

POSTAL BULLETIN

PUBLISHED SINCE MARCH 4, 1880

PB 22094, January 23, 2003

VOE SURVEY:

FILL IT OUT.

MAIL IT BACK.

BE HEARD!

U.S. POSTAL SERVICE VOICE OF THE EMPLOYEE SURVEY

Please follow the steps below carefully and return your survey in the enclosed envelope by January 31, 2003.

- Use a blue or black ballpoint pen or a #2 pencil. Mark your response with an "X" within the box provided. (Make no stray marks on the survey.) Any questions, please call 1-800-591-7123.
- See your supervisor regarding the survey. Completion of this survey is voluntary and must be done in confidence to complete this survey.
- Carefully remove upper portion of survey.

Right Way	Wrong Way
<input checked="" type="checkbox"/>	<input type="checkbox"/>

DIST WINDOW CLERK
5 STATE STREET
MIDDLETOWN, IL 00111-9998

Tear along perforation

The U.S. Postal Service Overall

Use the survey by putting an "X" in the appropriate box for each statement.

	One of the Worst	Below Average	Average	Above Average	One of the Best
1. How would you rate the Postal Service as a place to work?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. I can usually believe the information I get from the Postal Service.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. I am proud to work for the Postal Service.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Competition presents a serious threat to the Postal Service.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The Postal Service demonstrates that it values diversity in its workforce.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Your Unit or Facility

	Very Good	Good	Average	Poor	Very Poor
6. Rate the quality of service provided to your customers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Rate the safety of the Postal Service.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Rate physical condition of your facility.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. My job is motivating.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. I am encouraged to come up with new ideas to improve the Postal Service.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. My co-workers cooperate to get the job done.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. I have enough information to do my job well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. I am satisfied with the recognition I receive for doing a good job.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. I am satisfied with the training I receive for doing a good job.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. I have received the training I need to do my job properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. I have received the training I need to do my job effectively.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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PB 22092: 7690-05-000-4857	PB 22084: 7690-05-000-4849	PB 22077: 7690-05-000-4842	PB 22071: 7690-05-000-4836
PB 22091: 7690-05-000-4856	PB 22083: 7690-05-000-4848	PB 22076: 7690-05-000-4841	PB 22070: 7690-05-000-4835
PB 22090: 7690-05-000-4855	PB 22082: 7690-05-000-4847	PB22075A: 7690-05-000-5051	PB 22069: 7690-05-000-4834
PB 22089: 7690-05-000-4854	PB 22081: 7690-05-000-4846	PB 22075: 7690-05-000-4840	PB 22068: 7690-04-000-5675
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Presidential Commission

A New Postal Era

This year marks a new chapter in the history of the United States Postal Service. A presidential commission is already at work studying ways to ensure the long-term viability of postal service in the United States. The nine-member panel has an “historic opportunity to offer recommendations guaranteeing a postal system as effective and dependable as today’s — for many years to come,” says Postmaster General Jack Potter. The Postal Service is the foundation of a \$900 billion industry that employs 9 million people. “The nation cannot afford a postal crisis. Mail is simply too important to the life of our nation,” says Potter. The President’s Commission on the United States Postal Service will submit its report to the president by July 31, 2003.

This kit includes the presidential document establishing this commission, the Department of the Treasury statement, biographies of presidential commission members, remarks by the postmaster general, procedures for the establishment of subcommittees, and procedures for the public comment process.

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Federal Register
Vol. 67, No. 240
Friday, December 13, 2002

Presidential Documents

Title 3—

Executive Order 13278 of December 11, 2002

The President

President's Commission on the United States Postal Service

By the authority vested in me as President by the Constitution and the laws of the United States of America, and to ensure the efficient operation of the United States Postal Service while minimizing the financial exposure of the American taxpayers, it is hereby ordered as follows:

Section 1. Establishment. There is established the President's Commission on the United States Postal Service (Commission).

Sec. 2. Membership. Commission shall be composed of nine members appointed by the President. The President shall designate two members of the Commission to serve as Co-Chairs.

Sec. 3. Mission. (a) The mission of the Commission shall be to examine the state of the United States Postal Service, and to prepare and submit to the President a report articulating a proposed vision for the future of the United States Postal Service and recommending the legislative and administrative reforms needed to ensure the viability of postal services.

(b) In fulfilling its mission, the Commission shall consider the following issues and such other issues relating to the Postal Service as the Commission determines appropriate:

- (i) the role of the Postal Service in the 21st century and beyond;
- (ii) the flexibility that the Postal Service should have to change prices, control costs, and adjust service in response to financial, competitive, or market pressures;
- (iii) the rigidities in cost or service that limit the efficiency of the postal system;
- (iv) the ability of the Postal Service, over the long term, to maintain universal mail delivery at affordable rates and cover its unfunded liabilities with minimum exposure to the American taxpayers;
- (v) the extent to which postal monopoly restrictions continue to advance the public interest under evolving market conditions, and the extent to which the Postal Service competes with private sector services; and
- (vi) the most appropriate governance and oversight structure for the Postal Service.

Sec. 4. Administration. (a) The Department of the Treasury or any organizational entity subject to the direction of the Secretary of the Treasury shall, to the extent permitted by law, provide administrative support and funding for the Commission. The Commission is established within the Department of the Treasury for administrative purposes only.

(b) Members of the Commission shall serve without any compensation for their work on the Commission. Members appointed from among private citizens of the United States, however, while engaged in the work of the Commission, may be allowed travel expenses, including per diem in lieu of subsistence, as authorized by law for persons serving intermittently in Government service (5 U.S.C. 5701–5707), to the extent funds are available.

(c) The Commission shall have a staff headed by an Executive Director.

(d) The Commission, with the concurrence of the Secretary of the Treasury, may establish subcommittees, consisting of Commission members, as appropriate, to aid in its work.

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(e) Consistent with such guidance as the President or, on the President's behalf, the Secretary of the Treasury, may provide, the Commission shall exchange information with and obtain advice from Members of Congress; Federal, State, local, and tribal officials; commercial, nonprofit, and residential users of the United States Postal Service; and others, as appropriate, including through public hearings.

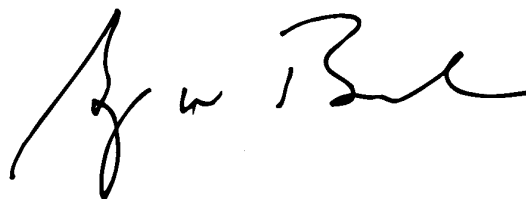
(f) Insofar as the Federal Advisory Committee Act, as amended, may apply to the Commission, any functions of the President under that Act, except for those in section 6 of that Act, shall be performed by the Secretary of the Treasury, in accordance with the guidelines that have been issued by the Administrator of General Services.

(g) Nothing in this order shall be construed to impair or otherwise affect the functions of the Director of the Office of Management and Budget relating to budget, administrative, or legislative proposals.

Sec. 5. Report. The Commission shall submit its report, consistent with its mission set forth in section 3 of this order, to the President, through the Secretary of the Treasury, not later than July 31, 2003.

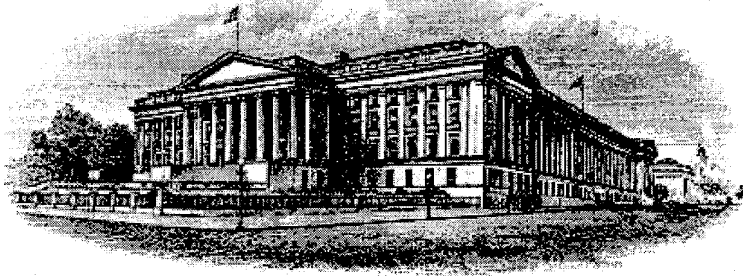
Sec. 6. General Provisions. (a) This order is intended only to improve the internal management of the Federal Government and it is not intended to, and does not create, any right or benefit, substantive or procedural, enforceable at law or in equity by a party against the United States, its departments, agencies, instrumentalities or entities, its officers or employees, or any other person.

(b) The Commission shall terminate 30 days after submitting its report and in no event later than August 30, 2003.



THE WHITE HOUSE,
December 11, 2002.

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Filed 12-12-02; 8:45 am]
Billing code 3195-01-P



DEPARTMENT OF THE TREASURY

OFFICE OF PUBLIC AFFAIRS

For Immediate Release
December 11, 2002

Contact: Betsy Holahan
202-622-2960

Statement of **Treasury Under Secretary for Domestic Finance Peter R. Fisher** **on Presidential Commission on U.S. Postal Service**

Good morning. We are here to announce that President Bush is establishing a Commission on the U.S. Postal Service. At the request of the President, Jim Johnson and Harry Pearce will serve as Co-Chairs of the Commission. I will introduce Mr. Johnson in a minute, Mr. Pearce tried to be here this morning but because of the weather was unable to fly in. Postmaster General Jack Potter and Postal Service Board Chairman Bob Rider are also here with us and will each say a few words after my remarks.

The U.S. Postal Service is the linchpin of our domestic mailing industry. This industry as a whole represents 8 percent of our Gross Domestic Product and nine million workers. As business communications, bills and payments move increasingly to the Internet, the business model of the Postal Service is increasingly at risk. For the last four years, the annual volume of individual first-class letters declined from 54.3 billion to 49.3 billion, even as the cost structure of the Postal Service has been expanding as more than a million and half new delivery addresses are added each year. New technology, declining volume, and continued expansion of the delivery cost base, combined with competition from the private sector, pose a fundamental challenge to the Postal Service.

President Bush recognizes that now is the time to re-assess how the Postal Service should adapt to pressure from customers, competitors and technology, and best fulfill its mission in the 21st century. The Commission will be an invaluable tool to develop strategies to meet the operational challenges that the Postal Service faces and to chart a course that will build a healthy financial foundation. It will help us learn how the Postal Service can execute its mission more efficiently

and cost-effectively. The Postal Service needs to press on with its own Transformation Plan; nothing should hold back these efforts. The Commission will consider the potential need for further steps that should be taken to secure the future of our entire system of mail delivery. Inaction is unacceptable - for taxpayers, for mailers, and for current and former Postal Service workers.

The way I think of this, there are just two things that are out of bounds. We don't want to Commission to come back and suggest that the existing business model should be left in place and the costs all rolled up on the taxpayer. We also don't want them to come back and say that all of the existing costs should be rolled up on the rate payer. Everything else is on the table and we hope they come back with their best ideas.

You know there are billions of dollars of postal operations that today are outsourced - from planes and transportation to rural delivery routes. That said, our goal is not to privatize the postal service. We do want the Commission to give us the best ideas they can to make our mail delivery system viable in the 21st century. This is about ensuring the long-term viability of the postal service, for mailers and for taxpayers. Nothing more and nothing less.

Biographies of Presidential Commission Members

Dionel E. Avilés

Dionel E. Avilés of Houston received his bachelor of science degree from Texas A&M University in 1954, his master of engineering degree from A & M in 1961 and his doctorate in Philosophy from A&M in 1966. He is a Registered Professional Engineer in the state of Texas, New Mexico and the Commonwealth of Puerto Rico.

Dr. Avilés is the owner and president of Avilés Engineering Corporation, a geotechnical and environmental engineering, construction materials testing and inspection site assessment services firm he founded in 1981. He is a graduate of the Army War College in Carlyle, Penn., and after a distinguished military career, he retired from the U.S. Army Reserve in 1993 with the rank of Major General.

Dr. Avilés has more than 47 years of engineering experience with a primary focus on the Gulf Coast Region. His professional engineering experience includes service in the U.S. Army Corps of Engineers, where he conducted airfield pavement evaluations. He has national and international airfield experience in pavement evaluation and runway design. Dr. Avilés has served in positions of leadership in professional engineering societies and is a Fellow on the Society of American Military Engineers. He has authored and presented numerous technical papers on geotechnical engineering.

Dr. Avilés serves on the boards of many civic organizations including director of Camp For All Foundation, President of Coastal Water Authority, Greater Houston Partnership Board of Directors and Houston Community College System Foundation Board of Directors.

Dr. Avilés is a member of the University Associates Program and Texas A&M. He is one of the founders of the Civil Engineering Endowment Fund and has underwritten a 12th Man Foundation Scholarship and a Sul Ross Scholarship.

Dr. Avilés was appointed to the Board of Regents by Governor George W. Bush in 1997. He serves as Vice-Chairman of the Board and as Chairman on the Committee on Buildings and Physical Plant and a member of the Committee on Audit, Committee on Health Affairs, Committee on Educational Access, Policy Review Committee and the Public Policy and Planning Committee. Dr. Avilés is the Board's special liaison to the Texas A&M Research Foundation, the Texas Growth Fund Board and the Texas Higher Education Coordinating Board. His term expires February 1, 2003.

Don V. Cogman

Currently Chairman of CC Investments, a private investment firm in Scottsdale, Arizona, Mr. Cogman is a former communications, public affairs and advertising executive, working in New York and Washington for thirty years. Additionally, he currently serves as Chairman of two non-profit foundation boards.

Mr. Cogman is the former President and Chief Operating Officer World-wide of Burson-Marsteller, a New York based international marketing communications and public relations firm. He also served as Executive Vice-President of Young & Rubicam, a global advertising company in New York. Prior to his New York experience, he spent nearly twenty years in Washington D.C., first as an Administrative Assistant to U.S. Senator Dewey F. Bartlett in the early 70's, followed by a career with MAPCO, Inc., an Oklahoma based energy company, where he served as Vice-President of Government and Public Affairs, directing their Washington office.

Mr. Cogman currently serves as Chairman of the National Federation of Independent Business (NFIB) Education Foundation, Chairman of the Advisory Board for the Partnership for Gender Specific Medicine at Columbia University, Member of the Executive Committee and Board of The Acting Company in New York, and is a Presidential Appointee to the National Council of the National Endowment for the Arts.

He is a native of Oklahoma, a graduate of the University of Oklahoma, and is married with four children.

Carolyn Gallagher

A resident of Austin, Texas, Carolyn Gallagher is currently an investor and advisor to several businesses. She has 20 years of experience in acquiring and growing companies. Most recently she was President and Chief Executive Officer of Texwood Furniture, Inc., a leading U.S. manufacturer of educational furniture located in Taylor, Texas. Ms. Gallagher purchased Texwood in 1988. After leading the company through 12 years of growth and profitability, she sold Texwood to Sagus International in 2000. Prior to buying Texwood, Ms. Gallagher was the President of Houston Trailer, Inc., a subsidiary of Distribution Systems, Inc., a major chemical tank truck company in Houston, Texas.

Ms. Gallagher earned her undergraduate degree from Duke University in 1976 and a MBA from the Harvard Business School in 1982. She has been a community leader in Austin, Texas for many years, chairing numerous non-profit boards. She is currently a trustee and the immediate past chair of the board of St. Edward's University. In 1999 she was appointed to a 6 year term by then Governor George Bush as a Trustee of the Texas Employee's Retirement System, which has responsibility for the \$20 billion state employee's retirement fund.

James A. Johnson (Co-Chair)

James A. Johnson is Vice Chairman of Perseus, L.L.C., a merchant banking and private equity firm based in Washington, DC and New York City.

Beginning in January of 1990 and continuing through December 1999 he was employed by Fannie Mae. He served as Vice Chairman (1990), Chairman and CEO (1991-1998), and Chairman of the Executive Committee (1999).

Prior to joining Fannie Mae, Johnson was a managing director in corporate finance at Lehman Brothers. Before joining Lehman, he was the president of Public Strategies, a Washington-based consulting firm he founded to advise corporations on strategic issues.

From 1977 to 1981, he served as executive assistant to Vice President Walter F. Mondale, where he advised the Vice President on domestic and foreign policy and political matters. Earlier, he was employed by the Target Corporation, worked as a staff member in the U.S. Senate, and was on the faculty at Princeton University.

Johnson serves as chairman of The John F. Kennedy Center for the Performing Arts and is chairman of the board of trustees of The Brookings Institution.

He also serves on the board of the following organizations: The Enterprise Foundation; Gannett, Inc.; The Goldman Sachs Group, Inc.; KB Home; National Association on Fetal Alcohol Syndrome; National Housing Endowment; Target Corporation; Temple-Inland, Inc.; and United Health Group. He is also a member of The American Friends of Bilderberg, The Business Council, the Council on Foreign Relations, the Trilateral Commission, and he is Chairman of the Advisory Council for Public Strategies Incorporated. In March 1994, Johnson was named "CEO of the Year" by The George Washington University School of Business and Public Management. He also was named a 1998 "Washingtonian of the Year" by Washingtonian Magazine. In May

2001, he was elected to the American Academy of Arts and Sciences.

Johnson received a B.A. degree in political science from the University of Minnesota and a Masters Degree in public affairs from the Woodrow Wilson School at Princeton. In 1997, Mr. Johnson received an Honorary Doctor of Laws Degree from Colby College, in 1999 he received an Honorary Doctor of Humane Letters Degree from Howard University, and in 2002, he received a Doctor of Laws Degree from Skidmore College.

Mr. Johnson lives in Washington with his wife and their son.

Richard C. Levin

Richard C. Levin, the Frederick William Beinecke Professor of Economics, was selected as the twenty-second president of Yale in 1993. Mr. Levin was born in San Francisco, California in 1947. He graduated from Lowell High School in San Francisco, received his bachelor's degree in history from Stanford University in 1968, and studied politics and philosophy at Oxford University, where he earned a B. Litt. degree. In 1974 he received his Ph.D. from Yale and that same year he was named to the Yale Faculty.

A specialist in the economics of technological change, Mr. Levin has written extensively on such diverse subjects as the patent system, industrial research and development, and the effects of antitrust and public regulation on private industry. In the mid 1980's he directed a major effort to gather evidence on the incentives for 130 manufacturing industries' investments in research and development. Throughout the 70's and 80's, his series of papers on the Interstate Commerce Commission had significant influence on the course of railroad deregulation.

Before becoming president, Mr. Levin devoted himself for two decades to teaching, research, and administration. His teaching included courses on microeconomics, industrial organization, antitrust, the oil industry, the competitiveness of U.S. manufacturing industries, and the history of economic thought. He served on dozens of major committees, supervised an unusually large number of doctoral dissertations, and rose in the administrative ranks to become, first, director of graduate studies in economics, next the chairman of the economics department, and finally the dean of the graduate school.

Mr. Levin is a longtime New Haven resident. He and his wife Jane and their four children have been active and involved in community life. Since becoming president of Yale,

Mr. Levin has made an effort to use his knowledge and concern for the City to build bridges between Yale and New Haven. In partnership with the City he has supported new initiatives in the areas of economic development, education and human services, and neighborhood revitalization. Downtown renovation, the President's Public Service Fellowships, and the University's Homebuyer Program are examples of initiatives taken in the first few years of his presidency. He has also initiated a campus renovation program of unprecedented scale and scope, while working to retain the strength of Yale's exceptional undergraduate college and 11 distinguished graduate schools.

Mr. Levin currently serves as a director of the Hewlett Foundation, J-STOR, and the National Academy of Sciences Board on Science, Technology and Economic Policy. He is chairman of the board of the University Alliance for Lifelong Learning, a joint venture of Yale, Oxford and Stanford Universities.

Harry J. Pearce (Co-Chair)

Harry J. Pearce was elected chairman of the Hughes Electronics Corporation Board of Directors, a subsidiary of General Motors Corporation, in May 2001. Pearce has served on the Hughes Board since November 1992. He had been vice chairman and a director of the General Motors Corporation Board of Directors since 1996 until his retirement from General Motors in May 2001.

Pearce had been an executive vice president since 1992 and was vice president and general counsel with responsibility for GM's Legal Staff from May 1987 to August 1994. Pearce joined General Motors as associate general counsel in October 1985, assuming responsibility for all product litigation and product safety matters worldwide. Previously, he had been a senior partner in the law firm of Pearce & Durick in Bismarck, N.D. In that capacity, he represented GM and other industrial companies nationwide in a variety of product liability cases over a period of 15 years.

Pearce is Chairman of the United States Air Force Academy's Board of Visitors, Chairman of the U.S. Air Force Academy's Sabre Society, and a lifetime member of the U.S. Air Force Academy's Association of Graduates. He was the recipient of the U.S. Marine Corps Scholarship Foundation's Colonel I. Robert Kriendler Memorial Award in 1998 and is also serving his fifth year as co-chairman of the U.S. Marine Corps Scholarship Foundation's Annual Leatherneck Ball. In 2001, he was selected as a recipient of the first U.S. Air Force Academy's Distinguished Graduate Award.

During his service career, Pearce served as a Staff Judge Advocate in the Air Force and was certified as a military judge. On his return to civilian life, he joined a law firm in Bismarck. He was a municipal judge in Bismarck from 1970 to 1976 and also served as United States Commissioner and U.S. Magistrate. Pearce is also a member of the board of directors of Marriott International, Inc., MDU Resources Group, Inc., National Defense University Foundation, Air Force Academy Association of Graduates, the Detroit Investment Fund, The Bone Marrow Foundation, The National Bone Marrow Transplant Link, the Lauri Strauss Leukemia Foundation, the Stewart Francke Leukemia Foundation, Sabriya's Castle of Fun Foundation, Chairman of the GM Cancer Research Foundation and The Marrow Foundation's Board of Directors, president and board member of The Leukemia & Lymphoma Society Research Foundation, and a member of Wayne State University's School of Medicine's board of visitors. He also serves as a member of the Mothers Against Drunk Driving (MADD) board of advisors. Pearce is a fellow in the American College of Trial Lawyers and a fellow in the International Society of Barristers. He is chairman of the Product Liability Advisory Council Foundation and a founding member of the Minority Counsel Demonstration Program of the American Bar Association's Commission on Opportunities for Minorities in the Profession.

Pearce is a member of World Business Council for Sustainable Development (including co-chair of the global mobility initiative on sustainability), The National Academies' Panel on Science, Technology and Law, The Mentor Group's Forum for U.S.-EU (European Union) Legal-Economic Affairs, and The Conference Board. He also serves as a trustee of Northwestern University, Howard University, United States Council for International Business, and New Detroit Inc. Pearce was born on Aug. 20, 1942, in Bismarck, N.D. He received a bachelor's degree in engineering sciences from the United States Air Force Academy in 1964, where he was a member of the Honor Committee, the Dean's List, the Commandant's List, and the Superintendent's List and a recipient of the Major General Fechet Award. He earned his juris doctor degree from Northwestern University's School of Law in 1967 where he was a Hardy Scholar, on the Dean's List, and a member of the National Moot Court Team. He received an honorary degree of Doctor of Engineering from Rose-Hulman Institute of Technology in 1997, and an honorary degree of Doctor of Laws from Northwestern University in 1998 and an Alumni Merit Award in 1991.

Furthermore, in 2001 he received the International Association of Organ Donation's Corporate Benefactor Award and The American Jewish Committee's National Human Relations Award; the National Conference for Community & Justice Humanitarian Award and The Black Patriots Foundation Leadership Award in 2000; *Parents* magazine's "As They Grow" Award in 1999; *The Detroit News* "Michigianian of the Year" Award in 1998; and the ABA's Commission on Opportunities for Minorities in the Profession's "Spirit of Excellence" Award in 1997.

Norman Seabrook

Norman Seabrook is president of the New York City Correction Officers' Benevolent Association (COBA) Inc., an 11,000 member municipal labor union that is one of the two largest law enforcement unions in New York City. President Seabrook represents Correction Officers, the largest group of employees in New York City's jails, which is by far the largest municipal jail system in the world.

President Seabrook, 42, became a Correction Officer in 1985. He was the oldest son in a family of six boys and two girls and was raised by his mother. Throughout his youth, Mr. Seabrook worked at various jobs. Simultaneously, he was a student at James Monroe High School in the Bronx and a student at the John Jay College of Criminal Justice. He earned a Bachelor of Arts degree from Empire State College.

Correction Officer Seabrook was assigned to two facilities on the famed Rikers Island. They were the Adolescent Reception and Detention Center and the George R. Vierno Center. He also was assigned to the Bronx House of Detention for Men and the Bronx Courts as well as to the very selective and prestigious Emergency Response Unit.

After eight years of law enforcement as a Correction Officer, having held no union posts, Officer Seabrook became disenchanted with COBA's leadership and began a two-and-one-half year campaign for the union presidency while working full-time as a Correction Officer. In June 1995, he defeated the well-entrenched incumbent and four other candidates in an election in which he was seen as a long-shot. He attributes his victory to his mother, who advised "You can do whatever you want to if you focus on others. If you're just doing it for yourself, you won't be able to." Following this advice, President Seabrook accomplished a great deal during his first four-year term and was reelected in 1999 by an overwhelming margin. His initial two goals were to make Correction Officers' salaries and

benefits equal to those of police officers and to make the lives of Correction Officers' widows and children more comfortable.

Before President Seabrook took office, Correction Officers were invisible to most New Yorkers because they dealt with detainees and sentenced offenders of one year or less at city correction facilities. Because Correction Officers were hidden, their contracts were grossly deficient in benefits and in wages. Through tireless effort, in 1998, President Seabrook negotiated a contract that gave Correction Officers more than Police Officers received under their contract, which was negotiated by the Patrolmen's Benevolent Association. Also, as COBA president, Mr. Seabrook had a number of initiatives enacted into law in Albany. Four are widely acknowledged to be the most significant pieces of legislation passed during the entire history of the NYC Department of Correction, which was founded in 1895. They are the Variable Supplement Fund Bill, the Heart Bill, the 3/4 Disability Bill and the Feces Bill.

COBA's Widows' and Children Fund was created by President Seabrook shortly after he took office. The fund was created to alleviate the financial burden to the families of Correction Officers who lost their lives while serving. It supplements families' incomes during the financially burdensome holidays of Thanksgiving and Christmas. The fund provides numerous Christmas presents and schedules day trips to amusement parks and sports events throughout the year for these families marked by tragedy.

President Seabrook's hard work and natural leadership ability has afforded him many honors. In 2000, he was appointed to be the Chairman and Spokesperson of the Uniformed Forces Coalition. As such, he negotiated a new collective bargaining agreement for Correction Officers, Firefighters, Sanitation Workers, Police Detectives, Police Captains, Police Sergeants, Police Lieutenants and all other uniformed city employees with the exception of Police Officers. In 2001, Governor Pataki appointed President Seabrook to the three-person, bipartisan Task Force to Reform New York State and New York City Elections. Also, in 2001, Mayor-elect Bloomberg appointed President Seabrook to his transition team. President Seabrook's numerous responsibilities included interviewing and evaluating potential city commissioners and political aides to the new mayor. The COBA leader is also Vice-Chairman of the Bronx Democratic Committee and a member of the Board of Governors of the Pius XII Foundation.

Robert S. Walker

Wexler & Walker's Chairman, Robert S. Walker, is seen as an expert in science, space, technology and energy issues and a master of legislative tactics and procedure. During the 2000 presidential campaign, Walker served as the Bush advisor on science, space and technology.

In August 2001, Bob Walker was appointed by President Bush to be Chairman of the Presidential Commission on the Future of the United States Aerospace Industries.

As a Member of Congress from Pennsylvania's 16th District, Walker served much of his twenty-year career in the Republican leadership as Chief Deputy Whip, Chairman of the Leadership, and Speaker Pro Tempore. In 1995, he was selected as Chairman of the Science Committee and Vice Chairman of the Budget Committee. And throughout his congressional tenure he was probably best known for his role as the GOP floor manager in the House.

As a lecturer, writer and commentator, Walker appears regularly on FOX News, CNBC and PBS, among others, and lectures at the Brookings Institution, the Georgetown University Government Affairs Institute, the Kennedy School at Harvard University, the Cato Institute, the Heritage Foundation, the Woodrow Wilson Center and at several colleges and universities. He is called upon to address national and international technology forums, and his latest book, *INSIDE THE HOUSE*, co-authored with several other former Congressmen, was released in 2001.

In 1996, Bob Walker became the first sitting House Member to be awarded NASA's highest honor, the Distinguished Service Medal. He has stayed involved in space policy as a board member of the Aerospace Corporation, SpaceDev, and the Space Foundation. In addition, he is Chairman of the Board of DCH Technology and serves on the advisory board of the IMAX Corporation. His community outreach work includes the boards of the U.S. Capitol Historical Society and the American League of Lobbyists.

Joseph R. Wright

Joe Wright is president and CEO of PanAmSat Corporation, one of the largest providers of global video and data broadcasting services via satellite, operating a worldwide network of 22 in-orbit spacecrafts reaching 98% of the world's population. Prior to taking this position in 2001, he was Vice-Chairman of Terremark Worldwide, operator of Network Access Points (NAP's) in the U.S., Europe and Latin America.

He was also Chairman of GRC International that provided advanced IT, Internet and software technologies to government/commercial customers. After a turn around, it was sold to AT&T. He was also Co-Chairman of Baker & Taylor a Carlyle majority owned book/video/software distribution company. From 1989 to 1994, Joe was EVP, Vice Chairman and Director of W.R. Grace, Chairman of Grace Energy Company and President of Grace Environmental Company. From 1982-1989, he was Deputy Director and Director of the Federal Office of Management and Budget (OMB) and a member of President Reagan's Cabinet. Prior to that he was Deputy Secretary of the Department of Commerce and he previously held the position of President of two Citibank subsidiaries; was a partner of Booz Allen and Hamilton, and held various management and economic positions in the Federal Departments of Commerce and Agriculture. Mr. Wright currently serves on the Board of Directors/Advisors of AT&T Government Solutions, Titan Corp., Proxim Corp., Terremark Worldwide, Baker & Taylor, Verso Technologies, and the Federal Governments NRIC (FCC) and PMAC (OMB).



POSTAL NEWS

REMARKS BY POSTMASTER GENERAL JOHN E. POTTER PRESIDENTIAL COMMISSION ON THE U.S. POSTAL SERVICE — WASHINGTON, DC

JANUARY 8, 2003

Thank you Chairman Pearce, Chairman Johnson. Commissioners . . . thank you all for agreeing to be on the Commission and for allowing me to participate in this first meeting of the President's Commission on the Postal Service.

I want to begin by thanking President Bush for putting this panel together. The fact that the President chose to form the Commission at this time attests to his interest and concern about the future on the Postal Service. And for that we are grateful.

I also want to thank Treasury Undersecretary Peter Fisher for his comments this morning, and for understanding the challenges we must overcome to provide affordable, universal service for everyone in America in the future.

Joining me today is Richard Strasser, our Chief Financial Officer and Executive Vice President.

At the conclusion of my remarks, Dick will add some detail and perspective about our finances and the challenges associated with funding a \$67 billion organization.

I want to begin with a brief overview of the size and scope of the Postal Service of today and the massive mailing industry that has evolved and grown over the past 30 years.

As Secretary Fisher mentioned, ours is a truly national industry today — interconnected with thousands of American businesses that employ 9 million people whose work is directly related to or dependent on the nation's mail. Together, it's a \$900 billion industry that relies on the 750,000 men and women of the United States Postal Service.

It was 35 years ago that a Presidential Commission began examining America's postal system.

Their recommendations were the basis for the Postal Reorganization Act of 1970 that established the United States Postal Service.

- The Post Office Department had been receiving up to 20 percent of its revenue from tax payer subsidies.

- There were limited funds to expand and improve the infrastructure.
- Service had fallen.
- Employees were stuck in a personnel system where politics often outweighed merit when it came to promotions.

From that flawed system, the Postal Service emerged to act in a more businesslike manner.

In the years since 1970, we have lived up to our mandate to provide affordable, universal mail service to every American regardless of where they live, where they work, and regardless of their economic circumstances.

The United States Postal Service has been successful.

The Postal Service has grown with America and the economy.

- The number of addresses served has increased 72 percent since 1970.
- Mail volume has grown from 87 billion pieces to 203 billion pieces of mail.
- The price of the First-Class stamp, adjusted for inflation, is essentially the same as it was in 1971.

The Reorganization Act brought about significant changes in the way management approached the business. We used our increased flexibility to transform from a primarily manual operation to a highly mechanized operation in the 1970s and '80s to what is today a highly automated operation.

Over the past 30 years, we've looked at the entire mail chain from printing to delivery. When we saw volume increasing dramatically in the late '70s and early '80s, we had two options: invest in more infrastructure or get our customers involved.

We chose to engage our customers to help us find equitable ways to share the work and share the savings. The net result is \$15 billion in annual worksharing discounts for our customers and less investment in buildings and equipment for the Postal Service.

The point is the Postal Service made a strategic decision not to own everything. We looked at the least combined costs of alternatives and felt that worksharing and customer involvement was in the nation's best interest. The postal network is an open system.

Postal reorganization also changed our approach to service. By the 1980s we were no longer the only game in town. Competition compelled us to rethink what we had been doing.

We moved to independent performance testing for First-Class Mail — and we publicly reported service results on a quarterly basis. The initial results were not what the American people deserved.

Today, service performance is at record levels and we continue to publicly report our First-Class Mail performance scores. Customer satisfaction is also at record levels.

So with all that good news, you are probably asking yourselves, why are you here.

Ladies and gentlemen, the Postal Service is challenged by changes in the marketplace — primarily electronic communication.

Our primary source of revenue is First Class letter mail. Twenty-five percent of postal revenue comes from bills and payments — the segment of the mail most vulnerable to electronic diversion.

The potential significant diversion of letters to electronic medium challenges our basic business model. That model assumes that mail volume and revenue growth will finance the Postal Service's growing infrastructure of some 1.7 million additional delivery points per year. As new homes, towns and cities are built, the Postal Service must grow with them.

In addition, GAO raised concerns regarding long-term liabilities and obligations related to debt repayment, pension costs and health care benefits for retirees.

As a result of all these concerns, in 2001, the Senate requested us to put together a Transformation Plan. Simply put, they asked us to look ahead and come up with strategies to assure that the needs of the American public would continue to be met in the future.

