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| IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS |
| DIVISION OF ST. CROIX |


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| IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS |
| DIVISION OF ST. CROIX |

WALEED HAMED, as Executor of the ) Estate of MOHAMMAD HAMED, )

Plaintiff/Counterclaim Defendant, ) v.

FATHI YUSUF and UNITED CORPORATION,
Defendants/Counterclaimants, )
v.

WALEED HAMED, WAHEED HAMED, MUFEED HAMED, HISHAM HAMED, and PLESSEN ENTERPRISES, INC.,

Additional Counterclaim Defendants.
WALEED HAMED, as Executor of the
Estate of MOHAMMAD HAMED,
Plaintiff,
v.

UNITED CORPORATION, )

Defendant
WALEED HAMED, as Executor of the Estate of MOHAMMAD HAMED,

Plaintiff,
v.

FATHI YUSUF,
FATHI YUSUF
FATHI
Plaintiff/Counterclaim Defendant, ))
v. Defendants/Counterclaimants, )

Defendant.

Consolidated With

CIVIL NO. SX-14-CV-287
ACTION FOR DAMAGES AND DECLARATORY JUDGMENT

CIVIL NO. SX-14-CV-278
ACTION FOR DEBT AND CONVERSION

YUSUF'S RESPONSE TO HAMED'S REQUEST FOR PRODUCTION OF DOCUMENTS PURSUANT TO THE CLAIMS DISCOVERY PLAN OF 1/29/2018, NOS. 1-5 OF 50 - AS TO:
H-21 - PAYMENT OF NEJEH YUSUF CREDIT CARD BILL, H-33 MERRILL ACCOUNTS FINANCED WITH PARTNERSHIP FUNDS, H-149 - SEASIDE MARKET \& DELI, LLC.

Yusuf's Response To Hamed's Request For the Production of Documents Nos. 1-5 Waleed Hamed et al vs. Fathi Yusuf et al. Page 2

## H-151 - CHECKS WRITTEN TO FATHI YUSUF FOR PERSONAL USE AND H-162 - CLAIMS BASED ON MONITORING REPORTS/ACCOUNTING

Yusuf through his attorneys, Dudley, Topper and Feuerzeig, LLP, hereby provides its Responses to Hamed's Request for Production of Documents Pursuant to the Claims Discovery Plan of 1/29/2018, Nos. 1-5 of 50 -- As To: H-21 - Payment of Nejeh Yusuf Credit Card Bill, H-33 - Merrell Accounts Financed with Partnership Funds, H-149 - Seaside Market \& Deli, LLC., H-151 - Checks Written to Fathi Yusuf for Personal Use and H-162 Claims Based on Monitoring Reports/Accounting.

## GENERAL OBJJECTIONS

Yusuf makes the following general objections to the Requests for Production. These general objections apply to all or many of the Requests for Production, thus, for convenience, they are set forth herein and are not necessarily repeated after each objectionable Requests for Production. The assertion of the same, similar, or additional objections in the individual responses to the Requests for Production, or the failure to assert any additional objections to a discovery request does not waive any of Yusuf's objections as set forth below:
(1) Yusuf objects to these Requests for Production to the extent they may impose obligations different from or in addition to those required under the Virgin Islands Rules of Civil Procedure.
(2) Yusuf objects to these Requests for Production to the extent that they use the words "any" and "all" as being overly broad, unduly burdensome, immaterial, irrelevant, and not reasonably calculated to lead to the discovery of admissible evidence.
(3) Yusuf objects to these Requests for Production to the extent they seek information which is protected by the attorney-client privilege or work-product doctrine, including

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Yusuf's Response To Hamed's Request
For the Production of Documents Nos. 1-5 Waleed Hamed et al vs. Fathi Yusuf et al.
Page 3
information prepared in anticipation of litigation, or for trial, by or on behalf of Yusuf or relating to mental impressions, conclusions, opinions, or legal theories of his attorneys or representatives, or any other applicable privilege or doctrine under federal or state statutory, constitutional or common law. Yusuf's answers shall not include any information protected by such privileges or doctrine, and documents or information inadvertently produced which includes such privileged information shall not be deemed a waiver by Yusuf of such privilege or doctrine.
(4) Yusuf objects to these Requests for Production to the extent that they seek information and documents concerning any matter that is irrelevant to the claims or defenses of any party to this action, and not reasonably calculated to lead to the discovery of admissible evidence.
(5) Yusuf objects to these Requests for Production to the extent that they use terms or phrases that are vague, ambiguous, or undefined. Yusuf's response to such request will be based upon his understanding of the request.
(6) Yusuf objects to these Requests for Production to the extent they seek documents or information not in the possession, custody or control of Yusuf, on the grounds that it would subject him to undue burden, oppression and expense, and impose obligations not required by the Virgin Islands Rules of Civil Procedure.
(7) Yusuf has not completed either his discovery or preparation for trial of this matter. Accordingly, Yusuf's response to these Requests for Production is made without prejudice to Yusuf's right to make any use of, or proffer at any hearing or at trial, and are based only upon information presently available. If any additional, non-privileged, responsive

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documents are discovered, these Requests for Production will be supplemented to the extent that supplementation may be required by the Virgin Islands Rules of Civil Procedure.
(8) Yusuf objects to these Requests for Production to the extent that they are compound and not a single Request. Hence, these Requests for Production should be counted as more than a single Request such that when all of the subparts are included together with other Requests for Production they may exceed the 50 Requests for Production agreed upon by the parties.

## RESPONSES TO REOUESTS FOR PRODUCTION

## Request for the Production of Documents 1 of 50:

RFPD number 1 of 50 relates to Claim H-21 (previously identified as 281) - described in the claims list as "Payment of Nejeh Yusuf credit card bill."

Please provide all documents relating to or substantiating the $\$ 49,715.05$ in charges attributed to Nejeh Yusuf on the Bank of America credit card statement (5474 15008271 1556), including, but not limited to, credit card statements and invoices substantiating the charges -- and the Partnership business purpose therefor. See Exhibit 281, Exhibits to JVZ Engagement Report, September 28, 2016, bates numbers JVZ-001252-JVZ-001253.

## Response:

Yusuf objects to this Request for Production as it is properly directed to John Gaffney.
Yusuf's Response To Hamed's Request
For the Production of Documents Nos. I-5
Waleed Hamed et al vs. Fathi Yusuf et al.
Page 4 . Sep Yusuf shows that this Request along with other discovery recently submitted should be directed to John Gaffney and maintain that these items were not included in the original list of Gaffney Items H-41 through H-141 in what appears to be an attempt to circumvent the agreement for John Gaffney to respond to discovery and that payment for his time to be at the expense of the Hamed pursuant to the Joint Discovery and Scheduling Plan. Further responding, Yusuf has no

Yusuf's Response To Hamed's Request For the Production of Documents Nos. 1-5 Waleed Hamed et al vs. Fathi Yusuf et al. Page 5
knowledge any particular payment for expenses incurred on the Bank of America credit card held by Nejeh Yusuf, how reimbursement is documented and the items reflected in the April May 2015 statement included as Exhibit 281 which document was provided by Hamed and, therefore, is unable to provide any information responsive to this Request.

## Request for Production of Documents 2 of 50:

RFPDs number 2 of 50 relates to Claim H-33 (previously identified as 338) - described in the claims list as "Merrill Lynch accounts that still existed in 2012 (ML-140-21722, ML-14007884 and ML-140-07951) financed with Partnership funds."

Please provide all documents related to the following Merrill Lynch accounts from 9/17/2006 through the present: ML 140-21722, ML 140-07884 and ML 140-07951. Documents should include, but not be limited to, documents identifying the origins of the deposits into each Merrill Lynch account and the Merrill Lynch statements.

## Response:

Yusuf objects to this Request at these accounts are not his accounts and thus, "the proposed discovery is not relevant to any party's claim or defense." V.I. R. Civ. P. 26(b)(2)(C)(iii). ML140-21722 is in the name of Fathieh Yousef, who is Yusuf's niece. ML-140-07884 and ML-140-07951 are accounts in the name of Hamdan Diamond and are not Yusuf's accounts. To the extent that payments were made to Hamdan Diamond, they were in repayment of loans. Partnership funds were deposited in to the United Merrill Lynch account ML-140-07759.

## Request for the Production of Documents 3 of 50:

RFPD 3 of 50 relates to Claim H-149 (previously identified as 246, 255, 260, 318) described in the claims list as "Seaside Market \& Deli LLC."

Please provide all documents related to transactions between the Partnership, United or the Plaza Extra Stores and the Seaside Market \& Deli. These documents should include, but not be limited to, invoices, description of inventory sold to Seaside, pricing of inventory sold to Seaside, shipping invoices for the goods shipped to Seaside, and general ledger entries documenting the Plaza Extra, United and Seaside transactions. These documents should be provided up to the date of the transfer of the East and West stores on March 9, 2015.

## Response:

Yusuf objects to this Request for Production as it is properly directed to John Gaffney. Yusuf shows that this Request along with other discovery recently submitted should be directed to John Gaffney and maintain that these items were not included in the original list of Gaffney Items H-41 through H-141 in what appears to be an attempt to circumvent the agreement for John Gaffney to respond to discovery and that payment for his time to be at the expense of the Hamed pursuant to the Joint Discovery and Scheduling Plan. Further responding, Yusuf has no knowledge as to the particular payments and transactions between the Partnership and Seaside Market and, therefore, is unable to provide any information responsive to this Request.

## Request for the Production of Documents 4 of 50:

RFPD 4 of 50 relates to Claim H-151 (previously identified as 3004a) - described in the claims list as "Checks written to Fathi Yusuf for personal use."

For all of the Partnership bank accounts, please provide all bank statements reflecting checks written to Fathi Yusuf, the United Corporation, as well as the cancelled checks, from 9/17/2006 to present.

## Response:

Yusuf objects to this Request for Production as it is unclear as to checks written to United Corporation. Further responding, Yusuf shows that this request is properly directed to John Gaffney. Yusuf shows that this Request along with other discovery recently submitted should be directed to John Gaffney and maintain that these items were not included in the original list of Gaffney Items 41 through 141 in what appears to be an attempt to circumvent the agreement for John Gaffney to respond to discovery and that payment for his time to be at the expense of the Hamed pursuant to the Joint Discovery and Scheduling Plan. According to the request, it appears that John Gaffney has already advised that he does not have all of the cancelled checks as to the various bank accounts.

Further responding, Yusuf directs Hamed's attention to Table 35(b) of the BDO Report which chronicles those checks written to Yusuf from 2001 to 2012. The supporting documentation for the allocation was also previously provided to Hamed with the original submission of the Yusuf Accounting Claims on September 30, 2016. To the extent that there are additional checks to which Hamed seeks clarification not otherwise listed in Table 35(b), please

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identify same and this response will be supplemented.

Yusuf's Response To Hamed's Request
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## Request for the Production of Documents 5 of 50:

RFPD 5 of 50 relates to Claim H-162 (previously identified as Exhibit A-L) - described in the claims list as "Claims based on monitoring reports/accounting 2007-2012)."

Please provide all documents to and/or from the United States or the United States Virgin Islands government or monitors from 9/17/2006 to present related to monitoring or monitoring reports prepared in connection with the USv United et al. criminal case 2005-15- (D.V.I.).

## Response:

Yusuf shows that he is unaware of all of the information provided to the monitors over the years as it was provided by various individuals as requested. To the extent that reports are available Yusuf shows that they have previously been provided to Hamed but attaches them again to this production. Further, Yusuf shows that as members of the Hamed family were defendants in the criminal action, they or their criminal counsel should have access to such information and that the burden of obtaining such information is equal as if provided by Yusuf. Moreover, Waleed Hamed was operating and in charge of the Plaza Extra East store until the split and, therefore, would have knowledge or information responsive to this request.

DATED: March 1, 2018


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## CERTIFICATE OF SERVICE

It is hereby certified that on this $1^{\text {st }}$ day of March, 2018, I caused the foregoing a true and exact copy of the foregoing YUSUF'S RESPONSE TO HAMED'S REQUEST FOR PRODUCTION OF DOCUMENTS to be served upon the following via Case Anywhere docketing system:

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# Business Monitoring Services <br> United Corporation 

Virgin Islands

For the Reporting Period February 1, 2004 - February 29, 2004

Contract No: GS-10F-0080J Order No: DJMS-04-AFO-P-0013

March 15, 2004

# Monthly Monitoring Report Business Monitoring Services United Corporation Virgin IsLands For the Reporting Period February 1, 2004 - February 29, 2004 

### 1.0 ACTIVITIES COMPLETED DURING MONTH

The sections that follow summarize and provide highlights of the monitoring activities conducted during the month of February 2004.

### 1.1 INITIAL IMPLEMENTATION OF THE DRAFT MONITORING PLAN

On Monday, February 2, 2004, the approved Plan for the three Plaza Extra stores was implemented by the first team of rotating onsite monitors. The MAI Project Manager, William Schroeder, as well as the one of the Senior Staff Mangers who assisted in the development of the Draft Monitoring Plan, Roger Edwards, were present to ensure the transition was made in a seamless manner without loss of effectiveness and disruption to the ongoing activities of the businesses being monitored. John Funyak was assigned as the Monitor for the St. Thomas Plaza Extra store. Jerome Owens was assigned to conduct monitoring activities for the two stores on St. Croix as well as the United Corporation shopping center. Resumes for each of these monitors can be found in Attachment A: Resumes of On-site Monitors. During the first week of February the two new on-site monitors were oriented to the Draft Monitoring Plan by Mr. Edwards and Mr. Schroeder. This orientation included their responsibilities in carrying out the Plan, as well as their roles as contractor monitors performing services on behalf of the USMS.

### 1.2 PROVISION OF NEW PLAN REQUIREMENTS TO MANAGEMENT OF PLAZA EXTRA STORES

On February 2, 2004, the three Senior Staff Managers who had been providing the initial monitoring services for the month of January (William Bruton, St. Thomas Store; Roger Edwards, St. Croix East Store; and Donald Burde, St. Croix West Store) provided management of Plaza Extra at each of the three stores with changes that had been approved by the United States Marshals Service (USMS) as part of the transition from monitoring procedures carried out by USMS personnel to procedures carried out by contractors of the USMS. Monitors also provided store management with copies of the changes to take place with implementation of the Plan regarding the approval of checks written on corporation bank accounts. The USMS had previously been provided copies of these documents.

### 1.3 REQUEST FOR SUPPORT FROM USMS

On February 2, 2004 a memorandum with list of items integral to the implementation of the approved Business Monitoring Plan (Plan) requiring seven specific actions on the part of the USMS (for example, contact with the banks holding accounts of United Corporation in order to obtain electronic access) was provided to the USMS. A copy of this memorandum is included as Attachment B: Request for Support from USMS.

### 1.4 IMPLEMENTATION OF MONITORING ACTIVITIES

The monitors continued in their duties under the Plan's implementation through the end of the first week of March. The results of the monitoring activities are detailed below (See 5.0 - Implementation of the Plan, beginning on page 7). The second rotation of monitors reported for duty at their respective stores on Thursday, March 4, 2004 and, after a two-day transition phase, took over fulltime on Saturday, March 6, 2004. The off-site monitor traveled to the U.S. Virgin Islands in order to assure the first transition form one team of monitors to the second team went smoothly and issues were addressed concerning the amendments made to the Plan.

### 1.5 SUBMISSION OF MONTHLY MONITORING REPORT FOR JANUARY

An Interim Monthly Report for January was prepared and transmitted to the United States Marshals Service (USMS) which summarized the activities of the Senior Staff Managers who served as on-site monitors while the new Monitoring Plan was being developed.

### 1.6 INTERIM REVIEW BY USMS COTR OF DRAFT MONITORING PLAN

During the week of February 23rd, the USMS COTR, Len Briskman along with the MAXIMUS Project Manger, Ilene Baylinson and the MAI Project Manager, William Schroeder, visited the U.S. Virgin Islands to assess first hand the progress being made in implementing the new Plan and its effectiveness in meeting the monitoring goals of the USMS. During this visit it was determined that amendments to the original Plan were needed along with a change in the duties of the monitors in order to: (i) reduce the monitoring time involved in the implementation; (ii) refine the activities of the monitors in order to eliminate any duplication of effort that may have crept into the implementation; (iii) enhance efficiencies needed to balance the goals of the Plan with the funds available, and; (iv) in the process, provide for a more balanced division of duties and responsibilities between the two monitors. An Amended Business Monitoring Plan was developed during this period that realigned duties between the St. Thomas and St. Croix Monitors, eliminated some activities that were not required by the Plan and refined other activities to achieve the balance sought by the USMS between monitoring oversight and cost.

### 1.7 ELECTRONIC ACCESS TO ACCOUNTS IN BANCO POPULAR AND BANK OF NOVA SCOTIA

During the February $23^{\text {rd }}$ site visit, officials of Banco Popular and the Bank of Nova Scotia, both of St. Thomas, U.S. Virgin Islands, were contacted regarding electronic access to banking account information of United Corporation. Arrangements were made to begin the process of obtaining electronic read only access to the restrained bank accounts of United Corporation for monitoring and reconciliation purposes. During the series of meetings with officials of the Bank of Nova Scotia that took place, bank officials advised Mr. Briskman of two bank accounts of United Corporation at the bank that the USMS and the monitors were unaware of. These checking accounts contained approximately $\$ 240,000$ in funds obtained through the sale of lottery tickets at the stores on St. Thomas and St. Croix. A subsequent review of the restraining order of September 18, 2003 indicated that the funds and the accounts, even though unnamed, were subject to the order and therefore subject to monitoring.

### 1.8 REQUEST FOR ELECTRONIC ACCESS TO BANCO POPULAR

On March 1, 2004, a draft letter was prepared and sent to Mr. Briskman to send to the Assistant Vice President for Commercial Credit Services, Banco Popular, St. Thomas, U.S. Virgin Islands. This letter was prepared to facilitate electronic access to the accounts of United Corporation held by the bank.

### 2.0 ACTIVITIES PLANNED FOR NEXT MONTH

### 2.1 SECOND TEAM OF MONITORS WILL BEGIN ON MARCH 1, 2004

The second team of rotating monitors will begin their responsibilities under the Amended Monitoring Plan, and will continue to do so until the beginning of April. At that time, the team that left at the beginning of March will be returning to replace the team currently in place.

### 2.2 FINAL ARRANGEMENTS FOR SECURING OF ELECTRONIC BANK ACCOUNTS

Final arrangements will be made for remote electronic read only access to the restrained bank accounts of United Corporation at Banco Popular and the Bank of Nova Scotia, St. Thomas, U.S. Virgin Islands. This information will be used to provide real-time reconciliation of bank accounts and third party yerification of information submitted by store management to the monitors for monitoring purposes.

### 2.3 REVIEW OF LATEST CONSOLIDATED FINANCIAL STATEMENTS

The Monitor on St. Thomas will obtain the latest consolidated financial statement from the Comptroller of United Corporation upon its completion. The Comptroller recently advised that it should be completed sometime after the middle of March.

Madison Associates, Inc.

### 3.0 ISSUES NEEDING RESOLUTION BY COTR

The sections that follow highlight the major issues requiring resolution by the USMS COTR during the month of February,

### 3.1 PAYMENT OF PERSONAL WATER BILL WITH UNITED CORPORATION FUNDS

Monitoring activity conducted during the month revealed that the Virgin Islands. Water and Power Authority (WAPA) bill for defendant Maher (Mike) Yousef's personal residence was being paid with restrained funds from the operating (Tenant) bank account of the United Corporation shopping center on St. Croix. This was brought to the attention of store management and they were informed that this was a prohibited payment under the restraining order. Store management responded that the residence in question was often used by store management for business purposes and that fact justified payment of the utility bill with restrained funds. Store management informed that they would continue to pay this bill in the same manner until specifically informed by the Court that it was a prohibited payment. The onsite Monitors will continue to monitor and report on these payments until informed otherwise by the USMS COTR.

### 3.2 PROPOSAL FOR UNITED CORPORATION TO OPERATE A LAUNDROMAT

The tenant in the United Corporation shopping center in St. Croix operating a laundromat went out of business in February. Store management surfaced a proposal for use of the space. Under the proposal, United Corporation would operate a new laundromat in the vacated space. Under this proposal, funding is to come from monies accumulated in the Shopping Center's Tenant's account. This proposal has been forwarded to the USMS for consideration and discussed during the visit to St. Croix. The on-site Monitors will wait for direction from USMS on this issue.

### 3.3 ISSUANCE OF $\$ 250,000$ IN UNITED CORPORATION TO CHARITIES

On March 5, 2004, during the introduction and transition period between the monitoring teams it was learned that the primary shareholder of United Corporation and the lead defendant Mr. Yusuf, Sr. was considering the issuance of Plaza Extra checks totaling $\$ 250,000$ in the near future to three charities. Mr. Yusuf explained that he did not intend to present these checks to the monitors for approval and was going to present them directly to the District Court Judge without prior notification to the Assistant United States Attorney, as he knows that these checks would not be approved by the monitors or the USMS. The USMS was immediately was notified of this issue.

### 3.4 PAYMENT OF PERSONAL TAX LIABILITIES WITH CORPORATE FUNDS

On March 1, 2004, the St. Thomas monitor was presented by the Comptroller of United Corporation with a copy of a Federal Income Tax Return Form, No. 1120S, for United Corporation. This form was for the tax year ending December 31, 2002, which purportedly had been filed on or about

September 4, 2003. The monitor was also shown six Federal Income Tax Forms, Nos. 1040X (Amended 1040s) for the six shareholders of United Corporation. The Comptroller stated that the amended 1040 forms would soon be filed. The Comptroller informed that the 1040X forms were required to report each shareholder's portion of the income reported by United Corporation on the 1120 S form filed in September. This income had not been reported on the originally filed shareholder's 1040 forms due to the fact that the 1120 S form had not been filed at the time the 1040 forms were submitted.

The Comptroller asked the monitor to approve six checks from a United Corporation bank account that were going to be attached to the individual 1040X forms of the shareholders to pay the additional tax due. The amounts of these checks ranged from a few thousand dollars for the minor shareholders to over $\$ 150,000$ for the major shareholder (Mr. Yusuf, Sr.). The monitor informed the Comptroller that the payment of the shareholder's personal income tax liabilities by United Corporation appeared to be in the nature of the payment of a personal expense with corporate funds and therefore the monitor would not be able to approve the payments without specific authorization from the USMS.
The issue was reviewed with the COTR who instructed that the monitor approve the checks because the additional tax liability of the shareholders appeared to stem from their required reporting of their portions of United Corporation's net income.

### 4.0 IMPLEMENTATION OF MONITORING PLAN

The information presented below represents a consolidated report of monitoring activity conducted by the on-site Monitors in accordance with the Draft Monitoring Plan for the month of February. This report is organized to correspond to the specific numbered monitoring activities outlined in the Draft Monitoring Plan.

## Activity No. 1 - Review and Reconciliation of Income and Deposits

For each day during the month of February the POS summary, till reconciliation, deposit slips, phone and lottery reconciliations and the Western Union (St. Thomas only) reconciliation were.reviewed by the monitors assigned to each store. In total, till reconciliations balanced in a satisfactory manner with deposits and the POS summary. Any significant deviations were reconciled with store management on a daily basis. In summary, the data collected and reconciled by the site monitors is presented below.

## TABLE NO. 1

POS Summary and Till Reconciliation

| Item | SST | St. Croix - East | St. Croix <br> West | Totals |
| :---: | :---: | :---: | :---: | :---: |
| Total Sales $^{*}$ | $\$ 2,464,840$ | $\$ 2,025,893$ | $\$ 1,995,002$ | $\$ 6,485,735$ |
| Over/Short ${ }^{* *}$ | $(\$ 112.60)$ | $\$ 319.93$ | $(\$ 924.34)$ | $(\$ 717.01)$ |

The "Total Sales" figures represent the total sales figures as reported by the stores' networked cash registers according to the Retail Pro Point of Sale reporting system.

The "Over/Short" figures represent the total net amount of discrepancy between reported sales and the amounts collected in the registers' tills for the month. This is well within store management's accepted range and is comprised mostly of the sum of errors made at the register and unofficial "loans" taken out of the till by cashiers. Cashiers are personally responsible for till shortages, which are deducted from their checks weekly.

TABLE NO. 2
Detailed Till Reports

| Item | SST | St. Croix <br> East | St. Croix - <br> West | Totals |
| :--- | :---: | :---: | :---: | :---: |
| Cash | $\$ 1,382,706$ | $\$ 667,478$ | $\$ 690,805$ | $\$ 2,740,989$ |
| Checks | 341,556 | 456,997 | 459,781 | $1,258,332$ |
| WIC | 95,933 | 95,933 | N/A | 130,659 |
| Telecheck | 94,482 | 138,899 | 126,793 | 360,174 |
| FS/EBT | 119,263 | 138,704 | 243,671 | 501,638 |
| Debit Cds. | 234,153 | 230,531 | 184,072 | 648,756 |
| Credit Cds. | 285,793 | 344,813 | 231,973 | 862,759 |
|  |  |  |  |  |

These figures represent monthly totals taken directly from the till reconciliation sheets prepared and reconciled by store personnel to the daily collections of register tills and reports from the POS system. These figures have not been reconciled with the store's Peachtree reports as those reports are generally weeks behind the actual data. The St. Croix - West store is not authorized by the Virgin Islands Government to process WIC (Women, Infants and Children) assistance payments; therefore there are no sales of this kind in this store.

## TABLE NO. 3 <br> Detailed Deposit Reports

| Cash | $\mathbf{\$ 1 , 3 8 1 , 7 2 3}$ | $\$ 639,029$ | $\$ 691,823$ | $\$ 2,712,575$ |
| :--- | :---: | :---: | :---: | :---: |
| Checks | 387,368 | 456,993 | 483,342 | $1,327,703$ |
| Lottery and | 20,167 | 15,560 | 11,166 | 46,893 |
| Phone Cards |  |  |  |  |
| Undepositables | 4,128 | 24,219 | 14,139 | 42,486 |

These figures represent monthly totals taken directly from the deposit slips and reconciliations prepared by store personnel daily. Undepositables are items which are counted the same as receipts in the till reconciliations for purposes of balancing the registers but are not depositable into the store's bank account. Examples of undepositable items include redeemed gift certificates, in-store credits for exchanged merchandise and direct payments from the register to local suppliers of fresh fish and produce. Store monitors inspected documentation for these items when they exceeded $\$ 1,000$ in any store for a given day.

## Activity No. 2 - Comparison of Electronic Data with Paper Copies

This monitoring activity was not conducted during the month, as independent electronic access to the POS summary data was not available. The Business Monitoring Plan as amended beginning in March has eliminated this monitoring activity.

## Activity No. 3 - Review and Reconciliation of Western Union Data

The Western Union spreadsheets were compared and reconciled to the Western Union daily printouts for February Ist through February $25^{\text {th }}$. These figures reconciled without discrepancy. Western Union data was not available from store management as of the date of this report for the period February $26^{\text {th }}-29^{\text {th }}$. Reconciliation of these four-day's amounts will be included in next month's report. The data captured on the Western Union spreadsheets was compared to deposits into the Western Union bank account at Banco Popular. All receipts appear to have been properly deposited. The only expenditures from this account were payments withdrawn by Western Union. The balance in this account at month's end was $\$ 105,102.23$.

## Activity No. 4 - Review and Reconciliation of Bank Statements with POS figures and Disbursement Journals

Electronic access to the Banco Popular accounts was not available for the month of February. It is anticipated electronic access to these accounts will be accomplished during the month of March. Consequently, the paper copies of the Banco Popular account statements were obtained and reviewed for the month of February. The Banco Popular accounts are used primarily to receive electronic payments which result from customer purchases using credit and debit cards and Telecheck.

TABLE NO. 4
Sales and Deposits

| Item | St. Thomas | St. Croix-East | St. Croix-West |
| :--- | :---: | :---: | :---: |
| Total Sales | $\$ 639,387$ | $\$ 829,826$ | $\$ 761,522$ |
| Total Deposits | 630,722 | 818,145 | 746,661 |
| Differences | 8,665 | 11,681 | 14,861 |
| Variance | $1.35 \%$ | $1,41 \%$ | $1.95 \%$ |
| Percentage |  |  |  |

Total deposits were unable to be completely reconciled to sales as the bank records electronic deposits net of transaction fees. A variance of less than two percent for the month is not considered substantial and most likely is comprised of bank and electronic transaction fees.
All transfers of funds out of the Banco Popular accounts were traced to the Bank of Nova Scotia Operating accounts of the stores.

## Activity No. 5 - Verification of DEPOSITS in Accounts at BNS

The St. Thomas store maintains a separate operating account at the Bank of Nova Scotia into which each day's depositable receipts from the till reconciliation are made. A reconciliation between what the till reports should have been deposited and the bank statements for this account reveals that all receipts were properly deposited. No discrepancies were noted.
The St. Croix stores share one operating account at the Bank of Nova Scotia into which each store's depositable receipts from the till reconciliations are made. Reconciliation between what the till reports for each store and the bank statement reveals $\$ 151,453$ in excess deposits appears to have been made. The St. Croix East store does not include deposits in their daily till reconciliation that represent non-daily income items, such as refunds, resubmitted returned checks, rebate checks and extraordinary payment items. These items totaled $\$ 32,492$ for the month of February and when subtracted from the apparent excess deposit amount leaves $\$ 118,961$. The St. Croix - West store is the only store that funds the excess cash needs of its service desk from the till. The other stores fund theirs from their safe's cash balances. Because of this the St. Croix - West store's daily
deposits rarely equal what the till reports. During the month of February the net effect of the St. Croix - West store's borrowing and paying back of till receipts to fund their service desk resulted in excess deposits totaling $\$ 121,647$. When this amount is added back into the excess deposits amount for the month there actually exists an unaccounted for difference of $\$ 2,686$ between what was reported as deposited by the daily till reconciliations and what the bank statements reflect. This amount represents an un-reconciled difference of less than $1 / 10$ of one percent of total deposits into the operating account of the St. Croix stores and is not deemed substantial.
The St. Croix - West's unique practice of funding service desks needs from the till was discussed. Store management was under the impression that their store's cash safe balance was to be kept well under the $\$ 80,000$ limit and therefore were using the till to fund service desk needs so as not to run out of cash. Store management was urged to build the cash reserve in their safe up to $\$ 80,000$ and to begin to fund service desk needs from the safe as opposed to the daily till.

## Activity No. 6 - Electronic Monitoring Through Store Cameras

Electronic access to the store's video surveillance system was not secured therefore a monitor visited each store daily. Both the retail and warehouse sections were visited and the monitors were vigilant for any unusual or extraordinary activities. Shelves were observed to be adequately stocked and the warehouse properly maintained. An outside vendor conducted a complete inventory this month that resulted in much organization and clean-up activity taking place in the stores. The stock in each store appears to be better organized at the end of this month than it was at the beginning as a result of this activity.

## Activity No. 7 - Comparison of Accounts Payable Aging Reports

A review of each stores aged accounts payable report was conducted. As of January 31, 2004, the St. Thomas store had a total of $\$ 193,836$ in accounts payable that were between 61 and 90 days old and $\$ 150,239$ over 90 days old. The bulk of this was comprised of $\$ 275,673$ owed to a major vendor: West Indies Corporation. This was brought to store management's attention and the West Indies extended debt was paid. As of February 29, 2004, the St. Thomas store had only $\$ 12,753$ in accounts payable over 90 days old. This figure primarily represents disputed amounts from a variety of vendors and is not substantial in relationship to the total monthly volume of accounts payable. The St. Thomas store reports a negative balance of $\$ 37,136$ (actually a receivable rather than a payable) of accounts between 61 and 90 days old. This figure represents the debt of Waltkock Ltd. for returned merchandise and overcharges.
The St. Croix - East store reports only two accounts with substantial amounts due over 90 days, those being Associated Grocers for $\$ 11,593$ and Lays Snacks for $\$ 3,617$. These are both high volume accounts and the amounts are not significant in relation to the total amount of business done with these vendors.

The St. Croix - West store reports accounts payable over 90 days to 11 different vendors in the total amount of $\$ 50,088$. These are all to vendors with which the store does a high volume of business and includes account discrepancies and disputed amounts that in total represent less than a $\$ 9,000$ increase over the previous month's total.

## Activity No. 8 - Review of High Dollar and Unusual Disbursements

A total of 76 checks were selected for verification back to the original invoices by the site monitor at the St. Thomas store with 63 checks being selected for the St. Croix - East store and 36 checks for the St. Croix - West store. In each instance the checks reconciled with the invoices.

## Activity No. 9 - Third Party Verification of Unresolved Disbursements

No third party verification or follow-up was necessary, as Activity 8 did not uncover any discrepancies between checks written and back-up documentation.

## Activity No. 10 - Review and Comparison of Bank Statements and Disbursement Journals

A review and comparison between the Peachtree system generated check register/disbursements journal and the bank statements for the operating accounts of each store did not reveal the existence of any checks not recorded in the check register/disbursements journal.

## Activity No. 11 - Review of Disbursements in Excess of \$10,000 and Any That Are Unusual or Non-Routine

During the month of February the site monitors were presented with the following numbers of checks for review and approval prior to issuance in the total amounts indicated. In each instance store management was required to present invoices to document payments for which approval was requested. Any issues that were raised with regard to these disbursements that required further review or merited the attention of the USMS are identified elsewhere in this Report.

## TABLE NO. 5

Checks Reviewed Prior to Issuance

| SST | 77 Checks Totaling | $\$ 2,064,495$ |
| :--- | :---: | :---: |
| St. Croix - East | 81 checks totaling | $\$ 2,898,431$ |
| St. Croix - West | 72 checks totaling | $\$ 1,397,915$ |
| Total | 230 checks totaling | $\$ 6,360,841$ |

# Activity No. 12 - ANALYSIS TO Determine Average Reoccurring Payments 

Vendor payment patterns were established in January during the development of the Plan and nothing observed in February revealed the need to alter the previously determined vendor check approval listing or the amounts established in that analysis.

## Activity No. 13 Analysis of Operating Percentages

Store management has not as yet completed financial statements for 2003 for comparison purposes. Store management has also not completed financial statements for the months of January or February of 2004. Consequently, no attempt at an analysis of the gross and net operating percentages for this month was attempted, as it would be without the critical information needed to make such an analysis.

> Activities No. 14 AND 15 - Review of Income and Disbursements of Shopping Center on St. Croix

All rental income and disbursements were reconciled to the tenant's account. The ending balance in the shopping center tenant's account is $\$ 219,743$ for the month of February. There appear to be three tenants that are seriously in arrears in their rent payments. These are JP Sales, New Plaza Café and Best Furniture in the amounts of $\$ 16,619, \$ 13,619$ and $\$ 7,360$, respectively. Store management has claimed that it is actively trying to bring these tenants more current in their rent. Best Furniture has significantly reduced their past due rent amount from what it was in months past.

TABLE NO. 6
Shopping Center Change in Activity

| Item | January | February | \% of Change |
| :---: | :---: | :---: | :---: |
| Number of Tenants | 38 | 37 | $(2 \%)$ |
| Rent Collected | $\$ 72,981$ | $\$ 43,672$ | $(40 \%)$ |
| Rent Due | $\$ 47,435$ | $\$ 44,676$ | $(6 \%)$ |
| Expenses | $\$ 9,959$ | $\$ 12,296$ | $23 \%$ |

One tenant, the occupant running a laundromat, went out of business in February, Store management has advised of a proposal to operate a new United Corporation owned Laundromat operation in the space vacated by the previous tenant. Funding for this new venture is proposed to come from monies accumulated in the shopping center's tenant's account. This proposal has been forwarded to the USMS for consideration.
One disbursement discrepancy was discovered. One check (No. 1373) in the amount of $\$ 1,490.27$ was made payable to the Virgin Islands Water and Power

Authority (WAPA). The invoice for this payment indicates that it was in payment for water for residential service. When questioned, store management advised that the payment was made for power delivered to the personal residence of Maher (Mike) Yusuf. Store management advised that it considers the payment justified because United Corporation shareholders often stay at this residence and use it for business purposes. Store management further advised that this practice was allowed in the past by the USMS and that they would continue to pay this power bill with shopping center funds.

## Activity No. 16 - ReView of Payroll Records for Unusual Payments

Payroll records were reviewed by the monitors of each store and no unusual or extraordinary payments were noted. Key family member employees continue to receive $\$ 3000$ per month before withholdings.

## Activity No. 17 - UnsCheduled Cash Counts

A total of eight unscheduled surprise cash counts were conducted at the St. Thomas and St. Croix - East stores and six counts at the St. Croix - West store during the month of February. At no time was more than $\$ 80,000$ discovered in any store's safe nor were any irreconcilable deficiencies uncovered.

TABLE NO. 7
Cash. Count Analysis

| Store | Low Cash Count | High Cash Count | Avg. Cash Count |
| :--- | :---: | :---: | :---: |
| St. Croix - East | $\$ 64,000$ | $\$ 80,000$ | $\$ 45,025.86$ |
| St. Croix - West | 35,576 | 77,276 | $53,859.33$ |
| St. Thomas | 53,290 | 53,790 | $53,652.50$ |

## Activity No. 18 - Third Party Verification to Large Vendors

No third party refund verification letters were sent out this month.

## Activity No. 19 - Daily Visits to the Markets

Comments on this activity are covered under Activity No. 6, above.

## ACTIVITY NO. 20 - VISITS TO THE "Fourth Store" Located on St. Thomas

The St. Thomas monitor visited the "fourth store" during the month of February. During these visits, the monitor detected no indications the store may have been used as an outlet for goods purchased by or through the Plaza Extra stores. The Senior Staff Manager, serving as the Off-Site Monitor also visited this store during the transition that took place from one team of monitors to another.

Again, there were no visible signs detected of use of the store as an alternative outlet for goods purchased with Plaza Extra funds.

## Activity No. 21 - Summary Monthly Report of Activity

This report constitutes the report required by Activity No. 21.
In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that United Corporation already owns and uses an electronic platform that contains the eapacity for tracking its inventory, and finally in view of the decision of the USMS not to use an electronic monitoring system to view activity on the loading docks of the three stores, it is recommended that consideration be given to convince or compel the owners of United Corporation to begin using an effective electronic inventory control system.

MAdISON ASSOCIATES, InC.
MAXIMUS

### 6.0 ATTACHMENTS

The following attachments are included in this report to supplement the information provided in Sections 4.0 and 5.0, above:

- Attachment A. Resumes of On-Site Monitors
- Attachment B. Request for Support from USMS
- Attachment C. Daily Log of St. Thomas Plaza Extra Store Monitor, John Funyak
- Attachment D. Daily Logs of St. Croix Plaza Extra East Store Monitor, Jerome Owens
- Attachment E. Daily Logs of St. Croix Plaza Extra West Store Monitor, Jerome Owens
- Attachment F. Copy of Most Recent Financial Statement
- Attachment G. Copy of Most Recent Statement of Income and Retained Earnings (1/31/04)

RESUMES

# Resume 

## John P. Funyak

## EMPLOYMENT

1999-2004 Owner J.P. Consulting LLC, specializing in Forensic Accounting, Financial Investigations, and Security Clearance Background Investigations for the National Security Agency, U.S. Customs Service and U.S. Departments of State and Defense.

1972-1999 For 25 years he served as a Special Agent, Criminal Investigation Division (CD), Internal Revenue Service, and was involved in investigations related to various types of economic and financial crime, organized crime and narcotics trafficking, money laundering, political corruption, and tax evasion. He spent four years as a headquarters management analyst developing a major nationwide computer system for IRS CID. Mr. Funyak served in the Office of Foreign Operations, for the U.S. Treasury Department. During his career, he also served as team leader for task forces involved in multinational narcotics and money laundering investigations in the Caribbean. He has become proficient in computer skill, using them to increase the efficiency of his analyses and investigations.

## EdUCATION

- Bachelor of Science, Business Management, Indiana University of Pennsylvania, 1971.
- Graduate of Federal Law Enforcement Training Center, Washington, D.C., 1972-1973.
- Participated in and taught Continuing Professional Education on a yearly basis, minimum of 40 hours per year, in all phases of investigative procedures/techniques and computer technology, 1973 to 1999.


## Professional Memberships

- Member, National Association of Certified Fraud Examiners


# Resume 

## Jerome Owens

## EMPLOYMENT

2001-2004 Mr. Owens, until recently, was employed by Chhabra Group, Weston, Florida His duties consisted of providing executive protection and security to the firm

1975-2001 For twenty five years, Mr. Owens was a Special Agent for the Criminal Investigation Division, Internal Revenue Service (IRS). For the last two of tho, years he was a supervisor in the Miami Field Office of the $\mathbb{R S}$ where he was responsible for, among others, the Computer Investigative Specialists, the Asset Forfeiture Specialists, the District Intelligence Analysts, the Enforcement Operations Coordinator, and the Tax Fraud Investigative Assistant. Prior to that he was responsible for coordinating the seizures of property for forfeiture, frequently involved in pre-seizure planning, reviewing seizure warrants for legal sufficiency, coordinating plans with the U.S. Attorneys Office and other Federal agencies. Mr. Owens also supervised major tax evasion investigations, economic and financial crime, including money laundering, cases, political corruption and narcotics trafficking in South Florida.

## EDUCATION

- Bachelor of Science with Major in Management
- Taxation and Accounting
- Proficient in Microsoft Suite Applications
- Federal Criminal Investigators Training
- Financial Investigative Techniques
- Asset Seizure and Forfeiture Training and Instruction


## DAILY LOG - ST. THOMAS STORE

## Daily Log

## St. Thomas, U.S. Virgin Islands

| Date | CC | Amount | Store | Storage |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2/8/2004 | N |  | Y | Y | Monitor store. 'Inquired regarding over $\$ 300,000$ owed to West Indies Corp in . the aged payables that are in the over 60 day and 90 day past due category. Appears to be a dispute over credits for merchandise. Should soon be resolved. Letter lying on work desk dated 1/27/04, to Waheed (Willie) Hamed, Box 503358, St. Thomas VI 00805, From E TRADE Financial re Accts: 50686252, 50687334, 50686235, 50687457,50687466, 50686241, 50687484. Letter states there was an error in Waheed's application because his address was a PO Box/Contract location. It requested that he call 800-786-2575 to resolve issue. |
| 2/9/2004 | N |  | Y | Y | Comptroller confirmed no large check had been written requiring my approval because Willie was in local court hearing regarding an employee accident suit. Check to Bureau of internal Revenue $\$ 10,133.78$ for withholding taxes. Fathi Yusuf, Najeh F. Yusuf, and Waheed M. Hamed issued pay checks gross of $\$ 3,000$ each. |
| 2/10/2004 | N |  | Y | Y | Approved transfer check to St. Thomas Operations Acct for $\$ 250,000$ from Mr. Yusuf, \$133,512.98 check to West Indies Corporation issued. Received lotto and WU info for $2 / 4,2 / 5,2 / 6$. On dock at 7:00 P.M. Willie, Omar, and Hajeh only one on dock with Nejah driving highlift. Visited Fourth store no unusual activity. |
| 2/11/2004 | N |  | Y | Y | Approved second check \# 21068 of $\$ 168,733.64$ to West Indies Corporation. Integrating new schedules. |
| 2/12/2004 | Y | 53,690.00 | Y | Y | Requested from Nejah missing Lotto, WU, and Money Orders. He said Lotto, Western Union, and Money Orders out of order all of $2 / 7$ and part of on $2 / 8$. He provided January printout of Lotto, Western Union, and Money Orders. Safe count changes as follows: $\$ 4,000$ less 1 's, $\$ 4,000$ more 20's, and $\$ 100$ less 100 's. Visited Fourth store no unusual activity. |
| 2/13/2004 | N |  | Y | y | Patricia who issues checks did not have vendor list per current guidelines. Discussed with Willie, he agreed problem to be addressed by me giving Patricia a copy of check approval list and I explained the list to her. Mr. Yusuf at St. Croix store today. |

## DAILY LOG - ST. CROIX EAST STORE

| Date | CC | Amount | Store | Storage |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2/2/2004 | N |  | Y | Y | Walked store and warehouse |
| 2/3/2004 | N |  | Y | Y | Walked store and warehouse |
| 2/4/2004 | Y | \$69,000 | Y | Y | Walked store and warehouse. Cash count done. \$69,000 in safe, \$11,000 at service desk. |
| 2/5/2004 | $N$ |  | Y | Y | Walked store and warehouse. |
| 2/6/2004 | N |  | Y | Y | Walked the store and warehouse, it appeared to be orderly. Copy of new check approval procedures given to Wally and Wadda. |
| 2/7/2004 | Y | \$69,000 | Y | Y | Cash Count with Yusuf, $\$ 11,000$ is at the service desk, this is done for checks, payroll and the busy weekends. Most office personnel not in on the weekend. |
| 2/8/2004 | N |  | N | $N$ | Did not visit store. Worked on files in apartment. |
| 2/9/2004 | $N$ |  | Y | Y | Walked the store and warehouse, it appeared to be orderly. <br> -Reviewed and reconciled the POS Sheet for February 7th and 8th <br> -Received the rental receipts and disbursements journal <br> -Received the Aged Payables report <br> -All bank statements are forwarded to St. Thomas <br> -Per Mike, the bank statements are also forwarded to St. Croix <br> -I initialed off on a change order from the safe from Yusuf. He will change $\$ 15,000$ in five (5) dollar bill and $\$ 5,000$ in one (1) dollar bills. |
| 2/10/2004 | $N$ |  | Y | Y | Walked the store and warehouse, it appeared to be orderly. Copy of new check approval procedures given to Wally and Wada. <br> -Reviewed and Reconciled the POS Sheet for Feb 9th <br> -Avilia explained difference was over $\$ 1,000$, due to purchase of cucumbers for $\$ 298$ and plumbing repairs for $\$ 495$. I reviewed both receipts. <br> -Walked the Store and Warehouse <br> -Received Payroll for month of February |
| 2/11/2004 | Y | \$69,000 | Y | Y | Cash count with Yusuf, \$11,000 downstairs at service desk, \$5,000 in |



| () Date | CC | Amount | Store | Storage |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Date $2 / 18 / 2004$ | N | Amount | Y | Y | -Walked the store and warehouse. The warehouse was very busy and full. <br> -Reviewed and initialed checks in excess of $\$ 10,000$ <br> Walked store and warehouse. <br> -Received, reviewed and reconciled the POS documents for February 17th <br> -Walked the store and warehouse <br> -Also walked the shopping center <br> - Informed Alan that I had provided the documentation to Roger <br> -Avilia indicated that the daily deposit will not reconcile with the reconciliation sheet, because Wally is out. <br> -I reviewed and initialed two checks for Mary |
| 2/19/2004 | N |  | Y | Y | Walked store and warehouse. Warehouse in complete disarray on the second floor. Preparing for the weekend. Much activity and trucks being unloaded. <br> -Received, reviewed and reconciled the POS documents for February 18th <br> -Walked the store and warehouse <br> -Talked to Alan regarding the Laundromat <br> -Avilia stated that deposits will not coordinate because of payroll checks and Wally cannot sign them until he returns. <br> -Also walked the shopping center <br> -I reviewed and initialed one check for Mary. |
| 2/20/2004 | $Y$ | \$73,000 | Y | Y | Walked Store early morning, customers but no activity on the back dock, Cash Count with Yusuf in afternoon- $\$ 73,000$ currency in safe, $\$ 4,000$ given to service desk for cashing checks, etc and $\$ 3,000$ in singles given to SDtotal $\$ 80,000$. <br> -Received, reviewed and reconciled the POS documents for February 19th <br> -Walked the store and warehouse. <br> -Also walked the shopping center <br> -I reviewed and initialed one check for Mary. |
| 2/21/2004 | N |  | $Y$ | Y | Store is very busy, as is the warehouse. Loading dock has most items off the trucks. <br> -Received (Avilia), reviewed and reconciled the POS documents for February 20th <br> -Walked the store and warehouse. <br> -Saturday, girl in the office off today |


| Date | CC | Amount | Store | Storage |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2/22/2004 | N |  | Y | Y | Store is busy in the morning, but slows down as the day wears on, shelves in store stay stocked and the warehouse is organized. |
| 2/23/2004 | N |  | Y | Y | Walked store and warehouse the dock has is busy. <br> -Received reviewed and reconciled the POS documents for February 22nd <br> -Avilia reconciled the phone and lottery for the weekend. <br> -Walked the store and warehouse. <br> -Told Alan that someone will contact him regarding the laundromat |
| 2/24/2004 | N |  | Y | Y | Walked store and warehouse with Bill, Len Briskman, Eileen from MAXIMUS, store was in good shape, the warehouse was in ok shape, but the 2nd floor in the warehouse was in disarray. <br> -Received the POS/Till, 23rd from Yusuf, not correct: Something is wrong with the accounting system on one POS. Will discuss with Avilia tomorrow. -Walked the store and warehouse. <br> -Len, Bill Eileen and I contacted Alan regarding the Laundromat. |
| 2/25/2004 | Y | \$73,000 | Y | Y | Cash Count with Yusuf, $\$ 73 \mathrm{~K}, \$ 3,000$ in singles and $\$ 4,000$ in ones. Yusuf mentioned that within the next day or so they will have to make an exchange with the bank for smaller bills and change. <br> -Received the POS/Till, 23rd from Yusuf, not correct. Something is wrong with the accounting system on one POS. Will discuss with Avilia tomorrow. <br> -Walked the store and warehouse. <br> -Len, Bill Elaine and I contacted Alan regarding the Laundromat. |
| 2/26/2004 | $N$ |  | Y | Y | Store is in good shape, stocked and warehouse is busy as usual, upstairs is in better condition than yesterday. |
| 2/27/2004 | Y | \$70,000.00 | $N$ | N | Cash count with Yusuf, \$70k, total of \$10k downstairs, \$7k loan to SD and $\$ 3 k$ loan single to SD. |
| 2/28/2004 | N |  | Y | Y | Stopped by store and walked warehouse and initialed checks for Mike. |
| 2/29/2004 | N |  | Y | Y | Stopped by store in the evening, walked store and warehouse no activity. |

## DAILY LOG - ST. CROIX WEST STORE




| § MAdISON ASSOCIATES, Inc. |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\dagger$ Date | CC | Amount | Store | Storage |  |
| 2/13/2004 | Y | \$35,576 | Y | Y | Cash Count with Shawn $\$ 31,576$ and $\$ 4,000$ check for cash. Store walked and appears to be in good shape. <br> -Received, reviewed and reconciled POS documents for February 12th <br> -Walked store and warehouse <br> -Received disbursements journal for February 12 <br> -Received, reviewed and analyzed invoices for numerous checks over \$10k. <br> -The invoices for each of the checks were analyzed and initialed. -I informed Mike that I had discussed his request with Roger. I told him to write up a proposal that could be reviewed and forwarded to the USMS. |
| 2/14/2004 | N |  | $N$ | $N$ | Did not visit store today, worked out of residence for the weekend |
| 2/15/2004 | N |  | N | N | Did not visit store today, worked out of residence for weekend |
| 2/16/2004 | $N$ |  | Y | Y | Walked store and warehouse. <br> -The office for the West store was closed when I arrived -Received, reviewed and reconciled POS documents for February 13th and 14th -Walked store and warehouse |
| 2/17/2004 | N |  | Y | Y | Walked store and warehouse. <br> -Received, reviewed and reconciled POS documents for February 15 and 16th <br> -Received disbursement journal for last week. <br> -Walked store and warehouse, Charley on duty |





## CONSOLIDATEED INCOME STATEMENT

UNITED CORPORATION
CUNSOLIDATED INCOME STATEMENT
FOR THE NINB MONTHS ENDING SEPTGMBER 30, 3OO.3

|  | Curreat Monch |  | Year to Juta |  |
| :---: | :---: | :---: | :---: | :---: |
| REVENUES: |  | 83.21 | 57,436,719.22 | 98.81 |
| SALB OT M FRCHANDISH | $6,494,37.85$ $904,439.65$ | 11.50 | 904,439.6.5 | 1.36 |
| PRIOR YTAR'S SALES | 417,000.00 | 5.34 | 417,000.00 | 0.72 |
| DAAS PAYMENTS | 4.143,731.22) | <1.84> | $<1,088,787.20\rangle$ | <1.87: |
| (LESS) FHARMACY シ | 47,011.38 | 0.619 | 375,571.54 | 0.65 |
| RENTAL INCOME | 0.00 | 0.00 | 0.00 | 0.00 |
| INTFRFST TNCOME | 0.00 | 0.00 | 0.00 | 0.00 |
| DIVIDEND TNTOME | 81,504.89 | 1.04 | 81,504.89 | 0.14 |
| LOT OO CDINMISSION | 4,072.25 | 0.05 | 4.072 .25 | 0.01 |
| WESTERN UNIUN COMMISSICN | 7,804,070.81 | 100.00 | $58,130,570.35$ | 100.00 |
| TOTAL REVENUES |  |  |  |  |
| COST OF REVENUES: | 13,119,541.38 | 108.10 | 38,528,564.18 | 66.28 |
| COST OF GOODS SOLD | -248,262.80\% | -3.18\% | <248,262.80> | $<0.47\rangle$ |
| PRIOR YHAR'S COST OP SALES | 819.128.12 | 10.50 | 2,020,714.45 | 3.68 |
| EREIOHT | +366,005.28> | <4.700 | 4366,995.28> | 40.63:- |
| FREIOHT REDATB | 36.259 .16 | 0.46 | 293,010.81 | 0.50 |
| EXCISETAX | 10, 326.86 | 0.13 | 101,222.3.3 | 0.17 |
| U.S.CUSTOMS | $10,360.90$ | 0.03 | 16,501.55 | 0.03 |
| CUS'IOMS BROKFR |  |  |  |  |
| TO.IAL COST OF RTIVRNUE | 13,372,658.34 | 171.30 | 40,344,805.24 | 69.40 |
|  | 45,567,987.53 | 0.71 .34 | 17,785,765.11 | 30.60 |
| GROSS PROFII |  |  |  |  |
| EXPENSES: | 569.47 | 0.01 | 1,166.68 | 0.00 |
| AUTO EXPENSE | 19,500,00 | 0.25 | 63,632.50 | 0.11 |
| ACCOUNTINS | $\because 0.00$ | 0.00 | 157,328.26 | 0.27 |
| HURRICAND INSURANC: | 1.623 .52 | 0.02 | 309,053.67 | 0.69 |
| LIABLIITY INSURANCE | 67.991 .94 | 0.87 | 146,028.35 | 0.25 |
| LEGAL | 0.00 | 0.00 | 5,685.31 | 0.01 |
| MANAGEMENT FEES | 33,598.46 | 0.69 | 2(K, 178.41 | 0.35 |
| MATNTENANCE \& REPAR. | $33,98.96$ $6,320.00$ | 0.08 | 79,030.00 | 0.07 |
| TRASH RPMOYAL | $6,320.00$ $19,817.57$ | 0.25 | 49,046.14 | 0.08 |
| OFFTCE SUPPLIES | 18,817.51 | 0.30 | 252,068.60 | 0.43 |
| ADVER TSTNG \& PROMOJION | 2,230.413 | 0.08 | 49,900.34 | 0.09 |
| TFITHCHHCX | 883.50 | 0.01 | $26,142.09$ | 0.04 |
| BANK SHRYICE CHARGB | 132.00 | 0.00 | 1,039.30 | 0.00 |
| RETURNED CHECX CHARGE | 18,808.78 | 0.024 | 182,522.03 | 0.31 |
| CREDIT CARD SERYICE CHARGD | $18,808.78$ 0.00 | 0.00 | 0.00 | 0.00 |
| NTEREST | 744.00 | 0.01 | 6,824,00 | 0.01 |
| LICENSPFAES | 270.85 | 0.00 | 4,184.73 | 0.01 |
| POSTACD | 225,280.85 | 2.90 | 677.942 .64 | 1.17 |
| DEPRECIA TJON TXPRNSE | 3, $3,559.38$ | 0.43 | 323,823.19 | 0.56 |
| RENTALS | 15, 658.25 | 0.20 | 146,968.77 | 0.25 |
| SECURITY | 3,930.59 | 0.05 | 27,764.30 | 0.05 |
| TELEPHONZ | - 0.00 | 0.00 | 0.00 | 0.00 |
| BAD DEBT EXPENSE |  | 3.16 | 1.332.759.27 | 2.29 |
| ELECTRIC | $240,884.75$ $8,958.44$ | 0.11 | 41,366.95 | 0.07 |
| OAS A DIESEL | $8,958.44$ $0,340.13$ | 0.08 | 19,579.66 | 0.03 |
| WATER | 0.00 | 0.00 | 1,345.00 | 0.110 |
| DUES \& SUBSCRIPTIONS | 9.907 .85 | 0.13 | $121,440.67$ | 0.23 |
| DONATIONS | 2,907.83 |  |  |  |

.

