

POSTAL BULLETIN

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Ordering Information: Following is the list of postal stock numbers (PSNs) to use when ordering copies of the *Postal Bulletin* from the MDC:

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PB 22068: 7690-04-000-5675	PB 22061: 7690-04-000-5668	PB 22054: 7690-04-000-5661	PB 22048: 7690-04-000-5655
PB 22067: 7690-04-000-5674	PB 22060: 7690-04-000-5667	PB 22053: 7690-04-000-5660	PB 22047: 7690-04-000-5654
PB 22066: 7690-04-000-5673	PB 22059: 7690-04-000-5666	PB 22052: 7690-04-000-5659	PB 22046: 7690-04-000-5653
PB 22065: 7690-04-000-5672	PB 22058: 7690-04-000-5665	PB 22051: 7690-04-000-5658	PB 22045: 7690-04-000-5652
PB 22064: 7690-04-000-5671	PB 22057: 7690-04-000-5664	PB 22050: 7690-04-000-5657	PB 22044: 7690-04-000-5651
PB 22063: 7690-04-000-5670	PB 22056: 7690-04-000-5663		

Letter from Postmaster General on page 3.



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JOHN E. POTTER
POSTMASTER GENERAL, CEO



Postal Service Policy on Sexual Harassment

The United States Postal Service is committed to providing a work environment free of sexual harassment and inappropriate sexual conduct. The Postal Service's workplace must be one in which all employees are treated with dignity and respect by supervisors, subordinates, and coworkers. There is no place in the Postal Service's workplace for sexually intimidating, threatening, or coercive behavior.

Sexual harassment is against the law. Employees will be subject to disciplinary action, up to and including removal, for engaging in sexually harassing behavior such as, but not limited to:

- Making or threatening to make employment decisions based on an employee's submission to or rejection of sexual advances or requests for sexual favors.
- Deliberate or repeated unsolicited remarks with a sexual connotation or physical contacts of a sexual nature that are unwelcome to the recipient.
- Behavior that creates a sustained hostile or abusive work environment so severe or pervasive that it unreasonably interferes with or changes the conditions of one's employment.

Although not every instance of inappropriate sexual behavior may fit the legal definition of sexual harassment, such behavior in the workplace undermines morale and violates the Postal Service's standards of conduct. Disciplinary action may result even if the conduct is not sexual harassment under the law. The Postal Service owes its employees a safe, productive, and inclusive workplace and can tolerate nothing less.

Postal Service employees who believe they are the victims of sexual harassment or inappropriate sexually based conduct or who have witnessed inappropriate conduct of a sexual nature should bring the situation to the attention of a manager, supervisor, union official, an Equal Employment Opportunity (EEO) counselor, or to the manager of Human Resources.

All managers and supervisors are responsible for preventing sexual harassment and inappropriate behavior in the workplace and must respond promptly when they learn of any such conduct. Any manager or supervisor who receives a complaint will see that a prompt and thorough investigation is conducted and ensure that the harassment/inappropriate conduct does not happen again. All managers and supervisors should use the initial Management Inquiry Process materials available in Publication 552, *Manager's Guide to Understanding Sexual Harassment*, when a complaint is brought to their attention. If sexual harassment or inappropriate conduct is found, managers must take prompt and appropriate remedial action.

In addition, employees can seek relief through the EEO complaint process, grievance arbitration procedures established through the collective bargaining agreements with the unions, and the nonbargaining grievance procedures described in section 650 of the *Employee and Labor Relations Manual*. Employees pursuing an EEO complaint must contact an EEO counselor within 45 days of the act(s) giving rise to the claim in order to preserve their rights under federal law.

Any possible criminal misconduct should be reported to the Postal Inspection Service.

Retaliation against employees who raise a claim of sexual harassment, report inappropriate conduct, or provide evidence in any investigation is illegal and can result in disciplinary action.

The Postal Service will not tolerate sexual harassment, any inappropriate sexual conduct, or reprisal in the workplace.

A handwritten signature in cursive script that reads "John E. Potter".

John E. Potter, Postmaster General, CEO

Administrative Services

Directives and Forms Update

Effective immediately, Publication 223, *Directives and Forms Catalog* (June 1999), is revised. The tables below contain the document ID, edition date, title, national stock number (NSN), and the postal and public supply source for all new, revised, and obsolete directives and forms. Use this article to keep Publication 223 current. Information on how to order directives and forms can be found in chapter 1 of Publication 223.

IWEB = Intranet = <http://blue.usps.gov>; click on *Information*, then *Policies and Procedures*.

WWW = USPS Web page = <http://www.usps.com>.

PE = Postal Explorer = <http://pe.usps.gov>.

F3 = F3 Fill Software.

New Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
MOP COO-11-16-2001	11/16/2001	Policy on Hoaxes and False Reports	N/A	PA&C	IWEB	N/A
POS 160	11/2001	Proper Documentation of USTs	7690-05-000-4601	ENG	MDC	N/A
POS 161	11/2001	Labeling Your Used Oil	7690-05-000-4602	ENG	MDC	N/A
POS 162	11/2001	Implementing Your SWPPP and SPCC Plan	7690-05-000-4603	ENG	MDC	N/A
POS 163	11/2001	Managing Hazardous Waste Documentation	7690-05-000-4604	ENG	MDC	N/A
POS 164	11/2001	Storage of Old Unused or Excessive Materials	7690-05-000-4605	ENG	MDC	N/A
POS 165	11/2001	Hazardous Waste Container Labeling	7690-05-000-4606	ENG	MDC	N/A
POS 166	11/2001	Hazardous Material Storage Spill Containment	7690-05-000-4607	ENG	MDC	N/A
POS 167	11/2001	Disposing of Your Hazardous Waste	7690-05-000-4608	ENG	MDC	N/A
POS 168	11/2001	Maintaining Refrigerant Management Records	7690-05-000-4609	ENG	MDC	N/A
POS 169	11/2001	Fluorescent Lamps and Ballast Disposal	7690-05-000-4610	ENG	MDC	N/A

Revised Directives

Document ID	Edition Date	Title	NSN	Org	USPS Source	Public Source
MI AS-610-2001-6	11/2001	Web Affiliation Program	N/A	eCom	IWEB	WWW
PUB 350	12/2001	How to Order and Use Penalty Mail, Stamps and Stationery	N/A	FIN	IWEB	WWW

Obsolete Directives

Document ID	Edition Date	Title	Obsolete Date	Replaced By
HBK AS-306	8/1994	Videoconferencing User's Guide	12/04/2001	N/A
HBK AS-808	4/1989	System Development Methodology (SDM)	12/04/2001	N/A
HBK AS-814	1/1990	Postal Wang System Network (PWSN) Operating Guide	12/04/2001	N/A
HBK AS-815	8/1990	Guidelines for Managing MIS Activities in Field Divisions	12/04/2001	N/A
HBK AS-817	6/1992	Quick Response Methodology	12/04/2001	N/A
HBK AS-819	7/1995	Universal Wiring Standards	2/28/2001	N/A
HBK AS-2000	10/1999	Year 2000 Recovery Management Planning Resource Guide	12/04/2001	N/A
HBK F-42	9/23/1989	Monitoring Guidelines for Statistical Programs	10/24/2001	N/A
HBK MS-23	7/1996	Monorail Sack Sorters	11/09/2001	N/A
HBK MS-29	4/1971	Edger-Stacker Machines, Models 301, 302, 303, and 304	11/09/2001	N/A
HBK MS-35	12/1/1972	Hi-Speed Digital Printer — Franklin Series 800	11/9/2001	N/A

Document ID	Edition Date	Title	Obsolete Date	Replaced By
HBK MS-62	11/1994	MPLSM Overhaul Procedures	11/9/2001	N/A
HC 78-25	10/3/1978	Clearance Procedure for Headquarters Employees	10/11/2001	N/A
HC 80-10	7/31/1980	USPS Emergency Coordinator; Civil Defense Coordinator; and HQ Emergency Coordinating Committee	10/11/2001	N/A
HC 81-12	10/1/1981	Civil Preparedness Guidelines	10/11/2001	N/A
HC 88-7	10/14/1988	Placing Computer Systems in the Headquarters Building	12/4/2001	N/A
LAB 223-A	2/1985	Stamp Vending Machine (SI-5/10)	2/22/1988	LAB 223
LAB 223-B	2/1985	Stamp Vending Machine (SI-15/20/30)	2/22/1988	LAB 223
LAB 223-C	2/1985	Stamp Vending Machine MMI-3400 (SI-906)	2/22/1988	LAB 223
LAB 223-D	1/1995	Stamp Vending Machine Labels	12/22/1998	LAB 223
LAB 223-E	6/1998	Stamp Vending Machine Labels	9/25/2001	LAB 223
MI AS-310-78-3	9/7/1978	Regional Directives	12/4/2001	N/A
MI AS-520-81-11	7/6/1981	Facility and Equipment Safety Design and Acceptance Reviews	11/14/2001	N/A
MI AS-850-82-5	5/8/1982	Business Systems Acquisitions Policy (BSAP)	12/4/2001	N/A
MI AS-520-84-1	1/5/1984	Facility Priority System	11/14/2001	N/A
MI AS-840-86-7	9/22/1986	Information and Office Systems	12/4/2001	N/A
MI AS-280-89-6	5/20/1989	Coordination of Regional Emergency Preparedness Planning	10/11/2001	N/A
MI AS-360-89-13	10/31/1989	USPS Facsimile Network (FAXNET)	12/4/2001	N/A
MI AS-840-89-2	3/1/1989	Corporate Software License for FOCUS	12/4/2001	N/A
MI AS-710-92-3	2/25/1992	Contracting for Consultant Services	12/7/2001	MAN PM 4.6.3
MI AS-830-93-5	10/19/1993	Effects of Turn of the Century on Postal Service Information Systems	2/20/1998	MI AS-840-98-1
MI AS-270-95-11	7/21/1995	Headquarters Security	10/11/2001	N/A
MI AS-830-1998-1	12/18/1998	Use of WebEIS for CustomerPerfect! Indicators	12/4/2001	N/A
MI AS-510-2000-3	6/20/2000	Headquarters Mailroom Services	10/24/2001	MI AS-510-2001-3
MI AS-610-2001-1	6/1/2001	Web Site Affiliation Program	12/10/2001	MI AS-610-2001-6
MOP IS-7-23-1996	7/23/1996	Internet and Intranet World Wide Web Presences	12/4/2001	N/A
MOP IS-8-22-1997	8/22/1997	Internet and Intranet World Wide Presences	12/4/2001	N/A
MOP IS-5-8-1998	5/8/1998	Request for Exception to Year 2000 Policy	12/4/2001	N/A
MOP IS-4-14-1999	5/28/1999	Year 2000 Policy Regarding Local Applications	12/4/2001	N/A
MOP IS-06-17-1999	6/17/1999	Year 2000 End User Computing Action	12/4/2001	N/A
MOP IS-06-21-1999	6/21/1999	Year 2000 End User Computing Action	12/4/2001	N/A
MOP IS-09-13-1999	9/13/1999	Local Applications Freeze Policy	12/4/2001	N/A
MOP IT-04-04-2000	4/4/2000	Accommodating Web Pages to Persons with Disabilities	12/4/2001	N/A
MOP IT-05-30-2000	5/30/2000	Additional Guidance Regarding Accommodating Web Pages to Persons with Disabilities	12/4/2001	N/A
MOP IT-08-31-2000	8/31/2000	Latest Guidance on Workforce Investment Act Compliance	12/4/2001	N/A
MOP IT-10-16-2000	10/16/2000	eBusiness Submissions	12/4/2001	N/A
NOT 11	8/1993	Tips, Tags, and Thanks	12/4/2001	N/A
POS 115-A	12/1991	Packing Empty Equipment	10/17/2001	N/A
POS 115-B	10/1983	Packing Empty Equipment	10/17/2001	N/A
POS 602	3/1998	An Opportunity to Capture Innocence or Betray It!	10/11/2001	N/A
PUB 93	9/1975	Radiological Monitors	10/11/2001	N/A
PUB 201-C	1/1/1996	A Consumer's Guide to Postal Services and Products (Chinese)	10/20/1999	N/A
PUB 210	4/1989	FAXNET Guide	12/4/2001	N/A
PUB 523	5/1999	1999 EVA Variable Pay Program	5/1999	PUB 330 (FY 2000 EVA)

New Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
PS 3152-A	9/2001	9/2001	Confirm Advanced Shipping Notice (ASN) Shipment ID	7530-05-000-4580	PU	SH	P&C	IWEB	WWW

Revised Forms

Form Number	Edition Date	Oldest Usable Date	Title	NSN	Where Used	Unit of Issue	Org	USPS Source	Public Source
CA 915	2/1999	2/1999	Claimant Medical Reimbursement Form	7530-04-000-5308	PS	EA	ERM	MDC	N/A
PS 153	7/2001	10/2000	Signature Confirmation	7530-05-000-4046	PU	EA	EPS	MDC	P/F
PS 1094	1/2002	1/2002	Request for Post Office Box Key or Lock Service	7530-02-000-7345	PS	SH	RET	MDC/IWEB	N/A
PS 1094	11/2001	8/1990	Request for Post Office Box Key or Lock Service	7530-02-000-7345	PS	SH	RET	MDC	IWEB
PS 2528	1/2002	1/2002	Structured On-the-Job Training (SOJT) Certification	7530-03-000-0760	CD	SH	MKT	IWEB	N/A
PS 2976-A	10/2001	11/1996	Customs Declarations and Dispatch Note CP 72	7530-01-000-9834	PU	SE	IB	MDC	P/F
PS 3227-O	1/2002	1/2001	Stamps by Mail Supply Order	N/A	PO	SH	RET	IWEB	N/A
PS 3602-G	11/2001	11/2001	Postage Statement — Penalty Permit Imprint	7530-02-000-7196	PS	SH	FIN	MDC	N/A
PS 4208	3/1996	3/1996	Claim for Residential Tenant Relocation	7530-02-000-9184	PS	SE	FAC	HQO	N/A
PS 4232	10/2001	10/2001	Rural Customer Delivery Instructions	7530-03-000-9022	PO	EA	DEL	MDC	P/F
PS 5541	10/2001	10/2001	Pickup Service Statement — Express Mail, Priority Mail, or Parcel Post	7530-01-000-9723	PU	EA	EPS	MDC	AR
PS 8125	10/2001	10/2001	Plant-Verified Drop Shipment (PVDS) Verification and Clearance	7530-02-000-7255	PU	EA	MKT	IWEB/MDC	WWW/MDC

Obsolete Forms

Form Number	Edition Date	Title	Obsolete Date	Replaced by
PS 595	10/1981	Controlled Mailings	1/14/2002	N/A
PS 621	11/1984	Report of Incoming Remittance Losses by Firm (2-part set)	1/14/2002	N/A
PS 679	11/1970	Exhibit Envelope for Complaint or Test (envelope)	1/14/2002	N/A
PS 841	5/1979	Non-Metered Fuel Control	6/11/1999	N/A
PS 1375	3/1986	Employee Identification Card	1/14/2002	N/A
PS 2000-CX	6/1999	Year 2000 End User Computing Exception Request	1/16/2002	N/A
PS 2031	4/1991	Mail Loss or Rifling Inquiry	1/15/2002	N/A
PS 2053-A	6/1992	Financial Audit Data Report — Variable	1/15/2002	N/A
PS 2053-B	6/1992	Financial Audit Data Report — Attributes	1/15/2002	N/A
PS 2053-F	2/1987	Financial Audit Worksheet — Cash in Bank	1/15/2002	N/A
PS 2053-H	5/1988	Financial Audit Worksheet — Audit of Assignment	1/15/2002	N/A
PS 2053-I	11/1979	Financial Audit Worksheet — Credit Recapitulation and Verifications	1/15/2002	N/A
PS 2053-R	10/1987	Financial Audit Worksheet — Second-Class Postage, Mail and Fees	1/15/2002	N/A
PS 2053-S	9/1980	Financial Audit Worksheet — Summary of Employee Accountability and Cut-Off	1/15/2002	N/A
PS 2060	1/1991	Photo Assistance Form (2-part set)	1/15/2002	N/A
PS 2090	3/1997	Employee (Victim) Physical Assault Case Summary	9/24/1990	N/A

Form Number	Edition Date	Title	Obsolete Date	Replaced by
PS 2108	11/1973	Notice of Contract Costs Suspended and/or Disapproved	1/15/2002	N/A
PS 2701	8/1994	Check of Air Service Standards (postal cards)	1/16/2002	N/A
PS 3219	8/1972	Printed Stamped Envelopes Lost in Transit	1/15/2002	N/A
PS 3245	9/1974	Philatelic Product Transfer Order	1/15/2002	N/A
PS 3312-A	9/1980	Notice of Order Return — Souvenir Pages	1/15/2002	N/A
PS 3313	9/1991	Credit Voucher	1/15/2002	N/A
PS 3322	12/1986	Commemorative Stamp Club Renewal	1/15/2002	N/A
PS 3324	9/1971	Check Requisition	1/15/2002	N/A
PS 3325-A	11/1990	International Sales Order	1/15/2002	N/A
PS 3541-NC	5/1999	Postage Statement — Periodicals — Classroom Rates	10/31/2001	PS 3541
PS 3541-R	5/1999	Postage Statement — Periodicals — Regular and Science-of-Agriculture Rates	10/31/2001	PS 3541
PS 3602-PR	1/1999	Postage Statement — Regular Standard Mail — Postage Affixed	1/19/2001	PS 3602-P
PS 3654	1/2000	Postage Statement — Global Package Link — Permit Imprint	1/16/2002	N/A
PS 4000-A	12/2001	Retail Lobby Observation	1/15/2002	N/A
PS 4242	1/1998	ZIP+4 Code State Directory Order Form for Mail Order Use	12/27/2001	N/A
PS 4786	8/1971	Tool Order	1/17/2002	N/A
PS 4802	11/1991	Preventive Maintenance Exceptions	1/17/2002	N/A
PS 4803	5/1994	Contract Maintenance Cost	1/17/2002	N/A
PS 4804	5/1994	Equipment Workload/Hours Operated Record	1/17/2002	N/A
PS 4810	5/01/1974	Fire Protection Valve Closed & Reminder Tags	1/17/2002	N/A
PS 4835	12/1/1994	Repair and Alteration Inspection Report	1/17/2002	N/A
PS 4840	9/1/1985	Operation Maintenance Schedule	1/17/2002	N/A
PS 4894	3/1/1986	Annual Standard Requirement — Traveling Operating Routes	1/17/2002	N/A
PS 4897	6/1/1974	Building Equipment Inventory	1/17/2002	N/A
PS 4942-C	1/1/1977	Non-AMO Work	12/4/2001	N/A
PS 4996-B	3/1/1976	Specifications for Water Treatment of Air Conditioning Systems	1/17/2002	N/A
PS 4996-C	8/1998	Specifications for Automatic Temperature Control Service	1/17/2002	N/A
PS 4998	3/1/1976	Air Conditioning Water Analysis Report	11/18/1986	N/A
PS 5399	11/1/1987	Contract Routes Performance Record	1/17/2002	N/A
PS 5463	0/1/1988	Highway Mail Transportation Performance Report	1/16/2002	N/A
PS 7422	6/1/1990	Staff Appraisal Report	1/17/2002	N/A
PS 7492	3/1/1996	Real Property Inventory Survey Report	1/17/2002	N/A
PS 7495	1/1/1987	Offset Statement	11/01/1999	N/A
PS 7496	6/1/1973	Receipt of Purchase Price for Parcel of Land Conveyed to the United States of America	1/16/2002	N/A
PS 8005	5/1/1998	Promotion/Preferred Assignment Withdrawal Request	1/17/2002	N/A

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Child Alert Program

February 2002

Have You Seen Any of These Persons?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



Tara Sickels
Born: 3-26-85
Date Missing: 10-5-01
Missing From: Clearwater, MN



Jessica Patrick
Born: 6-24-86
Date Missing: 7-17-01
Missing From: Kissimmee, FL



Angela Santana
Born: 12-15-93
Date Missing: 9-02-01
Missing From: Tulare, CA

**NO PHOTO
AVAILABLE**



Ariel Jones
Born: 12-25-00
Date Missing: 3-5-01
Missing From: Rockford,
IL



Lily Snyder
Born: 6-24-97
Date Missing: 6-28-01
Missing From: Ketchum,
ID

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

CUT ALONG DOTTED LINE



Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by NCMEC.

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all postal facilities in their districts. Missing Children posters are to be displayed for 30 days in post office lobbies, workroom floor areas, and other postal facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service only as described above. If postal employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local post offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 1-800-843-5678.

February 2001

Have You Seen Any of These Persons?

Please participate in the NALC/USPS Child Alert Program. Tear out this page and carry it with you. If you have information on any of these missing children, tell your postal supervisor.



Sheena Bentley
Born: 6-27-85
Date Missing: 7-16-01
Missing From: Richmond, VA



Karina Gaitan
Age progression to 17 years.
Born: 10-2-84
Date Missing: 7-17-98
Missing From: San Antonio, TX



Tineshia Jackson
Born: 7-21-81
Date Missing: 3-2-98
Missing From: West Covina, CA



Leigh Savoie
Age progression to 37 years.
Born: 10-5-63
Date Missing: 4-7-74
Missing From: Revere, MA



Leah Van Schoick
Age progression to 36 years.
Born: 3-4-65
Date Missing: 8-15-82
Missing From: Plantation, FL



Lachlan Duffley
Born: 1-26-89
Date Missing: 6-24-01
Missing From: Rockville, MD

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

CUT ALONG DOTTED LINE



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Angie Bryan-Hoercher
Age progression to 8 years.
Born: 9-12-92
Date Missing: 7-26-98
Missing From: Delray Beach, FL



Ayman Ali
Age progression to 11 years.
Born: 5-28-90
Date Missing: 6-13-98
Missing From: Los Angeles, CA



Ariane Audett
Born: 11-24-94
Date Missing: 12-1-99
Missing From: Sumner, WA



Steven Anderson
Age progression to 38 years.
Born: 4-25-57
Date Missing: 4-7-75
Missing From: New Lisbon, NJ

**Please call the National Center for Missing and Exploited Children
Hot Line 1-800-843-5678
TDD 1-800-826-7653**

CUT ALONG DOTTED LINE



Missing Children Poster Display Instructions

Please display this poster prominently on bulletin boards in retail lobbies of main post offices, classified stations, and branches. Operators of contract postal units may display this poster at their option.

Companion posters, authorized for display on bulletin boards maintained by employee organizations, appear periodically in *The Postal Record*, a publication for members of the National Association of Letter Carriers.

This poster is published in cooperation with the National Center for Missing and Exploited Children, the United States Department of Justice, and the National Association of Letter Carriers. Information appearing on this poster is selected solely by NCMEC.

In addition to *Postal Bulletin* updates, NCMEC distributes information via broadcast fax. Notification of newly reported missing children is sent to designated district "Missing Children" coordinators at fax numbers provided by district managers. Within 24 hours of receipt of a facsimile Missing Children poster, district coordinators should distribute copies to all postal facilities in their districts. Missing Children posters are to be displayed for 30 days in post office lobbies, workroom floor areas, and other postal facilities, unless notification is received (from NCMEC) to remove a particular poster sooner. The broadcast fax network is used to distribute posters and information in only the most urgent cases of missing and exploited children. This system supplements, but does not replace, the missing children information in this *Postal Bulletin*.

Missing Children posters are available to the U.S. Postal Service only as described above. If postal employees are contacted by individuals or local agencies about displaying a sign or poster of a missing child in local post offices, the individual or agency should be politely informed that the U.S. Postal Service displays only those posters provided by NCMEC, because it has been designated by the U.S. Department of Justice to be the national clearinghouse and resource center for missing and exploited children. The individual or agency should then be referred to NCMEC at 1-800-843-5678.

Domestic Mail

DMM REVISION

Products Mailable at Nonprofit Standard Mail Rates

Effective January 1, 2002, *Domestic Mail Manual* (DMM) E670.5.11 is revised to reflect an increase from \$7.60 to \$7.90 for low-cost products mailable at Nonprofit Standard Mail rates. Under statutory restrictions implemented in DMM E670, products may not be mailed at the Nonprofit Standard Mail rates unless the products meet at least one of three exceptions. Under the Internal Revenue Code, a *low-cost item* is one of these exceptions.

The value of a low-cost item — the actual cost to the authorized organization — is determined each year by the Internal Revenue Service, based on cost of living. For 2002, the maximum limit for the value of a low-cost item has been adjusted to \$7.90.

We will incorporate this revision into the next printed version of the DMM and into the monthly update of the online DMM available via Postal Explorer at <http://pe.usps.gov>.

