

THE "SUBMIT A LEAD" PROGRAM, PAGE 22.

POSTAL BULLETIN

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PB 22129, May 27, 2004

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 UNITED STATES
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The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

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PB 22128: 7690-07-000-0112	PB 22120: 7690-05-000-5989	PB 22113: 7690-05-000-5982	PB 22106: 7690-05-000-5975
PB 22127: 7690-07-000-0111	PB 22119: 7690-05-000-5988	PB 22112: 7690-05-000-5981	PB 22105: 7690-05-000-5974
PB 22126: 7690-07-000-0110	PB 22118: 7690-05-000-5987	PB 22111: 7690-05-000-5980	PB 22104: 7690-05-000-5973
PB 22125: 7690-07-000-0109	PB 22117: 7690-05-000-5986	PB 22110: 7690-05-000-5979	PB 22103: 7690-05-000-5972
PB 22124: 7690-07-000-0108	PB 22116: 7690-05-000-5985	PB 22109: 7690-05-000-5978	PB 22102: 7690-05-000-5971
PB 22123: 7690-07-000-0107	PB 22115: 7690-05-000-5984	PB 22108: 7690-05-000-5977	PB 22101: 7690-05-000-5970

USPSNEWS@WORK

Posting the big numbers: Six back-to-back 95s says it all



Talk about your big numbers. For the sixth consecutive quarter, USPS has scored 95 percent in overnight on-time delivery. The assessment is measured independently by IBM Consulting Service.

This External First-Class (EXFC) report gives an independent assessment of the time it takes a First-Class Mail® piece, once it's deposited into a collection box, to be delivered to one of more than 141 million American homes, businesses and Post Office™ boxes.

Customers are happy with the big numbers. Residential customer satisfaction scores are steady at 93 percent.

PostalPEOPLE system: Employees get 24/7 access to Human Resources information



A new self-service system to complete routine Human Resources (HR) tasks — changing benefits, adding a beneficiary and the like — will soon be available for USPS® employees.

The system, called PostalPEOPLE, will give employees access to their personnel files and other HR-related information, 24 hours a day, 7 days a week, together with an HR Shared Services Center to offer individual attention using interactive voice response.

The Board of Governors recently approved funding for PostalPEOPLE, with the goal of improving employee satisfaction and helping to more effectively manage resources and costs.

Look for regular updates about PostalPEOPLE in *HR Today*, on PSTN broadcasts and through the Human Capital Enterprise and HR Shared Services Web site at <http://hce.usps.gov>.

Innovative solutions: USPS IT application for Marketing wins prestigious award



A pioneer leads the way. That's what the Postal Service does when it comes to technology innovation by federal agencies. And that's why USPS is being honored with the prestigious Government Solutions Center 2004 Pioneer Award for its new Marketing program, Integrated Business Service Network (iBSN).

The Government Solutions Center awards program is sponsored by the E-Gov Institute, which fosters new government IT solutions.

iBSN provides a single source of service information for our largest business customers. Developed jointly by Marketing and Information Technology, the system creates efficiencies in serving about 14,000 external customers representing \$37.7 billion — 56 percent — of the Postal Service's fiscal year 2003 revenue.

iBSN also allows customers to enter service requests and to monitor progress on those requests through the Web. Here's what customer Peter Glenn, V.P., Bank of America, had to say about the program: "It is one of the most important tools, and certainly, the most powerful, I use in interactions with USPS — what a view to the postal world! I can see activity going on in Chicago, Alaska and North Carolina, literally from the four corners of the country — regardless of where I happen to be on any given day."

USPS is one of 15 award winners who will be honored during the annual Government Solutions Forum, June 2–4, in Washington, DC. iBSN will be a featured exhibit during the event. In addition, iBSN's award will be featured on the cover of *Federal Computer Week* magazine.

V.P., Finance, Controller Donna Peak to retire: PMG Potter names Lynn Malcolm acting V.P.

Strong leadership and sweeping accomplishment mark the career of USPS Vice President, Finance, Controller Donna Peak, who will retire in January 2005.

USPSNEWS@WORK

PMG Jack Potter has named Compensation Manager Lynn Malcolm to acting vice president, Finance, Controller.

Peak implemented such programs as eTravel, Time and Attendance Collection System, a new general ledger system and Shared Services/Accounting. She also established the field internal control function, saving the Postal Service roughly \$100 million per year.

The Postal Service™ has recognized Peak's efforts, awarding her the prestigious Board of Governors award. Her work also has earned industry kudos including the Shared Services leader of the year award and the Government Women's Visionary award.

In the months leading to her retirement, Peak will help USPS prepare for the upcoming Universal Postal Union Congress in Bucharest.

Acting V.P. of Finance, Controller Lynn Malcolm is a 30-year USPS employee with a strong background in Finance and Human Resources. Malcolm has held several management positions in Information Technology, Finance and Human Resources.

She has led the capital investment program, established the business evaluation process to evaluate strategic initiatives and provided management direction for activity-based management and rate case development.

Most recently, Malcolm worked with the management associations and Labor Relations to develop the innovative pay-for-performance program, and developed corporate strategic policy for USPS pay and benefit programs.

Malcolm holds an advanced degree in business administration from Strayer University. She earned Vice President's Awards in 1998, 2002 and 2003 and the Postmaster General's Award in 2001. "I'm confident Lynn's qualifications and experience will continue to be an asset to the Postal Service," said Potter.

Carrier Pickup batting 1,000: Customers having a field day with new service



It's a hit.

Customers across the country are playing ball with USPS' Carrier Pickup service. As a result, we're scoring home-runs all over the place and the pace is really starting to "pick up." In March, we averaged more than 3,600 parcels per day, but our team is on a hot-streak and we're posting even bigger numbers this month — averaging almost 6,000 parcels a day in May.

Delivering to every home in the country gives USPS the ultimate home-field advantage. Combining Carrier Pickup with our online services means convenience for our customers that other delivery companies can't provide.

Five for frauding: USPS employees indicted for workers' compensation fraud

It's not nice to fool workers' compensation.

Five USPS employees recently were indicted by a federal grand jury for fraudulently receiving workers' compensation payments. The indictments were announced by the U.S. Attorney for the District of Maryland, based on investigations by postal inspectors and agents of the Postal Service Office of Inspector General.

Investigations revealed the employees were receiving compensation payments while also receiving income from outside employment. All were charged with making false statements to obtain federal compensation, which carries a maximum penalty of five years in prison and a \$250,000 fine. Three of the individuals were additionally charged with mail or wire fraud. They face a maximum penalty of a 20-year prison sentence and a \$250,000 fine.

Help Us Help You Save Time and Money

Stop Redistributing the *Postal Bulletin* to CPUs, and Decrease Your Subscription Accordingly.

Why?

We now have access to the master mailing list for contract postal units (CPUs). Effective with this issue of the *Postal Bulletin*, we are mailing the *Postal Bulletin* directly to all CPUs.

What Does This Mean for You?

Less work.

Since we are mailing the *Postal Bulletin* directly to CPUs, you won't have to spend your time and energy doing it. We'll do it for you.

You must do the following if you are redistributing to CPUs:

- Immediately stop redistributing.
- As soon as possible, contact us to decrease your subscription (since you won't need those extra copies to redistribute anymore).

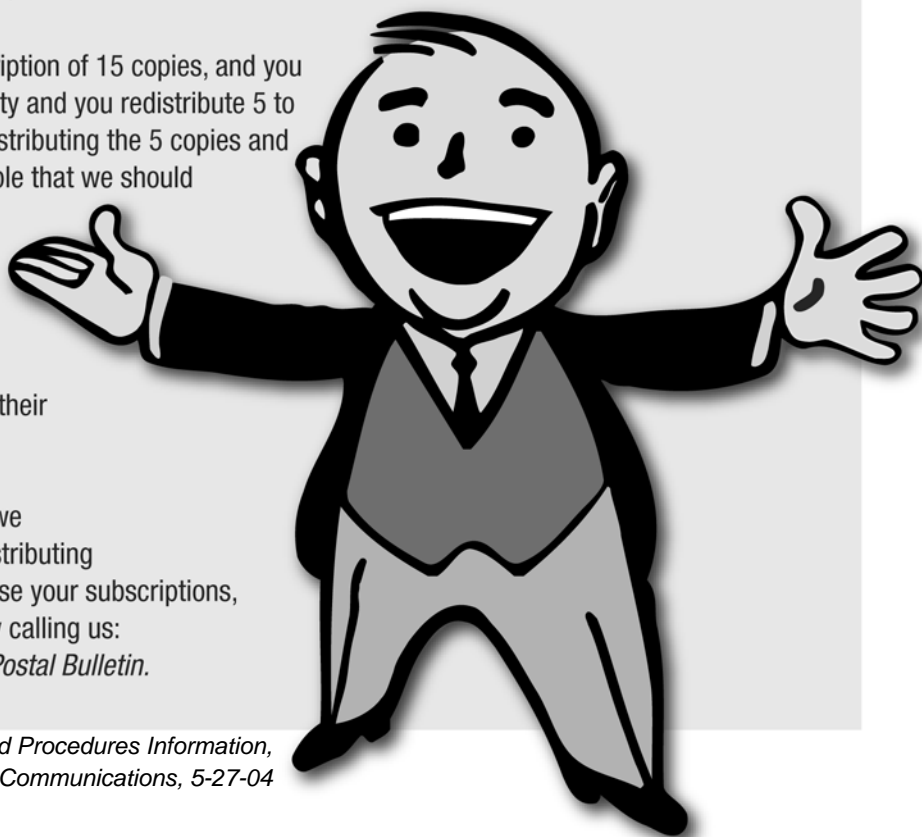
Example:

If you currently have a subscription of 15 copies, and you usually keep 10 for your facility and you redistribute 5 to CPUs, you'll need to stop redistributing the 5 copies and let us know as soon as possible that we should decrease your subscription from 15 to 10.

How Do You Decrease Your Subscription?

We have the list of CPUs and their mailing lists, but we don't know how many you are forwarding to your CPUs. So we need your help. If you're redistributing to CPUs, contact us to decrease your subscriptions, by sending us an e-mail or by calling us:

- Send an internal e-mail to *Postal Bulletin*.
- Call us at 703-292-3655.



— *Policies and Procedures Information,
Public Affairs and Communications, 5-27-04*

Administrative Services

HANDBOOK REVISION

Handbook AS-805-A, Application Information Security Assurance (ISA) Process

We are revising Handbook AS-805-A, *Application Information Security Assurance (ISA) Process*, as follows:

- To better address the development of Application Disaster Recovery Plans (ADRP).
- Add the role of Disaster Recovery Services (DRS).
- Correct Web site addresses and e-mail addresses that have changed since the handbook was first published.

We will incorporate these revisions into the online version of Handbook AS-805-A, which is available on the PolicyNet Web site; go to <http://blue.usps.gov>; click on *More References*, then *HBKs*.

Handbook AS-805-A, Application Information Security Assurance (ISA) Process

* * * * *

Transmittal Letter

* * * * *

B. Distribution.

[Revise item B to read as follows:]

This document is available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim/hbkid.htm> and the Corporate Information Security Web site (<http://it.usps.gov>); click on *Support*, then *Corporate Information Security*, where you can also access the ISA templates it references.

C. Comments.

* * * * *

[Revise the second sentence of item C to read as follows:]

Comments may also be sent by e-mail to information_security@usps.gov.

* * * * *

2 Roles and Responsibilities

* * * * *

2-11 Information Systems Security Officers

Information Systems Security Officers (ISSOs) are responsible for the following:

* * * * *

[Revise item c to read as follows:]

- c. Reviewing and evaluating ISA documentation, including the BIA, security plan, risk assessment, security test and evaluation plan, security test and evaluation report, and independent reviews of the application.

* * * * *

[Add new section 2-15, to read as follows:]

2-15 Disaster Recovery Services

Disaster Recovery Services (DRS) is responsible for the following:

- a. Providing consulting support to executive sponsors and portfolio managers regarding disaster recovery planning.
- b. Reviewing each ADRP and accepting it as complete or returning it to the executive sponsor for rework.
- c. Storing the accepted ADRP.

* * * * *

3 Overview of ISA

* * * * *

3-5 The ISA Core Team

The core team consists of those personnel who are actively involved in and responsible for completing the documentation and activities in the ISA and includes the following personnel or their representatives:

[Add new item f to read as follows:]

- f. Disaster Recovery Services representative.

* * * * *

4 The ISA Process

* * * * *

4-1 Phase 1 — Definition

* * * * *

4-1.4 Activities

* * * * *

4-1.4.3 Complete Application Business Impact Assessment

* * * * *

[Revise the last sentence of of 4-1.4.3 to read as follows:]

Template and instructions for completing them are available on the Information Technology Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, and then *ISA Templates*.

* * * * *

4-2 Phase 2 — Design and Integration

* * * * *

4-2.2 Deliverables

The deliverables for this phase are the following:

* * * * *

[Add new item e to 4-2.2 to read as follows:]

- e. Application disaster recovery plan. (The ADRP is started during this phase.)

* * * * *

4-2.3 Roles and Responsibilities

* * * * *

[Add a new role and responsibility at the end of the table for *Disaster Recovery Services* to read as follows:]

DRS	Consults with executive sponsor as required on the development of the ADRP.
-----	---

* * * * *

4-2.4 Activities

4-2.4.1 Analyze Requirements and Identify Potential Security Controls

[Revise the second sentence of 4-2.4.1 to read as follows:]

*** (See the *Application Information Security Requirements and Controls* document available on the IT Web site — go to <http://cto.usps.gov> and click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, and then *ISA Practitioner Guidance* — for controls and processes that can be used to fulfill the security requirements. ***

4-2.4.2 Assess Risks

* * * * *

4-2.4.2.1 Application Risk Assessment and Abbreviated Application Risk Assessment

[Revise the second sentence of 4-2.4.2.1 to read as follows:]

*** Application Risk Assessment and Abbreviated Application Risk Assessment templates and instructions for completing them are available on the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, and then *ISA Templates*. ***

* * * * *

4-2.4.2.3 Independent Risk Assessment

[Revise the last sentence of 4-2.4.2.3 to read as follows:]

*** For an outsourced independent risk assessment, use the *External Independent Information Security Risk Assessment* report format and instructions for completing it available on the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, then *ISA Templates*, and then *Independent Risk Assessment Report*.

* * * * *

4-2.4.4.6 Develop Application Security Plan

* * * * *

4-2.4.4.6.2 Content

[Revise the last sentence of 4-2.4.4.6.2 to read as follows:]

*** The *Application Security Plan* and *Abbreviated Application Security Plan* templates and instructions for completing are available on the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, and then *ISA Templates*.

* * * * *

[Revise the title of 4-2.4.10 to read as follows:]

4-2.4.10 Initiate Application Contingency Planning

[Delete the last sentence of 4-2.4.10.]

[Revise the title of 4-2.4.10.1 to read as follows:]

4-2.4.10.1 Application Contingency Planning Roles and Responsibilities

[Add two new responsibilities for the executive sponsor to read as follows:]

Executive sponsor Consults with the DRS on the ADRP and the RTO determined in the BIA.
Develops and maintains the ADRP.

[At the end of the table, add a new role and responsibility for the DRS to read as follows:]

DRS Consults with the executive sponsor on the ADRP and validates the RTO, based on overall Postal Service resources, to ensure it is realistic and achievable.

4-2.4.10.2 Application Disaster Recovery Plan

[Revise the last three sentences of 4-2.4.10.2 to read as follows:]

*** It is begun during Phase 2 in coordination with the DRS. ADRPs are tested and updated in Phase 5. ADRP templates are available from the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Disaster Recovery Services*, and then *DRS Cost Model/ADRP Templates*.

* * * * *

4-3 Phase 3 — Testing

* * * * *

4-3.4 Activities

4-3.4.1 Develop Application Security Test and Evaluation Plan

* * * * *

4-3.4.1.2 Build Application Security Test and Evaluation Plan

[Revise the second sentence of 4-3.4.1.2 to read as follows:]

*** The *Application Security Test and Evaluation* template and instructions are available on the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, and then *ISA Templates*.

* * * * *

4-5 Phase 5 — Production

* * * * *

4-5.3 Roles and Responsibilities

[To the executive sponsor responsibilities, add a new 5th item and a new 6th item to read as follows and revise the 7th item to read as follows:]

Executive sponsor Updates and maintains the ADRP.
With the DRS, tests the ADRP.

Documents test results and lessons learned.

[Add a new role and responsibility for the DRS at the end of the table, to read as follows:]

DRS Reviews each ADRP and accepts it as complete or returns it to the executive sponsor for rework.
Stores the ADRP.
With the executive sponsor, tests the ADRP.

4-5.4 Activities

* * * * *

4-5.4.6 Test Application Disaster Recovery Plan

[Revise 4-5.4.6 to read as follows:]

Test the ADRP and document the test results and lessons learned.

* * * * *

Exhibit 4a ISA Templates

[Revise the “Applicability” cell associated with “Application Disaster Recovery Plan” to read as follows:]

For critical and business-controlled criticality applications. (ADRP templates are available from the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Disaster Recovery Services*, and then *DRS Cost Model/ADRP Templates*.)

* * * * *

Chapter 5 Independent Reviews

* * * * *

5-1 Independent Security Code Review

5-1.1 Purpose

Customs programs or COTS applications that contain custom programming or scripts are subject to an independent security code review of the source code and documentation to do the following:

* * * * *

[Revise item b to read as follows:]

Verify the absence of malicious code. (*Information Security Code Review Standards* are available on the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, and then *ISA Practitioner Guidance*.)

* * * * *

5-2 Independent Information Security Risk Assessments

* * * * *

5-2.2 Guidelines

[Replace the first paragraph of 5-2.2 with the following two paragraphs:]

Independent risk assessments may be completed by an in-house organization or an external organization. Independent risk assessments conducted in-house are completed using the *Application Risk Assessment* process and templates available on the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then

Information Security Assurance, then *ISA Templates*, and then *Application Risk Assessment*.

External independent risk assessments are completed using the *External Information Security Independent Risk Assessment* process and templates available on the IT Web site at <http://cto.usps.gov>; click on *Support*, then *Corporate Information Security*, then *Information Security Assurance*, then *ISA Templates*, and then *Independent Risk Assessment Report*, and include the following activities:

* * * * *

— Corporate Information Security Office,
Information Technology, 5-27-04

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, PSN (Postal Service™ stock number), and the Postal Service and public supply source for all new, revised, and obsolete

directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms is available in chapter 1 of Publication 223.

The electronic version of Publication 223 is available at www.usps.com/cpim/ftp/pubs/pub223.pdf.

New Directives

Labels

PSIN	Edition Date	Title	Size (inches)	Stock Number	Unit of Issue	Org.	USPS Source	Public Source
LAB 309-A	2/04	Automated Postal Center: Sign (horizontal – “Fast”)	17 x 14	7690-07-000-0164	EACH	MKT	MDC	N/A
LAB 309-B	2/04	Automated Postal Center: Sign (vertical – “Services”)	20 1/8 x 33 23/32	7690-07-000-0147	EACH	MKT	MDC	N/A

New Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 1357-W	4/04	4/04	Web Access Report	N/A	NCS	SHEET	IMAQ	IWEB	WWW
PS 5110	4/04	4/04	Postnet Barcode Certification Application	N/A	PU	SHEET	IMAQ	IWEB	WWW
PS 5111	4/04	4/04	Address Information System (AIS) Viewer Order Form	N/A	PS	SHEET	IMAQ	IWEB	WWW

Revised Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 1000	4/04	4/04	Domestic Claim or Registered Mail Inquiry	7530-02-000-9931	PU	EACH	FIN	MDCIWB	P/F
PS 1093	4/04	4/04	Application for Post Office Box or Caller Service (card)	7530-02-000-7165	PU	EACH	R&D	MDC	P/F
PS 1583	4/04	4/04	Application for Delivery of Mail Through Agent	7530-01-000-9365	PU	SHEET	R&D	MDCWEB	WWW

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 2088	4/04	4/04	Telephone Directory Individual Update	N/A	HQ	SHEET	FAC	LOC	N/A
PS 3227	5/03	5/03	Stamps by Mail	N/A	PU	EACH	MKT	HQO	N/A
PS 3553	4/04	4/04	Coding Accuracy Support System (CASS) Summary Report	7530-02-000-7194	PU	SHEET	NOM	MDCWEB	WWW
PS 3806	5/04	5/04	Receipt for Registered Mail	7530-02-000-9051	PS	SET	MKT	MDC	P/F
PS 6401	4/04	4/04	Money Order Inquiry	7530-02-000-9536	PU	EACH	FIN	MDC	P/F
PS 8189	4/04	4/04	RIBBS Web Access Request	N/A	PS	SHEET	IMAQ	IWEB	WWW
PS 8230	4/04	4/04	Authorization for Payment	7530-07-000-7117	PS	EACH	FIN	MDCFF	N/A
PS 8231	4/04	4/04	Vendor Payment 1099 Reporting Form	7530-07-000-7118	PS	EACH	FIN	MDCFF	N/A
PS 8232	4/04	4/04	Payment for Personal Services Contracts	N/A	PS	SHEET	FIN	FF	N/A

Obsolete Forms

PSIN	Edition Date	Title	Stock Number	Org.	USPS Source
PS 8047-X	11/89	Stamps Consignment Replenishment and Analysis Record	7530-02-000-9740	MKT	MDC

— Policies and Procedures Information,
Public Affairs and Communications, 5-27-04

NEW MANAGEMENT INSTRUCTION

AS-350-2004-4, Marketing E-mail

Effective immediately, MI AS-350-2004-4, *Marketing E-mail*, revises the current Postal Service™ policy for marketing e-mail and gives employees guidelines for writing and sending marketing messages via e-mail to existing or potential customers. Through this MI, the Postal Service is managing compliance and fulfilling its responsibilities under government standards and expectations issued in the recent CAN-SPAM Act, which became effective January 2004. This MI also supports the Postal Service *Transformation Plan* to improve customer service and grow revenue while maintaining our customers' privacy protections.

This MI is effective immediately and obsoletes MI AS-350-2003-6, *Marketing E-Mail*. This MI ensures uniformity and consistency for Postal Service marketing e-mail campaigns by:

- Standardizing its process for developing and sending marketing messages via e-mail.
- Ensuring that its marketing e-mail messages meet customers' needs, honor their preferences, and avoid spam.

This MI applies when the Postal Service, or its supplier, sends to a customer or prospective customer an e-mail message that markets a different product or service than the customer may already have received from the Postal Service. (This MI also applies when an e-mail message either refers to a Web site or directs a customer to one that markets such a product or service.) The manager of Segment Advertising has overall review and approval for all e-mail marketing campaigns.

MI AS-350-2004-4 is available on the Postal Service™ PolicyNet Web site; go to <http://blue.usps.gov>; click on *More References*, then *MI*s.

It is also available on the Postal Service Internet; go to www.usps.com; click on *About USPS & News*, then *Forms & Publications*; then *Postal Periodicals and Publications*, and then *Management Instructions*.

— Segment Advertising,
Marketing, 5-27-04

The AIS Viewer — A New Addressing Tool

The National Customer Support Center in Memphis continues to develop products and services that lead the Postal Service™ and the mailing industry into compatibility with Postal Service automation goals.

Its latest tool for mailers is the AIS (Address Information Systems) Viewer, which includes several products on a single CD-ROM:

- Publication 65, the *National Five Digit ZIP Code and Post Office Directory*.
- The Delivery Statistics data file.
- The ZIP + 4® Retrieval data file.
- The County Name Retrieval data file.
- The City/State/Delivery Type Retrieval data file.

The AIS Viewer is convenient and easy to use, providing the same ZIP Code™ information currently available in the hard-copy directory, but with significant improvements,

such as its lookup capability. It is designed to retrieve, view, and print hard-copy reports on demand at a 5-digit ZIP Code level. The data is valid for 105 days from the product cycle date, providing a significant improvement in the date content, accuracy, and currency of all the information over the old hard-copy reports.

Each of the products available on the AIS Viewer CD-ROM is priced separately, allowing mailers the flexibility to customize the product to their needs. The annual subscription is based on which products are ordered.

To order the AIS Viewer, or for more information about this and other addressing tools, contact the National Customer Support Center at 800-238-3150, option 0.

— *Address Management,
Intelligent Mail and Address Quality, 5-27-04*

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Catherine's Secret Sale	First-Class/Letter	5/28/04–6/1/04	1.0	Nationwide	Barcoded, 3/5-Digit	Mail-Well Services, Memphis, TN
Pottery Barn Kids	Standard/Flat	6/7/04–6/8/04	5.27	Nationwide	3/5-Digit, Car-Rt	Quad/Graphics, Hartford, WI
Williams-Sonoma	Standard/Flat	6/7/04–6/8/04	3.21	Nationwide	3/5-Digit, Car-Rt	Quad/Graphics, Hartford, WI
Healing with Vitamins	Standard/Flat	6/9/04–6/11/04	1.25	Nationwide	3/5-Digit, Car-Rt	Rodale/ALG Direct

— *Business Service Network Integration,
Service and Market Development, 5-27-04*

Express Mail® service hauls it fast

Next day delivery guaranteed*



Next day delivery or your money back. Guaranteed.

*Next day delivery to many locations. See a retail associate for money-back guarantee details.

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UP 4/1/04 DOWN 8/30/04

Domestic Mail

DMM REVISION

Five-Digit Scheme Package Preparation and Limitations on Optional 3-Digit Pallets and 3-Digit Sacks

Effective June 10, 2004, *Domestic Mail Manual* (DMM™) L002, M920.1.5h, M920.2.5g, M930.1.1, M930.1.5h, M930.2.1, M930.2.4g, M940.1.1, M940.1.5h, M940.2.1, M940.2.4g, M950.1.2, M950.2.2, and M950.3.2 are updated by removing the old compliance date of April 30, 2003.

Those sections present mailing standards announced in *Postal Bulletin* 22092 (12-26-02, pages 26–41) for the following:

- The 5-digit scheme (using DMM L007) preparation option for automated flat sorting machine (AFSM) 100 flats.
- Certain restrictions on preparing flats and irregular parcels packaged and placed onto optional 3-digit pallets and, in certain circumstances, for bypassing the preparation of 3-digit sacks in sack-based mailings.

This revision does not change any of the standards announced in *Postal Bulletin* 22092 or subsequent clarifications to those standards. It merely removes the April 30, 2003, compliance language.

Five-Digit Scheme Package Preparation

Purpose

Optional 5-digit scheme preparation allows mailers to prepare presort destination packages of flats in multiple 5-digit ZIP Codes™ specified by the Postal Service™ under DMM L007. Five-digit scheme preparation allows mailers to align their sortation with the Postal Service processing of multiple ZIP Codes within the same incoming secondary operation on the AFSM 100. This alignment eliminates the need, in many cases, to prepare individual 5-digit ZIP Code packages (that is, packages containing pieces all to the same ZIP Code).

Mailers and Postal Service employees are reminded that 5-digit scheme preparation is reserved *only* for mailing jobs that consist entirely of mailpieces that meet the dimension, weight, and flexibility criteria for the AFSM 100 in DMM C820.2.0. Mailing jobs containing any flat-size pieces not meeting the dimension, weight, and flexibility criteria for the AFSM 100 may not be prepared using the 5-digit scheme for presort destination packages of flat-size mail.

In a few situations, these 5-digit combinations include 5-digit ZIP Codes that span more than one 3-digit ZIP Code prefix. Regardless of the range of ZIP Codes included in the specific 5-digit scheme under DMM L007, all 5-digit scheme presort destination packages must also be sacked and/or palletized as appropriate.

DMM L007, which is updated every 2 months, presents all 5-digit scheme combinations for package preparation in Periodicals, Standard Mail®, and Bound Printed Matter (BPM) mailings of flat-size pieces that meet the dimension, weight, and flexibility criteria for the AFSM 100 in DMM C820.2.0. These same 5-digit scheme combinations are also used to prepare 5-digit scheme sacks under DMM M820 and M920.

Required Preparation

Use of DMM L007. If a mailer elects to prepare optional 5-digit scheme presort destination packages, the mailer must prepare them for all possible combinations listed in DMM L007 as dictated by the required minimum number of pieces for the class of mail. Mailers must perform address-matching using Coding Accuracy Support System (CASS)-certified software prior to presorting to ensure a correct 5-digit ZIP Code in the address on each piece and to result in an accurate 5-digit scheme sortation. Packages (i.e., each mailpiece within a package) must be labeled using the optional endorsement line (OEL) “SCH 5-DIGIT,” followed by the appropriate 5-digit ZIP Code identified for the scheme combination in DMM L007, Column B. DMM M013 presents additional information on the use and format of OELs.

Grouping. There is no requirement to group pieces by individual 5-digit ZIP Codes within a 5-digit scheme presort destination package.

Containerizing. Five-digit scheme presort destination packages must never be placed in merged containers prepared under DMM M900. Such merged containers are designed to be sent directly to the appropriate delivery units for distribution of the packages and delivery of the pieces. For mailers electing to prepare AFSM 100-compatible flats under the advanced presort options in DMM M930 and M940, mailpieces in 5-digit scheme packages do not count as 5-digit sorted pieces for purposes of determining the 5

percent threshold (limit). Mailers electing to prepare AFSM 100-compatible flats under DMM M930 and M940 are required to prepare 5-digit scheme packages.

Prohibited Containers. Five-digit scheme presort destination packages must not be placed on/in the following containers:

- Merged 5-digit scheme (using DMM L001).
- 5-digit scheme carrier routes (using DMM L001).
- 5-digit scheme pallets (using DMM L001).
- Merged 5-digit.
- Merged 5-digit carrier routes.
- 5-digit (sacks only).

Noncarrier Route Mail. Mailing jobs that do not include a carrier route portion and are copackaged under DMM M950 should be sacked under M910, unless the mailer elects to prepare 5-digit scheme (under DMM L007) packages. When 5-digit scheme packages are prepared, these mailing jobs must be sacked under M920, even if the job does not contain a carrier route portion.

Package Minimums

Minimum Package Size. Five-digit scheme presort destination packages for automation flat-size mail require a single minimum number of pieces for presort eligibility as follows:

- *Periodicals:* 6 or more addressed pieces for 5-digit rate eligibility.
- *Standard Mail:* 10 to 17 pieces for 3/5 rate eligibility. Mailers must use the same minimum for 5-digit scheme packages as for the individual 5-digit packages within the entire mailing job (e.g., 17 pieces). Effective August 1, 2004, the minimum package requirements for Standard Mail low-weight flat-size pieces will change from 10 to 15 pieces for 5-digit and for 5-digit scheme preparation. This higher minimum package size will apply to any Standard Mail job consisting of flat-size pieces each weighing no more than 5 ounces (0.1325 pound) and measuring no more than 3/4 inch thick. For more information, see *Postal Bulletin* 22125 (4-1-04, pages 12–14).
- *Bound Printed Matter:* 10 or more pieces for Presorted rate eligibility.

Sacking. To ensure that 5-digit scheme packages are properly identified and directed to automated processing, mailers must use the proper designation for sacks containing 5-digit scheme packages. The sack level is designated as *5-Digit Scheme*, which is not to be confused with scheme containers of flats or irregular parcels based on DMM L001.

The wording on the human-readable content line differentiates the two types of scheme (“SCH”) sacks. Sacks prepared using DMM L001 must show either “CR/5D” or “CR-RTS” preceding “SCH,” and sacks prepared using DMM L007 must show “5D” preceding “SCH BC”.