United Corporttion
Statement of incoms and Rotrincd Eurniary
Por the One Manth Bndir.g Ixnuwry 31, 2003

|  | Currom Month | Year to Date |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Revenues | 1,432,665,95 | 22.15 | 1,437,886.95 | 22.15 |
| Salcs-Cash | 1, 378,409.94 | 21.31 | 1,578,409.94 | 21.31 |
| Sales - Cash | 14.45589 .85 | 21.88 | 1,415,549.65 | 21.88 |
| Sales - Checks | $1,415,549.65$ $495,645.49$ | $\begin{array}{r}1.86 \\ \hline .66\end{array}$ | 495.6d5.99 | 7.66 |
| Sales. Chocks | 495,642.59 | 0.38 | 74,826.17 | 0.38 |
| Saler - Food Sxmpr | $24,826.17$ 1,275,00 | 0.02 | 1,275.00 | 0.02 |
| Saleg - Pood Stamps | 43,995,94 | 0.68 | 43,999.84 | 0.68 |
| Salci - WJC | 64,962.38 | 1.00 | $64,962.58$ | 1.00 |
| Saler - WIC | 1,33,3,258,61 | 20.61 | 1,313,256.61 | 20.61 |
| Saler - Cricdit Cards | 401,756.91 | 6.21 | 401,756.91 | 6.21 |
| Salcr - Crudic Cords | <123,108,31> | <1.90) | $<173,108.31\rangle$ | 51.90\% |
| Salcs - Phummey (Less) | $<123,508.21)$ 0.00 | 0.00 | 0.00 | 0.00 |
| Lotto Commisnion | 0.00 | 0.00 | 0.00 | 0.00 |
| Loro Commistion | 0.00 | 0.00 | 0.00 | 0.00 |
| Western Unioh Commestion | 0.00 | 0.00 | 0.00 | 0.00 |
| Prior Year's Lnoomo | 0.10 | 0.00 | 0.00 | 0.00 |
| Prior Yeara ficuose | 0.00 | 0.00 | 0.00 | 0.00 |
| DAAS Pxyment | 0.60 | 0.00 | 0.00 | 0.00 |
| Interest Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Interest lncome | 0.00 | 0.60 | 0.00 | 0.00 |
| Interest Incorme | 00 | 0.00 | 0.00 | 0.00 |
| Rental Income | 0.00 | 0.00 | 0.00 | 0.010 |
| Dividend lncome | 0.00 | 0.00 | 0.00 | 0,00 |
| Dlvidend lncome | 0.00 | 0.00 | 0.00 | 0.00 |
| Dividend Iucome | 0.00 | 0.00 | 0.00 | 0.00 |
| Unrculiced Gain (Loss) | 0.00 | 0.00 | 0.00 | 0.00 |
| Unrealived Guin (Loss) |  |  |  |  |
| Jotal Revenues | 0,409,259.13 | 100.00 | 6,469,259.13 | 100.00 |
|  | - |  |  |  |
| Coar of Sales | 0.00 | 0,00 | 0.00 | 0.00 |
| Cust or 900 ds sold | 0.100 | 0.00 | 0.100 | 0.00 |
| Cost of Ooods Sold | 83, 331.27 | 1.29 | 83,531.27 | 1.20 |
| Pruight | 8., 0.00 | 0.00 | 0.0n | 0.00 |
| Froight | 0.00 | 0.00 | 0.00 | 0.00 |
| Hreíght | 0.00 | 0.00 | 0.00 | 0.00 |
| Confalidation Fes. | 0.00 | 0.00 | 0.00 | 0.00 |
| Consolidation Peo | 27,229.25 | 0.42 | 27,229.25 | 0.42 |
| Excisa Tax | 23.931 .37 | 0.37 | 23,931.37 | 0.37 |
| Excise Tax | 6,152.25 | 0.10 | 6.152 .25 | 0.10 |
| U.S. Cuatoms Tax | 3,543.31 | 0.0 .5 | 3,543.31 | 0.05 |
| U.S. Customs Tax | 3,543.21 0.00 | 0.50 | 0.00 | 0.00 |
| U.S. Custums Tax | 0.00 | 0.00 | 0.00 | 0.00 |
| Custarne Bruker - | 0.00 | 0.00 | 0.00 | 0.10 |
| Frcight Rebute | 0.00 | 0.00 | 0.00 | 0.00 |
| Froight Rebute | 0.00 | 0.00 | 0.00 | 0.00 |
| Prior Xre COGis | 0.00 | 0.00 | 0.00 | 0.00 |
| Prior Yis COCS | 0.00 | 0.00 | 0.00 | 0.00 |
| Purchaso Disosunts | 0 | 0.00 | 0.00 | 0.00 |
| Purchase Discounts |  |  |  |  |
|  | 14s.387.43 | 2.23 | 144387.45 | 2.23 |
| Toun Coyt of Stits | 1andin |  |  |  |
|  | 6,324,871.68 | 97.37 | $0,324,871,68$ | 97.79 |
| Grask Profit |  |  |  |  |
| Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| Auto Exporse | 0.00 | 0.00 | 0.00 | 0.00 |
| Auto Exponose | M | nont P | Only |  |

United Corporation
Stuteratal of Income and Retained Eamings For the One Month EndIng January 31, 2003


| Cutrent Month |  | Ycar to Delle |  |
| :---: | :---: | :---: | :---: |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 16,155.00 | 0.25 | 16,155.00 | 0.25 |
| 4,000,00 | 0.06 | 4,000.00 | 0.06 |
| - 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.100 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 8,604.88 | 0.13 | 8,664.88 | 0.13 |
| 555.75 | 0.01 | 555.75 | 0.01 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 1,500.00 | 0.02 | 1,500.00 | 0.02 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 8.375 .00 | 0.13 | 8,375.00 | 0.13 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 2,596.22 | 0.04 | 2,596.22 | 0.04 |
| 287.28 | 0.00 | 28728 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 55, 621.21 | 0.86 | 35,641.21 | 0.86 |
| 3,220.00 | 0.105 | 3,220.00 | 0.05 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 2.00 | 0.00 | 0.00 | 0.00 |
| 1,913.47 | 0.03 | 1,913.47 | 0.03 |
| 5,223.52 | 0.08 | 5,223,52 | 0.08 |
| 2,695.26 | 0.04 | 2,635 26 | 0.04 |
| 18.50 | 0.00 | 18.50 | 0.00 |
| 128.00 | 0.00 | 126.00 | 0.00 |
| 66.00 | 0.00 | 66.00 | 0.60 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 10,834.37 | 0.17 | 10,834.37 | 0.17 |
| 5,389.79 | 0.08 | 5,289.79 | 0.08 |
| 3,683.72 | 0.06 | 3,683. 72 | 0.06 |
| 2,275.83 | 0.04 | 2,275.83 | 0.04 |
| 0.00 | 0.00 | $0 .(\mathrm{X})$ | 0.100 |
| 0.00 | 0.00 | 0.10 | 0.04 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0,00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.60 |
| 0.00 | 0.00 | 0.00 | 0.60 |
| 0.10 | 19,00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 2.100 .85 | 0.03 | 2,190.85 | 0.03 |
| 0.60 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.60 |

Fur Management Purposes Only

United Comporarina
Stapment of Lncort and Remined Usmings For whe One Monlh Ending Juncury 31,2003


| Cunent Month |  | Year to Date |  |
| :---: | :---: | :---: | :---: |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.60 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | $0: 00$ |
| 0.00 | 0.00 | 0,00 | 0,00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 30,359:38 | 0.47 | $30,350,38$ | 0.47 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 2,000.00 | 0.03 | 3,000.00 | 0.01 |
| 16,450.00 | 0.25 | 16,430.00 | 18.29 |
| 2,538.45 | 0.04 | 25318.45 | 0.0 .4 |
| 0.90 | 0.00 | 0.00 | 0.00 |
| 2,482.74 | 0.04 | 2,482,74 | 0.04 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 136.50 | 4.00 | 136.50 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 89.091 .21 | 1.38 | 80.091 .31 | 1.18 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 1,408.10 | 0.02 | 1,408.10 | 0.12 |
| 1,106,81 | 0.02 | 1,105.81 | 0.02 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.10 | 13.010 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 1000 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.60 | 0.00 |
| 1.395.00 | 0.01 | 1,355.00 | 0.02 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.08 |
| 200.00 | 0.00 | 200.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.60 | 0.00 |
| U.0.1 | 0.00 | 0.00 | 0.10 |
| 118.27 | 0.00 | 118.27 | 0.00 |
| . 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 292,305.45 | 4.52 | 297,305.4,5 | 4.52 |
| 0.00 | 0.00 | U. 010 | 0.00 |

Por Mansgemant Pu prener Only

Unitod Corporation
Statement of income and reumitd liaraingt For the One Monin Endiag January 31, 2003

| Salarica |
| :---: |
| Salesies |
| Wagas Expenso - Cashief |
| Wapes Expense - Cishier |
| Wages Expense-Ebager |
|  |
| Wagce Expenic. Scrvice Des |
| Wages Expense - Service Did |
| Wages Expence-Suparvizoi |
| Wages Expense - Supervisor |
| Wages Expense - Grooery |
| Wages Expense - Orocery |
| Wages Expenme- Bakary |
| Wages Expense - Hakcry |
| Wagas bxpense. Warchoure |
| Wages Expense - Warohoust |
| Wares Expense-Produo |
| Wuges Expenss - Produce |
| Whess Expenss - Meal |
| Wages Expense - Meat |
| Wages Exponse - Janitor |
| Wages Expense - Janitor |
| Wagea Expense - Dairy |
| Wages Expense: Dairy |
| Wagea yxperre - 8ecurity |
| Wages Rxpense - Security |
| Wages Expense - Photd |
| Wages Expense - Perky's P |
| Wuyts Expense - Office |
| Waycy Expense - Oiflce |
| Wagee Expenve - Deli |
| Wages Expease - Dell |
| Contract Labor |
| Contract Lebor |
| Cortruct Labor |
| Management Bonuscs |
| Bonus * Fiathi Yusuf |
| Donus - Fiath Yusuf |
| Bonus - Fathi Yusuf |
| Vacalion Pay |
| Yocation Pay |
| FiCa / Mcdicale Tax |
| FICA / Modicare Tax |
| VIES, ${ }^{\text {Tax }}$ |
| VIESA Tax |
| Employee Houll Lasurance |
| Employer Houlth lasurance |
| Warkera' Compenaxtion |
| Workers' Compensation |
| futa Tax |
| PUTA Tax |
| Other Expensos |
| Other Erpenses |
| Other Experizas |
| nividerd Income |
| Roalizod Gain (Lobs) |
| (Loss) Unpaid Sharixsea |
| (Loss) Uapsid Shorages |
| (Lowx) Undaid Shortages |


| Currmet Month |  | Year to Date |  |
| :---: | :---: | :---: | :---: |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 36,44,7.96 | 0.56 | 36,443.96 | 0.56 |
| 20,058.83 | 0.31 | 20,058.83 | 0.31 |
| 22,786.36 | 0.35 | 22,786.36 | 0.35 |
| 17,021.72 | 0.26 | 17,021.72 | 0.26 |
| $12,133.11$ | 0.19 | 12,133.11 | 0.19 |
| 2.073.67 | 0.03 | 2,073.67 | 0.03 |
| 63.988 .70 | 0.99 | 63,988.70 | 0.99 |
| 34,362.86 | 0.53 | 34,302.86 | 0.53 |
| 30,762.50 | 0.48 | 30,762.50 | 0.48 |
| 26,065.37 | 0.41 | 26,665,37 | 0.41 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 6,337.06 | 0.10 | 6,337,06 | 0.10 |
| 13.261 .76 | 0.20 | 13.261.76 | 0.20 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 17,986.95 | 0.28 | 17,986.95 | 0.28 |
| 13,039.66 | 0.20 | 13.039 .66 | 0.20 |
| 22,814.19 | 0.35 | 22,814.19 | 0.35 |
| 13,855,30 | 0.21 | 13,855.30 | 0.21 |
| 4,752.95 | 0.07 | 4,752.95 | 0.07 |
| 3,276.46 | 0.05 | 3,276.46 | 0.115 |
| 10,158.97 | 0.16 | 10,158.97 | 0.16 |
| 2,472.01 | 0.04 | 2,472.01 | 0.04 |
| 10,537.77 | 0.16 | 10,537,77 | 0.16 |
| 3,696.37 | 0.06 | 3,696.17 | 0.06 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 1,992.49 | 0.03 | 1,992.49 | 0.0 .3 |
| 9,878.66 | 0.13 | 9,878.66 | 0.15 |
| 15,967.83 | 0.24 | 13,067.85 | 0.24 |
| 27,750.93 | 0.43 | 27,750.93 | 0.43 |
| 12,539.88 | 0.20 | 12,839.88 | 0.20 |
| 2,625.54 | 0.04 | 2,625.54 | 0.04 |
| 7,392.79 | 0.11 | 7,392.79 | 0.11 |
| 3,084.43 | 0.05 | 3,084.45 | 0.05 |
| - 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 54,532.24 | 0.84 | 54,532.24 | 0.84 |
| 0,00 | 0.00 | 0.00 | 0.00 |
| 21,668.77 | 0.33 | 21,668.77 | 0.33 |
| 13,262.17 | 0.21 | 13,262.17 | 0.21 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 7,258.68 | 0.11 | 7,258.66 | 0.11 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.10 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 6,571.52 | 0.10 | 6.571 .32 | 0.10 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0,00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |

United Corporation
Sustement uf Tncome and Rewince Eminings For thu One Mualh Ending Junuary 31, 2003

Dispusal or Assars
Phammacy Gain (Lo6s)
Corprirata Incoma Tax
Curporstis Ineume Tax
Corporsie meome Tsx
Tolal Expenses
Nat Imeurne
Boginming Retarned RamingAdjutmenes To Date

Ending Rotalned Eamings

| Current Month |  | Yeur to Dute |  |
| :---: | :---: | :---: | :---: |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 10.00 | 0.10 | 0.00 |
| 1,147,837.14 | 17.74 | 1,147,837.14 | 17.74 |
| $\begin{array}{r} 5,197,018.34 \\ 17,308,201,45 \end{array}$ | 80.03 | $\begin{array}{r} 5,177,094.94 \\ 17,306,291.45 \end{array}$ | 80.03 |
| 1, 0.00 |  | 0.00 |  |
| \$ 22,483,325.49 |  | 22,483,325.99 |  |

)
$\because$

HAMD243416


# Monthly Monitoring Report 

Business Monitoring Services<br>United Corporation

Virgin Islands

For the Reporting Period March 1, 2004 - March 31, 2004

Contract No: GS-10F-00801
Order No: DJMS-04-AFO-P-0013
April 2004


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Attachment J: Copies of Most Recent Annual Income Statement and Balance Sheet for St. Thomas Plaza Extra
Attachment K: Copies of Most Recent Annual Income Statement and BalanceSheet for the Tenant Account of United Corporation

# Monthly Monitoring Report Business Monitoring Services United Corporation Virgin IsLands For the Reporting Period March 1, 2004 - March 31, 2004 

### 1.0 ACTIVITIES COMPLETED DURING MONTH

The Sections that follow highlight the activities completed during the reporting period.

### 1.1 ELECTRONIC ACCESS TO BANCO POPULAR ACCOUNTS

During the month electronic access to United Corporation's Banco Popular accounts was obtained. On-Site Monitors (Monitors) now have direct real time access to these accounts, which are reviewed no less than once every week and reconciled to store management provided information.

### 1.2 ELECTRONIC ACCESS TO BANK OF NOVA SCOTIA

Although a form of electronic access was obtained from the Bank of Nova Scotia this month it was determined that the information available on-line was not timely nor in a format that facilitated verification of store management provided information. Monitors will continue to receive interim bank statements in paper every week directly from the bank. This information will continue to be 'reconciled no less than weekly with Plaza Extra records.

### 1.3 ROTATION OF SECOND TEAM OF MONITORS

The second team of monitors began their rotation for the month of March. Resumes for the second team of monitors can be found in Attachment A: Resumes. The first team of Monitors returned on April 3, 2004, and began their second rotation. Due to continuity of personnel and advanced planning it was unnecessary for the Project Manager or the Off-Site Monitor (OSM) to travel to the Virgin Islands to oversee the transition of monitors and a smooth transition occurred.

### 1.4 TESTING OF AMENDMENTS TO MONITORING PLAN

Some of the pending amendments to the Business Monitoring Plan described in the February Monthly Monitoring Report were implemented in March on a test bașis. These amendments included a realignment of duties between the St. Thomas and St. Croix Monitors to better balance their workloads. Testing of these amendments resulted in more efficient and effective implementation of the goals of the Business Monitoring Plan.

### 2.0 ACTIVITIES PLANNED FOR NEXT MONTH

The sections that follow highlight the activities planned for the next reporting period.

### 2.1 ROTATION OF NEXT MONITORING TEAM PLANNED FOR MAY $1^{\text {ST }}$

The first team of monitors will complete their current rotation on May $1^{\prime \prime}$. The second team is scheduled to return for their second rotation on that day as well. An OSM visitation and review of operations is tentatively scheduled for the rotation change between May and June.

### 2.2 FINALIZATION OF CHANGE TO SCOPE OF WORK

During the month of April, the Project Managers will finalize with the USMS the changes to the scope of work for the contract between MAXIMUS and the USMS relating to this monitoring effort.

### 2.3 AMENDMENTS TO DRAFT MONITORING PLAN

The Project Managers will meet with the USMS to amend the Draft Business Monitoring Plan, consistent with the recommendations made by the USMS COTR and in light of experiences to date.

### 3.0 ISSUES NEEDING RESOLUTION BY COTR

The sections that follow highlight issues that require further guidance and/or resolution by the USMS COTR.

### 3.1 WATER AND POWER AUTHORITY (WAPA) BILL FOR DEFENDANT'S PERSONAL RESIDENCE

As reported in the February Monthly Monitoring Report, the Virgin Islands Water and Power Authority (WAPA) bill for defendant Maher (Mike) Yusufs personal residence is being paid with restrained funds from the operating bank account (Tenant) of the United Corporation shopping center on St. Croix. Store management steadfastly maintained the position that this bill is legitimately paid with United Corporation funds due to the house's use by store management personnel for what they believe is store business. Mike Yusuf stated that the property in fact was owned by United Corporation. A review of documents. maintained by the Virgin Islands Tax Assessor's Office indicated that taxes for the property in question are assessed against United Corporation. A review of the deed for the property in question showed ownership of the land by United Corporation. A copy of the deed and a tax assessment document was provided to the United States Marshals Service (USMS).

### 3.2 OPERATION OF NEW LAUNDROMAT IN ST. CROIX SHOPPING CENTER

The tenant in the United Corporation shopping center in St. Croix operating a laundromat went out of business in February. Store management surfaced a proposal for use of the space. Under the proposal, United Corporation would operate a new Laundromat in the vacated space, funding for which was to come from monies accumulated in the shopping center's Tenant account. Pursuant to a request from the monitor, store management this month provided a more detailed proposal covering anticipated revenues, expenses and costs. This proposal has been forwarded to the USMS for consideration.

### 3.3 USE OFINVENTORY SYSTEM BY UNITED CORPORATION

In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that United Corporation already owns and uses an electronic platform that contains the capacity for tracking the in ventory it is recommended that efforts be made to convince or require the owners of UC to begin using an effective electronic inventory control system. See Recommendation at Section 5.0 of this report.

### 3.4 TIMELY ACCESS TO FINANCIAL STATEMENTS

The availability of accurate and timely financial statements is essential to the monitoring process. The USMS should consider requiring that store management provide accurate monthly financial statements from the Peachtree system to monitoring personnel no later than the $15^{\text {th }}$ day following the end of a month. See Recommendations at Section 5.0 of this report.

### 3.5 FINAL REPORT FROM PHYSICAL INVENTORY

A physical inventory was concluded during March. United Corporation management has advised that the report on the inventory conducted has not yet been received. Reportedtr. United Corporation management has been given a disk with the final report thall is to be merged with the Peachtree accounting software program. It has not be merged as of the date of this report. Mr. Fathi Yusuf indicated in discussion with one of the Monitors that the inventory had cost $\$ 1,36,000$ and revealed to him that the inventory may be worth only half of what he thought it was worth.

### 3.6 CHECKS WRITTEN IN NONCOMPLIANCE WITH TEMPORARY RESTRAINING ORDER

On March 5, 2004, Monitors advised of the intention of store management to issue three checks to religious charities. The aggregate amount of these checks was to be approximately $\$ 250,000$. Mr. Fathi Yusuf advised that it was his intention to present the checks to the U.S. District Court for approval rather than through the normal check approval process required under the Temporary Restraining Order being monitored by the USMS and its contractors. He intended to present these checks to the court at the next scheduled hearing, sometime within the next several weeks. He advised that he did not intend to notify the U.S. Attorney's Office prior to the hearing of this issue. The USMS was notified of this expressed intent on the part of store manage ment on March 8 , 2004. Subsequently, a Monitor determined that three checks had been issued and rather than being delivered to the district court, were delivered to the payees. On March 22, 2004, the USMS was advised of the issuance of the checks, the amounts and the names of the payees. The USMS contacted the Bank of Nova Scotia and requested the checks not be honored when presented for payment. The USMS also advised that an attorney for store management had agreed to seek return of the checks from the payees. The check numbers, dates, payees and amounts are listed below in Table No. 1.

TABLE NO. 1
Checks Written in Noncompliance with TRO

| DATE | CHECK NO. | AMOUNT | PAYEE |
| :---: | :---: | :---: | :--- |
| $3 / 08 / 04$ | 15651 | $\$ 25,000$ | VI International Islamic Society |
| $3 / 08 / 04$ | 15652 | $\$ 25,000$ | Masaid Nur All-Us-Sunnah Islamic Center |
| $3 / 08 / 04$ | 15653 | $\$ 25,000$ | Iqra Academy |

### 3.7 SETTLEMENT OF CIVIL SUIT BY UNITED CORPORATION

On March 29, 2004, a Monitor learned of the possible settlement of a civil suit by United Corporation management for approximately $\$ 45,000$. This information was relayed to the COTR as a pending settlement; not as an approval of a check issued on a corporate account. Store management has recently advised that the check is to be issued and will be made payable to the Janie Mustard, the claimant, and her attorney, Jacqueline Mills. The check will be for $\$ 45,000$ to settle a discrimination suit for failure to promote.

### 4.0 IMPLEMENTATION OF MONITORING PLAN

The information presented below is a consolidated report of monitoring activity conducted at the three markets of United Corporation in the U.S. Virgin Islands. Monitors engaged in the activity in accordance with the Business Monitoring Platn approved by the USMS. The information is organized to correspond to the specific numbered monitoring activities outlined in the Plan.

## Activity No. 1 - Review and Reconciliation of Income and Deposits

For each day during the month of March the Point of Sale (POS) summary, till reconciliation, deposit slips, phone and lottery reconciliations, and the Western Union (St. Thomas) reconciliation were reviewed by the monitors assigned to each store. In total, till reconciliations balanced in a satisfactory manner with reported deposits and the POS summary. Any significant deviations were reconciled with store management on a daily basis. In summary, the data collected and reconciled by the site monitors is presented below.

TABLE NO. 2
POS Summary and Till Reconciliation

| Item | SST | STX - East | STX - West | Totals |
| :---: | :---: | :---: | :---: | :---: |
| Total Sales | $\$ 2,567,398$ | $\$ 2,132,960$ | $\$ 2,135,528$ | $\$ 6,835,886$ |
| Over/Short $^{* *}$ | $(\$ 7,598.64)$ | $\$ 129.13$ | $(\$ 17.44)$ | $(\$ 7,486.95)$ |

The "Total Sales" figures represented in Table No. 2 are the total sales figures as reported by the stores' networked cash registers according to the computer program reporting system used by United Corporation. The "Over/(Short)" figures represent the total net amount of discrepancy between reported sales and the amounts collected in the registers' tills for the month. The total figure for the ST. THOMAS store includes a shortage of $\$ 6,926.31$ reported on March 5, 2004. On this day one of the on-line registers crashed and was subsequently rebooted with an incorrect starting figure. This resulted in an inability to accurately reconcile sales per the POS system with the till for one shift's usage of this register. Store management is convinced that the actual amount of discrepancy for this register was within the normal range for that shift. Removing this artificial shortage amount for the month reduces the actual reported discrepancy total for March for ST. THOMAS to a shortage of $\$ 672.33$. The resulting actual combined shortage amount for all stores is $\$ 560.64$ which is well within store management's acceptable range and is comprised mostly of the sum of errors made at the register and unofficial "loans" taken out of the till by cashiers. Cashiers are personally responsible for till shortages, which are deducted from their checks weekly.

TABLE NO. 3
Detailed Till Reports

| ITEM | STT | STX-EAST | STX-WEST | TOTALS |
| :--- | :---: | :---: | :---: | :---: |
| Cash | $\$ 1,397,862$ | $\$ 725,595$ | $\$ 773,020$ | $\$ 2,896,477$ |
| Checks | 388,205 | 464,473 | 496,842 | $1,349,520$ |
| WIC | 100,597 | 38,412 | $-0-$ | 139,009 |
| Telecheck | 104,234 | 143,436 | 131,104 | 378,774 |
| FS/EBT | 124,883 | 142,455 | 254,574 | 521,912 |
| Debit Cards | 238,972 | 248,335 | 202,188 | 689,495 |
| Credit Cards | 298,302 | 360,322 | 260,436 | 919,060 |
| Totais | $\$ 2,653,005$ | $\$ 2,123,028$ | $\$ 2,118,164$ | $\$ 6,894,247$ |

The figures in Table No. 3 represent monthly totals taken directly from the till reconciliation sheets prepared and reconciled by store personnel to the daily collections of register tills and reports from the POS system. These figures have not been reconciled with the store's Peachtree reports as those reports are generally weeks behind the actual data. The ST. CROIX-West store is not authorized by the Virgin Islands Government to process Women, Infants and Children (WIC) assistance payments; therefore there are no sales of this kind in this store.

TABLE NO. 4
Detailed Deposit Reports

| ITEM | STT | STX-EAST | STX-WEST | TOTALS |
| :--- | :---: | :---: | :---: | :---: |
| Cash | $\$ 1,399,865$ | $\$ 723,537$ | $\$ 830,251$ | $\$ 2,953,653$ |
| Checks | 387,471 | 499,109 | 497,061 | $1,383,641$ |
| Lottery and Phone | 34,741 | 23,444 | 19,888 | 78,073 |
| Cards |  |  |  |  |
| Undepositables | 3,685 | 6,163 |  | 12,905 |

The figures in Table No. 4 represent monthly totals taken directly from the deposit slips and reconciliations prepared by store personnel daily.
Undepositables are items which are counted as receipts ia the till reconciliations for the purposes of balancing the registers, but are not deposited into the store's bank account. Examples of undepositable items include redeemed gift certificates. in-store credits for exchanged merchandise and direct payments from the register to local suppliers of fresh fish and produce. Store monitors inspected documentation for these items when they exceeded $\$ 1,000$ in any store for a given day.

## Activity No. 2 - COMPARISON of Electronic Data with Paper Copies

This monitoring activity was not conducted during the month, as independent electronic access to the POS summary data was not available.

## Activity No. 3 - Review and Reconciliation of Western Union Data

The Western Union Daily spread sheet was compiled from the Western Union daily printouts. Store reported deposits to the Western Union account were monitored daily and verified with bank records received directly from Scotia Bank through March 31, 2004. No discrepancies were noted. There were no withdrawals from this account except those amounts withdrawn electronically by Western Union. The balance in the account as of March 31, 2004 was $\$ 89,714.64$. Daily Western Union activity is detailed below. It should be noted that deposits are not made daily. The difference between total Western Union sales proceeds from transfers and money orders and the total of deposits for the month is due to deposit timing differences.

TABLE No. 5
Wire Transfers and Money Orders

| DATE | WIRES | MONEY ORDERS | TOTALS | DEPOSITS |
| :---: | :---: | :---: | :---: | :---: |
| 3/1/04 | \$8184.41 | \$4446.97 | \$12631.38 | \$30,065.36 dep. slip dated 3/1/04 |
| 3/2/04 | 3541.08 | 7788.94 | 11330.02 |  |
| 3/3/04 | 4190.32 | 6376.14 | 10566.46 |  |
| 3/4/04 | 7582.49 | 4580.31 | 12162.80 | \$46,711.48 dep. slip dated 3/5/04 |
| 3/5/04 | 7164.07 | 2368.45 | 9532.52 |  |
| 3/6/04 | 8033.75 | 8441.90 | 16475.65 |  |
| 3/7/04 | 9127.19 | 476.38 | 9603.57 | \$34,483.20 dep. slip dated 3/8/04 |
| 3/8/04 | 11485.24 | 388.52 | 11873.76 |  |
| 3/9/04 | 15794.15 | 191.63 | 15985.78 |  |
| 3/10/04 | 8324 | 5796.71 | 14120.71 |  |
| 3/11/04 | 11511.33 | 5348.28 | 16859.61 |  |
| 3/12/04 | 11742.33 | 109.76 | 11852.09 | \$49,987.37 dep. slip dated 3/12/04 |
| 3/13/04 | 11089.07 | 4459.54 | 15548.61 |  |
| 3/14/04 | 9714.49 | 551.38 | 10265.87 | \$47,013.47 dep. slip dated 3/15/04 |
| 3/15/04 | 11167.49 | 15448.46 | 26615.95 |  |
| 3/16/04 | 13480.52 | 2644.83 | 16125.35 |  |
| 3/17/04 | 9255.09 | 293.94 | 9549.03 |  |
| 3/18/04 | 6113.05 | 3486.21 | 9599.26 |  |
| 3/19/04 | 17817.79 | 8945.86 | 26763.65 | \$50,000 dep. slip dated 3/19/04 |
| 3/20/04 | 18683.93 | 495.63 | 19179.56 | \$10,968.07 dep. slip dated 3/19/04 |
| 3/21/04 | 6306.14 | . 7556.04 | 13862.18 |  |
| 3/22/04 | 79.12 .29 | 11661.15 | 19573.44 | \$50,000 dep. slip dated 3/22/04 |
| 3/23/04 | 6328.12 | 5006.90 | 11335.02 | \$11,317.05 dep. slip dated 3/22/04 |
| 3/24/04 | 8013.85 | 2713.83 | 10727.68 |  |
| 3/25/04 | 12459.77 | 560.91 | 13020.68 |  |
| 3/26/04 | 10213.88 | 3292.26 | 13506.14 | \$49,881.70 dep. slip dated 3/26/04 |
| 3/27/04 | 9688.50 | 7727.93 | 17416.43 |  |
| 3/28/04 | 9873.78 | 422.07 | 10295.85 |  |
| 3/29/04 | 13656.85 | 5358.28 | 19015.13 | \$45,843.31 dep. slip dated 3/29/04 |
| 3/30/04 | 12398.90 | 2.10 | 12401.00 |  |
| 3/31/04 | 6261.39 | 2639.83 | 8901.22 |  |
| Totals | S307,115.26 | \$129,581.14 | \$436,696.40 | \$426,271.01 |

## Activity No. 4 - Review and Reconciliation of Bank Statements with POS Figures and Disbursement Journals

Electronic access to the Banco Popular accounts became available during the month of March. Both paper and later electronic Banco Popular account records were reviewed during the month by the monitors. The Banco Popular accounts are used primarily to receive electronic payments that result from customer purchases using credit and debit cards as well as electronic food stamps (EBT).

TABLE NO. 6
Sales and Deposits

| ITEM | STT | STX-EAST | STX-WEST | TOTAL |
| :--- | :---: | :---: | :---: | :---: |
| Total Sales | $\$ 662,157$ | $\$ 751,112$ | $\$ 717,198$ | $\$ 2,130,467$ |
| Total Deposits | 666,557 | 749,785 | 711,880 | $2,128,222$ |
| Differences | 4,400 | $(1,327)$ | $(5,318)$ | $(2,245)$ |
| Variance | $0.66 \%$ | $(0.18 \%)$ | $(0.74 \%)$ | $(0.1 \%)$ |
| Percentage |  |  |  | . |

Total deposits were unable to be completely reconciled to sales due to deposit timing differences and in some instances to when the bank record electronic deposits net of transaction fees. A variance of less than $1 \%$ for the month is not considered significant.

All transfers of funds out of the Banco Popular accounts were traced to the Bank of Nova Scotia operating accounts of the stores. Three transfer disbursements were made during the month of March: one for $\$ 400,000$; one for $\$ 250,000$, and; one for $\$ 150,000$.

## Activity No. 5 - Verification of Deposits in Accounts at bNS

The St. Thomas store maintains a separate operating account at the Bank of Nova Scotia into which each day's depositable receipts are made. The Monitors conducted weekly reconciliations between what the till reports indicated should have been deposited (depositable) and the actual amount deposited, as verified by the bank records.

TABLE NO. 7
STT Till Reports and Deposits BNS

| Till Reported Deposits | $\$ 1,822,076$ |
| :--- | :---: |
| Deposits Per Bank | $\$ 1,831,670$ |
| Difference | $\$ 9,594$ |
| Percentage | $0.53 \%$ |

As noted in Table No. 7, above, St. Thomas deposits into the Bank of Nova Scotia operating account for the month of March were $\$ 9,594$ more than what the till reported as being deposited. This amount represents an un-reconciled difference of $1 / 2$ of I percent of total deposits and, in context, is not deemed significant.

The St. Croix stores share one operating account at the Bank of Nova Scotia into which each day's depositable receipts from the till reconciliation are made. The Monitors conducted weekly reconciliations of what the till reports indicated should have been deposited and what the bank records showed had been deposited.

TABLE NO. 8
STX Till Reports and Deposits BNS

| ITEM | STX-EAST | STX-WEST | TOTALS |
| :--- | :---: | :---: | :---: |
| Till Reported Deposits | $\$ 1,246,090$ | $\$ 1,347,200$ | $\$ 2,593,290$ |
| Deposits per Bank | $\$ 1,267,869$ | $\$ 1,328,520$ | $\$ 2,596,389$ |
| Difference | $\$ 21,779$ | $(\$ 18,680)$ | $\$ 3,099$ |
| Percentage | $1.75 \%$ | $(1,39 \%)$ | $0.12 \%$ |

There was deposited in the Bank of Nova Scotia account for United Corporation's St. Croix stores $\$ 3,099$ more than what the till reported as being deposited. This amount represents an un-reconciled difference of a little more than $1 / 10$ of 1 percent of total deposits and is not deemed significant by the Monitors.
The St. Croix-West store funds the excess cash needs of its service desk from the till. The other stores fund their service desk needs from the safe. Because of this, the St. Croix-West store's daily deposits rarely equal what the till reports. Differences vary daily as the service desk's needs are "borrowed" and than "paid back" to the till. The Monitor discussed this issue with St. Croix-West store management during the month. Store management has agreed to bring the safe balance up to the allowable maximum of $\$ 80,000$ and begin funding the service desk's cash needs from the safe rather than the till. This procedure is scheduled to begin in early April.

## Activity No. 6 - Electronic Monitoring Through Store Cameras

A determimation has been made that electronic access to the store's sideo surveillance system will not be secured. This monitoring procedure has been eliminated as a pending amendment to the Business Monitoring Plan. See Activity No, 19, below:

## Activity No. 7 - COMPARISON of Accounts Payable Aging Reports

A review of each of United Corporation's three stores was conducted by the Monitors. Table No. 9 shows the amounts and rates of payment by each store for the month of March. As demonstrated by this Table, accounts that remain unpaid after 60 days comprise less than 15 percent of the total amount of goods purchased on credit. Only 2.8 percent of the amount purchased on credit remains unpaid after 90 days.

TABLENO. 9
Accounts Payable Aging

|  | $0-30$ DAYS | $31-60$ DAYS | $61-90$ DAYS | OVER 90 DAYS | TOTALS |
| :--- | ---: | ---: | ---: | ---: | ---: |
| STT | $\$ 1,099,901$ | $\$ 524,278$ | $\$ 176,034$ | $\$ 1,430$ | $\$ 1,801,643$ |
| STX-East | 475,515 | 21,279 | 44,487 | 17,383 | 558,664 |
| STX-West | 703,398 | 3,054 | 129,295 | 72,670 | 908,417 |
| Totals | $\$ 2,278,814$ | $\$ 548,611$ | $\$ 349,816$ | $\$ 91,483$ | $\$ 3,268,724$ |
| $\%$ of Payables | 69.7 | 16.8 | 10.7 | 2.8 | 100 |

Table No. 9 also reflects that the St. Thomas store purchased approximately 55 percent of the total value of goods purchased on credit by United Corporation, with the St. Croix - West store purchasing 27 percent and the St. Croix - East store purchasing 17 percent of the total purchased on credit..

## Activity No. 8 - Review of High Dollar and Unusual Disbursements

The Monitor at the St. Thomas store selected a total of 34 checks, which did not otherwise require prior approval before issuance, for verification with the original invoices. Three checks were discovered to have been incorrectly issued without prior approval of the monitor. These checks are discussed more completely in Section 3.5 of this report, above. The other 31 checks were determined to be properly issued with sufficient back-up detail and invoices present.

At the beginning of March, St. Croix-West store management requested that the monitor review and approval all checks prior to issuance, rather than only those listed as requiring prior approval. Store management predicated this request of the Monitor on the assertion that it was taking store personnel more time to sort the checks for proper review than it would take to have all of the checks
reviewed. The Monitor began reviewing all of the checks issued after determining that it would not noticeably add to the time it took him to resiew the sampling of checks. This was in part due to the increased cooperation provided by store management to ensure that the process was efficiently accomplished. All checks reviewed by the Monitor at the St. Croix store were determined to be properly issued. with sufficient back-up detail and invoices present.

## Activity No. 9 - Third Party Verification of Unresolved Disbursements

No third party verification or follow-up was necessary, as Activity 8 did not uncover any discrepancies between checks written and back-up documentation reviewed.

## Activity No. 10 - Review and Comparison of Bank Statements and Disbursement Journals

A weekly review and comparison between United Corporation checks issued through the Peachtree accounting software program's disbursements journal and the cortesponding bank statements for the operating accounts of each store did not reveal the existence of any checks not recorded in the check disbursements journals. Table No. 10, below, reflects the bank accounts of United Corporation that were reviewed by the Monitors and compared with the disbursement journals as well as the ending balances of each.

TABLE NO. 10
Bank Accounts Reviewed

| BANK | ACCT. NO. | ENDING BAL. | NOTATIONS |
| :--- | :--- | :--- | :--- | :--- |
| Scotia Bank | 55312010 | $\$ 776,450.17$ | STT Operating |
| Scotia Bank | 96001238 | $\$ 225,239.85$ | STT Lottery and Phone Card |
| Scotia Bank | 55356719 | $\$ 439,437.79$ | STT Telecheck |
| Banco Popular | 192026143 | $\$ 301,158.66$ | STT Credit/Debit |
| Banco Popular | 192042300 | $\$ 89,714.64$ | Western Union |
| Scotia Bank | 65811 | $\$ 2,539,159.75$ | STX Operating |
| Scotia Bank | 60086413 | $\$ 181,059$ | STX-East Telecheck |
| Banco Popular | 191013307 | $\$ 893,493.80$ | STX-East Credit/Debit |
| Scotia Bank | 6009218 | $\$ 166,477.58$ | STX-West Telecheck |
| Banco Popular | 191063789 | $\$ 843,364.14$ | STX-West Credit/Debit |

## Activity No. 11 - Review of Disbursements in Excess of $\$ 10,000$ and Any That Are Unusual or Non-Routine

During the month of month of March the monitors were presented with 188 checks for review and approval prior to issuance, in accordance with the Monitoring Plan. In each instance store management was required to present invoices to document payments for which approval was requested. As noted in

Activity No. 8 above. in the St. Croix-West store all checks were presented to the monitor for approval. A detailed list of the checks reviewed and approved for the St. Thomus store is included with this Report as Attachment B: Check Approval Log for St. Thomas Store. A detailed list of checks reviewed and approved at the St. Croix East and West stores is included as Attachment C: Check Approval Log for St. Croix Stores.

TABLE NO. 11
Checks Reviewed Prior to Issuance

| STORE | NO. OF CHECKS | AMOUNTS |
| :--- | :---: | :---: |
| STT | 68 checks totaling | $\$ 2,339,844.24$ |
| STX-East and West | 120 checks totaling | $\$ 1,990,690.03$ |
| Totals | 188 checks totaling | $\$ 4,330,534.20$ |

## Activity No. 12 - Analysis to Determine Average Reoccurring Payments

Vendor payment patterns were established in January during the development of the Business Monitoring Plan. Nothing was observed in March that revealed the need to alter the previously determined vendor check approval listing or the amounts established in that analysis.

## Activity No. 13 Analysis of Operating Percentages

United Corporation management has not completed any monthly financial statements for 2004. The last 12-month financial statement prepared by United Corporation is unaudited and has only recently become available, and reportedly still needs adjustments. The yearly figures for 2003 used below in Table No. 12 have been obtained from the unaudited and incomplete financial statement made available by United Corporation. The monthly sales and revenue figure for March 2004 was obtained from the till reconciliation summaries. The cost of goods sold figure for March 2004 was obtained from a review of the check disbursement journal produced by the Peachtree accounting software program used by United Corporation. Because the figures used in Table No. 12 have been obtained from unaudited and unverified sources, we make no representations and provide no assurances, explicit or otherwise, that the figures are accurate or can be relied upon for any reason by any party, and are reluctant to provide these figures and the computations listed in the Table. Nonetheless, Table No. 12 is included in this report at the request of the USMS and with the understanding that the use of the information contained therein will be limited to certain USMS personnel and only to provide a qualified estimate of the monthly trend of the certain financial figures related to the position of United Corporation on a month-to-month basis. The analysis should not be relied upon for any other purpose as it has been constructed without all of the information needed to accurately reflect the results of store operations for March.

TABLE NO. 12
Operating Percentages for United Corporation

| ITEM | MARCH 2004 | ANNUALIZED | 2003 TOTALS |
| :--- | :---: | :---: | :---: |
| Total Sales and Revenues | $\$ 6,835.886 .00$ | $\$ 82,030,632.00$ | $\$ 80,793,484.96$ |
| Less: Cost of Goods Sold | $(\$ 4,330,534.20)$ | $(\$ 51,966,410.00)$ | $(\$ 54,989,840.15)$ |
| Gross Profit | $\$ 2,505,331.80$ | $\$ 30,063,981.00$ | $\$ 25,803,644.81$ |
| Gross Profit $\%$ | $36.6 \%$ | $36.6 \%$ | $32.5 \%$ |
| Other Expenses | NA | NA | $\$ 16,715,729.13$ |
| Net Earnings from Operations | NA | NA | $\$ 9,087,915.68$ |
| Profit $\%$ | NA | NA | $11.5 \%$ |

The annualized figures reflected in Table No. 12 were computed by multiplying the figures for March 2004 by a factor of 12 to show what the 12 -month total would be if the total sales and revenues of the corporation, as well as the gross profit margins, continued at the same pace for a 12 month period as it did in March. The annualized figures may be useful when compared with the total figures for 2003. The annualized computations suggest a slight up ward trend in gross profit percentage. This trend line, if based upon sustainable figures, suggest that profit margins of the Corporation are not declining and therefore this margin is not contributing to any cognizable risk to the government's potential' financial interest in the corporation.

## Activities No. 14 and 15 - Review OF InCOME AND DISBURSEMENTS of Shopping Center on St. Croix

All rental income earned from the shopping center and disbursements made for the month of March were reconciled to the shopping center tenant's account. The balance at the beginning of March of the tenant's account was $\$ 219,743.00$. The ending balance was $\$ 254,260.46$. The following is a summary of tenant account activity:

TABLE NO. 13
Summary of Tenant Account Activity

| Beginning Balance | Check Amt $/$ Payee | \$219,734.77 |
| :---: | :---: | :---: |
| Rent Collected |  | \$43,563.47 |
| Disbursements |  |  |
| 3/5/04 | ( $\$ 1,600.00$ )/Rudy Caines |  |
| 3/5/04 | (\$631.00)/ A. Malliory |  |
| 3/11/04 | (\$1,175.59/WAPA |  |
| 3/11/04 | (\$200.00)/Ocean Systems |  |
| 3/11/04 | (\$198.12)/Kone |  |
| 3/11/04 | (\$31.16)/ inde Gas |  |
| 3/1104 | (\$615.00)/A. Mallory |  |
| 3/23/04 | (\$450.00)/Glass 2000 |  |
| 3/23/04 | ( $\$ 1,496.00$ ) WAPA |  |
| 3/23/04 | (\$685.38)/A. Malliory |  |
| 3/29/04 | (\$1955.00)/Combined Services |  |
| Total Disbursements |  | \$9,037.25 |
| Ending Balance |  | \$254,260.99 |

As previously discussed in Activity 3.1 above, store management continued using the tenant's account to pay the monthly WAPA bill of Maher Yusuf's residence. A check written on March 23, 2004, in the amount of $\$ 1,496.00$. appears to have been issued in payment of the March WAPA bill.

TABLE NO. 14
Shopping Center Change in Activity

| ITEM | JANUARY | FEBRUARY | MARCH | LAST MONTH CHANGE |
| :--- | :---: | :---: | :---: | :---: |
| No. of Tenants | 38 | 37 | 37 | $0 \%$ |
| Rent Collected | $\$ 72,981$ | $\$ 43,672$ | $\$ 43,563$ | $(0.25 \%)$ |
| Rent Due | $\$ 47,435$ | $\$ 44,676$ | $\$ 43,640$ | $(2.3 \%)$ |
| Expenses | $\$ 9,959$ | $\$ 12,296$ | $\$ 9,038$ | $(26.5 \%)$ |

Although three tenants continue to be seriously in arrears in their rent payments, they are managing to pay their current rent and are attempting to reduce their past due amounts, as indicated below in Table No. 15.

TABLE NO. 15
Amount Owed by Three Major Tenants

| TENANT | FEBRUARY BALANCE | MARCH BALANCE | CHANGE |
| :--- | :---: | :---: | :---: |
| JP Sales | $\$ 16,619$ | $\$ 15,619$ | $6 \%$ |
| New Plaza Café | $\$ 13,619$ | $\$ 13,702$ | $(0.01 \%)$ |
| Best Furniture | $\$ 7,360$ | $\$ 7,366$ | 0 |

The percentage of change between the ending balances of Best Furniture for February and March is small enough to be considered negligible.

## Activity No. 16 - Review of Payroll Records for Unusual Payments

The payroll records of each store were reviewed by the Monitors for unusual or extraordinary payments. None were noted. Key family members continue to receive $\$ 3,000$ per month, before withholding deductions.

## Activity No. 17 - Unscheduled Cash Counts

The following unscheduled cash counts were made during the month of March:

TABLE NO. 16<br>Cash Count Analysis

|  | STT |  | STX-East |  | STX-West |  |
| :--- | :--- | :--- | :---: | :--- | :---: | :---: |
| DATE | AMOUNT | DATE | AMOUNT | DATE | AMOUNT |  |
| $3 / 01$ | $\$ 53,690$ | $3 / 04$ | $\$ 97,000$ | $3 / 01$ | $\$ 76,026$ |  |
| $3 / 05$ | $\$ 53,690$ | $3 / 05$ | $\$ 80,000$ | $3 / 08$ | $\$ 81,026$ |  |
| $3 / 11$ | $\$ 53,690$ | $3 / 09$ | $\$ 80,000$ | $3 / 12$ | $\$ 61,025$ |  |
| $3 / 16$ | $\$ 53,690$ | $3 / 12$ | $\$ 90,000$ | $3 / 16$ | $\$ 84,326$ |  |
| $3 / 19$ | $\$ 53,690$ | $3 / 15$ | $\$ 80,000$ | $3 / 19$ | $\$ 64,326$ |  |
| $3 / 25$ | $\$ 53,690$ | $3 / 17$ | $\$ 80,000$ | $3 / 22$ | $\$ 53,326$ |  |
| $3 / 26$ | $\$ 53,690$ | $3 / 22$ | $\$ 80,000$ | $3 / 26$ | $\$ 65,326$ |  |
| $3 / 29$ | $\$ 53,690$ | $3 / 26$ | $\$ 80,000$ | $3 / 30$ | $\$ 54,326$ |  |
|  |  | $3 / 29$ | $\$ 95,000$ |  |  |  |
| Average | $\$ 53,690$ | Average | $\$ 84,687$ | Average | $\$ 67,463$ |  |

At various time during the week the St. Croix-East store orders small bill deliveries from the bank. These small bill purchases are funded from the operating account. On the days that the bills are delivered the safe balance can exceed its mandated limit of $\$ 80,000$. On the day following the order, an amount in larger bills is normally deposited into the bank account to bring the safe balance down to the authorized limit of $\$ 80,000$ or less. On each day when a surprise count revealed a balance in excess of this limitation the monitor verified that a small bills purchase had been made and that a corresponding deposit was made the following day.

## Activity No. 18 - Third Party Verification to Large Vendors

$\ddot{\square}$
$\because$
No third party refund verification letters were sent out during the month of March as the USMS is reluctant to risk an adverse response on the part of vendors who might be contacted, thereby posing a risk to the business interests of United Corporation and ultimately to the interests of the government.

## Activity No. 19 - Daily Visits to the Markets

Throughout the month, Monitors physically observed store and warehouse operations on a daily basis while conducting walks through the store facilities. Monitors were vigilant for any unusual or extraordinary conduct or activities that might suggest financial risk to the government's interest in United Corporation, its operations and assets. Customer activity was observed to be at normal levels with shelves being adequately stocked and the warehouses properly maintained. Logs recording the daily visits of each monitor with their daily observations are contained as attachments to this report. The St. Thomas store logs are presented in Attachment D: Daily Log for St. Thomas Store. The daily log for the St. Croix-East Store is contained in Attachment E: Daily Log for St. Croix-East Store. The daily log for the St. Croix-West Store is contained in Attachment F: Daily Log for St. Croix-West Store.

During the previous month an outside vendor conducted a complete inventory. Store management has reported that a final inventory report has not as yet been received. This report is expected to be finished and delivered in mid-A pril.

## ACTIVITY No. 20 - VISITS TO THE "Fourth Store" Located on St. Thomas

A Monitor visited the "fourth store" periodically throughout the month of March. During these informal visits the Monitor did not observe any indications that this store was being used as an outlet for goods purchased by or through the Plaza Extra Stores.

## Activity No. 21 - Summary Monthly Report of Activity

This report constitutes the report required by Activity No. 21

## Additional Issues

Repairs began this month on cracks that have appeared in the exterior walls of the newest Plaza Extra store, St. Croix. Store management insists that the cracks are primarily cosmetic in nature and that the basis structure is in no way threatened. Monitors will continue to observe and report on the progress of these repairs.

### 5.0 RECOMMENDATIONS

### 5.1 NEED FOR INVENTORY CONTROL SYSTEM

In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that United Corporation already owns and uses an electronic platform that contains the capacity for tracking the inventory, we recommend efforts be made to convince or require the owners of UC to begin using an effective electronic inventory control system.

### 5.2 NEED FOR ACCURATE AND TIMELY FINANCIAL STATEMENTS

The availability of accurate and timely financial statements is essential to the monitoring process. The USMS should consider requiring that store management provide accurate monthly financial statements from the Peachtree system to monitoring personnel no later than the $15^{\text {th }}$ day following the end of a month.

### 6.0 ATTACHMENTS

The following Altuchments are included on the pages that follow:

- Attachment $A$ : Resumes
- Attachment B: Check Approval Log for St. Thomas Store
- Altachment C: Check Approval Log for St. Croix East and West Stores
- Attachment D: Daily Log for St. Thomas Store
- Attachment E: Daily Log for St. Croix East Store
- Attachment F: Daily Log for St. Croix West Store
- Attachment G: Copies of Most Recent Annual Consolidated Income Statement
- Attachment H: Copies of Most Recent Annual Consolidated Balance Sheet
- Attachment I: Copies of Most Recent Annual Income Statement and Balance Sheet for St. Croix Plaza Extra
- Attachment J: Cópies of Most Recent Annual Income Statement and Balance Sheet for St. Thomas Plaza Extra
- Attachment K: Copies of Most Recent Annual Income Statement and Balance Sheet for the Tenant Account of United Corporation


## ATTACHMENT A

## Charles Bandel

Employment

Education

1996-2004: Mr. Bandel, upon his retirement from the IRS. established a firm that provides forensic accounting services. Through the firm he has been engaged as an expert to advise and investigate federal income tax violations and various financial crimes. This work has required him to conduct analysis of records, prepare complex narrative reports and exhibits for presentation in court, testifying as an expert witness at trials and other judicial hearings.

1972-1996: For 24 years Mr. Bandel served as a Special Agent, Criminal Investigation Division, IRS, where he was involved in planning and conducting criminal investigations related to various economic and financial crimes, including health care fraud, narcotics trafficking, mail fraud and money laundering. During these investigations he conducted analyses of accounting books and records, conducted interviews of witnesses regarding complex financial transactions and prepared analyses and summary findings in forms suitable for use in the federal courts. He has extensive experience in providing testimony in criminal proceedings related to his investigations and analyses. Mr. Bandel served for the IRS as a Regional Analyst and a Group Manager.

- 1972 LaSalle University, BS Degree in Business Administration (emphasis in accounting and finance)
- 1972 - 1975 Weidner University, MBA Program (substantially completed)
- 1976 Central Michigan University, MA Degree in Management


## Paul M. Hoffer

Employment

## Education

## Professional Memberships

1998-2004: Mr. Hoffer, upon his retirement from the IRS, established a private investigative firm providing services that specialize in financial fraud and litigation support, including computer forensic support.
1972-1998: For 26 years Mr. Hoffer was a Special Agent, Criminal Investigation Division, IRS, where conducted investigations related to various economic and financial crines, including violations of tax law, money laundering, health care fraud and others. From 1977 to 1980, Mr. Hoffer de veloped standards and issued guidelines for field operations from a position in Washington, D.C. He assisted the Drug Enforcement Administration in case analyses, coordinated intelligence, and identified national targets for joint investigations and the initiation of task forces. Additionally, Mr. Hoffer developed a thorough competency in computer software used in financial investigations, including MS Access and MS Excel and assisted in retrieval of data from seized computers for use as evidence.