This past year we seized the initiative to transform the Postal Service — to begin the process of preparing for the future — to preserve America's trust in our ability to deliver.

The Transformation Plan has three basic elements. The first element all centers around doing a better job with the resources we have under the current legislation.

- It lays out specific goals for improving service and operational efficiency.
- It identifies specific ways we will grow our business by enhancing products and expanding customer access to postal services.
- And it details plans and strategies to improve financial performance.

This past year, we made great strides in transforming the Postal Service while maintaining our focus.

Service is at all-time highs. Productivity is up. Employee complement has been reduced by over 45,000 through attrition in recent years.

We've committed to take \$5 billion in expenses out of our operating base over five years and are well ahead of our plan.

However, bio-terrorism, recession, and electronic diversion have negatively impacted volumes.

Despite productivity gains, we have had to raise rates 15 percent over the two year period. No question, those rate increases have hurt growth.

Despite stiff competition and a changing marketplace, we are working hard to encourage growth.

For example, we are exploring alternatives such as phased rates for future rate cases, negotiated service agreements, and adding value to our existing mail products through information technology.

As the Postal Service looks to the future, we recognize that there is a need to change the legislation under which we operate. The second portion of the Transformation Plan addresses short term legislative change.

Recently, OPM completed an extensive review of USPS pension obligations for employees covered under the Civil Service Retirement System and concluded that we would find ourselves in an overpayment situation were we to continue payments on the current schedule as set by a 1974 law.

We are pleased that the Administration has drafted legislation to correct this situation. If enacted, it would reduce the Postal Service's annual payments to the CSRS fund by some \$2.9 billion in 2003.

The combination of management's efforts to improve productivity, coupled with a change in pension legislation, could enable us to hold rates stable until 2006. It would also enable us to lower our debt, something I know Treasury favors. This stability in rates and debt obligations would foster some growth in the mailing industry, but would do little to reverse electronic diversion.

The third piece of the Transformation Plan addresses the need for long-term legislation. That's where you come in. We certainly welcome any and all recommendations by the Commission to improve service and efficiency within the current legislation, and will actively pursue those recommendations.

However, today, you the members of this Presidential Commission, have an historic opportunity to offer your findings and recommendations to make the postal system a viable, efficient and affordable service to all Americans well into the future.

We urge the Commission to engage in a thorough review of the key public policy issues related to the Postal Service.

From the early years of our history, the principal defining public policy that has guided and governed the Postal Service has been the vision of a universal mail service.

That vision was founded on the notion of equal access to postal services that would connect the American people for generations to come. Equality demanded that uniform rates be set, that a single stamp can get your letter from anyplace in America to its destination anywhere in America – whether that's around the block or around the country.

Equality demanded regular delivery to every mailbox be provided to everyone, not just the privileged and well-to-do.

That promise still holds true today. But our society is far removed from the world of our forefathers. Today, we live in a highly technological environment that has created a fiercely competitive — one where change is inevitable but also critical.

Our customers have changed as well.

Technological advances offer our customers more choices and more options to communicate across town and across the world. More choices and options signal a shift in customer behavior that favors the service provider best equipped to meet changing customer needs.

Meeting those changing needs demands that we change. That's what the Transformation Plan is all about. The question now before us, however, is how to define the needs of our customers, the American people in the decades ahead.

Since 1994, the Congress and the entire mailing industry has debated public policy issues including:

- Strict pricing regulation to pricing flexibility.
- Binding arbitration with labor to the right to strike.
- Breakeven to retained earnings.
- A \$15 billion borrowing limit to doubling that amount.
- Fewer post offices to more post offices.
- A stricter monopoly to no monopoly.

In the end it's not about any single issue. It's about universal service to the American people.

The key question is how can we continue to provide the universal service to all Americans and still make it affordable in the face of potentially declining mail volume. That is the central public policy issue facing this Commission.

As you may have concluded, the issues related to postal services in this country are complex.

The mailing industry comprises a wide spectrum of varied interests and conflicting opinions about Postal Service reform and transformation. And everybody in the country is a customer of the Postal Service.

That's why we welcome this opportunity to work with the members of this Commission in a thorough and objective assessment of the Postal Service.

Collectively, you represent a wide spectrum of business experience and expertise that will enable you to bring a new and unbiased perspective to the public policy issues facing the Postal Service now and, most importantly, in the future.

Thank you Chairman Pearce and Chairman Johnson for this opportunity. I'll now turn to CFO Strasser who will provide a more in-depth review of our service and financial positions.

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The Establishment of Subcommittees

The following procedures were approved by the Commission during the January 8, 2003, public hearing in Washington, DC:

In Executive Order No. 13278, the President has asked this Commission to report to him by July 31. The creation of several subcommittees consisting of members of this Commission can help expedite our work so that we can successfully meet our reporting deadline. Each of the subcommittees will conduct a detailed review of specific aspects of the Postal Service and will be fully supported by Commission staff. The creation of subcommittees is also consistent with the Federal Advisory Committee Act under which we operate.

More specifically, we propose the creation of four separate subcommittees with the following names: Business Model, Private-Sector Partnership, Technology Challenges, and Workforce.

The *Business Model Subcommittee* will be responsible for assessing the Postal Service's current "government corporation" business model. As part of this assessment, the Subcommittee will study the Postal Service's universal service obligation, the mail delivery infrastructure, the current rate regulation system, and pricing flexibility. This Subcommittee will also assess the "Commercial Government Enterprise" business model proposed by the Postal Service in its own Transformation Plan.

The *Private-Sector Partnership Subcommittee* will be responsible for analyzing the current role of the private sector in the mail delivery system, including negotiated service agreements, outsourcing, and work-sharing. It will also attempt to identify opportunities for the Postal Service to enter into partnerships with the private sector as it seeks to become more efficient and effective.

The *Technology Challenges Subcommittee* will be responsible for assessing the impact of new technologies — such online bill payment and presentment, e-mail, and electronic funds transfer — on the Postal Service's business and attempt to determine whether these technologies will continue to erode the Postal Service's market share. The Subcommittee will also assess the Postal Service's own technology initiatives and their impact on productivity and financial performance.

The *Workforce Subcommittee* will be responsible for assessing the Postal Service's current collective bargaining and dispute resolution procedures as well as reviewing alternative models. It will review employee pay and other associated labor costs; productivity; employee recruitment, training and development; and workers' compensation. The Workforce Subcommittee will also review the status of the Postal Service's unfunded pension and retiree health care liabilities.

These proposed subcommittee jurisdictions are intended to be illustrative of the issues that each subcommittee should explore. Each subcommittee will, of course, be free to explore any related issues that it determines would be helpful to fulfilling its mission. In addition, the Commission may determine it is necessary to create additional subcommittees.

Each subcommittee will have a chairperson who will be the individual principally responsible for directing the subcommittee's work. It is also our hope that at least three members of this Commission will join each subcommittee. Each of the two co-chairs will be *ex-officio* members of each subcommittee. Any Commission member may join as many subcommittees as he or she desires so long as that individual is willing to discharge the responsibilities of subcommittee membership.

As you know, the next public meeting of this Commission will take place on February 20 in Washington, DC. It is our hope that two of the subcommittees will report their preliminary findings to the Commission at the February 20th meeting. The two remaining subcommittees will report their findings at a subsequent Commission meeting. We will work with the subcommittee chairs as we establish the agendas of future Commission meetings.

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The Public Comment Process

The following procedures were approved by the Commission during the January 8, 2003, public hearing in Washington, DC:

The President has clearly outlined the mission of this Commission in Executive Order No. 13278. According to the Executive Order, the Commission must consider the following issues:

1) the role of the Postal Service in the 21st century and beyond; 2) the flexibility that the Postal Service should have to change prices, control costs, and adjust service in response to financial, competitive, or market pressures; 3) the rigidities in cost or service that limit the efficiency of the postal system; 4) the ability of the Postal Service, over the long term, to maintain universal mail delivery at affordable rates and cover its unfunded liabilities with minimum exposure to the American taxpayers; 5) the extent to which postal monopoly restrictions continue to advance the public interest under evolving market conditions and the extent to which the Postal Service competes with private sector services; and 6) the most appropriate governance and oversight structure for the Postal Service.

The Executive Order also charges the Commission with considering "such other issues relating to the Postal Service" that the Commission determines are appropriate subjects for review.

During this process of examination, the Commission is committed to ensuring that every affected and interested party has an opportunity to share its views and concerns with us. Any party that wishes to submit a written statement on any issue or issues that fall within the established scope of the Commission's mission is strongly encouraged to do so.

The Commission has established three methods by which statements can be submitted for consideration and review:

1. Transmission by Email to the following address: pcusps_comments@do.treas.gov. Statements can be embedded in the Email as ASCII text or sent as a MS Word or ASCII text attachment. Do not include artwork or other graphic elements.
2. Stored on 3 1/2 inch high density computer disk as a MS word or ASCII text document (Windows format only) and mailed or hand-delivered to: President's Commission on the United States Postal Service, 1120 Vermont Avenue, N.W., Suite 971, Washington, DC 20005.

3. Typewritten statements may be mailed or hand-delivered to: President's Commission on the United States Postal Service, 1120 Vermont Avenue, N.W., Suite 971, Washington, DC 20005.

Email transmissions must be received by the Commission no later than 5:00 p.m. on Wednesday, February 12. Mailed submissions must be postmarked no later than 5:00 p.m. on Wednesday, February 12.

The Commission encourages parties to limit their statements to a maximum length of 25 pages of double-spaced written text. Any statement exceeding 15 pages in length should be accompanied by a one-page "executive summary."

Please be aware that the Commission may, at its discretion, post any statements it receives on the Commission's website at www.treas.gov/offices/domestic-finance/usps.

If you have any questions about this public comment process, please contact Randall Lewis of the Commission staff at (202) 622-6075.

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USPSNEWS@WORK

Do it on the clock! Fill out your VOE survey

The Quarter II Voice of the Employee (VOE) Survey is in the mail.

- You have until Jan. 31 to fill it out, place it in the postage-paid envelope and drop it in the mail. It's that simple. And, it's important.
- Your feedback is critical to the Postal Service's continued success.
- Every employee is surveyed — 25% per quarter.
- When you receive the survey at work, take a few minutes to complete it. You can do it on the clock. Make sure your voice is heard.

Universal service is key to USPS future, PMG tells new commission

Speaking at the first meeting of the new Presidential Commission on the Postal Service, Postmaster General (PMG) Jack Potter stressed the importance of universal mail service.

- "The key question is, How can we continue to provide universal service to all Americans and still make it affordable in the face of potentially declining mail volume?" Potter said.
- Potter pointed to USPS's success since its formation under the Postal Reorganization Act of 1970, which helped it evolve into a highly automated communications delivery operation with the highest service levels in its history.
- "We have lived up to our mandate to provide affordable, universal mail service to every American regardless of where they live, where they work or their economic circumstances," Potter said.
- "This past year we seized the initiative to transform the Postal Service — to begin the process of preparing for the future — to preserve America's trust in our ability to deliver," Potter said. However, he cautioned that economic recession, bio-terrorism and electronic diversion have had a negative impact on mail volume.
- Potter told the commission that short-term legislation is needed to change the amount USPS pays into the Civil Service Retirement System, which means rates could remain stable until at least 2006. And he said long-term legislation is needed to ensure that USPS remains a viable, efficient and affordable service to all Americans.

- More about the commission and PMG Potter's detailed presentation are posted on the web at www.usps.com/news/2002/press.

Leadership changes: USPS Board of Governors

David Fineman has been elected chairman of the Postal Service's Board of Governors. He succeeds Robert Rider.

- Fineman is president of Fineman & Bach, a Philadelphia law firm. He was elected vice chairman of the Board in 2001 and re-elected in 2002. He has served on the Board since 1995.
- John Walsh has been elected vice chairman. The longtime Connecticut businessman was appointed to the Board of Governors in 1999.

New challenges, new positions: Bravo, Otto, Weatherall assume new lead roles

PMG Jack Potter has asked Chief Technology Officer Charles Bravo to assume the new position of senior vice president of Intelligent Mail and Address Quality. Information Technology Vice President Robert Otto will take over the chief technology officer position. Potter also named Lakeland District Manager Murry Weatherall as the new vice president of Diversity Development.

- Bravo's new organization will set standards for coding, reading and mailer participation for information placed on all types of mail, including envelopes, packages, sacks, trays, pallets and customer forms. Bravo will report directly to the PMG.
- The Intelligent Mail and Address Quality organization supports the Transformation Plan strategy of using technology to add value to the mail.
- As chief technology officer, Otto will manage and maintain the USPS technology network, including its information technology infrastructure. The Transformation Plan calls for continually upgrading and reengineering the computing infrastructure to support current and new business requirements. Otto is responsible for operating the world's largest intranet, which connects Postal Service facilities nationwide.
- Weatherall assumes responsibility for increasing awareness and appreciation for ethnic and cultural diversity in the Postal Service, as well as for managing all aspects of diversity involving USPS employees, customers and suppliers.

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- The culture of the Postal Service is a key component of the USPS transformation effort. And Diversity Development has an important role in several of the Transformation Plan's performance-based strategies, including succession planning to develop future leaders and building a highly effective and motivated workforce.

Five and counting: USPS boasts years of record on-time delivery

Yes, we deliver! USPS continues to provide record on-time delivery performance as it reduces costs through aggressive belt-tightening.

- In the latest EXFC (External First-Class) measurement, for the period Sept. 7 through Nov. 19, 2002, USPS achieved a 94% on-time delivery service performance score. It's the third consecutive quarter in which independently measured EXFC scores have reached this benchmark.
- Erie (PA), Big Sky (MT), Albany (NY), Dakotas (ND, SD) and Lakeland (MI, WI) performance clusters each achieved on-time delivery performance scores of 96%.
- Thirty-seven additional performance clusters reached the 95% threshold. Since spring 1997, First-Class Mail designated for next-day delivery has been delivered on time at least 93% of the time or better.
- And customer satisfaction, as measured by the Gallup Organization, indicates that 93% of households nationwide maintain a positive view of USPS.

Mail volume up, expenses down in PQ 1

USPS processed and delivered 49.3 billion pieces of mail in postal quarter (PQ) 1 — an increase of 742 million compared with a soft first quarter last fiscal year, reports CFO Richard Strasser.

- Standard Mail volume increased 1.5 billion pieces, driven by election mail, while First-Class Mail® volume dropped 629 million pieces.
- Strasser reported that a net income of \$1 billion was produced on revenues of \$16.3 billion. Although revenue was \$300 million less than projected, expenses — thanks to continued cost containment — were \$500 million under plan. This produced a net income of \$200 million greater than plan.

Periodicals experiment pallet-able to PRC

Co-palletization. It's about sharing space, reducing costs and improving efficiency. And it's a hit with Periodicals mailers and USPS.

- The Postal Rate Commission has recommended that the Periodicals co-palletization experiment continue, and the USPS governors have accepted that recommendation.
- The experimental change establishes two new rate categories and discounts for publishers, printers and mail consolidators to combine different publications or print runs on pallets.
- The new Periodicals rates begin April 20 and will be in effect for two years. USPS will evaluate the projected cost savings during that time.

Feedback helps IT make improvements

USPS Information Technology asked employees for feedback on its service recently in a "Thumbs Up/Thumbs Down" survey. The results from more than 2,000 respondents show three areas where employees say IT can improve — help desk, infrastructure and training.

- Chief Technology Officer Bob Otto said IT has already begun working to improve service in the three areas. "The help desk has taken steps to better its response and problem resolution time."
- "And the national implementation of the Advanced Computing Environment (ACE) this year will replace dated equipment and standardize our infrastructure." Otto said employees will experience a noticeable improvement in systems features and connectivity once ACE is fully implemented.
- He said IT will update employees on the progress and actions being taken to improve service to employees. Survey results are available at <http://it.usps.gov>. Click on *Hot Topics* from the quick links menu. Then click on *National Survey Summary Report*.

Don't be confused by changes in some military mail

Some Postal Service employees are reportedly puzzled by the discontinuation of the "Any Service Member" mail program for overseas military personnel. It doesn't mean we don't accept military mail for delivery.

- **Mail properly addressed to individual service members is still permissible.** But due to safety concerns, the Department of Defense has placed strict limitations on mail intended for non-specified military personnel.
- Mail marked with the words "Any Service Member" is the type of military mail that is unacceptable at this time.

Administrative Services

Reporting Mail Attacks to the Postal Inspection Service

The Postal Inspection Service devotes significant resources to investigating and preventing theft of mail. In 2002, Postal Inspectors arrested nearly 6,000 individuals for mail theft. These attacks on mail are an ongoing threat to Postal Service employees and our customers. For these reasons, notify the Postal Inspection Service immediately in the event of any mail attack incident.

A mail attack is defined as any breach of Postal Service vehicles or Postal Service hardware used for the transportation, receipt, or delivery of mail. A mail attack is also any robbery of a letter carrier or an attack against any of the following:

- Carrier cart or satchel.
- Relay box.
- Collection box.
- Postal Service vehicle.
- Co-op mailing rack.
- Neighbor delivery and collection box unit.
- Outdoor parcel locker.
- Cluster box unit (CBU).
- Apartment mailbox panel.
- Privately owned vehicle used for mail delivery.

Once a mail attack has been confirmed, Postal Service management must report the incident to the local Postal Inspection Service office. When multiple attacks occur, report the total number of mail attack occurrences and the street address, city, state, and ZIP Code of each incident. Examples of reporting multiple mail attacks are the following:

- Three collection boxes at the corner of 8th and Main Street, Arlington, Virginia, 22201
- Seven CBUs involving addresses 7101 through 7185 Smith Road, Arlington, Virginia, 22201.

The Inspection Service is working to have the reporting of mail attacks included in electronic reporting of mail or mail box conditions. As these efforts develop, we will inform the field.

*— Group 2—Security,
Inspection Service, 1-23-03*

Customer Relations

Mail Alert

The mailings below will be deposited in the near future. Offices should honor the requested home delivery dates. Mailers wishing to participate in these alerts, for mailings of 1 million pieces or more, should contact Business Service Network Integration at 703-292-4041 at least 1 month preceding the requested delivery dates. The Postal Service

also offers electronic Mail Alerts via ADVANCE. For more information, see the *ADVANCE Notification & Tracking System Technical Guide* on the Internet at <http://www.ribbs.usps.gov/files/advance/ADVTECH.PDF> or contact the National Customer Support Center at 800-458-3181.

Title of Mailing	Class and Type of Mail	Requested Delivery Dates	Number of Pieces (Millions)	Distribution	Presort Level	Comments
Growing Younger Pkg-1	Standard/Catalog	01/24/03–01/26/03	2.3	Nationwide	3/5 Digit, Car-Rt	Rodale
JCP Buy More Save More	Standard/Letter	01/25/03–01/28/03	12.3	Nationwide	Car-Rt	Harte-Hanks
JCP Valentine Jewelry	Standard/Flat and PC	01/25/03–01/28/03	7.0	Nationwide	Car-Rt	Harte-Hanks
JCP Spring Home Values	Standard/Catalog	01/25/03–01/30/03	7.3	Nationwide	Car-Rt	RRDonnelley
Seventh Avenue	Standard	01/27/03–01/30/03	2.0	Nationwide	Barcoded, Basic, 3/5-Digit, Car-Rt	Quad Graphics, Lomira, WI
The Sportsman's Guide — February Main	Standard/Catalog	01/27/03–01/31/03	1.5	Nationwide	3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI
DECISION Magazine	Standard/Flat	01/27/03–02/01/03	1.1	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Minneapolis, MN
Dr. Shapiro's Pct. Perfect	Standard/Flat	01/28/03–01/30/03	1.2	Nationwide	3/5 Digit, Car-Rt	Rodale
Sally Beauty Supply	Standard	01/29/03–01/31/03	1.1	Nationwide	3/5 Digit, Car-Rt	Dallas, TX
JCP Activation Media	Standard/Catalog	01/31/03–02/03/03	2.0	Nationwide	Car-Rt	Quebecorworld
JCP Living Spaces	Standard/Catalog	01/31/03–02/03/03	1.4	National	Car-Rt	Quebecorworld
JCP New Customer	Standard/Catalog	01/31/03–02/03/03	1.6	Nationwide	Car-Rt	Quebecorworld
JCP Women's Fashion	Standard/Catalog	01/31/03–02/03/03	2.7	Nationwide	Car-Rt	RRDonnelley
Seventh Avenue	Standard	02/03/03–02/06/03	1.3	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI
Seventh Avenue — DG Book	Standard	02/03/03–02/06/03	1.0	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI
JCP A'03 Catalog Invite	Standard/Postcard	02/03/03–02/08/03	10.5	Nationwide	Car-Rt	Harte-Hanks
JCP Super Saturday	Standard/Letter	02/04/03–02/06/03	15.4	Nationwide	Car-Rt	Harte-Hanks
Joey Greene's Magic Brands	Standard/Flat	02/05/03–02/07/03	3.0	Nationwide	3/5 Digit, Car-Rt	Rodale
Seventh Avenue	Standard	02/05/03–02/08/03	1.1	Nationwide	Barcoded, Basic, 3/5 Digit, Car-Rt	Quad Graphics, Lomira, WI

— Business Service Network Integration,
Service and Market Development, 1-23-03

Friend-to-Friend Mail for Envelopes

What is Friend-to-Friend Mail?

The Postal Service is testing a new First-Class Mail® service called Friend-to-Friend Mail™ (FTF), for an indefinite period of time. FTF is an innovative new way for advertisers to deliver their messages and reach new customers through their current customer base.

Advertisers create FTF mailpieces and distribute them to their regular customers, who read the advertisers' messages and then send the pieces to their friends. The impact of the mailpiece increases since it is sent personally as a referral by a friend, family member, or colleague. In addition to acquiring new customers, FTF can be used for thank-you notes, recruiting, meeting notices, travel and hotel information, and many other things.

A key feature for advertisers is that they are charged for postage only when a piece is mailed between friends. Currently, 102 customers have registered to test FTF and have distributed approximately 8 million cards.

A New Friend-to-Friend Mail Envelope Application

Previously, only FTF cards (standard or letter-size) were tested, but in January we will expand the test to include an envelope application. The first FTF envelope test customer is *The National Youth Leadership Forum/The International Mission on Medicine*. The piece will be mailed under First-Class Mail Permit No. 2467, Washington, DC. Samples of this and other FTF mailpieces are provided on page 23–25.

How Does Friend-to-Friend Mail Work?

FTF mailpieces contain markings similar to Business Reply Mail (BRM), but with three important differences:

1. BRM is labeled with the words "Business Reply Mail" and FTF mailpieces are labeled with the words "Friend-to-Friend Mail."
2. FTF mailpieces always contain a PLANET Code™.
3. FTF uses a FIM B *not* FIM C.

Prior to mailing, the commercial customer must obtain a First-Class Mail permit and establish an advance deposit account at the office where the permit is held. The commercial customer pays \$150 to open the permit and then pays the First-Class Mail single-piece postage for every FTF piece mailed.

While FTF is considered pre-paid First-Class Mail, ensuring that postage is collected requires proper handling. FTF uses an automated accounting system that tracks and calculates postage when it's processed on our automated equipment. FTF mailpieces are scanned and the PLANET Codes are read by the Confirm™ system during normal processing at both origin and destination plants. The PLANET Code contains a 5-digit ID that identifies the commercial customer. During processing, our automated equipment sprays an orange ID tag on the back of the mailpiece and a POSTNET Code representing the delivery address on the front. The combination of the PLANET Code, the ID tag, and the POSTNET Code provides a unique identifier for each FTF mailpiece.

The scan data obtained through the Confirm system is used to generate the FTF billing report. Every 2 weeks the FTF program office sends a billing statement to the customer and a copy to the office where the permit is held for postage deduction from the mailer's advance deposit account. The statement includes the number of pieces processed and the total amount of postage to be deducted.

FTF is not a substitute for BRM and should be delivered without delay to the addressee. No postage is collected and mailpieces should not be returned to the advertiser initiating the mailing.

How to Obtain More Information on Friend-to-Friend Mail

A complete package of FTF information can be found on the Postal Service Intranet at <http://blue.usps.gov>; click on *Headquarters*, then *Marketing*, then *Customer Connection*, then *Product Info*. You also can send questions by e-mail to the FTF program office at f2friend@email.usps.com, or call Lyn Seidler, FTF program manager, at 703-292-3861.

— Product Management,
Product Development, 1-23-03



Bring this card into any of our 1100 locations for a **1/2 Price Second Pair of Shoes** before 9/1/01
 For locations, Call 1-800-Shoes or Visit Us at www.shoestoreseattle.com

Dear _____

(SAMPLE)

Your Friend,

 Please Do Not Write Below This Line

NO POSTAGE NECESSARY IF MAILED IN THE UNITED STATES

FRIEND-TO-FRIEND MAIL
 FIRST-CLASS MAIL PERMIT NO. G-10

Must tear off before mailing

Keep this Stub and Mail this postcard to a friend on us.
 Bring this card into any of our 1100 locations for a **1/2 Price Second Pair of Shoes** of equal or lesser value before 9/1/01.

Call 1-800-Shoes or Visit Us at www.shoestoreseattle.com



Call 1-800-SKIWEST or Visit Us at www.swresort.com

Use this stub for a 1/2 Price Lift Ticket any weekday in January or 1/2 price Meal at Devils Run Restaurant on top of the mountain.

Keep this Stub and Mail this postcard to a friend on us.

Must tear off before mailing

For **FREE** information, Call 1-800-SKIWEST or Visit Us at www.swresort.com
 Get a **4th night FREE**: Use promo code 131 when you make your reservations

Dear

(SAMPLE)

Your Friend,

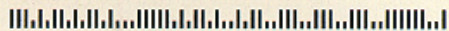
Please Do Not Write Below This Line



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

FRIEND-TO-FRIEND MAIL

FIRST-CLASS MAIL PERMIT NO. G-10





NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

FRIEND-TO-FRIEND MAIL
FIRST-CLASS MAIL PERMIT NO 2467 WASHINGTON, DC



International Mission on Medicine
2020 Pennsylvania Avenue, N.W.
Washington, DC 20006

Domestic Mail

DMM REVISION

Address Change Service — New Ancillary Service Options for First-Class Mail and Priority Mail Items

Effective January 23, 2003, *Domestic Mail Manual* (DMM) F010, F030, and M013 are revised to expand and clarify the standards related to the use of Address Change Service (ACS). The standards in F010 are revised and expanded to provide ACS participant mailers with new options for obtaining address correction or reason for nondelivery notices in conjunction with First-Class Mail® and Priority Mail® service. A portion of the related standards in F030 and M013 are revised to clarify the conditions that apply to the use of ACS.

ACS is an automated electronic enhancement to the traditional manual method that centralizes, automates, and improves the process of providing address correction or reason for nondelivery notices to mailers. ACS is designed to reduce the volume of manual notifications provided for valid ACS pieces, but it does not completely eliminate manual notifications. ACS involves transmitting address correction information to a central point where the changes are consolidated electronically by unique publication or mailer identifier. The records are sequentially organized by codes assigned by the Postal Service. The identified records are then distributed using electronic media to each participating ACS mailer. The value of ACS is that it reduces costs for both mailers and the Postal Service.

To use ACS, a mailer must be assigned a unique ACS participant code by the Postal Service. Participating ACS mailers must keep their address records in an electronic format. Mailpieces must be marked with the ACS symbols required under M013, and also must bear a correct ancillary service endorsement under F010 to request address correction service.

For First-Class Mail and Priority Mail service, participating mailers can obtain ACS on valid pieces that display the ancillary service endorsement "Address Service Requested" or "Change Service Requested." In response to mailer requests, the National Customer Support Center (NCSC) is expanding the types of service provided for "Address Service Requested" and "Change Service Requested" when these endorsements are used in conjunction with ACS on First-Class Mail and Priority Mail items.

The DMM revisions to F010 allow mailers to choose one of the following two options under which valid First-Class Mail and Priority Mail ACS pieces that bear the endorsement "Address Service Requested" will be processed:

- Option 1 for "Address Service Requested" will continue to provide the same service already afforded to all pieces endorsed "Address Service Requested" (including ACS and non-ACS pieces). Mailers using Option 1 will continue to receive address correction and forwarding service during months 1 through 12 (if a change-of-address order is on file). In all other circumstances, unforwardable pieces will continue to be returned to the mailer with the new address or reason for nondelivery attached.
- Option 2 for "Address Service Requested" is available for use only by authorized ACS mailers who select this option. This option will allow ACS mailers to continue to receive address correction notices for forwardable mailpieces, but also adds the ability to receive separate electronic address correction notices along with the manual return of pieces that cannot be forwarded. This allows the mailer to process address corrections in an established electronic environment. The Computerized Forwarding System (CFS) units will key the ACS data on the returned pieces, but Postal Service processing of the mail does not change. Under Option 2 for "Address Service Requested," the ACS mailer will receive return-to-sender service for pieces that are not forwardable, and separate address correction notices will be provided subject to the appropriate fee.

For valid First-Class Mail or Priority Mail ACS pieces that bear the endorsement "Change Service Requested," the DMM revision to F010 allows mailers to choose one of the following two options under which the pieces will be processed:

- Option 1 for "Change Service Requested" is the same as the service already provided to ACS pieces endorsed "Change Service Requested." Accordingly, ACS mailers selecting Option 1 will continue to be provided with address correction or reason for nondelivery notices, while the mailpieces continue to be disposed of by the Postal Service.

- Option 2 for "Change Service Requested" will allow ACS mailers selecting this option to have valid ACS pieces forwarded during months 1 through 12 (if a change-of-address order is on file) rather than disposed of by the Postal Service. A separate address correction notice subject to the appropriate fee will also be issued when pieces are forwarded under this option.

Mailers using either "Address Service Requested" or "Change Service Requested" must not include the words "Option1" or "Option 2" as part of the endorsement on the mailpieces. NCSC will assist participating ACS mailers with selecting the option they desire. NCSC will ensure the mailer's ACS participant code and selected option are identified within CFS programming for processing purposes. The service provided under the option selected will be provided to the participating mailer's valid ACS pieces under the conditions that apply to ACS.

The DMM revisions to F030 and M013 simply clarify some of the information and conditions that apply to the use of ACS. For more information on ACS requirements, refer to Publication 8, *Address Change Service*.

Mailers should be aware that ACS is not a guaranteed service. As such, the Postal Service makes no assurance that any minimum percentage of a mailer's address correction notifications will be provided electronically rather than manually. The costs for obtaining address correction or nondelivery information under ACS will continue to be \$0.70 for each manual notice and \$0.20 for each electronic notice provided.

We will incorporate these revisions into the printed version of DMM Issue 58 and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

* * * * *

F Forwarding and Related Services

F000 Basic Services

F010 Basic Information

* * * * *

5.0 CLASS TREATMENT FOR ANCILLARY SERVICES

5.1 First-Class Mail and Priority Mail

Undeliverable-as-addressed (UAA) First-Class Mail (including stamped cards and postcards) and Priority Mail are treated as described in Exhibit 5.1, with these additional conditions:

[Revise item a to read as follows:]

- a. First-Class Mail and Priority Mail cards and unregistered letters that do not appear to contain merchandise and do not bear "Return Service Requested" or "Change Service Requested" (Option 1) may be forwarded to international addresses.

* * * * *

[Revise item e to read as follows:]

- e. "Change Service Requested" is not permitted for the following:
 - (1) Priority Mail other than Priority Mail containing perishable matter.
 - (2) First-Class Mail or Priority Mail containing live animals.
 - (3) First-Class Mail or Priority Mail with a special service other than Delivery Confirmation or Signature Confirmation.

[Add new item f to read as follows:]

- f. Address Change Service (ACS) as described in F030 is available for First-Class Mail and Priority Mail displaying the appropriate ACS participant code for an authorized ACS participant in conjunction with a permitted ancillary service endorsement. The only endorsements permitted for use on valid First-Class Mail and Priority Mail ACS pieces are "Address Service Requested" and "Change Service Requested" subject to the following:
 - (1) "Address Service Requested" (Option 1) is valid for use on all mailpieces, including ACS participating pieces. "Address Service Requested" (Option 2) is valid for use only on ACS participating pieces.
 - (2) "Change Service Requested" (Options 1 and 2) are valid for use only on ACS participating pieces.
 - (3) The words "Option 1" or "Option 2" must not be part of the "Address Service Requested" or "Change Service Requested" endorsement on mailpieces.

- (4) Participating ACS mailers are limited to selecting only one of the two options available for "Address Service Requested" and one of the two options available for "Change Service Requested." The option(s) selected along with the mailer's ACS participant code will be programmed at the CFS unit to facilitate processing of valid ACS pieces within the conditions that apply to ACS.

