

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22116, November 27, 2003

Coin for Elena



Bike Shirt for Daniel



Toy Car for Johnny



Toy Bear for Bobby



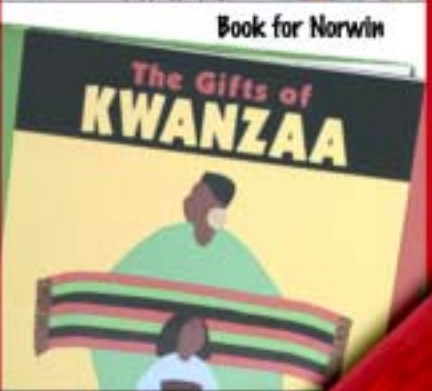
Calendar for Mom



Stamp Book for Yana



Book for Norwin



Holiday shopping stress relief

**The Postal Store™
usps.com/shop**

Key chain for Paula



Art for Dad



Stamps & coins for Me



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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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Semiannual Index PB 22107 (7-24-03)



The *Postal Bulletin* is published biweekly; information is effective for one year unless it changes a permanent directive or unless otherwise specified.



Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

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PB 22115: 7690-05-000-5984	PB 22107: 7690-05-000-5976	PB 22100: 7690-05-000-5969	PB 22093: 7690-05-000-4858
PB 22114: 7690-05-000-5983	PB 22106: 7690-05-000-5975	PB 22099: 7690-05-000-5968	PB 22092: 7690-05-000-4857
PB 22113: 7690-05-000-5982	PB 22105: 7690-05-000-5974	PB 22098: 7690-05-000-5967	PB 22091: 7690-05-000-4856
PB 22112: 7690-05-000-5981	PB 22104: 7690-05-000-5973	PB 22097: 7690-05-000-5966	PB 22090: 7690-05-000-4855
PB 22111: 7690-05-000-5980	PB 22103: 7690-05-000-5972	PB 22096: 7690-05-000-5965	PB 22089: 7690-05-000-4854
PB 22110: 7690-05-000-5979	PB 22102: 7690-05-000-5971	PB 22095: 7690-05-000-5964	PB 22088: 7690-05-000-4853

USPSNEWS@WORK

NEW HOLIDAY GUIDE: Making it easier for customers to ship and shop with USPS

The Postal Service™ has simplified holiday shopping and shipping with a new customer-friendly *Shipping and Mailing Holiday Guide*. It's available now on USPS.com. Just look for the young lady holding the Priority Mail® box with the bright red bow and then click the *Holiday Helpers* icon.

The guide offers helpful hints on delivery services, ReadyPost® products and proper packing. Also on almost every page is a cool "Did you know?" fact about postal products and services, such as requesting hold mail service via USPS.com.

Also from USPS.com, customers can buy stamps, postal teddy bears and other collectibles at The Postal Store™. They can generate labels with or without postage from their computer using Click-N-Ship®. They can even create, print and send cards with NetPost® CardStore.

Looking for that special gift? Surf over to www.postalartgallery.com and browse through a virtual gallery of stamp-inspired fine art prints and other great gift ideas.

Got holiday shopping and shipping to do? Do it all online at USPS.com.

CONNECTING FAMILY AND FRIENDS: New commercial highlights USPS's holiday role

The new USPS® holiday commercial celebrates the way USPS connects families and friends during the holidays. It's running now through Dec. 14 on broadcast and cable networks. For a complete schedule and times, go to <http://blue.usps.gov/corporate/realtime/television.html>.

DELIVERING THE GIFT OF LIFE: Campaign aims to boost National Marrow Donor registry

The 2004 "Delivering the Gift of Life Campaign" began with kickoff ceremonies at Postal Service facilities in Tennessee and New Jersey. The campaign's goal — raise public awareness about the need for marrow donors. Twenty districts are participating.

Every day more than 3,000 Americans — whose only hope to survive illness is a marrow or stem cell transplant — search the National Marrow Donor Program (NMDP) registry for a match.

The Postal Service and its partners offer Postal Service employees the opportunity to join the NMDP registry, so patients of every racial and ethnic background will have a chance of finding a matching donor. Marrow transplants are much more likely to be successful when the donor and recipient are of similar ethnic backgrounds. A goal of this year's campaign is to increase minority donors.

Since 1997, 58 Postal Service districts have added more than 18,000 volunteer marrow donors to the registry. More than 40 Postal Service volunteers have delivered the "gift of life" to someone in need.

For more information about the USPS "Delivering the Gift of Life Campaign," visit www.usps.com/communications/community/bonemarrow.htm. For the name and e-mail address of your district's program coordinator, send a message with the name of your district and the words "District Coordinator" in the subject line to USPS National Liaison Rita Peer at rita.k.peer@usps.gov.

A FIRST-CLASS HISTORY: New Publication 100 documents two centuries of growth and delivery

Want to know when postal inspectors solved the last known stagecoach robbery? How about which Apollo flight cancelled a letter on the moon or when self-adhesive stamps were first introduced?

Find all that and more in the newest edition of Publication 100, *The United States Postal Service: An American History, 1775–2002*.

Updated by USPS historian Meg Ausman, Publication 100 chronicles the growth of our nation and the Postal Service from colonial times to present day. It also documents how the Postal Service has championed every advance in transportation — from steamboats to airplanes and even missile mail — to allow faster and more efficient mail delivery. Alas, missile mail was only a short-lived experiment.

Individual copies of Publication 100 are available without charge from the following address:

HISTORIAN
US POSTAL SERVICE
475 L'ENFANT PLAZA SW RM 5410
WASHINGTON DC 20260-0012

You also can check out Publication 100 on the Web at www.usps.com/cpim/ftp/pubs/pub100.pdf.

Answers to the questions — 1916, Apollo 15 and 1974.

REASSIGN ONLINE: Employees can submit reassignment requests via the Internet

Career bargaining-unit employees interested in reassignment opportunities have a new online tool in their corner. It's called eReassign. It allows employees to submit a reassignment request on any computer with an Internet connection — a first of its kind for self-service employee applications.

Each request can be for up to five offices and positions within a specified district. Employees also can view the status of their request online, and view offices and positions within each district.

The site, launched by Employee Resource Management and Information Technology, is on the Web at www.usps.com/employment/ereassign.htm. Once there, click the *Go* button.

To access the system, employees need to use their eight-digit employee ID and USPS PIN.

PROTECTING EMPLOYEES: Ventilation and filtration systems to deploy next year

USPS will install ventilation and filtration systems (VFS) in more than 280 processing plants nationwide beginning next year to better protect employees from potential exposure to biological agents.

The VFS is specifically designed to capture and contain potentially hazardous airborne particulates that might be released during inbound mail processing operations. The equipment will be installed in the following two places:

- Above each facility's network of machines that handles and prepares loose mail for cancellation.
- Above operations performed by advanced facer canceler systems (AFCS) — the equipment that cancels stamped letter mail.

During mail processing, the VFS will automatically and continuously vacuum air from the machinery through a series of filters that captures and contains at least 99.97 percent of all dust and potential contaminants. The system, which uses conventional filters and ultra-high efficiency particulate air filters, has undergone extensive testing by the National Institute for Occupational Safety and Health.

The VFS will be installed on all 1,065 AFCS machines nationwide and works in concert with biohazard detection systems that also will be deployed next year.

OPEN SEASONS: Make your choice today

It's open season for several employee benefit programs. Be sure to make your selections or changes for these programs before the closing dates:

- Thrift Savings Plan closes Dec. 31, 5 p.m. central time.
- Flexible spending accounts closes Dec. 21, 5 p.m. central time.
- Federal Employee Health Benefits closes Dec. 29, 5 p.m. central time.
- Annual leave exchange closes Dec. 15, midnight central time.

Remember, you can use *PostalEASE* for most transactions and changes during open season. Call 877-477-3273 today.

Administrative Services

REVISED PUBLICATION

New History of the Postal Service Available

A new edition of Publication 100, *The United States Postal Service: An American History, 1775–2002*, was published in September 2003.

- You can order a single free copy by sending an e-mail message to *Postal History*, or by writing to the following address:

HISTORIAN
US POSTAL SERVICE
475 LENFANT PLZ SW RM 5410
WASHINGTON DC 20260-0012

- Publication 100 is also available on the Postal Service™ PolicyNet Web site; go to <http://blue.usps.gov>; click on *More References*, then *PUBs*. It is also available on the Internet; go to www.usps.com; click on *About USPS & News*, then *Forms & Publications*, then *Browse All Periodicals & Publications*, and then *Publications* (either *PDF Format* or *Text Format*).

- You can order multiple copies of Publication 100 from the Material Distribution Center (MDC) through the Touch Tone Order Entry (TTOE) system. Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order).

Use the following information to order Publication 100:

PSIN:	PUB100
NSN:	7610-03-000-9247
Unit of Measure:	EA
Minimum Order Quantity:	2
Bulk Pack Quantity:	100
Quick Pick Number:	418
Price:	\$0.7572

— *Postal History*,
Government Relations, 11-27-03

HANDBOOK REVISION

Handbook AS-353, Guide to Privacy and the Freedom of Information Act

Effective November 27, 2003, Handbook AS-353, *Guide to Privacy and the Freedom of Information Act*, is revised to correct the following:

In Chapter 3, Privacy Procedures

On page 25, in section 3-6 (Operating a Customer Web Site), third sentence, changed the word “regarding” to “including.”

In the Appendix, Privacy Act Systems of Records

- On page 49, in section B (Systems of Records Index), deleted the entry for “050.010, Employee Travel Records (Accounts Payable).”
- On pages 52–53, in section D (Prefatory Statement of Routine Uses That Apply to General Systems of Records), relettered items *i* through *l* as *j* through *m*, to skip the letter *i*, which is not used, and in new item *m*, transposed the words “perform properly” to read “properly perform.”

- On page 62, in section F (Complete Text of Postal Service Privacy Act Systems of Records), deleted the section for system “USPS 050.010, Finance Records — Employee Travel Records (Accounts Payable).”
- On page 83, at the end of the section for system 080.010 (Inspection Requirements — Investigative File System), deleted the heading “Addresses of Division Postal Inspectors-in-Charge” and the text “See Exhibit 221.1.”
- On pages 101–102, in the section for system 120.110 (Personnel Records — Pre-employment Investigation Records), replaced all text for the system with new text.
- On page 136, in the section for system 500.000 (Address Change, Mail Forwarding, and Related Services), under Routine Uses of Records in the System, item b, first sentence, changed the word “their” to “a.”

These revisions will be incorporated into the next printed version of Handbook AS-353 and into the online version of the handbook, which is available on the Postal Service™ PolicyNet Web site on the intranet; go to <http://blue.usps.gov>; click on *More References*, then *HBKs*.

Handbook AS-353, Guide to Privacy and the Freedom of Information Act

* * * * *

3 Privacy Procedures

* * * * *

3-6 Operating a Customer Web Site

[In the third sentence of section 3-6, delete the word “regarding” and replace it with the word “including” to read as follows:]

The web site must also comply with the customer privacy policy on www.usps.com including its use of web analyses tools, such as cookies or web beacons.

* * * * *

Appendix Privacy Act Systems of Records

* * * * *

Section B. Systems of Records Index

Part 1. General Systems of Records

* * * * *

050.000 Finance Records

[In section B, part 1, under the entry for 050.000, delete the entry for “.010 Employee Travel Records (Accounts Payable).”]

* * * * *

Section D. Prefatory Statement of Routine Uses That Apply to General Systems of Records

* * * * *

Routine Uses for General Systems

The following are routine uses for general systems of records.

Note: The letter “i” was not used. Each system notice indicates which standard routine uses are incorporated, as well as any specific routine uses that apply.

* * * * *

[In section D, under Routine Uses for General Systems, reletter items i through l as items j through m. In new item m, transpose the words “perform properly” to “properly perform” to read as follows:]

- j. *Disclosure to Outside Auditors.* Records in this system may be subject to review by an independent certified public accountant during an official audit of Postal Service finances.
- k. *Disclosure to Equal Employment Opportunity Commission.* Records from this system may be disclosed to an authorized investigator, administrative judge, or complaints examiner appointed by the Equal Employment Opportunity Commission, when requested in connection with the investigation of formal complaint of discrimination filed against the U.S. Postal Service under 29 CFR Part 1614.
- l. *Disclosure to Merit Systems Protection Board or Office of the Special Counsel.* Records from this system may be disclosed to the Merit Systems Protection Board or Office of the Special Counsel for the purpose of litigation, including administrative proceedings, appeals, special studies, investigations of alleged or possible prohibited personnel practices, and such other functions as may be authorized by law.
- m. *Disclosure to Labor Organizations.* Pursuant to the National Labor Relations Act, records from this system may be furnished to a labor organization when needed by that organization to properly perform its duties as the collective bargaining representative of Postal Service employees in an appropriate bargaining unit.

* * * * *

Section F. Complete Text of Postal Service Privacy Act Systems of Records

USPS 050.010

System Name

Finance Records — Employee Travel Records (Accounts Payable), 050.010

* * * * *

[Delete the heading and entire section for USPS 050.010, System Name, Finance Records — Employee Travel Records (Accounts Payable).]

* * * * *

USPS 080.010

System Name

Inspection Requirements — Investigative File System, 080.010

* * * * *

[Delete the following text at the end of the section for system USPS 080.010: "Addresses of Division Postal Inspectors-in-Charge" and "See Exhibit 221.1.1."]

* * * * *

USPS 120.110

System Name

Personnel Records — Pre-employment Investigation Records, 120.110

[Replace the section for system USPS 120.110 to read as follows:]

System Location

USPS Facilities, District Offices, Area Offices and National Headquarters; and site of USPS contractor (all records except laboratory reports containing drug test results and related medical records, which are maintained in Postal Service medical facilities and designee offices).

Categories of Individuals Covered by the System

Postal employees and applicants for employment.

Categories of Records in the System

Replies from former employers, local police records, military records, driving records, drug screening records including laboratory results, drug history records and other investigative reports used to determine suitability for employment. Other records filed with these are: Office of Personnel Management records (privacy system — OPM CENTRAL–9) compiled through a National Agency Check and Inquiry (NACI) and forwarded to the USPS for assistance in making a hiring decision.

Authority for Maintenance of the System

39 U.S.C. 410(b), 1001.

Purpose(s)

To determine suitability for employment.

Routine Uses of Records Maintained in the System, Including Categories of Users and the Purposes of Such Uses

With the exception noted below, general routine use statements a, b, c, d, e, f, g, h, j, k, l, and m listed in the prefatory statement at the beginning of the Postal Service’s published system notices apply to this system.

Note: Only routine use b applies to drug screening records and laboratory results identified in the “Categories of Records in the System” section of this notice.

Policies and Practices for Storing, Retrieving, Accessing, Retaining, and Disposing of Records in the System

Storage

Preprinted forms and correspondence.

Retrievability

Alphabetically by name.

Safeguards

Laboratory results of drug testing are stored in locked file cabinets under the supervision of medical personnel. Other information is stored in locked file cabinets accessible to those with an appropriate security clearance.

Retention and Disposal

- a. Retain for 5 years from the date the employee is initially found suitable for employment or 5 years from the date action was taken to deny or terminate employment. Send to the appropriate Federal Records Center (FRC) for an additional 5-year retention period.
- b. NACI reports are retained in the same fashion as local investigative records.

System Manager(s) and Address

VICE PRESIDENT
HUMAN RESOURCES
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLZ SW
WASHINGTON DC 20260-4200

Notification Procedure

- a. Local Investigative Records — Apply to the head of the postal facility where employed. Headquarters employees must submit requests to the system manager.
- b. OPM NACI Reports — Apply to the Office of Personnel Management as instructed by privacy system OPM/CENTRAL–9.

Record Access Procedures

Requests for access must be made in accordance with the notification procedure above and the Postal Service Privacy Act regulations regarding access to records and verification of identity under 39 CFR 266.6.

Contesting Record Procedures

See Notification and Record Access Procedures above.

Record Source Categories

Information is obtained primarily from local police records, state driving records, military records, former employers, and drug test laboratory.

Systems Exempted From Certain Provisions of the Act

Reference 39 CFR 266.9 for details.

* * * * *

USPS 500.000**System Name****Address Change, Mail Forwarding, and Related Services**

* * * * *

Routine Uses of Records in the System

In addition to the standard routine uses for customer-related systems, the following additional routine uses also apply:

* * * * *

[Under Routine Uses of Records in the System, in the first sentence of item b, change the word "their" to "a" to read as follows:]

- b. *Disclosure for Address Correction.* Disclosure of any customer's new permanent address may be made to

a mailer, only if the mailer is in possession of the old address: from the National Change of Address file, if the mailer is seeking corrected addresses for a mailing list; from the Computerized Forwarding System, if a mailpiece is undeliverable as addressed; or from the Locatable Address Correction System, if an address designation has been changed or assigned.***

* * * * *

— Privacy Office,
Vice President and Consumer Advocate, 11-27-03

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service™

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
JCP Week 45 Holiday Gift Mailer	Standard/Flat	11/29/03–12/2/03	17.7	Nationwide	Car-Rt	Harte-Hanks
JCP Week 45 One Huge Sale	Standard/Flat	12/1/03–12/3/03	16.4	Nationwide	Car-Rt	Harte-Hanks
Pottery Barn Kids	Standard/Flat	12/4/03–12/5/03	1.0	Nationwide	3/5-Digit, Car-Rt	Quad Graphics, Hartford, WI
JCP Week 45 Santa Cat	Standard/Postcard	12/4/03–12/6/03	9.2	Nationwide	Car-Rt	Harte-Hanks
JCP 46 Jewelry Scratch-Off	Standard/Letter	12/5/03–12/8/03	6.1	Nationwide	Car-Rt	Harte-Hanks
Catherine's Christmas Cash	First-Class/Letter	12/5/03–12/9/03	1.2	Nationwide	Barcoded, 3/5-Digit	Mail-Well Services, Memphis, TN
JCP Week 46 Super Saturday	Standard/Letter	12/8/03–12/10/03	18.1	Nationwide	Car-Rt	Harte-Hanks
JCP Week 45 Last Minute Santa Cat	Standard/Postcard	12/11/03–12/13/03	5.0	Nationwide	Car-Rt	Harte-Hanks

— Business Service Network Integration,
Service and Market Development, 11-27-03

Employees

ELM REVISION

Nonbargaining Unit Annual Leave Exchange Limit

Effective November 27, 2003, *Employee and Labor Relations Manual* (ELM) 512.633, Nonbargaining Unit Annual Leave Exchange, is revised to provide a general statement regarding the exchange of annual leave for cash rather than to indicate the exact number of hours allowed. Information about exchange limits and requirements will be mailed to eligible employees each year.

We will incorporate these revisions into the next printed version of the ELM and also into the next update of the on-line version, available on the Postal Service™ PolicyNet Web site; go to <http://blue.usps.gov/cpim>; click on *More Reference*, and then click on *Manuals*. It is also available on the Internet; go to www.usps.com; click on *About USPS & News*, then *Forms & Publications*, then *Browse All Periodicals & Publications*, and then *Manuals*.

Employee and Labor Relations Manual (ELM)

	*	*	*	*	*
5	Employee Benefits				
510	Leave				
	*	*	*	*	*
512	Annual Leave				
	*	*	*	*	*

512.6 Vacation Planning and Special Programs

* * * * *

512.63 Annual Leave Exchange

* * * * *

512.633 Nonbargaining Unit Annual Leave Exchange

[Revise 512.633 to read as follows:]

Career employees permanently assigned to a nonbargaining unit position are provided the option at the end of the calendar year to exchange for cash a given number of hours of the annual leave they would otherwise earn during the next leave year. The minimum and maximum number of hours allowed each year, as well as the leave balance the employee must have at the end of the leave year in which the election is made, and any other requirements, are determined by consultation with Postal Service management associations and specified in information related to administering the program.

* * * * *

— *Compensation, Employee Resource Management, 11-27-03*

POSTAL SERVICE EMPLOYEES

2004 Thrift Savings Plan (TSP) Catch-Up Contributions for TSP Participants Age 50 and Older, and *PostalEASE*

The Federal Retirement Thrift Investment Board pursuant to Public Law 107-304 signed by the President on November 27, 2002, has given federal agencies authority to begin accepting Catch-Up Contributions for eligible Thrift Savings Plan (TSP) participants age 50 and older. The first opportunity to begin this tax-deferred Catch-Up Contribution started in 2003, using *PostalEASE*. These contributions are a supplement to employees' regular contributions and do not count against either the statutory contribution percentage limitations or the Internal Revenue Service (IRS) Code's elective deferral limit. However, the Catch-Up Contributions have their own annual limit (the "annual Catch-Up limit") and eligibility criteria. The following

information is provided to assist personnel offices in conducting this election opportunity for 2004 elections.

2004 Initial Election

The 2004 initial election can be made effective no earlier than the first pay period (PP) in 2004 (PP 01-2004) using *PostalEASE*. Employees will have access on Monday, December 15, 2003. PP 01-2004 begins on December 13, 2003, and ends on December 26, 2003, with a pay date of January 2, 2004. After that, employees can elect their 2004 Catch-Up Contributions at any time.

Employees must complete their election using *PostalEASE* by 12 noon Central Time (CT) the second Tuesday (day 11) of each pay period in order for the election to be effective in that pay period. Any elections completed *after* 12 noon CT on the second Tuesday of each pay period will be effective the next pay period.

Annual Catch-Up Contribution Limit

For 2004, the maximum Catch-Up Contribution is \$3,000. This contribution election is in addition to the IRS annual deferral limit for 2004, which is \$13,000. See the following table for contribution limits.

TSP Basic Pay Contribution Limits

Year	FERS Limit %	CSRS and CSRS Offset Limit %	IRS Annual Deferral Limit \$	50+ Catch-Up Contributions Limit \$
2000	10	5	10,000	0
2001	11	6	10,500	0
2002	12	7	11,000	0
2003	13	8	12,000	2,000
2004	14	9	13,000	3,000
2005	15	10	14,000	4,000
2006	Limits will be lifted entirely (effective December 2005)		15,000	5,000
2007			To be determined (TBD) — indexed to inflation	TBD — indexed to inflation

Eligibility for Catch-Up Contributions

Catch-Up Contributions are supplemental contributions available to TSP participants who are age 50 or older. There is no "lookback" provision to see what the participant could have contributed but did not. Eligible participants simply have the right to contribute the additional funds up to the annual Catch-Up Contribution limit.

To elect Catch-Up Contributions, the employee must:

- Be in a pay status. Make contributions from basic pay through payroll deductions only.
- Have either a regular election on file to contribute the maximum percentage of basic pay, or an election on file where the maximum IRS elective deferral limit will be reached during the calendar year.
- Be age 50 or older, or turn age 50 in the calendar year the election is submitted and processed.
- Not be in the 6-month noncontribution period following the receipt of a financial hardship in-service withdrawal.

- Self-certify that he or she is contributing (in all equivalent employer plans) either the maximum TSP contribution percentage or an amount that will result in his or her reaching the IRS elective deferral limit by the end of the relevant calendar year.

In addition, the following rules will apply to the 50 and older Catch-Up Contributions:

- Open season dates do not apply to Catch-Up Contributions (once implemented, participants can start, change the amount, or stop at any time). The termination of Catch-Up Contributions does not affect the participant's regular contributions.
- A new election must be submitted each year (deductions will not continue into the next calendar year).
- The annual amount of the contribution will be combined with regular tax-deferred contributions in the deferral block of Form W-2 as follows:
 - If amount shown exceeds the IRS limit, the IRS will check the date of birth with the Social Security Administration and assume any amount over the limit is attributable to the Catch-Up Contributions.
 - If participant exceeds the Catch-Up limit (usually by contributing to more than one plan), the participant may contact the TSP and request a refund of the excess Catch-Up Contributions.
- If applicable, participant is eligible under the Uniformed Services Employment and Reemployment Rights Act (USERRA) to make up missed Catch-Up Contributions.

Other Catch-Up Contributions Information

Catch-Up Contribution elections are not subject to the open season rules. Participants can make more than one election in any given calendar year (as long as the annual Catch-Up limit is not exceeded). Beginning with the 2004 initial election period (PP 01-2004), participants can make Catch-Up Contribution elections at any time during the calendar year via payroll deductions.

Employees will need to make a new election for each calendar year in which they wish to participate in the Catch-Up Contribution election.

