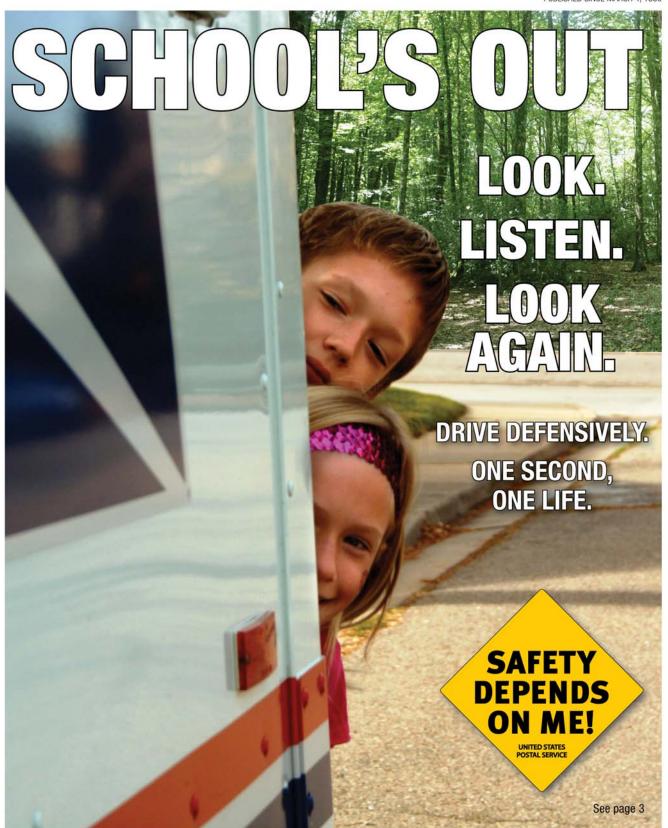
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Pioneers of American Industrial Design Stamp

USPS National Emergency Hotline Is your facility operating? Call 888-363-7462







Cover Story

School's Out — Time To Be on the Lookout for Children

With more children on the roads and sidewalks now that schools are closing for the summer, there's a greater risk of motor vehicle accidents involving children. Employees should be more alert than ever for children playing on streets, in parking lots, and even in their own driveways.

Here are some tips:

- If there's a ball rolling in the street, there's likely to be a child following. Slow down and be prepared to stop quickly.
- Pay attention to the lone child walking along the street. Drivers are more likely to overlook a single youngster than several together.
- Be aware of children on roller skates, skateboards, or roller blades who often roll onto streets from alleys or driveways.
- Look out for bicyclists especially young or new riders. Give them plenty of room.

If mail is out of sequence, carriers never should back up to redeliver a missed box. They should get out of the vehicle, secure it properly, and walk to the missed box if they can do so safely.

Also, carriers never should give mail to children while inside their vehicles. If children approach a vehicle, carriers should get out and ask the children to move away. Before resuming delivery, double-check the entire area surrounding the vehicle.

Remember that children cannot judge speed or distance of vehicles moving toward them. They move quickly and can run into the street without warning. They don't know safety rules and expect adults to watch out for them.

Safety and Health Office,
 Employee Resource Management, 6-16-11

Policies, Procedures, and Forms Updates

Manuals

DMM Revision: Adult Signature Service

Effective July 5, 2011, the Postal Service™ will revise the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) 503, 508.7.2.6, 601.11.6.2, and 703.3.2.6 to add a new extra service called Adult Signature. This new service has two available options: Adult Signature Required and Adult Signature Restricted Delivery.

This is the first time that the Postal Service is offering a service that includes verification of the age of the recipient at the time of delivery. These services will be available to commercial and online customers using Express Mail[®], Priority Mail[®] (including Critical Mail[™]), Parcel Select[®] barcoded nonpresort, and Parcel Select Regional Ground mailpieces. The requirements for the two services are:

- Adult Signature Required requires the signature of someone 21 years of age or older at the recipient's address.
- Adult Signature Restricted Delivery requires the signature of a specific addressee (or authorized agent), who must be 21 years of age or older.

Prior to signing for the mailpiece, the recipient must show government-issued photo identification that includes his or her date of birth. Adult Signature mailpieces cannot be left at the address without first obtaining the signature of an adult who is 21 years of age or older.

Adult Signature Required or Adult Signature Restricted Delivery is only available for customers who pay for postage and applicable fees using any of these methods:

- Click-N-Ship[®].
- USPS[®]-approved PC Postage[®] (registered endusers only).
- Permit imprint, if the customer electronically submits postage statements and mailing documentation.
- USPS-approved information-based indicia (IBI) postage meters that print the IBI with the appropriate price marking and electronically transmit transactional data to USPS.

Technical specifications for privately printed Adult Signature labels are located in the Intelligent Mail Package Barcode Specification and the addendum to Publication 91, Addendum for Intelligent Mail Package Barcode (IMpb) and 3-digit Service Type Code, available on the RIBBS® website at http://ribbs.usps.gov.

Additionally, in combination with Express Mail or Priority Mail and postage paid by Click-N-Ship or PC Postage,

Adult Signature will provide an optional delivery method for the mailing of cigarettes and smokeless tobacco under the "Exception for Certain Individuals" standard as described in DMM section 601.11.

All other requirements and conditions related to mailing cigarettes and smokeless tobacco products under the Prevent All Cigarette Trafficking Act (PACT) of 2009 remain in effect, such as:

- Each shipment must be presented via a face-to-face transaction with a postal employee.
- Pickup on Demand and Carrier Pickup options are not available.
- Each package must bear its own unique exception package markings.

While the minimum age to purchase tobacco in the state or locality where the shipment is tendered or delivered may be different from age 21, if Adult Signature is used, the recipient must be 21 years of age.

This revision reflects the final rule *Federal Register* notice published on May 26, 2011 (76 FR 30542–30544), which can be found on Postal Explorer[®] at http://pe.usps.com.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

200 Commercial Letters and Cards

* * * * * *

220 Priority Mail

223 Prices and Eligibility

* * * * *

3.0 Basic Standards for Priority Mail

* * * * *

3.2 Additional Standards for Critical Mail Letters

[Delete the reference number and heading of 3.2.1, Definition, in its entirety, and move the text from 3.2.1 under 3.2.] [Delete item 3.2.2, Extra Service with Critical Mail Letters, in its entirety.]

* * * * *

| 300 | Commercial Flats | | | | |
|-----|------------------------|-----------|------------|--------|---|
| | * | * | * | * | * |
| 320 | Priority Mail | | | | |
| 323 | Prices and Eligibility | | | | |
| | * | * | * | * | * |
| 3.0 | Basic Sta | andards f | or Priorit | y Mail | |
| | * | * | * | * | * |

3.2 Additional Standards for Critical Mail Flats

[Delete the reference number and heading of 3.2.1, Definition, in its entirety, and move the text from 3.2.1 under 3.2.] [Delete item 3.2.2, Extra Service with Critical Mail Flats, in its entirety.]

* * * * * *

500 Additional Mailing Services

503 Extra Services

1.0 Extra Services for Express Mail

1.1 Available Services

* * * * * *

[Renumber current items 1.1.5 through 1.1.8 as 1.1.6 through 1.1.9 and add new 1.1.5 as follows:]

1.1.5 Adult Signature

Adult Signature Required and Adult Signature Restricted Delivery are available with Express Mail for mailers who pay commercial or online postage and applicable fees and produce qualified shipping labels that bear an Intelligent Mail package barcode.

* * * * * * *

3.0 Certified Mail

* * * * * *

3.2 Basic Information

* * * * * * *

3.2.3 Additional Services

[Revise 3.2.3 as follows:]

The following services may be combined with Certified Mail if the applicable standards for the services are met and additional service fees are paid:

- a. Return receipt (not available for Adult Signature).
- b. Restricted delivery (not available for Adult Signature).

 Adult Signature Required and Adult Signature Restricted Delivery (available only for Priority Mail, but not Critical Mail).

* * * * * * * * * * 4.0 Insured Mail * * * * * * * * * * * * 4.2 Basic Information

4.2.4 Additional Services

[Revise the introductory text of 4.2.4 as follows:]

Insuring an item for more than \$200.00 allows customers to purchase restricted delivery or return receipt. The following services may be combined with insurance if the applicable standards for the services are met and additional service fees are paid:

* * * * *

[Add new item 4.2.4f as follows:]

f. Adult Signature Required and Adult Signature Restricted Delivery are available for insured Express Mail, Priority Mail (including Critical Mail), Parcel Select barcoded nonpresort, and Parcel Select Regional Ground.

* * * * *

[Renumber 8.0 through 14.0 as new 9.0 through 15.0 and add new 8.0 as follows:]

8.0 Adult Signature

8.1 Prices

8.1.1 Adult Signature Fees and Postage

The fees for Adult Signature Required and Adult Signature Restricted Delivery are in addition to postage and other fees, and are charged per piece. See Notice 123, *Price List.*

8.1.2 Postage

The Adult Signature Required or Adult Signature Restricted Delivery fee must be paid in addition to the correct postage. The fee and postage may be paid with:

- a. Click-N-Ship.
- b. PC Postage.
- c. Permit imprint, if the customer electronically submits postage statements and mailing documentation.
- d. IBI postage meter.

8.1.3 Refund

Adult Signature Required and Adult Signature Restricted Delivery fees are refunded only if the USPS fails to provide the service.

8.2 Basic Information

8.2.1 Description

Adult Signature provides electronic confirmation of the delivery or attempted delivery of the mailpiece and, upon request, the recipient's signature. The service has two options: Adult Signature Required and Adult Signature Restricted Delivery. The recipient must furnish proof of age via a driver's license, passport, or other government-issued photo identification that lists age or date of birth prior to delivery. The USPS maintains a record of delivery (which includes the recipient's signature) for a specified period of time.

8.2.1.1 Adult Signature Required

Adult Signature Required provides delivery to a person who is confirmed to be 21 years of age or older. Upon delivery, an adult who is 21 years of age or older must provide a driver's license, passport, or other government-issued photo identification that lists age or date of birth and provide a signature for receipt of the mailpiece.

8.2.1.2 Adult Signature Restricted Delivery

Adult Signature Restricted Delivery provides the same service as Adult Signature Required with the additional restriction of limiting delivery to a *specific* addressee or authorized agent who is 21 years of age or older. If the specific addressee is not 21 years of age or older, the mailpiece will be returned to sender.

8.2.2 Obtaining Service

Customers may obtain Adult Signature Required and Adult Signature Restricted Delivery by paying postage (see 8.1.2) and producing qualified shipping labels with Intelligent Mail package barcodes.

8.2.3 Eligible Matter

Adult Signature Required and Adult Signature Restricted Delivery are available for:

- a. Express Mail.
- b. Priority Mail (including Critical Mail).
- c. Parcel Select barcoded nonpresort.
- d. Parcel Select Regional Ground.

8.2.4 Ineligible Matter

Adult Signature Required and Adult Signature Restricted Delivery are not available for:

- a. First-Class Mail.
- b. Standard Mail.
- c. Package Services.
- d. Periodicals.
- e. Parcel Select destination entry, NDC Presort, and ONDC presort pieces.

- f. Mail addressed to restricted APO, FPO, and DPO destinations.
- g. Mail addressed to the Department of State in accordance with 703.3.
- h. Mail addressed to ZIP Codes in the following U.S. territories or Freely Associated States:

| ZIP Code | Two-Letter State Abbreviation | City | Territory, Possession or Freely Aassociated State |
|-------------|-------------------------------------|---------|---|
| 96939 | PW | PALAU | PALAU |
| 96940 | PW | PALAU | PALAU |
| 96941 | FM | POHNPEI | FEDERATED STATES OF MICRONESIA |
| 96942 | FM | CHUUK | FEDERATED STATES OF MICRONESIA |
| 96943 | FM | YAP | FEDERATED STATES OF MICRONESIA |
| 96944 | FM | KOSRAE | FEDERATED STATES OF MICRONESIA |
| 96960 | MH | MAJURO | MARSHALL ISLANDS |
| 96970 | MH | EBEYE | MARSHALL ISLANDS |

8.2.5 Confirmation of Delivery

Confirmation of delivery information for Adult Signature is available as follows:

- a. Information by article number can be retrieved at www.usps.com or by calling 800-222-1811. A letter providing evidence of delivery may be provided via fax, e-mail, or mail upon request.
- b. Letters providing evidence of delivery can be obtained in CD-ROM or Signature Extract File formats.
 For additional information, see Publication 80, Bulk Proof of Delivery Program.

8.2.6 Additional Services

Adult Signature may also be combined with:

- a. Certified Mail (available with Priority Mail, but not Critical Mail).
- b. Insured Mail.
- c. Hold For Pickup
 - 1. Express Mail (commercial mail only, see 413.4.2.4 and 413.4.3.4).
 - 2. Priority Mail (excluding Critical Mail).
 - 3. Parcel Select barcoded nonpresort.
 - 4. Parcel Select Regional Ground.

8.3.0 Basic Delivery Standards

Items with Adult Signature require a recipient who is 21 years of age or older to sign at the time of delivery.

8.3.1 Additional Delivery Conditions

Mail endorsed "Adult Signature Required" is delivered to anyone who is confirmed to be 21 years of age or older and provides a signature at the time of delivery. Mail endorsed "Adult Signature Restricted Delivery" is delivered only to the addressee or authorized agent who is confirmed to be 21 years of age or older. If the specific addressee is not 21 years of age or older, the mailpiece will be returned to sender. Conditions in 7.4 also apply to Adult Signature Restricted Delivery items.

Identification 8.3.2

The USPS requires a driver's license, passport, or other government-issued photo identification that lists age or date of birth to provide proof of age for Adult Signature Required or proof of age and identity for Adult Signature Restricted Delivery.

8.3.3 **Agent Authorization**

An addressee who regularly receives any mail that includes a restricted delivery may authorize an agent to accept mail on their behalf by using Form 3801 or by letter to the postmaster. The authorized agent must be 21 years of age or older. The addressee must make the notation "this authorization is extended to include Adult Signature Restricted Delivery mail" on Form 3801 (in the area for signatures of authorized agents) or in the letter to the postmaster. If the Post Office has no standing delivery order or letter on file, a Form 3849, completed by the addressee, may be left for this authorization. The addressee enters the name of the agent on the back of Form 3849 in the space provided and signs the form. For receipt of the article, the agent must sign on the back of the form.

8.4.0 **Privately Printed Labels**

Technical specifications for privately printed Adult Signature labels are located in the Intelligent Mail Package Barcode Specification and the addendum to Publication 91, Addendum for Intelligent Mail Package Barcode (IMpb) and 3-digit Service Type Code, available on the RIBBS website at http://ribbs.usps.gov.

8.5.0 Where to Mail

Except for shipments of cigarettes and smokeless tobacco by certain individuals under 601.11, which requires mailers to present items at a retail counter, mailers may deposit mailpieces (not bearing a permit imprint) with Adult Signature at a Post Office lobby drop or collection box, or with a USPS carrier. Mail bearing a permit imprint must be deposited and accepted at the Post Office that issued the permit, at a time and place designated by the postmaster, except as otherwise provided for plant-verified drop shipments.

8.6.0 Firm Sheets — Three or More Pieces

If three or more mailpieces are presented for mailing at one time, the mailer may use Form 3877. Privately printed or computer-generated firm sheets that contain the same information as Form 3877 may be used if approved by the local postmaster. The mailer may omit columns on Form 3877 that are not applicable to Adult Signature. Required elements are the package identification code (PIC), address, 5-digit destination ZIP Code, and applicable fees. To obtain firm sheets receipted by the USPS, the mailer must present the firm sheets with the mailpieces at the time of mailing. Alterations must be initialed by the mailer and accepting postal employee. All unused portions of the addressee column must be obliterated with a diagonal line.

| | | | - | - | |
|---------------------------------------|-----------------------|--------|---|---|---|
| 508 | Recipient Services | | | | |
| | * | * | * | * | * |
| 7.0 | Hold For | Pickup | | | |
| | * | * | * | * | * |
| 7.2 | 7.2 Basic Information | | | | |
| | * | * | * | * | * |
| 7.2.6 Extra Services | | | | | |
| Hold For Pickup may be combined with: | | | | | |

[Insert new item 7.2.6d as follows:]

Mailability

d. Adult Signature Required and Adult Signature Restricted Delivery

600 **Basic Standards for All Mailing Services**

| 601 | Mailability | | | | | |
|-----|-------------|---|---|---|---|--|
| | * | * | * | * | * | |

11.0 Cigarettes and Smokeless Tobacco

11.6 **Exception for Certain Individuals**

11.6.2 Mailing

***Each mailing under the "certain individuals" exception must:

[Revise 11.6.2a as follows:]

a. Be entered as Priority Mail with an Adult Signature extra service (see 503.8), Express Mail with an Adult Signature extra service, or Express Mail with Hold for Pickup service (waiver of signature and pickup services not permitted), unless shipped to APO/FPO/ DPO addresses under 11.6.4.

700 Special Standards

703 Nonprofit Standard Mail and Other Unique Eligibility

* * * * *

3.0 Department of State Mail

* * * * *

3.2 Conditions For Authorized Mail

* * * *

3.2.6 Extra Services

***(Mailers may request other extra services under 503.)

* * * * * *

[Add new item 3.2.6f as follows:]

f. Adult Signature Required and Adult Signature Restricted Delivery

* * * * * *

We will incorporate these revisions into the next update of the online DMM available via Postal Explorer at http://pe.usps.com.

Product Classification,
 Pricing, 6-16-11

POM Revision: Collection Services

Effective immediately, chapter 3 of the *Postal Operations Manual* (POM) is revised to simplify regulations by rearranging them in logical order and to clarify the regulations to promote understanding. Section 125.22 is revised to reflect USPS[®] level of service on holidays. The revision also updates the POM with operational changes that have occurred since the last 2002 publication date.

The following changes will enhance the field's use of the POM:

- Elimination of the local delivery collection box requirement at city delivery Post Offices™.
- Elimination of the requirement for Sunday and holiday collections.
- Definition of the establishment of pickup times as late in the day as possible for boxes outside city delivery Post Offices as follows:
 - Within the hour prior to the last dispatch.
 - Exceptions allowed for collections prior to 5:00 P.M.
- Definition of density test requirements as follows:
 - Two-week time period.
 - Allows for separately conducting four weekend density testings for Saturday collection in order to allow for exception to the Saturday pickup requirement.
- Requirement of 30-day notice on box prior to making changes in service.
- Reorganization of directives by location type such as residential boxes and business boxes for clarity.
- Keeping a 25-piece minimum justification for box removal.

- Keeping a 100-piece minimum for establishing business time decal boxes as follows:
 - Business time decal boxes require pickup Monday through Friday at 5:00 P.M. or later.
 - Business time decal boxes must meet a 50-piece Saturday average to require a 1:00 P.M. or later Saturday collection.
- Definition that business boxes, other than time decal boxes, do not have to be collected on Saturday.
- Information from part 327 moved to become subchapter 46 for a more logical organization.

Postal Operations Manual (POM)

125.22 National Holidays

[Revise 125.22 to read as follows:]

Post Offices are generally closed on holidays, except for specific facilities that include holiday service in their normal schedules (e.g., 24-hour retail offices and air mail facilities). Incoming mail may be distributed to Post Office boxes at some postal facilities. The Express Mail network is also adjusted for limited holiday operations. Collections are

generally not performed on holidays, but Post Offices may empty collection boxes to avoid overflow conditions, to secure mail deposited in the box, or to advance collections for the next processing day. The Postal Service observes the following holidays:

- a. New Year's Day.
- b. Martin Luther King, Jr.'s Birthday.
- c. George Washington's Birthday.
- d. Memorial Day.
- e. Independence Day.
- f. Labor Day.
- g. Columbus Day.
- h. Veterans Day.
- i. Thanksgiving Day.
- j. Christmas Day.

Exhibit 125.22a Holiday Service Levels

Widely Observed Holidays
(New Year's Day, Memorial Day, Independence Day,
Labor Day, Thanksgiving Day, and Christmas Day)

| Labor Day, Thanksgiving Day, and Christmas Day) | | | | |
|---|------------------------------|--|--|--|
| Holiday Day of the Week | Service Level | | | |
| Friday Holiday | · | | | |
| ■ Friday | Collection Schedule Decal | | | |
| Saturday | Normal | | | |
| Sunday | Collection Schedule Decal | | | |
| Saturday Holiday | · | | | |
| ■ Friday | Normal | | | |
| ■ Saturday | Collection Schedule Decal | | | |
| ■ Sunday | Collection Schedule Decal | | | |
| Sunday or Monday Holiday | | | | |
| Saturday | Normal | | | |
| ■ Sunday | Collection Schedule Decal | | | |
| Monday | Collection Schedule Decal if | | | |
| | Holiday; If No Holiday then | | | |
| | Normal | | | |
| Tuesday, Wednesday, or Thursday Holiday | | | | |
| Preceding Day | Normal | | | |
| ■ Holiday | Collection Schedule Decal | | | |

Exhibit 125.22b Holidays Not Widely Observed

Holidays Not Widely Observed

Martin Luther King, Jr.'s Birthday, George Washington's Birthday, and Columbus Day are all Monday holidays. Veterans Day is observed on November 11.

Use service levels for a Monday holiday on Veterans Day.

| Day of Week of Holiday | Service Level |
|------------------------|--------------------------------------|
| Saturday | Normal (if not Veterans Day holiday; |
| | Collection Schedule decal if |
| | Veterans Day holiday) |
| Sunday | Collection Schedule decal |
| Monday | Collection Schedule decal |
| | |

Note: Exceptions to these service levels must be approved by the appropriate functional manager at Postal Service Headquarters. Collections are made as shown on the collection schedule decal on each collection box, except as outlined below:

Local managers must assure that collections are made from all boxes as shown on the collection schedule decal. If necessary, Post Offices can make other collections to avoid overflow conditions, to secure mail deposited in the box, or to advance processing for the next day.

For territories with additional holidays, area and district managers will determine service levels for Post Offices within their iurisdiction.

Limited exceptions for modified collections on days adjacent to holidays when mail volume is expected to decline significantly (such as on Christmas Eve and New Year's Eve) are allowed under the following conditions:

- Postal Service Headquarters issues national advice for field offices about changes to collection schedules.
- b. A prominent notice is placed in postal lobbies approximately 2 weeks prior to the day that collection operations will be modified, showing the last scheduled collection for that day, and the location of the closest collection point or Post Office with a 5:00 P.M. or later last collection on that date.

Local print and broadcast media have been advised of the changes and are asked to provide information to the public about the changes to collection operations.

Definition of Terms

Normal: Service normally provided on that particular day of the week.

Time Decal: Collections from boxes with last pickup-time decals identifying the boxes.

Limited: Service adjusted to meet the limited needs of a community on that particular day.

3 Collection Service, National Service Standards

[Revise Chapter 3 to read as follows:]

31 Applicability and General Requirements

311 Applicability

These standards only apply to collection boxes at all city delivery offices. Collection boxes are large metal containers, dedicated to the collection of deposited mail by customers. Currently, collection boxes come in three separate sizes (i.e., standard, large, and jumbo) and may include collection boxes dedicated to a single type of mail (e.g., Express Mail). These boxes are under the direct control of the Postal Service. At noncity delivery offices, the district manager or designee determines the degree of application.

The types of collection boxes are the following:

- a. Residential collection boxes: Boxes located in primarily residential addresses. Mail from these boxes is generally collected when mail is delivered.
- Business area collection boxes: Boxes located in primarily business areas, such as downtown commercial areas, office parks, or industrial parks.
- c. Arterial collection boxes: Boxes placed along major traffic thoroughfares, convenient to the greatest

number of customers and placed to facilitate efficient and effective collections.

312 Local Postmark

312.1 Local Postmark Requirement

The local postmark must be made available in every community with a Post Office. While no exceptions are made to this policy, customers may need to contact postal officials in advance as provided in 312.2.

312.2 Local Postmark Requests

Customers may request a local postmark at the retail counter of any Post Office, classified station, or branch. Customers who want significant mail volumes (50 or more pieces) postmarked should contact the postmaster or other manager in advance to ensure that adequate resources are available to provide a local postmark.

313 Collection Requirements

313.1 Collection Schedules and Locations

The Postal Service is generally charged with providing prompt, economical, and efficient services; and these services must be responsive to the needs of the communities served by a Post Office. To meet these objectives, establish or modify collection schedules and locations, using the following criteria:

- a. Arrange schedules based on efficient route planning and dispatches to the processing plant.
- b. Balance collection locations and schedules according to the specific nature of customer and community needs (e.g., commercial centers, shopping centers, senior citizen housing, and public facilities), preparation of collection mail, and dispatches for timely processing of mail at the processing plant.
- c. Collect mail shortly after posted pickup time (within approximately 20 minutes) and never before the posted collection time. Collections on a dedicated collection route should not be scheduled for earlier than noon.
- d. Continually review collection operations. Make revisions as justified by such factors as changing conditions; the safety and security of employees, customers, and the public; and opportunities to implement more efficient and economical operations.
- e. Where boxes are located in multiple units, collections must be scheduled from all boxes in the group. An exception is possible only if one of the boxes is a dedicated Express Mail collection box.

313.2 Collection Times

Collections must not be made prior to the posted time. Arrange schedules so that collections are made no later than approximately 20 minutes after the posted time, taking local conditions and traffic into consideration.

313.3 Collections From Small Post Offices and Airports

At small Post Offices and airports without Saturday afternoon collection service, the district manager may authorize service from nearby offices. The district manager may utilize highway contract route (HCR) carriers, rural carriers, or other carriers for collections from the box in front of small Post Offices or at airports. Post all collection times on the collection schedule decal.

For operational and security reasons, locate collection boxes at airports, ports, and public facilities outside of secure areas.

313.4 Establishment of and Changes in Collection Box Schedules and Locations

Decisions affecting collection schedules or locations of boxes must follow the criteria in 313.1. Such decisions must take into account and be consistent with the following:

- a. The needs of affected customers and the community.
- b. The safety and security of customers, employees, and the mail.
- The volume of mail deposited in respective collection boxes.
- d. The need to meet outgoing dispatch times.
- e. Any transportation issues involved.
- f. The timely processing of mail at each processing plant.

313.5 Exceptions to Mandated Service

313.51 General

Only the area manager, Delivery Programs Support (DPS) may authorize exceptions to collection standards. Any exceptions must be based on factors such as staffing, logistics, safety, security, volume declines or increases, operational limitations, or other circumstances that justify an exception. District personnel must submit a written request for an exception to the area manager, DPS, describing the specific circumstances that justify the exception. If related to community, historic, or municipal requirements, or those of federal, state, or municipal organizations, the area manager, DPS can approve exceptions to collection standards when a copy or description of the underlying requirements or requests are on file at the district office.

313.52 Exception Documentation

All exceptions requested and granted must be documented in writing by the postmaster and/or district personnel involved. Copies of all written exception requests and approvals must be maintained at the office of the area man-

ager, DPS. Documentation for all exceptions granted must be provided to the manager, Delivery, at Headquarters.

314 Collection Point Management System, Collection Tests, and Density Tests (Volume Reviews)

314.1 General

All collection points are required to be entered in the Collection Point Management System (CPMS) by the responsible district. All exceptions must be approved by the area manager, DPS, based on documentation why inclusion in CPMS is not feasible. Collection points are defined locations where a customer drops off mail for collection by the Postal Service. These can include mailchutes, receiving boxes, firm pickups, Automated Postal Center drops, lobby drops, and mail collection racks. Each collection point varies in the rules and procedures that it must adhere to. Collection boxes are a subset of collection points.

314.2 Collection and Density Tests

In any city delivery office lacking Internet access and any such office not using electronic collection management tools, the collection points collection process must be tested at least once each quarter, using plastic collection test card D-1148 and PS Form 3702, Test Mailing Record (Collection and Special Test Mailings), in accordance with Handbook M-39, Management of Delivery Services, part 133.

Density volume tests should be conducted at least once per year on all collection points.

314.3 Volume Density Tests

Estimates of collection box volumes should only be used for preliminary information, where no changes are considered, or to determine which boxes will have a density test performed. All determinations made under POM 315.4 or 322 (relocation/removal of boxes and time decal boxes) should use the following density-test process:

- a. Use an actual count for letters or record a linear measurement of letters contained in the box.
- b. Convert the linear measurement to pieces at 227 pieces per foot (or current conversion figure).
- c. Add actual piece counts for flats and small parcels.

Density tests should be for a continuous 2-week period.

If the potential action under consideration involves Saturday collection alone, only collect data from four consecutive Saturdays.

Where multiple boxes are collected, mail volume from all boxes must be totaled. Use locally available tools (e.g., Excel) to generate density-test worksheets. Retain data locally until a subsequent density test is conducted. Pro-

vide feedback to the district collections coordinator as needed.

315 Collection Boxes

315.1 Appearance

All collection boxes must have a uniform appearance and indicia so that customers can readily identify the type of service provided at each box. All boxes must be maintained in good condition with a clean and legible collection schedule decal. Boxes must be painted in accordance with and have only the decals prescribed by Brand and Policy at Headquarters, and Handbook MS-22, Street Letter Box Maintenance.

315.2 Number and Types

Install a sufficient number and type of collection boxes (see 313.1, 322.22, and 323.3) within the city delivery area to handle mail volume.

315.3 Locations of Collection Boxes and Other Collection Points

315.31 General

District officials and postmasters should determine optimal locations and schedules for collection points, including collection boxes, in each community. Use all criteria outlined in this manual in determining appropriate locations and collection schedules.

315.32 At Postal Units

Provide a regulation collection box at all CAG A–K offices and at all classified stations and branches. Collection boxes or other alternatives for customers to deposit mail should also be provided at postal stores and all contract retail facilities.

At CAG L offices where a letter box is not supplied, a slot in the outer Post Office door or other mail receptacle may be provided.

The last collection at a Post Office, station, or branch should be within the hour prior to the last direct or indirect dispatch to the processing plant.

315.33 Residential Collection Boxes

In residential areas (see 311a), collections from residential collection boxes must not be made before the scheduled time and should be made approximately no later than 20 minutes after the posted time, if possible. If these boxes are located approximately 1 mile apart (unless geographic, population distribution, or other factors affect this measurement), the geographic distribution is generally considered adequate. This geographic standard need not be followed in areas that receive motorized delivery only to curbside boxes or centralized box units (CBUs).

315.34 Business Area Collection Boxes

In business areas (see 311b), install boxes where the greatest mail volume is generated and where boxes are convenient to the greatest number of businesses. A business area box that generates a daily average of 100 or more pieces on weekdays requires a 5:00 P.M. or later collection and must bear a last pickup time decal (see 322). For time decal boxes in business areas, a Saturday collection is required if the box averages 100 pieces per Saturday during the density test period. These collections should be as late in the day as possible in accordance with POM 313.1.

A Saturday collection is optional for business area collection boxes that are not time decal boxes. If a time decal business box receiving 100 or more pieces Monday through Friday is found, through a 4-week density analysis, to consistently receive fewer than 100 pieces on Saturdays, a Saturday collection is not mandatory. Business area boxes generating lower volumes should be reviewed periodically for relocation within the business area to a higher volume location.

315.35 Arterial Collection Boxes on Main Traffic Thoroughfares

Arterial collection boxes are located on main traffic thoroughfares to provide broad customer access and to facilitate efficient and effective collection, transportation, and processing of mail for the entire community (see 311c and 325).

315.4 Removal or Relocation

For all collection boxes that generate fewer than 25 pieces per day, conduct a density analysis review to determine if the box should be retained. Factors to consider include the following:

- a. Volume of mail collected.
- b. Type of mail collected.
- c. Proximity of other publicly accessible collection points.
- d. Needs of customers in the vicinity of the box.
- e. Other factors as deemed appropriate by the postmaster or district.

Boxes adjacent to senior citizen housing, municipal and judicial buildings, and other public facilities are examples of the types of boxes that may be left in place even if fewer than 25 pieces per day are generated. Consideration should be given to relocating the box within the neighborhood or community to a potentially higher volume location for boxes receiving low volumes.

Volume density tests (see 314.2) should be conducted for a continuous 2-week period, avoiding holidays and periods with unusually high or low volumes. If the potential action is related only to Saturday collection services, utilize data from four consecutive Saturdays for the density analysis.

If a collection box will be removed or relocated, a notice to that effect for customers must be placed on the box 30 days prior to the removal or relocation showing the location(s) and collection schedule(s) for other collection points in the vicinity.

For removal or relocation of boxes on collection routes in business areas, consult Handbook M-39, section 234.3 for potential action.

316 Collection Schedule Decals

A correct and legible collection schedule decal, Decal 55B, displaying all scheduled collections must be affixed at each collection point. On regular collection boxes, the schedule must indicate the location of the nearest Express Mail collection box. If the collection box does not display a last pickup time decal (see 322 and 323), the schedule must indicate the location of the nearest collection point with a last pickup time decal where 5:00 P.M. (or later) collection service is available.

Those collection boxes displaying a last pickup time decal must indicate the location of the nearest postal facility that provides the last collection and dispatch in the area on weekdays and Saturdays. For collection schedule changes that eliminate a 5:00 P.M. or later last collection on weekdays or that eliminate a Saturday collection, post a notice on the box at least 30 days before any changes to inform affected customers, showing the location of the nearest collection point with a 5:00 P.M. or later collection and a Saturday collection. Retain a copy of the posted notice in the local files. Before any such action is taken on a collection box with a last pickup time decal, a request must be submitted through the district and approved by the area to justify the action.

317 Collection Box Records

317.1 General

All collection points, including all collection boxes, are required to be entered in an electronic collection point management system, such as CPMS, where Internet access is available. The information recorded in these systems must be accurate and complete, and the information must be reviewed at least annually to ensure accuracy. There are no exceptions to this requirement, except as defined in 313.51. These systems electronically verify collections, and any collection points recorded in these systems and receiving electronic scan data do not require additional manual testing except as specified in 314.2.

317.2 Scheduled Collections

All scheduled collections from any collection point must be recorded accurately in the CPMS system and displayed on

the collection box schedule decal, whether collected by city carrier, rural carrier, contract delivery service carrier, collector, clerk, postal vehicle service (PVS), or HCR driver. No scheduled collection may be excluded from CPMS.