Exhibit 5.1 Treatment of Undeliverable First-Class Mail and Priority Mail

[Revise the entries for "Address Service Requested" and "Change Service Requested" to read as follows:]

Mailer Endorsement	USPS Action on UAA Pieces
"Address Service Requested"	<p>Option 1¹ If no change-of-address order on file: Piece returned with reason for nondelivery attached (no charge). If change-of-address order on file: Months 1 through 12: piece forwarded (no charge); separate notice of new address provided (address correction fee charged). Months 13 through 18: piece returned with new address attached (no charge). After month 18: piece returned with reason for nondelivery attached (no charge).</p> <p>Option 2² If no change-of-address order on file: Piece returned with reason for nondelivery attached (no charge); separate notice of reason for nondelivery provided (address correction fee charged). If change-of-address order on file: Months 1 through 12: piece forwarded (no charge); separate notice of new address provided (address correction fee charged). Months 13 through 18: piece returned with new address attached (no charge); separate notice of new address provided (address correction fee charged). After month 18: piece returned with reason for nondelivery attached (no charge); separate notice of reason for nondelivery provided (address correction fee charged).</p>

* * * * *

Mailer Endorsement	USPS Action on UAA Pieces
"Change Service Requested"	<p>Option 1² In all cases (regardless of whether a change-of-address order is on file): Separate notice of new address or reason for nondelivery provided (in either case, address correction fee charged); piece disposed of by USPS.</p> <p>Option 2² If no change-of-address order on file: Piece disposed of by USPS; separate notice of reason for nondelivery provided (address correction fee charged). If change-of-address order on file: Months 1 through 12: piece forwarded (no charge); separate notice of new address provided (address correction fee charged). Months 13 through 18: piece disposed of by USPS; separate notice of new address provided (address correction fee charged). After month 18: piece disposed of by USPS; separate notice of reason for nondelivery provided (address correction fee charged). Restrictions (for Options 1 and 2): Delivery Confirmation and Signature Confirmation are the only special services permitted with this endorsement. See 5.1e for other restrictions.</p>

* * * * *

1. Valid for all pieces, including Address Change Service (ACS) participating pieces subject to F030.

2. Valid only for ACS participating pieces subject to F030.

* * * * *

F030 Address Correction, Address Change, FASTforward, and Return Services

* * * * *

2.0 ADDRESS CHANGE SERVICE (ACS)

2.1 Description

[Revise 2.1 to read as follows:]

Address Change Service (ACS) is an automated electronic enhancement to the manual method that centralizes, automates, and improves the process of providing address correction or reason for nondelivery notices. ACS is designed to reduce the volume of manual notifications provided for valid participating ACS mailpieces, but it does not completely eliminate manual notifications. ACS involves transmitting address correction information to a central point where the changes are consolidated electronically by unique publication or mailer identifier. The records are sequentially organized by USPS-assigned codes and distributed to each participating mailer. Mailers must keep

their address records in electronic format and mark their mailpieces with the ACS symbols under M013 and the correct endorsement under F010 to obtain address correction. To obtain nondelivery information under F010.4.1 in addition to address correction service, mailers must also use an ACS keyline on mailpieces. ACS can also be used to pay forwarding postage on most Standard Mail and Package Services pieces using Shipper Paid Forwarding under 2.5. Additional information for using ACS is contained in Publication 8, *Address Change Service*.

2.2 Availability

[Revise 2.2 to read as follows:]

ACS is available monthly, weekly, or more frequently, depending on the needs and ACS volume of the mailer. Because ACS is associated with USPS computerized forwarding operations, the service is not available at all post offices. Therefore, ACS is not a guaranteed service and the USPS makes no assurance that any minimum percentage of a mailer's address correction notifications will be provided electronically rather than manually. The use of an authorized ACS participant code and the required endorsement on mailpieces does not guarantee the return of all notifications in an electronic format. To participate in ACS, write to the National Customer Support Center (see G043 for address).

* * * * *

M Mail Preparation and Sortation

M000 General Preparation Standards

M010 Mailpieces

* * * * *

M013 Optional Endorsement Lines

1.0 USE

* * * * *

1.2 Keyline

[Revise 1.2 to read as follows:]

A mailer's keyline or comparable information may not be placed on the same line as the OEL or on the line above the OEL. A keyline used on valid ACS mailpieces is also subject to 2.4.

* * * * *

2.4 ACS Labels

[Add the following sentence at the end of 2.4 to read as follows:]

***A keyline prepared under 1.2 is required on valid ACS mailpieces if an ACS participant wants to receive notification of nondelivery information under F010.4.1 in addition to address correction service.

* * * * *

— *Address Management
Chief Technology Officer, 1-23-03*

NOTICE

Mailpieces to Guam Weighing 16 Ounces or More

Effective immediately, the Postal Service requests that customers affix either PS Form 2976, *Customs Sender's Declaration*, or PS Form 2976-A, *Customs Declaration and Dispatch Note*, on all mailpieces addressed to Guam (ZIP Code 969) weighing 16 ounces or more.

If a customer refuses to complete and sign PS Form 2976 or PS Form 2976-A, as prescribed, the Postal Service will send the mailpiece by ocean surface transportation. Advise customers that the Postal Service will retain a copy of the declaration as a record of mailing for 30 days.

— *Commercial Air Operations,
Network Operations Management, 1-23-03*

Overseas Military Mail

Mail addressed to military post offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The APO/FPO table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes (see the Restrictions page following the table).

Acceptance clerks should use the table with the integrated retail terminal (IRT) or POS ONE terminal to determine which APO/FPO ZIP Codes are active and

which conditions of mailing apply. **Acceptance clerks may contact the Military Postal Service Agency with any questions regarding APO/FPO ZIP Codes, toll free, at 800-810-6098, Monday–Friday, 0730–1630.**

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The entries under “Changes” appear in bold in the APO/FPO table below.

Changes

APO/FPO	Action	Effective Date	See Restrictions
APO AE 09364	Add “I, Z” Delete “N”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1
APO AE 09367	Add “I, N, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
APO AE 09369	Add “I, N, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-N-R-R1-V-Z-Z1
APO AE 09371	Add “I, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z-Z1
FPO AE 09380	Add “I, U2, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
FPO AE 09381	Add “I, U2, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
FPO AE 09382	Add “I, U2, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
APO AP 96410	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96411	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96412	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96413	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96414	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96415	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96416	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96417	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96418	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96419	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96420	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96421	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96422	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96423	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96424	Activate	Immediately	A1-B-B1-F-V-Z1
APO AP 96425	Activate	Immediately	A1-B-B1-F-V-Z1
FPO AP 96426	Activate	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
FPO AP 96427	Activate	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
FPO AP 96428	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96429	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96430	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96431	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96432	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96433	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96434	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96435	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96436	Activate	Immediately	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1
FPO AP 96613	Add “A, M, R, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1
FPO AP 96614	Add “A, M, R, Z”	Immediately	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z-Z1

We have eliminated "Not Active" entries from the table below to save space and paper.

APO/FPO Table

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09007	A1-B-B1-C-D-U	09136	A1-B-B1-C-D	09305	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1	09331	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09009	A1-B-B1-C-D-U	09137	A1-B-B1-C-D-U	09306	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09332	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09012	A1-B-B1-C-D-U	09138	A1-B-B1-C-D-U	09307	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09333	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09013	A1-B-B1-C-D-U-Z1	09139	A1-B-B1-C-D	09308	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09334	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09014	A1-B-B1-C-D-U	09140	A1-B-B1-C-D-U	09309	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09335	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09021	A1-B-B1-C-D-U	09142	A1-B-B1-C-D-U	09310	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09336	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09028	A1-B-B1-C-D-U	09143	A1-B-B1-C-D-U	09311	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09337	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09031	A1-B-B1-C-D-U	09154	A1-B-B1-C-D-U	09312	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09338	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09033	A1-B-B1-C-D-U	09165	A1-B-B1-C-D-U	09313	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09339	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09034	A1-B-B1-C-D-U	09166	A1-B-B1-C-D-U	09314	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09340	A-A1-B-B1-C1-F-R-V
09036	A1-B-B1-C-D-U	09169	A1-B-B1-C-D-U	09315	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09341	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09042	A1-B-B1-C-D-U	09172	A1-B-B1-C-D-U	09316	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09342	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09045	A1-B-B1-C-D-U	09173	A1-B-B1-C-D-U	09317	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09343	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09046	A1-B-B1-C-D-U	09175	A1-B-B1-C-D-U	09318	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1	09344	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09050	A1-B-B1-C-D-U	09177	A1-B-B1-C-D-U	09319	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09345	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1
09053	A1-B-B1-C-D-U	09180	A1-B-B1-C-D-U	09320	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09346	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09054	A1-B-B1-C-D-U	09182	A1-B-B1-C-D-U	09321	A-A1-B-B1-C1-E3-F- H1-M-N-R-R1-V-Z1	09347	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09056	A1-B-B1-C-D-U	09183	A1-B-B1-C-D-U	09322	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09348	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09058	A1-B-B1-C-D-U	09185	A1-B-B1-C-D-U	09323	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09349	A-A1-B-B1-C-C1-D- E2-F-F1-H1-M-N-R- R1-V-Z-Z1
09059	A1-B-B1-C-D-U	09186	A1-B-B1-C-D-U	09324	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09350	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09060	A1-B-B1-C-D-U	09211	A1-B-B1-C-D-U	09325	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09351	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1
09063	A1-B-B1-C-D-L-U	09212	A1-B-B1-C-D-U-V	09326	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09353	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09067	A1-B-B1-C-D-U	09213	A1-B-B1-C-D-U	09327	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09354	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09069	A1-B-B1-C-D-U	09214	A1-B-B1-C-D-U	09328	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09355	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1
09074	A1-B-B1-C-D-U	09225	A1-B-B1-C-D-U	09329	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09356	A-A1-B-B1-C1-E2-F- H1-M-N-R-R1-V-Z1
09076	A1-B-B1-C-D-U	09226	A1-B-B1-C-D-U	09330	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1	09357	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1
09080	A1-B-B1-C-D-U	09227	A1-B-B1-C-D-U				
09081	A1-B-B1-C-D-U	09229	A1-B-B1-C-D-U				
09086	A1-B-B1-C-D-U	09237	A1-B-B1-C-D-U-V				
09089	A1-B-B1-C-D-U	09244	A1-B-B1-C-D-U				
09090	A1-B-B1-C-D-U	09245	A1-B-B1-C-D-U				
09094	A1-B-B1-C-D	09250	A1-B-B1-C-D-U				
09095	A1-B-B1-C-D-U	09252	A1-B-B1-C-D-U				
09096	A1-B-B1-C-D-U	09261	A1-B-B1-C-D-U				
09098	A1-B-B1-C-D-U	09262	A1-B-B1-C-D-U				
09099	A1-B-B1-C-D-U	09263	A1-B-B1-C-D-U				
09100	A1-B-B1-C-D-U	09264	A1-B-B1-C-D-U				
09102	A1-B-B1-C-D-U	09265	A1-B-B1-C-D-N-U				
09103	A1-B-B1-D-U	09266	A1-B-B1-C-D-U				
09104	A1-B-B1-C-D-U	09267	A1-B-B1-C-D-U				
09107	A1-B-B1-C-D-U	09301	A-A1-B-B1-C1-E2-F- H1-M-R-R1-V-Z1				
09110	A1-B-B1-C-D-U	09302	A1-B-B1-E2-F-H1-I- R-R1-U2-V-Z1				
09112	A1-B-B1-C-D-U	09303	A1-B-B1-E2-F-H1-I- R-R1-U2-V-Z1				
09114	A1-B-B1-C-D-U	09304	A1-B-B1-E2-F-H1-R- R1-U2-V-Z1				
09123	A1-B-B1-C-D-U						
09126	A1-B-B1-C-D						
09128	A1-B-B1-C-D-U						
09131	A1-B-B1-C-D-U						

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09358	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09385	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09510	A1-B-V	09620	A1-B-B1-C-F-U
09359	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09386	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09511	A1-B-V	09621	A1-B-B1-C-F-U
09360	A1-B-B1-V	09387	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09517	A1-B-V	09622	A1-B-B1-C-F-U
09361	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09388	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09521	A1-B-V	09623	A1-B-B1-C-F-U
09362	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09389	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09524	A1-B-V	09624	A1-B-B1-C-F-U
09363	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09390	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09532	A1-B-V	09625	A1-B-B1-C-F-U
09364	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09391	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09534	A1-B-V	09626	A1-B-B1-C-F-U
09365	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09392	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09542	A1-B-V	09627	A1-B-B1-C-F-U
09366	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09393	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09543	A1-B-V	09628	A1-B-B1-C-F-F1-U-V
09367	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09394	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09545	A1-B-V	09630	A1-B-B1-C-F-U-V
09368	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09395	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09549	A1-B-V	09631	A1-B-B1-C-F-U
09369	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09396	A-A1-B-B1-F-V	09550	A1-B-V	09636	A1-B-B1-C-F-U
09370	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09397	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09554	A1-B-B1-V	09638	A1-B-B1-C-E2-F-U-V
09371	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09398	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09556	A1-B-V	09642	A1-B-B1-N-U
09372	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09399	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09557	A1-B-V	09643	A1-B-B1-U
09373	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09409	A1-B-B1-C-C1-U-V	09564	A1-B-V	09644	A1-B-B1-U
09374	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-V-Z1	09420	A1-B-B1-C-C1-U	09565	A1-B-V	09645	A1-B-U
09375	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09421	A1-B-B1-C-C1-U	09566	A1-B-V	09647	A1-B-B1-N-U
09376	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09447	A1-B-B1-C-C1-U-V	09567	A1-B-V	09648	A1-B-B1-N-U-V-Z1
09377	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09454	A1-B-B1-C-C1-U-V	09568	A1-B-V	09649	A1-B-B1-U
09378	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09456	A1-B-B1-C-C1-U	09569	A1-B-V	09703	A1-B-B1-C-F1
09379	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09459	A1-B-B1-C-C1-U	09570	A1-B-V	09704	A1-B-B1-C-D-V
09380	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09461	A1-B-B1-C-C1-U	09573	A1-B-V	09705	A1-B-B1-U
09381	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09463	A1-B-B1-C-C1-U	09574	A1-B-V	09706	A1-B-B1-C-U-V
09382	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	09464	A1-B-B1-C-C1-U	09575	A1-B-V	09707	A1-B-B1-C-N-U-V
09383	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09466	A1-B-B1-C-C1-U	09576	A1-B-V	09708	A1-B-B1
09384	A-A1-B-B1-C1-E2-F-H1-M-R-R1-V-Z1	09468	A1-B-B1-C-C1-U	09577	A1-B-V	09709	A1-B-B1-F1
		09469	A1-B-B1-C-C1-U	09578	A1-B-V	09710	A1-B-B1-C-C1-F1-M-R-R1-U
		09470	A1-B-B1-C-C1-U	09579	A1-B-V	09711	A1-B-B1-F1-Z1
		09494	A1-B-B1-C-C1-U	09581	A1-B-V	09713	A1-B-B1-C-F1
		09496	A1-B-B1-C-C1-U-V	09582	A1-B-V	09714	A1-B-B1-C-C1-F1-M-R-R1-U
		09498	A1-B-B1-C-C1-U	09586	A1-B-V	09715	A1-B-B1-F1
		09499	A1-B-B1-C-C1-U	09587	A1-B-V	09716	A1-B-B1-C-D-N-U-V
		09501	A1-B-V	09588	A1-B-V	09717	A1-B-B1-M-W
		09502	A1-B-V	09589	A1-B-B1-V	09718	A1-B-B1-F-I-N-U-V
		09503	A1-B-V	09590	A1-B-V	09719	A1-B-B1-C-F1
		09504	A1-B-V	09591	A1-B-V	09720	A1-B-B1-U-V
		09505	A1-B-V	09593	A1-B-V	09721	A1-B-B1-N-U-Z1
		09506	A1-B-V	09594	A1-B-V	09722	A1-B-B1-C-D-N-U-V
		09507	A1-B-V	09595	A1-B-V	09723	A1-B-B1-N-U-V-Z1
		09508	A1-B-V	09596	A1-B-V	09724	A1-B-B1-C-C1-F1-M-R-R1-U
		09509	A1-B-V	09599	A1-B-V	09725	A1-B-B1-C
				09601	A1-B-B1-C-F-F1-U	09726	A1-B-B1-N-U
				09602	A1-B-B1-C-F-F1-N-U	09728	A1-B-B1-C
				09603	A1-B-B1-C-F-F1-U	09732	A1-B-B1-N-V-Z1
				09604	A1-B-B1-C-F-F1-U	09733	A1-B-B1-I-V
				09609	A1-B-B1-C-F-U	09735	A1-B-B1-N-V-Z1
				09610	A1-B-B1-C-F-U	09777	A-A1-B-B1-C-E1-N
				09612	A1-B-B1-C-F-U	09779	A-A1-B-B1-F-R-V
				09613	A1-B-B1-C-F-U-V	09780	A-A1-B-B1-F-R-V
				09617	A1-B-B1-C-F-U		
				09618	A1-B-B1-C-F-U		
				09619	A1-B-B1-C-F-U		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09788	A-A1-B-B1-F-R-V	09882	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	96203	A-A1-B	96347	A1-B-B1-F-F1-F2-M-W
09789	A-A1-B-B1-F-R-V	09888	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96204	A-A1-B-B1	96348	A1-B-B1-F-F1-F2-M-W
09790	A-A1-B-B1-C1-F-R-V	09889	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96205	A-A1-B-B1-U	96349	A1-B-B1-F-F1-F2-M-W
09791	A-A1-B-B1-C1-E1-F-M-N-R-V	09890	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	96206	A-A1-B-B1-U	96350	A1-B-B1-F-F1-F2-M-W
09793	A-A1-B-B1-F-R-V	09892	A-A1-B-B1-F-N-R-R1-V-Z1	96207	A-A1-B-B1-V	96351	A1-B-B1-F-F1-F2-M-W
09797	A1-B-B1-C-D-P-V	09898	A1-B-B1-E2-F-H1-I-R-R1-U2-V-Z1	96208	A-A1-B-B1-U	96362	A1-B-B1-F-F1-F2-M-W
09801	A-A1-B-B1-C1-E2-F-H1-M-N-R-R1-V-Z1	34002	A1-B-B1-N-U-Z1	96212	A-A1-B-B1-U	96365	A1-B-B1-M-V-W
09803	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34020	A1-B-B1-M-N-V-Z1	96213	A-A1-B-B1-U	96367	A1-B-B1-L-M-W
09811	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34021	A1-B-M-N-V-Z1	96214	A-A1-B-B1-U	96368	A1-B-B1-M-W
09812	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34022	A1-B-B1-D-F-M-N-V-Z1	96215	A-A1-B-B1-U-V	96370	A1-B-B1-F-F1-F2-M-W
09814	A1-B-B1-E2-E3-F-F1-I-N-R-U-V-Z1	34023	A1-B-B1-M-N-V-Z1	96217	A-A1-B-B1-U-V	96372	A1-B-B1-M-W
09819	A-A1-B-F-P-V-Z1	34024	A1-B-B1-M-N-V-Z1	96218	A-A1-B-B1-U	96373	A1-B-B1-M-W
09821	A-A1-B-F-V-Z1	34025	A1-B-B1-F-N-U-V-Z1	96219	A-A1-B-B1-U-V	96374	A1-B-B1-M-W
09822	A-A1-B-F-V-Z1	34030	A1-B-B1-M-N-V-Z1	96220	A-A1-B-B1-U-V	96375	A1-B-B1-M-W
09823	A-A1-B-F-V-Z1	34031	A1-B-B1-M-N-V-Z1	96221	A-A1-B-B1-U-V	96376	A1-B-B1-M-W
09824	A-A1-B-F-V-Z1	34032	A1-B-M-N-V-Z1	96222	A-A1-B-B1-U-V	96377	A1-B-B1-M-W
09826	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34033	A1-B-C-F-M-N-V-Z1	96224	A-A1-B-B1-U	96378	A1-B-B1-M-W
09827	A-A1-B-F-Z1	34034	A1-B-B1-M-N-V-Z1	96251	A-A1-B-B1-U	96379	A1-B-B1-M-W
09828	A1-B-N-V-Z1	34035	A1-B-B1-H-M-N-V-Z1	96257	A-A1-B-B1-U	96384	A1-B-B1-M-W
09830	A1-B-B1-C-N-Z1	34036	A1-B-M-N-V-Z1	96258	A-A1-B-B1-U	96386	A1-B-B1-M-W
09831	A1-B-B1-F-N-U-V-Z1	34037	A1-B-B1-C-F-H-I-M-N-V-Z1	96259	A-A1-B-B1-U	96387	A1-B-B1-M-W
09832	A1-B-B1-U1-V-Z1	34038	A1-B-B1-M-N-V-Z1	96260	A-A1-B-B1-U	96388	A1-B-B1-M-W
09833	A1-B-B1-U1-V-Z1	34039	A1-B-N-V-Z1	96264	A-A1-B-B1-U	96401	A1-B-B1-F-V
09834	A1-B-B1-V-Z1	34040	A1-B-V-Z1	96266	A-A1-B-B1-U	96403	A-A1-B-B1-M-N-U-V
09835	A-A1-B-B1-V-Z1	34041	A1-B-B1-M-N-U-V-Z1	96267	A-A1-B-B1-U-V	96405	A1-B-B1-F-V-Z1
09836	A-A1-B-B1-C-F-M-V-Z1	34042	A1-B-B1-D-F-M-N-V-Z1	96269	A-A1-B-B1-U	96410	A1-B-B1-F-V-Z1
09837	A1-B-B1-V-Z1	34043	A1-B-B1-D-F-M-N-V-Z1	96271	A-A1-B-B1-U	96411	A1-B-B1-F-V-Z1
09838	A1-B-B1-V-Z1	34050	A1-B-V	96275	A-A1-B-B1-V	96412	A1-B-B1-F-V-Z1
09839	A-A1-B-B1-U-V-Z1	34051	A1-B-V-Z1	96276	A-A1-B-B1	96413	A1-B-B1-F-V-Z1
09841	A-A1-B-B1-U-Z1	34053	A1-B-V-Z1	96278	A-A1-B-B1-U	96414	A1-B-B1-F-V-Z1
09842	A-A1-B-B1-Z1	34055	A1-B-N-V-Z1	96283	A-A1-B-B1-U	96415	A1-B-B1-F-V-Z1
09844	A-A1-B-B1-U-V-Z1	34058	A1-B-B1-V-Z1	96284	A-A1-B-B1-U-V	96416	A1-B-B1-F-V-Z1
09852	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34071	A1-B-I-M-N-V-Z	96297	A-A1-B-B1-U	96417	A1-B-B1-F-V-Z1
09853	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34076	A1-B-B1-F1-N-V-Z1	96306	A1-B-B1-F-F1-F2-M-W	96418	A1-B-B1-F-V-Z1
09855	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34078	A1-B-B1-F1-N-V-Z1	96309	A1-B-B1-M-V-W	96419	A1-B-B1-F-V-Z1
09858	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34079	A1-B-B1-F1-N-V-Z1	96310	A1-B-B1-M-W	96420	A1-B-B1-F-V-Z1
09865	A-A1-B-B1-V-Z1	34090	A1-B-V	96311	A1-B-B1-M-W	96421	A1-B-B1-F-V-Z1
09868	A-A1-B-B1-U-V-Z1	34091	A1-B-V	96313	A1-B-B1-F-F1-F2-M-W	96422	A1-B-B1-F-V-Z1
09871	A1-B-B1-E2-E3-F-H1-R-R1-U1-V-Z1	34092	A1-B-V	96319	A1-B-B1-M-W	96423	A1-B-B1-F-V-Z1
09880	A1-B-B1-E2-F-H1-R-R1-U2-V-Z1	34093	A1-B-V	96321	A1-B-B1-F-F1-F2-M-W	96424	A1-B-B1-F-V-Z1
		34095	A1-B-V	96322	A1-B-B1-F-F1-F2-M-W	96425	A1-B-B1-F-V-Z1
		34098	A1-B-V	96323	A1-B-B1-M-V-W	96426	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1
		34099	A1-B-V	96326	A1-B-B1-M-W		
		96201	A-A1-B	96328	A1-B-B1-M-W	96427	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1
		96202	A-A1-B1-U-V	96330	A1-B-B1-M-W		
				96336	A1-B-B1-M-V-W		
				96337	A1-B-B1-M-W		
				96338	A1-B-B1-M-W		
				96339	A1-B-B1-M-V-W		
				96343	A1-B-B1-M-W		

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96428	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96531	A1-B-B1-H-M-U-V	96605	A1-B-O-V	96660	A1-B-V
96429	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96534	A-A1-B-F	96606	A1-B-V	96661	A1-B-V
96430	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96535	A-A1-B-B1-F-V	96607	A1-B-V	96662	A1-B-V
96431	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96536	A1-B-B1-V	96608	A1-B-V	96663	A1-B-V
96432	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96537	A1-B-B1-V	96609	A1-B-V	96664	A1-B-V
96433	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96538	A1-B-B1-V	96610	A1-B-V	96665	A1-B-V
96434	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96540	A1-B-B1-V	96611	A1-B-V	96666	A1-B-V
96435	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96541	A1-B-B1-V	96612	A1-B-V	96667	A1-B-V
96436	A1-B-B1-C1-E2-F-H1-I-R1-U2-V-Z1	96542	A1-B-B1-V	96613	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	96668	A1-B-V
96490	A1-B-B1-V	96543	A1-B-B1-P-V	96614	A-A1-B-B1-C1-E2-F-H1-I-M-R-R1-U2-V-Z1	96669	A1-B-V
96507	A-A1-B-F-V	96546	A1-B-F-U3	96615	A1-B-V	96670	A1-B-V
96511	A1-B-B1-I-N-V	96548	A-A1-B-B1-H-M-U	96617	A1-B-V	96671	A1-B-V
96515	A1-B-B1-F	96549	A-A1-B-B1-H-M-U	96619	A1-B-V	96672	A1-B-V
96517	A1-B-B1-F-U3-V	96551	A-A1-B-B1-H-M-U	96620	A1-B-V	96673	A1-B-V
96518	A1-B-B1-V	96553	A-A1-B-B1-H-M-N-U-V	96621	A1-B-V	96674	A1-B-V
96520	A1-B-F-U3-V	96554	A-A1-B-B1-H-M-U	96622	A1-B-V	96675	A1-B-V
96521	A1-B-F-N	96555	A1-B-B1-F-M-V	96623	A1-B-V	96676	A1-B-V
96522	A1-B-F-N-U	96557	A1-B-B1-F-M-V	96624	A1-B-V	96677	A1-B-V
96530	A-A1-B-B1-H-M-N-U-V	96558	A1-B-V	96628	A1-B-V	96678	A1-B-V
		96595	A1-B-B1-V	96629	A1-B-V	96679	A1-B-V
		96598	A1-B-B1-V	96634	A1-B-V	96681	A1-B-V
		96599	A1-B-B1-V	96635	A1-B-V	96682	A1-B-V
		96601	A1-B-V	96643	A1-B-V	96683	A1-B-V
		96602	A1-B-V	96657	A1-B-V	96684	A1-B-V
		96603	A1-B-V			96686	A1-B-V
		96604	A1-B-V			96687	A1-B-V
						96698	A1-B-V

RESTRICTIONS

LEGEND

PS Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

PS Form 2976-A, *Customs Declaration and Dispatch Note*

AAFES	= Army and Air Force Exchange Service
APO	= Army/Air Force Post Office
Box R	= Retired military personnel
FPO	= Fleet Post Office
DMM	= <i>Domestic Mail Manual</i>
MOM	= Military Ordinary Mail
MPO	= Military Post Office
PAL	= Parcel Airlift
PSC	= Postal Service Center
SAM	= Space Available Mail
USDA	= United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

A1. Mail addressed to "Any Servicemember," or similar wording such as "Any Soldier," "Sailor," "Airman," or "Marine"; "Military Mail"; etc., is prohibited. Mail must be addressed to an individual or job title such as "Commander," "Commanding Officer," etc.

B. PS Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on nondutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. PS Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and handheld transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies. The restriction for mail to this APO/FPO ZIP Code does not apply to firearms mailed from this APO/FPO ZIP Code, provided ATF and USPS regulations are met. Antique firearms are a separate category defined in DMM C024.2.0 and ATF regulations; they do not require an ATF form.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class Mail letters, Periodicals, and Standard Mail items are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	42"	72" length and girth combined
	over 42" to 44"	24" girth
	over 44" to 46"	20" girth
	over 46" to 48"	16" girth
	Maximum length	48"

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail items and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those mailable under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class Mail letters only when addressed to Box R.

U3. Mail is limited to First-Class Mail correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

V. Express Mail Military Service (EMMS) not available from any origin.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail items (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail items only. All Periodicals, Standard Mail items, and Package Services items (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

Employees

ELM REVISION

Work Clothes and Uniforms

Effective January 23, 2003, the *Employee and Labor Relations Manual* (ELM) is revised to reflect a change to a job title.

We will incorporate this revision into the next printed version of the ELM and also into the next update of the online version accessible on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *Manuals*.

Employee and Labor Relations Manual (ELM)

	*	*	*	*	*
9	Labor Relations				
930	Work Clothes and Uniforms				
	*	*	*	*	*
932	Uniform Requirements				
932.1	Employees Required to Wear Uniforms and Work Clothes				
	*	*	*	*	*

932.13 Work Clothes

This program is separate from the contract uniform program. It is for employees who are not presently eligible for uniforms or contract uniforms. Affected are certain mail handlers, maintenance employees, motor vehicle employees, and clerical employees involved full time in pouching and dispatching units, Parcel Post sorting units, bulk mail sacking operations, and ordinary paper sacking units:

* * * * *

e. Assigned full time in the specified duty assignment:

* * * * *

[Revise item e (29) to read as follows:]

(29) Maintenance support clerk.

* * * * *

— *Labor Relations Policies and Procedures, Labor Relations, 1-23-03*

DISCOUNTS

Magazine Subscriptions Online

Through March 1, 2003, Postal Service employees and customers are eligible to receive an additional 15 percent discount off all Magazine Mall, Inc., magazine subscriptions purchased through the Postal Service's Magazine Subscriptions Online Web site at www.usps.com/magazines. This new offering is made possible through a Postal Service affiliation with Magazine Mall, Inc.

The Postal Service's Magazine Subscriptions Online Web site offers access to thousands of magazines at savings of up to 85 percent off retail prices. Additionally, the service permits customers to purchase and renew existing subscriptions, shop on a family-friendly Web site, and make purchases within a secure shopping environment. The service will even match or beat lower magazine subscription prices found elsewhere!

To receive your additional 15 percent discount, enter discount code USPS24 when you are prompted for your "Promotional Coupon Offer" during checkout.

— *Product Management-Flats, Product Development, 1-23-03*

NOTICE TO ALL EMPLOYEES

THRIFT SAVINGS PLAN FACT SHEET

Percentage returns released December 4, 2002, by the Federal Retirement Thrift Investment Board

ANNUAL RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S * Fund	Wilshire 4500 Stock Index	I * Fund	EAFE Stock Index
1992	7.23	7.20	7.40	7.70	7.62	—	11.87	—	-12.22
1993	6.14	9.52	9.75	10.13	10.08	—	14.57	—	32.68
1994	7.22	-2.96	-2.92	1.33	1.32	—	-2.66	—	7.75
1995	7.03	18.31	18.47	37.41	37.58	—	33.48	—	11.27
1996	6.76	3.66	3.63	22.85	22.96	18.52	17.18	6.27	6.14
1997	6.77	9.60	9.65	33.17	33.36	26.61	25.69	1.46	1.55
1998	5.74	8.70	8.69	28.44	28.58	7.51	8.63	20.46	20.09
1999	5.99	-0.85	-0.82	20.95	21.04	32.70	35.49	26.81	26.72
2000	6.42	11.67	11.63	-9.14	-9.10	-8.76	-15.77	-14.11	-14.17
2001	5.39	8.61	8.44	-11.94	-11.89	-2.22*	-2.52*	-15.42*	-14.88*

*Rates of return for May (inception of S and I Funds) through December 2001.

2002 MONTHLY RETURNS	G Fund	F Fund	LBA Bond Index	C Fund	S&P 500 Stock Index	S Fund	Wilshire 4500 Stock Index	I Fund	EAFE Stock Index
Jan.	0.45	0.79	0.81	-1.47	-1.46	-2.802	-1.95	-5.33	-5.31
Feb.	0.40	0.98	0.97	-1.92	-1.93	-2.64	-2.83	0.66	0.70
March	0.44	-1.66	-1.66	3.73	3.76	6.83	6.78	5.82	5.41
April	0.46	1.89	1.94	-6.06	-6.06	-1.06	-0.98	0.25	0.66
May	0.45	0.88	0.85	-0.75	-0.74	-2.39	-2.21	1.29	1.27
June	0.43	0.97	0.87	-7.10	-7.12	-6.67	-6.84	-3.87	-3.98
July	0.43	1.19	1.21	-7.70	-7.80	-9.93	-9.73	-9.99	-9.87
Aug.	0.40	1.58	1.69	0.67	0.66	0.58	0.58	-0.26	-0.23
Sept.	0.37	1.63	1.62	-10.87	-10.87	-6.84	-6.74	-10.75	-10.74
Oct.	0.33	-0.44	-0.46	8.77	8.80	3.38	3.28	5.42	5.37
Nov.	0.34	-0.01	-0.03	5.87	5.89	6.76	6.90	4.49	4.54
Dec.	0.38	2.08	2.07	-5.85	-5.88	-4.32	-4.21	-3.27	-3.36
LAST 12 MONTHS	5.00	10.27	10.26	-22.05	-22.10	-18.14	-17.80	-15.98	-15.94

Fund	Invested In	Index Tracked
G — Government Securities Investment Fund	Special issues of U.S. Treasury securities	N/A
F — Fixed Income Index Investment Fund	Barclays U.S. Debt Index Fund	Lehman Brothers U.S. Aggregate bond index
C — Common Stock Index Investment Fund	Barclays Equity Index Fund	S&P 500 stock index
S — Small Capitalization Stock Index Investment Fund	Barclays Extended Market Index Fund	Wilshire 4500 stock index
I — International Stock Index Investment Fund	Barclays EAFE Index Fund	Europe, Australasia, and Far East stock index

Future performance of the funds will vary and may be significantly different from the returns shown above. See the *Summary of the Thrift Savings Plan* for detailed information about the funds and their investment risks. The monthly returns of the TSP Funds represent net earnings for the month after deduction of accrued administrative

expenses and, except for the G Fund, after deduction of trading costs and accrued investment management fees as well. The returns for the four indexes shown do not include any of these deductions.

* Implemented May 2001.

