# POSTALBULLETIN

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PB 22180, May 11, 2006

# Incidents. Extreme weather. Is your facility operating as usual?

Call the USPS National Emergency Hotline.

1-888-363-7462



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Ordering Information: Following	s the list of postal stock numbers (PSN	s) to use when ordering copies of the F	Postal Bulletin from the MDC:
PB 22180: 7690-08-000-4061	PB 22172: 7690-08-000-1115	PB 22165: 7690-08-000-1108	PB 22158: 7690-08-000-1101
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#### **USPSNEWS@WORK**

#### Stay connected: USPS National Emergency Hotline

If your community is facing local emergencies or incidents or extreme weather — like hurricanes, flooding, tornadoes or wildfires — and you need to know whether your facility is operating as usual, the Postal Service has a nationwide number you can call to find out.

The USPS National Emergency Hotline is your information lifeline. Call 888-363-7462 to check on facility closings, reporting time changes and other workplace information.

Because it's national and outside your immediate area, the hotline works even if local facility phone message systems are down because of power failures or other storm-related damage.

This dedicated toll-free system proved itself during Florida's back-to-back hurricanes in 2004, and last year during the Gulf Coast's double-whammy of Katrina and Rita.

When you call, you'll be asked for the first three digits of your work ZIP Code. Then you'll hear your district's operating information.

Deaf or hard-of-hearing callers can use their state Telecommunications Relay Services (TRS) toll-free number, and the TRS operator will handle the call.

Keep this number handy: 888-363-7462. It'll help keep us all on our appointed rounds.

## USPS governors propose price adjustments, "forever stamp"

The USPS Governors proposed a "forever stamp" as part of a broader rate adjustment plan that would go into effect next year. Customers would be able to purchase a special First-Class Mail stamp that would be good for any future single-piece First-Class letter mailing, no matter how prices might change beyond 2007. On the broader plan, the governors cited increasing costs for fuel and healthcare as among the reasons for the filing with the independent Postal Rate Commission for price adjustments next year. The plan includes a 3-cent increase in the price of a First-Class Mail stamp. The annual effect is well below \$6 for the average household.

#### 95% on-time delivery

The Postal Service attained a 95 percent on-time performance score for overnight delivery of First-Class Mail, the agency's consumer advocate told the Board of Governors during its meeting in Washington, D.C. The assessment is measured independently by IBM Consulting Services. The Board also heard that for the second year in a row, Americans rated the Postal Service as the number one agency they trust to protect their privacy.

## Combining weight with shape lets businesses reduce costs

The Postal Service has unveiled proposed new pricing incentives that would effectively reshape the future of mail and provide benefits to both business customers and USPS. Current pricing relies primarily on a weight-based system. The new plan combines weight with shape to allow USPS to better align prices with processing costs. That will ensure every type of mail covers its costs. Price changes would not occur before May 2007.

#### VOE surveys due soon



If you're among the 25 percent of Postal Service employees who recently received a VOE survey in the mail, remember that it's due May 24. Be sure to complete your survey — on the clock — and send it back before the deadline. The surveys help the Postal Service identify workplace issues that need to be improved — and that

helps employees and customers alike.

Let your voice be heard. Return your completed VOE survey for receipt by May 24.

#### New Orleans PDC celebrates re-opening



New Orleans Mayor's representative Don Hutchison, center, presents a thank you proclamation to all New Orleans postal employees. Accepting on behalf of the Postal Service are New Orleans Postmaster Alan Cousin, left, and Postmaster General Jack Potter.

The New Orleans Processing and Distribution Center (PDC) — devastated when more than 14 million gallons of water from Hurricane Katrina flooded the basement and wiped out its electrical grid — officially reopened April 28, and Postmaster General Jack Potter was on hand to speak with employees,

customers, special guests and members of the news media.

"In the days and months since the storm," said Potter, "we have seen repeatedly the one thing that could not be conquered by even this unprecedented storm — the human spirit. Today, we are here to re-open this plant because the human spirit could not be stopped."

New Orleans Mayor's office representative Don Hutchison presented a proclamation expressing the city's thanks for the efforts of all New Orleans postal employees.

The New Orleans PDC encompasses more than 466,000 square feet of space and offers the latest in automated mail processing technology. Depending on which tour they work, employees attended an appreciation dinner Thursday evening or a breakfast Friday morning.

## USPS issues The Art of Disney: Romance stamps

The Postal Service issued *The Art of Disney:* Romance stamps during the kickoff of the 13th annual Epcot International Flower and Garden Festival at Walt Disney World Resort. The third stamp pane in the Disney series, these stamps feature four famous couples:

- Mickey and Minnie Mouse.
- Cinderella and Prince Charming.
- Beauty and the Beast.
- Lady and the Tramp.



"The commitment of Mickey Mouse and Minnie Mouse to each other over the years has taught us to play by the heart," said Great Lakes Area VP Jo Ann Feindt, who dedicated the stamps.

Joining Feindt were Al Weiss, President of Worldwide Operations for Walt Disney Parks and Resorts, some classic Disney characters featured on the stamps, and larger-than-life, seven-foot topiary images of the stamps made from fresh flowers and plants.

## Local LiteBlue Web site brings 24/7 access

The Spokane Performance Cluster (PC) has given employees more convenient access to postal information than ever before by launching its own district Web site on Lite-Blue. It was just the third PC in the nation — and the first in the Western Area — to do so. There now are nine districts with sites on LiteBlue.

"The site generated 140 incoming e-mails in its first week," said Information Systems Specialist Dave Shuman, one of Spokane's four LiteBlue editors. "And that feedback was very positive."

LiteBlue gives employees 24/7 access to postal information from any computer with an Internet connection. Lite-Blue is packed with information on career development, employee benefits programs, revenue and service performance, employee deals, national postal news and more.

Check out all our district sites at *liteblue.usps.gov*. Have your employee ID and USPS PIN handy to log in. Your employee ID is the 8-digit number printed by your name on your earnings statement. Your PIN is the same 4-digit number you use for *PostalEASE*.

#### World Philatelic Expo opens in May

Ever wonder what that box of stamps your grand-mother tucked away in the attic is worth? It's definitely worth a little, but you just might have a real gem like the 1918 Inverted Jenny Biplane stamp that recently sold for \$2.9 million. You can see the Jenny, along with \$40 million worth of other rare



stamps, at the world's largest stamp show, the Washington 2006 World Philatelic Exposition, running May 27 through June 3, at the Washington, DC, Convention Center. Admission is free.

"It's a fun and educational activity the entire family can enjoy," explained Postmaster General Jack Potter. "We look forward to seeing parents and children, teachers and students, collectors and non-collectors at the Washington 2006 World Philatelic Expo to sample the pastime of a lifetime."

For complete details, visit www.washington-2006.org.

#### Safety posters

Two new safety posters were mailed out beginning May 8 to all postal facilities on the "Safety Depends on Me" distribution list. The posters also are included on pages 61 and 73 of this issue of the *Postal Bulletin*.



One poster deals with drinking and your uniform: "Off the clock? You might be, but your postal uniform never is. Don't give anyone the wrong impression. Don't drink in uniform."

The other poster has a checklist for vehicle, keys and driver's license, with the following message: "Always carry a valid driver's license when driving on postal business. Is yours suspended? Tell your supervisor."

Be sure to display these posters in areas where all employees can see them.

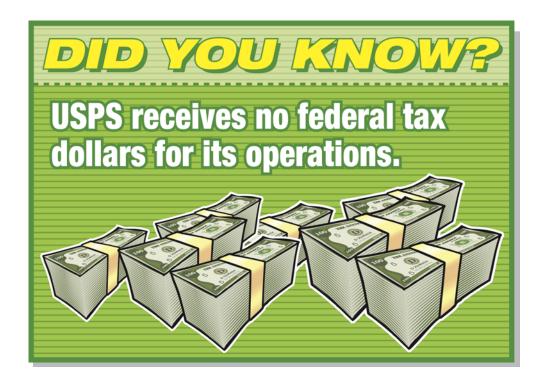


### **Customer Relations**

#### **Mail Alert**

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Summer Catalog 2006	Standard/ Flat	5/15/06–5/18/06	2.042	Nationwide	3/5-Digit, Car-Rt	RR Donnelley, Lancaster, PA
Life Line Screening 6 x 9 Envelope; Artery Picture	Standard/ Letter	5/16/06-5/22/06	2.0	Nationwide	3/5-Digit	Mail America, Forest, VA
Summer Adventures 2006	Standard/ Flat	5/18/06-5/20/06	1.709	Nationwide	3/5-Digit, Car-Rt	RR Donnelley, Lancaster, PA
Purification Plan	Standard/ Flat	5/22/06-5/24/06	1.0	Nationwide	3/5-Digit, Car-Rt	Rodale/ALG, Worldwide
The Sportsman's Guide, June	Standard/ Catalog	5/22/06-5/26/06	2.3	Nationwide	3/5-Digit, Car-Rt	RR Donnelley, Lynchburg, VA
The Sportsman's Guide, TGW/May Main & Intro Remail	Standard/ Catalog	5/22/06-5/26/06	2.3	Nationwide	3/5-Digit, Car-Rt	RR Donnelley, Lynchburg, VA
Life Line Screening Peggy Fleming and Repositionable Note; #10 Envelope	Standard/ Letter	5/25/06-5/31/06	2.0	Nationwide	3/5-Digit	Mail America, Forest, VA

— Business Service Network Integration, Customer Service, 5-11-06





May 2006

DISTRICT MANAGERS, CUSTOMER SERVICE AND SALES POSTMASTERS
MANAGERS
SUPERVISORS
CUSTOMER RELATIONS COORDINATORS

SUBJECT: Good News Benjamin Recognition Program Publicity Kit

Employees of the U.S. Postal Service make important contributions to the communities where they work and live. A day rarely goes by without a Postal Service employee coming to the rescue of someone trapped in a fire, getting help for heart attack or stroke victims, feeding the hungry by sponsoring food drives, or reaching out to the underprivileged during the holidays.

Good deeds lead to the kind of news everyone likes to hear or read about — human-interest stories. Unfortunately, editors and reporters often don't hear these stories or when they do find out it's too late to report.

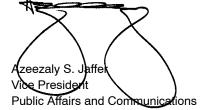
The more your community knows about you and your employees, the more likely they will appreciate the service you provide. Moreover, if a customer has a complaint, they'll be more likely to talk with you rather than with the media.

The Good News Benjamin Recognition Program provides all postmasters, managers, supervisors, and customer relations coordinators with the opportunity to achieve recognition for their efforts in promoting good news about the Postal Service and our employees. And, as we deliver results through transformation, there are more opportunities than ever for "good news" stories.

To help raise awareness about the many positive things you and your employees do in your communities, we're enclosing the program guidelines in this updated publicity kit for postmasters, managers, supervisors, customer relations coordinators, and others. This kit will help get positive messages to local organizations, local press, and the entire community. The kit includes:

- Guidelines.
- Submission tips.
- Submitting news tips.
- Suggestions for generating publicity.
- How to make it happen.
- Sample media advisory.
- Sample fact sheet.
- Submission form.
- Suggested speech to a community group.
- Field Public Affairs and Communications managers contact information.
- Government Relations contact information.

The Postal Service is the finest postal system in the world. Use the materials in this kit as often as you can. When you do, you will enhance the standing of your Post Office within your community and demonstrate to your employees how proud you are of the "everyone, everywhere" effort they put forth every day.



#### Attachments

cc: Mr. Donahoe

Vice Presidents, Area Operations Manager, Capital Metro Operations

#### Good News Benjamin Recognition Program Guidelines

#### PUBLICITY KIT

#### **Good News Benjamin Recognition Program Guidelines**

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#### What is the Benjamin Award?

As the Postal Service's highest public relations honor, the Benjamin Award recognizes postmasters, managers, supervisors, and customer relations coordinators for conducting the greatest number of community outreach activities and/or for obtaining the greatest amount of positive news coverage. We regularly post these stories in the *Daily News Digest*, a daily compilation of news stories, which is read by many throughout the organization, including the Postmaster General The Benjamin Award is a non-monetary award that is administered by Headquarters Public Affairs and Communications.

#### How Do I Get Started?

- Learn as much as possible about our public policy and transformation efforts.
- Have a Postmaster's Steering Committee be an overall driver of "grass roots" efforts.
- Develop internal communication strategies to create a more informed workforce that presents the Postal Service™ as a valuable part of the community.
  - Keep employees informed about the real issues with competitors.
- Identify opportunities to leverage existing key events and interaction with the public:
  - Stamp ceremonies.
  - Relevant local historical events.
  - New facilities and major improvements.
  - Open houses and postmaster installations.
  - Positive aspects of relevant stamp issues, such as health and social topics.
- Identify important and influential public groups such as:
  - Newspaper publishers.
  - Large accounts.
  - Local schools/universities/colleges.
  - Congressional delegations.
  - State legislators.
  - Environmental organizations.
  - Senior citizens.
- Participate in national initiatives such as:
  - National Association of Letter Carriers Food Drive (May).
  - Marrow Donor Campaign: Delivering the Gift of Life (ongoing).

- Dog Bite Prevention (May).
- National Stamp Collection Month (October).
- Stamp collecting programs in schools (ongoing).
- America's Looking for Its Missing Children (ongoing).
- Letters to Santa program (late fall).

#### What Qualifies as "Good News?"

- Writing a weekly postmaster's column in a local newspaper.
- Giving a speech built around postal issues at a community group.
- Holding a customer appreciation day/week.
- Recognizing employee heroes.
- Coordinating local stamp ceremonies.
- Partnering with local schools, rehabilitation centers, hospitals, nursing homes, etc.
- Celebrating milestones, safety goals, service levels, years of service.
- Giving interviews on television or radio about Postal Service issues.
- Providing Post Office<sup>™</sup> tours.
- Volunteering (community outreach).
- Working with activities that enhance the image of the Postal Service in the community such as the beautification of a Post Office.
- Promoting products and services, i.e., stamp program, Click-N-Ship® service, Carrier Pickup™ service, USPS.com®, passports, etc.

All newspaper, magazine, and newsletter submissions for the Benjamin Award must mention the participant or their Post Office by name. Do not send Postal Service publication articles taken from USPS News Link, Area Update, or a local Postal Service newsletter.

#### What Doesn't Qualify as "Good News?"

- Syndicated stamp columns.
- Obituaries.
- Associated Press, Reuters, or other wire stories not locally generated.
- Paid advertisements.
- Cartoon articles.
- A Postal Service employee's name in a list of local marathon times.
- An employee's appearance as a disc jockey.

- An emcee at a college reunion.
- Newspaper columns on non-Postal Service issues.
- Postal Service publication articles.
- Holiday extended hours or closing.
- Employee fraud or theft stories.
- Mandatory stand-up talks.

#### How Do I Get Involved?

Participation is by self-nomination only. The program is open to postmasters, executive and administrative schedule (EAS) managers, supervisors, and customer relations coordinators.

A submission must involve the activity only of the participant, not the participant's manager or employee. Participants must submit their own material from their own offices.

Send all submissions directly to:

GOOD NEWS COMMUNITY RELATIONS 475 L'ENFANT PLAZA SW RM 10541 WASHINGTON DC 20260-3100

#### When Can I Participate?

The annual Good News Benjamin Recognition Program starts June 1 of the current year and ends May 31 of the following year. A participant's nomination must occur within 30 days of an event or media coverage.

#### **How Are Winners Selected?**

#### The Point System

Winners are determined by a cumulative point system. Each documented and qualifying activity, event, newspaper clipping, or Postal Service appearance will count as one point, as noted in the Good News examples starting on page 11. Headquarters Public Affairs and Communications will monitor and verify entries. When more than one radio or television station airs a story, the participant will receive one point for each station. If the radio or television station runs the story more than once in the same day, it counts for one point total. If you submit a weekly postmaster's column, it is one point. Because this is an award for individual recognition, only activity participants will receive points and not their employees, co-workers, or supervisor.

The point system evaluates participants on six levels divided into two categories, postmaster and non-postmaster. To qualify, participants must meet the minimum points required for their category and level. The following table shows the six-level point requirements.

Category	Minimum Point Requirement
Non-Postmaster	
EAS managers/supervisors	25 points
Customer Relations Coordinators	55 points
Postmaster	
Postmaster, level 16 and below	35 points
Postmaster, level 18 and 20	45 points
Postmaster, level 21 and 22	55 points
Postmaster, level 24 and above	65 points

#### **Final Selection**

Within each area, participants with the highest number of points in the six levels will be selected as winners. Each area may have one winner per level and so may have up to six winners. Headquarters notifies district managers of all winners before it notifies the winners directly. All decisions are final.

#### **How Many Times Can a Person Win?**

A participant, who has received the Benjamin Award three consecutive times, is not eligible to compete for the two consecutive years immediately following the third win.

#### **How Are the Awards Presented?**

The awards are presented at the national conventions of the League of Postmasters, the National Association of Postmasters of the United States (NAPUS), and the National Association of Postal Supervisors (NAPS). If a winner is not scheduled to attend one of these conventions, Headquarters will send the Benjamin Award to the field Public Affairs and Communications manager, who will coordinate a presentation ceremony with the appropriate officials.

## Who Administers and Monitors the Program?

Headquarters Public Affairs and Communications administers and monitors the program. We will provide updates through the *Postal Bulletin* and other internal communications. The program will be evaluated each year and is subject to revision. We will notify district managers of winners. This notification must concur before individual notification. Headquarters Public Affairs and Communications will make decisions pending the district manager's approval. If you have questions or need clarification, please write to the Benjamin Award Coordinator at the Good News address provided on page 18 or send an e-mail to us at *goodnews@usps.gov*.

#### How Do I Prepare a Submission?

Participants must submit entries that are local and pertain to the area in which they work. Entries must be either clippings or narrative descriptions, plus contact information. Entries must mention participants by name or their Post Office and clearly must show that they are promoting the Postal Service. For newspaper articles, participants must submit either the original or a copy of the article mounted on plain bond paper using clear adhesive tape, and always including the date, name, city, and state of the newspaper. Submit clear documentation showing that the participant is promoting the Postal Service. For appearances at the Rotary Club, Chamber of Commerce, and similar meetings, participants must provide a point of contact and phone number for verification.

All entries must include a submission cover sheet, which can be obtained from Headquarters Public Affairs and Communications via fax, e-mail, or by calling 202-268-2898 (you may photocopy the one found on page 18 of this kit). You must complete the information requested on the top of the sheet, including the level of office. An incomplete submission sheet will disqualify a nomination. Please use only one submission sheet for multiple entries sent in one envelope. Do not place submissions in a notebook or photo album. Submissions must be submitted within 30 days of the event and/or within 30 days of media coverage.

Submissions dated later than 30 days after the event or coverage will be ineligible. Please submit only the appropriate article; do not send the entire newspaper. Please do not send videos; however, you may send transcripts from the local TV news story. Because submissions may be used in the *Daily News Digest* and as information for other Public Affairs and Communications materials, they must be timely.

#### **Submission Tips**

To help us accurately track your points, please use the information shown below:

- Always include a cover sheet. This packet contains a cover sheet that you may photocopy, or you may request a copy by e-mail, fax, or by calling 202-268-2898. You may also create your own computer version, but it must include all the information contained on the submission form on page 18 of this kit
- Use one submission form for multiple entries. If there is not enough room to summarize your activities on one submission form, include a summary sheet behind the submission form with numbered and dated entries divided into categories. Your submissions

- must be timely (received within 30 days of the event or media coverage date) or they will not be considered
- Summarize your activities on your submission form.
   To summarize events, please number and date each activity and include a very brief description.
- Get into a weekly reporting habit. Send a submission form every week to keep your entries timely. Also, this helps you to review your outreach projects in a series of steps so you won't forget to report them. Submit only information for events that you actually were involved in or participated in. We will not accept an event that occurred in your area in which you had no involvement or did not participate.
- Alert us to any ZIP Code changes. Your ZIP Code<sup>™</sup> is used as your reference number, and changes can disrupt our tracking capability. Notify us of changes to your address and position, but put your old ZIP Code on the top of the submission form so we can transfer your points to your new ZIP Code.
- Write your name as you would like it to appear on any official correspondence. Please write your name exactly as you would like it to appear. If your name changes, write your former name as well as your new name on each submission form.

#### **Submitting News Tips**

You play an important role in creating a positive media environment for the Postal Service. The news clippings you generate are important to us. Each work day, examples of national and local news efforts are reflected in the *Daily News Digest*, which is distributed to the Postmaster General, senior vice presidents, vice presidents, members of the Board of Governors, district managers, area vice presidents, Post Office operations managers, managers, and others. Though only a fraction of our news coverage appears in the Digest, the media clip you send from your local newspaper could be included. To give your clip the best possible chance of being printed in our internal communications, please follow these simple tips:

- Keep it timely. There's little value in "old news." As soon as you see your article or letter to the editor in print, clip it and send it to the address listed on page 18.
- Daily Digest. To ensure that your clips are included in the Digest please fax to 202-268-5392 or e-mail to: christine.m.rice@usps.gov.
- Give us the source. At a minimum, we need the name of the newspaper, the city where the paper is

#### Good News Benjamin Recognition Program Guidelines

published, the date the article appeared, and the page number and section where it appeared. Include other information, such as your name, title, and Post Office as well.

- Tape it up. Newspaper clips are easier to handle if you cut them out of your paper and attach them to a sheet or sheets of regular bond paper, typing or printing the necessary information (above the newspaper clip) at the top of each page. To attach the clips, use regular cellophane tape on the top and bottom edges, or on the corners. Do not place tape across the print.
- Make clear copies. If you send a copy, please make sure it is clear. Some newsprint and most newspaper photos do not copy well unless adjustments are made to the copier's resolution. If you can't make a clear copy with available equipment, please send the original.
- Send everything. Though only positive, locally generated news counts toward the Benjamin, we appreciate being kept informed about all stories. If a problem is brewing, we can often work with local management to calm the situation. In most cases, we can work to fix it if we know about it soon enough.

#### **How Can I Generate Publicity?**

National radio and television networks, wire services, and big city newspapers rarely run stories about the every-day contributions Postal Service employees make to the communities they serve. But what's not news in major media outlets may indeed be news for media covering the suburbs, medium-sized cities, and small towns. Some of the employee contributions that could be news in your community include:

- Service anniversaries.
- Beautification of office or grounds.
- Safety award winners.
- Promotions (within your office or another office).
- Customer compliments.
- Heroic acts.
- Volunteer service. (Consider giving "Volunteer of the Year" recognition to an employee who volunteers time to make your community a better place to live. If you have several outstanding volunteers, make this a semi-annual, quarterly, or monthly recognition.)
- Successful blood drives.
- Holiday activities (toys for tots, coat drives, adopt-afamily).

- Environmental efforts.
- Involvement in career day at local schools.
- Book donations to the local library.
- Youth educational packages.
- National Association of Letter Carriers sponsored food drives.
- Marrow Donor Campaign: Delivering the Gift of Life.
- Dog bite prevention.
- Talks at schools on preventing dog bites.
- National Stamp Collecting month.
- Stamp collecting programs in schools.
- America's Looking for its Missing Children program.
- Making children's dreams come true by responding to letters sent to Santa.
- Five Star awards.

*Note:* There may be other opportunities to highlight individual employee or group achievements. However, because some employees may not want public recognition, it is a good idea to discuss the matter with the employee(s) first.

Don't be shy. Tell the world, or at least your neighborhood, about your heroes and hard workers. Good news—the people stories— is important to community newspapers and local radio stations. The key is to develop a relationship with your local print, broadcast, radio, and Internet media.

#### Write a News Release

Let's say this week an employee at your office has volunteered to speak to students about stamp collecting, or another employee rescued a child from an attacking dog. Write a short note on your office letterhead (if available) to your local media about this event and include as many of the elements of a news story as possible (who, what, when, where, and why). At the top of the page type the following:

FOR IMMEDIATE RELEASE CONTACT: (YOUR NAME) (LIST YOUR TELEPHONE NUMBER)

See sample media advisory on page 16.

Mail, e-mail, or fax the release to your local media outlets. Address it to the assignment editor or the person at the station responsible for reviewing news releases. If you're not sure, call the station to ask. If it's a local, weekly paper, address it to the editor.

A news release is a good way to let your local media know about safety award winners, promotions, and the employee of the month, if the employee agrees to media attention. To increase the likelihood of the release being used, be sure the information will still be news if it gets published a week after you mail the release. For example, write a release a week or so before you make a presentation so the news will be fresh when it is printed. This is especially important for weekly newspapers.

#### Send a News Tip

Send a newspaper editor or a reporter a note with a news tip or a copy of a memo complimenting your staff. Just put it in the mail and address it to the person to whom you would send a news release.

#### Pick up the Phone

Sometimes a news story is so timely and important that an editor will want it immediately. For example, a story

about a letter carrier or other employee who has helped a family escape from a burning building or saved someone who stopped breathing by administering CPR. Your local media will want this kind of story immediately.

In this case, just pick up the phone and call the editors of your local media. Tell the editor what happened. The editor may immediately assign a reporter to cover the story.

In small towns, you should also call the normal contact person in the position of assignment editor for television, radio, and print.

Good News Benjamin Recognition Program Guidelines



**POSTAL NEWS** 

FOR IMMEDIATE RELEASE [Insert Date]

Contact: [Insert Your Name]
[Insert Your Phone Number]
Internet: www.usps.com

# Sample Media Advisory Recovery of Missing Child Brings Honor to Phoenix Postal Service Employees and Local Woman

WHAT: U.S. Postal Service® employees in Phoenix and a local resident will be honored by ADVO, Inc.,

for their role in safely recovering a missing child.

WHO: Michael Madrigal, Postmaster, U.S. Postal Service, Phoenix, AZ

Troy Weber, Station Manager, Shaw Butte Post Office, Phoenix, AZ

Ken Hybarger, City Letter Carrier, Phoenix, AZ

Vince Giuliano, Senior Vice President, Government Relations, ADVO, Inc.

Raymond Miller, Recovered Child

Deanne Spencer, Recovered Child's Mother

**WHEN:** 8 A.M. (PT)

Thursday, November 13

WHERE: SHAW BUTTE POST OFFICE

12208 N 19TH AVE

PHOENIX AZ 85029-2798

BACKGROUND: Raymond Miller, a four-year-old boy from Calera, OK, was safely recovered and reunited with his

mother, Deanne Spencer, on February 27, 2003, thanks to a lead generated by ADVO's "Have You Seen Me?" direct mail card. The boy, now five, had been missing for ten months when an unsung hero recognized his photograph on one of ADVO's direct mail cards, which a Postal

Service<sup>™</sup> letter carrier delivered as part of her regular mail.

The Postal Service binds the nation together through delivering affordable, universal service to

everyone, everywhere, every day.

ADVO direct mail cards identifying missing children are delivered to 85 million households weekly. These cards are also seen by more than 700,000 Postal Service employees at home and at work. Raymond was the 123rd child safely recovered. To date, 141 children have been safely

recovered through this program.

ADVO, Inc., is the largest full-service targeted direct mail marketing services company in the United States and creator of the nation's largest and most successful missing child recovery

initiative.

CONTACTS: Frances Frazier, U.S. Postal Service, 202-268-2898, cell 202-285-6374

Alan Wald, U.S. Postal Service, 415-536-6495, cell 415-279-8777

#### Good News Benjamin Recognition Program Guidelines

**Publicity Kit** 

[Please use this sheet to fill in local information significant to your area.]

#### Sample Fact Sheet — Local Post Office Local Post Office Facts

Post Office:
Year Established:
Postmaster:
Annual Mail Volume:
Annual Revenue:
Total Number of Employees:
Supervisors:
Clerks:
City Letter Carriers:
Rural Letter Carriers:
Mail Handlers:
Maintenance:
Others:
Number of Delivery Routes:
Number of Delivery Stops:
Number of Post Office Boxes:
Dollar Value of Supplies and Services Purchased From Local Businesses:

Good News Benjamin Recognition Program Guidelines

#### **Public Affairs and Communications Submission Form**

MAIL TO: GOOD NEWS

COMMUNITY RELATIONS US POSTAL SERVICE

475 L'ENFANT PLAZA SW RM 10541 WASHINGTON DC 20260-3100

Name: ZIP Code + 4:

Street/PO Box: District: City and State: Area:

Title and Level: If a member of NAPUS, League of Postmasters, or NAPS

please circle.

Phone No.

#### **Newspaper Clippings**

Include clips with the following information: name of newspaper, city, and state where published, page numbers and section where the story is found. Do not send the entire paper. Only send the article.

#### **Public Appearances**

Include documentation and a contact name and phone number for verification. Give dates and estimated number of people present.

#### **Radio Interviews**

Include documentation and a contact name and phone number for verification. Give dates, station information, and purpose of interview.

#### **Television Interviews**

Include documentation and a contact name and phone number for verification. Give dates, station information, and purpose of interview.

#### **Community Project or Other**

Include documentation and a contact name and phone number. Give dates and a brief explanation of what you and/or your employees accomplished.

## Suggested Speech to a Community Group

- Thank you for that kind introduction.
- Everyone knows the Postal Service. Over seven million customers come through our Post Office doors every day, in every community in America.
- At the same time, more than 240,000 carriers, including the [Number of Carriers From Your Office] from [Location], visit more than 144 million homes and businesses all across the nation.
- And we move a lot of mail we deliver more than 212 billion pieces of mail each year — that's almost half of all the mail volume in the world. And we do that without any tax dollars! The United States Postal Service® — the world's best postal system — operates on the proceeds from the sale of our products and services.
- With more than 700,000 employees and more than 37,000 Post Offices, the Postal Service covers a lot of territory, literally. We are part, and, if you'll pardon the pun, parcel, of every city and town in the nation.
- We don't just deliver for America, we are America. Our employees are your friends and neighbors. Not only are we proud of the service we provide to every community, we are proud to be members of those communities.
- There are many ways we exhibit that pride.
- Through the 2005 Combined Federal Campaign, our employees pledged nearly \$39 million to support local charities and community organizations.

Recipients include the American Cancer Society, the American Heart Association, Habitat for Humanity, and many other community-based service groups.

- Since 1985, we have partnered with the National Center for Missing and Exploited Children and ADVO in support of the America's Looking for its Missing Children program. Every week, our letter carriers deliver ADVO's "Have You Seen Me" direct mail cards to more than 85 million households. Thanks to these efforts, we have already safely recovered more than 141 missing children (as of March 2006).
- We also help America's children through our Safe Havens program. And we look after our nation's senior citizens with our very successful Carrier Alert program.
- Through our cooperation with the National Association of Letter Carriers annual food drive, we collected more than 71.3 million pounds of food for food banks and shelters in 2005.
- We are also the nation's single largest group of blood donors. And more than 27,000 of our employees have joined the marrow donation registry with more than 50 Postal Service employees having already donated marrow to save a life.
- We take the term "public service" very seriously. The proof is in the numbers — Postal Service employees believe in serving the local community all across the nation, in many different ways.
- Right here in [Insert Community Name], our employees are continuing that proud tradition.
- We have donated more than [Amount] gallons of blood to [Local Blood Donation Organization].
- [If possible, mention other local employee volunteer efforts — like amount of food collected in food drive, or mention employee who performed heroic rescue or provided exceptional life-saving assisance.]
- [If possible, mention volunteer work done by you or your employees. For example: I am a member of [Local Community Organization]. [Name and Job Title of USPS Employee] serves on the town school board... or volunteers as a coach at [Local League]... or volunteers on the local Crisis Center Hotline... etc.]
- The Postal Service is very proud of our tradition of linking communities together for more than 225 years. We are proud of the public service we

- provide in all its many forms for the local communities we serve, and live in.
- Thank you for giving me the opportunity to share that pride with you today.
- I'd be happy to answer any questions you may have.

#### Additional Information

Copies of the newly revised brochure, Publication 701, *The Benjamin,* can be obtained from your local Public Affairs and Communications communications programs specialist, or by sending a request to the Good News office at Headquarters, 475 L'Enfant Plaza, SW, Washington, DC 20260-3100.

You also can order Publication 701 through the MDC and use touch tone order entry (TTOE): Call 800-332-0317, option 2.

*Note:* You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order Publication 701:

PSIN: PUB701

**PSN:** 7610-05-000-4437

Unit of Measure: EA
Minimum Order Quantity: 1
Bulk Pack Quantity: 500
Quick Pick Number: N/A
Price: \$0.0492

Publication 701 is also available on the Postal Service PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on PolicyNet.
- Click on PUBs.

(The direct URL for the Postal Service PolicyNet Web site is http://blue.usps.gov/cpim.)

#### Area Public Affairs and **Communications Managers**

**DEBORAH YACKLEY** MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS CAPITAL METRO AREA 16501 SHADY GROVE RD GAITHERSBURG MD 20898-9998 301-548-1465

PAUL SMITH

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS EASTERN AREA US POSTAL SERVICE PO BOX 40593

PHILADELPHIA PA 19197-0593

215-931-5054

JIM MRUK

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS GREAT LAKES AREA US POSTAL SERVICE 244 KNOLLWOOD DR 4TH FLOOR BLOOMINGDALE IL 60117-2208

630-539-6565

MONICA HAND

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS NY METRO AREA US POSTAL SERVICE 421 EIGHTH AVE RM 5114

NEW YORK NY 10199-9681

212-330-3167

**DEBRA HAWKINS** 

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS NORTHEAST AREA US POSTAL SERVICE

6 GRIFFIN RD N

WINDSOR CT 06006-9876

860-285-7265

EARL CARTIS JR

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS SOUTHEAST AREA US POSTAL SERVICE 1735 N BROWN RD STE 200 LAWRENCEVILLE GA 30043-8153

678-442-6018 OR 404-915-5877

**DARLA STAFFORD** 

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS SOUTHWEST AREA US POSTAL SERVICE 7800 N STEMMONS FREEWAY STE 450

DALLAS TX 75247-4220

214-819-8717

DON SMERALDI

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS PACIFIC AREA US POSTAL SERVICE 7001 S CENTRAL AVE RM 364A LOS ANGELES CA 90052-9641

323-586-1212

SCOTT BUDNY

MANAGER PUBLIC AFFAIRS AND COMMUNICATIONS WESTERN AREA US POSTAL SERVICE

1745 STOUT ST STE 400 DENVER CO 80299-7500

303-313-5125

#### **Government Relations Contacts**

Your Government Relations representatives are here to serve you. They can assist you in contacting and inviting elected officials to participate in your event - please let them know.