32 Types of Collection Boxes

321 Local Delivery

Collection boxes are no longer identified and utilized as "Local Delivery" collection boxes due to advances in mail processing equipment and procedures.

322 Time Decal Boxes, Boxes Displaying Last Pickup Time Decals, 30-Minute Time Increments

322.1 General

Collection boxes that generate a daily average of 100 or more pieces on weekdays and boxes needed to meet the requirements in 322.22 regardless of volume must have a last collection of 5:00 P.M. or later and must display a last pickup time decal. See 315.34 for business area collection box requirements. Collection boxes with a last collection earlier than 5:00 P.M. do not require a last pickup time decal.

322.2 Last Pickup Between 5:00 P.M. and 6:29 P.M. (Monday Through Friday)

322.21 Last Pickup Time Decals

These boxes should display 5:00 P.M., 5:30 P.M., or 6:00 P.M. decals, as appropriate.

322.22 Locations

Locate these boxes as follows:

- a. Where needed in business areas or on main thoroughfares so that customers do not have to travel more than approximately 2 miles from their homes to a box displaying a last pickup time decal, unless geographic, population distribution, or other issues affect this calculation.
- b. In front of Post Offices' main offices, classified stations, and branches, except for locations where the district manager has determined that a 5:00 P.M. or later collection is not viable, due to unusual operational, logistics, or other community service reasons.

322.23 Collection Schedules

322.231 Monday Through Friday

If warranted by volumes or to prevent box overflow situations, boxes with 5:00 P.M. or later pickup times can have two or more daily collections. The last collection scheduled must be at 5:00 P.M. or later, unless an exception has been granted. See 313.5 for exception process information.

322.232 Saturday

Saturday collections for these boxes should be scheduled as late in the day as possible, but in no case earlier than 1:00 P.M., unless an exception has been granted under 313.5.

322.233 Sunday and National Holidays

Generally, scheduled collections are not provided on Sundays or national holidays, except at larger postal facilities and at locations where customers routinely deposit mail on Sundays and/or holidays. Local management determines if collections are needed from specific collection boxes to avoid any potential overflow conditions, to secure the mail, or as needed to advance collections for the next processing day.

When conducted, these collections should be conducted as late as possible, to ensure that the mail will connect with dispatches of value to meet established standards.

322.3 Last Pickup Between 6:30 P.M. and 8:00 P.M. (Monday Through Friday)

322.31 Last Pickup Time Decals

These boxes should display 6:30 P.M., 7:00 P.M., 7:30 P.M., or 8:00 P.M. decals, as appropriate.

322.32 Location

These boxes will be located at those offices where processing, either incoming or outgoing, is scheduled at the central processing plant during these evening hours or where the office has a late evening dispatch to the area processing plant. These boxes may be located in front of Post Offices, classified stations, or branches, and where needed in business areas or along main thoroughfares.

322.33 Number of Boxes

Local management must decide where the volume of mail justifies the placement of later pickup boxes in addition to those located at postal units.

322.34 Collection Schedules

322.341 Monday Through Friday

Collections should be as often as necessary based on volume. At a minimum, a collection shortly after 5:00 P.M. and a last collection between 6:30 P.M. and 8:00 P.M. is generally recommended. Schedules should provide an opportunity for late evening deposit of mail by customers to ensure next day delivery within the local area service plan. The last daily collection time should be established in conjunction with the operating plan of the subject plant's 010 operation.

322.342 Saturday

Saturday schedules should include as many collections as necessary, with the last collection from each box scheduled as late as possible in the day, but in no case earlier than 3:00 P.M., unless an exception has been granted in accordance

with 313.5. The last daily collection time should be established in conjunction with the operating plan of the subject plant's 010 operation. In the case where a Saturday Area Mail Processing Plan has been established, the last daily collection time should be established in conjunction with the last dispatch of value in order to meet the operating plan of the subject plant's 010 operation.

322.343 Sunday and National Holidays

Except at larger postal facilities, most collection boxes will not have scheduled collections on Sundays or national holidays. Local management determines if collections are necessary from specific collection boxes to avoid potential overflow conditions, to secure the mail, or as needed to prepare mail for later processing. Collection scheduled decals should indicate holiday collections when scheduled collections are made from the box on holidays. Where conducted, these collections should be as late in the day as possible, to ensure that the mail will connect with dispatches of value to meet established standards.

323 Residential Collection Boxes

323.1 Identification

Residential collection boxes generally do not display last pickup time decals. However, as specified in 316, the collection schedule decal affixed must indicate the location of the nearest collection box with a last pickup time decal where 5:00 P.M. weekday (or later) and Saturday collection service is available.

323.2 Location

Residential collection boxes should be located throughout residential areas as needed for ready use by the public while ensuring that the density standard in 315.33 is met. Residential collection boxes are generally installed in neighborhoods receiving "park and loop" or "foot" or "other centralized" delivery. These boxes are not required in areas that receive motorized delivery only to curbside boxes, or CBUs, as these delivery types provide dedicated collection locations. If such delivery service is mixed with other delivery methods, the standard in 315.33 should be followed. *Note:* the inclusion of a small number of noncurb, CBU, or NDCBU deliveries would not invoke the standard in 315.33.

323.3 Number of Boxes

Local management will determine the number and location of boxes in each community. Each postmaster should consider the average volume of mail to be collected as well as community interests and specific neighborhood requests in making these decisions.

323.4 Collection Schedules

323.41 Monday Through Saturday

Carriers should collect mail from residential boxes during their normal delivery of mail to the residential neighborhood. Residential area collection boxes should have a posted pickup time approximately 20 minutes prior to the expected arrival time of the carrier serving the route in the area. If the foot or motorized carrier normally passes these boxes on return to the delivery unit, the pickup should be scheduled at the later time so as to allow the latest possible collection. Collection times should be scheduled as late in the day as possible consistent with efficiency; however, there are no specific collection time requirements for residential area collection boxes, other than last pickup time decal boxes subject to 322.

323.42 Sunday and National Holidays

Scheduled collection service from residential collection boxes is generally not provided on Sundays or national holidays. If needed to avoid overflow conditions, to secure the mail, or to advance collections for the next processing day, mail may be picked up without an entry on the collection schedule decal. If such an irregular advanced collection is provided, mail must still be collected at the posted collection time on the box.

323.43 Widely Observed Holidays

Some national holidays are widely observed, and customer demand deteriorates significantly on the day before the holiday. In such instances, usually on the eves before Christmas and New Year's Day, where senior management determines that expected customer flows will be minimal, early retail closings and early collections may be authorized and implemented. When this occurs, senior management clearly signals these changes in holiday operations via letter. This information is also the subject of a press release for the specific holiday. It is important that each office publish this information in timely fashion through local news releases; radio and television notices; required postings on affected local collection boxes being collected early; and where appropriate, in Post Offices, stations, and branches. The district manager or a designee may make exceptions to provide collection services in instances where customer reaction or past history indicates a need to do so.

324 Business Area Collection Boxes

324.1 Identification

Local management determines, based on volumes, which business area boxes will display last pickup time decals. If a last pickup time decal is not displayed, or if Saturday collection service is not provided (see 323.4), the affixed collection schedule decal must indicate the location of the

nearest collection point with a last weekday pickup of 5:00 P.M. or later and one with Saturday collection service.

324.2 Location, Relocation, and Removal

Local management determines where business area collection boxes can provide the most effective service to the business community. When business area boxes generate fewer than 100 pieces as a daily weekday average, local managers should periodically review these boxes to determine through density counts and customer comments if relocation of the box within the business area is appropriate. Box removals and relocations are still governed by the 25-piece minimum specified in 315.4.

324.3 Number of Boxes

Local management determines the number of business area boxes needed, and any changes to the number of boxes needed, using a 100-piece average daily collection volume as a basis for its analysis.

324.4 Collection Schedules

Local management establishes collection schedules for business area collection boxes based on volume (weekday and Saturday), carrier and/or collection route schedules, and applicable dispatch schedules. Last pickup time decal boxes and business area collection boxes receiving a daily weekday average of 100 or more pieces must be picked up at 5:00 P.M. or later Monday through Friday. Saturday collection service is based on accessibility and average volume received. If a last pickup time decal box located in a business area is not accessible to the public on Saturday, or if a Saturday specific 4-week density analysis reveals average volume of fewer than 100 pieces per Saturday, mail is not required to be collected from the collection box on Saturday.

325 Arterial Boxes Located on Major Traffic Thoroughfares

325.1 Identification

These boxes are located on major commercial streets where convenient to the greatest number of customers (see 311c). Larger volumes of collection mail are expected due to box location.

325.2 Location

Locate arterial boxes on main commercial thoroughfares and other locations on motorized collection routes that generally require no more than approximately 2 miles travel from customer homes to a collection point displaying a last pickup time decal.

325.3 Number of Boxes

Local management determines the number of boxes needed to provide effective service to the community.

325.4 Collection Schedules

Local management schedules collections to meet the requirements in 313.1, 322.23, and 323.4.

326 Motorist Mailchute (Snorkel) Boxes

326.1 General

Whenever these boxes are in use, properly identify them in postal box records to reflect the level and type of service intended. Snorkel boxes may include the following box types:

- a. Snorkel Standard blue box with a snorkel attachment for driver's deposit of mail.
- b. Large Snorkel Larger capacity blue box with a snorkel for driver's deposit of mail. The box holds two tall bins for deposit of mail.
- Jumbo Snorkel Extremely large capacity blue container with a snorkel for driver's deposit of mail. The box holds Item 1046, a large hamper, for easy mail removal.

326.2 Express Mail or Priority Mail

Snorkel boxes may also be dedicated to Express Mail or Priority Mail where significant daily volumes are received consistently.

326.3 Location

Always place snorkel boxes in accordance with guidelines in Handbook MS-22, *Street Letter Box Maintenance*, guidelines including height-from-curb requirements and all safety requirements in places where customers may approach the box in their vehicle in a safe and legal manner. Adhere to any state or local traffic regulations concerning placement of these boxes.

327 Express Mail Collection Boxes

327.1 Identification

Mark these boxes with the appropriate Express Mail decals and Express Mail Collection Times decal (Decal 54D)/customer information as prescribed in Handbook MS-22.

327.2 Location

Separate, designated boxes may be provided at all offices that accept Express Mail Next Day Service shipments. The requirements for the location of individual Express Mail boxes will be determined by the district manager or his or her designee.

327.3 Number of Boxes

The district manager or designee must decide where there is a need for Express Mail boxes (locations inside buildings and external street locations) in addition to determining the need for local or area-wide collection service.

327.4 Express Mail Box coverage

Express Mail is a premium service. It is expected that every large community will have a dedicated Express Mail collection box to encourage public exposure to and utilization of this premium product.

327.5 Collection Schedules

Collection schedules must be set to provide the latest possible collection consistent with local acceptance and dispatch capabilities. Express Mail shipments deposited into Express Mail collection boxes before the posted collection time receive a Next Day or Second Day Express Mail service guarantee. No product differentiation exists between shipments placed in an Express Mail collection box and those accepted at a retail counter at the same time.

33 Mail Deposit and Collection

331 Collection Times

Mail is collected in residential and business areas served by city carriers at times scheduled to connect with mail dispatches. Mail is also collected in business areas at periodic intervals to keep boxes from becoming overloaded and to provide an even flow of mail to the Post Office. Offices should consider installing larger capacity boxes where overflow situations occur on a regular basis.

332 Ordinary Deposit of Mail

332.1 Post Office Lobby

Letter drops are provided in lobbies of all Post Offices for the deposit of ordinary mail (see exception in 315.32). If the facility is provided with an Automated Postal Center (APC), the lobby will also be provided with an APC drop for the acceptance of small packages. This may be a wall drum, or a free-standing receptacle.

332.2 Collection Boxes

Collection boxes for the deposit of ordinary mail are placed at convenient points in areas served by city carriers, at noncity delivery offices in front of postal retail units, and in other locations as determined by local management.

332.3 Rural and Contract Delivery Service Boxes

Mail on which postage is paid may be deposited for collection in mailboxes located on rural and Contract Delivery Service (CDS) routes in rural style, postmaster general-approved mailboxes. The customer should raise the flag to indicate that outgoing mail has been deposited.

332.4 Vertical Improved Mail (VIM) and Firm Mailrooms

At vertical improved mail (VIM) and firm mailrooms, mail may be deposited in bundle mail drops where provided. Otherwise, mail may be left with the carrier on duty when the VIM call window is open.

332.5 Deposit of Mail With Employees in Mobile Units

The following types of mail may be handed for dispatch to employees on duty in mobile units or transfer offices and at airport mail facilities:

- a. First-Class Mail on which postage is paid. Package Services mail presented by representatives of manufacturers or distributors of medicines or serums when endorsed: "Emergency This package has been weighed and bears necessary postage. Any additional postage found to be due is guaranteed by sender." Package Services mail, except that described, and mail to be sent Registered, Insured, or COD, is not mailable with employees in mobile units.
- b. Unless acceptance is prearranged and previously authorized by the postmaster, only parcels that may be opened for postal inspection in the presence of the mailer to determine mailability of contents may be accepted at airport mail facilities.

333 Mailchutes and Receiving Boxes

333.1 General

Mailchutes and receiving boxes are not collection boxes and are not subject to the policies spelled out in other sections of this chapter. Mailchutes and receiving boxes are nonetheless viable collection points that may be utilized by the public in the deposit of mail, which carriers are then obligated to collect.

333.2 Use

333.21 Determination of Installation

Mailchutes and receiving boxes may be placed, at the expense of the owner, in public buildings, railroad stations, hotels, and business or office buildings of not less than four stories and apartment houses of not less than 40 residential apartments. Buildings with receiving boxes must be open to the general public, without restrictions, during the hours specified by local postal management for mail collections. Building management must be prepared to allow for access during extended periods when weather is inclement, or collection times may be restricted to normal business hours. Keytainers should be considered when lobby hours are inadequate to provide required access. If the owner of a building does not want to install a mailchute and receiving box, a receiving box may be installed only if the postmaster determines it is necessary and approves its installation.

333.22 Purpose

Mailchutes and receiving boxes are intended for the deposit of First-Class Mail. Standard Mail may not be deposited in mailchutes and receiving boxes.

333.3 Installation, Specification, and Maintenance

Requests for the installation of mailchutes and receiving boxes must be approved by the postmaster, and he or she must be furnished the contract and specifications for any proposed chute and box. The specifications for mailchutes and maintenance procedures are covered in Publication 16, Mail Chutes, Receiving Boxes, and Auxiliary Collection Boxes: Regulations and Specifications. All maintenance is done by and at the expense of the owner.

Cooperative mailing racks may be installed by building managers in the lobbies of office buildings. All mail rack locations and equipment must be approved by the local postmaster. The Postal Service does not provide nor maintain such equipment.

333.4 Schedules

All mailchutes, receiving boxes, and mailing racks are collection points and therefore must be included in the national electronic collection point management database. Schedules must be included for each of these collection points and should be posted on or near the collection point. It is expected that all mailchutes, receiving boxes, and mailing racks will be picked up by the regular carrier during the delivery of mail to the building. Any collection of these collections points on collection runs is at the discretion of local postal management and is based on consistent collection volume and building accessibility. Twenty-four hour accessibility or the use of keytainers is recommended.

333.5 Bulk Mailings

Mailings under permit indicia or in bulk must be deposited at times and places designated by the postmaster. These mailings are prohibited from deposit in collection boxes, mailchutes, receiving boxes, or other mail collection receptacles or points because permit or bulk mailings must be verified to ensure proper acceptance.

4 Mail Processing Procedures * * * * * * 45 Distribution Routing * * * * * * *

[Renumber 46 as 459 to read as follows:]

459 Dispatch and Routing Concepts

Distribution Networks is required to provide a minimum of two dispatches for each destination made:

a. An advance dispatch is used to send a volume of mail to the destination office as an accommodation to allow advance distribution and prevent an excessive volume of mail from being received at the critical entry time.

- b. A dispatch of value, or a "last chance" routing, reflects the latest time at which mail can be dispatched from the originating facility and arrive at the destinating facility prior to the appropriate critical entry time.
- c. Additional dispatches will be provided when justified by volume or other operational considerations. National Air and Surface System (NASS) produces a variety of reference and operation reports. NASS products used by a facility depend on type, size, and function. The supervisor, Networks at Distribution Networks, with the manager of In-Plant Support, Operations Support, at the mail processing facility, will determine the type of NASS reports to be used. The manager of Distribution Networks at the area, together with the plant manager of the P&DC, is responsible for resolving all disagreements between transportation, distribution networks, and mail processing facilities.
- d. Further information is available in Postal Service, Handbook M-22, *Dispatch and Routing Policies*.

[Replace 46 with text from 327 and renumber accordingly as follows:]

46 Plant Load Operations

461 Definitions

461.1 Plant Loading

Plant loading is an operation in which the Postal Service receives mail at a mailer's plant and transports it to bypass handling that otherwise would be required at one or more Postal Service facilities. Plant loads are authorized when they benefit the Postal Service (see 463).

461.2 Expedited Plant-Load Shipment

An expedited plant-load shipment is an operation in which an authorized plant-load mailer receives additional authorization to transport a plant-loaded shipment at the mailer's expense to destination Postal Service facilities where the mail is deposited. Under an expedited plant-load shipment authorization, the Postal Service verifies the mail for presort and postage at the mailer's plant, and postage is calculated from and paid at the Post Office where the mailer is authorized to plant load. DMM 705.15.4 contains mailer instructions for obtaining an expedited plant-load shipment authorization.

461.3 Collection

Collection of mail is an operation in which the Postal Service transports mail from a mailer's plant or other authorized non–Postal Service location to the local Post Office or other designated local acceptance point. Unlike plant-loaded mail, collection of mail generally does not include any mail that bypasses a handling or requires a postage statement, except under 462.

461.4 Mailer's Plant and Mailings

461.41 Mailer's Plant

The mailer's plant is the non-Postal Service location where the mail is loaded onto transportation provided by the Postal Service.

461.42 Detached Mail Unit

A detached mail unit is an area in a mailer's facility where Postal Service employees perform mail verification, acceptance, dispatch, and other Postal Service functions.

461.43 Plant-Loaded Mailings

Plant-loaded mailings consist of mail from one mailer or the combined mailings of two or more mailers loaded into one or more vehicles and accepted by the Postal Service at the mailers' plants when:

- a. A single postage statement is prepared and submitted by the mailers if required for each mailing;
- b. Proper postage is affixed to each item; or
- c. An alternative method of paying postage using a permit imprint (e.g., manifest mailing) is used, and a single postage statement and a manifest covering the mailing are prepared and submitted by the mailer.

461.44 Mixed Classes of Mail

A mailer may combine Periodicals, Standard Mail, and Package Services in a single vehicle if the mailings are physically separated, a postage statement is submitted for each mailing, and the service standards are met for each class of mail combined in the vehicle or trailer.

461.5 Transportation Service Area

461.51 First-Class Mail

The service area for plant-loaded First-Class Mail is the service area of the sectional center facility (SCF) in which the mailer's plant is located.

461.52 Periodicals

The service area for plant-loaded Periodicals is the service area of the SCF or area distribution center (ADC) in which the mailer's plant is located.

461.53 Standard Mail and/or Package Services

The service area for plant-loaded Standard Mail and/or Package Services is the service area of the network distribution center (NDC) or auxiliary service facility (ASF) in which the mailer's plant is located.

461.54 Intra-District Area Plant Loads

Intra-district area plant loads are vehicle movements of mail that originate at the mailer's plant and destinate to a Postal Service facility located within the district serving the mailer's plant. Handling at the local Post Office or other local acceptance facility is bypassed.

461.55 Inter-District Area Plant Loads

Inter-district area plant loads are vehicle movements of mail that originate at the mailer's plant and destinate to a mail processing facility located outside the service area of the district serving the mailer's plant. Handling at one or more intermediate processing facilities is bypassed.

461.6 Transportation Equipment

461.61 Highway Transportation Vehicle

A highway transportation vehicle is a vehicle owned or leased for any term by the Postal Service or provided by a Postal Service highway transportation contractor for the transportation of mail exclusively over highways.

461.62 Rail Transportation Vehicle

A *rail transportation vehicle* is a vehicle provided by a Postal Service rail transportation contractor for the transportation of mail in whole or in part by rail.

461.7 Transportation Definitions

461.71 Bobtailing

Bobtailing is the movement of a tractor without a trailer to or from a mailer's plant.

461.72 Deadheading

Deadheading is the movement of a highway or rail transportation vehicle to or from a mailer's plant without transporting any mail.

461.73 Waiting/Holding

Waiting/holding occurs when a vehicle waits or is held at a mailer's plant for mail to be loaded into the vehicle.

461.74 Spotting

Spotting is the activity of a driver with a truck-tractor, other than delivery or pickup, to reposition trailers to and from loading docks on the mailer's premises.

462 Procedures for Authorization of Plant Loads

462.1 Filing Application

A mailer requesting plant load must complete PS Form 3815, *Plant-Load Authorization Application, Worksheet, and Agreement*, and submit it to the postmaster of the Post Office serving the mailer's plant. The local postmaster reviews the application, completes the applicable sections, and forwards it to the district manager, Customer Service and Sales.

462.2 Action by District

462.21 General

Each district manager, Customer Service and Sales, must establish a cross-functional district plant-load committee to review plant-load applications and to address plant-load issues within the district.

462.22 Intra-District Area

After either approving or disapproving the application, the district manager sends a copy to the area manager, Distribution Networks, as information only. The district manager approves an application for an intra-district area plant load if:

- a. It meets the requirements listed in 462.1.
- b. The manager, Distribution Networks, confirms that transportation equipment is available in accordance with 463.12.

462.23 Inter-District Area

After recommending either approval or disapproval of the application, the district manager forwards the application to the area manager, Distribution Networks, for action. The district manager should recommend approval of an application for an inter-district area plant load if:

- a. It meets the requirements of 462.32.
- b. The manager, Distribution Networks, confirms that transportation equipment is available in accordance with 463.12.

462.3 Action by Area Manager, Distribution Networks

462.31 Intra-District Area

The area manager, Distribution Networks, reviews information copies of intra-district area plant-load applications authorized by district managers, Customer Service and Sales, to ensure compliance with Postal Service standards and to ensure the most efficient transportation is used. Any noncompliance with Postal Service standards must be brought to the attention of the district manager who approved the application.

462.32 Inter-District Area

The area manager, Distribution Networks, who serves the area where the mailer's facility is located approves an application for an inter-district area plant load if it meets the requirements in 463.2. The authorizing manager must notify the destination area manager, Distribution Networks, of the approval in writing. The application is denied if the requirements of 463.2 are not met.

462.4 Notification of Action to Mailer

462.41 General

Each official who acts on an application must do so within 5 business days of receipt. The district manager must promptly notify the mailer in writing of the final action taken. If the application is denied, the manager must notify the mailer, specifying the reasons for the denial and informing the mailer of the right to appeal the denial.

462.42 Appeal Rights

The applicant has appeal rights. The applicant must be notified in the letter of denial of the right and procedures to appeal the decision. If an application for plant load is denied and it is subsequently determined that the denial is due to errors in the original application, the mailer may appeal to the authorizing official in writing. The authorizing official may require the mailer to complete a new application or submit the corrected information in writing as an addendum to the original. The mailer may also appeal to and work with the authorizing officials to correct any deficiency and thus justify reconsideration and/or approval of the plant-load application within applicable standards and quidelines.

462.43 Appeal to Higher Authority

If the area manager, Distribution Networks, or district manager, Customer Service and Sales, denies the application, the mailer may appeal in writing through their local postmaster to the vice president, Area Operations, for the area office in which the mailer's plant is located. A mailer may also appeal a decision of a field manager to revoke an existing plant-load agreement. Such an appeal must be filed with the postmaster, within 10 business days of the date of the mailer's receipt of the notice of denial. The mailer must specify in the appeal the reasons why the application should be approved. The postmaster sends the file and all pertinent information relating to the respective appeal to the vice president, Area Operations, for review. The decision of the vice president, Area Operations, must be promptly transmitted in writing to the mailer and copied to the district manager, Customer Service and Sales. The decision of the vice president, Area Operations, is final and binding.

462.5 Commencement of Operations

The application is approved if it meets all the requirements in 463 for either intra-district or inter-district area plant loads. If the application is approved and the mailer wants plant-load operations, the mailer must enter into a plant-load agreement with the Postal Service. Plant-load operations may begin as specified in the agreement once the application is approved and the mailer enters into the agreement.

462.6 Failure to Meet Requirements

The local postmaster of the Post Office serving the mailer's plant is responsible for monitoring plant-load operations and coordinating with the district plant-load committee. If a mailer fails to meet the terms agreed to in the plant-load agreement, the district plant-load committee must reevaluate the plant-load authorization. See Handbook PO-512, *Plant Loading Authorization and Procedures Guidelines.*

463 Requirements for Approval of Plant-Load Applications

463.1 Intra-District Area

463.11 General

An application for an intra-district area plant load is approved by the district manager if transportation equipment is available (see 463.12) and a net cost-savings to the Postal Service is demonstrated under Alternative 1 (see 463.13a), Alternative 2 (see 463.13b), or Alternative 3 (see 463.13c).

463.12 Transportation Availability

As determined by the manager, Transportation and Networks, transportation equipment must be available to transport the mail to the NDC, ASF, ADC, or SCF in the service area of the mailer's plant. Authorizations will not be granted unless transportation is available.

463.13 Net Cost-Savings

The plant load must result in a net cost-savings to the Postal Service. A net cost-savings can be demonstrated under Alternative 1, Alternative 2, or Alternative 3.

- a. Alternative 1: Minimum Volume and Maximum Mileage. The volume of mail to be plant loaded must be at least 50 percent of a vehicle's capacity by weight or cube (a minimum of 23,000 pounds or 1,600 cubic feet), and the mileage from the mailer's plant to the destination Postal Service facility must be 150 miles or less in one direction. For mail verified and accepted at a mailer's plant, the Postal Service may allow mailings verified at the plants of two or more mailers located in the same service area to be combined to meet the minimum volume requirement. For mail verified and accepted at the business mail entry unit of the origin office the minimum volume requirement must be met by the mailings of only one mailer. (See 464.23 for requirements for verification at a Postal Service facility.)
- b. Alternative 2. If the mailer does not meet the criteria in Alternative 1, a net cost-savings to the Postal Service must be demonstrated using the cost analysis worksheet on PS Form 3815.
- c. Alternative 3. If the mailer does not satisfy the criteria in either Alternative 1 or Alternative 2, the plant-load criteria may still be met if the local origin Postal Service facility is operating at or near its mail processing capacity for the type of mail to be plant loaded. The local manager, Transportation and Networks, after consulting with In-Plant Support, determines whether a facility is at or near its mail processing capacity and recommends whether to approve the plant load in such cases.

463.14 Periodic Review

Intra-district plant-load authorizations must be reviewed every 4 years to determine whether a net cost-savings to the Postal Service is still demonstrated under Alternative 1 (see 463.13a), Alternative 2 (see 463.13b), or Alternative 3 (see 463.13c). If the plant load is authorized under Alternative 3 and it is subsequently determined that the local origin facility is operating below its mail processing capacity for the class or type of mail to be plant loaded, the district manager must rescind the plant-load authorization.

463.2 Inter-District Area

463.21 General

An application for an inter-district area plant load is approved by the area manager, Distribution Networks, if transportation equipment is available (see 463.22) and a net cost-savings to the Postal Service is demonstrated under Alternative 1 (see 463.313a), Alternative 2 (see 463.13b), or Alternative 3 (see 463.13c).

463.22 Transportation Availability

Transportation must be available to transport the mail to the NDC, ASF, ADC, or SCF outside the Postal Service facility's service area in which the mailer's plant is located. The application must not be granted until additional transportation is obtained.

463.23 Net Cost-Savings

The plant load must result in a net cost-savings to the Postal Service. A net cost-savings can be demonstrated under Alternative 1 (see 463.23a), Alternative 2 (see 463.23b), or Alternative 3 (see 463.23c).

- a. Alternative 1: Minimum Volume and Maximum Mileage.
 - Minimum Volume: The volume of mail to be plant loaded must be at least 60 percent of a vehicle's capacity by weight or cube (a minimum of 28,000 pounds or 2,000 cubic feet). Mailings of two or more mailers located in the same service area may be combined in the same vehicle to make up the minimum volume.
 - 2. Maximum Mileage for Highway
 - a. If the plant-loaded transportation is by highway and bypasses the origin SCF and at least one NDC, ASF, or ADC, the distance from the mailer's plant to the destination Postal Service facility must be 275 miles or less in one direction.
 - b. If the plant-loaded transportation is by highway and bypasses only the origin SCF, the distance from the mailer's plant to the destination Postal Service facility must be 150 miles or less in one direction.

- There is no mileage criterion for plant-loaded transportation by railroad or water.
- b. Alternative 2. If the mailer does not meet the criteria in Alternative 1, a net cost-savings to the Postal Service must be demonstrated using the cost analysis worksheet on PS Form 3815.
- c. Alternative 3. If the mailer does not satisfy the criteria in either Alternative 1 or Alternative 2, the plant-load criteria may still be met if the local origin Postal Service facility is operating at or near its mail processing capacity for the type of mail to be plant loaded. The local manager, Transportation and Networks, after consulting with In-Plant Support, determines whether a facility is at or near its mail processing capacity and recommends whether to approve the plant load in such cases.

463.24 Periodic Review

Inter-district plant-load authorizations must be reviewed every 4 years to determine whether a net cost-savings to the Postal Service is still demonstrated under Alternative 1 (see 463.23a), Alternative 2 (see 463.23b), or Alternative 3 (see 463.23c). If the plant load is authorized under Alternative 3 and it is subsequently determined that the local origin facility is operating below its mail processing capacity for the class or type of mail to be plant loaded, the area manager, Distribution Networks, must rescind the plant-load authorization.

464 Verification and Collection of Postage

464.1 General

All plant-loaded mail must be verified, and postage and fees must be collected in accordance with DMM and POM standards, Handbook DM-109, *Business Mail Acceptance*, and Handbook DM-103, *Official Mail*.

464.2 Verification of Intra-District Area Plant Loads

464.21 General

Intra-district area plant-loaded mail must be verified at the mailer's plant or at a Postal Service facility within the origin district as authorized by the district manager.

464.22 Verification at the Mailer's Plant

Intra-district area plant-loaded mail must be verified at the mailer's plant by a clerk qualified to do verification and acceptance unless authorization to verify mail at a Postal Service facility within the origin district is granted under 464.1.

464.23 Verification at Postal Facility

Authorization to verify mail at the origin NDC, ASF, or SCF may be granted only if all the following conditions are met:

 a. There is no detached mail unit (DMU) at the mailer's plant.

- b. The mailer is located within the service area of the NDC, ASF, or SCF where verification is to take place.
- c. Each vehicle contains the mail of only one mailer.
- d. Each vehicle contains no more than five mailings, and each mailing is physically separated.
- e. If a postage statement must be completed, the original must accompany the corresponding mailing in the vehicle. Where a single mailing is contained in more than one vehicle, a separate original postage statement must accompany each vehicle for the segment of the mailing contained in each vehicle.
- f. If an alternative method of paying postage using permit imprint (e.g., manifesting) is used, an original of the proper postage statement and a manifest must accompany each vehicle if there is only one mailing in the vehicle or one manifest for each mailing segment in the vehicle. Where a single mailing is contained in more than one vehicle, a separate original postage statement and manifest must accompany each vehicle for each mailing segment.
- g. The mailer must keep a plant-load control log containing the following information:
 - 1. Copy of each postage statement (sequentially numbered) accompanying plant-loaded mail.
 - 2. Number for each vehicle transporting mail.
 - 3. Name of NDC, ASF, or SCF verifying mail.
- h. The mail can be physically verified at the NDC, ASF, or SCF. Therefore, the mailing cannot be shrink-wrapped, stretchwrapped, or otherwise prepared so that a presort verification cannot be done.

464.24 Placarding Requirements for Verification at Postal Facility

If mail is to be verified at the origin NDC, ASF, or SCF, the following requirements apply:

- a. Before the vehicle leaves the mailer's plant, the mailer must place on the inside wall near the right rear door of the trailer a distinctive placard provided by the Postal Service to indicate that verification is required. The manager, Distribution Networks, or designee must notify the driver not to pick up the trailer unless this placard is in the vehicle. The mailer may place a second placard on the outside of that trailer door.
- b. The requirements of this section and corrective actions must be met to ensure revenue protection and collection of postage and fees prior to the vehicle being transported from the mailer's plant, except as provided for official mail in the DMM. Exhibit 464.24 provides an example of a placard that can be used for this purpose. Reproduce the placard locally as required.

Exhibit 464.24 Sample Verification Required Placard



THE MAIL CONTAINED IN THIS VEHICLE

HAS NOT BEEN ACCEPTED

BY THE POSTAL SERVICE

PLEASE VERIFY
UNDER NORMAL
ACCEPTANCE PROCEDURES
BEFORE ENTRY
INTO THE MAIL STREAM

(PLEASE DESTROY THIS NOTICE AFTER MAIL HAS BEEN ACCEPTED)

POSTMASTER

464.25 Corrective Action

If intra-district area plant-loaded mail fails verification at a Postal Service facility, the mailer has the following two options:

- a. The mailer pays the applicable next-higher rate on that portion of the mailing estimated to be improperly prepared.
- b. Within 24 hours, the mailer either transports the mailing or arranges for the Postal Service to transport the mailing to the mailer's plant, at the mailer's expense (see 466). The mail must be reworked to comply with the applicable mailing standards for its class. If the mailer does not transport the mail or request transportation for it within 24 hours, the mailer must reimburse the Postal Service for detention in accordance with 466.

464.3 Verification of Inter-District Area Plant Loads

Inter-district plant-loaded mail must be verified, sealed, placarded, and recorded in accordance with Handbook PO-512 at the mailer's plant in a Postal Service-approved DMU by a clerk qualified to do verification procedures.