Domestic Mail Manual (DMM)

	*	*	*	*	*
E	Eligibility				
	*	*	*	*	*
E600	Standard Mail				
	*	*	*	*	*

E670 Nonprofit Standard Mail

* * * * *

5.0 ELIGIBLE AND INELIGIBLE MATTER

* * * * *

5.11 Products Mailable at Nonprofit Standard Mail Rates

[Revise item a to reflect a change in the maximum allowed value of low-cost items.]

The following products are mailable at Nonprofit Standard Mail rates:

- a. Low-cost items within the meaning of 26 USC 513(h)(2), Internal Revenue Code. At the beginning of each calendar year, the value of low-cost items is adjusted for cost of living. Effective January 1, 2002, the standard established that the cost of such items cannot exceed \$7.90. This cost is the cost to the authorized organization that mails the items or on whose behalf the items are mailed.

* * * * *

— *Mail Preparation and Standards, Pricing and Classification, 2-7-02*

REVISED FORM

PS Form 1094, Request for Post Office Box Key or Lock Service

PS Form 1094 (see below), *Request for Post Office Box Key or Lock Service*, has been revised to reflect that refunds for key deposits charged under R900.19.0 are made for each key, including additional keys, returned to the Postal Service. Recycle old forms and replace them with the revised PS Form 1094. Supplies are available in the Material Distribution Center.

Please note that this revised form is the January 2002 version (all previous editions are now obsolete).

You can order the revised PS Form 1094 by one of the following means:

- **Touch Tone Order Entry:** Call 1-800-332-0317, option 1, then option 2.
- **cc:Mail:** Send an F3Fill-completed PS Form 7380, *MDC Supply Requisition*, to MDC Customer Service at TOKS001L.

- **Mail:** Mail a complete PS Form 7380 to the MDC at the following address:

SUPPLY REQUISITIONS
 MATERIAL DISTRIBUTION CENTER
 500 SW GARY ORMSBY DR
 TOPEKA KS 66624-9702

The relevant ordering information for PS Form 1094 is as follows:

NSN: 7530-02-000-7345
 PSIN: PS 1094
 Unit of Issue: SH
 Bulk Pack Quantity: 0
 Price: \$0.0101
 Edition Date: **January 2002**
 Quick Pick Number: 113

United States Postal Service					
Request for Post Office Box Key or Lock Service					
Post Office Name	State	ZIP + 4			
Name of Post Office Box Assignee (<i>Print or Type</i>)	PO Box Number	Number of Keys Assigned			
Reason for Request	Fee Calculation (<i>For Additional Keys Only</i>)				
<input type="checkbox"/> Additional Keys (<i>Fee applies</i>) <input type="checkbox"/> Damaged Key Replacement (<i>No fee</i>) <input type="checkbox"/> Lock Replacement (\$10.00) (<i>Non-refundable fee applies</i>) <input type="checkbox"/> Damaged Lock Replacement (<i>No fee</i>)	<table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; padding: 2px;">No. of Keys</td> <td style="padding: 0 10px;">x \$5.00</td> <td style="border: 1px solid black; padding: 2px;">Fee Required \$</td> </tr> </table>		No. of Keys	x \$5.00	Fee Required \$
No. of Keys	x \$5.00	Fee Required \$			
<p>I agree to return all keys when the post office box is vacated.</p> <p>I understand that:</p> <ol style="list-style-type: none"> 1. The deposit is refunded for each key (including additional keys) returned to the Postal Service; 2. I am prohibited from using or possessing any post office box keys except those issued through the Postal Service. If I violate this law I may be fined not more than \$500.00, imprisoned for not more than 10 years, or both (USC 18, 1704). 					
Signature, Title, and Name of Organization (<i>If applicable</i>)		Date Signed			
Postal Service Use Only					
Fee Received by (<i>Initials</i>)	Request Approved (<i>Postmaster's Signature</i>)				
Worn or Broken Keys Received by (<i>Initials</i>)					
Keys for Broken Lock Received by (<i>Initials</i>)					
PS Form 1094 , January 2002					

APO/FPO Changes

The following changes appear in the APO/FPO table that is also published in its entirety in this *Postal Bulletin* (22069).

APO/FPO	Action	Effective Date	See Restrictions
09320	Activate	Immediately	A-B-B1-C-D-E-E2-E3-F-F1-F2-H-H1-I-J-M-N-Q-R-W-X-Z-Z1
09353	Add A, B1, C1, E2, F, H1, M, R, R1, Z1	Immediately	A-B-B1-C1-E2-F-H1-M-R-R1-Z1
09361	Activate	Immediately	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09511	Add N, Z	Immediately	B-N-Z
96401	Activate	Immediately	B-B1-F

— *International Network Operations, Network Operations Management, 2-7-02*

Overseas Military Mail

Mail addressed to or from military Post Offices overseas is subject to certain conditions or restrictions of mailing regarding content, preparation, and handling. The table below outlines these conditions by APO/FPO ZIP Codes through the use of footnoted mailing restrictions codes, which appear on the page following the table.

Acceptance clerks should use this table with the Integrated Retail Terminal (IRT) or POS ONE terminal to

determine whether an APO/FPO ZIP Code is active and which conditions of mailing apply.

For Express Mail Military Service (EMMS) availability, all acceptance clerks must refer to the local hardcopy EMMS directory.

The complete table appears in the last *Postal Bulletin* of each month. Changes from the current and previous months' listings are in bold type.

Conditions Applied to Mail Addressed to Military Post Offices Overseas

APO/FPO	See Restrictions	APO/FPO	See Restrictions	APO/FPO	See Restrictions
09001	Not Active	09025	Not Active	09049	Not Active
09002	Not Active	09026	Not Active	09050	B-B1-C-D-U
09003	Not Active	09027	Not Active	09051	Not Active
09004	Not Active	09028	B-B1-C-D-U	09052	Not Active
09005	Not Active	09029	Not Active	09053	B-B1-C-D-U
09006	Not Active	09030	Not Active	09054	B-B1-C-D-U
09007	B-B1-C-D-U	09031	B-B1-C-D-U	09055	Not Active
09008	Not Active	09032	Not Active	09056	B-B1-C-D-U
09009	B-B1-C-D-U	09033	B-B1-C-D-U	09057	Not Active
09010	Not Active	09034	B-B1-C-D-U	09058	B-B1-C-D-U
09011	Not Active	09035	Not Active	09059	B-B1-C-D-U
09012	B-B1-C-D-U	09036	B-B1-C-D-U	09060	B-B1-C-D-U
09013	B-B1-C-D-U-Z1	09037	Not Active	09061	Not Active
09014	B-B1-C-D-U	09038	Not Active	09062	Not Active
09015	Not Active	09039	Not Active	09063	B-B1-C-D-L-U
09016	Not Active	09040	Not Active	09064	Not Active
09017	Not Active	09041	Not Active	09065	Not Active
09018	Not Active	09042	B-B1-C-D-U	09066	Not Active
09019	Not Active	09043	Not Active	09067	B-B1-C-D-U
09020	Not Active	09044	Not Active	09068	Not Active
09021	B-B1-C-D-U	09045	B-B1-C-D-U	09069	B-B1-C-D-U
09022	Not Active	09046	B-B1-C-D-U	09070	Not Active
09023	Not Active	09047	Not Active	09071	Not Active
09024	Not Active	09048	Not Active	09072	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09073	Not Active	09122	Not Active	09171	Not Active
09074	B-B1-C-D-U	09123	B-B1-C-D-U	09172	B-B1-C-D-U
09075	Not Active	09124	Not Active	09173	B-B1-C-D-U
09076	B-B1-C-D-U	09125	Not Active	09174	Not Active
09077	Not Active	09126	B-B1-C-D	09175	B-B1-C-D-U
09078	Not Active	09127	Not Active	09176	Not Active
09079	Not Active	09128	B-B1-C-D-U	09177	B-B1-C-D-U
09080	B-B1-C-D-U	09129	Not Active	09178	Not Active
09081	B-B1-C-D-U	09130	Not Active	09179	Not Active
09082	Not Active	09131	B-B1-C-D-U	09180	B-B1-C-D-U
09083	Not Active	09132	Not Active	09181	Not Active
09084	Not Active	09133	Not Active	09182	B-B1-C-D-U
09085	Not Active	09134	Not Active	09183	B-B1-C-D-U
09086	B-B1-C-D-U	09135	Not Active	09184	Not Active
09087	Not Active	09136	B-B1-C-D	09185	B-B1-C-D-U
09088	Not Active	09137	B-B1-C-D-U	09186	B-B1-C-D-U
09089	B-B1-C-D-U	09138	B-B1-C-D-U	09187	Not Active
09090	B-B1-C-D-U	09139	B-B1-C-D	09188	Not Active
09091	Not Active	09140	B-B1-C-D-U	09189	Not Active
09092	Not Active	09141	Not Active	09190	Not Active
09093	Not Active	09142	B-B1-C-D-U	09191	Not Active
09094	B-B1-C-D	09143	B-B1-C-D-U	09192	Not Active
09095	B-B1-C-D-U	09144	Not Active	09193	Not Active
09096	B-B1-C-D-U	09145	Not Active	09194	Not Active
09097	Not Active	09146	Not Active	09195	Not Active
09098	B-B1-C-D-U	09147	Not Active	09196	Not Active
09099	B-B1-C-D-U	09148	Not Active	09197	Not Active
09100	B-B1-C-D-U	09149	Not Active	09198	Not Active
09101	Not Active	09150	Not Active	09199	Not Active
09102	B-B1-C-D-U	09151	Not Active	09200	Not Active
09103	B-B1-D-U	09152	Not Active	09201	Not Active
09104	B-B1-C-D-U	09153	Not Active	09202	Not Active
09105	Not Active	09154	B-B1-C-D-U	09203	Not Active
09106	Not Active	09155	Not Active	09204	Not Active
09107	B-B1-C-D-U	09156	Not Active	09205	Not Active
09108	Not Active	09157	Not Active	09206	Not Active
09109	Not Active	09158	Not Active	09207	Not Active
09110	B-B1-C-D-U	09159	Not Active	09208	Not Active
09111	B-B1-C-D-U	09160	Not Active	09209	Not Active
09112	B-B1-C-D-U	09161	Not Active	09210	Not Active
09113	Not Active	09162	Not Active	09211	B-B1-C-D-U
09114	B-B1-C-D-U	09163	Not Active	09212	B-B1-C-D-U
09115	Not Active	09164	Not Active	09213	B-B1-C-D-U
09116	Not Active	09165	B-B1-C-D-U	09214	B-B1-C-D-U
09117	Not Active	09166	B-B1-C-D-U	09215	Not Active
09118	Not Active	09167	Not Active	09216	Not Active
09119	Not Active	09168	Not Active	09217	Not Active
09120	Not Active	09169	B-B1-C-D-U	09218	Not Active
09121	Not Active	09170	Not Active	09219	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09220	Not Active	09269	Not Active	09315	B-B1-C-F
09221	Not Active	09270	Not Active	09316	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09222	Not Active	09271	Not Active	09317	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09223	Not Active	09272	Not Active	09318	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09224	Not Active	09273	Not Active	09319	Not Active
09225	B-B1-C-D-U	09274	Not Active	09320	A-B-B1-C-D-E-E2-E3-F-F1-F2-H-H1-I-J-M-N-Q-R-W-X-Z-Z1
09226	B-B1-C-D-U	09275	Not Active	09321	Not Active
09227	B-B1-C-D-U	09276	Not Active	09322	Not Active
09228	Not Active	09277	Not Active	09323	Not Active
09229	B-B1-C-D-U	09278	Not Active	09324	Not Active
09230	Not Active	09279	Not Active	09325	Not Active
09231	Not Active	09280	Not Active	09326	Not Active
09232	Not Active	09281	Not Active	09327	Not Active
09233	Not Active	09282	Not Active	09328	Not Active
09234	Not Active	09283	Not Active	09329	Not Active
09235	Not Active	09284	Not Active	09330	Not Active
09236	Not Active	09285	Not Active	09331	Not Active
09237	B-B1-C-D-U	09286	Not Active	09332	Not Active
09238	Not Active	09287	Not Active	09333	Not Active
09239	Not Active	09288	Not Active	09334	Not Active
09240	Not Active	09289	Not Active	09335	Not Active
09241	Not Active	09290	Not Active	09336	Not Active
09242	Not Active	09291	Not Active	09337	Not Active
09243	Not Active	09292	Not Active	09338	Not Active
09244	B-B1-C-D-U	09293	Not Active	09339	Not Active
09245	B-B1-C-D-U	09294	Not Active	09340	A-B-B1-C1-F-R
09246	Not Active	09295	Not Active	09341	Not Active
09247	Not Active	09296	Not Active	09342	Not Active
09248	Not Active	09297	Not Active	09343	Not Active
09249	Not Active	09298	Not Active	09344	Not Active
09250	B-B1-C-D-U	09299	Not Active	09345	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09251	Not Active	09300	Not Active	09346	Not Active
09252	B-B1-C-D-U	09301	Not Active	09347	Not Active
09253	Not Active	09302	B-B1-E2-F-H1-R-R1-U2-Z1	09348	Not Active
09254	Not Active	09303	B-B1-E2-F-H1-R-R1-U2-Z1	09349	Not Active
09255	Not Active	09304	B-B1-E2-F-H1-R-R1-U2-Z1	09350	A-B-B1-C1-E2-F-H1-M-R-jR1-Z1
09256	Not Active	09305	B-B1-E2-F-H1-R-R1-U2-Z1	09351	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1
09257	Not Active	09306	Not Active	09352	A-B-B1-C1-E2-F-H1-M-R-R1-Z1
09258	Not Active	09307	Not Active	09353	A-B-B1-C1-E2-F-H1-M-R-R1-Z1
09259	Not Active	09308	Not Active		
09260	Not Active	09309	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1		
09261	Not Active	09310	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1		
09262	B-B1-C-D-U	09311	A-B-B1-C1-E2-F-H1-M-R-R1-Z1		
09263	B-B1-C-D-U	09312	Not Active		
09264	B-B1-C-D-U	09313	Not Active		
09265	B-B1-C-D-N-U	09314	B-B1-C-F		
09266	B-B1-C-D-U				
09267	B-B1-C-D-U				
09268	Not Active				

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09354	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1	09399	Not Active	09447	B-B1-C-C1-U
09355	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1	09400	Not Active	09448	Not Active
09356	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1	09401	Not Active	09449	Not Active
09357	Not Active	09402	Not Active	09450	Not Active
09358	Not Active	09403	Not Active	09451	Not Active
09359	Not Active	09404	Not Active	09452	Not Active
09360	B-B1	09405	Not Active	09453	Not Active
09361	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1	09406	Not Active	09454	B-B1-C-C1-U
09362	Not Active	09407	Not Active	09455	Not Active
09363	Not Active	09408	Not Active	09456	B-B1-C-C1-U
09364	Not Active	09409	B-B1-C-C1-U	09457	Not Active
09365	Not Active	09410	Not Active	09458	Not Active
09366	Not Active	09411	Not Active	09459	B-B1-C-C1-U
09367	Not Active	09412	Not Active	09460	Not Active
09368	Not Active	09413	Not Active	09461	B-B1-C-C1-U
09369	Not Active	09414	Not Active	09462	Not Active
09370	Not Active	09415	Not Active	09463	B-B1-C-C1-U
09371	Not Active	09416	Not Active	09464	B-B1-C-C1-U
09372	Not Active	09417	Not Active	09465	Not Active
09373	Not Active	09418	Not Active	09466	Not Active
09374	Not Active	09419	Not Active	09467	Not Active
09375	Not Active	09420	Not Active	09468	B-B1-C-C1-U
09376	Not Active	09421	B-B1-C-C1-U	09469	B-B1-C-C1-U
09377	Not Active	09422	Not Active	09470	B-B1-C-C1-U
09378	Not Active	09423	Not Active	09471	Not Active
09379	Not Active	09424	Not Active	09472	Not Active
09380	Not Active	09425	Not Active	09473	Not Active
09381	Not Active	09426	Not Active	09474	Not Active
09382	Not Active	09427	Not Active	09475	Not Active
09383	Not Active	09428	Not Active	09476	Not Active
09384	Not Active	09429	Not Active	09477	Not Active
09385	Not Active	09430	Not Active	09478	Not Active
09386	Not Active	09431	Not Active	09479	Not Active
09387	Not Active	09432	Not Active	09480	Not Active
09388	Not Active	09433	Not Active	09481	Not Active
09389	Not Active	09434	Not Active	09482	Not Active
09390	Not Active	09435	Not Active	09483	Not Active
09391	Not Active	09436	Not Active	09484	Not Active
09392	Not Active	09437	Not Active	09485	Not Active
09393	Not Active	09438	Not Active	09486	Not Active
09394	Not Active	09439	Not Active	09487	Not Active
09395	A-B-B1-C1-E2-F-H1-M-N-R-R1-Z1	09440	Not Active	09488	Not Active
09396	A-B-B1-F	09441	Not Active	09489	Not Active
09397	Not Active	09442	Not Active	09490	Not Active
09398	Not Active	09443	Not Active	09491	Not Active
		09444	Not Active	09492	Not Active
		09445	Not Active	09493	Not Active
		09446	Not Active	09494	B-B1-C-C1-U

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09495	Not Active	09544	Not Active	09593	B
09496	B-B1-C-C1-U	09545	B	09594	B
09497	Not Active	09546	Not Active	09595	B
09498	B-B1-C-C1-U	09547	Not Active	09596	B
09499	B-B1-C-C1-U	09548	Not Active	09597	Not Active
09500	Not Active	09549	B	09598	Not Active
09501	B	09550	B	09599	B
09502	B	09551	Not Active	09600	Not Active
09503	B	09552	Not Active	09601	B-B1-C-F-F1-U
09504	B	09553	Not Active	09602	Not Active
09505	B	09554	B-B1	09603	B-B1-C-F-F1-U
09506	B	09555	Not Active	09604	B-B1-C-F-F1-U
09507	B	09556	B	09605	Not Active
09508	B	09557	B	09606	Not Active
09509	B	09558	Not Active	09607	Not Active
09510	B	09559	Not Active	09608	Not Active
09511	B-N-Z	09560	Not Active	09609	B-B1-C-F-U
09512	Not Active	09561	Not Active	09610	B-B1-C-F-U
09513	Not Active	09562	Not Active	09611	Not Active
09514	Not Active	09563	Not Active	09612	B-B1-C-F-U
09515	Not Active	09564	B	09613	B-B1-C-F-U
09516	Not Active	09565	B	09614	Not Active
09517	B	09566	B	09615	Not Active
09518	Not Active	09567	B	09616	Not Active
09519	Not Active	09568	B	09617	B-B1-C-F-U
09520	Not Active	09569	B	09618	B-B1-C-F-U
09521	B	09570	B	09619	B-B1-C-F-U
09522	Not Active	09571	Not Active	09620	B-B1-C-F-U
09523	Not Active	09572	Not Active	09621	B-B1-C-F-U
09524	B	09573	B	09622	B-B1-C-F-U
09525	Not Active	09574	B	09623	B-B1-C-F-U
09526	Not Active	09575	B	09624	B-B1-C-F-U
09527	Not Active	09576	B	09625	B-B1-C-F-U
09528	Not Active	09577	B	09626	B-B1-C-F-U
09529	Not Active	09578	B	09627	B-B1-C-F-U
09530	Not Active	09579	B	09628	B-B1-C-F-F1-U
09531	Not Active	09580	Not Active	09629	Not Active
09532	B	09581	B	09630	B-B1-C-F-U
09533	Not Active	09582	B	09631	B-B1-C-F-U
09534	B	09583	Not Active	09632	Not Active
09535	Not Active	09584	Not Active	09633	Not Active
09536	Not Active	09585	Not Active	09634	Not Active
09537	Not Active	09586	B	09635	Not Active
09538	Not Active	09587	B	09636	B-B1-C-F-U
09539	Not Active	09588	B	09637	Not Active
09540	Not Active	09589	B-B1	09638	B-B1-C-E2-F-U
09541	Not Active	09590	B	09639	Not Active
09542	Not Active	09591	B	09640	Not Active
09543	B	09592	Not Active	09641	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09642	B-B1-N-U	09691	Not Active	09740	Not Active
09643	B-B1-U	09692	Not Active	09741	Not Active
09644	B-B1-U	09693	Not Active	09742	Not Active
09645	B,U	09694	Not Active	09743	Not Active
09646	Not Active	09695	Not Active	09744	Not Active
09647	B-B1-N-U	09696	Not Active	09745	Not Active
09648	Not Active	09697	Not Active	09746	Not Active
09649	B-B1-U	09698	Not Active	09747	Not Active
09650	Not Active	09699	Not Active	09748	Not Active
09651	Not Active	09700	Not Active	09749	Not Active
09652	Not Active	09701	Not Active	09750	Not Active
09653	Not Active	09702	Not Active	09751	Not Active
09654	Not Active	09703	B-B1-C-F1	09752	Not Active
09655	Not Active	09704	B-B1-C-D	09753	Not Active
09656	Not Active	09705	B-B1-U	09754	Not Active
09657	Not Active	09706	B-B1-C-U	09755	Not Active
09658	Not Active	09707	B-B1-C-N-U	09756	Not Active
09659	Not Active	09708	B-B1	09757	Not Active
09660	Not Active	09709	B-B1-F1	09758	Not Active
09661	Not Active	09710	B-B1-C-C1-F1-M-R-R1-U	09759	Not Active
09662	Not Active	09711	B-B1-F1-Z1	09760	Not Active
09663	Not Active	09712	Not Active	09761	Not Active
09664	Not Active	09713	B-B1-C-F1	09762	Not Active
09665	Not Active	09714	B-B1-C-C1-F1-M-R-R1-U	09763	Not Active
09666	Not Active	09715	B-B1-F1	09764	Not Active
09667	Not Active	09716	B-B1-C-D-N-U	09765	Not Active
09668	Not Active	09717	B-B1-M-W	09766	Not Active
09669	Not Active	09718	B-B1-F-I-N-U	09767	Not Active
09670	Not Active	09719	Not Active	09768	Not Active
09671	Not Active	09720	B-B1-U	09769	Not Active
09672	Not Active	09721	B-B1-N-U-Z1	09770	Not Active
09673	Not Active	09722	B-B1-C-D-N-U	09771	Not Active
09674	Not Active	09723	B-B1-N-U-Z1	09772	Not Active
09675	Not Active	09724	B-B1-C-C1-F1-M-R-R1-U	09773	Not Active
09676	Not Active	09725	B-C	09774	Not Active
09677	Not Active	09726	B-B1-N-U	09775	Not Active
09678	Not Active	09727	Not Active	09776	Not Active
09679	Not Active	09728	B-C	09777	A-B-B1-C-E1-N
09680	Not Active	09729	Not Active	09778	Not Active
09681	Not Active	09730	Not Active	09779	A-B-B1-F-R
09682	Not Active	09731	Not Active	09780	A-B-B1-F-R
09683	Not Active	09732	B-B1-N-Z1	09781	Not Active
09684	Not Active	09733	B-B1-I	09782	Not Active
09685	Not Active	09734	Not Active	09783	Not Active
09686	Not Active	09735	B-B1-N-Z1	09784	Not Active
09687	Not Active	09736	Not Active	09785	Not Active
09688	Not Active	09737	Not Active	09786	Not Active
09689	Not Active	09738	Not Active	09787	Not Active
09690	Not Active	09739	Not Active	09788	A-B-B1-F-R

