## uspspostal|bulletin



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Scouting Stamp


## Field Information Kit: PACT Act

## Cigarettes and Smokeless Tobacco as Nonmailable Matter


#### Abstract

WHAT: Beginning on June 29, 2010, the U.S. Postal Service ${ }^{\circledR}$ cannot accept or transmit any package that it knows, or has reasonable cause to believe, contains nonmailable smokeless tobacco or cigarettes. Cigarettes and smokeless tobacco shipments are banned from the mail if they do not fit in one of the following exceptions:


- Alaska/Hawaii: Shipments entirely within Alaska or Hawaii.
- Business/Regulatory Purposes: Shipments transmitted between verified and authorized tobacco industry businesses for business purposes, or between such businesses and federal or state agencies for regulatory purposes.
- Certain Individuals: Infrequent, lightweight shipments mailed by age-verified adult individuals.
- Consumer Testing/Public Health: Shipments of cigarettes sent by verified and authorized manufacturers to verified adult smokers age 21 and over for consumer testing purposes, and shipments sent by federal agencies to consumers for public health purposes.
WHEN: A final rule to implement these changes was published in the Federal Register on May 27, 2010. The final rule comes into effect on June 29, 2010.
WHY: These new rules result from the enactment of the Prevent All Cigarette Trafficking (PACT) Act, which was signed by the President on March 31, 2010. The Act provides that cigarettes and smokeless tobacco will become nonmailable matter effective June 29, 2010.
DETAILS:
Key elements of the final rule include:
- Cigarettes and smokeless tobacco are nonmailable, unless an exception applies.
- All excepted shipments of cigarettes and smokeless tobacco must be presented in face-to-face transactions with postal employees.
- Carrier Pickup ${ }^{T M}$ service and Pickup On Demand ${ }^{\circledR}$ service are not permitted for excepted shipments.
- If you are creating a postage label using Click-N-Ship ${ }^{\circledR}$ service or Shipping Assistant service, take your package to a Post Office ${ }^{\text {TM }}$ facility (excluding any contract retail unit).
- All excepted shipments of cigarettes must bear a unique marking on the address side of the package. Each exception has its own marking.
- With the exception of shipments entirely within Alaska and Hawaii, all excepted shipments of cigarettes and smokeless tobacco must be sent via Express Mail ${ }^{\circledR}$ with Hold For Pickup service (Hold For Pickup service is not required for shipments sent under the "certain individuals" exception to APO/FPO/DPO addresses where tobacco is not otherwise prohibited).
- For shipments from the United States to APO/FPO/DPO addresses, check the Postal Bulletin for tobacco restrictions, which apply to certain ZIP ${ }^{\text {TM }}$ Codes, and confirm with postal personnel that Express Mail service is available to the destination.
- Other than shipments entirely within Alaska or Hawaii, absolutely no sales transactions of cigarettes or smokeless tobacco may be sent by mail.
- Business/government customers sending shipments under the "business/regulatory" and "consumer testing/public health" exceptions must first apply for and receive an eligibility letter from the Pricing \& Classification Service Center (PCSC)
prior to mailing. This letter must be presented each time an excepted mailing is presented to USPS ${ }^{\circledR}$ personnel at acceptance.
- Excepted shipments sent by business/government customers under the "business/regulatory" and "consumer testing/public health" exceptions must bear a return receipt (PS Form 3811) returnable to the PCSC PACT Mailing Office.
- Delivery of cigarettes mailed under the "consumer testing/public health" exception is restricted to the addressee, who must be least 21 years of age.
- Individuals sending shipments under the "certain individuals" exception must furnish proof of age at the time of mailing and must orally confirm that the addressee is of age to purchase tobacco at the place of destination. In the case of all mailings by individuals, the operative legal age to purchase tobacco is age 18 in all states and U.S. territories and possessions, with the exception that the minimum age is 19 in the states of Alaska, Alabama, New Jersey, and Utah, and in Nassau, Onondaga, and Suffolk counties in New York.
- Shipments sent under the "certain individuals" exception must be infrequent (no more than 10 shipments in any 30-day period) and weigh 10 ounces or less; however, no special weight limits apply to shipments entirely within Alaska and Hawaii.
- Cigarettes and smokeless tobacco are prohibited in both inbound and outbound international mail.
- These rules do not apply to cigars, which continue to be mailable matter.

What you need to know: Familiarize yourself with the contents of this communications package on the PACT Act. Several service talks have been developed specifically for delivery operations and retail associates.

## Delivery Service Talk: Alaska and Hawaii

## Prevent All Cigarette Trafficking (PACT) Act

Effective June 29, 2010, cigarettes, including roll-yourown tobacco and smokeless tobacco, become nonmailable unless the shipments fall within certain exceptions.

There are numerous provisions for a mailer to qualify for the exceptions in order to send cigarettes and smokeless tobacco. Here are the pertinent facts regarding the PACT Act for shipments in Alaska and Hawaii:

As of June 29, 2010, cigarettes and smokeless tobacco that may be mailed under the exception provisions of the PACT Act must:

- Be plainly marked as "PERMITTED TOBACCO MAILING.....", unless the shipment is wholly within the states of Alaska or Hawaii. In that case, the mandatory marking on the address side is "INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO."
- Be mailed via Express Mail service and use Hold For Pickup service (except for APO/FPO/DPO addresses), unless shipments originate and destinate within Alaska or Hawaii. Intrastate shipments can be mailed via any eligible service and do not require Hold For Pickup service.
- Be mailed only at a retail counter or business mail entry unit (BMEU) in a face-to-face transaction with a postal employee.
- Not be part of a Carrier Pickup service or other acceptance by a letter carrier.
What this means to letter carriers:
- Carriers should never see this mail at acceptance, as carriers do not pick up or collect mail bearing a marking indicating it contains cigarettes or smokeless tobacco.
- With the exception of intrastate shipments bearing the marking "INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO", carriers do not deliver shipments containing cigarettes (including roll-your-own tobacco) or smokeless tobacco.
Note: These rules do not apply to cigars, which continue to be mailable matter.


## Delivery Service Talk: All U.S. Destinations Except Alaska and Hawaii

## Prevent All Cigarette Trafficking (PACT) Act

Effective June 29, 2010, cigarettes, including roll-yourown tobacco and smokeless tobacco, become nonmailable unless the shipments fall within certain exceptions.

There are numerous provisions for a mailer to qualify for the exceptions in order to send cigarettes and smokeless tobacco. Here are the pertinent facts regarding the PACT Act in all U.S. destinations, other than Alaska and Hawaii.

As of June 29, 2010, cigarettes and smokeless tobacco that may be mailed under the exception provisions of the PACT Act must:

- Be plainly marked as "PERMITTED TOBACCO MAILING.....
- Be mailed via Express Mail service and (except for APO/FPO/DPO addresses) must use Hold For Pickup service.
- Be mailed only at a retail counter or BMEU in a face-to-face transaction with a postal employee.
- Not be part of Carrier Pickup service or other acceptance by a letter carrier.
What this means to letter carriers (outside of Alaska and Hawaii) is that they should never see this mail. They don't pick it up or collect it, they don't deliver it.
Note: These rules do not apply to cigars, which continue to be mailable matter.


## Retail Service Talk

## Prevent All Cigarette Trafficking (PACT) Act

Beginning on June 29, 2010, the Postal Service cannot accept or transmit any package that it knows, or has reasonable cause to believe, contains nonmailable smokeless tobacco or cigarettes. Cigarettes and smokeless tobacco shipments are banned from the mail if they do not fit in one of the following exceptions:

- Alaska/Hawaii: Shipments entirely within Alaska or Hawaii.
- Business/Regulatory Purposes: Shipments transmitted between verified and authorized tobacco industry businesses for business purposes, or between such businesses and federal or state agencies for regulatory purposes.
- Certain Individuals: Infrequent, lightweight shipments mailed by age-verified adult individuals.
- Consumer Testing/Public Health: Shipments of cigarettes sent by verified and authorized manufacturers to verified adult smokers age 21 and over for consumer testing purposes, and shipments sent by federal agencies to consumers for public health purposes.


## So how does the PACT Act affect postal employees?

Postal employees are to ensure mailers comply with the PACT Act.

With the exception of shipments entirely within Alaska and Hawaii, mailers whose shipments fall within the exceptions must send their packages to domestic addresses as "Hold For Pickup" and to APO/FPO/DPO addresses as "Express Mail." All packages shipped must meet the requirements listed in the "PACT Act Acceptance and Delivery Procedures."

The following items appear below and are available at http://blue.usps.gov/retail/L2Policies_SOPindex.htm.

- "PACT Act Acceptance and Delivery Procedures" for each of the exceptions indicated above.
- "PACT Act FAQs" for all employees who accept or deliver packages through retail.
- "PACT Act Acceptance and Delivery Rules" Job Aid.
- Standard Operating Procedures.


## Acceptance Procedures

## Intra-Alaska/Intra-Hawaii Exception - Personnel in Alaska and Hawaii only

1. Mailings must be presented to a postal employee in a face-to-face transaction; Carrier Pickup service and Pickup on Demand service are not available.
2. Check for marking on address side: "INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO."
3. Check for complete, valid return address in the same state as acceptance site.
4. Verify that delivery address is in the same state as acceptance site.
Note: Not all mailings tendered in Alaska or Hawaii fall under this exception. If a mailpiece tendered in Alaska or Hawaii will not be delivered in the same state as the acceptance site, check for one of the other exceptions below.

## Business/Regulatory Purposes Exception

1. Mailings must be presented to a postal employee in a face-to-face transaction; Carrier Pickup service and Pickup on Demand service are not available.
2. Check for marking on address side: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY - RECIPIENT MUST FURNISH PROOF OF AGE AND EMPLOYMENT."
3. Verify that the mailpiece includes the name and full mailing addresses for both the sender and recipient.
4. Verify that both the sender and recipient identified on the package are government agencies and/or businesses.
5. Ask the mailer to present proof of authorization by USPS's Pricing and Classification Service Center (PCSC) to mail tobacco products for business or regulatory purposes at that location.
6. Advise the mailer that Express Mail Label 11-HFPU, Express Mail with Hold For Pickup Service, and PS Form 3811, Return Receipt, must be used for this shipment.
7. Advise the mailer that the return receipt must bear the mailer's eligibility number issued by the PCSC in the return address block, include the addressee's full name and address, and be made mailable to the address illustrated below:
PCSC PACT Mailing Office
USPS Eligibility No. XX-00-0000
90 Church Street, Suite 3100
New York, NY 10007-2951
8. If you are aware that 3 years or more have gone by since a package with this marking was last mailed on behalf of this business entity, check with the PCSC as to whether authorization is still current before accepting the package.

## Certain Individuals Exception (only through a face-to-face retail transaction with the customer; Carrier Pickup service is not permitted)

1. Mailings must be presented to a postal employee in a face-to-face transaction; Carrier Pickup service and Pickup on Demand service are not available.
2. Check for the following marking on the address side: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO AGE-VERIFIED ADULT OF LEGAL AGE."
3. Ask the mailer to present government-issued photo identification that lists age or date of birth, such as a driver's license or passport.
4. Check that the name on the identification matches the name on the return address of the mailpiece.
5. Verify that the mailer is of the legal age to purchase tobacco in your location. The legal age to purchase tobacco is age 18 in all states and U.S. territories and possessions, with the exception that the minimum age is 19 in the states of Alaska, Alabama, New Jersey, and Utah, and in Nassau, Onondaga, and Suffolk counties in New York.
6. If the addressee is an individual, ask the mailer to orally confirm that the addressee is an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of delivery.
7. Verify that the package weighs no more than 10 ounces.
8. If you are aware that the mailer has mailed 10 or more such packages in the last 30 days, advise the mailer that the package cannot be mailed at this time.
9. Advise the mailer that Express Mail service with Hold For Pickup service (Express Mail Label 11-HFPU) is required for this shipment (except for APO/FPO/DPO addresses).
10. For APO/FPO/DPO addresses: Express Mail service is required for shipments from the United States to APO/FPO/DPO addresses, but the mailer is not required to use Hold For Pickup service.
Note: Express Mail service is not available to some overseas military destinations, and some destinations do not allow cigarettes in military mail, so first check for tobacco restrictions for the relevant APO/ FPO/DPO ZIP Code in the current issue of the Postal Bulletin.

## Consumer Testing/Public Health Exceptions

1. Mailings must be presented to a postal employee in a face-to-face transaction; Carrier Pickup service and Pickup on Demand service are not available.
2. Check for marking on address side: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSEE UPON AGE VERIFICATION - AGE 21 OR ABOVE."
3. Verify that the mailpiece includes the name and full mailing addresses for both the sender and addressee on the Express Mail label.
4. Verify that the sender identified on the package is a government agency or business and that the addressee is an individual.
5. Ask the mailer to present proof of authorization by the PCSC to mail cigarettes for consumer testing or public health at that location.
6. Advise the mailer that only Express Mail Label 11HFPU and PS Form 3811 are available for this shipment.
7. Advise the mailer that the return receipt must bear the mailer's eligibility number issued by the PCSC in the return address block, include the addressee's full name and address, and be made mailable to the address illustrated below:
PCSC PACT Mailing Office
USPS Eligibility No. XX-00-0000
90 Church Street, Suite 3100
New York, NY 10007-2951
8. If you are aware that the mailer has mailed one or more such packages to the same addressee in the last 30 days, advise the mailer that the package cannot be mailed at this time.
9. If you are aware that 3 years or more have gone by since a package with this marking was last mailed on behalf of this business entity, check with the PCSC as to whether authorization is still current before accepting the package.

## No Exceptions Apply

If the mailing does not qualify for one of the exceptions above, inform the mailer that it cannot be mailed under U.S. law.

In addition, do not accept the item if either of the following is true:

- The package has a foreign mailing address (other than shipments from the United States to an APO/ FPO/DPO address).
- The package has a return or mailing address with a ZIP Code of the freely associated states (i.e., 9693996944, 96960, or 96970), or is being mailed in one of those ZIP Codes.


## Delivery Procedures

## Intra-Alaska/Intra-Hawaii Exception - Personnel in Alaska and Hawaii Only

1. Check for marking on address side: "INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO."
2. Verify that the delivery address is in the same state as the acceptance site.
3. No forwarding is permitted to addresses outside the states of Alaska or Hawaii.
Note: Not all mailings delivered in Alaska or Hawaii fall under this exception. If a mailpiece for delivery in Alaska or Hawaii bears a marking for one of the other exceptions below, follow the appropriate tasks for that marking.

## Business/Regulatory Purposes Exception

1. Check for marking on address side: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY - RECIPIENT MUST FURNISH PROOF OF AGE AND EMPLOYMENT."
2. Make sure that the return address to the PCSC on the return receipt includes the mailer's eligibility number in the return address block, as shown in the illustration below.
PCSC PACT Mailing Office
USPS Eligibility No. XX-00-0000
90 Church Street, Suite 3100
New York, NY 10007-2951
If the eligibility number is missing on the return receipt, return the package to sender.
3. Ask the recipient to present (a) proof of employment with the named addressee and (b) government-issued photo identification that lists age or date of birth, such as a driver's license or passport.
4. Verify that the recipient is of the legal age to purchase cigarettes or smokeless tobacco in your location. The legal age to purchase tobacco is age 18 in all states and U.S. territories and possessions, with the exception that the minimum age is 19 in the states of Alaska, Alabama, New Jersey, and Utah, and in Nassau, Onondaga, and Suffolk counties in New York.
5. Verify that the recipient is an employee of the named addressee.
6. Advise the recipient to sign the Express Mail label and return receipt.

## Certain Individuals Exception

1. Check for the following marking on the address side: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO AGE-VERIFIED ADULT OF LEGAL AGE."
2. Ask the recipient to present government-issued photo identification that lists age or date of birth, such as a driver's license or passport.
3. Verify that the recipient is of legal age to purchase cigarettes or smokeless tobacco in your location. The legal age to purchase tobacco is age 18 in all states and U.S. territories and possessions, with the exception that the minimum age is 19 in the states of Alaska, Alabama, New Jersey, and Utah, and in Nassau, Onondaga, and Suffolk counties in New York.
4. Advise the recipient to sign the Express Mail label.

## Consumer Testing/Public Health Exceptions

1. Check for marking on address side: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSEE UPON AGE VERIFICATION - AGE 21 OR ABOVE."
2. Make sure that the return address to the PCSC on the return receipt includes the mailer's eligibility number in the return address block, as shown in the illustration below:
PCSC PACT Mailing Office
USPS Eligibility No. XX-00-0000
90 Church Street, Suite 3100
New York, NY 10007-2951
If the eligibility number is missing on the return receipt, return the package to sender.
3. Ask the recipient to present government-issued photo identification that lists age or date of birth, such as a driver's license or passport.
4. Check that the name on the identification matches the name on the mailing address of the mailpiece.
5. Verify that the recipient is at least 21 years of age.
6. Advise the recipient to sign the Express Mail label and return receipt.

## No Exceptions Apply

If there are cigarettes or smokeless tobacco in plain sight in or on a mailpiece, do not deliver the item and treat it as undeliverable mail.

## Frequently Asked Questions

## For Internal Personnel

Q. Why are cigarettes and smokeless tobacco nonmailable matter?
A. This results from legislation enacted on March 31, 2010, known as the "Prevent All Cigarette Trafficking Act," or "PACT Act" for short. The Postal Service is obligated to implement the provisions of this law.
Q. When does the law become effective?
A. Cigarettes and smokeless tobacco become nonmailable matter effective June 29, 2010.
Q. What products are now being made nonmailable?
A. Cigarettes, including roll-your-own tobacco, and smokeless tobacco are nonmailable matter, unless the shipments fall within certain exceptions.
Q. Are cigars mailable?
A. Yes, cigars are mailable matter.
Q. We are in Alaska and have customers that send groceries, including cigarette cartons, through the mail. What should we tell them?
A. These customers should be advised that such a shipment is mailable as long as it originates and destinates in Alaska, is properly marked as "INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO," bears an Alaskan return address, and is tendered in a face-to-face transaction with a postal employee in Alaska.
Q. What delivery procedures apply in Alaska and Hawaii to shipments that bear the following marking: "INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO"?
A. Shipments with this marking should be delivered as usual, as long as they originate, destinate, and bear return addresses in the same state.
Q. Our facility accepts mail from a tobacco manufacturer that conducts consumer testing samples of cigarettes. What must we do to verify these shipments?
A. At the time of mailing, the mailer must present a letter from the New York Pricing \& Classification Service Center (PCSC) that shows that the mailer is eligible to enter the mailing under the consumer testing exception. Check the letter to make sure that the PCSC letter lists the mailing location as an eligible entry point for cigarette samples for consumer testing. The mailer must use Express Mail Label 11-HFPU for "Hold For Pickup" service and mark each shipment with the following marking: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSEE UPON AGE VERIFICATION - AGE 21 OR ABOVE." The mailer must also request return receipt service returnable to the PCSC PACT mailing office. Shipments containing more than 12 packs of cigarettes are not mailable under this exception.
Q. Can smokeless tobacco be distributed by manufacturers to consumers by U.S. mail as part of a consumer testing program?
A. No. Consumer testing mailings sent by mail are restricted to cigarettes.
Q. I don't understand why business mailers sending consumer samples or shipments between businesses have to request return receipts returnable to the PCSC rather than the sender.
A. By law, the Postal Service must maintain records, to include sender and recipient identity, for 3 years for each shipment sent under the "business/regulatory purposes" or "consumer testing/public health" exceptions. Currently, records of Express Mail shipments with this information are not maintained as required by the PACT Act. Consequently, the use of return receipts returnable to the PCSC provides a centralized way for the Postal Service to maintain records of each shipment.
Q. We are aware of retailers that are sending cigarettes sold to consumers by U.S. mail. Is this legal?
A. No. Sales transactions of cigarettes sold to consumers by mail are banned and no exceptions apply, except for sales transactions entirely within Alaska or Hawaii.
Q. May customers send cigarettes in international mail?
A. No. The exceptions for mailing of cigarettes and smokeless tobacco apply only to domestic mail (excluding mail treated as domestic addressed to the freely associated states with ZIP Codes 9693996944, 96960, and 96970). The exceptions also apply to mail sent from the United States to APO/FPO/ DPO addresses, but not to mail sent from such instal-
lations. No cigarettes or smokeless tobacco may be mailed internationally.
Q. How do I know what the minimum age a customer must be to mail or receive cigarettes in the Post Office where I work?
A. Individuals sending shipments under the "certain individuals" exception must furnish proof of age at the time of mailing and must orally confirm that the addressee is of age to purchase tobacco at the place of destination. In the case of all mailings by individuals, the operative legal age to purchase tobacco is age 18 in all states and U.S. territories and possessions, with the exception that the minimum age is 19 in the states of Alaska, Alabama, New Jersey, and Utah, and in Nassau, Onondaga, and Suffolk counties in New York. Regardless of a lower state minimum age, delivery of cigarettes mailed under the "consumer testing/public health" exception is restricted to the addressee, who must be least 21 years of age.
Q. May individual customers in the United States send cigarettes and smokeless tobacco as gifts in overseas military mail?
A. That depends. Some overseas host countries do not allow cigarettes and tobacco items in military mail, and such gifts may be prohibited, so first check the Postal Bulletin for cigarette/tobacco restrictions based on the ZIP Code of the APO/FPO/DPO installation. If cigarettes and tobacco items are permitted, customers must use Express Mail Military Service (EMMS) for shipping these items to APO/FPO/DPO addresses. Customers should also be aware that Express Mail Military Service is not available to all APO/ FPO/DPO ZIP Codes. Hold For Pickup service is not required; however, the package must weigh 10 ounces or less and bear the complete name and address of the sender and addressee, along with the marking "PERMITTED TOBACCO MAILING - DELIVER ONLY TO AGE-VERIFIED ADULT OF LEGAL AGE." The sender must show photo identification establishing that he or she is at least 18 years old or the minimum age for purchase of tobacco where the package is entered, whichever is higher. Furthermore, at the time of the transaction, the sender must orally affirm that the addressee is at least 18 years old or the minimum age for purchase of tobacco where the package is being delivered, whichever is higher. No more than 10 such mailings may be sent by a single individual in a 30-day period.
Q. An individual adult customer in the contiguous 48 states wants to mail smokeless tobacco to a friend or relative. Is this allowed?
A. Generally, yes, if the shipment is being sent as a gift and not as a sales transaction. The sender must show photo identification establishing that he or she is at least 18 years old or the minimum age for purchase of tobacco where the package is entered, whichever is higher. Furthermore, at the time of the transaction, the sender must orally affirm that the addressee is at least 18 years old or the minimum age for purchase of tobacco where the package is being delivered, whichever is higher. The Express Mail package must weigh 10 ounces or less, bear the complete name and address of the sender and addressee, and include the marking "PERMITTED TOBACCO MAILING - DELIVER ONLY TO AGEVERIFIED ADULT OF LEGAL AGE." No more than 10 such mailings may be sent by a single individual in a 30-day period.
Q. An individual adult customer wants to mail smokeless tobacco to the manufacturer as part of a product recall. Is this allowed?
A. Yes, as long as the shipment is sent via Express Mail service with Hold For Pickup service; however, the package must weigh 10 ounces or less and bear the complete name and address of the sender and addressee. Furthermore, the sender must show photo identification establishing that he or she is at least 18 years old or the minimum age for purchase of tobacco where the package is being sent, whichever is higher.
Q. How old must an individual be to receive a mailing bearing a marking indicating it contains cigarettes or smokeless tobacco?
A. That depends. For shipments bearing the markings:

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"PERMITTED TOBACCO MAILING - DELIVER
ONLY TO ADDRESSED BUSINESS/AGENCY -
RECIPIENT MUST FURNISH PROOF OF AGE
AND EMPLOYMENT"
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and
"PERMITTED TOBACCO MAILING - DELIVER
ONLY TO AGE-VERIFIED ADULT OF LEGAL
AGE,"
the minimum age is the higher of 18 years old or the state or local minimum age for purchase of cigarettes or smokeless tobacco. But for shipments bearing the special marking:

```
"PERMITTED TOBACCO MAILING - DELIVER
ONLY TO ADDRESSEE UPON AGE VERIFICA-
TION - AGE 21 OR ABOVE,"
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the minimum age is always 21.
Q. Our office is holding for pickup an Express Mail package bearing the marking "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY - RECIPIENT MUST FURNISH

PROOF OF AGE AND EMPLOYMENT." What should we do?
A. When the addressee appears at the retail unit to retrieve the package, the recipient must prove that he or she is an employee of the business addressee. The recipient must also show photo identification establishing that he or she is at least 18 years old or the state or local minimum age for purchase of cigarettes or smokeless tobacco, whichever is higher.
Q. May customers use Carrier Pickup service for cigarette and smokeless tobacco shipments under the available exceptions?
A. No. All shipments of cigarettes and smokeless tobacco must be tendered in face-to-face transactions with postal employees (excluding Carrier Pickup service or Pickup on Demand service).
Q. May a business in the tobacco industry in the lower 48 states send cigarettes to another business in the tobacco industry by mail?
A. Generally, yes, but such businesses must apply for eligibility first. At the time of the mailing, the business must present a letter from the New York PCSC that shows that the mailer is eligible to enter the mailing under the "business/regulatory purposes" exception. Check the letter to make sure that the PCSC letter lists your location as an eligible entry point for restricted tobacco mailings. In addition, the mailer must use the Express Mail label for Hold For Pickup service and mark each shipment with the following marking: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY - RECIPIENT MUST FURNISH PROOF OF AGE AND EMPLOYMENT." The mailer must request return receipt service returnable to the PCSC PACT Mailing Office. There is no weight or frequency restriction on eligible shipments.
Q. Why is the minimum age for purposes of these rules always at least 18 ?
A. Under federal regulations promulgated by the U.S. Food \& Drug Administration, effective June 22, 2010, cigarettes and smokeless tobacco may not be sold to anyone younger than 18 years of age. States and local governments can set a higher minimum age for their jurisdictions, however. Consequently, tobacco mailings may not be sent by or to persons who are not at least 18 years old, unless state or local law sets a higher minimum age.
Q. A business mailer has presented us with a letter from the PCSC authorizing mailings of cigarettes at our installation, and seeks to mail containers using Express Mail with Hold For Pickup service. Is this all they need to do?
A. No. The mailings must bear return receipts returnable to the New York PCSC. The mailings must also bear one of the following markings, depending on the identity of the addressee and the reason for mailing: PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY RECIPIENT MUST FURNISH PROOF OF AGE AND EMPLOYMENT
or
PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSEE UPON AGE VERIFICATION - AGE 21 OR ABOVE.

If the customer does not pay the fee for return receipt or include the required markings, the mailings must be refused.
Q. One of our customers wants to schedule a free Carrier Pickup of a shipment containing cigarettes. What should we do?
A. Advise the customer to present the package at the Post Office, because Pickup on Demand service and free Carrier Pickup service are not available for shipments containing cigarettes or smokeless tobacco.
Q. How do I know if a business customer is listed on the Attorney General's List of Unregistered or Noncompliant Delivery Sellers?
A. The Department of Justice has until late September to issue this list and share it with the Postal Service. At this time, there is no list. Further instructions on how the list will be administered by the Postal Service will be forthcoming.

## For Individual Customers

Q. Why are cigarettes and smokeless tobacco nonmailable matter?
A. This results from legislation enacted on March 31, 2010, known as the "Prevent All Cigarette Trafficking Act." The Postal Service is obligated to implement the provisions of this law.
Q. When does the law become effective?
A. Cigarettes and smokeless tobacco become nonmailable matter effective June 29, 2010.
Q. What products are now being made nonmailable?
A. Cigarettes, including roll-your-own tobacco, and smokeless tobacco are nonmailable matter, unless the shipments fall within certain exceptions.
Q. I sometimes buy cigarettes from an Internet website, which distributes them by U.S. mail. Are cigarettes
sent to me by mail as part of a sales transaction allowed?
A. No. As of June 29, 2010, cigarettes sold by vendors cannot be distributed by U.S. mail, except for intrastate shipments that originate and destinate entirely within Alaska or Hawaii.
Q. A mail order vendor in the lower 48 states advises that it will sell me cigarettes with tax stamps in my state and will send them to me by U.S. mail. Is this allowed?
A. No. As of June 29, 2010, cigarettes sold by vendors cannot be distributed by U.S. mail, except for intrastate shipments that originate and destinate within either Alaska or Hawaii.
Q. Can I continue to buy exotic foreign cigarettes sent to me by mail from a foreign mail order vendor?
A. No. As of June 29, 2010, cigarettes sold by foreign vendors cannot be distributed through U.S. mail.
Q. Are cigars mailable?
A. Yes, cigars are mailable matter.
Q. I live in Alaska and my grocery store in Fairbanks sends me cigarettes by U.S. mail. Is this allowed?
A. Yes, as long as the grocer mails them to your residence from a Post Office in Alaska. Cigarette and smokeless tobacco shipments in Alaska will continue as long as the grocer complies with certain mailing requirements.
Q. I live in the United States and would like to mail a gift of cigarettes to my relative serving overseas in the military. Is this allowed?
A. That depends. As long as all of the following apply, you should be able to send cigarettes to your relative via Express Mail service:

1. Your relative is of legal age to purchase cigarettes where he is stationed.
2. Express Mail service is available to the APO/FPO/ DPO address where he is stationed.
3. The host country where he is stationed allows cigarettes in shipments to that destination (see the article "Overseas Military/Diplomatic Mail" in the current issue of the Postal Bulletin).

Note that the package has to weigh 10 ounces or less and bear the marking "PERMITTED TOBACCO MAILING - DELIVER ONLY TO AGE-VERIFIED ADULT OF LEGAL AGE." You can only send up to 10 such mailings in a 30-day period.
Q. I plan to mail two cartons of cigarettes to a friend using Express Mail service with Hold For Pickup service with the appropriate marking. Is this allowed?
A. No. Based on our estimates, a carton can weigh somewhere between 9.92 and 10.4 ounces, and two cartons would be twice that amount, which would be clearly in excess of the 10-ounce limitation on individual shipments. Even a single carton containing 10 packs of cigarettes with a mailing container or additional contents or packaging would likely be too heavy, so it is likely that you will have to send less than a carton of cigarettes to keep below the 10ounce limit.
Q. Does the 10-ounce weight limit apply to shipments of cigarettes and smokeless tobacco sent entirely within Alaska and Hawaii?
A. No.
Q. How do I know the minimum age I must be to mail or receive cigarettes by mail?
A. When mailing under the "certain individuals" exception, you must furnish proof of age at the time of mailing and orally confirm that the addressee is of age to purchase tobacco at the place of destination. In the case of all mailings by individuals, the minimum age to purchase tobacco is age 18 in all states and U.S. territories and possessions, with the exception that the minimum age is 19 in the states of Alaska, Alabama, New Jersey, and Utah, and in Nassau, Onondaga, and Suffolk counties in New York. Regardless of a lower state minimum age, delivery of cigarettes mailed under the "consumer testing/public health" exception is restricted to the addressee, who must be least 21 years of age.
Q. I was at a Post Office yesterday and was asked to furnish a photo identification in order to retrieve an Express Mail package addressed to me containing cigarettes. Is this required?
A. Yes. One of the purposes of the PACT Act is to prevent minors from obtaining access to cigarettes and smokeless tobacco outside the context of a face-toface transaction with a retailer. The Act requires that the Postal Service promulgate rules to ensure that only adults receive packages containing cigarettes or smokeless tobacco. The production of photo identification reduces the risk of access by minors to tobacco.
Q. I am planning to mail smokeless tobacco to a friend of mine as a gift. What is required?
A. You will need to mail the article in a face-to-face transaction with a postal employee at a Post Office. The package must weigh no more than 10 ounces. Furnish government-issued photo identification
when mailing. When mailing the item, advise the acceptance employee that the package contains cigarettes and confirm that the addressee is at least 18 years old or the minimum age required to purchase tobacco products in the state or locality where he or she is located, whichever is higher. Also, with the exception of overseas APO/FPO/DPO mailings sent from the United States, use an Express Mail with "Hold For Pickup" label (Label 11-HFPU). Be sure to include your full name and address, as well as the addressee's full name and address, on the Express Mail label. The addressee will have to retrieve the package at a Post Office. Write the following marking on the address side of the piece: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO AGE-VERIFIED ADULT OF LEGAL AGE." You can send up to 10 such mailings in a 30-day period.
Q. Can I send cigarettes from my home in California to my cousin in Anchorage, Alaska, as a gift by simply marking the package "INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO"?
A. No. That marking is only available for mailings from one location in Alaska to another location in Alaska.
Q. My 18-year-old daughter is a student in college in a state where the minimum age to buy tobacco is 19.1 live in a state where the minimum age to purchase tobacco is 18. Can I send cigarettes to her by Express Mail with Hold For Pickup service from my home?
A. No. Even though your daughter is old enough to buy cigarettes in your home state, she must be at least 19 in order to receive Express Mail shipments of cigarettes because the shipment will be delivered in a place where the minimum age is 19. In other words, if your daughter is not old enough to buy cigarettes in the place where she is located, she cannot receive cigarettes by mail there either.
Q. How old must I be to receive free consumer testing samples of cigarettes by a tobacco manufacturer?
A. Any free samples that a manufacturer distributes by mail for consumer testing are subject to a national minimum age of 21.
Q. Can I mail cigarettes to my cousin who lives in France?
A. No. The exceptions for legal mailing of cigarettes and smokeless tobacco apply only to domestic mail. The exceptions include shipments from the U.S. to APO/ FPO/DPO addresses. No exceptions apply, however, to mailings from the U.S. to foreign countries as international mail.
Q. I travel abroad and sometimes buy duty-free cigarettes. Rather than carrying them with me, I mail them
to my home address before my return trip to the United States. Is this permitted if I mail them at a foreign Post Office?
A. No. Mailing of cigarettes and smokeless tobacco is prohibited for all international mail, inbound or outbound. The exceptions for legal mailing of cigarettes and smokeless tobacco apply only to U.S. domestic mail.
Q. Why is the minimum age for purposes of your rules always at least $18 ?$
A. Under federal regulations promulgated by the U.S. Food \& Drug Administration, effective June 22, 2010, cigarettes and smokeless tobacco may not be sold to anyone younger than 18 years of age. States and local governments can set a higher minimum age for their jurisdictions, however. Consequently, tobacco mailings may not be sent by or to persons who are not at least 18 years old, but state or local law may set a higher minimum age.
Q. Why do I have to use Express Mail service to send permitted shipments of cigarettes or smokeless tobacco?
A. Federal law requires that all shipments of cigarettes and smokeless tobacco (except for intrastate shipments in Alaska or Hawaii) must be sent with a service that provides tracking and confirmation of delivery. The postal product that satisfies this requirement is Express Mail service.
Q. Why is Hold For Pickup service required? It's inconvenient for the addressee to have to go to the Post Office to retrieve a package containing mailable cigarettes or smokeless tobacco.
A. The Postal Service requires Express Mail with Hold for Pickup service on all shipments (except those entirely within Alaska or Hawaii) because this enables the Postal Service to focus its resources on implementing the PACT Act's unique delivery requirements in retail installations, and thereby reduce the risk that tobacco shipments may reach the hands of minors.
Q. I want to send a package containing cigarettes by mail. Can I give it to my carrier for free Carrier Pickup service?
A. No. Carrier Pickup service and Pickup on Demand service are not available for mailed shipments of cigarettes or smokeless tobacco. Visit your local Post Office to ship any package containing cigarettes or smokeless tobacco.
Q. Who can we contact for general questions about tobacco mailings?
A. Your local Post Office and the USPS call center at 800-ASK-USPS are available to answer questions from consumers about mailability.

## For Business Customers

Q. We are a retailer that sells cigarettes by mail to consumers. Can we mail cigarettes after June 29, 2010?
A. No. As of June 29, 2010, cigarettes sold by vendors cannot be distributed to consumers by U.S. mail, except for intrastate shipments that originate and destinate entirely within Alaska or Hawaii.
Q. We are a tobacco manufacturer that conducts consumer testing samples of cigarettes. What must we do to mail these shipments to individual product testers?
A. First, your company must send an application letter to the New York Pricing \& Classification Service Center (PCSC) requesting a "consumer testing/public health" exception. As part of your application, your company must certify that it will adhere to several requirements. Once approved, your company can mail at any locations listed on your approved application. The PCSC will send your company a letter establishing eligibility. The letter will list your company's eligibility number and the locations where mailings may be entered. Your company must also maintain certain records as stated in your eligibility letter. At the time of each mailing, your company must present a copy of the letter with the mailing in a face-to-face transaction with a postal employee; Carrier Pickup service and Pickup on Demand service are not permitted. Each shipment must use Express Mail Label 11HFPU for "Hold For Pickup" and bear the following marking: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSEE UPON AGE VERIFICATION - AGE 21 OR ABOVE." Each mailing must request return receipt service returnable to the PCSC PACT Mailing Office. The eligibility number issued by the PCSC must also be printed in the return address block of the return receipt. Shipments are restricted to no more than 12 packs of cigarettes per container.
Q. Must consumer testing samples mailed in the lower 48 states to testers in Alaska or Hawaii, or vice versa, comply with any requirements?
A. Yes, all of the same requirements apply to consumer testing samples sent to Alaska or Hawaii from any other state and vice versa.
Q. We are a tobacco industry company with all applicable licenses. We mail cigarettes and smokeless tobacco to other businesses and to regulatory agencies. What must we do to mail cigarettes to oth-
er businesses in the industry and to government agencies?
A. First, your company must send an application letter with certain documentation to the PCSC. The PCSC will send your company a letter establishing eligibility. The approval letter will list your company's eligibility number and the locations where mailings may be entered. At the time of each mailing, your company must present the letter with the mailing in a face-toface transaction with a postal employee. Once approved, your company can mail at any locations listed on your approved application, and only to other businesses or government agencies whose names and addresses appear in your application. Each shipment must use Express Mail Label 11-HFPU and bear the following marking: "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY - RECIPIENT MUST FURNISH PROOF OF AGE AND EMPLOYMENT." Each mailing must request return receipt service returnable to the PCSC PACT Mailing Office. The eligibility number issued by the PCSC must also be printed in the return address block of the return receipt.
Q. Why does my business have to include a return receipt returnable to the PCSC?
A. By law, the Postal Service must maintain records for 3 years for each shipment sent under the "business purposes" or "consumer testing" exceptions. Currently, records of Express Mail shipments with the necessary information about a mailing are not maintained as required by the PACT Act. Consequently, the use of return receipts returnable to the PCSC provides a centralized way for the Postal Service to maintain records of each shipment.
Q. What is the address of the PCSC that we must use on our return receipts for mailings entered under the business/regulatory and consumer testing exceptions?
A. The address to use on return receipts is:

PCSC Pact Mailing Office
USPS Eligibility No. XX-00-0000
90 Church Street, Suite 3100
New York, NY 10007-2951
The return receipt must bear your eligibility number as well as the full name and address of the addressee.
Q. Who can we contact if we have questions about our application that cannot be answered by local postal personnel?
A. For questions about applications and eligibility letters for business customers, contact the PCSC by telephone at 212-330-5300 or by fax at 212-330-5320, with attention to the PACT Mailing Office.
Q. What will the Postal Service do with the return receipts?
A. According to federal law, these records must be made available to law enforcement agencies for a 3year period.
Q. Is there a quantity or frequency limitation under the "business/regulatory purposes" exception?
A. No.
Q. Is there a frequency limitation under the "consumer testing" exception for cigarettes sent by manufacturers to individuals for testing purposes?
A. Yes. A manufacturer may send no more than one package (which may contain no more than 12 packs of cigarettes, that is, 240 cigarettes) to any one adult smoker during any 30-day period.

## Mailable Cigarettes and Smokeless Tobacco: Acceptance Rules

| Exception | Type of Mailer | Express Mail Required? | Return Receipt to PCSC Required? | Hold for Pickup Required? | Establish Eligibility to Mail? | Photo ID Required? | Special <br> Marking <br> Required? | Quantity Limit? | Frequency Limit? |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Noncontiguous States (AK, HI) | Business/ Government /Individual | No | No | No | No | No | Yes ${ }^{1}$ | No | No |
| Business/ Regulatory | Business/ Government | Yes | Yes | Yes | Yes, PCSC Letter required | No | Yes ${ }^{2}$ | No | No |
| Certain Individuals | Individual only | Yes | No | Yes, except for shipments to APO/FPO/DPO ZIP Codes | Yes, must affirm addressee is higher of age 18 or minimum age to purchase tobacco ${ }^{5}$ | Yes, sender at least higher of age 18 or minimum age to purchase tobacco ${ }^{5}$ | Yes ${ }^{3}$ | $\begin{array}{\|l} \hline 10 \text { oz. or } \\ \text { less } \end{array}$ | 10 mailings/ 30 days |
| Consumer Testing/Public Health (cigarettes only) | Business/ Government | Yes | Yes | Yes | Yes, PCSC letter required | No | Yes ${ }^{4}$ | 12 packs of cigarettes | 1 mailing/ 30 days per addressee |

1 INTRASTATE SHIPMENT OF CIGARETTES OR SMOKELESS TOBACCO.
2 PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY - RECIPIENT MUST FURNISH PROOF OF AGE AND EMPLOYMENT.

3 PERMITTED TOBACCO MAILING - DELIVER ONLY TO AGE-VERIFIED ADULT OF LEGAL AGE.
4 PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSEE UPON AGE VERIFICATION - AGE 21 OR ABOVE.
5 MINIMUM LEGAL AGE TO PURCHASE TOBACCO IS AGE 18 IN ALL STATES AND U.S. TERRITORIES AND POSSESSIONS, WITH THE EXCEPTION THAT THE MINIMUM AGE IS 19 IN THE STATES OF ALASKA, ALABAMA, NEW JERSEY, AND UTAH, AND IN NASSAU, ONONDAGA, AND SUFFOLK COUNTIES IN NEW YORK.

## Mailable Cigarettes and Smokeless Tobacco: Delivery Rules

| Exception | Type of Recipient | Hold for Pickup Required? | Recipient Minimum Age | Photo ID Required? | Signature Requirement | Recipient Restriction |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Noncontiguous States (AK, HI) | Business/ Government/ Individual | No | N/A | No | None | N/A |
| Business/ Regulatory | Business/ Government | Yes | At least higher of age 18 or minimum age to purchase tobacco ${ }^{5}$ | Yes | Sign PS Form 3849 and PS Form 3811 | Only deliver to verified employee of named business or government addressee |
| Certain Individuals | Business or Individual | Yes, except for shipments to APO/FPO/DPO ZIP Codes | At least higher of age 18 or minimum age to purchase tobacco ${ }^{5}$ | Yes | Sign PS Form 3849; APO/FPO/DPO addresses sign Label 11 | Deliver to addressee or adult agent |
| Consumer Testing/Public Health (cigarettes only) | Individual only | Yes | At least 21 years of age | Yes | Sign PS Form 3849 and PS Form 3811 | Deliver only to named addressee |

5 MINIMUM LEGAL AGE TO PURCHASE TOBACCO IS AGE 18 IN ALL STATES AND U.S. TERRITORIES AND POSSESSIONS, WITH THE EXCEPTION THAT THE MINIMUM AGE IS 19 IN THE STATES OF ALASKA, ALABAMA, NEW JERSEY, AND UTAH, AND IN NASSAU, ONONDAGA, AND SUFFOLK COUNTIES IN NEW YORK.

## Standard Operating Procedures

## Retail Acceptance of Express Mail Hold For Pickup

1. Greet customer.
2. Place item on scale.
3. Verify that the customer desires domestic Express Mail Hold For Pickup service. Select Express Mail service and encourage the customer to use authorized USPS Express Mail packaging.
Note: If the customer is shipping a package containing cigarettes (including roll-your-own tobacco) and/ or smokeless tobacco in compliance with the PACT Act, follow instructions provided in the "Acceptance and Delivery Procedures" (based on the exception) located on the Retail Operations webpage.
Note: You will now be prompted to scan the Express Mail label immediately after selecting the mail class.
4. If the POS, IRT, or Express Mail Manual indicates Express Mail Hold For Pickup service is available, inform the customer of the availability.
5. If customer chooses Express Mail Hold For Pickup service, continue with the current Express Mail workflow.
Note: POS ONLY - if there are multiple sites with the same 5-digit ZIP Code, a screen will be displayed with the possible sites for you to choose from, and this list can also be printed for the customer.
6. Complete the ORGIN POSTAL USE ONLY section of Express Mail Label 11-HFPU writing the Month/Day/ Year in the Pickup Availability Date section, and check either the 10 A.M., 12:00 P.M., or 3 P.M. box as indicated by the POS, IRT, or Express Mail Manual.
Note: Express Mail Hold For Pickup service is guaranteed by either 10:00 A.M., 12:00 P.M., or 3:00 P.M., depending upon destination Post Office.
7. Write the full rate of postage in the "Postage" and "Total Postage and Fees" block.
8. Ensure that the "CUSTOMER USE ONLY" section of Express Mail Label 11-HFPU is complete with the following information:

- Sender name and complete address in the "FROM (Required)" section.
- Contact phone number, name, address of recipient (for ID purposes only) in the "HOLD FOR: (Contact Required)" section.
- Post Office name, street address, and ZIP+4 in the "PICKUP LOCATION (REQUIRED)" section.
Note: The contact number will be used to automatically contact that number (by an automated system)
once the Express Mail piece has been scanned "Arrival at Pickup Point" at the destination Post Office. Inform the customer that if he/she fails to list a contact number, it will be the customer's responsibility to communicate when the package can be picked up.

9. Suggest to the customer any additional services for the mailpiece as appropriate.
10. Ask the customer if any other additional products are needed (i.e., stamps, packaging supplies, etc.).
11. Affix the postage to the article.
12. Collect the funds for the transaction, and thank the customer.
13. Dispatch all Express Mail items according to local policy. No special separation of Express Mail Hold For Pickup service is required.

## Automated Postal Center Procedures for Express Hold For Pickup Service

The Automated Postal Center ${ }^{\circledR}\left(\mathrm{APC}^{\circledR}\right)$ will permit the customer to print postage for Express Mail Hold For Pickup service and to lookup which Post Offices offer Express Mail Hold For Pickup service. The customer will be required to use and complete an Express Mail Label 11-HFPU and attach it to the package.

As these items are scanned to start the clock on the POS, IRT, or manual terminal, select the Hold For Pickup choice during the acceptance transaction and enter the contact number.

## Mail Processed From Carrier Pickup or Collection Boxes

For Express Mail items using Express Mail Label 11HFPU, process labels as normal. If the POS or IRT terminal or Express Mail service supplies Hold For Pickup availability, determine if sufficient postage was attached for Hold For Pickup service. If sufficient postage was attached, process as above for Express Mail Hold For Pickup service. Employees must ensure to scan the mailpiece as accepted and enter the contact phone number.

## Express Mail Corporate Accounts.

When a customer mails an Express Mail item and uses an Express Mail Corporate Account for payment, and Express Mail Hold For Pickup is available, ensure that Express Mail Label 11-HFPU is complete and process the mailpiece. Employees must ensure to scan the mailpiece as accepted and enter the contact phone number.

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## Policies, Procedures, and Forms Updates

## Manuals

## DMM Revision: Labeling List Changes

Effective June 17, 2010, we will revise Labeling Lists L001, L002, L003, L004, L005, L007, L008, L009, L011, L201, L606, and L607 of the Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ) to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, but must comply by August 19, 2010.

Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)




| 170-172, 178 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX HARRISBURG PA 170 |
| :---: | :---: | :---: |
| 173-176 | $\begin{aligned} & 005,010-098,100-212,214-268,270-329,334-339,341,342,344 \text {, } \\ & 346,347,349-352,354-418,420-427,430-516,520-528,530-532, \\ & 534,535,537-551,553-564,566,600-620,622-631,633-641,644- \\ & 658,660-662,664-668,680,681,683-693,700,701,703-708, \\ & 710-714,716-731,734-738,740,741,743-749,755 \end{aligned}$ | OMX LANCASTER PA 173 |
| 179, 195, 196 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX READING PA 195 |
| 180-183 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX LEHIGH VALLEY PA 180 |
| 184-188 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX SCRANTON PA 184 |
| 189, 193, 194 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX SOUTHEASTERN PA 189 |
| 190-192 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX PHILADELPHIA PA 190 |
| 197-199 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX WILMINGTON DE 197 |
| 200, 202-209 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-489, 492, 498-516, 520528, 530-532, 534, 535, 537-551, 553-566, 600-620, 622-631, 633641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX WASHINGTON DC 200 |
| 224, 225, 230-232, 238, 239 | 005, 010-098, 100-212, 214-268, 270-329, 334-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-489, 492, 498-516, 520-528, 530532, 534, 535, 537-551, 553-566, 600-620, 622-631, 633-641, 644658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-738, 740, 741, 743-749 | OMX RICHMOND VA 230 |
| 240, 241, 243 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX ROANOKE VA 240 |
| 242 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX BRISTOL VA 242 |
| 245 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX LYNCHBURG VA 245 |
| 246-248 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX BLUEFIELD WV 247 |


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| 249-253, 266 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX CHARLESTON WV 250 |
| 254, 261-265, 268 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX CLARKSBURG WV 263 |
| 255-257 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX HUNTINGTON WV 255 |
| 258, 259 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX BECKLEY WV 258 |
| 400-402, 427, 471 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-799, 885 | OMX LOUISVILLE KY 400 |
| 403-406, 413, 414 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-799, 885 | OMX LEXINGTON KY 403 |
| 407-409, 417, 418, 425, 426 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-799, 885 | OMX LONDON KY 407 |
| 410, 450-452, 459, 470 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-797 | OMX CINCINNATI OH 450 |
| 411, 412, 415, 416 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-799, 885 | OMX ASHLAND KY 411 |
| 420 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-799, 885 | OMX PADUCAH KY 420 |
| 421-423 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-799, 885 | OMX BOWLING GREEN KY 421 |
| 424, 476, 477 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-799, 885 | OMX EVANSVILLE IN 476 |
| 430-433, 456, 457 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-767 | OMX COLUMBUS OH 430 |
| 434-436 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-767 | OMX TOLEDO OH 434 |


| 437, 438 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-767 | OMX ZANESVILLE OH 437 |
| :---: | :---: | :---: |
| 439, 444, 445 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX YOUNGSTOWN OH 444 |
| 440, 441 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, $534,535,537-551,553-564,566,600-620,622-631,633-641,644-$ 658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX CLEVELAND OH 440 |
| 442, 443, 446, 447 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX AKRON OH 442 |
| 448, 449 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 734-741, 743-749, 755 | OMX MANSFIELD OH 448 |
| 453-455 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-767, 770-789 | OMX DAYTON OH 453 |
| 458 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-564, 566, 600-620, 622-631, 633-641, 644658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716731, 733-741, 743-767, 770-789 | OMX LIMA OH 458 |
| 601, 603 | 005, 010-212, 214-268, 270-326, 335-339, 341, 342, 344, 346, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-764, 770-778, 800-816, 820, 822-831 | OMX CAROL STREAM IL 601 |
| Change To: |  |  |
| 080-084 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-797, 800-816, 820, 822-831 | OMX SOUTH JERSEY NJ 080 |
| 085-087 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, $354-418,420-427,430-516,520-528,530-532,534,535,537-551$, 553-564, 566, 600-620, 622-631, 633-641, 644-658, 660-662, 664668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-769, 779-789 | OMX TRENTON NJ 085 |
| 140-143, 147 | 005, 010-098, 100-212, 214-268, 270-329, 335-339, 341, 342, 344, $346,347,350-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-738, 740, 741, 743-749 | OMX BUFFALO NY 140 |