Catch-Up Contributions will be invested in the employee's account based on the most current contribution allocation on file with the TSP. The employee should be reminded that his or her contribution allocations must be made with the TSP using the TSP Web site, ThriftLine, or Form TSP-50, *Investment Allocation*.

There are no Postal Service™ matching contributions associated with TSP Catch-Up Contributions.

Termination of Catch-Up Contributions

Employees can stop their Catch-Up Contributions at any time without penalty. They may restart them at any time. This rule differs from the current rule for regular employee contributions, which imposes a waiting period between stopping and resuming contributions. The termination of Catch-Up Contributions does not affect the employee's regular contributions.

If a participant receives a financial hardship in-service withdrawal, then the participant's Catch-Up Contributions must stop along with any regular employee contributions for a period of 6 months.

The Catch-Up Contribution election terminates automatically with the last pay date of the calendar year to which it applies unless the employee has previously terminated the election or has reached the annual Catch-Up Contribution limit.

Using *PostalEASE* for Enrollment

Employees who wish to start, stop, or change a TSP Catch-Up Contribution must use the *PostalEASE* telephone system or the *PostalEASE* employee Web site to make an election. *PostalEASE*'s toll-free number is 877-4PS-EASE (877-477-3273). For web access through the Postal Service intranet, employees must go to <http://blue.usps.gov>, click on *Employee Self-Service*, and then click on *PostalEASE*. The employee must have his or her USPS® personal identification number (PIN) to use *PostalEASE* (for information on PINs, see "USPS PIN" and "TSP PIN" below).

Note: Personnel and employing offices must not distribute Form TSP-1-C, Catch-Up Contribution Election, to employees for making Catch-Up Contribution elections. TSP-1-C will not be stocked at the Material Distribution Center (MDC). If an employee brings a Form TSP-1-C to Personnel, Personnel should return the form to the employee and inform the employee that he or she must use *PostalEASE* to make his or her 2004 Catch-Up Contribution election beginning Monday, December 15, 2003, per instructions provided in the November 2003 mailing.

Contacting TSP to Make a Fund Investment Election

Employees have three methods to make a fund investment election as follows:

- **Web site:** Go to the TSP Web site at www.tsp.gov.
- **Telephone:** Call the TSP ThriftLine at 504-255-8777.
- **Mail:** Mail Form TSP-50, *Investment Allocation*, to the TSP service office in New Orleans.

Note: Personnel offices must not accept and cannot process completed Forms TSP-50. Form TSP-50 is not available from the TSP Web site. Form TSP-50 is available from the MDC. Personnel offices should maintain a supply of Form TSP-50. The relevant ordering information for Form TSP-50 is as follows:

PSIN:	TSP-50
NSN:	7530-05-000-4305
Minimum Order Quantity:	1
Unit of Measure:	EA
Bulk Pack Qty:	3,800
Quick Pick Number:	N/A
Price:	No cost

The TSP Web site and ThriftLine are convenient methods for making fund investment elections. Employees' elections will take effect more quickly by using the TSP Web site and ThriftLine than by using Form TSP-50. To use the TSP Web site or TSP ThriftLine, participants must use their TSP PIN.

Using PINs to Make TSP Elections

To make TSP elections, use two PINs: USPS PIN and TSP PIN.

USPS PIN

The Postal Service maintains the USPS PIN. Employees must use their USPS PIN to (1) begin a contribution percentage or a dollar amount election, or (2) change their current TSP contribution percentage or dollar amount, or (3) begin, change, or stop a Catch-Up Contribution election, or (4) cancel TSP participation via *PostalEASE*. If employees do not know their USPS PIN, they must contact *PostalEASE* and do the following steps when prompted: (1) press 1 for *PostalEASE*; (2) enter their Social Security number; (3) when prompted to enter their PIN, pause and then press 2. Employees' USPS PIN will be mailed to their address of record, usually by the next business day.

Note: When an employee requests his or her USPS PIN, the USPS PIN does not change (unlike the TSP PIN). The employee's old USPS PIN remains valid. (The USPS PIN is the same PIN employees use for telephone bidding and computerized bidding.)

TSP PIN

The TSP PIN is maintained by TSP. Employees must use their TSP PIN to make fund investment choices via the TSP Web site or the TSP ThriftLine. If employees are TSP participants and they do not know their TSP PIN, they have three methods for having a new TSP PIN mailed to their address of record:

1. Go to the TSP Web site at www.tsp.gov and select *Account Access*, or

2. Call the TSP ThriftLine at 504-255-8777, choose 2, enter the Social Security number, and then follow the instructions, or
3. Call the TSP service office at 504-255-6000.

Once TSP has received the employee's TSP PIN request, his or her former TSP PIN is no longer valid.

Direct Mailings to Employees

Headquarters will mail to career employees who meet the age requirements a *PostalEASE* worksheet and cover letter containing TSP Catch-Up Contribution election information at their mailing address of record during late November.

Publicity

To assist in publicizing this TSP Catch-Up Contribution election, all offices must post (1) the notice "2004 Thrift Savings Plan Catch-Up Contributions for TSP Participants Age 50 and Older, and *PostalEASE*" provided on page 47 of this *Postal Bulletin* through December 31, 2004, and (2) the current TSP fact sheet on bulletin boards.

— *Compensation,
Employee Resource Management, 11-27-03*

Career Bargaining Unit Reassignment — eReassign

Employee Resource Management just launched eReassign for Postal Service™ career bargaining unit employees who want to apply for reassignment. eReassign is available on the Internet at www.usps.com/employment/ereassign.htm; click on *Go* to log in.

eReassign is an easier and more efficient way for career bargaining unit employees to submit a voluntary reassignment request for another job. It standardizes the old, often cumbersome, manual process for career bargaining unit reassignments. It's simple to use and easy to access — employees can access it from their computer at home.

Employees will be able to do all of the following online:

- Submit a reassignment request.
- View the status of their request.
- See what offices and positions are available within each district.
- Discover new reassignment opportunities.

This is the first self-service employee application of its kind at the Postal Service. Other advantages include reducing the process time for reassignment requests and allowing vacancies to be filled faster.

The program standardizes the reassignment process and reduces the amount of paper involved with reassignments. Employees who do not have access to a computer at home may continue to submit written requests.

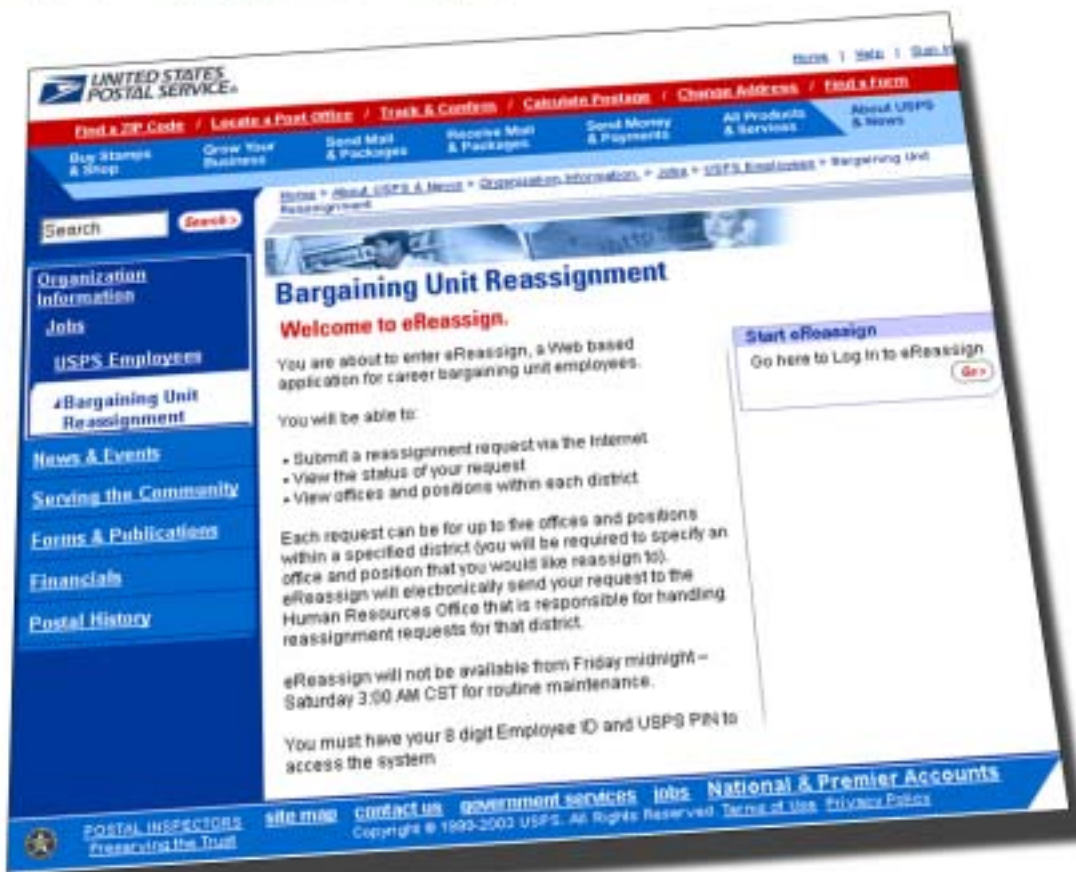
We released eReassign to the field Human Resources offices on September 10, and we made it available to employees by posting the Web site on October 15. Information about eReassign was provided to all employees with the October 24, 2003, paycheck.

— *Selection, Evaluation, and Recognition,
Employee Resource Management, 11-27-03*

ATTENTION!

USPS career bargaining unit employees...

Apply for reassignment ONLINE!



www.usps.com/employment/ereassign.htm

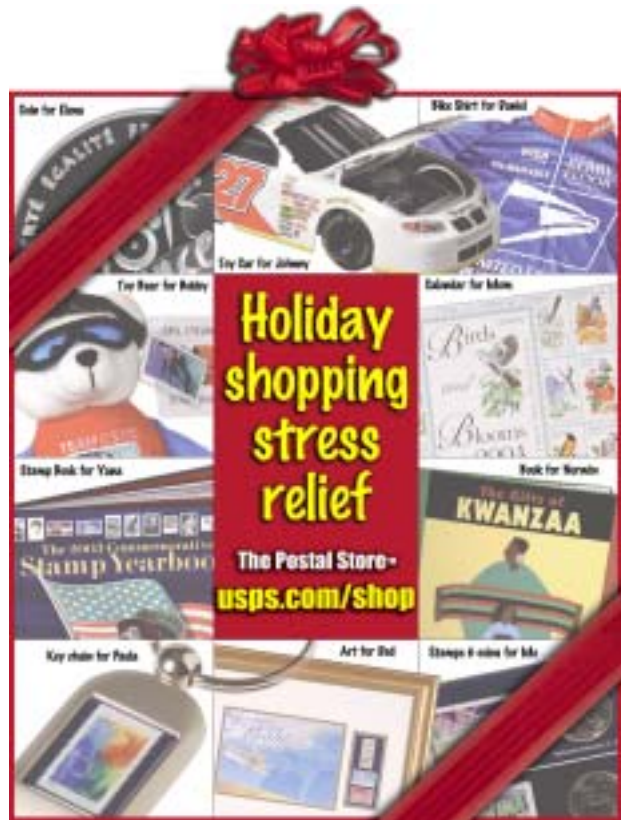
The Postal Store

On November 8, 2000, the Postal Service™ launched The Postal Store to replace *www.stampsonline.com* (SOL) as the USPS's® eCommerce application. Much like its predecessor SOL, The Postal Store has continued to provide customers the convenience of purchasing stamps and stamp products aimed primarily at philatelists, via the internet.

Beginning with calendar year 2002, The Postal Store started featuring licensed products to create a more robust retail experience for the online customer. The response from consumers was immediate with sales climbing to heights beyond anyone's expectations. Revenue generated through the end of FY2003 since The Postal Store's inception totaled nearly \$170 million, with little to no advertising to call attention to this online retail channel.

But wait, there's more...

Following a series of technical enhancements planned for FY04 and a new store design that will create a true shopping environment sometime in FY05, The Postal Store will continue to prove that it has the scalability and flexibility to become a true, one-stop, online shop for all Postal Service products. The merchandise will continue to reflect a growing array of products that tastefully leverage the brand on items that feature our trademarks, logos, icons, and stamp images. Stay tuned for new seasonal product offerings and great reduced price sales featured in the *Postal Bulletin* brought to you by The Postal Store.



— Online Services,
Public Affairs and Communications, 11-27-03

International Mail

IMM REVISION

New International Mail Customs Declaration Forms

Effective January 1, 2004, the *International Mail Manual* (IMM) will be revised to reflect changes caused by the U.S. Postal Service® adopting new customs forms for international mail and military mail. The new forms comply with changes adopted by the Postal Operations Council of the Universal Postal Union (UPU) and the World Customs Organization (WCO).

The new customs forms are revisions of the following:

- PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration* (green label).
- PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*.
- PS Form 2976-E, *Customs Declaration Envelope — CP 91*.

The revised forms have edition dates of January 2004. Copies of PS Forms 2976 and 2976-A are shown in this *Postal Bulletin* on pages 22–25.

Summary of Changes

Listed below is a summary of the changes to the customs forms:

- PS Forms 2976 and 2976-A are enlarged to allow for new data fields.
- PS Forms 2976 and 2976-A include new data fields so that commercial mailers can specify a Harmonized Tariff Schedule (HS) 6-digit number.
- PS Form 2976-A has a new data field to identify the country of origin for commercial shipments.
- PS Form 2976-A, which is a multiple-part form, has a new copy for the mailer.

- PS Forms 2976 and 2976-A have new instruction text to reflect the UPU and WCO changes.
- PS Form 2976-E (plastic envelope) is enlarged to accommodate the new size of PS Form 2976-A.

Use of Old and Revised Customs Forms

The revised forms have an edition date of January 2004, and mailers may begin using them immediately upon receipt. **Mandatory compliance begins on March 1, 2004.** This phase-in period will allow Post Office™ facilities to deplete current supplies and order supplies of the new forms and become familiar with the requirements. Postmasters should inform all customers of the new forms and encourage them to comply with these changes as soon as possible.

Availability of Forms

The new forms will be available at the Material Distribution Center (MDC) in mid- to late December. To ensure that sufficient forms are in the pipeline, Post Office facilities should order no more than a two-month supply. Although PS Forms 2976-A and 2976-E are numbered separately, they must be used together. Upon receipt of the new forms or by March 1, 2004, recycle all previous editions of the three forms; do not return old, unused stock to the MDC.

You can order these forms from the MDC by using touch tone order entry (TTOE): Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow the prompts to leave a message. (Wait 48 hours after registering before placing your first order).

Use the following information to order these forms:

PSIN	PS 2976	PS 2976A	PS 2976E
NSN	7530-01-000-9833	7530-01-000-9834	7530-03-000-5174
Unit of Measure	EA	EA	EA
Minimum Order Quantity	500	125	50
Bulk Pack Quantity	N/A (print on demand — no bulk quantity)	1,500	1,500
Quick Pick Number	157	154	156
Price (\$)	\$0.0048	\$0.0440	\$0.0274

Customers may also order supplies of the customs forms from The Postal Store at <http://shop.usps.com>; search on the words "customs forms." Customs Declaration forms are also available through an online customs forms application at www.usps.com/webtools.

We will incorporate these revisions into the printed version of IMM 30 and also into the online version of the IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

1 International Mail Services

* * * * *

120 Preparation for Mailing

* * * * *

123 Customs Forms

[Replace 123 in its entirety to read as follows:]

123.1 General

Only two customs declaration forms are used, as required under 123.6, for international mail: PS Form 2976, *Customs Declaration CN 22 — Sender's Declaration* (green label); and PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. PS Form 2976-E, *Customs Declaration Envelope — CP 91*, is used as a carriage document for PS Form 2976-A.

Note: The current edition of all three forms is January 2004. Effective **March 1, 2004**, mailers are required to use the January 2004 versions and may no longer use any previous versions of PS Form 2976, PS Form 2976-A, or PS Form 2976-E. Except as provided in 123.3, mailers must present at the time of mailing a fully completed Sender's Declaration (the Post Office copy of PS Form 2976), which specifies both the sender's name and address and the addressee's name and address.

123.2 Availability

Customs declaration forms are available without charge at Post Office™ facilities. Upon request, mailers may receive a reasonable supply for mail preparation. Customers may also order supplies of the customs forms from The Postal Store at <http://shop.usps.com>; search on the words "customs forms." Customs declaration forms are also available through an online customs form application at www.usps.com/webtools.

123.3 Privately Printed Forms

If authorized, mailers may privately print PS Forms 2976 and 2976-A. Privately printed forms must be identical in size, design, and color to the Postal Service™ forms, and

each form must contain a unique Code U 128 barcode symbology that can be read by Postal Service equipment. Mailers may obtain form specifications from the following address:

MANAGER MAILING STANDARDS
PRICING AND CLASSIFICATION
US POSTAL SERVICE
1735 N LYNN ST RM 3025
ARLINGTON VA 22209-6038

Mailers seeking authorization to print their own customs forms must send a written request to the Postal Service address above. Mailers must include in their request sample artwork for PS Form 2976 or PS Form 2976-A, as appropriate. A mailer may omit printing the Post Office copy of PS Forms 2976 and 2976-A by submitting an authorized manifest listing of the items. The manifest must be typewritten, legibly handwritten, or computer-generated, and it must contain the following information:

- a. The sender's name and address.
- b. The sender's print authorization number (i.e., barcode).
- c. The edition date of the privately printed form.
- d. The same certification statement that is printed on the Postal Service form.
- e. A list of the foreign recipients' names and delivery addresses.
- f. The mailer's signature and date.

123.4 Nonpostal Forms

Certain items must bear one or more of the forms required by the nonpostal export regulations described in chapter 5.

123.5 Place of Mailing

Except as specified below, a mailer may *not* deposit a postal item that requires a completed customs declaration form into a street collection box or a Post Office lobby drop. Mailers must tender such items to a Postal Service employee at a Post Office facility or other location as designated by the postmaster. Otherwise, the Postal Service will return them to the sender for proper entry and acceptance.

Exception: The above restriction on the deposit of customs mail does not apply to Global Express Mail™ (EMS®) shipments paid through an Express Mail corporate account (EMCA). Mailers may deposit such items into a designated Express Mail® collection box or Post Office lobby drop.

123.6 Required Usage

123.61 Conditions

Mailers must use PS Forms 2976 or 2976-A and 2976-E as shown in Exhibit 123.61.

Exhibit 123.61

Customs Declaration Forms Usage

Mail Category	Declared Value	Required Form	Comment
Global Express Guaranteed (documents and nondocuments)	All values	Mailing label (item 11FGG1X)	
Global Express Mail (EMS)	All values	2976 or 2976-A unless otherwise specified	See Note 3 at the bottom of this exhibit and the Individual Country Listings.
Global Priority Mail (GPM) items, airmail letter-post items, and economy letter-post items that: Weigh less than 16 ounces and do not have potentially dutiable contents. Weigh 16 ounces or more, do not have potentially dutiable contents, and are entered by a known mailer.	N/A	None	A known mailer, as defined in 123.62, may be exempt from affixing customs forms to nondutiable mailpieces that weigh 16 ounces or more.
Global Priority Mail (GPM) items, airmail letter-post items, and economy letter-post items that: Weigh less than 16 ounces and have potentially dutiable contents. Weigh 16 ounces or more, regardless of their contents.	Under \$400 \$400 and over	2976 * 2976-A *	
Free matter for the blind — economy	Under \$400 \$400 and over	2976 * 2976-A *	
Parcel post — airmail or economy	Regardless of value	2976-A with 2976-E	Do not use PS Form 2976 (green label) on parcel post packages.
M-bag — airmail or economy (Note: An M-bag requires a customs form when it contains potentially dutiable printed matter, admissible merchandise items as defined in 261.22, or some combination thereof.)	Under \$400 \$400 and over	2976 * 2976-A *	

* Placement of forms: Use PS 2976 (green label) for letter-post items under \$400 in value and affix it to the outside of the package. If the value of the contents is \$400 or more, affix the upper portion of PS Form 2976 (green label) (cut on dotted line and discard the lower portion) to the outside of the package, complete a separate PS Form 2976-A, and enclose the form set inside the package.

Notes:

1. See 233.3 for the customs form requirements that specifically pertain to Global Priority Mail (GPM) items.
2. Bulk business products, including International Surface Air Lift (ISAL) and International Priority Airmail (IPA), require customs forms based on package contents and weight as specified above and as required by the country of destination.
3. Global Express Mail (EMS) shipments that contain nondutiable correspondence, documents, or commercial papers are subject to the following customs form requirements:
 - a. When an EMS shipment weighs less than 16 ounces, the determination as to whether or not to affix PS Form 2976 is dependent upon the conditions of the destination country. Some countries require that a customs form be affixed to EMS shipments regardless of the weight or contents. Other countries require that a "BUSINESS PAPERS" endorsement be applied to the package. See the Individual Country Listings for each country's specification.
 - b. When the EMS shipment weighs 16 ounces or more, PS Form 2976 or PS Form 2976-A is required.

123.62 Known Mailers

A “known mailer” is defined as:

- a. A business customer who tenders volume mailings through a business mail entry unit (BMEU) or other bulk mail acceptance location, completes a postage statement at the time of entry, pays postage through an advance deposit account, and uses a permit imprint as an indication of postage payment. International Surface Air Lift (ISAL) and International Priority Airmail (IPA) customers are considered to be “known mailers” for this purpose.
- b. A federal, state, or local government agency whose mail is regarded as Official Mail.
- c. A contractor who sends out prepaid mail on behalf of a military service, provided the mail is endorsed “Contents for Official Use — Exempt from Customs Requirements.”

Note: “Known mailers” are exempt from the customs form requirement that would otherwise apply to mailpieces weighing 16 ounces or more provided that the following conditions of entry are met:

- a. The mailpieces contain no merchandise items or other contents that are potentially dutiable.
- b. The mailer pays postage through an advance deposit account and accounts for the postage on the required postage statement. *Exception:* Mailpieces that are paid for by postage meter do *not* qualify for the “known mailer” exemption. The exemption applies only to International Surface Air Lift (ISAL) and International Priority Airmail (IPA) mailpieces that are paid with a combination post method (meter postage affixed to the piece and additional postage by permit imprint). Such mailpieces must bear the ISAL/IPA service endorsements prescribed in 292.222 and 293.92, respectively.
- c. The mailer certifies on the postage statement that the mailpieces contain no dangerous materials that are prohibited by postal regulations.
- d. The import regulations of the destination country allow individual mailpieces without a customs form affixed.

123.63 Additional Security Controls

When the chief postal inspector determines that a unique, credible threat exists, the Postal Service may require a mailer to provide photo identification at the time of mailing. The signature on the identification must match the signature on the customs declaration form.

123.7 Completing Customs Forms**123.71 PS Form 2976, Customs Declaration CN 22 — Sender’s Declaration (green label)****123.711 Sender’s Preparation of PS Form 2976**

A sender must complete PS Form 2976, *Customs Declaration CN 22 — Sender’s Declaration* (green label). See Exhibit 123.711 for a copy of PS Form 2976.

- a. Check the appropriate box to indicate whether the package contains a gift, documents, commercial samples, or other items.
- b. In block (1), provide a detailed description, in English, of each article and the quantity for each article. General descriptions such as “food,” “medicine,” “gifts,” or “clothing” are not acceptable. In addition to the English text, a translation in another language is permitted.
- c. In block (2), give the weight of each article in pounds and ounces, if known.
- d. In block (3), declare the value of each article in U.S. dollars. *Note:* The sender may declare that the contents have no value. However, declaring that the contents have no value does not exempt an item from customs examination or charges in the destination country.
- e. In blocks (4) and (5) — which are only for commercial items (i.e., any goods exported/imported in the course of a business transaction, whether or not they are sold for money or exchanged) — enter, if known, the HS tariff number (6 digits), which must be based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization, and the country of origin, which is the country where the goods originated (i.e., where they were produced, manufactured, or assembled).
- f. In block (6), give the total weight of the item, if known.
- g. In block (7), give the total value of the item in U.S. dollars.
- h. In block (8), sign and date in the blocks indicated on the left side and the right side of the form. The sender’s signature certifies that all entries are correct and that the item contains no dangerous article prohibited by postal or customs regulations
- i. Enter the sender’s full name and address and the addressee’s full name and address in the blocks indicated.
- j. Affix the form to the address side of the item and present the item for mailing.

