

POSTAL BULLETIN

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95.0%

THAT'S SERVICE!

Fiscal Year 2003, Quarter 2
EXFC overnight...highest national score ever!

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The *Postal Bulletin* is also available on the World Wide Web at <http://www.usps.com/cpim/ftp/bulletin/pb.htm> for customers and at <http://blue.usps.gov> for employees.

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PB 22098: 7690-05-000-5967	PB 22090: 7690-05-000-4855	PB 22083: 7690-05-000-4848	PB 22076: 7690-05-000-4841
PB 22097: 7690-05-000-5966	PB 22089: 7690-05-000-4854	PB 22082: 7690-05-000-4847	PB22075A: 7690-05-000-5051
PB 22096: 7690-05-000-5965	PB 22088: 7690-05-000-4853	PB 22081: 7690-05-000-4846	PB 22075: 7690-05-000-4840
PB 22095: 7690-05-000-5964	PB 22087: 7690-05-000-4852	PB 22080: 7690-05-000-4845	PB 22074: 7690-05-000-4839
PB 22094: 7690-05-000-4859	PB 22086: 7690-05-000-4851	PB 22079: 7690-05-000-4844	PB 22073: 7690-05-000-4838
PB 22093: 7690-05-000-4858	PB 22085: 7690-05-000-4850	PB 22078: 7690-05-000-4843	PB 22072: 7690-05-000-4837

USPSNEWS@WORK

95% EXFC! USPS employees deliver record-breaking service performance

You did it! You delivered record-breaking performance for overnight First-Class Mail® service, achieving a nationwide service score of 95% — a first — during quarter 2.

“This record-breaking service is remarkable in its own right,” said David Fineman, Chairman of the Board of Governors, “but this exceptional level of service also was realized during one of the worst winters in recent memory.”

The record performance came as the Postal Service was reporting that for the first time in its history, the number of addresses it delivers to in the U.S. has surpassed 140 million.

The 95% on-time delivery service score occurred between Nov. 30, 2002 and Feb. 21, 2003. This is the fourth consecutive quarter First-Class Mail delivery has reached 94% and above.

The San Jose Performance Cluster (PC) led the nation with a score of 97%, while 13 other PCs achieved on-time delivery performance scores of 96%.

First-Class Mail service delivery performance is measured by IBM's Business Consulting Services unit, using the External First-Class measurement system, or EXFC.

It provides an independent assessment of the time it takes a piece of First-Class Mail, once it's deposited into a collection box, to be delivered.

EXFC service performance scores are measured by testing 463 ZIP Code areas selected on the basis of geography and volume density, from which 90% of First-Class Mail volume originates and 80% destinates.

Spirit of innovation: Technology and automation drive service performance

Beneath the Postal Service's warm and fuzzy exterior beats a high-tech heart, said PMG Jack Potter in an interview with *Office Solutions* magazine.

- Last year USPS collected, processed and delivered nearly 203 billion pieces of mail — more than 40% of the world's mail volume. “That's 675 million pieces on an average day,” Potter said. “Laid end to end, that would circle the globe four times. We couldn't keep up with that volume without automation.”
- The Postal Service entered the automation age in the early 1980s. So far, USPS has deployed 15,000 pieces of automation equipment.

- “This equipment has replaced labor-intensive manual sorting operations where productivity is typically 500 pieces per hour or less,” Potter said.
- In comparison, barcoded letter mail can be sorted at speeds up to 34,650 letters per hour, and nonbarcoded letter mail up to 31,500.
- Potter said read rates on handwritten mail have increased dramatically from 2% in 1997 to 80% today.
- The Postal Service has long embraced technology and innovation, said Potter. He cited development of CONFIRM as an example of adding value to our core services. “CONFIRM is a new product that helps customers track mailpieces sent by First-Class Mail® or Standard Mail service. This service is designed for larger mailers,” Potter said.
- Office Solutions concludes the article with this observation: “The Postal Service couldn't do what it does every day if it hadn't adopted automation and technology at every level.”
- And we couldn't do it without the 740,000 employees who make it happen every day.

Congress thanked for CSRS support: PMG Potter testifies before House subcommittee

Postmaster General Jack Potter has thanked members of Congress for supporting legislation to change the way the Postal Service funds its Civil Service Retirement System (CSRS) obligation.

- If such legislation is enacted, it would allow USPS to “significantly pay down our current debt and enable us to hold rates steady until 2006,” said Potter in testimony before the House of Representatives Subcommittee on Transportation, Treasury and Independent Agencies.
- “In these times of uncertainty, this stability would also give the entire mailing industry a booster shot to speed recovery from a sluggish economy,” he said.
- Separate audits conducted by the Office of Personnel Management and General Accounting Office both concluded that the Postal Service was on track to overpay its CSRS obligation, the PMG said.

USPSNEWS@WORK

- Congress wasn't the only one to receive the PMG's thanks. Potter also praised Postal Service employees for their efforts at delivering service. "I can't say enough about our employees . . . they all have performed superbly this past year," he said.
- "Service performance across the country is the highest it's ever been," the PMG said. And, productivity is on pace to increase for the fourth consecutive year, he added.
- Potter made three appropriations requests: \$29 million for revenue foregone reimbursements, \$36.5 million for free mail for the blind and for overseas voting materials and \$350 million in emergency response funds for anthrax-related costs.
- Noting that mail is a "fundamental communications link" for the men and women serving overseas, Potter told the subcommittee that approximately 4,400 Postal Service employees who are members of the Reserve or National Guard have been called to active duty.
- USPS is working with the Military Postal Service to keep families connected through the mail during this time of conflict, the PMG said. "Even in a time of e-mail, nothing replaces traditional letters and packages," he told the Representatives.

A click away: Online telephone directory puts information at your fingertips

The Postal Service online telephone directory at <http://contact.usps.gov> is keeping people connected with listings of over 80,000 employees nationwide.

- The directory's search engine has been enhanced to let users search for any EAS (non-bargaining) or PCES employee by job title or by Area. You also can search by name and location, including city, state and ZIP Code, or any combination of those.
- Simple, fast and effective, this increasingly popular self-service tool is used thousands of times each day.
- The directory is automatically updated regularly, but employees should take time to verify that their personal contact information is correct. To update or add information, click on your name and use the "edit" feature.
- Need a Headquarters directory? Two choices are available: the employee directory and the new organizational directory. The employee directory has a complete alphabetical listing of all HQ employees.

The organization directory lists managers by functional area. Click the *Printable Directory* button and make your selection.

- Employees also can access the directory by clicking the banner on the Blue page at <http://blue.usps.gov>. The site's feedback option allows users to submit comments or suggestions to the online telephone directory folks directly.
- The USPS online telephone directory is brought to you by Finance and Information Technology. It keeps employees connected.

USPS News Link has changed . . . for the better

We're transforming the way you receive *Link*.

- cc:Mail users are now receiving *Link* in an easier-to-launch Microsoft Word attachment. No PowerPoint to launch and the file is much smaller.
- Employees who are on the new Advanced Computing Environment (ACE) and get their e-mails on Microsoft Outlook now receive *Link* in a new in-text version within the body of the e-mail message. No attachments to click . . . just a straightforward *Link* in a clean, reader-friendly format.
- Once the ACE rollout is complete, and all Postal Service e-mail users are on Outlook, all *Link* subscribers will receive the in-text version. That change could happen sooner than you think — employees are being migrated to ACE at a rate of several thousand a month.
- The new *Link* is leaner and easier to read. It also has a new feature — *Newsstand* — brief reports on the top Postal Service and mailing industry news being reported in the media.
- And coming soon, *USPS News Link Online*. Stay tuned.

Diversity: Preparing USPS for the future

Achieving diversity requires the strategic cooperation of the Postal Service, along with employees, customers and suppliers. Diversity Development rolled out its five-year strategic plan last month to help do just that.

- The new strategic plan outlines ways to enhance a performance-based business culture by successfully managing diversity in today's world.
- "The strategies and tactics presented in this plan are central to building and maintaining a business culture where all employees and customers are treated with dignity and respect," said Diversity Development Vice President Murry Weatherall.

USPSNEWS@WORK

- “By valuing diversity, USPS will achieve maximum corporate success and positive recognition as a world-class business leader,” said PMG Jack Potter. The plan is available on Blue. Read it for yourself at <http://blue.usps.gov/diversitynet/diversityplan/strategicplan/welcome.htm>.

Tax time: April 15 fast approaching

The IRS appreciates our timely delivery of tax forms to the American public. It also reminds Postal Service employees to comply with filing tax returns and paying any balances owed.

- While the federal employee compliance rate is higher than that of the general public, there’s always room for improvement.
- What’s more, section 6611 of the ELM says “an employee must pay each just financial obligation in a proper and timely manner, especially one imposed by law, such as federal, state or local taxes.” Need help? Go to www.irs.gov.

Spring swing

The Postal Service spring retail drive period is underway. Residential customers are the target market for the spring retail campaign.

- Lobby posters and point-of-purchase messaging emphasize the “Real Time” advertising campaign featuring Priority Mail® service.
- And in addition to Priority Mail service, lobby messages also feature Express Mail® service, Global Express Mail™ and phone cards, and remind customers about alternate access locations for buying stamps.

Plastic power

Apply online for the Employee Platinum Visa affinity credit card on the Web at www.postalemployeevisa.com. The card is for Postal Service employees and their families, has no annual fee and comes with 0% APR for six months. The USPS affinity credit card is for personal use only. It doesn’t replace official government travel, purchase or fleet cards.

The Postal Bulletin — Help Us Save Paper and Money

The *Postal Bulletin* has been around for 123 years, and it’s the most relied-upon, trusted source of information in the Postal Service today.

In the 1970s, when our nation became more concerned about our environment, the Postal Service began using recycled paper to print the *Postal Bulletin*. We have also tried over the years to print just the right number of copies to save our nation’s resources.

Despite our efforts, some offices tell us that they receive too many copies. We need to do something about this.

Therefore, if you want to reduce the number of copies your office receives or if you want to cancel your subscription altogether, send an e-mail to pbulleti@email.usps.gov or call 202-268-5776. Please be assured that we will *not* reduce or cancel your subscription unless you ask us to do so.

Remember, each issue of the *Postal Bulletin* since 1995 is available online. To access the online version of the *Postal Bulletin*, please follow either of these routes:

- **On the Intranet:** Go to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *View Postal Bulletins*.
- **On the Internet:** Go to www.usps.com; click on *About USPS & News*, then *Forms and Publications*, then *Postal Bulletin*.

For more information on the *Postal Bulletin*, please see our article in *Postal Bulletin* 22097 (3-6-03, pages 5–6) titled “The *Postal Bulletin* — Your Source for Trusted Information.”

We’ve come a long way, and we’ll continue to evolve with the times. Our job is to make your job easier. As you know, the *Postal Bulletin* is here to serve you, as it has been for almost 125 years.

— *Policies and Procedures Information, Public Affairs and Communications, 4-3-03*

Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the Postal Service and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms is available in chapter 1 of Publication 223.

IWEB = Intranet = <http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*.

WWW = USPS Web page = www.usps.com.

PE = Postal Explorer = <http://pe.usps.gov>.

F3 = F3 Fill Software.

New Directives

Handbooks

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK MS-212	1	10/01/02	Wide Field of View Camera (WFOV)	7610-05-000-5069	POM	ENG	MDC	R

Revised Directives

Handbooks

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK EL-911		11/02	Agreement between United States Postal Service & National Postal Professional Nurses 1999 – 2004	7610-03-000-0355	ELM	LR	MDC	N/A

Publications

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 42		02/03	Manager's Guide to Retaining Career Employees	7610-03-000-8772		DD	MDC	MDC
PUB 164		01/03	Compensation Relocation Benefits, and Reinstatement Policies for Career Employees in	7610-05-000-4393		ERM	MDC	N/A
PUB 257		01/03	Misleading Advertisements: Media Guidelines	7610-03-000-9174		IS	MDC	MDC

Revised Forms

PSIN	Edition Date	Oldest Usable Date	Title	Stock Number	Where Used	Unit of Issue	Org.	USPS Source	Public Source
PS 969	3/03	3/03	Material Recycling and Disposal (5-part set)	7530-02-000-7258	PS	SE	P&M	MDC/IWEB	N/A
PS 1357-S	1/03	1/03	(Customer) Request for Computer Access	N/A	PU	SH	PD	IWEB	WWW
PS 5051	1/03	1/03	Confirmation Services — Electronic Option Application	N/A	PU	SH	PD	IWEB	WWW
PS 5051-C	1/03	1/03	Confirmation Services — Electronic Option Checklist	N/A	PU	SH	PD	IWEB	WWW

Obsolete Directives

Handbooks

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
HBK DM-701		01/97	Procedures for Mailer Applications	7610-03-000-8945	DMM	P&C	MDC	P/F

Management Instructions

PSIN	Edition Date	Title	Stock Number	Org.	USPS Source	Public Source
MI AS-830-93-8	12/23/93	Coordinating Access to Data from National Information System	7610-03-000-8947	IT	MDC	N/A
MI as-830-93-4	8/20/93	Data Stewardship	7610-03-000-9280	IT	HQO	N/A

Publications

PSIN	TL	Edition Date	Title	Stock Number	Manual Relation	Org.	USPS Source	Public Source
PUB 304		9/1/97	Information Desk	7610-04-000-4269		S&M	MDC	N/A

— Policies and Procedures Information, Public Affairs and Communications, 4-3-03

ASM REVISION

Preserving the Postal Service Brand

Effective April 3, 2003, the policy regarding Postal Service brand equity is revised. The Postal Service is in a time of transformation. As a presidential commission studies our status as a quasi-government organization, the importance of preserving and communicating the Postal Service brand to the public and upholding our commitment to serving every American, every day, everywhere is more important than ever before. The Postal Service is a symbol of trust and dependability in the life of Americans, and all employees should be aware of how to preserve that symbol and must comply with the usage guidelines set by the office of Brand Equity and Design.

Specific guidelines for using the Postal Service logo, corporate signature, and trademarks on everything from stationery to vehicles, are available on the Postal Service Intranet at <http://blue.usps.gov>; click on the Selected References drop-down box, and click on *Pub. 500 Guidelines*.

We will incorporate these revisions into the next printed version of the ASM and into the next update of the online version accessible on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *Manuals*.

Administrative Services Manual (ASM)

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4 Relations With Other Organizations

* * * * *

43 Postal Service Brand Equity

[Revise subchapter 43 to read as follows:]

431 Postal Service Brand

The United States Postal Service brand is the sum of all the characteristics that are tangible and intangible, in its verbal and visual messaging, that make its products and services unique to consumers, employees, and other stakeholders. The Postal Service brand is the essence of a customer's perception of the Postal Service. It includes the logo, the look, the feel, the sound, the image, and the "face" that the Postal Service presents to the customer.

432 Brand Identity

The Postal Service's brand identity is a unique set of attributes that defines the Postal Service based on the experiences, impressions, and emotions of our customers, employees, and stakeholders when they have contact with Postal Service products, services, employees, images, and communications.

The combination of the Eagle symbol and the corporate logotype are the main brand identity elements used to advertise, promote, and communicate the Postal Service in all of its corporate and marketing communications and across all business channels — customer-to-customer, customer-to-business, business-to-business, and business-to-customer. From corporate stationery to packaging materials, the consistent use of the Eagle

symbol and the corporate logotype are recognized as the Postal Service brand.

433 Brand Equity

433.1 Responsibility

It is the responsibility of the vice president of Public Affairs and Communications to develop, disseminate, and maintain policies, procedures, and practices that preserve and build the value of the brand by facilitating and coordinating all brand-related activities with, to, and for all stakeholders throughout the United States Postal Service (see 113.21).

433.2 Review and Approval Process

433.21 General

The Postal Service brand must be presented clearly and consistently in all applications from advertising to signs. The brand defines the Postal Service for its customers and employees. To protect the brand, the manager of Brand Equity and Design must approve all uses of the brand and brand identity. This includes the following:

- a. Advertising (print, radio, TV, Web audio, video, etc).
- b. Visual (print or video) and verbal (radio, TV, Web audio, etc.) messaging that is produced for internal and external audiences.
- c. Web pages on both the Internet and the Postal Service Intranet.
- d. New ventures that require naming and/or the use of a logo, symbols, or graphics.
- e. Film.

- f. Packaging.
- g. Presentations.
- h. Printed materials (stationery, directives, forms, reports, etc.).
- i. Signs.

433.22 Getting Approval

Employees or customers who wish to use the Postal Service brand in any of the applications listed in 433.21 or any other application must first obtain the approval of the manager of Brand Equity and Design, Public Affairs and Communications. Submit all materials for approval prior to their release. To obtain approval, use the Postal Service corporate clearance procedures outlined in Management Instruction AS-310-96-3, *Management of Policy and Procedure Information — Paper and On-Line*. To eliminate improper use of the brand, develop each conceptual use of the brand with the manager of Brand Equity and Design whenever possible. However, if you have prepared products, presentations, books, marketing materials, or advertisements that use the brand in any of the applications listed in 433.21 without consulting the manager of Brand Equity and Design, you must obtain review and approval before releasing them.

* * * * *

— *Design and Brand Equity, Public Affairs and Communications, 4-3-03*

HANDBOOK REVISION

Changes to Password Requirements

Handbook AS-805, *Information Security*, has been revised to bring password requirements into alignment with current Postal Service needs.

In chapter 9, subsection 9-7.1.1, in list items “a” and “b,” the phrase “at least one character from each of the following” replaces “elements from three of the four following types of characters,” and we have deleted the phrase “non-alphanumeric characters (special characters such as &, #, and \$).” In chapter 9, subsection 9-7.1.5, list item “c,” we have changed the length of time a password can be used before it expires from 90 to 180 days.

We will incorporate these revisions into the printed and online versions of Handbook AS-805. The latter is available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *HBKs*.

Handbook AS-805, Information Security

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9 Information Security Services

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9-7 Authentication

* * * * *

9-7.1 Passwords

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9-7.1.1 Password Selection Requirements

* * * * *

[Revise items a and b to read as follows:]

- a. For privileged users and personnel in technology areas, passwords must consist of at least six characters and contain at least one character from each of the following: English uppercase letters (A–Z), English lowercase letters (a–z), and westernized Arabic numerals (0–9).
- b. For all other users, passwords must consist of at least six alphanumeric characters. It is recommended that all other users choose passwords that contain at least one character from each of the following: English uppercase letters (A–Z), English lowercase letters (a–z), and westernized Arabic numerals (0–9).

* * * * *

9-7.1.5 Password Expiration

* * * * *

[Revise item c to read as follows:]

- c. At least every 180 days, passwords for all other accounts must be aged and changed.

* * * * *

— Corporate Information Security Office,
Information Technology, 4-3-03

HANDBOOK REVISION

New Password Requirements for General Users

Handbook AS-805-C, *Information Security for General Users*, has been revised to bring password requirements into alignment with current Postal Service needs.

In chapter 2, in the section “Creating A Password,” the third bulleted item of this section is revised.

We will incorporate this revision into the online version of the handbook, which is available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on HBKs.

Handbook AS-805-C, Information Security for General Users

* * * * *

2. Logon IDs, Passwords, and PINS

* * * * *

Creating A Password

* * * * *

[Revise the third bulleted item to read as follows:]

- Use at least one character from each of the following:
 - Uppercase letters (A–Z).
 - Lowercase letters (a–z).
 - Numbers (0–9).

* * * * *

— Corporate Information Security Office,
Information Technology, 4-3-03

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
April Sears Day Mailer	Standard	4/1/03–4/3/03	17.0	Nationwide	Car-Rt	Harte-Hanks
Midnight Velvet	Standard	4/7/03–4/10/03	1.0	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI
JCP Summer Women's Plus	Standard/Catalog	4/11/03–4/14/03	2.5	Nationwide	Car-Rt	Quebecorworld
JCP Swim Sale	Standard/Catalog	4/11/03–4/14/03	1.0	Nationwide	Car-Rt	Quebecorworld
JCP April Insider's Perks	Standard/Flat	4/14/03–4/16/03	6.0	Nationwide	Car-Rt	Harte-Hanks
JCP Havanera	Standard/Flat	4/14/03–4/16/03	1.0	Nationwide	Car-Rt	Harte-Hanks
Billy Graham Letter	Standard/Letter	4/15/03–4/29/03	1.3	Nationwide	Barcoded, Basic, 3/5 Digit	Minneapolis

— *Business Service Network Integration, Service and Market Development, 4-3-03*

Domestic Mail

DMM REVISION

Horizontally Divided Card Rate Mailpieces

Effective April 3, 2003, *Domestic Mail Manual* (DMM) C100.2.6 is revised to further clarify the format standards for displaying a message area on the address side of a First-Class Mail® card rate mailpiece that is divided horizontally.

The address side of a card rate mailpiece is the side bearing the delivery address, postage, and any Postal Service marking or endorsement. At the mailer's option, the address side may also contain a message area.

DMM C100.2.6 requires that cards that are claimed at either a First-Class Mail Presorted or automation card rate and that have a message area on the address side must be divided either vertically or horizontally to separate the message area from the address area. When divided horizontally, the delivery address, postage, and any Postal Service marking or endorsement must appear within either the upper or the lower portion of the card.

The revision to DMM C100.2.6 provides an alternative for the format of the address side of a horizontally divided card. When the delivery address appears in the lower portion of a horizontally divided card, it is permissible for the postage, return address, and any Postal Service marking or endorsement to be located in the upper portion of the address side of the card.

To be eligible for the First-Class Mail card rate, all cards claimed at a card rate must continue to meet the physical size standards in C100.

We will incorporate this revision into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

C Characteristics and Content

* * * * *

C100 First-Class Mail

* * * * *

2.0 CARDS CLAIMED AT CARD RATES

* * * * *

2.6 Address Side

***Cards claimed at the Presorted or automation card rates that contain a message area on the address side must be divided vertically or horizontally and meet the following additional standards, as applicable:

* * * * *

b. Horizontally divided cards.

* * * * *

[Revise item 2.6b(2) to read as follows:]

- (2) The delivery address, postage, and any Postal Service marking or endorsement must appear within the portion containing the delivery address. As an alternative, when the delivery address appears within the lower portion, it is permissible for the postage, return address, and any Postal Service marking or endorsement to appear in the upper portion. The portion bearing the delivery address must be at least 1-1/2 inches high (measured from the top or bottom edge of the card, as applicable, right edge to left edge inclusive).

* * * * *

DMM REVISION

Repositionable Notes Applied to Automation Rate First-Class Mail and Standard Mail Letter-Size Mailpieces

Effective April 3, 2003, the *Domestic Mail Manual* (DMM) C810 is revised to allow repositionable notes to be applied to First-Class Mail® and Standard Mail letter-size mailpieces that otherwise qualify for automation letter rates, if certain standards under C810.7.0 are met. A repositionable note is a 3-inch by 3-inch paper material attached to letter-size mailpieces with a 3/4-inch adhesive strip. The note is designed to be removed by the recipient and “repositioned” for future reference or use (e.g., on a telephone, refrigerator, or computer).

The combined weight of the note and the host mailpiece form the weight that is to be used for computing postage. The content of the note must conform to any applicable content-based requirements for rate eligibility, such as requirements in DMM E670 that specify content restrictions on Nonprofit Standard Mail items. In order to enhance the likelihood that mailpieces with repositionable notes will be successfully processed on automated processing equipment, the content of the host piece must comply with certain characteristics as stated below.

We will incorporate these revisions into the printed version of DMM Issue 58 and in the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

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C Characteristics and Content

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C800 Automation-Compatible and Machinable Mail

C810 Letters and Cards

[Renumber current 7.0 and 8.0 as new 8.0 and 9.0, respectively. Add new 7.0 to read as follows:]

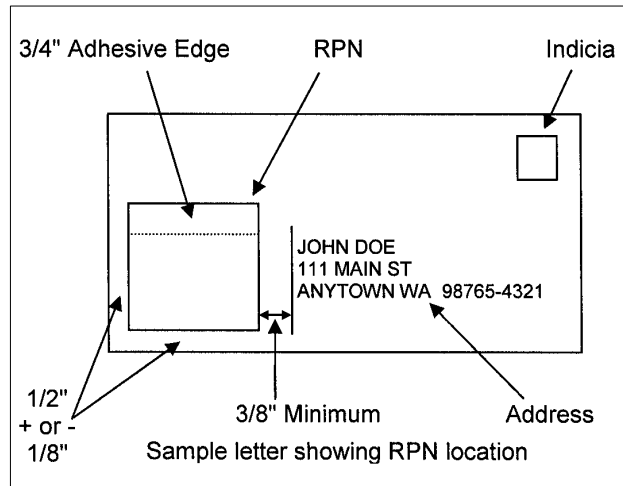
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7.0 REPOSITIONABLE NOTES

7.1 Use

A repositionable note may be affixed directly to the address side of First-Class Mail and Standard Mail letter-size mailpieces that meet the standards in 7.2 through 7.6. The note is included as an integral part of the mailpiece for weight and postage rate computation purposes. Repositionable notes must conform to any content restrictions applicable to the class of the host piece.

Repositionable Notes Placement



7.2 Mailpiece Characteristics

Each mailpiece must:

- Bear a valid delivery point barcode.
- Meet the automation-compatibility requirements under C810.
- Be eligible for and claim an automation letter rate.
- Be uniformly thick.

7.3 Contents

Allowable characteristics of contents of the host piece include:

- Paper.
- Credit cards or similar plastic cards. Such cards must be affixed to or tightly enclosed within the other contents. The position of the credit cards should alternate in adjacent mailpieces between left and right ends (or left, center, right), to keep the stack thickness consistent.
- Maximum insert shift is 7/8 inch.

7.4 Physical Requirements and Size Standards

Each mailpiece must be rectangular in shape and have a surface smoothness of 195 Sheffield Units or smoother. The following standards also apply:

- Enveloped mailpieces.* Each mailpiece prepared in an envelope must be constructed from a basis weight of 20 pounds or greater. Window envelopes must have a closed panel made of polystyrene or glassine. Each

enveloped mailpiece is limited to the following minimum and maximum dimensions:

1. For height, no less than 4-1/8 or more than 6 inches high.
 2. For length, no less than 8 or more than 9-1/2 inches long.
 3. For thickness, no less than .02 or more than .125 inch thick.
- b. *Card stock mailpieces.* Each mailpiece prepared as card stock is limited to the following minimum and maximum dimensions:
1. For height, no less than 4-1/2 or more than 6 inches high.
 2. For length, no less than 8-1/2 or more than 9 inches long.
 3. For thickness, no less than .009 inch thick (cards 5-3/4 inches or more in height must be .012 inch thick or greater.)

7.5 Notes Characteristics

Repositionable notes must:

- a. Be square in shape and measure 3 by 3 inches.
- b. Not contain phosphorescent or red fluorescent colorants.
- c. Be positioned parallel with the length of the piece, affixed by standard labeling equipment, and placed no closer than 3/8 inch from the left of the delivery address. Manually affixed notes are not permitted.
- d. Be at least 1/2 inch (plus or minus 1/8 inch) from the bottom and left edges of the mailpiece.
- e. Be adhered with a 3/4 inch (plus 1/4 inch or minus 1/16 inch) adhesive strip across the top portion on the reverse side of the note.

- f. Not be placed in a manner that interferes with the delivery address, and must not display a specific address or ZIP Code. References to general landmarks are permissible. The written and graphic characteristics of the notes are considered when determining eligibility of mailpieces mailed at the Standard Mail and Nonprofit Standard Mail rates.

7.6 Compliance

The following should be kept in mind regarding repositionable notes compliance:

- a. Repositionable notes must be obtained from an approved repositionable notes vendor. To view a listing of approved vendors, see *www.usps.com/repositionablenotes*. Prospective vendors can obtain information on how to become an approved vendor by requesting USPS standards and test procedures, which are available from USPS Engineering at the address in G043. Testing must be performed by a certified independent laboratory.
- b. Mailers must present evidence at the time of mailing to show that their repositionable notes have been supplied by an approved vendor.
- c. Each mailing must include, as part of the mailing, eight pieces addressed to each of the following addresses:

RPN SAMPLE
 USPS ENGINEERING LETTER TECH
 8403 LEE HWY
 MERRIFIELD VA 22082-8101

RPN SAMPLE
 PRODUCT MANAGEMENT LETTERS
 1735 N LYNN ST RM 4015
 ARLINGTON VA 22209-6043

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— *Mailing Standards,
 Pricing and Classification, 4-3-03*

DMM REVISION

Bound Printed Matter — Flat-Size Mail Co-Packaging and Co-Sacking

Effective April 3, 2003, *Domestic Mail Manual* (DMM) M910 and M950 are revised to provide new mail preparation standards for the co-packaging and co-sacking of flat-size Bound Printed Matter (BPM) mailpieces. Related revisions are also made to DMM M011, M032, M722, and M820 to support the new co-packaging and co-sacking standards for flat-size BPM pieces.

Under the revised co-packaging standards in DMM M950, mailers will have the option to co-package (i.e., sort into the same package) flat-size BPM Presorted rate pieces

qualifying for the barcoded discount and Presorted rate pieces (not qualifying for the barcoded discount). Co-packaged pieces will be required to be co-sacked under DMM M910.

Additionally, under the revised co-sacking standards in DMM M910, mailers will be required, beginning September 1, 2003, to co-sack (i.e., sort into the same sack) packages of flat-size BPM Presorted rate pieces qualifying for the barcoded discount with packages of Presorted rate pieces

not claiming the barcoded discount. (**Note:** In this circumstance, the pieces are not co-packaged under DMM M950.)

The other containerization methods permitted for First-Class Mail®, Periodicals, and Standard Mail items in DMM M920, M930, and M940 are not available for BPM.

Co-Packaging Standards (Optional)

The new standards for the optional co-packaging of BPM flats include the following:

- All pieces must weigh 20 ounces or less and meet the AFSM 100 criteria for automation-compatible flat-size mail in DMM C820.
- A separate minimum of 300 Presorted rate pieces qualifying for and claiming the barcoded discount and a separate minimum of 300 Presorted rate pieces (not qualifying for the barcoded discount) are required. The combined total number of pieces qualifying for and claiming the barcoded discount and the Presorted rate must be used to meet the minimum volume requirements for packages and sacks.
- Each piece in the Presorted rate mailing qualifying for and claiming the barcoded discount must bear a correct and readable ZIP+4 or delivery point barcode (DPBC) under DMM C840. Each piece in the Presorted rate mailing must bear a correct and readable 5-digit barcode under DMM C840.
- Presorted rate pieces qualifying for and claiming the barcoded discount must be sorted together with the Presorted rate pieces, but only one physical package for each logical presort destination is permitted to contain both pieces claiming the barcoded discount and pieces not claiming the discount, unless presented using an approved manifest mailing system under DMM P910.
- Co-packaged pieces must also be co-sacked under DMM M910.

Co-Sacking Standards (Required September 1, 2003)

The new standards for the required co-sacking of BPM flats include the following:

- Packages prepared as part of the Presorted rate mailing qualifying for and claiming the barcoded discount and packages prepared as part of the Presorted rate mailing (not qualifying for the barcoded discount) must be co-sacked, effective September 1, 2003. However, mailers who choose to use the co-packaging standards prior to September 1, 2003, will be required to co-sack.

- Packages of flats qualifying for and claiming the barcoded discount that are co-sacked with packages of Presorted rate flats must be part of the same mailing job.
- Both the Presorted rate mailing qualifying for and claiming the barcoded discount and the Presorted rate mailing must separately meet the applicable rate eligibility and volume requirements.
- Packages that are co-sacked under DMM M910 are not required to be co-packaged.

Documentation Requirements

Standardized documentation as detailed in DMM P012 is required for mailings prepared under the new standards for co-packaging and co-sacking. The following applies:

- Documentation for a co-packaged mailing must indicate by zone (when applicable) for each package sortation level, the number of Presorted rate pieces qualifying for the barcoded discount and the number of Presorted rate pieces (not claiming the barcoded discount) that are contained in each package.
- Documentation for a co-sacked mailing must indicate by zone (when applicable) for each sack sortation level, the number of Presorted rate pieces qualifying for the barcoded discount and the number of Presorted rate pieces (not claiming the barcoded discount) that are contained in each sack.

Effective Dates

Effective April 3, 2003, mailers may begin using the co-packaging standards for BPM flats. The standards for co-packaging are optional. However, if a mailer chooses to co-package under DMM M950, then the co-packaged pieces must be co-sacked under DMM M910. The required use of the co-sacking preparation standards (for pieces that are not co-packaged) becomes mandatory on September 1, 2003. Regardless of the date presented, all mailings that are co-packaged under DMM M950 must be co-sacked under DMM M910.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

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M MAIL PREPARATION AND SORTATION

M000 General Preparation Standards

M010 Mailpieces

M011 Basic Standards

1.0 TERMS AND CONDITIONS

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1.3 Preparation Instructions

For purposes of preparing mail:

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[Revise item ae to read as follows:]

ae. *Co-packaging* is an alternate preparation method available under M950 for First-Class Mail, Periodicals, and Standard Mail that allows the combining of flat-size automation rate and Presorted rate pieces within the same package under the single minimum package size requirement. Co-packaging is also available for combining within the same package flat-size Bound Printed Matter Presorted rate pieces qualifying for and claiming the barcoded discount and Presorted rate pieces not qualifying for the barcoded discount. Regardless of the class of mail, pieces may not be combined in more than one physical package for each logical presort destination unless presented using an approved manifest mailing system under P910.

1.4 Mailing

Mailings are defined as:

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[Revise the first paragraph of item e by adding references to the advanced preparation options for flat-size Bound Printed Matter in M900 to read as follows:]

e. Package Services. Except for single-piece rate pieces not otherwise subject to a minimum mailing requirement that are presented under an approved manifest mailing system under P910, the types of Package Services listed below may not be part of the same mailing even if in the same processing category. See M910 and M950 for the advanced preparation options available for flat-size Bound Printed Matter. ***

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M030 Containers

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M032 Barcoded Labels

1.0 BASIC STANDARDS—TRAY AND SACK LABELS

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Exhibit 1.3 3-Digit Content Identifier Numbers

[Revise Exhibit 1.3 by adding new categories and content identifier numbers for co-sacked Bound Printed Matter pieces to read as follows:]

PACKAGE SERVICES		
* * * * *		
BPM Flats — Co-Sacked Barcoded and Presorted		
5-digit sacks	648	PSVC FLTS 5D BC/NBC
3-digit sacks	661	PSVC FLTS 3D BC/NBC
SCF sacks	667	PSVC FLTS SCF BC/NBC
ADC sacks	668	PSVC FLTS ADC BC/NBC
mixed ADC sacks	669	PSVC FLTS BC/NBC WKG

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M700 Package Services

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M720 Bound Printed Matter

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M722 Presorted Bound Printed Matter

1.0 BASIC STANDARDS

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[Add new 1.5 to read as follows:]

1.5 Co-Sacking Flats With Barcoded Mail

The following standards apply:

- a. If the mailing job contains a carrier route mailing, a Presorted rate mailing qualifying for and claiming the barcoded discount, and a Presorted rate mailing, the job must be prepared as follows:
 - (1) Prior to September 1, 2003, the carrier route mailing must be prepared under M723, the Presorted rate mailing qualifying for and claiming the barcoded discount must be prepared under M820, and the Presorted rate mailing must be prepared under M722.
 - (2) Effective September 1, 2003, the carrier route mailing must be prepared under M723, and the Presorted rate mailing qualifying for and claiming the barcoded discount and the Presorted rate mailing must be prepared under the co-sacking standards in M910. Presorted rate pieces qualifying for and claiming the barcoded discount may be co-packaged with Presorted rate pieces under M950. Regardless of the date presented for mailing, co-packaged pieces must be co-sacked under M910.

- b. If the mailing job contains only a Presorted rate mailing qualifying for and claiming the barcoded discount and a Presorted rate mailing, the job must be prepared as follows:
 - (1) Prior to September 1, 2003, the Presorted rate mailing qualifying for and claiming the barcoded discount must be prepared under M820, and the Presorted rate mailing must be prepared under M722.
 - (2) Effective September 1, 2003, the mailing job must be prepared under the co-sacking standards in M910. Presorted rate pieces qualifying for and claiming the barcoded discount may be co-packaged with Presorted rate pieces under M950. Regardless of the date presented for mailing, co-packaged pieces must be co-sacked under M910.
- c. If the mailing job contains only a carrier route mailing and a Presorted rate mailing qualifying for and claiming the barcoded discount, the job must be sacked separately under the applicable standards in M723 and M820.
- d. If the mailing job contains only a carrier route mailing and a Presorted rate mailing, each mailing must be sacked separately under the applicable standards in M722 and M723.