| 144-146, 148, 149 | 005, 010-098, 100-212, 214-268, 270-329, 335-339, 341, 342, 344, 346, 347, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, $534,535,537-551,553-567,570-577,580-588,600-620,622-631$, 633-641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-738, 740, 741, 743-749 | OMX ROCHESTER NY 144 |
| 150-154, 156, 160-162, 260 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-797, 800-816, 820, 822-831 | OMX PITTSBURGH PA 150 |


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| 155, 157-159 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352, \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658, \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX JOHNSTOWN PA 159 |
| 163-165, 167 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352, \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-668,680,681,683-693,700,701,703-708,710-714 \text {, } \\ & 716-731,733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX ERIE PA 164 |
| 166, 168 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX ALTOONA PA 166 |
| 169, 177 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX WILLIAMSPORT PA 177 |
| 170-173, 178 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352, \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-668,680,681,683-693,700,701,703-708,710-714 \text {, } \\ & 716-731,733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX HARRISBURG PA 170 |
| 174-176 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352, \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731, \\ & 733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX LANCASTER PA 175 |
| 179, 195, 196 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352, \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551, \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658, \\ & 660-662,664-668,680,681,683-693,700,701,703-708,710-714, \\ & 716-731,733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX READING PA 195 |
| 180-183 | 005, 010-098, 100-212, 214-268, 270-342, 346, 347, 349-352, 354418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733741, 743-797, 800-816, 820, 822-831 | OMX LEHIGH VALLEY PA 180 |
| 184-188 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551, \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-668,680,681,683-693,700,701,703-708,710-714, \\ & 716-731,733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX SCRANTON PA 184 |
| 189, 193, 194 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-668,680,681,683-693,700,701,703-708,710-714 \text {, } \\ & 716-731,733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX SOUTHEASTERN PA 189 |
| 190-192 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX PHILADELPHIA PA 190 |
| 197-199 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 733-741,743-797,800-816,820,822-831 \end{aligned}$ | OMX WILMINGTON DE 197 |
| 200, 202-209, 217 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-489, 492, 498-516, 520528, 530-532, 534, 535, 537-551, 553-566, 600-620, 622-631, 633641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-738, 740, 741, 743-749, 755 | OMX WASHINGTON DC 200 |
| 224, 225, 228-232, 238, 239, 244 | 005, 010-098, 100-212, 214-268, 270-329, 334-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-489, 492, 498-516, 520-528, 530532, 534, 535, 537-551, 553-566, 600-620, 622-631, 633-641, 644658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-738, 740, 741, 743-749 | OMX RICHMOND VA 230 |


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| 240, 241, 243 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-769, 793-797 | OMX ROANOKE VA 240 |
| 242 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-769, 793-797 | OMX BRISTOL VA 242 |
| 245 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-769, 793-797 | OMX LYNCHBURG VA 245 |
| 246-248 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 734-741,743-769,793-797 \end{aligned}$ | OMX BLUEFIELD WV 247 |
| 249-253, 266 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352, \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 734-741,743-769,793-797 \end{aligned}$ | OMX CHARLESTON WV 250 |
| 254, 261-265, 268 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 734-741,743-769,793-797 \end{aligned}$ | OMX CLARKSBURG WV 263 |
| 255-257 | $\begin{aligned} & 005,010-098,100-212,214-268,270-342,344,346,347,349-352 \text {, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 734-741,743-769,793-797 \end{aligned}$ | OMX HUNTINGTON WV 255 |
| 258, 259 | $\begin{aligned} & \text { 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, } \\ & 354-418,420-427,430-516,520-528,530-532,534,535,537-551 \text {, } \\ & 553-567,570-577,580-588,600-620,622-631,633-641,644-658 \text {, } \\ & 660-662,664-681,683-693,700,701,703-708,710-714,716-731 \text {, } \\ & 734-741,743-769,793-797 \end{aligned}$ | OMX BECKLEY WV 258 |
| 400-402, 427, 471 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-567,570-577,580-588,600-620,622-631$, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX LOUISVILLE KY 400 |
| 403-406, 413, 414 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-567,570-577,580-588,600-620,622-631$, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX LEXINGTON KY 403 |
| 407-409, 417, 418, 425, 426 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-567,570-577,580-588,600-620,622-631$, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX LONDON KY 407 |
| 410, 450-452, 459, 470 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-567,570-577,580-588,600-620,622-631$, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX CINCINNATI OH 450 |
| 411, 412, 415, 416 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-567,570-577,580-588,600-620,622-631$, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX ASHLAND KY 411 |


| postal bulletin 22287 (6-17-10) | Policies, Procedures, and Forms Updates |  |
| :---: | :---: | :---: |
| 420 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-514, 516, 520-528, 530532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870875, 877-885 | OMX PADUCAH KY 420 |
| 421-423 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX BOWLING GREEN KY 421 |
| 424, 476, 477 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX EVANSVILLE IN 476 |
| 430-433, 456, 457 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-778, 800-816, 820, 822-831 | OMX COLUMBUS OH 430 |
| 434-436 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-769, 800-816, 820, 822-831 | OMX TOLEDO OH 434 |
| 437, 438 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, $354-418,420-427,430-516,520-528,530-532,534,535,537-551$, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-778, 800-816, 820, 822-831 | OMX ZANESVILLE OH 437 |
| 439, 444, 445 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-778, 800-816, 820, 822-831 | OMX YOUNGSTOWN OH 444 |
| 440, 441 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-778, 800-816, 820, 822-831 | OMX CLEVELAND OH 440 |
| 442, 443, 446, 447 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, $354-418,420-427,430-516,520-528,530-532,534,535,537-551$, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-778, 800-816, 820, 822-831 | OMX AKRON OH 442 |
| 448, 449 | 005, 010-098, 100-212, 214-268, 270-342, 344, 346, 347, 349-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-778, 800-816, 820, 822-831 | OMX MANSFIELD OH 448 |
| 453-455 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 733-741, 743-816, 820, 822-831, 865, 870-875, 877-885 | OMX DAYTON OH 453 |
| 458 | 005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, $346,347,349-352,354-418,420-427,430-516,520-528,530-532$, $534,535,537-551,553-567,570-577,580-588,600-620,622-631$, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-789, 800-816, 820, 822-831 | OMX LIMA OH 458 |
| 600-603 | 005, 010-212, 214-268, 270-326, 335-339, 341, 342, 344, 346, 350-352, 354-418, 420-427, 430-516, 520-528, 530-532, 534, 535, 537-551, 553-567, 570-577, 580-588, 600-620, 622-631, 633-641, 644-658, 660-662, 664-681, 683-693, 700, 701, 703-708, 710-714, 716-731, 734-741, 743-764, 770-778, 800-816, 820, 822-831 | OMX CAROL STREAM IL 601 |



| L600 | Standard Mail and Package Services |  |  |
| :---: | :---: | :---: | :---: |
|  | * * | * | * |
| L606 | 5-Digit Scheme - Standard Mail, First-Class Mail, and Package Services Parcels |  |  |
|  | * * | * | * |
| Colu |  | Column B |  |
| Change From: |  |  |  |
| 00801, 00802, 00805 |  | ST THOM | 00801 |
| 00907, 00909, 00911-00915 |  | SAN JUAN | 0914 |
| 00925, 00927, 00928 |  | SAN JUAN | 0928 |
| 00923, 00924, 00929, 00930 |  | SAN JUAN | 0929 |
| 00975-00978 |  | TRUJILLO | PR 00976 |
| 00979, 00981-00987 |  | CAROLINA | 0981 |
| 18015-18017, 18020, 18025 |  | BETHLEHE | 18016 |
| $\begin{aligned} & \text { 42163, 42207, 42210, 42275, } \\ & 42285 \end{aligned}$ |  | BROWNSV | KY 42210 |
| 42240, 42241 |  | HOPKINSV | KY 42240 |
| 42431, 42436 |  | MADISON | KY 42431 |
| 44302, 44303, 44308 |  | AKRON OH |  |
| 44304, 44307, 44311 |  | AKRON OH |  |
| 62261, 62277 |  | MODOC IL |  |
| 62373, 62379 |  | SUTTER IL |  |
| 62423, 62441 |  | DENNISON | 423 |
| 63105, 63124 |  | SAINT LOU | 63105 |
| 63107, 63115 |  | SAINT LOU | 63115 |
| 63118, 63163 |  | SAINT LOU | O3118 |
| 63155, 63166, 63177-63179 |  | SAINT LOU | 63155 |
| 63330, 63343 |  | ANNADA |  |
| 63433, 63459 |  | ASHBURN | 3433 |
| 63434, 63469 |  | BETHEL M |  |
| 63450, 63468 |  | LENTNER | 3450 |


| Change To: |  |  |
| :--- | :--- | :---: |
| 00801-00806 | ST THOMAS VI 00801 |  |
| $00907-00916,00937,00940$ | SAN JUAN PR 00914 |  |
| $00923-00925,00928-00931$ | SAN JUAN PR 00924 |  |
| 00926,00927 | SAN JUAN PR 00926 |  |
| $00976-00978$ | TRUJILLO ALTO PR 00976 |  |
| $00979,00982-00988$ | CAROLINA PR 00984 |  |
| $18015,18016,18018$ | BETHLEHEM PA 18016 |  |
| $42207,42210,42275,42285$ | BROWNSVILE KY 42210 |  |
| $42232,42240,42241$ | HOPKINSVILE KY 42240 |  |
| $42410,42431,42436$ | MADISONVILLE KY 42431 |  |
| 44302,44308 | AKRON OH 44302 |  |
| 44307,44311 | AKRON OH 44307 |  |
| 62261,62277 | PRAIRIE DU ROCHER IL |  |
| 62277 |  |  |
| 62373,62379 | WARSAW IL 62379 |  |
| 62423,62441 | MARSHALL IL 62441 |  |
| 63105,63117 | SAINT LOUIS MO 63105 |  |
| $63107,63113,63115,63120$, | SAINT LOUIS MO 63115 |  |
| 63147 |  |  |
| $63111,63118,63163$ | SAINT LOUIS MO 63118 |  |
| $63150,63155,63160,63166$, | SAINT LOUIS MO 63155 |  |
| $63177-63180,63182,63195$, |  |  |
| 63197 | ELSBERRY MO 63343 |  |
| 63330,63343 | NEW LONDON MO 63459 |  |
| 63433,63459 | SHELBYVILLE MO 63469 |  |
| 63434,63469 | SHELBINA MO 63468 |  |
| 63450,63468 | BETHLEHEM PA 18017 |  |
| Add: | BOAZ KY 42027 |  |
| 18017,18020 | AKRON OH 44303 |  |
| 42027,42069 | HAGERSTOWN MD 21742 |  |
| 44303,44304 | LAKE WALES FL 33859 |  |
| Delete: |  |  |
| 21740,21742 | $33859,33867,33898$ |  |


| 28 | postal bulletin 22287 (6-17-10) |  |  |
| :---: | :---: | :---: | :---: |
| L607 | 3-Digit ZIP Code Sort Option for Drop-Ship Mailers |  |  |
|  | * | * * | * |
| Column A Column B |  |  |  |
| Change From: |  |  |  |
| 93519, 93522, 93528-93531,93533, 93541, 93544, 93549,$93554,93558,93563,93599$ |  | MOJAVE CA 935 |  |
| Change To: |  |  |  |
| 93519, 93522, 93528-93531, <br> 93533, 93541, 93544, 93549, <br> 93554, 93558, 93563, 93599 |  | BAKERSFIELD CA 935 |  |
|  | * * | * * | * |

L60

We will incorporate these revisions into the monthly update of the online DMM available via Postal Explorer ${ }^{\circledR}$ at http://pe.usps.com.

## DMM Revision: Treatment of Cigarettes and Smokeless Tobacco as Nonmailable Matter

Effective July 6, 2010, The Postal Service ${ }^{\text {TM }}$ will revise Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ) 503.6.3.1, 601.11, and 608.8.4.1 to describe new standards pertaining to the mailing of tobacco, cigarettes, and smokeless tobacco. These revisions implement specific provisions of the Prevent All Cigarette Trafficking (PACT) Act, Pub. L. No. 111-154, which restricts the mailability of cigarettes and smokeless tobacco sent through the U.S. Postal Service ${ }^{\circledR}$.

Beginning on June 29, 2010, the Postal Service will no longer accept or transport any package that it knows, or reasonably believes, to contain nonmailable smokeless tobacco or cigarettes, unless covered by one of the defined exceptions. Cigarettes and smokeless tobacco shipments are banned from the mail if they do not qualify under one of the following exceptions:

- Mailing Within Noncontiguous States - Shipments entirely within Alaska or Hawaii. The shipments must bear a complete valid return address within the state of origin, and must originate and destinate within the same state.
- Business/Regulatory Purposes - Shipments transmitted between verified and authorized tobacco industry businesses for business purposes, or between such businesses and federal or state agencies for regulatory purposes. This exception is limited to federal and state government agencies and legally operating businesses that have all applicable state and federal government licenses or permits and are engaged in tobacco product manufacturing, distribution, wholesale, export, import, testing, investigation, or research. An application to mail is required and must be approved by USPS ${ }^{\circledR}$.
- Certain Individuals - Infrequent, lightweight shipments mailed by age-verified adult individuals. Mailers must provide proof of legal age, and each shipment must bear the sender's and recipient's full name and address. Shipments may not weigh more
than 10 ounces and are limited to 10 mailings in any 30-day period.
- Consumer Testing - Shipments of cigarettes sent by verified and authorized manufacturers to verified adult smokers age 21 and over for consumer testing purposes only. An application to mail is required and must be approved by USPS.
- Public Health Exception - Federal government agencies involved in the consumer testing of tobacco products solely for public health purposes may mail cigarettes under the mailing standards of Consumer Testing, with certain exceptions.
Each shipment under any exception above must be presented in a face-to-face transaction with a postal employee and must bear its own unique exception package markings. Except for mailing within the noncontiguous states and shipments to APO/FPO/DPO addresses, customers presenting mailings under the "certain individuals" exception must use Express Mail ${ }^{\circledR}$ service with "Hold For Pickup" service. For shipments from the United States to APO/ FPO/DPO addresses, customers must also use Express Mail service, but should be aware that tobacco may be prohibited in packages to certain APO/FPO/DPO ZIPTM Codes, and that Express Mail service may not be available to all such destinations. During delivery of Express Mail with Hold For Pickup service, the addressee or designated agent will be required to furnish proof of age. The applicable age depends on the minimum age to purchase tobacco in the state or locality where the shipment is tendered or delivered. Carrier Pickup ${ }^{\text {TM }}$ service and Pickup on Demand service are not permitted for shipments of cigarettes and smokeless tobacco. Cigarettes and smokeless tobacco are prohibited in both inbound and outbound international mail. Cigars are excluded from the mailability ban, and therefore may be mailed regardless of any conditions required for the mailing or other applicable products under the PACT Act exceptions.


## Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

## 500 Additional Mailing Services

503 Extra Services
6.0 Return Receipt
6.3 Obtaining Service

### 6.3.1 At Time of Mailing

[Add two new sentences to the end of the paragraph to read as follows:]
***An exception is made for certain restricted mailings of cigarettes and smokeless tobacco. When required by 601.11.5.2, 601.11.7.2, or 601.11.8, a mailer must address the sender's address block to the Pricing and Classification Service Center (PCSC) PACT, Mailing Office (see 608.4.1 for address)

600 Basic Standards for All Mailing Services
Mailability
[Renumber current 601.11 and 12 as new 601.12 and 601.13, and add new 601.11 as follows:]

### 11.0 Cigarettes and Smokeless Tobacco

### 11.1 Definitions

For this standard, we define terms as follows:
a. Cigarette: any roll of tobacco wrapped in paper or in any substance not containing tobacco and any roll of tobacco wrapped in any substance containing tobacco which, because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is likely to be offered to, or purchased by, consumers as a cigarette. The term cigarette includes roll-your-own-tobacco and excludes cigars.
b. Smokeless tobacco: any finely cut, ground, powdered, or leaf tobacco that is intended to be placed in the oral or nasal cavity or otherwise consumed without being combusted.
c. Cigar: any roll of tobacco wrapped in leaf tobacco or in any substance containing tobacco, unless, because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, the product is likely to be offered to, or purchased by, consumers as a cigarette.
d. Roll-your-own tobacco: any tobacco which, because of its appearance, type, packaging, or labeling, is suitable for use and likely to be offered to, or purchased by, consumers as tobacco for making cigarettes or cigars, or for use as wrappers thereof.
e. Consumer testing: testing limited to formal data collection and analysis for the specific purpose of evaluating the product for quality assurance and benchmarking purposes of cigarette brands or subbrands among existing adult smokers.
f. State: any of the 50 states of the United States, the District of Columbia, and any commonwealth, territory, or possession of the United States.

### 11.2 Nonmailability

Except as provided in 601.11.3, all cigarettes (including roll-your-own tobacco) and smokeless tobacco are nonmailable and shall not be deposited in or carried through the Postal Service mailstream. Nonmailable cigarettes and smokeless tobacco deposited in the mail are subject to seizure and forfeiture. Any nonmailable cigarettes and smokeless tobacco products seized and forfeited shall be destroyed or retained by the federal government for the detection or prosecution of crimes or related investigations and then destroyed. Senders of nonmailable cigarettes and smokeless tobacco may be subject to seizure and forfeiture of assets, criminal fines, imprisonment, and civil penalties. The Postal Service will not accept for delivery or transmit any package that it knows, or has reasonable cause to believe, contains nonmailable cigarettes or smokeless tobacco. If the Postal Service reasonably suspects that a mailer is tendering nonmailable cigarettes or smokeless tobacco, then the mailer bears the burden of proof in establishing eligibility to mail. The Postal Service has reasonable cause not to accept for delivery or transmit a package based on:
a. a statement on a publicly available website, or an advertisement, by any person that the person will mail matter which is nonmailable under this section in return for payment; or
b. the fact that the mailer or other person on whose behalf a mailing is being made is on the U.S. Attorney General's List of Unregistered or Noncompliant Delivery Sellers.

### 11.3 Mailability Exceptions

Cigarettes and smokeless tobacco are mailable if one of the conditions in 11.4 through 11.8 is met. These exceptions only apply to domestic mail under 608.2.1, including mail sent from the United States to Army Post Office (APO), Fleet Post Office (FPO), and Diplomatic Post Office (DPO) addresses to which tobacco is not restricted (see 703.2.3.1), with the exception that delivery procedures for overseas military mail under the certain individuals exception in 11.6 may vary as practicable. These exceptions do not apply to the following:
a. mail treated as domestic under 608.2.2;
b. international mail as defined in 608.2.3; or
c. mail presented at APO, FPO, or DPO installations and destined to addresses in the United States or other APO, FPO, or DPO addresses.

### 11.4 Mailing Within Noncontiguous States

Applicable mailings may not be tendered through Pickup on Demand or Carrier Pickup services. Intra-Alaskan and intra-Hawaiian shipments of cigarettes or smokeless tobacco are mailable, provided that such mailings:
a. are presented in a face-to-face transaction with a postal employee within the state;
b. destinate in the same state of origin;
c. bear a valid complete return address that is within the state of origin; and,
d. are marked with the following exterior marking on the address side of the mailpiece: "INTRASTATE SHIPMENTOF CIGARETTESORSMOKELESSTOBACCO."

### 11.5 Exception for Business/Regulatory Purposes

Eligibility to mail and to receive mail under the business/ regulatory purposes exception is limited to federal and state government agencies and legally operating businesses that have all applicable state and federal government licenses or permits and are engaged in tobacco product manufacturing, distribution, wholesale, export, import, testing, investigation, or research under the conditions in 11.5.1 to 11.5.3.

### 11.5.1 Application

Each customer seeking to mail cigarettes or smokeless tobacco under the business/regulatory purposes exception must complete an application letter requesting to mail under the business/regulatory purposes exception.
a. The applicant must furnish:

1. information about its legal status, any applicable licenses, and authority under which it operates;
2. information about the legal status, any applicable licenses, and operational authority for all entities to which the applicant's mailings under this exception will be addressed; and
3. all locations where mail containing cigarettes and smokeless tobacco will be presented.
b. The applicant must establish its and its recipients' eligibility as legally operating businesses that have all applicable state and federal government licenses or permits and are engaged in tobacco product manufacturing, distribution, wholesale, export, import, testing, investigation, or research; or, in the case of mailings for regulatory purposes, as a federal or state agency. Only those shipments containing otherwise nonmailable tobacco addressed to recipients on the customer's list of designated recipients are eligible for the business/regulatory purposes exception.
c. Applications must be mailed to the manager, Pricing \& Classification Service Center (PCSC), see 608.8.4.1 for address. The manager, PCSC, issues the initial agency decision of a determination of eligibility to mail under the business/regulatory purposes exception. A number is assigned to each letter of eligibility.
d. The applicant must timely update the information in its application as necessary prior to conducting any mailing for as long as it continues to mail under the business/regulatory exception.
e. Customers whose applications or amendments to existing applications are denied in whole or in part may appeal to the manager, Mailing Standards (see 608.8.0).
f. Eligibility to mail under the business/regulatory purposes exception may be revoked by the manager, PCSC, in the event of failure to comply with any applicable rules and regulations. A customer may appeal an adverse initial decision to the manager, Mailing Standards (see 608.8.0). Decisions by the manager, Mailing Standards, to uphold the denial of an application or to revoke a customer's eligibility under the business/regulatory purposes exception may be appealed to the Judicial Officer under 39 C.F.R. Part 953.
g. Upon written request by a state or federal agency, the Manager, PCSC, may, in his or her discretion, waive certain application requirements for mailings entered by the requesting state or federal agency for regulatory purposes.
h. Any determination of eligibility to mail under this exception shall lapse if the authorized mailer does not tender any mail under this exception within any three-year period. After that time, the affected mailer must apply for and receive new authorization for any mailings under this exception.

### 11.5.2 Mailing

Customers eligible to mail under the business/regulatory purposes exception may enter mailings of cigarettes and smokeless tobacco only at the locations specified in the customer's application. Applicable mailings may not be tendered through Pickup on Demand or Carrier Pickup services. Before mailing any shipment under this exception, the mailer must present proof that the PCSC has authorized the mailer to mail such shipments at that location. All mailings under the business/regulatory purposes exception must:
a. be entered in a face-to-face transaction with a postal employee as Express Mail with Hold for Pickup service (waiver of signature and pickup services not permitted);
b. be accompanied by a request for PS Form 3811 return receipt, which must bear the sender's PACT eligibility number issued by the PCSC in the return address block as well as the addressee's full name
and address, and be made returnable to the PCSC, PACT Mailing Office (see 608.4.1 for address)
c. bear the marking "PERMITTED TOBACCO MAILING DELIVER ONLY TO ADDRESSED BUSINESS/AGENCY - RECIPIENT MUST FURNISH PROOF OF AGE AND EMPLOYMENT" on the address side of the mailpiece (place the marking directly above, below, or to the left of the postage);
d. bear the business or government agency name and full mailing addresses of both the sender and recipient, both of which must match exactly those listed on the customer's application on file with the Postal Service.

### 11.5.3 Delivery

Mailings bearing the marking for business/regulatory purposes can only be delivered to a verified employee of the addressee business or government agency. The recipient must show proof that he or she is an employee of the business or government identified as the addressee on the mailing label under the following conditions:
a. The recipient must be an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of delivery. The recipient must furnish proof of age via a driver's license, passport, or other government-issued photo identification that lists age or date of birth.
b. Once age and the recipient's identity as an employee of the addressee are established, the recipient must sign PS Form 3849 and PS Form 3811 in the appropriate signature blocks. If mailer's eligibility number is missing in the return address block of the PS Form 3811, the mailing must be returned to sender.

### 11.6 Exception for Certain Individuals

The exception for certain individuals permits the mailing of small quantities of cigarettes or smokeless tobacco by individual adults to businesses or to other adults. Such shipments may include, but are not limited to, cigarettes and smokeless tobacco exchanged as gifts between individual adults and a damaged or unacceptable tobacco product returned by a consumer to the manufacturer. For purposes of this rule, "gifts" do not include products purchased by one individual for another from a third-party vendor through a mail-order transaction, or the inclusion of cigarettes or smokeless tobacco at no additional charge with other matter pursuant to a commercial transaction. Eligibility to mail under the certain individuals exception may be revoked by the manager, PCSC, in the event of failure to comply with any applicable rules and regulations. A customer may appeal an adverse initial decision to the manager, Mailing Standards (see 608.8.0). The mailer bears the burden of proof in establishing eligibility in the event of revocation.

Decisions by the manager, Mailing Standards, to revoke a customer's eligibility under this exception may be appealed to the Judicial Officer under 39 C.F.R. Part 953. Mailings under this exception must be made under the conditions in 11.6.1 through 11.6.3.

### 11.6.1 Entry and Acceptance

Mailings under the certain individuals exception must be entered under the following conditions:
a. Cigarettes or smokeless tobacco may only be mailed via a face-to-face transaction with a postal employee. Applicable mailings may not be tendered through Pickup on Demand or Carrier Pickup services.
b. Cigarettes or smokeless tobacco may only be entered by an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of entry.
c. The individual presenting the mailing must furnish government-issued photo identification that lists age or date of birth, such as a driver's license or passport, at the time of the mailing. The name on the identification must match the name of the sender appearing in the return address block of the mailpiece.
d. For mailings addressed to an individual, at the time the mailing is presented, the customer must orally confirm that the addressee is an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of delivery.

### 11.6.2 Mailing

No customer may send or cause to be sent more than 10 mailings under this exception in any 30-day period. Each mailing under the certain individuals exception must:
a. be entered as Express Mail; (waiver of signature and pickup services not permitted);
b. bear the marking "PERMITTED TOBACCO MAILING DELIVER ONLY TO AGE-VERIFIED ADULT OF LEGAL AGE" on the address side of the exterior of the mailpiece (place the marking directly above, below, or to the left of the postage);
c. bear the full name and mailing address of the sender and recipient on the Express Mail label;
d. weigh no more than 10 ounces;
e. not be sent to APO/FPO/DPO addresses to which the mailing of tobacco is restricted (see 703.2.3.1);
f. with the exception of shipments from civilian locations to APO/FPO/DPO addresses, request delivery through Hold for Pickup service; and
g. not be entered at an APO/FPO/DPO installation.

### 11.6.3 Delivery

Delivery under the certain individuals exception is made under the following conditions:
a. The recipient signing for the Express Mail article must be an adult of at least the minimum age for the legal sale or purchase of tobacco products at the place of delivery.
b. The recipient must furnish proof of age via a driver's license, passport, or other government-issued photo identification that lists age or date of birth.
c. Once age is established, the recipient must sign PS Form 3849 in the appropriate signature block.

### 11.7 Consumer Testing Exception

The exception for consumer testing permits a legally operating cigarette manufacturer or a legally authorized agent of a legally operating cigarette manufacturer to mail cigarettes to verified adult smokers solely for consumer testing purposes. The manufacturer for which mailings are entered under this exception must have a permit, in good standing, issued under 26 U.S.C. § 5713. The consumer testing exception applies only to cigarettes and not smokeless tobacco. Items must be mailed under conditions in 11.7.1 through 11.7.3.

### 11.7.1 Application

Each customer seeking to mail cigarettes under the consumer testing exception must submit an application letter to mail under consumer testing exception. In support of its application, the following must be met:
a. The applicant must furnish information to establish that the customer, or the customer's principal if the customer is a manufacturer's agent, is a cigarette manufacturer in good standing under 26 U.S.C. § 5713; if the customer is an agent of a manufacturer, complete details about the agency relationship with the manufacturer; and all locations where mail containing cigarettes for consumer testing will be presented. The applicant must timely update all information in its application as necessary prior to conducting any mailing for as long as it continues to mail under the consumer testing exception.
b. As part of its application, the applicant must certify in writing that it will comply with the following requirements:

1. any recipient of consumer testing samples of cigarettes is an adult established smoker;
2. no recipient has made any payment for the cigarettes;
3. every recipient will sign a statement indicating that the recipient wishes to receive the mailings;
4. the manufacturer or the legally authorized agent of the manufacturer will offer the opportunity for any recipient to withdraw the recipient's written statement at least once in every three-month period;
5. any package mailed under this exception will contain not more than 12 packs of cigarettes (maximum of 240 cigarettes) on which all taxes levied on the cigarettes by the state and locality of delivery have been paid and all related state tax stamps or other tax-payment indicia have been applied; and
6. the manufacturer will maintain records establishing compliance with these obligations for a threeyear period from the date of each mailing.