123.712 Postal Service Employee's Acceptance of PS Form 2976

The Postal Service acceptance employee must do the following when accepting PS Form 2976 from the sender:

- a. Instruct the sender how to complete, legibly and accurately, PS Form 2976, as required. The sender's failure to complete the form properly can delay delivery of the item or inconvenience the sender and addressee. Moreover, a false, misleading, or incomplete declaration can result in the seizure or return of the item and/or in criminal or civil penalties. The Postal Service assumes no responsibility for the accuracy of information that the sender enters on PS Form 2976.
- b. Verify that the sender has entered the information on the form, and has signed and dated the form in the spaces provided on the left side and the right side of the form. The sender's address on the mailpiece must match the sender's address on PS Form 2976.
- c. Enter the total weight of the package on the form, if the sender has not already done so.
- d. Round stamp the right side of the form (the Post Office copy) and tell the sender that the Postal Service will retain this document for 30 days as a record of mailing.

Note: To comply with international mail aviation security procedures, the Postal Service employee must endorse any item weighing 16 ounces or more that is not accepted by an authorized employee, or that is subject to uncertain acceptance conditions (e.g., if received through a collection box or left on an unattended dock), with a "customer notification DDD-2" sticker and "surface only" and return the item to the sender by surface transportation. Consult the most recent international aviation security procedures for comprehensive acceptance procedures.

123.72 PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72

123.721 Sender's Preparation of PS Form 2976-A

A sender must complete PS Form 2976-A, *Customs Declaration and Dispatch Note — CP 72*. See Exhibit 123.721 for a copy of PS Form 2976-A. (The exhibit shows only copy 1 and copy 3, along with the instructions — copies 2, 4, and 5 are the same as copy 1.)

- a. Enter the sender's full name and address and the addressee's full name and address in the blocks indicated.
- b. Enter information for customs reference, importer's reference, and telephone/fax/email, if known.
- c. In block (1), provide a detailed description, in English, of each article. General descriptions such as "food,"

"medicine," "gifts," or "clothing" are not acceptable. In addition to the English text, a translation in another language is permitted. If there is insufficient space on the form to list all contents, use a second form (and subsequent forms, if necessary) to continue listing the contents and indicate on the first form that the contents are continued on a subsequent form(s). Place the form(s) into PS Form 2976-E (plastic envelope).

- d. In block (2), enter the quantity of each article.
- e. In block (3), enter the net weight of each article in pounds and ounces, if known.
- f. To the left of block (4), check the appropriate box for type of service.
- g. In block (4), enter the total weight of the package in pounds and ounces, if known.
- h. In blocks (5) and (6), enter the value for each article and the total in U.S. dollars. *Note:* The sender may declare that the contents have no value. However, declaring that the contents have no value does not exempt an item from customs examination or charges in the destination country.
- i. In blocks (7) and (8) — which are only for commercial items (i.e., any goods exported/imported in the course of a business transaction whether or not they are sold for money or exchanged) — enter, if known, the HS tariff number (6 digits), which must be based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization, and the country of origin, which is the country where the goods originated (i.e., where they were produced, manufactured, or assembled).
- j. In block (10), check the appropriate box to indicate whether the package contains a gift, documents, commercial samples, or other items.
- k. In block (11), provide details if the contents are subject to quarantine (plant, food products, etc.) or other restrictions.
- l. In blocks (12), (13), and (14), if the item is accompanied by a license, a certificate, or an invoice, enter the number.
- m. In block (15), sign and date the form. The sender's signature certifies that all entries are correct and that the item contains no dangerous article prohibited by postal or customs regulations.
- n. In block (16), provide disposal instructions in the event that a package cannot be delivered. Check the appropriate box to indicate whether the parcel is to be returned, treated as abandoned, or forwarded to an alternate address. Undeliverable parcels returned

to the sender are, upon delivery, subject to collection of return postage and any other charges assessed by the foreign postal authorities. If unwilling to pay return postage, check the box "Treat as Abandoned."

- o. Affix PS Form 2976-A according to the class of mail, as follows:
 - (1) For parcel post, first allow the Postal Service employee to complete PS Form 2976-A as described in 123.722 and then place the form set inside PS Form 2976-E (plastic envelope) and affix it to the outside of the package.
 - (2) For a letter-post item valued at \$400 or more, or if you do not want to list the contents on the outside wrapper of a letter-post item, affix the upper portion of PS Form 2976 (green label) (cut on dotted line and discard the lower portion) to the address side of the package, complete PS Form 2976-A, and enclose the form set inside the package.
- p. Present the item for mailing.

123.722 Postal Service Employee's Acceptance of PS Form 2976-A

The Postal Service acceptance employee must do the following when accepting PS Form 2976-A from the sender:

- a. Instruct the sender how to complete, legibly and accurately, PS Form 2976-A, as required. The sender's failure to complete the form properly can delay delivery of the item or inconvenience the sender and addressee. Moreover, a false, misleading, or incomplete declaration can result in the seizure or return of the item and/or in criminal or civil penalties. The Postal Service assumes no responsibility for the accuracy of information that the sender enters on PS Form 2976-A.
- b. Verify that the sender has entered the information on the form and has signed and dated the declaration. The sender's address on the mailpiece must match the sender's address on PS Form 2976-A.
- c. If the sender wishes to insure the contents, complete an insurance receipt and affix the insured numbered label to the package. Enter on PS Form 2976-A the insured number and the insured amount in U.S. dollars and SDR value. (See Exhibit 324.22 for conversion to SDRs.)

- d. Weigh the parcel and enter in block (4) the gross weight, and enter in block (9) the amount of the applicable postage and fees.
- e. Round stamp the form in the appropriate place on *each* copy (copies 1–5).
- f. Remove the Post Office copy and tell the mailer that the Postal Service will retain this document for 30 days as a record of mailing. Remove the Mailer copy and give it to the mailer.
- g. Round stamp any uncancelled stamps, and if postage is paid by meter, round stamp the front of the piece near the meter postage.

Note: To comply with international mail aviation security procedures, the Postal Service employee must endorse any item weighing 16 ounces or more that is not accepted by an authorized employee, or that is subject to uncertain acceptance conditions (e.g., if received through a collection box or left on an unattended dock), with a "customer notification DDD-2" sticker and "surface only" and return the item to the sender by surface transportation. Consult the most recent international aviation security procedures for comprehensive acceptance procedures.

123.73 PS Form 2976-E, Customs Declaration Envelope CP 91

PS Form 2976-E is a transparent plastic envelope designed to carry and protect the PS Form 2976-A form set. After completing the forms, the sender inserts the PS Form 2976-A form set into the envelope of PS Form 2976-E, removes the backing sheet, and affixes it to the package on the address side.

* * * * *

2 Conditions for Mailing

* * * * *

230 Global Priority Mail

* * * * *

233 Preparation Requirements

* * * * *

233.3 Customs Form Required

[Revise 233.3 in its entirety to read as follows:]

Use Exhibit 233.3 to determine the appropriate customs form for a GPM mailpiece.

Exhibit 233.3

GPM Customs Forms Requirements

If the GPM mailpiece weighs	And it contains	Required Customs Form(s)
Less than 16 ounces	Mail matter that is <i>not</i> potentially dutiable.	None.
	Mail matter that is potentially dutiable mail and has a declared value of <i>less than \$400</i> .	Affix a completed PS Form 2976 (green label) to the outside of the package.
	Mail matter that is potentially dutiable mail and has a declared value of <i>\$400 or more</i> .	Place a completed PS Form 2976-A inside the package. Affix the upper portion of PS Form 2976 (green label) (cut on the dotted line and discard the lower portion) to the outside of the package.
16 ounces or more	Mail matter that is <i>not</i> potentially dutiable and is entered by a "known mailer" (see 123.62).	None.
	Mail matter of any type that has a declared value of <i>less than \$400</i> .	Affix a completed PS Form 2976 (green label) to the exterior of the mailpiece.
	Mail matter of any type that has a declared value of <i>\$400 or more</i> .	Place a completed PS Form 2976-A inside the package. Affix the upper portion of PS Form 2976 (green label) (cut on the dotted line and discard the lower portion) to the outside of the package.

Note: GPM customers who send flat-rate envelopes or variable-weight option packages that weigh 16 ounces or more, bear a permit imprint, and contain correspondence, business papers, or nondutiable printed matter are eligible for the "known mailer" exemption that is referenced in 123.62.

* * * * *

— *Mailing Standards, Pricing and Classification, 11-27-03*

Exhibit 123.721

PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72 (Copies 1 and 3 and instructions only)

BARCODE		United States Postal Service		
		Customs Declaration and Dispatch Note — CP 72		
		<i>The item/parcel may be opened officially. Please print and press hard. You are making multiple copies.</i>		
From	Sender's Name	Sender's Customs Reference (If any)	Insured Number	
	Business		Insured Amount (US \$) SDR Value	
	Street			
	City		State	ZIP Code®
	Country			
To	Addressee's Name	Importer's Reference - Optional (If any) <i>(Tax code/VAT no./Importer code)</i>		
	Business			
	Street			
	Postcode	City	Importer's Telephone/Fax/Email (If known)	
	Country			
Office of Exchange		Customs Stamp	Please affix labels here when required	
		Customs Duty		
Check One <input type="checkbox"/> Airmail/Priority <input type="checkbox"/> Surface/Nonpriority		Total Gross Wt. (4)	Total Value (6) Postage and Fees (9)	
Check One (10) <input type="checkbox"/> Gift <input type="checkbox"/> Commercial sample <input type="checkbox"/> Other		Sender's Instructions in Case of Nondelivery (16)		
<input type="checkbox"/> Documents <input type="checkbox"/> Returned goods Explanation: Comments (11) (e.g., goods subject to quarantine, sanitary/phytosanitary inspection, or other restrictions)				
Declaration by ADDRESSEE I have received the parcel described on this note		Mailing Office Date Stamp <input type="checkbox"/> Treat as Abandoned <input type="checkbox"/> Return to Sender - NOTE: Item subject to return charges at sender's expense. <input type="checkbox"/> Redirect to Address Below:		
I certify that the particulars given in this customs declaration are correct and that this item does not contain any dangerous article prohibited by legislation or by postal or customs regulations.				
		Date and addressee's signature		
		Date and sender's signature (15)		
PS Form 2976-A, January 2004		Do not duplicate this form without USPS approval.		
		3 - Dispatch Note		

Exhibit 123.721

PS Form 2976-A, Customs Declaration and Dispatch Note — CP 72 (Copies 1 and 3 and instructions only)

Instructions

Before completing this form, please read the following instructions carefully.
NOTE: Your goods may be subject to restrictions.

Complete this form in English. You may add a translation of the contents in a language accepted in the destination country.

Complete in ink and press firmly so all information transfers to all copies.

Complete the declaration fully and legibly; otherwise, delay and inconvenience may result for the addressee. A false or misleading declaration may lead to a fine or to seizure of the item.

Your goods may be subject to restrictions. It is your responsibility to inquire into import and export regulations, restrictions such as quarantine, pharmaceutical restrictions, etc., and to find out what documents, if any (commercial invoice, certificate of origin, health certificate, license, authorization for goods subject to quarantine such as plant, animal, or food products, etc.), are required in the destination country.

Commercial item means any goods exported/imported in the course of a business transaction, whether or not they are sold for money or exchanged.

1. Enter a detailed description of each article — e.g., "men's cotton shirts." General descriptions — e.g., "samples, food products" — are not permitted.
2. Enter the quantity of each article and the unit of measurement used.
3. & 4. Enter the net weight of each article in pounds and ounces. Enter the total weight of the package in pounds and ounces, including packaging, which corresponds to the weight used to calculate the postage.
5. & 6. Enter the value for each article and the total in US dollars.
7. & 8. **For commercial senders only:** If known, enter the 6-digit HS tariff number, which must be based on the Harmonized Commodity Description and Coding System developed by the World Customs Organization. "Country of Origin" means the country where the goods originated — e.g., were produced/manufactured or assembled. Senders of commercial items are advised to supply this information as it will assist Customs in processing the items.
9. Postal clerk - enter the amount of postage and fees.
10. Check the box specifying the category of the item.
11. Provide details if the contents are subject to quarantine (plant, animal, food products, etc.) or other restrictions.
- 12, 13, & 14. If your item is accompanied by a license or a certificate, enter the number. You should enclose an invoice for all commercial items.
15. Your signature and date confirm your liability for the item being mailed.
16. Check box specifying instruction in case of nondelivery. Items returned to sender are subject to return charges at sender's expense.

NOTE: Copy 3 of this form is filed at the Post Office for 30 days from the date of mailing.

Insert the completed form into PS Form 2976-E, *Customs Declaration and Dispatch Note Envelope*. Enclose any commercial documents into the envelope. Do not fold form set or wrap around the package. The entire barcode and all information must be visible. Remove the backing sheet and affix the envelope to the package on the address side.

ICM UPDATES

International Customized Mail

We have combined ICM updates into one *Postal Bulletin* article to save space and paper. 18 ICM updates appear here.

On October 23, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated November 6, 2002. The Agreement was published on page 38 of *Postal Bulletin* 22091 (12-12-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. Term:** November 20, 2002, through November 19, 2005.

On October 16, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** October 30, 2003, through October 29, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 1,000 pieces of EMS.

- b. Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. Rates:** *All other provisions of the Agreement shall remain in force.*

- f. Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

- g. Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off of non-discounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

(International Mail section continues on page 53.)

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 489

Keep all foreign order notices for use as reference.

Tentative Orders

Ireland

WORLDWIDE VERIFICATION SERVICE
(WVS)
WVS FORWARDING SERVICE
12 C SMITHSTOWN IND ESTATES
SHANNON COUNTY CLAIR
IRELAND

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
CLAIMS AND INQUIRY
JAMES A FARLEY BUILDING RM 2029A
NEW YORK NY 10199-9652

Do not place any endorsement on the mail pieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— Judicial Officer, 11-27-03

Withholding of Mail Orders

Withholding of Mail Orders are enforced by postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
CA, Moreno Valley 92553-4258	Any and All Names Except Gwendolyn McWilliams, 13097 Thistle Brook Drive
CA, San Francisco 94104-3503	Worldwide Marketing, 268 Bush Street, PMB 2707

— Judicial Officer, 11-27-03

Domestic Orders

False Representation. Enforced by postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered	Product
MI, Hazel Park 48030-2722	Bill Couch, 23376 Tawas Avenue	A failure to render scheme

— Judicial Officer, 11-27-03

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail® shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005159	016859	054141	068434	091144	103328	120296	152754	185071	221135	275043	306035	330528
005171	018051	054199	068552	091357	103341	121164	156141	185080	221191	276408	306178	330717
005755	018140	054300	068581	091515	103363	121178	156194	186009	221204	277045	306899	331129
006155	018496	055044	069150	091586	103400	122317	156248	186036	221263	278031	311097	331568
006160	018522	055164	069279	091982	103703	122345	156249	187014	221376	282783	311163	331572
006357	018770	056086	069550	092240	103762	122363	159234	187025	221559	282932	311486	331619
006784	018879	057114	070131	092335	103895	122364	165099	187031	222024	283344	311693	331981
007062	018891	060044	070455	092574	103970	122426	165152	187044	222030	283473	312383	332100
007102	018932	060225	070788	093068	104386	123140	165373	187053	222038	283500	314358	332129
007150	019086	060266	070795	093223	104597	124168	169015	187058	222271	283507	314573	332184
007207	019266	060653	070951	093262	104633	125046	170099	187069	224024	283510	314656	332186
007352	019402	060679	070984	093442	105046	125257	170150	192268	235129	283592	317179	332300
007389	019423	061074	071203	093502	105584	128105	170210	192278	235337	285011	317266	332503
008109	019437	061260	071437	093768	106184	128128	170278	192319	235448	286021	319102	332560
008255	019605	061343	071584	093931	106353	128504	170285	192575	235540	286034	319142	332777
008334	019846	061399	071587	094644	108096	128992	170291	192827	245001	286065	320038	332801
009007	020137	061586	071647	094854	109227	128999	170318	192974	249106	286112	320808	332921
009139	020267	061608	071689	095436	109583	129877	170322	193125	249109	286137	321056	332926
009162	020308	063118	075348	095563	109682	129928	170330	193264	257133	292273	321066	332998
009239	021140	063447	075836	095995	109733	130018	171112	193520	271086	292598	322128	333002
009264	021454	064085	075894	096199	110002	130055	171139	195061	271104	292631	322142	333014
009301	021503	064120	075981	096711	110445	130698	171150	195076	271111	294347	322143	333018
009310	021837	064255	076078	097184	110494	131264	171267	196108	271123	294552	322183	333047
009471	022016	064281	076539	097274	110728	131484	171280	196111	271169	296127	322187	333161
009645	022146	064283	076625	097292	110765	132064	171289	196143	271180	300024	322351	333175
009733	022155	064310	076659	097300	110851	132197	171331	196149	271182	300090	322858	333243
009739	023230	064316	076706	097473	111472	132407	171332	196151	272004	300321	323066	333314
009784	023271	064342	076894	097569	113010	134052	172041	196161	272019	300407	323577	333560
009845	023626	064353	077449	097781	113350	134057	172062	198260	272046	300445	324592	333770
009871	025403	064426	078142	097807	113432	135139	172065	200272	272065	300659	325115	334024
009944	028017	064515	078429	097815	115038	135216	173054	200435	272110	300683	325116	334032
009975	028101	064535	079035	097822	115214	136015	173073	200656	272141	300688	325603	334075
010127	028497	064562	079148	097947	115282	136035	174079	200751	272164	300731	325611	334210
010133	028602	064685	079762	098002	115286	136176	175053	207212	272167	300863	325770	334335
010372	028838	064707	080173	098148	115299	136177	175061	207893	272175	300952	326414	334349
010524	028988	064802	080208	098342	115353	138011	175067	208596	272226	301002	326457	334351
010602	029096	064815	080319	098559	115767	139057	176053	208636	272268	301082	326518	334738
011406	030428	064932	080371	098671	115815	139063	177025	208727	272321	301094	326745	334882
012416	032117	065033	080412	098681	116046	139282	177069	210389	272325	301121	327129	335172
014342	033226	065180	080457	098703	117163	142113	177077	210577	272362	301133	327709	335704
014355	033253	065444	080543	098839	117268	142788	178069	210716	273015	301142	328066	335741
014467	038089	065502	080551	098933	117332	146061	178070	210794	273073	301222	328568	335768
014766	038449	065572	080610	098952	117547	146613	180007	210825	273077	301322	328592	336207
014959	038529	065685	080681	098970	117625	146778	180058	212570	273118	301416	328974	336824
015136	038640	065709	085092	098992	118001	150040	180065	212928	274145	301427	329028	337081
015261	040035	065866	085459	100077	118125	150233	182003	220092	274149	301947	329609	337159
015568	040357	065913	085472	100107	118886	150298	183009	220129	274218	302213	329663	338080
015594	041336	065923	085772	100150	119021	151229	183023	220188	274238	302927	330004	338149
015641	041342	066109	088031	100198	119169	152008	184038	220251	274278	305027	330051	338341
015702	041359	067277	088075	100406	119342	152018	184053	220257	274303	305036	330154	340046
015708	042092	068005	088644	100424	120182	152252	185038	220577	274322	305066	330212	340141
016093	044065	068006	089315	102679	120183	152315	185040	220726	274350	305109	330216	340471
016269	049004	068037	089902	102919	120286	152390	185046	221040	274354	305188	330424	340493
016700	054034	068232	090391	103265	120295	152635	185067	221071	274502	305323	330465	340644

340682	447143	481650	482763	554705	628130	740926	757610	802324	900023	903535	917535	950160
340912	451004	481673	482838	571023	630010	740952	760032	802381	900054	903628	917839	950513
340982	452007	481688	482864	571032	631285	741020	761151	802405	900074	904133	921080	950877
344125	452059	481700	482868	572031	631398	741115	761709	802459	900087	904438	921092	950950
344197	452231	481707	482892	574032	631435	741647	762035	802498	900097	904470	921302	951319
347002	452287	481710	482893	581174	631499	741742	763132	802747	900126	904663	921329	952247
347068	452433	481726	482899	585228	631791	746007	765618	802754	900133	904749	921372	952338
347119	452504	481756	482943	591036	631803	746021	767521	802772	900224	904757	921729	952344
347139	452577	481766	482993	591415	631852	749110	770023	804234	900230	904775	921932	953254
349169	453008	481788	483245	591490	631878	749155	770195	804281	900236	906022	924302	953311
349405	457123	481795	483298	591508	631986	750142	770454	805037	900243	906032	924476	953369
349443	458095	481810	483319	591580	641026	750303	770721	805174	900254	906211	926117	953371
349484	462026	481837	483351	591997	641145	750493	771919	805439	900260	906243	926200	954436
349613	462052	481841	483528	596520	641238	750741	772317	805473	900320	906602	926368	958125
349770	462065	481909	483793	597502	652240	751050	772539	805505	900356	906651	926372	958643
349814	462072	481910	483892	597510	652245	752023	773049	809138	900361	906817	926418	958778
349828	462277	481913	485149	598535	652335	752030	774341	811011	900412	906857	926512	958791
349888	463046	481924	485206	598541	652390	752036	774362	811029	900446	906883	927315	958812
352399	463052	481939	485308	599501	652950	752056	775322	813055	900452	906924	931020	958816
352696	463055	481949	489225	600031	654102	752144	775351	815013	900469	907028	931065	958862
352767	463072	481955	489360	600135	658107	752228	775368	816350	900508	907095	931206	958894
356700	463073	481963	489366	600173	658165	752263	778001	820320	900672	907221	931222	958910
361122	464004	481990	489441	600211	658247	752332	778373	820817	900726	907225	931355	958941
365076	464043	482193	490479	600226	666520	752400	779102	824101	900751	907288	931502	958981
372857	464056	482200	492034	600593	666940	752436	780069	824102	900873	907298	932627	958999
392645	464066	482204	492060	600633	681401	752461	780091	828200	900881	907398	933202	967059
395203	464102	482218	494121	600821	681551	752472	782064	829047	900965	907517	933305	967153
402026	464178	482250	494163	600963	681612	752545	782070	829506	901165	907566	933451	968044
402068	464179	482274	495229	601024	683014	752554	782292	832080	901233	907578	933551	968166
402303	464202	482330	497254	601065	685080	752566	782417	833501	901270	907592	935114	968347
402573	467099	482335	498360	601584	685274	752644	782531	834042	901415	907707	937545	968501
402907	468071	482339	501001	601795	701627	752652	782683	834075	901451	907717	937699	968621
403001	470001	482353	503009	601868	701744	752660	782933	836400	901481	907857	939609	968845
405069	470036	482368	507002	601998	701998	752681	784384	837700	901507	907950	940032	968895
405108	478007	482412	515015	603059	711525	752716	785704	841275	901522	910372	940341	968952
417004	478008	482418	526034	603195	722145	752830	785725	846210	901567	911013	940390	969086
430133	478060	482423	531154	604178	722206	752875	787012	850490	901635	911020	940935	970771
431061	478109	482442	531640	604760	722219	752976	787048	852205	901664	911282	941073	970775
432333	479058	482459	531766	605080	723049	753022	787060	852756	901736	912257	941328	970782
432366	479118	482477	532460	605182	723092	753137	787070	853049	901782	913016	941329	970869
432477	479120	482488	551070	606608	730189	754025	787090	856202	901806	913073	941393	970909
432791	479122	482493	551082	606878	730219	755003	787095	856420	901813	913084	941575	970933
432828	479127	482498	551181	607104	730885	755004	787781	871608	901836	913095	941605	970942
432922	480334	482501	551187	608209	731461	757001	788037	880003	901909	913107	941639	970952
432926	480448	482507	551299	610106	731465	757005	790016	891282	901931	913109	941746	972628
432964	480456	482515	551356	610113	731720	757075	791112	891348	901942	913410	941757	980161
441007	480472	482530	551358	610142	735008	757166	794011	891435	901985	913539	943028	982107
441129	480555	482536	551525	610150	737021	757185	795005	891489	902535	914015	943029	982256
441399	480707	482574	551834	611238	738003	757225	797023	891542	902668	914039	945390	982310
441714	481007	482579	551960	613101	740038	757238	797029	891680	902739	914713	946535	982313
441745	481138	482624	551993	614011	740059	757295	799029	891717	902811	915303	948241	982504
443135	481155	482625	553150	616091	740101	757319	800102	891741	902816	915396	948405	982519
443219	481369	482637	553256	618057	740294	757339	800220	891958	902839	915619	948496	995265
443312	481428	482714	554379	620040	740296	757364	800224	895057	902955	915650	948518	995340
445156	481459	482721	554611	622023	740592	757517	802065	895662	903087	917208	948719	995440
447134	481522	482734	554650	627061	740636	757561	802112	900021	903378	917253	949575	998345