Alphabetical State/Representative Listing

Area code and prefix for all extensions is 202-268-XXXX

Alabama	Laurie Solnik	x3743
Alaska	Linda Macasa	x3750
American Samoa	Linda Macasa	x3750
Arizona	Gerald Kreienkamp	x3744
Arkansas	Jeanne Gray	x7217
California	Bill Weagley	x3745
Connecticut	Jo Waterman	x6748
Colorado	Gerald Kreienkamp	x3744
Delaware	Jo Waterman	x6748
District of Columbia	Paul Harrington	x6029
Florida	Laurie Solnik	x3743
Georgia	Bill Weagley	x3745
Guam	Linda Macasa	x3750
Hawaii	Linda Macasa	x3750
Idaho	Linda Macasa	x3750
Illinois	Talaya Simpson	x7839
Indiana	Annie Kennedy	x7505
Iowa	Annie Kennedy	x7505
Kansas	Gerald Kreienkamp	x3744
Kentucky	Paul Harrington	x6029
Louisiana	Gerald Kreienkamp	x3744
Maine	Kathy Sitterle	x6027
Maryland	Paul Harrington	x6029
Massachusetts	Jo Waterman	x6748
Michigan	Talaya Simpson	x7839
Minnesota	Annie Kennedy	x7505
Mississippi	Laurie Solnik	x3743
Missouri	Annie Kennedy	x7505
Montana	Linda Macasa	x3750
Nebraska	Gerald Kreienkamp	x3744
Nevada	Linda Macasa	x3750
New Hampshire	Jo Waterman	x6748
New Jersey	Jo Waterman	x6748
New Mexico	Gerald Kreienkamp	x3744
New York	Kathy Sitterle	x6027
North Carolina	Bill Weagley	x3745
North Dakota	Annie Kennedy	x7505
Ohio	Paul Harrington	x6029
Oklahoma	Jeanne Gray	x7217
Oregon	Linda Macasa	x3750
Pennsylvania	Laurie Solnik	x3743
Puerto Rico	Kathy Sitterle	x6027
Rhode Island	Jo Waterman	x6748
South Carolina	Linda Macasa	x3750
South Dakota	Annie Kennedy	x7505
Tennessee	Linda Macasa	x3750
Texas	Jeanne Gray	x7217

#### Good News Benjamin Recognition Program Guidelines

Publicity Kit

Utah	Gerald Kreienkamp	x3744
Vermont	Kathy Sitterle	x6027
Virgin Islands	Kathy Sitterle	x6027
Virginia	Paul Harrington	x6029
Washington	Linda Macasa	x3750
West Virginia	Paul Harrington	x6029
Wisconsin	Talaya Simpson	x7839
Wyoming	Gerald Kreienkamp	x3744

— Community Relations, Public Affairs and Communications, 5-11-06

Purple Heart Stamp Reissue

May 2006

## DISTRICT MANAGERS, CUSTOMER SERVICE AND SALES POSTMASTERS

SUBJECT: Purple Heart Stamp Reissue

The United States Postal Service will reissue the *Purple Heart* postage stamp on May 26 at The Women in Military Service for America Memorial in Arlington, Virginia. This definitive stamp was originally issued on May 30, 2003, to honor the sacrifice of members of the United States military who have been killed or wounded in action. With thousands of men and women serving in Afghanistan and Iraq, this stamp continues to be of significant importance.

The Postal Service is working with the Department of Veterans Affairs (VA) to promote this stamp. Veterans Affairs operates 150 Veterans facilities across the country, and the VA's National Cemetery Administration manages 122 national cemeteries. These locations can provide tremendous opportunities for special dedication ceremonies. Both organizations have shown great interest in hosting special dedication ceremonies nationwide commemorating the *Purple Heart* stamp and celebrating the VA's 75th anniversary. You may be contacted by a VA Public Affairs officer concerning a special dedication ceremony.

These attachments can help you plan for a successful event:

- Purple Heart 300 jpg image of the stamp for forwarding to local media.
- Technical details for reproducing stamp images to be forwarded with the stamp image.
- Purple Heart stamp facts and suggested talking points.
- Sample postmaster's speech.
- Sample media advisory. (To raise awareness of your event to philatelic media, e-mail the completed media advisory to George Flanigan at *george.d.flanigan@usps.gov*. George will forward the media advisory to philatelic publications.)
- Sample press release.
- USPS Public Affairs and Communications field managers.
- Veterans organizations.
- Department of Veterans Affairs Public Affairs officers.
- National cemeteries.
- USPS Government Relations representatives.

To obtain an enlargement of the stamp image for the event, contact Victor Pulupa of Dodge Color at 240-247-1800 x1815 or visit www.dodgecolor.com/uspsstampart/.

To order *Purple Heart* stamp products such as lapel pins, contact Kellie Rutherford of U.S. Allegiance at 541-330-6282 x141 or visit *www.ipledge.com*.

Promoting the Postal Service's stamp program provides us with a unique way to gain community support for Postal Service public policy programs and helps strengthen our ties with the communities we serve.

We wish you the best in promoting the *Purple Heart* definitive stamp. Should you have any questions, please contact your Public Affairs and Communications representative.

Azeezaly S. Jaffel Vice President Public Affairs and Communications

#### Purple Heart Stamp Reissue

Publicity Kit

#### PUBLICITY KIT

#### **Purple Heart Stamp Reissue**

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Purple Heart Stamp Reissue



#### **Technical Details**

Issue: Item Number: Denomination & Type of Issue:

Series: Issue Date & City:

Format:

Designer: Engraver: Photographer: Art Director: Typographer: Modeler:

Manufacturing Process: Printer:

Printed at: Press Type: Stamps per Pane: Print Quantity: Paper Type: Adhesive Type: Processed at: Colors:

Stamp Orientation: Image Area (w x h): Overall Size (w x h): Full Pane Size (w x h): Plate Size: Plate Numbers:

Marginal Markings:

Purple Heart 103900

39-cent Definitive Pane of 20 (1 design)

N/A May 26, 2006,

Washington, DC 20066 Carl T. Herrman, Carlsbad, CA

N/A

Ira Wexler, Bethesda, MD Carl T. Herrman, Carlsbad, CA Carl T. Herrman, Carlsbad, CA Joseph Sheeran

Offset/Microprint "USPS"

Ashton Potter (USA) Ltd. (APU)

Williamsville, NY

Stevens, Vari-size Security Press

50 million stamps Prephosphored, Type I Pressure-sensitive Ashton Potter (USA) Ltd. Black, Cyan, Magenta, Yellow

Vertical

0.73 x 0.84 in./18.542 x 21.336 mm 0.87 x 0.98 in./22.098 x 24.892 mm 4.93 x 5.35 in./125.222 x 135.89 mm 240 stamps per revolution "P" followed by four (4) single digits © 2003 USPS • Price • Plate numbers • Plate position diagram

• Barcode "103900"

#### **Purple Heart Stamp Facts and Suggested Talking Points**

- The Postal Service<sup>™</sup> will reissue the definitive *Purple* Heart stamp (at the new First-Class 39-cent rate) commemorating one of the oldest military decorations in the world, and honoring the sacrifices of those who served as well as to celebrate the 75th anniversary of the VA on May 26 in Arlington, Virginia. The stamp will be a nationwide issuance.
- The Purple Heart is awarded in the name of the President of the United States to members of the U.S. military who have been wounded in combat or to the next of kin of those killed in action.
- According to the Military Order of the Purple Heart, an organization for combat-wounded veterans, the medal is "the oldest military decoration in the world in present use and the first award made available to the common soldier."
- 50 million stamps will be printed initially.
- The stamp image features a photograph by Ira Wexler of one of two Purple Hearts awarded to James Loftus Fowler of Alexandria, Virginia. Fowler was a Lieutenant Colonel in the U.S. Marines and was serving as battalion commander of the Third Battalion, Fourth Marines, when he received this Purple Heart in 1968 following action close to the Ben Hai River on the border between North and South Vietnam.
- The original 37-cent stamp design was unveiled in Shreveport, Louisiana, at a Purple Heart luncheon at Barksdale Air Force Base on April 26, 2003.
- As with all of our stamp subjects, the ideas and suggestions for stamps come to the Citizens' Stamp Advisory Committee (CSAC) from American citizens. CSAC carefully reviews every one of the 50,000 recommendations they receive each year against a long list of criteria. The subjects they select then go to the postmaster general for final selection. CSAC and the Postal Service are interested in providing a diverse stamp program to the American public that appeals to a wide audience of varied interests and best represents the people, events, and accomplishments that have shaped our nation.
- Stamp collecting is a fun activity for the entire family that helps children learn about the world in which they live.

 Customers can get information about stamps and other Postal Service products by calling our toll-free number (800-STAMP-24) or by going to our Web site at www.usps.com.

#### Sample Postmaster's Speech

The following suggested speech segment is for use at local ceremonies and events to support and promote the Purple Heart stamp. Feel free to customize it to fit your local event and community.

#### Good [insert "Morning/Afternoon"]

I'm [insert name of postmaster/district manager/MC] and it's a tremendous honor for me to represent the United States Postal Service today as we unveil the second issue of the *Purple Heart* stamp.

At a time when our military service members continue to serve in Afghanistan and Iraq, it is appropriate that the *Purple Heart* stamp be reissued at the new First-Class rate. It is also appropriate that this stamp is being reissued as the Department of Veterans Affairs — the VA — celebrates its 75th anniversary.

We are proud the *Purple Heart* stamp has re-entered our gallery of significant events in American history as part of the Postal Service's 2006 stamp program, which celebrates the people, events, and history of our nation. Many Americans are inspired to find out more about the stamp subjects they see on their letters and packages, and thousands more become collectors every year.

Stamps are unique reminders of the amazing, triumphant, and spectacular accomplishments that shape the world in which we live, and clearly show that the Postal Service does more than provide mail service — the real power of the Postal Service is our ability to connect people.

This stamp continues to honor the sacrifices of the brave men and women who were wounded or killed while serving in the U.S. military.

In 1782, during the Revolutionary War, General George Washington issued an order that established a badge of distinction for meritorious action. The badge is known to have been awarded to three sergeants from Connecticut regiments.

Known as the Badge of Military Merit, the award was distinctive because it was available to the lower ranks at a time when only officers were eligible for decoration in European armies. "The road to glory in a patriot army," Washington wrote, "is thus open to all."

Now it is the Postal Service's turn to continue Washington's patriotic tradition. When you use this stamp, I hope it will remind you and all Americans of the courage of our men and women in uniform, and the price they have paid so that all of us can enjoy living in this great country.

I would like thank all of you and all of our guests for joining us here today.

Now, would [Insert names of unveiling participants if applicable] join me in unveiling the *Purple Heart* stamp!

###

Publicity Kit Purple Heart Stamp Reissue



POSTAL NEWS

FOR IMMEDIATE RELEASE [Insert Date]

Contact: [Insert Your Name]
[Insert Your Phone Number]
Internet: www.usps.com

# Sample Media Advisory Sacrifices of Military Honored in [Insert City] With the Unveiling of New Postage Stamp

**EVENT:** Unveiling of the *Purple Heart* definitive postage stamp

WHO: [List only dignitaries, key Postal Service officials, and any well-known special guests

participating and/or attending event.]

WHAT: [Describe what makes event newsworthy. List any entertainment, refreshments, sales,

etc.]

WHEN: [Insert hour, day, date]

WHERE: [Insert exact location of event]

#### **BACKGROUND:**

The *Purple Heart* definitive stamp was first issued on May 30, 2003, at the First-Class® rate of 37 cents, to honor the sacrifices of the men and women who serve in the U.S. military. At a time when our military service members continue to serve in Afghanistan and Iraq, it is appropriate that the *Purple Heart* stamp be reissued at the new First-Class 39-cent rate. It is also appropriate that this stamp is being reissued as the Department of Veterans Affairs — the VA — celebrates its 75<sup>th</sup> anniversary. The unveiling and issuance of this stamp commemorates the oldest military decoration in the world still in present use.

Purple Heart Stamp Reissue

Publicity Kit



POSTAL NEWS

FOR IMMEDIATE RELEASE [Insert Date]

Contact: [Insert Your Name]
[Insert Your Phone Number]
Internet: www.usps.com

## Sample Press Release Purple Heart Postage Stamp Honors Sacrifices of Those Who Served

[Insert Name of Your City] — The sacrifices of the men and women in the military will be the focus of attention on [Insert Date] when the U.S. Postal Service® and [Insert Organization/Special Guest] will unveil the second issue of the *Purple Heart* definitive postage stamp during a ceremony at [Insert location]. The 39-cent *Purple Heart* stamp is now available at Post Offices™ nationwide.

[Insert City] Postmaster [Insert Postmaster's Name] will unveil the stamp to recognize and pay tribute to the men and women whose sacrifices have allowed Americans to live in freedom. Joining [Insert Postmaster's Last Name] at the ceremony will be [Insert Celebrity or Local/Area Dignitaries].

[Insert other notable happenings at event].

"[Insert Quote]," said [Insert Postmaster's Last Name].

This stamp was initially part of the Postal Service's 2003 stamp program, a program that celebrates the people, events and history of our nation. At a time when our military service members continue to serve in Afghanistan and Iraq, it is appropriate that the *Purple Heart* stamp be reissued at the new First-Class<sup>®</sup> rate. Stamps are unique reminders of the amazing, triumphant and spectacular accomplishments that shape the world we live in, and clearly show that the Postal Service <sup>™</sup> does more than provide mail service — the real power of the Postal Service is our ability to connect people. It is also appropriate that this stamp is being reissued as the Department of Veterans Affairs — the VA — celebrates its 75th anniversary.

The Purple Heart is awarded in the name of the President of the United States to members of the U.S. military who have been wounded or killed in action.

The stamp image features a photograph by Ira Wexler of one of two Purple Hearts awarded to James Loftus Fowler of Alexandria, Virginia. Fowler was a Lieutenant Colonel in the U.S. Marines and was serving as battalion commander of the Third Battalion, Fourth Marines, when he received this Purple Heart in 1968, following action close to the Ben Hai River on the border between North and South Vietnam.

Go to www.usps.com/communications/news/stamps/welcome.htm to see the Purple Heart stamp. Current U.S. stamps and philatelic products, as well as the free USA Philatelic catalog, are available by calling toll-free 800-STAMP-24. A selection of U.S. stamps and gift items are also available online at The Postal Store® at www.usps.com/shop. Images of many current, past and future stamp issues can be found in the Stamp Issues section of the Collector's Corner.

Purple Heart Stamp Reissue

#### **USPS Public Affairs and Communications Field Managers**

EARL C ARTIS JR MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS US POSTAL SERVICE SOUTHEAST AREA 1735 N BROWN RD STE 200 LAWRENCEVILLE GA 30043-8153

Telephone: 678-442-6018 or 404-915-5877

SCOTT BUDNY MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS US POSTAL SERVICE WESTERN AREA

1745 STOUT ST STE 1075 DENVER CO 80299-7500 Telephone: 303-313-5125

MONICA HAND MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS US POSTAL SERVICE NY METRO AREA

421 EIGHTH AVE RM 5114 NEW YORK NY 10199-9681 Telephone: 212-330-3118

DEBRA HAWKINS MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS US POSTAL SERVICE NORTHEAST AREA

6 GRIFFIN RD N WINDSOR CT 06006-9876 Telephone: 860-285-7265

PAUL SMITH MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS
US POSTAL SERVICE EASTERN AREA

PO BOX 40593

PHILADELPHIA PA 19197-0593 Telephone: 215-931-5054

DARLA STAFFORD MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS US POSTAL SERVICE SOUTHWEST AREA 7800 N STEMMONS FRWY STE 450

DALLAS TX 75247-4220 Telephone: 214-819-8748

DEBRA YACKLEY MANAGER

US POSTAL SERVICE CAPITAL METRO OPERATIONS

16501 SHADY GROVE RD GAITHERSBURG MD 20898-9998

Telephone: 301-548-1465

DON SMERALDI MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS US POSTAL SERVICE PACIFIC AREA 7001 S CENTRAL AVE RM 364A LOS ANGELES CA 90052-9641

Telephone: 323-586-1210

JIM MRUK MANAGER

PUBLIC AFFAIRS AND COMMUNICATIONS US POSTAL SERVICE GREAT LAKES AREA

244 KNOLLWOOD DR 4TH FL BLOOMINGDALE IL 60117-2208 Telephone: 630-539-6565

#### **Partnership**

DEPARTMENT OF VETERANS AFFAIRS 810 VERMONT AVE NW

WASHINGTON DC 20420-0002

Phone: 202-273-5400

#### Veterans Organizations

THE MILITARY ORDER OF THE PURPLE HEART

CHARTERED BY CONGRESS NATIONAL HEADQUARTERS 5413B BACKLICK RD SPRINGFIELD VA 22150-0194

Telephone: 888-668-1656 Web: www.purpleheart.org E-mail: info@purpleheart.org

**AMVETS** 

4647 FORBES BLVD LANHAM MD 20706-4380 Telephone: 301-459-9600 Toll-free: 877-726-8387 Fax: 301-459-7924

E-mail: amvets@amvets.org

VFW (VETERANS OF FOREIGN WARS) ROBERT E WALLACE

EXECUTIVE DIRECTOR 200 MARYLAND AVE NE WASHINGTON DC 20002-5724

Telephone: 202-543-2239 E-mail: *info@vfw.org* 

AMERICAN GOLD STAR MOTHERS INC

2128 LEROY PL NW

WASHINGTON DC 20008-1813 Telephone: 202-265-0991 E-mail: agsmoms@aol.com

BLINDED VETERANS ASSOCIATION

THOMAS H MILLER EXECUTIVE DIRECTOR

477 H ST NW

WASHINGTON DC 20001-2694 Telephone: 202-371-8880

E-mail: bva@bva.org

#### Purple Heart Stamp Reissue

**Publicity Kit** 

CONGRESSIONAL MEDAL OF HONOR SOCIETY

VICTORIA LESLIE **DIRECTOR OF OPERATIONS** 40 PATRIOTS POINT RD

MT PLEASANT SC 29464-4377

Telephone: 843-884-8862

**DISABLED AMERICAN VETERANS** 

DAVID W GORMAN **EXECUTIVE DIRECTOR** 807 MAINE AVE SW

WASHINGTON DC 20024-2410

Telephone: 202-554-3501 E-mail: www.dav.org

JEWISH WAR VETERANS OF THE USA

HERB ROSENBLEETH NATIONAL EXECUTIVE

**DIRECTOR** 1811 R ST NW

WASHINGTON DC 20009-1603

Telephone: 202-265-6280 E-mail: www.jwv.com

PARALYZED VETERANS OF AMERICA

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<sup>—</sup> Community Relations, Public Affairs and Communications, 5-11-06

### **Domestic Mail**

DMM REVISION

#### Sack Labels

The Postal Service™ is in the process of replacing mailing sacks with two new semiclear plastic sacks. The new sacks will eventually take the place of all sacks used by mailers for presorted mailings.

These new semiclear plastic sacks (USPS® items EIRS 01VM and EIRS 03VM) use a Velcro strap to secure the contents and have a 2-inch label holder on the body of the sack. As a result, effective May 11, 2006, we are revising standards throughout the *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to clarify that during this transition period mailers may use 2-inch labels with sacks that contain 2-inch label holders. The use of 2-inch labels in these new sacks is important to ensure that the label does not fall out of the label holder during transportation and processing.

Many customers who use presort software have been able to produce either 1-inch or 2-inch labels for some time. Customers who do not use presort software can obtain 1-inch or 2-inch labels from many major Post Offices™ using the Passport or Atlas system.

As we transition to these new sacks, we encourage mailers to work closely with their local Post Office, Business Mail Entry Office, or Business Service Network to obtain the correct sack for the size of label they will use for a particular mailing.

In addition, we are eliminating the requirement to use "zebra codes" on barcoded labels because it is no longer needed operationally.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
300	Disco	unt Mail	Flats		
	*	*	*	*	*
345	Mail F	Preparation	on		
	*	*	*	*	*

#### 4.0 Sack and Tray Labels

#### 4.1 Basic Standards

[Revise 4.1 to clarify when to use 1-inch and 2-inch labels as follows:]

Sack and tray labels are subject to the following:

- a. Use 1-inch labels for sacks with metal 1-inch label holders/closures.
- Use 2-inch labels for sacks with 2-inch label holder pockets.
- c. Use 2-inch labels for sacks with dual plastic label holders/closures. One-inch labels may be used but are not recommended.
- d. Use 2-inch labels for trays.
- e. Illegible labels are not acceptable. Machine-printed labels (available from the USPS) ensure legibility. Legible hand-printed labels are acceptable.
- f. Container labels for automation rate mailings are subject to 4.9 and 708.6.0.

\* \* \* \*

#### 4.7 Sack Label

#### 4.7.1 Physical Characteristics of a Sack Label

[Revise items c and d to clarify the specifications for 1-inch and 2-inch sack labels as follows:]

- c. Length (parallel to printing): 3.250 inches minimum; 3.515 inches maximum.
- d. Height (perpendicular to printing):
  - For 1-inch labels: 0.937 inch minimum; 0.980 inch maximum.
  - 2. For 2-inch labels: 1.860 inches minimum; 2.015 inches maximum.

[Revise the heading and text of 4.7.2 as follows:]

#### 4.7.2 Additional Standards for Barcoded Sack Labels

In addition to 4.7.1, barcoded sack labels must meet the standards in 4.9 and 708.6.2 (for 2-inch labels) or 708.6.3 (for 1-inch labels).

\* \* \* \* \*

[Revise the heading and text in 4.9 as follows (current 4.9.1, 4.9.2, and 4.9.3 are now incorporated into text of 4.9).]

#### 4.9 Use of Barcoded Sack and Tray Labels

Exhibit 4.9 shows the types of mail requiring barcoded sack or tray labels. Barcoded labels must meet these general standards:

- Mailers must use the appropriate size label as described in 4.1.
- b. Mailer-produced barcoded labels must meet the standards in 708,6.0.
- c. All information on barcoded labels must be machineprinted. Do not make alterations (such as handwritten changes) to preprinted barcoded labels.
- d. Mailers must insert a barcoded label completely into the label holder on the sack or tray to prevent its loss during transport and processing.

[Renumber current Exhibit 4.9.1 as new Exhibit 4.9.]

#### 4.0 Sack Labels

#### 4.1 Basic Standards

[Revise 4.1 to clarify when to use 1-inch and 2-inch labels as follows:]

Sack labels are subject to the following:

- Use 1-inch labels for sacks with metal 1-inch label holders/closures.
- b. Use 2-inch labels for sacks with 2-inch label holder pockets.
- c. Use 2-inch labels for sacks with dual plastic label holders/closures. One-inch labels may be used but are not recommended.
- d. Illegible labels are not acceptable. Machine-printed labels (available from the USPS) ensure legibility. Legible hand-printed labels are acceptable.
- e. Container labels for automation rate mailings are subject to 4.9 and 708.6.0.

### 4.2 Physical Characteristics of a Sack Label

[Revise items c and d to clarify the specifications for 1-inch and 2-inch sack labels as follows:]

- c. Length (parallel to printing): 3.250 inches minimum; 3.515 inches maximum.
- d. Height (perpendicular to printing):
  - For 1-inch labels: 0.937 inch minimum; 0.980 inch maximum.
  - For 2-inch labels: 1.860 inches minimum;
     2.015 inches maximum.

[Renumber current 4.3 through 4.8 as new 4.4 through 4.9. Insert new 4.3 as follows:]

#### 4.3 Additional Standards for Barcoded Sack Labels

In addition to 4.2, barcoded sack labels must meet the standards in 4.9 and 708.6.2 (for 2-inch labels) or 708.6.3 (for 1-inch labels).

#### 4.9 Basic Standards for Barcoded Sack Labels

[Revise 4.9 as follows:]

Mailers must use barcoded sack labels for barcoded flatsize mailings. Barcoded labels must meet these general standards:

- a. Mailers must use the appropriate size label as described in 4.2.
- b. Mailer-produced barcoded labels must meet the standards in 708.6.0.
- c. All information on barcoded labels must be machineprinted. Do not make alterations (such as handwritten changes) to preprinted barcoded labels.
- d. Mailers must insert a barcoded label completely into the label holder on the sack to prevent its loss during transport and processing.

[Delete 4.9.2.]

#### 4.0 Sack Labels

#### 4.1 Basic Standards

[Revise 4.1 to clarify when to use 1-inch and 2-inch labels as follows:]

Sack labels are subject to the following:

- Use 1-inch labels for sacks with metal 1-inch label holders/closures.
- b. Use 2-inch labels for sacks with 2-inch label holder pockets.
- c. Use 2-inch labels for sacks with dual plastic label holders/closures. One-inch labels may be used but are not recommended.
- d. Illegible labels are not acceptable. Machine-printed labels (available from the USPS) ensure legibility. Legible hand-printed labels are acceptable.

#### 4.2 Physical Characteristics of a Sack Label

\* \* \* \* \*

[Revise items c and d to clarify the specifications for 1-inch and 2-inch sack labels as follows:]

- c. Length (parallel to printing): 3.250 inches minimum; 3.515 inches maximum.
- d. Height (perpendicular to printing):
  - 1. For 1-inch labels: 0.937 inch minimum; 0.980 inch maximum.
  - For 2-inch labels: 1.860 inches minimum;
     2.015 inches maximum.

\* \* \* \* \*

[Replace the text in 385.4.1 and 4.2, 435.4.1 and 4.2, 445.4.1 and 4.2, 455.3.1 and 3.2, 465.4.1 and 4.2, 475.4.1 and 4.2, and 4.85.4.1 and 4.2 with the same text above. Delete 375.4.8, 385.4.8, 435.4.8, 445.4.8, 455.3.8, 465.4.8, 475.4.8, and 485.4.8.]

\* \* \* \* \* \*

700 Special Standards

\* \* \* \* \*

707 Periodicals

\* \* \* \* \*

#### 21.0 Sack and Tray Labels

#### 21.1 Sack and Tray Labels

#### 21.1.1 Basic Standards

[Revise 21.1.1 to clarify when to use 1-inch and 2-inch labels as follows:]

Sack and tray labels are subject to the following:

a. Use 1-inch labels for sacks with metal 1-inch label holders/closures.

- Use 2-inch labels for sacks with 2-inch label holder pockets.
- c. Use 2-inch labels for sacks with dual plastic label holders/closures. One-inch labels may be used but are not recommended.
- d. Use 2-inch labels for trays.
- e. Illegible labels are not acceptable. Machine-printed labels (available from the USPS) ensure legibility. Legible hand-printed labels are acceptable.
- f. Container labels for automation rate mailings are subject to 4.9 and 708.6.0.

\* \* \* \* \*

[Revise 21.2 as follows:]

#### 21.2 Sack Labels

#### 21.2.1 Physical Characteristics of a Sack Label

A sack label must meet these specifications:

- a. Color: pink for Periodicals.
- b. Weight: minimum 70-pound stock (500 sheets, 24 by 36 inches).
- c. Length (parallel to printing): 3.250 inches minimum; 3.515 inches maximum.
- d. Height (perpendicular to printing):
  - For 1-inch labels: 0.937 inch minimum; 0.980 inch maximum.
  - 2. For 2-inch labels: 1.860 inches minimum; 2.015 inches maximum.

# 21.2.2 Additional Standards for Barcoded Sack Labels

In addition to 21.2.1, barcoded sack labels must meet the standards in 21.4 and 708.6.2 (for 2-inch labels) or 708.6.3 (for 1-inch labels).

\* \* \* \* \*

[Renumber current Exhibit 21.3 as new Exhibit 21.4.]

\* \* \* \* \*

[Revise 21.4 as follows:]

#### 21.4 Use of Barcoded Sack and Tray Labels

Exhibit 21.4 shows the types of mail requiring barcoded sack or tray labels. Barcoded labels must meet these general standards:

- Mailers must use the appropriate size label as described in 21.1.1.
- Mailer-produced barcoded labels must meet the standards in 708.6.0.
- c. All information on barcoded labels must be machineprinted. Do not make alterations (such as handwritten changes) to preprinted barcoded labels.

d.	Mailers must insert barcoded labels completely into
	the label holder on the sack or tray to prevent their
	loss during transport and processing.

[Delete 707.21.5.]

\* \* \* \* \*

708 Technical Specifications

\* \* \* \* \* \*

- 6.0 Barcoding Standards for Container Labels
- 6.1 Basic Standards Sack and Tray Labels

6.1.1 Use

\* \* \* \* \*

[Revise item a as follows:]

a. Mailers must use the appropriate size label for the sack or tray.

\* \* \* \* \*

[Change title in Exhibit 6.1.2a as follows:]

# Exhibit 6.1.2a Barcoded 2-Inch Sack Labels and Barcoded Tray Labels

\* \* \* \* \*

[Change title in Exhibit 6.1.2b as follows:]

#### Exhibit 6.1.2b Barcoded 1-inch Sack Labels

\* \* \* \*

[Revise title of 6.2 as follows:]

# 6.2 Additional Standards — Barcoded 2-Inch Sack Labels and Barcoded Tray Labels

#### 6.2.1 Paper Stock, Size, and Color

[Revise the introductory sentence in 6.2.1 as follows:]
Barcoded 2-inch sack labels and barcoded tray labels must

meet these specifications:

[Delete 708.6.2.3, which requires zebra codes for automation mailings prepared in trays, and renumber current 6.2.4 as new 6.2.3.]

\* \* \* \* \*

[Revise title of 6.3 as follows:]

#### 6.3 Additional Standards — Barcoded 1-Inch Sack Labels

#### 6.3.1 Paper Stock, Size, and Color

[Revise the introductory sentence and item e in 6.3.1 as follows:]

Barcoded 1-inch sack labels must meet these specifications:

\* \* \* \* \*

e. Length (parallel to printing): 3.250 inches minimum; 3.515 inches maximum.

\* \* \* \* \*

We will incorporate these revisions into the next printed edition of the DMM and into the May 11, 2006, update of the online DMM available via Postal Explorer® at <a href="http://pe.usps.com.">http://pe.usps.com.</a>

— Mailing Standards, Pricing and Classification, 5-11-06 **DMM REVISION** 

#### **Authorized Sacks for Periodicals Mail**

The Postal Service ™ is introducing two new semi-clear plastic sacks for presorted mailings (see the related articles on pages 37–42 of this *Postal Bulletin*). These new sacks will eventually replace all mailer sacks, including the brown sacks used for Periodicals mail. We are revising *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®) to allow mailers to use either brown sacks or the new plastic sacks for Periodicals mail prepared as flats or parcels. Mailers may continue to use the brown sacks until inventories are depleted.

# Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM)

	*	*	*	*	*
700	Speci	al Standa	ards		
	*	*	*	*	*
707	Perio	dicals			
	*	*	*	*	*

20.0 Sacks and Trays

20.1 Basic Standards

20.1.1 Standard Containers

\* \* \* \*

#### **Exhibit 20.1.1 Standard Containers**

[Revise Exhibit 20.1.1 by removing the word "brown" as follows:]

Proces	sing C	ateg	ory	USPS Container
Period	icals			
*	* *	*	*	
Flat-siz	ze, par	cels		Sack
				•

We will incorporate these revisions into the next printed edition of the DMM and into the May 11, 2006, update of the online DMM available via Postal Explorer® at http://pe.usps.com.

— Mailing Standards, Pricing and Classification, 5-11-06

Notice

#### Modification to 01V and 03V Sacks

The Postal Service™ is modifying the 01V and 03V sacks — 20 million of them. The modification is the inclusion of a "target area" located to the left of the label holder. The target area is to be used to affix the distribution and routing (D&R) tags.

Exhibit 1 shows the currently used sack without modification. Exhibit 2 shows the modified sack with the added target area. Exhibit 3 (see next page) shows the modified sack with a D&R tag affixed to the target area. We developed the new target area because the D&R tags were not adhering to the sacks. The modified area has been tested to ensure that the D&R tags will adhere.

The Equipment Inventory Reporting System (EIRS) number for the modified 01V sack is 01VM. The EIRS number for the modified 03V is 03VM. The tare weights (0.37 for the 01VM and 0.27 for the 03VM) include the target area.

During the next 6 to 12 months, the Postal Service will replace all Postal Service mailbags with the modified sacks, except for the EIRS 09 registered pouch and the 18G security liner.

When using the modified sacks:

- Ensure that the hook and loop strap are completely closed around the neck of the sack.
- Do not load sacks above the fill line (identified by a dashed or solid line about 3 inches below the hook and loop strap).

Overfilling the sack will make the sack difficult to close and susceptible to opening in transit and processing. Sacks with spilled contents cause reworking of the mail [see "Notice: Postal Service Develops Two New Semiclear Plastic Mailbags," *Postal Bulletin* 22146 (1-20-05, pages 75–77), for instructions on proper use]. Weight limits noted in the article are suggested maximums.

Mailers may continue to use 70 pounds for the 01VM and 03VM sacks for determining presort levels and for software purposes. The Postal Service will no longer require a 35-pound weight limit for the 03VM sack.

Exhibit 1

Current Sack Without Modification



Exhibit 2

Modified Sack With Added Target Area



Exhibit 3

Modified Sack With D&R Tag Affixed to Target Area



— Mail Transport Equipment, Network Operations Management, 5-11-06

# **Fraud Alert**

#### **Domestic Orders**

False Representation. Enforced by postmasters at the cities listed below.

State, City ZIP Code	Names and Addresses Covered	Product
FL, Orlando 32822-5657	Nathalie Desir d/b/a any and all of various names except Nathalie Desir and Benjamin Greene 7462 Kalani Street	Identity theft and failure to pay scheme
FL, Orlando 32857-0824	Nathalie Desir d/b/a any and all of various names except Nathalie Desir P.O. Box 570824	Identity theft and failure to pay scheme
FL, Orlando 32872-8011	Nathalie Desir d/b/a any and all of various names except Nathalie Desir and Raymond Brown P.O. Box 728011	Identity theft and failure to pay scheme

— Judicial Officer, 5-11-06

UNITED STATES POSTAL SERVICE
OFFICE OF INSPECTOR GENERAL

7:00 a.m.

# If You Suspect Fraud, Waste or Misconduct in the Postal Service

**CONTACT THE HOTLINE AT:** 

# 1-000-USPSOID

- ✓ Workers' Compensation Fraud
- Employee or Contractor Misconduct
- Embezzlement and Theft

#### OIG Field Office Contact Numbers

Washington HQ	(703) 248-2100
Atlanta	(404) 507-8301
Boston	(617) 603-6100
Chicago	(312) 601-3900
Dallas	(214) 775-9100
Denver	(303) 925-7400
Houston	(281) 504-4200
Los Angeles	(949) 296-8100
Miami	(786) 437-2920
New York	(201) 499-5120
Philadelphia	(610) 616-8040
San Francisco	(650) 412-3000
St. Louis	(314) 439-6000



9:00 p.m.

PROMOTING INTEGRITY

#### 1-888-USPS OIG (1-888-877-7644) www.uspsoig.gov

TTY (Hearing Impaired) 1-866-OIG-TEXT (1-866-644-8398)
Confidentiality provided to callers.