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LEVEL 15–18 POST OFFICES

Safety and Health Inspections

Employee and Labor Relations Manual (ELM) 824.33, PC Installations With Less Than One Hundred Workyears, requires an annual safety and health inspection of main facilities, subordinate stations, and branches. Installation heads (IHs) in facilities without full-time safety personnel, or their management designee, act as the collateral duty facility safety coordinator (FSC) (ELM 813.32, Collateral Duty Facility Safety Coordinator).

In offices with fewer than 100 employees, the FSC should lead the inspection (ELM 824.422, Inspection Rules). In offices with 100 or more employees in the main facility, the servicing safety office should conduct the inspection. However, the IH must ensure that subordinate stations and branches with fewer than 100 employees conduct their inspections.

Note: Headquarters will not be conducting any mailings. You can find the inspection checklists and inspection instructions on the Postal Service Intranet. Go to <http://blue.usps.gov> and click on:

- *Headquarters,*
- *Human Resources,*
- *Safety & Health,*
- *Safety Performance Management,*
- *Safety Resources,* and then
- *Safety Checklists.*

For instructions, click on *Annual Safety and Health Inspection Letter of Instruction*. For the certification letter, click on *Safety and Health Inspection Certification*. Postmasters (PMs) or IHs in Level 15 through 18 Post Offices should contact their servicing safety office for technical or programmatic assistance.

The PMs/IHs, or their designees, must:

1. Complete a safety and health inspection using the checklist within 30 days of the date of this *Postal Bulletin* (1-23-03).
2. Post the inspection.
3. Ensure abatement of all deficiencies in accordance with the instructions.
4. Certify completion of the inspection to the servicing safety office.

— *Safety Performance Management,
Employee Resource Management, 1-23-03*

REMINDER

Post OSHA Injury and Illness Log

Installation/establishment heads should ensure that OSHA Form 300-A, *Summary of Work-Related Injuries and Illnesses*, is completed for calendar year 2002 and is signed by the facility manager. For information on completing the form, contact your local safety office. Post the form where employee notices are customarily posted by February 1, 2003. Keep the form posted until April 30, 2003. Sign and post the form even if no entries were made.

All documents (OSHA 300, OSHA 300-A, OSHA 301) must be retained in local files for 5 years. For each calendar year, keep the same calendar year documents together in a separate file folder. Complete the logs containing open cases at the end of any calendar year when a case is closed.

— *Safety Performance Management,
Employee Resource Management, 1-23-03*

Finance

CORRECTION — HANDBOOK F-1 REVISION

Automated Salary Advance Collection System

The article “Handbook F-1 Revision/Postmasters, Managers, Supervisors: Automated Salary Advance Collection System” in *Postal Bulletin* 22088 (10-31-02, pages 44–48), made several references to payroll adjustments for nongrievance *workhours*. The references should have been for payroll adjustments for nongrievance *work or leave hours*. The following revisions to the handbook are to correct this oversight.

We will incorporate these revisions into the next printed version of Handbook F-1 and into the next update of the on-line version accessible on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *HBKs*.

Handbook F-1, Post Office Accounting Procedures

	*	*	*	*	*
8	Accounting Service Center Activities				
	*	*	*	*	*
82	Postal Service Employees				
	*	*	*	*	*
822	Employee Compensation				
	*	*	*	*	*
822.7	Resolving Salary Check Problems				
	*	*	*	*	*

822.72 Interim Salary Payments

[Revise the title of 822.721 to read as follows:]

822.721 Payroll Work or Leave Hours Adjustments (Nongrievance)

[Revise 822.721(1) to read as follows:]

- 1> Arrange for an interim salary payment to the employee of not more than the net amount due when an employee is underpaid because of an error in the number of work or leave hours paid.

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822.722 Erroneous or Nonreceipt by Scheduled Date of Salary Check, and Grievances in Accordance With the National Agreements

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[Revise the heading in the second row of the table to read as follows:]

Salary advance is issued pending the processing of a payroll adjustment for nongrievance work or leave hours.	PS Form 2240, Pay, Leave, or Other Hours Adjustment Request.
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822.73 Automated Salary Advance Collection System

[Revise the first paragraph of 822.73 to read as follows:]

Salary advance payments will be automatically offset in the pay period that the related payroll adjustment is processed. *This automated process applies only to salary advances issued pending processing of a related nongrievance work or leave hours adjustment.*

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Appendix A

Account Identifier Code and General Ledger Account Crosswalk

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[Revise the title of AIC 554 to read as follows:]

AIC	GLA	PSFR	Title	Description
554	13411.554	N/A	Work/Leave Hours Adjustment Salary Advance Issued	Salary advance payments that will be automatically offset in the pay period that the related payroll adjustment is processed.

*	*	*	*	*
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— Revenue and Field Accounting, Finance, 1-23-03

NOTICE AVAILABLE ONLINE

Notice 25, Postal Accounting Period Planning Schedule, Postal Fiscal Year 2003

Notice 25, *Postal Accounting Period Planning Schedule, Postal Fiscal Year 2003*, dated April 2002, is available online. Go to the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *Notices*.

We will not print/distribute hard copies of Notice 25.

— *Corporate Accounting,
Finance, 1-23-03*

NOTICE

Annual Household Diary Study

The Postal Service's Household Diary Study (HDS), conducted since 1987, provides information about the contents of the mail sent and received by U.S. households. The Postal Service uses this information to help understand why and how customers use the mail. The results are used to:

- Forecast mail volume.
- Plan marketing strategies.
- Provide information for rate-setting purposes.

The HDS is administered at Headquarters by the Office of Demand Forecasting and Economic Analysis, Finance. NuStats, the HDS survey research firm contractor since July 1999, conducts the interviews and collects and analyzes the HDS data throughout the year.

HDS is a two-stage survey. Stage 1 is the *Household Interview*. NuStats sends an advance letter, signed by the postmaster general, to a representative sample of U.S. households. This letter emphasizes the importance of the HDS and asks for participation. These sample households are contacted either by telephone or in person and asked about the mail they send and receive, their adoption and use of various communications' technologies, their attitudes about mail service in general, and information relating to their household and personal demographics. Those respondent households are recruited to participate in HDS Stage 2.

Stage 2 is the *Mail Diary*. NuStats asks households that agree to participate in Stage 2 to record information about the mail they send and receive for a 7-day period from Monday to Sunday. Information recorded includes: number of mailpieces received and sent, industry mail source, mail characteristics, and attitudes regarding mail received. As an incentive for HDS Stage 2 participation, households are offered the options of receiving: \$30, \$30 to donate to the Lance Armstrong Foundation, or a roll of 100 First-Class Mail® stamps.

Data gathered in both HDS stages is available in a final report, "The Household Diary Study — Mail Use and Attitudes." The report is published in hard copy and as a free electronic file. Order forms for the latest HDS report may be obtained via the Postal Service Internet at www.usps.com/householddiary.

For additional information, contact either of the following individuals:

Malcolm Harris
Telephone: 202-268-3650
Fax: 202-268-6841
E-mail: mharris@email.usps.gov

Greg Dawson
Telephone: 202-268-7446
Fax: 202-268-6841
E-mail: gdawson2@email.usps.gov

— *Office of Demand Forecasting and Economic Analysis,
Finance, 1-23-03*

REMINDER

International Reply Coupons

All stations, branches, and Post Offices must submit exchanged foreign-issued and U.S.-issued refunded international reply coupons (IRCs) accepted through December 31, 2002, to their servicing stamp distribution office (SDO) or stamp service center (SSC) before the close of Accounting Period 6 or Postal Quarter II, ending February 21, 2003.

Redemption rates are:

- **Exchanged Foreign-Issued:** 1-7-01 through 12-31-02
- **Rate per Item:** \$0.80

Note: Reply coupons issued by foreign countries prior to January 1, 1975, are no longer redeemable at U.S. Post Offices.

- **U.S.-Issued Refunded (purchase price less 1 cent):** 1-7-01 through 12-31-02
- **Rate per Item:** \$1.74

Note: This will be the last opportunity to submit U.S.-issued IRCs from 2001 or before that were refunded in calendar year 2002.

Section 426.9 of Handbook F-1, *Post Office Accounting Procedures*, contains specific instructions for stations, branches, and Post Offices for submitting exchanged foreign-issued and U.S.-issued refunded IRCs to their servicing SDO or SSC.

Section 437.34 of Handbook F-1 contains specific instructions for SDOs, and section 447.34 contains specific instructions for SSCs to account for returned IRCs and submission to the accounting service center (ASC).

SDOs and SSCs are to mail IRCs to the following address:

EAGAN ASC FINANCE BRANCH
FINANCIAL REPORTING
US POSTAL SERVICE
2825 LONE OAK PKWY
EAGAN MN 55121-9617

Handbook F-1 is available in printed form and online on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *HBKs*.

— *Revenue and Field Accounting,
Finance, 1-23-03*

Revenue Unit for Fiscal Year 2002

The revenue unit for Fiscal Year 2002 is \$325.46. This is the average revenue for 1,000 pieces of originating mail and special service transactions. The revenue unit is used in the process of determining the proper cost ascertainment grouping (CAG) for Post Offices.

— *Revenue and Field Accounting,
Finance, 1-23-03*

International Mail

INTERNATIONAL MAIL SERVICES STAND-UP TALK

Your Window of Opportunity — Global Airmail Service

This is the second in a series of stand-up talks that managers should give to Retail Associates about international mail services. Other talks will appear in upcoming issues of the Postal Bulletin.

Global Airmail Service

This is the second in a series of stand-up talks about international mail services.

The objective of these talks is to understand and serve our international customers. Each year international customers generate more than \$1.4 billion in revenue for the U.S. Postal Service — that is a sizeable contribution to the bottom line. Therefore, we want to be sure to keep our international customers satisfied and interested in our service selection. That is what this series is all about.

So, how *do* you keep your international customer satisfied and interested? By helping customers choose the right service for the right price. Just ask your customers these two questions:

- When do they need it there?
- How much do they want to pay?

If they say, "One to two weeks is fine, as long as the cost is reasonable," suggest Global Airmail™ service. For single pieces of mail, airmail is one of the most inexpensive ways, using air transportation, to send mailable items to virtually any country in the world. Global Airmail is designed to be delivered in 4 to 10 business days (letter-post in 4 to 7 business days, and parcel post in 4 to 10 business days), depending on origin and destination. Prices vary by weight and destination country.

There are two categories of Global Airmail service: Global Airmail letter-post (for letters), and Global Airmail parcel post (for packages).

Global Airmail letter-post delivers letters and printed matter from all locations to virtually every country in the world. Prices start at \$0.50 for postal cards/postcards to Canada and \$0.60 for 1-ounce letters to Canada. Prices vary by weight and destination. Customers can also purchase the following extra services for Global Airmail letter-post service:

- Certificates of mailing.
- Registered service.
- Recorded delivery — the international equivalent of domestic Certified Mail — to selected countries.

- Restricted delivery to certain countries as part of Return Receipt service for registered or recorded delivery items.
- International reply coupons.

Global Airmail parcel post is the best value for services using air transportation for mailing single pieces or small-volume shipments such as merchandise, books, circulars, catalogs, and other printed matter. Service is available from all locations to virtually every country in the world. Prices start at \$13.00 for 1-pound mailings to Mexico and vary by weight and destination. Customers can also purchase the following extra services with Global Airmail parcel post service:

- Certificates of mailing.
- Insurance for loss, rifling, or damage to certain countries.
- Return Receipt service with insured parcels to certain countries.
- Restricted delivery to certain countries as part of the Return Receipt service.

By the way, parcel delivery into Europe has never been better. Service overall for on-time delivery is better than before, when national postal administrations delivered parcels. If customers say that they have had problems, you can tell them that changes have been made and that now the service performance is greatly improved.

Advise customers to be thorough in filling out address and customs labels. They should also check what is mailable from the U.S. *and* what is importable in destination countries. They can check on mailable items through web sites for the Department of Commerce at <http://export.gov> and for the World Customs Organization at www.wcoomd.org. Also, their recipients could check to see what is importable.

A Few Special Items

Please be sure to remind customers that most countries collect from the recipient an administrative fee to cover the costs of clearing the item through customs and for collecting duties and taxes in addition to the actual duties and taxes. This means that the recipient of the customer's item has to pay the costs of the fee and the duties and taxes to the delivery agent in order to receive delivery.

For example, listed below are the administrative fees for Global Airmail parcel post items for certain countries (as of November 29, 2002):

- United Kingdom: £6.50 British pounds (\$10.11 USD).
- Canada: \$5.00 Canadian dollars (\$3.18 USD).
- Three countries in Europe (Malta, Sweden, and Switzerland): €17.00 Euros (\$16.88 USD).
- Twenty countries in Europe (Andorra, Austria, Belgium, Denmark, Finland, France, Germany, Gibraltar, Greece, Ireland, Italy, Liechtenstein, Luxembourg, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, and Vatican City): €9.50 Euros (\$9.44 USD).

Customers can learn all about Global Airmail service by visiting the Postal Service Web site at www.usps.com. Just click on *Shipping*, then *Ship*, then *Global Delivery Services*, then *Go* under either "Send Mail" or "Send Packages," and then *Global Airmail*.

Future talks will explore other services in detail. Global Priority Mail® service will be the subject of our next talk.

— *International Marketing,
International Business, 1-23-03*

Licensing

NOTICE

Heroes of 2001 Merchandise for Sale

Use of the *Heroes of 2001* stamp image remains highly restricted. The Postal Service has been granted the right to use the image on limited merchandise, such as mugs, key chains, pins, and framed art, that has undergone product review by the Postal Service and the other rights holders: *The Record* (Bergen County, NJ) and the firefighters who are featured in the photograph.

These products may be used as giveaway items for employees and customers and for resale at Postal Service events.

You can order *Heroes of 2001* products using authorized Postal Service purchasing methods from the following list of official licensees. Only the companies listed below have been authorized to use this restricted image within their grant of rights; therefore, purchase products *only* from the list of licensed vendors below.

If you have questions on pricing, quantity, or any other purchasing information, please contact the vendors listed below.

Company	Contact	Address	Distribution Channel	Telephone	Fax	Products
American Stamp Collectibles	Lisa Naumoff	RR 12 BOX 180 DONOHOE RD GREENSBURG PA 15601-9812	OLRP catalog Telephone 724-837-8810 www.framedstamps.com	724-837-8810	724-837-0444	13" x 15" oak frame with enlarged <i>Heroes of 2001</i> and 1945 <i>Iwo Jima</i> stamp images. Includes cachet with both stamps and cancellation date of 9-11-02.
Concord Industries	Jim Condron	19 WILLARD RD NORWALK CT 06851-4414	Call 800-553-9824 to request catalog; launching web site www.uspostalproducts.com	203-750-6060	203-750-6057	Laser-engraved crystal, mugs with four color decals, key chains, cloisonné pins, and other pins in all sizes; pewter and brass 3-D ornaments; and belt buckles.
Cranston Consumer Products	Andy Sylvia	469 7TH AVE NEW YORK NY 10018-7605	Walmart, arts and craft stores, hobby and model stores	401-275-9578	401-946-7063	Printed fabric sold in bolts.
Creative Framing	David Hankins	525-M E MARKET ST LEESBURG VA 20176-4171	Creative Framing Store — best to contact by telephone 703-771-6345 or www.usps.com	703-771-6345	703-771-6398	Framed, matted, and open photo reproductions of <i>Heroes of 2001</i> stamp with actual stamp.

Company	Contact	Address	Distribution Channel	Telephone	Fax	Products
D&P Creations	Joe Persek	2177 N BATAVIA ST STE B ORANGE CA 92865-3110	USPS promotional use	714-974-0905	714-974-1147	Framed reproductions of the <i>Heroes of 2001</i> stamp.
Direct Checks Unlimited	Sarah Schaffer	8245 N UNION BLVD COLORADO SPRINGS CO 80920-4456	www.checksunlimited.com	800-299-0212	719-548-9604	Bank checks, return address labels, and checkbook covers featuring the <i>Heroes of 2001</i> stamp.
Financial Innovations	Mark Weiner	1 WEINGEROFF BLVD CRANSTON RI 02910-4019		401-467-3178	401-467-3570	Lapel pins, key chains, holiday ornaments, money clips, t-shirts, mugs, mousepads, magnets, collectors' plate, commemorative cachets, and jewelry items.
Hallmark Group	Gail Morrell	GARDINER HOUSE 2/9 BROOMHILL RD WANDSWORTH LONDON ENGLAND	Request catalog via e-mail gailmorrell@mrjs.com	011-0181871-50312	011-0181-715142	Engraved ingots, minted in precious metal (gold-plated silver).
Highland Glen	Mitch Rubin	PO BOX 294 BUFFALO NY 14213-2028	Mass market	716-883-1110	716-885-0243	Key rings and accessories.
Hy-Ko Products	Sandra Dively	7370 NORTHFIELD RD WALTON OH 44146-6106	Home improvement stores (e.g., Home Depot)	440-232-8223	440-232-8227	Key chains, key rings, key fobs, key accessories, and bottle openers.
Ipromoteu.com	Pat Caccamo	8 STRATHMORE RD NATICK MA 01760-2419	887-470-1436 www.ipromoteu.com	877-470-1436	905-542-9454	Lapel pins.
Jonathan Grey and Assoc.	Mario Rodriguez Michelle Hagerty	920 CALLE NEGOCIO STE B SAN CLEMENTE CA 92673-6207	Mass mail out www.jgrey.com	949-498-2515	949-298-2830	Lapel pins, framed canvas reproductions of stamp image, key chains, framed sets, and ornaments.
Logotel	Richard Bennett	9005 RED BRANCH RD COLUMBIA MD 21045-2110	Retail chains Post Offices 877-520-7830	410-740-8978		100% cotton t-shirts.
March Co.	Doug March	3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Phone orders only 800-336-2724	505-345-2521	505-345-0407	Lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.
Sonoma Pins	Bernard Friedman	677 1ST ST W SONOMA CA 95467-7003	Retailers at trade shows and USPS	707-996-9956	707-996-9957	Lapel pins, dog tags, key chains, and magnets.
Technicraft Industries, Inc. dba Blankets Online	Steve Krintzman	11 IRON FORGE RD PAXTON MA 01612-1523	Giftshops Catalogs www.blanketsonline.com	508-792-9065		Cotton and acrylic throw blankets, pillows and tote bags.
US Allegiance	Steve Crawford Jennifer Houston	63004 LAYTON AVE BEND OR 97701-3735	Military Exchange www.ipledge.com Primarily promotional to Post Offices	800-327-1402	800-622-8212	Lapel pins, key chains, postcard sets, ceramic mugs, magnets, and bookmarks.
Winco	Andy Boston Bryan Fougner	9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Primarily to Post Offices 800-543-5847	818-718-1191	818-700-9778	Lapel pins, magnets, key chains, and t-shirts.

UPDATE

USPS Official Licensed Product Manufacturers and Distributors

The following list contains all current USPS Official Licensed Product manufacturers and distributors. Changes and additions are in bold. Employees may use this information to purchase products for personal use or as premiums and giveaway items. **These products are not for resale.**

Products for Postal Service retail stores are available through the Official Licensed Retail Product (OLRP) program. For further information regarding the OLRP program, please contact your area or district retail manager.

USPS Promotional Products

Licensee	Products	Where Can I Buy These?	Other Sources
AWARDS.COM 35 HOWARD ST PORTSMOUTH NH 03801-4643	Corporate gifts, awards, and recognition items (nonapparel products only), including desk accessories, writing instruments, luggage and travel accessories, key rings, mugs, travel cups, and picture frames.	Web: www.awards.com Telephone: 978-239-6588 Fax: 801-697-2580	USPS promotional events, direct mail, Kinkos, and Postmark America store.
B AND K SPECIALTIES 1030 N STATE ST APT 39H CHICAGO IL 60610-7815	Collectibles, giveaways, and employee recognition gifts.	Telephone: 312-664-5010 Fax: 312-664-0873	For USPS promotional use only.
CENTURY PROMOTIONAL PRODUCTS INC 457 FARNSWORTH CIRCLE BARRINGTON IL 60010-1078	Promotional products and recognition and safety awards.	Telephone: 847-639-4259 Fax: 847-639-4260	For USPS promotional use only.
CONCORD INDUSTRIES 19 WILLARD RD NORWALK CT 06851-4414	Key chains, lapel pins, laser engraved glass, belt buckles, and Americana products.	Web: www.uspsproducts.com Telephone: 800-553-9824 Fax: 203-750-6057	For USPS promotional use only.
CWS AWARDS 4709 23RD AVE SW SEATTLE WA 98106-1315	Awards including jeweled pins, standard pins, medallions, lapel pins, rings, plaques, and trophies.	Telephone: 206-270-0923 Fax: 206-933-9608	For USPS promotional use only.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> note cards, pins, key rings, mugs, magnets, t-shirts, and canvas prints of stamps.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	For USPS promotional use only.
FIF MARKETING 41 E MAIN ST STE 112 LAKE ZURICH IL 60047-3413	Corporate gifts and promotional products.	Web: www.fifmarketing.com Telephone: 847-540-0611 Fax: 847-540-0613	For USPS promotional use only.
FINANCIAL INNOVATIONS INC 1 WEINGEROFF BLVD CRANSTON RI 02910-4019	Corporate gifts, promotional products, lapel pins, mugs, key rings, and caps.	Telephone: 401-467-3178 Fax: 401-467-3570	For USPS promotional use only.
GARY MANDEL PROMOTIONAL PRODUCTS 1202 OLYMPIC BLVD SANTA MONICA CA 90404-3722	Promotional products.	Telephone: 310-392-4070 Fax: 310-392-4467	For USPS promotional use only.
GIFTPRENEURS 640 S GRAND AVE STE 106 SANTA ANA CA 92705-4156	Logo watches, corporate gifts, and promotional products.	Telephone: 800-500-5574 Fax: 714-542-1896 *Call for catalog	For USPS promotional use only.
HERITAGE PROMOTIONS 3760 N PONCE DE LEON BLVD SAINT AUGUSTINE FL 32084-1280	Premium and promotional items.	Telephone: 904-827-9747 Fax: 904-827-9707	For USPS promotional use only.
HIGHLAND GLEN MANUFACTURING INC PO BOX 294 BUFFALO NY 14213-2028	Key rings and key accessories.	Telephone: 716-883-1110 Fax: 716-885-0243	For USPS promotional use only.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Drivers, iron sets, putter, head covers, golf bags, golf travel bags, golf towels, golf gloves, golf balls, golf tees, tool packets, divot repair tools, golf shoe brush, and golf umbrella.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlpigolf.com	For USPS promotional use only.

Licensee	Products	Where Can I Buy These?	Other Sources
HY KO PRODUCTS 7370 NORTHFIELD RD WALTON OH 44146-6106	Key chains, key rings, key fobs, key accessories, and bottle openers.	Telephone: 440-232-8227 Fax: 440-232-8227	For USPS promotional use only.
IPROMOTEU 8 STRATHMORE RD NATICK MA 01760-2419	Bookmarks, pins, key chains, and mugs.	Web: www.ipromoteu.com Telephone: 877-470-1436 Fax: 905-542-9454	For USPS promotional use only.
JIM PROMOTIONS INC 3639 NEW GETWELL RD STE 15 MEMPHIS TN 38118-6047	Logo apparel, mugs, pens, patches, and lapel pins.	Telephone: 901-795-7150 Fax: 901-795-7437	For USPS promotional use only.
JONATHAN GREY AND ASSOCIATES 920 CALLE NEGOCIO STE B SAN CLEMENTE CA 92673-6207	Lapel pins, awards, teddy bears and framed sets of advertising specialty products. <i>Heroes of 2001</i> products: framed canvas reproductions, key chains, framed sets, and ornaments.	Web: www.jgrey.com Telephone: 949-498-2515 Fax: 949-298-2830 E-mail: raquel@jgrey.com	For USPS promotional use only.
MARCH COMPANY 3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Stamp design lapel pins, key chains, and money clips. <i>Heroes of 2001</i> products: lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.	Web: www.marchco.com Telephone: 800-336-2724 Fax: 505-345-0407	For USPS promotional use only.
NATIONAL DESIGN CORPORATION 16885 VIA DEL CAMPO CT STE 300 SAN DIEGO CA 92127-4120	Desk caddy, memo cubes, magnets, mugs, pens, pencils, twist up crayons, and flashlight key rings.	Telephone: 858-674-6040 Fax: 858-674-4120	For USPS promotional use only.
PIONEER BALLOON AND PIONEER NATIONAL LATEX 5000 E 29TH ST N WICHITA KS 67220-2111	Latex and foil balloons.	Telephone: 316-685-2266 Fax: 316-685-0187	For USPS promotional use only.
POSTAL PRODUCTS UNLIMITED 500 W OKLAHOMA AVE MILWAUKEE WI 53207-2649	Employee recognition gifts, collectibles, giveaways, and marketing items.	Telephone: 800-229-4500 E-mail: tomr@postalproducts.com	Mainly for USPS promotional use only, with the exception of the commemorative rings.
PRO PACIFIC CORPORATION 300 CONTINENTAL BLVD STE 120 EL SEGUNDO CA 90245-5045	Custom collectible mint tins. Mints available in various shapes and sizes.	Web: www.propacific.com Telephone: 310-765-4533 Fax: 310-662-1615 E-mail: dave@propacific.com	For USPS promotional use only.
ROYEL MARKETING 50 PARK PL STE 810 NEWARK NJ 07102-4305	Assorted ad specialties, apparel, employee incentives, awards, and promotional products.	Telephone: 973-624-5599 Fax: 973-624-6664	For USPS promotional use only.
SONOMA PINS 677 1ST STREET W SONOMA CA 95467-7003	Stamp lapel pins, key chains, dog tags, <i>Heroes of 2001</i> products.	Web: www.favoriteline.com/heroes Telephone: 800-996-8655 Fax: 707-996-9957	For USPS promotional use only.
U S ALLEGIANCE INC 63004 LAYTON AVENUE BEND OR 97701-3735	<i>Greetings From America</i> mugs, key chains, tote bags, and stationery.	Web: www.ipledge.com Telephone: 800-327-1402 Fax: 800-622-8212	For USPS promotional use only.
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-889-9189 E-mail: samsonchow@aol.com	For USPS promotional use only.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins, key chains, magnets, pen stands, first day of issue covers, and bookmarks with or without attached emblems.	Telephone: 818-718-1191 Fax: 818-700-9778	For USPS promotional use only.
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201-5609	Watches, mugs, clocks, and pens.	Web: www.shopwonderland.com Telephone: 847-526-1500 Fax: 847-425-1551	For USPS promotional use only.

USPS Corporate Apparel

Licensee	Products	Where Can I Buy These?	Other Sources
5 STAR MARKETING 4005 W GREEN TREE RD MILWAUKEE WI 53209-3034	Polo shirts, long-sleeved shirts, jackets, hats, and bags.	Telephone: 414-351-6212 Fax: 414-351-1336	For USPS promotional and personal use only.
AMERICAN NEEDLE 1275 BUSCH PKWY BUFFALO GROVE IL 60089-4545	Postal Service logo, Mr. Zip, Pony Express, and <i>Classic Collections</i> caps.	Telephone: 847-215-0011 Fax: 847-215-0013	For USPS promotional and personal use only.
CENTURY PROMOTIONAL PRODUCTS INC 457 FARNSWORTH CIRCLE BARRINGTON IL 60010-1078	T-shirts, golf shirts, and caps.	Telephone: 847-639-4259 Fax: 847-639-4260	For USPS promotional and personal use only.
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> Polo shirts and t-shirts.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	For USPS promotional and personal use only.
FIF MARKETING 41 E MAIN ST STE 112 LAKE ZURICH IL 60047-3413	Corporate gifts, promotional products, and logo apparel.	Web: www.fifmarketing.com Telephone: 847-540-0611 Fax: 847-540-0613	For USPS promotional and personal use only.
FREEDMAN AND COMPANY 77 SAINT JOHNS RD CAMP HILL PA 17011-6940	T-shirts, sweatshirts, and tote bags.	Telephone: 800-392-1066 Fax: 717-761-5276	For USPS promotional and personal use only.
GIFTPRENEURS 640 S GRAND AVE STE 106 SANTA ANA CA 92705-4156	Jackets, shirts, sweaters, and carrying cases.	Telephone: 800-500-5574 Fax: 714-542-1896 *Call for catalog	For USPS promotional and personal use only.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Golf apparel and equipment.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	For USPS promotional and personal use only.
LANDS END 6 LANDS END LANE DODGEVILLE WI 53595-6001	Corporate logo apparel and embroidered apparel.	Telephone: 800-535-3060 Fax: 800-297-2606	For USPS promotional and personal use only.
LOGOTEL 9005 RED BRANCH RD COLUMBIA MD 21045-2110	100% cotton screen print <i>Heroes of 2001</i> t-shirts.	Telephone: 410-772-5623 Fax: 410-740-8978	For USPS promotional and personal use only.
POSTAL PRODUCTS UNLIMITED 500 W OKLAHOMA AVE MILWAUKEE WI 53207-2649	Commemorative rings, sportswear, and assorted gear.	Telephone: 800-229-4500 E-mail: tomr@postalproducts.com	For USPS promotional and personal use only.
ROYEL MARKETING 50 PARK PL STE 810 NEWARK NJ 07102-4305	Men's and women's apparel.	Telephone: 973-624-5599 Fax: 973-624-6664	For USPS promotional and personal use only.
VEER RIGHT 3705 AIRPORT CIR NW STE I WILSON NC 27896-8631	Men's and women's apparel (Cutter & Buck), accessories, and gifts.	Telephone: 252-237-5900 Fax: 252-237-8004	For USPS promotional and personal use only.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Earrings and necklaces.	Telephone: 818-718-1191 Fax: 818-700-9778	For USPS promotional and personal use only.
WONDERLAND MARKETING 1718 SHERMAN AVE STE 311 EVANSTON IL 60201-5609	Jackets, shirts, sweaters, and watches.	Web: www.shopwonderland.com Telephone: 847-526-1500 Fax: 847-425-1551	For USPS promotional and personal use only.

Commercial Apparel and Jewelry

Licensee	Products	Where Can I Buy These?	Other Sources
AMERICAN NEEDLE 1275 BUSCH PKWY BUFFALO GROVE IL 60089-4545	Postal Service logo, Mr. Zip, Pony Express, and <i>Classic Collections</i> caps.	Telephone: 847-215-0011 Fax: 847-215-0013	
CIZNA INC 45 E 25TH ST APT 11D NEW YORK NY 10010-2941	Mr. Zip t-shirts.	Currently available only in Japan.	
CORNING MUSEUM OF GLASS 1 MUSEUM WAY CORNING NY 14830-2253	T-shirts.	Web: www.cmog.com Telephone: 607-974-8835 Fax: 607-974-7365	Corning Museum gift shop.

Licensee	Products	Where Can I Buy These?	Other Sources
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	EID Polo shirts and t-shirts.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	
FINANCIAL INNOVATIONS INC 1 WEINGEROFF BLVD CRANSTON RI 02910-4019	Corporate gifts and promotional products.	Telephone: 401-467-3178 Fax: 401-467-3570	CVS, K-Mart, and Krogers.
HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Golf apparel and equipment.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	Ask for color catalog.
JER SPORTS 1604 A STREET WEST BABYLON NY 11704-5074	Men's, women's, and children's slippers; sandals; canvas, synthetic, and leather footwear and boots.	Telephone: 631-587-1705 Fax: 631-422-4119	
KAHALA 424 SUMMER ST HONOLULU HI 96817-5607	Hawaiian shirts with stamp images.	Telephone: 808-523-7873 Fax: 808-521-6413	Retail stores in Hawaii.
LOGOTEL 9005 RED BRANCH RD COLUMBIA MD 21045-2110	100% cotton screen print <i>Heroes of 2001</i> t-shirts.	Telephone: 410-772-5623 Fax: 410-740-8978	
MALAMA PONO LTD 1401 MAULHARDT AVENUE OXNARD CA 93030-7966	100% cotton t-shirts featuring the <i>Duke Kahanamoku</i> stamp.	Telephone: 310-576-2444 Fax: 310-576-2440	
MUSEUM COMPANY 695 ROUTE 46 W STE 400 FAIRFIELD NJ 07004-1592	Women's sleep shirt with <i>Love</i> stamp image.	Telephone: 973-244-4300 Fax: 973-244-4281	
THIRD STREET SPORTSWEAR PO BOX 145 OZARK MO 65721-0145	Snoopy <i>Flying Ace</i> t-shirts.	Telephone: 800-538-1059 Fax: 417-485-8995	
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Earrings and necklaces.	Telephone: 818-718-1191 Fax: 818-700-9778	

Posters and Enlargements

Licensee	Products	Where Can I Buy These?	Other Sources
AMERICAN STAMP COLLECTIBLES INC RR 12 BOX 180 DONOHOE RD GREENSBURG PA 15601-9812	Matted and/or framed elements consisting of some or all of the following: U.S. semipostal <i>Heroes of 2001</i> and other printed images.	Telephone: 724-837-8810 Fax: 724-837-0444	Not for resale in Postal Service stores except through OLRP program.
CHIMERA PUBLISHING 719 ARENA DR HAMILTON NJ 08610-3405	Open edition, 4-color process, photo-mechanical lithographic, 18" x 26" posters.	Telephone: 800-448-0295 Fax: 609-888-1802	
CLASSIC EDITIONS DBA TIMEFRAMED 645 GRISWOLD ST STE 3700 DETROIT MI 48226-4219	Two-dimensional reproductions of USPS stamp and historic/nostalgic items including photographs, letters, manuscripts, notes, sketches, diaries, maps, plans, legal documents, news clippings, advertisements, and operating manuals.	Telephone: 313-963-2242 Fax: 313-963-2252	
CREATIVE FRAMING 525-M E MARKET ST LEESBURG VA 20176-4171	Framed and matted stamps and reproductions of stamps. Enlarged reproductions of stamp art.	Web: www.usps.com/shop Telephone: 703-771-6354 Fax: 703-771-6398	Not for resale in Postal Service stores except through OLRP program.
D AND P CREATIONS INC 2177 N BATAVIA ST STE B ORANGE CA 92865-3110	Framed and matted stamps and reproductions of stamps. Enlarged reproductions of stamp art.	Web: www.dpcreations.com Telephone: 714-974-0905 Fax: 714-974-1147 E-mail: dpcreations@earthlink.net	Not for resale in Postal Service stores except through OLRP program.

