning in fiscal year 2025-26, transitioning to a 6-year replacement for the new Lithium-Ion golf carts. As a result, the purchase of a full fleet of 70 refurbished carts allows us to affordably transition into the newer battery technology and in the long term will provide significant savings over the current replacement plan schedule.

The Lithium-Ion golf carts will require no maintenance and offer more efficiency to our fleet of golf carts. Funds in the amount of \$145,000 have been allocated for this purchase in the FY2023-24 budget. A budget adjustment of \$37,000 will be required.

Keywords: E-Z-Go Lithium-Ion RXV, Ironwood Golf Course, Golf Carts

RESOLUTION NO. _____

A RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH E-Z-GO OF AUGUSTA, GEORGIA FOR 70 REFURBISHED RXV LITHIUM-ION GOLF CARTS THROUGH A SOLE SOURCE PURCHASE IN THE AMOUNT OF \$182,000 WITH TRADE-IN AND APPROVAL OF THE ASSOCIATED BUDGET ADJUSTMENT

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, Portions of the Town's fleet of golf carts are replaced at staggered intervals and the current lead acid battery technology of the fleet is outdated and no longer offered for replacement carts by the manufacturer of the remaining Town carts.

WHEREAS, Lithium-ion batteries are becoming the industry standard due to their lower maintenance requirements, longer life, and increased efficiency.

WHEREAS, E-Z-Go is offering a refurbished lithium-ion cart that will more closely align with the Town's budget and replacing the entire fleet at once will take advantage of pricing opportunities and expected battery life.

WHEREAS, The Town received a quote from E-Z-Go for 70 refurbished RXV lithium-ion carts for \$182,000 after trade-in allowance.

WHEREAS, A budget adjustment of \$37,000 is necessary.

WHEREAS, It is in the best interests of the health, safety and welfare of the citizens of Normal to purchase the refurbished lithium-ion golf carts from E-Z-Go.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. That the formal bidding process is hereby waived, and the city manager, or her designee, is authorized to contract with E-Z-Go for the purchase of 70 refurbished RXV lithium-ion carts in accordance with its quote.

SECTION 2. A budget adjustment of \$37,000 is hereby approved.

SECTION 3. The Town Clerk shall retain the purchase documents in her office for public inspection.

ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the Town of
Normal, Illinois

ATTEST:

Town Clerk
(seal)



Sales Proposal

E-Z-GO Refurb Program

QTY	MODEL	YEAR	TERMS	PER CAR	TOTAL PRICE (CASH) / TOTAL PRICE PER MONTH (LEASE)
70	RXV ELITE	2020	Cash	\$ 5,600.00	\$ 392,000.00
70	RXV Lead Acid	2020	Trade	\$ 3,000.00	\$ 210,000.00
					\$ -

INCLUDED ACCESSORIES		
Color Options are Green or White	New - Body, Trim, Floormat, Seat, Bumper	PREMIUM SEAT - GRAY
1 Year Warranty on Golf Car	New - Windshield, Hardware, Tires, Bag Cover	
Battery Warranty - 8 Years from Manufactured Date	New - 1 Sand Bucket or 1 Cooler, Message Holder	New - 1 Club & Ball washer
Original Equipment - Top, Charger, Motor, Controller, Battery	New - Logo, Number Decal, Wheel Covers	

Any change to the accessory list must be obtained in writing at least 45 days prior to production date.

TERM DETAILS: Multiple Options Above

Payment Schedule: Based on Decision Above
 Delivery: _____

Payment Months: _____
 First Pay: _____

SPECIAL CONSIDERATIONS:

*Year is based on availability.

While it's our intent to hold pricing, this pricing is subject to change due to factors that are beyond the control of E-Z-GO. Final interest rates will be determined 90 days prior to delivery.

Prices quoted are those in effect at the time the quote is made and are guaranteed subject to acceptance within 45 days. All lease cars and trades must be in running condition and a fleet inspection will be done prior to pick up. All electric cars must have a working charger. All pricing and trade values are contingent upon management approval. Applicable state taxes, local taxes and insurance are not included. Payment Schedule(s) does not include any finance, documentation or initiation fees that may be required with payment.

E-Z-GO Refurb Program

Accepted By: _____
 Title: _____

Date: _____

E-Z-GO, A Division of Textron, Inc.

Accepted By: Jacob M Dolby
 Title: Territory Sales Manager

Date: 7/14/2023

General Orders



Town Council Action Report

August 7, 2023

Resolution Approving an Annexation Agreement Pertaining to 9.6 +/- Acres at the Northeast Corner of Raab Road and Constitution Trail (The Archer PUD)

Prepared By: Mercy Davison, Town Planner

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Deputy Corporation Counsel

Greg Troemel, Director of Inspections

Ryan Otto, Director of Public Works

Staff Recommendation: Approval

Planning Commission Recommendation: Approval

Attachments: Proposed Resolution; Aerial and Zoning Maps; Proposed Preliminary PUD; Proposed Annexation Agreement; Staff Reports to the Planning Commission Pertaining to the Proposed Rezoning and to the Proposed Preliminary Development Plan; Minutes of the July 6, 2023, Planning Commission meeting are included in the Addendum.

Community Impact

By approving the proposed annexation agreement, the Town Council would permit the development of 9.6 +/- acres as a multifamily residential planned unit development on property located adjacent to existing development and a mixture of land uses. The rezoning and preliminary development plan contained within the agreement are supported by the Comprehensive Plan's call for a mixture of residential types throughout the community and by the current demand for multifamily residential units.

Budget Impact

N/A

Strategic Alignment



Background

The 9.6 +/- acres at the northeast corner of Raab Road and the Constitution Trail is currently unannexed and zoned Agriculture in the County. The property contains two homes, a detached garage, a farm outbuilding, and a small dirt racetrack. The north portion of the property is used for agriculture.

The property is under contract for purchase so that the new owner may develop the site as a multifamily planned unit development. In order to accomplish this, an annexation agreement is proposed with provisions pertaining to the following:

1. Annexation
2. Zoning map amendment to R-3A Medium Density Multifamily
3. Preliminary development plan for The Archer PUD
4. Development fees

Annexation

If the annexation agreement is approved, the land purchase will proceed, and the developer will return to the Town Council with a petition to annex the 9.6 +/- acres.

Rezoning

The developer proposes to rezone the entire property to R-3A Medium Density Multifamily, which would permit the development of The Archer PUD. The property is bordered by undeveloped land on the north (S-2 Public Lands & Institutions zoning), single-family residences on the east (R-1A Single Family and County Agriculture zoning), Rosa Parks Commons on the south (S-2 zoning), and the Constitution Trail (S-2 zoning) and multifamily properties (R-3A zoning) on the west.

Preliminary Development Plan

The proposed Preliminary Development Plan for The Archer PUD meets or exceeds all code requirements, with the exception of three minor variances concerning building height, parking, and sign height. At just over 14 units per acre, the PUD is well below the code maximum of 23 units per acre. Where code requires at least 12% of the floor area be devoted to common recreational space, the development provides 30%. Where code requires 20% green space, the PUD provides close to 50%.

The proposed PUD includes the following main features:

1. A total of **six residential buildings** totaling **136 units** with a mixture of 2-bedroom (25% of the units) and 3-bedroom (75% of the units). The buildings would be located on the west side of the site, with the closest single-family home more than 360 feet to the east.
2. Five of the six buildings would be **three stories**; the building adjacent to Raab Road would be **two stories**. A code variance is required for the 3-story buildings, as the maximum height is two stories withing R-3A zoning, and the transitional height limit is two stories due to the adjacent R-1A properties.
3. **One access point** to Raab Road, which would align with the entrance to Rosa Parks.
4. The capacity to provide **code-compliant parking**, although the developer plans to build only 246 of the required 272 required spaces at first. The remaining parking would be built as needed.

5. **Green space and landscaping** distributed across the site, with denser plantings in the area adjacent to the single-family residents to the east. Most of the existing vegetation on the private property adjacent to the trail right-of-way would be maintained as well.
6. **Exterior lighting** located within the parking areas and along the drive lanes, with all fixtures meeting code for light levels and design (full cutoff, no glare). Additional lighting would be provided at each unit's front entrance. The trail around the detention basin would not be lit.
7. **Balconies and varied building materials**, including a combination of shingle siding, vertical siding, horizontal siding, brick, and cedar trim.
8. **One monument sign** at the entrance on Raab Road. Although the sign would be under the code maximum size, it would require a variance for exceeding the 6-foot code maximum height by 1.25 feet.
9. **Amenities**
 - a. **Clubhouse** with fitness center, lounge, game area, coffee bar, and outdoor gathering space.
 - b. **Covered bicycle parking** at each building, and a communal **bike tool kiosk**.
 - c. **Community garden plots** on the east side of the site with access to water.
 - d. A **dog run area** on the north end of the site with water provided.
 - e. A **natural play area and picnic pavilion** on the east side of the site.
 - f. Dual-head **EV charging stations** at four locations throughout the site.
10. **Storm water detention** would be built at the southeast portion of the site. The basin would be designed for fishing access, with **one fishing perch and a trail** encircling the basin.
11. **Two connections to the Constitutional Trail**, with construction plans approved by Engineering and Parks and Recreation.
12. **Constitution Trail extension along Raab Road**, which will connect the main branch of the trail to the trail east of Linden.
13. **Dumpster enclosures** near all residential buildings with room for both garbage and recycling.
14. **Decorative metal fence and dense evergreen plantings** along the east property line.

The entire development would be on one lot of record.

Raab Road Improvements

A traffic impact analysis was performed by a third-party engineer, who found the need to expand Raab Road to three lanes from Rockingham to the intersection at Linden. This would create one travel lane in each direction and a bidirectional turn lane down the center. As part of this improvement, a pedestrian refuge island would be added at the crossing with Constitution Trail. This matter will be addressed in the following Council Action Report as a separate agreement.

Additional annexation agreement provisions and next steps

The agreement requires the developer to pay all fees per code upon approval of the Final Development Plan and prior to recording. The agreement also requires the developer to complete all common recreational amenities by the time occupancy permits have been issued for 50% of the residential units.

If this 20-year annexation agreement is approved, the developer must file a petition to annex the property within 30 days of closing on the property. Following that, the Town Council would be obligated to approve the following with no further public hearings:

1. Annexation
2. Rezoning
3. Preliminary Development Plan

Prior to development, the developer would be required to submit a Final Development Plan for approval per the standard zoning code process.

Discussion

Annexation

The Comprehensive Plan classifies this property as Tier 1, meaning it is most appropriate for development given its access to existing public services. Thus, annexation is appropriate.

Rezoning

The zoning code guidelines for zoning map amendments include the suitability of the current and proposed zoning, the length of time property has remained undeveloped, existing land uses and zoning nearby, and the relative hardship or gain to the public compared with the developer. Guidelines specific to multifamily residential rezoning include proximity to amenities, the adequacy of public services, the capacity of the transportation network, and conformance to the Town's Comprehensive Plan.

Town staff finds the proposed zoning map amendment to R-3A to meet the aforementioned criteria.

- The property is "infill" development in a developed area surrounded by existing public services.
- The property is adjacent to a mixture of zoning districts (R-1A, R-3A, and S-2).
- R-3A zoning will permit the development of much-needed multifamily housing.
- Site design elements such as a dense evergreen planting and fence along the east property line, high-quality building design, internal amenities, and copious green space would minimize the impact on nearby neighbors.
- The project is near recreational amenities, including Rosa Parks Commons, Fransen Park, and the Constitution Trail.
- As demonstrated by a traffic impact analysis, the surrounding transportation system is adequate to manage the expected traffic generation with the improvement of Raab Road.
- The Constitution Trail is adjacent to the west property line, and the trail extension along Raab Road will connect to the trail west of Linden.
- The property is near the Main Street commercial corridor, which offers many places of employment and shopping opportunities. Heartland Community College is also nearby.
- Public services such as garbage/recycling collection, street maintenance, and snowplowing are provided on the surrounding public streets. Emergency services are located nearby.
- All utility infrastructure in the vicinity is sized to accommodate multifamily development.
- The Comprehensive Plan shows the property developing as residential.
- R-3A zoning would help address the housing needs found in the housing study prepared for the Bloomington-Normal Economic Development Council in April 2022, which showed that housing development has lagged behind demand, particularly in regard to multifamily.

Preliminary Development Plan

Sec. 15, Div. 9 permits the creation of Planned Unit Developments with several goals in mind. PUDs encourage and allow more creative and imaginative design for land development than could be accomplished under more conventional zoning regulations. Another important goal of PUDs is to promote the efficient use of land. The trade-off for this flexibility is a higher quality development project with innovative design features.

Staff finds The Archer PUD to meet these standards. The project design is very attractive and includes copious green space, numerous on-site amenities, and code-compliant lighting. The project will also help meet the current, high demand for rental housing, which aligns with the recent EDC study that found there is a significant demand for rental units in a multifamily setting with high-quality design and amenities such as those offered in The Archer development.

Staff also supports the variances required for the preliminary development plan. The sign height variance is minor, at only 1.25 feet taller than code permits. Regarding the building height variance, the intent of the transitional height restriction is to avoid having a 3-story building in proximity to a one- or two-story single-family residence. In this case, the 3-story buildings are a minimum of 360 feet from the nearest house to the east. The 2-story multifamily structures to the west would be approximately 175 feet away, and the vegetation along the Constitution Trail would provide almost complete screening.

Furthermore, by allowing the buildings to be three stories, the developer can achieve the desired number of units without requiring a seventh building and much less green space.

Staff also supports the developer's proposal to build 246 parking spaces rather than the code-required 272 spaces, as there is room to add the required spaces if demand necessitates it. Fewer parking spaces translates to more green space and less stormwater runoff, both of which benefit the residents and the Town.

Additional annexation agreement provisions

By tying the completion of all common recreational elements to the percentage of occupancy permits, the Town can ensure that the completion of these amenities will not linger after the project is fully built out.

Planning Commission

The Planning Commission held a public hearing for these land use matters on July 6, 2023. Following the staff summary of the project, the developer and his team noted that they held a public meeting prior to the public hearing so that surrounding property owners could ask questions and provide input in a less formal setting.

Several members of the public also testified at the public hearing. Those opposed to the development raised concerns about the density, stormwater management, traffic, the potential negative impact on their property values, the potential for increased trespassing, and the impact on the school district. Staff noted that Unit 5 has declared this property to be an open enrollment area, which will allow the school to send any school-age children within The Archer to a school with capacity. One member of the public testified in favor of the project, noting that the community needs more multifamily development, and a realtor involved in the project noted that the current proposed design is much less dense and more amenitized than the earlier iterations.

In response to neighbor concerns about trespassing, the developer offered to install a decorative fence along the east property line.

Following its findings of fact, the commission voted 6-0 in support of the proposed rezoning and in favor of the proposed preliminary development plan with the building and sign height variances and the delay of construction of 26 of the 272 parking spaces. Their approval included the addition of the fence along the east property line.

For these reasons, Town staff recommends the Town Council vote in favor of the annexation agreement as proposed.

If the agreement is approved, the developer will return to the Town Council at a future meeting for approval of the annexation, rezoning, and preliminary development plan without further public hearings.

Keywords: Annexation Agreement; The Archer Preliminary Planned Unit Development; Rowley; Raab Road; Constitution Trail

RESOLUTION NO. _____

RESOLUTION APPROVING AN ANNEXATION AGREEMENT PERTAINING TO 9.6 +/- ACRES AT THE NORTHEAST CORNER OF RAAB ROAD AND CONSTITUTION TRAIL (THE ARCHER PUD)

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The owners of property subject to this resolution have petitioned to the Town for the annexation of the property subject to an annexation agreement.

WHEREAS, A public hearing was held by the President and Board of Trustees of the Town ("Corporate Authorities") on August 7, 2023, on the annexation agreement, after notice as required by the Illinois Municipal Code.

WHEREAS, The Corporate Authorities have determined it to be in the best interests of the Town to approve the annexation agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The President is authorized to execute the annexation agreement attached to this resolution. Town staff is authorized and directed to undertake all actions as may be required to implement its terms.

SECTION 2. The Town Clerk is authorized and directed to attest the signature of the President on the annexation agreement and retain a fully executed original of the contract in her office for public inspection.

ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the Town
of Normal, Illinois

ATTEST:

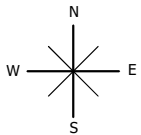
Town Clerk
(seal)

Exhibit A
Annexation Agreement

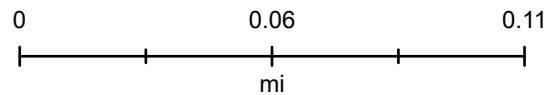
See Next Page

7/26/2023

The Archer PUD



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.

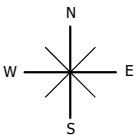


1 inch = 290 feet

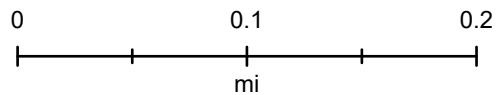


7/26/2023

The Archer PUD



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1 inch = 580 feet



THE ARCHER PRELIMINARY PLANNED DEVELOPMENT

RAAB RD. & LINDEN ST., NORMAL, IL 61761



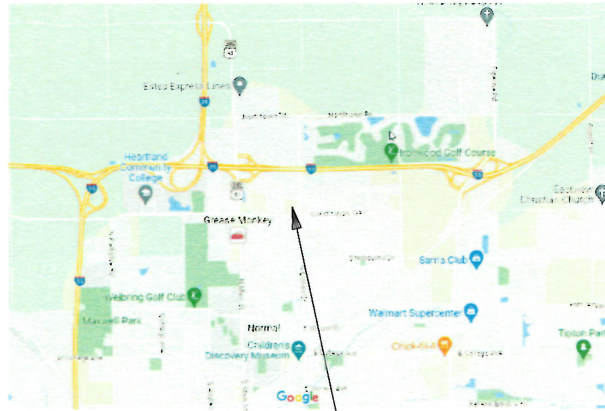
BUILDING A



BUILDING B & F



BUILDINGS C, E & G



SITE LOCATION

SHEET INDEX

- T-1 PROJECT TITLE SHEET
- D-1 PRELIMINARY DEVELOPMENT SITE PLAN
- C-100 TBD CIVIL
- L-100 TBD LANDSCAPING PLAN
- A-1 FLOOR PLANS
- A-2 BUILDING ELEVATIONS - 2 STORY LIGHT SCHEME (NOT USED)
- A-3 BUILDING ELEVATIONS - 2 STORY DARK SCHEME
- A-4 BUILDING ELEVATIONS - 3 STORY LIGHT SCHEME
- A-5 BUILDING ELEVATIONS - 3 STORY DARK SCHEME
- A-6 WALLS SECTIONS, PARTITIONS, DETAILS
- A-7 CLUBHOUSE PLAN, ELEVATIONS & DETAILS
- S-1 ROOF PLAN & FOUNDATION PLAN
- S-2 FLOOR & ROOF FRAMING PLANS
(BY OTHERS - INCLUDED FOR REFERENCE ONLY)
- H-1 HVAC PLAN
- E-1 POWER PLAN
- E-2 LIGHTING PLAN
- P-1 PLUMBING PLAN

MUNICIPAL DATA

ZONING: TBD
 LOT CRITERIA: SEE CIVIL SHEETS FOR LOT AND PARKING CRITERIA
 APARTMENT
 BLDG. CRITERIA: 16 UNIT BUILDING = 10,250 SF PER FLOOR,
 2 STORY (29' MAX. HT.), 3 STORY (38' MAX. HT.)
 OCCUPANCY: GROUP R-2, CONSTRUCTION TYPE 5B, FULLY SPRINKLERED
 (3 STORY, 21,000 SF MAX PER FLOOR)

BUILDING CODES: ALL WORK IS TO BE DONE IN COMPLIANCE WITH THE FOLLOWING CODES:
 2021 INTERNATIONAL BUILDING CODE WITH AMENDMENTS
 2021 INTERNATIONAL FIRE CODE WITH AMENDMENTS
 2021 INTERNATIONAL EXISTING BUILDING CODE WITH AMENDMENTS
 2021 INTERNATIONAL RESIDENTIAL CODE WITH AMENDMENTS
 2021 INTERNATIONAL MECHANICAL AND FUEL GAS CODE WITH AMENDMENTS
 2020 NATIONAL ELECTRICAL CODE WITH AMENDMENTS
 2014 ILLINOIS PLUMBING CODE WITH AMENDMENTS

Total Property Land Size: 418,600 SF (9.61 Acres)

Density, Floor Area, Common Recreation and Open Space Requirement/Ratio for this Development in the Zoning District are as Follows:

Maximum Net Density Per Code:	23 units/acre
This Proposed Net Density:	14.15 units/acre (136 units over 9.61 acres)
Maximum Floor Area Per Code:	52.8% of land area
This Proposed Floor Area:	41.6% of land area
Minimum Open Space:	140% of floor area
This Proposed Open Space:	140% of floor area (351,044 SF)
Minimum Common Recreation Space per Code:	12% of Floor Area
This Proposed Common Recreation Space:	30% of Floor Area

Bike Racks will be placed at one end of each building

LEGAL DESCRIPTION

A PART OF THE SOUTHEAST QUARTER OF SECTION 16 AND A PART OF THE NORTHEAST QUARTER OF SECTION 21, ALL IN TOWNSHIP-24-NORTH, RANGE-2-EAST OF THE THIRD PRINCIPAL MERIDIAN, MCLEAN COUNTY, ILLINOIS; MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER; THENCE SOUTH 89 DEGREES 08 MINUTES 45 SECONDS WEST; (BEARINGS ARE FOR DESCRIPTION PURPOSES ONLY) ALONG THE SOUTH LINE OF SAID SOUTHEAST QUARTER, A DISTANCE OF 373.70 FEET, TO THE POINT OF BEGINNING OF THE TRACT TO BE DESCRIBED;

FROM THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89 DEGREES 06 MINUTES 45 SECONDS WEST; ALONG SAID SOUTH LINE, A DISTANCE OF 28.90 FEET; THENCE SOUTH 01 DEGREES 17 MINUTES 34 SECONDS EAST, A DISTANCE OF 154.14 FEET, TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF EAST RAAB ROAD; THENCE SOUTH 89 DEGREES 25 MINUTES 08 SECONDS WEST, ALONG SAID NORTH RIGHT-OF-WAY LINE, A DISTANCE OF 692.89 FEET; THENCE NORTH 03 DEGREES 15 MINUTES 31 SECONDS WEST, A DISTANCE OF 746.43 FEET; THENCE NORTH 89 DEGREES 06 MINUTES 45 SECONDS EAST, A DISTANCE OF 496.40 FEET; THENCE SOUTH 01 DEGREES 20 MINUTES 02 SECONDS EAST, A DISTANCE OF 297.89 FEET; THENCE NORTH 89 DEGREES 06 MINUTES 45 SECONDS EAST, A DISTANCE OF 121.95 FEET; THENCE SOUTH 01 DEGREES 17 MINUTES 34 SECONDS EAST, A DISTANCE OF 217.73 FEET; THENCE NORTH 89 DEGREES 06 MINUTES 45 SECONDS WEST, A DISTANCE OF 18.84 FEET; THENCE SOUTH 01 DEGREES 20 MINUTES 02 SECONDS EAST, A DISTANCE OF 79.22 FEET, TO THE POINT OF BEGINNING, CONTAINING 6 ACRES, MORE OR LESS, SUBJECT TO ANY EASEMENTS, RESTRICTIONS AND RIGHT-OF-WAY OF RECORD.



STEVEN T. CHRISTOPHER, AIA
 3717 N. Harmon Ave., Peoria, IL 61614

THE ARCHER
 PRELIMINARY PLANNED DEVELOPMENT
 RAAB RD. & LINDEN ST., NORMAL, IL 61761

REVISED	DATE	BY
APPROVED	6-1-23	S-T-C
CHECKED	6-1-23	G-423
FORWEN BY		



PROJECT NO. 23-7

T-1 SHEET NO.



STEVEN T. CHRISTOPHER, AIA
3717 N. Harmon Ave., Peoria, IL 61614

THE ARCHER
PRELIMINARY PLANNED DEVELOPMENT
RAAB RD. & LINDEN ST., NORMAL, IL 61761

REVISIONS:
DATE: 8-1-21
APPROVED: [Signature]
CHECKED: [Signature]
PROJECT NO.: 23-7
D-1 SHEET NO.

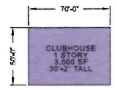
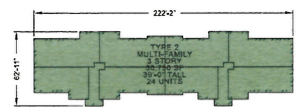
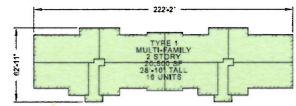


BUILDING TYPE	GROSS SF PER LEVEL	TOTAL LEVELS	GROSS SF PER BUILDING	BLDG QTY	GROSS SF PER TYPE	UNIT TYPE	UNIT QTY	TOTAL QTY	NET SF PER UNIT	TOTAL NET SF
TYPE 1 (2 STORY)	10,250	2	20,500	1	20,500	1.0	4	4	1,151	4,604
						2.0	4	4	1,351	5,404
						3.0	4	4	1,369	5,476
						4.0	4	4	1,380	5,520
TYPE 2 (3 STORY)	10,250	3	30,750	5	153,750	1.0	6	30	1,151	34,530
						2.0	6	30	1,351	40,530
						3.0	6	30	1,369	41,070
						4.0	6	30	1,380	41,400
CLUBHOUSE	3,500	1	3,500	1	N/A	CH	1	1	3,500	N/A
							7		174,250	

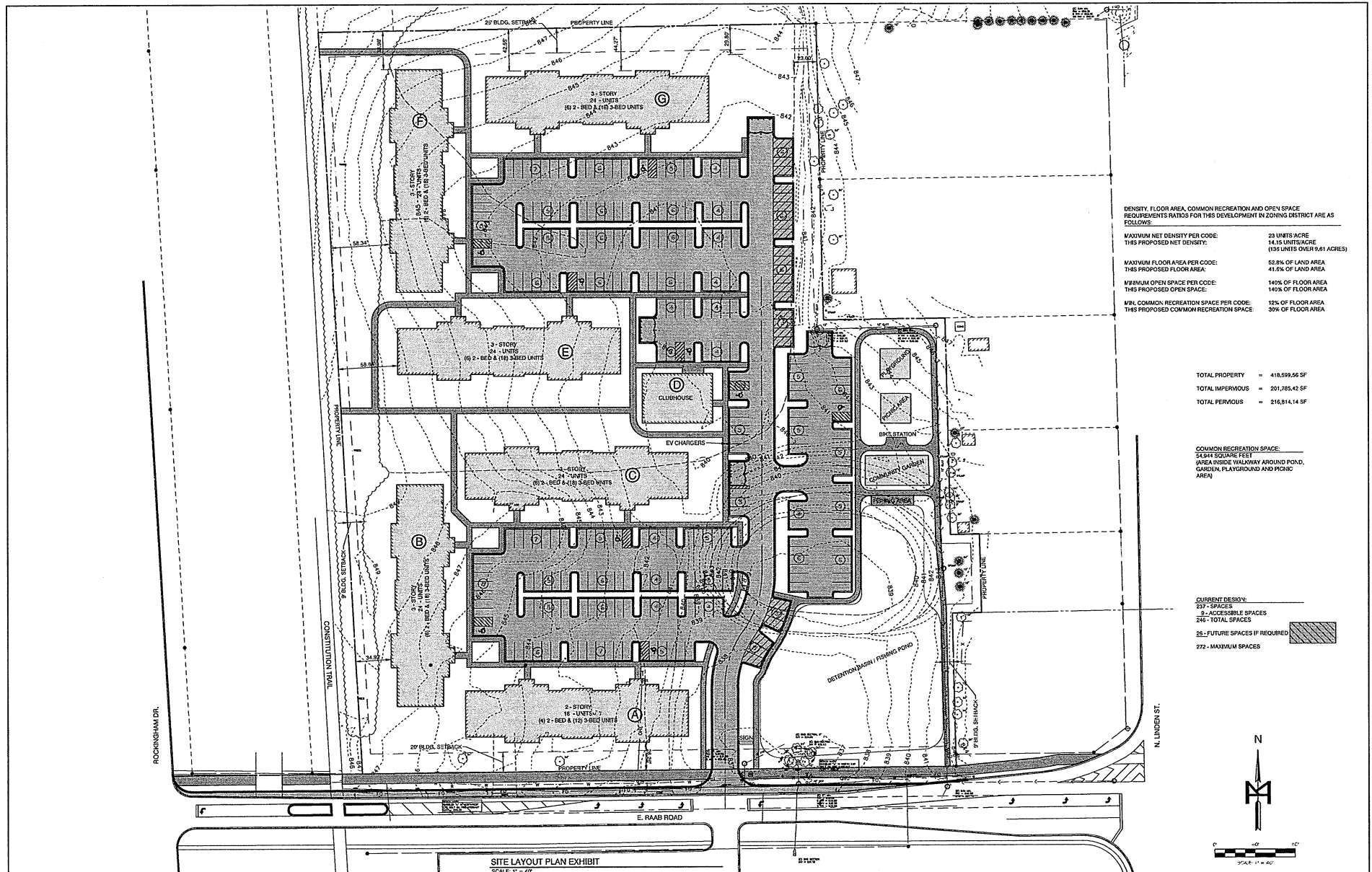
UNIT TYPE	QTY	%
UNIT TYPE 1.0 (2 BLD/2 BATH)	34	25%
UNIT TYPE 2.0 (3 BLD/2 BATH)	112	75%
	146	100%

ADAPTABLE DWELLING UNITS	
TYPE A UNITS REQUIRED (2% MIN)	3
TYPE A UNITS PROVIDED	12

PROPERTY INFORMATION	
SIZE OF LOT (SF)	418,600
GROSS FLOOR AREA (SF) - EXCLUDES CH	174,250
FLOOR AREA RATIO (FAR)	0.42



PRELIMINARY DEVELOPMENT SITE PLAN
SCALE: 1/8" = 1'-0"



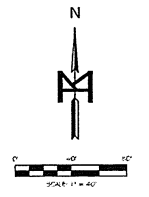
DENSITY, FLOOR AREA, COMMON RECREATION AND OPEN SPACE REQUIREMENTS RATIOS FOR THIS DEVELOPMENT IN ZONING DISTRICT ARE AS FOLLOWS:

MAXIMUM NET DENSITY PER CODE:	23 UNITS/ACRE
THIS PROPOSED NET DENSITY:	14.15 UNITS/ACRE (135 UNITS OVER 9.61 ACRES)
MAXIMUM FLOOR AREA PER CODE:	52.8% OF LAND AREA
THIS PROPOSED FLOOR AREA:	41.5% OF LAND AREA
MINIMUM OPEN SPACE PER CODE:	140% OF FLOOR AREA
THIS PROPOSED OPEN SPACE:	140% OF FLOOR AREA
MIN. COMMON RECREATION SPACE PER CODE:	12% OF FLOOR AREA
THIS PROPOSED COMMON RECREATION SPACE:	30% OF FLOOR AREA

TOTAL PROPERTY = 418,599.56 SF
 TOTAL IMPERVIOUS = 201,765.42 SF
 TOTAL PERVIOUS = 216,814.14 SF

COMMON RECREATION SPACE:
 51,846 SQUARE FEET
 AREA INSIDE WALKWAY AROUND POND, GARDEN, PLAYGROUND AND PICNIC AREA

CURRENT DESIGN:
 237 - SPACES
 2 - ACCESSIBLE SPACES
 245 - TOTAL SPACES
 25 - FUTURE SPACES IF REQUIRED
 272 - MAXIMUM SPACES



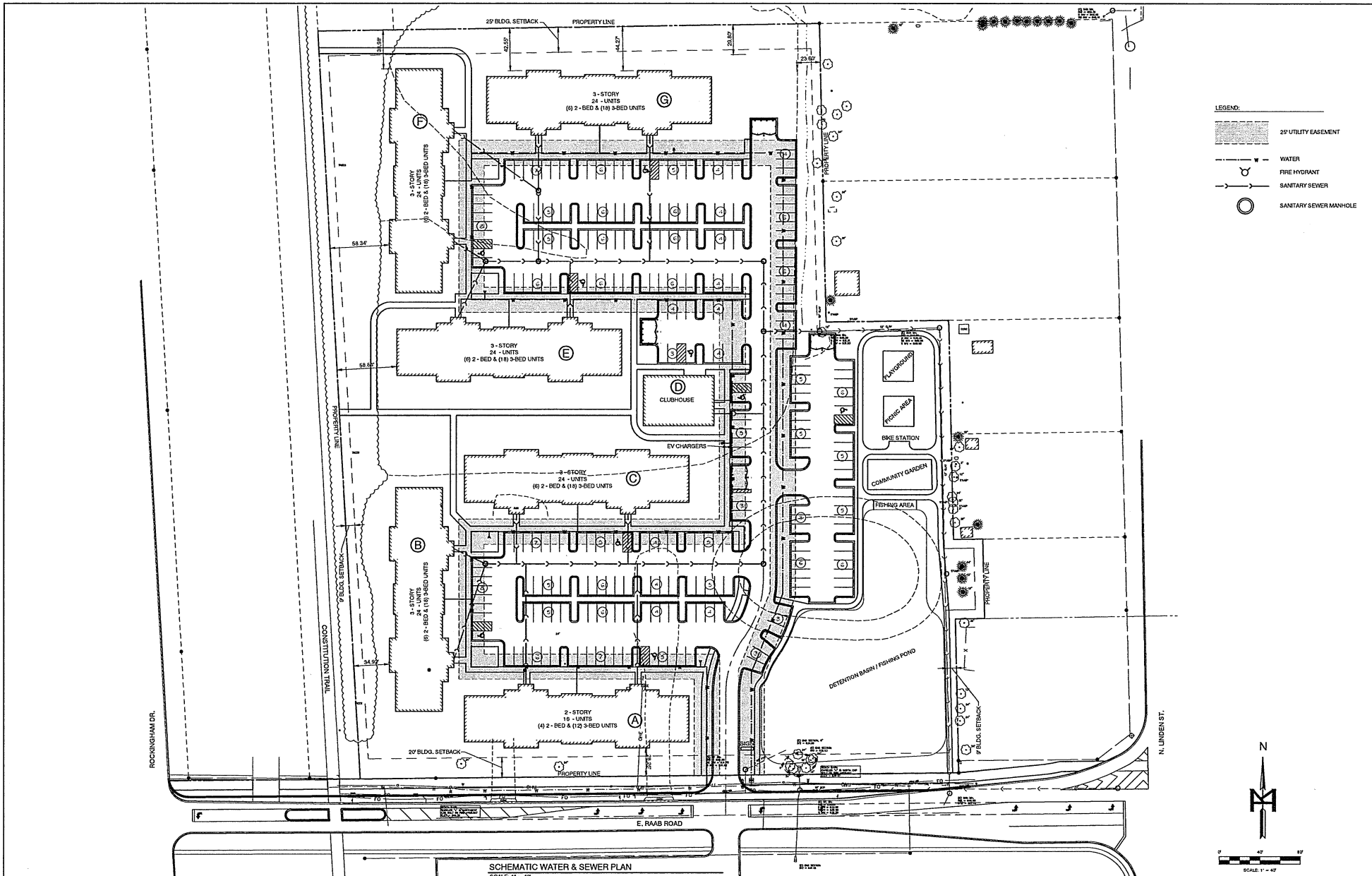
SITE LAYOUT PLAN EXHIBIT
 SCALE: 1" = 40'

M MOHR & KERR ENGINEERING & LAND SURVEYING, P.C.
 5901 N. Prospect Road, Suite 6B
 Peoria, Illinois 61614
 www.mohr-kerr.com
 Office: (309) 692-8500
 Fax: (309) 692-6501
 Professional Design Firm #184.005091

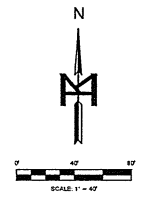
DATE	REVISION OR REVISION	BY	DATE

CLIENT: THE ARCHER
 PRELIMINARY PLANNED DEVELOPMENT

TITLE: SITE LAYOUT PLAN EXHIBIT
 PROJECT NO. 22-533
 SHEET 1 OF 1
 DRAWING NO. EX1



- LEGEND:**
- 25' UTILITY EASEMENT
 - WATER
 - FIRE HYDRANT
 - SANITARY SEWER
 - SANITARY SEWER MANHOLE



SCHEMATIC WATER & SEWER PLAN
SCALE: 1" = 40'

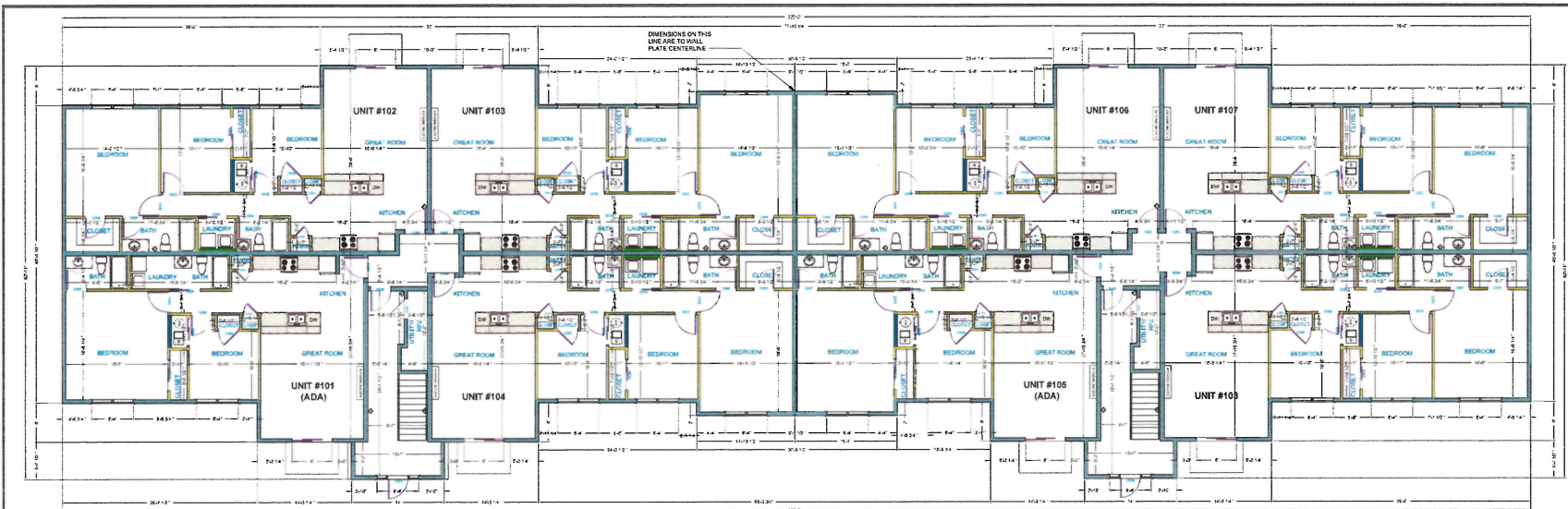
M MOHR & KERR ENGINEERING & LAND SURVEYING, P.C.
5001 N. Prospect Road, Suite 6B
Peoria, Illinois 61614
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Office: (309) 692-8500
Fax: (309) 692-8501
Professional Design Firm #184.005091

REV.	DATE	DESCRIPTION	BY	DATE

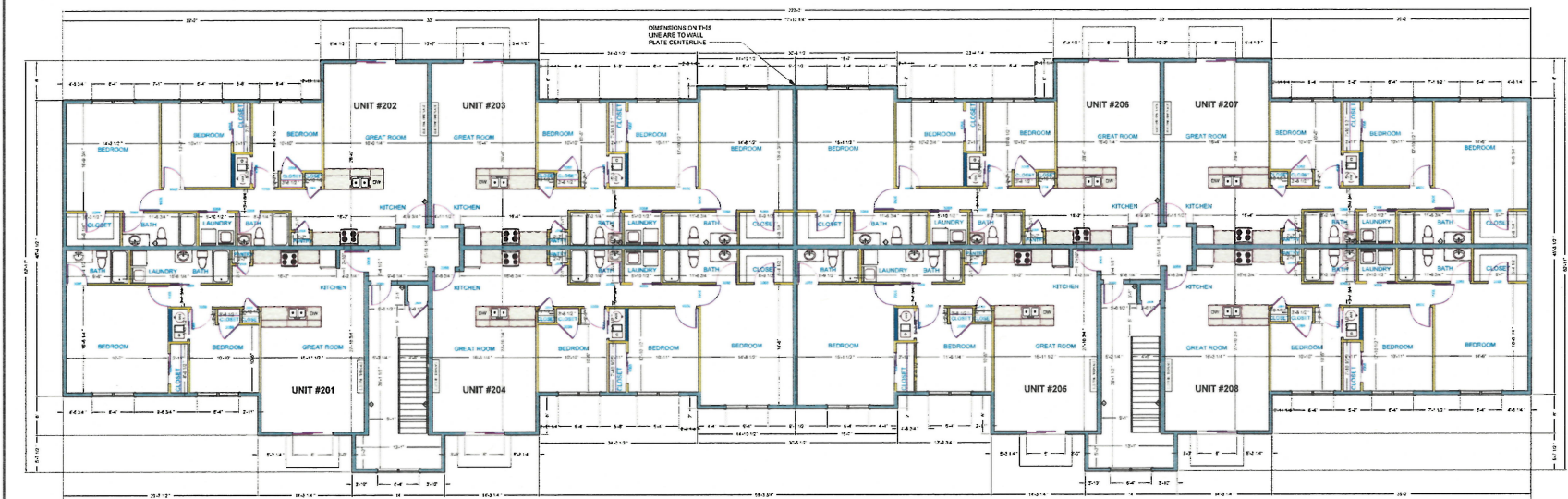
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CHECKED	SDK	PRELIMINARY PLANNED DEVELOPMENT	
SCALE	1" = 40'	TITLE:	SCHEMATIC WATER & SEWER PLAN
DATE	6-18-23	PROJECT NO.	23-033

PROJECT NO.	23-033
SHEET 1 OF 1	
DRAWING NO.	EX1



FIRST FLOOR PLAN - 16 UNIT BUILDING
SCALE: 1/8" = 1'-0"

ALL UNITS SHALL MEET THE ICC A117.1 REQUIREMENTS OF "B UNITS", UNLESS IDENTIFIED AS "A UNITS". "A UNITS" INCLUDE ADDITIONAL CLEARANCES, KNEE SPACE UNDER KITCHEN SINK AND LAVS, 34" MAX HEIGHT OF COUNTERTOPS, ETC. REVIEW OF THE ICC STANDARDS AND FAIR HOUSING ACT IS MANDATORY. CONSULT ARCHITECT WITH ANY QUESTIONS.