Periodicals Firm Packages

For the preparation of a Periodicals firm package (a presort destination package containing two or more copies to the same address and considered as a single addressed piece), the firm package must remain separate from and may not be included within a 5-digit scheme package. However, as with other presort destination packages, a firm package can contribute toward the six-piece minimum for 5-digit rate eligibility. For Periodicals mailings prepared in sacks, mailers may not place firm packages and 5-digit scheme packages (DMM L007) in the same 5-digit scheme sack.

Firm packages must be placed in a separate (single 5-digit) sack and labeled to the appropriate individual 5-digit destination to maintain 5-digit rate eligibility. Firm packages may be placed with 5-digit scheme and other presort destination packages in 3-digit, sectional center facility (SCF), area distribution center (ADC), and mixed ADC sacks, as appropriate.

Three-Digit Pallet and Sack Preparation

This requirement affects only 3-digit ZIP Code prefixes processed in multiple 3-digit SCFs. Such 3-digit containers provide little if any added value to the Postal Service. The 3-digit ZIP Code prefixes providing no added value are indicated with an “N” in the 3-digit ZIP Code prefix column of labeling list DMM L002. Optional 3-digit pallets for 3-digit ZIP Code prefixes marked “N” in DMM L002 have not been permitted since April 30, 2003, and normally required 3-digit sacks are optional for these 3-digit ZIP Code prefixes.

Rate Eligibility Maintenance

For the preservation of rate eligibility, this restriction applies only to the following:

- Periodicals flats and irregular parcels (nonletters) on pallets.
- Periodicals automation-rate flats prepared in sacks under DMM M820.
- Standard Mail flats on pallets.
- Package Services flats and irregular parcels (in presort destination packages) on pallets.
- Bound Printed Matters flats (with or without a barcode discount) and presort destination packages of irregular parcels (weighing less than 10 pounds each) in sacks when optional SCF sacks are prepared.

Mailers with questions about mail preparation standards should go to their local Post Office™. Postal Service employees with questions should contact their district manager of business mail entry.

We will incorporate this revision into the printed version of DMM 59 and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

L Labeling Lists

* * * * *

L002 3-Digit ZIP Code Prefix Matrix

L002 lists every 3-digit ZIP Code prefix for mail destined to 3-digit, 3-digit scheme, and sectional center facility (SCF) destinations as follows:

[Revise item a to read as follows:]

- a. 3-Digit ZIP Code Prefix: Use this column to find a 3-digit ZIP Code prefix. Those prefixes indicated by an **X** are unassigned. Those prefixes indicated by an **N** have been designated as 3-digit ZIP Codes for which the preparation of a 3-digit sack is optional, and for which the preparation of the optional 3-digit pallet is prohibited.

* * * * *

M Mail Preparation and Sortation

* * * * *

M900 Advanced Preparation Options for Flats

* * * * *

M920 Merged Containerization of Packages Using the City State Product

1.0 PERIODICALS

* * * * *

1.5 Pallet Preparation and Labeling

* * * * *

[Delete in 1.5h "Effective April 30, 2003, not permitted" and revise sentence to read as follows:]

- h. 3-Digit. Optional. Option not available for 3-digit ZIP Code prefixes marked "N" in L002.***

* * * * *

2.0 STANDARD MAIL

* * * * *

2.5 Pallet Preparation and Labeling

* * * * *

[Delete in 2.5g "Effective April 30, 2003, not permitted" and revise sentence to read as follows:]

- g. 3-Digit. Optional. Option not available for 3-digit ZIP Code prefixes marked "N" in L002.***

* * * * *

M930 Merged Palletization of Packages Using a 5% Threshold

1.0 PERIODICALS

1.1 Basic Standards

[Delete "effective April 30, 2003" at the end of the first sentence and revise to read as follows:]

Five-digit scheme packages (under L007) must be prepared under M930. Five-digit scheme packages may not be copalletized on merged pallets with carrier route packages. Five-digit packages from an automation rate mailing and 5-digit packages from a Presorted rate mailing (including pieces copackaged under M950) may be placed on the same pallet as carrier route packages under the following conditions:

* * * * *

1.5 Pallet Preparation and Labeling

* * * * *

[Delete in 1.5h "Effective April 30, 2003, not permitted" and revise sentence to read as follows:]

- h. 3-Digit. Optional. Option not available for 3-digit ZIP Code prefixes marked "N" in L002.***

* * * * *

2.0 STANDARD MAIL

2.1 Basic Standards

[Delete "effective April 30, 2003" at the end of the first sentence and revise to read as follows:]

Five-digit scheme packages (under L007) must be prepared under M930. Five-digit scheme packages may not be copalletized on merged pallets with carrier route packages. Five-digit packages from an automation rate mailing and 5-digit packages from a Presorted rate mailing (including pieces copackaged under M950) may be placed on the same pallet as carrier route packages under the following conditions:

* * * * *

2.4 Pallet Preparation and Labeling
* * * * *

[Delete in 2.4g "Effective April 30, 2003, not permitted" and revise sentence to read as follows:]

- g. 3-Digit. Optional. Option not available for 3-digit ZIP Code prefixes marked "N" in L002.***
* * * * *

M940 Merged Palletization of Packages Using the City State Product and 5% Threshold

1.0 PERIODICALS

1.1 Basic Standards

[Delete "effective April 30, 2003" in the first sentence and revise to read as follows:]

Five-digit scheme packages (under L007) must be prepared under M940. Five-digit scheme packages may not be copalletized on merged pallets with carrier route packages. Five-digit packages from an automation rate mailing and 5-digit packages from a Presorted rate mailing (including pieces copackaged under M950) may be placed on the same pallet as carrier route packages under the following conditions:

* * * * *

1.5 Pallet Preparation and Labeling
* * * * *

[Delete in 1.5h "Effective April 30, 2003, not permitted" and revise sentence to read as follows:]

- h. 3-Digit. Optional. Option not available for 3-digit ZIP Code prefixes marked "N" in L002.***
* * * * *

2.0 STANDARD MAIL

2.1 Basic Standards

[Delete "effective April 30, 2003" in the first sentence and revise to read as follows:]

Five-digit scheme packages (under L007) must be prepared under M940. Five-digit scheme packages may not be copalletized on merged pallets with carrier route packages. Five-digit packages from an automation rate mailing and 5-digit packages from a Presorted rate mailing (including pieces copackaged under M950) may be placed on the same pallet as carrier route packages under the following conditions:

* * * * *

2.4 Pallet Preparation and Labeling
* * * * *

[Delete in 2.4g "Effective April 30, 2003, not permitted" and revise sentence to read as follows:]

- g. 3-Digit. Optional. Option not available for 3-digit ZIP Code prefixes marked "N" in L002.***
* * * * *

M950 Co-packaging Automation Rate and Presorted Rate Pieces

1.0 FIRST-CLASS MAIL
* * * * *

1.2 Package Preparation

[Revise 1.2 to read as follows:]

Preparation sequence, package size, and labeling:

- a. 5-digit (required); 10-piece minimum; red Label 5 or optional endorsement line (OEL).
- b. 3-digit (required); 10-piece minimum; green Label 3 or OEL.
- c. ADC (required); 10-piece minimum; pink Label A or OEL.
- d. Mixed ADC (required); no minimum; tan Label X or OEL.

2.0 PERIODICALS
* * * * *

2.2 Package Preparation

[Revise 2.2 to read as follows:]

Preparation sequence, package size, and labeling:

- a. Firm (optional for Presorted rate pieces only under M210.1.4); two-piece minimum; blue Label F or optional endorsement line (OEL).
- b. 5-digit scheme (optional under M920; required under M930 and M940); six-piece minimum (fewer permitted under 2.3); OEL required.
- c. 5-digit (required); six-piece minimum (fewer permitted under 2.3); red Label 5 or OEL.
- d. 3-digit (required); six-piece minimum (fewer permitted under 2.3); green Label 3 or OEL.
- e. ADC (required); six-piece minimum; pink Label A or OEL.
- f. Mixed ADC (required); no minimum; tan Label X or OEL.

* * * * *

3.0 STANDARD MAIL
* * * * *

3.2 Package Preparation

[Revise 3.2 to read as follows:]

Preparation sequence, package size, and labeling:

- a. 5-digit scheme (optional under M920; required under M930 and M940); 10-piece minimum under M920, required at 17 pieces (optional from 10 to 16 pieces) under M930 and M940 (use of a consistent minimum from 10 to 17 pieces required for 5-digit scheme and 5-digit packages within a mailing job); optional endorsement line (OEL) required.

b. 5-digit:

- (1) Pieces not more than 3/4 inch thick: required with 17 pieces, optional with 10 pieces (use of a consistent minimum is required for a mailing job); red label 5 or OEL.

(2) Pieces greater than 3/4 inch thick: required (10-piece minimum); red label 5 or OEL.

- c. 3-digit (required); 10-piece minimum; green Label 3 or OEL.
- d. ADC (required); 10-piece minimum; pink Label A or OEL.
- e. Mixed ADC (required); no minimum; tan Label X or OEL.

* * * * *

*— Mailing Standards,
Pricing and Classification, 5-27-04*

DMM REVISION

Labeling List Changes

Effective May 27, 2004, *Domestic Mail Manual* (DMM™) L001, L007, and L606 are revised to reflect changes in mail processing operations. Mailers are encouraged to label according to these revised lists immediately, but *must* comply with these changes no later than August 8, 2004.

We will incorporate these revisions into the printed version of DMM Issue 59 and into the monthly update of the online DMM available via Postal Explorer® at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

Labeling Lists

L000 General Use

L001 5-Digit Scheme—Periodicals Flats and Irregular Parcels, Standard Mail Flats, and BPM Flats

* * * * *

Column A Destination ZIP Codes	Column B Label Container To
Change From:	
02108, 33	BOSTON MA 02108
02110-12	BOSTON MA 02110
30043, 46	LAWRENCEVILLE GA 30043
30042, 44, 45	LAWRENCEVILLE GA 30044
32507, 08	PENSACOLA FL 32507
32536, 38, 39	CRESTVIEW FL 32536
34201-04, 11, 12	BRADENTON FL 34203
34230, 34-37, 43	SARASOTA FL 34230
34232, 33, 40	SARASOTA FL 34232
84401, 09	OGDEN UT 84401
84402, 03, 05, 15	OGDEN UT 84403
89012, 14	HENDERSON NV 89014
89031, 33	NORTH LAS VEGAS NV 89031
89041, 48	PAHRUMP NV 89041
89129-31	LAS VEGAS NV 89129
93030-32, 35	OXNARD CA 93030
Change To:	
02108, 13, 33	BOSTON MA 02108
02109-12	BOSTON MA 02110
30043, 49	LAWRENCEVILLE GA 30043
30042, 44	LAWRENCEVILLE GA 30044
32505, 07, 08	PENSACOLA FL 32507
32536, 39	CRESTVIEW FL 32536
34203, 04, 12	BRADENTON FL 34203
34230, 34, 36, 37, 43	SARASOTA FL 34230
34232, 33, 35, 40	SARASOTA FL 34232

Column A Destination ZIP Codes	Column B Label Container To
84401, 02, 05, 09	OGDEN UT 84401
84403, 15	OGDEN UT 84403
89014, 74	HENDERSON NV 89014
89031, 33, 81, 86	NORTH LAS VEGAS NV 89031
89041, 48, 60, 61	PAHRUMP NV 89041
89129, 49	LAS VEGAS NV 89129
93030-32, 35, 36	OXNARD CA 93030
Add:	
30045, 46	LAWRENCEVILLE GA 30045
34201, 02, 11	BRADENTON FL 34201
89012, 52	HENDERSON NV 89012
89032, 84, 85, 87	NORTH LAS VEGAS NV 89032
89103, 13, 48	LAS VEGAS NV 89103
89109, 19	LAS VEGAS NV 89109
89115, 56	LAS VEGAS NV 89115
89122, 42	LAS VEGAS NV 89122
89123, 39, 41	LAS VEGAS NV 89123
89130, 31, 43	LAS VEGAS NV 89130
89134, 35, 38, 44, 45	LAS VEGAS NV 89134
Delete:	
02109, 13	BOSTON MA 02109
32502, 91	PENSACOLA FL 32502
89113, 35	LAS VEGAS NV 89113
89120, 23, 39	LAS VEGAS NV 89120
89128, 34, 38	LAS VEGAS NV 89128

* * * * *

L007 5-Digit Scheme—Periodicals, Standard Mail, and BPM Flats in Packages

* * * * *

Column A Destination ZIP Codes	Column B Label Container To
Change From:	
02114, 22, 24, 29	BOSTON MA 02114
02115, 02215	BOSTON, MA 02115
20108-13	MANASSAS VA 20108
20151-53, 75-78	CHANTILLY VA 20151
20163-67	STERLING VA 20164
20170-72	HERNDON VA 20170
20190-96	RESTON VA 20190
32504, 14, 24, 34	PENSACOLA FL 32504
60153-55	MAYWOOD IL 60153
89012, 52	HENDERSON NV 89012
89031, 32, 84, 86	NORTH LAS VEGAS NV 89031
89103, 13, 48	LAS VEGAS NV 89103
89134, 35, 38, 44, 45	LAS VEGAS NV 89134

Column A Destination ZIP Codes	Column B Label Container To
Change To:	
02114, 22, 24	BOSTON MA 02114
02115, 02215	BOSTON MA 02115
20108-10	MANASSAS VA 20108
20151-53	CHANTILLY VA 20151
20164, 67	STERLING VA 20164
20170, 72	HERNDON VA 20170
20190, 95	RESTON VA 20190
32504, 24	PENSACOLA FL 32504
60153-55, 90	MAYWOOD IL 60153
89012, 44, 52	HENDERSON NV 89012
89031, 81, 86	NORTH LAS VEGAS NV 89031
89103, 13, 48, 78, 79	LAS VEGAS NV 89103
89134, 44	LAS VEGAS NV 89134
Add:	
02109-12, 02210	BOSTON MA 02109
02140-42	CAMBRIDGE MA 02140
20111-13	MANASSAS VA 20111
20121, 22	CENTREVILLE VA 20121
20146-48	ASHBURN VA 20146
20165, 66	STERLING VA 20165
20175-78	LEESBURG VA 20175
20191, 94	RESTON VA 20191
23111, 12	MECHANICSVILLE VA 23111
23801-05	PETERSBURG VA 23801
32514, 34	PENSACOLA FL 32514
32522, 23	PENSACOLA FL 32522
32544, 69	MARY ESTHER FL 32569
49422-24	HOLLAND MI 49422
84401, 02, 05, 09	OGDEN UT 84401
84403, 15	OGDEN UT 84403
84404, 12, 14	OGDEN UT 84404
89032, 84, 85, 87	NORTH LAS VEGAS NV 89032
89135, 38, 45	LAS VEGAS NV 89135
89139, 41	LAS VEGAS NV 89139
Delete:	
02108-13, 02210	BOSTON MA 02108
02116, 40-42	BOSTON MA 02116
20105, 06, 19, 35-37, 41, 42, 44, 58, 59, 80, 84, 85, 98	ALDIE VA 20105
20115-18, 24, 32, 34, 68, 69	MARSHALL VA 20115
20120-22, 46-49	CENTREVILLE VA 20120

Column A Destination ZIP Codes	Column B Label Container To
20155, 56, 81, 82, 86-88	GAINESVILLE VA 20155
22448, 82, 85, 22553, 60, 72	DAHLGREN VA 22448
23005, 61, 93, 23139	ASHLAND VA 23005
23220, 25, 26	RICHMOND VA 23220
23221-24, 30	RICHMOND VA 23221
32502, 91	PENSACOLA FL 32502
49423, 24, 40, 45	HOLLAND MI 49423
89123, 39, 41	LAS VEGAS NV 89123

* * * * *

L600 Standard Mail and Package Services

* * * * *

L606 5-Digit Scheme—Standard Mail and Package Services Parcels

Column A Destination ZIP Codes	Column B Label Container To
Change From:	
01850, 52	LOWELL MA 01850
34201, 02	BRADENTON FL 34201
34203, 04, 11, 12	BRADENTON FL 34203
34205, 08	BRADENTON FL 34205
89134, 35, 37, 38	LAS VEGAS NV 89134

Change To:	
01850, 52, 53	LOWELL MA 01850
34201, 02, 11	BRADENTON FL 34201
34203, 04, 12	BRADENTON FL 34203
34205, 06, 08	BRADENTON FL 34205
89134, 37, 44, 45	LAS VEGAS NV 89134

Add:	
32522, 23	PENSACOLA FL 32522
32544, 69	PENSACOLA FL 32569
89135, 38	LAS VEGAS NV 89135

Delete:	
32502, 91	PENSACOLA FL 32502
89144, 45	LAS VEGAS NV 89144

* * * * *

*PROCESSING FACILITIES USING DETROIT AIRPORT***Air Transportation Surcharge for Live Animals Transported From Detroit Airport**

Effective immediately, the surcharge for live animals (including day-old poultry) transported by air from Detroit (DTW) Airport to a destination city in Zones 4–8 is now \$1.00 per pound (or fraction thereof). This surcharge is in addition to the normal postage that retail associates collect.

If your processing facility uses the DTW Airport for air transportation of live animals (including day-old poultry),

assign the “L” alpha code mail class designator in the Distribution and Routing (D & R) tag. Follow this procedure for all mail classes transported from DTW.

— *Commercial Air Operations,
Network Operations Management, 5-27-04*

Employees

*ELM REVISION***Pyramiding of Premiums**

Effective immediately, the availability of Sunday premium pay will increase in certain situations. The *Employee and Labor Relations Manual* (ELM) revisions noted in this article concerning Exhibit 434.8, Pyramiding of Premiums, rescind the revisions announced in *Postal Bulletin 22023* (5-4-00, page 65).

The Treasury and General Appropriations Acts of 1998 and 1999 (P.L. 105–61, 105–277) contained language that forbade federal agencies that received appropriated funds from paying Sunday premium except for hours actually worked. The Postal Service™ originally believed that it was covered under this statutory limitation, and the May 2000 ELM changes were implemented to reflect this interpretation. However, further legal investigation has determined that the Postal Service is not covered under this statutory restriction. The ELM revisions published below, therefore, represent re-implementation of the substantive provisions found in ELM 15, in place before the May 2000 ELM change. For further information, please refer to *Postal Bulletin 22126* (4-15-04, pages 87–89), which revised ELM 434.3 to allow payment of Sunday premium when an eligible employee is in continuation of pay (COP) status, or is on military or court leave.

We will incorporate these revisions into the next printed version of the ELM and also into the online version, available on the Postal Service PolicyNet Web site; go to <http://blue.usps.gov>; click on *More References*, then *Manuals*. It is also available on the Internet; go to www.usps.com; click on *About USPS & News*, then *Forms & Publications*, then *Postal Periodicals and Publications*, and then *Manuals*.

Employee and Labor Relations Manual (ELM)

	*	*	*	*	*
4	Pay Administration				
	*	*	*	*	*
430	Basic and Special Pay Provisions				
	*	*	*	*	*
434	Overtime and Premium Pay				
	*	*	*	*	*
434.8	Pyramiding of Premiums				

See Exhibit 434.8 for a decision table for situations when an employee may be eligible for more than one type of premium pay for the same hour of work.

[Replace Exhibit 434.8 with the following:]

Exhibit 434.8

Pyramiding of Premiums

If an employee is eligible to receive:	Night Differential	Sunday Premium	Overtime	Penalty Overtime	Out-of-Schedule Overtime	Guaranteed Time	Holiday-Worked Pay	Christmas-Worked Pay	Holiday Schedule Premium	Nonbargaining Rescheduling Premium	Continuation of Pay	DC Beeper Time	DC Telephone Time
Night Differential	N/A	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No
Sunday Premium	Yes	N/A	No ²	No	No	Yes	Yes	Yes	No	No	Yes	No	No
Overtime ¹	Yes	No ²	N/A	No	No	Yes	No	No	No	No	No	No	No
Penalty Overtime	Yes	No	No	N/A	No	Yes	No	No	No	No	No	No	No
Out-of-Schedule Overtime	Yes	No	No	No	N/A	Yes	No	No	No	No	No	No	No
Guaranteed Time	No	No	No	Yes	Yes	N/A	No	No	No	No	No	No	No
Guaranteed Overtime	No	No	No	No	No	N/A	No	No	No	No	No	No	No
Holiday-Worked Pay	Yes	Yes	No	No	No	Yes	N/A	No	Yes	Yes	No	No	No
Christmas-Worked Pay	Yes	Yes	No	No	No	Yes	No	N/A	No	No	No	No	No
Holiday Schedule Premium	Yes	No	No	No	No	Yes	Yes	No	N/A	No	No	No	No
Nonbargaining Rescheduling Premium	Yes	No	No	No	No	No	Yes	No	No	N/A	No	No	No
Continuation of Pay	Yes	Yes	No	No	No	No	No	No	No	No	N/A	No	No
DC Beeper Time	No	No	No	No	No	No	No	No	No	No	No	N/A	N/A
DC Telephone Time	No	No	No	No	No	No	No	No	No	No	No	N/A	N/A

¹ To be paid at the applicable Postal or FLSA overtime rate or EAS additional pay.

² EAS-23 and below nonbargaining employees receive Sunday Premium for hours actually worked on Sunday provided the time is part of their regular schedule or the time is eligible for additional pay or overtime pay.

* * * * *

Have You Heard About the Submit a Lead Program?

It's been almost a year since we introduced the Submit a Lead program on August 7, 2003, in *Postal Bulletin* 22108 (front cover and pages 9–15).

The Submit a Lead program is available via the Intranet, the Internet, and hardcopy form. It allows anyone in the Postal Service™ — postmasters, managers, letter carriers, sales associates, clerks, mail handlers, support staff — to submit a lead for a business customer who does not use the mail, or who could be using more of our mailing services. For the past 9 months, the program has really helped to generate leads for the sales force. And, since many of our best leads originate from Postal Service employees, we want to keep talking about it and encouraging our employees to look for new revenue opportunities for USPS®! Who else touches more customers on a daily basis than employees of the Postal Service?

To date, we have received over 700 leads, submitted by 500 employees, totaling more than \$27,000,000 in lead potential. We greatly appreciate all of the effort to help USPS obtain new business, but we think we can even do better. The Pacific Area has consistently been first with the most employees submitting leads. We challenge other areas to take the lead!

When using the Submit a Lead form, please provide the following information:

- Name, address, and contact information of company.
- Your name and contact information.
- How you wish to be notified of the outcome of the lead.
- The potential Postal Service product(s) and service(s) the company could use.
- Competitor usage information, if you know it.
- Any background information pertinent to the lead

To access the Submit a Lead form:

- Via the Intranet, go to <http://blue.usps.gov>; under "Executive Organizations," located on the bottom left menu board, click on *Marketing*, then *Customer Companion*, then *Submit a Lead*. The direct URL is <http://mcd.tteam.com/referral/salesref.htm>.
- Via the Internet, type in the direct URL address listed above.

If you submit the form electronically, select the area office where you are located so the lead will be routed to the appropriate area representative. The contact information of the appropriate area representative appears automatically in the online form. (You can also download and print a copy of the form from the Intranet or Internet.)

If you are unable to access the form via the Intranet or Internet, you can request a hardcopy version from your postmaster, supervisor, or manager, at any Post Office™ facility, district, or plant.

If you submit a hard copy of the form, mail it or fax it to your area representative.

Following is the contact information for area representatives.

Area	Name	Street Address	City	State	ZIP+4	E-mail address	Telephone	Fax
Capital Metro	Chris Fox	22520 Randolph Rd	Dulles	VA	20101-9990	chris.x.fox@usps.gov	703-404-6479	703-404-6499
Eastern	Tyler Thomas	2901 S Interstate 85 Service Rd	Charlotte	NC	28228-9771	tyler.a.thomas@usps.gov	704-393-4627	704-393-4633
Great Lakes	Robert Arthurs	244 Knollwood Dr 4th Fl	Bloomington	IL	60117-4050	robert.s.arthurs@usps.gov	630-539-4790	630-539-7111
Headquarters	Lynne Warth	1735 N Lynn St Rm 5029	Arlington	VA	22209-6620	sleads@usps.gov	703-292-3880	703-292-4002
Northeast	Tom Hutchinson	6 Griffin Road N	Windsor	CT	06006-7090	thomas.g.hutchinson@usps.gov	860-285-7206	860-285-1272
NY Metro	Deborah Carlin Polhill	421 8th Ave	New York	NY	10199-9903	newyorkmetrosalesleads@usps.gov	212-330-3717	212-330-3740
Pacific	George Parsons	390 Main St Ste 720	San Francisco	CA	94105-2099	george.parsons@usps.gov	415-371-5125	415-371-5111
Southeast	David Wilkinson	255 N Humphreys Blvd	Memphis	TN	38166-0870	david.l.wilkinson@usps.gov	901-747-7687	901-747-7616

Area	Name	Street Address	City	State	ZIP+4	E-mail address	Telephone	Fax
Southwest	Keith Hiller	8200 Brookriver Dr Ste N500	Dallas	TX	75247-4037	khiller@usps.gov	214-267-3188	214-267-3179
Western	Denise Nawaa	1745 Stout St Ste 301	Denver	CO	80299-0301	denise.s.nawaa@usps.gov	303-313-5414	303-313-5411

The area representative will then route the information to a sales professional, who will qualify the lead and record the appropriate data.

We will inform you of any action taken on any leads you submit, including any sales made. Our commitment is to quickly contact every new opportunity submitted to us and to provide you with information on whether the lead generated any new USPS business. We are counting on all of you to “Submit a Lead” to help generate new revenue for our organization!

— Sales Support Integration,
Sales, 5-27-04

NEW POSTER

Poster 85, Heat Illness Signs and Symptoms

In 2003 the Postal Service™ reported 118 incidents of extreme heat exposure. Poster 85, *Heat Illness Signs and Symptoms* (see page 24), encourages all Postal Service employees to take a few minutes to recognize the warning signs of heat exhaustion and heat stroke and directs how to respond to these signs. It’s important to treat both conditions before they become serious: left untreated, heat exhaustion can lead to heat stroke or death, and heat stroke is a medical emergency.

You can order Poster 85 from the Material Distribution Center (MDC) by using touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the

prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order Poster 85:

- PSIN:** POS 85
- PSN:** 7690-07-000-0667
- Unit of Measure:** EA
- Minimum Order Quantity:** 1
- Quick Pick Number:** N/A
- Bulk Pack Quantity:** 500
- Price:** \$0.1477

— Safety Performance Management,
Employee Resource Management, 5-27-04



It's hot.
It's humid.
You're working hard.
Do you know the
signs of
**heat
ILLNESS?**

Beat the heat

HEAT EXHAUSTION

Symptoms

- Headaches
- Dizziness or lightheadedness
- Weakness
- Mood changes, irritability, confusion or the inability to think clearly
- Nausea and vomiting
- Decreased or dark-colored urine
- Fainting
- Pale, clammy skin

ACT IMMEDIATELY. If not treated, heat exhaustion can advance to heat stroke or death.

Take action!

- Move victim to cool, shaded area. Don't leave the person alone. If symptoms include dizziness or lightheadedness, lay the victim on his or her back and raise legs 6 to 8 inches. If symptoms include nausea or vomiting, lay the victim on his or her side.
- Loosen and remove any heavy clothing.
- Give the person cool water to drink – about a cup every 15 minutes – unless he or she is nauseous or vomiting.
- Fan the victim and spray with a cool mist of water or apply a wet cloth to skin.
- Call 911 for emergency help if the person does not feel better in a few minutes.

HEAT STROKE — A MEDICAL EMERGENCY

Symptoms

- Dry, pale skin with no sweating
- Hot, red skin that looks sunburned
- Mood changes, irritability, confusion or the inability to think clearly
- Seizures
- Inability to revive from an unconscious state

CALL 911 for emergency help IMMEDIATELY.

Take action!

- Move the victim to a cool, shaded area. Don't leave the person alone. Lay the victim on his or her back. Move any nearby objects away if the victim is having seizures. If symptoms include nausea or vomiting, lay the victim on his or her side.
- Loosen and remove any heavy clothing.
- Give the person cool water to drink – about a cup every 15 minutes – unless the victim is nauseous or vomiting.
- Fan the victim and spray with a cool mist of water or wipe the victim with a wet cloth, or cover with a wet sheet.
- Place ice packs under the armpits and groin area.

Prevent heat illness



DRINK PLENTY OF FLUIDS

What is an endorsement? When Postal Service employees provide favorable comments - in writing, on video, or as conference speakers - about the services or products of a company with whom they have postal business interactions, their comments can be used by the company in its promotional efforts.

ENDORSEMENTS

Why shouldn't you "endorse" companies? Because it violates federal ethics regulations. Under the standards of ethical conduct, a postal employee may not use, or permit the use of, his/her position, title, or any authority associated with his position, to endorse non-postal products, services, or enterprises.





STOP BITES RIGHT

**Make
Safety
Happen.**

TAKE EXTRA CARE WITH ALL DOGS. NEVER ANTAGONIZE A DOG. DO NOT PET EVEN IF DOG APPEARS FRIENDLY. DO NOT RUN AWAY. RETREAT VERY SLOWLY WHILE FACING DOG. USE MAIL SATCHEL AS FIRST LINE OF DEFENSE TO PROTECT. USE DOG REPELLENT SPRAY ONLY IF ATTACKED. SPRAY DIRECTLY AT THE DOG'S NOSE. DO NOT DELIVER MAIL TO AN ADDRESS WHERE A DOG THREATENS. FILL OUT FORM 1778 AND TELL SUPERVISOR.

SAFETY DEPENDS ON ME.

Finance

NOTICE

PS Form 8232, Payment for Personal Services Contracts — Replaces PS Form 8232-X

Effective June 1, 2004, PS Form 8232, *Payment for Personal Services Contracts*, replaces test form PS Form 8232-X. PS Form 8232 is used primarily by district Human Resources personnel for payment of personal services contracts. *Note:* Do not use PS Form 8232 to pay local contract cleaning services.

The instructions of PS Form 8232-X stated to *fax* the form to 608-741-4969 by close of business Friday of week 2 of each pay period. This fax number will be canceled on June 1, 2004. The instructions of PS Form 8232 require you to *mail* the form by close of business Friday of week 2

of each pay period to the USPS Scanning and Imaging Center at the following address:

USPS SCANNING AND IMAGING CENTER
PO BOX 9000
SIOUX FALLS SD 57117-9000

PS Form 8232 is available only through FormFlow. Go to the Postal Service Intranet at <http://blue.usps.gov>; click on *Forms*.

— National Accounting,
Finance, 5-27-04

International Mail

REMINDER

Compliance Date for New Customs Forms — June 5, 2004

Please note that mailers *must* use the January 2004 editions of the following three customs forms starting on June 5, 2004:

- PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration* (green label).
- PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*.

- PS Form 2976-E, *Customs Declaration Envelope — CP 91*.

As of June 5, 2004, all previous editions of these forms are obsolete and unacceptable.

— Mailing Standards,
Pricing and Classification, 5-27-04

Promotion. Postal Service Official Licensed Products



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Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

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Promotion. Postal Service Official Licensed Products

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M A R K E T I N G

Official USPS Licensee

Woman-Owned Small Business



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Order now – while supplies last!



Only \$10

Item# 3508

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www.wonderlandbears.com

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You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBuy.

New Stamps



Snowy Egret

Now Available

37¢



Henry Mancini

Available in April

37¢



American Choreographers

Available in May

37¢



Lewis & Clark Bicentennial

Available in May

37¢



Garden Blossoms

Now Available

37¢



Garden Blossoms

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Now Available

60¢

Philately

STAMP ANNOUNCEMENT 04-17

The Art of Disney: Friendship Stamps



Copyright USPS 2003

The Postal Service™ will issue 37-cent, *The Art of Disney: Friendship* commemorative stamps, in four designs on June 23, 2004, in Anaheim, California. The stamps, illustrated by Peter Emmerich, of New York, New York, go on sale nationwide June 24, 2004.