464.31 Detached Mail Unit Requirements

The DMU must be separate from the mailer's activities, in an enclosed, secure, and safe work area with a telephone. The Postal Service must approve the DMU work area.

464.4 Payment of Postage and Fees

The mailer must pay postage and fees for plant-loaded mail to the origin Post Office before the vehicle is transported from the mailer's plant, except under 464 and current DMM policy.

465 Preparation Requirements for Plant-Loaded Vehicles

465.1 Intra-District Area Plant Loads

Intra-district area plant-loaded vehicles must fill 50 percent or more of a vehicle's capacity by weight or cube (a minimum of 23,000 pounds and/or 1,600 cubic feet).

465.2 Inter-District Area Plant Loads

465.21 Vehicles Containing One Mailing

Mailers must prepare inter-district area plant-loaded vehicles containing one mailing under the following requirements for the proper class or type of mail:

- a. First-Class Mail and Periodicals
 - When there is enough mail to fill 60 percent or more of a vehicle's capacity by weight or by cube (a minimum of 28,000 pounds and/or 2,000 cubic feet) addressed to the same SCF service area, the mailer must prepare a direct vehicle for that SCF.
 - 2. When, after making up all possible SCF vehicles, there is enough mail to fill 60 percent or more of a vehicle's capacity by weight or by cube (a minimum of 28,000 pounds and/or 2,000 cubic feet) addressed to the same area distribution center (ADC) service area, the mailer must prepare a direct vehicle for that ADC.
 - 3. The Postal Service transports all mail remaining, using appropriate transportation to the facility selected by Distribution Networks.
 - The mailer agrees to withhold all mail for local processing and to comply with local instructions for loading and dispatching of mail in accordance with Handbook PO-512.

b. Standard Mail and Package Services

- When there is enough mail to fill 60 percent or more of a vehicle's capacity by weight or by cube (a minimum of 28,000 pounds and/or 2,000 cubic feet) addressed to the same SCF service area, the mailer must prepare a direct vehicle for that SCF.
- 2. When, after making up all possible SCF vehicles, there is enough mail to fill 60 percent or more of a vehicle's capacity by weight or by cube (a minimum of 28,000 pounds and/or 2,000 cubic feet) addressed to the same NDC or ASF service area, the mailer must prepare a direct vehicle for that NDC or ASF.

- All mail remaining after all the above preparation requirements are met is transported by the Postal Service, using appropriate transportation, to the Postal Service facility selected by Distribution Networks.
- The mailer agrees to withhold all mail for local processing and to comply with local instructions for loading and dispatch of mail in accordance with Handbook PO-512.

465.22 Vehicles Containing Two or More Mailings

Mailers must prepare inter-district plant-loaded vehicles containing two or more mailings under the following requirements for the proper class or type of mail:

- a. Two or more mailings, which independently have insufficient volume to require destination vehicles to be prepared, may be combined to make up an origin vehicle without meeting the requirements of 465.22b.
- b. Two or more mailings, which independently have sufficient volume to require destination vehicles to be prepared, must meet the preparation requirements described below when combined.
 - When there is enough mail to fill 60 percent or more of a vehicle's capacity, by weight or by cube (a minimum of 28,000 pounds and/or 2,000 cubic feet), addressed to the same ADC service area, the mailer must prepare a direct vehicle for the ADC.
 - When there is enough mail to fill 60 percent or more of a vehicle's capacity, by weight or by cube (a minimum of 28,000 pounds and/or 2,000 cubic feet), addressed to the same NDC or ASF service area, the mailer must prepare a direct vehicle for that NDC or ASF.
 - The mailer agrees to withhold all mail for local processing and to comply with local instructions for loading and dispatch of mail in accordance with Handbook PO-512.
 - 4. The Postal Service transports the remaining mail, using appropriate transportation, to the facility selected by Distribution Networks.

465.3 Determination of Vehicle Makeup Requirements

The makeup requirements for plant-loaded vehicles are determined by the destination of the mailings accepted by the Postal Service at the mailer's plant. When possible, mailers should combine mailings in vehicles as a means of preparing the finest destination vehicles possible.

465.4 Corrective Action

If a plant-loaded mailing does not meet the vehicle preparation requirements for plant-loaded vehicles as required in 465.21 or 465.22, the mailer has the following two options:

- a. Rework the mailing so that it complies with the applicable make-up requirements for plant-loaded vehicles as required in 465.21 or 465.22. If the mailing is verified for presort, mail makeup, and postage payment purposes and is accepted as mail at the mailer's plant, and then it is determined that the vehicle preparation requirements were not met, the mailer must choose this option and rework the mailing. Vehicles must not be dispatched from the plant until the vehicle preparation requirements are met.
- b. Transport the mailing at the mailer's expense to a Postal Service facility within the origin service area designated by the origin postmaster and with the capability to process that class of mail. If this option is chosen, all applicable postage statements must be submitted with the mailings. The origin postmaster must notify the designated Postal Service facility in advance that the mailer has chosen to transport the mail at its own expense and is to enter the mailing at that facility. The mailing must be verified at the designated Postal Service facility for proper presort and mail makeup for the class of mail and for postage payment purposes. The designated Postal Service facility completes the Post Office part of the postage statements after the mailing is verified and accepted and returns the postage statements to the origin Post Office, where postage and fees must be paid.

466 Reimbursement for Non-Postal Services

466.1 General

The Postal Service must obtain reimbursement from mailers for non-postal services furnished by the Postal Service in providing plant-load service only as authorized in 466.2 through 466.5.

466.2 Detention of Trailers

466.21 General

The Postal Service must obtain reimbursement under 466.22 through 466.25 from plant-load mailers when trailers furnished by the Postal Service to provide plant-load service are detained by some action by the mailer.

466.22 Request to Detain Trailers

The procedure for making a request to detain trailers is as follows:

a. Plant-load mailers wanting to detain trailers longer than the time necessary to load them must make a request to the Postal Service at least 24 hours in advance of the requested date and time of the trailer's arrival. The mailer must agree to reimburse the Postal Service for the cost of detaining the trailers. The Postal Service must approve the request to detain trailers before the trailers are sent to the mailer's plant.

b. If the mailer does not submit a timely request to detain trailers but detains them longer than the time necessary to load them, the mailer must reimburse the Postal Service for the cost of detaining the trailers.

466.23 Nonreimbursable Detention Period

Mailers who submit timely requests to detain trailers may do so for 24 hours without reimbursing the Postal Service for detention. The nonreimbursable period begins when the trailer arrives at the mailer's plant or at the date and time at which the mailer requested the trailer to arrive, whichever is later. The nonreimbursable period ends 24 hours later, excluding Saturdays, Sundays, and holidays. For example, if a trailer arrives at 5:00 P.M. on Friday, the nonreimbursable period ends 5:00 P.M. on Monday, or 5:00 P.M. on Tuesday if Monday is a holiday.

466.24 Determination of Reimbursable Detention Period

The guidelines for determining the reimbursable detention period are:

- a. If the plant-load mailer has submitted timely requests to detain trailers, the reimbursable detention period begins at the expiration of the nonreimbursable detention period.
- b. If the mailer did not submit timely requests to detain trailers, the reimbursable detention period begins at the date and time the trailer arrives at the plant, or at the date and time at which the mailer requested the trailer to arrive, whichever is later.
- c. The reimbursable period ends when the trailer is ready for dispatch and the mailer so notifies the Postal Service.

466.25 Calculation of Reimbursement

Reimbursement is made for each 24 hours, or fraction thereof, of the reimbursable detention period that a trailer is detained. After the nonreimbursable detention period ends, Saturdays, Sundays, and holidays are included in the calculation of detention reimbursement. Calculations for highway and rail transportation reimbursement are made as follows:

- a. Reimbursement for each highway transportation trailer is equal to the actual daily cost to the Postal Service for leasing the trailer, multiplied by the number of detention periods determined per 466.24.
- b. Reimbursement for each rail transportation trailer is equal to the demurrage or detention charge payable by the Postal Service under the rail transportation contract under which the trailer is furnished to the Postal Service by the railroad.

466.3 Bobtailing, Deadheading, and Waiting/Holding Charges

Plant-load mailers must reimburse the Postal Service for bobtailing, deadheading, or waiting/holding when the Postal Service incurs such charges due to some action by the mailer. Reimbursement is equal to the service charge paid by the Postal Service under the transportation contract.

466.4 Damage Charges

Plant-load mailers are responsible for reimbursement to the Postal Service for charges, including but not limited to, damages to Postal Service–furnished equipment caused by the mailer or the mailer's employees or agents.

466.5 Spotting Charges

The Postal Service allows free of charge to the mailer one round trip per vehicle to the mailer's plant for loading and from the mailer's plant as a dispatch to a destination Postal Service facility. In cases where a mailer makes an advance request to detain vehicles, the mailer may also accrue a spotting charge for the transportation expenses to position the vehicle for preloading at the mailer's plant.

466.6 Nonreimbursable Charges

466.61 Detention

The Postal Service does not obtain reimbursement from plant-load mailers for the detention of trailers that results from an action by the Postal Service.

466.62 Other Operations

The Postal Service does not obtain reimbursement from plant-load mailers where bobtailing, deadheading, or waiting/holding charges are incurred by an action by the Postal Service.

467 Mailer Expedited Plant-load Shipment

467.1 Definition

Under an expedited plant-load shipment authorization, the Postal Service verifies the mail for presort and proper preparation at the mailer's plant. Postage is paid at the Post Office where the mailer is authorized plant-load privileges. The mailer then transports the expedited plant-load shipment at the mailer's expense to destination Postal Service facilities where the shipment is deposited and accepted into the mailstream. Only plant-load mailers authorized to do so may transport expedited plant-load shipments at their own expense under the conditions in 467.2 through 467.6.

467.2 Authorization

The procedure for obtaining authorization for expedited plant-load shipments is as follows:

 a. An authorized plant-load mailer may seek authorization to transport expedited plant-load shipments by submitting a written request to the district manager. The mailer's request must describe, for each destination where mail is to be transported, the material to be deposited as an expedited plant-load shipment (e.g., the class, characteristics, and quantity), the frequency of mailing, and whether the request is for one or for a series of mailings. No form is provided for this purpose.

- b. The district manager reviews the mailer's request, ensures the availability of Postal Service resources (e.g., detached mail unit staff), provides the mailer with a written decision, and sends a copy of the written decision to the manager, Distribution Networks. If the request is approved, the authorization is for a mailing or group of mailings and for a time period not to exceed 2 years, after which a new request must be submitted. If the request is denied, a written response explaining the reasons for denial must be provided to the mailer. A denial is a classification decision and may be appealed under current DMM policy.
- c. The mailer's request for expedited plant-load shipment authorization may be approved when it is in the best interest of the Postal Service, and the mailer is in compliance with the requirements for a plant-load operation.
- d. If the expedited plant-load shipment request is approved for more than one-time use, the plant-load agreement must be amended by attaching a completed and signed PS Form 8026, Expedited Shipment Agreement for Plant-Load Mailings, and including additional documents detailing the material to be prepared as expedited plant-load shipments.

467.3 Mailer Responsibilities

Mailers who are authorized to have mail verified in their plant and paid for at the Post Office serving the mailer's plant (plant-load authorization) and to transport that mail at their own expense for deposit at a destination Postal Service facility (or facilities) must adhere to the following requirements before expedited plant-load shipments can be deposited at destination Postal Service facilities:

- a. The Postal Service facility (or facilities) where the mail is to be deposited must be one that processes the class of mail to be deposited.
- b. All the mailpieces in each expedited plant-load shipment must have a destination within the service area of the Postal Service facility where the shipment is deposited and accepted. For example, if an expedited plant-load shipment is deposited at an NDC, all the pieces in the shipment must be for addresses within the service area of that NDC.
- c. The mailer must contact each Postal Service facility where the expedited plant-load shipment is to be de-

- posited to arrange and obtain approval for a time and location to deposit the expedited plant-load shipment.
- d. When a vehicle contains more than one expedited plant-load shipment to be drop-shipped to a single destination Postal Service facility, each shipment must be physically separated. When a vehicle contains mailings or mailing segments for more than one destination facility, the mail must be physically separated by destination, and then within each destination the mail must be physically separated by mailing or mailing segment.
- e. When the vehicle used for expedited plant-load shipment also contains other material carried as freight, the mailer must load all freight in the nose (front) of the vehicle, clearly marked and separated from the expedited plant-load shipment. The mailer must ensure that the separation method prevents the freight and expedited plant-load shipment from becoming mixed in transit.
- f. When the vehicle is loaded to make multiple stops, the mailer must ensure that only the appropriate shipment is removed at each stop, that no other material (mail or freight) is added, and that any remaining shipments are kept separate from any other freight remaining on the vehicle.
- g. The mailer must present the required postage statements and documentation to the DMU for each mailing.
- h. At destination, the mailer must provide the necessary documentation (provided by the Postal Service) to prove the required postage was paid for the expedited plant-load shipment.
- i. The mailer must meet the requirements that apply to any presort or automation-based rates claimed on the mailing being prepared as an expedited plantload shipment. *Note:* Expedited plant-load shipments are not eligible for destination entry rates.

467.4 Verification and Collection of Postage

All expedited plant-load shipment mailings must be verified and have postage and fees collected according to the class of mail as required in this manual, Handbook DM-109, and Handbook DM-103 before it is loaded into mailer-supplied transportation and dispatched. The plant-load requirements in 464.21, 464.22, 464.3, and 464.4 must be met.

467.41 Detached Mail Unit Responsibilities

When mailers are authorized to transport an expedited plant-load shipment at their own expense to a destination Postal Service facility, the DMU employees assigned to the mailer's plant must verify those mailings as they would all other mail to be accepted under the plant-load authorization. Before the dispatch of an expedited plant-load shipment, DMU employees must complete the following

additional activities for mail loaded onto mailer-provided transportation:

- a. Complete a PS Form 8017, Expedited Plant Load Shipment Record, for each destination. Place the form on the inside rear sidewall of the vehicle. Completion of more than one PS Form 8017 is required for mail to be deposited at multiple Postal Service facilities.
- b. Ensure that any material carried as freight on the same vehicle as an expedited plant-load shipment is confined to the nose (front) of the vehicle, is separated by a clearly marked separation, and is loaded to avoid becoming mixed with the expedited plant-load shipment in transit.

467.42 Destination Postal Facility Responsibilities

Destination Postal Service facilities have the following responsibilities:

- a. Upon receipt of PS Form 8017, verify that the office receiving the shipment is the correct destination office. Check that PS Form 8017 is complete, signed, and round-stamped by the origin Post Office.
- After the shipment is unloaded, complete the applicable blocks on PS Form 8017.
- c. Retain PS Form 8017 for 1 year.
- d. Additional mail for downstream Postal Service facilities must not be loaded onto the mailer's vehicle by any Postal Service facility at which the mailer has deposited an expedited plant-load shipment.

467.5 Liability

The mailer assumes all liability and responsibility for any loss or damage to the expedited plant-load shipment before it is deposited in and accepted at a destination Postal Service facility regardless of whether a third party is used to transport it. The Postal Service is not liable or responsible for any loss or damage to an expedited plant-load shipment, except after accepted and deposited at a destination Postal Service facility as provided for in the DMM.

467.6 Refunds

The Postal Service does not refund postage for any failure to provide service caused in whole or in part by any event occurring before the shipment is deposited in and accepted at a destination Postal Service facility, except in accordance with the provisions of the refund standards in current DMM policy.

468 Transportation

468.1 Selection of Mode of Transportation

Distribution Networks selects the least-costly mode of transportation that meets the service objectives for the class of mail. The mode of transportation is not changed at the request of the mailer.

468.2 Mailer Transportation

Mailers may transport their own plant-loaded mail when there is a highway contract between the Postal Service and the mailer or when the mailer is authorized to transport plant-verified mail under 468 and has entered into an expedited plant-load shipment agreement with the Postal Service. The awarding of a highway contract to the mailer or authorization under 468 is not a factor in deciding whether to authorize the plant load. Any net cost-savings that result from an expedited plant-load shipment authorization may not be included in the cost-savings analysis for initial plant-load authorization or renewal.

468.3 Holding, Storing, or Delaying Dispatch

The Postal Service does not hold, store, or otherwise delay the dispatch of plant-loaded mail except as provided for under the plant-load agreement with the mailer.

468.4 Relocation of Trailers

The Postal Service does not relocate trailers at a mailer's plant.

468.5 Service Objectives

The service objectives that apply to the class of mail being transported apply to the plant-loaded mail. Plant-loaded mail may have deferred service objectives, if provided for in the plant-load agreement.

* * * * *

We will incorporate this revision into the next printed version of the POM and also into the online version available on the Postal Service PolicyNet website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click References.
- Under PolicyNet, click Manuals.

(The direct URL for the Postal ServiceTM PolicyNet website is http://blue/usps.gov/cpim.)

City Delivery,
 Delivery & Post Office Operations, 6-16-11

Publications

Publication 75, Mover's Guide, News

The July 2011 issue of Publication 75, *Mover's Guide* is in process of being shipped to all Post OfficeTM facilities. After July 2011, recycle all expired versions.

The cover of the *Mover's Guide*, envelope now includes color-coded up/down arrows along with the in-market dates to convey its effective quarter.

The corresponding color code of the up/down arrow for the July 2011 issue is *purple*.

Mover's Guide Information

- Offices will receive copies of Mover's Guide in one or two shipments. The first shipments will arrive at the end of June. The second shipments will arrive 3 to 5 weeks later. Shipments are sent in quantities of 25, 100, and 300.
- Your facility may receive copies of *Mover's Guide* addressed to other offices. Break down each pallet in accordance with the posted plaque, check the labels, and forward the guides as appropriate.

Behind the Counter Program

Below are a few points about program compliance:

- Copies of Mover's Guide must be kept behind the counter. No copies of Mover's Guide should be placed in the inner or outer lobby or on the clerk counters. Postal carriers are encouraged to distribute Internet change-of-address (ICOA) Message Cards in lieu of copies of Mover's Guide on postal routes.
- Retail associates should encourage their customers requesting change-of-address information to go online at www.usps.com. ICOA transactions provide customers with the most convenient, safe, and secure way to change their address. Furthermore, ICOA transactions reduce processing time, improve address accuracy, and generate significant revenue for the Postal Service™.
- Advise customers to take an ICOA Message Card to reinforce an online change-of-address message.

 Customers unwilling or unable to submit their change of address at www.usps.com should be given a complete, unopened copy of Mover's Guide.

Note: The Mover's Guide Behind the Counter Program is part of the ad-hoc section of the 2010 Retail Customer Experience Program, so it is critical that your Post Office be compliant with the program throughout the year by keeping copies of *Mover's Guide* out of Post Office lobbies.

ICOA Message Card Information

- If your Post Office has an ICOA Message Card display, do not throw it away. The display is required to be in the lobby and expected to have the ICOA Message Cards in it at all times. Replenishment cards and updated banners are mailed with your Mover's Guide shipments.
- If your Post Office does not have an ICOA Message Card display, you must call the replenishment phone number below for ICOA Message Card replenishment.
- If any Post Office runs out of ICOA Message Cards between shipments, call Imagitas at 800-816-6837 for replenishment.
- All Post Offices must have ICOA Message Cards in their lobbies for customer reference.

Inventory Management Resources: Mover's Guide and ICOA Message Card

To change the quantity of your shipments, call Imagitas at 800-816-6837 or visit http://blue.usps.gov/delret/L4CustServSupp_Mover.htm.

For further information, visit our FAQs at http://blue.usps.gov/retail/_SiteOps/_pdf/
moveguide_faqs_12jan07.pdf.

Businesses and organizations must purchase their copies of the *Mover's Guide* and can obtain order forms by calling Imagitas at 800-816-6837.

Address Management,Product Information, 6-16-11

Publication 223 Revision: Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog*, is revised to include current information for the items noted in this article. See Publication 223 for complete information.

Information on how to order directives and forms is available in chapter 1 of Publication 223.

Publication 223 is available on the Internet at www.usps.com/cpim/ftp/pubs/pub223.pdf.

New

- LAB 322, DBCS Repair Notification.
- LAB 890-A, Recycle Plastic Wrap.
- LAB 890-B, Recycle Mixed Paper.
- MI AS-510-2011-2, Headquarters Mailroom Services.
- POS 323, Don't Forget: Always Carry Dog Repellent.
- PS 5957, Requirement-by-Applicant Matrix.

Revised

- MAN ELM, Employee and Labor Relations Manual.
- NOT 3-P, Parcel Surcharge Guide Template.

- PUB 521, EAP Wallet Card.
- PUB 615, Take Your Mailbox With You! (Premium Forwarding Service).
- PUB 621, PFS Guidebook for Employees: An Introduction to Premium Forwarding Service.
- PS 1093, How to Apply for Post Office Box Service.
- PS 1093-C, How to Apply for Post Office Caller Service.
- PS 3203-X, Personalized Envelope Order Form.
- PS 3227-O, Stamps by Mail Brochure Order Form.
- PS 3227-R, Stamp Purchase Order Rural or Highway Contract Route Carrier.
- PS 5111, Address Information System (AIS) Viewer Order Form.
- PS 5118, County Project Web Access Request Form.
- PS 6805, Qualified Business Reply Mail (QBRM) Application.
- PS 8176, Premium Forwarding Service (PFS) Application.

Obsolete

| PSIN | Edition Date | Title | Replaced By |
|------------------|---------------------|---|------------------|
| LAB 23 | 2/07 | Priority Mail Open and Distribute (orange for letter trays) | N/A |
| MI AS-333-2004-7 | 6/04 | Direct Marketing Co-Branded Products or Services to Employees | N/A |
| MI AS-510-2007-5 | 6/07 | Headquarters Mailroom Services | MI AS-510-2011-2 |
| PUB 105 | 4/97 | Guide to the Administration of the Private Express Statutes | N/A |
| PS 3227 | 11/05 | Stamps by Mail | N/A |
| PS 3227-B | 1/06 | Stamps by Mail (Credit Card) | N/A |
| PS 3227-G | 1/95 | Stamps by Mail (Computerized Sites) | N/A |
| PS 3227-S | 8/90 | Stamps by Mail — Spanish | N/A |
| PS 8189 | 4/10 | RIBBS Web Access Request Form | N/A |

Brand and Policy, Corporate Communications, 6-16-11

Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective June 16, 2011, Publication 431, Post Office Box Service and Caller Service Fee Groups, is revised to include the following changes.

Publication 431, Post Office Box Service and Caller Service Fee Groups

[Add the following entries:]

| ZIP Code | Fee Group |
|----------|-----------|
| 15250 | 3 |
| 15251 | 3 |
| 15252 | 3 |

| ZIP Code | Fee Group |
|----------|-----------|
| 15264 | 3 |
| 15274 | 3 |
| | |

[Revise the following entries:]

| ZIP Code | Fee Group |
|----------|-----------|
| 32404 | 4 |
| 44253 | 4 |
| | ! |

[Delete the following entries:]

| ZIP Code | |
|----------|--|
| 18706 | |
| 24161 | |
| 25431 | |
| 54182 | |
| 62091 | |
| 74534 | |
| 74636 | |

The online version of Publication 431 is dated July 2010. Publication 431 is currently available on the Postal Service™ PolicyNet website (http://blue.usps.gov/cpim):

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.

Click PUBs.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

- 1. Go to the WebBATS main menu, and select *Reports*. The reports page opens.
- 2. Under the Clients/System column, System category, click Facility Information.
- 3. View the Fee Group field in the report.

Special Services,
 Channel Access, 6-16-11

Forms

Forms Updated to Include Adult Signature

With the launch of Adult Signature competitive extra services on June 5, 2011, three Postal Service™ forms have been updated to include references and instructions about Adult Signature Required and Adult Signature Restricted Delivery.

The forms are:

- PS Form 3801, Standing Delivery Order.
- PS Form 3877, Firm Mailing Book for Accountable Mail.

- PS Form 5053, *Bulk Proof of Delivery Application*.

 These forms are available on the Postal Service Intranet.
- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click Forms.
- Browse forms by number.

Shipping Products,
 Domestic Products, 6-16-11

Revised PS Form 413, Pictorial Postmark Announcement/Report

Effective June 2, 2011, PS Form 413, *Pictorial Postmark Announcement/Report*, is revised to show the new address to send pictorial postmark announcements and reports to (see page 30 for form).

PS Form 413 is available on the Postal Service™ Policy-Net website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-had column, click Forms.

- Browse forms by number, and click 0-999.
- Click the PDF icon for PS 413.

(The direct URL for the Forms website is http://blue.usps.gov/formmgmt/forms.htm.)

Stamp Services,
 Government Relations and Public Policy, 6-16-11



Pictorial Postmark Announcement/Report

Complete this announcement and send it to:

Pictorial Postmark Program Manager Stamp Fulfillment Services PO Box 449992 Kansas City MO 64144-9992

Fax: 816-545-1206

PictorialPostmarks@usps.gov

Insert pictorial postmark copy HERE (camera ready or reproducible.)

It must not be larger than 4" horizontal x 2" vertical (the dimensions of this box)

| | | Specify actual size of the postmark art submitted. |
|--|--------------------------------|---|
| Temporary Station Information | 1 | |
| Postal Service™ Contact (Name, address, telephone) | | |
| Station Date(s) | | |
| Sponsor | | |
| Station Name | | |
| Complete Street Address (No., street, ste./apt.) or P. O. Box Number | | |
| City, State, ZIP+4® | | |
| Mail Postmark Requests to: (| Address for Customer Mailback | k Service) |
| Station Name | | |
| Addressee Name (Usually "Postmaster") | | |
| Complete Street Address (No., street, ste./apt.) or P. O. Box 9998 | | |
| City, State, ZIP+4 | | |
| Postmark Report: Following | event, resubmit this form as a | a postmark report to Pictorial Postmark program manager. |
| | | TO: |
| Total number of pieces serviced | during the authorized postmar | Richard Pictorial Postmark Program Manager Stamp Fulfillment Services PO Box 449992 Kansas City MO 64144-9992 |
| Resubmit repo | rt following event. | Fax: 816-545-1206 PictorialPostmarks@usps.gov |

Pull-Out Information

Fraud

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

| State, City ZIP Code | Names and Addresses Covered |
|----------------------------|--|
| MD, Hyattsville 20783-1027 | Any and all names except the surnames Hresko and Milligan, 3050 Powder Mill Road |
| MD, Hyattsville 20783-1028 | Any and all names except the surnames Helfrich and Rayner, 3100 Powder Mill Road |

- Judicial Officer, 6-16-11

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail[®] shipments bearing any of

the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

| 088746 | 109412 | 115349 | 117184 | 118694 | 125104 | 150247 | 152434 | 153054 | 165243 | 260045 | 286111 | 352759 |
|--------|--------|--------|---------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 088750 | 109476 | 115354 | 117192 | 118711 | 125129 | 150267 | 152471 | 153057 | 165253 | 260049 | 286126 | 352796 |
| | | 115376 | 117203 | | 125173 | | | 153079 | 165279 | 260056 | 286174 | |
| 088774 | 109489 | | | 118736 | | 150275 | 152472 | | | | | 352835 |
| 088784 | 109506 | 115380 | 117208 | 118738 | 125210 | 150278 | 152475 | 154006 | 165300 | 263006 | 286196 | 354100 |
| 089071 | 109552 | 115383 | 117279 | 118739 | 125274 | 150295 | 152481 | 154030 | 165306 | 270022 | 293399 | 358061 |
| 089129 | 109568 | 115397 | 117300 | 118766 | 125316 | 151095 | 152517 | 154031 | 165323 | 270061 | 294556 | 358966 |
| | | | | | | | | | | | | |
| 089394 | 109611 | 115413 | 117366 | 118774 | 125361 | 151096 | 152528 | 154036 | 165324 | 271009 | 295266 | 361029 |
| 089482 | 109617 | 115419 | 117385 | 118851 | 125455 | 151121 | 152568 | 154044 | 165326 | 271042 | 296536 | 361360 |
| 089506 | 109644 | 115423 | 117411 | 118899 | 125486 | 151124 | 152570 | 156050 | 165336 | 271049 | 300552 | 364010 |
| 089574 | 109741 | 115427 | 117433 | 118902 | 125487 | 151136 | 152588 | 156073 | 165375 | 271128 | 300554 | 373024 |
| | | | | | | | | | | | | |
| 089597 | 109756 | 115430 | 117434 | 118913 | 127001 | 151143 | 152615 | 156076 | 165380 | 271146 | 300657 | 386044 |
| 089661 | 109760 | 115443 | 117444 | 118941 | 127005 | 151148 | 152618 | 156090 | 165409 | 271165 | 301013 | 386052 |
| 089701 | 109768 | 115447 | 117457 | 118949 | 127006 | 151158 | 152619 | 156122 | 170055 | 271198 | 301577 | 386055 |
| 089754 | 109771 | 115455 | 117485 | 118953 | 127022 | 151177 | 152638 | 156131 | 170157 | 271209 | 302261 | 386059 |
| | | | | | | | | | | | | |
| 090067 | 109777 | 115466 | 117499 | 118958 | 127086 | 151206 | 152654 | 156143 | 170177 | 272028 | 312132 | 386062 |
| 090268 | 109874 | 115468 | 117543 | 118960 | 127097 | 151222 | 152669 | 156172 | 170341 | 272037 | 312522 | 386071 |
| 090537 | 109898 | 115469 | 117563 | 118989 | 128919 | 152001 | 152674 | 156192 | 174050 | 272105 | 320006 | 386080 |
| 093097 | 109914 | 115481 | 117570 | 119017 | 129851 | 152002 | 152681 | 156205 | 180049 | 272155 | 320874 | 386082 |
| | | | | | | | | | | | | |
| 093173 | 109917 | 115484 | 117599 | 119043 | 129959 | 152004 | 152694 | 156206 | 187003 | 272156 | 321002 | 387012 |
| 093358 | 109935 | 115486 | 117613 | 119097 | 129961 | 152006 | 152704 | 156233 | 191902 | 272182 | 321078 | 387023 |
| 093481 | 109940 | 115487 | 117619 | 119100 | 130332 | 152010 | 152706 | 156238 | 192178 | 272189 | 322018 | 387027 |
| 094210 | 109994 | 115490 | 117631 | 119120 | 131036 | 152012 | 152719 | 156241 | 192573 | 272225 | 322034 | 387028 |
| 094485 | 112054 | 115493 | 117653 | 119128 | 131041 | 152014 | 152722 | 156255 | 196011 | 272241 | 322037 | 387030 |
| | | | | | | | | | | | | |
| 094520 | 112110 | 115519 | 117655 | 119132 | 132195 | 152015 | 152727 | 156256 | 200869 | 272261 | 322046 | 388056 |
| 094557 | 112112 | 115522 | 117665 | 119137 | 132291 | 152021 | 152745 | 156257 | 207070 | 272324 | 322338 | 388074 |
| 094627 | 112479 | 115523 | 117685 | 119185 | 132458 | 152024 | 152759 | 156666 | 207853 | 272342 | 322374 | 388078 |
| 094678 | 113014 | 115529 | 117686 | 119232 | 132460 | 152025 | 152763 | 159013 | 209189 | 272352 | 322415 | 389003 |
| | | | | | | | | | | | | |
| 095003 | 113288 | 115546 | 117703 | 119335 | 134001 | 152032 | 152770 | 159023 | 210001 | 272363 | 322416 | 389008 |
| 095117 | 113370 | 115570 | 117714 | 119385 | 135259 | 152042 | 152783 | 159029 | 210017 | 273044 | 323005 | 389015 |
| 095653 | 114004 | 115592 | 117755 | 119434 | 136128 | 152055 | 152785 | 159034 | 210022 | 273062 | 323088 | 389020 |
| 095944 | 114181 | 115599 | 117770 | 119446 | 136853 | 152059 | 152791 | 159054 | 210068 | 273076 | 323198 | 390040 |
| | | | | | | | | | | | | |
| 096777 | 114484 | 115638 | 117786 | 119450 | 136854 | 152078 | 152803 | 159109 | 210079 | 274021 | 325004 | 391084 |
| 096936 | 114611 | 115690 | 117797 | 119479 | 136856 | 152111 | 152806 | 159110 | 210106 | 274044 | 326006 | 392200 |
| 097650 | 114631 | 115710 | 117816 | 119495 | 139054 | 152125 | 152813 | 159231 | 210129 | 274075 | 326212 | 392208 |
| 097674 | 115002 | 115712 | 117906 | 119528 | 139139 | 152126 | 152821 | 159233 | 210146 | 274202 | 326725 | 392212 |
| | | | | | | | | | | | | |
| 098036 | 115006 | 115715 | 117912 | 119546 | 139608 | 152149 | 152827 | 159248 | 210180 | 274236 | 326738 | 392338 |
| 098194 | 115012 | 115722 | 117922 | 119570 | 139611 | 152153 | 152829 | 159267 | 210228 | 274294 | 327406 | 392412 |
| 098399 | 115019 | 115728 | 117925 | 119576 | 139612 | 152155 | 152830 | 159274 | 210412 | 274306 | 328092 | 392430 |
| 098729 | 115030 | 115740 | 117934 | 119602 | 139613 | 152159 | 152843 | 159276 | 210435 | 274333 | 328112 | 392463 |
| 100236 | 115037 | 115771 | 117935 | 119611 | 142064 | 152163 | 152845 | 159286 | 210648 | 274374 | 331239 | 392480 |
| | | | | | | | | | | | | |
| 100520 | 115040 | 115826 | 117939 | 121033 | 142067 | 152171 | 152853 | 165031 | 212711 | 275021 | 331515 | 392573 |
| 102101 | 115050 | 115886 | 117942 | 121291 | 142147 | 152186 | 152854 | 165036 | 216062 | 275023 | 331973 | 392585 |
| 102268 | 115052 | 115891 | 117943 | 122032 | 142149 | 152191 | 152861 | 165041 | 220016 | 275069 | 332151 | 392606 |
| 102691 | 115059 | 115902 | 117953 | 122199 | 142166 | 152197 | 152863 | 165045 | 220357 | 275081 | 332963 | 392642 |
| | | | | | | | | | | | | |
| 103491 | 115079 | 115908 | 11/954 | 122256 | 142189 | 152264 | 152865 | 165046 | 220460 | 275104 | 333602 | 392652 |
| 104629 | 115092 | 115911 | 117955 | 122299 | 142289 | 152268 | 152867 | 165058 | 220461 | 275202 | 333630 | 392684 |
| 105087 | 115098 | 117005 | 117971 | 122385 | 142912 | 152269 | 152870 | 165065 | 221061 | 276003 | 335237 | 392700 |
| 105525 | 115124 | 117010 | 117978 | 122420 | 142914 | 152276 | 152871 | 165070 | 221252 | 276010 | 335275 | 392712 |
| | | | | 122424 | | | | | | | | |
| 105975 | 115144 | 117025 | 117983 | | 142998 | 152279 | 152874 | 165074 | 221314 | 276011 | 336004 | 392724 |
| 106315 | 115161 | 117045 | 117984 | 123111 | 146019 | 152318 | 152875 | 165083 | 221387 | 276024 | 337110 | 392729 |
| 108285 | 115163 | 117062 | 117991 | 123158 | 146123 | 152320 | 152879 | 165097 | 221429 | 276099 | 337123 | 392730 |
| 108288 | 115195 | 117064 | 117996 | 123159 | 146124 | 152326 | 152887 | 165102 | 224033 | 276136 | 340160 | 392731 |
| 108383 | 115198 | 117071 | | 124010 | | | | 165111 | | | 340487 | 393138 |
| | | | 117997 | | 146749 | 152332 | 152893 | | 229034 | 276138 | | |
| 108591 | 115201 | 117080 | 118008 | 124023 | 148336 | 152333 | 152895 | 165115 | 231022 | 276271 | 342014 | 394204 |
| 108663 | 115216 | 117081 | 118014 | 124079 | 150022 | 152348 | 152896 | 165129 | 232155 | 276333 | 342026 | 394210 |
| 108668 | 115223 | 117102 | 118015 | 124095 | 150057 | 152349 | 152897 | 165139 | 232350 | 276505 | 344098 | 394216 |
| 108698 | 115251 | 117105 | 118038 | 124114 | 150131 | 152350 | 152899 | 165202 | 232360 | 276513 | 349012 | 395222 |
| | | | | | | | | | | | | |
| 108833 | 115260 | 117108 | 118047 | 124193 | 150176 | 152360 | 152913 | 165204 | 235164 | 277003 | 349018 | 395237 |
| 109048 | 115272 | 117118 | 118270 | 125003 | 150178 | 152368 | 152945 | 165205 | 235318 | 277004 | 349076 | 395244 |
| 109153 | 115277 | 117120 | 118328 | 125004 | 150182 | 152377 | 152962 | 165206 | 235432 | 277020 | 349631 | 395246 |
| 109192 | 115321 | 117123 | 118471 | 125017 | 150197 | 152384 | 152975 | 165209 | 240016 | 277034 | 349985 | 395248 |
| | | | | | | | | | | | | |
| 109214 | 115327 | 117135 | 118526 | 125023 | 150204 | 152387 | 152997 | 165210 | 240504 | 277101 | 350051 | 395249 |
| 109251 | 115328 | 117139 | 118566 | 125038 | 150216 | 152393 | 153026 | 165234 | 254034 | 286044 | 352463 | 395251 |
| 109271 | 115346 | 117163 | 118649 | 125056 | 150225 | 152394 | 153031 | 165239 | 260033 | 286048 | 352570 | 396205 |
| 109303 | 115348 | 117164 | 118658 | 125070 | 150239 | 152433 | 153048 | 165241 | 260037 | 286069 | 352619 | 397031 |
| 100000 | 110040 | 117104 | 1 10000 | 123010 | 100203 | 102400 | 100040 | 100241 | 200001 | 200003 | 002013 | 007001 |