SECOND & THIRD FLOOR PLAN - 16 UNIT BUILDING
SCALE: 1/8" = 1'-0"

ALL UNITS SHALL MEET THE ICC A117.1 REQUIREMENTS OF "B UNITS", UNLESS IDENTIFIED AS "A UNITS". "A UNITS" INCLUDE ADDITIONAL CLEARANCES, KNEE SPACE UNDER KITCHEN SINK AND LAVS, 34" MAX HEIGHT OF COUNTERTOPS, ETC. REVIEW OF THE ICC STANDARDS AND FAIR HOUSING ACT IS MANDATORY. CONSULT ARCHITECT WITH ANY QUESTIONS.

* BUILDING A IS 2 STORY, BUILDINGS B, C, E, F & G ARE 3 STORY



STEVEN T. CHRISTOPHER, AIA
3717 N. Harmon Ave. Peoria, IL 61614

THE ARCHER
PRELIMINARY PLANNED DEVELOPMENT
RAAB RD. & LINDEN ST., NORMAL, IL 61761

REVISIONS	DATE	BY	DESCRIPTION
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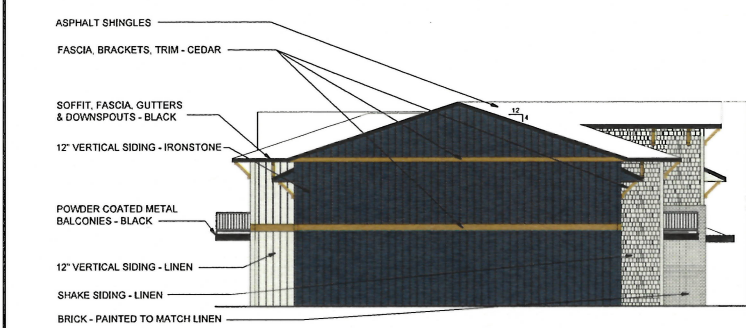
PROJECT NO. 23-7
SHEET NO. A-1



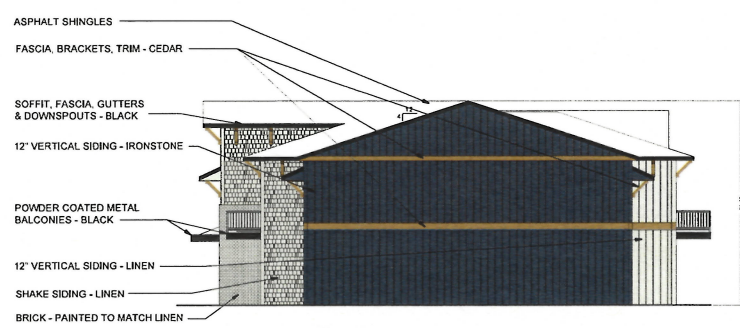
FRONT ELEVATION - 2 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"



REAR ELEVATION - 2 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"



LEFT ELEVATION - 2 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"



RIGHT ELEVATION - 2 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"

* ELEVATIONS FOR BUILDING A



STEVEN T. CHRISTOPHER, AIA
3717 N. Harmon Ave. Peoria, IL 61614

THE ARCHER
PRELIMINARY PLANNED DEVELOPMENT
RAAB RD. & LINDEN ST., NORMAL, IL 61761



REVISIONS	DATE	BY	DESCRIPTION
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A-3
SHEET NO.



STEVEN T. CHRISTOPHER, AIA
3717 N. Harmon Ave. Peoria, IL 61614

THE ARCHER
PRELIMINARY PLANNED DEVELOPMENT
RAAB RD. & LINDEN ST., NORMAL, IL 61761

REVISIONS	DATE	BY	DESCRIPTION
1	6-1-23		
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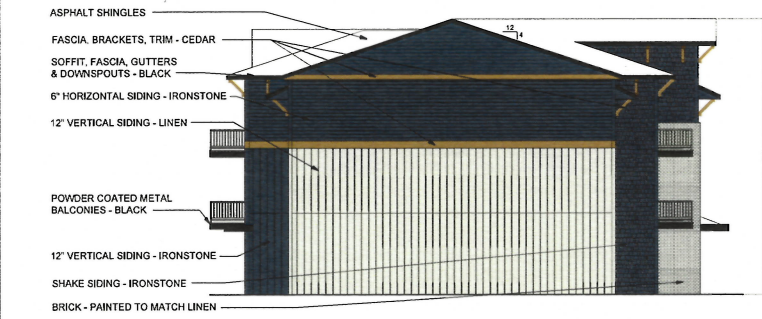
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SHEET NO. A-4



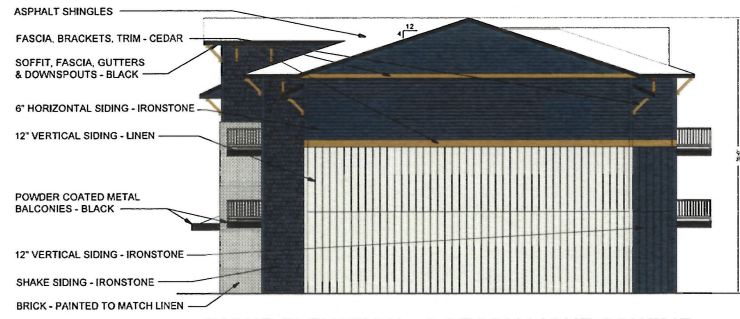
FRONT ELEVATION - 3 STORY LIGHT SCHEME
SCALE: 1/8" = 1'-0"



REAR ELEVATION - 3 STORY LIGHT SCHEME
SCALE: 1/8" = 1'-0"



SCALE: 1/8" = 1'-0"



RIGHT ELEVATION - 3 STORY LIGHT SCHEME
SCALE: 1/8" = 1'-0"

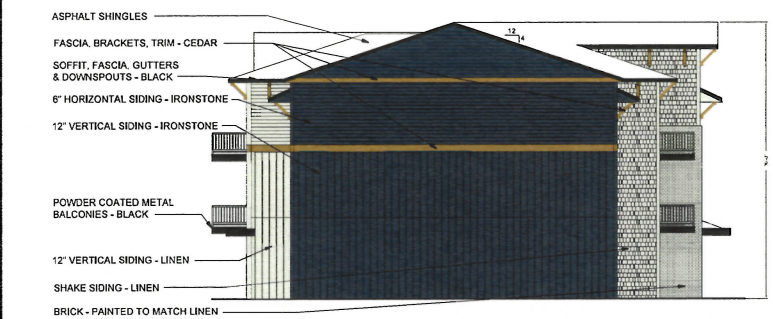
* ELEVATIONS FOR BUILDINGS C, E & G



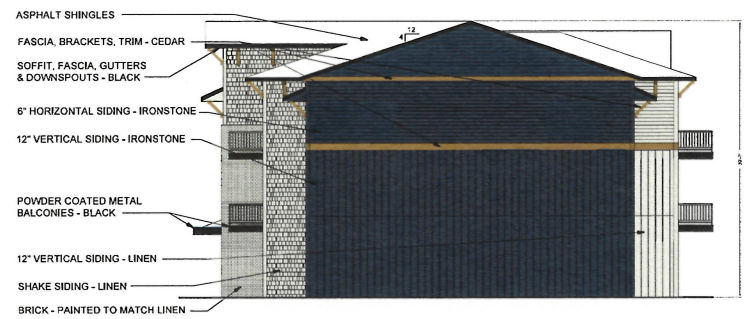
FRONT ELEVATION - 3 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"



REAR ELEVATION - 3 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"



LEFT ELEVATION - 3 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"



RIGHT ELEVATION - 3 STORY DARK SCHEME
SCALE: 1/8" = 1'-0"

* ELEVATIONS FOR BUILDING B & F



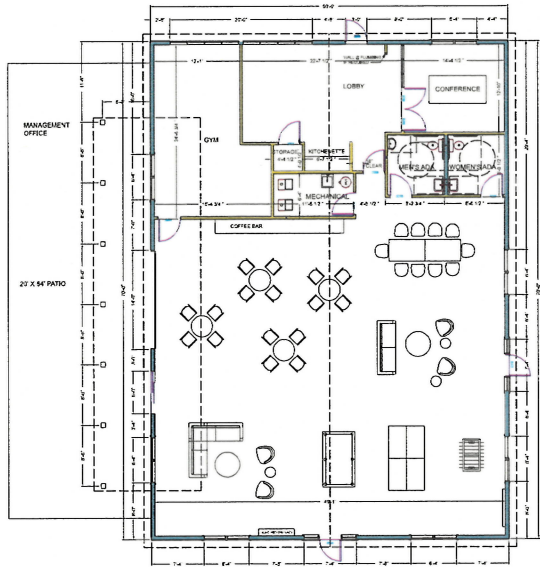
STEVEN T. CHRISTOPHER, AIA
3717 N. Harmon Ave. Peoria, IL 61614

THE ARCHER
PRELIMINARY PLANNED DEVELOPMENT
RAAB RD. & LINDEN ST., NORMAL, IL 61761

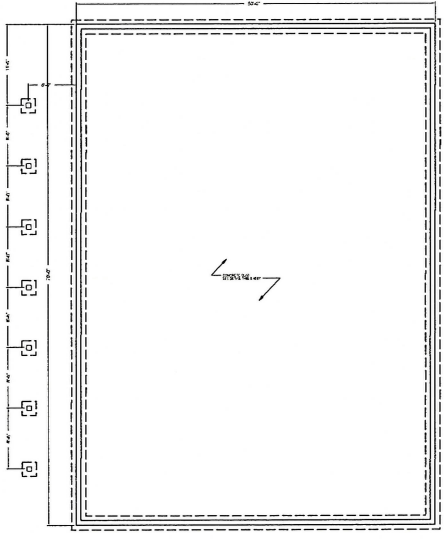
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6-12-23	6-12-23	STC	23-7
6-12-23	6-12-23	STC	23-7



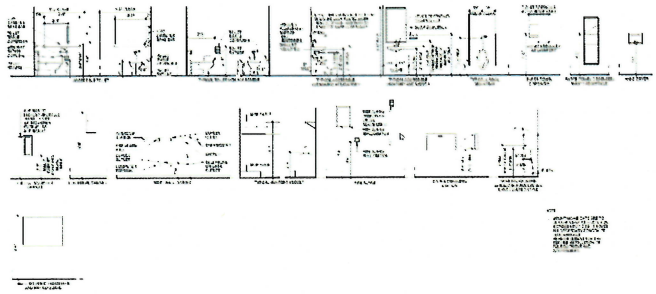
A-5
SHEET NO.



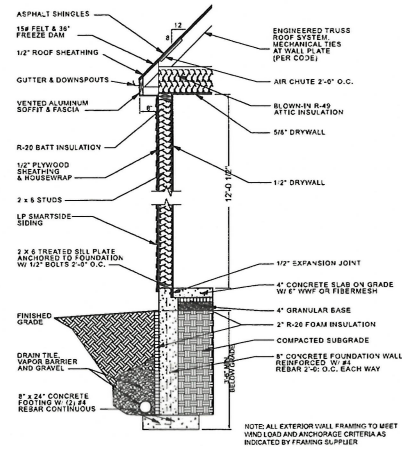
FLOOR PLAN - CLUBHOUSE
SCALE: 1/8" = 1'-0"



FOUNDATION PLAN - CLUBHOUSE
SCALE: 1/8" = 1'-0"



ADA GUIDELINES
SCALE: NO SCALE



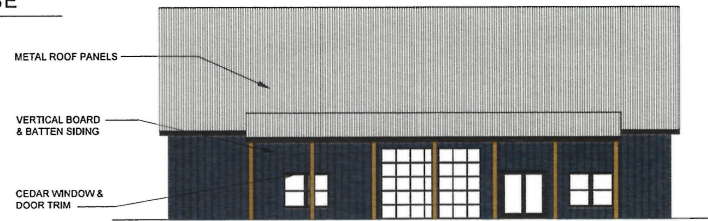
TYPICAL WALL SECTION
SCALE: 1/2" = 1'-0"



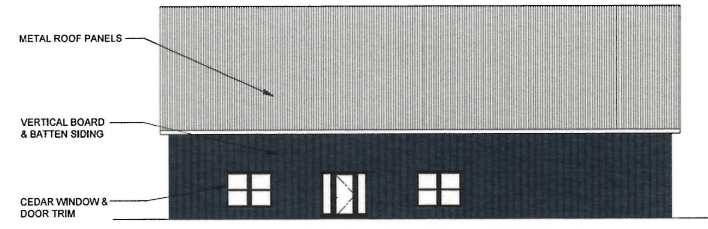
EAST ELEVATION - CLUBHOUSE
SCALE: 1/8" = 1'-0"



WEST ELEVATION - CLUBHOUSE
SCALE: 1/8" = 1'-0"



SOUTH ELEVATION - CLUBHOUSE
SCALE: 1/8" = 1'-0"



NORTH ELEVATION - CLUBHOUSE
SCALE: 1/8" = 1'-0"

CLUBHOUSE BUILDING ELEVATIONS
SCALE: 1/4" = 1'-0"



STEVEN T. CHRISTOPHER, AIA
3717 N. Harmon Ave. Peoria, IL 61614

THE ARCHER
PRELIMINARY PLANNED DEVELOPMENT
RAAB RD. & LINDEN ST., NORMAL, IL 61761

REVISIONS
6-1-23
6-1-23
6-1-23
6-1-23



PROJECT NO. 23-7
DATE: 6-1-23
A-7
SHEET NO.

From: [Steve Johnson](#)
To: [Mercy Duggan](#)
Subject: Fencing for Raab
Date: Friday, July 7, 2023 1:07:37 PM

[EXTERNAL EMAIL] This Email originated outside of the organization. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe. Otherwise report this email using the phishing alert button.

Hi Mercy
Here is an example of the fencing we have in mind for running along the east perimeter on the Raab road property. Let me know if this sufficed or if you recommend a different idea.

Thanks,
Steve



Expert Installation Available

\$74⁹⁷

★★★★★ (1)

TuffBilt

2 Rail Flat Top 4 ft. H x 6 ft. W

Black Aluminum Pre-Assembled

Fence Panel



Pickup

Free ship to store



Delivery

Free

Add to Cart



Expert Installation Available

\$74⁹⁷

★★★★★ (1)

TuffBilt

2 Rail Flat Top 4 ft. H x 6 ft. W

Black Aluminum Pre-Assembled

Fence Panel



Pickup

Free ship to store

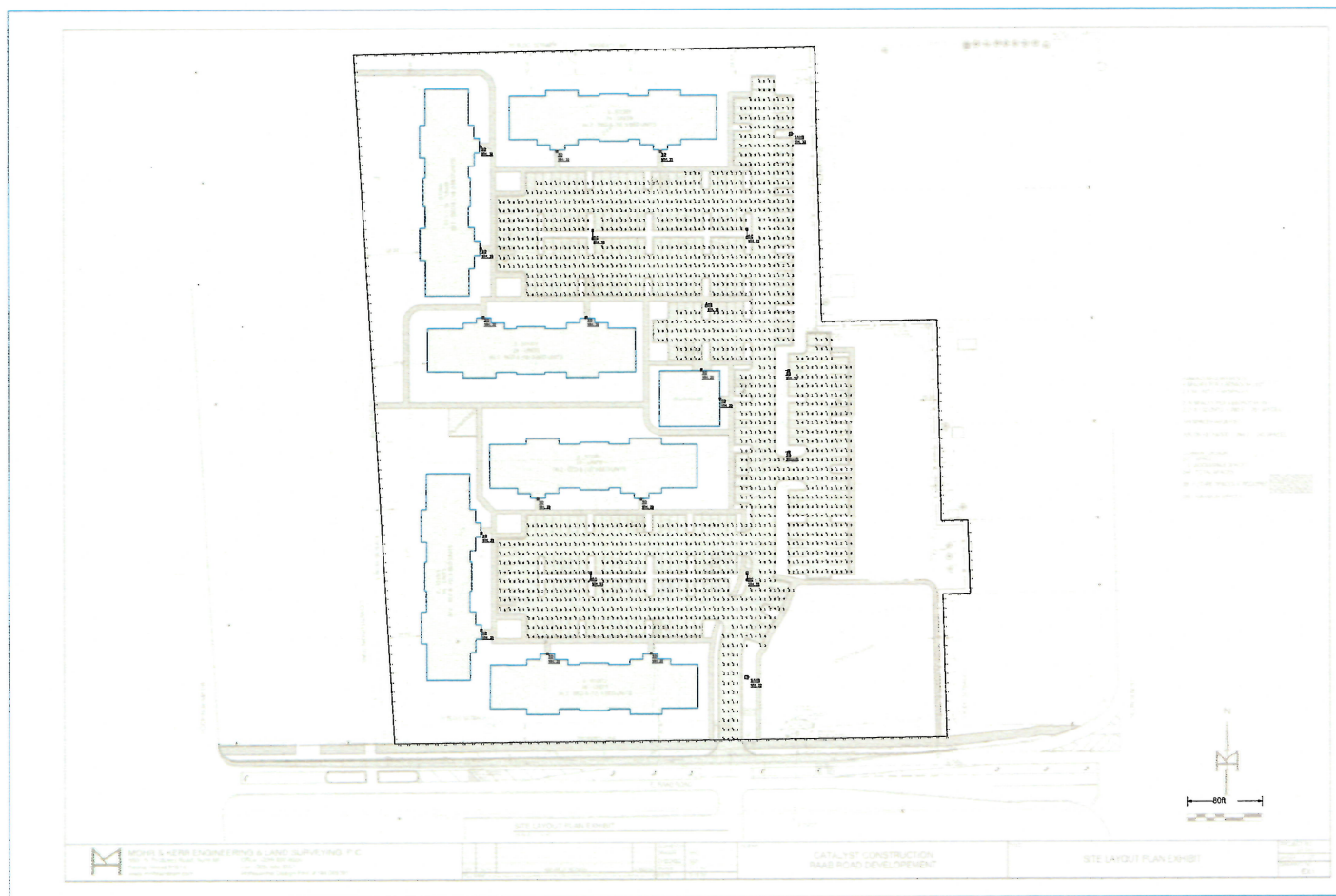


Delivery

Free

Add to Cart

Thank you
-Steve



Symbol	Label	Qty	Arrangement	LLF	Description	Lum. Watts
☐	SAHS	2	Single	1.000	SLG ALCM-210-T4-G1-5K-ALC-SPAR-EGS	154
☐	SB	3	Single	1.000	SLG ALCM-210-T5-G1-5K-ALC-SPAR	150
☐	SC	4	Back-Back	1.000	SLG (2)ALCM-210-T5-G1-5K-ALC-SPAR	300
☐	SD	16	Single	1.000	SLG ALCS-60-T3-G1-5K-ALC-WMB	40

Calculation Summary					
Label	Avg	Max	Min	Avg/Min	Max/Min
PARKING LOT	1.88	5.8	0.5	3.76	11.60
PROPERTY LINE	0.08	0.7	0.0	N.A.	N.A.

1. Parking Lot Calculation Points Set at 0'-0" AFF, 10'x10' spacing
2. Fixture Mounting Height: 33' AFF / 30' Pole Height / 2.5' Concrete Base
3. Wall Mounting Height: Varies See Drawing

THE LIGHTING CALCULATIONS PROVIDED IN THIS REPORT APPROXIMATE THE LIGHT LEVELS EXPECTED WITHIN THE SPACE BASED ON AN OPEN ENVIRONMENT AND BASED ON INFORMATION PROVIDED TO MEGLIO AND ASSOCIATES. PLEASE VERIFY THE DATA LISTED TO ENSURE ACCURACY. ANY VARIANCE IN COLOR/COMPOSITION OF WALLS CCT, SPACING, AND ANY OTHER SUBSTANTIAL FACTORS OR CHANGES PROVIDED IN DRAWINGS WILL VOID THIS CALCULATION AND A NEW CALCULATION WILL NEED TO BE MADE. THIS LAYOUT IS MEANT TO SHOW FIXTURE QUANTITY AND PERFORMANCE.

PROJECT NAME:	23297 Raab Road Apartments Normal-IL-AGI
PROJECT LOCATION:	Bloomington, Illinois
DATE:	5/30/2023
COMPANY:	MEGLIO & ASSOCIATES (WP)



144" w

12"x12" cedar beam

41.78 h



12"x12" cedar beam

27.5"

For du lac stone pillars

48" h

Sign face: Single sided board and batten planks in aluminum frame (color TBD) with dimensional letters and logo (copper color).
 Mounted to stone pillars with brackets.
 Font strokes will need to be thickened for production.

24" w

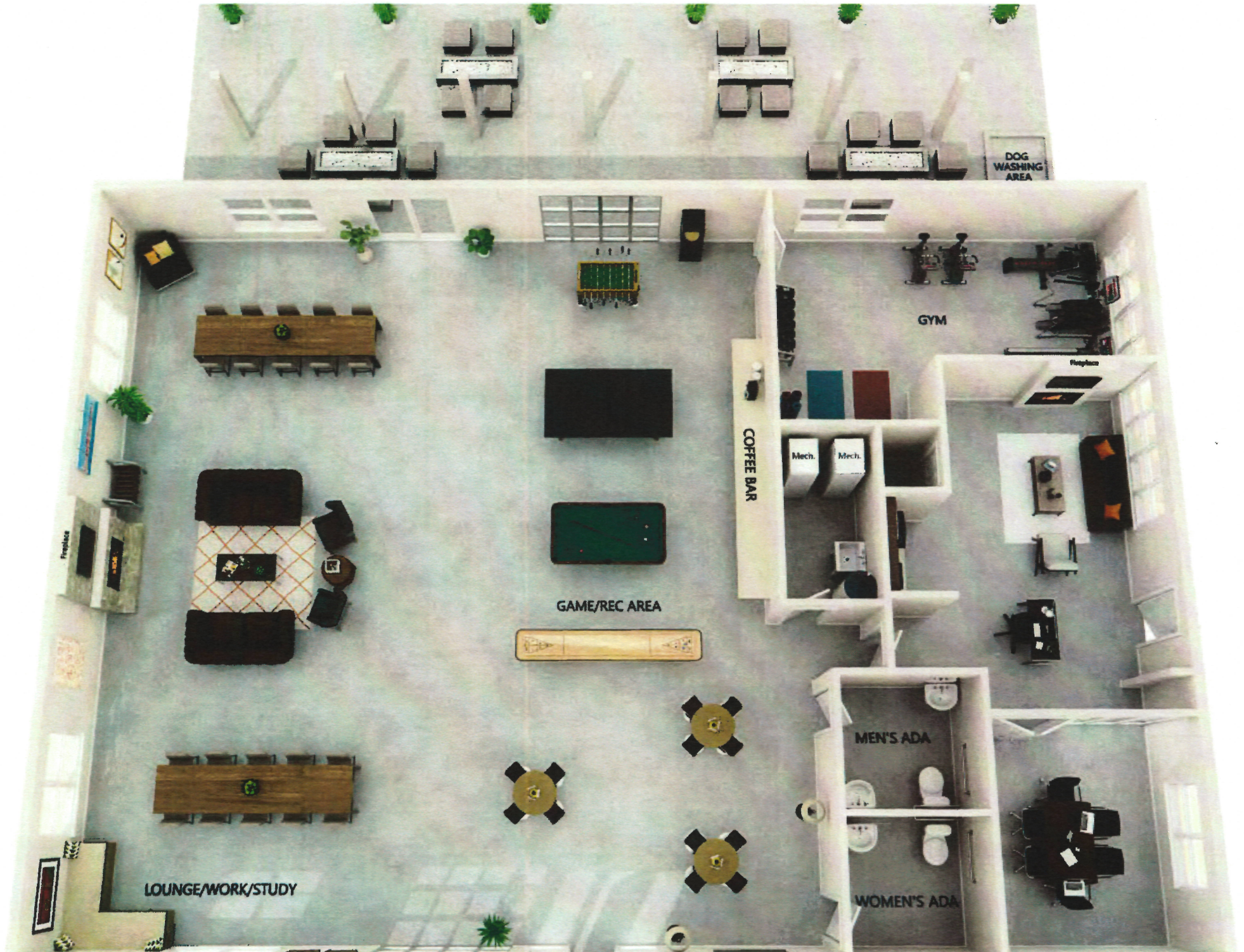


6107 Washington St
 Bartonville, IL 61607
 309-697-4667
 info@honeggersign.com

RECEIVED

JUN 05 2023

Office of the Clerk





**On-Site
Community Events**

Bags Tournaments

Mingo (Music Bingo)

Book Club

Game Nights

Outdoor Movie Nights

Sports Events

Food Truck Frenzy

Community Cookouts

Karaoke

Trivia Nights

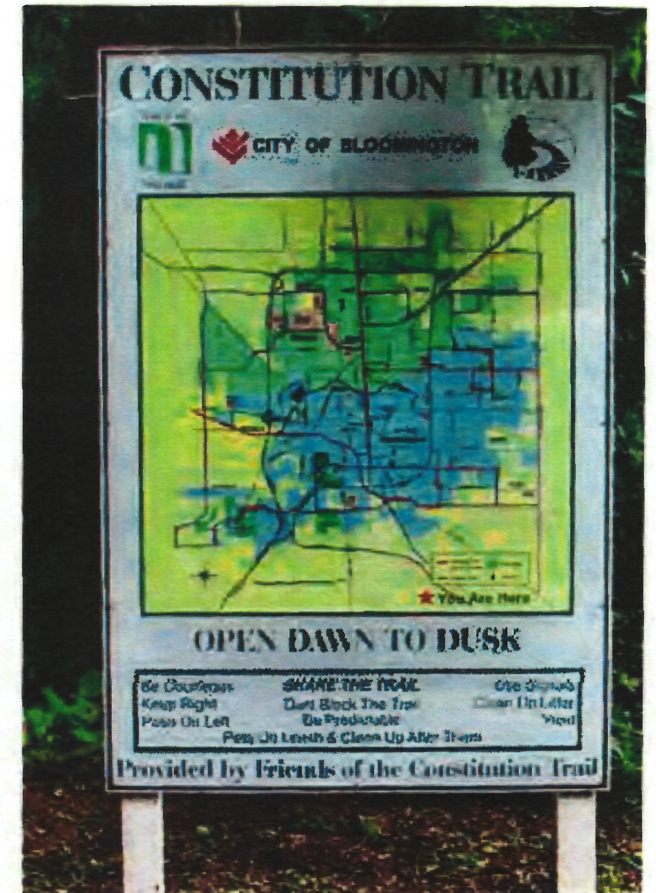
Ping Pong Matches





**Close By
Community
Amenities**

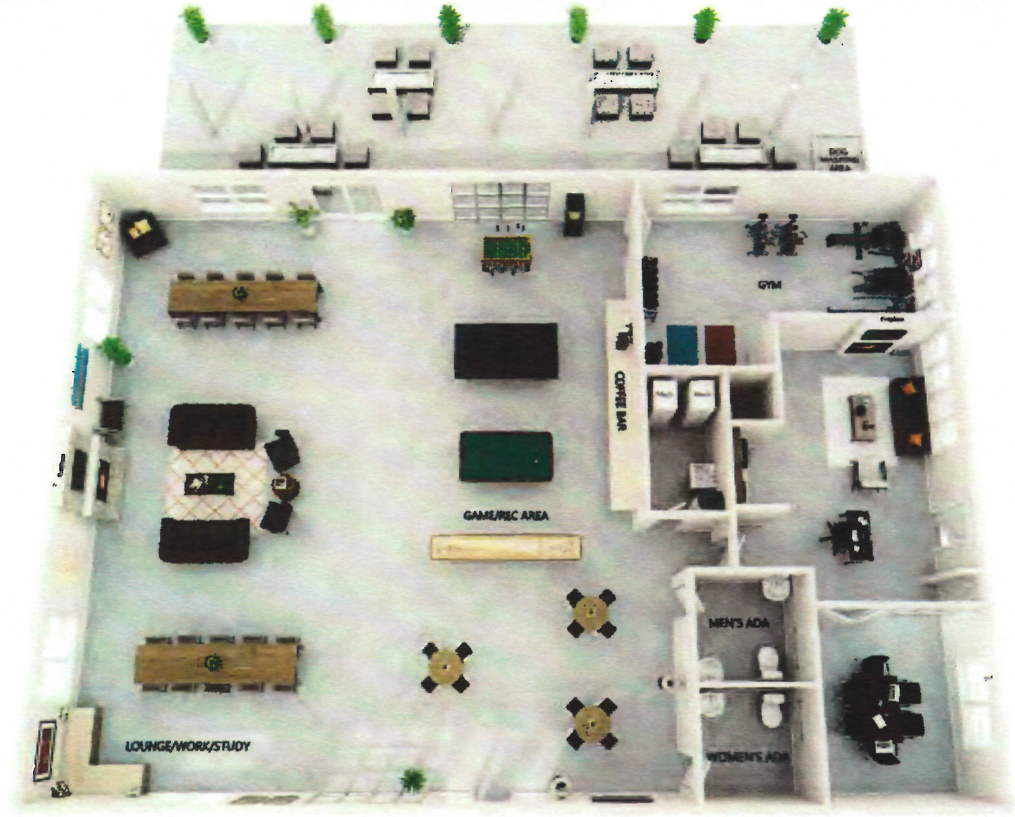
Bike Trails
Hiking Trails
Constitution Trail
Rosa Parks Commons
Lake Bloomington
Comlara Park
Lake Evergreen
Ironwood Golf Course
AMC Movie Theatre
Schnucks





**Indoor
Community
Amenities**

Pool Table
Ping Pong Table
Shuffle Board
Foosball
Fitness Center
w/Peloton Equipment
& Free Weights
Parcel Lockers
Fireplace







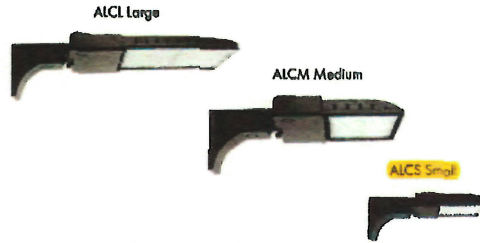
CONTRACTOR SERIES

ALCS 96 T4 G1 5K

ALC-SPAR

PROJECT: _____
 CATALOG #: _____
 FIXTURE TYPE: _____
 NOTES: _____

ALC Area Light Contractor Series Gen 1



Images are shown for illustration purpose only.

The ALC Area Light Contractor Series Gen 1 comes in three sizes small, medium, and large with a lumen output between 9,000 to 39,300 lumens. This versatile luminaire designed for contractors has different mounting options, photocell, and motion sensors for efficiency and greater energy savings.

APPLICATIONS

Auto Dealerships, Parking Lots, Walkways, Roadways, and other Public Areas, etc.