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09789	A-B-B1-F-R	09834	B-B1-Z1	09879	Not Active
09790	A-B-B1-C1-F-R	09835	A-B-B1-Z1	09880	B-B1-E2-F-H1-R-R1-U2-Z1
09791	A-B-B1-C1-E1-F-M-R	09836	A-B-B1-C-F-M-Z1	09881	Not Active
09792	B-B1-C-F-U	09837	B-B1-Z1	09882	B-B1-E2-E3-F-H1-R-R1-U1-Z1
09793	A-B-B1-F-R	09838	B-B1-Z1	09883	Not Active
09794	Not Active	09839	A-B-B1-U-Z1	09884	Not Active
09795	Not Active	09840	Not Active	09885	Not Active
09796	Not Active	09841	A-B-B1-U-Z1	09886	Not Active
09797	B-B1-C-D-P	09842	A-B-B1-Z1	09887	Not Active
09798	Not Active	09843	Not Active	09888	B-B1-E2-F-H1-R-R1-U2-Z1
09799	Not Active	09844	A-B-B1-U-Z1	09889	B-B1-E2-F-H1-R-R1-U2-Z1
09800	Not Active	09845	Not Active	09890	B-B1-E2-F-H1-R-R1-U2-Z1
09801	Not Active	09846	Not Active	09891	Not Active
09802	Not Active	09847	Not Active	09892	A-B-B1-F-N-R-R1-Z1
09803	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09848	Not Active	09893	Not Active
09804	Not Active	09849	Not Active	09894	Not Active
09805	Not Active	09850	Not Active	09895	Not Active
09806	Not Active	09851	Not Active	09896	Not Active
09807	Not Active	09852	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09897	Not Active
09808	Not Active	09853	B-B1-E2-F-H1-R-R1-U2-Z1	09898	B-B1-E2-F-H1-I-R-R1-U2-Z1
09809	Not Active	09854	B-B1-E2-F-H1-N-R-R1-U2-Z-Z1	09899	B-F-N-Z1
09810	Not Active	09855	B-B1-E2-F-H1-R-R1-U2-Z1	09900	Not Active
09811	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09856	Not Active	09901	Not Active
09812	B-B1-E2-E3-F-F1-I-N-R-U-Z1	09857	Not Active	09902	Not Active
09813	Not Active	09858	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09903	Not Active
09814	B-B1-E2-E3-F-F1-I-N-R-U-Z1	09859	Not Active	09904	Not Active
09815	Not Active	09860	Not Active	09905	Not Active
09816	Not Active	09861	Not Active	09906	Not Active
09817	Not Active	09862	Not Active	09907	Not Active
09818	Not Active	09863	Not Active	09908	Not Active
09819	A-B-F-P-Z1	09864	Not Active	09909	Not Active
09820	Not Active	09865	A-B-B1-Z1	09910	Not Active
09821	A-B-F-Z1	09866	Not Active	09911	Not Active
09822	A-B-F-Z1	09867	A-B-B1-F-R-R1-Z1	09912	Not Active
09823	A-B-F-Z1	09868	A-B-B1-U-Z1	09913	Not Active
09824	A-B-F-Z1	09869	Not Active	09914	Not Active
09825	Not Active	09870	Not Active	09915	Not Active
09826	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09871	B-B1-E2-E3-F-H1-R-R1-U1-Z1	09916	Not Active
09827	A-B-F-Z1	09872	Not Active	09917	Not Active
09828	B-N-Z1	09873	Not Active	09918	Not Active
09829	Not Active	09874	Not Active	09919	Not Active
09830	B-B1-C-Z1	09875	Not Active	09920	Not Active
09831	B-B1-F-N-U-Z1	09876	B-B1-E2-F-H1-R-R1-U2-Z1	09921	Not Active
09832	B-B1-U1-Z1	09877	Not Active	09922	Not Active
09833	B-B1-U1-Z1	09878	Not Active	09923	Not Active
				09924	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
09925	Not Active	09974	Not Active	34023	B-B1-M-N-Z1
09926	Not Active	09975	Not Active	34024	B-B1-M-N-Z1
09927	Not Active	09976	Not Active	34025	B-B1-F-N-U-Z1
09928	Not Active	09977	Not Active	34026	Not Active
09929	Not Active	09978	Not Active	34027	Not Active
09930	Not Active	09979	Not Active	34028	Not Active
09931	Not Active	09980	Not Active	34029	Not Active
09932	Not Active	09981	Not Active	34030	B-B1-M-N-Z1
09933	Not Active	09982	Not Active	34031	B-B1-M-N-Z1
09934	Not Active	09983	Not Active	34032	B-M-N-Z1
09935	Not Active	09984	Not Active	34033	B-C-F-M-N-Z1
09936	Not Active	09985	Not Active	34034	B-B1-M-N-Z1
09937	Not Active	09986	Not Active	34035	B-B1-H-M-N-Z1
09938	Not Active	09987	Not Active	34036	B-M-N-Z1
09939	Not Active	09988	Not Active	34037	B-B1-C-F-H-I-M-N-Z1
09940	Not Active	09989	Not Active	34038	B-B1-M-N-Z1
09941	Not Active	09990	Not Active	34039	B-N-Z1
09942	Not Active	09991	Not Active	34040	B-Z1
09943	Not Active	09992	Not Active	34041	B-B1-M-N-U-Z1
09944	Not Active	09993	Not Active	34042	B-B1-D-F-M-N-Z1
09945	Not Active	09994	Not Active	34043	B-B1-D-F-M-N-Z1
09946	Not Active	09995	Not Active	34044	Not Active
09947	Not Active	09996	Not Active	34045	Not Active
09948	Not Active	09997	Not Active	34046	Not Active
09949	Not Active	09998	Not Active	34047	Not Active
09950	Not Active	09999	Not Active	34048	Not Active
09951	Not Active	34000	Not Active	34049	Not Active
09952	Not Active	34001	Not Active	34050	B
09953	Not Active	34002	B-B1-N-U-Z1	34051	B-Z1
09954	Not Active	34003	Not Active	34052	Not Active
09955	Not Active	34004	Not Active	34053	B-Z1
09956	Not Active	34005	Not Active	34054	Not Active
09957	Not Active	34006	Not Active	34055	B-N-Z1
09958	Not Active	34007	Not Active	34056	Not Active
09959	Not Active	34008	Not Active	34057	Not Active
09960	Not Active	34009	Not Active	34058	B-B1-Z1
09961	Not Active	34010	Not Active	34059	Not Active
09962	Not Active	34011	Not Active	34060	Not Active
09963	Not Active	34012	Not Active	34061	Not Active
09964	Not Active	34013	Not Active	34062	Not Active
09965	Not Active	34014	Not Active	34063	Not Active
09966	Not Active	34015	Not Active	34064	Not Active
09967	Not Active	34016	Not Active	34065	Not Active
09968	Not Active	34017	Not Active	34066	Not Active
09969	Not Active	34018	Not Active	34067	Not Active
09970	Not Active	34019	Not Active	34068	Not Active
09971	Not Active	34020	B-B1-M-N-Z1	34069	Not Active
09972	Not Active	34021	B-M-N-Z1	34070	Not Active
09973	Not Active	34022	B-B1-D-F-M-N-Z1	34071	B-I-M-N-Z

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
34072	Not Active	96221	A-B-B1-U	96270	Not Active
34073	Not Active	96222	Not Active	96271	A-B-B1-U
34074	Not Active	96223	Not Active	96272	Not Active
34075	Not Active	96224	A-B-B1-U	96273	Not Active
34076	B-B1-F1-N-Z1	96225	Not Active	96274	Not Active
34077	Not Active	96226	Not Active	96275	A-B-B1
34078	B-B1-F1-N-Z1	96227	Not Active	96276	A-B-B1
34079	B-B1-F1-N-Z1	96228	Not Active	96277	Not Active
34080	Not Active	96229	Not Active	96278	A-B-B1-U
34081	Not Active	96230	Not Active	96279	Not Active
34082	Not Active	96231	Not Active	96280	Not Active
34083	Not Active	96232	Not Active	96281	Not Active
34084	Not Active	96233	Not Active	96282	Not Active
34085	Not Active	96234	Not Active	96283	A-B-B1-U
34086	Not Active	96235	Not Active	96284	A-B-B1-U
34087	Not Active	96236	Not Active	96285	Not Active
34088	Not Active	96237	Not Active	96286	Not Active
34089	Not Active	96238	Not Active	96287	Not Active
34090	B	96239	Not Active	96288	Not Active
34091	B	96240	Not Active	96289	Not Active
34092	B	96241	Not Active	96290	Not Active
34093	B	96242	Not Active	96291	Not Active
34094	Not Active	96243	Not Active	96292	Not Active
34095	B	96244	Not Active	96293	Not Active
34096	Not Active	96245	Not Active	96294	Not Active
34097	Not Active	96246	Not Active	96295	Not Active
34098	B	96247	Not Active	96296	Not Active
34099	B	96248	Not Active	96297	A-B-B1-U
96200	Not Active	96249	Not Active	96298	Not Active
96201	A-B	96250	Not Active	96299	Not Active
96202	A-B1-U	96251	A-B-B1-U	96300	Not Active
96203	A-B	96252	Not Active	96301	Not Active
96204	A-B-B1	96253	Not Active	96302	Not Active
96205	A-B-B1-U	96254	Not Active	96303	Not Active
96206	A-B-B1-U	96255	Not Active	96304	Not Active
96207	A-B-B1	96256	Not Active	96305	Not Active
96208	A-B-B1-U	96257	A-B-B1-U	96306	B-B1-F-F1-F2-M-W
96209	Not Active	96258	A-B-B1-U	96307	Not Active
96210	Not Active	96259	A-B-B1-U	96308	Not Active
96211	Not Active	96260	A-B-B1-U	96309	B-B1-M-W
96212	A-B-B1-U	96261	Not Active	96310	B-B1-M-W
96213	A-B-B1-U	96262	A-B-B1-U	96311	B-B1-M-W
96214	A-B-B1-U	96263	Not Active	96312	Not Active
96215	A-B-B1-U	96264	A-B-B1-U	96313	B-B1-F-F1-F2-M-W
96216	Not Active	96265	Not Active	96314	Not Active
96217	A-B-B1-U	96266	A-B-B1-U	96315	Not Active
96218	A-B-B1-U	96267	A-B-B1-U	96316	Not Active
96219	A-B-B1-U	96268	Not Active	96317	Not Active
96220	A-B-B1-U	96269	A-B-B1-U	96318	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96319	B-B1-M-W	96368	B-B1-M-W	96417	Not Active
96320	Not Active	96369	Not Active	96418	Not Active
96321	B-B1-F-F1-F2-M-W	96370	B-B1-F-F1-F2-M-W	96419	Not Active
96322	B-B1-F-F1-F2-M-W	96371	Not Active	96420	Not Active
96323	B-B1-M-W	96372	B-B1-M-W	96421	Not Active
96324	Not Active	96373	B-B1-M-W	96422	Not Active
96325	Not Active	96374	B-B1-M-W	96423	Not Active
96326	B-B1-M-W	96375	B-B1-M-W	96424	Not Active
96327	Not Active	96376	B-B1-M-W	96425	Not Active
96328	B-B1-M-W	96377	B-B1-M-W	96426	Not Active
96329	Not Active	96378	B-B1-M-W	96427	Not Active
96330	B-B1-M-W	96379	B-B1-M-W	96428	Not Active
96331	Not Active	96380	Not Active	96429	Not Active
96332	Not Active	96381	Not Active	96430	Not Active
96333	Not Active	96382	Not Active	96431	Not Active
96334	Not Active	96383	Not Active	96432	Not Active
96335	Not Active	96384	B-B1-M-W	96433	Not Active
96336	B-B1-M-W	96385	Not Active	96434	Not Active
96337	B-B1-M-W	96386	B-B1-M-W	96435	Not Active
96338	B-B1-M-W	96387	B-B1-M-W	96436	Not Active
96339	B-B1-M-W	96388	B-B1-M-W	96437	Not Active
96340	Not Active	96389	Not Active	96438	Not Active
96341	Not Active	96390	Not Active	96439	Not Active
96342	Not Active	96391	Not Active	96440	Not Active
96343	B-B1-M-W	96392	Not Active	96441	Not Active
96344	Not Active	96393	Not Active	96442	Not Active
96345	Not Active	96394	Not Active	96443	Not Active
96346	Not Active	96395	Not Active	96444	Not Active
96347	B-B1-F-F1-F2-M-W	96396	Not Active	96445	Not Active
96348	B-B1-F-F1-F2-M-W	96397	Not Active	96446	Not Active
96349	B-B1-F-F1-F2-M-W	96398	Not Active	96447	Not Active
96350	B-B1-F-F1-F2-M-W	96399	Not Active	96448	Not Active
96351	B-B1-F-F1-F2-M-W	96400	Not Active	96449	Not Active
96352	Not Active	96401	B-B1-F	96450	Not Active
96353	Not Active	96402	Not Active	96451	Not Active
96354	Not Active	96403	A-B-B1-M-N-U	96452	Not Active
96355	Not Active	96404	Not Active	96453	Not Active
96356	Not Active	96405	Not Active	96454	Not Active
96357	Not Active	96406	Not Active	96455	Not Active
96358	Not Active	96407	Not Active	96456	Not Active
96359	Not Active	96408	Not Active	96457	Not Active
96360	Not Active	96409	Not Active	96458	Not Active
96361	Not Active	96410	Not Active	96459	Not Active
96362	B-B1-F-F1-F2-M-W	96411	Not Active	96460	Not Active
96363	Not Active	96412	Not Active	96461	Not Active
96364	Close	96413	Not Active	96462	Not Active
96365	B-B1-M-W	96414	Not Active	96463	Not Active
96366	Not Active	96415	Not Active	96464	Not Active
96367	B-B1-L-M-W	96416	Not Active	96465	Not Active

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96466	Not Active	96515	B-B1-F	96564	Not Active
96467	Not Active	96516	Not Active	96565	Not Active
96468	Not Active	96517	B-B1-F-U3	96566	Not Active
96469	Not Active	96518	B-B1	96567	Not Active
96470	Not Active	96519	Not Active	96568	Not Active
96471	Not Active	96520	B-F-U3	96569	Not Active
96472	Not Active	96521	B-F-N	96570	Not Active
96473	Not Active	96522	B-F-N-U	96571	Not Active
96474	Not Active	96523	Not Active	96572	Not Active
96475	Not Active	96524	Not Active	96573	Not Active
96476	Not Active	96525	Not Active	96574	Not Active
96477	Not Active	96526	Not Active	96575	Not Active
96478	Not Active	96527	Not Active	96576	Not Active
96479	Not Active	96528	Not Active	96577	Not Active
96480	Not Active	96529	Not Active	96578	Not Active
96481	Not Active	96530	A-B-B1-H-M-N-U	96579	Not Active
96482	Not Active	96531	B-B1-H-M-U	96580	A-B-B1-H-I-M-N-U
96483	Not Active	96532	Not Active	96581	Not Active
96484	Not Active	96533	Not Active	96582	Not Active
96485	Not Active	96534	A-B-F	96583	Not Active
96486	Not Active	96535	A-B-B1-F	96584	Not Active
96487	Not Active	96536	B-B1	96585	Not Active
96488	Not Active	96537	B-B1	96586	Not Active
96489	Not Active	96538	B-B1	96587	Not Active
96490	B-B1	96539	Not Active	96588	Not Active
96491	Not Active	96540	B-B1	96589	Not Active
96492	Not Active	96541	B-B1	96590	Not Active
96493	Not Active	96542	B-B1	96591	Not Active
96494	Not Active	96543	B-B1-P	96592	Not Active
96495	Not Active	96544	Not Active	96593	Not Active
96496	Not Active	96545	A-B-B1-H-I-M-N-U	96594	A-B-B1-H-I-M-N-U
96497	Not Active	96546	B-F-U3	96595	B-B1
96498	Not Active	96547	Not Active	96596	A-B-B1-H-I-M-N-U
96499	Not Active	96548	A-B-B1-H-M-U	96597	A-B-B1-H-I-M-N-U
96500	Not Active	96549	A-B-B1-H-M-U	96598	B-B1
96501	Not Active	96550	Not Active	96599	B-B1
96502	Not Active	96551	A-B-B1-H-M-U	96600	Not Active
96503	Not Active	96552	Not Active	96601	B
96504	Not Active	96553	A-B-B1-H-M-N-U	96602	B
96505	Not Active	96554	A-B-B1-H-M-U	96603	B
96506	Not Active	96555	B-B1-F-M	96604	B
96507	A-B-F	96556	Not Active	96605	B-O
96508	Not Active	96557	B-B1-F-M	96606	B
96509	Not Active	96558	B	96607	B
96510	Not Active	96559	Not Active	96608	B
96511	B-B1-I-N	96560	Not Active	96609	B
96512	Not Active	96561	Not Active	96610	B
96513	Not Active	96562	Not Active	96611	B
96514	Not Active	96563	Not Active	96612	B

APO/ FPO	See Restrictions	APO/ FPO	See Restrictions	APO/ FPO	See Restrictions
96613	B-B1-C1-E2-F-H1-I-R1-U2-Z1	96641	Not Active	96671	B
96614	B-B1-C1-E2-F-H1-I-R1-U2-Z1	96642	Not Active	96672	B
96615	B	96643	B	96673	B
96616	Not Active	96644	Not Active	96674	B
96617	B	96645	Not Active	96675	B
96618	Not Active	96646	Not Active	96676	B
96619	B	96647	Not Active	96677	B
96620	B	96648	Not Active	96678	B
96621	B	96649	Not Active	96679	B
96622	B	96650	Not Active	96680	Not Active
96623	B	96651	Not Active	96681	B
96624	B	96652	Not Active	96682	B
96625	Not Active	96653	Not Active	96683	B
96626	Not Active	96654	Not Active	96684	B
96627	Not Active	96655	Not Active	96685	Not Active
96628	B	96656	Not Active	96686	B
96629	B	96657	B	96687	B
96630	Not Active	96658	Not Active	96688	Not Active
96631	Not Active	96659	Not Active	96689	Not Active
96632	Not Active	96660	B	96690	Not Active
96633	Not Active	96661	B	96691	Not Active
96634	B	96662	B	96692	Not Active
96635	B	96663	B	96693	Not Active
96636	Not Active	96664	B	96694	Not Active
96637	Not Active	96665	B	96695	Not Active
96638	Not Active	96666	B	96696	Not Active
96639	Not Active	96667	B	96697	Not Active
96640	Not Active	96668	B	96698	B
		96669	B	96699	Not Active
		96670	B		

RESTRICTIONS

LEGEND

Form 2976, *Customs - CN 22 (Old C 1) and Sender's Declaration* (green label)

Form 2976-A, *Customs Declaration and Dispatch Note*

- AAFES = Army and Air Force Exchange Service
- APO = Army/Air Force Post Office
- Box R = Retired military personnel
- FPO = Fleet Post Office
- DMM = *Domestic Mail Manual*
- MOM = Military Ordinary Mail
- MPO = Military Post Office
- PAL = Parcel Airlift
- PSC = Postal Service Center
- SAM = Space Available Mail
- USDA = United States Department of Agriculture

Note: Mail order catalogs are prohibited as SAM or PAL mail.

A. Securities, currency, or precious metals in their raw, unmanufactured state are prohibited. Official shipments are exempt from this restriction.

B. Form 2976-A is required for all mail weighing 16 ounces or more, with exceptions noted below. In addition, mailers must properly complete required customs documentation when mailing any potentially dutiable mail addressed to an APO or FPO regardless of weight. The following are exceptions to the requirement for customs documentation on non-dutiable mail that weighs 16 ounces or more:

- Known mailers are exempt from providing customs documentation on non-dutiable letters, and printed matter weighing 16 ounces or more. (A known mailer is anyone who legally applies a permit imprint to a mailpiece. Mail with meter postage is not considered to be from a known mailer.)
- All federal, state, and local government agencies are exempt from providing customs documentation on mail addressed to an APO or FPO, except for those APOs/FPOs to which restriction B2 applies.
- Prepaid mail from military contractors is exempt, providing the mailpiece is endorsed "Contents for Official Use — Exempt from Customs Requirements."

B1. Form 2976 or 2976-A is required. Articles are liable for customs duty and/or purchase tax unless they are bona fide gifts intended for use by military personnel or their dependents. When the contents of a parcel meet these requirements, the mailer must endorse the customs form, "Certified to be a bona fide gift, personal effects, or items for personal use of military personnel and dependents," under the heading, Description of Contents. **Exceptions:** All other exceptions listed in restriction B above are applicable to this restriction.

B2. All federal, state, and local government agencies must complete customs documentation when sending mail addressed to or from this APO or FPO weighing 16 ounces or more.

C. Cigarettes and other tobacco products are prohibited.

C1. Obscene articles, prints, paintings, cards, films, videotapes, etc., and horror comics and matrices are prohibited.

D. Coffee is prohibited.

E1. Medicines or vaccines not conforming to French laws are prohibited.

E2. Any matter containing religious materials contrary to Islamic faith or depicting nude or seminude persons, pornographic or sexual items, or nonauthorized political materials is prohibited.

E3. Radio transceivers, cordless telephones, global positioning systems, scanners, base stations, and hand-held transmitters are prohibited.

F. Firearms of any type are prohibited in all classes of mail. See definitions of firearms in DMM C024.1.1C. This restriction does not apply to firearms mailed to or by official U.S. government agencies.

F1. Privately owned weapons addressed to an individual are prohibited in any class of mail.

F2. Importation of firearms is restricted to one shotgun and one single shot .22 caliber rifle per individual.

G. Only First-Class letters, Periodicals, and Standard Mail (A) are authorized.

H. Meats, including preserved meats, whether hermetically sealed or not, are prohibited.

H1. Pork or pork by-products are prohibited.

I. Mail of all classes must fit in a mail sack. Mail may not exceed the following dimensions:

Length	
42"	72" length and girth combined
over 42" to 44"	24" girth
over 44" to 46"	20" girth
over 46" to 48"	16" girth
Maximum length 48"	

This restriction does not apply to registered mail and official government mail marked MOM.

I1. This restriction does not apply to registered mail.

I2. This restriction does not apply to official government mail marked MOM.

J. Parcels may not exceed 108 inches in length and girth combined.

K. Mail that includes in the address the words, "Dependent Mail Section," may consist only of letter mail, newspapers, magazines, and books. No parcel of any class containing any other matter may be mailed to the Dependent Mail section. This restriction does not apply if the address does not include the words "Dependent Mail Section."

L. All official mail is prohibited.

M. Fruits, animals, and living plants are prohibited.

N. Registered mail is prohibited.

O. Personal mail addressed to vessels using this number is limited to unregistered First-Class Mail and certified mail. Other classes of mail are prohibited.

P. APO is used for the receipt and dispatch of official mail only.

Q. Mail may not exceed 66 pounds, and size is limited to 42 inches maximum length and 72 inches maximum length and girth combined.

R. All alcoholic beverages, including those available under DMM C021, are prohibited.

R1. Materials used in the production of alcoholic beverages (i.e., distilling material, hops, malts, yeast, etc.) are prohibited.

T. Mailings of case lots of food and supplemental household shipments must be approved by the sender's parent agency prior to mailing.

U. Parcels must weigh less than 16 ounces when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped."

U1. Mail is limited to First-Class Mail weighing 13 ounces or less when addressed to Box R. This restriction does not apply to mail endorsed "Free Matter for the Blind or Handicapped." Videotapes are prohibited when addressed to Box R, regardless of weight.

U2. Mail is limited to First-Class letters only when addressed to Box R.

U3. Mail is limited to First-Class correspondence (including voice and video cassettes), newspapers, magazines, photographs, not exceeding 16 ounces, when addressed to Box R.

W. Meat products, such as dried beef, salami, and sausage, may be mailed, provided they remain in their original, hermetically sealed packages and bear USDA certification. Other meats, bones, skin, hair, feathers, horns or hoofs of hoofed animals, wool samples, tobacco leaves, including chewing and pipe tobacco, snuff, cigars, and cigarettes, or obscene material, including obscene drawings, photographs, films, and carvings, are prohibited. Exception: 200 grams of tobacco per parcel are permitted duty free.

X. Personal mail is limited to First-Class Mail (to include audio cassettes and voice tapes) weighing 13 ounces or less. This limitation does not apply to official mail.

Y. Mail is limited to First-Class and Priority Mail only. All Periodicals, Standard Mail (A), and Standard Mail (B) (including SAM and PAL) are not authorized. This restriction also applies to official mail.

Z. No outside pieces (OSPs).

Z1. The Anti-Pilferage Seal (Item No O818-A) is required on all pouches and sacks.

Finance

ALL EMPLOYEES

EFT eTravel Reimbursements — Verification Period

All employees who enroll in the eTravel system are required to receive their reimbursement via Electronic Funds Transfer (EFT). After the eTravel coordinators enter the required EFT information into the Accounts Payable and Reporting system (APARS), there is a 5-day period during which the bank account numbers and bank routing numbers are verified and the system is tested to ensure successful transactions.

If a travel report is entered in the eTravel system and approved during the 5-day verification and testing period, employee reimbursement will be made by paper check. When the 5-day period is complete, employee reimbursement will be made by EFT.

— National Accounting, Finance, 2-7-02

HANDBOOK F-15 CORRECTION

Tax Exemption for Lodging

In *Postal Bulletin* 22065 (12-13-01, page 21), the last sentence of the last paragraph of section **6-2.1.1, Exemptions From Sales Taxes**, was omitted. The paragraph should read as follows:

If the hotel declines to honor your request for tax exemption, you should pay the tax. You will be reimbursed for the amount of the tax paid.

— National Accounting, Finance, 2-7-02

Fraud Alert

Withholding of Mail Orders

Withholding of mail orders is enforced by postmasters at the cities listed below.