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M800 All Automation Mail

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M820 Flat-Size Mail

1.0 BASIC STANDARDS

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1.10 Co-Traying, Co-Sacking, and Co-Packaging With Presorted Rate Mail

The following standards apply:

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[Add new item d for Bound Printed Matter to read as follows:]

- d. Bound Printed Matter:
 - (1) If the mailing job contains a carrier route mailing, a Presorted rate mailing qualifying for and claiming the barcoded discount, and a Presorted rate mailing, the job must be prepared as follows:
 - (a) Prior to September 1, 2003, the carrier route mailing must be prepared under M723, the Presorted rate mailing qualifying for the barcoded discount must be prepared under

M820, and the Presorted rate mailing must be prepared under M722.

- (b) Effective September 1, 2003, the carrier route mailing must be prepared under M723, and the Presorted rate mailing qualifying for the barcoded discount and the Presorted rate mailing must be prepared under the co-sacking standards in M910. Presorted rate pieces qualifying for the barcoded discount may be co-packaged with Presorted rate pieces under M950. Regardless of the date presented for mailing, co-packaged pieces must be co-sacked under M910.
- (2) If the mailing job contains only a Presorted rate mailing qualifying for and claiming the barcoded discount and a Presorted rate mailing, the job must be prepared as follows:
 - (a) Prior to September 1, 2003, the Presorted rate mailing qualifying for and claiming the barcoded discount must be prepared under M820 and the Presorted rate mailing must be prepared under M722.
 - (b) Effective September 1, 2003, the Presorted rate mailing qualifying for and claiming the barcoded discount and the Presorted rate mailing must be prepared under the co-sacking standards in M910. Presorted rate pieces qualifying for and claiming the barcoded discount may be co-packaged with Presorted rate pieces under M950. Regardless of the date presented for mailing, co-packaged pieces must be co-sacked under M910.
- (3) If the mailing job contains only a carrier route mailing and a Presorted rate mailing qualifying for and claiming the barcoded discount, each mailing must be prepared separately under the applicable standards in M723 and M820.

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6.0 BOUND PRINTED MATTER

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6.2 Sack Preparation and Labeling

[Revise 6.2 to read as follows:]

Preparation sequence, sack size, and labeling:

- a. 5-digit scheme (optional, containing 5-digit scheme packages only); minimum 20 addressed pieces; labeling:
 - (1) Line 1: L007.

- (2) Line 2: "PSVC FLTS 5D SCH BC."
- b. 5-digit (required); minimum 20 addressed pieces; labeling:
 - (1) Line 1: city, state, and 5-digit ZIP Code on mail, preceded for military mail by correct prefix under M031.
 - (2) Line 2: "PSVC FLTS 5D BC."
- c. 3-digit (required, except for optional packages with 3-digit ZIP Code prefixes indicated by an "N" in L002, when optional SCF sacks are prepared); minimum 20 addressed pieces; labeling:
 - (1) Line 1: L002, Column A.
 - (2) Line 2: "PSVC FLTS 3D BC."
- d. SCF (optional); minimum 20 addressed pieces; labeling:
 - (1) Line 1: L005.
 - (2) Line 2: "PSVC FLTS SCF BC."
- e. ADC (required); minimum 20 addressed pieces; labeling:
 - (1) Line 1: L004.
 - (2) Line 2: "PSVC FLTS ADC BC."
- f. Mixed ADC (required); no minimum; labeling:
 - (1) Line 1: L803 or, if entered by mailer at an ASF or BMC, L802.
 - (2) Line 2: "PSVC FLTS BC WKG."

M900 Advanced Preparation Options for Flats

M910 Co-Traying and Co-Sacking Packages of Automation and Presorted Mailings

[Revise the Summary to include the new option for preparing flat-size Bound Printed Matter, to read as follows:]

Summary

M910 describes the requirements for co-traying packages of flat-size automation rate and Presorted rate First-Class Mail. It also describes the requirements for co-sacking packages of nonletter-size automation rate and Presorted rate Periodicals, packages of flat-size automation rate and Presorted rate Standard Mail, and packages of flat-size Presorted rate Bound Printed Matter qualifying for and claiming the barcoded discount and Presorted rate Bound Printed Matter (not qualifying for the barcoded discount).

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[Add new 4.0, Bound Printed Matter, to provide preparation requirements for co-sacking flat-size Bound Printed Matter to read as follows:]

4.0 BOUND PRINTED MATTER

4.1 Basic Standards

Effective September 1, 2003, packages of flat-size pieces in a Presorted rate mailing qualifying for and claiming the barcoded discount must be co-sacked with packages of flat-size pieces from a Presorted rate mailing under the following conditions:

- a. The Presorted rate pieces qualifying for and claiming the barcoded discount and the Presorted rate pieces must be part of the same mailing job and be reported on the same postage statement.
- b. The Presorted rate pieces qualifying for and claiming the barcoded discount must meet the criteria for flat-size mail under C820. Pieces in the Presorted rate mailing must meet the criteria for flat-size mail under C050.
- c. The Presorted rate mailing qualifying for and claiming the barcoded discount must meet the eligibility criteria in E712, the mail preparation standards in M820, the sacking requirements in 4.4, and the documentation criteria in 4.1h.
- d. The Presorted rate mailing must meet the eligibility criteria in E712, the mail preparation standards in M722, the sacking requirements in 4.4, and the documentation criteria in 4.1h.
- e. The rates for pieces in the Presorted rate mailing qualifying for and claiming the barcoded discount are applied based on meeting the sortation requirements in M820 and, when applicable, the zone. The rates for pieces in the Presorted rate mailing are based on meeting the sortation requirements in M722 and, when applicable, the zone.
- f. The pieces must be marked according to M012.
- g. The packages prepared from the Presorted rate mailing qualifying for the barcoded discount and the packages prepared from the Presorted rate mailing must be sorted into the same sacks as described in 4.4.
- h. A complete, signed postage statement(s), using the correct USPS form or an approved facsimile, must accompany each mailing job prepared under these procedures. In addition to the applicable postage statement, standardized documentation under P012 must be submitted with each co-sacked mailing job

that describes for each sack sortation level the number of pieces qualifying for the barcoded discount and the number of pieces qualifying for each applicable Presorted rate.

- i. Barcoded sack labels under M032 must be used to label the sacks.

4.2 Package Preparation

Except for mail prepared under the co-packaging option in 4.3, the Presorted rate mailing qualifying for and claiming the barcoded discount must be packaged and labeled under M820, and the Presorted rate mailing must be packaged and labeled under M722.

4.3 Optional Co-Packaging Preparation

As an alternative to the basic packaging requirements in 4.2, flat-size Presorted rate pieces qualifying for and claiming the barcoded discount may be co-packaged with flat-size Presorted rate pieces, subject to M950.

4.4 Sack Preparation and Labeling

Packages of Presorted rate pieces qualifying for and claiming the barcoded discount and Presorted rate pieces prepared under 4.2 or 4.3 must be presorted together into sacks (co-sacked) using the following preparation sequence, sack size, and labeling:

- a. 5-digit (required); minimum 20 addressed pieces; labeling:
 - (1) Line 1: city, state, and 5-digit ZIP Code destination of packages, preceded for military mail by the correct prefix under M031.
 - (2) Line 2: "PSVC FLTS 5D BC/NBC."
- b. 3-digit (required, except for optional packages with 3-digit ZIP Code prefixes indicated by an "N" in L002, when optional SCF sacks are prepared); minimum 20 addressed pieces; labeling:
 - (1) Line 1: L002, Column A.
 - (2) Line 2: "PSVC FLTS 3D BC/NBC."
- c. SCF (optional); minimum 20 addressed pieces; labeling:
 - (1) Line 1: L005.
 - (2) Line 2: "PSVC FLTS SCF BC/NBC."
- d. ADC (required); minimum 20 addressed pieces (use L004 to determine ZIP Codes served by each ADC); labeling:
 - (1) Line 1: L004.
 - (2) Line 2: "PSVC FLTS ADC BC/NBC."

- e. Mixed ADC (required); no minimum; labeling:

(1) Line 1: L803 or, if entered by mailer at an ASF or BMC, L802.

(2) Line 2: "PSVC FLTS BC/NBC WKG."

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M950 Co-Packaging Automation Rate and Presorted Rate Pieces

Summary

[Revise the Summary to include the new option for preparing flat-size Bound Printed Matter to read as follows:]

M950 describes the requirements for co-packaging flat-size automation rate and Presorted rate First-Class Mail, non-letter-size automation rate and Presorted rate Periodicals, flat-size automation rate and Presorted rate Standard Mail, and flat-size Presorted rate Bound Printed Matter qualifying for and claiming the barcoded discount and Presorted rate Bound Printed Matter (not qualifying for the barcoded discount).

* * * * *

[Add new 4.0, Bound Printed Matter, to provide co-packaging preparation requirements for flat-size Bound Printed Matter under M950 to read as follows:]

4.0 BOUND PRINTED MATTER

4.1 Basic Standards

Mailers may choose to co-package flat-size Presorted rate pieces qualifying for and claiming the barcoded discount and Presorted rate pieces as an option to the basic packaging requirements in M722 and M820, subject to the following conditions:

- a. The pieces in the Presorted rate mailing qualifying for and claiming the barcoded discount and the pieces in the Presorted rate mailing must be part of the same mailing job and must be reported on the same postage statement.
- b. The pieces in the mailing job must be flat-size and meet any other size and mailpiece design requirements applicable to the rate category for which they are prepared.
- c. Co-packaged pieces must be co-sacked under M910.
- d. A separate minimum of 300 Presorted rate pieces qualifying for and claiming the barcoded discount and a separate minimum of 300 Presorted rate pieces are required. The combined total number of pieces qualifying for and claiming the barcoded discount and the Presorted rate must be used to meet the minimum volume requirements for packages and sacks.

- e. Presorted rate pieces must contain a 5-digit barcode and be co-packaged with Presorted rate pieces qualifying for and claiming the barcoded discount for the same presort destination. If this optional preparation method is used, all barcoded discount pieces and Presorted rate pieces in the same mailing job and reported on the same postage statement must be co-packaged.
- f. All pieces must meet the AFSM 100 requirements in C820.
- g. Unless presented using an approved manifest mailing system under P910, Presorted rate pieces qualifying for and claiming the barcoded discount and Presorted rate pieces for each presort destination must be sorted so that only one physical package for each logical presort destination includes both Presorted rate pieces qualifying for the barcoded discount (containing a ZIP+4 or delivery point barcode) and Presorted rate pieces (containing a 5-digit barcode).

4.2 Package Preparation

Preparation sequence, package size, and labeling:

- a. 5-digit scheme (optional); minimum 10 addressed pieces or 10 pounds, maximum package weight 20 pounds; optional endorsement line (OEL) required.
- b. 5-digit (required); minimum 10 addressed pieces or 10 pounds, maximum package weight 20 pounds; red Label D or OEL.
- c. 3-digit (required); minimum 10 addressed pieces or 10 pounds, maximum package weight 20 pounds; green Label 3 or OEL.
- d. ADC (required); minimum 10 addressed pieces or 10 pounds, maximum package weight 20 pounds; pink Label A or OEL.
- e. Mixed ADC (required); no minimum, maximum package weight 20 pounds; tan Label MXD or OEL.
* * * * *

— *Mailing Standards,
Pricing and Classification, 4-3-03*

DMM REVISION

Miscellaneous DMM Revisions

Effective April 3, 2003, *Domestic Mail Manual* (DMM) C050.2.2, C100.2.7c, E010.2.3, M110.1.0, P014.4.1, P014.4.12, P014.4.13, and P040.1.1 are revised for the following reasons:

- DMM C050.2.2 is revised to identify the correct reference of DMM C010.1.3 for determining the length and height of a letter-size mailpiece that is subject to the nonmachinable surcharge, and not DMM C010.1.1 as previously indicated.
- DMM C100.2.7c is revised to specify that single-piece rate cards that have any of the address format characteristics detailed in DMM C100.2.6a(3) or 2.6b(3) must be prepared under the sortation requirements in DMM M130.2.0, and not under DMM E130 as previously indicated.
- DMM E010.2.3 is revised to remove the reference to Publication 4, *Importing Animal and Plant Products Through Overseas Military Post Offices*. Publication 4 is obsolete and no longer being issued. The revised text will direct the reader to find more information on mailing animal and plant products in DMM C022 and Publication 52, *Hazardous, Restricted, and Perishable Mail*.

- DMM M110.1.0 is revised to reinstate the text that requires five or more letter-size pieces bearing metered postage or permit imprints at the single-piece rate to be faced and packaged. Such pieces must be faced with the addresses in one direction. This text was inadvertently removed prior to the publication of DMM Issue 57 and is now reinstated to reduce unnecessary mail handling for Postal Service operations.
- DMM P014.4.1 is revised to clarify that only letter-size First-Class Mail® and Standard Mail pieces are eligible to participate in the value added refund (VAR) program. This requirement is already noted in DMM P014.4.12 and P014.4.13, which are revised to standardize the presentation of those requirements for the purpose of clarity.
- DMM P040.1.1 is revised to specify that permit imprints cannot be used as the postage payment method on mailpieces designed for reply purposes. Reply mail must be designed using the standards for business reply mail, courtesy reply mail, metered reply mail, or merchandise return service.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

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C Characteristics and Content**C000 General Information**

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C050 Mail Processing Categories

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2.0 LETTER-SIZE MAIL

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2.2 Nonmachinable Criteria

[Revise the first sentence in 2.2 by correcting the DMM reference and making minor edits for clarity, to read as follows:]

A letter-size piece is nonmachinable if it has one or more of the following characteristics (see C010.1.3 to determine the length, height, top, and bottom of a mailpiece): ***

* * * *

C100 First-Class Mail

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2.0 CARDS CLAIMED AT CARD RATES

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2.7 Special Rules for Single-Piece Rate Cards

Cards claimed at the single-piece card rate that have the format characteristics in 2.6a(3) or 2.6b(3) and are part of a mailing of 200 or more identical pieces must:

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[Revise item c to read as follows:]

- c. Be prepared under M130.2.0.

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E Eligibility**E000 Special Eligibility Standards****E010 Overseas Military Mail**

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2.0 GENERAL RESTRICTIONS

* * * *

2.3 Animals and Plants

[Revise 2.3 by removing the reference to Publication 4 and replacing it with references to C022 and Publication 52, to read as follows:]

Information on mailing animal and plant products is in C022 and Publication 52, *Hazardous, Restricted, and Perishable Mail*.

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M Mail Preparation and Sortation**M000 General Preparation Standards**

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M100 First-Class Mail (Nonautomation)**M110 Single-Piece First-Class Mail****1.0 PREPARATION**

[Revise 1.0 by reinstating the text that five or more letter-size pieces bearing metered postage or permit imprints must be faced and packaged and by reorganizing the copy, to read as follows:]

The following standards apply to single-piece rate First-Class Mail:

- Each piece must have a delivery address but is not required to bear the rate marking "First-Class" or "First-Class Mail."
- No minimum quantity is required unless postage is paid with a permit imprint (in which case the mailing must contain at least 200 pieces or 50 pounds of pieces).
- There are no sortation standards for single-piece rate First-Class Mail, but five or more letter-size pieces bearing either metered postage or permit imprints must be faced with the addresses in one direction and packaged. Packaging of letter-size pieces is not required if they fill a tray (see M011.1.3b). Metered mail and permit imprint mail may not be packaged or trayed together.

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P Postage and Payment Methods**P000 Basic Information****P010 General Standards**

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P014 Refunds and Exchanges

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4.0 REFUND REQUEST FOR EXCESS POSTAGE (VALUE ADDED REFUND) AT TIME OF MAILING

4.1 Value Added Refund

[Revise the first sentence in 4.1 by inserting the word “letter-size” before “First-Class Mail” and adding references to 4.0, 4.12, and 4.13, to read as follows:]

Subject to the standards in 4.0, a *presenter* (i.e., the mailer or other party, such as a presort service bureau), who prepares letter-size First-Class Mail or Standard Mail under 4.12 and 4.13 for their customers and presents it to the USPS in their behalf, may request a *value added refund* (VAR) for postage affixed to mail in excess of the rate applicable to that mail when presented to the USPS.***

* * * * *

4.12 First-Class Mail

[Revise 4.12 by making minor edits for clarity, to read as follows:]

If a VAR request is submitted when a First-Class Mail mailing is presented to the USPS, each piece in the mailing must be:

- a. Letter-size and weigh less than the applicable maximum weight for automation rate mail as required in C810.
- b. Part of an automation rate mailing prepared by the presenter.
- c. Metered by the presenter or the presenter’s customer at the Presorted First-Class Mail or automation rates applicable to a piece of that weight, including the full postage for the second and third ounces, if applicable.

4.13 Standard Mail

[Revise 4.13 by making minor edits for clarity and reorganizing the text, to read as follows:]

If a VAR request is submitted when a Standard Mail mailing is presented to the USPS, each piece in the mailing must be:

- a. Letter-size and weigh less than the applicable maximum weight for automation rate mail as required in C810.
- b. Part of an automation rate mailing prepared by the presenter.
- c. Metered by the presenter or the presenter’s customer at a nonautomation rate or at any automation minimum per piece rate. Pieces for each entry must be prepared as a separate mailing if the destination entry rates are claimed.

* * * * *

P040 Permit Imprints

1.0 BASIC INFORMATION

1.1 Definition

[Revise 1.1 by specifying permit imprints cannot be used to pay postage on mailpieces designed for reply purposes and by making other minor edits for clarity, to read as follows:]

A mailer may be authorized to mail material without affixing postage when payment is made at the time of mailing from a permit imprint advance deposit account established with the USPS for that purpose. This payment method may be used for postage and special service fees for First-Class Mail, Standard Mail, and Package Services. This method is not available for Periodicals or Express Mail and must not be used to pay postage on any mailpiece that is designed for reply purposes.

* * * * *

— Mailing Standards,
Pricing and Classification, 4-3-03

DMM REVISION

Outside-County Periodicals Co-Palletization Experiment

Effective April 20, 2003, *Domestic Mail Manual* (DMM) G092 is added to implement a new experiment testing whether additional rate incentives will encourage the co-palletization and drop shipment of individual Periodicals publications. The experiment includes two additional per-piece discounts for co-palletization of Periodicals publications that otherwise would have been prepared in sacks.

The additional per-piece discounts apply to addressed pieces in bundles placed on sectional center facility (SCF) and area distribution center (ADC) pallets that are drop shipped to either a destination area distribution center (DADC) or a destination sectional center facility (DSCF). The experiment will last for 2 years.

Co-palletization allows mailers to combine separately presorted bundles of different titles and editions on pallets to achieve the minimum pallet weight required to take advantage of current pallet and drop-shipment discounts for Periodicals publications (e.g., 250 pounds of mail to a destination ADC). However, many publishers of small-circulation publications do not take advantage of this opportunity due to the increased preparation costs associated with co-palletization. The objective of the additional discounts is to move mail from origin-entered sacks to drop-shipped pallets. Mail prepared in sacks accounts for a disproportionate amount of the Postal Service's costs for processing Periodicals publications.

The primary beneficiaries of this incentive should be smaller circulation publications, for which, in some cases, complete mailings are now in sacks. Some smaller portions of larger mailings (sometimes referred to as "residual" or "tail of the mail"), as well as smaller circulation versions, editions, and supplemental mailings of large circulation publications, could also qualify under the experiment.

For mail that otherwise would have been prepared in sacks under the original presort for the mailing (before co-palletization), a new per-piece discount of \$0.007 is available for addressed pieces in bundles on ADC and SCF pallets entered at DADCs. For SCF pallets drop shipped to DSCFs, the new per-piece discount is \$0.01. The discounts do not apply to mail prepared on any other pallet level or to mail that moves from an ADC pallet to an SCF pallet as a result of co-palletization.

Co-palletized pieces with less than 250 pounds of mail per title or edition within an ADC remaining after preparing SCF pallets during the original presort of the separate title or edition could qualify for the co-palletization discounts because this mail otherwise would have been prepared in sacks. Mailers may build upon originally presorted SCF and ADC pallets, but only the co-palletized pieces with less than 250 pounds per title or edition per ADC destination, if independently presorted, would qualify for the co-palletization discounts. Other drop-ship and palletization incentives available on the current rate schedule still apply to all the pieces based on their eligibility (e.g., drop-ship discounts and pallet discounts for pallets containing 250 or more pounds).

Mailers must use a new postage statement, PS Form 3541-X, *Postage Statement — Periodicals Co-Palletization Experiment*, to enter mail with the new discounts. This form is available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click *Postal Forms*. Publishers who co-palletize multiple editions of the same publication must submit a consolidated postage statement and register of mailings.

Publications mailed under the Centralized Postage Payment System (CPP) program may be included as part of a co-palletized mailing. Publishers may elect to (1) remove the co-palletized portion of a mailing job from the CPP consolidated postage statement and pay postage at the consolidation point, or (2) provide, to the preparer of the consolidated postage statement, information about the co-palletized portion of their mailing to be included on the consolidated postage statement submitted to the New York Rates and Classification Service Center (RCSC).

Because co-palletized volumes are difficult to predict, during the experiment co-palletized mail will not be required to be placed on the finest level pallet possible. For example, if a co-palletized ADC pallet contains more than 500 pounds to a particular SCF, an SCF pallet will not be required. Mailers and consolidators will be encouraged to periodically reevaluate mail volumes for SCF/ADC destinations to determine whether additional SCF pallets could be created on a regular basis to maximize presort and work-sharing benefits.

Standard operating procedures for accepting and verifying of co-palletized mailings under the experiment will be provided to business mail entry employees servicing co-palletization sites by Business Mail Acceptance..

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

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G General Information

G000 The USPS and Mailing Standards

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G090 Experimental Classifications and Rates

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[Add new G092 to read as follows:]

G092 Outside-County Periodicals Co-Palletization Drop-Ship Classification

1.0 ELIGIBILITY

1.1 Description

The standards in G092 apply to mailings that are produced by mailers and consolidators who are approved to participate in the Outside-County Periodicals Co-Palletization Drop-Ship Classification experiment.

1.2 Rate Application

The Outside-County Co-Palletization Drop-Ship Classification discounts apply to pieces meeting the standards in G092.

1.3 Basic Standards

The basic standards for co-palletized mailings are as follows:

- a. Each mailing must consist of at least two different Periodicals publications or two different editions, segments, or versions of a Periodicals publication.
- b. Each mailing must be presented with the correct postage statement(s). Mailings consisting of different Periodicals publications must be accompanied by a separate postage statement for each publication. Mailings consisting of different editions or versions of the same Periodicals publication must be accompanied by one consolidated postage statement and a register of mailings.
- c. Each mailing must meet the documentation and postage payment standards outlined in 2.0 and P200.
- d. Each mailing must be entered and postage paid at the post office where consolidation takes place, except that postage for publications authorized under the Centralized Postage Payment (CPP) system may be paid to the New York Rates and Classification Service Center (RCSC). Each publication included in a mailing under these standards must be authorized for original entry or additional entry at the post office where the consolidated mailing is entered.

1.4 Discount Eligibility

To be eligible for one of the discounts, mailpieces must be:

- a. Part of a Periodicals mailing that meets the standards in M200, M820, or M900.
- b. Part of a mailing segment with less than 250 pounds per title or version per ADC destination, if independently presorted. This includes mail for an ADC service area that remains after finer levels of pallets are prepared.
- c. Prepared as bundles (packages) on pallets under M041 and M045, or under M900.
- d. Prepared on either an ADC or SCF pallet of co-palletized pieces. Mailers may build on ADC or SCF pallets of 250 or more pounds prepared as part of the original presort. However, the pieces originally on these pallets (250 or more pounds per title or edition) do not qualify for the co-palletization discounts.
- e. Drop shipped to the appropriate DADC or DSCF.

2.0 DOCUMENTATION

Each mailing must be accompanied by documentation meeting the standards in P012, as well as any other mailing information requested by the Postal Service to support the postage claimed (e.g., advertising percentage and weight per copy). Documentation must be presented by title and version, segment, or edition; or by codes representing each title and version, segment, or edition included in the co-palletized mailing. In addition, documentation for the co-palletized mailing must:

- a. Upon request, include presort reports showing how the pieces would have been prepared before co-palletization.
- b. Include presort and pallet reports showing how the co-palletized pieces are prepared and where they will be entered (DADC or DSCF).
- c. Distinguish publications or segments that do not qualify for the co-palletization discounts (e.g., because there are 250 or more pounds to an ADC destination) from those that do qualify for the discounts.
- d. Allow easy reconciliation with reports prepared to reflect how mail would have been prepared prior to co-palletization if requested to verify compliance with standards for discount eligibility.
- e. Provide the following data in spreadsheet format (using a model spreadsheet provided by the Postal Service):
 - (1) Number of titles receiving one or both of the co-palletization discounts.
 - (2) Number of sacks that would have been prepared without co-palletization, as well as the weight and the number of addressed pieces that would have been in these sacks.
 - (3) Number of pallets that would have been prepared without co-palletization, as well as the weight and the number of addressed pieces that would have been prepared on pallets.
 - (4) Number of sacks prepared after co-palletization, as well as the weight and the number of addressed pieces in these sacks.
 - (5) Number of pallets containing mail that qualifies for the ADC co-palletization discount, as well as the weight and the number of addressed pieces receiving the ADC discount on these pallets.
 - (6) Number of pallets containing mail that qualifies for the SCF co-palletization discount, as well as the weight and the number of addressed pieces receiving the SCF discount on these pallets.

3.0 DISCOUNTS

The following discounts are available:

- a. For pieces sorted to an SCF or ADC pallet of 250 or more pounds and drop shipped to the appropriate DADC: \$0.007 per piece.
- b. For pieces sorted to an SCF pallet of 250 or more pounds and drop shipped to the appropriate DSCF: \$0.01 per piece.
- c. Co-palletized pieces sorted to overflow DSCF or DADC pallets qualify for the corresponding co-palletization discount.
- d. Co-palletized pieces sorted to ADC pallets weighing between 100 and 250 pounds and drop shipped to the appropriate DADC: \$0.007 per piece.

4.0 REQUEST TO PARTICIPATE

A mailer or consolidator may request approval to mail in the experimental Outside-County Periodicals Co-Palletization Drop-Ship Classification test by submitting a written request to the manager, Mailing Standards (see G043 for address). The request must be accompanied by the following:

- a. A completed application form (available from the manager, Mailing Standards).
- b. A process map and narrative demonstrating how and where presort and co-palletization reports (including “before” and “after” data) are created as they relate to mail movement and consolidation of packages to be co-palletized. The map and narrative must also describe mail movement from production through the co-palletization process to dispatch to destination entry postal facilities.
- c. Samples of all required documentation that must be provided at the time of mailing, including “before” and “after” reports and postage statements. The sample reports must demonstrate:
 - (1) How the co-palletized portion of the mailing is segregated from other mailing segments on the “before” reports.
 - (2) How mailing jobs, mailing segments, and containers will be identified in both “before” and “after” reports to allow reconciliation of the reports.
 - (3) How pieces appearing on the “after” reports that qualify for the co-palletization discounts (mailing segments with less than 250 pounds to an ADC) are differentiated from those that do not (mailing segments with 250 or more pounds to an ADC).

- d. An explanation of how data for mailings included under the co-palletization experiment will be collected and reported to the Postal Service, including whether the model spreadsheet provided by the Postal Service can be used.
- e. A list of the publications to be included initially in the test and evidence that each publication has obtained the appropriate additional entry authorizations at the office where mailings will be verified and postage paid. The list must indicate if the publications are authorized under the Centralized Postage Payment (CPP) system. If the applicant is not a printer and/or is consolidating publications for other printers, a list of these printers must be included with the application.

5.0 DECISION ON REQUEST

The manager, Mailing Standards, approves or denies a written request to participate in the experimental Outside-County Periodicals Co-Palletization Drop-Ship Classification test. If the application is approved, the mailer or consolidator will be notified in writing by the manager, Mailing Standards. Initial approval is for a conditional 90-day period. When the mailer or consolidator has demonstrated the ability to prepare and enter mailings under the standards in G092, final authorization will be granted. If the application is denied, the mailer or consolidator may file at a later date or submit additional information needed to support the request.

6.0 POSTAL SERVICE SUSPENSION

The manager, Mailing Standards, may suspend at any time an approval to participate in the experiment when there is an indication that postal revenue is not fully protected. The manager will notify the participant in writing of the decision. The suspension becomes effective upon the mailer’s receipt of the notification.

* * * * *

— Mailing Standards,
Pricing and Classification, 4-3-03

POM REVISION

Special Die-Hub Cancellations

Effective April 3, 2003, *Postal Operations Manual* (POM) 236.52 and 236.92 are revised to show the correct name of the office responsible for approving requests for special cancellations of national events and requests for the retention of die hubs used for special cancellations.

We will incorporate these revisions into the next printed version of the POM and into the next update of the online version available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *Manuals*.

Postal Operations Manual (POM)

	*	*	*	*	*
2	Philately				
	*	*	*	*	*
23	Types of Cancellation Services				
	*	*	*	*	*
236	Special Die-Hub Cancellations				
	*	*	*	*	*
236.5	Requirements				
	*	*	*	*	*

236.52 National Events

[Revise the address in 236.52 to read as follows:]

Wording on a special cancellation must be standardized and approved by the sponsor's national headquarters when the sponsor is an affiliate or local chapter of a national organization. Requests for national events must be forwarded to:

MAILING STANDARDS
 US POSTAL SERVICE
 1735 N LYNN ST RM 3025
 ARLINGTON VA 22209-6038

* * * * *

236.9 Disposition

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236.92 Special Requests

[Revise 236.92 to read as follows:]

A request from the sponsor that a special cancellation die hub be retained for an appropriate purpose, such as placement in a museum, library, historical site, or other suitable use, may be approved by Mailing Standards at Headquarters.

* * * * *

— *Mailing Standards,
 Pricing and Classification, 4-3-03*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09313	Close	Immediately	
APO AE 09381	Close	Immediately	
APO AE 09841	Add N	Immediately	A-A1-B-B1-N-U-Z1
APO AE 09842	Add N	Immediately	A-A1-B-B1-N-Z1
APO AP 96401	Add N-Z1	Immediately	A1-B-B1-F-N-V-Z1

We have eliminated “Not Active” entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09007	A1-B-B1-C-D-U	09096	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09009	A1-B-B1-C-D-U	09098	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U		
09012	A1-B-B1-C-D-U	09099	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09307	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09013	A1-B-B1-C-D-U-Z1	09100	A1-B-B1-C-D-U	09212	A1-B-B1-C-D-U-V		
09014	A1-B-B1-C-D-U	09102	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U	09308	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09021	A1-B-B1-C-D-U	09103	A1-B-B1-D-U	09214	A1-B-B1-C-D-U		
09028	A1-B-B1-C-D-U	09104	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09031	A1-B-B1-C-D-U	09107	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U		
09033	A1-B-B1-C-D-U	09110	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09112	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U		
09036	A1-B-B1-C-D-U	09114	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V	09311	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1
09042	A1-B-B1-C-D-U	09123	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U		
09045	A1-B-B1-C-D-U	09126	A1-B-B1-C-D	09245	A1-B-B1-C-D-U	09312	A-A1-B-B1-C-F-M-V-Z1
09046	A1-B-B1-C-D-U	09128	A1-B-B1-C-D-U	09250	A1-B-B1-C-D-U		
09050	A1-B-B1-C-D-U	09131	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U	09314	A-A1-B-B1-C-F-M-V-Z1
09053	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09261	A1-B-B1-C-D-U		
09054	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1
09056	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U		
09058	A1-B-B1-C-D-U	09139	A1-B-B1-C-D	09264	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09059	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U		
09060	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09266	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09063	A1-B-B1-C-D-L-U	09143	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U		
09067	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1
09069	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1		
09074	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U			09319	A-A1-B-B1-E2-F-H1-M-R-R1-V-Z1
09076	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09302	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1		
09080	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U			09320	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1
09081	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09303	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1		
09086	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U			09321	A-A1-B-B1-E2-F-H1-M-N-R-R1-V-Z1
09089	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09304	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1		
09090	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U			09322	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1
09094	A1-B-B1-C-D	09182	A1-B-B1-C-D-U	09305	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1		
09095	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09323	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09356	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09557	A1-B-V
09324	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09357	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09389	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09564	A1-B-V
09325	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09358	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09390	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09565	A1-B-V
09326	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09566	A1-B-V
09327	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09360	A1-B-B1-V	09392	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09567	A1-B-V
09328	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09361	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09568	A1-B-V
09329	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09362	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09394	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09569	A1-B-V
09330	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09363	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09395	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09570	A1-B-V
09331	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09364	A1-B-B1-C1-E2-E3-F-H1-I-R-R1-U1-V-Z-Z1	09396	A-A1-B-B1-F-V	09573	A1-B-V
09332	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09397	A-A1-B-B1-C-F-M-V-Z1	09574	A1-B-V
09333	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09366	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09398	A-A1-B-B1-C-F-M-V-Z1	09575	A1-B-V
09334	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09367	A-A1-B-B1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09399	A-A1-B-B1-C-F-M-V-Z1	09576	A1-B-V
09335	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09368	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09409	A1-B-B1-C-C1-U-V	09577	A1-B-V
09336	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09369	A1-B-B1-C1-E2-E3-F-H1-I-N-R-R1-U1-V-Z-Z1	09420	A1-B-B1-C-C1-U	09578	A1-B-V
09337	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09370	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09421	A1-B-B1-C-C1-U	09579	A1-B-V
09338	A-A1-B-B1-C-C1-F-I-V-Z-Z1	09371	A-A1-B-B1-E2-F-H1-I-M-N-R-R1-V-Z-Z1	09447	A1-B-B1-C-C1-U-V	09581	A1-B-V
09339	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09372	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09454	A1-B-B1-C-C1-U-V	09582	A1-B-V
09340	A-A1-B-B1-C1-F-R-V	09373	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09456	A1-B-B1-C-C1-U	09586	A1-B-V
09341	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09374	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09459	A1-B-B1-C-C1-U	09587	A1-B-V
09342	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09375	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09461	A1-B-B1-C-C1-U	09588	A1-B-V
09343	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09463	A1-B-B1-C-C1-U	09589	A1-B-B1-V
09344	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09464	A1-B-B1-C-C1-U	09590	A1-B-V
09345	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-B1-C-C1-U	09591	A1-B-V
09346	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09469	A1-B-B1-C-C1-U	09593	A1-B-V
09347	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09380	A-A1-B-B1-E2-F-N-V-Z-Z1	09470	A1-B-B1-C-C1-U	09594	A1-B-V
09348	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09382	A-A1-B-B1-C1-E2-F-H1-I-R-R1-V-Z-Z1	09494	A1-B-B1-C-C1-U	09595	A1-B-V
09349	A-A1-B-B1-C-C1-D-E2-F-F1-H-I-M-N-R-R1-V-Z-Z1	09383	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09496	A1-B-B1-C-C1-U-V	09596	A1-B-V
09350	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09384	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09498	A1-B-B1-C-C1-U	09599	A1-B-V
09351	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09385	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09499	A1-B-B1-C-C1-U	09601	A1-B-B1-C-F-F1-U
09353	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09501	A1-B-V	09602	A1-B-B1-C-F-F1-N-U
09354	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09387	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1	09502	A1-B-V	09603	A1-B-B1-C-F-F1-U
09355	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1			09503	A1-B-V	09604	A1-B-B1-C-F-F1-U
				09504	A1-B-V	09609	A1-B-B1-C-F-U
				09505	A1-B-V	09610	A1-B-B1-C-F-U
				09507	A1-B-V	09612	A1-B-B1-C-F-U
				09508	A1-B-V	09613	A1-B-B1-C-F-U-V
				09509	A1-B-V	09617	A1-B-B1-C-F-U
				09510	A1-B-V	09618	A1-B-B1-C-F-U
				09511	A1-B-V	09619	A1-B-B1-C-F-U
				09517	A1-B-V	09620	A1-B-B1-C-F-U
				09521	A1-B-V	09621	A1-B-B1-C-F-U
				09524	A1-B-V	09622	A1-B-B1-C-F-U
				09532	A1-B-V	09623	A1-B-B1-C-F-U
				09534	A1-B-V	09624	A1-B-B1-C-F-U
				09542	A1-B-V	09625	A1-B-B1-C-F-U
				09543	A1-B-V	09626	A1-B-B1-C-F-U
				09545	A1-B-V	09627	A1-B-B1-C-F-U
				09549	A1-B-V	09628	A1-B-B1-C-F-F1-U-V
				09550	A1-B-V	09630	A1-B-B1-C-F-U-V
				09554	A1-B-B1-V	09631	A1-B-B1-C-F-U
				09556	A1-B-V	09636	A1-B-B1-C-F-U
						09638	A1-B-B1-C-E2-F-U-V
						09642	A1-B-B1-N-U
						09643	A1-B-B1-U
						09644	A1-B-B1-U
						09645	A1-B-U
						09647	A1-B-B1-N-U
						09648	A1-B-B1-N-U-V-Z1
						09649	A1-B-B1-U
						09703	A1-B-B1-C-F1
						09704	A1-B-B1-C-D-V
						09705	A1-B-B1-U
						09706	A1-B-B1-C-U-V