REPLACEMENT

ALCS: 175W- 250W MH, ALCM: 400W MH,
 ALCL: 750W-1000W MH+



PERFORMANCE INFORMATION

SERIES NUMBER	WATT	LUMENS	DIST	CCT
ALCS 60 T3 G1 5K	40W	5,500	Type III	5000K
ALCS 96 T3 G1 5K	70W	9,500	Type III	5000K
ALCS 140 T3 G1 5K	100W	13,400	Type III	5000K
ALCM 210 T3 G1 5K	150W	20,100	Type III	5000K
ALCM 260 T3 G1 5K	200W	25,000	Type III	5000K
ALCL 350 T3 G1 5K	250W	34,000	Type III	5000K
ALCL 410 T3 G1 5K	300W	40,200	Type III	5000K

MOUNTING & OPTIONS



ORDERING GUIDE										EXAMPLE: ALCS 60 T3 G3 5K
Luminaire Type	Size	Lumen Output	Dist. Type	Generation	Voltage	CCT	Finish	Mount	Options	
<input checked="" type="checkbox"/> ALC Area Light Contractor	<input checked="" type="checkbox"/> S= Small	<input checked="" type="checkbox"/> 60 5,500 Lumens <input checked="" type="checkbox"/> 96 9,500 Lumens <input checked="" type="checkbox"/> 140 13,400 Lumens	<input type="checkbox"/> T3= Type III <input checked="" type="checkbox"/> T4= Type IV <input type="checkbox"/> T5= Type V	<input checked="" type="checkbox"/> G1	<input type="checkbox"/> BLANK= 120-277V <input type="checkbox"/> MVU= 347-480V	<input type="checkbox"/> 4K 4000K <input checked="" type="checkbox"/> 5K 5000K	<input type="checkbox"/> BLANK= Dark Bronze <input type="checkbox"/> C= Custom	<input checked="" type="checkbox"/> ALC-SPAR= Square and Round Pole Mount <input type="checkbox"/> ALC-WMB= Wall Mount <input type="checkbox"/> ALC-SFD= Slipfitter Mount <input type="checkbox"/> ALC-T= Trunnion Mount	<input type="checkbox"/> PC-1=Twist-Lock Photocell (120-277V) <input type="checkbox"/> PC-2=Twist-Lock Photocell (480V) <input type="checkbox"/> PC-3= 7-Pin receptacle <input type="checkbox"/> MS-FSP-212=Motion Sensor 120-277V (Choose 1) <input type="checkbox"/> L3= 2x Lens (Max 20ft Mounting Height) <input type="checkbox"/> L7= 2.5x Lens (Max 40ft Mounting Height) <input type="checkbox"/> MS-FSP-221B=Motion Sensor 347-480V (Choose 1) <input type="checkbox"/> L3= 2x Lens (Max 20ft Mounting Height) <input type="checkbox"/> L7= 2.5x Lens (Max 40ft Mounting Height) <input type="checkbox"/> MS-FSP-100=Wireless Commissioning Tool for MS-FSP-221B <input type="checkbox"/> MS-LPS-202-L3=PIR Motion Sensor with 360° L3 Lens, Max 40ft mounting height <input type="checkbox"/> ALC-ES= External Glare Shield for ALC Small, Dark Bronze <input type="checkbox"/> ALCM-ES= External Glare Shield for ALC Medium, Dark Bronze <input type="checkbox"/> ALCL-ES= External Glare Shield for ALC Large, Dark Bronze	
	<input type="checkbox"/> M= Medium	<input type="checkbox"/> 210 20,100 Lumens <input type="checkbox"/> 260 25,000 Lumens								
	<input type="checkbox"/> L= Large	<input type="checkbox"/> 350 34,000 Lumens <input type="checkbox"/> 410 40,200 Lumens								

*For a custom color, please call to place your order

RECEIVED

JUN 05 2023

Office of the Clerk

Due to continuous product improvements, specification and/or equipment updates may change without notice.

10643 W. Airport Boulevard, Suite #400 | Houston, Texas | 713-389-5600 | sales@slgcs.com

©2021 Spring Lighting Group. All Rights Reserved.



SPECIFICATIONS

HOUSING

Precision die-cast aluminum housings with integral heat-sink fins. Parting lines dressed for high quality finish.

AMBIENT TEMPERATURE

Suitable for use in -40°C to 45°C (-40°F to 113°F)

MOUNTING

Mounting options include Square and Round Pole Mount, Wall Mount, Adjustable Slipfitter Mount and Trunnion Mount. Photocell is mounted to the Square and Round Pole Mount, Wall Mount, and Slipfitter Mount by default.

EFFICACY

Up to 139 lumens per watt (see individual wattage data)

CCT AND CRI

4000K and 5000K CCT available; 70CRI

OPTICS

Precision molded secondary optics produce superior uniformity, minimal light trespass and maximum pole spacing.

WARRANTY

5-year limited warranty. Comprehensive warranty terms can be located on www.slgus.com.

ELECTRICAL

Standard 120-277V. HVU 347V/480V. 50/60Hz with open/short circuit protection. Standard 1.5ft power cord, 18 gauge with 3 conductors. 10K Surge protector per ANSI/IEEE C62.41.2. NEMA twist-lock photocell control. Dimming 0-10V driver.

ENERGY DATA

Constant current driver efficiency above 90%.

FINISH

Polyester Powder Dark Bronze finish. Custom colors available. Multiple stage process to produce 3 mil thickness for superior corrosion resistance and maximum durability.

CERTIFICATIONS

UL Listed for wet locations. Equivalent to IP65 rating. FCC compliant. RoHS compliant. DesignLights Consortium® (DLC) Premium 5.0 and Standard 5.0 DLC qualified product. Not all versions of this product may be DLC qualified. Please visit www.slgus.com to confirm which versions are qualified.

MOUNTING & OPTIONS



ALC-SPAR
(Optional Photocell)



ALC-WMB
(Optional Photocell)



ALC-SFD
(Optional Photocell)



ALC-EGS



ALC-T



PC-1



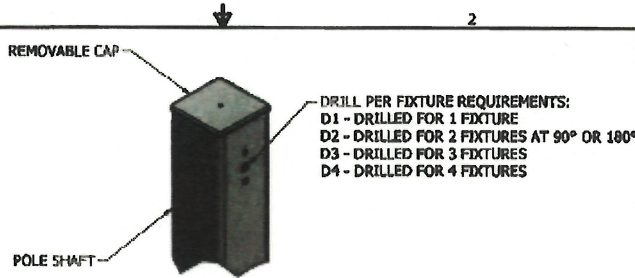
PC-2

Due to continuous product improvements, specification and/or equipment updates may change without notice.

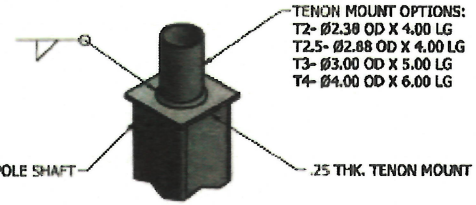
101-5011-30-D1-DB

POLE SHAFT SPECIFICATIONS				
1.	SHAFTS ARE ONE SECTION DESIGN FABRICATED FROM A WELDABLE GRADE CARBON STEEL STRUCTURAL TUBING WITH A UNIFORM WALL THICKNESS. MATERIAL SHALL CONFORM TO ASTM A-500 GRADE B WITH A MINIMUM YIELD STRENGTH OF 46,000 P.S.I.			
2.	BASE PLATES ARE CONSTRUCTED OF A STRUCTURAL QUALITY HOT ROLLED CARBON STEEL PLATE (ASTM A-36 HRS) WITH A GUARANTEED MINIMUM YIELD STRENGTH OF 36,000 P.S.I.			
3.	ANCHOR BOLTS (F1554 GRADE 55) ARE "L" BENT BARS HAVING A MINIMUM YIELD STRENGTH OF 55,000 P.S.I. THE BOLTS ARE FULLY GALVANIZED PER ASTM A153 SPECIFICATIONS AND FURNISHED COMPLETE WITH 2 HEX NUTS AND 2 FLAT WASHERS.			
4.	POLES SHALL HAVE A POLYESTER POWDER COAT FINISH IN A STANDARD COLOR.			
POLE DIMENSIONS				
POLE HGT. (FT.)	TOP SQ. SIZE (IN.)	BOT. SQ. SIZE (IN.)	GAGE	MTG. HGT. (FT.)
30'	5.00	5.00	11 GAGE	30'
BASE PLATE DIMENSIONS				
BOLT CIRCLE (IN.)	BASE PLATE DIM. (IN.)	BOLT HOLE (IN.)	PLATE THK. (IN.)	
10.50-11.50	11.00 SQ.	1.00	.75	
ANCHOR BOLT DIMENSIONS				
ANCHOR BOLT DIA. (IN.)	ANCHOR BOLT LENGTH (IN.)			
.75	20.00			
ALLOWABLE WIND LOADING (SQ. FT.)				
WIND* EPA	80 MPH	90 MPH	100 MPH	120 MPH
	4.2	3.4	2.7	1.9

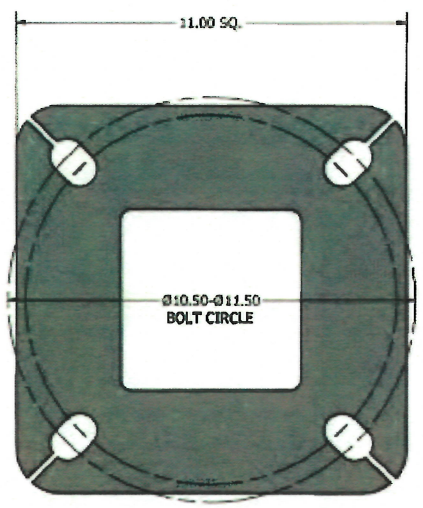
*WITH 1.3 GUST FACTOR



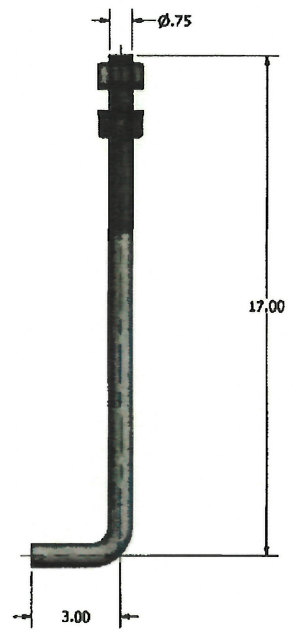
DRILL MOUNT OPTIONS



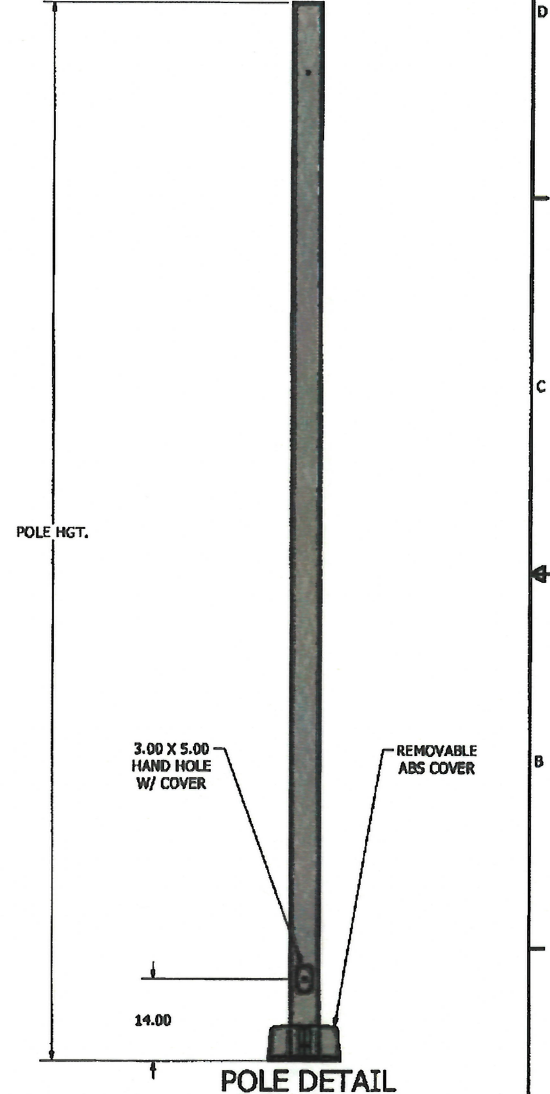
TENON MOUNT OPTIONS



11.00 X 11.00 X .75 THK. BASE PLATE



Ø.75 X 20.00 ANCHOR BOLT



POLE DETAIL

lyte poles
 P.O. Box 340
 Eastpointe, MI 48021
 P: (586) 771-4610 | F: (586) 771-5527
 www.lytepoles.com
a DWH company

DRAWN: L. GRUNIS	DATE: 7/16/2019
REVISION:	DATE:
QUOTE:	S.O.#
APPROVAL SIGNATURE:	

SOME GEOGRAPHICAL AREAS HAVE SPECIAL WIND CONDITIONS THAT CAN CREATE WIND INDUCED VIBRATIONS CAUSING A FATIGUE PROBLEM. NO METHOD HAS YET BEEN FOUND FOR PREDICTING DESTRUCTIVE LIGHTING POLE VIBRATION. THESE CONDITIONS ARE UNIQUE AND CANNOT BE GUARANTEED AGAINST, AND ARE THE RESPONSIBILITY OF A LOCAL SITE ENGINEER.		
WARNING: DO NOT INSTALL LIGHT POLE WITHOUT INTENDED LOADING.		
TITLE:		
CATALOG:		
DWG NO: 101-5011-30	SIZE C	SHEET 1 OF 1



Annexation Agreement

Prepared by and mail to:

Corporation Counsel
Town of Normal
11 Uptown Circle
Normal, IL 61761
309/454-9507

PIN:

14-21-226-002 14-16-476-002
14-16-476-001 14-21-226-001
14-21-226-004 14-16-476-009

ANNEXATION AGREEMENT

This annexation agreement is dated _____, 2023 and is between: the Town of Normal, an Illinois municipal corporation ("**Town**"); Linda K. McClure, as Successor Trustee of the Dorothy I. Rowley Revocable Trust ("**Rowley Trust**"); John Melchiorri, an individual ("**Melchiorri**"); and Ethos Design Build, LLC ("**Ethos**").

The parties agree as follows:

1. Definitions. As used in this agreement:

Approved Use	See section 10.
Ethos	See Introductory Clause.
Land-Use Code	Collectively, the Zoning Code and the Subdivision Code.
Parcel A	See section 2.1.
Parcel B	See section 2.2.
Parcel C	See section 2.3.
Parcel D	See section 2.4.
Parcel E	See section 2.5.
Parcel F	See section 2.6.

Preliminary Plan	See section 9.1.
Subdivision Code	Chapter 16 of the Town Code.
Subject Property	Collectively, Parcels A, B, C, D, E, and F; see section 2.7.
Town	See Introductory Clause.
Town Code	The Municipal Code of the Town of Normal, Illinois, 1969.
Zoning Code	Chapter 15 of the Town Code.

2. Findings and background.

- 2.1. Rowley Trust owns the property consisting of approximately 1.45 acres and described in Exhibit 1 of this agreement (“**Parcel A**”).
- 2.2. Rowley Trust owns the property consisting of approximately 3.73 acres and described in Exhibit 1 of this agreement (“**Parcel B**”).
- 2.3. Rowley Trust owns the property consisting of approximately 2.77 acres and described in Exhibit 1 of this agreement (“**Parcel C**”).
- 2.4. Rowley Trust owns the property consisting of approximately .33 acres and described in Exhibit 1 of this agreement (“**Parcel D**”).
- 2.5. Melchiorri owns the property consisting of approximately .26 acres and described in Exhibit 1 of this agreement (“**Parcel E**”).
- 2.6. Melchiorri owns the property consisting of approximately 1.18 acres and described in Exhibit 1 of this agreement (“**Parcel F**”).
- 2.7. The “**Subject Property**” consists of Parcel A, Parcel B, Parcel C, Parcel D, Parcel E, and Parcel F.
- 2.8. Ethos is the contract purchaser of the Subject Property. Upon the completion of the sale and transfer of deed to Ethos (“**Closing**”), Ethos will be the sole owner of the Subject Property.
- 2.9. The Subject Property is contiguous to the existing corporate boundaries of the Town of Normal and is not located within the corporate limits of any other municipality.
- 2.10. The Subject Property is currently zoned A-Agricultural by McLean County.

- 2.11. After Closing, Ethos desires to have the Subject Property annexed by the Town and rezoned by the Town to R-3A (Medium Density Multiple-Family Residence District). Ethos desires to use the Subject Property as a multifamily-housing planned unit development.
- 2.12. On July 6, 2023, the Town of Normal Planning Commission held a public hearing on (i) the proposed rezoning and (ii) the proposed preliminary development plan under section 9.1.
- 2.13. On August 7, 2023, the Town corporate authorities held a public hearing on this agreement under section 11-15.1-3 of the Illinois Municipal Code.
- 2.14. All public hearings and other action required to be held or taken prior to the adoption and execution of this agreement have been held or taken. All public hearings and actions required for the zoning and land-use approvals contemplated under this agreement have been held or taken.
- 2.15. The Town corporate authorities hereby find that the annexation of the Subject Property will extend the corporate limits and jurisdiction of the Town; will permit the orderly growth, planning, and development of the Town; will increase the Town's tax base; and will promote and enhance the Town's general welfare.
- 2.16. The Town corporate authorities hereby find that the rezoning and development of the Subject Property as set forth in this agreement will be compatible with adjacent land uses and with the Town's planning and zoning objectives.
- 2.17. On August 7, 2023, the Town corporate authorities, by a vote of at least two-thirds of the corporate authorities holding office, approved Resolution No. _____, directing the execution of this agreement.

3. Parties.

- 3.1. The parties to this agreement are:
 - 3.1.1. Linda K. McClure, as Successor Trustee of the Dorothy I. Rowley Revocable Trust, as owner of Parcels A, B, C, and D.
 - 3.1.2. John Melchiorri, as owner of Parcels E and F.
 - 3.1.3. Ethos, as the contract purchaser of the Subject Property.
 - 3.1.4. The Town, as the annexing municipality.
- 3.2. Upon Closing, Rowley Trust and Melchiorri will cease to be parties to this agreement. All rights and duties of Rowley Trust and Melchiorri, as owners of

portions of the Subject Property, under this agreement will automatically be assumed by Ethos.

4. **Legal conformance.** This agreement is made under the provisions of division 15.1 of article 11 of the Illinois Municipal Code and under the Town Code. The annexation of the Subject Property will be performed in accordance with section 7-1-8 of the Illinois Municipal Code and division 3 of chapter 25 of the Town Code.
5. **Mutual assistance.** The parties shall take all necessary and appropriate action to carry out the terms and conditions of this agreement and to aid and assist each other in furthering the intent of the parties as reflected by the terms of this agreement, including the holding of public hearings, the enactment of resolutions and ordinances required under this agreement, the execution of permits and agreements and the taking of such other actions as may be necessary to enable the parties to comply with the terms and provisions of this agreement.
6. **Closing as condition precedent.** If the Closing has not occurred within 30 days after the effective date of this agreement, then this agreement will automatically terminate on the 31st day after the effective date. This deadline may be extended by a written agreement executed by Ethos and the city manager of the Town.
7. **Annexation.**
 - 7.1. Within 30 days after Closing, Ethos shall file with the Town an annexation petition for the Subject Property in the form and manner set forth in Exhibit 2.
 - 7.2. Upon receipt of the petition, the corporate authorities of the Town shall pass an ordinance annexing the Subject Property in accordance with division 3 of article 25 of the Town Code.
 - 7.3. As soon as practical, but not less than 30 days after the date of annexation to the Town, Ethos shall file and thereafter diligently pursue the necessary petitions to annex the Subject Property to the Bloomington-Normal Airport Authority and the Bloomington and Normal Water Reclamation District.
8. **Zoning.** Immediately after the passage of the annexation ordinance under section 7, the corporate authorities of the Town shall pass an ordinance to zone the Subject Property to R-3A (Medium Density Multiple-Family Residence District).
9. **Preliminary Plan and Subdivision.**
 - 9.1. Preliminary development plan.
 - 9.1.1. With respect to the development of the Subject Property, Ethos has submitted to the Town a preliminary development plan, titled *The*

Archer Preliminary Planned Unit Development – Site Layout Plan Exhibit, and dated June 5, 2023 (“**Preliminary Plan**”). The Preliminary Plan is on file in the office of the Town clerk.

9.1.2. The Preliminary Plan is hereby incorporated into this agreement by reference.

9.1.3. Immediately after the passage of the annexation ordinance under section 7, the corporate authorities of the Town shall adopt a resolution approving the Preliminary Plan. No additional public hearing will be required.

9.2. Final development plan. Ethos shall submit a final development plan in accordance with the procedures set forth under section 15.9-4(F) of the Zoning Code.

9.3. Final plat. Ethos shall submit a final plat for the Subject Property that conforms to the approved Preliminary Plan. The corporate authorities shall approve the final plat on an expedited basis.

10. Use of Subject Property. The Subject Property may be used as a multi-family planned unit development with no more than 136 dwelling units (“**Approved Use**”). The Subject Property may not be used in any other manner.

11. Development requirements.

11.1. Except as otherwise provided in this agreement, the construction and use of the improvements on the Subject Property must comply with all zoning, subdivision, building, mechanical, and other codes and ordinances of the Town.

11.2. The following waivers of the requirements of the Town Code are hereby approved:

11.2.1. Waiver of the transitional height regulations of Section 15.4-5(B)(3) to allow building heights in excess of the contiguous R-1A zoning districts. The building heights may not exceed the heights set forth in the Preliminary Plan.

11.2.2. Waiver of the building height regulations of Section 15.6-7(E)(3) to allow building heights in excess of 35 feet and two stories. The building heights may not exceed the heights set forth in the Preliminary Plan.

11.2.3. Waiver of the required number of off-street parking space regulations of Section 15.7-2(H)(4)(b) to allow the initial construction of 246 spaces. Construction of the remaining 26 spaces as depicted on the Preliminary

Plan will occur as deemed necessary by Ethos or as demanded by the Town.

- 11.3. All common recreational amenities depicted on the Preliminary Plan must be completed by the time occupancy permits have been issued for 50% of the residential units in the development. In the event that one or more of the recreational amenities are not complete upon the issuance of 50% of the occupancy permits for the residential units, the Town may withhold further occupancy permits until all the common recreational amenities are complete.
- 11.4. Ethos shall construct on-site detention as depicted in the Preliminary Plan.
- 11.5. If any discrepancy exists between the Town Code and the Preliminary Plan, then the Town Code will prevail unless the discrepancy is identified in this agreement as a waiver.

12. Fees; bonds.

- 12.1. Ethos shall pay all Town fees related to the development of the Subject Property in the amounts set forth in Town Code.
- 12.2. Ethos shall pay the Town a fee in lieu of parkland and school land dedication as set forth under division 6 of the Subdivision Code.
- 12.3. Ethos shall provide the Public Improvement Payment, Performance and Workmanship Bond required substantially in the form set forth in the Town of Normal "Manual of Practice for the Design of Public Improvements."

13. Amendment.

- 13.1. This agreement may be amended only by the mutual consent of the parties, by the adoption of an ordinance or resolution by the Town approving the amendment as provided by law, and by the signing of the written amendment by the parties.
- 13.2. Any amendment to this agreement is subject to a public hearing and a vote requirement of two-thirds of the corporate authorities as set forth under section 11-15.1-3 of the Illinois Municipal Code.
- 13.3. A modification to the approved Preliminary Plan or final development plan will not require an amendment to this agreement if the Subject Property will continue to be used exclusively for the Approved Use. Any such modification must be made under the procedures set forth in the Zoning Code or Subdivision Code, as applicable.

14. Effect of revisions to Town Code.

- 14.1. If, during the term of this agreement, Zoning Code is amended so that the use authorized under section 10 is no longer allowed in an R-3A zoning district (Medium Density Multiple-Family Residence District) or would no longer be allowed on the Subject Property, then that use may continue under the terms of this agreement. After the expiration or termination of this agreement, the Subject Property may continue to operate as set forth under section 10 as a nonconforming use under section 15.4-6 of the Zoning Code.
- 14.2. Except as provided in section 14.1, if, during the term of this agreement, the Town Code or any regulation, rule, or order adopted under the Town Code imposes more restrictive requirements on zoning, subdivision, development of, or construction of improvements, buildings or appurtenance upon, or uses of properties in similarly zoned and developed parcels within the Town not subject to annexation agreements, then the more restrictive requirements will be binding on Ethos and anything to the contrary contained herein notwithstanding, the development of, or construction upon, or use of the Subject Property will be subject to the more restrictive requirements.
- 14.3. Except as otherwise set forth in this agreement, if, during the term of this agreement, the Town Code or any regulation, rule, or order adopted under the Town Code imposes less restrictive requirements on zoning, subdivision, development of, or construction of improvements, buildings or appurtenance upon, or uses of properties in similarly zoned and developed parcels within the Town, then Ethos may elect to proceed with respect to the development of, or construction upon, or use of the Subject Property with the less restrictive requirements.

15. Effect of expiration or termination of agreement. Upon the expiration or termination of this agreement:

- 15.1. The Subject Property will continue to be zoned as R-3A Medium Density Multiple Family until the Subject Property is rezoned under the provisions of the Zoning Code.
- 15.2. Any waiver granted under section 11.2 will continue as long as the Subject Property is used for the Approved Use.
- 15.3. Any fee amount imposed or any fee waiver under this agreement will expire upon the expiration or termination of this agreement. After the expiration or termination of this agreement, all fees affecting the Subject Property will be imposed and collected as set forth in the Town Code.

16. **No merger by annexation.** The terms of the agreement will survive the annexation of the Subject Property and will not be merged or expunged by the annexation of the Subject Property to the Town.
17. **Term.** The term of this agreement begins on _____, 2023 and continues through _____, 2043.
18. **Waivers.**
 - 18.1. The parties may waive any provision in this agreement only by a writing executed by the party against whom the waiver is sought to be enforced.
 - 18.2. Any failure or delay in exercising any right or remedy or in requiring the satisfaction of any condition under this agreement, will not operate as a waiver with respect to any right, remedy, or condition.
 - 18.3. A waiver made in writing on one occasion is effective only in that instance and only for the purpose stated. A waiver, once given, is not to be construed as a waiver on any future occasion or against any other person.
 - 18.4. The city manager is the only person authorized to execute a waiver on behalf of the Town.
19. **Disputes; choice of law; jurisdiction.**
 - 19.1. Any party to this agreement may enforce or compel the performance of this agreement either in law or in equity, whether by mandamus or other proceeding and may seek such relief as may be deemed just or equitable.
 - 19.2. This agreement will be governed by and construed in accordance with the laws of the State of Illinois.
 - 19.3. Any litigation filed by a party against any other party and involving this agreement must be filed and litigated in the Circuit Court of McLean County, Illinois. No party may seek to remove the litigation to another court without the approval of each party to this agreement that is a named party in the litigation.
20. **Disconnection.** During the term of this agreement, Ethos shall not initiate any action to disconnect the Subject Property from the Town.
21. **Successors and assigns.**
 - 21.1. This agreement will bind and inure to the benefit of the heirs, successors, and assigns of the parties.

- 21.2. Nothing in this agreement will prevent the alienation, encumbrance, or sale of the Subject Property, and the new owner will be both benefited and bound by the conditions and restrictions expressed in this agreement.

22. General provisions.

- 22.1. Conflict with Town law.
 - 22.1.1. All the terms and conditions of this agreement will, by their specificity, supersede any Town ordinance, code, rule, or regulations that conflicts with this agreement.
 - 22.1.2. Notwithstanding any provision of the Land Use Code, no action for which a recommendation of the Planning Commission is made to the corporate authorities will be deemed to be denied if the corporate authorities do not act on that recommendation within three months after receipt of the application.
- 22.2. Drafting conventions.
 - 22.2.1. The words “include,” “includes,” and “including” are to be read as if they were followed by the phrase “without limitation.”
 - 22.2.2. The headings in this agreement are provided for convenience only and do not affect its meaning.
 - 22.2.3. Any reference to a contract means that contract as amended or supplemented, subject to any restrictions on amendment contained in that contract.
 - 22.2.4. Unless specified otherwise, any reference to a statute, ordinance, or regulation means that statute, ordinance, or regulation as amended or supplemented from time to time and any corresponding provisions of successor statutes, ordinances, or regulations.
 - 22.2.5. All references to a time of day are references to the prevailing time in Normal, Illinois.
 - 22.2.6. The words “party” and “parties” refer only to a party to this contract named in the introductory clause.
 - 22.2.7. Each party has participated in negotiating and drafting this agreement, so if any ambiguity or a question of intent or interpretation arises, this contract will be construed as if the parties had drafted it jointly, as

opposed to being constructed against a party because it was responsible for drafting one or more provisions of this agreement.

22.3. Notices.

- 22.3.1. Each notice, demand, request, consent, approval or other instrument required or permitted by this agreement (“**Notice**”) must be in writing and must be executed by the party or an officer, agent, or attorney of the party.
- 22.3.2. A Notice will be deemed to have been effective as of the date of actual delivery, if delivered personally, by overnight courier, or by electronic mail A Notice will be deemed to be effective as of the third day after and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid.
- 22.3.3. A notice must be delivered to the address set forth below or as any other addresses that the parties may, from time to time, designate in writing:

If to the Town:	City Manager Town of Normal 11 Uptown Circle Normal, IL 61761 citymanager@normal.org
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If to Ethos	Ethos Design Build LLC 661 Harding Rd., Ste. 5B Morton, IL 61550 steve@ethos.build
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And copy to:	Nathan B. Hinch, Attorney Meyer Capel 201 E. Grove St., Ste. 100 Bloomington, IL 61701 nhinch@meyercafel.com
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If to Rowley Trust	Linda K. McClure c/o Brian Galloway, Attorney Gaelway Legal Services, LLC 202 N. Prospect, Ste. 204 Bloomington, IL 61704
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brian@gallowaylaw.net

If to Melchiorri	John Melchiorri c/o Laura Lauterbach, Attorney P.O. Box 3032 Bloomington, IL 61702 laura@lablegal.com
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- 22.4. No liability of Town official. No member, official, or employee of the Town will be personally liable to any other party for any obligation under the terms of this agreement.

- 22.5. Time of performance. Time is of the essence in this agreement. If any date specified in this agreement as a date for taking action fall on a day that is not a Business Day, then that action may be taken on the next Business Day. **“Business Day”** means any day that is not a Saturday, Sunday, or holiday.

- 22.6. Third parties. Nothing in this agreement is intended to confer any right or remedy on any person other than the parties and their respective successors and assigns, nor is anything in this agreement intended to affect or discharge any obligation or liability of any third person to the parties nor give any such third person any right of action or subrogation against any party.

- 22.7. No joint venture. This agreement does not create any legal relationship between the parties (such as a joint venture or partnership) with regard to the construction or operation of the Subject Property. Nor does the Town undertake, by virtue of this agreement, any responsibility or liability for compliance with any law, rule, or regulation relating to Ethos’ operations.

- 22.8. Severability. If any portion of this agreement is determined to be invalid, illegal, or unenforceable, then the remaining provisions remain in full force and effect if the essential terms and conditions of this agreement for each party remain valid, binding, and enforceable.

- 22.9. Final agreement. This agreement constitutes the final agreement between the parties. It is the complete and exclusive expression of the parties’ agreement on the matters contained in this agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this agreement are expressly merged into and superseded by this agreement. The provisions of this agreement may not be explained, supplemented, or qualified through evidence of prior trade usage or a prior course of dealing. In entering into this agreement, neither party has relied upon any statement,

representation, warranty, or agreement of the other party except for those expressly contained in this agreement. There are no conditions precedent to the effectiveness of this agreement other than those expressly stated in this agreement.

- 22.10. Surviving provisions. Any term of this agreement that, by its nature, extends after the end of the agreement, whether by expiration or termination, remains in effect until fulfilled.

[Signature page to follow]

Signature Page

The Parties are signing this agreement as of the date set forth in the introductory clause.

Linda K. McClure, as Successor Trustee
of the Dorothy I. Rowley Revocable Trust,

By: _____
Linda K. McClure

Town of Normal,

By: _____
Christopher Koos, President
Board of Trustees of the Town of Normal

John Melchiorri, an individual,

By: _____

Approved as to form:

By: _____
Brian Day, Corporation Counsel

Ethos Design Build, LLC,
An Illinois limited liability company,

By: _____
Steve F. Lehman, Manager

Approved by Resolution No. _____

Exhibits

Exhibit 1: Description of Subject Property

Exhibit 2: Annexation Petition

Exhibit 1

Description of Subject Property

[Insert Description]

Parcel A: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel B: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel C: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel D: PROPERTY OWNED BY ROWLEY TRUST

[Legal Description]

Parcel E: PROPERTY OWNED BY MELCHIORRI

[Legal Description]

Parcel F: PROPERTY OWNED BY MELCHIORRI

[Legal Description]

Exhibit 2

Annexation Petition

Annexation Petition
Under 65 ILCS 5/7-1-8
(Unoccupied Properties)

TO: The President and Board of Trustees
Of the Town of Normal,
McLean County, Illinois

The Petitioner, Ethos Design Build, LLC, an Illinois limited liability company, under oath, states all of the following:

1. The tracts of land to which this petition applies (collectively, the “**Annexation Territory**”) is described in Exhibit A, and an accurate map of the Annexation Territory is attached as Exhibit B.
2. Ethos Design Build, LLC is the sole owner of record of the Annexation Territory and has consented to the filing of this Petition.
3. The Annexation Territory is not located within the corporate limits of any municipality.
4. The Annexation Territory is contiguous to the territory now within the Town of Normal.
5. No electors reside within the Annexation Territory.

The Petitioner hereby requests that the Annexation Territory be annexed to the Town of Normal by ordinance of the President and Board of Trustees of the Town of Normal under section 7-1-8 of the Illinois Municipal Code of the State of Illinois.

Date: _____, 2023

Ethos Design Build, LLC,

By: _____

State of Illinois
County of McLean

This instrument was signed and sworn to before me on _____, 2023 by
_____, as _____ of Ethos
Design Build, LLC.

Notary Public

Annexation Petition
Exhibit A
Annexation Territory

Description:

[Insert Parcel A legal description]

PIN:

[Insert Parcel B legal description]

PIN:

[Insert Parcel C legal description]

PIN:

[Insert Parcel D legal description]

PIN:

[Insert Parcel E legal description]

PIN:

[Insert Parcel F legal description]

PIN:

Annexation Petition
Exhibit B
Annexation Plat

[Insert copy of annexation plat]

Exhibit 3
Concept Plan

[Insert Concept Plan]

Zoning Map Amendment

Case #: 23-07-17-PC

Applicant: Ethos Design Build, LLC

Location: Northeast Corner of the Constitution Trail and Raab Road

Date: July 6, 2023

Summary: Proposed zoning map amendment to R-3A Medium Density Multifamily

Staff Recommendation: Approval

Background

As shown on the attached aerial map, the properties outlined in red at the northeast corner of the Constitution Trail and Raab Road are a combination of residences, a vacant residential lot, and agriculture. All are currently zoned Agriculture within the county. Ethos Design Build, LLC has submitted a proposal to develop the area into a multifamily planned unit development. For this to be accomplished, Ethos has submitted an annexation agreement that addresses three main land use issues:

1. Annexing the property to Normal
2. Rezoning to R-3A Medium Density Multifamily
3. Obtaining approval of a Preliminary Development Plan

When properties are annexed, the Town has the flexibility to require an annexation agreement that ties down more development details than would be the case for properties already located and zoned within Normal. Thus, through this agreement, the Town can ensure that if the R-3A zoning classification is granted, the property will develop according to the preliminary development plan.

The role of the Planning Commission in this process is to hold a public hearing on the proposed rezoning and preliminary development plan and to send a recommendation on both items to the Town Council. Because both items are subject to different zoning code regulations, Town staff will address each item in a separate report for separate votes by the Planning Commission.

Zoning Map Amendment

The properties at issue combine to encompass approximately 9.6 acres. Ethos proposes to rezone the area from its current County Agriculture zoning classification to R-3A Medium Density Multifamily Residential zoning within the Town of Normal. Development on the property would take access to the adjacent Raab Road. The site is also adjacent to the Constitution Trail to the west.

A representative from Ethos Design Build, LLC will be present during the public hearing to answer questions.

Adjacent Zoning

Property	Zoning District	Land Use
Subject Property	County Agriculture	Residential and Agriculture
Adjacent North	S-2 Public Lands & Institutions	Agriculture
Adjacent East	R-1A Single-Family Residential County Agriculture	Residential Residential
Adjacent South	S-2 Public Lands & Institutions	Rosa Parks Commons (Town Park)
Adjacent West	R-3A Medium Density Multifamily	Multifamily

Staff Analysis

Sec. 15.12-2(C) of the Municipal Code provides guidelines for zoning map amendments. The criteria are listed below, accompanied by the staff analysis:

1. ***The suitability of the subject property for uses authorized by the existing zoning***
The property is surrounded by land annexed to the Town of Normal, where the long-term expectation is for denser development than one would find within County Agricultural zoning.
2. ***The length of time the property has remained vacant as zoned considered in the context of land development in the area***
The property has never been developed more intensely than the existing two houses and related agricultural buildings, with the rest of the acreage used for agriculture, while the areas to the east, west, and south have been more extensively developed.
3. ***The suitability of the subject property for uses authorized by the proposed zoning***
Permitted uses within R-3A zoning include agriculture, day care homes, duplexes, and multifamily structures. The property is well-suited for any of these land uses given the adjacency to a primary east-west transportation corridor and to a mixture of zoning classifications.
4. ***The existing land uses of nearby property***
R-3A zoning would permit multifamily housing in an area adjacent to multifamily housing, single-family housing, agriculture, and a public park.
5. ***Existing zoning of nearby property***
The property at issue is adjacent to R-1A Single Family zoning, R-3A Medium Density Multifamily zoning, S-2 Public Lands & Institutions zoning, and County Agriculture zoning.
6. ***Relative hardship or gain to the public compared with that of the owner resulting from the outcome of the zoning map amendment decision.***
Allowing multifamily development on this property will help the Town address the ongoing, significant need for denser, more diverse housing types in Normal, which would be a positive for the community. Staff does not believe there would be a significant detriment to the public based on the property being adjacent to a variety of land uses and a variety of zoning districts.

Sec. 15.6-7(B) includes zoning map amendment standards specific to R-3A. These standards and the staff analysis follow.

1. ***The availability of permanent open spaces, including public parks, golf courses, schools, and similar such uses in proximity to the subject property.***
Rosa Parks Commons, a 15-acre public park with various amenities, is located across Raab Road to the south, and the 35+-mile Constitution Trail is adjacent to the west. Ironwood Golf

Course is less than a 2-mile drive away. There are public schools in the vicinity; however, Unit 5 has declared this property to be an open enrollment area, which means the school district would decide where children would go to school based on classroom availability.