c. The application must be submitted to the manager, Pricing \& Classification Service Center (PCSC) (see 608.8.4.1 for address).
d. The applicant must provide any requested copies of records establishing compliance to the manager, PCSC, and/or the manager, Mailing Standards (see 608.8.0), upon request no later than 10 business days after the date of the request.
e. The manager, PCSC, issues the initial agency decision of a determination of eligibility to mail under the consumer testing exception. A number is assigned to each letter of eligibility. Customers whose applications are denied in whole or in part may appeal to the manager, Mailing Standards. Eligibility to mail under the consumer testing exception may be revoked by the manager, PCSC, in the event of failure to comply with any applicable rules and regulations. Decisions by the manager, Mailing Standards, to uphold the denial of an application or to revoke a customer's eligibility under the consumer testing exception may be appealed to the Judicial Officer under 39 C.F.R. Part 953.
f. Any determination of eligibility to mail under this exception shall lapse if the authorized mailer does not tender any mail under this exception within any three-year period. After that time, the affected mailer must apply for and receive new authorization for any further mailings under this exception.

### 11.7.2 Mailing

Customers eligible to mail under the consumer testing exception may enter mailings of cigarettes only at the locations specified in the customer's application. Applicable mailings may not be tendered through Pickup on Demand or Carrier Pickup services. Mailings must be tendered under the following conditions:
a. Before tendering any shipment under this exception, the mailer must present proof (PCSC Eligibility letter) that the PCSC has authorized the mailer to tender such shipments at that location.
b. All mailings under the consumer testing exception:

1. must be entered in face-to-face transactions with postal employees as Express Mail with Hold for Pickup service requested (waiver of signature and pickup services not permitted);
2. be accompanied by a request for PS Form 3811 return receipt, which must bear the sender's PACT eligibility number issued by the PCSC in the return address block, as well as the addressee's full name and address, and be made returnable to PCSC, PACT Mailing Office (see 608.4.1 for address)
3. must bear the marking "PERMITTED TOBACCO MAILING - DELIVER ONLY TO ADDRESSEE UPON AGE VERIFICATION - AGE 21 OR ABOVE" on the address side of the mailpiece (place the marking directly above, below, or to the left of the postage);
4. must bear the full mailing addresses of both the sender and recipient on the Express Mail label (the name and address of the sender must match exactly those listed on the customer's application on file with the PCSC);
5. are limited in tobacco contents to no more than 12 packs of cigarettes (maximum 240 cigarettes) on which all taxes levied on the cigarettes by the destination state and locality have been paid and all related state tax stamps or other tax-payment indicia have been applied;
6. may not be addressed to an addressee located in a state that prohibits the delivery or shipment of cigarettes to individuals in the destination state;
7. may be sent only to an addressee who has not made any payment for the cigarettes, is being paid a fee for participation in consumer tests, and has agreed to evaluate the cigarettes and furnish feedback to the manufacturer in connection with the consumer test.
c. Customers must maintain records to establish compliance with the requirements in 11.7 for a three year period.
d. Mailing frequency may not exceed more than one package from any one manufacturer to an adult smoker during any 30-day period.
e. Nothing in these rules shall preempt, limit, or otherwise affect any related state laws.

### 11.7.3 Delivery

Mailings bearing the marking for consumer testing can only be delivered to the named addressee under the following conditions:
a. The recipient signing for the Express Mail Hold for Pickup service article must be an adult of at least 21 years of age.
b. The recipient must furnish proof of age through production of a driver's license, passport, or other gov-ernment-issued photo identification that lists age or date of birth.
c. The name on the identification must match the name of the addressee on the Express Mail label.
d. Once age is established, the recipient must sign the PS Form 3849 and PS Form 3811 in the appropriate signature blocks. If mailer's eligibility number is missing in the return address block of the PS Form 3811 return receipt, the mailing must be returned to sender.

### 11.8 Public Health Exception

Federal government agencies involved in the consumer testing of tobacco products solely for public health purposes may mail cigarettes under the mailing standards of 11.7, except as provided herein. The federal agency shall not be subject to the requirement that the recipient be paid a fee for participation in consumer tests. Upon written request, the manager, PCSC, may, in his or her discretion, waive certain of the application requirements.

## 608 Postal Information and Resources

8.0 USPS Contact Information

### 8.4 PCSC and District Business Mail Entry Offices Contact Information

### 4.1 Pricing and Classification Service Center (PCSC)

[Add introductory text and a second listing to the PCSC under the current listing as follows:]
For return receipts mailed under the provisions in 601.11.5, 601.11.7, and 601.11.8, use the following address:

PCSC, PACT Mailing Office
USPS Eligibility No. XX-00-0000
90 Church Street Suite 3100
New York, NY 10007-2951

We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer ${ }^{\circledR}$ at http://pe.usps.com.

## DMM Revision: Business Reply Mail Online Application Option

Effective July 6, 2010, the Postal Service ${ }^{\text {TM }}$ will revise the Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ) 507.9.3.2 and 507.9.5.2 to eliminate the option to obtain a Business Reply Mail ${ }^{\circledR}$ (BRM) permit online. Additionally, the electronic version of PS Form 6805, Qualified Business Reply Mail (QBRM) Application, will also be removed.

Currently, customers can apply for BRM permits and QBRM authorization online or in person at any Post Office ${ }^{\text {TM }}$ facility. The ability to obtain a BRM permit online has been available since 2004 but has not sustained the volume of users to support maintaining the system.

Published as a Federal Register final rule on May 28, 2010 (75 FR 29893-29894), the ability to obtain a BRM permit online was eliminated, and customers are now required to visit a Post Office ${ }^{\text {TM }}$ facility to submit a completed hardcopy PS Form 3615, Mailing Permit Application and Customer Profile, to obtain a BRM permit. In addition, customers requesting authorization for QBRM will also be required to visit a Post Office to complete a printed PS Form 6805.

## Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

## Additional Mailing Services

507
Mailer Services
9.0 Business Reply Mail (BRM)

### 9.3 Qualified Business Reply Mail (QBRM) Basic Standards

### 9.3.2 Authorization

[Delete item 9.3.2b in its entirety and incorporate item 9.3.2a into the introductory paragraph as follows:]

To participate in QBRM, a mailer must have a valid BRM permit, must pay the annual account maintenance fee, and must submit Form 6805 to the postmaster or manager, Business Mail Entry at the Post Office to which the QBRM pieces are to be returned. The USPS reviews Form 6805 and preproduction samples provided by the mailer for compliance with relevant standards. If the mailer's request is approved, the USPS issues the mailer an authorization via the approved Form 6805.

### 9.5 Permits

### 9.5.2 Application Process

[Delete item 9.5.2b in its entirety and incorporate item 9.5.2a into the introductory paragraph as follows:]

The mailer may apply for a BRM permit by submitting a completed Form 3615 to the Post Office issuing the permit and paying the annual permit fee. If a completed Form 3615 is already on file for the mailer for other permits at that office, then the mailer must submit the annual BRM permit fee and the USPS amends Form 3615 by adding the BRM authorization.

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer ${ }^{\circledR}$ at http://pe.usps.com.

- Mailing Standards, Pricing, 6-17-10


## DMM Revision: Deposit of Stamped Mail Over 13 Ounces sent to APO, FPO, and DPO Destinations - Clarification and Update

Effective July 6, 2010, the Postal Service ${ }^{\text {TM }}$ will revise Mailing Standards of the United States Postal Service, Domestic Mail Manual ( $\mathrm{DMM}^{\circledR}$ ) 703.2.3 to clarify the deposit of items bearing only postage stamps sent to APO, FPO, and DPO destinations.

The article "DMM Revision: APO, FPO, and DPO Mailpieces Bearing a Customs Declaration - Clarification and Update" in Postal Bulletin 22282 (4-8-10, page 12) clarified
that a customs declaration is required only when a mailpiece weighs 16 ounces or more, or when it contains dutiable contents. In addition, the article "DMM Revision: Deposit of APO, FPO, DPO, and U.S. Territory Mailpieces Bearing a Customs Declaration - Update" in Postal Bulletin 22281 (3-25-10, pages 54-56) authorized new deposit options for PC Postage ${ }^{\circledR}$ items bearing an electronic round date.

As a result of these updated standards, we will revise DMM 703.2.3 to stipulate that any mailpiece weighing more than 13 ounces bearing only postage stamps as postage may not be deposited into a collection box, Postal Service lobby drop, Automated Postal Center ${ }^{\circledR}$ (APC ${ }^{\circledR}$ ) drop, Postal Service dock, customer mailbox, or other unattended location. Previously, the standard stated these restrictions applied regardless of postage payment method. These new standards (which, in part, replace deleted DMM 703.2.1.7) will now appear in DMM 703.2.3, General Restrictions, in order to have all the relevant standards related to the entry and deposit of military mail in the same section.

Finally, we have codified the authorized deposit methods for stamped items weighing 13 ounces or less when a customs declaration is not required, as well as all other postage payment methods for items weighing 16 ounces or less when a customs declaration is not required.

## Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

700 Special Standards
703 Nonprofit Standard Mail and Other Unique Eligibility

### 2.0 Overseas Military Mail

2.1 Basic Standards
[Delete item 703.2.1.7, Restriction, in its entirety:]

### 2.3 General Restrictions

[Redesignate existing 703.2.3.9 and 2.3.10 as new 2.3.12 and 2.3.13; insert new 703.2.3.9 through 2.3.11 as follows:]

### 2.3.9 Items Weighing More Than 13 Ounces and Paid With Postage Stamps

Any mailpiece weighing more than 13 ounces bearing only postage stamps as postage may not be deposited into a collection box, Postal Service lobby drop, Automated Postal

Center (APC) drop, Postal Service dock, customer mailbox, or other unattended location. These mailpieces are also precluded from pickup service. The sender must present such items to an employee at a retail service counter in a Postal Service facility. Improperly presented items will be returned to the sender for proper entry and acceptance.

### 2.3.10 Items Weighing 13 Ounces or Less and Paid With Postage Stamps

Items bearing only postage stamps and not requiring a customs declaration may be deposited by one of the following methods:
a. At a Postal Service retail counter.
b. Through Pickup on Demand service for eligible items under 507.6.2.
c. Through Carrier Pickup service.
d. Into a Postal Service lobby drop.
e. Into an Automated Postal Center (APC) drop.
f. In a collection box.
g. In a customer mailbox.

### 2.3.11 Items Paid With Methods Other Than Postage Stamps

Items paid with online postage, postage meters, or infor-mation-based indicia (IBI) weighing less than 16 ounces and not requiring a customs declaration may be deposited by one of the following methods:
a. At a Postal Service retail counter.
b. Through Pickup on Demand service for eligible items under 507.6.2.
c. Through Carrier Pickup service.
d. Into a Postal Service lobby drop.
e. Into an Automated Postal Center (APC) drop.
f. In a collection box.
g. In a customer mailbox.

We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer ${ }^{\circledR}$ at $h t t p: / / p e . u s p s . c o m$.

- Mailing Standards, Pricing, 6-17-10


## DMM Revision: Reminder - 2010 Standard Mail Incentive Program (aka 2010 Summer Sale)

Effective July 6, 2010, the Postal Service ${ }^{\text {TM }}$ will revise Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ) to replace existing section 709.2, applicable to the Standard Mail Volume Incentive Program which ended on September 30, 2009, with the new standards describing the 2010 Standard Mail Incentive Program.

We first published notice of this program as a final rule Federal Register on April 8, 2010 (75 FR 17861-17863) and as the article "DMM Revision: 2010 Standard Mail Incentive Program (aka 2010 Summer Sale)" in Postal Bulletin 22284 (5-6-10, pages 16-17).

The 2010 Standard Mail Incentive Program implements a volume incentive program for qualified high-volume mailers of Standard Mail ${ }^{\circledR}$ or Nonprofit Standard Mail letters and flats, with volume mailed between July 1, 2010, and September 30, 2010, above their individual threshold level. The threshold level for this program will be set at five percent (5\%) above the volume demonstrated by the participant mailer during the same period in 2009. This program encourages mailers to generate new volume and demonstrates the commitment of the Postal Service to the future health of the mailing industry.

To participate, mailers must be the permit holder (i.e., owner) of a permit imprint advance deposit account(s) or the owner of qualifying mail volume entered through the permit imprint advance deposit account of a mail service provider. Qualifying mailers must be able to demonstrate volume of at least three-hundred and fifty thousand $(350,000)$ Standard Mail letters and/or flats within the program qualification period of July 1, 2009, to September 30, 2009, mailed through a permit imprint advance deposit account, precanceled stamp permit, postage meter permit, or by a combination of these methods. Applicants may also qualify for the program with volume mailed through an account(s) owned by a mail service provider, when adequate documentation is provided that specifies the applicant is the owner of the mail.

The 2010 Standard Mail Incentive Program encourages mailers to generate new mail volume. As a deterrent to mailers shifting previously planned volume into the program to obtain incentive credits, the mailing activity of participating mail owners will be monitored in the calendar months prior to and following the end of the program as follows:

- For the 2010 Standard Mail Incentive program, each participant's June 2010 and October 2010 expected volume will be defined as five percent (5\%) over the total volume of Standard Mail letters and/or flats recorded for the participant in June 2009 and October 2009 respectively.
- Each participant's actual June 2010 and October 2010 volumes will be compared to their respective June 2010 and October 2010 expected volumes.
Participants demonstrating a shortfall with volume to either their June 2010 or October 2010 expected volumes will have that shortfall deducted from the number of mailpieces eligible for an incentive credit within the program, regardless of any surplus demonstrated in the expected volume threshold of the other month.

Those mailers identified by the Postal Service as being eligible to participate in the program were sent an invitation letter on or prior to May 1, 2010. This invitation letter directed interested mailers to apply for the program online at www.usps.com/summersale. Mailers completing the online application process should have received an electronic response from USPS ${ }^{\circledR}$ that includes:

- An individual volume threshold report.
- A certification letter.
- A threshold inquiry form.

The individual threshold report displays the applicant's July 1, 2009, to September 30, 2009, Standard Mail letters and flats volume mailing history, by permit number, and the applicant's USPS-calculated threshold. The report also includes the applicant's June 2009 and October 2009 mailing histories and the USPS-calculated expected June 2010 and October 2010 volumes. Applicants agreeing with the volume histories and USPS calculations were provided the option to sign the provided certification letter and return a copy via e-mail to summersale@usps.gov, or mail hardcopy to Summer Sale Program Office, 475 L'Enfant Plaza, SW, Rm. 5410, Washington, DC 20260-5410, to be fully registered for the program. Applicants not agreeing with any portion of their volume histories were directed to complete the threshold inquiry form and return it via e-mail to summersale@usps.gov, or mail the hardcopy to Summer Sale Program Office, 475 L'Enfant Plaza, SW, Rm. 5410, Washington, DC 20260-5410, no later than June 30, 2010. Applicants disputing USPS volume histories or calculations will be required to provide supporting evidence as appropriate.

Approved program participants demonstrating an increase in their total Standard Mail letters and flats volume above their threshold level will qualify for a credit to a single designated permit imprint advance deposit account or Centralized Account Payment System (CAPS) account, following the close of the October 2010 mailing activity review period. The total postage attributable to Standard Mail letters and flats within the program period will be identified for each participant and divided by the total number of recorded pieces, to generate the average price per piece. Participants receive a credit in the amount of thirty percent
(30\%) of the average price per piece for the total number of mailpieces of the incremental volume, above their threshold level, recorded during the program period.

Additionally, as part of the program administration, the Postal Service will require each program participant to certify the data used to calculate his/her program threshold level and June 2010 and October 2010 expected volumes. This certification requirement will be similar to what is currently used on a PS Form 3602-R, Postage Statement Standard Mail. The certification requirement for this initiative is designed to ensure that the data used by the Postal Service to calculate the threshold level and applicable June 2010 and October 2010 expected volumes for each qualifying mailer is accurate.

## Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

709 Experimental and Temporary Classifications

[Delete current section 709.2.0 in its entirety and replace with new section 709.2.0 to introduce new standards for the 2010 Standard Mail Incentive Program as follows:]

### 2.0 2010 Standard Mail Incentive Program

### 2.1 Program Description

The 2010 Standard Mail Incentive Program provides volume pricing for qualified mail owners of Standard Mail or Nonprofit Standard Mail letters and/or flats that are able to document mail volume exceeding their individual USPSdetermined threshold level, during the July 1, 2010, through September 30, 2010, program period. Participating mail owners documenting volumes above their established threshold level will receive a thirty percent (30\%) credit, for each piece exceeding their individual USPS-determined threshold level, to a single designated permit imprint advance deposit account or Centralized Account Payment System (CAPS) account at the conclusion of the program period. In order to participate in the program, applicants must review and certify the accuracy of the data used by the USPS to calculate their threshold level and their June 2010 and October 2010 expected volumes.

### 2.2 Eligibility Standards

Mail owners are considered eligible for the program as follows:
a. Applicants must be able to document, in aggregate, volume of at least three-hundred and fifty thousand
$(350,000)$ pieces of Standard Mail or Nonprofit Standard Mail letters and/or flats in the July 1, 2009, to September 30, 2009, time period as follows:

1. Volume through one or more permit imprint advance deposit accounts, precanceled stamp permits, or postage meter permits owned by the applicant, or
2. Volume prepared by a mail service provider when entered through a permit owned by the applicant, or
3. Volume within a mail service provider's permit, which can be identified as being prepared on behalf of the applicant.
b. Mail service providers are not eligible to participate in this program.

### 2.3 Program Threshold Level

Threshold level figures will be calculated independently for each applicant as follows:
a. Thresholds will be calculated independently for each applicant, based on the consolidated volume of Standard Mail letters and/or flats mailed within the period from July 1, 2009, to September 30, 2009.
b. Five percent (5\%) above (or 105\% of) the total consolidated volume mailed during this period defines the USPS-determined threshold level for an individual applicant.

### 2.4 Application

Mail owners identified by the Postal Service as being eligible to participate in the program were sent an invitation letter on or before May 1, 2010. Mail owners may apply for the program as follows:
a. The invitation letter directed interested mail owners to apply for the program online at www.usps.com/ summersale.
b. Mail owners wishing to participate in the program must have initially applied online, or contacted the USPS, at summersale@usps.gov no later than May 28, 2010.
c. Mail owners completing the online application process will receive an electronic response from the USPS that includes:

1. An individual volume threshold report displaying the applicant's July 1, 2009, to September 30, 2009, Standard Mail letters and flats volume mailing history (by permit number), the applicant's USPS-calculated threshold, the applicant's June 2009 and October 2009 mailing histories, and the USPS-calculated expected June 2010 and October 2010 volumes.
2. A certification letter.

## 3. A threshold inquiry form.

d. Applicants agreeing with the volume histories and USPS calculations can sign the provided certification letter and return a copy via e-mail to summersale@usps.gov, or mail a hardcopy to Summer Sale Program Office, 475 L'Enfant Plaza, SW, Rm. 5410, Washington, DC 202605410, no later than June 30, 2010, to be fully registered for the program.
e. Applicants not in agreement with any portion of their volume histories must complete a threshold inquiry form and return it, via e-mail to summersale@usps.gov, or mail a hardcopy to Summer Sale Program Office, 475 L'Enfant Plaza, SW, Rm. 5410, Washington, DC 20260-5410, no later than June 30, 2010.
f. Applicants disputing USPS volume histories or calculations will be required to provide supporting evidence as appropriate.
g. Upon resolution of threshold and expected volume figures, applicants must provide a copy of the certification letter as described in d.
h. Mail owners who wished to participate in the program, believed they met the eligibility standards under DMM 2.2, and were not notified by letter, must have requested a review of their eligibility by contacting the USPS at summersale@usps.gov no later than May 15, 2010.

### 2.5 Program Participation

Mail owners may participate in the program with qualifying volume as follows:
a. Standard Mail or Nonprofit Standard Mail letters and/or flats volume mailed by the participant through the participant's own permit imprint advance account, precanceled stamp permit(s), or postage meter permit(s).
b. Standard Mail or Nonprofit Standard Mail letters and/or flats volume prepared by a mail service provider, when entered through a permit owned by the participant.
c. Standard Mail or Nonprofit Standard Mail letters and/ or flats pieces mailed through a mail service provider's permit, only when the pieces can be identified as being prepared for the participant and when the applicant's prior mailing activity through the mail service provider's permit can be validated.

### 2.6 Incentive Program Credits

Approved participants demonstrating an increase in Standard Mail or Nonprofit Standard Mail letters and flats volume
above their threshold level qualify for a credit to a single designated permit imprint advance deposit account or Centralized Account Payment System (CAPS) account as follows:
a. The total postage paid for Standard Mail or Nonprofit Standard Mail letters and flats recorded during the program will be identified for each participant.
b. The total postage paid during the program period will be divided by the total number of recorded pieces to generate the average price per piece for the program period.
c. Participants will receive a credit in the amount of thirty percent $(30 \%)$ of the average price per piece applied to the total number of mailpieces (less any adjustments resulting from the mailing activity review under 2.7) for the incremental volume above their threshold level recorded during the program period.

### 2.7 Mailing Activity Review

Mailing activity by participants will be reviewed in the calendar months preceding and following the end of the program. The qualifying volume recorded for participants may be adjusted in accordance with the following:
a. For the 2010 Standard Mail Incentive Program, each participant's June 2010 and October 2010 expected volume will be defined as five percent (5\%) above (or $105 \%$ of) the total consolidated volume of Standard Mail letters and/or flats recorded for the participant in June 2009 and October 2009 respectively.
b. Each participant's actual June 2010 and October 2010 volume will be compared to their respective June 2010 and October 2010 expected volume.
c. Participants demonstrating a shortfall in volume to either their June 2010 or October 2010 expected volumes will have that shortfall deducted from the number of mailpieces eligible for an incentive credit within the program, regardless of any surplus demonstrated in the expected volume threshold of the other month.

We will incorporate these revisions into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer ${ }^{\circledR}$ at $h t t p: / / p e . u s p s . c o m$.

- Mailing Standards, Pricing, 6-17-10


## Pull-Out Information

## Fraud

## Domestic Order

False Representation. Enforced by postmasters at the city listed below.

| State, City ZIP Code | Name and Address Covered | Product |
| :--- | :--- | :--- |
| NV, Las Vegas 89170-0690 | Unique Products USA, AC Software, or Anderson <br> Communications, PO Box 70690 | Selling counterfeit computer software |

## Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

| State, City ZIP Code | Names and Addresses Covered |
| :--- | :--- |
| SC, Spartanburg 9303-16365 | Any and all names except the name Lisa Mendoza, 7980 Asheville Hwy |
| SC, Boiling Springs 29316-0028 | Any and all names except the name Yolanda Poz, PO Box 161630 |
| SC, Boiling Springs 29316-5645 | Any and all names except the surname Poz, 215 Scenic Circle |
| SC, Arcadia 29320-0286 | Any and all names except the name Silvio Perez Luna, PO Box 286 |
| SC, Arcadia 29320-0556 | Any and all names except the name Julian Perez Luna, PO Box 556 |
| SC, Chesnee 29323-1903 | Any and all names except the name Teri Bravo, 1008 S. Alabama Ave. |
| Sc, Taylors 29687-0023 | Any and all names except the name Reyna Orozco Perez, PO Box 1110 |

## Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/ acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail ${ }^{\circledR}$ shipments bearing any of
the invalid numbers (listed below) in the "customer number" or "agreement number" section of the label or form.
Note: The first 6 digits of a 9 -digit Custom Designed Service and Next Day Pickup Agreement make up the Corporate Account Number.

| 005005 | 018532 | 022929 | 033026 | 069772 | 071670 | 078184 | 098764 | 13066 | 151175 | 165095 | 285005 | 327688 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 005278 | 018590 | 023010 | 038436 | 069815 | 071725 | 078220 | 098878 | 132013 | 151211 | 165100 | 292548 | 76 |
| 005350 | 018605 | 023065 | 038 | 6992 | 071832 | 78235 | 100551 | 13219 | 152023 | 165104 | 2933 | 328840 |
| 006006 | 018625 | 023120 | 04 | 70 | 07 | 078417 | 100 | 133053 | 15 | 16 | 294485 | 328998 |
| 006136 | 018626 | 023170 | 04133 | 70008 | 071922 | 078850 | 10073 | 13523 | 15215 | 16515 | 2952 | 62 |
| 6200 | 018651 | 023217 | 044 | 7001 | 075032 | 7887 | 100895 | 13920 | 15219 | 165176 | 29650 | 329631 |
| 006722 | 018661 | 025200 | 044 | 70036 | 075065 | 078912 | 103326 | 142 | 15227 | 165214 | 296551 | 330008 |
| 006761 | 018663 | 025261 | 048047 | 070079 | 075066 | 079002 | 103892 | 14203 | 152296 | 165226 | 297070 | 30 |
| 8216 | 01867 | 528 | 0530 | 070097 | 7507 | 7900 | 10505 | 142 | 1522 | 16527 | 99 | 330100 |
| 008260 | 018686 | 026221 | 055089 | 7015 | 075103 | 079038 | 105067 | 142 | 152304 | 165372 | 300029 |  |
| 008333 | 018733 | 026540 | 055099 | 70197 | 075205 | 079042 | 106482 | 14214 | 152346 | 165384 | 30016 | 330136 |
| 008339 | 018799 | 27031 | 05518 | 70258 | 07522 | 7908 | 108352 | 14232 | 15239 | 165386 | 3002 | 330340 |
| 008533 | 018823 | 027044 | 05524 | 70338 | 075239 | 079093 | 108631 | 14237 | 152416 | 165421 | 30053 | 330344 |
| 008673 | 018862 | 027061 | 056048 | 70350 | 075251 | 079130 | 108942 | 14240 | 152422 | 177044 | 300580 | 0 |
| 008803 | 018864 | 027137 | 06014 | 7039 | 075256 | 79300 | 108943 | 14240 | 152456 | 17905 | 30076 | 330429 |
| 008820 | 018887 | 027143 | 06053 | 7045 | 75291 | 79368 | 109009 | 14 | 152460 | 18200 | 30094 | 330600 |
| 009325 | 018937 | 027367 | 060939 | 070476 | 075301 | 079600 | 109187 | 142592 | 152516 | 191122 | 301009 | 330601 |
| 009347 | 019067 | 027377 | 061602 | 07051 | 075320 | 080678 | 109843 | 14264 | 152535 | 192046 | 30129 | 330675 |
| 68 | 01910 | 11 | 06175 | 7051 | 75337 | 851 | 110028 | 14273 | 64 | 19242 | 301379 | 330795 |
| 009542 | 019134 | 027542 | 062058 | 70531 | 075366 | 08805 | 110628 | 142858 | 152718 | 192564 | 30141 | 20 |
| 009814 | 019217 | 027578 | 062063 | 070563 | 075424 | 088099 | 111720 | 14290 | 15277 | 192721 | 30142 | 331007 |
| 01 | 019267 | 027898 | 06 | 070589 | 75489 | 08 | 11176 | 14 | 15278 | 192775 | 30 | 331065 |
| 011231 | 01931 | 028048 | 063135 | 070608 | 075530 | 088183 | 112077 | 146048 | 152877 | 192779 | 30377 | 31099 |
| 0112 | 01933 | 028103 | 064 | 70640 | 075580 | 08826 | 112089 | 14604 | 152888 | 19312 | 037 | 331101 |
| 011401 | 019 | 028127 | 06 | 070641 | 075624 | 088 | 112 | 146 | 152 | 193 | 30 | 331103 |
| 012425 | 019411 | 028199 | 064584 | 070709 | 075670 | 08840 | 11303 | 14608 | 152938 | 196088 | 305100 | 05 |
| 01 | 019 | 28 | 064 | 7077 | 075734 | 88 | 113 | 146 | 152986 | 19705 | 305884 | 331107 |
| 014215 | 019 | 028255 | 064 | 7091 | 075869 | 088 | 113 | 1460 | 152 | 197082 | 306 |  |
| 014368 | 019542 | 028293 | 064820 | 070933 | 075953 | 088637 | 113190 | 14609 | 15300 | 198253 | 30678 | 69 |
| 01 | 019 | 028 | 0650 | 7096 | 75979 | 088 | 1133 | 146 | 153020 | 200160 | 09 | 331202 |
| 014513 | 019678 | 028 | 065 | 70 | 076049 | 088 | 114 | 14 | 15 | 200245 | 31124 |  |
| 014622 | 019691 | 028521 | 065468 | 070995 | 076051 | 088725 | 115158 | 14 | 154008 | 200395 | 31234 | 19 |
| 014662 | 019 | 028 | 065 | 071004 | 608 | 088 | 1153 | 146 | 1540 | 20059 | 31241 | 331303 |
| 014729 | 019807 | 028629 | 0658 | 71038 | 076162 | 088 | 117428 | 146 | 1540 | 200850 | 31437 | 09 |
| 014886 | 0198 | 028825 | 066 | 071057 | 07616 | 089 | 1175 | 146 | 156045 | 207298 | 314735 | 88 |
| 01 | 01 | 028937 | 066213 | 071066 | 076225 | 089167 | 117 | 146 | 156 | 20761 | 1503 | 331402 |
| 015636 | 019933 | 028948 | 0672 | 071077 | 076231 | 089 | 117684 | 1462 | 15615 | 207751 | 31721 | 仡 |
| 016860 | 019951 | 0289 | 06807 | 071084 | 076241 | 089400 | 117913 | 14635 | 156160 | 208823 | 31910 | 331410 |
| 016 | 01997 | 028 | 06 | 7113 |  | 895 | 117 | 14643 | 15 | 210149 | 320004 | 331601 |
| 016911 | 019992 | 029 |  | 71170 | 76358 | 895 | 118568 | 1464 | 1562 | 210153 | 32001 | 02 |
| 016912 | 020477 | 029138 | 0683 | 071179 | 07637 | 08969 | 119022 | 14646 | 15625 | 210156 | 32090 | 331607 |
| 016918 | 020626 | 02920 | 068 | 7118 | 07644 | 0897 | 12016 | 1464 | 15900 | 210173 | 3210 | 331612 |
| 016924 | 021226 | 02923 |  | 71218 | 07662 | 88993 | 12026 | 1465 | 159030 | 210843 | 3220010 | 50 |
| 0169 | 02128 | 029 | 068 | 071262 | 076676 | 09027 | 120318 | 14654 | 15904 | 220107 | 32201 | 331661 |