Licensee	Products	Where Can I Buy These?	Other Sources
DODGE COLOR 4827 RUGBY AVE BETHESDA MD 20814-3040	Transparencies, negatives, reproductions, and reprints of framed and unframed stamp designs.	Web: www.dodgecolor.com Telephone: 301.656.0025 Fax: 301-656-0025	Products can only be sold to (1) USPS personnel for corporate use and (2) USPS licensees.
KENNEDY MINT INC 12102 PEARL RD STRONGSVILLE OH 44136-3398	Framed collections of stamps and coins.	Web: www.kennedymint.com Telephone: 440-572-3222 Fax: 440-572-3692	Direct mail.
PAPER TIGER 335 JEFFERSON AVE CRESSKILL NJ 07626-1211	33¢ <i>Ayn Rand</i> stamp poster.	Web: www.papertig.com Telephone: 201-567-5620 Fax: 201-541-9529	
WESTERN METAL DECORATING 8875 INDUSTRIAL LANE CUCAMONGA CA 91730-4529	Posters and clips made of metal materials in all sizes.	Telephone: 909-987-2506 Fax: 909-483-6096	Not for resale in Postal Service stores except through OLRP program.
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Framed stamp pins, emblems, and cachets with stamp art reproductions.	Telephone: 818-718-1191 Fax: 818-700-9778	Not for resale in Postal Service stores except through OLRP program.

Toys and Games

Licensee	Products	Where Can I Buy These?	Other Sources
ADVENTURE GAMES 104 COLONIAL AVE NORTH ANDOVER MA 01845-6349	Risky Business, a board game which recreates the company start-up experience.	Telephone: 978-258-9467 Fax: 978-258-9468 Web: www.adventuregamesinc.com	
ATHEARN INC 19010 LAUREL PARK RD COMPTON CA 92064-6091	Model railroad rolling stock, locomotives, passenger cars, flat cars featuring tractor trailer trucks, billboards, mailboxes, buildings, and other accessories common to the category and in keeping with licensor's trademark equities subject to licensor's prior written approval.	Telephone: 310-631-3400 Fax: 310-885-5296	
BOSLEY BOBBERS PO BOX 9597 4465 LOUISVILLE ST CANTON OH 44705-4847	Bobble head dolls of USPS letter carriers, lunch boxes sold with or without insulated beverage containers, and toy banks.	Telephone: 330-453-0285 Fax: 425-799-0070	
BUILD A BEAR WORKSHOP INC 1954 INNERBELT BUSINESS CENTER DR SAINT LOUIS MO 63114-5760	T-shirt featuring <i>Teddy Bear</i> stamps on plush animals.	Telephone: 314-423-8000 Fax: 314-423-8188	
COOL THINGS BY ADRIAN 470 GRANDVIEW AVE APT 8 WOONSOCKET RI 02895-2737	Handcrafted wooden U.S. Mail trucks 16" long, 6.5" high, and 5.5" wide.	Telephone: 401-767-8717 Fax: 401-767-3674	
FIRST GEAR INC 8668 KAPP DR PEOSTA IA 52068-9568	Die-cast model '37 Chevrolet U.S. Mail delivery truck.	Telephone: 888-771-5576 Fax: 319-582-2415 E-mail: consumerservices@1st-gear.com	Tradeshows.
FUNKO INC 1221 MADRONA DR SNOHOMISH WA 98290-2488	Mr. Zip bobble head dolls.	Telephone: 425-783-3616 Fax: 425-252-2454	
GOLDEN WHEEL DIE CASTING UNIT 408-409 62 MODY RD TSIMSHATSI EAST KOWLOON HONG KONG	Postal Service vehicle and airplane die-cast replicas.	Telephone: 852-2412-2339 Fax: 852-2412-7986 (Hong Kong)	Request catalog.
KJ CLASSIC METAL DESIGNS PO BOX 663 WINDER GA 30680-0663	1:15 scale replica Postal Service delivery van.	Telephone: 770-867-4452 Fax: 770-586-0163	Dealers.

Licensee	Products	Where Can I Buy These?	Other Sources
LIBERTY CLASSICS 235 PETERSON RD LIBERTYVILLE IL 60048-1005	Free-wheeling die cast vehicles in 1:24 and 1:64 scale with plastic and rubber components.	Telephone: 847-367-1288 Fax: 847-367-1295	
LIONEL LLC 50625 RICHARD W BOULEVARD CHESTERFIELD MI 48051-2493	Priority Mail railroad boxcar.	Telephone: 810-949-4100 x1 Fax: 810-949-1013	Dealers.
MATTEL INC 333 CONTINENTAL BOULEVARD EL SEGUNDO CA 90245-5012	Matchbox Collectibles U.S. Mail van.	Telephone: 856-234-7400 Fax: 856-722-9342	Sears, FAO Schwarz, JC Penny, Target, Ames, K-Mart, ShopKo, Wal-Mart, Meijer, Bradlees, Kay Bee Toys, and Toys R Us.
MAY CHEONG TOY PRODUCTS FTY LTD DBA MAISTO INTERNATIONAL INC 7751 CHERRY AVENUE FONTANA CA 92336-4002	Die-cast vehicle replicas in 1:64, 1:43, 1:32, and 1:100 scales and die-cast airplane replicas in 7-inch scale.	Telephone: 909-357-7988 Fax: 909-357-2020	
MBI INC 47 RICHARDS AVE NORWALK CT 06857-0001	Die-cast metal vehicles.	Telephone: 203-853-2000 Fax: 203-853-0647	Direct mail with Danbury Mint and Postal Commemoratives Society
MTH ELECTRIC TRAINS INC 7020 COLUMBIA GATEWAY DR COLUMBIA MD 21046-2119	Model railroad boxcars.	Telephone: 410-381-2580 Fax: 410-381-6122	
MY US POST OFFICECOM INC DBA MY SURF STUDIO 607 HUBER DRIVE SAINT PAUL MN 55120-1916	Educational and edutainment software utilizing USPS corporate signature, USPS Post Office, and Mr. Zip.	Telephone: 651-687-0028 Fax: 651-688-7863	
PACE PRODUCTS 333 SEMORAN PLACE APOPKA FL 32703-4670	Children's stamp collecting educational kit with <i>Greetings From America</i> theme.	Telephone: 407-880-4670 Fax: 407-880-3467	
PATRIOTIC CHALLENGE 23353 SAINT ANDREWS MISSION VIEJO CA 92692	Educational trivia board game featuring stamp images.	Telephone: 949-837-7444 Fax: 949-837-7446	
PETER PARKER PUZZLES 363 WESTLAND AVE COLUMBUS OH 43209-1663	Stamp art jigsaw puzzles.	Telephone: 800-232-4FUN Fax: 614-258-3588	Direct mail catalog, toy stores, and novelty gift shops.
PLAYING MANTIS 3618 GRAPE RD MISHAWAKA IN 46545-2770	Die-cast trucks with mounted stamps in truck bed.	Web: www.playingmantis.com Telephone: 219-252-0300 Fax: 219-252-0500	
RACING CHAMPIONS ERTL INC 800 ROOSEVELT RD BLDG C GLEN ELLYN IL 60137-5835	Wooden play sets and wooden vehicle replicas.	Telephone: 630-790-3507 Fax: 630-790-9474	
SPEC-CAST 428 6TH AVE NW DYERSVILLE IA 52040-1129	Die-cast model trucks and planes.	See distributor directory Web at www.speccast.com Telephone: 563-875-8706 Fax: 563-875-8056	
TEAM CALIBER 235-10 ROLLING HILLS RD MOORESVILLE NC 28117-6825	1:64 and 1:24 scale die cast vehicle replicas, sold as banks and models.	Telephone: 704-660-3654 Fax: 704-633-1965	
TIMELESS TOYS 23755 CABOT STE 215 HAYWARD CA 94545-1656	Plush bears 8.5" to 24" high of velour, velboa, or acrylic plush, embroidered with a stamp image and with a live USPS postage stamp attached.	Telephone: 510-732-1960 Fax: 510-732-6190	
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-889-9189 E-mail: samsonchow@aol.com	

Commercial Novelty

Licensee	Products	Where Can I Buy These?	Other Sources
ACTION TAPES DBA GREAT NOTIONS 2751 ELECTRONIC LN DALLAS TX 75220-1217	Computer embroidery systems.	Telephone: 214-352-6940 Fax: 214-352-7249	
BRADFORD EXCHANGE 9333 N MILWAUKEE AVE NILES IL 60714-1303	Plates, plaques, and/or plate-like objects made out of cold-cast resin or porcelain.	Telephone: 847-966-2770 Fax: 847-966-3121	
CASE STATIONARY CO 179 SAW MILL RIVER RD YONKERS NY 10701-6616	<i>Looney Toons</i> stamp characters metal boxes.	Telephone: 800-431-2422 Fax: 914-965-2362	Request full color catalog.
CHANGING SEASONS SOFTWARE LTD 5881 ROANOKE DR MADISON WI 53719-1629	Philatelic software and catalog.	Web: www.stampbase.com Telephone: 609-273-2739 Fax: 609-273-1965	
CINEGRAM MEDIA INC 1 SPRINGFIELD AVE SUMMIT NJ 07901-4055	<i>Celebrate the Century</i> CD-ROMs, screensavers.	Telephone: 908-598-4755 Fax: 908-598-4756	
CONCORD INDUSTRIES 19 WILLARD RD NORWALK CT 06851-4414	Key chains, lapel pins, laser engraved glass, belt buckles, and Americana products.	Web: www.uspsproducts.com Telephone: 800-553-9824 Fax: 203-750-6057	Specialty stores.
CORNING MUSEUM OF GLASS 1 MUSEUM WAY CORNING NY 14830-2253	Note cards, puzzles, and wall art.	Web: www.cmog.com Telephone: 607-974-8835 Fax: 607-974-7365	Corning Museum gift shop.
CRANSTON CONSUMER PRODUCTS CO 469 7TH AVE NEW YORK NY 10018-7605	<i>Heroes of 2001</i> , <i>Celebrate the Century</i> , and other stamp art fabric.	Sells only to retailers (Wal-Mart, JoAnn Fabrics, etc.)	
DATA SOLUTIONS AND TECHNOLOGY INC 3300 75TH AVE STE 110 LANDOVER MD 20785-1501	<i>EID</i> note cards, pins, key rings, mugs, magnets, t-shirts, and canvas prints of stamps.	Web: www.dstincorporated.com Telephone: 301-583-3500 Fax: 301-583-3512	
DELUXE FINANCIAL SERVICES INC 3680 VICTORIA ST N SHOREVIEW MN 55126-2906	Personal checks, vinyl and leather checkbook covers, and messages.	Telephone: 651-483-7734 Fax: 651-787-1703	
DESERT VOYAGERS LLC 2505 N BRIMHALL MESA AZ 85203-1005	Internet greetings.	Telephone: 480-998-7296 Fax: 480-998-7296	
DESPERATE ENTERPRISES 728 E SMITH RD MEDINA OH 44256-2662	<i>I Love Lucy</i> stamp tin sign.	Web: www.desperate.com Telephone: 800-732-4859 x10 Fax: 330-725-0150	Direct mail.
DIRECT CHECKS UNLIMITED LLC 8245 N UNION BLVD COLORADO SPRINGS CO 80920-4456	Bank checks, return address labels, and checkbook covers.	Telephone: 719-531-3954 Fax: 719-548-9604	Call to get order forms.
GIMBELS OF MAINE PO BOX 57 BOOTHBAY HARBOR ME 04538-0057	Collectible porcelain thimbles.	Web: www.gimbelsdepartmentstore.com Telephone: 207-633-5088 Fax: 207-633-5128	Retail location in Maine and direct mail.
GODINGER SILVER ART COMPANY LTD 6315 TRAFFIC AVE RIDGWOOD NY 11385-2629	Silver-plated lead crystal giftware.	Telephone: 212-685-5843 x201 Fax: 212-545-0793	Gift stores.
HALLMARK GROUP LTD 8403 GALVESTON RD SILVER SPRING MD 20910-5307	Engraved ingots, minted in precious metal (gold-plated silver) to be sold separately or as part of a 24-piece set.	Telephone: 301-580-4936 Fax: 301-588-1116 E-mail: galemorrell@mris.com	
HE HARRIS AND COMPANY INC 3101 CLAIRMONT RD NE ATLANTA GA 30329-1015	Stamp collecting albums and kits.	Web: www.heharris.com Telephone: 404-214-4300 Fax: 404-214-4390	eBay store.
HERITAGE COLLECTIONS LTD 6647 KERNS RD FALLS CHURCH VA 22042-4231	Holiday ornaments made with live stamps.	Telephone: 703-533-7800 Fax: 703-533-7801	

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HIGHLANDER LOGO PRODUCTS CORP 7200 STATE ROUTE 88 RAVENNA OH 44266-9190	Drivers, iron sets, putter, head covers, golf bags, golf travel bags, golf towels, golf gloves, golf balls, golf tees, tool packets, divot repair tools, golf shoe brush, and golf umbrella.	Telephone: 800-334-2230 Fax: 866-666-4525 E-mail: tom@hlp golf.com	Ask for color catalog.
HY KO PRODUCTS 7370 NORTHFIELD RD WALTON OH 44146-6106	Key chains, key rings, key fobs, key accessories, and bottle openers.	Telephone: 440-232-8227 Fax: 440-232-8227	
ILIAD INC 144 2ND AVE N NASHVILLE TN 37201-1936	Music compilations using Postal Service stamp artwork.	Telephone: 615-244-9305 Fax: 615-244-9366	
IPROMOTEU 8 STRATHMORE RD NATICK MA 01760-2419	Bookmarks, pins, key chains, and mugs.	Web: www.ipromoteu.com Telephone: 877-470-1436 Fax: 905-542-9454	
KAHALA 424 SUMMER ST HONOLULU HI 96817-5607	Hawaiian Shirts with <i>Duke Kahanamoku</i> stamp image.	Telephone: 808-523-7873 Fax: 808-521-6413	Retail stores in Hawaii.
KENNEDY MINT INC 12102 PEARL RD STRONGSVILLE OH 44136-3398	Framed collections of stamps and coins.	Web: www.kennedymint.com Telephone: 440-572-3222 Fax: 440-572-3692	Direct mail.
KURT S ADLER INC 1107 BROADWAY NEW YORK NY 10010-2872	Holiday ornaments.	Telephone: 212-924-0900 Fax: 212-807-0575	
MARCH COMPANY 3815 ACADEMY PKWY NE ALBUQUERQUE NM 87109-4408	Stamp design lapel pins, key chains, and money clips. <i>Heroes of 2001</i> products: lapel pins, magnets, key chains, money clips, marble paperweights, two-dimensional holiday ornaments, and framed pins.	Web: www.marchco.com Telephone: 800-336-2724 Fax: 505-345-0407	
NANCY SALES COMPANY INC 22 WILLOW ST CHELSEA MA 02150-3506	Mugs, shot glasses, and key chains.	Telephone: 617-884-1700 Fax: 617-889-2789	
NATIONAL DESIGN CORPORATION 16885 VIA DEL CAMPO CT STE 300 SAN DIEGO CA 92127-4120	Desk caddy, memo cubes, magnets, mugs, pens, pencils, twist up crayons, and flashlight key rings.	Telephone: 858-674-6040 Fax: 858-674-4120	
PIONEER BALLOON AND PIONEER NATIONAL LATEX 5000 E 29TH ST N WICHITA KS 67220-2111	Latex and foil balloons.	Telephone: 316-685-2266 Fax: 316-685-0187	
SONOMA PINS 677 1ST STREET W SONOMA CA 95467-7003	Stamp lapel pins, key chains, dog tags, <i>Heroes of 2001</i> products.	Web: www.favoriteonline.com/heroes Telephone: 800-996-8655 Fax: 707-996-9957	
SUMMERFIELD FOODS INC 1305 N DUTTON AVE STE 100 SANTA ROSA CA 95401-4609	Butter cookies.	Telephone: 707-579-3938 Fax: 707-579-8442	
TE NEUES PUBLISHING COMPANY 16 W 22ND STREET 11TH FLR NEW YORK NY 10010-5803	Wall calendars featuring various stamp designs.	Telephone: 212-627-9090 Fax: 212-627-9534	Stationery stores, gift retailers, bookstores, and Postmark America Store.
TECHNI PRODUCTS 15811 BURLINGAME DR HUNTERVILLE NC 28078-4801	Limited use hot and cold pack.	Telephone: 704-894-9292 Fax: 704-892-5998	
TECHNICRAFT INDUSTRIES INC DBA BLANKETS ONLINE 11 IRON FORGE RD PAXTON MA 01612-1523	<i>Heroes of 2001</i> cotton and acrylic throw blankets, pillows, and tote bags.	Telephone: 508-792-9065	
U S ALLEGIANCE INC 63004 LAYTON AVENUE BEND OR 97701-3735	<i>Greetings From America</i> mugs, key chains, tote bags, and stationary.	Web: www.iplead.com Telephone: 800-327-1402 Fax: 800-622-8212	

Licensee	Products	Where Can I Buy These?	Other Sources
VANMARK INC 2551 E PHILADELPHIA ST ONTARIO CA 91761-7774	Figurines, frames, clocks, and bookends.	Telephone: 909-923-6789 Fax: 909-673-9699	
WEI KEE PLASTIC INDUSTRIAL LTD 92 POKFULAM RD FLAT B1 LA CLARE MANSION HONG KONG	Miniature plastic mailboxes.	Web: www.postbox.com.hk Telephone: 818-281-8899 Fax: 818-889-9189 E-mail: samsonchow@aol.com	
WINCO INTERNATIONAL 9019 OSO AVENUE STE F CHATSWORTH CA 01311-4117	Lapel pins, key chains, magnets, ornaments, earrings, necklaces, pen stands, paperweights, framed stamp pins/emblems with stamp art reproductions, stamps and/or first day covers, and bookmarks with or without attached emblems.	Telephone: 818-718-1191 Fax: 818-700-9778	

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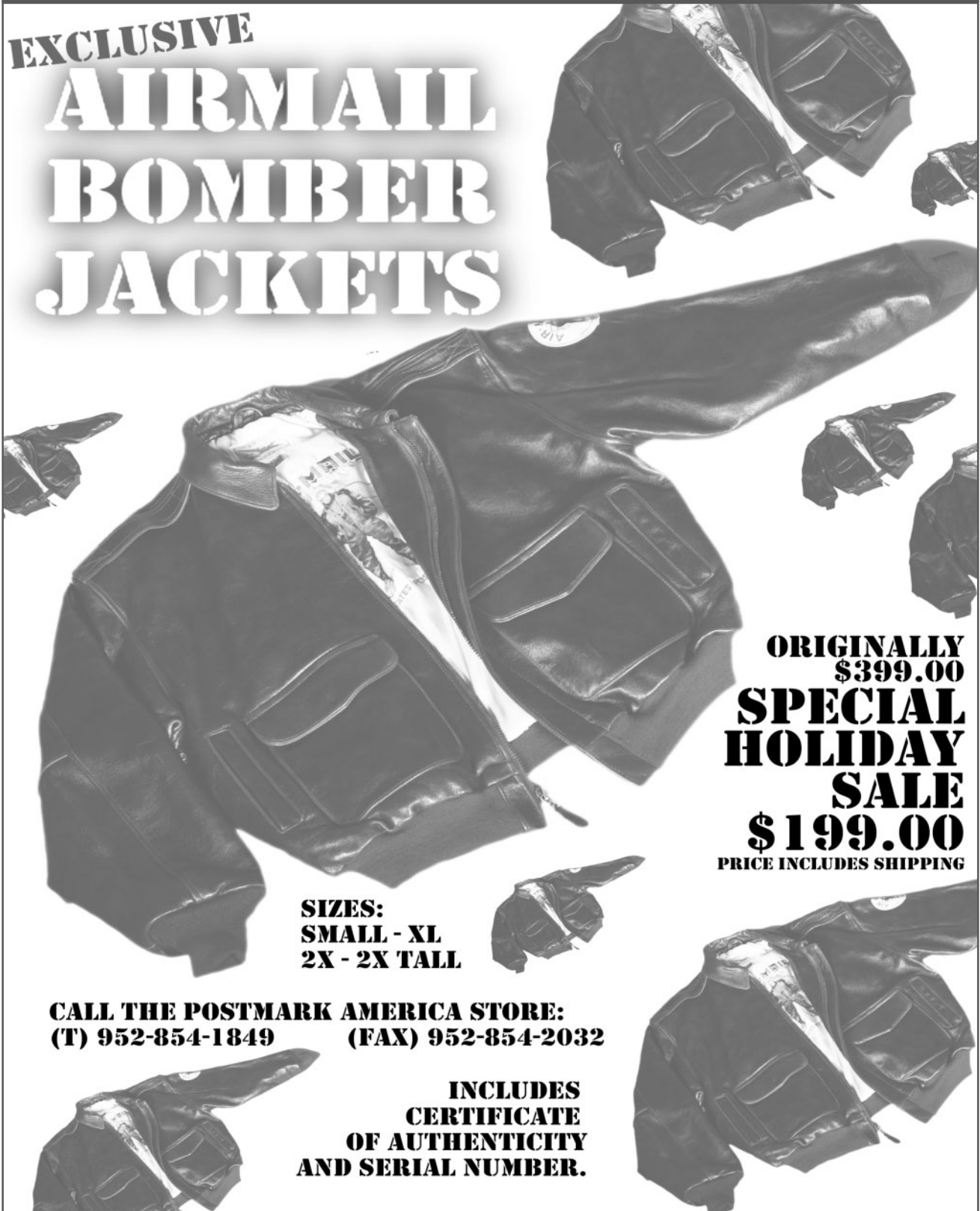
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(Licensing section continues on page 71.)

Fraud Alert

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GPO SYDNEY NSW 2001
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Do not dispatch any mail to the above. Place the mail pieces in a pouch endorsed "Foreign Order Mail" and send it to:

POSTMASTER
CLAIMS AND INQUIRY
JAMES A FARLEY BUILDING RM 2029A
NEW YORK NY 10199-9652

Do not place any endorsement on the mail pieces themselves.

Personnel may post this notice at the outgoing primary. They must post it on the Foreign Order Board at all Processing and Distribution plants, designated international exchange offices, and Customer Service plants.

— Judicial Officer, 1-23-03

Withholding of Mail Orders

Withholding of Mail Orders are enforced by the postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
CA, Sacramento 95824-5897	Any and All Various Names Other Than the Name Eric Wellington Kennedy, III, P. O. Box 245897
CA, Moraga 94556-2005	Tom Kinrod, 1480 I Moraga Road #364
WA, Seattle 98124-1069	JLD Industries, P.O. Box 34069, Department 728

— Judicial Officer, 1-23-03

926883	927992	928617	937639	940352	940901	941497	946544	949627	951807	968026	970776	982046
926940	928148	928684	940088	940360	940924	941498	946553	949631	951862	968311	970818	982178
926981	928209	928690	940092	940363	940928	941507	946564	950063	951918	968412	970839	982419
927115	928277	931090	940093	940376	940982	941573	946580	950358	951971	968413	972285	982472
927159	928290	931438	940098	940434	941126	941622	947249	950501	951999	968859	972571	983064
927190	928354	931486	940110	940447	941133	941694	948311	950551	954303	968985	972763	992726
927259	928381	932733	940130	940448	941230	941736	948391	950646	954474	969125	972942	995229
927333	928416	933115	940171	940464	941266	941845	948436	950656	954481	970085	973334	995943
927335	928435	933252	940229	940496	941295	941937	948474	950717	958506	970450	974108	998225
927375	928441	933515	940269	940541	941386	941952	948630	950920	958888	970458	974140	
927707	928448	933569	940293	940572	941434	945700	948725	951145	958991	970585	974213	
927774	928512	935055	940336	940690	941461	946160	949511	951322	967031	970603	975015	
927813	928566	937604	940343	940889	941480	946463	949600	951794	967151	970717	980072	

— *Product Information Requirements,
Product Development, 1-23-03*

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	026 492 3180 to 026 492 3199	044 087 4000 to 044 087 4099	386 883 8936 to 387 314 5574 to	8999 5599
011 582 1889 to 011 582 1899	027 361 0430 to 027 361 0499	045 524 4121 to 045 524 4298	387 837 6300 to 388 828 0656 to	6399 0699
011 588 2900 to 011 588 3099	027 369 4482 to 027 369 4495	047 552 4370 to 047 552 4399	389 696 2400 to 389 846 3104 to	2799 3135
012 579 5675 to 012 579 5699	027 671 8762 to 027 671 8776	077 999 4001 to 077 999 4090	389 846 3145 to 389 887 9211 to	3195 9230
013 289 6176 to 013 289 6199	027 787 9886 to 027 787 9899	210 221 0548 to 210 221 0599	389 887 9234 to 390 001 3182 to	9299 3199
013 610 0014 to 013 610 0099	027 965 9487 to 027 965 9499	227 275 9400 to 227 275 9999	390 001 3500 to 390 545 5974 to	3699 5999
014 932 1000 to 014 932 1099	028 191 1852 to 028 191 1999	273 070 8059 to 273 070 8099	391 104 6146 to 391 574 1466 to	6199 1499
014 972 0800 to 014 972 0899	028 850 3000 to 028 850 3199	273 775 7700 to 273 775 7899	391 783 3020 to 391 792 6100 to	3599 6199
015 363 0007 to 015 363 0099	029 510 1500 to 029 510 1599	302 000 0000 to 302 123 9999	392 668 2956 to 392 854 8500 to	2999 8899
017 028 3200 to 017 028 3299	030 687 0903 to 030 687 0999	349 746 2056 to 350 518 7350 to	393 584 7566 to 393 650 0074 to	7699 0099
018 569 5333 to 018 569 5399	030 701 3442 to 030 701 3499	360 011 1690 to 360 168 6008 to	393 838 8316 to 393 893 6007 to	8499 6099
018 986 5264 to 018 986 5299	031 077 4507 to 031 077 4799	360 173 8800 to 360 324 2326 to	394 126 6907 to 394 189 0405 to	6999 0599
019 518 2814 to 019 518 2899	032 295 7500 to 032 295 9999	362 861 3064 to 373 006 2176 to	394 822 3243 to 394 990 1810 to	2199 1899
020 698 5159 to 020 698 5199	034 394 1000 to 034 394 1099	374 768 2600 to 375 169 4400 to	395 343 3264 to 395 373 3035 to	2699 4599
020 844 7307 to 020 844 7399	034 943 0400 to 034 943 0799	375 829 3400 to 375 851 9100 to	395 396 9649 to 395 970 3240 to	3499 9199
020 972 8948 to 020 972 8999	037 706 9578 to 037 706 9599	376 196 0911 to 378 085 3679 to	397 622 4054 to 397 819 8902 to	0999 3699
022 021 9110 to 022 021 9181	037 909 5490 to 037 909 5499	378 351 1063 to 379 843 5100 to	398 149 7200 to 399 070 0872 to	1099 5199
022 037 1411 to 022 037 1499	040 024 3901 to 040 024 3999	380 093 9600 to 380 165 1165 to	399 156 7119 to 399 203 5064 to	9699 1199
024 380 4100 to 024 380 4199	040 674 7100 to 040 674 7199	381 325 4500 to 381 604 2510 to	399 296 9910 to 399 296 9935 to	4599 2699
024 496 6870 to 024 496 6896	040 688 8816 to 040 688 8899	381 645 9525 to 383 314 3968 to	399 792 7775 to 399 792 8300 to	9599 3999
025 092 0987 to 025 092 0999	041 623 8889 to 041 623 8899	383 892 1000 to 383 892 1382 to	400 427 1051 to 401 045 1505 to	1344 1399
025 369 5535 to 025 369 5599	041 803 6565 to 041 803 6599	384 925 3641 to 385 568 2331 to	401 045 1571 to 401 294 2700 to	3654 2399
025 729 1151 to 025 729 1199	043 205 5922 to 043 205 5999	385 599 7554 to 385 774 2024 to	401 310 9505 to 401 382 5312 to	7575 2099
025 729 1643 to 025 729 1799	044 087 3457 to 044 087 3499	386 624 1412 to 1599		1599 5399

402 578 7876 to	7899	419 730 0300 to	0399	440 858 6300 to	6399	458 671 8678 to	8699
403 125 6744 to	6799	420 277 0015 to	0049	440 858 6420 to	7299	458 671 8721 to	8798
403 260 7000 to	7499	420 599 0734 to	0798	441 199 1655 to	1699	458 847 5044 to	5999
403 280 6470 to	6499	420 661 4115 to	4199	443 127 3648 to	3699	459 274 7624 to	7699
403 685 8600 to	8699	420 758 9500 to	9699	443 127 4000 to	4099	459 365 5432 to	5499
404 003 0300 to	0399	420 969 3951 to	3971	443 673 7900 to	7999	459 378 5764 to	5799
404 041 8838 to	8899	420 969 3973 to	3999	443 800 9335 to	9399	459 472 4816 to	4999
404 071 4268 to	4299	421 116 3565 to	3599	444 382 8822 to	8899	460 349 6878 to	6899
404 347 5356 to	5399	421 130 9300 to	9399	444 390 1667 to	1699	460 550 1909 to	1999
404 347 5548 to	5599	421 313 4500 to	4999	444 457 3854 to	3899	460 997 5234 to	5299
404 726 4500 to	4599	421 364 5537 to	5599	450 048 4173 to	4199	461 973 6443 to	6499
404 961 5001 to	5199	421 656 2609 to	2699	450 048 4442 to	4699	462 152 0107 to	0299
405 325 0188 to	0198	421 988 9700 to	9799	450 560 5173 to	5199	462 274 1072 to	1099
406 009 4587 to	4599	422 172 4667 to	4699	450 620 3077 to	3099	462 277 8373 to	8399
406 260 6830 to	6899	422 484 4212 to	4299	450 620 3135 to	3199	462 554 6051 to	6099
406 459 6641 to	6999	422 556 1270 to	1299	450 780 2716 to	2799	463 011 5529 to	5540
406 733 3000 to	3999	422 587 7024 to	7099	450 801 2700 to	2799	463 176 4115 to	4199
407 545 1557 to	1599	422 819 7533 to	7599	451 109 2967 to	2984	463 176 4229 to	4299
407 594 0412 to	0599	422 842 5073 to	5087	451 115 4110 to	4125	463 185 2600 to	2799
407 692 9100 to	9299	422 907 7563 to	7599	451 115 4127 to	4199	463 227 7711 to	7799
407 959 2190 to	2199	424 500 6050 to	6099	451 746 0700 to	0799	463 414 4869 to	4899
408 265 2275 to	2288	424 641 8500 to	8599	452 265 0074 to	0099	463 808 3484 to	3499
408 499 7700 to	7799	424 871 6600 to	6699	452 265 0246 to	0299	463 945 7400 to	7899
408 499 7900 to	7999	425 298 2352 to	2399	452 265 0335 to	0999	464 629 9000 to	9399
408 682 8484 to	8599	425 418 4269 to	4299	452 509 1169 to	1199	464 711 4332 to	4399
408 698 7015 to	7099	425 418 4405 to	4499	452 855 6471 to	6499	465 692 3963 to	3999
409 072 3941 to	3999	426 547 4566 to	4599	452 890 4679 to	4799	465 698 8300 to	8599
410 491 2311 to	2399	427 412 6337 to	6499	452 900 8215 to	8238	465 743 7745 to	7799
410 694 8400 to	8599	427 481 0900 to	0999	453 117 9146 to	9199	466 798 6056 to	6067
410 775 1500 to	1599	428 027 2742 to	2752	453 334 3631 to	3699	467 147 4300 to	4399
410 795 7927 to	7999	429 474 4172 to	4199	453 603 7841 to	7891	468 079 5782 to	5799
410 867 0917 to	0966	429 889 2900 to	2999	453 650 1140 to	1199	469 067 2817 to	2899
410 867 0970 to	0999	430 150 4401 to	4599	453 741 1300 to	1399	469 127 8000 to	8199
411 868 1023 to	1199	430 172 9800 to	9899	454 013 2919 to	2999	469 213 0359 to	0399
411 922 2322 to	2399	430 177 1900 to	2099	454 186 2411 to	2499	469 213 0500 to	0599
412 193 0900 to	0999	430 444 9500 to	9699	454 268 4883 to	4899	469 561 8011 to	8099
412 395 8599 to	8699	430 664 4070 to	4099	454 302 5400 to	5499	469 658 1961 to	1999
412 485 6500 to	6599	432 168 8419 to	8499	454 490 8300 to	8399	469 666 9900 to	9999
412 485 6610 to	6699	432 708 6800 to	6999	454 547 7434 to	7499	469 678 1900 to	1999
412 885 5953 to	5999	432 744 1544 to	1599	454 922 4867 to	4895	469 781 4900 to	4999
414 193 3608 to	3674	432 995 9775 to	9799	455 221 1348 to	1499	469 947 6960 to	6999
414 193 3677 to	3699	433 003 5800 to	5899	455 364 2147 to	2199	470 755 5800 to	5818
414 411 7348 to	7399	433 757 3047 to	3099	455 399 5400 to	5499	471 918 0300 to	0999
414 640 0757 to	0799	433 765 4003 to	4099	455 476 0676 to	0699	471 985 2408 to	2419
414 965 1727 to	1799	434 482 7060 to	7199	455 543 0618 to	0699	472 191 6700 to	6799
417 302 8104 to	8199	434 513 2386 to	2399	456 410 9006 to	9099	472 270 2555 to	2599
417 387 6532 to	6599	434 968 3076 to	3092	456 470 4146 to	4299	472 987 0213 to	0241
417 496 6800 to	6999	435 303 1831 to	1842	456 619 4460 to	4499	472 987 0290 to	0299
417 871 9250 to	9299	435 303 1986 to	1999	457 333 2686 to	2699	473 151 2069 to	2199
417 930 9533 to	9599	435 666 6092 to	6399	457 729 1767 to	1777	473 666 9138 to	9199
418 164 6500 to	6799	436 082 6400 to	6899	457 937 8615 to	8699	473 952 3429 to	3499
418 423 9863 to	9899	436 160 6441 to	6499	458 028 9810 to	9899	474 108 5402 to	5499
418 633 5922 to	5999	437 316 7115 to	7199	458 057 2712 to	2999	474 356 5193 to	5299
418 719 8520 to	8599	437 427 0500 to	3499	458 069 9537 to	9599	474 949 3366 to	3399
418 744 2235 to	2299	439 179 2300 to	2399	458 069 9665 to	9699	475 134 9362 to	9399
418 962 2848 to	2899	439 310 0458 to	0499	458 337 5222 to	5299	475 167 9667 to	9699
419 543 0286 to	0299	440 698 1947 to	1999	458 354 7653 to	7999	475 319 3415 to	3499