POSTER 204 JL

JUNE 2005

PSN 7690-08-000-0914

#### **Invalid Express Mail Corporate Account Numbers**

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the "customer

number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

44.440	44 5000	445004	447000	447000	447000	440005	405400	000101	040000	004005	000405	000740
114442	115233	115681	117360	117626	117908	119065	125492	200101	210886	221665	296485	328719
114465	115235	115682	117362	117628	117910	119068	129860	200109	212363	221683	296511	328760
114504	115236	115687	117363	117636	117911	119143	129945	200114	212372	221693	296517	328870
114508	115237	115692	117365	117638	117915	119154	132166	200122	212718	222036	300607	328877
114529	115243	115694	117373	117639	117917	119160	136114	200125	220007	222051	300890	328899
114556	115252	115715	117374	117643	117927	119201	136115	200132	220015	222089	300907	329071
114588	115260	115722	117377	117645	117933	119212	146056	200175	220022	222152	301100	329123
114606	115262	115731	117380	117646	117952	119214	150039	200254	220036	222155	301315	329136
114627	115264	115739	117381	117651	117958	119226	150066	200302	220064	222191	301390	329215
114636	115269	115745	117389	117656	117967	119227	152076	200310	220077	222194	301412	329285
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115003	115278	115754	117400	117672	118000	119282	152152	200378	220132	222206	301474	329632
115010	115280	115760	117401	117676	118002	119284	152286	200446	220137	222251	301490	330240
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115022	115295	115817	117416	117698	118019	119328	156123	200511			306001	331143
115032	115296	115883	117421	117700	118022	119340	156138	200599	220172	223298	306344	331194
115039	115297	115891	117423	117701	118023	119363	156246	200635	220181	223354	306437	331200
115042	115310	115894	117427	117706	118025	119364	165052	200650	220182	223369	306637	332172
115043	115311	115925	117429	117711	118027	119369	165206	200706	220261	223376	306838	332188
115044	115313	115950	117430	117716	118029	119381	165256	200707	220262	223394	307027	332189
115045	115317	115952	117431	117721	118030	119383	169013	200753	220308	226057	311303	332412
115046	115319	115954	117441	117722	118032	119387	170008	200767	220361	226058	311325	332487
115048	115320	115970	117442	117729	118040	119395	170126	200769	220402	226077	311420	332551
115049	115332	115994	117452	117732	118044	119399	171143	200793	220411	227110	311496	332717
115053	115335	115997	117454	117738	118057	119404	1711227	200730	220417	231028	311554	333058
115063	115339	116031	117458	117742	118059	119409	171300	200817	220547	235523	312296	333160
115064	115348	116034	117462	117748	118060	119410	172048	200824	220559	235563	312385	333204
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115073	115377	117067	117474	117753	118089	119427	176050	200978	220752	251009	319058	334017
115075	115385	117069	117476	117754	118100	119433	177054	200990	220819	251013	320090	334038
115080	115398	117080	117479	117757	118113	119438	177071	207546	220852	251019	320096	334062
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115118	115425	117213	117489	117789	118200	119478	178072	207968			322489	334719
115123	115428	117264	117494	117790	118203	119481	180002	208000	221036	273124	323011	334839
115125	115438	117266	117496	117791	118208	119485	184009	208185	221042	274040	323625	334846
115134	115441	117269	117506	117794	118219	119486	184059	208195	221056	274180	324024	334938
115139	115445	117270	117522	117800	118232	119498	184063	208229	221084	274245	325015	335201
115141	115453	117272	117523	117804	118234	119519	184069	208434	221136	275002	325481	335994
115151	115454	117273	117533	117805	118348	119520	184072	208558	221179	275008	326015	336080
115160	115458	117275	117540	117808	118588	119523	184100	208570	221194	276040	326498	336121
115161	115464	117276	117541	117811	118749	119526	185027	208624	221199	277012	326499	336176
115170	115471	117278	117549	117813	119001	119578	185031	208693	221203	278013	326614	336354
115170	115472	117270	117550	117816	119004	119579	185045	208716	221206	280166	327013	336649
									221210		327019	
115173	115480	117286	117551	117817	119008	119583	185065	208803		281085		336763
115175	115607	117289	117554	117832	119009	119604	186018	208899	221238	283211	327023	336863
115177	115610	117298	117571	117838	119016	119607	186024	208901	221286	283570	327029	337087
115179	115613	117302	117573	117848	119018	119652	186034	208971	221327	286039	327039	337106
115185	115619	117303	117583	117851	119030	119658	191082	209088	221346	286109	327310	338022
115192	115625	117309	117590	117856	119031	119668	191378	209200	221386	286157	327476	338071
115199	115631	117312	117594	117858	119033	120166	191502	209238	221400	287070	327715	338079
115200	115636	117316	117601	117869	119035	121177	192640	209292	221433	288086	327834	338085
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115201	115640	117326	117607	117871	119044	121284	193549	210620	221468	294432	328003	340630
115202		117320	117612	117889	119044	122133	195095	210020	221509	294463	328038	340743
	115641											
115215	115644	117333	117613	117899	119047	123079	196138	210735	221518	296241	328047	340882
115218	115648	117347	117615	117901	119053	124176	196152	210831	221553	296260	328062	347003
115224	115659	117348	117618	117903	119055	125279	200026	210880	221573	296405	328065	347009
115228	115672	117353	117620	117906	119062	125482	200078	210881	221589	296440	328346	347014

0.47000	001000	400400	100051	22522	001000			======	071010	0.1.1050	000001	0.40.4.4
347083	391082	430199	483954	605083	631639	662006	722209	752088	871640	914252	922361	948414
347097	391092	430200	486181	605581	631653	672106	722246	752608	881105	914276	924092	948435
347138	391100	431067	486340	605656	631659	680011	723088	752612	882001	914281	924176	948679
349008	391154	432987	490094	605709	631666	680023	724058	757190	891311	914326	924631	948718
349046	391156	432996	492023	606538	631667	680035	727076	760072	891381	914580	925040	950020
349092	391158	437003	495064	606741	631677	680065	730026	760398	891466	914625	925143	950261
349139	391162	437017	502002	607107	631701	681124	730039	770010	891545	914862	926132	950599
349325	391167	441338	515032	607232	631710	681173	730194	770062	891753	914875	926389	950971
349404	392098	441602	524112	607322	631721	681219	730289	770085	891801	915018	926693	951001
349482	392134	451086	531538	608144	631725	681225	730306	770160	891819	915192	926728	951053
349494	392180	452146	531720	620032	631740	681270	730308	770170	891848	915254	926832	951253
349724	392234	452588	531807	620043	631754	681308	730407	770395	891907	915257	927397	951500
349769	392357	452816	537267	622007	631762	681327	730409	770685	891919	915281	927547	951631
349832	392364	453021	544086	624052	631766	681360	730488	770792	891933	915298	927698	951661
349843	392384	454253	551002	624054	631769	681363	730512	770894	895002	915577	928475	951670
350082	392388	454304	551169	624090	631783	681390	730716	771163	895010	915594	930014	951792
352691	392497	454494	551202	628021	631793	681475	730879	771100	895056	915602	930327	951836
352698	392528	454691	551288	628104	631819	681490	731045	774331	895062	915657	930327	951993
											930365	954178
352761	392567 392578	454721	551311 551323	628133 628150	631832	681519	731380	782080	895227	915659		
352791		460048			631833	681527	731409	782287	895299	916007	930407	954485
355020	392582	462003	551406	629035	631840	681591	731472	782862	900325	917149	931079	955308
356064	392636	462018	551823	629109	631879	681593	731575	784313	900396	917291	931085	958107
358012	392641	462060	551907	629120	631882	681614	731599	785500	900450	917309	931205	958117
358041	392674	462371	553019	629136	631897	681623	731690	797032	900470	917383	931221	958152
358125	392682	462913	553210	631004	631911	681624	731708	800412	900471	917427	931342	958157
358210	392698	462995	553515	631020	631917	681626	740105	801693	900515	917433	931701	958633
358765	392711	464120	554732	631028	631918	681631	740169	802379	901279	917439	931835	960089
359044	392714	464218	571004	631081	631923	684022	740176	802394	902366	917456	931904	967126
359225	392717	465061	571019	631088	631929	685039	740189	802401	903556	917486	932702	967130
361012	392723	465102	571045	631114	631931	685054	740272	803207	903799	917502	932790	967193
361032	392728	465120	591238	631119	631937	685087	740330	804079	904687	917544	932822	968585
361110	392732	468143	598630	631134	631947	685090	740417	805156	904706	917584	933074	968969
361160	392734	468394	598658	631173	631983	685103	740461	805301	906658	917601	933373	969052
361217	392737	469170	600135	631223	633009	685130	740530	809051	906940	917631	933419	970076
361247	393132	472009	600145	631225	633022	685134	740650	811013	907102	918061	933424	970174
361259	394202	472056	600195	631295	641092	685256	740719	811030	907151	918153	934008	970482
361266	395201	473029	600568	631298	641372	685268	740730	811058	907156	918206	934143	970755
361296	395202	473051	600606	631343	641487	685271	740827	812002	907159	918212	934258	970964
361336	395207	473123	601056	631364	641586	685289	740888	816109	907365	918286	934269	972659
362070	395215	473127	601099	631384	641824	685295	740916	832074	907909	918378	935144	980165
365019	395220	473134	601157	631385	641942	687024	740973	833190	911028	918402	935217	980271
366007	395223	474044	601226	631455	641944	691505	741019	840003	911108	918679	935278	980547
366008	395225	478114	601304	631459	641989	691508	741359	840038	911263	918846	937348	980614
366022	395235	478822	601434	631475	652185	691509	741445	840526	912345	918923	937403	980986
372723	396201	479056	601603	631484	652255	693517	741521	841140	912365	920183	937474	981926
372773	396204	480221	601725	631490	652265	<b>701332</b>	741589	846002	912385	921052	939027	982181
379507	402052	480331	601988	631497	652270	701416	741633	847015	912423	921072	940175	992394
381200	402541	480546	602093	631518	652275	701410		847143	913005	921124	940326	992468
381338				631531			741635				940568	992748
	403053	481147	602155		652285	701747	741640	852543	913083	921169		992770
381420	405017	481647	602166	631541	652290	701920	741654	853462	913096	921338	940788	
381496	405022	481921	602728	631552	652320	705183	741670	853529	913112	921605	941084	995483
381514	405107	482439	602786	631553	652380	705185	741703	853630	913124	921641	941330	995870
381561	405134	482471	602994	631556	652400	705193	741777	853765	913517	921728	941517	997123
381953	405141	482561	603015	631567	652475	708545	746051	853778	913624	921765	941675	997215
383075	407199	483410	604131	631571	652480	711643	749019	853840	913782	921879	941793	997271
383076	423044	483573	604146	631582	652930	713033	749025	871007	913823	921887	945484	997311
383078	424068	483799	604186	631605	658119	721057	749142	871043	914051	922054	947241	999105
385003	430142	483823	605046	631619	658124	722064	750512	871618	914130	922287	948399	

#### Missing, Lost, or Stolen U.S. Money Order Forms

#### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service <sup>™</sup> employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

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406 260 6830	to	6899	422 819 7533	to	7599	451 746 0700	to	0799	464 629 9000	to	9399
406 459 6641	to	6999	422 842 5073	to	5087	452 265 0074	to	0099	464 711 4332	to	4399
406 733 3000	to	3999	422 907 7563	to	7599	452 265 0246	to	0299	465 692 3963	to	3999
407 545 1557	to	1599	424 500 6050	to	6099	452 265 0335	to	0999	465 698 8300	to	8599
407 594 0412	to	0599	424 641 8500	to	8599	452 509 1169	to	1199	465 743 7745	to	7799
407 692 9100	to	9299	424 871 6600	to	6699	452 855 6471	to	6499	466 798 6056	to	6067
407 959 2190	to	2199	425 298 2352	to	2399	452 890 4679	to	4799	467 147 4300	to	4399
408 265 2275	to	2288	425 418 4269	to	4299	452 900 8215	to	8238	468 079 5782	to	5799
408 499 7700	to	7799	425 418 4405	to	4499	453 117 9146	to	9199	469 067 2817	to	2899
408 499 7900	to	7999	426 547 4566	to	4599	453 334 3631	to	3699	469 127 8000	to	8199
408 682 8484	to	8599	427 412 6337	to	6499	453 603 7841	to	7891	469 213 0359	to	0399
408 698 7015	to	7099	427 481 0900	to	0999	453 650 1140	to	1199	469 213 0500	to	0599
409 072 3941	to	3999	428 027 2742	to	2752	453 741 1300	to	1399	469 561 8011	to	8099
410 491 2311	to	2399	429 474 4172	to	4199	454 013 2919	to	2999	469 658 1961	to	1999
410 694 8400	to	8599	429 889 2900	to	2999	454 186 2411	to	2499	469 666 9900	to	9999
410 775 1500	to	1599	430 150 4401	to	4599	454 268 4883	to	4899	469 678 1900	to	1999
410 795 7927	to	7999	430 172 9800	to	9899	454 302 5400	to	5499	469 781 4900	to	4999
410 867 0917	to	0966	430 177 1900	to	2099	454 490 8300	to	8399	469 947 6960	to	6999
410 867 0970	to	0999	430 444 9500	to	9699		to	7499	470 755 5800	to	5818
411 868 1023	to	1199	430 664 4070	to	4099	454 922 4867	to	4895	471 918 0300	to	0999
411 922 2322		2399	432 168 8419		8499		to	1499	471 985 2408	to	2419
412 193 0900	to	0999	432 708 6800	to	6999			2199	472 191 6700	to	6799
412 395 8599	to	8699		to	1599		to	5499		to	2599
412 485 6500	to	6599	432 995 9775	to	9799	455 476 0676	to	0699	472 987 0213	to	0241
	to	6699		to	5899		to	0699	472 987 0290	to	0299
412 885 5953	to	5999	433 757 3047		3099	456 410 9006	to	9099	473 151 2069	to	2199
414 193 3608	to	3674		to	4099		to	4299	473 666 9138	to	9199
414 193 3677	to	3699	434 482 7060	to	7199	456 619 4460	to	4499	473 952 3429	to	3499
414 411 7348	to	7399	434 513 2386	to	2399	457 333 2686	to	2699		to	5499
414 640 0757		0799	434 968 3076	to	3092		to	1777	474 356 5193	to	5299
414 965 1727		1799	435 303 1831	to	1842	457 937 8615	to	8699	474 949 3366	to	3399
417 302 8104	to	8199	435 303 1986	to	1999		to	9899	475 134 9362		9399
417 387 6532	to	6599	435 666 6092	to	6399		to	2999	475 167 9667	to	9699
	to	6999		to	6899	458 069 9537		9599		to	3499
417 871 9250	to	9299	436 160 6441	to	6499	458 069 9665	to	9699	475 319 3649	to	3799
417 930 9533	to	9599	437 316 7115	to	7199	458 337 5222		5299	475 340 6400	to	6599
418 164 6500		6799	437 427 0500	to	3499	458 354 7653		7999		to	8499
	to		439 179 2300		2399		to		475 424 8410		9199
418 423 9863 418 633 5922	to	9899 5999		to to	0499	458 671 8678	to	8699	475 629 9156	to	6199
	to	8599	439 310 0458 <b>440 698 1947</b>	0េ to	1999	458 671 8721	to to	8798 5999	475 850 6101	to to	2599
418 719 8520						458 847 5044			475 875 2500		
418 744 2235 418 962 2848	to	2299	440 858 6300 440 858 6420		6399		to	7699 5400	476 169 8264 476 189 3000		8299
		2899			7299	459 365 5432		5499			3499
419 543 0286		0299	441 199 1655		1699	459 378 5764		5799	476 331 2480		2499
419 730 0300		0399	443 127 3648		3699		to	4999	477 289 8601		8699
420 277 0015		0049	443 127 4000		4099	460 349 6878		6899	477 681 5206		5299
420 599 0734		0798	443 673 7900		7999	460 550 1909		1999	478 010 4243		4268
420 661 4115		4199	443 800 9335		9399	460 997 5234		5299	478 010 4270		4291
420 758 9500		9699	444 382 8822		8899	461 973 6443		6499	478 450 5071		5099
420 969 3951		3971	444 390 1667		1699	462 152 0107		0299	478 469 7838		7858
420 969 3973		3999	444 457 3854		3899	462 274 1072		1099	478 469 7883		7899
	to	3599	450 048 4173		4199	462 277 8373		8399	479 280 9800		9899
421 130 9300		9399	450 048 4442		4699	462 554 6051		6099	479 365 9116		9176
421 313 4500		4999	450 560 5173		5199	463 011 5529		5540	479 412 9900		9999
421 364 5537		5599	450 620 3077		3099	463 176 4115		4199	479 667 6190		6199
421 656 2609		2699	450 620 3135		3199	463 176 4229		4299	479 748 9680		9699
421 988 9700		9799	450 780 2716		2799	463 185 2600		2799	479 860 7000		7199
422 172 4667		4699	450 801 2700		2799	463 227 7711		7799	480 526 2000		2099
422 484 4212		4299	451 109 2967		2984	463 414 4869		4899	480 640 6330		6399
422 556 1270		1299	451 115 4110		4125	463 808 3484		3499	480 658 0568		0599
422 587 7024	to	7099	451 115 4127	to	4199	463 945 7400	to	7899	480 689 5100	to	5199

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481 072 9463	to	9499	499 440 8575	to	8899		to	5299	639 415 2019	to	2099
481 673 0074	to	0095	499 731 6717	to	6799	617 813 3601	to	3699	639 420 6200	to	6299
482 527 1500	to	1599	500 064 1858	to	1869	618 840 9200	to	9299	639 469 3517	to	3799
482 541 5255	to	5299	500 070 5725	to	7799	619 551 7229	to	7299	639 605 2143	to	2199
482 729 6800	to	6899	600 645 3223	to	3299	619 859 3000	to	3099	639 657 8600	to	8799
483 363 7207	to	7299	601 339 1200	to	1399	620 073 9400	to	9499	640 289 7500	to	7599
483 402 2356	to	2399	601 653 5884	to	5899	621 614 7907	to	7930	640 289 7700	to	7999
483 486 5100	to	5199	601 661 7700	to	7799	621 614 7932	to	7999	641 170 4420	to	4499
483 632 1521	to	1599	601 682 5343	to	5399	621 648 8021	to	8199	641 318 3133	to	3199
483 632 2600	to	2799	601 928 1600	to	1699	621 648 8500	to	8599	641 378 6500	to	6999
483 849 1615	to	1699	602 512 2972	to	2999	621 904 8351	to	8599	641 383 8739	to	8799
484 174 4803	to	5299	602 555 2400	to	2799	621 916 1978	to	1989	641 877 3187	to	3299
484 323 8900	to	9199	602 829 7061	to	7099	622 989 8032	to	8099	641 877 3310	to	3399
484 680 5000	to	5038	603 483 9572	to	9599	623 076 9300	to	9399	642 355 8094	to	8199
484 680 5040	to	5074	603 490 7200	to	7299	623 819 5006	to	5099	642 355 8308	to	8999
484 680 5077	to	5099	603 678 7100	to	7199	623 895 8200	to	8399		to	0099
485 029 4913	to	4999	603 678 7662		7699	623 917 0000	to	0099		to	6299
	to	0699		to	7999	623 917 0200	to	0299	644 066 0882	to	0899
	to	7599		to	8499	624 468 5288	to	5299		to	0699
486 696 3023	to	3199		to	9999		to	3198	644 077 7506	to	7699
488 173 7900	to	7999		to	0899		to	6799		to	8199
488 206 4100	to	4199		to	1499	625 916 9500	to	9799	644 112 9839	to	9899
	to	0299	604 503 7776		7799		to	8999	644 373 9083	to	9099
	to	3999	605 520 9037		9099	627 005 3938	to	3999	644 380 1460	to	1499
488 855 8359	to	8399	605 685 4010		4099	627 384 3907	to	4099		to	4799
489 181 8963	to	8999	605 988 6467		6499	627 496 7549	to	7599	644 900 9712	to	9799
489 223 2000	to	2099	607 689 7951	to	7960		to	3699		to	1299
489 311 1930	to	1999		to				2599	644 901 1325		1399
					1299 7199	627 776 2500	to			to	7799
489 318 6200	to	6300		to		628 226 3100	to	3199	644 923 6800	to	
	to	0099		to	7599		to	4799		to	4699
489 427 0658	to	0899	608 813 9950	to	9999	628 851 9689	to	9699	645 318 7240	to	7499
489 997 5252		5299	609 067 5325		5399	629 510 7200	to	7299		to	1799
490 669 5850	to	6099		to	5499	629 964 4200	to	4294		to	8699
	to	7099	609 067 5600		5699		to	3071		to	0699
490 721 6000	to	6099		to	6199	630 463 0588	to	0599	645 930 7948	to	7999
490 793 1500	to	2099		to	4499	631 459 9117	to	9199		to	0762
490 886 8171	to	8199	609 493 1100	to	1199	631 762 9325	to	9399	646 242 6200	to	6299
490 977 9221	to	9240	609 766 8091	to	8999	632 217 4933	to	4999	646 270 7639	to	7799
491 258 8100	to	9099	609 825 4100	to	4115	632 500 0000	to	599 9999		to	4999
491 567 1376	to	1399	609 884 2981	to	2999	633 110 4165	to	4199	647 048 7035	to	7099
492 254 4800	to	4899		to	1099	633 110 4303	to	4499	647 049 2900	to	2999
492 283 5100	to	5199	610 092 3200	to	3299	633 438 6429	to	6599	647 398 8300	to	8399
492 610 6813	to	6899	610 582 4200	to	4299	633 588 7173	to	7182	647 398 8481	to	8499
493 394 5568	to	5599	611 879 6939	to	6999	634 725 0700	to	0799	647 437 3000	to	4999
493 470 2562	to	2599	612 291 8013	to	8099	634 803 3239	to	3299	647 811 2188	to	2199
493 473 7700	to	7799	612 751 5171	to	5199	634 807 2474	to	2499	648 009 6057	to	6099
493 716 2153	to	2199	612 751 5226	to	5299	634 827 5900	to	5999	648 163 5300	to	5499
494 206 2972	to	2999	612 751 6083	to	6099	634 886 3428	to	3499	648 722 5283	to	5299
494 217 3446	to	3999	612 751 6268	to	6299	635 559 3449	to	3499	648 892 3164	to	3199
494 224 0500	to	0599	612 751 6572	to	6599	636 289 6214	to	6299	649 100 3989	to	3999
495 145 0600	to	0699	612 774 2111	to	2199	636 634 8007	to	8042	649 647 0370	to	0399
496 209 7425	to	7499	612 774 2254	to	2299	637 150 1200	to	1299	649 647 0522	to	0599
496 213 8728	to	8799	612 774 2500	to	2599	637 562 5828	to	5899	649 647 5237	to	5399
496 474 5226	to	5248	614 469 0979	to	0999	638 042 1647	to	1699	649 647 9100	to	9299
497 053 8517		8699	614 474 3000		3099	638 049 4984	to	4999	649 666 7800		8299
497 854 8673		8699	614 521 3490		3499		to	1199	650 114 7707		7719
498 449 8888		8899	614 645 1800		1899		to	1499	650 130 3400		3599
498 929 8285		8499	614 832 1100		2099	638 885 0000		0299	650 213 0406		0499
498 936 5310		5399	615 017 7505		7599		to	4373	650 555 1749		1799
499 016 5425		5499	617 711 6609		6699	639 415 1929		1999	650 564 1900		1999
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650 627 4212 to 4299 676 669 1024 to	1099	696 662 8247	to 8299	740 790 5989	to 5999
650 736 2043 to 2099 677 126 6734 to	6799	697 447 8285	to 8296	740 917 7490	to 7499
650 739 1540 to 1699 677 333 9979 to	9999	698 042 4816	to 4899	805 885 8411	to 8499
651 741 4415 to 4499 677 466 1088 to	1099	698 131 2138	to 2157	806 087 1100	to 1499
651 882 2800 to 2899 678 071 4500 to	4799	698 227 0000	to 0099	806 268 9275	to 9299
652 754 6317 to 6399 678 096 7531 to	7599	700 065 2570	to 2599	806 534 3400	to 3477
653 131 4945 to 4999 679 909 2578 to	2599	700 065 4800	to 4899	807 342 3283	to 3399
653 426 3300 to 3399 <b>680 112 9565 to</b>	9599	700 190 3350	to 3359	808 086 7100	to 7199
653 455 4874 to 4899 680 244 0903 to	0999	700 228 6048	to 6099	808 090 3440	to 3499
654 238 0000 to 0399 680 412 6046 to	6099	700 650 0452	to 0499	808 325 5161	to 5699
654 404 3065 to 3092 680 761 6800 to	6899	700 666 1323	to 1349	808 784 8000	to 8299
654 962 2900 to 3199 681 677 0540 to	0699	700 786 9106	to 9142	830 125 0672	to 0699
655 103 5081 to 5199 682 070 1029 to	1099	700 859 0744	to 0758	830 602 5800	to 5999
655 523 2600 to 2999 682 956 6280 to	6299	701 028 6780	to 6899	830 610 3700	to 3799
656 305 2448 to 2499 682 956 6490 to	6599	701 213 3900	to 3999	830 983 3500	to 3599
657 347 4438 to 4999 682 956 6700 to	6799	701 267 2000	to 3999	830 983 3635	to 3699
657 710 8100 to 8999 682 965 1178 to	1199	701 335 7312	to 7399	831 354 1387	to 1399
657 780 0985 to 0999 682 965 1201 to			to 2050	831 815 8240	to 8299
658 586 1400 to 1499 683 118 2389 to			to 2299	832 525 3810	to 3899
658 877 8000 to 8199 683 378 2000 to			to 2299	833 159 1884	to 1899
658 880 8000 to 8199 683 378 2117 to			to 2299	833 456 2567	
659 398 7300 to 7399 683 415 1200 to			to 6599	833 566 3015	to 3071
659 706 8113 to 8199 683 444 8159 to			to 7469		to 5299
659 846 7837 to 7899 685 154 7780 to			to 7499	834 316 5444	to 5499
660 510 4100 to 4199 685 297 7645 to			to 3499	834 354 8747	
660 673 0400 to 0599 685 623 5264 to			to 5999	834 354 8824	to 8838
661 488 5000 to 5099 685 650 9487 to			to 3999		to 5799
661 609 9100 to 9199 685 669 4200 to			to 4199	835 496 7303	to 7399
661 716 9420 to 9499 685 757 8452 to			to 4299	835 539 5200	to 5999
661 906 6522 to 6599 686 071 2694 to			to 4299	835 813 3015	
662 021 8332 to 8399 686 176 3333 to				837 672 8967	to 8999
				837 784 3282	
662 553 0774 to 0799 686 644 5879 to			to 0699	838 176 8377	
663 078 7034 to 7099 686 899 1371 to			to 1699	838 518 1257	
663 763 5300 to 5399 686 931 7636 to			to 5199	839 718 8257	
663 883 7039 to 7499 687 601 0973 to			to 9399	840 323 0600	
663 938 9200 to 9299 687 614 6774 to			to 7599	840 875 6235	to 6299
664 253 8000 to 8499 688 120 9000 to			to 0524	840 910 0900	to 0999
664 656 3055 to 3099 688 314 3107 to			to 1809	841 349 5000	to 5099
665 174 6400 to 6499 <b>690 291 1361 to</b>			to 5799	841 805 7747	to 7899
665 274 8208 to 8299 690 788 2877 to			to 5899		to 8099
665 669 5400 to 5499 690 893 5344 to		702 844 6975		842 226 0685	
666 132 8226 to 8299 690 893 5512 to		702 846 6331		842 685 4600	
666 696 2209 to 2299 690 904 1300 to			to 3999	842 685 4742	
666 696 2309 to 2399 690 941 6000 to		702 857 7302		842 860 0300	
667 032 9300 to 9399 691 313 6383 to		702 878 0114		842 898 5582	
667 729 5529 to 5599 691 313 6600 to		703 364 1707		843 062 7100	
668 383 8400 to 8699 691 582 8003 to		740 002 7710		843 077 6288	
<b>670 368 3400 to 3499</b> 691 664 1800 to		740 241 9049		843 077 6378	
670 369 7336 to 7399 691 664 2400 to		740 255 1718		843 758 5769	
670 750 7169 to 7199 692 727 9362 to		740 374 7416		843 786 2554	
671 046 6200 to 6399 692 798 1800 to		740 470 2420		845 656 8165	
671 251 5448 to 5499 693 249 0779 to		740 523 7432		845 727 2100	
671 926 5600 to 5799 693 249 0877 to		740 535 1555		845 746 2618	
672 444 2000 to 2999 693 445 0566 to		740 684 0620		846 390 7531	
672 828 3410 to 3499 693 448 8500 to		740 701 6105		846 918 0572	
673 167 5776 to 5799 693 645 9583 to		740 705 9790		847 237 7690	
675 464 3700 to 3799 693 965 4200 to		740 726 6400		847 284 2481	
675 464 4000 to 4199 695 741 2906 to		740 765 3306		847 374 7055	to 7065
676 365 5958 to 5999 695 947 8518 to	8599	740 774 8434	to 8499	847 374 7055	to 7065

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	to	5399	865 883 6082		6099	906 558 8812	to	8899	918 460 0602	to	0699
847 700 5447	to	5499	866 004 3000	to	3999	906 982 2214	to	2299	918 951 7231	to	7299
	to	7599	866 442 4100	to	4899		to	8599		to	2799
849 485 3427	to	3499	867 366 9108	to	9118		to	0257	919 536 0770	to	0799
849 520 9850	to	9899	867 633 7403	to	7499	908 622 4225	to	4235	919 814 3095	to	3199
849 608 1357	to	1399	867 737 5623	to	5699	908 936 9254	to	9299	919 915 2774	to	2787
849 792 2600	to	2699	868 169 4529	to	4599	909 100 1787	to	1799	920 155 4662	to	4687
850 546 1862	to	1899	868 173 8400	to	8599	909 100 1900	to	2099	920 309 9039	to	9199
851 143 6826	to	6844	868 514 9000	to	9099	909 355 0422	to	0499	920 771 5321	to	5399
851 209 9880	to	9899	868 566 9200	to	9299	909 568 8900	to	9099	920 857 5500	to	5899
851 928 9221	to	9299	869 387 1150	to	1199	909 568 9300	to	9499	920 864 3480	to	3499
852 589 6560	to	6599	869 505 3500	to	3599	909 725 7307	to	7399	920 963 4567	to	4599
853 049 3646	to	3699	869 523 7033	to	7099	909 833 0947	to	0999	921 333 7400	to	7499
854 304 4089	to	4999	869 800 0000	to	999 9999	910 219 8631	to	8699	921 477 3762	to	3799
854 529 2200	to	2299	870 054 4814	to	4899	910 265 1100	to	1199	922 278 1048	to	1399
854 532 0000	to	2999	870 491 4812	to	4849	910 471 7273	to	7299	922 280 2019	to	2099
855 001 6204	to	6249	870 536 5820	to	5829	910 536 2505	to	2599	922 280 2233	to	2299
855 319 9364	to	9399	870 541 7167	to	7239	910 958 7499	to	7599	922 773 0459	to	0499
855 361 3390	to	3399	870 575 8155	to	8999	911 140 1000	to	2199	923 032 7000	to	7399
856 226 0490	to	0499	870 589 0485	to	0494	911 245 2545	to	2599	923 045 3630	to	3699
856 656 5800	to	5999	870 691 7060	to	7099	911 268 9077	to	9099	923 484 3600	to	3699
856 752 0200	to	0299	872 028 4850	to	4899	911 400 8948	to	8999	923 493 9403	to	9599
857 111 1352	to	1399	872 029 9306	to	9399	911 508 1620	to	1799	923 493 9681	to	9699
857 279 3450	to	3499	872 100 0445	to	0459	911 509 9310	to	9399	923 604 4424	to	4499
857 843 4000	to	4099	900 556 4178	to	4199	911 523 3000	to	3999	923 810 7800	to	8299
858 124 7644	to	7699	900 845 0044	to	0099	912 057 9922	to	9999	924 252 1200	to	1299
858 756 3111	to	3299	900 936 0217	to	0299		to	0899	924 252 1400	to	1499
859 063 8200	to	8699	900 936 0435	to	0499	913 605 2218	to	2299	924 533 2343	to	2399
859 190 0600	to	0644	901 058 5255	to	5280	913 709 2429	to	2499	924 533 2428	to	2499
859 437 5538	to	5599	901 273 1082	to	1099	913 818 3501	to	3999	924 685 1957	to	1999
859 811 2888	to	2899	901 287 5143	to	5199	914 063 4300	to	4399	924 946 6300	to	6699
859 855 8873	to	8999	901 291 2789	to	2799	914 346 7621	to	7644	925 333 5900	to	6099
860 240 8520	to	8599	901 525 7122	to	7199	914 453 1366	to	1399	925 336 2300	to	2399
860 275 3900	to	3999	902 089 1253	to	1299	914 529 6185	to	6299		to	5999
860 518 9629	to	9699	902 198 9769	to	9799	914 896 4658	to	4699	926 436 3600	to	3699
860 600 0021	to	0999	902 948 1269	to	1299	915 187 8774	to	8779	928 856 2059	to	2068
861 158 2350	to	2599	902 985 0833	to	0899	915 300 2783	to	2799	929 214 9513	to	9599
861 367 5400	to	5499	903 370 6934	to	6999	915 546 6822	to	6999			
861 637 6010	to	6099	904 600 6523	to	6599	915 671 3963	to	3980			
861 979 7292	to	7499		to	0399	915 671 3982	to	3999			
862 216 6100		6199		to	1299	915 675 2217		2299			
862 263 9213	to	9299	905 056 2216	to	2299	916 440 3377	to	3399			
862 271 0800		0999	905 510 6647		6799	916 670 6352		6399			
862 271 5000		5099	905 510 6900		7099	916 682 5300		5399			
863 871 5138		5199	905 794 0000		0199	916 694 1414		1499			
863 949 5300		5399	905 794 0288		0299	916 703 0802		0821			
864 088 8200		8299	905 873 6900		6999	917 089 0709		0799			
864 426 3972		3999	905 873 7100		7299	917 089 0842		0899			
864 520 6117		6136	905 880 8900		8999	917 216 2928		2999			
865 151 0526		0599	905 889 7100		7199	917 370 6300		6499			
865 500 4034		4099	906 158 1508		1599	917 486 4900		4999			
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#### Missing, Lost, or Stolen Canadian Money Order Forms

#### Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

719 869 731	to	9 760	728 382 331	to	2 480	734 797 201	to	7 320	742 178 834	to	8 880
720 227 871	to	7 930	728 702 338	to	2 400	734 939 611	to	9 640	742 325 500	to	5 520
720 227 949	to	7 960	728 915 371	to	5 850	734 950 111	to	0 170	742 325 668	to	5 700
720 368 543	to	8 570	728 953 141	to	3 410	735 120 331	to	0 840	742 408 771	to	8 830
720 392 151	to	2 570	728 954 280	to	4 310	735 283 008	to	3 020	742 512 120	to	2 150
720 556 491	to	6 640	729 169 081	to	9 140	735 293 131	to	3 220	742 684 849	to	4 890
720 558 621	to	8 650	729 363 841	to	3 870	735 635 010	to	5 040	742 839 553	to	9 630
720 575 361	to	5 570	729 682 891	to	3 190	735 783 961	to	3 990	742 913 668	to	3 700
720 590 152	to	0 179	729 838 940	to	9 070	735 803 401	to	3 430	742 917 287	to	7 296
721 638 331	to	9 170	729 839 101	to	9 130	736 005 420	to	5 440	742 921 891	to	1 980
721 815 391	to	5 420	730 077 683	to	7 840	736 366 021	to	6 110	742 983 631	to	3 810
721 969 713	to	9 740	730 109 847	to	9 880	736 624 456	to	4 500	743 020 021	to	0 170
722 072 137	to	2 160	730 373 761	to	3 850	736 670 851	to	1 060	743 206 491	to	6 500
722 378 265	to	8 280	730 501 951	to	2 130	736 767 061	to	7 090	743 235 992	to	6 050
722 413 990	to	4 004	730 519 379	to	9 470	736 767 093	to	7 120	743 940 631	to	0 900
722 764 948	to	4 980	730 569 278	to	9 360	736 982 191	to	2 370	743 978 011	to	8 070
722 825 840	to	5 889	730 711 711	to	1 740	736 982 551	to	2 730	744 234 751	to	4 780
723 153 841	to	3 850	730 722 991	to	3 230	737 110 141	to	0 170	744 499 591	to	9 680
723 237 616	to	7 630	730 845 970	to	5 990	737 185 501	to	5 710	744 626 901	to	6 910
723 331 081	to	1 110	730 888 291	to	8 320	737 317 321	to	7 350	745 388 794	to	8 910
723 496 443	to	6 470	730 927 591	to	7 680	737 517 781	to	7 840	746 446 806	to	6 820
723 967 291	to	7 320	731 307 914	to	7 930	737 628 181	to	8 210	746 818 351	to	8 410
724 655 196	to	5 340	731 402 431	to	2 460	737 634 258	to	4 270	747 245 266	to	5 280
724 711 441	to	1 500	731 407 232	to	7 320	738 361 971	to	1 980	747 364 813	to	4 830
724 711 538	to	1 560	731 588 301	to	8 340	738 447 601	to	7 660	747 501 434	to	1 450
724 793 221	to	3 250	731 767 273	to	7 320	738 648 355	to	8 450	747 739 891	to	0 070
724 908 109	to	8 120	731 781 061	to	1 120	738 849 811	to	9 900	748 148 649	to	8 760
724 937 461	to	7 670	731 837 821	to	7 910	738 892 270	to	2 290	748 259 960	to	9 970
725 163 118	to	3 151	731 841 377	to	1 450	738 997 259	to	7 380	748 565 162	to	5 280
725 202 735	to	2 750	732 018 481	to	8 600	739 161 451	to	1 540	748 874 988	to	5 030
725 398 591	to	8 800	732 067 972	to	8 370	739 219 381	to	9 440	749 137 381	to	7 410
725 464 591	to	4 920	732 188 649	to	8 670	739 740 151	to	0 180	749 190 192	to	0 210
725 475 321	to	5 330	732 193 460	to	3 470	739 793 491	to	3 520	749 685 421	to	5 450
725 711 057	to	1 070	732 201 241	to	1 390	739 793 527	to	3 550	749 846 791	to	6 850
725 738 581	to	8 730	732 220 431	to	0 440	739 942 621	to	2 650	749 993 131	to	3 580
725 981 311	to	1 430	732 355 201	to	5 380	739 999 231	to	9 320	750 071 587	to	1 610
725 987 835	to	7 880	732 472 320	to	2 560	740 011 517	to	1 530	750 408 167	to	8 183
726 060 811	to	0 900	732 541 605	to	1 620	740 030 701	to	0 970	750 438 421	to	8 501
726 391 970	to	2 520	732 572 221	to	2 490	740 261 740	to	1 820	750 743 911	to	4 030
726 484 771	to	4 800	732 586 479	to	6 710	740 265 811	to	6 290	750 779 118	to	9 400
726 493 351	to	5 300	732 994 037	to	4 080	740 299 111	to	9 170	750 910 981	to	1 010
726 504 031	to	4 063	733 163 449	to	3 460	740 299 231	to	9 260	750 960 841	to	0 900
726 504 070	to	4 090	733 297 171	to	7 290	740 329 266	to	9 320	751 296 211	to	6 240
726 504 331	to	4 390	733 446 631	to	7 110	740 889 081	to	9 090	751 539 121		9 180
726 563 701	to	4 060	733 474 665	to	4 770	741 010 421	to	0 530	751 541 311	to	1 790
726 599 371	to	9 460	733 704 482	to	4 570	741 113 041	to	3 370	751 757 641	to	7 700
726 626 356	to	6 370	733 751 041	to	1 130	741 373 891	to	4 340	751 936 951	to	7 010
727 182 271	to	2 510	734 009 101		9 130	741 452 369	to	2 490	751 951 861	to	1 890
727 416 181	to	6 240	734 290 759		0 770		to	3 140	751 999 021		9 110
727 481 431	to	1 460	734 389 273		9 290		to	3 470	752 139 516		9 570
727 749 241	to	9 780	734 440 031	to	0 111	741 764 431	to	4 520	752 182 892	to	2 950

752 206 861	to	7 100	761 881 171	to	1 560	771 455 551	to	5 610	797 519 731	to	0 240
752 295 241	to	5 600	761 975 641	to	5 670	771 609 661	to	9 690	797 535 181	to	5 330
752 731 351	to	1 410	761 975 886	to	5 895	771 932 551	to	2 580	798 040 053	to	0 080
752 767 441	to	7 470	762 304 144	to	4 170	772 057 224	to	7 440	798 055 813	to	5 830
753 008 941	to	9 030	762 324 931	to	4 960	772 162 660	to	3 070	798 055 891	to	5 950
753 194 311	to	4 370	762 439 261	to	9 290	772 718 615	to	8 640	798 326 371	to	6 520
753 620 378	to	0 400	762 524 158	to	4 220	772 940 140	to	0 160	798 339 167	to	9 210
754 013 917	to	3 940	762 584 872	to	4 970	772 970 886	to	0 940	798 562 411	to	2 440
754 161 061	to	1 120	762 593 431	to	3 460	773 009 419	to	9 430	798 632 461	to	2 490
754 358 445	to	8 610	763 155 160	to	5 180	773 112 031	to	2 060	798 807 151	to	7 510
754 410 451	to	0 660	763 178 631	to	8 660	773 125 387	to	5 410	798 944 761	to	5 030
754 438 393	to	8 410	763 506 001	to	6 060	773 179 320	to	9 410	799 118 616	to	8 640
754 493 109	to	3 130	763 522 141	to	2 470	773 202 989	to	3 140	799 133 191	to	3 220
754 664 182	to	4 220	763 717 694	to	7 800	773 208 991	to	9 290	799 177 626	to	7 650
754 816 377	to	6 470	763 826 461	to	6 520	773 231 311	to	1 340	799 854 751	to	5 200
755 487 421	to	7 600	763 900 460	to	0 471	773 348 739	to	8 940	800 044 320	to	4 410
755 592 901	to	3 140	763 900 479	to	0 530	773 348 739	to	8 940	800 211 901	to	2 440
755 790 020	to	0 030	763 917 271	to	7 750	773 575 891	to	5 950	800 427 530	to	7 540
755 791 730	to	1 800	764 125 801	to	5 860	773 852 971	to	3 030	800 872 741	to	2 830
755 926 951	to	7 070	764 284 525	to	4 560	775 373 449	to	3 460	801 349 801	to	9 830
755 934 332	to	4 510	764 526 241	to	6 330	789 257 191	to	7 250	801 676 681	to	7 100
755 957 701	to	8 000	764 601 421	to	1 600	790 448 020	to	8 460	802 967 821	to	7 940
755 962 981	to	3 280	764 650 231	to	0 470	790 597 485	to	7 530	803 217 601	to	7 780
756 035 371	to	5 490	764 984 371	to	4 850	790 911 883	to	1 900	803 729 731	to	9 850
756 301 257	to	1 290	765 003 667	to	3 680	791 057 441	to	7 550	803 747 402	to	7 520
756 371 565	to	1 580	765 042 517	to	2 540	791 239 081	to	9 290	804 138 181	to	8 420
756 876 031	to	6 120	765 194 728	to	4 970	791 374 483	to	4 500	804 682 411	to	2 710
756 876 151	to	6 240	765 387 365	to	7 450	791 387 971	to	8 030	805 272 525	to	2 540
756 970 129	to	0 140	765 541 801	to	2 100	791 447 521	to	7 850	805 523 445	to	3 460
757 059 613	to	9 630	765 638 461	to	8 970	791 451 151	to	1 240	805 745 704	to	5 730
757 078 540	to	8 560	765 647 101	to	7 190	791 500 009	to	0 470	806 452 907	to	2 980
757 086 209	to	6 240	765 813 781	to	4 029	791 771 431	to	1 490	806 744 781	to	4 850
757 240 591	to	0 650	765 879 314	to	9 390	792 004 293	to	4 320	806 982 181	to	2 300
757 277 371	to	7 700	765 954 001	to	4 030	792 018 379	to	8 420	807 764 791	to	4 910
757 291 591	to	2 730	766 120 286	to	0 320	792 070 621	to	0 740	808 089 931	to	9 960
757 964 251	to	4 280	766 125 716	to	5 750	792 145 211	to	5 230	808 753 771	to	3 800
758 067 001	to	7 090	766 158 824	to	8 840	792 391 381	to	1 620	809 189 001	to	9 010
758 105 221	to	5 250	766 388 433	to	8 460	792 452 779	to	2 790	809 886 879	to	6 930
758 324 941	to	5 000	766 509 421	to	9 660	792 772 728	to	2 770	809 890 489	to	0 500
758 593 628	to	3 650	766 572 901	to	3 020	792 903 511	to	3 990	810 323 734	to	3 760
758 709 038	to	9 060	766 748 500	to	8 521	793 282 518	to	2 533	810 526 351	to	6 500
758 744 101	to	4 160	767 024 341	to	4 370	794 041 831	to	2 040	810 806 911	to	6 940
758 850 883	to	0 900	767 326 471	to	6 590	794 397 709	to	7 780	810 807 211	to	7 240
758 860 951	to	1 550		to	2 950	794 581 741	to	2 040	811 423 021	to	3 110
		2 880			9 960						1 130
759 152 851	to		768 009 841	to			to	2 150	811 721 101	to	
759 740 941	to	1 090	768 011 489	to	1 520	795 032 251	to	2 340	812 025 721	to	5 900
760 004 596	to	4 610	768 177 980	to	7 990	795 796 291	to	6 350	812 093 073	to	3 130
760 118 191	to	8 250	768 391 081	to	1 170	796 070 139	to	0 160	812 100 821	to	0 840
760 155 001	to	5 090	768 661 569	to	1 650	796 143 151	to	3 630	812 465 251	to	5 610
760 378 002	to	8 020	769 000 051	to	0 080	796 159 725	to	9 740	812 918 341	to	8 670
760 692 722	to	2 749	769 050 841	to	0 900	796 169 306	to	9 340	812 918 701	to	8 760
761 055 460	to	5 480	769 159 081	to	9 178	796 373 406	to	3 430	813 073 171	to	3 200
761 169 781	to	9 810	769 737 496	to	7 510	796 602 961	to	3 050	813 398 476	to	8 550
761 504 941	to	5 120	769 778 491	to	8 730	796 708 441	to	8 500			
761 516 836	to	6 910	769 827 331	to	7 450	796 886 281	to	6 430			
761 613 588	to	3 600	770 216 071	to	6 100	796 901 701	to	2 000			
761 688 631	to	8 690	770 723 281	to	3 400	796 975 466	to	5 590			
761 805 199	to	5 240	770 790 451	to	0 480	797 272 917	to	2 950			
761 826 106	to	6 120	770 915 150	ıo	5 490	797 519 441	to	9 460			ļ

# **Counterfeit Canadian Money Order Forms**

#### **Do Not Cash**

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

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671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687.262.503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687.287.578
681,130,536	, ,
681,844,376	687,287,581
683,594,542	687,287,582
684,683,610	694,063,898
686,619,878	694,063,899
686,619,886	694,063,980
686,619,887	701,321,725

Group2-Mail Theft and Violent Crimes,
 Postal Inspection Service, 5-11-06

# **Toll-Free Number Available to Verify Canadian Money Orders**

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Group2–Mail Theft and Violent Crimes,
 Postal Inspection Service, 5-11-06

#### **Overseas Military Mail**

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday-Friday, 0730-1630 ET.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under "Changes" appear in bold in the APO/FPO Table starting below.

#### Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09363	Delete N	Immediately	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1

We have eliminated "Not Active" entries from the table below to save space and paper.

#### **APO/FPO Table**

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-	09086	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-
	V	09089	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U		F-H1-M-R-R1-V-Z1
09007	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09302	A-A1-B-B1-C-C1-
09009	A1-B-B1-C-D-U	09094	A1-B-B1-C-D-F-F1	09180	A1-B-B1-C-D-U		E2-F-H-I-M-N-R-V- Z-Z1
09012	A1-B-B1-C-D-F-F1-	09095	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-
	U	09096	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	03004	F-H1-M-R-R1-V-Z1
09013	A1-B-B1-C-D-F-F1- U-Z1	09099	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-
09014	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U		F-H1-R-R1-U2-V-
09014	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09201	A1-B-B1-C-C1-D-F-		Z1
09021	A1-B-B1-C-D-U	09103	A1-B-B1-D-U		F1-H-M-R-R1-X-Y	09307	A1-B-B1-N-V-Z1
09028	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-
09031	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V	00040	F-H1-M-R-R1-V-Z1
09033	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2- F-H1-R-R1-U2-V-
09034	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U		Z1
09030	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-
09042	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U		F-H1-M-R-R1-V-Z1
09045	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09227	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-
09040	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U		F-H1-M-N-R-R1-V- Z1
09053	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V	09316	A-A1-B-B1-C1-E2-
09056	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09244	A1-B-B1-C-D-U	09310	F-H1-M-R-R1-U2-
09058	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U		V-Z1
09059	A1-B-B1-C-D-U	09138 09139	A1-B-B1-C-D-U A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-
09060	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U		F-H1-M-R-R1-U2- V-Z1
09063	A1-B-B1-C-D-L-U	09140	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-
09067	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U	09010	F-H1-M-N-R-R1-V-
09069	A-A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U		Z1
09074	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U	09319	A-A1-B-B1-C1-E2-
09076	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U		F-H1-R-R1-U2-V- Z1
09080	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U	09320	A-A1-B-B1-C1-E2-
09081	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U	09020	F-H1-M-R-R1-V-Z1

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09321	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1	09354	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2- F-H1-I-M-R-R1-U2-	09543 09545	A1-B-B1-V A1-B-B1-V
09322	A-A1-B-B1-C1-E2-	09355	A-A1-B-B1-C1-E2-		V-Z-Z1	09549	A1-B-B1-V
	F-H1-R-R1-U2-V-	00000	F-H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-	09550	A1-B-B1-V
	Z1	09356	A-A1-B-B1-C1-E2-		F-H1-I-M-R-R1-U2-	09554	A1-B-B1-V
09324	A-A1-B-B1-C1-E2-		F-H1-M-R-R1-V-Z1	00000	V-Z-Z1	09556	A1-B-B1-V A1-B-B1-V
	F-H1-R-R1-U2-V- Z1	09357	A-A1-B-B1-C1-E2-	09390	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1	09557	A1-B-B1-V A1-B-B1-V
09327	A-A1-B-B1-C1-E2-		F-H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-	09564	A1-B-B1-V A1-B-B1-V
09327	F-H1-M-R-R1-V-Z1	09358	A-A1-B-B1-C1-E2-	09091	F-H1-M-R-R1-V-Z1	09565	A1-B-B1-V A1-B-B1-V
09328	A-A1-B-B1-C1-E2-		F-H1-M-N-R-R1-V-	09392	A-A1-B-B1-C1-E2-	09566	A1-B-B1-V
	F-H1-M-R-R1-V-Z1		Z1		F-H1-M-R-R1-V-Z1	09567	A1-B-B1-V
09329	A-A1-B-B1-C1-E2-	09359	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-	09568	A1-B-B1-V
	F-H1-I-M-R-R1-U2-	00000			F-H1-M-R-R1-V-Z1	09569	A1-B-B1-V
	V-Z-Z1	09360	A1-B-B1-V	09396	A-A1-B-B1-C1-E2-	09570	A1-B-B1-V A1-B-B1-V
09330	A-A1-B-B1-C1-E2-	09361	A-A1-B-B1-C1-E2- F-H1-M-R-R1-U2-		F-H1-M-R-R1-U2- V-Z1	09570	A1-B-B1-V A1-B-B1-V
	F-H1-M-R-R1-V-Z1		V-Z1	09398	A-A1-B-B1-C1-E2-	09573	A1-B-B1-V A1-B-B1-V
09331	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1	09362	A-A1-B-B1-C1-E2-	09398	F-H1-M-R-R1-U2-		
00000		00002	F-H1-M-R-R1-U2-		V-Z1	09575	A1-B-B1-V
09332	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1		V-Z1	09399	A1-B-B1-C-F-V-Z1	09576	A1-B-B1-V
09333	A-A1-B-B1-C1-E2-	09363	A-A1-B-B1-C1-E2-	09409	A1-B-B1-C-C1-U	09577	A1-B-B1-V
09000	F-H1-M-R-R1-V-Z1		F-H1-M-R-R1-V-Z1	09420	A1-B-B1-C-C1-U	09578	A1-B-B1-V
09334	A-A1-B-B1-C1-E2-	09365	A-A1-B-B1-C1-E2-	09421	A1-B-B1-C-C1-U	09579	A1-B-B1-V
	F-H1-M-R-R1-V-Z1		F-H1-M-R-R1-V-Z1	09447	A1-B-B1-C-C1-U-V	09581	A1-B-B1-V
09335	A-A1-B-B1-C1-E2-	09366	A-A1-B-B1-C1-E2-	09454	A1-B-B1-C-C1-U-V	09582	A1-B-B1-V
	F-H1-M-R-V-Z1		F-H1-M-R-R1-V-Z1	09456	A1-B-B1-C-C1-H-	09586	A1-B-B1-V
09336	A-A1-B-B1-C1-E2-	09367	A-A1-B-B1-C1-E2-		H1-M-Z1	09587	A1-B-B1-V
	F-H1-R-R1-U2-V- Z1		F-H1-M-R-R1-U2- V-Z1	09459	A1-B-B1-C-C1-U	09588	A1-B-B1-V
00007		09369	A1-B-B1-C1-E2-F-	09461	A1-B-B1-C-C1-U	09589	A1-B-B1-V
09337	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1	03003	H1-M-R-R1-V-Z	09463	A1-B-B1-C-C1-U	09590	A1-B-B1-V
09338	A-A1-B-B1-C1-E2-	09371	A-A1-B-B1-C1-E2-	09464	A1-B-B1-C-C1-U	09591	A1-B-B1-V
00000	F-H1-M-R-R1-U2-		F-H1-M-R-R1-U2-	09468	A1-B-B1-C-C1-U	09593	A1-B-B1-V
	V-Z1		V-Z1	09469	A1-B-B1-C-C1-U	09594	A1-B-B1-V
09339	A-A1-B-B1-C1-E2-	09372	A-A1-B-B1-C1-E2-	09470	A1-B-B1-C-C1-U	09595	A1-B-B1-V
	F-H1-M-N-R-R1-V- Z1		F-H1-M-R-R1-U2- V-Z1	09494	A1-B-B1-C-C1-U	09596	A1-B-B1-V
00040		00075	A-A1-B-B1-C1-E2-	09496	A1-B-B1-C-C1-U-V	09599	A1-B-B1-V
09340	A-A1-B-B1-C1-F-R- V	09375	F-H1-I-M-R-R1-V-	09498	A1-B-B1-C-C1-F-	09601	A1-B-B1-C-F-F1-U
09342	A-A1-B-B1-C1-E2-	00070	Z1		F1-F2-R-R1-T-U-V- Z1	09602	A1-B-B1-C-F-F1-N- U
20211	F-H1-M-R-R1-V-Z1	09376	A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z	09499	A1-B-B1-C-C1-U	09603	A1-B-B1-C-F-F1-U
09344	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z-	09377	A-A1-B-B1-C1-E2-	09501	A1-B-B1-V	09604	A1-B-B1-C-F-F1-U
	Z1	09377	F-H1-M-R-R1-V-Z1	09502	A1-B-B1-V	09605	A1-B-B1-C-D-U-V
09346	A-A1-B-B1-C1-E2-	09378	A-A1-B-B1-C1-E2-	09503	A1-B-B1-V	09606	A1-B-B1-C-D-U-V
	F-H1-M-R-R1-U2-	03070	F-H1-M-R-R1-U2-	09504	A1-B-B1-V	09609	A1-B-B1-C-F-U
	V-Z1		V-Z1	09505	A1-B-B1-V	09610	A1-B-B1-C-F-U
09348	A-A1-B-B1-C1-E2-	09381	A-A1-B-B1-C1-E2-	09506	A1-B-B1-V	09612	A1-B-B1-C-F-U
	F-H1-M-R-R1-U2- V-Z1		F-H1-M-R-R1-U2-	09507	A1-B-B1-V	09613	A1-B-B1-C-F-U-V
09349	A-A1-B-B1-C1-E2-		V-Z1	09508	A1-B-B1-V	09617	A1-B-B1-C-F-U
03043	F-H1-M-R-V-Z1	09385	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1	09509	A1-B-B1-V	09618	A1-B-B1-C-F-U
09350	A-A1-B-B1-C1-E2-	00000		09510	A1-B-B1-V	09619	A1-B-B1-C-F-U
	F-H1-M-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2- F-H1-I-M-R-R1-U2-	09511	A1-B-B1-V	09620	A1-B-B1-C-F-U
09351	A1-B-B1-C1-E2-F-		V-Z-Z1	09517	A1-B-B1-V	09621	A1-B-B1-C-F-U
1	H1-M-R-R1-V-Z	09387	A-A1-B-B1-C1-E2-	09524	A1-B-B1-V	09622	A1-B-B1-C-F-U
09353	A-A1-B-B1-C1-E2-		F-H1-I-M-R-R1-U2-	09532	A1-B-B1-V	09623	A1-B-B1-C-F-U
	F-H1-M-R-R1-V-Z1		V-Z-Z1	09534	A1-B-B1-V	09624	A1-B-B1-C-F-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09625	A1-B-B1-C-F-U	09732	A1-B-B1-N-V-Z1	09811	A1-B-B1-E2-E3-F-	09874	A-A1-B-B1-C1-I-V-
09626	A1-B-B1-C-F-U	09733	A1-B-B1-V		H1-N-R-R1-U1-V- Z1		Z-Z1
09627 09628	A1-B-B1-C-F-U A1-B-B1-C-F-F1-U-	09734	A-A1-B-B1-B2-C- C1-D-F-I-M-N-Q-R-	09812	A1-B-B1-E2-E3-F-	09880	A-A1-B-B1-C1-E2- F-H1-R-R1-U-V-Z1
09630	V A1-B-B1-C-F-U-V	09735	R1-T-V-Z-Z1 A1-B-B1-N-V-Z1	09814	F1-I-N-R-U-V-Z-Z1 A1-B-B1-E2-E3-F-	09890	A1-B-B1-E2-F-H1- N-R-R1-U2-V-Z1
09631	A1-B-B1-C-F-U	09736	A-A1-B-B1-B2-C-		F1-I-N-R-U-V-Z-Z1	09892	A-A1-B-B1-E2-F-N-
09636	A1-B-B1-C-F-U	00700	C1-D-F-I-M-N-Q-R-	09815	A-A1-B-B1-C1-E2- F-H1-M-R-R1-V-Z1		R-R1-V-Z1
09642	A1-B-B1-N-U		R1-T-V-Z-Z1	09817	A-A1-B-B1-B2-C-	09898	A1-B-B1-E2-F-H1- R-R1-U2-V-Z1
09643	A1-B-B1-U	09737	A-A1-B-B1-B2-C-	00017	C1-E2-E3-F-F1-G-	34002	A1-B-B1-N-U-Z1
09644	A1-B-B1-U		C1-D-F-I-M-N-Q-R- R1-T-V-Z-Z1		H-H1-I-M-N-Q-R-	34006	A-A1-B-B1-C1-F1-
09645	A1-B-U	09738	A-A1-B-B1-B2-C-	00010	R1-T-V-Z-Z1	0.000	N-V-Z1
09647	A1-B-B1-N-U	03700	C1-D-F-I-M-N-Q-R-	09819 09821	A-A1-B-F-P-V-Z1 A-A1-B-F-V-Z1	34007	A-A1-B-B1-C1-F1-
09648	A1-B-B1-N-U-V-Z1		R1-T-V-Z-Z1	09821	A-A1-B-F-V-Z1		V-Z1
09649	A1-B-B1-U	09739	A-A1-B-B1-B2-C-	09822	A-A1-B-F-V-Z1	34008	A-A1-B-B1-C1-F1-
09701	A-A1-B-B1-B2-C-		C1-D-F-I-M-N-Q-R- R1-T-V-Z-Z1	09824	A-A1-B-F-V-Z1	0.404.0	V-Z1
	C1-D-F-I-M-N-Q-R-	00740		09824	A-A1-B-B1-B2-C-	34010	A1-B-B1-D-F-M-N- V-Z1
00700	R1-T-V-Z-Z1	09740	A-A1-B-B1-C1-E2- F1-M-Z1	09023	C1-D-F-I-M-N-Q-R-	34019	A-B-B1-M-N-V-Z1
09703	A1-B-B1-C-F1-U	09741	A-A1-B-B1-C1-E2-		R1-T-V-Z-Z1	34020	A1-B-B1-M-N-V-Z1
09704	A1-B-B1-C-D-V	03741	F-F1-H1-M-N-Q-R-	09827	A-A1-B-B1-F-F1-V	34021	A1-B-B1-M-N-V-Z1
09705 09706	A1-B-B1-U A1-B-B1-C-N-U-V		R1-T-V-W-Y-Z-Z1	09828	A1-B-N-V-Z1	34022	A1-B-B1-D-F-M-N-
09700	A1-B-B1-C-N-U-V	09742	A-A1-B-B1-B2-F-	09830	A1-B-B1-C-N-V-Z1		V-Z1
09708	A1-B-B1		F1-I-M-N-Q-R-T-V- Z-Z1	09831	A1-B-B1-F-N-U-V- Z1	34023	A1-B-B1-M-N-V-Z1
09709	A1-B-B1	09743	A-A1-B-B1-B2-C-	09832	A-A1-B-B1-U1-V-Z1	34024	A1-B-B1-M-N-V-Z1
09710	A1-B-B1-C-C1-F1-	09743	C1-D-F-M-N-R-R1-	09833	A1-B-B1-U1-V-Z1	34025	A1-B-B1-F-N-U-V-
557.15	M-R-R1-U		V-Z-Z1	09834	A1-B-B1-V-Z1	0.4000	Z1
09711	A1-B-B1-F1-Z1	09777	A-A1-B-B1-C-E1-N	09835	A-A1-B-B1-V-Z1	34030	A1-B-B1-M-N-V-Z1
09713	A1-B-B1-C-F1	09779	A-A1-B-B1-F-R-V	09836	A-A1-B-B1-C-F-M-	34031 34032	A1-B-B1-M-N-V-Z1 A1-B-M-N-V-Z1
09714	A1-B-B1-C-C1-F1-	09780	A-A1-B-B1-F-R-V		V-Z1	34032	A1-B-C-F-M-N-V-Z1
	M-R-R1-U	09788	A-A1-B-B1-F-R-V	09837	A1-B-B1-V-Z1	34034	A1-B-B1-M-N-V-Z1
09715	A1-B-B1-F1	09789	A-A1-B-B1-F-R-V	09838	A1-B-B1-V-Z1	34035	A1-B-B1-H-M-N-V-
09716	A1-B-B1-C-D-N-U- V	09790	A-A1-B-B1-C1-F-R-	09839	A-A1-B-B1-U-V-Z1		Z1
09717	A1-B-B1-M-W		V	09840	A-A1-B-B1-V-Z1	34036	A1-B-B1-M-N-U-V-
09718	A1-B-B1-F-I-N-U-V	09793	A-A1-B-B1-F-R-V	09841	A-A1-B-B1-U-Z1		Z1
09719	A1-B-B1-C-F1-V	09797	A1-B-B1-C-D-P-V	09842	A-A1-B-B1-Z1	34037	A1-B-B1-C-F-H-I- M-N-V-Z-Z1
09720	A1-B-B1-U-V	09801	A-A1-B-B1-C1-E2-	09843	A-A1-B-B1-U-V-Z1	34038	A1-B-B1-M-N-V-Z1
09721	A1-B-B1-N-U-V-Z1		F-H1-M-N-R-R1-V- Z1	09844	A-A1-B-B1-U-V-Z1	34039	A1-B-N-V-Z1
09723	A1-B-B1-N-U-V-Z1	09802	A-A1-B-B1-C1-E2-	09852	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-	34040	A1-B-V-Z1
09724	A1-B-B1-C-C1-F1- M-R-R1-U	09002	F-H1-I-M-R-R1-V-Z- Z1	09853	Z1 A1-B-B1-E2-F-H1-	34041	A1-B-B1-M-N-U-V- Z1
09725	A1-B-B1-C	09803	A1-B-B1-E2-E3-F-	09655	R-R1-U2-V-Z1	34042	A1-B-B1-D-F-M-N-
09726	A1-B-B1-N-U-V	09003	H1-N-R-R1-U1-V-	09855	A-A1-B-B1-C1-E2-	34042	V-Z1
09727	A-A1-B-B1-B2-C-		Z1		F-H1-R-R1-U2-V-	34043	A1-B-B1-D-F-M-N-
	C1-D-F-I-M-N-Q-R- R1-T-V-Z-Z1	09804 09806	A-A1-B-B1-F-Z1 A-A1-B-B1-C1-E2-	09856	Z1 A-A1-B-B1-C1-E2-	34050	V-Z1 A1-B-B1-V
09728	A1-B-B1-C-F1-U-V	09000	F-H1-M-N-R-R1-V-		F-H1-M-R-R1-V-Z1	34055	A1-B-B1-N-V-Z1
09729	A1-B-B1-N-U-V		Z1	09858	A1-B-B1-E2-E3-F-	34058	A1-B-B1-V-Z1
09730	A-A1-B-B1-B2-C-	09807	A-A1-B-B1-C1-E2-		H1-N-R-R1-U1-V- Z1	34071	A1-B-B1-I-M-N-V-Z
	C1-D-F-I-M-N-Q-R-		F-H1-M-N-R-R1-V-	09865	A-A1-B-B1-V-Z1	34076	A1-B-B1-F1-N-V-Z1
00704	R1-T-V-Z-Z1	00000	Z1	09868	A-A1-B-B1-U-V-Z1	34078	A1-B-B1-F1-N-V-Z1
09731	A-A1-B-B1-B2-C- C1-F-I-M-N-Q-R-	09808	A-A1-B-B1-C1-E2- F-H1-I-M-R-R1-U2-	09869	A-A1-B-B1-C1-I-V-	34079	A1-B-B1-F1-N-V-Z1
	R1-T-V-Z-Z1		V-Y-Z-Z1		Z-Z1	34090	A1-B-B1-V

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
34091	A1-B-B1-V	96321	A1-B-B1-F-F1-F2-	96427	A-A1-B-B1-C1-E2-	96605	A1-B-B1-V
34092	A1-B-B1-V		M-W		F-H1-I-M-R-R1-U2- V-Z-Z1	96606	A1-B-B1-V
34093	A1-B-B1-V	96322	A1-B-B1-F-F1-F2-	06447		96607	A1-B-B1-V
34095	A1-B-B1-V		M-W	96447	A1-B-B1-F-N-V	96608	A1-B-B1-V
34098	A1-B-B1-V	96323	A1-B-B1-M-V-W	96490	A1-B-B1-V	96609	A1-B-B1-V
34099	A1-B-B1-V	96326	A1-B-B1-M-W	96501	A-A1-B-B1-N-V	96610	A1-B-B1-V
96201	A-A1-B-B1	96328	A1-B-B1-M-W	96507	A-A1-B-B1-F-V	96611	A1-B-B1-V
96202	A-A1-B-B1-U-V	96330	A1-B-B1-M-W	96510	A1-B-B1-I-N-V	96612	A1-B-B1-V
96203	A-A1-B-B1	96336	A1-B-B1-M-V-W	96511	A1-B-B1-I-N-V	96613	A-A1-B-B1-C1-E2-
96204	A-A1-B-B1	96337	A1-B-B1-M-W	96515	A1-B-B1-F		F-H1-I-M-R-R1-U2- V-Z-Z1
96205	A-A1-B-B1-U	96338	A1-B-B1-M-W	96517	A1-B-B1-F-U3-V	06614	
96206	A-A1-B-B1-U	96339	A1-B-B1-M-V-W	96518	A1-B-B1-V	96614	A-A1-B-B1-C1-E2- F-H1-I-M-R-R1-U2-
96207	A-A1-B-B1-V	96343	A1-B-B1-M-W	96520	A1-B-B1-F-U3-V		V-Z-Z1
96208	A-A1-B-B1-U	96347	A1-B-B1-F-F1-F2-	96521	A1-B-B1-F-N	96615	A1-B-B1-V
96212	A-A1-B-B1-U		M-W	96522	A1-B-B1-F-N-U	96616	A-A1-B-B1-V-Z1
96213	A-A1-B-B1-U	96348	A1-B-B1-F-F1-F2-	96530	A-A1-B-B1-H-M-N-	96617	A1-B-B1-V
96214	A-A1-B-B1-U		M-W		U-V	96619	A1-B-B1-V
96215	A-A1-B-B1-U-V	96349	A1-B-B1-F-F1-F2-	96531	A-A1-B-B1-H-M-U- V	96620	A1-B-B1-V
			M-W	06504	•	96621	A1-B-B1-V
96217	A-A1-B-B1-U-V	96350	A1-B-B1-F-F1-F2-	96534	A-A1-B-B1-F A-A1-B-B1-F-V	96622	A1-B-B1-V
96218	A-A1-B-B1-U	00054	M-W	96535		96624	A1-B-B1-V
96219	A-A1-B-B1-U-V	96351	A1-B-B1-F-F1-F2- M-W	96536	A1-B-B1-V	96628	A1-B-B1-V
96220	A-A1-B-B1-U-V	96362	A1-B-B1-F-F1-F2-	96537	A1-B-B1-V	96634	A1-B-B1-V
96221	A-A1-B-B1-U-V	90302	M-W	96538	A1-B-B1-V	96643	A1-B-B1-V
96224	A-A1-B-B1-U	96365	A1-B-B1-M-V-W	96540	A1-B-B1-V	96657	A1-B-B1-V
96251	A-A1-B-B1-U	96367	A1-B-B1-L-M-W	96541	A1-B-B1-V	96660	A1-B-B1-V
96257	A-A1-B-B1-U	96368	A1-B-B1-M-W	96542	A1-B-B1-V	96661	A1-B-B1-V
96258	A-A1-B-B1-U	96370	A1-B-B1-F-F1-F2-	96543	A1-B-B1-P-V	96662	A1-B-B1-V
96259	A-A1-B-B1-U	90370	M-W	96544	A1-B-B1-F-N-U3-V	96663	A1-B-B1-V
96260	A-A1-B-B1-U	96372	A1-B-B1-M-W	96546	A1-B-B1-F-U3	96664	A1-B-B1-V
96262	A-A1-B-B1-U-V	96373	A1-B-B1-M-W	96548	A-A1-B-B1-H-M-U	96665	A1-B-B1-V
96264	A-A1-B-B1-U	96374	A1-B-B1-M-W	96549	A-A1-B-B1-H-M-U	96666	A1-B-B1-V
96266	A-A1-B-B1-U	96375	A1-B-B1-M-W	96550	A-A1-B-B1-H-M-U- V	96667	A1-B-B1-V
96267	A-A1-B-B1-U-V	96376	A1-B-B1-M-W	06551	v A-A1-B-B1-H-M-U	96668	A1-B-B1-V
96269	A-A1-B-B1-U	96377	A1-B-B1-M-W	96551 96553	A-A1-B-B1-H-M-N-	96669	A1-B-B1-V
96271	A-A1-B-B1-U		A1-B-B1-M-W	90555	U-V	96670	A1-B-B1-V
96275	A-A1-B-B1-V	96378 96379		96554	A-A1-B-B1-H-M-U	96671	A1-B-B1-V
96276	A-A1-B-B1		A1-B-B1-M-W	96555	A1-B-B1-F-M-V	96672	A1-B-B1-V
96278	A-A1-B-B1-U	96384	A1-B-B1-M-W	96557	A1-B-B1-F-M-V	96673	A1-B-B1-V
96283	A-A1-B-B1-U	96386	A1-B-B1-M-W	96562	A-A1-B-B1-B2-C-	96674	A1-B-B1-V
96284	A-A1-B-B1-U-V	96387	A1-B-B1-M-W	50502	C1-D-E2-E3-F1-G-	96675	A1-B-B1-V
96297	A-A1-B-B1-U	96388	A1-B-B1-M-W		H-H1-I-M-N-R-R1-	96677	A1-B-B1-V
96306	A1-B-B1-F-F1-F2-	96401	A1-B-B1-F-N-V-Z1		T-V-Z-Z1	96678	A1-B-B1-V
	M-W	96424	A-A1-B-B1-C1-E2-	96595	A1-B-B1-V	96679	A1-B-B1-V
96309	A1-B-B1-M-V-W		F-H1-I-M-R-R1-U2- V-Z-Z1	96598	A1-B-B1-N-V	96681	A1-B-B1-V
96310	A1-B-B1-M-W	96425	A-A1-B-B1-C1-E2-	96599	A1-B-B1-V	96682	A1-B-B1-V
96311	A1-B-B1-M-W	00420	F-H1-I-M-R-R1-U2-	96601	A1-B-B1-V	96683	A1-B-B1-V
96313	A1-B-B1-F-F1-F2-		V-Z-Z1	96602	A1-B-B1-V	96686	A1-B-B1-V
	M-W	96426	A1-B-B1-C1-E2-F-	96603	A1-B-B1-V	96687	A1-B-B1-V
96319	A1-B-B1-M-W		H1-R-R1-V-Z1	96604	A1-B-B1-V	96698	A1-B-B1-V

#### RESTRICTIONS

#### LEGEND

PS Form 2976, Customs - CN 22 (Old C 1) and Sender's Declaration (green label)

PS Form 2976-A, Customs Declaration and Dispatch Note

AAFES = Army and Air Force Exchange Service

APO = Army/Air Force Post Office Box R = Retired military personnel **FPO** = Fleet Post Office DMM = Domestic Mail Manual MOM = Military Ordinary Mail MPO = Military Post Office PAL = Parcel Airlift **PSC** = Postal Service Center SAM Space Available Mail

USDA = United States Department of Agriculture
Note: Mail order catalogs are prohibited as SAM or PAL mail.