- Adelphi University - Garden City, NY - A counting \& Business 1964 to 1965
- NYC Comm. College - Brooklyn, NY - Accounting \& Business 1966 to 1970
- Long Island University - Brooklyn, NY - Accounting \& Business 1961 to 1972
- American College of Forensic Examiners - July 1999 to Current
- Enrolled Agent Certification, Internal Revenue - September 1999 to Current
- Association of Certified Fraud Examiners - September 1998 to Current


## ATTACHMENT B

Monthly Monitoring Report


Monthly Monitoring Report



| DATE | CK. \# | AMOUNT | PAYEE | DESCRIPTION | INSPECTED INVOICE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/30/2004 | 15688 | 1,095.35 | Nejeh Yusuf | Office Supplies, Home Depot, Gas, etc | Y |
| 3/30/2004 | 21258 | VOID | (VOID) Sun International Produce |  | Y |
| 3/30/2004 | 21259 | 85,943.88 | Associated Grocers of Florida | Meat, Dairy, Groceries \& Store Supplies | Y |
| 3/30/2004 | 21262 | 18,568.31 | Sun International Produce | Vegetables \& Dairy | Y |
| 3/30/2004 | 21264 | 9,896.86 | Bureau of Internal Revenue | Withholding Taxes | Y |
| 3/31/2004 | 21265 | 32,164.00 | American Fruit \& Produce | Fresh Fruits; Milk \& Vegetables | Y |
| 3/31/2004 | 21267 | 39,056.26 | Sams Food Produce | Banana, Plantain, Avocado, etc | Y |
| 3/31/2004 | 21268 | 20,643.70 | Sams Food Bakery | Bakery items, bread, grain, etc. | Y |
| 3/31/2004 | 21269 | 32,965.50 | Sams Food Produce | Banana, Plantain, Avocado, etc | $Y$ |

## ATTACHMENT C

| DATE | CHECK \# | AMOUNT | PAYEE | DESCRIPTION | $\frac{\text { INSPECTED }}{\text { INVOICE }}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/6/2004 | 26627 | \$ 800.00 | Island Popsicies | Popsicles | Y |
| 3/6/2004 | 26630 | \$ 326.39 | Blackhawk Shipping | Shipping charges for variety of food stuffs. | Y |
| 3/8/2004 | 26632 | \$ 1,041.55 | Carol Boston, Garden Spot | Plants | Y |
| 3/8/2004 | 26634 | \$ 3,794.96 | Michael A. Simmons | Candy/Sundries | Y |
| 3/8/2004 | 26635 | \$ 84,429.63 | Food Warehouse DBA Hunter | Various food products | Y |
| 3/8/2004 | 26637 | \$ 2,094.50 |  | Candy | Y |
| 3/8/2004 | 26638 | \$ 4,597.02 | Caribbean Lottery Services | Collections owed. | Y |
| 3/8/2004 | 26639 | \$ 777.54 | Kings' Caribbean Coffee | Coffee | Y |
| 3/9/2004 | 26640 | \$ 25,571.49 | Oceanside Pharmacy | Various pharmacy products | Y |
| 3/9/2004 | 26641 | \$ 385.17 | Jaiton Torres | Plants | Y |
| 3/9/2004 | 26642 | \$ 805.35 | Florida Coca Cola | Soda | Y |
| 3/9/2004 | 26643 | \$ 200.00 | O'Neal's Transport | Trucking | Y |
| 3/9/2004 | 26644 | \$ 7,849.56 | Proctor and Gamble | Mixed Products | Y |
| 3/9/2004 | 26645 | \$ 200.00 | Premium Food Marketing | Pasta | Y |
| 3/9/2004 | Wire | \$ 96,004.93 | BJ's Wholesale Club | Numerous products | Y |
| 3/9/2004 | 25455 | \$ 44,842.45 | W.A.PA. Electric | Electric Bill | Y |
| 3/9/2004 | 25459 | \$ 26,444.29 | American Fruit and Produce | Produce | Y |
| 3/9/2004 | 25464 | \$ 81,031.98 | Hunter Foods | Food Products | Y |
| 3/10/2004 | 25473 | \$ 65,818.91 | Associate Grocers of Florida - Miami | $V$ Various food products. |  |
| 3/9/2004 | 25468 | \$ 24,702.77 | Doctor's Choice Pharmacy | Sales Payable to Pharmacy. |  |


| $\begin{aligned} & A_{\text {DATE }} \\ & { }^{2} \end{aligned}$ | CHECK \# | AMOUNT | PAYEE | DESCRIPTION | $\frac{\text { INSPECTED }}{\text { INVOICE }}$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/12/2004 | 24664 | \$ 1,552.61 | Citi Cards | Wally Hammad's personal credit card was used to pay for a business trip. I obtained a copy. | Y |
| 3/10/2004 | 25479 | \$ 12,231.88 | Premier Wines | Alcohol/food. | Y |
| 3/10/2004 | 25481 | \$ 14,543.56 | Frito Lays .an* | Snack products. | Y |
| 3/11/2004 | 25497 | \$ 34,190.17 | St. Croix Dairy | Dairy and fruit juice. | Y |
| 3/11/2004 | 25501 | \$ 56,138.33 | Bellows International | Spirits | Y |
| 3/10/2004 | 25486 | \$ 11,773.65 | Bryant, Barnes and Moss, LLP | Legal fees | Y |
| 3/12/2004 | 26661 | \$ 4,005.00 | B.M. Produce | Produce | Y |
| 3/12/2004 | 24658 | \$ 13.65 | Post Master | Express mail | Y |
| 3/12/2004 | 26657 | \$ 96,083.44 | Associated Grocers of Florida | Food products. | Y |
| 3/12/2004 | 26672 | \$ 5,500.00 | Rudy Caines | Cleaning store and parking lot. | Y |
| 3/12/2004 | 26671 | \$ 1,097.58 | Caribbean Lottery Services | Lottery | Y |
| 3/12/2004 | 26668 | \$58,178.99 | Bellows International | Variety of grocery products. | Y |
| 3/12/2004 | 26667 | \$ 5,745.65 | American Roland Food Corp. | Food products. |  |
| 3/12/2004 | 26666 | \$ 43,883.11 | Waltkoch Ltd. | Can food products. | Y |
| 3/12/2004 | 266865 | \$ 2,213.69 | Monel, Inc. | Food products. | Y |
| 3/12/2004 | 26664 | \$ 8,739.87 | Kingston, Miami | Groceries | Y |
| 3/12/2004 | 26662 | \$ 636.00 | Combined Services. | Refrigeration repairs. | Y |
| 3/12/2004 | 26659 | \$ 2,836.60 | Blue Mountain Water | Bottled water. | Y |
| 3/12/2004 | 26663 | \$ 3,682.57 | Haddon House | Groceries | Y |
| 3/10/2004 | 26656 | \$ 5,891.66 | Matosantos | Groceries | Y |
| 3/10/2004 | 26655 | \$863.03 | Vedelnis Co. | Cleaning products | Y |
| 3/10/2004 | 26654 | \$ 23,872.92 | American Fruit. | Food products. | Y |
| 3/10/2004 | 26651 | \$ 30,694.81 | St. Croix Dairy | Dairy and fruit juice. | Y |
| 3/10/2004 | 26650 | \$ 163.45 | Carole Joy Creations | Greeting cards | Y |
| 3/10/2004 | 26649 | \$ 781.44 | Cirkel Distributors | lce cream. |  |
| 3/10/2004 | 26648 | \$ 16,237.97 | Premier Wines. | Spirits | Y |


| M MADISON AsSOCIATES, Inc |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & \text { + } \\ & \stackrel{\rightharpoonup}{D} \text { DATE } \end{aligned}$ | CHECK \# | AMOUNT | PAYEE | DESCRIPTION | $\frac{\text { INSPECTED }}{\text { INVOICE }}$ |
| 3/10/2004 | 26646 | \$ 15,037.97 | Frito Lays | Snack products. | Y |
| 3/16/2004 | 25532 | \$ 102,142.10 | Associated Grocers of Florida |  | Y |
| 3/15/2004 | 25523 | \$ 25,165.67 | Doctor's Choice Pharmacy | Pharmacy | Y |
| 3/16/2004 | 25527 | \$ 17,688.87 | Holsum DE Puerto Rico, Inc. | Groceries | Y |
| 3/18/2004 | 24666 | \$ 232.99 | Maher Yusuf | Miscellaneous receipts. | Y |
| 3/18/2004 | 24665 | \$ 4,395.07 | VI Bureau of Revenue | Excise Tax | Y |
| 3/18/2004 | 24662 | \$ 6,582.23 | VI Bureau of Revenue | Excise Tax | Y |
| 3/17/2004 | 26686 | \$ 64,470.95 | Virgin Islands Water \& Power | Electric Bill | Y |
| 3/17/2004 | 26685 | \$ 1,001.75 | Humberto O'Neal | Spices | Y |
| 3/17/2004 | 26689 | \$ 1,446.60 | Molinos DE PR | Wheat flour | Y |
| 3/17/2004 | 26688 | \$ 5,865.30 | Paradise Bottling, Inc. | Juice | Y |
| 3/17/2004 | 26687 | \$ 154.00 | Terminix | Weekly pest service. | Y |
| 3/16/2004 | 26684 | \$ 613.60 | Blackhawk Shipping | Freight charges | Y |
| 3/16/2004 | 26683 | \$ 43,450.88 | Associated Grocers of Florida | Groceries | Y |
| 3/18/2004 | 26691 | \$ 4,147.50 | B.M. Produce | Vegetables | Y |
| 3/18/2004 | 26694 | \$ 28,822.25 | American Fruit and Produce | Vegetables | Y |
| 3/18/2004 | 26693 | \$ 1,524.49 | Caribbean Lottery Services | Lottery | Y |
| 3/18/2004 | 26692 | \$ 12,538.37 | Oceanside Pharmacy | Pharmacy | Y |
| 3/18/2004 | 24661 | \$ 13.65 | Post Master | Express mail | Y |
| 3/16/2004 | 26681 | \$ 41.98 | Innovative Cable | TV Cable | Y |
| 3/16/2004 | 26682 | \$ 349.32 | Innovative Telephone | Telephone Bill | Y |
| 3/15/2004 | 26677 | \$ 2,117.55 | Caribbean Lottery Services | Lottery | Y |
| 3/15/2004 | 26678 | \$ 1,163.26 | Freiria \& Co. | Frozen food | Y |
| 3/15/2004 | 26676 | \$ 116.41 | Caribbean Mgt. | Books | Y |
| 3/15/2004 | 26675 | \$ 616.41 | Caribbean Mgt. | Books | Y |
| 3/15/2004 | 26674 | \$ 11,576.56 | Glaxosmithkline | Personal Hygiene Products | Y |
| 3/15/2004 | 26673 | \$ 513.00 | URIAS JN BAPTISTE | Ice cream. | Y |




## ATTACHMENT D



## 

| DATE | $\frac{\text { CASH }}{\frac{\text { COUNT }}{\text { DONE }}}$ | $\frac{\text { AMOUNT }}{\frac{\text { OF CASH }}{\text { INSAFE }}}$ | $\frac{\text { WALKABEUT }}{\text { DONE }}$ | $\frac{\text { WAREHOUSE }}{\frac{\text { WALKABOUT }}{\text { DONE }}}$ | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/2/2004 | N | , | Y | Y | Monitor Store. Per instructions of Len Briskman, I reviewed six 2002 1040X Individual income returns of Sayid F Yusuf, Nejeh F. \& Sherin Yusuf, Zayed F. Yusuf, Maher F. \& Najat M. Yusuf, Yususf F. \& Alla A. Yusuf, and Fathi \& Fawzia Yusuf that appear to derive almost all of the additional income as additional passive income from United Corporation. I then initialed the corporate checks used to pay the tax liability for each tax return. The approved checks are listed in the check approval log. |
| 3/3/2004 |  |  | Y | Y | monitor store. Pick up Roger Edwards at airport and discuss work and transition. |
| 3/4/2004 | $N$ |  | Y | Y | Monitor Store. Picked up by Roger Edwards and John Funyak w/ Charles Bandel at airport, briefing and review of procedures, do orientation, etc. Check in at Hotel, drive to locations |
| 3/5/2004 | Y | 53,690.00 | Y | Y | Monitor Store. Work with John Funyak. Review procedures; introduction to principals; Pick Roger Edwards at sea plane, etc. Review monitoring plan updates and revisions; get Sprint Phone |
| 3/6/2004 | $N$ |  | Y | Y | Monitor Store. Drive to Airport w/ John Funyak; rent car; move from hotel to condo 7:30 to 1:30; Walk through store and warehouse 4:00 to 4:30 |
| 3/7/2004 | $N$ |  | Y | Y | Monitor Store. Drive around shipping dock. Office Max to purchase ink cartridge; Contact Charles Bandel re: internet connection. Email Time report attempt to contact OSM |
| 3/8/2004 | $N$ |  | Y | Y | Monitor Store. Contact by John Funyak re: procedures. Leave at 3:15 for lunch and to replace Sprint phone; Return to store 6:30 pick up till sheets; Feb 2004 check disbursement .xls disk; review 2 checks for approval |


| DATE | $\frac{\frac{\mathrm{CASH}}{\mathrm{COUNT}}}{\mathrm{DONE}}$ | $\frac{\text { AMOUNT }}{\frac{\text { OF CASH }}{\text { IN SAFE }}}$ | $\frac{\begin{array}{c} \text { STORE } \\ \text { WALKABOUT } \end{array}}{\text { DONE }}$ | $\frac{\text { WAREHOUSE }}{\frac{\text { WALKABOUT }}{\text { DONE }}}$ | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/9/2004 | N | - | Y | Y | Monitor Store. Ask Mr. Yusuf and Nejeh about $\$ 60,496.80$ check to Distibuidora Santiago, Inc. in PR; told they supply baby milk new supplier, previously purchased from Colon; Ask about Deep Food, Inc; told they supply spices; that they purchased from them previously; Review documentation and approved checks. Received payroll disk for March 3 from Marshall. $(\$ 6,926.31)$ shortage in tally for $3 / 5 / 04$; Memo on DBS stated file corrupted on register \#7 and the difference was due to computer error. Server either lost or doubled transactions due to cashier hitting keys. Discussed with Marshall and Nejeh; Marshall concerned that if amount was double input store will be paying too much in Gross Receipts Tax and if really short, how to make it up. Nejeh positive money not short just computer error and advised Marshall to adjust tax by attaching copy of Till sheet showing error with Tax return. |
| 3/10/2004 | $N$ |  | Y | Y | Monitor Store. 3/3/04 overage of $\$ 1,205.29$ on tally item 2, from void of $\$ 1,100.00$ dog biscuit sale; voided sale not recorded properly; $3 / 8 / 04$ shortage $\$ 851.83$ on tally item 2 from credit card and cash discrepancy. Credit card over $\$ 625.00$ on cash register tally. Clerk probably hit cash but took credit card. Mr. Yusuf requested a copy of approved vendor list amounts showing when no authorization needed. Approved by OSM; Tel. Banco Popular Re: electronic access; Tel: Scotiabank re: copies of statements for Fri pickup. Faxed copy of Merrill Lynch statement to MAI; also discussed with OSM re: large losses in account |

## 



| DATE | $\frac{\frac{\mathrm{CASH}}{}}{\frac{\text { COUNT }}{\text { DONE }}}$ | AMOUNT OF CASH IN SAFE | $\frac{\begin{array}{c} \text { STORE } \\ \text { WALKABOUT } \end{array}}{\text { DONE }}$ | $\begin{aligned} & \frac{\text { WAREHOUSE }}{\text { WALKABOUT }} \\ & \text { DONE } \end{aligned}$ | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/17/2004 | N |  | Y | Y | Monitor Store. Mr. Yusuf walked in angry stating that STT-SM (Paul Hoffer) has been discourteous to him by not saying "Good Morning" to him and that this has happened many times, a statement that is not true; Downloaded Banco Popular account information electronically. System appears to be functional. |
| 3/18/2004 | $N$ |  | Y | Y | Monitor Store. Western Union/Lotto sheets for 3-10 to 3-14 completed by Nejeh; contacted Scotiabank re: electronic access proprietary programs installed on laptop of STT-SM, process will have to be performed again when SM's are rotated; install process failed, requested printouts, will try to reinstall software on $3 / 19$; |
| 3/19/2004 | Y | 53,690.00 | Y | Y | Monitor Store. Advised by Reed Brett of Scotia Bank that electronic access only available during business hours when data center is open and only by telephone (computer modem); they do not have "Internet Access" at this time; Further, no electronic access outside normal business hours is authorized; it was determined that this method would not a be an workable solution; the bank was advised that we would continue to require printed activity reports; picked up current printouts; Marshall advised that the "profit \& loss for January is complete (not yet reviewed by Mr. Yusuf; cashier caught stealing $\$ 300.00+$ from customer credit card. Police called; surveillance cameras recorded the sequence of events. |
| 3/20/2004 | $N$ |  | Y | Y | Monitor Store. Till sheet differences in item \#2 \$923.43 and item \#5 $\$ 595.43$ could not be explained today - will have to wait til 3-22-1 04 (Julia); Missing Money Order Printout for $3 / 15$, utilized amounts supplied by Nejeh |



| DATE | $\frac{\frac{\mathrm{CASH}}{\text { COUNT }}}{\underline{\text { DONE }}}$ | $\begin{aligned} & \frac{\text { AMOUNT }}{\text { OF CASH }} \\ & \frac{\text { IN SAFE }}{} \end{aligned}$ | $\begin{gathered} \frac{\text { STORE }}{} \\ \text { WALKABOUT } \\ \text { DONE } \end{gathered}$ | $\begin{aligned} & \text { WAREHOUSE } \\ & \frac{\text { WALKABOUT }}{\text { DONE }} \end{aligned}$ | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/22/2004 | N |  | Y | Y | Monitor Store. Copies of 4 checks to $3 W Y$ Business Solutions w/ invoices paid on 3-20-04 (4 separate invoices)(4 manual checks written consecutively on same day) for prior month totaled 11,635.78, on approved list for 10,000 but no prior approval requested, (technical violation), presented for approval after checks issued; Daily till differences of 3-18 and 3-19 discussed with Julia; 3-18-04 \& 3-19-04 errors were the result of the "cashier theft" and the money being stolen and overcharges to credit cards. |
| 3/23/2004 | $N$ |  | Y | Y | Monitor Store. Tel. Conf. w/ OSM re: 3WY Checks research of prior months shows that this is a repeat pattern; Missing Money order closeout report for $3 / 15$ located \& data was entered; |
| 3/24/2004 | $N$ | - | Y | Y | Monitor Store; Contact OSM re: offsite phone access unavailability; could not do safe count Nejeh in Puerto Rico for the whole day; On 3/23 three checks were prepared for approved vendors; Associated Grocers, Sun Produce \& American Fruit (see $\mathrm{log})$; all three checks required prior approval but I was not contacted; the copies were left on my desk for post approval; I told Patricia Sewer (accounts payable clerk and Mr. Fathi Yusuf that this was a direct violation of the court order; Patricia stated that she thought it was acceptable because they were "approved vendors"; I stated emphatically that this was a violation of the Court Order and it was not to happen again; that they were required to call me for phone approval or wait to issue the check; OSM was called and advised; Gross Receipts tax check of $\$ 255,719.49$ written even though not due til next Tuesday but Marshall not be available; Mr. Yusuf made comment that "we do not have the money" and Marshall said it was not due yet. |



| DATE | $\frac{\frac{\mathrm{CASH}}{\text { COUNT }}}{\underline{\text { DONE }}}$ | $\begin{aligned} & \text { AMOUNT } \\ & \frac{\text { OF CASH }}{\text { IN SAFE }} \end{aligned}$ | $\frac{\frac{\text { STORE }}{}}{\text { WALKABOUT }} \text { DONE }$ | $\frac{\text { WAREHOUSE }}{\frac{\text { WALKABOUT }}{\text { DONE }}}$ | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/31/2004 | N | . $\quad$. | Y | Y | Monitor Store. Asked Mr. Yusuf for copies of financials; stated there were mistakes in figures and he has to discuss with Marshall; when queried what errors were he had no response; asked for copies, he could not find them; Requested to have Erika print copies for me, he said OK; asked about contributions to school, he now stated that "he gave checks to the school" but told them they could not cash them until Judge approved; asked if his attorneys were filing a motion with the Judge said he doesn't know who is working on getting them approved; it should be noted that these amounts have already been deducted from the operating account balance and he seems to be maintaining adequate funds in this account to cover these checks; requested copy of recently performed inventory, said he would call Wally and try to get it; telephoned Scotiabank for update through 3/31; |

## ATTACHMENT E



| Daily Log <br> Plaza Extra - East <br> St. Croix, U.S. Virgin Islands |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | CASH COUNT DONE | AMOUNT OF CASH IN SAFE | STORE REVIEW. | WAREHOUSE REVIEW | COMMENTS |
| 3/1/2004 | N |  | Y | Y | Walked store and warehouse, average activity, numerous trucks on the loading dock |
| 3/2/2004 | $N$ |  | Y | Y | Walked store and warehouse, average activity, dock busy |
| 3/3/2004 | N |  | Y | Y | Walked store and warehouse, everything appears to be in order, Store not as busy as usual |
| 3/4/2004 | Y | \$97,000.00 | Y | Y | Cash count with Yusef, change order received of $\$ 20,000$, there is still coins totaling $\$ 3,000$ at the service desk and the change order deposit will be made tomorrow to bring the balance back to $\$ 77,000$ with $\$ 3,000$ still at the service desk. Also the warehouse and store were busy today. |
| 3/5/2004 | y | 80000 | Y | Y | New Monitor came with Roger. Charley, Roger and I walked the store and warehouse, conducted cash count introduced Charley to store management and clerical staff. |
| 3/6/2004 | $N$ | N/A | Y | Y | I stopped in the office. No personnel where working today. The only manager working was Mufeed Hammed, but he was working in the warehouse receiving deliveries. I spoke with him on the store phone and asked if he could provide the Till Reconstructions for Friday. He told me to look on front desk upstairs. I did as suggested but found nothing lying on the desk. I walked through the store and everything appeared normal and busy I spoke with Maffi and he assured me that Friday's, Saturday's and Sunday's till rec.s would be available Monday. |

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| DATE | $\begin{aligned} & \text { CASH } \\ & \text { COUNT } \\ & \text { DONE } \end{aligned}$ | AMOUNT OF CASH IN SAFE | STORE REVIEW | WAREHOUSE REVIEW | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/8/2004 | $N$ | N/A | Y | $Y$ | l observed employees restocking shelves in many aisles. Observed that all cashiers were on line. Picked up Till reconciliations for Friday, Saturday and Sunday. Met Allen Mallory, the shopping center manager. Mr. Mallory agreed to provide the monthly summaries on the first of each month. The delivery area was also very busy. It appeared to be an overall restocking day. |
| 3/9/2004 | $y$ | \$80,000.00 | $y$ | $N$ | Conducted surprise cash count, which was done by Yusef Yusef; Approved some checks; Received Till Recon. and prepared summary; Reviewed checks and approved all; Walked about store and part of warehouse. |
| 3/10/2004 | $N$ | N/A | Y | Y | Received and reconciled Till; Walked about store; |
| $3 / 11 / 2004$ | $N$ | N/A | Y | Y | Received and reviewed Till Reconciliation; checks reviewed and approved. Walked about store and warehouse. Discussed operations with Fathi in receiving. The warehouse appeared to be full to overflowing |
| 3/12/2004 | Y | \$90,000.00 | Y | Y | Conducted cash count with Yusuf Yusuf. There was $\$ 90,000$ in the safe. Yusef stated that he would make a deposit to reduce cash to $\$ 80 \mathrm{~K}$. Reviewed and approved a number of checks. Received and reviewed Daily Till recon; Walked about store and warehouse. Everything appeared normal. |
| 3/13/2004 | $N$ |  | Y. | Y | Wally Hammad only was the only person in office. He was very personable and we chatted about St. Croix. The Daily Till was not on anyone's desk. I told him that I would pick up Friday's, Saturday's and Sunday's on Monday. He assured me that they would be available. I walked about and found the store to be very busy. The warehouse was equally busy. |


| DATE | $\begin{aligned} & \text { CASH } \\ & \text { COUNT } \\ & \text { DONE } \end{aligned}$ | AMOUNT OF CASH IN SAFE | STORE REVIEW | WAREHOUSE REVIEW | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/15/2004 | Y | \$80,000:00 | Y | Y | I reconciled Friday's, Saturday's \& Sunday's Tills. Watched Yusef count the cash in safe. Noted that the $\$ 10,000$ reduction had been deposited on the deposit dated 3-14-04. Wally Hammad told me that he just agreed to settle a civil case brought by a former employee against United. The suite is titled Janie Nestor v. United Corp. The law firm representing United is Nestor, Barnes and Moss. The settlement is for $\$ 45,000$. I reviewed the file and obtained a copy of Wally's handwritten Settlement Agreement and a copy of the Court's Order for Pretrial Conference to support the issuance of the check. Wally said he will wait to pay as it is a lot of money. Created a work paper of deposits to bank account to assist Paul Hoffer. |
| 3/16/2004 | $N$ |  | Y | Y | Till reconciliation completed; entered deposits on spreadsheet. Walked about store and warehouse. Reviewed list of checks written. |
| 3/17/2004 | Y | \$80,000.00 | Y | Y | Till reconciled; Deposits recorded. Cash in safe is $\$ 80,000$. I told Wally Hamad that the law suite payment of $\$ 45 \mathrm{~K}$ needed approval from the Marshall's Service: "No problem". [I had e-mailed this information yesterday to Roger Edwards and spoke with him about the check this morning. He felt we better inform the Marshals' and get their approval.] The store, and warehouse appeared to be operating normally. |
| 3/18/2004 | $N$ | N/A | Y | Y | Till recon. Note: "Plaza Payroll Deposit". This consists of employees cashing their payroll checks: Yesterday was payday. Conducted walk around. Everything is normal. |


| DATE | CASH COUNT DONE | AMOUNT OF CASH IN SAFE | STORE REVIEW | REVIEW <br> WAREHOUSE | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/19/2004 | N | N/A | Y | Y | Till. Reconciliation completed. Cash off $\$ 225$ but is accounted for with coupons, Wic. Approved check \#2544 for $\$ 87,117.87$ to RGIS Inventory Specialists. Store and warehouse normal busy Friday |
| 3/20/2004 | $N$ | N/A | Y | Y | Extremely busy; parking lot full. Office staff does not work on Saturdays. Walked around store and out to loading dock area. Everything normal. |
| 3/22/2004 | Y | \$80,000.00 | Y | Y | Reconciled Till for Fri., Sat. and Sunday. Counted cash with Yusef Yusef. Walked about store and part of warehouse. Was approached by Allen Mallory: He provided some background on laundromat proposal and wanted to know if । could find out the status. I later e-mailed Bill Schroeder and spoke with him on the phone about this matter. I later received an e-mail with some questions to provide to Mallory. Prepared a summary of questions. |
| 3/23/2004 | N | N/A | Y | Y | Prepared memo to Allen Mallory containing the 5 questions asked by USMS Briskman regarding the laundromat venture. Picked up a copy of the deed to property where subjects reside. Gave memo to Mallory and briefly discussed. He prepared a written response which I will forward to Bill Schroeder and OSM. Received a copy of bill for property taxes relating to property in question. Reconciled Till and recordeed all deposits. Approved two checks for the Shopping Center and two for United. The store operations appear normal. |


| DATE | CASH <br> COUNT <br> DONE | AMOUNT <br> OF CASH <br> IN SAFE | STORE <br> REVIEW | WAREHOUSE <br> REVIEW |
| :--- | :--- | :--- | :--- | :--- |


| DATE | . CASH COUNT DONE | AMOUNT OF CASH IN SAFE | STORE REVIEW | WAREHOUSE REVIEW | COMMENTS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3/29/2004 | Y | 95,000 | Y | Y | Reconciled Till for Friday, Sat. and Sunday. I noticed that the total sales for Sat. were off Substantially from prior Saturdays. It could be attributed to "an end of month thing" where customers purchase less. Cash count will be reduced by $\$ 15000$ in hundred dollar bills to pay for $\$ 5$ 's purchased Friday, then $\$ 100$ s further reduced to purchase ones. Received PM call from Paul Hoffer regarding four unaccounted for deposits. Went through East and West deposits and found them. |
| 3/30/2004 | N | N/A | Y | Y | Reconciled Till; approved check; requested checks for review; walked about store and part of warehouse. <br> Everything appears normal; observed shopping center stores and activity. <br> Received PM call from Paul concerning the monthly reconciliation. Paul explained that he <br> E-mailed his monthly summary which would not balance. I identified the problem; made <br> Corrections and added information and e-mailed to Paul. The problem is with the East store's <br> "Total Deposit". It does not include Lottery/PC deposits and other deposit items which occur <br> with some frequency. An example was a $\$ 35,000$ check from Frito Lay. I do capture all deposits on a separate sheet which I e-mail to Paul weekly. |
| 3/31/2004 | $N$ | N/A | Y | Y | Reconciled Till; walked about store and part of warehouse. The only management in the store was Yusef Yusef. |

## ATTACHMENT F

| Daily Log <br> Plaza Extra - West <br> St. Croix, U.S. Virgin Islands |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | CASH COUNT DONE | AMOUNT OF CASH IN SAFE | STORE REVIEW | $\begin{aligned} & \text { WAREHOUSE } \\ & \text { REVIEW } \end{aligned}$ | COMMENTS |
| 3/1/2004 | Y | \$76,026.00 | Y | Y | Cash Count with Shawn and walked the store and warehouse, very busy for a weekday, 1st of the month |
| 3/2/2004 | N | N/A | Y | Y | Walked store and warehouse and dock. Dock and warehouse very busy. Everything is organized |
| 3/3/2004 | $N$ |  | Y | Y | Walked store and warehouse, dock very busy, store fairly busy |
| 3/4/2004 | $N$ |  | Y | Y | Walked store and warehouse everything in order |
| 3/5/2004 | $N$ |  | Y | Y | Arrived on site with Roger, Charley (new monitor), introduced to management on site and dock supervisor. Also introduced to Veronica. Store in good shape, up stairs warehouse in somewhat disarray. |
| 3/6/2004 | $N$ |  | Y | Y | This Saturday's business was very brisk. I took a walk around and everything appeared to be normal, and there were numerous customers. Mike Yusef wants every check approved because we are creating work for Lisette by asking her to pull random checks which were already made available. |

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# Business Monitoring Services United Corporation 

Virgin Islands

For the Reporting Period April 1, 2004 -April 30, 2004

Contract No: GS-10F-0080J Order No: DJMS-04-AFO-P-0013

May 2004

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## MONTHLY MONITORING REPORT Business Monitoring Services United Corporation VIRGIN ISLANDS For the Reporting Period APRIL 1, 2004 - APRIL 30, 2004 <br> 1.0 ACTIVITIES COMPLETED DURING MONTH

The Sections that follow highlight the activities completed during the reporting period.

### 1.1 ROTATION OF ON-SITE MONITORS

The first team of Monitors completed their second rotation this month. One of the second team Monitors did not return as a Monitor. Consequently, a new Monitor, Keith Rogers, was selected and reported to St Thomas on April 28, 2004 to begin monitoring duties for the month of May. The resume for Keith Rogers is included in Attachment A: Resumes

### 1.2 SUBMISSION OF INFORMATION REGARDING ON-SITE ACTIVITIES TO USMS COTR

On April 1, 2004, the COTR was provided a four-page memorandum from the MAI Project Manager containing statements and comments made to Monitors during their interaction with the principals of United Corporation in connection with carrying out their monitoring functions. On the same day, the COTR was also provided with fourteen pages of logs prepared by the Monitors during the month of March.

### 1.3 MEETING WITH USMS COTR TO FINALIZE CHANGES TO THE SCOPE OF WORK

On April 7, 2004, the COTR met with the MAI and MAXIMUS, Inc. Project Managers to discuss amendments to the Scope of Work necessitated by the changing circumstances surrounding the operation of United Corporation. A revised Scope of Work was submitted to the COTR following that meeting.

### 1.4 ISSUANCE OF CHECK TO SETTLE DISCRIMINATION SUIT

On April 13, 2004, the COTR was advised of the issuance of a $\$ 45,000$ check payable to a Virgin Islands attorney. The check represented the pre-trial settlement of a suit filed against United Corporation by a former employee alleging race and gender discrimination contrary to the provisions of Title Vח of the Civil Rights Act of 1964. The suit was filed by the local attorney on behalf of her client in the U.S. District Court of the Virgin Islands. The COTR requested verification of the suit. This was accomplished, and the COTR advised that the check be approved.

### 1.5 ISSUANCE OF PAYMENT TO SOUTH CAROLINA ATTORNEY

On April 14, 2004, the COTR was advised that a check in the amount of
$\$ 200,000$ was issued by United Corporation payable to an attorney in South Carolina. The COTR was aware of the terms of the agreement made by the government to allow payment of certain legal expenses from the funds of United Corporation and approved the issuance of the check.

### 1.6 OPENING OF LAUNDROMAT BY UNITED CORPORATION

On April, 14, 2004, the COTR and the MAI Project Manager discussed the status of an ongoing issue regarding the desire of United Corporation management to develop a laundromat in the shopping center owned by United Corporation on St. Croix. The proposed laundromat business would be in the space vacated after the first of the year by a former tenant of the shopping center. The COTR requested the Monitors to act as conduits for information between him and United Corporation management.

### 1.7 ISSUANCE OF CHECKS BY WALLY HAMED FOR ANTICIPATED TAX LIABILITIES WITHOUT APPROPRIATE MONITOR APPROVAL

On April 15, 2004, the COTR was informed that on this date Wally Hamed, a United Corporation manager, had issued six checks in the amount of $\$ 2,589,595$ without the appropriate Monitor's approval. The checks were in payment of anticipated tax liabilities. See discussion under section 4.0, Activity No. 11.

### 1.8 PROVISION OF JANUARY MONTHLY FINANCIAL STATEMENT TO COTR

On April 15, 2004, the COTR was provided copies of the January monthly financial statements of United Corporation obtained the same day from corporate management.

### 1.9 REQUEST TO FUND LAUNDROMAT FROM UNITED CORPORATION

On April 16, 2004, the MAI Project Manager provided the COTR with a memorandum containing information a Monitor had obtained from Alan Mallory and Mike Yusuf regarding the proposed funding of a Laundromat in the shopping center on St. Croix with funds from United Corporation. This information was in response to the COTR's questions concerning the proposal. On the same date, the COTR provided a memorandum to the MAI Project Manager identifying his conditions to approving of the use of United Corporation funds for the proposal. The memorandum was provided to enable the Monitors to provide copies of the document to United Corporation management. On April 20, 2004, the COTR was provided with a response to the COTR's conditions prepared by Mike Yusuf. For further discussion of this issue, see section 3.3, below.

### 1.10 FORWARDING OF MERRILL LYNCH PORTFOLIO SUMMARY TO COTR

On April 20, 2004, the COTR was provided a ten-page copy of United Corporation's Merrill Lynch investment Portfolio Summary Review for the time period February 28, 2004 through March 31, 2004.

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### 1.11 RECEIPT OF REBATES FROM UNITED CORPORATION VENDOR

On April 22, 2004, the COTR was advised of information relating to the receipt of substantial rebate checks that had been received by United Corporation from it largest vendors. The rebates received were from the parent company (Birdsall) of Tropical, one of United Corporation's largest vendors and amounted to \$316,017.24.

### 1.12 PROVISION OF INFORMATION TO COTR REGARDING CHECKS WRITTEN BY UNITED CORPORATION

On April 28, 2004, the COTR requested information about a check that had been issued on December 30, 2003. A Monitor obtained a copy of the check and the COTR was advised of the name of the person to whom the check was issued, verified the amount of the check, and identified endorsement information as well as notations listed on the check. The COTR also was advised of the circumstances surrounding the issuance of a check on March 11, 2004 to a United Corporation manager as reimbursement for the use of personal funds for the purchase of goods and services for United Corporation.

### 1.13 OFF-SITE MANGER VISIT TO VI TO PROVIDE TRANSITION FOR NEW MONITOR

Roger Edwards, the Off-Site Monitor, visited St Thomas and St Croix on April 29 and 30, 2004 to assist in the transition to a new Monitor, Keith Rogers, on St. Thomas, as well as to perform an OSM visitation and review of monitoring activities.

### 1.14 VISIT TO THE VI BY COTR AND PROJECT MANAGERS TO REVIEW MONITORING ACTIVITIES

On May 3, 2004, the MAXIMUS and MAI Project Mangers traveled to the U.S. Virgin Islands with the COTR. During the trip to the islands, among others, discussions were held with United Corporation regarding pending issues (See Section 3.0.) In addition, final amendments to the Scope of Work to be performed under the contract between the U.S. Marshals Service and MAXIMUS, Inc. were agreed to as were most changes to the Business Monitoring Plan.

### 2.0 ACTIVITIES PLANNED FOR NEXT MONTH

The Sections that follow highlight the activities that are planned for the next reporting period.

### 2.1 CONTINUING ROTATION OF MONITORS

The second team of Monitors will complete their current rotation on June $1^{\text {st }}$. The first team is scheduled to return for their third rotation on that day as well. The next OSM visitation and review of operations is tentatively scheduled for mid summer.

### 2.2 FINALIZATION OF REVISED SCOPE OF WORK AND BUSINESS MONITORING PLAN

The revisions to the Scope of Work to be done under the contract with the U.S. Marshals Service will be completed, as will the amendments to the Business Monitoring Plan.

### 3.0 ISSUES NEEDING RESOLUTION BY COTR

The Sections that follow highlight the issues requiring further or resolution by the USMS COTR.

### 3.1 POTENTIAL LOSS OF UNITED CORPORATION'S COMPTROLLER

The Comptroller of United Corporation is taking extended leave starting the end of May and may be back only on a part-time basis. United Corporation senior management has indicated that the work will require more than one can do on a part-time basis. United Corporation management is training one of the current office assistants to assume some of the Comptroller's duties, however to date it does not appear that these efforts have been overly successful.
Much of the financial information used in the review and analysis conducted under the Business Monitoring Plan of United Corporation is obtained from the Comptroller and through his work with the accounting software system used by United. With his leaving, the information is not likely to be made available in a timely manner. Without an adequate substitute, the completeness, and therefore the accuracy, of the information obtained may be open to question, affecting the analysis conducted under the Business Plan.

### 3.2 WESTERN UNION SERVICES AVAILABLE AT ST. CROIX WEST

The St. Croix West store began offering Western Union services on April 27, 2004. A new bank account was opened at Banco Popular to handle the transactions at that market. The COTR requested the bank to provide electronic access to that account in a manner similar to the access granted to the other accounts of United Corporation.

### 3.3 PROPOSED LAUNDROMAT AT THE ST. CROIX SHOPPING CENTER

A tenant operating a laundromat at the shopping center on St. Croix went out of business in February. Store management surfaced a proposal for use of the space earlier this year. The proposal is to be a joint venture of Mike Yusuf and Alan Mallory, the manager of the shopping center on St. Croix. Mr. Mallory is to be the hands-on manager and Mr. Yusuf would review and approve all purchases, any improvements that might be made, and procedures used in running the Laundromat. Their proposal is based upon: (i) the use of United Corporation funds (originally estimated to be $\$ 73,000$ and now $\$ 125,000$ ); (ii) the forming of a new corporation to operate the laundromat; (iii) the use of water owned by United Corporation at no cost to the newly formed entity; (iv) the payment of Mr. Mallory based upon the income obtained from operations, and; (v) establishing a leasing agreement between the new entity and United Corporation to help create the appearance, for the purpose of reducing exposure to liability claims by customers of the laundromat, that United Corporation is not directly involved with the laundromat.
Over the past two months the terms of this proposal appear to have evolved as a result of negotiations between store management and the USMS. The issues presented by this proposal include business related questions regarding the fiscal
soundness of this new business undertaking to be financed with funds from United Corporation as well judgments regarding the scope of the monitoring order issued by the district court over the assets of United Corporation. In addition, there will be an increase in monitoring functions and responsibilities should the undertaking be financed with restrained assets.

### 3.4 PAYMENT OF SHAREHOLDER TAX LIABILITY WITH UNITED CORPORATION FUNDS

During the month store management presented the St. Thomas Monitor with six checks for approval made payable to the Virgin Islands Internal Revenue Service in the aggregate amount of $\$ 2,589,595$. Store management informed that these checks represented payment of the anticipated 2003 personal income tax liabilities of six stockholders of United Corporation. The checks were to accompany Forms 4868 (Application for Automatic Extension of Time to File US Individual Income Tax Returns) for these shareholders. The USMS approved the issuance of these checks. The check numbers, dates, beneficiaries and amounts are listed below in Table No. 1.

TABLE NO. 1
Checks Written to VI Internal Revenue Service

| DATE | CHECK NO. | AMOUNT | BENEFICIARY |
| :--- | :--- | :--- | :--- |
| $4 / 15 / 04$ | 24791 | $\$ 1,499,054$ | Fathi \& Fawzia Yusuf |
| $4 / 15 / 04$ | 24784 | $\$ 220,925$ | Najeh \& Mervat Yusuf |
| $4 / 15 / 04$ | 24785 | $\$ 200,071$ | Syaid Yusuf |
| $4 / 15 / 04$ | 24786 | $\$ 200,072$ | Zayed Yusuf |
| $4 / 15 / 04$ | 24787 | $\$ 219,946$ | Maher \& Najat Yusuf |
| $4 / 15 / 04$ | 24788 | $\$ 249,527$ | Yusuf \& Alla Yusuf |
| Total |  | $\$ 2,589,595$ |  |

### 3.5 REPAIRS CONTINUE TO ST. CROIX MARKET

Repairs continued on a sporadic basis this month on cracks that have appeared in the exterior walls of the newest Plaza Extra store, STX-West. Store management continues to insist that the cracks are primarily cosmetic in nature and that the basic structure is in no way threatened. Monitors will continue to observe and report on the progress of these repairs.

### 3.6 INCREASED SECURITY RISKS

The Monitor on St. Croix advised of an increase in violent crime on the island during the month of April. He sited two murders during the first week of April, a murder during an armed robbery of a restaurant during the second week of April and security alerts for condominium owners regarding burglaries. Monitors are taking appropriate precautions and using their prior experiences in federal law enforcement in evaluating safety risks associated with their daily monitoring functions.

### 4.0 IMPLEMENTATION OF MONITORING PLAN

The information presented below is a consolidated report of Monitoring activity conducted by the On-Site Monitors. Monitors engaged in the activity in accordance with the Business Monitoring Plan approved by the USMS. The information is organized to correspond to the specific numbered Monitoring activities outlined in the Plan.

## ACTIVITY NO 1 - REVIEW AND RECONCILIATION OF INCOME AND DEPOSITS

For each day during the month of April the Point of Sale (POS) summary, till reconciliation, deposit slips, phone and lottery reconciliations, and the Western Union (St. Thomas) reconciliation were reviewed by the St. Thomas assigned to each store. In total, till reconciliations balanced in a satisfactory manner with reported deposits and the POS summary. Any significant deviations were reconciled with store management on a daily basis. In summary, the data collected and reconciled by the site Monitors is presented below.

TABLE NO. 2
POS Summary and Till Reconciliation

| ITEM | STT | STX-EAST | STX-WEST | TOTALS |
| :--- | :--- | :--- | :--- | :--- |
| Total Sales | $\$ 2,456,869$ | $\$ 2,015,618$ | $\$ 2,048,295$ | $\$ 6,520,782$ |
| Over/(Short) | $(\$ 674.67)$ | $\$ 688.15$ | $(\$ 94.49)$ | $(\$ 81.01)$ |

The "Total Sales" figures represented in Table No. 2 are the sales figures as reported by the stores' networked cash registers according to the computer program reporting system used by United Corporation. The "Over/(Short)" figures represent the total net amount of discrepancy between reported sales and the amounts collected in the registers' tills for the month. The combined shortage amount for all stores is $\$ 81.01$ which is well within store management's acceptable range and is comprised mostly of the sum of errors made at the register and unofficial "loans" taken out of the till by cashiers. Cashiers are personally responsible for till shortages, which are deducted from their checks weekly.

TABLE NO. 3
Detailed Till Reports

| ITEM | STT | STX-EAST | STX-WEST | TOTALS |
| :--- | :---: | :---: | :---: | :---: |
| Cash | $\$ 1,348,992$ | $\$ 652,986$ | $\$ 737,310$ | $\$ 2,739,288$ |
| Checks | 356,534 | 460,223 | 467,705 | $1,284,462$ |
| WIC | 91,231 | 33,419 | $-0-$ | 124,650 |
| Telecheck | 96,844 | 137,756 | 127,975 | 362,575 |
| FS/EBT | 131,441 | 154,127 | 266,957 | 552,525 |
| Debit Cards | 230,959 | 245,431 | 206,652 | 683,042 |
| Credit Cards | 276,383 | 306,041 | 224,998 | 807,422 |
| Totals | $\$ 2,532,384$ | $\$ 1,989,983$ | $\$ 2,031,597$ | $\$ 6,553,964$ |

The figures in Table No. 3 represent monthly totals taken directly from the till reconciliation sheets prepared and reconciled by store personnel to the daily collections of register tills and reports from the POS system. These figures have not been reconciled with reports from the store's Peachtree accounting software program as those reports are generally weeks behind the actual data. The STXWest store is not authorized by the Virgin Islands Government to process Women, Infants and Children (WIC) assistance payments; therefore there are no sales of this kind in this store.

TABLE NO. 4
Detailed Deposit Reports

| ITEM | STT | STX-EAST | STX-WEST | TOTALS |
| :--- | :---: | :---: | :---: | :---: |
| Cash | $\$ 1,348,603$ | $\$ 635,078$ | $\$ 740,714$ | $\$ 2,724,395$ |
| Checks | 382,336 | 460,223 | 467,705 | $1,310,264$ |
| Lottery and Phone Cards | 33,466 | 24,640 | 22,313 | 80,383 |
| Undepositables | 3,052 | 18,221 | 15,203 | 36,476 |

The figures in Table No. 4 represent monthly totals taken directly from the deposit slips and reconciliations prepared by store personnel daily. Undepositables are items which are counted as receipts in the till reconciliations for the purposes of balancing the registers, but are not deposited into the store's bank account. Examples of undepositable items include redeemed gift certificates, in-store credits for exchanged merchandise and direct payments from the register to local suppliers of fresh fish and produce. Store Monitors inspected documentation for these items when they exceeded $\$ 1,000 \mathrm{in}$. any store for a given day.

## ACTIVITY NO. 2 - COMPARISON OF ELECTRONIC DATA WITH PAPER COPIES

This Monitoring activity was not conducted during the month, as independent electronic access to the POS summary data was not available.

ACTIVITY NO. 3 - REVIEW AND RECONCILIATION OF WESTERN UNION DATA
A Western Union Daily spread sheet was compiled from the Western Union daily printouts. Store reported deposits to the Western Union account were monitored daily and verified with bank records received directly from Banco Popular. No discrepancies were noted. There were no withdrawals from this account except those amounts withdrawn electronically by Western Union. The balance in the account as of April 30, 2004 was $\$ 66,079.81$. Daily Western Union activity is detailed below. It should be noted that deposits are not made daily. The difference between total Western Union sales proceeds from transfers and money orders and the total of deposits for the month is due to deposit timing differences. Data for the last two days of the month were not available to the Monitors before their departure on May 1, 2004. The last two days of April will be included in next month's reconciliation.

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TABLE No. 5
Wire Transfers and Money Orders

| Date | Wires | Money O. | Money O. | Totals | Deposits |
| :---: | ---: | ---: | ---: | ---: | ---: |
| $4 / 1 / 2004$ | $6,253.00$ | $1,507.44$ | $1,507.44$ | $7,760.44$ | 0.00 |
| $4 / 2 / 2004$ | $15,373.14$ | 806.21 | 806.21 | $16,179.35$ | $48,096.82$ |
| $4 / 3 / 2004$ | $14,123.19$ | $5,694.46$ | $5,694.46$ | $19,817.65$ | 0.00 |
| $4 / 4 / 2004$ | $8,380.00$ | $6,633.11$ | $6,633.11$ | $15,013.11$ | 0.00 |
| $4 / 5 / 2004$ | $23,262.15$ | 835.32 | 835.32 | $24,097.47$ | $42,696.80$ |
| $4 / 6 / 2004$ | $13,074.05$ | $5,884.70$ | $5,884.70$ | $18,958.75$ | 0.00 |
| $4 / 7 / 2004$ | $9,724.69$ | $11,509.27$ | $11,509.27$ | $21,233.96$ | 0.00 |
| $4 / 8 / 2004$ | $11,298.06$ | $7,027.04$ | $7,027.04$ | $18,325.10$ | 0.00 |
| $4 / 9 / 2004$ | $12,606.80$ | $2,288.83$ | $2,288.83$ | $14,895.63$ | $82,755.33$ |
| $4 / 10 / 2004$ | $11,151.38$ | $5,720.66$ | $5,720.66$ | $16,872.04$ | 0.00 |
| $4 / 11 / 2004$ | $2,660.40$ | $2,503.45$ | $2,503.45$ | $5,163.85$ | 0.00 |
| $4 / 12 / 2004$ | $8,219.59$ | 960.74 | 960.74 | $9,180.33$ | $37,048.90$ |
| $4 / 13 / 2004$ | $8,230.73$ | $7,531.42$ | $7,531.42$ | $15,762.15$ | 0.00 |
| $4 / 14 / 2004$ | $3,998.94$ | 738.07 | 738.07 | $4,737.01$ | 0.00 |
| $4 / 15 / 2004$ | $6,533.50$ | $2,596.97$ | $2,596.97$ | $9,130.47$ | 0.00 |
| $4 / 16 / 2004$ | $11,075.84$ | 191.42 | 191.42 | $11,267.26$ | $44,463.70$ |
| $4 / 17 / 2004$ | $9,655.79$ | $1,246.87$ | $1,246.87$ | $10,902.66$ | 0.00 |
| $4 / 18 / 2004$ | $14,912.89$ | $2,195.52$ | $2,195.52$ | $17,108.41$ | 0.00 |
| $4 / 19 / 2004$ | $12,910.65$ | $6,139.66$ | $6,139.66$ | $19,050.31$ | $38,920.37$ |
| $4 / 20 / 2004$ | $12,853.48$ | $7,723.63$ | $7,723.63$ | $20,577.11$ | 0.00 |
| $4 / 21 / 2004$ | $7,675.75$ | 747.07 | 747.07 | $8,422.82$ | 0.00 |
| $4 / 22 / 2004$ | $9,254.89$ | $2,223.83$ | $2,223.83$ | $11,478.72$ | 0.00 |
| $4 / 23 / 2004$ | $9,306.09$ |  |  |  | $9,306.09$ |

## ACTIVITY NO. 4 - REVIEW AND RECONCILIATION OF BANK STATEMENTS WITH POS FIGURES AND DISBURSEMENTS JOURNALS

Electronic access to the Banco Popular accounts became available in March. Banco Popular account records were remotely reviewed electronically in April by the Monitors on a weekly basis. The Banco Popular accounts are used primarily to receive electronic payments that result from customer purchases using credit and debit cards as well as electronic food stamps (EBT).

TABLE NO. 6
Sales and Deposits

|  | STT | STX-EAST | STX-WEST | TOTAL |
| :--- | :---: | :---: | :---: | :---: |
| Total Sales | $\$ 638,783$ | $\$ 705,599$ | $\$ 698,607$ | $\$ 2,042,989$ |
| Total Deposits | 683,988 | 712,919 | 703,840 | $2,100,747$ |
| Differences | 45,204 | 7,320 | 5,233 | 57,758 |
| Variance | $6.6 \%$ | $1.0 \%$ | $.75 \%$ | $2.75 \%$ |

Total deposits were unable to be completely reconciled to sales due to deposit timing differences and in some instances to the timing of the banks recording of the electronic deposits, net of transaction fees. A variance of less than three percent (excess deposits) for the month is not considered significant. The variance noted for the St. Thomas store in Table No. 6 above, appears to be unusual. It may have been the result of late postings by credit card companies or it may be a combination of factors surrounding the timing of the recording of deposits. In any event, the amount is an excess of deposits compared with sales and not the reverse. The Monitors will review the factors that may be responsible for the higher variance at the St . Thomas market during the month of May and report on that issue in the next monthly report.
All transfers of funds out of the Banco Popular accounts were traced to the Bank of Nova Scotia operating accounts of the stores. Six transfer disbursements were made during the month of April as detailed below in Table No. 7.

TABLE NO. 7
Transfers of Funds Between Banks

| Account/Date | 192026143 STT | 191013307 <br> STX East | 191063789 <br> STX West | Totals |
| :--- | :---: | :---: | :---: | :---: |
| $4 / 19 / 04$ | $\$ 400,000$ |  |  | $\$ 400,000$ |
| $4 / 21 / 04$ |  | $\$ 1,200,000$ | $\$ 1,200,000$ | $2,400,000$ |
| $4 / 26 / 04$ | $\$ 200,000$ | $\$ 175,000$ | $\$ 375,000$ |  |
| $4 / 29 / 04$ | $\$ 250,000$ |  |  | $\$ 250,000$ |
| Totals | $\$ 650,000$ | $\$ 1,400,000$ | $\$ 1,375,000$ | $\$ 2,425,000$ |

## ACTIVITY NO. 5 - VERIFICATION OF DEPOSITS IN ACCOUNTS at the bank of nova scotia

The St. Thomas store maintains a separate operating account at the Bank of Nova Scotia into which each day's depositable receipts are made. The Monitors conducted weekly reconciliations between what the till reports indicated should have been deposited (depositable) and the actual amount deposited, as verified by the bank records.

TABLE NO. 8
STT Till Reports and Deposits BNS

| Till Reported Deposits | $\$ 1,938,296$ |
| :--- | :---: |
| Deposits per Bank | $\$ 2,552,322$ |
| Difference | $\$ 614,214$ |
| Adjustments | $(\$ 653,923)$ |
| Net Difference | $(\$ 39,709)$ |
| Percentage | $1.5 \%$ |

Adjustments to reconcile deposits per the bank account to deposits per the till reconciliation are made up of the following items which were not represented in the till reconciliation analysis.

| Item | Amount |
| :--- | :---: |
| Rebate check deposited 4/8 | $\$ 2,841$ |
| Transfer from Credit Card Account 4/15 | $\$ 400,000$ |
| Rebate check deposited 4/19 | $\$ 1,082$ |
| Transfer from Credit Card Account 4/27 | $\$ 250,000$ |
| Total | $\$ 653,923$ |

As noted in Table No. 8, above, St. Thomas deposits into the Bank of Nova Scotia operating account for the month of April were $\$ 39,709$ less than what the till reported as being deposited. This amount represents an un-reconciled difference of 1.5 percent of total deposits and, in context, is not deemed significant. It is noted that last month's reconciliation revealed $\$ 9,594$ more than what the till reported. We believe that these monthly fluctuations in irreconcilable differences may be due in part to the timing of Bank of Nova

Scotia's recording of deposits, which often appears to have little discernable correlation to when the particular deposit was delivered to the bank by store personnel.
The St. Croix stores share one operating account at the Bank of Nova Scotia into which each day's depositable receipts from the till reconciliation are made. The Monitors conducted weekly reconciliations of what the till reports indicated should have been deposited and what the bank records showed had been deposited.

TABLE NO. 9
STX Till Reports and Deposits BNS

| Till Reports Deposits STX-East | $\$ 1,150,176$ |
| :--- | :---: |
| Till Reports Deposits STX-West | $\$ 1,218,624$ |
| Total Till Reports Deposits | $\$ 2,368,800$ |
| Deposits per Bank | $\$ 5,604,013$ |
| Difference | $\$ 3,235,213$ |
| Adjustments | $\$ 3,275,000$ |
| Net Difference | $(\$ 39,787)$ |
| Percentage | $1.68 \%$ |

Adjustments to reconcile deposits per the bank account to deposits per the till reconciliation are made up of the following items which were not represented in the till reconciliation analysis.

| Item | Amount |
| :--- | ---: |
| Transfer from CC Account STX-W 4/16 | $\$ 1,200,000$ |
| Transfer from CC Account STX-E 4/16 | $\$ 1,200,000$ |
| Transfer from CC Account STX-E 4/22 | $\$ 200,000$ |
| Transfer from CC Account STX-W 4/22 | $\$ 175,000$ |
| Transfer from Telecheck Account STX-E 4/22 | $\$ 250,000$ |
| Transfer from Telecheck Account STX-W 4/22 | $\$ 250,000$ |
| Total | $\$ 3,275,000$ |

There was deposited in the Bank of Nova Scotia account for United Corporation's St. Croix stores $\$ 39,789$ less than what the till reported as being deposited. This amount represents an un-reconciled difference of 1.7 percent of total deposits and is not deemed significant. It should be noted that last month's reconciliation revealed excess deposits of $\$ 3,099$ over what the till reported. These monthly fluctuations in irreconcilable differences may be due in part to the timing of Bank of Nova Scotia's recordings of deposited amounts, which often appears to have little discernable correlation to when a particular deposit was delivered to the bank by store personnel. One possible factor noted by the Monitor was the fact that the last two days of the month were holidays and the banks were closed while the market remained open. This may account for a delayed reporting of deposits. Regardless, Monitors will continue to review the un-reconciled differences for trends or patterns suggesting alternative causes.
The St. Croix -West store formerly funded the excess cash needs of its service
desk from the till. The other stores primarily fund their service desk needs from the safe. Because of this, the St. Croix -West store's daily deposits rarely equaled what the till reports indicated. Differences varied daily as the service desk's needs are "borrowed" and then "paid back" to the till. As previously reported, the Monitor discussed this issue with St. Croix -West store management. Store management agreed to bring the safe balance up to the allowable maximum of $\$ 80,000$ and began funding the service desk's cash needs from the safe rather than the till this month. However, because office personnel were not used to this new system at times they deposited the service desk "loan" paybacks rather than returning the money to the safe. This resulted in a reduction in the safe balance that had to be restored. Office personnel have since been instructed in the proper procedure so that this situation should not reoccur.

## ACTIVITY NO. 6 - ELECTRONIC MONITORING THROUGH STORE CAMERAS

A determination has been made that electronic access to the store's video surveillance system will not be secured. This Monitoring procedure has been eliminated as a pending amendment to the Business Monitoring Plan. See Activity No. 19, below.

## ACTIVITY NO. 7 - COMPARISON OF ACCOUNTS PAYABLE AGING REPORTS

The Monitors conducted a review of the rate at which each of United Corporation's three stores paid their respective bills. Table No. 10 shows the amounts and rates of payment by each store for the month of April. As demonstrated by this Table, accounts that remain unpaid after 60 days comprise less than 1 percent of the total amount of goods purchased on credit. Only . 31 percent (less than 1 percent) of the amount purchased on credit remains unpaid after 90 days.

TABLE NO. 10
Accounts Payable Aging

|  | $0-30$ DAYS | $31-60$ DAYS | $61-90$ DAYS | OVER 90 DAYS | TOTALS |
| :--- | ---: | ---: | ---: | ---: | ---: |
| STT | $\$ 981,181$ | $\$ 492,436$ | $\$ 3,221$ | $\$ 665$ | $\$ 1,477,703$ |
| STX-East. | 466,021 | 14,997 | 1,094 | 7,707 | 489,819 |
| STX-West | 566,888 | 29,552 | $-0-$ | $(558)$ | 595,882 |
| Totals | $\$ 2,014,090$ | $\$ 536,985$ | $\$ 4,315$ | $\$ 8,014$ | $\$ 2,563,404$ |
| April <br> Percentage of <br> Payables | 78.57 | 20.95 | .17 | .31 | 100 |
| March <br> Percentage |  |  |  |  |  |

Table No. 10 also reflects that the St. Thomas store purchased approximately 57.6 percent of the total value of goods purchased on credit by United

Corporation, with the St. Croix - West store purchasing 23.2 percent and the St. Croix - East store purchasing 19.2 percent of the total purchased on credit.

## ACTIVITY NO. 8 - REVIEW OF HIGH DOLLAR AND UNUSUAL DISBURSEMENTS

The Monitor at the St. Thomas store selected a total of 30 checks, which did not otherwise require prior approval before issuance, for verification with the original invoices. Twenty-eight of these checks were determined to be properly issued with sufficient documentation. Two checks were discovered to have been incorrectly issued without prior approval of the Monitor: Check \#21315 in the amount of $\$ 12,788$ issued on April $14^{\text {th }}$ payable to Gervecia India for malt beverages, and; Check \# 15708 in the amount of $\$ 5,670$ to Tischer \& Co. for a new employee time clock system. Both of these items were verified with invoices and discussed with store management. The issuance of these checks without prior approval appeared to be the result of an administrative oversight and did not appear to be intentional to thwart the Monitoring Plan. Office personnel were instructed to be more vigilant in the future to make sure this type of error does not reoccur.
The Monitor at the St. Croix -East store selected a total of 32 checks, which did not otherwise require prior approval before issuance, for verification with the original invoices. All of these checks were determined to be properly issued with sufficient documentation.
At the beginning of March, St. Croix -West store management requested that the Monitor review and approval all checks prior to issuance, rather than only those listed as requiring prior approval. Store management predicated this request of the Monitor on the assertion that it was taking store personnel more time to sort the checks for proper review than it would take to have all of the checks reviewed. The Monitor continued in April reviewing all of the checks issued after determining that it would not noticeably add to the time it took him to review the sampling of checks. This was in part due to the increased cooperation provided by store management to ensure that the process was efficiently accomplished. All checks reviewed by the Monitor at the St. Croix store were determined to be properly issued, with sufficient back-up detail and invoices present.

## ACTIVITY NO. 9 - THIRD PARTY VERIFICATION OF UNRESOLVED DISBURSEMENTS

No third party verification or follow-up was necessary, as Activity No. 8 did not uncover any discrepancies between checks written and back-up documentation reviewed.

## ACTIVITY NO. 10 - REVIEW AND COMPARISON OF BANK STATEMENTS AND DISBURSEMENT JOURNALS

A weekly review and comparison between United Corporation checks issued through the Peachtree accounting software program's disbursements journal and the corresponding bank statements for the operating accounts of each store did not reveal the existence of any checks not recorded in the check disbursements journals. Table No. 11, below, reflects the bank accounts of United Corporation that were reviewed by the Monitors and compared with the disbursement journals as well as the ending balances of each as of April 30, 2004 for Banco Popular accounts and April 28, 2004 for Bank of Nova Scotia accounts. No transactions were recorded for April 29 and 30 at the Bank of Nova Scotia due to bank
closings these days for the Virgin Islands Carnival Holiday therefore; the April $28^{\text {th }}$ balance is the ending balance for the month. Electronic balances were available from Banco Popular for April 30, 2004.

TABLE NO. 11
Bank Accounts Reviewed

| BANK | ACCT. NO\# | ENDING BAL.\# | NOTATIONS |
| :--- | :--- | :--- | :--- |
| Scotia Bank | 55312010 | $\$ 932,720.33$ | STT Operating |
| Scotia Bank | 96001238 | $\$ 232,129.46$ | STT Lottery and Phone Card |
| Scotia Bank | 55356719 | $\$ 540,772.04$ | STT Telecheck |
| Banco Popular | 192026143 | $\$ 93,655.48$ | STT CrediVDebit |
| Banco Popular | 192042300 | $\$ 66,079.81$ | Western Union |
| Scotia Bank | 65811 | $\$ 3,567,488.45$ | STX Operating |
| Scotia Bank | 60086413 | $\$ 63,424.18$ | STX-East Telecheck |
| Banco Popular | 191013307 | $\$ 215,143.32$ | STX-East CreditDebit |
| Scotia Bank | 6009218 | $\$ 34,681.17$ | STX-West Telecheck |
| Banco Popular | 191063789 | $\$ 178,645.39$ | STX-West CrediVDebit |

## ACTIVITY NO. 11 - REVIEW OF DISBURSEMENTS IN EXCESS OF \$10,000 AND ANY <br> THAT ARE UNUSUAL OR NON-ROUTINE

During the month of April the Monitors were presented with 186 checks for review and approval prior to issuance, in accordance with the Monitoring Plan. In each instance store management was required to present invoices to document payments for which approval was requested. As noted in Activity No. 8 above, in the St. Croix -West store all checks were presented to the Monitor for approval. A detailed list of the checks reviewed and approved follows this report in Attachment B through Attachment E.

TABLE NO. 12
Checks Reviewed Prior to Issuance

| STORE | NO. OF CHECKS | AMOUNTS |
| :--- | :---: | :---: |
| STT | 64 checks totaling | $\$ 2,898,267$ |
| STX-East | 41 checks totaling | $\$ 3,986,737$ |
| STX-West | 81 checks totaling | $\$ 1,610,779$ |
| Totals | 186 checks totaling | $\$ 8,495,783$ |

Additionally, checks approved by the St. Croix - East Monitor included the following checks made payable to the Virgin Islands Internal Revenue, as discussed above.

| Check Number | Amount | For the Benefit of: |
| :--- | :---: | :--- |
| 24784 | $\$ 220,925$ | Najeh \& Mervat Yusuf |
| 24785 | $\$ 200,071$ | Sayaid Yusuf |
| 24786 | $\$ 200,072$ | Zayed Yusuf |
| 24787 | $\$ 219,946$ | Maher \&Najat Yusuf |
| 24788 | $\$ 249,527$ | Yusuf \& Alla Yusuf |
| 24791 | $\$ 1,499,054$ | Fathi \& Fawzia Yusuf |
| Total | $\$ 2,589,595$ |  |

## ACTIVITY NO. 12 - ANALYSIS TO DETERMINE AVERAGE REOCCURRING PAYMENTS

Vendor payment patterns were established in January during the development of the Business Monitoring Plan. Nothing was observed in April that revealed the need to alter the previously determined vendor check approval listing or the amounts established in that analysis.

## ACTIVITY NO. 13 - ANALYSIS OF OPERATING PERCENTAGES

United Corporation has not produced a Financial Statement since the January report discussed in the March Monitoring Report. Without the information from those reports on a timely basis, the review of operating percentages suffers from an absence of information necessary to identify a change in trends. Nonetheless, the following table, using information obtained for the March report is repeated below.

TABLE NO. 13
Operating Percentages for United Corporation

| Item | January 2004 | Annualized | 2003 |
| :--- | :---: | :---: | :---: |
| Total Sales and <br> Revenues | $\$ 6,881,867.19$ | $\$ 82,582,405.00$ | $\$ 80,793,484.96$ |
| Less: Total Cost <br> of Goods Sold | $(\$ 4,768,559.92)$ | $\$ 57,222,718.00$ | $(\$ 54,989,840.15)$ |
| Gross Profit | $\$ 2,113,307.27$ | $\$ 25,359,686.00$ | $\$ 25,803,644.81$ |
| Gross Profit $\%$ | $30.71 \%$ | $30.71 \%$ | $32.51 \%$ |
| Other Expenses | $\$ 1,226,626.90$ | $\$ 14,719,522.00$ | $\$ 16,715,729.13$ |
| Net Earnings <br> from Operations | $\$ 886,680.37$ | $\$ 10,640,164.00$ | $\$ 9,087,915.68$ |
| Net Profit $\%$ | $12.9 \%$ | $12.9 \%$ | $11.5 \%$ |

The above analysis is based upon financial statements provided by store management which report the results of operations as recorded and summarized by the Peachtree accounting software system used by United Corporation. This analysis compares the latest monthly financial statement's (January 2004) results of operations with those reported for the calendar year 2003. The analysis indicates that on a non-seasonally-adjusted basis sales for the year would appear to be trending upward. The gross profit percentage for January is slightly down over last year's average; however the net profit percentage is increased.
Although one month's activities cannot be relied upon as an accurate prediction of annual performance, this analysis would indicate that overall operating percentages have not significantly changed since last year.
Because the figures used in Table No. 13 have been obtained from unaudited and unverified sources, we make no representations and provide no assurances, explicit or otherwise, that the figures are accurate or can be relied upon by any party. Table No. 13 is included in this report at the request of the USMS and with the understanding that the use of the information contained therein will be limited to certain USMS personnel and only to provide a qualified estimate of the monthly trend of certain financial figures related to the position of United Corporation on a month-to-month basis. The analysis has been constructed without independent verification of all of the information needed to accurately reflect the results of store operations.