| 397044 | 415099 | 498100 | 601329 | 616188 | 744156 | 752189 | 771659 | 806192 | 891938 | 915284 | 926442 | 939612 |
|--------|--------|--------|--------|------------------|------------------|--------|--------|------------|--------|--------|--------|---------|
| 397046 | 417002 | 500019 | 601451 | 617179 | 745002 | 752216 | 771760 | 809171 | 895566 | 915323 | 926455 | 939618 |
| 397047 | 417003 | 502026 | 601517 | 617196 | 750006 | 752302 | 771994 | 809209 | 895941 | 915393 | 926459 | 940267 |
| 400015 | 417011 | 503022 | 601568 | 631660 | 750009 | 752308 | 772119 | 810027 | 900020 | 915406 | 926535 | 940385 |
| 400041 | 420004 | 503144 | 601583 | 670004 | 750016 | 752351 | 772330 | 810028 | 900047 | 915413 | 926571 | 940434 |
| 400077 | 420017 | 531653 | 601816 | 680058 | 750020 | 752570 | 772775 | 810033 | 900146 | 915571 | 926675 | 940501 |
| 401550 | 420041 | 531891 | 601913 | 693011 | 750028 | 752586 | 772982 | 811048 | 900161 | 915575 | 926712 | 940555 |
| 401551 | 420076 | 537183 | 601927 | 701008 | 750045 | 752600 | 773052 | 813024 | 900174 | 915701 | 926741 | 940556 |
| 402014 | 420099 | 537406 | 602039 | 701033 | 750045 | 752692 | 773097 | 813077 | 900182 | 917230 | 927347 | 940682 |
| 402017 | 421016 | 551012 | 602201 | 701064 | 750057 | 752693 | 774042 | 813208 | 900229 | 917326 | 927360 | 941056 |
| | | | | | | | | | 900502 | | | 941699 |
| 402020 | 421049 | 551024 | 602333 | 701090 | 750059 | 752714 | 774370 | 813210 | | 917392 | 927403 | |
| 402022 | 425098 | 551028 | 602359 | 701144 | 750061 | 752727 | 775230 | 814007 | 901816 | 917412 | 927413 | 943022 |
| 402025 | 425099 | 551040 | 603068 | 701160 | 750084 | 752747 | 776007 | 814010 | 901987 | 917453 | 927424 | 945671 |
| 402093 | 425369 | 551041 | 604124 | 701251 | 750089 | 752790 | 777107 | 814059 | 902190 | 917464 | 927429 | 945715 |
| 402103 | 425555 | 551129 | 604748 | 701279 | 750151 | 752797 | 777116 | 814211 | 902510 | 917489 | 927621 | 945998 |
| 402139 | 432025 | 551170 | 605033 | 701286 | 750178 | 752869 | 777205 | 815008 | 902511 | 917508 | 927687 | 946154 |
| 402172 | 432884 | 551194 | 605090 | 701335 | 750179 | 752951 | 777211 | 815219 | 903759 | 917515 | 927798 | 946497 |
| 402221 | 441692 | 551229 | 605097 | 701357 | 750202 | 752952 | 778016 | 815221 | 903975 | 917516 | 927834 | 948085 |
| 402239 | 452007 | 551249 | 605561 | 701424 | 750206 | 752959 | 778019 | 815248 | 906007 | 917524 | 928151 | 948301 |
| 402278 | 452602 | 551261 | 605710 | 701438 | 750242 | 752963 | 778342 | 816028 | 906032 | 917525 | 928158 | 948423 |
| 402293 | 452753 | 551277 | 605764 | 701968 | 750297 | 752993 | 780133 | 816029 | 906055 | 917566 | 928192 | 948448 |
| 402328 | 453005 | 551286 | 606002 | 705001 | 750308 | 754002 | 782035 | 816159 | 906073 | 917587 | 928270 | 948468 |
| 402337 | 454200 | 551408 | 606027 | 705172 | 750310 | 754013 | 782122 | 816185 | 906201 | 917598 | 928360 | 948556 |
| 402339 | 454314 | 551604 | 606061 | 706185 | 750338 | 754017 | 782143 | 816354 | 906390 | 917600 | 928442 | 948637 |
| 402416 | 454548 | 551604 | 606070 | 708001 | 750362 | 754042 | 782612 | 816425 | 906401 | 918007 | 928512 | 948660 |
| 402425 | 454789 | 551614 | 606098 | 708001 | 750366 | 754066 | 785536 | 816603 | 906481 | 918130 | 928528 | 948788 |
| | 457125 | | 606130 | 708002 | 750424 | 754070 | 787143 | 820303 | | | 928541 | 949227 |
| 402480 | | 551955 | | | | | | | 906497 | 918186 | | |
| 402547 | 460175 | 553172 | 606221 | 708428 | 750444 | 756023 | 787403 | 826123 | 906824 | 918201 | 928542 | 949359 |
| 402629 | 461106 | 553280 | 606234 | 708583 | 750453 | 757004 | 787726 | 831102 | 906838 | 918215 | 928556 | 950017 |
| 402676 | 462045 | 553404 | 606279 | 708657 | 750470 | 757015 | 787765 | 832072 | 906867 | 918274 | 928585 | 950029 |
| 402686 | 462083 | 553506 | 606301 | 711002 | 750579 | 757024 | 791109 | 833140 | 907001 | 918313 | 928633 | 950032 |
| 402727 | 463100 | 553758 | 606330 | 711010 | 750591 | 757031 | 791178 | 833608 | 907002 | 918370 | 928688 | 950033 |
| 402798 | 468445 | 554086 | 606359 | 711015 | 750600 | 757054 | 791216 | 837011 | 907047 | 918578 | 928715 | 950062 |
| 402805 | 470009 | 554208 | 606435 | 711049 | 750706 | 757063 | 794423 | 837113 | 907065 | 918583 | 930055 | 950101 |
| 402941 | 471001 | 554692 | 606455 | 711053 | 750707 | 757065 | 797008 | 837168 | 907148 | 918603 | 930249 | 950156 |
| 402966 | 471071 | 554998 | 606547 | 711296 | 750765 | 757070 | 799023 | 840064 | 907256 | 918606 | 930384 | 950169 |
| 403010 | 471076 | 558099 | 606552 | 711548 | 750844 | 757084 | 799284 | 853448 | 907341 | 918700 | 930412 | 950192 |
| 403920 | 471256 | 571050 | 606614 | 711632 | 750883 | 757121 | 800101 | 853611 | 907367 | 918812 | 931028 | 950200 |
| 404100 | 471300 | 571078 | 606773 | 711633 | 751007 | 757179 | 800235 | 853827 | 907544 | 920144 | 931036 | 950206 |
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⁻ Product Information Requirements, Mail Entry & Payment Technology, 6-16-11

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The actual serial

numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

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| 389 846 3145 | to | 3195 | 410 694 8400 | to | 8599 | 432 744 1544 | to | 1599 | 457 937 8615 | to | 8699 |
| 389 887 9211 | to | 9230 | 410 775 1500 | to | 1599 | 432 995 9775 | to | 9799 | 458 028 9810 | to | 9899 |
| 389 887 9234 | | 9299 | | | 7999 | 433 003 5800 | | 5899 | | | 2999 |
| | to | | 410 795 7927 | to | | | to | | 458 057 2712 | to | |
| 390 001 3182 | to | 3199 | 410 867 0917 | to | 0966 | 433 757 3047 | to | 3099 | 458 069 9537 | to | 9599 |
| 390 001 3500 | to | 3699 | 410 867 0970 | to | 0999 | 433 765 4003 | to | 4099 | 458 069 9665 | to | 9699 |
| 390 545 5974 | | 5999 | | | 1199 | 434 482 7060 | | 7199 | 458 337 5222 | | 5299 |
| | to | | 411 868 1023 | to | | | to | | | to | |
| 391 104 6146 | to | 6199 | 411 922 2322 | to | 2399 | 434 513 2386 | to | 2399 | 458 354 7653 | to | 7999 |
| 391 574 1466 | to | 1499 | 412 193 0900 | to | 0999 | 434 968 3076 | to | 3092 | 458 671 8678 | to | 8699 |
| 391 783 3020 | to | 3599 | 412 395 8599 | to | 8699 | 435 303 1831 | to | 1842 | 458 671 8721 | to | 8798 |
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| 392 668 2956 | to | 2999 | 412 485 6610 | to | 6699 | 435 666 6092 | to | 6399 | 459 274 7624 | to | 7699 |
| 392 854 8500 | to | 8899 | 412 885 5953 | to | 5999 | 436 082 6400 | to | 6899 | 459 365 5432 | to | 5499 |
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| 393 650 0074 | to | 0099 | 414 193 3677 | to | 3699 | 437 316 7115 | to | 7199 | 459 472 4816 | to | 4999 |
| 393 838 8316 | to | 8499 | 414 411 7348 | to | 7399 | 437 427 0500 | to | 3499 | 460 349 6878 | to | 6899 |
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| 394 126 6907 | to | 6999 | 414 965 1727 | to | 1799 | 439 310 0458 | to | 0499 | 460 997 5234 | to | 5299 |
| 394 189 0405 | to | 0599 | 417 302 8104 | to | 8199 | 440 698 1947 | to | 1999 | 461 973 6443 | to | 6499 |
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| 399 792 8300 | to | 8399 | 420 758 9500 | to | 9699 | 450 780 2716 | to | 2799 | 465 698 8300 | to | 8599 |
| 400 427 1051 | to | 1999 | | | 3971 | 450 801 2700 | to | 2799 | 465 743 7745 | to | 7799 |
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| 401 045 1571 | to | 1599 | 421 116 3565 | to | 3599 | 451 115 4110 | to | 4125 | 467 147 4300 | to | 4399 |
| 401 294 2700 | to | 2799 | 421 130 9300 | to | 9399 | 451 115 4127 | to | 4199 | 468 079 5782 | to | 5799 |
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| 401 310 9505 | to | 9599 | 421 313 4500 | to | 4999 | 451 746 0700 | to | 0799 | 469 067 2817 | to | 2899 |
| 401 382 5312 | to | 5399 | 421 364 5537 | to | 5599 | 452 265 0074 | to | 0099 | 469 127 8000 | to | 8199 |
| 402 578 7876 | to | 7899 | 421 656 2609 | to | 2699 | 452 265 0246 | to | 0299 | 469 213 0359 | to | 0399 |
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| 403 260 7000 | to | 7499 | 422 172 4667 | to | 4699 | 452 509 1169 | to | 1199 | 469 561 8011 | to | 8099 |
| 403 280 6470 | to | 6499 | 422 484 4212 | to | 4299 | 452 855 6471 | to | 6499 | 469 658 1961 | to | 1999 |
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| 404 726 4500 | to | 4599 | 424 641 8500 | to | 8599 | 453 741 1300 | to | 1399 | 471 985 2408 | to | 2419 |
| 404 961 5001 | to | 5199 | 424 871 6600 | to | 6699 | 454 013 2919 | to | 2999 | 472 191 6700 | to | 6799 |
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| 410 491 2311 | to | 2399 | 432 708 6800 | to | 6999 | 457 729 1767 | to | 1777 | 475 629 9156 | to | 9199 |
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| 476 169 8264 | to | 8299 | 494 217 3446 | to | 3999 | 609 893 1000 | to | 1099 | 635 559 3449 | to | 3499 |
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| 476 331 2480 | to | 2499 | 495 145 0600 | to | 0699 | 610 582 4200 | to | 4299 | 636 634 8007 | to | 8042 |
| 477 289 8601 | to | 8699 | 496 209 7425 | to | 7499 | 611 879 6939 | to | 6999 | 637 150 1200 | to | 1299 |
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| 479 860 7000 | to | 7199 | 500 070 5725 | to | 7799 | 614 521 3490 | to | 3499 | 639 605 2143 | to | 2199 |
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| 480 640 6330 | to | 6399 | 501 331 0300 | to | 0399 | 614 832 1100 | to | 2099 | 640 289 7500 | to | 7599 |
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| 480 689 5100 | to | 5199 | 502 424 0200 | to | 0499 | 617 711 6609 | to | 6699 | 641 170 4420 | to | 4499 |
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| 484 680 5000 | to | 5038 | 601 339 1200 | to | 1399 | 623 076 9300 | to | 9399 | 644 112 9839 | to | 9899 |
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| 486 176 0600 | to | 0699 | 601 928 1600 | to | 1699 | 623 917 0200 | to | 0299 | 644 900 9712 | to | 9799 |
| | | 7599 | | | 2999 | | | 5299 | 644 901 0109 | | 1299 |
| 486 559 7555 | to | | 602 512 2972 | to | | 624 468 5288 | to | | | to | |
| 486 696 3023 | to | 3199 | 602 555 2400 | to | 2799 | 624 665 3162 | to | 3198 | 644 901 1325 | to | 1399 |
| 488 173 7900 | to | 7999 | 602 829 7061 | to | 7099 | 625 088 6735 | to | 6799 | 644 923 6800 | to | 7799 |
| 488 206 4100 | to | 4199 | 603 483 9572 | to | 9599 | 625 916 9500 | to | 9799 | 644 932 4655 | to | 4699 |
| 488 226 0200 | to | 0299 | 603 490 7200 | to | 7299 | 625 968 8956 | to | 8999 | 645 318 7240 | to | 7499 |
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| 488 855 8359 | to | 8399 | 603 678 7662 | to | 7699 | 627 384 3907 | to | 4099 | 645 790 8632 | to | 8699 |
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| 489 223 2000 | to | 2099 | 603 678 8418 | to | 8499 | 627 708 3605 | to | 3699 | 645 930 7948 | to | 7999 |
| 489 311 1930 | to | 1999 | 603 678 8700 | to | 9999 | 627 776 2500 | to | 2599 | 645 975 0737 | to | 0762 |
| 489 318 6200 | to | 6300 | 604 086 0880 | to | 0899 | 628 226 3100 | to | 3199 | 646 242 6200 | to | 6299 |
| 489 384 0027 | to | 0099 | 604 349 1414 | to | 1499 | 628 814 4702 | to | 4799 | 646 270 7639 | to | 7799 |
| | | | | | 7799 | | | 9699 | 646 798 4000 | | 4999 |
| 489 427 0658 | to | 0899 | 604 503 7776 | to | | 628 851 9689 | to | | | to | |
| 489 997 5252 | to | 5299 | 605 520 9037 | to | 9099 | 629 510 7200 | to | 7299 | 647 048 7035 | to | 7099 |
| 490 669 5850 | to | 6099 | 605 685 4010 | to | 4099 | 629 964 4200 | to | 4294 | 647 049 2900 | to | 2999 |
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| 490 721 6000 | to | 6099 | 607 689 7951 | to | 7960 | 630 463 0588 | to | 0599 | 647 398 8481 | to | 8499 |
| 490 793 1500 | to | 2099 | 607 728 1276 | to | 1299 | 631 459 9117 | to | 9199 | 647 437 3000 | to | 4999 |
| 490 886 8171 | to | 8199 | 608 727 7100 | to | 7199 | 631 762 9325 | to | 9399 | 647 811 2188 | to | 2199 |
| 490 977 9221 | to | 9240 | 608 727 7273 | to | 7599 | 632 217 4933 | to | 4999 | 648 009 6057 | to | 6099 |
| 491 258 8100 | to | 9099 | 608 813 9950 | to | 9999 | 632 500 0000 | to | 640 3999 | 648 163 5300 | to | 5499 |
| 491 567 1376 | to | 1399 | 609 067 5325 | to | 5399 | 633 110 4165 | to | 4199 | 648 722 5283 | to | 5299 |
| 492 254 4800 | to | 4899 | 609 067 5488 | to | 5499 | 633 110 4303 | to | 4499 | 648 892 3164 | to | 3199 |
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| 492 283 5100 | to | 5199 | 609 067 5600 | to | 5699 | 633 438 6429 | to | 6599 | 649 100 3989 | to | 3999 |
| 492 610 6813 | to | 6899 | 609 289 6123 | to | 6199 | 633 588 7173 | to | 7182 | 649 647 0370 | to | 0399 |
| 493 394 5568 | to | 5599 | 609 438 4400 | to | 4499 | 634 725 0700 | to | 0799 | 649 647 0522 | to | 0599 |
| 493 470 2562 | to | 2599 | 609 493 1100 | to | 1199 | 634 803 3239 | to | 3299 | 649 647 5237 | to | 5399 |
| 493 473 7700 | to | 7799 | 609 766 8091 | to | 8999 | 634 807 2474 | to | 2499 | 649 647 9100 | to | 9299 |
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| 0.40.000.7000 | | 0000 | 070 000 1001 | | 4000 | 700 005 4000 | | 4000 | 740 700 5000 | | 5000 |
|---------------|----|------|--------------|----|------|----------------|----|------|--------------|----|------|
| 649 666 7800 | to | 8299 | 676 669 1024 | to | 1099 | 700 065 4800 | to | 4899 | 740 790 5989 | to | 5999 |
| 650 114 7707 | to | 7719 | 677 126 6734 | to | 6799 | 700 190 3350 | to | 3359 | 740 820 4854 | to | 7836 |
| 650 130 3400 | to | 3599 | 677 333 9979 | to | 9999 | 700 228 6048 | to | 6099 | 740 827 7578 | to | 7594 |
| 650 213 0406 | to | 0499 | 677 466 1088 | to | 1099 | 700 650 0452 | to | 0499 | 740 917 7490 | to | 7499 |
| 650 555 1749 | to | 1799 | 678 071 4500 | to | 4799 | 700 666 1323 | to | 1349 | 740 918 5531 | to | 5549 |
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| 650 564 1900 | to | 1999 | 678 096 7531 | to | 7599 | 700 786 9106 | to | 9142 | 741 037 8528 | to | 8551 |
| 650 627 4212 | to | 4299 | 679 909 2578 | to | 2599 | 700 859 0744 | to | 0758 | 742 040 3300 | to | 3309 |
| 650 736 2043 | to | 2099 | 680 112 9565 | to | 9599 | 701 028 6780 | to | 6899 | 805 885 8411 | to | 8499 |
| 650 739 1540 | to | 1699 | 680 244 0903 | to | 0999 | 701 213 3900 | to | 3999 | 806 087 1100 | to | 1499 |
| 651 741 4415 | to | 4499 | 680 412 6046 | to | 6099 | 701 267 2000 | to | 3999 | 806 268 9275 | to | 9299 |
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| 651 882 2800 | to | 2899 | 680 761 6800 | to | 6899 | 701 335 7312 | to | 7399 | 806 534 3400 | to | 3477 |
| 652 754 6317 | to | 6399 | 681 677 0540 | to | 0699 | 701 369 2005 | to | 2050 | 807 342 3283 | to | 3399 |
| 653 131 4945 | to | 4999 | 682 070 1029 | to | 1099 | 701 499 2260 | to | 2299 | 808 086 7100 | to | 7199 |
| 653 426 3300 | to | 3399 | 682 956 6280 | to | 6299 | 701 503 2247 | to | 2299 | 808 090 3440 | to | 3499 |
| 653 455 4874 | to | 4899 | 682 956 6490 | to | 6599 | 701 541 2271 | to | 2299 | 808 325 5161 | to | 5699 |
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| 654 238 0000 | to | 0399 | 682 956 6700 | to | 6799 | 701 553 6557 | to | 6599 | 808 784 8000 | to | 8299 |
| 654 404 3065 | to | 3092 | 682 965 1178 | to | 1199 | 701 578 7460 | to | 7469 | 830 125 0672 | to | 0699 |
| 654 962 2900 | to | 3199 | 682 965 1201 | to | 1299 | 701 578 7475 | to | 7499 | 830 602 5800 | to | 5999 |
| 655 103 5081 | to | 5199 | 683 118 2389 | to | 2399 | 701 601 3457 | to | 3499 | 830 610 3700 | to | 3799 |
| 655 523 2600 | to | 2999 | 683 378 2000 | to | 2099 | 701 605 5913 | to | 5999 | 830 983 3500 | to | 3599 |
| 656 305 2448 | to | 2499 | 683 378 2117 | to | 2299 | 701 695 3982 | to | 3999 | 830 983 3635 | to | 3699 |
| | | | | | | | | | | | |
| 657 347 4438 | to | 4999 | 683 415 1200 | to | 1499 | 701 695 4148 | to | 4199 | 831 354 1387 | to | 1399 |
| 657 710 8100 | to | 8999 | 683 444 8159 | to | 8199 | 701 695 4227 | to | 4299 | 831 815 8240 | to | 8299 |
| 657 780 0985 | to | 0999 | 685 154 7780 | to | 7789 | 701 708 1741 | to | 1799 | 832 525 3810 | to | 3899 |
| 658 586 1400 | to | 1499 | 685 297 7645 | to | 7699 | 701 736 3966 | to | 3999 | 833 159 1884 | to | 1899 |
| 658 877 8000 | to | 8199 | 685 623 5264 | to | 5299 | 701 772 0870 | to | 0899 | 833 456 2567 | to | 2599 |
| | | 8199 | | | 9499 | 701 838 2800 | | 2899 | 833 566 3015 | | 3071 |
| 658 880 8000 | to | | 685 650 9487 | to | | | to | | | to | |
| 659 398 7300 | to | 7399 | 685 669 4200 | to | 4299 | 701 941 0600 | to | 0699 | 834 130 5200 | to | 5299 |
| 659 706 8113 | to | 8199 | 685 757 8452 | to | 8499 | 702 171 1603 | to | 1699 | 834 316 5444 | to | 5499 |
| 659 846 7837 | to | 7899 | 686 071 2694 | to | 2799 | 702 195 5109 | to | 5199 | 834 354 8747 | to | 8766 |
| 660 510 4100 | to | 4199 | 686 176 3333 | to | 3354 | 702 254 9300 | to | 9399 | 834 354 8824 | to | 8838 |
| 660 673 0400 | to | 0599 | 686 372 3200 | to | 3299 | 702 264 7569 | to | 7599 | 835 269 5700 | to | 5799 |
| 661 488 5000 | to | 5099 | 686 644 5879 | to | 5899 | 702 519 0513 | to | 0524 | 835 496 7303 | to | 7399 |
| | | | | | | | | | | | |
| 661 609 9100 | to | 9199 | 686 899 1371 | to | 1399 | 702 713 1800 | to | 1809 | 835 539 5200 | to | 5999 |
| 661 716 9420 | to | 9499 | 686 931 7636 | to | 7699 | 702 821 5730 | to | 5799 | 835 813 3015 | to | 3099 |
| 661 906 6522 | to | 6599 | 687 601 0973 | to | 0999 | 702 821 5805 | to | 5899 | 837 672 8967 | to | 8999 |
| 662 021 8332 | to | 8399 | 687 614 6774 | to | 6799 | 702 844 6975 | to | 6994 | 837 784 3282 | to | 3299 |
| 662 068 0700 | to | 0899 | 688 120 9000 | to | 9999 | 702 846 6331 | to | 6399 | 838 176 8377 | to | 8399 |
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| 663 078 7034 | to | 7099 | 690 291 1361 | to | 1371 | 702 857 7302 | to | 7499 | 839 718 8257 | to | 8299 |
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| 663 763 5300 | to | 5399 | 690 788 2877 | to | 2899 | 702 878 0114 | to | 0199 | 840 323 0600 | to | 0699 |
| 663 883 7039 | to | 7499 | 690 893 5344 | to | 5399 | 703 364 1707 | to | 1799 | 840 875 6235 | to | 6299 |
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| 664 253 8000 | to | 8499 | 690 904 1300 | to | 1599 | 740 119 2275 | to | 2284 | 841 349 5000 | to | 5099 |
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| | | 8299 | | | 6699 | | | 9099 | | | 0695 |
| 665 274 8208 | to | | 691 313 6600 | to | | 740 241 9049 | to | | 842 226 0685 | to | |
| 665 669 5400 | to | 5499 | 691 582 8003 | to | 8099 | 740 252 9265 | to | 9294 | 842 685 4600 | to | 4699 |
| 666 132 8226 | to | 8299 | 691 664 1800 | to | 1999 | 740 255 1718 | to | 1799 | 842 685 4742 | to | 4999 |
| 666 696 2209 | to | 2299 | 691 664 2400 | to | 2499 | 740 277 0366 | to | 0392 | 842 860 0300 | to | 0399 |
| 666 696 2309 | to | 2399 | 692 727 9362 | to | 9399 | 740 332 7658 | to | 7671 | 842 898 5582 | to | 5599 |
| 667 032 9300 | to | 9399 | 692 798 1800 | to | 1899 | 740 348 6641 | to | 6658 | 843 062 7100 | to | 7199 |
| 667 729 5529 | to | 5599 | 693 249 0779 | to | 0799 | 740 351 4790 | to | 4799 | 843 077 6288 | to | 6299 |
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| 668 383 8400 | to | 8699 | 693 249 0877 | to | 1699 | 740 374 7416 | to | 7499 | 843 077 6378 | to | 6399 |
| 670 368 3400 | to | 3499 | 693 445 0566 | to | 0999 | 740 470 2420 | to | 2443 | 843 758 5769 | to | 5778 |
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| 671 046 6200 | to | 6399 | 693 965 4200 | to | 4299 | 740 535 1555 | to | 1580 | 845 727 2100 | to | 2199 |
| 671 251 5448 | to | 5499 | 695 741 2906 | to | 2999 | 740 650 4104 | to | 4140 | 845 746 2618 | to | 2635 |
| | | | | | | | | | | | |
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| 672 828 3410 | to | 3499 | 697 447 8285 | to | 8296 | 740 705 9790 | to | 9799 | 847 237 7690 | to | 7699 |
| 673 167 5776 | to | 5799 | 698 042 4816 | to | 4899 | 740 726 6400 | to | 6500 | 847 284 2481 | to | 2499 |
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| 847 700 5447 | to | 5499 | 868 169 4529 | to | 4599 | 909 100 1787 | to | 1799 | 920 155 4662 | to | 4687 |
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| 849 485 3427 | to | 3499 | 868 514 9000 | to | 9099 | 909 355 0422 | to | 0499 | 920 771 5321 | to | 5399 |
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| 855 319 9364 | to | 9399 | 870 691 7060 | to | 7099 | 911 508 1620 | to | 1799 | 923 493 9403 | to | 9699 |
| 855 361 3390 | | 3399 | 872 028 4850 | to | 4899 | 911 509 9310 | | 9399 | 923 604 4424 | | 4499 |
| | to | | | | | | to | | | to | |
| 856 226 0490 | to | 0499 | 872 029 9306 | to | 9399 | 911 523 3000 | to | 3999 | 923 810 7800 | to | 8299 |
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| 858 124 7644 | to | 7699 | 900 936 0435 | to | 0499 | 914 063 4300 | to | 4399 | 924 685 1957 | to | 1999 |
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| 859 190 0600 | to | 0644 | 901 287 5143 | to | 5199 | 914 529 6185 | to | 6299 | 925 336 2300 | to | 2399 |
| 859 437 5538 | to | 5599 | 901 291 2789 | to | 2799 | 914 896 4658 | to | 4699 | 926 432 5907 | to | 5999 |
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| 859 855 8873 | to | 8999 | 902 089 1253 | to | 1299 | 915 300 2783 | to | 2799 | 927 765 6257 | to | 6299 |
| 860 240 8520 | to | 8599 | 902 198 9769 | to | 9799 | 915 546 6822 | to | 6999 | 928 197 8100 | to | 8199 |
| 860 275 3900 | to | 3999 | 902 948 1269 | to | 1299 | 915 646 5183 | to | 5199 | 928 197 8283 | to | 8299 |
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| 861 158 2350 | to | 2599 | 904 600 6523 | to | 6599 | 915 675 2217 | to | 2299 | 930 335 7810 | to | 7819 |
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| 862 216 6100 | to | 6199 | 905 510 6647 | to | 6799 | 916 694 1414 | to | 1499 | 931 156 1671 | to | 1699 |
| 862 263 9213 | to | 9299 | 905 510 6900 | to | 7099 | 916 703 0802 | to | 0821 | 932 506 6400 | to | 6599 |
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| 862 271 5000 | to | 5099 | 905 794 0288 | to | 0299 | 917 089 0842 | to | 0899 | 932 827 9026 | to | 9099 |
| 863 871 5138 | to | 5199 | 905 873 6900 | to | 6999 | 917 216 2928 | to | 2999 | 932 957 2300 | to | 2399 |
| 863 949 5300 | to | 5399 | 905 873 7100 | to | 7299 | 917 370 6300 | to | 6499 | 933 060 6160 | to | 6189 |
| 864 088 8200 | to | 8299 | 905 880 8900 | to | 8999 | 917 486 4900 | to | 4999 | 933 387 2541 | to | 2561 |
| 864 426 3972 | to | 3999 | 905 889 7100 | to | 7199 | 918 460 0602 | to | 0699 | 933 760 3609 | to | 4199 |
| 864 520 6117 | to | 6136 | 906 158 1508 | to | 1599 | 918 951 7231 | to | 7299 | 933 894 0928 | to | 0999 |
| 865 151 0526 | to | 0599 | 906 558 8812 | to | 8899 | 919 519 2786 | to | 2799 | 934 018 2729 | to | 2741 |
| 865 500 4034 | to | 4099 | 906 982 2214 | to | 2299 | 919 536 0770 | to | 0799 | 934 180 0300 | to | 0399 |
| 865 883 6082 | to | 6099 | 907 725 8500 | to | 8599 | 919 814 3095 | to | 3199 | 934 236 3954 | to | 3999 |
| 866 004 3000 | to | 3999 | 907 815 0216 | to | 0257 | 919 814 3093 | to | 5134 | 934 622 8717 | to | 8999 |
| 866 442 4100 | to | 4899 | 908 622 4225 | to | 4235 | 919 889 5178 | to | 5134 | 935 216 0312 | to | 0399 |
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| 867 366 9108 | to | 9118 | 908 936 9254 | to | 9299 | 919 889 5030 | to | 5070 | 935 843 2202 | to | 2247 |
| 867 633 7403 867 737 5623 | to | 7499 | 909 066 4494 | to | 7499 7400 | 919 889 5090 919 915 2774 | to | 5099 | 936 024 8889 936 339 4455 | to | 8899 4499 |
| 001 131 3023 | to | 5699 | 909 067 7400 | to | 7499 | 1 3133132114 | to | 2787 | ₉ 30 339 4435 | to | 4433 |
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Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders **104 151 601 to 692 600 000.** Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