State/City/ZIP Code	Names and Addresses Covered
CA, Oakland 94621-2327	Any And All Various Names Other Than The Surname Of Fiel And Peterson, 8005 Plymouth
CA, Oakland 94612-3916	Any And All Various Names Other Than The Surname Of Rensch And Color Impressions Screen Printing, 345 13th Street
CA, Oakland 94612-3916	Any And All Various Names Other Than The Surname Of Rensch And Lino Graphics, 347 13th Street
CA, Folsom 95763-6365	PTI Media, P.O. Box 6365
OR, Portland 97230-6660	A.I.C. Offices And Other Business Names, 465 N.E. 181st Street, PMB 228 and
WA, Puyallup 98373-5959	Management Of Operations, G.P.S. Services & Processing Office And Other Business Names, 4441 South Meridian, PMB 301 and
WA, Bellingham 98226-5598	Global Prize Bulletin Service, G.P.B.S. Or Other Business Names, 4152 Meridian Street, PMB 15 and
CA, Pasadena 91107-3119	Global Prize Bulletin Service Or Other Business Names, 3579 E. Foothill Boulevard, PMB 432 and
ND, Minot 58701-6508	Administration And Proceedings Office, Services Management Desk Operations, World Winners Organization Or Other Business Names, 1940 South Broadway, PMB 179

— Recorder's Office, Judicial Officer, 2-7-02

Domestic Orders

False Representation. Enforced by postmaster at the city listed below.

State/City/ZIP Code	Names and Addresses Covered	Product
MD, Silver Spring 20902-2006	DH & ASSOCIATES, 2801 Hardy Avenue, And DANIEL HEGARTY, 2801 Hardy Avenue	Sale of a "Mystery Shopper Program."

— Recorder's Office, Judicial Officer, 2-7-02

CUT ALONG DOTTED LINE



PULL-OUT SECTION

Invalid Express Mail Corporate Account Numbers

These numbers are to be posted and used by retail/acceptance clerks. This listing supersedes all previous notices, which must be recycled. Retail/acceptance clerks must not accept Express Mail shipments bearing any of the invalid numbers (listed below) in the "customer

number" or "agreement number" section of the label or form.

Note: The first 6 digits of a 9-digit Custom Designed Service and Next Day Pickup Service Agreement make up the Corporate Account Number.

005430	016511	031259	065030	071774	088538	098898	109646	117032	130017	192655	222264	301321
005545	018033	034026	065075	075440	088636	098909	109920	117093	136120	192738	223022	301353
005638	018106	038052	065212	075474	088730	100423	109938	117126	139083	192963	223268	301762
005693	018314	038173	065243	075998	089199	103231	109964	117174	142163	193306	223276	301928
005930	018876	038485	065291	076199	089206	103240	109997	117196	142220	193430	223318	301952
006617	018897	038503	065309	076744	089365	103253	110104	117242	142357	193492	223320	301959
006631	019143	043015	065377	076812	089369	103316	110622	117284	142425	193652	226078	301972
006798	019204	044070	065427	077209	089859	103348	110867	117367	142494	193680	232340	302591
006807	019401	049053	065514	077254	089895	103505	111257	117388	142498	193733	232378	305070
007143	019409	051003	065524	077291	089928	103528	111367	117398	142627	197139	235271	305229
007390	019440	054027	065599	077707	089954	103531	111457	117399	142644	200458	235482	305463
008023	019457	054041	065629	077728	089962	103563	111483	117461	142830	200474	235504	305624
008030	019460	055081	065650	077811	089993	103634	111499	117514	142831	200548	235518	306087
008153	019528	058076	065663	077816	090519	103708	111573	117544	142984	200755	245204	306495
008178	019696	060026	065714	078009	091385	103793	111628	117558	146518	200928	246052	306893
008398	020138	060036	065732	078149	091440	103845	111644	117559	146661	207798	253041	311274
008424	020609	060188	065773	078221	091825	103959	111707	117826	146755	207894	253100	312289
008452	021333	060281	065804	078849	092356	103983	111848	117834	148301	208348	254023	312436
008593	021432	060448	065822	079090	092363	104232	111948	118116	150093	208451	261014	312530
008823	021715	060511	065942	079157	092375	104384	112213	118399	151114	208584	270052	314290
008828	021927	061057	065953	079163	092441	105003	112546	118464	151137	208669	273057	314601
008855	022002	061252	065958	080107	093002	105086	112555	118603	151217	208772	274104	314924
008951	022089	063114	066055	080130	093790	105146	112575	118902	152124	208822	274310	317332
008977	022469	063172	066114	080227	093816	105512	112658	118965	152313	208844	274327	320756
009008	022963	063302	066131	080362	094174	105638	112745	119127	152463	208893	275052	320793
009025	023095	063492	066197	080364	095707	105757	112746	119224	152536	208903	277015	320932
009102	023611	064024	066316	080537	095768	105913	112797	119573	152573	208972	282736	321036
009109	023629	064074	066371	080650	095798	106204	112810	119610	152648	209297	282806	321041
009116	023637	064107	066468	085004	095870	106504	112905	120194	152658	210002	282847	321088
009577	023643	064118	067236	085033	095960	106589	113141	120287	152929	210196	282873	321280
009717	025155	064210	067254	085048	096010	107103	113150	122323	152952	210212	282902	321383
009789	026424	064242	067287	085058	096079	107155	113178	122398	156031	210240	282911	322050
009828	026584	064245	068587	085329	096172	107178	113182	122400	156201	210418	282928	322177
009987	026623	064261	069076	085573	096768	108187	113331	124031	159067	210742	283526	322270
010048	027276	064391	069087	085711	097225	108197	113369	124054	165053	220075	283540	322576
010380	028132	064392	069174	085805	097355	108280	113376	124110	165062	220146	284022	322632
010663	028178	064466	069422	088036	097518	108301	113433	124174	165086	220149	285029	322669
010764	028377	064516	069596	088055	097572	108358	113716	125223	165160	220212	286159	322801
010769	028870	064550	069639	088073	097872	108377	114155	125237	165251	220682	288102	322815
012370	029678	064732	069688	088086	097917	108405	114411	125294	180077	220813	288127	323490
014318	029771	064747	069726	088094	097931	108551	114555	125363	181042	220851	292235	323541
015010	029868	064753	070336	088114	098010	108632	115031	125418	184048	221007	292281	323626
015331	030268	064805	071352	088117	098372	108708	115099	125423	184070	221038	294358	325333
015593	030425	064818	071402	088122	098450	108748	115341	125473	187005	221168	300102	325601
015601	030482	064827	071503	088405	098667	108918	115457	127011	191119	221224	300750	326006
016116	030531	064909	071664	088446	098684	109003	115706	128147	191305	221540	300779	326676
016137	031097	064968	071684	088459	098792	109171	115751	129937	191372	221608	300847	326697

326786	336119	431058	483552	532991	601993	636103	666015	717006	771066	802348	871651	912277
327007	336168	432523	483632	537231	602330	641021	666105	717008	771114	802392	871675	912318
327017	336552	432825	483879	537237	602652	641158	666260	720016	771348	802430	877103	913053
327468	336819	432936	484037	537282	602793	641202	671024	720036	771587	802495	891291	913352
327636	338031	432941	485094	537402	603091	641232	672011	722124	771608	802593	891373	913699
327852	338128	432970	485168	543350	604100	641239	672012	722148	771830	802619	891443	913863
328064	338195	432975	485195	543550	604249	641241	672026	722258	772968	802927	891652	914067
328065	339304	432979	486116	544050	604388	641243	672069	724065	773047	803140	891742	914398
328772	340286	441056	486139	547554	605005	641245	672091	741530	773453	803348	891794	914438
329463	340308	441349	486220	549205	605019	641257	672098	744045	774004	804036	891853	914461
329547	340459	441625	486221	551191	605043	641297	672120	744104	778335	804115	891883	914624
329553	340824	443025	486235	551303	605077	641303	672128	749115	782075	804266	891892	914765
329644	347050	443188	486253	551310	605118	641340	672166	749123	782084	805064	891894	914898
329656	349184	447012	486291	551320	605347	641345	672187	749182	782806	805307	891912	914907
329667	349471	450003	486299	551373	605776	641348	672320	750005	782811	805579	891916	915003
330073	349588	452209	486332	551383	605947	641376	672429	750101	782923	809020	895022	915042
330268	349622	452386	488358	551392	606027	641388	672491	750420	782927	809149	895288	915340
330500	349923	452591	488542	551887	606199	641396	672508	750426	782987	809184	900039	915385
330548	352237	452936	488626	551949	606275	641413	672511	750436	784395	812011	900130	915586
330551	352447	454302	488998	553376	606550	641423	672602	750506	785331	815122	900155	915618
330609	352577	456014	489257	553837	606800	641480	675003	750517	785714	815131	900199	915647
330628	371008	456040	489275	553929	606843	641516	675011	750550	786026	816162	900220	917027
330680	372034	460145	489299	553931	607099	641528	680063	751073	786106	832076	901311	917069
330681	372058	461055	489363	554648	607169	641538	681341	752057	786112	834049	901746	917242
331120	372542	463074	490212	554783	607224	641544	681637	752058	787015	840356	901812	917243
331158	372676	464113	490285	554885	607344	641561	683011	752117	787075	840453	902268	917295
331481	372939	466591	490524	563044	607850	641564	701094	752337	787076	840579	902298	917318
331482	372995	471107	490530	570199	607974	641575	701125	752348	787085	841552	902451	917400
331609	374154	472010	490686	571025	607995	641601	701240	752917	787088	841609	902516	917409
331651	378147	472063	492063	571066	608026	641604	705016	752983	787479	841761	902549	917458
331654	380205	474034	494216	573007	608047	641618	705017	760013	787623	841919	902566	917566
331755	381384	476034	495102	577003	608093	641625	705018	760018	787685	844228	903111	917724
331920	381388	479124	495105	581097	608121	641636	705177	760028	787823	845031	903189	917729
331940	381429	480057	495328	581193	608191	641650	705204	760131	791008	845047	903690	918125
331949	381522	480242	495456	585213	608399	641653	705216	760523	791258	845061	903865	918143
332060	381530	480450	495548	585222	609321	641687	705217	760680	794039	850676	904203	918300
332264	381691	480532	496093	585234	610129	641702	706121	761032	796514	850683	904323	918467
332291	383104	480591	496146	585261	610130	641715	706177	761089	799135	852498	904627	918863
333080	383140	480647	496190	585281	610139	641727	708286	761148	799161	852718	904650	920143
333095	391159	480769	497135	585282	611198	641729	708358	761162	800084	853070	904652	920335
333653	392705	480792	497230	585294	611220	641773	708393	761825	800101	853143	906055	920427
333798	393060	480830	497258	591026	612042	641775	708437	762010	800105	853288	906113	921067
334071	395245	480970	502013	591085	615012	641779	708455	763007	800107	853531	906847	921234
334607	402257	481132	503021	591242	616079	641785	708564	763009	800131	853533	907183	921360
334872	402473	481561	503147	591470	622020	641794	708580	763010	800447	853548	907495	921565
334997	402586	481575	503257	598634	624089	641813	708588	765534	800573	853557	907504	921570
335174	403008	481806	527017	599507	628142	641826	708602	765623	801244	853609	907981	921616
335236	405038	481846	527056	600067	629031	641854	708613	767036	801289	853619	910431	921666
335240	405059	481911	531409	600612	631029	641877	708615	770089	801316	853687	911012	921803
335250	405109	481922	531465	600789	631104	641885	708621	770138	801495	853712	911075	921838
335254	405188	482429	531691	600938	631394	641900	708629	770147	801501	853733	911090	921982
335539	410027	482813	531744	601053	631494	641914	708630	770542	801647	853736	911147	921985
335781	410151	482979	531755	601141	631669	641963	708634	770563	801667	856098	911165	922292
335883	411001	483010	531760	601167	631720	641979	708636	770579	801703	856537	911177	925219
336075	421037	483012	532688	601250	631738	657125	711042	770631	802311	871465	911254	925226
336102	423043	483013	532877	601366	631781	665305	716012	770680	802315	871613	911293	926014

926246	928786	933556	940611	945433	949083	951026	967299	970830	977056	982341	995001
926414	930002	935198	940634	945604	949617	951246	968473	970872	980050	982424	995194
926418	930006	937540	940813	946433	950090	951734	968509	972263	980280	982441	995334
926532	930378	937693	940850	946503	950100	951880	968735	972550	980327	982447	995419
926615	931001	937836	940875	947102	950290	951893	968852	972577	980537	983083	995670
926811	931268	939012	941247	948044	950649	951945	969089	972643	980556	984164	995723
926985	931379	939519	941444	948237	950780	951953	970036	972821	980705	984184	995736
927310	931503	940166	941455	948333	950864	954195	970057	973141	980865	985230	995836
927318	931727	940392	941547	948373	950869	954313	970062	974009	980872	989058	999312
927489	931765	940439	941701	948570	950886	958998	970168	974114	980915	992373	
927930	932615	940460	941709	948610	950906	967015	970190	975034	981980	992491	
928567	932782	940484	941711	948634	950940	967172	970735	975043	982031	992722	
928655	933340	940530	941715	948691	950967	967231	970784	976018	982315	992745	

— Express and Priority Mail, Marketing, 2-7-02

Missing, Lost, or Stolen U.S. Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*. The

actual serial numbers consist of the first 10 digits on the money orders. Check for altered dollar amounts by holding money orders to the light.

010 504 1932 to 010 504 1999	026 492 3180 to 026 492 3199	375 851 9100 to 9199	395 373 3035 to 3099
011 582 1889 to 011 582 1899	027 361 0430 to 027 361 0499	376 196 0911 to 0999	395 396 9649 to 9799
011 588 2900 to 011 588 3099	027 369 4482 to 027 369 4495	378 085 3679 to 3699	395 970 3240 to 3299
012 579 5675 to 012 579 5699	027 671 8762 to 027 671 8776	378 351 1063 to 1099	397 622 4054 to 4099
013 289 6176 to 013 289 6199	027 965 9487 to 027 965 9499	379 843 5100 to 5199	397 819 8902 to 8999
013 610 0014 to 013 610 0099	028 191 1852 to 028 191 1999	380 093 9600 to 9699	398 149 7200 to 7699
014 932 1000 to 014 932 1099	028 850 3000 to 028 850 3199	380 165 1165 to 1199	399 070 0872 to 0899
014 972 0800 to 014 972 0899	029 510 1500 to 029 510 1599	381 325 4500 to 4599	399 156 7119 to 7199
015 363 0007 to 015 363 0099	030 687 0903 to 030 687 0999	381 604 2510 to 2699	399 203 5064 to 5099
017 028 3200 to 017 028 3299	031 077 4507 to 031 077 4799	381 645 9525 to 9599	399 296 9910 to 9999
018 569 5333 to 018 569 5399	032 295 7500 to 032 295 9999	383 314 3968 to 3999	399 396 8935 to 8999
018 986 5264 to 018 986 5299	034 394 1000 to 034 394 1099	383 892 1000 to 1344	399 792 7775 to 7799
019 518 2814 to 019 518 2899	034 943 0400 to 034 943 0799	383 892 1382 to 1399	399 792 8300 to 8399
020 844 7307 to 020 844 7399	210 221 0548 to 210 221 0599	384 925 3641 to 3654	400 427 1051 to 1999
020 972 8948 to 020 972 8999	227 275 9400 to 227 275 9999	385 568 2331 to 2399	401 045 1505 to 1549
022 021 9110 to 022 021 9181	273 070 8059 to 273 070 8099	385 599 7554 to 7575	401 045 1571 to 1599
022 037 1411 to 022 037 1499	273 775 7700 to 273 775 7899	385 774 2024 to 2099	401 294 2700 to 2799
023 449 3399 to 023 449 3731	302 000 0000 to 302 123 9999	386 624 1412 to 1599	401 310 9505 to 9599
024 380 4100 to 024 380 4199	349 746 2056 to 2099	386 883 8936 to 8999	401 382 5312 to 5399
024 496 6870 to 024 496 6896	350 518 7350 to 7374	387 314 5574 to 5599	402 578 7876 to 7899
025 092 0987 to 025 092 0999	360 011 1690 to 1699	387 837 6300 to 6399	403 125 6744 to 6799
025 369 5535 to 025 369 5599	360 168 6008 to 6099	388 828 0656 to 0699	403 260 7000 to 7499
025 729 1151 to 025 729 1199	360 173 8800 to 8899	389 696 2400 to 2799	403 280 6470 to 6499
025 729 1643 to 025 729 1799	360 324 2326 to 2399	389 846 3104 to 3135	403 685 8600 to 8699
	362 861 3064 to 3099	389 846 3145 to 3195	404 003 0300 to 0399
	373 006 2176 to 2199	389 887 9211 to 9230	404 041 8838 to 8899
	374 768 2600 to 2699	389 887 9234 to 9299	404 071 4268 to 4299
	375 169 4400 to 4599	390 001 3182 to 3199	404 347 5356 to 5399
	375 829 3400 to 3499	390 001 3500 to 3699	404 347 5548 to 5599
		390 545 5974 to 5999	404 726 4500 to 4599
		391 104 6146 to 6199	404 961 5001 to 5199
		391 574 1466 to 1499	405 325 0188 to 0198
		391 783 3020 to 3599	406 009 4587 to 4599
		391 792 6100 to 6199	406 260 6830 to 6899
		392 668 2956 to 2999	406 459 6641 to 6999
		392 854 8500 to 8899	406 733 3000 to 3999
		393 584 7566 to 7699	407 545 1557 to 1599
		393 650 0074 to 0099	407 594 0412 to 0599
		393 838 8316 to 8499	407 692 9100 to 9299
		393 893 6007 to 6099	407 959 2190 to 2199
		394 126 6907 to 6999	408 265 2275 to 2288
		394 189 0405 to 0599	408 499 7700 to 7799
		394 822 3243 to 3278	408 499 7900 to 7999
		394 990 1810 to 1899	408 682 8484 to 8599
		395 343 3264 to 3299	408 698 7015 to 7099

409 072 3941 to	3999	425 418 4269 to	4299	452 265 0246 to	0299	463 414 4869 to	4899
410 491 2311 to	2399	425 418 4405 to	4499	452 265 0335 to	0999	463 808 3484 to	3499
410 694 8400 to	8599	426 547 4566 to	4599	452 509 1169 to	1199	463 945 7400 to	7899
410 775 1500 to	1599	427 412 6337 to	6499	452 855 6471 to	6499	464 629 9000 to	9399
410 795 7927 to	7999	427 481 0900 to	0999	452 890 4679 to	4799	464 711 4332 to	4399
410 867 0917 to	0966	428 027 2742 to	2752	452 900 8215 to	8238	465 692 3963 to	3999
410 867 0970 to	0999	429 474 4172 to	4199	453 117 9146 to	9199	465 698 8300 to	8599
411 868 1023 to	1199	429 889 2900 to	2999	453 334 3631 to	3699	465 743 7745 to	7799
411 922 2322 to	2399	430 150 4401 to	4599	453 603 7841 to	7891	466 798 6056 to	6067
412 193 0900 to	0999	430 172 9800 to	9899	453 650 1140 to	1199	467 147 4300 to	4399
412 395 8599 to	8699	430 177 1900 to	2099	453 741 1300 to	1399	468 079 5782 to	5799
412 485 6500 to	6599	430 444 9500 to	9699	454 013 2919 to	2999	469 067 2817 to	2899
412 485 6610 to	6699	430 664 4070 to	4099	454 186 2411 to	2499	469 127 8000 to	8199
412 885 5953 to	5999	432 168 8419 to	8499	454 268 4883 to	4899	469 213 0359 to	0399
414 193 3608 to	3674	432 708 6800 to	6999	454 302 5400 to	5499	469 213 0500 to	0599
414 193 3677 to	3699	432 744 1544 to	1599	454 490 8300 to	8399	469 561 8011 to	8099
414 411 7348 to	7399	432 995 9775 to	9799	454 547 7434 to	7499	469 658 1961 to	1999
414 640 0757 to	0799	433 003 5800 to	5899	454 922 4867 to	4895	469 666 9900 to	9999
414 965 1727 to	1799	433 757 3047 to	3099	455 221 1348 to	1499	469 678 1900 to	1999
417 302 8104 to	8199	433 765 4003 to	4099	455 364 2147 to	2199	469 781 4900 to	4999
417 387 6532 to	6599	434 482 7060 to	7199	455 399 5400 to	5499	469 947 6960 to	6999
417 496 6800 to	6999	434 513 2386 to	2399	455 476 0676 to	0699	470 755 5800 to	5818
417 871 9250 to	9299	434 968 3076 to	3092	455 543 0618 to	0699	471 918 0300 to	0999
417 930 9533 to	9599	435 303 1831 to	1842	456 410 9006 to	9099	471 985 2408 to	2419
418 164 6500 to	6799	435 303 1986 to	1999	456 470 4146 to	4299	472 191 6700 to	6799
418 423 9863 to	9899	435 666 6092 to	6399	456 619 4460 to	4499	472 270 2555 to	2599
418 633 5922 to	5999	436 082 6400 to	6899	457 333 2686 to	2699	472 987 0213 to	0241
418 719 8520 to	8599	436 160 6441 to	6499	457 729 1767 to	1777	472 987 0290 to	0299
418 744 2235 to	2299	437 316 7115 to	7199	457 937 8615 to	8699	473 151 2069 to	2199
418 962 2848 to	2899	437 427 0500 to	3499	458 028 9810 to	9899	473 666 9138 to	9199
419 543 0286 to	0299	439 179 2300 to	2399	458 057 2712 to	2999	473 952 3429 to	3499
419 730 0300 to	0399	439 310 0458 to	0499	458 069 9537 to	9599	474 108 5402 to	5499
420 277 0015 to	0049	440 698 1947 to	1999	458 069 9665 to	9699	474 356 5193 to	5299
420 599 0734 to	0798	440 858 6300 to	6399	458 337 5222 to	5299	474 949 3366 to	3399
420 661 4115 to	4199	440 858 6420 to	7299	458 354 7653 to	7999	475 134 9362 to	9399
420 758 9500 to	9699	441 199 1655 to	1699	458 671 8678 to	8699	475 167 9667 to	9699
420 969 3951 to	3971	443 127 3648 to	3699	458 671 8721 to	8798	475 319 3415 to	3499
420 969 3973 to	3999	443 127 4000 to	4099	458 847 5044 to	5999	475 319 3649 to	3799
421 116 3565 to	3599	443 673 7900 to	7999	459 274 7624 to	7699	475 340 6400 to	6599
421 130 9300 to	9399	443 800 9335 to	9399	459 365 5432 to	5499	475 424 8410 to	8499
421 313 4500 to	4999	444 382 8822 to	8899	459 378 5764 to	5799	475 629 9156 to	9199
421 364 5537 to	5599	444 390 1667 to	1699	459 472 4816 to	4999	475 850 6101 to	6199
421 656 2609 to	2699	444 457 3854 to	3899	460 349 6878 to	6899	475 875 2500 to	2599
421 988 9700 to	9799	450 048 4173 to	4199	460 550 1909 to	1999	476 169 8264 to	8299
422 172 4667 to	4699	450 048 4442 to	4699	460 997 5234 to	5299	476 189 3000 to	3499
422 484 4212 to	4299	450 560 5173 to	5199	461 973 6443 to	6499	476 331 2480 to	2499
422 556 1270 to	1299	450 620 3077 to	3099	462 152 0107 to	0299	477 289 8601 to	8699
422 587 7024 to	7099	450 620 3135 to	3199	462 274 1072 to	1099	477 681 5206 to	5299
422 819 7533 to	7599	450 780 2716 to	2799	462 277 8373 to	8399	478 010 4243 to	4268
422 842 5073 to	5087	450 801 2700 to	2799	462 554 6051 to	6099	478 010 4270 to	4291
422 907 7563 to	7599	451 109 2967 to	2984	463 011 5529 to	5540	478 450 5071 to	5099
424 500 6050 to	6099	451 115 4110 to	4125	463 176 4115 to	4199	478 469 7838 to	7858
424 641 8500 to	8599	451 115 4127 to	4199	463 176 4229 to	4299	478 469 7883 to	7899
424 871 6600 to	6699	451 746 0700 to	0799	463 185 2600 to	2799	479 280 9800 to	9899
425 298 2352 to	2399	452 265 0074 to	0099	463 227 7711 to	7799	479 365 9116 to	9176