## ACTIVITY NO. 14 AND 15 - REVIEW OF INCOME AND DISBURSEMENTS OF SHOPPING CENTER ON ST. CROIX.

All rental income earned from the shopping center and disbursements made for the month of April were reconciled to the shopping center tenant's account. The balance at the beginning of April of the tenant's account was $\$ 254,260.46$. The ending balance was $\$ 280,481.31$. The following is a summary of tenant account activity:

TABLE NO. 14
Summary of Tenant Account Activity

| Beginning Balance |  | Check Amt/Payee | $\$ 254,260,46$ |
| :--- | :--- | :--- | :--- |
| Rent Collected |  | $\$ 35,142.74$ |  |
| Disbursements |  |  |  |
| $4 / 8 / 04$ | $\$ 39.34 /$ Rashidl Clenance |  |  |
| $4 / 8 / 04$ | $\$ 1,194.05 /$ WAPA |  |  |
| $4 / 8 / 04$ | $\$ 200.00 /$ Ocean Systems |  |  |
| $4 / 1 / 0 / 04$ | $\$ 1,230.00 /$ A. Mallory |  |  |
| $4 / 15 / 04$ | $\$ 1,000.00 /$ Plaza Extra March Payroll |  |  |
| $4 / 15 / 04$ | $\$ 1,600.00 /$ Rudy Caines |  |  |
| $4 / 15 / 04$ | $\$ 60.61 /$ Linde Gas |  |  |
| $4 / 15 / 04$ | $\$ 615.00 /$ Alan Mallory |  |  |
| $4 / 16 / 04$ | $\$ 1,000.00 /$ Scotia Bank New Account Laundromat |  |  |
| $4 / 23 / 04$ | $\$ 740.00 /$ Alan Mallory plus $\$ 125$ Expenses |  |  |
| $4 / 30 / 04$ | $\$ 200.00 /$ Ocean Systems |  |  |
| $4 / 30 / 04$ | $\$ 1,000.00 /$ Plaza Extra April Payroll |  |  |
| $4 / 30 / 04$ | $\$ 42,89 /$ Glidden Paint |  |  |
| Ending Balance |  |  |  |
|  |  |  |  |
|  |  |  |  |

The two $\$ 1,000$ checks written to Plaza Extra this month were to reimburse the store for part time services rendered to the shopping center by a Plaza Extra maintenance employee during the months of March and April. The shopping center manager stated that this reimbursement arrangement with the store would continue as long as the maintenance person performs regular services to the shopping center.
It should be noted that a rent check received from Tenant Totally Kidz in the amount of $\$ 1,315.00$ was returned for insufficient funds, reducing the rent collected for the month to $\$ 33,827.74$ and the actual ending monthly balance in the account to $\$ 279,166.31$.
In previous months store management used the above shopping center tenant's account to pay the monthly WAPA bill of Maher Yusuf's residence. In April, this WAPA bill was not paid from the account. It should be noted that the WAPA bill for this residence is normally received late in the month and may be paid in the following month. The STX Monitor will be vigilant for payment of this bill in early May.

TABLE NO. 15
Shopping Center Change in Activity

| Item | JANUARY | FEBRUARY | MARCH | APRIL | LAST MONTH CHANGE |
| :--- | :---: | :---: | :---: | :---: | :---: |
| No. of Tenants | 38 | 37 | 37 | 37 | $0 \%$ |
| Rent Collected | $\$ 72,981$ | $\$ 46,672$ | $\$ 43,563$ | $\$ 33,828$ | $(22 \%)$ |
| Rent Due | $\$ 47,435$ | $\$ 44,676$ | $\$ 43,640$ | $\$ 43,090$ | $(1.3 \%)$ |
| Expenses | $\$ 9,959$ | $\$ 12,296$ | $\$ 9,038$ | $\$ 8,922$ | $(1.2 \%)$ |

Five tenants who normally pay their rent in a timely manner were late this month. Management attributes their tardiness to the Carnival Holiday occurring at the end of the month. As of the writing of this report these tenants have paid their rent and are current. Rents received from these tenants after April 30, 2004 will be reflected in next months schedule and report.
Three tenants continue to be seriously in arrears in their rent payments. The Shopping Center manager appears to be attempting to bring these tenants current. Table No. 16 reflects the monthly balances for the three tenants most seriously in arrears and the percentage of change in those balances between March and April.

TABLE NO. 16
Amount Owed by Three Major Tenants

| TENANT | FEBRUARY | MARCH | APRIL | CHANGE |
| :--- | :---: | :---: | :---: | :---: |
| JP Sales | $\$ 16,619$ | $\$ 15,619$ | $\$ 16,619$ | $6.4 \%$ |
| New Plaza Café | $\$ 13,619$ | $\$ 13,702$ | $\$ 13,702$ | $0 \%$ |
| Best Furniture | $\$ 7,360$ | $\$ 7,366$ | $\$ 10,866$ | $47.5 \%$ |

## ACTIVITY NO. 16 - REVIEW OF PAYROLL RECORDS FOR UNUSUAL PAYMENTS

The payroll records of each store were reviewed by the Monitors for unusual or extraordinary payments. None were noted. Key family members continue to receive $\$ 3,000$ per month, before withholding deductions.

## ACTIVITY NO. 17 - UNSCHEDULED CASH COUNTS

The following unscheduled cash counts were made during the month of April.

TABLE NO. 17
Cash Count Analysis

| STT |  | STX-East |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| DATE | AMOUNT | DATE | AMOUNT | DATE | AMOUNT |
| $4 / 05$ | $\$ 53,690$ | $4 / 07$ | $\$ 82,000$ | $4 / 06$ | $\$ 91,576$ |
| $4 / 07$ | $\$ 53,690$ | $4 / 09$ | $\$ 76,000$ | $4 / 09$ | $\$ 66,576$ |
| $4 / 09$ | $\$ 53,690$ | $4 / 13$ | $\$ 80,000$ | $4 / 13$ | $\$ 75,576$ |
| $4 / 16$ | $\$ 53,690$ | $4 / 16$ | $\$ 91,500$ | $4 / 16$ | $\$ 76,576$ |
| $4 / 17$ | $\$ 53,690$ | $4 / 20$ | $\$ 80,500$ | $4 / 22$ | $\$ 76,576$ |
| $4 / 22$ | $\$ 53,690$ | $4 / 22$ | $\$ 80,500$ | $4 / 23$ | $\$ 66,576$ |
| $4 / 27$ | $\$ 53,690$ | $4 / 28$ | $\$ 82,000$ | $4 / 27$ | $\$ 59,576$ |
| $4 / 29$ | $\$ 53,690$ | $4 / 30$ | $\$ 80,000$ | $4 / 30$ | $\$ 71,526$ |
| Average | $\$ 53,690$ | Average | $\$ 81,563$ | Average | $\$ 73,070$ |

At various time during the week the STX-East store orders small bill deliveries from the bank. These small bill purchases are funded from the operating account. On the days that the bills are delivered the safe balance may exceed its mandated limit of $\$ 80,000$. On the day following the order, an amount in larger bills is normally deposited into the bank account to bring the safe balance down to the authorized limit of $\$ 80,000$ or less. On each day when a surprise count revealed a balance in excess of this limitation the Monitor verified that a small bills purchase had been made and that a corresponding deposit was made as soon as possible thereafter.

## ACTIVITY NO. 18 - THIRD PARTY VERIFICATION TO LARGE VENDORS

No third party refund verification letters were sent out during the month of April, as the USMS is reluctant to risk an adverse response on the part of vendors who might be contacted, thereby posing a risk to the business interests of United Corporation and ultimately to the interests of the government.

## ACTIVITY NO. 19 - DAILY VISITS TO THE MARKETS

Throughout the month, Monitors physically observed store and warehouse operations on a daily basis while conducting walks through the store facilities. Monitors were vigilant for any unusual or extraordinary conduct or activities that might suggest financial risk to the government's interest in United Corporation, its operations and assets. Customer activity was observed to be at normal levels with shelves being adequately stocked and the warehouses properly maintained. Logs recording the daily visits of each Monitor with their daily observations can be seen at Attachments F, G, and H.
During February an outside vendor conducted a complete physical inventory. Store management has reported that a final inventory report has not as yet been received in a usable manner. Store management is attempting to integrate the results of the physical inventory with the accounting software used by United Corporation. Management estimated the results of that effort would become

MAXIMUS
available in late May or June．The physical inventory indicated that there were 26,000 different categories of separately priced goods．It also indicated that approximately 4,000 of these categories pertained to items that were outdated， without bar codes or were too disorganized to count properly．Management also indicated an effort is underway to implement an inventory control system in the St．Croix East market．They have been using the system since April 26， 2004 and are trying to load information into the system back to March 5，2004，the start date for the store＇s inventory based upon the physical inventory conducted．If that effort proves successful，consideration may be given to expand the system．

## ACTIVITY NO． 20 －VISITS TO THE

## ＂FOURTH STORE＂LOCATED ON ST．THOMAS

A Monitor visited the＂fourth store＂periodically throughout the month of April． During these informal visits the Monitor did not observe any indications that this store was being used as an outlet for goods purchased by or through the Plaza Extra Stores．The OSM also visited this store on April 29， 2004 while assisting in the transition of the new Monitor on St．Thomas．Nothing was observed during this visit as well that indicated that this store was being used as an outlet for Plaza Extra inventory．

> ACTIVITY NO. 21 - SUMMARY
> MONTHLY REPORT OF ACTIVITY

This report constitutes the report required by Activity No． 21

### 5.0 RECOMMENDATIONS

The Sections that follow highlight recommendations to the USMS that have arisen as a result of the monitoring activities.

### 5.1 USE OF INVENTORY CONTROL SYSTEM BY UNITED CORPORATION

In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that United Corporation already owns and uses an electronic platform that contains the capacity for tracking the inventory, we continue to recommend efforts be made to convince or require the owners of United Corporation to begin using an effective electronic inventory control system.

### 5.2 NEED FOR UNITED CORPORATION TO PROVIDE FINANCIAL STATEMENTS TO MONITORING PERSONNEL IN A TIMELY MANNER

The availability of accurate and timely financial statements is essential to the Monitoring process. The USMS should consider requiring that store management provide accurate monthly financial statements from the Peachtree system to Monitoring personnel no later than the $15^{\text {th }}$ day following the end of a month.

### 5.3 NEED FOR FULL TIME COMPTROLLER TO ENSURE ACCURATE AND TIMELY FINANCIAL INFORMATION IS AVAILABLE FOR MONITORING

With the reported upcoming marriage of United Corporation's Comptroller and his shift to part time employment it is anticipated that financial information will be produced and made available to the Monitors on an even less timely basis than is presently the case. An example of the lack of timely financial information is demonstrated by the fact that the latest monthly financial statements made available to the Monitors at the writing of this report are the January financial statements. The USMS should consider requiring that store management recruit and hire a qualified full time comptroller to assist in the preparation of the accurate and timely financial internal financial information that is needed to implement the Business Monitoring Plan.

### 6.0 ATTACHMENTS

The following attachments are included on the pages that follow:

- Attachment A: Resumes
- Attachment B: Check Approval Log for St. Thomas Plaza Extra, April 2004
- Attachment C: Check Approval Log for St. Croix Plaza Extra East, April 2004
- Attachment D: Check Approval Log for St. Croix Plaza Extra West, April 2004
- Attachment E: Disbursements Verification Log for St. Croix West, April 2004
(The Monitor reported the checks he was required to approve on the Check Approval Log and those he was not required to approve but did anyway pursuant to store management's request on his Disbursements Verification Log. A complete listing of all checks approved for the STX-West store requires a review of both logs)
- Attachment F: Daily Log for St. Thomas Plaza Extra
a Attachment G: Daily Log for St. Croix Plaza Extra East
- Attachment H: Daily Log for St. Croix Plaza Extra West

RESUMES

## Keith Rodgers

Employment

## Education

2001-2003: Mr. Rodgers was a rehired annuitant with the IRS, providing financial investigation instruction at the Federal Law Enforcement Center (FLETC), in Brunswick, Georgia.

1997-2001: Mr. Rodgers was President of his own firm. The firm conducted financial investigations and provided consulting services relating to law enforcement training.

1973-1997: For 25 years Mr. Rodgers was a Special Agent, Criminal Investigation Division (CI), IRS, where he conducted and supervised investigations related to various economic and financial crimes, including violations of tax law, money laundering and others. From February 1984 to November of 1988 he was the Chief of the IRS Criminal Investigation Training Unit at the FLETC. Later, he became the Chief of the Criminal Investigation Division in Portland Oregon, where supervised all investigations undertaken by CI. In 1992 he undertook the responsibility for supervising the development and implementation of the CI's automated telecommunications efforts.

- Illinois Wesleyan University - Bloomington, Illinois - Bachelor of Science in Criminal Justice, 1969
- University of Cincinnati - Cincinnati, Ohio - Master of Science in Criminal Justice, 1983


# CHECK APPROVAL LOG FOR ST. THOMAS PLAZA EXTRA, APRIL 2004 

MONTHLY MONITORING REPORT

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Monthly Monitoring Report

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| Yו！w | －oul＂obernues exop！nqus！a | 00\％8てく＇sz | $98 \varepsilon$ ¢く | ャ002／02／t |
|  | „nsn入 | ャで8ャでを | 己zLsı | ャ002／Lて／t |
|  | Kueduo） 8 euplay | L9＇288＇s | เモ¢เ乙 | t002／6L／t |
|  |  | \＆゙＇ 881 ＇ot | 0عєьट | ＋002／61／t |
| צו𠃊⿴囗 |  | 09＇28て＇81 | 6ટとトて | t002／61／t |
|  | әonpodd Iruoņeuәəul uns | 8L＇ट66‘81 | 8टع $\llcorner$ | t002／61／t |
|  | рұ7 чэоหием | 66．tc9＇6t | くてとト乙 | ャ002／6L／t |
| Bulddius | 6uldd！us feotdoı | $00^{\prime 2} 66 \varepsilon^{\prime} 9 \angle$ | 9 9と⿺尢 | t002／61／t |
| ләем $M$ | әonos jemien |  | \＆ट๕เ乙 | t00z／9 $/$／t |
| ข이s 101 se9 | seg semoulis | ド 6968 | เटとเ乙 | t002／91／t |
|  | qno sures |  | 0てEเて | t002／91／t |
| วə ‘əo！ds＇sıəueəว＇pool＇os！ N | uoupıodios sapulisom | 99＊「で「6カ1 | LLELて | ャ002／9 $/$／ |
|  | деиопешәәu｜sмоиәя | 61生ぐで | 818Lて | t00z／91／t |
| ＇sәхет Ви！рочч！м | әпиәләу јешәㅣㅣ to пеәли | 81－LIE＇OL | 618L己 | t00z／91／t |
|  |  | $00^{\circ} 000{ }^{\circ} \mathrm{L}$ | 91－LS | t002／GL／t |
|  | enfx ezeld | 00＇000＇00t | 1.9 | t002／G1／t |
|  | วul ،osly ournd ag exog | 1988Lく＇0¢ | 918LZ | t00z／th／t |
|  | әл！ошиед－әебןо | 98．9ヶE＊61 | Нとトこ | tooz／bl／t |
|  | 6unnog eroj evoj semoynis | ¢c＇266＇s¢ | 018เट | t00z／EL／t |
|  |  | 66．908＇68 | 602S1 | t00z／EL／ |
| sıпполd pearq | oэ！ | ع1＇6z8＇8 | 908L己 | ＋00z／ट1／t |
|  | кемчнгән иеәqquеэ | 80＇t98＇レ1 | goelz | ＋002／ट1／t |
| sұчәшшоэ | әәКеd | ！unouv | －${ }^{\text {¢ }}$ ¢29\％ | эңеа |

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CHECK APPROVAL LOG FOR ST. CROIX PLAZA EXTRA EAST, APRIL 2004

|  |  |  | S1＇pLE＇81． | †9 9 ¢ | t00Z／0E／t |
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|  |  | локешо이 $\forall$ S！n | 00 69L゙ト | 6SLGZ |  |
| пеәәр и！səj！ | лebns | dioo poon sletsko epuoly | 加 89 でも | 89LGZ | t002／6Z／t |
|  |  | eruply fo slevor9 petelooss | 21－Zs8＇sor | $8 \vdash \angle S Z$ | t002／82／t |
|  |  | ธu！peı иеәэо әп！я | $60^{\circ} \angle 89^{\circ}$ เ乙 | StLgz | ャ002／Lz／${ }^{\text {b }}$ |
| 犭оәчэ әцъ <br> цдм рәғеюо | suonduosedd | ковигечд әэочэ s，1оңоо | $16^{6} \varepsilon \angle L^{\prime} \varepsilon \varepsilon$ | $\varepsilon t \angle G Z$ |  |
|  | эə＇эреиошә｜＇epos | еjoy eooo | 99でト・咸 | 6eLsz | ｜ $5002 / 97 / \mathrm{t}$ |
|  |  |  |  |  |  |
|  | วұə＇sәбррицеэ ‘уu｜ | xorax | 00．002 | 1عLgz |  |
|  |  | чгожнем | $99 \cdot 686^{6} 62$ | 6zLcz |  |
|  |  | иоиелабйэу рәйй | 00－290＇1 | 82Ls | t00 $/ 2 \mathrm{~L} / \downarrow$ |
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|  <br>  |  | EIfx ezeld | 00＇000＇092 | L601． |  |
| LOEELO－L6L\＃\＃unoos delndod ooueg <br>  |  | exixa ezeld | 00．000＇002 | 0621 |  |
|  |  | Enixa ezeld | 00＇000＇g $\angle 1$. | LLOL | ャ002／LZ／t |
| sчиашшол | uo！̣duosea |  | フunouv |  | эуеа |



CHECK APPROVAL LOG FOR ST. CROIX PLAZA EXTRA WEST, APRIL 2004

| пееәәр и！sәэ！оли！рәмә！ләу |  |  |  | 2ヤ892 |  |
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| ц！еəәр u！səэ！оли！рәмә！ләу | ээә＇pearq＇jeəuцео | Hodxヨ ueəqquey | 20002＇ | Lヵ892 |  |
| п！еəәр u！səэ！оли！рәмә！ләу｜ |  | 6ıyw poos mnimadd | 8で926＇L | 07892 |  |
|  | 0015 00ss $\forall$ | Jetseufisod | 99 28 | こんヤ乙 |  |
|  рәце！огse səэ！оли！ןе рәzКןеиұ／рәмә！ләу | งセ！上ファıи |  | 02＇z9s＇st | L8892 |  |
|  | \＄01！ | әреsәочм s，rg | 2l．t6L＇99 |  | †002／tl／t |
| рә¢！！！u！pue ədeł әчł рәмә！ләу | sejes Koemreyd | Кэешиечd әр！sueәoО | 七て＇LS9＊01 | 七E89己 |  |
|  | эฺə＇บеәј әэ | әrs！！deg Nr seun | $00 \cdot \downarrow t 0^{\prime} \mathrm{L}$ | عと89己 |  |
|  | sıepuәjes | suəys！｜qnd juuəos | 00＇tss | 0889 |  |
| －цуедәр и！әополи！әчı рәмә！ләу | eat＇Ing pay ‘ou！ M | seu！$M$ leimeld | ヤ8＊660＇ع－ | 8८892 | †00Z／E1／t |
| ！！ełəр и！səo！oлu！pəmə！ләу |  | чооярем | St＇set＇s | 9 2897 |  |
| щеңәр и！səэ！оли！рәмә！ләу | ！os 6u！pod | puepluuns |  | 七ट89己 |  |
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|  |  |  | кер！оН |  | †00Z／6／t |
|  әцъ ч！̣м рәңе！ооsse sәэ！оли！әчł рәмә！ләу |  | əonpodd 8 \％ | Lo＇oss＇Ez | 21892 |  |
|  <br>  |  | ueaqqueo sKeך ofuy |  | 60892 |  |
|  pәңe！oosse uonejnqe！səjes әчұ рәмәиәу | sэpes когшлечд | коemseपd әp！sueajo | t8 ${ }^{\circ}$ Lでて | 90892 |  |
| șuaumos | uoud！uosed | zoked | junowv | －${ }^{\text {a }}$ Y | әңеव |



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| ท！eәp и！səว！оли！әчł рәмә！ләу | эө＇deos | शqueg dotoord | 28＇çz＇st | 98692 |  |
| ！ฺæəр и！̣ sөэ！оли！әчł рәмә！ләу | эә ‘रриеう |  | عぐと๕6＇tト | †¢692 | ャ00Z／0\＆／t |
| петәр 山 уวәчэ әцъ цџм рәңе！эоsse sәэюоли！әч！рәмә！лән | ગə＇sə｜dde＇sə！ 6 ¢ə＾ | әonpodd 8 ¢！и」 uevuruy | ๕9＇E๕9＇91 | £६692 |  |
| घeləp u！yวәบว <br>  |  |  | ャ6＊06て＇68 | 18692 | ャ002／6z／b |
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| кэешиецд <br>  | sejes | коешечу әр！sиеәоо | ع0＇ $1.1 L^{\prime}$＇s | L2692 |  |
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## DISBURSEMENTS VERIFICATION LOG FOR ST. CROIX WEST, APRIL 2004



## tooz tudy <br> 



| ！！ełəp u！әэ！оли！әч！рәмә！ләу｜ | кещо7 | кıроך ueәqqueว | St＇s08＇2\＄ | $\angle 8692$ | ャ002／0¢／t |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| п！ | эฺө＇Криеว | sfe［nd ${ }^{\text {¢ }}$ O opueune」 | 159999 | 98692 | $\downarrow 00 乙 / 0 \varepsilon / \downarrow$ | $\downarrow 002 / 0 ¢ / \downarrow$ |
| ！еұәр u！słd！əoəд әч！рәмә！＾әу |  | ${ }^{\text {ornpord }}$ W＇g | 09＇ャ29＇ャ\＄ | 62692 | ャ00乙／8て／t | $\downarrow 002 / 82 / \downarrow$ |
| п！ełəр u！səэ！оли！әчt рәмә！ләд | วəว＇ebesnes＇seopds｜ | zopueura 8 | เع゙89て＇¢\＄ | 七2692 | ャ00Z／Lて／t |  |
| ұd！əәәд әцł рәмә！ләу | әэиеиәди！ew имет | 6ue7 o！qny | 00＊00 ${ }^{\text {\％}}$ | 乙て692 | t00Z／Lて／t |  |
|  | ээә＇риомоиея＇sıool | pueo－！ | $61^{\circ} \angle t 6^{\prime}$ C\＄ | 81692 | ャ00Z／Lて／t |  |
|  |  |  | で的でし\＄ | L1692 | ャ00Z／Lて／t |  |
| ！！еəәр и！səэ！оли！әчъ рәмә！ләу｜ | pues | 6u！pling \％дuәueว i＾｜ | SLOLZ\＄ | G1692 | †00Z／LZ／t |  |
|  | गృอ＇seəd＇poof uezo』」 | －pold <br> poos asnoh uopper | ご「868\＄ | ャ－692 | t00Z／LZ／t |  |
| ！！eıəр и！səэ！оли！әчt рәмә！ләу | ＇səopetod дәәмs＇supydund |  | 0で0こ6\＄ | 21692 | ャ00己／Lて／t | †00て／LZ／$/$ |
| ！！еәр и！səэ！оли！әчł рәмә！ләу |  | poo $\ddagger$ puejot ueoureur | 08＊0ヶL＇S\＄ | ع0692 | ャ00こ／Lて／t |  |
|  | Коно |  |  | 66892 | ャ00Z／LZ／t |  |
| ！еңәр u！səэ！оли！әч！рәмә！＾әд |  | srotnquis！a jayu！ | 08＇GLt＇レ\＄ | 86892 | ャ00こ／LZ／t | t002／Z己／t |
| ！！eəəp u！әэ！оли！әч！рәмә！ләу | ગృә＇pearg＇sung | Hd Pa ＇mnsjor | $\angle て ゙ \downarrow$ ¢0＇$\angle \$$ | 16892 | ャ002／02／t |  |
| ！！elop u！әэ！ |  | әqueg \％ 10 | $0 \varepsilon^{\prime} ट \downarrow 66^{\prime} \angle \$$ | G8892 | ャ00乙／0己／t | t002／0己／t |
| п！eıəp u！səэ！оли！рәмә！ләу |  | peK！z | 06＇67L＇6\＄ | ャ8892 | t002／6 L／t |  |
| ！！еəәр u！səэ！оли！рәмә！лау |  |  | $00^{\circ} \mathrm{Lt} \mathrm{S}^{\prime} \mathrm{L}$ \＄ | 6L892 | ャ00Z／6 $1 / \mathrm{t}$ |  |
| ！！eəəp u！səэ！оли！рәмә！ләу | дәңем | ләrem pettund | c9＊ $289{ }^{\circ} \mathrm{C}$ \＄ | 9 2892 | t002／6 $1 / \mathrm{t}$ |  |
| ！！eıəp u！stdiəวəл рәмә！ләу | sэ！¢б๐๐л | әonpord WE | 00＇961＇$¢$ \＄ | † 2892 | t00z／6 $\mathrm{L} / \mathrm{t}$ | ャ002／61／t |
|  | оџㄲ | оно7 ueaqqueว | 68018＇レ\＄ | عL892 | t00z／9上／t |  |
|  | Siamoly | uotsog jorey | Et＂69己＇レ\＄ | 99892 | t00z／s $1 / \mathrm{t}$ |  |
|  | әэиеuәpulew 100｜－ | səu！eo Kpny | 00＊009＇s\＄ | 1－2892 | t00z／st／t | †002／GL／t |
| п！еəәр u！səэ！оли！рәмә！ләу | วํา＇epos＇elluuen | ท！nos！g uenbu！og | 00．078＇1\＄ | $\angle\rangle 892$ | t002／th $/$／ |  |
| п！еəəp u！səэ！оли！рәмә！ләу | วə＇saones | sorg uoloz | 08＊8E9＇1\＄ | 97892 | ャ002／t $\downarrow /$／ |  |
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DAILY LOG FOR ST. THOMAS PLAZA EXTRA





## DAILY LOG FOR ST. CROIX PLAZA EXTRA EAST

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| sұuewuos | ппоqежем әsnoчə．eM | pnoqeypem adols | ə⿰丬犬 u！पsej | ұunoj ysej | әุе】 |

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| sұuəumo | †noqeypem әsnoчeлeM | $\begin{gathered} \text { Inoqeylem } \\ \text { כjols } \end{gathered}$ | әjes u！usej | Iunos ysej | әऐед |


|  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br> －Ksnq os әц！й <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  <br>  |  |  | $\begin{array}{r} \forall / N \\ \forall / N \end{array}$ <br> $\forall / N$ | $N$ $N$ | ャ002／6 L／t <br> $+00 Z / L 1 / t$ <br> 七00Z／91／t <br> $七 002 / \mathcal{L}$／$\dagger$ |
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# DAILY LOG FOR ST. CROIX PLAZA EXTRA WEST 


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## －ONI ‘sヨlVIOOSS甘 NOSIOVW


MOI Y MONITORING REPORT
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Monthly Monitoring Report

Business Monitoring Services United Corporation

Virgin Islands
For the Reporting Period
May 1, 2004 - May 31, 2004


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# Monthly Monitoring Report Business Monitoring-Services United Corporation Virgin IsLAnds For the Reporting Period MAY 1, 2004 - MAY 31, 2004 

### 1.0 ACTIVITIES COMPLETED DURING MONTH

The Sections that follow highlight the activities completed during the reporting period.

### 1.1 ROTATION OF ON-SITE MONITORS

The second team of Monitors completed their second rotation this month.

### 1.2 ISSUES DISCUSSED WITH COTR DURING MAY 3-7, 2004 SITE VISIT

On May 2, 2004, the USMS COTR was provided a 2-page memorandum outlining eight issues to be discussed with United Corporation (UC) managers during the visit to the Virgin Islands of the COTR and the Maximus and Madison Associates, Inc. (MAI) Project Managers. A copy of this memorandum is included as Attachment A: Memorandum to COTR on Business Monitoring Issues. The issues identified included the following:

- The departure of the Comptroller of United Corporation (UC)
- The offering of Western Union Services at the St. Croix Plaza Extra - West store
- The proposed laundromat venture at the St. Croix Shopping Center
- Information concerning the review of a check that has been issued on December 30, 2003


### 1.3 SITE VISIT TO VIRGIN ISLANDS (VI) TO REVIEW PROJECT ACTIVITIES

From May 3 through May 7, 2004, the Project Managers and the COTR conducted an on-site review of the status of the UC business monitoring activities underway on both St. Thomas and St. Croix. During the course of this review it was determined that the United States had inadvertently neglected to file a lis pendens on one of the properties owned by a defendant in the pending criminal prosecution. The United States Attorney's Office was advised of this fact so that appropriate action could be taken.

### 1.4 FINAL APPROVAL BY COTR OF REVISED SCOPE OF WORK AND BUSINESS MONITORING PLAN

MAXIMUS and MAI reviewed with the COTR the final changes to the Scope of Work on the contract, as well as the final changes to the Business Monitoring

Plan. Agreement was reached by all parties on the changes. The COTR will process the contract amendments through the USMS Contracting Officer.

### 1.5 LETTER FROM COTR TO BANCO POPULAR AUTHORIZING MONITOR ACCESS TO NEW WESTERN UNION ACCOUNT

On May 12, 2004, the COTR was notified that Banco Popular management had requested a letter from the United States Marshals Service (USMS) authorizing the Monitor to have access to the new account opened at the bank to service the needs of UC after it had begun to provide Western Union access at the St. Croix Plaza Extra - West store. The COTR prepared the letter and transmitted it to the bank.

### 1.6 DISCUSSION OF ISSUES RELATEING TO PROPOSED LAUNDROMAT VENTURE AT SHOPPING CENTER

On May 13, 2004, the COTR and the Project Director (MAI) discussed the issue of the proposed Laundromat venture at the Shopping Center on St. Croix. Among the issues discussed was the additional monitoring activity that would be required under the alternatives being considered for this venture.

### 1.7 APPROVAL OF TRANSFER OF FUNDS TO COMPLETE CONSTRUCTION OF ST. THOMAS HOUSE

On May 13, 2004 the question of authorizing funds from UC to be given to one of the indicted managers for the purpose of completing construction on the house being built on St. Thomas was discussed with the COTR. The COTR indicated that the decision had been made to approve the transfer of funds for this purpose and that the Monitors would be required to track the monies from the operating account of UC to goods and services needed to complete the construction.

### 1.8 DECISION OF UC COMPTROLLER TO WORK PARTTIME

On May 19, 2004, the COTR was notified that the Comptroller for UC had indicated that he would be working only part time in the future at this position. This decision apparently was made as a result of the convergence of a number of factors, including personality differences with some store management personnel.

### 1.9 FINAL VERSION OF BUSINESS MONITORING PLAN FORWARDED TO COTR FOR REVIEW

On May 19, 2004 the amended Business Monitoring Plan containing the changes agreed to earlier in the month was provided the COTR for review. The revised plan was reviewed with the COTR who approved the final changes. The USMS Contracting Officer will forward a copy of the final approved plan to USMS following final approval.

### 1.10 WESTERN UNION MONEY TRANSFER FORMS PROVIDED TO COTR FOR REVIEW

On May 25, 2004, the COTR was provided copies of four Western Union money transfer forms that had been used in the transfer of $\$ 5000$ on three occasions and the transfer of $\$ 6000$ on one occasion over a period of four weeks. The transfers had been initiated by the same individual each time and were to the same recipient. The recipient was located in an area known for not having effective anti-money laundering laws. See section 3.6, below for more details.

### 1.11 NOTIFICATION TO COTR OF UC COMPTROLLER LEAVING EMPLOYMENT

On May 28, 2004, the COTR was advised that the Comptroller for UC had advised that it was his last week in the employ of UC and that he would be returning following an overseas trip only for the purpose of training a replacement. UC management indicated that they were actively looking for a replacement.

### 2.0 ACTIVITIES PLANNED FOR NEXT MONTH

The Sections that follow highlight the activities that are planned for the next reporting period.

### 2.1 CONTINUING ROTATION OF MONITORS

The first team of Monitors will complete their current rotation on July $1^{\text {st. }}$. The second team is scheduled to return for their third rotation on that day as well. The second team St. Thomas Monitor will not be returning in July due to a health issue. A new St. Thomas Monitor has been selected for the July rotation. The permanent St. Thomas second team Monitor will be delayed in his reporting. A temporary replacement will be trained and will be handling monitoring duties on St. Thomas for the first two weeks of July.

### 2.2 TRAINING OF REPLACEMENT MONITOR BY OFF-SITE MONITOR

Roger Edwards, The Off-Site Monitor (OSM) will oversee the transition to a new second team St. Thomas Monitor as well as to the temporary Monitor and will conduct an OSM visitation and review between June $29^{\text {th }}$ and July $1^{\text {st }}$.

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### 3.0 ISSUES NEEDING RESOLUTION BY THE COTR

The Sections that follow highlight the issues requiring further resolution by the USMS COTR.

### 3.1 LOSS OF UNITED CORPORATION'S COMPTROLLER

The Comptroller of United Corporation (UC) departed during the last week of May and has stated that he will only be returning on a temporary basis to assist in the training of a replacement. Store management has placed a classified advertisement in the local Virgin Islands newspaper for a comptroller and has informed the St. Thomas Monitor that interviews have taken place. A selection has not been made as of the writing of this report.
Much of the financial information used in the review and analysis conducted under the Business Monitoring Plan of UC is obtained from the Comptroller and through his work with the accounting software system used by UC. With his leaving, it is likely that there will be substantial delays in acquiring the relevant information. Without an adequate substitute, the completeness, and therefore the accuracy, of the information obtained may also be open to question, affecting the analysis conducted under the Business Plan.

### 3.2 WESTERN UNION SERVICES AVAILABLE AT ST. CROIX- WEST

The St. Croix - West market began offering Western Union services on April 27, 2004. A new bank account was opened at Banco Popular to handle the transactions at that market. Electronic access to that account was successfully arranged this month. On-line access to this account is now available in a manner similar to other Banco Popular accounts of UC.

### 3.3 PROPOSED LAUNDROMAT AT THE ST. CROIX SHOPPING CENTER

A tenant operating a laundromat at the shopping center on St. Croix went out of business in February. Store management surfaced a proposal for use of the space earlier this year. The proposal is to be a joint venture of Mike Yusuf and Alan Mallory, the manager of the shopping center on St. Croix. Mr. Mallory is to be the hands-on manager and Mr. Yusuf would review and approve all purchases, any improvements that might be made, and procedures used in running the Laundromat. Their proposal is based upon: (i) the use of UC funds (originally estimated to be $\$ 73,000$ and now $\$ 125,000$ ); (ii) the forming of a new corporation to operate the laundromat; (iii) the use of water owned by UC at no cost to the newly formed entity; (iv) the payment of Mr. Mallory based upon the income obtained from operations, and; (v) establishing a leasing agreement. between the new entity and UC to help create the appearance, for the purpose of reducing exposure to liability claims by customers of the laundromat, that UC is not directly involved with the laundromat.
Over the past three months the terms of this proposal appear to have evolved as a result of negotiations between store management and the USMS. The issues presented by this proposal include business related questions regarding the fiscal soundness of this new business undertaking to be financed with funds from UC.

In addition, there will likely be an increase in monitoring functions and responsibilities should the undertaking be financed with restrained assets.

### 3.4 REPAIRS CONTINUE TO ST. CROIX MARKET

Repair activities appear to have been suspended on cracks that have appeared in the exterior walls of the newest Plaza Extra store, St. Croix-West. No significant activity repair activity was observed this month. This may have been a result of the abnormal amount of rainfall that occurred in May. Store management continues to insist that the cracks are primarily cosmetic in nature and that the basic structure is in no way threatened. Monitors will continue to observe and report on the progress of these repairs.

### 3.5 INCREASED SECURITY RISKS

The Monitor on St. Croix advised last month of an increase in violent crime on the island during the month of April. He sited two murders during the first week of April, a murder during an armed robbery of a restaurant during the second week of April and security alerts for condominium owners regarding burglaries. The Monitor this month did not report on any instances that would heighten concern regarding the security risks involved in the monitoring. Nevertheless, the Monitors are continuing to take appropriate precautions and to use their prior experience in evaluating safety risks associated with their daily monitoring functions.

### 3.6 SUSPICIOUS WESTERN UNION TRANSACTIONS

In the course of reviewing Western Union transactions as part of the Business Monitoring Plan, the St. Thomas Monitor noticed a series of transactions that in his experience as a former financial criminal investigator appeared suspicious. On four separate occasions at approximately one-week intervals an individual wire transferred a significant amount of money from the St. Thomas store's Western Union facility to the same recipient in a foreign location, as detailed in Table 1, below:

TABLE NO. 1
Western Union Transactions

| Date | Amount | Sender | Receiver | Location |
| :---: | :---: | :---: | :---: | :---: |
| 4/28/04 | \$5,000 | Abdelgander $M$. Da'as | Ziad Mohamad Da'as | Jenin, West Bank, Palestine |
| 5/03/04 | \$5,000 | Abdelgander $M$. <br> Da'as | Ziad Mohamad Da'as | Jenin, West Bank, Palestine |
| 5/10/04 | \$5,000 | Abdelgander M. Da'as | Ziad Mohamad Da'as | Jenin, West Bank, Palestine |
| 5/17/04 | \$6,000 | Abdelgander M. Da’as | Ziad Mohamad Da'as | Jenin, West Bank, Palestine |

This information was provided to the USMS COTR for appropriate action.
Monitors will continue to be vigilant for similar suspicious activity and report on such in the future.

### 3.7 RESIDENTIAL CONSTRUCTION COST

During the month monitoring began on the disbursement of UC funds that are to be used to complete construction of a single-family residence on St. Thomas. At
this point the monitoring process will only include review and reporting of . checks issued to Fathi or Nejeh Yusuf for this purpose, and invoices presented by store management demonstrating that these funds were used for construction costs. The monitoring process will not include oversight of the construction project or funding process. UC Check \# 15765 dated May 21, 2004 from the St. Thomas store's operating account was issued this month to Fathi Yusuf and endorsed to Nejeh Yusuf purportedly for this purpose. Invoices have not as yet been presented to the Monitor. In future reports a schedule of the checks issued and invoices reviewed will be presented in the Monthly Monitoring Report.

### 4.0 IMPLEMENTATION OF MONITORING PLAN

The information presented below is a consolidated report of Monitoring activity conducted at the three markets of United Corporation in the U.S. Virgin Islands. Monitors engaged in the activity in accordance with the Business Monitoring Plan approved by the USMS. The information is organized to correspond to the specific numbered Monitoring activities outlined in the Plan.

## Activity No 1 - Review and Reconciliation of Income and Deposits

For each day during the month of May the Point of Sale (POS) summary, till reconciliation, deposit slips, phone and lottery reconciliations, and the Western Union (St. Thomas and now St. Croix West) the Monitors assigned to each store reviewed reconciliations. In total, till reconciliations balanced in a satisfactory manner with reported deposits and the POS summary. Any significant deviations were reconciled with store management on a daily basis. A summary of the data reconciliation is presented below.

TABLE NO. 2
POS Summary and Till Reconciliation

| ITEM | ST. THOMAS | ST. CROIXEAST | ST. CROIXWEST | TOTALS |
| :---: | :---: | :---: | :---: | :---: |
| Total Sales | \$2,746,719 | \$2,153,278 | \$2,187,306. | \$7,087,303 |
| Over/(Short) | (\$1,211.83) | (\$272.26) | (\$290.99) | (\$1,775.08) |

The "Total Sales" figures represented in Table No. 2 are the sales figures as reported by the stores' networked cash registers according to the computer program reporting system used by UC. The "Over/(Short)" figures represent the total net amount of discrepancy between reported sales and the amounts collected in the registers' tills for the month. The combined shortage amount for all stores .. is $\$ 1,775.08$, which is well within store management's acceptable range, and is comprised mostly of the sum of errors made at the register and unofficial "loans" taken out of the till by cashiers. In this regard, is noted that cashiers are personally responsible for till shortages, which are deducted from their checks weekly.

TABLE NO. 3
Detailed Till Reports

| ITEM | ST. THOMAS | ST. CROIX- <br> EAST | ST. CROIX- <br> WEST | TOTALS |
| :--- | ---: | ---: | ---: | ---: |
| Cash | $\$ 1,515,200$ | $\$ 730,622$ | $\$ 808,143$ | $\$ 3,053,965$ |
| Checks | 305,646 | 457,691 | 463,582 | $1,226,919$ |
| WIC | 93,311 | 39,511 | $-0-$ | 132,822 |
| Telecheck | 97,818 | 154,493 | 134,573 | 386,884 |
| FS/EBT | $\vdots$ | 152,144 | 157,076 | 292,538 |
| Debit Cards | 282,711 | 286,202 | 241,396 | 601,758 |
| Credit Cards | 290,377 | 321,315 | 228,218 | 810,309 |
| Totals | $\$ 2,737,207$ | $\$ 2,146,910$ | $\$ 2,168,450$ | $\$ 7,052,910$ |

The figures in Table No. 3 represent monthly totals taken directly from the till reconciliation sheets prepared and reconciled by store personnel to the daily collections of register tills and reports from the POS system. These figures have not been reconciled with reports from the store's Peachtree accounting software program as those reports are generally weeks behind the actual data. The St.

Croix-West store is not authorized by the Virgin Islands Government to process Women, Infants, and Children (WIC) assistance payments; therefore there are no sales of this kind in this store.

TABLE NO. 4
Detailed Deposit Reports

| ITEM | ST. <br> THOMAS | ST. CROIX- <br> EAST | ST. CROIX- <br> WEST | TOTALS |
| :--- | ---: | ---: | ---: | ---: |
| Cash | $\$ 1,503,540$ | $\$ 711,426$ | $\$ 892,741$ | $\$ 3,107,707$ |
| Checks | 445,457 | 457,692 | 465,135 | $1,368,284$ |
| Lottery and Phone | 40,905 | 28,377 | 26,972 | 96,254 |
| Cards | 3,500 | 5,842 | 985 | 10,327 |
| Undepositables |  |  |  |  |

The figures in Table No. 4 represent monthly totals taken directly from the deposit slips and reconciliations prepared by store personnel daily. Undepositables are items which are counted as receipts in the till reconciliations for the purpose of balancing the registers, but are not deposited into the store's bank account. Examples of undepositable items include redeemed gift certificates, in-store credits for exchanged merchandise, WIC checks held for approval and direct payments from the register to local suppliers of fresh fish and produce. Store Monitors inspected documentation for these items when they exceeded $\$ 1,000$ in any store for a given day.

## Activity No. 2 - Comparison of Electronic Data with Paper Copies

This Monitoring activity was not conducted during the month, as independent electronic access to the POS summary data was not available.

## Activity No. 3-Review and Reconciliation of Western Union Data

Western Union daily spreadsheets were compiled from the Western Union daily printouts. Store reported deposits to the Western Union accounts were monitored daily and verified with bank records received directly from Banco Popular. No discrepancies were noted. There were no withdrawals from these accounts except those amounts withdrawn electronically by Western Union. The balance in the St. Thomas Western Union account as of May 31, 2004 was $\$ 104,924$ and the balance in the new St. Croix-West Western Union account was $\$ 24,242$. Daily Western Union activity is detailed below. It should be noted that deposits are not made daily. The difference between total Western Union sales proceeds from transfers and money orders and the total of deposits for the month is due to deposit timing differences. Data for the last two days of April that were not included in last month's St. Thomas schedule are included in the St. Thomas schedule below.
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TABLE No. 5
Wire Transfers and Money Orders - St. Thomas

| Date | Net Money Transfers | Funds Paid Out | Net Môney Orders | Net Collections | Deposits |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 4/29 | 11,773.60 | 5,071.00 | 2,686.21 | 9,388.81 |  |
| 4/30 | 7,522.25 | 3,715.00 | 461.83 | 4,269.08 |  |
| 5/1 | 14,279.94 | 8,615.00 | 75.69 | 5,740.63 |  |
| 5/2 | 12,647.95 | 3,145.00 | 3,323.77 | 12,826.72 |  |
| 5/3 | 16,917.05 | 3,290.00 | 1,471.83 | 15,098.88 | 38,438.67 |
| 5/4 | 8,268.44 | 2,460.00 | 8,560.97 | 14,369.41 |  |
| 5/5 | 25,883.92 | 3,724.39 | 6,246.04 | 28,405.57 |  |
| 5/6 | 7,864.50 | 5,375.05 | 4,499.14 | 6,988.59 |  |
| 5/7 | 10,556.82 | 4,337.37 | 9,258.10 | 15,477.55 | 79,520.23 |
| 5/8 | 15,988.17 | 2,130.00 | 392.07 | 14,250.24 |  |
| 5/9 | 9,688.00 | 1,150.00 | 3,641.45 | 12,179.45 |  |
| 5/10 | 16,359.83 | 5,844.77 | 953.44 | 11,468.50 | 49,348.37 |
| 5/11 | 13,763.57 | 3,375.00 | 532.38 | 10,920.95 |  |
| 5/12 | 14,158.32 | 4,288.00 | 2,074.74 | 11,945.06 |  |
| 5/13 | 7,036.81 | 2,819.25 | 4,386.71 | 8,604.27 |  |
| 5/14 | 10,604.94 | 4,540.00 | 6,283.94 | 12,348.88 | 61,201.37 |
| 5/15 | 14,622.00 | 2,140.00 | 566.76 | 13,048.76 |  |
| 5/16 | 8,294.00 | 3,235.00 | 3,938.73 | 8,997.73 |  |
| 5/17 | 17,932.00 | 2,523.00 | 789.57 | 16,198.57 | 42,216.40 |
| 5/18 | 14,629.00 | 1,210.00 | 6,973.41 | 20,392.41 |  |
| 5/19 | 14,228.18 | 4,050.00 | 4,793.89 | 14,972.07 |  |
| 5/20 | 8,347.00 | 5,160.00 | 5,507.59 | 8,694.59 |  |
| 5/21 | 12,563.18 | 1,250.00 | 3,197.72 | 14,510.90 | 69,086.00 |
| 5/22 | 12,121.97 | 2,505.00 | 581.38 | 10,198.35 |  |
| 5/23 | 8,385.09 | 2,445.38 | - | 5,939.71 |  |
| 5/24 | 13,097.45 | 6,818.99 | 572.07 | 6,850.53 | 43,006.99 |
| 5/25 | 13,251.24 | 3,577.29 | 4,012.28 | 13,686.23 |  |
| 5/26 | 11,779.07 | 10,700.00 | 5,378.97 | 6,458.04 |  |
| 5/27 | 9,857.85 | 2,990.00 | 3,456.90 | 10,324.75 |  |
| 5/28 | 15,263.53 | 3,473.00 | 3,657.90 | 15,448.43 | 55,040.91 |
| 5/29 | 12,818.81 | 4,130,00 | 1,803.17 | 10,491.98 |  |
| 5/30 | 10,670.79 | 1,957.66 | 2,804.14 | 11,517.27 |  |
| Totals | \$401,135.27 | \$122,045.15 | \$102,882.79 | \$381,972.91 | \$437,858.94 |

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TABLE No. 5(A)
Wire Transfers and Money Orders St. Croix-West

| Date | Net Money <br> Transfers | Funds Paid <br> Out | Net Money <br> Orders | Net <br> Collections | Deposits |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $5 / 1$ | 95.00 |  | 447.14 | 542.14 | 696.00 |
| $5 / 2$ |  | 200.00 |  | $(200.00)$ |  |
| $5 / 3$ | 519.00 | 280.00 | 112.05 | 351.05 | 631.05 |
| $5 / 4$ | $1,777.95$ | 100.00 | 353.75 | $2,031.70$ | $2,131.70$ |
| $5 / 5$ | 114.00 | 300.00 | 271.13 | 85.13 | 384.37 |
| $5 / 6$ | 894.00 |  | 561.25 | $1,455.25$ | $1,454.80$ |
| $5 / 7$ | 703.00 | 100.00 | 239.75 | 842.75 | 942.75 |
| $5 / 8$ | 344.00 | 130.00 | 261.75 | 475.75 | $1,553.00$ |
| $5 / 9$ | 275.00 |  |  | 275.00 | 275.00 |
| $5 / 10$ | 766.99 | 100.00 | $1,550.25$ | $2,217.20$ | $2,316.75$ |
| $5 / 11$ | $1,313.00$ | 675.00 |  | 638.00 |  |
| $5 / 12$ | 220.00 | 100.00 |  | 120.00 | $1,533.00$ |
| $5 / 13$ | 804.50 |  |  |  | 804.50 |
| $5 / 14$ | $2,386.95$ | 350.00 |  | $2,036.95$ | $2,386.95$ |
| $5 / 15$ | $5,768.95$ | 350.00 |  |  | $5,418.95$ |

## Activity No. 4 - Review and Reconciliation of Bank Statements with POS Figures and Disbursements Journals

Electronic access to the Banco Popular accounts became available in March. Banco Popular account records were remotely reviewed electronically in May by the Monitors on a weekly basis. The Banco Popular accounts are used primarily to receive electronic payments that result from customer purchases using credit and debit cards as well as electronic food stamps (EBT).

TABLE NO. 6
Sales and Deposits

| ITEM | ST. <br> THOMAS | ST. CROIX- <br> EAST | ST. CROIX- <br> WEST | TOTAL |
| :---: | ---: | ---: | ---: | ---: |
| Total Electronic | $\$ 725,232$ | $\$ 764,593$ | $\$ 762,154$ | $\$ 2,243,979$ |
| Sales | 732,142 | 760,150 | 747,422 | $2,239,714$ |
| Total Deposits | 6,910 | $(4,443)$ | $(14,732)$ | $(4,265)$ |
| Differences | $0.95 \%$ | $(0.58 \%)$ | $(1.93 \%)$ | $(0.4 \%)$ |
| Variance | $6.6 \%$ | $1 \%$ | $0.75 \%$ | $2.75 \%$ |
| Variance in April |  |  |  |  |

Total deposits were unable to be completely reconciled to sales due to deposit timing differences and in some instances to the timing of the banks recording of the electronic deposits, net of transaction fees. A variance of less than $1 \%$ for the month is not considered significant.
All transfers of funds out of the Banco Popular accounts were traced to the Bank of Nova Scotia operating accounts of the stores. Five transfer disbursements were made during the month of May as detailed below in Table No. 7.

TABLE NO. 7
Transfers of Funds Bank of Nova Scotia

| Account/Date | 192026143 St. <br> Thomas | 191013307 St. <br> Croix-East | 191063789 St. <br> Croix-West | Totals |
| :---: | :---: | :---: | :---: | :---: |
| $5 / 4 / 04$ |  | $\$ 350,00$ | $\$ 380,000$ | $\$ 730,000$ |
| $5 / 17 / 04$ | $\$ 500,000$ |  |  | $\$ 500,000$ |
| $5 / 25 / 04$ |  | $\$ 425,000$ | $\$ 400,000$ | $\$ 825,000$ |
| Totals | $\$ 500,000$ | $\$ 775,000$ | $\$ 780,000$ | $\$ 2,055,000$ |

## ACTIVITY NO. 5 - Verification of Deposits in Accounts at the Bank of Nova Scotia

The St. Thomas store maintains a separate operating account at the Bank of Nova Scotia into which each day's depositable receipts are made. The Monitors conducted weekly reconciliations between what the till reports indicated should have been deposited (depositable) and the actual amount deposited, as verified by the bank records.

TABLE NO. 8
St. Thomas Till Reports and Deposits BNS

| Till Reported Deposits | $\$ 1,948,997$ |
| :--- | :---: |
| Deposits per Bank | $\$ 2,344,089$ |
| Difference | $\$ 395,092$ |
| Adjustments | $(\$ 404,878)$ |
| Net Difference | $(\$ 9,786)$ |
| Percentage | $(0.5 \%)$ |

Adjustments to reconcile deposits per the bank account to deposits per the till reconciliation are made up of the following items which were not represented in the till reconciliation analysis.

| Item | Amount |
| :--- | :--- |
| Rebate from Claim | $\$ 7,286$ |
| Change Order | $\$ 10,700$ |
| Payback from Theft | $\$ 20,000$ |
| Rebate from Coke Cola | $\$ 10,510$ |
| Transfer from Credit Card Account | $\$ 500,000$ |
| Change Order | $\$ 13,200$ |
| Total Non-Till Items Deposited | $\$ 561,696$ |
| May Deposits Not Yet Recorded by Bank | $(\$ 156,818)$ |
| Net Adjustment | $\$ 404,878$ |

As noted in Table No. 8, above, St. Thomas deposits into the Bank of Nova Scotia operating account for the month of April were $\$ 9,786$ less than what the till reported as being deposited. This amount represents an un-reconciled difference of less than $1 \%$ percent of total deposits and, in context, is not deemed significant. It should also be noted that last month's reconciliation revealed $\$ 9,594$ more than what the till reported. The net difference for two months is only $\$ 192$. We believes that these monthly fluctuations in irreconcilable differences may be due in part to the timing of Bank of Nova Scotia's recording of deposits, which often appears to have little discernable correlation to when the particular deposit was delivered to the bank by store personnel.
The St. Croix stores share one operating account at the Bank of Nova Scotia into which each day's depositable receipts from the till reeonciliation are made. The Monitors conducted weekly reconciliations of what the till reports indicated should have been deposited and what the bank records showed had been deposited.

TABLE NO. 9
St. Croix Till Reports and Deposits BNS

| Till Reports Deposits St. Croix-East | $\$ 1,197,495$ |
| :--- | :---: |
| Till Reports Deposits St. Croix-West | $\$ 1,387,355$ |
| Total Till Reports Deposits | $\$ 2,584,850$ |
| Deposits per Bank | $\$ 4,300,850$ |
| Difference | $\$ 1,716,000$ |
| Adjustments | $(\$ 1,715,095)$ |
| Net Difference | 905 |
| Percentage | $0.04 \%$ |

Adjustments to reconcile deposits per the bank account to deposits per the till reconciliation are made up of the following items which were not represented in the till reconciliation analysis.

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| Item | Amount |
| :--- | ---: |
| Transfer from Telecheck Account St. Croix-W | $\$ 60,000$ |
| Transfer from Telecheck Account St. Croix-E | $\$ 85,000$ |
| Transfer from CC Account St. Croix-E | $\$ 350,000$ |
| Transfer from CC Account St. Croix-W | $\$ 380,000$ |
| Transfer from Telecheck Account St. Croix-E | $\$ 90,000$ |
| Transfer from Telecheck Account St. Croix-W | $\$ 85,000$ |
| Transfer from CC Account St. Croix-W | $\$ 400,000$ |
| Transfer from CC Account St. Croix-E | $\$ 425,000$ |
| Total Non-Till Items Deposited | $\$ 1,875,000$ |
| May Deposits Not Yet Recorded by Bank | $\$ 159,905$ |
| Net Adjustment | $\$ 1,715,095$ |

There was deposited in the Bank of Nova Scotia account for UC's St. Croix stores a net of $\$ 905$ more than what the till reported as being deposited. This amount represents an un-reconciled difference less than $1 \%$ of total deposits and is not deemed significant. It should be noted that last month's reconciliation revealed excess deposits of $\$ 3,099$ over what the till reported (net difference for two months of $\$ 2,194$ ). These monthly fluctuations in irreconcilable differences appear to be, in part, to the timing of Bank of Nova Scotia's recordings of deposited amounts. These deposits often appear to have little discernable correlation to when store personnel delivered a particular deposit to the bank.

## Activity No. 6-Electronic Monitoring Through Store Cameras

A determination has been made that electronic access to the store's video surveillance system will not be secured. This monitoring procedure has been eliminated as a pending amendment to the Business Monitoring Plan. See Activity No. 19, below.

## Activity No. 7 - Comparison of Accounts Payable Aging Reports

The Monitors conducted a review of the rate at which each of UC's three stores paid their respective bills. Table No. 10 shows the amounts and rates of payment by each store for the month of May. As demonstrated by this Table, accounts that remain unpaid after 60 days comprise less than 1 percent of the total amount of goods purchased on credit. Due to the inclusion of an amount due from an individual, net accounts payable over 90 days actually reflects a receivable in the amount of $\$ 20,754$.

TABLE NO. 10
Accounts Payable Aging

|  | 0-30 DAYS | $\begin{gathered} 31-60 \\ \text { DAYS } \end{gathered}$ | $\begin{gathered} 61-90 \\ \text { DAYS } \end{gathered}$ | OVER 90 DAYS | TOTALS |
| :---: | :---: | :---: | :---: | :---: | :---: |
| St. Thomas | \$1,002,721 | \$651,686 | \$7,074 | \$1,668 | \$1,663,149 |
| St. Croix East | \$438,845 | \$82,820 | \$10,376 | $(\$ 22,797)$ | \$509,244 |
| St. Croix - <br> West | \$683,330 | \$9,486 | (\$438) | \$375 | \$692,753 |
| Totals | \$2,124,896 | \$743,992 | \$17,012 | $(\$ 20,754)$ | \$2,865,146 |
| May \% | 74.16\% | 25.97\% | 0.59\% | (0.72\%) | 100\% |
| April \% | 78.57\% | 20.95\% | 0.17\% | 0.31\% | 100\% |
| March \% | 69.70\% | 16.80\% | 10.70\% | 2.80\% | 100\% |

Table No. 10 also reflects that the St. Thomas store purchased approximately 58 percent of the total value of goods purchased on credit by UC, with the St. Croix - West store purchasing 24 percent and the St. Croix - East store purchasing 18 percent of the total purchased on credit.

## Activity No. 8 - Review of High Dollar and Unusual Disbursements

The Monitor at the St. Thomas store selected a total of 25 checks this month, which did not otherwise require prior approval before issuance, for verification with the original invoices. Nineteen of these checks were properly issued with sufficient documentation. Six checks were discovered to have been incorrectly issued without prior approval of the Monitor, as follows:

| Date of Check | Check \# | Amount | Payee |
| :--- | :--- | :--- | :--- |
| $05 / 12 / 04$ | 21421 | $\$ 2,925.00$ | Brinks |
| $05 / 16 / 04$ | 21422 | $\$ 94,087.78$ | Associated Grocery |
| $05 / 12 / 04$ | 21423 | $\$ 17,973.99$ | American Fruit |
| $05 / 12 / 04$ | 21424 | $\$ 16,398.35$ | Sun International |
| $05 / 12 / 04$ | 15746 | $\$ 1,330.00$ | Domino Gas |
| $05 / 12 / 04$ | 15748 | $\$ 1,260.00$ | Anna Denis |

The issuance of these checks without prior approval appeared to be the result of an administrative oversight and did not appear to be intentional to thwart the Monitoring Plan.
During a review of office procedures to insure that this situation did not re-occur, St. Thomas store management expressed the desire to return to the procedure of submitting all checks to the Monitor for review and approval prior to issuance. Store management predicated this request of the Monitor on the assertion that it was taking store personnel more time to accurately sort the checks for proper review than it would take to have all of the checks reviewed. As an accommodation to store management, beginning on May $28^{\text {th }}$ the Monitor at the St. Thomas market began reviewing and approving all checks. This change in procedure was accepted after a determination was made by the Monitor that with the cooperation of store personnel the reintroduction of the reviewing of all checks would not measurably increase the Monitor's time spent reviewing checks. We will continue with this procedure through the coming months.
With this change in the check review procedure in the St Thomas store, Monitors in all three stores are now reviewing and approving all non-payroll checks prior
to issuance. In view of this change, there is little benefit derived from randomly selecting disbursements for review. Correspondingly, this change also eliminates the need to maintain a separate disbursements verification log.

Monitors will continue to review the Peachtree generated check register/disbursements journal to make sure that all recorded checks have been reviewed and approved prior to issuance.

## Activity No. 9 - Third Party Verification of Unresolved Disbursements

No third party verification or follow-up was necessary, as Activity No. 8 did not uncover any discrepancies between checks written and back-up documentation reviewed.

## Activity No. 10-Review and Comparison of Bank Statements and Disbursement Journals

A weekly review and comparison between UC checks issued through the Peachtree accounting software program's disbursements journal and the corresponding bank statements for the operating accounts of each store did not reveal the existence of any checks not recorded in the check disbursements journals. Table No. 11, below, reflects the bank accounts of UC that were reviewed by the Monitors and compared with the disbursement journals as well as the ending balances of each as of May 31, 2004.