With the issuance of these stamps, the Postal Service honors the “art” of friendship as portrayed by Walt Disney and his studio animators. Postal Service art director Terrence McCaffrey joined with a Disney team to represent on the stamps four distinct types of friendship:

- Mickey Mouse, Goofy, and Donald Duck are the perfect fun-loving group.
- Bambi and Thumper represent childhood best friends.
- Mufasa and Simba show the powerful bond between parent and child.
- Pinocchio and Jiminy Cricket exemplify a mentoring relationship.

Issue:	<i>The Art of Disney: Friendship</i>
Item Number:	566700
Denomination & Type of Issue:	37-cent Commemorative
Format:	Pane of 20 (4 designs)
Series:	N/A
Issue Date & City:	June 23, 2004, Anaheim, CA 92803
Designer:	David Pacheco, Burbank, CA
Illustrator:	Peter Emmerich, New York, NY
Engraver:	Banknote Corporation of America, Inc./SSP
Art Director:	Terrence McCaffrey, Washington, DC
Modeler:	Donald Woo
Manufacturing Process:	Offset
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	American Packgng Corporation, Columbus, WI
Press Type:	Roland, 300
Stamps per Pane:	20
Print Quantity:	284 million stamps
Paper Type:	Prephosphored, Type I
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Cyan, Magenta, Yellow, Black
Stamp Orientation:	Vertical
Image Area (w x h):	1.075 x 1.40 in./27.18 x 35.56 mm
Overall Size (w x h):	1.23 x 1.56 in./31.24 x 39.62 mm
Pane Size (w x h):	7.13 x 8.00 in./181.10 x 203.20 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	“S” followed by four (4) single digits
Marginal Markings:	“© 2003 USPS” • Two Plate numbers • Plate position diagram • Price • Heading • “Disney Materials © Disney” • Four barcodes and text on back of pane
Catalog Item Number(s):	566720 Block of 4 — \$1.48 566730 Block of 10 — \$3.70 566740 Full Pane — \$7.40 566763 First Day Cover Set of 4 — \$3.00 566766 Stamped Cards (885100) — \$9.75 566782 Print (10 x 18) — \$14.95 566788 Prints (set of four 8.5 x 11 Matted Keepsake) — \$14.95 566793 Full Pane with First Day Cover — \$10.40 566794 Trifold Note Cards — \$14.95

The Art of Disney: Friendship stamps will be issued in a pressure-sensitive adhesive (PSA) pane of 20 (Item 566700), a booklet of 20 stamped cards (Item 885100), and stamped stationery (pad of 12 sheets) (Item 566794).

How to Order First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

DISNEY FRIENDSHIP STAMPS
POSTMASTER
701 N LOARA ST
ANAHEIM CA 92803-9998

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by July 22, 2004.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are five philatelic products available for *The Art of Disney: Friendship* stamps:

- Stamped Stationery \$14.95 (Item 566794).
- Cancellation Keepsake \$10.40 (Item 566793).
- Stamped Postal Card \$9.75 (Item 885100).
- Metallic Print (18 x 10) \$14.95 (Item 566782).
- Print set of 4 (8 1/2 x 11) \$14.95 (Item 566788).

These philatelic products will be available while supplies last at postal stores, online at www.usps.com, and by telephone at 800-STAMP-24.

Distribution: Item 566700, 37-cent *The Art of Disney: Friendship* Commemorative Stamps

Stamp distribution offices (SDOs) will receive *two and one-half times* their standard automatic distribution

quantities for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices of a full standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before June 17, 2004.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in nine positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of <i>The Art of Disney: Friendship</i> Commemorative Stamp, Item 566700
1	18,000
2	36,000
3	54,000
4	72,000
5	90,000
6	108,000
8	144,000
9	162,000
12	216,000
13	234,000
16	288,000
19	342,000

Post Offices requiring additional Item 566700 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the New York APD will receive 4,000,000 additional stamps; Chicago, Memphis, and San Francisco APDs will receive 3,000,000 additional stamps; and the Denver APD will receive 1,400,000 additional stamps. For fulfilling supplemental orders from APDs, the Kansas City SSC will receive 26,000,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

Issue:	<i>The Art of Disney: Friendship</i>
Item Number:	885100
Denomination & Type of Issue:	23-cent stamped postal card
Format:	\$9.75 stamped postal card booklet of 20 (4 designs)
Series:	N/A
Issue Date & City:	June 23, 2004, Anaheim, CA 92803
Designer:	David Pacheco, Burbank, CA
Art Director:	Terrence McCaffrey, Washington, DC
Illustrator:	Peter Emmerich, New York, NY
Engraver:	N/A
Modeler:	Donald Woo
Manufacturing Process:	Offset
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Komori, Lithrone
Cards per Set:	20
Print Quantity:	68,000 booklets (1,360,000 cards)
Paper Type:	Phosphored Tagged
Printed at:	Browns Summit, NC
Colors:	Cyan, Magenta, Yellow, Black
Stamp Orientation:	Vertical
Card Size (w x h):	6 x 4.25 in./152.40 x 107.95 mm
Booklet Size (w x h):	6.75 x 4.25 in./171.45 x 107.95 mm
Plate Size:	12 cards per revolution
Plate Numbers:	N/A
Marginal/Backside Markings:	
Front:	Stamp Image
Back:	Descriptive text • "© 2003 USPS" • "Disney Materials © Disney"
Catalog Item Number:	566766 Stamped Card Set — \$9.75

Issue:	<i>The Art of Disney: Friendship</i>
Item Number:	566794
Denomination & Type of Issue:	37-cent stamped stationery
Format:	\$14.95 Pad of 12 sheets (4 designs)
Series:	N/A
Issue Date & City:	June 23, 2004, Anaheim, CA 92803
Designer:	David Pacheco, Burbank, CA
Art Director:	Terrence McCaffrey, Washington, DC
Illustrator:	Peter Emmerich, New York, NY
Engraver:	N/A
Modeler:	Donald Woo
Manufacturing Process:	Offset
Printer:	Banknote Corporation of America, Inc./SSP
Printed at:	Browns Summit, NC
Press Type:	Komori, Lithrone
Sheets per Set:	12
Print Quantity:	40,000 sets (480,000)
Paper Type:	Phosphored Tagged
Adhesive Type:	Browns Summit, NC
Colors:	Cyan, Magenta, Yellow, Black
Stamp Orientation:	Vertical
Stationery Size (w x h):	6.25 x 14.31 in./158.75 x 363.47 mm
Package Size (w x h):	6.25 x 17.0 in./158.75 x 431.8 mm
Plate Size:	8 sheets per revolution
Plate Numbers:	N/A
Marginal/Backside Markings:	N/A
Catalog Item Number:	566794 Stamped Stationery (pad of 12 sheets) — \$14.95

— Stamp Services,
Government Relations, 5-27-04

The Art of Disney FRIENDSHIP

Celebrate the joy of friends who share your life with these delightful products featuring "The Art of Disney: Friendship" stamps. First in a series of three issues, the four stamp designs honor friendship as magically depicted by Walt Disney and his studio animators. The stamps include some of Disney's most cherished characters in moments of warmth and caring, discovery and sharing. Add sparkle to your collection, fun to your mail, and send a message of friendship with these colorful products from the United States Postal Service.



18x10-INCH STAMPED PRINT

Feel the warmth of friendship in this unique product featuring enlargements of stamp artwork with matching affixed stamps. Imaged on a special metallic paper for extra gleam, this print will brighten up your day.

566782 \$14.95



STAMPED STATIONERY

Add more character to your mail with attention-grabbing pre-stamped stationery. Write your message and address, simply fold, seal and mail. Convenient and fun, great for kids.

566794 \$14.95



STAMPED POSTAL CARDS

Booklet of 20 stamped cards (4 designs)

566766 \$9.75



CANCELLATION KEEPSAKE

Pane of 20 stamps and 4 First Day of Issue covers

566793 \$10.40



SET OF 4 8X10-INCH STAMPED PRINTS

Colorful 8x10 prints of beloved Disney characters: Mickey Mouse and Friends, Mufasa and Simba, Pinocchio and Jiminy Cricket, Bambi and Thumper. One each of all 4 designs with affixed stamps nestled in a cut-out folder. A wonderful collection to frame or treasure.

566788 \$14.95



Stamp Products AIC 092
www.usps.com
1 800 STAMP-24

Disney Materials © Disney

STAMP ANNOUNCEMENT 04-18

American Toleware Definitive Stamp



Copyright USPS 2001

The Postal Service™ will issue a 5-cent, *American Toleware* (Item 100500) definitive stamp in a pressure-sensitive adhesive (PSA) pane of 20 on June 25, 2004, in Santa Clara, California. The stamp, designed by Derry Noyes of Washington, DC, and illustrated by Lou Nolan of McLean, Virginia, goes on sale nationwide June 26, 2004.

The *American Toleware* stamp was previously issued on May 31, 2002, in a water-activated gum (WAG) coil of 10,000 (Item 778100).

How to Order First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

AMERICAN TOLEWARE DEFINITIVE STAMP
 POSTMASTER
 1200 FRANKLIN MALL
 SANTA CLARA CA 95050-9998

Issue:	<i>American Toleware</i>
Item Number:	100500
Denomination & Type of Issue:	5-cent definitive special
Format:	Pane of 20 (1 design)
Series:	<i>American Design</i>
Issue Date & City:	June 25, 2004, Santa Clara, CA 95050
Illustrator:	Lou Nolan, McLean, VA
Designer:	Derry Noyes, Washington, DC
Art Director:	Derry Noyes, Washington, DC
Typographer:	Derry Noyes, Washington, DC
Modeler:	Donald H. Woo
Manufacturing Process:	Gravure
Engraver:	Armotek Industries
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Rotomec, 3000
Stamps per pane:	20
Print Quantity:	100 million stamps
Paper Type:	Nonphosphored Type III
Adhesive Type:	Pressure-sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Magenta, Yellow, Cyan, Black, PMS 7536 (dark gray) PMS 454 (light gray), PMS 7504 (light brown)
Stamp Orientation:	Vertical
Image Area (w x h):	0.72 x 0.830 in./18.28 x 21.08 mm
Overall Size (w x h):	0.87 x 0.980 in./22.09 x 24.89 mm
Full Pane Size (w x h):	4.969 x 5.380 in./126.21 x 136.65
Plate Size:	320 stamps per revolution
Plate Numbers:	"S" followed by seven (7) single digits
Marginal Markings:	"© 2001 USPS" • Plate block numbers • Price • Plate position diagram • Barcodes
Catalog Item Number(s):	100520 Block of 4 — \$0.20 100530 Block of 10 — \$0.50 100540 Full Pane — \$1.00 100562 First Day Cover — \$0.80 (1 Toleware + 1 Flag (113700))

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by July 24, 2004.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Each cover must have sufficient postage to meet current First-Class Mail® postage. First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: Item 100500, 5-cent *American Toleware*, Definitive Stamp

Stamp distribution offices (SDOs) will receive an automatic distribution of Item 100500, 5-cent *American Toleware*, PSA pane of 20 stamps. Master carton size is 40,000 stamps.

Initial Supply to Post Offices

SDOs *will not* make a subsequent automatic distribution to Post Offices. To obtain an initial supply of this 5-cent definitive stamp, all Post Offices must immediately submit a separate PS Form 17, *Stamp Requisition/Stamp Return*, to their designated SDO. SDOs must not distribute these stamps to Post Offices before June 17, 2004.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in eight positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>American Toleware</i> Definitive Stamp, Item 100500
1	16,000
2	32,000
3	48,000
4	64,000
5	80,000
6	96,000
8	128,000
9	144,000
12	192,000
13	208,000
16	256,000
19	304,000

Additional Supply

Post Offices requiring additional Item 100500 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 3,840,000 additional stamps; and the Denver APD will receive 1,920,000 additional stamps.

For fulfilling supplemental orders from APDs, the Kansas City Stamp Services Center will receive 23,040,000 additional stamps.

— Stamp Services,
Government Relations, 5-27-04

(Philately section continues on page 61.)

Fraud Alert

Withholding of Mail Orders

Withholding of Mail Orders are enforced by the postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
NJ, Cherry Hill 08003-4802	Any and All of Various Names Other Than the Surname Brown, 924 Chanticleer Drive
NV, Reno 89503-4331	All Names, 561 Keystone Avenue, PMB 689
NV, Reno 89502-7510	All Names, 3983 S. McCarran Boulevard, PMB 445
NV, Reno 89506-8701	All Names, 216 Lemmon Drive, PMB 600
PA, Philadelphia 19134-1224	Any and All of Various Names Other Than the Surname Dye, 3449 F Street

— Judicial Officer, 5-27-04

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 497

Keep all foreign order notices for use as reference.

Final Orders

Germany

L A STEPULACK (LOTTERY AGENCY STEPULACK) AND
 NORTHWEST GERMAN STATE LOTTERY
 LIEBIGSTRASSE 3
 32052 HERFORD
 GERMANY

L A STEPULACK (LOTTERY AGENCY STEPULACK) AND
 NORTHWEST GERMAN STATE LOTTERY
 ORDER CENTER
 POSTFACH 5151
 32055 HERFORD
 GERMANY

Netherlands

GLOBAL SEARCH NETWORK (G S N) AND EURO
 AMERICAN
 WWE GSN PROCESSING CENTER
 POSTBUS 232
 1180 AE AMSTELVEEN
 THE NETHERLANDS

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
 CLAIMS AND INQUIRY
 JAMES A FARLEY BLDG RM 2029A
 NEW YORK NY 10199-9652

Do not place any endorsement on the mail pieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— Judicial Officer, 5-27-04

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005087	019171	029206	038509	067080	090799	108111	124044	206058	282675	323094	333572	402009
006175	019176	029257	038556	067096	091175	108326	125213	207901	282899	325089	333786	402237
006210	019310	029274	038601	067232	091340	108421	125350	207925	283435	325137	333834	402345
006267	019432	029301	038631	067249	092081	109033	125363	207937	283486	325790	334021	402385
006306	019645	029351	040006	067303	092688	109595	127032	208388	286077	326266	335117	402527
006626	020593	029367	041068	067372	092776	109743	129938	208510	286080	326329	335176	402692
006768	021005	029369	041150	067419	093906	110828	130052	208546	286123	326530	335229	410085
007315	021073	029423	043014	068025	093912	110872	134062	208551	288118	327854	335238	423022
007387	021094	029426	043024	068063	094119	111489	135246	208573	292640	327883	335249	424013
008123	021113	029450	048040	068412	094245	111498	142191	208583	293307	328050	335253	432505
008142	021297	029482	048055	068415	094336	111744	142282	208952	294279	328481	335264	432588
008161	021379	029540	048062	068420	094387	111753	142323	209058	296435	328908	335277	432740
008546	021382	029580	051073	068639	094944	111860	142428	210195	298011	328978	335379	432948
008553	021423	029589	055007	069129	095274	112116	146089	210270	300102	329022	335672	432981
008577	021649	029599	055116	069143	095772	112229	146282	210331	300127	329429	336129	436176
008579	021658	029654	057001	069183	096242	112396	146521	210774	300702	329433	336195	436387
008873	021831	029733	060099	069299	096274	112974	148230	210827	300925	329448	336215	436458
009119	021913	029764	060112	069868	096322	113004	148242	210835	301055	329457	336577	439443
009125	021918	029784	060194	069879	096481	113130	150041	210842	301074	329483	337332	441125
009135	021926	029800	060316	070088	097540	113166	150240	210901	301214	329484	338009	441244
009261	021983	029802	060369	070787	097648	113203	152014	212508	301244	329495	338074	441410
009321	022043	029928	060389	071273	098130	113821	152771	212568	301303	329516	338292	441422
009596	022053	029933	060500	071299	098451	113958	152799	212769	301324	329524	339069	441527
009731	022135	029934	060515	071370	098608	114335	154013	212950	301520	329540	340513	441536
010074	022153	029960	060643	071417	098714	114479	159106	220004	301939	329571	340590	441568
010322	022259	029965	060651	071448	098854	115054	165072	220836	301983	329652	340624	441775
010544	022308	029980	060708	071621	098882	115120	165245	220892	302715	330209	340769	441963
010753	022311	030003	060716	071877	098967	115231	165254	221029	302873	330294	340885	443014
010763	022323	030135	060867	075019	098996	115284	177067	221089	303969	330329	340995	443037
010774	022325	030303	061015	075033	100044	115308	180029	221114	304008	330403	344011	443123
012321	022340	030337	061067	075449	100061	115338	186021	221158	305020	330463	344037	443187
012354	022386	030354	061103	075820	100336	115340	186023	221282	305053	330533	344043	444101
012403	022444	030455	061114	075874	100341	115412	192849	221637	305062	330611	344044	444131
012408	022482	030462	061179	075882	100380	115627	193210	222008	305098	330621	344071	452698
014536	022527	030470	061250	075888	100403	115683	193305	222084	311019	330709	344153	452902
014921	022529	030495	061614	075890	100448	117008	193725	229076	311284	330784	349004	454393
014988	022572	030497	061635	076075	101977	117012	193730	229118	312358	330934	349551	454805
015011	022608	030506	061665	076082	102173	117088	197150	232383	312525	331029	349587	460154
015104	022635	030529	061757	076175	102303	117304	198264	235272	314428	331534	349712	462942
015300	022776	030539	062039	076354	103181	117705	200002	235498	314452	331565	352246	463065
015351	023016	030558	062048	077861	103295	117747	200084	253306	314668	331627	352587	464086
015561	023306	031004	062075	078425	103409	117765	200156	254006	314823	331659	352808	465047
015573	025059	031264	062098	080028	103940	118028	200303	254009	314917	332053	358025	468404
015720	027116	031273	063400	080086	104126	118914	200459	260051	317242	332180	363039	468405
018044	028031	032005	063459	080494	104542	119041	200592	271045	320059	332187	366178	469180
018180	028064	032130	064202	080523	105291	119042	200614	272041	320081	332270	370035	472068
018208	028798	035007	064449	080722	105414	119054	200634	272150	321073	332460	372749	474211
018318	028982	037128	065252	085316	105464	119199	200645	272232	321161	332755	381723	475684
018577	029053	038059	065819	085692	105678	119337	200664	273029	322137	332881	387022	478100
018591	029126	038112	065916	085900	105950	121240	200771	274192	322236	332975	391164	478823
018687	029132	038218	066370	088168	107189	122391	200811	274344	322271	333006	391165	479107
018814	029146	038287	067006	088517	107326	122415	200834	275113	322485	333104	392485	479115
018889	029167	038289	067048	090015	107350	123093	200871	276422	322577	333236	392733	480056
019166	029168	038422	067054	090265	108012	123117	200995	282362	322942	333340	401012	480172

480258	553094	608463	740582	800115	820819	853814	904746	907922	921051	924588	939587	970966
480382	553340	608475	740786	800332	820835	856400	904748	907976	921088	924592	940388	973289
480385	553799	610109	740968	800413	823126	871010	906006	910006	921090	925044	940673	974110
480389	553986	617199	740997	800550	825101	891301	906014	910399	921091	925093	940730	975025
480548	554350	620047	741005	801049	827106	891603	906037	910424	921172	925120	940821	980315
480630	554395	627004	741307	801285	832085	891753	906074	913059	921199	925152	941181	980343
480687	554396	631042	741496	801405	833266	891781	906172	913062	921216	925210	941207	980799
480787	554413	631054	741513	801532	834060	891889	906188	913589	921229	925213	941268	980805
480811	554665	631143	747024	801570	837130	891940	906287	913613	921239	925240	941275	980832
481872	581196	631200	749102	801663	837136	891951	906499	913806	921259	925242	941397	980836
482431	585295	631304	749201	801764	840002	891959	906529	913845	921304	925244	941769	980998
482939	591510	631400	750508	802024	840012	895033	906636	914031	921327	926106	941948	981694
483066	591728	633004	750621	802100	840210	895554	906644	914038	921380	926242	943030	981707
483118	598659	633025	752037	802147	840556	900088	906806	914070	921392	926270	945388	981788
483194	600074	641104	752049	802175	840578	900166	906900	914275	921397	927160	945936	981847
483256	600080	641592	752529	802219	840592	900246	906908	914359	921400	927221	947268	982142
483313	600085	641933	752786	802250	841012	900357	906917	914380	921442	927380	948343	982179
483328	600142	648190	753031	802332	841118	900381	906938	914570	921461	927795	948514	982190
483984	600284	652140	754060	802333	841139	900537	906954	914658	921478	927976	948678	982203
484022	600285	652440	755002	802349	841273	900668	906964	914712	921514	928320	948684	982217
485200	600357	657121	757370	802352	841283	900680	907058	914946	921561	928336	948710	982280
485333	600512	657134	757553	802355	841296	900835	907093	915053	921576	928408	949175	982289
486273	600580	662472	760070	802364	841554	900923	907109	915056	921698	928418	949209	982445
490453	600584	662505	761740	802377	841565	900989	907112	915119	921710	928461	949632	982474
490515	600713	666710	766516	802418	841658	901001	907186	915401	921766	928472	950103	982493
490554	600788	666820	770180	802672	841789	901101	907215	915409	921839	928646	950132	982531
490594	600795	667005	770462	802684	841825	901105	907241	915525	921845	928704	950201	982984
490700	600939	681185	770479	802760	841869	901224	907242	915529	921874	930023	951031	983029
492021	601106	681634	770613	802845	844073	901232	907323	915643	921903	930394	951038	984256
492049	601395	681635	770637	802850	844077	901278	907383	916005	921905	931013	951062	984268
492078	601486	701274	770770	802882	844094	901294	907413	917200	921947	931112	951593	989072
495417	601638	701417	770866	802911	844250	901313	907431	917231	921952	931113	967045	989090
500013	601873	701422	770875	802931	846150	901389	907480	917483	921992	931147	967280	992327
500026	601984	701425	770879	804043	846170	901390	907485	917732	921994	931230	967419	992627
531109	602034	701757	770897	804140	846240	901426	907609	917765	922035	931389	968204	992715
531528	602512	701766	771125	804253	846251	901466	907620	917989	922040	931535	968316	992749
531579	602555	711039	771196	804259	847001	901538	907628	920005	922206	931834	968430	995337
531787	602624	711337	771821	804261	847053	901620	907650	920025	922219	931919	968477	995623
537320	602945	712152	775271	805591	847091	901662	907674	920049	922248	932823	968578	995752
537356	603160	716016	782062	805598	847144	901685	907687	920076	922291	933207	968856	995899
551099	605453	721015	782121	806028	847157	901797	907690	920110	922364	933316	968972	995918
551156	605675	722179	785344	809057	847158	901947	907706	920211	922369	933398	970058	995974
551184	605763	722180	787002	809071	852629	902022	907718	920228	922370	933547	970242	997148
551217	606019	730014	787106	811016	853020	902065	907724	920235	922377	934201	970316	
551279	606901	730321	787388	812005	853483	902141	907737	920298	922382	935234	970421	
551437	607332	730489	787930	812027	853540	902207	907760	920443	924090	935271	970670	
551730	607835	730774	791208	813057	853589	902252	907764	920444	924106	937758	970701	
551777	607885	730886	791285	814220	853718	902966	907797	921010	924419	937868	970719	
551994	608019	731354	797199	816053	853759	903517	907807	921025	924529	939072	970795	
553058	608385	740503	799169	816613	853761	904270	907820	921046	924577	939559	970899	

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	025 729 1643 to 025 729 1799	041 803 6565 to 041 803 6599	360 168 6008 to 360 173 8800 to	6099 8899
011 582 1889 to 011 582 1899	026 492 3180 to 026 492 3199	043 205 5922 to 043 205 5999	360 324 2326 to 362 861 3064 to	2399 3099
011 588 2900 to 011 588 3099	027 361 0430 to 027 361 0499	044 087 3457 to 044 087 3499	373 006 2176 to 374 768 2600 to	2199 2699
012 579 5675 to 012 579 5699	027 369 4482 to 027 369 4495	044 087 4000 to 044 087 4099	375 169 4400 to 375 829 3400 to	4599 3499
013 289 6176 to 013 289 6199	027 671 8762 to 027 671 8776	045 524 4121 to 045 524 4298	375 851 9100 to 376 196 0911 to	9199 0999
013 610 0014 to 013 610 0099	027 787 9886 to 027 787 9899	046 800 9870 to 046 800 9899	378 085 3679 to 378 351 1063 to	3699 1099
014 932 1000 to 014 932 1099	027 965 9487 to 027 965 9499	047 352 4000 to 047 352 4099	379 843 5100 to 380 093 9600 to	5199 9699
014 972 0800 to 014 972 0899	028 191 1852 to 028 191 1999	047 552 4370 to 047 552 4399	380 165 1165 to 381 325 4500 to	1199 4599
015 363 0007 to 015 363 0099	028 850 3000 to 028 850 3199	048 383 7650 to 048 383 7659	381 604 2510 to 381 645 9525 to	2699 9599
017 028 3200 to 017 028 3299	029 510 1500 to 029 510 1599	048 396 3647 to 048 396 3699	383 314 3968 to 383 892 1000 to	3999 1344
018 569 5333 to 018 569 5399	030 687 0903 to 030 687 0999	051 774 8857 to 051 774 8899	383 892 1382 to 384 925 3641 to	1399 3654
018 986 5264 to 018 986 5299	030 701 3442 to 030 701 3499	051 781 2875 to 051 781 2885	385 568 2331 to 385 599 7554 to	2399 7575
019 518 2814 to 019 518 2899	031 077 4507 to 031 077 4799	058 187 3836 to 058 187 3899	385 774 2024 to 386 624 1412 to	2099 1599
020 698 5159 to 020 698 5199	032 295 7500 to 032 295 9999	058 591 1153 to 058 591 1299	386 883 8936 to 387 314 5574 to	8999 5599
020 844 7307 to 020 844 7399	034 394 1000 to 034 394 1099	058 895 3746 to 058 895 3799	387 837 6300 to 388 828 0656 to	6399 0699
020 972 8948 to 020 972 8999	034 943 0400 to 034 943 0799	060 406 7650 to 060 406 7699	389 696 2400 to 389 846 3104 to	2799 3135
022 021 9110 to 022 021 9181	035 035 4337 to 035 035 4399	065 392 6345 to 065 392 6399	389 846 3145 to 389 887 9211 to	3195 9230
022 037 1411 to 022 037 1499	037 706 9578 to 037 706 9599	066 845 7500 to 066 845 9999	389 887 9234 to 390 001 3182 to	9299 3199
022 527 9201 to 022 527 9210	037 805 3677 to 037 805 3699	077 999 4001 to 077 999 4090	390 001 3500 to 390 545 5974 to	3699 5999
023 637 7169 to 023 637 7199	037 909 5490 to 037 909 5499	210 221 0548 to 210 221 0599	391 104 6146 to 391 574 1466 to	6199 1499
024 380 4100 to 024 380 4199	040 024 3901 to 040 024 3999	227 275 9400 to 227 275 9999	391 783 3020 to 391 792 6100 to	3599 6199
024 496 6870 to 024 496 6896	040 674 7100 to 040 674 7199	273 070 8059 to 273 070 8099	392 668 2956 to 392 854 8500 to	2999 8899
025 092 0987 to 025 092 0999	040 688 8816 to 040 688 8899	273 775 7700 to 273 775 7899	393 584 7566 to 393 650 0074 to	7699 0099
025 369 5535 to 025 369 5599	041 299 6752 to 041 299 6799	302 000 0000 to 302 123 9999	393 838 8316 to 393 893 6007 to	8499 6099
025 729 1151 to 025 729 1199	041 623 8889 to 041 623 8899	349 746 2056 to 350 518 7350 to	394 126 6907 to 394 189 0405 to	6999 0599
		360 011 1690 to 360 011 1699		

394 822 3243 to 3278	412 485 6610 to 6699	433 003 5800 to 5899	455 543 0618 to 0699
394 990 1810 to 1899	412 885 5953 to 5999	433 757 3047 to 3099	456 410 9006 to 9099
395 343 3264 to 3299	414 193 3608 to 3674	433 765 4003 to 4099	456 470 4146 to 4299
395 373 3035 to 3099	414 193 3677 to 3699	434 482 7060 to 7199	456 619 4460 to 4499
395 396 9649 to 9799	414 411 7348 to 7399	434 513 2386 to 2399	457 333 2686 to 2699
395 970 3240 to 3299	414 640 0757 to 0799	434 968 3076 to 3092	457 729 1767 to 1777
397 622 4054 to 4099	414 965 1727 to 1799	435 303 1831 to 1842	457 937 8615 to 8699
397 819 8902 to 8999	417 302 8104 to 8199	435 303 1986 to 1999	458 028 9810 to 9899
398 149 7200 to 7699	417 387 6532 to 6599	435 666 6092 to 6399	458 057 2712 to 2999
399 070 0872 to 0899	417 496 6800 to 6999	436 082 6400 to 6899	458 069 9537 to 9599
399 156 7119 to 7199	417 871 9250 to 9299	436 160 6441 to 6499	458 069 9665 to 9699
399 203 5064 to 5099	417 930 9533 to 9599	437 316 7115 to 7199	458 337 5222 to 5299
399 296 9910 to 9999	418 164 6500 to 6799	437 427 0500 to 3499	458 354 7653 to 7999
399 396 8935 to 8999	418 423 9863 to 9899	439 179 2300 to 2399	458 671 8678 to 8699
399 792 7775 to 7799	418 633 5922 to 5999	439 310 0458 to 0499	458 671 8721 to 8798
399 792 8300 to 8399	418 719 8520 to 8599	440 698 1947 to 1999	458 847 5044 to 5999
400 427 1051 to 1999	418 744 2235 to 2299	440 858 6300 to 6399	459 274 7624 to 7699
401 045 1505 to 1549	418 962 2848 to 2899	440 858 6420 to 7299	459 365 5432 to 5499
401 045 1571 to 1599	419 543 0286 to 0299	441 199 1655 to 1699	459 378 5764 to 5799
401 294 2700 to 2799	419 730 0300 to 0399	443 127 3648 to 3699	459 472 4816 to 4999
401 310 9505 to 9599	420 277 0015 to 0049	443 127 4000 to 4099	460 349 6878 to 6899
401 382 5312 to 5399	420 599 0734 to 0798	443 673 7900 to 7999	460 550 1909 to 1999
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403 125 6744 to 6799	420 758 9500 to 9699	444 382 8822 to 8899	461 973 6443 to 6499
403 260 7000 to 7499	420 969 3951 to 3971	444 390 1667 to 1699	462 152 0107 to 0299
403 280 6470 to 6499	420 969 3973 to 3999	444 457 3854 to 3899	462 274 1072 to 1099
403 685 8600 to 8699	421 116 3565 to 3599	450 048 4173 to 4199	462 277 8373 to 8399
404 003 0300 to 0399	421 130 9300 to 9399	450 048 4442 to 4699	462 554 6051 to 6099
404 041 8838 to 8899	421 313 4500 to 4999	450 560 5173 to 5199	463 011 5529 to 5540
404 071 4268 to 4299	421 364 5537 to 5599	450 620 3077 to 3099	463 176 4115 to 4199
404 347 5356 to 5399	421 656 2609 to 2699	450 620 3135 to 3199	463 176 4229 to 4299
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404 726 4500 to 4599	422 172 4667 to 4699	450 801 2700 to 2799	463 227 7711 to 7799
404 961 5001 to 5199	422 484 4212 to 4299	451 109 2967 to 2984	463 414 4869 to 4899
405 325 0188 to 0198	422 556 1270 to 1299	451 115 4110 to 4125	463 808 3484 to 3499
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407 545 1557 to 1599	424 500 6050 to 6099	452 265 0335 to 0999	465 698 8300 to 8599
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407 692 9100 to 9299	424 871 6600 to 6699	452 855 6471 to 6499	466 798 6056 to 6067
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408 265 2275 to 2288	425 418 4269 to 4299	452 900 8215 to 8238	468 079 5782 to 5799
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410 491 2311 to 2399	429 474 4172 to 4199	454 013 2919 to 2999	469 658 1961 to 1999
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410 775 1500 to 1599	430 150 4401 to 4599	454 268 4883 to 4899	469 678 1900 to 1999
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411 868 1023 to 1199	430 664 4070 to 4099	454 922 4867 to 4895	471 918 0300 to 0999
411 922 2322 to 2399	432 168 8419 to 8499	455 221 1348 to 1499	471 985 2408 to 2419
412 193 0900 to 0999	432 708 6800 to 6999	455 364 2147 to 2199	472 191 6700 to 6799
412 395 8599 to 8699	432 744 1544 to 1599	455 399 5400 to 5499	472 270 2555 to 2599
412 485 6500 to 6599	432 995 9775 to 9799	455 476 0676 to 0699	472 987 0213 to 0241