PULL-OUT SECTION

479 412 9900 to 9999	494 206 2972 to 2999	610 582 4200 to 4299	632 217 4933 to 4999
479 667 6190 to 6199	494 217 3446 to 3999	611 879 6939 to 6999	632 500 0000 to 599 9999
479 748 9680 to 9699	494 224 0500 to 0599	612 291 8013 to 8099	633 110 4165 to 4199
479 860 7000 to 7199	495 145 0600 to 0699	612 751 5171 to 5199	633 110 4303 to 4499
480 526 2000 to 2099	496 209 7425 to 7499	612 751 5226 to 5299	633 438 6429 to 6599
480 640 6330 to 6399	496 213 8728 to 8799	612 751 6083 to 6099	633 588 7173 to 7182
480 658 0568 to 0599	496 474 5226 to 5248	612 751 6268 to 6299	634 725 0700 to 0799
480 689 5100 to 5199	497 053 8517 to 8699	612 751 6572 to 6599	634 803 3239 to 3299
481 072 9463 to 9499	497 854 8673 to 8699	612 774 2111 to 2199	634 807 2474 to 2499
481 673 0074 to 0095	498 449 8888 to 8899	612 774 2254 to 2299	634 827 5900 to 5999
482 527 1500 to 1599	498 929 8285 to 8499	612 774 2500 to 2599	634 886 3428 to 3499
482 541 5255 to 5299	498 936 5310 to 5399	614 469 0979 to 0999	635 559 3449 to 3499
482 729 6800 to 6899	499 016 5425 to 5499	614 474 3000 to 3099	636 289 6214 to 6299
483 363 7207 to 7299	499 440 8575 to 8899	614 521 3490 to 3499	636 634 8007 to 8042
483 402 2356 to 2399	499 731 6717 to 6799	614 645 1800 to 1899	637 150 1200 to 1299
483 486 5100 to 5199	500 064 1858 to 1869	614 645 1800 to 1899	637 150 1200 to 1299
483 632 1521 to 1599	500 070 5725 to 7799	614 832 1100 to 2099	637 562 5828 to 5899
483 632 2600 to 2799	600 645 3223 to 3299	615 017 7505 to 7599	638 042 1647 to 1699
483 849 1615 to 1699	601 339 1200 to 1399	617 711 6609 to 6699	638 049 4984 to 4999
484 174 4803 to 5299	601 653 5884 to 5899	617 760 5266 to 5299	638 318 1115 to 1199
484 323 8900 to 9199	601 661 7700 to 7799	617 813 3601 to 3699	638 318 1453 to 1499
484 680 5000 to 5038	601 682 5343 to 5399	618 840 9200 to 9299	638 885 0000 to 0299
484 680 5040 to 5074	601 928 1600 to 1699	619 551 7229 to 7299	638 903 4362 to 4373
484 680 5077 to 5099	602 512 2972 to 2999	619 859 3000 to 3099	639 415 1929 to 1999
485 029 4913 to 4999	602 555 2400 to 2799	620 073 9400 to 9499	639 415 2019 to 2099
486 176 0600 to 0699	602 829 7061 to 7099	621 614 7907 to 7930	639 420 6200 to 6299
486 559 7555 to 7599	603 483 9572 to 9599	621 614 7932 to 7999	639 469 3517 to 3799
486 696 3023 to 3199	603 490 7200 to 7299	621 648 8021 to 8199	639 605 2143 to 2199
488 173 7900 to 7999	603 678 7100 to 7199	621 648 8500 to 8599	639 657 8600 to 8799
488 206 4100 to 4199	603 678 7662 to 7699	621 904 8351 to 8599	640 289 7500 to 7599
488 226 0200 to 0299	603 678 7902 to 7999	621 916 1978 to 1989	640 289 7700 to 7999
488 709 3906 to 3999	603 678 8418 to 8499	622 989 8032 to 8099	641 170 4420 to 4499
488 855 8359 to 8399	603 678 8700 to 9999	623 076 9300 to 9399	641 318 3133 to 3199
489 181 8963 to 8999	604 086 0880 to 0899	623 819 5006 to 5099	641 378 6500 to 6999
489 223 2000 to 2099	604 349 1414 to 1499	623 895 8200 to 8399	641 383 8739 to 8799
489 311 1930 to 1999	604 503 7776 to 7799	623 917 0000 to 0099	641 877 3187 to 3299
489 318 6200 to 6300	604 503 7776 to 7799	623 917 0200 to 0299	641 877 3310 to 3399
489 384 0027 to 0099	605 520 9037 to 9099	624 468 5288 to 5299	642 355 8094 to 8199
489 427 0658 to 0899	605 685 4010 to 4099	624 665 3162 to 3198	642 355 8308 to 8999
489 997 5252 to 5299	605 988 6467 to 6499	625 088 6735 to 6799	642 900 0018 to 0099
490 669 5850 to 6099	607 689 7951 to 7960	625 916 9500 to 9799	643 030 6254 to 6299
490 717 7080 to 7099	607 728 1276 to 1299	625 968 8956 to 8999	644 066 0882 to 0899
490 721 6000 to 6099	608 727 7100 to 7199	627 005 3938 to 3999	644 069 0600 to 0699
490 793 1500 to 2099	608 727 7273 to 7599	627 384 3907 to 4099	644 077 7506 to 7699
490 886 8171 to 8199	608 813 9950 to 9999	627 496 7549 to 7599	644 085 8157 to 8199
490 977 9221 to 9240	609 067 5325 to 5399	627 708 3605 to 3699	644 112 9839 to 9899
491 258 8100 to 9099	609 067 5488 to 5499	627 776 2500 to 2599	644 373 9083 to 9099
491 567 1376 to 1399	609 067 5600 to 5699	628 226 3100 to 3199	644 380 1460 to 1499
492 254 4800 to 4899	609 289 6123 to 6199	628 814 4702 to 4799	644 733 4715 to 4799
492 283 5100 to 5199	609 438 4400 to 4499	628 851 9689 to 9699	644 900 9712 to 9799
492 610 6813 to 6899	609 493 1100 to 1199	629 510 7200 to 7299	644 901 0109 to 1299
493 394 5568 to 5599	609 766 8091 to 8999	629 964 4200 to 4294	644 901 1325 to 1399
493 470 2562 to 2599	609 825 4100 to 4115	630 389 3056 to 3071	644 923 6800 to 7799
493 473 7700 to 7799	609 884 2981 to 2999	630 463 0588 to 0599	644 932 4655 to 4699
493 716 2153 to 2199	609 893 1000 to 1099	631 459 9117 to 9199	645 318 7240 to 7499
	610 092 3200 to 3299	631 762 9325 to 9399	645 333 1766 to 1799

645 790 8632 to	8699	661 609 9100 to	9199	685 154 7780 to	7789	701 503 2247 to	2299
645 821 0657 to	0699	661 716 9420 to	9499	685 297 7645 to	7699	701 541 2271 to	2299
645 930 7948 to	7999	661 906 6522 to	6599	685 623 5264 to	5299	701 553 6557 to	6599
645 975 0737 to	0762	662 021 8332 to	8399	685 650 9487 to	9499	701 601 3457 to	3499
646 242 6200 to	6299	662 068 0700 to	0899	685 669 4200 to	4299	701 605 5913 to	5999
646 270 7639 to	7799	662 553 0774 to	0799	685 757 8452 to	8499	701 695 3982 to	3999
646 798 4000 to	4999	663 078 7034 to	7099	686 071 2694 to	2799	701 695 4148 to	4199
647 048 7035 to	7099	663 763 5300 to	5399	686 176 3333 to	3354	701 695 4227 to	4299
647 049 2900 to	2999	663 883 7039 to	7499	686 372 3200 to	3299	701 708 1741 to	1799
647 398 8300 to	8399	664 253 8000 to	8499	686 644 5879 to	5899	701 736 3966 to	3999
647 398 8481 to	8499	664 656 3055 to	3099	686 899 1371 to	1399	701 838 2800 to	2899
647 437 3000 to	4999	665 174 6400 to	6499	686 931 7636 to	7699	701 941 0600 to	0699
647 811 2188 to	2199	665 274 8208 to	8299	687 601 0973 to	0999	702 171 1603 to	1699
648 009 6057 to	6099	665 669 5400 to	5499	687 614 6774 to	6799	702 195 5109 to	5199
648 163 5300 to	5499	666 132 8226 to	8299	688 120 9000 to	9999	702 254 9300 to	9399
648 722 5283 to	5299	666 696 2209 to	2299	688 314 3107 to	3191	702 264 7569 to	7599
648 892 3164 to	3199	666 696 2309 to	2399	690 291 1361 to	1371	702 713 1800 to	1809
649 100 3989 to	3999	667 032 9300 to	9399	690 788 2877 to	2899	702 821 5730 to	5799
649 647 0370 to	0399	667 729 5529 to	5599	690 893 5344 to	5399	702 821 5805 to	5899
649 647 0522 to	0599	668 383 8400 to	8699	690 893 5512 to	5599	702 878 0114 to	0199
649 647 5237 to	5399	670 368 3400 to	3499	690 904 1300 to	1599	740 002 7710 to	7719
649 647 9100 to	9299	670 369 7336 to	7399	690 941 6000 to	6199	740 241 9049 to	9099
649 666 7800 to	8299	670 750 7169 to	7199	691 313 6383 to	6399	740 255 1718 to	1799
650 114 7707 to	7719	671 046 6200 to	6399	691 313 6600 to	6699	740 523 7432 to	7449
650 130 3400 to	3599	671 251 5448 to	5499	691 582 8003 to	8099	740 705 9790 to	9799
650 213 0406 to	0499	671 926 5600 to	5799	691 664 1800 to	1999	740 726 6400 to	6500
650 555 1749 to	1799	672 444 2000 to	2999	691 664 2400 to	2499	806 087 1100 to	1499
650 564 1900 to	1999	672 828 3410 to	3499	692 727 9362 to	9399	806 268 9275 to	9299
650 627 4212 to	4299	673 167 5776 to	5799	692 798 1800 to	1899	806 534 3400 to	3477
650 736 2043 to	2099	675 464 3700 to	3799	693 249 0779 to	0799	807 342 3283 to	3399
650 739 1540 to	1699	675 464 4000 to	4199	693 249 0877 to	1699	808 086 7100 to	7199
651 741 4415 to	4499	676 365 5958 to	5999	693 445 0566 to	0999	808 090 3440 to	3499
651 882 2800 to	2899	676 669 1024 to	1099	693 448 8500 to	8999	808 325 5161 to	5699
652 754 6317 to	6399	677 126 6734 to	6799	693 448 8500 to	8999	808 325 5161 to	5699
653 131 4945 to	4999	677 333 9979 to	9999	693 645 9583 to	9599	808 784 8000 to	8299
653 426 3300 to	3399	677 466 1088 to	1099	693 965 4200 to	4299	830 125 0672 to	0699
653 455 4874 to	4899	677 466 1088 to	1099	695 741 2906 to	2999	830 602 5800 to	5999
654 238 0000 to	0399	678 071 4500 to	4799	695 947 8518 to	8599	830 610 3700 to	3799
654 404 3065 to	3092	678 096 7531 to	7599	696 662 8247 to	8299	830 983 3500 to	3599
654 962 2900 to	3199	679 909 2578 to	2599	697 447 8285 to	8296	830 983 3635 to	3699
655 103 5081 to	5199	680 112 9565 to	9599	698 042 4816 to	4899	831 354 1387 to	1399
655 523 2600 to	2999	680 244 0903 to	0999	698 131 2138 to	2157	831 815 8240 to	8299
656 305 2448 to	2499	680 412 6046 to	6099	698 227 0000 to	0099	832 525 3810 to	3899
657 347 4438 to	4999	680 761 6800 to	6899	700 065 2570 to	2599	833 159 1884 to	1899
657 710 8100 to	8999	681 677 0540 to	0699	700 065 4800 to	4899	833 456 2567 to	2599
657 780 0985 to	0999	682 070 1029 to	1099	700 190 3350 to	3359	833 566 3015 to	3071
658 586 1400 to	1499	682 956 6280 to	6299	700 228 6048 to	6099	834 316 5444 to	5499
658 877 8000 to	8199	682 956 6490 to	6599	700 650 0452 to	0499	834 354 8747 to	8766
658 880 8000 to	8199	682 956 6700 to	6799	700 666 1323 to	1349	834 354 8824 to	8838
659 398 7300 to	7399	682 965 1178 to	1199	700 786 9106 to	9142	835 269 5700 to	5799
659 706 8113 to	8199	682 965 1201 to	1299	700 859 0744 to	0758	835 496 7303 to	7399
659 846 7837 to	7899	683 118 2389 to	2399	701 028 6780 to	6899	835 539 5200 to	5999
660 510 4100 to	4199	683 378 2000 to	2099	701 213 3900 to	3999	835 813 3015 to	3099
660 673 0400 to	0599	683 378 2117 to	2299	701 267 2000 to	3999	837 672 8967 to	8999
661 488 5000 to	5099	683 415 1200 to	1499	701 335 7312 to	7399	837 784 3282 to	3299
		683 444 8159 to	8199	701 369 2005 to	2050	838 176 8377 to	8399

PULL-OUT SECTION

838 518 1257 to	1299	847 374 7055 to	7065	859 063 8200 to	8699	868 169 4529 to	4599
839 718 8257 to	8299	847 636 5304 to	5399	859 190 0600 to	0644	868 173 8400 to	8599
840 323 0600 to	0699	847 700 5447 to	5499	859 811 2888 to	2899	868 514 9000 to	9099
840 875 6235 to	6299	847 723 7500 to	7599	859 855 8873 to	8999	868 566 9200 to	9299
840 910 0900 to	0999	849 485 3427 to	3499	860 240 8520 to	8599	869 387 1150 to	1199
841 349 5000 to	5099	849 608 1357 to	1399	860 275 3900 to	3999	869 800 0000 to	999 9999
841 805 7747 to	7899	849 792 2600 to	2699	860 518 9629 to	9699	870 054 4814 to	4899
841 805 7944 to	8099	850 546 1862 to	1899	860 600 0021 to	0999	870 491 4812 to	4849
842 226 0685 to	0695	851 143 6826 to	6844	861 158 2350 to	2599	870 536 5820 to	5829
842 685 4600 to	4699	851 209 9880 to	9899	861 637 6010 to	6099	870 541 7167 to	7239
842 685 4742 to	4999	851 928 9221 to	9299	861 979 7292 to	7499	870 575 8155 to	8999
842 860 0300 to	0399	852 589 6560 to	6599	862 216 6100 to	6199	870 589 0485 to	0494
842 898 5582 to	5599	853 049 3646 to	3699	863 871 5138 to	5199	870 691 7060 to	7099
843 062 7100 to	7199	854 304 4089 to	4999	863 949 5300 to	5399	872 100 0445 to	0459
843 077 6288 to	6299	854 529 2200 to	2299	864 088 8200 to	8299	900 556 4178 to	4199
843 077 6378 to	6399	855 001 6204 to	6249	864 426 3972 to	3999	900 845 0044 to	0099
843 758 5769 to	5778	855 319 9364 to	9399	864 520 6117 to	6136	900 936 0217 to	0299
843 786 2554 to	2699	855 361 3390 to	3399	865 151 0526 to	0599	900 936 0435 to	0499
845 656 8165 to	8199	856 226 0490 to	0499	865 500 4034 to	4099	901 273 1082 to	1099
845 727 2100 to	2199	856 656 5800 to	5999	865 883 6082 to	6099	901 287 5143 to	5199
845 746 2618 to	2635	856 752 0200 to	0299	866 004 3000 to	3999	901 525 7122 to	7199
846 390 7531 to	7599	857 279 3450 to	3499	866 442 4100 to	4899	902 948 1269 to	1299
846 918 0572 to	0599	857 843 4000 to	4099	867 366 9108 to	9118	904 892 0378 to	0399
847 237 7690 to	7699	858 124 7644 to	7699	867 633 7403 to	7499	904 892 0648 to	1299
847 284 2481 to	2499	858 756 3111 to	3299	867 737 5623 to	5699	905 056 2216 to	2299

— Postal Inspection Service, 2-7-02

Missing, Lost, or Stolen Canadian Money Order Forms

Do Not Cash — Upon Receipt, Notify Local Postal Inspectors

This listing will be provided to all Postal Service employees responsible for accepting and cashing Postal money orders. Destroy any interim notices when the numbers listed appear in the *Postal Bulletin*. The new money order serial numbers consist of the first nine digits. The 10th digit is a check digit only.

Do not cash new style money orders **000 000 001 to 692 600 000**. Advise holders to send invalid money orders to: Canada Post Corporation, Ottawa, Canada K1A 0B1. Check for altered dollar amounts by holding money orders to the light.

000 000 001	to	701 945 451	to	5 500	707 958 541	to	8 570	717 193 161	to	3 490
	692 600 000	702 033 701	to	4 050	707 960 107	to	0 160	717 228 591	to	8 680
692 720 871	to	702 051 501	to	1 750	708 059 941	to	60 000	717 333 902	to	3 950
692 876 955	to	702 053 601	to	3 800	708 115 830	to	5 860	717 739 745	to	9 910
693 290 380	to	702 104 368	to	4 900	708 116 251	to	6 310	717 884 991	to	5 050
693 290 426	to	702 128 306	to	8 400	708 138 301	to	8 480	718 026 171	to	6 290
694 063 700	to	702 179 891	to	9 900	709 222 591	to	2 920	718 466 370	to	6 420
694 063 900	to	702 260 751	to	0 850	709 243 479	to	3 500	718 568 451	to	8 479
694 550 501	to	702 410 595	to	1 050	709 411 171	to	1 320	718 590 741	to	0 770
694 595 031	to	702 660 151	to	0 540	709 649 804	to	9 820	718 714 210	to	4 370
694 595 087	to	702 723 429	to	3 450	709 733 281	to	3 580	718 795 881	to	6 000
694 698 551	to	703 004 401	to	4 820	710 046 813	to	6 840	718 961 721	to	1 780
694 745 458	to	703 083 819	to	4 020	710 358 093	to	8 166	718 982 001	to	2 300
695 105 313	to	703 432 131	to	2 230	710 358 257	to	8 270	719 869 731	to	9 760
695 142 809	to	703 626 061	to	6 090	711 021 501	to	1 510	720 227 871	to	7 930
695 144 666	to	703 863 121	to	3 240	711 049 411	to	9 560	720 227 949	to	7 960
695 272 601	to	703 863 477	to	3 540	711 408 045	to	8 090	720 368 543	to	8 570
695 277 576	to	703 867 801	to	7 980	712 003 381	to	3 650	720 392 151	to	2 570
695 530 761	to	704 030 628	to	0 640	712 104 220	to	4 230	720 556 491	to	6 640
696 487 701	to	704 154 024	to	4 120	712 327 861	to	7 890	720 558 621	to	8 650
696 784 101	to	704 227 561	to	7 829	712 327 952	to	7 980	720 575 361	to	5 570
696 870 601	to	704 227 831	to	8 069	712 647 061	to	7 090	720 590 152	to	0 179
697 047 501	to	704 228 071	to	8 100	713 284 171	to	4 260	721 638 331	to	9 170
697 052 101	to	704 420 344	to	0 490	713 292 871	to	2 990	721 815 391	to	5 420
697 217 251	to	704 568 751	to	8 990	714 035 101	to	5 160	721 969 713	to	9 740
697 249 952	to	704 965 301	to	5 770	714 155 011	to	5 400	722 072 137	to	2 160
697 414 886	to	705 116 780	to	6 790	714 328 231	to	8 440	722 378 265	to	8 280
697 469 606	to	705 280 801	to	0 980	714 442 952	to	2 980	722 413 990	to	4 004
697 850 401	to	705 475 651	to	6 040	714 562 843	to	2 860	722 764 948	to	4 980
698 098 446	to	705 566 127	to	6 280	714 590 391	to	0 430	722 825 840	to	5 889
698 300 251	to	705 740 581	to	0 730	714 609 811	to	9 930	723 153 841	to	3 850
698 504 383	to	705 782 796	to	2 820	714 609 961	to	9 990	723 237 616	to	7 630
698 533 927	to	705 822 271	to	2 480	714 807 181	to	7 240	723 331 081	to	1 110
698 562 268	to	706 180 148	to	0 290	714 871 321	to	1 500	723 496 443	to	6 470
699 090 686	to	706 184 041	to	4 220	714 928 529	to	8 590	723 967 291	to	7 320
699 752 699	to	706 357 861	to	8 190	715 128 183	to	8 330	724 655 196	to	5 340
700 068 473	to	706 382 419	to	2 430	715 144 171	to	4 470	724 711 441	to	1 500
700 161 501	to	706 628 735	to	8 820	715 197 211	to	7 570	724 711 538	to	1 560
700 202 522	to	706 638 211	to	8 420	715 595 910	to	6 180	724 793 221	to	3 250
700 290 275	to	706 817 959	to	8 000	715 941 781	to	1 810	724 908 109	to	8 120
700 465 730	to	707 034 391	to	4 450	715 962 421	to	2 480	724 937 461	to	7 670
700 561 444	to	707 292 636	to	2 660	716 477 396	to	7 430	725 163 118	to	3 151
701 423 101	to	707 441 401	to	1 687	716 556 635	to	6 660	725 202 735	to	2 750
701 625 469	to	707 441 836	to	1 940	717 191 648	to	1 690	725 398 591	to	8 800
701 643 829	to									

725 464 591	to	4 920	732 541 605	to	1 620	740 889 081	to	9 090	752 139 516	to	9 570
725 475 321	to	5 330	732 572 221	to	2 490	741 010 421	to	0 530	752 182 892	to	2 950
725 711 057	to	1 070	732 586 479	to	6 710	741 113 041	to	3 370	752 206 861	to	7 100
725 738 581	to	8 730	732 994 037	to	4 080	741 373 891	to	4 340	752 295 241	to	5 600
725 981 311	to	1 430	733 163 449	to	3 460	741 452 369	to	2 490	752 731 351	to	1 410
725 987 835	to	7 880	733 297 171	to	7 290	741 492 991	to	3 140	752 767 441	to	7 470
726 060 811	to	0 900	733 446 631	to	7 110	741 553 460	to	3 470	753 008 941	to	9 030
726 391 970	to	2 520	733 474 665	to	4 770	741 764 431	to	4 520	753 194 311	to	4 370
726 484 771	to	4 800	733 704 482	to	4 570	742 178 834	to	8 880	753 620 378	to	0 400
726 493 351	to	5 300	733 751 041	to	1 130	742 325 500	to	5 520	754 013 917	to	3 940
726 504 031	to	4 063	734 009 101	to	9 130	742 325 668	to	5 700	754 161 061	to	1 120
726 504 070	to	4 090	734 290 759	to	0 770	742 408 771	to	8 830	754 358 445	to	8 610
726 504 331	to	4 390	734 389 273	to	9 290	742 512 120	to	2 150	754 410 451	to	0 660
726 563 701	to	4 060	734 440 031	to	0 111	742 684 849	to	4 890	754 438 393	to	8 410
726 599 371	to	9 460	734 797 201	to	7 320	742 839 553	to	9 630	754 493 109	to	3 130
726 626 356	to	6 370	734 939 611	to	9 640	742 913 668	to	3 700	754 664 182	to	4 220
727 182 271	to	2 510	734 950 111	to	0 170	742 917 287	to	7 296	754 816 377	to	6 470
727 416 181	to	6 240	735 120 331	to	0 840	742 921 891	to	1 980	755 487 421	to	7 600
727 481 431	to	1 460	735 283 008	to	3 020	742 983 631	to	3 810	755 592 901	to	3 140
727 749 241	to	9 780	735 293 131	to	3 220	743 020 021	to	0 170	755 790 020	to	0 030
728 382 331	to	2 480	735 635 010	to	5 040	743 206 491	to	6 500	755 791 730	to	1 800
728 702 338	to	2 400	735 783 961	to	3 990	743 235 992	to	6 050	755 926 951	to	7 070
728 915 371	to	5 850	735 803 401	to	3 430	743 940 631	to	0 900	755 934 332	to	4 510
728 953 141	to	3 410	736 005 420	to	5 440	743 978 011	to	8 070	755 957 701	to	8 000
728 954 280	to	4 310	736 366 021	to	6 110	744 234 751	to	4 780	755 962 981	to	3 280
729 169 081	to	9 140	736 624 456	to	4 500	744 499 591	to	9 680	756 035 371	to	5 490
729 363 841	to	3 870	736 670 851	to	1 060	744 626 901	to	6 910	756 301 257	to	1 290
729 682 891	to	3 190	736 767 061	to	7 090	745 388 794	to	8 910	756 371 565	to	1 580
729 838 940	to	9 070	736 767 093	to	7 120	746 446 806	to	6 820	756 876 031	to	6 120
729 839 101	to	9 130	736 982 191	to	2 370	746 818 351	to	8 410	756 876 151	to	6 240
730 077 683	to	7 840	736 982 551	to	2 730	747 245 266	to	5 280	756 970 129	to	0 140
730 109 847	to	9 880	737 110 141	to	0 170	747 364 813	to	4 830	757 059 613	to	9 630
730 373 761	to	3 850	737 185 501	to	5 710	747 501 434	to	1 450	757 078 540	to	8 560
730 501 951	to	2 130	737 317 321	to	7 350	747 739 891	to	0 070	757 086 209	to	6 240
730 519 379	to	9 470	737 517 781	to	7 840	748 148 649	to	8 760	757 240 591	to	0 650
730 569 278	to	9 360	737 628 181	to	8 210	748 259 960	to	9 970	757 277 371	to	7 700
730 711 711	to	1 740	737 634 258	to	4 270	748 565 162	to	5 280	757 291 591	to	2 730
730 722 991	to	3 230	738 361 971	to	1 980	748 874 988	to	5 030	757 964 251	to	4 280
730 845 970	to	5 990	738 447 601	to	7 660	749 137 381	to	7 410	758 067 001	to	7 090
730 888 291	to	8 320	738 648 355	to	8 450	749 190 192	to	0 210	758 105 221	to	5 250
730 927 591	to	7 680	738 849 811	to	9 900	749 685 421	to	5 450	758 324 941	to	5 000
731 307 914	to	7 930	738 892 270	to	2 290	749 846 791	to	6 850	758 593 628	to	3 650
731 402 431	to	2 460	738 997 259	to	7 380	749 993 131	to	3 580	758 709 038	to	9 060
731 407 232	to	7 320	739 161 451	to	1 540	750 071 587	to	1 610	758 744 101	to	4 160
731 588 301	to	8 340	739 219 381	to	9 440	750 408 167	to	8 183	758 850 883	to	0 900
731 767 273	to	7 320	739 740 151	to	0 180	750 438 421	to	8 501	758 860 951	to	1 550
731 781 061	to	1 120	739 793 491	to	3 520	750 743 911	to	4 030	759 152 851	to	2 880
731 837 821	to	7 910	739 793 527	to	3 550	750 779 118	to	9 400	759 740 941	to	1 090
731 841 377	to	1 450	739 942 621	to	2 650	750 910 981	to	1 010	760 004 596	to	4 610
732 018 481	to	8 600	739 999 231	to	9 320	750 960 841	to	0 900	760 118 191	to	8 250
732 067 972	to	8 370	740 011 517	to	1 530	751 296 211	to	6 240	760 155 001	to	5 090
732 188 649	to	8 670	740 030 701	to	0 970	751 539 121	to	9 180	760 378 002	to	8 020
732 193 460	to	3 470	740 261 740	to	1 820	751 541 311	to	1 790	761 055 460	to	5 480
732 201 241	to	1 390	740 265 811	to	6 290	751 757 641	to	7 700	761 504 941	to	5 120
732 220 431	to	0 440	740 299 111	to	9 170	751 936 951	to	7 010	761 516 836	to	6 850
732 355 201	to	5 380	740 299 231	to	9 260	751 951 861	to	1 890	761 516 851	to	6 910
732 472 320	to	2 560	740 329 266	to	9 320	751 999 021	to	9 110	761 613 588	to	3 600