2. *The relationship of the subject property to the various aspects of the Town's transportation system including pedestrian ways, bicycle paths, major and collector streets, and public transit.*

The site is adjacent to Raab Road, which will be expanded to a 3-lane road with a center turn lane as part of a separate agreement. The Constitution Trail to the west will offer an alternative transportation route for those on foot, on a bicycle, or using a mobility device. Connect Transit has one fixed route with a bus stop one-tenth of a mile from the property.

3. *The distance the subject property is from primary service facilities and activity centers, including schools, commercial centers, cultural nodes and places of employment.*

One-quarter mile to the west is a major commercial center – the Constitution Trail Centre – with the Main Street commercial area further to the west. Heartland Community College is one mile to the west.

4. *The adequacy of public services including schools, police and fire protection, and solid waste collection, serving the property and the impact the permitted uses would have upon these services.*

The property is adjacent to existing public service routes, with fire and police already providing emergency services in this area. Garbage collection from R-3A sites is managed by private companies rather than by the Town. As mentioned earlier, Unit 5 has designated this area as open enrollment, meaning any children from this development who need to attend public school would be sent to a school with adequate space.

5. *The capacity of existing and proposed community facilities and utilities including water and sewer systems, to serve the permitted uses which might lawfully occur on the property so zoned.*

The public works and water departments already maintain public infrastructure in the area, and the utilities themselves are sized appropriately to handle the projected impact of multifamily development.

6. *The potential impact existing or permitted uses in the vicinity would have upon this residential use and the impact uses authorized in the district would have upon these surrounding areas.*

Because the property has been almost entirely undeveloped up to this point, any development will create an impact on nearby property owners. That said, with green spaces and landscaping located in areas that buffer against the immediately adjacent properties, the impact of multifamily should be moderate.

7. *The extent to which the permitted uses will promote balanced growth in the community and will be consistent with the Town's goals for equal housing opportunity and a variety of housing types.*

The development of multifamily housing will address a documented need for denser housing of a different style than is commonly found in Normal.

8. *The impact the permitted uses would have upon the environment, including noise, air, and water pollution.*

Compliance with Town codes will ensure that there is no undue impact on the environment.

- 9. *Impact any natural disasters, including flooding, would have upon the permitted uses.***
There is no reason to believe this site is particularly susceptible to natural disasters.

- 10. *The conformance of the proposal with the Town's Comprehensive Plan and Official Map.***
The Comprehensive Plan classifies this property as Tier 1, meaning it is most appropriate for development given its access to existing services. The Plan shows the property developing as residential. Furthermore, the Comprehensive Plan calls for increased residential densities as a way to promote the efficient delivery of public services, to create the potential for more diverse housing types at varying price points, and to facilitate better connections between residents and desirable destinations such as parks, employment centers, and civic institutions.

Town Staff Recommendation

For these reasons, Town staff recommends the Planning Commission vote in favor of the proposed rezoning of the land to R-3A Medium Density Multifamily with the condition that all other annexation agreement provisions are met.

Preliminary Development Plan

Case #: 23-07-18-PC

Applicant: Ethos Design Build, LLC

Location: Northeast Corner of the Constitution Trail and Raab Road

Date: July 6, 2023

Summary: Proposed zoning map amendment to R-3A Medium Density Multifamily

Staff Recommendation: Approval

Background

Ethos proposes to develop the 9.6 +/- acres at the northeast corner of the Constitution Trail and Raab Road as a one-lot Planned Unit Development (PUD), which requires the approval of a preliminary development plan followed by a final development plan. The preliminary plan includes the bulk of the project design details, while the final development plan includes the more technical documents such as a final plat and certain engineering details.

The preliminary development plan submitted by Ethos includes the following main components:

1. **Access.** The development would have one access point onto Raab Road, aligning with the existing driveway entrance to Rosa Parks Commons.
2. **Buildings.** Six buildings are proposed on the west half of the property. Balconies would be present on the front and rear elevations, and the exterior materials would be a combination of horizontal and vertical siding, shake siding, and brick.
3. **Unit configuration.** Of the 136 units, 34 would have two bedrooms and 102 would have three bedrooms. According to the developer, it is common in their other developments for the third bedroom to serve as an office space for those who work from home on a full-time or hybrid basis.
4. **Height.** Five of the six buildings are proposed to be three stories, with the building immediately adjacent to Raab Road proposed at two stories.
Variance: Sec. 15.6-7(E)(3) limits building heights to two stories within R-3A zoning, and Sec. 15.4-5(B)(3) limits building heights to two stories when R-3A zoning is adjacent to R-1 zoning (to the east).
5. **Parking.** Code requires two parking spaces per unit, or a total of 272 spaces. The developer intends to build 246 parking spaces initially. If demand requires additional spaces, the site plan shows room for an additional 26 spaces (shown in hash lines on the sheet entitled "Site Layout Plan Exhibit"), which would meet code.
6. **PUD standards**
 - a. **Density.** Where code permits a density of units up to 23 units per acre, the development provides just over 14 units per acre.
 - b. **Open space.** The code requirement for open space is at least 140% of the total floor area of the buildings. The proposed development meets this requirement.
 - c. **Maximum floor area.** Per code, the floor area of the buildings may not exceed 52.8% of the land area. The proposed development is at 41.6%.
 - d. **Common recreational space.** Code requires common recreational space in an amount that exceeds 12% of the floor area. The proposed development would provide 30%. The

recreational amenities would include a clubhouse, community gardens with water available, a playground, a dog run with water available, a picnic patio, a bike tool station, and a detention basin designed to facilitate fishing with one fishing pier and a trail around it.

7. **Stormwater detention.** The code-required detention would be provided in a basin at the southeast corner of the site and would be designed as an amenity that can support fishing.
8. **Landscaping.** The Community Design Standards require that a minimum of 20% of the property be green space with a minimum number of trees and shrubs based on the site perimeter. In this case, almost half the site would be set aside as green space, landscaping, or related open-space amenities. Each building would have foundation plantings, and the site overall would exceed the required number of trees and shrubs. Extra effort would be taken to preserve most of the existing trees on private property adjacent to the trail. No vegetation would be removed from the publicly owned trail right-of-way.
9. **Lighting.** The proposed lighting plan would meet code as it pertains to the average light level and uniformity ratio. The proposed parking lot lights would be full cutoff. None would be adjacent to existing residences.
10. **Sign package.** The developer proposes one monument sign at the entrance from Raab Road. The sign would be approximately 7.25 feet tall, and the sign itself would be under the code maximum size of 40 sq. ft.
Variance: The sign code limits signs to six feet in height in R-3A zoning.
11. **Clubhouse.** A centrally located clubhouse would be available to all residents and would include amenities such as a coffee bar, game area, lounge/study area, a dog washing area, a small gym, and an outdoor space.
12. **EV charging stations.** There would be four dual-head chargers located throughout the site.
13. **Bicycle parking.** A bike rack would be available at one end of each of the residential buildings under an overhang, with an additional rack at the clubhouse and at the picnic patio.
14. **Dumpsters.** Four dumpster locations are located throughout the parking area. Each will be screened with a wooden fence with gate, as shown in the application materials.

Under a separate agreement, the developer has agreed to expand Raab Road from its current two lanes to a three-lane road, with two driving lanes and one bi-directional turn lane in the center. A pedestrian refuge island would be constructed at the Constitution Trail crossing.

A representative from Ethos Design Build, LLC will be present during the public hearing to answer questions.

Adjacent Zoning

Property	Zoning District	Land Use
Subject Property	County Agriculture	Residential and Agriculture
Adjacent North	S-2 Public Lands & Institutions	Agriculture
Adjacent East	R-1A Single-Family Residential County Agriculture	Residential Residential
Adjacent South	S-2 Public Lands & Institutions	Rosa Parks Commons (Town Park)
Adjacent West	R-3A Medium Density Multifamily	Multifamily

Staff Analysis

Sec. 15.9-1 establishes the intent of the Planned Unit Development process, which is an alternative to the conventional subdivision of land and lot-by-lot development contemplated by the subdivision regulations of Chapter 16 of the Municipal Code of the Town of Normal and the district regulations of the Zoning Code. The following is a list of objectives may be attained through the use of the PUD process with staff analysis following each point:

A. A maximum choice in the types of environment available to the public by allowing a development that would not be possible under the strict application of the other sections of this and the Subdivision Code.

The proposal would not be possible under the R-3A district regulations of the zoning code, which does not permit multiple buildings on one lot in R-3A zoning. The PUD process permits multiple buildings on the lot as long as specific guidelines are met, including a minimum amount of open space, recreational space, and the like. The proposed development meets those standards.

B. Permanent preservation of common open space and recreation areas and facilities.

The proposal includes a significant amount of common open space and recreational areas and facilities. Per code, an R-3A PUD must have open space in the amount of at least 140% of the buildings' floor area. The proposal meets this requirement. Per code, an R-3A PUD must have at least 12% common recreational area. The proposal includes 30%. The open space and recreational amenities would be diverse and high-quality and would include a dog run, a community garden, a playground, a fishing perch on the detention basin, and a clubhouse with various indoor and outdoor amenities. A trail system would run around the perimeter of the detention basin. Copious landscaping would be scattered throughout the site.

C. A pattern of development to preserve natural vegetation, topographic and geologic features.

The existing vegetation adjacent to the Constitution Trail would generally be maintained, and there are few trees elsewhere on the site. Those trees that must be removed would be replaced per the code's "significant tree" provisions.

D. The prevention and/or control of soil erosion and surface flooding.

The engineering standards found in the Manual of Practice and subdivision code would ensure the development does not create erosion or flooding issues.

E. A creative approach to the use of land and related physical facilities that results in better development and design and the construction of aesthetic amenities.

The use of multistory, multifamily buildings is a more efficient use of land and infrastructure than that of a subdivision with detached, low-density homes. As proposed, the Archer PUD would include attractive multifamily buildings surrounded by high-quality amenities. In order to provide the proposed amount of residential density, the development requires height variances to permit five of the buildings to be three stories rather than two. Staff supports this variance as it will help meet the Comprehensive Plan's call for increased residential densities and will not negatively impact nearby properties due to the buildings' separation from nearby single-family residences and Raab Road. Staff also supports the variance for the sign height as the proposed 7.25-foot height is only 1.25 feet higher than the code maximum on a site close to 10 acres in size. In addition, the sign will be adjacent to an arterial street and more than 200 feet from the nearest single-family residential property.

F. An efficient use of the land resulting in more economic networks of utilities, streets, schools, public grounds and buildings and other facilities.

By designing a project with higher density than much of the nearby detached, single-family homes, the Archer PUD would place more residents in proximity to existing public infrastructure and services. This would be a more efficient use of land.

G. A land use which promotes the public health, safety, comfort, morals, and welfare.

The overall Archer PUD design would facilitate healthy lifestyles due to the many recreational amenities and proximity to nearby parks, public facilities, and the Constitution Trail.

H. A combination and coordination of architectural styles, building forms, and building relationships with a possible mixing of different urban uses in an innovative overall design.

The building exteriors would feature high-quality materials and an attractive appearance due to the varied rooflines, varied exterior finishes, and balconies. The exterior appearance in combination with the mixture of 2-bedroom and 3-bedroom unit types would offer an important housing opportunity in the community. The site would offer diverse amenities, both indoor and outdoor.

I. Innovations in residential, commercial, and industrial development so that growing demands of the population may be met by greater variety in type, design and layout of buildings and by the conservation and more efficient use of open space ancillary to said buildings.

The previously described on-site amenities and residential unit design would create an innovative, urban-style of housing not typically found in Normal but which is increasingly in demand.

J. The combination of a number of review and approval procedures into a single plan review and approval process.

The PUD process offers a streamlined approach for a project that otherwise would not be able to proceed through the conventional subdivision process.

K. The use of public input and participation in the design and development of innovative and creative land use proposals.

It is staff's understanding that the developer held a meeting with nearby property owners. This was an additional opportunity for those most impacted by the development to contribute their thoughts prior to the official public hearing.

For the reasons set forth above, Town staff finds the proposed Archer PUD to meet the intent of the PUD process.

Conformance to Existing Town Plans

As mentioned in the previous report, the Comprehensive Plan places a high value on infill development and cites this property as Tier 1, meaning it is the highest priority for development based on its being surrounded by incorporated areas with access to all Town infrastructure and services. With infill, the community makes more efficient use of existing utilities and public services and avoids the need to provide the same services to more far-flung locations. Infill development can also offer immense quality of life benefits for the residents when the infill site is proximate to existing parks, trails, and other public amenities.

The Comprehensive Plan shows this property developing as residential.

The proposed residential development also addresses the housing needs found in the recent housing study prepared for the Bloomington-Normal Economic Development Council in April 2022. The study showed that housing development has lagged behind demand, particularly in regard to multifamily. The study also showed a significant demand for rental units in a multifamily setting with high-quality design and amenities such as those offered in The Archer PUD.

Town Staff Recommendation

For these reasons, Town staff recommends approval of The Archer PUD as proposed within the annexation agreement.



Town Council Action Report

August 7, 2023

Resolution Approving a Project Development Agreement (Raab Road from Rockingham to Linden)

Prepared By: Mercy Davison, Town Planner

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Deputy Corporation Counsel

Ryan Otto, Director of Inspections

Staff Recommendation: Approval

Attachments: Proposed Resolution; Aerial Maps; Proposed Project Development Agreement

Community Impact

If the agreement is approved, Raab Road will be expanded to a 3-lane section with a new pedestrian refuge island at the Constitution Trail crossing. This improvement will facilitate the development of multifamily residential to the north, improve access to Rosa Parks Commons, and enhance a busy crossing of the Constitution Trail.

Budget Impact

Funds in the amount of \$100,000 will be included in the upcoming Community Investment Plan and FY2024-25 budget.

Strategic Alignment



Background

The previous Council Action Report provided extensive details on an annexation agreement pertaining to a proposed 136-unit multifamily development on the 9.6 +/- acre property at the northeast corner of Raab Road and the Constitution Trail. Presuming that the Council approved that agreement, it would now be appropriate to consider the proposed Project Development Agreement. The proposed agreement pertains to the expansion of Raab Road, enhancement of the Constitution Trail crossing, and the extension of Constitution Trail, detailed as follows:

Expansion of Raab Road

Raab Road varies in width along its entire length. In the area adjacent to the new multifamily project – between Rockingham Road and Linden Street – Raab Road is a 2-lane section with one travel lane in each direction. At Rockingham and at Linden, Raab Road expands to four lanes. Per the attached, proposed Project Development Agreement, Raab Road would be widened to three lanes, with one travel lane in each direction and a bidirectional turn lane in the center. The improvement would be constructed between Rockingham and Linden. The owner would dedicate right-of-way to the Town as needed for these improvements.

Enhanced Constitution Trail Crossing

The widened Raab Road would include a pedestrian refuge island with a Rapid Rectangular Flashing Beacon where the Constitution Trail crosses Raab Road. The refuge island would be built in the center of the road within the turn lane. Trail users would use the crosswalk to reach the island, which would be surrounded on both sides by a curbed, landscaped bed.

Extension of the Constitution Trail

A 10-foot-wide trail extension would be built along the north side of Raab Road from the main branch of the Constitution Trail to Linden. This would connect trail users to the section of trail that runs along Raab Road east to Carden Park.

Per the agreement, the Town would contribute \$100,000 toward the project and would install and maintain the landscaping in the refuge island, with all other costs borne by the developer. The improvements must all be complete by July 15, 2024.

Discussion

The widening of Raab Road in this location has been in the Town's long-term plans for quite some time. It is also highly desirable to enhance the safety of the Constitution Trail crossing with a refuge island with flashing beacons and to extend the trail along Raab Road to connect with the segment running east to Carden Park.

For these reasons, Town staff recommends the Town Council approve the agreement as proposed.

Keywords: Project Development Agreement; The Archer PUD; Rowley; Raab Road

RESOLUTION NO. _____

RESOLUTION APPROVING A PROJECT DEVELOPMENT AGREEMENT (RAAB ROAD FROM ROCKINGHAM TO LINDEN)

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, The expansion of Raab Road between Rockingham and Linden Street (hereinafter "Raab Rd.") will harmonize the width of the road and improve traffic flow through the area.

WHEREAS, Improvements to the Constitution Trail crossing over Raab Road will increase pedestrian and bike safety, while extending the Trail along the north side of Raab Road to Linden St. will improve access to and from the east.

WHEREAS, Ethos Design Build LLC ("Ethos") is developing a residential project near the Raab Rd. that will impact the use and traffic patterns of that stretch of street.

WHEREAS, Ethos has proposed a plan to expand Raab Rd. and construct the related Constitution Trail improvements.

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal to enter into an agreement with Ethos Design Build LLC for the Raab Road and Constitution Trail improvement project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The President is authorized to execute a project development agreement, in substantially the form attached as Exhibit 1, with Ethos Design Build LLC for the Raab Road and Constitution Trail improvement project.

SECTION 2. The Town Clerk is authorized and directed to attest the signature of the President on the annexation agreement and retain a fully executed original of the contract in her office for public inspection.

ADOPTED _____, 2023.

APPROVED:

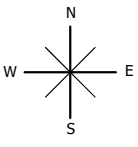
President of the Board of Trustees
of the Town of Normal, Illinois

ATTEST:

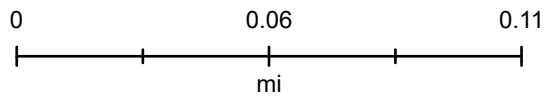
Town Clerk
(seal)

7/26/2023

Raab Road - Impacted Area



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.

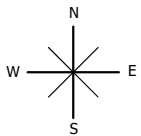


1 inch = 290 feet

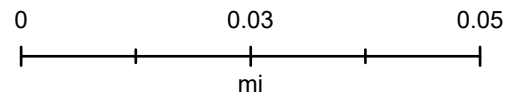


7/26/2023

Raab Road - Trail Crossing



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.



1 inch = 145 feet



PROJECT DEVELOPMENT AGREEMENT

This agreement is dated _____, 2023 and is between the Town of Normal, Illinois (“**Town**”); and Ethos Design Build, LLC, an Illinois limited liability company (“**Developer**”).

The parties agree as follows:

1. Definitions. As used in this agreement:

- 1.1. “Project” is defined in Section 2 of this agreement.
- 1.2. “Raab Rd.” means the portion of Raab Road within the Town of Normal between Rockingham Drive and North Linden Street.
- 1.3. “Substantially Complete” means the Project has been completed to Town standards and Code, and the Town Engineer has accepted the Project for public ownership and maintenance.

2. Project description and requirements.

- 2.1. Project. The Project consists of both the Raab Improvements and the Trail Improvements, as described below:
 - 2.1.1. **Raab Improvements.** Developer shall construct an additional traffic lane on Raab Rd. to widen the road to three lanes from Rockingham Drive to Linden Street. The widened Raab Rd. will consist of a through lane in each direction, a center bi-directional turn lane, and a center curbed median refuge island at the Constitution Trail crossing of Raab Road along with a Rapid Rectangular Flashing Beacon (RRFB).
 - 2.1.2. **Trail Improvements.** Developer shall construct a 10’ wide trail to Town standards on the north side of Raab Road from Rockingham Drive to Linden Street.
 - 2.1.3. The Developer shall construct the Project as generally depicted on the *Catalyst Construction Raab Road Development Site Layout Plan Exhibit* prepared by Mohr & Kerr Engineering & Land Surveying, P.C. and dated February 9, 2023 (attached hereto as Exhibit A).
 - 2.1.4. The Town shall complete the landscaping within the center curbed median refuge island. The Developer shall complete all other seeding, mulching, and required landscaping.
- 2.2. Means and methods.
 - 2.2.1. The Developer shall meet all requirements associated with the Project in a diligent and expeditious manner and shall comply with all applicable laws.

2.2.2. The Project shall be constructed in accordance with applicable Town Code requirements and approved by the Town Engineer.

2.2.3. If determined to be necessary by the Town Engineer, the Developer will dedicate sufficient right-of-way to the Town along Raab Road to encompass the Project.

2.3. Completion.

2.3.1. The Project must be Substantially Complete on or before July 15, 2024.

2.4. Prevailing wages.

2.4.1. The Town hereby notifies the Developer that the work contemplated under this agreement is subject to the Prevailing Wage Act (820 ILCS 5/), as administered by the Illinois Department of Labor (“IDOL”). In developing the Project, the Developer shall pay prevailing wages and comply with all requirements of that Act.

2.4.2. The listing of current prevailing-wage rates is available from the IDOL website: <https://www2.illinois.gov/idol/>.

3. Town’s contribution. Within 45 days after the Project is Substantially Complete, the Town shall pay to Developer a lump sum payment of \$100,000.

4. Annexation as Condition Precedent. The effectiveness of this agreement is expressly conditioned upon the Normal Town Council’s approval of Ethos’ annexation agreement for the properties abutting the Project. In the event Normal Town Council does not approve Ethos’ annexation agreement, this agreement is considered null and void.

5. Limited liability. No official, employee, or agent of the Town is personally liable to the Developer for any obligation under this agreement.

6. Performance and Payment Bond.

6.1. The Public Construction Bond Act (30 ILCS 550/) applies to the work to be performed under this agreement.

6.2. Within 30 days of the effective date of this agreement as defined in §4, Developer shall furnish an engineer’s estimate for the cost of the Project for Town approval.

6.3. Within 60 days of the effective date of this agreement as defined in §4, Developer shall furnish a performance and payment bond in the amount of 110% of the approved engineer’s estimate. The company acting as surety for any bond issued must be licensed to do business in the State of Illinois. The bond must be in a form set forth in Exhibit B. The Developer may not commence work until the bond is submitted to and approved by corporation counsel of the Town of Normal.

7. Insurance.

- 7.1. During the term of this agreement, Developer agrees to maintain, for all periods under this agreement, insurance in the type and minimum amounts as follows:
 - 7.1.1. General liability: Combined single limits of at least \$1 million per occurrence. General liability insurance must include:
 - 7.1.1.1. Products and completed operations coverage;
 - 7.1.1.2. Contractor's Protective coverage; and
 - 7.1.1.3. Personal Injury Liability coverage.
 - 7.1.2. Professional liability: A professional liability errors and omissions policy with limits of at least \$1 million per claim. If the policy is written on a claims-made basis, then the retroactive date of the policy must predate the date of this agreement and the policy term must extend at least one year beyond the completion date of this agreement.
 - 7.1.3. Errors and omissions: If Developer provides services to the Town that are of a nature that professional liability insurance is not commercially available, then Developer must provide evidence of errors and omissions insurance with limits of at least \$1 million.
 - 7.1.4. Workers' compensation: Workers' compensation insurance as required by the laws and regulations of the State of Illinois.
 - 7.1.5. Umbrella policies: Umbrella liability policies may be used to satisfy the limits required under this §7.1.
- 7.2. All policies, except policies for professional liability, must be written on an occurrence basis. All policies must be written with insurance carriers who are qualified to do business in the State of Illinois and who are rated A-VII or better in the latest Best's Key Rating Guide. All policies must be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.
- 7.3. The Town of Normal and its officers and employees must be named as an additional insured party on the general liability policy, automobile liability policy, and umbrella policy. The Town's interest as an additional insured party must be on a primary and non-contributory basis on all policies and be noted as such on the insurance certificates.
- 7.4. Developer shall cause the liability it assumed under this agreement to be specifically insured under the contractual liability section of the liability insurance policies. The liability policies must be primary without right of

contribution from any insurance by the Town. Each liability insurance policy must contain a waiver of subrogation in favor of the Town.

- 7.5. Upon demand, Developer shall provide the Town with a copy of each insurance policy maintained under §7.1. In addition, Developer must provide the Town with certificates of insurance showing evidence that the insurance policies required under §7.1 are in full force and effect and giving the Town at least 30 days' notice prior to any change, cancellation, or non-renewal except in the case of cancellation for non-payment of premium, in which case the notice must be made 10 days before the cancellation. Any renewal certificate of insurance must be automatically provided to the Town at least 30 days prior to the policy expiration. If a self-insured retention or a deductible is maintained on any of the policies, then the amount of the retention or deductible is subject to approval by the Town; the Town may not unreasonably withhold the approval.
- 7.6. If, at any time, Developer fails to maintain the insurance required under this §7, then the Town may obtain the insurance, and Developer shall pay the costs of that insurance.

8. Indemnification.

- 8.1. As used in this §8:
- 8.1.1. *"Indemnifiable Losses"* means the aggregate of Losses and Litigation Expenses.
- 8.1.2. *"Litigation Expense"* means any out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys' fees and other professionals' fees and disbursements.
- 8.1.3. *"Loss"* means any amount awarded in, or paid in settlement of, any Proceeding, including any interest but excluding Litigation Expenses.
- 8.1.4. *"Proceeding"* means any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding.
- 8.1.5. *"Representative"* means any officer, employee, agent, consultant, advisor, and any other representative of the Town of Normal.
- 8.1.6. *"Town Indemnitee"* means the Town of Normal, each Representative of the Town, and each of the heirs, executors, successors, and assignees of any of the foregoing.
- 8.2. With respect to any Proceeding brought by someone other than Developer or someone other than one or more Town Indemnitees against one or more Town Indemnitees and that arise out of any act or omission of Developer or its agents

(each, a “*Nonparty Claim*”), Developer shall indemnify those Town Indemnitees against all Indemnifiable Losses arising out of that Proceeding.

- 8.3. To be entitled to indemnification under §8.2, a Town Indemnitee subject to any Nonparty Claim must promptly (and in any event no later than 10 days after the Town Indemnitee first knew of that Nonparty Claim) notify Developer of that Nonparty Claim and deliver to Developer a copy of all legal pleadings with respect to the Nonparty Claim. If the Town Indemnitee fails to timely notify Developer of a Nonparty Claim, then Developer will be relieved of its indemnification obligations with respect to that Nonparty Claim to the extent Developer was prejudiced by that failure, and Developer will not be required to reimburse the Town Indemnitee for any Litigation Expenses the Town Indemnitee incurred during the period in which the Town Indemnitee failed to notify Developer. Notification of one Town Indemnitee will serve as notification of all Town Indemnitees in that Nonparty Claim.
- 8.4. To assume the defense of a Nonparty Claim, Developer must notify the Town Indemnitee that it is doing so. Promptly thereafter, Developer shall retain to represent it in the Nonparty Claim independent legal counsel that is reasonably acceptable to the Town Indemnitee.
- 8.5. A Town Indemnitee is entitled to participate in the defense of a Nonparty Claim. A Town Indemnitee may defend a Nonparty Claim with counsel of its own choosing and without Developer participating if any or all of the following occur: (1) Developer notifies the Town Indemnitee that it does not wish to defend the Nonparty Claim; (2) by midnight at the end of the tenth day after the Town Indemnitee notifies Developer of the Nonparty Claim, the Developer fails to notify the Town Indemnitee that it wishes to defend the Nonparty Claim; or (3) representation of Developer and the Town Indemnitee by the same counsel would, in the opinion of that counsel, constitute a conflict of interest.
- 8.6. Developer shall pay any Litigation Expenses that a Town Indemnitee incurs in connection with the defense of the Nonparty Claim before Developer assumes the defense of that Nonparty Claim, except with respect to any period during which the Town Indemnitee fails to timely notify Developer of that Nonparty Claim. Developer will not be liable for any Litigation Expenses that a Town Indemnitee incurs in connection with defense of a Nonparty Claim after Developer assumes the defense of that Nonparty Claim, other than Litigation Expenses that the Town Indemnitee incurs in employing counsel in accordance with §8.5, which Litigation Expenses the Developer shall pay promptly as they are incurred.
- 8.7. After Developer assumes the defense of a Nonparty Claim, the Developer may contest, pay, or settle the Nonparty Claim without the consent of the Town Indemnitee only if that settlement (1) does not entail any admission on the part

of the Town Indemnitee that it violated any law or infringed the rights of any person, (2) has no effect on any other claim against the Town Indemnitee, (3) provides as the claimant's sole relief monetary damages that are paid in full by Developer, and (4) requires that the claimant release the Town Indemnitee from all liability alleged in the Nonparty Claim.

9. Defaults.

- 9.1. Any or all of the following will constitute a default event ("**Default Event**") by the Developer under this agreement:
 - 9.1.1. Failure to comply with any material covenant or obligation set forth in this agreement.
 - 9.1.2. Any untrue or incorrect material representation made by the Developer in this agreement or in any certificate, notice, demand, or request made by the Developer that is relied upon by the Town to its detriment.
 - 9.1.3. The Developer:
 - 9.1.3.1. becomes insolvent;
 - 9.1.3.2. is unable or admits, in writing, its inability to pay debts as they mature;
 - 9.1.3.3. makes a general assignment for the benefit of creditors or to an agent authorized to liquidate any such amount of its property;
or
 - 9.1.3.4. is adjudicated bankrupt.
- 9.2. Upon the occurrence of a Default Event, the Town may terminate this agreement, and the Town is relieved of any further obligations arising under the agreement, and the Developer is released from its obligations arising under this agreement.
- 9.3. The Town is considered to be in default if it fails to make complete and timely payments to the Developer under §3 or fails to comply with any other material term or provision of this agreement. If such a default occurs, then the Developer may notify the Town of the default in writing and allow 30 days for the Town to cure the default. The Town's failure to cure the default does not relieve the Developer of its obligations under this agreement. In the event of a default by the Town, the Developer is entitled to seek specific performance. Any lawfully disputed amounts under this §9.3 will be deposited in an escrow with a third party. The third party shall be agreed upon by the Town and the Developer.

10. Waivers.

- 10.1. The parties may waive any provision in this agreement only by a writing executed by the party against whom the waiver is sought to be enforced.
- 10.2. No failure or delay in exercising any right or remedy or in requiring the satisfaction of any condition under this agreement, operates as a waiver of any right, remedy, or condition.
- 10.3. A waiver made in writing on one occasion is effective only in that instance and only for the purpose stated. A waiver, once given, is not to be construed as a waiver on any future occasion or against any other person.

11. Assignment. The Developer may not assign this agreement without the written consent of the Town.

12. Choice of law; jurisdiction.

- 12.1. This agreement is to be governed by and construed in accordance with the laws of the State of Illinois.
- 12.2. Any litigation filed by one party against the other party and involving this agreement must be filed and litigated in the Circuit Court of McLean County, Illinois.

13. Construction. This agreement shall be construed without the aid of any rule of law requiring or permitting construction against the drafter of the contract.

14. Recitals. The Recitals are hereby incorporated into this agreement.

15. Notice. All notices, demands, requests, consents, approvals or other instruments required or permitted by this agreement must be in writing and must be executed by the party or an officer, agent or attorney of the party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, or as of the third day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

To the Developer:	With copies to:
Ethos Design Build LLC 120 W. Jefferson, Ste. #14 Morton, IL 61550	Nathan B. Hinch, Attorney Meyer Capel 201 E. Grove St., Ste. 100 Bloomington, IL 61701
To the Town:	With copies to:
Town Clerk City Hall 11 Uptown Station Normal, IL 61761	City Manager City Hall 11 Uptown Station Normal, IL 61761

16. **No legal relationship.** This agreement does not create any legal relationship between the Developer and the Town (such as a joint venture or partnership) with regard to the Project.
17. **Approvals.** The Town shall not unreasonable withhold, delay, or condition any approval or consent that it is authorized to make under this agreement. Unless otherwise specified in this agreement, the city manager of the Town is hereby authorized to grant or deny any requested approval or consent under this agreement.
18. **Amendments.** This agreement may be amended only by a written agreement of the parties that identifies itself as an amendment to this agreement.
19. **Third parties.** Nothing in this agreement is intended to confer any right or remedy on any person other than the Town and the Developer, and their respective successors and permitted assigns, nor is anything in this agreement intended to affect or discharge any obligation or liability of any third persons to the Town or to the Developer, nor to give any such third person any right of action or subrogation against the Town or the Developer.
20. **Final agreement.** This agreement constitutes the final agreement between the parties. It is the complete and exclusive expression of the parties' agreement on the matters contained in this agreement. All prior and contemporaneous negotiations and agreements between the parties on the matters contained in this agreement are expressly merged into and superseded by this agreement. In entering into this agreement, neither party has relied upon any statement, representation, warranty, or agreement of the other party except for those expressly contained in this agreement. There are no conditions precedent to the effectiveness of this agreement other than those expressly stated in this agreement.
21. **Surviving provisions.** Any provision of this agreement that, by its nature, extends after the end of the agreement, whether by expiration or termination, remains in effect until fulfilled. The requirement to indemnify under §8 will continue until the later of (i) the resolution of all Third Party Claims or (ii) the expiration of all applicable statutes of limitation or repose.
22. **Term.** The term of this agreement begins on the date set forth in the introductory clause and extends through the date that the Town is obligated to make the contribution payment under §3.
23. **Counterparts.** This agreement may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which, together, constitute the same instrument. If any signature is delivered by facsimile or by email of a ".pdf" format data file, then that signature creates a valid and binding obligation of that party with the same force and effect as if the facsimile or ".pdf" signature page were an original.

[Signature Page to Follow]

The parties are signing this agreement as of the first date set forth above.

Ethos Design Build, LLC

By: _____
Steven E. Lehman, Manager

Town of Normal

By: _____
Christopher Koos, President
Board of Trustees of the Town of Normal

Approved as to form:

By: _____
Brian Day, Corporation Counsel
Approved by Resolution No. _____

Payment and performance bond approved under section 6 on _____

By: _____
Brian Day, Corporation Counsel

Exhibit A

Site Layout Plan Exhibit

Exhibit B**Combined Payment and Performance Bond**

We _____, as Principal, and _____, as Surety, are held and firmly bound unto the Town of Normal ("Town") in the sum of \$ _____ lawful money of the United States, well and truly to be paid unto the Town for the payment of which we bind ourselves, our heirs, executors, administrators, successors, and assigns jointly to pay to the Town this sum under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the Principal has entered into a written contract with the Town for the construction of work on the contract to which this is attached, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the Principal has promised and agreed to perform the work in accordance with the terms of the contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures, or machinery furnished to the Principal for the purpose of performing the work and has further agreed to pay all direct and indirect damages to any person, firm, company, or corporation suffered or sustained on account of the performance of the work during the time thereof and until the work is completed and accepted and any warranty period applicable thereto completed; and has further agreed that this bond shall inure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures, or machinery so furnished and that suit may be maintained on this bond by any such person, firm, company, or corporation for the recovery of any such money.

NOW, THEREFORE, if the Principal (i) performs the work in accordance with the terms of the contract, (ii) pays all sums of money due or to become due for any labor, materials, apparatus, fixtures, or machinery furnished to the Principal for the purpose of constructing the work, (iii) commences and completes the work within the time prescribed in the contract, (iv) pays and discharges all damages, direct and indirect, that may be suffered or sustained on account of the work during the time of the performance thereof and until the work shall have been accepted, and any warranty period applicable thereto completed, (v) holds the Town and its employees and agents as required in the contract on account of any such damages and (vi) in all respects, fully and faithfully complies with all the provisions, conditions, and requirements of the contract, then this obligation is void; otherwise this bond remain in full force and effect and, upon notice of the Principal's failure to perform, the Town may liquidate this bond to perform the work, and any person furnishing material or performing labor, either as an individual or as a subcontractor, has the right to sue on this bond in the name of the Town for its use and benefit.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the contract or the Contract Documents accompanying the same or to the work to be performed thereunder shall, in any way, affect its obligations on this bond, and it hereby waives notice of any such change, extension of time, alteration, or addition to the terms of the contract or to the work or to the Contract Documents.

PROVIDED, FURTHER, that no final settlement between the Town and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

In addition, the Principal and Surety, jointly and severally, expressly guarantee that all services to be performed, all materials to be furnished, and all performance under the contract shall be fulfilled in accordance with all requirements of the contract and the Contract Documents. In addition, Principal and Surety, jointly and severally, expressly guarantee that in the event Town is required to enforce this bond in a court of law, the Town will be indemnified with respect to all court costs and reasonable attorneys' and witness that are related to the enforcement proceedings.

IN TESTIMONY WHEREOF, the Principal and the Surety have caused this instrument to be signed by their respective officers and their corporate seals to be hereunto affixed this _____ day of _____, 20_____.