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473 666 9138 to	9199	489 223 2000 to	2099	607 689 7951 to	7960	627 708 3605 to	3699
473 952 3429 to	3499	489 311 1930 to	1999	607 728 1276 to	1299	627 776 2500 to	2599
474 108 5402 to	5499	489 318 6200 to	6300	608 727 7100 to	7199	628 226 3100 to	3199
474 356 5193 to	5299	489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799
474 949 3366 to	3399	489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699
475 134 9362 to	9399	489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299
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475 319 3415 to	3499	490 717 7080 to	7099	609 067 5600 to	5699	630 389 3056 to	3071
475 319 3649 to	3799	490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599
475 340 6400 to	6599	490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199
475 424 8410 to	8499	490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399
475 629 9156 to	9199	490 977 9221 to	9240	609 766 8091 to	8999	632 217 4933 to	4999
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476 169 8264 to	8299	492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499
476 189 3000 to	3499	492 283 5100 to	5199	610 092 3200 to	3299	633 438 6429 to	6599
476 331 2480 to	2499	492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182
477 289 8601 to	8699	493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799
477 681 5206 to	5299	493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299
478 010 4243 to	4268	493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499
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478 469 7838 to	7858	494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499
478 469 7883 to	7899	494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299
479 280 9800 to	9899	495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042
479 365 9116 to	9176	496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299
479 412 9900 to	9999	496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899
479 667 6190 to	6199	496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699
479 748 9680 to	9699	497 053 8517 to	8699	614 474 3000 to	3099	638 049 4984 to	4999
479 860 7000 to	7199	497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199
480 526 2000 to	2099	498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499
480 640 6330 to	6399	498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299
480 658 0568 to	0599	498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373
480 689 5100 to	5199	499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999
481 072 9463 to	9499	499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099
481 673 0074 to	0095	499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299
482 527 1500 to	1599	500 064 1858 to	1869	618 840 9200 to	9299	639 469 3517 to	3799
482 541 5255 to	5299	500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199
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483 402 2356 to	2399	601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999
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483 632 1521 to	1599	601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199
483 632 2600 to	2799	601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999
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484 680 5000 to	5038	603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199
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649 647 0370 to	0399	670 750 7169 to	7199	692 727 9362 to	9399	740 523 7432 to	7449
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855 319 9364 to	9399	870 536 5820 to	5829	910 471 7273 to	7299	923 045 3630 to	3699
855 361 3390 to	3399	870 541 7167 to	7239	910 536 2505 to	2599	923 810 7800 to	8299

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	702 104 368 to 4 900	709 649 804 to 9 820	719 869 731 to 9 760
692 720 871 to 0 900	702 128 306 to 8 400	709 733 281 to 3 580	720 227 871 to 7 930
692 876 955 to 7 050	702 179 891 to 9 900	710 046 813 to 6 840	720 227 949 to 7 960
693 290 380 to 0 400	702 260 751 to 0 850	710 358 093 to 8 166	720 368 543 to 8 570
693 290 426 to 0 450	702 410 595 to 1 050	710 358 257 to 8 270	720 392 151 to 2 570
694 063 700 to 3 897	702 660 151 to 0 540	711 021 501 to 1 510	720 556 491 to 6 640
694 063 900 to 4 000	702 723 429 to 3 450	711 049 411 to 9 560	720 558 621 to 8 650
694 550 501 to 0 530	703 004 401 to 4 820	711 408 045 to 8 090	720 575 361 to 5 570
694 595 031 to 5 050	703 083 819 to 4 020	712 003 381 to 3 650	720 590 152 to 0 179
694 595 087 to 5 300	703 432 131 to 2 230	712 104 220 to 4 230	721 638 331 to 9 170
694 698 551 to 8 650	703 626 061 to 6 090	712 327 861 to 7 890	721 815 391 to 5 420
694 745 458 to 5 600	703 863 121 to 3 240	712 327 952 to 7 980	721 969 713 to 9 740
695 105 313 to 5 350	703 863 477 to 3 540	712 647 061 to 7 090	722 072 137 to 2 160
695 142 809 to 3 050	703 867 801 to 7 980	713 284 171 to 4 260	722 378 265 to 8 280
695 144 666 to 4 700	704 030 628 to 0 640	713 292 871 to 2 990	722 413 990 to 4 004
695 272 601 to 2 750	704 154 024 to 4 120	714 035 101 to 5 160	722 764 948 to 4 980
695 277 576 to 7 650	704 227 561 to 7 829	714 155 011 to 5 400	722 825 840 to 5 889
695 530 761 to 0 800	704 227 831 to 8 069	714 328 231 to 8 440	723 153 841 to 3 850
696 487 701 to 7 800	704 228 071 to 8 100	714 442 952 to 2 980	723 237 616 to 7 630
696 784 101 to 4 550	704 420 344 to 0 490	714 442 952 to 2 980	723 331 081 to 1 110
696 870 601 to 0 650	704 420 344 to 0 490	714 562 843 to 2 860	723 331 081 to 1 110
697 047 501 to 7 600	704 568 751 to 8 990	714 590 391 to 0 430	723 496 443 to 6 470
697 052 101 to 2 350	704 965 301 to 5 770	714 609 811 to 9 930	723 967 291 to 7 320
697 217 251 to 7 400	705 116 780 to 6 790	714 609 961 to 9 990	724 655 196 to 5 340
697 249 952 to 50 050	705 280 801 to 0 980	714 807 181 to 7 240	724 711 441 to 1 500
697 414 886 to 4 900	705 475 651 to 6 040	714 871 321 to 1 500	724 711 538 to 1 560
697 469 606 to 9 700	705 566 127 to 6 280	714 928 529 to 8 590	724 793 221 to 3 250
697 850 401 to 0 750	705 740 581 to 0 730	715 128 183 to 8 330	724 908 109 to 8 120
698 098 446 to 8 550	705 782 796 to 2 820	715 144 171 to 4 470	724 937 461 to 7 670
698 300 251 to 0 300	705 822 271 to 2 480	715 197 211 to 7 570	725 163 118 to 3 151
698 504 383 to 4 650	706 180 148 to 0 290	715 595 910 to 6 180	725 202 735 to 2 750
698 533 927 to 4 200	706 184 041 to 4 220	715 941 781 to 1 810	725 398 591 to 8 800
698 562 268 to 2 400	706 357 861 to 8 190	715 962 421 to 2 480	725 464 591 to 4 920
699 090 686 to 0 750	706 382 419 to 2 430	716 477 396 to 7 430	725 475 321 to 5 330
699 752 699 to 2 850	706 628 735 to 8 820	716 556 635 to 6 660	725 711 057 to 1 070
700 068 473 to 8 500	706 638 211 to 8 420	717 083 841 to 3 960	725 738 581 to 8 730
700 161 501 to 1 650	706 817 959 to 8 000	717 191 648 to 1 690	725 981 311 to 1 430
700 202 522 to 2 700	707 034 391 to 4 450	717 193 161 to 3 490	725 987 835 to 7 880
700 290 275 to 0 300	707 292 636 to 2 660	717 228 591 to 8 680	726 060 811 to 0 900
700 465 730 to 5 750	707 441 401 to 1 687	717 333 902 to 3 950	726 391 970 to 2 520
700 561 444 to 1 550	707 441 836 to 1 940	717 739 745 to 9 910	726 484 771 to 4 800
701 423 101 to 3 150	707 958 541 to 8 570	717 884 991 to 5 050	726 493 351 to 5 300
701 625 469 to 5 550	707 960 107 to 0 160	718 026 171 to 6 290	726 504 031 to 4 063
701 643 829 to 3 850	708 059 941 to 60 000	718 466 370 to 6 420	726 504 070 to 4 090
701 945 451 to 5 500	708 115 830 to 5 860	718 568 451 to 8 479	726 504 331 to 4 390
702 033 701 to 4 050	708 116 251 to 6 310	718 590 741 to 0 770	726 563 701 to 4 060
702 051 501 to 1 750	708 138 301 to 8 480	718 714 210 to 4 370	726 599 371 to 9 460
702 053 601 to 3 800	709 222 591 to 2 920	718 795 881 to 6 000	726 626 356 to 6 370
	709 243 479 to 3 500	718 961 721 to 1 780	727 182 271 to 2 510
	709 411 171 to 1 320	718 982 001 to 2 300	727 416 181 to 6 240

727 481 431 to 1 460	735 783 961 to 3 990	744 234 751 to 4 780	756 371 565 to 1 580
727 749 241 to 9 780	735 803 401 to 3 430	744 499 591 to 9 680	756 876 031 to 6 120
728 382 331 to 2 480	736 005 420 to 5 440	744 626 901 to 6 910	756 876 151 to 6 240
728 702 338 to 2 400	736 366 021 to 6 110	745 388 794 to 8 910	756 970 129 to 0 140
728 915 371 to 5 850	736 624 456 to 4 500	746 446 806 to 6 820	757 059 613 to 9 630
728 953 141 to 3 410	736 670 851 to 1 060	746 818 351 to 8 410	757 078 540 to 8 560
728 954 280 to 4 310	736 767 061 to 7 090	747 245 266 to 5 280	757 086 209 to 6 240
729 169 081 to 9 140	736 767 093 to 7 120	747 364 813 to 4 830	757 240 591 to 0 650
729 363 841 to 3 870	736 982 191 to 2 370	747 501 434 to 1 450	757 277 371 to 7 700
729 682 891 to 3 190	736 982 551 to 2 730	747 739 891 to 0 070	757 291 591 to 2 730
729 838 940 to 9 070	737 110 141 to 0 170	748 148 649 to 8 760	757 964 251 to 4 280
729 839 101 to 9 130	737 185 501 to 5 710	748 259 960 to 9 970	758 067 001 to 7 090
730 077 683 to 7 840	737 317 321 to 7 350	748 565 162 to 5 280	758 105 221 to 5 250
730 109 847 to 9 880	737 517 781 to 7 840	748 874 988 to 5 030	758 324 941 to 5 000
730 373 761 to 3 850	737 628 181 to 8 210	749 137 381 to 7 410	758 593 628 to 3 650
730 501 951 to 2 130	737 634 258 to 4 270	749 190 192 to 0 210	758 709 038 to 9 060
730 519 379 to 9 470	738 361 971 to 1 980	749 685 421 to 5 450	758 744 101 to 4 160
730 569 278 to 9 360	738 447 601 to 7 660	749 846 791 to 6 850	758 850 883 to 0 900
730 711 711 to 1 740	738 648 355 to 8 450	749 993 131 to 3 580	758 860 951 to 1 550
730 722 991 to 3 230	738 849 811 to 9 900	750 071 587 to 1 610	759 152 851 to 2 880
730 845 970 to 5 990	738 892 270 to 2 290	750 408 167 to 8 183	759 740 941 to 1 090
730 888 291 to 8 320	738 997 259 to 7 380	750 438 421 to 8 501	760 004 596 to 4 610
730 927 591 to 7 680	739 161 451 to 1 540	750 743 911 to 4 030	760 118 191 to 8 250
731 307 914 to 7 930	739 219 381 to 9 440	750 779 118 to 9 400	760 155 001 to 5 090
731 402 431 to 2 460	739 740 151 to 0 180	750 910 981 to 1 010	760 378 002 to 8 020
731 407 232 to 7 320	739 793 491 to 3 520	750 960 841 to 0 900	760 692 722 to 2 749
731 588 301 to 8 340	739 793 527 to 3 550	751 296 211 to 6 240	761 055 460 to 5 480
731 767 273 to 7 320	739 942 621 to 2 650	751 539 121 to 9 180	761 169 781 to 9 810
731 781 061 to 1 120	739 999 231 to 9 320	751 541 311 to 1 790	761 504 941 to 5 120
731 837 821 to 7 910	740 011 517 to 1 530	751 757 641 to 7 700	761 516 836 to 6 910
731 841 377 to 1 450	740 030 701 to 0 970	751 936 951 to 7 010	761 613 588 to 3 600
732 018 481 to 8 600	740 261 740 to 1 820	751 951 861 to 1 890	761 688 631 to 8 690
732 067 972 to 8 370	740 265 811 to 6 290	751 999 021 to 9 110	761 805 199 to 5 240
732 188 649 to 8 670	740 299 111 to 9 170	752 139 516 to 9 570	761 826 106 to 6 120
732 193 460 to 3 470	740 299 231 to 9 260	752 182 892 to 2 950	761 881 171 to 1 560
732 201 241 to 1 390	740 329 266 to 9 320	752 206 861 to 7 100	761 975 641 to 5 670
732 220 431 to 0 440	740 889 081 to 9 090	752 295 241 to 5 600	761 975 886 to 5 895
732 355 201 to 5 380	741 010 421 to 0 530	752 731 351 to 1 410	762 304 144 to 4 170
732 472 320 to 2 560	741 113 041 to 3 370	752 767 441 to 7 470	762 324 931 to 4 960
732 541 605 to 1 620	741 373 891 to 4 340	753 008 941 to 9 030	762 439 261 to 9 290
732 572 221 to 2 490	741 452 369 to 2 490	753 194 311 to 4 370	762 524 158 to 4 220
732 586 479 to 6 710	741 492 991 to 3 140	753 620 378 to 0 400	762 584 872 to 4 970
732 994 037 to 4 080	741 553 460 to 3 470	754 013 917 to 3 940	762 593 431 to 3 460
733 163 449 to 3 460	741 764 431 to 4 520	754 161 061 to 1 120	763 155 160 to 5 180
733 297 171 to 7 290	742 178 834 to 8 880	754 358 445 to 8 610	763 178 631 to 8 660
733 446 631 to 7 110	742 325 500 to 5 520	754 410 451 to 0 660	763 506 001 to 6 060
733 474 665 to 4 770	742 325 668 to 5 700	754 438 393 to 8 410	763 522 141 to 2 470
733 704 482 to 4 570	742 408 771 to 8 830	754 493 109 to 3 130	763 717 694 to 7 800
733 751 041 to 1 130	742 512 120 to 2 150	754 664 182 to 4 220	763 826 461 to 6 520
734 009 101 to 9 130	742 684 849 to 4 890	754 816 377 to 6 470	763 900 460 to 0 471
734 290 759 to 0 770	742 839 553 to 9 630	755 487 421 to 7 600	763 900 479 to 0 530
734 389 273 to 9 290	742 913 668 to 3 700	755 592 901 to 3 140	763 917 271 to 7 750
734 440 031 to 0 111	742 917 287 to 7 296	755 790 020 to 0 030	764 125 801 to 5 860
734 797 201 to 7 320	742 921 891 to 1 980	755 791 730 to 1 800	764 284 525 to 4 560
734 939 611 to 9 640	742 983 631 to 3 810	755 926 951 to 7 070	764 526 241 to 6 330
734 950 111 to 0 170	743 020 021 to 0 170	755 934 332 to 4 510	764 601 421 to 1 600
735 120 331 to 0 840	743 206 491 to 6 500	755 957 701 to 8 000	764 650 231 to 0 470
735 283 008 to 3 020	743 235 992 to 6 050	755 962 981 to 3 280	764 984 371 to 4 850
735 293 131 to 3 220	743 940 631 to 0 900	756 035 371 to 5 490	765 003 667 to 3 680
735 635 010 to 5 040	743 978 011 to 8 070	756 301 257 to 1 290	765 042 517 to 2 540

765 194 728	to	4 970	773 231 311	to	1 340	779 233 681	to	3 710	787 158 121	to	8 390
765 387 365	to	7 450	773 348 739	to	8 940	779 316 961	to	7 200	787 325 701	to	5 910
765 541 801	to	2 100	773 575 891	to	5 950	779 339 221	to	9 400	787 493 281	to	3 340
765 638 461	to	8 970	773 852 971	to	3 030	779 702 191	to	2 250	787 793 816	to	3 880
765 647 101	to	7 190	773 858 011	to	8 100	779 994 001	to	4 090	787 822 428	to	2 440
765 813 781	to	4 029	773 892 721	to	7 190	780 103 591	to	3 650	787 887 881	to	7 901
765 879 314	to	9 390	773 958 061	to	8 660	780 533 288	to	3 310	788 306 478	to	6.490
765 954 001	to	4 030	774 101 148	to	1 190	780 625 208	to	5 920	788 326 339	to	6 380
766 120 286	to	0 320	774 107 161	to	7 190	780 711 345	to	1 540	788 403 671	to	3 690
766 125 716	to	5 750	774 177 226	to	7 270	780 778 894	to	8 920	788 815 771	to	5 860
766 158 824	to	8 840	774 279 481	to	9 810	780 865 851	to	5 920	789 044 014	to	4 100
766 388 433	to	8 460	774 408 399	to	8 420	780 873 421	to	3 450	789 326 341	to	6 880
766 509 421	to	9 660	774 431 821	to	2 450	781 141 891	to	1 980	790 209 421	to	9 480
766 572 901	to	3 020	774 510 451	to	0 780	781 238 697	to	8 730	790 418 170	to	8 190
766 748 500	to	8 521	774 652 981	to	3 010	781 503 151	to	3 180	790 448 020	to	8 460
767 024 341	to	4 370	774 778 981	to	9 040	781 518 818	to	8 840	790 597 485	to	7 530
767 326 471	to	6 590	774 867 481	to	7 510	781 624 126	to	4 200	790 911 883	to	1 900
767 332 561	to	2 950	774 867 515	to	7 540	781 679 221	to	9 340	791 057 441	to	7 550
768 009 841	to	9 960	774 934 275	to	4 290	781 723 771	to	3 890	791 239 081	to	9 290
768 011 489	to	1 520	774 961 261	to	1 290	781 723 964	to	3 990	791 374 483	to	4 500
768 177 980	to	7 990	775 106 223	to	6 235	781 761 391	to	1 720	791 387 971	to	8 030
768 391 081	to	1 170	775 106 237	to	6 248	781 878 721	to	9 020	791 447 521	to	7 850
768 661 569	to	1 650	775 331 515	to	1 550	782 424 840	to	4 900	791 451 151	to	1 240
769 000 051	to	0 080	775 444 210	to	4 230	782 939 821	to	9 850	791 500 009	to	0 470
769 050 841	to	0 900	775 579 301	to	9 320	782 985 347	to	5 360	791 771 431	to	1 490
769 159 081	to	9 178	775 622 683	to	2 760	783 063 631	to	3 690	792 004 293	to	4 320
769 737 496	to	7 510	776 144 621	to	4 670	783 578 101	to	8 130	792 018 379	to	8 420
769 778 491	to	8 730	776 154 010	to	4 060	783 578 143	to	8 160	792 070 621	to	0 740
769 827 331	to	7 450	777 561 631	to	2 080	783 663 991	to	4 050	792 145 211	to	5 230
770 216 071	to	6 100	776 657 371	to	7 490	783 739 838	to	0 280	792 391 381	to	1 620
770 723 281	to	3 400	776 817 421	to	7 450	784 142 598	to	2 610	792 452 779	to	2 790
770 790 451	to	0 480	776 951 225	to	1 250	784 380 061	to	0 090	792 772 728	to	2 770
770 915 150	to	5 490	777 141 601	to	2 140	784 507 591	to	7 740	792 903 511	to	3 990
771 455 551	to	5 610	777 297 421	to	7 510	784 507 759	to	7 860	793 282 518	to	2 533
771 609 661	to	9 690	777 621 721	to	1 750	784 913 509	to	3 531	794 041 831	to	2 040
771 932 551	to	2 580	777 810 309	to	0 330	785 429 491	to	9 520	794 397 709	to	7 780
772 057 224	to	7 440	778 049 651	to	9 670	785 989 351	to	9 440	794 581 741	to	2 040
772 162 660	to	3 070	778 106 225	to	6 310	786 036 450	to	6 480	794 592 122	to	2 150
772 718 615	to	8 640	778 218 730	to	8 780	786 111 854	to	1 930	795 032 251	to	2 340
772 940 140	to	0 160	778 251 871	to	1 930	786 510 527	to	0 540	796 373 406	to	3 430
772 970 886	to	0 940	778 286 911	to	6 940	786 510 571	to	0 600	796 602 961	to	3 050
773 009 419	to	9 430	778 328 699	to	8 730	786 676 937	to	6 980	796 708 441	to	8 500
773 112 031	to	2 060	778 567 471	to	7 860	786 730 831	to	0 920	796 886 281	to	6 430
773 125 387	to	5 410	778 570 771	to	0 830	786 743 671	to	3 700	796 901 701	to	2 000
773 179 320	to	9 410	778 699 096	to	9 110	786 743 711	to	3 730	796 975 466	to	5 590
773 202 989	to	3 140	778 779 471	to	9 480	786 854 491	to	4 550	797 272 917	to	2 950
773 208 991	to	9 290	779 146 205	to	6 230	786 977 256	to	7 461	797 519 731	to	0 240
									798 326 371	to	6 520
									798 632 461	to	2 490

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Group2-Internal and External Investigations,
Postal Inspection Service, 5-27-04*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2-Internal and External Investigations,
Postal Inspection Service, 5-27-04*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09320	Close	Immediately	
APO AE 09376	Close	Immediately	
FPO AP 96616	Activate	Immediately	A-A1-B-B1-V-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions
09003	A1-B-B1-C-D-P-U-V	09069	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U
09007	A1-B-B1-C-D-U	09074	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09225	A1-B-B1-C-D-U
09009	A1-B-B1-C-D-U	09076	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U
09012	A1-B-B1-C-D-U	09080	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U
09013	A1-B-B1-C-D-U-Z1	09081	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U
09014	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V
09021	A1-B-B1-C-D-U	09089	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U
09028	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U
09031	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09154	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U
09033	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U
09034	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U
09036	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U
09042	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U
09045	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U
09046	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U
09050	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09177	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U
09053	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U
09054	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09056	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09058	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09059	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09060	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U		
09063	A1-B-B1-C-D-L-U	09126	A1-B-B1-C-D	09212	A1-B-B1-C-D-U-V		
09067	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09307	A1-B-B1-V-Z1	09342	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09380	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09509	A1-B-V
09308	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09344	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1	09381	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09510	A1-B-V
09309	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09346	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09384	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09511	A1-B-V
09310	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09347	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09385	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09517	A1-B-V
09311	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09348	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09386	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09521	A1-B-V
09312	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09349	A-A1-B-B1-C-C1-D-E 2-F-F1-H-I-M-N-R-R1 -V-Z-Z1	09387	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09524	A1-B-V
09313	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09351	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09532	A1-B-V
09315	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09353	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	09534	A1-B-V
09316	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09354	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09542	A1-B-V
09317	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09355	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09543	A1-B-V
09318	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09356	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09545	A1-B-V
09321	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09357	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09549	A1-B-V
09322	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09358	A-A1-B-B1- E2-F-H1-N-R-V-Z1	09394	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09550	A1-B-V
09323	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09359	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09396	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09554	A1-B-B1-V
09324	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09360	A1-B-B1-V	09399	A-A1-B-B1-C-F-M-V- Z1	09556	A1-B-V
09327	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09361	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09409	A1-B-B1-C-C1-U-V	09557	A1-B-V
09328	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09363	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09420	A1-B-B1-C-C1-U	09564	A1-B-V
09330	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09365	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09421	A1-B-B1-C-C1-U	09565	A1-B-V
09331	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09366	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09447	A1-B-B1-C-C1-U-V	09566	A1-B-V
09332	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09367	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09454	A1-B-B1-C-C1-U-V	09567	A1-B-V
09333	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09370	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09456	A1-B-B1-C-C1-U	09568	A1-B-V
09334	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09371	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09459	A1-B-B1-C-C1-U	09569	A1-B-V
09335	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09373	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09461	A1-B-B1-C-C1-U	09570	A1-B-V
09336	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09463	A1-B-B1-C-C1-U	09573	A1-B-V
09337	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09375	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09464	A1-B-B1-C-C1-U	09574	A1-B-V
09338	A-A1-B-B1-C1-E2-F- H1-M-R-R1-U2-V-Z1	09378	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09466	A1-B-B1-C-C1-U	09575	A1-B-V
09339	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09379	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	09468	A1-B-B1-C-C1-U	09576	A1-B-V
09340	A-A1-B-B1-C1-F-R-V			09469	A1-B-B1-C-C1-U	09577	A1-B-V
				09470	A1-B-B1-C-C1-U	09578	A1-B-V
				09494	A1-B-B1-C-C1-U	09579	A1-B-V
				09496	A1-B-B1-C-C1-U-V	09581	A1-B-V
				09498	A1-B-B1-C-C1-U	09582	A1-B-V
				09499	A1-B-B1-C-C1-U	09586	A1-B-V
				09501	A1-B-V	09587	A1-B-V
				09502	A1-B-V	09588	A1-B-V
				09503	A1-B-V	09589	A1-B-B1-V
				09504	A1-B-V	09590	A1-B-V
				09505	A1-B-V	09591	A1-B-V
				09506	A1-B-V	09593	A1-B-V
				09507	A1-B-V	09594	A1-B-V
				09508	A1-B-V	09595	A1-B-V
						09596	A1-B-V
						09599	A1-B-V
						09601	A1-B-B1-C-F-F1-U
						09602	A1-B-B1-C-F-F1-N-U
						09603	A1-B-B1-C-F-F1-U
						09604	A1-B-B1-C-F-F1-U
						09609	A1-B-B1-C-F-U
						09610	A1-B-B1-C-F-U
						09612	A1-B-B1-C-F-U
						09613	A1-B-B1-C-F-U-V
						09617	A1-B-B1-C-F-U
						09618	A1-B-B1-C-F-U
						09619	A1-B-B1-C-F-U
						09620	A1-B-B1-C-F-U
						09621	A1-B-B1-C-F-U
						09622	A1-B-B1-C-F-U
						09623	A1-B-B1-C-F-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09624	A1-B-B1-C-F-U	09733	A1-B-B1-V	09853	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	34058	A1-B-B1-V-Z1
09625	A1-B-B1-C-F-U	09735	A1-B-B1-N-V-Z1			34071	A1-B-I-M-N-V-Z
09626	A1-B-B1-C-F-U	09736	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09855	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	34076	A1-B-B1-F1-N-V-Z1
09627	A1-B-B1-C-F-U			09858	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34078	A1-B-B1-F1-N-V-Z1
09628	A1-B-B1-C-F-F1-U-V	09777	A-A1-B-B1-C-E1-N			34079	A1-B-B1-F1-N-V-Z1
09630	A1-B-B1-C-F-U-V	09779	A-A1-B-B1-F-R-V	09865	A-A1-B-B1-V-Z1	34090	A1-B-V
09631	A1-B-B1-C-F-U	09780	A-A1-B-B1-F-R-V	09868	A-A1-B-B1-U-V-Z1	34091	A1-B-V
09636	A1-B-B1-C-F-U	09788	A-A1-B-B1-F-R-V	09871	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-X- Z1	34092	A1-B-V
09642	A1-B-B1-N-U	09789	A-A1-B-B1-F-R-V			34093	A1-B-V
09643	A1-B-B1-U	09790	A-A1-B-B1-C1-F-R-V	09880	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	34095	A1-B-V
09644	A1-B-B1-U	09791	A-A1-B-B1-C1-E1-F- M-N-R-V	09889	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	34098	A1-B-V
09645	A1-B-U			09890	A1-B-B1-E2-F-H1-N- R-R1-U2-V-Z1	34099	A1-B-V
09647	A1-B-B1-N-U	09793	A-A1-B-B1-F-R-V	09892	A-A1-B-B1-F-N-R- R1-V-Z1	96201	A-A1-B
09648	A1-B-B1-N-U-V-Z1	09797	A1-B-B1-C-D-P-V	09898	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	96202	A-A1-B1-U-V
09649	A1-B-B1-U	09801	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34002	A1-B-B1-N-U-Z1	96203	A-A1-B
09701	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09802	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z1	34004	A1-B-B1-D-F-M-N-V- Z1	96204	A-A1-B-B1
09702	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09803	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34005	A-A1-B-B1-C1-F1-N- V-Z1	96205	A-A1-B-B1-U
09703	A1-B-B1-C-F1	09806	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34006	A-A1-B-B1-C1-F1-N- V-Z1	96206	A-A1-B-B1-U
09704	A1-B-B1-C-D-V	09807	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34007	A-A1-B-B1-C1-F1-V- Z1	96207	A-A1-B-B1-V
09705	A1-B-B1-U	09808	A-A1-B-B1-C-C1-F-I- V-Z-Z1	34008	A-A1-B-B1-C1-F1-V- Z1	96208	A-A1-B-B1-U
09706	A1-B-B1-C-U-V	09809	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34020	A1-B-B1-M-N-V-Z1	96212	A-A1-B-B1-U
09707	A1-B-B1-C-N-U-V	09811	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34021	A1-B-M-N-V-Z1	96213	A-A1-B-B1-U
09708	A1-B-B1	09812	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34022	A1-B-B1-D-F-M-N-V- Z1	96214	A-A1-B-B1-U
09709	A1-B-B1-F1	09814	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34023	A1-B-B1-M-N-V-Z1	96215	A-A1-B-B1-U-V
09710	A1-B-B1-C-C1-F1-M- R-R1-U	09819	A-A1-B-F-P-V-Z1	34024	A1-B-B1-M-N-V-Z1	96217	A-A1-B-B1-U-V
09711	A1-B-B1-F1-Z1	09821	A-A1-B-F-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96218	A-A1-B-B1-U
09713	A1-B-B1-C-F1	09822	A-A1-B-F-V-Z1	34030	A1-B-B1-M-N-V-Z1	96219	A-A1-B-B1-U-V
09714	A1-B-B1-C-C1-F1-M- R-R1-U	09823	A-A1-B-F-V-Z1	34031	A1-B-B1-M-N-V-Z1	96220	A-A1-B-B1-U-V
09715	A1-B-B1-F1	09824	A-A1-B-F-V-Z1	34032	A1-B-M-N-V-Z1	96221	A-A1-B-B1-U-V
09716	A1-B-B1-C-D-N-U-V	09827	A-A1-B-F-Z1	34033	A1-B-C-F-M-N-V-Z1	96224	A-A1-B-B1-U
09717	A1-B-B1-M-W	09828	A1-B-N-V-Z1	34034	A1-B-B1-M-N-V-Z1	96251	A-A1-B-B1-U
09718	A1-B-B1-F-I-N-U-V	09830	A1-B-B1-C-N-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96257	A-A1-B-B1-U
09719	A1-B-B1-C-F1-V	09831	A1-B-B1-F-N-U-V-Z1	34036	A1-B-M-N-V-Z1	96258	A-A1-B-B1-U
09720	A1-B-B1-U-V	09832	A-B-B1-U1-V-Z1	34037	A1-B-B1-C-F-H-I-M- N-V-Z-Z1	96259	A-A1-B-B1-U
09721	A1-B-B1-N-U-V-Z1	09833	A1-B-B1-U1-V-Z1	34038	A1-B-B1-M-N-V-Z1	96260	A-A1-B-B1-U
09722	A1-B-B1-C-D-N-U-V	09834	A1-B-B1-V-Z1	34039	A1-B-N-V-Z1	96264	A-A1-B-B1-U
09723	A1-B-B1-N-U-V-Z1	09835	A-A1-B-B1-V-Z1	34040	A1-B-V-Z1	96266	A-A1-B-B1-U
09724	A1-B-B1-C-C1-F1-M- R-R1-U	09836	A-A1-B-B1-C-F-M-V- Z1	34041	A1-B-B1-M-N-U-V-Z1	96267	A-A1-B-B1-U-V
09725	A1-B-B1-C	09837	A1-B-B1-V-Z1	34042	A1-B-B1-D-F-M-N-V- Z1	96269	A-A1-B-B1-U
09726	A1-B-B1-N-U	09838	A1-B-B1-V-Z1	34043	A1-B-B1-D-F-M-N-V- Z1	96271	A-A1-B-B1-U
09727	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09839	A-A1-B-B1-N-U-V-Z1	34050	A1-B-V	96275	A-A1-B-B1-V
09728	A1-B-B1-C	09840	A-A1-B-B1-V-Z1	34051	A1-B-V-Z1	96276	A-A1-B-B1
09729	A1-B-B1-N-U-V	09841	A-A1-B-B1-U-Z1	34053	A1-B-V-Z1	96278	A-A1-B-B1-U
09730	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09842	A-A1-B-B1-Z1	34055	A1-B-N-V-Z1	96283	A-A1-B-B1-U
09731	A-A1-B-B1-B2-C-C1- D-F-I-M-N-Q-R-R1-T- V-Z-Z1	09844	A-A1-B-B1-U-V-Z1			96284	A-A1-B-B1-U-V
09732	A1-B-B1-N-V-Z1	09852	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1			96297	A-A1-B-B1-U
						96306	A1-B-B1-F-F1-F2-M- W
						96309	A1-B-B1-M-V-W
						96310	A1-B-B1-M-W
						96311	A1-B-B1-M-W
						96313	A1-B-B1-F-F1-F2-M- W
						96319	A1-B-B1-M-W
						96321	A1-B-B1-F-F1-F2-M- W
						96322	A1-B-B1-F-F1-F2-M- W