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09707	A1-B-B1-C-N-U-V	09827	A-A1-B-F-Z1	34041	A1-B-B1-M-N-U-V-Z1	96321	A1-B-B1-F-F1-F2-M-W
09708	A1-B-B1	09828	A1-B-N-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1	96322	A1-B-B1-F-F1-F2-M-W
09709	A1-B-B1-F1	09830	A1-B-B1-C-N-Z1				
09710	A1-B-B1-C-C1-F1-M-R-R1-U	09831	A1-B-B1-F-N-U-V-Z1	34043	A1-B-B1-D-F-M-N-V-Z1	96323	A1-B-B1-M-V-W
		09832	A1-B-B1-U1-V-Z1	34050	A1-B-V	96326	A1-B-B1-M-W
09711	A1-B-B1-F1-Z1	09833	A1-B-B1-U1-V-Z1	34051	A1-B-V-Z1	96328	A1-B-B1-M-W
09713	A1-B-B1-C-F1	09834	A1-B-B1-V-Z1	34053	A1-B-V-Z1	96330	A1-B-B1-M-W
09714	A1-B-B1-C-C1-F1-M-R-R1-U	09835	A-A1-B-B1-V-Z1	34055	A1-B-N-V-Z1	96336	A1-B-B1-M-V-W
		09836	A-A1-B-B1-C-F-M-V-Z1	34058	A1-B-B1-V-Z1	96337	A1-B-B1-M-W
09715	A1-B-B1-F1			34071	A1-B-I-M-N-V-Z	96338	A1-B-B1-M-W
09716	A1-B-B1-C-D-N-U-V	09837	A1-B-B1-V-Z1	34076	A1-B-B1-F1-N-V-Z1	96339	A1-B-B1-M-V-W
09717	A1-B-B1-M-W	09838	A1-B-B1-V-Z1	34078	A1-B-B1-F1-N-V-Z1	96343	A1-B-B1-M-W
09718	A1-B-B1-F-I-N-U-V	09839	A-A1-B-B1-U-V-Z1	34079	A1-B-B1-F1-N-V-Z1	96347	A1-B-B1-F-F1-F2-M-W
09719	A1-B-B1-C-F1	09841	A-A1-B-B1-N-U-Z1	34090	A1-B-V		
09720	A1-B-B1-U-V	09842	A-A1-B-B1-N-Z1	34091	A1-B-V	96348	A1-B-B1-F-F1-F2-M-W
09721	A1-B-B1-N-U-Z1	09844	A-A1-B-B1-U-V-Z1	34092	A1-B-V		
09722	A1-B-B1-C-D-N-U-V	09852	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34093	A1-B-V	96349	A1-B-B1-F-F1-F2-M-W
09723	A1-B-B1-N-U-V-Z1			34095	A1-B-V		
09724	A1-B-B1-C-C1-F1-M-R-R1-U	09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34098	A1-B-V	96350	A1-B-B1-F-F1-F2-M-W
		09855	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	34099	A1-B-V		
09725	A1-B-B1-C			96201	A-A1-B	96351	A1-B-B1-F-F1-F2-M-W
09726	A1-B-B1-N-U	09858	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	96202	A-A1-B1-U-V	96362	A1-B-B1-F-F1-F2-M-W
09728	A1-B-B1-C			96203	A-A1-B		
09732	A1-B-B1-N-V-Z1	09865	A-A1-B-B1-V-Z1	96204	A-A1-B-B1	96365	A1-B-B1-M-V-W
09733	A1-B-B1-I-V	09868	A-A1-B-B1-U-V-Z1	96205	A-A1-B-B1-U	96367	A1-B-B1-L-M-W
09735	A1-B-B1-N-V-Z1	09871	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	96206	A-A1-B-B1-U	96368	A1-B-B1-M-W
09777	A-A1-B-B1-C-E1-N			96207	A-A1-B-B1-V	96370	A1-B-B1-F-F1-F2-M-W
09779	A-A1-B-B1-F-R-V	09880	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	96208	A-A1-B-B1-U		
09780	A-A1-B-B1-F-R-V			96212	A-A1-B-B1-U	96372	A1-B-B1-M-W
09789	A-A1-B-B1-F-R-V	09882	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	96213	A-A1-B-B1-U	96373	A1-B-B1-M-W
09790	A-A1-B-B1-C1-F-R-V			96214	A-A1-B-B1-U	96374	A1-B-B1-M-W
09791	A-A1-B-B1-C1-E1-F-M-N-R-V	09888	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	96215	A-A1-B-B1-U-V	96375	A1-B-B1-M-W
				96217	A-A1-B-B1-U-V	96376	A1-B-B1-M-W
09793	A-A1-B-B1-F-R-V	09889	A-A1-B-B1-C1-E2-F-H1-I-R-R1-U2-V-Z1	96218	A-A1-B-B1-U	96377	A1-B-B1-M-W
09797	A1-B-B1-C-D-P-V			96219	A-A1-B-B1-U-V	96378	A1-B-B1-M-W
09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	09890	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96220	A-A1-B-B1-U-V	96379	A1-B-B1-M-W
09802	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09892	A-A1-B-B1-F-N-R-R1-V-Z1	96221	A-A1-B-B1-U-V	96384	A1-B-B1-M-W
				96222	A-A1-B-B1-U	96386	A1-B-B1-M-W
09803	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	09898	A1-B-B1-E2-F-H1-I-R-R1-U2-V-Z1	96224	A-A1-B-B1-U	96387	A1-B-B1-M-W
				96251	A-A1-B-B1-U	96388	A1-B-B1-M-W
09805	A-A1-B-B1-C-F-M-V-Z1	34002	A1-B-B1-N-U-Z1	96257	A-A1-B-B1-U		
		34003	A-A1-B-B1-M-N-U-V-Z1	96258	A-A1-B-B1-U	96401	A1-B-B1-F-N-V-Z1
09806	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	34004	A-A1-B-B1-M-N-U-V-Z1	96259	A-A1-B-B1-U	96405	A1-B-B1-F-V-Z1
				96260	A-A1-B-B1-U	96410	A1-B-B1-F-V-Z1
09807	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	34020	A1-B-B1-M-N-V-Z1	96264	A-A1-B-B1-U	96411	A1-B-B1-F-V-Z1
		34021	A1-B-M-N-V-Z1	96266	A-A1-B-B1-U	96412	A1-B-B1-F-V-Z1
09808	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1	96267	A-A1-B-B1-U-V	96413	A1-B-B1-F-V-Z1
				96269	A-A1-B-B1-U	96414	A1-B-B1-F-V-Z1
09809	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34023	A1-B-B1-M-N-V-Z1	96271	A-A1-B-B1-U	96415	A1-B-B1-F-V-Z1
		34024	A1-B-B1-M-N-V-Z1	96275	A-A1-B-B1-V	96416	A1-B-B1-F-V-Z1
09811	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96276	A-A1-B-B1	96417	A1-B-B1-F-V-Z1
		34030	A1-B-B1-M-N-V-Z1	96278	A-A1-B-B1-U	96418	A1-B-B1-F-V-Z1
09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34031	A1-B-B1-M-N-V-Z1	96283	A-A1-B-B1-U	96419	A1-B-B1-F-V-Z1
		34032	A1-B-M-N-V-Z1	96284	A-A1-B-B1-U-V	96420	A1-B-B1-F-V-Z1
09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34033	A1-B-C-F-M-N-V-Z1	96297	A-A1-B-B1-U	96421	A1-B-B1-F-V-Z1
		34034	A1-B-B1-M-N-V-Z1	96306	A1-B-B1-F-F1-F2-M-W	96422	A1-B-B1-F-V-Z1
09819	A-A1-B-F-P-V-Z1	34035	A1-B-B1-H-M-N-V-Z1			96423	A1-B-B1-F-V-Z1
09821	A-A1-B-F-V-Z1	34036	A1-B-M-N-V-Z1	96309	A1-B-B1-M-V-W	96424	A1-B-B1-F-V-Z1
09822	A-A1-B-F-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z1	96310	A1-B-B1-M-W	96425	A1-B-B1-F-V-Z1
09823	A-A1-B-F-V-Z1			96311	A1-B-B1-M-W	96426	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1
09824	A-A1-B-F-V-Z1	34038	A1-B-B1-M-N-V-Z1	96313	A1-B-B1-F-F1-F2-M-W		
09826	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34039	A1-B-N-V-Z1				
		34040	A1-B-V-Z1	96319	A1-B-B1-M-W		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96427	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96522	A1-B-F-N-U	96602	A1-B-V	96643	A1-B-V
		96530	A-A1-B-B1-H-M-N-U- V	96603	A1-B-V	96657	A1-B-V
96428	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96531	A1-B-B1-H-M-U-V	96604	A1-B-V	96660	A1-B-V
96429	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96534	A-A1-B-F	96605	A1-B-O-V	96661	A1-B-V
		96535	A-A1-B-B1-F-V	96606	A1-B-V	96662	A1-B-V
96430	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96536	A1-B-B1-V	96607	A1-B-V	96663	A1-B-V
		96537	A1-B-B1-V	96608	A1-B-V	96664	A1-B-V
96431	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96538	A1-B-B1-V	96609	A1-B-V	96665	A1-B-V
		96540	A1-B-B1-V	96610	A1-B-V	96666	A1-B-V
96432	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96541	A1-B-B1-V	96611	A1-B-V	96667	A1-B-V
		96542	A1-B-B1-V	96612	A1-B-V	96668	A1-B-V
96433	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96543	A1-B-B1-P-V	96613	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96669	A1-B-V
		96546	A1-B-F-U3			96670	A1-B-V
96434	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96547	A1-B-F-U3-V	96614	A-A1-B-B1-C1-E2-F- H1-I-M-R-R1-U2-V-Z- Z1	96671	A1-B-V
		96548	A-A1-B-B1-H-M-U			96672	A1-B-V
96435	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96549	A-A1-B-B1-H-M-U	96615	A1-B-V	96673	A1-B-V
		96551	A-A1-B-B1-H-M-U	96617	A1-B-V	96674	A1-B-V
96436	A1-B-B1-C1-E2-F- H1-I-R1-U2-V-Z1	96553	A-A1-B-B1-H-M-N-U- V	96619	A1-B-V	96675	A1-B-V
		96554	A-A1-B-B1-H-M-U	96620	A1-B-V	96677	A1-B-V
96490	A1-B-B1-V	96555	A1-B-B1-F-M-V	96621	A1-B-V	96678	A1-B-V
96507	A-A1-B-F-V	96557	A1-B-B1-F-M-V	96622	A1-B-V	96679	A1-B-V
96511	A1-B-B1-I-N-V	96558	A1-B-V	96623	A1-B-V	96681	A1-B-V
96515	A1-B-B1-F	96595	A1-B-B1-V	96624	A1-B-V	96682	A1-B-V
96517	A1-B-B1-F-U3-V	96598	A1-B-B1-V	96628	A1-B-V	96683	A1-B-V
96518	A1-B-B1-V	96599	A1-B-B1-V	96629	A1-B-V	96684	A1-B-V
96520	A1-B-F-U3-V	96601	A1-B-V	96634	A1-B-V	96686	A1-B-V
96521	A1-B-F-N			96635	A1-B-V	96687	A1-B-V
						96698	A1-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
	Maximum length 48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

SUMMARIES OF RECENT USPS NEWS RELEASES

Ben Franklin Award for Excellence

Mar. 20

Seymour, MO, Postmaster Wesley Davidson has received the fifth annual Benjamin Franklin Community Newspaper and Postal Service Partnership Award of Excellence. The award was presented by PMG Jack Potter and National Newspaper Association (NNA) President Jeff David. It is presented each year to the USPS employee who best represents the spirit of Benjamin Franklin, one of the country's founders and a prominent postmaster, newspaper publisher and statesman.

Potter congratulated Davidson as the Postal Service employee who had done the most to strengthen the partnership between the Postal Service and community newspapers. "Wes's accomplishments are an example of what we're accomplishing nationally with our Transformation Plan," Potter said.

"I am honored to be selected," said Davidson, a 15-year USPS veteran who began as a rural carrier. "To be recognized for an award for service to the customers by such an outstanding association (NNA) is truly the highlight of my postal career."

Customized MarketMail Filing

Mar. 18

The Postal Service filed a request with the Postal Rate Commission to establish a category of mail that would give direct marketers the option of sending odd-shaped, eye-catching advertising pieces through the mail. Called Customized MarketMail (CMM), uniquely shaped mail would enable direct marketers to obtain impact and differentiation in the mailbox, according to USPS Chief Marketing Officer Anita Bizzotto.

"With CMM, mail would become an even more valuable advertising tool than before and, within defined standards, will be limited only by the creativity of the direct marketer," Bizzotto said. CMM represents the ongoing drive by the Postal Service to meet the evolving needs of the direct marketing industry, providing new products and services that give them the ability to mail creative and unusual shapes and designs. With CMM, direct marketers would have the option of mailing nonrectangular mailpieces, which currently are not allowed.

Employees

Thrift Savings Plan Open Season and PostalEASE

The next Thrift Savings Plan (TSP) open season is April 15 through June 30, 2003. This TSP open season ends June 30, 2003, at 5:00 P.M. Central Time (CT). The following information is provided to assist personnel offices in conducting this open season.

The booklet TSPBK08, *Summary of the Thrift Savings Plan for Federal Employees*, provides a good overview of TSP. Newly eligible career employees receive a copy of TSPBK08 from the national level through a direct mailing. Offices can order additional copies of TSPBK08 from the Material Distribution Center (MDC) as follows:

- **Touch Tone Order Entry (TTOE):** Call 800-332-0317, and please listen carefully to the message, as the prompts have changed.

Note: You must be registered to use TTOE. To register, call 800-332-0317, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before placing your first order).

- **E-mail:** Complete PS Form 7380, MDC Supply Requisition (manually or using F3Fill), and send it as an attachment to the e-mail address *MDC Customer Service* or to *mcustome@email.usps.gov*.

- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS
MATERIAL DISTRIBUTION CENTER
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9702

The relevant ordering information for TSPBK08 is as follows:

PSN: 7530-03-000-9364
Unit of Issue: EA
Bulk Pack Qty: 150
Price: No cost
Edition Date: 05/01

TSP Open Season Dates

The dates of TSP open seasons are October 15 through December 31 and April 15 through June 30 (see TSP bulletin 02-12, dated May 2, 2002). The corresponding election periods are December and June. The "election period" is the earliest period during which a contribution election to start or to change the amount of contributions made during a TSP open season can become effective (see TSP bulletin 01-4, dated February 2, 2001).

Employees may change their fund investment choices (contribution allocations) both during and outside of the TSP open season. To make a fund investment choice, an employee must contact TSP directly, not *PostalEASE*. If employees do not contact TSP, their existing fund investment choice continues. The earnings statement (paycheck stub) shows the TSP contribution percentage or dollar amount, but the statement does not show the TSP fund investment detail.

Because the TSP has moved the open season election period to December, the increases in the TSP employee contribution limits become effective each December (see TSP bulletin 01-3, dated January 23, 2001). For example, during the October 15 through December 31, 2002, open season, employees covered by the Federal Employees Retirement System (FERS) became eligible to contribute up to 13 percent of basic pay in 2003 (the maximum was 12 percent for 2002). Eligible FERS employees still receive the Agency Automatic (1 percent) Contribution and the Agency Matching Contribution of up to 4 percent from the Postal Service — these amounts have not changed. Employees covered by the Civil Service Retirement System (CSRS) and CSRS Offset employees became eligible to contribute up to 8 percent of basic pay in 2003 (the maximum was 7 percent for 2002).

The limits for FERS, CSRS, and CSRS Offset employees will continue to increase by 1 percentage point per year through 2005. Then, in 2006, all participants will be eligible to contribute up to the Internal Revenue Service (IRS) annual deferral limit without any percentage limit. The IRS annual deferral limit for 2003 is \$12,000. This amount is scheduled to increase by \$1,000 each year through 2006 to \$15,000. (See table below.)

Year	IRS Deferral Limit	FERS	CSRS and CSRS Offset
2003	\$12,000	13%	8%
2004	13,000	14	9
2005	14,000	15	10
2006	15,000	Contribution limits will be lifted entirely (effective December 2005).	

A newly hired career employee may elect to participate in TSP until the 61st day after the date of hire and in every subsequent open season. The waiting period of one to two open seasons continues to apply to the Agency Automatic (1 percent) Contribution and the Agency Matching Contribution for FERS employees.

Using *PostalEASE* for Enrollment

Employees who wish to make contribution elections must make them during the TSP open season. Employees must use the *PostalEASE* telephone system or the *PostalEASE* employee Web site to make contribution elections and cancellations. *PostalEASE's* toll-free number is 877-4PS-EASE (877-477-3273). For web access through the Postal Service intranet, employees must go to <http://blue.usps.gov>, click on *Employee Self-Service*, and then click on *PostalEASE*. The employee must have his or her USPS personal identification number (PIN) to use *PostalEASE* (for information on PINs, see "USPS PIN" and "TSP PIN" below).

Note: Personnel and employing offices must not distribute Form TSP-1, *Thrift Savings Plan Election Form*, to employees for making TSP open season elections. TSP-1 is no longer stocked at the MDC.

Contacting TSP to Make a Fund Investment Election

Employees have three methods to make a fund investment election as follows:

- **Web site:** Go to the TSP Web site at www.tsp.gov.
- **Telephone:** Call the TSP ThriftLine at 504-255-8777.
- **Mail:** Mail Form TSP-50, *Investment Allocation*, to the TSP service office in New Orleans.

Note: Personnel offices must not accept and cannot process completed Forms TSP-50. Form TSP-50 is not available from the TSP Web site. Form TSP-50 is available from the MDC. The relevant ordering information for Form TSP-50 is as follows:

PSN: 7530-05-000-4305
Unit of Issue: EA
Bulk Pack Qty: 3800
Price: No cost
Edition Date: 08/02

The TSP Web site and ThriftLine are convenient methods for making fund investment elections and elections will take effect more quickly than using form TSP-50. To use the TSP Web site or TSP ThriftLine, participants must use their TSP PIN.

Using Pins to Make TSP Elections

To make TSP elections, use two PINs: USPS PIN and TSP PIN.

USPS PIN

The Postal Service maintains the USPS PIN. Employees must use their USPS PIN to (1) begin a contribution percentage or a dollar amount election, or (2) change

their current TSP contribution percentage or dollar amount, or (3) cancel TSP participation via *PostalEASE*. If employees do not know their USPS PIN, they must contact *PostalEASE* and do the following steps when prompted: (1) press 1 for *PostalEASE*; (2) enter their Social Security number; (3) enter their PIN, pause, and then press 2. Employees' USPS PIN will be mailed to their address of record, usually by the next business day.

Note: When an employee requests his or her USPS PIN, the USPS PIN does not change (unlike the TSP PIN). The employee's old USPS PIN remains valid. (The USPS PIN is the same PIN employees use for telephone bidding and computerized bidding.)

TSP PIN

The TSP PIN is maintained by TSP. Employees must use their TSP PIN to make fund investment choices via the TSP Web site or the TSP ThriftLine. If employees are TSP participants and they do not know their TSP PIN, they have three methods for having a new TSP PIN mailed to their address of record:

1. Go to the TSP Web site at www.tsp.gov and select *Account Access*, or
2. Call the TSP ThriftLine at 504-255-8777, choose 2, enter their Social Security number, and then follow the instructions, or
3. Call the TSP service office at 504-255-6000.

Once TSP has received an employee's TSP PIN request, his or her former TSP PIN is no longer valid.

Direct Mailings to Employees

Career employees receive from the national level a direct mailing of leaflet TSP0403, *TSP Open Season*, and *PostalEASE* instructions at their mailing address of record during April.

In addition to receiving TSP0403, newly eligible career employees receive from the national level a direct mailing of TSPBK08, *Summary of the Thrift Savings Plan for Federal Employees*, as well as a cover letter and *PostalEASE* instructions at their mailing address of record soon after their accession PS Form 50, *Notification of Personnel Action*, is processed.

The return address for undeliverable TSP enrollment information for newly eligible employees is the employing office of record. The disposition of returned items is at the discretion of the district office or other administering office. Forwarding a returned enrollment package to an employee offers that employee an opportunity to submit a correct PS Form 1216, *Employee's Current Mailing Address*, available at the MDC. (Employees with access to web job bidding on the intranet should make address changes via the web.

Other employees should return a completed PS Form 1216 to their local personnel office.) Ordering information for PS Form 1216 is as follows:

PSN: 7530-02-000-7354
Quick Pick Number: 118
Unit of Issue: SE
Bulk Pack Qty: 4,000
Price: \$0.0171
Edition Date: 06/93

Eligibility

All career employees are eligible to make employee contribution elections this open season (subject to financial hardship withdrawal and cancellation exclusions). FERS employees hired before December 1, 2002, receive Agency Automatic (1 percent) Contributions and Agency Matching Contributions (as appropriate) beginning in June 2003.

All employees who participated in TSP and cancelled their TSP contributions after December 31, 2002, are not eligible to participate in this TSP open season. They must wait for the TSP open season beginning October 15, 2003.

Effective Dates

The windows of opportunity for employees to make TSP open season elections via *PostalEASE*, which automates the processing of TSP elections and the resulting effective dates, are as follows.

If the employee entered his or her TSP open season election via <i>PostalEASE</i> from...	Then effective date will be...
04-15-2003 00:01 A.M. through 06-24-2003 12:00 noon Central Time (CT)	06-14-2003 (pay period [PP] 14-2003)
06-24-2003 12:01 P.M. through 06-30-2003 5:00 P.M. CT	06-28-2003 (PP 15-2003)

Because *PostalEASE* provides employees the ability to complete a TSP open season election without contacting the local personnel office and automates the processing of such elections, using *PostalEASE* should minimize the use of PS Form 6886, *Thrift Savings Plan — Request for Retroactive Contributions*. PS Form 6886 is used to correct administrative errors for TSP open season elections.

Personnel offices have the authority to determine whether an administrative error has occurred. If an error has delayed a TSP open season election past the appropriate effective date, personnel offices and the employee must complete PS Form 6886 and submit it to the Eagan Accounting Service Center (ASC). The effective dates for employees' elections delayed due to an administrative error must be made retroactive to June 14 or June 28, 2003, depending on the date the employee would have otherwise entered his or her open season election via *PostalEASE*.

Note: PS Form 6886, published in *Postal Bulletin* 21665 (3-31-88), must be reproduced locally as needed. Employees who do not have PS Form 6886 should contact their area office to ask for a copy.

Personnel offices also have the authority to determine whether a belated open season election opportunity exists. In such instances, personnel must submit the employee's election to the Eagan ASC for processing, in accordance with administrative instructions provided to personnel offices regarding *PostalEASE*. Belated open season elections are not retroactive in most circumstances.

Note: Processing deadlines and the closing date of this TSP open season require using only two pay periods as indicated above.

Open Season Materials

In addition to the direct mailing of TSP information to employees, the MDC will automatically distribute residual supplies of the open season leaflet TSP0403, *TSP Open Season*, to Human Resources at district offices, area offices, processing and distribution centers/facilities (PDC/Fs), bulk mail centers (BMCs), airport mail centers/facilities (AMC/Fs), remote encoding centers, Office of Inspector General, Postal Inspection Service divisions, Headquarters, and selected Headquarters field units.

Non-Open Season Materials

Most of the current TSP publications and forms will be revised for the new TSP record-keeping system. Until notified, all offices must continue to use the current forms. We will publish an article in the *Postal Bulletin* giving information about new or revised forms when the new record-keeping system is implemented.

Upon receipt of the newly printed forms, the MDC will complete its automatic distribution of all non-open season items to Human Resources at district offices, area offices, PDC/Fs, BMCs, AMC/Fs, remote encoding centers, Office of Inspector General, Postal Inspection Service divisions, Headquarters, and selected Headquarters field units.

Ordering TSP Items

Offices may place orders for new or revised TSP forms and/or publications with the MDC on an as-needed basis. It is not necessary to maintain a large stock of TSPBK08 because this booklet is mailed to each newly hired career employee from the national level. In all cases where the MDC will stock a new or revised TSP item, the MDC will make an initial distribution to Human Resources at installations as noted earlier. Offices may check the TSP Web site for new or revised items. **Note:** Form TSP-50 is not available from the TSP Web site.

Participant Statements

Each employee with a TSP account will receive a participant statement from the TSP service office in April 2003.

Publicity

Human Resources at district offices, area offices, PDC/Fs, BMCs, AMC/Fs, remote encoding centers, Office of Inspector General, Postal Inspection Service divisions, Headquarters, and selected Headquarters field units receive a supply of posters this open season from the MDC. Installations that receive the posters must widely distribute them and post them on bulletin boards.

To assist in publicizing this TSP open season, all offices must post (1) the open season notice provided on page 61 of this *Postal Bulletin* through June 30, 2003, and (2) the current TSP fact sheet on bulletin boards.

— *Compensation,
Employee Resource Management, 4-3-03*

PEDESTRIAN SAFETY

Pedestrian or Driver — Be Careful, Be Cautious, Be Safe

WASHINGTON — Letter carriers have lots of things to think about, but they should always be thinking about safety. Whether the carrier is a pedestrian or a driver, safety comes first. Thousands of pedestrians die each year in motor vehicle accidents in this country. About 80,000 are injured each year.

Pedestrian deaths make up a third of traffic deaths among 3–9 year-olds, and about 20% among people 75 and older. Pedestrians account for about 35% of all motor vehicle fatalities in cities with populations over 1 million, so urban drivers (and pedestrians) need to be especially watchful. Pedestrian activity is highest in urban areas, where traffic is denser and recreation space is limited.

Children under the age of 16 are most likely to be struck by motor vehicles. Pedestrians age 10–15 have the highest nonfatal injury rate. And elderly pedestrians — hit less frequently than children — are more likely to die after being struck.

While intersections can be dangerous, the majority of pedestrian crashes occur at other locations, where vehicle speeds are higher and drivers are less likely to expect they'll need to stop.

Letter carriers when they are *pedestrians* need to exercise caution and watch for traffic at the appropriate locations, intersections, and crosswalks. Letter carriers when they are *drivers* need to expect the unexpected and watch for pedestrians, especially in areas with high recreational activity and the presence of children.

Weather can have an impact, too. Inclement weather can cause people to rush to get out of the elements, and make road conditions worse. On the other hand, good weather can improve visibility and road conditions, but also increase outdoor activity and pedestrian traffic.

Pedestrian safety is up to pedestrians and drivers alike. Be careful out there.

— *Communication Integration,
Public Affairs and Communications, 4-3-03*

*RURAL CARRIERS***Equipment Maintenance Allowance Schedule for Rural Routes**

In accordance with provisions of Article 9, Section 2.J.3 of the Rural Carrier National Agreement, effective April 5, 2003 (pay period 9-03), the equipment maintenance allowance (EMA) will increase from 39.5 cents per mile to 40.5 cents per mile.

The EMA is 40.5 cents per mile, or a minimum of \$16.20 per day, whichever is greater.

Auxiliary Rural Carriers, Rural Carrier Reliefs, Rural Carrier Associates, Rural Carrier Part-Time Flexibles, and Auxiliary Assistance

Employees providing auxiliary assistance or serving auxiliary routes under provisions of Article 9, Section 2.J.5, receive an EMA of 40.5 cents per mile or \$4.65 per hour, whichever is greater. This EMA should not exceed the amount provided in the special EMA for the route stops and miles.

EMA Rate Schedule

The EMA rate schedule on pages 37–38 supersedes all previously published EMA schedules for employees receiving EMA.

— *Collective Bargaining and Arbitration,
Labor Relations, 4-3-03*

RURAL EQUIPMENT MAINTENANCE R A T E S C H E D U L E

BASED ON \$0.405 PER MILE

MILES	STOPS =	*0640**0660**0700**0720**0740**0760**0780**0800**0820**0840**0860**0880**0900**0920**0940**0960**0980**1000
8	17.70	17.80 17.90 18.00 18.10 18.20 18.30 18.40 18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50
9	17.80	17.90 18.00 18.10 18.20 18.30 18.40 18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60
10	17.90	18.00 18.10 18.20 18.30 18.40 18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70
11	18.00	18.10 18.20 18.30 18.40 18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80
12	18.10	18.20 18.30 18.40 18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90
13	18.20	18.30 18.40 18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00
14	18.30	18.40 18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10
15	18.40	18.50 18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20
16	18.50	18.60 18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30
17	18.60	18.70 18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40
18	18.70	18.80 18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50
19	18.80	18.90 19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60
20	18.90	19.00 19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70
21	19.00	19.10 19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80
22	19.10	19.20 19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90
23	19.20	19.30 19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00
24	19.30	19.40 19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10
25	19.40	19.50 19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
26	19.50	19.60 19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
27	19.60	19.70 19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
28	19.70	19.80 19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
29	19.80	19.90 20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
30	19.90	20.00 20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
31	20.00	20.10 20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
32	20.10	20.20 20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
33	20.20	20.30 20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
34	20.30	20.40 20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
35	20.40	20.50 20.60 20.70 20.80 20.90 21.00 21.10 21.20
36	20.50	20.60 20.70 20.80 20.90 21.00 21.10 21.20
37	20.60	20.70 20.80 20.90 21.00 21.10 21.20
38	20.70	20.80 20.90 21.00 21.10 21.20
39	20.80	20.90 21.00 21.10 21.20
40	20.90	21.00 21.10 21.20
41	21.00	21.10 21.20
42	21.10	21.20
43	21.20	

International Mail

ICM UPDATES

International Customized Mail

We have combined ICM updates into one *Postal Bulletin* article to save space and paper. 13 ICM updates appear here.

On February 26, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** March 12, 2003, through March 11, 2006.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS.

f. **Worksharing:** The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. **Rates:** The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On January 14, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated May 30, 2002. The Agreement was published on page 16 of *Postal Bulletin* 22079 (6-27-02). The Amendment modifies the Agreement to add Global Express Mail™ (EMS) and Global Direct – Canada Admail as Qualifying Mail. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and now makes public the following information regarding this Amendment:

- a. **Term:** *All other provisions of the Agreement shall remain in force.*
- b. **Type of mail:** Global Express Mail™ (EMS) and Global Direct - Canada Admail. Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination countries:** Worldwide.

d. **Service provided by the Postal Service:** *All other provisions of the Agreement shall remain in force.*

e. **Minimum volume commitments:** *All other provisions of the Agreement shall remain in force.*

f. **Worksharing:** The Mailer has agreed to:

1. Tender Global Direct — Canada Admail to the appropriate deposit locations as specified in IMM 612.
2. Pay postage, either directly or through a mailing agent, for Global Express Mail™ (EMS) using a dedicated Express Mail Corporate Account.
3. Comply with the preparation requirements set forth in IMM 220 for EMS.
4. Comply with the preparation requirements which Canada Post stipulates or the preparation requirements set forth in IMM 612 for Global Direct – Canada Admail. Any penalty which Canada Post

assesses for mail not prepared in accordance with its preparation requirements will be passed on to the Mailer.

All other provisions of the Agreement shall remain in force.

g. Rates:

1. The Mailer has agreed to pay postage at a rate of sixteen (16.0%) percent discount off of non-discounted published rates in effect on the date of mailing for EMS.
2. The Mailer has agreed to pay postage for Global Direct Canada – Admail according to the rates in Exhibit 2.
3. Guarantee, Exhibit 1, is modified to read as follows:

Exhibit 1

Annual IPA, ISAL, GBE, EMS, Airmail and Economy M-bags, and Global Direct — Canada Admail Revenue *	
\$2,000,000 – \$4,999,999	5.00%
5,000,000 – 5,999,999	10.00
6,000,000 – 6,999,999	11.00
7,000,000 – 7,999,999	12.00
8,000,000 – 8,999,999	13.00
9,000,000 – 9,999,999	14.00
10,000,000 – 14,999,999	15.25
15,000,000 – 19,999,999	15.50
20,000,000 – 24,999,999	15.75
25,000,000 and over	16.00

*Actual revenue received after discount is applied.

On February 26, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** March 12, 2003, through March 11, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** **Worldwide.**
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 3,000 pieces of EMS.

Exhibit 2

Global Direct — Canada Admail Rates

blank	Letter Carrier Presort		National Distribution Guide	
	Standard	Large	Standard	Large
First 1.76 oz (0.11 lb.) (50 g.)				
Delivery Mode Direct	US \$0.201	US \$0.248	US \$0.261	US \$0.315
Delivery Facility	0.235	0.282	0.261	0.315
Distribution Center Facility (DCF)	0.235	0.282	0.261	0.315
Residue	0.295	0.349	0.261	0.315
Over 1.76 oz. (0.11 lb.) (50 g.) Per additional pound				
	0.525	0.682	0.525	0.682

All other provisions of the Agreement shall remain in force.

f. Worksharing: The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. Rates: The Mailer has agreed to pay postage at a rate discounted at twelve (12) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On February 28, 2003, the Postal Service amended an International Customized Mail Service Agreement dated November 1, 2002. The Agreement was published in *Postal Bulletin* 22099 (11-28-02, page 53). The Amendment modifies the Agreement to add Seattle, WA, and Buffalo, NY, as additional drop ship sites for IPA and ISAL Qualifying Mail intended for delivery in Canada and extends the IPA and ISAL drop ship rates to those locations. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this Qualifying Mailer and now makes public the following information regarding this Amendment.

- a. **Term:** *All other provisions of the Agreement shall remain in force.*
- b. **Type of mail:** International Priority Airmail™ (IPA), International Surface Air Lift™ (ISAL), Global Express Mail™ (EMS), M-Bags, Global Bulk Economy (GBE) Service, and Global Direct Service. Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination countries:** *All other provisions of the Agreement shall remain in force.*

On January 17, 2003, the U.S. Postal Service amended an International Customized Mail Service Agreement dated June 18, 2001. The Agreement was published on page 68 of *Postal Bulletin* 22054 (7-12-01). The Amendment modifies the Agreement to add rates for Global Express Mail™ (EMS) and Airmail Parcel Post with USPS labeling worldwide and USPS manifesting. This Amendment also adds a fee of \$0.50 to the existing rates to Japan and Canada for Global Express Mail™ (EMS) and Airmail Parcel Post for USPS manifesting. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service previously announced entering into an International Customized Mail Service Agreement with this qualifying mailer and hereby makes public the following information regarding this Amendment:

- a. **Term:** *All other provisions of the Agreement shall remain in force.*
- b. **Type of Mail:** Global Express Mail™ (EMS). *All other provisions of the Agreement shall remain in force.*
- c. **Destination Countries:** Worldwide.

d. **Service provided by the U. S. Postal Service:** *All other provisions of the Agreement shall remain in force.*

e. **Minimum volume commitment:** *All other provisions of the Agreement shall remain in force.*

f. **Worksharing:** The Mailer has agreed to:

1. Dropship at least ninety-nine (99) percent of IPA Qualifying Mail in drop shipments to the appropriate locations specified in IMM 292.153, the Seattle AMC, and the Buffalo P&DC. The Seattle, WA, and Buffalo, NY, locations are to be used only for mailings intended for delivery in Canada.
2. Dropship at least ninety-nine (99) percent of ISAL Qualifying Mail in drop shipments to the appropriate locations specified in IMM 293.32, the Seattle AMC, and the Buffalo, P&DC. The Seattle, WA, and the Buffalo, NY, locations are to be used only for mailings intended for delivery in Canada.

g. **Rates:** *All other provisions of the Agreement shall remain in force.*

d. **Service Provided by the U. S. Postal Service:** The Postal Service has agreed to:

1. Send an electronic data file for EMS to Japan and Singapore and to send an electronic data file for Airmail Parcel Post to Singapore that will allow Customs officials to review the contents of each shipment before the packages arrive.
2. Weigh each piece of mail, determine the appropriate postage for each piece of mail, and generate a postage statement for the entire shipment.