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	026 492 3180 to 026 492 3199	043 205 5922 to 043 205 5999	380 093 9600 to 380 165 1165 to	9699 1199
011 582 1889 to 011 582 1899	027 361 0430 to 027 361 0499	044 087 3457 to 044 087 3499	381 325 4500 to 381 604 2510 to	4599 2699
011 588 2900 to 011 588 3099	027 369 4482 to 027 369 4495	044 087 4000 to 044 087 4099	381 645 9525 to 383 314 3968 to	9599 3999
012 579 5675 to 012 579 5699	027 671 8762 to 027 671 8776	045 524 4121 to 045 524 4298	383 892 1000 to 383 892 1382 to	1344 1399
013 289 6176 to 013 289 6199	027 787 9886 to 027 787 9899	046 800 9870 to 046 800 9899	384 925 3641 to 385 568 2331 to	3654 2399
013 610 0014 to 013 610 0099	027 965 9487 to 027 965 9499	047 552 4370 to 047 552 4399	385 599 7554 to 385 774 2024 to	7575 2099
014 932 1000 to 014 932 1099	028 191 1852 to 028 191 1999	048 396 3647 to 048 396 3699	386 624 1412 to 386 883 8936 to	1599 8999
014 972 0800 to 014 972 0899	028 850 3000 to 028 850 3199	051 774 8857 to 051 774 8899	387 314 5574 to 387 837 6300 to	5599 6399
015 363 0007 to 015 363 0099	029 510 1500 to 029 510 1599	051 781 2875 to 051 781 2885	388 828 0656 to 389 696 2400 to	0699 2799
017 028 3200 to 017 028 3299	030 687 0903 to 030 687 0999	058 187 3836 to 058 187 3899	389 846 3104 to 389 846 3145 to	3135 3195
018 569 5333 to 018 569 5399	030 701 3442 to 030 701 3499	058 591 1153 to 058 591 1299	389 887 9211 to 389 887 9234 to	9230 9299
018 986 5264 to 018 986 5299	031 077 4507 to 031 077 4799	077 999 4001 to 077 999 4099	390 001 3500 to 390 545 5974 to	3199 3699 5999
019 518 2814 to 019 518 2899	032 295 7500 to 032 295 9999	210 221 0548 to 210 221 0599	391 104 6146 to 391 574 1466 to	6199 1499
020 698 5159 to 020 698 5199	034 394 1000 to 034 394 1099	227 275 9400 to 227 275 9999	391 783 3020 to 391 792 6100 to	3599 6199
020 844 7307 to 020 844 7399	034 943 0400 to 034 943 0799	273 070 8059 to 273 070 8099	392 668 2956 to 392 854 8500 to	2999 8899
020 972 8948 to 020 972 8999	035 035 4337 to 035 035 4399	273 775 7700 to 273 775 7899	393 584 7566 to 393 650 0074 to	7699 0099
022 021 9110 to 022 021 9181	037 706 9578 to 037 706 9599	302 000 0000 to 302 123 9999	393 650 0074 to 393 838 8316 to	0099 8499
022 037 1411 to 022 037 1499	037 805 3677 to 037 805 3699	349 746 2056 to 350 518 7350 to	393 838 8316 to 393 893 6007 to	8499 6099
023 637 7169 to 023 637 7199	037 909 5490 to 037 909 5499	360 011 1690 to 360 168 6008 to	394 126 6907 to 394 189 0405 to	6999 0599
024 380 4100 to 024 380 4199	040 024 3901 to 040 024 3999	360 173 8800 to 360 324 2326 to	394 822 3243 to 394 990 1810 to	3278 1899
024 496 6870 to 024 496 6896	040 674 7100 to 040 674 7199	362 861 3064 to 373 006 2176 to	395 343 3264 to 395 373 3035 to	3299 3099
025 092 0987 to 025 092 0999	040 688 8816 to 040 688 8899	374 768 2600 to 375 169 4400 to	395 396 9649 to 395 970 3240 to	9799 3299
025 369 5535 to 025 369 5599	041 299 6752 to 041 299 6799	375 829 3400 to 375 851 9100 to	397 622 4054 to 397 819 8902 to	4099 8999
025 729 1151 to 025 729 1199	041 623 8889 to 041 623 8899	376 196 0911 to 378 085 3679 to	398 149 7200 to 399 070 0872 to	7699 0899
025 729 1643 to 025 729 1799	041 803 6565 to 041 803 6599	378 351 1063 to 379 843 5100 to	399 156 7119 to 399 203 5064 to	7199 5099

399 296 9910	to	9999	418 164 6500	to	6799	437 427 0500	to	3499	458 354 7653	to	7999
399 396 8935	to	8999	418 423 9863	to	9899	439 179 2300	to	2399	458 671 8678	to	8699
399 792 7775	to	7799	418 633 5922	to	5999	439 310 0458	to	0499	458 671 8721	to	8798
399 792 8300	to	8399	418 719 8520	to	8599	440 698 1947	to	1999	458 847 5044	to	5999
400 427 1051	to	1999	418 744 2235	to	2299	440 858 6300	to	6399	459 274 7624	to	7699
401 045 1505	to	1549	418 962 2848	to	2899	440 858 6420	to	7299	459 365 5432	to	5499
401 045 1571	to	1599	419 543 0286	to	0299	441 199 1655	to	1699	459 378 5764	to	5799
401 294 2700	to	2799	419 730 0300	to	0399	443 127 3648	to	3699	459 472 4816	to	4999
401 310 9505	to	9599	420 277 0015	to	0049	443 127 4000	to	4099	460 349 6878	to	6899
401 382 5312	to	5399	420 599 0734	to	0798	443 673 7900	to	7999	460 550 1909	to	1999
402 578 7876	to	7899	420 661 4115	to	4199	443 800 9335	to	9399	460 997 5234	to	5299
403 125 6744	to	6799	420 758 9500	to	9699	444 382 8822	to	8899	461 973 6443	to	6499
403 260 7000	to	7499	420 969 3951	to	3971	444 390 1667	to	1699	462 152 0107	to	0299
403 280 6470	to	6499	420 969 3973	to	3999	444 457 3854	to	3899	462 274 1072	to	1099
403 685 8600	to	8699	421 116 3565	to	3599	450 048 4173	to	4199	462 277 8373	to	8399
404 003 0300	to	0399	421 130 9300	to	9399	450 048 4442	to	4699	462 554 6051	to	6099
404 041 8838	to	8899	421 313 4500	to	4999	450 560 5173	to	5199	463 011 5529	to	5540
404 071 4268	to	4299	421 364 5537	to	5599	450 620 3077	to	3099	463 176 4115	to	4199
404 347 5356	to	5399	421 656 2609	to	2699	450 620 3135	to	3199	463 176 4229	to	4299
404 347 5548	to	5599	421 988 9700	to	9799	450 780 2716	to	2799	463 185 2600	to	2799
404 726 4500	to	4599	422 172 4667	to	4699	450 801 2700	to	2799	463 227 7711	to	7799
404 961 5001	to	5199	422 484 4212	to	4299	451 109 2967	to	2984	463 414 4869	to	4899
405 325 0188	to	0198	422 556 1270	to	1299	451 115 4110	to	4125	463 808 3484	to	3499
406 009 4587	to	4599	422 587 7024	to	7099	451 115 4127	to	4199	463 945 7400	to	7899
406 260 6830	to	6899	422 819 7533	to	7599	451 746 0700	to	0799	464 629 9000	to	9399
406 459 6641	to	6999	422 842 5073	to	5087	452 265 0074	to	0099	464 711 4332	to	4399
406 733 3000	to	3999	422 907 7563	to	7599	452 265 0246	to	0299	465 692 3963	to	3999
407 545 1557	to	1599	424 500 6050	to	6099	452 265 0335	to	0999	465 698 8300	to	8599
407 594 0412	to	0599	424 641 8500	to	8599	452 509 1169	to	1199	465 743 7745	to	7799
407 692 9100	to	9299	424 871 6600	to	6699	452 855 6471	to	6499	466 798 6056	to	6067
407 959 2190	to	2199	425 298 2352	to	2399	452 890 4679	to	4799	467 147 4300	to	4399
408 265 2275	to	2288	425 418 4269	to	4299	452 900 8215	to	8238	468 079 5782	to	5799
408 499 7700	to	7799	425 418 4405	to	4499	453 117 9146	to	9199	469 067 2817	to	2899
408 499 7900	to	7999	426 547 4566	to	4599	453 334 3631	to	3699	469 127 8000	to	8199
408 682 8484	to	8599	427 412 6337	to	6499	453 603 7841	to	7891	469 213 0359	to	0399
408 698 7015	to	7099	427 481 0900	to	0999	453 650 1140	to	1199	469 213 0500	to	0599
409 072 3941	to	3999	428 027 2742	to	2752	453 741 1300	to	1399	469 561 8011	to	8099
410 491 2311	to	2399	429 474 4172	to	4199	454 013 2919	to	2999	469 658 1961	to	1999
410 694 8400	to	8599	429 889 2900	to	2999	454 186 2411	to	2499	469 666 9900	to	9999
410 775 1500	to	1599	430 150 4401	to	4599	454 268 4883	to	4899	469 678 1900	to	1999
410 795 7927	to	7999	430 172 9800	to	9899	454 302 5400	to	5499	469 781 4900	to	4999
410 867 0917	to	0966	430 177 1900	to	2099	454 490 8300	to	8399	469 947 6960	to	6999
410 867 0970	to	0999	430 444 9500	to	9699	454 547 7434	to	7499	470 755 5800	to	5818
411 868 1023	to	1199	430 664 4070	to	4099	454 922 4867	to	4895	471 918 0300	to	0999
411 922 2322	to	2399	432 168 8419	to	8499	455 221 1348	to	1499	471 985 2408	to	2419
412 193 0900	to	0999	432 708 6800	to	6999	455 364 2147	to	2199	472 191 6700	to	6799
412 395 8599	to	8699	432 744 1544	to	1599	455 399 5400	to	5499	472 270 2555	to	2599
412 485 6500	to	6599	432 995 9775	to	9799	455 476 0676	to	0699	472 987 0213	to	0241
412 485 6610	to	6699	433 003 5800	to	5899	455 543 0618	to	0699	472 987 0290	to	0299
412 885 5953	to	5999	433 757 3047	to	3099	456 410 9006	to	9099	473 151 2069	to	2199
414 193 3608	to	3674	433 765 4003	to	4099	456 470 4146	to	4299	473 666 9138	to	9199
414 193 3677	to	3699	434 482 7060	to	7199	456 619 4460	to	4499	473 952 3429	to	3499
414 411 7348	to	7399	434 513 2386	to	2399	457 333 2686	to	2699	474 108 5402	to	5499
414 640 0757	to	0799	434 968 3076	to	3092	457 729 1767	to	1777	474 356 5193	to	5299
414 965 1727	to	1799	435 303 1831	to	1842	457 937 8615	to	8699	474 949 3366	to	3399
417 302 8104	to	8199	435 303 1986	to	1999	458 028 9810	to	9899	475 134 9362	to	9399
417 387 6532	to	6599	435 666 6092	to	6399	458 057 2712	to	2999	475 167 9667	to	9699
417 496 6800	to	6999	436 082 6400	to	6899	458 069 9537	to	9599	475 319 3415	to	3499
417 871 9250	to	9299	436 160 6441	to	6499	458 069 9665	to	9699	475 319 3649	to	3799
417 930 9533	to	9599	437 316 7115	to	7199	458 337 5222	to	5299	475 340 6400	to	6599

475 424 8410 to	8499	490 886 8171 to	8199	609 493 1100 to	1199	631 762 9325 to	9399
475 629 9156 to	9199	490 977 9221 to	9240	609 766 8091 to	8999	632 217 4933 to	4999
475 850 6101 to	6199	491 258 8100 to	9099	609 825 4100 to	4115	632 500 0000 to	599 9999
475 875 2500 to	2599	491 567 1376 to	1399	609 884 2981 to	2999	633 110 4165 to	4199
476 169 8264 to	8299	492 254 4800 to	4899	609 893 1000 to	1099	633 110 4303 to	4499
476 189 3000 to	3499	492 283 5100 to	5199	610 092 3200 to	3299	633 438 6429 to	6599
476 331 2480 to	2499	492 610 6813 to	6899	610 582 4200 to	4299	633 588 7173 to	7182
477 289 8601 to	8699	493 394 5568 to	5599	611 879 6939 to	6999	634 725 0700 to	0799
477 681 5206 to	5299	493 470 2562 to	2599	612 291 8013 to	8099	634 803 3239 to	3299
478 010 4243 to	4268	493 473 7700 to	7799	612 751 5171 to	5199	634 807 2474 to	2499
478 010 4270 to	4291	493 716 2153 to	2199	612 751 5226 to	5299	634 827 5900 to	5999
478 450 5071 to	5099	494 206 2972 to	2999	612 751 6083 to	6099	634 886 3428 to	3499
478 469 7838 to	7858	494 217 3446 to	3999	612 751 6268 to	6299	635 559 3449 to	3499
478 469 7883 to	7899	494 224 0500 to	0599	612 751 6572 to	6599	636 289 6214 to	6299
479 280 9800 to	9899	495 145 0600 to	0699	612 774 2111 to	2199	636 634 8007 to	8042
479 365 9116 to	9176	496 209 7425 to	7499	612 774 2254 to	2299	637 150 1200 to	1299
479 412 9900 to	9999	496 213 8728 to	8799	612 774 2500 to	2599	637 562 5828 to	5899
479 667 6190 to	6199	496 474 5226 to	5248	614 469 0979 to	0999	638 042 1647 to	1699
479 748 9680 to	9699	497 053 8517 to	8699	614 474 3000 to	3099	638 049 4984 to	4999
479 860 7000 to	7199	497 854 8673 to	8699	614 521 3490 to	3499	638 318 1115 to	1199
480 526 2000 to	2099	498 449 8888 to	8899	614 645 1800 to	1899	638 318 1453 to	1499
480 640 6330 to	6399	498 929 8285 to	8499	614 832 1100 to	2099	638 885 0000 to	0299
480 658 0568 to	0599	498 936 5310 to	5399	615 017 7505 to	7599	638 903 4362 to	4373
480 689 5100 to	5199	499 016 5425 to	5499	617 711 6609 to	6699	639 415 1929 to	1999
481 072 9463 to	9499	499 440 8575 to	8899	617 760 5266 to	5299	639 415 2019 to	2099
481 673 0074 to	0095	499 731 6717 to	6799	617 813 3601 to	3699	639 420 6200 to	6299
482 527 1500 to	1599	500 064 1858 to	1869	618 840 9200 to	9299	639 469 3517 to	3799
482 541 5255 to	5299	500 070 5725 to	7799	619 551 7229 to	7299	639 605 2143 to	2199
482 729 6800 to	6899	600 645 3223 to	3299	619 859 3000 to	3099	639 657 8600 to	8799
483 363 7207 to	7299	601 339 1200 to	1399	620 073 9400 to	9499	640 289 7500 to	7599
483 402 2356 to	2399	601 653 5884 to	5899	621 614 7907 to	7930	640 289 7700 to	7999
483 486 5100 to	5199	601 661 7700 to	7799	621 614 7932 to	7999	641 170 4420 to	4499
483 632 1521 to	1599	601 682 5343 to	5399	621 648 8021 to	8199	641 318 3133 to	3199
483 632 2600 to	2799	601 928 1600 to	1699	621 648 8500 to	8599	641 378 6500 to	6999
483 849 1615 to	1699	602 512 2972 to	2999	621 904 8351 to	8599	641 383 8739 to	8799
484 174 4803 to	5299	602 555 2400 to	2799	621 916 1978 to	1989	641 877 3187 to	3299
484 323 8900 to	9199	602 829 7061 to	7099	622 989 8032 to	8099	641 877 3310 to	3399
484 680 5000 to	5038	603 483 9572 to	9599	623 076 9300 to	9399	642 355 8094 to	8199
484 680 5040 to	5074	603 490 7200 to	7299	623 819 5006 to	5099	642 355 8308 to	8999
484 680 5077 to	5099	603 678 7100 to	7199	623 895 8200 to	8399	642 900 0018 to	0099
485 029 4913 to	4999	603 678 7662 to	7699	623 917 0000 to	0099	643 030 6254 to	6299
486 176 0600 to	0699	603 678 7902 to	7999	623 917 0200 to	0299	644 066 0882 to	0899
486 559 7555 to	7599	603 678 8418 to	8499	624 468 5288 to	5299	644 069 0600 to	0699
486 696 3023 to	3199	603 678 8700 to	9999	624 665 3162 to	3198	644 077 7506 to	7699
488 173 7900 to	7999	604 086 0880 to	0899	625 088 6735 to	6799	644 085 8157 to	8199
488 206 4100 to	4199	604 349 1414 to	1499	625 916 9500 to	9799	644 112 9839 to	9899
488 226 0200 to	0299	604 503 7776 to	7799	625 968 8956 to	8999	644 373 9083 to	9099
488 709 3906 to	3999	605 520 9037 to	9099	627 005 3938 to	3999	644 380 1460 to	1499
488 855 8359 to	8399	605 685 4010 to	4099	627 384 3907 to	4099	644 733 4715 to	4799
489 181 8963 to	8999	605 988 6467 to	6499	627 496 7549 to	7599	644 900 9712 to	9799
489 223 2000 to	2099	607 689 7951 to	7960	627 708 3605 to	3699	644 901 0109 to	1299
489 311 1930 to	1999	607 728 1276 to	1299	627 776 2500 to	2599	644 901 1325 to	1399
489 318 6200 to	6300	608 727 7100 to	7199	628 226 3100 to	3199	644 923 6800 to	7799
489 384 0027 to	0099	608 727 7273 to	7599	628 814 4702 to	4799	644 932 4655 to	4699
489 427 0658 to	0899	608 813 9950 to	9999	628 851 9689 to	9699	645 318 7240 to	7499
489 997 5252 to	5299	609 067 5325 to	5399	629 510 7200 to	7299	645 333 1766 to	1799
490 669 5850 to	6099	609 067 5488 to	5499	629 964 4200 to	4294	645 790 8632 to	8699
490 717 7080 to	7099	609 067 5600 to	5699	630 389 3056 to	3071	645 821 0657 to	0699
490 721 6000 to	6099	609 289 6123 to	6199	630 463 0588 to	0599	645 930 7948 to	7999
490 793 1500 to	2099	609 438 4400 to	4499	631 459 9117 to	9199	645 975 0737 to	0762

646 242 6200 to	6299	663 938 9200 to	9299	687 614 6774 to	6799	702 821 5730 to	5799
646 270 7639 to	7799	664 253 8000 to	8499	688 120 9000 to	9999	702 821 5805 to	5899
646 798 4000 to	4999	664 656 3055 to	3099	688 314 3107 to	3191	702 846 6331 to	6399
647 048 7035 to	7099	665 174 6400 to	6499	690 291 1361 to	1371	702 848 3900 to	3999
647 049 2900 to	2999	665 274 8208 to	8299	690 788 2877 to	2899	702 857 7302 to	7499
647 398 8300 to	8399	665 669 5400 to	5499	690 893 5344 to	5399	702 878 0114 to	0199
647 398 8481 to	8499	666 132 8226 to	8299	690 893 5512 to	5599	740 002 7710 to	7719
647 437 3000 to	4999	666 696 2209 to	2299	690 904 1300 to	1599	740 241 9049 to	9099
647 811 2188 to	2199	666 696 2309 to	2399	690 941 6000 to	6199	740 255 1718 to	1799
648 009 6057 to	6099	667 032 9300 to	9399	691 313 6383 to	6399	740 470 2420 to	2443
648 163 5300 to	5499	667 729 5529 to	5599	691 313 6600 to	6699	740 523 7432 to	7449
648 722 5283 to	5299	668 383 8400 to	8699	691 582 8003 to	8099	740 535 1555 to	1580
648 892 3164 to	3199	670 368 3400 to	3499	691 664 1800 to	1999	740 701 6105 to	6114
649 100 3989 to	3999	670 369 7336 to	7399	691 664 2400 to	2499	740 705 9790 to	9799
649 647 0370 to	0399	670 750 7169 to	7199	692 727 9362 to	9399	740 726 6400 to	6500
649 647 0522 to	0599	671 046 6200 to	6399	692 798 1800 to	1899	740 765 3306 to	3399
649 647 5237 to	5399	671 251 5448 to	5499	693 249 0779 to	0799	805 885 8411 to	8499
649 647 9100 to	9299	671 926 5600 to	5799	693 249 0877 to	1699	806 087 1100 to	1499
649 666 7800 to	8299	672 444 2000 to	2999	693 445 0566 to	0999	806 268 9275 to	9299
650 114 7707 to	7719	672 828 3410 to	3499	693 448 8500 to	8999	806 534 3400 to	3477
650 130 3400 to	3599	673 167 5776 to	5799	693 645 9583 to	9599	807 342 3283 to	3399
650 213 0406 to	0499	675 464 3700 to	3799	693 965 4200 to	4299	808 086 7100 to	7199
650 555 1749 to	1799	675 464 4000 to	4199	695 741 2906 to	2999	808 090 3440 to	3499
650 564 1900 to	1999	676 365 5958 to	5999	695 947 8518 to	8599	808 325 5161 to	5699
650 627 4212 to	4299	676 669 1024 to	1099	696 662 8247 to	8299	808 784 8000 to	8299
650 736 2043 to	2099	677 126 6734 to	6799	697 447 8285 to	8296	830 125 0672 to	0699
650 739 1540 to	1699	677 333 9979 to	9999	698 042 4816 to	4899	830 602 5800 to	5999
651 741 4415 to	4499	677 466 1088 to	1099	698 131 2138 to	2157	830 610 3700 to	3799
651 882 2800 to	2899	678 071 4500 to	4799	698 227 0000 to	0099	830 983 3500 to	3599
652 754 6317 to	6399	678 096 7531 to	7599	700 065 2570 to	2599	830 983 3635 to	3699
653 131 4945 to	4999	679 909 2578 to	2599	700 065 4800 to	4899	831 354 1387 to	1399
653 426 3300 to	3399	680 112 9565 to	9599	700 190 3350 to	3359	831 815 8240 to	8299
653 455 4874 to	4899	680 244 0903 to	0999	700 228 6048 to	6099	832 525 3810 to	3899
654 238 0000 to	0399	680 412 6046 to	6099	700 650 0452 to	0499	833 159 1884 to	1899
654 404 3065 to	3092	680 761 6800 to	6899	700 666 1323 to	1349	833 456 2567 to	2599
654 962 2900 to	3199	681 677 0540 to	0699	700 786 9106 to	9142	833 566 3015 to	3071
655 103 5081 to	5199	682 070 1029 to	1099	700 859 0744 to	0758	834 130 5200 to	5299
655 523 2600 to	2999	682 956 6280 to	6299	701 028 6780 to	6899	834 316 5444 to	5499
656 305 2448 to	2499	682 956 6490 to	6599	701 213 3900 to	3999	834 354 8747 to	8766
657 347 4438 to	4999	682 956 6700 to	6799	701 267 2000 to	3999	834 354 8824 to	8838
657 710 8100 to	8999	682 965 1178 to	1199	701 335 7312 to	7399	835 269 5700 to	5799
657 780 0985 to	0999	682 965 1201 to	1299	701 369 2005 to	2050	835 496 7303 to	7399
658 586 1400 to	1499	683 118 2389 to	2399	701 499 2260 to	2299	835 539 5200 to	5999
658 877 8000 to	8199	683 378 2000 to	2099	701 503 2247 to	2299	835 813 3015 to	3099
658 880 8000 to	8199	683 378 2117 to	2299	701 541 2271 to	2299	837 672 8967 to	8999
659 398 7300 to	7399	683 415 1200 to	1499	701 553 6557 to	6599	837 784 3282 to	3299
659 706 8113 to	8199	683 444 8159 to	8199	701 601 3457 to	3499	838 176 8377 to	8399
659 846 7837 to	7899	685 154 7780 to	7789	701 605 5913 to	5999	838 518 1257 to	1299
660 510 4100 to	4199	685 297 7645 to	7699	701 695 3982 to	3999	839 718 8257 to	8299
660 673 0400 to	0599	685 623 5264 to	5299	701 695 4148 to	4199	840 323 0600 to	0699
661 488 5000 to	5099	685 650 9487 to	9499	701 695 4227 to	4299	840 875 6235 to	6299
661 609 9100 to	9199	685 669 4200 to	4299	701 708 1741 to	1799	840 910 0900 to	0999
661 716 9420 to	9499	685 757 8452 to	8499	701 736 3966 to	3999	841 349 5000 to	5099
661 906 6522 to	6599	686 071 2694 to	2799	701 838 2800 to	2899	841 805 7747 to	7899
662 021 8332 to	8399	686 176 3333 to	3354	701 941 0600 to	0699	841 805 7944 to	8099
662 068 0700 to	0899	686 372 3200 to	3299	702 171 1603 to	1699	842 226 0685 to	0695
662 553 0774 to	0799	686 644 5879 to	5899	702 195 5109 to	5199	842 685 4600 to	4699
663 078 7034 to	7099	686 899 1371 to	1399	702 254 9300 to	9399	842 685 4742 to	4999
663 763 5300 to	5399	686 931 7636 to	7699	702 264 7569 to	7599	842 860 0300 to	0399
663 883 7039 to	7499	687 601 0973 to	0999	702 713 1800 to	1809	842 898 5582 to	5599