| 016980 | 021343 | 02934 | 06905 | 7131 | 076741 | 0905 | 121220 | 14665 | 159070 | 220422 | 32362 | 664 |
| 018040 | 02144 | 029390 | 069 | 7139 | 076883 | 9385 | 1212 | 14666 | 15907 | 22043 | 32363 | 331689 |
| 056 | 02145 | 02 | 06920 | 7140 | 7695 | 9945 | 12127 | 14810 | 15909 | 2159 | 3237 | 331695 |
| 018068 | 021751 | 029534 | 069245 | 071421 | 076991 | 097505 | 125009 | 148253 | 159202 | 222004 | 324002 | 331696 |
| 018083 | 02185 | 02969 | 06 | 7146 | 07737 | 0978 | 12530 | 1484 | 15927 | 235569 | 3250 | 04 |
| 018109 | 022204 | 029758 | 069432 | 071519 | 077389 | 097846 | 125441 | 150058 | 165027 | 260011 | 325106 | 33170 |
| 018122 | 022329 | 029761 | 069482 | 071522 | 078010 | 097861 | 128922 | 150059 | 165029 | 260014 | 325605 | 331714 |
| 018129 | 022400 | 029834 | 06952 | 071534 | 078038 | 098521 | 129917 | 15019 | 165057 | 260046 | 326791 | 331802 |
| 018311 | 022467 | 030181 | 069692 | 071586 | 078043 | 098568 | 129940 | 150288 | 165064 | 277027 | 327044 | 331905 |
| 018343 | 022571 | 030362 | 069727 | 071665 | 078072 | 098685 | 130058 | 151061 | 165068 | 282957 | 327046 | 33 |


| Pull-Out Information |  |  |  |  |  |  |  |  |  |  | (6-1 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 332071 | 33647 | 410016 |  | 581019 | , |  | 74092 | 800001 | 89162 | 90786 | 931680 | 68423 |
| 332200 | 337050 | 420043 | 495173 | 581073 | 616104 | 701258 | 74132 | 801411 | 891779 | 907906 | 932815 | 迷 |
| 2239 | 337102 | 420061 | 495478 | 58118 | 61717 | 70126 | 7414 |  | 891806 | 07912 | 933484 |  |
| 332300 | 337131 | 420300 | 500035 | 581209 | 618044 | 70129 | 4163 | 80225 | 89185 | 91402 | 934021 | 847 |
| 2306 | 338088 | 423019 | 50322 | 585 | 630 | 701 | 741662 | 03 | 89 | 91483 | 9342 | 968532 |
| 2336 | 338247 | 423077 | 504041 | 585257 | 631142 | 70134 | 74167 | 80403 | 891930 | 917047 | 935019 |  |
| 235 | 33905 | 424015 | 506002 | 585279 | 63162 | 70135 | 7418 | 80423 | 891939 | 917329 | 937430 | 968649 |
| 33260 | 33910 | 424027 | 511006 | 5852 | 64109 | 7013 | 7491 | 80603 | 8919 | 91734 | 93913 | 968665 |
| 332701 | 340031 | 424048 | 520065 | 591205 | 652155 | 70138 | 75005 | 820930 | 891981 | 917350 | 940217 | 968673 |
| 2800 | 340032 | 424051 | 520070 | 597543 | 652770 | 70138 | 75007 | 833610 | 891992 | 917361 | 940498 | 878 |
| 333007 | 340078 | 424054 | 522002 | 600057 | 657124 | 7013 | 75008 | 8460 | 89501 | 91749 | 94071 | 968785 |
| 333008 | 340201 | 424060 | 522008 | 600074 | 666170 | 70142 | 75052 | 84701 | 89535 | 91758 | 940731 | 968795 |
| 013 | 340247 | 432016 | 522033 | 600159 | 670001 | 70143 | 750683 | 35010 | 898003 | 917645 | 941091 | 96889 |
| 3101 | 340250 | 432292 | 523013 | 600796 | 672052 | 70143 | 751143 | 85095 | 898013 | 92003 | 94135 | 918 |
| 333170 | 340266 | 432897 | 524096 | 601010 | 68300 | 70143 | 75234 | 85253 | 900066 | 92015 | 9414 | 977 |
| 333228 | 341006 | 436036 | 524131 | 601023 | 701001 | 70143 | 754001 | 85290 | 90007 | 921161 | 941731 | 172 |
| 324 | 349035 | 436394 | 525030 | 601293 | 701003 | 70143 | 757006 | 85382 | 90012 | 921379 | 943034 | 97 |
| 333252 | 349039 | 441711 | 525049 | 601306 | 701006 | 70144 | 76155 | 85387 | 90015 | 9215 | 454 | 970788 |
| 333344 | 349312 | 41725 | 526016 | 601354 | 701009 | 70144 | 76172 | 85391 | 900403 | 92197 | 94553 | 97079 |
| 333401 | 349489 | 441752 | 526041 | 601534 | 701014 | 70151 | 77002 | 85395 | 901039 | 922260 | 94556 | 970965 |
| 333470 | 349545 | 443016 | 527007 | 601672 | 701018 | 70152 | 77016 | 85627 | 90133 | 92410 | 94570 | 970976 |
| 00 | 349636 | 449012 | 531384 | 602012 | 701019 | 70156 | 77054 | 86005 | 901472 | 925062 | 94571 | 971019 |
| 3633 | 349662 | 450006 | 531470 | 602324 | 701022 | 701697 | 77089 | 890202 | 901706 | 926266 | 945720 | 971071 |
| 333718 | 349717 | 451022 | 531657 | 602457 | 701027 | 70172 | 77091 | 89020 | 90174 | 9263 | 9457 | 972759 |
| 801 | 349718 | 452222 | 531801 | 602672 | 701030 | 70174 | 77159 | 89120 | 901968 | 92646 | 94584 | 975011 |
| 3860 | 349725 | 453028 | 531830 | 602905 | 701031 | 701849 | 771704 | 891208 | 902047 | 926477 | 945860 | 980667 |
| 334026 | 349843 | 454283 | 531832 | 603227 | 701033 | 70185 | 77180 | 89121 | 902122 | 92649 | 945871 | 980711 |
| 064 | 350088 | 454374 | 531853 | 604166 | 701036 | 70187 | 77401 | 89122 | 902185 | 926848 | 945979 | 咗 |
| 4087 | 350091 | 454497 | 531878 | 604214 | 701037 | 701896 | 777006 | 891228 | 902369 | 926862 | 945990 | 981630 |
| 334088 | 352534 | 454657 | 532980 | 605101 | 701039 | 70189 | 78220 | 89123 | 902405 | 92695 | 946196 | 982018 |
| 091 | 370023 | 471045 | 537404 | 605116 | 701040 | 701924 | 78288 | 891234 | 904008 | 927059 | 947049 | 982068 |
| 4119 | 371019 | 471081 | 551006 | 605129 | 701058 | 705225 | 785561 | 891239 | 904418 | 927379 | 947068 | 982148 |
| 412 | 380128 | 471090 | 551138 | 606188 | 701070 | 705231 | 787102 | 891242 | 904724 | 927398 | 947267 | 982240 |
| 334125 | 402031 | 473039 | 551186 | 606305 | 701108 | 708637 | 787151 | 891244 | 906060 | 927419 | 949651 | 982486 |
| 127 | 402040 | 477031 | 551205 | 606313 | 701110 | 711665 | 787152 | 891245 | 906130 | 927576 | 951082 | 982618 |
| 4134 | 402065 | 477032 | 551287 | 606418 | 701120 | 713035 | 787153 | 891251 | 906340 | 927665 | 958108 | 983021 |
| 334136 | 402179 | 477039 | 551352 | 606720 | 701122 | 713081 | 787154 | 891255 | 906342 | 928303 | 958168 | 984007 |
| 4154 | 402351 | 477040 | 551608 | 606923 | 701126 | 713090 | 787155 | 891258 | 906616 | 928348 | 958720 | 984218 |
| 334331 | 402502 | 477052 | 551819 | 606977 | 701138 | 713096 | 787156 | 891272 | 906902 | 928484 | 958983 | 992322 |
| 334505 | 402569 | 477070 | 553359 | 607620 | 701158 | 713105 | 787157 | 891273 | 907154 | 928769 | 967101 | 995221 |
| 335178 | 402591 | 481455 | 554218 | 607830 | 701166 | 720031 | 787158 | 891288 | 907408 | 930012 | 967128 | 995 |
| 335450 | 402669 | 481699 | 554544 | 607931 | 701184 | 722267 | 787159 | 891341 | 907559 | 930046 | 967253 | 9981 |
| 335907 | 402876 | 481754 | 554757 | 608000 | 701191 | 731478 | 791087 | 891370 | 907564 | 930067 | 967257 |  |
| 336032 | 403999 | 483945 | 554963 | 608039 | 701198 | 735084 | 799138 | 891556 | 907608 | 930380 | 967407 |  |
| 336413 | 405133 | 485028 | 580003 | 609342 | 701241 | 740922 | 799172 | 891580 | 90763 | 931605 | 968189 |  |

[^1]
## Missing, Lost, or Stolen U.S. Money Order Forms

## Do Not Cash - Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service ${ }^{\text {TM }}$ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the Postal Bulletin. The actual serial
numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

| 0100010200 | to | 0299 | 0416238889 | to | 8899 | 0793740300 | to | 2499 | 2730708059 | to | 8099 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0105041932 | to | 1999 | 0418036565 | to | 6599 | 0798072342 | to | 2399 | 2737757700 | to | 7899 |
| 0115821889 | to | 1899 | 0431291968 | to | 1997 | 0827210228 | to | 0254 | 3020000000 | to | 9999 |
| 0115882900 | to | 3099 | 0432055922 | to | 5999 | 0831405000 | to | 7499 | 3497462056 | to | 2099 |
| 0125795675 | to | 5699 | 0440873457 | to | 3499 | 0837848886 | to | 8899 | 3505187350 | to | 7374 |
| 0132896176 | to | 6199 | 0440874000 | to | 4099 | 0839136915 | to | 6999 | 3600111690 | to | 699 |
| 0136100014 | to | 0099 | 0443064200 | to | 4299 | 0844783920 | to | 3999 | 3601686008 | to | 6099 |
| 0149321000 | to | 1099 | 0443064370 | to | 4599 | 0860008271 | to | 8299 | 3601738800 | to | 8899 |
| 0149720800 | to | 0899 | 0455244121 | to | 4298 | 0867983840 | to | 3849 | 3603242326 | to | 2399 |
| 0153630065 | to | 0099 | 0468009870 | to | 9899 | 0884044472 | to | 4499 | 3628613064 | to | 3099 |
| 0170283200 | to | 3299 | 0473524000 | to | 4099 | 0884045584 | to | 5699 | 3730062176 | to | 199 |
| 0185695333 | to | 5399 | 0483837650 | to | 7659 | 0887578688 | to | 8699 | 3747682600 | to | 2699 |
| 0189865264 | to | 5299 | 0483963647 | to | 3699 | 0887579400 | to | 9499 | 3751694400 | to | 4599 |
| 0195182814 | to | 2899 | 0511420755 | to | 0799 | 0893582248 | to | 2257 | 3758293400 | to | 9 |
| 0206985159 | to | 5199 | 0517748857 | to | 8899 | 0931069346 | to | 9355 | 3758519100 | to | 9199 |
| 0208447307 | to | 7399 | 0517812875 | to | 2885 | 0932030500 | to | 0599 | 3761960911 | to | 0999 |
| 0209728948 | to | 8999 | 0519777010 | to | 7023 | 0936843630 | to | 3699 | 3780853679 | to | 9 |
| 0220219110 | to | 9181 | 0520587115 | to | 7199 | 0940815074 | to | 5099 | 3783511063 | to | 1099 |
| 0220371411 | to | 1499 | 0544501130 |  | 1167 | 0942162555 |  | 2599 | 3798435100 | to | 5199 |
| 0225279201 | to | 9210 | 0576700563 | to | 0599 | 0945807062 | to | 7099 | 3800939600 | to | 9699 |
| 0225291882 | to | 1899 | 0581873836 | to | 3899 | 0946394200 | to | 4299 | 3801651165 | to | 1199 |
| 0236377169 | to | 7199 | 0585233003 | to | 3099 | 0950707186 | to | 7199 | 3813254500 | to | 4599 |
| 0243804100 | to | 4199 | 0585911153 | to | 1299 | 0950768300 | to | 8399 | 3816042510 | to | 2699 |
| 0244966870 | to | 6896 | 0588953746 | to | 3799 | 0953546864 | to | 6899 | 3816459525 | to | 9599 |
| 0250920987 | to | 0999 | 0599860814 | to | 0899 | 0972241350 | to | 1599 | 3833143968 | to | 3999 |
| 0253695535 | to | 5599 | 0604067650 | to | 7699 | 1001603800 | to | 3899 | 3838921000 | to | 1344 |
| 0257291151 | to | 1199 | 0634918122 | to | 8199 | 1046676400 | to | 6499 | 3838921382 | to | 1399 |
| 0257291643 | to | 1799 | 0639169968 | to | 9999 | 1048768937 | to | 8999 | 3849253641 | to | 3654 |
| 0264923180 | to | 3199 | 0640914500 | to | 4599 | 1120494413 | to | 4499 | 3855682331 | to | 2399 |
| 0273610430 | to | 0499 | 0651700471 | to | 0499 | 1128709765 | to | 9799 | 3855997554 | to | 7575 |
| 0273694482 | to | 4495 | 0652557909 | to | 7999 | 1144023850 | to | 3899 | 3857742024 | to | 2099 |
| 0276718762 | to | 8776 | 0653926345 | to | 6399 | 1148665368 | to | 5397 | 3866241412 | to | 1599 |
| 0277879886 | to | 9899 | 0660992014 | to | 2099 | 1161542800 | to | 2899 | 3868838936 | to | 8999 |
| 0279659487 | to | 9499 | 0666482880 | to | 2899 | 1169864400 | to | 4499 | 3873145574 | to | 5599 |
| 0281008069 | to | 8099 | 0667873639 | to | 3699 | 1171751647 | to | 5169 | 3878376300 | to | 6399 |
| 0281911852 | to | 1999 | 0668457500 | to | 9999 | 1179514687 | to | 4699 | 3888280656 | to | 0699 |
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| 9363394455 | to | 449 |

## Missing, Lost, or Stolen Canadian Money Order Forms

## Do Not Cash - Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service ${ }^{\text {TM }}$ employees responsible for accepting and cashing postal money orders. Destroy all interim notices when the numbers listed appear in the Postal Bulletin. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash outdated money orders 104151601 to 692600 000. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A OB1. Check for altered dollar amounts by holding money orders to the light.

| 719869731 | to | 9760 | 728702338 | to | 2400 | 734950111 | to | 0170 | 742408771 | to | 8830 |
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| Pull-Out Information |  |  |  |  |  |  |  | postal bulletin 22287 (6-17-10) |  |  |  | 49 |
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| 819928441 | to | 8650 | 822900991 | to | 1020 | 826226644 | to | 6670 | 828539316 | to | 9340 |  |
| 820034406 | to | 4430 | 822925951 | to | 6100 | 826582951 | to | 3430 | 828539341 | to | 9370 |  |
| 820070761 | to | 1540 | 823284931 | to | 4990 | 826720201 | to | 0230 | 828732331 | to | 2390 |  |
| 820191342 | to | 1360 | 823293031 | to | 3210 | 827005671 | to | 5830 | 828830952 | to | 0963 |  |
| 820274856 | to | 4880 | 823556011 | to | 6100 | 827287861 | to | 7950 | 828939781 | to | 0050 |  |
| 820600171 | to | 0230 | 824078341 | to | 8370 | 827291502 | to | 1520 | 829002721 | to | 2870 |  |
| 821172241 | to | 2360 | 824156325 | to | 6340 | 827575381 | to | 5470 | 829005301 | to | 5540 |  |
| 821229661 | to | 9720 | 824511252 | to | 1270 | 827609085 | to | 9100 | 829080241 | to | 0330 |  |
| 821229743 | to | 9780 | 824588281 | to | 8370 | 827619811 | to | 9840 | 829160986 | to | 1000 |  |
| 821903731 | to | 3910 | 825140397 | to | 0460 | 827883511 | to | 3600 | 829176841 | to | 6930 |  |
| 821927841 | to | 7850 | 825409651 | to | 9680 | 828160441 | to | 0530 | 829471561 | to | 1590 |  |
| 822505801 | to | 5830 | 825472171 | to | 2200 | 828376201 | to | 6260 |  |  |  |  |

## Verifying U.S. Postal Service Money Orders

Follow these steps to cash a Postal Service ${ }^{\text {TM }}$ money order:

1. Check that the amount does not exceed the legal limit: $\$ 1,000$ for domestic, and $\$ 700$ for international postal money orders.
2. Check that the proper security features are present:

- When held to the light, a watermark of Benjamin Franklin is repeated from top to bottom on the left side.
- When held to the light, a dark line (security thread) runs from top to bottom with the word "USPS" repeated.
- There should be no discoloration around the dollar amounts, which might indicate the amounts were changes.
These appear in Postal Service Notice 299, U.S. Postal Money Order Reference Card, or online at http://www.usps.com/missingmoneyorders/ security.htm.

3. If the money order seems suspicious, call the U.S. Postal Service Money Order Verification System at 866-459-7822.

Please provide this information to local banks and retailers, as they also receive Postal Service money orders for cashing.

## Counterfeit Canadian Money Order Forms

## Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. Destroy all interim notices when the numbers listed appear in the Postal Bulletin.

| $671,819,086$ | $686,794,382$ |
| :--- | :--- |
| $676,612,640$ | $686,794,426$ |
| $677,891,039$ | $686,794,427$ |
| $678,282,493$ | $686,794,431$ |
| $678,916,031$ | $687,262,502$ |
| $679,552,215$ | $687,262,503$ |
| $679,694,334$ | $687,262,525$ |
| $679,751,983$ | $687,262,526$ |
| $679,800,207$ | $687,287,578$ |
| $681,130,536$ | $687,287,581$ |
| $681,844,376$ | $687,287,582$ |
| $683,594,542$ | $694,063,898$ |
| $684,683,610$ | $694,063,899$ |
| $686,619,878$ | $694,063,980$ |
| $686,619,886$ | $701,321,725$ |
| $686,619,887$ |  |

- Criminal Investigations Group, Postal Inspection Service, 6-17-10


## Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a tollfree number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

- Criminal Investigations Group, Postal Inspection Service, 6-17-10


## Other Information

## Overseas Military/Diplomatic Mail

Mail addressed to military and diplomatic post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO/DPO table below outlines these conditions by APO/FPO/DPO ZIP ${ }^{\text {T }}$ Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO/DPO ZIP Codes are active and
which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO/DPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1600 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under "Changes" appear in bold in the APO/ FPO/DPO table starting below.

## Changes

| APO/FPO/DPO | Action | Effective Date | See Restrictions |
| :--- | :--- | :--- | :--- |
| APO AE 09313 | Open | 17 Jun 2010 | A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| APO AE 09370 | Open | 17 Jun 2010 | A-A1-B-C1-E2-F-H1-M-R-R1-V-Z1 |
| APO AP 96551 | Add N | 17 Jun 2010 | A-A1-B-H-M-N-U |
| APO AP 96577 | Open | 17 Jun 2010 | A-A1-B-F-H-M-U |

We have eliminated "Not Active" entries from the table below to save space and paper.

## APO/FPO/DPO Table

| APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions | APO/ FPO/ DPO | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09002 | A1-B-C-D-M-R-U | 09059 | A1-B-C-D-M-R-U | 09136 | A1-B-C-D-F1-M-R | 09301 | A-A1-B-C1-E2-F-H1-M- |
| 09003 | A1-B-C-D-M-P-R-U | 09060 | A1-B-C-D-F1-M-R-U | 09137 | A1-B-C-D-F1-M-R-U |  | R-R1-V-Z1 |
| 09004 | A1-B-C-D-M-R-U | 09063 | A1-B-C-D-L-M-R-U | 09138 | A1-B-C-D-M-R-U | 09302 | A-A1-B-C1-F-F1-M-N- |
| 09005 | A1-B-C-D-M-P-R-U | 09067 | A1-B-C-D-M-R-U | 09139 | A1-B-C-D-M-R-U |  | -Z1 |
| 09006 | A1-B-C-D-M-R-U | 09068 | A1-B-C-D-U-Z1 | 09140 | A1-B-C-D-M-R-U | 09304 | A-A1-B-C1-E2-F-H1-M- |
| 09007 | A1-B-C-D-M-R-U | 09069 | A-A1-B-C-D-U-V | 09142 | A1-B-C-D-F-F1-P-R-U | 09305 |  |
| 09008 | A-A1-B-C-D-M-P-R-U | 09075 | A1-B-C-D-M-R-U | 09143 | A1-B-C-D-M-R-U | 09305 | R-R1-V-Z1 |
| 09009 | A1-B-C-D-F1-M-R-U | 09079 | A1-B-C-D-M-R-U | 09154 | A1-B-C-D-M-R-U | 09306 | -A1-B-C1-E2-F-H1-R- |
| 09011 | A1-B-C-D-M-R-U | 09080 | A1-B-C-D-F1-M-R-U | 09172 | A1-B-C-D-M-R-U |  | R1-U2-V-Z1 |
| 09012 | A1-B-C-D-F-F1-M-R-U | 09081 | A1-B-C-D-M-R-U | 09173 | A1-B-C-D-M-R-U | 09307 | A1-B-N-V-Z1 |
| 09013 | A1-B-C-D-F-F1-M-R-U- | 09086 | A1-B-C-D-M-R-U | 09177 | A1-B-C-D-M-R-U | 09308 | A-A1-B-C1-E2-F-H1-M- |
|  | Z | 09088 | A1-B-C-D-M-R-U | 09180 | A1-B-C-D-M-R-U |  | $\mathrm{R}-\mathrm{V}-\mathrm{Z1}$ |
| 09014 | A1-B-C-D-M-R-U | 09090 | A1-B-C-D-M-P-R-U | 09186 | A1-B-C-D-M-R-U | 09309 | -A1-B-C1-E2-F-H1-M- |
| 09020 | A1-B-C-D-M-R-U | 09092 | A1-B-C-D-M-R-U | 09211 | A1-B-C-D-M-P-R-U |  | R-R1-V-Z1 |
| 09021 | A1-B-C-D-F1-M-R-U | 09094 | A1-B-C-D-F-F1-M-P-R | 09213 | A1-B-C-D-F1-M-R-U | 09310 | -A1-B-C1-E2-F-H1-M- |
| 09028 | A1-B-C-D-M-R-U | 09095 | A1-B-C-D-M-R-U | 09214 | A1-B-C-D-F1-M-R-U |  | -V-Z1 |
| 09033 | A1-B-C-D-M-R-U | 09096 | A1-B-C-D-M-R-U | 09226 | A1-B-C-D-F1-M-R-U | 09311 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-V-Z1 } \end{aligned}$ |
| 09034 | A1-B-C-D-M-R-U | 09099 | A1-B-C-D-M-R-U | 09227 | A1-B-C-D-F1-M-R-U | 09312 |  |
| 09038 | A1-B-C-D-M-R-U | 09100 | A1-B-C-D-M-R-U | 09229 | A1-B-C-D-M-R-U | 09312 | R1-U2-V-Z1 |
| 09042 | A1-B-C-D-M-R-U | 09102 | A1-B-C-D-M-R-U | 09237 | A1-B-C-D-M-R-U-V | 09313 | -A1-B-C1-E2-F-H1- |
| 09046 | A1-B-C-D-M-R-U | 09103 | A1-B-C-D-U | 09245 | A1-B-C-D-M-R-U |  | M-R-R1-V-Z1 |
| 09049 | A1-B-C-D-M-R-U | 09104 | A1-B-C-D-F1-M-R-U | 09250 | A1-B-C-D-M-R-U | 09314 | -A1-B-C1-E2-F-H1-M- |
| 09051 | A1-B-C-D-M-R-U | 09107 | A1-B-C-D-M-R-U | 09261 | A1-B-C-D-F1-M-R-U-V |  | R-R1-V-Z1 |
| 09053 | A1-B-C-D-M-R-U | 09112 | A1-B-C-D-M-R-U | 09263 | A1-B-C-D-M-R-U | 09315 | A-A1-B-C1-E2-F-H1-M- |
| 09054 | A1-B-C-D-M-R-U | 09114 | A1-B-C-D-M-R-U | 09264 | A1-B-C-D-M-R-U |  | $\mathrm{N}-\mathrm{R}$ |
| 09055 | A1-B-C-D-F-M-R-R1-UV | 0912 | A1-B-C-D-F1-M-R-U | 09265 | 1-B-C-D-F1-M-N-R-U | 09316 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-U2-V-Z1 } \end{aligned}$ |
| 09056 |  | 09126 | A1-B-C-D-F-F1-M-P-R | 09266 | A1-B-C-D-M-R-U | 09317 | -A1-B-C1-E2-F-H1-M- |
| 09058 | A1-B-C-D-M-R-U | $0912$ | A1-B-C-D-M-R-U | 09267 | A1-B-C-D-M-R-U |  | R-R1-V-Z1 |


| $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \\ & \hline \end{aligned}$ | See Restrictions | APO/ FPO/ DPO | See Restrictions | $\begin{array}{\|l} \text { APO/ } \\ \text { FPO/ } \\ \text { DPO } \\ \hline \end{array}$ | See Restrictions | APO/ FPO/ DPO | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09318 | $\begin{aligned} & \text { A-A1-B-C1-F-F1-M-N- } \\ & \text { V-Z-Z1 } \end{aligned}$ | 09361 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-U2-V-Z1 } \end{aligned}$ | 09463 | $\begin{aligned} & \text { A1-B-C-C1-R-U } \\ & \text { A1-B-C-C1-R-U } \end{aligned}$ | 09596 | $\begin{aligned} & \text { A1-B-V } \\ & \text { A1-B-F-F1-R-R1-V } \end{aligned}$ |
| 09320 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09362 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-R- } \\ & \text { V-Z1 } \end{aligned}$ | 09468 | A1-B-C-C1-M-R-U $A 1-B-C-C 1-R-U$ | 09601 | $\begin{aligned} & \text { A1-B-C-F-F1-R-U-V } \\ & \text { A1-B-C-F-F1-N-R-U } \end{aligned}$ |
| 09321 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09363 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09470 | A1-B-C-C1-M-R-U | 09603 | A1-B-C-F-F1-R-U-V |
| 09322 | A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1 | 09364 | A-A1-B-C1-E2-F-H1-M- <br> N-R-R1-V-Z1 | 09496 | A1-B-C-C1-R-U-V | $09605$ | $1-B-C-D-M-R-U-V$ |
| 09327 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09365 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09498 | $\begin{aligned} & \text { A1-B-C-C1-F-F1-F2-L- } \\ & \text { N-R-R1-T-V-Z1 } \end{aligned}$ | 09606 | A1-B-C-D-M-R-U-V A-A1-B-C-F-F1-M-R- |
| 09328 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-N- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09366 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09501 | A1-B-V $A 1-B-V$ | 09608 | R1-U-U3-V-W A1-B-C-F-N-U-V |
| 09330 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09368 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-V-Z1 } \end{aligned}$ | 09503 | A1-B-V A1-B-V | 09609 | $\begin{aligned} & \text { A1-B-C-F-U } \\ & \text { A1-B-C-F-F1-M-R-U-V } \end{aligned}$ |
| 09331 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09369 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V } \end{aligned}$ | 09505 | A1-B-V $A 1-B-V$ | 09613 | $\begin{aligned} & \text { A1-B-C-F-U-V } \\ & \text { A1-B-C-F-U } \end{aligned}$ |
| 09332 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09370 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1- } \\ & \text { M-R-R1-V-Z1 } \end{aligned}$ | 09507 | A1-B-V $A 1-B-V$ | 09618 | $\begin{aligned} & \text { A1-B-C-F-U } \\ & \text { A1-B-C-F-U } \end{aligned}$ |
| 09333 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09371 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-V } \end{aligned}$ | 09509 | A1-B-V | 09621 | A1-B-C-F-U |
| 09334 | $\begin{aligned} & \mathrm{A}-\mathrm{A} 1-\mathrm{B}-\mathrm{C} 1-\mathrm{E} 2-\mathrm{F}-\mathrm{H} 1-\mathrm{M}- \\ & \mathrm{R}-\mathrm{R} 1-\mathrm{V}-\mathrm{Z} 1 \end{aligned}$ | 09372 | A-A1-B-C1-E2-F-H1-M- R-R1-V | 09510 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09622 | $\begin{aligned} & \text { A1-B-C-F-U } \\ & \text { A1-B-C-F-U } \end{aligned}$ |
| 09336 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-R- } \\ & \text { R1-U2-V-Z1 } \end{aligned}$ | 09373 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V } \end{aligned}$ | 09511 | A1-B-V A1-B-F-F1-R-R1-V | 09624 | A1-B-C-F-U |
| 09337 | $\begin{aligned} & \mathrm{A}-\mathrm{A} 1-\mathrm{B}-\mathrm{C} 1-\mathrm{E} 2-\mathrm{F}-\mathrm{H} 1-\mathrm{M}- \\ & \mathrm{R}-\mathrm{R} 1-\mathrm{V}-\mathrm{Z} 1 \end{aligned}$ | 09374 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-V-Z1 } \end{aligned}$ | 09517 | $\begin{aligned} & \text { A1-B-F-F1-R-R1-V } \\ & \text { A1-B-F-F1-R-R1-V } \end{aligned}$ | 09626 | $\begin{aligned} & \text { A1-B-C-F-U } \\ & \text { A1-B-C-F-U } \end{aligned}$ |
| 09338 | A-A1-B-C1-E2-F-H1-M-R-R1-U2-V-Z1 | 09375 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-V-Z1 } \end{aligned}$ | 09532 | A1-B-F-F1-R-R1-V <br> A1-B-F-F1-R-R1-V | 09630 | A1-B-C-F-U-V |
| 09339 | A-A1-B-C1-E2-F-H1-M-N-R-R1-V-Z1 | 09376 | A-A1-B-C1-E2-F-H1-M- R-R1-V | 09543 | $\begin{aligned} & \text { A1-B-F-F1-R-R1-V } \\ & \text { A1-B-V } \end{aligned}$ | 09633 | $\begin{aligned} & \text { 1-B-B2-C-D-F-F1-M- } \\ & \text { h-U-U1-U2-U3-V-Z1 } \end{aligned}$ |
| 09340 | A-A1-B-C1-F-R-V | 09377 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V } \end{aligned}$ | 09549 | A1-B-V | 09636 | A1-B-C-F-U |
| 09342 | A-A1-B-C1-E2-F-H1-M- R-R1-V-Z1 | 09378 | A-A1-B-C1-E2-F-H1-M- | 09554 | A1-B-F-F1-R-R1-V A1-B-F-F1-R-R1-V | 09642 | A1-B-M-N-R-U A1-B-M-R-U |
| 09343 | A-A1-B-C1-F-M-N-V-Z1 |  |  |  | A1-B-F-F1-R-R1-V | 096 | A1-B-C-F-F1-U |
| 09344 | A-A1-B-C1-E2-F-H1-M-R-R1-V-Z-Z1 | 09380 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09564 | A1-B-F-F1-R-R1-V | 09647 | A1-B-N-R-U |
| 09347 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09381 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-U2-V-Z1 } \end{aligned}$ | 09565 | A1-B-F-F1-R-R1-V <br> A1-B-F-F1-R-R1-V | 09648 | $\begin{aligned} & \text { A1-B-N-U-V-Z1 } \\ & \text { A1-B-N-U-Z1 } \end{aligned}$ |
| 09348 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-U2-V-Z1 } \end{aligned}$ | 09382 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09567 | $A 1-B-V$ $A 1-B-V$ | 09701 | $\begin{aligned} & \text { A-A1-B-B2-C-C1-D-F-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ |
| 09350 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09383 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 0956 | $\begin{aligned} & \text { A1-B-F-F1-R-R1-V } \\ & \text { A1-B-F-F1-R-R1-V } \end{aligned}$ | 09702 | A1-B-C-C1-F1-M-R-R1U |
| 09351 | $\begin{aligned} & \mathrm{A}-\mathrm{A} 1-\mathrm{B}-\mathrm{C} 1-\mathrm{E} 2-\mathrm{F}-\mathrm{H} 1-\mathrm{M}- \\ & \mathrm{R}-\mathrm{V}-\mathrm{Z} 1 \end{aligned}$ | 09387 | ```A-A1-B-C1-E2-F-H1-M- R-V``` | 0957 | A1-B-F-F1-R-R1-V | 09703 | $\begin{aligned} & \text { A1-B-C-F1-U } \\ & \text { A1-B-C-V } \end{aligned}$ |
| 09352 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09389 | ```A-A1-B-C1-E2-F-H1-M- R-V``` | 09575 | A1-B-F-F1-R-R1-V | 09705 | A1-B-U |
| 09353 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09391 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09576 09577 | A1-B-F-F1-R-R1-V <br> A1-B-V | 09707 | A1-B-C-N-R-U-V |
| 09354 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09393 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09578 | $\begin{aligned} & \text { A1-B-F-F1-R-R1-V } \\ & \text { A1-B-F-F1-R-R1-V } \end{aligned}$ | 09709 | A1-B-F1 |
| 09355 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09396 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-U2-V-Z1 } \end{aligned}$ | 09581 09582 | A1-B-F-F1-R-R1-V <br> A1-B-F-F1-R-R1-V | 09710 09711 | $\begin{aligned} & \text { A1-B-C-C1-F1-M-N-R- } \\ & \text { R1-U } \end{aligned}$ |
| 09356 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09402 | A-A1-B-C-F-R-R1-U3-W A1-B-C-C1-M-R-U | 09586 | A1-B-F-F1-R-R1-V <br> A1-B-F-F1-R-R1-V | 0971 | $\begin{aligned} & \text { A1-B-F1-N-R-Z1 } \\ & \text { A1-B-C-F1-R } \end{aligned}$ |
| 09357 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 09421 | A1-B-C-C1-M-R-U <br> A1-B-C-C1-R-U-V | 09588 <br> 09589 | A1-B-V <br> A1-B-V | 0971 | $\begin{aligned} & \text { A1-B-C-C1-F1-M-R-R1- } \\ & U \end{aligned}$ |
| 09358 | A-A1-B-C1-E2-F-F1-H1-M-N-R-R1-T-V-W-Z1 | 09454 09456 | A1-B-C-C1-M-R-U-V A1-B-C-C1-H-H1-M-R- | 09590 | A1-B-V | $\begin{aligned} & 0971 \\ & 0971 \end{aligned}$ | A1-B-F1-M-R <br> A1-B-C-D-M-N-R-U-V |
| 09359 09360 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \\ & \text { A1-B-V } \end{aligned}$ | $\begin{aligned} & 09459 \\ & 09461 \end{aligned}$ | $\begin{aligned} & \text { Z1 } \\ & \text { A1-B-C-C1-M-R-U } \\ & \text { A1-B-C-C1-M-P-R-U } \end{aligned}$ | $\begin{aligned} & 09593 \\ & 09594 \end{aligned}$ | $\begin{aligned} & \mathrm{A} 1-\mathrm{B}-\mathrm{V} \\ & \mathrm{~A} 1-\mathrm{B}-\mathrm{V} \end{aligned}$ | $\begin{aligned} & 09717 \\ & 09718 \\ & 09719 \end{aligned}$ | $\begin{aligned} & \text { A-A1-B-M-R-V-W } \\ & \text { A1-B-F-I-N-R-U-V } \\ & \text { A1-B-C-D-M-R-U-V } \end{aligned}$ |


| $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions | $\begin{array}{\|l} \text { APO/ } \\ \text { FPO/ } \\ \text { DPO } \\ \hline \end{array}$ | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions | $\begin{array}{\|l\|} \hline \text { APO/ } \\ \text { FPO/ } \\ \text { DPO } \\ \hline \end{array}$ | See Restriction |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09720 | A1-B-M-R-U-V | 09769 | A-A1-B-B2-C-C1-D-F-I- <br> L-M-N-R-R1-T-V-Z-Z1 | 09842 | $\begin{aligned} & \text { A-A1-B-M-N-R-Z1 } \\ & \text { A-A1-B-L-N-V } \end{aligned}$ | 34090 | A1-B-F-F1-R |
| 09721 | A1-B-N-R-U-V-Z1 |  |  | 09843 |  | 34091 | A1-B-F-F1-R-R1-V |
| 09722 | A-A1-B-F-N-V-Z-Z1 | 09777 | $\begin{aligned} & \text { A-A1-B-C-E1-M-N-R } \\ & \text { A-A1-B-F-N-R-V } \end{aligned}$ | 0984 | A-A1-B-C-F-N-U-V-Z1 | 34092 | A1-B-F-F1-R-R1-V |
| 09723 | A1-B-M-N-R-U-V-Z1 |  |  | 09852 | ```A1-B-E2-E3-F-H1-N-R- R1-U1-V-Z1``` | 34093 | A1 |
| 09724 | A | $\begin{aligned} & 09798 \\ & 09801 \end{aligned}$ | $\begin{aligned} & \text { A1-B-C-D-L-U-V } \\ & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { N-R-R1-V-Z1-Z } \end{aligned}$ |  |  | 34095 | A1-B-V |
|  | U |  |  | 09853 | $\begin{aligned} & \text { A1-B-E2-F-H1-R-R1- } \\ & \text { U2-V-Z1 } \end{aligned}$ | 34098 | A1 |
| 0972 | A1-B-M-N-R-U-V |  |  |  |  | 34099 | A1-B-V |
| 09727 | A-A1-B-B2-C-C1-D-F-I- <br> L-M-N-R-R1-T-V-Z-Z1 | 09803 | A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1 | 09855 | A-A1-B-C1-E2-F-H1-R-R1-U2-V-Z1 | 9620 | A-A1-B |
| 09728 | A-A1-B-B2-C-C1-F-I-L- <br> N-R-R1-T-V-Z-Z1 | $\begin{aligned} & 09804 \\ & 09805 \end{aligned}$ | A-A1-B-F-F1-N-R-V-Z1 A-B-F-F1-R-R1-V-Z1 | 09858 | $\begin{aligned} & \text { A1-B-E2-E3-F-H1-N-R- } \\ & \text { R1-U1-V-Z1 } \end{aligned}$ | 9620 | A-A1-B |
| 09729 | A1-B-C-F-N-R-R1-U-V | 09806 | A-A1-B-C1-E2-F-H1-M- N-R-R1-V-Z1 | 09859 | $\begin{aligned} & \text { A1-B-C1-F-F1-H1-N-R- } \\ & \text { R1-V-Z1 } \end{aligned}$ | 962 | A-A1-B $A-A 1-B-U$ |
| 09730 | $\begin{aligned} & \text { A-B-B2-C-C1-F-L-M-N- } \\ & \text { R-R1-T-V-Z1 } \end{aligned}$ | 09807 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { N-R-R1-V-Z1 } \end{aligned}$ | 0986 | R1-V-Z1 A-A1-B-V-Z1 | 96206 | A-A1-B-U |
| 09731 | A-B-B2 |  |  | 0986 | A-A1-B-U-V-Z1 | 96207 | -A1-B-V |
|  | R-R1-T-V- | 09808 | $\begin{aligned} & \mathrm{A}-\mathrm{A} 1-\mathrm{B}-\mathrm{C} 1-\mathrm{E} 2-\mathrm{F}-\mathrm{H} 1-\mathrm{M}- \\ & \mathrm{R}-\mathrm{V} \end{aligned}$ | 09870 | A-A1-B-C1-E2-F-H1-M-R-R1-U-V-Z1 | 96209 | A-A1-B-L-U |
| 09732 | A1-B-N-V-Z1 |  |  |  |  | 96213 | -A1 |
| 09733 | A1-B-V | 09809 | A1-B-V-Z1 | 09880 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-R- } \\ & \text { R1-U-V-Z1 } \end{aligned}$ | 9621 | A-A1-B-U |
| 09734 | A | 09810 | A |  |  | 96218 | A-A1-B-U |
|  | N-R-R1-T-V-Z | 09811 | A1-B-E2-E3-F-H1-N-R-R1-U1-V-Z1 | 09890 | A1-B-E2-F-H1-N-R-R1-U2-V-Z1 | 9622 | U |
| 097 | A |  |  |  |  | 9625 | A-A1-B-U |
| 09736 | $\begin{aligned} & \text { A-A1-B-B2-C-C1-D-F-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09812 | A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1 | 09892 | ```A-A1-B-E2-F-N-R-R1-V- Z1``` | 962 | U |
| 09737 | A-A1-B-B2-C-C1-F-I-L- <br> M-N-R-R1-T-V-W-Y-Z- | 09813 | A-A1-B-B2-C1-E2-E3-F-I-L-N-R-R1-T-V-Z-Z1 | 09898 | A1-B-E2-F-H1-N-R-R1-U2-V-Z1 | 962 | $A-A 1-B-U-V$ |
|  | Z1 | 09814 | A1-B-E2-E3-F-F1-I-N-R-U-V-Z-Z1 | 34 | A1-B-L-N-U-Z1 A-B-L-N-U-V |  |  |
| 09738 | $\begin{aligned} & \text { A-A1-B-B2-C-C1-D-F-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ |  | $\begin{aligned} & \text { A-A1-B-C1-E2-F-H1-M- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 34004 | $\begin{aligned} & \text { A-B-L-N-U-V } \\ & \text { A-A1-B-C1-F1-N-V-Z1 } \end{aligned}$ | 9626 | -A1-B-U- |
| 09739 | A-A1-B-B2-C-C1-D-F-I- <br> L-M-N-R-R1-T-V-Z-Z1 | 09815 |  | $\begin{aligned} & 34006 \\ & 34007 \end{aligned}$ | $\begin{aligned} & \text { A-A1-B-C1-F-F1-M-N- } \\ & \text { R-R1-V-Z1 } \end{aligned}$ | 96269 | A-A1-B-U |
| 09741 | $\begin{aligned} & \text { A-A1-B-C1-E2-F-F1-H1- } \\ & \text { L-M-N-R-R1-T-V-W-Y- } \\ & \text { Z1 } \end{aligned}$ |  | E3-F-L-N-R-R1-T-V-Z | 34008 |  | 9627 | A-A1-B-V |
|  |  | 09817 | ```A-A1-B-B2-C1-E2-E3-F- F1-H-H1-L-M-N-R-T-V- Z1``` |  | $\begin{aligned} & \text { A1-B-B2-D-E1-F-H-H1- } \\ & \text { L-M-N-R-R1-T-V-Z1 } \end{aligned}$ | 962 | A-A1-B |
| 09742 | A-A1-B-B2-F-F1-I-L-M-$\mathrm{N}-\mathrm{R}-\mathrm{T}-\mathrm{V}-\mathrm{Z}-\mathrm{Z1}$ | 09818 |  | $\begin{aligned} & 34020 \\ & 34021 \\ & 34022 \end{aligned}$ | $\begin{aligned} & \text { A1-B-L-M-N-U-V-Z1 } \\ & \text { A1-B-L-M-N-U-V-Z1 } \\ & \text { A1-B-D-F-L-M-N-U-V- } \\ & \text { Z1 } \end{aligned}$ | 9628 | -A1- |
| 09743 | A-A1-B-F-N-V-Z-Z1 | 09819 | A-A1-B-C-F-M-V-Z1 |  |  | 9628 | A-A1-B-U-V |
| 09744 |  |  |  |  |  | 9629 | -A1 |
|  | R-R1-T-V-Z1 |  | M-N-R-R1-T-V-Z-Z1 | 34023 | A1-B-L-M-N-U-V-Z1 | 9630 | 1-B-H-L-M |
| 09745 | $\begin{aligned} & \text { A-A1-B-F-F1-M-N-R- } \\ & \text { R1-V-Z1 } \end{aligned}$ | $\begin{aligned} & 09821 \\ & 09822 \end{aligned}$ | $\begin{aligned} & \text { A-A1-B-F-R-V-Z1 } \\ & \text { A-A1-B-F-R-V-Z1 } \end{aligned}$ | 34024 | A1-B-L-M-N-U-V-Z1 <br> A1-B-F-L-M-N-U-V-Z1 | 96306 | A1-B-F-F1-F2-H-M-W A1-B-M-V-W |
|  |  |  |  |  |  | 9630 | A1-B-M-V-W |
| 09746 | A-A1-B-C-E1-N-V-Z-Z1 | 09823 | $\begin{aligned} & \text { A-A1-B-F-R-V-Z1 } \\ & \text { A-A1-B-F-R-V-Z1 } \\ & \text { A-A1-B-C-C1-D-F-L-M- } \\ & \text { N-R-R1-T-V-Z1 } \end{aligned}$ | 34030 | A1-B-F-L-M-N-U-V-Z1 | 96310 | A1-B-M-W |
| 09747 | A1-B-F-J-N-U-V-Z1 | $\begin{aligned} & 09824 \\ & 09825 \end{aligned}$ |  |  | A1-B-L-M-N-U-V-Z1 A1-B-L-M-N-U-V-Z1 | 9631 | 1-B-M-W |