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96323	A1-B-B1-M-V-W	96424	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96553	A-A1-B-B1-H-M-N-U- V	96634	A1-B-V
96326	A1-B-B1-M-W			96554	A-A1-B-B1-H-M-U	96635	A1-B-V
96328	A1-B-B1-M-W	96425	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96555	A1-B-B1-F-M-V	96643	A1-B-V
96330	A1-B-B1-M-W			96557	A1-B-B1-F-M-V	96657	A1-B-V
96336	A1-B-B1-M-V-W	96426	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96595	A1-B-B1-V	96660	A1-B-V
96337	A1-B-B1-M-W			96598	A1-B-B1-V	96661	A1-B-V
96338	A1-B-B1-M-W	96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96599	A1-B-B1-V	96662	A1-B-V
96339	A1-B-B1-M-V-W			96601	A1-B-V	96663	A1-B-V
96343	A1-B-B1-M-W	96447	A-A1-B-B1-F-U3-V- Z1	96602	A1-B-V	96664	A1-B-V
96347	A1-B-B1-F-F1-F2-M- W			96603	A1-B-V	96664	A1-B-V
96348	A1-B-B1-F-F1-F2-M- W	96449	A1-B-B1-V	96604	A1-B-V	96665	A1-B-V
96349	A1-B-B1-F-F1-F2-M- W	96507	A-A1-B-F-V	96605	A1-B-O-V	96666	A1-B-V
96350	A1-B-B1-F-F1-F2-M- W	96511	A1-B-B1-I-N-V	96606	A1-B-V	96667	A1-B-V
		96515	A1-B-B1-F	96607	A1-B-V	96667	A1-B-V
96351	A1-B-B1-F-F1-F2-M- W	96517	A1-B-B1-F-U3-V	96608	A1-B-V	96668	A1-B-V
		96518	A1-B-B1-V	96609	A1-B-V	96669	A1-B-V
96362	A1-B-B1-F-F1-F2-M- W	96520	A1-B-F-U3-V	96610	A1-B-V	96670	A1-B-V
		96521	A1-B-F-N	96611	A1-B-V	96671	A1-B-V
96365	A1-B-B1-M-V-W	96522	A1-B-F-N-U	96612	A1-B-V	96672	A1-B-V
96367	A1-B-B1-L-M-W	96530	A-A1-B-B1-H-M-N-U- V	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96673	A1-B-V
96368	A1-B-B1-M-W					96674	A1-B-V
96370	A1-B-B1-F-F1-F2-M- W	96531	A1-B-B1-H-M-U-V	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96675	A1-B-V
		96534	A-A1-B-F			96677	A1-B-V
96372	A1-B-B1-M-W	96535	A-A1-B-B1-F-V	96615	A1-B-V	96678	A1-B-V
96373	A1-B-B1-M-W	96536	A1-B-B1-V	96616	A-A1-B-B1-V-Z1	96679	A1-B-V
96374	A1-B-B1-M-W	96537	A1-B-B1-V	96617	A1-B-V	96681	A1-B-V
96375	A1-B-B1-M-W	96538	A1-B-B1-V	96619	A1-B-V	96682	A1-B-V
96376	A1-B-B1-M-W	96540	A1-B-B1-V	96620	A1-B-V	96683	A1-B-V
96377	A1-B-B1-M-W	96541	A1-B-B1-V	96621	A1-B-V	96684	A1-B-V
96378	A1-B-B1-M-W	96542	A1-B-B1-V	96622	A1-B-V	96686	A1-B-V
96379	A1-B-B1-M-W	96543	A1-B-B1-P-V	96623	A1-B-V	96687	A1-B-V
96384	A1-B-B1-M-W	96544	A1-B-F-U3-V	96624	A1-B-V	96698	A1-B-V
96386	A1-B-B1-M-W	96546	A1-B-F-U3	96628	A1-B-V		
96387	A1-B-B1-M-W	96548	A-A1-B-B1-H-M-U	96629	A1-B-V		
96388	A1-B-B1-M-W	96549	A-A1-B-B1-H-M-U				
96401	A1-B-B1-F-N-V-Z1	96551	A-A1-B-B1-H-M-U				

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
	Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.



Mail me another one

I think I invented the phrase "multi-task." I have three kids in school, so timing is everything for me. I've got to help Sam with algebra, Dylan with multiplication tables while listening to Kim practice the clarinet. Just mail me those coupons in a neat little pile so I can flip through them with one hand while I stir spaghetti with the other. Online searches? PDA?
Don't make me laugh.

Please, just send me more coupons so I can save money feeding this bunch.



May 2004

Have You Seen Any of These Missing Children?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing persons, tell your Postal Service supervisor.



Ashani Creighton
 Age progression to 8 years
 Born: 08-16-92
 Date Missing: 03-21-97
 Missing From: Orlando, FL



Mariel Barraza
 Age progression to 16 years
 Born: 10-17-87
 Date Missing: 09-05-01
 Missing From: Lexington, NC



Sky Gilbert
 Born: 02-06-96
 Date Missing: 04-03-02
 Missing From: Bainbridge Island, WA



Dana Rambo
 Born: 11-06-86
 Date Missing: 06-02-02
 Missing From: Splendora, TX



Erik Heird
 Born: 09-10-02
 Date Missing: 11-15-02
 Missing From: Meadview, AZ



Matthew Leader
 Born: 10-26-01
 Date Missing: 11-15-02
 Missing From: Meadview, AZ

**Please call the National Center for Missing and Exploited Children
 Hot Line 1-800-843-5678
 TDD 1-800-826-7653**

Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main Post Offices™, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by the National Center for Missing and Exploited Children (NCMEC).

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all Postal Service™ facilities in their districts. Missing Children posters are to be displayed for 30 days in Post Office lobbies, workroom floor areas, and other Postal Service facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

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Michale Anderson
 Born: 05-18-88
 Date Missing: 12-17-02
 Missing From: Queens, NY



Terry Maness
 Born: 08-30-88
 Date Missing: 05-30-02
 Missing From: Hoxie, AR



Chrystal Botten
 Age progression to 16 years
 Born: 02-15-88
 Date Missing: 04-25-03
 Missing From: Spokane, WA



Kaira Litwiller
 Born: 03-02-97
 Date Missing: 06-10-03
 Missing From: Minneapolis, MN



Hannah Geraci
 Born: 05-26-00
 Date Missing: 07-24-03
 Missing From: Dickinson, ND



Shelby Geraci
 Born: 01-25-99
 Date Missing: 07-24-03
 Missing From: Dickinson, ND

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Stephanie Frato
 Born: 06-11-87
 Date Missing: 08-06-03
 Missing From: Bethlehem, PA



Rachel White
 Born: 05-06-01
 Date Missing: 07-28-03
 Missing From: Richardson, TX



Alysa Brumfield
 Born: 09-04-89
 Date Missing: 11-21-03
 Missing From: Lafayette, LA



Samson Ives
 Born: 06-16-94
 Date Missing: 02-26-04
 Missing From: Loveland, CO



Tatiana Ives
 Born: 03-21-91
 Date Missing: 02-26-04
 Missing From: Loveland, CO



Teagan Ives
 Born: 06-26-98
 Date Missing: 02-26-04
 Missing From: Loveland, CO

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Philately (Continued)

STAMP ANNOUNCEMENT 04-19

USS Constellation Stamp



Copyright USPS 2003

The Postal Service™ will issue a 37-cent, *USS Constellation* commemorative stamp (Item 456700) in a pressure-sensitive adhesive (PSA) pane of 20 on June 30, 2004, in Baltimore, Maryland. The stamp, designed by Howard Paine of Delaplane, Virginia, and illustrated by Richard Schlecht of Arlington, Virginia, goes on sale nationwide July 1, 2004.

With the issuance of the *USS Constellation*, the Postal Service commemorates the 150th anniversary of the last all-sail-powered warship built by the U.S. Navy and the last Civil War era naval vessel still afloat. Built at Gosport Navy Yard (now the Norfolk Naval Shipyard) near Norfolk, Virginia, and launched on August 26, 1854, Constellation actively served the nation for nearly 100 years. Today, the ship is a floating museum anchored in Baltimore's Inner Harbor.

The stamp is a photo engraving based on a print in the collection of the U.S. Naval Historical Center. The print is believed to date to 1893.

How to Order First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office™, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com/shop. They

should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

USS CONSTELLATION COMMEMORATIVE STAMP
 POSTMASTER
 900 E FAYETTE ST
 BALTIMORE MD 21233-9715

Issue:	<i>USS Constellation</i>
Item Number:	456700
Denomination & Type of Issue:	37-cent Commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	June 30, 2004, Baltimore, MD 21233
Designer:	Howard E. Paine, Delaplane, VA
Illustrator:	Richard Schlecht, Arlington, VA
Engraver:	Christopher Broadbridge
Art Director:	Howard E. Paine, Delaplane, VA
Typographer:	John Boyd, New York, NY
Modeler:	Joseph Sheeran
Manufacturing Process:	Intaglio
Printer:	Ashton Potter (USA) Ltd. (APU)
Printed at:	Williamsville, NY
Press Type:	Stevens, Vari-size Security Press
Stamps per Pane:	20
Print Quantity:	45 million stamps
Paper Type:	Prephosphored, Type I, 175 PMU
Adhesive Type:	Pressure-sensitive
Processed at:	Ashton Potter (USA) Ltd.
Colors:	PMS 4625 (brown)
Stamp Orientation:	Square
Image Area (w x h):	1.075 x 1.075 in./27.305 x 27.305mm
Overall Size (w x h):	1.225 x 1.225 in./31.115 x 31.115 mm
Full Pane Size (w x h):	5.9 x 7.12 in./149.86 x 180.848 mm
Plate Size:	180 stamps per revolution
Plate Numbers:	"P" followed by one (1) single digit
Marginal Markings:	"© 2003 USPS" • Plate number • Price • Plate position diagram • Four barcodes on back of pane
Catalog Item Number(s):	456720 Block of 4 — \$1.48 456730 Block of 10 — \$3.70 456740 Full Pane — \$7.40 456761 First Day Cover — \$0.75 456793 Full Pane with First Day Cover — \$8.15

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by July 29, 2004.

How to Order First Day Covers

Stamp Fulfillment Services also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

Philatelic Products

There are no philatelic products for this stamp issue.

37-cent *USS Constellation* Commemorative Stamp, Item 456700

Stamp distribution offices (SDOs) will receive approximately one-third the standard automatic distribution quantity for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices of one-fourth their standard automatic distribution quantity using PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before June 24, 2004.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in nine positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>USS Constellation</i> Commemorative Stamp, Item 456700
1	18,000
2	18,000
3	36,000
4	36,000
5	54,000
6	54,000
8	72,000
9	90,000
12	108,000
13	126,000
16	144,000
19	180,000

Additional Supply

Post Offices requiring additional Item 456700 must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Chicago, Memphis, and New York APDs will each receive 1,120,000 additional stamps; the San Francisco APD will receive 1,000,000 additional stamps; and the Denver APD will receive 400,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— *Stamp Services,
Government Relations, 5-27-04*

STAMP ANNOUNCEMENT 04-20

Migratory Bird Hunting and Conservation Stamp



The \$15 *Migratory Bird Hunting and Conservation* stamp for the 2004–2005 season goes on sale at Post Offices™ nationwide July 1, 2004, and is valid through June 30, 2005. The U.S. Department of the Interior will formally issue the stamp at the National Postal Museum in Washington, DC, on July 1, 2004.

The *Migratory Bird Hunting and Conservation* stamp will be issued in two formats: (1) in the traditional water-activated gum (WAG) pane of 20 stamps (Item 332900), and (2) in a pressure-sensitive adhesive (PSA) single stamp (Item 332800). The stamp size in the PSA version is the same size as the WAG version and can be peeled from its carrier sheet. The carrier sheet is the size of U.S. paper currency and fits easily in cash drawers.

Postmasters should order enough of Items 332800 and 332900 to meet the expected demand for this item by stamp collectors, conservationists, and hunters.

Distribution

Post Offices

To allow postmasters to order the 2004–2005 *Migratory Bird Hunting and Conservation* stamps in quantities approximating customer demand, there is no minimum ordering quantity for either format. Postmasters should review their previous year’s sales records to determine the appropriate number of the 2004–2005 *Migratory Bird Hunting and Conservation* stamps to requisition.

Postmasters must immediately send a separate PS Form 17, *Stamp Requisition/Stamp Return*, to their stamp distribution offices (SDOs) for enough *Migratory Bird Hunting and Conservation* stamps to last until April 28, 2005. Post Offices served by stamp service centers (SSCs) must follow their established ordering guidelines.

Issue:	<i>Migratory Bird Hunting and Conservation Stamp</i>
Item Number:	332900
Denomination & Type of Issue:	\$15.00 Commemorative
Format:	Pane of 20 (1 design)
Series:	<i>Duck Stamp</i>
Issue Date & City:	July 1, 2004, Washington, DC 20066
Designer:	Phil Jordan, Falls Church, VA
Engraver:	Banknote Corporation of America, Inc.
Artist:	Scot Storm, Serlett, MN
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Modeler:	Donald Woo
Manufacturing Process:	Intaglio/Offset w/Microprint “FWS”
Printer:	Banknote Corporation of America, Inc.
Printed at:	Browns Summit, NC
Press Type:	Heidelberg, Speedmaster 40
Stamps per Pane:	20
Print Quantity:	1 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Water activated
Processed at:	Browns Summit, NC
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Horizontal
Image Area (w x h):	1.84 x 1.28 in./46.99 x 32.51 mm
Overall Size (w x h):	1.98 x 1.42 in./50.29 x 36.07 mm
Full Pane Size (w x h):	11.32 x 7.08 in./287.53 x 179.83 mm
Plate Size:	80 stamps per revolution
Plate Numbers:	“S” followed by four (4) single digits
Marginal Markings:	Front: Price • Plate numbers on four corners • Plate position diagram • Four color duck silhouettes • “DEPARTMENT OF THE INTERIOR” • “ARTIST SCOT STORM” Back: Barcodes on four corners and text
Catalog Item Number(s):	302910 Single Stamp — \$15.00 302920 Block of 4 — \$60.00 302940 Full Pane — \$300.00

If the initial stamp supply is exhausted before April 28, 2005, postmasters must requisition additional quantities. Retail units with authorized philatelic centers should order both formats and have them available to meet philatelic demand. All postmasters/station managers must ensure that *Migratory Bird Hunting and Conservation* stamps are available to meet public demand.

Stamp Distribution Offices

SDOs will receive automatic distributions of both Item 332800 and Item 332900, *Migratory Bird Hunting and Conservation* stamps. Automatic distributions to SDOs are scheduled to begin May 13, 2004, and to end May 27, 2004. SDOs must not distribute stamps to Post Offices before June 23, 2004.

SDOs requiring additional gummed stamps (Item 332900) or additional self-adhesive stamps (Item 332800) must requisition them from designated accountable paper depository (APD) using PS Form 17, *Stamp Requisition/Stamp Return*.

Hunting Regulations Pamphlets

The U.S. Department of the Interior does not automatically distribute pamphlets on hunting regulations because migratory game bird laws vary by state. Direct all inquiries about hunting regulations to the state fish and wildlife agency or state department of natural resources. Do not forward inquiries to the federal U.S. Fish and Wildlife Service.

Issue:	<i>Migratory Bird Hunting and Conservation Stamp</i>
Item Number:	332800
Denomination & Type of Issue:	\$15.00 Commemorative
Format:	Sheetlet of 1 (1 design)
Series:	<i>Duck Stamp</i>
Issue Date & City:	July 1, 2004, Washington, DC 20066
Designer:	Phil Jordan, Falls Church, VA
Engraver:	Banknote Corporation of America, Inc.
Artist:	Scot Storm, Serlett, MN
Art Director:	Phil Jordan, Falls Church, VA
Typographer:	Phil Jordan, Falls Church, VA
Modeler:	Donald Woo
Manufacturing Process:	Intaglio/Offset w/Microprint "FWS"
Printer:	Banknote Corporation of America, Inc.
Printed at:	Browns Summit, NC
Press Type:	Komori, Lithrone 40
Stamps per Sheetlet:	1
Print Quantity:	3 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Pressure-sensitive
Processed at:	Browns Summit, NC
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Horizontal
Image Area (w x h):	1.84 x 1.28 in./46.99 x 32.51 mm
Overall Size (w x h):	1.98 x 1.42 in./50.29 x 36.07 mm
Full Sheetlet Size (w x h):	6.13 x 2.63 in./155.70 x 66.80 mm
Plate Size:	18 stamps per revolution
Plate Numbers:	N/A
Marginal Markings:	N/A
Catalog Item Number(s):	302840 PSA Single Stamp — \$15.00

— *Stamp Services,
Government Relations, 5-27-04*

Pictorial Cancellations Announcement

As a community service, the Postal Service™ offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

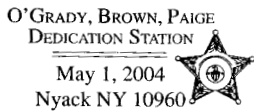
All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following cancellations have been extended for 30 days.



May 1, 2004
 OGRADY BROWN PAIGE
 DEDICATION STATION
 POSTMASTER
 PO BOX 9998
 NYACK NY 10960-9998



May 1, 2004
 Postal Service
 CHILDRENS FESTIVAL STATION
 POSTMASTER
 14346 WARWICK BLVD STE 470
 NEWPORT NEWS VA 23602-9998



May 2, 2004
 Estado Libre Asociado de Puerto Rico
 Departamento de Educacion
 DEPARTAMENTO DE EDUCACION
 STATION
 POSTMASTER
 PICTORIAL CANCELLATION
 COORDINATOR
 585 AVE FD ROOSEVELT STE 223
 SAN JUAN PR 00936-9996



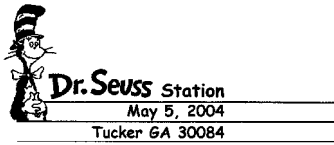
May 2, 2004
 The Coalition of Asian Pacific
 Americans
 ASIAN PACIFIC AMERICAN
 HERITAGE MONTH STATION
 POSTMASTER
 SPECIAL EVENTS
 JAF BLDG
 421 EIGHTH AVE RM 2029B
 NEW YORK NY 10199-9998

The following cancellations have been extended for 60 days.



APOLLO 11
 Moon Landing
 35th Anniversary

June 5-6, 2004
 HUNTSPEX STATION
 CUSTOMER RELATIONS COORDINATOR
 3408 WALL TRIANA HWY
 HUNTSVILLE AL 35813-9998



May 5, 2004
 Postal Service
 DR SEUSS STATION
 POSTMASTER
 4325 FIRST AVE
 TUCKER GA 30084-9998



May 14, 2004
 PONY EXPRESS STATION
 POSTMASTER
 110 NORTHWEST AVE H
 ANDREWS TX 79714-9998

May 8, 2004 Westerville, OH 43082



May 8, 2004
 Westerville Cookie Festival
 WESTERVILLE COOKIE
 FESTIVAL STATION
 POSTMASTER
 617 MCCORKLE BLVD
 WESTERVILLE OH 43082-9998



May 15, 2004
 Maryland Jockey Club
 PREAKNESS STATION
 MANAGER MAIN OFFICE
 WINDOW SERVICES
 900 E FAYETTE ST
 BALTIMORE MD 21233-9715



May 12, 2004
 FLOWER MART STATION
 MANAGER MOWS
 900 E FAYETTE ST
 BALTIMORE MD 21233-9715

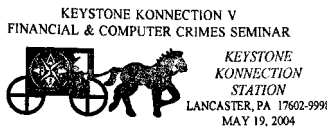


1ST ANNUAL
 JGA ANTIQUES SHOW
 STATION
 JEROMESVILLE, OHIO
 44840
 MAY 15, 2004

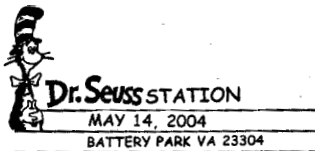
May 15, 2004
 Jeromesville Growth Association
 JGA ANTIQUES SHOW STATION
 POSTMASTER
 21 S HIGH ST
 JEROMESVILLE OH 44840-9998



May 13, 2004
 Howard County Sheriff's
 Department
 HOWARD COUNTY SHERIFFS
 POSSE STATION
 POSTMASTER
 501 S MAIN ST
 BIG SPRING TX 79720-9998



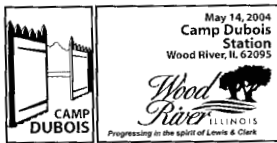
May 19, 2004
 Postal Service
 KEYSTONE CONNECTION
 STATION
 POSTMASTER
 48 50 W CHESTNUT ST
 LANCASTER PA 17608-9998



May 14, 2004
 Postal Service
 DR SEUSS STATION
 POSTMASTER
 20512 TODD AVE
 BATTERY PARK VA 23304-9998



May 21, 2004
 WASHINGTON MAP SOCIETY
 STATION
 POSTMASTER
 900 BRETWOOD RD NE
 RM 1089
 WASHINGTON DC 20066-9998



May 14, 2004
 City of Wood River Il
 CAMP DUBOIS STATION
 POSTMASTER
 161 E FERGUSON AVE
 WOOD RIVER IL 62095-9998

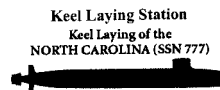


LEWIS & CLARK
 STATION
 BLUNT SD 57522
 MAY 21, 2004

May 21, 2004
 Postal Service
 LEWIS AND CLARK STATION
 POSTMASTER
 PO BOX 9998
 BLUNT SD 57522-9998



May 14, 2004
 Permian Basin Stamp Club
 PONY EXPRESS
 REENACTMENT STATION
 POSTMASTER
 10000 SLOAN FIELD BLVD
 MIDLAND TX 79711-9998



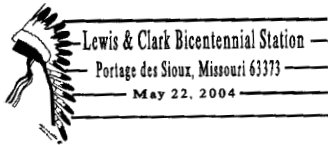
May 22, 2004
 Postal Service
 KEEL LAYING STATION
 101 25TH ST
 NEWPORT NEWS VA
 23607-9998



May 22, 2004
 RUDY RODGERS DEDICATION STATION
 POSTMASTER
 5600 WOODLAND AVE
 CLEVELAND OH 44104-9998



May 28, 2004
Complex Stamp Club
 COMPLEX 2004 STATION
 POSTMASTER
 909 W EUCLID AVE
 ARLINGTON HEIGHTS IL
 60004-9998



May 22, 2004
Mayor of Portage des Sioux
 LEWIS AND CLARK BICENTENNIAL STATION
 POSTMASTER
 1375 CLARK ST
 PORTAGE DES SIOUX MO
 63363-9998



May 28, 2004
 WORLD WAR II VETERANS STATION
 POSTMASTER
 1335 JEFFERSON RD
 ROCHESTER NY 14692-9998



May 22, 2004
Oakley Area Chamber of Commerce
 BUFFALO BILL BRONZE SCULPTURE DEDICATION STATION
 POSTMASTER
 PO BOX 9998
 OAKLEY KS 67748-9998



May 28, 2004
WWII Veterans
 WORLD WAR II VETERANS STATION
 POSTMASTER
 2635 4 ML RD
 RACINE WI 53404-9998



May 22-25, 2004
Lewis and Clark Bicentennial Committee
 LEWIS AND CLARK STATION
 POSTMASTER
 1777 WASHINGTON CROSSING
 WASHINGTON MO 63090-9998



May 28, 2004
Postal Service
 HONORING VETERANS STATION
 POSTMASTER
 PO BOX 9998
 GOODWIN SD 57238-9998



May 23, 2004
Greater Utica Sports Hall of Fame
 GREATER UTICA STATION
 POSTMASTER
 100 PITCHER ST
 UTICA NY 13504-9998



May 28, 2004
Chamber of Commerce
 LEWIS AND CLARK BICENTENNIAL STATION
 POSTMASTER
 PO BOX 9998
 CHAMOIIS IL 65024-9998



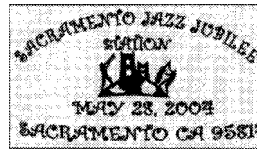
May 26, 2004
Geneva College
 GENEVA COLLEGE STATION
 POSTMASTER
 517 FRANKLIN AVE
 ALIQUIPPA PA 15001-9998



May 28, 2004
Postal Service
 CENTENNIAL CELEBRATION STATION
 POSTMASTER
 107 S SWEN ST
 HOOKER OK 73945-9998



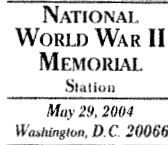
May 28, 2004
 HOWARD EHMKE BASEBALL STATION
 POSTMASTER
 37 MAIN ST
 SILVER CREEK NY 14136-9998



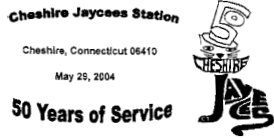
May 28-31, 2004
Postal Service
 2004 JAZZ JUBILEE STATION
 POSTMASTER
 2000 ROYAL OAKS DR
 SACRAMENTO CA 95813-9998



May 29, 2004
Chamber of Commerce
LILAC TIME STATION
POSTMASTER
80 N MAIN ST
LISBON NH 03585-9998



May 29, 2004
American Battle Monuments Association
NATIONAL WORLD WAR II MEMORIAL STATION
PHILATELIC UNIT
PO BOX 9998
WASHINGTON DC 20090-9998



May 29, 2004
Cheshire CT Jaycees
CHESHIRE JAYCEES STATION
POSTMASTER
210 MAPLE AVE
CHESHIRE CT 06410-9998



May 29, 2004
Patton Museum
PATTON MUSEUM STATION
POSTMASTER
PO BOX 9998
FT KNOX KY 40121-9998



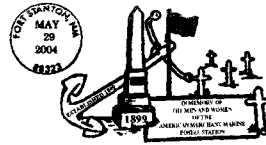
May 29, 2004
US Department of Interior, National Park Service
GRAND OPENING STATION
POSTMASTER
2 E MAIN ST
WATERLOO NY 13165-9998



May 29, 2004
Onalaska Festivals Inc.
SUNFISH DAYS POSTAL STATION
POSTMASTER
PO BOX 9998
ONALASKA WI 54650-9998



May 29, 2004
Colchester Chamber of Commerce
COVERED BRIDGE STATION
POSTMASTER
15126 STATE HWY 30
DOWNSVILLE NY 13755-9998



May 29, 2004
Merchant Marines/American Legion
AMERICAN MERCHANT MARINE POSTAL STATION
POSTMASTER
PO BOX 9998
FT STANTON NM 88323-9998



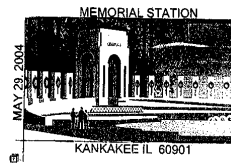
May 29, 2004
Finger Lakes Stamp Club
WWII MEMORIAL STATION
POSTMASTER
300 S MAIN ST
NEWARK NY 14513-9998



May 29, 2004
Compex Stamp Club
COMPLEX 2004 STATION
POSTMASTER
909 W EUCLID AVE
ARLINGTON HEIGHTS IL 60004-9998



May 29, 2004
Montandon Community Days
MONTANDON COMMUNITY DAYS STATION
POSTMASTER
PO BOX 9998
MONTANDON PA 17850-9998



May 29, 2004
MEMORIAL STATION
POSTMASTER
475 E COURT ST
KANKAKEE IL 60901-9998



May 29, 2004
WWII MEMORIAL STATION
PHILATELIC CLERK
17 S COMMERCE WAY
LEHIGH VALLEY PA 18002-9610

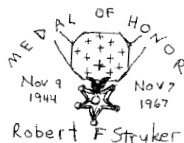


May 29, 2004
World's Fair Committee
1904 2004 WORLDS FAIR STATION
POSTMASTER
10 FENTON PLAZA
FENTON MO 63026-9998



**FIRST CHRISTIAN CHURCH
CENTENNIAL STATION**
1904 - 2004
YATES CENTER, Kansas
66783
May 29, 2004

May 29, 2004
First Christian Church
FIRST CHRISTIAN CHURCH
CENTENNIAL STATION
POSTMASTER
201 N MAIN ST
YATES CENTER KS 66783-9998



AMVETS
STATION
May 30, 2004
Montezuma
NY 13117

May 30, 2004
AMVETS
AMVETS STATION
POSTMASTER
8107 STATE RT 90
MONTEZUMA NY 13117-9998

Retreat to Weippe



When Snow & Wind meet the Big Trees

May 29, 2004

*Camas Festival
Station*
Weippe, Id 83553

May 29, 2004
Camas Festival Committee
CAMAS FESTIVAL STATION
POSTMASTER
207 N MAIN ST
WIPPE ID 83553-9998



May 30, 2004
INDIANAPOLIS 500 STATION
MAY 30, 2004
INDIANAPOLIS IN 46206
INDIANAPOLIS 500 STATION
POSTMASTER
125 W SOUTH ST
INDIANAPOLIS IN 46206-9998



May 29, 2004
15th Anniversary
Art Station
Creede, Colorado
81130

Taste of Creede

May 29, 2004
*Creede/Mineral County Chamber
of Commerce*
ART STATION
POSTMASTER
PO BOX 9998
CREEDE CO 81130-9998