761 688 631 to 8 690	764 601 421 to 1 600	767 332 561 to 2 950	773 125 387 to 5 410
761 805 199 to 5 240	764 650 231 to 0 470	768 009 841 to 9 960	773 179 320 to 9 410
761 826 106 to 6 120	764 984 371 to 4 850	768 011 489 to 1 520	773 202 989 to 3 140
761 881 171 to 1 560	765 003 667 to 3 680	768 177 980 to 7 990	773 208 991 to 9 290
762 304 144 to 4 170	765 042 517 to 2 540	768 391 081 to 1 170	773 231 311 to 1 340
762 324 931 to 4 960	765 194 728 to 4 970	769 000 051 to 0 080	773 348 739 to 8 940
762 439 261 to 9 290	765 387 365 to 7 450	769 034 701 to 4 790	773 575 891 to 5 950
762 524 158 to 4 220	765 541 801 to 2 100	769 737 496 to 7 510	773 892 721 to 3 140
762 584 872 to 4 970	765 638 461 to 8 970	769 778 491 to 8 730	773 958 061 to 8 660
762 593 431 to 3 460	765 647 101 to 7 190	769 827 331 to 7 450	774 177 226 to 7 270
763 155 160 to 5 180	765 813 781 to 4 029	770 216 071 to 6 100	774 431 821 to 2 450
763 178 631 to 8 660	765 879 314 to 9 390	770 723 281 to 3 400	774 652 981 to 3 010
763 506 001 to 6 060	765 954 001 to 4 030	770 915 150 to 5 490	774 778 981 to 9 040
763 522 141 to 2 470	766 120 286 to 0 320	771 455 551 to 5 610	774 863 251 to 3 400
763 717 694 to 7 800	766 125 716 to 5 750	771 609 661 to 9 690	774 867 481 to 7 510
763 826 461 to 6 520	766 158 824 to 8 840	772 057 224 to 7 440	774 867 515 to 7 540
763 900 460 to 0 471	766 388 433 to 8 460	772 162 660 to 3 070	774 934 275 to 4 290
763 900 479 to 0 530	766 509 421 to 9 660	772 208 341 to 8 370	774 961 261 to 1 290
763 917 271 to 7 750	766 572 901 to 3 020	772 718 615 to 8 640	775 106 223 to 6 235
764 125 801 to 5 860	766 748 500 to 8 521	772 970 890 to 0 940	775 106 237 to 6 248
764 284 525 to 4 560	767 024 341 to 4 370	773 009 419 to 9 430	775 444 210 to 4 230
764 526 241 to 6 330	767 326 471 to 6 590	773 112 031 to 2 060	

— Postal Inspection Service, 2-7-02

Counterfeit Canadian Money Order Forms

Do Not Cash

To be posted and used by retail window employees. As directed, destroy previous notices. All interim notices should be destroyed when the numbers listed appear in the *Postal Bulletin*.

671,819,086	686,794,382
676,612,640	686,794,426
677,891,039	686,794,427
678,282,493	686,794,431
678,916,031	687,262,502
679,552,215	687,262,503
679,694,334	687,262,525
679,751,983	687,262,526
679,800,207	687,287,578
681,130,536	687,287,581
681,844,376	687,287,582
683,594,542	694,063,898
684,683,610	694,063,899
686,619,878	694,063,980
686,619,886	701,321,725
686,619,887	

— Postal Inspection Service, 2-7-02

800 Number Available to Verify Canadian Money Orders

The Canada Post Corporation is now providing an 800 number that cashing agents can call to verify the validity of Canadian Postal Money Orders. The number is 1-800-563-0444.

This 800 number is printed on the back of the Canadian Postal Money Orders.

— Postal Inspection Service, 2-7-02



International Mail

IMM REVISION

International Mail — Resumption of Airmail Letter-Post Service to Afghanistan

Effective January 23, 2002, airmail letter-post service (including post cards and aerogrammes) to Afghanistan was resumed. Airmail letter-post items not over 4 pounds and meeting the size limits in *International Mail Manual* (IMM) 243.1 are acceptable. Items may not be registered.

Customers may reenter, without additional postage, letter-post items that were returned to sender during the service suspension. When customers select this alternative, they must obliterate the endorsement "Service Temporarily Suspended" before reentering any affected mailpiece.

All other mail services to Afghanistan as mentioned in *Postal Bulletin* 22066 (12-27-01) remain suspended until further notice.

We will incorporate this revision into both the printed version of IMM 27 and into the online IMM, which can be accessed via Postal Explorer at <http://pe.usps.gov>.

International Mail Manual (IMM)

* * * * *

Individual Country Listings

* * * * *

Afghanistan

[Revise the note at the top of the page to read as follows:]

Mail service is currently limited to airmail letter-post items, including post cards, postal cards, and aerogrammes. All other services, including special services, are suspended.

* * * * *

— *International Marketing,
International Business, 2-7-02*

Standard International Postal Money Orders — Discontinued August 10, 2002

Effective August 10, 2002, the Postal Service will discontinue standard international postal money orders (commonly known as list money orders), both incoming and outgoing (see *International Mail Manual* 371.2a). This does not affect the sale of **direct** money orders issued to those countries with whom we have agreements. Contractual agreements with each participating country require a 6-month notification of intent to terminate. Termination letters were mailed on February 1, 2002.

August 9, 2002, is the last day that list money orders can be sold. We will provide additional instructions and reminders in July 2002 to all retail clerks.

The Postal Service will continue to pay on incoming list money orders issued prior to August 9, 2002, until February 9, 2003.

— *Retail Marketing,
Service and Market Development, 2-7-02*

Philately

PERIODIC UPDATE

Postage Stamp Master Item Numbers

The following lists of stamp, stationery, and stamp product items are now available for ordering through established or bulk ordering procedures. Special conditions of availability and sources of supply for certain items are identified by footnote references in parentheses next to those items.

This article replaces the information published in *Postal Bulletin* 22026 (6-15-00, pages 54–66) and also revises Exhibit 423.4 of Handbook F-1, *Post Office Accounting Procedures*. Please note that the only revision to Exhibit 423.4 of Handbook F-1 is in the first list under “Less Than Bulk Ordering Quantities for Post Offices From Stamp Distribution Offices (SDOs) and Stamp Services Centers (SSCs) (Minimums and Maximums)”; the change appears in bold and is on page 54.

Master Item Numbers

The first four digits of the item number indicate the series, as follows:

1000 Series — Definitive, Priority, and Express Mail sheet stamps.

2000 Series — Stationery items (aerogrammes, stamped cards, stamped envelopes, and souvenir cards).

3000 Series — Migratory bird stamps, international reply coupons, and money orders.

4000 Series — Commemorative stamps.

5000 Series — Special issues (Christmas, flag, love, airmail, ATM sheetlets, and penalty mail sheet stamps).

6000 Series — Booklets.

7000 Series — Coils: regular and precanceled.

8000 and 9000 Series — Philatelic products.

1000 Series

Future definitive stamp issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
100100	01¢ (A)	American Kestrel	Pane of 50 (PSA)
100200	02¢ (A)	Woodpecker	Pane of 100 (GUM)
100700	33¢ (E)(G)	City Flag	Pane of 100 (GUM)
100900	34¢ (E)	Farm Flag	Pane of 100 (GUM)
101000	10¢ (E)(G)	Red Cloud	Pane of 100 (GUM)
101100	21¢ (E)	Bison (PC Rate)	Pane of 20 (PSA)
101200	55¢ (E)(G)	Art Deco Eagle	Pane of 20 (PSA)
101300	05¢ (A)	Luis Munoz Marin	Pane of 100 (GUM)
101400	76¢ (E)	Hattie Caraway	Pane of 20 (PSA)
101700	55¢ (E)(G)	Alice Hamilton	Pane of 100 (GUM)
101800	20¢ (E)	Virginia Apgar	Pane of 100 (GUM)
102000	19¢ (E)	Fawn	Pane of 100 (GUM)
102100	21¢ (E)	Bison (PC Rate)	Pane of 100 (GUM)
102200	20¢ (A)	Harry Truman	Pane of 100 (GUM)
102300	23¢ (E)	George Washington (2nd oz. Additional)	Pane of 20 (PSA)
102500	25¢ (E)	Jack London	Pane of 100 (GUM)
103000	30¢ (E)(G)	Frank Laubach	Pane of 100 (GUM)
103100	08¢ (E)(G)	Henry Knox	Pane of 100 (GUM)
103200	09¢ (E)	Sylvanus Thayer	Pane of 100 (GUM)
103400	32¢ (E)	Milton S. Hershey	Pane of 100 (GUM)
103500	35¢ (E)	Dennis Chavez	Pane of 100 (GUM)

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
103600	30¢ (E)	Cardinal	Pane of 100 (GUM)
104400	14¢ (E)(G)	Julia Ward Howe	Pane of 100 (GUM)
104700	17¢ (E)(G)	Belva Ann Lockwood	Pane of 100 (GUM)
104800	40¢ (A)	Claire Lee Chennault	Pane of 100 (GUM)
104900	39¢ (E)	Grenville Clark	Pane of 100 (GUM)
105200	02¢ (A)	Mary Lyons	Pane of 100 (GUM)
105300	03¢ (A)	Paul Dudley White	Pane of 100 (GUM)
105400	04¢ (A)	Father Flanagan	Pane of 100 (GUM)
105500	29¢ (E)	Earl Warren	Pane of 100 (GUM)
105700	52¢ (A)	Hubert H. Humphrey	Pane of 100 (GUM)
105800	57¢ (E)	Art Deco Eagle (2 oz. Rate)	Pane of 20 (PSA)
105900	45¢ (E)	Pumpkinseed Sunfish	Pane of 100 (GUM)
106200	15¢ (E)(G)	Buffalo Bill Cody	Pane of 100 (GUM)
106300	03¢ (E)	Bluebird	Pane of 100 (GUM)
106500	65¢ (E)(G)	General Hap Arnold	Pane of 100 (GUM)
106600	10¢ (E)	General Joseph Stilwell	Pane of 20 (GUM)
106900	55¢ (E)(G)	Justin Morrill	Pane of 20 (PSA)
107000	77¢ (E)	Mary Breckinridge	Pane of 20 (PSA)
107100	22¢ (E)	Uncle Sam	Pane of 20 (PSA)
107500	75¢ (E)	Wendell Willkie	Pane of 100 (GUM)
107600	78¢ (E)	Alice Paul	Pane of 100 (GUM)
107800	46¢ (A)	Ruth Benedict	Pane of 100 (GUM)
107900	32¢ (E)(G)	Cal Farley	Pane of 100 (GUM)
108100	\$1.00 (E)(G)	Exploring The Solar System	Pane of 5 (GUM)
108200	\$2.00 (A)	Bobcat	Pane of 20 (GUM)
109000	\$1.00 (E)(G)	John Hopkins	Pane of 20 (GUM)
109200	\$1.00 (E)	Red Fox	Pane of 20 (PSA)
109400	\$5.00 (A)	Bret Harte	Pane of 20 (GUM)
109500	\$5.00 (E)	Washington & Jackson	Pane of 20 (GUM)
110600	\$14.00 (E)	International Express Mail	Pane of 20 (GUM)
111600	\$3.20 (E)(G)	Escaping Earth's Gravity	Pane of 2 (GUM)
111700	\$11.75 (E)(G)	Space Achievement and Exploration	Pane of 1 (GUM)
111800	\$11.75 (E)(G)	Landing on the Moon	Pane of 1 (GUM)
111900	\$3.50 (E)	U.S. Capitol (Priority Mail)	Pane of 20 (PSA)
112000	\$12.25 (E)	Washington Monument (Express Mail)	Pane of 20 (PSA)

2000 Series

Future commemorative stamped card, stamped envelope, and aerogramme issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Envelope/Card Size/Type
213800	34¢ (C)	'01 Federal Eagle Envelope	42¢ #9 Security-Regular
213900	34¢ (C)	'01 Federal Eagle Envelope	42¢ #9 Security-Window
215100	05¢ (C)	Sheep Nonprofit Envelope	\$39.00 #10 Regular (Carton of 500)
215200	05¢ (C)	Sheep Nonprofit Envelope	\$39.00 #10 Regular (Carton of 500)
215300	10¢ (C)	Graphic Eagle Bulk Rate Envelope	\$64.00 #10 Regular (Carton of 500)
217600	34¢ (C)	'01 Federal Eagle Envelope	42¢ #10 Regular
217700	34¢ (C)	'01 Lovebirds Envelope	42¢ #10 Regular
217800	34¢ (C)	'01 Community Colleges Envelope	42¢ #10 Regular
217900	34¢ (C)	'01 Community Colleges Envelope	42¢ #10 Window
218100	34¢ (C)	'01 Federal Eagle Envelope	42¢ #10 Window
218200	34¢ (C)	'01 Official Mail Envelope	\$184.00 #10 Regular (Carton of 500)
220300	21¢ (B)	'01 White Barn Stamped Card	23¢ Single Cut
220400	21¢ (B)	'01 White Barn Reply Stamped Card	46¢ Double
220500	21¢ (B)	'01 White Barn Sheet Stamped Card	23¢ Sheet of 40
220800	70¢ (E)	Badlands Nat'l Park Int'l Stamped Card	70¢ Single Cut

Item Number	Denomination and Availability Code	Item Description	Envelope/Card Size/Type
221000	21¢ (B)	'01 White Barn Stamped Card	23¢ Single Cut Banded-5
223900	60¢ (A)	'99 Voyageurs National Park Aerogramme	60¢ Single Cut
226400	20¢ (B)	Official Mail Stamped Card	22¢ Single Cut
229500	55¢ (B)	Mt. Rainier Int'l Stamped Card	55¢ Single Cut
262700	05¢ (C)	Sheep Nonprofit Envelope	\$37.00 #6 3/4 Regular (Carton of 500)
262800	05¢ (C)	Sheep Nonprofit Envelope	37.00 #6 3/4 Window (Carton of 500)
268100	34¢ (C)	'01 Federal Eagle Envelope	42¢ #6 3/4 Regular
268200	34¢ (C)	'01 Lovebirds Envelope	42¢ #6 3/4 Regular
268300	34¢ (C)	'01 Community Colleges Envelope	42¢ #6 3/4 Regular
268400	34¢ (C)	'01 Federal Eagle Envelope	42¢ #6 3/4 Window
268500	34¢ (C)	'01 Community Colleges Envelope	42¢ #6 3/4 Window

3000 Series

Future bird stamp, international reply coupon, and money order issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Item Configuration
329000	\$700(D)	Domestic Money Orders	Block of 100
329100	\$0.00 (I)	Bait Money Orders	Set of 3
329200	\$0.00 (D)	ATI International Money Order	as needed
329300	\$0.00 (D)	MP1 Mexican/Japan MO	as needed
329400	\$0.00 (D)	Military MO	as needed
329600	\$700(D)	POS 1 Domestic Money Orders	Block of 100
329700	\$0.00 (D)	POS 1 ATI International Money Orders	as needed
329800	\$0.00 (D)	POS 1 MP1 International Money Orders	as needed
330600	\$1.75 (H)	2002 International Reply Coupon	Block of 100
332500	\$15.00 (F)	2002-2003 Migratory Bird	Pane of 20 (GUM)
332600	\$15.00 (F)	2002-2003 Migratory Bird	Pane of 1 (PSA)
333100	\$15.00 (A)	2001-2002 Migratory Bird	Pane of 20 (GUM)
333200	\$15.00 (A)	2001-2002 Migratory Bird	Pane of 1 (PSA)

Note: Vending Products — Self Service, Retail's most current quarterly listing of additional stamp items available for use in multicommodity and booklet vending equipment is contained in *Postal Bulletin* 22068 (1-24-02, page 71).

4000 Series

Future commemorative stamp issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
444200	32¢ (E)(G)	Philanthropy	Pane of 20 (PSA)
444300	32¢ (E)(G)	Organ and Tissue Donation	Pane of 20 (PSA)
446300	33¢ (E)(G)	Hospice Care	Pane of 20 (PSA)
448200	33¢ (E)(G)	Prostate Cancer Awareness	Pane of 20 (PSA)
450300	34¢ (E)(G)	'01 Lunar New Year-Snake	Pane of 20 (GUM)
450400	34¢ (E)	'01 Roy Wilkins (Black Heritage)	Pane of 20 (PSA)
450500	34¢ (E)(G)	'01 Diabetes Awareness	Pane of 20 (PSA)
450800	34¢ (E)(G)	'01 Baseball's Legendary Playing Fields	Pane of 20 (PSA)
450900	34¢ (E)(G)	'01 Nature of America — Great Plains Prairie	\$3.40 SS of 10 (PSA)
451000	34¢ (E)(G)	'01 Carnivorous Plants	Pane of 20 (PSA)
451100	34¢ (E)(G)	'01 Nobel Prize	Pane of 20 (GUM)
451200	34¢ (E)(G)	'01 Frida Kahlo	Pane of 20 (GUM)
451300	34¢ (E)(G)	'01 Lucille Ball (Legends of Hollywood)	Pane of 20 (PSA)
451400	34¢ (E)(G)	'01 Amish Quilts	Pane of 20 (PSA)
451500	34¢ (E)(G)	'01 Dr. Enrico Fermi	Pane of 20 (GUM)
451600	34¢ (E)(G)	'01 Leonard Bernstein	Pane of 20 (GUM)
451700	34¢ (E)(G)	'01 James Madison	Pane of 20 (GUM)
451800	34¢ (E)	'02 Winter Sports	Pane of 20 (PSA)

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
451900	34¢ (E)	'02 Lunar New Year-Horse	Pane of 20 (PSA)
452000	34¢ (E)	'02 Langston Hughes (Black Heritage)	Pane of 20 (PSA)
452100	TBD (F)	'02 Harry Houdini	Pane of 20 (PSA)
452200	34¢ (E)	'02 Mentoring A Child	Pane of 20 (PSA)
452300	TBD (F)	'02 Irving Berlin	Pane of 20 (PSA)
452400	34¢ (F)	'02 Literary Arts: Ogden Nash	Pane of 20 (PSA)
452500	TBD (F)	'02 Neuter or Spay	Pane of 20 (PSA)
452700	34¢ (F)	'02 U.S. Military Academy	Pane of 20 (PSA)
452800	34¢ (F)	'02 Nature of America — Longleaf Pine Forest	\$3.40 SS of 10 (PSA)
452900	TBD (F)	'02 Legends of Hollywood — Cary Grant	Pane of 20 (PSA)
453000	TBD (F)	'02 American Bats	Pane of 20 (PSA)
453100	TBD (F)	'02 Andy Warhol	Pane of 20 (PSA)
453200	TBD (F)	'02 Women Journalists	Pane of 20 (PSA)
453300	TBD (F)	'02 John James Audubon	Pane of 20 (PSA)
453400	TBD (F)	'02 Duke Kahanamoku	Pane of 20 (PSA)
453500	TBD (F)	'02 Teddy Bears	Pane of 20 (PSA)
453600	34¢ (E)	'02 Happy Birthday	Pane of 20 (PSA)

Note: SS = Souvenir Sheet. This item is ordered, priced, and sold as a single unit and not as individual stamps.

5000 Series

Future special stamp issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
550100	\$2.00 (E)(G)	Bureau of Engraving & Printing Centennial	\$8.00 Souvenir Sheet of 4 (GUM)
550300	Varied (E)(G)	'00 Space Achievement & Exploration	\$38.50 Uncut Press Sheet (GUM)
550800	60¢ (E)(G)	'00 Probing the Vastness of Space	Pane of 6 (GUM)
551000	34¢ (E)(G)	'01 Holiday — Thanksgiving	Pane of 20 (PSA)
551500	34¢ (E)(G)	'01 Holiday — Santas	Pane of 20 (PSA)
552200	48¢ (E)	Niagara Falls	Pane of 20 (PSA)
552500	40¢ (E)	Rio Grande	Pane of 20 (PSA)
553000	40¢ (E)	Breast Cancer/Semi Postal	Pane of 20 (PSA)
553100	50¢ (E)(G)	Freedom Souvenir Set	\$2.00 SS of 4 (GUM)
553300	33¢ (E)(G)	'00 Stars and Stripes	\$6.60 SS of 20 (GUM)
553400	45¢ (E)(G)	Universal Postal Union	Pane of 20 (GUM)
553500	55¢ (E)(G)	Billy Mitchell	Pane of 20 (PSA)
553600	60¢ (E)	Grand Canyon (Int'l Ltr.-Canada & Mexico)	Pane of 20 (PSA)
555000	01¢ (A)	Official Mail	Pane of 100 (GUM)
555400	04¢ (E)(G)	Official Mail	Pane of 100 (GUM)
555500	\$5.00 (E)(G)	Official Mail	Pane of 100 (GUM)
555600	\$1.00 (E)(G)	Official Mail	Pane of 100 (GUM)
555800	10¢ (E)(G)	Official Mail	Pane of 100 (GUM)
555900	19¢ (E)(G)	Official Mail	Pane of 100 (GUM)
556000	23¢ (E)(G)	Official Mail	Pane of 100 (GUM)
556100	04¢ (E)(G)	Official Mail	Pane of 100 (GUM)
556400	20¢ (A)	Official Mail	Pane of 100 (GUM)
557200	50¢ (E)(G)	Harriet Quimby (Int'l PC-Canada & Mexico)	Pane of 50 (GUM)
557400	\$1.00 (E)(G)	Trans Mississippi/Cattle in Storm	\$9.00 SS of 9 (GUM)
557500	Varied (E)(G)	Trans Mississippi — Reissues	\$3.80 SS of 9 (GUM)
558000	50¢ (A)	Jacqueline Cochran (Int'l PC-Can. & Mex.)	Pane of 50 (GUM)
558100	60¢ (A)	Rickenbacker (Int'l Ltr.-Can. & Mex.)	Pane of 50 (GUM)
558700	33¢ (E)(G)	Daffy Duck	\$3.30 SS of 10 (PSA)
558800	32¢ (E)(G)	Bugs Bunny	\$3.20 SS of 10 (PSA)
558900	32¢ (E)(G)	Sylvester & Tweety	\$3.20 SS of 10 (PSA)
559100	33¢ (E)(G)	'00 Wile E. Coyote and Road Runner	\$3.30 SS of 10 (PSA)
559600	50¢ (E)(G)	Cycling Joint Issue	\$1.00 SS of 2 (GUM)
560200	34¢ (E)	'01 "That's All Folks" — Porky Pig	\$3.40 SS of 10 (PSA)

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
560300	33¢ (E)(G)	'00 Legends of Baseball	\$6.60 SS of 20 (PSA)
560700	Varied (E)(G)	Pan American Inverts (SS)	\$3.27 SS of 7 (GUM)
560900	34¢ (E)	'01 Farm Flag	ATM Pane of 18 (PSA)
561000	34¢ (E)	'01 Farm Flag (1 oz.)	Pane of 20 (PSA)
561200	55¢ (E)	'01 Love Letters	Pane of 20 (PSA)
561300	60¢ (E)	01' Acadia Nat'l Park (Int'l Ltr.Rate)	Pane of 20 (PSA)
561400	70¢ (E)	'01 Nine-Mile Prairie (Int'l-PC Rate)	Pane of 20 (PSA)
561500	80¢ (E)(G)	'01 Mt. McKinley (Int'l Ltr.Rate)	Pane of 20 (PSA)
561800	34¢ (E)	'01 Holiday Kwanzaa	Pane of 20 (PSA)
561900	34¢ (E)	'01 Holiday Hanukkah	Pane of 20 (PSA)
562100	34¢ (E)	'01 Holiday — EID	Pane of 20 (PSA)
562200	TBD(F)	'02 Hawaiian Missionaries	\$TBD SS of 4 (PSA)
562300	34¢ (F)	'02 Greeting From America	Pane of 50 (PSA)
562400	TBD(F)	'02 Masters Of Photography	\$TBD SS of 20 (PSA)
562500	TBD(F)	'02 Holiday Snowmen	Pane of 20 (PSA)
565700	57¢ (E)	'01 Love Letters (2 oz.)	Pane of 20 (PSA)
566000	45¢ (F)	Heroes/Semi Postal	Pane of 20 (PSA)

Note: SS = Souvenir Sheet. This item is ordered, priced, and sold as a single unit and not as individual stamps.