TABLE NO. 11
Bank Accounts Reviewed

| BANK | ACCT. NO. | ENDING BAL. | NOTATIONS |
| :--- | ---: | ---: | :--- |
| Scotia Bank | 55312010 | $\$ 387,569.69$ | St. Thomas Operating |
| Scotia Bank | 96001238 | $\$ 207,025.58$ | St. Thomas Lottery and |
| Shone Card |  |  |  |
| Scotia Bank | 55356719 | $\$ 632,422.29$ | St. Thomas Telecheck |
| Banco Popular | 192026143 | $\$ 329,683.23$ | St. Thomas Credit/Debit |
| Banco Popular | 192042300 | $\$ 104,924.40$ | St. Thomas-Western Union |
| Scotia Bank | 65811 | $\$ 2,412,313.07$ | St. Croix Operating |
| Scotia Bank | 60086413 | $\$ 22,362.29$ | St. Croix-East Telecheck |
| Banco Popular | 191013307 | $\$ 208,187.10$ | St. Croix-East Credit/Debit |
| Scotia Bank | 6009218 | $\$ 8,435.32$ | St. Croix-West Telecheck |
| Banco Popular | 191063789 | $\$ 150,876.10$ | St. Croix-West Credit/Debit |
| Banco Popular | 191107867 | $\$ 24,242.22$ | STW-West Western Union |
| Scotia Bank | 92031923 | $\$ 321,867.31$ | St. Croix-Shopping Center |
| Total Cash in |  | $\$ 4,809,908.30$ |  |
| Bank |  |  |  |
| Activity No. 11 - Review of Disbursements in ExCess of \$10,000 and |  |  |  |
| Any That Are Unusual or Non-Routine |  |  |  |

During the month of May the Monitors were presented with 327 checks for review and approval prior to issuance, in accordance with the Monitoring Plan. In each instance store management was required to present invoices to document payments for which approval was requested. As noted in Activity No. 8 above, by the end of the month each store was presenting all checks and wire transfers to
the Monitors for approval before issuance. A detailed list of the checks reviewed and approved follows this report in Attachments B through D.

TABLE NO. 12
Checks Reviewed Prior to Issuance

| STORE | NO. OF CHECKS | AMOUNTS |
| :--- | :--- | :--- |
| St. Thomas | 115 checks totaling | $\$ 2,256,409$ |
| St. Croix-East | 97 checks totaling | $\$ 1,236,357$ |
| St. Croix-West | 115 checks totaling | $\$ 1,413,359$ |
| Totals | 327 checks totaling | $\$ 4,906,125$ |

## Activity No. 12 - Analysis to Determine Average Reoccurring Payments

Vendor payment patterns were established in January during the development of the Business Monitoring Plan. Nothing was observed in May that revealed the need to alter the previously determined vendor check approval listing or the amounts established in that analysis. Future analysis of vendor payment patterns should not be necessary Monitors are now reviewing and approving all disbursements (with the exception of payroll) prior to issuance.

## Activity No. 13 - Analysis of Operating Percentages

UC has not produced a Financial Statement since the January reports discussed in the Monthly Business Monitoring Report for March. Without the information from those reports on a timely basis, the review of operating percentages suffers from an absence of information necessary to identify a change in trends. Nonetheless, the following table, using information obtained for the March report is repeated below.

TABLE NO. 13
Operating Percentages for UC

| Operating Percentages for UC |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Item | January 2004 | February | March | Annualized* | 2003 |
| Total Sales and Revenues | \$6,881,867.19 | NA | NA | \$82,582,405.00 | \$80,793,484.96 |
| Less: Total Cost | (\$4,768,559.92) | NA | NA | \$57,222,718.00 | (\$54,989,840.15) |
| of Goods Sold Gross Profit | \$2,113,307.27 | NA | NA | $\begin{gathered} \$ 25,359,686.00 \\ 30.71 \% \end{gathered}$ | $\begin{gathered} \$ 25,803,644.81 \\ 32.51 \% \end{gathered}$ |
| Gross Profit \% | 30.71\% | NA | NA | $\begin{gathered} 30.71 \% \\ \$ 14,719,522.00 \end{gathered}$ | \$16,715,729.13 |
| Other Expenses | \$1,226,626.90 | NA | NA | \$14,719,522.00 | \$10,715,720.13 |
| Net Earnings | \$886,680.37 | NA | NA | \$10,640,164.00 | \$9,087,915.68 |
| from Operations <br> Net Profit \% | 12.9\% | NA | NA | 12.9\% | 11.5\% |
| Net Item | January 2004 | February | March | Annualized* | 2003 |
| Total Sales and | \$6,881,867.19 | NA | NA | \$82,582,405.00 | \$80,793,484,96 |
| Revenues |  |  |  |  |  |
| Less: Total Cost of Goods Sold | (\$4,768,559.92) | NA | NA | \$57,222,718.00 | (\$54,989,840.15) |
| Gross Profit | \$2,113,307.27 | NA | NA NA | $\begin{gathered} \$ 25,359,686.00 \\ 30.71 \% \end{gathered}$ | $\$ 25,803,644.81$ $32.51 \%$ |
| Gross Profit \% | $30.71 \%$ | NA | NA NA | $\begin{gathered} 30.71 \% \\ \$ 14,719,522.00 \end{gathered}$ | \$16,715,729.13 |
| Other Expenses | \$1,226,626.90 | NA | NA |  |  |
| Net Earnings | \$886,680.37 | NA | NA | \$10,640,164.00 | \$9,087,915.68 |
| from Operations Net Profit \% | 12.9\% | NA | NA | 12.9\% | 11.5\% |

The above limited analysis is based upon financial statements provided by store management which report the results of operations as recorded and summarized by the Peachtree accounting software system used by UC. This analysis compares the latest monthly financial statement's (January 2004) results of operations with those reported for the calendar year 2003. The analysis indicates that on a non-seasonally-adjusted basis sales for the year would appear to be trending upward. The gross profit percentage for January is slightly down over last year's average; however the net profit percentage is increased. Although one month's activities cannot be relied upon as an accurate prediction of annual performance, this analysis would indicate that overall operating percentages have not significantly changed since last year.

Because the figures used in Table No. 13 have been obtained from unaudited and unverified sources, we can make no representations and provide no assurances, explicit or otherwise, that the figures are accurate or can be relied upon by any party

## Activity No. 14 and 15 - Review of Income and Disbursements of Shopping Center on St. Croix.

All rental income earned from the shopping center and disbursements made for the month of May were reconciled to the shopping center tenant's account. The balance at the beginning of May of the tenant's account was $\$ 276,785.01$ (after adjustments for rent checks that were returned for insufficient funds). The ending balance was $\$ 321,867.31$. The following is a summary of tenant account activity:

TABLE NO. 14
Summary of Tenant Account Activity

| Item | Payee | Amount |
| :--- | :--- | :--- |
| Beginning Balance |  | $\$ 276,785.01$ |
| Rent Collected |  | $\$ 55,466.74$ |
| Disbursements: | A Mallory (plus repairs) | $\$ 764.95$ |
| $5 / 10 / 04$ | Hector Maldonado (legal) | $\$ 45.00$ |
| $5 / 10 / 04$ | Linde Gas | $\$ 28.50$ |
| $5 / 10 / 04$ | WAPA | $\$ 2,423.26$ |
| $5 / 10 / 04$ | Cingular | $\$ 150.00$ |
| $5 / 10 / 04$ | A Mallory (plus postage) | $\$ 636.67$ |
| $5 / 14 / 04$ | D. Caines (trash removal) | $\$ 2,000.00$ |
| $5 / 14 / 04$ | WAPA | $1,999.11$ |
| $5 / 17 / 04$ | Cornel Reid (repairs) | $\$ 100.00$ |
| $5 / 17 / 04$ | A Mallory | $\$ 615.00$ |
| $5 / 17 / 04$ | Plaza Extra (payroll) | $\$ 1,000.00$ |
| $5 / 28 / 04$ | A Mallory (plus repairs) | $\$ 621.95$ |
| $5 / 28 / 04$ |  | $\$ 321,867.31$ |
| Ending Balance |  |  |

The total amount of timely rent due for the month of May was $\$ 41,940.92$. The total amount of $\$ 55,466.72$ in rent actually collected and deposited this month included $\$ 13,525.82$ of overdue rent.

The $\$ 1,000$ check written to Plaza Extra this month was to reimburse the store for part time services rendered to the shopping center by a Plaza Extra maintenance employee during the month of May. The shopping center manager stated that this reimbursement arrangement with the store would continue as long as the maintenance person performs regular services to the shopping center.
Check \#1407 made payable to WAPA in the amount of $\$ 2,423.26$ was issued in payment for two separate Water and Power Authority (WAPA) bills, one in the amount of $\$ 1518.26$ for Maher Yusuf's residence (last month's) and the other in the amount of $\$ 825.00$ for the shopping center. This check appears to have been issued in error for $\$ 100$ more than the total of the WAPA bills. Check \#1411 in the amount of $\$ 1999.11$ was for the current WAPA bill for Maher Yusuf's residence.

TABLE NO. 15 Shopping Center Change in Activity

| Item | February | March | April | May | Last Month <br> Change |
| :---: | :---: | :---: | :---: | :---: | ---: |
| Number of | 37 | 37 |  | 37 | 36 |
| Tenants <br> Rent |  |  |  |  | $(2.7 \%)$ |
| Collected | $\$ 46,672$ | $\$ 43,563$ | $\$ 33,828$ | $\$ 55,466.74$ | $64 \%$ |
| Rent Due | $\$ 44,676$ | $\$ 43,640$ | $\$ 43,090$ | $\$ 41,940.92$ | $(2.67 \%)$ |
| Expenses | $\$ 12,296$ | $\$ 9,038$ | $\$ 8,922$ | $\$ 10,384$ | $16.4 \%$ |

Three tenants continue to be seriously in arrears in their rent payments, two of which have made significant payments to reduce the amount of their overdue rent. The Shopping Center manager appears to be attempting to bring all of these tenants current. Table No. 16 reflects the monthly balances for the three tenants most seriously in arrears and the percentage of change in those balances between April and May.

TABLE NO. 16
Amount Owed by Three Major Tenants

| TENANT | MARCH | APRIL | MAY | CHANGE |
| :---: | :---: | :---: | :---: | :---: |
| JP Sales | $\$ 15,619$ | $\$ 16,619$ | $\$ 18,959$ | $14 \%$ |
| New Plaza Café | $\$ 13,702$ | $\$ 13,702$ | $\$ 2,424$ | $(82.3 \%)$ |
| Best Furniture | $\$ 7,366$ | $\$ 10,866$ | $\$ 7,366$ | $(32.2 \%)$ |

Activity No. 16 - Review of Payroll Records for Unusual Payments
The Monitors reviewed payroll records of each store for unusual or extraordinary payments. None were noted. Key family members continue to receive $\$ 3,000$ per month, before withholding deductions.

## Activity No. 17-Unscheduled Cash Counts

The following unscheduled cash counts were made during the month of May.

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TABLE NO. 17
Cash Count Analysis

| St. Thomas |  | St. Croix - East |  | St. Croix - West |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| DATE | AMOUNT | DATE | AMOUNT | DATE | AMOUNT |
| $5 / 5$ | $\$ 53,690$ | $5 / 5$ | $\$ 84,000$ | $5 / 6$ | $\$ 76,526$ |
| $5 / 8$ | $\$ 53,690$ | $5 / 7$ | $\$ 88,000$ | $5 / 7$ | $\$ 66,526$ |
| $5 / 11$ | $\$ 53,690$ | $5 / 12$ | $\$ 102,000$ | $5 / 11$ | $\$ 80,526$ |
| $5 / 14$ | $\$ 53,690$ | $5 / 15$ | $\$ 80,000$ | $5 / 14$ | $\$ 81,526$ |
| $5 / 19$ | $\$ 53,690$ | $5 / 17$ | $\$ 80,000$ | $5 / 19$ | $\$ 77,726$ |
| $5 / 21$ | $\$ 53,690$ | $5 / 20$ | $\$ 95,000$ | $5 / 21$ | $\$ 69,726$ |
| $5 / 24$ | $\$ 53,690$ | $5 / 24$ | $\$ 80,000$ | $5 / 25$ | $\$ 82,726$ |
| $5 / 28$ | $\$ 53,690$ |  |  | $5 / 27$ | $\$ 82,726$ |
| Average | $\$ 53,690$ | Average | $\$ 87,000$ | Average | $\$ 77,251$ |

At various time during the week the St. Croix-East store orders small bill deliveries from the bank. These small bill purchases are funded from the operating account. On the days that the bills are delivered the safe balance may exceed its mandated limit of $\$ 80,000$. On the day following the order, an amount in larger bills is normally deposited into the bank account to bring the safe balance down to the authorized limit of $\$ 80,000$ or less. On each day when a surprise count revealed a balance in excess of this limitation the Monitor verified that a small bills purchase had been made and that a corresponding deposit was made as soon as possible thereafter.
A final unscheduled cash count for May in the St. Croix-East store was not completed due to the unavailability of Yusuf Yusuf, the St. Croix-East store manager who has access to the cash safe. Mr. Yusuf was unexpectedly required to take his wife and mother to see physicians in Puerto Rico.

## Activity No. 18 - Third Party Verification to Large Vendors

No third party refund verification letters were sent out during the month of May, as the COTR has raised concerns about the possibility that an adverse response on the part of vendors who might be contacted would pose a risk to the business interests of UC and ultimately to the interests of the government.

## Activity No. 19 - Daily Visits to the Markets

Throughout the month, Monitors physically observed store and warehouse operations on a daily basis while conducting walks through the store facilities. Monitors were vigilant for any unusual or extraordinary conduct or activities that might suggest financial risk to the government's interest in UC, its operations and assets. Customer activity was observed to be at normal levels with shelves being adequately stocked and the warehouses properly maintained. Logs recording the daily visits of each Monitor with their daily observations can be seen at Attachments E, F, and G.
During February an outside vendor conducted a complete physical inventory. Store management has reported that a final inventory report has not as yet been received in a usable manner. Store management is continuing to integrate the results of the physical inventory with the accounting software used by UC. Management previously estimated the results of that effort would become
available in late May or early June, however with the departure of the Comptroller this month (discussed above) that time frame may have to be extended.
As stated in last month's report, the physical inventory indicated that there were 26,000 different categories of separately priced goods. It also indicated that approximately 4,000 of these categories pertained to items that were outdated, without bar codes or were too disorganized to count properly. Management also indicated an effort is underway to implement an inventory control system in the St. Croix East market. They have been using the system since April 26, 2004 and are trying to load information into the system back to March 5, 2004, the start date for the store's inventory based upon the physical inventory conducted. If that effort proves successful, consideration may be given to expanding the system. The departure of the Comptroller will undoubtedly delay this as well.

## Activity No. 20 - Visits to the "Fourth Store" Located on St. Thomas

A Monitor visited the "fourth store" periodically throughout the month of May. During these informal visits the Monitor did not observe any indications that this store was being used as an outlet for goods purchased by or through the Plaza Extra Stores.

## Activity No. 21 - Summary Monthly Report of Activity

This report constitutes the report required by Activity No. 21

### 5.0 RECOMMENDATIONS

The sections that follow highlight recommendations to the USMS that have arisen as a result of the monitoring activities.

### 5.1 USE OF INVENTORY CONTROL SYSTEM BY UNITED CORPORATION

In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that UC already owns and uses an electronic platform that contains the capacity for tracking the inventory, we continues to recommend efforts be made to convince or require the owners of UC to begin using an effective electronic inventory control system.

### 5.2 NEED FOR UNITED CORPORATION TO PROVIDE FINANCIAL STATEMENTS TO MONITORING PERSONNEL IN A TIMELY MANNER

The availability of accurate and timely financial statements is essential to the monitoring process. The USMS should consider requiring that store management provide accurate monthly financial statements from the Peachtree system to monitoring personnel no later than the $15^{\text {th }}$ day following the end of a month.

### 5.3 NEED FOR FULL-TIME COMPTROLLER TO ENSURE ACCURATE AND TIMELY FINANCIAL INFORMATION IS AVAILABLE FOR MONITORING

With the departure this month of UC's Comptroller it is anticipated that financial information will be produced and made available to the Monitors on an even less timely basis than is presently the case. An example of the lack of timely financial information is demonstrated by the fact that the latest monthly financial statement made available to the Monitors at the writing of this report continues to be the January financial statement. The USMS should consider discussing this need with store management to recruit and hire qualified, fulltime comptroller, even at increased cost, to assist in the preparation of accurate and timely internal financial information that is important to sound business decisions and identifying trends for the Business Monitoring Plan.

### 6.0 ATTACHMENTS

The following attachments are included on the pages that follow:

- Attachment A: Memorandum to COTR on Business Monitoring Issues
- Attachment B: Check Approval Log for St. Thomas Plaza Extra, May 2004
- Attachment C: Check Approval Log for St. Croix Plaza Extra West, May 2004
- Attachment D: Check Approval Log for St. Croix Plaza Extra East, May 2004
- Attachment E: Daily Log for St. Thomas Plaza Extra
- Attachment F: Daily Log for St. Croix Plaza Extra East
- Attachment G: Daily Log for St. Croix Plaza Extra West


## MEMORANDUM TO COTR ON BUSINESS MONITORING ISSUES

Madison Associates, Inc.

Law Enforcement Consultants

## Memo

To: Len Briskman<br>From: William R. Schroeder<br>Date: May 2, 2004<br>Re: Issues Regarding Business Monitoring;<br>United Corporation, U.S. Virgin Islands

The following issues have come to light over recent days and are being brought to your attention and consideration should be given to discussing them with the appropriate representatives of United Corporation during our visit May 3 - May 7, 2004. I will not elaborate on them but identify them for the purpose of provoking discussion. Should you have comments or questions, please advise me.

1. Comptroller Leaving - The current Comptroller is getting married later this month. He will be taking an extended vacation and does not want to return to a full time position when he does. His absence will likely extend the time it takes to obtain important information for the monitoring. It may also be an opportunity to recommend changes and updating of procedures and methods to United Corporation.
2. Sale of Land - Yusuf, Sr., advised a Monitor that he had recently been offered $\$ 4$ million for the vacant lot near the dock for the cruise ships.
3. Western Union at St. Croix West - The St. Croix West store began offering Western Union services on 4/27/04. A new bank account was opened to handle its transactions. The USMS may want to advise the bank that the account is under restraint and ensure access to the information regarding the account as we have been receiving on the other accounts.
4. Inventory System at St. Croix East - The St. Croix East store is attempting to initiate a perpetual inventory system that will track purchases and sales. They have using the system since 4/26/04 and are trying to load up information back to March 5, 2004, the start date for the store based upon the physical inventory conducted recently.
a. The inventory indicated there were 26,000 different categories of separately priced in goods.
b. The inventory indicated that approximately 4,000 of these categories were of items that were outdated, without bar codes or too disorganized to count.
5. Funding Service Desks at St. Croix West - The St. Croix West store began funding their services desks cash needs by taking money from the safe rather than the tills, as had been the case. There has been some confusion by office personnel, but they appear to be working them out.
6. Laundromat at Shopping Center - Regarding the Laundromat, it is not clear how much money will be needed to get it started. One proposal under consideration is building its own diesel power system which will increase the start-up costs but will over time reduce the cost of power needed. Like other matters regarding this venture, it is not clear how well thought out the plan is at present. As I have mentioned before, we are not involved in negotiations or discussions with Mike or Alan about the venture. We have acted solely as a conduit for transferring information and documents. We will, however, comment on the final procedures adopted and agreed to by the USMS and store management in order to advise on our ability to properly monitor the assets of United Corporation.
7. Reimbursement Check Last Month to Store Manager - As I advised over the phone last week, the check that you asked about, one issued on $3 / 11 / 04$ to a store manager for $\$ 15,407.36$ was reimbursement for expenditures by the manager with his own funds for United Corporation items. The Monitors in such situations are required to review the back up material obtained from store personnel showing that the expenditures were for items used by the store and not for the personal benefit of the manager. If I recall correctly, it was you that suggested this method of obtaining some items. It is not a type of reimbursement that is made often. If you would like to know more about this particular transaction, please advise and I will obtain additional information.
8. Check for $\$ 3000$ Issued $12 / 31 / 03$ - As I indicated on the phone last week, the $\$ 3000$ check issued on 12/30/03 that you asked about was issued to Nafieye Suarez. It was endorsed by Nafieye Suarez on 1/22/04, at the Bank of Nova Scotia, Waterfront branch, St. Thomas, U.S. Virgin Islands. The back of the check had the following notations: " $5 \times 20 ;$ " $18 \times 50$;" and " $18 \times 100$."

## CHECK APPROVAL LOG - ST. THOMAS



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| 5/18/04 | 21451 | 15,691.49 | Global Wholesale | Misc Foods |  |
| 5/18/04 | 21452 | 3,543.80 | BMF Water | Water |  |
| 5/18/04 | 21453 | 4,370.25 | Raja Foods | Misc Foods |  |
| 5/18/04 | 21454 | 3,422.12 | Galaxy Foods | Cheese |  |
| 5/18/04 | 21455 | 31,222.80 | Natural Source | Water |  |
| 5/18/04 | 21456 | 106,365.22 | Bellows International | Misc Foods |  |
| 5/19/04 | 21458 | 11,633.38 | Sam's Food | Bakery |  |
| 5/19/04 | 21461 | - 33,421.00 | Sam's Food | Produce |  |
| 5/19/04 | 21462 | 16,738.50 | Sam's Food | Produce |  |
| 5/19/04 | 21463 | 5,504.99 | Sam's Food | Bakery |  |
| 5/20/04 | 21464 | 123,975.98 | Food Warehouse (Hunter Foods) | Misc Foods |  |
| 5/20/04 | 21466 | 69,357.20 | Distribuidora Santiago, Inc. | Misc Foods |  |
| 5/20/04 | 21467 | 49,127.54 | Waltkoch, Ltd. | Misc Foods |  |
| 5/27/04 | 21468 | 600.00 | WGOD Radio Station | Advertising |  |
| 5/27/04 | 21469 | 507.20 | Flair Magazine | magazines |  |
| 5/20/04 | 21470 | 12,720.00 | Cerveceria India, Inc. | Malta India Export |  |
| 5/20/04 | 21471 | 4,566.48 | A/P Puratos | Bakery Supplies |  |
| 5/27/04 | 21472 | 1,177.45 | Brinks de Puerto Rico | Security |  |
| 5/20/04 | 21473 | 14,388.22 | Colon Brothers | Rice |  |
| 5/21/04 | 15765 | 25,000.00 | Fathi Yusuf | Residence Check. Endorsed to Nejeh for deposit. | Started to approve all checks |
| 5/25/04 | 15766 | 3,736.72 | 3WY Business Solutions | Misc Invoices (May 16 - May 22) |  |
| 5/25/04 | \| 15767 | 3,268.25 | $3 W Y$ Business Solutions | Misc Invoices (May 02 - May 08) |  |
| 5/25/04 | 15768 | 2,562.40 | 3WY Business Solutions | Misc Invoices (May 09 - May 15 |  |
| 5/25/04 | 15769 | 4,176.61 | Nejeh Yusuf | Reimbursement - Computer, hardware and misc invoices | $\bigcirc$ |
| 5/27/04 | 15770 | 160.00 | Owen Challenger | Sugar | 0 |
| 5/29/04 | - 15771 | 230.00 | Lettsome | Security | $\cdots$ |
| 5/27/04 | \| 15772 | 0.00 | Voided Check |  | $\sim$ |
| 5/27/04 | 21475 | 637.56 | Daily News | Newspapers | $\bigcirc$ |

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| Date | Check No. | Amount | Payee | Description |  |
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| 5/25/04 | 21476 | 4,295.70 | Rafeal Vallejo | Borinquen Biscuit Corp. |  |
| 5/27/04 | 21477 | 2,617.63 | Pescaderia Xiomara | Fish |  |
| 5/25/04 | 21.479 | 22,601.14 | American Fruit \& Produce | Misc Foods |  |
| 5/25/04 | 21480 | 17,209.09 | Sun International | Misc Foods |  |
| 5/25/04 | 21481 | 65,748.79 | Associated Grocers of Florida | Misc Foods |  |
| 5/27/04 | 21482 | 1,054.50 | PR General Packaging, Inc. | Misc Foods |  |
| 5/27/04 | 21483 | 3,779.14 | Bob's A/C \& Refrigeration | Service |  |
| 5/27/04 | 21484 | 0.00 | Voided Check |  |  |
| 5/27/04 | 15773 | 696.00 | Juniel Charleswell | Payroll | G |
| 5/26/04 | 15774 | 26,971.12 | Bank of Nova Scotia | Wire Transfer to BJ's Wholesale Club | Approved next day after inspecting all invoices. |
| 5/26/04 | 15775 | 8,267.00 | BM Produce | Misc Foods |  |
| 5/27/04 | 15776 | 16,373.00 | WSTA Radio | Advertising |  |
| 5/27/04 | 15777 | 800.00 | Shawn-Michael Malone | Donation to Committee on Education and Youth for Trophies |  |
| 5/27/04 | 21485 | 2,907.94 | Caribbean Yacht Management | Misc Foods |  |
| 5/27/04 | 21486 | \| 86,779.40 | St. Thomas Coca Cola Bottling | Misc Foods |  |
| 5/27/04 | 21487 | 82.50 | Avis Newspaper | Newspapers |  |
| 5/27/04 | 21488 | 19,026.69 | BIR W/H 5/26 Payroll | Withholding Taxes |  |
| 5/27/04 | 21489 | 19,904.88 | Merchants Market | Fish |  |
| 5/27/04 | 21490 | 1.4 .16 | Edwards | garnishment |  |
| 5/27/04 | 21491 | 274,076.64 | VI BIR | Gross Receipts Taxes for all stores |  |
| 5/27/04 | 21492 | 3,700.00 | Walter Mack | Contract Labor |  |
| 5/29/04 | 15778 | 93.27 | Mr. Nick Health Ins. Refund | Insurance adjustment |  |
| 5/28/04 | 15779 | 131.33 | Jean Alidor | Contract Labor |  |
| 5/28/04 | 15780 | 94.19 | Sean Harrigan | Contract Labor | $\bigcirc$ |
| 5/28/04 | \| 15781 | 41.15 | Cheronda Hart | Contract Labor | $\bigcirc$ |
| 5/28/04 | 77293 | 88.44 | Letishma Smith | Payroll | Advised Marshall that we don'to have to approve payroll checks $\downarrow$ |
| 5/28/04 | 15782 | 67.48 | Karim Henry | Contract Labor |  |

CHECK APPROVAL LOG - ST. CROIX WEST


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## DAILY LOG - ST. THOMAS



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## DAILY LOG - ST. CROIX EAST

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 told me Mike agreed to structure Laundromat anyway that Briskman Walked around
store and receiving. Allan Mallory stopped by for Len Briskman's Reconciled Till; approved checks; conducted cash count with Yusef.




 4-29-2004. I brought up United Corp and clicked on Lis Pendens.


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# United Corporation U.S. Virgin Islands 

For the Reporting Period<br>June Through August 2004

Contract No: GS-10F-0803
Order No: DJMS-04-AFO-P-0013
September 2004

# Quarterly Monitoring Report Business Monitoring Services United Corporation Virgin ISLANDS For the Reporting Period June 2004 - AUGUSt 2004 

### 1.0 ACTIVITIES COMPLETED DURING QUARTER

The sections that follow highlight the major activities completed during the reporting period.

### 1.1 TRAINING CONDUCTED BY OFF-SITE MONITOR

The ఆff:Site Monitor conducted a review and training visit on June 29 through
3 July 1, 2004, and oversaw the transition of a new second team St. Croix Monitor as well as a temporary St. Thomas Monitor.

### 1.2 REQUEST BY FATHI YUSUF TO REIMBURSE LONGTIME EMPLOYEE FOR COST OF RETURNING HIS SON TO THE MIDDLE EAST FOR BURIAL

On June 18, 2004, the COTR was advised that Fathi Yusuf had requested approval of the USMS to provide a long-time employee money to assist in the cost of returning the employee's son to the Middle East for burial. The son had been ill for some time and had recently died. The COTR approved the use of $\$ 10,000$ of UC funds to be used as requested but requested that the Monitor obtain some documentation supporting the request. A copy of the death certificate and a copy of the deceased's U.S. passport were obtained. The COTR was informed of this fact on June 18, 2002.

### 1.3 PREPARATION OF QUARTERLY REPORTS FOR USE BY COTR FOR QUARTERLY REPORTING TO DISTRICT COURT IN THE VIRGIN ISLANDS

On July 9, 2004, the Project Managers for MAXIMUS and Madison Associates, Inc. (MAI) met and agreed to provide the COTR with draft quarterly reports for the COTR that summarized the financial and monitoring data collected during the quarterly reporting period. This Report represents the first of these quarterly reports. These reports will continue to be submitted to the COTR on a quarterly basis.

### 1.4 REQUEST BY FATHI YUSUF FOR AN ADDITIONAL FUNDS REGARDING CONSTRUCTION OF HOME

On July 16, 2004, the Project Manager for MAI contacted the COTR to relay a request of Mr. Fathi Yusuf for an additional $\$ 14,000.00$ withdrawal from United Corporation's (UC) operational checking account to expedite a dispute resolution that has developed with a contractor involved in construction work on Mr. Yusuf's house on St. Thomas. Mr. Yusuf also requested approval to accelerate
the pace of the payments that had been approved for use in completing construction on the house. The COTR approved the withdrawal of funds to be placed in an escrow-type account for the purpose of resolving the dispute. He advised that any decision regarding an acceleration of the payment schedule previously approved would have to wait until he visited St. Thomas and spoke with Mr.Yusuf. The conditional approval for the transfer of funds was communicated to Mr. Yusuf and the check relating to that transfer was approved.

### 1.5 SITE VISIT TO THE VIRGIN ISLANDS BY COTR AND MAI PROJECT MANAGER

The COTR and the Project Manager for MAI traveled to the Virgin Islands on July 26, 2004. During the course of their visit they met with government attorneys, attended a scheduled status hearing in district court and visited the businesses being monitored and the owner/managers in each location on St. Thomas and on St. Croix. During discussions with Mr. Fathi Yusuf, the COTR agreed to allow an accelerated pace of withdrawals from the UC's operational \%ar w bank account for the purpose of expediting the completion of Mr. Yusuf's house on St. Thomas. (See section 2.4, below)

### 1.6 MEETING WITH COTR TO FINALIZE CONTRACT CHANGES

On August 20, 2004, a meeting was held at the offices of MAXIMUS with the COTR to reach agreement on final changes to the contract with the USMS and to discuss funding needs for the remainder of the calendar year. The COTR also discussed the issue of carrying contract services through option year 2005.
intervals an individual wire transferred a significant amount of money from the St. Thomas store's Western Union facility to the same recipient in a foreign location. This information was provided to the USMS COTR for appropriate action. In June similar transactions were observed and reported upon. No additional similar suspicious transactions were observed in July and August.

### 2.4 RESIDENTIAL CONSTRUCTION COST

During May monitoring began of the disbursement of UC funds that are to be used to complete construction of a single-family residence on St. Thomas. The monitoring process includes a review and reporting of checks issued to Fathi or Nejeh Yusuf for this purpose and invoices presented by store management demonstrating that these funds were used for construction costs. The monitoring process does not include oversight of the construction process itself. It is noted that many of the invoices initially presented by store management represent expenses paid prior to the issuance of the first check to Fathi Yusuf on May 21, 2004.

Sas During a visit to St. Thomas at the end of July, the COTR decided to allow the transfer of funds from UC operation account to pay for construction costs at an accelerated rate. The COTR was provided a copy of a spreadsheet summarizing the information reviewed by the Monitors relating to the construction costs paid with transferred funds. The COTR authorized and approved an immediate withdrawal of $\$ 25,000.00$ for that purpose. The COTR limited the total funds that could be withdrawn under the amended schedule to $\$ 72,000.00$. Any withdrawal over that amount will require the approval of the COTR.
Table No. 1 lists the checks issued from the UC operating bank account for transfer for residential construction cost reimbursement. This includes the check for $\$ 14,000.00$ that was placed in an escrow type account with the Consumer Services Agency in order to settle a contract dispute with a contractor.

TABLE NO. 1
List of Checks Issued for Construction

| $5 / 21 / 04$ | Check \# 15765 | $\$ 25,000$ |
| :---: | :---: | :---: | :---: |
| $6 / 14 / 04$ | Check \# 15819 | $\$ 25,000$ |
| $7 / 5 / 04$ | Check \# 15857 | $\$ 25,000$ |
| $7 / 8 / 04$ | Check \# 15868 | $\$ 908.40$ |
| $7 / 19 / 04$ | Check \# 15891 | $\$ 14,000$ |
| $7 / 29 / 04$ | Check \# 15921 | $\$ 25,000$ |
| $8 / 10 / 04$ | Check \# 15943 | $\$ 25,000$ |
| $8 / 30 / 04$ | Check \# 15975 | $\$ 25,000$ |
| TOTAL |  | $\$ 164,908.40$ |

### 2.5 TAX PAYMENT TO VIRGIN ISLANDS BUREAU OF INTERNAL REVENUE

On August 25, 2004 Check \#21826 was issued from the operating account of the St Thomas store payable to the Virgin Islands Bureau of Internal Revenue in the amount of $\$ 273,328.58$ for payment of gross receipts taxes due for July 2004. The Monitor inspected the check and accompanying transmittal document. This
review should not be construed as attesting to the accuracy of the gross receipts tax return for which this payment was made.

### 2.6 REBATE CHECKS IN EXCESS OF \$5000

During the month of August two rebate checks were received from the Coca Cola Corporation. Both were in excess of $\$ 5000$. The checks were in the amounts of $\$ 5,480$ and $\$ 5,208$. Both checks were deposited into the St Croix Bank of Nova Scotia operating account.

### 2.7 CONTRIBUTIONS TO CHARITY BY UC

The following charitable contributions were made in amounts of $\$ 1000$ or more:

| Donation Beneficiary | Amount | Specific Designation |
| :---: | :---: | :---: | :---: |
| Queen Louis House | $\$ 1,000.00$ |  |
| Island Center | $\$ 1,000.00$ |  |
| University of Virgin Islands | $\$ 1,080.30$ | Scholarship for student - Solomon |
| University of Virgin Islands | $\$ 1,711.00$ | Scholarship for student - Said |
| University of Virgin Islands | $\$ 2,000.00$ | Scholarship for student - Toussant |
| University of Virgin Islands | $\$ 1,327.25$ | Scholarship for student - Bermudez |

### 2.8 PENDING LAW SUITS POSING FINANCIAL RISK

On August 25, 2004, the COTR was advised by memorandum of three pending civil suits that had been filed against UC that appear to represent the potential of significant financial risk to UC.

- In Elwood Thomas v. United Corporation, (Civil Case No. 2003/504) Mr. Elwood Thomas alleges that he was delivering water to the Plaza Extra West store when a forklift driven by a Plaza Extra employee injured him. An offer has been made by Mr. Thomas' attorney to settle the lawsuit for the sum of \$850,000.
- In Germaine Scott v. United Corporation, a Plaza Extra West customer alleges that she was struck by a shopping cart being moved by a Plaza Extra employee and has claimed damages in an amount exceeding $\$ 170,000$.
- In Amanda Hartzog v. United Corporation, the claimant alleges that her son became violently ill after ingesting a substance he obtained from touching a plant in a Plaza Extra store. While the nature of the illness is unclear, this does not appear to fit into the normal "slip and fall" type of claim and could result in a significant claim for damages.


### 2.9 FEBRUARY FINANCIAL STATEMENT

On August 25, 2004, the COTR was provided a copy of the February Financial Statement prepared by the former Comptroller of UC that had been provided by UC on August 24, 2004.

### 2.10 FAILURE BY BANCO POPULAR TO HONOR CERTAIN CHECKS OF UC

On September 9, 2004, a Monitor was advised of the initial refusal of Banco Popular to honor two checks totaling $\$ 1,250,000$ that were issued by UC for the
purpose of transferring funds from the credit card accounts of UC to the operating accounts maintained by the Bank of Nova Scotia. This method of transferring funds is customary for UC. Banco Popular has apparently realized its mistake. However, because of the amount involved a number of Plaza Extra checks presented to the Bank of Nova Scotia for payment by vendors of UC may be returned because there are insufficient funds in the account to cover them. The Monitor suggested to UC management that in order to expedite the transfer of funds they might consider a wire transfer.

### 2.11 PROPERTY POSSIBLY OWNED BY UC

The Monitor on St. Croix was presented with fifteen separate checks totaling $\$ 127,000.15$ that were issued by UC to pay property taxes owed the Government of the U.S. Virgin Islands. The Monitor did not hold up the payment of the taxes pending his more extensive inquiry but approved each of the individual checks and commenced an inquiry that lead to both island Monitors conducting there own searches at local government offices. Their searches revealed that five of the parcels are owned by "Palm Shore Ventures;" four are listed as being owned by "Peter's Farm Investment Corporation;" four are listed under the name of "Plessen Enterprises, Inc.," and; two are listed as being owned by Fathi Yusuf, dba "Sixteen Plus Corporation."
One of the issues presented by this discovery that was brought to the attention of the COTR relates to the propriety of using UC funds to pay property taxes on land owned by individuals and corporations other than UC. The issue in turn relates to why, if the taxes are properly paid because the property is owned by UC, some of the properties do not have a lis pendens filed against them. Indeed, the Monitors discovered that one of the properties listed as owned by Fathi Yusuf, dba "Sixteen Plus Corporation," is located at Frenchman's Bay 21-17/ Frenchman's Bay Qtr, Parcel \# 1-07404-0281-00 and consists of approximately one half of an acre that was purchased in 1997.

### 3.0 IMPLEMENTATION OF MONITORING PLAN

The information presented below is a consolidated report of monitoring activity conducted by MAXIMUS at the three markets of UC in the U.S. Virgin Islands. Monitors engaged in the activity in accordance with the Business Monitoring Plan approved by the USMS. The information is organized to correspond to the specific numbered monitoring activities outlined in the Plan.

### 3.1 ACTIVITY NO 1 - REVIEW AND RECONCILIATION OF INCOME AND DEPOSITS

For each day during the Quarter the Point of Sale (POS) summary, till reconciliation, deposit slips, phone and lottery reconciliations, and the Western Union (St. Thomas and St. Croix West) the Monitors assigned to each store reviewed reconciliations. In total, till reconciliations balanced in a satisfactory manner with reported deposits and the POS summary. Any significant deviations were reconciled with store management on a daily basis. In summary, the data collected and reconciled by the site Monitors is presented below.

TABLE NO. 2
POS Summary and Till Reconciliation

| ITEM | JUNE | JULY | AUGUST | TOTALS |
| :---: | :---: | :---: | :--- | ---: |
| Total Sales | $\$ 6,691,999$ | $\$ 6,869,172$ | $\$ 7,115,591$ | $\$ 20,676,62$ |
| Over/(Short) | $(\$ 1,363.63)$ | $(\$ 2,884))$ | $(\$ 1,975)$ | $(\$ 6,222.63)$ |

The "Total Sales" figures represented in Table No. 2 are the sales figures as reported by the stores' networked cash registers according to the computer program reporting system used by UC. The "Over/(Short)" figures represent the total net amount of discrepancy between reported sales and the amounts collected in the registers' tills for the month. The cumulative shortage amount for all stores is $\$ 6,222.63$ which is, on average $\$ 2,074.21$ per month, well within store management's acceptable range, and is comprised mostly of errors made at the register and unofficial "loans" taken out of the till by cashiers. Cashiers are personally responsible for till shortages, which are deducted from their checks weekly.

TABLE NO. 3
Detailed Till Reports

| ITEM | JUNE | JULY | AUGUST | TOTALS |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Cash | $\$ 2,918,460$ | $\$ 3,072,273$ | $\$ 3,068,815$ | $\$ 9,059,548$ |
| Checks | $1,168,551$ | $1,276,812$ | $1,288,725$ | $\$ 3,734,088$ |
| WIC | 139,328 | 126,173 | 127,844 | $\$ 393,345$ |
| Telecheck | 360,010 | 340,596 | 363,834 | $\$ 1,064,440$ |
| FS/EBT | 568,690 | 577,755 | 604,996 | $\$ 1,751,441$ |
| Debit Cards | 713,780 | 755,270 | 786,334 | $\$ 2,255,385$ |
| Credit Cards | 774,673 | 801,548 | 844,318 | $\$ 2,420,539$ |
| Totals | $\$ 6,643,491$ | $\$ 6,950,427$ | $\$ 7,084,866$ | $\$ 20,678,784$ |

The figures in Table No. 3 represent monthly totals taken directly from the till reconciliation sheets prepared and reconciled by store personnel to the daily collections of register tills and reports from the POS system. These figures were
not reconciled with reports from the store's Peachtree accounting software program as those reports are generally months behind the actual data.

TABLE NO. 4
Detailed Deposit Reports

| ITEM | JUNE | JULY | AUGUST | TOTALS |
| :--- | :---: | :---: | :---: | :---: |
| Cash | $\$ 3,000,398$ | $\$ 3,142,938$ | $\$ 3,199,440$ | $\$ 9,342,776$ |
| Checks | $1,272,642$ | $1,351,309$ | $1,447,255$ | $\$ 4,071,206$ |
| Lottery and Phone Cards | 86,085 | 69,122 | 78,327 | $\$ 233,534$ |
| Undepositables | 16,048 | 22,630 | 18,011 | $\$ 56,689$ |

The figures in Table No. 4 represent monthly totals taken directly from the deposit slips and reconciliations prepared by store personnel daily.
Undepositables are items which are counted as receipts in the till reconciliations for the purpose of balancing the registers, but are not deposited into the store's bank account. Examples of undepositable items include redeemed gift
certificates, in-store credits for exchanged merchandise, WIC checks held for approval and direct payments from the register to local suppliers of fresh fish and produce. Store Monitors inspected documentation for these items when they exceeded $\$ 1,000$ in any store for a given day. It is noted that the amount of undepositables for the July store does not include $\$ 18,171.70$ in checks that were withheld from the deposit on July $14^{\text {th }}$. The store manager was not available to sign employee's payroll checks on that day. Consequently, employees were given unsigned payroll checks that they were allowed to cash at the store. These check amounts were withheld from the deposits pending the store manager's signature being fixed to the checks. They were subsequently signed and deposited.

### 3.2 ACTIVITY NO. 2 - COMPARISON OF ELECTRONIC DATA WITH PAPER COPIES

This monitoring activity was not conducted, as independent electronic access to the POS summary data was not available.

### 3.3 ACTIVITY NO. 3 - REVIEW AND RECONCILIATION OF WESTERN UNION DATA

Western Union daily spreadsheets are compiled from the Western Union daily printouts. Store reported deposits to the Western Union accounts are monitored daily and verified with bank records received directly from Banco Popular. No discrepancies were noted. The balance in the St. Thomas Western Union account as of August 31, 2004, was $\$ 86,926.50$ and the balance in the new St. CroixWest Western Union account was \$84,631.40.

### 3.4 ACTIVITY NO. 4 - REVIEW AND RECONCILIATION OF BANK STATEMENTS WITH POS FIGURES AND DISBURSEMENTS JOURNALS

Electronic access to the Banco Popular accounts became available in March. Banco Popular account records are reviewed electronically by the Monitors on a weekly basis. The Banco Popular accounts are used primarily to receive
electronic payments that result from customer purchases using credit and debit cards as well as electronic food stamps (EBT).

TABLE NO. 6
Sales and Deposits

| ITEM | JUNE | JULY | AUGUST |
| :--- | :---: | :---: | :---: |
| Total Electronic Sales | $\$ 2,059,712$ | $\$ 2,134,572$ | $\$ 2,235,649$ |
| TOTAL |  |  |  |
| Total Net Deposits | $2,057,781$ | $\$ 2,120,707$ | $\$ 2,250,557$ |
| Differences | $(1,931)$ | $(13,865)$ | $\$ 14,908$ |
| Variance | $(0.09 \%)$ | $(0.65 \%)$ | $0.67 \%$ |

Total deposits are unable to be completely reconciled to sales each month due to deposit timing differences and in some instances to the timing of the banks recording of the electronic deposits, net of transaction fees. A net variance of less than one percent for the month is not considered significant.
All transfers of funds out of the Banco Popular accounts were traced to the Bank of Nova:Scotia operating accounts of the stores.

### 3.5 ACTIVITY NO. 5 - VERIFICATION OF DEPOSITS IN ACCOUNTS AT THE BANK OF NOVA SCOTIA

The St. Thomas store maintains a separate operating account at the Bank of Nova Scotia into which each day's depositable receipts are placed. The Monitors conduct weekly reconciliations between what the till reports indicated should have been deposited (depositable) and the actual amount deposited, as verified by the bank records.

TABLE NO. 7
St. Thomas Till Reports and Deposits BNS

| ITEM | JUNE | JULY | AUGUST | TOTAL |
| :--- | :---: | :---: | :---: | :---: |
| Till Reported Deposits | $\$ 1,826,416$ | $\$ 1,913,098$ | $\$ 1,931,999$ | $\$ 5,671,513$ |
| Deposits per Bank | $\$ 3,024,867$ | $\$ 2,245,357$ | $\$ 3,151,220$ | $\$ 8,421,444$ |
| Difference | $\$ 1,198,451$ | $\$ 332,259$ | $\$ 1,219,221$ | $\$ 2,749,931$ |
| Adjustments | $(\$ 1,220,643)$ | $(\$ 353,999)$ | $\$ 1,219,222$ | $(\$ 355,420)$ |
| Net Difference | $(\$ 22,192)$ | $\mathbf{( \$ 2 1 , 7 4 0 )}$ | 1 | $(\$ 43,931)$ |
| Percentage | $(1.22 \%)$ | $(1.14 \%)$ | $0.0 \%$ | $(0.7 \%)$ |

Adjustments must be made as part of the analysis involved in reconciling deposits to the operating bank account with money taken in at the tills because the money recorded by the tills includes items, such as transfers from credit card accounts, deposits recorded late and deposits of other non-till sourced monies, etc.
As noted in the table above, the net difference between the amount to be deposited and the amount recorded as deposited by the bank, after adjustments are made is less than one percent and in context is not deemed significant. We believe that the recurring fluctuations in differences is likely due in part to the timing of Bank of Nova Scotia's recording of deposits, which often appears to have little discernable correlation to when the particular deposit was delivered to the bank by store personnel.

The St. Croix stores share one operating account at the Bank of Nova Scotia into which each day's depositable receipts from the till reconciliation are made. The Monitors conducted weekly reconciliations of what the till reports indicated should have been deposited and what the bank records showed had been deposited.

TABLE NO. 8
St. Croix Till Reports and Deposits BNS

| ITEM | JUNE | JULY | AUGUST | TOTAL |
| :--- | ---: | ---: | ---: | ---: |
| Total Till Reports | $\$ 2,515,312$ | $\$ 2,581,129$ | $\$ 2,630,334$ | $\$ 7,726,775$ |
| Deposits | $\$ 2,858,247$ | $\$ 4,550,347$ | $\$ 4,456,178$ | $\$ 11,864,772$ |
| Deposits per Bank | $\$ 342,935$ | $\$ 1,969,218$ | $\$ 1,825,844$ | $\$ 4,137,997$ |
| Difference | $(\$ 328,011)$ | $(\$ 1,986,142)$ | $\$ 1,797,829$ | $\$ 516,324$ |
| Adjustments | $\$ 14,924$ | $(\$ 16,924)$ | $\$ 28,015$ | $\$ 26,015$ |
| Net Difference | $0.59 \%$ | $(0.66 \%)$ | $1.07 \%$ | $0.3 \%$ |
| Percentage |  |  |  |  |

\%- A. Adjustments to reconcile bank deposits to deposits per the till reconciliation are made up of items similar to those mentioned above. Monthly fluctuations in irreconcilable differences may be due in part to the timing of Bank of Nova Scotia's recordings of deposited amounts, which in St. Croix often appears to have little discernable correlation to when a particular deposit was delivered to the bank by store personnel.

### 3.6 ACTIVITY NO. 6 - ELECTRONIC MONITORING THROUGH STORE CAMERAS

A determination has been made that electronic access to the store's video surveillance system will not be secured. This Monitoring procedure has been eliminated as a pending amendment to the Business Monitoring Plan. See Activity No. 19, below.

### 3.7 ACTIVITY NO. 7 - COMPARISON OF ACCOUNTS PAYABLE AGING REPORTS

The Monitors conduct a review of the rate at which each of UC's three stores paid their respective bills. The purpose of this review is to ensure that debt is not increased in a manner that is other than usual and customary. Table No. 9 shows the overall rates of payment for the stores by month during the Quarter. As demonstrated by this Table, accounts that remain unpaid after 90 days comprise less than 1 percent of the total amount of goods purchased on credit. The percentage of bills that are paid within the first thirty days has remained relatively stable.

TABLE NO. 9
Accounts Payable Aging

| Month | 0-30 <br> DAYS | 31-60 <br> DAYS | 61-90 <br> DAYS | OVER 90 <br> DAYS | TOTALS |
| :--- | :---: | ---: | ---: | ---: | ---: | ---: |
| August \% | $73.89 \%$ | $23.75 \%$ | $1.93 \%$ | $0.43 \%$ |  |
| July \% | $75.55 \%$ | $22.86 \%$ | $1.91 \%$ | $(0.32 \%)$ | $100 \%$ |
| June \% | $72.38 \%$ | $24.23 \%$ | $2.48 \%$ | $0.92 \%$ | $100 \%$ |
| QT. Average | $73.94 \%$ | $23.61 \%$ | $2.11 \%$ | $0.34 \%$ | $100 \%$ |

### 3.8 ACTIVITY NO. 8 - REVIEW OF HIGH DOLLAR AND UNUSUAL DISBURSEMENTS

Since June all three stores have been submitting all checks (with the exception of payroll checks) to their respective Monitors for review and approval prior to issuance. As long as this procedure continues there will no longer be a need to randomly select disbursements which have not already been approved for tracing back to their originating invoices, as all disbursements now will have been reviewed prior to issuance. This has eliminated the need to maintain a separate disbursements verification log. Monitors continue to review the Peachtree generated check register/disbursements journal to make sure that all recorded checks have been reviewed and approved prior to issuance.

### 3.9 ACTIVITY NO. 9 - THIRD PARTY VERIFICATION OF UNRESOLVED DISBURSEMENTS

No third party verification or follow-up was necessary as no discrepancies were discovered between checks written and back-up documentation reviewed.

### 3.10 ACTIVITY NO. 10 - REVIEW AND COMPARISON OF BANK STATEMENTS AND DISBURSEMENT JOURNALS

A weekly review and comparison between UC checks issued through the Peachtree accounting software program's disbursements journal and the corresponding bank statements for the operating accounts of each store revealed no checks were issued that were not recorded in the check disbursements journals. Table No. 10, below, reflects the bank accounts of UC that were reviewed by the Monitors and compared with the disbursement journals as well as the ending balances of each at the end of each month. The balances reported below were taken from the banks' records and have not been reconciled for outstanding disbursements and/or deposits in transit.

TABLE NO. 10
Bank Accounts Reviewed

| BANK - ACCOUNT | ACCT. NO. | JUNE ENDING <br> BAL. | JULY ENDING <br> BAL. | AUGUST <br> ENDING BAL. |
| :--- | :---: | :---: | :---: | :---: |
| SB - STT Operating | 55312010 | $\$ 3,024,878.48$ | $\$ 782,728.20$ | $\$ 986,460$ |
| SB - STT Lottery and Phone | 96001238 | $\$ 37,599.52$ | $\$ 180,187.68$ | $\$ 157,484$ |
| Card |  |  |  |  |
| SB - STT Telecheck | 55356719 | $\$ 109,815.44$ | $\$ 828,187.73$ | $\$ 581,323$ |
| BP - STT Credit/Debit | 192026143 | $\$ 287,965.19$ | $\$ 247,344.77$ | $\$ 992,859$ |
| BP - STT-Western Union | 192042300 | $\$ 105,153.54$ | $\$ 79,537.90$ | $\$ 86,927$ |
| SB - STX Operating | 65811 | $\$ 2,857,740.23$ | $\$ 2,519,773.84$ | $\$ 3,852,119$ |
| SB - STX-East Telecheck | 60086413 | $\$ 154,957.77$ | $\$ 135,072.29$ | $\$ 155,145$ |
| BP - STX-East Credit/Debit | 191013307 | $\$ 884,219.76$ | $\$ 734,865.19$ | $\$ 771,622$ |
| SB - STX-West Telecheck | 6009218 | $\$ 144,965.17$ | $\$ 120,854.65$ | $\$ 117,568$ |
| BP - STX-West Credit/Debit | 191063789 | $\$ 820,128.59$ | $\$ 697,012.98$ | $\$ 739,281$ |
| BP - STW-West Western | 191107867 | $\$ 53,581.47$ | $\$ 67,523.99$ | $\$ 84,631$ |
| BUnionn |  |  |  |  |
| SB - STX-Shopping Center | 92031923 | $\$ 317,383.22$ | $\$ 380,124.95$ | $\$ 284,247$ |
| Total Cash in Bank |  | $\$ 8,789,387.70$ | $\$ 6,773,124.95$ | $\$ 8,809,665$ |

### 3.11 ACTIVITY NO. 11 - REVIEW OF DISBURSEMENTS IN EXCESS OF \$10,000 AND ANY THAT ARE UNUSUAL OR NON-ROUTINE

During the Quarter the Monitors were presented with checks, excluding payroll, for review and approval prior to issuance, in accordance with the Monitoring Plan. In each instance store management was required to present invoices to document payments for which approval was requested. The total amount represented by the checks reviewed and approved in the Quarter was $\$ 18,821,859$.

TABLE NO. 11
Checks Reviewed Prior to Issuance

| MONTH | NO. OF CHECKS | AMOUNTS |
| :---: | :---: | :---: |
| June | 519 | $\$ 5,765,412$ |
| July | 558 | $\$ 6,099,344$ |
| August | 522 | $\$ 6,957,103$ |
| Totals | $\mathbf{1 5 9 9}$ | $\$ 18,821,859$ |

### 3.12 ACTIVITY NO. 12 - ANALYSIS TO DETERMINE AVERAGE REOCCURRING PAYMENTS

Vendor payment patterns were established in January during the development of the Business Monitoring Plan. Nothing was observed in the Quarter that revealed the need to alter the previously determined vendor check approval listing or the amounts established in that analysis. Future analysis of vendor payment patterns should not be needed as Monitors are now reviewing and approving all disbursements prior to issuance, exclusive of payroll.

### 3.13 ACTIVITY NO, 13 - ANALYSIS OF OPERATING PERCENTAGES

The latest financial statements produced by UC are for the period ending February 2004. Without the information from timely financial statements, a review of operating percentages suffers from an absence of important information necessary to identify any change in trends in a timely manner. Nonetheless, a rough computation and comparative analysis of the gross profit operating percentages of UC has been made and is summarized in Table 12below.

TABLE NO. 12
Operating Percentages for UC

|  | Average Gross Profit Calendar Year 2003 | $\mathbf{3 5 . 5 0 \%}$ |
| :--- | :--- | :--- |
|  | Gross Profit January 2004 | $35.59 \%$ |
| Gross Profit February 2004 | $35.64 \%$ |  |
| Gross Profit March 2004 | $43.48 \%$ |  |
| Gross Profit April 2004 | $30.03 \%$ |  |
| Gross Profit May 2004 | $44.95 \%$ |  |
| Gross Profit June 2004 | $30.12 \%$ |  |
| Gross Profit July 2004 | $40.01 \%$ |  |
| Gross Profit August 2004 | $\mathbf{4 5 . 5 4 \%}$ |  |
| Average Gross Profit Jan-August 2004 | $\mathbf{3 8 . 3 2 \%}$ |  |

The gross profit percentages are computed using sales of merchandise and costs of goods sold. Expenses and revenues from other sources are not included, such as from Western Union and the Shopping Center. In the absence of financial statements, we have reconstructed the gross profit percentages. The sales figure comes from Till Reconciliation data gathered by the Monitors while the cost of goods sold figure is computed from Peachtree summaries of disbursements that have been coded for expense categories. Where those figures are unavailable the sales figures are obtained from the Monitor's Till Reconciliations. The cost of goods sold figures are reconstructed using monthly check registers and the Monitor's Check Approval Logs. Because a Peachtree summary of disbursements is not always available, an effort is made to use similar coding rationales to code these disbursements.

Madison Associates, Inc.

## CHART NO. 1

Cumulative Sales of Plaza Extra


Chart No. 1 compares the cumulative sales figures for the first eight months of 2004 with those of 2003. As the chart shows, the sales figures for 2004 are slightly ahead of the sales figures for 2003. The total figures are $\$ 54,491,567$ for the first eight months of 2004 and $\$ 50,942,345$ for the first eight months of 2003; an increase of nearly 7 percent.
Because the figures used in Table No. 12 have been obtained from unaudited and unverified sources, MAI and MAXIMUS make no representations and provide no assurances that the figures are accurate. They are offered solely for the purpose of showing, to the extent possible with information available, trends in the financial position of UC based upon comparisons with data from 2003.

### 3.14 ACTIVITY NO. 14 AND 15 - REVIEW OF INCOME AND DISBURSEMENTS OF SHOPPING CENTER ON ST. CROIX.

All rental income earned from the shopping center and disbursements made for the months of June, July, and August were reconciled to the shopping center tenant's account. The adjusted balances for each month are displayed below. The ending balance as of August $31^{\text {st }}$ according to information obtained from shopping center records was $\$ 269,015.87$. The following is a summary of tenant account activity:

TABLE NO. 13
Summary of Tenant Account Activity

| Item | June Amounts | July Amounts | August Amounts |
| :--- | :---: | :---: | :---: |
| Beginning Balance | $\$ 323,134.66$ | $\$ 319,533.22$ | $\$ 340,758.29$ |
| Rent Collected | $\$ 33,145.47$ | $\$ 31,237.47$ | $\$ 40,053.59$ |
| Disbursements: | $38,896.91$ | $10,012.24$ | $\$ 111,796.21$ |
| Ending Balance | $\$ 317,383.22$ | $\$ 340,758.29$ | $\$ 269,015.87$ |

The large increase in expenses for August ( 1016 percent increase) was due primarily to two nonrecurring expenditures: a capital investment of $\$ 37,720.50$ as a down payment on the purchase of washers and dryers for the UC Laundromat,
and; $\$ 55,492.32$ for annual property taxes. The increase in expenses in June was due to the extraordinary expenditure of $\$ 29,842.00$ for a boiler to be used by the new UC Laundromat.

TABLE NO. 14
Shopping Center Change in Activity

| Item | MARCH | APRIL | MAY | JUNE | JULY | AUGUST | LAST <br> MONTH <br> CHANGE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Tenants | 37 | 37 | 36 | 35 | 34 | 34 | $(0.0 \%)$ |
| Rent | $\$ 43,563$ | $\$ 33,828$ | $\$ 55,466.74$ | $\$ 33,416.32$ | $\$ 31,237.47$ | $\$ 40,053.59$ | $28.2 \%$ |
| Collected | $\$ 43,640$ | $\$ 43,090$ | $\$ 41,940.92$ | $\$ 41,971.92$ | $\$ 43,121.92$ | $\$ 43,976.92$ | $2 \%$ |
| Rent Due | $\$ 8,038$ | $\$ 8,922$ | $\$ 10,384$ | $\$ 38,896.91$ | $\$ 10,012.40$ | $\$ 111,796.21$ | $1016 \%$ |

A number of the Shopping Center's tenants appear to be struggling to make their rent payments in a timely manner. The Shopping Center manager claims that he is attentipting to bring all of these tenants current. Table No. 15 reflects the monthly balances for the three tenants most seriously in arrears and the percentage of change in those balances between April and August.