| 09748 | A-A1-B-B2-C-C1-D-F-L-M-N-R-R1-T-V-Z1 |  |  | 34032 | $\begin{aligned} & \text { A1-B-L-M-N-U-V-Z1 } \\ & \text { A1-B-L-M-N-U-V-Z1 } \\ & \text { A1-B-C-F-L-M-N-V-Z1 } \end{aligned}$ | 96321 | A1-B-F-F1-F2-H-M-W |
| 09749 | A-A1-B-F-N-V-Z1 | 09827 | A-A1-B-F-F1-N-R-V-Z1 | 3403 |  | 9632 | $1-B-M-V-W$ |
| 09750 | $\begin{aligned} & \text { A-B-B2-C-C1-F-I-L-M- } \\ & \text { N-R-R1-T-V-Z-Z1 } \end{aligned}$ | 09828 | A1-B-L-N-V-Z1 | 34034 | A1-B-H-L-M-N-U-V-Z1 | 96326 | A1-B-M-W |
| 09751 | A1-B-C-D-M-R-U | 09829 | A1-B-C-N-R-V-Z1 | $34035$ | A1-B-L-M-N-U-V-Z1 | 9632 | 1-B-M- |
| 09752 | A1-B-C-D-U | 09830 | A1-B-C-M-N-R-V-Z1 | 34037 | A1-B-C-F-H-I-L-M-N-V- | 963 | V- |
| 09754 | A1-B-U | 09832 |  |  | Z-Z1 | 9633 | A1-B-M-W |
| 09755 | A1-B-U | 09 | A1-B-U1-V-Z1 | 3403 | -N-U-V-Z | 9633 | A1-B-M-W |
| 09756 | A1-B-U | 0983 | 1-B-F-F1-R-R1-V-Z1 | 34039 | A1-B-L-M-N-U-V-Z1 | 96339 | A1-B-M-V-W |
| 09757 | A1-B-U | 0983 | -A1-B-V-Z1 |  |  | 96343 | A1-B-M-W |
| 09758 | $\begin{aligned} & \text { A-A1-B-B2-C-C1-F-L- } \\ & \text { M-N-R-R1-T-V-Z1 } \end{aligned}$ | 09836 | A-A1-B-C-F-M-V-Z1 | $34050$ | A1-B-V <br> A1-B-L-M-N-U-V-Z1 <br> A1-B-F-F1-R-R1-V-Z1 | 96346 | A1-B-F-F1-F2-H-M-V-W |
| 09759 |  | 0 | A1-B-V-Z1 | 34055 |  | 96347 | $1-\mathrm{B}-\mathrm{F}-\mathrm{F} 1-\mathrm{F} 2-\mathrm{H}-\mathrm{M}-$ |
| 09759 | F1-F2-L-N-R-R1-T-V-Z1 | 0983 | $1-B-V-Z$ | 3405 |  | 963 | A1-B-F-F1-F2-H-M-W |
| 09762 | A-A1-B-B2-E3-F-F1-L- | 09 | A1-B-U- | 34060 | A1-B-B2-C1-E2-F-I-L- | 96349 | A1-B-F-F1-F2-H-M-W |
|  | N-R-R1-T-V-Z1 | 09 | A1-B-V-Z |  | N-R-R1-T-V-Z-Z1 | 9635 | A1-B-F-F1-F2-H-M-W |
|  |  | 09841 | A-A1-B-N-R-U-Z1 | 34078 | A1-B-F1-N-V-Z1 | 96351 | A1-B-F-F1-F2-H-M-W |


| $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \\ & \hline \end{aligned}$ | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions | $\begin{array}{\|l} \text { APO/ } \\ \text { FPO/ } \\ \text { DPO } \\ \hline \end{array}$ | See Restrictions | $\begin{aligned} & \text { APO/ } \\ & \text { FPO/ } \\ & \text { DPO } \end{aligned}$ | See Restrictions |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 96362 | A1-B-F-F1-F2-M-W | 96518 | A1-B-V | 96595 | A1-B-V | 96660 | A1-B-F-F1-R-R1-V |
| 96365 | A1-B-M-V-W | 96520 | A1-B-F-N-U3-V | 96598 | A1-B-N-V | 96661 | A1-B-F-F1-R-R1-V |
| 96367 | A1-B-L-M-W | 96521 | A1-B-F-N-U3 | 96599 | A1-B-N-V | 96662 | A1-B-F-F1-R-R1-V |
| 96368 | A1-B-M-W | 96522 | A1-B-F-N-U | 96601 | A1-B-V | 96663 | A1-B-F-F1-R-R1-V |
| 96370 | A1-B-F-F1-F2-H-M-W | 96530 | A-A1-B-F-F1-H-H1-M- | 96602 | A1-B-V | 96664 | A1-B-V |
| 96372 | A1-B-M-W |  | N-U-V | 96603 | A1-B-V | 96665 | A1-B-V |
| 96373 | A1-B-M-W | 96531 | A-A1-B-F-F1-H-M-N-U- | 96604 | A1-B-V | 96666 | A1-B-V |
| 96374 | A1-B-M-W |  | V | 96605 | A1-B-V | 96667 | A1-B-F-F1-R-R1-V |
| 96375 | A1-B-M-W | 96532 | A-A1-B-H-L-M-N-U-V | 96606 | A1-B-V | 96668 | A1-B-F-F1-R-R1-V |
| 96376 | A1-B-M-W | 96534 | A-A1-B-F | 96607 | A1-B-V | 96669 | A1-B-F-F1-R-R1-V |
| 96377 | A1-B-M-W | 96535 | A | 96608 | A1-B-V | 96670 | A1-B-V |
| 96378 | A1-B-M-W | 96537 | A1-B-V | 96609 | A1-B-V | 96671 | A1-B-F-F1-R-R1-V |
| 96379 | A1-B-M-W | 96538 | A1-B-V | 96610 | A1-B-V | 96672 | A1-B-F-F1-R-R1-V |
| 96384 | A1-B-M-W | 96540 | A1-B-V | 96611 | A1-B-V | 96673 | A1-B-V |
| 96386 | A1-B-M-W | 96541 | A1-B-V | 96612 | A1-B-F-F1-R-R1-V | 96674 | A1-B-F-F1-R-R1-V |
| 96387 | A1-B-M-W | 96542 | A1-B-V | 96613 | A-A1-B-C1-E2-F-H1-I- | 96675 | A1-B-F-F1-R-R1-V |
| 96388 | A1-B-M-W | 96543 | A1-B-P-V |  | M-R-R1-U2-V-Z-Z1 | 96677 | A1-B-F-F1-R-R1-V |
| 96401 | A1-B-F-N-V-Z1 | 96544 | A1-B-F-N-U3-V | 96614 | A-A1-B-C1-E2-F-H1-I- | 96678 | A1-B-F-F1-R-R1-V |
| 96426 | A-A1-B-C1-E2-F-H1-M- | 96546 | A1-B-F-U3 |  | M-R-R1-U2-V-Z-Z1 | 96679 | A1-B-F-F1-R-R1-V |
|  | $\mathrm{R}-\mathrm{V}$ | 96548 | A-A1-B-H-M-U | 96615 | A1-B-F-F1-R-R1-V | 96681 | A1-B-V |
| 96427 | A-A1-B-C1-E2-F-H1-M- | 96549 | A-A1-B-H-M-U | 96616 | A1-B-F-F1-R-R1-V | 96682 | A1-B-V |
|  | R-R1-V | 96550 | A-A1-B-H-M-U-V | 96617 | A1-B-F-F1-R-R1-V | 96683 | A1-B-V |
| 96447 | A1-B-F-N-U3-V | 96551 | A-A1-B-H-M-N-U | 96619 | A1-B-V | 96686 | A1-B-V |
| 96501 | A-A1-B-N-V | 96552 | A1-B | 96620 | A1-B-F-F1-R-R1-V | 96687 | A1-B-V |
| 96502 | A1-B-F-N-U3-V | 96553 | A-A1-B-F-F1-H-M-U | 96621 | A1-B-V | 96698 | A1-B-V |
| 96503 | A1-B-F-N-U3-V | 96554 | A-A1-B-H-M-U | 96622 | A1-B-F-F1-R-R1-V |  |  |
| 96507 | A-A1-B-F-V | 96555 | A1-B-F-M-V | 96624 | A1-B-F-F1-R-R1-V |  |  |
| 96510 | A1-B-I-N-V | 96557 | A1-B-F-M-V | 96628 | A1-B-F-F1-R-R1-V |  |  |
| 96511 | A1-B-I-N-V | 96562 | A-A1-B-B2-C-C1-D-E2- | 96629 | A1-B-F-F1-R-R1-V |  |  |
| 96515 | A1-B-D-F-U3 |  | E3-F-F1-H-H1-I-L-M-N- | 96643 | A1-B-F-F1-R-R1-V |  |  |
| 96516 | A1-B-D-F |  | R-T-V-Z-Z1 | 96650 | A1-B-F-F1-R-R1-V |  |  |
| 96517 | A1-B-F-U3-V | 96577 | A-A1-B-F-H-M-U | 96657 | A1-B-F-F1-R-R1-V |  |  |

## RESTRICTIONS

## LEGEND

PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label)
PS Form 2976-A, Customs Declaration and Dispatch Note
AAFES = Army and Air Force Exchange Service
APO $=$ Army/Air Force Post Office
Box R = Retired military personnel
DMM = Domestic Mail Manual
DPO = Diplomatic Post Office
FPO = Fleet Post Office
MOM = Military Ordinary Mail
MPO = Military Post Office
PAL $\quad=$ Parcel Airlift
PSC = Postal Service Center
SAM = Space Available Mail
USDA = United States Department of Agriculture
Note: Mail order catalogs are prohibited as SAM or PAL mail.
A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.
B. Regardless of mail class, a customs declaration form is required for all items weighing 16 ounces or more, or any item (regardless of weight) containing potentially dutiable mail contents (e.g., merchandise) addressed to an APO, FPO, or DPO ZIP Code. PS Form 2976 is required for items weighing less than 16 ounces, and PS Form 2976-A is required for items weighing 16 ounces or more. No customs form is required for items weighing less than 16 ounces when the contents are not potentially dutiable (e.g., documents). When the surface area of the address side of the mailpiece is not large enough to contain a PS Form 2976-A, the smaller PS Form 2976 may be substituted (e.g., the Priority Mail Small Flat Rate Box). The following exceptions apply:

- Known mailers are exempt from providing customs documentation on non-dutiable letters or printed matter. (A known mailer is a business mailer who enters volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, pays postage through an advance deposit account, uses a permit imprint for postage payment, and submits a completed postage statement at the time of entry that certifies that the mailpieces contain no dangerous materials that are prohibited by postal regulations.)
- All federal, state, and local government agencies whose mailings are regarded as "Official Mail" are exempt from providing customs documentation on any item addressed to an APO, FPO, or DPO except for those APOs/FPOs/DPOs to which restriction "B2" applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use - Exempt from Customs Requirements."
B2. All federal, state, and local government agencies must complete customs documentation when sending potentially dutiable mail addressed to or from this APO, FPO, or DPO.
C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.
E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.1c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO/DPO ZIP Code does not apply to firearms mailed from this APO/FPO/DPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot. 22 caliber rifle per individual.
G. Only letters, flats, and Periodicals are authorized. Parcels of any class are prohibited.
H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.
I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

- Maximum length 20 inches.
- Maximum width 12 inches.
- Maximum height 12 inches.

The maximum length and girth combined may not exceed 68 inches.
This restriction does not apply to registered mail and official government mail marked MOM.
11. This restriction does not apply to registered mail.
12. This restriction does not apply to official government mail marked MOM.
J. Parcels may not exceed 108 inches in length and girth combined.
K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
L. All official mail is prohibited.
M. Fruits, vegetables, animals, and living plants are prohibited.
N. Registered mail is prohibited.
O. Delivery status information for Extra Services is not available on USPS.com.
P. APO is used for the receipt and dispatch of official mail only.
Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
R. All alcoholic beverages, including those mailable under DMM 601.11.7, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
S. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions and weight:

- Maximum length 12 inches.
- Maximum width 12 inches.
- Maximum height $51 / 2$ inches.
- Maximum weight 25 pounds. The maximum length and girth combined may not exceed 47 inches.
T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.
V. Express Mail Military Service (EMMS) not available from any origin.

V1. Delivery Confirmation service is not available.
W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

## Thrift Savings Plan Fact Sheet

Returns were updated June 7, 2010.

| ANNUAL RETURNS | G Fund | F Fund | U.S. <br> Aggregate Index | C Fund | S\&P 500 Stock Index | $S^{*}$ <br> Fund | Dow Jones U.S. <br> Completion TSM Index | Fund | EAFE Stock Index |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1994 | 7.22 | -2.96 | -2.92 | 1.33 | 1.32 | - | -2.66 | - | 7.75 |
| 1995 | 7.03 | 18.31 | 18.47 | 37.41 | 37.58 | - | 33.48 | - | 11.27 |
| 1996 | 6.76 | 3.66 | 3.63 | 22.85 | 22.96 | 18.52 | 17.18 | 6.27 | 6.14 |
| 1997 | 6.77 | 9.60 | 9.65 | 33.17 | 33.36 | 26.61 | 25.69 | 1.46 | 1.55 |
| 1998 | 5.74 | 8.70 | 8.69 | 28.44 | 28.58 | 7.51 | 8.63 | 20.46 | 20.09 |
| 1999 | 5.99 | -0.85 | -0.82 | 20.95 | 21.04 | 32.70 | 35.49 | 26.81 | 26.72 |
| 2000 | 6.42 | 11.67 | 11.63 | -9.14 | -9.10 | -8.76 | -15.77 | -14.11 | -14.17 |
| 2001 | 5.39 | 8.61 | 8.44 | -11.94 | -11.89 | -2.22* | -2.52* | -15.42* | -14.88* |
| 2002 | 5.00 | 10.27 | 10.26 | -22.05 | -22.10 | -18.14 | -17.80 | -15.98 | -15.94 |
| 2003 | 4.11 | 4.11 | 4.10 | 28.54 | 28.69 | 42.92 | 43.84 | 37.94 | 38.59 |
| 2004 | 4.30 | 4.30 | 4.34 | 10.82 | 10.88 | 18.03 | 18.10 | 20.00 | 20.25 |
| 2005 | 4.49 | 2.40 | 2.43 | 4.96 | 4.91 | 10.45 | 10.03 | 13.63 | 13.54 |
| 2006 | 4.93 | 4.40 | 4.33 | 15.79 | 15.79 | 15.30 | 15.28 | 26.32 | 26.34 |
| 2007 | 4.87 | 7.09 | 6.97 | 5.54 | 5.49 | 5.49 | 5.39 | 11.43 | 11.17 |
| 2008 | 3.75 | 5.45 | 5.24 | -36.99 | -37.00 | -38.32 | -39.03 | -42.43 | -43.38 |
| 2009 | 2.97 | 5.99 | 5.93 | 26.68 | 26.46 | 34.85 | 37.43 | 30.04 | 31.78 |

*Rates of return for May (inception of S and I Funds) through December 2001.

| MONTHLY RETURNS | G Fund | F Fund | U.S. <br> Aggregate Index | C Fund | S\&P 500 <br> Stock <br> Index | $\mathbf{S}^{*}$ <br> Fund | Dow Jones U.S. <br> Completion TSM Index | $\begin{aligned} & \text { I * }^{\text {Fund }} \end{aligned}$ | EAFE Stock Index |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2009 |  |  |  |  |  |  |  |  |  |
| June | 0.27 | 0.54 | 0.57 | 0.24 | 0.20 | 0.73 | 0.84 | -1.08 | -0.57 |
| July | 0.28 | 1.59 | 1.61 | 7.58 | 7.56 | 8.66 | 9.01 | 9.74 | 9.13 |
| Aug | 0.28 | 1.03 | 1.04 | 3.62 | 3.61 | 3.85 | 3.74 | 4.87 | 5.44 |
| Sept | 0.26 | 1.07 | 1.05 | 3.74 | 3.73 | 5.94 | 5.81 | 3.79 | 3.83 |
| Oct | 0.26 | 0.51 | 0.49 | -1.86 | -1.86 | -5.51 | -5.41 | -2.41 | -1.25 |
| Nov | 0.26 | 1.30 | 1.29 | 6.00 | 6.00 | 3.85 | 3.98 | 3.16 | 2.00 |
| Dec | 0.25 | -1.55 | -1.56 | 1.94 | 1.93 | 6.57 | 6.65 | 1.43 | 1.44 |
| 2010 |  |  |  |  |  |  |  |  |  |
| Jan | 0.29 | 1.54 | 1.53 | -3.60 | -3.60 | -2.43 | -2.39 | -5.17 | -4.41 |
| Feb | 0.24 | 0.38 | 0.37 | 3.11 | 3.10 | 4.89 | 4.83 | 0.06 | -0.69 |
| March | 0.27 | -0.11 | -0.12 | 6.04 | 6.03 | 7.39 | 7.33 | 6.28 | 6.24 |
| April | 0.28 | 1.07 | 1.04 | 1.58 | 1.58 | 4.82 | 4.76 | -2.35 | -1.81 |
| May | 0.28 | 0.85 | 0.84 | -7.99 | -7.99 | -7.51 | -7.52 | -11.20 | -11.51 |
| LAST 12 MONTHS | 3.25 | 8.48 | 8.42 | 21.09 | 20.99 | 34.21 | 34.64 | 5.52 | 6.38 |

The G Fund is managed internally by the Federal Retirement Thrift Investment Board. Assets of the F, C, S, and I Funds are managed externally. The Board currently has contracts with BlackRock Institutional Trust Company, N.A., to manage the F, C, S, and I Fund assets. The F, C, S, and I Funds invest in commingled trust funds, in which the assets of tax-deferred employee benefit plans are combined and invested together. The F, C, S, and I Funds and the BlackRock funds are passively managed index funds.

Future performance of the funds will vary and may be significantly different from the returns shown above. See the Summary of the Thrift Savings Plan for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.


## See next page for new L Funds.

| Pull-Out Information | postal bulletin 22287 (6-17-10) |
| :--- | :--- |

Returns were updated June 7, 2010.
L Funds

| Annual Returns | L 2040 | L 2030 | L 2020 | L 2010 | L Income |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2006 | 16.53 | 15.00 | 13.72 | 11.09 | 7.59 |
| 2007 | 7.36 | 7.14 | 6.87 | 6.40 | 5.56 |
| 2008 | -33.53 | -27.50 | -22.77 | -10.53 | -5.09 |
| 2009 | 25.19 | 22.48 | 19.14 | 10.03 | 8.57 |
|  |  |  |  |  |  |
| Monthly Returns | L 2040 | L 2030 | L 2020 | L 2010 | L Income |
| 2009 |  |  |  |  |  |
| June | 0.09 | 0.12 | 0.14 | 0.24 | 0.26 |
| July | 7.01 | 6.16 | 5.16 | 2.44 | 1.94 |
| Aug | 3.41 | 3.02 | 2.57 | 1.30 | 1.07 |
| Sept | 3.56 | 3.14 | 2.63 | 1.32 | 1.08 |
| Oct | -2.15 | -1.81 | -1.39 | -0.38 | -0.26 |
| Nov | 3.98 | 3.55 | 3.00 | 1.47 | 1.27 |
| Dec | 2.12 | 1.85 | 1.50 | 0.70 | 0.59 |
| 2010 |  |  |  |  |  |
| Jan | -2.88 | -2.49 | -2.03 | -0.58 | -0.45 |
| Feb | 2.18 | 1.94 | 1.61 | 0.81 | 0.74 |
| Mar | 5.15 | 4.52 | 3.75 | 1.61 | 1.43 |
| Apr | 1.05 | 0.94 | 0.76 | 0.51 | 0.50 |
| May | -6.97 | -6.07 | -4.98 | -1.64 | -1.50 |
| LAST 12 MONTHS | 16.89 | 15.21 | 13.01 | 8.00 | 6.84 |

The L Funds are invested in the five individual TSP funds.

# Displaying the U.S. Flag and the POW-MIA Flag 

## U.S. Flag at Half-Staff

## How to Display

Displaying the U.S. flag at half-staff means lowering the flag to half the distance between the top and bottom of the staff.

## Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- December 7: National Pearl Harbor Remembrance Day.

Note 1: When May 15, which is the date for Peace Officers Memorial Day, falls on the third Saturday in May, which is the date for Armed Forces Day, display the U.S. flag in the full-staff position, not at half-staff.
Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.

## POW-MIA Flag

## How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.
When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at halfstaff also.



## Specific Dates

Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following parts in the Administrative Support Manual (ASM):

- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.


## Manuals (continued)

## DMM Revision: Restricting the Mailing of Replica or Inert Explosive Devices

Effective July 6, 2010, The Postal Service ${ }^{\text {™ }}$ will revise Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM ${ }^{\circledR}$ ) 601.11 to implement a new standard restricting the mailing of replica or inert explosive devices, such as simulated grenades that are not dangerous but bear a realistic appearance to explosive devices, by Registered Mail ${ }^{T M}$ service only.

Published as a Federal Register final rule on June 1, 2010 (75 FR 30300-30301), this revision will minimize the chances of operational disruptions caused by replica or inert explosive devices, and at the same time allow mailers to continue to use the mail for shipping these items.

## Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

## 600 Basic Standards for All Mailing Services

## 601 Mailability

### 11.0 Other Restricted and Nonmailable Matter

[Renumber current 11.5 through 11.21 as 11.6 through 11.22. Insert new 11.5 to read as follows:]

### 11.5 Replica or Inert Explosive Devices

Replica or inert explosive devices that bear a realistic appearance to explosive devices such as simulated grenades, but that are not dangerous, are permitted in the mail when all of the following conditions are met:
a. The package is presented by the mailer at a retail counter.
b. Registered Mail service is used. (Registered Mail service is only available for items mailed as either FirstClass Mail or Priority Mail.)
c. The address side of the package is labeled with "REPLICA EXPLOSIVE" using at least 20-point type or letters at least $1 / 4$ " high.

We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM, which is available via Postal Explorer ${ }^{(8)}$ at http://pe.usps.com.

## IMM Revision: Certificate of Mailing Service - Clarification

Effective July 6, 2010, the Postal Service ${ }^{\text {TM }}$ will revise part 313 in Mailing Standards of the United States Postal Service, International Mail Manual $\left(\mathrm{IMM}^{\circledR}\right)$ to more clearly describe international certificate of mailing service.

We are updating IMM 313 to more clearly identify the three different fee structures for mailers who use certificate of mailing for eligible outbound international mailpieces. Previously, we combined into one section the option of individual pieces using PS Form 3817, Certificate of Mailing, or PS Form 3877, Firm Mailing Book for Accountable Mail. With this revision, these options will appear as separate sections, as noted here.

Consistent with DMM 503.3, we are codifying that mailers who use PS Form 3877 are authorized to use com-puter-generated firm sheets that contain the same information as PS Form 3877. Also, to provide clarity to mailers, we are making other minor changes throughout this section.

In addition, in the Individual Country Listings, for each country that offers certificate of mailing service, we are replacing the current line of text (which lists the fee for an individual certificate) with a table that provides complete
fee information for both individual and bulk certificate of mailing service.

## Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

| 3 | Extra Services |
| :--- | :--- |
| 310 | Certificate of Mailing |

## 313 Fees

[Revise 313 in its entirety to read as follows:]

### 313.1 Individual Pieces

In addition to the correct postage, the mailer must pay the certificate of mailing fee for each article on PS Form 3817, Certificate of Mailing. For each duplicate copy of PS Form 3817 requested after mailing (see 312.2), the mailer must pay a separate fee. See Notice 123, Price List.

### 313.2 Three or More Pieces

To receive a reduced fee when mailing three or more pieces, the mailer may optionally use PS Form 3877, Firm Mailing Book for Accountable Mail. The mailer must pay the certificate of mailing fee with a permit imprint or by affixing ordinary stamps, precanceled stamps, or metered stamps to PS Form 3877. For a separate fee, the mailer may request a duplicate copy of PS Form 3877 after mailing (see 312.2). See Notice 123, Price List, for all applicable fees.
The mailer must make all entries on firm sheets by typewriter, ink, or ballpoint pen. The mailer may also use com-puter-generated firm sheets that contain the same information as PS Form 3877. The mailer must obliterate all unused portions of the addressee column by drawing a diagonal line through them. The mailer and accepting employee must initial any alterations to the firm sheets. The sheets of the books become the sender's receipts.

### 313.3 Bulk Pieces

For bulk mailings paid with ordinary stamps or meter stamps, the mailer may optionally use PS Form 3606, Certificate of Bulk Mailing - however, the mailer cannot use PS Form 3606 for a bulk mailing paid with a permit imprint. The mailer must affix stamps or meter stamps to the form to pay the bulk certificate of mailing fees. See Notice 123, Price List.

PS Form 3606 is provided only for a mailing of identical pieces under 312.1. It only verifies the total number of articles mailed, and it must not be used as an itemized list.

## Individual Country Listings

## Extra Services

## Certificate of Mailing (313)

[For each country that offers certificate of mailing service, replace the current line of text (which lists the fee for an individual certificate) with the following table:]

| Individual Pieces | Fee |
| :--- | ---: |
| Individual article (PS Form 3817) | $\$ 1.15$ |
| Firm mailing books (PS Form 3877), per article listed <br> (minimum 3) | 0.42 |
| Duplicate copy of PS Form 3817 or PS Form 3877 <br> (per page) | 1.15 |
| Bulk Quantities | Fee |
| For first 1,000 pieces (or fraction thereof) | $\$ 6.50$ |
| Each additional 1,000 pieces (or fraction thereof) | 0.75 |
| Duplicate copy of PS Form 3606 | 1.15 |
| $*$ | * * |

We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer ${ }^{\circledR}$ at $h t t p: / / p e . u s p s . c o m$.

## IMM Revision: Customer Deposit of International Mailpieces Bearing a Customs Declaration - Clarification

Effective August 2, 2010, the Postal Service ${ }^{\text {TM }}$ will revise Mailing Standards of the United States Postal Service, International Mail Manual ( $\mathrm{IMM}^{\circledR}$ ) sections 225.11, 235.11, and 245.1 to clarify that mailers who enter volume mailings paid with a permit imprint and bearing a customs declaration must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.

In the article "IMM Revision: Customer Deposit of International Mailpieces" in Postal Bulletin 22273 (12-3-09, pages 17-20), we codified that a mailer must present Express Mail International ${ }^{\circledR}$, Priority Mail International ${ }^{\circledR}$, and First-Class Mail International ${ }^{\circledR}$ items bearing customs labels to an employee at a Post Office ${ }^{\top \mathrm{M}}$ retail service counter. However, that revision focused on mailers of individual pieces - it neglected to mention volume mailers. Consequently, we are revising the applicable IMM sections to indicate that a mailer who presents a volume mailing
paid with a permit imprint must enter the mailing at a BMEU.

## Mailing Standards of the United States Postal Service, International Mail Manual (IMM)

## 2 Conditions for Mailing

220 Express Mail International

*     *         *             *                 * 


## 225 Mail Entry and Deposit <br> 225.1 Place of Mailing <br> 225.11 Items Requiring a Completed Customs Declaration

[In the second paragraph, before the last sentence, add the following sentence:]
${ }^{* * *}$ Customers who enter volume mailings paid with a permit imprint under 223.22 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.***

## 230 Priority Mail International <br> 235 Mail Entry and Deposit <br> 235.1 Place of Mailing <br> 235.11 Items Requiring a Completed Customs Declaration

[Before the last sentence, add the following sentence:]
${ }^{* * *}$ Customers who enter volume mailings paid with a permit imprint under 233.22 must enter such items through a busi-
ness mail entry unit (BMEU) or, when authorized by the district BMEU manager, through an authorized detached mail unit (DMU) at a mailer's plant..**

## 240 First-Class Mail International

## 245 Mail Entry and Deposit - Place of Mailing

### 245.1 Items Requiring a Completed Customs

 Declaration[Before the last sentence, add the following sentence:]
***Customers who enter volume mailings paid with a permit imprint under 243.3 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through an authorized detached mail unit (DMU) at a mailer's plant. ${ }^{* * *}$

We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer ${ }^{\circledR}$ at http://pe.usps.com. $^{(1)}$

- Mailing Standards, Pricing, 6-17-10


## IMM Revision: Index of Countries and Localities

Effective August 2, 2010, the Postal Service ${ }^{\text {TM }}$ is revising the Index of Countries and Localities in Mailing Standards of the United States Postal Service, International Mail Manual $\left(I M M^{\circledR}\right)$. This revision will align the IMM index with the revised listing that is scheduled to appear (also on August 2, 2010) in the International Price Calculator on Postal Explorer ${ }^{\circledR}$ at $h t t p: / / p e . u s p s . c o m$.

The revised IMM index will include the following:

- The addition of 15 new localities (i.e., regions or zones of a country). For example, the revised index will include all of Canada's provinces.
- Minor revisions to 67 entries. For example, American Samoa will be listed as "American Samoa, United States (Domestic Mail)" rather than as "American Samoa (U.S. Possession)."
It is important to note that no new countries will appear in the revised list - like the current list, the revised list will include 215 countries.

The entire list is published below, and the new and revised entries appear in bold text merely for emphasis.

Mailing Standards of the United States Postal
Service, International Mail Manual (IMM)

## Index of Countries and Localities

[Revise the list of countries and localities in its entirety to read as follows (in this list, bold type merely indicates new or revised entries from the previous list):]

Abu Dhabi (United Arab Emirates)
Admiralty Islands (Papua New Guinea)
Afghanistan
Aitutaki, Cook Islands (New Zealand)
Ajman (United Arab Emirates)
Aland Island (Finland)
Albania
Alberta (Canada)
Alderney (Channel Islands) (Great Britain and Northern Ireland)
Algeria

| Alhucemas (Spain) | Bougainville (Papua New Guinea) |
| :---: | :---: |
| Alofi Island (New Caledonia) | Bourbon (Reunion) |
| American Samoa, United States (Domestic Mail) | Brazil |
| Andaman Islands (India) | British Columbia (Canada) |
| Andorra | British Guiana (Guyana) |
| Angola | British Honduras (Belize) |
| Anguilla | British Virgin Islands |
| Anjouan (Comoros) | Brunei Darussalam |
| Annobon Island (Equatorial Guinea) | Buka (Papua New Guinea) |
| Antigua (Antigua and Barbuda) | Bulgaria |
| Antigua and Barbuda | Burkina Faso |
| Argentina | Burma |
| Armenia | Burundi |
| Aruba | Caicos Islands (Turks and Caicos Islands) |
| Ascension | Cambodia |
| Astypalaia (Greece) | Cameroon |
| Atafu (Western Samoa) | Canada |
| Atiu, Cook Islands (New Zealand) | Canary Islands (Spain) |
| Australia | Canton Island (Kiribati) |
| Austria | Cape Verde |
| Avarua (New Zealand) | Cayman Islands |
| Azerbaijan | Central African Republic |
| Azores (Portugal) | Ceuta (Spain) |
| Bahamas | Ceylon (Sri Lanka) |
| Bahrain | Chad |
| Balearic Islands (Spain) | Chaferinas Islands (Spain) |
| Baluchistan (Pakistan) | Chalki (Greece) |
| Bangladesh | Channel Islands (Jersey, Guernsey, Alderney and |
| Banks Island (Vanuatu) | Sark) (Great Britain and Northern Ireland) |
| Barbados | Chile |
| Barbuda (Antigua and Barbuda) | China |
| Barthelemy (Guadeloupe) | Christiansted, US Virgin Islands, United States (Domestic Mail) |
| Belarus |  |
| Belgium | Christmas Island (Australia) |
| Belize | Christmas Island (Kiribati) |
| Benin | Chuuk, Micronesia, United States (Domestic Mail) |
| Bermuda | Cocos Island (Australia) |
| Bhutan | Colombia |
| Bismark Archipelago (Papua New Guinea) | Comoros |
| Bolivia | Congo, Democratic Republic of the |
| Bonaire (Netherlands Antilles) | Congo, Republic of the |
| Borabora (French Polynesia) | Cook Islands (New Zealand) |
| Borneo (Indonesia) | Corisco Island (Equatorial Guinea) |
| Bosnia-Herzegovina | Corsica (France) |
| Botswana | Costa Rica |

## Cote d'Ivoire

Crete (Greece)
Croatia
Cuba
Cumino Island (Malta)
Curacao (Netherlands Antilles)
Cyjrenaica (Libya)
Cyprus
Czech Republic
Dahomey (Benin)
Damao (India)
Danger Islands (New Zealand)
Denmark
Desirade Island (Guadeloupe)
Diu (India)
Djibouti
Dodecanese Islands (Greece)
Doha (Qatar)
Dominica
Dominican Republic
Dubai (United Arab Emirates)
East Timor (Indonesia)
Ebeye, Marshall Islands, United States (Domestic Mail)
Ecuador
Egypt
Eire (Ireland)
El Salvador
Ellice Islands (Tuvalu)
Elobey Islands (Equatorial Guinea)
Enderbury Island (Kiribati)
England (Great Britain and Northern Ireland)

## Equatorial Guinea

## Eritrea

## Estonia

## Ethiopia

Fakaofo (Western Samoa)
Falkland Islands
Fanning Island (Kiribati)
Faroe Islands
Fernando Po (Equatorial Guinea)
Fezzan (Libya)
Fiji
Finland
Formosa (Taiwan)

France

## Frederiksted, US Virgin Islands, United States

 (Domestic Mail)French Guiana
French Oceania (French Polynesia)
French Polynesia
French Somaliland (Djibouti)
French Territory of the Afars and Issas (Djibouti)
French West Indies (Guadeloupe)
French West Indies (Martinique)
Friendly Islands (Tonga)
Fujairah (United Arab Emirates)
Futuna (Wallis and Futuna Islands)
Gabon
Gambia
Gambier (French Polynesia)
Georgia, Republic of
Germany
Ghana
Gibraltar
Gilbert Islands (Kiribati)
Goa (India)
Gozo Island (Malta)
Grand Comoro (Comoros)
Great Britain and Northern Ireland
Greece
Greenland
Grenada
Grenadines (Saint Vincent and the Grenadines)
Guadeloupe
Guam, United States (Domestic Mail)
Guatemala
Guernsey (Channel Islands) (Great Britain and Northern Ireland)
Guinea
Guinea-Bissau
Guyana
Hainan Island (China)
Haiti
Hashemite Kingdom (Jordan)
Hervey, Cook Islands (New Zealand)
Hivaoa (French Polynesia)
Holland (Netherlands)
Honduras
Hong Kong

| Huahine (French Polynesia) Huan Island (New Caledonia) | Kwajalein, Marshall Islands, United States (Domestic Mail) |
| :---: | :---: |
| Hungary | Kyrgyzstan |
| Iceland | Labrador (Canada) |
| India | Labuan (Malaysia) |
| Indonesia | Laos |
| Iran | Latvia |
| Iraq | Lebanon |
| Ireland | Leipsos (Greece) |
| Irian Barat (Indonesia) | Leros (Greece) |
| Isle of Man (Great Britain and Northern Ireland) | Les Saints Island (Guadeloupe) |
| Isle of Pines (New Caledonia) | Lesotho |
| Isle of Pines, West Indies (Cuba) | Liberia |
| Israel | Libya |
| Issas (Djibouti) | Liechtenstein |
| Italy | Lithuania |
| Ivory Coast (Cote d'Ivoire) | Lord Howe Island (Australia) |
| Jamaica | Loyalty Islands (New Caledonia) |
| Japan | Luxembourg |
| Jersey (Channel Islands) (Great Britain and Northern Ireland) | Macao |
|  | Macau (Macao) |
| Johore (Malaysia) | Macedonia, Republic of |
| Jordan | Madagascar |
| Kalymnos (Greece) | Madeira Islands (Portugal) |
| Kampuchea (Cambodia) | Majuro, Marshall Islands, United States (Domestic |
| Karpathos (Greece) | Mail) |
| Kassos (Greece) | Malacca (Malaysia) |
| Kastellorizon (Greece) | Malagasy Republic (Madagascar) |
| Kazakhstan | Malawi |
| Kedah (Malaysia) | Malaya (Malaysia) |
| Keeling Islands (Australia) | Malaysia |
| Kelantan (Malaysia) | Maldives |
| Kenya | Mali |
| Kingshill, US Virgin Islands, United States (Domestic Mail) | Malta |
|  | Manahiki (New Zealand) |
| Kiribati | Manchuria (China) |
| Korea, Democratic People's Republic of (North Korea) | Manitoba (Canada) |
| Korea, Republic of (South Korea) | Manua Islands, American Samoa, United States |
| Koror (Palau), United States (Domestic Mail) | (Domestic Mail) |
| Kos (Greece) | Marie Galante (Guadeloupe) |
| Kosovo, Republic of | Marquesas Islands (French Polynesia) |
| Kosrae, Micronesia, United States (Domestic Mail) Kowloon (Hong Kong) | Marshall Islands, Republic of the, United States (Domestic Mail) |
| Kuwait | Martinique |
|  | Mauritania |


| Policies, Procedures and Forms Updates | postal bulletin 22287 (6-17-10) 65 |
| :---: | :---: |
| Mauritius | Northern Mariana Islands, Commonwealth of, |
| Mayotte (France) | United States (Domestic Mail) |
| Melilla (Spain) | Northwest Territory (Canada) |
| Mexico | Norway |
| Micronesia, Federated States of, United States | Nova Scotia (Canada) |
| (Domestic Mail) | Nukahiva (French Polynesia) |
| Miquelon (Saint Pierre and Miquelon) | Nukunonu (Western Samoa) |
| Moheli (Comoros) | Nyasaland (Malawi) |
| Moldova | Ocean Island (Kiribati) |
| Monaco (France) | Okinawa (Japan) |
| Mongolia | Oman |
| Montenegro | Ontario (Canada) |
| Montserrat | Pago Pago, American Samoa, United States (Domestic Mail) |
| Moorea (French Polynesia) |  |
| Morocco | Pahang (Malaysia) |
| Mozambique | Pakistan |
| Muscat (Oman) | Palau, United States (Domestic Mail) |
| Myanmar (Burma) | Palmerston, Avarua (New Zealand) |
| Namibia | Panama |
| Nansil Islands (Japan) | Papua New Guinea |
| Nauru | Paraguay |
| Negri Sembilan (Malaysia) | Parry, Cook Islands (New Zealand) |
| Nepal | Patmos (Greece) |
| Netherlands | Pemba (Tanzania) |
| Netherlands Antilles | Penang (Malaysia) |
| Netherlands West Indies (Netherlands Antilles) | Penghu Islands (Taiwan) |
| Nevis (Saint Christopher and Nevis) | Penon de Velez de la Gomera (Spain) |
| New Britain (Papua New Guinea) | Penrhyn, Tongareva (New Zealand) |
| New Brunswick (Canada) | Perak (Malaysia) |