475 319 3649 to	3799	489 997 5252 to	5299	608 727 7100 to	7199	627 496 7549 to	7599
475 340 6400 to	6599	490 669 5850 to	6099	608 727 7273 to	7599	627 708 3605 to	3699
475 424 8410 to	8499	490 717 7080 to	7099	608 813 9950 to	9999	627 776 2500 to	2599
475 629 9156 to	9199	490 721 6000 to	6099	609 067 5325 to	5399	628 226 3100 to	3199
475 850 6101 to	6199	490 793 1500 to	2099	609 067 5488 to	5499	628 814 4702 to	4799
475 875 2500 to	2599	490 886 8171 to	8199	609 067 5600 to	5699	628 851 9689 to	9699
476 169 8264 to	8299	490 977 9221 to	9240	609 289 6123 to	6199	629 510 7200 to	7299
476 189 3000 to	3499	491 258 8100 to	9099	609 438 4400 to	4499	629 964 4200 to	4294
476 331 2480 to	2499	491 567 1376 to	1399	609 493 1100 to	1199	630 389 3056 to	3071
477 289 8601 to	8699	492 254 4800 to	4899	609 766 8091 to	8999	630 463 0588 to	0599
477 681 5206 to	5299	492 283 5100 to	5199	609 825 4100 to	4115	631 459 9117 to	9199
478 010 4243 to	4268	492 610 6813 to	6899	609 884 2981 to	2999	631 762 9325 to	9399
478 010 4270 to	4291	493 394 5568 to	5599	609 893 1000 to	1099	632 217 4933 to	4999
478 450 5071 to	5099	493 470 2562 to	2599	610 092 3200 to	3299	632 500 0000 to	599 9999
478 469 7838 to	7858	493 473 7700 to	7799	610 582 4200 to	4299	633 110 4165 to	4199
478 469 7883 to	7899	493 716 2153 to	2199	611 879 6939 to	6999	633 110 4303 to	4499
479 280 9800 to	9899	494 206 2972 to	2999	612 291 8013 to	8099	633 438 6429 to	6599
479 365 9116 to	9176	494 217 3446 to	3999	612 751 5171 to	5199	633 588 7173 to	7182
479 412 9900 to	9999	494 224 0500 to	0599	612 751 5226 to	5299	634 725 0700 to	0799
479 667 6190 to	6199	495 145 0600 to	0699	612 751 6083 to	6099	634 803 3239 to	3299
479 748 9680 to	9699	496 209 7425 to	7499	612 751 6268 to	6299	634 807 2474 to	2499
479 860 7000 to	7199	496 213 8728 to	8799	612 751 6572 to	6599	634 827 5900 to	5999
480 526 2000 to	2099	496 474 5226 to	5248	612 774 2111 to	2199	634 886 3428 to	3499
480 640 6330 to	6399	497 053 8517 to	8699	612 774 2254 to	2299	635 559 3449 to	3499
480 658 0568 to	0599	497 854 8673 to	8699	612 774 2500 to	2599	636 289 6214 to	6299
480 689 5100 to	5199	498 449 8888 to	8899	614 469 0979 to	0999	636 634 8007 to	8042
481 072 9463 to	9499	498 929 8285 to	8499	614 474 3000 to	3099	637 150 1200 to	1299
481 673 0074 to	0095	498 936 5310 to	5399	614 521 3490 to	3499	637 562 5828 to	5899
482 527 1500 to	1599	499 016 5425 to	5499	614 645 1800 to	1899	638 042 1647 to	1699
482 541 5255 to	5299	499 440 8575 to	8899	614 832 1100 to	2099	638 049 4984 to	4999
482 729 6800 to	6899	499 731 6717 to	6799	615 017 7505 to	7599	638 318 1115 to	1199
483 363 7207 to	7299	500 064 1858 to	1869	617 711 6609 to	6699	638 318 1453 to	1499
483 402 2356 to	2399	500 070 5725 to	7799	617 760 5266 to	5299	638 885 0000 to	0299
483 486 5100 to	5199	600 645 3223 to	3299	617 813 3601 to	3699	638 903 4362 to	4373
483 632 1521 to	1599	601 339 1200 to	1399	618 840 9200 to	9299	639 415 1929 to	1999
483 632 2600 to	2799	601 653 5884 to	5899	619 551 7229 to	7299	639 415 2019 to	2099
483 849 1615 to	1699	601 661 7700 to	7799	619 859 3000 to	3099	639 420 6200 to	6299
484 174 4803 to	5299	601 682 5343 to	5399	620 073 9400 to	9499	639 469 3517 to	3799
484 323 8900 to	9199	601 928 1600 to	1699	621 614 7907 to	7930	639 605 2143 to	2199
484 680 5000 to	5038	602 512 2972 to	2999	621 614 7932 to	7999	639 657 8600 to	8799
484 680 5040 to	5074	602 555 2400 to	2799	621 648 8021 to	8199	640 289 7500 to	7599
484 680 5077 to	5099	602 829 7061 to	7099	621 648 8500 to	8599	640 289 7700 to	7999
485 029 4913 to	4999	603 483 9572 to	9599	621 904 8351 to	8599	641 170 4420 to	4499
486 176 0600 to	0699	603 490 7200 to	7299	621 916 1978 to	1989	641 318 3133 to	3199
486 559 7555 to	7599	603 678 7100 to	7199	622 989 8032 to	8099	641 378 6500 to	6999
486 696 3023 to	3199	603 678 7662 to	7699	623 076 9300 to	9399	641 383 8739 to	8799
488 173 7900 to	7999	603 678 7902 to	7999	623 819 5006 to	5099	641 877 3187 to	3299
488 206 4100 to	4199	603 678 8418 to	8499	623 895 8200 to	8399	641 877 3310 to	3399
488 226 0200 to	0299	603 678 8700 to	9999	623 917 0000 to	0099	642 355 8094 to	8199
488 709 3906 to	3999	604 086 0880 to	0899	623 917 0200 to	0299	642 355 8308 to	8999
488 855 8359 to	8399	604 349 1414 to	1499	624 468 5288 to	5299	642 900 0018 to	0099
489 181 8963 to	8999	604 503 7776 to	7799	624 665 3162 to	3198	643 030 6254 to	6299
489 223 2000 to	2099	605 520 9037 to	9099	625 088 6735 to	6799	644 066 0882 to	0899
489 311 1930 to	1999	605 685 4010 to	4099	625 916 9500 to	9799	644 069 0600 to	0699
489 318 6200 to	6300	605 988 6467 to	6499	625 968 8956 to	8999	644 077 7506 to	7699
489 384 0027 to	0099	607 689 7951 to	7960	627 005 3938 to	3999	644 085 8157 to	8199
489 427 0658 to	0899	607 728 1276 to	1299	627 384 3907 to	4099	644 112 9839 to	9899

644 373 9083 to	9099	658 877 8000 to	8199	682 965 1178 to	1199	701 028 6780 to	6899
644 380 1460 to	1499	658 880 8000 to	8199	682 965 1201 to	1299	701 213 3900 to	3999
644 733 4715 to	4799	659 398 7300 to	7399	683 118 2389 to	2399	701 267 2000 to	3999
644 900 9712 to	9799	659 706 8113 to	8199	683 378 2000 to	2099	701 335 7312 to	7399
644 901 0109 to	1299	659 846 7837 to	7899	683 378 2117 to	2299	701 369 2005 to	2050
644 901 1325 to	1399	660 510 4100 to	4199	683 415 1200 to	1499	701 503 2247 to	2299
644 923 6800 to	7799	660 673 0400 to	0599	683 444 8159 to	8199	701 541 2271 to	2299
644 932 4655 to	4699	661 488 5000 to	5099	685 154 7780 to	7789	701 553 6557 to	6599
645 318 7240 to	7499	661 609 9100 to	9199	685 297 7645 to	7699	701 601 3457 to	3499
645 333 1766 to	1799	661 716 9420 to	9499	685 623 5264 to	5299	701 605 5913 to	5999
645 790 8632 to	8699	661 906 6522 to	6599	685 650 9487 to	9499	701 695 3982 to	3999
645 821 0657 to	0699	662 021 8332 to	8399	685 669 4200 to	4299	701 695 4148 to	4199
645 930 7948 to	7999	662 068 0700 to	0899	685 757 8452 to	8499	701 695 4227 to	4299
645 975 0737 to	0762	662 553 0774 to	0799	686 071 2694 to	2799	701 708 1741 to	1799
646 242 6200 to	6299	663 078 7034 to	7099	686 176 3333 to	3354	701 736 3966 to	3999
646 270 7639 to	7799	663 763 5300 to	5399	686 372 3200 to	3299	701 838 2800 to	2899
646 798 4000 to	4999	663 883 7039 to	7499	686 644 5879 to	5899	701 941 0600 to	0699
647 048 7035 to	7099	663 938 9200 to	9299	686 899 1371 to	1399	702 171 1603 to	1699
647 049 2900 to	2999	664 253 8000 to	8499	686 931 7636 to	7699	702 195 5109 to	5199
647 398 8300 to	8399	664 656 3055 to	3099	687 601 0973 to	0999	702 254 9300 to	9399
647 398 8481 to	8499	665 174 6400 to	6499	687 614 6774 to	6799	702 264 7569 to	7599
647 437 3000 to	4999	665 274 8208 to	8299	688 120 9000 to	9999	702 713 1800 to	1809
647 811 2188 to	2199	665 669 5400 to	5499	688 314 3107 to	3191	702 821 5730 to	5799
648 009 6057 to	6099	666 132 8226 to	8299	690 291 1361 to	1371	702 821 5805 to	5899
648 163 5300 to	5499	666 696 2209 to	2299	690 788 2877 to	2899	702 846 6331 to	6399
648 722 5283 to	5299	666 696 2309 to	2399	690 893 5344 to	5399	702 848 3900 to	3999
648 892 3164 to	3199	667 032 9300 to	9399	690 893 5512 to	5599	702 878 0114 to	0199
649 100 3989 to	3999	667 729 5529 to	5599	690 904 1300 to	1599	740 002 7710 to	7719
649 647 0370 to	0399	668 383 8400 to	8699	690 941 6000 to	6199	740 241 9049 to	9099
649 647 0522 to	0599	670 368 3400 to	3499	691 313 6383 to	6399	740 255 1718 to	1799
649 647 5237 to	5399	670 369 7336 to	7399	691 313 6600 to	6699	740 470 2420 to	2443
649 647 9100 to	9299	670 750 7169 to	7199	691 582 8003 to	8099	740 523 7432 to	7449
649 666 7800 to	8299	671 046 6200 to	6399	691 664 1800 to	1999	740 535 1555 to	1580
650 114 7707 to	7719	671 251 5448 to	5499	691 664 2400 to	2499	740 701 6105 to	6114
650 130 3400 to	3599	671 926 5600 to	5799	692 727 9362 to	9399	740 705 9790 to	9799
650 213 0406 to	0499	672 444 2000 to	2999	692 798 1800 to	1899	740 726 6400 to	6500
650 555 1749 to	1799	672 828 3410 to	3499	693 249 0779 to	0799	740 765 3306 to	3399
650 564 1900 to	1999	673 167 5776 to	5799	693 249 0877 to	1699	805 885 8411 to	8499
650 627 4212 to	4299	675 464 3700 to	3799	693 445 0566 to	0999	806 087 1100 to	1499
650 736 2043 to	2099	675 464 4000 to	4199	693 448 8500 to	8999	806 268 9275 to	9299
650 739 1540 to	1699	676 365 5958 to	5999	693 645 9583 to	9599	806 534 3400 to	3477
651 741 4415 to	4499	676 669 1024 to	1099	693 965 4200 to	4299	807 342 3283 to	3399
651 882 2800 to	2899	677 126 6734 to	6799	695 741 2906 to	2999	808 086 7100 to	7199
652 754 6317 to	6399	677 333 9979 to	9999	695 947 8518 to	8599	808 090 3440 to	3499
653 131 4945 to	4999	677 466 1088 to	1099	696 662 8247 to	8299	808 325 5161 to	5699
653 426 3300 to	3399	678 071 4500 to	4799	697 447 8285 to	8296	808 784 8000 to	8299
653 455 4874 to	4899	678 096 7531 to	7599	698 042 4816 to	4899	830 125 0672 to	0699
654 238 0000 to	0399	679 909 2578 to	2599	698 131 2138 to	2157	830 602 5800 to	5999
654 404 3065 to	3092	680 112 9565 to	9599	698 227 0000 to	0099	830 610 3700 to	3799
654 962 2900 to	3199	680 244 0903 to	0999	700 065 2570 to	2599	830 983 3500 to	3599
655 103 5081 to	5199	680 412 6046 to	6099	700 065 4800 to	4899	830 983 3635 to	3699
655 523 2600 to	2999	680 761 6800 to	6899	700 190 3350 to	3359	831 354 1387 to	1399
656 305 2448 to	2499	681 677 0540 to	0699	700 228 6048 to	6099	831 815 8240 to	8299
657 347 4438 to	4999	682 070 1029 to	1099	700 650 0452 to	0499	832 525 3810 to	3899
657 710 8100 to	8999	682 956 6280 to	6299	700 666 1323 to	1349	833 159 1884 to	1899
657 780 0985 to	0999	682 956 6490 to	6599	700 786 9106 to	9142	833 456 2567 to	2599
658 586 1400 to	1499	682 956 6700 to	6799	700 859 0744 to	0758	833 566 3015 to	3071

834 130 5200 to	5299	847 700 5447 to	5499	862 271 0800 to	0999	901 525 7122 to	7199
834 316 5444 to	5499	847 723 7500 to	7599	862 271 5000 to	5099	902 198 9769 to	9799
834 354 8747 to	8766	849 485 3427 to	3499	863 871 5138 to	5199	902 948 1269 to	1299
834 354 8824 to	8838	849 520 9850 to	9899	863 949 5300 to	5399	902 985 0833 to	0899
835 269 5700 to	5799	849 608 1357 to	1399	864 088 8200 to	8299	903 370 6934 to	6999
835 496 7303 to	7399	849 792 2600 to	2699	864 426 3972 to	3999	904 600 6523 to	6599
835 539 5200 to	5999	850 546 1862 to	1899	864 520 6117 to	6136	904 892 0378 to	0399
835 813 3015 to	3099	851 143 6826 to	6844	865 151 0526 to	0599	904 892 0648 to	1299
837 672 8967 to	8999	851 209 9880 to	9899	865 500 4034 to	4099	905 056 2216 to	2299
837 784 3282 to	3299	851 928 9221 to	9299	865 883 6082 to	6099	905 510 6647 to	6799
838 176 8377 to	8399	852 589 6560 to	6599	866 004 3000 to	3999	905 510 6900 to	7099
838 518 1257 to	1299	853 049 3646 to	3699	866 442 4100 to	4899	905 794 0000 to	0199
839 718 8257 to	8299	854 304 4089 to	4999	867 366 9108 to	9118	905 794 0288 to	0299
840 323 0600 to	0699	854 529 2200 to	2299	867 633 7403 to	7499	905 873 6900 to	6999
840 875 6235 to	6299	854 532 0000 to	2999	867 737 5623 to	5699	905 873 7100 to	7299
840 910 0900 to	0999	855 001 6204 to	6249	868 169 4529 to	4599	905 880 8900 to	8999
841 349 5000 to	5099	855 319 9364 to	9399	868 173 8400 to	8599	905 889 7100 to	7199
841 805 7747 to	7899	855 361 3390 to	3399	868 514 9000 to	9099	906 158 1508 to	1599
841 805 7944 to	8099	856 226 0490 to	0499	868 566 9200 to	9299	906 558 8812 to	8899
842 226 0685 to	0695	856 656 5800 to	5999	869 387 1150 to	1199	906 982 2214 to	2299
842 685 4600 to	4699	856 752 0200 to	0299	869 505 3500 to	3599	907 725 8500 to	8599
842 685 4742 to	4999	857 279 3450 to	3499	869 523 7033 to	7099	907 815 0216 to	0257
842 860 0300 to	0399	857 843 4000 to	4099	869 800 0000 to	9999	908 622 4225 to	4235
842 898 5582 to	5599	858 124 7644 to	7699	870 054 4814 to	4899	908 936 9254 to	9299
843 062 7100 to	7199	858 756 3111 to	3299	870 491 4812 to	4849	909 100 1787 to	1799
843 077 6288 to	6299	859 063 8200 to	8699	870 536 5820 to	5829	909 100 1900 to	2099
843 077 6378 to	6399	859 190 0600 to	0644	870 541 7167 to	7239	909 568 8900 to	9099
843 758 5769 to	5778	859 811 2888 to	2899	870 575 8155 to	8999	909 568 9300 to	9499
843 786 2554 to	2699	859 855 8873 to	8999	870 589 0485 to	0494	909 725 7307 to	7399
845 656 8165 to	8199	860 240 8520 to	8599	870 691 7060 to	7099	910 219 8631 to	8699
845 727 2100 to	2199	860 275 3900 to	3999	872 100 0445 to	0459	910 265 1100 to	1199
845 746 2618 to	2635	860 518 9629 to	9699	900 556 4178 to	4199	910 471 7273 to	7299
846 390 7531 to	7599	860 600 0021 to	0999	900 845 0044 to	0099	910 536 2505 to	2599
846 918 0572 to	0599	861 158 2350 to	2599	900 936 0217 to	0299	911 140 1000 to	2199
847 237 7690 to	7699	861 367 5400 to	5499	900 936 0435 to	0499	911 268 9077 to	9099
847 284 2481 to	2499	861 637 6010 to	6099	901 058 5255 to	5280	911 400 8948 to	8999
847 374 7055 to	7065	861 979 7292 to	7499	901 273 1082 to	1099	911 508 1620 to	1799
847 374 7055 to	7065	862 216 6100 to	6199	901 287 5143 to	5199	911 523 3000 to	3999
847 636 5304 to	5399	862 263 9213 to	9299	901 291 2789 to	2799		

— Group2—Security,
Postal Inspection Service, 1-23-03

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first 9 digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001 to	702 053 601 to	3 800	709 243 479 to	3 500	718 961 721 to	1 780
692 600 000	702 104 368 to	4 900	709 411 171 to	1 320	718 982 001 to	2 300
692 876 955 to	702 128 306 to	8 400	709 649 804 to	9 820	719 869 731 to	9 760
692 876 955 to	702 179 891 to	9 900	709 733 281 to	3 580	720 227 871 to	7 930
693 290 380 to	702 260 751 to	0 850	710 046 813 to	6 840	720 227 949 to	7 960
693 290 426 to	702 410 595 to	1 050	710 358 093 to	8 166	720 368 543 to	8 570
694 063 700 to	702 660 151 to	0 540	710 358 257 to	8 270	720 392 151 to	2 570
694 063 900 to	702 723 429 to	3 450	711 021 501 to	1 510	720 556 491 to	6 640
694 550 501 to	703 004 401 to	4 820	711 049 411 to	9 560	720 558 621 to	8 650
694 595 031 to	703 083 819 to	4 020	711 408 045 to	8 090	720 575 361 to	5 570
694 595 087 to	703 432 131 to	2 230	712 003 381 to	3 650	720 590 152 to	0 179
694 698 551 to	703 626 061 to	6 090	712 104 220 to	4 230	721 638 331 to	9 170
694 745 458 to	703 863 121 to	3 240	712 327 861 to	7 890	721 815 391 to	5 420
695 105 313 to	703 863 477 to	3 540	712 327 952 to	7 980	721 969 713 to	9 740
695 142 809 to	703 867 801 to	7 980	712 647 061 to	7 090	722 072 137 to	2 160
695 144 666 to	704 030 628 to	0 640	713 284 171 to	4 260	722 378 265 to	8 280
695 272 601 to	704 154 024 to	4 120	713 292 871 to	2 990	722 413 990 to	4 004
695 277 576 to	704 227 561 to	7 829	714 035 101 to	5 160	722 764 948 to	4 980
695 530 761 to	704 227 831 to	8 069	714 155 011 to	5 400	722 825 840 to	5 889
696 487 701 to	704 228 071 to	8 100	714 328 231 to	8 440	723 153 841 to	3 850
696 784 101 to	704 420 344 to	0 490	714 442 952 to	2 980	723 237 616 to	7 630
696 870 601 to	704 568 751 to	8 990	714 562 843 to	2 860	723 331 081 to	1 110
697 047 501 to	704 965 301 to	5 770	714 590 391 to	0 430	723 496 443 to	6 470
697 052 101 to	705 116 780 to	6 790	714 609 811 to	9 930	723 967 291 to	7 320
697 217 251 to	705 280 801 to	0 980	714 609 961 to	9 990	724 655 196 to	5 340
697 249 952 to	705 475 651 to	6 040	714 807 181 to	7 240	724 711 441 to	1 500
697 414 886 to	705 566 127 to	6 280	714 871 321 to	1 500	724 711 538 to	1 560
697 469 606 to	705 740 581 to	0 730	714 928 529 to	8 590	724 793 221 to	3 250
697 850 401 to	705 782 796 to	2 820	715 128 183 to	8 330	724 908 109 to	8 120
698 098 446 to	705 822 271 to	2 480	715 144 171 to	4 470	724 937 461 to	7 670
698 300 251 to	706 180 148 to	0 290	715 197 211 to	7 570	725 163 118 to	3 151
698 504 383 to	706 184 041 to	4 220	715 595 910 to	6 180	725 202 735 to	2 750
698 533 927 to	706 357 861 to	8 190	715 941 781 to	1 810	725 398 591 to	8 800
698 562 268 to	706 382 419 to	2 430	715 962 421 to	2 480	725 464 591 to	4 920
699 090 686 to	706 628 735 to	8 820	716 477 396 to	7 430	725 475 321 to	5 330
699 752 699 to	706 638 211 to	8 420	716 556 635 to	6 660	725 711 057 to	1 070
700 068 473 to	706 817 959 to	8 000	717 191 648 to	1 690	725 738 581 to	8 730
700 161 501 to	707 034 391 to	4 450	717 193 161 to	3 490	725 981 311 to	1 430
700 202 522 to	707 292 636 to	2 660	717 228 591 to	8 680	725 987 835 to	7 880
700 290 275 to	707 441 401 to	1 687	717 333 902 to	3 950	726 060 811 to	0 900
700 465 730 to	707 441 836 to	1 940	717 739 745 to	9 910	726 391 970 to	2 520
700 561 444 to	707 958 541 to	8 570	717 884 991 to	5 050	726 484 771 to	4 800
701 423 101 to	707 960 107 to	0 160	718 026 171 to	6 290	726 493 351 to	5 300
701 625 469 to	708 059 941 to	60 000	718 466 370 to	6 420	726 504 031 to	4 063
701 643 829 to	708 115 830 to	5 860	718 466 370 to	6 420	726 504 070 to	4 090
701 945 451 to	708 116 251 to	6 310	718 568 451 to	8 479	726 504 331 to	4 390
702 033 701 to	708 138 301 to	8 480	718 590 741 to	0 770	726 563 701 to	4 060
702 051 501 to	709 222 591 to	2 920	718 714 210 to	4 370	726 599 371 to	9 460
			718 795 881 to	6 000		

726 626 356 to	6 370	735 783 961 to	3 990	745 388 794 to	8 910	757 086 209 to	6 240
727 182 271 to	2 510	735 803 401 to	3 430	746 446 806 to	6 820	757 240 591 to	0 650
727 416 181 to	6 240	736 005 420 to	5 440	746 818 351 to	8 410	757 277 371 to	7 700
727 481 431 to	1 460	736 366 021 to	6 110	747 245 266 to	5 280	757 291 591 to	2 730
727 749 241 to	9 780	736 624 456 to	4 500	747 364 813 to	4 830	757 964 251 to	4 280
728 382 331 to	2 480	736 670 851 to	1 060	747 501 434 to	1 450	758 067 001 to	7 090
728 702 338 to	2 400	736 767 061 to	7 090	747 739 891 to	0 070	758 105 221 to	5 250
728 915 371 to	5 850	736 767 093 to	7 120	748 148 649 to	8 760	758 324 941 to	5 000
728 953 141 to	3 410	736 982 191 to	2 370	748 259 960 to	9 970	758 593 628 to	3 650
728 954 280 to	4 310	736 982 551 to	2 730	748 565 162 to	5 280	758 709 038 to	9 060
729 169 081 to	9 140	737 110 141 to	0 170	748 874 988 to	5 030	758 744 101 to	4 160
729 363 841 to	3 870	737 185 501 to	5 710	749 137 381 to	7 410	758 850 883 to	0 900
729 682 891 to	3 190	737 317 321 to	7 350	749 190 192 to	0 210	758 860 951 to	1 550
729 838 940 to	9 070	737 517 781 to	7 840	749 685 421 to	5 450	759 152 851 to	2 880
729 839 101 to	9 130	737 628 181 to	8 210	749 846 791 to	6 850	759 740 941 to	1 090
730 077 683 to	7 840	737 634 258 to	4 270	749 993 131 to	3 580	760 004 596 to	4 610
730 109 847 to	9 880	738 361 971 to	1 980	750 071 587 to	1 610	760 118 191 to	8 250
730 373 761 to	3 850	738 447 601 to	7 660	750 408 167 to	8 183	760 155 001 to	5 090
730 501 951 to	2 130	738 648 355 to	8 450	750 438 421 to	8 501	760 378 002 to	8 020
730 519 379 to	9 470	738 849 811 to	9 900	750 743 911 to	4 030	760 692 722 to	2 749
730 569 278 to	9 360	738 892 270 to	2 290	750 779 118 to	9 400	761 055 460 to	5 480
730 711 711 to	1 740	738 997 259 to	7 380	750 910 981 to	1 010	761 169 781 to	9 810
730 722 991 to	3 230	739 161 451 to	1 540	750 960 841 to	0 900	761 504 941 to	5 120
730 845 970 to	5 990	739 219 381 to	9 440	751 296 211 to	6 240	761 516 836 to	6 910
730 888 291 to	8 320	739 740 151 to	0 180	751 539 121 to	9 180	761 613 588 to	3 600
730 927 591 to	7 680	739 793 491 to	3 520	751 541 311 to	1 790	761 688 631 to	8 690
731 307 914 to	7 930	739 793 527 to	3 550	751 757 641 to	7 700	761 805 199 to	5 240
731 402 431 to	2 460	739 942 621 to	2 650	751 936 951 to	7 010	761 826 106 to	6 120
731 407 232 to	7 320	739 999 231 to	9 320	751 951 861 to	1 890	761 881 171 to	1 560
731 588 301 to	8 340	740 011 517 to	1 530	751 999 021 to	9 110	762 304 144 to	4 170
731 767 273 to	7 320	740 030 701 to	0 970	752 139 516 to	9 570	762 324 931 to	4 960
731 781 061 to	1 120	740 261 740 to	1 820	752 182 892 to	2 950	762 439 261 to	9 290
731 837 821 to	7 910	740 265 811 to	6 290	752 206 861 to	7 100	762 524 158 to	4 220
731 841 377 to	1 450	740 299 111 to	9 170	752 295 241 to	5 600	762 584 872 to	4 970
732 018 481 to	8 600	740 299 231 to	9 260	752 731 351 to	1 410	762 593 431 to	3 460
732 067 972 to	8 370	740 329 266 to	9 320	752 767 441 to	7 470	763 155 160 to	5 180
732 188 649 to	8 670	740 889 081 to	9 090	753 008 941 to	9 030	763 178 631 to	8 660
732 193 460 to	3 470	741 010 421 to	0 530	753 194 311 to	4 370	763 506 001 to	6 060
732 201 241 to	1 390	741 113 041 to	3 370	753 620 378 to	0 400	763 522 141 to	2 470
732 220 431 to	0 440	741 373 891 to	4 340	754 013 917 to	3 940	763 717 694 to	7 800
732 355 201 to	5 380	741 452 369 to	2 490	754 161 061 to	1 120	763 826 461 to	6 520
732 472 320 to	2 560	741 492 991 to	3 140	754 358 445 to	8 610	763 900 460 to	0 471
732 541 605 to	1 620	741 553 460 to	3 470	754 410 451 to	0 660	763 900 479 to	0 530
732 572 221 to	2 490	741 764 431 to	4 520	754 438 393 to	8 410	763 917 271 to	7 750
732 586 479 to	6 710	742 178 834 to	8 880	754 493 109 to	3 130	764 125 801 to	5 860
732 994 037 to	4 080	742 325 500 to	5 520	754 664 182 to	4 220	764 284 525 to	4 560
733 163 449 to	3 460	742 325 668 to	5 700	754 816 377 to	6 470	764 526 241 to	6 330
733 297 171 to	7 290	742 408 771 to	8 830	755 487 421 to	7 600	764 601 421 to	1 600
733 446 631 to	7 110	742 512 120 to	2 150	755 592 901 to	3 140	764 650 231 to	0 470
733 474 665 to	4 770	742 684 849 to	4 890	755 790 020 to	0 030	764 984 371 to	4 850
733 704 482 to	4 570	742 839 553 to	9 630	755 791 730 to	1 800	765 003 667 to	3 680
733 751 041 to	1 130	742 913 668 to	3 700	755 926 951 to	7 070	765 042 517 to	2 540
734 009 101 to	9 130	742 917 287 to	7 296	755 934 332 to	4 510	765 194 728 to	4 970
734 290 759 to	0 770	742 921 891 to	1 980	755 957 701 to	8 000	765 387 365 to	7 450
734 389 273 to	9 290	742 983 631 to	3 810	755 962 981 to	3 280	765 541 801 to	2 100
734 440 031 to	0 111	743 020 021 to	0 170	756 035 371 to	5 490	765 638 461 to	8 970
734 797 201 to	7 320	743 206 491 to	6 500	756 301 257 to	1 290	765 647 101 to	7 190
734 939 611 to	9 640	743 235 992 to	6 050	756 371 565 to	1 580	765 813 781 to	4 029
734 950 111 to	0 170	743 940 631 to	0 900	756 876 031 to	6 120	765 879 314 to	9 390
735 120 331 to	0 840	743 978 011 to	8 070	756 876 151 to	6 240	765 954 001 to	4 030
735 283 008 to	3 020	744 234 751 to	4 780	756 970 129 to	0 140	766 120 286 to	0 320
735 293 131 to	3 220	744 499 591 to	9 680	757 059 613 to	9 630	766 125 716 to	5 750
735 635 010 to	5 040	744 626 901 to	6 910	757 078 540 to	8 560	766 158 824 to	8 840
						766 388 433 to	8 460

766 509 421	to	9 660	773 112 031	to	2 060	775 331 515	to	1 550	779 316 961	to	7 200
766 572 901	to	3 020	773 125 387	to	5 410	775 444 210	to	4 230	779 339 221	to	9 400
766 748 500	to	8 521	773 179 320	to	9 410	775 579 301	to	9 320	779 702 191	to	2 250
767 024 341	to	4 370	773 202 989	to	3 140	775 622 683	to	2 760	779 994 001	to	4 090
767 326 471	to	6 590	773 208 991	to	9 290	776 144 621	to	4 670	780 103 591	to	3 650
767 332 561	to	2 950	773 231 311	to	1 340	776 154 010	to	4 060	780 533 288	to	3 310
768 009 841	to	9 960	773 348 739	to	8 940	777 561 631	to	2 080	780 625 208	to	5 920
768 011 489	to	1 520	773 575 891	to	5 950	776 657 371	to	7 490	780 711 345	to	1 540
768 177 980	to	7 990	773 852 971	to	3 030	776 817 421	to	7 450	780 778 894	to	8 920
768 391 081	to	1 170	773 858 011	to	8 100	776 951 225	to	1 250	780 865 851	to	5 920
768 661 569	to	1 650	773 892 721	to	7 190	777 141 601	to	2 140	780 873 421	to	3 450
769 000 051	to	0 080	773 958 061	to	8 660	777 297 421	to	7 510	781 141 891	to	1 980
769 050 841	to	0 900	774 101 148	to	1 190	777 621 721	to	1 750	781 238 697	to	8 730
769 159 081	to	9 178	774 107 161	to	7 190	777 810 309	to	0 330	781 503 151	to	3 180
769 737 496	to	7 510	774 177 226	to	7 270	778 049 651	to	9 670	781 518 818	to	8 840
769 778 491	to	8 730	774 279 481	to	9 810	778 106 225	to	6 310	781 624 126	to	4 200
769 827 331	to	7 450	774 408 399	to	8 420	778 218 730	to	8 780	781 679 221	to	9 340
770 216 071	to	6 100	774 431 821	to	2 450	778 251 871	to	1 930	781 723 771	to	3 890
770 723 281	to	3 400	774 510 451	to	0 780	778 286 911	to	6 940	781 723 964	to	3 990
770 915 150	to	5 490	774 652 981	to	3 010	778 328 699	to	8 730	781 761 391	to	1 720
771 455 551	to	5 610	774 778 981	to	9 040	778 567 471	to	7 860	781 878 721	to	9 020
771 609 661	to	9 690	774 867 481	to	7 510	778 570 771	to	0 830	782 424 840	to	4 900
772 057 224	to	7 440	774 867 515	to	7 540	778 699 096	to	9 110	782 939 821	to	9 850
772 162 660	to	3 070	774 934 275	to	4 290	778 779 471	to	9 480	783 663 991	to	4 050
772 718 615	to	8 640	774 961 261	to	1 290	779 146 205	to	6 230	783 739 838	to	0 280
772 970 886	to	0 940	775 106 223	to	6 235	779 233 681	to	3 710	784 380 061	to	0 090
773 009 419	to	9 430	775 106 237	to	6 248						

— Group2–Security,
Postal Inspection Service, 1-23-03

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Group2–Security,
Postal Inspection Service, 1-23-03

Toll-Free Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing a toll-free number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 800-563-0444.