6000 Series

Future booklet issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
661200	34¢ (E)	'01 United We Stand	\$6.80 Conv. Book of 20 (PSA)
661800	34¢ (E)(G)	'01 United We Stand	\$6.80 2-Sided Book of 20 (PSA)
662800	21¢ (E)	'01 Bison (PC rate)	\$2.10 Conv. Book of 10 (PSA)
664100	34¢ (E)	'01 Love Letters	\$6.80 Conv. Book of 20 (PSA)
665100	34¢ (E)	'01 Holiday — Santas	\$6.80 Book of 20-2-sided (PSA)
665200	34¢ (E)	'01 Holiday — Christmas	\$6.80 Conv. Book of 20 (PSA)
666700	20¢ (E)	'01 George Washington	\$2.00 Conv. Book of 10 (PSA)
669500	34¢ (E)	'01 Statue of Liberty	\$3.40 Conv. Book of 10 (PSA)
669600	34¢ (E)	'01 Apples & Oranges	\$6.80 Conv. Book of 20 (PSA)
669800	34¢ (E)	'01 Statue of Liberty	\$6.80 Conv. Book of 20 (PSA)
670100	TBD (F)	'02 Holiday — Snowmen	\$TBD 2-Sided Book of 20 (PSA)
670200	TBD (F)	'02 Holiday — Christmas	\$TBD Conv. Book of 20 (PSA)

Note: Vending Products — Self Service, Retail's most current quarterly listing of additional stamp items available for use in multicommodity and booklet vending equipment is contained in *Postal Bulletin* 22068 (1-24-02, page 71).

7000 Series

Future coil issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
770300	\$1.00 (A)	Seaplane	Coil of 500 (GUM)
770400	01¢ (E)(G)	Omnibus	Coil of 500 (GUM)
771300	34¢ (A)	Statue of Liberty	Coil of 100 (PSA)
771500	34¢ (E)	Statue of Liberty	Coil of 10,000 (PSA)
771600	34¢ (E)	Statue of Liberty	Coil of 3,000 (PSA)
772000	23¢ (E)	George Washington (2nd oz. Additional)	Coil of 100 (PSA)
772300	22¢ (E)(G)	Uncle Sam	Coil of 100 (PSA)
772400	22¢ (A)	Uncle Sam	Coil of 3,000 (GUM)
772900	02¢ (E)(G)	Locomotive	Coil of 500 (GUM)
773000	02¢ (E)(G)	Locomotive	Coil of 3,000 (GUM)
773700	34¢ (A)	Statue of Liberty	Coil of 3,000 (GUM)

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
773800	34¢ (A)	Statue of Liberty	Coil of 10,000 (GUM)
773900	10¢ (E)(G)	Canal Boat	Coil of 500 (GUM)
774000	10¢ (E)(G)	Canal Boat	Coil of 3,000 (GUM)
774700	21¢ (E)	Bison (PC Rate)	Coil of 100 (PSA)
775400	05¢ (E)(G)	Circus Wagon	Coil of 500 (GUM)
775500	05¢ (E)(G)	Circus Wagon	Coil of 3,000 (GUM)
775900	33¢ (E)(G)	City Flag	Coil of 3,000 (PSA)
776000	33¢ (E)(G)	City Flag	Coil of 10,000 (PSA)
776100	20¢ (A)	Ring-Necked Pheasant	Coil of 100 (PSA)
776200	03¢ (A)	Conestoga Wagon	Coil of 500 (GUM)
776300	03¢ (A)	Conestoga Wagon	Coil of 3,000 (GUM)
776400	03¢ (A)	Conestoga Wagon	Coil of 10,000 (GUM)
776900	34¢ (E)	Peak Flowers	Coil of 100 (PSA)
777000	20¢ (E)(G)	Cog Railway	Coil of 100 (GUM)
777100	20¢ (A)	Cog Railway	Coil of 500 (GUM)
777200	20¢ (A)	Cog Railway	Coil of 3,000 (GUM)
777900	04¢ (E)(G)	Steam Carriage	Coil of 500 (GUM)
778000	04¢ (E)(G)	Steam Carriage	Coil of 3,000 (GUM)
778100	05¢ (F)	American Toleware	Coil of 10,000 (GUM)
778200	02¢ (A)	Woodpecker	Coil of 3,000 (GUM)
778700	NDN (15¢) (E)	Woody Wagon (1st CI PC Presort)	Coil of 10,000 (PSA)
778800	34¢ (A)	Official Mail (Penalty)	Coil of 100 (GUM)
779000	34¢ (A)	Statue of Liberty	Coil of 100 (GUM)
779100	34¢ (A)	United We Stand	Coil of 100 (PSA)
779200	34¢ (A)	United We Stand	Coil of 10,00 (PSA)
779800	11¢ (E)(G)	Stuz Bearcat	Coil of 500 (GUM)
791200	NDN (10¢) (E)	Atlas (3rd CI Presorted Std)	Coil of 10,— Pre-canceled (PSA)
791500	23¢ (E)(G)	Lunch Wagon	Coil of 3,000 (GUM)
791800	NDN (10¢) (E)	NY Public Library Lion (3rd CI Presorted Std)	Coil of 10,000 — Pre-canceled (PSA)
792500	23¢ (A)	USA (1st CI Presort)	Coil of 500 — Pre-canceled (GUM)
792800	01¢ (A)	Omnibus	Coil of 10,000 (GUM)
792900	10¢ (A)	Canal Boat	Coil of 10,000 (GUM)
793100	02¢ (A)	Woodpecker	Coil of 10,000 (GUM)
793200	05¢ (E)	Circus Wagon	Coil of 10,000 (GUM)
793300	NDN (05¢) (E)	Butte (Nonprofit)	Coil of 3,000 — Pre-canceled (GUM)
793800	NDN (25¢) (A)	Juke Box (1st CI Presort)	Coil of 500 — Pre-canceled (GUM)
793900	NDN (25¢) (A)	Juke Box (1st CI Presort)	Coil of 3,000 — Pre-canceled (GUM)
794000	NDN (25¢) (E)(G)	Juke Box (1st CI Presort)	Coil of 10,000 — Pre-canceled (GUM)
794100	NDN (15¢) (A)	Tail Fin (1st CI PC Presort)	Coil of 3,000 — Pre-canceled (GUM)
794200	NDN (15¢) (E)	Tail Fin (1st CI PC Presort)	Coil of 10,000 — Pre-canceled (GUM)
794700	NDN (15¢) (E)	Tail Fin (1st CI PC Presort)	Coil of 10,000 — Pre-canceled (PSA)
794900	NDN (05¢) (E)(G)	Mountain (Nonprofit)	Coil of 500 — Pre-canceled (GUM)
795000	NDN (05¢) (E)(G)	Mountain (Nonprofit)	Coil of 3,000 — Pre-canceled (GUM)
795100	NDN (05¢) (E)(G)	Mountain (Nonprofit)	Coil of 10,000 — Pre-canceled (GUM)
795400	NDN (10¢) (A)	Green Bicycle (3rd CI Presorted Std)	Coil of 3,000 — Pre-canceled (PSA)
795500	NDN (10¢) (E)(G)	Green Bicycle (3rd CI Presorted Std)	Coil of 10,00 — Pre-canceled (PSA)
796100	01¢ (A)	American Kestrel	Coil of 500 (GUM)
796200	01¢ (A)	American Kestrel	Coil of 3000 (GUM)
796800	NDN (05¢) (E)	Nonprofit Wetlands	Coil of 3,000 (GUM)
797000	NDN (05¢) (A)	Wetlands (Nonprofit)	Coil of 10,000 — Pre-canceled (PSA)
797300	NDN (05¢) (A)	Wetlands (Nonprofit)	Coil of 3,000 — Pre-canceled (PSA)
797400	NDN (05¢) (E)	Wetlands (Nonprofit)	Coil of 10,000 — Pre-canceled (GUM)
797500	NDN (25¢) (E)(G)	Juke Box (1st CI Presort)	Coil of 3,000 — Pre-canceled (PSA)
797900	NDN (10¢) (E)	Green Bicycle (3rd CI Presorted Std)	Coil of 500 — Pre-canceled (GUM)
798000	NDN (10¢) (E)	Green Bicycle (3rd CI Presorted Std)	Coil of 3,000 — Pre-canceled (GUM)
798100	NDN (10¢) (E)	Green Bicycle (3rd CI Presorted Std)	Coil of 10,000 — Pre-canceled (GUM)
798200	NDN (05¢) (A)	Mountain (Nonprofit)	Coil of 3,000 — Pre-canceled (PSA)

Item Number	Denomination and Availability Code	Item Description	Stamp Configuration
798400	NDN (25¢) (A)	Diner (1st CI Presort)	Coil of 3,000 — Pre-canceled (PSA)
798500	NDN (25¢) (E)	Diner (1st CI Presort)	Coil of 10,000 — Pre-canceled (GUM)
798600	NDN (25¢) (A)	Diner (1st CI Presort)	Coil of 10,000 — Pre-canceled (PSA)
799100	NDN (10¢) (E)(G)	Eagle/Shield (3rd CI Presorted Std)	Coil of 10,000 — Pre-canceled (PSA)
799200	NDN (10¢) (A)	Eagle/Shield (3rd CI Presorted Std)	Coil of 10,000 — Pre-canceled (GUM)
799600	33¢ (E)(G)	City Flag	Coil of 3,000 (GUM)
799700	33¢ (E)(G)	City Flag	Coil of 10,000 (GUM)

8000 and 9000 Series

Future philatelic issues will be announced in the *Postal Bulletin*.

Item Number	Denomination and Availability Code	Item Description	Product Format
880200	\$19.95 (F)	29th Edition — Guide to US Stamps	Book
881700	\$9.25 (F)	'02 Teddy Bear Stamped Cards	5 Sheets of 4 Cards Each
881900	\$9.25 (F)	'02 Holiday Snowman Stamped Cards	5 Sheets of 4 Cards Each
882900	\$7.25 (E)	'01 That's All Folks Stamped Cards	Book of 10 Cards
883100	\$9.25 (E)	'01 Santas Stamped Cards	5 Sheets of 4 Cards Each
884200	\$6.95 (E)(G)	'01 Baseball Fields Stamped Cards	Book of 10 Cards
890100	\$17.95 (E)	28th Edition — Guide to US Stamps	Book
896200	\$16.95 (E)(G)	'00 Legends of Baseball Matted Pane	\$6.60 Souvenir Sheet — Matted
896300	\$8.95 (E)(G)	'00 Legends of Baseball Stamped Cards	Book of 20 Cards
898000	\$12.95 (E)(G)	'97 Bugs Bunny Matted Pane	\$3.20 Souvenir Sheet — Matted
898100	\$14.95 (E)(G)	'97 Bugs Bunny 1st Day Souvenir	Book with \$3.20 SS & Spec. cancel
898200	\$5.95 (E)(G)	'97 Bugs Bunny Stamped Cards	Book of 10 Cards
899700	\$39.95 (E)(G)	'97 Commemorative Collection	Commemorative Mint Set
899800	\$39.95 (E)(G)	'98 Commemorative Collection	Commemorative Mint Set
899900	\$39.95 (E)(G)	'99 Stamp Yearbook	Commemorative Mint Set
982900	\$9.95 (E)(G)	'98 Space Discovery Kids Book	Book with Hologram Env. & Stamps
985700	\$15.95 (E)(G)	'99 Daffy Duck 1st Day Souvenir	Book with \$3.30 SS & Spec. cancel
985800	\$6.95 (E)(G)	'99 Daffy Duck Stamped Cards	Book of 10 Cards
985900	\$13.95 (E)(G)	'99 Daffy Duck Matted Pane	\$3.30 Souvenir Sheet — Matted
986100	\$5.00 (E)(G)	'99 Daffy Duck Character Profile	Profile Sheet w/Stamp & Spec. Cancel
986900	\$6.95 (E)(G)	'00 Road Runner Stamped Cards	Book of 10 Cards
988700	\$8.95 (E)(G)	'00 Stars and Stripes Stamped Cards	5 Sheets of 4 Cards Each
990000	\$49.95 (E)	'00 Stamp Yearbook	Commemorative Mint Set
990100	\$49.95 (E)	'01 Stamp Yearbook	Commemorative Mint Set
991300	\$19.95 (E)(G)	'98 Four Centuries of Art Prints	Set of 5 Prints with Stamps
994100	\$5.95 (E)(G)	'98 Sylvester & Tweety Stamped Cards	Book of 10 Cards
994300	\$12.95 (E)(G)	'98 Sylvester & Tweety Matted Pane	\$3.20 Souvenir Sheet — Matted
992200	\$49.95 (F)	'02 Stamp Yearbook	Commemorative Mint Set

Availability Codes:

- (A) SDOs and SSCs may order this item in bulk quantities from the Bureau of Engraving and Printing (BEP). All other Post Offices must requisition this item from their designated SDO/SSC.
- (B) SDOs and SSCs may order this item in bulk quantities from the Government Printing Office (GPO). All other Post Offices must requisition this item from their designated SDO/SSC.
- (C) SDOs and SSCs may order this item in bulk quantities from Stamp Fulfillment Services (SFS). All other Post Offices must requisition this item from their designated SDO/SSC.
- (D) SDOs and SSCs may order in bulk from the Material Distribution Center, Topeka, Kansas (special item). All other Post Offices must requisition this item from their designated SDO/SSC.

- (E) *Item is not available for bulk requisitioning. Either the item was printed by a private contractor and distributed to the field in its entirety, or the item, previously available from a bulk supplier, is now depleted at that source. To order additional stock, SDOs must requisition from their designated APD; all other Post Offices must requisition this item from their designated SDO/SSC.*
- (F) *New item: A future Postal Bulletin article will announce the sale date and specific distribution policies.*
- (G) *Item will be discontinued when stock is exhausted. In some cases, quantities of this item are diminished and may not be available at all APDs/SDOs/SSCs. Consult your designated APD/SDO/SSC regarding availability.*
- (H) *APDs and SSCs may order this item in bulk quantities from the New York APD. SDOs may subsequently order this item from their designated APD. All other Post Offices must requisition this item from their designated SDO/SSC.*
- (I) *Item supplied by Inspection Service and issued by SDO/SSC.*
- (J) *Item distribution limited to specific geographic locations within the country where the stamp subject is of regional interest. Nationwide sales offered **only** through authorized philatelic centers, through retail stores, or by mail order via Stamp Fulfillment Services (SFS). Refer to stamp announcement articles in the Postal Bulletin for the specific distribution and sales policy for each stamp issue.*

Handbook F-1 Revision

We will incorporate the following revision into the next printed version of Handbook F-1 and into the online version of Handbook F-1, available on the corporate intranet at <http://blue/usps.gov/cpim>; click on *HBKs*.

Handbook F-1, Post Office Accounting Procedures

* * * * *

4 Managing Accountable Paper

* * * * *

42 Managing Accountable Paper at Stations, Branches, and Post Offices With Stamp Accountability

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423 Handling Main Stamp Stock — Offices Served by a Stamp Distribution Office

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423.4 Ordering Stock in Bulk Quantities

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Exhibit 423.4 Stamps and Stationery — Ordering Quantities**Bulk Ordering Quantities From Suppliers (Minimums and Maximums)**

All requisitions submitted to bulk suppliers must identify items by the official six-digit item number previously listed. Be sure to use the correct form for bulk suppliers: BEP, PS Form 3356, *Stamp Requisition — Bulk Quantities*; GPO, PS Form 3216, *Requisition for Postal Cards — Bulk Quantities*; PFSC, PS Form 3205, *Requisition for Plain Stamped Envelopes*.

Sheet Stamps

Stamps Per Pane	Type	Order Multiples	Maximum per Requisition
100	First-Class Mail letter rate	50,000; 100,000; 150,000; 200,000 master carton = 250,000	10,000,000
	Definitive (gummed)	50,000; 100,000; 150,000; 200,000 master carton = 250,000	2,500,000
50	Commemorative and special issue (gummed)	25,000; 50,000; 75,000; 100,000 master carton = 125,000	5,000,000
	Airmail (down-size, gummed)	25,000; 50,000; 75,000; 100,000 master carton = 150,000	1,050,000
	Special issue (down-size, gummed)	25,000; 50,000; 75,000; 100,000 master carton = 150,000	6,000,000
	Definitive (PSA)	25,000; 50,000; 75,000 master carton = 110,000	2,530,000
20	Commemorative (gummed)	10,000; 20,000; 30,000; 40,000 master carton = 70,000	2,800,000
	Definitive (gummed)	20,000; 40,000; 60,000; 80,000 master carton = 100,000	200,000
	Definitive (commemorative size, gummed)	10,000; 20,000; 30,000; 40,000 master carton = 70,000	140,000
	Migratory Bird (gummed)	2,000; 4,000; 6,000; 8,000; 16,000; 24,000; 32,000 master carton = 48,000	240,000
1	Migratory Bird (PSA)	200; 300; 400; 1,000; 2,000; 3,000; 4,000 master carton = 8,400	44,000

Coils

Stamps Per Coil	Type	Order Multiples	Maximum per Requisition
100	All	400; master carton = 800	72,000
500	First-Class Mail letter rate (gummed)	200; master carton = 400	10,000
	All other definitive (gummed)	200; master carton = 400	2,000
	All precanceled (gummed)	200; master carton = 400	2,000
3,000	First-Class Mail letter rate (gummed)	32; master carton = 64	768
	All other definitive (gummed)	32; master carton = 64	320
	All precanceled (gummed)	32; master carton = 64	768
	All (PSA)	10; master carton = 20	480
10,000	All (gummed)	10; master carton = 20	240
	All (PSA)	5; master carton = 10	240

Books

Books	Type	Order Multiples	Maximum per Requisition
10 and 20	Definitive (gummed and PSA)	1,500; 3,000; master carton = 4,500	270,000
20	Commemorative (gummed and PSA)	1,500; 3,000; master carton = 4,500	135,000

Aerogrammes

Aerogrammes	Type	Order Multiples	Maximum per Requisition
	All	2,000; master carton = 5,000	1,000,000

Domestic Stamped Cards

Stamped Card Format	Type	Order Multiples	Maximum per Requisition
Single cut	Regular	Master carton = 5,000	500,000
Double reply	Regular	Master carton = 2,000	500,000
Banded, single	Regular (vending only)	Master carton = 2,000	50,000
Sheet of 40	Regular	Master carton = 10,000	2,500,000

International Stamped Cards

Stamped Card Format	Type	Order Multiples	Maximum per Requisition
Single cut	All	1,000; 2,000; master carton = 5,000	25,000

Envelopes

Envelopes	Type	Order Multiples	Maximum per Requisition
6 3/4"	Regular and Window	500; 1,000; 2,500; master carton = 5,000	2,500,000
9" and 10"	Regular and Window	500; 1,000; master carton = 2,500	2,500,000
6 3/4" banded	Regular Banded	1,000; 2,500; master carton = 5,000	2,500,000
10" banded	Regular Banded	1,000; master carton = 2,500	2,500,000

Money Orders

Money Orders	Denomination	Order Multiples	Maximum per Requisition
Blocks of 100	\$700 — Regular domestic	1,000; master carton = 5,000	No maximum
	\$0.00 — International (ATI/MP1)	1,000; master carton = 5,000	No maximum
	\$700 — POS 1 domestic	Master carton = 2,500	No maximum
	\$0.00 — POS 1 International (ATI/MP1)	Master carton = 2,500	No maximum

International Reply Coupons

Int'l. Reply Coupon	Denomination	Order Multiples	Maximum per Requisition
Blocks of 100	\$1.05 International Reply Coupons (IRCs)	100; 200; 300; 400; 500; 600; 700; 800; 900; 1,000; 2,000; 3,000; 4,000; 5,000; 10,000	No maximum

Less Than Bulk Ordering Quantities for Post Offices From Stamp Distribution Offices (SDOs) and Stamp Services Centers (SSCs) (Minimums and Maximums)

All requisitions submitted to SDOs must identify items by the official six-digit item numbers previously listed. PS Form 17, *Stamp Requisition*, is used for orders to SDOs/SSCs.

Stamps Per Pane	Type or Denomination	Minimum Qty. (Stamps)	Maximum Qty. (Stamps)
100	Regular 1-cent to the First-Class Mail rate	100	As needed
100	Over the First-Class Mail rate to 99 cents	100	As needed
50	Airmail — all	50	As needed
50	Commemorative First-Class Mail rate	50	As needed
40	Commemorative First-Class Mail rate	40	As needed
20	Commemorative First-Class Mail rate	20	As needed
20	\$1 to \$2	20	As needed
20	\$5	5	As needed
20	Priority Mail/Express Mail	5	As needed
20	Migratory Bird Hunting and Conservation	5	As needed
1	Migratory Bird Hunting and Conservation	1	As needed

Books		(Books)	(Books)
10 and 20	First-Class Mail rate	25	As needed
10 and 20	Vending — Criss-cross package	300	As needed

Coils		(Coils)	(Coils)
100	First-Class Mail rate	5	300
100	All others	1	300
500	All	1	150
3,000	All	1	24
10,000	All	1	As needed

Stamped Cards		(Cards)	(Cards)
Domestic	Single Cut	50	4,500
	Double Reply	50	1,500
	Sheet	40	As needed
International	All	50	500

Plain Stamped Envelopes		(Envelopes)	(Envelopes)
Regular #6 3/4 #9 #10	Boxes of 500 in carton of 5,000 carton of 2,500 carton of 2,500	Multiples of 100	1,000
Window #6 3/4 #9 #10	Boxes of 500 in carton of 5,000 carton of 2,500 carton of 2,500	Multiples of 100	1,000
Aerogrammes	All	10	1,500
International Reply Coupons	All	10	As needed
Stamp Yearbook (Mint Set)	All	1	As needed
USPS Guide to US Stamps	All	1	As needed
Money Orders (Regular and POS 1)	Domestic	100	As needed
	International	1	As needed

Notes (the following pertain to the Less Than Bulk Ordering Procedures only):

1. All CAG A-L post offices must requisition postage stock in no less than the minimum quantities shown.
2. Authorized CAG A-G post offices needing more than the maximum quantities should refer to the preceding chart, "Stamps and Stationery — Bulk Ordering Quantities From Suppliers," and order from the appropriate source.
3. Standard Field Accounting Procedures (SFAP) offices must adhere to the minimum ordering quantity listed above, but an SFAP office may order as needed with no maximum limits.
4. Stamp services center (SSC) post offices must adhere to the minimum ordering quantity listed above, but an office requisitioning from an SSC may order as needed with no maximum limits.