**A.** Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

**B.** PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

**B1.** PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

- **B2.** All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.
  - C. Cigarettes and other tobacco products are prohibited.
- **C1.** Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.
  - D. Coffee is prohibited.
- E1. Medicines or vaccines not conforming to French laws are prohibited.
- **E2.** Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.
- E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.
- **F.** Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM 601.11.1.2c. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM 601.11.2 and ATF regulations; they do not require an ATF form.
- F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

- **F2.** Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.
- **G.** Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.
- **H.** Meats, including preserved meats, whether hermetically sealed or not, are prohibited.
  - H1. Pork or pork by-products are prohibited.
- $\mbox{\bf I.}$  Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

 Length
 72" length and girth combined

 42"
 24" girth

 over 42" to 44"
 24" girth

 over 44" to 46"
 20" girth

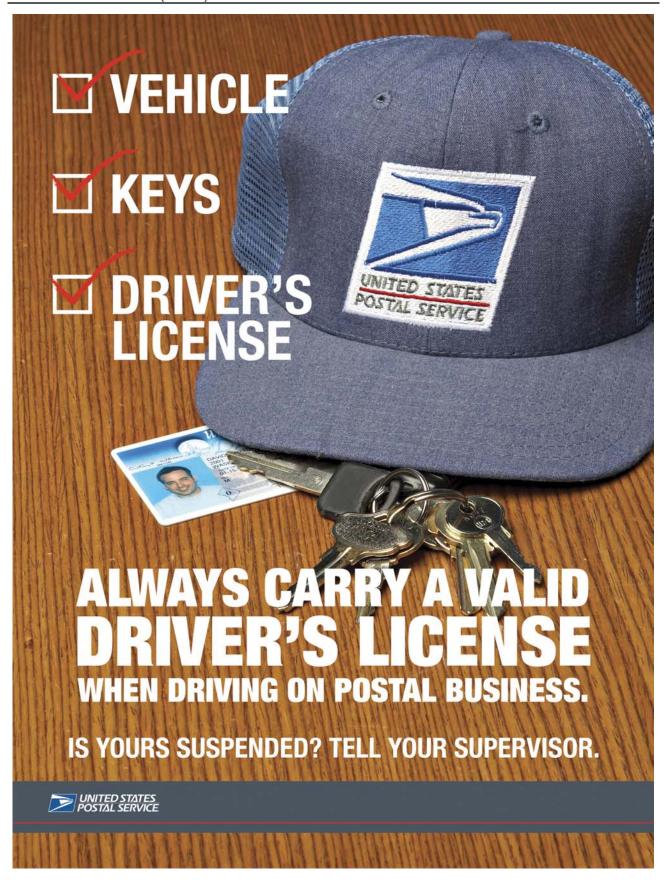
 over 46" to 48"
 16" girth

 Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

- I1. This restriction does not apply to registered mail.
- **I2.** This restriction does not apply to official government mail marked MOM.
  - J. Parcels may not exceed 108 inches in length and girth combined.
- **K.** Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."
  - L. All official mail is prohibited.
  - M. Fruits, animals, and living plants are prohibited.
  - N. Registered mail is prohibited.
- O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.
  - P. APO is used for the receipt and dispatch of official mail only.
- **Q.** Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.
- **R.** All alcoholic beverages, including those mailable under DMM 601.8.0, are prohibited.
- R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.
- **T.** Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.
- U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."
- **U1.** Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.
- $\mbox{\bf U2.}$  Mail is limited to First-Class Mail letters only when addressed to Box R.
- U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces. When addressed to Box R.
  - V. Express Mail Military Service (EMMS) not available from any origin.
- **W.** Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.
- X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.
- Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.
  - Z. No outside pieces (OSPs).
- **Z1.** The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

— International Network Operations, Network Operations Management, 5-11-06



# Pack It Here, Send It Now



#### May 2006

# Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service ™ supervisor.



Name: Larry Basemore Born: 11-20-90 Date Missing: 3-20-06 Missing From: Chicago, IL



Name: Abigail Buttrick Born: 9-13-89 Date Missing: 4-9-06 Missing From: Hudson, MA



Name: Felica Chasenah Born: 3-11-92 Date Missing: 4-3-06 Missing From: Spokane, WA



Name: Amber Dunlevy Born: 7-5-89 Date Missing: 4-6-06 Missing From: South Hadley, MA



Name: Richard Fernandez Born: 2-17-90 Date Missing: 4-8-06 Missing From: Visalia, CA



Name: Beatriz Gomez Born: 3-8-90 Date Missing: 4-8-06 Missing From: Compton, CA

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

#### **Missing Children Poster Display Instructions**

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service ™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

#### May 2006

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Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service ™ supervisor.



Name: Ashley Hinojosa Born: 8-31-88 Date Missing: 4-10-06 Missing From: Galena Park, TX



Name: Billie Johnson Born: 9-7-92 Date Missing: 3-31-06 Missing From: Dallas, TX



Name: Nicole Marin Born: 12-22-90 Date Missing: 4-9-06 Missing From: Las Vegas, NV



Name: Sarah Morrison Born: 6-18-89 Date Missing: 3-26-06 Missing From: Cottonwood, AZ



Name: Matthew Perales Born: 4-8-90 Date Missing: 3-24-06 Missing From: Aurora, IL



Name: Christian Rockwell Born: 3-17-90 Date Missing: 4-18-06 Missing From: Livonia, MI

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

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May 2006

## Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service ™ supervisor.



Name: Dorothy Sousa Born: 3-21-89

Date Missing: 4-10-06
Missing From: Cincinnati, OH

Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653

#### Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices  $^{\text{\tiny{M}}}$ , classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service® only as described above. If Postal Service employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local Post Offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 800-843-5678.

If you have any information, or for free prevention tips, please call 800-THE-LOST (800-843-5678).

# CUT ALONG DOTTED LINE

## Displaying the U.S. Flag and the POW-MIA Flag

#### U.S. Flag at Half-Staff

#### How to Display

Displaying the U.S. flag at *half-staff* means lowering the flag to half the distance between the top and bottom of the staff.

#### Specific Dates

Display the U.S. flag at half-staff on the following days each year:

- May 15: Peace Officers Memorial Day (see note 1 below).
- Last Monday in May: Memorial Day Observed (see note 2 below).
- July 27: National Korean War Veterans Armistice Day.
- December 7: National Pearl Harbor Remembrance Day.

Note 1: When May 15, which is the date for Peace Officers Memorial Day, falls on the third Saturday in May, which is the date for Armed Forces Day, display the U.S. flag in the full-staff position, *not* at half-staff.

Note 2: On the last Monday in May, when Memorial Day is observed, display the flag at half-staff from sunrise, or the hour at which you raise it, until 12 noon, and then hoist it to the peak of the staff, until the time of closing or no later than sunset.



#### How to Display

In relation to the U.S. flag, display the POW-MIA flag (and any other flag) as follows:

- If displayed on the same flagstaff, place it below the U.S. flag.
- If displayed on a separate flagstaff, place it at the same level or lower. If displayed at the same level, place it on the U.S. flag's left.

When flying the U.S. flag at half-staff, fly the POW-MIA flag (and any other flags) at half-staff also.



Display the POW-MIA flag on the following days each year:

- Armed Forces Day: Third Saturday in May.
- Memorial Day: Last Monday in May.
- Flag Day: June 14.
- Independence Day: July 4.
- National POW-MIA Recognition Day: Third Friday in September.
- Veterans Day: November 11.

If any of these days fall on a nonbusiness day, display the POW-MIA flag on the last business day before the designated day.

For more detailed information about flying the U.S. flag and the POW-MIA flag, see the following sections in the Administrative Support Manual (ASM):

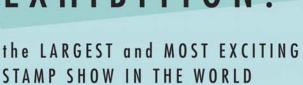
- ASM 472, U.S. Flag Display.
- ASM 476, POW-MIA Flag Display.

— Communication Integration, Public Affairs and Communications, 5-11-06





WASHINGTON
2006 WORLD
PHILATELIC
EXHIBITION!





Admission is FREE at the Washington Convention Center.

#### Dates and Times:

Saturday, May 27 through Saturday, June 3, 2006 Opening ceremony: 9:30 AM Saturday, May 27, 2006

#### Show hours:

Saturday, May 27 – 10:30 AM to 6 PM Friday, June 2 – 10:00 AM to 5:30 PM All other days – 10:00 AM to 6:00 PM

Visit our kids zone with computer games, activities, videos, plus free gifts!

Parking is limited in downtown DC; we suggest using METRO.

The closest METRO stop is Mt. Vernon Sq/7th St. Convention Center on the Yellow or Green Line.

Find out more about this exciting event at: www.washington-2006.org



NOTICE TO ALL EMPLOYEES

# THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released May 3, 2006, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	l * Fund	EAFE Stock Index
1994	7.22	-2.96	-2.92	1.33	1.32	_	-2.66		7.75
1995	7.03	18.31	18.47	37.41	37.58	_	33.48	_	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*
2002	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94
2003	4.11	4.11	4.10	28.54	28.69	42.92	43.84	37.94	38.59
2004	4.30	4.30	4.34	10.82	10.88	18.03	18.10	20.00	20.25
2005	4.49	2.40	2.43	4.96	4.91	10.45	10.03	13.63	13.54

<sup>\*</sup>Rates of return for May (inception of S and I Funds) through December 2001.

2005 MONTHLY RETURNS									
May	0.37	1.05	1.08	3.15	3.18	6.05	5.96	-0.40	0.05
June	0.28	0.56	0.55	0.16	0.14	3.37	3.26	1.86	1.33
July	0.37	-0.84	-0.91	3.67	3.72	5.59	5.63	3.07	3.07
Aug.	0.37	1.23	1.28	-0.90	-0.91	-1.01	-1.15	3.23	2.53
Sept.	0.36	-1.03	-1.03	0.84	0.81	0.83	0.76	3.68	4.45
Oct.	0.36	-0.75	-0.79	-1.66	-1.67	-2.33	-2.35	-2.90	-2.92
Nov.	0.36	0.38	0.44	3.75	3.78	4.72	4.67	2.44	2.45
Dec.	0.45	0.95	0.95	0.07	0.03	0.37	0.48	4.64	4.65
2006		•							
Jan.	0.36	0.09	0.01	2.66	2.65	6.70	6.57	6.14	6.14
Feb.	0.36	0.28	0.33	0.22	0.27	-0.98	-0.99	-0.27	-0.22
March	0.36	-0.93	-0.98	1.29	1.25	3.84	3.81	3.33	3.30
April	0.44	-0.19	-0.18	1.35	1.34	0.34	0.41	4.83	4.78
LAST 12 MONTHS	4.52	0.76	0.71	15.40	15.42	30.54	30.03	33.58	33.49

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index	Barclays Extended Market Index Fund	Wilshire 4500 stock index
Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index
<ul> <li>I — International Stock Index Investment Fund</li> </ul>		

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative expenses and, except for the G Fund, after deduction of trading costs and

accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

See next page for new L Funds.

Please post on bulletin boards. Discard/recycle all previous notices.

<sup>\*</sup> Implemented May 2001.

L Funds										
2005 MONTHLY RETURNS	L 2040	L 2030	L 2020	L 2010	L Income					
Aug *	0.07	0.07	0.15	0.16	0.17					
Sep	1.35	1.17	1.06	0.94	0.52					
Oct	-1.90	-1.67	-1.34	-0.93	-0.17					
Nov	3.08	2.80	2.42	1.89	1.03					
Dec	1.32	1.22	1.11	0.93	0.59					
2006										
Jan	3.84	3.40	2.92	2.22	1.10					
Feb	-0.07	0.00	0.07	0.15	0.25					
Mar	1.98	1.71	1.56	1.19	0.67					
Apr	1.75	1.62	1.47	1.18	0.74					

<sup>\*</sup> Returns for August are from inception on August 1, 2005.

The L Funds are invested in the five individual TSP funds.



# Make A Choice That Delivers



## **Domestic Mail (Continued)**

NOTICE

#### **New Enhanced Distribution Label Specification Available to Mailers**

A new tray and sack label specification is available to mailers for design and development purposes only. This Enhanced Distribution Label (EDL) specification includes 10-digit and 24-digit barcodes, as well as human-readable information. The specification is available on the Rapid Information Bulletin Board System (RIBBS) at <a href="http://ribbs/files/EDLandATLAS/">http://ribbs/files/EDLandATLAS/</a>; click on Barcoded 10-24-Digit Enhanced Distribution Mailer Labels for Trays and Sacks 5-3-06.doc.

Through an article to be published in an upcoming issue of the *Postal Bulletin* and a revision to *Mailing Standards of the United States Postal Service*, Domestic Mail Manual (DMM®), the Postal Service™ will announce when mailers may begin using this label in place of the 10-digit tray and sack labels described in DMM 708.6, Barcoding Standards for Container Labels.

Marketing Technology and Channel Management,
 Customer Service, 5-11-06



## **Finance**

CORRECTION

#### **Earnings Statements for Rural Carriers**

This article corrects the article "Earnings Statements for Rural Carriers" published in *Postal Bulletin* 22179 (4-27-06, pages 75–77). The detailed description for line 5 changed, and the gross earnings, deductions, and net changed on the earnings statements.

Effective Pay Period 07-06 (checks dated April 7, 2006), earnings statements (PS Forms 1223-A, *Earnings Statement*, and 1223-B, *Earnings Statement* — *Net to Bank*) will include new codes to identify second trip time for rural carriers.

The following description applies to the DETAIL EARNINGS portion of the earning statement:

WK	Week 1 or Week 2 information								
RSC/LEV	Route type and route number								
RATE	Annual salary for the employee or the equipment maintenance allowance (EMA) amount								
Code	Designation and activity code or the EMA code with the evaluated hours of the route								
TYP	Type of work/pay								
	C Christmas work								
	F DACA Code 3								
	H Holiday worked								
	L Leave								
	O Overtime								
	W Paid work hours								
	X X day taken								
	2 Second trip								
	T EMA trip								
	H EMA hours								
	M EMA miles								
Hours	Based on TYP Code or EMA data								
	C Evaluated hours of the route								
	F Evaluated hours of the route								
	H 8 hours for each holiday worked								
	L 8 hours for each day of leave								
	O OT hours								
	W Total evaluated hours for the week or actual work hours								
	X 8 hours for each X day taken								
	2 Second trip time in hours and hundredths (Minutes from PS Form 1314 converted into hours and hundredths)								
Pay	Gross amount based on the TYP Code								
	C 150% of the daily evaluated pay								
	F 50% of the daily evaluated pay								
	H One day's evaluated pay								
	L One day's evaluated pay for each day of leave								
	O Gross amount for OT								
	W One day's evaluated pay for each day worked and for each X day								
	X day displays no gross, dollars included in Code W for the week								
	2 Dollars for second trip, dollars are included in TYP W								
	T Dollars for EMA trip, dollars include any miles deviation								
	H Dollars for EMA hours for auxiliary route or auxiliary assistance								
	M Dollars for EMA miles for auxiliary route or auxiliary assistance								

X day balance displays the number of days the carrier has left to use.

In the following example, the carrier is on a 48 K route, with a daily evaluation of 9.6 hours. The carrier receives a daily lock pouch amount for each day worked. Thirty minutes were entered on PS Form 1314, *Regular Rural Carrier Time Certificate*, for PS Form 8127, *Rural Carrier Supplemental Payment*, time.

See PS Form 1314 (below) and the earnings statement for the regular and replacement carrier for route K013.

#### PS Form 1314, Regular Rural Carrier Time Certificate

R C CARRIER	53-1234	E123-45		,	013	В	06 07
Name of Assigned Carrier Actual Weekly Hours Sat Mon Tue Wed Thur Fr	Finance Number Daily Traini Overtime Hours		institute in the state of	s/Act Route sef Hours Secon Trip	d Route GT Dev. Veh	FLSA Miles Omit	Year PP Xmas Assist Work Hours
1 49 38 3	Hours 100s Hours	100s Ho	ours 100s Hou	7 92 013	002		Hours 100s
2 09 50 K S X X 7	Hours 100s Hours Week 1 Information		ours 100s Hou	rs 100s Min			Hours 100s
Des/Act Name of Relief Carrier Social Security N	umber Actual Weekly Hours	Tr No EM Seco	nd Whole Miles Dev + Omit -	Actual Weekly Hours	Tr No EM	Second Trip	Whole Miles Dev + Omit
780 IM Replacement of 34568	100s Hours	Min		2398	3	015 Min	
780 J Smith 876-54-		Min		1708 Hours 1008	2	Min	
	Hours 100s	Min		Hours 100s		Min	
	Hours 100s	Min		Hours 100s		Min	
	Hours 100s	Min		Hours 100s		Min	
This continue that the above carrier removing continue	er's Signature	Min Date	12.12	Hours 100s Carrier's Initias		Min 8127 Tim	ne (Min)
in compliance with postal regulations.  PS Form 1314, February 2006 (Page 1 of 2) (7530-01-014-6844)	n Palma		101100	Service Regula	r Rural Car	rier Tin	クレ ne Certificat

#### Regular Carrier's Earnings Statement (Facsimile)

	Κ	K	(13	53-12	234	R	C CAR	RIER		00000	011		07 06	000	00099	ĺ	
		PA'	YLOC	FINANC	E NO.	Ш	MPLOYE	NAME		EMPLOYEE ID PAY PERIOD			SERIAL NUMBER			_	
				DETA	AL EAF	RNING	3S			G	ROSS T	0 N	IET	LE	EAVE STATUS	;	
	WK	RS	C/LEV	RATE	CODE	TYP	HOURS	PAY		THIS PE	RIOD		YEAR-TO-DATE	IA At	NNUAL LEAVE	<u>:                                      </u>	
1 [	2	Κ	013	60570	710	Х	24 00			GROSS PAY	2463	65	15830 53	FROM PREV Y		3	12
2 [	2	Κ	013	60570	710	W	38 40	931	84	FED TAX M0	323	59	2158 94	EARNED	THIS YR	6	00
3 [	1	Κ	013	60570	710	2	22	4	85	ST TAX xxM0	131	88	890 01	LAINILD	BAL	9	12
4 [	1	Κ	013	60570	710	F	9 60	117	11	RETIRE 8	18	64	125 65		YR	2	37
5 [	1	Κ	013	60570	710	W	48 00	1169	66	MEDICARE	34	54	327 50	THIS	PP		
6 [						ال	8 00	232	96	UN R	15	32	107 24	BALANCE		6	75
7 [				LPA				1	35	HPVR2	78	33	541 92	SICK LEAVE			
8 [				ADJ				10	73	A LOT	15	00	105 00	FROM PRE	V YR	31	37
9 [	INS	URA	NCE I	NCOME			7 31			A LOT	300	00	2100 00	EARNED T	HIS YR	3	00
10	ΧD	AY E	BALAN	CE			3			TSP15	349	44	7738 25		YR	3	00
1	2	К	013	2200	E48	Т	3 00	66	00	FED		99	ADJUST	THIS	PP	1	00
12	1	К	013	2200	E48	Т	6 00	132	97	STATE		41	ADJUST	BALANCE		31	37
		·								MEDICARE		16	ADJUST	LEAV	E WITHOUT F	YAY	
									_	SOSEC		67	ADJUST	THIS PP			
										SOSEC	147	68	947 89	CUMULATI	IVE	2	00
										NET	1047	00		BOND U	NAPPL BAL #1	SSUE	)
			ЕМ-Е	198	97	1295 63	EE										
										1							
13	CC	NT	RAC	TUAL IN	ICRE.	ASE								USF	S RETIREME	NT	
	NE							۱E.	T PAY	1245.	97	NT BK		3834.38			

#### **Detailed Description**

Line 1	Wk 2, TYP X —	3 X days were charged. 8 hours for each day. No gross is displayed under PAY. Dollars are included in TYP W.
Line 2	Wk 2, TYP W —	Payment for 4 days evaluated pay (1 work day and 3 X days).
Line 3	Wk 1, TYP 2 —	Second trip, payment for 22 hundredths (13 minutes). The gross is included in TYP W.
Line 4	Wk 1, TYP F —	DACA code 3, payment for 50% of evaluated pay.
Line 5	Wk 1, TYP W —	Payment for 5 work days evaluated pay and \$4.85 for second trip.
Line 6	TYP L —	Leave is for the pay period. One day of sick leave charged for the pay period.
Line 7	LPA	Lock pouch allowance.

Line 8	ADJ	Adjustment is for 30 minutes of PS Form 8127 time recorded on PS Form 1314. This is paid at the national average minute rate.
Line 9	Insurance Income	Taxable income on employer provided term life insurance in excess of \$50,000
Line 10	X Day Balance	Number of X days left to use
Line 11	Wk 2, TYP T	EMA, paid for 3 trips
Line 12	Wk 1, TYP T	EMA, paid for 6 trips (Worked relief day on Saturday) and includes the 2 miles for route deviation.
Line 13		Earnings statement messages are located in this section.

#### **Leave Status**

Leave is shown in days and hundredths. An hour of leave is .125. The last digit is not displayed on the earnings statement. The carrier has 3.125 hours or 25 hours of annual leave in the previous year. The annual leave balance is 6.750 or 54 hours. The sick leave balance is 31.375 or 251 hours.

MISC stands for miscellaneous and is printed under the EM-E field. There are more deductions taken out but not enough space to list them individually. The entire amount is lumped under miscellaneous. The payroll journal has every deduction listed on the report.

#### **Earnings Statement for the Replacement Carrier (Facsimile)**

Κ	k	(13	53-12	34	I M REPLACEMENT			00000	019	┙	07 06	00000	0098			
_	PA'	YLOC	FINANCE	NO.	E	MPLOYE	E NAME		EMPLOY	EE ID	$\perp$	PAY PERIOD	SERIAL N	UMBÉR		
			DETA	AIL EAI	RNING	3S			G	ROSS TO	N	ET	LEAVE STATUS			
WK	RS	C/LEV	RATE	CODE	TYP	HOURS	PAY		THIS PE	RIOD	ŀ	YEAR-TO-DATE	ANN	UAL LEAVI	Ę	
2	Κ	013	16 45	780	2	25	4	11	GROSS PAY	880 3	38	6589 82	FROM PREV			
2	Κ	013	16 45	780	W	28 80	477	87	FED TAX M0	125 6	33	842 89	EARNED	THIS YR		
2	J	002	16 45	780	2	8	1	37	ST TAX xxM0	33 8	34	102 34		BAL		
2	J	002	16 45	780	W	8 60	142	84	RETIRE		0	0	USED	YR		
1	Κ	015	16 45	780	W	9 60	157	92	MEDICARE	12 7	77	125 54	THIS	PP		
1	Α	020	16 45	780	W	5 00	82	25	SOSEC	54 5	58	450 87	BALANCE			
1	Α	999	16 45	780	W	1 12	18	42	NET	653 5	56		SIC			
			LPA				1	08	ЕМ-Е	113 8	30	985 25	FROM PREV			
2	K	013	2200	E48	Т	3 00	66	00					EARNED THIS	EARNED THIS YR		
2	J	002	2010	E43	Т	1 00	20	10					USED	YR		
1	Κ	015	1800	E48	Т	1 00	18	00					THIS	PP		
1	Α	020	485	E30	Н	2 00	9	70					BALANCE			
													LEAVE	WITHOUT	PAY	
											T		THIS PP			
													CUMULATIVE			
													BOND UNAF	PPL BAL #	ISSUED	
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CC	TNC	RAC	TUAL IN	CREA	SE								USPS	RETIREME	NT	
							N	۱E.	TPAY	767.3	6					

REMINDER

#### **Migratory Bird Stamp Destruction**

The following information contains the deadlines by which offices and philatelic retail units must return unsold migratory bird stamps for destruction.

District customer service and sales offices must establish a schedule for postal retail units to submit all unsold migratory bird stamps for destruction based on the dates provided below:

- Unsold bird stamps in stamp credits must be returned to the unit reserve by May 15, 2006.
- Unit reserves must return all unsold bird stamps to the stamp distribution office (SDO) or stamp services center (SSC) for destruction by May 31, 2006.
- Use PS Form 17, Stamp Requisition/Stamp Return, to return all unsold migratory bird stamps.

#### Notes:

 Philatelic retail units and offices designated as philatelic retail units served by SDOs and SSCs must submit unsold migratory bird stamps more than 2 years old to the stamp destruction committee by May 31, 2006. Philatelic retail units and offices designated as philatelic retail units are the only outlets that should have a beginning migratory bird stamp inventory as of June.
These offices should maintain a detailed accountability for their migratory bird stamp inventory locally.

Additional instructions can be found in Section 427.4, Unsold Bird Stamps, Handbook F-1, *Post Office Accounting Procedures*, in the online version accessible on the Postal Service PolicyNet Web site:

- Go to http://blue.usps.gov.
- Under "Essential Links" in the left-hand column, click on References.
- Under "References" in the right-hand column, under "Policies," click on PolicyNet.
- Then click on HBKs.

(The direct URL for the Postal Service <sup>™</sup> PolicyNet Web site is *http://blue.usps.gov/cpim.*)

Revenue and Field Accounting, Finance, 5-11-06

### **HAZMAT**

NOTICE

#### **Mailability of Articles Containing Fuel**

With the arrival of spring, many of us are preparing for outdoor activities, such as yard work, camping, and other hobbies. These activities may involve items (e.g., camping stoves, lanterns, lawn equipment, and toys) that use flammable material as fuel. Frequently, these items need to be mailed to be repaired or to be sent to a friend or relative. Spring is a good time to review the Postal Service™ policy for mailing items that contain or once contained flammable materials.

The Postal Service only accepts hazardous materials that are properly packaged, marked, labeled, and declared as specified in the Mailing Standards of the United States Postal Service, Domestic Mail Manual (DMM®). Mailing flammable and combustible liquids is extremely limited due to their ability to catch fire and burn easily. For items that exhibit flammable or combustible properties, mailers are required to follow the procedures stated in section 601.10.13 of the DMM and in part 343 of Publication 52, Hazardous, Restricted, and Perishable Mail.

Many commonly used items contain material considered hazardous by Postal Service standards. Some fuel-containing items commonly found in the mail include:

- Chainsaws.
- Lawn trimmers and edgers.
- Small motors and engines.
- Used fuel tanks (motorcycles, lawn mowers).
- Small generators.
- Camp stoves.
- Gas lanterns or lamps.
- Model cars or aircraft.

Each of the items listed above is potentially mailable but only under one of the following conditions:

- a. The item has never contained fuel, or
- b. The fuel and all vapors have been completely purged from the item.

*Note:* If the item emits a fuel odor or if any residue is present on the outside or inside of the item, then the item is not completely purged.

Items containing fuel or fuel vapors are not mailable under any circumstances. Simply removing the fuel from an item does not make the item acceptable for mailing. Fuel tanks containing only vapors can have a greater explosion risk and thus become more hazardous than tanks that are full or partially full of fuel. The fuel must be removed, and all vapors must be purged to allow these items to be safely mailed.

- To ensure that parcels containing flammable materials move safely through the mailstream, Postal Service employees should do the following:
- At acceptance, ask the question, "Does this parcel contain anything liquid, fragile, perishable, or potentially hazardous?"
- Look out for parcels with items that could potentially contain fuel, and advise mailers of the mailing limitations (see Exhibit 1 below).

Exhibit 1

#### **Parcel With Possible Fuel-Containing Items**



 When accepting parcels, look for oil or fuel stains on the outer packaging and fuel or petroleum odors (see Exhibit 2 below).

Exhibit 2

#### **Parcel With Oil or Fuel Stain**



- If a mailpiece has markings or labels denoting a flammable or combustible material, verify the contents with the mailer and with available references that all mailability requirements have been met.
- If you encounter a fuel odor, find liquid stains, or hear liquid sounds while handling parcels, move the parcel to the HAZMAT storage area or notify your supervisor.

If you have questions about the mailability of an item or the steps required of customers for preparing an item for mailing, contact your local Business Mail Entry office.

Aviation Mail Security and Hazardous Materials,
 Network Operations Management, 5-11-06

## **Philately**

STAMP ANNOUNCEMENT 06-27

#### **Migratory Bird Hunting and Conservation Stamp**



Copyright USPS 2005

The U.S. Department of the Interior will formally issue the \$15 Migratory Bird Hunting and Conservation stamp for the 2006–2007 waterfowl hunting season at the 2006 World Philatelic Exhibition in Washington, DC, on June 1, 2006. The Migratory Bird stamp goes on sale at Post Offices™ nationwide June 2, 2006, and is valid through June 29, 2007.

The Migratory Bird Hunting and Conservation stamp will be issued in two formats: (1) in the traditional water-activated gum (WAG) pane of 20 stamps (Item 332100), and (2) in a pressure-sensitive adhesive (PSA) single stamp (Item 332200). The stamp size in the pressure sensitive version is the same size as the water-activated version and can be peeled from its carrier sheet. The carrier sheet is the size of U.S. paper currency and fits easily in cash drawers.

Postmasters should requisition sufficient quantities of Items 332100 and 332200 to meet the expected demand for this item by stamp collectors, conservationists, and hunters.

#### Distribution

**Stamp Distribution Offices.** Stamp Distribution Offices (SDOs) will receive automatic distributions of Item 332100 and Item 332200, *Migratory Bird Hunting and Conservation* 

Issue: Migratory Bird Hunting and Conservation Stamp

Item Number: 332100

Denomination &

Type of Issue: \$15.00 Commemorative

Format: Pane of 20 (1 design)

Series: Federal Duck Stamp

Issue Date & City: June 1, 2006,

Washington, DC 20066

Designer: Piotr Naszarkowski

Engraver: Banknote Corporation of America, Inc./SSP

Artist: Sherrie Russell Meline, Mt.

Shasta, CA
Director: Donald Woo

Art Director: Donald Woo
Typographer: Banknote Corporation of

America, Inc./SSP

Modeler: Donald Woo

Manufacturing Process: Offset w/Microprint "FWS"/Intaglio

Printer:

Banknote Corporation of America, Inc./SSP Browns Summit, NC

Printed at: Press Type:

Offset: Man Roland, 300 Intaglio: TA Intaglio Press

Stamps per Pane: 20

Print Quantity: 1 million stamps
Paper Type: Nonphosphored, Type III
Adhesive Type: Water-activated Gum

Processed at: Unique Binders, Fredericksburg, VA

Colors:

Front: Black, Cyan, Magenta, Yellow,

Black
Intaglio: Black
Stamp Orientation: Horizontal

Image Area (w x h): 1.842 x 1.280 in./46.33 x

826.00 mm

Overall Size (w x h): 1.980 x 1.415 in./50.29 x

35.94 mm

Full Pane Size (w x h): 11.315 x 7.075 in./287.41 x

179.70 mm

Sheet Size (w x h): 26.0 x 18.0 in./660.40 x

457.20 mm

Plate Size: 80 stamps per press sheet

(10 across, 8 down)

Plate Numbers: "S" followed by five (5) single

digits

stamps. Automatic distributions to SDOs began April 15, 2006, and were completed April 26, 2006. SDOs must not distribute the *Migratory Bird Hunting and Conservation* stamps to Post Offices before May 26, 2006.

SDOs requiring additional quantities of Item 332100 or Item 332200 must requisition them from a designated accountable paper depository (APD) using PS Form 17, Stamp Requisition/Stamp Return.

**Post Offices.** To allow postmasters to be able to order the 2006–2007 *Migratory Bird Hunting and Conservation* stamps in quantities approximating customer demand, there is no minimum ordering quantity for either format. Postmasters should review their previous year's sales records to determine the appropriate number of the 2006–2007 *Migratory Bird Hunting and Conservation* stamps to requisition.

Postmasters must immediately send a separate PS Form 17 to their SDOs for a sufficient number of *Migratory Bird Hunting and Conservation* stamps to last until April 28, 2007. Post Offices served by Stamp Service Centers (SSCs) must follow their established ordering guidelines.

If the initial stamp supply is exhausted before April 28, 2007, postmasters must requisition additional quantities. Retail units with authorized philatelic centers should order both formats of the stamps and have them available to meet philatelic demand. All postmasters/station managers must ensure that *Migratory Bird Hunting and Conservation* stamps are available to meet public demand.

#### **Hunting Regulations Pamphlets**

The Department of the Interior does not automatically distribute pamphlets on hunting regulations because migratory game bird laws vary by state. Direct all inquiries about hunting regulations to your state fish and wildlife agency or your state department of natural resources. Do not forward your inquiries to the U.S. Department of the Interior's U.S. Fish and Wildlife Service.