843 062 7100 to	7199	858 756 3111 to	3299	870 491 4812 to	4849	909 100 1900 to	2099
843 077 6288 to	6299	859 063 8200 to	8699	870 536 5820 to	5829	909 355 0422 to	0499
843 077 6378 to	6399	859 190 0600 to	0644	870 541 7167 to	7239	909 568 8900 to	9099
843 758 5769 to	5778	859 437 5538 to	5599	870 575 8155 to	8999	909 568 9300 to	9499
843 786 2554 to	2699	859 811 2888 to	2899	870 589 0485 to	0494	909 725 7307 to	7399
845 656 8165 to	8199	859 855 8873 to	8999	870 691 7060 to	7099	909 833 0947 to	0999
845 727 2100 to	2199	860 240 8520 to	8599	872 100 0445 to	0459	910 219 8631 to	8699
845 746 2618 to	2635	860 275 3900 to	3999	900 556 4178 to	4199	910 265 1100 to	1199
846 390 7531 to	7599	860 518 9629 to	9699	900 845 0044 to	0099	910 471 7273 to	7299
846 918 0572 to	0599	860 600 0021 to	0999	900 936 0217 to	0299	910 536 2505 to	2599
847 237 7690 to	7699	861 158 2350 to	2599	900 936 0435 to	0499	910 958 7499 to	7599
847 284 2481 to	2499	861 367 5400 to	5499	901 058 5255 to	5280	911 140 1000 to	2199
847 374 7055 to	7065	861 637 6010 to	6099	901 273 1082 to	1099	911 245 2545 to	2599
847 374 7055 to	7065	861 979 7292 to	7499	901 287 5143 to	5199	911 268 9077 to	9099
847 636 5304 to	5399	862 216 6100 to	6199	901 291 2789 to	2799	911 400 8948 to	8999
847 700 5447 to	5499	862 263 9213 to	9299	901 525 7122 to	7199	911 508 1620 to	1799
847 723 7500 to	7599	862 271 0800 to	0999	902 198 9769 to	9799	911 509 9310 to	9399
849 485 3427 to	3499	862 271 5000 to	5099	902 948 1269 to	1299	911 523 3000 to	3999
849 520 9850 to	9899	863 871 5138 to	5199	902 985 0833 to	0899	912 057 9922 to	9999
849 608 1357 to	1399	863 949 5300 to	5399	903 370 6934 to	6999	912 882 0563 to	0899
849 792 2600 to	2699	864 088 8200 to	8299	904 600 6523 to	6599	913 605 2218 to	2299
850 546 1862 to	1899	864 426 3972 to	3999	904 892 0378 to	0399	913 709 2429 to	2499
851 143 6826 to	6844	864 520 6117 to	6136	904 892 0648 to	1299	913 818 3501 to	3999
851 209 9880 to	9899	865 151 0526 to	0599	905 056 2216 to	2299	914 063 4300 to	4399
851 928 9221 to	9299	865 500 4034 to	4099	905 510 6647 to	6799	914 346 7621 to	7644
852 589 6560 to	6599	865 883 6082 to	6099	905 510 6900 to	7099	914 529 6185 to	6299
853 049 3646 to	3699	866 004 3000 to	3999	905 794 0000 to	0199	915 546 6822 to	6999
854 304 4089 to	4999	866 442 4100 to	4899	905 794 0288 to	0299	915 671 3963 to	3980
854 529 2200 to	2299	867 366 9108 to	9118	905 873 6900 to	6999	915 671 3982 to	3999
854 532 0000 to	2999	867 633 7403 to	7499	905 873 7100 to	7299	915 675 2217 to	2299
855 001 6204 to	6249	867 737 5623 to	5699	905 880 8900 to	8999	916 440 3377 to	3399
855 319 9364 to	9399	868 169 4529 to	4599	905 889 7100 to	7199	916 670 6352 to	6399
855 361 3390 to	3399	868 173 8400 to	8599	906 158 1508 to	1599	916 682 5300 to	5399
856 226 0490 to	0499	868 514 9000 to	9099	906 558 8812 to	8899	916 694 1414 to	1499
856 656 5800 to	5999	868 566 9200 to	9299	906 982 2214 to	2299	916 703 0802 to	0821
856 752 0200 to	0299	869 387 1150 to	1199	907 725 8500 to	8599	917 370 6300 to	6499
857 111 1352 to	1399	869 505 3500 to	3599	907 815 0216 to	0257	917 486 4900 to	4999
857 279 3450 to	3499	869 523 7033 to	7099	908 622 4225 to	4235	918 951 7231 to	7299
857 843 4000 to	4099	869 800 0000 to	999 9999	908 936 9254 to	9299	920 309 9039 to	9199
858 124 7644 to	7699	870 054 4814 to	4899	909 100 1787 to	1799	920 857 5500 to	5899

— Group2—Internal and External Investigations,
Postal Inspection Service, 11-27-03

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service™ employees responsible for accepting and cashing postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	702 104 368 to 4 900	709 649 804 to 9 820	719 869 731 to 9 760
692 720 871 to 0 900	702 128 306 to 8 400	709 733 281 to 3 580	720 227 871 to 7 930
692 876 955 to 7 050	702 179 891 to 9 900	710 046 813 to 6 840	720 227 949 to 7 960
693 290 380 to 0 400	702 260 751 to 0 850	710 358 093 to 8 166	720 368 543 to 8 570
693 290 426 to 0 450	702 410 595 to 1 050	710 358 257 to 8 270	720 392 151 to 2 570
694 063 700 to 3 897	702 660 151 to 0 540	711 021 501 to 1 510	720 556 491 to 6 640
694 063 900 to 4 000	702 723 429 to 3 450	711 049 411 to 9 560	720 558 621 to 8 650
694 550 501 to 0 530	703 004 401 to 4 820	711 408 045 to 8 090	720 575 361 to 5 570
694 595 031 to 5 050	703 083 819 to 4 020	712 003 381 to 3 650	720 590 152 to 0 179
694 595 087 to 5 300	703 432 131 to 2 230	712 104 220 to 4 230	721 638 331 to 9 170
694 698 551 to 8 650	703 626 061 to 6 090	712 327 861 to 7 890	721 815 391 to 5 420
694 745 458 to 5 600	703 863 121 to 3 240	712 327 952 to 7 980	721 969 713 to 9 740
695 105 313 to 5 350	703 863 477 to 3 540	712 647 061 to 7 090	722 072 137 to 2 160
695 142 809 to 3 050	703 867 801 to 7 980	713 284 171 to 4 260	722 378 265 to 8 280
695 144 666 to 4 700	704 030 628 to 0 640	713 292 871 to 2 990	722 413 990 to 4 004
695 272 601 to 2 750	704 154 024 to 4 120	714 035 101 to 5 160	722 764 948 to 4 980
695 277 576 to 7 650	704 227 561 to 7 829	714 155 011 to 5 400	722 825 840 to 5 889
695 530 761 to 0 800	704 227 831 to 8 069	714 328 231 to 8 440	723 153 841 to 3 850
696 487 701 to 7 800	704 228 071 to 8 100	714 442 952 to 2 980	723 237 616 to 7 630
696 784 101 to 4 550	704 420 344 to 0 490	714 562 843 to 2 860	723 331 081 to 1 110
696 870 601 to 0 650	704 568 751 to 8 990	714 590 391 to 0 430	723 496 443 to 6 470
697 047 501 to 7 600	704 965 301 to 5 770	714 609 811 to 9 930	723 967 291 to 7 320
697 052 101 to 2 350	705 116 780 to 6 790	714 609 961 to 9 990	724 655 196 to 5 340
697 217 251 to 7 400	705 280 801 to 0 980	714 807 181 to 7 240	724 711 441 to 1 500
697 249 952 to 50 050	705 475 651 to 6 040	714 871 321 to 1 500	724 711 538 to 1 560
697 414 886 to 4 900	705 566 127 to 6 280	714 928 529 to 8 590	724 793 221 to 3 250
697 469 606 to 9 700	705 740 581 to 0 730	715 128 183 to 8 330	724 908 109 to 8 120
697 850 401 to 0 750	705 782 796 to 2 820	715 144 171 to 4 470	724 937 461 to 7 670
698 098 446 to 8 550	705 822 271 to 2 480	715 197 211 to 7 570	725 163 118 to 3 151
698 300 251 to 0 300	706 180 148 to 0 290	715 595 910 to 6 180	725 202 735 to 2 750
698 504 383 to 4 650	706 184 041 to 4 220	715 941 781 to 1 810	725 398 591 to 8 800
698 533 927 to 4 200	706 357 861 to 8 190	715 962 421 to 2 480	725 464 591 to 4 920
698 562 268 to 2 400	706 382 419 to 2 430	716 477 396 to 7 430	725 475 321 to 5 330
699 090 686 to 0 750	706 628 735 to 8 820	716 556 635 to 6 660	725 711 057 to 1 070
699 752 699 to 2 850	706 638 211 to 8 420	717 083 841 to 3 960	725 738 581 to 8 730
700 068 473 to 8 500	706 817 959 to 8 000	717 191 648 to 1 690	725 981 311 to 1 430
700 161 501 to 1 650	707 034 391 to 4 450	717 193 161 to 3 490	725 987 835 to 7 880
700 202 522 to 2 700	707 292 636 to 2 660	717 228 591 to 8 680	726 060 811 to 0 900
700 290 275 to 0 300	707 441 401 to 1 687	717 333 902 to 3 950	726 391 970 to 2 520
700 465 730 to 5 750	707 441 836 to 1 940	717 739 745 to 9 910	726 484 771 to 4 800
700 561 444 to 1 550	707 958 541 to 8 570	717 884 991 to 5 050	726 493 351 to 5 300
701 423 101 to 3 150	707 960 107 to 0 160	718 026 171 to 6 290	726 504 031 to 4 063
701 625 469 to 5 550	708 059 941 to 60 000	718 466 370 to 6 420	726 504 070 to 4 090
701 643 829 to 3 850	708 115 830 to 5 860	718 568 451 to 8 479	726 504 331 to 4 390
701 945 451 to 5 500	708 116 251 to 6 310	718 590 741 to 0 770	726 563 701 to 4 060
702 033 701 to 4 050	708 138 301 to 8 480	718 714 210 to 4 370	726 599 371 to 9 460
702 051 501 to 1 750	709 222 591 to 2 920	718 795 881 to 6 000	726 626 356 to 6 370
702 053 601 to 3 800	709 243 479 to 3 500	718 961 721 to 1 780	727 182 271 to 2 510
	709 411 171 to 1 320	718 982 001 to 2 300	727 416 181 to 6 240

727 481 431	to	1 460	735 783 961	to	3 990	744 234 751	to	4 780	756 371 565	to	1 580
727 749 241	to	9 780	735 803 401	to	3 430	744 499 591	to	9 680	756 876 031	to	6 120
728 382 331	to	2 480	736 005 420	to	5 440	744 626 901	to	6 910	756 876 151	to	6 240
728 702 338	to	2 400	736 366 021	to	6 110	745 388 794	to	8 910	756 970 129	to	0 140
728 915 371	to	5 850	736 624 456	to	4 500	746 446 806	to	6 820	757 059 613	to	9 630
728 953 141	to	3 410	736 670 851	to	1 060	746 818 351	to	8 410	757 078 540	to	8 560
728 954 280	to	4 310	736 767 061	to	7 090	747 245 266	to	5 280	757 086 209	to	6 240
729 169 081	to	9 140	736 767 093	to	7 120	747 364 813	to	4 830	757 240 591	to	0 650
729 363 841	to	3 870	736 982 191	to	2 370	747 501 434	to	1 450	757 277 371	to	7 700
729 682 891	to	3 190	736 982 551	to	2 730	747 739 891	to	0 070	757 291 591	to	2 730
729 838 940	to	9 070	737 110 141	to	0 170	748 148 649	to	8 760	757 964 251	to	4 280
729 839 101	to	9 130	737 185 501	to	5 710	748 259 960	to	9 970	758 067 001	to	7 090
730 077 683	to	7 840	737 317 321	to	7 350	748 565 162	to	5 280	758 105 221	to	5 250
730 109 847	to	9 880	737 517 781	to	7 840	748 874 988	to	5 030	758 324 941	to	5 000
730 373 761	to	3 850	737 628 181	to	8 210	749 137 381	to	7 410	758 593 628	to	3 650
730 501 951	to	2 130	737 634 258	to	4 270	749 190 192	to	0 210	758 709 038	to	9 060
730 519 379	to	9 470	738 361 971	to	1 980	749 685 421	to	5 450	758 744 101	to	4 160
730 569 278	to	9 360	738 447 601	to	7 660	749 846 791	to	6 850	758 850 883	to	0 900
730 711 711	to	1 740	738 648 355	to	8 450	749 993 131	to	3 580	758 860 951	to	1 550
730 722 991	to	3 230	738 849 811	to	9 900	750 071 587	to	1 610	759 152 851	to	2 880
730 845 970	to	5 990	738 892 270	to	2 290	750 408 167	to	8 183	759 740 941	to	1 090
730 888 291	to	8 320	738 997 259	to	7 380	750 438 421	to	8 501	760 004 596	to	4 610
730 927 591	to	7 680	739 161 451	to	1 540	750 743 911	to	4 030	760 118 191	to	8 250
731 307 914	to	7 930	739 219 381	to	9 440	750 779 118	to	9 400	760 155 001	to	5 090
731 402 431	to	2 460	739 740 151	to	0 180	750 910 981	to	1 010	760 378 002	to	8 020
731 407 232	to	7 320	739 793 491	to	3 520	750 960 841	to	0 900	760 692 722	to	2 749
731 588 301	to	8 340	739 793 527	to	3 550	751 296 211	to	6 240	761 055 460	to	5 480
731 767 273	to	7 320	739 942 621	to	2 650	751 539 121	to	9 180	761 169 781	to	9 810
731 781 061	to	1 120	739 999 231	to	9 320	751 541 311	to	1 790	761 504 941	to	5 120
731 837 821	to	7 910	740 011 517	to	1 530	751 757 641	to	7 700	761 516 836	to	6 910
731 841 377	to	1 450	740 030 701	to	0 970	751 936 951	to	7 010	761 613 588	to	3 600
732 018 481	to	8 600	740 261 740	to	1 820	751 951 861	to	1 890	761 688 631	to	8 690
732 067 972	to	8 370	740 265 811	to	6 290	751 999 021	to	9 110	761 805 199	to	5 240
732 188 649	to	8 670	740 299 111	to	9 170	752 139 516	to	9 570	761 826 106	to	6 120
732 193 460	to	3 470	740 299 231	to	9 260	752 182 892	to	2 950	761 881 171	to	1 560
732 201 241	to	1 390	740 329 266	to	9 320	752 206 861	to	7 100	761 975 641	to	5 670
732 220 431	to	0 440	740 889 081	to	9 090	752 295 241	to	5 600	761 975 886	to	5 895
732 355 201	to	5 380	741 010 421	to	0 530	752 731 351	to	1 410	762 304 144	to	4 170
732 472 320	to	2 560	741 113 041	to	3 370	752 767 441	to	7 470	762 324 931	to	4 960
732 541 605	to	1 620	741 373 891	to	4 340	753 008 941	to	9 030	762 439 261	to	9 290
732 572 221	to	2 490	741 452 369	to	2 490	753 194 311	to	4 370	762 524 158	to	4 220
732 586 479	to	6 710	741 492 991	to	3 140	753 620 378	to	0 400	762 584 872	to	4 970
732 994 037	to	4 080	741 553 460	to	3 470	754 013 917	to	3 940	762 593 431	to	3 460
733 163 449	to	3 460	741 764 431	to	4 520	754 161 061	to	1 120	763 155 160	to	5 180
733 297 171	to	7 290	742 178 834	to	8 880	754 358 445	to	8 610	763 178 631	to	8 660
733 446 631	to	7 110	742 325 500	to	5 520	754 410 451	to	0 660	763 506 001	to	6 060
733 474 665	to	4 770	742 325 668	to	5 700	754 438 393	to	8 410	763 522 141	to	2 470
733 704 482	to	4 570	742 408 771	to	8 830	754 493 109	to	3 130	763 717 694	to	7 800
733 751 041	to	1 130	742 512 120	to	2 150	754 664 182	to	4 220	763 826 461	to	6 520
734 009 101	to	9 130	742 684 849	to	4 890	754 816 377	to	6 470	763 900 460	to	0 471
734 290 759	to	0 770	742 839 553	to	9 630	755 487 421	to	7 600	763 900 479	to	0 530
734 389 273	to	9 290	742 913 668	to	3 700	755 592 901	to	3 140	763 917 271	to	7 750
734 440 031	to	0 111	742 917 287	to	7 296	755 790 020	to	0 030	764 125 801	to	5 860
734 797 201	to	7 320	742 921 891	to	1 980	755 791 730	to	1 800	764 284 525	to	4 560
734 939 611	to	9 640	742 983 631	to	3 810	755 926 951	to	7 070	764 526 241	to	6 330
734 950 111	to	0 170	743 020 021	to	0 170	755 934 332	to	4 510	764 601 421	to	1 600
735 120 331	to	0 840	743 206 491	to	6 500	755 957 701	to	8 000	764 650 231	to	0 470
735 283 008	to	3 020	743 235 992	to	6 050	755 962 981	to	3 280	764 984 371	to	4 850
735 293 131	to	3 220	743 940 631	to	0 900	756 035 371	to	5 490	765 003 667	to	3 680
735 635 010	to	5 040	743 978 011	to	8 070	756 301 257	to	1 290	765 042 517	to	2 540

765 194 728	to	4 970	773 125 387	to	5 410	778 251 871	to	1 930	785 429 491	to	9 520
765 387 365	to	7 450	773 179 320	to	9 410	778 286 911	to	6 940	785 989 351	to	9 440
765 541 801	to	2 100	773 202 989	to	3 140	778 328 699	to	8 730	786 036 450	to	6 480
765 638 461	to	8 970	773 208 991	to	9 290	778 567 471	to	7 860	786 111 854	to	1 930
765 647 101	to	7 190	773 231 311	to	1 340	778 570 771	to	0 830	786 510 527	to	0 540
765 813 781	to	4 029	773 348 739	to	8 940	778 699 096	to	9 110	786 510 571	to	0 600
765 879 314	to	9 390	773 575 891	to	5 950	778 779 471	to	9 480	786 676 937	to	6 980
765 954 001	to	4 030	773 852 971	to	3 030	779 146 205	to	6 230	786 730 831	to	0 920
766 120 286	to	0 320	773 858 011	to	8 100	779 233 681	to	3 710	786 743 671	to	3 700
766 125 716	to	5 750	773 892 721	to	7 190	779 316 961	to	7 200	786 743 711	to	3 730
766 158 824	to	8 840	773 958 061	to	8 660	779 339 221	to	9 400	786 854 491	to	4 550
766 388 433	to	8 460	774 101 148	to	1 190	779 702 191	to	2 250	786 977 256	to	7 461
766 509 421	to	9 660	774 107 161	to	7 190	779 994 001	to	4 090	787 158 121	to	8 390
766 572 901	to	3 020	774 177 226	to	7 270	780 103 591	to	3 650	787 325 701	to	5 910
766 748 500	to	8 521	774 279 481	to	9 810	780 533 288	to	3 310	787 493 281	to	3 340
767 024 341	to	4 370	774 408 399	to	8 420	780 625 208	to	5 920	787 793 816	to	3 880
767 326 471	to	6 590	774 431 821	to	2 450	780 711 345	to	1 540	787 822 428	to	2 440
767 332 561	to	2 950	774 510 451	to	0 780	780 778 894	to	8 920	787 887 881	to	7 901
768 009 841	to	9 960	774 652 981	to	3 010	780 865 851	to	5 920	788 306 478	to	6.490
768 011 489	to	1 520	774 778 981	to	9 040	780 873 421	to	3 450	788 326 339	to	6 380
768 177 980	to	7 990	774 867 481	to	7 510	781 141 891	to	1 980	788 403 671	to	3 690
768 391 081	to	1 170	774 867 515	to	7 540	781 238 697	to	8 730	788 815 771	to	5 860
768 661 569	to	1 650	774 934 275	to	4 290	781 503 151	to	3 180	789 044 014	to	4 100
769 000 051	to	0 080	774 961 261	to	1 290	781 518 818	to	8 840	789 326 341	to	6 880
769 050 841	to	0 900	775 106 223	to	6 235	781 624 126	to	4 200	790 209 421	to	9 480
769 159 081	to	9 178	775 106 237	to	6 248	781 679 221	to	9 340	790 418 170	to	8 190
769 737 496	to	7 510	775 331 515	to	1 550	781 723 771	to	3 890	790 448 020	to	8 460
769 778 491	to	8 730	775 444 210	to	4 230	781 723 964	to	3 990	790 597 485	to	7 530
769 827 331	to	7 450	775 579 301	to	9 320	781 761 391	to	1 720	790 911 883	to	1 900
770 216 071	to	6 100	775 622 683	to	2 760	781 878 721	to	9 020	791 057 441	to	7 550
770 723 281	to	3 400	776 144 621	to	4 670	782 424 840	to	4 900	791 239 081	to	9 290
770 790 451	to	0 480	776 154 010	to	4 060	782 939 821	to	9 850	791 374 483	to	4 500
770 915 150	to	5 490	777 561 631	to	2 080	782 985 347	to	5 360	791 387 971	to	8 030
771 455 551	to	5 610	776 657 371	to	7 490	783 063 631	to	3 690	791 447 521	to	7 850
771 609 661	to	9 690	776 817 421	to	7 450	783 578 101	to	8 130	791 451 151	to	1 240
771 932 551	to	2 580	776 951 225	to	1 250	783 578 143	to	8 160	791 500 009	to	0 470
772 057 224	to	7 440	777 141 601	to	2 140	783 663 991	to	4 050	791 771 431	to	1 490
772 162 660	to	3 070	777 297 421	to	7 510	783 739 838	to	0 280	792 004 293	to	4 320
772 718 615	to	8 640	777 621 721	to	1 750	784 142 598	to	2 610	792 018 379	to	8 420
772 940 140	to	0 160	777 810 309	to	0 330	784 380 061	to	0 090	792 070 621	to	0 740
772 970 886	to	0 940	778 049 651	to	9 670	784 507 591	to	7 740	792 391 381	to	1 620
773 009 419	to	9 430	778 106 225	to	6 310	784 507 759	to	7 860	792 903 511	to	3 990
773 112 031	to	2 060	778 218 730	to	8 780	784 913 509	to	3 531			

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— *Group2—Internal and External Investigations,
Postal Inspection Service, 11-27-03*