## TABLE NO. 15

Amount Owed by Three Major Tenants

| TENANT | APRIL | MAY | JUNE | JULY | AUGUST | CHANGE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| JP Sales | $\$ 16,619$ | $\$ 18,959$ | $\$ 21,299$ | $\$ 23,639$ | $\$ 25,979$ | $10 \%$ |
| New Plaza Café | $\$ 13,702$ | $\$ 2,424$ | $\$ 2,424$ | $\$ 2,424$ | $\$ 2,424$ | $-0-\%$ |
| Best Furniture | $\$ 10,866$ | $\$ 7,366$ | $\$ 14,377$ | $\$ 17,877$ | $\$ 21,377$ | $\mathbf{2 0 \%}$ |

### 3.15 ACTIVITY NO. 16 - REVIEW OF PAYROLL RECORDS FOR UNUSUAL PAYMENTS

The payroll records of each store were reviewed by the Monitors for unusual or extraordinary payments. None were noted. Key family members on the payroll continue to receive $\$ 3,000$ per month, before withholding deductions.

### 3.16 ACTIVITY NO. 17 - UNSCHEDULED CASH COUNTS

Monitors conduct unscheduled cash counts each week at all of the stores in order to ensure unneeded cash is not accumulating in the stores rather than being deposited in bank accounts. Experience has indicated that $\$ 80,000$ is the maximum that should be maintained at any store. At various time during the week the St. Croix stores may order small bill deliveries from the bank. These small bill purchases are funded from the operating account. On the days that the bills are delivered the safe balance may exceed its mandated limit of $\$ 80,000$. On the first business day following the order, an amount in larger bills is normally deposited into the bank account to bring the safe balance down to the authorized limit of $\$ 80,000$ or less. On each day when a surprise count revealed a balance in excess of this limitation the Monitor verified that a small bills purchase had been made and that a corresponding deposit was made as soon as possible thereafter.

### 3.17 ACTIVITY NO. 18 - THIRD PARTY VERIFICATION TO LARGE VENDORS

No third party refund verification letters were sent out during the Quarter, as the USMS is reluctant to risk an adverse response on the part of vendors who might be contacted, thereby posing a risk to the business interests of UC and ultimately to the interests of the government.

### 3.18 ACTIVITY NO. 19 - DAILY VISITS TO THE MARKETS

Throughout the Quarter, Monitors physically observed store and warehouse operations on a daily basis while conducting walks through the store facilities. Monitors were vigilant for any unusual or extraordinary conduct or activities that might suggest financial risk to the government's interest in UC, its operations and assets.
During February an outside vendor conducted a complete physical inventory. Store management has reported that a final inventory report has not as yet been received in a usable manner. Store management is continuing to integrate the results of the physical inventory with the accounting software used by UC. Management previously estimated the results of that effort would become available in late May or early June, however with the departure of the Comptroller that time frame has not been met.

### 4.0 RECOMMENDATIONS

The sections that follow highlight recommendations made to the USMS COTR that have arisen out of the monitoring activities.

### 4.1 USE OF ELECTRONIC INVENTORY CONTROL SYSTEM BY UNITED CORPORATION

In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that UC already owns and uses an electronic platform that contains the capacity for tracking the inventory, we continues to recommend efforts be made to convince or require the owners of UC to begin using an effective electronic inventory control system.

### 4.2 PROVISION OF ACCURATE AND TIMELY FINANCIAL INFORMATION TO MONITORS BY UNITED CORPORATION

The availability of accurate and timely financial statements is essential to the monitoring process. The USMS should consider requiring that store management provide accurate monthly financial statements from the Peachtree system to monitoring personnel no later than the $15^{\text {th }}$ day following the end of a month.

### 4.3 SECURING OUTSIDE PART-TIME FINANCIAL SUPPORT TO ASSIST IN PREPARING ACCURATE AND TIMELY FINANCIAL INFORMATION

With the return of UC's Comptroller on a part time basis and the hiring and training of a new Comptroller just beginning, it is anticipated that financial information will continue to be produced and made available to the Monitors on a less than timely basis. A continuing example of the lack of timely financial information is demonstrated by the fact that the latest monthly financial statement made available to the Monitors at the writing of this report is the February financial statement. The USMS should consider requiring that store management temporarily secure outside accounting assistance to augment preparation of the accurate and timely internal financial information that is needed to implement the Business Monitoring Plan.


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# Ninety-Day Monitoring Report Business Monitoring Services United Corporation Virgin IsLAND For the Reporting Period September 2004 - November 2004 

### 1.0 ACTIVITIES COMPLETED DURING REPORTING PERIOD

The COTR and the Madison Associates, Inc. (MAI) manager visited the Virgin Islands the week of October 18-22, 2004. The sections that follow discuss the issues that were addressed during that visit.

### 1.1 VISIT WITH ASSISTANT UNITED STATES ATTORNEY

On October 19, 2004 Assistant United States Attorney (AUSA) Jones advised that a tentative date had been set by the Court for the trial of the defendants who are owners and operators of United Corporation (UC). The trial is scheduled for June 6, 2005. During the visit the COTR provided AUSA Jones with the first Ninety-Day Monitoring Report to be filed with the Court.

### 1.2 VISIT WITH U.S. MARSHALS SERVICE ST. THOMAS OFFICE

On October 19, 2004 the office of the U.S. Marshals Service (USMS), St. Thomas, U.S. Virgin Islands, advised that a lis pendens had not been filed on the property inadvertently overlooked when the original order restraining the property of UC had been filed. The office of the USMS also advised that a lis pendens had not been filed on the property owned by the defendants consisting of approximately 9.5 acres on St. Thomas. Efforts were to be undertaken by the office to assist the AUSA in filing the appropriate lis pendens.

### 1.3 USE OF UNITED FUNDS IN CONSTRUCTION OF HOUSE

During the visit to St. Thomas, the COTR and the MAI manager visited the house being built with funds from UC. After viewing the house and realizing that the estimates provided by the owners earlier in the year on the amount necessary for completion were not going to be sufficient, the COTR authorized additional funding of $\$ 25,000$. This brings the total amount authorized to $\$ 239,000$. Based upon discussions with Mr. Nejeh Yusuf and the inspection of the house conducted on October 19, 2004 the COTR indicated that he thought additional funds may be needed in order to complete the house. However, the COTR requested that he be notified of any additional funds sought beyond the limit authorized. The COTR also requested that the Monitor be on the alert for any effort to use UC funds to decorate the house; an activity he believed to be beyond the scope of the authority granted to use UC funds to complete the structure. See Section 2.3, below.

### 1.4 NEW COMPTROLLER ON ST. THOMAS

On October 19, 2004 the COTR and MAI manager met the new Comptroller hired by UC. Based upon discussions with the Comptroller, the COTR advised that he believed she appeared to be sufficiently competent to provide timely financial information once she got caught up on the backlog of work resulting from the intermittent schedule of her predecessor. After reviewing the most recent monthly financial statement provided by the Comptroller (April 2004), the COTR discussed with her the rational for several of the entries, particularly the realized and unrealized gains and losses booked in connection with the Merrill Lynch accounts. She explained the rationale used and the COTR advised that he was satisfied with the explanation.

### 1.5 ADDITIONAL FUNDS FOR THE LAUNDROMAT ON ST. CROIX

During the visit to St. Croix on October 20, 2004 the COTR discussed the progress being made in establishing a laundromat in the shopping center on St. Croix. The COTR visited the construction site of the new laundromat and viewed the progress in refurbishing the space in order to accommodate the plans for the new laundromat. Mr. Alan Mallory discussed with the COTR the need for additional funding. The COTR subsequently advised that since the laundromat was an undertaking of UC, he believed reasonable requests for additional funds should be granted as long as the funding remained consistent with the viability of the business plan proposed.

### 1.6 PLAN TO OBTAIN ALTERNATIVE ELECTRICAL POWER

On October 20, 2004 the COTR engaged in discussions with Mike Yusuf and Wally Hamed regarding their evolving plan to obtain electrical power for the two stores on St. Croix from an alternative source. The recent rate increases imposed by WAPPA caused UC management to look for alternative sources of power in order to reduce costs. One such alternative involves UC purchasing its own generators to produce electrical power for use on a full or part-time basis. It was clear from the discussions that a final plan had not yet been developed as there appeared to be disagreement between the two principals regarding a number of issues central to purchasing the generators, the appropriate use of such generators, and the potential return on their investment. The COTR advised that no action need be taken by the Monitors as UC had not yet adopted a plan or requested funding.

### 2.0 ISSUES AND INFORMATION BROUGHT TO THE ATTENTION OF THE COTR

The sections that follow highlight issues and information brought to the attention of the USMS COTR.

### 2.1 PROPOSED LAUNDROMAT AT THE ST. CROIX SHOPPING CENTER

A tenant operating a laundromat at the shopping center on St. Croix went out of business in February. Store management surfaced a proposal for use of the space earlier this year. The proposal is to be a joint venture of Mike Yusuf and Alan Mallory, the manager of the shopping center on St. Croix. Mr. Mallory is to be the hands-on manager. Mr. Yusuf will review and approve all major purchases, any improvements that might be made, and procedures used to run the laundromat. The laundromat was originally projected to cost approximately $\$ 73,000$. After store management agreed to run the laundromat as a part of UC, the COTR authorized the use of UC funds.

In November, Mr. Mallory reported to the Monitor that the laundromat project is projected to exceed its original budget and estimated the total cost at between $\$ 160,000$ and $\$ 165,000$. As of November 30, 2004 a total of $\$ 148,726.88$ has been expended on this project. Mr. Mallory advised that he believed that the laundromat should begin operations in early 2005.

### 2.2 SUSPICIOUS WESTERN UNION TRANSACTIONS

In the course of reviewing Western Union transactions in May 2004 as part of the Business Monitoring Plan, the St. Thomas Monitor noticed a series of transactions that appeared suspicious. On four separate occasions at approximately one-week intervals, an individual wire transferred a significant amount of money from the St. Thomas store's Western Union facility to the same recipient in a foreign location. This information was provided to the COTR for appropriate action. In June similar transactions were observed by the Monitor and reported. On October 12, 2004 the Monitor of the St. Croix West store discovered a series of twenty-three (23) money orders purchased by the same individual. The money orders were in amounts of $\$ 400$ and $\$ 500$, with a total of just over $\$ 10,000$. The store does not record the name of purchasers of such orders, a practice different than that followed when money transfers are involved. This information was reported to the COTR on October 14, 2004. No suspicious transactions were observed during November.

### 2.3 RESIDENTIAL CONSTRUCTION COST

During May monitoring began of the disbursement of UC funds that were to be used to complete construction of a single-family residence on St. Thomas. The monitoring process includes a review and reporting of checks issued to Fathi or Nejeh Yusuf for this purpose and invoices presented by store management demonstrating that these funds were used for construction costs. The monitoring process does not include oversight of the construction process itself. Any . withdrawal over the amount designated by the COTR would require the approval of the COTR. To date, a total of $\$ 239,000$ has been transferred to Fathi or Nejeh Yusuf for use in purchasing materials and services for construction of the
residence on St. Thomas. Monitors have reviewed invoices presented by store management for construction materials and services equal to $\$ 246,238.48$. Store management has reported that construction of the residence is substantially complete; however, additional expenditures may be necessary for final completion.

### 2.4 DONATIONS TO CHARITY

On September 23, 2004 Check No. 27181 was issued from the operating account of the St. Croix stores for $\$ 3,000$ payable to Neurology/Juan Luis Hospital. This payment was a donation to the hospital as part of a fund-raising effort to purchase a new EEG machine. Store management presented a photocopy of the check to the Monitor for approval after it had already been issued and given to the hospital. Store management was reminded that all checks should be presented to the Monitors prior to issuance and specifically that a donation of $\$ 1,000$ or more must be submitted for approval to the USMS before issuance. The COTR was advised of the failure of store management to obtain approval before issuing the check and determined that no action need be taken.
During October, twelve checks for a total of $\$ 3,125$ were issued by store management for charitable contributions. Inspection of these items by the Monitors indicated that they were made payable to charities. The largest single item was a donation made on October 26, 2004 for $\$ 1,000$ to Devine University for the Shei Fel housing scholarship (Check No. 25341).
Nine checks for a total of $\$ 4,873.75$ were issued in November by store management for charitable purposes. Inspection of the checks by the Monitors indicated that they were made payable to charities. Two of the items exceeded $\$ 1,000$. One check (St. Croix check No. 25422) was issued on November 18, 2004 for $\$ 1,042$ and made payable to the "Angie Payne Scholarship." Another (St. Croix check No. 25425) was issued on November 23, 2004 for $\$ 1,713$ and made payable to "The University of the Virgin Islands." Store management explained that these items represent payments toward the educational expenses of promising Plaza Extra employees and viewed the contributions as investments in retaining high quality employees, as much as charitable contributions.

### 2.5 PAYMENT OF GROSS RECEIPTS TAX

On September 28, 2004 Check No. 20688 was issued from the operating account of the St. Thomas store payable to the Virgin Islands Bureau of Internal Revenue for $\$ 278,486$. This check was issued for payment of gross receipts taxes due for August 2004.
On October 27, 2004 Check No. 20804 was issued from the operating account of the St. Thomas store payable to the Virgin Islands Bureau of Internal Revenue for $\$ 274,732.75$ in payment of the gross receipts taxes due for September 2004.
On November 29, 2004 Check No. 20915 was issued from the operating account of the St. Thomas store payable to the Virgin Islands Bureau of Internal Revenue for $\$ 286,296.93$. The check represented payment of gross receipts taxes due for October 2004. In each case, the Monitor reviewed the check and accompanying transmittal documents.

### 2.6 LOAN TO STORE MANAGER

In late September store management requested approval to make a loan to the floor manager of the St Croix West store in the amount of $\$ 5,000$. This loan was to assist a key employee with a personal financial problem and was to be repaid by withholding $\$ 100$ per week from the employee's paycheck for each of the next 50 weeks. The Monitor determined that this employee was not related to store management and the COTR approved the loan.

### 2.7 TRAVEL OF MR. YUSUF TO JORDAN

On October 6, 2004 the U.S. District Court of the Virgin Islands issued an order granting permission for Mr. Fathi Yusuf to travel to Amman, Jordan, to attend to a family medical emergency. The Court authorized travel from October 8, 2004 through November 21, 2004. The Court subsequently granted a ten-day extension of this trip. Mr. Yusuf returned to the U.S. Virgin Islands on November 29, 2004. Mr. Yusuf has resumed his normal duties at Plaza Extra.

### 2.8 HURRICANES

The month of September was a time of unsettled weather in the Caribbean. Tropical storm and hurricane watches and warnings were repeatedly raised for the U.S. Virgin Islands. On September 15, 2004 what was soon to become Hurricane Jeanne struck the islands with sustained winds of 70 miles per hour and gusts up to 90 miles per hour. Due to the fact that the police had closed most of the roads on St. Thomas, the St. Thomas Monitor was not able to visit the store on that day. His visit the following day determined that the store sustained no damage and in fact remained open throughout the storm running on generator power. The St. Croix Monitor visited both of the stores on St. Croix during the storm. He reported that they did not sustain any significant damage and remained open while operating on generator power.

### 2.9 PURCHASE OF FORK LIFT

On October 14, 2004 the COTR was advised that Mr. Mike Yusuf intended to purchase a used fork lift for the St. Croix West Plaza Extra to replace the one that was in use at that time. The purchase price was $\$ 9,000$. The COTR was advised of this request and approved the purchase.

### 2.10 PURCHASE OF FREEZER FOR ST. CROIX EAST STORE

In early November store management requested approval for the expenditure of $\$ 83,314,00$, to purchase a new freezer from National Cooler Corporation. The COTR was advised of the request and the prices that management had obtained from two sources. The COTR approved the use of funds for a new freezer,

### 2.11 APPROVAL OF PURCHASE OF NEW CAR FOR USE BY MR. FATHI YUSUF

During a visit to St. Thomas in October, the COTR approved the use of up to $\$ 28,000$ of funds from UC operating accounts for the purchase of a new Toyota Camry to be used by Mr. Fathi Yusuf. The automobile was to be purchased in the name of UC. The vehicle was ordered from the St. Thomas Toyota dealer on October 26, 2004 and paid for by charging Nejeh Yusuf's personal credit card in the amount of $\$ 25,800$. Nejeh Yusuf was reimbursed by the issuance of Check

No. 16073 from the St. Thomas operating account. When the vehicle was delivered on November 10, 2004 it was not acceptable to Mr. Yusuf and was exchanged for another 2005 Toyota Camry from the car dealer's inventory. The replacement Camry cost $\$ 3,100$ more, which was paid for by Nejeh without prior approval of the Monitor.

### 2.12 PAYMENTS MADE IN SETTLEMENT OF CIVIL SUITS

UC is frequently confronted with civil suits filed or threatened as a result of injuries incurred by patrons of the Plaza Extra stores. UC employs a local law firm to provide advice on these matters and represent its interests in those cases where suits are filed.
Many of these claims are settled for relatively small amounts. Some involve claims involving more significant amounts.
On October 4, 2004 an agreement was reached to settle a civil suit with Diane Angol for $\$ 6,000$. Ms. Angol alleged that she ingested a molded cinnamon roll that was purchased from Plaza Extra. The co-defendant in the case, Honey Buns Bakery's insurance company, is expected to reimburse Plaza Extra for the settlement and costs.
On October 28, 2004 a check for $\$ 15,000$ was issued from the St. Thomas store's operating account payable to a local law firm's escrow account as payment for release of liability from an alleged injury incurred by Delita Donovan at the St. Thomas store on or about February 23, 2003. Store management issued this check without prior approval of the Monitor. At the time this was discovered store management was reminded that prior review and approval was required for payments of this amount and nature.
There remain three suits that are still unresolved and pose potential financial risk to UC. The three suits in question involve the following:

- Plaintiff - Edith Williams

Civil Case \# 2002/478
Potential liability - \$380,000

- Plaintiff - Germaine Scott

Civil Case \# 2004/156
Potential liability - $\$ 170,924$

- Plaintiff-Elwood Thomas

Civil Case \# 2003/504
Potential liability - $\$ 850,000$
Settlement discussions were held during November regarding the suit brought by Elwood Thomas. Store management reported that it made an offer through a court-appointed mediator to settle the case for $\$ 225,000$. The plaintiff countered with a figure of $\$ 400,000$. Mr. Thomas was a bread delivery driver who was struck and injured by a Plaza Extra forklift while working in the dock area. He has been out of work since the accident. Store management has indicated that it expects the $\$ 225,000$ offer to be accepted by Mr. Thomas.
The Monitors have Iearned that while the St. Thomas Plaza Extra store is covered by a liability insurance contract, extending to December 13,2005 , there is no liability coverage for the St. Croix properties. Indeed, Mr. Fathi Yusuf
confirmed that he carried no liability insurance for the St. Croix stores and any claims paid as a result of injuries would be paid out of operating account funds.

### 2.13 FAILURE BY BANCO POPULAR TO HONOR CERTAIN CHECKS OF UC

On September 9, 2004, a Monitor was advised of the initial refusal of Banco Popular to honor two checks totaling $\$ 1,250,000$ that were issued by UC for the purpose of transferring funds from the credit card accounts of UC to the operating accounts maintained by the Bank of Nova Scotia. This method of transferring funds is customary for UC. Banco Popular realized its mistake and the Monitor suggested to UC management that they might consider a wire transfer in order to expedite the transfer of funds.

### 2.14 FINANCIAL STATEMENTS

On October 6, 2004 a copy of the First Quarter Financial Statements, consisting of consolidated income and balance sheets, was made available to the COTR after being obtained from the new Comptroller. Also provided was a copy of the balance sheet and income statement for the month ending March 31, 2004.
On December 13, 2004 the May Financial Statements, consisting of three pages of a Consolidated Balance Sheet, dated May 31, 2004 and seven pages of a Consolidated Income Statement ending May 31, 2004 were made available to the COTR.

### 3.0 IMPLEMENTATION OF MONITORING PLAN

The information presented below is a consolidated report of monitoring activity conducted by MAXIMUS at the three markets of UC in the U.S. Virgin Islands. Monitors engaged in the activity in accordance with the Business Monitoring Plan approved by the USMS. The information is organized to correspond to the specific numbered monitoring activities outined in the Plan.

### 3.1 ACTIVITY NO 1 - REVIEW AND RECONCILIATION OF INCOME AND DEPOSITS

For each day during the reporting period, the Point of Sale (POS) summary, till reconciliation, deposit slips, phone and lottery reconciliations, and the Western Union (St. Thomas and St. Croix West) reconciliations were reviewed by the Monitors assigned to each store. In total, till reconciliations balanced in a satisfactory manner with reported deposits and the POS summary. Any significant deviations were reconciled with store management on a daily basis. In summary, the data collected and reconciled by the site Monitors is presented below.

TABLE NO. 1
POS Summary and Till Reconciliation

| ITEM | SEPTEMBER | OCTOBER | NOVEMBER | TOTALS |
| :--- | :--- | :--- | :--- | :--- |
| Total Sales | $\$ 6,814,148$ | $\$ 7,325,262$ | $\$ 7,606,639$ | $\$ 21,746,049$ |
| Over/(Short) | $(\$ 1,790)$ | $(\$ 1,416)$ | $(\$ 4,203)$ | $(\$ 7,409)$ |

The "Total Sales" figures represented in Table No. 1 are the sales figures as reported by the stores' networked cash registers according to the computer program reporting system used by UC. The "Over/(Short)" figures represent the total net amount of discrepancy between reported sales and the amounts collected in the registers' tills for the month. The cumulative shortage amount for all stores is $\$ 7,409$ which is, on average $\$ 2,469$ per month, and is comprised mostly of errors made at the register and unofficial "loans" taken out of the till by cashiers. Cashiers.are personally responsible for till shortages, which are deducted from their checks weekly.

TABLE NO. 2
Detailed Till Reports

| ПEM | SEPTEMBER | OCTOBER | NOVEMBER | TOTALS |
| :--- | ---: | ---: | ---: | ---: |
| Cash | $\$ 2,806,222$ | $\$ 3,155,284$ | $\$ 3,165,348$ | $\$ 9,126,854$ |
| Checks | $1,432,420$ | $1,275,125$ | $1,375,730$ | $\$ 4,083,275$ |
| WIC | 123,604 | 134,114 | 119,677 | $\$ 377,395$ |
| Telacheck | 331,651 | 367,626 | 368,503 | $\$ 1,067,780$ |
| FS/EBT | 603,115 | 639,846 | 671,225 | $\$ 1,914,188$ |
| Debit Cards | 821,817 | 838,497 | 948,749 | $\$ 2,609,063$ |
| Credit Cards | 802,963 | 872,971 | . | 986,545 |
| Totals | $\$ 6,921,792$ | $\$ 7,283,463$ | $\$ 7,635,777$ | $\$ 2,662,479$ |

The figures in Table No. 2 represent monthly totals taken directly from the till reconciliation sheets prepared and reconciled by store personnel to the daily collections of register tills and reports from the POS system. These figures were not reconciled with reports from the store's Peachtree accounting software program as those reports are generally months behind the actual data.

TABLE NO. 3
Detailed Deposit Reports

| TTEM | SEPTEMBER | OCTOBER | NOVEMBER | TOTALS |
| :--- | ---: | ---: | ---: | ---: |
| Cash | $\$ 2,983,746$ | $\$ 3,233,323$ | $\$ 3,32,501$ | $\$ 9,579,570$ |
| Cheks | $1,460,817$ | $1,380,080$ | $1,510,302$ | $\$ 4,351,199$ |
| Lottery and Phone Cards | 80,707 | 86,381 | 98,572 | $\$ 265,660$ |
| Undepositables | 23,336 | 25 | 25,167 | 29,421 |

The figures in Table No. 3 represent monthly totals taken directly from the deposit slips and reconciliations prepared by store personnel daily. Undepositables are items which are counted as receipts in the till reconciliations for the purpose of balancing the registers, but are not deposited into the store's bank account. Examples of undepositable items include redeemed gift certificates, in-store credits for exchanged merchandise, WIC checks held for approval, and direct payments from the register to local suppliers of fresh fish and produce. Store Monitors inspected documentation for these items when they exceeded $\$ 1,000$ in any store for a given day.

### 3.2 ACTIVITY NO. 2 - COMPARISON OF ELECTRONIC DATA WITH PAPER COPIES

This monitoring activity was not conducted as independent electronic access to the POS summary data was not available.

### 3.3 ACTIVITY NO. 3 - REVIEW AND RECONCILIATION OF WESTERN UNION DATA

Western Union daily spreadsheets are compiled from the Western Union daily printouts. Store-reported deposits to the Western Union accounts are monitored daily and verified with bank records received directly from Banco Popular. No discrepancies were noted. The balance in the St. Thomas Western Union account as of November 30, 2004, was $\$ 99,189.46$. The balance in the new St. CroixWest Western Union account was $\$ 187,584.18$.

### 3.4 ACTIVITY NO. 4 - REVIEW AND RECONCILIATION OF BANK STATEMENTS WITH POS FIGURES AND DISBURSEMENTS JOURNALS

Banco Popular account records are reviewed electronically by the Monitors on a weekly basis. The Banco Popular accounts are used primarily to receive electronic payments that result from customer purchases using credit and debit cards as well as electronic food stamps (EBT).

TABLE NO. 4
Sales and Deposits

| Sales and Deposits |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: |
| ITEM | SEPTEMBER | OCTOBER | NOVEMBER | TOTAL |
| Total Electronic | $\$ 2,227,896$ | $\$ 2,351,312$ | $\$ 2,605,519$ | $\$ 7,184,727$ |
| Sales |  |  |  |  |
| Total Net Deposits | $2,248,763$ | $\$ 2,236,884$ | $\$ 2,694,829$ | $\$ 7,180,476$ |
| Net Differences | $(\$ 20,660)$ | $\$ 10,040$ | . | $\$ 3,360$ |
| Variance | $(0.093 \%)$ | $0.43 \%$ | $0.12 \%$ | $(\$ 4,251)$ |

Total deposits cannot be completely reconciled to sales each month due to deposit timing differences and in some instances to the timing of the banks recording of the electronic deposits, net of transaction fees. The figures for "Net differences" in the table above are adjusted figures, arrived at by adding to the monthly figures those deposits not booked by the bank nntil the following month and subtracting those deposits from the previous months that are booked in the next month.
All transfers of funds out of the Banco Popular accounts were traced to the Bank of Nova Scotia operating accounts of the stores.

### 3.5 ACTIVITY NO. 5 - VERIFICATION OF DEPOSITS IN ACCOUNTS AT THE BANK OF NOVA SCOTIA (BNS)

The St. Thomas store maintains a separate operating account at the Bank of Nova Scotia into which each day's depositable receipts are placed. The Monitors conduct weekly reconciliations between what the till reports indicated should have been deposited (depositable) and the actual amount deposited, as verified by the bank records.

TABLE NO. 5
St. Thomas Till Reports and Deposits BNS

| ITEM | SEPTEMBER | OCTOBER | NOVEMBER | TOTAL |
| :--- | ---: | ---: | ---: | ---: |
| Till Reported Deposits | $\$ 1,757,351$ | $\$ 1,882,590$ | $\$ 1,864,545$ | $\$ 5,504,486$ |
| Deposits per Bank | $\$ 3,472,227$ | $\$ 2,115,831$ | $\$ 2,416,024$ | $\$ 8,004,082$ |
| Difference | $\$ 1,714,876$ | $\$ 233,241$ | $\$ 551,479$ | $\$ 2,499,596$ |
| Adjustments | $(\$ 1,719,298)$ | $(\$ 237,230)$ | $(\$ 516,080)$ | $(\$ 2,472,608)$ |
| Net Difference | $(\$ 4,423)$ | $(\$ 3,989)$ | $\$ 35,398$ | $\$ 26,986$ |
| Percentage | $(0.25 \%)$ | $(0.21 \%)$ | $1.9 \%$ | $0.49 \%$ |

Adjustments must be made as part of the analysis involved in reconciling deposits to the operating bank account with money taken in at the tills because the money recorded by the tills includes items such as transfers from credit card accounts, deposits recorded late, and deposits of other non-till sourced monies, and so on.

1

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As noted in the table above, the net difference between the amount to be deposited and the amount recorded as deposited by the bank, after adjust are made, is less than one percent. MAXIMUS belie bank, after adjustments fluctuations in differences are likely due in part to tieves that the recurring Scotia's recording of deposits, which often apper the timing of Bank of Nova correlation to when the particular deposit was delivered to have little discernable personnel. which each day's depositable receipts from thant at the Bank of Nova Scotia into Monitors conduct weekly reconciliations of whe till reconciliation are made. The have been deposited and what the bank records the till reports indicated should

TABLE NO. 6

| Croix Till Reports and D |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Total Till Reporit Deposits |  |  |  |  |
| Deposits per BankDifference. | \$2,682,971 | - ${ }_{\text {OTOBER }}$ | NOVEMBER | TOTAL |
|  | \$2,724,057 | \$2,778,130 | \$1,864,545 | TOTAL |
| Adjustments | + \$41,086 | \$3,270,607 | \$2,416,024 | \$7,325,646 |
| Net Difference | (\$42,080) | \$492,477 | ¢ $\mathbf{\$ 5 5 1 , 4 7 9}$ | \$8,410,688 |
| Percentage | (\$994) | (\$525,363) | (\$516,080) | \$1,085,042 |
|  | (0.04\%) | (\$32,886) | \$35,398 | ( $\$ 1,083,523$ ) |
|  |  |  | 1.9\% | $\$ 1,518$ $0.02 \%$ |

made up of items similar to those mention deposits per the till reconciliation are irreconcilable differences may be due in ined above. Monthly fluctuations in Scotia's recording of deposited amounts, whith the timing of Bank of Nova little discernable correlation to when a particular dis. Croix often appears to have bank by store personnel.

### 3.6 ACTIVITY NO. 6 - ELECTRONIC MONITORING THROUGH STORE CAMERAS

A determination has been made that electronic access to the stores' video surveillance system will not be secured. This Monitoring procedure has bee
eliminated as a pending amendment Activity No. 19, below.

### 3.7 ACTIVITY NO. 7 - COMPARISON OF ACCOUNTS PAYABLE AGING REPORTS <br> The Monitors conduct areview of

 their respective bills. The purpose of thate at which each of UC's three stores paid increased in a manner that is other than review is to ensure that debt is not the overall rates of payment for the stores usual and customary. Table No. 7 shows period. The percentage of bills the stores by month during the three month remained relatively stable.TABLE NO. 7
Accounts Payable Aging

|  | 0-30 |  |  |  |  |
| :--- | :---: | ---: | ---: | ---: | ---: |
|  | DAYS | 31 -60 DAYS | 61-90 DAYS | OVER 90 DAYS | TOTALS |
| September \% | $75.15 \%$ | $24.5 \%$ |  | $0.42 \%$ | $(0.07) \%$ |
| October \% | $77.88 \%$ | $21.22 \%$ | $1.24 \%$ | $100 \%$ |  |
| November \% | $76.83 \%$ | $23.48 \%$ | $0.34 \%)$ | $100 \%$ |  |
| Average | $76.62 \%$ | $23.06 \%$ | $0.57 \%$ | $(0.88 \%)$ | $100 \%$ |

### 3.8 ACTIVITY NO. 8 - REVIEW OF HIGH DOLLAR AND UNUSUAL DISBURSEMENTS

Since June all three stores have been submitting all checks (with the exception of payroll checks) to their respective Monitors for review and approval prior to issuance. As long as this procedure continues there is no need to randomly select disbursements which have not already been approved for tracing back to their originating invoices, as all disbursements have been reviewed prior to issuance. This has eliminated the need to maintain a separate disbursements verification log. Monitors continue to review the Peachtree-generated check register/disbursements journal to make sure that all recorded checks have been reviewed and approved prior to issuance,

### 3.9 ACTIVITY NO. 9 - THIRD PARTY VERIFICATION OF UNRESOLVED DISBURSEMENTS

No third party verification or follow-up was necessary as no discrepancies were discovered between checks written and back-up documentation reviewed.

### 3.10 ACTIVITY NO. 10 - REVIEW AND COMPARISON OF BANK STATEMENTS AND DISBURSEMENT JOURNALS

Weekly reviews and comparisons between UC checks issued through the Peachtree accounting software program's disbursements journal and the corresponding bank statements for the operating accounts of each store revealed no checks were issued that were not recorded in the check disbursements journals. Table No. 8, below, reflects the bank accounts of UC that were reviewed by the Monitors and compared with the disbursements journals as well as the ending balances of each at the end of each month. The balances reported below were taken from the banks' records and have not been reconciled for outstanding disbursements and/or deposits in transit.

TABLE NO. 8
Bank Accounts Reviewed

| BANK - ACCOUNT | ACCT. NO. | SEPTEMBER ENDING BAL. | OCTOBER ENDING BAL. | NOVEMBER ENDING BAL. |
| :---: | :---: | :---: | :---: | :---: |
| SB-STT. Operating | 55312010 | \$814,595 | \$328,114 | \$392,082,65 |
| SB - STT Lottery and Phone Card | 96001238. | \$148,890 | \$137,019 | \$127,276.05 |
| SB-STT Telecheck <br> BP - STT Credit/Dabit | 55356719 | \$668,058 | \$747,805 | \$848,550.42 |
| BP - STT Credit/Debit <br> BP - STT-Western Union | 192026143 | \$450,912 | \$272,573 | \$382,544.52 |
| SB-STX Operating | 192042300 65811 | \$105,602 | \$148,563 | \$99,189.46 |
| SB - STX-East Telecheck | 60086413 | \$2,878,018 | \$2,052,933 | \$2,208,617.32 |
| BP - STX-East Credit/Debit | 191013307 | \$1,577,575 | \$41,649 | \$210,321.42 |
| SB - STX-West Telecheck | 6009218 | \$240,981 | \$2,348,935 $\mathbf{\$ 3 5 , 6 4 6}$ | \$2,646,157,47 |
| BP - STX-West Credit/Debit | 191063789 | \$1,487,484 | \$2,217,222 |  |
| BP - STW-West Westem Union | 19.1107867 | \$101,196 | \$137,914 | $2,597,913.57$ $\$ 187584.18$ |
| SB - STX-Shopping Center | 92031923 | \$276,656 | \$273,591 | $\begin{aligned} & \$ 18 /, 584.18 \\ & \$ 273,590.77 \end{aligned}$ |
| , Cash in Bank |  | \$9,034,447 | \$8,741,964 | \$8,752,267.93 |

### 3.11 ACTIVITY NO. 11 - REVIEW OF DISBURSEMENTS IN EXCESS OF \$10,000 AND ANY THAT ARE UNUSUAL OR NON-ROUTINE

During the reporting period the Monitors were presented with checks, excluding payroll, for review and approval prior to issuance, in accordance with the Monitoring Plan. In each instance store management was required to present invoices to document payments for which approval was requested. The total amount represented by the checks reviewed and approved during the reporting period was $\$ 18,905,062$.

TABLE NO. 9
Checks Reviewed Prior to Issuance

| MONTH | NO. OF CHECKS | AMOUNTS |
| :--- | :---: | ---: |
| September | 518 | $\$ 6,366,219$ |
| October | 530 | $\$ 6,572,897$ |
| November | 504 | $\$ 5,965,946$ |
| Totals | $\mathbf{1 , 5 5 2}$ | $\$ 18,905,062$ |

### 3.12 ACTIVITY NO. 12 - ANALYSIS TO DETERMINE AVERAGE RECURRING PAYMENTS

Vendor payment patterns were established in January during the development of the Business Monitoring Plan. Nothing was observed during the reporting period that revealed the need to alter the previously determined vendor check approval listing or the amounts established in that analysis.

### 3.13 ACTIVITY NO. 13 - ANALYSIS OF OPERATING PERCENTAGES

The latest financial statements produced by UC are for the period ending May 2004. Without the information from timely financial statements, a review of operating percentages suffers from an absence of important information necessary to identify any change in trends in a timely manner. Nonetheless, a rough computation and comparative analysis of the gross profit operating percentages of UC has been made and is summarized in Table 10, below.

TABLE NO. 10
Operating Percentages for UC

| Average Gross Proflt Calendar Year 2003 |  |
| :--- | :---: |
| Gross Profit January 2004 | $\mathbf{3 5 . 5 0 \%}$ |
| Gross Profit February 2004 | $35.59 \%$ |
| Gross Profit March 2004 | $35.64 \%$ |
| Gross Profit April 2004 | $43.48 \%$ |
| Gross Profit May 2004 | $30.03 \%$ |
| Gross Profit June 2004 | $44.95 \%$ |
| Gross Profit July 2004 | $30.12 \%$ |
| Gross Profit August 2004 | $40.01 \%$ |
| Gross Profit September 2004 | $45.54 \%$ |
| Gross Profit October 2004 | $32.62 \%$ |
| Gross Profit November 2004 | 29.66 |
| Average Gross Profit Jan. - Nov. 2004 | 36.75 |

The gross profit percentages are computed using sales of merchandise and cost of goods sold. Expenses and revenues from other sources are not included, such as from Western Union and the shopping center. In the absence of financial statements, we have reconstructed the gross profit percentages. The sales figures come from till reconciliation data gathered by the Monitors while the cost of goods sold figures are computed from Peachtree summaries of disbursements that have been coded by expense categories. Where those figures are unavailable, the sales figures are obtained from the Monitor's till reconciliations. The cost of goods sold figures are reconstructed using monthly check registers and the Monitor's Check Approval Logs. Because a Peachtree summary of disbursements is not always available, an effort is made to use similar coding rationales to code these disbursements.

CHART NO. 1 Cumulative Sales of Plaza Extra


Chart No. 1 compares the cumulative sales figures for the first eleven months of 2004 with those of 2003. As the chart shows, the sales figures for 2004 are slightly ahead of the sales figures for 2003. The total figures are $\$ 76,237,616$ for the first eleven months of 2004 and $\$ 71,379,089$ for the first eleven months of 2003; an increase of 6.8 percent.
Because the figures used in Table No. 10 have been obtained from unaudited and unverified sources, MAI and MAXIMUS make no representations and provide
no assurances that the figures are accurate. They are offered solely for the purpose of showing, to the extent possible, trends in the financial position of UC based upon comparisons with similar data from 2003.

### 3.14 ACTIVITY NO. 14 AND 15 - REVIEW OF INCOME AND DISBURSEMENTS OF SHOPPING CENTER ON ST. CROIX

On a monthly basis, the Monitor on St. Croix obtains spreadsheets from the shopping center manager showing rents collected and funds disbursed by check in payment of expenses related to the shopping center. These figures are reconciled with the monthly bank statements of the shopping center account. It is noted that, on occasion, a total reconciliation cannot be made because the figures supplied by the manager are not always consistent with figures previously provided by him. For example, the figure provided on the spreadsheet showing the balance of funds available at the end of one month may not be the same figure as that shown as the beginning balance for the following month. These inconsistencies appear to be related to adjustments that are made at the end of the month by the UC Comptroller. To date, the inconsistencies have not been in amounts that are significant; generally no more than several hundred dollars. The following is a summary of tenant account activity during the reporting period:

TABLE NO. 11

| Summary of Tenant Account Activity |  |
| :--- | ---: |
| ITEM | AMOUNT |
| Beginining Balance | $\$ 270,890.67$ |
| Rent Coliected | $\$ 119,978.86$ |
| Disbursements: | $\$ 16,84.17$ |
| Ending Balance | $\$ 274,302.34$ |

TABLE NO. 12
Shopping Center Change in Activity

| Item | September | October | November | Last Month Change |
| :---: | :--- | :--- | :--- | :--- |
| Tenants | 34 | 34 | 34 | No Change |
| Rent Collected | $\$ 46,792$ | $\$ 31,524$ | $\$ 41,506$ | $31.7 \%$ |
| Rent Due: | $\$ 43,046$ | $\$ 43,047$ | $\$ 43,047$ | No Change |
| Expenses | $\$ 53,900$ | $\$ 33,261$ | $\$ 29,021$ | $(12.7 \%)$ |

Eight tenants are substantially in arrears in their rent payments. The shopping center manager clairns that he is attempting to bring all of these tenants current.

Table No. 13 reflects the monthly balances for the tenants in arrears.

## TABLE NO. 13

Amount Owed by Tenants

| Amount Owed by Tenants |  |  |  |  |  |  |
| :--- | ---: | ---: | :--- | :---: | :---: | :---: |
| TENANT | MONTHLY RENT | AMT. IN |  |  | ARREARS | MANAGER COMMENTS |
| JP Sales | $\$ 2,340.00$ | $\cdots 32,000$ | Owner/Mgr. Hospitalized |  |  |  |
| Pearl's Travel | $\$ 780.00$ | $\$ 1,560.00$ | Two months behind including Nov. |  |  |  |
| VI Nails | $\$ 575.00$ | $\$ 575.00$ | Only behind Nov. |  |  |  |
| Bee's Record Shop | $\$ 781.00$ | $\$ 4,091.00$ | Chronically late but always pays |  |  |  |
| Gill Electronics | $\$ 781.25$ | $\$ 3,843.41$ | Chronically late but always pays. |  |  |  |
| Elsa Beauty Parlor | $\$ 780.00$ | $\$ 3,120.00$ | Chronically late but always pays |  |  |  |
| Skelton, Lindo \& | $\$ 780.00$ | $\$ 4,260.00$ | Chronically late but always pays |  |  |  |
| Gizelle |  |  |  |  |  |  |
| Sion Farms Cleaners | $\$ 3,250.83$ | $\$ 688.18$ | Made arrangements |  |  |  |
| Speedy Services | $\$ 1,312.00$ | $\$ 6 ; 175.00$ | Glven a 3-month rent grace period. |  |  |  |
| Dr. Dlaz | $\$ 1,100.00$ | $\$ 1.885 .00$ | Late this month |  |  |  |

### 3.15 ACTIVITY NO. 16 - REVIEW OF PAYROLL RECORDS FOR UNUSUAL PAYMENTS

The payroll records of each store were reviewed by the Monitors for unusual or extraordinary payments. None were noted. Key family members on the payroll continue to receive $\$ 3,000$ per month, before withholding deductions.

### 3.16 ACTIVITY NO. 17 - UNSCHEDULED CASH COUNTS

Monitors conduct unscheduled cash counts each week at all of the stores in order to ensure unneeded cash is not accumulating in the stores rather than being deposited in bank accounts. Experience has indicated that $\$ 80,000$ is the maximum that should be maintained at any store. At vatious times during the week the St. Croix stores may order small bill deliveries from the bank. These small bill purchases are funded from the operating account. On the days that the bills are delivered, the safe balance may exceed its mandated limit of $\$ 80,000$. On the first business day following the order, an amount in larger bills is normally deposited into the bank account to bring the safe balance down to the authorized limit of $\$ 80,000$ or less. On each day when a surprise count revealed a balance in excess of this limitation, the Monitor verified that a small bills purchase had been made and that a corresponding deposit was made as soon as possible thereafter.

### 3.17 ACTIVITY NO. 18 - THIRD PARTY VERIFICATION TO LARGE VENDORS

No third party refund verification letters were sent out during the reporting period in view of concerns by the COTR that such letters could lead to an adverse response on the part of vendors, thereby posing a risk to the business interests of UC and ultimately to the interests of the government.

### 3.18 ACTIVITY NO. 19 - DAILY VISITS TO THE MARKETS

Throughout the reporting period, Monitors physically observed store and warehouse operations on a daily basis while conducting walks through the store facilities. Monitors were vigilant for any unusual or extraordinary conduct or activities that might suggest financial risk to the government's interest in UC, its operations and assets.

MAXIMUS

### 4.0 RECOMMENDATIONS

The sections that follow highlight recommendations made to the USMS COTR as a result of the monitoring activities.

### 4.1 INVENTORY CONTROL SYSTEM

In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that UC already owns and uses an electronic platform that contains the capacity for tracking the inventory, we continue to recommend efforts be made to convince or require the owners of UC to begin using an effective electronic inventory control system.

### 4.2 FINANCIAL STATEMENT BACKLOG

The availability of accurate and timely financial statements is essential to the monitoring process. The USMS should consider requiring that store management provide accurate monthly financial statements to monitoring personnel no later than the $15^{\text {dh }}$ day following the end of a month. The latest monthly financial statement made available to the Monitors at the writing of this report is the May financial statement. In addition, the USMS may wish to consider requiring store management to temporarily secure outside accounting assistance to assist in preparing monthly and quarterly statements currently in arrears.


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# Ninety-Day Monitoring Report Business Monitoring Services United Corporation Virgin Islands For the Reporting Period December 2004 - February 2005 

### 1.0 ACTIVITES COMPLETED DURING REPORTING PERIOD

The sections that follow highlight the activifies completed during the reporting period.

### 1.1 MEETING WITH COTR REGARDING AMENDING MONITORING PLAN

On December 20, 2004 representatives of MAXIMUS, Inc. (MAXIMUS) and Madison Associates, Inc. (MAI) met with the Contracting Officer's Technical Representative (COTR) to discuss implementation of the Business Monitoring Plan in 2005. During the meeting, the COTR expressed a desire to reduce the current number of Monitors being used under the current Business Monitoring Plan in order to conserve government costs in 2005. The COTR expressed a desire to eliminate the Monitor's position on St. Croix and allow one Monitor, stationed on St. Thomas, to cover the activities of United Corporation (UC) on both islands by traveling to St. Croix once a week. The representatives agreed to develop an Amended Business Monitoring Plan that would reduce costs but advised that elimination of one of the two Monitor positions being used under the current Plan would, by necessity, reduce the physical presence in monitoring the daily routine of UC operations and shift analytical responsibilities. On January 11, 2005, a draft of an Amended Business Monitoring Plan was provided to the COTR for discussion.

### 1.2 SECOND AMENDED MONITORING PLAN

On January 18, 2005 the COTR and representatives of MAXIMUS and MAI held a teleconference to discuss proposed changes to the Business Monitoring Plan, as requested by the COTR. Following these discussions a new, amended Business Monitoring Plan was drafted.

### 1.3 COTR ON-SITE VISIT TO VIRGIN ISLANDS

The COTR, representatives of MAXIMUS, and the MAI Project Director visited the Virgin Islands from January 24 through 27, 2005, to conduct an on-site visit of the businesses of UC. During the visit, the following items were reviewed:

- Use of United Funds in Construction of House: After viewing the house and realizing that the amount needed to complete the construction as estimated by the awners earlier in the year was not going to be sufficient, the COTR authorized additional funding of $\$ 13,000$ for landscaping expenses. This brings the total amount authorized to $\$ 277,000$.
- Laundromat on St. Croix: Mr. Alan Mallory discussed the progress made at the laundromat and explained the inability of the machines to provide an acceptable record of the income to be generated. Mr. Mallory also advised that a separate corporation, known as "M and $M$ Laundry, Inc." had been formed by Mike Yusuf and it was Messrs. Yusuf and Mallory's intent to operate the laundromat through this corporation. M and M Laundry; Inc. intended to lease the space from UC. The COTR advised Mr. Mallory and Mr. Yusuf in a subsequent discussion that because UC funds had been used to finance the venture the only way he would allow the new company to operate the laundromat would be if M and M Laundry, Inc. was owned by UC. Mr. Mike Yusuf advised that he would take steps to assure that condition was met.
- Gross Profit Margins: Mr. Fathi Yusuf advised on January 24, 2005 that he expected the gross profit margin of UC to be lower than it had been in the recent past. He attributed this to a number of causes but highlighted the reduced value of the United States. dollar in foreign commerce. Mr. Yusuf advised that a number of products sold by UC markets were obtained from foreign countries and the reduced value of the dollar increased the cost to UC.
- Business Monitoring Plan (Second Amended Plan): During the visit an agreement was reached on a change of monitoring activities as delineated in the Business Monitoring Plan (Second Amended Plan). The new Business Monitoring. Plan reduces the current number of on-site Monitors used from two to one. The new Plan was fully implemented in February. A single Monitor now spends on average three days a week monitoring the St. Thomas Plaza Extra store activities and two days a week monitoring the St. Croix Plaza Extra stores and shopping center.


### 2.0 ISSUES AND INFORMATION BROUGHT TO THE ATTENTION OF THE COTR

The sections that follow present issues brought to the attention of the COTR during the reporting period.

### 2.1 PROPOSED LAUNDROMAT AT THE ST. CROIX SHOPPING CENTER

An additional \$12, 270 was expended in January toward completion of the laundromat project, bringing the total expended to $\$ 168,006$. The COTR discussed the operation of the laundromat with Mr. Mike Yusuf and Mr. Alan Mallory during his visit in January. At that time Mr. Yusuf agreed to transfer all shares of "M and M Laundry, Inc." corporation to UC. See discussion of COTR's visit, supra.
The laundromat opened for business on January 31, 2005. Documents were presented to the Monitor indicating that all 100 shares of common stock in M and M Laundry, Inc., the entity that is represented as owning the laundromat, were transferred to UC. In addition, a copy of IRS Form 2553 was presented indicating that $\mathbf{M}$ and $M$ Laundry, Inc. had elected to be treated as a Small Business Corporation. Copies of these documents were provided to the COTR on February 13; 2005. The documents were made available by UC management in response to issues raised by the COTR regarding the opening of a bank account in the name of M and M Laundry, Inc. On February 23, 2005 Mr . Mallory, the shopping center manager, provided the COTR with a copy of a letter dated February 22, 2005 expressing Mr. Maillory's intent to open the new bank account with the understanding: that the account would be subject to the constraints of the Temporary Restraining Order. On Febriary 24, 2005 the COTR concurred in the procedures that will be used to monitor the laundromat activities.

On March 5, 2005 the COTR provided a letter addressed to a Senior Manager of the Bank of Nova Scotia, St. Thomas, U.S. Virgin Islands, requesting access to the account of $M$ and $M$ Laundry, Inc. The letter was drafted as a result of a request we received from the Senior Manager who was reluctant to provide access to the bank information without a formal request. The letter was personally delivered to the Manager on March 11, 2005.

### 2.2 SUSPICIOUS WESTERN UNION TRANSACTIONS

On January 7, 2005 a series of Western Union money orders were purchased from the St. Croix Plaza Extra West store in a manner sufficiently unusual to bring it to the COTR's attention. Beginning at approximately 10:00 a.m. four different pairs of men purchased money orders at the store in cash. Each pair purchased a money order and left the store. Shortly thereafter, another pair would enter the store and conduct a similar transaction. They repeated this process until they had made a total of 24 purchases worth the sum of $\$ 11,775$ over.a $31 / 2$ hour period. Although identification is not required to purchase a money order, store personnel identified the men as a part of a group that regularly "hangs out" at a gas station near the store. The purchased money orders were all blank as to the payee. Due to the unusual nature of the pattern of
purchases, Plaza Extra store management has decided not to sell Westem Union • money orders to these individuals in the future.
On January 8, 2005 in a totally unrelated transaction, a Ms. Aida Yusuf came into the St. Croix Plaza Extra West store and requested that $\$ 8,000$ in cash be wired to Amjad Yusuf in Miami, Florida. Western Union refused an initial attempt at sending this money, as a transaction in that amount requires that the registered Western Union agent at the location approve the transactions. Sean Hamid, who is the registered agent at the store, was not available at the time so the store employee handling Western Union transactions suggested that the transaction be broken down into smaller amounts. The transaction was then processed by the transfer of the money in five smaller amounts.
Shortly after the last transmission, Western Union contacted the store and informed them that the transaction as completed was a violation of Western Union policy as well as possibly being criminal in nature. Store personnel involved in the transaction stated that they were not aware that it was a violation to "break down" transactions in this manner and were only doing it as an accommodation to a customer who wanted to complete the transaction quickly to be able to attend the Island's Three Kings Celebration. Store management also stated that they were unaware of this transaction and would take steps. to insure that this type of action does not occur in the future. Store management also assured the Monitor that the person conducting this transaction and the intended recipient was unknown to them.
No additional suspicious transactions were reported or observed during the reporting period:

## 2:3 RESIDENTIAL CONSTRUCTION COST

Store management has reported that construction of the residence is substantially complete. During the visit of the COTR in January, he approved the use of an additional $\$ 13,000$ in UC funds for landscaping expenses, bringing the total approved amount to $\$ 277,000$.

### 2.4 CAPITAL EXPENDITURES

On December 22, 2004 the COTR was informed of a request from store mianagement to spend up to $\$ 15,000$ on new shelves for the St. Croix Plaza Extra East store. The shelves were to be a part of the improvements made to make Plaza Extra more competitive with a new Cost-U-Less store being built near the store. That same date the COTR approved the expenditure as requested. On January I1, 2005 the St. Croix Plaza Extra East store issued Check No. 27725 to Ypson Alliance Warehouse in the amount of $\$ 6,319.76$ to purchase store shelving to begin this project.

### 2.5 LIABILITY INSURANCE

On December 8; 2004 the COTR was advised that UC made a settlement offer in a civil suit brought against the corporation by Elwood Thomas, a delivery man who was run over by a fork lift in the warehouse area of the St. Croix Plaza Extra East store. The attorney for Mr. Thomas originally sought damages of over $\$ 800,000$ for the physical injuries suffered in the accident. UC offered to settle
the suit for $\$ 225 ; 000$. The COTR requested that we determine whether the payment would be paid with liability insurance funds.
In response to the COTR's request, we determined that UC does not have liability insurance for the stores on St. Croix. UC has a $\$ 1$ million insurance policy for the St. Thomas store facility. It covers exposure up to $\$ 29$ million and has a $\$ 50,000$ deductible clause. The Monitor spoke with Mr. Fathi Yusuf about liability coverage for the St. Croix stores. He advised that he did not obtain liability insurance coverage for the St. Croix facilities, and that because of the nature of the claims generally made against the stores (mostly slip and fall type accidents) he would not have liability insurance for the St. Thomas store but for the requirement of his lease. As a result, any settlement of the civil case would be paid with UC funds.

### 2.6 PAYMENTS MADE IN SETTLEMENT OF CIVIL SUITS

A settlement was reached in December 2004 in a civil matter in which UC was one of several defendants. In the case of McSween v. Dr. Pepper, Bellows International and UC, an agreement was reached that released UC of all liability. Bellows International and its insurance carrier paid an undisclosed amount to the plaintiff in settlement of this matter.
On February 16, 2005 St. Croix Plaza Extra East check No. 27879 was issued to the law firm of Bryant, Barnes, Moss and Beckstedt, LLC, in the amount of $\$ 37,890.12$. The Monitor's inspection of the detail supporting the payment indicated that the check was in payment of continuing litigation expenses relating to 13 separate "slip and fall" type lawsuits involving UC.

### 2.7 PAYMENTS TO CHARITIES

UC made a contribution to the Ebenezer Methodist Church's Steel Bank Fund in December 2004 in the amount of $\$ 1,000$. Store management explained that this donation was. made for advertising and community relations purposes.
UC issued two checks in January 2005 from the St. Croix operating account for a total of $\$ 1,640$ payable to the Thomas Hill Funeral Home to assist in the funeral expenses of a former UC employee.
On January 13, 2005 the COTR advised that he had information that efforts may be underway to negotiate the three checks UC issued in March 2004 to various charities with an aggregate of $\$ 250,000$ despite the stop-payment order placed on the checks by the United States Marshals Service (USMS). During the COTR's visit to the Virgin Islands in January 2005, he visited the Bank of Nova Scotia on St. Thomas. During discussions with bank officials, the COTR obtained renewed assurances that the bank would not honor the checks should efforts be made to negotiate them.
Two checks were issued in February 2005 in amounts of $\$ 1,000$. On February 1, 2005 St. Croix Plaza Extra East check No. 27816 was issued in the amount of $\$ 1,000$ to the St. Croix Environmental Association for Plaza Extra sponsorship of the annual Sea Creatures Masquerade Ball. On February 14, 2005 St. Croix Plaza Extra East check No. 27879 was issued in the amount of $\$ 1,000$ to the Youth Musical Committee of St. Croix as a donation. Store management considered both payments as more promotional than charitable in nature.

### 2.8 TAX PAYMENTS

On December 24, 2004 check No. 1898 was issued from the operating account of the St. Thomas Plaza Extra store payable to the Virgin Islands Bureau of Intemal Revenue in the amount of $\$ 299,892.26$ for payment of gross receipts taxes due for November 2004. On January 7, 2005 check No. 21975 was issued from the operating account of the St. Thomas Plaza Extra store payable to the Virgin Islands Bureau of Internal Revenue in the amount of $\$ 334,266.47$. The check was in payment of gross receipts taxes due for December 2004. On February 24, 2005 check No. 22137 was issued from the operating account of the St. Thomas Plaza Extra store payable to the Virgin Islands Bureau of Internal Revenue in the amount of $\$ 308,239.02$ for payment of gross receipts taxes due for January 2005. The Monitor inspected the check and accompanying transmittal documents in each case.

### 2.9 FINANCIAL STATEMENTS

The COTR requested an inquiry be made of UC regarding the May 2004 Financial Statements prepared by the Comptrolier. In response, the Comptroller atvised that the realized and unrealized gain questioned by the COTR related to the Merrill Lynch account and the gains and losses listed in the Statements were those resulting from market fluctuations. She advised that the manner of booking those gains and losses in the May Statements was the same as she had used in previous months.
In January 2005 the COTR was provided with a copy of the UC Consolidated Balance Sheet for June 2004 and a Consolidated Income Statement for the Six Months.Ending June 30, 2004 as received from UC management. In early March 2005, the COTR was provided copies of the Jnly, August, and September Financial Statements by the Comptroller of UC.

### 2.10 PAYMENTS OF FINES

During the January 2005. UC paid a $\$ 500$ fine to the Virgin Islands. Health Department for pest control violations, a $\$ 450$ fine to the Virgin Islands Department of Licensing and Consumer Affairs for the sale of out-of-date goods, and a $\$ 600$ fine to the same Department for "misrepresentations and deceptive trade practices." Store management explained that citations and fines of this nature are not unusual and happen from time to time. Store management indicated that steps had been taken to address the issues raised, including pest control and increased vigilance over the sale of out-of-date and/or expired merchandise.

### 2.11 PAYMENT OF EXTRA FEES DUE ON LEASE

On December 27, 2004 the COTR was advised that UC issued a check for $\$ 107,334,67$ to TUTU Park Limited, of St. Thomas, the landlord of the property being leased by UC for its store. The money represented extra lease payments required when the annual gross sales of UC at the store exceeded $\$ 25$ million. The lease provision requires UC to pay the landlord 1.5 percent of all sales over $\$ 25$ million. The sales were calculated for the period of twelve months, ending October 27, 2004.

While we did not have all of the 2003 detailed sales figures, we estimated sales for the twelve months to be $\$ 31,304,536$. The amount of sales used by UC to . compute the lease payment was $\$ 32,147,397$. The difference between their figure and ours was likely due to our use of estimates for the volume of sales in the later months of 2003. The Monitor approved the check after reviewing the lease and the extra fee requirement as well as the calculations used by UC to artive at its figure.

### 2.12 PAYMENT OF YEAR-END BONUSES

On December 29, 2004 store management approached a Monitor and requested anthority to pay end-of-the-year bonuses to senior and mid-level management. The initial request involved payments of $\$ 30,000$ to each of the senior management personnel. After some discussion, the COTR approved bonuses at the same level as bonuses were paid last year. For senior management, the COTR approved bonuses of no more than $\$ 6,000$. Thie COTR also approved specific amounts for individuals who were not employed by UC last year but were scheduled to receive bonuses this year. The total amount proposed by UC management was $\$ 131,900$. The total amount paid these individuals last year was $\$ 109,900$. The total amount approved by the COTR amounted to $\$ 128,900$.

### 2.13 FIRE DAMAGE AT THE ST. CROIX SHOPPING CENTER

On January 20, 2005 at approximately 6:00 a.m.,', report was received of a fire in the Totally Kidz store located in the United Shopping Center. Fire units responded and found the back storage area of the store fully engulfed in flames. The fire was quickly extinguished. A preliminary investigation by the Virgin Islands Fire Service determined that the firé was caused by water infrusion into the electrical service panel causing a short circuit. Totally Kidz sustained water, smoke and fire damage estimated at $\$ 100,000$, while the adjacent stores, Platinum and Best Furniture sustained smaller amounts of smoke and water damage. The Totally Kidz store has not been open since the fire. None of the tenants had fire insurance on the contents of the stores. UC management believes that lawsuits against UC are likely.