All other provisions of the Agreement shall remain in force.

e. **Minimum Volume Commitments:** *All other provisions of the Agreement shall remain in force.*

f. **Worksharing:** *All other provisions of the Agreement shall remain in force.*

g. **Rates:** The Mailer has agreed to:

1. Pay postage for Qualifying Mail according to the rate charts in Exhibit 1.

All other provisions of the Agreement shall remain in force.

Exhibit 1
Global Express Mail with USPS Labeling and USPS Manifesting

Weight Not Over (Pounds)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12
0.5	\$11.08	\$15.04	\$17.57	\$16.79	\$15.23	\$19.91	\$15.23	\$16.79	\$19.71	\$24.19	\$19.32
1	11.48	17.57	21.27	19.71	16.91	22.24	17.96	19.13	21.66	26.33	21.27
2	11.88	20.45	24.38	22.28	18.85	24.58	20.68	22.24	23.99	29.64	23.80
3	12.55	23.49	27.50	25.74	21.42	26.91	23.80	25.36	27.30	33.53	26.91
4	13.09	26.21	29.83	29.17	23.91	29.25	26.91	29.25	30.42	36.84	30.03
5	13.76	28.62	32.17	32.52	26.80	31.58	30.03	33.14	33.72	40.73	33.14
6	14.97	30.34	34.50	35.83	29.21	34.07	33.30	36.76	37.03	44.43	36.25
7	16.18	32.05	36.84	39.13	31.62	36.57	36.57	40.38	40.34	48.13	39.37
8	17.39	33.76	39.17	42.44	34.04	39.06	39.84	44.00	43.65	51.82	42.48
9	18.60	35.48	41.51	45.75	36.45	41.55	43.10	47.62	46.96	55.52	45.60
10	19.81	37.19	43.84	49.06	38.86	44.04	46.37	51.24	50.27	59.22	48.71
11	21.01	38.90	46.18	52.37	41.28	46.53	49.64	54.86	53.58	62.92	51.82
12	22.22	40.61	48.52	55.68	43.69	49.02	52.91	58.48	56.88	66.62	54.94
13	23.43	42.33	50.85	58.99	46.10	51.51	56.18	62.10	60.19	70.31	58.05
14	24.64	44.04	53.19	62.29	48.52	54.00	59.45	65.72	63.50	74.01	61.17
15	25.85	45.75	55.52	65.60	50.93	56.50	62.72	69.34	66.81	77.71	64.28
16	27.06	47.46	57.86	68.91	53.34	58.99	65.99	72.96	70.12	81.41	67.39
17	28.27	49.18	60.19	72.22	55.76	61.48	69.26	76.58	73.43	85.10	70.51
18	29.48	50.89	62.53	75.53	58.17	63.97	72.53	80.20	76.74	88.80	73.62
19	30.68	52.60	64.86	78.84	60.58	66.46	75.80	83.82	80.04	92.50	76.74
20	31.89	54.32	67.20	82.15	63.00	68.95	79.07	87.44	83.35	96.20	79.85
21	33.10	56.03	69.53	85.46	65.41	71.44	82.34	91.06	86.66	99.90	82.96
22	34.31	57.74	71.87	88.76	67.82	73.93	85.61	94.68	89.97	103.59	86.08
23	35.52	59.45	74.21	92.07	70.24	76.42	88.88	98.30	93.28	107.29	89.19
24	36.73	61.17	76.54	95.38	72.65	78.92	92.15	101.92	96.59	110.99	92.31
25	37.94	62.88	78.88	98.69	75.06	81.41	95.42	105.54	99.90	114.69	95.42
26	39.15	64.59	81.21	102.00	77.48	83.90	98.69	109.16	103.21	118.39	98.53
27	40.35	66.30	83.55	105.31	79.89	86.39	101.96	112.78	106.51	122.08	101.65
28	41.56	68.02	85.88	108.62	82.30	88.88	105.23	116.40	109.82	125.78	104.76
29	42.77	69.73	88.22	111.92	84.72	91.37	108.50	120.02	113.13	129.48	107.88
30	43.98	71.44	90.55	115.23	87.13	93.86	111.77	123.64	116.44	133.18	110.99
31	45.19	73.15	92.89	118.54	89.54	96.35	115.04	127.26	119.75	136.88	114.10
32	46.40	74.87	95.23	121.85	91.96	98.85	118.31	130.88	123.06	140.57	117.22
33	47.61	76.58	97.56	125.16	94.37	101.34	121.58	134.50	126.37	144.27	120.33
34	48.81	78.29	99.90	128.47	96.78	103.83	124.85	138.12	129.67	147.97	123.45
35	50.02	80.01	102.23	131.78	99.20	106.32	128.12	141.74	132.98	151.67	126.56
36	51.23	81.72	104.57	135.08	101.61	108.81	131.39	145.36	136.29	155.36	129.67
37	52.44	83.43	106.90	138.39	104.02	111.30	134.66	148.98	139.60	159.06	132.79
38	53.65	85.14	109.24	141.70	106.44	113.79	137.93	152.60	142.91	162.76	135.90
39	54.86	86.86	111.57	145.01	108.85	116.28	141.20	156.22	146.22	166.46	139.02
40	56.07	88.57	113.91	148.32	111.26	118.78	144.47	159.84	149.53	170.16	142.13
41	57.28	90.28	116.24	151.63	113.68	121.27	147.74	163.46	152.83	173.85	145.24
42	58.48	91.99	118.58	154.94	116.09	123.76	151.00	167.08	156.14	177.55	148.36
43	59.69	93.71	120.92	158.24	118.50	126.25	154.27	170.70	159.45	181.25	151.47
44	60.90	95.42	123.25	161.55	120.92	128.74	157.54	174.32	162.76	184.95	154.59
45	62.11	97.13	125.59	164.86	123.33	131.23	160.81	177.94	166.07	188.65	157.70
46	63.32	98.85	127.92	168.17	125.74	133.72	164.08	181.56	169.38	192.34	160.81
47	64.53	100.56	130.26	171.48	128.16	136.21	167.35	185.18	172.69	196.04	163.93
48	65.74	102.27	132.59	174.79	130.57	138.70	170.62	188.80	175.99	199.74	167.04
49	66.95	103.98	134.93	178.10	132.98	141.20	173.89	192.42	179.30	203.44	170.16
50	68.15	105.70	137.26	181.41	135.40	143.69	177.16	196.04	182.61	207.13	173.27
51	69.36	107.41	139.60	184.71	137.81	146.18	180.43	199.66	185.92	210.83	176.38
52	70.57	109.12	141.94	188.02	140.22	148.67	183.70	203.28	189.23	214.53	179.50
53	71.78	110.83	144.27	191.33	142.64	151.16	186.97	206.90	192.54	218.23	182.61
54	72.99	112.55	146.61	194.64	145.05	153.65	190.24	210.52	195.85	221.93	185.73
55	74.20	114.26	148.94	197.95	147.46	156.14	193.51	214.14	199.16	225.62	188.84
56	75.41	115.97	151.28	201.26	149.88	158.63	196.78	217.76	202.46	229.32	191.95
57	76.62	117.69	153.61	204.57	152.29	161.13	200.05	221.38	205.77	233.02	195.07
58	77.82	119.40	155.95	207.87	154.70	163.62	203.32	225.00	209.08	236.72	198.18
59	79.03	121.11	158.28	211.18	157.12	166.11	206.59	228.62	212.39	240.42	201.30

Weight Not Over (Pounds)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12
60	\$80.24	\$122.82	\$160.62	\$214.49	\$159.53	\$168.60	\$209.86	\$232.24	\$215.70	\$244.11	\$204.41
61	81.45	124.54	162.95	217.80	161.94	171.09	213.13	235.86	219.01	247.81	207.52
62	82.66	126.25	165.29	221.11	164.36	173.58	216.40	239.48	222.32	251.51	210.64
63	83.87	127.96	167.63	224.42	166.77	176.07	219.67	243.10	225.62	255.21	213.75
64	85.08	129.67	169.96	227.73	169.18	178.56	222.94	246.72	228.93	258.91	216.87
65	86.28	131.39	172.30	231.03	171.60	181.06	226.21	250.34	232.24	262.60	219.98
66	87.49	133.10	174.63	234.34	174.01	183.55	229.48	253.96	235.55	266.30	223.09

Exhibit 1

Global Express Mail with USPS Labeling, USPS Manifesting, and Customs Pre-Advice

Weight Not Over (Pounds)	Japan	Singapore
0.5	\$14.28	\$15.71
1	16.99	18.38
2	19.70	21.05
3	22.41	24.10
4	25.13	27.15
5	27.67	30.20
6	29.91	33.40
7	32.15	36.60
8	34.38	39.81
9	36.62	43.01
10	38.86	46.21
11	41.10	49.41
12	43.33	52.62
13	45.57	55.82
14	47.81	59.02
15	50.05	62.22
16	52.29	65.43
17	54.52	68.63
18	56.76	71.83
19	59.00	75.03
20	61.24	78.23
21	63.47	81.44
22	65.71	84.64
23	67.95	87.84
24	70.19	91.04
25	72.42	94.25
26	74.66	97.45
27	76.90	100.65
28	79.14	103.85
29	81.38	107.06
30	83.61	110.26
31	85.85	113.46
32	88.09	116.66
33	90.33	119.87

Weight Not Over (Pounds)	Japan	Singapore
34	\$92.56	\$123.07
35	94.80	126.27
36	97.04	129.47
37	99.28	132.68
38	101.52	135.88
39	103.75	139.08
40	105.99	142.28
41	108.23	145.48
42	110.47	148.69
43	112.70	151.89
44	114.94	155.09
45	117.18	158.29
46	119.42	161.50
47	121.65	164.70
48	123.89	167.90
49	126.13	171.10
50	128.37	174.31
51	130.61	177.51
52	132.84	180.71
53	135.08	183.91
54	137.32	187.12
55	139.56	190.32
56	141.79	193.52
57	144.03	196.72
58	146.27	199.93
59	148.51	203.13
60	150.75	206.33
61	152.98	209.53
62	155.22	212.74
63	157.46	215.94
64	159.70	219.14
65	161.93	222.34
66	164.17	225.54

Exhibit 1

Airmail Parcel Post with USPS Labeling and USPS Manifesting

Weight Not Over (Pounds)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 4 Japan	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12	Group 13
1	\$9.62	\$12.44	\$14.85	\$6.42	\$14.25	\$13.25	\$15.25	\$12.04	\$13.65	\$14.85	\$16.46	\$13.25	\$15.66
2	9.62	14.45	18.07	10.65	17.86	14.45	17.26	14.85	17.06	16.86	19.67	14.45	17.26
3	10.14	16.26	21.28	14.88	21.68	16.06	19.47	18.07	20.68	19.27	22.88	15.86	19.67
4	10.79	18.27	24.49	19.11	25.90	18.27	21.68	21.48	23.49	21.28	26.10	17.46	22.08
5	11.43	20.47	27.70	-	30.11	20.27	23.89	25.09	28.31	23.29	29.31	19.07	24.49
6	12.00	22.08	30.11	-	33.53	22.60	26.30	28.23	31.32	25.70	32.12	21.08	27.10
7	12.57	23.69	32.52	-	36.94	24.93	28.71	31.36	34.45	28.11	34.93	23.09	29.71
8	13.14	25.29	34.93	-	40.36	27.26	31.12	34.49	37.58	30.52	37.74	25.09	32.32
9	13.71	26.90	37.34	-	43.77	29.59	33.53	37.62	40.72	32.93	40.56	27.10	34.93
10	14.28	28.51	39.75	-	47.18	31.92	35.94	40.76	43.85	35.33	43.37	29.11	37.54
11	14.85	30.11	42.16	-	50.60	34.25	38.35	43.89	46.98	37.74	46.18	31.12	40.15
12	15.42	31.72	44.57	-	54.01	36.58	40.76	47.02	50.11	40.15	48.99	33.13	42.76
13	16.00	33.33	46.98	-	57.42	38.91	43.17	50.15	53.25	42.56	51.80	35.13	45.38
14	16.57	34.93	49.39	-	60.84	41.24	45.58	53.29	56.38	44.97	54.61	37.14	47.99
15	17.14	36.54	51.80	-	64.25	43.57	47.99	56.42	59.51	47.38	57.42	39.15	50.60
16	17.71	38.15	54.21	-	67.67	45.90	50.40	59.55	62.65	49.79	60.24	41.16	53.21
17	18.28	39.75	56.62	-	71.08	48.23	52.81	62.69	65.78	52.20	63.05	43.17	55.82
18	18.85	41.36	59.03	-	74.49	50.56	55.22	65.82	68.91	54.61	65.86	45.17	58.43
19	19.42	42.97	61.44	-	77.91	52.89	57.63	68.95	72.04	57.02	68.67	47.18	61.04
20	19.99	44.57	63.85	-	81.32	55.22	60.03	72.08	75.18	59.43	71.48	49.19	63.65
21	20.56	46.18	66.26	-	84.73	57.54	62.44	75.22	78.31	61.84	74.29	51.20	66.26
22	21.13	47.79	68.67	-	88.15	59.87	64.85	78.35	81.44	64.25	77.10	53.21	68.87
23	21.70	49.39	71.08	-	91.56	62.20	67.26	81.48	84.57	66.66	79.92	55.22	71.48
24	22.27	51.00	73.49	-	94.98	64.53	69.67	84.61	87.71	69.07	82.73	57.22	74.09
25	22.84	52.60	75.90	-	98.39	66.86	72.08	87.75	90.84	71.48	85.54	59.23	76.70
26	23.41	54.21	78.31	-	101.80	69.19	74.49	90.88	93.97	73.89	88.35	61.24	79.31
27	23.98	55.82	80.72	-	105.22	71.52	76.90	94.01	97.10	76.30	91.16	63.25	81.92
28	24.55	57.42	83.13	-	108.63	73.85	79.31	97.14	100.24	78.71	93.97	65.26	84.53
29	25.12	59.03	85.54	-	112.05	76.18	81.72	100.28	103.37	81.12	96.78	67.26	87.14
30	25.69	60.64	87.95	-	115.46	78.51	84.13	103.41	106.50	83.53	99.59	69.27	89.76
31	26.26	62.24	90.36	-	118.87	80.84	86.54	106.54	109.64	85.94	102.41	71.28	92.37
32	26.83	63.85	92.77	-	122.29	83.17	88.95	109.68	112.77	88.35	105.22	73.29	94.98
33	27.40	65.46	95.18	-	125.70	85.50	91.36	112.81	115.90	90.76	108.03	75.30	97.59
34	27.97	67.06	97.59	-	129.11	87.83	93.77	115.94	119.03	93.17	110.84	77.30	100.20
35	28.54	68.67	100.00	-	132.53	90.16	96.18	119.07	122.17	95.58	113.65	79.31	102.81
36	29.11	70.28	102.41	-	135.94	92.49	98.59	122.21	125.30	97.99	116.46	81.32	105.42
37	29.68	71.88	104.82	-	139.36	94.82	101.00	125.34	128.43	100.40	119.27	83.33	108.03
38	30.25	73.49	107.23	-	142.77	97.14	103.41	128.47	131.56	102.81	122.09	85.34	110.64
39	30.82	75.10	109.64	-	146.18	99.47	105.82	131.60	134.70	105.22	124.90	87.35	113.25
40	31.39	76.70	112.05	-	149.60	101.80	108.23	134.74	137.83	107.63	127.71	89.35	115.86
41	31.96	78.31	114.46	-	153.01	104.13	110.64	137.87	140.96	110.04	130.52	91.36	118.47
42	32.53	79.92	116.86	-	156.42	106.46	113.05	141.00	144.09	112.45	133.33	93.37	121.08
43	33.10	81.52	119.27	-	159.84	108.79	115.46	144.14	147.23	114.86	136.14	95.38	123.69
44	33.67	83.13	121.68	-	163.25	111.12	117.87	147.27	150.36	117.27	138.95	97.39	126.30
45	34.24	-	124.09	-	166.67	113.45	120.28	150.40	153.49	119.68	141.77	99.39	128.91
46	34.81	-	126.50	-	170.08	115.78	122.69	153.53	156.63	122.09	144.58	101.40	131.52
47	35.38	-	128.91	-	173.49	118.11	125.10	156.67	159.76	124.50	147.39	103.41	134.13
48	35.95	-	131.32	-	176.91	120.44	127.51	159.80	162.89	126.91	150.20	105.42	136.75
49	36.52	-	133.73	-	180.32	122.77	129.92	162.93	166.02	129.32	153.01	107.43	139.36
50	37.09	-	136.14	-	183.74	125.10	132.33	166.06	169.16	131.72	155.82	109.43	141.97
51	37.66	-	138.55	-	187.15	127.43	134.74	169.20	172.29	134.13	158.63	111.44	144.58
52	38.23	-	140.96	-	190.56	129.76	137.15	172.33	175.42	136.54	161.45	113.45	147.19
53	38.80	-	143.37	-	193.98	132.09	139.56	175.46	178.55	138.95	164.26	115.46	149.80
54	39.37	-	145.78	-	197.39	134.42	141.97	178.59	181.69	141.36	167.07	117.47	152.41
55	39.95	-	148.19	-	200.80	136.75	144.38	181.73	184.82	143.77	169.88	119.48	155.02
56	40.52	-	150.60	-	204.22	139.07	146.79	184.86	187.95	146.18	172.69	121.48	157.63
57	41.09	-	153.01	-	207.63	141.40	149.20	187.99	191.09	148.59	175.50	123.49	160.24
58	41.66	-	155.42	-	211.05	143.73	151.61	191.13	194.22	151.00	178.31	125.50	162.85
59	42.23	-	157.83	-	214.46	146.06	154.02	194.26	197.35	153.41	181.12	127.51	165.46

Weight Not Over (Pounds)	Group 1 Canada	Group 2 Mexico	Group 3 Great Britain	Group 4 Japan	Group 5 China	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12	Group 13
60	\$42.80	–	\$160.24	–	\$217.87	\$148.39	\$156.42	\$197.39	\$200.48	\$155.82	\$183.94	\$129.52	\$168.07
61	43.37	–	162.65	–	221.29	150.72	158.83	200.52	203.62	158.23	186.75	131.52	170.68
62	43.94	–	165.06	–	224.70	153.05	161.24	203.66	206.75	160.64	189.56	133.53	173.29
63	44.51	–	167.47	–	228.11	155.38	163.65	206.79	209.88	163.05	192.37	135.54	175.90
64	45.08	–	169.88	–	231.53	157.71	166.06	209.92	213.01	165.46	195.18	137.55	178.51
65	45.65	–	172.29	–	234.94	160.04	168.47	213.05	216.15	167.87	197.99	139.56	181.12
66	46.22	–	174.70	–	238.36	162.37	170.88	216.19	219.28	170.28	200.80	141.56	183.74

Exhibit 1

Airmail Parcel Post with USPS Labeling, USPS Manifesting, and Customs Pre-Advice

Weight Not Over (Pounds)	Singapore	Weight Not Over (Pounds)	Singapore
1	\$13.08	34	\$120.00
2	15.98	35	123.23
3	19.28	36	126.45
4	22.80	37	129.67
5	26.51	38	132.90
6	29.74	39	136.12
7	32.96	40	139.35
8	36.19	41	142.57
9	39.41	42	145.79
10	42.63	43	149.02
11	45.86	44	152.24
12	49.08	45	155.46
13	52.30	46	158.69
14	55.53	47	161.91
15	58.75	48	165.14
16	61.98	49	168.36
17	65.20	50	171.58
18	68.42	51	174.81
19	71.65	52	178.03
20	74.87	53	181.25
21	78.09	54	184.48
22	81.32	55	187.70
23	84.54	56	190.93
24	87.77	57	194.15
25	90.99	58	197.37
26	94.21	59	200.60
27	97.44	60	203.82
28	100.66	61	207.04
29	103.88	62	210.27
30	107.11	63	213.49
31	110.33	64	216.72
32	113.56	65	219.94
33	116.78	66	223.16

On February 28, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** March 1, 2003, through March 31, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. **Destination country:** Japan.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to:
 1. Furnish the Mailer, or its agent(s), with the postal equipment and postal supplies required for the use of Qualifying Mail.
 2. Provide the Mailer the preparation requirements and any necessary training to prepare mail shipments in conformity with the requirements of Qualifying Mail.
 3. Perform on demand and scheduled pickup service at the request of the Mailer at the published rate for this service in accordance with IMM 220.
 4. Arrange with carriers to transport Qualifying Mail to Japan for delivery by the proper authority.
 5. Provide the Mailer with a system to include a computer workstation, in-line scale, manifesting software, and printers that produce manifests, EMS labels, customs documents, and customized reports.
 6. Provide maintenance and upkeep for the manifesting equipment.
7. Provide the Mailer with a Corporate Account Mailing Statement at the end of each postal accounting period showing a beginning balance, deposits, a listing of each shipment mailed including the date, label numbers, office of mailing, number of shipments, postage and fees, and the ending balance in the account.
- e. **Minimum volume commitment:** The Mailer has agreed to meet an annualized minimum volume commitment of at least 1,000 packages of Qualifying Mail.
- f. **Worksharing:** The Mailer has agreed to:
 1. Pay postage for EMS to Japan in accordance with payment methods as referenced in IMM 220 and DMM P500 except as those requirements conflict with the terms of this Agreement.
 2. Use a dedicated EMCA for payment of all Qualifying Mail shipments under this Agreement.
 3. Use the EMCA number on all EMS shipments in lieu of affixing postage.
- g. **Rates:** The Mailer has agreed to pay postage for EMS to Japan at a discount of ten (10) percent off the published rate.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

(International Mail section continues on page 67.)

Fraud Alert

ALL PERSONNEL PROCESSING MAIL FOR DISPATCH ABROAD

Foreign Order No. 476

Keep all foreign order notices for use as reference.

Tentative Orders

Australia

AUSTRALIAN LOTTERY AWARDS (ALA)
PO BOX 6292
TWEED HEADS SOUTH NSW 2486
AUSTRALIA

WORLD LOTTERY OFFICE (W.L.O.)
PO BOX 6292
TWEED HEADS SOUTH NSW 2486
AUSTRALIA

IMPERIAL AWARDS (I.A.)
PO BOX 464
AUBURN NSW 1835
AUSTRALIA

Germany

L.A. MEIEREBERT
(LOTTERY AGENCY MEIEREBERT) AND
SOUTH GERMAN STATE LOTTERY
TEXTORSTRASSE 2
60594 FRANKFURT
GERMANY

L.A. MEIEREBERT
(LOTTERY AGENCY MEIEREBERT) AND
SOUTH GERMAN STATE LOTTERY
ORDER CENTER
POSTFACH 2363
LIEBIGSTR. 3
32013 HERFORD
GERMANY

The Netherlands

EWG
IBRS/CCRI NUMERO 1017
5700 WB HELMONT
PAYS-BAS
THE NETHERLANDS

EWG
PO BOX 790
5700 AT HELMOND
THE NETHERLANDS

WORLD EXPERT FUND AND
EURO AMERICAN
PROCESSING CENTRE
PO BOX 3725
1001 AM AMSTERDAM
NEDERLAND

Final Orders

The Tentative Decision and Order issued against the following has become final:

Holland

WORLD EXPERT AND
EURO AMERICAN AND
OLD AMSTERDAM
GOLD RESERVE
MUTUAL PENSION POOL AND
WWE (OLD AMSTERDAM)
SUITE NR 23
NIEUWEZIJDS VOORBURGWAL 86
1012 SE AMSTERDAM
HOLLAND

The Netherlands

WORLD EXPERT AND
EURO AMERICAN AND
OLD AMSTERDAM
GOLD RESERVE
MUTUAL PENSION POOL AND
WWE (OLD AMSTERDAM)
PO BOX 77655
1070LG AMSTERDAM
THE NETHERLANDS

Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
CLAIMS AND INQUIRY
JAMES A FARLEY BUILDING RM 2029A
NEW YORK NY 10199-9652

Do not place any endorsement on the mail pieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— Judicial Officer, 4-3-03

Withholding of Mail Orders

Withholding of Mail Orders are enforced by the postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
MI, Berkley 48072-5008	Any and All of Various Names Other Than the Names Jeff Hartman, Nancy Hartman, and/or Karrie Nichols, P.O. Box 725008

— *Judicial Officer, 4-3-03*

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the “customer

number” or “agreement number” section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005304	012201	023555	052104	076955	094051	108609	119266	207921	272265	312439	330046	330573
005444	013127	023579	055112	076957	094101	108883	119344	208526	272310	312480	330048	330578
005508	014227	023580	055182	076989	094399	108904	119537	208531	273094	314305	330050	330590
005825	014293	023582	056077	077017	094490	108926	122395	208641	274032	314341	330052	330592
006092	014848	023638	056085	077247	095574	109164	123132	208798	274103	314450	330065	330632
006174	015206	023657	060452	077281	095608	109216	124116	209133	274211	314661	330072	330638
006295	015276	025016	060507	077830	095733	109493	125251	209300	276001	314971	330089	330659
006303	015513	025038	060813	077886	095736	109563	125394	210362	276039	317265	330091	330670
006321	015578	025041	061212	078226	096122	109571	130271	210544	276042	320020	330093	330677
006349	015613	025118	061720	078249	096251	109767	130890	210549	277200	320026	330111	330683
006443	015696	025128	062068	078879	096734	109807	133047	210559	278001	320031	330123	330685
006445	015715	025246	062077	079384	097165	109836	136122	210589	278089	320124	330128	330690
006659	015720	025331	063005	080320	097412	109939	136175	210744	281091	320893	330132	330691
006663	016416	025374	064262	080403	097414	109964	142076	210756	281151	320951	330149	330694
006698	016480	025447	064420	080660	097615	110196	142095	210757	282748	320958	330173	330706
006953	016504	025451	064502	080683	097728	110363	142327	210786	282905	321006	330176	330710
007142	016787	026029	064573	085257	097761	110396	142347	210802	283428	321093	330184	330786
007204	018019	026090	065412	085326	098385	110829	142400	220189	283456	322123	330196	330787
007304	018023	026332	065812	085481	098511	110895	142539	220222	284020	322125	330202	330793
007308	018045	026631	065919	085621	098675	111244	142848	220878	285036	322389	330204	330809
007317	018146	027165	065975	085802	098804	111300	142899	221012	286006	322418	330206	330810
007338	018197	027494	066078	088044	098959	111307	146024	221150	286018	322505	330214	330826
007383	018253	028647	066215	088054	100252	111682	146580	221197	292308	322592	330237	330846
008140	018693	028863	067288	088058	100270	111696	151067	221269	292352	322623	330239	330873
008443	018736	028973	068218	088102	100332	111813	152480	221431	292527	323528	330259	330899
008448	018803	028983	068343	088327	100362	111886	152779	221543	292607	323537	330283	330900
008479	018837	029302	068384	088479	101421	111953	156106	221545	295088	323567	330288	330927
008498	018843	029349	068443	088590	101698	112131	156250	222184	297046	325363	330295	330951
008556	018931	029743	069040	088611	102490	112252	165033	222308	297051	325489	330300	330963
008800	019214	029749	069113	088726	103273	112279	165158	223009	300125	326404	330302	330987
009076	019454	029779	069210	088727	103310	112382	165184	223292	300498	326641	330306	331021
009128	019630	029801	069479	088735	103336	112586	165343	223316	300709	326643	330325	331031
009250	019815	029987	069614	088741	103349	112651	170328	223396	301097	326741	330327	331103
009280	019847	030334	069998	089409	103386	112830	171281	226080	301109	327009	330338	331116
009284	019961	032105	070085	089495	103739	112835	180012	227103	301231	327026	330363	331118
009333	019971	034643	071174	089671	104620	113106	183031	229107	301278	328007	330369	331140
009468	020042	038011	071226	089724	105113	113133	184010	232169	301305	328378	330395	331177
009533	020251	038135	071269	089749	105224	113890	185078	232321	301323	328621	330433	331179
009754	021371	038161	071674	089892	105254	113980	191251	232362	301350	328771	330456	331196
009756	021391	038254	071679	090761	105258	113992	191477	235146	301672	328895	330486	331207
009837	022213	038298	071945	091155	105277	114274	191573	235468	301957	328905	330489	331233
009888	022362	038299	075285	091734	105339	115432	192458	235501	302480	328970	330506	331317
009899	022445	038443	075398	091743	105461	117025	192500	235506	303944	329004	330508	331319
009906	022573	038482	075431	092075	106472	117293	192910	240229	305048	329407	330516	331325
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— Product Information Requirements,
Product Development, 4-3-03

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	026 492 3180 to 026 492 3199	044 087 4000 to 044 087 4099	386 883 8936 to 387 314 5574 to	8999 5599
011 582 1889 to 011 582 1899	027 361 0430 to 027 361 0499	045 524 4121 to 045 524 4298	387 837 6300 to 388 828 0656 to	6399 0699
011 588 2900 to 011 588 3099	027 369 4482 to 027 369 4495	047 552 4370 to 047 552 4399	389 696 2400 to 389 846 3104 to	2799 3135
012 579 5675 to 012 579 5699	027 671 8762 to 027 671 8776	077 999 4001 to 077 999 4090	389 846 3145 to 389 887 9211 to	3195 9230
013 289 6176 to 013 289 6199	027 787 9886 to 027 787 9899	210 221 0548 to 210 221 0599	389 887 9234 to 390 001 3182 to	9299 3199
013 610 0014 to 013 610 0099	027 965 9487 to 027 965 9499	227 275 9400 to 227 275 9999	390 001 3500 to 390 545 5974 to	3699 5999
014 932 1000 to 014 932 1099	028 191 1852 to 028 191 1999	273 070 8059 to 273 070 8099	391 104 6146 to 391 574 1466 to	6199 1499
014 972 0800 to 014 972 0899	028 850 3000 to 028 850 3199	273 775 7700 to 273 775 7899	391 783 3020 to 391 792 6100 to	3599 6199
015 363 0007 to 015 363 0099	029 510 1500 to 029 510 1599	302 000 0000 to 302 123 9999	392 668 2956 to 392 854 8500 to	2999 8899
017 028 3200 to 017 028 3299	030 687 0903 to 030 687 0999	349 746 2056 to 350 518 7350 to	393 584 7566 to 393 650 0074 to	7699 0099
018 569 5333 to 018 569 5399	030 701 3442 to 030 701 3499	360 011 1690 to 360 168 6008 to	393 838 8316 to 393 893 6007 to	8499 6099
018 986 5264 to 018 986 5299	031 077 4507 to 031 077 4799	360 173 8800 to 360 324 2326 to	394 126 6907 to 394 189 0405 to	6999 0599
019 518 2814 to 019 518 2899	032 295 7500 to 032 295 9999	362 861 3064 to 373 006 2176 to	394 822 3243 to 394 990 1810 to	3278 1899
020 698 5159 to 020 698 5199	034 394 1000 to 034 394 1099	374 768 2600 to 375 169 4400 to	395 343 3264 to 395 373 3035 to	3299 3099
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022 021 9110 to 022 021 9181	037 909 5490 to 037 909 5499	378 351 1063 to 379 843 5100 to	398 149 7200 to 399 070 0872 to	7699 0899
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403 260 7000 to	7499	420 599 0734 to	0798	441 199 1655 to	1699	458 847 5044 to	5999
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407 545 1557 to	1599	422 819 7533 to	7599	451 109 2967 to	2984	463 176 4229 to	4299
407 594 0412 to	0599	422 842 5073 to	5087	451 115 4110 to	4125	463 185 2600 to	2799
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407 959 2190 to	2199	424 500 6050 to	6099	451 746 0700 to	0799	463 414 4869 to	4899
408 265 2275 to	2288	424 641 8500 to	8599	452 265 0074 to	0099	463 808 3484 to	3499
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412 193 0900 to	0999	430 444 9500 to	9699	454 268 4883 to	4899	469 561 8011 to	8099
412 395 8599 to	8699	430 664 4070 to	4099	454 302 5400 to	5499	469 658 1961 to	1999
412 485 6500 to	6599	432 168 8419 to	8499	454 490 8300 to	8399	469 666 9900 to	9999
412 485 6610 to	6699	432 708 6800 to	6999	454 547 7434 to	7499	469 678 1900 to	1999
412 885 5953 to	5999	432 744 1544 to	1599	454 922 4867 to	4895	469 781 4900 to	4999
414 193 3608 to	3674	432 995 9775 to	9799	455 221 1348 to	1499	469 947 6960 to	6999
414 193 3677 to	3699	433 003 5800 to	5899	455 364 2147 to	2199	470 755 5800 to	5818
414 411 7348 to	7399	433 757 3047 to	3099	455 399 5400 to	5499	471 918 0300 to	0999
414 640 0757 to	0799	433 765 4003 to	4099	455 476 0676 to	0699	471 985 2408 to	2419
414 965 1727 to	1799	434 482 7060 to	7199	455 543 0618 to	0699	472 191 6700 to	6799
417 302 8104 to	8199	434 513 2386 to	2399	456 410 9006 to	9099	472 270 2555 to	2599
417 387 6532 to	6599	434 968 3076 to	3092	456 470 4146 to	4299	472 987 0213 to	0241
417 496 6800 to	6999	435 303 1831 to	1842	456 619 4460 to	4499	472 987 0290 to	0299
417 871 9250 to	9299	435 303 1986 to	1999	457 333 2686 to	2699	473 151 2069 to	2199
417 930 9533 to	9599	435 666 6092 to	6399	457 729 1767 to	1777	473 666 9138 to	9199
418 164 6500 to	6799	436 082 6400 to	6899	457 937 8615 to	8699	473 952 3429 to	3499
418 423 9863 to	9899	436 160 6441 to	6499	458 028 9810 to	9899	474 108 5402 to	5499
418 633 5922 to	5999	437 316 7115 to	7199	458 057 2712 to	2999	474 356 5193 to	5299
418 719 8520 to	8599	437 427 0500 to	3499	458 069 9537 to	9599	474 949 3366 to	3399
418 744 2235 to	2299	439 179 2300 to	2399	458 069 9665 to	9699	475 134 9362 to	9399
418 962 2848 to	2899	439 310 0458 to	0499	458 337 5222 to	5299	475 167 9667 to	9699
419 543 0286 to	0299	440 698 1947 to	1999	458 354 7653 to	7999	475 319 3415 to	3499