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— *Group2—Internal and External Investigations,
Postal Inspection Service, 11-27-03*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes™ through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09315	Add N Delete I,Z	Immediately	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
APO AE 09701	Activate	Immediately	A1-B-B1-C-V-Z1
APO AE 09702	Activate	Immediately	A1-B-B1-C-V-Z1
APO AE 09727	Activate	Immediately	A1-B-B1-C-V-Z1
APO AE 09730	Activate	Immediately	A1-B-B1-C-V-Z1
APO AE 09731	Activate	Immediately	A1-B-B1-C-V-Z1
FPO AP 96558	Close	29 Nov 03	

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09007	A1-B-B1-C-D-U	09069	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V
09009	A1-B-B1-C-D-U	09074	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U
09012	A1-B-B1-C-D-U	09076	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09214	A1-B-B1-C-D-U
09013	A1-B-B1-C-D-U-Z1	09080	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U
09014	A1-B-B1-C-D-U	09081	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U
09021	A1-B-B1-C-D-U	09086	A1-B-B1-C-D-U	09139	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U
09028	A1-B-B1-C-D-U	09089	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U
09031	A1-B-B1-C-D-U	09090	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V
09033	A1-B-B1-C-D-U	09094	A1-B-B1-C-D	09143	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U
09034	A1-B-B1-C-D-U	09095	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U
09036	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U
09042	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U
09045	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U
09046	A1-B-B1-C-D-U	09100	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U
09050	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U
09053	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09175	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U
09054	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U
09056	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U
09058	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U
09059	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09060	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1
09063	A1-B-B1-C-D-L-U	09123	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U		
09067	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09211	A1-B-B1-C-D-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09304	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V- Z1	09344	A-A1-B-B1-C1-E2-F-H1-M-I-R-R1-V-Z-Z1	09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09534	A1-B-V
09305	A-A1-B-B1-C1-E2-F-H1-R-R1-U2-V-Z1	09345	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09542	A1-B-V
09306	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09543	A1-B-V
09307	A1-B-B1-V-Z1	09347	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09545	A1-B-V
09308	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09549	A1-B-V
09309	A-A1-B-B1-C1-E2-F-H1-M- R-R1-V-Z1	09349	A-A1-B-B1-C-C1-D-E2-F-F1-H-I-M-N-R-R1-V-Z-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09550	A1-B-V
09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09351	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09554	A1-B-B1-V
09315	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09556	A1-B-V
09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09394	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09557	A1-B-V
09320	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09355	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09397	A-A1-B-B1-C-F-I-M-V-Z-Z1	09564	A1-B-V
09321	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09356	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09399	A-A1-B-B1-C-F-M-V-Z1	09565	A1-B-V
09322	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09357	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09409	A1-B-B1-C-C1-U-V	09566	A1-B-V
09323	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09358	A-A1-B-B1-E2-F-H1-N-R-V-Z1	09420	A1-B-B1-C-C1-U	09567	A1-B-V
09324	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09421	A1-B-B1-C-C1-U	09568	A1-B-V
09325	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09360	A1-B-B1-V	09447	A1-B-B1-C-C1-U-V	09569	A1-B-V
09326	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09454	A1-B-B1-C-C1-U-V	09570	A1-B-V
09327	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09456	A1-B-B1-C-C1-U	09573	A1-B-V
09328	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U	09574	A1-B-V
09329	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U	09575	A1-B-V
09330	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09368	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-B1-C-C1-U	09576	A1-B-V
09331	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09372	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-B1-C-C1-U	09577	A1-B-V
09332	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09466	A1-B-B1-C-C1-U	09578	A1-B-V
09333	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-B1-C-C1-U	09579	A1-B-V
09334	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-B1-C-C1-U	09581	A1-B-V
09335	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09470	A1-B-B1-C-C1-U	09582	A1-B-V
09336	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09494	A1-B-B1-C-C1-U	09586	A1-B-V
09337	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V- Z1	09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09496	A1-B-B1-C-C1-U-V	09587	A1-B-V
09339	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09384	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09498	A1-B-B1-C-C1-U	09588	A1-B-V
09340	A-A1-B-B1-C1-F-R-V	09385	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09499	A1-B-B1-C-C1-U	09589	A1-B-B1-V
09342	A-A1-B-B1-C1-E2-F-H1-M-I-R-R1-V-Z-Z1			09501	A1-B-V	09590	A1-B-V
				09502	A1-B-V	09591	A1-B-V
				09503	A1-B-V	09593	A1-B-V
				09504	A1-B-V	09594	A1-B-V
				09505	A1-B-V	09595	A1-B-V
				09506	A1-B-V	09596	A1-B-V
				09507	A1-B-V	09599	A1-B-V
				09508	A1-B-V	09601	A1-B-B1-C-F-F1-U
				09509	A1-B-V	09602	A1-B-B1-C-F-F1-N-U
				09510	A1-B-V	09603	A1-B-B1-C-F-F1-U
				09511	A1-B- V	09604	A1-B-B1-C-F-F1-U
				09517	A1-B-V	09609	A1-B-B1-C-F-U
				09521	A1-B-V	09610	A1-B-B1-C-F-U
				09524	A1-B-V	09612	A1-B-B1-C-F-U
				09532	A1-B-V	09613	A1-B-B1-C-F-U-V
						09617	A1-B-B1-C-F-U
						09618	A1-B-B1-C-F-U
						09619	A1-B-B1-C-F-U
						09620	A1-B-B1-C-F-U
						09621	A1-B-B1-C-F-U
						09622	A1-B-B1-C-F-U
						09623	A1-B-B1-C-F-U
						09624	A1-B-B1-C-F-U
						09625	A1-B-B1-C-F-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09626	A1-B-B1-C-F-U	09780	A-A1-B-B1-F-R-V	09865	A-A1-B-B1-V-Z1	34099	A1-B-V
09627	A1-B-B1-C-F-U	09789	A-A1-B-B1-F-R-V	09868	A-A1-B-B1-U-V-Z1	96201	A-A1-B
09628	A1-B-B1-C-F-F1-U-V	09790	A-A1-B-B1-C1-F-R-V	09871	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-X- Z1	96202	A-A1-B1-U-V
09630	A1-B-B1-C-F-U-V	09791	A-A1-B-B1-C1-E1-F- M-N-R-V			96203	A-A1-B
09631	A1-B-B1-C-F-U			09880	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	96204	A-A1-B-B1
09636	A1-B-B1-C-F-U	09793	A-A1-B-B1-F-R-V			96205	A-A1-B-B1-U
09638	A1-B-B1-C-E2-F-U-V	09797	A1-B-B1-C-D-P-V	09889	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	96206	A-A1-B-B1-U
09642	A1-B-B1-N-U	09801	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09890	A1-B-B1-E2-F-H1-N- R-R1-U2-V-Z1	96207	A-A1-B-B1-V
09643	A1-B-B1-U			09892	A-A1-B-B1-F-N-R- R1-V-Z1	96208	A-A1-B-B1-U
09644	A1-B-B1-U	09802	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-V-Z-Z1			96212	A-A1-B-B1-U
09645	A1-B-U	09803	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	09898	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	96213	A-A1-B-B1-U
09647	A1-B-B1-N-U					96214	A-A1-B-B1-U
09648	A1-B-B1-N-U-V-Z1	09806	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34002	A1-B-B1-N-U-Z1	96215	A-A1-B-B1-U-V
09649	A1-B-B1-U			34020	A1-B-B1-M-N-V-Z1	96217	A-A1-B-B1-U-V
09701	A1-B-B1-C-V-Z1	09807	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	34021	A1-B-M-N-V-Z1	96218	A-A1-B-B1-U
09702	A1-B-B1-C-V-Z1			34022	A1-B-B1-D-F-M-N-V- Z1	96219	A-A1-B-B1-U-V
09703	A1-B-B1-C-F1	09808	A-A1-B-B1-C-C1-F-I- V-Z-Z1			96220	A-A1-B-B1-U-V
09704	A1-B-B1-C-D-V			34023	A1-B-B1-M-N-V-Z1	96221	A-A1-B-B1-U-V
09705	A1-B-B1-U	09809	A1-B-B1-E2-E3-F- H1-R-R1-U1-V-Z1	34024	A1-B-B1-M-N-V-Z1	96224	A-A1-B-B1-U
09706	A1-B-B1-C-U-V			34025	A1-B-B1-F-N-U-V-Z1	96251	A-A1-B-B1-U
09707	A1-B-B1-C-N-U-V	09811	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34026	A1-B-B1-M-N-V-Z1	96257	A-A1-B-B1-U
09708	A1-B-B1			34030	A1-B-B1-M-N-V-Z1	96258	A-A1-B-B1-U
09709	A1-B-B1-F1	09812	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34031	A1-B-B1-M-N-V-Z1	96259	A-A1-B-B1-U
09710	A1-B-B1-C-C1-F1-M- R-R1-U	09814	A1-B-B1-E2-E3-F-F1- I-N-R-U-V-Z-Z1	34032	A1-B-M-N-V-Z1	96260	A-A1-B-B1-U
				34033	A1-B-C-F-M-N-V-Z1	96264	A-A1-B-B1-U
09711	A1-B-B1-F1-Z1	09819	A-A1-B-F-P-V-Z1	34034	A1-B-B1-M-N-V-Z1	96266	A-A1-B-B1-U
09713	A1-B-B1-C-F1			34035	A1-B-B1-H-M-N-V-Z1	96267	A-A1-B-B1-U-V
09714	A1-B-B1-C-C1-F1-M- R-R1-U	09822	A-A1-B-F-V-Z1	34036	A1-B-M-N-V-Z1	96269	A-A1-B-B1-U
		09823	A-A1-B-F-V-Z1	34037	A1-B-B1-C-F-H-I-M- N-V-Z-Z1	96271	A-A1-B-B1-U
09715	A1-B-B1-F1	09824	A-A1-B-F-V-Z1			96275	A-A1-B-B1-V
09716	A1-B-B1-C-D-N-U-V	09827	A-A1-B-F-Z1	34038	A1-B-B1-M-N-V-Z1	96276	A-A1-B-B1
09717	A1-B-B1-M-W	09828	A1-B-N-V-Z1	34039	A1-B-N-V-Z1	96278	A-A1-B-B1-U
09718	A1-B-B1-F-I-N-U-V	09830	A1-B-B1-C-N-Z1	34040	A1-B-V-Z1	96283	A-A1-B-B1-U
09719	A1-B-B1-C-F1-V	09831	A1-B-B1-F-N-U-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96284	A-A1-B-B1-U-V
09720	A1-B-B1-U-V	09832	A-B-B1-U1-V-Z1	34042	A1-B-B1-D-F-M-N-V- Z1	96297	A-A1-B-B1-U
09721	A1-B-B1-N-U-V-Z1	09833	A1-B-B1-U1-V-Z1			96306	A1-B-B1-F-F1-F2-M- W
09722	A1-B-B1-C-D-N-U-V	09834	A1-B-B1-V-Z1	34043	A1-B-B1-D-F-M-N-V- Z1	96309	A1-B-B1-M-V-W
09723	A1-B-B1-N-U-V-Z1	09835	A-A1-B-B1-V-Z1	34050	A1-B-V	96310	A1-B-B1-M-W
09724	A1-B-B1-C-C1-F1-M- R-R1-U	09836	A-A1-B-B1-C-F-M-V- Z1	34051	A1-B-V-Z1	96311	A1-B-B1-M-W
				34053	A1-B-V-Z1	96313	A1-B-B1-F-F1-F2-M- W
09725	A1-B-B1-C	09837	A1-B-B1-V-Z1	34055	A1-B-N-V-Z1		
09726	A1-B-B1-N-U	09838	A1-B-B1-V-Z1	34058	A1-B-B1-V-Z1	96319	A1-B-B1-M-W
09727	A1-B-B1-C-V-Z1	09839	A-A1-B-B1-U-V-Z1	34071	A1-B-I-M-N-V-Z	96321	A1-B-B1-F-F1-F2-M- W
09728	A1-B-B1-C	09841	A-A1-B-B1-U-Z1	34076	A1-B-B1-F1-N-V-Z1	96322	A1-B-B1-F-F1-F2-M- W
09729	A1-B-B1-N-U-V	09842	A-A1-B-B1-Z1	34078	A1-B-B1-F1-N-V-Z1		
09730	A1-B-B1-C-V-Z1	09844	A-A1-B-B1-U-V-Z1	34079	A1-B-B1-F1-N-V-Z1	96323	A1-B-B1-M-V-W
09731	A1-B-B1-C-V-Z1	09852	A1-B-B1-E2-E3-F- H1-N-R-R1-U1-V-Z1	34090	A1-B-V	96326	A1-B-B1-M-W
09732	A1-B-B1-N-V-Z1			34091	A1-B-V	96328	A1-B-B1-M-W
09733	A1-B-B1-V	09853	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	34092	A1-B-V	96330	A1-B-B1-M-W
09735	A1-B-B1-N-V-Z1			34093	A1-B-V	96336	A1-B-B1-M-V-W
09777	A-A1-B-B1-C-E1-N	09855	A-A1-B-B1-C1-E2-F- H1-R-R1-U2-V-Z1	34095	A1-B-V	96337	A1-B-B1-M-W
09788	A-A1-B-B1-F-R-V			34098	A1-B-V	96338	A1-B-B1-M-W
09779	A-A1-B-B1-F-R-V	09858	A1-B-B1-E2-E3-F-H1- -N-R-R1-U1-V-Z1				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96339	A1-B-B1-M-V-W	96426	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96554	A-A1-B-B1-H-M-U	96628	A1-B-V
96343	A1-B-B1-M-W			96555	A1-B-B1-F-M-V	96629	A1-B-V
96347	A1-B-B1-F-F1-F2-M- W	96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96557	A1-B-B1-F-M-V	96634	A1-B-V
96348	A1-B-B1-F-F1-F2-M- W			96595	A1-B-B1-V	96635	A1-B-V
96349	A1-B-B1-F-F1-F2-M- W	96490	A1-B-B1-V	96598	A1-B-B1-V	96643	A1-B-V
96350	A1-B-B1-F-F1-F2-M- W	96507	A-A1-B-F-V	96599	A1-B-B1-V	96657	A1-B-V
96351	A1-B-B1-F-F1-F2-M- W	96511	A1-B-B1-I-N-V	96601	A1-B-V	96660	A1-B-V
96362	A1-B-B1-F-F1-F2-M- W	96515	A1-B-B1-F	96602	A1-B-V	96661	A1-B-V
96365	A1-B-B1-M-V-W	96517	A1-B-B1-F-U3-V	96603	A1-B-V	96662	A1-B-V
96367	A1-B-B1-L-M-W	96518	A1-B-B1-V	96604	A1-B-V	96663	A1-B-V
96368	A1-B-B1-M-W	96520	A1-B-F-U3-V	96605	A1-B-O-V	96664	A1-B-V
96370	A1-B-B1-F-F1-F2-M- W	96521	A1-B-F-N	96606	A1-B-V	96665	A1-B-V
96372	A1-B-B1-M-W	96522	A1-B-F-N-U	96607	A1-B-V	96666	A1-B-V
96373	A1-B-B1-M-W	96530	A-A1-B-B1-H-M-N-U- V	96608	A1-B-V	96667	A1-B-V
96374	A1-B-B1-M-W			96609	A1-B-V	96668	A1-B-V
96375	A1-B-B1-M-W	96531	A1-B-B1-H-M-U-V	96610	A1-B-V	96669	A1-B-V
96376	A1-B-B1-M-W	96534	A-A1-B-F	96611	A1-B-V	96670	A1-B-V
96377	A1-B-B1-M-W	96535	A-A1-B-B1-F-V	96612	A1-B-V	96671	A1-B-V
96378	A1-B-B1-M-W	96536	A1-B-B1-V	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96672	A1-B-V
96379	A1-B-B1-M-W	96537	A1-B-B1-V			96673	A1-B-V
96384	A1-B-B1-M-W	96538	A1-B-B1-V	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96674	A1-B-V
96386	A1-B-B1-M-W	96540	A1-B-B1-V			96675	A1-B-V
96387	A1-B-B1-M-W	96541	A1-B-B1-V	96615	A1-B-V	96677	A1-B-V
96388	A1-B-B1-M-W	96542	A1-B-B1-V	96617	A1-B-V	96678	A1-B-V
96401	A1-B-B1-F-N-V-Z1	96543	A1-B-B1-P-V	96619	A1-B-V	96679	A1-B-V
		96544	A1-B-F-U3-V	96620	A1-B-V	96681	A1-B-V
		96546	A1-B-F-U3	96621	A1-B-V	96682	A1-B-V
		96548	A-A1-B-B1-H-M-U	96622	A1-B-V	96683	A1-B-V
		96549	A-A1-B-B1-H-M-U	96623	A1-B-V	96684	A1-B-V
		96551	A-A1-B-B1-H-M-U	96624	A1-B-V	96686	A1-B-V
		96553	A-A1-B-B1-H-M-N-U- V			96687	A1-B-V
						96698	A1-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited. Although religious materials contrary to the Islamic faith are prohibited in bulk quantities, items for the personal use of the addressee are permissible.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length	48"	

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The following restriction is applicable only to International Service Centers (ISC)/Exchange Offices. An Anti-Pilferage Seal (Item No O817E or O818A) is required on all pouches and sacks.

2004 STAMPS AND POSTAL STATIONERY

This schedule is subject to change.

Updated Announcement 04-A (November 2003)

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products visit our Postal Store Web site at www.usps.com.

NOTE	ISSUE	FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
	37¢ Pacific Coral Reefs (10 designs) (Nature of America)	Jan 2	Honolulu, HI 96820	PSA pane of 10 w/selvage	Feb 1
	37¢ Year of the Monkey (Lunar New Year)	Jan 13	San Francisco, CA 94188	PSA pane of 20	Feb 12
P	37¢ Love (Candy Hearts)	Jan 14	Revere, MA 02151	PSA convertible book of 20	Feb 13
	37¢ Paul Robeson (Black Heritage)	Jan 20	Princeton, NJ 08540	PSA pane of 20	Feb 19
	37¢ Theodor "Dr. Seuss" Geisel	Mar 2	La, Jolla, CA 92038	PSA pane of 20 w/header	Apr 1
	37¢ and 60¢ Weddings: Garden Blossoms (2 designs)	Mar 4	New York, NY 10199	PSA pane of 20 and PSA book of 20	Apr 3
	23¢ Columbia University	Mar	New York, NY 10199	Stamped card	
	37¢ United States Air Force Academy	Apr 1	Colorado Springs, CO 80903	PSA pane of 20	May 1
	37¢ Henry Mancini	Apr 13	Los Angeles, CA 90052	PSA pane of 20	May 13
	37¢ Lewis and Clark (three designs)	May 14	TBD	PSA prestige book of 20 and PSA pane of 20	Jun 13
	37¢ American Choreographers (four designs)	May	New York, NY 10199	PSA pane of 20 w/header	
	37¢ Isamu Noguchi (five designs)	TBD	Long Island City, NY 11101	PSA pane of 20 w/selvage	
	37¢ National World War II Memorial	May 27	Washington, DC 20066	PSA pane of 20	Jun 26
	23¢ Wilma Rudolph (Distinguished Americans)	Jun	TBD	PSA pane of 20	
	23¢ Harrington House	Jun	Bryn Mawr, PA 19010	Stamped card	
	37¢ Summer Olympic Games: Athens	Jun	Athens, GA 30608 Athens, OH 45701 Athens, TX 75751	PSA pane of 20	
	37¢ USS Constellation	TBD	Baltimore, MD 21233	PSA pane of 20	
	37¢ R. Buckminster Fuller	Jul 12	Stanford, CA 94305	PSA pane of 20	Aug 11
	37¢ James Baldwin (Literary Arts)	Aug 2	New York, NY 10199	PSA pane of 20	Sep 1
	37¢ "Magnolia" by Heade (American Treasures)	Aug 12	Sacramento, CA 95813 (APS Stamp Show)	PSA double-sided book of 20	Sep 11
	37¢ Art of the American Indian (10 designs)	Sep	Washington, DC 20066	PSA souvenir sheet of 10	
	37¢ Sickle Cell Anemia	Sep	Atlanta, GA 30304	PSA pane of 20	
	37¢ Cloudscapes (15 designs)	Oct 1	TBD	PSA souvenir sheet of 15	Oct 31
	37¢ Holiday Ornaments (four designs)	Oct 14	New York, NY 10199 (Mega Stamp Show)	PSA pane of 20	Nov 13
	37¢ Hanukkah (Holiday Celebrations)	Oct 15	New York, NY 10199 (Mega Stamp Show)	PSA pane of 20	Nov 14
	37¢ Kwanzaa (Holiday Celebrations)	Oct 15	New York, NY 10199 (Mega Stamp Show)	PSA pane of 20	Nov 14
	37¢ Moss Hart	Oct 24	New York, NY 10199	PSA pane of 20	Nov 23
	37¢ Christmas: Madonna & Child by Lorenzo Monaco	Oct	Washington, DC 20066	PSA pane of 20	

Note Descriptions

C: Change in previously announced date, site, and/or rate

N: New issue

P: Pictorial first day postmark

+ Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail® rate for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 8 cents, and the cost for a stamped card is the value of the postage plus 2 cents.



SUSPICIOUS MAIL

THESE TIPS CAN HELP PROTECT YOU, YOUR BUSINESS, AND YOUR MAILROOM

IF YOU RECEIVE A SUSPICIOUS LETTER OR PACKAGE:

- 1** Handle with care. Don't shake or bump.
- 2** Isolate it immediately.
- 3** Don't open, smell, touch, or taste.
- 4** Treat it as suspect. Call local law enforcement authorities.



IF YOU SUSPECT THE MAIL MAY CONTAIN:

A BOMB:
 Evacuate Immediately
 Call Police
 Contact Postal Inspectors
 Call Local Fire Department/HAZMAT Unit

A RADIOLOGICAL THREAT:
 Limit Exposure — Don't Handle
 Evacuate Area
 Shield Yourself From Object
 Call Police
 Contact Postal Inspectors
 Call Local Fire Department/HAZMAT Unit

A BIOLOGICAL OR CHEMICAL THREAT:
 Isolate — Don't Handle
 Evacuate Immediate Area
 Wash Your Hands With Soap and Warm Water
 Call Police
 Contact Postal Inspectors
 Call Local Fire Department/HAZMAT Unit

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2004 Thrift Savings Plan Catch-Up Contributions for TSP Participants Age 50 and Older, and *PostalEASE*

When and Who	December 15, 2003, through December 21, 2004 — all career employees
Catch-Up Contribution Limit for Calendar Year 2004	<p>IRS Annual Catch-Up limit for 2004 is \$3,000.</p> <p><i>Reminder:</i> Calendar year 2004 will have 27 pay periods. If you would like to evenly distribute your TSP Catch-Up Contribution election over all the available pay periods, you must divide the Catch-Up limit (\$3,000) by the available pay periods (27), which will equal \$112 dollars per pay period (after rounding up to the nearest whole dollar).</p>
TSP Catch-Up Contribution Elections	Use the <i>PostalEASE</i> telephone system or the <i>PostalEASE</i> employee Web site to begin contributing, to change your contribution amount, or to stop your TSP Catch-Up Contribution election.
(USPS PIN)	<p>To use <i>PostalEASE</i>, you will need your Social Security number (SSN) and USPS personal identification number (PIN), available only from <i>PostalEASE</i>.</p> <p>Call toll free: 877-4PS-EASE (877-477-3273).</p> <p>Don't know your USPS PIN? Call <i>PostalEASE</i>; press 1; enter SSN; when prompted to enter PIN, pause, then press 2. Your USPS PIN will be mailed to your address of record, usually by the next business day.</p> <p>Employees who have trouble using <i>PostalEASE</i>, or who are unable to use a telephone, may contact their local Personnel office for help.</p>
TSP Fund Investment Elections	Contact TSP directly, during or outside TSP open season, to change investment of future TSP contributions or money already in account.
(TSP PIN)	<p>Go to the TSP Web site at www.tsp.gov, or call the TSP ThriftLine at 504-255-8777. Or mail Form TSP-50, <i>Investment Allocation</i>, to TSP, available from your local Personnel office (election not effective as quickly).</p> <p>To use the TSP Web site or TSP ThriftLine, you must know your TSP PIN, available only from TSP.</p> <p>Don't know your TSP PIN? Request it from www.tsp.gov — choose <i>Account Access</i>. Or call the TSP ThriftLine at 504-255-8777 — press 2, enter SSN, follow instructions. Or call the TSP Service Office at 504-255-6000 and speak to a representative. Your new TSP PIN will be mailed to your address of record.</p>
<i>PostalEASE</i> and TSP Information Mailed to Career Employees	Career employees who meet the age requirements receive from Headquarters a direct mailing of a <i>PostalEASE</i> worksheet and cover letter containing TSP Catch-Up Contribution election information at their mailing addresses of record. If you do not receive the mailing by early December, contact your local Personnel office.
Closing Date and Time	<i>PostalEASE</i> closes 12 noon Central Time on December 21, 2004, for 2004 TSP Catch-Up Contribution elections.