This toll-free number is printed on the back of the Canadian Postal Money Orders.

— Group2–Security,
Postal Inspection Service, 1-23-03

Licensing (continued)

Promotion. Postal Service Official Licensed Products

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SUMMARIES OF RECENT USPS NEWS RELEASES

New Board Chairman, Vice Chairman

Jan. 9

The Postal Service Board of Governors selected a new chairman and vice chairman at its meeting Jan. 7. Philadelphia lawyer S. David Fineman, vice chairman, was elected chairman after Robert Rider announced his intention to step down this year after two years heading the Board. Connecticut businessman and civic leader John Walsh, a governor since 1999, was elected vice chairman to succeed Fineman.

PMG Welcomes Commission Perspective

Jan. 8

PMG Jack Potter appeared before the Presidential Commission on the Postal Service at its opening meeting to welcome the commission's perspective on Postal Service matters. He began by thanking President Bush for establishing the commission, noting that it reflected the president's interest and concern about the future of the Postal Service.

CFO Richard Strasser gave the commission an overview of Postal Service finances and the challenges associated with funding a \$67-billion organization.

Finances, Service Remain Solid

Jan. 7

The Postal Service reported a net income of \$1 billion for the first quarter of Fiscal Year 2003, \$200 million above plan. Revenue was \$16.3 billion — \$300 million less than projected — but careful cost containment kept expenses \$500 million under plan. CFO Richard Strasser projected that Quarter II results will be similar to Quarter I, with net income at or above plan while revenue and volume may lag behind projections due to soft economic conditions.

High delivery scores for First-Class Mail® in major metropolitan areas continue for Quarter I, with local First-Class Mail service achieving a 94% on-time delivery service performance score. This is the third consecutive quarter in which delivery performance has hit the 94% benchmark. The most recent Gallup survey also shows 93% of households nationwide reported having a positive view of the Postal Service, the fifth consecutive quarter in which ratings of overall performance reached 93%.

The Board of Governors accepted a Postal Rate Commission recommended decision on a Periodicals copalletization experiment, which becomes effective April 20. The change establishes two new rate categories and discounts for publishers, printers and mail consolidators to combine different publications or print runs on pallets. The experiment will last two years to allow mailers sufficient time to take advantage of the incentives, and for the Postal Service to analyze the program.

Protecting Privacy

Dec. 20

The Postal Service has always maintained high standards for customer privacy. To increase the privacy protections it offers customers, the Postal Service undertook a year-long process that completely reorganized its customer-related Privacy Act system of records.

The Privacy Act of 1974 requires federal agencies to publish detailed notices describing the safeguards used to ensure the privacy of personal information maintained in its records systems. Those systems have been updated by the Postal Service for accuracy, clarity and the use of standardized data practices. The notice describing the revised systems for Postal Service customers was published in the Dec. 16 issue of the *Federal Register*.

Philately

STAMP ANNOUNCEMENT 03-01

New York Public Library Lion Stamp



Copyright 2000

The Postal Service will issue a nondenominated *New York Public Library Lion* presorted standard (10-cent value) stamp in water-activated gum (WAG) coils of 500 (Item 781600) and 3,000 (Item 781700) in Washington, DC, on February 4, 2003. The stamp, designed by Carl Herrman of Carlsbad, California, and illustrated by Nancy Stahl of New York, New York, goes on sale nationwide February 5, 2003.

The design, first issued on November 10, 2000, in pressure-sensitive adhesive (PSA) coils of 10,000, features one of the two lions guarding the entrance to the New York Public Library. These trademarked beasts — nicknamed Patience and Fortitude — have been adopted by the library as official mascots.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com. They should

affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

NEW YORK PUBLIC LIBRARY LION STAMP
 POSTMASTER
 SPECIAL CANCELLATIONS
 PO BOX 92282
 WASHINGTON DC 20090-2282

Issue:	<i>New York Public Library Lion</i>
Item Number:	781600
Denomination & Type of Issue:	Nondenominated presorted standard
Format:	Coil of 500 (1 design)
Series:	N/A
Issue Date & City:	February 4, 2003, Washington, DC 20066
Designer:	Carl Herrman, Carlsbad, CA
Engraver:	Armotek Industries
Illustrator:	Nancy Stahl, New York, NY
Art Director:	Carl Herrman, Carlsbad, CA
Typographer:	Carl Herrman, Carlsbad, CA
Modeler:	Donald H. Woo
Manufacturing Process:	Gravure
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Rotomec, 3000
Stamps per Coil:	500
Print Quantity:	50 million stamps
Paper Type:	Nonphosphored, Type III
Gum Type:	Water-activated gum
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	PMS 5477 (Blue), PMS 155 (Beige), PMS 402 (Grey), PMS 417 (Grey), Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.72 x 0.810 in./18.28 x 20.57 mm
Overall Size (w x h):	0.87 x 0.960 in./22.09 x 24.38 mm
Full Pane Size (w x h):	N/A
Plate Size:	616
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	N/A
Coil Back Number Frequency:	Every 10th stamp
Catalog Item Number(s):	781620 Strip of 5 — \$0.50 781630 Strip of 25 w/plate no.— \$2.50 781640 Full coil of 500 — \$50.00

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 6, 2003.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog. Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: Item 781600, Nondenominated Presort Standard *New York Public Library Lion* Coil of 500 (WAG)

Selected stamp distribution offices (SDOs) will receive an automatic distribution of this nondenominated *New York Public Library Lion* WAG coil of 500 in two waves. Wave 1 will begin shipments on January 15, 2003, and complete on January 15, 2003. Wave 2 shipments will begin February 17, 2003, and complete on February 23, 2003. Master carton size is 400.

Initial Supply to Post Offices

Post Offices requiring quantities of presort standard, WAG coils of 500, must order them from their designated SDO using a separate PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute these stamps to Post Offices before January 30, 2003.

Additional Supply

Post Offices requiring additional coils must requisition them from their designated SDO using PS Form 17. SDOs requiring additional coils must order them from the appropriate APD using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, and New York accountable paper depositories (APDs) will each receive 8,000 additional coils, and the Denver APD will receive 4,000 additional coils. For fulfilling supplemental orders from APDs, the Kansas City Stamp Service Center (SSC) will receive 10,000 additional coils.

Issue:	<i>New York Public Library Lion</i>
Item Number:	781700
Denomination & Type of Issue:	Nondenominated presorted standard
Format:	Coil of 3,000 (1 design)
Series:	N/A
Issue Date & City:	February 4, 2003, Washington, DC 20066
Designer:	Carl Herrman, Carlsbad, CA
Engraver:	Armotek Industries
Illustrator:	Nancy Stahl, New York, NY
Art Director:	Carl Herrman, Carlsbad, CA
Typographer:	Carl Herrman, Carlsbad, CA
Modeler:	Donald H. Woo
Manufacturing Process:	Gravure
Printer:	Sennett Security Products (SSP)
Printed at:	American Packaging Corporation, Columbus, WI
Press Type:	Rotomec, 3000
Stamps per Coil:	3,000
Print Quantity:	200 million stamps
Paper Type:	Nonphosphored, Type III
Gum Type:	Water-activated gum
Processed at:	Unique Binders, Fredericksburg, VA
Colors:	PMS 5477 (Blue), PMS 155 (Beige), PMS 402 (Grey), PMS 417 (Grey), Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.72 x 0.810 in./18.28 x 20.57 mm
Overall Size (w x h):	0.87 x 0.960 in./22.09 x 24.38 mm
Full Pane Size (w x h):	N/A
Plate Size:	616
Plate Numbers:	"S" followed by five (5) single digits
Marginal Markings:	N/A
Coil Back Number Frequency	Every 10th stamp
Catalog Item Number(s):	781720 Strip of 5 — \$0.50 781730 Strip of 25 w/plate no. — \$2.50 781740 Full coil of 3,000 — \$300.00 781762 First Day Cover — \$0.78

Philatelic Requirement

Philatelic centers requiring the *New York Public Library Lion* 500 stamp coil must order Item 781600 from their designated SDO using a separate PS Form 17.

Distribution: Item 781700, Nondenominated Presort Standard *New York Public Library Lion* Coil of 3,000 (WAG)

SDOs *will not* receive an automatic distribution of Item 781800. SDOs requiring these coils must order them from their designated APD using PS Form 17.

Initial Supply to Post Offices

SDOs *will not* make an automatic distribution to Post Offices. Post Offices requiring these coils must order them from their designated SDO using a separate PS Form 17. SDOs must not distribute these stamps to Post Offices before January 30, 2003.

Additional Supply

Post Offices requiring additional coils must requisition them from their designated SDO using PS Form 17. SDOs requiring additional coils must order them from the appropriate APD using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 5,120 additional coils; the Denver APD will receive 2,560 additional coils. For fulfilling supplemental orders from APDs, the Kansas City SSC will receive 12,800 additional coils.

Philatelic Requirement

Philatelic centers requiring the *New York Public Library Lion* 3,000 stamp coil must order Item 781700 from their designated SDO using a separate PS Form 17.

— *Stamp Services,
Government Relations and Public Policy, 1-23-03*

STAMP ANNOUNCEMENT 03-02

U.S. Flag Stamp

Copyright 2001

The Postal Service will reissue the 37-cent *U.S. Flag* design in an automated teller machine (ATM) sheetlet of 18 pressure-sensitive adhesive (PSA) stamps (Item 562600) on February 4, 2003, in Washington, DC. The stamp, designed and illustrated by Terrence W. McCaffrey, U.S. Postal Service, Washington, DC, will be available for sale nationwide on February 5, 2003. No official ceremony is planned.

The stars and stripes of "Old Glory" are featured on this ATM stamp, which was first issued June 7, 2002, without denomination.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

US FLAG STAMP
POSTMASTER
SPECIAL CANCELLATIONS
PO BOX 92282
WASHINGTON DC 20090-2282

Issue:	<i>U.S. Flag</i>
Item Number:	562600
Denomination & Type of Issue:	37-cent, definitive
Format:	ATM sheetlet of 18 (1 design)
Series:	N/A
Issue Date & City:	February 4, 2003, Washington, DC 20066
Photograph:	Pictor International
Designer:	Terrence W. McCaffrey, USPS, Washington, DC
Engraver:	Southern Graphic Systems
Art Director:	Terrence W. McCaffrey, USPS, Washington, DC
Typographer:	Terrence W. McCaffrey, USPS, Washington, DC
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure
Printer:	Avery Dennison, (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Booklet:	18
Print Quantity:	200 million stamps
Paper Type:	Nonphosphored, Type III
Adhesive Type:	Pressure-sensitive adhesive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black
Stamp Orientation:	Vertical
Image Area (w x h):	0.818 x 0.720 in./20.777 x 18.288 mm
Overall Size (w x h):	0.982 x 0.870 in./24.943 x 22.098 mm
Full Booklet Size (w x h):	2.61 x 6.125 in./66.294 x 165.1 mm
Plate Size:	5 books across x 6 books around (30 per press sheet)
Plate Numbers:	"V" followed by four (4) single digits
Marginal Markings:	"Peel here to fold" • "Self-adhesive stamps" • "DO NOT WET" • Color registration dots • Plate numbers
Catalog Item Number(s):	562640 ATM sheetlet — \$6.66 562661 First Day Cover — \$0.75

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 6, 2003.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog.

Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution Item 562600, ATM Sheetlet of 18 (PSA)

Stamp distribution offices (SDOs) *will not* receive an automatic distribution of Item 562600. Automatic distributions will be provided to accountable paper depositories (APDs) and stamp service centers (SSCs).

Initial Supply to Post Offices

Post Offices requiring quantities of Item 562600 must order them from their designated SDO using a separate PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute these ATM sheetlets to Post Offices before January 30, 2003.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in one position for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the U.S. Flag Stamp, Item 562600 ...
1	200
2	400
3	600
4	800
5	1,000
6	1,200
8	1,600
9	1,800
12	2,400
13	2,600
16	3,200
19	3,800

Additional Supply

Post Offices requiring additional sheetlets must requisition them from their designated SDO using PS Form 17. SDOs requiring additional sheetlets must order them from the appropriate APD using PS Form 17.

SDOs requiring quantities of Item 562600 must order them from the appropriate APD using a separate PS Form 17. For fulfilling orders from SDOs, the San Francisco, Chicago, Memphis, and New York APDs will each receive 240,000 sheetlets, and the Denver APD will receive 48,000 sheetlets.

— Stamp Services,
 Government Relations and Public Policy, 1-23-03

STAMP ANNOUNCEMENT 03-03

Special Olympics Commemorative Stamp



Copyright 2002

The Postal Service will issue an 80-cent (international rate) *Special Olympics* commemorative stamp (Item 564100) in a pressure-sensitive adhesive (PSA) pane of 20 on February 13, 2003, in Chicago, Illinois. The stamp, designed and illustrated by Lance Hidy, Merrimac, Massachusetts, goes on sale nationwide February 14, 2003.

The first Special Olympics World Games was held in Chicago in 1968. The Special Olympics uses sports training and friendly competition to empower athletes of all ages with the strength and self-confidence to succeed in sport and in life. At each level of competition, Special Olympics athletes are grouped according to ability so that everyone has the chance to win. With the issuance of the Special Olympics stamp, the Postal Service continues its tradition of honoring the competitors, coaches, and volunteers whose joy and dedication have changed the world.

How to Order the First Day of Issue Postmark

Customers have 30 days to obtain the first day of issue postmark by mail. They may purchase new stamps at their local Post Office, by telephone at 800-STAMP-24, and at the Postal Store Web site at www.usps.com. They should affix the stamps to envelopes of their choice, address the envelopes (to themselves or others), and place them in a larger envelope addressed to:

SPECIAL OLYMPICS COMMEMORATIVE STAMP
POSTMASTER
433 W HARRISON ST 4TH FL
CHICAGO IL 60607-9611

Issue:	<i>Special Olympics</i>
Item Number:	564100
Denomination & Type of Issue:	80-cent international (1 oz rate)
Format:	Pane of 20 (1 design)
Series:	N/A
Issue Date & City:	February 13, 2003, Chicago, IL 60607
Artist:	Lance Hidy, Merrimac, MA
Art Director:	Derry Noyes, Washington, DC
Typographer:	Lance Hidy, Merrimac, MA
Engraver:	Armotek Industries
Modeler:	Avery Dennison, SPD
Manufacturing Process:	Gravure, with Scrambled Indicia ®
Printer:	Avery Dennison (AVR)
Printed at:	AVR, Clinton, SC
Press Type:	Dia Nippon Kiko (DNK)
Stamps per Pane:	20
Print Quantity:	60 million stamps
Paper Type:	Prephosphored, Type I
Gum Type:	Pressure-sensitive adhesive
Processed at:	AVR, Clinton, SC
Colors:	Yellow, Magenta, Cyan, Black, PMS 871 (Gold), PMS 3285 (Green)
Stamp Orientation:	Square
Image Area (w x h):	1.100 x 1.100 in./27.940 x 27.940 mm
Overall Size (w x h):	1.250 x 1.250 in./31.750 x 31.750 mm
Full Pane Size (w x h):	5.850 x 7.250 in./14.859 x 18.415 mm
Plate Size:	200 stamps per revolution
Plate Numbers:	"V" followed by six (6) single digits
Marginal Markings:	"© 2002 USPS" • Price • Plate position diagram • Plate numbers (4 per pane) • Barcode • Top border: "Special Olympics 1 million athletes, 150 countries, and growing www.specialolympics.org "
Catalog Item Number(s):	564120 Block of 4 — \$3.20 564130 Block of 10 — \$8.00 564140 Full pane of 20 w/plate no. — \$16.00 564161 First Day Cover — \$1.18

After applying the first day of issue postmark, the Postal Service will return the envelopes through the mail. There is no charge for the postmark. All orders must be postmarked by March 15, 2003.

Stamp Fulfillment Services (SFS) also offers first day covers for new stamp issues and Postal Service stationery items postmarked with the official first day of issue cancellation. Each item has an individual catalog number and is offered in the quarterly *USA Philatelic* catalog.

Customers may request a free catalog by telephoning 800-STAMP-24 or writing to:

INFORMATION FULFILLMENT
 DEPT 6270
 US POSTAL SERVICE
 PO BOX 219014
 KANSAS CITY MO 64121-9014

First day covers remain on sale for at least 1 year after the stamp's issuance.

Philatelic Products

There are no philatelic products for this stamp issue.

Distribution: Item 564100, 80-cent *Special Olympics Commemorative Stamp*

Stamp distribution offices (SDOs) will receive an automatic distribution of this 80-cent, international rate stamp. Distributions are rounded up to the nearest master carton size (40,000 stamps).

Initial Supply to Post Offices

SDOs *will not* make an automatic distribution to Post Offices. Post Offices requiring this item must order Item 564100 from their designated SDO using a separate PS Form 17, *Stamp Requisition/Stamp Return*. SDOs must not distribute stamps to Post Offices before February 6, 2003.

Philatelic Requirement

SDOs with authorized philatelic centers will receive an automatic distribution of these stamps in 10 positions for subsequent distribution to each philatelic window.

SDOs That Serve This Many Philatelic Windows...	Will Receive This Quantity of the <i>Special Olympics Stamp</i> , Item 564100 ...
1	20,000
2	40,000
3	60,000
4	80,000
5	100,000
6	120,000
8	160,000
9	180,000
12	240,000
13	260,000
16	320,000
19	380,000

Additional Supply

Post Offices requiring additional stamps must requisition them from their designated SDO using PS Form 17. SDOs requiring additional stamps must order them from the appropriate accountable paper depository (APD) using PS Form 17.

For fulfilling supplemental orders from SDOs, the San Francisco, Chicago Memphis, and New York APDs will each receive 1,000,000 additional stamps; the Denver APD will receive 600,000 additional stamps. For fulfilling supplemental orders from APDs, the Kansas City stamp service center will receive 6,000,000 additional stamps.

Sales Policy

All Post Offices must acquire and maintain a supply of each new commemorative stamp as long as customer demand exists, until inventory is depleted, or until the stamp is officially withdrawn from sale. If supplies run low, Post Offices must reorder additional quantities using their normal ordering procedures.

— *Stamp Services,
 Government Relations and Public Policy, 1-23-03*

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary Post Office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail® postage. Items submitted for cancellation may not include

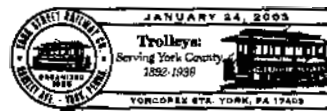
postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.



January 5, 2003
ZIP CODE DAY STATION
POSTMASTER
PO BOX 9998
ARDSLEY ON HUDSON NY
10503-9998



January 24-25, 2003
White Rose Philatelic Society of York, Pennsylvania
YORCOPEX STATION
POSTMASTER
200 SOUTH GEORGE ST
YORK PA 17405-9998

Thurgood Marshall-NC A&T Station
January 8, 2003
Greensboro NC 27411

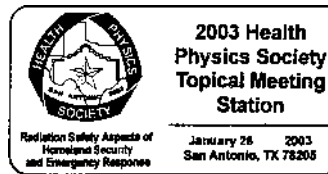
January 8, 2003
Postal Service
THURGOOD MARSHALL NC A
AND T STATION
POSTMASTER
1601 EAST MARKET ST
GREENSBORO NC 27411-9998



January 25-26, 2003
THE MANATEE FESTIVAL
STATION
POSTMASTER
260 NORTH INDUSTRIAL DR
ORANGE CITY FL 32763-9998



January 8, 2003
THURGOOD MARSHALL
STATION
POSTMASTER
PO BOX 9998
MADISON WI 53703-9998



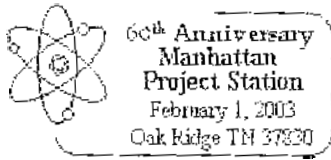
January 26-29, 2003
Southwest Research Institute
2003 HEALTH PHYSICS
SOCIETY STATION
POSTMASTER
10410 PERRIN BEITEL RD
SAN ANTONIO TX 78205-9998



January 24, 2003
Postal Service
THURGOOD MARSHALL
MEMORIAL STATION
POSTMASTER
424 SOUTH KANSAS AVE
TOPEKA KS 66603-9842



February 1, 2003
Big Railroad Hobby Show
TRAIN SHOW STATION
POSTMASTER
74 ELM ST
WEST SPRINGFIELD MA
01089-9998



February 1, 2003
 Oak Ridge National Laboratory
 60TH ANNIVERSARY
 MANHATTAN PROJECT
 STATION
 POSTMASTER
 1237 EAST WEISGARBER RD
 KNOXVILLE TN 37950-9998



February 3, 2003
 GROUNDHOG DAY STATION
 POSTMASTER
 PO BOX 9998
 SUN PRAIRIE WI 53590-9998

CHERPEX XXX, DENVER CO 80212



SATURDAY, FEBRUARY 1, 2003

February 1-2, 2003
 Denver Postmaster
 CHERRELYN STATION
 PHILATELIC OFFICE
 DOWNTOWN STATION
 951 20TH ST
 DENVER CO 80202-9998



HEROIC CHAPLAINS STATION
 U.S. MILITARY ACADEMY
 FEBRUARY 3, 2003
 WEST POINT, N.Y. 10996

February 3, 2003
 HEROIC CHAPLAINS STATION
 POSTMASTER
 PO BOX 9998
 WEST POINT NY 10996-9998



OHIO STATEHOOD
 BICENTENNIAL
 1803 - 2003

EUPEX 2003 STATION
 FEBRUARY 1, 2003
 WICKLIFFE OH 44092

February 1-2, 2003
 EUPEX 2003 STATION
 POSTMASTER
 1400 LLOYD RD
 WICKLIFFE OH 44092-9998

— Stamp Services,
 Government Relations and Public Policy, 1-23-03

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Give to the March of Dimes	Jan. 1–Jan. 31
Give to United Cerebral Palsy, Help Disabled People	Jan. 1–Jan. 31
Support Your Local Science Fair	Jan. 1–Jan. 31
Smile America, National Children’s Dental Health Month	Jan. 15–Feb. 28
We Are Fighting for Your Life, American Heart Association	Feb. 1–Feb. 28
Save Your Vision Week	Feb. 1–March 31
March Is Kidney Month, Give to the National Kidney Foundation	March 1–March 31
March Is Red Cross Month	March 1–March 31
Easter Seals, Fight Crippling	March 1–April 22
April Is Child Abuse Prevention Month	April 1–April 30
April Is Organ Donor Awareness Month — Donors Make Miracles	April 1–April 30
Law Day USA Freedom Under Law, May 1	April 1–April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1–April 30
National Carih Asthma Week	April 1–May 6
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4 th Week in May	May 1–May 31
Support Research for “NF,” Neurofibromatosis	May 1–May 31
Support Your Mental Health Association	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries — Our Business Works So People Can	May 1–June 30
Support National Historic Preservation Week	May 9–May 15
National Transportation Week	May 14–May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15

Cancellation	Period of Use
Defeat Muscular Dystrophy, Support MDAA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

— Mail Preparation and Standards, Pricing and Classification, 1-23-03

UPDATED ANNOUNCEMENT 03-B

2003 Stamps and Postal Stationery

“2003 Stamps and Postal Stationery” (Announcement 03-B, January 2003), which appears on page 85, is intended to replace the quarterly announcement of the same name, previously printed and sent to customers on request through Stamp Fulfillment Services in Kansas City. The announcement is a listing of stamps and postal stationery items scheduled for issuance during calendar year 2003. Post Offices may wish to post this schedule on their bulletin boards.

Customers may also be directed to access the *Postal Bulletin* through the Postal Service Web site at www.usps.com, then by clicking on *Info*, and then *Postal Periodicals and Publications*.

This announcement will be updated every 2 to 3 months, as changes warrant.

How to Order First Day of Issue Cancellations and Covers

Customers may purchase new stamps or postal stationery items at their Post Office, from the *USA Philatelic* catalog, by calling 800-STAMP-24, or online at www.usps.com by clicking on *Buy Stamps & More*. Then they should pre-

pare their own covers by affixing new stamps to the upper right corner of envelopes or postcards of their choice, and address those envelopes, postcards, or postal stationery items to themselves or others. (Postage must equal the current First-Class Mail rate.) For sturdiness, include a card of postcard thickness in each cover (envelopes only) submitted, and tuck in the flap. Place the cover in a larger envelope addressed to: NAME OF ISSUE, POSTMASTER, CITY, STATE, and ZIP CODE (followed by -9991). Covers submitted for first day of issue cancellations may include additional uncancelled stamps only if the uncancelled stamps were issued before the first day of issue of the new stamps or postal stationery items. All orders must be post-marked on or before the deadline indicated in the “2003 Stamps and Postal Stationery” announcement that follows.

INFORMATION FULFILLMENT
DEPT 6270
US POSTAL SERVICE
PO BOX 219014
KANSAS CITY MO 64121-9014

— Stamp Services,
Government Relations and Public Policy, 1-23-03



2003 STAMPS AND POSTAL STATIONERY

This schedule is subject to change.

Updated Announcement 03-B (January 2003)

This is a periodic announcement of new stamps and postal stationery items being issued during the calendar year. For additional information on stamps and stamp products visit our Postal Store Web site at www.usps.com.

NOTE	ISSUE	FIRST DAY OF ISSUE	FIRST DAY CITY/STATE	FORMAT	DEADLINE
	37¢ Thurgood Marshall (Black Heritage)	Jan 7	Washington, DC 20066	PSA pane of 20	Feb 6
	37¢ Year of the Ram (Lunar New Year)	Jan 15	Chicago, IL 60607	PSA pane of 20	Feb 14
	37¢ Zora Neale Hurston (Literary Arts)	Jan 24	Eatonville, FL 32751	PSA pane of 20	Feb 24
N	10¢ American Clock (American Design)	Jan 24	Tucson, AZ 85726 (ARIPEX Stamp Show)	PSA pane of 20	Feb 24
N	37¢ Nurturing Love Stamped Envelope	Jan 25	Tucson, AZ 85726 (ARIPEX Stamp Show)	No. 6 3/4 and 10 envelopes	Feb 25
N	37¢ U.S. Flag	Feb 4	Washington, DC 20066 (no ceremony)	PSA ATM sheetlet of 18	Mar 6
N	New York Public Library Lion (non-denominated, presorted standard, 10¢ value)	Feb 4	Washington, DC 20066 (no ceremony)	Gummed coils of 500 & 3,000	Mar 6
C	80¢ Special Olympics (International Rate)	Feb 13	Chicago, IL 60607	PSA pane of 20	Mar 15
P C	37¢ American Filmmaking: Behind the Scenes	Feb 25	Beverly Hills, CA 90210	PSA souvenir sheet of 10, 10 designs	Mar 27
N	\$1 Wisdom	Feb 28	Biloxi, MS 39530 (AmeriStamp Expo 2003)	PSA pane of 20	Mar 31
N	1¢ Tiffany Lamp	Mar 1	Biloxi, MS 39530 (AmeriStamp Expo 2003)	Gummed coil of 3,000	Mar 31
	37¢ Ohio Statehood	Mar 1	Chillicothe, OH 45601	PSA pane of 20	Mar 31
C	37¢ Pelican Island National Wildlife Refuge	Mar 14	Sebastian, FL 32958	PSA pane of 20	Apr 14
N	5¢ Sea Coast (nonprofit rate)	Mar 19	Washington, DC 20066 (no ceremony)	Gummed coils of 500 & 10,000	Apr 18
	37¢ Old Glory	Apr 3	New York, NY 10199 (New York Mega Stamp Show)	PSA prestige book of 20, 5 designs	May 3
	37¢ Cesar E. Chavez	Apr 23	Los Angeles, CA 90001	PSA pane of 20	May 23
	37¢ Louisiana Purchase	Apr 30	New Orleans, LA 70113	PSA pane of 20	May 30
	37¢ Audrey Hepburn (Legends of Hollywood)	May 4	TBD	PSA pane of 20 w/selva	Jun 3
C	37¢ First Flight	May 22	Dayton, OH 45401	PSA souvenir sheet of 10	Jun 21
	37¢ Southeastern Lighthouses	Jun	Tybee Island, GA 31328	PSA pane of 20 w/header, 5 designs	TBD
	37¢ Korean War Veterans Memorial	Jul 27	Washington, DC 20066	PSA pane of 20	Aug 26
	37¢ Arctic Tundra (Nature of America)	Jul	Anchorage, AK 99599	PSA souvenir sheet of 10, 10 designs	TBD
	37¢ Mary Cassatt (American Treasures)	Aug 7	Columbus, OH 43216 (APS Stamp Show)	PSA doublesided book of 20, 4 designs	Sep 6
C	37¢ Early Football Heroes	Aug 9	TBD	PSA pane of 20, 4 designs	Sep 8
	37¢ Roy Acuff	Sep 13	Nashville, TN 37230	PSA pane of 20	Oct 14
	37¢ Reptiles and Amphibians	Oct 2	TBD	PSA pane of 20 w/header, 5 designs	Nov 1
	37¢ Holiday: Music Makers	Oct 23	New York, NY 10199 (New York Mega Stamp Show)	PSA doublesided book of 20; PSA vending book of 20; PSA pane of 20, 4 designs	Nov 22
	37¢ Purple Heart	TBD (nationwide)	TBD	PSA pane of 20	TBD

Note Descriptions

C: Change in previously announced date, site, and/or rate

N: New issue

P: Pictorial first day postmark

+ Customers must affix additional postage to bring total postage to at least the minimum First-Class Mail rate for an envelope or stamped card, depending on which is used. Also, the cost for a stamped envelope is the value of the postage plus 8 cents, and the cost for a stamped card is the value of the postage plus 2 cents.

CUT ALONG DOTTED LINE





NAME:
Cindy White

BUSINESS:
Estelle, Inc.
Phoenix, AZ
Limited-Edition
Sweaters

IN BUSINESS:
3 years

My key to success:
“Get it in writing”

United States Postal Service
SIGNATURE CONFIRMATION™

**Add Signature Confirmation®
to Priority Mail®**

Check who signed for it at www.usps.com

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Post Offices

REVISED PUBLICATION

Publication 65, National Five-Digit ZIP Code and Post Office Directory

Publication 65, the two-volume *National Five-Digit ZIP Code and Post Office Directory*, will be available in February 2003 in hardcover and softcover editions. The softcover edition, intended for use by Postal Service employees, federal government agencies, and customers in Post Office lobbies, is available for sale to customers for \$31 per copy. The hardcover edition is available to customers (in limited quantity) for purchase, by mail order only, from the National Customer Support Center for \$37.50 per copy. This edition is not for official use. Both editions may be ordered using the updated PS Form 4243 (December 2002), *National Five-Digit ZIP Code and Post Office Directory Order Form for Mail Order Use*, which will be stocked by the Material Distribution Center (MDC) when it becomes available.

You can order the updated PS Form 4243 from the MDC by one of the following means:

- **Touch Tone Order Entry (TTOE):** Call 800-332-0317, and please listen carefully to the message, as the prompts have changed.

Note: You must be registered to use TTOE. To register, call 800-332-0317, choose option 8, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before you place your first order).

- **E-mail:** Complete PS Form 7380, *MDC Supply Requisition* (manually or using F3Fill), and send it as an attachment to the e-mail address *MDC Customer Service* or to *mcustome@email.usps.gov*.
- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS
MATERIAL DISTRIBUTION CENTER
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9702

The relevant ordering information for PS Form 4243 is as follows:

PSIN:	PS 4243
PSN:	7530-02-000-9209
Unit of Issue:	EA
Price:	\$0.0102
Bulk Pack Quantity:	1,000
Edition Date:	12/02

PS Form 4243 will also be made available on the Internet at the *www.usps.com* Web site (click on *Forms*, then *Order Forms*) and on the Postal Service PolicyNet Web Site at *http://blue.usps.gov/cpim*; click on *Postal Forms*.

Offices should destroy all obsolete versions of this form and may duplicate the new version included in this *Postal Bulletin* as necessary.

Description

The softcover edition of Publication 65 has a full-color cover. Each directory is individually packaged in a mailable container for ease of handling and is shipped in cartons of four.

Post Office Sales of Publication 65

- Post Offices CAG A–G may sell the softcover edition of the directory over the counter.
- Post Offices CAG H–L must use PS Form 4326, *USPS National Five-Digit ZIP Code and Post Office Directory Order*, to order copies from their district offices for their customers. District offices will fulfill these orders from their supply of directories.

Discount Sales

Customers who turn in the coupon from the 2002 Publication 65 receive a \$1 discount toward the purchase of the new directory. They may use only one coupon for each book purchased.