**Belgium, WI 53004
Zip Code Day Station
May 30, 2004**

Founded by Belgians and Luxembourgers

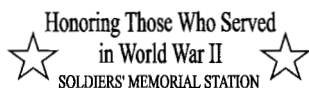
May 30, 2004
ZIP CODE DAY STATION
POSTMASTER
PO BOX 9998
BELGIUM WI 53004-9998



May 29, 2004
Craig Marathon Committee
MARATHON STATION
POSTMASTER
PO BOX 9998
CRAIG AK 99921-9998

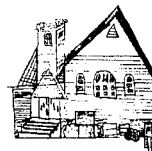


May 30, 2004
Campex Stamp Club
COMPEX 2004 STATION
POSTMASTER
909 W EUCLID AVE
ARLINGTON HEIGHTS IL
60004-9998



May 29, 2004 ☆ Saint Louis, Missouri 63103

May 29-30, 2004
Soldier's Memorial Committee
SOLDIERS MEMORIAL STATION
POSTMASTER
1720 MARKET ST
ST LOUIS MO 63155-9998



**160th Anniversary
Station—
Henderson, NY 13650
United Methodist Church
Building
May 31, 2004**

May 31, 2004
*United Methodist Celebration
Committee*
160TH ANNIVERSARY STATION
POSTMASTER
8872 STATE RTE 178
HENDERSON NY 13650-9998



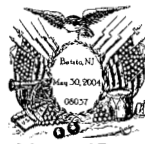
**CELEBRATE COMMEMORATE
Memorial Day Station**
"Honoring Those Who Serve"
May 29, 2004
Waterloo NY 13165

May 29-31, 2004
*Celebration Commemorative
Committee*
MEMORIAL DAY STATION
POSTMASTER
2 E MAIN ST
WATERLOO NY 13165-9998



Heroes of the Southern Tier Station
Memories of Our Veterans
Binghamton NY 13905
May 31, 2004

May 31, 2004
Veteran's Service Center
HEROES OF THE SOUTHERN
TIER STATION
POSTMASTER
115 HENRY ST
BINGHAMTON NY 13902-9998



Memorial Day

May 30, 2004
Batsio Citizens Committee
MEMORIAL DAY STATION
POSTMASTER
114 S 3RD ST
HAMMONTON NJ 08037-9998



MEMORIAL DAY PARADE STATION
ST. CLAIR SHORES, MI 48080
MAY 31, 2004

May 31, 2004
St. Clair Shores Parade Council
MEMORIAL DAY PARADE
STATION
POSTMASTER
23125 GREATER MACK AVE
ST CLAIR SHORES MI
48080-9998



May 31, 2004
 MEMORIAL DAY STATION
 POSTMASTER
 PO BOX 9998
 FOND DU LAC WI 54935-9998



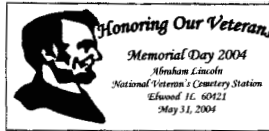
June 1, 2004
 Geraldine Historical Committee
 VIRGELLE STATION
 POSTMASTER
 PO BOX 9998
 LOMA MT 59460-9998



May 31, 2004
 Rivers Across
 SWEET GRASS COUNTY
 STATION
 POSTMASTER
 PO BOX 9998
 BIG TIMBER MT 59011-9998



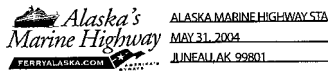
June 1, 2004
 National Park Service
 100TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 YELLOWSTONE NATIONAL
 PARK 82190-9998



May 31, 2004
 Abraham Lincoln National
 Veteran's Cemetery
 ABRAHAM LINCOLN NATIONAL
 VETERANS CEMETERY
 STATION
 POSTMASTER
 303 E MISSISSIPPI AVE
 ELWOOD IL 60421-9998



June 3, 2004
 Malden Chapter 149, OES
 WAGONS AND RIDERS
 STATION
 POSTMASTER
 1 S MAIN ST
 MALDEN WA 99149-9998



May 31-June 4, 2004
 Juneau Philatelic Society
 ALASKA MARINE HIGHWAY
 STATION
 POSTMASTER
 PO BOX 9998
 CRAIG AK 99921-9998



June 3-5, 2004
 Professional Rodeo Cowboy
 Association
 CHEROKEE PRCA STATION
 POSTMASTER
 410 W WILLOW ST
 CHEROKEE IA 51012-9998



June 1, 2004
 Postal Service
 DR SEUSS STATION
 POSTMASTER
 59 LOCKES VILLAGE RD
 WENDELL MA 01379-9998



June 4, 2004
 Postal Service
 WWII MEMORIAL STAMP
 STATION
 POSTMASTER
 PO BOX 9998
 NORTHPORT NY 11768-9998



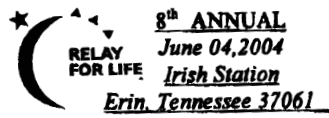
June 1, 2004
 LAKE EXPRESS STATION
 POSTMASTER
 800 FIRST ST
 MUSKEGON MI 49440-9998



June 4, 2004
 NAPEX 2004
 NAPEX STATION
 POSTMASTER
 6841 ELM ST
 MCLAN VA 22101-9998



June 1, 2004
 LAKE EXPRESS STATION
 POSTMASTER
 PO BOX 5066
 MILWAUKEE WI 53201-5066



June 4, 2004
 American Cancer Society
 Houston County Relay for Life
 Committee
 IRISH STATION
 POSTMASTER
 30 ARLINGTON ST
 ERIN TN 37061-9998



June 4, 2004
 Rogue Umpqua National Scenic
 Byway Committee
 ROGUE UMPQUA NSB
 PHILATELIC STATION
 POSTMASTER PHILATELIC
 SERVICES
 519 SE KANE ST
 ROSEBURG OR 97470-9998

The Whirlwind Adventure
 OzFest Station
 Chittenango, N.Y. 13037
 June 5, 2004



June 5, 2004
 OZ Festival Committee
 OZ FEST STATION
 POSTMASTER
 1001 E GENESEE ST
 CHITENANGO NY 13037-9998



Miami, TX 79059
 June 4, 2004

June 4-5, 2004
 Postal Service
 NATIONAL COWCALLING
 CHAMPIONSHIP STATION
 POSTMASTER
 114 S MAIN
 MIAMI TX 79059-9998



June 5, 2004
 Village of Interlaken
 FARMER STATION
 POSTMASTER
 8409 MAIN ST
 INTERLAKEN NY 14847-9998

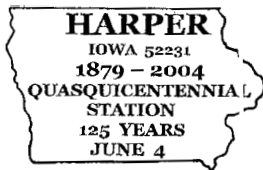


Street Rod Station
 June 4, 2004
 York, PA 17404

June 4-6, 2004
 National Street Rod Association
 STREET ROD STATION
 POSTMASTER
 200 S GEORGE ST
 YORK PA 17404-9998



June 5, 2004
 Boiling Springs Civic Association
 FOUNDRY DAY ARTS AND
 CRAFTS FESTIVAL STATION
 POSTMASTER
 3 E FIRST ST
 BOILING SPRINGS PA
 17007-9998



June 4-6, 2004
 Harper Quasiquicentennial
 Committee
 QUASQUICENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 HARPER IA 52231-9998



June 5, 2004
 Napex 2004
 NAPEX STATION
 POSTMASTER
 6841 ELM ST
 MCLEAN VA 22101-9998



70th Annual
 Cole Family Reunion
 STATION
 June 4, 2004
 Boonville, MO 65235

June 4-7, 2004
 MO Cole Association
 HANNAH COLE STATUE
 DEDICATION STATION
 POSTMASTER
 526 E SPRING ST
 BOONVILLE MO 65233-9998

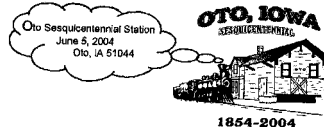


June 5, 2004
 Lake Anides Community Club
 FISH DAYS STATION
 POSTMASTER
 PO BOX 9998
 LAKE ANIDES SD 57356-9998

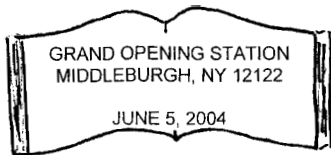


CHESTER STATION
 CHESTER, MA 01011 - JUNE 5, 2004

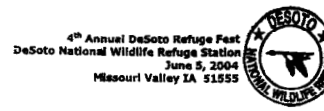
June 5, 2004
 Chester Foundation
 CHESTER STATION
 POSTMASTER
 309 RTE 20
 CHESTER MA 01011-9998



June 5, 2004
 Oto Sesquicentennial Committee
 OTO SESQUICENTENNIAL
 STATION
 POSTMASTER
 PO BOX 9998
 OTO IZ 51044-9998



June 5, 2004
 Middleburgh Library
 GRAND OPENING STATION
 POSTMASTER
 162 MAIN ST
 MIDDLEBURGH NY 12122-9998



June 5, 2004
 DeSoto National Wildlife Refuge
 DESOTO NATIONAL WILDLIFE
 REFUGE STATION
 POSTMASTER
 PO BOX 9998
 MISSOURI VALLEY IA
 51555-9998



June 5, 2004
Jackson County Dairy Promotion
Committee
JACKSON COUNTY ON THE
FARM BREAKFAST STATION
POSTMASTER
PO BOX 9998
MELROSE WI 54642-9998



June 5, 2004
Rogue Umpqua National Scenic
Byway Committee
ROGUE UMPQUA NSB
PHILATELIC STATION
POSTMASTER PHILATELIC
SERVICES
375 2ND AVE
GOLD HILL OR 97525-9998



June 5, 2004
American Cancer Society
RELAY STATION
POSTMASTER
210 2ND AVE
ROCK FALLS IL 61071-9998



June 5-6, 2004
QWL/EI
TROY STRAWBERRY FESTIVAL
STATION
POSTMASTER
305 S MARKET ST
TROY OH 45373-9998

**OTT STATE BANK STATION
100TH ANNIVERSARY
JUNE 05, 2004**



June 5, 2004
Prescott State Bank
PRESCOTT STATE BANK
STATION
POSTMASTER
317 E MAIN
PRESCOTT KS 66767-9998

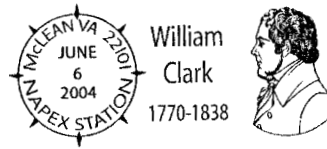


June 5-6, 2004
Rocheport River Days Committee
ROCHEPORT RIVER DAYS
STATION
POSTMASTER
PO BOX 9998
ROCHEPORT MO 65279-9998



Antique Motorcycle Club of America
50th Anniversary Celebration
TEXAS Chapter
Collecting, Promoting, Restoring, &
Preserving Antique M/Cs in America
ANTIQUÉ MOTORCYCLE STATION
FT. WORTH, TX 76111

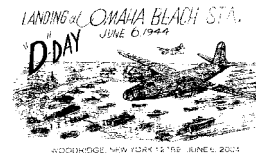
June 5, 2004
Antique Motorcycle Club of
America
ANTIQUÉ MOTORCYCLE
STATION
POSTMASTER
251 W LANCASTER
FORT WORTH TX 76102-9998



June 6, 2004
NAPEX 2004
NAPEX STATION
POSTMASTER
6841 ELM ST
MCLEAN VA 22101-9998



June 5, 2004
Ranger Historical Preservation
Society
RANGER HISTORICAL
PRESERVATION SOCIETY
STATION
POSTMASTER
202 N AUSTIN
RANGER TX 76470-9998



June 6, 2004
LANDING AT OMAHA BEACH
STATION
POSTMASTER
PO BOX 9998
WOODRIDGE NY 12789-9998



June 5, 2004
City of Batson
OIL PATCH FESTIVAL STATION
POSTMASTER
PO BOX 9998
BATSON TX 77519-9998



June 6, 2004
WWII D DAY STATION
POSTMASTER
PO BOX 9998
WEST POINT NY 10996-9998



June 5, 2004
White Oak's Miners
WHITE OAKS MINERS DAY
STATION
POSTMASTER
PO BOX 9998
FT STANTON NM 88323-9998



June 6, 2004
CAMP SHANKS STATION
POSTMASTER
PO BOX 9998
PIERMONT NY 10962-9998



Route 66 Assoc. of Illinois
New Hall of Fame & Museum
Station
Pontiac, IL 61764
June 6, 2004

June 6, 2004

Route 66 Association of Illinois
NEW HALL OF FAME AND
MUSEUM STATION
POSTMASTER
302 W MADISON ST
PONTIAC IL 61764-9998



THE UNIVERSITY OF TEXAS
INSTITUTE OF TEXAN CULTURES AT SAN ANTONIO

June 10, 2004

THE INSTITUTE OF
TEXAN CULTURES STATION
SAN ANTONIO, TEXAS 78205

June 10-13, 2004

The Institute of Texan Cultures
THE INSTITUTE OF TEXAN
CULTURES STATION
POSTMASTER
10410 PERRIN BEITEL RD
SAN ANTONIO TX 78284-9998



June 6, 2004

Drexel Hill PA/UFW Post 691
D DAY 60TH ANNIVERSARY
STATION
POSTMASTER
698 BURMONT RD
DREXEL HILL PA 19026-9998

— Stamp Services,
Government Relations, 5-27-04

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4th Week in May	May 1–May 31
Support Research for “NF,” Neurofibromatosis	May 1–May 31
Support Your Mental Health Association	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries — Our Business Works So People Can	May 1–June 30
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mailing Standards, Pricing and Classification, 5-27-04



**The Postal Service brand is
a customer's perception.**



Post Offices

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	05-4908	95461	CA	Middletown	Lake	Main Office	Post Office		Establish a new ZIP Code™ for a delivery area. Use Hidden Valley Lake CA 95467 as last line of address for a portion of the deliveries previously in ZIP Code 95461.
New	05-4908	95467	CA	Middletown	Lake	Main Office	Post Office	07/01/2004	
Old	11-1680	34711	FL	Clermont	Lake	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Clermont FL 34714 as last line of address for a portion of the deliveries previously in ZIP Code 34711.
New	11-1680	34714	FL	Clermont	Lake	Main Office	Post Office	07/01/2004	
Old	11-1680	34711	FL	Clermont	Lake	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Clermont FL 34715 as last line of address for a portion of the deliveries previously in ZIP Code 34711.
New	11-1680	34715	FL	Clermont	Lake	Main Office	Post Office	07/01/2004	
Old	17-6303	46060	IN	Noblesville	Hamilton	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Noblesville IN 46062 as last line of address for a portion of the deliveries previously in ZIP Code 46060.
New	17-6303	46062	IN	Noblesville	Hamilton	Main Office	Post Office	07/01/2004	
Old	20-4704	40460	KY	Livingston	Rockcastle	Orlando	Community Post Office	11/19/1999	Community Post Office™ discontinued. Retain ZIP Code. Establish a place name. Continue to use Orlando KY 40460 as last line of address.
New	20-4704	40460	KY	Livingston	Rockcastle	Orlando	Place Name	12/06/2003	
Old	20-6712	42371	KY	Rumsey	McLean	Main Office	Post Office	08/24/1998	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Rumsey KY 42371 as last line of address.
New	20-1192	42371	KY	Calhoun	McLean	Rumsey	Place Name	01/03/2004	
Old	20-6920	41760	KY	Scuddy	Perry	Main Office	Post Office	05/31/2002	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Scuddy KY 41760 as last line of address.
New	20-7996	41760	KY	Vicco	Perry	Scuddy	Place Name	01/03/2004	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	20-6680	41366	KY	Rousseau	Breathitt	Main Office	Post Office	08/31/2001	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Rousseau KY 41366 as last line of address.
New	20-4052	41366	KY	Jackson	Breathitt	Rousseau	Place Name	01/03/2004	
Old	20-0460	41310	KY	Bays	Breathitt	Main Office	Post Office	09/30/2002	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Bays KY 41310 as last line of address.
New	20-4052	41310	KY	Jackson	Breathitt	Bays	Place Name	01/03/2004	
Old	21-4043	71036	LA	Harmon	Red River	Main Office	Post Office	12/28/2001	Post Office and ZIP Code discontinued. Establish a place name. Harmon LA becomes an acceptable last line for use with ZIP Code 71019.
New	21-2002	71019	LA	Coushatta	Red River	Harmon	Place Name	01/10/2004	
Old	24-0391	01432	MA	Ayer	Middlesex	Main Office	Post Office	07/01/2004	Establish a new ZIP Code for a delivery area. Use Devens MA 01434 as last line of address for a portion of the deliveries previously in ZIP Code 01432.
New	24-0391	01434	MA	Devens	Middlesex	Main Office	Place Name		
Old	24-8976	01088	MA	West Hatfield	Hampshire	Main Office	Post Office	07/28/1984	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use West Hatfield 01088 as last line of address.
New	24-3366	01088	MA	Hatfield	Hampshire	West Hatfield	Place Name	01/14/2004	
Old	22-3210	04846	ME	Glen Cove	Knox	Main Office	Post Office	04/27/2001	Post Office discontinued. Retain ZIP Code. Establish a community Post Office. Continue to use Glen Cove ME 04846 as last line of address.
New	22-7245	04846	ME	Rockport	Knox	Glen Cove	Community Post Office	12/20/2003	
Old	25-3870	48439	MI	Grand Blanc	Genesee	Main Office	Post Office	07/01/2004	Establish a new ZIP Code for Post Office boxes. Use Grand Blanc MI 48480 as last line of address for a portion of the Post Office boxes previously in ZIP Code 48439.
New	25-3870	48480	MI	Grand Blanc	Genesee	Main Office	Post Office		
Old	29-4590	59466	MT	Kevin	Toole	Oilmont	Community Post Office	02/01/2003	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Oilmont MT 59466 as last line of address.
New	29-4590	59466	MT	Kevin	Toole	Oilmont	Place Name	05/08/2004	
Old	37-4960	58747	ND	Kief	McHenry	Main Office	Post Office	05/25/2001	Post Office and ZIP Code discontinued. Establish a place name. Kief ND becomes an acceptable last line for use with ZIP Code 58723.
New	37-1392	58723	ND	Butte	McLean	Kief	Place Name	12/20/2003	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	31-4080	89052	NV	Henderson	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Henderson NV 89044 as last line of address for a portion of the deliveries previously in ZIP Code 89052.
New	31-4080	89044	NV	Henderson	Clark	Valle Verde	Classified Station	07/01/2004	
Old	31-4880	89124	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Henderson NV 89044 as last line of address for a portion of the deliveries previously in ZIP Code 89124.
New	31-4080	89044	NV	Henderson	Clark	Valle Verde	Classified Station	07/01/2004	
Old	31-6200	89031	NV	North Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use North Las Vegas NV 89081 as last line of address for a portion of the deliveries previously in ZIP Code 89031.
New	31-6200	89081	NV	North Las Vegas	Clark	Meadow Mesa	Classified Station	07/01/2004	
Old	31-6200	89086	NV	North Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use North Las Vegas NV 89087 as last line of address for a portion of the deliveries previously in ZIP Code 89086.
New	31-6200	89087	NV	North Las Vegas	Clark	Meadow Mesa	Classified Station	07/01/2004	
Old	31-6200	89084	NV	North Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use North Las Vegas NV 89085 as last line of address for a portion of the deliveries previously in ZIP Code 89084.
New	31-6200	89085	NV	North Las Vegas	Clark	Meadow Mesa	Classified Station	07/01/2004	
Old	31-4880	89124	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Las Vegas NV 89166 as last line of address for a portion of the deliveries previously in ZIP Code 89124.
New	31-4880	89166	NV	Las Vegas	Clark	Red Rock Vista	Classified Station	07/01/2004	
Old	31-4880	89149	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Las Vegas NV 89166 as last line of address for a portion of the deliveries previously in ZIP Code 89149.
New	31-4880	89166	NV	Las Vegas	Clark	Red Rock Vista	Classified Station	07/01/2004	
Old	31-4880	89148	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Las Vegas NV 89178 as last line of address for a portion of the deliveries previously in ZIP Code 89148.
New	31-4880	89178	NV	Las Vegas	Clark	Emerald	Classified Station	07/01/2004	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	31-4880	89124	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Las Vegas NV 89179 as last line of address for a portion of the deliveries previously in ZIP Code 89124.
New	31-4880	89179	NV	Las Vegas	Clark	Emerald	Classified Station	07/01/2004	
Old	31-4880	89124	NV	Las Vegas	Clark	Main Office	Post Office		Establish a new ZIP Code for a delivery area. Use Las Vegas NV 89178 as last line of address for a portion of the deliveries previously in ZIP Code 89124.
New	31-4880	89178	NV	Las Vegas	Clark	Emerald	Classified Station	07/01/2004	
Old	39-6479	73476	OK	Pernell	Garvin	Main Office	Post Office	07/03/1998	Post Office and ZIP Code discontinued. Establish a place name. Pernell OK becomes an acceptable last line for use with ZIP Code 73433.
New	39-2794	73433	OK	Elmore City	Garvin	Pernell	Place Name	12/27/2003	

— Address Management,
Intelligent Mail and Address Quality, 5-27-04

Supply Management

PM REVISION

Revisions to Purchasing Manual Chapter 1

Effective immediately, the following sections of the *Purchasing Manual* have been revised:

- Section 1.6.5 has been rewritten and now directs readers to Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, and implements regulations in 39 CFR. Paragraph 1.6.5.c has been deleted because the subject is covered in Handbook AS-353.
- Section 1.6.6 has been rewritten to remove the discussion of systems of records and to state that contracts direct suppliers and subcontractors to comply with Postal Service™ requirements protecting the privacy of customer, employee, and other individual's information, as well as Postal Service information and records. These requirements include the Privacy Act, implementing regulations in 39 CFR, and the privacy policy at www.usps.com. The prescription for use of Clause 1-1, *Privacy Protection*, has also been rewritten for clarity and to include e-mail marketing campaigns.

- Appendix B, Clause 1-1, has been revised to address e-mail marketing campaigns, including the Postal Service policy contained in Management Instruction AS-350-2004-4, *Marketing E-mail*, and has been re-organized for clarity and brevity.

We will incorporate these revisions into the next update of the online version of the *Purchasing Manual*, available on the PolicyNet Web site at <http://blue.usps.gov>; click on *More References*, then *Manuals*.

Purchasing Manual (PM)

1	Authority, Responsibility and Policy	*	*	*	*	*
1.6	General Policies	*	*	*	*	*

1.6.5 Release and Exchange of Information

[Revise 1.6.5.a to read as follows:]

1.6.5.a General. The Postal Service makes records, data, and information available to the public to the maximum extent consistent with the Postal Service's interest, the privacy rights of customers, employees, and other individuals, ownership of rights in the data requested (see Chapter 8), and the need to protect Postal Service and other confidential business information (including information relating to the Postal Service's commercial operations) from disclosure.

[Revise 1.6.5.b to read as follows:]

1.6.5.b Release. Records properly identified and requested by any member of the public must be made available, to the extent not exempt from disclosure, in accordance with Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, and implementing regulations in 39 CFR 265.

[Remove 1.6.5.c.]

1.6.6 Privacy Protection

[Revise 1.6.6.a to read as follows:]

1.6.6.a Policy. When required by 1.6.6.b below, contracts direct suppliers and subcontractors to comply with Postal Service requirements protecting the privacy of customer, employee, and other individual's information, as well as postal information and records. These requirements include the Privacy Act of 1974 (5 USC 552a), implementing regulations at 39 CFR 266–267, and the privacy policy at www.usps.com/common/docs/privpol.htm.

[Revise 1.6.6.b to read as follows:]

1.6.6.b Clause 1-1, Privacy Protection. Clause 1-1, *Privacy Protection*, must be included in:

1. Contracts in which a supplier or subcontractor operates a Privacy Act system of records on the Postal Service's behalf;
2. Contracts in which a supplier or subcontractor will have access to any Postal Service customer information, including address information;
3. Contracts in which a supplier or subcontractor assists the Postal Service in establishing or administering a customer web site, or places links or ad banners on a Postal Service website or any website on the Postal Service's behalf; and
4. Contracts in which a supplier or subcontractor assists the Postal Service to conduct a marketing e-mail campaign.

* * * * *

Appendix B Contract Clauses

* * * * *

B.3 Clauses

Clause 1-1, *Privacy Protection* (November 2001)

In addition to other provisions of this contract, the supplier agrees to the following:

* * * * *

[Revise items b through e to read as follows (items a and f are unchanged):]

* * * * *

- b. *Customer Information.* If the supplier has access to Postal Service customer information, including address information, whether collected online or offline by the Postal Service or by a supplier acting on its behalf, the supplier must comply with the following:

- (1) *General.* With regard to the Postal Service customer information to which it has access pursuant to this contract, the supplier has that access as an agent of the Postal Service and must adhere to its postal privacy policy at www.usps.com/common/docs/privpol.htm.
- (2) *Use, Ownership, and Nondisclosure.* The supplier may use Postal Service customer information solely for purposes of this contract, and may not collect or use such information for non-Postal Service marketing, promotion, or any other purpose without the prior written approval of the contracting officer. The supplier must restrict access to such information to those employees who need the information to perform work under this contract, and must ensure that each such employee (including subcontractors' employees) sign a non-disclosure agreement, in a form suitable to the contracting officer, prior to being granted access to the information. The Postal Service retains sole ownership and rights to its customer information. Upon completion of the contract, the supplier must turn over all Postal Service customer information in its possession to the Postal Service, and must certify that no Postal Service customer information has been retained unless otherwise authorized in writing by the contracting officer.
- (3) *Legal Demands for Information.* If a legal demand is made for Postal Service customer information (such as by subpoena), the supplier must immediately notify the contracting officer and the nearest office of the Postal Inspection Service. After notifi-

cation, the Postal Service will determine whether and to what extent to comply with the legal demand. Should the Postal Service agree to or unsuccessfully resist a legal demand, the supplier may, with the written permission of the contracting officer, release the information specifically demanded.

c. *Online Assistance.* If the supplier assists in the design, development, or operation of a Postal Service customer website, or if it designs or places an ad banner, button, or link on a Postal Service website or any website on the Postal Service’s behalf, the supplier must comply with the limitations in subparagraph b (1) above relating to ad banners, buttons, or links, and the use of cookies, web beacons, or other web analysis tools. Exceptions to these limitations require the prior written approval of the contracting officer and the Postal Service’s chief privacy officer.

d. *Marketing E-Mail.* If the supplier assists the Postal Service in conducting a marketing e-mail campaign, the supplier does so as an agent of the Postal Service and must adhere to the Postal Service policies set out in Postal Service Management Instruction AS-350-2004-4, *Marketing E-mail*.

e. *Indemnification.* The supplier will indemnify the Postal Service against all liability (including costs and fees) for damages arising out of violations of this clause.

* * * * *

— *Supply Management Infrastructure,
Supply Management, 5-27-04*

ORDERING INSTRUCTIONS

POW-MIA Flags



We’re in the annual cycle of displaying the POW-MIA flag at Postal Service™ facilities on the following 6 specific days:

- Armed Forces Day, the third Saturday in May
- Memorial Day, the last Monday in May
- Flag Day, June 14
- Independence Day, July 4
- National POW-MIA Recognition Day, the third Friday in September
- Veterans Day, November 11

Note: If any of these days fall on a nonbusiness day, Postal Service facilities are required to display the POW-MIA flag on the last business day before the designated day.

The flag and its display at our facilities honor the sacrifices made by members of the armed forces held as

prisoners of war or missing in action. Use the information below to order POW-MIA flags.

Ordering Instructions

In compliance with the law requiring the display of POW-MIA flags, the Material Distribution Center offers the following sizes of flags, which it orders from the General Services Administration.

Order a POW-MIA flag based on the size of your United States flag.

If using this size U.S. flag:	Order this size POW-MIA flag:	Use this POW-MIA flag NSN:
5’ x 9’ 6” or larger	4’ x 6’	8345-01-452-6283
3’ 6” x 6’ 7-3/4”	3’ x 5’	8345-01-452-8114
2’ 4-7/16” x 4’ 6”	2’ x 3’	8345-01-452-8111

You can order a POW-MIA flag by Touch Tone Order Entry (TTOE): Call 800-332-0317, select option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before placing your first order).

You also can order the POW-MIA flag through the Postal Products Unlimited, Inc., catalog on eBay at <http://ebuy.usps.gov/jsp/co/Login.jsp> (URL is case-sensitive).

— *Supply Management, 5-27-04*

Employee Discount — Allsteel Trooper Task Chair



Postal Service™ employees can now enjoy the quality and features of the Allsteel trooper task chair at home. Employees can purchase the chairs at the Allsteel 67.9% discounted rate offered to the Postal Service.

You can order your chair by calling 800-529-5781 (order # TRMWK) and providing your selected fabric color. You may charge your orders to your personal Mastercard, American Express, or Visa.

If you need more information:

- Go to the Postal Service Intranet at <http://blue.usps.gov>; click on *View All Employee Deals*, then *Allsteel Office Furniture*.
- Or call 800-529-5781.

The Postal Service will ship the chair directly to your home or other designated address.

— *SCM Strategies,*
Supply Management, 5-27-04

Quick Pick List

When accessing the Material Distribution Center (MDC) Touch Tone Order Entry (TTOE) system, sites can use either the 13-digit stock number or the 3-digit quick pick number (if one has been assigned). Included in this *Postal Bulletin* are the most recent quick pick list on pages 84–94 and the instructions for using TTOE on page 83. These instructions and the *most current* quick pick list can also be downloaded from the Supply Management Web site at <http://blue.usps.gov/purchase/material>; click on *Download Files*, then *Other Files*, and then *Quick Pick List*.

Column heading abbreviations: QP# = quick pick number; PSN = postal stock number; UI = unit of issue; Iss Incr = issue increment; BPQ = bulk pack quantity; DVD = direct vendor delivery.

Unit of issue abbreviations: BK = book; BT = bottle; BX = box; CD = card; CE = cone; CN = can; CT = carton; DZ = dozen; EA = each; FT = foot; GL = gallon; HD = hundred; MX = thousand; PD = pad; PG = package; PR = pair; PT = pint; RL = reel; RM = ream; RO = roll; SE = set; SH = sheet; SL = spool.

Disclaimer notice: The listed prices and bulk pack quantities (BPQs) are subject to change as new inventories are received at the MDCs. Items marked with an asterisk (*) are ordered through the MDC but shipped directly from the vendor. For the latest price information, contact Materials Customer Service at 800-332-0317, option 3 (available 24 hours a day).



TOUCH TONE ORDER ENTRY

The advantages of using the Touch Tone Order Entry System include:

- Faster order processing
- Immediate feedback on ordered items
- Improved order accuracy

TOLL FREE ORDER LINES

To place an order, Dial 1-800-332-0317, and press option 2

System is unavailable between 4:00 am and 6:00 am Central time due to maintenance

Item status such as cost and availability may be obtained 24 hours a day by accessing the automated system at 1-800-332-0317, option 4, option 1.

PROCESSING TIMES

Orders placed before 4:45 pm Central Time will be processed that evening for release to the warehouse the next business day

HOW TO REGISTER

Only NEW users must register to use the system. To register, call 1-800-332-0317, option 1, extension 2925. Follow the instructions to leave a message. (Wait 48 hours before placing your first order)

HOW TO ACCESS THE SYSTEM

1. If you have registered previously, call 1-800-332-0317, press **2** to place an order.
2. Enter the 10 digit Access Code chosen when registering to use the system (usually your office phone number).
3. The System will tell you your FEDSTRIP number (if the FEDSTRIP number the system gives you is not your FEDSTRIP number, do not continue with your order. Press **2** to reenter your Access Code to try again or press **0** for assistance)

Press

- 1** if correct
- 2** to re-enter Access Code
- 0** to transfer to Materials Customer Service for assistance
- #** to end the call

TO PLACE AN ORDER

Press **1** to order by 13 digit NSN
Enter **13 digit NSN** (check **PUB223** or **PUB247 for the correct NSN.**)
After the prompt,

Enter Quantity then press the * key.
The System will repeat the **Item number** ordered
The System will repeat the **Quantity** ordered
The System will tell you the **Unit of Issue** ordered
Press

- 1** if correct (places order for item)
- 2** to re-enter order

Or press **#** to return to Main Menu.