475 319 3649 to	3799	489 997 5252 to	5299	608 727 7100 to	7199	627 496 7549 to	7599
475 340 6400 to	6599	490 669 5850 to	6099	608 727 7273 to	7599	627 708 3605 to	3699
475 424 8410 to	8499	490 717 7080 to	7099	608 813 9950 to	9999	627 776 2500 to	2599
475 629 9156 to	9199	490 721 6000 to	6099	609 067 5325 to	5399	628 226 3100 to	3199
475 850 6101 to	6199	490 793 1500 to	2099	609 067 5488 to	5499	628 814 4702 to	4799
475 875 2500 to	2599	490 886 8171 to	8199	609 067 5600 to	5699	628 851 9689 to	9699
476 169 8264 to	8299	490 977 9221 to	9240	609 289 6123 to	6199	629 510 7200 to	7299
476 189 3000 to	3499	491 258 8100 to	9099	609 438 4400 to	4499	629 964 4200 to	4294
476 331 2480 to	2499	491 567 1376 to	1399	609 493 1100 to	1199	630 389 3056 to	3071
477 289 8601 to	8699	492 254 4800 to	4899	609 766 8091 to	8999	630 463 0588 to	0599
477 681 5206 to	5299	492 283 5100 to	5199	609 825 4100 to	4115	631 459 9117 to	9199
478 010 4243 to	4268	492 610 6813 to	6899	609 884 2981 to	2999	631 762 9325 to	9399
478 010 4270 to	4291	493 394 5568 to	5599	609 893 1000 to	1099	632 217 4933 to	4999
478 450 5071 to	5099	493 470 2562 to	2599	610 092 3200 to	3299	632 500 0000 to	599 9999
478 469 7838 to	7858	493 473 7700 to	7799	610 582 4200 to	4299	633 110 4165 to	4199
478 469 7883 to	7899	493 716 2153 to	2199	611 879 6939 to	6999	633 110 4303 to	4499
479 280 9800 to	9899	494 206 2972 to	2999	612 291 8013 to	8099	633 438 6429 to	6599
479 365 9116 to	9176	494 217 3446 to	3999	612 751 5171 to	5199	633 588 7173 to	7182
479 412 9900 to	9999	494 224 0500 to	0599	612 751 5226 to	5299	634 725 0700 to	0799
479 667 6190 to	6199	495 145 0600 to	0699	612 751 6083 to	6099	634 803 3239 to	3299
479 748 9680 to	9699	496 209 7425 to	7499	612 751 6268 to	6299	634 807 2474 to	2499
479 860 7000 to	7199	496 213 8728 to	8799	612 751 6572 to	6599	634 827 5900 to	5999
480 526 2000 to	2099	496 474 5226 to	5248	612 774 2111 to	2199	634 886 3428 to	3499
480 640 6330 to	6399	497 053 8517 to	8699	612 774 2254 to	2299	635 559 3449 to	3499
480 658 0568 to	0599	497 854 8673 to	8699	612 774 2500 to	2599	636 289 6214 to	6299
480 689 5100 to	5199	498 449 8888 to	8899	614 469 0979 to	0999	636 634 8007 to	8042
481 072 9463 to	9499	498 929 8285 to	8499	614 474 3000 to	3099	637 150 1200 to	1299
481 673 0074 to	0095	498 936 5310 to	5399	614 521 3490 to	3499	637 562 5828 to	5899
482 527 1500 to	1599	499 016 5425 to	5499	614 645 1800 to	1899	638 042 1647 to	1699
482 541 5255 to	5299	499 440 8575 to	8899	614 832 1100 to	2099	638 049 4984 to	4999
482 729 6800 to	6899	499 731 6717 to	6799	615 017 7505 to	7599	638 318 1115 to	1199
483 363 7207 to	7299	500 064 1858 to	1869	617 711 6609 to	6699	638 318 1453 to	1499
483 402 2356 to	2399	500 070 5725 to	7799	617 760 5266 to	5299	638 885 0000 to	0299
483 486 5100 to	5199	600 645 3223 to	3299	617 813 3601 to	3699	638 903 4362 to	4373
483 632 1521 to	1599	601 339 1200 to	1399	618 840 9200 to	9299	639 415 1929 to	1999
483 632 2600 to	2799	601 653 5884 to	5899	619 551 7229 to	7299	639 415 2019 to	2099
483 849 1615 to	1699	601 661 7700 to	7799	619 859 3000 to	3099	639 420 6200 to	6299
484 174 4803 to	5299	601 682 5343 to	5399	620 073 9400 to	9499	639 469 3517 to	3799
484 323 8900 to	9199	601 928 1600 to	1699	621 614 7907 to	7930	639 605 2143 to	2199
484 680 5000 to	5038	602 512 2972 to	2999	621 614 7932 to	7999	639 657 8600 to	8799
484 680 5040 to	5074	602 555 2400 to	2799	621 648 8021 to	8199	640 289 7500 to	7599
484 680 5077 to	5099	602 829 7061 to	7099	621 648 8500 to	8599	640 289 7700 to	7999
485 029 4913 to	4999	603 483 9572 to	9599	621 904 8351 to	8599	641 170 4420 to	4499
486 176 0600 to	0699	603 490 7200 to	7299	621 916 1978 to	1989	641 318 3133 to	3199
486 559 7555 to	7599	603 678 7100 to	7199	622 989 8032 to	8099	641 378 6500 to	6999
486 696 3023 to	3199	603 678 7662 to	7699	623 076 9300 to	9399	641 383 8739 to	8799
488 173 7900 to	7999	603 678 7902 to	7999	623 819 5006 to	5099	641 877 3187 to	3299
488 206 4100 to	4199	603 678 8418 to	8499	623 895 8200 to	8399	641 877 3310 to	3399
488 226 0200 to	0299	603 678 8700 to	9999	623 917 0000 to	0099	642 355 8094 to	8199
488 709 3906 to	3999	604 086 0880 to	0899	623 917 0200 to	0299	642 355 8308 to	8999
488 855 8359 to	8399	604 349 1414 to	1499	624 468 5288 to	5299	642 900 0018 to	0099
489 181 8963 to	8999	604 503 7776 to	7799	624 665 3162 to	3198	643 030 6254 to	6299
489 223 2000 to	2099	605 520 9037 to	9099	625 088 6735 to	6799	644 066 0882 to	0899
489 311 1930 to	1999	605 685 4010 to	4099	625 916 9500 to	9799	644 069 0600 to	0699
489 318 6200 to	6300	605 988 6467 to	6499	625 968 8956 to	8999	644 077 7506 to	7699
489 384 0027 to	0099	607 689 7951 to	7960	627 005 3938 to	3999	644 085 8157 to	8199
489 427 0658 to	0899	607 728 1276 to	1299	627 384 3907 to	4099	644 112 9839 to	9899

644 373 9083 to	9099	658 877 8000 to	8199	682 965 1178 to	1199	701 028 6780 to	6899
644 380 1460 to	1499	658 880 8000 to	8199	682 965 1201 to	1299	701 213 3900 to	3999
644 733 4715 to	4799	659 398 7300 to	7399	683 118 2389 to	2399	701 267 2000 to	3999
644 900 9712 to	9799	659 706 8113 to	8199	683 378 2000 to	2099	701 335 7312 to	7399
644 901 0109 to	1299	659 846 7837 to	7899	683 378 2117 to	2299	701 369 2005 to	2050
644 901 1325 to	1399	660 510 4100 to	4199	683 415 1200 to	1499	701 503 2247 to	2299
644 923 6800 to	7799	660 673 0400 to	0599	683 444 8159 to	8199	701 541 2271 to	2299
644 932 4655 to	4699	661 488 5000 to	5099	685 154 7780 to	7789	701 553 6557 to	6599
645 318 7240 to	7499	661 609 9100 to	9199	685 297 7645 to	7699	701 601 3457 to	3499
645 333 1766 to	1799	661 716 9420 to	9499	685 623 5264 to	5299	701 605 5913 to	5999
645 790 8632 to	8699	661 906 6522 to	6599	685 650 9487 to	9499	701 695 3982 to	3999
645 821 0657 to	0699	662 021 8332 to	8399	685 669 4200 to	4299	701 695 4148 to	4199
645 930 7948 to	7999	662 068 0700 to	0899	685 757 8452 to	8499	701 695 4227 to	4299
645 975 0737 to	0762	662 553 0774 to	0799	686 071 2694 to	2799	701 708 1741 to	1799
646 242 6200 to	6299	663 078 7034 to	7099	686 176 3333 to	3354	701 736 3966 to	3999
646 270 7639 to	7799	663 763 5300 to	5399	686 372 3200 to	3299	701 838 2800 to	2899
646 798 4000 to	4999	663 883 7039 to	7499	686 644 5879 to	5899	701 941 0600 to	0699
647 048 7035 to	7099	663 938 9200 to	9299	686 899 1371 to	1399	702 171 1603 to	1699
647 049 2900 to	2999	664 253 8000 to	8499	686 931 7636 to	7699	702 195 5109 to	5199
647 398 8300 to	8399	664 656 3055 to	3099	687 601 0973 to	0999	702 254 9300 to	9399
647 398 8481 to	8499	665 174 6400 to	6499	687 614 6774 to	6799	702 264 7569 to	7599
647 437 3000 to	4999	665 274 8208 to	8299	688 120 9000 to	9999	702 713 1800 to	1809
647 811 2188 to	2199	665 669 5400 to	5499	688 314 3107 to	3191	702 821 5730 to	5799
648 009 6057 to	6099	666 132 8226 to	8299	690 291 1361 to	1371	702 821 5805 to	5899
648 163 5300 to	5499	666 696 2209 to	2299	690 788 2877 to	2899	702 846 6331 to	6399
648 722 5283 to	5299	666 696 2309 to	2399	690 893 5344 to	5399	702 848 3900 to	3999
648 892 3164 to	3199	667 032 9300 to	9399	690 893 5512 to	5599	702 878 0114 to	0199
649 100 3989 to	3999	667 729 5529 to	5599	690 904 1300 to	1599	740 002 7710 to	7719
649 647 0370 to	0399	668 383 8400 to	8699	690 941 6000 to	6199	740 241 9049 to	9099
649 647 0522 to	0599	670 368 3400 to	3499	691 313 6383 to	6399	740 255 1718 to	1799
649 647 5237 to	5399	670 369 7336 to	7399	691 313 6600 to	6699	740 470 2420 to	2443
649 647 9100 to	9299	670 750 7169 to	7199	691 582 8003 to	8099	740 523 7432 to	7449
649 666 7800 to	8299	671 046 6200 to	6399	691 664 1800 to	1999	740 535 1555 to	1580
650 114 7707 to	7719	671 251 5448 to	5499	691 664 2400 to	2499	740 701 6105 to	6114
650 130 3400 to	3599	671 926 5600 to	5799	692 727 9362 to	9399	740 705 9790 to	9799
650 213 0406 to	0499	672 444 2000 to	2999	692 798 1800 to	1899	740 726 6400 to	6500
650 555 1749 to	1799	672 828 3410 to	3499	693 249 0779 to	0799	740 765 3306 to	3399
650 564 1900 to	1999	673 167 5776 to	5799	693 249 0877 to	1699	805 885 8411 to	8499
650 627 4212 to	4299	675 464 3700 to	3799	693 445 0566 to	0999	806 087 1100 to	1499
650 736 2043 to	2099	675 464 4000 to	4199	693 448 8500 to	8999	806 268 9275 to	9299
650 739 1540 to	1699	676 365 5958 to	5999	693 645 9583 to	9599	806 534 3400 to	3477
651 741 4415 to	4499	676 669 1024 to	1099	693 965 4200 to	4299	807 342 3283 to	3399
651 882 2800 to	2899	677 126 6734 to	6799	695 741 2906 to	2999	808 086 7100 to	7199
652 754 6317 to	6399	677 333 9979 to	9999	695 947 8518 to	8599	808 090 3440 to	3499
653 131 4945 to	4999	677 466 1088 to	1099	696 662 8247 to	8299	808 325 5161 to	5699
653 426 3300 to	3399	678 071 4500 to	4799	697 447 8285 to	8296	808 784 8000 to	8299
653 455 4874 to	4899	678 096 7531 to	7599	698 042 4816 to	4899	830 125 0672 to	0699
654 238 0000 to	0399	679 909 2578 to	2599	698 131 2138 to	2157	830 602 5800 to	5999
654 404 3065 to	3092	680 112 9565 to	9599	698 227 0000 to	0099	830 610 3700 to	3799
654 962 2900 to	3199	680 244 0903 to	0999	700 065 2570 to	2599	830 983 3500 to	3599
655 103 5081 to	5199	680 412 6046 to	6099	700 065 4800 to	4899	830 983 3635 to	3699
655 523 2600 to	2999	680 761 6800 to	6899	700 190 3350 to	3359	831 354 1387 to	1399
656 305 2448 to	2499	681 677 0540 to	0699	700 228 6048 to	6099	831 815 8240 to	8299
657 347 4438 to	4999	682 070 1029 to	1099	700 650 0452 to	0499	832 525 3810 to	3899
657 710 8100 to	8999	682 956 6280 to	6299	700 666 1323 to	1349	833 159 1884 to	1899
657 780 0985 to	0999	682 956 6490 to	6599	700 786 9106 to	9142	833 456 2567 to	2599
658 586 1400 to	1499	682 956 6700 to	6799	700 859 0744 to	0758	833 566 3015 to	3071

834 130 5200 to	5299	847 723 7500 to	7599	862 271 0800 to	0999	902 198 9769 to	9799
834 316 5444 to	5499	849 485 3427 to	3499	862 271 5000 to	5099	902 948 1269 to	1299
834 354 8747 to	8766	849 520 9850 to	9899	863 871 5138 to	5199	902 985 0833 to	0899
834 354 8824 to	8838	849 608 1357 to	1399	863 949 5300 to	5399	903 370 6934 to	6999
835 269 5700 to	5799	849 792 2600 to	2699	864 088 8200 to	8299	904 600 6523 to	6599
835 496 7303 to	7399	850 546 1862 to	1899	864 426 3972 to	3999	904 892 0378 to	0399
835 539 5200 to	5999	851 143 6826 to	6844	864 520 6117 to	6136	904 892 0648 to	1299
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837 784 3282 to	3299	852 589 6560 to	6599	865 883 6082 to	6099	905 510 6900 to	7099
838 176 8377 to	8399	853 049 3646 to	3699	866 004 3000 to	3999	905 794 0000 to	0199
838 518 1257 to	1299	854 304 4089 to	4999	866 442 4100 to	4899	905 794 0288 to	0299
839 718 8257 to	8299	854 529 2200 to	2299	867 366 9108 to	9118	905 873 6900 to	6999
840 323 0600 to	0699	854 532 0000 to	2999	867 633 7403 to	7499	905 873 7100 to	7299
840 875 6235 to	6299	855 001 6204 to	6249	867 737 5623 to	5699	905 880 8900 to	8999
840 910 0900 to	0999	855 319 9364 to	9399	868 169 4529 to	4599	905 889 7100 to	7199
841 349 5000 to	5099	855 361 3390 to	3399	868 173 8400 to	8599	906 158 1508 to	1599
841 805 7747 to	7899	856 226 0490 to	0499	868 514 9000 to	9099	906 558 8812 to	8899
841 805 7944 to	8099	856 656 5800 to	5999	868 566 9200 to	9299	906 982 2214 to	2299
842 226 0685 to	0695	856 752 0200 to	0299	869 387 1150 to	1199	907 725 8500 to	8599
842 685 4600 to	4699	857 111 1352 to	1399	869 505 3500 to	3599	907 815 0216 to	0257
842 685 4742 to	4999	857 279 3450 to	3499	869 523 7033 to	7099	908 622 4225 to	4235
842 860 0300 to	0399	857 843 4000 to	4099	869 800 0000 to	9999	908 936 9254 to	9299
842 898 5582 to	5599	858 124 7644 to	7699	870 054 4814 to	4899	909 100 1787 to	1799
843 062 7100 to	7199	858 756 3111 to	3299	870 491 4812 to	4849	909 100 1900 to	2099
843 077 6288 to	6299	859 063 8200 to	8699	870 536 5820 to	5829	909 568 8900 to	9099
843 077 6378 to	6399	859 190 0600 to	0644	870 541 7167 to	7239	909 568 9300 to	9499
843 758 5769 to	5778	859 437 5538 to	5599	870 575 8155 to	8999	909 725 7307 to	7399
843 786 2554 to	2699	859 811 2888 to	2899	870 589 0485 to	0494	909 833 0947 to	0999
845 656 8165 to	8199	859 855 8873 to	8999	870 691 7060 to	7099	910 219 8631 to	8699
845 727 2100 to	2199	860 240 8520 to	8599	872 100 0445 to	0459	910 265 1100 to	1199
845 746 2618 to	2635	860 275 3900 to	3999	900 556 4178 to	4199	910 471 7273 to	7299
846 390 7531 to	7599	860 518 9629 to	9699	900 845 0044 to	0099	910 536 2505 to	2599
846 918 0572 to	0599	860 600 0021 to	0999	900 936 0217 to	0299	910 958 7499 to	7599
847 237 7690 to	7699	861 158 2350 to	2599	900 936 0435 to	0499	911 140 1000 to	2199
847 284 2481 to	2499	861 367 5400 to	5499	901 058 5255 to	5280	911 268 9077 to	9099
847 374 7055 to	7065	861 637 6010 to	6099	901 273 1082 to	1099	911 400 8948 to	8999
847 374 7055 to	7065	861 979 7292 to	7499	901 287 5143 to	5199	911 508 1620 to	1799
847 636 5304 to	5399	862 216 6100 to	6199	901 291 2789 to	2799	911 523 3000 to	3999
847 700 5447 to	5499	862 263 9213 to	9299	901 525 7122 to	7199	914 063 4300 to	4399

— Group2—Security,
Postal Inspection Service, 4-3-03

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to 692 600 000	702 053 601 to 3 800	709 243 479 to 3 500	718 961 721 to 1 780
692 720 871 to 0 900	702 104 368 to 4 900	709 411 171 to 1 320	718 982 001 to 2 300
692 876 955 to 7 050	702 128 306 to 8 400	709 649 804 to 9 820	719 869 731 to 9 760
693 290 380 to 0 400	702 179 891 to 9 900	709 733 281 to 3 580	720 227 871 to 7 930
693 290 426 to 0 450	702 260 751 to 0 850	710 046 813 to 6 840	720 227 949 to 7 960
694 063 700 to 3 897	702 410 595 to 1 050	710 358 093 to 8 166	720 368 543 to 8 570
694 063 900 to 4 000	702 660 151 to 0 540	710 358 257 to 8 270	720 392 151 to 2 570
694 550 501 to 0 530	702 723 429 to 3 450	711 021 501 to 1 510	720 556 491 to 6 640
694 595 031 to 5 050	703 004 401 to 4 820	711 049 411 to 9 560	720 558 621 to 8 650
694 595 087 to 5 300	703 083 819 to 4 020	711 408 045 to 8 090	720 575 361 to 5 570
694 698 551 to 8 650	703 432 131 to 2 230	712 003 381 to 3 650	720 590 152 to 0 179
694 745 458 to 5 600	703 626 061 to 6 090	712 104 220 to 4 230	721 638 331 to 9 170
695 105 313 to 5 350	703 863 121 to 3 240	712 327 861 to 7 890	721 815 391 to 5 420
695 142 809 to 3 050	703 863 477 to 3 540	712 327 952 to 7 980	721 969 713 to 9 740
695 144 666 to 4 700	703 867 801 to 7 980	712 647 061 to 7 090	722 072 137 to 2 160
695 272 601 to 2 750	704 030 628 to 0 640	713 284 171 to 4 260	722 378 265 to 8 280
695 277 576 to 7 650	704 154 024 to 4 120	713 292 871 to 2 990	722 413 990 to 4 004
695 530 761 to 0 800	704 227 561 to 7 829	714 035 101 to 5 160	722 764 948 to 4 980
696 487 701 to 7 800	704 227 831 to 8 069	714 155 011 to 5 400	722 825 840 to 5 889
696 784 101 to 4 550	704 228 071 to 8 100	714 328 231 to 8 440	723 153 841 to 3 850
696 870 601 to 0 650	704 420 344 to 0 490	714 442 952 to 2 980	723 237 616 to 7 630
697 047 501 to 7 600	704 568 751 to 8 990	714 562 843 to 2 860	723 331 081 to 1 110
697 052 101 to 2 350	704 965 301 to 5 770	714 590 391 to 0 430	723 496 443 to 6 470
697 217 251 to 7 400	705 116 780 to 6 790	714 609 811 to 9 930	723 967 291 to 7 320
697 249 952 to 50 050	705 280 801 to 0 980	714 609 961 to 9 990	724 655 196 to 5 340
697 414 886 to 4 900	705 475 651 to 6 040	714 807 181 to 7 240	724 711 441 to 1 500
697 469 606 to 9 700	705 566 127 to 6 280	714 871 321 to 1 500	724 711 538 to 1 560
697 850 401 to 0 750	705 740 581 to 0 730	714 928 529 to 8 590	724 793 221 to 3 250
698 098 446 to 8 550	705 782 796 to 2 820	715 128 183 to 8 330	724 908 109 to 8 120
698 300 251 to 0 300	705 822 271 to 2 480	715 144 171 to 4 470	724 937 461 to 7 670
698 504 383 to 4 650	706 180 148 to 0 290	715 197 211 to 7 570	725 163 118 to 3 151
698 533 927 to 4 200	706 184 041 to 4 220	715 595 910 to 6 180	725 202 735 to 2 750
698 562 268 to 2 400	706 357 861 to 8 190	715 941 781 to 1 810	725 398 591 to 8 800
699 090 686 to 0 750	706 382 419 to 2 430	715 962 421 to 2 480	725 464 591 to 4 920
699 752 699 to 2 850	706 628 735 to 8 820	716 477 396 to 7 430	725 475 321 to 5 330
700 068 473 to 8 500	706 638 211 to 8 420	716 556 635 to 6 660	725 711 057 to 1 070
700 161 501 to 1 650	706 817 959 to 8 000	717 191 648 to 1 690	725 738 581 to 8 730
700 202 522 to 2 700	707 034 391 to 4 450	717 193 161 to 3 490	725 981 311 to 1 430
700 290 275 to 0 300	707 292 636 to 2 660	717 228 591 to 8 680	725 987 835 to 7 880
700 465 730 to 5 750	707 441 401 to 1 687	717 333 902 to 3 950	726 060 811 to 0 900
700 561 444 to 1 550	707 441 836 to 1 940	717 739 745 to 9 910	726 391 970 to 2 520
701 423 101 to 3 150	707 441 836 to 1 940	717 884 991 to 5 050	726 484 771 to 4 800
701 625 469 to 5 550	707 958 541 to 8 570	718 026 171 to 6 290	726 493 351 to 5 300
701 643 829 to 3 850	707 960 107 to 0 160	718 466 370 to 6 420	726 504 031 to 4 063
701 945 451 to 5 500	708 059 941 to 60 000	718 466 370 to 6 420	726 504 070 to 4 090
702 033 701 to 4 050	708 115 830 to 5 860	718 568 451 to 8 479	726 504 331 to 4 390
702 051 501 to 1 750	708 116 251 to 6 310	718 590 741 to 0 770	726 563 701 to 4 060
	708 138 301 to 8 480	718 714 210 to 4 370	726 599 371 to 9 460
	709 222 591 to 2 920	718 795 881 to 6 000	

726 626 356	to	6 370	735 783 961	to	3 990	745 388 794	to	8 910	757 086 209	to	6 240
727 182 271	to	2 510	735 803 401	to	3 430	746 446 806	to	6 820	757 240 591	to	0 650
727 416 181	to	6 240	736 005 420	to	5 440	746 818 351	to	8 410	757 277 371	to	7 700
727 481 431	to	1 460	736 366 021	to	6 110	747 245 266	to	5 280	757 291 591	to	2 730
727 749 241	to	9 780	736 624 456	to	4 500	747 364 813	to	4 830	757 964 251	to	4 280
728 382 331	to	2 480	736 670 851	to	1 060	747 501 434	to	1 450	758 067 001	to	7 090
728 702 338	to	2 400	736 767 061	to	7 090	747 739 891	to	0 070	758 105 221	to	5 250
728 915 371	to	5 850	736 767 093	to	7 120	748 148 649	to	8 760	758 324 941	to	5 000
728 953 141	to	3 410	736 982 191	to	2 370	748 259 960	to	9 970	758 593 628	to	3 650
728 954 280	to	4 310	736 982 551	to	2 730	748 565 162	to	5 280	758 709 038	to	9 060
729 169 081	to	9 140	737 110 141	to	0 170	748 874 988	to	5 030	758 744 101	to	4 160
729 363 841	to	3 870	737 185 501	to	5 710	749 137 381	to	7 410	758 850 883	to	0 900
729 682 891	to	3 190	737 317 321	to	7 350	749 190 192	to	0 210	758 860 951	to	1 550
729 838 940	to	9 070	737 517 781	to	7 840	749 685 421	to	5 450	759 152 851	to	2 880
729 839 101	to	9 130	737 628 181	to	8 210	749 846 791	to	6 850	759 740 941	to	1 090
730 077 683	to	7 840	737 634 258	to	4 270	749 993 131	to	3 580	760 004 596	to	4 610
730 109 847	to	9 880	738 361 971	to	1 980	750 071 587	to	1 610	760 118 191	to	8 250
730 373 761	to	3 850	738 447 601	to	7 660	750 408 167	to	8 183	760 155 001	to	5 090
730 501 951	to	2 130	738 648 355	to	8 450	750 438 421	to	8 501	760 378 002	to	8 020
730 519 379	to	9 470	738 849 811	to	9 900	750 743 911	to	4 030	760 692 722	to	2 749
730 569 278	to	9 360	738 892 270	to	2 290	750 779 118	to	9 400	761 055 460	to	5 480
730 711 711	to	1 740	738 997 259	to	7 380	750 910 981	to	1 010	761 169 781	to	9 810
730 722 991	to	3 230	739 161 451	to	1 540	750 960 841	to	0 900	761 504 941	to	5 120
730 845 970	to	5 990	739 219 381	to	9 440	751 296 211	to	6 240	761 516 836	to	6 910
730 888 291	to	8 320	739 740 151	to	0 180	751 539 121	to	9 180	761 613 588	to	3 600
730 927 591	to	7 680	739 793 491	to	3 520	751 541 311	to	1 790	761 688 631	to	8 690
731 307 914	to	7 930	739 793 527	to	3 550	751 757 641	to	7 700	761 805 199	to	5 240
731 402 431	to	2 460	739 942 621	to	2 650	751 936 951	to	7 010	761 826 106	to	6 120
731 407 232	to	7 320	739 999 231	to	9 320	751 951 861	to	1 890	761 881 171	to	1 560
731 588 301	to	8 340	740 011 517	to	1 530	751 999 021	to	9 110	762 304 144	to	4 170
731 767 273	to	7 320	740 030 701	to	0 970	752 139 516	to	9 570	762 324 931	to	4 960
731 781 061	to	1 120	740 261 740	to	1 820	752 182 892	to	2 950	762 439 261	to	9 290
731 837 821	to	7 910	740 265 811	to	6 290	752 206 861	to	7 100	762 524 158	to	4 220
731 841 377	to	1 450	740 299 111	to	9 170	752 295 241	to	5 600	762 584 872	to	4 970
732 018 481	to	8 600	740 299 231	to	9 260	752 731 351	to	1 410	762 593 431	to	3 460
732 067 972	to	8 370	740 329 266	to	9 320	752 767 441	to	7 470	763 155 160	to	5 180
732 188 649	to	8 670	740 889 081	to	9 090	753 008 941	to	9 030	763 178 631	to	8 660
732 193 460	to	3 470	741 010 421	to	0 530	753 194 311	to	4 370	763 506 001	to	6 060
732 201 241	to	1 390	741 113 041	to	3 370	753 620 378	to	0 400	763 522 141	to	2 470
732 220 431	to	0 440	741 373 891	to	4 340	754 013 917	to	3 940	763 717 694	to	7 800
732 355 201	to	5 380	741 452 369	to	2 490	754 161 061	to	1 120	763 826 461	to	6 520
732 472 320	to	2 560	741 492 991	to	3 140	754 358 445	to	8 610	763 900 460	to	0 471
732 541 605	to	1 620	741 553 460	to	3 470	754 410 451	to	0 660	763 900 479	to	0 530
732 572 221	to	2 490	741 764 431	to	4 520	754 438 393	to	8 410	763 917 271	to	7 750
732 586 479	to	6 710	742 178 834	to	8 880	754 493 109	to	3 130	764 125 801	to	5 860
732 994 037	to	4 080	742 325 500	to	5 520	754 664 182	to	4 220	764 284 525	to	4 560
733 163 449	to	3 460	742 325 668	to	5 700	754 816 377	to	6 470	764 526 241	to	6 330
733 297 171	to	7 290	742 408 771	to	8 830	755 487 421	to	7 600	764 601 421	to	1 600
733 446 631	to	7 110	742 512 120	to	2 150	755 592 901	to	3 140	764 650 231	to	0 470
733 474 665	to	4 770	742 684 849	to	4 890	755 790 020	to	0 030	764 984 371	to	4 850
733 704 482	to	4 570	742 839 553	to	9 630	755 791 730	to	1 800	765 003 667	to	3 680
733 751 041	to	1 130	742 913 668	to	3 700	755 926 951	to	7 070	765 042 517	to	2 540
734 009 101	to	9 130	742 917 287	to	7 296	755 934 332	to	4 510	765 194 728	to	4 970
734 290 759	to	0 770	742 921 891	to	1 980	755 957 701	to	8 000	765 387 365	to	7 450
734 389 273	to	9 290	742 983 631	to	3 810	755 962 981	to	3 280	765 541 801	to	2 100
734 440 031	to	0 111	743 020 021	to	0 170	756 035 371	to	5 490	765 638 461	to	8 970
734 797 201	to	7 320	743 206 491	to	6 500	756 301 257	to	1 290	765 647 101	to	7 190
734 939 611	to	9 640	743 235 992	to	6 050	756 371 565	to	1 580	765 813 781	to	4 029
734 950 111	to	0 170	743 940 631	to	0 900	756 876 031	to	6 120	765 879 314	to	9 390
735 120 331	to	0 840	743 978 011	to	8 070	756 876 151	to	6 240	765 954 001	to	4 030
735 283 008	to	3 020	744 234 751	to	4 780	756 970 129	to	0 140	766 120 286	to	0 320
735 293 131	to	3 220	744 499 591	to	9 680	757 059 613	to	9 630	766 125 716	to	5 750
735 635 010	to	5 040	744 626 901	to	6 910	757 078 540	to	8 560	766 158 824	to	8 840
									766 388 433	to	8 460
									766 509 421	to	9 660

766 572 901 to 3 020	773 202 989 to 3 140	777 561 631 to 2 080	780 873 421 to 3 450
766 748 500 to 8 521	773 208 991 to 9 290	776 657 371 to 7 490	781 141 891 to 1 980
767 024 341 to 4 370	773 231 311 to 1 340	776 817 421 to 7 450	781 238 697 to 8 730
767 326 471 to 6 590	773 348 739 to 8 940	776 951 225 to 1 250	781 503 151 to 3 180
767 332 561 to 2 950	773 575 891 to 5 950	777 141 601 to 2 140	781 518 818 to 8 840
768 009 841 to 9 960	773 852 971 to 3 030	777 297 421 to 7 510	781 624 126 to 4 200
768 011 489 to 1 520	773 858 011 to 8 100	777 621 721 to 1 750	781 679 221 to 9 340
768 177 980 to 7 990	773 892 721 to 7 190	777 810 309 to 0 330	781 723 771 to 3 890
768 391 081 to 1 170	773 958 061 to 8 660	778 049 651 to 9 670	781 723 964 to 3 990
768 661 569 to 1 650	774 101 148 to 1 190	778 106 225 to 6 310	781 761 391 to 1 720
769 000 051 to 0 080	774 107 161 to 7 190	778 218 730 to 8 780	781 878 721 to 9 020
769 050 841 to 0 900	774 177 226 to 7 270	778 251 871 to 1 930	782 424 840 to 4 900
769 159 081 to 9 178	774 279 481 to 9 810	778 286 911 to 6 940	782 939 821 to 9 850
769 737 496 to 7 510	774 408 399 to 8 420	778 328 699 to 8 730	782 985 347 to 5 360
769 778 491 to 8 730	774 431 821 to 2 450	778 567 471 to 7 860	783 063 631 to 3 690
769 827 331 to 7 450	774 510 451 to 0 780	778 570 771 to 0 830	783 578 101 to 8 130
770 216 071 to 6 100	774 652 981 to 3 010	778 699 096 to 9 110	783 578 143 to 8 160
770 723 281 to 3 400	774 778 981 to 9 040	778 779 471 to 9 480	783 663 991 to 4 050
770 790 451 to 0 480	774 867 481 to 7 510	779 146 205 to 6 230	783 739 838 to 0 280
770 915 150 to 5 490	774 867 515 to 7 540	779 233 681 to 3 710	784 142 598 to 2 610
771 455 551 to 5 610	774 934 275 to 4 290	779 316 961 to 7 200	784 380 061 to 0 090
771 609 661 to 9 690	774 961 261 to 1 290	779 339 221 to 9 400	784 913 509 to 3 531
772 057 224 to 7 440	775 106 223 to 6 235	779 702 191 to 2 250	785 429 491 to 9 520
772 162 660 to 3 070	775 106 237 to 6 248	779 994 001 to 4 090	785 989 351 to 9 440
772 718 615 to 8 640	775 331 515 to 1 550	780 103 591 to 3 650	786 730 831 to 0 920
772 970 886 to 0 940	775 444 210 to 4 230	780 533 288 to 3 310	786 743 711 to 3 730
773 009 419 to 9 430	775 579 301 to 9 320	780 625 208 to 5 920	786 854 491 to 4 550
773 112 031 to 2 060	775 622 683 to 2 760	780 711 345 to 1 540	786 977 256 to 7 461
773 125 387 to 5 410	776 144 621 to 4 670	780 778 894 to 8 920	787 158 121 to 8 390
773 179 320 to 9 410	776 154 010 to 4 060	780 865 851 to 5 920	787 325 701 to 5 910

— Group2–Security,
Postal Inspection Service, 4-3-03

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Group2–Security,
Postal Inspection Service, 4-3-03

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

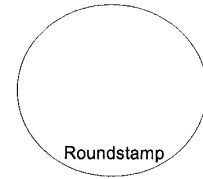
— Group2–Security,
Postal Inspection Service, 4-3-03



Nonprofit Database Change Request

To: NONPROFIT SERVICE CENTER
PO BOX 3623
MEMPHIS TN 38173-0623

Originating Post Office
Postmaster Signature (by)
Phone (Include area code)
AUTHORIZATION NUMBER of Organization



Check action needed:

Revocation []

Name Change * []

Address Change []

Date Last Used
___/___/___

* Required documentation, such as an amendment to your articles of incorporation or letter from the IRS MUST be attached.

Old Name and Address

Organization Name
Street
City, State, ZIP + 4®

New Name and Address

Organization Name
Street
City, State, ZIP + 4®

PULL-OUT SECTION



Thrift Savings Plan Open Season and *PostalEASE*

When and Who

April 15, through June 30, 2003 — all career employees

TSP Contribution Elections and Cancellations (USPS PIN)

Use the *PostalEASE* telephone system or the *PostalEASE* employee Web site during TSP open season to begin contributing, to change contribution amount or percentage, **or to cancel TSP contributions.**

To use *PostalEASE*, you will need your Social Security number (SSN) and USPS personal identification number (PIN); available only from *PostalEASE*.

Call toll free: **877-4PS-EASE (877-477-3273).**

Don't know your USPS PIN? Call *PostalEASE*; press 1; enter SSN; when prompted to enter PIN, pause, then press 2. Your USPS PIN will be mailed to your address of record, usually by the next business day.

Career employees who have trouble using *PostalEASE*, or who are unable to use a telephone, may contact local personnel office for help.

TSP Fund Investment Elections (TSP PIN)

Contact TSP directly, during or outside TSP open season, to change investment of future TSP contributions or money already in account.

Go to TSP Web site at www.tsp.gov, or call the TSP ThriftLine at 504-255-8777. Or mail TSP-50, *Investment Allocation*, to TSP; available from your local personnel office (election not effective as quickly).

To use the TSP Web site or TSP ThriftLine, you must know your TSP PIN, available only from TSP.

Don't know your TSP PIN? Request it from www.tsp.gov — choose *Account Access*. Or via TSP ThriftLine at 504-255-8777 — press 2, enter SSN, follow instructions. Or call TSP Service Office at 504-255-6000 and speak to a representative. Your new TSP PIN will be mailed to your address of record.

Reminder: You must dial 1 before placing a long-distance telephone call.

***PostalEASE* and TSP Information Mailed to Career Employees**

A TSP leaflet with *PostalEASE* instructions is mailed to all career employees. If you do not receive the mailing by mid-May, contact your local personnel office. In addition, a TSP Summary, cover letter, and *PostalEASE* instructions are mailed to all newly hired career employees soon after their accession PS Form 50 action is processed.

Closing Date and Time

PostalEASE closes 5:00 P.M. Central Time on June 30, 2003, for TSP open season elections.

Please post on all bulletin boards through June 30, 2003.

From Finals to Family



Save \$3 today

on a FIRSTCLASS PHONECARD® 100 Minutes* for \$12

Offer good 3/21/03 – 6/13/03 on 100 minute cards only.
At participating locations. While supplies last.



*A surcharge of at least 3 minutes (subject to increase) applies to pay phone calls.
Minutes based on U.S. domestic calling. International flat rates are higher than U.S.
domestic rates, differ according to destination called and are subject to change.
See card packaging for complete terms and conditions.



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SP03-FLZ-PS-111

PULL-OUT SECTION



2003 STAMPS AND POSTAL STATIONERY

This schedule is subject to change.

Updated Announcement 03-C (April 2003)

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products visit our Postal Store Web site at www.usps.com.