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|-------------|----|-------|-------------|----|-------|-------------|----|-------|-------------|----|-------|
| 753 008 941 | to | 9 030 | 763 155 160 | to | 5 180 | 773 231 311 | to | 1 340 | 800 872 741 | to | 2 830 |
| 753 194 311 | to | 4 370 | 763 178 631 | to | 8 660 | 773 348 739 | to | 8 940 | 801 349 801 | to | 9 830 |
| 753 620 378 | to | 0 400 | 763 506 001 | to | 6 060 | 773 348 739 | to | 8 940 | 801 676 681 | to | 7 100 |
| 754 013 917 | to | 3 940 | 763 522 141 | | 2 470 | 773 575 891 | | 5 950 | 802 967 821 | to | 7 940 |
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| 754 358 445 | to | 8 610 | 763 826 461 | to | 6 520 | 775 373 449 | to | 3 460 | 803 729 731 | to | 9 850 |
| 754 410 451 | to | 0 660 | 763 900 460 | to | 0 471 | 789 257 191 | to | 7 250 | 803 747 402 | to | 7 520 |
| 754 438 393 | to | 8 410 | 763 900 479 | to | 0 530 | 790 448 020 | to | 8 460 | 804 138 181 | to | 8 420 |
| 754 493 109 | to | 3 130 | 763 917 271 | to | 7 750 | 790 597 485 | to | 7 530 | 804 428 224 | to | 8 250 |
| | | | | | | | | | | | |
| 754 664 182 | to | 4 220 | 764 125 801 | to | 5 860 | 790 911 883 | to | 1 900 | 804 682 411 | to | 2 710 |
| 754 816 377 | to | 6 470 | 764 284 525 | to | 4 560 | 791 057 441 | to | 7 550 | 805 272 525 | to | 2 540 |
| 755 487 421 | to | 7 600 | 764 526 241 | to | 6 330 | 791 239 081 | to | 9 290 | 805 523 445 | to | 3 460 |
| 755 592 901 | to | 3 140 | 764 601 421 | to | 1 600 | 791 374 483 | to | 4 500 | 805 745 704 | to | 5 730 |
| 755 790 020 | to | 0 030 | 764 650 231 | to | 0 470 | 791 387 971 | to | 8 030 | 806 452 907 | to | 2 980 |
| 755 791 730 | to | 1 800 | 764 984 371 | to | 4 850 | 791 447 521 | to | 7 850 | 806 744 781 | to | 4 850 |
| | | | | | | | | | | | |
| 755 926 951 | to | 7 070 | 765 003 667 | to | 3 680 | 791 451 151 | to | 1 240 | 806 982 181 | to | 2 300 |
| 755 934 332 | to | 4 510 | 765 042 517 | to | 2 540 | 791 500 009 | to | 0 470 | 807 764 791 | to | 4 910 |
| 755 957 701 | to | 8 000 | 765 194 728 | to | 4 970 | 791 771 431 | to | 1 490 | 808 089 931 | to | 9 960 |
| 755 962 981 | to | 3 280 | 765 387 365 | to | 7 450 | 792 004 293 | to | 4 320 | 808 656 423 | to | 6 450 |
| 756 035 371 | to | 5 490 | 765 541 801 | to | 2 100 | 792 018 379 | to | 8 420 | 808 753 771 | to | 3 800 |
| | | | | | | | | | | | |
| 756 301 257 | to | 1 290 | 765 638 461 | to | 8 970 | 792 070 621 | to | 0 740 | 809 189 001 | to | 9 010 |
| 756 371 565 | to | 1 580 | 765 647 101 | to | 7 190 | 792 145 211 | to | 5 230 | 809 886 879 | to | 6 930 |
| 756 876 031 | to | 6 120 | 765 813 781 | to | 4 029 | 792 391 381 | to | 1 620 | 809 890 489 | to | 0 500 |
| 756 876 151 | to | 6 240 | 765 879 314 | to | 9 390 | 792 452 779 | to | 2 790 | 810 323 734 | to | 3 760 |
| 756 970 129 | to | 0 140 | 765 954 001 | to | 4 030 | 792 772 728 | to | 2 770 | 810 367 116 | to | 7 140 |
| 757 059 613 | to | 9 630 | 766 120 286 | to | 0 320 | 792 903 511 | to | 3 990 | 810 526 351 | to | 6 500 |
| | | | | | | | | | | | |
| 757 078 540 | to | 8 560 | 766 125 716 | to | 5 750 | 793 282 518 | to | 2 533 | 810 806 911 | to | 6 940 |
| 757 086 209 | to | 6 240 | 766 158 824 | to | 8 840 | 794 041 831 | to | 2 040 | 810 807 211 | to | 7 240 |
| 757 240 591 | to | 0 650 | 766 388 433 | to | 8 460 | 794 397 709 | to | 7 780 | 811 423 021 | to | 3 110 |
| 757 277 371 | to | 7 700 | 766 509 421 | to | 9 660 | 794 581 741 | to | 2 040 | 811 517 221 | to | 7 239 |
| 757 291 591 | to | 2 730 | 766 572 901 | to | 3 020 | 794 592 122 | to | 2 150 | 811 721 101 | to | 1 130 |
| | | 4 280 | | | 8 521 | 795 032 251 | | 2 340 | | | 5 900 |
| 757 964 251 | to | | 766 748 500 | to | | | to | | 812 025 721 | to | |
| 758 067 001 | to | 7 090 | 767 024 341 | to | 4 370 | 795 796 291 | to | 6 350 | 812 093 073 | to | 3 130 |
| 758 105 221 | to | 5 250 | 767 326 471 | to | 6 590 | 796 070 139 | to | 0 160 | 812 100 821 | to | 0 840 |
| 758 324 941 | to | 5 000 | 767 332 561 | to | 2 950 | 796 143 151 | to | 3 630 | 812 465 251 | to | 5 610 |
| 758 593 628 | to | 3 650 | 768 009 841 | to | 9 960 | 796 159 725 | to | 9 740 | 812 918 341 | to | 8 670 |
| 758 709 038 | to | 9 060 | 768 011 489 | to | 1 520 | 796 169 306 | to | 9 340 | 812 918 701 | to | 8 760 |
| | | | | | | | | | | | |
| 758 744 101 | to | 4 160 | 768 177 980 | to | 7 990 | 796 373 406 | to | 3 430 | 813 050 491 | to | 0 520 |
| 758 850 883 | to | 0 900 | 768 391 081 | to | 1 170 | 796 602 961 | to | 3 050 | 813 073 171 | to | 3 200 |
| 758 860 951 | to | 1 550 | 768 661 569 | to | 1 650 | 796 708 441 | to | 8 500 | 813 398 476 | to | 8 550 |
| 759 152 851 | to | 2 880 | 769 000 051 | to | 0 080 | 796 886 281 | to | 6 430 | 813 713 971 | to | 4 000 |
| 759 740 941 | to | 1 090 | 769 050 841 | to | 0 900 | 796 901 701 | to | 2 000 | 813 858 121 | to | 8 150 |
| 760 004 596 | to | 4 610 | 769 159 081 | to | 9 178 | | | 5 590 | 814 789 330 | to | 9 349 |
| | | | | | | 796 975 466 | to | | | | |
| 760 118 191 | to | 8 250 | 769 737 496 | to | 7 510 | 797 272 917 | to | 2 950 | 814 984 656 | to | 4 680 |
| 760 155 001 | to | 5 090 | 769 778 491 | to | 8 730 | 797 519 441 | to | 9 460 | 815 016 020 | to | 6 030 |
| 760 378 002 | to | 8 020 | 769 827 331 | to | 7 450 | 797 519 731 | to | 0 240 | 815 199 410 | to | 9 420 |
| 760 692 722 | to | 2 749 | 770 216 071 | to | 6 100 | 797 535 181 | to | 5 330 | 815 240 491 | to | 0 520 |
| 761 055 460 | to | 5 480 | 770 723 281 | to | 3 400 | 797 646 151 | to | 6 180 | 815 755 591 | to | 5 620 |
| 761 169 781 | to | 9 810 | 770 790 451 | to | 0 480 | 798 040 053 | to | 0 080 | 815 755 622 | to | 5 650 |
| | | | | | | | | | | | |
| 761 504 941 | to | 5 120 | 770 915 150 | to | 5 490 | 798 055 813 | to | 5 830 | 815 806 381 | to | 6 680 |
| 761 516 836 | to | 6 910 | 771 455 551 | to | 5 610 | 798 055 891 | to | 5 950 | 816 126 834 | to | 6 870 |
| 761 613 588 | to | 3 600 | 771 609 661 | to | 9 690 | 798 326 371 | to | 6 520 | 816 156 721 | to | 6 780 |
| 761 688 631 | to | 8 690 | 771 932 551 | to | 2 580 | 798 339 167 | to | 9 210 | 816 580 903 | to | 0 920 |
| 761 805 199 | to | 5 240 | 772 057 224 | to | 7 440 | 798 562 411 | to | 2 440 | 816 945 571 | to | 5 600 |
| 761 826 106 | | 6 120 | 772 162 660 | | 3 070 | 798 632 461 | | 2 490 | 817 253 011 | | 3 280 |
| | to | | | to | | | to | | | to | |
| 761 881 171 | to | 1 560 | 772 718 615 | to | 8 640 | 798 807 151 | to | 7 510 | 817 763 881 | to | 4 060 |
| 761 975 641 | to | 5 670 | 772 940 140 | to | 0 160 | 798 944 761 | to | 5 030 | 818 330 562 | to | 0 610 |
| 761 975 886 | to | 5 895 | 772 970 886 | to | 0 940 | 799 118 616 | to | 8 640 | 818 459 641 | to | 9 670 |
| 762 304 144 | to | 4 170 | 773 009 419 | to | 9 430 | 799 133 191 | to | 3 220 | 818 926 273 | to | 6 320 |
| 762 324 931 | to | 4 960 | 773 112 031 | to | 2 060 | 799 177 626 | to | 7 650 | 818 950 351 | to | 0 380 |
| | | | | | | | | | | | |
| 762 439 261 | to | 9 290 | 773 125 387 | to | 5 410 | 799 854 751 | to | 5 200 | 818 962 492 | to | 2 530 |
| 762 524 158 | to | 4 220 | 773 179 320 | to | 9 410 | 800 044 320 | to | 4 410 | 819 032 341 | to | 2 730 |
| 762 584 872 | to | 4 970 | 773 202 989 | to | 3 140 | 800 211 901 | to | 2 440 | 819 127 054 | to | 7 080 |
| 762 593 431 | to | 3 460 | 773 208 991 | to | 9 290 | 800 427 530 | to | 7 540 | 819 278 540 | to | 8 670 |
| | | | 1 | | | • | | ı | | | |

| Pull-Out Inf | formation |
|--------------|-----------|
|--------------|-----------|

| 819 544 681 | to | 4 740 | 822 900 991 | to | 1 020 | 826 582 951 | to | 3 430 | 828 732 331 | to | 2 390 |
|-------------|----|-------|-------------|----|-------|-------------|----|-------|-------------|----|-------|
| 819 928 441 | to | 8 650 | 822 925 951 | to | 6 100 | 826 720 201 | to | 0 230 | 828 807 781 | to | 7 840 |
| 820 034 406 | to | 4 430 | 823 284 931 | to | 4 990 | 827 005 671 | to | 5 830 | 828 830 952 | to | 0 963 |
| 820 070 761 | to | 1 540 | 823 293 031 | to | 3 210 | 827 287 861 | to | 7 950 | 828 939 781 | to | 0 050 |
| 820 191 342 | to | 1 360 | 823 556 011 | to | 6 100 | 827 291 502 | to | 1 520 | 829 002 721 | to | 2 870 |
| 820 274 856 | to | 4 880 | 824 078 341 | to | 8 370 | 827 575 381 | to | 5 470 | 829 005 301 | to | 5 540 |
| 820 600 171 | to | 0 230 | 824 156 325 | to | 6 340 | 827 609 085 | to | 9 100 | 829 080 241 | to | 0 330 |
| 821 172 241 | to | 2 360 | 824 511 252 | to | 1 270 | 827 619 811 | to | 9 840 | 829 160 986 | to | 1 000 |
| 821 229 661 | to | 9 720 | 824 588 281 | to | 8 370 | 827 883 511 | to | 3 600 | 829 176 841 | to | 6 930 |
| 821 229 743 | to | 9 780 | 825 140 397 | to | 0 460 | 828 160 441 | to | 0 530 | 829 471 561 | to | 1 590 |
| 821 903 731 | to | 3 910 | 825 409 651 | to | 9 680 | 828 376 201 | to | 6 260 | 829 561 065 | to | 1 080 |
| 821 927 841 | to | 7 850 | 825 472 171 | to | 2 200 | 828 441 602 | to | 1 630 | 829 566 481 | to | 6 510 |
| 822 505 801 | to | 5 830 | 826 042 898 | to | 2 920 | 828 539 316 | to | 9 340 | 829 569 931 | to | 9 960 |
| 822 703 442 | to | 3 470 | 826 226 644 | to | 6 670 | 828 539 341 | to | 9 370 | | | • |

⁻ Criminal Investigations Group, Postal Inspection Service, 6-16-11

Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service $^{\text{TM}}$ money order:

- Check that the amount does not exceed the legal limit: \$1,000 for domestic, and \$700 for international postal money orders.
- 2. Check that the proper security features are present:
 - When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
 - When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
 - There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.

These appear in Postal Service Notice 299, *U.S. Postal Money Order Reference Card*, or online at www.usps.com/missingmoneyorders/security.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

Special Services,Channel Access, 6-16-11

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the *Postal Bulletin*.

| 671,819,086 | 686,794,382 |
|-------------|-------------|
| 676,612,640 | 686,794,426 |
| 677,891,039 | 686,794,427 |
| 678,282,493 | 686,794,431 |
| 678,916,031 | 687,262,502 |
| 679,552,215 | 687,262,503 |
| 679,694,334 | 687,262,525 |
| 679,751,983 | 687,262,526 |
| 679,800,207 | 687,287,578 |
| 681,130,536 | 687,287,581 |
| 681,844,376 | 687,287,582 |
| 683,594,542 | 694,063,898 |
| 684,683,610 | 694,063,899 |
| 686,619,878 | 694,063,980 |
| 686,619,886 | 701,321,725 |
| 686,619,887 | |

Criminal Investigations Group,
 Postal Inspection Service, 6-16-11

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

Criminal Investigations Group,
 Postal Inspection Service, 6-16-11

Other Information

Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the <u>Restrictions</u> page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and

which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under "Changes" appear in bold in the APO/FPO/DPO table starting below.

Changes

| APO/FPO/DPO | Action | Effective Date | See Restrictions |
|--------------|-------------------|----------------|-----------------------------------|
| APO AE 09339 | Close | 06/02/2011 | |
| APO AE 09371 | Close | 06/02/2011 | |
| FPO AE 09376 | Close | 05/26/2011 | |
| FPO AE 09377 | Close | 05/26/2011 | |
| APO AE 09806 | Add L | 06/16/2011 | A-A1-B-C1-E2-F-H1-L-M-N-R-R1-V-Z1 |
| DPO AE 09846 | Remove C, M, W, Y | 06/16/2011 | A-A1-B-B2-C1-F-J-L-N-R-R1-T-V-Z1 |

We have eliminated "Not Active" entries from the table below to save space and paper.

APO/FPO/DPO Table

| | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
|---|---------------------|--|---------------------|-----------------------|---------------------|-----------------------|---------------------|-----------------------------------|
| | 09002 | A1-B-C-D-H-M-R-U | 09058 | A1-B-C-D-H-M-R-U | 09128 | A1-B-C-D-H-M-R-U | 09264 | A1-B-C-D-H-M-R-U |
| | 09003 | A1-B-C-D-H-M-P-R-U | 09059 | A1-B-C-D-H-M-R-U | 09131 | A1-B-C-D-H-M-R-U | 09265 | A1-B-C-D-F1-H-M-N-R- |
| | 09004 | A1-B-C-D-H-M-R-U | 09060 | A1-B-C-D-F1-H-M-R-U | 09136 | A1-B-C-D-F1-H-M-R | | U |
| | 09005 | A1-B-C-D-H-M-P-R-U | 09063 | A1-B-C-D-L-H-M-R-U | 09137 | A1-B-C-D-F1-H-M-R-U | 09267 | A1-B-C-D-H-M-R-U |
| | 09006 | A1-B-C-D-H-M-R-U | 09067 | A1-B-C-D-H-M-R-U | 09138 | A1-B-C-D-H-M-R-U | 09301 | A-A1-B-C1-E2-F-H1-M- |
| | 09007 | A1-B-C-D-H-M-R-U | 09068 | A1-B-C-D-H-U-Z1 | 09139 | A1-B-C-D-H-M-R-U | 00000 | R-R1-V-Z1 |
| | 09008 | A-A1-B-C-D-H-M-P-R-U | 09069 | A-A1-B-C-D-H-U-V | 09140 | A1-B-C-D-H-M-R-U | 09302 | A-A1-B-C1-F-F1-H-M- N-V-Z-Z1 |
| | 09009 | A1-B-C-D-F1-H-M-R-U | 09075 | A1-B-C-D-H-M-R-U | 09142 | A1-B-C-D-F-F1-H-P-R- | 09304 | A-A1-B-C1-E2-F-H1-M- |
| | 09011 | A1-B-C-D-H-M-R-U | 09079 | A1-B-C-D-H-M-R-U | | U | 03004 | R-V-Z1 |
| | 09012 | A1-B-C-D-F-F1-H-M-R- | 09081 | A1-B-C-D-H-M-R-U | 09143 | A1-B-C-D-H-M-R-U | 09305 | A-A1-B-C1-E2-F-H1-M- |
| | | U | 09088 | A1-B-C-D-H-M-R-U | 09154 | A1-B-C-D-H-M-R-U | | R-R1-V-Z1 |
| | 09013 | A1-B-C-D-F-F1-H-M-R- U-Z1 | 09090 | A1-B-C-D-H-M-P-R-U | 09172 | A1-B-C-D-H-M-R-U | 09306 | A-A1-B-C1-E2-F-H1-R- |
| | 09014 | A1-B-C-D-H-M-R-U | 09092 | A1-B-C-D-H-M-R-U | 09173 | A1-B-C-D-H-M-R-U | | R1-U2-V-Z1 |
| | | = • = | 09094 | A1-B-C-D-F-F1-H-M-P- | 09177 | A1-B-C-D-H-M-R-U | 09307 | A1-B-N-V-Z1 |
| | 09020 09021 | A1-B-C-D-H-M-R-U A1-B-C-D-F1-H-M-R-U | | R | 09180 | A1-B-C-D-H-M-R-U | 09308 | A-A1-B-C1-E2-F-H1-M- |
| | 09021 | A1-B-C-D-F1-H-M-R-U | 09095 | A1-B-C-D-H-M-R-U | 09186 | A1-B-C-D-H-M-R-U | | R-V-Z1 |
| | 09028 | A1-B-C-D-H-M-R-U | 09096 | A1-B-C-D-H-M-R-U | 09211 | A1-B-C-D-H-M-P-R-U | 09309 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 |
| | 09033 | A1-B-C-D-H-M-R-U | 09099 | A1-B-C-D-H-M-R-U | 09213 | A1-B-C-D-F1-H-M-R-U | 09310 | A-A1-B-C1-E2-F-H1-M- |
| | 09034 | A1-B-C-D-H-M-R-U | 09100 | A1-B-C-D-H-M-R-U | 09214 | A1-B-C-D-F1-H-M-R-U | 03310 | R-V-Z1 |
| | 09036 | A1-B-C-D-H-W-R-U | 09102 | A1-B-C-D-H-M-R-U | 09226 | A1-B-C-D-F1-H-M-R-U | 09311 | A-A1-B-C1-E2-F-H1-M- |
| | 09042 | A1-B-C-D-H-M-R-U | 09103 | A1-B-C-D-H-U | 09227 | A1-B-C-D-F1-H-M-R-U | | R-V-Z1 |
| | 09040 | A1-B-C-D-H-W-R-U | 09104 | A1-B-C-D-F1-H-M-R-U | 09229 | A1-B-C-D-H-M-R-U | 09312 | A-A1-B-C1-E2-F-H1-R- |
| | 09049 | A1-B-C-D-H-W-R-U | 09107 | A1-B-C-D-H-M-R-U | 09237 | A1-B-C-D-H-M-R-U-V | | R1-U2-V-Z1 |
| | 09051 | A1-B-C-D-H-M-R-U | 09112 | A1-B-C-D-H-M-R-U | 09245 | A1-B-C-D-H-M-R-U | 09313 | A-A1-B-C1-E2-F-H1-M- |
| | 09053 | A1-B-C-D-H-M-R-U | 09114 | A1-B-C-D-H-M-R-U | 09250 | A1-B-C-D-H-M-R-U | | R-R1-V-Z1 |
| | 09054 | A1-B-C-D-H-W-R-U A1-B-C-D-F-H-M-R-R1- | 09123 | A1-B-C-D-F1-H-M-R-U | 09261 | A1-B-C-D-F1-H-M-R-U-V | 09314 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 |
| | 09055 | U-V | 09126 | A1-B-C-D-F-F1-H-M-P-R | 09263 | v A1-B-C-D-H-M-R-U | | n-n1-V-∠1 |
| ı | | · . | | n | 09263 | AI-D-U-D-H-IVI-R-U | | |

| | APO/ | _ | APO/ | _ | APO/ | _ | APO/ | _ |
|---|-------------|--------------------------------------|-------------|---|-------------|--|-------------|--|
| | FPO/ DPO | See Restrictions | FPO/ DPO | See Restrictions | FPO/ DPO | See Restrictions | FPO/ DPO | See Restrictions |
| - | | A-A1-B-C1-E2-F-H1-M- | 09364 | A-A1-B-C1-E2-F-H1-M- | | A1-B-V | | A1-B-C-F-U |
| | 03013 | N-R-R1-V-Z1 | 00004 | N-R-R1-V-Z1 | | A1-B-V | | A1-B-C-F-F1-M-R-U-V |
| | 09316 | A-A1-B-C1-E2-F-H1-M- | 09365 | A-A1-B-C1-E2-F-H1-M- | | A1-B-V | | A1-B-C-F-F1-R-U-V |
| | | R-R1-U2-V-Z1 | | R-R1-V-Z1 | | A1-B-V | 09613 | A1-B-C-F-U-V |
| | 09317 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09366 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09506 | A1-B-V | 09617 | A1-B-C-F-U |
| | 09320 | A-A1-B-C1-E2-F-H1-M- | 09367 | | 09507 | A1-B-V | 09618 | A1-B-C-F-U |
| | 03320 | R-R1-V-Z1 | 09307 | H1-M-R-R1-V-Z | 09508 | A1-B-V | 09620 | A1-B-C-F-U |
| | 09321 | A-A1-B-C1-E2-F-H1-M- | 09368 | A-A1-B-C1-E2-F-H1-M- | | A1-B-V | | A1-B-C-F-U |
| | | R-R1-V-Z1 | | N-R-V-Z1 | 09510 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | | A1-B-C-F-U |
| | 09327 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09369 | A-A1-B-C1-E2-F-H1-M- R-R1-V | 09511 | A1-B-V | | A1-B-C-F-U |
| | 09328 | A-A1-B-C1-E2-F-H1-R- | 09370 | A-A1-B-C1-E2-F-H1-M- | | A1-B-F-F1-R-R1-V | | A1-B-C-F-U A1-B-C-F-U |
| | 00020 | R1-V-Z1 | 00070 | R-R1-V-Z1 | | A1-B-F-F1-R-R1-V | | A1-B-C-F-U |
| | 09330 | A-A1-B-C1-E2-F-H1-M- | 09372 | A-A1-B-C1-E2-F-H1-M- | 09524 | A1-B-F-F1-R-R1-V | | A1-B-C-F-U |
| | | R-R1-V-Z1 | | R-R1-V | 09532 | A1-B-F-F1-R-R1-V | | A1-B-C-F-U-V |
| | 09331 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09373 | A-A1-B-C1-E2-F-H1-M- R-R1-V | 09534 | A1-B-F-F1-R-R1-V | 09631 | A1-B-C-F-U |
| | 00332 | A-A1-B-C1-E2-F-H1-M- | 09374 | A-A1-B-C1-E2-F-H1-M- | | A1-B-F-F1-R-R1-V | 09633 | A1-B-B2-C-D-F-F1-M- |
| | 00002 | R-R1-V-Z1 | 00074 | R-V-Z1 | | A1-B-V | | R-U-U1-U2-U3-V-Z1 |
| | 09333 | A-A1-B-C1-E2-F-H1-M- | 09375 | A-A1-B-C1-E2-F-H1-M- | | A1-B-V | | A1-B-C-F-U |
| | | R-R1-V-Z1 | | R-V-Z1 | | A1-B-F-F1-R-R1-V | | A1-B-M-N-R-U |
| | 09334 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09378 | A-A1-B-C1-E2-F-H1-M- R-R1-U2-V-Z1 | | A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V | | A1-B-M-R-U A1-B-C-F-F1-U |
| | 09336 | A-A1-B-C1-E2-F-H1-R- | 09380 | A-A1-B-C1-E2-F-H1-M- | | A1-B-F-F1-R-R1-V | | A1-B-N-R-U |
| | 00000 | R1-U2-V-Z1 | 00000 | R-R1-V-Z1 | | A1-B-F-F1-R-R1-V | | A1-B-N-U-V-Z1 |
| | 09337 | A-A1-B-C1-E2-F-H1-M- | 09382 | A-A1-B-C1-E2-F-H1-M- | | A1-B-F-F1-R-R1-V | | A1-B-N-U-Z1 |
| | | R-R1-V-Z1 | | R-R1-V-Z1 | 09567 | A1-B-F-F1-R-R1-V | 09701 | A-A1-B-B2-C-C1-D-F-J- |
| | 09338 | A-A1-B-C1-E2-F-H1-M- R-R1-U2-V-Z1 | 09383 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09568 | A1-B-V | | L-M-N-R-R1-T-V-Z1 |
| | 09340 | A-A1-B-C1-F-H-R-V | 09384 | A-A1-B-C1-E2-F-H1-M- | 09569 | A1-B-F-F1-R-R1-V | 09702 | A1-B-C-C1-F1-M-R-R1- U |
| | | A-A1-B-C1-E2-F-H1-M- | | R-R1-V-Z1 | | A1-B-F-F1-R-R1-V | 09703 | A1-B-C-F1-H-U |
| | | R-R1-V-Z1 | 09387 | A-A1-B-C1-E2-F-H1-M- | | A1-B-F-F1-R-R1-V | | A1-B-C-V |
| | | A-A1-B-C1-F-M-N-V-Z1 | 00001 | R-V | | A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V | | A1-B-U |
| | 09344 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z-Z1 | 09391 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | | A1-B-F-F1-R-R1-V | 09706 | A1-B-C-N-R-U-V |
| | 09347 | A-A1-B-C1-E2-F-H1-M- | 09393 | A-A1-B-C1-E2-F-H1-M- | | A1-B-V | 09707 | A1-B-C-J-M-N-R-U-V |
| | 000+1 | R-R1-V-Z1 | | R-R1-V-Z1 | | A1-B-F-F1-R-R1-V | 09708 | |
| | 09348 | A-A1-B-C1-E2-F-H1-M- | 09394 | A-A1-B-C1-E2-F-F1-H1- | 09579 | A1-B-F-F1-R-R1-V | | A1-B-F1-H |
| | | R-R1-U2-V-Z1 | 00206 | M-N-R-R1-V-Z1 A-A1-B-C1-E2-F-H1-M- | 09581 | A1-B-F-F1-R-R1-V | 09710 | A1-B-C-C1-F1-M-N-R- R1-U |
| | 09350 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09390 | R-R1-U2-V-Z1 | 09582 | A1-B-F-F1-R-R1-V | 09711 | A1-B-F1-N-R-Z1 |
| | 09351 | A-A1-B-C1-E2-F-H1-M- | 09397 | A-A1-B-C1-E2-F-F1-H1- | | A1-B-F-F1-R-R1-V | | A1-B-C-F1-R |
| | | R-V-Z1 | | M-N-R-R1-S-T-V-Z-Z1 | | A1-B-F-F1-R-R1-V | 09714 | A1-B-C-C1-F1-M-R-R1- |
| | 09352 | A-A1-B-C1-E2-F-H1-M- | | A1-B-C-C1-M-R-U | | A1-B-V A1-B-V | | U |
| | 00050 | R-R1-V-Z1 | | A1-B-C-C1-M-R-U | | A1-B-V A1-B-V | | A1-B-F1-M-R |
| | 09353 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | | A1-B-C-C1-R-U-V A1-B-C-C1-M-R-U-V | | A1-B-F-F1-R-R1-V | | A1-B-C-M-N-R-V |
| | 09354 | A-A1-B-C1-E2-F-H1-M- | | A1-B-C-C1-M-R-U | | A1-B-V | | A-A1-B-M-R-V-W A1-B-F-I-M-N-R-U-V-Z |
| | | R-R1-V-Z1 | | A1-B-C-C1-M-P-R-U | | A1-B-V | | A1-B-C-D-M-R-U-V |
| | 09355 | A-A1-B-C1-E2-F-H1-M- | | A1-B-C-C1-R-U | 09596 | A1-B-V | | A1-B-M-R-U-V |
| | 00256 | R-R1-V-Z1 | 09464 | A1-B-C-C1-R-U | 09599 | A1-B-F-F1-R-R1-V | | A1-B-N-R-U-V-Z1 |
| | 09330 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09468 | A1-B-C-C1-M-R-U | | A1-B-C-F-F1-N-R-U-V | 09722 | A-A1-B-F-H-N-Q-V-Z- |
| | 09357 | A-A1-B-C1-E2-F-H1-M- | | A1-B-C-C1-R-U | | A1-B-C-F-F1-R-U-V | | Z1 |
| | | R-R1-V-Z1 | | A1-B-C-C1-M-R-U | | A1-B-C-F-F1-P-R-U-V | | A1-B-M-N-R-U-V-Z1 |
| | 09359 | A-A1-B-C1-E2-F-H1-M- | | A1-B-C-C1-M-R-U | | A1-B-C-D-H-M-R-U-V A1-B-C-D-H-M-R-U-V | 09/24 | A1-B-C-C1-F1-M-R-R1- U |
| | 09360 | R-R1-V-Z1 A1-B-V | | A1-B-C-C1-R-U-V A1-B-C-C1-F-F1-F2-J- | | A-A1-B-C-F-F1-M-R- | 09726 | A1-B-M-N-R-U-V |
| | | | U3490 | L-N-R-R1-T-V-Z1 | 30001 | R1-U-U3-V-W | | A-A1-B-B2-C-C1-D-F-J- |
| | 35500 | R-R1-V-Z1 | 09501 | A1-B-V | 09608 | A1-B-C-F-N-U-V | | L-M-N-R-R1-T-V-Z1 |
| | | | | | | | | |

| APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
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| 09728 | A-A1-B-B2-C-C1-F-J-L- | 09804 | A-A1-B-F-F1-N-R-V-Z1 | 09852 | A1-B-E2-E3-F-H1-N-R- | 34078 | A1-B-F1-N-V-Z1 |
| | N-R-R1-T-V-Z1 | 09805 | A-B-F-F1-R-R1-V-Z1 | | R1-U1-V-Z1 | 34090 | A1-B-F-F1-R-R1-V |
| 09729 | A1-B-C-F-N-R-R1-U-V | 09806 | A-A1-B-C1-E2-F-H1-L- | 09853 | A1-B-E2-F-H1-R-R1- | 34091 | A1-B-F-F1-R-R1-V |
| 09730 | A-B-B2-C-C1-F-J-L-M- | | M-N-R-R1-V-Z1 | | U2-V-Z1 | 34092 | A1-B-F-F1-R-R1-V |
| | N-R-R1-T-V-Z1 | 09807 | A-A1-B-C1-E2-F-H1-M- | 09855 | A-A1-B-C1-E2-F-H1-R- R1-U2-V-Z1 | 34093 | A1-B-F-F1-R-R1-V |
| 09/31 | A-B-B2-C-C1-F-J-L-M- N-R-R1-T-V-Z1 | 00000 | N-R-R1-V-Z1 | 00050 | A1-B-E2-E3-F-H1-N-R- | 34095 | A1-B-V |
| 00732 | A1-B-N-V-Z1 | 09808 | A-A1-B-C1-E2-F-H1-M- R-V | 09030 | R1-U1-V-Z1 | 34098 | A1-B-V |
| | A1-B-N-V | กดลกด | A1-B-V-Z1 | 09859 | A1-B-C1-F-F1-H1-N-R- | 34099 | A1-B-V |
| | A-A1-B-C-C1-F-J-L-M- | | A-A1-B-F-F1-N-R-V-Z1 | | R1-V-Z1 | 96201 | A-A1-B |
| 00704 | N-R-R1-T-V-Z1 | | A1-B-E2-E3-F-H1-N-R- | 09862 | A-A1-B-N-V-Z1 | 96202 | A-A1-B-U |
| 09735 | A1-B-N-V-Z1 | 00011 | R1-U1-V-Z1 | 09865 | A-A1-B-V-Z1 | 96203 | A-A1-B |
| 09736 | A-A1-B-B2-C-C1-D-F-J- | 09812 | A1-B-E2-E3-F-F1-I-N-R- | 09868 | A-A1-B-N-U-V-Z1 | | A-A1-B |
| | L-M-N-R-R1-T-V-Z1 | | U-V-Z-Z1 | 09870 | A-A1-B-C1-E2-F-H1-M- | | A-A1-B-U |
| 09737 | A-A1-B-B2-C-C1-F-I-L- | 09813 | A-A1-B-B2-C1-E2-E3-F- | | R-R1-U-V-Z1 | | A-A1-B-U |
| | M-N-R-R1-T-V-W-Y-Z- Z1 | 00044 | J-L-N-R-R1-T-V-Z1 | 09880 | A-A1-B-C1-E2-F-H1-R- R1-U-V-Z1 | | A-A1-B-V |
| 09738 | A-A1-B-B2-C-C1-D-F-J- | | A1-B-E2-E3-F-F1-I-N-R- U-V-Z-Z1 | nagan | A1-B-E2-F-H1-N-R-R1- | | A-A1-B-J-L-N-T-U |
| 03700 | L-M-N-R-R1-T-V-Z1 | | A-A1-B-C1-E2-F-H1-M- | 03030 | U2-V-Z1 | | A-A1-B-U |
| 09739 | A-A1-B-B2-C-C1-D-F-J- | 00010 | R-R1-V-Z1 | 09892 | A-A1-B-E2-F-N-R-R1-V- | | A-A1-B-U |
| | L-M-N-R-R1-T-V-Z1 | 09816 | A-A1-B-B2-C-C1-E2- | | Z1 | | A-A1-B-U |
| 09741 | A-A1-B-C1-E2-F-F1-H1- | | E3-F-J-L-N-R-R1-T-V- | 09898 | A1-B-E2-F-H1-N-R-R1- | | A-A1-B-U |
| | J-L-M-N-R-R1-T-V-W-Y- | | Z1 | | U2-V-Z1 | | A-A1-B-U |
| 00740 | Z1 A-A1-B-B2-F-F1-J-L-M- | 09817 | A-A1-B-B2-C1-E2-E3-F- | | A1-B-J-L-N-U-Z1 | | A-A1-B-U A-A1-B-U |
| 09742 | N-R-T-V-Z1 | | F1-H-H1-J-L-M-N-R-T- V-Z1 | | A1-B-J-L-N-T-U-V | | A-A1-B-U-V |
| 09743 | A-A1-B-F-H-N-Q-V-Z- | 09818 | A-A1-B-C-F-M-V-Z1 | | A-A1-B-C1-F1-N-V-Z1 | | A-A1-B-U |
| | Z1 | | A-A1-B-B2-F-H-H1-J-L- | 34007 | A-A1-B-C1-F-F1-M-N- R-R1-V-Z1 | | A-A1-B-U |
| 09744 | A-B-B2-C-C1-F-J-L-M- | | M-N-R-R1-T-V-Z1 | 34008 | 11 111 V Z1 | | A-A1-B-U-V |
| | N-R-R1-T-V-Z1 | 09821 | A-A1-B-F-N-R-V-Z1 | 04000 | A1-B-B2-D-E1-F-H-H1- | | A-A1-B-U |
| 09745 | A-A1-B-F-F1-M-N-R- | 09822 | A-A1-B-F-R-V-Z1 | | J-L-M-N-R-R1-T-V-Z1 | | A-A1-B-U |
| 00747 | R1-V-Z1 | 09823 | A-A1-B-F-R-V-Z1 | 34011 | A1-B-B2-C1-E2-F-J-L- | | A-A1-B-V |
| | A1-B-F-J-N-U-V-Z1 A-A1-B-B2-C-C1-D-F-J- | 09824 | A-A1-B-F-R-V-Z1 | | M-N-R-R1-T-V-Z1 | | A-A1-B |
| 09746 | L-M-N-R-R1-T-V-Z1 | 09825 | A-A1-B-C-C1-D-F-J-L- | | A1-B-J-L-M-N-U-V-Z1 | | A-A1-B-U |
| 09749 | A-A1-B-F-H-N-V-Z1 | 00000 | M-N-R-R1-T-V-Z1 | | A1-B-J-L-M-N-U-V-Z1 | 96283 | A-A1-B-U |
| | A-B-B2-C-C1-F-J-L-M- | 09826 | A-A1-B-B2-C1-E1-E2- E3-F-L-M-N-R-R1-T-V- | 34022 | A1-B-D-F-J-L-M-N-U-V- Z1 | 96284 | A-A1-B-U-V |
| | N-R-R1-T-V-Z1 | | W-Z1 | 3/1023 | A1-B-J-L-M-N-U-V-Z1 | 96303 | A1-B-H-J-L-M-N-T-W |
| 09751 | A1-B-C-D-H-M-R-U | 09827 | A-A1-B-F-F1-N-R-V-Z1 | | A1-B-L-M-N-U-V-Z1 | 96306 | A1-B-F-F1-F2-H-M-W |
| 09752 | A1-B-C-D-H-U | 09828 | A1-B-J-L-N-T-V-Z1 | | A1-B-F-J-L-M-N-U-V-Z1 | 96309 | A1-B-M-V-W |
| 09754 | A1-B-U | 09829 | A1-B-C-N-R-V-Z1 | | A1-B-J-L-M-N-U-V-Z1 | 96310 | A1-B-M-W |
| | A1-B-U | 09830 | A1-B-C-M-N-R-V-Z1 | | A1-B-J-L-M-N-U-V-Z1 | 96319 | A1-B-M-W |
| | A1-B-U | 09831 | A1-B-F-N-U-V-Z1 | | A1-B-J-L-M-N-T-U-V-Z1 | | A1-B-F-F1-F2-H-M-W |
| 09758 | A-A1-B-B2-C-C1-F-J-L- | 09832 | A-A1-B-U1-V-Z1 | 34033 | A1-B-C-F-J-L-M-N-V-Z1 | | A1-B-F-F1-F2-H-M-W |
| 00750 | M-N-R-R1-T-V-Z1 A-A1-B-B2-C-C1-E2-F- | | A1-B-U1-V-Z1 | 34034 | A1-B-J-L-M-N-V-Z1 | | A1-B-M-V-W |
| 09759 | F1-F2-J-L-N-R-R1-T-V- | 09834 | A1-B-F-F1-R-R1-V-Z1 | 34035 | A1-B-H-J-L-M-N-U-V- | | A1-B-M-W |
| | Z1 | | A-A1-B-V-Z1 | | Z1 | | A1-B-M-W |
| 09762 | A-A1-B-B2-E3-F-F1-J- | | A-A1-B-C-F-M-V-Z1 | 34036 | A1-B-J-L-M-N-U-V-Z1 | | A1-B-M-W |
| | L-N-R-R1-T-V-Z1 | | A1-B-V-Z1 | 34037 | A1-B-C-F-H-I-L-M-N-V- | | A1-B-M-V-W |
| 09769 | A-A1-B-B2-C-C1-D-F-J- | | A1-B-V-Z1 | 0.4000 | Z-Z1 | | A1-B-M-W |
| 00774 | L-M-N-R-R1-T-V-Z1 | | A-A1-B-U-V-Z1 | | A1-B-L-M-N-U-V-Z1 | | A1-B-M-W |
| | A-A1-B-C-E1-N-R-V | | A-A1-B-V-Z1 | | A1-B-J-L-M-N-U-V-Z1 | | A1-B-M-V-W |
| | A-A1-B-C-E1-M-N-R | | A-A1-B-N-R-U-Z1 | | A1-B-J-L-M-N-T-U-V-Z1 | | A1-B-M-W |
| | A-A1-B-F-H-N-R-V A1-B-C-D-H-L-U-V | | A-A1-B-M-N-R-Z1 | | A1-B-D-F-M-N-V-Z1 A1-B-V | | A1-B-F-F1-F2-H-M-V-W A1-B-F-F1-F2-H-M-W |
| | A-A1-B-C1-E2-F-H1-M- | | A-A1-B-C-F-N-U-V-Z1 | | A1-B-V A1-B-J-L-M-N-U-V-Z1 | | A1-B-F-F1-F2-H-M-W |
| 09001 | N-R-R1-V-Z1 | U9845 | A-A1-B-B2-E3-F-F1-I-L- M-N-T-V-Z-Z1 | | A1-B-J-L-IVI-N-U-V-Z1 A1-B-F-F1-R-R1-V-Z1 | | A1-B-F-F1-F2-H-M-W |
| 09803 | | 09846 | A-A1-B-B2-C1-F-J-L- | | A1-B-B2-C1-E2-F-J-L- | | A1-B-F-F1-F2-H-M-W |
| | R1-U1-V-Z1 | | N-R-R1-T-V-Z1 | 2.500 | N-R-R1-T-V-Z1 | | A1-B-F-F1-F2-H-M-W |
| | | | | 1 | | 20001 | = |

| APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
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| 96362 | A1-B-F-F1-F2-M-W | 96518 | A1-B-V | 96577 | A-A1-B-F-H-M-U | 96657 | A1-B-F-F1-R-R1-V |
| 96365 | A1-B-M-V-W | 96520 | A1-B-F-N-U3-V | 96595 | A1-B-V | 96660 | A1-B-F-F1-R-R1-V |
| 96367 | A1-B-L-M-W | 96521 | A1-B-F-N-U3 | 96598 | A1-B-N-V | 96661 | A1-B-F-F1-R-R1-V |
| 96368 | A1-B-M-W | 96522 | A1-B-F-N-U | 96599 | A1-B-N-V | 96662 | A1-B-F-F1-R-R1-V |
| 96370 | A1-B-F-F1-F2-H-M-W | 96530 | A-A1-B-F-F1-H-H1-M- | 96601 | A1-B-V | 96663 | A1-B-F-F1-R-R1-V |
| 96372 | A1-B-M-W | | N-U-V | 96602 | A1-B-V | 96664 | A1-B-V |
| 96373 | A1-B-M-W | 96531 | A-A1-B-F-F1-H-M-N-U- | 96603 | A1-B-V | 96665 | A1-B-V |
| 96374 | A1-B-M-W | 00500 | V | 96604 | A1-B-V | 96666 | A1-B-V |
| 96375 | A1-B-M-W | 96532 | A-A1-B-H-J-L-M-N-T-U-V | 96605 | A1-B-V | 96667 | A1-B-F-F1-R-R1-V |
| 96376 | A1-B-M-W | 96534 | A-A1-B-F-U | 96606 | A1-B-V | 96668 | A1-B-F-F1-R-R1-V |
| 96377 | A1-B-M-W | | A-A1-B-F-V | 96607 | A1-B-V | 96669 | A1-B-F-F1-R-R1-V |
| 96378 | A1-B-M-W | | A1-B-V | 96608 | A1-B-V | 96670 | A1-B-V |
| 96379 | A1-B-M-W | | A1-B-V | 96609 | A1-B-V | 96671 | A1-B-F-F1-R-R1-V |
| 96384 | A1-B-M-W | | A1-B-V | 96610 | A1-B-V | 96672 | A1-B-F-F1-R-R1-V |
| 96386 | A1-B-M-W | | A1-B-V | 96611 | A1-B-V | 96673 | A1-B-V |
| 96387 | A1-B-M-W | | A1-B-V | 96612 | A1-B-F-F1-R-R1-V | 96674 | A1-B-F-F1-R-R1-V |
| 96388 | | | A1-B-P-V | 96613 | A-A1-B-C1-E2-F-H1-I- | 96675 | A1-B-F-F1-R-R1-V |
| 96401 | = = . | | A1-B-F-N-U3-V | 00011 | M-R-R1-U2-V-Z-Z1 | 96677 | A1-B-F-F1-R-R1-V |
| 96426 | | 96546 | A1-B-F-U3 | 96614 | A-A1-B-C1-E2-F-H1-I- M-R-R1-U2-V-Z-Z1 | 96678 | A1-B-F-F1-R-R1-V |
| 00407 | R-V | | A-A1-B-H-M-U | 06615 | A1-B-F-F1-R-R1-V | 96679 | A1-B-F-F1-R-R1-V |
| 96427 | A-A1-B-C1-E2-F-H1-M- R-R1-V | 96549 | A-A1-B-H-M-U | | A1-B-F-F1-R-R1-V | 96681 | A1-B-V |
| 96447 | | | A-A1-B-H-M-U-V | | A1-B-F-F1-R-R1-V | | A1-B-V |
| 96501 | | 96551 | A-A1-B-H-M-N-U | | A1-B-V | | A1-B-V |
| 96502 | | 96552 | A1-B | | A1-B-F-F1-R-R1-V | | A1-B-V |
| 96503 | | 96553 | A-A1-B-F-F1-H-M-U | 96621 | A1-B-V | | A1-B-V |
| 96507 | A-A1-B-F-V | 96554 | A-A1-B-H-M-U | 96622 | A1-B-F-F1-R-R1-V | 96698 | A1-B-V |
| | A1-B-I-N-V | 96555 | A1-B-F-M-V | 96624 | A1-B-F-F1-R-R1-V | | |
| 96511 | | 96557 | A1-B-F-M-V | 96628 | A1-B-F-F1-R-R1-V | | |
| 96515 | | 96562 | A-A1-B-B2-C-C1-D-E2- | 96629 | A1-B-F-F1-R-R1-V | | |
| 96516 | A1-B-D-F | | E3-F-F1-H-H1-I-L-M-N- | 96643 | A1-B-F-F1-R-R1-V | | |
| 96517 | A1-B-F-U3-V | I | R-T-V-Z-Z1 | 96650 | A1-B-F-F1-R-R1-V | | |

RESTRICTIONS

LEGEND

PS Form 2976, Customs — CN 22 (Old C 1) and Sender's Declaration (green label)

PS Form 2976-A, Customs Declaration and Dispatch Note

AAFES = Army and Air Force Exchange Service

APO = Army/Air Force Post Office Box R = Retired military personnel DMM = Domestic Mail Manual DPO = Diplomatic Post Office FPO = Fleet Post Office MOM = Military Ordinary Mail MPO = Military Post Office PAL = Parcel Airlift **PSC** = Postal Service Center SAM = Space Available Mail

USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail

- **A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.
- A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.
- **B.** Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:
 - Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
 - All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
 - Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."
- **B2.** All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.
 - C. Cigarettes and other tobacco products are prohibited.
- **C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
 - **D.** Coffee is prohibited.
 - E1. Medicines or vaccines not conforming to French laws are prohibited.
- **E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.
- E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
- **F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.
- **F1.** Privately owned weapons addressed to an individual are prohibited in any class of mail.
- **F2.** Importation of firearms is restricted to one shotgun and one single shot.22 caliber rifle per individual.
- **G.** Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.
- H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

- H1. Pork or pork by-products are prohibited.
- I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:
 - Maximum length 20 inches.
 - Maximum width 12 inches.
 - Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.

This restriction does not apply to registered mail and official government mail marked MOM.

- I1. This restriction does not apply to registered mail.
- 12. This restriction does not apply to official government mail marked MOM
 - J. Parcels may not exceed 108 inches in length and girth combined.
- **K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
 - L. All official mail is prohibited.
 - M. Fruits, vegetables, animals, and living plants are prohibited.
 - N. Registered mail is prohibited.
- Delivery status information for Extra Services is not available on USPS.com.
 - P. APO is used for the receipt and dispatch of official mail only.
- **Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
- **R.** All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.
- **R1.** Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
- **S.** Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:
 - Maximum length 12 inches.
 - Maximum width 12 inches.
 - Maximum height 5 1/2 inches.
 - Maximum weight 25 pounds.

The maximum length and girth combined may not exceed 47 inches.

- **T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
- **U.** Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."
- **U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.
- $\mbox{\bf U2.}$ Mail is limited to First-Class Mail letters only when addressed to Box R.
- **U3.** Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
 - V. Express Mail Military Service (EMMS) not available from any origin.
 - V1. Delivery Confirmation service is not available.
- **W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
- **X.** Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
- **Y.** Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
 - Z. No outside pieces (OSPs).
- **Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

International Network Operations,
 Global Business, 6-16-11

June 2011

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service™ supervisor.



Name: Rochelle Battle Born: 9-5-92 Date Missing: 3-6-09 Missing From: Baltimore, MD



Name: Everlyse Cabrera Age Progressed to 6 years Born: 1-26-04 Date Missing: 6-10-06 Missing From: North Las Vegas, NV



Name: Allyson Corrales Age Progressed to 6 years Born: 1-13-08 Date Missing: 3-6-09 Missing From: Kansas City, MO



Name: Sheiry Diaz Born: 7-3-00 Date Missing: 12-6-03 Missing From: Austin, TX



Name: Cody Goodspeed Born: 12-20-94 Date Missing: 4-16-11 Missing From: McAlester, OK

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

Missing Children Poster Display Instructions

Post Offices, classified stations, branches, and contract postal units may display this poster at their option. If the poster is displayed, it should be placed on the community bulletin board located in the Post Office™ box lobby and not in the main retail (full service) lobby. Alternatively, Missing Children posters can be maintained in a binder behind the counter to be used as a reference guide. The posters also may be posted in a prominent location where letter carriers will be able to see them before or after they go out on their routes. Making this information available to letter carriers is consistent with the NALC/USPS Child Alert Program to facilitate identification of missing children.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information periodically. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators via e-mail addresses provided by district managers. Within 24 hours of receipt of an e-mailed Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed as noted above for 30 days unless notification is received (from NCMEC) to remove a particular poster sooner. The e-mail network is used to distribute posters and information in only the most urgent cases of missing children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service[®] only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

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June 2011

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Name: Micah Landers Born: 8-17-02 Date Missing: 7-31-10 Missing From: Gainesville, FL



Name: Alexandria Mendoza Age Progressed to 7 years Born: 3-26-03 Date Missing: 8-23-07 Missing From: San Fernando, CA



Name: Hendry Morfa Born: 6-11-94 Date Missing: 5-4-11 Missing From: Paterson, NJ



Name: Jada Nielson Born: 6-24-96 Date Missing: 5-5-11 Missing From: Portland, OR



Name: Sarah Oliveira Born: 9-15-05 Date Missing: 8-11-07 Missing From: Norwood, MA

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Name: Jaliek Rainwalker Age Progressed to 14 years Born: 8-2-95

Date Missing: 11-1-07 Missing From: Greenwich, NY



Name: Sable Shelton Born: 6-18-95

Date Missing: 10-10-09 Missing From: Darlington, SC



Name: Aarone Thompson Age Progressed to 8 years

Born: 11-30-98 Date Missing: 11-14-05 Missing From: Aurora, CO

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

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Displaying the U.S. Flag and the POW-MIA Flag

U.S. Flag at Half-Staff

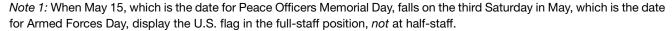
How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.

Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- December 7: National Pearl Harbor Remembrance Day.



Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.



How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.

Specific Dates

Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following parts in the *Administrative Support Manual* (ASM):

- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.





Thrift Savings Plan Fact Sheet

| | | | U.S. | | S&P 500 | | Dow Jones U.S. | | EAFE |
|-------------------|-----------|-----------|-----------------|-----------|----------------|-------------|-------------------------|-------------|----------------|
| ANNUAL RETURNS | G Fund | F Fund | Aggregate Index | C Fund | Stock Index | S * Fund | Completion TSM Index | l * Fund | Stock Index |
| 1994 | 7.22 | -2.96 | -2.92 | 1.33 | 1.32 | _ | -2.66 | _ | 7.75 |
| 1995 | 7.03 | 18.31 | 18.47 | 37.41 | 37.58 | _ | 33.48 | _ | 11.27 |
| 1996 | 6.76 | 3.66 | 3.63 | 22.85 | 22.96 | 18.52 | 17.18 | 6.27 | 6.14 |
| 1997 | 6.77 | 9.60 | 9.65 | 33.17 | 33.36 | 26.61 | 25.69 | 1.46 | 1.55 |
| 1998 | 5.74 | 8.70 | 8.69 | 28.44 | 28.58 | 7.51 | 8.63 | 20.46 | 20.09 |
| 1999 | 5.99 | -0.85 | -0.82 | 20.95 | 21.04 | 32.70 | 35.49 | 26.81 | 26.72 |
| 2000 | 6.42 | 11.67 | 11.63 | -9.14 | -9.10 | -8.76 | -15.77 | -14.11 | -14.17 |
| 2001 | 5.39 | 8.61 | 8.44 | -11.94 | -11.89 | -2.22* | -2.52* | -15.42* | -14.88* |
| 2002 | 5.00 | 10.27 | 10.26 | -22.05 | -22.10 | -18.14 | -17.80 | -15.98 | -15.94 |
| 2003 | 4.11 | 4.11 | 4.10 | 28.54 | 28.69 | 42.92 | 43.84 | 37.94 | 38.59 |
| 2004 | 4.30 | 4.30 | 4.34 | 10.82 | 10.88 | 18.03 | 18.10 | 20.00 | 20.25 |
| 2005 | 4.49 | 2.40 | 2.43 | 4.96 | 4.91 | 10.45 | 10.03 | 13.63 | 13.54 |
| 2006 | 4.93 | 4.40 | 4.33 | 15.79 | 15.79 | 15.30 | 15.28 | 26.32 | 26.34 |
| 2007 | 4.87 | 7.09 | 6.97 | 5.54 | 5.49 | 5.49 | 5.39 | 11.43 | 11.17 |
| 2008 | 3.75 | 5.45 | 5.24 | -36.99 | -37.00 | -38.32 | -39.03 | -42.43 | -43.38 |
| 2009 | 2.97 | 5.99 | 5.93 | 26.68 | 26.46 | 34.85 | 37.43 | 30.04 | 31.78 |
| 2010 | 2.81 | 6.71 | 6.54 | 15.06 | 15.06 | 29.06 | 28.62 | 7.94 | 7.75 |

^{*}Rates of return for May (inception of S and I Funds) through December 2001.

| MONTHLY RETURNS | G Fund | F Fund | U.S. Aggregate Index | C Fund | S&P 500 Stock Index | S * Fund | Dow Jones U.S. Completion TSM Index | l * Fund | EAFE Stock Index |
|--------------------|-----------|-----------|----------------------------|-----------|---------------------------|-------------|--|-------------|------------------------|
| 2010 | | | 1 | | 1 | | | | |
| June | 0.24 | 1.56 | 1.57 | -5.24 | -5.23 | -6.90 | -6.93 | -1.75 | -1.00 |
| July | 0.23 | 1.07 | 1.07 | 7.01 | 7.01 | 7.00 | 6.92 | 10.78 | 9.48 |
| Aug | 0.22 | 1.28 | 1.29 | -4.51 | -4.51 | -5.59 | -5.56 | -3.14 | -3.10 |
| Sept | 0.17 | 0.17 | 0.11 | 8.92 | 8.92 | 11.47 | 11.38 | 9.81 | 9.80 |
| Oct | 0.18 | 0.36 | 0.36 | 3.80 | 3.80 | 4.48 | 4.48 | 3.63 | 3.61 |
| Nov | 0.17 | -0.57 | -0.57 | 0.01 | 0.01 | 3.00 | 2.98 | -4.84 | 4.81 |
| Dec | 0.20 | -1.05 | -1.08 | 6.68 | 6.68 | 7.38 | 7.34 | 8.12 | 8.10 |
| 2011 | | | | | | | | | |
| Jan | 0.24 | 0.13 | 0.12 | 2.37 | 2.37 | 1.23 | 1.28 | 2.41 | 2.36 |
| Feb | 0.22 | 0.26 | 0.25 | 3.42 | 3.43 | 4.52 | 4.44 | 3.33 | 3.30 |
| March | 0.26 | 0.06 | 0.06 | 0.04 | 0.04 | 2.06 | 2.02 | -2.23 | -2.24 |
| April | 0.25 | 1.28 | 1.27 | 2.96 | 2.96 | 2.94 | 2.99 | 6.03 | 5.98 |
| May | 0.25 | 1.31 | 1.31 | -1.13 | -1.13 | -1.27 | -1.27 | -2.90 | -2.95 |
| LAST 12 MONTHS | 2.66 | 5.97 | 5.84 | 25.92 | 25.95 | 32.93 | 32.64 | 31.46 | 30.69 |

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the Summary of the Thrift Savings Plan for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

See next page for L Funds.

^{*} Implemented May 2001.

3.57

-1.39

Apr

May
LAST 12 MONTHS

L Funds

| Annual Returns | L Income | L 2020 | L 2030 | L 2040 | L 2050 |
|-----------------|----------|--------|--------|--------|--------|
| 2006 | 7.59 | 13.72 | 15.00 | 16.53 | |
| 2007 | 5.56 | 6.87 | 7.14 | 7.36 | |
| 2008 | -5.09 | -22.77 | -27.50 | -33.53 | |
| 2009 | 8.57 | 19.14 | 22.48 | 25.19 | |
| 2010 | 5.74 | 10.59 | 12.48 | 13.89 | |
| Monthly Returns | L Income | L 2020 | L 2030 | L 2040 | L 2050 |
| 2010 | | | | | |
| Feb | 0.74 | 1.61 | 1.94 | 2.18 | |
| Mar | 1.43 | 3.75 | 4.52 | 5.15 | |
| Apr | 0.50 | 0.76 | 0.94 | 1.05 | |
| May | -1.50 | -4.98 | -6.07 | -6.97 | |
| June | -0.61 | -2.34 | -2.98 | -3.47 | |
| July | 1.81 | 4.82 | 5.80 | 6.60 | |
| Aug | -0.63 | -2.29 | -2.88 | -3.33 | |
| Sept | 2.00 | 5.54 | 6.77 | 7.76 | |
| Oct | 0.92 | 2.29 | 2.78 | 3.16 | |
| Nov | -0.05 | -0.49 | -0.56 | -0.64 | |
| Dec | 1.49 | 4.08 | 4.96 | 5.67 | |
| 2011 | | | | | |
| Jan | 0.63 | 1.35 | 1.57 | 1.75 | |
| Feb | 0.90 | 2.15 | 2.60 | 2.95 | 3.28 |
| Mar | 0.17 | -0.03 | -0.05 | -0.08 | -0.15 |
| | | | | | |

2.37

-0.74

17.62

2.83

-0.97

21.12

3.20

-1.15

23.97

The L Funds are invested in the five individual TSP funds.

1.01

-0.05

7.83

Organization Information

Address Management

Post Office Changes

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|--------------------|----------------|----------|-----------------------------|-------------------|----------------------------|----------------------------|-------------------|---|
| Old | 04-5130 | 72212 | AR | Little Rock | Pulaski | Pleasant Ridge | Classified | 03/26/2011 | Classified station |
| New | 04-5130 | 72212 | AR | Little Rock | Pulaski | Main Office | Station Post Office | 03/26/2011 | discontinued. Retain ZIP Code™. Continue to use Little Rock AR 72212 as last line of address. |
| Old | 05-5034 | 95353 | CA | Modesto | Stanislaus | El Viejo | Classified Station | 04/29/2011 | Classified station discontinued. Retain |
| New | 05-5034 | 95353 | CA | Modesto | Stanislaus | Main Office | Post Office | 04/29/2011 | ZIP Code. Continue to use Modesto CA 95353 as last line of address. |
| Old | 05-0642 | 94702 | CA | Berkeley | Alameda | Park | Classified Station | 04/30/2011 | Classified station discontinued. Retain |
| New | 05-0642 | 94702 | CA | Berkeley | Alameda | Main Office | Post Office | 04/30/2011 | ZIP Code. Continue to use Berkeley CA 94702 as last line of address. |
| Old New | 07-7452 07-3276 | 81008 80817 | CO CO | Pueblo Fountain | Pueblo Pueblo | Main Office Main Office | Post Office Post Office | 07/01/2011 | Realign ZIP Code boundaries. Use Fountain CO 80817 as last line of address for the 814 deliveries previously in ZIP Code 81008. |
| Old New | 11-6885 11-4380 | 32073 32244 | FL FL | Orange Park Jacksonville | Clay Duval | Main Office Main Office | Post Office Post Office | 06/18/2011 | Realign ZIP Code boundaries. Use Jacksonville FL 32244 as last line of address for the 296 deliveries previously in ZIP Code 32073. |
| Old | 11-4380 | 32229 | FL | Jacksonville | Duval | Airport | Classified Station | 04/29/2011 | Classified station discontinued. Retain |
| New | 11-4380 | 32229 | FL | Jacksonville | Duval | Main Office | Post Office | 04/29/2011 | ZIP Code. Continue to use Jacksonville FL 32229 as last line of address. |
| Old | 18-7596 | 50657 | IA | Reinbeck | Grundy | Morrison | Community Post Office | | This announcement expands the use of ZIP |
| New | 18-7596 | 50657 | IA | Reinbeck | Grundy | Morrison | Community Post Office | 04/30/2011 | Code 50657 to include delivery. |
| Old | 18-0351 | 50608 | IA | Aplington | Butler | Austinville | Community Post Office | | This announcement expands the use of ZIP |
| New | 18-0351 | 50608 | IA | Aplington | Butler | Austinville | Community Post Office | 05/07/2011 | Code 50608 to include delivery. |
| Old | 18-2412 | 50316 | IA | Des Moines | Polk | East 14th | Classified Station | 04/29/2011 | Classified station discontinued. Retain |
| New | 18-2412 | 50316 | IA | Des Moines | Polk | Main Office | Post Office | 04/29/2011 | ZIP Code. Continue to use des Moines IA 50316 as last line of address. |
| Old New | 17-5676 17-5676 | 46968 46968 | IN IN | Monterey Monterey | Starke Starke | Ora Ora | Place Name Place Name | 05/14/2011 | This announcement expands the use of ZIP Code 46968 to include delivery. |

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|--------------------|----------------|----------|----------------------------|--------------------------|----------------------------|----------------------------|--------------------------|---|
| Old | 25-4540 | 48863 | MI | Howell | Livingston | Oak Grove | Community | 03/29/2009 | Community Post Office |
| New | 25-4540 | 48843 | МІ | Howell | Livingston | Main Office | Post Office Post Office | 03/29/2009 | and ZIP Code discontinued. Use Howell MI 48843 as last line of address. |
| Old | 25-5130 | 49651 | MI | Lake City | Missawkee | Moorestown | Community Post Office | 09/27/2007 | Community Post Office discontinued. Retain |
| New | 25-5130 | 49651 | MI | Lake City | Missawkee | Moorestown | Place Name | 09/27/2007 | ZIP Code. Establish a place name. Continue to use Moorestown MI 49651 as last line of address. |
| Old | 28-8280 | 63090 | МО | Washington | Franklin | Downtown | Classified Station | 04/23/2011 | Classified station discontinued. Retain |
| New | 28-8280 | 63090 | МО | Washington | Franklin | Main Office | Post Office | 04/23/2011 | ZIP Code. Continue to use Washington MO 63090 as last line of address. |
| Old | 37-4576 | 58056 | ND | Hope | Steele | Luverne | Community Post Office | 09/25/2009 | Community Post Office discontinued. Retain |
| New | 37-4576 | 58056 | ND | Hope | Steele | Luverne | Place Name | 09/25/2009 | ZIP Code. Establish a place name. Continue to use Luverne ND 58056 as last line of address. |
| Old | 37-4576 | 58065 | ND | Hope | Barnes | Pillsbury | Community Post Office | 11/06/2009 | Community Post Office discontinued. Retain |
| New | 37-4576 | 58065 | ND | Hope | Barnes | Pillsbury | Place Name | 11/06/2009 | ZIP Code. Establish a place name. Continue to use Pillsbury ND 58065 as last line of address. |
| Old | 30-6645 | 68114 | NE | Omaha | Douglas | Crossroads | Classified Station | 04/26/2011 | Classified station discontinued. Retain |
| New | 30-6645 | 68114 | NE | Omaha | Douglas | Main Office | Post Office | 04/26/2011 | ZIP Code. Continue to use Omaha NE 68114 as last line of address. |
| Old New | 35-0995 35-0995 | 11211 11249 | NY NY | Brooklyn Brooklyn | Brooklyn Brooklyn | Main Office Main Office | Post Office Post Office | 07/01/2011 | Establish a new ZIP Code for a delivery area. Use Brooklyn NY 11249 as last line of address for 11,455 deliveries previously in ZIP Code 11211. |
| Old | 35-0060 | 12208 | NY | Albany | Albany | Pine | Classified Station | 04/30/2011 | Classified station discontinued. Retain |
| New | 35-0060 | 12208 | NY | Albany | Albany | Main Office | Post Office | 04/30/2011 | ZIP Code. Continue to use Albany NY 12208 as last line of address. |
| Old | 35-4830 | 11101 | NY | Long Island City | Queens | Parcel Post Annex | Classified Station | 06/01/2010 | Classified station discontinued. Retain |
| New | 35-4830 | 11101 | NY | Long Island City | Queens | Main Office | Post Office | 06/01/2010 | ZIP Code. Continue to use Long Island City NY 11101 as last line of address. |
| Old New | 38-7931 38-8365 | 44679 44679 | OH OH | Stillwater Uhrichsville | Tuscarawas Tuscarawas | Main Office Stillwater | Post Office Place Name | 11/22/2008 05/21/2011 | Post Office™ discontinued. Retain ZIP Code. Establish a place name. Continue to use Stillwater OH 44679 as last line of address. |

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|--------------------|----------------|----------|----------------------------|------------------------------|------------------------------|--------------------------------------|--------------------------|---|
| Old New | 38-8239 38-8365 | 44699 44683 | OH OH | Tippecanoe Uhrichsville | Harrison Harrison | Main Office Tippecanoe | Post Office Place Name | 03/24/2003 05/21/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Tippecanoe OH 44699 as last line of address. |
| Old New | 47-2244 47-6648 | 38328 38328 | TN TN | Darden Parsons | Henderson Henderson | Main Office Darden | Post Office Place Name | 05/28/2011 05/28/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Darden TN 38328 as last line of address. |
| Old New | 47-7032 47-1656 | 37851 37851 | TN TN | Pruden Clairfield | Claiborne Claiborne | Main Office Pruden | Post Office Place Name | 08/04/2009 05/21/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Pruden TN 37851 as last line of address. |
| Old New | 47-3276 47-0600 | 37063 37063 | TN | Fosterville Bell Buckle | Rutherford Rutherford | Main Office Fosterville | Post Office Place Name | 10/16/2009 05/21/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Fosterville TN 37063 as last line of address. |
| Old New | 47-4740 47-4044 | 38569 38569 | TN | Lancaster Hickman | Smith Smith | Main Office Lancaster | Post Office Place Name | 04/05/2003 03/04/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Lancaster TN 38569 as last line of address. |
| Old | 51-7716 51-7716 | 24012 | VA VA | Roanoke Roanoke | Roanoke Roanoke | Williamson Road Main Office | Classified Station Post Office | 03/19/2011 | Classified station discontinued. Retain ZIP Code. Continue to use Roanoke VA 24012 |
| Old | 51-2706 | 22026 | VA | Dumfries | Prince | Montclair | Classified | 02/28/2008 | as last line of address. Classified station |
| New | 51-2706 | 22026 | VA | Dumfries | William Prince William | Main Office | Station Post Office | 02/28/2008 | discontinued. Retain ZIP Code. Continue to use Dumfries VA 22026 as last line of address. |
| Old | 51-7092 | 23803 | VA | Petersburg | City of Petersburg | Western | Classified Station | 05/07/2011 | Classified station discontinued. Retain |
| New | 51-7092 | 23803 | VA | Petersburg | City of Petersburg | Main Office | Post Office | 05/07/2011 | ZIP Code. Continue to use Petersburg VA 23803 as last line of address. |
| Old | 51-7092 | 23803 | VA | Petersburg | City of Petersburg | Ettrick | Classified Station | 05/07/2011 | Classified Station discontinued. Retain |
| New | 51-7092 | 23803 | VA | Petersburg | City of Petersburg | Main Office | Post Office | 05/07/2011 | ZIP Code. Continue to use Petersburg VA 23803 as last line of address. |
| Old New | 50-8820 50-7812 | 05083 05083 | VT VT | West Fairlee Thetford | Orange Orange | Main Office West Fairlee | Post Office Place Name | 09/15/2008 05/21/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use West Fairlee VT 05083 as last line of address. |

| Old/ New | Finance No. | ZIP Code | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
|-------------|--------------------|----------------|----------|------------------------|------------------------|----------------------------|--------------------------------------|--------------------------|--|
| Old New | 54-7070 54-4060 | 98055 98031 | WA WA | Renton Kent | King King | Main Office Main Office | Post Office Post Office | 07/01/2011 | Realign ZIP Code boundaries. Use Kent WA 98031 as last line of address for the 314 deliveries previously in ZIP Code 98055. |
| Old New | 54-7070 54-4060 | 98058 98031 | WA WA | Renton Kent | King King | Main Office Main Office | Post Office Post Office | 07/01/2011 | Realign ZIP Code boundaries. Use Kent WA 98031 as last line of address for the 338 deliveries previously in ZIP Code 98058. |
| Old New | 54-0784 54-4144 | 98011 98034 | WA WA | Bothell Kirkland | King King | Main Office Main Office | Post Office Post Office | 07/01/2011 | Realign ZIP Code boundaries. Use Kirkland WA 98034 as last line of address for the 3,303 deliveries previously in ZIP Code 98011. |
| Old New | 55-6594 55-6594 | 24740 24739 | WV | Princeton Princeton | Mercer Mercer | Main Office Main Office | Post Office Post Office | 07/01/2011 | Realign ZIP Code boundaries. Use Princeton WV 24739 as last line of address for the 5,757 deliveries previously in ZIP Code 24740. |
| Old New | 55-8658 55-3510 | 26296 26296 | WV | Whitmer Harman | Randolph Randolph | Main Office Whitmer | Post Office Place Name | 03/23/2006 05/21/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Whitmer WV 26296 as last line of address. |
| Old New | 55-2676 55-7896 | 26619 26619 | WV WV | Exchange Suton | Braxton Braxton | Main Office Exchange | Post Office Place Name | 02/03/2006 05/21/2011 | Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Exchange WV 26619 as last line of address. |
| Old New | 55-1458 55-1458 | 25309 25309 | WV | Charleston Charleston | Kanawha Kanawha | Spring Hill Main Office | Classified Station Post Office | 05/28/2011 05/28/2011 | Classified station discontinued. Retain ZIP Code. Continue to use Charleston WV 25309 as last line of address. |
| Old New | 55-5430 55-5430 | 25432 25432 | WV WV | Millville Millville | Jefferson Jefferson | Main Office Main Office | Post Office Post Office | 04/30/2011 | This announcement expands the use of ZIP Code 25432 to include delivery. |
| Old New | 55-1050 55-1050 | 26524 26524 | WV WV | Bretz Bretz | Preston Preston | Main Office Main Office | Post Office Post Office | 04/30/2011 | This announcement expands the use of ZIP Code 26524 to include delivery. |

Mailing and Shipping Services

Labeling List Changes

Effective June 6, 2011, the Postal Service™ revised Labeling Lists L001, L002, L003, L004, L005, L006, L007, L009, L011, L201, L601, L605, L606, L607, and L801 to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately but no later than August 20, 2011.