ONLY MAINTENANCE CAPABLE OFFICES WILL BE GIVEN THE OPPORTUNITY TO USE THIS OPTION – ORDERS ARE PROCESSED HOURLY

Press **3** to order emergency vending machine parts.
Enter the vending part **13 digit NSN**
After the prompt,

Enter Quantity then press the * key.
The System will repeat the **Item number** ordered
The System will repeat the **Quantity** ordered
The System will tell you the **Unit of Issue** ordered
Press

- 1** if correct (places order for item)
- 2** to re-enter order

Or press **#** to return to Main Menu.

Press **1** for Express Mail, Press **2** for Priority Mail

Press **#** to return to Main Menu

Press **2** to order by 3 digit Quick Pick#
Enter **3 digit Quick Pick Number**
After the prompt,

enter **Quantity** then press the * key.
The System will repeat the **Item number** ordered
The System will repeat the **Quantity** ordered
The System will tell you the **Unit of Issue** ordered
Press

- 1** if correct (places order)
- 2** to re-enter order

Or press **#** to return to Main Menu.

Press **4** to order keys for Mail Equipment Shop (MES) locks

Enter the **4 or 5 digit lock #** then press the * key.
Enter up to a 6 digit box # then press the * key.
If no box #, then press the * key.
Enter up to a 2 digit **Quantity** then press the * key.

After the prompt,
The System will repeat the **lock #** ordered
The System will repeat the **box #** if one was given
The System will repeat the **Quantity** ordered
Press

- 1** if correct (places order for item)
- 2** to re-enter order

Or press **#** to return to Main Menu

CONTACT MES @ 202-281-2626 WITH ANY DISCREPANCIES OR IF ORDER IS NOT RECEIVED IN 3 WEEKS.

TO EXIT THE SYSTEM

Press **#** to return to the Main Menu, then **#** from the Main menu to end the call.

If your order was accepted, you will be given a 9-digit order number consisting of the last four digits of the FEDSTRIP along with 4-digits of the Julian date and ending with an "S". You will also be given the total number of items ordered and total approximate cost. In addition, you will be given a chance to transfer to a customer service representative.

IF YOU HANG UP WITHOUT EXITING PROPERLY, YOUR ORDER WILL BE PLACED, HOWEVER, YOU WILL NOT RECEIVE YOUR ORDER NUMBER.

How To Get Help

For help or problems with the ordering system, call 1-800-332-0317, option **4**.
Materials Customer Service hours of operation are M-F 6 AM – 6 PM Central Time

Quick Pick List — Supply Items (FY2003, revise date 5/2/2003)

QP#	PSIN	PSN	Description	UI	AVG Price per Unit of Iss	Iss Incr	BPQ	DVD
525	6ACCD	7690-04-000-8732	DEC, CREDIT CARD DOOR DECAL	EA	\$-	1		*
001	CA1	7530-03-000-9308	FORM, NOT INJ/CL COMP	SH	\$0.0244	1	2000	
344	CA16	7530-03-000-9302	FORM, AUTH FOR EXAMINATION AND/ OR TREATMENT	SH	\$0.0252	1	2000	
002	CA17	7530-03-000-9116	FORM, DUTY STATUS REPORT	SH	\$0.0224	1		*
345	CA2	7530-03-000-9152	FORM, COMP CLAIM OCCUP DISE	SH	\$0.0265	1	1500	
486	CA7/CA20	7530-03-000-9195	FORM, COMPENSATION CLAIM	SH	\$0.0452	1	1000	
346	D1147	7530-01-364-3429	CARD, CARRIER INFORMATION	EA	\$0.1826	1	500	
347	D1148	7530-01-000-9249	CARD, COLLECTION TEST	EA	\$1.5818	1	250	
349	D1168	7110-02-000-8002	LEG, COLLECTION BOX	EA	\$5.9234	1	30	
003	D1200F	8465-01-141-0813	BAG, SACHEL, MAIL CARRIER'S	EA	\$18.1899	1	25	
004	D1211A	5340-01-365-1060	STRAP, LEATHER (40 INCHES LONG)	EA	\$2.0386	1	200	
005	D1211B	5340-02-000-8196	BUCKLE, LG 2.06IN, WD 1.28IN, CAST IRON, NICKLE PLATED,	EA	\$0.1795	1	400	
006	D1211C	5340-00-205-5574	SNAP HOOK, SWIVEL	EA	\$0.3990	1	400	
007	D1212	8465-01-365-7843	PAD, SHOULDER STRAP	EA	\$2.0495	1	100	
350	D1216E	5340-02-000-8129	STRAP TIE NYLON MED	EA	\$0.8500	1	500	
008	D1216F	5340-01-365-6143	STRAP, TIE, NYLON, LARGE	EA	\$0.9042	1	300	
351	D1218	5365-01-000-9101	RINGS, KEY	EA	\$0.0319	100	7000	
054	DEC55A	7690-02-000-8286	DECAL, MAIL EMBLEM, EAGLE, LG 10 X WD 10 INCHES,	EA	\$1.8741	1	500	
055	DEC55B	7690-03-000-5742	DECAL, COLLECTION SCHEDULE	EA	\$0.2740	1		*
056	DEC55C	7690-02-000-8288	DEC, DEPOSIT FOR MAIL COLL	EA	\$0.1600	1	4000	
517	DECDDD1	7690-04-000-6662	DEC, STOP IMPORTANT CUSTOMER INFO	EA	\$0.0455	1		*
518	DECDDD3	7690-04-000-6666	DEC, STOP IMPORTANT CUSTOMER INFO	EA	\$0.0795	1	1000	
526	DMM100	7610-05-000-5072	MANUAL, A HOUSEHOLD GUIDE TO MAILING	EA	\$0.1883	1	200	
534	DMM200A	7610-07-000-7089	PUB, A GUIDE TO MAILING FOR BUSINESSES AND ORGANIZATIONS	EA	\$0.6750	1	50	
352	DMMISSUE	7610-03-000-9331	MANUAL, DOMESTIC MAIL	EA	\$5.6900	1	5	
009	DS11	7530-03-000-3540	FORM, PASSPORT APPLICATION	EA	\$-	250	1500	
529	DS19	7530-03-000-3529	FORM, PASSPORT AMEND APPLICATION	EA	\$-	25	3000	
537	DS60	7530-03-000-3652	FORM, AFFIDAVIT/ CHANGE OF NAME	EA	\$-	1	3000	
535	DS64	7530-03-000-3650	FORM, LOST OR STOLEN PASSPORT	EA	\$-	10	3000	
536	DS71	7530-01-000-9260	FORM, IDENTIFYING WITNESS	SH	\$-	25	3000	
010	DS82	7530-01-000-9261	FORM, PASSPORT APPLICATION BY MAIL	SH	\$-	250	1500	
538	DS86	7530-04-000-1054	FORM, STATEMENT OF NONRECEIPT OF PASSPORT	EA	\$-	1	3000	
539	DSPEXP1	7690-04-000-5078	LAB, EXPEDITE STICKERS (10 STICKERS PER SHEET)	SH	\$-	1	8550	
353	ELMISSUE	7610-02-000-9963	MANUAL, EMPLOYEE LABOR RELATIONS	EA	\$3.2832	1	10	
354	EMO4	7530-01-365-8691	ENV, MONEY ORDER, WINDOW, 3.5" X 6.5"	EA	\$0.0097	100	5000	
011	EP101	7530-01-364-3875	ENV, GENERAL USE, 11" X 12.5", WHITE	EA	\$0.0392	100	500	
012	EP104	7530-01-365-4677	ENV, GEN USE, 12" X 16" WHITE, EP104	EA	\$0.0949	100	500	
355	EP11	7530-01-364-3876	ENVELOPE, COMBINATION REGISTRY BILL CONTAINER, 4" X 6", EP11	EA	\$0.0618	50	1250	
013	EP13	7530-01-364-1883	ENVELOPE, TYVEK RECEIPT HOLDER, EXPRESS MAIL, 4" X 6", EP13	EA	\$-	1		*
015	EP13B	7530-01-364-1885	ENVELOPE, PAPER, W/CLEAR WINDOW, 4.25" X 10", EP13B	EA	\$-	1		*

QP#	PSIN	PSN	Description	UI	AVG Price per Unit of Iss	Iss Incr	BPQ	DVD
016	EP13C	7530-01-364-1886	ENVELOPE, EXPRESS MAIL, TYVEK, 12" X 15.5", EP13C	EA	\$-	1		*
017	EP13E	7530-01-364-1880	ENVELOPE, EXPRESS MAIL INT'L, TYVEK, 8.875" X 12", EP13E	EA	\$-	1		*
018	EP13F	7530-01-364-1881	ENVELOPE, EXPRESS MAIL, FLAT, EP13F	EA	\$-	1		*
019	EP14	7530-01-000-9264	ENVELOPE, PRIORITY MAIL, TYVEK, 12" X 15.5", EP14	EA	\$-	1		*
020	EP14F	7530-01-364-1882	ENVELOPE, PRIORITY MAIL FLAT RATE, 9.5" X 12.5", EP14F	EA	\$-	1		*
021	EP186	7530-00-767-5707	ENV, GEN USE, 3.625" X 6.5", WHITE	EA	\$0.0071	500	5000	
022	EP1865D	7530-01-363-9264	ENV, POSTAGE DUE, 3-5/8" X 6.5", WHITE	EA	\$0.0072	500	5000	
459	EP189	7530-01-363-9266	ENV, GEN USE, 3-7/8" X 8-7/8", WHITE	EA	\$0.0093	500	2500	
023	EP194	7530-01-363-9267	ENV, GEN USE, 4.5" X 10.75", WHITE	EA	\$0.0109	500	2500	
356	EP396	7530-01-363-9270	ENV, REGISTRY JACKET,(INTERNATIONAL)	EA	\$0.3640	50	250	
024	EP399	7530-01-363-9559	ENV, REUSEABLE REG MAIL CONTAINER	EA	\$0.1484	100	500	
025	EP433	7530-00-935-6578	ENV, WINDOW, 3.875" X 8.875", WHITE	EA	\$0.0105	500	2500	
026	EP51	7530-01-043-7620	ENV, GEN USE, 6" X 9.5", WHITE	EA	\$0.0138	250	2000	
027	EP875	7530-01-000-9642	ENV, GEN USE, 9.5" X 12.5", WHITE	EA	\$0.0327	100	500	
028	EP9	7530-01-000-9270	ENV, BILL FOR REGISTERED MAIL, 4" X 6"	EA	\$0.1231	50	1250	
029	EP93	7530-00-935-6547	ENV, GEN USE, 10" X 15", WHITE	EA	\$0.0785	100	500	
532	HBKAS709	7610-03-000-0339	HBK, CREDIT CARD POL & PROC	EA	\$0.5900	1	40	
358	HBKEL801	7610-02-000-9938	HBK, SUPERVISOR'S SAFETY HBK	EA	\$0.9833	1	80	
493	HBKEL812	7610-03-000-9190	HBK, HAZARDOUS MATERIALS	EA	\$0.1861	1	320	
359	HBKEL814	7610-01-000-9089	HBK, EMPLOYEE'S GUIDE TO SAFETY	EA	\$0.1049	1	400	
030	HBKEL901	7610-03-000-3827	HBK, AGR PS NALC	EA	\$0.5390	1	50	
484	HBKEL902	7610-01-000-9092	HBK, AGREE USPS/NRLCA	EA	\$0.5836	1	100	
362	HBKM39	7610-01-000-9178	HBK, MGMT DELIVERY SERVICES	EA	\$2.6094	1	40	
476	HBKM41	7610-03-000-3553	HBK, CITY DLVY DUTIES	EA	\$1.1189	1	40	
533	HBKPO250	7610-03-000-9188	HBK, CONSUMER ANSWER BOOK	EA	\$3.0234	1	16	
031	HBKPO423	7610-03-000-9081	HBK, REQUISITIONING LABELS	EA	\$2.1700	1	70	
363	HBKPO603	7610-02-000-7023	HBK, CARRIER DUTIES AND RESPONSIBIL	EA	\$0.8838	1	60	
032	IMMISSUE	7610-02-000-9904	MANUAL, INTERNATIONAL MAIL	EA	\$1.8320	1	12	
033	KIT8	7530-01-000-9373	KIT, CONSUMER PROTECTION	EA	\$0.4166	1	375	
034	LAB100	7690-03-000-9028	LAB, R T S POSTAGE DUE	EA	\$0.0304	1		*
364	LAB101V	7690-03-000-9299	LAB, PENALTY 1ST CLASS	EA	\$0.0089	252		*
035	LAB106	7690-03-000-9057	PRIORITY MAIL STICKER	SH	\$-	1		*
036	LAB106A	7690-03-000-9056	PRIORITY MAIL, TAPE	RO	\$-	1		*
037	LAB107	7690-02-000-7940	LAB, PRIORITY MAIL (50 PER PAD)	PD	\$-	1		*
038	LAB108	7690-03-000-3584	E/M CORPORATE ACCOUNT (50 PER PAD)	PD	\$-	1		*
039	LAB11A	7690-02-000-9995	EXPRESS MAIL PO TO PO	EA	\$-	1		*
040	LAB11B	7690-02-000-9996	LAB, EXPRESS MAIL PO TO AD	EA	\$-	1		*
041	LAB11F	7690-02-000-9998	EXPRESS MAIL POST OFFICE TO ADDRESSEE	EA	\$-	1		*
511	LAB127	7690-05-000-0717	LABEL, SURFACE TRANSPORTATION ONLY (250 PER ROLL)	RO	\$1.6900	1	40	
042	LAB19A	7690-02-000-8745	LAB, AIRMAIL PAR AVION (50 PER PAD)	PD	\$0.1859	5	300	
043	LAB19B	7690-02-000-8746	LAB, AIRMAIL PAR AVION (250 PER PAD)	PD	\$0.1930	1	150	
044	LAB200	7690-03-000-9311	LAB, REGISTERED MAIL (600 PER ROLL)	RO	\$2.6286	1	30	
365	LAB208	7690-02-000-7029	LAB, BARCODED MAIL	EA	\$0.0206	1	5400	

QP#	PSIN	PSN	Description	UI	AVG Price per Unit of Iss	Iss Incr	BPQ	DVD
046	LAB21	7690-03-000-9108	LAB, OFFICIALLY SEALED (250 PER PAD)	PD	\$0.3775	1	300	
048	LAB228	7690-02-000-7033	PM ADDRESS-SINGLE	EA	\$-	10		*
049	LAB228C	7690-02-000-7034	PM ADDRESS-CON	EA	\$-	10		*
050	LAB230	7690-02-000-8684	LAB, LOOP MAIL	EA	\$0.0110	2		*
051	LAB234	7690-02-000-9924	PARCEL TO ADDRESSEE (114 PER PG)	P G	\$0.9833	1		*
052	LAB3	7690-01-000-9791	LAB, SAME 3-DIGIT ZIP CODE	R O	\$0.5800	1	100	
366	LAB33	7690-01-000-9043	LAB, WARNING PENALTY FOR DAMAGE TO MAILBOXES (PAD = 50 EACH)	PD	\$1.5020	1	300	
053	LAB41	7690-03-000-9264	LAB, G-10, OPEN RETURN ADDRESS, 5-1/2 X 3-7/16,	EA	\$0.0069	252		*
061	LAB5	7690-01-000-9003	SAME 5-DIGIT ZIP CODE	R O	\$0.4500	1	100	
057	LAB55D	7690-02-000-8289	LAB, PARCEL LOCKER LABEL	EA	\$0.0646	1	9000	
058	LAB6	7690-03-000-3740	LAB, VENDING EQU OUT OF OREDR	EA	\$0.1035	1		*
059	LAB63	7690-01-000-9067	LAB,EXP ML OUT SHPT	EA	\$-	1		*
494	LAB87	7690-02-000-9962	LAB, REGISTERED OUTSIDE	SH	\$0.0105	100	20000	
060	LAB89	7690-03-000-9153	LAB, CLOSING REGIST MAIL CONTAINER (100 PER PAD)	PD	\$0.4141	1	200	
369	LABA	7690-03-000-9313	LAB, ALL FOR ADC	R O	\$0.5200	1	100	
519	LABDDD2	7690-04-000-6664	LAB, STOP IMPORTANT CUSTOMER INFO (500 LABELS PER ROLL)	RL	\$1.3645	1		*
371	LABF	7690-01-000-9004	LAB, ALL FOR FIRM	R O	\$0.3900	1	100	
062	LABX	7690-03-000-8654	LAB, MIXED ADC	R O	\$0.3790	1	100	
510	MDCD055	6135-04-000-5092	BATTERY PACK (FOR THE MDCD)	EA	\$30.0000	1	100	
372	NOT107	7610-01-000-9693	NOT LET'S KEEP THE MAIL SAFE	EA	\$0.0347	1	900	
373	NOT11	7610-03-000-9146	NOT, TIPS, TAGS, THANKS	EA	\$0.0394	100	1000	
374	NOT123	7610-03-000-9257	NOT, RATEFOLD	EA	\$0.0732	50	300	
375	NOT186	7610-01-000-9712	NOT, ZIP+4 CODES	EA	\$0.0411	1	1800	
496	NOT209	7610-03-000-9145	NOT, MAILBOX IMPROVEMENT WEEK	EA	\$0.0242	1		*
491	NOT32B	7610-03-000-8332	NOT, BX FEE DUE (FIM B) (NON-BAR CODED)	EA	\$0.0205	250	3000	
492	NOT32C	7610-03-000-8333	NOT, BX FEE DUE (FIM C) (BAR CODED)	EA	\$0.0261	250	3000	
507	NOT32N	7610-04-000-5093	NOT, NO-FEE P.O.B. RENEWAL NOTICE	EA	\$0.0164	1		*
066	NOT38	7610-03-000-9147	NOT, APPROACHES TO MAILBOXES	EA	\$0.0110	1		*
378	NOT3A	7610-03-000-9053	NOT, TEMPLATE LETTER SIZE	EA	\$0.5600	1	200	
239	NOT4314C	7610-05-000-4859	NOTICE, WE WANT TO KNOW, 3-3/4IN X 9IN, 250 PER PKG	P G	\$2.2864	1	20	
380	NOT67	7610-02-000-9906	NOT, AUTOMATION TEMPLATE	EA	\$0.3688	1	500	
070	NOT70	7610-01-000-9670	NOT, USPS PRIVACY ACT NOTICE	EA	\$0.0122	1	3600	
381	O1033I	7240-01-365-4288	INSERT, BASKET W/ROPE LACING	EA	\$19.6800	5	5	
382	O1036	7690-01-365-4698	MARKER, IDENTIFICATION, COLOR-WHITE, PLASTIC	EA	\$2.0500	1	100	
383	O1037A	7110-01-364-3428	DIVIDER, LTR CSE, PLSTC	EA	\$1.5268	1	100	
384	O1037B	7110-01-364-3427	DIVIDER, SEPARATION	EA	\$2.6206	1	50	
073	O1046I	7240-01-365-4289	INSERT, NYLON HAMPER ASSY, O1046I	EA	\$31.3400	5		*
385	O1075A	7240-01-365-4291	INSERT, CART, UTILITY, W/LACING	EA	\$15.0700	5		*
074	O1093	8115-01-363-9572	CONTAINER ASSY, SAMPLE & SPECI	EA	\$-	1		*
386	O1100F	7510-02-000-8761	AWARD, CERTIFICATE OF APPRECIATION, 8-1/2" X 11"	EA	\$0.1383	1	1600	
387	O1100H	7510-02-000-8762	AWARD, SERVICE, FOLDER (1 WINDOW)	EA	\$2.1900	1	30	

QP#	PSIN	PSN	Description	UI	AVG Price per Unit of Iss	Iss Incr	BPQ	DVD
388	O1100K	7510-02-000-8763	AWARD, SERVICE, FOLDER (2 WINDOWS)	EA	\$3.1800	1	25	
390	O1250A	9905-01-365-4686	MARKER, TRAY, MARKERS FOR BBMD (PLASTIC)	EA	\$0.2710	25		*
077	O1250B	9905-01-365-4687	MARKER, TRAY, MARKERS FOR BBMD (PLASTIC)	EA	\$0.2710	25		*
391	O1250C	9905-01-365-4688	MARKER, TRAY, MARKERS FOR BBMD (PLASTIC)	EA	\$0.2710	25		*
078	O1250D	9905-01-365-4689	MARKER, TRAY, MARKERS FOR BBMD (PLASTIC)	EA	\$0.2710	25		*
392	O1250E	9905-01-365-4690	MARKER, TRAY, MARKERS FOR BBMD (PLASTIC)	EA	\$0.2710	25		*
393	O1250F	9905-01-365-8706	MARKER, TRAY, MARKERS FOR BBMD (PLASTIC)	EA	\$0.2710	25		*
079	O12C	7530-01-364-3029	LETTERHEAD, U.S. POSTAL SERVICE, 11 X 8-1/2" STD BOND	SH	\$0.0149	500	4000	
080	O12D	7530-01-364-3030	LETTERHEAD, W/POSTAL SEAL BLUE PRINT W/RED LINE 8 1/2 X 11	SH	\$0.0125	50	4000	
081	O13	7530-01-364-3032	SLIP, ROUTING (100 PER PAD) 5-1/2 X 8-1/2 INCHES	PD	\$0.9978	2		*
082	O306B	5340-02-000-8177	KEYLOCK, PO BOX LOCK-1800/2900 SERIES	EA	\$1.9745	1	100	
394	O308	5340-02-000-8179	KEYLOCK, PO BOX LOCK-1500 SERIES	EA	\$1.8826	1	50	
083	O385G	7510-01-368-3495	BAND, RUBBER (50 LBS CT) CONTAINS 10 5-LB BAGS	CT	\$47.5700	1		*
395	O399A	7510-02-000-8125	BINDER, MS HANDBOOK	EA	\$1.8474	1	12	
396	O399B	7510-02-000-8173	BINDER, MS HANDBOOK , (2 INCH BINDER)	EA	\$5.3245	1	12	
398	O570R	7510-03-000-3640	HANDLE, WOOD, RED 4-3/8IN HT, 1-1/2IN DIA	EA	\$0.8800	1	200	
086	O625A	5975-00-074-2072	STRAP,TIEDOWN,ELECTRICAL	EA	\$1.2400	100		*
087	O635	7520-02-000-8087	TYPE SET, RUBBER (PICA)	SE	\$1.1768	1	288	
399	O65	7540-02-000-8020	ENV, MESSENGER	EA	\$0.0677	25	250	
400	O66	7530-01-365-3081	FOLDER, FILE	EA	\$0.3100	1	200	
401	O67	7530-01-365-3089	FOLDER, FILE	EA	\$0.2271	1	300	
091	O7509	7520-02-000-8147	STAMP, CANCELING, SELF INKING	EA	\$0.7512	12	384	
503	O7522	7690-04-000-1181	LABEL, POSTAGE VALIDATION IMPRINTER, PVI (12 ROLLS PER CS)	CS	\$24.5216	1		*
473	O7551	7530-03-000-9396	PAPER, THERMAL, FOR STAMP VENDING 2.25 IN WD, 270 FT LG	R O	\$1.7363	1	32	
403	O790D	7510-02-000-8119	INK, CANCELLATION: (GAL)FOR AUTOMATIC & MANUAL CANEL MACHS	GL	\$85.9600	1	4	
404	O790E	7510-02-000-8120	INK, CANCELLATION: (PINT) FOR AUTOMATIC & MANUAL CANEL MACHS	PT	\$11.9805	1	12	
095	O8100R	7510-01-365-3099	RIBBON, MONEY ORDER IMPRINTER	EA	\$15.5734	1	100	
474	O8102	6910-03-000-5813	HOLDER, CARD, CONSUMER	EA	\$3.9600	1	25	
096	O813R	5340-02-000-8875	CLOSURE DEVICE, POUCH, I.D. 0.30 - 0.40 + 0.02IN, GREEN,	P G	\$2.7355	1	10	
405	O817A	5340-02-000-8123	SEAL, BAR CODED, CARGO (1,000 /BX)	BX	\$101.0300	1		*
097	O817C	5340-03-000-3520	SEAL, REGISTERED AIR MAIL (1,000/BX)	BX	\$66.8200	1		*
478	O817PM	5340-03-000-7006	SEAL, POSTAGE METER	EA	\$-	100	5000	
406	O818A	5340-02-000-8208	SEAL, ANTI-PILFERAGE, INT'L MAIL (100/PG) 13-1/2 X 0.766 INC	P G	\$13.4700	20		*
407	O831	5340-01-365-4675	PADLOCK	EA	\$22.5959	1	50	
409	O87H	7530-02-000-8806	JACKET, ENVELOPE	EA	\$0.0564	1	1000	

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410	O87X	7510-02-000-8754	FOLDER, USPS, WHITE W/BLACK LOGO	EA	\$0.1242	1	400	
098	O910A	5340-02-000-8190	LOCK, NDCBU, CLOCKWISE (1/PG - 10 PER PACKAGE)	P G	\$9.7650	1	20	
099	O910B	5340-02-000-8005	LOCK, COUNTER-CLOCK-WISE (10/PG)	P G	\$8.9800	1	20	
412	O911B	7520-02-000-8078	BOX, CASH (LG)	EA	\$37.8014	1	1	
413	O913A	5340-03-000-3608	CAM, LOCK, OFFSET (10 PER PG)	P G	\$2.8375	1	40	
414	O913D	5340-01-000-9378	CAM, LOCK, OFFSET (10 PER PG)	P G	\$2.9327	1	40	
100	O933L	5340-01-000-9418	LOCK & KEYS, TYPE I	EA	\$2.0390	1	100	
415	O947	5340-02-000-8886	HOLDER, LOCK, CANVAS	EA	\$9.1062	1	36	
416	O9930	9905-01-365-2125	HOLDER, LABEL, W/SLIT	EA	\$0.0220	100	8000	
540	P358	7530-07-000-0103	PAPER, THERMAL, RECEIPT ROLLS, POS (50 ROLLS PER CARTON)	CT	\$55.7900	1		*
480	POMISSUE	7610-03-000-3558	MANUAL, POSTAL OPERATIONS	EA	\$3.5958	1	8	
463	POS123L	7690-03-000-4150	POS, POSTAL RATES AND FEES	EA	\$0.1666	1	300	
464	POS123S	7690-03-000-4151	POS, POSTAL RATES AND FEES	EA	\$0.0784	1	400	
068	POS158	7610-03-000-3949	POS, POSSESSION OF FIREARMS	EA	\$0.0599	1	2500	
103	POS265	7690-03-000-9031	POS, DRUGS BY MAIL	EA	\$0.0990	1	1500	
071	POS296	7690-03-000-9335	POS, NOTICE OF REWARD	EA	\$0.0457	1	2000	
524	POS298	7690-05-000-4227	POSTER, DOT HAZARDOUS WARNING LABELS	EA	\$0.3814	1	125	
105	POS51	7610-01-000-9149	POS, INT'L RATES AND FEES	EA	\$0.0639	1	1000	
106	POS7	7690-03-000-9181	POS, RULES/REGS ON PS PROPERTY	EA	\$0.0644	1	2000	
107	POS74	7690-03-000-9236	POS, PACKAGING POINTERS	EA	\$0.1447	1	700	
108	POS76	7690-03-000-9321	POS, SOMETHINGS AR NEVER MEANT TO BE MAILED	EA	\$0.0583	1	2000	
523	POS81	7690-05-000-4434	POS, REUSED BOXES (24 X 36)	EA	\$0.6609	1	250	
417	POSOSHA3165	7690-05-000-4387	POSTER, OSHA, JOB SAFETY AND HEALTH PROTECTION ENGLISH	EA	\$-	1	1200	
109	PS1000	7530-02-000-9931	FORM, DOMESTIC CLAIM/REG IN	EA	\$0.0856	100	1000	
110	PS1012	7530-02-000-7334	FORM, TRAVEL VOUCHER	SH	\$0.0194	1		*
111	PS1091A	7530-02-000-7341	FORM, POST OFFICE BOX FEE REGISTER (CARD)	EA	\$0.0201	2		*
112	PS1093	7530-02-000-7165	FORM, APP FR PO BOX	EA	\$0.0269	125	1000	
113	PS1094	7530-02-000-7345	FORM, APP FR ADD KEY PO	SH	\$0.0095	2		*
114	PS1096	7530-02-000-7346	FORM, CASH RECEIPT (100 PER PAD)	PD	\$0.3338	2		*
115	PS1099	7530-02-000-7347	FORM, NOT RET KEYS	SH	\$0.0072	2		*
116	PS1164	7530-02-000-8335	FORM, CLAIM REIMBURSE EXP	SH	\$0.0194	1		*
277	PS1188	7530-01-000-9016	FORM, CANCEL ORG DUES/PAYROLL WITHHOLDINGS	SE	\$0.0474	1	1500	
117	PS1199A	7530-02-000-7353	FORM, DIRECT DEPOSIT	SE	\$0.0540	100	2000	
118	PS1216	7530-02-000-7354	FORM, EMPLOYEE'S CURRENT MAILING ADDRESS	SE	\$0.0147	1	4000	
278	PS1221	7530-02-000-7356	FORM, ADV SICK LEAVE AUTH (100 PER PAD)	PD	\$0.9325	2		*
119	PS1230C	7530-00-270-6182	FORM, TIME CARD	EA	\$0.0240	2		*
120	PS1234	7530-02-000-7359	FORM, UTILITY CARD	EA	\$0.0285	1		*
121	PS1236A	7530-01-000-9649	FORM, WKLY LOAN TRANS/TRAIN	EA	\$0.0164	1		*
122	PS1260	7530-01-000-9268	FORM, NON-TRANSACTOR CD	EA	\$0.0075	2		*
279	PS1261	7530-01-000-9269	FORM, NONTRANSACTOR REPORT	SH	\$0.0164	1		*
280	PS1270	7530-03-000-9448	FORM, IDEA PROPOSAL	EA	\$0.0738	50	800	
123	PS1314A	7530-01-000-9282	FORM, AUX RURAL CARRIER TIME	EA	\$0.0120	2		*