### 2.14 WORKERS COMPENSATION PAYMENT

On February 25, 2005 check No. 22143 was issued from the operating account of the St. Thomas Plaza Extra store payable to the Government of the Virgin Islands Workers Compensation Fund in the amount of $\$ 81,887.17$. The check was in payment of the annual workers compensation liability of UC.

### 2.15 INVENTORY

A full physical inventory began on March 3, 2005 at the St. Croix Plaza Extra East store. Physical inventories are to be conducted at all three stores. RGIS Inventory Specialists, the same company that conducted the inventory count last year, has returned to complete this count.

### 2.16 CHECKS MADE PAYABLE TO NEJEH YUSUF

The COTR raised a concem about the practice of Nejeh Yusuf using a personal credit card to pay bills of UC. Under this practice, Mr. Yusuf is reimbursed for the payments by checks drawn on the operating account of UC. The COTR
requested information about two specific checks issued to Nejeh Yusuf in January 2005 relating to this practice: check No. 16217 for $\$ 43,000$ and check No. 16222 for $\$ 2,475.32$. Both were issued to Nejeh Yusuf and dated January 25 and 29 , respectively.
On March 1, 2005 the COTR was advised that the $\$ 43,000$ check was reimbursement to Nejeh Yusuf for payment to the Virgin Islands Water and Power Authority (WAPA) made with Mr. Yusuf's personal credit card. The Monitor had inspected the bill from WAPA and the receipt showing the credit card payment of $\$ 43,000$. Mr. Yusuf explained to the Monitor when asked that UC uses credit cards whenever possible to earn frequent flyer points which are in turn used for UC business travel. Mr. Yusuf advised that the practice of using a credit card is particularly helpful when vendors suchi as B.J.'s Wholesale require payment prior to the shipment of goods, and will accept only credit card payments from UC.
Check No. 16222 for $\$ 2,475.32$, issued to Mr . Yusuf, represented reimbursement for miscellaneoous business supplies purchased for the store by Mr. Yusuf. The Monitor inspected the individual receipts representing the items purchased by Mr. Yusuf and was satisfied they were appropriate expenses of UC.
The COTR advised that he was concerned about the practice of using a personal credit card to pay large corporate expenses because the expenses may not be accurately reflected in subsequent financial statements. He advised that he would like to see the practice stopped. He added that he did not see a problem with smaller amounts for items such as office supplies.

### 2.17 UC FUNDS TO BE USED IN PAYMENT OF ESTIMATED TAX LIABILITY OF SHAREHOLDERS

On March 10, 2005 the COTR was advised that the Monitor on St. Thomas has been asked to approve six checks issued from the UC operating account ta pay personal tax liabilities of Mr. Fathi Yusuf and five other shareholders. The total amount of the checks presented was $\$ 900,000$. The COTR requested additional information before approving the checks.
On March 14, 2005 we forwarded a copy of a document that had been provided by UC management to explain the calculation used to estimate the tax liabilities. The document was from an attorney in New York who appeared to have calculated the amounts to be paid on behalf of the shareholders from financial information that was available through July 31, 2004 that was then annualized. The COTR advised after reviewing the docnment that he would not approve the checks as the information used to estimate the tax liability did not appear to adequately address the significant losses to the UC as a result of the Merrill Lynch investment account that were booked by UC in the latest financial statements. The COTR advised that he would reconsider the decision upon the submission of additional information by UC that indicates more current information was included in the calculation of tax liabilities. This decision was conveyed to UC management.

### 3.0 IMPLEMENTATION OF MONITORING PLAN

The information presented below is a consolidated report of monitoring activity conducted by MAI at the three markets of UC in the U.S. Virgin Islands. Monitors engaged in the activity in accordance with the Business Monitoring Plan approved by the USMS. The information is organized to correspond to the specific numbered monitoring activities outlined in the Plan.

### 3.1 ACTIVITY NO. 1-REVIEW AND RECONCILIATION OF INCOME AND DEPOSITS

For each day during the first two months of the reporting period, the Point of Sale (POS) summary, till reconciliation, deposit slips, phone card and lottery reconciliations, and the Westem Union (St. Thomas Plaza Extra and St. Croix Plaza Extra West)reconciliations were reviewed by the Monitors assigned to each store. In total, till reconciliations balanced in a satisfactory manner with reported deposits and the POS summary: Any significant deviations were reconciled with store management. In summary, the data collected and reconciled by the on-site Monitors is presented below.

TABLE NO. 1
POS Summary and Till Reconciliation

| ITEM,: | DECEMBER | JANUARY | FEBRUARY | TOTALS |
| ---: | ---: | ---: | ---: | ---: |
| Total Sates | $\$ 8,479,574$ | $\$ 7,811,051$ | $\$ 6,997,096$ | $\$ 23,287,721$ |
| Over/(Short) | $(\$ 2,421)$ | $(\$ 1,735)$ | $\$ 4,332$ | $\$ 176$ |

The "Total Sales" figures represented in Table No. 1 are the sales figures as reported by the stores' networked cash registers according to the computer program reporting system used by UC. The "Over/(Short)" figures represent the total net amount of discrepancy between repoited sales and the amounts collected in the registers' tills for the month. The cumnlative shortage amounts in December and January for all stores is comprised mostly of errors made at the register and unofficial "loans" taken out of the till by cashiers. Cashiers are personally responsible for till shortages, which are deducted from their checks weekly. The net overage for January was the result of a reported overage of $\$ 7,763$ by the St. Thomas Plaza Extra store. This overage was traced to computer networking errors between the registers and the POS computer that caused individual totaling errors. Store management and the Monitor believe that the errors were the result of reporting errors on selected registers and do not represent a loss of funds. The networking errors occurred between February 3rd and February 8th, and were corrected by the installation of a new router connecting the registers to the POS computer.

TABLE NO. 2
Detailed Till Reports

| ITEM | DECEMBER | JANUARY | FEBRUARY | TOTALS |
| :--- | ---: | ---: | ---: | ---: |
| Cash | $\$ 3,580,271$ | $\$ 3,051,714$ | $\$ 2,800,565$ | $\$ 9,432,550$ |
| Checks | $\$ 1,531,463$ | $\$ 1,548,612$ | $\$ 1,271,671$ | $\$ 4,351,752$ |
| WIC | $\$ 124,685$ | $\$ 125,233$ | $\$ 117,987$ | $\$ 367,905$ |
| Telecheck | $\$ 418,003$ | $\$ 366,792$ | $\$ 317,655$ | $\$ 1,102,450$ |
| FS/EBT: | $\$ 655,581$ | $\$ 663,962$ | $\$ 634,186$ | $\$ 1,953,729$ |
| Debit Cards | $\$ 945,586$ | $\$ 883,057$ | $\$ 788,208$ | $\$ 2,616,851$ |
| Credit Cards | $\$ 1,176,132$ | $\$ 1,126,651$ | $\$ 1,020,143$ | $\$ 3,322,926$ |
| Totals | $\$ 8,431,727$ | $\$ 7,766,021$ | $\$ 6,950,415$ | $\$ 23,148,163$ |

The figures in Table No. 2 represent monthly totals taken directly from the till reconciliation sheets prepared and reconciled by store personnel to the daily collections of register tills and reports from the POS system. These figures were not reconciled with reports from the stores' Peachtree accounting software program as those reports are generally months behind the actual data.

TABLE NO. 3
Detailed Deposit Reports

| ITEM | DECEMRER | JANUARY | FEBRUARY | TOTALS |
| :--- | ---: | ---: | ---: | ---: |
| Cash | $\$ 3,777,147$ | $\$ 3,238,297$ | $\$ 3,238,297$ | $\$ 10,253,741$ |
| Checks | $\$ 1,694,631$ | $\$ 1,718,648$ | $\$ 1,718,648$ | $\$ 5,131,927$ |
| Lottery and Phone Cards | $\$ 103,596$ | $\$ 69,851$ | $\$ 69,851$ | $\$ 243,298$ |
| Undapositables | $\$ 39,993$ | $\$ 38,590$ | $\$ 38,590$ | $\$ 117,173$ |

The figures in Table No. 3 represent monthly totals taken directly from the deposit slips and reconciliations prepared by store personnel. Undepositables are items which are counted as receipts in the till reconciliations for the purpose of balancing the registers, but are not deposited into:the stores' bank account. Examples of undepositable items include redeemed gift certificates, in-store credits for exchanged merchandise, WIC checks held for approval and direct payments from the register to local suppliers of fresh fish and produce. Monitors inspected documentation for these jtems when they exceeded $\$ 1,000$ in any store for a given day.

### 3.2 ACTIVITY NO. 2-REVIEW AND RECONCILIATION OF WESTERN UNION DATA

Western Union daily spreadsheets are compiled from the Western Union daily printouts. Store reported deposits to the Western Union accounts are monitored weekly and verified with bank records received directly from Banco Popular. No discrepancies were noted. The balance in the St. Thomas Plaza Extra Western Union account as of February 28, 2005 was $\$ 109,926.47$. The balance in the St. Croix Plaza Extra West Western Union account was $\$ 342,417.22$.

### 3.3 ACTIVITY NO. 3 - REVIEW AND RECONCILIATION OF BANK STATEMENTS WITH POS FIGURES AND DISBURSEMENTS JOURNALS

Banco Popular account records are reviewed electronically by the Monitors on a weekly basis. The Banco Popular accounts are used primarily to receive electronic payments that result from customer purchases using credit and debit cards as well as electronic food stamps (EBT).

TABLE NO. 4
Sales and Deposits

| JTEM | DECEMBER | JANUARY | FEBRUARY | TOTAL |
| :--- | :---: | :---: | :---: | :---: |
| Total Electronic Sales | $\$ 2,777,300$ | $\$ 2,673,670$ | $\$ 2,442,537$ | $. \$ 7,893,507$ |
| Total Net Deposits | $\$ 2,668,540$ | $\$ 2,720,439$ | $\$ 2,427,514$ | $\$ 7,816,493$ |
| Net Differences | $(\$ 19,922)$ | $\$ 11,904$, | $(\$ 32,105)$ | $(\$ 40,033)$ |
| Variance | $(0.72 \%)$ | $0.72 \%$ | $(1,31 \%)$ | $(1,31 \%)$ |

Total deposits are unable to be completely reconciled to sales each month due to deposit timing differences and in some instances to the timing of the banks' recording of the electronic deposits, net of transaction fees. The figures for "Net Differences" in the table above are adjusted figures, arrived at by adding to the monthly figures those deposits niot booked by the bank until the following month and subtracting those deposits from the previous months that are booked in the next month.
All transfers of funds out of the Banco Popular accounts were traced to the Bank of Nova Scotia operating accounts of the storees.

### 3.4 ACTIVITY NO. 4 - VERIFICATION OF DEPOSITS IN ACCOUNTS AT THE BANK OF NOVA SCOTIA

The St. Thomas Plaza Extra store maintains a separate operating account at the Bank of Nova Scotia into which each day's depositable receipts are placed. The Monitors conduct weekly reconciliations between what the till reports indicated should have been deposited (depositable) and the actual amount deposited, as verified by the bank records.

## TABLENO. 5

St. Thomas Till Reports and Deposits BNS

| ITEM | DECEMBER | JANUARY | FEBRUARY | TOTAL |
| :--- | :---: | :---: | :---: | :---: |
| Till Reported Deposits | $\$ 2,173,809$ | $\$ 1,860,416$ | $\$ 1,690,800$ | $\$ 5,725,025$ |
| Deposits per Bank | $\$ 3,408,776$ | $\$ 2,667,342$ | $\$ 2,136,658$ | $\$ 8,212,776$ |
| Difference | $\$ 1,234,967$ | $\$ 806,926$ | $\$ 445,858$ | $\$ 2,487,751$ |
| Adjustments | $\$ 1,226,115$ | $\$ 810,961$ | $\$ 472 ; 068$ | $\$ 2,509,144$ |
| Net Difference | $\$ 8,852$ | $(\$ 4,035)$ | $(\$ 26,210)$ | $(\$ 21,393)$ |
| Percentage | $.26 \%$ | $(0.22 \%)$ | $(1.55 \%)$ | $-1.51 \%$ |

Adjustments must be made as part of the analysis involved in reconciling deposits to the operating bank account with money taken in at the tills, because the money recorded by the tills includes items such as transfers from credit card
accounts, deposits recorded late, and deposits of other non-till sourced monies; and so on.
As noted in the table above, the net difference between the amount to be deposited and the amount recorded as deposited by the bank, after adjustments are made is 1.51 percent. MAI believes that the recurring fluctuations in differences is due in part to the timing of the Bank of Nova Scotia's recording of deposits, which often appears to have little discernable correlation to when the particular deposit was delivered to the bank by store personnel.
The St. Croix Plaza Extra stores share one operating account at the Bank of Nova Scotia into which each day's depositable receipts from the till reconciliation are made. Monitors conduct weekly reconciliations of what the till reports indicated should have been deposited and what the bank records shawed had been deposited.

TABLE NO. 6
St. Croix Till Reports and Deposits BNS

| ITEM | DECEMBER | JANUARY | FEBRUARY | TOTAL |
| :---: | :---: | :---: | :---: | :---: |
| Total Till Reports Deposits | \$3,344,399 | \$3,042,515 | \$2;649,416 | \$9,036,330 |
| Deposits per Baok | \$4,292;66i | \$3,347,502 | \$3,959,250 | \$11,599,413 |
| Difference. | \$948,262 | \$304,987 | \$1,309,834 | \$2;563,083 |
| Adjustments | \$942,188 | \$276,559 | \$1,325,157 | \$2,543,884 |
| Net Difference | \$6,094 | \$28,429 | (\$15,326) | \$19,197 |
| Percentage. | 0.18\% | 0.93\% | (0.58\%) | 0.59\% |

Adjustments to reconcile bank deposits to deposits per the till reconciliation are made up. of items similar to those mentioned above. Monthly fluctuations in irreconcilable differences.may be due in part to the timing of the Bank of Nova Scotia's recording of deposited amounts, which often appear to have little discemable correlation to when particular deposits are delivered to the bank by store personnel.

### 3.5 ACTIVITY NO. 5 - COMPARISON OF ACCOUNTS PAYABLE AGING REPORTS

The Monitors conduct a review of the rate at which each of UC's three stores paid their respective bills. The purpose of this review is to ensure that debt is not increased in a manner that is other than usual and customary. Table No. 7 depicts the overall rates of payment for the stores by month during the three month period. The percentage of bills that are paid within the first thirty days has remained relatively stable.

TABLE NO. 7
Accounts Payable Aging

|  | $0-30$ <br> DAYS | $31-60$ DAYS | $61-90$ DAYS | OVER 90 DAYS | TOTALS |
| :--- | :---: | :---: | :---: | :---: | :---: |
| December | $68.09 \%$ | $19.69 \%$ | $11.95 \%$ | $0.27 \%$ | $100 \%$ |
| January | $66.84 \%$ | $25.40 \%$ | $6.99 \%$ | $0.77 \%$ | $100 \%$ |
| February | $70.04 \%$ | $21.81 \%$ | $7.12 \%$ | $1.03 \%$ | $100 \%$ |
| Average | $68.32 \%$ | $22.3 \%$ | $8.69 \%$ | $0.69 \%$ | $100 \%$ |

### 3.6 ACTIVITY NO. 6 - REVIEW AND COMPARISON OF BANK STATEMENTS AND DISBURSEMENT JOURNALS

Weekly reviews and comparisons of UC checks issued through the Peachtree accounting software program's disbursement journals and the comesponding bank statements for the operating accounts of each store revealed no checks were issued that were not recorded in the check disbursement journals. Table No. 8, below, reflects the bank accounts of UC that were reviewed by the Monitors and compared with the disbursement journals as well as the ending balances of each at the end of each month. The balances reported below were taken from the banks' records and have not been reconciled for outstanding disbursements or deposits in transit.

TABLE NO. 8
Bank Accounts Reviewed

| BANK ACCOUNT | ACCT. NO. | DECEMBER ENDING BAL. | JANUARY ENDING BAL. | $\begin{gathered} \text { FEBRUARY } \\ \text { ENDING } \\ \text { BAL. } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: |
| SB-STT Operating | 55312010 | \$830,523.30 | \$132,424.29 | \$301,957 |
| SB-STT <br> Lottery and <br> Phone Card | 96001238 | \$76,824.07 | \$78,288.06 | \$70,189 |
| SB-STT Telecheck | 55356719 | \$936,351.43 | \$1,021,604.29 | \$793,448 |
| BP-STT Credit/Debit | 192026143 | \$80,515.73 | \$105,990.94 | \$614,043 |
| $\mathrm{BP}=\mathrm{ST}$ - <br> Western Union | 192042300 | \$112,832.45 . | \$162,382.07 | \$109,929 |
| SB - STX <br> Operating | 65811 | \$1,731,478.04. | \$1,266,723.47 | \$1,539,906 |
| SB - STX-East. Telecheck | 60086413 | \$78,0才8.11 | \$94,290.34 | \$150,033 |
| BP - STX-East. Credit/Debit | 191013307 | \$3,419,435.71 | \$4,399,919.56 | \$4,621,950 |
| SB - STX-West Telecheck | 6009218 | \$46,359,28 | \$70,745,33 | \$106,696 |
| BP - STX-West Credit/Debit | 191063789 | \$3,289,961.81 | \$4,176,866.96 | \$4,470,167 |
| BP - STW-West Westem Union | 191107867 | \$225,155.58 | \$296,857.11 | \$342,417 |
| SB - STX- <br> Shopping <br> Center | 92031923 | \$307,135.37 | \$312,085,66 | \$329,806 |
| Total Cash in Bank |  | \$11,134,590,88 | \$12,118,178.02 | \$13,453,511 |

### 3.7 ACTIVITY NO. 7-REVIEW OF DISBURSEMENTS

During the reporting period the Monitors were presented with checks, excluding payroll, for review and approval prior to is suance, in accordance with the Monitoring Plan in affect. Store management was required to present invoices to
support and document payments for which approval was requested. The total amount represented by the checks reviewed and approved in the reporting period was $\$ 18,214,190$.

TABLE NO. 9
Checks Reviewed Prior to Issuance

| MONTH | NO. OF CHECKS | AMOUNT |
| :--- | :---: | ---: |
| Decamber. | 598 | $\$ 6,314,786$ |
| January | 465 | $\$ 6,071,689$ |
| February | 455 | $\$ 5,827,715$ |
| Totals | 1518 | $\$ 78,214,190$ |

### 3.8 ACTIVITY NO. 8 - ANALYSIS OF OPERATING PERCENTAGES

The latest financial statements produced by UC are for the period ending September 2004. Without the information from timely financial statements, a review of operating percentages suffers from an absence of important information necessary to identify changes in trends in a timely manner. Nonetheless, a rough computation and comparative analysis of the gross profit operating percentages of UC has been made and is summarized in Table No. 10 , below.

TABLENO. 10
Operating Percentages for UC

| Average Gross Profit \% 2003 |  |
| :--- | :--- |
| Gross Profit January 2004 | $35.50 \%$ |
| Gross Profit February 2004 | $35.59 \%$ |
| Gross Profit March 2004 | $35.64 \%$ |
| Gross Profit Apri! 2004 | $\therefore . .43 .48 \%$ |
| Gross Profit May 2004 | $30.03 \%$ |
| Gross Profit June 2004 | $44.95 \%$ |
| Gross Profit July 2004 | $30.12 \%$ |
| Gross Profit August 2004 | $40.01 \%$ |
| Gross Profit September 2004 | $45.54 \%$ |
| Gross Profit October 2004 | $32.62 \%$ |
| Gross Profit November 2004 | $29.66 \%$ |
| Gross Proflt \% December 2004 | $36.75 \%$ |
| Average Gross Profit \% 2004 | $41.61 \%$ |
| Gross Profit \% January 2005 | $33.68 \%$ |
| Gross Profit \% February 2005 | $39.24 \%$ |

The gross profit percentages are computed using sale of merchandise and cost of goods sold. Expenses and revenues from other sources are not included, such as from Western Union and the shopping center. In the absence of financial statements, we have reconstructed the gross profit percentages. The sales figure comes from Till Reconciliation data gathered by the Monitors while the cost of
goods sold figure is computed from Peachtree summaries of disbursements that have been coded by expense categories. Where those figures are unavailable, the sales figures are obtained from the Monitor's Till Reconciliations. The cost of goods sold figures are reconstructed using monthly check registers and the Monitor's Check Approval Logs. Because a Peachtree summary of disbursements is not always available, an effort is made to use similar coding rationales to code these disbursements.


Chart No. 1 shows the cumulative monthly growth in sales for years 2003 and 2004, and the first two months of 2005. As the chart shows, the sales figures for 2004 (Series 2)-are slightly greater than the sales figures for 2003 (Series 3). The total figures are $\$ 84,717,190$ for 2004, and $\$ 80,218,546$ for 2003; an increase of $\$ 4,498,644$ or 5.6 percent.
Because the figures used in Table No. 10 have been obtained from unaudited and unverified sources, MAXIMUS makes no representations and provides no assurances that the figures are accurate. They are offered solely for the purpose of showing, ta-the extent possible, trends in the financial position of UC based upon comparisons with similar data from 2003.

### 3.9 ACTIVITY NO. 9 - REVIEW OF INCOME AND DISBURSEMENTS OF SHOPPING CENTER ON ST. CROIX.

On a monthly basis, the Monitor on St. Croix obtains spreadsheets from the shopping center manager showing rents collected and funds disbursed by check in payment of expenses related to the shopping center. These figures are reconciled with the monthly bank statements of the shopping center account. It is noted that, on occasion, a total reconciliation cannot be made because the figures supplied by the manager are not always. consistent with figures previously provided by him. For example, the figure provided on the spreadsheet showing the balance of funds available at the end of one month may not be the same figure as that shown as the beginning balance for the following month. These
inconsistencies appear to be related to adjustments that are made at the end of the month by the UC Comptroller. Ta date, the inconsistencies have not been in amounts that are significant; generally no more than several hundred dollars. The following is a summary of tenant account activity during the reporting period:

## TABLENO. 11

Summary of Tenant Account Activity

| ITEM | AMOUNT |
| :--- | ---: |
| Beginning Balance | $\$ 260,362$ |
| Rent Collected | $\$ 121,295$ |
| Disbursements: | $\$ 51,136$ |
| Ending Balance | $\$ 330,521$ |

TABLE NO. 12
Shopping Center Change in Activity

|  | Shoppiag |  |  | Center Change in Acivity |
| :--- | :--- | :--- | :--- | :--- |
| . Item | December | January | February | Last Month Change |
| Tenants | 34 |  | 33 | 32 |
| Rent Collected | $\$ 53,376$ | $\$ 37,525$ | $\$ 30,394$ | $(19 \%)$ |
| Rent Due | $\$ 43,047$ | $\$ 42,327$ | $\$ 35,327$ | $(16.5 \%)$ |
| Expenses | $\$ 13,956$ | $\$ 23,619.83:$ | $\$ 7,652$ | $(67.6 \%)$ |

Total expenses from the shopping center account in January 2005 equaled $\$ 29,528$; however, $\$ 5,908.17$ of that amount was used to pay expenses of the laundromat. Total expenses from the shopping center account in February 2005 equaled $\$ 19,633$, with $\$ 7,652$ used to pay expenses for the shopping center and the remainder used to pay expenses of the laundromat. Since the laundromat is being treated separately, the money paid out of the shopping center account to pay for laundromat expenses is not included in the table shown above.
Seven tenants remain substantially in arrears in their rent payments; a reduction from eight tenarits in the last ninety-day report. Table No. 13 reflects the monthly balances for all tenants in arrears. The owner and manager of tenant $J P$ Sales has been ill and is not currently operating his business. The shopping center manager has begun action to terminate the lease and evict this tenant.

TABLE NO. 13
Amount Owed by Tenants

| Tenant | Monthly Rent | Amt in Arrears | Manager Comments |
| :---: | :---: | :---: | :---: |
| JP Sales | \$2,340 | \$39,020 | (See Comments above) |
| ' Bee's Riecord Shop | \$781 | \$4,091 | Chronically late but always pays. |
| Gill Electronios | \$781 | \$4,201,66 | Chronically late but always pays. |
| Elsa Beauty Parlor | \$780 | \$1,900 | Chronically late but always pays. |
| Skelton, Lindo \& . Gizeile | \$780 | \$3,060 | Chronically late but ahways pays. |
| Speedy Services | \$1,312 | \$9,957 | Has been given a 3-month rent grace period. Paid \$2,264 in February 2005 |
| Best Furniture | \$7000 | \$14,366 | Pald $\$ 28,000$ during ninety-day reporting.period |

### 3.10 ACTIVITY NO. 10-REVIEW OF PAYROLL RECORDS FOR UNUSUAL PAYMENTS

The payroll records of each store were reviewed by the Monitors for nnusuat or extraordinary payments. None were noted. Key family members on the payroll continue to receive $\$ 3,000$ per month, before withholding deductions.

### 3.11 ACTIVITY NO. 11 - UNSCHEDULED CASH COUNTS

Monitors conduct unscheduled cash counts each week at all of the stores in order to ensure unneeded cash is not accumulating in the stores rather than being deposited in bank accounts. Experience has indicated that $\$ 80,000$ is the maximum that should be maintained at any store. On each day when a surprise count reveals a balance in excess of this limitation, the Monitor verifies the reason and instructs store management to bring the level of currency on hand within proper limits. Under the new Second Amended Monitoring Plan, the Monitor traveling to St. Croix encounters factors related to travel and availability of store management that interferes with conducting the counts on schedule. The store manager at the St. Croix Plaza Extra West store with access to the cash safe is often not in the store until late in the aftemoon, making it difficult for the Monitor to conduct the cash count and make, the last seaplane back to St. Thomas. As a result, the Monitor is looking for alternative transportation to St. Thomas that would allow for additional time on St. Croix.

### 3.12 ACTIVITY NO. 12 - DAILY VISITS TO THE MARKETS

Throughout the reporting period, Monitors physically observed store and warehouse operations on a daily basis while conducting walks through the store facilities. Monitors are vigilant for any unusual or extraordinary conduct or activities that might suggest financial risk to the Govermment's interest in UC, its operations and assets.

Mrortion
MAXIMLSS

### 3.13 ACTIVITY NO. 13- TRACK AND RECONCILE THE USE OF CERTAIN FUNDS IN COMPLETING A RESIDENCE ON ST THOMAS

Store management reported that construction of the residence is substantially complete. However, additional funds may be needed to fund final landscaping costs. During the COTR's January 2005 visit he approved the use of an additional $\$ 13,000$ in UC funds for landscaping expenses, increasing the total approved amount to $\$ 277,000$. In preparing this report it was determined that the cumulative total of funds approved for completing the residence that was previously reported as $\$ 252,000$ did not reflect the $\$ 25,000$ approved early in November 2004.

### 4.0. RECOMENDATIONS

The sections that follow highlight recommendations made to the USMS COTR as a result of the monitoring activities.

### 4.1 INVENTORY CONTROL SYSTEM

In view of the significance that an accurate inventory control system bears to the credibility and reliability of any assessment of the cost of goods purchased and sold, and the fact that UC already owns and uses an electronic platform that contains the capacity for tracking the inventory, we continue to recommend. efforts be made to convince or reqnire the owners of UC to begin using an effective electronic inventory control system.

### 4.2 FINANCIAL STATEMENT BACKLOG

The availability of accurate and timely financial statements is essential to themonitoring process. The USMS should consider requiring that store management provide accurate monthly financial statements to monitoring personnel no later than 15 days following the end of a month. The latest monthly. financial statement made available to the Monitors at the writing of this report is the September 2004 financial statement. In addition, the USMS may wish to consider requiring store management to temporarily secure outside accounting assistance to assist in preparing monthly and quarterly statements currently im. arrears.

# KAUFMAN ROSSIN 

## Independent Monitoring Report

September 2, 2015
United Corporation d/b/a


September 2, 2015
Lori A. Hendrickson
Trial Attorney
Department of Justice, Tax Division, Western Criminal

## Re: Independent Monitoring Report

Kaufman, Rossin \& Co. ("KRC", "We" or the "Firm") has completed its engagement to provide consulting services in the litigation matter of United States, et al., v. United Corp., et al. Specifically, we were asked to be the Independent Monitor for United Corporation ("United") during the probationary period, as agreed to in the "Plea Agreement" dated February 26, 2010, and agreed to by the U.S. District Court of the Virgin Islands on December 18, 2014 as part of United's sentencing.

The engagement was performed under the Statements on Standards for Consulting Services issued by the American Institute of Certified Public Accountants ("AICPA"). The monitoring procedures set forth in the Plea Agreement and as further described in our engagement letter dated August 15, 2013, do not constitute an audit, examination or review in accordance with standards established by the AICPA. Our procedures are summarized in the Executive Summary attached herein. Based on the procedures performed no significant findings were noted, that in our judgment, would need to be reported in accordance with our engagement.

Our engagement to be the Independent Monitor required quarterly reporting on a prospective basis. Due to changes in condition of United based upon the civil litigation discussed in Section 1 herein, it was agreed that the monitoring procedures would be retrospective for the entire year of 2014. Therefore, this report replaces the quarterly reports.

This report is intended solely for the purpose of the monitoring engagement as required by the Plea Agreement and is not to be used for any other purpose or to be distributed to any other parties not mentioned in the Plea Agreement without our express written authorization.

We appreciate the opportunity to work with the U.S. Department of Justice ("US DOJ"), the District Court of the Virgin Islands ("Court") and United, and thank management and staff of United for their cooperation and assistance during the course of our engagement. We will be pleased to discuss this report with you at your convenience.

Very Truly Yours,


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## 1. Monitoring Engagement

The Firm was engaged to conduct an independent monitoring engagement in accordance with the Plea Agreement (section 8 paragraphs E 1 through E 4). Based upon agreement with United and the US DOJ, the following is a summary of the monitoring tasks:
$>$ Analyze the gross receipts of United to ensure that the gross receipts tax (VI Form 720B ) is properly reported.
$>$ Analyze W2VI withholding and Form 941 for FICA/FUTA taxes to ensure they are properly reported.
$>$ Verify whether gross receipts of United Corporation are properly included in any income tax filings that may be submitted by United Corporation during the monitoring period.
> Analyze United's books and records and review on a sample basis, against underlying source data.
$>$ Submitting quarterly reports to the Department of Justice, Tax Division, and the United States Attorney for the District of the Virgin Islands (collectively referred to as the "Government"), the District Court of the Virgin Islands (herein referred to as the "Court") and United of United's financial condition, results of business operations, status of tax filings and tax payments, and accounting for the source and use of funds. The formats of such reports were to be agreed upon between the parties.
$>$ Conduct an analysis of United's books and records at United's business premises on at least a quarterly basis.
> Review and approve any checks or counterchecks, or withdrawal of funds, or any transfers, in excess of $\$ 1,000$, except for transactions incurred in the ordinary course of business.

Subsequent to KRC's engagement in August 2013, approval of the Plea Agreement and commencement of the monitoring was delayed by the Court as a result of certain ongoing civil litigation regarding the existence of a partnership amongst the parties. In November 2014 the civil court ruled that a partnership between Fathi Yusuf ("Yusuf") and Mohammed Hamed ("Hamed") existed ("Partnership"). ${ }^{1}$

Specifically, the Partnership is for the operations (but not the real estate activities) of the three Plaza Extra Stores (East, West and St. Thomas) that were owned by United at the time of the court order. Therefore, commencing January 2013 the net income of the non-real estate activity of United (grocery operations and investment income) was passed through to the Partnership tax return in accordance with the court order. As a result of this pass through activity we extended

[^2]our procedures to include the Partnership return for 2014 to ensure all revenues were reported. In January 2015, the civil court further ruled that the Partnership be split. ${ }^{2}$

As part of the Partnership split, Hamed received the Plaza Extra West store ("West"), Yusuf received the Plaza Extra East store ("East") and the Plaza Extra St. Thomas store ("STT") went to Hamed after an auction was held.

Due to the Partnership split, monitoring of United during 2015 would likely not accomplish the intention of the probationary period under the Plea Agreement. Because of the Partnership split, Hamed would own West and STT and those operations would no longer be part of United for the majority of the monitoring period. After discussions with Lori Hendrickson, Attorney for the Department of Justice, Tax Division, it was determined that reviewing the financial information for 2014 retrospectively for the entire year would suffice for the intent of the Plea Agreement since all Plaza Extra stores were under United for tax reporting purposes.

[^3]
## 2. ExECUTIVE Summary

Analyze the gross receipts of United to ensure that the gross receipts tax (VI Form 720-B) is properly reported

In order to verify that all revenue of United Corporation that is subject to the Gross Receipts tax is declared for the year ended December 31, 2014, we obtained a copy of the monthly Gross Receipts tax forms 720-VI, as filed by United with the Virgin Islands Bureau of Internal Revenue (VIBIR). We then obtained an electronic copy of the general ledgers for each of the three locations of the Plaza Extra stores as well as the real estate division. We agreed the gross receipts reported on the forms $720-\mathrm{VI}$ to the revenues reflected in the combined ledgers for all locations. There were no significant exceptions noted. We also did extensive testing of the underlying source data and sales journals used to record the transactions into the general ledger. See Section 4 for our detailed testing in this area.

## Analyze W2VI withholding and Form 941 for FICA/FUTA taxes to ensure they are properly reported

As part of our monitoring procedures, we performed an analysis of the payroll taxes for the year ended December 31, 2014 to ensure that they were properly reported. We obtained the quarterly payroll reporting forms 941 V and forms 941 SS . We agreed the amount withheld from the employees for income tax, social security and medicare taxes, by quarter as reported on the respective forms to the combined general ledger for all of the Plaza Extra stores. We also agreed the year end totals for all payroll amounts as reflected on the forms 941 and the general ledger to the W2VI as filed by United. No significant variances were noted.

Verify whether gross receipts of United Corporation are properly included in any income tax filings that may be submitted by United Corporation during the monitoring period

In order to verify that the amount of revenue recorded by United for the year ended December 31,2014 is properly stated we selected 61 days from the year for each store and all cashiers for that day for testing. This yielded 4,140 cashiers shifts selected as part of our gross receipts testing.

For each of the 61 days selected we obtained the Point of Sale ("POS") reports for every cashier for each day selected. We agreed the POS reports to the end of day accounting summary schedule which is used to summarize the day's sales into the general ledger including sales discounts. We then agreed the end of day accounting summary schedule to the general ledger to ensure the revenue and sales discounts were recorded properly and accurately. We also traced the bank deposits per the bank statements for the selected day and ensured it agreed to the end of day accounting summary which reconciles any differences between sales and the amount deposited in the bank. There were no significant exceptions noted. In addition, we performed a
monthly analysis of sales discounts to total sales, by month, by store, and noted no significant fluctuations throughout the year.

We also reviewed the monthly bank reconciliations for all cash accounts, for all stores, every month during 2014 and agreed the opening and ending balance to the general ledger and agreed the reconciled balance to the bank statement. There were no significant exceptions noted.

KRC also reconciled net income per the final financial statements for fiscal year ended December 31, 2014 to the income reported on United's Form 1120S and Form 1065 of the Partnership and noted no exceptions. As a result of the procedures performed described above, it appears gross receipts and net income were properly reported on United's tax filings for fiscal year 2014.

## Review and approve any checks or counterchecks, or withdrawal of funds, or any transfers, in excess of $\$ 1,000$, except for transactions incurred in the ordinary course of business

Due to the independent monitoring engagement changing from a prospective review to a retrospective review as described in Section 1, KRC did not approve payments in excess of $\$ 1,000$ contemporaneously as issued. As an alternative, in order to ascertain that disbursements incurred over $\$ 1,000$, not part of the ordinary course of business ${ }^{3}$, were business related or properly classified as distributions, we reviewed and selected several different types of disbursements made throughout the year which include the following:
$>$ Disbursements to a "Hamed" or "Yusuf" listed in the general ledger
$>$ Disbursements made by credit cards
$>$ Disbursements made for employee loans
$>$ Reviewed disbursements made to vendors with United's staff and judgmentally selected items for additional review
$>\quad$ Additional randomly selected disbursements from the cash accounts selected from the general ledger

For each of the selections we reviewed supporting documentation such as vendor invoices, check copies and general ledger notations as well as discussions with the Controller and accounting staff to ensure they were in fact business expenses or otherwise properly recorded in the books and records. There were no significant exceptions noted.

[^4]
## Analyze United's books and records and review on a sample basis, against underlying source data

As part of the procedures and sample testing mentioned above, we generally reviewed the underlying source data as part of the procedures performed for each individual area. In addition to the above procedures mentioned, we also performed the following procedures discussed below.

The Pharmacies at the Plaza Extra stores are owned and operated by a third party. In order to ensure that the amount being deducted from total gross receipts related to pharmacy sales was reasonable, we selected three weeks from the year for Plaza Extra East and four weeks from the year for Plaza Extra West, the only stores with a pharmacy inside, and reviewed and agreed the sales reports from the pharmacy to the amounts recorded in the general ledger. There were no significant exceptions noted.

KRC reviewed the physical inventory count reports and total cost by department provided by third party consultants and agreed them to the balance reported on the financial statements. KRC also performed gross profit analysis by store for 2014 noting no significant variances noted.

In order to ascertain that the amount recorded by United related to investment income such as dividends, interest income and realized gains is properly stated KRC obtained the monthly investment statements and agreed the related investment income to the general ledger and financial statements. In addition, KRC recalculated the realized gains for the year reported on the financial statements using the investment statements. There were no significant exceptions noted

KRC also tested rental income for the year by obtaining the rent roll schedule for the year, selecting four lease agreements and agreed the rental amounts per the lease agreements to the rent roll schedule. KRC then traced the rental income per the rent roll schedule to the general ledger for every month in 2014. There were no significant exceptions noted.

KRC also agreed all the individual general ledgers provided and used for making selections during testing for each store to the combined financial statements provided. There were no exceptions noted.

Based on the above procedures no significant findings were noted, that in our judgment, would need to be reported in accordance with our engagement.

## 3. Detailed Procedures and Findings

Analyze the gross receipts of United to ensure that the gross receipts tax (VI Form 720-B) is properly reported

## Gross Receipts Tax Reconciliation

In order to verify that all revenue of United that is subject to the Gross Receipts tax is declared for the year ended December 31, 2014 the Firm reconciled the Company's revenue accounts per the general ledger to the monthly Gross Receipts Tax Form 720-VI for the period January 2014 to December 2014. The following table illustrates the Firm's reconciliation:

| Description | Amount |  |
| :---: | :---: | :---: |
| Taxable Receipts per 720-VI | \$ | 94,314,381 |
| Gross Receipts per General Ledger: ${ }^{4}$ |  |  |
| Plaza East |  | 32,706,930 |
| Plaza West |  | 31,289,507 |
| Plaza STT |  | 29,977,701 |
| Shopping Center |  | 1,073,129 |
| Total Gross Receipts | \$ | 95,047,267 |
| Less: Exemptions: Lotto Sales | ( | 64,215) |
| Less: Accrued Rent for Plaza East ${ }^{5}$ | ( | 678,549) |
| Total Gross Receipts per General Ledger | \$ | 94,304,503 |
|  |  |  |
| Difference from 720-VI to General Ledger | \$ | 9,878 |

The Firm noted that the overall difference from the filed Gross Receipts Tax Form 720-VI to the general ledger was $\$ 9,878$ or $0.001 \%$ of total gross receipts. In addition, we agreed the tax due as reported on the monthly Gross Receipts Tax Form 720-VI for the entire year amounting to $\$ 4,715,659$ to amounts recorded in the general ledger with insignificant differences.

Analyze W2VI withholding and Form 941 for FICA/FUTA taxes to ensure they are properly reported

## Payroll Reconciliation

In order to ensure that payroll taxes for the year ended December 31, 2014 were properly reported, the Firm reconciled the Company's payroll accounts per the general ledger to the

[^5]cpa•advisors
quarterly payroll tax form 941-VI and 941-SS for the period January 2014 to December 2014. The following table summarizes the Firm's reconciliation for the year related to tax form 941-VI:

| Description |  | Amount |
| :---: | :---: | :---: |
| Per 941-VI and W-2 Payroll Summary: |  |  |
| Total Wages, Tips, plus other comp. | \$ | 9,841,152 |
| Total Income Tax withheld from wages |  | 1,024,594 |
| Total Deposits for the year, including overpayment applied from prior year |  | 1,025,461 |
| Difference | \$ | 867 |
| Total Income Tax withheld from wages per above | \$ | 1,024,594 |
| Payroll Taxes per General Ledger |  | 999,023 |
| Difference |  | 25,571 |
| Overpayment from prior year ${ }^{(a)}$ |  | 26,438 |
| Remaining Difference from General Ledger and 941-VI | \$ | 867 |

The Firm noted that of the $\$ 53,504$ overpayment shown above, $\$ 26,393$ related to an overpayment of payroll taxes made in the $4^{\text {th }}$ quarter of 2012 which was carried forward until it was finally corrected in the $1^{\text {st }}$ quarter of 2014. In addition, there was an overpayment of $\$ 26,438$ made in the $2^{\text {nd }}$ quarter of 2014 which was adjusted in the general ledger in the $3^{\text {rd }}$ quarter to reduce the expense for the quarter. The total amount of the difference of $\$ 867$ from the General Ledger to the $941-\mathrm{VI}$ was related to immaterial differences noted during the year including an overpayment of $\$ 624$ in the fourth quarter of 2014.

The Firm also reconciled the Company's general ledger to the quarterly payroll tax form 941-SS for the period January 2014 to December 2014 which is summarized in the following table:

| Description |  | Amount |
| :---: | :---: | :---: |
| Per 941-SS and W-2 Payroll Summary: |  |  |
| Taxable Social Security Wages | \$ | 8,489,151 |
| Taxable Medicare Wages and Tips | \$ | 9,841,152 |
| Per 941-SS: |  |  |
| Social Security Taxes | \$ | 1,052,655 |
| Medicare Taxes |  | 285,393 |
| Additional Medicare Tax Withholding |  | 6,192 |
| Total Medicare and Social Security Taxes Reported |  | 1,344,240 |
| Total Deposits for the Year |  | 1,338,746 |
| Amount of Underpayment | \$ | $(5,494)$ |
| Total Medicare and Social Security Taxes Reported | \$ | 1,344,240 |
| Total SS and Medicare Taxes per General Ledger |  | 1,338,696 |
| Difference from General Ledger and 941-SS | \$ | 5,544 |
| Less: Underpayment amount paid in 2015 |  | 5,567 |
| Total Difference | \$ | (22) |

The Firm noted that the overall difference from the filed 941-SS to the general ledger was an overpayment of $\$ 22$ or $0.001 \%$ of total Medicare and social security taxes. The Firm also recalculated the percentage of social security taxes to the social security wages and the medicare taxes to the medicare wages and noted the percentages were $12.4 \%$ and $2.9 \%$, respectively.

The Firm also verified that the amount recorded for payroll in the general ledger for each of the members of the Yusuf and Hamed families ("Management") was the amount agreed upon by Management of $\$ 286,000$. The following schedule summarizes the cash, withholdings and associated payroll expense recorded for each member of management:

| Store | Payee | Net Payroll |  | FICA <br> Withholding |  | Tax <br> Withholding |  | Gross Payroll |  | Payroll Expense per General Ledger |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| East | Mufeed Hamed | \$ | 212,847 | \$ | 12,175 | \$ | 60,978 | \$ | 286,000 | \$ | 286,000 |
| East | Waleed Hamed |  | 219,364 |  | 12,175 |  | 54,461 |  | 286,000 |  | 286,000 |
| East | Yusuf Yusuf |  | 212,847 |  | 12,175 |  | 60,978 |  | 286,000 |  | 286,000 |
| East | Fathi M. Yusuf |  | 212,847 |  | 12,175 |  | 60,978 |  | 286,000 |  | 286,000 |
| West | Maher Yusuf |  | 215,453 |  | 12,175 |  | 58,372 |  | 286,000 |  | 286,000 |
| West | Hisham M. Hamed |  | 214,150 |  | 12,175 |  | 59,675 |  | 286,000 |  | 286,000 |
| St. Thomas | Waheed M. Hamed |  | 214,150 |  | 12,175 |  | 59,675 |  | 286,000 |  | 286,000 |
| St. Thomas | Najeh F. Yusuf |  | 215,453 |  | 12,175 |  | 58,372 |  | 286,000 |  | 286,000 |
| Total |  | \$ | 1,717,110 | \$ | 97,400 | \$ | 473,490 | \$ | 2,288,000 | \$ | 2,288,000 |

There were no exceptions noted in the review of the general ledger related to compensation for members of Management.

Verify whether gross receipts of United Corporation are properly included in any income tax filings that may be submitted by United Corporation during the monitoring period

## Gross Receipts and Sales Discounts Testing

In order to verify that the amount of gross receipts recorded by United for the year ended December 31, 2014 is properly stated the Firm made sample selections of days for each store for testing. For purposes of determining an appropriate sample size for testing, the Firm used audit methodologies in order to ensure adequate coverage. The Firm first determined an appropriate materiality dollar amount using preliminary financial statements provided by United on March $11,2015 .{ }^{6}$ Since gross receipts were considered the most significant area of the Firm's monitoring engagement, the materiality estimate calculated was approximately $\$ 650,000$ using total gross receipts as the determining factor. In order to be conservative the Firm further reduced materiality for purposes of calculating a sample size to $\$ 500,000$.

Using $\$ 500,000$ as materiality and the assumption that the combined risk of material misstatement is high, the firm calculated a sample size based on the Statements of Auditing Standards 39 ("SAS 39 ") ${ }^{7}$ which yielded a sample size of 852 . For purposes of gross receipts testing the Firm determined that a sampling unit to be a cashier's shift for one day at one store. Again, to be conservative, the Firm determined that the sample size would be doubled, or a minimum of 1,704 cashiers shift's tested. As it was difficult to determine how many cashiers work on a per day basis, the Firm concluded that testing 61 days for each of the stores would give at least the required minimum sample size of 1,704 calculated for testing. ${ }^{8}$ The 61 days selected yielded 4,140 cashiers shifts selected as part of our gross receipts testing.

For each of the 61 days selected we obtained the Point of Sale ("POS") reports for every cashier for each day selected. As the POS system does not interface with the general ledger system, we agreed the POS reports to the end of day accounting summary schedule which is used to summarize the day's sales into the general ledger including sales discounts. We then agreed the end of day accounting summary schedule to the general ledger to ensure the gross receipts and sales discounts were recorded properly and accurately. We also traced the bank deposits per the bank statements for the selected day and ensured it agreed to the end of day accounting summary which reconciles any differences between sales and the amount deposited in the bank.

[^6]The following table summarizes the gross receipts testing performed by the Firm:

| Store | Cashiers' <br> Shifts <br> Tested | Difference Between POS and Actual Cash Count |  | Difference Between POS and End of Day Accounting Summary |  | Difference Between End of Day Accounting Summary and General Ledger |  | Gross Receipts Tested Per General Ledger |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| East | 1,553 | \$ | 1,446 | \$ | - | \$ | - | \$ | 5,578,977 |
| West | 1,360 |  | 4,218 |  | - |  | - |  | 5,255,886 |
| St. Thomas | 1,227 |  | 639 |  | - |  | - |  | 4,969,623 |
| Total Tested | 4,140 | \$ | 6,303 | \$ | - | \$ | - | \$ | 15,804,486 |

The Firm noted a variance of $\$ 6,303$ or $0.04 \%$ of gross revenue tested related to the physical cash count compared to the POS report. There was no variance noted between the POS report and the end of day accounting summary or the general ledger.

In conjunction with the revenue testing described above, for the same sample selections we also agreed the sales discounts per the POS reports to the end of day accounting summary schedule. We then agreed the end of day accounting summary schedule to the general ledger to ensure the sales discounts were recorded properly and accurately. There were no significant exceptions noted. In addition, we performed an analysis of sales discounts to total sales by month by store and noted no significant fluctuations throughout the year. The following table summarizes the sales discounts recorded for the year ended December 31, 2014 by United:

| Store | Gross Receipts | Sales Discounts | Percentage of <br> Discounts/Gross <br> Receipts |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| East | $\$$ | $32,706,930$ | $\$$ | 543,803 | $1.66 \%$ |
| West | $31,289,507$ | 456,662 | $1.46 \%$ |  |  |
| St. Thomas | $29,977,701$ | 445,499 | $1.49 \%$ |  |  |
| Total | $\$$ | $93,974,138$ | $\$$ | $1,445,965$ | $1.54 \%$ |

## Financial Statement/Tax Return Reconciliation

KRC also reconciled net income per the final financial statements for fiscal year ended December 31, 2014 to the income reported on United's Form 1120S and Form 1065 of the Partnership and noted no exceptions. As a result of the procedures performed described above, it
appears gross receipts and net income were properly reported on United's tax filings for fiscal year 2014 as demonstrated by the following table:

|  | Per <br> Schedule K | United Corp <br> Adjusted <br> Form 1120S <br> (Exhibit B) |  | Per <br> Schedule <br> K |  | Paza Extra <br> Adjusted <br> Form 1065 <br> (Exhibit C) | Totals |  | Per Financial Statements (Exhibit A) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Book Net Income |  | \$ | $(750,525)$ |  | \$ | 7,603,885 |  | \$ 6,853,360 | \$ 6,853,360 |
| Pro-Rata Share Items |  |  |  |  |  |  |  |  |  |
| Ordinary Income | Line 1 |  | $(1,783,792)$ | Line 1 |  | 3,668,300 |  | 1,884,508 | 1,884,508 |
| Net Rental R/E Income | Line 2 |  | 700,332 | Line 2 |  | - |  | 700,332 | 700,332 |
| Interest Income | Line 4 |  | 141,236 | Line 5 |  | 239,822 |  | 381,058 | 381,058 |
| Dividends - Ordinary | Line 5a |  | - | Line 6a |  | 372,691 |  | 372,691 | 372,691 |
| Net Short-Term Cap Gain | Line 7 |  | - | Line 8 |  | 60,280 |  | 60,280 | $\begin{array}{r} 4,072 \\ 56,208 \end{array}$ |
| Net Long-Term Cap Gain | Line 8a |  | 191,699 | Line 9a |  | 2,968,128 |  | 3,159,827 | $\begin{gathered} 2,320,861 \\ 1,004,472 \\ (500,000) \\ 334,494 \end{gathered}$ |
| Charitable Contributions | Line 12a |  | - | Line 13a |  | $(22,604)$ |  | $(22,604)$ | $(22,604)$ |
| Other Investment Expenses | Line 12d |  | - | Line 13d |  | $(563,563)$ |  | $(563,563)$ | $(563,563)$ |
|  |  | \$ | $(750,525)$ |  | \$ | 6,723,054 |  | \$ 5,972,529 | \$ 5,972,529 |
| Other Tax-Exempt Income | Line 16b |  | - | Line 18a |  | 881,860 |  | 881,860 | 881,860 |
| Nondeductible Expenses | Line 16c |  | - | Line 18c |  | $(1,029)$ |  | $(1,029)$ | $(1,029)$ |
|  |  | \$ | - |  | \$ | 880,831 |  | \$ 880,831 | \$ 880,831 |
| Tax Net Income |  | \$ | $\underline{(750,525)}$ |  | \$ | $\underline{7,603,885}$ |  | \$ 6,853,360 | $\underline{\underline{\$ 6,853,360}}$ |

## Bank Reconciliation Testing

The Firm also reviewed all the bank reconciliations for all the stores' cash accounts in order to ascertain that the accounts were being properly reconciled, as a further review of underlying source data and to verify that all deposits (potential unrecorded revenue) is being captured in the general ledger. The Firm agreed the opening balance and ending balance per the reconciliation to the general ledger and agreed the reconciled balance to the bank statements.

The Firm also reviewed the reconciliations for unusual items including items outstanding for more than one month that were greater than $\$ 20,000$. For such items, the Firm obtained supporting documentation and/or explanations when necessary to determine the reconciliations were being performed accurately, timely and to determine the item is properly included on the reconciliation. There were no significant exceptions noted.
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Review and approve any checks or counterchecks, or withdrawal of funds, or any transfers, in excess of \$1,000, except for transactions incurred in the ordinary course of business

## Disbursements Testing

In order to determine that disbursements made by United during the year ended December 31, 2014 over $\$ 1,000$ not part of the ordinary course of business were business related or properly classified as a distribution the Firm made various selections based on different criteria. The following is a listing of the different types of disbursement selections made for testing:
$>$ Disbursements to a "Hamed" or "Yusuf" listed in the general ledger
$>$ Disbursements made by credit cards
$>$ Disbursements made for employee loans
$>$ Reviewed disbursements made to vendors with United's staff and judgmentally selected items for additional review
$>$ Additional randomly selected disbursements from the cash accounts selected from the general ledger

## Disbursements to "Yusuf" or "Hamed" listed in the general ledger

We searched the general ledger cash accounts for any disbursements to any "Yusuf" or "Hamed" and reviewed supporting documentation such as vendor invoices, check copies and general ledger notations as well as discussions with the Controller and accounting staff to verify that the disbursement was for the operations of the business if recorded as an expense or recorded as a distribution if it was not related to an expense. There were no significant exceptions noted.

## Disbursements made to credit cards

Management historically has paid various vendors such as utilities, taxes, suppliers and other service providers using personal credit cards. The accounting department has established appropriate procedures to account for and reconcile the charges on the credit cards as payments are made.

While there were other credit cards noted, the majority of credit card transactions for all stores are processed through Banco Popular credit cards. The following table summarizes the credit card charges for the year 2014 over $\$ 1,000$ charged to credit cards.

| Credit Card | Amount |  | Percentage of Total |
| :---: | :---: | :---: | :---: |
| Banco Popular | \$ | 12,540,013 | 74.30\% |
| ScotiaBank |  | 1,545,469 | 9.16\% |
| Sam's Club Discover |  | 996,235 | 5.90\% |
| Merrill Lynch |  | 813,877 | 4.82\% |
| BJ'S Business Card Services |  | 593,420 | 3.52\% |
| Bank of America |  | 298,671 | 1.77\% |
| Comenity Capital Bank |  | 61,751 | 0.37\% |
| Cardmember Services |  | 9,019 | 0.05\% |
| Citi Cards |  | 7,000 | 0.04\% |
| American Express |  | 8,449 | 0.05\% |
| Discover Card |  | 4,021 | 0.02\% |
| Total | \$ | 16,877,927 | 100.00\% |

As the table shows, Banco Popular charges account for nearly $75 \%$ of all credit card charges over $\$ 1,000$. In order to test the procedures, we reviewed the general ledger for disbursements made through Banco Popular credit cards held by Management, randomly selected 30 disbursements, and obtained supporting documentation including check copies and invoices to verify that the disbursements related to the operations of United. There were no exceptions noted. Since Banco Popular was the majority of the charges we decided to separately test those disbursements. Payments made on other credit cards were included in our population of selections made for overall disbursements testing and therefore had the opportunity to be selected for testing.

## Disbursements made for employee loans

We selected all employee loans listed on the general ledger over $\$ 1,000$ for testing to ensure the disbursement was for a valid employee and that it was repaid. For all employee loans selected we agreed the name listed in the general ledger to the employee list provided from payroll to ensure they were a valid employee. We also reviewed the general ledger activity to verify the loans were being repaid. Employee loans are repaid over time through payroll deductions made each week. In instances where the loan was not repaid we obtained an explanation as to why it was not fully repaid by the employee. There were no significant exceptions noted during testing.

## Reviewed disbursements made to vendors with United's staff and judgmentally selected items for additional review

We also summarized all disbursements made out of the operating accounts on the general ledger for each of the three stores to vendors that were greater than $\$ 1,000$ and reviewed them with

John Gaffney, Controller, the assistant controller and accounts payable clerks. We inquired regarding vendors with names that did not initially appear to be related to grocery store operations or vendors that only had a few disbursements (non-recurring) and viewed invoices/check copies as needed. There were no significant exceptions noted.

## Additional randomly selected disbursements from the cash accounts selected from the general ledger

We also randomly selected 30 disbursements, ten disbursements for each of the three stores, and reviewed supporting documentation such as vendor invoices, check copies and general ledger notations as well as discussions with the Controller and accounting staff to verify that the disbursement were for expenses related to the stores and properly recorded.

## Analyze United's books and records and review on a sample basis, against underlying source data

In addition to all the testing described above, the Firm performed additional tests on various areas of United in order to gain comfort with previously untested balances and review additional underlying source data and documentation. The additional procedures performed are described in detail below.

## Pharmacy Revenue Testing

Plaza Extra East and Plaza Extra West each have an on-site pharmacy which is owned and operated by an unrelated third party. Revenue related to the pharmacies at each of these stores is recorded in the POS system and general ledger along with all other grocery store sales. A copy of the prescription receipt is retained by the cashier to use in reconciling these sales at the end of the week to the report provided by the pharmacies. As this revenue belongs to the respective pharmacies and not United, they need to be carved out and excluded from revenue for United.

In order to verify that the amount of pharmacy revenue being excluded from United's revenue is reasonable the Firm selected three weeks of pharmacy sales for Plaza Extra East and Plaza Extra West for testing. The Firm obtained the revenue report provided from the pharmacies to United and agreed the report to the amount recorded in the general ledger. The Firm noted one difference of $\$ 106.98$ at Plaza Extra West and as a result selected an additional week for testing at that store. There were no additional differences noted. The Firm also obtained check copies of payments by United to the pharmacies for the corresponding weeks selected to ensure payment was being remitted. There were no issues noted with the payments.

In order to further ensure that amount recorded on the financial statements related to pharmacy sales for the year was reasonable, the Firm calculated the average weekly sales for each pharmacy and extrapolated the weekly sales for the entire year. The following table summarizes this analysis:

| Pharmacy Sales Reas onableness | Amount |  |
| :--- | ---: | ---: |
| Average Sales per Week Tested - East | $\$$ | 8,276 |
| Average Sales per Week Tested - West | 7,943 |  |
| Total Average Sales per Week Tested | 16,219 |  |
| Extrapolated for the Year (\$16,219 x 52) | 843,388 |  |
| Pharmacy Sales per Income Statement | 819,119 |  |
| Difference | 24,269 |  |
| Percentage Difference | $2.96 \%$ |  |

Based on the testing performed and analysis above, it appears that the amount of pharmacy revenue recorded in the financial statements which reduces total revenue appears reasonable.

## Inventory Testing

United does not have a perpetual inventory system nor does it perform monthly counts. In addition, items received are not recorded into inventory. The inventory balance is kept the same for the year until a physical inventory count is performed subsequent to year end at which point an inventory adjustment is posted to true up the balance. In order to perform the physical count, and as part of the year end procedures, United hires RGIS, a third party inventory service company, which performs a physical count of each of the three stores during February of each year (subsequent to the fiscal year-end for the previous year). RGIS counts all the items in the store and warehouse for each of the Plaza Extra stores, excluding perishables which are not a significant balance. The perishable counts are performed by a member of management for the store and range from approximately $\$ 60,000-\$ 80,000$ per store.

Upon completion of the physical counts RGIS provides a file which only has a barcode number for each item and the number of items counted for that specific barcode number. This file is sent to a third party consultant ("Consultant") hired by United which retains all the barcode numbers held by United. In addition, the cost of items is sent to the Consultant. The Consultant will then use the RGIS report and the cost of items provided by United to create a report for the stores which summarizes the cost of the inventory by department. The perishable cost is then added to this report to get to the total cost of inventory. Based on the total cost in the report, inventory is adjusted as of the date of the inventory count (not year-end). This is consistent with prior year.

John Gaffney, the Controller, does not believe there is a material difference in inventory levels between February and December. KRC reviewed the physical count reports and total cost by department provided for inventory by third party consultants for all stores and agreed them to the balance reported on the financial statements. In order to verify there wouldn't be any significant fluctuations KR performed a sales, purchases (cost of sales) and gross profit for January and February of 2014 and 2015 to ensure there is not a significant variance in sales or purchases which could have an impact on the inventory balance. No significant differences were noted. The following table summarizes this analysis:


As the table shows there was an approximate $\$ 178,000$ difference in sales or $1.13 \%$ and approximately $\$ 62,000$ difference in purchases (cost of sales) or $0.61 \%$ which is not deemed to be a significant difference.