Also effective on June 6, the labeling lists were relocated to the Postal Explorer[®] website at http://pe.usps.com under the "Additional Links" tab. The labeling lists will no longer be incorporated into the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM[®]).

Labeling Lists

L000 General Use

L001 5-Digit Scheme — Periodicals, Standard Mail, and Package Services Flats and Irregular Parcels

* * * * *

| Column A | Column B |
|----------------------|--------------------------|
| Change From: | |
| 80121, 80122, 80161 | LITTLETON CO 80121 |
| 97209, 97210, 97296 | PORTLAND OR 97209 |
| 98660, 98663, 98666 | VANCOUVER WA 98660 |
| Change To: | |
| 80121, 80161 | LITTLETON CO 80121 |
| 97209, 97210 | PORTLAND OR 97209 |
| 98660, 98663 | VANCOUVER WA 98660 |
| Add: | |
| 27605, 27608 | RALEIGH NC 27608 |
| 80125, 80128 | LITTLETON CO 80128 |
| Delete: | |
| 27608, 27609, 27614 | RALEIGH NC 27609 |
| 27612, 27613 | RALEIGH NC 27612 |
| 76301, 76305, 76306, | WICHITA FALLS TX 76301 |
| 76309 | |
| 76302, 76308, 76310 | WICHITA FALLS TX 76302 |
| 76384, 76385 | VERNON TX 76384 |
| 80125, 80127, 80128 | LITTLETON CO 80127 |
| 80129, 80130 | HIGHLANDS RANCH CO 80129 |
| 97201, 97258 | PORTLAND OR 97201 |
| 97204, 97205 | PORTLAND OR 97204 |
| 97215, 97216, 97233 | PORTLAND OR 97215 |

L002 3-Digit ZIP Code Prefix Matrix

* * * * *

| 3-Digit ZIP Code | | | | Mail | Scheme |
|---------------------|--|--------------------------------|-----------------------------------|-------|----------|
| Prefix | Column A | Column B | Column C | Class | Group |
| Change Fro | | Column 2 | Column C | Giaco | Gioup |
| 255 | HUNTINGTON WV 255 | HUNTINGTON WV 255 | SCF HUNTINGTON WV 255 | | |
| 256 | HUNTINGTON WV 256 | HUNTINGTON WV 256 | SCF HUNTINGTON WV 255 | | |
| 257 | HUNTINGTON WV 257 ^U | HUNTINGTON WV 257 | SCF HUNTINGTON WV 255 | | |
| 258 | BECKLEY WV 258 | BECKLEY WV 258 | SCF BECKLEY WV 258 | | |
| 259 | BECKLEY WV 259 | BECKLEY WV 259 | SCF BECKLEY WV 258 | | |
| 321 | DAYTONA BEACH FL 321 | DAYTONA BEACH FL 321 | DAYTONA BEACH FL 321 ^D | | |
| 327 | MID-FLORIDA FL 327 | MID-FLORIDA FL 327 | MID-FLORIDA FL 327 ^D | | |
| 437 | ZANESVILLE OH 437 | ZANESVILLE OH 437 ^S | SCF ZANESVILLE OH 437 | | |
| 438 | ZANESVILLE OH 438 | ZANESVILLE OH 437 ^S | SCF ZANESVILLE OH 437 | | |
| 705 | | | LAFAYETTE LA 705 ^D | | |
| 706 | LAKE CHARLES LA 706 | LAKE CHARLES LA 706 | LAKE CHARLES LA 706 ^D | | |
| 710 | | SHREVEPORT LA 710 ^S | | | SCHEME A |
| 711 | | SHREVEPORT LA 710 ^S | | | SCHEME A |
| 713 | | SHREVEPORT LA 713 ^S | | | SCHEME B |
| 714 | | SHREVEPORT LA 713 ^S | | | SCHEME B |
| 718 | TEXARKANA AR 718 | TEXARKANA AR 718 | SCF TEXARKANA TX 755 | | |
| 724 | | | NE ARKANSAS AR 724 ^D | | |
| 725 | BATESVILLE AR 725 | BATESVILLE AR 725 | BATESVILLE AR 725 ^D | | |
| 755 | TEXARKANA TX 755 | TEXARKANA TX 755 | SCF TEXARKANA TX 755 | | |
| 763 | WICHITA FALLS TX 763 | WICHITA FALLS TX 763 | WICHITA FALLS TX 763 ^D | | |
| | O Company of the Comp | 1 | II. | 1 | |

| 3-Digit ZIP Code | | | | Mail | Scheme |
|---------------------|-------------------------------------|-----------------------------------|------------------------------|-------|--------|
| Prefix | Column A | Column B | Column C | Class | Group |
| 779 | VICTORIA TX 779 | VICTORIA TX 779 | VICTORIA TX 779 ^D | | |
| 914 | VAN NUYS CA 914 ^U | VAN NUYS CA 913 ^S | SCF VAN NUYS CA 913 | | |
| 915 | BURBANK CA 915 ^U | VAN NUYS CA 913 ^S | SCF VAN NUYS CA 913 | | |
| 916 | NORTH HOLLYWOOD CA 916 ^U | VAN NUYS CA 913 ^S | SCF VAN NUYS CA 913 | | |
| Change To | | | | | |
| 255 | CHARLESTON WV 255 | CHARLESTON WV 255 | SCF CHARLESTON WV 250 | | |
| 256 | CHARLESTON WV 256 | CHARLESTON WV 256 | SCF CHARLESTON WV 250 | | |
| 257 | CHARLESTON WV 257 | CHARLESTON WV 257 | SCF CHARLESTON WV 250 | | |
| 258 | CHARLESTON WV 258 | CHARLESTON WV 258 | SCF CHARLESTON WV 250 | | |
| 259 | CHARLESTON WV 259 | CHARLESTON WV 259 | SCF CHARLESTON WV 250 | | |
| 321 | MID-FLORIDA FL 321 | MID-FLORIDA FL 321 | SCF MID-FLORIDA FL 327 | | |
| 327 | MID-FLORIDA FL 327 | MID-FLORIDA FL 327 | SCF MID-FLORIDA FL 327 | | |
| 437 | COLUMBUS OH 437 | COLUMBUS OH 437 | SCF COLUMBUS OH 430 | | |
| 438 | COLUMBUS OH 438 | COLUMBUS OH 438 | SCF COLUMBUS OH 430 | | |
| 705 | | | SCF LAFAYETTE LA 705 | | |
| 706 | LAFAYETTE LA 706 | LAFAYETTE LA 706 | SCF LAFAYETTE LA 705 | | |
| 710 | | SHREVEPORT LA 710 | | | |
| 711 | | SHREVEPORT LA 711 | | | |
| 713 | SHREVEPORT LA 713 | SHREVEPORT LA 713 | SCF SHREVEPORT LA 710 | | |
| 714 | SHREVEPORT LA 714 | SHREVEPORT LA 714 | SCF SHREVEPORT LA 710 | | |
| 718 | SHREVEPORT LA 718 | SHREVEPORT LA 718 | SCF SHREVEPORT LA 710 | | |
| 724 | | | SCF NE ARKANSAS AR 724 | | |
| 725 | NE ARKANSAS AR 725 | NE ARKANSAS AR 725 | SCF NE ARKANSAS AR 724 | | |
| 755 | SHREVEPORT LA 755 | SHREVEPORT LA 755 | SCF SHREVEPORT LA 710 | | |
| 763 | FT WORTH TX 763 | FT WORTH TX 763 | SCF FT WORTH TX 760 | | |
| 779 | CORPUS CHRISTI TX 779 | CORPUS CHRISTI TX 779 | SCF CORPUS CHRISTI TX 783 | | |
| 914 | SANTA CLARITA CA 914 | SANTA CLARITA CA 913 ^S | SCF SANTA CLARITA CA 913 | | |
| 915 | SANTA CLARITA CA 915 | SANTA CLARITA CA 913 ^S | SCF SANTA CLARITA CA 913 | | |
| 916 | SANTA CLARITA CA 916 | SANTA CLARITA CA 913 ^S | SCF SANTA CLARITA CA 913 | | |
| Add: | | | | | |
| 930 | | SANTA BARBARA CA 930 | SCF SANTA BARBARA CA 931 | | |
| Delete: | | | | * | |
| 930 | | OXNARD CA 930 | OXNARD CA 930 ^D | | |

L003 3-Digit ZIP Code Prefix Groups — 3-Digit Scheme Sortation

 Column A
 Column B
 Mail Class
 Scheme Group

 Delete:
 437, 438
 ZANESVILLE OH 437
 SCHEME A

 710, 711
 SHREVEPORT LA 710
 SCHEME A

 713, 714
 SHREVEPORT LA 713
 SCHEME B

L004 3-Digit ZIP Code Prefix Groups — ADC Sortation

* * * * *

| Column A | Column B | Mail Class | Discount Type |
|------------|-------------------------|---------------|------------------|
| Change Fro | om: | | |
| 299, 304, | ADC JACKSONVILLE FL 320 | FCM, | ADC |
| 313-315, | | PER | |
| 320-323, | | | |
| 326, 344 | | | |

| | | Mail | Discount |
|-----------|--------------------------|-------|----------|
| Column A | Column B | Class | Туре |
| 299, 304, | ADC JACKSONVILLE FL | BPM, | |
| 313-315, | 32088 | STD | |
| 320-323, | | | |
| 326, 344 | | | |
| 327-329, | ADC ORLANDO FL 328 | BPM, | ADC |
| 334, 347, | | FCM, | |
| 349 | | PER, | |
| | | STD | |
| 710-714 | ADC SHREVEPORT LA 710 | FCM, | ADC |
| | | PER | |
| 710-714 | ADC SHREVEPORT LA 71099 | BPM, | ADC |
| | | STD | |
| 716-722, | ADC LITTLE ROCK AR 720 | FCM, | ADC |
| 724-729 | | PER | |
| 716-722, | ADC LITTLE ROCK AR 72098 | BPM, | ADC |
| 724-729 | | STD | |
| 750-759 | ADC NORTH TEXAS TX 750 | | ADC |
| 770-778 | ADC NORTH HOUSTON TX | | ADC |
| | 773 | | |

| Column A | Column B | Mail Class | Discount Type | | | |
|--|------------------------------|-----------------------------|------------------|--|--|--|
| Change To: | Change To: | | | | | |
| 299, 304, 313-315, 320, 322, 323, 326, 344 | ADC JACKSONVILLE FL 320 | FCM, PER | ADC | | | |
| 299, 304, 313-315, 320, 322, 323, 326, 344 | ADC JACKSONVILLE FL 32088 | BPM, STD | | | | |
| 321, 327- 329, 334, 347, 349 | ADC ORLANDO FL 328 | BPM, FCM, PER, STD | ADC | | | |
| 710-714, 718, 755 | ADC SHREVEPORT LA 710 | FCM, PER | ADC | | | |
| 710-714, 718, 755 | ADC SHREVEPORT LA 71099 | BPM, STD | | | | |
| 716, 717, 719-722, 724-729 | ADC LITTLE ROCK AR 720 | FCM, PER | ADC | | | |
| 716, 717, 719-722, 724-729 | ADC LITTLE ROCK AR 72098 | BPM, STD | | | | |
| 750-754, 756-759 | ADC NORTH TEXAS TX 750 | | ADC | | | |
| 770, 772- 778 | ADC NORTH HOUSTON TX 773 | | ADC | | | |

L005 3-Digit ZIP Code Prefix Groups — SCF Sortation

* * * *

| Column A | Column B | Discount Type | | | |
|------------------------------------|---------------------------------|---------------|--|--|--|
| Change From: | | | | | |
| 250-253 | SCF CHARLESTON WV 250 | SCF | | | |
| 327 | MID-FLORIDA FL 327 ^S | SCF | | | |
| 430-433 | SCF COLUMBUS OH 430 | SCF | | | |
| 705 | LAFAYETTE LA 705 ^S | SCF | | | |
| 710, 711 | SCF SHREVEPORT LA 710 | SCF | | | |
| 724 | NE ARKANSAS AR 724 ^S | SCF | | | |
| 760-762, 764 | SCF FT WORTH TX 760 | SCF | | | |
| 770-772 | SCF HOUSTON TX 770 | SCF | | | |
| 783, 784 | SCF CORPUS CHRISTI TX 783 | SCF | | | |
| 931, 934 | SCF SANTA BARBARA CA 931 | SCF | | | |
| Change To: | | | | | |
| 250-253, 255-259 | SCF CHARLESTON WV 250 | SCF | | | |
| 321, 327 | SCF MID-FLORIDA FL 327 | SCF | | | |
| 430-433, 437, 438 | SCF COLUMBUS OH 430 | SCF | | | |
| 705, 706 | SCF LAFAYETTE LA 705 | SCF | | | |
| 710, 711, 713, 714, 718, 755 | SCF SHREVEPORT LA 710 | SCF | | | |
| 724, 725 | SCF NE ARKANSAS AR 724 | SCF | | | |
| 760-764 | SCF FT WORTH TX 760 | SCF | | | |
| 770, 772 | SCF HOUSTON TX 770 | SCF | | | |
| 779, 783, 784 | SCF CORPUS CHRISTI TX 783 | SCF | | | |
| 930, 931, 934 | SCF SANTA BARBARA CA 931 | SCF | | | |

| Column A | Discount Type | |
|----------|-----------------------------------|-----|
| Delete: | | |
| 255-257 | SCF HUNTINGTON WV 255 | SCF |
| 258, 259 | SCF BECKLEY WV 258 | SCF |
| 321 | DAYTONA BEACH FL 321 ^S | SCF |
| 437, 438 | SCF ZANESVILLE OH 437 | SCF |
| 706 | LAKE CHARLES LA 706 ^S | SCF |
| 713, 714 | SCF ALEXANDRIA LA 713 | SCF |
| 725 | BATESVILLE AR 725 ^S | SCF |
| 718, 755 | SCF TEXARKANA TX 755 | SCF |
| 763 | WICHITA FALLS TX 763 ^S | SCF |
| 779 | VICTORIA TX 779 ^S | SCF |
| 930 | OXNARD CA 930 ^S | SCF |

L006 5-Digit FSS Scheme — Periodical, Standard Mail, and Package Services Flats in Bundles

Refer to the L006 labeling list on Postal Explorer.

L007 5-Digit Scheme — Periodicals, Standard Mail, and Package Services Flats in Bundles

* * * * *

| Column A | Column B |
|---------------------------------------|--------------------------|
| Change From: | |
| 22401, 22402, 22404, | FREDERICKSBURG VA 22401 |
| 22407, 22408 | |
| 22403, 22405, 22406, | FALMOUTH VA 22403 |
| 22412 | |
| 22901-22909, 22911 | CHARLOTTESVILLE VA 22901 |
| 23320, 23327 | CHESAPEAKE VA 23320 |
| 37864, 37876, 38762 | SEVIERVILLE TN 37862 |
| 71301-71303, 71306, | ALEXANDRIA LA 71301 |
| 71307, 71309, 71315 | |
| Change To: | |
| 22401, 22408 | FREDERICKSBURG VA 22401 |
| 22403, 22405, 22406 | FALMOUTH VA 22403 |
| 22901, 22902 | CHARLOTTESVILLE VA 22901 |
| 23320, 23326, 23327 | CHESAPEAKE VA 23320 |
| 37862, 37864, 37876 | SEVIERVILLE TN 37862 |
| 71301-71303, 71306, | SHREVEPORT LA 71301 |
| 71307, 71309, 71315 | |
| Add: | |
| 22402, 22404, 22407 | FREDERICKSBURG VA 22402 |
| 22903, 22911 | CHARLOTTESVILLE VA 22903 |
| 23606, 23612 | NEWPORT NEWS VA 23606 |
| Delete: | |
| 90254, 90277, 90278 | REDONDO BEACH CA 90277 |
| 90209-90213 | BEVERLY HILLS CA 90210 |
| 90245, 90266, 90267 | MANHATTAN BEACH CA 90266 |
| 90263-90265 | MALIBU CA 90265 |
| 90291-90296 | VENICE CA 90291 |
| 90401, 90406, 90407 | SANTA MONICA CA 90401 |
| 90402, 90408 | SANTA MONICA CA 90402 |
| 90403, 90409, 90410 | SANTA MONICA CA 90403 |
| 90404, 90411 | SANTA MONICA CA 90404 |
| 91351, 91386 | CANYON COUNTRY CA 91351 |
| 91354, 91380, 91385 | VALENCIA CA 91354 |
| 92160, 92190 | SAN DIEGO CA 92160 |
| 94305, 94309 | PALO ALTO CA 94305 |
| · · · · · · · · · · · · · · · · · · · | |

L009 Mixed ADCs — Periodicals, Package Services Flats and Irregular Parcels and Standard Mail Flats

* * * *

| Column A | Colum | ı B | | Mail Class |
|---|---------|----------|------------|------------------|
| Change From: | | | | |
| 369-372, 375, 380-397, 700, 701, 703-705, 707, 708, 713, 714, 716, 717, | MXD M | EMPHIS T | N 380 | |
| 719-729 706, 710-712, | MXD N | ORTH TEX | AS TX 750 | PER |
| 718, 730, 731, 733-738, 740, 741, 743-799, 880, 885 | WIXE TV | | A0 1X 130 | |
| 706, 710-712, 718, 730, 731, 733-738, 740, 741, 743-799, 880, 885 | MXD NI | OC DALLA | S TX 75197 | PKG SVCS, STD |
| Change To: | • | | | |
| 369-372, 375, 380-397, 700, 701, 703-708, 716, 717, 719- 729 | MXD M | EMPHIS T | N 380 | |
| 710-714, 718, 730, 731, 733- 738, 740, 741, 743-770, 772- 799, 880, 885 | MXD N | ORTH TEX | AS TX 750 | PER |
| 710-714, 718, 730, 731, 733- 738, 740, 741, 743-770, 772- 799, 880, 885 | MXD NI | DC DALLA | S TX 75197 | PKG SVCS, STD |
| * | * | * | * | * |

L011 Non-NDC/ASF Entry — Periodicals and Standard Mail Letters

| Column A | Column B | Mail Class |
|---------------------------------|-----------------------|------------|
| Change From: | | |
| 307, 369-375, | MXD MEMPHIS TN 380 | |
| 377-397, 700, | | |
| 701, 703-708, | | |
| 713, 716-729 | | |
| 500-516, 520- | MXD DES MOINES IA 500 | |
| 528, 540, 546- | | |
| 548, 550, 551, | | |
| 553-567, 570- | | |
| 577, 580-588, | | |
| 612, 640, 641, | | |
| 644-658, 660- | | |
| 662, 664-681, 683-693 | | |
| | MVD C CUDUDDAN II 604 | |
| 463, 464, 498, 499, 530-532. | MXD S SUBURBAN IL 604 | |
| 534, 535, 537- | | |
| 539, 541-545. | | |
| , , | | |
| , , | | |
| 549, 600-611, 613-619 | | |

| Column A | Column B | Mail Class |
|---------------------------------|-------------------------|------------|
| 710-712, 714, | MXD NDC DALLAS TX 75197 | |
| 730, 731, 733- | | |
| 741, 743-799, | | |
| 880, 885 | | |
| Change To: | | |
| 307, 369-375, | MXD MEMPHIS TN 380 | |
| 377-397, 700, | | |
| 701, 703-708, | | |
| 716-729 | | |
| 500-516, 520- | MXD DES MOINES IA 500 | |
| 528, 570-577, | | |
| 612, 640, 641, | | |
| 644-658, 660- | | |
| 662, 664-681, 683-693 | | |
| | MXD FOX VALLEY II 605 | |
| 463, 464, 498, 499, 530-532. | MIXD FOX VALLEY IL 605 | |
| 534, 535, 537- | | |
| 539, 541-545, | | |
| 549. 600-611. | | |
| 613-619 | | |
| 710-714, 730, | MXD NDC DALLAS TX 75197 | |
| 731. 733-741. | | |
| 743-770, 772- | | |
| 799, 880, 885 | | |
| Add: | • | |
| 540, 546-548, | MXD MINNEAPOLIS MN 553 | |
| 550, 551, 553- | | |
| 567, 580-588 | | |
| | | |

L200 Periodicals and First-Class Mail

L201 Periodicals Origin Split and First-Class Mail Mixed ADC/AADC

Column A | Column B | Column C

| Column A | Column B | Column C |
|-----------------|--|-----------------------------|
| Change Fro | om: | |
| 170-173, 178 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354- 418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, | OMX HARRISBURG PA 170 |
| | 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-797, 800-816, 820, 822-831 | |
| 180-183 | 005, 010-098, 100-212, 214-268, 270-342, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-797, 800-816, 820, 822-831 | OMX LEHIGH VALLEY PA 180 |

| Column A | Column B | Column C | Column A | Column B | Column C |
|----------|--|-----------------------|-----------|---|-------------------------------|
| 249-253, | 005, 010-098, 100-212, | OMX CHARLESTON WV | 424, 476, | 005, 010-098, 100-212, | OMX EVANSVILLE IN 476 |
| 266 | 214-268, 270-342, 344, | 250 | 477 | 214-268, 270-329, 334- | OWN EVALUATION FOR THE TAX TO |
| | 346, 347, 349-352, 354- | | | 339, 341, 342, 344, 346, | |
| | 418, 420-427, 430-516, | | | 347, 349-352, 354-418, | |
| | 520-528, 530-532, 534, | | | 420-427, 430-516, 520- | |
| | 535, 537-551, 553-567, | | | 528, 530-532, 534, 535, | |
| | 570-577, 580-588, 600- | | | 537-551, 553-567, 570- | |
| | 620, 622-631, 633-641, | | | 577, 580-588, 600-620, | |
| | 644-658, 660-662, 664- | | | 622-631, 633-641, 644- | |
| | 681, 683-693, 700, 701, | | | 658, 660-662, 664-681, | |
| | 703-708, 710-714, 716- | | | 683-693, 700, 701, 703- | |
| | 731, 734-741, 743-769, | | | 708, 710-714, 716-731, | |
| | 793-797 | | | 733-741, 743-816, 820, | |
| 327 | 005, 068-089, 100-119, | OMX MID-FLORIDA FL | | 822-831, 865, 870-875, | |
| | 124-127, 140-212, 214- | 327 | | 877-885 | |
| | 268, 270-339, 341, 342, | | 710-712 | 005, 010-013, 060-089, | OMX SHREVEPORT LA |
| | 344, 346, 347, 349-352, | | | 100-128, 130-212, 214- | 710 |
| | 354-418, 420-427, 430- | | | 268, 270-339, 341, 342, | |
| | 497, 500-516, 520-528, | | | 344, 346, 347, 349-352, | |
| | 530-532, 534, 549, 600- | | | 354-418, 420-427, 430- | |
| | 620, 622-631, 633-641, | | | 516, 520-528, 530-532, | |
| | 644-658, 660-662, 664- | | | 534, 535, 537-551, 553- | |
| | 668, 680, 681, 683-693, | | | 567, 570-577, 580-587, | |
| | 700, 701, 703-708, 710- | | | 593, 600-620, 622-631, | |
| | 714, 716-731, 734-738, | | | 633-641, 644-658, 660- | |
| | 740, 741, 743-764, 770- | | | 662, 664-681, 683-693, | |
| 070.070 | 778 | ONAY NACHWILLE TN 070 | | 700, 701, 703-708, 710- 714, 716-731, 733-741, | |
| 370-372, | 005, 010-089, 100-212, | OMX NASHVILLE TN 370 | | 743-816, 820, 822-831, | |
| 384, 385 | 214-268, 270-339, 341, | | | 840-847, 850-853, 855- | |
| | 342, 344, 346, 347, 349- | | | 857, 859, 860, 863-865, | |
| | 352, 354-418, 420-427, 430-516, 520-528, 530- | | | 870-875, 877-885, 919- | |
| | 532, 534, 535, 537-551, | | | 921 | |
| | 553-564, 566, 600-620, | | 724 | 070-089, 130-212, 214- | OMX NE ARKANSAS AR |
| | 622-631, 633-641, 644- | | 124 | 268, 270-329, 334-339, | 724 |
| | 658, 660-662, 664-681, | | | 341, 342, 344, 346, 347, | |
| | 683-693, 700, 701, 703- | | | 349-352, 354-418, 420- | |
| | 708, 710-714, 716-731, | | | 427, 430-516, 520-528, | |
| | 733-741, 743-767, 770- | | | 530-532, 534, 535, 537- | |
| | 789, 798, 799, 880, 885 | | | 551, 553-564, 600-620, | |
| 430-433, | 005, 010-098, 100-212, | OMX COLUMBUS OH | | 622-631, 633-641, 644- | |
| 456, 457 | 214-268, 270-342, 344, | 430 | | 658, 660-662, 664-681, | |
| | 346, 347, 349-352, 354- | | | 683-693, 700, 701, 703- | |
| | 418, 420-427, 430-516, | | | 708, 710-714, 716-731, | |
| | 520-528, 530-532, 534, | | | 733-741, 743-789, 795- | |
| | 535, 537-551, 553-567, | | | 816, 820, 822-831, 850- | |
| | 570-577, 580-588, 600- | | | 853, 855-857, 859, 860, | |
| | 620, 622-631, 633-641, | | | 863, 865, 870-875, 877- 885 | |
| | 644-658, 660-662, 664- | | 727 | | OMY NIM ADKANGAG AD |
| | 681, 683-693, 700, 701, | | 121 | 070-089, 130-212, 214- 268, 270-329, 334-339, | OMX NW ARKANSAS AR 727 |
| | 703-708, 710-714, 716- 731, 733-741, 743-778, | | | 341, 342, 344, 346, 347, | 121 |
| | 800-816, 820, 822-831 | | | 349-352, 354-418, 420- | |
| 469 | 005, 010-098, 100-212, | OMX KOKOMO IN 469 | | 427, 430-516, 520-528, | |
| 400 | 214-268, 270-329, 334- | CIVIX ROROWO II 403 | | 530-532, 534, 535, 537- | |
| | 339, 341, 342, 344, 346, | | | 551, 553-564, 566, 600- | |
| | 347, 349-352, 354-418, | | | 620, 622-631, 633-641, | |
| | 420-427, 430-516, 520- | | | 644-658, 660-662, 664- | |
| | 528, 530-532, 534, 535, | | | 681, 683-693, 700, 701, | |
| | 537-551, 553-564, 566, | | | 703-708, 710-714, 716- | |
| | 600-620, 622-631, 633- | | | 731, 733-741, 743-767, | |
| | 641, 644-658, 660-662, | | | 770-789, 798-816, 820, | |
| | 664-681, 683-693, 700, | | | 822-831, 850-853, 855- | |
| | 701, 703-708, 710-714, | | | 857, 859, 860, 863, 865, | |
| | 716-731, 733-741, 743- | | | 870-875, 877-885 | |
| | 767, 770-789 | | | | |

| Column A | Column B | Column C | Column A | Column B | Column C |
|----------|--------------------------|-----------------------|-----------|-------------------------|----------------------|
| 756-758 | 280-284, 286-329, 334- | OMX EAST TEXAS TX 757 | Change To | : | |
| | 339, 341, 342, 344, 346, | | 170-173, | 005, 010-098, 100-212, | OMX HARRISBURG PA |
| | 347, 349-352, 354-418, | | 178, 179 | 214-268, 270-342, 344, | 170 |
| | 420-427, 450-455, 458- | | | 346, 347, 349-352, 354- | |
| | 479, 500-516, 520-528, | | | 418, 420-427, 430-516, | |
| | 540, 546-548, 550, 551, | | | 520-528, 530-532, 534, | |
| | 553-567, 570-577, 580- | | | 535, 537-551, 553-567, | |
| | 588, 600-620, 622-631, | | | 570-577, 580-588, 600- | |
| | 633-641, 644-658, 660- | | | 620, 622-631, 633-641, | |
| | 662, 664-681, 683-693, | | | 644-658, 660-662, 664- | |
| | 700, 701, 703-708, 710- | | | 668, 680, 681, 683-693, | |
| | 714, 716-731, 733-741, | | | 700, 701, 703-708, 710- | |
| | 743-816, 820, 822-831, | | | 714, 716-731, 733-741, | |
| | 840-847, 850-853, 855- | | | 743-797, 800-816, 820, | |
| | 857, 859, 860, 863, 865, | | | 822-831 | |
| | 870-875, 877-885 | | 180-183, | 005, 010-098, 100-212, | OMX LEHIGH VALLEY PA |
| 760-762, | 005, 100-119, 124-127, | OMX FT WORTH TX 760 | 195, 196 | 214-268, 270-342, 346, | 180 |
| 764 | 150-168, 179-212, 214- | | | 347, 349-352, 354-418, | |
| | 223, 226, 227, 254, 260, | | | 420-427, 430-516, 520- | |
| | 267, 280-282, 286-292, | | | 528, 530-532, 534, 535, | |
| | 297-329, 334-339, 341, | | | 537-551, 553-567, 570- | |
| | 342, 344, 346, 347, 349- | | | 577, 580-588, 600-620, | |
| | 352, 354-418, 420-427, | | | 622-631, 633-641, 644- | |
| | 430-497, 500-516, 520- | | | 658, 660-662, 664-681, | |
| | 528, 540, 546, 547, 550, | | | 683-693, 700, 701, 703- | |
| | 551, 553-567, 570-577, | | | 708, 710-714, 716-731, | |
| | 580-588, 600-620, 622- | | | 733-741, 743-797, 800- | |
| | 631, 633-641, 644-658, | | | 816, 820, 822-831 | |
| | 660-662, 664-681, 683- | | 249-253, | 005, 010-098, 100-212, | OMX CHARLESTON WV |
| | 693, 700, 701, 703-708, | | 255-259, | 214-268, 270-342, 344, | 250 |
| | 710-714, 716-731, 733- | | 266 | 346, 347, 349-352, 354- | |
| | 741, 743-805, 807-816, | | | 418, 420-427, 430-516, | |
| | 820, 822-831, 840-847, | | | 520-528, 530-532, 534, | |
| | 850-853, 855-857, 859, | | | 535, 537-551, 553-567, | |
| | 860, 863, 865, 870-875, | | | 570-577, 580-588, 600- | |
| | 877-885, 898, 900-908, | | | 620, 622-631, 633-641, | |
| | 910-928, 930-935 | | | 644-658, 660-662, 664- | |
| 770-772 | 240-243, 245, 270-286, | OMX HOUSTON TX 770 | | 681, 683-693, 700, 701, | |
| | 290-292, 294, 295, 297- | | | 703-708, 710-714, 716- | |
| | 327, 334, 344, 349-352, | | | 731, 734-741, 743-769, | |
| | 354-418, 420-427, 450- | | | 793-797 | |
| | 455, 458-479, 498-516, | | 321, 327 | 005, 068-089, 100-119, | OMX MID-FLORIDA FL |
| | 520-528, 530-532, 534, | | , , | 124-127, 140-212, 214- | 327 |
| | 535, 537-551, 553-564, | | | 268, 270-339, 341, 342, | |
| | 566, 600-620, 622-631, | | | 344, 346, 347, 349-352, | |
| | 633-641, 644-658, 660- | | | 354-418, 420-427, 430- | |
| | 662, 664-681, 683-693, | | | 497, 500-516, 520-528, | |
| | 700, 701, 703-708, 710- | | | 530-532, 534, 549, 600- | |
| | 714, 716-731, 733-741, | | | 620, 622-631, 633-641, | |
| | 743-816, 820, 822-831, | | | 644-658, 660-662, 664- | |
| | 850-853, 855-857, 859, | | | 668, 680, 681, 683-693, | |
| | 860, 863, 865, 870-875, | | | 700, 701, 703-708, 710- | |
| | 877-885 | | | 714, 716-731, 734-738, | |
| | | | | 740, 741, 743-764, 770- | |
| | | | | 778 | |
| | | | 370-372, | 005, 010-089, 100-212, | OMX NASHVILLE TN 370 |
| | | | 384, 385, | 214-268, 270-339, 341, | |
| | | | 421 422 | 3/2 3/4 3/6 3/7 3/9- | |