NOTE	ISSUE	FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
	37¢ Thurgood Marshall (Black Heritage)	Jan 7	Washington, DC 20066	PSA pane of 20	Feb 6
	37¢ Year of the Ram (Lunar New Year)	Jan 15	Chicago, IL 60607	PSA pane of 20	Feb 14
	37¢ Zora Neale Hurston (Literary Arts)	Jan 24	Eatonville, FL 32751	PSA pane of 20	Feb 24
	10¢ American Clock (American Design)	Jan 24	Tucson, AZ 85726 (ARIPEX Stamp Show)	PSA pane of 20	Feb 24
	37¢ Nurturing Love Stamped Envelope	Jan 25	Tucson, AZ 85726 (ARIPEX Stamp Show)	No. 6 ¾ and 10 envelopes	Feb 25
	37¢ U.S. Flag	Feb 4	Washington, DC 20066 (no ceremony)	PSA ATM sheetlet of 18	Mar 6
	New York Public Library Lion (non-denominated, presorted standard, 10¢ value)	Feb 4	Washington, DC 20066 (no ceremony)	Gummed coils of 500 & 3,000	Mar 6
	80¢ Special Olympics (International Rate)	Feb 13	Chicago, IL 60607	PSA pane of 20	Mar 15
P	37¢ American Filmmaking: Behind the Scenes	Feb 25	Beverly Hills, CA 90210	PSA souvenir sheet of 10, 10 designs	Mar 27
	\$1 Wisdom	Feb 28	Biloxi, MS 39530 (APS AmeriStamp Expo 2003)	PSA pane of 20	Mar 31
	1¢ Tiffany Lamp	Mar 1	Biloxi, MS 39530 (APS AmeriStamp Expo 2003)	Gummed coil of 3,000	Mar 31
	37¢ Ohio Statehood	Mar 1	Chillicothe, OH 45601	PSA pane of 20	Mar 31
P	37¢ Pelican Island National Wildlife Refuge	Mar 14	Sebastian, FL 32958	PSA pane of 20	Apr 14
	Sea Coast (non-denominated, nonprofit, 5¢ value)	Mar 19	Washington, DC 20066 (no ceremony)	Gummed coils of 500 & 10,000	Jun 17
	37¢ Old Glory	Apr 3	New York, NY 10199 (New York Postage Stamp Mega Event)	PSA prestige book of 20, 5 designs	Jul 2
	37¢ Cesar E. Chavez	Apr 23	Los Angeles, CA 90001	PSA pane of 20	May 23
	37¢ Louisiana Purchase	Apr 30	New Orleans, LA 70113	PSA pane of 20	May 30
C	37¢ First Flight	May 22	Dayton, OH 45401 Kill Devil Hills, NC 27948 (two FDOI cities)	PSA souvenir sheet of 10	Jun 21
C	37¢ Audrey Hepburn (Legends of Hollywood)	May	Los Angeles, CA 90001	PSA pane of 20 w/selvage	TBD
C	37¢ Southeastern Lighthouses	Jun 13	Tybee Island, GA 31328	PSA pane of 20 w/header, 5 designs	Jul 14
C	37¢ Arctic Tundra (Nature of America)	Jul 3	Barrow, AK 99723	PSA souvenir sheet of 10, 10 designs	Aug 2
	37¢ Korean War Veterans Memorial	Jul 27	Washington, DC 20066	PSA pane of 20	Aug 26
	37¢ Mary Cassatt (American Treasures)	Aug 7	Columbus, OH 43216 (APS Stamp Show)	PSA doublesided book of 20, 4 designs	Sep 6
C	37¢ Early Football Heroes	Aug 8	South Bend, IN 46624	PSA pane of 20, 4 designs	Sep 8
	37¢ Roy Acuff	Sep 13	Nashville, TN 37230	PSA pane of 20	Oct 14
	37¢ Reptiles and Amphibians	Oct 2	TBD	PSA pane of 20 w/header, 5 designs	Nov 1
	37¢ Holiday: Music Makers	Oct 23	New York, NY 10199 (New York Postage Stamp Mega Event)	PSA doublesided book of 20; PSA vending book of 20; PSA pane of 20, 4 designs	Nov 22

NOTE	ISSUE	FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
N	45¢ Stop Family Violence (Semipostal)	Nov	Denver, CO 80299	PSA pane of 20	TBD
	37¢ Purple Heart	TBD (nationwide)	TBD	PSA pane of 20	TBD

Note Descriptions

C: Change in previously announced date, site, and/or rate

N: New issue

P: Pictorial first day postmark

+ Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail rate for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 8 cents, and the cost for a stamped card is the value of the postage plus 2 cents.

Postal Bulletin Distribution

The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office. The *Postal Bulletin* is also available online at <http://www.usps.com> (click on *Info*, then *Postal Periodicals and Publications*).

If your postal facility has access to cc:Mail, you may send a request for a new subscription order, an address and/or quantity change, or a subscription query to the

cc:Mail address POSTAL BULLETIN. If you are using another email product, you can use the Internet email address pbulleti@email.usps.gov.

If you do not have access to email, you may complete the order form and mail it to:

ATTN POSTAL BULLETIN
 US POSTAL SERVICE
 475 L'ENFANT PLZ SW RM 5540
 WASHINGTON DC 20260-5540

Either way you send it, please include the "PO0" subscription number from your address label.

Postal Service Orders for Postal Bulletin

New Order Change of Address/Quantity
(Include *Postal Bulletin* mailing label.)

Attention Line _____

Postal Facility Name _____

Delivery Address _____

City _____ State _____ ZIP+4 _____

Person to Contact
 () _____

Daytime Telephone _____

Current Quantity _____ New Quantity _____

Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call 202-268-5776. All other facilities should contact their administrative post office.

Address and Quantity Changes and Subscription Problems: Postal facilities may send address and quantity changes and subscription queries via cc:Mail to POSTAL BULLETIN or via the Internet to pbulleti@email.usps.gov. Please include old and new address and quantities, and the "PO0" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN
 US POSTAL SERVICE
 475 L'ENFANT PLZ SW RM 5540
 WASHINGTON DC 20260-5540

All other facilities should contact their administrative post office.

Single Copies (back to 1 year): To order extra copies or back issues (see Table of Contents for specific PSN), use MDC Touch Tone Order Entry by calling 800-332-0317 (option 1, then option 2) or send PS Form 7380, *MDC Supply Requisition*, to:

MATERIAL DISTRIBUTION CENTER
 ATTN SUPPLY REQUISITIONS
 500 SW GARY ORMSBY DR
 TOPEKA KS 66624-9702

Public Orders for Postal Bulletin

New Order Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line _____

Company Name _____

Delivery Address _____

City _____ State _____ ZIP+4 _____
 () _____

Daytime Telephone _____

Subscription: Domestic - \$163.00 per year; International - \$228.00 per year
Subscription Orders: 202-512-1800
Subscription Inquiries: 202-512-1806 Fax: 202-512-2250
Single Copies (back to 16 issues): Domestic \$13.00; International \$18.20
Special Issues: Domestic \$23.00; International \$32.20

Enter _____ Annual Subscription(s).
 Total Amount \$ _____



Send _____ additional copies of Bulletin # _____
 Total Amount \$ _____

GPO deposit account

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 -

Check/money order payable to: Superintendent of Documents

VISA  MasterCard 

Credit Card Number _____ Expiration Date _____

Signature _____

Mail Completed Form and Payment To:
 SUPERINTENDENT OF DOCUMENTS
 US GOVERNMENT PRINTING OFFICE
 PO BOX 371954
 PITTSBURGH PA 15250-7954

PULL-OUT SECTION

From Kevin to Keepsake



Touch them with a letter they can feel — and keep.

April is **National Card and Letter Writing Month.**

www.usps.com



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SP03-FLZ-PS-311

International Mail (continued)

On February 5, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** February 19, 2003, through February 18, 2006.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 1,000 pieces of EMS.

On March 4, 2003, the Postal Service amended an International Customized Mail (ICM) Service Agreement dated January 1, 2001. The Agreement was published on page 55 of *Postal Bulletin* 22044 (2-22-01). The purpose of this Amendment is to add Global Bulk Economy service to the Agreement. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service previously announced entering into an International Customized Mail (ICM) Service Agreement with this Qualifying Mailer and now makes public the following information:

- a. Term:** January 1, 2001, through December 31, 2004.
- b. Type of mail:** IPA, ISAL, EMS, Airmail M-bags, and Global Bulk Economy (GBE) service. Every item must conform to the mailing requirements set forth in the IMM for Qualifying Mail.
- c. Destination countries:** *Other provisions of the Agreement shall remain in force.*
- d. Service provided by the Postal Service:** *Other provisions of the Agreement shall remain in force.*
- e. Minimum volume commitments:** *Other provisions of the Agreement shall remain in force.*

f. Worksharing: The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. Rates: The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

f. Worksharing: The Mailer has agreed to:

1. Dropship one hundred (100%) of GBE at the following locations: USPS New Jersey International and Bulk Mail Center (NJIBMC), 80 County Rd., Jersey City, NJ 07097-9998, or; USPS Oakland International Service Facility (OISF), 500 85th Avenue, Oakland, CA 94622.
2. Comply with the specific preparation and payment requirements contained in Exhibit 1. The average weight of the items must be at least four ounces.
3. Pay postage to the USPS, either directly, or through a mailing agent, for all Qualifying Mail, with the exception of GBE mail, by use of dedicated permit imprints subject to the conditions stated in DMM P040.
4. Pay postage for GBE either directly, or through a mailing agent, using an exclusive permit number.

g. Rates: The Mailer will receive a fifteen and one quarter percent (15.25%) discount off the base rates for GBE Qualifying Mail. The USPS shall reserve the right to modify the rate structure of GBE pricing established under this agreement. *Other provisions of the Agreement shall remain in force.*

Exhibit 1
Global Bulk Economy Base Rates

Rate Group	Per-Piece + Per-Lb.
1 (Western Europe)	\$0.20 + \$2.04
2 (Japan, Australia, New Zealand)	\$0.20 + \$2.16
3 (Rest of World)	\$0.12 + \$3.36

On March 4, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** March 18, 2003 through March 17, 2004.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.
- d. **Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. **Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of \$12,000 in postage for EMS.

On March 4, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. **Term:** March 18, 2003, through March 17, 2006.
- b. **Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. **Destination countries:** Worldwide.

Guarantee, Exhibit 2, is modified to read as follows:

Exhibit 2

Total Annual IPA, ISAL, EMS, GPM, M-bags, and GBE Revenue*	Percentage Discount
\$2,000,000 – \$4,999,999	5.00%
5,000,000 – 5,999,999	10.00
6,000,000 – 6,999,999	11.00
7,000,000 – 7,999,999	12.00
8,000,000 – 8,999,999	13.00
9,000,000 – 9,999,999	14.00
10,000,000 – 14,999,999	15.25
15,000,000 – 19,999,999	15.50
20,000,000 – 24,999,999	15.75
25,000,000 and over	16.00

*Actual revenue received after any discount is applied.

f. Worksharing: The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. Rates: The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

d. Service provided by the Postal Service: The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.

e. Minimum volume commitments: The Mailer has agreed to meet an annualized minimum commitment of \$60,000 in postage for EMS.

f. Worksharing: The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.

2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. Rates: The Mailer has agreed to pay postage at a rate discounted at twelve (12) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On March 4, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** March 18, 2003, through March 17, 2006.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 600 pieces of EMS.

f. Worksharing: The Mailer has agreed to:

- 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
- 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. Rates: The Mailer has agreed to pay postage at a rate discounted at eight (8) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On March 3, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual* (IMM) 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** March 17, 2003, through March 16, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.

e. Minimum volume commitments: The Mailer has agreed to meet an annualized minimum commitment of \$20,000 in postage for EMS.

f. Worksharing: The Mailer has agreed to:

- 1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
- 2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual* (DMM).

g. Rates: The Mailer has agreed to pay postage at a rate discounted at ten (10) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

On March 3, 2003, the Postal Service entered into an International Customized Mail (ICM) Service Agreement with a Qualifying Mailer. In accordance with *International Mail Manual (IMM)* 297.4, the Postal Service now makes public the following information concerning the Agreement:

- a. Term:** March 17, 2003, through March 16, 2004.
- b. Type of mail:** Global Express Mail™ (EMS). Every item must conform to the mailing requirements set forth in the IMM for EMS.
- c. Destination countries:** Worldwide.
- d. Service provided by the Postal Service:** The Postal Service has agreed to transport EMS to international destinations for delivery by the appropriate authorities.
- e. Minimum volume commitments:** The Mailer has agreed to meet an annualized minimum commitment of 3,000 pieces of EMS.

f. Worksharing: The Mailer has agreed to:

1. Comply with the terms and conditions for mailing EMS as set forth in the IMM.
2. Pay postage for EMS by means of a dedicated Express Mail Corporate Account (EMCA) in accordance with the EMCA requirements set forth in the *Domestic Mail Manual (DMM)*.

g. Rates: The Mailer has agreed to pay postage at a rate discounted at twelve (12) percent off nondiscounted published rates in effect on the date of mailing in accordance with Exhibit 1.

Exhibit 1

Annualized Volume or Annualized Postage	Discount Applied
600 – 999 pieces or \$12,000 – \$19,999	8%
1,000 – 2,999 pieces or \$20,000 – \$59,999	10
3,000 or more pieces or \$60,000 or more	12

— Pricing Strategy,
Pricing and Classification, 4-3-03

Licensing

NOTICE

Heroes of 2001 Merchandise for Sale

For the list of current official licensees, see the article “Notice: *Heroes of 2001 Merchandise for Sale*” in *Postal Bulletin* 22098 (3-20-03, pages 64–65).

— Licensing,
Public Affairs and Communications, 4-3-03

UPDATE

USPS Official Licensed Product Manufacturers and Distributors

The following list contains all current USPS Official Licensed Product manufacturers and distributors. Changes and additions are in bold. Employees may use this information to purchase products for personal use or as premiums and giveaway items. **These products are not for resale.**

Products for Postal Service retail stores are available through the Official Licensed Retail Product (OLRP) program. For further information regarding the OLRP program, please contact your area or district retail manager.

USPS Promotional Products

Licensee	Products	Where Can I Buy These?	Other Sources
AWARDS.COM 927 FERN ST STE 2000 ALTAMONTE SPRINGS FL 32701-2733	Corporate gifts, awards, and recognition items (nonapparel products only), including desk accessories, writing instruments, luggage and travel accessories, key rings, mugs, travel cups, and picture frames.	Web: www.awards.com Telephone: 866-768-8741 Fax: 407-571-2669	USPS promotional events, direct mail, Kinkos, and Postmark America store.
B AND K SPECIALTIES 1030 N STATE ST APT 39H CHICAGO IL 60610-7815	Collectibles, giveaways, and employee recognition gifts.	Telephone: 312-664-5010 Fax: 312-664-0873	For USPS promotional use only.
CENTURY PROMOTIONAL PRODUCTS INC 457 FARNSWORTH CIRCLE BARRINGTON IL 60010-1078	Promotional products and recognition and safety awards.	Telephone: 847-639-4259 Fax: 847-639-4260	For USPS promotional use only.
CONCORD INDUSTRIES 19 WILLARD RD NORWALK CT 06851-4414	Key chains, lapel pins, laser engraved glass, belt buckles, and Americana products.	Web: www.uspsproducts.com Telephone: 800-553-9824 Fax: 203-750-6057	For USPS promotional use only.
CWS AWARDS 4709 23RD AVE SW SEATTLE WA 98106-1315	Awards including jeweled pins, standard pins, medallions, lapel pins, rings, plaques, and trophies.	Telephone: 206-270-0923 Fax: 206-933-9608	For USPS promotional use only.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> note cards, pins, key rings, mugs, magnets, T-shirts, and canvas prints of stamps.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	For USPS promotional use only.
FIF MARKETING 41 E MAIN ST STE 112 LAKE ZURICH IL 60047-3413	Corporate gifts and promotional products.	Web: www.fifmarketing.com Telephone: 847-540-0611 Fax: 847-540-0613	For USPS promotional use only.
FINANCIAL INNOVATIONS INC 1 WEINGEROFF BLVD CRANSTON RI 02910-4019	Corporate gifts, promotional products, lapel pins, mugs, key rings, and caps.	Telephone: 401-467-3178 Fax: 401-467-3570	For USPS promotional use only.

Licensee	Products	Where Can I Buy These?	Other Sources
GARY MANDEL PROMOTIONAL PRODUCTS 1202 OLYMPIC BLVD SANTA MONICA CA 90404-3722	Promotional products.	Telephone: 310-392-4070 Fax: 310-392-4467	For USPS promotional use only.
GIFTPRENEURS 640 S GRAND AVE STE 106 SANTA ANA CA 92705-4156	Logo watches, corporate gifts, and promotional products.	Telephone: 800-500-5574 Fax: 714-542-1896 *Call for catalog	For USPS promotional use only.
HERITAGE PROMOTIONS 3760 N PONCE DE LEON BLVD SAINT AUGUSTINE FL 32084-1280	Premium and promotional items.	Telephone: 904-827-9747 Fax: 904-827-9707	For USPS promotional use only.
HIGHLAND GLEN MANUFACTURING INC PO BOX 294 BUFFALO NY 14213-2028	Key rings and key accessories.	Telephone: 716-883-1110 Fax: 716-885-0243	For USPS promotional use only.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Drivers, iron sets, putter, head covers, golf bags, golf travel bags, golf towels, golf gloves, golf balls, golf tees, tool packets, divot repair tools, golf shoe brush, and golf umbrella.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	For USPS promotional use only.
HY KO PRODUCTS 7370 NORTHFIELD RD WALTON OH 44146-6106	Key chains, key rings, key fobs, key accessories, and bottle openers.	Telephone: 440-232-8227 Fax: 440-232-8227	For USPS promotional use only.
IPROMOTEU 40 SPEEN ST STE 303 FRAMINGHAM MA 01701-1898	Bookmarks, pins, key chains, and mugs.	Web: www.ipromoteu.com Telephone: 877-470-1436 Fax: 905-542-9454	For USPS promotional use only.
JIM PROMOTIONS INC 3639 NEW GETWELL RD STE 15 MEMPHIS TN 38118-6047	Mugs, key rings, magnets, watches, clocks, umbrellas, desk accessories, pens, patches, and lapel pins.	Web: www.jimpromotions.com Telephone: 800-897-9036 Fax: 901-795-7437 E-mail: jimpromo@bellsouth.net	For USPS promotional use only.
JONATHAN GREY AND ASSOCIATES 920 CALLE NEGOCIO STE B SAN CLEMENTE CA 92673-6207	Lapel pins, awards, teddy bears and framed sets of advertising specialty products. <i>Heroes of 2001</i> products: framed canvas reproductions, key chains, framed sets, and ornaments.	Web: www.jgrey.com Telephone: 949-498-2515 Fax: 949-298-2830 E-mail: raquel@jgrey.com	For USPS promotional use only.
MARCH COMPANY 3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Stamp design lapel pins, key chains, and money clips. <i>Heroes of 2001</i> products: lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.	Web: www.marchco.com Telephone: 800-336-2724 Fax: 505-345-0407	For USPS promotional use only.
NATIONAL DESIGN CORPORATION 16885 VIA DEL CAMPO CT STE 300 SAN DIEGO CA 92127-4120	Desk caddy, memo cubes, magnets, mugs, pens, pencils, twist up crayons, and flashlight key rings.	Telephone: 858-674-6040 Fax: 858-674-4120	For USPS promotional use only.
PIONEER BALLOON AND PIONEER NATIONAL LATEX 5000 E 29TH ST N WICHITA KS 67220-2111	Latex and foil balloons.	Telephone: 316-685-2266 Fax: 316-685-0187	For USPS promotional use only.
POSTAL PRODUCTS UNLIMITED 500 W OKLAHOMA AVE MILWAUKEE WI 53207-2649	Employee recognition gifts, collectibles, giveaways, and marketing items.	Telephone: 800-229-4500 E-mail: tomr@postalproducts.com	Mainly for USPS promotional use only, with the exception of the commemorative rings.
POSTAL STUFF 2699 HARRISON RD COLUMBUS OH 43204-3591	Embroidered attaches, duffels, portfolios and general promotional products and awards featuring the USPS corporate signature.	Telephone: 614-276-9717 Fax: 614-276-9726	For USPS promotional use only.

Licensee	Products	Where Can I Buy These?	Other Sources
PRO PACIFIC CORPORATION 300 CONTINENTAL BLVD STE 120 EL SEGUNDO CA 90245-5045	Custom collectible mint tins. Mints available in various shapes and sizes.	Web: www.propacific.com Telephone: 310-765-4533 Fax: 310-662-1615 E-mail: dave@propacific.com	For USPS promotional use only.
ROYEL MARKETING 50 PARK PL STE 810 NEWARK NJ 07102-4305	Assorted ad specialties, apparel, employee incentives, awards, and promotional products.	Web: www.royelideas.com Telephone: 973-624-5599 Fax: 973-624-6664	For USPS promotional use only.
SONOMA PINS 677 1ST STREET W SONOMA CA 95467-7003	Stamp lapel pins, key chains, dog tags, Heroes of 2001 products.	Web: www.usstamppins.com Telephone: 800-996-8655 Fax: 707-996-9957	For USPS promotional use only.
U S ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	<i>Greetings From America,</i> <i>Neuter or Spay, Teddy Bear,</i> <i>Love, and Heroes of 2001</i> lapel pins, postcards, mugs, magnets, key chains, tote bags, and stationery.	Web: www.ipledge.com Telephone: 800-327-1402 Fax: 800-622-8212	For USPS promotional use only.
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-888-9189 E-mail: samsonchow@aol.com	For USPS promotional use only.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins, key chains, magnets, pen stands, first day of issue covers, and bookmarks with or without attached emblems.	Telephone: 818-718-1191 Fax: 818-700-9778	For USPS promotional use only.
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201-5609	Watches, mugs, clocks, and pens.	Web: www.shopwonderland.com Telephone: 888-876-2451 Fax: 847-425-1551	For USPS promotional use only.

USPS Corporate Apparel

Licensee	Products	Where Can I Buy These?	Other Sources
5 STAR MARKETING 4005 W GREEN TREE RD MILWAUKEE WI 53209-3034	Polo shirts, long-sleeved shirts, jackets, hats, and bags.	Telephone: 414-351-6212 Fax: 414-351-1336	For USPS promotional and personal use only.
AMERICAN NEEDLE 1275 BUSCH PKWY BUFFALO GROVE IL 60089-4545	Postal Service logo, Mr. Zip, Pony Express, and <i>Classic Collections</i> caps.	Telephone: 847-215-0011 Fax: 847-215-0013	For USPS promotional and personal use only.
CENTURY PROMOTIONAL PRODUCTS INC 457 FARNSWORTH CIRCLE BARRINGTON IL 60010-1078	T-shirts, golf shirts, and caps.	Telephone: 847-639-4259 Fax: 847-639-4260	For USPS promotional and personal use only.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> Polo shirts and T-shirts.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	For USPS promotional and personal use only.
FIF MARKETING 41 E MAIN ST STE 112 LAKE ZURICH IL 60047-3413	Corporate gifts, promotional products, and logo apparel.	Web: www.fifmarketing.com Telephone: 847-540-0611 Fax: 847-540-0613	For USPS promotional and personal use only.
FREEDMAN AND COMPANY 77 SAINT JOHNS RD CAMP HILL PA 17011-6940	T-shirts, sweatshirts, and tote bags.	Telephone: 800-392-1066 Fax: 717-761-5276	For USPS promotional and personal use only.
GIFTPRENEURS 640 S GRAND AVE STE 106 SANTA ANA CA 92705-4156	Jackets, shirts, sweaters, and carrying cases.	Telephone: 800-500-5574 Fax: 714-542-1896 *Call for catalog	For USPS promotional and personal use only.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Golf apparel and equipment.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	For USPS promotional and personal use only.
JIM PROMOTIONS INC 3639 NEW GETWELL RD STE 15 MEMPHIS TN 38118-6047	Logo apparel and postal inspector raid jackets.	Web: www.jimpromotions.com Telephone: 800-897-9036 Fax: 901-795-7437 E-mail: jimpromo@bellsouth.net	For USPS promotional use only.

Licensee	Products	Where Can I Buy These?	Other Sources
LANDS END 6 LANDS END LANE DODGEVILLE WI 53595-6001	Corporate logo apparel and embroidered apparel.	Telephone: 800-535-3060 Fax: 800-297-2606	For USPS promotional and personal use only.
LOGOTEL 9005 RED BRANCH RD COLUMBIA MD 21045-2110	100% cotton screen print <i>Heroes of 2001</i> T-shirts.	Telephone: 410-772-5623 Fax: 410-740-8978	For USPS promotional and personal use only.
POSTAL PRODUCTS UNLIMITED 500 W OKLAHOMA AVE MILWAUKEE WI 53207-2649	Commemorative rings, sportswear, and assorted gear.	Telephone: 800-229-4500 E-mail: tomr@postalproducts.com	For USPS promotional and personal use only.
ROYAL MARKETING 50 PARK PL STE 810 NEWARK NJ 07102-4305	Men's and women's apparel.	Telephone: 973-624-5599 Fax: 973-624-6664	For USPS promotional and personal use only.
VEER RIGHT 3705 AIRPORT CIR NW STE I WILSON NC 27896-8631	Men's and women's apparel (Cutter & Buck), accessories, and gifts.	Telephone: 252-237-5900 Fax: 252-237-8004	For USPS promotional and personal use only.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Earrings and necklaces.	Telephone: 818-718-1191 Fax: 818-700-9778	For USPS promotional and personal use only.
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201-5609	Jackets, shirts, sweaters, and watches.	Web: www.shopwonderland.com Telephone: 888-876-2451 Fax: 847-425-1551	For USPS promotional and personal use only.
POSTAL STUFF 2699 HARRISON RD COLUMBUS OH 43204-3591	Screen printed and embroidered apparel.	Telephone: 614-276-9717 Fax: 614-276-9726	For USPS promotional and personal use only.

Commercial Apparel and Jewelry

Licensee	Products	Where Can I Buy These?	Other Sources
AMERICAN NEEDLE 1275 BUSCH PKWY BUFFALO GROVE IL 60089-4545	Postal Service logo, Mr. Zip, Pony Express, and <i>Classic Collections</i> caps.	Telephone: 847-215-0011 Fax: 847-215-0013	
CIZNA INC 45 E 25TH ST APT 11D NEW YORK NY 10010-2941	Mr. Zip T-shirts.	Currently available only in Japan.	
CORNING MUSEUM OF GLASS 1 MUSEUM WAY CORNING NY 14830-2253	T-shirts.	Web: www.cmog.com Telephone: 607-974-8835 Fax: 607-974-7365	Corning Museum gift shop.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> Polo shirts and T-shirts.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	
FINANCIAL INNOVATIONS INC 1 WEINGEROFF BLVD CRANSTON RI 02910-4019	Corporate gifts and promotional products.	Telephone: 401-467-3178 Fax: 401-467-3570	CVS, K-Mart, and Krogers.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Golf apparel and equipment.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	Ask for color catalog.
JER SPORTS 1604 A STREET WEST BABYLON NY 11704-5074	Men's, women's, and children's slippers; sandals; canvas, synthetic and leather footwear and boots.	Telephone: 631-587-1705 Fax: 631-422-4119	
KAHALA 424 SUMMER ST HONOLULU HI 96817-5607	Hawaiian shirts with stamp images.	Telephone: 808-523-7873 Fax: 808-521-6413	Retail stores in Hawaii.
LOGOTEL 9005 RED BRANCH RD COLUMBIA MD 21045-2110	100% cotton screen print <i>Heroes of 2001</i> T-shirts.	Telephone: 410-772-5623 Fax: 410-740-8978	
MALAMA PONO LTD 1401 MAULHARDT AVENUE OXNARD CA 93030-7966	100% cotton T-shirts featuring the <i>Duke Kahanamoku</i> stamp.	Telephone: 310-576-2444 Fax: 310-576-2440	

Licensee	Products	Where Can I Buy These?	Other Sources
MUSEUM COMPANY 695 ROUTE 46 W STE 400 FAIRFIELD NJ 07004-1592	Women's sleep shirt with <i>Love</i> stamp image.	Telephone: 973-244-4300 Fax: 973-244-4281	
THIRD STREET SPORTSWEAR PO BOX 145 OZARK MO 65721-0145	Snoopy <i>Flying Ace</i> T-shirts.	Telephone: 800-538-1059 Fax: 417-485-8995	
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Earrings and necklaces.	Telephone: 818-718-1191 Fax: 818-700-9778	

Posters and Enlargements

Licensee	Products	Where Can I Buy These?	Other Sources
AMERICAN STAMP COLLECTIBLES INC RR 12 BOX 180 DONOHOE RD GREENSBURG PA 15601-9812	Matted and/or framed elements consisting of some or all of the following: U.S. semipostal <i>Heroes of 2001</i> and other printed images.	Telephone: 724-837-8810 Fax: 724-837-0444	Not for resale in Postal Service stores except through OLRP program.
ANNIN AND COMPANY 1 ANNIN DR ROSELAND NJ 07068-1801	United States and celebratory flags.	Telephone: 973-228-9400 Fax: 973-228-4905	
ARTSELECT 300 W LOWE AVE FAIRFIELD IA 52556-2455	Framed posters.	Telephone: 641-472-1495 Fax: 641-472-2761	
CHIMERA PUBLISHING 719 ARENA DR HAMILTON NJ 08610-3405	Open edition, 4-color process, photo-mechanical lithographic, 18" x 26" posters.	Telephone: 800-448-0295 Fax: 609-888-1802	
CLASSIC EDITIONS DBA TIMEFRAMED 645 GRISWOLD ST STE 3700 DETROIT MI 48226-4219	Two-dimensional reproductions of USPS stamp and historic/nostalgic items including photographs, letters, manuscripts, notes, sketches, diaries, maps, plans, legal documents, news clippings, advertisements, and operating manuals.	Telephone: 313-963-2242 Fax: 313-963-2252	
CREATIVE FRAMING 525-M E MARKET ST LEESBURG VA 20176-4171	Framed and matted stamps and reproductions of stamps. Enlarged reproductions of stamp art.	Web: www.stampframing.com Telephone: 703-771-6354 Fax: 703-771-6398	Not for resale in Postal Service stores except through OLRP program.
D AND P CREATIONS INC 2177 N BATAVIA ST STE BORANGE CA 92865-3110	Framed and matted stamps and reproductions of stamps. Enlarged reproductions of stamp art.	Web: www.dpcreations.com Telephone: 714-974-0905 Fax: 714-974-1147 E-mail: dpcreations@earthlink.net	Not for resale in Postal Service stores except through OLRP program.
DODGE COLOR 4827 RUGBY AVE BETHESDA MD 20814-3040	Transparencies, negatives, reproductions, and reprints of framed and unframed stamp designs.	Web: www.dodgecolor.com Telephone: 301.656.0025 Fax: 301-656-0025	Products can only be sold to (1) USPS personnel for corporate use and (2) USPS licensees.
KENNEDY MINT INC 12102 PEARL RD STRONGSVILLE OH 44136-3398	Framed collections of stamps and coins.	Web: www.kennedymint.com Telephone: 440-572-3222 Fax: 440-572-3692	Direct mail.
KOOL COLLECTIBLES AND GRAPHICS INC 6741 DALLAS-CHERRYVILLE HWY BESSEMER CITY NC 28016-7608	Round, rectangular and arrow-shaped metals signs.	Web: www.koolcollectibles.com Telephone: 704-445-3171 Fax: 704-445-3175	
PAPER TIGER 335 JEFFERSON AVE CRESSKILL NJ 07626-1211	33¢ <i>Ayn Rand</i> stamp poster.	Web: www.papertig.com Telephone: 201-567-5620 Fax: 201-541-9529	

Licensee	Products	Where Can I Buy These?	Other Sources
WESTERN METAL DECORATING 8875 INDUSTRIAL LANE CUCAMONGA CA 91730-4529	Posters and clips made of metal materials in all sizes.	Telephone: 909-987-2506 Fax: 909-483-6096 E-mail: nwriting@gte.net	Not for resale in Postal Service stores except through OLRP program.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Framed stamp pins, emblems, and cachets with stamp art reproductions.	Telephone: 818-718-1191 Fax: 818-700-9778	Not for resale in Postal Service stores except through OLRP program.

Toys and Games

Licensee	Products	Where Can I Buy These?	Other Sources
ADVENTURE GAMES 104 COLONIAL AVE NORTH ANDOVER MA 01845-6349	Risky Business, a board game which recreates the company start-up experience.	Telephone: 978-258-9467 Fax: 978-258-9468 Web: www.adventuregamesinc.com	
ATHEARN INC 19010 LAUREL PARK RD COMPTON CA 92064-6091	Model railroad rolling stock, locomotives, passenger cars, flat cars featuring tractor trailer trucks, billboards, mailboxes, buildings and other accessories common to the category and in keeping with licensor's trademark equities subject to licensor's prior written approval.	Telephone: 310-631-3400 Fax: 310-885-5296	
BOSLEY BOBBERS PO BOX 95974465 LOUISVILLE ST CANTON OH 44705-4847	Bobble head dolls of USPS letter carriers, lunch boxes sold with or without insulated beverage containers, and toy banks.	Telephone: 330-453-0285 Fax: 425-799-0070	
BUILD A BEAR WORKSHOP INC 1954 INNERBELT BUSINESS CENTER DR SAINT LOUIS MO 63114-5760	T-shirt featuring <i>Teddy Bear</i> stamps on plush animals.	Telephone: 314-423-8000 Fax: 314-423-8188	
COOL THINGS BY ADRIAN 470 GRANDVIEW AVE APT 8 WOONSOCKET RI 02895-2737	Handcrafted wooden U.S. Mail trucks 16" long, 6.5" high, and 5.5" wide.	Telephone: 401-767-8717 Fax: 401-767-3674	
FIRST GEAR INC 8668 KAPP DR PEOSTA IA 52068-9568	Die-cast model '37 Chevrolet U.S. Mail delivery truck.	Telephone: 888-771-5576 Fax: 319-582-2415 E-mail: consumerservices@1st-gear.com	Tradeshows.
FUNKO INC 1221 MADRONA DR SNOHOMISH WA 98290-2488	Mr. Zip bobble head dolls.	Telephone: 425-783-3616 Fax: 425-252-2454	
GOLDEN WHEEL DIE CASTING UNIT 408-409 62 MODY RD TSMISHATSI EAST KOWLOON HONG KONG	Postal Service vehicle and airplane die-cast replicas.	Telephone: 852-2412-2339 Fax: 852-2412-7986 (Hong Kong)	Request catalog.
KJ CLASSIC METAL DESIGNS PO BOX 663 WINDER GA 30680-0663	1:15 scale replica Postal Service delivery van.	Telephone: 770-867-4452 Fax: 770-586-0163	Dealers.
LIBERTY CLASSICS 235 PETERSON RD LIBERTYVILLE IL 60048-1005	Free-wheeling die cast vehicles in 1:24 and 1:64 scale with plastic and rubber components.	Telephone: 847-367-1288 Fax: 847-367-1295	
LIONEL LLC 50625 RICHARD W BLVD CHESTERFIELD MI 48051-2493	Priority Mail railroad boxcar.	Telephone: 810-949-4100 x1 Fax: 810-949-1013	Dealers.
MATTEL INC 333 CONTINENTAL BLVD EL SEGUNDO CA 90245-5012	Matchbox Collectibles U.S. Mail van.	Telephone: 856-234-7400 Fax: 856-722-9342	Sears, FAO Schwarz, JC Penny, Target, Ames, K-Mart, ShopKo, Wal-Mart, Meijer, Bradlees, Kay Bee Toys, and Toys R Us.