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This office will be
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Christmas Day.

Need Postal Service information? Call 800-ASK-USPS, 24 hours a day, 365 days a year. Or visit our Web site, www.usps.com, for information, stamps, and so much more.

International Mail (Continued)

On September 11, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated September 24, 2002. The Agreement was published on page 33 of *Postal Bulletin* 22087 (10-17-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. **Term:** October 1, 2002, through September 30, 2004.

On October 23, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated October 8, 2002. The Agreement was published on page 55 of *Postal Bulletin* 22088 (10-31-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. **Term:** October 22, 2002, through October 21, 2006.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*

On October 8, 2003, the Postal Service entered into an International Customized Mail (ICM) service Agreement with a qualifying mailer. In accordance with *International Mail Manual* (IMM) 297.4, the USPS hereby makes public the following information concerning the Agreement:

- a. **Term:** October 18, 2003, through October 31, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS) and Airmail Parcel Post to Canada. Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination countries:** Canada.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to:
 1. Furnish Mailer with the equipment and supplies necessary for the use of Qualifying Mail.

- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** *All other provisions of the Agreement shall remain in force.*

- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. **Rates:** *All other provisions of the Agreement shall remain in force.*

2. Provide Mailer with the preparation requirements for Qualifying Mail and any training necessary to prepare Qualifying Mail in conformity with Postal Service requirements.
3. Arrange with carriers to transport Qualifying Mail to Canada for delivery by the appropriate authority.
4. Return Global Express Mail™ (EMS) items refused by an addressee and undeliverable items to the Mailer via Express Mail at no charge provided the return rate is no more than four (4) percent of total volume.
5. Return Airmail Parcel Post items refused by an addressee and undeliverable items to the Mailer according to the provisions of IMM 771.

6. Provide Mailer with access to tracking reports, if applicable to the service, and delivery performance reports on a regular basis.
 7. Apply a Postal Service shipping label and Customs documentation to each package mailed under this Agreement.
 8. Send an electronic data file for Global Express Mail™ (EMS) to Canada that will allow the Customs officials to review the contents of each shipment before the packages arrive.
- e. Minimum volume commitment:** The Mailer has agreed to tender a minimum of 3,000 pieces of Qualifying Mail or \$60,000 in international postage for Qualifying Mail on an annualized basis.
- f. Worksharing:** The Mailer has agreed to:
1. Establish the necessary linkages with the USPS so that data transmissions can be exchanged and the USPS can extract information by scanning the Mailer-provided barcode on each package.
 2. Exchange electronic information with the USPS according to the specifications and instructions that the USPS provides.
 3. Pay postage for Qualifying Mail according to the rate charts in Exhibit 1.
 4. Pay postage, either directly or through a mailing agent, for all Qualifying Mail by use of a permit imprint subject to the conditions stated in DMM P040 (with the exception that DMM P040.1.1 shall not apply) and IMM 152.3.
 5. Provide the Postal Service with notification of each permit number used for Qualifying Mail one week in advance of using the new permit numbers.
 6. Provide the appropriate USPS acceptance sites a schedule of mailings, including the intended date of tender, weight, volume, and locations where mail will originate, in accordance with instructions the USPS provides.
 7. Present mailings to the USPS at the designated USPS location.

- g. Rates:** The Mailer has agreed to pay postage for Qualifying Mail according to the rate charts in Exhibit 1.

Exhibit 1

Global Express Mail (EMS) USPS Labeling, Customs Pre-Advice, and Customs Pre-Payment

Weight Not Over (lbs.)	Canada
0.5	\$13.95
1	14.50
2	15.06
3	15.98
4	16.72
5	17.65
6	19.32
7	20.98
8	22.65
9	24.31
10	25.98
11	27.64
12	29.31
13	30.97
14	32.64
15	34.31
16	35.97
17	37.64
18	39.30
19	40.97
20	42.63
21	44.30
22	45.96
23	47.63
24	49.30
25	50.96
26	52.63
27	54.29
28	55.96
29	57.62
30	59.29
31	60.95
32	62.62
33	64.29
34	65.95
35	67.62
36	69.28
37	70.95
38	72.61
39	74.28
40	75.94
41	77.61
42	79.28
43	80.94
44	82.61
45	84.27
46	85.94
47	87.60
48	89.27
49	90.93
50	92.60

Weight Not Over (lbs.)	Canada
51	\$94.27
52	95.93
53	97.60
54	99.26
55	100.93
56	102.59
57	104.26
58	105.92
59	107.59
60	109.25
61	110.92
62	112.59
63	114.25
64	115.92
65	117.58
66	119.25

Exhibit 1

Airmail Parcel Post

**USPS Labeling, Customs Pre-Advice, and
Customs Pre-Payment**

Weight Not Over (lbs.)	Canada
1	\$12.39
2	12.39
3	13.15
4	14.10
5	15.04
6	15.87
7	16.71
8	17.54
9	18.37
10	19.20
11	20.04
12	20.87
13	21.70
14	22.54
15	23.37
16	24.20
17	25.03
18	25.87
19	26.70
20	27.53
21	28.36

Weight Not Over (lbs.)	Canada
22	\$29.20
23	30.03
24	30.86
25	31.69
26	32.53
27	33.36
28	34.19
29	35.02
30	35.86
31	36.69
32	37.52
33	38.36
34	39.19
35	40.02
36	40.85
37	41.69
38	42.52
39	43.35
40	44.18
41	45.02
42	45.85
43	46.68
44	47.51
45	48.35
46	49.18
47	50.01
48	50.84
49	51.68
50	52.51
51	53.34
52	54.18
53	55.01
54	55.84
55	56.67
56	57.51
57	58.34
58	59.17
59	60.00
60	60.84
61	61.67
62	62.50
63	63.33
64	64.17
65	65.00
66	65.83

On September 17, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated October 17, 2002. The Agreement was published on page 35 of *Postal Bulletin* 22090 (11-28-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. **Term:** October 31, 2002, through October 30, 2004.
- b. **Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*

f. Worksharing: *All other provisions of the Agreement shall remain in force.*

On October 6, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** October 20, 2003, through October 21, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 1,000 pieces of EMS.
- f. Worksharing:** The Mailer has agreed to:

g. Rates: *All other provisions of the Agreement shall remain in force.*

- 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
- 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. Rates: The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On October 24, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated September 30, 2002. The Agreement was published on page 35 of *Postal Bulletin* 22087 (10-17-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. Term:** October 14, 2002, through October 13, 2006.
- b. Type of mail:** *All other provisions of the Agreement shall remain in force.*

c. Destination countries: *All other provisions of the Agreement shall remain in force.*

d. Service provided by the Postal Service: *All other provisions of the Agreement shall remain in force.*

e. Minimum volume commitments: *All other provisions of the Agreement shall remain in force.*

f. Worksharing: *All other provisions of the Agreement shall remain in force.*

g. Rates: *All other provisions of the Agreement shall remain in force.*

On October 24, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated October 31, 2002. The Agreement was published on page 52 of *Postal Bulletin* 22090 (11-28-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

a. Term: November 14, 2002, through November 13, 2006.

b. Type of mail: *All other provisions of the Agreement shall remain in force.*

c. Destination countries: *All other provisions of the Agreement shall remain in force.*

d. Service provided by the Postal Service: *All other provisions of the Agreement shall remain in force.*

- e. Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. Worksharing:** *All other provisions of the Agreement shall remain in force.*

On October 21, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated November 20, 2002. The Agreement was published on page 46 of *Postal Bulletin* 22091 (12-12-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. Term:** December 4, 2002, through December 3, 2004.

On October 24, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated October 31, 2002. The Agreement was published on page 51 of *Postal Bulletin* 22090 (11-28-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. Term:** November 14, 2002, through November 13, 2006.

On October 17, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** October 31, 2003, through October 30, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.

- g. Rates:** *All other provisions of the Agreement shall remain in force.*

- b. Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. Rates:** *All other provisions of the Agreement shall remain in force.*

- b. Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. Rates:** *All other provisions of the Agreement shall remain in force.*

- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$12,000 in postage for EMS.
- f. Worksharing:** The Mailer has agreed to:
 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
 2. Pay postage for EMS by means of a dedicated Express Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).
- g. Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off of non-discounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On October 24, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated November 6, 2002. The Agreement was published on page 39 of *Postal Bulletin* 22091 (12-12-02). The Amendment modifies the term of the Agreement. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. Term:** November 20, 2002, through November 19, 2006.

On October 24, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** November 7, 2003, through November 6, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS or \$12,000 in postage for EMS.

- b. Type of mail:** *All other provisions of the Agreement shall remain in force.*
- c. Destination countries:** *All other provisions of the Agreement shall remain in force.*
- d. Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*
- e. Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*
- f. Worksharing:** *All other provisions of the Agreement shall remain in force.*
- g. Rates:** *All other provisions of the Agreement shall remain in force.*

- f. Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

- g. Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On October 14, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** October 28, 2003, through October 27, 2004.
- b. **Type of mail:** Global Express Mail (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$12,000 in postage for EMS.
- f. **Worksharing:** The Mailer has agreed to:
 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
 2. Pay postage for EMS by means of a dedicated Express Corporate Account (EMCA) in accor-

On October 14, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a qualifying mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** October 28, 2003, through October 27, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$12,000 in postage for EMS.

dance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off of non-discounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

- f. **Worksharing:** The Mailer has agreed to:
 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
 2. Pay postage for EMS by means of a dedicated Express Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.
- g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off of non-discounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On October 28, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** November 11, 2003, through November 10, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS.

On October 28, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** November 11, 2003, through November 10, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$20,000 in postage for EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

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This 1:25 scale die-cast replica 1938 Studebaker Van features opening doors and rear doors. The fenders are painted red with the lower body painted blue with a red stripe. The U.S. Mail® logos are imprinted in metallic gold.
Stock # PS20232 \$29.99



This 1:25 scale die-cast replica 1947 International Pickup features opening cab doors and hood. The blue fenders and two-tone red and white body compliment the metallic gold imprinted logos and mailbags in the truck bed.
Stock # PS20296 \$29.99

STOCK #	DESCRIPTION	UNIT PRICE	UNITS ORDERED	TOTAL ORDER
PS20232	1938 Studebaker Van	\$29.99		
PS20276	Peterbilt Tractor Trailer	\$42.99		
PS20296	1947 International Pickup	\$29.99		

FREE SHIPPING VIA U.S. MAIL WITHIN THE CONTINENTAL UNITED STATES.

Visa Mastercard Check or Money order enclosed

Card No. _____

Exp. Date _____

Name on Card _____

Signature _____

SHIP TO: Name _____

Address _____

City _____

State _____ ZIP/Postal Code _____

Phone _____



**LIBERTY™
CLASSICS, INC**

**To order any of these collectibles contact Liberty Classics
1860 West Winchester Suite 103
Libertyville, IL 60048
Telephone: 847-367-1288
Fax: 847-367-1295
www.libertyclassics.com**

Wholesale pricing is available in case quantities of 6 units.

Products featured in this promotion are for individual purchases or Postal Service promotional events. These items are *not* for resale in Postal Service retail stores.

You can obtain licensed items for retail sale through the Official Licensed Retail Product (OLRP) program. All offices are eligible to participate in the program and may order products through the OLRP catalog on eBay.

Promotion. Postal Service Official Licensed Products



WWW.POSTALSTUFF.COM

**Come Discover A New Source
For Custom Embroidered
Postal Logo Apparel!**



- Custom Options**
- Personalizations
 - Facility or Location
 - Department
 - Job Title

**outrageous
sports**

**JERZEES
ACTIVEWEAR**



Prices good through 12-31-03



Ultra Cotton Pique Knit Sport Shirt with Jacquard Knit Trim. Unisex Sizes S thru 3XL. Colors: Black, Navy, Sand, Sport Grey, White with contrasting colors in trim. \$18.95*

Ultra Cotton Pique Knit Sport Shirt with Solid Body and Thin Accent Stripe. Unisex Sizes S thru 3XL. Colors: Black, Navy, Royal, Sand, White with contrasting accent stripe. \$18.95*

Outrageous Sports Denims. Sizes: XS thru 5XL. Color: Faded Medium Blue. Regular \$24.95

A Great Value! \$19.95*

- #A97222 – Men's Short-Sleeve
- #A97322 – Men's Long-Sleeve
- #A97522 – Women's Long-Sleeve
- #A97216 – Women's Short-Sleeve (by JERZEES S thru 2XL only)

**ORDER YOURS TODAY
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Embroidery: USPS® logo included in price.
Other Options: Additional charges apply.
***Larger Sizes please add:**
\$2.00(2XL); \$3.50(3XL); \$4.50(4XL); \$5.50(5XL)
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Promotion. Postal Service Official Licensed Products

NEW! Educational Family Board Game

Patriot Challenge™

The game that celebrates America



- ★ Family FUN for ages 10 and up
- ★ Features colorful stamp art
- ★ Entertaining *and* educational
- ★ A great holiday gift!

Only
\$34⁹⁹

#1

"I am a famous symbol of the United States government."
Who is he?

#57

Chubby Checker made this dance and song famous in the 1950's.
Name it.
Bonus Question (1 extra point)
Give yourself one extra point if you can show the moves of this dance to the other players.

#121

What is energy conservation, and why is it important?
Bonus Question (2 extra points)
Give two examples of something you can do to conserve energy.



Order online at The Postal Store™
<http://shop.usps.com>



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Philately

Pictorial Cancellations Announcement

As a community service, the Postal Service™ offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office™ station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® post-

age. Items submitted for cancellation may not include postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP+4® CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP+4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following cancellation has been extended for 30 days.



October 23–26, 2003

ASDA
POSTAGE STAMP MEGA EVENT ASDA STATION
POSTMASTER
JAF BLDG
421 EIGHTH AVE
NEW YORK NY 10199-9998



December 6, 2003

Postal Service

MAIL EARLY FOR THE HOLIDAYS STATION
POSTMASTER
405 EASTERN BLVD
CANANDAIGUA NY 14424-9998

Postal Service

MAIL EARLY FOR THE HOLIDAYS STATION
POSTMASTER
1560 STATE RTE 332
FARMINGTON NY 14425-9998



November 15, 2003
 NEVILLE PUBLIC MUSEUM
 STATION
 POSTMASTER
 PO BOX 9998
 GREEN BAY WI 54303-9998



November 22, 2003
 OPENING FESTIVAL STATION
 POSTMASTER
 SPECIAL CANCELLATION UNIT
 3300 V ST NE
 WASHINGTON DC 20018-9998



November 16-19, 2003
 Mississippi County Historical
 Society
 MISSISSIPPI COUNTY
 HISTORICAL SOCIETY
 STATION
 POSTMASTER
 211 SOUTH MAIN ST
 WYATT MO 63882-9998



November 22, 2003
 Cape May County
 THE CAPE MAY COUNTY ZOO
 STATION
 POSTMASTER
 221 NORTH MAIN ST
 CAPE MAY COURT HOUSE NJ
 08210-9998

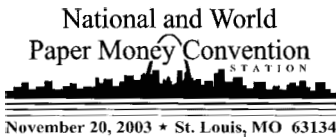
TOM HORN
 NOVEMBER 21, 1860
 NOVEMBER 20, 1903

END OF THE ROAD STATION
 NOVEMBER 20, 2003
 CHEYENNE WY 82009

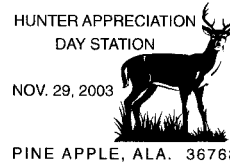
November 20, 2003
 Postal Service
 END OF THE ROAD STATION
 POSTMASTER
 4800 CONVERSE AVE
 CHEYENNE WY 82009-9998



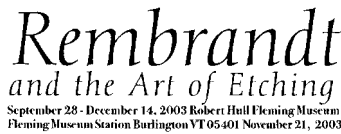
November 29, 2003
 Comfort's Spirit of Christmas 2003
 SPIRIT OF CHRISTMAS
 COMFORT STATION
 POSTMASTER
 430 WEST STATE HWY 6
 COMFORT TX 78013-9998



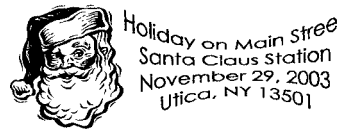
November 20, 2003
 Professional Currency Dealers
 Association
 NATIONAL AND WORLD PAPER
 MONEY CONVENTION
 STATION
 POSTMASTER
 8655 AIRPORT RD
 ST LOUIS MO 63134-9998



November 29, 2003
 HUNTER APPRECIATION DAY
 STATION
 POSTMASTER
 52 COUNTY RD 59
 PINE APPLE ALA 36768-9998



November 21, 2003
 Fleming Museum
 FLEMING MUSEUM STATION
 POSTMASTER
 PO BOX 9998
 BURLINGTON VT 05402-9998



November 29, 2003
 Postal Service
 SANTA CLAUS STATION
 POSTMASTER
 100 PITCHER ST
 UTICA NY 13504-9998



November 21-23, 2003
 Postal Service
 60TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 5066
 MILWAUKEE WI 53201-5066



November 29, 2003
 Postal Service
 FESTIVAL OF LIGHTS STATION
 POSTMASTER
 415 EAST WASHINGTON ST
 EAST PEORIA IL 61611-9998

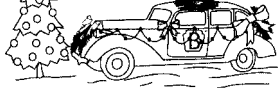


November 22, 2003
 First National Bank
 JINGLE BELL PARADE STATION
 POSTMASTER
 125 EAST 2ND ST
 WAVERLY OH 45690-9998

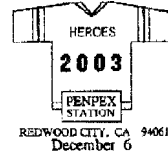


November 29, 2003
 Colleen Lewis/City of Galva
 OLD FASHIONED CHRISTMAS
 STATION
 POSTMASTER
 PO BOX 9998
 GALVA IL 61434-9998

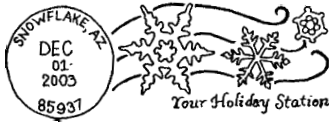
6th Annual Georgetown Letter Day Station
Georgetown, CO 80444
Nov 30th, 2003



November 30, 2003
Postal Service
6TH ANNUAL GEORGETOWN
LETTER DAY STATION
POSTMASTER
700 6TH ST
GEORGETOWN CO 80444-9998



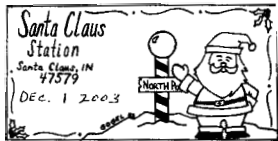
December 6, 2003
Penpex (Stamp Collection)
PENPEX STATION
POSTMASTER
1100 BROADWAY
REDWOOD CITY CA
94063-9998



December 1, 2003
YOUR HOLIDAY STATION
POSTMASTER
PO BOX 9998
SNOWFLAKE AZ 85937-9998



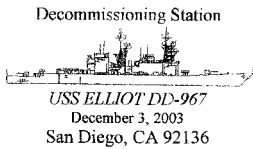
December 6, 2003
Village of Cambridge
CHRISTMAS ON THE SQUARE
STATION
POSTMASTER
PO BOX 9998
CAMBRIDGE IL 61238-9998



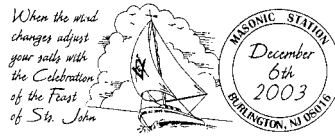
December 1-25, 2003
Santa Claus Chamber of Commerce
SANTA CLAUS STATION
POSTMASTER
PO BOX 9998
SANTA CLAUS IN 47579-9998



December 6, 2003
River Valley Library
RIVER VALLEY LIBRARY 2ND
ANNUAL CHRISTMAS WALK
STATION
POSTMASTER
PO BOX 9998
PORT BYRON IL 61275-9998



December 3, 2003
University Ship Cancellation Society Decatur Chapter No. 4
DECOMMISSIONING STATION
POSTMASTER
PO BOX 9998
SAN DIEGO CA 92136-9998



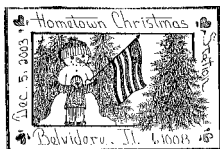
December 6, 2003
Masonic Home of Burlington, NJ
MASONIC STATION
POSTMASTER
427 HIGH ST
BURLINGTON NJ 08016-9998



December 4, 2003
Saratoga Springs Downtown Business Association
VICTORIAN STREETWALK
SARATOGA SPRINGS STATION
POSTMASTER
245 WASHINGTON ST
SARATOGA SPRINGS NY
12866-9998



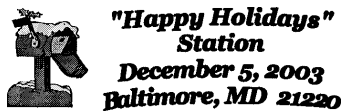
December 6, 2003
Lynchburg & Metro Moore Co. Chamber of Commerce
HOLIDAY STATION
POSTMASTER
PO BOX 9998
LYNCHBURG TN 37352-9998



December 5, 2003
HOMETOWN CHRISTMAS
STATION
POSTMASTER
1800 DOC WOLF DR
BELVIDERE IL 61008-9998



December 6, 2003
Beecher Depot Committee
BEECHER STATION
POSTMASTER
PO BOX 9998
BEECHER IL 60401-9998



December 5, 2003
HAPPY HOLIDAYS STATION
MANAGER MOWS
900 EAST FAYETTE ST
BALTIMORE MD 21233-9715



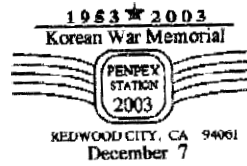
December 6-7, 2003
Postal Service
ZOAR VILLAGE STATION
POSTMASTER
171 WEST 1ST ST
ZOAR OH 44697-9998



SOROPTIMIST TREE
FESTIVAL STATION



December 7, 2003
Soroptimist
SOROPTIMIST TREE FESTIVAL
STATION
POSTMASTER
PO BOX 9998
JACKSON WY 83002-9998

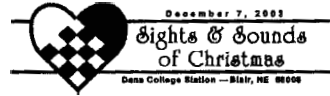


December 7, 2003
Penpex (Stamp Collection)
PENPEX STATION
POSTMASTER
1100 BROADWAY
REDWOOD CITY CA
94063-9998

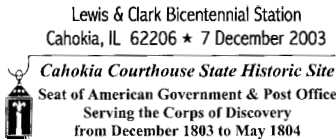


December 7, 2003
Parma Area Historical Society
Stearns Homestead
Station
Parma, Ohio 44129

December 7, 2003
Parma Area Historical Society
STEARNS HOMESTEAD
STATION
STATION MANAGER
7801 DAY DR
PARMA OH 44129-9998



December 7, 2003
Dana College Alumnus
DANA COLLEGE SIGHTS AND
SOUNDS OF CHRISTMAS
STATION
POSTMASTER
PO BOX 9998
BLAIR NE 68008-9998



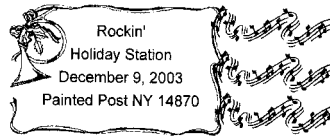
December 7, 2003
Illinois Historic Preservation
Agency
LEWIS AND CLARK
BICENTENNIAL STATION
POSTMASTER
801 RANGE LANE
CAHOKIA IL 62206-9998



December 7, 2003
Warrensburgh Beautification, Inc
CHRISTMAS IN
WARRENSBURGH HOLIDAY
STATION
POSTMASTER
3930 MAIN ST
WARRENSBURG NY
12885-9998



December 7, 2003
Postal Service
HOLIDAY ON THE AVENUE
STATION
POSTMASTER
29 JAY ST
SCHENECTADY NY 12305-9998



December 9, 2003
Postal Service
ROCKIN HOLIDAY STATION
POSTMASTER
PO BOX 9998
PAINTED POST NY 14870-9998

— Stamp Services,
Government Relations, 11-27-03

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Employ People With Disabilities	Sept. 1–Nov. 30
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mailing Standards,
Pricing and Classification, 11-27-03

ORDERING INFORMATION

2004 Plain Stamped Envelope

The latest edition of the plain stamped envelope, EP-10E, is dated October 1999. Follow these procedures to ensure the timely receipt of plain stamped envelope orders. Current and new accountable paper custodians should retain this document for reference and review it frequently. For complete information, refer to Handbook F-1, *Post Office Accounting Procedures*, Section 423.43, Ordering Stamped Envelopes. The current edition of Handbook F-1 is accessible on the Postal Service™ PolicyNet Web site at <http://blue.usps.gov>, click on *More References*, then *HBKs*.