PRINCIPAL: (Company Name)
(SEAL)
By: (Signature and Title)
SURETY: (Name)
(SEAL)
By: (Signature of Attorney-in-Fact)

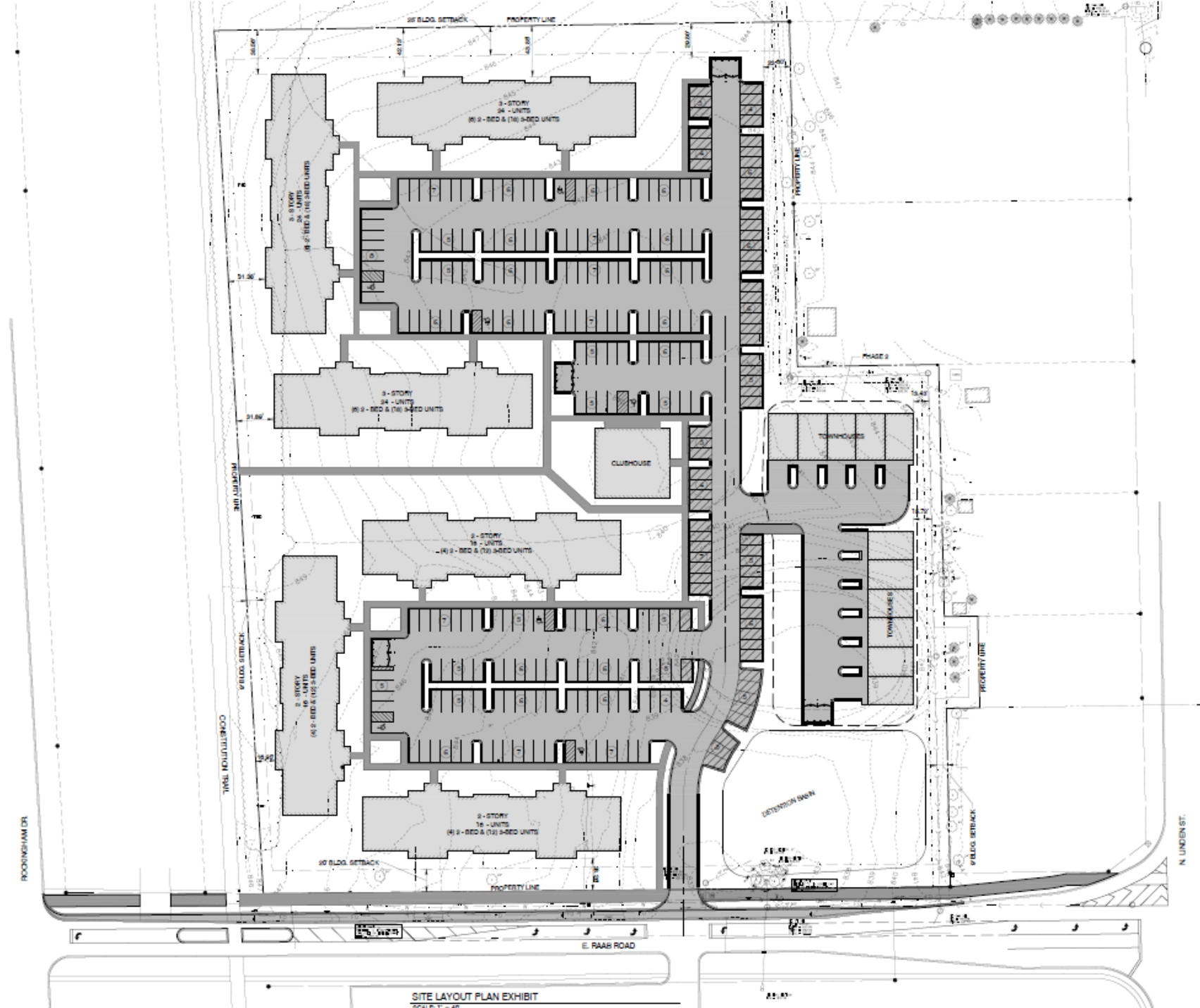
STATE OF _____)
COUNTY OF _____)

I, _____, a Notary Public in and for the County and State, do hereby certify that _____ *(Insert name of individuals signing on behalf of PRINCIPAL and SURETY)* who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered the instrument as their free and voluntary act for the uses and purposes therein set forth.

SUBSCRIBED and SWORN to before me this: ____ day of _____, 20__.

Notary Public

My commission expires: _____



PARKING REQUIREMENTS:
 2 SPACES PER 2 BEDROOM UNIT
 3 X 60 UNITS = 60 SPACES
 2.75 SPACES PER 3 BEDROOM UNIT
 2.75 X 60 UNITS = 247.5 = 248 SPACES
 308 SPACES REQUIRED
 70% OF REQUIRED = 215.6 = 216 SPACES
CURRENT DESIGN:
 265 SPACES
 89 SPACES REMOVED
 TO MEET 70% OF REQUIRED (216)

FOR THE PURPOSES OF THIS EXERCISE
 PHASE 2 TOWNHOUSES AND PARKING
 WERE NOT CONSIDERED IN THE
 CALCULATIONS.

SITE LAYOUT PLAN EXHIBIT
 SCALE 1" = 40'

DESIGNED	DATE	24-22
CHECKED	DATE	24-22
DRAWN	DATE	24-22
SURVEYED	DATE	24-22



Town Council Action Report

August 7, 2023

A Joint Ordinance Amending the Operating Structure of the Bloomington-Normal Public Transit System (Connect Transit)

Prepared By: Brian Day, Corporation Counsel

Reviewed By: Pamela S. Reece, City Manager

Staff Recommendation: Approval

Attachments: Proposed joint ordinance

Community Impact

The proposed ordinance will allow for the continued operation of Connect Transit, while providing for increased opportunity for public input and transparency.

Budget Impact

The proposed has no impact on the budget.

Strategic Alignment



Background

In 1972, the Town of Normal and the City of Bloomington created Bloomington-Normal Public Transit System as a joint agency of the two communities to provide public-transportation services. That transit system (now known as “Connect Transit”) was created by an ordinance of each community. That enacting ordinance set out the general governance of Connect Transit, such as creating the board of trustees and the general manager position, setting out the powers and duties of the board and general manager, and providing a process by which the communities will fund the transit system.

In 2012, the Town and City replaced the 1972 enacting ordinance with a new enacting ordinance. That new ordinance modified the operating structure of Connect Transit while retaining the continuity of the transit system and the continuation of services.

Connect Transit continues to operate under the 2012 enacting ordinance. The staff of the Town, City, and Connect Transit have held discussions on an update to the 2012 enacting ordinance. The proposed ordinance is the culmination of those discussions.

Discussion

As with the 2012 amendment, the proposed ordinance modifies aspects of Connect Transit's governance while providing for the system's continuity and continuation of service. The existing board, all existing appointments, all existing routes, and all existing fares will continue under the proposed ordinance.

The significant changes in the proposed ordinance include:

- **Route changes:** Future route changes must be approved by a 2/3 vote of the Connect Transit board. Before implementing a route change, Connect Transit must hold a public hearing and send written notice to the city managers of both communities. The general manager may make route changes of 20% or less of the miles or hours.
- **Rate changes:** Future rate changes must be approved by a 2/3 vote of the Connect Transit board. Before implementing a rate change, Connect Transit must send written notice to the city managers of both communities and provide a public hearing. Authorizes temporary or promotional rate changes.
- **Public engagement:** Requires the board hold at least one public hearing per year to solicit feedback on services. Requires website posting of information concerning ridership, governance, and service policies.
- **Budget and funding:** Requires either municipality to provide notice if that municipality is not making a full contribution of its share of the system's annual funding request. To the extent practical, any resulting service reductions that will occur within that underfunding municipality as a result of reduced funding will be communicated with the municipalities. Provides that the budget may be passed unless both municipalities (instead of either municipality) object. Requires prior municipal approval of budget amendments of more than 10%.
- **Reporting:** Eliminates the automatic monthly report to the city managers and provides for reporting on request. Requires an annual report to each municipality.

It is important to note that Connect Transit must comply with Federal Transit Administration procedures pertaining to route changes and other system responsibilities, so the above referenced changes either conform to USDOT regulations or expand on them to ensure transparency and accountability.

Connect Transit leadership endorses the proposed updates to the agreement. The City of Bloomington adopted the proposed ordinance in June. Staff recommends Council approval of the proposed ordinance.

Bloomington Ordinance No.: 2023-_____

Normal Ordinance No.: _____

A JOINT ORDINANCE AMENDING THE OPERATING STRUCTURE OF THE BLOOMINGTON-NORMAL PUBLIC TRANSIT SYSTEM (CONNECT TRANSIT)

WHEREAS, The City of Bloomington (hereinafter “City”) and the Town of Normal (hereinafter “Town”) established the Bloomington Normal Public Transit System (“Connect Transit”) in 1972 under each communities’ home-rule and intergovernmental cooperation authority (Bloomington Ord. No. 1972-69; Normal Ord. No. 1044, collectively the “1972 Enacting Ordinance”).

WHEREAS, The City and Town amended the operating structure of the Transit System in 2012 by replacing the 1972 enacting ordinance in its entirety with a new ordinance, allowing for the continuation of services (Bloomington Ord. No. 1012-12; Normal Ord. No. 5434, collectively the “2012 Enacting Ordinance”).

WHEREAS, The City and Town desire to amend the operating structure of the Bloomington Normal Public Transit System (hereinafter “Connect Transit”) by replacing the 2012 Enacting Ordinance in its entirety, allowing for the continuation of services.

WHEREAS, The City and Town wish to provide affordable, reliable, convenient, and equitable public transportation within the territorial limits of the City and Town, and other service areas, for the betterment of all residents and the communities.

Now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON AS FOLLOWS:

and

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL AS FOLLOWS:

1. Definitions. As used in this ordinance:

ADA	The Americans with Disabilities Act and all pertinent regulations thereto as exists now or as changed in the future.
Applicable Law	Any law, rule, ordinance or regulation of the City, Town, State of Illinois or of the United States Government or any agency thereof that pertains to the operation of the System, including but not limited to the Illinois Open Meetings Act and the Illinois Freedom of Information Act.
Board	The Board of Trustees of Connect Transit under Section 3.
City	The City of Bloomington, Illinois.

City Council	The corporate authorities of the City, meaning the elected or appointed council members and mayor.
Connect Transit	The Bloomington Normal Public Transit System intergovernmental agency of the City and Town, established by the 1972 Enacting Ordinance, amended and continued by the 2012 Enacting Ordinance, and amended and continued by this ordinance.
Mass Transit Facility	Has the definition set forth in section 2 of the Local Mass Transit District Act (70 ILCS 3610/2).
Mayor	The mayor of the City or the president of the board of trustees of the Town, respectively.
Municipal Funding Amount	See section 10.3.
Municipality	The City or the Town, respectively.
Service Area	The combined corporate boundaries of the City and the Town, including the adjacent 3 miles to the corporate boundaries and any other area authorized by both the City and the Town.
System	The public mass transit system operated by Connect Transit.
System Revenues	See section 10.2
Town	The Town of Normal, Illinois.
Town Council	The corporate authorities of the Town of Normal, meaning the elected or appointed council members and mayor.

2. Continuation of the System.

- 2.1. Connect Transit, as an intergovernmental agency of the City and Town, is hereby confirmed and continued for the purposes of operating the System. Nothing in this amendatory ordinance will be construed to interfere with the continued operation of Connect Transit or the System.
- 2.2. Any appointments related to Connect Transit of the City or Town or of the Board that were in effect before the effective date of this amendatory ordinance will remain in effect until the expiration of that term of office.

- 2.3. Unless it directly conflicts with this Ordinance, any bylaw or other rule or regulations or any policy of the Board or the System that was adopted and in effect before the effective date of this amendatory ordinance will be deemed to be continued in effect after the effective date of this amendatory ordinance until later amended by the Board or System, as appropriate.
3. Connect Transit Board of Trustees.
 - 3.1. Board created.
 - 3.1.1. The government and policy-making responsibilities of Connect Transit are vested in the Board of Trustees, which will control the System's property, be responsible for its finances, and direct its affairs. The Board shall adopt such rules and regulations as may be required to conduct its business and to operate the System. Except as specified in this Ordinance, the day-to-day administration of the System shall be the responsibility of the General Manager as set forth in section 5.
 - 3.1.2. The Board is comprised of 7 trustees, appointed in accordance with section 3.2.
 - 3.2. Appointment.
 - 3.2.1. Four trustees must be residents of the City, appointed by the Mayor of the City, with the advice and consent of the City Council.
 - 3.2.2. Three trustees must be residents of the Town, appointed by the Mayor of the Town with the consent of the Town Council.
 - 3.2.3. For each trustee, a certificate of appointment must be filed with the clerk of the municipality from which he or she was appointed. The certificate of appointment will be conclusive proof of the due and proper appointment of the trustee.
 - 3.3. Term of office.
 - 3.3.1. The term of office of each trustee appointed before the effective date of this amendatory ordinance will continue until the expiration of that term of office as it existed at the time of appointment.
 - 3.3.2. Upon the expiration of a term under section 3.3.1, the term of office of each successor trustee will be four years.
 - 3.3.3. The term of office of each trustee will begin on July 1 of the year in which he or she is appointed and will continue through the later of (i) June 30 of the year that the term expires or (ii) the date on which a successor has been appointed and qualified.
 - 3.3.4. A vacancy will be filled for the unexpired term of office in the same manner as the original appointment under section 3.2.
 - 3.3.5. A trustee may be reappointed in the same manner as the original appointment under section 3.2.

- 3.4. Removal. A trustee may be removed from office by the appointing mayor in accordance with procedure set forth in section 3.1-35-10 of the Illinois Municipal Code (65 ILCS 5/3.1-35-10).
- 3.5. Compensation. A trustee is not entitled to compensation but may be reimbursed for reasonable expenses incurred in the discharge of his or her duty as trustee.
- 3.6. Operation.
 - 3.6.1. A majority of the trustees holding office constitute a quorum of the Board. No item of business may be approved without the affirmative vote of the majority of trustees voting on the question.
 - 3.6.2. A trustee who has a direct or indirect interest in any business before the Board prohibited by law shall disclose that interest to the Board and be recused from participation on that matter. The interested trustee will not be counted as holding office for the purpose of vote requirements under section 3.6.1.
 - 3.6.3. The Board shall adopt bylaws for its operation and any other rules, regulations, or policies necessary or convenient to conduct its business and to operate the System. No bylaw, rule, or regulation of the Board may conflict with the requirements of this ordinance.
 - 3.6.4. The Board shall be considered a public body for the purposes of the Illinois Open Meetings Act and the Illinois Freedom of Information Act.
- 3.7. Officers.
 - 3.7.1. The Board shall elect from among its trustees the following officers: Chair, Vice Chair, and Secretary.
 - 3.7.2. The Board is responsible for adopting all policies and procedures for the terms, duties, and functions of the elected officers.
- 3.8. Ex-officio members.
 - 3.8.1. The city manager of the City and the city manager of the Town, or their respective designee, will serve, ex-officio, as nonvoting members of the Board.
 - 3.8.2. The presence or participation of the nonvoting members will not be counted toward establishing a quorum or establishing vote requirements under section 3.6.1. The ex-officio members may not be elected as officers under section 3.7.

4. Committees and subsidiary bodies.
 - 4.1. Advisory council. The Board shall attempt to establish and maintain an advisory council.
 - 4.1.1. The advisory council will consist of nine members, appointed by the Board Chair, with the consent of the Board. Appointments to the advisory council should reflect the broad demographics and diverse nature of the System users, including users with disabilities who are unable to use the fixed route bus service, paratransit users, and of the community as a whole.
 - 4.1.2. The function of the advisory council is to make recommendations to the Board to provide services and routes that address the needs of the user groups in section 4.1.1, and recommendations for the promotion and provision of such System services.
 - 4.1.3. The Board will be responsible for establishing and adopting appropriate rules and procedures for the appointment and operation of the advisory council.
 - 4.1.4. The Advisory Council shall be considered a public body for the purposes of the Illinois Open Meetings Act and the Illinois Freedom of Information Act.
 - 4.2. Special committees. The Board Chair may appoint, with the approval of the Board, any other committees deemed necessary to properly carry on the business of the System. These committees are to be used to study specific issues related to the operation of the System and make recommendations to the Board for action. Members of the committees may be any persons felt best qualified to serve on the special committee. Any committees created under this section shall be considered a public body for purposes of the Illinois Open Meetings Act and the Illinois Freedom of Information Act.
5. General Manager and staff.
 - 5.1. Chief executive officer. The Board shall appoint a General Manager, who will serve as the chief executive officer of the System. The appointment of the General Manager will be on the terms and conditions that the Board deems to be appropriate.
 - 5.2. General Manager's duties and responsibilities. The General Manager's duties and responsibilities are:
 - 5.2.1. To advise the Board on any matter of established or proposed policy.
 - 5.2.2. To oversee and be responsible for the employment, promotion, and discharge of staff personnel.
 - 5.2.3. To prepare an operating budget for the Board's approval.
 - 5.2.4. To perform other duties as assigned by the Board, to be accountable to the Board for the overall administration of the System, and to otherwise perform duties usually attributed to the office of a chief operating officer.

5.3. Employment of staff. The Board may create staff positions within the System as it determines is appropriate. The Board may delegate the creation of staff positions within the System to the General Manager.

6. Routes and services.

6.1. Establishing routes.

6.1.1. The Board may, by whatever means it may decide, engage in the business of the transportation of passengers on scheduled and nonscheduled routes within the Service Area and as allowed by State or federal law.

6.1.2. The Board, by a 2/3 vote of those voting on the question, has the authority to establish, alter, or discontinue routes and services and any or all ancillary or supporting facilities and services. Nothing in this amendatory ordinance will affect the continuity of any route or service that was in effect before the effective date of this amendatory ordinance.

6.1.3. The Board shall take the following actions prior to implementing a route change: (a) send written correspondence to the managers and mayors of both the City and Town of the proposed route change at the time the public hearings are scheduled on the proposed route change; (b) ensure the route change is necessary for the overall betterment of the System and in furtherance of the goals and objectives of the City and Town; (c) follow all applicable laws; and (d) provide notice and an opportunity for users of the System to be heard regarding any impacts of the proposed route change. The notice required under this subsection shall be given: (i) at least ten (10) days in advance of any public hearing on the proposed route change; and (ii) in as many multiple formats as deemed reasonable by the General Manager to ensure the public, including specifically the users of the system, are aware of the proposed route changes. Nothing herein shall prohibit the General Manager from making deviations to individual routes not exceeding 20% or more of the route revenue miles or hours.

6.2. Accessibility and paratransit services.

6.2.1. The Board is responsible for ensuring that the System is operated in compliance with the Americans with Disabilities Act and all pertinent regulations thereto as exists now or as changed in the future (the "ADA").

6.2.2. Connect Transit shall coordinate with each Municipality to ensure ADA compliance in the location and construction of bus stops, shelters, and similar facilities.

7. Rates.

7.1. The Board has the authority, by a 2/3 vote of those voting on the question, to establish new rate schedules and to amend existing rate schedules for the transportation services. Nothing in this amendatory ordinance will affect the continuity of any rate schedule that was in effect before the effective date of this amendatory ordinance.

- 7.2. The rate schedules must, together with any receipts from other sources, be sufficient to pay the expenses of the System, maintain its operations, and fulfill the terms of debts, undertakings, and obligations.
- 7.3. The Board shall take the following actions prior to implementing a rate change: (a) send written correspondence to the managers and mayors of both the City and Town of the proposed rate change at the time the public hearings are scheduled on the proposed rate change; (b) ensure the rate change is necessary for the overall betterment of the System and in furtherance of the goals and objectives of the City and Town; (c) follow all applicable laws; and (d) provide notice and an opportunity for users of the System to be heard regarding any impacts of the proposed rate change. The notice required under this subsection shall be given: (i) at least ten (10) days in advance of any public hearing on the proposed rate change; and (ii) in as many multiple formats as deemed reasonable by the General Manager to ensure the public, including specifically the users of the system, are aware of the proposed route changes.
- 7.4. The requirements of this section 7.3 do not apply to promotional offers or to a temporary rate change that lasts less than 180 days.
8. Authority, and duties of the Board. In addition to other authority and duties provided under this ordinance, the Board has the following powers and duties:
 - 8.1. To control and manage the System.
 - 8.2. To sue and be sued.
 - 8.3. To execute contracts and other instruments necessary or convenient in the operation of the System.
 - 8.4. To purchase Mass Transit Facilities and other goods, services, and real estate reasonably necessary or convenient for the operation of the System.
 - 8.5. To dispose of surplus property at any time upon such terms and conditions that comply with Applicable Law.
 - 8.6. To invest funds not required for immediate disbursement in property, agreements, or securities legal for investment of public funds controlled by savings banks under applicable law.
 - 8.7. To obtain financial assistance.
 - 8.8. To provide for the insurance of a property, directors, officers, employees or operations of the System against any risk or hazard, and to self-insure or participate in joint self-insurance pools or entities to insure against such risk or hazard.
 - 8.9. To provide insurance benefits and similar programs and benefits by self-insurance or third-party insurance for the benefit of its employees.
 - 8.10. To provide one or more defined contribution of deferred compensation programs for its employees.

8.11. To enter into collective bargaining agreements with employees lawfully represented by an employee association or union.

9. Public engagement.

9.1. The Board shall hold at least one public hearing each year to get feedback on the services offered by the System. Reasonable efforts shall be undertaken to ensure the public hearing is set at a time and location that encourages public input.

9.2. The Board shall maintain a website and timely post information related to ridership and information required under section 4 of the Freedom of Information Act (5 ILCS 140/4).

9.3. The bylaws, any rules or policies required to be created in the Intergovernmental Agreement creating Connect Transit, and the policies of Connect Transit that impact service to passengers shall all be posted on its website. The Connect Transit policies deemed to impact service to passengers shall include the following policies, as maintained by Connect Transit, including Procurement, Title VI, American with Disabilities Act General, American with Disabilities Act Complementary Paratransit, and Section 5307 (Federal Funding) Program Requirements, as applicable. As feasible, Connect Transit is encouraged to post other policies, regulations and rules on its website that relate to the operation of the system.

10. Funding.

10.1. The Board shall be responsible for seeking funding for the System through the federal and state government and through other public and private grants.

10.2. The primary funding of the System will be from moneys received from federal and State government, other public and private grants, the collection of fares, advertisement revenue, and any other revenue derived from the operation of the System (collectively, the "System Revenues").

10.3. Connect Transit shall determine the amount in excess of the System Revenues necessary to fund the System for the next fiscal year ("Municipal Funding Amount"). On or before December 1 of each year, the Board shall provide the city manager of each Municipality a written notification of the estimated Municipal Funding Amount for the next fiscal year.

10.4. The City and the Town shall annually contribute to the Municipal Funding Amount, subject to the limitations of their own budgets, as each independently determines and controls. Each Municipality will be responsible for the payment of the percentage of the Municipal Funding Amount that is proportionate to that Municipality's population compared to the Municipalities' combined population, as determined by the most recent decennial census.

10.5. If the City or the Town decides that it will contribute less than the amount determined under section 10.4, then that Municipality shall notify the General Manager of Connect Transit and notify the city manager of the other Municipality of the reduced amount. This notice must be in writing and must be provided on or before February 1.

11. Tax exemptions.

- 11.1. It is intended that Connect Transit and the System will be exempt from all taxation in the same form and manner as are the City and the Town.
- 11.2. All property of the System is hereby declared to be public property devoted to an essential public and governmental function and purpose and will be exempt from all property taxes to the extent allowable by law.
- 11.3. Neither municipality shall impose municipal taxes or registration or license fees unless required to do so by State or federal law.

12. Budget.

- 12.1. The fiscal year of Connect Transit begins on July 1 unless the Board adopts a different fiscal year.
- 12.2. Each year, the Board shall approve an operating and capital budget for the next fiscal year.
- 12.3. If Connect Transit is required to reduce its services because a Municipality reduced its contribution of the Municipal Funding Amount under section 10.5, then, to the extent practical, Connect Transit shall reduce the services within the Municipality that reduced the contribution of the Municipal Funding Amount.
- 12.4. On or before December 1 of each year, the following shall be filed with the clerk of each Municipality: (1) a copy of the Board's preliminary proposed budget to be approved under section 12.2 for the next fiscal year; (2) the Board's proposed budget request from each Municipality for the upcoming fiscal year, including a detailed justification if a funding increase is requested; (3) a report showing all likely sources of funding and amounts, funding priorities, and details regarding any proposed changes in operations; and (4) an executive summary describing overall system performance and use
- 12.5. The proposed budget may be approved by the Board unless, both the City Council and the Town Council pass a resolution objecting to the proposed budget within sixty (60) days of filing. Upon the passage of such a resolution by each Municipality, Connect Transit shall approve a revised proposed budget, which must be filed with the clerk of each Municipality. The revised budget will take effect unless, at their respective next regular meeting, both the City Council and the Town Council pass a resolution objecting to the revised budget. The process will continue until a revised budget goes into effect without the objection of each Municipality.
- 12.6. Due to the differing fiscal years, nothing within this section shall prevent the Board from making minor adjustments in the preliminary proposed budget provided in Section 12.4 prior to its adoption by the Board. Minor adjustment shall be defined as 10% or less of an overall increase or decrease from the preliminary budget approved in Section 12.4. Any increase or decrease in excess of 10% shall be reported to the clerks of both Municipalities, in writing, before final adoption by the Board.

12.7. Once the budget becomes effective, the Board may not amend the budget to increase the budget by more than 10% without the advance approval of the City Council and the Town Council, which may be in the form of either a motion or formal resolution.

13. Annual Audit.

13.1. The Board shall cause an annual audit of its account to be made by a certified public accountant. The audit and reporting must comply with the requirements of the Governmental Account Audit Act (50 ILCS 310/).

13.2. Certified copies of all annual audit reports shall likewise be filed with the clerk of each Municipality and any other entity required by applicable law.

14. Reports to Municipalities.

14.1. At the request of the mayor or manager of either Municipality, Connect Transit shall provide a written report to said municipality containing potential items including, but not limited to: (i) progress associated with any working groups; (ii) clear, measurable and performance-based ridership data; (iii) how the municipality's tax dollars are being spent and if used to obtain matching funds; and (iv) any anticipated proposed changes in the level of the System's service.

14.2. Connect Transit shall submit an annual report to the city manager of each Municipality. The report shall contain: (i) the ridership data for the year; (ii) the Board's outreach and inclusion efforts over the year; (iii) compliance and updates on ADA issues; (iv) an executive summary of a comprehensive annual financial report; and (5) a 5-year plan for the future. The General Manager or his or her designee shall present the report at a public meeting of each Municipality.

15. Discontinuance.

15.1. If the Board determines that there is no longer a need for the System or that the continued operation of the System is not in the best interest of the public, then the Board may adopt a resolution certifying the need for the discontinuance of the System. The Board shall deliver a copy of the resolution to the clerk of each Municipality.

15.2. Upon the receipt of a resolution under section 15.1 or upon its own determination that the discontinuance of Connect Transit is in the best interest of the public, the City Council or the Town Council may adopt an ordinance to discontinue Connect Transit. Upon a Municipality's adoption of such an ordinance, the clerk of that Municipality shall submit a copy of the ordinance to the Board and to the clerk of the other Municipality. If both the City Council and the Town Council adopt such an ordinance, then Connect Transit will be discontinued. Upon discontinuance, the clerk of each Municipality shall forward a copy of that Municipality's discontinuance ordinance to any affected state or federal agency.

15.3. Upon the discontinuance of Connect Transit, after payment of all its debts and settlement of all obligations and claims, any funds remaining after the sale and disposition of its property, and otherwise on hand or in the System's accounts, will be disposed of pro-rata to the municipalities, based on the populations of the two municipalities as reported in the latest

decennial census, by payment to the treasurers of each Municipality, or as otherwise required by Applicable Law.

16. Publication. The clerk of each Municipality is hereby authorized and directed to publish this ordinance in pamphlet form as provided by law.

17. Effective date. This ordinance will take effect 10 days after its publication by each Municipality under section 16.

18. Authority. This ordinance is adopted under the home-rule authority of each Municipality.

This ordinance was passed by the City of Bloomington on _____2023 and adopted on _____2023

This ordinance was passed by the Town of Normal on _____2022 and adopted on _____2023.

CITY OF BLOOMINGTON

TOWN OF NORMAL

Mboka Mwilambwe, Mayor

Chris Koos, President

Attest:

Attest:

Leslie Smith-Yocum, City Clerk

Angie Huonker, Town Clerk



Town Council Action Report

August 7, 2023

Resolution Adopting the Uptown South Master Plan

Prepared By: Mercy Davison, Town Planner

Reviewed By: Pamela S. Reece, City Manager

Jason Querciagrossa, Deputy Corporation Counsel

Staff Recommendation: Approval

Attachments: Proposed Resolution; Uptown South Master Plan is available [online](#)

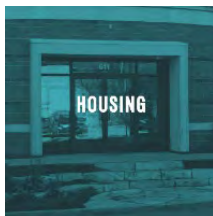
Community Impact

Approval of the Uptown South Master Plan would lay the groundwork for future growth and development of a mixture of residential, commercial, institutional, and public open space in an area directly adjacent to the historic core of Uptown Normal and the underpass.

Budget Impact

N/A

Strategic Alignment



Background

In 2015 the Town contracted with Farr Associates to create the Uptown Normal Master Plan Update, commonly called "Uptown 2.0." The goal of the update was to evaluate the success of the original Uptown plan, suggest modifications to the plan, and to continue the redevelopment of the unfinished areas of Uptown, including the approximately 8 acres south of the railroad tracks called Uptown South. Most of this land is owned by the Town.

In May 2022, the Town contracted with Farr Associates to create a master plan specific to Uptown South. Subconsultants to Farr Associates included S.B. Friedman (market analysis), ECT (landscape architecture), Sam Schwartz Engineering (transportation engineering), and Farnsworth Group (infrastructure).

The Uptown South Master Plan process followed key changes that had occurred after the approval of Uptown 2.0 in 2015.

- The footprint and general design of the underpass had been determined, including the layout and functionality of the plaza adjacent to the underpass on the south side of the railroad tracks.
- Market conditions had changed in important ways, with a drop-off in office space demand, greater uncertainty around retail spaces, and a significant increase in demand for a variety of housing types.

The Uptown South Master Plan process included several public engagement opportunities, including one virtual session and an in-person design charette. Public input was also gathered via an online survey. The result of this engagement revealed a preference for a well-landscaped, walkable, bike-friendly, mixed-use urban space at a scale of up to five stories.

Concurrent with the public process, Farr’s subconsultant team studied various aspects of Uptown South:

- A high-level market analysis of underlying residential market conditions to inform the residential recommendations for Uptown South
- A transportation analysis of vehicular and pedestrian circulation systems with recommended improvements to streetscapes, shared parking, bicycle/pedestrian facilities, and circulation through Uptown South

Based on this process, on February 20, 2023, Doug Farr presented the final draft plan to the Town Council. Major land use elements include the following:

1. Primarily multifamily residential buildings throughout the area with liner commercial spaces for neighborhood-scale amenities on the first floor
2. A large-format building adjacent to the underpass plaza
3. Most parking consolidated into a parking deck adjacent to Linden Street with liner buildings wrapping the exterior
4. Provision for pick-up and drop-off related to both the Children’s Discovery Museum and Amtrak
5. One public street through the site from Linden down to Irving, featuring a generous boulevard
6. Routing of the Constitution Trail along the west side with no additional street crossings
7. A new public park adjacent to the underpass plaza and a parklet within the boulevard
8. Road diet for Linden Street, with Complete Streets design features

The plan emphasizes pedestrian-friendly frontages along the new public street, a small lot character of new development to fit the scale of the Uptown area, and high-level rainwater and landscaping design in all public and private spaces.

Building on the longstanding commitment to sustainability in Uptown, the proposed Uptown South Master Plan introduces the latest strategies for sustainable development, including the Living Building Challenge and “passive house” certification.

Discussion

If adopted, the Uptown South Master Plan would serve as a launch point for future redevelopment of an ideally located property adjacent to the historic commercial core of Uptown Normal. Future steps required to move Uptown South forward would include the development of funding strategies, additional property acquisition, creation of building design standards, amendment of the zoning code,

creation of a preliminary subdivision plan, utility analysis, and final platting. All of these steps would require additional public processes and/or approval by the Town Council.

For these reasons, Town staff recommends the Town Council approve the Uptown South Master Plan as proposed.

Keywords: Uptown South Master Plan

RESOLUTION NO. _____

RESOLUTION ADOPTING THE UPTOWN SOUTH MASTER PLAN

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs.

WHEREAS, In May of 2022, the Town contracted with Farr Associates (“Farr”) to create a master plan specific to Uptown South.

WHEREAS, In the planning process, Farr sought public input through a virtual information session, in-person design charette, and an online survey, while concurrently conducting a high-level residential market and transportation analyses.

WHEREAS, The results of those efforts were used to draft the Uptown South Master Plan, which was presented to the Town Council on February 20, 2023, and which will assist the Town in the strategic planning for future needs and opportunities.

WHEREAS, it is in the best interests of the health, safety and welfare of the citizens of Normal to adopt the Uptown South Master Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The Town of Normal hereby adopts the Uptown South Master Plan.

SECTION 2. The Town Clerk is authorized and directed to retain a copy of the Uptown South Master Plan in her office for public inspection.

ADOPTED this ____ day of _____, 2023.

APPROVED:

President of the Board of Trustees of the Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)



Town Council Action Report

August 7, 2023

Ordinance Amending the FY2022-23 Operating and Capital Investment Budget

Prepared By: Andrew Huhn, Director of Finance

Reviewed By: Pamela S. Reece, City Manager
Brian Day, Corporation Council

Staff Recommendation: Approval

Attachments: Proposed Ordinance, Detail and Summary Reports on Budget Changes

Community Impact

The Town's annual budget is a fiscal planning tool that provides control and accountability of the Town's planned spending. This review and approval is meant to provide a complete and transparent record of all budget transactions related to the most recent completed fiscal year.

Budget Impact

A budget amendment to decrease authorized revenue for FY2022-23 is required in the amount of \$1,152,429 and a budget amendment to decrease authorized expenditures in the amount of \$14,890,541 is required.

Strategic Alignment



Goal EV3: Employ innovative policies, financial tools, and practices adapted to the paradigm shifts affecting municipalities and their finances.

Background

The Budget Review Committee adjusts all budget line items, based on current year spending estimates, during the month of November. Those adjustments are presented to the Council as part of the proposed budget document in January. However, formal Council approval for all budget adjustments is required upon the conclusion of the fiscal year. Staff delays submission of these budget adjustments to Council until all final year-end adjustments are processed. Below are some of the reasons for this planned delay.

- Between March 31 and May 30, the Finance Department converts the cash basis reports to an accrual-based reporting system.
- The auditors conduct an on-site review of all accounting records and reports in June.
- Budget adjustments related to the accrual process occur during the audit.
- An audit partner review of all final reports is conducted upon completion of the audit. Although very unusual, this final review could generate accounting adjustments.

Discussion

Town Wide Revenue Budget

- Total Original Budgeted Revenue = \$181,392,679
- Total Ending Budgeted Revenue = \$180,240,250
- Net decrease for FY2022-23 = \$1,152,429

The significant adjustments that created the \$1.15 million revenue decrease in the Town's budget (all funds) primarily relate to transactions associated with the General Fund, Pension Funds, Capital Funds, Underpass Fund, and the 2012 Bond Fund. Below is more explanation of these adjustments.

Revenue/Transfers In – Increases

- \$11.4 million - General Fund: The original revenue budget for FY2022-23 (set in FY2021-22) was a conservative reflection on the Town's economic recovery from COVID. The recovery was quicker than anticipated and likely accelerated by the strong economic growth the Town has experienced over the last few years. These positive factors in the economy generated more revenue than was anticipated during the budget process. During FY2022-23, sales tax (local and state), income tax, hotel/motel tax and food & beverage tax all performed significantly higher than the budget anticipated, creating an opportunity to significantly increase the revenue budget for FY2022-23.
- \$6.0 million – Police and Fire Pension Funds: Due to the significant increase in anticipated revenue for FY2022-23, the Town revised its regular annual contribution to the Police and Fire Pension funds by \$3.0 million for each pension plan. This was a "one-time" additional contribution from the revenue surplus.
- \$5.7 million – Capital related funds: Similar to the additional funds contributed to the pension plans, the Town also contributed more to various capital projects funds, due to the revenue surplus created in FY2022-23. This included funds to help support construction costs for the new

Fire Station, more road projects in the Roadway Fund and additional projects in the Capital Improvement Fund (mostly related to Parks and Recreation projects and Town Facilities).

Revenue/Transfers In – Decreases

- \$16.2 million – Underpass Fund: This decrease relates to a moving the timing of the grant dollars associated with the project from FY2022-23 to FY2023-24 and is not a reflection of any budget changes to the project.
- \$8.1 million - 2012 Refunding Bond Fund: This adjustment relates to the final and early pay off of the 2012 Bond Debt. The budget had originally planned to fund the payoff as part of the FY2022-23 budget, but staff was able to fund the pay off earlier, as part of closing FY2021-22. Therefore, this budget “transfer in” (from Debt Service Project Reserve Fund) was not needed and eliminated as part of the FY2022-23 budget.

Town Wide Expenditure Budget

- Total Original Budgeted Expenditure = \$192,824,801
- Total Ending Budgeted Expenditure = \$177,934,260
- Net decrease for FY2022-23 = \$14,890,541

The significant adjustments that created the net \$14.9 million expenditure decrease in the Town’s budget (all funds) was primarily related General Fund, Water Capital Fund, Underpass Fund, Debt Service Project Reserve Fund and various capital project funds.

Below is a summary of the major budget changes in the Town wide Expenditure budget.

Expenditure/Transfers Out Increases

- \$11.3 million – General Fund: This increase is primarily related to additional contributions and transfers to the following funds:
 - \$6.0 million - Police and Fire Pension Funds – to support additional contributions to the pension plan to help increase overall pension funding levels.
 - \$3.0 million - Fire Station Capital Fund – to support the construction of a new fire station
 - \$1.5 million – Roadway Fund – to support additional street resurfacing
 - \$1.2 million – Capital Improvement Fund – to support the Town facility needs
- \$5.2 million – Water Capital Fund – primarily related to carryover budget from FY2021-22 to FY2022-23
- \$755,000 – SSA Bond Fund – to support the final payoff of the Special Service Area Bond Issue related to the Shoppes at College Hills

Expenditure/Transfers Out Decreases

- \$17.5 million – Underpass Fund – this is a reallocation of the budget dollars from FY2022-23 to FY2023-24
- \$8.1 million – Debt Service Project Reserve Fund – this relates to the early payoff of the 2012 bond issue and is the “other side” of the budget elimination entry noted above for the 2012 Refunding Bond Fund.