Licensee	Products	Where Can I Buy These?	Other Sources
MAY CHEONG TOY PRODUCTS FTY LTD DBA MAISTO INTERNATIONAL INC 7751 CHERRY AVE FONTANA CA 92336-4002	Die cast vehicle replicas in 1:64, 1:43, 1:32, and 1:100 scales and die cast airplane replicas in 7-inch scale.	Telephone: 909-357-7988 Fax: 909-357-2020	
MBI INC 47 RICHARDS AVE NORWALK CT 06857-0001	Die-cast metal vehicles.	Telephone: 203-853-2000 Fax: 203-853-0647	Direct mail with Danbury Mint and Postal Commemoratives Society.
MTH ELECTRIC TRAINS INC 7020 COLUMBIA GATEWAY DR COLUMBIA MD 21046-2119	Model railroad boxcars.	Telephone: 410-381-2580 Fax: 410-381-6122	
MY US POST OFFICE.COM INC DBA MY SURF STUDIO 607 HUBER DRI SAINT PAUL MN 55120-1916	Educational and edutainment software utilizing USPS corporate signature, USPS Post Office, and Mr. Zip.	Telephone: 651-687-0028 Fax: 651-688-7863	
PACE PRODUCTS 333 SEMORAN PL APOPKA FL 32703-4670	Children's stamp collecting educational kit with <i>Greetings From America</i> theme.	Telephone: 407-880-4670 Fax: 407-880-3467	
PATRIOTIC CHALLENGE 23353 SAINT ANDREWS MISSION VIEJO CA 92692	Educational trivia board game featuring stamp images.	Telephone: 949-837-7444 Fax: 949-837-7446	
PETER PARKER PUZZLES 363 WESTLAND AVE COLUMBUS OH 43209-1663	Stamp art jigsaw puzzles.	Telephone: 800-232-4FUN Fax: 614-258-3588	Direct mail catalog, toy stores, and novelty gift shops.
PLAYING MANTIS 3618 GRAPE RD MISHAWAKA IN 46545-2770	Die-cast trucks with mounted stamps in truck bed.	Web: www.playingmantis.com Telephone: 219-252-0300 Fax: 219-252-0500	
RACING CHAMPIONS ERTL INC 800 ROOSEVELT RD BLDG C GLEN ELLYN IL 60137-5835	Wooden play sets and wooden vehicle replicas.	Telephone: 630-790-3507 Fax: 630-790-9474	
SPEC-CAST 428 6TH AVE NW DYERSVILLE IA 52040-1129	Die-cast model trucks and planes.	Web: www.speccast.com Telephone: 563-875-8706 Fax: 563-875-8056	
TEAM CALIBER 235-10 ROLLING HILLS RD MOORESVILLE NC 28117-6825	1:64 and 1:24 scale die cast vehicle replicas, sold as banks and models.	Telephone: 704-660-3654 Fax: 704-633-1965	
TIMELESS TOYS 23755 CABOT STE 215 HAYWARD CA 94545-1656	Plush bears 8.5" to 24" high of velour, velboa, or acrylic plush, embroidered with a stamp image and with a live USPS postage stamp attached.	Telephone: 510-732-1960 Fax: 510-732-6190	
TIMELESS TOYS 23757 CABOT STE 215 HAYWARD CA 94545-1657	Plush velour, made of velour, velboa, or acrylic, embroidered with a stamp image with an actual USPS postage stamp affixed.	Web: www.timeless-toys.com Telephone: 510-732-1960 Fax: 510-732-6190	
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-888-9189 E-mail: samsonchow@aol.com	

Commercial Novelty

Licensee	Products	Where Can I Buy These?	Other Sources
ACTION TAPES DBA GREAT NOTIONS 2751 ELECTRONIC LN DALLAS TX 75220-1217	Computer embroidery systems.	Telephone: 214-352-6940 Fax: 214-352-7249	
AMERICAN EAGLE ASSOCIATES ELM STREET CROSSING MONROE CT 06468-2254	Coins, medallions, philatelic numismatic first day of issue covers and philatelic cachets.	Telephone: 203-268-0832 Fax: 203-452-9845	

Licensee	Products	Where Can I Buy These?	Other Sources
ANNIN AND COMPANY 1 ANNIN DR ROSELAND NJ 07068-1801	United States and celebratory flags.	Telephone: 973-228-9400 Fax: 973-228-4905	
BRADFORD EXCHANGE 9333 N MILWAUKEE AVE NILES IL 60714-1303	Plates, plaques, and/or plate-like objects made out of cold-cast resin or porcelain.	Telephone: 847-966-2770 Fax: 847-966-3121	
CASE STATIONARY CO 179 SAW MILL RIVER RD YONKERS NY 10701-6616	<i>Looney Toons</i> stamp characters metal boxes.	Telephone: 800-431-2422 Fax: 914-965-2362	Request full color catalog.
CHANGING SEASONS SOFTWARE LTD 5881 ROANOKE DR MADISON WI 53719-1629	Philatelic software and catalog.	Web: www.stampbase.com Telephone: 609-273-2739 Fax: 609-273-1965	
CINEGRAM MEDIA INC 1 SPRINGFIELD AVE SUMMIT NJ 07901-4055	<i>Celebrate the Century</i> CD-ROMs, screensavers.	Telephone: 908-598-4755 Fax: 908-598-4756	
CONCORD INDUSTRIES 19 WILLARD RD NORWALK CT 06851-4414	Key chains, lapel pins, laser engraved glass, belt buckles, and Americana products.	Web: www.uspsproducts.com Telephone: 800-553-9824 Fax: 203-750-6057	Specialty stores.
CORNING MUSEUM OF GLASS 1 MUSEUM WAY CORNING NY 14830-2253	Note cards, puzzles, and wall art.	Web: www.cmog.com Telephone: 607-974-8835 Fax: 607-974-7365	Corning Museum gift shop.
CRANSTON CONSUMER PRODUCTS CO 469 7TH AVE NEW YORK NY 10018-7605	<i>Heroes of 2001</i> , <i>Celebrate the Century</i> , and other stamp art fabric.	Sells only to retailers (Wal-Mart, JoAnn Fabrics, etc.)	
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> note cards, pins, key rings, mugs, magnets, T-shirts and canvas prints of stamps.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	
DELUXE FINANCIAL SERVICES INC 3680 VICTORIA ST N SHOREVIEW MN 55126-2906	Personal checks, vinyl and leather checkbook covers, and messages.	Telephone: 651-483-7734 Fax: 651-787-1703	
DESERT VOYAGERS LLC 2505 N BRIMHALL MESA AZ 85203-1005	Internet greetings.	Telephone: 480-998-7296 Fax: 480-998-7296	
DESPERATE ENTERPRISES 728 E SMITH RD MEDINA OH 44256-2662	<i>I Love Lucy</i> stamp tin sign.	Web: www.desperate.com Telephone: 800-732-4859 x10 Fax: 330-725-0150	Direct mail.
DIRECT CHECKS UNLIMITED LLC 8245 N UNION BLVD COLORADO SPRINGS CO 80920-4456	Bank checks, return address labels, and checkbook covers.	Telephone: 719-531-3954 Fax: 719-548-9604	Call to get order forms.
DMC CORPORATION 10 PORT KEARNY BLDG 10A SOUTH KEARNY NJ 07032	Needle work media based on USPS stamp designs. Needle work media includes, kits, printed designs on canvas or in charted form for booklets.	Telephone: 973-589-0606 Fax: 973-589-8931	
GIMBELS OF MAINE PO BOX 57 BOOTHBAY HARBOR ME 04538-0057	Collectible porcelain thimbles.	Web: www.gimbelsdepartmentstore.com Telephone: 207-633-5088 Fax: 207-633-5128	Retail location in Maine and direct mail.
GODINGER SILVER ART COMPANY LTD 6315 TRAFFIC AVE RIDGEWOOD NY 11385-2629	Silver-plated lead crystal giftware.	Telephone: 212-685-5843 x201 Fax: 212-545-0793	Gift stores.
HALLMARK GROUP LTD 8403 GALVESTON RD SILVER SPRING MD 20910-5307	Engraved ingots, minted in precious metal (gold-plated silver) to be sold separately or as part of a 24-piece set.	Telephone: 301-580-4936 Fax: 301-588-1116 E-mail: galemorrell@mris.com	
HE HARRIS AND COMPANY INC 3101 CLAIRMONT RD NE ATLANTA GA 30329-1015	Stamp collecting albums and kits.	Web: www.heharris.com Telephone: 404-214-4300 Fax: 404-214-4390	eBay store.

Licensee	Products	Where Can I Buy These?	Other Sources
HERITAGE COLLECTIONS LTD 6647 KERNS RD FALLS CHURCH VA 22042-4231	Holiday ornaments made with live stamps.	Telephone: 703-533-7800 Fax: 703-533-7801	
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Drivers, iron sets, putter, head covers, golf bags, golf travel bags, golf towels, golf gloves, golf balls, golf tees, tool packets, divot repair tools, golf shoe brush, and golf umbrella.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	Ask for color catalog.
HY KO PRODUCTS 7370 NORTHFIELD RD WALTON OH 44146-6106	Key chains, key rings, key fobs, key accessories, and bottle openers.	Telephone: 440-232-8227 Fax: 440-232-8227	
ILIAD INC 144 2ND AVE N NASHVILLE TN 37201-1936	Music compilations using Postal Service stamp artwork.	Telephone: 615-244-9305 Fax: 615-244-9366	
IPROMOTEU 40 SPEEN ST STE 303 FRAMINGHAM MA 01701-1898	Bookmarks, pins, key chains, and mugs.	Web: www.ipromoteu.com Telephone: 877-470-1436 Fax: 905-542-9454	
KAHALA 424 SUMMER ST HONOLULU HI 96817-5607	Hawaiian shirts with <i>Duke Kahanamoku</i> stamp image.	Telephone: 808-523-7873 Fax: 808-521-6413	Retail stores in Hawaii.
KENNEDY MINT INC 12102 PEARL RD STRONGSVILLE OH 44136-3398	Framed collections of stamps and coins.	Web: www.kennedymint.com Telephone: 440-572-3222 Fax: 440-572-3692	Direct mail.
KOOL COLLECTIBLES AND GRAPHICS INC 6741 DALLAS-CHERRYVILLE HWY BESSEMER CITY NC 28016-7608	Round, rectangular and arrow-shaped metals signs.	Web: www.koolcollectibles.com Telephone: 704-445-3171 Fax: 704-445-3175	
KURT S ADLER INC 1107 BROADWAY NEW YORK NY 10010-2872	Holiday ornaments.	Telephone: 212-924-0900 Fax: 212-807-0575	
MARCH COMPANY 3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Stamp design lapel pins, key chains, and money clips. <i>Heroes of 2001</i> products: lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.	Web: www.marchco.com Telephone: 800-336-2724 Fax: 505-345-0407	
NANCY SALES COMPANY INC 22 WILLOW ST CHELSEA MA 02150-3506	Mugs, shot glasses, and key chains.	Telephone: 617-884-1700 Fax: 617-889-2789	
NATIONAL DESIGN CORPORATION 16885 VIA DEL CAMPO CT STE 300 SAN DIEGO CA 92127-4120	Desk caddy, memo cubes, magnets, mugs, pens, pencils, twist up crayons, and flashlight key rings.	Telephone: 858-674-6040 Fax: 858-674-4120	
PIONEER BALLOON AND PIONEER NATIONAL LATEX 5000 E 29TH ST N WICHITA KS 67220-2111	Latex and foil balloons.	Telephone: 316-685-2266 Fax: 316-685-0187	
SONOMA PINS 677 1ST STREET W SONOMA CA 95467-7003	Stamp lapel pins, key chains, dog tags, <i>Heroes of 2001</i> products.	Web: www.favoriteline.com/heroes Telephone: 800-996-8655 Fax: 707-996-9957	
SUMMERFIELD FOODS INC 1305 N DUTTON AVE STE 100 SANTA ROSA CA 95401-4609	Butter cookies.	Telephone: 707-579-3938 Fax: 707-579-8442	
TE NEUES PUBLISHING COMPANY 16 W 22ND STREET 11TH FLR NEW YORK NY 10010-5803	Wall calendars featuring various stamp designs.	Telephone: 212-627-9090 Fax: 212-627-9534	Stationery stores, gift retailers, bookstores, and Postmark America Store.
TECHNI PRODUCTS 15811 BURLINGAME DR HUNTERSVILLE NC 28078-4801	Limited use hot and cold pack.	Telephone: 704-894-9292 Fax: 704-892-5998	

Licensee	Products	Where Can I Buy These?	Other Sources
TECHNICRAFT INDUSTRIES INC DBA BLANKETS ONLINE 11 IRON FORGE RD PAXTON MA 01612-1523	<i>Heroes of 2001</i> cotton and acrylic throw blankets, pillows, and tote bags.	Telephone: 508-792-9065	
TIMELESS TOYS 23757 CABOT STE 215 HAYWARD CA 94545-1657	Plush velour, made of velour, velboa, or acrylic, embroidered with a stamp image with an actual USPS postage stamp affixed.	Web: www.timeless-toys.com Telephone: 510-732-1960 Fax: 510-732-6190	
US ALLEGIANCE INC 63004 LAYTON AVE BEND OR 97701-3735	<i>Greetings From America, Spay or Neuter, Teddy Bear, Love, and Heroes of 2001</i> lapel pins, postcards, mugs, magnets, key chains, tote bags, and stationery.	Web: www.ipledge.com Telephone: 800-327-1402 Fax: 800-622-8212	
VANMARK INC 2551 E PHILADELPHIA ST ONTARIO CA 91761-7774	Figurines, frames, clocks, and bookends.	Telephone: 909-923-6789 Fax: 909-673-9699	
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-888-9189 E-mail: samsonchow@aol.com	
WESTERN METAL DECORATING 8875 INDUSTRIAL LANE CUCAMONGA CA 91730-4529	Posters and clips made of metal materials in all sizes.	Telephone: 909-987-2506 Fax: 909-483-6096 E-mail: nwriting@gte.net	
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins, key chains, magnets, ornaments, earrings, necklaces, pen stands, paperweights, framed stamp pins/emblems with stamp art reproductions, stamps and/or first day covers, and bookmarks with or without attached emblems.	Telephone: 818-718-1191 Fax: 818-700-9778	

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Public Affairs and Communications, 4-3-03

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Promotion. Postal Service Official Licensed Products

★ Sonoma Pins etc. ★

not just pins



1 1/4" pin
Item# 5 6612



1 1/4" pin
Item# 5 4507



1 1/4" pin
Item# 5 4527



1 1/4" pin
Item # 5 939



1 1/4" magnet
Item# 5 939M

1 1/4" key chain
Item# 5 939k



1 1/4" pin
Item# 5 1013



1 1/4" pin
Item# 5 02017

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Promotion. Postal Service Official Licensed Products



13" x 17" Metal Poster \$19.95
 13.5" x 17.5" Satinwood Plaque \$49.95



13" x 17" Metal Poster \$19.95
 13.5" x 17.5" Satinwood Plaque \$49.95



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SUPPORT OUR HEROES

Fine Metal Printed Art Presented as Self-Framing

Commemorative Metal Posters and Black Satinwood Plaques

No other image captures more drama and courage of September 11, 2001, than these firemen raising our symbol of freedom.

By hanging the flag proudly above the rubble, these men united a nation and made the statement: "Life in America will go on."

Official Ground Zero image endorsed by North Jersey Media Group and The Bravest Fund. A portion of the proceeds generated by the sale of this artwork will be donated to the victims of September 11, 2001.

ELVIS IS BACK IN TOWN

Join the 10th anniversary celebration of the *Elvis* stamp, which was issued on January 8, 1993. The high profile *Elvis* commemorative stamp, sold an all-time record of 517 million stamps, 124 million of which were never used as postage and are considered collectors' items by the millions of Elvis fans worldwide.

Elvis is featured in *The Guinness Book of World Records* for the most gold, platinum and multi-platinum awards, more than any other recording artist in history. With over 1 billion records and disks sold worldwide, Elvis endures as a unique presence in popular culture. His latest release, *ELVIS: 30 #1 HITS* features the hit single "A Little Less Conversation," which hit the top of the charts in 26 countries, selling over 9 million discs (and counting).

After 10 years, "Elvis is back in town" with the much-anticipated return of the *Elvis* stamp that is featured as vibrant commemorative artwork. This first issue release will soon be sold out. Orders will be filled on a first-come, first-served basis.

This Artwork Release Is Now Shipping

Contact www.metalposter.com online or at 888-948-8400
 Toll-free fax: 888-400-7771

Products are sold in protective window-fronted gift envelopes (as shown behind the plaques)

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- If you are currently a member of the OLRP program, you can purchase retail products online at <http://ebuy.usps.gov>.

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For more information or to order, contact:
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Philately

STAMP ANNOUNCEMENT 03-12

Louisiana Purchase Commemorative Stamp



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The Postal Service will issue a 37-cent *Louisiana Purchase* commemorative stamp (Item 454300) in a pressure-sensitive adhesive (PSA) pane of 20 on April 30, 2003, in New Orleans, Louisiana. The stamp, designed by Richard Sheaff, Scottsdale, Arizona, and illustrated by Garin Baker, New Windsor, New York, goes on sale nationwide May 1, 2003.

Issue:	<i>Louisiana Purchase</i>
Item Number:	454300
Denomination & Type of Issue:	37-cent commemorative
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	April 30, 2003, New Orleans, LA 70113
Designer:	Richard Sheaff, Scottsdale, AZ
Art Director:	Richard Sheaff, Scottsdale, AZ
Typographer:	Richard Sheaff, Scottsdale, AZ
Artist:	Garin Baker, New Windsor, NY
Modeler:	Donald H. Woo
Manufacturing Process:	Gravure
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Rotomec, 3000
Engraver:	Southern Graphics
Stamps per Pane:	20
Print Quantity:	54 million stamps
Paper Type:	Prephosphored, type I
Gum Type:	Pressure sensitive
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	Magenta, Yellow, Cyan, Black, Line Blue, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.84 x 1.41 in./21.33 x 35.81 mm
Overall Size (w x h):	0.99 x 1.56 in./25.14 x 39.21 mm
Pane Size (w x h):	7.9557 x 5.9375 in./202.07 x 150.81 mm
Plate Size:	120 stamps per revolution
Plate Numbers:	"S" followed by six (6) single digits
Marginal Markings:	"© 2002 USPS" • Price • Plate numbers in all four corners • Plate position diagram • 2 UPC codes on back
Catalog Item Number(s):	454320 Block of 4 — \$1.48 454330 Block of 10 — \$3.70 454340 Full Pane of 20 — \$7.40 454361 First Day Cover — \$0.75 454393 Full Pane w/FDC — \$8.15

This stamp commemorates the bicentennial of the Louisiana Purchase. Often referred to as the greatest real estate deal in history, the 1803 Louisiana Purchase doubled the size of the United States. "With a stroke of a pen," our country became one of the largest in the world and the heartland of the continent was opened to American exploration and settlement.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 800-STAMP-24, and at the Postal Store Web site at *www.usps.com*. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

LOUISIANA PURCHASE COMMEMORATIVE STAMP
 POSTMASTER
 US POSTAL SERVICE
 701 LOYOLA AVE RM 3003
 NEW ORLEANS LA 70113-9802

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by May 29, 2003.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: Item 454300, 37-cent Louisiana Purchase Commemorative Stamp

Stamp distribution offices (SDOs) will receive approximately one-third of their standard automatic distribution quantities for a PSA sheet stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs will make a subsequent automatic distribution to Post Offices for one-fourth of their standard automatic distribution quantities using PS Form 3309, *Advice of Shipment/Stamp Invoice*, and PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before April 25, 2003.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in 6 positions for subsequent distribution to each philatelic window.

SDOs that serve this many philatelic windows...	will receive this quantity of the Louisiana Purchase commemorative stamp, Item 454300.
1	12,000
2	24,000
3	36,000
4	48,000
5	60,000
6	72,000
8	96,000
9	108,000
12	144,000
13	156,000
16	192,000
19	228,000

Additional Supply

Post Offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the Memphis APD will receive 800,000 additional stamps; the Chicago and New York APDs will each receive 720,000 additional stamps; and the San Francisco and Denver APDs will each receive 600,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— Stamp Services,
 Government Relations, 4-3-03

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be postmarked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

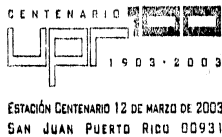
Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

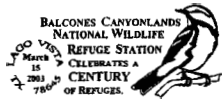
The following cancellations have been extended for 30 days.



March 1, 2003
Norwalk (CT) Stamp Club
NORPEX 2003 STATION
POSTMASTER
16 WASHINGTON ST
NORWALK CT 06856-9998



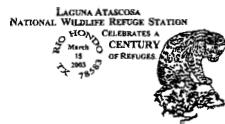
March 12, 2003
Universidad de Puerto Rico
ESTACION CENTENARIO
PICTORIAL CANCELLATION
COORDINATOR
585 AVE FD ROOSEVELT STE 223
SAN JUAN PR 00936-9996



March 15, 2003
Balcones Canyonlands National Wildlife Refuge
BALCONES CANYONLANDS NATIONAL
WILDLIFE REFUGE STATION
POSTMASTER
8027 BRONCO LN
LAGO VISTA TX 78645-9998



March 15, 2003
Arkansas Lazy L Arena
BARTON COLISEUM STATION
POSTMASTER
600 EAST CAPITOL AVE
LITTLE ROCK AR 72202-9998



March 15, 2003
Laguna Atascosa National Wildlife Refuge
LAGUNA ATASCOSA NATIONAL WILDLIFE
REFUGE STATION
POSTMASTER
109 EAST COLORADO
RIO HONDO TX 78583-9998



March 15, 2003
U.S. Fish and Wildlife Service Committee
CRAB ORCHARD NATIONAL WILDLIFE
REFUGE STATION
POSTMASTER
205 EAST MAIN ST
MARION IL 62959-9998



March 15, 2003
Department of Fish and Wildlife
CELEBRATING A CENTURY OF
CONSERVATION STATION
POSTMASTER
8107 STATE RTE 90
MONTEZUMA NY 13117-9998



March 15, 2003
Clarks River National Wildlife Refuge
CLARKS RIVER NATIONAL WILDLIFE
REFUGE STATION
POSTMASTER
PO BOX 9998
BENTON KY 42025-9998

The following cancellations have been extended for 60 days.



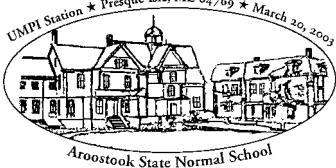
February 14, 2003
Smokey's Stampers at Capitan 3rd Graders
 VALENTINE STATION
 POSTMASTER
 PO BOX 71
 GLENCOE NM 88324-9998

SPRING STAMP FESTIVAL
 MARCH, 16, 2003
 PONTIAC STAMP CLUB STATION
 WATERFORD, MICHIGAN 48329

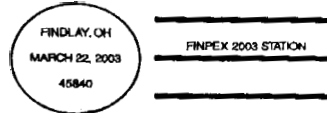
March 16, 2003
Pontiac Stamp Club
 PONTIAC STAMP CLUB STATION
 POSTMASTER
 5036 DIXIE HWY
 WATERFORD MI 48330-9998



March 7, 2003
McKinley Museum and National Memorial
 MCKINLEY MUSEUM STATION
 POSTMASTER
 2650 CLEVELAND AVE NW
 CANTON OH 44711-9998



March 20, 2003
University of Maine at Presque Isle
 UMPI STATION
 POSTMASTER
 23 2ND ST
 PRESQUE ISLE ME 04769-9998



March 22-23, 2003
Fort Findlay Stamp Club
 FINPEX 2003 STATION
 POSTMASTER
 PO BOX 9998
 FINDLAY OH 45840-9998

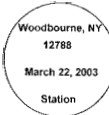
Scarborough ME
 March 20 2003 04074



March 20, 2003
Maine Mentoring Partnership and Campfire USA
 ABSOLUTELY INCREDIBLE KID DAY HITINOWA COUNCIL STATION
 POSTMASTER
 31 GORHAM RD
 SCARBOROUGH ME 04074-9998



March 27, 2003
Coahoma Post Office
 COAHOMA KINDERGARTEN RODEO STATION
 POSTMASTER
 102 SOUTH FIRST ST
 COAHOMA TX 79511-9998



March 22, 2003
CELEBRATING A CENTURY OF CONSERVATION STATION
 POSTMASTER
 PO BOX 9998
 WOODBOURNE NY 12788-9998



March 28, 2003
Postal Service Cinti District
 POSTMASTER INSTALLATION STATION
 POSTMASTER
 1591 DALTON AVE
 CINCINNATI OH 45234-9998



March 22, 2003
U.S. Department of the Interior U.S. Fish and Wildlife Service
 BAYOU SAUVAGE NWR STATION-EARTH FEST
 POSTMASTER
 701 LOYOLA AVE RM 3003
 NEW ORLEANS LA 70113-9998

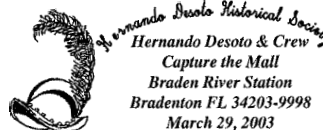


March 29, 2003
Dover Stamp Club
 DOVER STAMP CLUB STATION
 POSTMASTER
 55 THE PLZ
 DOVER DE 19901-9998



Western State Normal School-Western Mich. University Centennial 1903-2003

March 22-23, 2003
KAZOOPEX STATION
 POSTMASTER
 PO BOX 9998
 KALAMAZOO MI 49001-9998



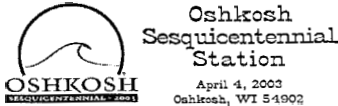
March 29, 2003
HERNANDO DESOTO HISTORICAL SOCIETY STATION
 POSTMASTER
 2005 57TH AVE WEST
 BRADENTON FL 34207-9998



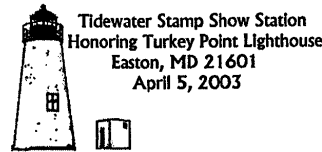
March 30, 2003
SUNKEN GARDENS STATION
 POSTMASTER
 3135 1ST AVE NORTH
 ST PETERSBURG FL
 33730-9998



April 5, 2003
Redlands Bicycle Classic
BIKE RACE STATION
 POSTMASTER
 404 NEW YORK ST
 REDLANDS CA 92373-9998



April 4, 2003
Oshkosh Convention and Visitors Bureau
OSHKOSH SESQUICENTENNIAL STATION
 POSTMASTER
 1025 WEST 20TH ST
 OSHKOSH WI 54902-9998



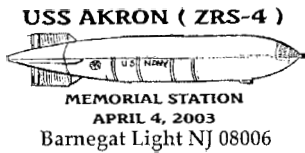
April 5, 2003
Tidewater Stamp Club
TIDEWATER STAMP SHOW STATION
 POSTMASTER
 116 EAST DOVER ST
 EASTON MD 21601-9998



April 4, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998



April 5, 2003
Village of Salem Bicentennial Committee
SALEM BICENTENNIAL STATION
 POSTMASTER
 12 WEST BROADWAY
 SALEM NY 12865-9998



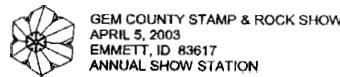
April 5, 2003
Universal Ship Cancellation Society
MEMORIAL STATION
 POSTMASTER
 10 WEST 10TH ST
 BARNEGAT LIGHT NJ
 08006-9998



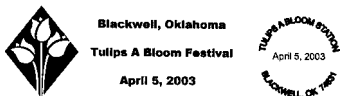
April 5, 2003
DANEPEX 2003 STATION
 POSTMASTER
 PO BOX 9998
 MADISON WI 53716-9998



April 5, 2003
U.S. Department of the Interior U.S. Fish and Wildlife Service
BAYOU SAUVAGE NWR STATION-GATORFEST
 POSTMASTER
 701 LOYOLA AVE RM 3003
 NEW ORLEANS LA 70113-9998



April 5, 2003
Stallknecht — Morgan Museum
SHOW STATION
 POSTMASTER
 521 EAST MAIN ST
 EMMETT ID 83617-9998



April 5, 2003
Chamber of Commerce
TULIPS A BLOOM STATION
 POSTMASTER
 203 WEST BLACKWELL AVE
 BLACKWELL OK 74631-9998



April 5, 2003
BLACK BEAR STATION
 POSTMASTER
 260 NORTH INDUSTRIAL DR
 ORANGE CITY FL 32763-9998



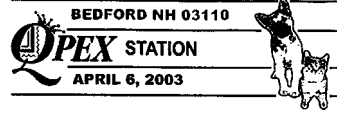
April 5, 2003
Delta Music Museum Festival
DELTA MUSIC MUSEUM FESTIVAL STATION
 POSTMASTER
 PO BOX 9998
 FERRIDAY LA 71334-9998



April 5, 2003
City of Irving
CENTENNIAL STATION
 POSTMASTER
 2701 WEST IRVING BLVD
 IRVING TX 75061-9998



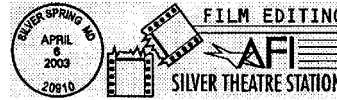
April 5, 2003
 City of South Charleston
 SPRING PRACTICE STATION
 2003
 BRANCH MANAGER
 400 D ST
 SOUTH CHARLESTON WV
 25303-9998



April 6, 2003
 Manchester Stamp Club
 QPEX STATION
 POSTMASTER
 112 EAST BROADWAY
 NORTH SALEM NH 03073-9998



April 5, 2003
 Guadalupe — Nipomo Dunes
 National Wildlife Refuge
 GUADALUPE NIPOMO DUNES
 NATIONAL WILDLIFE REFUGE
 STATION
 POSTMASTER
 1030 GUADALUPE ST
 GUADALUPE CA 93434-9998



April 6, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998



April 5, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998



April 7, 2003
 AGASSIZ NATIONAL WILDLIFE
 REFUGE STATION
 POSTMASTER
 PO BOX 9998
 MIDDLE RIVER MN 56737-9998



April 5-6, 2003
 Delaware Postal Exchange
 DELPEX STATION
 POSTMASTER
 501 DELAWARE ST
 NEW CASTLE DE 19720-9998



April 7, 2003
 Postal Service
 PUBLIC HEALTH PROMOTION
 STATION
 POSTMASTER
 PO BOX 9998
 HILLSBORO ND 58045-9998



April 5-6, 2003
 Park Forest Stamp Club
 PARK FOREST POST OFFICE
 POSTMASTER
 123 INDIANWOOD
 PARK FOREST IL 60466-9998



April 7, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998



April 5-6, 2003
 Central NY Maple Festival
 MAPLE FESTIVAL STATION
 POSTMASTER
 12 EAST MAIN ST
 MARATHON NY 13803-9998



April 8, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998



April 6, 2003
 Fool's Five Committee
 FOOLS FIVE STATION
 POSTMASTER
 PO BOX 9998
 LEWISTON MN 55952-9998



April 9, 2003
 AGASSIZ NATIONAL WILDLIFE
 REFUGE STATION
 POSTMASTER
 PO BOX 9998
 THIEF RIVER FALLS MN
 56701-9998

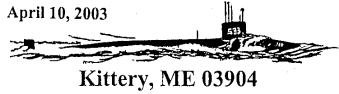


April 9, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998

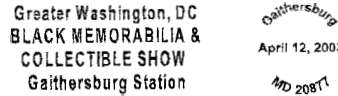


April 11, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998

**USS THRESHER SSN-593
 Memorial Station**



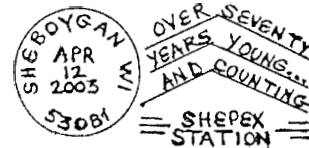
April 10, 2003
 Universal Ship Cancellation
 Society — Stephen Decatur
 Chapter #4, USCS
 USS THRESHER SSN 593
 MEMORIAL STATION
 OIC
 10 SHAPLEIGH RD
 KITTERY ME 03904-9998



April 12, 2003
 BLACK MEMORABILIA AND
 COLLECTIBLE SHOW STATION
 SPECIAL CANCELLATION UNIT
 3300 V ST NORTHEAST
 WASHINGTON DC 20018-9998

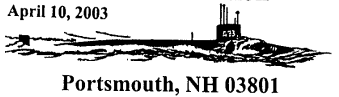


April 10, 2003
 Lincoln University
 SESQUICENTENNIAL STATION
 POSTMASTER
 301 ASHMUN AVE
 LINCOLN UNIVERSITY PA
 19352-9998



April 12, 2003
 The Sheboygan, Wisconsin,
 Stamp Club
 SHEPEX STATION
 POSTMASTER
 522 NORTH 9TH ST
 SHEBOYGAN WI 53081-9998

**USS THRESHER SSN-593
 Memorial Station**



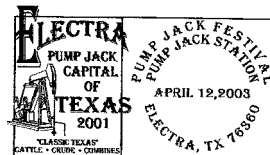
April 10, 2003
 Universal Ship Cancellation
 Society — Stephen Decatur
 Chapter #4, USCS
 USS THRESHER SSN 593
 MEMORIAL STATION
 POSTMASTER
 80 DANIEL ST
 PORTSMOUTH NH 03801-9998



April 12, 2003
 Space Unit
 FLUSHING MAIN POST OFFICE
 POSTMASTER
 41-65 MAIN ST
 FLUSHING NY 11355-9998



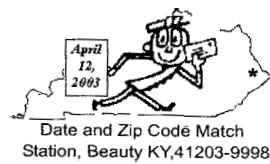
April 10, 2003
 POSTMASTER
 PO BOX 9998
 SILVER SPRING MD
 20910-9998



April 12, 2003
 Pump Jack Festival Association
 PUMP JACK STATION
 POSTMASTER
 200 WEST CLEVELAND
 ELECTRA TX 76860-9998



April 11, 2003
 Altrusa Club of Norman
 ALTRUSA AWARENESS
 STATION
 POSTMASTER
 129 WEST GRAY ST
 NORMAN OK 73069-9998



April 12, 2003
 Beauty Post Office
 DATE AND ZIP CODE MATCH
 STATION
 POSTMASTER
 PO BOX 9998
 BEAUTY KY 41203-9998



April 11, 2003
 C O BROWN STADIUM
 STATION
 POSTMASTER
 PO BOX 9998
 BATTLE CREEK MI 49017-9998



April 12, 2003
 Rose Tree Museum
 ROSE TREE STATION
 POSTMASTER
 PO BOX 9998
 TOMBSTONE AZ 85638-9998



★ ★ ★ ★ ★

"Poor is a nation without heroes. Shameful is the nation that has them and forgets."
VALLEYPEX Station
 April 12, 2003
 Buffalo, NY 14227

April 12, 2003
Valley of Buffalo, Ancient Accepted Scottish Rite of Freemasonry
 VALLEYPEX STATION
 POSTMASTER
 1200 WILLIAM ST
 BUFFALO NY 14240-9998



★ ★ ★ ★ ★

Honoring All War Veterans
 VALLEYPEX Station
 April 13, 2003
 Buffalo, NY 14227

April 13, 2003
Valley of Buffalo, Ancient Accepted Scottish Rite of Freemasonry
 VALLEYPEX STATION
 POSTMASTER
 1200 WILLIAM ST
 BUFFALO NY 14240-9998



April 12-13, 2003
Cedar Rapids Stamp Club
 CERAPEX STATION
 POSTMASTER
 615 6TH AVE SOUTHEAST
 CEDAR RAPIDS IA 52401-9998



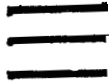
April 13-15, 2003
National Postal Forum
 NATIONAL POSTAL FORUM STATION
 POSTMASTER
 701 LOYOLA AVE
 NEW ORLEANS LA 70113-9998



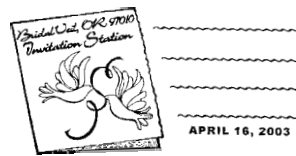
April 12-13, 2003
Southern Oregon Philatelic Society
 SOPEX STATION
 POSTMASTER/PHILATELIC SERVICES
 333 WEST 8TH ST
 MEDFORD OR 97501-9998



April 15-22, 2003
The American Legion
 74TH ANNUAL STATION
 POSTMASTER
 201 WEST OKLAHOMA ST
 GUTHRIE OK 73044-9998



April 13, 2003
Tuscora Stamp Club
 TUSCOPEX STATION
 POSTMASTER
 210 NORTH BROADWAY ST
 NEW PHILADELPHIA OH 44663-9998



April 16, 2003
Postal Service
 INVITATION STATION
 POSTMASTER
 PO BOX 9998
 BRIDAL VEIL OR 97010-9998

— Stamp Services,
 Government Relations, 4-3-03

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Save Your Vision Week	Feb. 1-March 31
March Is Kidney Month, Give to the National Kidney Foundation	March 1-March 31
March Is Red Cross Month	March 1-March 31
Easter Seals, Fight Crippling	March 1-April 22
April Is Child Abuse Prevention Month	April 1-April 30
April Is Organ Donor Awareness Month — Donors Make Miracles	April 1-April 30
Law Day USA Freedom Under Law, May 1	April 1-April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1-April 30
National Carh Asthma Week	April 1-May 6
Only You Can Prevent Forest Fires	April 1-Oct. 31
National Salvation Army Week, 4th Week in May	May 1-May 31
Support Research for "NF," Neurofibromatosis	May 1-May 31
Support Your Mental Health Association	May 1-May 31
National Flag Day, June 14, Pause for the Pledge	May 1-June 14
Goodwill Industries — Our Business Works So People Can	May 1-June 30

Cancellation	Period of Use
Support National Historic Preservation Week	May 9–May 15
National Transportation Week	May 14–May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDAA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— *Mailing Standards,
Pricing and Classification, 4-3-03*

UPDATED ANNOUNCEMENT 03-C

2003 Stamps and Postal Stationery

“2003 Stamps and Postal Stationery” (Announcement 03-C, April 2003), which appears on page 63, is intended to replace the quarterly announcement of the same name, previously printed and sent to customers on request through Stamp Fulfillment Services in Kansas City. The announcement is a listing of stamps and postal stationery items scheduled for issuance during calendar year 2003. Post Offices may wish to post this schedule on their bulletin boards.