Issue: Migratory Bird Hunting and Conservation Stamp Item Number: 332200 Denomination & \$15.00 Commemorative Type of Issue: Format: Pane of 1 Federal Duck Stamp Series: Issue Date & City: June 1, 2006, Washington, DC 20066 Designer: Piotr Naszarkowski Engraver: Piotr Naszarkowski Sherrie Russell Meline. Artist: Mt. Shasta, CA Art Director: Donald Woo, Chantilly, VA Typographer: Banknote Corporation of America, Inc./SSP Donald Woo Intaglio/Offset w/Microprint "FWS" Manufacturing Process: Banknote Corporation of Printer: America, Inc./SSP Printed at: Browns Summit, NC Press Type:

Offset: Man Roland, 300 Intaglio: TA Intaglio Press

Stamps per Pane:

Print Quantity:

Paper Type:

Adhesive Type:

Processed at:

1

3 million stamps

Nonphosphored, Type III

Pressure-sensitive

Unique Binders,

Fredericksburg, VA Colors:

Front: Cyan, Magenta, Yellow, Black Intaglio: Black

Stamp Orientation: Horizontal
Image Area (w x h): 1.842 x 1.280 in./46.33 x

826.00 mm

826.00 mm

Overall Size (w x h): 1.980 x 1.415 in./50.29 x 35.95 mm

Full Pane Size (w x h): 6.125 x 2.625 in./155.58 x

66.68 mm

Sheet Size (w x h): 20.0 x 17.50 in./508.0 x 444.50 mm

Plate Size: 18 stamps per press sheet (3 across, 6 down)

Plate Numbers: N/A

Marginal Markings:

Front: "U.S. Fish & Wildlife Service"

"2006 – 2007 Migratory Bird Hunting & Conservation Stamp"
"Artist: Sherrie Russell Meline"
"Safeguarding Our Waterfowl

Heritage: May 14, 2006, marks the 20th anniversary of the North American Waterfowl Management Plan — the first continental conservation plan dedicated to birds." • U.S. Department of Interior seal • U.S. Fish & Wildlife

Service seal • "If applicable: sign, peel, and attach to hunting license." • "Peel Here"

Back: Barcode and text ● Waterfowl surveys information ● Federal Duck Stamp information

STAMP ANNOUNCEMENT 06-28

#### Ronald Reagan Stamp



Copyright USPS 2004

The Postal Service ™ will issue a 39-cent Ronald Reagan commemorative stamp in one design in a pressure-sensitive adhesive (PSA) pane of 20 stamps (Item 568900), on June 14, 2006, in Simi Valley, California. The stamp, designed by Howard E. Paine, Delaplane, Virginia, goes on sale nationwide June 15, 2006.

The stamp honors former President Ronald Reagan, who died on June 5, 2004. The stamp art is a portrait of Reagan painted by award-winning artist Michael J. Deas of Brooklyn Heights, New York. The portrait is based on a 1981 photograph of Reagan by White House photographer Jack Kightlinger.

The Ronald Reagan stamp, which is being reissued with the 39-cent denomination, was first issued on February 9, 2005, with a 37-cent denomination.

#### How to Order First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office ™, by telephone at 800-STAMP-24, and at The Postal Store® Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

RONALD REAGAN STAMP POSTMASTER 2551 N GALENA AVE SIMI VALLEY CA 93065-9998 Issue: Ronald Reagan

Item Number: 568900

Denomination &

Type of Issue: 39-cent Commemorative Format: Pane of 20 (1 design)

Series: N/A

Issue Date & City: June 14, 2005,

Simi Valley, CA 93065
Designer: Howard E. Paine, Delaplane, VA

Artist: Michael J. Deas, Brooklyn Heights, NY

Art Director: Howard E. Paine, Delaplane, VA Engraver: Southern Graphics Systems

Modeler: Donald Woo Manufacturing Process: Gravure

Printer: Sennett Security Products (SSP)
Printed at: American Packaging Corporation,

Columbus, WI

Press Type: Champlain

Stamps per Pane: 20
Print Quantity: 50 million stamps
Paper Type: Prephosphored Type II
Adhesive Type: Pressure-sensitive
Processed at: Unique Binders.

Unique Binders, Fredericksburg, VA

Colors: Magenta, Yellow, Cyan, Black

Stamp Orientation: Vertical

Image Area (w x h): 0.84 x 1.41 in./21.336 x

35.814 mm

Overall Size (w x h): 0.99 x 1.56 in./25.146 x

39.624 mm

Pane Size (w x h): 5.94 x 7.25 in./150.87 x

184.15 mm

Plate Size: 360 stamps per revolution
Plate Numbers: "S" followed by four (4) single

digits

Marginal Markings: © 2004 USPS ● Plate numbers in four corners ● Plate position

diagram ● Price ● Four barcodes on back of pane

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by July 13, 2006.

#### **How to Order First Day Covers**

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered

in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by calling 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT DEPT 6270 US POSTAL SERVICE PO BOX 219014 KANSAS CITY MO 64121-9014

#### **Philatelic Products**

There are no philatelic products for this stamp issue.

## Distribution: Item 568900, 39-cent Ronald Reagan, PSA Pane of 20 Stamps

Stamp distribution offices (SDOs) will receive approximately one-half of their standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

#### **Initial Supply to Post Offices**

SDOs will make a subsequent automatic distribution to Post Offices of one-half their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before June 9, 2006.

#### **Philatelic Requirement**

SDOs will not receive a separate quantity Item 568900 for their authorized philatelic centers. Philatelic centers must be supplied their quantities from the initial automatic distribution made to SDOs.

#### **Additional Supply**

Post Offices requiring additional stamps must requisition Item 568900 from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, and San Francisco APD will receive 2,080,000 additional stamps; the Memphis, Chicago, and New York APDs will each receive 1,440,000 additional stamps; and the Denver APD will receive 440,000 additional stamps.

#### **Sales Policy**

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services, Government Relations, 5-11-06

#### **C**ORRECTION

#### The 1606 Voyage of Samuel de Champlain Stamps

In the article, "Stamp Announcement 06-24: The 1606 Voyage of Samuel de Champlain Stamps" in *Postal Bulletin* 22179 (4-27-06, pages 81–84), in the technical details table, the measurements for the full sheet size are not correct.

The correct measurements for the full sheet size are  $8 \times 5.75$  in./203.200 x 143.050 mm.

— Stamp Services, Government Relations, 5-11-06

#### **Pictorial Postmarks Announcement**

As a community service, the Postal Service™ offers pictorial postmarks to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial postmarks are authorized appears below. If available, the sponsor of the pictorial postmark appears in italics under the date. Also provided, as space permits, are illustrations of those postmarks that were reproducible and available at press time.

People attending these local events may obtain the postmark in person at the temporary Post Office <sup>™</sup> station established there. Those who cannot attend the event, but who wish to obtain the postmark, may submit a mail order request. Pictorial postmarks are available only for the dates indicated, and requests must be postmarked no later than 30 days following the requested pictorial postmark date.

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for postmark may not include

postage issued after the date of the requested postmark. Such items will be returned unserviced.

Customers wishing to obtain a postmark should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL POST-MARKS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for postmark, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial postmark, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following postmark has been extended for 30 days.



April 24–June 10, 2006 Fiesta of Five Flags Association FIESTA STATION

POSTMASTER PO BOX 17000 PENSACOLA FL 32522-9996



April 21, 2006

African American Heritage Museum of Southern New Jersey, Inc.

BLACK MAIL STATION POSTMASTER 302 N HIGH ST MILLVILLE NJ 08332-9998



April 23, 2006

U.S. Postal Service
WHARTON STATE FOREST
STATION
POSTMASTER
114 S 3RD ST
HAMMONTON NJ 08037-9998



April 21, 2006

U.S. Postal Service SUGAR RAY ROBINSON STATION POSTMASTER 129 SE RAILROAD ST AILEY GA 30410-9998



April 24-June 10, 2006

Fiesta of Five Flags Association FIESTA STATION POSTMASTER PO BOX 17000 PENSACOLA FL 32522-9996



April 22, 2006

Grant's Historical Birthplace GRANTS BIRTHPLACE STATION POSTMASTER 111 BROADWAY MOSCOW OH 45153-9998



April 26, 2006

TLA

TLA 2006 STATION POSTMASTER 1530 GREENSMARK DR HOUSTON TX 77067-9998



Sparta, Kv. 41086-9999 April 27, 2006

w.kentuckyspeedway.com 888-652-RACE



April 27, 2006

Kentucky Speedway KENTUCKY SPEEDWAY STATION POSTMASTER 101 HWY 467 SPARTA KY 41086-9998

April 27-30 and May 5-7, 2006

New Orleans Jazz & Heritage Foundation, Inc.

ART NEVILLE STATION POSTMASTER PO BOX 58980 NEW ORLEANS LA 70158-9998



SURF THE WAVE OF CHANGE

C4 NLPM STATE CONVENTION STATION

MAY 3, 2006 • CARLSBAD, CA 92008

May 3, 2006

U.S. Postal Service CA NLPM STATE CONVENTION STATION POSTMASTER PO BOX 9998 CARLSBAD CA 92008-9998

May 5, 2006

American Red Cross HOMETOWN HEROES STATION COLONIE CENTER POST 50001 COLONIE CENTER ALBANY NY 12205-9998



April 29, 2006

Alcove Preservation Association ALCOVE DAY STATION

POSTMASTER PO BOX 9998 ALCOVE NY 12007-9998



May 5, 2006

U.S. Postal Service CINCO DE MAYO FESTIVAL STATION POSTMASTER 232 SW JOHNSON AVE BURLESON TX 76028-9998



April 29, 2006

U.S. Postal Service GREEN THUMB FESTIVAL STATION MANAGER MOW 3135 1ST AVE N ST PETERSBURG FL 33730-9998



May 5-6, 2006

U.S. Postal Service FLOWER MART 2006 STATION MANAGER MOWS 900 E FAYETTE ST BALTIMORE MD 21233-9715



April 29-30, 2006

Lancaster County Philatelic Library

LANCOPEX 06 STATION POSTMASTER PO BOX 9998 LANCASTER PA 17604-9998



State History Fair Station

May 6, 2006

Black Doctor of the Pines'

Batsto, NJ 08037

May 6, 2006

Batsto Citizen's Committee STATE HISTORY FAIR STATION POSTMASTER 114 S 3RD ST HAMMONTON NJ 08037-9998



April 29-30, 2006

West Suburban Stamp Club & U.S. Postal Service WSSC EX STATION POSTMASTER PO BOX 9998 PLYMOUTH MI 48170-9998



May 6, 2006

Art of the Story ART OF THE STORY 2006 STATION POSTMASTER 2 GOVERNMENT CTR FALL RIVER MA 02722-9998



May 2, 2006

Ticonderoga Heritage Museum BALDWIN BRANCH STATION POSTMASTER 169 CHAMPLAIN AVE TICONDEROGA NY 12883-9998



May 6, 2006

Piedmont Chamber of Commerce PIEDMONT CELEBRATION STATION POSTMASTER PO BOX 9998 PIEDMONT OK 73078-9998



Old Dover Days Station Dover, DE 19901-9998 May 6, 2006 May 6, 2006

U.S. Postal Service
OLD DOVER DAYS STATION
POSTMASTER
55 THE PLAZA
DOVER DE 19901-9998

MOTHER TOWN MAN THE REPORT OF THE PARTY MAN THE PARTY MAN

May 13, 2006

U.S. Postal Service

MOTHERS DAY STATION
POSTMASTER
PO BOX 9998
CHATFIELD OH 44825-9998

2006 Boy Scout Sportsman
Camporee Station



May 6, 2006 Hidden Valley Scout Reservation Loysville, PA 17047 May 6, 2006

BOY SCOUTS PORTSMAN CAMPOREE STATION POSTMASTER PO BOX 9998 LOYSVILLE PA 17047-9998



Montrose Beautification Station
Montrose, AR 71658
May 13, 2006

May 13, 2006

U.S. Postal Service

MONTROSE BEAUTIFICATION
STATION
POSTMASTER
1400 HIGHWAY 165 N
MONTROSE AR 71658-9998



May 7, 2006

U.S. Postal Service
USS VIRGINIA BB13 100TH
ANNIVERSARY STATION
POSTMASTER
PO BOX 9998
SOUTH BOSTON VA
24592-9998



May 13, 2006

U.S. Postal Service
PAUQUETTE PARK STATION
POSTMASTER
PO BOX 9998
PAUQETTE WI 53955-9998



May 9, 2006

PA Capitol Preservation Committee CAPITOL STATION POSTMASTER 1425 CROOKED HILL RD

HARRISBURG PA 17106-9998



May 13, 2006

Butler County Philatelic Society
BUTLERPEX STATION
POSTMASTER
345 S MAIN ST
BUTLER PA 16001-9998



May 11, 2006

U.S. Postal Service
ROMANCE STATION
POSTMASTER
4112 53RD AVE E
BRADENTON FL 34203-9998



May 14, 2006

EO Austin Home Historical Society

PIONEER DAY STATION POSTMASTER PO BOX 9998 AUSTIN PA 16720-9998



May 12, 2006

U.S. Postal Service

MORTON INDIAN STATION
POSTMASTER
106 W TAYLOR AVE
MORTON TX 79346-9998



May 15, 2006

Uncle Sam Stamp Club 60TH HALL OF FAME GAME STATION POSTMASTER 40 MAIN ST COOPERSTOWN NY 13326-9998



May 13, 2006

Inlet Common School
INLET COMMON SCHOOL
STATION
POSTMASTER
PO BOX 9998
INLET NY 13360-9998



May 15, 2006

Mendham Borough Historical Society

CENTENNIAL STATION POSTMASTER 2 TEMPEWICK RD MENDHAM NJ 07945-9998



May 15, 2006

U.S. Postal Service OLD GLORY STATION POSTMASTER PO BOX 9998 PHILADELPHIA PA 19104-9998



May 15, 2006

U.S. Postal Service 150TH ANNIVERSARY STATION POSTMASTER LAURELTON PA 17835-9998



May 15-31, 2006

City of Erin IRISH CELEBRATION STATION POSTMASTER 30 ARLINGTON DR ERIN TN 37061-9998



May 16, 2006

U.S. Postal Service STATEHOUSE STATION POSTMASTER 87 STATE ST MONTPELIER VT 05602-9998



May 17, 2006

American Chemical Society CHEMISTRY CELEBRATION STATION POSTMASTER PO BOX 9998 FRANKENMUTH MI 48734-9998



May 18, 2006

American Chemical Society CHEMISTRY BREWING STATION POSTMASTER PO BOX 9998 FRANKENMUTH MI 48734-9998





May 18-21, 2006

National Road Festival Committee NATIONAL ROAD FESTIVAL STATION POSTMASTER PO BOX 9998 ADDISON PA 15411-9998



USPS WOOD SD 57585

May 19, 2006

48734-9998

May 19, 2006

American Chemical Society

CHEMISTRY EDUCATION STATION

POSTMASTER PO BOX 9998 FRANKENMUTH MI

U.S. Postal Service CENTENNIAL STATION POSTMASTER 8 MAIN ST WOOD SD 57585-9998



May 19, 2006

U.S. Postal Service BREAST CANCER RESEARCH STATION POSTMASTER 7 MONTAGUE RD LEVERETT MA 01054-9998



May 19, 2006

Muskegon Rotary CELEBRATION STATION POSTMASTER PO BOX 9998 MUSKEGON MI 49440-9998



May 19-21, 2006

U.S. Postal Service **ROCKY MOUNTAIN STAMP** SHOW STATION POSTMASTER 951 20TH ST DENVER CO 80202-9998



May 20, 2006 Jambo Scoutfest Station Minsi Trails Council Hawk Mountain Council Kutztown, PA 19530

May 19-21, 2006

Daniel Boone Chapter of Scouts of Stamp Society JAMBO SCOUTFEST STATION POSTMASTER PO BOX 9998 KUTZTOWN PA 19530-9998



100th Anniversary Founding of Overland Park, Kansas 1906-2006

May 20, 2006 Overland Park, KS 66204 Strangline Station May 20, 2006

Overland Park Historical Society STRANGLINE STATION MANAGER CUSTOMER SERVICE 8010 CONSER OVERLAND PARK KS 66204-9998

Sucher Day Station May 20, 2006 Winay Missouri 6574



May 20, 2006

Sucker Day Committee SUCKER DAY STATION CAC PO BOX 455 NIXA MO 65714-0455



May 20, 2006

Chester Foundation CHESTER STATION POSTMASTER PO BOX 9998 CHESTER MA 01011-9998



May 20, 2006

U.S. Postal Service 2006 WORLD CHAMPIONSHIPS STATION POSTMASTER GROVELAND FL 34736-9998



State State Stamp Show Station 05/20/06

Burlingto VT 05401

May 20, 2006

Chittenden County Stamp Club VERMONT STATE STAMP SHOW STATION POSTMASTER BURLINGTON VT 05401-9998



May 20, 2006

Glendale Merchants Association SPRINGFEST STATION POSTMASTER PO BOX 9998 GLENDALE KY 42740-9998



May 20, 2006

Heyworth Sesquicentennial HEYWORTH SESQUI STATION POSTMASTER PO BOX 9998 HEYWORTH IL 61745-9998



May 20, 2006

City of South Charleston Visitor Bureau

ARMED FORCES DAY STATION POSTMASTER 400 D ST SOUTH CHARLESTON WV 25303-9998



May 20, 2006

Appalachian Trail Days Comm APPALACHIAN TRAIL DAYS STATION POSTMASTER 211 N REYNOLDS ST DAMASCUS VA 24236-9998



May 20, 2006

Professional Wrestling Hall of Fame

PWHF INDUCTION STATION POSTMASTER 10 CHURCH ST AMSTERDAM NY 12010-9998



May 20-21, 2006

U.S. Postal Service SYTTENDE MAI STATION POSTMASTER PO BOX 9998 STOUGHTON WI 53589-9998



May 20, 2006

Oscoda County OSCODA COUNTY STATION POSTMASTER PO BOX 9998 MIO MI 48647-9998



May 23, 2006

Bayberry Planned Community Committee

50TH ANNIVERSARY STATION POSTMASTER 300 CYPRESS ST LIVERPOOL NY 13090-9998



May 20, 2006

U.S. Postal Service FOLSOM DAM 50TH ANNIVERSARY STATION POSTMASTER 1015 RILEY ST FOLSOM CA 95630-9998



May 23-26, 2006

University Conference Services Iowa State University ODYSSEY OF THE MIND STATION POSTMASTER 525 KELLOG AVE AMES IA 50010-9998

 Stamp Services, Government Relations, 5-11-06

#### **Special Cancellation Die Hubs**

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4th Week in May	May 1-May 31
Support Research for "NF," Neurofibromatosis	May 1-May 31
Support Your Mental Health Association	May 1-May 31
National Flag Day, June 14, Pause for the Pledge	May 1-June 14
Goodwill Industries — Our Business Works So People Can	May 1-June 30
Support National Historic Preservation Week	May 8-May 14
National Transportation Week	May 15-May 21
Fight Disease, Support City of Hope Pilot Medical Center	May 15-June 15
Defeat Muscular Dystrophy, Support MDAA	May 15-June 17
Conquer Multiple Sclerosis	May 17-June 17
Conquer Cystic Fibrosis	Sept. 1-Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1-Oct. 31
Employ People With Disabilities	Sept. 1-Nov. 30
Give to the United Way	Sept. 15-Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1-Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1-Oct. 31
Support Infection Control Week	Oct. 1-Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1-Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8-Dec. 31
Support American Education Week	Nov. 10-Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1-Dec. 31

- Mailing Standards, Pricing and Classification, 5-11-06

## **Post Offices**

## **Post Office Changes**

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	05-5448 05-5448	91608 91608	CA	North Hollywood North Hollywood	Los Angeles Los Angeles	Universal City Universal City	Classified Branch Place Name	06/01/2004	Classified Branch discontinued. Retain ZIP Code ™. Establish a Place Name. Continue to use Universal City CA 91608 as last line of address.
Old	12-8459 12-8459	30401	GA GA	Swainsboro Swainsboro	Emanuel Emanuel	Oak Park Oak Park	Community Post Office Place Name	06/30/2005 03/21/2006	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Oak Park GA 30401 as last line of address.
Old New	20-5476	40858 40858	KY KY	Mozelle Harlan	Leslie Leslie	Main Office  Mozelle	Post Office Place Name	06/04/2004	Post Office ™ discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Harlan KY 40858 as last line of address.
Old New	23-7848	20682	MD	Rock Point Newberg	Charles Charles	Main Office  Rock Point	Post Office Place Name	11/19/1998	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Rock Point MD 20682 as last line of address.
Old New	25-8770 25-1700	49281 49281	МІ	Somerset Cement City	Hillsdale Hillsdale	Main Office Somerset	Post Office Place Name	04/20/1996 03/25/2006	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Somerset MI 49281 as last line of address.
Old New	35-6865 35-1090	12470 12470	NY NY	Purling Cairo	Greene Greene	Main Office Purling	Post Office Place Name	09/12/1992	Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Purling NY 12470 as last line of address.
Old	46-1944 46-1944	57344 57344	SD	Corsica Corsica	Douglas  Douglas	Harrison Harrison	Community Post Office Place Name	03/30/2005	Community Post Office discontinued. Retain ZIP Code. Establish a Place Name. Continue to use Harrison SD 57344 as last line of address.

— Address Management, Intelligent Mail and Address Quality, 5-11-06

## What's in Store

# may

A Scientific Approach to Retailing 5/1/06 - 5/31/06

## Team Makeover: Step Three - Complete it Now

Since completing its Team Makeover, the Hawthorne, NY, Post Office™ has seen an increase in walk-in revenue for Express Mail® service of 13.5%, Priority Mail® service of 7.3%,

and ReadyPost® products of 27.9% vs. the same period last year!\* If you've registered for Team Makeover, it's time for Step Three: Completion.

In Step Two: Checklist, you assessed the seven zones of your Post Office and determined "Action Needed" items. Use that checklist to address every "Action Needed" item. To achieve Step Three: Completion status, every line item must have "No Action Needed" or "Done" selected. Your efforts will pay off!

After your team has completed, go online to blue.usps.gov/advertising, click on Retail Standardization, then Go To Team Makeover Post Office Edition. Log in under "Return users" on the left navigation bar to complete, save, and then submit your checklist. While you're online, e-mail your success story and any before-and-after photographs to the Retail Standardization Headquarters Team. From Outlook, start a new e-mail message and type in "Retail Standardization" in the "To:" field.

If your location doesn't have access to the Internet or has any questions about Step Three, call your district retail specialist. Go Team!

### Team Makeover FAQ

- Q: "How do I submit the office assessment checklist? I marked all of the items that needed action, but the 'Submit' button will not work."
- A: The "Submit" button will not appear until either "No Action Needed" or "Action Needed" has been selected for EVERY line item. Then, you must save the assessment checklist. When you save the assessment, line items that have been checked are crossed out. Review the checklist. Any line items that have not been crossed out need to be checked. Note: this means that you can save the checklist and go back later if you need to before submitting it. After all the line items are checked, save the assessment and the "Submit" button will appear.

Stamps on Sale Nationwide in May













Katherine Anne Porter (rate 39¢): May 16

AMRER Alert (rate 39¢): May 26 Wonders of America (rate 39¢): May 27 (rate 39¢): May 27

Purple Heart

Samuel de Champlain (rate 39c): May 29 Distinguished American Diplomats (rate 39¢): May 31

\*Retail DataMart; February 2006 - SPLY Product Revenue Performance Reports

## What's in Store

# may

retail employee bulletin

A Scientific Approach to Retailing 5/1/06 – 5/31/06



## USPS/eBay Ship It, Win IT Sweepstakes is coming!

Get ready for the Ship It, Win IT Sweepstakes! This promotion, which runs May 24 – June 30, 2006 in

select offices, leverages the power of the eBay "IT" campaign to deliver the value of Priority Mail® flat-rate boxes to our customers. Radio spots, online ads, POP, and in-store displays will drive customers to pick up a flat-rate box and entry form. Customers will enter online at **shipitwinit.com** or mail in their entry for a chance to win the Grand Prize of \$10,000 to spend on eBay!

The Ship It, Win IT Promotional POP Kit will arrive before May 24. Look for a shipment of Priority Mail flat-rate boxes to arrive separately from the POP. Follow the Promotional POP Kit Signage Instruction Guide — make sure all elements are properly displayed on May 24.

Help promote this program. Tell customers to take a flat-rate box and entry form (while supplies last) to enter the sweepstakes. Even without an entry form, customers can still enter the sweepstakes by visiting **shipitwinit.com** after May 24. While USPS® employees and their family members are not eligible to participate, look for a special Post Office™ contest to be announced soon. Learn more about this exciting USPS/eBay promotion — visit the Advertising Web site at **blue/advertising** 

## Two New Postcards From Dilbert and Cathy

Thanks to our Dialogue direct mail campaign, millions of business and residential customers are getting a postcard every month, each with a Dilbert or Cathy cartoon and a helpful USPS message. This month's Dilbert postcard, aimed at business customers, informs them that with Click-N-Ship® online service and Carrier Pickup™ service they essentially have Post Office convenience at their office. The postcard details how they can print shipping labels and postage, schedule free Carrier Pickup service, and manage their shipping online.

Managing your mail is the subject of May's Cathy postcard targeting residential customers. Premium Forwarding Service (PFS), Change-of-Address service, and Hold Mail service make managing mail easy. Customers learn that by choosing PFS they can forward mail to another address during an extended time away from home.

The Dialogue direct mail campaign stimulates many questions for retail associates. Be prepared. To learn more about Click-N-Ship and Carrier Pickup, visit *usps.com/clicknship* and go to *usps.com/deliveryoptions* for details on Premium Forwarding Service. Each question creates an opportunity to provide solutions that better serve customers' needs — as the dialogue flows, the revenue grows!

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## **Supply Management**

NOTICE

#### **Quick Pick List**

When accessing the Material Distribution Center's (MDC) Touch Tone Order Entry (TTOE) system, Postal Service™ sites can use either the 13-digit stock number or the 3-digit quick pick number (if one has been assigned). The most recent quick pick list is given below. The quick pick list and instructions for using TTOE (see page 110) can

also be downloaded from the Supply Management Web site at http://blue.usps.gov/purchase xls/ops qplist.xls.

Column heading abbreviations: QP# = quick pick number; PSN = postal stock number; UI = unit of issue; Iss Incr = issue increment; BPQ = bulk pack quantity; DVD = direct vendor delivery.

#### Quick Pick List — Supply Items (FY2006, revise date: 5/01/2006)

Disclaimer notice: The listed prices and bulk pack quantities (BPQs) are subject to change as new inventories are received at the MDC. Items that are marked with an \* are ordered through the MDC, but shipped directly from the vendor. For the latest price information, contact Materials Customer Service at: 800-332-0317, option 4, option 2, option 1.

QP#	PSIN	PSN	Description	UI	Avg Price (per Unit of Issue)	lss Incr	BPQ	DVD
402		7510-06-000-9986	INK, MAKE-UP, CLEAR, INK JET PRINTER (1 CT = 9 QTS)	CT	\$23.3400	1		*
630		7690-07-000-5485	MOUSEPAD, EBAY DAY, CO-BRANDED, (30 EA/BX)	ВХ	\$25.0000	1		
525	6ACCD	7690-04-000-8732	DEC, CREDIT CARD DOOR DECAL	EA	\$0.3522	1	100	
637	C1105A	8345-00-753-3230	FLAG, US, NYLON, 2-1/3' X 4-1/2', RED, WHITE, BLUE,	EA	\$14.1500	1		*
574	C1105B	8345-00-753-3234	FLAG, NATIONAL, NYLON, 3-1/2' X 6' 7-3/4"	EA	\$31.0400	1		*
584	C1105C	8345-00-753-3235	FLAG, US, NYLON STORM, 5' X 9-1/2', W/GROMMET, RED WHITE, BLUE	EA	\$44.5900	1		*
001	CA1	7530-03-000-9308	FORM, NOT INJ/CL COMP	SH	\$0.0259	1	1600	
344	CA16	7530-03-000-9302	FORM, AUTH FOR EXAMINATION AND/OR TREATMENT	SH	\$0.0221	1	2000	
002	CA17	7530-03-000-9116	FORM, DUTY STATUS REPORT	SH	\$0.0226	1		*
345	CA2	7530-03-000-9152	FORM, COMP CLAIM OCCUP DISE	SH	\$0.0284	1	1500	
486	CA7/CA20	7530-03-000-9195	FORM, COMPENSATION CLAIM	SH	\$0.0612	1	1000	
591	CPG13201-02	7610-07-000-0935	13201-02: POSTMASTER TRAINING, LEVEL A-16, SELF STUDY GUIDE	EA	\$24.8672	1		*
346	D1147	7530-01-364-3429	CARD, CARRIER INFO, ROUTE, 8" X 10", ADHESIVE BACK	EA	\$0.1763	1	500	
347	D1148	7530-01-000-9249	CARD, COLLECTION TEST, 13" X 10", PLASTIC	EA	\$1.5818	1	250	
349	D1168	7110-02-000-8002	LEG, COLLECTION BOX, BLUE, 4-7/8" HIGH	EA	\$6.6933	1	30	
003	D1200F	8465-01-141-0813	BAG, SATCHEL, CARRIER'S, 2 COMPARTMENTS, ONE PATCH PCKT	EA	\$18.1899	1	25	
604	D1210A	8465-03-000-6008	SATCHEL ASSY, W/RAIN FLAP FOR DBL BAG ASSY (TWO ARE NEEDED)	EA	\$32.2158	1	25	
004	D1211A	5340-01-365-1060	STRAP, SHOULDER, CARRIER SATCHELL, LEATHER, 40" X 1"	EA	\$1.9770	1	200	
005	D1211B	5340-02-000-8196	BUCKLE, CARRIER, SATCHEL, 2.06" X 1.28", CAST IRON	EA	\$0.1790	1	400	

QP#	PSIN	PSN	Description	UI	Avg Price (per Unit of Issue)	lss Incr	BPQ	DVD
006	D1211C	5340-00-205-5574	SNAP HOOK, SWIVEL, CARRIER SATCHEL, 2.950" X 1.410"	EA	\$0.3990	1	400	
007	D1212	8465-01-365-7843	PAD, SHOULDER STRAP, CARRIER	EA	\$2.0499	1	100	
350	D1216E	5340-02-000-8129	STRAP TIE NYLON, MED, 30" LG, BLUE	EA	\$0.8161	1	500	
800	D1216F	5340-01-365-6143	STRAP, TIE, NYLON, LARGE, BLUE, 36" LONG	EA	\$0.9080	1	500	
615	D1217A	4010-01-365-6107	CHAIN, KEY, W/O RINGS, WITH BELT LOOP, 27-1/2"	EA	\$1.4800	1	150	
351	D1218	5365-01-000-9101	RINGS, KEY, CARRIER, USED WITH ITEMS D1217A AND B, 1" DIA	EA	\$0.0346	100	7000	
555	DEC10	7690-03-000-6229	DEC, GLOBAL PRIORITY MAIL STICKER	EA	\$0.0000	1		*
054	DEC55A	7690-02-000-8286	DECAL, MAIL EMBLEM, EAGLE, LG 10" X WD 10"	EA	\$4.9700	1		*
055	DEC55B	7690-03-000-5742	DECAL, COLLECTION SCHEDULE, 5-1/8" X 10-3/4"	EA	\$0.3662	1		*
056	DEC55C	7690-02-000-8288	DEC, DEPOSIT FOR MAIL COLLECTION, 5-3/4" X 1-11/16"	EA	\$1.8700	1		*
517	DECDDD1	7690-04-000-6662	DEC, STOP IMPORTANT CUSTOMER INFO	EA	\$0.0586	50		*
518	DECDDD3	7690-04-000-6666	DECAL, STOP IMPORTANT CUSTOMER INFO	EA	\$0.0499	1		*
526	DMM100	7610-05-000-5072	MANUAL, A CUSTOMER'S GUIDE TO MAILING	EA	\$0.2552	50	200	
534	DMM200	7610-07-000-7089	PUB, AN INTRO TO MAILING FOR BUSINESSES AND ORGANIZATIONS	EA	\$0.9900	1	50	
352	DMM300	7610-03-000-9331	MANUAL, DOMESTIC MAIL	EA	\$10.4050	1	4	
588	DS10	7530-01-000-9253	FORM, BIRTH AFFIDAVIT	SH	\$0.0000	1	3000	
009	DS11	7530-03-000-3540	FORM, PASSPORT APPLICATION	EA	\$0.0000	250	1000	
582	DS3053	7530-05-000-4555	STATEMENT OF CONSENT: ISSUANCE OF A PASSPORT TO A MINOR 14	EA	\$0.0000	1	2000	
636	DS4085	7530-07-000-5423	FORM, APPLICATION FOR ADDITIONAL VISA PAGES	EA	\$0.0000	50	1500	
635	DS5504	7530-07-000-5424	FORM, U.S. PASSPORT RE-APPLICATION	EA	\$0.0000	50	1000	
537	DS60	7530-03-000-3652	FORM, AFFIDAVIT/CHANGE OF NAME	EA	\$0.0000	1	2000	
535	DS64	7530-03-000-3650	FORM, LOST OR STOLEN PASSPORT	EA	\$0.0000	50	2000	
536	DS71	7530-01-000-9260	FORM, IDENTIFYING WITNESS	SH	\$0.0000	50	2000	
010	DS82	7530-01-000-9261	FORM, PASSPORT APPLICATION BY MAIL	SH	\$0.0000	250	1000	
538	DS86	7530-04-000-1054	FORM, STATEMENT OF NONRECEIPT OF PASSPORT	EA	\$0.0000	1	3000	
607	DSP11BROC HURE	7530-05-000-4435	BROCHURE, PASSPORT APPLICATION FOR CHILDREN UNDER 14 YRS	EA	\$0.0000	1	2000	
539	DSPEXP1	7690-04-000-5078	LAB, EXPEDITE STICKERS (10 STICKERS PER SHEET)	SH	\$0.0000	1	9000	
353	ELMISSUE	7610-02-000-9963	MANUAL, EMPLOYEE LABOR RELATIONS	EA	\$7.3330	1	10	
354	EMO4	7530-01-365-8691	ENVELOPE, MONEY ORDER, WINDOW, 3-1/2" X 6-1/2", TAN	EA	\$0.0103	100	5000	
011	EP101	7530-01-364-3875	ENVELOPE, GENERAL USE, POSTMASTER, 11" X 12-1/2", WHITE	EA	\$0.0433	100	500	