— Stamp Services,
Government Relations and Public Policy, 2-7-02

Pictorial Cancellations Announcement

As a community service, the Postal Service offers pictorial cancellations to commemorate local events celebrated in communities throughout the nation. A list of events for which pictorial cancellations are authorized appears below. If available, the sponsor of the pictorial cancellation appears in italics under the date. Also provided, as space permits, are illustrations of those cancellations that were reproducible and available at press time.

People attending these local events may obtain the cancellation in person at the temporary post office station established there. Those who cannot attend the event, but who wish to obtain the cancellation, may submit a mail order request. Pictorial cancellations are available only for the dates indicated, and *requests must be post-marked no later than 30 days following the requested pictorial cancellation date.*

All requests must include a stamped envelope or postcard bearing at least the minimum First-Class Mail postage. Items submitted for cancellation may not include

postage issued after the date of the requested cancellation. Such items will be returned unserved.

Customers wishing to obtain a cancellation should affix stamps to any envelope or postcard of their choice, address the envelope or postcard to themselves or others, insert a card of postcard thickness in envelopes for sturdiness, and tuck in the flap. Place the envelope or postcard in a larger envelope and address it to: PICTORIAL CANCELLATIONS, followed by the NAME OF THE STATION, ADDRESS, CITY, STATE, ZIP + 4 CODE, exactly as listed below (using all capitals and no punctuation, except the hyphen in the ZIP + 4 code).

Customers can also send stamped envelopes and postcards without addresses for cancellation, as long as they supply a larger envelope with adequate postage and their return address. After applying the pictorial cancellation, the Postal Service returns the items (with or without addresses) under addressed protective cover.

The following cancellation has been extended for 30 days.



January 13, 2002
Mitchell Centennial Committee
 MITCHELL CENTENNIAL STATION
 POSTMASTER
 1441 CENTER AVE
 MITCHELL NE 69357-9998



January 10–March 10, 2002
 CONSERVATION HABITAT STATION
 POSTMASTER
 900 BRENTWOOD ROAD NE
 WASHINGTON DC 20066-9998



Midlands Mentoring Partnership
 Station
 January 21, 2002
 Omaha NE 68104

January 21, 2002
Midlands Mentoring Partnership
 MIDLANDS MENTORING PARTNERSHIP STATION
 PHILATELIC WINDOW MO
 1124 PACIFIC ST
 OMAHA NE 68108-9998



January 11, 2002
 USPS
 SECOND DAY STATION
 POSTMASTER
 1302 INDUSTRIAL RD
 NORTH PLATTE NE 69101-9998



All Star Game Station

January 22, 2002

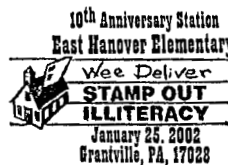
Trenton, NJ 08611

January 22, 2002
John McMunn
 ALL STAR GAME STATION
 POSTMASTER MOWS
 680 HIGHWAY 130
 TRENTON NJ 08650-9998



1st Segway™ HT Test Site Station
 January 14, 2002
 Tampa, FL 33606

January 14, 2002
 USPS
 1ST SEGWAY TM HT TEST SITE STATION
 POSTMASTER
 5201 WEST SPRUCE ST
 TAMPA FL 33630-9998

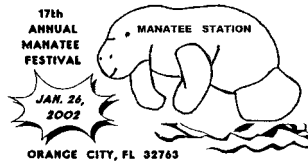


10th Anniversary Station
 East Hanover Elementary

Wee Deliver
 STAMP OUT
 ILLITERACY

January 25, 2002
 Grantville, PA, 17028

January 25, 2002
East Hanover Elementary School
 10TH ANNIVERSARY STATION
 POSTMASTER
 PO BOX 9998
 GRANTVILLE PA 17028-9998



January 26-27, 2002
 MANATEE STATION
 POSTMASTER
 260 NORTH INDUSTRIAL DRIVE
 ORANGE CITY FL 32763-9998



February 2-3, 2002
 Dickens Festival Inc.
 FESTIVAL STATION
 POSTMASTER
 4150 CHICAGO AVE
 RIVERSIDE CA 92507-9998



February 1, 2002
 PM Philo USPS
 PHILO STATION
 8651 HWY 128
 PHILO CA 95466-9998



QUILTS ON ICE STATION
 FEBRUARY 3, 2002
 CAMBRIDGE WI 53523

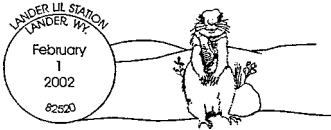
February 3, 2002
 QUILTS ON ICE STATION
 POSTMASTER
 PO BOX 9998
 CAMBRIDGE WI 53523-9998



February 1, 2002
 Postmaster of Boston
 GROUNDHOG SHADOWING
 DAY STATION
 POSTMASTER
 25 DORCHESTER AVE RM 4009
 BOSTON MA 02205-9998



February 3, 2002
 Super Bowl XXXVI National Football
 League
 SUPER BOWL STATION
 POSTMASTER
 PO BOX 58980
 NEW ORLEANS LA 70158-9998



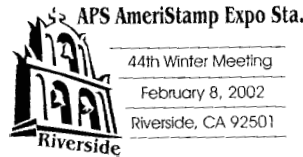
February 1-2, 2002
 Mary Ann Atwood
 LANDER LIL STATION
 POSTMASTER
 230 GRAND VIEW DR
 LANDER WY 82520-9998



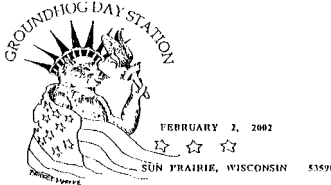
February 6, 2002
 Postmaster of Boston
 MURPHY RINK STATION
 POSTMASTER
 25 DORCHESTER AVE RM 4009
 BOSTON MA 02205-9998



February 2, 2002
 Burlington Downtown Association
 MARDI GRAS STATION
 POSTMASTER
 11 ELMWOOD AVE
 BURLINGTON VT 05401-9998



February 8-10, 2002
 American Philatelic Society
 THE APS AMERISTAMP EXPO
 STATION
 POSTMASTER
 4150 CHICAGO AVE
 RIVERSIDE CA 92507-9998



February 2, 2002
 GROUNDHOG DAY STATION
 POSTMASTER
 PO BOX 9998
 SUN PRAIRIES WI 53590-9998



February 9, 2002
 POSTMASTER OF BOSTON
 MUSEUM OF SCIENCE
 STATION
 POSTMASTER
 25 DORCHESTER AVE RM 4009
 BOSTON MA 02205-9998



February 2-3, 2002
 EUPEX 2002 STATION
 POSTMASTER
 1400 LLOYD RD
 WICKLIFFE OH 44092-9998



February 9, 2002
 Eva Hall Postmaster Loveville MD
 20656
 LOVEVILLE STATION
 POSTMASTER
 27780 POINT LOOKOUT RD
 LOVEVILLE MD 20656-9998



February 12, 2002
Three Good Legs Stable
 YEAR OF THE HORSE STATION
 POSTMASTER
 1800 DOC WOLF DR
 BELVIDERE IL 61008-8330



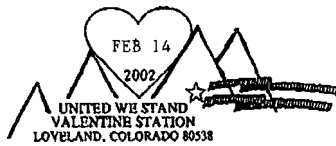
February 16, 2002
 EXHIBITION STATION
 POSTMASTER
 PO BOX 9998
 JANESVILLE WI 53545-9998



February 14, 2002
Valentines Day
 VALENTINES DAY STATION
 POSTMASTER
 6664 RT 362
 BLISS NY 14024-9998



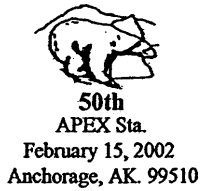
February 17, 2002
 CHINESE NEW YEAR PARADE
 STATION
 POSTMASTER
 900 BRENTWOOD RD NE
 WASHINGTON DC 20066-9998



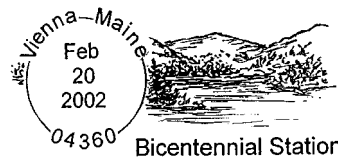
February 14, 2002
Valentine Remailing Program
 VALENTINE STATION
 POSTMASTER
 446 EAST 29TH ST
 LOVELAND CO 80538-9998



February 18, 2002
Warren Stamp Club
 BLUE AND GOLD STATION
 POSTMASTER
 PO BOX 9998
 WARREN OH 44481-9998



February 15, 2002
Anchorage Philatelic Society
 APEX STATION
 POSTMASTER
 344 WEST 3RD
 ANCHORAGE AK 99510-9998



February 20, 2002
Vienna Bicentennial Committee
 BICENTENNIAL STATION
 POSTMASTER
 8 KIMBALL POND RD
 VIENNA ME 04360-9998



February 15-17, 2002
 PRESIDENTS DAY STATION
 POSTMASTER
 850 TWIN RIVERS DR
 COLUMBUS OH 43216-9998

— Stamp Services,
 Government Relations and Public Policy, 2-7-02

Special Cancellation Die Hubs

Postmasters and plant managers who have any of the special cancellation die hubs listed below may use them for the periods designated. At the end of the period, these die

hubs must be withdrawn and stored. Postmasters and plant managers who do not have these special die hubs may not request them from the sponsors.

Cancellation	Period of Use
Smile America, National Children's Dental Health Month	Jan. 15–Feb. 28
We Are Fighting for Your Life, American Heart Association	Feb. 1–Feb. 28
Save Your Vision Week	Feb. 1–March 31
March Is Kidney Month, Give to the National Kidney Foundation	March 1–March 31
March Is Red Cross Month	March 1–March 31
Easter Seals, Fight Crippling	March 1–April 22
April Is Child Abuse Prevention Month	April 1–April 30
April Is Organ Donor Awareness Month — Donors Make Miracles	April 1–April 30
Law Day USA Freedom Under Law, May 1	April 1–April 30
Strike Back at Cancer, Give to the American Cancer Society	April 1–April 30
National Carih Asthma Week	April 1–May 6
Only You Can Prevent Forest Fires	April 1–Oct. 31
National Salvation Army Week, 4 th Week in May	May 1–May 31
Support Research for "NF," Neurofibromatosis	May 1–May 31
Support Your Mental Health Association	May 1–May 31
National Flag Day, June 14, Pause for the Pledge	May 1–June 14
Goodwill Industries — Our Business Works So People Can	May 1–June 30
Support National Historic Preservation Week	May 9–May 15
National Transportation Week	May 14–May 20
Fight Disease, Support City of Hope Pilot Medical Center	May 15–June 15
Defeat Muscular Dystrophy, Support MDAA	May 15–June 17
Conquer Multiple Sclerosis	May 17–June 17
Conquer Cystic Fibrosis	Sept. 1–Sept. 30
Peace Corps Anniversary, Making a Difference	Sept. 1–Oct. 31
Employ People With Disabilities	Sept. 1–Nov. 30
Give to the United Way	Sept. 15–Nov. 15
Learn About Lupus, October Is Lupus Awareness Month	Oct. 1–Oct. 31
Radon Action Week, Protect Your Family, Test Your Home	Oct. 1–Oct. 31
Support Infection Control Week	Oct. 1–Nov. 30
Help Retarded Children	Nov. 1–Nov. 30
Military Families Recognition Day	Nov. 1–Nov. 30
National Adoption Month	Nov. 1–Nov. 30
National Philanthropy Day, Love of Humankind	Nov. 1–Nov. 30
Use Christmas Seals, Support Your Lung Association	Nov. 8–Dec. 31
Support American Education Week	Nov. 10–Nov. 30
Autistic Children, Hope Through Research and Education	Dec. 1–Dec. 31

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This office
will be closed
Monday,
February 18, 2002,
to observe
Washington's Birthday.

CUT ALONG DOTTED LINE



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This office
will be closed
Monday,
February 18, 2002,
to observe
Washington's Birthday.

CUT ALONG DOTTED LINE



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Postal Employees

ALL POSTAL EMPLOYEES

Enhancements to the Goodyear VIP Program Credit Card

The U.S. Postal Service and Goodyear are pleased to announce the following enhancements to the Goodyear VIP Program Credit Card, available to all current and retired Postal Service employees:

- Interest free on all purchases paid within the Goodyear VIP Program Credit Card billing cycle.
- 90 days interest free on purchases over \$100.00.
- \$5.00 rebate on the second purchase made on the Goodyear VIP Program Credit Card.
- Exclusive discounts and coupons for cardholders throughout the year (in addition to Postal Service employee discounts).

- Eligibility for Goodyear's national promotions (e.g., \$50.00 Free Gas, \$50.00 Cash Card, etc.).

Goodyear VIP Program Credit Card holders may take advantage of these enhancements immediately. For more information on the Goodyear VIP Program, or to apply for the Goodyear VIP Program Credit Card, visit the Purchasing and Materials intranet site at <http://blue.usps.gov> (click on *Headquarters*, then *Purchasing and Materials*, then *Goodyear VIP Program*).

— *Purchasing Policies and Programs, Purchasing and Materials, 2-7-02*

ALL POSTAL EMPLOYEES

Postal Service Partners With eBay Online Auction

The Philadelphia Purchasing and Materials Service Center (PMSC) has partnered with eBay, Inc., to provide online auction services for excess, surplus, and obsolete Postal Service assets. This contract has the potential to generate Postal Service sales revenue, increase product sales, and minimize disposal costs. By using eBay, the Postal Service will gain exposure to an audience of more than 34 million potential buyers.

The Minnesota Mail Recovery Center's recent success with the online auctioning of unclaimed and damaged items is convincing evidence of this new tool's potential for the disposal of supplies and equipment, vehicles, forfeitures and seized Postal Inspection Service items, retail stamp and philatelic products, and more.

Postal Service employees who are accountable for excessing Postal Service assets, or who are directly involved with the auction, **may not** bid on the Postal Service assets

posted on eBay. All other Postal Service employees may bid using their personal credit card. **Note:** In accordance with Postal Inspection Service policy, Postal Inspection Service employees are prohibited from bidding on vehicles submitted for sale by their organization.

To access Postal Service vehicles currently listed on eBay, visit <http://www.ebay.com>; click on *eBay Motors*, then (on the top row of buttons) click on *Search*; then click on *By Seller*; next, type "usps-al-pmsc." To access other Postal Service items currently listed on eBay, go to <http://www.ebay.com/promo/usps.html>.

For information about how to list items on eBay, visit the Philadelphia PMSC Web site at <http://blue.usps.gov/purchase/material/pmsc/philadelphia/>.

— *Purchasing Policies and Programs, Purchasing and Materials, 2-7-02*

Purchasing and Materials

ORDERING INSTRUCTIONS

Mandatory Sources for Custodial Products — Cleanwise, Inc., and W.W. Grainger, Inc.

Postal Bulletin 22062 (11-1-01, page 78) contained a directive for Postal Service facilities to use the national contracts with Cleanwise, Inc., and W.W. Grainger, Inc., to purchase all custodial products. The period of performance for these contracts is a base period of 4 years with two 3-year renewal options. This effective date includes all locations **except those in the Western Area currently using High Country Chemicals, Inc.** Those locations must continue to order through High Country Chemicals until advised of the date to begin ordering from the new contracts.

As explained in the November 26, 2001, letter signed by the Vice President, Purchasing and Materials; the Chief Financial Officer and Executive Vice President; and the Chief Operating Officer and Executive Vice President, the Postal Service has adopted supply chain management as a corporate business discipline. By partnering with Cleanwise and W.W. Grainger, the Postal Service will enhance user satisfaction and reduce costs throughout the supply chain.

The *preferred* method for ordering custodial products is eBay. You can access eBay at <http://ebuy.usps.gov/jsp/co/Login.jsp>. Postal Service facilities that do not have access to eBay may order by any of the following methods:

Cleanwise, Inc. (Contract #483083-01-B-0679):

Telephone: 1-877-778-8067
(Order Placement and
Customer Service)

Fax: 1-877-778-9997

Mailing Address: CLEANWISE INC
33 BOSTON POST RD
MARLBOROUGH MA 01752-1867

W.W. Grainger, Inc. (Contract #483083-01-B-0677):

Telephone: 1-800-GOV-TEAM,
1-800-468-8326
(Order Placement and
Customer Service)

Fax: 1-877-699-4889

Mailing Address: WW GRAINGER INC
1275 TRI STATE PKWY
GURNEE IL 60031-9117

These catalog offerings include commercial and Javits-Wagner-O'Day (JWOD) items at contract discount pricing. New products have been added to the Cleanwise and Grainger eBay catalogs based on feedback from Postal Service employees. If you are currently using products from suppliers other than these mandatory sources, you should contact one or both of these suppliers to perform an analysis of your current custodial product line and to provide you with a list of acceptable equivalents from their product line. This process gives each supplier an opportunity to provide you with what you need and to help you integrate these new products into your custodial programs. If you determine that the suppliers' equivalent products are not acceptable, please discuss specific issues with them. Both suppliers are eager to learn our needs and are willing to work with you to provide acceptable products.

Contract pricing is available from the electronic catalogs on eBay and by calling the order placement/customer service numbers shown above. **Pricing information is proprietary and must not be disclosed to anyone outside the Postal Service.**

For questions concerning the eBay system, contact your district or area eBay coordinator. For questions concerning contract requirements, contact the contracting officer or the Custodial Products Center of Excellence (COE) via cc:Mail at *Help, Custodial*.

— *Materials,
Purchasing and Materials, 2-7-02*

ORDERING INSTRUCTIONS

Security Containers (PSIN 293–299)

The Philadelphia Purchasing and Materials Service Center (PMSC) has negotiated a requirements contract with Schwab, Inc., for security containers (PSIN 293–299). The contract is for a base 2-year period with three 1-year options. Unit pricing will remain stable the first year and increase slightly the second year.

Ordering instructions and prices are available online at <http://blue.usps.gov/purchase/material/mlb/mlbindex.htm>; click on *MLB-01-016* (Contract No. 412735-02-B-0247 Availability of PSINs 293 through 299 Security Containers).

For more information, contact Carolyn J. Taylor, Philadelphia PMSC, at 215-931-5314.

— *Materials, Purchasing and Materials, 2-7-02*

Retail

HANDBOOK PO-102 REVISION

Self Service Vending Operations

After completing an extensive review of Chapter 7, Reporting, Handbook PO-102, *Self Service Vending Operational and Marketing Program*, May 1999, we have revised it to document work already performed to obtain information from each model vending machine and to process that information into the Vending Equipment Service System (VESS). The information is provided by machine model number and in each case references the specific handbook associated with that machine. The procedure in each instance is formatted in a step-by-step format for ease

of understanding and use. In addition, the chapter provides information for completing PS Form 8130, *Vending Equipment Sales and Service — Daily Activity Log*. That form was revised and issued as version June 2001.

You can access the revised handbook online at <http://blue.usps.gov/cpim>; click on *HBKs*.

— *Self Service and Access Management, Delivery and Retail, 2-7-02*

HANDBOOK PO-102 REVISION

Refund Policies for Self Service Vending Machines

Effective February 7, 2002, Handbook PO-102, *Self Service Vending Operational and Marketing Program*, is revised.

We will incorporate this revision into the next printed edition of Handbook PO-102 and into the online version of Handbook PO-102 at <http://blue.usps.gov/cpim>; click on *HBKs*.

Handbook PO-102, Self Service Vending Operational and Marketing Program

	*	*	*	*	*
8	Handling Customer Complaints, Claims, and Refunds				
	*	*	*	*	*
82	Refunding Money to Customers				
	*	*	*	*	*

821 Complaints Registered in Person

* * * * *

821.2 Resolution

821.21 By Window Clerk

* * * * *

[Revise the Note in item f to read as follows:]

* * * * *

Note: A supervisor must approve refunds for more than \$20.00. The maximum refund allowed per transaction is \$40.00.

* * * * *

— *Self Service and Access Management, Delivery and Retail, 2-7-02*

What's in Store



Retail Coaches Corner

Welcome to the February *Corner!*

Inquiring Minds Want to Know!

Last month in the January *Corner* we reviewed questions to ask *every* customer, regardless of the type of transaction. Here's a review of questions that you should ask when a customer presents an item to mail, including *letters, packages, and parcels*.

Think *inquire* and you'll always ask the right questions so our customers get the best service possible.

Always inquire: "Does the item (article, package, parcel) contain anything liquid, fragile, perishable, or potentially hazardous?"

Why? This is a USPS requirement.

What if the customer states, "I don't know the contents" or refuses to answer?

Politely explain to the customer that without this information, you cannot accept the package.

What if the customer replies, "No"?

Accept the item for mailing and continue with the rest of the retail transaction process.

Always inquire: "When do you want the item to arrive?" or "How soon do you want the article to arrive?" or "How fast do you need it to get there?"

Offer the appropriate class(es) that fits the customer's expectation — for example, you can recommend Express Mail® service or Priority Mail® service if speed is important.

Why? This gives customers the option to make a selection based on their needs and what they are willing to pay.

Always inquire: Explain the features and benefits of the recommended class(es) of mail. For example, Express Mail service offers overnight guaranteed service, while Priority Mail service is normally delivered in 2 to 3 days and offers no guarantee.

Why? This step helps ensure that the employee and customer have agreed on the right choice.

Always inquire: Once the customer has chosen the class of mail, you should offer any additional special services available with that class of mail — for example, Delivery Confirmation™ service, certified service, or return receipt service.

Regarding the insurance option, you might ask, "How much insurance do you need?"

Why? This question can clear up any misunderstanding that we include automatic insurance (an exception is Express Mail service) or that an item has to be of a certain value to be insured. Be mindful of the nominal fee for insurance.

Your Comments Are Welcome

- What kind of information do you need to see in the *Corner* for 2002?
- What best practices or success stories can you share to assist other retail units?

Questions or comments? Submit them via cc:Mail to *Retail Coaches Corner*.

What's in Store

THE EMPLOYEE MAILBOX

FEATURED SERVICES

Each drive period, we focus on certain U.S. Postal Service® products or services that will benefit our targeted customers and our bottom line. The idea is to suggest these services when they best meet our customers' needs.

For New Year/Small Business

- Priority Mail® service with Signature Confirmation™ service
- Certified mail with return receipt

If every location boosts Priority Mail service with Signature Confirmation service sales twice a week, over \$1,300,000 in annual revenue will be generated for the Postal Service.

The same increase in certified mail with return receipt sales will generate almost \$350,000 annually.

Educate Your Customers About Our Featured Services











- Provide them different mailing options.
- Help them get value for their money.
- Offer solutions that build their business *and* our bottom line.

Refer to "The Employee Mailbox" hanging in the Employee Zone for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>

What's in Store

THE EMPLOYEE MAILBOX







FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
 BOOST WEEK This icon means look for opportunities to sell that week's featured product/service. You'll help your office meet its revenue goals!					 payday  Langston Hughes Stamp Release	GROUNDHOG DAY
3	4	5	6	7	8	9
 BOOST: Priority Mail® With Signature Confirmation™ Small-business customers like to hear about the different options available to them.					 Happy Birthday Stamp Release	
10	11	12	13	14	15	16
 BOOST: Certified Mail With Return Receipt Small-business customers want to know about their mailing options.					 payday	
	 Lunar New Year Horse Stamp Release	Make sure Holiday Closing door sign is displayed		VALENTINE'S DAY		
17	18	19	20	21	22	23
	Offices Closed PRESIDENTS' DAY	 BOOST: Priority Mail With Signature Confirmation Remind customers they can view a copy of the recipient's signature by fax or mail.				AP 7 begins
24	25	26	27	28		
 BOOST: Certified Mail With Return Receipt Let customers know they can get a receipt in the mail showing the delivery date and the recipient's signature.						

Refer to "The Employee Mailbox" hanging in the Employee Zone for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>

What's in Store

THE EMPLOYEE MAILBOX

					FRI	SAT
MARCH					1	2
					 payday	
SUN	MON	TUE	WED	THU		
3	4	5	6	7	8	9
						
BOOST: Priority Mail® With Signature Confirmation™ Lets customers know who signed for their mailings.					Look for "The Employee Mailbox" Spring Drive Period for important information.	
10	11	12	13	14	15	16
					 payday	
BOOST: Certified Mail With Return Receipt Tells customers when their mail was delivered.						
17	18	19	20	21	22	23
						
BOOST: Priority Mail With Signature Confirmation Gives customers added peace of mind when mailing.					Spring Drive Period begins	
ST. PATRICK'S DAY						AP 8 begins
24	25	26	27	28	29	30
					 payday	
BOOST: FIRSTCLASS PHONECARD® Suggest these easy to use pre-paid phone cards.						
EASTER						
31						

Refer to "The Employee Mailbox" hanging in the Employee Zone for additional information. Access the Retail Intranet Site at <http://retail.usps.gov>



475 L'ENFANT PLAZA SW
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Person to Contact
()

Daytime Telephone

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()



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