Customers may also be directed to access the *Postal Bulletin* through the Postal Service Web site at www.usps.com, then by clicking on *All Products & Services*; then *Publications*; then *Postal Bulletin*.

This announcement will be updated every 2 to 3 months, as changes warrant.

How to Order First Day of Issue Cancellations and Covers

Customers may purchase new stamps or postal stationery items at their Post Office, from the *USA Philatelic* catalog, by calling 800-STAMP-24, or online at www.usps.com by clicking on *Buy Stamps & Shop*. Then they should pre-

pare their own covers by affixing new stamps to the upper right corner of envelopes or postcards of their choice, and address those envelopes, postcards, or postal stationery items to themselves or others. (Postage must equal the current First-Class Mail rate.) For sturdiness, include a card of postcard thickness in each cover (envelopes only) submitted, and tuck in the flap. Place the cover in a larger envelope addressed to: NAME OF ISSUE, POSTMASTER, CITY, STATE, and ZIP CODE (followed by -9991). Covers submitted for first day of issue cancellations may include additional uncanceled stamps only if the uncanceled stamps were issued before the first day of issue of the new stamps or postal stationery items. All orders must be postmarked on or before the deadline indicated in the “2003 Stamps and Postal Stationery” announcement that follows.

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

— *Stamp Services,
Government Relations, 4-3-03*

Post Offices

Post Office Changes

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	01-5980	36270	AL	Newell	Randolph	Main Office	Post Office	12/11/1992	Post Office and ZIP Code discontinued.
New	01-8860	36280	AL	Woodland	Randolph	Newell	Place Name	10/05/2002	Establish a Place Name. Newell AL becomes an acceptable last line for use with ZIP Code 36280.
Old	05-6936	92712	CA	Santa Ana	Orange	Civic Center	Classified Station	08/31/2001	Post Office and Post Office box ZIP Code discontinued.
New	05-6936	92712	CA	Santa Ana	Orange	Main Office	Post Office	07/06/2002	Use Santa Ana CA 92712 as last line of address.
Old	15-8400	83551	ID	Spalding	Nez Perce	Main Office	Post Office	02/03/1997	Post Office and Post Office box ZIP Code discontinued.
New	15-5125	83540	ID	Lapwai	Nez Perce	Spalding	Place Name	10/26/2002	Establish a place name. Spalding ID becomes an acceptable last line for use with ZIP Code 83540.
Old	15-3250	83620	ID	Fruitvale	Adams	Main Office	Post Office	12/27/1996	Post Office and ZIP Code discontinued.
New	15-2100	83612	ID	Council	Adams	Fruitvale	Place Name	10/26/2002	Establish a place name. Fruitvale ID becomes an acceptable last line for use with ZIP Code 83612.
Old	28-6162	63871	MO	Pascola	Pemiscot	Main Office	Post Office	10/02/1992	Post Office and ZIP Code discontinued.
New	28-3600	63851	MO	Hayti	Pemiscot	Pascola	Place Name	11/09/2002	Establish a place name. Pascola MO becomes an acceptable last line for use with ZIP Code 63851.
Old	28-1716	63838	MO	Conran	New Madrid	Main Office	Post Office	07/31/1992	Post Office and ZIP Code discontinued.
New	28-6474	63873	MO	Portageville	New Madrid	Conran	Place Name	11/09/2002	Establish a place name. Conran MO becomes an acceptable last line for use with ZIP Code 63873.
Old	27-5174	39115	MS	Midnight	Humphreys	Main Office	Post Office	11/22/1996	Post Office discontinued.
New	27-7488	39115	MS	Silver City	Humphreys	Midnight	Place Name	10/05/2002	Retain ZIP Code. Establish a place name. Continue to use Midnight MS 39115 as last line of address.

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	29-1602	59634	MT	Clancy	Jefferson	Montana City	CPO/ Contract Branch		Community Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Montana City MT 59634 as last line of address. This was actually a Contract Branch, but listed erroneously as a CPO in Postal databases.
New	29-1602	59634	MT	Clancy	Jefferson	Montana City	Place Name	10/31/2002	
Old	30-3360	68737	NE	Foster	Pierce	Main Office	Post Office	10/24/1997	Post Office and ZIP Code discontinued. Establish a place name. Foster NE becomes an acceptable last line for use with ZIP Code 68765.
New	30-6795	68765	NE	Osmond	Pierce	Foster	Place Name	09/21/2002	
Old	35-2895	11373	NY	Flushing	Queens	Elmhurst	Classified Station		Realign ZIP Code boundaries. Use Middle Village NY 11379 as last line of address for a portion of the deliveries previously in ZIP Code 11373.
New	35-2895	11379	NY	Flushing	Queens	Middle Village	Classified Station	01/25/2003	
Old	46-3870	57244	SD	Hetland	Kingsbury	Main Office	Post Office	12/10/1997	Post Office and ZIP Code discontinued. Establish a place name. Hetland SD becomes an acceptable last line for use with ZIP Code 57212.
New	46-0288	57212	SD	Arlington	Kingsbury	Hetland	Place Name	09/28/2002	
Old	46-6606	57647	SD	Parade	Dewey	Main Office	Post Office	09/01/1989	Post Office and ZIP Code discontinued. Establish a place name. Parade SD becomes an acceptable last line for use with ZIP Code 57625.
New	46-2502	57625	SD	Eagle Butte	Dewey	Parade	Place Name	09/28/2002	
Old	48-8480	77839	TX	Clay	Burleson	Clay	Place Name	01/27/1967	Post Office and ZIP Code discontinued. Use Somerville TX 77879 as last line of address.
New	48-8480	77879	TX	Somerville	Burleson	Main Office	Post Office	01/04/2003	
Old	48-4535	79330	TX	Justiceburg	Garza	Main Office	Post Office	05/30/1997	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Justiceburg TX 79330 as last line of address.
New	48-7235	79330	TX	Post	Garza	Justiceburg	Place Name	11/02/2002	
Old	48-9380	76888	TX	Voss	Coleman	Main Office	Post Office	08/31/1988	Post Office discontinued. Retain ZIP Code. Establish a place name. Voss TX becomes an acceptable last line of address for use with ZIP Code 76888.
New	48-9215	76888	TX	Valera	Coleman	Voss	Place Name	11/02/2002	
Old	51-8142	24373	VA	Seven Mile Ford	Smyth	Main Office	Post Office	12/30/1991	Post Office and ZIP Code discontinued. Establish a place name. Seven Mile Ford VA becomes an acceptable last line for use with ZIP Code 24354.
New	51-5628	24354	VA	Marion	Smyth	Seven Mile Ford	Place Name	11/16/2002	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	54-0644	99105	WA	Benge	Adams	Main Office	Post Office	11/17/1997	Post Office discontinued. Retain ZIP Code. Establish a Community Post Office. Continue to use Benge WA 99105 as last line of address.
New	54-4270	99105	WA	Lacrosse	Whitman	Benge	Community Post Office	11/02/2002	
Old	56-4250	54444	WI	Kempster	Langlade	Main Office	Post Office	10/18/1993	Post Office and ZIP Code discontinued. Establish a place name. Kempster WI becomes an acceptable last line for use with ZIP Code 54424.
New	56-2160	54424	WI	Deerbrook	Langlade	Kempster	Place Name	11/02/2002	
Old	56-2550	53535	WI	Edmund	Iowa	Main Office	Post Office	06/15/1995	Post Office discontinued. Retain ZIP Code. Establish a Community Post Office. Continue to use Edmund WI 53535 as last line of address.
New	56-4710	53535	WI	Linden	Iowa	Edmund	Community Post Office	11/02/2002	
Old	55-0678	25018	WV	Bentree	Clay	Main Office	Post Office	09/29/1995	Post Office and ZIP Code discontinued. Establish a place name. Bentree WV becomes an acceptable last line for use with ZIP Code 25125.
New	55-4812	25125	WV	Lizemores	Clay	Bentree	Place Name	11/09/2002	
Old	55-0690	26327	WV	Berea	Ritchie	Main Office	Post Office	04/14/1994	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Berea WV 26327 as last line of address.
New	55-6636	26327	WV	Pullman	Ritchie	Berea	Place Name	11/09/2002	
Old	55-0852	26328	WV	Blandville	Doddridge	Main Office	Post Office	06/14/1996	Post Office and ZIP Code discontinued. Establish a place name. Blandville WV becomes an acceptable last line for use with ZIP Code 26456.
New	55-8568	26456	WV	West Union	Doddridge	Blandville	Place Name	11/09/2002	
Old	55-0960	26522	WV	Booth	Monongalia	Main Office	Post Office	04/12/1996	Post Office and ZIP Code discontinued. Establish a place name. Booth WV becomes an acceptable last line for use with ZIP Code 26505.
New	55-5574	26505	WV	Morgantown	Monongalia	Booth	Place Name	11/09/2002	
Old	55-2586	24832	WV	English	McDowell	Main Office	Post Office	07/05/1996	Post Office and ZIP Code discontinued. Establish a place name. English WV becomes an acceptable last line for use with ZIP Code 24892.
New	55-8424	24892	WV	War	McDowell	English	Place Name	11/09/2002	
Old	55-2664	26533	WV	Everettville	Monongalia	Main Office	Post Office	09/30/1994	Post Office and ZIP Code discontinued. Establish a place name. Everettville WV becomes an acceptable last line for use with ZIP Code 26505.
New	55-5574	26505	WV	Morgantown	Monongalia	Everettville	Place Name	11/02/2002	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	55-3126	26350	WV	Gilmer	Gilmer	Main Office	Post Office	06/30/1995	Post Office and ZIP Code discontinued. Establish a place name. Gilmer WV becomes an acceptable last line for use with ZIP Code 26351.
New	55-3240	26351	WV	Glenville	Gilmer	Gilmer	Place Name	11/02/2002	
Old	55-3216	25519	WV	Glenhayes	Wayne	Main Office	Post Office	05/06/1991	Post Office and Post Office box ZIP Code discontinued. Establish a place name. Glenhayes WV becomes an acceptable last line for use with ZIP Code 25514.
New	55-2862	25514	WV	Fort Gay	Wayne	Glenhayes	Place Name	11/09/2002	
Old	55-3396	25095	WV	Grimms Landing	Mason	Main Office	Post Office	01/08/1993	Post Office and Post Office box ZIP Code discontinued. Establish a place name. Grimms Landing WV becomes an acceptable last line for use with ZIP Code 25123.
New	55-4656	25123	WV	Leon	Mason	Grimms Landing	Place Name	11/02/2002	
Old	55-3468	25623	WV	Hampden	Mingo	Main Office	Post Office	08/09/1991	Post Office and ZIP Code discontinued. Establish a place name. Hampden WV becomes an acceptable last line for use with ZIP Code 25621.
New	55-3102	25621	WV	Gilbert	Mingo	Hampden	Place Name	11/02/2002	
Old	55-3576	24841	WV	Havaco	McDowell	Main Office	Post Office	09/28/1992	Post Office and Post Office box ZIP Code discontinued. Establish a place name. Havaco WV becomes an acceptable last line for use with ZIP Code 24801.
New	55-8514	24801	WV	Welch	McDowell	Havaco	Place Name	11/09/2002	
Old	55-3594	26535	WV	Hazelton	Preston	Main Office	Post Office	12/22/1995	Post Office and Post Office box ZIP Code discontinued. Establish a place name. Hazelton WV becomes an acceptable last line for use with ZIP Code 26525.
New	55-1110	26525	WV	Bruceton Mills	Preston	Hazelton	Place Name	11/02/2002	
Old	55-3960	26374	WV	Independence	Preston	Main Office	Post Office	12/04/1993	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Independence WV 26374 as last line of address.
New	55-5802	26374	WV	Newburg	Preston	Independence	Place Name	11/02/2002	
Old	55-3984	26375	WV	Industrial	Harrison	Main Office	Post Office	10/02/1992	Post Office and Post Office box ZIP Code discontinued. Establish a place name. Industrial WV becomes an acceptable last line for use with ZIP Code 26426.
New	55-7224	26426	WV	Salem	Harrison	Industrial	Place Name	11/02/2002	

Old/ New	Finance No.	ZIP Code	State	P.O. Name	County/ Parish	Station/Branch/ Unit	Unit Type	Effective Date	Comments
Old	55-4206	25115	WV	Kanawha Falls	Fayette	Main Office	Post Office	04/28/1995	Post Office discontinued. Retain ZIP Code. Establish a place name. Continue to use Kanawha Falls WV 25115 as last line of address.
New	55-3054	25115	WV	Gauley Bridge	Fayette	Kanawha Falls	Place Name	11/02/2002	
Old	55-8172	24889	WV	Twin Branch	McDowell	Main Office	Post Office	07/12/1993	Post Office and Post Office box ZIP Code discontinued. Establish a place name. Twin Branch WV becomes an acceptable last line for use with ZIP Code 24828.
New	55-2112	24828	WV	Davy	McDowell	Twin Branch	Place Name	11/02/2002	
Old	55-2730	24834	WV	Fanrock	Wyoming	Main Office	Post Office	11/05/1993	Post Office discontinued. Retain ZIP Code. Establish a Community Post Office. Continue to use Fanrock WV 24834 as last line of address.
New	55-1044	24834	WV	Brenton	Wyoming	Fanrock	Community Post Office	10/26/2002	

— Address Management, Office of the Vice President,
Chief Technology Officer, 4-3-03

POSTMASTER ALERT

Processing Database Changes for Authorized Nonprofit Organizations

Postmasters are responsible for ensuring that only those organizations specifically authorized to mail at nonprofit postage rates do so. Postmasters can easily verify authorizations because an authorized nonprofit organization is required to correctly identify its mailpieces with the specific name used when it obtained authorization (or a well-recognized alternative designation or abbreviation — e.g., “The March of Dimes” or “AFL-CIO”).

For identification purposes, an authorized nonprofit organization must print its name and return address either on the outside of the mailpiece or in a prominent location on the contents of the mailpiece. An organization that elects to include a name and return address on the outside of the mailpiece must use its authorized name and return address.

Postal Service employees accepting nonprofit mailings must be alert to any changes in an organization’s name and/or address on the mail. Some organizations have more than one legitimate address that may accommodate different operations of the same overall organization.

An authorized nonprofit organization must notify the mailing office when it moves or changes its primary mailing address (as noted on its application) or changes its name. When it changes its name, it also must provide appropriate documentation — for example, an amendment to the

articles of incorporation or a letter from the Internal Revenue Service acknowledging the name change.

When a postmaster receives information from an authorized nonprofit organization that it has changed its official name and/or mailing address, the postmaster must immediately notify the Nonprofit Service Center (NSC) of the changes by using PS Form 6015, *Nonprofit Database Change Request*. (See page 60 of this *Postal Bulletin*.) In the case of a name change, the postmaster must also include a copy of the appropriate documentation. After completing PS Form 6015, the postmaster must sign it, add the round-date in the space provided, make a photocopy for office records, fold it so that the address and POSTNET code are visible through a window envelope, and then mail it to the NSC.

Quarterly, postmasters must complete PS Form 6015 for each nonprofit organization that has not mailed at the authorized mailing office within the previous 2 years. Postmasters must check the “Revocation” box on the form and enter the last date of mailing before sending the completed PS Forms 6015 to the NSC.

At least once a year, postmasters must also match local databases of authorized nonprofit organizations against the NSC database. Postmasters can obtain NSC lists with the assistance of district business mail entry managers.

Postmasters should resolve any discrepancies by contacting the nonprofit organizations, and if changes are necessary, they must notify the NSC by using PS Form 6015.

— *Business Mail Acceptance, Marketing Technology and Channel Management, 4-3-03*

Retail

NOTICE

New IBI Being Introduced

Below are replicas of a shipping label that includes an information based indicia (IBI) produced by Stamps.com™. These indicia have been authorized for use and are in national distribution. The indicia are for use by select PC Postage® customers. They are designed to print in two formats, according to the customers' shipping needs. They may or may not print the date and/or the actual postage value of the mail item in human-readable form.

These indicia are permitted on only domestic mail items. Specifically, they are supported on Priority Mail® service items with Delivery Confirmation™ service, Package Services items with Delivery Confirmation service, and Express Mail® service items.

Process and handle these indicia in the same manner as any other PC Postage product. To obtain a refund, contact the provider.



— *Postage Technology Management, Product Development, 4-3-03*

NOTICE

IRS Undeliverable as Addressed Mail

Over 6 million undeliverable as addressed (UAA) mailpieces are returned to the IRS each year. Outgoing letter mail generated by the IRS contains internal use identification barcodes on the lower left corner of the envelope, above the address, or in both locations. This IRS barcode contains information that the IRS uses to process the returned material.

The IRS barcode closely resembles the Postal Service POSTNET barcode. While Postal Service employees are instructed to mark through or obliterate the POSTNET barcode on UAA mailpieces (to prevent mail from “looping” in Postal Service automated systems), you should not mark through or obliterate IRS barcodes, because IRS barcodes are not compatible with or read by Postal Service automated equipment.

If IRS barcodes are marked through or obliterated on returned mailpieces, they require expensive manual handling by the IRS, instead of the significantly more efficient automated handling. With over 6 million pieces of IRS mail re-

turned as undeliverable each year, additional costs to the IRS for manual handling of UAA mail can be enormous.

The IRS has therefore requested that Postal Service employees handling IRS UAA mail not mark through or obliterate the IRS barcodes on returned mail. A sample envelope with the IRS barcode is pictured below. **Postal Service employees must not mark through or obliterate the IRS barcodes.**

The IRS is also a national change-of-address customer. IRS use of updated addresses on its mail when a change-of-address order is on file leads to improved operations for both the IRS and the Postal Service. The assistance of all Post Offices in handling UAA mail for the IRS as described above will also help this vital customer with more efficient and effective operations for its mail. We appreciate your assistance.

— Customer Service Operations,
Delivery and Retail, 4-3-03



ALL IRT AND DEBIT/CREDIT CARD OFFICES

Setting Clocks for Daylight Saving Time

Managers must ensure that before opening for business on Monday, April 7, 2003, the clocks in all integrated retail terminals (IRTs) and debit/credit card terminals under their control are set *forward* (in most locations) 1 hour to reflect the change to Daylight Saving Time. Facilities with Saturday night operations should reset the time as soon as possible after the 2 A.M. start time, Sunday, April 6, 2003.

The correct system time in IRTs is critical since their internal clocks are used to verify Express Mail® and GXG™ acceptance times and service commitments. The IRT system time is also printed on customer receipts and employee reports. It is very important that the debit/credit card terminal clocks be set to the correct day, date, and time as this will help reduce the possibility of accepting an expired debit/credit card.

IRTs

On the UNISYS III Supervisor Disk, select menu item 11, Set System Date and Time, from the Control menu, and perform the following steps:

1. Observe that the date appears.
2. Press the ENTER key to accept the current date. The time appears.
3. Press the CE key to clear the time.
4. Enter correct Daylight Saving Time in military format (examples: 8 A.M. = 0800, 1:30 P.M. = 1330).
5. Press the ENTER key to save the corrected time. The Control menu appears.
6. Observe that the corrected time is displayed in the upper right-hand corner of the screen.

Debit/Credit Card Terminals

For debit/credit card terminals, follow these steps:

Display	Action
U.S. Postal Service	Press the (*) key and the (3) key at the same time. (If you are having trouble, simply hold the (*) key and tap the (3) key.)
Diagnostics	Press ALPHA key.
Year	Key in the current year (4 digits). Press ENTER key.
Month	Key in a number (1–12) for current month. Press ENTER key.
Date	Key in a number (1–31) for current date. Press ENTER key.
Hour	Key in a number (1–24) for current hour. Press ENTER key.
Minutes	Key in number of minutes (0–59). Press ENTER key.
Seconds	Key in number of seconds or press ENTER key to bypass.

You must make an entry for each selection, even if the display is correct.

Note: The date and time of Tranz 380s located in Europe should be set to Eastern (New York) time. The date and time of Tranz 380s located in the Pacific should be set to Pacific (San Francisco) time.

Displaying the Clock and Calendar

To verify the existing date and time of the clock in the terminal, follow these steps:

Display	Action
U.S. Postal Service	Press ENTER key.
Function	Press the (4) key.
Day, Date, Time	
Exit	Press CLEAR key.
<US Postal Service>	

Retail Consolidation Unit (RCU)

The time for the RCU/CONA will be updated automatically by the Raleigh Distributed Systems Service Center, Operations and Support Services. However, all RCU operators should validate the correct time and date when they log on to the RCU on Monday, April 7, 2003, and notify Raleigh if the time and date are incorrect.

Mobile Data Collection Devices (MDCDs)

The Delivery Confirmation™ handheld scanners will automatically change to Daylight Saving Time. No manual changes are necessary.

IBM and NCR POS ONE Terminals

The IBM and NCR POS ONE terminals will automatically change to Daylight Saving Time. No manual changes are necessary.

— Customer Service Systems Support,
Delivery and Retail, 4-3-03

What's in Store

Spring has sprung

*Real Time
goes retail*

The spring retail drive period, which began March 22, has a “Real Time” feel to it. Lobby posters and point-of-purchase messaging will carry through the theme of the Real Time advertising campaign featuring Priority Mail® service. Residential customers are the target market for the spring retail campaign. In addition to Priority Mail service, lobby messages also feature Express Mail® service, Global Express Mail service, and phone cards. Customers also will be reminded about alternate access locations for buying stamps and National Card and Letter Writing Month.

For everything you ever wanted to know about the Real Time advertising campaign, follow the link from the Blue intranet page at <http://blue.usps.gov>.

Ordering framed art

Go to OLRP

Postmark Gallery program framed stamp art is now part of the Official Licensed Retail Product (OLRP) program. Postmark Gallery offices that wish to order from the OLRP catalog must also be a participating OLRP office. Check out current product selections on the Retail intranet page at <http://retail.usps.gov>. Click on *Official Licensing Retail Product Program*; in the OLRP box, click on *Catalog (PDF file)*. For detailed information regarding Postmark Gallery participation and OLRP purchasing procedures, go to the Retail intranet page, and click on *Merchandise*, then *Postmark Gallery*.

District Retail specialists can authorize any office to be included in the OLRP program. However, to participate in the Postmark Gallery program an office must be on POS ONE and have slat-wall display space. District Retail specialists who want to add an office to the Postmark Gallery program must make a request through Headquarters.

The Retail Merchandise Center (RMC) warehouse no longer has framed art or other Retail merchandise. It must be ordered through the OLRP program.

What's in Store

Changes in packaging stamps

Flag and Toy stamp booklets

When packaging stamps for sale at Postal Stores, it's important to put the investment where it will have the biggest impact. An analysis shows USPS benefits from selling packaged commemoratives, philatelic items, stamped stationery, *Love* stamps, and packaged small quantities of Express Mail service, Priority Mail service, postcard rate, and other "odd rate" stamps. Although *Flag* and *Toy* stamp booklets have a large sales volume, they are available in all USPS stamp channels (vending, ATMs, grocery stores, Stamps By Mail®, and the Internet) so they don't need the slat-wall exposure that the other stamp products need. Be advised that Postal Stores will be selling unpackaged *Flag* and *Toy* booklets once the current packaged stock is exhausted.

Packaging of stamps serves two purposes: making the public aware of the variety of stamps and stamp products, and reducing transaction costs. There's no difference in the transaction time of scanning a stamp booklet or a packaged stamp booklet, so packaging stamps that have wide exposure does not bring additional value to offset the expense of packaging the stamps.

Postal Stores, which account for 2 percent of all Post Offices, sell over 20 percent of the nation's commemoratives. It's the visibility of the stamps on the slat wall that makes Postal Stores more successful in selling this product line, and helps increase philatelic and stamped stationery sales overall.

Got a passport?

Check this out

The Postal Service offers, in cooperation with the U.S. Department of State, passport application acceptance service for U.S. citizens. Currently, 1,600 Post Offices offer this service. There's room for expansion. Postmasters who wish to offer this service should visit the Retail intranet page at <http://retail.usps.gov>, and click on the icon for the Passport Program. There's information on how to get State Department designation as an official passport application acceptance site. The Web site also has information on photo services, training, and just about anything you need to know about offering this revenue-generating service.

What's in Store

It's important to note that federal authorities are considering requiring passports for U.S. citizens traveling to Canada or Mexico. This would increase the demand for passports significantly — in the millions. Becoming a passport application acceptance site could benefit your office — and the American public.

Feedback

Send comments and questions to:

WHATS IN STORE
US POSTAL SERVICE
1735 N LYNN STREET RM 6042
ARLINGTON VA 22209-6057

What's in Store

Retail Coaches Corner

Welcome to the April Corner!

This month's edition has information on the air surcharge for transportation of day-old poultry, frequently asked questions on the FedEx Drop Box Program, and Merchandise Return Service.

Air Surcharge—Transportation of Day-Old Poultry

An air surcharge was recently added to day-old poultry accepted at retail units that is sent via First-Class Mail® service or Priority Mail® service and transported by air. The new air surcharge requires that a 20 cent per-pound cost be included in the postage that is affixed to the article. For additional details, please refer to Let's Talk Retail, A/P 7, Week 1, at http://blue.usps.gov/delivery/cs_retail_lets_talk_retail.htm

FedEx Drop Box Program FAQ

Below are frequently asked questions from the FedEx Drop Box Program.

What happens if a customer incorrectly places a FedEx package in a Postal Service collection box?

FedEx or Postal Service packages that are received in the incorrect box should be transferred to the correct receptacle. At no time should a package tendered to either the Postal Service or FedEx be converted to the other party's services, unless initiated by the customer.

What if the FedEx drop box is overflowing or pieces are on the ground?

FedEx monitors its drop boxes regularly. However, in the spirit of good business relations, and if the situation appears to warrant it, contact 800-GO-FEDEX to report the issue.

Merchandise Return Service

The convenience of Internet and catalog shopping is appealing to more and more customers today. While these shoppers may be willing to sacrifice the ability to actually touch a product prior to purchasing, they do not want to sacrifice the convenience factor when it comes to returning the item.

That's why the Postal Service created Merchandise Return Service (MRS). It allows the customers to return items without paying postage. When they affix a merchant-supplied MRS special label to their return package, the company that sold the product pays the mail costs. And, since the Postal Service is not the only delivery company offering this type of service, it's critical that we handle MRS packages properly.

Remember, if customers want to add insurance to a MRS package, only the insurance fee should be collected, not the postage. And if customers opt to ship and pay the return postage, they should remove the merchant's MRS label from the package or fully cover the MRS label with an address label. If not, they run the risk of the merchant deducting the shipping charge from their credit or refund when the item is received.

Proper handling of MRS packages ensures customer satisfaction on several different levels and increases our ability to grow the business.

Questions or comments? Submit them via the internal Postal Service e-mail network to *Retail Coaches Corner*.

What's in Store

april

retail employee bulletin

Diana Cade
Retail Associate
26 years of service



Spring '03 Retail Drive Period
3/22/03 – 6/14/03



For more on the Real Time campaign, visit the Blue page <http://blue.usps.gov>

Seen the New Campaign?

- It's called "Real Time," and it focuses on the strength of Priority Mail® service.
- Real Time television ads, print ads, Direct Mail, and sales brochures target business customers.
- New Spring POP signs bring the campaign to life in your office.

Spring Signs

Your new Spring POP signs should be up!

- Signs focus on residential customers, because springtime is shipping time.
- Make time to walk in your office like you're a customer. See what they'll be reading before they reach your counter.
- Spring signs will hang until June 14.



A New Look

Retail employee communications have a new look!

- Retail employee materials are designed and written with your suggestions and feedback in mind.
- Take a look at the three-month Retail Employee Calendar that should be hanging in your office.
- We hope you like the simple, friendly design and the new flip format.

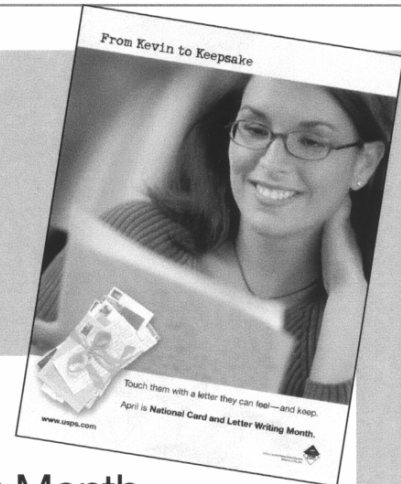
Refer to the new "Retail Employee Calendar" hanging in the Employee Zone of your Post Office for additional information.
Access the Retail Intranet Site at <http://retail.usps.gov>.

What's in Store

april

retail employee bulletin

Spring '03 Retail Drive Period
3/22/03 – 6/14/03



Don't Forget to Write...

April is National Card and Letter Writing Month.

- It's the Postal Service's annual month-long effort to promote literacy and celebrate the art of letter writing.
- The tradition of writing, sending, and receiving letters, postcards, and greeting cards has preserved America's history and changed lives.
- In our electronic age, it's a perfect time to remind customers about the value of sending messages that people can touch and feel.



...and Call

- The current FIRSTCLASS PHONECARD® promotion is \$3 off all 100 minute cards.
- The promotion runs from 3/21/03 to 6/13/03.
- It's a great time to suggest a FIRSTCLASS PHONECARD to customers sending graduation and Mother's Day gifts.

April Stamp Releases:

- *Old Glory*: **April 3**
- *Cesar E. Chavez*: **April 23**
- *Louisiana Purchase*: **April 30**



Refer to the new "Retail Employee Calendar" hanging in the Employee Zone of your Post Office for additional information.
Access the Retail Intranet Site at <http://retail.usps.gov>.

What's in Store

april

retail employee bulletin





Spring '03 Retail Drive Period
3/22/03 – 6/14/03



focus!

Look for opportunities to educate customers about the featured product/service for each AP. You'll improve customer satisfaction and help your office meet its revenue goals!

National Card and Letter Writing Month

MON	TUE	WED	THUR	FRI	SAT	SUN
	1 APRIL FOOL'S DAY	2 <i>Old Glory stamp</i>	3 	4 Last day for districts to input VESS data for AP 7	5	6 DAYLIGHT SAVING TIME begins
7 	8 focus! Delivery Confirmation™ service and Insurance with Priority Mail® service	9	10	11 \$\$\$ payday!	12	13
14	15	16 PASSOVER begins at sundown	17	18 GOOD FRIDAY	19 AP 9 begins	20 EASTER
21	22 	23 <i>Cesar E. Chavez stamp</i>	24	25 \$\$\$ payday! Gather VESS data for AP 8	26	27
28 did you know? Priority Mail service is a competitive product starting at only \$3.85!	29	30 <i>Louisiana Purchase stamp</i>				

Refer to the new "Retail Employee Calendar" hanging in the Employee Zone of your Post Office for additional information.
Access the Retail Intranet Site at <http://retail.usps.gov>.

Supply Management

PROCUREMENT CHANGE

Fulfilling Business Card Orders

Effective April 1, 2003, the contract with Seattle Lighthouse for the Blind will be terminated through mutual agreement. Rising costs and a reduced demand for business cards has driven this decision. Until we can establish a new, competitively placed contract, field offices can order their business cards through the USPS Basic Pricing Agreement with American Printing & Paper Products Inc. in Manassas, Virginia.

American Printing & Paper Products Inc. has been approved for competitive pricing as well as conforming to Postal Service quality and brand management standards. The supplier anticipates shipment within 14 calendar days of receiving of an order. All orders are shipped via First-Class Mail® service without charge to the requestor.

The standard order form (PS Form 1868, *Business Card Order Form*, June 2002), product/price list, and shipping label are available on page 111. You can also access PS Form 1868 on the intranet at <http://blue.usps.gov>; click on the Selected References drop-down menu, then click on *Forms*, then select the form from either the Alphabetical List or the Numerical List.

All orders received by Seattle Lighthouse for the Blind through April 30, 2003, will be forwarded to American Printing & Paper Products Inc. for fulfillment. Please allow an additional week for processing of these orders during this transition period. Orders received by Seattle Lighthouse for the Blind after April 30, 2003, will be returned to the requestor.

— *Professional, Printing and Creative Services,
Supply Management, 4-3-03*

U. S. POSTAL SERVICE BUSINESS CARD ORDER FORM

PS Form 1868, June 2002

TO: **POSTAL ORDER PROCESSING**
AMERICAN PRINTING & PAPER PRODUCTS INC
 10150 PENNSYLVANIA AVE
 MANASSAS VA 20110-2029

TELEPHONE:
703-361-5007
 FAX:
703-361-4740

CONTRACT No. _____ ORDER No. _____

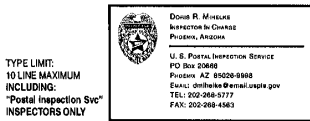
REQUESTING ORGANIZATION _____

DATE REQUESTED _____ DATE REQUIRED _____

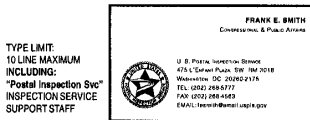
SAMPLE FORMATS



TYPE LIMIT: 3 LINES ABOVE LOGO AND 4 LINES BELOW LOGO POSITIONED PER CORPORATE IDENTITY SPECIFICATIONS AS REPRESENTED IN REDUCED FORMAT SAMPLE SHOWN ABOVE.



TYPE LIMIT: 10 LINE MAXIMUM INCLUDING: "Postal Inspection Svc" INSPECTORS ONLY



TYPE LIMIT: 10 LINE MAXIMUM INCLUDING: "Postal Inspection Svc" INSPECTION SERVICE SUPPORT STAFF

Pay By Check, Money Order or VISA Card

USPS:
 QUANTITY:
 250 @ \$11.75
 500 @ \$15.00
 1000 @ \$17.50

INSPECTION SERVICE:
 QUANTITY:
 250 @ \$11.00
 500 @ \$12.75

STYLE:
 Badge
 Seal

U. S. POSTAL SERVICE BUSINESS CARD ORDER FORM

PAPER SPECIFICATIONS 3.5 X 2 INK PMS 294 Blue
 80# Recycled Brite White Bristol PMS 485 Red
 Inspection Svc in Blue only

ACCOUNT No. _____ B/A FINANCE No. _____

VISA CARD No. _____ EXPIRATION DATE _____

FUNDING / CREDIT CARD OFFICIAL SIGNATURE _____ DATE APPROVED _____

REQUESTOR SIGNATURE _____

REQUESTOR TELEPHONE _____ FAX OR EMAIL _____

MANAGER / SUPERVISOR SIGNATURE _____

TYPE COPY IN THE POSITION THAT EACH LINE IS TO APPEAR. USE A SEPARATE FORM FOR EACH ORDER.

ORDERING FORMAT

PRINT OR TYPE CLEARLY AND NEATLY

PRINTER IS NOT RESPONSIBLE FOR ERRORS DUE TO ILLEGIBLE OR UNCLEAR COPY


WHEN FAXING YOU MUST CALL TO CONFIRM RECEIPT

TEL _____ FAX _____

EMAIL: _____

CUSTOMER:
 COMPLETE LABEL WITH EXACT ADDRESS FOR RETURN SHIPMENT.
THIS ACTUAL LABEL WILL BE AFFIXED TO YOUR BOX.

PS Form 1868, June 2002



UNITED STATES POSTAL SERVICE

475 L'Enfant Plaza SW
 Washington DC 20260-0001

First Class Mail
 Postage & Fees Paid
 USPS
 Permit G-10

PRINTER REFERENCE

YOUR REFERENCE (Optional)



475 L'ENFANT PLAZA SW
WASHINGTON DC 20260-5540

First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

FROM: Click TO: Ship
Mike Brownfield - Owner, Books at Sunset

RARE BOOKS

156

If you've got a computer, in
02 MIN 27 SEC
you've got a shipping department.

Priority Mail® service presents Click-N-Ship.™ It's everything you need to ship your packages online. You can calculate rates, print labels and pay postage. You can even get Delivery Confirmation™ service for free. To get started, visit www.usps.com/clicknship and you're on your way. Priority Mail from the United States Postal Service® — Dependable delivery starting at \$3.85.

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