All stamp distribution offices (SDOs) may submit requisitions to Stamp Fulfillment Services (SFS) for stamped envelopes. Plain stamped envelopes can be ordered once every 4 weeks according to the requisition schedule shown in Figure 1. Submit requests to SFS using PS Form 3205, *Requisition for Plain Stamped Envelopes*, which is shown in Figure 2. Submit all requisitions to arrive at least 7 days before the due date indicated on the schedule in Figure 1. **Shipments are made in the second week following the scheduled submission week.** Please maintain an 8-week inventory of stamped envelopes. *Note:* The submission week for stamped envelopes *is not* the same as those for stamps and stamped cards (see Handbook F1, 423.43-5).

Use a preaddressed EP-10E envelope, which is available from the Material Distribution Center (MDC), to submit PS Form 3205 to SFS. Do not lend PS Forms 3205 to other Post Offices™. These forms are preprinted with your finance number and office information. They are issued in ascending numerical sequence in lots of 100 cards (see Handbook F-1, 423.43-2). When your current supply of PS Forms 3205 is depleted, order a new supply by submitting PS Form 3206, *Order for PS Form 3205*, which is shown in Figure 3.

Please note the packing requirements. To facilitate the processing of your requisition, order only in the carton sizes shown on PS Form 3205 (Figure 2), and/or the chart of carton sizes shown in Figure 4. You must circle a specific packing size on PS Form 3205 or you will receive the 2,500-size carton for the #10 and #9 envelopes, and the 5,000-size carton for the #6-3/4 envelopes, for quantities in those amounts or greater. When ordering full pallets of envelopes, refer to Figure 5 for the standard palletized quantities used to meet new Postal Service shipping and stacking requirements.

You can order the EP-10E envelope, preaddressed to SFS, by using the touch tone order entry (TTOE) as follows: Call 800-332-0317, option 2.

Note: You must be registered to use TTOE. To register, call 800-332-0317, option 1, extension 2925, and follow prompts to leave a message. (Wait 48 hours after registering before placing your first order.)

Use the following information to order the EP-10E envelope:

PSIN:	EP10E
PSN:	7530-01-364-7065
Unit of Measure:	EA
Minimum Order Quantity:	10
Bulk Pack Quantity:	2,500
Quick Pick Number:	N/A
Price:	\$0.0966

If you have not already done so, please order this new envelope immediately, and destroy all previous issues of EP-10E envelope. Using the new envelope will speed up the delivery and processing of your requisition.

Emergency Requisitions

If you need stamped envelopes urgently to fulfill customer demand outside the normal requisitioning cycle, you may submit an emergency requisition. Submit a memorandum with the requisition listing the reason for the out-of-cycle order, the date the envelopes are required, the requisition number, the quantity and item, the signature of the local manager, and the SDO telephone number, city, state, and ZIP Code™. If this information is not included on the memo, the requisition will be processed as a normal requisition. Processing orders out-of-cycle increases shipping and handling cost, so please submit emergency requisitions only if you are unable to get stock from your SDO or accountable paper depository.

Receipt of Stock

Examine each shipping carton to make sure that all cartons are addressed to your office, that the seals are not broken, and that the cartons are not damaged. If there are any signs of tampering, report to the inspector in charge immediately (Handbook F-1, 423.6-3).

Always enter the total value of the stock as noted on PS Form 3309, *Advice of Shipment/Stamp Invoice*, even if physical quantity is not the same. This amount has been charged to your finance number as of the date of shipment. If you enter a figure other than the total from PS Form 3309, you will receive a statement of difference from the postal data center. Allow 3 weeks from date of shipment before reporting full-carton nonreceipts to SFS. If a Post Office ordered the incorrect item from an SDO,

contact that SDO for permission to return or exchange the stock. If the contractor furnished an SDO the incorrect item, contact SFS for information on how to receive an Advice of Shipment for stock received (Treat-As-Filled) or how to return stock to SFS for replacement if it cannot be used.

To report nonreceipt of a carton or cartons, send a memo to SFS. **Do not use PS Form 8144, Stamp Discrepancy Report, to report nonreceipts of full cartons or for incorrect items.** After a reasonable time, if all efforts fail to locate the missing carton(s), and the proper notifications have been made, Headquarters Stamp Acquisition and Distribution will grant permission by adjudicating a Claim for Loss for the missing carton(s). Prepare PS Form 2130, *Claim for Loss*, and follow the standard procedures for submitting the claim.

Shortages in Sealed Cartons

If one or more boxes of 500 are missing in a sealed carton, report by telephone to Stamp Acquisition, Quality Assurance (202-268-5321). Follow up by reporting shortage on PS Form 8144 to the address on the form. Include the "PLAIN PACKED BY" numbers shown on the preprinted panel on each inside box on the PS Form 8144 so that the contractor can be appropriately notified.

Total all PS Forms 8144 at end of each month and file a PS Form 2130 following the procedures outlined in Handbook F-1, 446.12.

Shortages in Open/Damaged Cartons

If there are any signs of tampering and stock is missing from a carton, report it to the inspector in charge immediately (see Handbook F-1, 423.6-3).

Damaged Cartons

Handle stamped envelopes that are damaged according to Handbook F-1, Part 452.

Overages in Sealed Cartons

Report overages on PS Form 8144 immediately and send a copy to the address on the form. Include on the PS Form 8144 the "PLAIN PACKED BY" numbers shown on the preprinted panel on each inside box so that the contractor can be appropriately notified.

Process the overage into your stock and maintain a copy of PS Form 8144 for record and justification.

Defective Stock

Defective stock is not saleable and must remain the property of the Postal Service. It must be returned immediately to main stock and then to the SDO, if applicable. Follow the procedures for shortages as noted previously.

Report defective stock on PS Form 8144 immediately and send a copy to the address on the form. Include the "PLAIN PACKED BY" numbers shown on the preprinted panel on each inside box on the PS Form 8144 so that the contractor can be appropriately notified.

Stamped Envelope Discount

Full boxes of stamped envelopes may be sold to customers using the rates shown in the *Domestic Mail Manual* P020, which results in making sales at a discount. Your office was charged the individual price when the envelopes were shipped to you. Use PS Form 3220, *Claim for Stamped Envelope Discount*, to account for all full boxes of envelopes sold to customers at a discount (see Handbook F-1, 426.82).

Figure 1. Requisition Schedule FY 2003

Offices having ZIP Codes beginning with:	Submit requisition to reach SFS before:
004-099, 100-199, 200-239, 244, 254, 260-268, 439-447	December 27, 2003 January 24, 2004 February 21, 2004 March 20, 2004 April 17, 2004 May 15, 2004 June 12, 2004 July 10, 2004 August 7, 2004 September 4, 2004 October 2, 2004 October 30, 2004 November 27, 2004
240-243, 245-253, 255-259, 270-299, 300-397, 400-418, 421-422, 425-438, 448-462, 465-474, 480-497, 700-705, 707-709, 713-717, 719-729	January 3, 2004 January 31, 2004 February 28, 2004 March 27, 2004 April 24, 2004 May 22, 2004 June 19, 2004 July 17, 2004 August 14, 2004 September 11, 2004 October 9, 2004 November 6, 2004 December 4, 2004

Offices having ZIP Codes beginning with:	Submit requisition to reach SFS before:
420, 423-424, 463-464, 475-479, 498-499, 500-588, 600-678, 680-689	January 10, 2004 February 7, 2004 March 6, 2004 April 3, 2004 May 1, 2004 May 29, 2004 June 26, 2004 July 24, 2004 August 21, 2004 September 18, 2004 October 16, 2004 November 13, 2004 December 11, 2004
590-599, 679, 690-693, 706, 710-712, 718, 730-799, 800-898, 900-999	January 17, 2004 February 14, 2004 March 13, 2004 April 10, 2004 May 8, 2004 June 5, 2004 July 3, 2004 July 31, 2004 August 28, 2004 September 25, 2004 October 23, 2004 November 20, 2004 December 18, 2004

Note: The requisition schedule for stamped envelopes is not the same as the schedule for stamps and stamped cards.

Figure 2. PS Form 3205, Requisition for Plain Stamped Envelopes


City, State, and ZIP Code				Req. No.	Region No.	St.	Office	Your Week to Order		
Item No.	Quantity Requisitioned	Date of Requisition			Phone Number (Include area code)			Signature		
		Mo.	Day	Year						
See Handbook F-1 for Instructions as to HOW and WHEN to order										
Postmaster/Accountable Paper Custodian: Check packing specifications for each envelope type ordered		6¾	<input type="checkbox"/>	Package of 500	<input type="checkbox"/>	Package of 1,000	<input type="checkbox"/>	Package of 2,500	<input type="checkbox"/>	Package of 5,000
		9 & 10	<input type="checkbox"/>	Package of 500	<input type="checkbox"/>	Package of 1,000	<input type="checkbox"/>	Package of 2,500		
		<ol style="list-style-type: none"> Use a separate form for each item or packaging configuration ordered (the minimum order for banded items is 1,000). Complete and verify each data element. Use forms in ascending requisition sequence. This is an accountable form and is preprinted with your office name and finance number. Do not lend to another office. Send this completed form to STAMP FULFILLMENT SERVICES (SFS) in a pre-addressed EP10E envelope, (available from your servicing MDC). NOTE: This requisition must arrive at the SFS a week before the week shown above to be shipped in cycle. Emergency Orders: Attach a justifying memo stating reason for expedited request. Do not write messages on this form. 								
		PS Form 3205, August 1999		Requisition for Plain Stamped Envelopes						

Figure 3. PS Form 3206, Order for PS Form 3205


City, State, and ZIP Code	Req. No.	Region No.	St.	Office	
Postmaster/Accountable Paper Custodian: Complete <i>Quantity</i> and <i>Date of Request</i>					Signature
					Phone Number (Include area code)
Quantity Ordered <input type="checkbox"/> 100 (SDOs Only) <input type="checkbox"/> 50 (All other post offices)		Date of Request Mo. Day Year			
<p>1. Use this form to order additional Forms 3205.</p> <p>2. Place this form in your deck of unused Forms 3205 to serve as a replenishment reminder.</p> <p>3. Complete <i>Quantity Ordered</i> (NOTE: SDOs order 100; all other post offices order 50) and <i>Date Requested</i>. Sign and mail to STAMP FULFILLMENT SERVICES in a pre-addressed EP10E envelope, (available from your servicing MDC). Another Form 3206 will accompany your new supply of Forms 3205.</p> <p>4. This is an accountable form and is preprinted with your office name and finance number. Do not lend to another office.</p>					
					
PS Form 3206, August 1999			Order for Form 3205, Requisition for Plain Stamped Envelopes		

Figure 4. Carton Sizes

Type of Envelope	Carton Sizes
#6-3/4	500; 1,000; 2,500; 5,000*
#9 and #10	500; 1,000; 2,500**

Maximum quantity that can be ordered per requisition is 2,500,000.

* For quantities greater than 5,000, must order in multiples of 5,000.

** For quantities greater than 2,500, must order in multiples of 2,500.

Figure 5. Standard Palletized Quantities

Quantities to Order to Receive Full Pallet			
Pallet Size		Quantity	Number Of Cartons
500 Carton:	#10	70,000	140
	#9	50,000	100
	#6-3/4	70,000	140
1,000 Carton:	#10	65,000	65
	#9	50,000	50
	#6-3/4	70,000	70
2,500 Carton:	#10	75,000	30
	#9	50,000	20
	#6-3/4	140,000	56
5,000 Carton:	#6-3/4	140,000	28

— Stamp Services,
Government Relations, 11-27-03

2004 Requisition Schedule — Postage Stamps and Stamped Cards

All stamp distribution offices (SDOs) submitting requisitions to the Bureau of Engraving and Printing (BEP) for postage stamps and to the Government Printing Office (GPO) for stamped cards should refer to the 2004 requisition schedule appearing with this article.

When ordering postage stamps from the BEP, submit PS Form 3356, *Stamp Requisition — Bulk Quantities* (note: use PS Form 3356 to order only those postage stamps manufactured by the BEP). When ordering stamped cards from GPO, submit PS Form 3216, *Requisition for Postal Cards — Bulk Quantities*.

Until further notice, do not mail your stamp or post card requisitions to BEP or GPO, but follow the procedures as outlined below.

1. Complete PS Form 3356 (for stamps from BEP), or PS Form 3216 (for cards from GPO).
2. Print *clearly* all required information.
3. Enter the appropriate item number (*reminder*: accountable paper depositories (APDs) are the primary source of supply for stamp items not available for bulk requisitioning from suppliers).
4. Enter the quantity requisitioned. (Do not exceed the maximum quantity per requisition, or the order will be edited down to that prescribed amount.)
5. Signatures are required. Requisitions must contain a signature.
6. Photocopy the completed forms three to a sheet if possible, but *do not* combine BEP and GPO requisitions on the same sheet. Please keep requisitions to BEP and GPO separate.
7. Fax to Headquarters Stamp Distribution at 202-268-5978.
8. Retain the original PS Forms 3356 and 3216 at your SDO or accounting office. *Do not mail.*
9. Before faxing, examine photocopies for clarity. Leave a space of approximately one-half inch at the top of the photocopy to allow for the fax transmission's informational header.

Requisitions to the BEP for postage stamps and to the GPO for stamped cards must be faxed at least 1 week before the date assigned on the schedule. Shipments will begin approximately 7 to 10 days after that date. Strict compliance with this schedule equalizes the workload and maximizes transportation efficiency.

Requisitions to the BEP that are received after their assigned date are processed and shipped as time permits, but no later than the next designated ordering cycle. Requisitions to the GPO that are received after their assigned date are deferred until the next designated ordering cycle.

This schedule does not apply to orders for precanceled stamps or to *properly identified and documented* emergency orders. Such orders are processed immediately upon receipt. Nevertheless, it takes 7 to 10 days from the date of submission before the requisitioning office receives the stock. Offices must identify emergency orders by faxing a separate memorandum with the requisition. The memorandum must list the reason for out-of-schedule ordering, and include the requisition number, item number, manager's signature and city, state, and ZIP Code™. Unless such a memorandum is received, the BEP and GPO will follow normal processing procedures. Processing orders "out of schedule" increases shipping and handling costs; consequently, this practice must be avoided when possible.

Complete instructions for ordering stock in bulk quantities may be found in the current edition of Handbook F-1, *Post Office Accounting Procedures*, Section 423.4. The current edition of Handbook F-1 is accessible on the Postal Service™ PolicyNet Web site; go to <http://blue.usps.gov>; click on *More References*, then *HBKs*.

2004 Requisition Schedule (BEP and GPO Only)

Offices Within These States...	Submit Requisitions to Reach Supplier by...					
Alaska, Colorado, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming	Jan. 5	Mar. 1	April 26	June 28	Aug. 23	Oct. 25
Arizona, California, Guam, Hawaii	Jan. 12	Mar. 8	May 3	July 6	Aug. 30	Nov. 1
Iowa, Michigan, Minnesota, Nebraska, North Dakota, South Dakota, Wisconsin	Jan. 20	Mar. 15	May 10	July 12	Sept. 13	Nov. 8
Illinois, Indiana, Kansas, Kentucky, Missouri, Ohio	Jan. 26	Mar. 22	May 17	July 19	Sept. 20	Nov. 15
Arkansas, Louisiana, Mississippi, Oklahoma, Tennessee, Texas	Feb. 2	Mar. 29	May 24	July 26	Sept. 27	Nov. 22
Alabama, District of Columbia, Florida, Georgia, Maryland, North Carolina, South Carolina, Virginia, West Virginia	Feb. 9	April 5	June 7	Aug. 2	Oct. 4	Nov. 29
Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont	Feb. 17	April 12	June 14	Aug. 9	Oct. 12	Dec. 6
Delaware, New Jersey, New York, Pennsylvania, Puerto Rico	Feb. 23	April 19	June 21	Aug. 16	Oct. 18	Dec. 6

Note: The requisition schedule for stamps and stamped cards is not the same as the schedule for stamped envelopes.

— Stamp Services,
Government Relations, 11-27-03

*UPDATED ANNOUNCEMENT 04-A***2004 Stamps and Postal Stationery**

“2004 Stamps and Postal Stationery” (Announcement 04-A, November 2003), which appears on page 44, is intended to replace the quarterly announcement of the same name, previously printed and sent to customers on request through Stamp Fulfillment Services in Kansas City. The announcement is a listing of stamps and postal stationery items scheduled for issuance during calendar year 2004. Post Offices™ may wish to post this schedule on their bulletin boards.

Customers may also be directed to access the *Postal Bulletin* through the Postal Service™ Web site at www.usps.com, then by clicking on *All Products & Services*; then *Publications*; then *Postal Bulletin*.

This announcement will be updated every 2 to 3 months, as changes warrant.

How to Order First Day of Issue Cancellations and Covers

Customers may purchase new stamps or postal stationery items at their Post Office, from the *USA Philatelic* catalog, by calling 800-STAMP-24, or online at www.usps.com by clicking on *Buy Stamps & Shop*. Then they should

prepare their own covers by affixing new stamps to the upper right corner of envelopes or postcards of their choice, and address those envelopes, postcards, or postal stationery items to themselves or others. (Postage must equal the current First-Class Mail® rate.) For sturdiness, include a card of postcard thickness in each cover (envelopes only) submitted, and tuck in the flap. Place the cover in a larger envelope addressed to: NAME OF ISSUE, POSTMASTER, CITY, STATE, and ZIP CODE™ (followed by -9991). Covers submitted for first day of issue cancellations may include additional uncanceled stamps only if the uncanceled stamps were issued before the first day of issue of the new stamps or postal stationery items. All orders must be post-marked on or before the deadline indicated in the “2004 Stamps and Postal Stationery” announcement that follows.

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

— Stamp Services,
Government Relations, 11-27-03

Post Offices

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	12-0440	30363	GA	Atlanta	Fulton	Main Office	Post Office		Establish a new ZIP Code™ for a delivery area. Use Atlanta GA 30363 as last line of address for the new delivery territory in the Atlantic Station development.
New	12-0440	30363	GA	Midtown	Fulton	Classified Station	Place Name	11/01/2003	
Old	21-0247	70467	LA	Angie	Washington	Main Office	Post Office		This announcement changes the preferred last line of this ZIP Code from Angie LA to Varnado LA. Use Varnado LA 70467 as last line of address.
New	21-0247	70467	LA	Angie	Washington	Varnado	Place Name	11/17/2003	
Old	28-6096	65721	MO	Ozark	Christian	Main Office	Post Office		This announcement changes the preferred last line of this ZIP Code from Springfield MO to Ozark MO. Use Ozark MO 65721 as last line of address.
New	28-6096	65721	MO	Ozark	Christian	Main Office	Post Office	12/01/2003	
Old	28-6930	65742	MO	Rogersville	Webster	Main Office	Post Office		This announcement changes the preferred last line of this ZIP Code from Springfield MO to Rogersville MO. Use Rogersville MO 65742 as last line of address.
New	28-6930	65742	MO	Rogersville	Webster	Main Office	Post Office	12/01/2003	
Old	29-1818	59928	MT	Columbia Falls	Flathead	Polebridge	Community Post Office	12/11/2001	Community Post Office™ discontinued. Retain ZIP Code. Establish a place name. Continue to use Polebridge MT 59928 as last line of address.
New	29-1818	59928	MT	Columbia Falls	Flathead	Polebridge	Place Name	12/06/2003	
Old	29-1530	59535	MT	Chinook	Blaine	Lloyd	Community Post Office	10/01/2002	Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Lloyd MT 59535 as last line of address.
New	29-1530	59535	MT	Chinook	Blaine	Lloyd	Place Name	12/06/2003	
Old	48-3695	75054	TX	Grand Prarie	Dallas	Main Office	Post Office		This announcement expands the use of ZIP Code 75054 to include delivery.
New	48-3695	75054	TX	Grand Prarie	Dallas	Main Office	Post Office	11/01/2003	

Supply Management

BUSINESS TRAVEL UPDATE

Omega World Travel

The U.S. Postal Service® has a mandatory national contract for travel services with Omega World Travel. In accordance with Handbook F-15, *Travel and Relocation*, Postal Service™ employees must make airline reservations through Omega World Travel when traveling on business. In addition, the Postal Service participates in the General Services Administration's (GSA) "City Pairs" program for airline contracts. The U.S. General Services Administration (GSA) has negotiated rates for over 4,000 routes with U.S. airlines that are projected to save the federal government billions of dollars. Through the contracts, 14 airlines will provide heavily discounted air fares to the government for official travelers on several domestic and international routes. You must comply with the requirements of this program when making your business travel arrangements.

You can make airline reservations one of two ways:

- Calling an Omega World Travel call center for a transaction fee of \$17.00 (contact your local travel coordinator for the Omega World Travel call-in center for your area or district); or
- Using the online booking tool, *Trip Manager for Government*, found at www.tripmanager.com/gt/default.html for a transaction fee of \$8.50. Fifty percent of Postal Service business travelers currently take advantage of this tool by booking flights online.

If you are not currently set up to use *Trip Manager for Government*, please see the "Trip Manager for Government Travel" brochure at <http://blue.usps.gov/purchase/material/pmsc/denver/travel.htm>; click on *Traveler Quick Reference*. You can set up a logon ID and password by following the steps listed under "Important Things to Remember" on page 2 of the brochure.

Regardless of which method you use to make travel plans, if you travel on Postal Service business you are encouraged to create a Trip Manager profile online. To book online, you must use an individual credit card (e.g., Official Government Travel VISA credit card). If you have a Corporate Travel Account (CTA) you must phone in your airline reservation and fax PS Form 1013, *Transportation and Ticketing Authorization*, to Omega World Travel.

A new online help desk for users of *Trip Manager for Government* will be available December 1, 2003. You can contact Omega World Travel's online help desk at 888-301-8467 for assistance with passwords, profiles, member names or ID changes, and so on. Hours of operation are 8 a.m. to 7 p.m. EST. E-mail inquiries can be directed to uspshelpdesk@owt.net.

— SCM Strategies,
Supply Management, 11-27-03

Memphis Material Service Center Joins WasteWise

On October 31, 2003, the Memphis Material Service Center joined the U.S. Environmental Protection Agency's (EPA) WasteWise Program in demonstrating its commitment to conserving natural resources and protecting the environment.

EPA launched WasteWise in January 1994, as a voluntary partnership program designed to help organizations implement practical methods for reducing municipal solid waste. WasteWise, whose membership boasts more than 1,100 partners representing businesses, institutions, and government agencies, focuses on three key elements of waste reduction:

- Waste prevention
- Recycling
- Buying or manufacturing recycled content products

Organizations that join WasteWise agree to develop goals in these areas, track results, and share accomplishments. To help implement waste reduction programs, WasteWise provides partners with guidance for establishing goals and tips for monitoring progress. EPA commends partners for their achievements through the presentation of WasteWise awards and features in program articles and publications.

Research conducted by EPA and other institutions shows that conserving materials through waste prevention and recycling saves energy and reduces pollution, including emissions of greenhouse gases that contribute to global warming. In addition to the numerous environmental benefits waste prevention and recycling offer, waste reduction improves operational efficiency and reduces waste management and purchasing costs.

For more information on the Memphis Material Service Center's WasteWise efforts, contact Vince Clemmer at 901-747-7563.

— *SCM Strategies,*
Supply Management, 11-27-03



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OPEN SEASON? WHEN?

Flexible Spending Accounts

Nov. 10 - Dec. 21, 5 p.m. Central Time

Federal Employees Health Benefits

Nov. 10 - Dec. 29, 5 p.m. Central Time

Thrift Savings Plan

Oct. 15 - Dec. 31, 5 p.m. Central Time

Annual Leave Exchange Program

Nov. 15 - Dec. 15, Midnight Central Time

If you have access to the *PostalEASE* Employee Web on the Intranet (from the blue page) or at an Employee Self-Service kiosk (available in some facilities), using either of these may be easier than using the telephone. Just follow the instructions. Otherwise, call *PostalEASE* toll-free at 1-877-4PS-EASE (1-877-477-3273). For Federal Employees Health Benefits (FEHB), belated open season elections will be accepted until 5 p.m. Central Time, Dec. 29, and you can also use the FEHB worksheet or the SF-2809, *Health Benefits Election Form*.

The 2004 Thrift Savings Plan 50+ Catch-Up Contributions begin Dec. 15, 2003.