- \$1.8 million – Fire Station Capital Fund - this is a reallocation of the budget dollars from FY2022-23 to FY2023-24
- \$1.3 million – Vehicle and Equipment Replacement Fund – this related primarily to carryover of budget from FY2022-23 to FY2023-24 due to timing of ordering vehicles and equipment and the actual payment
- \$1.0 million – Roadway Fund - this is a reallocation of the budget dollars from FY2022-23 to FY2023-24

FY2022-23 General Fund Results

Beginning spendable fund balance in the General Fund for budgetary purposes for FY2022-23 equaled \$17.8 million. The Finance Department is in the process of finalizing the FY2022-23 Annual Comprehensive Financial Report (ACFR) and we estimate that the year-end fund balance for the General Fund will be approximately \$19.9 million for budgetary purposes. This is a \$2.1 million increase in fund balance. This surplus is the result of lower-than-expected spending related to Salary and Benefit lines and higher than anticipated revenue related to State Sales tax, Local Motor Fuel Tax, Food and Beverage Tax, Vehicle Use Tax and Ambulance Fees.

This surplus provides the Town with financial flexibility in the upcoming FY2024-25 budget cycle. Staff will be reviewing the various budget needs in an effort to recommend the best use of this available surplus.

Keywords: Budget, revenue, expenditures

ORDINANCE NO. _____

ORDINANCE AMENDING THE FY2022-23 OPERATING AND CAPITAL INVESTMENT BUDGET

WHEREAS, The Town of Normal has, by adoption of Ordinance No. 3758, on March 7, 1988, adopted a budget system in lieu of the appropriation system for expenditures of public funds.

WHEREAS, By Ordinance No. 5904, on 07 March 2022, the Town Council adopted a budget for fiscal year 2022-23; and

WHEREAS, It is in the best interests of the health, safety, and welfare of the citizens of Normal that administrative changes in the 2022-23 fiscal budget be formally ratified and approved by the Town Council.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The fiscal year 2022-23 budget, approved by Ordinance No. 5904, on 07 March 2022, is further amended as reflected in the “Revenue Budget Change Summary March 31, 2023” and the “Expenditure Budget Change Summary, March 31, 2023,” which are incorporated in this ordinance by reference.

SECTION 2. The Budget Officer is directed and authorized to make the above-referenced modifications to the fiscal year 2022-23 budget for the Town of Normal.

SECTION 3. The Town Clerk is directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 4. This ordinance takes effect 10 days after the date of its publication.

SECTION 5. This ordinance is adopted pursuant to Home Rule Authority granted the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

President of the Board of Trustees
of the Town of Normal, Illinois

ATTEST:

Town Clerk

(seal)

This ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on _____, 2023, with _____ voting aye; _____ abstaining; _____ voting nay; and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilman McCarthy				Councilwoman Smith			
Councilman Preston				Councilman Byars			
Councilwoman Lorenz				Mayor Koos			
Councilwoman Harris							

This ordinance was approved by the President on _____, 2023.

This ordinance was published in pamphlet form on _____, 2023.

Revenue Budget Change Summary

March 31, 2023

Fund	4/1/2022	3/31/2023	Net Change
	Original Budget	Ending Budget	
General Fund	71,842,483	83,220,263	11,377,780
Motor Fuel Tax Fund	785,227	922,775	137,548
Library Fund	218,698	495,309	276,611
Library Replacement Fund	19,362	19,900	538
Library Special Reserve	7,063	7,200	137
Community Development Fd	659,744	521,992	(137,752)
Debt Service & Proj. Res.	17,200	16,500	(700)
Foreign Fire Tax Fund	52,000	68,095	16,095
Underpass Fund	19,250,000	3,000,000	(16,250,000)
Opioid Settlement	-	20,075	20,075
American Recovery Plan	1,000	30,000	29,000
Capital Investment Fund	826,500	2,304,284	1,477,784
Fire Station Capital Inv.	1,000,000	3,015,000	2,015,000
Roadway Fund	4,034,400	5,616,392	1,581,992
Uptown TIF Fund	2,716,700	2,673,065	(43,635)
Main & Osage TIF Fund	898,500	886,012	(12,488)
Main & I55 TIF Fund	77,000	78,236	1,236
One Normal Plaza TIF Fund	49,000	49,156	156
North Normal TIF Fund	1,300	88,104	86,804
2014 Bond Fund	688,420	689,300	880
2017A Bond Fund	491,240	491,370	130
2017B Bond Fund	238,303	238,420	117
2018 Refunding Bond Fund	370,416	370,550	134
2019 Bond Loan Fund	1,009,000	1,008,990	(10)
2012 Refunding Bond Fund	8,075,213	-	(8,075,213)
2013 Refunding Bond Fund	134,467	135,360	893
SSA Bond - College Hills	161,000	196,269	35,269
2016A Bond Fund	246,483	246,610	127
2016B Bond Fund	351,245	351,371	126
Water Fund	9,593,000	10,225,835	632,835
Water Capital Investment	124,800	952,100	827,300
Sewer Fund	4,569,815	4,830,985	261,170
Sewer Capital Investment	21,800	21,000	(800)
Storm Water Mgmt Fund	46,473	20,810	(25,663)
Water Replacement Fund	159,700	173,118	13,418
2017B Water Bond Fund	60,376	60,380	4
2013 Sewer Refunding Bond	87,762	87,770	8
2017B Sewer Bond Fund	75,647	75,660	13
Health & Dental Ins Fund	8,591,674	7,790,991	(800,683)
Police Pension Fund	5,637,678	8,657,008	3,019,330
Fire Pension Fund	4,965,692	7,311,197	2,345,505
Gen Veh Replacement Fund	15,000	51,500	36,500
Total budget	148,171,381	147,018,952	(1,152,429)

**Town of Normal
FY2022-23 Revenue Budget Adjustments**

Fund2	Fund	Account Number	Element	Object	Sum of Adopted Budget	Sum of Final Budget	Sum of Net Change
001	General Fund	001-0000-311.30-00	Road & Bridge Tax		391,000	430,000	39,000
		001-0000-313.10-00	Local Sales Tax		18,976,000	21,615,000	2,639,000
		001-0000-313.20-00	Liquor Tax		879,000	888,000	9,000
		001-0000-313.30-10	Local Tax	Hotel/Motel Tax	1,182,000	1,877,922	695,922
		001-0000-313.50-00	2% Food & Beverage Tax		2,921,000	3,389,000	468,000
		001-0000-313.74-00	Utility Tax - Telecom.		392,000	397,000	5,000
		001-0000-313.80-00	Local Motor Fuel Tax		2,421,300	1,935,000	-486,300
		001-0000-315.10-00	State Sales Tax		11,128,000	14,210,000	3,082,000
		001-0000-315.20-00	State Income Tax		6,969,000	8,660,000	1,691,000
		001-0000-315.30-00	State Replacement Revenue		121,000	210,500	89,500
		001-0000-315.31-00	Replacement Tax - Police		96,400	341,600	245,200
		001-0000-315.32-00	Replacement Tax - Fire		85,700	298,100	212,400
		001-0000-315.45-00	Local Use Tax		2,052,000	2,140,000	88,000
		001-0000-322.20-10	Permits	Building	160,000	400,000	240,000
		001-0000-322.20-40	Permits	HVAC	65,000	132,000	67,000
		001-0000-322.90-10	Permits	Misc. Permits	0	1,300	1,300
		001-0000-332.50-00	State Grants		0	500,000	500,000
		001-0000-341.16-00	Ambulance Fees		1,924,000	2,042,000	118,000
		001-0000-351.10-00	Youth Programs		305,265	301,280	-3,985
		001-0000-351.45-00	Special Events		23,050	17,505	-5,545
		001-0000-351.55-00	Before & After Program		597,770	605,000	7,230
		001-0000-352.15-00	Adult Athletic Programs		68,500	56,525	-11,975
		001-0000-352.22-00	Champion Field Rental		35,000	26,443	-8,557
		001-0000-353.10-10	Anderson Aquatic Center	Anderson Admission Fees	61,280	56,058	-5,222
		001-0000-353.10-15	Anderson Aquatic Center	Swim Team Fees	16,150	13,410	-2,740
		001-0000-353.10-20	Anderson Aquatic Center	Anderson Concessions	16,000	19,895	3,895
		001-0000-353.15-10	Fairview Family Aquatic	Fairview Admission Fees	239,725	212,673	-27,052
		001-0000-353.35-00	Aquatics-Special Events		12,000	12,675	675
		001-0000-353.45-00	Aquatic Staff Merchandise		3,100	2,829	-271
		001-0000-355.30-00	Other Theatre Revenue		8,500	2,000	-6,500
		001-0000-355.35-00	Membership		12,000	5,000	-7,000
		001-0000-356.05-00	Softball Tournaments		20,000	2,987	-17,013
		001-0000-357.20-00	Golf Cart Rentals		247,000	270,000	23,000
		001-0000-357.22-00	Other Golf Rentals		7,000	12,000	5,000
		001-0000-358.40-00	Recreation Concessions		140,000	154,076	14,076
		001-0000-359.10-00	Parks Rental Revenue		12,000	15,000	3,000
		001-0000-360.20-00	Membership Dues		219,600	220,000	400
		001-0000-360.30-00	Gift Shop Revenue		135,540	145,000	9,460
		001-0000-360.40-00	Education		100,000	108,000	8,000
		001-0000-360.65-00	CDM Donations		1,500	1,000	-500
		001-0000-369.20-00	Recreation Facility Rent		19,100	27,000	7,900
		001-0000-371.10-00	Police Magistrate Fines		400,000	328,000	-72,000
		001-0000-389.25-00	Recycle Income		131,600	81,600	-50,000
		001-0000-391.93-83	Transfer From	One Normal Plaza TIF Fund	49,000	49,155	155
		001-0000-321.20-00	Contractor Licenses		3,000	11,450	8,450
		001-0000-322.20-20	Permits	Electric	45,000	180,000	135,000
		001-0000-322.20-30	Permits	Plumbing	60,000	80,000	20,000
		001-0000-323.10-00	Plan Review Fees		80,000	250,000	170,000

**Town of Normal
FY2022-23 Revenue Budget Adjustments**

Fund2	Fund	Account Number	Element	Object	Sum of Adopted Budget	Sum of Final Budget	Sum of Net Change
001	General Fund	001-0000-323.50-00	Misc. Police Fees		3,000	8,000	5,000
		001-0000-341.40-00	Mowing Services		1,500	8,150	6,650
		001-0000-351.15-00	Youth Athletic Programs		109,990	136,000	26,010
		001-0000-351.35-00	Teen Programs		51,270	49,980	-1,290
		001-0000-353.15-20	Fairview Family Aquatic	Fairview Concessions	88,000	107,200	19,200
		001-0000-357.10-00	Golf Course Green Fees		335,000	376,000	41,000
		001-0000-357.50-00	Golf Range Fees		48,500	65,000	16,500
		001-0000-391.93-84	Transfer From	North Town TIF Fund	1,300	20,985	19,685
		001-3035-344.30-10	Parking Fees	Daily Parking Fees	42,500	46,000	3,500
		001-3035-389.10-00	Miscellaneous		9,000	14,000	5,000
		001-3036-344.30-10	Parking Fees	Daily Parking Fees	158,000	200,000	42,000
		001-3037-389.10-00	Miscellaneous		25,000	34,000	9,000
		001-0000-341.30-00	Filing Fees		10,000	24,500	14,500
		001-0000-383.30-00	Police Security		10,000	17,733	7,733
		001-0000-311.10-11	Property Tax	I.M.R.F Levy	653,794	782,801	129,007
		001-0000-311.10-12	Property Tax	Social Security Levy	1,536,689	1,511,656	-25,033
		001-0000-311.10-16	Property Tax	Police Pension Levy	3,784,608	3,722,850	-61,758
		001-0000-311.10-18	Property Tax	Fire Pension Levy	3,302,397	3,248,470	-53,927
		001-0000-313.55-00	Gaming/Off Track Bet Tax		260,000	400,000	140,000
		001-0000-313.71-00	Utility Tax - Electric		1,925,000	2,253,000	328,000
		001-0000-313.72-00	Utility Tax - Gas		1,001,000	1,573,000	572,000
		001-0000-313.73-00	Utility Tax - Cable		293,000	264,000	-29,000
		001-0000-322.30-00	Sign Permits		7,000	10,000	3,000
		001-0000-323.30-00	Vehicle Releases		100,000	120,000	20,000
		001-0000-332.10-00	ILEC - Police		0	83,400	83,400
		001-0000-332.20-00	ILEC - Fire		8,000	9,600	1,600
		001-0000-341.10-00	Refuse Service Fees		4,334,000	4,370,000	36,000
		001-0000-341.45-00	MICA Admin Services		50,000	15,676	-34,324
		001-0000-341.90-00	Bond Fees		10,000	0	-10,000
		001-0000-353.20-00	Season Pass Fees		216,925	185,000	-31,925
		001-0000-353.55-00	Aquatic Lessons		116,530	156,000	39,470
		001-0000-355.50-00	Souvenirs		8,500	1,000	-7,500
		001-0000-357.40-00	Golf Course Concessions		80,000	90,000	10,000
		001-0000-359.30-00	Equipment Deposit		0	300	300
		001-0000-359.50-00	Donations		20,000	21,000	1,000
		001-0000-360.80-00	Local Grants		100,000	105,760	5,760
		001-0000-367.40-00	Amphitheater Concessions		0	7,560	7,560
		001-0000-367.60-00	Amphitheater Rental		5,000	1,000	-4,000
		001-0000-367.65-00	Community Event Donations		900	19,000	18,100
		001-0000-367.70-00	Events Revenue		50,000	47,159	-2,841
		001-0000-382.10-00	Investment Income		139,500	170,500	31,000
		001-3035-344.30-15	Parking Fees	Monthly Parking Fees	110,000	160,000	50,000
		001-3036-344.30-15	Parking Fees	Monthly Parking Fees	4,500	50,000	45,500
	General Fund	Total			71,842,483	83,220,263	11,377,780
213	Motor Fuel Tax Fund	213-0000-382.10-00	Investment Income		40,600	39,200	-1,400
		213-0000-332.60-00	State Grants		744,627	883,575	138,948
	Motor Fuel Tax Fund	Total			785,227	922,775	137,548
221	Library Fund	221-0000-315.30-00	State Replacement Revenue		101,000	357,600	256,600
		221-0000-332.60-00	State Grants		77,433	81,541	4,108

**Town of Normal
FY2022-23 Revenue Budget Adjustments**

Fund2	Fund	Account Number	Element	Object	Sum of Adopted Budget	Sum of Final Budget	Sum of Net Change
221	Library Fund	221-0000-347.50-00	Replacements Books/AV		3,500	8,000	4,500
		221-0000-385.30-00	Donations		200	1,355	1,155
		221-0000-347.20-00	Photocopy Fees		2,000	8,000	6,000
		221-0000-382.10-00	Investment Income		34,365	35,300	935
		221-0000-389.10-00	Miscellaneous		200	3,513	3,313
	Library Fund Total				218,698	495,309	276,611
222	Library Replacement Fund	222-0000-382.10-00	Investment Income		19,362	19,900	538
	Library Replacement Fund Total				19,362	19,900	538
223	Library Special Reserve	223-0000-382.10-00	Investment Income		7,063	7,200	137
	Library Special Reserve Total				7,063	7,200	137
224	Community Development Fd	224-0000-331.10-00	Community Development		659,744	521,992	-137,752
	Community Development Fd Total				659,744	521,992	-137,752
240	Debt Service & Proj. Res.	240-0000-382.10-00	Investment Income		17,200	16,500	-700
	Debt Service & Proj. Res. Total				17,200	16,500	-700
260	Foreign Fire Tax Fund	260-0000-315.40-00	Foreign Fire Tax		52,000	67,995	15,995
		260-0000-389.10-00	Miscellaneous		0	100	100
	Foreign Fire Tax Fund Total				52,000	68,095	16,095
265	Underpass Fund	265-0000-331.50-00	Federal Grants		13,000,000	3,000,000	-10,000,000
		265-0000-332.50-00	State Grants		6,250,000	0	-6,250,000
	Underpass Fund Total				19,250,000	3,000,000	-16,250,000
272	Opioid Settlement	272-0000-331.50-00	Federal Grants		0	20,075	20,075
	Opioid Settlement Total				0	20,075	20,075
276	American Recovery Plan	276-0000-382.10-00	Investment Income		1,000	30,000	29,000
	American Recovery Plan Total				1,000	30,000	29,000
325	Capital Investment Fund	325-0000-391.93-28	Transfer From	Fund #328	0	78,184	78,184
		325-0000-391.90-01	Transfer From	General Fund	816,000	2,016,000	1,200,000
		325-0000-382.10-00	Investment Income		10,500	10,100	-400
		325-0000-333.80-00	Local Grants		0	200,000	200,000
	Capital Investment Fund Total				826,500	2,304,284	1,477,784
328	Fire Station Capital Inv.	328-0000-382.10-00	Investment Income		0	15,000	15,000
		328-0000-332.50-00	State Grants		1,000,000	0	-1,000,000
		328-0000-391.90-01	Transfer From	General Fund	0	3,000,000	3,000,000
	Fire Station Capital Inv. Total				1,000,000	3,015,000	2,015,000
370	Roadway Fund	370-0000-382.10-00	Investment Income		13,100	30,100	17,000
		370-0000-391.90-01	Transfer From	General Fund	4,021,300	5,521,300	1,500,000
		370-0000-385.10-00	Development Agreements		0	64,992	64,992
	Roadway Fund Total				4,034,400	5,616,392	1,581,992
380	Uptown TIF Fund	380-0000-311.10-00	Property Tax		2,716,700	2,673,065	-43,635
	Uptown TIF Fund Total				2,716,700	2,673,065	-43,635
381	Main & Osage TIF Fund	381-0000-311.10-00	Property Tax		898,500	886,012	-12,488
	Main & Osage TIF Fund Total				898,500	886,012	-12,488
382	Main & I55 TIF Fund	382-0000-311.10-00	Property Tax		77,000	78,236	1,236
	Main & I55 TIF Fund Total				77,000	78,236	1,236
383	One Normal Plaza TIF Fund	383-0000-311.10-00	Property Tax		49,000	49,156	156
	One Normal Plaza TIF Fund Total				49,000	49,156	156
384	North Normal TIF Fund	384-0000-311.10-00	Property Tax		1,300	88,104	86,804
	North Normal TIF Fund Total				1,300	88,104	86,804
401	2014 Bond Fund	401-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	688,420	689,300	880

**Town of Normal
FY2022-23 Revenue Budget Adjustments**

Fund2	Fund	Account Number	Element	Object	Sum of Adopted Budget	Sum of Final Budget	Sum of Net Change
401	2014 Bond Fund				688,420	689,300	880
	Total						
402	2017A Bond Fund	402-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	491,240	491,370	130
	Total				491,240	491,370	130
403	2017B Bond Fund	403-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	238,303	238,420	117
	Total				238,303	238,420	117
404	2018 Refunding Bond Fund	404-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	370,416	370,550	134
	Total				370,416	370,550	134
405	2019 Bond Loan Fund	405-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	1,009,000	1,008,990	-10
	Total				1,009,000	1,008,990	-10
477	2012 Refunding Bond Fund	477-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	8,075,213	0	-8,075,213
	Total				8,075,213	0	-8,075,213
478	2013 Refunding Bond Fund	478-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	134,467	135,360	893
	Total				134,467	135,360	893
480	SSA Bond - College Hills	480-0000-382.10-00	Investment Income		1,000	248	-752
		480-0000-311.80-00	SSA Property Tax		0	50,309	50,309
		480-0000-389.10-00	Miscellaneous		0	100,000	100,000
		480-0000-391.90-01	Transfer From	General Fund	160,000	45,712	-114,288
	Total				161,000	196,269	35,269
485	2016A Bond Fund	485-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	246,483	246,610	127
	Total				246,483	246,610	127
490	2016B Bond Fund	490-0000-391.92-40	Transfer From	Fd 240 Debt Serv/Proj Res	164,174	351,371	187,197
		490-0000-391.93-81	Transfer From	Main & Osage TIF Fund	187,071	0	-187,071
	Total				351,245	351,371	126
502	Water Fund	502-0000-343.10-00	User Charges		9,280,000	9,900,000	620,000
		502-0000-382.10-00	Investment Income		54,200	45,100	-9,100
		502-0000-391.90-01	Transfer From	General Fund	255,435	278,235	22,800
		502-0000-391.92-21	Transfer From	Library Fund	3,365	2,500	-865
	Total				9,593,000	10,225,835	632,835
505	Water Capital Investment	505-0000-382.10-00	Investment Income		64,800	45,100	-19,700
		505-0000-332.50-00	State Grants		0	590,000	590,000
		505-0000-343.70-00	System Development Fees		60,000	140,000	80,000
		505-0000-391.93-81	Transfer From	Main & Osage TIF Fund	0	177,000	177,000
	Total				124,800	952,100	827,300
507	Sewer Fund	507-0000-391.90-01	Transfer From	General Fund	24,815	30,985	6,170
		507-0000-343.10-00	User Charges		4,545,000	4,800,000	255,000
	Total				4,569,815	4,830,985	261,170
508	Sewer Capital Investment	508-0000-382.10-00	Investment Income		21,800	21,000	-800
	Total				21,800	21,000	-800
510	Storm Water Mgmt Fund	510-0000-382.10-00	Investment Income		45,700	20,200	-25,500
		510-0000-391.92-21	Transfer From	Library Fund	773	610	-163
	Total				46,473	20,810	-25,663

**Town of Normal
FY2022-23 Revenue Budget Adjustments**

Fund2	Fund	Account Number	Element	Object	Sum of Adopted Budget	Sum of Final Budget	Sum of Net Change
534	Water Replacement Fund	534-0000-382.10-00	Investment Income		9,700	23,100	13,400
		534-0000-391.95-02	Transfer From	Water Fund	150,000	150,018	18
	Water Replacement Fund Total				159,700	173,118	13,418
544	2017B Water Bond Fund	544-0000-391.95-02	Transfer From	Water Fund	60,376	60,380	4
	2017B Water Bond Fund Total				60,376	60,380	4
593	2013 Sewer Refunding Bond	593-0000-391.95-07	Transfer From	Sewer Fund	87,762	87,770	8
	2013 Sewer Refunding Bond Total				87,762	87,770	8
594	2017B Sewer Bond Fund	594-0000-391.95-07	Transfer From	Sewer Fund	75,647	75,660	13
	2017B Sewer Bond Fund Total				75,647	75,660	13
616	Health & Dental Ins Fund	616-0000-341.36-00	Employer Services		5,824,714	5,198,891	-625,823
		616-0000-341.38-00	Retirees		626,400	613,600	-12,800
		616-0000-382.10-00	Investment Income		9,460	1,900	-7,560
		616-0000-389.10-00	Miscellaneous		800,000	750,000	-50,000
		616-0000-341.37-00	Employee Services		1,331,100	1,226,600	-104,500
	Health & Dental Ins Fund Total				8,591,674	7,790,991	-800,683
709	Police Pension Fund	709-0000-385.70-00	Contributions - Employer		3,881,008	7,126,208	3,245,200
		709-0000-382.10-00	Investment Income		953,471	807,000	-146,471
		709-0000-385.80-00	Contributions - Members		803,199	723,800	-79,399
	Police Pension Fund Total				5,637,678	8,657,008	3,019,330
714	Fire Pension Fund	714-0000-385.70-00	Contributions - Employer		3,388,097	6,600,497	3,212,400
		714-0000-382.10-00	Investment Income		1,004,598	167,300	-837,298
		714-0000-385.80-00	Contributions - Members		572,997	543,400	-29,597
	Fire Pension Fund Total				4,965,692	7,311,197	2,345,505
733	Gen Veh Replacement Fund	733-0000-392.25-00	Vehicle Sale		15,000	51,500	36,500
	Gen Veh Replacement Fund Total				15,000	51,500	36,500
Grand Total					148,171,381	147,018,952	-1,152,429

Expenditure Budget Change Summary

March 31, 2023

Fund	4/1/2022 Original Budget	3/31/2023 Ending Budget	Net Change
General Fund	64,534,893	75,847,919	11,313,026
Motor Fuel Tax Fund	2,413,300	2,384,863	(28,437)
Library Fund	2,957,417	2,865,474	(91,943)
Community Development Fd	661,744	520,155	(141,589)
Debt Service & Proj. Res.	11,692,404	3,929,205	(7,763,199)
Park Land Dedication Fund	50,000	53,899	3,899
Foreign Fire Tax Fund	33,000	47,730	14,730
Underpass Fund	20,794,400	3,312,720	(17,481,680)
Opioid Settlement	-	1,000	1,000
American Recovery Plan	976,800	1,216,455	239,655
Capital Investment Fund	2,085,250	1,173,952	(911,298)
Fire Station Capital Inv.	1,900,000	78,184	(1,821,816)
Roadway Fund	4,092,150	3,060,709	(1,031,441)
Uptown TIF Fund	81,914	83,414	1,500
Main & Osage TIF Fund	187,071	177,000	(10,071)
Main & I55 TIF Fund	77,000	78,252	1,252
One Normal Plaza TIF Fund	49,000	49,155	155
North Normal TIF Fund	1,300	20,985	19,685
2009A Bond Fund	750	825	75
2012 Refunding Bond Fund	750	80	(670)
2013 Refunding Bond Fund	750	850	100
SSA Bond - College Hills	159,000	914,688	755,688
Water Fund	6,456,225	6,534,838	78,613
Water Capital Investment	5,053,200	10,335,256	5,282,056
Sewer Fund	2,133,529	2,298,948	165,419
Sewer Capital Investment	2,097,500	1,410,211	(687,289)
Storm Water Mgmt Fund	1,581,273	1,056,375	(524,898)
Water Replacement Fund	23,200	76,367	53,167
Sewer Replacement Fund	845,000	409,000	(436,000)
Health & Dental Ins Fund	8,367,610	7,526,953	(840,657)
Police Pension Fund	4,038,754	4,271,550	232,796
Fire Pension Fund	3,449,234	3,457,295	8,061
Gen Veh Replacement Fund	3,530,996	2,240,566	(1,290,430)
Total	150,325,414	135,434,873	(14,890,541)

**Town of Normal
FY2022-23 Expenditure Budget Adjustments**

Fund #	Fund Name	Account number	Element	Object	Sum of Annual Original Budget	Sum of Current Budget	Sum of Net Change
1	General Fund	001-0510-411.20-10	Professional Services	Contractual Services	35,000	30,200	(4,800)
		001-0510-411.20-20	Professional Services	Dues	22,185	31,485	9,300
		001-0510-411.20-50	Professional Services	Entertainment	12,000	7,500	(4,500)
		001-1010-413.10-10	Salaries & Wages	Regular Salaries	521,555	465,847	(55,708)
		001-1010-413.11-10	Salaries & Wages	Part-time Salaries	35,613	34,841	(772)
		001-1010-413.16-10	Benefits	Employer Social Security	36,971	33,529	(3,442)
		001-1010-413.17-10	Benefits	IMRF Retirement	60,601	53,805	(6,796)
		001-1010-413.18-10	Benefits	Health & Dental Insurance	67,633	47,016	(20,617)
		001-1010-413.19-90	Benefits	Other Personal Benefits	1,000	2,500	1,500
		001-1010-413.30-35	Other Purchased Services	Travel & Training	19,500	7,500	(12,000)
		001-1010-413.35-10	Supplies	Operating Supplies	500	1,200	700
		001-1010-413.35-50	Supplies	Fuel - Gas & Oil	1,650	3,700	2,050
		001-1020-413.20-20	Professional Services	Dues	50	250	200
		001-1020-413.30-40	Other Purchased Services	Special Programs	35,000	30,400	(4,600)
		001-1030-413.18-10	Benefits	Health & Dental Insurance	455,000	470,000	15,000
		001-1030-413.19-10	Benefits	Employee Activities	55,000	46,500	(8,500)
		001-1030-413.20-10	Professional Services	Contractual Services	113,900	119,443	5,543
		001-1030-413.20-87	Professional Services	State of Il Process Fee	284,600	317,000	32,400
		001-1030-413.20-90	Professional Services	Other Contractual Service	20,000	10,457	(9,543)
		001-1030-413.30-10	Other Purchased Services	Liability Insurance	1,744,200	1,618,046	(126,154)
		001-1030-413.30-40	Other Purchased Services	Special Programs	215,000	199,500	(15,500)
		001-1030-413.40-30	Other Expenses	Contract Payments	2,822,700	3,167,100	344,400
		001-1030-413.40-35	Other Expenses	Misc. Liability Claims	80,000	97,000	17,000
		001-1030-413.93-25	Transfers	To Capital Investment Fd	816,000	2,016,000	1,200,000
		001-1030-413.93-28	Transfers	To Fund # 328	-	3,000,000	3,000,000
		001-1030-413.93-70	Transfers	To Roadway Fund	4,021,300	5,521,300	1,500,000
		001-1030-413.94-80	Transfers	To SSA Bond Fund 480	160,000	45,712	(114,288)
		001-1030-413.95-02	Transfers	To Water Fund	37,200	42,000	4,800
		001-1030-413.95-07	Transfers	To Sewer Fund	5,000	6,000	1,000
		001-1050-413.10-10	Salaries & Wages	Regular Salaries	379,422	330,448	(48,974)
		001-1050-413.11-10	Salaries & Wages	Part-time Salaries	25,000	37,000	12,000
		001-1050-413.16-10	Benefits	Employer Social Security	30,937	28,110	(2,827)
		001-1050-413.17-10	Benefits	IMRF Retirement	40,911	33,083	(7,828)
		001-1050-413.18-10	Benefits	Health & Dental Insurance	63,512	36,606	(26,906)
		001-1050-413.19-90	Benefits	Other Personal Benefits	1,500	2,000	500
		001-1050-413.20-20	Professional Services	Dues	2,500	2,530	30
		001-1050-413.30-25	Other Purchased Services	Postage & Printing	-	7,472	7,472
		001-1050-413.30-40	Other Purchased Services	Special Programs	10,000	7,528	(2,472)
		001-1210-451.10-10	Salaries & Wages	Regular Salaries	590,169	616,461	26,292
		001-1210-451.11-10	Salaries & Wages	Part-time Salaries	447,329	488,479	41,150
		001-1210-451.16-10	Benefits	Employer Social Security	79,063	84,520	5,457
		001-1210-451.17-10	Benefits	IMRF Retirement	73,812	75,984	2,172
		001-1210-451.18-10	Benefits	Health & Dental Insurance	113,276	105,476	(7,800)
		001-1210-451.19-90	Benefits	Other Personal Benefits	2,500	4,000	1,500
		001-1210-451.20-10	Professional Services	Contractual Services	16,940	49,408	32,468
		001-1210-451.20-20	Professional Services	Dues	4,100	4,290	190
		001-1210-451.25-10	Property Maintenance	Utilities (Non-Phone)	54,000	85,000	31,000
		001-1210-451.30-20	Other Purchased Services	Advertising	40,000	41,000	1,000
		001-1210-451.30-25	Other Purchased Services	Postage & Printing	40,000	44,920	4,920
		001-1210-451.30-35	Other Purchased Services	Travel & Training	15,000	12,000	(3,000)

Town of Normal

FY2022-23 Expenditure Budget Adjustments

1	General Fund						
		001-1210-451.35-10	Supplies	Operating Supplies	116,865	117,302	437
		001-1210-451.35-50	Supplies	Fuel - Gas & Oil	570	800	230
		001-1210-451.35-90	Supplies	Other Supplies & Material	75,000	85,685	10,685
		001-1210-451.95-07	Transfers	To Sewer Fund	1,630	2,300	670
		001-1215-451.11-10	Salaries & Wages	Part-time Salaries	96,570	96,569	(1)
		001-1215-451.16-10	Benefits	Employer Social Security	22,924	19,347	(3,577)
		001-1215-451.17-10	Benefits	IMRF Retirement	16,857	16,634	(223)
		001-1215-451.18-10	Benefits	Health & Dental Insurance	19,618	19,605	(13)
		001-1215-451.20-90	Professional Services	Other Contractual Service	5,850	20,000	14,150
		001-1215-451.25-10	Property Maintenance	Utilities (Non-Phone)	19,000	36,000	17,000
		001-1215-451.26-10	Equipment Maintenance	Equipment Maintenance	1,000	3,160	2,160
		001-1215-451.30-50	Other Purchased Services	Rental	83,205	85,457	2,252
		001-1230-451.10-10	Salaries & Wages	Regular Salaries	64,221	61,675	(2,546)
		001-1230-451.16-10	Benefits	Employer Social Security	2,767	6,157	3,390
		001-1230-451.17-10	Benefits	IMRF Retirement	6,925	6,562	(363)
		001-1230-451.18-10	Benefits	Health & Dental Insurance	15,848	10,109	(5,739)
		001-1230-451.19-90	Benefits	Other Personal Benefits	-	500	500
		001-1230-451.20-10	Professional Services	Contractual Services	156,500	171,550	15,050
		001-1230-451.20-20	Professional Services	Dues	-	600	600
		001-1230-451.30-35	Other Purchased Services	Travel & Training	-	2,000	2,000
		001-1230-451.35-10	Supplies	Operating Supplies	12,300	18,300	6,000
		001-1510-413.10-10	Salaries & Wages	Regular Salaries	212,370	193,770	(18,600)
		001-1510-413.11-10	Salaries & Wages	Part-time Salaries	31,938	33,713	1,775
		001-1510-413.16-10	Benefits	Employer Social Security	18,690	17,422	(1,268)
		001-1510-413.17-10	Benefits	IMRF Retirement	26,364	24,204	(2,160)
		001-1510-413.18-10	Benefits	Health & Dental Insurance	30,041	29,562	(479)
		001-1510-413.20-10	Professional Services	Contractual Services	6,365	4,573	(1,792)
		001-1510-413.30-20	Other Purchased Services	Advertising	14,000	17,000	3,000
		001-2010-413.10-10	Salaries & Wages	Regular Salaries	430,410	423,858	(6,552)
		001-2010-413.11-10	Salaries & Wages	Part-time Salaries	10,000	-	(10,000)
		001-2010-413.12-10	Salaries & Wages	Overtime	-	25	25
		001-2010-413.16-10	Benefits	Employer Social Security	31,623	30,620	(1,003)
		001-2010-413.17-10	Benefits	IMRF Retirement	46,409	45,098	(1,311)
		001-2010-413.18-10	Benefits	Health & Dental Insurance	58,609	44,478	(14,131)
		001-2010-413.30-30	Other Purchased Services	Pubs & Subscriptions	7,412	7,000	(412)
		001-2010-413.30-35	Other Purchased Services	Travel & Training	8,050	8,000	(50)
		001-2510-419.10-10	Salaries & Wages	Regular Salaries	826,178	824,041	(2,137)
		001-2510-419.11-10	Salaries & Wages	Part-time Salaries	89,002	91,598	2,596
		001-2510-419.16-10	Benefits	Employer Social Security	74,228	71,576	(2,652)
		001-2510-419.17-10	Benefits	IMRF Retirement	97,363	96,056	(1,307)
		001-2510-419.18-10	Benefits	Health & Dental Insurance	159,535	155,168	(4,367)
		001-2510-419.19-20	Benefits	Clothing	7,000	8,541	1,541
		001-2510-419.20-10	Professional Services	Contractual Services	85,000	125,500	40,500
		001-2510-419.25-10	Property Maintenance	Utilities (Non-Phone)	233,000	272,000	39,000
		001-2510-419.25-60	Property Maintenance	All Other Maintenance	225,000	286,416	61,416
		001-2510-419.26-10	Equipment Maintenance	Equipment Maintenance	170,000	216,660	46,660
		001-2510-419.35-10	Supplies	Operating Supplies	102,000	117,312	15,312
		001-2510-419.35-50	Supplies	Fuel - Gas & Oil	11,330	21,500	10,170
		001-3010-415.10-10	Salaries & Wages	Regular Salaries	980,091	815,384	(164,707)
		001-3010-415.12-10	Salaries & Wages	Overtime	500	2,500	2,000
		001-3010-415.16-10	Benefits	Employer Social Security	74,438	61,767	(12,671)