| New Caledonia | Perlis (Malaysia) |
| New Hanover (Papua New Guinea) | Persia (Iran) |
| New Hebrides (Vanuatu) | Peru |
| New Ireland (Papua New Guinea) | Pescadores Islands (Taiwan) |
| New South Wales (Australia) | Petite Terre (Guadeloupe) |
| New Zealand | Philippines |
| Newfoundland (Canada) | Pitcairn Island |
| Nicaragua | Pohnpei, Micronesia, United States (Domestic Mail) |
| Niger | Poland |
| Nigeria | Portugal |
| Nissiros (Greece) | Prince Edward Island (Canada) |
| Niue (New Zealand) | Province Wellesley (Malaysia) |
| Norfolk Island (Australia) | Puerto Rico, United States (Domestic Mail) |
| North Borneo (Malaysia) | Pukapuka (New Zealand) |
| North Korea (Korea, Democratic People's Republic of) | Qatar |
| Northern Ireland (Great Britain and Northern Ireland) | Quebec (Canada) |


| Queensland (Australia) |
| :---: |
| Quemoy (Taiwan) |
| Raiatea (French Polynesia) |
| Rakaanga (New Zealand) |
| Rapa (French Polynesia) |
| Rarotonga, Cook Islands (New Zealand) |
| Ras al Kaimah (United Arab Emirates) |
| Redonda (Antigua and Barbuda) |
| Reunion |
| Rhodesia (Zimbabwe) |
| Rio Muni (Equatorial Guinea) |
| Rodos (Greece) |
| Rodrigues (Mauritius) |
| Romania |
| Rota, Northern Mariana Islands, United States (Domestic Mail) |
| Russia |
| Rwanda |
| Saba (Netherlands Antilles) |
| Sabah (Malaysia) |
| Saint Barthelemy (Guadeloupe) |
| Saint Bartholomew (Guadeloupe) |
| Saint Christopher and Nevis |
| Saint Croix, US Virgin Islands, United States (Domestic Mail) |
| Saint Eustatius (Netherlands Antilles) |
| Saint Helena |
| Saint John, US Virgin Islands, United States (Domestic Mail) |
| Saint Kitts (Saint Christopher and Nevis) |
| Saint Lucia |
| Saint Maarten (Dutch) (Netherlands Antilles) |
| Saint Martin (French) (Guadeloupe) |
| Saint Pierre and Miquelon |
| Saint Thomas, US Virgin Islands, United States (Domestic Mail) |
| Saint Vincent and the Grenadines |
| Sainte Marie de Madagascar (Madagascar) |
| Saipan, Northern Mariana Islands, United States (Domestic Mail) |
| Salvador (El Salvador) |
| Samoa, American, United States (Domestic Mail) |
| San Marino |
| Santa Cruz Islands (Solomon Island) |
| Sao Tome and Principe |

Sarawak (Malaysia)
Sark (Channel Islands) (Great Britain and Northern Ireland)
Saskatchewan (Canada)
Saudi Arabia
Savage Island, Niue (New Zealand)
Savaii Island (Western Samoa)
Scotland (Great Britain and Northern Ireland)
Selangor (Malaysia)
Senegal
Serbia, Republic of
Seychelles
Sharja (United Arab Emirates)
Shikoku (Japan)
Siam (Thailand)
Sierra Leone
Sikkim (India)
Singapore
Slovak Republic (Slovakia)
Slovenia
Society Islands (French Polynesia)
Solomon Islands
Somali Democratic Republic (Somalia)
Somalia
Somaliland (Somalia)
South Africa
South Australia (Australia)
South Georgia (Falkland Islands)
South Korea (Korea, Republic of)
South-West Africa (Namibia)
Spain
Spitzbergen (Norway)
Sri Lanka
Sudan
Suriname
Suwarrow Islands (New Zealand)
Swain's Island, American Samoa, United States (Domestic Mail)
Swan Islands (Honduras)
Swaziland
Sweden
Switzerland
Symi (Greece)
Syrian Arab Republic (Syria)
Tahaa (French Polynesia)

| Policies, Procedures and Forms Updates |  | postal bulletin 22287 (6-17-10) | 67 |
| :---: | :---: | :---: | :---: |
| Tahiti (French Polynesia) | Ukraine |  |  |
| Taiwan | Umm al Quaiwain (United Arab Emirates) |  |  |
| Tajikistan | Umm Said (Qatar) |  |  |
| Tanzania | Union Group (Western Samoa) |  |  |
| Tasmania (Australia) | United Arab Emirates |  |  |
| Tchad (Chad) | United Kingdom (Great Britain and Northern Ireland) |  |  |
| Thailand | United Nations, New York, United States (Domestic Mail) |  |  |
| Thursday Island (Australia) |  |  |  |
| Tibet (China) | Upolu Island (Western Samoa) |  |  |
| Tilos (Greece) | Uruguay |  |  |
| Timor (Indonesia) | Uzbekistan |  |  |
| Tinian, Northern Mariana Islands, United States | Vanuatu |  |  |
| (Domestic Mail) | Vatican City |  |  |
| Tobago (Trinidad and Tobago) | Venezuela |  |  |
| Togo | Victoria (Australia) |  |  |
| Tokelau (Union Group) (Western Samoa) | Vietnam |  |  |
| Tonga | Virgin Islands (British) |  |  |
| Tongareva (New Zealand) | Virgin Islands (US), United States (Domestic Mail) |  |  |
| Tori Shima (Japan) | Wales (Great Britain and Northern Ireland) |  |  |
| Torres Island (Vanuatu) | Wallis and Futuna Islands |  |  |
| Trans-Jordan, Hashemite Kingdom (Jordan) | Wellesley, Province (Malaysia) |  |  |
| Transkei (South Africa) | West New Guinea (Indonesia) |  |  |
| Trengganu (Malaysia) | Western Australia (Australia) |  |  |
| Trinidad and Tobago | Western Samoa |  |  |
| Tripolitania (Libya) | Yap, Micronesia, United States (Domestic Mail) |  |  |
| Tristan da Cunha | Yemen |  |  |
| Trucial States (United Arab Emirates) | Yukon Territory (Canada) |  |  |
| Tuamotou (French Polynesia) | Zafarani Islands (Spain) |  |  |
| Tubuai (French Polynesia) | Zambia |  |  |
| Tunisia | Zanzibar (Tanzania) |  |  |
| Turkey | Zimbabwe |  |  |
| Turkmenistan | * | * * * * |  |
| Turks and Caicos Islands | We will incorporate these revisions into the next printed version of the IMM and into the monthly update of the online IMM, which is available via Postal Explorer at http://pe.usps.com. |  |  |
| Tutuila Island, American Samoa, United States (Domestic Mail) |  |  |  |
| Tuvalu |  |  |  |
| Uganda | - Mailing Standards, Pricing, 6-17-10 |  |  |

## POM Revision: Philatelic Seasonal Postmarks

Effective immediately, the Postal Operations Manual (POM) is revised to change the terminology from "thematic" postmarks to "seasonal" postmarks.

## Postal Operations Manual (POM)

## 2 Philately

23 Philatelic Postmarks
231 General

231.5 Permissible Postmarking Devices and HandStamped Postmarking for Collectors

## Exhibit 231.5 Hand-Stamped Postmarks

[Revise item $h$ to read as follows:]
h. Seasonal postmark

## Handbooks

## Handbook EL-312 Revision: Supervisor Positions

Effective immediately, Handbook EL-312, Employment and Placement, Section 73, Initial Level Supervisor Positions, and Section 75, Associate Supervisor Positions, are revised to reflect that the processes described in these sections are obsolete. A new process for the selection of Supervisor Distribution Operations, and Supervisor Customer Services is currently being developed. Handbook EL-312 will be updated with the new process when available.

## Handbook EL-312, Employment and Placement

## 7 Assignment, Reassignment, and Promotion

[Delete text from 73 and reserve subsection for future use as follows:]
73 Reserved
This section reserved for future use.

236 Other Special Philatelic Postmarks
[Revise the title and first sentence of 236.1 to read as follows:]

### 236.1 Seasonal Postmarks

Seasonal postmarks are temporary rubber hand stamps that are available during the holiday season or during other special occasions throughout the year. ${ }^{* * *}$

We will incorporate these revisions into the next printed version of the POM and also into the online update, available on the Postal Service ${ }^{\text {TM }}$ PolicyNet website:

- Go to http://blue.usps.gov.
- In the left-hand column under "Essential Links", click PolicyNet.
- Click HBKs.

The direct, URL for the Postal Service PolicyNet website is http://blue.usps.gov/cpim.

- Stamps Services, Government Relations, 6-17-10
[Delete text from 75 and reserve subsection for future use as follows:]


## 75 Reserved

This section reserved for future use.

We will incorporate this revision into the next printed edition of Handbook EL-312 and into the online update, available on the Postal Service ${ }^{\text {TM }}$ PolicyNet website:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- On the PolicyNet page, click HBKs.
(The direct URL for the Postal Service PolicyNet website is http://blue.usps.gov/cpim.)
- Selection, Evaluation, and Recognition, Employee Resource Management, 6-17-10


## Publications

## Publication 223 Revision: Directives and Forms Update

Effective immediately, Publication 223, Directives and Forms Catalog, is revised to include current information for the items noted in this article. See Publication 223 for complete information.

Information on how to order directives and forms is available in chapter 1 of Publication 223.

Publication 223 is available on the Internet at www.usps.com/cpim/ftp/pubs/pub223.pdf.

## Correction

- MOP FI-12-09-2009, Statistical Programs Letter \#2, Fiscal Year (FY) 2010


## New

- LAB 212-H, Warning: 401 to 999 Amps.
- MI EL-810-2009-1, Electrical Work Plan.
- MOP DD-05-03-2010, Equal Employment Opportunity Policy Statement.
- MOP FI-03-01-2010, Policy Memo Statistical Programs Letter \#3, Fiscal Year (FY) 2010.
- NOT 180, Lobby Recycling (postcard).
- PUB 399, Pickup Services Field Guide.
- PS 5118, County Project Web Access Request Form.


## Revised

- HBK AS-805-C, Information Security for General Users.
- HBK MS-228-VOL-A, Delivery Bar Code Sorter D, Input/Output Subsystem (DBCS-D/DIOSS), Background Information.
- HBK MS-228-VOL-B, Delivery Bar Code Sorter D, Input/Output Subsystem (DBCS-D/DIOSS), Maintenance Information.
- LAB 212, Warning: 400 Amps and Less.
- PUB 804, Drop Shipment Procedures for Destination Entry.
- PS 4232, Rural Customer Delivery Instructions.
- PS 5113, Barcode Certification Customer Application.
- PS 5114, Barcode Certification Printer Submission Form.
- PS 5115, AEC Web Access Request Form.
- PS 8105-A, Funds Transaction Report (FTR).
- PS 8105-B, Suspicious Transaction Report (STR).
- PS 8189, RIBBS Web Access Request Form.
- PS 8232, Payment for Personal Services Contracts.


## Obsolete

|  | Ed. <br> Date | Title | Replaced By |
| :--- | :--- | :--- | :--- |
| HBK MS-161-A | $7 / 08$ | Mail Processing Bar Code System/Output Subsystem (MPBCS/OSS), <br> Background Information | N/A |
| HBK MS-161-B | $7 / 08$ | Mail Processing Bar Code System/Output Subsystem (MPBCS/OSS), <br> Maintenance Information | N/A |
| HBK MS-161-C | $7 / 08$ | Mail Processing Bar Code System/Output Subsystem (MPBCS/OSS), <br> Parts Information | N/A |
| HBK MS-228-CHG-1 | $11 / 06$ | Delivery Bar Code Sorter, Input/Output Subsystem D (DBCS/DIOSSD) <br> (Change 1 to MS-228-VOL-A, TL 1) | HBK MS-228-VOL-A |
| MOP DD-05-01-2009 | $5 / 09$ | Equal Employment Opportunity Policy Statement | MOP DD-05-03-2010 |

## Publication 431 Revision: Changes to Post Office Box Service and Caller Service Fee Groups

Effective June 17, 2010, Publication 431, Post Office Box Service and Caller Service Fee Groups, is revised to include the following changes.

Publication 431, Post Office Box Service and Caller Service Fee Groups
[Add the following entries:]

| ZIP Code | Fee Group | ZIP Code | Fee Group |
| :--- | :--- | :--- | :--- |
| 30062 | 5 | 88530 | 6 |
| 35485 | 4 | 88532 | 6 |
| 44198 | 4 | 88533 | 6 |
| 75149 | 3 | 88534 | 6 |
| 75357 | 3 | 88535 | 6 |
| 75507 | 4 | 88536 | 6 |
| 75962 | 5 | 88538 | 6 |
| 75990 | 4 | 88553 | 6 |
| 78060 | 6 | 88555 | 6 |
| 75820 | 5 | 88556 | 6 |
| 78658 | 5 | 88557 | 6 |
| 78935 | 5 | 88558 | 6 |
| 78961 | 6 | 88559 | 6 |
| 88510 | 6 | 88560 | 6 |
| 88511 | 6 | 88561 | 6 |
| 88512 | 6 | 88562 | 6 |
| 88514 | 6 | 88563 | 6 |
| 88515 | 6 | 88577 | 6 |
| 88516 | 6 | 88578 | 6 |
| 88518 | 6 | 88579 | 6 |
| 88519 | 6 | 88580 | 6 |
| 88521 | 6 | 88581 | 6 |
| 88523 | 6 | 88582 | 6 |
| 88524 | 6 | 88583 | 6 |
| 88525 | 6 | 88584 | 6 |
| 88526 | 6 | 88585 | 6 |
| 88527 | 6 | 88586 | 6 |
| 88528 | 6 | 94649 | 4 |
|  | $*$ | $*$ | $*$ |
| $*$ | $*$ | $*$ |  |

[Delete the following entries:]

| ZIP Code |
| :--- |
| 28212 |
| 44512 |
| 53270 |
| 53277 |
| 53280 |
| 53281 |
| 53284 |
| 53285 |
| 53295 |
| 62805 |
| 71431 |
| 79786 |

[Revise the following entry:]


The online version of Publication 431 is dated May 11, 2009. Publication 431 is currently available on the Postal Service ${ }^{\text {TM }}$ PolicyNet website (http://blue.usps.gov/cpim):

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click PolicyNet.
- Click PUBs.

Offices with WebBATS access can view current Publication 431 information by generating a WebBATS Facility Information Report as follows:

1. Go to the WebBATS main menu, and select Reports. The reports page opens.
2. Under the Clients/System column, System category, click Facility Information.
3. View the Fee Group field in the report.

- Special Services,

Retail Products and Services, 6-17-10

## Publication 552, Manager's Guide to Understanding, Investigating, and Preventing Harassment

Publication 552, Manager's Guide to Understanding, Investigating, and Preventing Harassment, March 2010, has been revised consistent with changes in rules and regulations and to reiterate the Postal Service ${ }^{\text {TM }}$ policy of providing a work environment free of all forms of harassment. This edition supersedes Publication 552, Manager's Guide to Understanding Sexual Harassment, June 2005. Destroy or recycle all previous editions of Publication 552.

Publication 552 is available from the Materiel Distribution Center (MDC) using touch-tone order entry (TTOE): Call 800-273-1509.
Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

## Management Instructions

## Management Instruction FM 640-2010-1

Management Instruction (MI) FM 640-2000-1 Employer Tax Reporting Responsibilities - Conference, Meeting, and Training Session Mementos or Gifts, has been updated and renamed MI FM 640-2010-1, Postal Service TaxReporting Responsibilities - Event Mementos, in an effort to clarify which items may or may not be considered tax reportable.

## Policy

The Postal Service ${ }^{\text {TM }}$ policy on event mementos is as follows:

- Tangible personal property of less than $\$ 50$ is not taxable.
- Tangible items valued at more than $\$ 50$ are taxable and must be reported as taxable income.
- Items provided as supplies during the event are excluded from the taxable amount.
- Cash and cash equivalents given (to Postal Service employees only) are tax reportable in any amount.
- Nondiscretionary items (items that cannot be exchanged for cash) need not be reported if said item is valued at less than $\$ 50$. If valued at more than $\$ 50$, it must be reported.

Use the following information to order Publication 552:

| PSIN: | PUB552 |
| :--- | :--- |
| PSN: | $7610-03-000-7591$ |
| Unit of Measure: | EA |
| Minimum Order Quantity: | N/A |
| Bulk Pack Quantity: | 100 |
| Quick Pick Number: | 488 |
| Price: | $\$ 0.4950$ |
| Edition Date: | $3 / 10$ |

You can also access Publication 552 online through the Postal Service PolicyNet website at http://blue.usps.gov/ cpim; click PUBs.

- Office of EEO and Inclusiveness, Employee

Development and Diversity, 6-17-10

- Discretionary items (items that can easily be converted to cash) should be dealt with as cash (see above).
All event sponsors must follow the procedures for tax reporting for recognition awards as set forth in subchapter 470 of the Employee and Labor Manual (ELM).


## Deviations

All deviations to this policy must be sent to the manager, Assets and Payables, at Headquarters (HQ) 5 business days prior to the event.

## Non-Postal Service employees

Mementos of more than $\$ 50$ cannot be given to NonPostal Service employees without prior approval from the manager, Assets and Payables, HQ. Mementos of less than $\$ 50$ may be given to non-Postal Service employees and will not be reported even if said gift is "discretionary."
Note: This MI does not cover gifts from outside sources to a U.S. Postal Service ${ }^{\circledR}$ employee.

- Assets and Payables, Finance, 6-17-10


## Organization Information

## Finance

## SOX Testing at Postal Retail Units Begins July 1, 2010

Testing for Sarbanes-Oxley Act (SOX) compliance begins July 1, 2010. The reporting period for testing is Fiscal Year 2010 (starting October 1, 2009). Beginning immediately, postal retail units (PRUs) must ensure the following key documentation for SOX compliance is available for review:

- Voyager/FAMS - The site manager or designee must complete all required reconciliation and certification activities at least once a month for the previous month. All documentation (i.e., service station receipt or facsimile) to support reconciliation and certification activities must be available for inspection. See Voyager Site Fleet Card Guide, part 4.
- SmartPay reconciliations must be completed prior to the 18th day of the month following posted transactions (both by the cardholder and the credit card approving official (CCAO)). See Handbook AS-709, chapter 4.
- PS Forms 3294, Cash and Stamp Stock Count and Summary, must be properly completed and available for all stamp/cash credit counts. The forms must be certified as correct with two independent signatures on each form (the employee to whom the credit is assigned and the examiner). See Handbook F-101, chapter 13.
Note: At POS units only, the electronic equivalent of the signature printed on the form is acceptable (the electronic equivalent replaces the required signature with a printed, system-generated certification that ties the document to the employee's ACE ID and logon ID).
- Deposit slips must be properly prepared with the signature of the preparer and witness (if a witness is available). See Handbook F-101, section 9-1.2.2.
- PS Forms 3533, Application for Refund of Fees, Products and Withdrawal of Customer Accounts, must be properly completed, signed, and available to support all applicable entries to PS Form 1412, Daily Financial Report. See Handbook F-101, appendix E2 for PS Form 1412 entries that require PS Form 3533.
- PS Form 1412, Daily Financial Report, must have all required documentation to support daily entries. The documentation must be properly prepared and signed (when applicable). See Handbook F-101, subchapters 5-2, 5-3, and 5-4.
- IRT units - Each clerk and unit PS Form 1412 must bear the responsible employee's certifying signature. See Handbook F-101, subchapter 5-3.
- eMOVES and POS One units - Each clerk PS Form 1412 must bear the responsible employee's certifying signature. Unit PS Forms 1412 must be available for review, and must also bear the preparer's signature or the electronic equivalent. (The electronic equivalent replaces the required signature with a printed, system-generated certification that ties the document to the employee's ACE ID and log-on ID.) See Handbook F-101, subchapter 5-2.
- Field and International Accounting, Controller, 6-17-10


## Intelligent Mail and Address Quality

Post Office Changes

| Old/ <br> New | Finance <br> No. | ZIP <br> Code | State | P.O. Name | County/ <br> Parish | Station/Branch/ <br> Unit | Unit Type | Effective <br> Date | Comments |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Old | $05-1026$ | 91507 | CA | Burbank | Los Angeles | Magnolia Park | Classified <br> Station | $05 / 21 / 2010$ | Classified station <br> discontinued. Retain <br> ZIPTM Code. Continue to <br> use Burbank CA 91507 <br> as last line of address. |
| New | $05-1026$ | 91507 | CA | Burbank | Los Angeles | Main Office | Post Office | $05 / 21 / 2010$ |  |

\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|}
\hline Old/ New \& Finance No. \& \[
\begin{array}{|l}
\hline \text { ZIP } \\
\text { Code }
\end{array}
\] \& State \& P.O. Name \& County/ Parish \& Station/Branch/ Unit \& Unit Type \& Effective Date \& Comments \\
\hline Old
New \& 19-8355 \& 66206 \& KS \& \begin{tabular}{l}
Shawnee Mission \\
Shawnee Mission
\end{tabular} \& \begin{tabular}{l}
Johnson \\
Johnson
\end{tabular} \& \begin{tabular}{l}
Leawood \\
Leawood
\end{tabular} \& \begin{tabular}{l}
Classified Branch \\
Place Name
\end{tabular} \& 09/15/2009 \& Classified branch discontinued. Retain ZIP Code. Establish a place name. Continue to use Leawood KS 66206 as last line of address. This amends Postal Bulletin 22286. \\
\hline Old

New \& $$
25-9832
$$

$$
25-0155
$$ \& \[

$$
\begin{gathered}
49460 \\
49401
\end{gathered}
$$
\] \& Ml

MI \& \begin{tabular}{l}
West Olive <br>
Allendale

 \& 

Ottawa <br>
Ottawa

 \& 

Main Office <br>
Main Office

 \& 

Post Office <br>
Post Office
\end{tabular} \& 06/19/2010 \& Realign ZIP Code boundaries. Use Allendale MI 49401 as last line of address for the 230 deliveries previously in ZIP Code 49460. <br>

\hline Old
New \& 25-9988

$$
25-0155
$$ \& \[

$$
\begin{array}{r}
49464 \\
49401
\end{array}
$$
\] \& Ml

MI \& \begin{tabular}{l}
Zeeland <br>
Allendale

 \& 

Ottawa <br>
Ottawa

 \& 

Main Office <br>
Main Office

 \& 

Post Office <br>
Post Office
\end{tabular} \& 06/19/2010 \& Realign ZIP Code boundaries. Use Allendale MI 49401 as last line of address for the 262 deliveries previously in ZIP Code 49464. <br>

\hline Old

New \& $$
25-3880
$$

$$
25-0155
$$ \& \[

$$
\begin{array}{r}
49417 \\
49401
\end{array}
$$

\] \& | MI |
| :--- |
| MI | \& | Grand Haven |
| :--- |
| Allendale | \& | Ottawa |
| :--- |
| Ottawa | \& | Main Office |
| :--- |
| Main Office | \& | Post Office |
| :--- |
| Post Office | \& 06/19/2010 \& Realign ZIP Code boundaries. Use Allendale MI 49401 as last line of address for the 16 deliveries previously in ZIP Code 49417. <br>

\hline Old

New \& $$
25-7620
$$

$$
25-7620
$$ \& \[

$$
\begin{aligned}
& 49775 \\
& 49775
\end{aligned}
$$
\] \& Ml

MI \& \begin{tabular}{l}
Pointe Aux Pins <br>
Pointe Aux Pins

 \& 

Cheboygan <br>
Cheboygan

 \& 

Main Office <br>
Main Office

 \& 

Post Office <br>
Post Office
\end{tabular} \& 05/12/2010 \& This announcement expands the use of ZIP Code 49775 to include delivery. <br>

\hline Old
New \& 29-3762

29-3762 \& \[
$$
\begin{array}{r}
59035 \\
59035
\end{array}
$$

\] \& | MT |
| :--- |
| MT | \& | Hardin |
| :--- |
| Hardin | \& | Big Horn |
| :--- |
| Big Horn | \& | Yellowtail |
| :--- |
| Fort Smith | \& | Place Name |
| :--- |
| Place Name | \& 05/22/2010 \& This announcement changes the preferred last line of this ZIP Code from Yellowtail MT to Fort Smith MT. Use Fort Smith MT 59035 as last line of address. <br>

\hline Old

New \& $$
29-0252
$$

$$
29-0252
$$ \& \[

59863

\] \& | MT |
| :--- |
| MT | \& | Arlee |
| :--- |
| Arlee | \& | Lake |
| :--- |
| Lake | \& | Ravalli |
| :--- |
| Ravalli | \& | Place Name |
| :--- |
| Place Name | \& 05/22/2010 \& This announcement expands the use of ZIP Code 59863 to include delivery. <br>

\hline Old

New \& $$
29-8406
$$

$$
29-8406
$$ \& \[

$$
\begin{array}{r}
59641 \\
59641
\end{array}
$$
\] \& MT

MT \& \begin{tabular}{l}
Toston <br>
Toston

 \& 

Broadwater <br>
Broadwater

 \& 

Radersburg <br>
Radersburg

 \& 

Place Name <br>
Place Name
\end{tabular} \& 05/22/2010 \& This announcement expands the use of ZIP Code 59641 to include delivery. <br>

\hline
\end{tabular}

| Old/ New | Finance No. | $\begin{aligned} & \text { ZIP } \\ & \text { Code } \end{aligned}$ | State | P.O. Name | County/ Parish | Station/Branch/ Unit | Unit Type | Effective Date | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Old | $29-3510$ | 59240 | MT | Glentana | Valley | Main Office | Post Office |  | This announcement expands the use of ZIP Code 59240 to include delivery. |
| New | 29-3510 | 59240 | MT | Glentana | Valley | Main Office | Post Office | 05/22/2010 |  |
| Old | $34-1176$ | 88414 | NM | Capulin | Union | Main Office | Post Office |  | This announcement expands the use of ZIP Code 88414 to include delivery. |
| New | 34-1176 | 88414 | NM | Capulin | Union | Main Office | Post Office | 05/22/2010 |  |
| Old | $34-7560$ | $88133$ | NM | Saint Vrain | Curry | Main Office | Post Office |  | This announcement expands the use of ZIP Code 88133 to include delivery. |
| New | 34-7560 | 88133 | NM | Saint Vrain | Curry | Main Office | Post Office | 05/22/2010 |  |
| Old | $34-0042$ | 87516 | NM | Abiquiu | Rio Arriba | Canones | Community Post Office |  | This announcement expands the use of ZIP Code 87516 to include delivery. |
| New | 34-0042 | 87516 | NM | Abiquiu | Rio Arriba | Canones | Community Post Office | 05/22/2010 |  |
| Old | $34-3423$ | 87317 | NM | Gallup | Mc Kinley | Gamerco | Community Post Office |  | This announcement expands the use of ZIP Code 87317 to include delivery. |
| New | 34-3423 | 87317 | NM | Gallup | Mc Kinley | Gamerco | Community Post Office | 05/22/2010 |  |
| Old | $34-9555$ | 87064 | NM | Youngsville | Rio Arriba | Main Office | Post Office |  | This announcement expands the use of ZIP Code 87064 to include delivery. |
| New | 34-9555 | 87064 | NM | Youngsville | Rio Arriba | Main Office | Post Office | 05/22/2010 |  |
| Old New | $\begin{aligned} & 38-1918 \\ & 38-1918 \end{aligned}$ | 43836 | OH OH | Conesville <br> Coshocton | Coshocton <br> Coshocton | Plainfield <br> Plainfield | Community Post Office <br> Community Post Office | 05/22/2010 | This announcement changes the administrative office for this ZIP Code from Conesville OH to Coshocton OH. Continue to use Plainfield OH 43836 as last line for addresses. |
| Old | 40-4400 | 97911 | OR | Juntura | Malheur | Main Office | Post Office |  | This announcement expands the use of ZIP Code 97911 to include delivery. |
| New | 40-4400 | 97911 | OR | Juntura | Malheur | Main Office | Post Office | 05/22/2010 |  |


| Old/ | Finance <br> No. | ZIP <br> Now | State | P.O. Name | County/ <br> Parish | Station/Branch/ <br> Unit | Unit Type | Effective <br> Date | Comments |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

## Mailing and Shipping Services

## Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 202-268-3258 at least 1 month preceding the requested delivery dates. The Postal Service ${ }^{\text {TM }}$ also offers
electronic Mail Alerts via ADVANCE. For more information, see the ADVANCE Notification \& Tracking System Technical Guide on the Internet at http://ribbs.usps.gov/advance/documents/tech_guides/advtech.pdf or contact the National Customer Support Center at 800-238-3150.

| Requested Delivery Dates | Title of Mailing | Class and Type of Mail | Number of Pieces (Millions) | Distribution | Presort Level | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 6/21/10-6/23/10 | Diabetes Dtour Diet | Standard <br> Flat | 1.751 | Worldwide | Car-RT 3/5 Digit | Rodale/ALG Worldwide |
| 6/21/10-6/23/10 | REI Summer Clearance Postcard | Standard Flat | 1.921 | National | Barcoded 3/5 digit Car-RT | Cenveo <br> Portland, OR |
| 6/25/10-6/28/10 | Ultimate Shortcut Cookie | Standard Flat | 1.821 | Worldwide | Car-RT 3/5 Digit | Rodale/ALG Worldwide |
| 6/25/10-6/30/10 | The Costco Connection | Standard <br> Flat | 8.5 | Nationwide | Car-RT 3/5 Digit | Worldcolor Merced, CA and Jonesboro, AR |
| 6/26/10-6/29/10 | JCP - Wk 22 Clearance Preview | Standard Letter | 8.2 | National | Car-RT | Harte-Hanks |
| 6/26/10-6/29/10 | JCP - Wk 22 Direct PC | Standard Letter | 7.1 | National | Car-RT | Harte-Hanks |
| 6/26/10-6/29/10 | Life Line Screening | Standard Letter | 2.0 | Nationwide | 3/5 Digit | Mail America Forest, VA |

## Philately

Stamp Announcement 10-18: Negro Leagues Baseball


## © 2009 USPS

On July 15, 2010, in Kansas City, Missouri, the Postal Service ${ }^{\text {TM }}$ will issue a 44-cent, Negro Leagues Baseball commemorative stamp in two designs in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 465200). The stamp, designed by Howard E. Paine, Delaplane, Virginia, goes on sale nationwide July 15, 2010.

The Negro Leagues Baseball stamp pays tribute to the all-black professional baseball leagues that operated from 1920 to about 1960. Considered the "father" of Negro leagues baseball, Andrew "Rube" Foster (1879-1930) established the Negro National League in 1920, the first successful league of African-American baseball teams. Although no longer a vital component of American baseball after about 1960, the Negro leagues led to lasting changes within the sport. The two se-tenant stamps feature a scene painted by Kadir Nelson, San Diego, California.

## How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office ${ }^{\text {TM }}$ facility, at The Postal Store ${ }^{\circledR}$ website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

[^2]| Issue: | Negro Leagues Baseball |
| :---: | :---: |
| Item Number: | 465200 |
| Denomination \& Type of Issue: | 44-cent Commemorative |
| Format: | Pane of 20 (2 designs) |
| Series: | N/A |
| Issue Date \& City: | July 15, 2010, Kansas City, MO 64108 |
| Designer: | Howard E. Paine, Delaplane, VA |
| Art Director: | Howard E. Paine, Delaplane, VA |
| Typographer: | Howard E. Paine, Delaplane, VA |
| Artist: | Kadir Nelson, San Diego, CA |
| Engraver: | Trident |
| Modeler: | Avery Dennison, SPD |
| Manufacturing Process: | Gravure |
| Printer: | Avery Dennison (AVR) |
| Printed at: | Clinton, SC |
| Press Type: | Dia Nippon Kiko (DNK) |
| Stamps per Pane: | 20 |
| Print Quantity: | 80 million stamps |
| Paper Type: | Prephosphored, Type I |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | AVR, Clinton, SC |
| Colors: | Cyan, Magenta, Yellow, Black, PMS 731 (Brown) |
| Stamp Orientation: | Horizontal |
| Image Area (w $\times$ h): | $1.42 \times 0.84 \mathrm{in} . / 36.07 \times 21.34 \mathrm{~mm}$ |
| Overall Size ( $\mathrm{w} \times \mathrm{h}$ ): | $1.56 \times 0.99 \mathrm{in} . / 39.62 \times 25.15 \mathrm{~mm}$ |
| Full Pane Size (w $\times$ h ): | $7.25 \times 5.85 \mathrm{in} . / 184.15 \times 148.59 \mathrm{~mm}$ |
| Plate Size: | 200 stamps per revolution |
| Plate Numbers: | "V" followed by five (5) single digits |
| Marginal Markings: |  |
| Front: | Plate numbers in four corners of pane - "NEGRO LEAGUES BASEBALL" at bottom of stamp |
| Back: | © 2009 USPS • USPS logo • Barcode <br> "465200" in two corners of pane <br> - Price: ". $44 \times 20=\$ 8.80$ " • Plate position diagram • Short paragraph about Negro Leagues Baseball behind each individual graphic |

## Special Dedication Postmarks

Only the following pictorial postmark is permitted for the Negro Leagues Baseball stamp. The word "Station" or the abbreviation "STA" is required somewhere in the design, because it will be a temporary station.

## Guidelines for Finalizing Negro Leagues Baseball Stamp Pictorial Postmark Art



Unfinished Artwork
To finalize the Negro Leagues Baseball stamp pictorial postmark art, insert the date, city, state, and ZIPTM Code of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial postmark must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions $31 / 2$ inches by 1 inch.

## How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly USA Philatelic Catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service

PO Box 219014
Kansas City, MO 64121-9014

## Philatelic Products

There are seven philatelic products available for this stamp issue:

- $465263^{*}$, First Day Cover Set of 2, \$1.64.
- 465268*, Digital Color Postmark Set of 2, \$3.00.
- 465273*, We Are the Ship Book w/Pane of Stamps, \$18.95.
- 465274, Baseball FOLIO, \$16.95.
- 465276, Diary Page, $\$ 12.95$.
- 465291*, Ceremony Program, \$6.95.
- 465299*, Digital Color Postmark w/Full Pane Keepsake, \$11.95.
Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.


## Distribution: Item 465200, 44-cent Negro Leagues Baseball PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 50 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

## Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of 50 percent of their standard automatic distribution quantity using PS Form 17, Stamp Requisition/Stamp Return. SDOs must not distribute this commemorative sheet to Post Offices before July 2, 2010.

## Additional Supply

Post Offices requiring additional quantities of Item 465200 must requisition them from their designated SDO/ SDC using PS Form 17. For fulfilling supplemental orders from Post Offices and SDOs, all of the SDCs will receive additional commemorative stamps.

## Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

- Stamp Services,

Government Relations and Public Policy, 6-17-10

## Stamp Announcement 10-19: Sunday Funnies



On July 16, 2010, in Columbus, Ohio, the Postal Service ${ }^{\text {TM }}$ will issue a 44-cent, Sunday Funnies commemorative stamp in five designs in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 465500). The stamp pane, designed by Ethel Kessler, Bethesda, Maryland, goes on sale nationwide July 16, 2010.

The Sunday Funnies stamp pane honors five of our most beloved comic strips: Archie, Beetle Bailey, Dennis the Menace, Garfield, and Calvin and Hobbes. Art director Ethel Kessler selected the images that appear on the stamps.

The Beetle Bailey stamp features Beetle, smiling calmly while Sarge loses his cool.

The Calvin and Hobbes stamp captures the precocious 6 -year-old and his tiger pal making scary and ridiculous faces.

The Archie stamp features Archie sharing a chocolate shake with brunette Veronica Lodge on his right and blonde Betty Cooper on his left.