| | 644-658, 660-662, 664- 668, 680, 681, 683-693, 700, 701, 703-708, 710- 714, 716-731, 733-741, 743-797, 800-816, 820, 822-831 | |
|-----------------------------------|--|-----------------------------|
| 180-183, 195, 196 | 005, 010-098, 100-212, 214-268, 270-342, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-797, 800-816, 820, 822-831 | OMX LEHIGH VALLEY PA 180 |
| 249-253, 255-259, 266 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-769, 793-797 | OMX CHARLESTON WV 250 |
| 321, 327 | 005, 068-089, 100-119, 124-127, 140-212, 214-268, 270-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-497, 500-516, 520-528, 530-532, 534, 549, 600-620, 622-631, 633-641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-764, 770-778 | OMX MID-FLORIDA FL 327 |
| 370-372, 384, 385, 421, 422 | 005, 010-089, 100-212, 214-268, 270-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-767, 770-789, 798, 799, 880, 885 | OMX NASHVILLE TN 370 |
| | 789, 798, 799, 880, 885 | |

| Column A | Column B | Column C | Column A | Column B | Column C |
|-----------|--|-----------------------|----------|---|-----------------------|
| 430-433, | 005, 010-098, 100-212, | OMX COLUMBUS OH | 724, 725 | 070-089, 130-212, 214- | OMX NE ARKANSAS AR |
| 437, 438, | 214-268, 270-342, 344, | 430 | | 268, 270-329, 334-339, | 724 |
| 456, 457 | 346, 347, 349-352, 354- 418, 420-427, 430-516, | | | 341, 342, 344, 346, 347, 349-352, 354-418, 420- | |
| | 520-528, 530-532, 534, | | | 427, 430-516, 520-528, | |
| | 535, 537-551, 553-567, | | | 530-532, 534, 535, 537- | |
| | 570-577, 580-588, 600- | | | 551, 553-564, 600-620, | |
| | 620, 622-631, 633-641, | | | 622-631, 633-641, 644- | |
| | 644-658, 660-662, 664- | | | 658, 660-662, 664-681, | |
| | 681, 683-693, 700, 701, | | | 683-693, 700, 701, 703- | |
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| 479 | 214-268, 270-329, 334- 339, 341, 342, 344, 346, | | | 885 | |
| | 347, 349-352, 354-418, | | 726, 727 | 070-089, 130-212, 214- | OMX NW ARKANSAS AR |
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| | 420-427, 430-516, 520- | | | 857, 859, 860, 863, 865, | |
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| | 516, 520-528, 530-532, | | | 857, 859, 860, 863, 865, | |
| | 534, 535, 537-551, 553- | | | 870-875, 877-885 | |
| | 567, 570-577, 580-587, | | 760-764 | 005, 100-119, 124-127, | OMX FT WORTH TX 760 |
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| | 860, 863, 865, 870-875, | | 421-423 | 005, 010-098, 100-212, | OMX BOWLING GREEN |
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| | 668, 680, 681, 683-693, | | | 733-741, 743-816, 820, | |
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| | 570-577, 580-588, 600- | | | 641, 644-658, 660-662, | |
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| | | | | 641, 644-658, 660-662, 664-681, 683-693, 700, | |
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| | 530-532, 534, 535, 537- | | | | | 8, 660-662, | | |
| | 551, 553-564, 566, 600- | | | | | 3-693, 700, | | |
| | 620, 622-631, 633-641, | | | | | 8, 710-714, | | |
| | 644-658, 660-662, 664- | | | | | 3-741, 743- | | |
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| | 731, 733-741, 743-767, | | | | 859, 860, 86 | 33, 865, 870- | | |
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| | 857, 859, 860, 863, 865, | | | | 5, 380-397, | NDC MEMP | LIC TN | NDC |
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| | 420-427, 450-455, 458- | | 369-372 | 2, 375 | 5, 380-397, | NDC MEMP | HIS TN | NDC |
| | 478, 500-516, 520-528, | | 700, 701 | 1, 703 | 3-708, 716, | 38999 | | |
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| | 553-567, 570-577, 580- | | 710-714 | 4, 718 | 3, 730, 731, | NDC DALLA | STX 75199 | NDC |
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| BRANDENBURG KY 40108 | | Column B | | |
| 40383, 40384, 40386 VERSAILLES KY 40383 40815, 40830, 40831, 40840, HARLAN KY 40831 40977, 40988 PINEVILLE KY 40977 41101, 41102, 41105, 41114 ASHLAND KY 41101 41630, 41632 GARRETT KY 41630 41701, 41702 HAZARD KY 41701 42232, 42240, 42241 HOPKINSVILLE KY 42240 42701, 42702 ELIZABETHTOWN KY 42701 80015, 80016, 80046 AURORA CO 80015 80013, 80017-80019, 80047 AURORA CO 80017 89130, 89131, 89136, 89143, LAS VEGAS NV 89130 89102, 89107, 89126 LAS VEGAS NV 89102 91321, 91322, 91381, 91387 SANTA CLARITA CA 91321 97209, 97210, 97296 PORTLAND OR 97209 98660, 98663, 98666 VANCOUVER WA 98660 Change To: 40108, 40117, 40161 BRANDENBURG KY 40108 40347, 40383, 40384, 40386 VERSAILLES KY 40383 40815, 40830, 40831, 40840, HARLAN KY 40831 40974, 40958, 40977, 40988 PINEVILLE KY 40977 41101, 41102, 41105, 41114, ASHLAND KY 41101 41622, 41630, 41632, 41640 GARRETT KY 41630 41701, 41702, 41817, 41844, HAZARD KY 41701 42823, 42236, 42240, 42241 HOPKINSVILLE KY 42240 42701, 42702, 42724 ELIZABETHTOWN KY 42701 80015, 80046 AURORA CO 80015 80017-80019, 80047 AURORA CO 80017 80121, 80161 LITTLETON CO 80121 89130, 89149 LAS VEGAS NV 89130 89102, 89107, 89114, 89126 LAS VEGAS NV 89130 91321, 91322, 91381 SANTA CLARITA CA 91321 97209, 97210 PORTLAND OR 97209 | | DDANDENDLIDG KV 40100 | | |
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| 98660, 98663 VANCOUVER WA 98660 | | | | |
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| Add: 40033, 40037 | Column A | Column B | | | |
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| 40033, 40037 | | Column B | | | |
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| 98312, 98337 BREMERTON WA 98312 Delete: 41159, 41226 MARTHA KY 41159 41844, 41861 PIPPA PASSES KY 41844 42035, 42087 WICKLIFFE KY 42087 42236, 42254 HERNDON KY 42236 53215, 53219, 53234 MILWAUKEE WI 53215 55305, 55345, 55391, 55392 MINNETONKA MN 55345 80124, 80126, 80129, 80130, LITTLETON CO 80124 80163 80125, 80127, 80128 LITTLETON CO 80127 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 | 89109, 89158 | | | | |
| Delete: 41159, 41226 MARTHA KY 41159 41844, 41861 PIPPA PASSES KY 41844 42035, 42087 WICKLIFFE KY 42087 42236, 42254 HERNDON KY 42236 53215, 53219, 53234 MILWAUKEE WI 53215 55305, 55345, 55391, 55392 MINNETONKA MN 55345 80124, 80126, 80129, 80130, 80163 LITTLETON CO 80124 80125, 80127, 80128 LITTLETON CO 80127 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | 89131, 89143, 89166 | LAS VEGAS NV 89131 | | | |
| 41159, 41226 MARTHA KY 41159 41844, 41861 PIPPA PASSES KY 41844 42035, 42087 WICKLIFFE KY 42087 42236, 42254 HERNDON KY 42236 53215, 53219, 53234 MILWAUKEE WI 53215 55305, 55345, 55391, 55392 MINNETONKA MN 55345 80124, 80126, 80129, 80130, 80163 LITTLETON CO 80124 80125, 80127, 80128 LITTLETON CO 80127 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | 98312, 98337 | BREMERTON WA 98312 | | | |
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| 42236, 42254 HERNDON KY 42236 53215, 53219, 53234 MILWAUKEE WI 53215 55305, 55345, 55391, 55392 MINNETONKA MN 55345 80124, 80126, 80129, 80130, LITTLETON CO 80124 80163 80125, 80127, 80128 LITTLETON CO 80127 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | 41844, 41861 | PIPPA PASSES KY 41844 | | | |
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| 55305, 55345, 55391, 55392 MINNETONKA MN 55345 80124, 80126, 80129, 80130, LITTLETON CO 80124 80163 80125, 80127, 80128 LITTLETON CO 80127 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | 42236, 42254 | HERNDON KY 42236 | | | |
| 80124, 80126, 80129, 80130, LITTLETON CO 80124 80163 80125, 80127, 80128 LITTLETON CO 80127 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | 53215, 53219, 53234 | MILWAUKEE WI 53215 | | | |
| 80163 80125, 80127, 80128 89109, 89114, 89158 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | 55305, 55345, 55391, 55392 | MINNETONKA MN 55345 | | | |
| 80125, 80127, 80128 LITTLETON CO 80127 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | 80124, 80126, 80129, 80130, | LITTLETON CO 80124 | | | |
| 89109, 89114, 89158 LAS VEGAS NV 89114 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | | | | | |
| 97201, 97207, 97258 PORTLAND OR 97201 97204, 97205 PORTLAND OR 97204 | | | | | |
| 97204, 97205 PORTLAND OR 97204 | | LAS VEGAS NV 89114 | | | |
| | | PORTLAND OR 97201 | | | |
| 97215, 97216, 97233 PORTLAND OR 97216 | | PORTLAND OR 97204 | | | |
| | 97215, 97216, 97233 | PORTLAND OR 97216 | | | |

L607 3-Digit ZIP Code Sort Option for Drop-Ship Mailers

| Column A | Column B |
|-----------------------------|-------------------|
| Change From: | |
| 25534, 25544, 25562, 25569, | HUNTINGTON WV 255 |
| 25572 | |
| 25612, 25614, 25632, 25644, | HUNTINGTON WV 256 |
| 25654, 25665, 25666, 25687, | |
| 25699 | |
| 25701-25703, 25705-25729, | HUNTINGTON WV 257 |
| 25755, 25771-25778 | |
| 25810, 25811, 25816, 25817, | BECKLEY WV 258 |
| 25820, 25823, 25825, 25826, | |
| 25831, 25833, 25836, 25837, | |
| 25839, 25841, 25843-25849, | |
| 25851, 25853-25857, 25859, | |
| 25860, 25862, 25864-25866, | |
| 25868, 25870, 25871, 25873, | |
| 25875, 25876, 25878, 25879 | |

| Column A | Column B |
|--|------------------------|
| 25902, 25904, 25906-25909, | BECKLEY WV 259 |
| 25911, 25913-25917, 25919, | BEOREET WV 259 |
| 25920, 25922, 25926-25928, | |
| 25931, 25932, 25934, 25936, | |
| 25938, 25942, 25943, 25958, | |
| 25961, 25965-25967, 25969, | |
| 25971, 25972, 25976-25979, | |
| 25981, 25985, 25986, 25989 | |
| 32116, 32122, 32123, 32125, | DAYTONA BEACH FL 321 |
| 32126, 32133, 32138, 32149, | DATTONA BEAGITTE 621 |
| 32185 | |
| 43711, 43721, 43733, 43738, | ZANESVILLE OH 437 |
| 43750, 43757, 43761, 43791 | ZANCOVIELE OIT 407 |
| 43803, 43805, 43828 | ZANESVILLE OH 438 |
| 71820, 71823, 71825-71828, | TEXARKANA AR 718 |
| 71831, 71834, 71835, 71838- | 12/0 1110 110/17/11/10 |
| 71841, 71847, 71853, 71855, | |
| 71859, 71862, 71864-71866 | |
| 75507, 75550, 75555, 75556, | TEXARKANA TX 755 |
| 75558, 75560, 75562, 75564- | TEXAMICANA TX 755 |
| 75566, 75573, 75574 | |
| 77950, 77960, 77961, 77967, | VICTORIA TX 779 |
| 77969-77971, 77973, 77974, | VIOTORIIA TX 773 |
| 77976, 77977, 77986-77991, | |
| 77993, 77994 | |
| Change To: | |
| 25534, 25544, 25562, 25569, | CHARLESTON WV 255 |
| 25572 | |
| 25612, 25614, 25632, 25644, | CHARLESTON WV 256 |
| 25654, 25665, 25666, 25687, | |
| 25699 | |
| 25701-25703, 25705-25729, | CHARLESTON WV 257 |
| 25755, 25771-25778 | |
| 25810, 25811, 25816, 25817, | CHARLESTON WV 258 |
| 25820, 25823, 25825, 25826, | |
| 25831, 25833, 25836, 25837, | |
| 25839, 25841, 25843-25849, | |
| 25851, 25853-25857, 25859, | |
| 25860, 25862, 25864-25866, | |
| 25868, 25870, 25871, 25873, | |
| 25875, 25876, 25878, 25879 | |
| 25902, 25904, 25906-25909, | CHARLESTON WV 259 |
| 25911, 25913-25917, 25919, | |
| 25920, 25922, 25926-25928, | |
| 25931, 25932, 25934, 25936, | |
| 25938, 25942, 25943, 25958, | |
| 25961, 25965-25967, 25969, | |
| 25971, 25972, 25976-25979, | |
| 25981, 25985, 25986, 25989 | |
| 32116, 32122, 32123, 32125, | MID-FLORIDA FL 321 |
| 32126, 32133, 32138, 32149, | |
| 32185 | |
| 43711, 43721, 43733, 43738, | COLUMBUS OH 437 |
| 43750, 43757, 43761, 43791 | 00111110110 |
| 43803, 43805, 43828 | COLUMBUS OH 438 |
| 71820, 71823, 71825-71828, | SHREVEPORT LA 718 |
| 71831, 71834, 71835, 71838- | |
| 71841, 71847, 71853, 71855, | |
| 71859, 71862, 71864-71866 | |
| 75507, 75550, 75555, 75556, | SHREVEPORT LA 755 |
| 75558, 75560, 75562, 75564- | |
| 75566, 75573, 75574 | |
| 77950, 77960, 77961, 77967, | CORPUS CHRISTI TX 779 |
| 77969-77971, 77973, 77974, | |
| 7/076 //07/ //096 //001 | |
| 77976, 77977, 77986-77991, 77993, 77994 | |

| Column B |
|----------------------|
| |
| SANTA BARBARA CA 930 |
| |
| |
| Oxnard CA 930 |
| |
| |

L800 Automation Rate Mailings

L801 AADCs — Letter-Size Mailings

| Column A | Column B | | | |
|---------------------|---------------------------|--|--|--|
| Change From: | | | | |
| 299, 304, 313-315, | AADC JACKSONVILLE FL 320 | | | |
| 320-323, 326, 344 | | | | |
| 327 | MID FLORIDA FL 327 | | | |
| 710-714 | AADC SHREVEPORT LA 710 | | | |
| 716-722, 724-729 | AADC LITTLE ROCK AR 720 | | | |
| 755-759 | AADC EAST TEXAS TX 757 | | | |
| 770-772 | AADC HOUSTON TX 770 | | | |
| 913-916 | AADC SANTA CLARITA CA 913 | | | |
| Change To: | | | | |
| 299, 304, 313-315, | AADC JACKSONVILLE FL 320 | | | |
| 320, 322, 323, 326, | | | | |
| 344 | | | | |
| 321, 327 | AADC MID FLORIDA FL 327 | | | |
| 710-714, 718, 755 | AADC SHREVEPORT LA 710 | | | |
| 716, 717, 719-722, | AADC LITTLE ROCK AR 720 | | | |
| 724-729 | | | | |
| 756-759 | AADC EAST TEXAS TX 757 | | | |
| 770, 772 | AADC HOUSTON TX 770 | | | |
| 910-916 | AADC SANTA CLARITA CA 913 | | | |
| Add: | | | | |
| 930, 931, 934 | AADC SANTA BARBARA CA 931 | | | |
| Delete: | | | | |
| 910-912, 930, 931, | AADC OXNARD CA 930 | | | |
| 934 | | | | |
| | | | | |

We will incorporate these revisions into the bimonthly update of the online labeling lists via Postal Explorer at http://pe.usps.com.

Network Development & Support,
 Network Operations, 6-16-11



New Every Door Direct Mail Retail Shipment Option Using Priority Mail

A new entry option using Priority Mail[®] service is now available for Every Door Direct Mail[™] Retail (EDDM Retail) customers. All Postal Service[™] retail facilities are required to accept EDDM Retail mail for distribution to their own delivery units or PO Box[™] sections. With the new EDDM Retail shipment option, customers can ship their EDDM Retail mailpieces to the destinating office using Priority Mail service, with delivery instructions, documentation, and payment enclosed.

A standard operating procedure (SOP), Every Door Direct Mail (EDDM) Retail Shipments, and a Postmaster Letter with instructions for Retail employees in destinating offices have been posted on the Retail website at http://blue.usps.gov/retail/. Customers are to follow instructions posted online in the EDDM Retail section of the EDDM website (scroll to the bottom of the page): http://www.usps.com/promotions/everydoordirectmailretail.htm.

The new shipment option makes EDDM Retail even more accessible and easy to use for businesses of all sizes. For more information about EDDM Retail, see *Postal Bulletin* 22311 (5-19-11, pages 18, 47).

- Product Support, Domestic Products, 6-16-11



Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service™ also offers

electronic Mail Alerts via ADVANCE. For more information, see the ADVANCE Notification & Tracking System Technical Guide on the Internet at http://ribbs.usps.gov/advance/documents/ tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

| Requested Delivery Dates | Title of Mailing | Class and Type of Mail | Number of Pieces (Millions) | Distribution | Presort Level | Comments |
|-----------------------------|-------------------------------|------------------------------|-----------------------------------|--------------|------------------|-----------------|
| 06/21/11-06/23/11 | jcp — Wk 22 Clearance Preview | Standard Letter | 8.2 | National | Car-RT | Harte-Hanks/RRD |
| 06/25/11-07/01/11 | The Costco Connection | Standard Flat | 8.5 | Nationwide | Car-RT 3/5 Digit | Quad Graphics |
| 06/28/11-06/30/11 | jcp — Wk 22 Salon | Standard Letter | 1.2 | National | Car-RT | Harte-Hanks/RRD |

Retail

Gift Cards Market Test Launch

During the week of June 20, 2011, the Postal Service™ will launch American Express Gift Cards in the majority of Post Offices™ that sell greeting cards. Gift cards will offer customers a convenient way to purchase and mail gifts at Post Offices. This convenience will improve the customer experience and provide the Postal Service additional revenue.

American Express Gift Cards will be available in \$25 and \$50 fixed amounts, as well as any variable dollar amount from \$25 to \$100. The price of the gift cards will include the face value of the cards plus a one-time purchase charge. The purchase charge is a standard fee charged in the industry for this type of card. Gift card funds will not expire, and there will be no monthly fees.

Gift cards will be sold and activated at the retail counter. The POS ONE system will automatically activate the cards during the sales transactions. Customers will be able to buy up to \$500 in gift cards per day, and the funds on the cards will become available for use 4 hours after purchase. Gift cards will not be returnable for a refund or credit.

Detailed POS ONE instructions can be found in the *Gift Cards New Functionality Guide* on POS ONE and the POS ONE website (http://eagnmnsxfb0/posone/index.asp). The Gift Card Launch Packet, on the Retail website on Blue, will feature the following additional information:

- Program Overview and Checklist.
- Retail Service Talk.
- Sell Sheet.
- FAQs.
- Process Summary.
- Inventory Destruction Form and Process.
- Contact Sheet.

Merchandising

Instructions

Read the merchandising instructions included with your shipments when they arrive. The instructions provide complete details on how the products should be displayed for optimal sales.

Products

The following six gift cards will be offered in Post Offices:

| ITEM/UPC # | Product Description | Purchase Charge |
|-------------|--|--------------------|
| 79936669766 | AMEX Classic Gold \$25 Gift Card | \$3.95 |
| 79936669767 | AMEX Classic Gold \$50 Gift Card | \$4.95 |
| 79936676234 | AMEX \$25–\$100 Thank You Gift Card | \$5.95 |
| 79936676979 | AMEX \$25–\$100 Congratulations Gift Card | \$5.95 |
| 79936677298 | AMEX \$25–\$100 Birthday Gift Card | \$5.95 |
| 79936682620 | AMEX \$25-\$100 Classic Gift Card | \$5.95 |















Gift Card Sales and Activation

Post Offices must complete the following steps to sell and activate gift cards:

- Scan/Enter: Scan the serial number barcode on the gift card package.
- 2. Collect Payment: Customers can use cash, credit cards, PIN debit cards, postal money orders, and traveler's checks to purchase gift cards.

For detailed POS ONE system instructions, refer to the *Gift Card New Functionality Guide.*

Shipments

Initial shipments will include the gift cards, display(s), and signage.

- Post Offices must scan the Delivery ConfirmationTM barcodes on all gift card shipments upon receipt.
- Post Offices are not required to receive gift card merchandise into the POS ONE back office.
- Replenishment orders will automatically ship to participating locations based on scanned Delivery Confirmation label(s) and POS ONE sales.

Schedule - Week of June 20

- Product, displays, and signage will begin to ship.
- Set up all displays, products, and signage immediately, or allow an American Express merchandiser to set up the displays, products, and signage between June 23 and June 28.
- Gift cards will be live in POS ONE by June 20.

Checklist

- Review the Gift Card Launch Packet, Retail Digest articles, and the POS ONE Gift Card New Functionality Guide.
- Review the distribution list to identify which materials your Post Office will receive.
- Scan the Delivery Confirmation labels on all gift card shipments.
- When gift card displays, products, and signage arrive:
 - Display the gift card counter display(s) between active retail windows.
 - Display the gift card hanging display on the greeting card display (select locations).
 - Display the gift card table tents on the writing tables and parcel slide.
 - Display the gift card door cling.
- If you experience technical difficulties during the week of June 20, call the IT Help Desk at 800-877-7435.

Retail Products,
 Channel Access, 6-16-11

Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, *Premium Forwarding Service* (*PFS*) *Application,* to Headquarters (HQ). This requirement ended in 2007 when the application was revised and page 4 (HQ copy) was removed. In 2005, the PFS program office at HQ required a copy of page 4 when PFS was an experiment. However, the experiment ended in 2007 when PFS became an official product offering. Offices that still send copies to

HQ are wasting workhours and money — especially some offices that send them by Express ${\rm Mail}^{\rm @},$ Registered ${\rm Mail}^{\rm @},$ and ${\rm Priority}$ ${\rm Mail}^{\rm @}$ service.

Special Services,
 Channel Access, 6-16-11

Stamps/Philately

Update: Chautauqua County Bicentennial Station

In the article "Pictorial Postmarks Announcement" in *Postal Bulletin* 22305 (2-24-11 pages 54-57), the 90-day extension for the Chautauqua County Bicentennial Station has been increased to a **150-day** extension. Also, an additional address has been added as follows:

PO Box 9998 Maple Springs, NY 14756-9998 Collectors now have **until July 9, 2011,** to submit requests for any of the Chautauqua County Bicentennial Station pictorial postmarks.

Stamp Services,
 Government Relations and Public Policy, 6-16-11

Pictorial Postmarks Announcement

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office™ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail[®] postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP+4® Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmarks have been extended for 60 days:







May 5, 2011

United States Postal Service

50th Anniversary Station Postmaster 401 Franklin St. Houston, TX 77201-9998

May 19, 2011

Unicover Corporation
St. Louis Station
Manager

55 Grasso Plaza St. Louis, MO 63123-9998

May 21, 2011

Bethel Historical Society
John Dutton Station
Postmaster
34 North Main St.
Bethel, VT 05032-9998

The following pictorial postmark has been extended for 30 days:



May 28, 2011

United States Postal Service

FIGAWI Station
Postmaster
385 Main St.

Hyannis, MA 02601-9998

May 28, 2011

United States Postal Service

FIGAWI Station Postmaster 5 Federal St.

Nantucket, MA 02554-9998

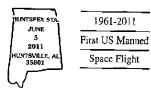
The following pictorial postmarks have been extended for 30 days:













May 28, 2011

United States Postal Service Homecoming Station Postmaster 101 E. Main St. Louisville, MS 39339-9998

May 28, 2011

United States Postal Service Festival of Flags Station Postmaster 109 Railroad St. Oak Hill, OH 45656-9998

June 3-4, 2011

BLAC, Inc.

Music Festival Station Marketing Department 4025 W. Reno Ave. Oklahoma City, OK 73125-9996

June 4, 2011

Universal Ship Cancellation Society
Commissioning Station
Postmaster
250 St. Joseph St.
Mobile, AL 36601-9998

June 4-5, 2011

Huntsville Philatelic Club Huntspex Station Postmaster 3408 Wall Triana Hwy. Huntsville, AL 35813-9998

June 10, 2011

Sitka Music Festival Committee Sitka Music Festival Station Postmaster PO Box 9998 Sitka, AK 99835-9998







June 11, 2011

Town of Silver Cliff

Mining and Heritage Days Station Postmaster 4 Bassick Place Westcliffe, CO 81252-9990

June 11-12, 2011

Friends of Discovery

Lewis & Clark State Park Station Postmaster PO Box 9998 Blencoe, IA 51523-9998

June 14, 2011

U.S. Mint

Dedication Station Postmaster 424 E. 1st St.

Port Angeles, WA 98362-9998

TABOR SD



June 16, 2011

United States Postal Service

Rockland Boulders Station Postmaster 1515 Route 202 Pomona, NY 10970-9998

June 16, 2011

USS Nitro Association

The Gray Ghost Reunion Station Postmaster 420 State Rte. 34 N., Ste. 307 Colts Neck, NJ 07722-9998



Every Father's Day Weekend South Park Fort Laramie, WY 82212 June 17, 2011 June 17, 2011

Tabor Chamber of Commerce

Czech Days Station Postmaster 105 S. Lidice Ave. Tabor, SD 57063-9998

June 17, 2011

Fort Laramie Rendezvous Association

Fort Laramie Rendezvous Station Postmaster 105 E. Merriam St. Fort Laramie, WY 82212-9998





June 17, 2011

United States Postal Service

Iowa River Greenbelt Day Camp Station Postmaster PO Box 9998 Steamboat Rock, IA 50672-9998



June 18, 2011

Angel Paws Relay Team
Relay for Faith Station
Postmaster
177 Main St.
Coventry, VT
05825-9998



June 18, 2011

Grand Mound/Rochester Citizens Group Swede Day Midsommar **Festival Station** Postmaster

9727 St. Hwy. 12 SW Rochester, WA 98579-9998

June 18, 2011

National Soaring Museum

Vintage Glider Station Postmaster 1014 Jefferson St.

NATIONAL, TOPICAL STAMP. BE MORE WISCONSCIOUS! June 24-26, 2011

National Topical Stamp Show

NTSS Station Postmaster PO Box 9998 Brookfield, WI 53045-9998



Lawrenceville, IL 62439-9998



June 25, 2011

Angel Paws Relay Team

Northeast Kingdom Celebrate Station Postmaster 59 Coventry St. Newport, VT 05855-9998



June 18, 2011

United States Postal

Rally in the Valley Station Postmaster PO Box 9998 Monte Vista, CO 81144-9998



June 25, 2011

Borough of Jonestown,

Quarter Millennial Station Postmaster 217 S. Lancaster St. Jonestown, PA 17038-9998



June 18, 2011

Ravmondville Picnic Station

Timbertown Picnic Station Postmaster 174 N. Hwy. 137 Raymondville, MO 65555-9998



June 25, 2011

United States Postal Service

Centennial Station Postmaster 120 Main St. N. Woodworth, ND 58496-9998



June 23-25, 2011

Homer Laughlin China Company

Fiesta Station Postmaster PO Box 9998 Newell, WV 26050-9998



June 25, 2011

Lecompton Historical Society

Lecompton Constitution Hall Station Postmaster PO Box 9998 Lecompton, KS 66050-9998





June 25, 2011

Shenandoah National Park

SNP Anniversary Station Postmaster 102 S. Broad St. Luray, VA 22835-9998

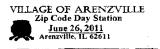


June 25, 2011
Bryant Community Club
Celebrating 125 Years
Station
Postmaster
PO Box 9998
Bryant, SC 57221-9998



June 25, 2011 Dennis Historical Society Josiah Dennis Manse Museum Station

Postmaster 788 Main St. Dennis, MA 02638-9998



June 26, 2011
Village of Arenzville
ZIP Code Day Station
Postmaster
PO Box 9998
Arenzville, IL 62611-9998



June 25, 2011 Scouts on Stamps Society International

NTSS Station Postmaster PO Box 9998 Brookfield, WI 53045-9998



June 26, 2011 United States Postal Service Chestnut Level Station Postmaster PO Box 9998 Refton, PA 17568-9998

Stamp Services,
 Government Relations and Public Policy, 6-16-11



How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, or at The Postal Store® website at www.usps.com/shop.

Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5-cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service™ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit #6 or #10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, 9/16" side seams with no glue on the flap. The maximum size of all digital color postmarks is 2" high x 4" long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their canceled items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.



Wedding Rose Stamp

Special Cancellations PO Box 92282 Washington, DC 20090-2282

2.6029 x 1.3173 inches

Digital Color Pictorial

Digital Color Pictorial

Helen Hayes Stamp

Special Cancellations PO Box 92282 Washington, DC 20090-2282

2.3617 x 1.1643 inches

GREGORY PECK LECENDS OF HOLLYWOOD FIRST DAY OF ISSUE

APRIL 28, 2011 | BEVERLY HILLS, CA 90210

Black and White Pictorial

Gregory Peck Stamp

Los Angeles Marketing Department 7001 S. Central Ave., #307 Los Angeles, CA 90052-9998

2.3564 x 1.1561 inches

June 27, 2011

June 21, 2011

June 28, 2011



Digital Color Pictorial

Gregory Peck Stamp

Los Angeles Marketing Department 7001 S. Central Ave., #307 Los Angeles, CA 90052-9998

June 28, 2011





Mercury Project/MESSENGER

Mission Stamp 1538 Harrison St.

July 3, 2011

Kennedy Space Center, FL 32815-9998

Digital Color Pictorial



Indianapolis 500 Stamp

2.8455 x 1.3857 inches

Postmaster 125 West South St. Indianapolis, IN 46206-9998

July 20, 2011

Black and White Pictorial

1.8275 x 1.4648 inches



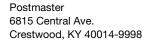
Indianapolis 500 Stamp Postmaster

1.8117 x 1.4649 inches

125 West South St. Indianapolis, IN 46206-9998 July 20, 2011

Digital Color Pictorial

Garden of Love Stamp



July 22, 2011

GARDEN OF LOVE

MAY 23, 2011 CRESTWOOD, KY 40014

Digital Color Pictorial



Postmaster PO Box 645001 St. Paul, MN 55164-5001

2.3403 x 1.1621 inches

2.5549 x 1.2266 inches

August 16, 2011

Digital Color Pictorial



Postmaster PO Box 645001 St. Paul, MN 55164-5001

August 16, 2011

Digital Color Pictorial

2.4366 x 1.2029 inches



American Scientists Stamp Postmaster

PO Box 645001 St. Paul, MN 55164-5001 August 16, 2011

2.6463 x 1.2181 inches



American Scientists Stamp Postmaster

PO Box 645001 St. Paul, MN 55164-5001 August 16, 2011

Digital Color Pictorial





Mark Twain Stamp

U.S. Postal Service 801 Broadway St. Hannibal, MO 63401-9998

August 25, 2011

August 29, 2011

Digital Color Pictorial



2.4412 x 1.3786 inches

Pioneers of American Industrial Design Stamp

Special Events 421 8th Ave., Rm. 2029B New York, NY 10199-9998

2.6587 x 1.25 inches

Digital Color Pictorial

- Stamp Services, Government Relations and Public Policy, 6-16-11



475 L'ENFANT PLAZA SW WASHINGTON DC 20260-3100 First-Class Mail Postage & Fees Paid USPS Permit No. G-10