Town of Normal

FY2022-23 Expenditure Budget Adjustments

1	General Fund	001-3010-415.17-10	Benefits	IMRF Retirement	105,679	86,624	(19,055)
		001-3010-415.18-10	Benefits	Health & Dental Insurance	161,725	139,884	(21,841)
		001-3010-415.20-10	Professional Services	Contractual Services	43,145	49,145	6,000
		001-3010-415.20-20	Professional Services	Dues	2,495	2,595	100
		001-3010-415.26-10	Equipment Maintenance	Equipment Maintenance	3,100	4,125	1,025
		001-3010-415.35-40	Supplies	Office Supplies	35,000	45,000	10,000
		001-3035-415.20-10	Professional Services	Contractual Services	113,455	90,000	(23,455)
		001-3035-415.25-10	Property Maintenance	Utilities (Non-Phone)	43,371	55,000	11,629
		001-3035-415.30-10	Other Purchased Services	Liability Insurance	8,615	12,000	3,385
		001-3035-415.30-90	Other Purchased Services	Other Expenses	2,500	5,000	2,500
		001-3035-415.40-67	Other Expenses	Parking Lot Tax	12,450	17,160	4,710
		001-3036-415.20-10	Professional Services	Contractual Services	110,935	90,000	(20,935)
		001-3036-415.25-10	Property Maintenance	Utilities (Non-Phone)	34,475	50,030	15,555
		001-3036-415.30-90	Other Purchased Services	Other Expenses	5,500	1,200	(4,300)
		001-3036-415.35-10	Supplies	Operating Supplies	5,200	8,200	3,000
		001-3036-415.40-67	Other Expenses	Parking Lot Tax	9,885	16,500	6,615
		001-3037-415.20-10	Professional Services	Contractual Services	181,800	170,000	(11,800)
		001-3037-415.25-10	Property Maintenance	Utilities (Non-Phone)	3,440	1,000	(2,440)
		001-3037-415.30-90	Other Purchased Services	Other Expenses	27,160	22,000	(5,160)
		001-3037-415.35-10	Supplies	Operating Supplies	9,900	19,000	9,100
		001-4010-415.16-10	Benefits	Employer Social Security	66,195	64,534	(1,661)
		001-4010-415.17-10	Benefits	IMRF Retirement	86,810	85,682	(1,128)
		001-4010-415.18-10	Benefits	Health & Dental Insurance	118,169	118,954	785
		001-4010-415.20-10	Professional Services	Contractual Services	1,133,639	891,396	(242,243)
		001-4010-415.20-20	Professional Services	Dues	2,000	9,530	7,530
		001-4010-415.26-10	Equipment Maintenance	Equipment Maintenance	208,831	142,359	(66,472)
		001-4010-415.30-15	Other Purchased Services	Telephone	282,923	237,180	(45,743)
		001-4010-415.30-35	Other Purchased Services	Travel & Training	11,846	10,800	(1,046)
		001-4010-415.35-10	Supplies	Operating Supplies	78,280	48,000	(30,280)
		001-4010-415.35-80	Supplies	Equipment under \$10,000	-	1,630	1,630
		001-4010-415.75-40	Equipment	Aerial Maps	12,500	4,835	(7,665)
		001-4010-415.75-45	Equipment	Comp. Hardware & Software	259,000	210,855	(48,145)
		001-4510-413.10-10	Salaries & Wages	Regular Salaries	356,563	348,644	(7,919)
		001-4510-413.16-10	Benefits	Employer Social Security	27,277	26,679	(598)
		001-4510-413.17-10	Benefits	IMRF Retirement	37,850	37,106	(744)
		001-4510-413.18-10	Benefits	Health & Dental Insurance	62,565	62,419	(146)
		001-4510-413.19-90	Benefits	Other Personal Benefits	2,000	2,500	500
		001-4510-413.20-10	Professional Services	Contractual Services	78,050	127,450	49,400
		001-4510-413.30-35	Other Purchased Services	Travel & Training	6,075	5,700	(375)
		001-5510-424.16-10	Benefits	Employer Social Security	92,455	88,656	(3,799)
		001-5510-424.17-10	Benefits	IMRF Retirement	130,327	123,307	(7,020)
		001-5510-424.18-10	Benefits	Health & Dental Insurance	170,056	171,269	1,213
		001-5510-424.20-10	Professional Services	Contractual Services	32,000	44,100	12,100
		001-5510-424.30-35	Other Purchased Services	Travel & Training	6,500	5,250	(1,250)
		001-5510-424.35-10	Supplies	Operating Supplies	1,500	2,750	1,250
		001-5510-424.35-50	Supplies	Fuel - Gas & Oil	10,300	11,500	1,200
		001-6010-421.10-10	Salaries & Wages	Regular Salaries	7,847,517	7,915,734	68,217
		001-6010-421.11-10	Salaries & Wages	Part-time Salaries	156,520	142,905	(13,615)
		001-6010-421.16-10	Benefits	Employer Social Security	180,188	175,881	(4,307)
		001-6010-421.17-10	Benefits	IMRF Retirement	71,319	66,637	(4,682)
		001-6010-421.18-10	Benefits	Health & Dental Insurance	1,186,760	1,100,822	(85,938)

Town of Normal

FY2022-23 Expenditure Budget Adjustments

1	General Fund						
		001-6010-421.19-20	Benefits	Clothing	68,390	115,137	46,747
		001-6010-421.20-10	Professional Services	Contractual Services	1,317,350	1,410,515	93,165
		001-6010-421.20-20	Professional Services	Dues	3,825	3,765	(60)
		001-6010-421.26-10	Equipment Maintenance	Equipment Maintenance	33,800	22,660	(11,140)
		001-6010-421.30-25	Other Purchased Services	Postage & Printing	17,255	11,255	(6,000)
		001-6010-421.30-30	Other Purchased Services	Pubs & Subscriptions	980	780	(200)
		001-6010-421.30-35	Other Purchased Services	Travel & Training	147,535	177,543	30,008
		001-6010-421.35-10	Supplies	Operating Supplies	71,257	72,457	1,200
		001-6010-421.35-50	Supplies	Fuel - Gas & Oil	108,150	141,000	32,850
		001-6010-421.35-80	Supplies	Equipment under \$10,000	16,400	10,400	(6,000)
		001-6010-421.40-15	Other Expenses	Pension tax levy & PPRT	3,881,008	7,126,208	3,245,200
		001-6010-421.75-10	Equipment	Op.Equipment Over \$10,000	15,000	92,194	77,194
		001-6015-421.20-10	Professional Services	Contractual Services	36,620	16,620	(20,000)
		001-6510-422.10-10	Salaries & Wages	Regular Salaries	5,840,626	5,749,253	(91,373)
		001-6510-422.12-10	Salaries & Wages	Overtime	785,000	840,000	55,000
		001-6510-422.16-10	Benefits	Employer Social Security	100,984	99,200	(1,784)
		001-6510-422.17-10	Benefits	IMRF Retirement	6,358	6,274	(84)
		001-6510-422.18-10	Benefits	Health & Dental Insurance	955,922	911,089	(44,833)
		001-6510-422.19-20	Benefits	Clothing	52,000	54,642	2,642
		001-6510-422.20-95	Professional Services	Ambulance Services	115,440	122,520	7,080
		001-6510-422.25-10	Property Maintenance	Utilities (Non-Phone)	93,000	125,000	32,000
		001-6510-422.26-10	Equipment Maintenance	Equipment Maintenance	138,500	166,931	28,431
		001-6510-422.30-35	Other Purchased Services	Travel & Training	99,000	140,600	41,600
		001-6510-422.35-50	Supplies	Fuel - Gas & Oil	60,770	93,000	32,230
		001-6510-422.35-80	Supplies	Equipment under \$10,000	43,000	25,600	(17,400)
		001-6510-422.35-90	Supplies	Other Supplies & Material	62,500	65,000	2,500
		001-6510-422.40-15	Other Expenses	Pension tax levy & PPRT	3,388,097	6,600,497	3,212,400
		001-6510-422.75-10	Equipment	Op.Equipment Over \$10,000	32,000	-	(32,000)
		001-6520-422.10-10	Salaries & Wages	Regular Salaries	259,576	249,772	(9,804)
		001-6520-422.16-10	Benefits	Employer Social Security	19,858	19,108	(750)
		001-6520-422.17-10	Benefits	IMRF Retirement	27,989	26,576	(1,413)
		001-6520-422.18-10	Benefits	Health & Dental Insurance	48,802	43,039	(5,763)
		001-6520-422.19-20	Benefits	Clothing	750	1,000	250
		001-6520-422.30-35	Other Purchased Services	Travel & Training	3,000	3,500	500
		001-7010-431.10-10	Salaries & Wages	Regular Salaries	487,284	431,463	(55,821)
		001-7010-431.11-10	Salaries & Wages	Part-time Salaries	30,680	15,000	(15,680)
		001-7010-431.12-10	Salaries & Wages	Overtime	-	1,250	1,250
		001-7010-431.16-10	Benefits	Employer Social Security	38,571	33,431	(5,140)
		001-7010-431.17-10	Benefits	IMRF Retirement	51,938	45,907	(6,031)
		001-7010-431.18-10	Benefits	Health & Dental Insurance	80,677	58,186	(22,491)
		001-7010-431.20-10	Professional Services	Contractual Services	53,000	68,239	15,239
		001-7010-431.25-10	Property Maintenance	Utilities (Non-Phone)	35,000	50,000	15,000
		001-7010-431.25-60	Property Maintenance	All Other Maintenance	20,000	126	(19,874)
		001-7010-431.30-30	Other Purchased Services	Pubs & Subscriptions	100	500	400
		001-7010-431.30-35	Other Purchased Services	Travel & Training	12,314	6,500	(5,814)
		001-7015-431.10-10	Salaries & Wages	Regular Salaries	367,884	330,516	(37,368)
		001-7015-431.16-10	Benefits	Employer Social Security	28,526	25,667	(2,859)
		001-7015-431.17-10	Benefits	IMRF Retirement	40,196	35,699	(4,497)
		001-7015-431.18-10	Benefits	Health & Dental Insurance	62,403	62,053	(350)
		001-7015-431.19-20	Benefits	Clothing	1,000	1,100	100
		001-7015-431.30-35	Other Purchased Services	Travel & Training	581	4,557	3,976

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1	General Fund	001-7015-431.35-10	Supplies	Operating Supplies	375,472	495,737	120,265
		001-7015-431.35-50	Supplies	Fuel - Gas & Oil	2,890	7,000	4,110
		001-7020-431.10-10	Salaries & Wages	Regular Salaries	1,143,631	1,031,246	(112,385)
		001-7020-431.11-10	Salaries & Wages	Part-time Salaries	110,880	40,320	(70,560)
		001-7020-431.16-10	Benefits	Employer Social Security	103,569	88,477	(15,092)
		001-7020-431.17-10	Benefits	IMRF Retirement	134,022	118,769	(15,253)
		001-7020-431.18-10	Benefits	Health & Dental Insurance	201,245	138,547	(62,698)
		001-7020-431.19-90	Benefits	Other Personal Benefits	5,000	6,000	1,000
		001-7020-431.20-10	Professional Services	Contractual Services	357,800	270,121	(87,679)
		001-7020-431.26-10	Equipment Maintenance	Equipment Maintenance	37,434	40,234	2,800
		001-7020-431.30-35	Other Purchased Services	Travel & Training	5,112	8,347	3,235
		001-7020-431.35-30	Supplies	Maintenance Supplies	180,000	180,200	200
		001-7020-431.35-50	Supplies	Fuel - Gas & Oil	127,720	134,000	6,280
		001-7020-431.35-70	Supplies	Snow Removal Supplies	406,980	93,968	(313,012)
		001-7020-431.35-90	Supplies	Other Supplies & Material	233,935	188,476	(45,459)
		001-7020-431.75-10	Equipment	Op.Equipment Over \$10,000	140,000	223,200	83,200
		001-7025-432.10-10	Salaries & Wages	Regular Salaries	981,084	974,282	(6,802)
		001-7025-432.11-10	Salaries & Wages	Part-time Salaries	62,480	27,300	(35,180)
		001-7025-432.12-10	Salaries & Wages	Overtime	27,581	35,757	8,176
		001-7025-432.16-10	Benefits	Employer Social Security	81,943	79,357	(2,586)
		001-7025-432.17-10	Benefits	IMRF Retirement	111,450	110,373	(1,077)
		001-7025-432.18-10	Benefits	Health & Dental Insurance	197,727	187,509	(10,218)
		001-7025-432.19-90	Benefits	Other Personal Benefits	2,000	3,000	1,000
		001-7025-432.21-20	Professional Services	Special Waste Disposal	72,536	45,575	(26,961)
		001-7025-432.35-50	Supplies	Fuel - Gas & Oil	140,080	207,000	66,920
		001-7025-432.75-10	Equipment	Op.Equipment Over \$10,000	33,500	35,565	2,065
		001-7210-441.10-10	Salaries & Wages	Regular Salaries	696,152	609,945	(86,207)
		001-7210-441.11-10	Salaries & Wages	Part-time Salaries	28,400	18,400	(10,000)
		001-7210-441.12-10	Salaries & Wages	Overtime	35,414	38,000	2,586
		001-7210-441.16-10	Benefits	Employer Social Security	58,219	50,975	(7,244)
		001-7210-441.17-10	Benefits	IMRF Retirement	78,995	68,941	(10,054)
		001-7210-441.18-10	Benefits	Health & Dental Insurance	104,123	114,404	10,281
		001-7210-441.20-10	Professional Services	Contractual Services	25,500	65,000	39,500
		001-7210-441.20-20	Professional Services	Dues	1,850	2,850	1,000
		001-7210-441.30-25	Other Purchased Services	Postage & Printing	800	500	(300)
		001-7210-441.30-35	Other Purchased Services	Travel & Training	11,555	11,415	(140)
		001-7210-441.35-50	Supplies	Fuel - Gas & Oil	5,150	11,000	5,850
		001-8510-451.10-10	Salaries & Wages	Regular Salaries	730,485	720,089	(10,396)
		001-8510-451.12-10	Salaries & Wages	Overtime	100	200	100
		001-8510-451.16-10	Benefits	Employer Social Security	58,575	58,041	(534)
		001-8510-451.17-10	Benefits	IMRF Retirement	83,013	78,660	(4,353)
		001-8510-451.18-10	Benefits	Health & Dental Insurance	135,956	139,139	3,183
		001-8510-451.20-10	Professional Services	Contractual Services	207,256	236,491	29,235
		001-8510-451.30-25	Other Purchased Services	Postage & Printing	50,000	52,678	2,678
		001-8510-451.35-10	Supplies	Operating Supplies	11,500	26,500	15,000
		001-8510-451.35-50	Supplies	Fuel - Gas & Oil	6,180	8,000	1,820
		001-8515-452.10-10	Salaries & Wages	Regular Salaries	1,487,796	1,491,651	3,855
		001-8515-452.11-10	Salaries & Wages	Part-time Salaries	429,680	370,000	(59,680)
		001-8515-452.12-10	Salaries & Wages	Overtime	45,000	70,000	25,000
		001-8515-452.16-10	Benefits	Employer Social Security	152,419	144,329	(8,090)
		001-8515-452.17-10	Benefits	IMRF Retirement	194,847	185,066	(9,781)

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1	General Fund	001-8515-452.18-10	Benefits	Health & Dental Insurance	295,747	252,989	(42,758)
		001-8515-452.19-20	Benefits	Clothing	13,260	13,000	(260)
		001-8515-452.20-10	Professional Services	Contractual Services	50,000	58,000	8,000
		001-8515-452.25-10	Property Maintenance	Utilities (Non-Phone)	152,000	163,000	11,000
		001-8515-452.25-60	Property Maintenance	All Other Maintenance	93,675	95,881	2,206
		001-8515-452.25-65	Property Maintenance	Tree Planting	20,000	33,885	13,885
		001-8515-452.26-10	Equipment Maintenance	Equipment Maintenance	90,075	94,881	4,806
		001-8515-452.35-10	Supplies	Operating Supplies	110,485	110,973	488
		001-8515-452.35-50	Supplies	Fuel - Gas & Oil	61,800	137,000	75,200
		001-8515-452.35-80	Supplies	Equipment under \$10,000	26,000	25,968	(32)
		001-8515-452.60-10	P & R Equipment	Misc. Park Improvements	85,000	114,000	29,000
		001-8515-452.95-07	Transfers	To Sewer Fund	5,000	7,000	2,000
		001-8520-451.12-10	Salaries & Wages	Overtime	50	250	200
		001-8520-451.16-10	Benefits	Employer Social Security	36,007	36,027	20
		001-8520-451.17-10	Benefits	IMRF Retirement	14,077	13,896	(181)
		001-8520-451.18-10	Benefits	Health & Dental Insurance	23,648	17,991	(5,657)
		001-8520-451.30-20	Other Purchased Services	Advertising	100	260	160
		001-8525-451.11-10	Salaries & Wages	Part-time Salaries	45,000	37,675	(7,325)
		001-8525-451.12-10	Salaries & Wages	Overtime	500	305	(195)
		001-8525-451.16-10	Benefits	Employer Social Security	3,480	2,897	(583)
		001-8525-451.19-20	Benefits	Clothing	800	715	(85)
		001-8525-451.20-10	Professional Services	Contractual Services	15,000	8,145	(6,855)
		001-8525-451.30-20	Other Purchased Services	Advertising	1,000	-	(1,000)
		001-8525-451.30-25	Other Purchased Services	Postage & Printing	1,500	500	(1,000)
		001-8525-451.30-35	Other Purchased Services	Travel & Training	2,500	100	(2,400)
		001-8525-451.35-10	Supplies	Operating Supplies	28,000	23,334	(4,666)
		001-8530-451.11-10	Salaries & Wages	Part-time Salaries	638,000	570,000	(68,000)
		001-8530-451.12-10	Salaries & Wages	Overtime	30,000	12,819	(17,181)
		001-8530-451.16-10	Benefits	Employer Social Security	51,102	44,586	(6,516)
		001-8530-451.20-10	Professional Services	Contractual Services	35,600	33,400	(2,200)
		001-8530-451.25-10	Property Maintenance	Utilities (Non-Phone)	51,000	81,000	30,000
		001-8530-451.25-60	Property Maintenance	All Other Maintenance	25,900	18,485	(7,415)
		001-8530-451.35-60	Supplies	Chemicals	45,000	62,597	17,597
		001-8530-451.35-80	Supplies	Equipment under \$10,000	5,000	1,000	(4,000)
		001-8530-451.58-20	P & R Building-Facilities	Fairview Park	3,250	3,118	(132)
		001-8530-451.95-02	Transfers	To Water Fund	60,000	78,000	18,000
		001-8530-451.95-07	Transfers	To Sewer Fund	11,500	14,000	2,500
		001-8540-451.16-10	Benefits	Employer Social Security	15,490	15,720	230
		001-8540-451.17-10	Benefits	IMRF Retirement	15,360	15,480	120
		001-8540-451.18-10	Benefits	Health & Dental Insurance	19,002	18,992	(10)
		001-8540-451.20-90	Professional Services	Other Contractual Service	13,675	22,000	8,325
		001-8540-451.25-10	Property Maintenance	Utilities (Non-Phone)	19,400	17,891	(1,509)
		001-8540-451.35-10	Supplies	Operating Supplies	8,000	5,500	(2,500)
		001-8540-451.35-80	Supplies	Equipment under \$10,000	9,000	-	(9,000)
		001-8540-451.40-60	Other Expenses	Tournament Expenses	1,000	-	(1,000)
		001-8541-451.10-10	Salaries & Wages	Regular Salaries	126,906	90,070	(36,836)
		001-8541-451.11-10	Salaries & Wages	Part-time Salaries	101,040	108,090	7,050
		001-8541-451.16-10	Benefits	Employer Social Security	18,203	16,399	(1,804)
		001-8541-451.17-10	Benefits	IMRF Retirement	17,932	12,734	(5,198)
		001-8541-451.18-10	Benefits	Health & Dental Insurance	24,983	19,605	(5,378)
		001-8541-451.20-10	Professional Services	Contractual Services	6,000	7,900	1,900

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1	General Fund							
		001-8541-451.25-10	Property Maintenance	Utilities (Non-Phone)	25,000	35,000	10,000	
		001-8541-451.26-10	Equipment Maintenance	Equipment Maintenance	11,885	13,285	1,400	
		001-8541-451.30-35	Other Purchased Services	Travel & Training	3,000	1,600	(1,400)	
		001-8541-451.30-50	Other Purchased Services	Rental	1,875	-	(1,875)	
		001-8541-451.35-50	Supplies	Fuel - Gas & Oil	17,000	27,000	10,000	
		001-8541-451.35-90	Supplies	Other Supplies & Material	1,290	1,265	(25)	
		001-8560-451.11-10	Salaries & Wages	Part-time Salaries	68,675	61,615	(7,060)	
		001-8560-451.12-10	Salaries & Wages	Overtime	300	-	(300)	
		001-8560-451.16-10	Benefits	Employer Social Security	4,800	4,714	(86)	
		001-8560-451.19-20	Benefits	Clothing	250	-	(250)	
		001-8560-451.20-10	Professional Services	Contractual Services	12,065	4,440	(7,625)	
		001-8560-451.35-10	Supplies	Operating Supplies	33,500	32,350	(1,150)	
		001-8565-451.11-10	Salaries & Wages	Part-time Salaries	181,700	148,550	(33,150)	
		001-8565-451.12-10	Salaries & Wages	Overtime	1,300	1,350	50	
		001-8565-451.16-10	Benefits	Employer Social Security	13,999	11,467	(2,532)	
		001-8565-451.19-20	Benefits	Clothing	1,300	720	(580)	
		001-8565-451.20-10	Professional Services	Contractual Services	57,400	54,660	(2,740)	
		001-8565-451.30-25	Other Purchased Services	Postage & Printing	200	50	(150)	
		001-8565-451.30-50	Other Purchased Services	Rental	6,875	4,550	(2,325)	
		001-8565-451.35-10	Supplies	Operating Supplies	23,950	16,700	(7,250)	
		001-8570-451.16-10	Benefits	Employer Social Security	5,475	5,504	29	
		001-8570-451.20-10	Professional Services	Contractual Services	39,800	37,170	(2,630)	
		001-8570-451.30-35	Other Purchased Services	Travel & Training	1,800	119	(1,681)	
		001-8570-451.35-10	Supplies	Operating Supplies	18,900	21,530	2,630	
		001-8575-451.16-10	Benefits	Employer Social Security	80	77	(3)	
		001-8575-451.30-50	Other Purchased Services	Rental	250	117	(133)	
		001-8575-451.35-10	Supplies	Operating Supplies	12,500	12,633	133	
		001-8580-453.11-10	Salaries & Wages	Part-time Salaries	2,150	2,700	550	
		001-8580-453.16-10	Benefits	Employer Social Security	165	251	86	
		001-8580-453.25-10	Property Maintenance	Utilities (Non-Phone)	25,000	40,000	15,000	
		001-8620-451.11-10	Salaries & Wages	Part-time Salaries	56,000	44,000	(12,000)	
		001-8620-451.12-10	Salaries & Wages	Overtime	200	250	50	
		001-8620-451.16-10	Benefits	Employer Social Security	4,300	3,385	(915)	
		001-8620-451.19-20	Benefits	Clothing	550	505	(45)	
		001-8620-451.25-60	Property Maintenance	All Other Maintenance	3,500	4,000	500	
		001-8620-451.35-80	Supplies	Equipment under \$10,000	2,500	4,861	2,361	
		001-8620-451.35-90	Supplies	Other Supplies & Material	63,000	72,139	9,139	
		001-8630-451.11-10	Salaries & Wages	Part-time Salaries	53,700	40,000	(13,700)	
		001-8630-451.12-10	Salaries & Wages	Overtime	450	-	(450)	
		001-8630-451.16-10	Benefits	Employer Social Security	4,110	3,366	(744)	
		001-8630-451.35-80	Supplies	Equipment under \$10,000	3,400	2,995	(405)	
		001-8650-451.11-10	Salaries & Wages	Part-time Salaries	2,000	500	(1,500)	
		001-8650-451.16-10	Benefits	Employer Social Security	150	153	3	
		001-8650-451.35-90	Supplies	Other Supplies & Material	36,000	41,000	5,000	
					64,534,893	75,847,919	11,313,026	
	General Fund	Total						
213	Motor Fuel Tax Fund		213-7045-431.20-10	Professional Services	Contractual Services	5,300	6,476	1,176
			213-7045-431.27-40	Construction Services	Street Resurfacing	1,000,000	1,000,249	249
			213-7045-431.48-75	Bridges	Franklin Ave Bridge	-	197,443	197,443
			213-7045-431.48-77	Bridges	Towanda Ave @ Sugar Crk	-	232,255	232,255
			213-7045-431.52-06	Roads	W College -Wht Oak Rivian	1,000,000	890,861	(109,139)
			213-7045-431.55-11	Other Improvements	Gregory St Trail Exten	168,000	-	(168,000)

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213	Motor Fuel Tax Fund	213-7045-431.55-76	Other Improvements	Vernon St Culvert	240,000	-	(240,000)
		213-7045-431.55-78	Other Improvements	Gregory St Culvert	-	57,579	57,579
	Motor Fuel Tax Fund	Total			2,413,300	2,384,863	(28,437)
221	Library Fund	221-9010-455.10-10	Salaries & Wages	Regular Salaries	1,779,236	1,703,108	(76,128)
		221-9010-455.16-10	Benefits	Employer Social Security	183,712	180,026	(3,686)
		221-9010-455.17-10	Benefits	IMRF Retirement	191,909	180,999	(10,910)
		221-9010-455.18-10	Benefits	Health & Dental Insurance	330,645	313,358	(17,287)
		221-9010-455.20-10	Professional Services	Contractual Services	129,626	126,398	(3,228)
		221-9010-455.24-10	Professional Services	Resource Sharing Alliance	66,890	67,631	741
		221-9010-455.25-10	Property Maintenance	Utilities (Non-Phone)	42,000	53,000	11,000
		221-9010-455.30-10	Other Purchased Services	Liability Insurance	42,991	46,219	3,228
		221-9010-455.30-15	Other Purchased Services	Telephone	9,270	10,120	850
		221-9010-455.30-40	Other Purchased Services	Special Programs	15,000	23,400	8,400
		221-9010-455.35-10	Supplies	Operating Supplies	64,000	62,636	(1,364)
		221-9010-455.37-20	Audio-Visual	Audio Books	15,000	15,027	27
		221-9010-455.38-20	Subscriptions	Public Access Software	82,400	79,772	(2,628)
		221-9010-455.95-02	Transfers	To Water Fund	3,365	2,500	(865)
		221-9010-455.95-07	Transfers	To Sewer Fund	600	670	70
		221-9010-455.95-10	Transfers	To Stormwater Management	773	610	(163)
	Library Fund	Total			2,957,417	2,865,474	(91,943)
224	Community Development Fd	224-5010-463.20-10	Professional Services	Contractual Services	58,800	55,900	(2,900)
		224-5010-463.20-20	Professional Services	Dues	1,000	940	(60)
		224-5010-463.27-70	Construction Services	Sidewalks	190,844	199,000	8,156
		224-5010-463.30-20	Other Purchased Services	Advertising	7,500	4,000	(3,500)
		224-5010-463.30-25	Other Purchased Services	Postage & Printing	1,000	750	(250)
		224-5010-463.30-30	Other Purchased Services	Pubs & Subscriptions	400	-	(400)
		224-5010-463.30-35	Other Purchased Services	Travel & Training	4,500	2,300	(2,200)
		224-5010-463.30-40	Other Purchased Services	Special Programs	65,700	60,000	(5,700)
		224-5010-463.30-45	Other Purchased Services	Down Payment Assistance	67,000	70,000	3,000
		224-5010-463.43-70	Grant Programs	Housing Rehabilitation	265,000	127,265	(137,735)
	Community Development Fd	Total			661,744	520,155	(141,589)
240	Debt Service & Proj. Res.	240-3010-415.81-10	Debt Services	Principal Payments	230,938	257,258	26,320
		240-3010-415.82-10	Debt Services	Interest Expense	43,750	17,430	(26,320)
		240-3010-415.94-01	Transfers	To 2014 Bond Fund	688,420	689,300	880
		240-3010-415.94-02	Transfers	To 2017A Bond Fund	491,240	491,370	130
		240-3010-415.94-03	Transfers	To 2017B Bond Fund	238,303	238,420	117
		240-3010-415.94-04	Transfers	To 2018 Bond Fund	370,416	370,550	134
		240-3010-415.94-05	Transfers	To 2019 Bond Loan Fund	1,009,000	1,008,990	(10)
		240-3010-415.94-77	Transfers	To 2012 Refunding Bond	8,075,213	-	(8,075,213)
		240-3010-415.94-78	Transfers	To 2013 Refunding Bond	134,467	135,360	893
		240-3010-415.94-85	Transfers	To 2016A Refunding Bond	246,483	246,610	127
		240-3010-415.94-90	Transfers	To 2016B Bond Fund	164,174	351,371	187,197
		240-3010-422.81-10	Debt Services	Principal Payments	-	106,115	106,115
		240-3010-422.82-10	Debt Services	Interest Expense	-	16,431	16,431
	Debt Service & Proj. Res.	Total			11,692,404	3,929,205	(7,763,199)
250	Park Land Dedication Fund	250-8545-452.75-60	Equipment	Playground	50,000	53,899	3,899
	Park Land Dedication Fund Total				50,000	53,899	3,899
260	Foreign Fire Tax Fund	260-6540-422.19-20	Benefits	Clothing	10,000	18,100	8,100
		260-6540-422.20-10	Professional Services	Contractual Services	9,000	10,000	1,000
		260-6540-422.20-40	Professional Services	Photography	1,500	1,630	130
		260-6540-422.26-10	Equipment Maintenance	Equipment Maintenance	3,500	4,000	500

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260	Foreign Fire Tax Fund	260-6540-422.35-80	Supplies	Equipment under \$10,000	9,000	14,000	5,000
	Foreign Fire Tax Fund Total				33,000	47,730	14,730
265	Underpass Fund	265-9820-466.20-10	Professional Services	Contractual Services	1,562,400	3,312,720	1,750,320
		265-9820-466.55-22	Other Improvements	Pedestrian Railroad Cross	19,232,000	-	(19,232,000)
	Underpass Fund Total				20,794,400	3,312,720	(17,481,680)
272	Opioid Settlement	272-6010-421.20-10	Professional Services	Contractual Services	-	1,000	1,000
	Opioid Settlement Total				-	1,000	1,000
276	American Recovery Plan	276-3010-415.26-10	Equipment Maintenance	Equipment Maintenance	100,000	-	(100,000)
		276-3010-415.30-40	Other Purchased Services	Special Programs	626,800	966,800	340,000
		276-3010-415.66-65	Other Sewer	Belt Ave Shed Maple Wood	250,000	249,655	(345)
	American Recovery Plan Total				976,800	1,216,455	239,655
325	Capital Investment Fund	325-9820-419.27-10	Construction Services	Major Facility Projects	825,000	405,385	(419,615)
		325-9820-431.30-90	Other Purchased Services	Other Expenses	350,000	-	(350,000)
		325-9820-451.58-10	P & R Building-Facilities	Anderson Park	335,000	217,035	(117,965)
		325-9820-451.58-25	P & R Building-Facilities	Underwood	155,000	89,261	(65,739)
		325-9820-451.59-10	P & R Building-Facilities	Ironwood	-	4,671	4,671
		325-9820-452.57-50	P & R Building-Facilities	Route 66 Bike Trail	5,250	33,605	28,355
		325-9820-452.57-60	P & R Building-Facilities	Constitution Trail	-	160,450	160,450
		325-9820-452.60-10	P & R Equipment	Misc. Park Improvements	100,000	98,880	(1,120)
		325-9820-466.55-22	Other Improvements	Pedestrian Railroad Cross	-	54,665	54,665
		325-9880-466.30-60	Other Purchased Services	Uptown Development	315,000	110,000	(205,000)
	Capital Investment Fund Total				2,085,250	1,173,952	(911,298)
328	Fire Station Capital Inv.	328-1030-413.93-25	Transfers	To Capital Investment Fd	-	78,184	78,184
		328-9820-422.46-20	Buildings	Fire Station Construction	1,900,000	-	(1,900,000)
	Fire Station Capital Inv. Total				1,900,000	78,184	(1,821,816)
370	Roadway Fund	370-7220-441.27-70	Construction Services	Sidewalks	455,000	596,760	141,760
		370-7230-441.20-10	Professional Services	Contractual Services	150,000	59,480	(90,520)
		370-7230-441.27-30	Construction Services	Traffic Signals Upgrading	67,000	114,044	47,044
		370-7230-441.27-35	Construction Services	Bridge Repair & Maint	782,850	336,488	(446,362)
		370-7230-441.27-40	Construction Services	Street Resurfacing	1,000,000	1,353,018	353,018
		370-7230-441.27-41	Construction Services	Concrete Pvmt Patching	87,300	-	(87,300)
		370-7230-441.27-47	Construction Services	Street Improvements	750,000	449,233	(300,767)
		370-7230-441.52-07	Roads	Kerrick-US51 to 1200 East	800,000	151,686	(648,314)
	Roadway Fund Total				4,092,150	3,060,709	(1,031,441)
380	Uptown TIF Fund	380-1040-413.43-20	Grant Programs	Redev. Interest Subsidy	81,914	83,414	1,500
	Uptown TIF Fund Total				81,914	83,414	1,500
381	Main & Osage TIF Fund	381-1045-413.94-90	Transfers	To 2016B Bond Fund	187,071	-	(187,071)
		381-1045-413.95-05	Transfers	To Water Capital Inv.	-	177,000	177,000
	Main & Osage TIF Fund Total				187,071	177,000	(10,071)
382	Main & I55 TIF Fund	382-1045-413.40-30	Other Expenses	Contract Payments	77,000	78,252	1,252
	Main & I55 TIF Fund Total				77,000	78,252	1,252
383	One Normal Plaza TIF Fund	383-1045-413.90-01	Transfers	To General Fund	49,000	49,155	155
	One Normal Plaza TIF Fund Total				49,000	49,155	155
384	North Normal TIF Fund	384-1040-413.90-01	Transfers	To General Fund	1,300	20,985	19,685
	North Normal TIF Fund Total				1,300	20,985	19,685
474	2009A Bond Fund	474-3010-415.20-85	Professional Services	Bond Service Fees	750	825	75
	2009A Bond Fund Total				750	825	75
477	2012 Refunding Bond Fund	477-3010-415.20-85	Professional Services	Bond Service Fees	750	80	(670)
	2012 Refunding Bond Fund Total				750	80	(670)
478	2013 Refunding Bond Fund	478-3010-415.20-85	Professional Services	Bond Service Fees	750	850	100
	2013 Refunding Bond Fund Total				750	850	100

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480	SSA Bond - College Hills	480-3010-413.20-10	Professional Services	Contractual Services	-	20,488	20,488
		480-3010-415.20-85	Professional Services	Bond Service Fees	10,000	-	(10,000)
		480-3010-415.81-10	Debt Services	Principal Payments	80,000	825,000	745,000
		480-3010-415.82-10	Debt Services	Interest Expense	69,000	69,200	200
	SSA Bond - College Hills Total				159,000	914,688	755,688
502	Water Fund	502-8010-434.10-10	Salaries & Wages	Regular Salaries	530,711	496,750	(33,961)
		502-8010-434.12-10	Salaries & Wages	Overtime	5,500	1,000	(4,500)
		502-8010-434.16-10	Benefits	Employer Social Security	40,714	38,032	(2,682)
		502-8010-434.17-10	Benefits	IMRF Retirement	57,817	52,961	(4,856)
		502-8010-434.18-10	Benefits	Health & Dental Insurance	139,240	145,649	6,409
		502-8010-434.20-10	Professional Services	Contractual Services	75,450	45,000	(30,450)
		502-8010-434.30-10	Other Purchased Services	Liability Insurance	53,100	57,281	4,181
		502-8010-434.30-15	Other Purchased Services	Telephone	4,120	3,700	(420)
		502-8010-434.30-25	Other Purchased Services	Postage & Printing	80,000	82,500	2,500
		502-8010-434.30-35	Other Purchased Services	Travel & Training	3,000	1,000	(2,000)
		502-8010-434.35-50	Supplies	Fuel - Gas & Oil	2,680	2,000	(680)
		502-8010-434.75-45	Equipment	Comp. Hardware & Software	2,020	3,750	1,730
		502-8010-434.95-43	Transfers	2013 Water Refunding	249,652	249,670	18
		502-8010-434.95-44	Transfers	2017B Water Bond Fund	60,376	60,380	4
		502-8020-434.10-10	Salaries & Wages	Regular Salaries	988,512	1,021,294	32,782
		502-8020-434.16-10	Benefits	Employer Social Security	80,295	82,795	2,500
		502-8020-434.17-10	Benefits	IMRF Retirement	113,172	115,156	1,984
		502-8020-434.18-10	Benefits	Health & Dental Insurance	162,489	156,936	(5,553)
		502-8020-434.19-20	Benefits	Clothing	2,700	1,700	(1,000)
		502-8020-434.20-10	Professional Services	Contractual Services	582,100	583,100	1,000
		502-8020-434.25-10	Property Maintenance	Utilities (Non-Phone)	370,000	455,000	85,000
		502-8020-434.25-60	Property Maintenance	All Other Maintenance	54,000	34,750	(19,250)
		502-8020-434.26-10	Equipment Maintenance	Equipment Maintenance	58,500	42,798	(15,702)
		502-8020-434.30-10	Other Purchased Services	Liability Insurance	83,500	78,761	(4,739)
		502-8020-434.35-10	Supplies	Operating Supplies	50,000	49,813	(187)
		502-8020-434.35-50	Supplies	Fuel - Gas & Oil	14,560	15,000	440
		502-8020-434.35-60	Supplies	Chemicals	688,000	850,000	162,000
		502-8020-434.35-80	Supplies	Equipment under \$10,000	65,800	70,350	4,550
		502-8030-434.10-10	Salaries & Wages	Regular Salaries	1,029,944	972,825	(57,119)
		502-8030-434.12-10	Salaries & Wages	Overtime	68,142	55,000	(13,142)
		502-8030-434.16-10	Benefits	Employer Social Security	83,993	72,353	(11,640)
		502-8030-434.17-10	Benefits	IMRF Retirement	118,376	109,361	(9,015)
		502-8030-434.18-10	Benefits	Health & Dental Insurance	172,812	159,252	(13,560)
		502-8030-434.19-20	Benefits	Clothing	5,300	6,600	1,300
		502-8030-434.20-20	Professional Services	Dues	200	300	100
		502-8030-434.25-10	Property Maintenance	Utilities (Non-Phone)	8,000	10,000	2,000
		502-8030-434.25-60	Property Maintenance	All Other Maintenance	58,600	47,500	(11,100)
		502-8030-434.26-10	Equipment Maintenance	Equipment Maintenance	13,000	28,000	15,000
		502-8030-434.30-10	Other Purchased Services	Liability Insurance	117,700	103,821	(13,879)
		502-8030-434.30-35	Other Purchased Services	Travel & Training	5,000	4,300	(700)
		502-8030-434.35-10	Supplies	Operating Supplies	98,900	91,400	(7,500)
		502-8030-434.35-50	Supplies	Fuel - Gas & Oil	25,750	52,000	26,250
		502-8030-434.35-62	Supplies	TPG Sleeves & Valves	15,000	25,000	10,000
		502-8030-434.75-10	Equipment	Op.Equipment Over \$10,000	17,500	-	(17,500)
	Water Fund Total				6,456,225	6,534,838	78,613
505	Water Capital Investment	505-8040-434.20-10	Professional Services	Contractual Services	225,000	171,273	(53,727)