The Garfield stamp features the crabby tabby standing back to back with Odie, a carefree, energetic dog.

The Dennis the Menace stamp features 5-year-old Dennis, dressed in red overalls and striped shirt, running off to some new adventure.

## How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office ${ }^{\text {TM }}$ facility, at The Postal Store ${ }^{\circledR}$ website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

## Sunday Funnies Stamp <br> 850 Twin Rivers Drive, Retail, Rm. 416 <br> Columbus, OH 43216-9653

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by September 17, 2010.

| Issue: | Sunday Funnies |
| :---: | :---: |
| Item Number: | 465500 |
| Denomination \& Type of Issue: | 44-cent Commemorative |
| Format: | Pane of 20 (5 designs) |
| Series: | N/A |
| Issue Date \& City: | July 16, 2010, Columbus, OH 43216 |
| Designer: | Ethel Kessler, Bethesda, MD |
| Art Director: | Ethel Kessler, Bethesda, MD |
| Typographer: | Ethel Kessler, Bethesda, MD |
| Modeler: | Donald Woo |
| Manufacturing Process: | Offset |
| Printer: | Banknote Corporation of America |
| Printed at: | Browns Summit, NC |
| Press Type: | Alprinta, 74 |
| Stamps per Pane: | 20 |
| Print Quantity: | 80 million stamps |
| Paper Type: | Phosphored Tagged, Overall |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | Unique Binders, Fredericksburg, VA |
| Stamp Orientation: | Vertical |
| Image Area (w $\times \mathrm{h}$ ): | $1.065 \times 1.40 \mathrm{in} . / 27.05 \times 35.56 \mathrm{~mm}$ |
| Overall Size ( $\mathrm{w} \times \mathrm{h}$ ): | $1.225 \times 1.56 \mathrm{in} . / 31.12 \times 39.62 \mathrm{~mm}$ |
| Full Pane Size ( $\mathrm{w} \times \mathrm{h}$ ): | $7.0 \times 8.0 \mathrm{in} . / 177.80 \times 203.20 \mathrm{~mm}$ |
| Colors: | Med. Green, Med. Blue, Light Blue, Light Green, PMS 137 (Orange), Cyan, Magenta, Yellow, Black |
| Plate Size: | 180 stamps per revolution |
| Plate Numbers: | " S " followed by nine (9) single digits |
| Marginal Markings: |  |
| Front: | Header: "SUNDAY FUNNIES" • Plate block numbers in two corners of pane |
| Back: | © 2009 USPS • USPS logo • Barcode (465500) in four corners • Plate position diagram • Price: ". $44 \times 20=\$ 8.80$ " <br> - Verso text on back of each stamp <br> - Proprietary notice |

## Special Dedication Postmarks

Only the following pictorial postmark is permitted for the Sunday Funnies stamp. The word "Station" or the abbreviation "STA" is required somewhere in the design, because it will be a temporary station.

| Organization Information | postal bulletin 22287 (6-17-10) |
| :--- | :--- |

## Guidelines for Finalizing Sunday Funnies Stamp Pictorial Postmark Art



To finalize the Sunday Funnies stamp pictorial postmark art, insert the date, city, state, and ZIP ${ }^{\text {TM }}$ Code of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial postmark must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions $31 / 2$ inches by 1 inch.

## How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly USA Philatelic Catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service

PO Box 219014
Kansas City, MO 64121-9014

## Philatelic Products

There are five philatelic products available for this stamp issue:

- 465563*, First Day Cover Set of 5, \$4.10.
- 465568*, Digital Color Postmark Set of $5, \$ 7.50$.
- 465584, Uncut Press Sheet, $\$ 79.20$.
- 465591*, Ceremony Program, \$6.95.
- 465599, Cancellation Keepsake (5), \$16.95.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

## Distribution: Item 465500, 44-cent Sunday Funnies, PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 50 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

## Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of 50 percent of their standard automatic distribution quantity using PS Form 17, Stamp Requisition/Stamp Return. SDOs must not distribute this commemorative sheet to Post Offices before July 2, 2010.

## Additional Supply

Post Offices requiring additional quantities of Item 465500 must requisition them from their designated SDO/ SDC using PS Form 17.

## Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

> - Stamp Services, Government Relations and Public Policy, 6-17-10

## Stamp Announcement 10-20: Scouting



On July 27, 2010, in Fort A. P. Hill, Virginia, the Postal Service ${ }^{\text {TM }}$ will issue a 44-cent, Scouting commemorative stamp in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 465400). The stamp, designed by Derry Noyes, Washington, DC, goes on sale nationwide July 27, 2010.

To create this original design, illustrator Craig Frazier, Mill Valley, California, depicted the images of two different scouts in clothing and accessories that are often part of the outdoor scouting experience - hats, packs, boots, and binoculars. At first glance, one sees the large silhouette of a scout peering through binoculars. Within this figure is another scout perched atop a mountain taking in the vista. "I wanted a level of discovery to be portrayed in the stamp itself," Frazier recalls.

He continues, "The small figure and landscape indicate very hard, directional light coming from low on the horizon either early morning or late afternoon. The sky has that pale blue to indigo transition that happens only at those two times of day."

| Issue: | Scouting |
| :---: | :---: |
| Item Number: | 465400 |
| Denomination \& Type of Issue: | 44-cent Commemorative |
| Format: | Pane of 20 (1 design) |
| Series: | N/A |
| Issue Date \& City: | July 27, 2010, Fort A.P. Hill, Virginia 22427 |
| Designer | Craig Frazier, Mill Valley, CA |
| Art Director: | Derry Noyes, Washington, DC |
| Typographer: | Craig Frazier, Mill Valley, CA |
| Artist: | Craig Frazier, Mill Valley, CA |
| Engraver: | Trident |
| Modeler: | Avery Dennison, SPD |
| Manufacturing Process: | Gravure |
| Printer: | Avery Dennison (AVR) |
| Printed at: | Clinton, SC |
| Press Type: | Dia Nippon Kiko (DNK) |
| Stamps per Pane: | 20 |
| Print Quantity: | 40 million stamps |
| Paper Type: | Prephosphored, Type I |
| Adhesive Type: | Pressure-sensitive |
| Processed at: | AVR, Clinton, SC |
| Colors: | Yellow, Magenta, Cyan, Black, PMS 299 (Blue), PMS 485 (Red) |
| Stamp Orientation: | Vertical |
| Image Area (w x h): | $0.84 \times 1.42 \mathrm{in} . / 21.34 \times 36.07 \mathrm{~mm}$ |
| Overall Size (w x h): | $0.99 \times 1.56 \mathrm{in} . / 25.15 \times 39.62 \mathrm{~mm}$ |
| Full Pane Size (w x h): | $5.85 \times 7.25 \mathrm{in} . / 148.59 \times 184.14 \mathrm{~mm}$ |
| Plate Size: | 160 stamps per revolution |
| Plate Numbers: | "V" followed by six (6) single digits |
| Marginal Markings: |  |
| Front: | Plate numbers in four corners of pane |
| Back: | © 2009 USPS • USPS logo • Barcode (465400) in two corners of pane - Price: ". $44 \times 20=\$ 8.80$ " • Plate position diagram • Brief description about scouting on back of each stamp |

## How to Order the First Day of Issue Postmark

Customers have 60 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office ${ }^{\text {TM }}$ facility, at The Postal Store ${ }^{\circledR}$ website at www.usps.com/shop, or by calling 800-STAMP-24. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

## Scouting Stamp <br> Postmaster <br> 117 Milford Street <br> Bowling Green, VA 22427-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by September 27, 2010.

## Guidelines for Finalizing Scouting Stamp Pictorial Postmark Art.

## Special Dedication Postmarks

Only the following pictorial postmark is permitted for the Scouting stamp. The word "Station" or the abbreviation "STA" is required somewhere in the design, because it will be a temporary station.


To finalize the Scouting stamp pictorial postmark art, insert the date, city, state, and ZIP ${ }^{\text {TM }}$ Code of the physical location of your event adjacent to the stamp image. Overall dimensions of the pictorial postmark must not exceed 4 inches horizontally by 2 inches vertically. Collectors prefer the dimensions $31 / 2$ inches by 1 inch.

## How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly USA Philatelic Catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

Information Fulfillment
Dept. 6270
U.S. Postal Service

PO Box 219014
Kansas City, MO 64121-9014

## Philatelic Products

There are four philatelic products available for this stamp issue:

- 465461*, First Day Cover, \$0.82.
- 465465*, Digital Color Postmark, \$1.50.
- 465491*, Ceremony Program, \$6.95.
- 465499*, Digital Color Postmark Keepsake, $\$ 10.95$.

Items with an asterisk (*) will use the 128 barcode from Stamp Fulfillment Services. All other philatelic products will continue to use barcode series A, with the exception of the Yearbook and the Guide Book.

## Distribution: Item 465400, 44-cent Scouting PSA

 Pane of 20 StampsStamp distribution offices (SDOs) and stamp distribution centers (SDCs) will receive approximately 25 percent of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size of 40,000 stamps.

## Initial Supply to Post Offices

SDOs/SDCs will make a subsequent automatic distribution to Post Offices of 25 percent of their standard automatic distribution quantity using PS Form 17, Stamp Requisition/Stamp Return. SDOs must not distribute this commemorative sheet to Post Offices before July 12, 2010.

## Additional Supply

Post Offices requiring additional quantities of Item 465400 must requisition them from their designated SDO/ SDC using PS Form 17.

## Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures

- Stamp Services,

Government Relations and Public Policy, 6-17-10

## Pictorial Postmarks Announcement

As a community service, the Postal Service ${ }^{\text {TM }}$ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. The sponsor of the pictorial postmark appears in italics under the date. Also provided are illustrations of these postmarks.

People attending these local events may obtain the postmark in person at the temporary Post Office ${ }^{\text {TM }}$ station established there. Those who cannot attend the event but who wish to obtain the postmark may submit a mail order
request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail ${ }^{\circledR}$ postage. Items submitted for postmark may not include postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice,
address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: Pictorial Postmarks, followed by the Name of the Station, Address, City, State, ZIP $+4^{\circledR}$ Code, as listed below.

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following pictorial postmark has been extended for 60 days:


June 5, 2010
American Hiking Society
National Trails Day Station/
Appalachian Trail

| Postmaster | Postmaster |
| :--- | :--- |
| 113 Penobscot Ave. | 113 Penobscot Ave. |
| Millinocket, ME 04462-9998 | Stroudsburg, PA 18360-9998 |
| Postmaster | Postmaster |
| 2517 Main St. | 3 E. 1 ${ }^{\text {st }}$ St. |
| Rangeley, ME 04970-9998 | Boiling Springs, PA 17007-9998 |
| Postmaster | Postmaster |
| 165 Main St. | 110 Upper Bermudian Rd. |
| Gorham, NH 03581-9998 | Gardners, PA 17324-9998 |
| Postmaster |  |
| 50 Main St. | Postmaster |
| Hanover, NH 03755-9998 | Harpers Ferry, WV 25425-9998 |
| Postmaster | Postmaster |
| 120 Route 3N | 671 Tsali Blvd. |
| Twin Mountain, NH 03595-9998 | Cherokee, NC 28719-9998 |
| Postmaster |  |
| 22 Central St. | Postmaster |
| Woodstock, VT 05091-9998 | 1216 East Pkwy. |
| Postmaster |  |
| Gatlinburg, TN 37738-9998 |  |
| 12 Sheppard Ave. | Postmaster |
| Delaware Water Gap, PA 18327-9998 | 3235 Rena St. |

The following pictorial postmark has been extended for 60 days:
June 5, 2010


American Hiking Society
National Trails Day Station/Continental Divide Trail
Postmaster Postmaster
816 W. Santa Fe Ave. 822 Canyon Village
Grants, NM 87020-9998 Yellowstone National Park, WY 82190-9998
Postmaster
215 W. Riverside Dr.
Postmaster

Estes Park, CO 80517-9998
209 Grizzly Ave.
West Yellowstone, MT 59758-9998

The following pictorial postmark has been extended for 60 days:


The following pictorial postmark has been extended for 60 days:


June 5, 2010
American Hiking Society
National Trails Day Station/Precipice Trail Postmaster
55 Cottage St.
Bar Harbor, ME 04609-9998

The following pictorial postmark has been extended for 60 days:


June 5, 2010
American Hiking Society
National Trails Day Station/Bright Angel Trail
Postmaster
100 Mather Business Center
Grand Canyon, AZ 86023-9998

The following pictorial postmark has been extended for 30 days:


June 26, 2010
24th of June Masonic Celebration Committee
140th Consecutive Annual Masonic Celebration Station
Postmaster
1045 Fifth St.
Florala, AL 36442-9998

|  | June 17, 2010 |  |  |
| :---: | :---: | :---: | :---: |
|  | U.S. Postal Service |  |  |
|  | Pony Express Station |  |  |
|  | Postmaster | Postmaster | Postmaster |
|  | PO Box 9998 | PO Box 9998 | PO Box 9998 |
|  | Fort Laramie, WY 82212-9998 | Lance Creek, WY 82222-9998 | Van Tassell, WY 82242-9998 |
| Postmaster | Postmaster | Postmaster | Postmaster |
| PO Box 9998 | PO Box 9998 | PO Box 9998 | PO Box 9998 |
| Glendo, WY 82213-9998 | Lingle, WY 82223-9998 | Wheatland, WY 82201-9998 | Lingle, WY 82223-9998 |
| Postmaster | Postmaster | Postmaster | Postmaster |
| PO Box 9998 | PO Box 9998 | PO Box 9998 | 501 E. Main St. |
| Glenrock, WY 82637-9998 | Manville, WY 82227-9998 | Guernsey, WY 82214-9998 | Riverton, WY 82501-9998 |




June 11, 2010
Rushville Public Library
Rushville Public Library Centennial Station Postmaster 230 W. $3^{\text {rd }}$ St.
Rushville, IN 46173-9998
June 12, 2010
NY Capital District Civil War Roundtable
Peterboro Civil War Weekend
Station
Postmaster
4667 Peterboro Rd.
Peterboro, NY 13134-9998
June 12, 2010
Buffalo Bill Stamp Club
Nebraska-land Days North
Platte Nebraska Station
Postmaster
PO Box 9998
North Platte, NE 69101-9998

June 12-13, 2010
Friends of Discovery, Lewis \&
Clark State Park
Lewis \& Clark State Park
Station
Postmaster
PO Box 9998
Blencoe, IA 51523-9998

June 18, 2010
NPS Scotts Bluff National Monument
Scotts Bluff Station
Postmaster
PO Box 9998
Gering, NE 69341-9998

June 18, 2010
Tabor Chamber of Commerce
Czech Days Station
Postmaster
105 Lidice Ave.
Tabor, SD 57063-9998

June 18, 2010
U.S. Postal Service Iowa River Greenbelt Day
Camp Station
Postmaster
PO Box 9998
Steamboat Rock, IA
50672-9998


June 18, 2010
U.S. Postal Service

Wright Station
Postmaster 105 Wright Blvd. Wright, WY 82732-9998

June 19, 2010
U.S. Postal Service

125th Celebration Station
Postmaster
201 Main St.
Bradley, SD 57217-9998

June 19, 2010


Rally in the Valley
Rally in the Valley Station
Postmaster
PO Box 9998
Monte Vista, CO 81144-9998

June 19, 2010
U.S. Postal Service

First Class Millay Station
Postmaster PO Box 9998
Austerlitz, NY 12017-9998

June 19-20, 2010
Mt. Nittany Philatelic Society
SCOPEX Station
Postmaster
132 N. Allegheny St.
Bellefonte, PA 16823-9998

June 20, 2010
U.S. Postal Service

ZIP Code Day Bethalto
Station
Postmaster
115 W. Central St.
Bethalto, IL 62010-9998
June 21, 2010
National Pony Express
Association
Hollenberg Pony Express
Station
Postmaster
PO Box 9998
Hanover, KS 66945-9998


North Platte. Nebraska Station 69101


Natianal Homeownership Month


June 25, 2010 The Plains 매 45780

June 21, 2010
Marysville Chamber of Commerce

Pony Express Original Home
Station \#1
Postmaster
PO Box 9998
Marysville, KS 66508-9998

June 21, 2010
U.S. Postal Service

175th Birthday Station
Postmaster
7337B State Route 314
Shauck, OH 43349-9998

June 22, 2010
Big Bend Natural History Association
75th Anniversary Station Postmaster
1 Hwy. 385 Panther Junction Big Bend National Park, TX 79834-9998

June 22, 2010
NPEA 150th Celebration Committee
Kennekuk Station
Postmaster
PO Box 9998
Horton, KS 66439-9998

June 23, 2010
Buffalo Bill Stamp Club
Chautauqua North Platte Nebraska Station
Postmaster
PO Box 9998
North Platte, NE 69101-9998

June 24, 2010
Mid York Library System
Mid York Library System
Station
Postmaster
PO Box 9998
Utica, NY 13504-9998

June 25, 2010
Three Rivers Housing
Three Rivers Housing Station
Postmaster
40 N. Plains Rd.
The Plains, OH 45780-9998

June 25, 2010
U.S. Postal Service

Sesquicentennial Station
Postmaster
PO Box 9998
Neffs, PA 18065-9998

June 25, 2010
The Baker Street Breakfast

## Club

Sherlock Holmes
Conference Station
Postmaster
108 Elm St.
Bennington, VT 05201-9998
June 25, 2010
Universal Ship Cancellation Society
USS Philadelphia SSN-690
Deactivation Station
Postmaster
100 Plaza Ct.
Groton, CT 06340-9998

June 25, 2010
U.S. Postal Service

Carson Centennial Station
Postmaster
217 Main St. N.
Carson, ND 58529-9998

June 25, 2010
The Great Arkansas Pig Out
Pig Out Station
Postmaster
500 N. Moose St.
Morrilton, AR 72110-9998

June 25-27, 2010
American Topical
Association
NTSS Station
Philatelic Clerk
951 Twentieth St.
Denver, CO 80202-9998

June 26, 2010
Essanay Silent Film Museum
Niles Station
Postmaster 37010 Dusterberry Way
Fremont, CA 94537-9998


## How to Order the First Day of Issue Digital Color or Traditional Postmarks

Customers have 60 days to obtain the first day of issue postmarks by mail. They may purchase new stamps at their local Post Office ${ }^{\text {TM }}$, by telephone at 800-STAMP-24, or at The Postal Store ${ }^{\circledR}$ website at $w w w . u s p s . c o m / s h o p$.

## Traditional Postmarks

Customers should affix the stamps to envelopes of their choice, address them to themselves or others, or provide a self-addressed return envelope with sufficient postage large enough to accommodate the canceled item. Mail the request to the corresponding city of issuance. There is no charge for the first 50 postmarks. There is a 5 -cent charge for each additional postmark over 50. Customers should submit a check, money order, or credit card for payment. After applying the first day of issue postmark, the Postal Service ${ }^{\text {TM }}$ will return the envelopes to the customer by U.S. Mail.

All postmark requests should go to the first day of issue city. The first day of issue city Post Office will then forward
in bulk all postmark requests to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992 by respective Post Offices.

## Digital Color Postmarks

Only select stamp issues offer a digital color postmark. Customers may submit \#6 or \#10 envelopes constructed of paper rated as "laser safe." The Postal Service recommends envelopes of 80-pound Accent Opaque, acid-free, $9 / 16$ " side seams with no glue on the flap. The maximum size of all digital color postmarks is 2 " high $\times 4^{\prime \prime}$ long. Allow sufficient space on the envelope to accommodate the postmark. Do not use self-adhesive labels for addresses on the envelope. Two test envelopes must be included. There is a minimum of 10 envelopes at 50 cents per postmark required at the time of servicing. Customers should submit a check, money order, or credit card for payment.

The Postal Service reserves the right to not accept hand-painted and other cachet envelopes that are not
compatible with our digital color postmark equipment. The Postal Service also reserves the right to substitute traditional black rubber postmarks if use of nonspecified envelopes results in poor image quality or damage to equipment.

Customers should affix the stamps to the envelopes and address them to themselves or others for return through the mail. Or, they may include an additional self-addressed return envelope, large enough to accommodate their can-
celed items, with sufficient postage affixed for return of their postmarked items. Mail the request for a first day of issue digital color postmark to the corresponding city of issuance. Post Offices will then forward all customer requests for digital color postmarks to Cancellation Services, Stamp Fulfillment Services, PO Box 449992, Kansas City, MO 64144-9992.

After applying the first day of issue postmark, the Postal Service will return the envelopes to the customer by U.S. Mail.

| FIRST DAY OF ISSUE <br> PANSIES IN A BASKET APRII. 22,2010 KANSAS CITY, MO 64108 <br> Black and White Pictorial | Love: Pansies in a Basket Stamp <br> Postmaster 300 W. Pershing Rd. <br> Kansas City, MO 64108-9998 | June 22, 2010 |
| :---: | :---: | :---: |
| Digital Color Pictorial | Love: Pansies in a Basket Stamp <br> Postmaster 300 W. Pershing Rd. <br> Kansas City, MO 64108-9998 | June 22, 2010 |
| Black and White Pictorial | Animal Rescue: Adopt a Shelter Pet Stamp <br> Postmaster <br> 7035 Laurel Canyon Blvd. <br> Hollywood, CA 91605-9998 | June 30, 2010 |
|  | Animal Rescue: Adopt a Shelter Pet Stamp <br> Postmaster 7035 Laurel Canyon Blvd. <br> Hollywood, CA 91605-9998 | June 30, 2010 |
|  | Animal Rescue: Adopt a Shelter Pet Stamp <br> Postmaster 7035 Laurel Canyon Blvd. <br> Hollywood, CA 91605-9998 | June 30, 2010 |
| Digital Color Pictorial | Animal Rescue: Adopt a Shelter Pet Stamp <br> Postmaster 7035 Laurel Canyon Blvd. <br> Hollywood, CA 91605-9998 | June 30, 2010 |
| LEGENDS OF HOLLYWOOD <br> FIRST DAY OFISSUE MAY 12, 2010 I OLD SAYBROOK, CT 06475 <br> Black and White Pictorial | Katharine Hepburn Stamp <br> Postmaster <br> 36 Main Street <br> Old Saybrook, CT 06475-9998 | July 12, 2010 |



## Scouting Stamp

Postmaster
117 Milford Street
September 27, 2010
Bowling Green, VA 22427-9998

Black and White Pictorial

Scouting Stamp
Postmaster
117 Milford Street
Bowling Green, VA 22427-9998
September 27, 2010

## Updated Announcement 10-D: 2010 Stamps and Postal Stationery

"2010 Stamps and Postal Stationery" (Announcement 10-D, June 2010), which appears on pages 91-93, replaces the quarterly announcement of the same name, previously printed and sent to customers on request through Stamp Fulfillment Services in Kansas City. The announcement is a listing of stamps and postal stationery items scheduled for issuance during calendar year 2010. Postmasters may wish to post this schedule on their Post Office ${ }^{\text {TM }}$ bulletin boards.

Customers may also access the Postal Bulletin through the Postal Service ${ }^{\text {TM }}$ website at www.usps.com; click About USPS \& News, then Forms \& Publications, then Postal Bulletin.

This announcement will be updated every 2 to 3 months, as changes warrant.

## How to Order First Day of Issue Postmarks and Covers

Customers may purchase new stamps or postal stationery items at their Post Office, from the USA Philatelic Catalog, by calling 800-STAMP-24, or online at www. usps.com by clicking Buy Stamps \& Shop. Then they should prepare their own covers by affixing new stamps to the upper-right corner of envelopes or postcards of their
choice, and address those envelopes, postcards, or postal stationery items to themselves or others. (Postage must equal the current First-Class Mail ${ }^{\circledR}$ rate.) For sturdiness, include a card of postcard thickness in each cover (envelopes only) submitted, and tuck in the flap. Place the cover in a larger envelope addressed to:

Name of Issue
Postmaster
City, State ZIP Code (followed by -9998)
Covers submitted for first day of issue postmarks may include additional uncanceled stamps only if the uncanceled stamps were issued before the first day of issue of the new stamps or postal stationery items. All orders must be postmarked on or before the deadline indicated in the "2010 Stamps and Postal Stationery" announcement on pages 91-93.

Information Fulfillment
Dept. 6270
U.S. Postal Service

PO Box 219014
Kansas City, MO 64121-9014

- Stamp Services,

Government Relations and Public Policy, 6-17-10

## 2010 Stamps and Postal Stationery

This schedule is subject to change.
Updated Announcement 10-D (June 2010)
This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products, visit The Postal Store ${ }^{\circledR}$ website at www.usps.com/shop.

| ISSUE | NATIONWIDE FIRST DAY OF ISSUE | FIRST DAY CITY/STATE | FORMAT | DEADLINE |
| :---: | :---: | :---: | :---: | :---: |
| \$4.90 Mackinac Bridge, MI (Priority Mail) | Jan 4 | Kansas City, MO 64108 | Pre-stamped Priority Mail Envelope | Mar 5 |
| 44¢ Seabiscuit (C2C) | Jan 4 | Kansas City, MO 64108 | Stamped Envelope \#10 <br> Stamped Envelope \#10W <br> Stamped Envelope \#9 <br> Stamped Envelope \#9W <br> Stamped Envelope \#6 3/4 <br> Stamped Envelope \#6 3/4W | Mar 5 |


|  | 44¢ PSE Seabiscuit (C2C) | Jan 4 | Kansas City, MO 64108 | PSA \#10 <br> PSA Envelope \#10W <br> PSA Envelope \#9 <br> PSA Envelope \#9W <br> PSA Envelope \#6 3/4 <br> PSA Envelope \#6 3/4W | Mar 5 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | 44¢ Forever (C2C) | Jan 4 | Kansas City, MO 64108 | Stamped Envelope \#10 <br> Stamped Envelope \#10W <br> Stamped Envelope \#9 <br> Stamped Envelope \#9W <br> Stamped Envelope \#6 3/4 <br> Stamped Envelope \#6 3/4W | Mar 5 |
|  | 44¢ PSE Forever (C2C) | Jan 4 | Kansas City, MO 64108 | $\begin{aligned} & \text { PSA \#10 } \\ & \text { PSA Envelope \#10W } \\ & \text { PSA Envelope \#9 } \\ & \text { PSA Envelope \#9W } \\ & \text { PSA Envelope \#6 3/4 } \\ & \text { PSA Envelope \#6 3/4 W } \end{aligned}$ | Mar 5 |
|  | 28¢ Koi (C2C) | Jan 4 | Kansas City, MO 64108 | Stamped Card Single Stamped Card Double Stamped Card Sheet | Mar 5 |
| DC | 44¢ Lunar New Year: Year of the Tiger | Jan 14 | Los Angeles, CA 90052 | PSA Souvenir Sheet of 12 <br> (C) | Mar 15 |
|  | 44¢ Vancouver 2010 Olympic Winter Games | Jan 22 | Park City, UT 84068 | PSA Pane of 20 (C) | Mar 23 |
|  | \$4.90 Mackinac Bridge, MI (Priority Mail) | Feb 3 | Mackinaw City, MI 49701 | PSA Pane of 20 (M) | Apr 4 |
|  | \$18.30 Bixby Creek, CA Bridge (Express Mail) | Feb 3 | Washington, DC 20066 | PSA Pane of 20 (M) | Apr 4 |
|  | 44¢ Forever | Feb 3 | Washington, DC 20066 | PSA ATM Booklet of 18 (M) | Apr 4 |
| DC | 44¢ Distinguished Sailors | Feb 4 | Washington, DC 20066 | PSA Pane of 20 (C) <br> (4 designs) | Apr 5 |
| DC | 44¢ Abstract Expressionists | Mar 11 | Buffalo, NY 14240 | PSA Souvenir Sheet of 10 <br> (C) (10 designs) | May 10 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Bill Mauldin | Mar 31 | Santa Fe, NM 87501 | PSA Pane of 20 (C) | May 30 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Flags of our Nation: Set 4 | Apr 16 | New York, NY 10199 (Mega Stamp Show) | PSA Coil of 50 (M) (10 designs) | Jun 15 |
| $\begin{aligned} & \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Cowboys of the Silver Screen | Apr 17 | Oklahoma City, OK 73125 | PSA Pane of 20 (C) <br> (4 designs) | Jun 16 |
|  | \$14.95 Scenic American Landscapes | Apr 20 | Washington, DC 20066 | Premium Stamped Cards | Jun 19 |


| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{D} \end{aligned}$ | 44¢ Love: Pansies in a Basket | Apr 22 | Kansas City, MO 64108 | PSA Pane of 20 (M) | Jun 21 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{D} \end{aligned}$ | 44¢ Animal Rescue: Adopt a Shelter Pet | Apr 30 | North Hollywood, CA 91605 | PSA Pane of 20 (C) <br> (10 designs) | Jun 29 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Katharine Hepburn (Legends of Hollywood) | May 12 | Old Saybrook, CT 06475 | PSA Pane of 20 (C) | Jul 11 |
|  | 64¢ Butterfly | May 17 | New York City, NY 10199 | PSA Pane of 20 (M) | Jul 16 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Kate Smith | May 27 | Washington, DC 20066 | PSA Pane of 20 (C) | Jul 26 |
| P | 44¢ Oscar Micheaux (Black Heritage) | Jun 22 | New York City, NY 10199 | PSA Pane of 20 (C) | Sep 14 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \\ & \mathrm{C} \end{aligned}$ | 44¢ Negro Leagues Baseball | Jul 15 | Kansas City, MO 64108 | PSA Pane of 20 (C) <br> (2 designs) | Sep 13 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Sunday Funnies | Jul 16 | Columbus, OH 43216 | PSA Pane of 20 (C) <br> (5 designs) | Sep 14 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Scouting | Jul 27 | Fort A.P. Hill, VA 22427 | PSA Pane of 20 (C) | Sep 25 |
| DC | 44¢ Winslow Homer (American Treasures) | Aug 12 | Richmond, VA 23232 (APS Stamp Show) | PSA Pane of 20 (C) | Oct 11 |
|  | 44¢ Nature of America: Hawaiian Rain Forest | Sep 1 | Hilo, HI 96720 | PSA Sheet of 10 (C) <br> (10 designs) | Sep 1 |
| $\begin{aligned} & \hline P \\ & \mathrm{DC} \end{aligned}$ | 44¢ Mother Teresa | Sep 5 | Washington, DC 20066 | PSA Pane of 20 (C) | Nov 4 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{C} \end{aligned}$ | 44¢ Julia de Burgos (Literary Arts) | Sep 14 | San Juan, PR 00936 | PSA Pane of 20 (C) | Nov 13 |
| $\begin{aligned} & \hline P \\ & \mathrm{DC} \end{aligned}$ | 44¢ Angel with Lute | Oct 21 | New York, NY 10199 (Mega Stamp Show) | PSA Pane of 20 (M) | Dec 20 |
| $\begin{aligned} & \hline \mathrm{P} \\ & \mathrm{DC} \end{aligned}$ | 44¢ Holiday Evergreens | Oct 21 | New York, NY 10199 (Mega Stamp Show) | PSA Booklet of 20 PSA ATM Booklet of 18 (M) (4 designs) | Dec 20 |

Note Descriptions
C: Change in previously announced date, site, and/or rate
DC: Digital Color Postmark
N: New issue
P: Pictorial first day postmark
(C): Collectible
(M): Mail use

C: Change in previously announced date, site, and/or rate
DC: Digital Color Postmark
$N$ : New issue
P: Pictorial first day postmark
: Collectible
(M): Mail use

1: Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail ${ }^{\circledR}$ rate for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 10 cents, and the cost for a stamped card is the value of the postage plus 3 cents.

## Retail

## Stop Sending Copies of PS Form 8176, Premium Forwarding Service Application, to Headquarters

Offices are no longer required to send a copy of PS Form 8176, Premium Forwarding Service ${ }^{\circledR}\left(P F S^{\circledR}\right)$ Application, to Headquarters (HQ). This requirement ended in 2007 when the application was revised and page 4 (HQ copy) was removed. In 2005, the PFS program office at HQ required a copy of page 4 when PFS was an experiment. However, the experiment ended in 2007 when PFS became an official product offering. Offices that still send copies to HQ are wasting workhours and money - especially some offices that send them by Express Mail ${ }^{\circledR}$, Registered Mail ${ }^{\circledR}$, and Priority Mail ${ }^{\circledR}$ service.

- Special Services,

Retail Products and Services, 6-17-10

## Supply Management

## Cleanwise LLC Helps USPS Save Money While Also Protecting the Environment

According to historical data, waste can liners are one of the largest spending items for the Postal Service ${ }^{\mathrm{TM}}$. Unfortunately, it's common to find the wrong size liner in a trash container. Over-sized liners cost more money and waste plastic; this excess material ends up in landfills. Under-sized liners fall into the can, and hold less, so you use more of them.

After careful research and testing, Cleanwise LLC developed a waste can liner program that offers the right size or "perfect fit" for the most common Rubbermaid containers. The "Perfect Fit" program optimizes the can liners you currently use and standardizes the product offering to reduce waste. Additionally, this program uses demand management to leverage spending, thereby influencing additional cost savings from Cleanwise's manufacturing partners directly to you.

Contact Cleanwise LLC at 877-255-5230 for your free liner assessment, product pricing proposals, and cost savings recommendations. Cleanwise containers and matching waste can liners may be purchased on eBuy2 by searching for "Perfect Fit." Each container and liner description lists its matching item numbers.

## KNOW SIGNS/SYMPTOMS OF HEAT-RELATED ILLNESSES MONTTOR YOURSEL F FAMMLY, AND CO-WORKERS

## FACTORS LEADING TO HEAT STRESS

High temperature and humidity • Direct sun or heat Physical exertion - Poor physical condition • Some medicines Limited air movement - Inadequate tolerance for hot workplaces

## SYMPTOMS OF HEAT EXHAUSTION

- Headaches, dizziness, lightheadedness or fainting.
- Weakness and moist skin.
- Mood changes such as irritability or confusion.
- Upset stomach or vomiting.


## SYMPTOMS OF HEAT STROKE

- Dry, hot skin with no sweating.
- Mental confusion or losing consciousness.
- Seizures or convulsions.



## WHAT TO DO FOR HEAT STROKE

- Call 911 (or local emergency number) at once.

While waiting for help to arrive:

- Move the person to a cool, shaded area.
- Loosen or remove heavy clothing.
- Provide cool drinking water.
- Fan and mist the person with water.

475 L'Enfant Plaza sw
WASHINGTON DC 20260-3100



[^0]:    - Customer Service Standardization, Delivery and Post Office Operations, 6-17-10

[^1]:    - Product Information Requirements, Business Mail Entry \& Payment Technologies, 6-17-10

[^2]:    Negro Leagues Baseball Stamp
    Postmaster
    300 W. Pershing Road
    Kansas City, MO 64108-9998
    After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by September 15, 2010.