QP#	PSIN	PSN	Description	UI	Avg Price (per Unit of Issue)	lss Incr	BPQ	DVD
012	EP104	7530-01-365-4677	ENVELOPE, GEN USE, 12" X 16",	EA	\$0.1042	100	500	טעט
			WHITE					
355	EP11	7530-01-364-3876	ENVELOPE, COMBINATION REGISTRY BILL CONTAINER, 4" X 6"	EA	\$0.0658	50	1250	
013	EP13	7530-01-364-1883	ENVELOPE, TYVEK RECEIPT HOLDER, EXP MAIL, 4" X 6" (500/CT)	EA	\$0.0000	1		*
014	EP13A	7530-01-364-1884	ENVELOPE, EXPRESS MAIL, 12-1/2" X 9-1/2" (500/CT)	EA	\$0.0000	1		*
015	EP13B	7530-01-364-1885	ENVELOPE, PAPER, W/CLEAR WINDOW, 4-7/8" X 8-3/4" (500/CT)	EA	\$0.0000	1		*
016	EP13C	7530-01-364-1886	ENVELOPE, EXPRESS MAIL, TYVEK, 12" X 15.5", EP13C	EA	\$0.0000	1		*
017	EP13E	7530-01-364-1880	ENVELOPE, EXPRESS MAIL INT'L, 8-7/8" X 12" (800/CT)	EA	\$0.0000	1		*
018	EP13F	7530-01-364-1881	ENVELOPE, EXPRESS MAIL, FLAT, (25/CT)	EA	\$0.0000	1		*
019	EP14	7530-01-000-9264	ENVELOPE, PRIORITY MAIL, 12" X 15-1/2" (800/CT)	EA	\$0.0000	1		*
020	EP14F	7530-01-364-1882	ENVELOPE, PRIORITY MAIL FLAT RATE, 9-1/2" X 12-1/2"	EA	\$0.0000	1		*
547	EP14H	7530-04-000-4322	ENVELOPE, PRIORITY MAIL W/WINDOW, 5" X 10"	EA	\$0.0000	1		*
553	EP15A	7530-03-000-9485	ENVELOPE, GLOBAL PRIORITY FLAT RATE (LARGE) 12-1/2" X 9-1/2"	EA	\$0.0000	1		*
554	EP15B	7530-03-000-9486	ENVELOPE, GLOBAL PRIORITY FLAT RATE (SMALL), 10" X 6"	EA	\$0.0000	1		*
557	EP15GP	7530-04-000-5107	ENVELOPE, GLOBAL PRIORITY MAIL, TYVEK, 15-1/2" X 12"	EA	\$0.0000	1		*
564	EP16A	7530-04-000-8877	ENVELOPE, CARD BD, EXPRESS MAIL GLOBAL, 9-1/2" X 12-1/2"	EA	\$0.0000	1		*
565	EP16B	7530-04-000-8878	ENVELOPE, TYVEK, (12" X 15.50") EXPRESS MAIL GLOBAL GUARANTEE	EA	\$0.0000	1		*
021	EP186	7530-00-767-5707	ENVELOPE, PENALTY, GEN USE, 3-5/8" X 6-1/2", WHITE	EA	\$0.0078	500	5000	
022	EP1865D	7530-01-363-9264	ENVELOPE, POSTAGE DUE, 3-5/8" X 6-1/2", WHITE, BLK PRIN	EA	\$0.0075	500	5000	
459	EP189	7530-01-363-9266	ENVELOPE, GEN USE, 3-7/8" X 8-7/8", WHITE	EA	\$0.0097	500	2500	
596	EP192A	7530-07-000-0531	ENVELOPE, BLANK TYVEK, 7.5" X 10.5", EP192A	СТ	\$28.5388	1	1	
614	EP192B	7530-07-000-0532	ENVELOPE, BLANK TYVEK, 9" X 12", EP192B	СТ	\$38.4442	1	1	
023	EP194	7530-01-363-9267	ENVELOPE, GEN USE, 4-1/2" X 10-3/4", WHITE	EA	\$0.0115	500	2500	
356	EP396	7530-01-363-9270	ENVELOPE, REGISTRY JACKET (INTRNTNL) 11" X 15", TAN	EA	\$0.4068	50	250	
024	EP399	7530-01-363-9559	ENVELOPE, REGISTRY, REUSEABLE, 11" X 15", BROWN	EA	\$0.1622	100	500	
025	EP433	7530-00-935-6578	ENVELOPE, WINDOW, 3.875" X 8.875", WHITE	EA	\$0.0109	500	2500	
026	EP51	7530-01-043-7620	ENVELOPE, GEN USE, 6" X 9-1/2", WHITE	EA	\$0.0152	250	2000	
027	EP875	7530-01-000-9642	ENVELOPE, GEN USE, 9-1/2" X 12-1/2", WHITE	EA	\$0.0357	100	600	
028	EP9	7530-01-000-9270	ENVELOPE, REGISTRY JACKET, BROWN, 4" X 6", RED PRINT	EA	\$0.1289	50	1250	

QP#	PSIN	PSN	Description	UI	Avg Price (per Unit of Issue)	lss Incr	BPQ	DVD
029	EP93	7530-00-935-6547	ENVELOPE, GEN USE, 10" X 15", WHITE	EA	\$0.0859	100	500	
532	HBKAS709	7610-03-000-0339	HBK, CREDIT CARD POL AND PROC	EA	\$0.5900	1	40	
508	HBKDM901	7610-01-000-9064	HBK, REGISTERED MAIL	EA	\$0.9077	1	54	
357	HBKEL502	7610-01-000-9077	HBK, RETIREMENT GDE	EA	\$0.4562	1	100	
358	HBKEL801	7610-02-000-9938	HBK, SUPERVISOR'S SAFETY HBK	EA	\$0.9833	1	80	
493	HBKEL812	7610-03-000-9190	HBK, HAZARDOUS MATERIALS	EA	\$0.2301	1	300	
030	HBKEL901	7610-03-000-3827	HBK, AGR PS NALC	EA	\$0.9956	1	50	
484	HBKEL902	7610-01-000-9092	HBK, AGREE USPS/NRLCA	EA	\$0.5836	1	100	
361	HBKF21	7610-02-000-9914	HBK, TIME AND ATTENDANCE, INCLUDES REVISED CHAPTERS 1 AND 5	EA	\$2.4883	1	20	
362	HBKM39	7610-01-000-9178	HBK, MGMT DELIVERY SERVICES	EA	\$2.4880	1	30	
476	HBKM41	7610-03-000-3553	HBK, CITY DLVY DUTIES	EA	\$1.1000	1	40	
031	HBKPO423	7610-03-000-9081	HBK, REQUISITIONING LABELS	EA	\$2.0255	1	70	
363	HBKPO603	7610-02-000-7023	HBK, CARRIER DUTIES AND RESPONSIBILITY	EA	\$0.7728	1	40	
579	IBM0138B	7510-04-000-5514	RIBBON, PRINTER, IBM, W/USPS SECURITY INK (12/CT)	CT	\$63.3500	1		*
577	IBM0138C	7930-04-000-5515	CARDS, CLEANING, IBM, MICR CHECK READER (25/BX)	BX	\$40.0000	1		*
590	IBM0200	7025-05-000-4125	RECEIPT PRINTER CLEANING KIT	EA	\$86.9400	1		*
571	K3288-BPP10	7920-04-000-7147	CARD, CLEANING, CURRENCY VALIDATOR (PG/10)	PG	\$2.0006	1	200	
034	LAB100	7690-03-000-9028	LAB, R T S POSTAGE DUE	EA	\$0.0340	1		*
364	LAB101V	7690-03-000-9299	LAB, PENALTY 1ST CLASS	EA	\$0.0097	252		*
035	LAB106	7690-03-000-9057	LAB, PRIORITY MAIL STICKER	SH	\$0.0000	1		*
036	LAB106A	7690-03-000-9056	TAPE, PRIORITY MAIL	RO	\$0.0000	1		*
037	LAB107	7690-02-000-7940	LAB, PRIORITY MAIL (50/PD)	PD	\$0.0000	1		*
561	LAB107PGG3	7690-07-000-0954	LAB, ID STICKER (PRESSURE SENSITIVE 50/PAD) GXG	PD	\$0.0000	1		*
551	LAB107R	7690-03-000-9334	LAB, PRIORITY MAIL STICKER	RO	\$0.0000	1		*
038	LAB108	7690-03-000-3584	LAB, E/M CORPORATE ACCOUNT (50/PD)	PD	\$0.0000	1		*
586	LAB112	7690-01-000-9093	LAB, ALARMS	EA	\$0.2200	1	4000	
592	LAB112A	7690-01-000-9094	LAB, ALARMS PROTECT POSTAL PROPERTY, FEDERAL CRIMES	EA	\$0.6666	1	1500	
639	LAB117	7690-01-000-9096	LABEL, WARNING (ARMED ROBBERTY (ENGLISH) FOR POST OFFICE WALL	EA	\$0.6355	1	1000	
580	LAB117A	7690-01-000-9097	LAB, WRNG ARMD RBRY E	EA	\$0.3934	1	1000	
544	LAB119	7690-04-000-5864	LAB, TAPE, EXPRESS MAIL (SELF ADHESIVE)	EA	\$0.0000	1		*
039	LAB11A	7690-02-000-9995	LAB, EXPRESS MAIL PO TO PO	EA	\$0.0000	1		*
040	LAB11B	7690-02-000-9996	LAB, EXPRESS MAIL PO TO AD	EA	\$0.0000	1		*
562	LAB11E	7690-02-000-9997	LAB, EXPRESS MAIL/CONT FOR	EA	\$0.0000	1		*
041	LAB11F	7690-02-000-9998	LAB, EXPRESS MAIL POST OFFICE TO ADDRESSEE	EA	\$0.0000	1		*
560	LAB11FGG1	7690-04-000-8880	LAB, GLOBAL EXPRESS GUARANTEED	EA	\$0.0000	1		*
511	LAB127	7690-05-000-0717	LABEL, SURFACE TRANSPORTATION ONLY (250/RO)	RO	\$2.0519	1		*
545	LAB127R	7690-04-000-5865	LAB, STICKER, EXPRESS MAIL (SELF ADHESIVE)	RO	\$0.0000	1		*
042	LAB19A	7690-02-000-8745	LAB, AIRMAIL PAR AVION (50/PD)	PD	\$0.2570	10	300	
043	LAB19B	7690-02-000-8746	LAB, AIRMAIL PAR AVION (250/PD)	PD	\$0.2459	1	150	
044	LAB200	7690-03-000-9311	LAB, REGISTERED MAIL (600/RO)	RL	\$3.8330	1		*
365	LAB208	7690-02-000-7029	LAB, BARCODED MAIL	EA	\$0.0260	1		*

					Avg Price (per Unit of	Iss		
QP#	PSIN	PSN	Description	UI	Issue)	Incr	BPQ	DVD
046	LAB21	7690-03-000-9108	LAB, OFFICIALLY SEALED (250/PD)	PD	\$0.3775	1	300	*
048 049	LAB228 LAB228C	7690-02-000-7033 7690-02-000-7034	LAB, PM ADDRESS-SINGLE LAB, PM ADDRESS-CON	EA	\$0.0000 \$0.0000	1		*
550	LAB226C	7690-02-000-7034	LAB, PRIORITY MAIL DROP	EA	\$0.0000	1		*
330	LADZS	7090-04-000-3143	SHIPMENT OPEN AND DISTRIBUTE		ψ0.0000	'		
050	LAB230	7690-02-000-8684	LAB, LOOP MAIL	EA	\$0.0112	1		*
051	LAB234	7690-02-000-9924	PARCEL TO ADDRESSEE (114/PG)	PG	\$1.0705	1		*
052	LAB3	7690-01-000-9791	LAB, SAME 3-DIGIT ZIP CODE	RO	\$0.5800	1	100	
366	LAB33	7690-01-000-9043	LAB, WARNING PENALTY FOR DAMAGE TO MAILBOXES (PAD/50 EA)	PD	\$1.5020	1	300	
053	LAB41	7690-03-000-9264	LAB, G-10, OPEN RETURN ADDRESS, 5-1/2" X 3-7/16"	EA	\$0.0076	252		*
061	LAB5	7690-01-000-9003	SAME 5-DIGIT ZIP CODE	RO	\$0.4500	1	100	
057	LAB55D	7690-02-000-8289	LAB, PARCEL LOCKER LABEL	EA	\$0.0732	1	9000	
058	LAB6	7690-03-000-3740	LAB, VENDING EQU OUT OF ORDER	EA	\$0.1099	10		*
059	LAB63	7690-01-000-9067	LAB, EXP ML OUT SHPT	EA	\$0.0000	1		*
638	LAB85	7690-08-000-0862	LABEL, PREMIUM FORWARDING SVC PENALTY, 100/PG, FAN-FOLD	PG	\$1.3302	1	50	
369	LABA	7690-03-000-9313	LAB, ALL FOR ADC	RO	\$0.5200	1	100	
519	LABDDD2	7690-04-000-6664	LAB, STOP IMPORTANT CUSTOMER INFO (500 LABELS/RO)	RL	\$1.5073	1		*
371	LABF	7690-01-000-9004	LAB, ALL FOR FIRM	RO	\$0.3900	1	100	
617	LAB-RTS	7690-05-000-4812	LABEL, RETURN TO SENDER (RTS) 1-1/4" X 4-7/16", BROWN LTR	EA	\$0.0035	8000		*
062	LABX	7690-03-000-8654	LAB, MIXED ADC	RO	\$0.3790	1	100	
600	M300	7530-04-000-1055	FORM, DOCUMENTATION OF U.S. CITIZENS BORN ABROAD	EA	\$0.0000	25	2000	
601	M349	7530-04-000-1056	FORM, EVIDENCE OF CITIZENSHIP	EA	\$0.0000	50	2000	
609	MDCD007	8465-04-000-5015	HOLSTER, SCANNER, MDCD	EA	\$8.1600	1	120	
510	MDCD055	6135-04-000-5092	BATTERY PACK (FOR THE MDCD) 3.6V, 2.20" X 1.80" X 0.80"	EA	\$30.0000	1	100	
575	NCR0117D	7930-04-000-5389	CARD CLEANER, NCR 5991 MAGNETIC STRIPE	EA	\$4.0000	1		*
372	NOT107	7610-01-000-9693	NOTICE, LET'S KEEP THE MAIL SAFE	EA	\$0.0496	1	900	
373	NOT11	7610-03-000-9146	NOTICE, TIPS, TAGS, AND THANKS	EA	\$0.0400	100	1000	<u> </u>
374	NOT123	7610-03-000-9257	NOTICE, RATEFOLD	EA	\$0.0879	50	300	<u> </u>
496	NOT209	7610-03-000-9145	NOTICE, MAILBOX IMPROVEMENT WEEK	EA	\$0.0242	1		*
491	NOT32B	7610-03-000-8332	NOTICE, BOX FEE DUE (FIM B) (NON-BAR CODED)	EA	\$0.0231	250	3000	
492	NOT32C	7610-03-000-8333	NOTICE, BOX FEE DUE (FIM C) (BAR CODED)	EA	\$0.0273	250	3000	
507	NOT32N	7610-04-000-5093	NOTICE, NO-FEE P.O.B. RENEWAL NOTICE	EA	\$0.0163	1		*
066	NOT38	7610-03-000-9147	NOTICE, APPROACHES TO CURBSIDE OR RURAL MAILBOXES	EA	\$0.0110	1		*
378	NOT3A	7610-03-000-9053	NOTICE, LETTER-SIZE MAIL DIMENSON STANDARDS TEMPLATE	EA	\$0.5600	1	200	
239	NOT4314C	7610-05-000-4859	NOTICE, WE WANT TO KNOW, 3-3/4" X 9", 250/PG	PG	\$2.2864	1	20	
380	NOT67	7610-02-000-9906	NOTICE, AUTOMATION TEMPLATE	EA	\$0.3867	1	400	
070	NOT70	7610-01-000-9670	NOTICE, USPS PRIVACY ACT NOTICE	EA	\$0.0122	1	3600	

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381	O1033I	7240-01-365-4288	INSERT, BASKET, CANVAS, W/ROPE LACING, USE WITH 01033	EA	\$19.6800	5	5	
382	O1036	7690-01-365-4698	MARKER, IDENTIFICATION, COLOR-WHITE, PLASTIC	EA	\$2.8421	1	100	
383	O1037A	7110-01-364-3428	DIVIDER, PLASTIC, FLAT CASES, 10"L X 5.88"W X 2.75"H	EA	\$1.5268	1	100	
384	O1037B	7110-01-364-3427	DIVIDER,PLASTIC, FLAT CASES, 11.25"L X 14" X 3.75"H	EA	\$2.6206	1	50	
073	O1046I	7240-01-365-4289	INSERT, NYLON HAMPER ASSY, FOR USE WITH O1046	EA	\$29.2271	5	5	
385	O1075A	7240-01-365-4291	INSERT, CART, UTILITY, W/LACING	EA	\$15.0700	1		*
548	O1092	8115-05-000-4413	BOX, PRIORITY MAIL, 13-3/8" X 12-1/8" X 2-3/4"	EA	\$0.0000	1		*
074	O1093	8115-01-363-9572	BOX, EXPRESS MAIL, 15-1/2" X 12-3/8" X 3"	EA	\$0.0000	1		*
076	O1095	8115-01-363-9574	BOX, PRIORITY MAIL, 15-1/2" X 12-3/8" X 3"	EA		1		*
549	O1096S	8115-04-000-5692	BOX, PRIORITY MAIL VIDEO (SMALL)	EA	\$0.0000	1		*
556	O1099	8115-04-000-2988	BOX, GLOBAL, PRIORITY MAIL	EA	\$0.0000	1		*
386	O1100F	7510-02-000-8761	AWARD, CERTIFICATE OF APPRECIATION, 8-1/2" X 11" OFF-WHITE	EA	\$0.1428	1	1600	
387	O1100H	7510-02-000-8762	FOLDER, SERVICE AWARD, 1 WINDOW, USPS LOGO 8-1/2" X 11"	EA	\$2.0023	1	30	
388	O1100K	7510-02-000-8763	AWARD, SERVICE, FOLDER (2 WINDOWS) 10-3/8" X 12"	EA	\$2.7045	1	25	
572	O1242A	7530-01-354-3982	ENVELOPE, GLASSINE, 4" X 7" (500/BX)	ВХ	\$11.4100	1		*
581	O1242B	7530-01-354-2327	ENVELOPE, GLASSINE, 4-1/2" X 11" (500/BX)	ВХ	\$15.6100	1		*
573	O1242C	7530-01-354-3983	ENVELOPE, GLASSINE, 9-1/2" X 11" (500/BX)	BX	\$25.8500	1		*
390	O1250A	9905-01-365-4686	MARKER, TRAY, BLUE, FOR BBMD (PLASTIC) 4" X 9-1/2"	EA	\$0.2710	25		*
077	O1250B	9905-01-365-4687	MARKER, TRAY, ORANGE, FOR BBMD (PLASTIC) 4" X 9-1/2"	EA	\$0.2710	25		*
391	O1250C	9905-01-365-4688	MARKER, TRAY, GREEN, FOR BBMD (PLASTIC) 4" X 9-1/2"	EA	\$0.2710	25		*
078	O1250D	9905-01-365-4689	MARKER, TRAY, VIOLET, FOR BBMD (PLASTIC) 4" X 9-1/2"	EA	\$0.2710	25		*
392	O1250E	9905-01-365-4690	MARKER, TRAY, YELLOW, FOR BBMD (PLASTIC) 4" X 9-1/2"	EA	\$0.2710	25		*
393	O1250F	9905-01-365-8706	MARKER, TRAY, PINK, FOR BBMD (PLASTIC) 4" X 9-1/2"	EA	\$0.2710	25		*
079	O12C	7530-01-364-3029	LETTERHEAD, U.S. POSTAL SERVICE, 11" X 8-1/2" (500/RM)	SH	\$0.0139	500	4000	
080	O12D	7530-01-364-3030	LETTERHEAD, W/POSTAL SEAL BLUE PRNT W/RED LINE (500/BX)	SH	\$0.0151	50	4000	
081	O13	7530-01-364-3032	SLIP, ROUTING (100/PD) 5-1/2" X 8-1/2"	PD	\$1.0022	1		*
082	O306B	5340-02-000-8177	LOCK, CAM 1, FOR 1801, 1802, 1803, 290, 2902, 2903 POBXS	EA	\$1.7191	1	50	
394	O308	5340-02-000-8179	KEYLOCK, PO BX LOCK-1500 SERIES, MNTG SCREWS NOT INCLUDED	EA	\$1.6818	1	50	
603	O30B	8135-00-271-1446	TAPE, GUMMED, 2 1/2" WD, 600'/RO, BROWN, KRAFT	RO	\$2.3100	1		*
608	O372D	7510-01-390-0722	FINGER PAD, RUBBER, RED, SZ 13 (1-9/16" X 3/4")	DZ	\$1.4500	1		*

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599	O372E	7510-01-390-0723	FINGER PAD, RUBBER, RED, SZ 14 (1-5/8" X 7/8")	DZ	\$1.7100	1		*
597	O385E	7510-00-243-3435	RUBBER BANDS, NO 64, 1/4" X 3-1/2" (106/BG)	BG	\$0.4900	1		*
083	O385G	7510-01-368-3495	BAND, RUBBER NO 64, 1/4" X 3-1/2" (4,250/BG 10/BG)	СТ	\$63.7884	1		*
395	O399A	7510-02-000-8125	BINDER, MS HANDBOOK, 8-1/2" X 11", 3 RINGS, 1" CAP	EA	\$2.4153	1	32	
396	O399B	7510-02-000-8173	BINDER, MS HANDBOOK , 11" X 17", BLACK, 6-RING, 1-1/2"	EA	\$5.9900	1	12	
398	O570R	7510-03-000-3640	HANDLE, WOOD, RED 4-3/8" HT, 1-1/2" DIA, RBR DATE STAMP	EA	\$1.0010	1	200	
086	O625A	5975-00-074-2072	STRAP, TIEDOWN, ELECTRICAL	EA	\$1.2400	100		*
087	O635	7520-02-000-8087	TYPE SET, RUBBER (PICA) DAYS, MONTH YEAR, AM, PM	SE	\$1.1768	1	288	
399	O65	7540-02-000-8020	ENVELOPE, INTER-OFFICE, STRING TIE, 9-1/2" X 12", BROWN	EA	\$0.0908	25	250	
400	O66	7530-01-365-3081	FOLDER, PERSONNEL OFFICE, HVY-MANILA, W/BLACK PRINT	EA	\$0.2667	1	200	
401	O67	7530-01-365-3089	FOLDER, EMPLOYEE MEDICAL (EMF) 11-3/8" X 10"	EA	\$0.2218	1	200	
091	O7509	7520-02-000-8147	STAMP, CANCELING, SELF INKING, ADHESIVE BACKED	EA	\$0.7512	12	384	
612	O7516A	7510-03-000-9395	RIBBON, ROLL, CFS II, THERMAL, BLACK 1-1/4" WD (45 RO/CT)	СТ	\$303.4327	1	1	
594	O7517A	7530-03-000-9393	LAB, CFS, FULL HEIGHT (CONTAINS 36,000 LABELS)	CS	\$63.9329	36		*
613	O7518	7530-01-365-4693	LABEL, CFS II NMT LABEL, NON MECH (CONTAINS 20,000 LABELS)	CS	\$114.0500	1		*
503	O7522	7690-04-000-1181	LABEL, POSTAGE VALIDATION IMPRINTER, PVI (12 RO/CS)	CS	\$26.8799	1		*
587	O7523	7530-05-000-0344	LABELS, AFSM, 3.344" X 1-15/16" WD (6 RO/CS)	CS	\$51.4300	1		*
473	O7551	7530-03-000-9396	PAPER, THERMAL, FOR STAMP VENDING 2.25" WD X 270' LG	RO	\$1.7363	1	32	
403	O790D	7510-02-000-8119	INK, CANCELLATION: (GAL) FOR AUTOMATIC AND MANUAL CANEL MACHS	GL	\$87.6341	1	4	
404	O790E	7510-02-000-8120	INK, CANCELLATION: (PINT) FOR AUTOMATIC AND MANUAL CANEL MACHS	PT	\$12.2295	1	12	
095	O8100R	7510-01-365-3099	RIBBON, IMPRINTER MODEL 8100 SPECIFIC (NOT FOR POS PRINTER)	EA	\$19.6000	1	100	
593	O8101	8105-03-000-4094	BAG, CUSTOMER SHOPPING, PLASTIC (500/CT) 15" X 18"	СТ	\$44.6744	1	1	
096	O813R	5340-02-000-8875	CLOSURE DEVICE, POUCH, I.D. 0.30" - 0.40" + 0.02", GREEN	PG	\$2.7355	1	10	
405	O817A	5340-02-000-8123	SEAL, BAR CODED, CARGO (1,000/BX) RED	ВХ	\$114.7200	1		*
097	O817C	5340-03-000-3520	SEAL, REGISTERED AIR MAIL (1,000/BX) 6.130" X 3/8" X 0.0094"	BX	\$75.6500	1		*
478	O817PM	5340-03-000-7006	SEAL, POSTAGE METER, NYLON	EA	\$0.0000	100	5000	
406	O818A	5340-02-000-8208	SEAL, ANTI-PILFERAGE, INT'L MAIL (100/PG) 13-1/2" X 0.766" INC	PG	\$13.4700	1		*
407	O831	5340-01-365-4675	PADLOCK, SHACKLE CLEARANCE 1/2", WIDTH 1-3/4"	EA	\$24.0500	1	50	
409	O87H	7530-02-000-8806	ENVELOPE, JACKET FOR VEHICLE ACCIDENT REPORT 6-1/16" X 10-1/2"	EA	\$0.0618	1	1000	

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410	O87X	7510-02-000-8754	PORTFOLIO, DBL PCKT, 9-1/2" X 12"	EA	\$0.1691	1	400	
098	O910A	5340-02-000-8190	LOCK, NDCBU/CBU, CLOCKWISE, (10/PG)	PG	\$25.0902	1	20	
099	O910B	5340-02-000-8005	LOCK, COUNTER CLOCKWISE, NDCBU/CBU (10/PG)	PG	\$25.6440	1	20	
412	O911B	7520-02-000-8078	CASH AND STAMP BOX, LARGE, 14-1/2" X 10-1/2" X 5-3/4"	EA	\$35.9297	1	1	
413	O913A	5340-03-000-3608	CAM, LOCK, OFFSET, NDCBU, REPLACEMENT (10/PG)	PG	\$2.9100	1	50	
414	O913D	5340-01-000-9378	CAM, LOCK, OFFSET, NDCBU (10/PG) USE WITH 910A AND 0910B	PG	\$2.9119	1	50	
100	O933L	5340-01-000-9418	LOCK AND KEYS, TYPE I, FOR CASH AND STAMP DRAWERS IRT W/S	EA	\$2.9056	5	100	
415	O947	5340-02-000-8886	HOLDER, LOCK, CANVAS	EA	\$9.1062	1	36	
416	O9930	9905-01-365-2125	HOLDER, LABEL, W/SLIT, FOR 3-3/8" X 1-7/8" LABELS	EA	\$0.0200	100	8000	
619	OEBD00001	7690-07-000-5482	SANDWICH BOARD, EBAY DAY, EXTERIOR LOBBY ZONE	EA	\$125.0000	1	1	
620	OEBD00002	7690-07-000-5493	CO-BRANDED PEN, EBAY DAY, FULL SERVICE ZONE, 100/BAG	BG	\$26.0000	1	20	
621	OEBD00003	7690-07-000-5492	BUTTON, EBAY DAY, FULL SERVICE ZONE, 3" W X 3" H, 25/BAG	BG	\$8.0000	1	125	
622	OEBD00004	7690-07-000-5537	EMPLOYEE CO-BRANDED SHIRTS, EBAY DAY, MEN'S LARGE	EA	\$32.8800	1		
623	OEBD00005	7690-07-000-5538	CO-BRANDED BAGS, EBAY DAY, 100/BX	BX	\$25.6700	1	1	
624	OEBD00006	7690-07-000-5483	TABLE DRAPE, EBAY DAY, FULL SERVICE ZONE	EA	\$75.0000	1	25	
625	OEBD00007	7690-07-000-5484	PULL-UP BANNERS W/HARDWARE, EBAY DAY, 2/SE W/HARDWARE	SE	\$250.0000	1	1	
626	OEBD00008	7690-07-000-5496	EBAY DAY CD, FULL SERVICE ZONE	EA	\$0.2000	100	400	
627	OEBD00009	7690-07-000-5539	EBAY CO-BRANDED SCALES, 60/CT	СТ	\$90.0000	1	1	
628	OEBD00010	7690-07-000-5481	OUTDOOR BANNER, EBAY DAY, EXTERIOR LOBBY ZONE	EA	\$65.0000	1	1	
629	OEBD00011	7690-07-000-5674	BOX KIT, EBAY CO-BRANDED	EA	\$0.0000	1	1	
631	OEBD00013	7690-07-000-5486	EMPLOYEE CO-BRANDED SHIRT, EBAY DAY, MEN'S EXTRA LARGE	EA	\$32.8800	1		
632	OEBD00014	7690-07-000-5487	EMPLOYEE CO-BRANDED SHIRT, EBAY DAY, WOMEN, MEDIUM	EA	\$32.8800	1		
563	P2976G	7530-05-000-4331	ENVELOPE POUCH, 7" WD X 10-1/4" LG, 0.00175" THICK	EA	\$0.0000	1		*
540	P358	7530-07-000-0103	PAPER, THERMAL, RECEIPT ROLLS, POS (50 RO/CT)	CT	\$55.7900	1		*
480	POMISSUE	7610-03-000-3558	MANUAL, POSTAL OPERATIONS	EA	\$4.7001	1	10	
463	POS123L	7690-03-000-4150	POS, POSTAL RATES AND FEES	EA	\$0.1681	1	250	
464	POS123S	7690-03-000-4151	POS, POSTAL RATES AND FEES	EA	\$0.0947	1	400	
068	POS158	7610-03-000-3949	POSSESSION OF FIREARMS AND DANGEROUS WEAPONS ON POSTAL P	EA	\$0.0539	1	2000	
589	POS159	7690-07-000-7099	POS, KNOW YOUR RIGHTS, TAKE RESPONSIBILITY (SEXUAL HARASSMENT)	EA	\$0.0665	1	1000	
071	POS296	7690-03-000-9335	POS, NOTICE OF REWARD	EA	\$0.1200	1	2000	

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524	POS298	7690-05-000-4227	POSTER, DOT HAZARDOUS WARNING LABELS	EA	\$0.3200	1	200	DVL
616	POS37	7690-05-000-4804	HELP KEEP THE MAIL SAFE (LARGE "CLING" POSTER)	EA	\$1.9729	1	1	
106	POS7	7690-03-000-9181	POS, RULES/REGS ON PS PROPERTY	EA	\$0.0582	1	1500	
107	POS74	7690-03-000-9236	POS, PACKAGING POINTERS	EA	\$0.1215	1	700	
523	POS81	7690-05-000-4434	POS, REUSED BOXES (24" X 36")	EA	\$0.3652	1	250	
417	POSOSHA31 65	7690-05-000-4387	POSTER, OSHA, JOB SAFETY AND HEALTH PROTECTION ENGLISH	EA	\$0.0000	1	1000	
109	PS1000	7530-02-000-9931	FORM, DOMESTIC CLAIM/REG IN	EA	\$0.0633	100	1000	
110	PS1012	7530-02-000-7334	FORM, TRAVEL VOUCHER	SH	\$0.0193	1		*
111	PS1091A	7530-02-000-7341	FORM, POST OFFICE BOX FEE REGISTER (CARD)	EA	\$0.0201	2		*
112	PS1093	7530-02-000-7165	FORM, APP FR PO BOX	EA	\$0.0303	125	1000	
113	PS1094	7530-02-000-7345	FORM, APP FR ADD KEY PO	SH	\$0.0095	1		*
114	PS1096	7530-02-000-7346	FORM, CASH RECEIPT (100/PD)	PD	\$0.3338	2		*
115	PS1099	7530-02-000-7347	FORM, NOT RET KEYS	SH	\$0.0072	1		*
116	PS1164	7530-02-000-8335	FORM, CLAIM REIMBURSE EXP	SH	\$0.0193	100		*
277	PS1188	7530-01-000-9016	FORM, CANCEL ORG DUES/PAYROLL WITHHOLDINGS	SE	\$0.0579	1	1500	
117	PS1199A	7530-02-000-7353	FORM, DIRECT DEPOSIT	SE	\$0.0571	100	1500	
118	PS1216	7530-02-000-7354	FORM, EMPLOYEE'S CURRENT MAILING ADDRESS	SE	\$0.0187	1	4000	
278	PS1221	7530-02-000-7356	FORM, ADV SICK LEAVE AUTH (100/PD)	PD	\$0.9325	1		*
119	PS1230C	7530-00-270-6182	FORM, TIME CARD	EA	\$0.0240	1		*
120	PS1234	7530-02-000-7359	FORM, UTILITY CARD	EA	\$0.0285	100		*
121	PS1236A	7530-01-000-9649	FORM, WKLY LOAN TRANS/TRAIN	EA	\$0.0163	25		*
122	PS1260	7530-01-000-9268	FORM, NON-TRANSACTOR CD	EA	\$0.0075	2		*
279	PS1261	7530-01-000-9269	FORM, NONTRANSACTOR REPORT	SH	\$0.0163	1		*
280	PS1270	7530-03-000-9448	FORM, IDEA PROPOSAL	EA	\$0.0738	50	800	
123 618	PS1314A PS1412	7530-01-000-9282 7530-07-000-5259	FORM, AUX RURAL CARRIER TIME DAILY FINANCIAL REPORT, 8-1/2"	EA PD	\$0.0120 \$1.6766	1		*
	PS1412 PS1509		X 11", PAD/100, PS FORM 1412					*
126		7530-01-000-9334	FORM, SENDER'S APPLICATION FOR RECALL OF MAIL	SH	\$0.0163	1	1000	
127	PS1510	7530-01-000-9335	FORM, MAIL LOSS/RIFLING REPORT	SE	\$0.0628	100	1000	
504	PS152	7530-04-000-4309	FORM, DELIVERY CONFIRMATION LABEL	EA	\$0.0045	500	1000	
470	PS1527	7530-01-000-9343	FORM, GEN DEL SERVICE APPL	EA	\$0.0078	1	4000	*
512	PS153	7530-05-000-4046	FORM, U.S. POSTAL SERVICE SIGNATURE CONFIRMATION	EA	\$0.0050	500	1000	
281	PS1532	7530-01-000-9345	FORM, SEMIANNUAL CHECK OF OVERFLOW MAIL	SH	\$0.0659	1		*
129	PS1556	7530-01-000-9356	FORM, SUSP ITEMS-SPRT INFO	SH	\$0.0163	1		*
131	PS1564	7530-01-000-9357	FORM, ADDRESS CHANGE SHEET	SH	\$0.0370	50		*
284	PS1564B	7530-01-000-9358	FORM, SPECIAL ORDERS (CARD)	EA	\$0.0370	100		
132 285	PS1567 PS1571	7530-01-000-9360 7530-01-000-9361	FORM, REQ RUBBER/STEEL STP FORM, UNDELIVERED MAIL REPORT (100/PD)	SH PD	\$0.0193 \$0.6875	1		*
133	PS1578B	7530-02-000-7171	FORM, REQ NON-STD FACING SLIPS	SE	\$0.0558	100	2000	
134	PS1608	7530-01-000-9371	FORM, EMER SALARY AUTH/REC	SH	\$0.0095	1		*
135	PS1621	7530-01-000-9371	FORM, DELIVERY MGMT REPORT	SE	\$0.0093	1	3000	
136	PS1627	7530-01-000-9394	FORM, GENL PRP RULED FORM	SH	\$0.0163	100	5500	*
137	PS1628	7530-03-000-3661	FORM, IND KEY REC	EA	\$0.0099	1		*