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505	Water Capital Investment	505-8040-434.20-90	Professional Services	Other Contractual Service	112,200	115,400	3,200
		505-8040-434.25-60	Property Maintenance	All Other Maintenance	101,000	290,066	189,066
		505-8040-434.26-10	Equipment Maintenance	Equipment Maintenance	-	49,650	49,650
		505-8040-434.63-35	Other Water	Well Development/Rehab.	700,000	1,237,959	537,959
		505-8040-434.63-90	Other Water	Utility Improvements	3,590,000	7,763,555	4,173,555
		505-8040-434.75-10	Equipment	Op.Equipment Over \$10,000	325,000	707,353	382,353
	Water Capital Investment Total				5,053,200	10,335,256	5,282,056
507	Sewer Fund	507-7510-432.10-10	Salaries & Wages	Regular Salaries	1,099,696	1,151,300	51,604
		507-7510-432.11-10	Salaries & Wages	Part-time Salaries	28,320	-	(28,320)
		507-7510-432.12-10	Salaries & Wages	Overtime	35,000	70,000	35,000
		507-7510-432.16-10	Benefits	Employer Social Security	88,971	90,115	1,144
		507-7510-432.17-10	Benefits	IMRF Retirement	122,348	126,222	3,874
		507-7510-432.18-10	Benefits	Health & Dental Insurance	202,794	198,785	(4,009)
		507-7510-432.25-10	Property Maintenance	Utilities (Non-Phone)	74,000	73,000	(1,000)
		507-7510-432.26-10	Equipment Maintenance	Equipment Maintenance	143,905	203,905	60,000
		507-7510-432.30-10	Other Purchased Services	Liability Insurance	96,600	90,675	(5,925)
		507-7510-432.35-10	Supplies	Operating Supplies	38,316	83,316	45,000
		507-7510-432.35-50	Supplies	Fuel - Gas & Oil	40,170	48,200	8,030
		507-7510-432.95-93	Transfers	To 2013 Refunding Sewer	87,762	87,770	8
		507-7510-432.95-94	Transfers	2017B Sewer Bond Fund	75,647	75,660	13
	Sewer Fund Total				2,133,529	2,298,948	165,419
508	Sewer Capital Investment	508-7520-432.20-10	Professional Services	Contractual Services	5,000	-	(5,000)
		508-7520-432.65-06	Sewer Lines	W College Extension	-	6,079	6,079
		508-7520-432.66-12	Other Sewer	Utility Improvements	20,000	-	(20,000)
		508-7520-432.66-15	Other Sewer	Repairs	25,000	45,000	20,000
		508-7520-432.66-35	Other Sewer	Inflow & Infiltration	25,000	30,600	5,600
		508-7520-432.66-45	Other Sewer	Sewer Linings	1,475,000	989,498	(485,502)
		508-7520-432.66-50	Other Sewer	Manhole Rehabilitation	35,000	1,870	(33,130)
		508-7520-432.66-55	Other Sewer	Pump Station Improvements	500,000	1,564	(498,436)
		508-7520-432.66-60	Other Sewer	Assessments	-	330,766	330,766
		508-7520-432.75-40	Equipment	Aerial Maps	12,500	4,834	(7,666)
	Sewer Capital Investment Total				2,097,500	1,410,211	(687,289)
510	Storm Water Mgmt Fund	510-7710-431.20-10	Professional Services	Contractual Services	53,028	57,813	4,785
		510-7710-431.35-10	Supplies	Operating Supplies	55,745	84,470	28,725
		510-7720-431.46-34	Buildings	Public Works Salt Storage	175,000	13,560	(161,440)
		510-7720-431.48-70	Bridges	Glenn Ave Bridge	-	4,425	4,425
		510-7720-431.48-75	Bridges	Franklin Ave Bridge	-	25,356	25,356
		510-7720-431.48-77	Bridges	Towanda Ave @ Sugar Crk	-	5,500	5,500
		510-7720-431.52-05	Roads	Storm Sewer Improvements	45,000	-	(45,000)
		510-7720-431.55-47	Other Improvements	Pond Aeration	30,000	20,958	(9,042)
		510-7720-431.55-76	Other Improvements	Vernon St Culvert	80,000	-	(80,000)
		510-7720-431.55-78	Other Improvements	Gregory St Culvert	-	11,556	11,556
		510-7720-431.55-85	Other Improvements	Sump Pump Dis. Program	100,000	394,919	294,919
		510-7720-431.55-88	Other Improvements	Regional Det.Projects	315,000	15,972	(299,028)
		510-7720-431.66-20	Other Sewer	Drainage Ditch Impr	430,000	185,837	(244,163)
		510-7720-431.66-25	Other Sewer	Creek Maintenance	235,000	100,000	(135,000)
		510-7720-431.66-60	Other Sewer	Assessments	50,000	131,175	81,175
		510-7720-431.75-40	Equipment	Aerial Maps	12,500	4,834	(7,666)
	Storm Water Mgmt Fund Total				1,581,273	1,056,375	(524,898)
534	Water Replacement Fund	534-8010-434.20-10	Professional Services	Contractual Services	-	21,000	21,000
		534-8010-434.70-20	Vehicles	Trucks	-	40,509	40,509

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534	Water Replacement Fund	534-8010-434.75-10	Equipment	Op.Equipment Over \$10,000	23,200	14,858	(8,342)
	Water Replacement Fund Total				23,200	76,367	53,167
535	Sewer Replacement Fund	535-7520-432.20-10	Professional Services	Contractual Services	-	4,000	4,000
		535-7520-432.70-20	Vehicles	Trucks	450,000	315,000	(135,000)
		535-7520-432.75-10	Equipment	Op.Equipment Over \$10,000	320,000	90,000	(230,000)
		535-7520-432.75-45	Equipment	Comp. Hardware & Software	75,000	-	(75,000)
	Sewer Replacement Fund Total				845,000	409,000	(436,000)
616	Health & Dental Ins Fund	616-1041-413.18-90	Benefits	Other Insurance	1,255,100	1,172,028	(83,072)
		616-1041-413.19-50	Benefits	Health Claims	6,428,500	5,714,800	(713,700)
		616-1041-413.20-10	Professional Services	Contractual Services	397,710	390,775	(6,935)
		616-1041-413.40-65	Other Expenses	HDHP Contribution	55,000	37,250	(17,750)
		616-1042-413.19-60	Benefits	Dental Claims	215,200	197,300	(17,900)
		616-1042-413.20-10	Professional Services	Contractual Services	16,100	14,800	(1,300)
	Health & Dental Ins Fund Total				8,367,610	7,526,953	(840,657)
709	Police Pension Fund	709-6070-415.20-10	Professional Services	Contractual Services	73,310	55,000	(18,310)
		709-6070-415.20-75	Professional Services	Investment-Related Exp.	87,167	100,000	12,833
		709-6070-415.30-90	Other Purchased Services	Other Expenses	795	2,000	1,205
		709-6070-415.44-10	Other Expenses	Service Pensions	3,699,651	3,777,000	77,349
		709-6070-415.44-20	Other Expenses	Non-Duty Disability Pens	23,646	23,700	54
		709-6070-415.44-25	Other Expenses	Surviving Spouse Pension	154,185	313,850	159,665
	Police Pension Fund Total				4,038,754	4,271,550	232,796
714	Fire Pension Fund	714-6550-415.20-10	Professional Services	Contractual Services	66,805	70,000	3,195
		714-6550-415.20-75	Professional Services	Investment-Related Exp.	128,518	100,000	(28,518)
		714-6550-415.30-35	Other Purchased Services	Travel & Training	1,194	3,000	1,806
		714-6550-415.30-90	Other Purchased Services	Other Expenses	1,747	2,000	253
		714-6550-415.44-10	Other Expenses	Service Pensions	2,350,654	2,491,800	141,146
		714-6550-415.44-15	Other Expenses	Duty Disability Pension	419,382	364,100	(55,282)
		714-6550-415.44-20	Other Expenses	Non-Duty Disability Pens	22,782	22,716	(66)
		714-6550-415.44-25	Other Expenses	Surviving Spouse Pension	458,152	403,679	(54,473)
	Fire Pension Fund Total				3,449,234	3,457,295	8,061
733	Gen Veh Replacement Fund	733-1010-413.70-10	Vehicles	Automobiles	-	72,631	72,631
		733-1030-413.20-10	Professional Services	Contractual Services	15,000	120,000	105,000
		733-2510-419.46-60	Buildings	Parking Deck	150,000	300,000	150,000
		733-2510-419.75-75	Equipment	Finishes-Thermal-Moisture	38,000	98,000	60,000
		733-2510-419.75-80	Equipment	Mechanical-Elect-Plumbing	38,000	27,872	(10,128)
		733-2510-419.75-85	Equipment	Conveying system	5,000	-	(5,000)
		733-4010-415.75-45	Equipment	Comp. Hardware & Software	1,148,000	263,232	(884,768)
		733-6010-421.70-10	Vehicles	Automobiles	120,000	142,178	22,178
		733-6010-421.75-10	Equipment	Op.Equipment Over \$10,000	360,000	107,100	(252,900)
		733-6510-422.70-10	Vehicles	Automobiles	444,546	45,783	(398,763)
		733-6510-422.75-10	Equipment	Op.Equipment Over \$10,000	160,000	67,750	(92,250)
		733-7020-431.70-20	Vehicles	Trucks	568,200	139,000	(429,200)
		733-7025-432.70-10	Vehicles	Automobiles	210,000	240,000	30,000
		733-7025-432.75-10	Equipment	Op.Equipment Over \$10,000	33,250	33,900	650
		733-7210-441.70-10	Vehicles	Automobiles	-	23,975	23,975
		733-7210-441.75-10	Equipment	Op.Equipment Over \$10,000	-	15,000	15,000
		733-8515-452.70-10	Vehicles	Automobiles	-	39,312	39,312
		733-8515-452.75-10	Equipment	Op.Equipment Over \$10,000	205,000	305,407	100,407
		733-8541-451.75-10	Equipment	Op.Equipment Over \$10,000	36,000	199,426	163,426
	Gen Veh Replacement Fund Total				3,530,996	2,240,566	(1,290,430)
Grand Total					150,325,414	135,434,873	(14,890,541)

New Business



Town Council Action Report

August 7, 2023

Motion to Approve Appointments to the Bloomington-Normal Asahikawa Sister Cities Committee, Building Board of Appeals, Zoning Board of Appeals and Planning Commission and a Reappointment to the Connect Transit Board

Prepared By: Eric Hanson, Assistant City Manager

Reviewed By: Pamela S. Reece, City Manager

Staff Recommendation: Approval

Attachments: N/A

Community Impact

The Town of Normal values the volunteer efforts of our residents who serve on various boards and commissions. These individuals dedicate their time to perform various administrative and advisory roles that contribute to making Normal an exceptional community.

Budget Impact

N/A

Strategic Alignment



Background

Under separate cover, Council received an Executive Memorandum from Mayor Koos recommending appointments to the Bloomington-Normal Asahikawa Sister Cities Committee, Building Board of Appeals, Zoning Board of Appeals and the Planning Commission and a Reappointment to the Connect Transit Board

Discussion

The appointments will fill vacant seats on the boards and commissions. The reappointment will allow an existing Connect Transit Trustee to continue to serve.

Keywords: Appointment, Boards and Commissions

Addendum

MINUTES

**TOWN OF NORMAL PLANNING COMMISSION
NORMAL, ILLINOIS**

**REGULAR MEETING
Thursday, July 6, 2023
5:00 P.M.**

Members Present:

Mr. Broad, Mr. Matejka, Mr. McCue, Mr. Ropp, Ms. Woods, Mr. McBride

Members Absent:

None

Others Present:

Director of Inspections Greg Troemel, Town Planner Mercy Davison, Assistant Corporation Counsel Jason Querciagrossa, Associate Planner Tessa Ferraro, Director of Public Works and Engineering Ryan Otto

Call to Order:

The meeting was called to order at 5:00 p.m. by Chairman McBride.

Approval of Minutes:

Mr. Broad moved to approve the minutes of the regular meeting of May 4, 2023. Ms. Woods seconded the motion.

Public Hearing:

- a. **23-07-15-PC: Zoning Map Amendment, 1311 W. Hovey (Grace Church)**
- b. **23-07-16-PC: Site Plan, 1311 W. Hovey (Grace Church – Solar Panels)**

Mr. McBride informed the audience that the Planning Commission will vote on all agenda items separately, however the discussion for items a & b would take place at the same time.

Mr. McBride invited Ms. Davison to present the Staff Report.

Ms. Davison provided a summary of the proposed Zoning Map Amendment to change the zoning for the property from R-1B Single Family Residential to S-2 Public Land & Institutions. She explained that Grace Church had operated subject to a Special Use Permit for decades, however the proposed ground-mounted solar panel array necessitated the church to rezone to S-2 zoning because the scale of this type of solar array is not permitted in R-1B zoning. Churches are a permitted use in S-2 Zoning, and ground-mounted solar arrays are permitted through an approved site plan with a special use permit.

Ms. Davison then described the second item, which is the proposed site plan to permit the installation of a ground-mounted solar array. In S-2 zoning, properties are required to operate with an approved site plan, which includes all development on the site. The Church submitted a site plan that shows the existing property with the addition of the solar array. The solar array would be located to the west of the building and would meet all the code requirements. The Church would also plant arborvitae along the north and west property lines where residential uses are located to screen the solar panels from the nearby dwellings.

Mr. McBride asked if there were any questions from staff or the commissioners.

Mr. Broad asked if the Church would still have the option to sell the electricity if they had a surplus.

Ms. Davison responded saying that the goal of the solar panels was to supply the Church with electricity, which met the code's definition of a private solar energy system. If they happened to have excess electricity to sell to the power company, it would likely be part of a net metering system. This would not create a commercial solar energy system, as the primary intent is to supply the Church.

Mr. Ropp asked if the Church could install more solar panels in the future.

Ms. Davison responded that if it were a minor increase, then it would not require a public process; however, if they wanted to add a substantial amount, it would require approval from the Planning Commission through a process to amend the site plan.

Mr. Ropp asked if they could have the opportunity to install panels that are capable of moving to track the sun.

Ms. Davison responded that it is not prohibited; however, it could be denied by staff if it would cause a glare towards the residential uses.

Mr. McBride invited the applicants to testify.

Jerry Schreck, 1600 Cutter Court, Normal, was sworn in. Mr. Schreck reinforced the main points of Ms. Davison's presentation, noting that the solar panels would be set back and screened by vegetation.

Mr. McBride asked if there were any questions from the Commissioners for the applicant. There were none.

Mr. McBride opened the floor for public comment.

Dorothy Dwyer, 909 Railroad Avenue, Normal, was sworn in. Ms. Dwyer asked how the construction vehicles would access the site while the solar panels are being installed, as she is concerned with a negative impact on Railroad Avenue.

Ky Ajayi, 3702 Baywood Rd, Bloomington, was sworn in. Mr. Ajayi represented Straight Up Solar, who would be installing the solar array. He stated the Church's parking lot would be used for construction access.

Ms. Dwyer asked if the panels would be noticeable and if they would be screened.

Mr. Ajayi stated they would be set back and screened from view.

Mr. Broad asked if the panels would be screened.

Ms. Davison noted the purpose of the evergreens are to screen the solar panels from the nearby residents.

Mr. Matejka made a motion to approve the findings and recommendations as presented by staff for the proposed zoning map amendment.

Mr. Broad seconded.

Mr. McBride asked for any discussion. There was none.

Mr. McBride asked to please call the role.

Ayes: Mr. Broad, Mr. Matejka, Mr. McCue, Mr. Ropp, Ms. Woods, Mr. McBride

Nays: None.

The motion carried 6-0.

Mr. McBride asked for a motion for the findings and recommendation for the proposed Site Plan.

Mr. Matejka motioned to approve the findings and recommendations as presented by staff.

Mr. Ropp seconded.

Ayes: Mr. Broad, Mr. Matejka, Mr. McCue, Mr. Ropp, Ms. Woods, Mr. McBride

Nays: None.

The motion carried 6-0.

Ms. Davison noted the item would be on the Town Council's July 17th agenda for the final decision.

- c. Annexation Agreement with Land Use Matters Pertaining to:**
 - a. 23-07-17-PC: Zoning Map Amendment**
 - b. 23-07-18-PC: Preliminary Planned Unit Development**

Mr. McBride invited Ms. Davison to present the Staff Report.

Ms. Davison provided an overview of the proposed Zoning Map Amendment of approximately 9.6 acres from County Agriculture to R-3A Medium Density Multifamily to permit the construction of a multifamily planned unit development. Ms. Davison explained that the land would be annexed to the Town of Normal, and would allow for infill development, which is an efficient use of land. Ms. Davison said the proposed rezoning meets the zoning map amendment standards in the Zoning Code, explaining that the proposed R-3A zoning is appropriate for the property because it is adjacent to multiple zoning districts, including R-3A properties to the west. Additionally, the property is in close proximity to permanent open spaces such as the Rosa Parks Commons and Constitution Trail; the site is adjacent to Raab Rd, which the developer would expand into a 3-lane road; the property is adjacent to existing public service routes; the property is in an area that will likely be designated as an open-enrollment district for the Unit 5 School District; and the Town's Comprehensive Plan designated this property as a Tier 1 property, which is most appropriate for development.

Ms. Davison then gave a summary of the Preliminary Development Plan. She explained the proposal would include six buildings along the west half of the property, with a total of 136 units. Five of the six buildings would be three stories, with the sixth building which is closest to Raab Road being 2-stories. The developer would build 246 parking spaces; however, they would build a total of 272 spaces if the demand was there. Ms. Davison explained the proposal is under the density permitted by code and exceeds the amount of open space. The developer would also have a detention basin along the southeast corner of property, which would include a path around it, as well as a fishing pier. Ms. Davison explained that the proposal is requesting two variances, including to allow 3-story buildings in R-3A Zoning, and a sign height of 7.25 feet. Staff is in support of these variances and believes the proposed development meets the Planned Unit Development objectives established in the Code.

Mr. McBride asked if there were any questions from the Commissioners.

Ms. Woods asked why the code limits the height of the buildings to 2-stories instead of 3 and why the Staff supports the variances.

Ms. Davison explained that it allows for a smoother transition between low densities to high densities. Staff is supportive of the variance because the 3-story buildings are on the west side of the property, which is further away from the R-1 zoning.

Ms. Woods followed up asking if the Commission did not approve the 3-story variance, if the developer would come back with an extra building to make up for the lost units.

Mr. Troemel explained that it would be hard to add a seventh building without getting a variance for the required greenspace.

Ms. Davison added that Staff would rather have higher density away from the single-family houses with more greenspace, rather than a variance for deficient greenspace.

Ms. Woods asked where the extra parking would go if the developer had to add it.

Ms. Davison said along the northeast corner.

Ms. Woods asked if the one entrance along Raab Road is adequate for the density of the development.

Ms. Davison said the design was studied and meets Code standards. Additionally, the site is constrained with the intersection at Linden and the Trail to the west. She added that not only would Raab Road be expanded to 3-lanes, but the Trail crossing to the west would be improved to include a pedestrian island.

Mr. Troemel stated that the Town required the developer hire a 3rd party engineering firm to conduct a traffic study, which supported the final design.

Mr. Ropp asked if having the buildings be 2-stories or 3-stories would change the framing from wood to steel.

Mr. Troemel said no, that typically does not happen until there are 5 stories.

Mr. Ropp asked if the developer is waiting to pave all of the parking because they are anticipating that one bedroom would be used as an office instead and if this is something they have seen in their other developments.

Ms. Davison said that it would be best for the developer to answer that question.

Mr. Ropp asked if this would be constructed in phases.

Mr. Troemel said that it is big enough to be broken into at least two phases.

Mr. Ropp stated that he would support a sign variance because it is set back far enough from the road and residences.

Mr. Broad asked if the R-3A development to the west has 2 or 3-story buildings.

Ms. Davison answered they are 2 stories and sit at a higher elevation.

Mr. McBride asked how the Town would stage the road construction.

Mr. Otto stated that the road improvements would be in sync with the development, and a Certificate of Occupancy would not be issued until the road improvements are complete.

Mr. Ropp asked if the lots to the East would be disturbed by the lighting in the development.

Ms. Davison said the exterior lights would be full cutoff with no glare. The lighting closest to the properties on the east side could also have shields to further direct light away from the adjacent properties.

Mr. McBride invited the applicants to testify to the Commission.

Nathan Hinch, 2006 Hidden Lake Road, was sworn in.

Steve Lehman, 414 Wolf Crossing, Morton, was sworn in.

Josh Moore, 408 S Mississippi, Morton, was sworn in.

Mr. Lehman, the designer of the project, explained the existing parcel is currently underutilized. Its proximity to Constitution Trail makes it a great location for residential development. He stated that there will be dense landscaping for the residents to enjoy, while also providing screening to the adjacent property owners. The units would be high-quality, luxury housing. He also addressed the previous question from Mr. Ropp, stating that about 40% of the tenants in their other developments use the third bedroom as an office. Nonetheless, they could construct the total amount of parking spaces if necessary.

Mr. Moore, the civil engineer for the project, explained that the stormwater generated from the development would flow into the detention basin along the southeast corner. The basin would have a normal water level; however, during and following a rain event, excess water would flow into a pipe that is underneath Raab Road.

Mr. Lehman reiterated that the Raab Road improvements would be built in conjunction with the development.

Mr. Hinch added that it is a great opportunity for infill development that is supported by the Comprehensive Plan.

Mr. Matejka asked for a summary of the traffic study.

Mr. Moore explained that the study showed that Raab Road needs expansion even without development.

Mr. Lehman added that the project is going to address the need for Raab Road expansion, and he as the developer is helping with the majority of the cost.

Mr. Matejka asked if there will be additional plantings and landscaping along the east side of the development.

Mr. Lehman said they are going to maintain as much vegetation as possible along the Constitution Trail on the west side of the property. They are also going to be adding hundreds of trees throughout the site, especially to the east where the existing residences are.

Luke McClure, 1909 Crestmoor Cove, was sworn in. Mr. McClure is the landscape designer for the development. He explained there would be arborvitae along Raab Road and large evergreens along the east side for screening. They would utilize native plants when possible.

Mr. Matejka asked for a background on their other properties.

Mr. Lehman said that they have experience in developing duplexes, multifamily, and single-family dwellings in the region. They prioritize high quality housing and have an occupancy rate of 95%-100%. They have mostly done duplexes and single-family housing in the Bloomington-Normal area; however, they developed 520 Neil Street in Champaign, which is multifamily. They also have multifamily in Morton.

Mr. Troemel asked them to talk about the property management for the development.

Mr. Lehman stated their in-house team would handle the initial management of the development; however, they would contract out to a local company for the long-term use of the property.

Mr. McBride opened up the public hearing to anyone who would like to speak.

Ann Sparks, 1711 N. Linden, was sworn in. Ms. Sparks stated that she is against the development. She explained that her realtor told her that if the development took place, her property's value would decrease. She told the Commission that long-term property owners always take better care of their property than temporary, short-term renters. She said renters would not take care of the property, and the proposal would be a three-story ant hill, similar to the trailer park nearby. She also had concerns about a deficient amount of parking for visitors, the lack of tornado shelters, ADA accessibility, storm water, an increased risk of mosquitos and malaria, trash, auto-emissions, noise, crime, and the need for a new cell tower causing an increase in EMF signals. She doesn't support the height variance. She stated that she believed higher density should be kept on the west side of Constitution Trail, and this area should be large-lot, single-family housing similar to hers. If the development passes, she plans to file a class action lawsuit.

Andy Lehman, 1703 Blue Spruce Court, was sworn in. Mr. Lehman stated that he lives close by and supports the project. There is a high demand for the type of units that are being proposed, and they are of high quality.

Robbie Osenga, 5 Kent Dr, was sworn in. Mr. Osenga stated that he has a vested interest in the property as their real estate broker. He stated that the first iteration of this project looked very different than what is being presented today, with the plans changed to address the property owners that live adjacent to the development. The amount of trees and landscaping would add value to the nearby properties. There is a study that shows the community lacks 8,400 units to meet the demand for all housing types. He also reiterated that the development has less density than the code allows and exceeds the greenspace requirements.

Seann Price, 902 N Maple was sworn in. Ms. Price inquired about what qualifies this development as luxury and enquired about the estimated rents, square footage of apartments, maximum occupancy, and timing for development.

Mr. Troemel responded, saying the two-bedroom units are around 1,100 square feet, and the 3-bedroom units are around 1,350 square feet. Each type of unit has 2 bathrooms. Code permits 4 unrelated persons per unit. Mr. Troemel stated that he believes the first phase would take about 8 months to a year, with the second phase being completed after 2 years.

Mr. Lehman added a list of amenities that makes the apartments luxury, such as high ceilings, walk-in closets, high quality appliances, fireplaces, and others. He also stated that tenants are vetted by their credit score.

Mr. McBride asked if there is an income threshold.

Mr. Lehman said no.

Ms. Price asked why they are renting and not doing condos.

Mr. Lehman answered that the market demand is for renters at the moment.

Ms. Price asked how tall the plants will be at the time of planting.

Mr. McClure stated that most will be 6' when planted, but they grow fast. The southwest corner would have 25' arborvitae.

Ms. Price stated that she agreed with Ms. Sparks' notion that renters do not care for the property.

Kim Shennett, 1705 Linden, was sworn in. Ms. Shennett agreed with previous comments that were opposed to the development. She also expressed concerns about stormwater. She said that a river of water flows in her side yard during major rain events, and she was concerned that the detention pond would not be adequate and the water would pool in her yard. She also asked if lighting would be around the detention pond. She said she is concerned about safety and the likelihood that trespassing will be an issue, as she believes people will trespass through her property to reach the trail. She already sees trespassers now. She asked the developer to install a fence.

Mr. Troemel stated that there are detention ponds all around town and are not required to have lighting.

Mr. Otto stated that the flood routes would be designed per code in a manner that this site will manage its own storm water. He also stated that the basin would be sized accordingly.

Mr. McBride stated if there are ever any issues with flooding to call Town Staff.

Ms. Davison stated that there would be no lighting along the trail that is near the detention basin and that the addition of lighting could encourage more people to use it at night.

Jean Marie Taylor, 404 Covey Court, was sworn in. Ms. Taylor expressed concerns about traffic and school capacity. She stated that open enrollment brings confusion and costs to the schools, which are near capacity. She also questioned why the road is not expanding to 4-lanes and asked that the traffic study be made available as part of the public hearing. She believes that much of the traffic from this development and the recently approved Carden Springs PUD and Weldon Reserve will travel west, which will make Raab Road traffic worse. She also said traffic at Raab and Towanda could worsen and asked if we have studied traffic in the larger area.

Mr. Otto stated that a 3-lane section would suffice and there are not enough road users to warrant a 4-lane road.

Mr. Broad asked Mr. Otto to speak to the big picture of traffic in the community with the uptick in development.

Mr. Otto stated that the engineering department does not have an overarching study of the whole Town, noting that traffic studies only go so far from a development because it is impossible to predict where the traffic will go. Nonetheless, they are monitoring ongoing development and looking into whether a traffic signal is needed in the future at Raab and Towanda.

John Prosser, 1709 N Linden, was sworn in. Mr. Prosser said he has lived at his home for about 40 years and agreed with Ms. Sparks and Ms. Scharnett on a couple of points. He was concerned about water and traffic because there are issues with both right now. He also inquired about how the adjacent developments would be buffered and screened, asking if the trees will be bermed.

He said there are already people who trespass through his property from Pheasant Ridge to the trail.

Mr. McClure said there would be 50-feet between the park and the property lines, with 20-25 foot trees which would be staggered. He would like to change elevations, but it would ultimately be dictated by the design created by the engineer.

Mr. Prosser expressed concerns about privacy and security and asked if there could be a fence.

Mr. Lehman stated that they would be open to installing a fence. He also stated that they would construct a connection to the Constitution Trail along Raab Road to fill in the missing gap. Mr. Prosser said he thinks that trail extension may help deter trespassers, as they currently have nowhere else to go to get to the trail from the east.

Mr. McBride closed the public comment portion for the agenda items.

Mr. Matejka made a motion to approve the findings and recommendations as presented by staff for the Zoning Map Amendment.

Ms. Woods seconded.

Mr. McBride asked if there was any discussion.

Mr. Broad stated that he heard no concerns about the rezoning.

Mr. Matejka stated that the rezoning did not request any variances.

Ayes: Mr. Broad, Mr. Matejka, Mr. McCue, Mr. Ropp, Ms. Woods, Mr. McBride

Nays: None.

The motion carried 6-0.

Mr. Broad made a motion to approve the findings and recommendations with an amendment to include a fence on the east side of the property for the Preliminary Planned Unit Development.

Mr. Ropp seconded.

Mr. McBride asked if there was any discussion.

Mr. Matejka stated that he had concerns about the 3 stories and the drainage issues.

Mr. Ropp asked if the road improvements are under a separate agreement.

Ms. Davison said the road is off-site so there is a separate agreement; however, the road would still factor into the Commission's recommendation.

Mr. Broad stated that he heard a lot of people against renters. He reiterated that the community is 8,000 units short and that he believed the developers made a substantial effort to address concerns of nearby properties. He added that he is concerned with the 3-story variance request.

Mr. Ropp asked if the Carden Springs PUD had 2-and 3-story buildings.

Ms. Davison confirmed that it does.

Mr. McBride stated that variances may happen often because it takes time and a lot of effort to change the Code. He also cautioned describing renters as ants, and he will probably find himself being a renter again one day.

Ayes: Mr. Broad, Mr. Matejka, Mr. McCue, Mr. Ropp, Ms. Woods, Mr. McBride

Nays: None.

The motion carried 6-0.

Other Business

a. Election of Vice Chairperson

Mr. Broad moved to nominate Mr. Matejka as Vice Chairperson.

Ms. Woods seconded.

Ayes: Mr. Broad, Mr. Matejka, Mr. McCue, Mr. Ropp, Ms. Woods, Mr. McBride

Nays: None.

The motion carried 6-0.

Adjournment:

There being no further business, Mr. Broad moved to adjourn the meeting.

Mr. Ropp seconded.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Tessa Ferraro
Associate Planner

MINUTES

**TOWN OF NORMAL ZONING BOARD
NORMAL, ILLINOIS**

**REGULAR MEETING
THURSDAY, JULY 20, 2023
5:00 P.M.**

Members Present:

Mr. Blakney, Ms. Brand, Mr. Coates, Mr. Palmgren, Mr. Queen, Mr. Anderson

Members Absent:

Mr. Schaab

Others Present:

Director of Inspections Greg Troemel, Town Planner Mercy Davison, Assistant Corporation Counsel Kevin Sheahan, Office Associate Hilary Houk

Call to Order:

The meeting was called to order at 5:00 p.m. by Chairman Anderson and he noted a quorum was present.

Approval of Minutes:

Mr. Palmgren moved to approve the minutes of the regular meeting of June 15, 2023. Mr. Queen seconded the motion. The minutes stood as written.

Public Hearing:

- a. 23-07-11-SU: Special Use Permit to continue the operation of a temporary parking lot at 603 Dale Street.**

Ms. Davison reviewed the staff report. The property at 603 Dale Street is currently used as a temporary parking lot through a Special Use Permit that was approved in September 2018 (18-09-07-SU). When the Special Use Permit was approved in 2018, the owner had previously wished to redevelop the site; however, the plans had fallen through. This Special Use Permit is set to expire September 2023.

The property is located in the Parking Impact Zone, which permits temporary parking lots as a Special Use. These temporary lots are not required to comply with Town requirements

regarding hard surfacing (concrete or asphalt) or drainage (connection to the storm sewers). They must be built in a manner that does not create drainage issues for the street or neighboring properties, and they must be constructed of a non-porous or semi-porous surface not consisting of gravel.

The applicant wishes to extend the approval of the Special Use Permit to allow the continuation of the temporary parking lot for another 5-year period. The applicant would like to ultimately redevelop the site; however, he believes the market conditions are not suitable for redevelopment at this time. The parking lot currently serves as excess parking for Buffalo Wild Wings, a business that meets onsite parking requirements but that benefits from additional, nearby spaces.

Staff is recommending denial.

Doug Reichl, 350 W Hubbard St Ste 640, Chicago, IL, was sworn in by Chairman Anderson. Mr. Reichl stated that when they purchased the property the intent was to develop it. There has been a series of events that have taken place over the past few years that have changed that plan (Covid, construction costs, etc). The lots were never intended to remain parking lots, but there became a need for them. Mr. Reichl stated that the lots would be developed when the time presents itself.

Mr. Anderson asked Mr. Reichl how much more time they were looking for.

Mr. Reichl responded that they hoped to figure it out in the next couple of years. There were plans to purchase the adjacent gas station eventually and develop even further.

Mr. Palmgren asked if three years would be enough time.

Mr. Reichl responded he couldn't really give a time frame due to the lending market. The plan would be a couple of years.

Mr. Blakney asked if Buffalo Wild Wings would be willing to help pay for the parking lot improvements.

Mr. Reichl responded that conversation had not taken place yet, but possibly.

Mr. Anderson asked if staff had heard from any neighbors.

Ms. Davison responded staff heard from one person that just wanted to know what was going on.

Mr. Anderson said that some of the commissioners were on the board when this development first came around. He thought that 5 years was a fair amount of time to fulfill the requirements of the code and that other businesses have to meet parking lot design requirements. The commission tries to support the code that is in place to try and remain fair.

Mr. Anderson asked the other commissioners if they could think of any reasons that they should not support the code as written for this site.

There was a brief discussion regarding the code and when it was written.

Mr. Blakney asked what the current condition of the lot was.

Mr. Troemel responded that it is in good condition. When complaints were received, they were corrected in a timely manner.

Mr. Queen asked if it would have an impact on Buffalo Wild Wings if they lost the extra parking.

Mr. Reichl responded that when the restaurant is busy, they need that parking.

Ms. Brand asked if the Special Use was not granted, what would have to be done to the lots.

Ms. Davison responded per code it is to be restored to greenspace.

Mr. Palmgren stated that he is more inclined to extend for a 3-year period. At that point they would be required to pave it.

Mr. Blakney said he was thinking another 2 years and then it would need to be paved.

Mr. Anderson stated that he felt strongly about supporting the code, noting that in 3 years, we could be right back in the same spot. 5 years is a reasonable amount of time.

Ms. Brand stated that she agreed. If Buffalo Wild Wings would like to continue to use the lot, they could help with the cost of paving it.

Mr. Blakney moved, second by Ms. Brand to adopt the findings and recommended denial as presented by staff.

Ayes: Ms. Brand, Mr. Coates, Mr. Blakney, Mr. Palmgren, Mr. Anderson

Nays: Mr. Queen

The motion carried 5-1.

b. 23-07-11-SU: Special Use Permit to continue the operation of a temporary parking lot at 612 Kingsley St.

Ms. Davison stated that this was the same situation as the first request just a different address and used by student apartments (612 Kingsley St).

Ms. Brand asked if the entire lot is leased by the apartment complex.

Mr. Reichl responded it is leased to student housing.

Mr. Queen asked if there was a written lease for that lot.

Mr. Reichl responded that was correct.

Mr. Reichl stated in order to comply with the parking lot ordinance, he could only have half the parking due to the size of lot.

Ms. Davison responded that there is an option that they could ask for variances for less greenspace to allow more parking.

Ms. Davison stated the geometry of this lot is not great for greenspaces, but no guarantees can be made on a variance.

Ms. Brand moved, second by Mr. Coates to adopt the finding and recommendation of denial as presented by staff.

Ayes: Mr. Palmgren, Mr. Coates, Mr. Blakney, Mr. Queen, Ms. Brand, Mr. Anderson

Nays: None.

The motion carried 6-0.

Ms. Davison explained the process of these requests going to the Town Council.

Other Business:

There will be an August meeting.

Mr. Blakney announced that he will be retiring from the board after 28 years.

Adjournment:

The meeting was adjourned at 5:36 p.m.

Respectfully submitted,

Hilary Houk
Office Associate