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124	PS1412A	7530-01-000-9295	FORM, DAILY CASH REPORT (100 PER PAD)	PD	\$1.6881	1		*
125	PS1412B	7530-01-000-9296	FORM, DAILY FINANCIAL RPRT (100 PER PAD)	PD	\$0.9978	2		*
481	PS1500	7530-03-000-7374	FORM, APPL FOR LISTING & PROHIBITORY	EA	\$0.0517	25	1200	
126	PS1509	7530-01-000-9334	FORM, SENDER'S APPLICATION FOR RECALL OF MAIL	SH	\$0.0164	1		*
127	PS1510	7530-01-000-9335	FORM, MAIL LOSS/RIFLING REPORT	SE	\$0.0612	100	1000	
504	PS152	7530-04-000-4309	FORM, DELIVERY CONFIRMATION LABEL	EA	\$0.0042	500	10000	
470	PS1527	7530-01-000-9343	FORM, GEN DEL SERVICE APPL	EA	\$0.0078	1		*
512	PS153	7530-05-000-4046	FORM, U.S. POSTAL SERVICE SIGNATURE CONFIRMATION	EA	\$0.0050	500	10000	
281	PS1532	7530-01-000-9345	FORM, SEMIANNUAL CHECK OF OVERFLOW MAIL	SH	\$0.0659	1		*
128	PS1538	7530-01-000-9346	FORM, RCPT PO BOX/CALLER	BK	\$2.6393	5	30	
129	PS1556	7530-01-000-9356	FORM, SUSP ITEMS-SPRT INFO	SH	\$0.0164	1		*
131	PS1564	7530-01-000-9357	FORM, ADDRESS CHANGE SHEET	SH	\$0.0370	1		*
284	PS1564B	7530-01-000-9358	FORM, SPECIAL ORDERS (CARD)	EA	\$0.0370	1		*
132	PS1567	7530-01-000-9360	FORM, REQ RUBBER/STEEL STP	SH	\$0.0194	1		*
285	PS1571	7530-01-000-9361	FORM, UNDELIVERED MAIL REPORT (100 PER PAD)	PD	\$0.6875	2		*
133	PS1578B	7530-02-000-7171	FORM, REQ NON-STD FACING SLIPS	SE	\$0.0354	100	2000	
134	PS1608	7530-01-000-9371	FORM, EMER SALARY AUTH/REC	SH	\$0.0059	2		*
135	PS1621	7530-01-000-9390	FORM, DELIVERY MGMT REPORT	SE	\$0.0157	1	3000	
136	PS1627	7530-01-000-9394	FORM, GENL PRP RULED FORM	SH	\$0.0164	1		*
137	PS1628	7530-03-000-3661	FORM, IND KEY REC	EA	\$0.0099	2		*
286	PS1629	7530-01-000-9396	FORM, BUILDING KEYS INVENTORY	SH	\$0.0164	1		*
138	PS17	7530-03-000-9112	FORM, STAMP REQUISITION (100 PER PAD)	PD	\$1.6881	1		*
139	PS1700	7530-02-000-7362	FORM, VEHICLE ACCIDENT INVEST	SH	\$0.0356	50	2000	
287	PS1717	7530-02-000-7364	FORM, BID PREFERRED ASSIGN	EA	\$0.0079	1		*
140	PS1723	7530-02-000-7366	FORM, ASSIGNMENT ORDER (50 PER PAD)	PD	\$1.1781	2		*
288	PS1766	7530-02-000-7374	FORM, HAZARD WARNING CARD	EA	\$0.0236	1		*
141	PS1767	7530-01-000-9422	FORM, REPORT OF HAZARD	SE	\$0.0555	25	800	
142	PS1769	7530-02-000-7375	FORM, SUPRV RPT OF ACCIDENT	SE	\$0.1716	10	400	
497	PS1770	7530-02-000-7376	FORM, HAZARDOUS MATERIAL RP	SE	\$0.0476	25	2000	
289	PS1778	7530-01-000-9428	FORM, DOG WARNING CARD	EA	\$0.0211	1		*
143	PS1783	7530-01-000-9430	FORM, ON-JOB SAFETY REVIEW	SH	\$0.0194	1		*
290	PS1838	7530-01-000-9461	FORM, CARRIER CT ML/LTR	SE	\$0.0270	1	2400	
291	PS1838C	7530-01-000-9464	FORM, CARR CT MAIL LC WKSH	SE	\$0.0192	1	2000	
292	PS1840	7530-01-000-9466	FORM, SUMMARY COUNT/INSP (50 PER PAD)	PD	\$1.0140	1		*
146	PS1908	7530-01-000-9475	FORM, FINANCIAL ADJ MEMO (100 PER PAD)	PD	\$0.9978	2		*
147	PS2016	7530-01-000-9517	FORM, MAIL THEFT & VANDALISM	SH	\$0.0164	1		*
505	PS2018	7530-04-000-5309	FORM, DUPLICATE KEY, PIN & COMBINATION INVENTORY	EA	\$0.0507	1	3000	
498	PS2130	7530-02-000-7390	FORM, CLA/LOSS INIT LTR	SE	\$0.0164	1		*
148	PS2131	7530-01-000-9711	FORM, UNCOL CHECK REPORT	SE	\$0.0353	1	4500	
149	PS2240	7530-02-000-7406	FORM, PAY LV ADJ REQ	SE	\$0.0246	1	1000	
295	PS2240R	7530-02-000-7407	FORM, RURAL PAY/LEAVE ADJ R	SE	\$0.0340	1	1000	
296	PS2243	7530-02-000-7426	FORM, PSDS HR ADJ RECORD	SH	\$0.0194	1		*
297	PS2485	7530-01-000-9637	FORM, MED EXAM AND ASSESSMENT	SE	\$0.0760	1	700	

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150	PS25	7530-01-000-9502	FORM, TRUST FUND ACCOUNT	SH	\$0.0214	1		*
151	PS2591	7530-01-000-9733	FORM, APPLICATION FOR EMPLOYMENT	SE	\$0.0224	1	1600	
152	PS2855	7530-01-000-9771	FORM, CLM FR IND INTL ML	SE	\$0.0269	50	1500	
153	PS2865	7530-01-000-9775	FORM, RETURN RECEIPT FOR INT'L MAIL	EA	\$0.0116	250		*
298	PS2866	7530-01-000-9776	FORM, PRESORT VERIFICATION	SH	\$0.0194	1		*
299	PS2942A	7530-01-000-9811	FORM, DELIVERY LST AV 7 MA (500PER CTN)	CT	\$33.2900	1	1	
300	PS2944	7530-01-000-9814	FORM, RECPT FR CUST ML(100 PER PAD)	PD	\$0.3868	2		*
301	PS2960	7530-01-000-9821	FORM, INVENTORY RECORDS	EA	\$0.0075	2		*
157	PS2976	7530-01-000-9833	FORM, CUSTOMS (CN22)	EA	\$0.0079	500	10000	
154	PS2976A	7530-01-000-9834	FORM, CUST DECL DISP (CP72) (5-PART SET)	SE	\$0.0432	125	1500	
156	PS2976E	7530-03-000-5174	FORM, PARCEL POST CUST DECL	EA	\$0.0231	50	1500	
158	PS3083	7530-01-000-9850	FORM, TRUST ACCOUNTS RECEIPTS & WITHDRAWALS (100 PER PAD)	PD	\$0.6641	2		*
159	PS3176	7530-01-000-9870	FORM, BANK TRANSACTION RECORD	SH	\$0.0194	1		*
160	PS3189	7530-01-000-9878	FORM, REQ FOR TEMP SCH CHG (100 PER PAD)	PD	\$0.6485	2		*
161	PS3203	7530-01-000-9880	FORM, ORDER PRINTED STAMPD	EA	\$0.0466	50	1000	
162	PS3220	7530-01-000-9883	FORM, STAMP ENV SALE AT DIS	SH	\$0.0164	1		*
164	PS3227R	7530-01-000-9885	FORM, STAMP STOCK PURCHASE	EA	\$0.0264	100	2400	
166	PS3293	7530-02-000-7447	FORM, RETAIL VEND CRED EXAM	SH	\$0.0194	1		*
167	PS3294	7530-01-000-9913	FORM, CASH STAMP STK COUNT	SH	\$0.0400	1		*
168	PS3295	7530-01-000-9914	FORM, DLY REC OF STAMPS	SH	\$0.0214	1		*
169	PS3317A	7530-01-000-9916	FORM, PHILATELIC SALES RCD	SH	\$0.0194	1		*
170	PS3368	7530-01-000-9917	FORM, FXD CREDIT INV REC	EA	\$0.0200	2		*
171	PS3369	7530-01-000-9918	FORM, CONSIGNED CREDIT RECEIPT (50 PER PAD)	PD	\$0.1750	2		*
173	PS3533	7530-01-000-9932	FORM, REFUND POSTAGE & FEES	SH	\$0.0194	1		*
516	PS3541	7530-05-000-4277	FORM, PERIODICALS ONE ISSUE OR ONE EDITION	EA	\$0.0409	1		*
176	PS3544	7530-03-000-3768	FORM, POST OFFICE RECPT	BK	\$1.4900	1	60	
177	PS3546	7530-01-000-9953	FORM, FORWARDING ORDER CHANGE NOTICE (POSTAL CARD)	EA	\$0.0200	1		*
178	PS3547	7530-01-000-9954	FORM, NOT OF CORR IN ADDRESS	EA	\$0.0096	2		*
179	PS3555	7530-01-000-9959	FORM, REPORT OF RETURNED MAIL	SH	\$0.0164	1		*
460	PS3575Z	7530-03-000-4594	FORM, CHANGE OF ADDRESS (INTERNAL POSTAL SERVICE USE ONLY)	EA	\$-	250	3000	
182	PS3579	7530-01-000-9965	FORM, UNDELIVERABLE STD & SPEC MAIL	EA	\$0.0164	1		*
183	PS3580	7530-01-000-9966	FORM, NOT POSTAGE DUE ADV	EA	\$0.0103	2		*
184	PS3582A	7530-03-000-3832	FORM, POSTAGE DUE BILL	EA	\$0.0095	2		*
520	PS3582P	7530-05-000-4539	FORM, BRM/POSTAGE DUE INVOICE DEC 2000 5 X 8 INCHES	EA	\$0.0095	2		*
185	PS3584	7530-01-000-9970	FORM, POSTAGE DUE LOG	SH	\$0.0164	1		*
513	PS3600EZ	7530-05-000-4270	FORM, 1ST CLASS MAIL EASY NONAUTO LTRS,CARDS, FLATS, PERMIT	EA	\$0.0164	1		*
186	PS3600P	7530-03-000-7026	FORM, STATEMENT-FIRST CLASS MAIL POSTAGE AFFIXED	EA	\$0.0194	1		*
187	PS3600R	7530-02-000-8049	FORM, STATEMENT -FIRST CLASS MAIL PERMIT IMPRINT	SH	\$0.0194	1		*
189	PS3601A	7530-01-000-9972	FORM, APPL FOR METER LIC	SH	\$0.0194	1		*
483	PS3601C	7530-03-000-7523	FORM, POSTAGE METER REPORT	EA	\$0.0421	100	1000	

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302	PS3602C	7530-05-000-5027	CONSOLIDATED - SUPPLEMENT STD MAIL AND NONPROFIT STD MAIL	EA	\$0.0164	1		*
514	PS3602EZ	7530-05-000-4273	FORM, STD MAIL EASY, NONAUTO, LETTERS OR FLAT PERMIT IMPRINT	EA	\$0.0164	1		*
191	PS3602N	7530-02-000-8047	FORM, STATEMENT NONPROFIT STANDARD MAIL PERMIT IMPRINT	SH	\$0.0194	1		*
477	PS3602NP	7530-05-000-5031	NONPROFIT STANDARD MAIL LETTER AND FLATS POSTAGE AFFIXED	EA	\$0.0194	1		*
515	PS3602NZ	7530-05-000-4276	FORM, NONPROFIT STD, MAIL, EZ, NONAUTO, LTRS, FLATS, PERMIT	EA	\$0.0164	1		*
192	PS3602P	7510-05-000-4296	FORM, STATEMENT-STD, MIAL LETTERS AND FLATS POSTAGE AFFIXED	EA	\$0.0194	1		*
193	PS3602PO	7530-01-000-9976	FORM, PTG COLL PO	BK	\$2.7000	1	40	
194	PS3602R	7530-02-000-8053	FORM, POSTAGE STMT-STANDARD MAIL PERMIT IMPRINT	EA	\$0.0194	1		*
303	PS3603	7530-02-000-9495	FORM, RECPT FR POSTAGE	BK	\$1.4305	1	40	
195	PS3604	7530-01-000-9978	FORM, REVOCATION OF MLG PERMIT	SH	\$0.0072	2		*
305	PS3607	7530-02-000-9000	FORM, WGT AND DISP CERT	SH	\$0.0164	1		*
196	PS3609	7530-03-000-3821	FORM, RCD PERMIT IMPRINT MLGS	EA	\$0.0194	1		*
307	PS3609PO	7530-02-000-9003	FORM, CONT FR POST OFF MTR	EA	\$0.0925	1	3000	
197	PS3610	7530-02-000-9005	FORM, REC OF POSTAGE METER	SH	\$0.0025	1	2500	
461	PS3615	7530-03-000-6048	FORM, MAILING PERMIT	EA	\$0.0667	1		*
198	PS3619	7530-02-000-9011	FORM, PERMIT NUMBER RECORD (CARD)	EA	\$0.0075	2		*
199	PS3621A	7530-02-000-8210	FORM, RENEWAL NOT ANN FEES	SH	\$0.0164	1		*
462	PS3624	7530-02-000-9014	FORM, APPL TO MAIL AT NONPROFIT STANDARD MAIL RATES	SH	\$0.0446	25	2000	
471	PS3637G	7530-02-000-9022	FORM, OFFICIAL MAIL BATCH HEADER	SE	\$0.0341	250	3000	
309	PS3721	7530-02-000-9042	FORM, PUBL WATCH REP	SE	\$0.0524	100	1000	
310	PS3749	7530-02-000-9044	FORM, IRREGULARITIES IN THE PREP OF MAIL MATTER, 2 PART	SE	\$0.0279	1	2400	
200	PS3800	7530-02-000-9047	FORM, RECEIPT CERTIFIED MAIL (LABEL) 1 EA = 1 SHEET	EA	\$0.0049	500	10000	
311	PS3801	7530-02-000-9048	FORM, STANDING DELIVERY ORDER	EA	\$0.0110	1		*
201	PS3804	7530-02-000-9031	FORM, RET RCPT MERCHANDISE	EA	\$0.0045	500	10000	
202	PS3806	7530-02-000-9051	FORM, RECPT FR REG MAIL	SE	\$0.0099	100	4500	
203	PS3811	7530-02-000-9053	FORM, DOMESTIC RETURN RECEIPT	EA	\$0.0066	250		*
204	PS3811A	7530-02-000-9054	FORM, REQ. FOR RETURN RECEIPT (AFTER MAILING)	SH	\$0.0473	1		*
205	PS3813	7530-02-000-9056	FORM, RECPT FOR DOM INS PAR (100 SHEETS PER PAD)(GREEN)	PD	\$0.2231	5	140	
206	PS3813P	7530-02-000-9057	FORM, RECPT FOR INS MAIL (WHITE W/BBLUE RECEIPT) 1 SHEET	EA	\$0.0044	500	10000	
207	PS3816	7530-02-000-9062	FORM, C.O.D. MAILING AND DEL RECEIPT	SE	\$0.0512	100		*
312	PS3816AS	7530-02-000-9063	FORM, C.O.D. CARD-FIRM MAILINGS, CONTINUOUS-1200 PER CTN	CT	\$52.0226	1		*
208	PS3817	7530-02-000-9065	FORM, CERT OF MAILING	SH	\$0.0032	2		*
209	PS3821	7530-02-000-9068	FORM, CLEARANCE RECEIPT (50 PER PAD)	PD	\$0.1750	2		*
313	PS3822	7530-02-000-9069	FORM, C.O.D. TAG TRANSMITTAL (100 PER PAD)	PD	\$0.1817	5	180	
210	PS3830A	7530-02-000-9075	FORM, REGISTRY DISPATCH RCD	SE	\$0.0125	500	5000	
211	PS3849	7530-01-000-9716	FORM, DELIVERY NOTICE/REMINDER/RECEIPT	EA	\$0.0047	500		*
212	PS3854	7530-02-000-9084	FORM, MANIFOLD REG DISPATCH BK	BK	\$1.0501	1	30	

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217	PS3867	7530-02-000-9093	FORM, ACCT MAIL REC FOR DEL	SH	\$0.0194	1		*
218	PS3877	7530-02-000-9098	BOOK, MAILING, FIRM	BK	\$1.1320	1	40	
219	PS3883	7530-02-000-9099	FORM, FIRM DELIVERY RECEIPT (75 SETS PER PKG)	P G	\$1.9800	1	40	
220	PS3907	7530-03-000-3749	FORM, MAIL PICKUP NOTICE	EA	\$0.0163	2		*
221	PS3915	7530-02-000-9124	FORM, LOCK BX KEY REQ	SE	\$0.1184	1		*
222	PS3921	7530-02-000-9125	FORM, DAILY DELIVERY UNIT V	SH	\$0.0194	1		*
223	PS3922	7530-02-000-9126	FORM, DELIVERY UNIT VOL REC	SH	\$0.0194	1		*
224	PS3930	7530-02-000-9035	FORM, OPERATIONS ANALYSIS	SH	\$0.0194	1		*
225	PS3958	7530-02-000-9132	FORM, MAIN STAMP STOCK DAILY	SH	\$0.0164	1		*
226	PS3959	7530-02-000-9133	FORM, STAMP STK DLY RECAP	SH	\$0.0164	1		*
227	PS3971	7530-02-000-9136	FORM, REQ OR NOTIF OF ABSEN (100 PER PAD)	PD	\$1.1781	2		*
228	PS3972	7530-02-000-9137	FORM, ABSENCE ANALYSIS	EA	\$0.0350	1		*
229	PS3977	7530-02-000-9140	FORM, DUPL KEY REC	EA	\$0.0190	1	3000	
230	PS3982	7530-02-000-9148	FORM, CHANGE OF ADDRESS, PS3982	EA	\$0.0242	1		*
231	PS3996	7530-02-000-9151	FORM, CARRIER AUX CONT (100 PER PAD)	PD	\$1.9868	1		*
315	PS3999	7530-02-000-9154	FORM, INSP OF LTR CARR ROUTE	SH	\$0.0194	1		*
232	PS4003	7530-02-000-9157	FORM, RURAL ROUTE DESCRIPTION	SE	\$0.0560	1	600	
233	PS4027	7530-02-000-9167	FORM, CHANGE IN RURAL DELIVERY	SH	\$0.0194	1		*
234	PS4052	7530-02-000-9168	FORM, NOT TO RU PAT	SH	\$0.0164	1		*
235	PS4056	7530-02-000-9169	FORM, YOUR MAILBOX NEEDS ATTN (100 PER PAD)	PD	\$1.1781	2		*
236	PS4232	7530-03-000-9022	FORM, RURAL CUSTOMER DELIVERY INST	EA	\$0.0201	2		*
316	PS4239	7530-02-000-9205	FORM, RURAL ROUTE COUNT OF MAIL	SE	\$0.0281	25	2000	
237	PS4240	7530-02-000-9206	FORM, RURAL CARRIER TRIP REPORT	SH	\$0.0194	1		*
317	PS4241	7530-02-000-9207	FORM, RURAL DEL STATISTICS REPORT	SE	\$0.0567	25	1200	
499	PS4241X	7530-03-000-0936	FORM, RURAL DEL STATISTICS SUMMARY REPORT	EA	\$0.0503	25	2000	
238	PS4245	7530-02-000-9211	FORM, CARRIER'S STATEMENT	EA	\$0.0089	500	5000	
318	PS4248	7530-02-000-9212	FORM, RURAL ROUTE INSPECTION REPORT	SE	\$0.0339	1	1200	
319	PS4326	7530-02-000-9217	FORM, USPS NAT ZIP CODE DIR	SE	\$0.1161	1	3000	
320	PS4541	7530-02-000-9246	FORM, WORK ORDER VEH REPAIR	SE	\$0.1200	50	700	
321	PS4543	7530-02-000-9247	FORM, VEH MAINT WORK ORDER	EA	\$0.0440	1		*
240	PS4565	7530-02-000-9250	FORM, VEHICLE REPAIR TAG	SE	\$0.0330	200	1600	
322	PS4567	7530-02-000-9252	FORM, COMM SERV STA PROC RE	SH	\$0.0141	100	3000	
241	PS4570	7530-02-000-9272	FORM, VEHICLE TIME RECORD	EA	\$0.0244	1		*
323	PS4572	7530-02-000-9273	FORM, TRACTOR LOG	EA	\$0.0241	1		*
324	PS4582	7530-02-000-9280	FORM, OPERATOR'S RECORD (CARD)	EA	\$0.1215	1	800	
325	PS4583	7530-02-000-9281	FORM, PHY FIT INQ/MTR VEH	SE	\$0.0213	1	3500	
242	PS4584	7530-02-000-9282	FORM, OBSERVATION OF DRIVING PRACTICES	SE	\$0.0433	100	1000	
326	PS4585	7530-02-000-9283	FORM, POSTAL DRIVER ACCD INFO	EA	\$0.0064	2		*
327	PS4586	7530-02-000-9284	FORM, ACCIDENT INFORMATION	EA	\$0.0120	2		*
243	PS4705	7530-02-000-9300	FORM, FIRE INSP TAG	EA	\$0.0803	100		*
244	PS4707	7530-02-000-9301	FORM, OUT OF ORDER TAG	EA	\$0.0339	100		*
245	PS4805	7530-02-000-9330	FORM, WORK RECORD SHEET	EA	\$0.0350	1		*
246	PS4841	7530-03-000-9265	FORM, FUEL AND UTILITIES RE	EA	\$0.0194	1		*
328	PS4983	7530-02-000-9402	FORM, KEY AND LOCK REQUISITION	SH	\$0.0777	1	1500	
329	PS5111R	7530-02-000-9437	FORM, REVENUE PROTECTION PL	EA	\$0.0935	100	1600	
487	PS5397	7530-02-000-9458	FORM, CONTRACT ROUTE EXTRA TRIP AUTHORIZATION	SE	\$0.0465	1	1000	

QP#	PSIN	PSN	Description	UI	AVG Price per Unit of Iss	Iss Incr	BPQ	DVD
247	PS5398A	7530-02-000-9198	FORM, STAR ROUTE VEH RECORD	SE	\$0.0163	100	4000	
248	PS5399	7530-02-000-9199	FORM, CONTRACT ROUTES PERFORMANCE RECORD	SH	\$0.0224	1		*
249	PS542	7530-02-000-7216	FORM, FOREIGN REG ARTICLE	SE	\$0.0630	25	1000	
330	PS5429	7530-02-000-9467	FORM, CERT OF EXCEPTIONAL CONTRACT SERVICE	SE	\$0.0646	1	800	
522	PS5445	7530-05-000-4885	FORM, STAMP VENDING MACHINE REIMBURSEMENT REQUEST	EA	\$0.0111	100	1000	
331	PS5466	7530-02-000-9472	FORM, LATE SLIP	BK	\$0.9162	1	75	
332	PS5500	7530-02-000-9476	FORM, REP OF CONTRACT RTE	SE	\$0.0462	1	1000	
250	PS5541	7530-01-000-9723	EXPRESS MAIL SERV PICKUP	EA	\$-	1		*
333	PS5659	7530-02-000-9490	FORM, PASSPORT APPL TRANS	EA	\$0.0194	1		*
251	PS571	7530-02-000-7223	FORM, DISCREPANCY OF \$100	SE	\$0.0634	50	1000	
252	PS6387	7530-02-000-9535	FORM, APP RURAL MO TRANS	SH	\$0.0249	2		*
253	PS6401	7530-02-000-9536	FORM, DOMESTIC MONEY TO	EA	\$0.0159	2		*
334	PS7020	7530-02-000-9539	FORM, AUTH ABSENCE FM WKRM FLOOR (100 PER PAD)	PD	\$0.3932	2		*
254	PS7380	7530-02-000-9635	FORM, M.D.C. SUPPLY REQUISITION	SH	\$0.0164	1		*
255	PS7381	7530-02-000-9636	FORM, REQ FOR SUPPLIES,EQUIP	SH	\$0.0194	1		*
335	PS8040	7530-01-000-9906	FORM, BULK MAIL ACPT WRKSHT (100 PER PAD)	PD	\$1.6881	1		*
256	PS8076	7530-02-000-8028	FORM, AUTH TO HOLD MAIL	EA	\$0.0138	100		*
509	PS8099	7530-02-000-7238	FORM, RECEIPT FOR REC DEL	EA	\$0.0053	100	10000	
500	PS8105A	7530-04-000-0302	FORM, FUNDS TRANS/TRANSFER REPORT	SH	\$0.0194	1		*
501	PS8105B	7530-04-000-0303	FORM, SUSPICIOUS TRANSACTION REPORT	SH	\$0.0194	1		*
336	PS8125	7530-02-000-7255	FORM, DROP SHIPMENT CLEARANCE DOCUMENT	EA	\$0.0176	200	2800	
338	PS8127	7530-02-000-8685	FORM, RURAL CARRIER SUPP PAYMENT	SH	\$0.0164	1		*
339	PS8130	7530-02-000-9839	FORM, VEND EQUIP LOG	EA	\$0.0194	1		*
340	PS8152	7530-03-000-9249	FORM, EMPLOYEE DAILY ACTIVITY CARD	EA	\$0.0112	250		*
506	PS8165	7530-03-000-9387	FORM, MAIL FRAUD REPORT	EA	\$0.0338	50	2000	
468	PS8191	7610-03-000-6538	FORM, STEP 1 GRIEVANCE	EA	\$0.0194	1		*
530	PS8230	7530-07-000-7117	FORM, AUTHORIZATION FOR PAYMENT	EA	\$0.0127	1	4000	
531	PS8231	7530-07-000-7118	FROM, VENDOR PAYMENT 1099 REPORT FORM APRIL 2003	EA	\$0.0029	1	4000	
257	PS835	7530-02-000-9461	FORM, QTRLY REPORT OF ORIGINATING REG	SH	\$0.0164	1		*
341	PS969	7530-02-000-7258	FORM, MATERIAL RECYCLING AND DISPOSAL	SE	\$0.1118	1	700	
258	PS991	7530-02-000-9547	FORM, APPL FOR PROM OR ASSIGN	EA	\$0.0960	50	500	
418	PUB100	7610-03-000-9247	PUB, HISTORY OF U.S.P.S.	EA	\$0.6750	1	100	
419	PUB129	7610-02-000-7088	PUB, SAFETY TALKS	EA	\$3.3691	1	14	
420	PUB192	7610-03-000-9314	TIPS FOR COLLECTING STAMPS	EA	\$0.0407	100	1000	
521	PUB194	7610-05-000-4021	PUB, 2000 STAMP IMAGES 8-1/2 X 11, 4 COLOR BOOKLET	EA	\$0.0743	1	600	
423	PUB208	7610-03-000-9402	PUB, SERV.AVAIL FR.RURAL CARR	EA	\$0.0171	1	2500	
377	PUB221	7610-03-000-9513	PUB, ADDRESSING FOR SUCCESS	EA	\$0.0522	100	1000	
264	PUB225	7610-02-000-7089	PUB, INTRO TO STAMP COLLECTING 32PG, 5WX9LG NCHES 25 PER PG	EA	\$-	25	500	
265	PUB227	7610-02-000-7905	PUB, PREPARING PKGS FOR MAILING	EA	\$0.0307	100	2000	
266	PUB247	7610-02-000-7982	PUB, 247 - SUPPLY AND EQUIPMENT CATALOG	EA	\$2.4284	1	15	

QP#	PSIN	PSN	Description	UI	AVG Price per Unit of Iss	Iss Incr	BPQ	DVD
267	PUB25	7610-03-000-9119	PUB, GUIDE TO DESIGNING LETTER MAIL	EA	\$0.7813	1	40	
268	PUB28	7610-03-000-3688	PUB, POSTAL ADDRESSING STANDARDS	EA	\$0.7053	1	50	
527	PUB280	7610-05-000-0653	PUB, IDENTITY THEFT PUBLICATION	EA	\$0.0510	1	1200	
426	PUB300A	7610-04-000-6949	PUB, CONSUMER & BUSINESS GUIDE TO PREVENTING MAIL FRAUD	EA	\$0.1938	25	300	
433	PUB355	7610-03-000-9452	PUB, IDEAS PROG SUPERVISOR'S GUIDE	EA	\$0.2465	1	1000	
528	PUB370	7610-04-000-5602	PUB, GET MORE FROM YOUR POST OFFICE	EA	\$0.1122	1	850	
269	PUB39	7610-03-000-9154	PUB, US POSTAGE COLORING BOOK	EA	\$0.1535	50	200	
435	PUB417	7610-02-000-9159	PUB, NONPROFIT STANDARD MAIL ELIGIBILITY	EA	\$0.3853	1	80	
437	PUB51	7610-01-000-9815	PUB, INTERNATIONAL MAIL	EA	\$0.1092	25	200	
465	PUB546	7610-03-000-4600	PUB, SWEEPSTAKES ADVERTISING	EA	\$0.1117	50	1000	
488	PUB552	7610-03-000-7591	PUB, UNDERSTANDING SEXUAL HARASSMENT	EA	\$0.5333	1	100	
440	PUB71	7610-03-000-9441	PUB, EMP REQ LV FOR COND	EA	\$0.0449	1		*
441	PUB75	7610-03-000-4795	PUB, MOVER'S GUIDE, (INCLUDES PS 3575 FORM)	EA	\$-	1	100	
502	PUB95	7610-04-000-1197	PUB, QUICK SERVICE GUIDE	EA	\$0.8608	1	25	
442	S2005D	8415-01-347-1461	GLOVES, WOMEN'S MED.	PR	\$0.5779	1	72	
443	S2005E	8415-01-347-1462	GLOVES, WOMEN'S, LARGE,	PR	\$0.4451	1	72	
444	S2005J	8415-01-347-4509	GLOVES, MEN'S MEDIUM, CLOTH, KNITTED WRISLET, LEATHER PALM	PR	\$1.0504	1	72	
445	S2005K	8415-01-347-4510	GLOVES, MEN'S, SMALL	PR	\$0.9724	1	72	
489	S2005L	8415-01-347-4511	GLOVES, MEN'S, X-LARGE, CLOTH KNITTED WRISTLET, LEATHER PALM	PR	\$1.0804	1	72	
272	S2025	6840-01-357-0744	DOG REPELLENT, BACK OFF	C N	\$2.5410	12		*
273	SGN145	7690-03-000-9110	SGN, PAYMENT POLICY	EA	\$0.3877	1	300	
274	SSS1M	7530-04-000-5367	FORM, (UPO), REGISTRATION MAIL-BACK	EA	\$-	50	1250	
485	SSS2	7530-03-000-3658	FORM, SSS INFORMATION CHANGE	EA	\$-	25	2500	
447	SSSBOX45	7690-03-000-3813	FORM, DISPENSER BOX/DISPLAY	EA	\$-	1	4	
449	SSSPOS46	7690-03-000-3746	POS, REGISTRATION POSTER	EA	\$-	1	1400	
450	TAG13	7690-03-000-9014	TAG, SCHEDULED MAIL	EA	\$0.0212	500	6000	
451	TAG15	7690-02-000-9907	TAG, DO NOT DELAY-TIME VALUE DATA-EXPEDITE	EA	\$0.0210	100		*
452	TAG155	7690-03-000-9238	TAG, SURFACE AIRLIFT	EA	\$0.0294	100		*
453	TAG158	7690-03-000-9135	TAG, S.A.M. M-BAG ADDRESS TAG	EA	\$0.0657	100		*
275	TAG2	7690-01-000-9229	TAG, PRIORITY MAIL	EA	\$0.0126	100	4000	
454	TAG57	7690-02-000-9965	TAG, POL CAMP MAILING	EA	\$0.0247	100		*
455	TAG6	7690-03-000-9237	TAG, FIRST CLASS- DO NOT DELAY	EA	\$0.0211	100		*
469	TAG8	7690-03-000-9498	TAG, GLOBAL PRIORITY MAIL	EA	\$0.0313	100		*
456	TSP20	7530-01-000-9449	TSP, LOAN APPLICATION	EA	\$-	1	3800	
479	TSP3	7530-01-000-9647	TSP, DESIGN BENEFICIA	EA	\$-	1	1800	

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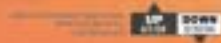


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