Distribution

Publication 65 is shipped on pallets from the contractor's printing plant directly to the district offices. These directories are not addressed individually for shipment to Post Offices. The district directory coordinator and the accountable paper unit must distribute them to CAG A–G offices within the district. Distribution quantities should be based on the 2002 sales reports from these offices. The district accountable paper unit retains the remaining copies of Publication 65 to fill orders from CAG H–L offices, which must use PS Form 4326 to place customer orders.

Not distributing directories directly to CAG H–L offices should make it easier to control the inventory of Publication 65. Success of the sales program depends on managing distribution. The MDC stocks PS Form 4326. Accountable paper units at each district must order quantities of PS

Form 4326 for their use and distribution to CAG H–L offices.

Sale

The Postal Service maintains a computerized file of the names and addresses of all customers who purchase Publication 65. This file is used to solicit future directory orders and provide information to customers regarding other addressing information systems products, such as Carrier Route Information Systems (CRIS) and ZIP+4 files.

District managers and postmasters must ensure that their employees comply with the procedures and instructions in Handbook F-1, *Post Office Accounting Procedures*, by accounting for all sales for retail products and any guidelines issued by district offices. In particular, inventory records must be maintained. Clerks must report revenue on PS Form 1412-A, *Daily Financial Form*, or PS Form 1412-B, *Daily Financial Report*, in AIC 093, *Packaging Product Sales*, and use PS Form 3317-A, *Retail and Philatelic Products — Clerk's Daily Sales Record*, to identify revenue.

To ensure accountability when selling Publication 65 over the counter, clerks in CAG A–G Post Offices, stations, and branches must provide each customer with PS Form 4326 (or a photocopy) and ask the customer to complete and return the form before leaving the counter. The offices then must forward the completed forms to the district accountable paper unit on a daily basis.

CAG H–L Post Offices

Each single directory and each case of four directories ordered must have a PS Form 4326 and mailing label. The clerk must endorse the order: “Case Quantity - 4 Directories.” Clerks should instruct customers to complete and return PS Form 4326 with the appropriate payment. The customer receives the top copy of the form as a receipt. This copy has a place for the unit’s all-purpose stamp and the clerk’s initials. Advise customers that the district will ship directories to the mailing address on the label. If customers do not want to order a directory in this manner, clerks should give them directions to the nearest facility that sells directories over the counter. The clerk accounts for directory sales on PS Form 1412-A or -B, and AIC 093, in accordance with Handbook F-1 procedures. At close of business, the clerk dispatches the directory orders for that day to the district accountable paper unit.

District Accountable Paper Unit Instructions

1. For CAG H–L orders for single directories, remove the district receipt (copy 2 of PS Form 4326), place the mailing label on a prepackaged, single Publication 65, and enter it into the mailstream for delivery to the customer. If orders are marked “Case Quantity - 4

Directories,” apply the label to a carton of four directories.

2. Make copies of district receipts received during the week from CAG H–L Post Offices, stations, and branches and forward them to the National Customer Support Center at the address below.
3. At the close of business each Friday, forward all PS Forms 4326 received during the week from CAG A–G Post Offices, stations, and branches to:

DIRECTORY MANAGEMENT
NATIONAL CUSTOMER SUPPORT CENTER
UNITED STATES POSTAL SERVICE
6060 PRIMACY PKWY STE 201
MEMPHIS TN 38188-001

Requisitions

Offices that anticipate running out of Publication 65 must obtain additional supplies from the district accountable paper unit. If customer demand is expected to exceed available quantities for the entire district, the district coordinator should send a written request to the National ZIP Code Directory coordinator indicating the number of publications needed (orders must be in pallet lots: one pallet contains 160 publications).

Obsolete Copies

After receiving the 2003 edition of Publication 65, offices must discard/recycle any copies of previous editions in stock or in use.

National ZIP Code Directory Coordinator

District coordinators encountering problems with distribution of Publication 65 or needing additional information should call 800-238-3150 or write to the following address:

DIRECTORY MANAGEMENT
NATIONAL CUSTOMER SUPPORT CENTER
UNITED STATES POSTAL SERVICE
6060 PRIMACY PKWY STE 201
MEMPHIS TN 38188-0001

Post Offices should direct inquiries to their district coordinators. Customer inquiries may be directed to the Directory Management department of the National Customer Support Center at 800-238-3150.

Publication 66/66a, ZIP+4 State Directory

The *ZIP+4 State Directory* is no longer being printed. Information for all states is now available on one CD-ROM for \$50. For more information and ordering instructions, contact the National Customer Support Center at 800-238-3150.

— Address Management,
Chief Technology Officer, 1-23-03



National Five-Digit ZIP Code And Post Office Directory
Order Form for Mail Order Use

A. Customer Information (Please print)

Attention Name

Customer's Purchase Order Number
Attach Original Purchase Order

Firm/Company Name

Complete Street Address (Include Apt/Ste #), PO Box or Rural and RR Box

City or Post Office State ZIP + 4 Code

Foreign Country Name (When Applicable) Area Code Phone Number

B. Ordering Instructions

1. Enter the quantity of Five-Digit ZIP Code directories desired in the blocks below. Multiply by the prices shown and enter the purchase amount(s).

	QUANTITY		PURCHASE AMOUNT
a. Soft-Bound	<input type="text"/>	X \$31.00 per set =	\$ <input type="text"/>
b. Hard-Bound	<input type="text"/>	X \$37.50 per set =	\$ <input type="text"/>
c. Cases (8 sets soft-bound per case)	<input type="text"/>	X \$248.00 per case =	\$ <input type="text"/>

2. Add the purchase amounts in block 1a, 1b, and 1c and enter the sum here. → TOTAL PURCHASE AMOUNT \$

3. You may claim a maximum discount of \$1 for each discount coupon from inside the front cover of out-of-date National Five-Digit ZIP Code directory. (Do not send more coupons than the number of directories you are ordering). Multiply the number of enclosed coupons by 1 (one) and enter the amount here. → DISCOUNT \$

4. Subtract the discount in step 3 from the purchase amount in step 2 and enter the amount here. → SUBTOTAL \$

5. For faster delivery, we offer Express Mail shipping (optional). For pricing call 1-800-238-3150. → EXPRESS MAIL \$

6. Add the express mail cost in step 5 to the subtotal in step 4. This is your amount due. Make check or money order payable to "United States Postal Service". Returned checks will incur a \$20.00 fee. → AMOUNT DUE \$

7. Indicate the method of payment in the box provided and mail this form, with your payment and coupon(s) to:

ACCOUNTS RECEIVABLE
NATIONAL CUSTOMER SUPPORT CENTER
UNITED STATES POSTAL SERVICE
6060 PRIMACY PKWY STE 201
MEMPHIS TN 38188-0001

Payment Method
Make check or money order payable to "UNITED STATES POSTAL SERVICE"

Check Money Order Visa MasterCard
 Discover Diner's Club American Express

Card #

Card expiration date: ____ / ____ T.I.N.: _____

Authorized Personnel (please print) _____

Signature _____

The signature above accepts total responsibility governing the use of this card and agrees to comply with the terms of the issuer.

NOTE: Copies reproduced from this form may be used for ordering additional directories. Orders will generally be filled within four weeks after mailing. However, additional time may be required during certain periods. Prices subject to change without prior notice. Customers who need assistance may call 1-800-331-5746, Ext. 4641.

For USPS Use:

R

CUT ALONG DOTTED LINE



Wherever you
see this symbol,



you'll find stamps &
Postal products
and services.

Stamp-only services
available at:

- Grocery Stores
- www.usps.com[®]
- Select ATMs

Eagle logo is a registered trademark of the U.S. Postal Service
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NY03-EXZ-PS-110





This office will be
CLOSED
Monday,
February 17, 2003,
Washington's Birthday
(Presidents' Day).

Need Postal Service information? Call 800-ASK-USPS, 24 hours a day, 365 days a year. Or visit our Web site, www.usps.com, for information, stamps, and so much more.

CUT ALONG DOTTED LINE





This office will be
CLOSED
Monday,
February 17, 2003,
Washington's Birthday
(Presidents' Day).

Need Postal Service information? Call 800-ASK-USPS, 24 hours a day, 365 days a year. Or visit our Web site, www.usps.com, for information, stamps, and so much more.

Retail

NOTICE

Processing Refund Requests for Unused Meter Stamps

For the past year, Postage Technology Management (PTM) has been processing appeals for refund requests for dated metered postage. Refund requests for meter stamps printed outside the 60-day time limit are a common reason for an appeal. However, in reviewing the indicia submitted with the appeal, some of these requests should have been denied for other reasons as well. Refunds for unused meter stamps may have been approved for customers who were not entitled to the refund. Sometimes there is customer error — for example, the mailpiece did receive service although it was not delivered to the addressee for non-Postal Service error, or sometimes the meter stamps are not legible. However, sometimes the request is not warranted at all.

When a customer requests a refund for unused meter stamps, you must verify that he or she is entitled to the refund. Here are the steps you must take in reviewing a refund request:

1. Review the PS Form 3533, *Application and Voucher for Refund of Postage, Fees, and Services*. A PS Form 3533 must be completed for each meter for which there are unused indicia.
 - Verify that the form is complete and accurate.
 - Use only the most recent version of the form (July 2002).
 - Verify that the serial number on the form is the same as the serial number for each indicia presented for refund.
2. Verify that each meter stamp submitted for refund is legible and complete. You must check for the following:
 - ZIP Code or name of licensing Post Office. Verify that the request is being submitted to the correct licensing Post Office.
 - Meter serial number. Verify that it matches the serial number on PS Form 3533.
 - Date of mailing. Check the date on each meter stamp to be sure it is within 60 days of the date of the refund request. If it is not, you must deny the refund request. When the meter stamp does not have a date, you must deny the refund request.
 - The words “U.S. Postage.”
 - Postage amount. Be very cautious when the postage amount is for any amount that is *not* an obvious operator error (such as \$37.00 instead of \$0.37) or is an abnormal amount.
3. Make sure the customer provides the entire envelope, or wrapper, or the part of it showing the names and addresses of the sender and addressee; canceled postage; and all postal markings if the meter stamp is affixed to a mailpiece. You must verify that the Postal Service did not handle the mailpiece or provide any service. If you find any of the following, you must deny the refund request:
 - Fluorescent markings on the back of an envelope.
 - Cancellations.
 - Postal Service-applied barcodes.
 - Postal Service stamps showing “Undeliverable as Addressed” or “No such post office” or indication of other service problems.
4. Deny the refund request if the meter stamps are not affixed to a mailpiece and:
 - The meter stamps were removed from a mailpiece.
 - The meter stamps are attached to a paper or other medium.
5. Staple together all parts, when the meter stamp is printed in more than one part, to show that they represent one meter stamp.
6. Verify that the licensee is the one submitting the refund request. Ask to see a copy of the meter lease, rental agreement, or contract.
7. Deny all refund requests for metered reply envelopes paid at the proper rate. When it is obvious that an incorrect amount of postage was printed on the envelope, you may grant the request only when the mailpiece has not been handled or processed by the Postal Service.
8. Apply the correct charge for processing the refund.
 - When the total face value of the unused indicia for a given meter is \$350 or less, charge 10 percent of the face value.

- When the total face value of the unused indicia for a given meter is more than \$350, charge \$35 per hour, or fraction thereof, for the actual hours to process the refund. There is a minimum charge of \$35.
9. Direct the customer to the system provider for a refund when the meter stamp was printed by a PC Postage™ system.
 10. Return the items to the customer in case the customer wants to submit an appeal of the decision whenever you deny a refund request for meter indicia. Remind the customer that the appeal must be submitted within 30 days of the original decision.
 11. Contact PTM at 703-292-3691 prior to approving the refund request if you have any questions about the proper operational functionality of a meter.

— *Postage Technology Management,
Product Development, 1-23-03*

REMINDER

Stamps By Mail National Requirements Contract

Effective January 1, 2002, the price for PS Form 3227, *Stamps by Mail*, is increased from \$10.10 per unit of 500 forms to \$11.00 per unit of 500 forms. This is the total cost, including the overprinting with the address of the fulfillment office.

You must order the forms directly from the printer, Cyril-Scott Co., using PS Form 3227-O, *Stamps by Mail Supply Order*, shown on page 95. Before completing the supply order form, make copies for future use. It is also available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on *Postal Forms*. These forms have been changed to reflect the new price.

You can use your IMPAC credit card, or a check or money order made payable to Cyril-Scott Co. If you use a check or money order, Cyril-Scott must receive it before the order can be processed.

Please refer to *Postal Bulletin* 22042 (1-25-01, pages 82–83) for complete information regarding this program. Please note that the timeline for shipping has changed. The printer is now required to ship all orders within 35 calendar days after receipt of order. Actual delivery times will vary based upon the destination and the shipment method used.

All city delivery Post Offices should offer Stamps By Mail® to customers. It is a convenient, alternative access point for customers to purchase stamps other than the Post Office. In addition, it provides cost savings over some other stamp distribution methods.

— *Retail Marketing,
Service and Market Development, 1-23-03*

Stamps by Mail Supply Order

Required Entry

Order No. (mm-dd-yy-ZIP+ 4) Example: 12-18-00-22209-6057

You MUST complete ALL fields on this form

To: STAMPS BY MAIL
CYRIL-SCOTT CO
PO BOX 627
LANCASTER OH 43130-0627

Office Name _____
 Contact Name _____
 Contact Telephone No. *(Include area code)* _____
 Contact Fax No. *(Include area code)* _____
 Contact Email Address _____

Telephone No. 800-466-0455 Fax No. 740-689-0210

Quantity

Item	Specify No. of Packs <i>(500 forms per pack)</i>	Unit Cost	Total
Form 3227 <i>(English)</i>	_____	@ \$11.00 ea. per pkg. =	
Spanish-language forms will be available in the future	_____	@ \$ _____ ea. per pkg. =	
Chinese-language forms will be available in the future	_____	@ \$ _____ ea. per pkg. =	
Total			\$ _____

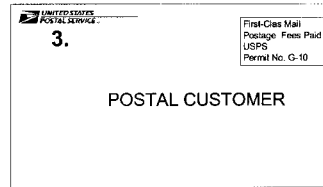
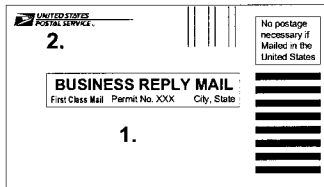
Ship to *(Cannot ship to post office boxes):*

(No., street, apt./ste., city, state, ZIP + 4)

Contact Name _____
 Contact Telephone No. *(Include area code)* _____

Imprint Information

(Type or print clearly. Printer is not responsible for errors due to illegible or unclear copy.)



1. Imprint Address *(Where order is sent for fulfillment - MUST include ZIP + 4)* 2 & 3. Return Address *(MUST include ZIP + 4)*

Payment Information: Orders will be shipped within 35 calendar days after receipt of order.

Actual delivery times will vary based upon the destination and the shipment method used.

VISA IMPAC Card No.: _____ Ex. Date _____ Check *(Include with order)* USPS Money Order *(Include with order)*

Requestor Signature _____ Manager/Supervisor Signature _____

Funding/Credit Card Official Signature _____ Date Signed _____

If shipment is over 20,000 forms (40 packs), enter finance no. to be charged for transportation costs: _____

PS Form 3227-O, January 2002 Contract No. 26351-01-P-0149

CUT ALONG DOTTED LINE



Stamps



Love
Thurgood Marshall
Lunar New Year

37¢

Heroes of 2001
 Proceeds (above postage) benefit the families of emergency relief personnel killed or permanently disabled in the line of duty in connection with the 9/11 attacks.*

45¢

Breast Cancer Research
 Proceeds (above postage) are for Breast Cancer research.*

All stamps are self-adhesive and sold in sheets of 20.
 *The difference between the sales price of the semipostal stamps and the First-Class postage rate, in effect at the time of purchase, is a tax-deductible charitable contribution. See retail associate for details.

ANNOUNCEMENT

CPU Publications

Two publications that provide information concerning the contract postal unit (CPU) program are now available at the Material Distribution Center (MDC).

You can order these publications from the MDC through any of the following means:

- **Touch Tone Order Entry (TTOE):** Call 800-332-0317, and listen carefully to the message, as the prompts have changed.

Note: You must be registered to use TTOE. To register, call 800-332-0317, choose option 8, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before you place your first order).

- **E-mail:** Complete PS Form 7380, *MDC Supply Requisition* (manually or using F3Fill), and send it as an attachment to the e-mail address *MDC Customer Service* or to *mcustome@email.usps.gov*.
- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS
MATERIAL DISTRIBUTION CENTER
500 SW GARY ORMSBY DRIVE
TOPEKA KS 66624-9702

Publication 296, CPU Marketing Brochure

This new publication is a guide for retail specialists/CPU coordinators or postmasters who will be conducting sales calls with prospective CPU suppliers. The brochure explains the benefits of the CPU partnership and the performance-based contract. It also has tips and techniques for conducting a sales call as well as detailed illustrations of the CPU build-out design. This brochure is not to be used as a direct mail piece; it is only for a face-to-face conversation with prospective suppliers. The minimum order quantity is 25 brochures.

Here's the information you need to order Publication 296:

PSIN: PUB 296
PSN: 7610-05-000-5083
Unit of Issue: EA
Price: No cost
Bulk Pack Quantity: 100
Quick Pick Number: N/A
Edition Date: 07/02

Publication 116, Contract Postal Unit Operations Guide

This revised publication contains all necessary operational information for the CPU supplier. It is updated with current information regarding HAZMAT and aviation security procedures as well as new products and services. The publication is in loose-leaf format and is shipped without a binder. An initial distribution of one copy was sent to all CPU/CPO locations currently included in the Retail CPU database as well as area and district retail offices. This publication is available to contracting officer representatives (CORs) through the Postal Service PolicyNet Web site on the intranet at <http://blue.usps.gov/cpim>; click *PUBs*.

Here's the information you need to order Publication 116:

PSIN: PUB 116
PSN: 7610-03-000-9506
Unit of Issue: EA
Price: \$6.6053
Bulk Pack Quantity: 13
Quick Pick Number: N/A
Edition Date: 08/02

— Retail Marketing,
Service and Market Development, 1-23-03

REMINDER

Use New PS Form 3533 for Refunds for Unused Meter Indicia

Effective January 1, 2002, *Domestic Mail Manual* section P014, Refunds and Exchanges, was revised to reduce the time frame for submitting requests for refunds for unused, dated meter indicia. This is a reminder that the customer must now request a refund for unused, dated meter indicia within 60 days from the dates shown on the indicia. This requirement does not apply to indicia produced by PC Postage™ systems, which are not refundable at the window.

Refund requests must be submitted on PS Form 3533, *Application and Voucher for Refund of Postage, Fees, and Services*, which is available online at <http://blue.usps.gov/cpim>; click on *Postal Forms*. It is also available at www.usps.com; click on *Forms*, then *All Online PDF Forms in Numeric Order*.

You may also order PS Form 3533 from the Material Distribution Center (MDC) in Topeka, Kansas, by one of the following means:

- **Touch Tone Order Entry (TTOE):** Call 800-332-0317, and listen carefully to the message, as the prompts have changed.

Note: You must be registered to use TTOE. To register, call 800-332-0317; choose option 8, extension 2925, and follow the prompts to leave a message (wait 48 hours after registering before you place your first order).

- **E-mail:** Complete PS Form 7380, *MDC Supply Requisition* (manually or using F3Fill), and send it as an attachment to the e-mail address *MDC Customer Service* or to mcustome@email.usps.gov.
- **Mail:** Mail a completed PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS
MATERIAL DISTRIBUTION CENTER
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9702

Here's the information that you'll need to order PS Form 3533:

PSIN: PS 3533
NSN: 7530-01-000-9932
Unit of Issue: SH
Bulk Pack Quantity: N/A
Quick Pick Number: 173
Price: \$0.0211
Edition Date: 07/02

The current version of the form has the correct 60-day time period. Do not use earlier versions of the forms, which say the customer has 1 year to submit the request.

Use only the current version of PS Form 3533 (see pages 99-100) and recycle/discard any copies of the old form to avoid customer inconvenience and confusion.

— *Postage Technology Management,
Product Development, 1-23-03*



Application and Voucher for Refund of Postage, Fees, and Services

(Use blue or black ink and print within the boxes.)

Part 1 - Application (Completed by customer)

Customer/Company Name

Grid for Customer/Company Name

Mailing Address

Apt. or Suite No.

Grid for Mailing Address and Apt. or Suite No.

City

State

Grid for City and State

ZIP+4

Telephone No. (Include Area Code)

Grid for ZIP+4 and Telephone No.

Amount of Refund Request

Customer Account No.

Grid for Amount of Refund Request and Customer Account No.

X

Signature of Customer

Grid for Date of Request

Date of Request (MM/DD/YYYY)

Privacy Act Statement

The collection of this information is authorized by 39 USC 401, 404, and 1206; Pub. L. 104-134. This information will be used to reimburse you when no service is rendered or when postage and fees are paid in excess of the lawful rate. As a routine use, the information may be disclosed to an appropriate government agency, domestic or foreign, for law enforcement purposes; where pertinent, in a legal proceeding to which the USPS is a party or has an interest; to a government agency in order to obtain information relevant to a USPS decision concerning employment, security clearances, contracts, licenses, grants, permits, or other benefits; to a congressional office at your request; to an expert, consultant, or other person under contract with the USPS to fulfill an agency function; to a Federal Records Center for storage; to the Office of Management and Budget for review of private relief legislation; to an independent certified accountant during an official audit of the USPS finances; to an investigator, administrative judge or complaints examiner appointed by the Equal Employment Opportunity Commission for investigation of a formal EEO complaint under 29 CFR 1614; to the Merit Systems Protection Board or Office of Special Counsel for proceedings or investigations involving personnel practices and other matters within their jurisdiction; to a labor organization as required by the National Labor Relations Act; to the Department of the Treasury for cross-matching under the Treasury Offset Program; and to a requestor, the name and address of the owner of leased property, or of the payee when different from the owner. Completion of this form is voluntary; however, if this information is not provided, a refund will not be considered.

Refund Requested For:

- Refund Stamps and Fees (GLA/AIC 553)
Post Office PVI Error (Attach spoiled/misprinted PVI label to this form.)
Delivery Confirmation (After 30 days)
Refund of Special Service Fees (Service not rendered)
Precanceled Stamps (GLA/AIC 525) (Damaged or overpayment of precanceled stamps)
Spoiled/Unused Printed Customer Meter Postage (GLA/AIC 526) (Legible postage meter stamps must be submitted to USPS.)
Permit Postage and Fees (GLA/AIC 528) (Damaged printed mailing, refund of annual fee.)
Refund of Fees and Retail Services (GLA/AIC 535) (PO Box keys and service fees)
Value Added Services (GLA/AIC 541) (Refunds to mailer for performing these services)
Postal Related Products (GLA/AIC 608) (e.g., merchandise)
Express Mail Refunds (GLA/AIC 676) (Postage and fees for service failure or not rendered)
Refund from Advance Deposit Account (GLA/AIC _____)
Customer Account Number:
Close Account (Full Refund)
Partial Refund (Active Account)
Account Balance After Refund: (Customer's Request Letter must be on file.)
Sure Money Refund Principal & Fee (GLA/AICs 645 & 646)
Other Refunds: Explanation:

Part 2 - Verification of Refund (This area is for Official use only)

Post Office, Approved Amount to Be Refunded, Post Office ZIP + 4, Finance Number and Unit ID

Certifying Employee Signature Date Witness Signature Date

CUT ALONG DOTTED LINE



HANDBOOKS PO-102 AND F-1 REVISIONS

Frequency of Handling Funds From Retail Stamp Vending Machines

Employees responsible for handling funds from retail stamp vending machines must follow the instructions in the following handbooks:

- Handbook PO-102, *Self Service Vending Operational and Marketing Program*, section 571, Preparing and Making Deposits.
- Handbook F-1, *Post Office Accounting Procedures*, section 333, Depositing Funds — Banking and Non-banking Post Offices.

There is no authorization for a servicing employee to drive from his or her domicile to service a remotely located vending machine for the sole purpose of removing cash. Each machine will receive “full service” no less than twice each AP. (See Handbook PO-102, *Self Service Vending Operational and Marketing Program*, Exhibit 451.2, Standard Servicing Frequencies.) For full, partial, and emergency service, where funds removal is part of the servicing, the removed funds must be deposited that same week. This applies whether the machine is in or out of service. Machines serviced more than once in a single week require multiple deposits that same week.

We will incorporate these revisions into the next printed editions of Handbooks PO-102 and F-1, and also into the online versions, available on the Postal Service PolicyNet Web site at <http://blue.usps.gov/cpim>; click on HBKs.

Handbook PO-102, Self Service Vending Operational and Marketing Program

	*	*	*	*	*
5	Financial Control	*	*	*	*
57	Bank Deposits				
571	Preparing and Making Deposits				
571.1	Frequency				

[Revise 571.1 to read as follows:]

The servicing person in CAG A–G offices must deposit cash into the post office bank account from self service vending equipment no less frequently than twice each AP

in accordance with the standard servicing frequencies for each machine type detailed in Exhibit 451.2, Standard Servicing Frequencies. The servicing person in CAG H–L offices must deposit cash after each full or partial servicing and at least once each AP.

Note: A servicing employee must not drive from his or her domicile to service a remotely located vending machine for the sole purpose of removing cash.

* * * * *

Handbook F-1, Post Office Accounting Procedures

	*	*	*	*	*
3	Managing Postal Funds	*	*	*	*
33	Funds Received				
333	Depositing Funds — Banking and Nonbanking Post Offices	*	*	*	*

Vending Deposits

For CAG A–G offices, cash must be deposited into the post office bank account from retail vending equipment no less frequently than twice per AP.

Note: In circumstances where a vending servicing employee has a single machine to service that by standard servicing frequencies in Handbook PO-102, *Self Service Vending Operational and Marketing Program*, section 571, Preparing and Making Deposits, is serviced two or three times in one AP, the employee must make a cash deposit into the post office bank account after each servicing visit.

For CAG H–L offices, cash must be deposited after each full or partial servicing.

* * * * *

— *Self Service and Access Management,
Delivery and Retail;
Revenue and Field Accounting, Finance, 1-23-03*

Supply Management

CORRECTION/ORDERING INSTRUCTIONS

Overprinted PS Form 3849, Delivery Notice/Reminder/Receipt

The article "Ordering Instructions: Overprinted PS Form 3849, Delivery Notice/Reminder Receipt" in *Postal Bulletin* 22092 (12-26-02, page 102) incorrectly stated that the New York Metro and Northeast Area offices will begin ordering PS Form 3849, *Delivery Notice/Reminder/Receipt*, from the Label Printing Center in Topeka, Kansas. Those offices have been electronically ordering the form through eBuy since June 1, 2002, and will continue to do so. All remaining area offices will begin ordering PS Form 3849 after each area contract expires. Below is the schedule of contract terminations.

Area	Contract Number	Contract End
Allegheny	412735-99-B-0488	12/20/02
Great Lakes	162745-99-P-C001	12/31/02
Midwest	266351-99-P-0344	12/31/02
Mid-Atlantic	363119-01-P-0139	11/30/02
Pacific	052684-99-H-0520	08/31/02
Southeast	475630-99-B-0231	11/30/02
Western	072368-97-P-1290	12/31/02
Southwest	483083-97-P-1001	10/31/02

PS Form 3849 costs \$4.70 per 1,000.

The two methods of ordering PS Form 3849 are outlined below:

- Use eBuy. Go to the Label Printing Center Catalog on eBuy at <http://ebuy.usps.gov/jsp/co/Login.jsp> (**note:** this URL is case sensitive). Follow the screen prompts to enter facility-specific information.
- Use PS Form 1887, which can be obtained by one of the following means:
 - Call Label Printing Center Customer Service at 800-332-0317 (option 3).
 - Go to <http://blue.usps.gov/formmgmt/1999.htm> (**note:** this URL is case sensitive), and print PS Form 1887.

Once you obtain PS Form 1887, you can send it in by one of the following means:

- Fax to Label Printing Center Customer Service at 785-861-2939. Do not also mail the hard copy, as it will duplicate your order.
- Mail to:

PS 3849 OVERPRINT
MATERIALS CUSTOMER SERVICE
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9607

— *SCM Strategies,*
Supply Management, 1-23-03

Office and Systems Furniture Now Available on eBuy

The Postal Service has formed a strategic partnership with Allsteel Inc. to meet its national requirements for office and systems furniture and related services. Through this contract, Allsteel standardizes office and systems furniture purchases for the Postal Service. The Allsteel furniture line includes Gunlocke, HON, and Gianni. This mandatory 10-year contract (contract number 335660-02-Q-0403) also offers related services such as design and installation; transportation; leasing and rental; a buy-back program; move management; refurbishment, repair, and recycling; and warehousing.

You must use eBuy — the mandatory purchasing method for all users having Intranet access — when placing orders for *expense* furniture. The furniture available on

eBuy meets approved Postal Service standards, and contract pricing is available from eBuy's electronic catalogs.

If you do not have Intranet access, call Allsteel's order placement and customer service number at 800-529-5781. Use local buying procedures (up to your assigned local buying authority) when not ordering furniture through eBuy. Use the appropriate Federal Standard Requisitioning and Issue Procedures (FEDSTRIP) number when placing an order.

All shipments are F.O.B. Destination. Allsteel is responsible for any loss or damage up to the time of delivery (from the supplier's dock to the Postal Service's dock or front door). If inside delivery is required, you must request installation.

Detailed ordering instructions and product information are available in *Material Logistics Bulletin* MLB-CO-02-006 at <http://blue.usps.gov/purchase/material/mlb/mlbindex.htm>.

If you do not have access to a computer, you can obtain the material logistics bulletin by calling Topeka Operations and Materials Customer Service at 800-332-0317; select the option for "Operations and Materials Customer Service."

— *SCM Strategies,*
Supply Management, 1-23-03

Postal Bulletin Distribution

The GPO distributes the *Postal Bulletin* for the Postal Service to all postal facilities except classified stations and branches, contract postal units, and detached mail units, which receive copies from their administrative post office. The *Postal Bulletin* is also available online at <http://www.usps.com> (click on *Info*, then *Postal Periodicals and Publications*).

If your postal facility has access to cc:Mail, you may send a request for a new subscription order, an address and/or quantity change, or a subscription query to the

cc:Mail address **POSTAL BULLETIN**. If you are using another email product, you can use the Internet email address pbulleti@email.usps.gov.

If you do not have access to email, you may complete the order form and mail it to:

ATTN POSTAL BULLETIN
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 5540
WASHINGTON DC 20260-5540

Either way you send it, please include the "PO0" subscription number from your address label.

Postal Service Orders for Postal Bulletin

- New Order Change of Address/Quantity
(Include *Postal Bulletin* mailing label.)

Attention Line _____
Postal Facility Name _____
Delivery Address _____
City _____ State _____ ZIP+4 _____
Person to Contact () _____
Daytime Telephone _____
Current Quantity _____ New Quantity _____

Missing Issues: If postal facilities that receive the *Bulletin* from GPO do not receive their order, they should call the *Postal Bulletin* editor at 202-268-2836. All other facilities should contact their administrative post office.

Address and Quantity Changes and Subscription Problems: Postal facilities may send address and quantity changes and subscription queries via cc:Mail to **POSTAL BULLETIN** or via the Internet to pbulleti@email.usps.gov. Please include old and new address and quantities, and the "PO0" subscription number from your address label. Postal facilities may also complete this form and mail it to:

ATTN POSTAL BULLETIN
US POSTAL SERVICE
475 L'ENFANT PLZ SW RM 5540
WASHINGTON DC 20260-5540

All other facilities should contact their administrative post office.

Single Copies (back to 1 year): To order extra copies or back issues (see Table of Contents for specific PSN), use MDC Touch Tone Order Entry by calling 800-332-0317 (option 1, then option 2) or send PS Form 7380, *MDC Supply Requisition*, to:



MATERIAL DISTRIBUTION CENTER
ATTN SUPPLY REQUISITIONS
500 SW GARY ORMSBY DR
TOPEKA KS 66624-9702

Public Orders for Postal Bulletin

- New Order Change of Address
(Include *Postal Bulletin* mailing label.)

Attention Line _____
Company Name _____
Delivery Address _____
City _____ State _____ ZIP+4 _____
() _____
Daytime Telephone _____

Subscription: Domestic - \$163.00 per year; International - \$228.00 per year
Subscription Orders: 202-512-1800
Subscription Inquiries: 202-512-1806 Fax: 202-512-2250
Single Copies (back to 16 issues): Domestic \$13.00; International \$18.20
Special Issues: Domestic \$23.00; International \$32.20

- Enter _____ Annual Subscription(s).
Total Amount \$ _____
- Send _____ additional copies of Bulletin # _____
Total Amount \$ _____
- GPO deposit account [] [] [] [] [] [] [] [] - []
- Check/money order payable to: Superintendent of Documents
- VISA**  **MasterCard** 

Credit Card Number _____ Expiration Date _____
Signature _____

Mail Completed Form and Payment To:
SUPERINTENDENT OF DOCUMENTS
US GOVERNMENT PRINTING OFFICE
PO BOX 371954
PITTSBURGH PA 15250-7954



Postal Bulletin Annual Index

January – December 2002

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The following articles are updated regularly in the *Postal Bulletin* and are not listed in the Index: 800 Number Available to Verify Canadian Money Orders; Counterfeit Canadian Money Order Forms; Invalid Express Mail® Service Corporate Account Numbers; Mail Alert; Missing, Lost, or Stolen U.S. Money Order Forms; Missing, Lost, or Stolen Canadian Money Order Forms; Pictorial Cancellations Announcement; Special Cancellation Die Hubs; Summaries of Recent USPS News Releases; and USPS News @ Work.

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