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286	PS1629	7530-01-000-9396	FORM, BUILDING KEYS INVENTORY	SH	\$0.0163	1	-	*
138	PS17	7530-03-000-9112	FORM, STAMP REQUISITION (100/PD)	PD	\$1.6766	1		*
139	PS1700	7530-02-000-7362	FORM, VEHICLE ACCIDENT INVEST	SH	\$0.0575	50	2000	
287	PS1717	7530-02-000-7364	FORM, BID PREFERRED ASSIGN	EA	\$0.0079	50		*
140	PS1723	7530-02-000-7366	FORM, ASSIGNMENT ORDER (50/PD)	PD	\$1.1774	5		*
288	PS1766	7530-02-000-7374	FORM, HAZARD WARNING CARD	EA	\$0.0236	1		*
141	PS1767	7530-01-000-9422	FORM, REPORT OF HAZARD	SE	\$0.0500	25	1000	
142	PS1769	7530-02-000-7375	FORM, SUPRV RPT OF ACCIDENT	SE	\$0.1521	10	400	
497	PS1770	7530-02-000-7376	FORM, HAZARDOUS MATERIAL RP	SE	\$0.0461	25	2000	
289	PS1778	7530-01-000-9428	FORM, DOG WARNING CARD	EA	\$0.0211	1		*
143	PS1783	7530-01-000-9430	FORM, ON-JOB SAFETY REVIEW	SH	\$0.0193	1		*
290	PS1838	7530-01-000-9461	FORM, CARRIER CT ML/LTR	SE	\$0.0271	1	2000	
291	PS1838C	7530-01-000-9464	FORM, CARR CT MAIL LC WKSH	SE	\$0.0220	1	2000	
292	PS1840	7530-01-000-9466	FORM, SUMMARY COUNT/INSP (50/PD)	PD	\$1.0186	1	2000	*
146	PS1908	7530-01-000-9475	FORM, FINANCIAL ADJ MEMO (100/PD)	PD	\$1.0022	1		*
147	PS2016	7530-01-000-9517	FORM, MAIL THEFT AND VANDALISM	SH	\$0.0163	25		*
505	PS2018	7530-04-000-5309	FORM, DUPLICATE KEY, PIN AND COMBINATION INVENTORY	EA	\$0.0523	1	3000	
498	PS2130	7530-02-000-7390	FORM, CLA/LOSS INIT LTR	SE	\$0.0163	1		*
148	PS2131	7530-01-000-9711	FORM, UNCOL CHECK REPORT	SE	\$0.0353	1	4500	
149	PS2240	7530-02-000-7406	FORM, PAY LV ADJ REQ	SE	\$0.0255	1	1000	
295	PS2240R	7530-02-000-7407	FORM, RURAL PAY/LEAVE ADJ R	SE	\$0.0299	1	1000	
297	PS2485	7530-01-000-9637	FORM, MED EXAM AND ASSESSMENT	SE	\$0.0760	1	700	
150	PS25	7530-01-000-9502	FORM, TRUST FUND ACCOUNT	SH	\$0.0183	1		*
151	PS2591	7530-01-000-9733	FORM, APPLICATION FOR EMPLOYMENT	SE	\$0.0224	1	1600	
152	PS2855	7530-01-000-9771	FORM, CLM FR IND INTL ML	SE	\$0.0302	50	2800	
153	PS2865	7530-01-000-9775	FORM, RETURN RECEIPT FOR INT'L MAIL	EA	\$0.0125	250		*
298	PS2866	7530-01-000-9776	FORM, PRESORT VERIFICATION	SH	\$0.0193	1		*
299	PS2942A	7530-01-000-9811	FORM, DELIVERY LST AV 7 MA (500/CT)	СТ	\$33.2900	1	1	
300	PS2944	7530-01-000-9814	FORM, RECPT FR CUST ML (100/PD)	PD	\$0.3868	1		*
301	PS2960	7530-01-000-9821	FORM, INVENTORY RECORDS	EA	\$0.0075	1		*
157	PS2976	7530-01-000-9833	FORM, CUSTOMS (CN22)	EA	\$0.0083	500	1000	
154	PS2976A	7530-01-000-9834	FORM, CUSTOMS DECLARATION DISPATCH (CP72) (6-PART SET)	SE	\$0.0634	125	1500	
156	PS2976E	7530-03-000-5174	FORM, PARCEL POST CUST DECL (ENVELOPE COMPANION TO PS2976A)	EA	\$0.0370	50	1500	
158	PS3083	7530-01-000-9850	FORM, TRUST ACCOUNTS RECEIPTS AND WITHDRAWALS (100/PAD)	PD	\$0.6641	1		*
159	PS3176	7530-01-000-9870	FORM, BANK TRANSACTION RECORD	SH	\$0.0193	1		*
160	PS3189	7530-01-000-9878	FORM, REQ FOR TEMP SCH CHG (100/PD)	PD	\$0.6485	5		*
161	PS3203	7530-01-000-9880	FORM, ORDER PRINTED STAMPD	EA	\$0.0702	50	1000	L
162	PS3220	7530-01-000-9883	FORM, STAMP ENV SALE AT DIS	SH	\$0.0163	100		*

QP#	PSIN	PSN	Description	UI	Avg Price (per Unit of Issue)	lss Incr	BPQ	DVD
164	PS3227R	7530-01-000-9885	FORM, STAMP STOCK PURCHASE	EA	\$0.0229	100	2000	
166	PS3293	7530-02-000-7447	FORM, RETAIL VEND CRED EXAM	SH	\$0.0193	1		*
167	PS3294	7530-01-000-9913	FORM, CASH STAMP STK COUNT	SH	\$0.0400	50		*
168	PS3295	7530-01-000-9914	FORM, DLY REC OF STAMPS	SH	\$0.0183	1		*
169	PS3317A	7530-01-000-9916	FORM, PHILATELIC SALES RCD	SH	\$0.0193	50		*
170	PS3368	7530-01-000-9917	FORM, FXD CREDIT INV REC	EA	\$0.0200	50		*
171	PS3369	7530-01-000-9918	FORM, CONSIGNED CREDIT RECEIPT (50/PD)	PD	\$0.1750	1		*
173	PS3533	7530-01-000-9932	FORM, REFUND POSTAGE AND FEES	SH	\$0.0193	100		*
176	PS3544	7530-03-000-3768	FORM, POST OFFICE RECPT	BK	\$1.7899	1	40	
177	PS3546	7530-01-000-9953	FORM, FORWARDING ORDER CHANGE NOTICE (POSTAL CARD)	EA	\$0.0097	200	2000	
178	PS3547	7530-01-000-9954	FORM, NOT OF CORR IN ADDRESS	EA	\$0.0096	250		*
179	PS3555	7530-01-000-9959	FORM, REPORT OF RETURNED MAIL	SH	\$0.0163	50		*
460	PS3575Z	7530-03-000-4594	FORM, CHANGE OF ADDRESS (INTERNAL POSTAL SERVICE USE ONLY)	EA	\$0.0000	250	3000	
181	PS3576	7530-01-000-9963	FORM, NEW ADDRESS NOTIFICATION CARD, BUSINESS & PERSONAL	EA	\$0.0000	200	9000	
182	PS3579	7530-01-000-9965	FORM, UNDELIVERABLE STD AND SPEC MAIL	EA	\$0.0181	100		*
183	PS3580	7530-01-000-9966	FORM, NOT POSTAGE DUE ADV	EA	\$0.0103	50		*
184	PS3582A	7530-03-000-3832	FORM, POSTAGE DUE BILL	EA	\$0.0095	100		*
520	PS3582P	7530-05-000-4539	FORM, BRM/POSTAGE DUE INVOICE DEC 2000 5" X 8"	EA	\$0.0095	1		*
185	PS3584	7530-01-000-9970	FORM, POSTAGE DUE LOG	SH	\$0.0163	100		*
483	PS3601C	7530-03-000-7523	FORM, POSTAGE METER REPORT	EA	\$0.0610	100	1000	
302	PS3602C	7530-05-000-5027	CONSOLIDATED - SUPPLEMENT STD MAIL AND NONPROFIT STD MAIL	EA	\$0.0163	1		*
193	PS3602PO	7530-01-000-9976	FORM, PTG COLL PO	BK	\$2.0666	1	40	
195	PS3604	7530-01-000-9978	FORM, REVOCATION OF MLG PERMIT	SH	\$0.0072	1		*
305	PS3607	7530-02-000-9000	FORM, WGT AND DISP CERT	SH	\$0.0163	1		*
196	PS3609	7530-03-000-3821	FORM, RCD PERMIT IMPRINT MLGS	EA	\$0.0193	1		*
307	PS3609PO	7530-02-000-9003	FORM, CONT FR POST OFF MTR	EA	\$0.1343	1	3000	
197	PS3610	7530-02-000-9005	FORM, REC OF POSTAGE METER	SH	\$0.0025	1	2500	
461	PS3615	7530-03-000-6048	FORM, MAILING PERMIT	EA	\$0.0667	25		*
198	PS3619	7530-02-000-9011	FORM, PERMIT NUMBER RECORD (CARD)	EA	\$0.0075	1		*
199	PS3621A	7530-02-000-8210	FORM, RENEWAL NOT ANN FEES	SH	\$0.0163	1		*
462	PS3624	7530-02-000-9014	FORM, APPL TO MAIL AT NONPROFIT STANDARD MAIL RATES	SH	\$0.0413	25		*
471	PS3637G	7530-02-000-9022	FORM, OFFICIAL MAIL BATCH HEADER	SE	\$0.0235	250	3000	
309	PS3721	7530-02-000-9042	FORM, PUBL WATCH REP	SE	\$0.0554	100	1000	
310	PS3749	7530-02-000-9044	FORM, IRREGULARITIES IN THE PREP OF MAIL MATTER, 2 PART	SE	\$0.0279	1	2400	
200	PS3800	7530-02-000-9047	FORM, RECEIPT CERTIFIED MAIL (LABEL) 1 EA = 1 SHEET	EA	\$0.0052	500	1000	
311	PS3801	7530-02-000-9048	FORM, STANDING DELIVERY ORDER	EA	\$0.0110	1		*
201	PS3804	7530-02-000-9031	FORM, RET RCPT MERCHANDISE	EA	\$0.0045	500	1000 0	

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202	PS3806	7530-02-000-9051	FORM, RECPT FR REG MAIL	SE	\$0.0080	100	4500	
203	PS3811	7530-02-000-9053	FORM, DOMESTIC RETURN RECEIPT	EA	\$0.0071	250		*
204	PS3811A	7530-02-000-9054	FORM, REQ. FOR RETURN RECEIPT (AFTER MAILING)	SH	\$0.0472	250		*
205	PS3813	7530-02-000-9056	FORM, RECPT FOR DOM INS PAR (100 SHEETS/PD) (GREEN)	PD	\$0.2169	5	140	
206	PS3813P	7530-02-000-9057	FORM, RECPT FOR INS MAIL (WHITE W/BLUE RECEIPT) 1 SHEET	EA	\$0.0046	500	1000	
207	PS3816	7530-02-000-9062	FORM, C.O.D. MAILING AND DEL RECEIPT	SE	\$0.0541	100		*
312	PS3816AS	7530-02-000-9063	FORM, C.O.D. CARD-FIRM MAILINGS, CONTINUOUS-1200/CT	CT	\$54.3715	1		*
208	PS3817	7530-02-000-9065	FORM, CERT OF MAILING	SH	\$0.0032	2		*
209	PS3821	7530-02-000-9068	FORM, CLEARANCE RECEIPT (50/PD)	PD	\$0.1750	2		*
313	PS3822	7530-02-000-9069	FORM, C.O.D. TAG TRANSMITTAL (100/PD)	PD	\$0.3868	5		*
606	PS3831	7530-02-000-9076	FORM, RECEIPT FOR ARTICLE(S) DAMAGED IN MAILS	SH	\$0.0063	1		*
211	PS3849	7530-01-000-9716	FORM, DELIVERY NOTICE/REMINDER/RECEIPT-BLA NK NOT OVERPRINTED	EA	\$0.0047	500		*
212	PS3854	7530-02-000-9084	FORM, MANIFOLD REG DISPATCH BK	BK	\$1.5245	1	30	
217	PS3867	7530-02-000-9093	FORM, ACCT MAIL REC FOR DEL	SH	\$0.0193	100		*
218	PS3877	7530-02-000-9098	BOOK, MAILING, FIRM	BK	\$1.3798	1	20	
219	PS3883	7530-02-000-9099	FORM, FIRM DELIVERY RECEIPT (75 SE/PG)	PG	\$2.3375	1	40	
220	PS3907	7530-03-000-3749	FORM, MAIL PICKUP NOTICE	EA	\$0.0163	2		*
221	PS3915	7530-02-000-9124	FORM, LOCK BX KEY REQ	SE	\$0.1233	50		*
222	PS3921	7530-02-000-9125	FORM, DAILY DELIVERY UNIT V	SH	\$0.0193	50		*
223	PS3922	7530-02-000-9126	FORM, DELIVERY UNIT VOL REC	SH	\$0.0193	100		*
224	PS3930	7530-02-000-9035	FORM, OPERATIONS ANALYSIS	SH	\$0.0193	100		*
225	PS3958	7530-02-000-9132	FORM, MAIN STAMP STOCK DAILY	SH	\$0.0163	100		*
226	PS3959	7530-02-000-9133	FORM, STAMP STK DLY RECAP	SH	\$0.0163	100		*
227	PS3971	7530-02-000-9136	FORM, REQ OR NOTIF OF ABSEN (100/PD)	PD	\$1.1774	5		*
228	PS3972	7530-02-000-9137	FORM, ABSENCE ANALYSIS	EA	\$0.0350	1		*
229	PS3977	7530-02-000-9140	FORM, DUPL KEY REC	EA	\$0.0200	1	3000	
230	PS3982	7530-02-000-9148	FORM, CHANGE OF ADDRESS, PS3982	EA	\$0.0242	1		*
231	PS3996	7530-02-000-9151	FORM, CARRIER AUX CONT (100/PD)	PD	\$1.9856	1		*
315	PS3999	7530-02-000-9154	FORM, INSP OF LTR CARR ROUTE	SH	\$0.0193	1		*
232	PS4003	7530-02-000-9157	FORM, RURAL ROUTE DESCRIPTION	SE	\$0.0892	1	600	
233	PS4027	7530-02-000-9167	FORM, CHANGE IN RURAL DELIVERY	SH	\$0.0193	1		*
234	PS4052	7530-02-000-9168	FORM, NOT TO RU PAT	SH	\$0.0163	1		*
235	PS4056	7530-02-000-9169	FORM, YOUR MAILBOX NEEDS ATTN (100/PD)	PD	\$1.1774	1		*
236	PS4232	7530-03-000-9022	FORM, RURAL CUSTOMER DELIVERY INST	EA	\$0.0201	1		*
316	PS4239	7530-02-000-9205	FORM, RURAL ROUTE COUNT OF MAIL	SE	\$0.0292	25	2000	
237	PS4240	7530-02-000-9206	FORM, RURAL CARRIER TRIP REPORT	SH	\$0.0193	1		*

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317	PS4241	7530-02-000-9207	FORM, RURAL DEL STATISTICS	SE	\$0.0429	25	1600	DVL
			REPORT					
499	PS4241X	7530-03-000-0936	FORM, RURAL DEL STATISTICS SUMMARY REPORT	EA	\$0.0443	25	2000	
238	PS4245	7530-02-000-9211	FORM, CARRIER'S STATEMENT	EA	\$0.0096	500	5000	
318	PS4248	7530-02-000-9212	FORM, RURAL ROUTE INSPECTION REPORT	SE	\$0.0307	1	1200	
319	PS4326	7530-02-000-9217	FORM, USPS NAT ZIP CODE DIR	SE	\$0.1161	1	3000	
320	PS4541	7530-02-000-9246	FORM, WORK ORDER VEH REPAIR	SE	\$0.0746	50	700	
321	PS4543	7530-02-000-9247	FORM, VEH MAINT WORK ORDER	EA	\$0.0440	100		*
240	PS4565	7530-02-000-9250	FORM, VEHICLE REPAIR TAG	SE	\$0.0297	200	2400	
241	PS4570	7530-02-000-9272	FORM, VEHICLE TIME RECORD	EA	\$0.0244	250		*
323	PS4572	7530-02-000-9273	FORM, TRACTOR LOG	EA	\$0.0241	1		*
324	PS4582	7530-02-000-9280	FORM, OPERATOR'S RECORD (CARD)	EA	\$0.0830	1	800	
242	PS4584	7530-02-000-9282	FORM, OBSERVATION OF DRIVING PRACTICES	SE	\$0.0468	100	1000	
326	PS4585	7530-02-000-9283	FORM, POSTAL DRIVER ACCD INFO	EA	\$0.0064	1		*
327	PS4586	7530-02-000-9284	FORM, ACCIDENT INFORMATION	EA	\$0.0120	1		*
243	PS4705	7530-02-000-9300	FORM, FIRE INSP TAG	EA	\$0.0781	100		*
244	PS4707	7530-02-000-9301	FORM, OUT OF ORDER TAG	EA	\$0.0330	50		*
245	PS4805	7530-02-000-9330	FORM, WORK RECORD SHEET	EA	\$0.0350	100		*
246	PS4841	7530-03-000-9265	FORM, FUEL AND UTILITIES RE	EA	\$0.0193	1		*
328	PS4983	7530-02-000-9402	FORM, KEY AND LOCK REQUISITION	SH	\$0.0927	1	1500	
329	PS5111R	7530-02-000-9437	FORM, REVENUE PROTECTION PL	EA	\$0.1523	100		*
487	PS5397	7530-02-000-9458	FORM, CONTRACT ROUTE EXTRA TRIP AUTHORIZATION	SE	\$0.0476	1	1000	
247	PS5398A	7530-02-000-9198	FORM, STAR ROUTE VEH RECORD	SE	\$0.0165	100	4000	
248	PS5399	7530-02-000-9199	FORM, CONTRACT ROUTES PERFORMANCE RECORD	SH	\$0.0226	1		*
249	PS542	7530-02-000-7216	FORM, FOREIGN REG ARTICLE	SE	\$0.0709	25	1000	
330	PS5429	7530-02-000-9467	FORM, CERT OF EXCEPTIONAL CONTRACT SERVICE	SE	\$0.1005	1	800	
522	PS5445	7530-05-000-4885	FORM, STAMP VENDING MACHINE REIMBURSEMENT REQUEST	EA	\$0.0127	100	1000	
331	PS5466	7530-02-000-9472	FORM, LATE SLIP	BK	\$1.2213	5	75	
332	PS5500	7530-02-000-9476	FORM, REP OF CONTRACT RTE	SE	\$0.0531	1	1000	
250	PS5541	7530-01-000-9723	EXPRESS MAIL SERV PICKUP	EA	\$0.0000	1		*
546	PS5541C	7530-02-000-7489	EXPRESS MAIL PICKUP STMT	SE	\$0.0000	1		*
541	PS5625	7530-02-000-9481	EXPRESS MAIL SER REC	SE	\$0.0000	1		*
559	PS5625C	7530-02-000-9483	EXPRESS MAIL CUSTOM DESIGNED	SE	\$0.0000	1		*
333	PS5659	7530-02-000-9490	FORM, PASSPORT APPL TRANS	EA	\$0.0193	1		*
251	PS571	7530-02-000-7223	FORM, DISCREPANCY OF \$100	SE	\$0.0694	50	1000	
252	PS6387	7530-02-000-9535	FORM, APP RURAL MO TRANS	SH	\$0.0250	100		*
253	PS6401	7530-02-000-9536	FORM, DOMESTIC MONEY TO	EA	\$0.0129	1	3000	
334	PS7020	7530-02-000-9539	FORM, AUTH ABSENCE FM WKRM FLOOR (100/PD)	PD	\$0.3932	1		*
254	PS7380	7530-02-000-9635	FORM, M.D.C. SUPPLY REQUISITION	SH	\$0.0163	100		*
255	PS7381	7530-02-000-9636	FORM, REQ FOR SUPPLIES, EQUIP	SH	\$0.0193	1		*
335	PS8040	7530-01-000-9906	FORM, BULK MAIL ACCPT WRKSHT (100/PD)	PD	\$1.6766	1		*
256	PS8076	7530-02-000-8028	FORM, AUTH TO HOLD MAIL	EA	\$0.0138	100		*
509	PS8099	7530-02-000-7238	FORM, RECEIPT FOR REC DEL	EA	\$0.0057	100	1000	
550	. 55555	, 555 62 656-7266	. Stan, the sent of the section		ψ0.0007	1.00	0	

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500	PS8105A	7530-04-000-0302	FORM, FUNDS TRANS/TRANSFER REPORT	SH	\$0.0091	50	4000	
501	PS8105B	7530-04-000-0303	FORM, SUSPICIOUS TRANSACTION REPORT	SH	\$0.0091	50	4000	
336	PS8125	7530-02-000-7255	FORM, DROP SHIPMENT CLEARANCE DOCUMENT	EA	\$0.0119	200	2800	
338	PS8127	7530-02-000-8685	FORM, RURAL CARRIER SUPP PAYMENT	SH	\$0.0163	25		*
339	PS8130	7530-02-000-9839	FORM, VEND EQUIP LOG	EA	\$0.0193	25		*
340	PS8152	7530-03-000-9249	FORM, EMPLOYEE DAILY ACTIVITY CARD	EA	\$0.0112	250		*
506	PS8165	7530-03-000-9387	FORM, MAIL FRAUD REPORT	EA	\$0.0350	50	2000	
640	PS8176	7530-07-000-6197	FORM, PREMIUM FORWARDING SERVICE, APRIL 2005, PS 8176	EA	\$0.0745	1	1000	
468	PS8191	7610-03-000-6538	FORM, STEP 1 GRIEVANCE	EA	\$0.0193	1		*
530	PS8230	7530-07-000-7117	FORM, AUTHORIZATION FOR PAYMENT	EA	\$0.0108	1	3000	
531	PS8231	7530-07-000-7118	FROM, VENDOR PAYMENT 1099 REPORT FORM APRIL 2003	EA	\$0.0102	1	3000	
257	PS835	7530-02-000-9461	FORM, QTRLY REPORT OF ORIGINATING REG	SH	\$0.0163	1		*
341	PS969	7530-02-000-7258	FORM, MATERIAL RECYCLING AND DISPOSAL	SE	\$0.1196	1	700	
258	PS991	7530-02-000-9547	FORM, APPL FOR PROM OR ASSIGN	EA	\$0.1175	50	500	
418	PUB100	7610-03-000-9247	PUB, HISTORY OF U.S.P.S.	EA	\$0.9581	1	100	
260	PUB122	7610-03-000-9059	PUB, CUSTOMER GUIDE TO FILING DOMESTIC CLAIMS OF REGISTERED	EA	\$0.1123	1	600	
419	PUB129	7610-02-000-7088	PUB, SAFETY TALKS	EA	\$3.3691	1	14	
610	PUB154	7690-07-000-7014	PUB, GET STAMPS ON THE GO JAN 2003, 3-3/8" X 7-1/2"	EA	\$0.0000	1	4200	
420	PUB192	7610-03-000-9314	POSTER, TIPS FOR COLLECTING STAMPS	EA	\$0.0407	100	1000	
521	PUB194	7610-05-000-4021	PUB, 2000 STAMP IMAGES 8-1/2" X 11", 4 COLOR BOOKLET	EA	\$0.0743	1	600	
423	PUB208	7610-03-000-9402	PUB, SERV. AVAIL FR. RURAL CARR	EA	\$0.0149	1	2500	
457	PUB223	7610-03-000-9087	PUB, DIRECTIVES/FORMS CATALOG	EA	\$1.7816	1	22	
264	PUB225	7610-02-000-7089	PUB, INTRO TO STAMP COLLECTING 32PG, 5" W X 9" LG, 25/PG	EA	\$0.0000	25	500	
266	PUB247	7610-02-000-7982	PUB, 247 – SUPPLY AND EQUIPMENT CATALOG, MAY 2002	EA	\$5.8052	1	15	
267	PUB25	7610-03-000-9119	PUB, GUIDE TO DESIGNING LETTER MAIL	EA	\$0.7813	1	40	
268	PUB28	7610-03-000-3688	PUB, POSTAL ADDRESSING STANDARDS	EA	\$0.8126	1	50	
527	PUB280	7610-05-000-0653	PUB, IDENTITY THEFT PUBLICATION	EA	\$0.0800	1	850	
641	PUB281	7610-02-000-9388	PUB, CONSUMER FRAUD BY PHONE OR MAIL	EA	\$0.0313	100	1000	
426	PUB300A	7610-04-000-6949	PUB, CONSUMER AND BUSINESS GUIDE TO PREVENTING MAIL FRAUD	EA	\$0.2866	25	200	
433	PUB355	7610-03-000-9452	PUB, IDEAS PROG SUPERVISOR'S GUIDE	EA	\$0.2465	1	1000	
269	PUB39	7610-03-000-9154	PUB, US POSTAGE COLORING BOOK	EA	\$0.1558	50	200	

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488	PUB552	7610-03-000-7591	PUB, UNDERSTANDING SEXUAL HARASSMENT	EA	\$0.3949	1	150	
642	PUB615	7610-08-000-1458	PUB, TAKE YOUR MAILBOX WITH YOU (PREMIUM FWD SVC BROCHURE)	EA	\$0.0000	100	7400	
440	PUB71	7610-03-000-9441	PUB, EMP REQ LV FOR COND	EA	\$0.0449	50		*
441	PUB75	7610-03-000-4795	PUB, MOVER'S GUIDE, (INCLUDE PS FORM 3575)	S EA	\$0.0000	1	100	
583	PUB75S	7610-03-000-4096	PUB, MOVER'S GUIDE (SPANISH)	EA	\$0.0000	125	1000	
502	PUB95	7610-04-000-1197	PUB, QUICK SERVICE GUIDE	EA	\$0.9289	1	20	
445	S2005K	8415-01-347-4510	GLOVES, MEN'S, SMALL, FLANNEL/LEATHER, W/KNIT WRIST	PR	\$0.9724	1	72	
272	S2025	6840-01-357-0744	DOG REPELLENT, BACK OFF, SPRAY	EA	\$2.7100	12		*
595	SF91	7540-00-634-4041	FORM, OPR'S RPT ACCID	HD	\$2.5600	1		*
273	SGN145	7690-03-000-9110	SIGN, PAYMENT POLICY, 9.5"W X 11.5" L WHITE W/RED, BLUE PRN		\$0.5400	1	280	
274	SSS1M	7530-04-000-5367	FORM, (UPO), REGISTRATION MAIL-BACK	EA	\$0.0000	50	1250	
485	SSS2	7530-03-000-3658	FORM, SSS INFORMATION CHANGE	EA	\$0.0000	50	3000	
447	SSSBOX45	7690-03-000-3813	FORM, DISPENSER BOX/DISPLAY	/ EA	\$0.0000	1	4	
449	SSSPOS46	7690-03-000-3746	POS, REGISTRATION POSTER	EA	\$0.0000	1	1400	
450	TAG13	7690-03-000-9014	TAG, SCHEDULED MAIL	EA	\$0.0206	500		*
558	TAG141	7690-04-000-6856	TAG, "EXPRESS MAIL-GLOBAL GUARANTEED"	EA	\$0.0000	1		*
451	TAG15	7690-02-000-9907	TAG, DO NOT DELAY-TIME VALUE DATA-EXPEDITE	EA	\$0.0204	100		*
452	TAG155	7690-03-000-9238	TAG, SURFACE AIRLIFT MAIL	EA	\$0.0293	100		*
543	TAG157	7690-03-000-3824	TAG, EXPRESS MAIL DROP SHIPMENT	EA	\$0.0000	1		*
453	TAG158	7690-03-000-9135	TAG, S.A.M. M-BAG ADDRESS TA	G EA	\$0.0641	1		*
552	TAG159	7690-03-000-9177	TAG, U.S.MAIL DROP SHIPMENT BY PRIORITY MAIL	EA	\$0.0000	1		*
275	TAG2	7690-01-000-9229	TAG, PRIORITY MAIL	EA	\$0.0197	100		*
598	TAG44	7690-02-000-9990	TAG, SACK CONTENTS WARNING	à EA	\$0.0293	100		*
454	TAG57	7690-02-000-9965	TAG, POL CAMP MAILING	EA	\$0.0240	100		*
455	TAG6	7690-03-000-9237	TAG, FIRST CLASS- DO NOT DELAY	EA	\$0.0206	1		*
469	TAG8	7690-03-000-9498	TAG, GLOBAL PRIORITY MAIL	EA	\$0.0305	1		*
479	TSP3	7530-01-000-9647	TSP, DESIGN BENEFICIA	EA	\$0.0000	1	1800	
	BK – Book BT – Bottle BX – Box	CN – Can CT – Carton DZ – Dozen	GL – Gallon P	PD – Pad PG – Packa PR – Pair	age	RM – R RO – R SE – Se	oll	
	CD – Card	EA – Each		T – Pint		SH - SI		
	CE - Cone			RL – Reel		SL – Sr		

CE - Cone SL - Spool RL - Reel



#### TOUCH TONE ORDER ENTRY

The advantages of using the Touch Tone Order Entry System include:

- Faster order processing
- · Immediate feedback on ordered items
- Improved order accuracy

## TOLL FREE ORDER LINES To place an order, Dial 1-800-332-0317, press option 2

System is unavailable between 4:00 am and 6:00 am Central time due to maintenance

Item status such as cost and availability may be obtained 24 hours a day by accessing the automated system at 1-800-332-0317, option 4.

#### **PROCESSING TIMES**

Orders placed before 4:45 pm Central Time will be processed that evening for release to the warehouse the next business day

#### HOW TO REGISTER

Only NEW users must register to use the system. To register, call 1-800-332-0317, option 1, extension 2925. Follow the instructions to leave a message. (Wait 48 hours before placing your first order)

#### **HOW TO ACCESS THE SYSTEM**

- 1. If you have registered previously, call 1-800-332-0317, press 2.
- 2. Enter the 10 digit Access Code chosen when registering to use the system (usually your office phone number).
- The System will tell you your FEDSTRIP number (if the FEDSTRIP number the system gives you is not your FEDSTRIP number, do not continue with your order. Press 2 to reenter your Access Code to try again or press 0 for assistance)
   Press
  - 1 if correct
  - 2 to re-enter Access Code
  - 0 to transfer to Materials Customer Service for assistance
  - # to end the call

#### TO PLACE AN ORDER

Press 1 to order by 13 digit NSN

Enter  $\underline{13}$  digit  $\underline{NSN}$  (check  $\underline{PUB223}$  or  $\underline{PUB247}$  for the correct  $\underline{NSN}$ .) After the prompt,

Enter Quantity then press the \* key.

The System will repeat the Item number ordered

The System will repeat the Quantity ordered

The System will tell you the **Unit of Issue** ordered Press

4 ..

1 if correct (places order for item)

2 to re-enter order

Or press # to return to Main Menu.

Press 2 to order by 3 digit Quick Pick#

Enter 3 digit Quick Pick Number

After the prompt,

Enter Quantity then press the \* key.

The System will repeat the Item number ordered

The System will repeat the Quantity ordered

The System will tell you the **Unit of Issue** ordered Press

1 if correct (places order for item)

2 to re-enter order

Or press # to return to Main Menu.

## ONLY MAINTENANCE CAPABLE OFFICES WILL BE GIVEN THE OPPORTUNITY TO USE THIS OPTION – ORDERS ARE PROCESSED HOURLY

Press 3 to order emergency vending machine parts.

Enter the vending part 13 digit NSN

After the prompt,

Enter Quantity then press the \* key.

The System will repeat the Item number ordered

The System will repeat the Quantity ordered

The System will tell you the Unit of Issue ordered

Press

1 if correct (places order for item)

2 to re-enter order

Or press # to return to Main Menu.

Press 1 for Express Mail, Press 2 for Priority Mail

Press # to return to Main Menu

Press 4 to order keys for Mail Equipment Shop (MES) locks

Enter the 4 or 5 digit lock # then press the \* key.

Enter up to a 6 digit box # then press the \* key.

If no box #, then press the \* key.

Enter up to a 2 digit Quantity then press the \* key.

After the prompt,

The System will repeat the Lock # ordered

The System will repeat the Box # if one was given

The System will repeat the Quantity ordered

1 if correct (places and

1 if correct (places order for item)

2 to re-enter order

Or press # to return to Main Menu

CONTACT MES @ 202-281-2620 WITH ANY DISCREPANCIES OR IF ORDER IS NOT RECEIVED IN 3 WEEKS.

#### TO EXIT THE SYSTEM

Press # to return to the Main Menu, then # from the Main menu to end the call.

If your order was accepted, you will be given a 9-digit order number consisting of the last four digits of the FEDSTRIP along with 4-digits of the Julian date and ending with an "S". You will also be given the total number of items ordered and total approximate cost. In addition, you will be given a chance to transfer to a customer service representative.

IF YOU HANG UP WITHOUT EXITING PROPERLY, YOUR ORDER WILL BE PLACED, HOWEVER, YOU WILL NOT RECEIVE YOUR ORDER NUMBER.



UNITED STATES
POSTAL SERVICE
MATERIAL DISTRIBUTION CENTER
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9998

**How To Get Help** 

For help or problems with the ordering system, call 1-800-332-0317, option 4, option 1, then option 4. Materials Customer Service hours of operation are M-F 6 AM – 6 PM Central Time.

For the current Supply Quick Pick List and other useful information, go to our WEB site <a href="http://blue.usps.gov/purchase/operations/ops\_downloads.htm">http://blue.usps.gov/purchase/operations/ops\_downloads.htm</a>.

NOTICE

#### Copy Project? Try Boise/OfficeMax Government Solutions

In a continuing effort to drive added value, Supply Management Office Products and Utilities Category Management Center have negotiated pricing for full-service copying projects from Boise/OfficeMax Government Solutions. OfficeMax is extending more than **60% off** retail pricing and therefore could be a good choice for any copying project you might have. This offering is not mandatory, but does provide an excellent option when outsourcing copying needs.

The next time you have a copying project to be outsourced, contact your OfficeMax Government Solutions sales representative. The representative will align you with your local OfficeMax Printing and Document Solutions (PDS) account manager who can provide you with personalized, on-site consultation. When you're ready to have your project printed (after you receive approval for your eBuy off-catalog requisition), place your credit card order with the PDS account manager. The PDS account manager will use the open market account #386400, have your project picked-up, then have it delivered back to you.

This offering is designed to leverage Postal Service™ copy needs by working with a strategic partner at a national level, and providing you with another option for your copying projects.

Boise/OfficeMax Government Solutions offers:

- Digital color.
- Signage.
- High-speed digital black and white.
- 900+ full service digital print and copy centers.
- Binding and finishing services.
- Large-format print and duplication.
- Free local pickup and delivery.

— SCM Strategies, Supply Management, 5-11-06

Notice

#### **Janitorial Services FAQs**

The Western Services Category Management Center (WSCMC) has received a large number of phone calls regarding the process for obtaining cleaning services at Postal Service  $^{\text{\tiny M}}$  facilities where janitorial services are outsourced.

For the benefit of the Postal Service community at large, the WSCMC has developed a list of frequently asked questions (FAQs) and answers in order to assist field personnel. The FAQs can be found online at <a href="http://blue.usps.gov/purchase/\_doc/ser\_janitorial\_services\_faq.doc">http://blue.usps.gov/purchase/\_doc/ser\_janitorial\_services\_faq.doc</a>.

— Environmental and MRO Category Management Center, Supply Management, 5-11-06



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