In addition, KR performed an overall gross profit analysis by store for the year to analytically review that if there were any significant differences between stores and investigate further as applicable. There were no significant differences noted. The following table summarizes gross margins for the year by store:

| General Ledger Description |  | Plaza East |  | Plaza West |  | Plaza STT |  | hopping <br> Center |  | Totals |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue: |  |  |  |  |  |  |  |  |  |  |
| Revenue - Less Pharmacy Sales | \$ | $(410,950)$ | \$ | $(408,168)$ | \$ | - | \$ | - | \$ | $(819,119)$ |
| Revenue - Miscellaneous Sales |  | 60,798 |  | 114,281 |  | 29,636 |  | - |  | 204,715 |
| Revenue - Net Lotto Sales |  | 33,716 |  | 30,498 |  | - |  | - |  | 64,215 |
| Revenue - Net Phone Card Sales |  | 26,137 |  | 40,466 |  | - |  | - |  | 66,603 |
| Revenue - Sales |  | 33,541,033 |  | 31,969,092 |  | 30,352,664 |  | - |  | 95,862,788 |
| Revenue - Sales Discounts |  | $(543,803)$ |  | $(456,662)$ |  | $(445,499)$ |  | - |  | $(1,445,965)$ |
| Revenue - Rental Income |  | - |  | - |  | 40,900 |  | 1,073,129 |  | 1,114,029 |
| Total Revenue |  | 32,706,930 |  | 31,289,507 |  | 29,977,701 |  | 1,073,129 |  | 95,047,267 |
| Cost of Goods Sold: |  |  |  |  |  |  |  |  |  |  |
| COS - Broker Fees |  | - |  | - |  | 3,380 |  | - |  | 3,380 |
| COS - Excise Tax Expense |  | - |  | 387,202 |  | 25 |  | - |  | 387,227 |
| COS - Freight Expense |  | 1,012,022 |  | 1,504,057 |  | 1,141,251 |  | - |  | 3,657,330 |
| COS - Inventory Adjustments |  | $(146,126)$ |  | $(348,339)$ |  | $(150,817)$ |  | - |  | $(645,283)$ |
| COS - Less Vendor Rebates |  | $(93,122)$ |  | $(491,468)$ |  | $(189,146)$ |  | - |  | $(773,736)$ |
| COS - Purchases |  | 21,511,834 |  | 20,637,777 |  | 19,150,796 |  | - |  | 61,300,408 |
| COS - Supplies |  | 778 |  | 56,186 |  | 1,442 |  | - |  | 58,406 |
| COS - US Customs Expense |  | 130,322 |  | 158,728 |  | 331,380 |  | - |  | 620,429 |
| Total Cost of Goods Sold | \$ | 22,415,708 | \$ | 21,904,143 | \$ | 20,288,311 | \$ | - | \$ | 64,608,162 |
| Gross Profit | \$ | 10,291,222 | \$ | 9,385,364 | \$ | 9,689,390 | \$ | 1,073,129 | \$ | 30,439,105 |
| Gross Profit Percentage |  | 31.46\% |  | 30.00\% |  | 32.32\% |  | 100.00\% |  | 32.03\% |

The gross profit percentage variances between the stores are not significant and the overall gross profit is consistent with the prior year.

## Investments Testing

In order to ascertain that the amount recorded by United related to investment income such as dividends and interest income is properly stated KRC obtained the monthly investment statements and agreed the related investment income to the financial statements. Specifically, KRC agreed the interest income (taxable and nontaxable), dividend income, capital gains/ (losses), foreign taxes paid and fees for 2014 to the total amount reported on all the monthly investment statements provided by Banco Popular. The following tables summarize the investment income recorded on the financial statements and the comparison to the Banco Popular statements:

|  | Per Banco Popular <br> Investment Account <br> State ments | F/S as of 12/13/14 | Difference |  |  |
| ---: | ---: | ---: | ---: | ---: | :---: |
| General Ledger Description | $\$ 81,860$ | $\$$ | 881,860 | $\$$ | - |
| Interest Income - Nontaxable | $\$$ | 372,347 | 372,691 | $(345)$ |  |
| Dividend Income | $(3,141)$ | $(3,141)$ | - |  |  |
| Foreign Taxes Paid | $(258,765)$ | $(258,832)$ | 67 |  |  |
| Broker \& Account Mgt Fees | 4,072 | 4,072 | - |  |  |
| ST Cap Gain Distrib's - BPPR | 334,494 | 334,494 | - |  |  |
| LT Cap Gain Distrib's - BPPR |  | $1,330,868$ | $\$$ | $1,331,146$ | $\$$ |
| Total Investment Income | $\$$ |  |  | $(278)$ |  |


| Recalculation of Realized Gain |  |  |
| :---: | :---: | :---: |
|  | Per Financial Statements |  |
| Proceeds from Securities Sold | \$ | 21,255,907 |
| Cost of Securities Sold |  | $(18,878,838)$ |
| Realized Gain Per F/S as of 12/31/14 | \$ | 2,377,069 |
|  | Per Banco Popular Investment Account Statements |  |
| Net LT Gain | \$ | 2,320,862 |
| Net ST Gain |  | 56,208 |
| Net Realized Gain on Investments | \$ | 2,377,070 |
| Difference | \$ | (1) |

There were no significant exceptions noted.

## Rental Income Testing

KRC also tested rental income for the year by obtaining the rent roll schedule for the year, selecting four lease agreements and agreeing the rental amounts per the lease agreements to the rent roll schedule. KRC then traced the rental income per the rent roll schedule to the general ledger for every month in 2014 noting a net difference of $\$ 3,370$ for the year. KRC also agreed the rental income receivable and associated deferred rental income from the rent roll schedule to the general ledger noting a net difference of $\$ 2,445$ for the year. Neither of the differences was deemed to be significant for the year.
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## Source Data Testing Summary

As part of the monitoring engagement the Firm analyzed United's books and records and reviewed on a sample basis, against underlying source data. The following is a listing which summarizes all the source data reviewed by the Firm in its testing of the various areas of United as part of the monitoring engagement:
$>$ W-2 payroll summary report
$>$ POS system reports
$>$ Bank statements
$>$ Bank reconciliations
$>$ Supporting documentation related to all disbursements to a "Hamed" or "Yusif"
$>$ Supporting documentation including invoice and check copies related to payments made on credit cards
$>$ Supporting documentation including check copies related to employee loans
$>$ Supporting documentation including invoices and check copies for additionally selected disbursements to further review source data
$>$ Supporting documentation for disbursements made to vendors judgmentally selected by the Firm
$>$ Pharmacy sales reports provided from the third party pharmacy inside the Plaza Extra stores
$>$ Inventory count performed by a third party
$>$ Broker statements related to United's investments
$>$ Lease agreements related to United's rental income for the shopping center

## PROFESSIONAL QUALIFICATIONS

Certified Public Accountant (CPA), State of Florida, License No. 7694

American Institute of Certified Public Accountants (AICPA), Member

AICPA Valuation, Forensic Accounting and Litigation Services Section, Member

AICPA Information Technologies Section, Member

Florida Institute of Certified Public Accountants (FICPA), Member

Florida Institute of Certified Public Accountants, Quality Review Committee 1988-1989

FICPA, Accounting Principles and Auditing Standards Committee 1992-1997, Chairman 1995-1997

National Association of Certified Valuation Analysts (NACVA), (CVA) Member

Certified Information Technology
Professional (CITP), AICPA
Certified in Financial Forensics (CFF), AICPA
Association of Certified E-Discovery Specialists (ACEDS), Member

Florida International University School of Accounting Advisory Board, Member

## 4. Indepednet Monitor's QUALIFICATIONS

Steven M. Berwick, CPA, CVA, CITP, CFF Principal, Kaufman Rossin<br>305.857.6708 | sberwick@kaufmanrossin.com

## PROFESSIONAL EXPERIENCE

Kaufman Rossin | 1974 to present
Audit \& Litigation Consulting Principal
Steve has extensive experience in lost profit calculations, commercial damage models, professional malpractice matters, and expert witness testimony. He has testified in numerous commercial litigation matters, and has qualified as an expert witness in various federal and state courts throughout the nation.

In addition, he has provided litigation consulting services to help companies address various phases of discovery, from evidence identification, preservation and collection to analysis, production and expert testimony.

Steve leads the Firm's technology department, supporting the Firm's growth through innovations that meet the needs of professionals and clients. He was named Technology Leader of the Year (CTO) by the Greater Miami Chamber of Commerce in 2008.

## PROVIDED TESTIMONY AS EXPERT

- United States District Court, Southern District of Florida
- United States District Court, Western District of Kentucky
- Circuit Court, Dade County, Florida
- Circuit Court, Broward County, Florida
- Circuit Court, Palm Beach County, Florida
- Circuit Court, Pinellas County, Florida
- Circuit Court, Pasco County, Florida


## AUTHOR AND LECTURER

- Litigation support services - Business Damages (lecturer)
- Accounting and auditing standards updates (lecturer)
- Accounting and auditing for the Construction Industry (lecturer)
- Financial Statement Disclosures Under SOP 94-6 and FAS 107 (article)
- Auditing Property and Casualty Insurers (article)


## EDUCATION

## Florida International University, B.B.A. in Accounting

- American Institute of Certified Public Accountants and Florida Institute of Certified Public Accountants Continuing Education Courses
- National Association of Certified Valuation Analysts, Professional Development Program


# KAUFMAN ROSSIN 

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## Contact information

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## Exhibit A

## UNITED CORPORATION

BALANCE SHEETS
DECEMBER 31, 2014 AND 2013

| ASSETS | 2014 | 2013 |
| :---: | :---: | :---: |
| CURRENT ASSETS |  |  |
| Cash | \$ 788,970 | \$ 8,556,902 |
| Accounts receivable | 205,044 | 123,551 |
| Inventory | 10,199,265 | 9,553,983 |
| Prepaid expenses | 329,030 | 296,637 |
| Due from employees | 84,345 | 78,606 |
| Investments - Marketable securities | 39,186,061 | 35,779,438 |
| Total current assets | 50,792,715 | 54,389,117 |
| PROPERTY AND EQUIPMENT, NET | 5,643,248 | 5,906,304 |
| OTHER ASSETS | 9,343,667 | 15,690,516 |
| TOTAL ASSETS | \$65,779,631 | \$75,985,937 |

## LIABILITIES AND SHAREHOLDERS' EQUITY

| CURRENT LIABILITIES |  |  |
| :--- | ---: | ---: |
| Accounts payable and accrued liabilities | $\$ 5,121,513$ | $\$ 5,471,032$ |
| Deferred income | 43,239 | - |
| Due to related parties | $2,000,134$ | $1,196,941$ |
| Total current liabilities | $7,164,886$ | $6,667,973$ |
| LONG-TERM LIABILITIES |  |  |
| Due to Plaza Extra partnership | $4,206,374$ | - |
| Tenant security deposits | 36,530 | 31,980 |
| Total long-term liabilities | $4,242,904$ | 31,980 |
| TOTAL LIABILITIES | $11,407,790$ | $6,699,953$ |
| SHAREHOLDERS' EQUITY | $54,371,841$ | $69,285,984$ |
| TOTAL LIABILITIES AND SHAREHOLDERS' EQUITY | $\$ 65,779,631$ | $\$ 75,985,937$ |

Note: The financial information is summarized from the itnernally produced financial statements provided by the client.

| YEARS ENDED DECEMBER 31, 2014 AND 2013 |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: |

Note: The financial information is summarized from the itnernally produced financial statements provided by the client.



EXHIBIT B
Form 1120S (2014) UNITED CORPORATION
6-0391237
Page 3






| SCHEDULE D <br> (Form 1120S) <br> Departiment of the Treasury Internal Revenue Service | Capital Gains and Losses and Built-in Gains <br> - Attach to Form 11205. <br> - Use Form 8949 to list your transactions for lines 1b, 2, 3, 8b, 9, and 10. <br> - Information about Schedule D and its separate instructions is at www.irs.gov/formi120s. |  |  |  | OMB No. 1545-0123 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | 2014 |
| UNITED CORPORATION |  |  |  | Employ ${ }^{\text {or }}$ Identificetion number$66-0391237$ |  |
|  |  |  |  |  |  |  |  |  |  |
| Partl Short-Term Capital Gains and Losses - Assets Held One Year or Less |  |  |  |  |  |
| See instructions for how to figure the amounts to enter on the lines below. <br> This form may be easier to complete if you found off the cenis to whole dallars. |  | (d) Proceeds (sales price) |  | (g) Adjustments to gain or loss from Form(s) 8949, Part line 2, columin (g) | (h) Gain or (loss). Subtract column (e) from coturn (d) and combine the result with column (g) |
| 1a Tolals for ail shor-term transactions reportad on Form 1099-B for which basis was reported to the IRS and for which you have no adjustments (see instructions). However, if you choose to report all these transactions on Form 8949, leave this line blank and go to line 1b |  |  |  |  |  |
| 1b Tolals for all transactions reported on Form(s) 8949 with Box A checked. |  | 3,199, 249. | 3,138,969. |  | 60,280. |
| 2 Totals for all transactions reported on Form(s) 8949 with Box $B$ checked. |  | 0. | 60,280. |  | -60,280. |
| 3 Totals for all transactions reponted on Form(s) 8949 with Box C checked. |  |  |  |  |  |
| 4 Short-lerm capital gain from installment sales from Form 6252, line 26 or 37. <br> 5 Shorl-lerm capilal gain or (loss) from like-kind exchanges from Form 8824. <br> 6 Tax on short-term capilal gain included on line 23 below. <br> 7 Net short-term capital gain or (loss). Combine lines 1a through 6 in column (h). Enter here and on Form t120S, Schedule K, line 7 or 10. |  |  |  | . |  |
|  |  |  |  | . |  |
|  |  |  |  | . |  |
|  |  |  |  | . . | 0. |

Part [I] Long-Term Capital Gains and Losses - Assets Held More Than One Year


BAA For Paperwork Reduction Act Notice, see the Instructions for Form 1120 S.
Schedule D (Form 11205) 2014

# - File with your Schedule D to list your transactions for lines $1 \mathrm{~b}, \mathbf{2 , 3 , 8 b} 9,9$ and 10 of 5 chedule D . 

Before you ctseck Box A, B, or C below, see whether you received any Fonm(s) 1099.8 or substitute statement(s) from yout broker. $A$ substiule statement mill tave the same infornation as Form 1099-日. Either may show your basis (usually your cost) even if your broker did not report tho the IRS. Brokers must report basis to the IRS for most stock you bought in 2017 or later (and for certain debe instruments you bought in 2014 or later).
Partl_Short-Term. Transactions involving capital assets you held 1 year or less are short term. For long-term transactions, see page 2.
Note. You may aggregate all short-term transactions reported on Form(s) 1099-B showing basis was reported to the ARS and for which no adjustments or codes are required. Enter the total directly on Schedule D, line 1a; you are not required to report these transactions on Form 8949 (see instructions).
You must check Box A, B, or C below. Check only one box. If more than one box applies for your shori-term Iransactions, complete a separate Form 8949, page 1 , for each applicable box. If you have more short-term Iransactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.

X (A) Short-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)
(B) Shor-lerm transactions reported on Form(s) 1099-8 showing basis was not reported to the IRS
(C) Short-term transactions nol reported to you on Form 1099-B


Note. If you checked Box A above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the IRS, and enter an adjustment in column (g) to correct the basis. See Column (g) in the separate instructions for how to figure the amount of the adjusiment.

UNITED CORPORATION
66-0391237
Before you check Box D, E, or F below, see whether you received any Fom(s) 109g. $B$ or substitute statement(s) from your broker. A substitute statement will have the same information as Form 1099-B. Either may show your basis (usually your cost) even if your broker did nol report it to the IRS. Brokers must report basis to the IRS for most stoch you bought in 2011 or later (and for certain debt instruments you bouqhit in 2014 or later).
Partil Long-Term. Transactions involving capital assets you held more than 1 year are long term. For shor-term transactions, see page 1.
Note. You may aggregate all long-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the total directly on Schedule D, line 8a; you are not required to report these transactions on Form 8949 (see instructions).

You must check Box D, E, or F below. Check only one box. If more than one box applies for your fong-lemm transactions, complete a separale Form 8949, page 2, for each applicable box. If you have more long-term transactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.

X(D) Long-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)
(E) Long-term transactions reported on Form(s) 1099-B showing basis was not reported to the JRS
$\square$ (F) Long-term transactions not reported to you on Form 1099-B

|  | (b) <br> Date accquirad (Mo, day, yr) | (c)Oale sold ordisposed (Mo, day, yr) | (d) Paceeds ( F 0 e instructions) | (e) <br> Cost or ather basis Seat the Nole below and see Cothmi ( $\theta$ ) instructions |  |  | (h) <br> Gain or (loses). <br> Sublract column <br> (e) from column <br> (d) and combine <br> column (c) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | $\begin{gathered} (0) \\ \text { cooves) } \\ \text { instructions } \end{gathered}$ | $\begin{gathered} \text { Ang } \\ \text { Ancun ol } \\ \text { adjustment } \end{gathered}$ |  |
| SECURITIES |  |  |  |  |  |  |  |
|  | Various | 12/31/14 | 4,361,028. | 4,284,312. |  |  | 76,716. |
| SECURITIES |  |  |  |  |  |  |  |
|  | Various | 12/31/14 | 13,699,703. | 11,455,558. | E | $-563.563$. | 1,680,582. |
| SECURITIES |  |  |  |  |  |  | 334,494. |
|  | Various | 12/31/14 | 334,494. | 0. |  |  |  |
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| 2 Totals. Add the amounts in columns (d), (e), (g), and (h) (subiract negative amounts). Enter each tolal here and inciude on your Schedule D, line 8b (if Box D above is checked), IIne 9 (il Box E above is checked), or line 10 (if Box $F$ above is checked) |  |  | 18,395,225. | 15,739,870. |  | -563,563 | 2,091,792. |

Note. If you checked Box D above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the IRS, and enter an adjustment in column (g) to correct the basis. See Column (g) in the separate instructions for how to figure the amount of the adjustment.

Partil Short-Term. Transactions involving capital assets you held 1 year or less are short term. For long-term transactions, see page 2.
Note. You may aggregate all short-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the total directly on Schedule D, line 1a; you are not required to report these transactions on Form 8949 (see instructions).
You musf check Box A, B, or C below. Check only one box. If more than one box applies for your shorteterm transactions, complete a separate Form 8949, page 1, for each applicable box. If you have more short-term transactions than will fit on this page for one or more of the boxes, complele as many forms with the same box checked as you need.
$\square$ (A) Short-term transactions reported on Form
(s) 1099-E showing basis was reported to the IRS (see Note above)

X (B) Short-term transactions reported on Form(s)
(C) Short-term transactions not reported to you on Form 1099-B


Note. If you checked Box A above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the IRS, and enter an adjusiment in column ( g ) to correct the basis. See Column $(g)$ in the seperate insiructions for how to figure the amount of the adjusiment.

UNITED CORPORATION
66-0391237
Before you check Box D, E, or F below, see whether you received ary Fom(s) 1099.B or substitule statement(s) from your broker. A substitute statemenl will have the same information as Form 1099-B. Either may show your basis (usually your cost) even il your broker did not report it to the IRS. Brokers must report basis to the IRS Jor most stock you bought in 2011 or later (and for certain debt instruments you bought in 2014 or later).
Partil. Long-Term. Transactions involving capital assets you held more than 1 year are long term. For short-term transactions, see page 1.
Note. You may aggregate all long-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the total directly on Schedule D, line 8a; you are not required to report these transactions on Form 8949 (see instructions).

You must check Box D, E, or F below. Check only one box. If more than one box applies for your long-term transactions, complete a separate Form 8949, page 2, for each applicable box. If you have more long-term transactions than will fit on this page for one or more of the boxes. complete as many forms with the same box checked as you need.
$\square$ (D) Long-lerm transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)
X (E) Long-term Iransactions reported on Form(s) 1099-B showing basis was not reported to the IRS
$\square$ (F) Long-term Iransactions not reported to you on Form 1099-B


Note. If you checked Box D above but the basis reported to the IRS was incorrecl, enter in column (e) the basis as reported to the IRS, and enter an adjustment in column ( $g$ ) to correct the basis. See Column ( $g$ ) in the separate instructions for how to figure the amount of the adjusiment.

Sales and Other Dispositions of Capital Assets

- Information about Form 8949 and its separate instructions is at www.irs.gov/form8949.
- File with your Schedule D to list your transactions for lines $1 \mathrm{~b}, \mathbf{2 , 3 , 8 b}, 9$ and 10 of Schedule D .

Before you check Box A, B, or C below, see whether you received any Form(s) 1099-8 or substitule slatement's) from your broker. $A$ substiute statement will have the same information as Form 1099-B. Either may show your basis (usualy your cost) even il your broker did not report it to the IRS. Brokers must report basis to the IRS for most stock you bought in 2011 or later (and for certain debt instruments you bought in 2014 or later).
Pairt Short-Term. Transactions involving capital assets you held 1 year or less are short term. For long-term transactions, see page 2.
Note, You may aggregate all short-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the total directly on Schedule D, line 1a; you are not required to report these transactions on Form 8949 (see instructions).
You must cheek Box A, B, or C below. Check only one box. If more than one box applies for your shor-term transactions, complete a separate Form 8949, page 1, for each applicable box. If you have more short-term transactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.
$\square$ (A) Short-lerm transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)
(B) Short-term transactions reported on Form(s) 1099-B showing basis was not reported to the IRS
(C) Short-term transactions nol reported to you on Form 1099-B

|  | (b) Date acquifed (Mo, day, yr) | (c) <br> Date sold or (Mo, day, yr) | (d) <br> Proceads (sales price) (see instructions) | (e) <br> Cost or ollhep basis. Sae the Nots below in the separate instructions |  <br>  |  | (b) Galn or (lopss) <br> (d) from column (d) and combing the resull with cotumn (o) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  | $\begin{gathered} (f) \\ \text { Codels) from } \\ \text { instructions } \\ \hline \end{gathered}$ | $\underset{\substack{\text { (g) } \\ \text { Ancint on } \\ \text { aciustment }}}{ }$ |  |
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| 2 Totals. Add the amou (subtract negalive am include on your Scher checked), line 2 (if 日o Box C above is check | n columns (d) <br> ). Enter eac <br> D. line ib fif <br> above is che | g), and (h) here and above is or tine 3 (if |  |  |  |  |  |

Note. If you checked Box A above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the ifs, and enier an adjustment in column ( $\mathbf{g}$ ) lo correct the basis. See Column $(g)$ in the separate insiructions lor how lo figure the amount of the adjustment.

UNITED CORPORATION
66-0391237
Before you check Box D. E, or F below, see whether you received any Form(s) 1099-8 or substitude stalemenl(s) from your broker. A substifute statement will have the same information as form 1099.B. Either may show your basis (usually your cost) even if your broker did not report it to the IRS. Brokers must report basis to the IRS for most stock you bought in 2011 or tater (and for certain debt instuments you bought in 2014 or later).
Part il Long-Term. Transactions involving capital assets you held more than 1 year are long term. For short-lerm transactions, see page 1.
Note. You may aggregate all long-term transactions reported on Form(s) 1099-B showing basis was reported to the IAS and for which no adjustments or codes are required. Enter the total directly on Schedule $D$, line 8a; you are not required to report these transactions on Form 8949 (see instructions).

You must check Box D, E, or F below. Check only one box. If more than one box applies for your long-term transaclions, complete a separate Form 8949, page 2, for each applicable box. If you have more long-lerm transactions than will fit on this page for one or mare of the boxes, complete as many forms with the same box checked as you need.
(D) Long-lerm transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)
(E) Long-lerm transactions reported on Form(s) 1099-B showing basis was not reported to the IRS
X (F) Long-lerm transactions not reported to you on Form 1099-B


Note. If you checked Box $D$ above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the IRS, and enter an adjustment in column ( $g$ ) to correct the basis. See Column ( $g$ ) in the separate instructions for how to figure the amount of the adjustment.


Sch K-1, Credit Details
Sch K-1, Supporting Detalls

## Form 8825 Rental Income/Loss Details <br> For Reporting Purposes

SION FARM ST CROIX, Property Type 4
Property type: 4 Commercial $\quad 252,120$.


BAA For Paperwork Reduction Act Notice, see Instructions for Form 1120 S.

Sch K-1, Credit Details
Sch K-1, Supporting Details

## Form 8825 Rental Income/Loss Details <br> For Reporting Purposes

SION FARM ST CROIX, Property Type 4
Property type: 4 Commercial $\quad 252,120$.


BAA For Paperwork Reduction Act Notice, see Instructions for Form 1120 S.

Sch K-1, Credit Details
Sch K-1, Supporting Details

## Form 8825 Rental Income/Loss Details

For Reporting Purposes
SION FARM ST CROIX, Property Type 4
Property type: 4 Commercial $49,023$.


BAA For Paperwork Reduction Act Notice, see Instructions for Form 1120 S.
Schedule K-1 (Form 1120S) 2014

Sch K-1, Credit Details
Sch K-1, Supporting Details
Form 8825 Rental Income/Loss Details For Reporting Purposes
SION FARM ST CROIX, Property Type 4
Property type: 4 Commercial. 49,023.


BAA For Paparwork Reduction Act Notice, see Instructions for Form 1120 S.

Sch K-1, Credit Details
Sch K-1, Supporting Details

## Form 8825 Rental Income/Loss Details <br> For Reporting Purposes

SION FARM ST CROIX, Property Type 4
Property type: 4 Commercial 49.023 .
For calender year 2014, or tax
year beginning
ending

Shareholder's Share of Income, Deductions,
Credits, etc - See page 2 of form and separate instructions.


BAA For Paperwork Reduction Act Notice, see Instructions for Form 1120 S.

Sch K-1, Credit Details
Sch K-1, Supporting Details
Form 8825 Rental Income/Loss Details For Reporting Purposes
SION FARM ST CROIX, Property Type 4
Property type: 4 Commercial $49,023$.

SCHEDULE M-3

# Net Income (Loss) Reconciliation for S Corporations With Total Assets of $\$ 10$ Million or More <br> - Attach to Form 1120S. 

Department of the Treasury
Internal Pevernue Service

- Inlormation about Sch M-3 (Form 1120S) and its separale instructions is at www.irs.govfiorm1120s.

UNITED CORPORATION

## Part Financial Information and Net Income (Loss) Reconciliation (see instructions)

 Note. Part I, line 11, must equal Part II, line 26, columin (a) or Schedule M-1, line 1 (see instruclions).

12 Enter the lotal amount (not just the corporation's share) of the assets and liabililies of all entities included or removed on the following lines:
a Included on Part I, line 4
b Removed on Part I, line 5
c Removed on Part I, line 6
d Included on Part I, line 7

| Total Assels | Tolal Liabilities |
| :---: | :---: |
| $72,759,314$. | $18,387,474$. |
|  |  |
|  |  |
|  |  |

UNITED CORPORATION
66-0391237
Partill Reconciliation of Net Income (Loss) per Income Statement of the Corporation With Total Income (Loss) per Return (see instructions)


## Eart Ill Reconciliation of Net Income (Loss) per Income Statement of the Corporation With Total Income

 (Loss) per Return - Expense/Deduction Items (see instructions)| Expense/Deduction Items | (a) <br> Expense per Income Statement | (b) Temporary Difference | (c) <br> Permanent Difference | (d) Deduction per Tax Return |
| :---: | :---: | :---: | :---: | :---: |
| 1 U.S. currenl income tax expense . |  |  |  |  |
| 2 U.S. deferred income tax expense |  |  |  |  |
| 3 State and local current income tax expense. |  |  |  |  |
| 4 Slate and local delerered income tax expense |  |  |  |  |
| 5 Foreign current income tax expense (other than foreign withholding laxes) |  |  |  |  |
| 6 Foreign delerred income tax expense. |  |  |  |  |
| 7 Equily-based compensation |  |  |  |  |
| Meals and entertainment . |  |  | 0 | 0. |
| 9 Fines and penallies. |  |  |  |  |
| 10 Judgments, damages, awards, and similar costs |  |  |  |  |
| 11 Pension and profil-sharing |  |  |  |  |
| 12 Other post-retirement benefits |  |  |  |  |
| 13 Delerred compensation. |  |  |  |  |
| 14 Charilable contribution of cash and tangible property |  |  |  |  |
| 15 Charitable contribulion of intangible property |  |  |  |  |
| 16 Current year acquisition or reorganization investment banking lees |  |  |  |  |
| 17 Current year acquisilion or reorganization legal and accounting fees. |  |  |  |  |
| 18 Current year acquisition/reorganization other costs |  |  |  |  |
| 19 Amorlization/impairment of goodwill |  |  |  |  |
| 20 Amortization of acquisition, reorganization, and start-up costs |  |  |  |  |
| 21 Other amortization or impairment write-olfs |  |  |  |  |
| 22 Reserved. |  |  |  |  |
| 23a Depletion - Oil and Gas |  |  |  |  |
| $b$ Depletion - Other than Oil and Gas |  |  |  |  |
| 24 Depreciation |  |  |  | 0. |
| 25 Bad debt expense |  |  |  |  |
| 26 Interest expense (see instructions) |  |  |  |  |
| 27 Corporale owned life insurence premiums |  |  |  |  |
| 28 Purchase versus lease (for purchasers and/or lessees) |  |  |  |  |
| 29 Research and development costs. |  |  |  |  |
| 30 Section 118 exclusion (att stml). |  |  |  |  |
| 31 Ohter expenseddeduction ilems with differences (atlach statement) |  |  |  |  |
| 32 Total expense/deduction Items. Combine lines 1 through 31. Enter here and on Part II, line 24, reporing positive amounts as negative and negalive amounls as posilive . . |  |  | 0 | 0. |

(Rev December 2013)
Department of the Treasury
Intemal Reverue Service

Compensation of Officers

- Attach to Form 1120, 1120-C, 1120-F, 1120-REIT, 1120-RIC, or 1120 S.
- Information about Form 1125-E and its separate instructions is at www.irs.gov/form1125e.

UNITED CORPORATION
Employer Identificalion number

Note. Complete Form 1125-E only if total receipts are $\$ 500,000$ or more. See instructions for definition of tolal receipls.


## Depreciation and Amortization (Including Information on Listed Property)

- Attach to your tax return.

Departiment of the Treasur Intemal Flevenue Service Name(s) shown on retum

OMB No. 1545-0172

UNITED CORPORATION

Business or actulty to which Itis form relates
Form 11205 Line 21

## Part t Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.


## Part lil Special Depreciation Allowance and Other Depreciation (Do not include listed propenty.) (See instructions.)

| 14 | Special depreciation allowance for qualififed p tax year (see instructions) | 14 |  |
| :---: | :---: | :---: | :---: |
| 15 | Property subject to section 168(f)(1) election | 15 |  |
| 16 | Other depreciation (including ACRS) . | 16 | 816. |

## Part III | MACRS Depreciation (Do not include listed property.) (See instructions.)

| Section A |  |  |  |
| :---: | :---: | :---: | :---: |
| 17 | MACRS deductions for assets placed in service in lax years beginning belore 2014. | 17 | 218,743. |
| 18 | If you are elecling to group any assets placed in service during the lax year into one or more general asset accounts, check here. |  |  |

Section B - Assets Placed In Service During 2014 Tax Year Using the General Depreciation System

| (a) Clastilicalon of property | (b) Month and year placed in service | (c) Basis tor deprectalion (busineashinvestment use only -500 instructions) | (d) <br> Racovery period | $\begin{gathered} \text { (e) } \\ \text { Convention } \end{gathered}$ | Methoo | (g) Depreclation doduction |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 19 a 3-year properly . . . . . . |  |  |  |  |  |  |
| b 5-year property. . . . . . |  | 18,400. | 5.0 yrs | HY | 200 DB | 3,680. |
| c 7-year property . . . . . . |  | 2,500. | 7.0 yrs | HY | 200 DB | 267. |
| d 10 -year properly . . . . . |  |  |  |  |  |  |
| e 15-year properly . . . . . |  |  |  |  |  |  |
| 1 20-year proparly . . . . . |  |  |  |  |  |  |
| g25-year property . . . . . |  |  | 25 yrs |  | S/L |  |
| $h$ Residential rental |  |  | 27.5 yrs | MM | S/L |  |
| property . . . |  |  | 27.5 yrs | MM | S/L |  |
| I Nonresidential real |  |  | 39 yrs | MM | S/L |  |
| property . . . . . . . . . |  |  |  | MM | S/L |  |
| Section C - Assets Placed In Service During 2014 Tax Year Using the Alternative Depreciation System |  |  |  |  |  |  |
| 20 a Class life . . . . . . . . |  |  |  |  | S/L |  |
| b 12-year. . . . . . . . . . |  |  | 12 yrs |  | S/L |  |
| c 40-year. . . . . . . . . . |  |  | 40 yrs | MM | S/L |  |

## PartilV Summary (See instructions.)

21 Listed property. Enter amount from line 28
22 Total. Add amounst from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 27. Enter here and on the appropriale lines of your relurn. Partnerships and S corporations - see instructions

| ere and on | 21 | 1.775. |
| :---: | :---: | :---: |
|  | 22 | 225,281. |
| 23 |  |  |

BAA For Paperwork Reduction Act Notlce, see separate instructions.

| Listed Property (Include automobiles, certain other vehicles, cerlain aircraft, certain computers, and property used for entertainment, recreation, or amusement.) |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Note: For any vehicle for which you are using the standard mileage rate or deducting lease expense, complete only 24a, 24b, columns (a) through (c) of Section A, all of Section B, and Section C if applicable. |  |  |  |  |  |  |  |  |
| Section A - Depreciation and Other Information (Caution: See the insiructions for limis for passenger automobles.) |  |  |  |  |  |  |  |  |
| 24 a Do you have evidence to support the businessinvestment use claimed? . . . . . . X Yes |  |  |  |  | 24b If 'Yes,' is the evidence writen? . . . X Y Yes |  |  |  |
| (a) Type of proparty (ilis vehlcles frist) | (b) <br> Date placed in service |  | (d) Cost or other basis | (e) <br> Basis for depreciation (businessÅnvestment use only) | $\begin{gathered} \text { (1) } \\ \text { Recovery } \\ \text { period } \end{gathered}$ | (g) Method Convention | $\underset{\text { (h) }}{\text { Depreciation }}$ deduction. |  |
| 25 $\begin{array}{l}\text { Special depreciation allowance for qualfied listed property placed in service during the lax year and } \\ \text { used more than } 50 \% \text { in a qualified business use (see instructions) . . . . . . . . . . . . . . . . . . }\end{array}$ 25 |  |  |  |  |  |  |  |  |
| 26 Properly used more than $50 \%$ in a qualified business use: |  |  |  |  |  |  |  |  |
| AUTOS | 105/31/03 | 100.00 | 31,250. | 31,250, | 5.00 | $200 \mathrm{DB}-\mathrm{HY}$ | 1,775. |  |
| 2005 TOYOTA CAMRY | 10/27/04 | 100.00 | 25,800. | 15,190. | 5.00 | $200 \mathrm{DB}-\mathrm{HY}$ | 0. |  |
|  |  |  |  |  |  |  |  |  |
| 27 Property used 50\% or less in a qualified business use: |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| 29 Add amounts in column (i), line 26. Enter here and on line 7, page 1 . . . . . . . . . . . . . . . . . . . . . . . . . . . . 29 |  |  |  |  |  |  |  |  |

## Section B - Information on Use of Vehicles

Complete this section for vehicles used by a sole proprietor, partner, or other 'more than $5 \%$ owner,' or related person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

| 30 | Total business $/$ investment miles driven | (a) Vehicle 1 |  | (b) <br> Vehicte 2 |  | (c) <br> Vehicle 3 |  | (d) Vehicle 4 |  | (e) <br> Vehicle 5 |  | (i) Vethicle 6 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 31 Total commuting miles driven during the year |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 32 Total olher personal (noncommuling) |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 33 Total miles driven during the year. Add lines 30 through 32 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 34 |  | Yes | No | Yes | No | Yes | No | Yes | No | Yes | No | Yes | No |
|  | Was the vehicle available for personal use during off-duly hours? |  |  |  |  |  |  |  |  |  |  |  |  |
| 35 | Was the vehicle used primarily by a more than $5 \%$ owner or related person? |  |  |  |  |  |  |  |  |  |  |  |  |
| 36 | Is another vehicle available for personal use? |  |  |  |  |  |  |  |  |  |  |  |  |

## Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer these quastions to determine if you meat an exception to completing Section B for vehicles used by employaes who are not more than $5 \%$ owners or related persons (see instructions).

| 37 | Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees? | Yes | No |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
| 38 | Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the insiructions for vehicles used by corporate officers, directors, or $1 \%$ or more owners. |  |  |
| 39 | Do you treat all use of vehicles by employees as personal use?. |  |  |
| 40 | Do you provide more than five vehicles to your employees, obtain information from your employees aboul the use of the vehicles, and retain the information received? . |  |  |
| 41 | Do you meet the requirements concerning qualified automabile demonstration use? (See instructions.) . Note: I/ your answer to 37, 38, 39, 40, or 41 is 'Yes, 'do not complete Section B for the covered vehicles. |  |  |

## Partivilamortization



Departmenl of the Treasury eparnal Rovenue Service niemal Reverue Sorvice

- Information about Form 4562 and its separate Instructions is at www.irs.govfiorm4562.


## Depreciation and Amortization (Including Information on Listed Property)

- Attach to your tax return.

OMB No. 1545-0172 2014
Attachment Saquanca No

179
Identliying numbar
66-0391237

UNITED CORPORATION
Business or activily to which this lorm relates

| OME No. 1545-0172 |
| :---: |
| 2014 |
| Attachment <br> Sequenca No. 179 <br> Identlifling number <br> $66-0391237$ |

Form 8825 SION FARM ST CROIX, Property Type 4
Partl Election To Expense Certain Property Under Section 179 Note: If you have any listed property, complete Part V betore you complete Part I.


Note: Do not use Part II or Part III below for listad property. Instead, use Part V.
Part II Special Depreciation Allowance and Other Depreciation (Do not include listed property.) (See instructions.)

| 14 | Special depreciation allowance for qualified property (other than fisted property) placed in service during the tax year (see instructions) | 14 |
| :---: | :---: | :---: |
| 15 | Property subject to section 168()(1) election | 15 |
| 16 | Other depreciation (including ACRS) . . . . . . . . . . . . . . . . . . . . . . . . . . . | 16 |

## Part III MACRS Depreciation (Do not include listed property.) (See instructions.)

## Section A

17 MACRS deductions for assets placed in service in tax years beginning belore 2014. . . . . . . . . . . . . . . . . $17 \mid$ 60, 564
18 If you are electing to group any assels placed in service during the tax year into one or more general assel accounts, check here.

Section B - Assets Placed In Service During 2014 Tax Year Using the General Depreciation System

| (a) Classtifcation of property | (b) Month and year placed in service | (c) Bassa lor depreciation (businassfinvesiment use only - see instructions) | (d) <br> Fiecovery period | (e) <br> Convertion | (I) | (g) Depreciallon deduction |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 19 a 3-year property . . . . . . |  |  |  |  |  |  |
| b 5 -year properly . . . . . . |  |  |  |  |  |  |
| c 7-year property . . . . . . |  |  |  |  |  |  |
| d 10-year properly . . . . . |  |  |  |  |  |  |
| a 15-year property . . . . . |  |  |  |  |  |  |
| 1 20 -year properly . . . . . |  |  |  |  |  |  |
| g 25-year property . . . . . |  |  | 25 yrs |  | S/L |  |
| h Residential rential property |  |  | 27.5 yrs | MM | S/L |  |
|  |  |  | 27.5 yrs | MM | S/L |  |
| I Nonresidential real property $\qquad$ |  |  | 39 yrs | MM | S/L |  |
|  |  |  |  | MM | S/L |  |
| Section C - Assets Placed in Service During 2014 Tax Year Using the Alternative Depreclation System |  |  |  |  |  |  |
| 20 a Class life . . . . . . . . . |  |  |  |  | S/L |  |
| b 12-year . . . . . . . . . . |  |  | 12 yrs |  | S/L |  |
| \& 40 -year. . . . . . . . . .  <br> PartilV  |  |  | 40 yrs | MM | S/L |  |
|  |  |  |  |  |  |  |
| 21 Listed property. Enter amount from line $28 . \ldots$. |  |  |  |  |  |  |
| 22 Totat. Add amounts from line 12, lines 14 through 17 , fines 19 and 20 in column (g), and line 21. Enter here and on the appropriate tines of your return. Partherships and S corporations - see instructions |  |  |  |  |  | 62,339. |
| 23 For assets shown above and placed in service during the cursent year, enter the portion of the basis allibutable to section 263A cosis. |  |  |  |  |  |  |

Part V Listed Property (Include automobiles, certain other vahicles, certain aircratt, certain compulers, and property used for entertainment, recreation, or amusement.)
Note: For any vehicie for which you are using the standard mileage rate or deducting lease expense, complefe only 24a, 24b, columns (a) through (c) of Saction A, all of Section B, and Section C if applicable.
Section A - Depreciation and Other Information (Cautlon: See the instructions for limils for passenger automobiles.)


26 Property used more than $50 \%$ in a qualified business use:

| AUTO | $08 / 31 / 07$ | 100.00 | $101,355$. | $101,355$. | 5.00 | $200 \mathrm{DB}-\mathrm{HY}$ | 1.775. |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |

27 Property used $50 \%$ or less in a qualified business use:

|  |  |  |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  | Section B - Information on Use of Vehictes

Complete this section for vehicles used by a sole proprietor, partner, or other 'more than $5 \%$ owner,' or relaled person. If you provided vehicles to your employees, first answer the questions in Section C to see if you meet an exception to completing this section for those vehicles.

| 30 | Total business/investment miles driven | (a) Vehicle 1 |  | (b) Vehicle 2 |  | (c) <br> Vehicle 3 |  | (d) Vehicle 4 |  | (e) <br> Vehicle 5 |  | (i)Vehicle 6 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 31 Total commuting mites driven during the year |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 32 | Total other personal (noncommuling) miles driven |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Total miles driven during the year. Add lines 30 through 32 . |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Yes | No | Yes | No | Yes | No | Yes | No | Yes | No | Yes | No |
|  | Was the vehicle available for personal use during off-duly hours? |  |  |  |  |  |  |  |  |  |  |  |  |
| 35 | Was the vehicle used primarily by a more than $5 \%$ owner or related person? |  |  |  |  |  |  |  |  |  |  |  |  |
| 36 | Is another vehicle available for personal use? |  |  |  |  |  |  |  |  |  |  |  |  |

## Section C - Questions for Employers Who Provide Vehicles for Use by Their Employees

Answer thase questions to determine if you meat an exception to compleling Section B for vehicles used by employees who are not more than $5 \%$ owners or related persons (see instructions).

| 37 |  | Yes | No |
| :---: | :---: | :---: | :---: |
|  | Do you maintain a written policy statement that prohibits all personal use of vehicles, including commuting, by your employees? |  |  |
| 38 | Do you maintain a written policy statement that prohibits personal use of vehicles, except commuting, by your employees? See the instructions for vehicles used by corporate officers, directors, or $1 \%$ or more owners. |  |  |
| 39 | Do you treat all use of vehicles by employees as personal use? |  |  |
| 40 | Do you provide more than five vehicles to your employees, obtain information from your employees about the use of the vehicles, and retain the informalion received? |  |  |
| 41 | Do you meet the requirements concerning qualified automobile demonstration use? (See instructions.) . Note: If your answer to 37, 38, 39, 40, or 41 is 'Yes,' do not complete Section B for the covered vehicles. |  |  |

## Part V1 Amortization

|  | (a) <br> Description of costa | (b) Date amorization begins | $\underset{\substack{\text { Aranclizabla } \\ \text { ancounnt }}}{\text { (c) }}$ | $\underset{\substack{\text { (d) } \\ \text { coction } \\ \text { section }}}{ }$ | (e) <br> Annentization perloct or percentape | (f) Amortization for his yaer |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 42 Amortization of costs that begins during your 2014 tax year (see instructions): |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 43 | Amortization of costs that began belore your 2014 tax year . . . . . . . . Total. Add amounts in column (0). See the instructions for where to report |  |  |  | 43 |  |
| 44 |  |  |  | . | 44 |  |

## Form 1120S, Page 1, Line 5

Other Income (Loss)

| CASH OVERAGE |  | $55,183$. |
| :--- | :--- | :--- |
| OTHER INCOME |  | $272,806$. |
| Total |  | $327,989$. |

Form 11205, Page 1, Line 19
Other Deductions

| ACCOUNTING FEES | 540,129. |
| :---: | :---: |
| AUTO EXPENSE | 6,378. |
| BANK CHARGES | 55,103. |
| CASH SHORTAGE EXPENSE | 2,468. |
| COMPUTER SUPPLIES EXPENSE | 3,146. |
| CONTRACT LABOR EXPENSE | 26,769. |
| DUES AND SUBSCRIPTION | 372. |
| INSURANCE - EMPR HEALTH | 355,540. |
| INSURANCE - GENERAL LIABILITY | 361,772. |
| INSURANCE - PROPERTY | 309,910. |
| INSURANCE - WORKERS COMP | 87,309. |
| LEGAL FEES | 1,610,674. |
| MERCHANT FEES - MC VISA AMEX | 751,888. |
| MERCHANT FEES - TELECHECK | 18,056. |
| NSF CHECK EXPENSE | 28,137. |
| OFFICE SUPPLIES | 60,008. |
| POSTAGE | 5,193. |
| PHYSICAL INVENTORY EXPENSE | 107,495. |
| SECURITY EXPENSE | 43,060. |
| TELEPHONE EXPENSE | 47,266. |
| TRASH REMOVAL | 71,348. |
| TRAVEL EXPENSE | 24,757. |
| UTILITIES - ELECTRIC | 5,216,687. |
| UTILITIES - GAS \& DIESEL | 76,999. |
| UTILITIES - WATER | 30,540. |
| PASS THROUGH TO PLAZA EXTRA PARTNERSHIP 66-0818409 | 3,669,330. |
| Total | 13,510,334. |

Other Current Assets:
1120S, Schedule L, Line 6

| Other Current Assets: | Beginning of <br> tax year | End of <br> tax year |
| :--- | ---: | ---: |
| PREPAID EXPENSES | 296,637. | $329,030$. |
| DUE FROM EMPLOYEES | $78,606$. | $49,345$. |
| Total | $\underline{375,243 .}$ | $378,375$. |

Other Investments:
1120S, Schedule L, Line 9

| Other Investments: | Beginning of <br> tax year | End of <br> tax year |
| :--- | ---: | ---: |
| INVESTMENTS | $35,443,059$. | $38,849,683$. |
| INVESTMENTS-LAUNDROM | $\frac{159,883 .}{336,378 .}$ | $\frac{159,883 .}{336,378 .}$ |
| INVESTMENT - MERRILL | $5,000,000$. | $5,000,000$. |
| INVESTMENTS - MATTRE | $\underline{40,939,320 .}$ | $\underline{44,345,944 .}$ |
| Total |  |  |

Other Assets:
1120S, Schedule L, Line 14

| Other Assets: | Beginning of tax year | End of tax year |
| :---: | :---: | :---: |
| DUE FROM AFFIEIATES | 6,744,019. | 0. |
| DEPOSITS | 57,963. | 115,986. |
| DUE FROM BYORDER |  | 464,146. |
| DUE FROM ROYAL FURNI | 375,000. | 250,000. |
| DUE FROM HANNUN |  | 35,000. |
| DUE FROM HAMEDS |  | 24,700. |
| Total | 7,176,982. | 889,832. |

Other Current Liabilities:
1120S, Schedule L., L.ine 18

| Other Current Liabilities: | Beginning of tax year | End of tax year |
| :---: | :---: | :---: |
| ACRUED EXPENSES | 81,886. | 225,000. |
| ACCRUED GROSS RECEIPTS TAX | 446,997. | 440,404. |
| PAYROLL TAXES PAYABL | 76.904. | 178,346. |
| DEFERRED INCOME |  | 43,239. |
| Total | 605,787. | 886,989. |

Other Liabilities:
$1120 S_{\text {, }}$ Schedule L, Line 21

| Other Liabilities: | Beginning of tax year | End of tax year |
| :---: | :---: | :---: |
| TENANT SECURITY DEPO | 31,980. | 36,530. |
| DUE TO PLAZA EXTRA | 5,354,159. | 4,206,374. |
| Total | 5,386,139. | 4,242,904. |

Form 1120S, Page 3, Schedule K, Line 12a
Charltable Contributions

| A CHARITABLE CONTRIBUTIONS | 22,604. |
| :---: | :---: |
| A PASS THROUGH TO PLAZA EXTRA PARTNERSHIP 66-0818409 | -22,604. |
| Total | 0. |

Form 1120S, Page 3, Schedule K, Line 16a
List of Property Distributed

| Date property was acquired | Date property was distributed | Fair market value on date of distribution | Basis in the propenty |
| :---: | :---: | :---: | :---: |
| Various | 12/31/14 | 140,720. | 140,720. |
| Various | 12/31/14 | 1,598,689. | 1,598,689. |
| Various | 12/31/14 | 4,504,610. | 4,504,610. |
| Various | 12/31/14 | 282,720. | 282,720. |
| Total |  | 6,526,739. | 6,526,739. |

Form 1120S, Page 5, Schedule M-2, Line 3
Schedule M-2, Other Additions

| NET INCOME FROM RENTAL REAL ESTATE | $700,332$. |  |
| :--- | :--- | :--- |
| INTEREST INCOME | $141,236$. |  |
| NET LONG-TERM CAPITAL GAIN | $191,699$. |  |
| TAX EXEMPT INTEREST |  |  |
| Total | $1,033,267$. | 0.0 |

Form 1120S, Page 5, Schedule M-2, Line 5
Schedule M-2, Other Reductions

| ROUNDING | 1. | 1. |
| :--- | :--- | :--- |
| Total | 1. |  |

Form 8825, Page 1, Line 15
Other Expenses Stmt


Form 1125, Line 5
Other Costs Statement

| FREIGHT EXPENSE |
| :--- |
| EXCISE TAX EXPENSE |
| US CUSTOMS EXPENSE |


| BROKER FEES |  | $3,380$. |
| :--- | :--- | :--- |
| SUPPLIES |  | $58,406$. |
| VENDOR REBATES |  | $-773,736$. |
| Total | $3,953,036$. |  |

Supporting Statement of:
Form $11205 \mathrm{p} 1-2 / \mathrm{Meals}$ and Ent 50\% allow.

| Description | Amount |
| :--- | ---: |
| MEALS AND ENTERTAINMENT | $2,059$. |
| PASS THROUGH TO PLAZA EXTRA PARTNERSHIP 66-0818409 | $-2,059$. |
| Total | 0. |

Supporting Statement of:
Form 1120 s p3-5/Sch K, Line 4, Others

| Description | Amount |
| :--- | ---: |
| INTEREST INCOME |  |
| PASS THROUGH TO PLAZA EXTRA PARTNERSHIP 66-0818409 | $-239,058$. |
| Total | $141,236$. |

Supporting Statement of:
Form 1120S p3-5/Sch K, Ln 5a ord div oth

| Description | Amount |
| :--- | ---: |
| DIVIDEND INCOME | $372,691$. |
| PASS THROUGH TO PLAZA EXTRA PARTNERSHIP 66-0818409 | $-372,691$. |
| Total | 0. |

Supporting Statement of:
Form 1120s p3-5/Sch K, Line 16a others

| Description | Amount |
| :--- | ---: |
| TAX EXEMPT INTEREST INCOME | $881,860$. |
| PASS THROUGH TO PLAZA EXTRA PARTNERSHIP 66-0818409 | $-881,860$. |
| Total | 0. |

UNITED CORPORATION
2014 BANCO POPULAR INVESTMENT ANALYSIS

|  | Begin Value 12/31/2013 | Securities Transfers | Additions (Withdrawals) | Income | Taxes, Fees \& Expenses | Other Activity | Change in Inv Value | Ending Value 12/31/14 | Unrealized Gain (Loss) | Cost or Basts YID |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| PSF-001422 | 2,732.11 |  | (2,732.27) | 0.17 |  | (0.01) |  | - | - | - |
| PSF-002763 | 6,562,360.28 | (6,496,624.90) | (339,329.36) | 97,290.66 | (17,540.81) |  | 193,844.13 | - | - | - |
| PSP-055360 | 10,186,532.49 |  |  | 458,424.74 |  | $(54,162.81)$ | 64,438.36 | 10,655,232.78 | 463,919.04 | 10,191,313.74 |
| PSP-055379 | 10,121,145.62 |  |  | 417,003.98 |  | $(51,357.77)$ | 380,859.79 | 10,867,651.62 | 679,858.78 | 10,187,792.84 |
| PSV-004901 | 4,279,105.11 |  | (4,597,944.46) | 64,557.89 | (37,700.50) |  | 291,981.97 | 0.01 | - | 0.01 |
| PSV-004910 | 4,219,370.08 | (3,631,573.09) | (785,850.91) | 307,032.63 | $(33,800.01)$ |  | (75,178.70) | - | - | - |
| PSV-004928 | 1,421,934.88 |  | (1,410,939.91) | 0.02 | $(13,757.73)$ | (67.08) | 2,829.82 | - | - | $\checkmark$ |
| PSV-004936 | 974,248.46 | 10,128,197.99 | 7,136,796.91 | 248,808.13 | (53,585.98) |  | (375,906.79) | 18,058,558.72 | $(412,017.40)$ | 18,470,576.12 |
| PSV-004944 | - |  |  |  |  |  |  | - | - | - |




| Description | Disposed | Proceeds | Basis | Net Gain (Loss) | $\begin{gathered} \text { Net ST } \\ \text { Gain (Loss) } \end{gathered}$ | $\begin{aligned} & \text { Net LT } \\ & \text { Gain (Loss) } \end{aligned}$ | Gross 5hort Term |  | Gross Lone Term |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  | Gains | Losses | Gains | Losses |
| PSF-001422 | YTD 2014 | - | - | - | - | - | - | - | - | - |
| PSF-002763 | YT0 2014 | - | - | - | - | - | - | - | - | - |
| PSP-055360 | YTD 2014 | 2,126,041.34 | 1,991,420.16 | 134,621.18 | - | 134,621.18 | - | - | 134,621.18 | - |
| PSP-055379 | YTD 2014 | 1,629,094.82 | 1,586,082.40 | 43,012.42 | - | 43,012.42 | - | - ${ }^{-}$ | 45,462.92 | (2,450.50) |
| PSV-004901 | YTD 2014 | 4,965,473.14 | 3,305,629.21 | 1,659,843.93 | 29,258.96 | 1,630,584.97 | 35,024.30 | (5,765.34) | 1,638,740.40 | $(8,155.43)$ |
| PSV-004910 | YTD 2014 | - | - | - | - | - | - | - | - | - |
| PSV-004928 | YTD 2014 | 1,419,158.02 | 1,271,433.14 | 147,724.88 | 7,825.85 | 139,899.03 | 7.825.85 | - | 139,899.03 | - |
| PSV-004936 | YTD 2014 | 11,116,139.71 | 10,724,273.54 | 391,866.17 | 19,122.77 | 372,743.40 | 21,154,82 | $(2,032.05)$ | 441,184.15 | $(68,440.75)$ |
| PSV-004944 | YTD 2014 | - | - | - | - | - | - | - | - | - | PSF-001422

PSF-002763
PSP-055360
PSP-055379
PSV-004901
PSV-004910
PSV-004928
PSV-004936
PSV-004944

1099 Proceeds $\cdots \quad$|  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |



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[^7]UNITED CORPORATION
SUMMARY OF INCOME TRANSFERS BETWEEN RELATED COMPANIES
FYE $12 / 31 / 14$

ORIGINATING ENTITY:
UNITED CORPORATION
FEIN: 66-0391237

TARGET ENTITY:
PLAZA EXTRA SUPERMARKET
FEIN: 66-0818409

## BOOK NET INCOME

$\left.\begin{array}{rccc}\begin{array}{c}\text { PRE-TRANSFER } \\ \text { TOTALS }\end{array} & \begin{array}{c}\text { UNITED CORP } \\ \text { ADJUSTED }\end{array} & & \begin{array}{c}\text { PLAZA EXTRA }\end{array} \\ & \text { ADJUSTED }\end{array}\right]$

## MEMO:

AS A RESULT OF ONGOING LITIGATION INVOLVING UNITED CORPORATION (ORIGINATING ENTITY) AND ITS SHAREHOLDERS CONCERNING THE EXISTENCE OF PLAZA EXTRA PARTNERSHIP (TARGET ENTITY), CERTAIN ACTIONS HAVE BEEN TAKEN AND AGREED TO FACILITATE WINDING UP THE PARTNERSHIP. ATTACHED ARE RELEVANT DOCUMENTS TO SUBSTANTIATE THAT THE PARTIES HAVE AGREED TO TREAT A PORTION OF UNITED CORPORATION'S ACTIVITIES AS BELONGING TO PLAZA EXTRA PARTNERSHIP FOR TAX PURPOSES WITH AN EFFECTIVE DATE OF JANUARY 1, 2013 AND CONTINUING THEREAFTER UNTIL LITIGATION IS CONCLUDED OR A PARTNERSHIP LIQUIDATION OCCURS. ACCOUNTING AND REPORTING OF ALL ACTIVITIES WILL REMAIN CONSISTENT WITHIN UNITED CORPORATION. THE ABOVE SCHEDULE PROVIDES THE DETAIL TRANSFER AMOUNTS FROM THE ORIGINATING ENTITY TO THE TARGET ENTITY FOR 2014.

## IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS DIVISION OF SI. CROIX

MOHAMMAD HAMED, by his ) authorized agen WALEED HAMED,

Plaintiff/Counterclaim Defenden, vs.

FATHI YUSUF and UNITED CORPORATION,

Defendants/Counterclaimants,
vs.


## OPPOSITION TO PLAINTIFES RENEWED MOTION FOR PARTIAL SUMMARY JUDGMENT AS TO THE EXISTENCE OF A PARTNERSHIP

Defendants Fathi Yusuf ("Yusul") and United Corporation ("United") (collectively, the "Defendants"), through their undersigned counsel, respectlully submit this Opposition to "Plaintiffs Renewed Motion for Partial Summery Judgment as to the Pixistence of a Partnership" filed on May 8, 2014 (the "Motion"). The Motion should be summarily denied for the following reasons:

1. Plaintiff is by this motion sccking a partial summary judgment in the form of a declaratory judgment that there exists a partnership for the operation of the Plaza Extra stores. The Virgin Islands Declaratory Judgment Act is set forth at V.I. Code Ann. tit. 5, § 1261 el seq. Section 127 of the Act provides that the act is to "so interpreted and construed as to. . harmonize, as far as possible, with fcderal laws and regulations on the subject of declaratory judgments and decrees." See also Estate of George v. George, 50 V.I. 268, 274 (V.J. 2008)

Contrary to the elear requirements of LRCl $56.1(\mathrm{a})(1)$, the Motion was not accompanied by a brief, affidavits, statement of material facts about which Plaintiff contends there is no genuine issuc. or any supporting documents uther than two unauthenticated emails, one of which did not even stand for the proposition for which it was cited.' Accordingly, the Motion should be summarily denied for its failure to comply with the applicable procedures regarding summary judgrnent motions.
5. Second, although Plaintiff claims that he "sought a declaration of the existence of the partnership pursuant to the Uniform Partnership Act," see Motion at p. 2, no such relief was specifically sought in his First Amended Complaint. While Plaintiff may have sought "declaratory . . . relief as to his rights," sce \$ 37 of the First Amended Complaint, he never requested a declaration of the existence of the partnership pursuant to the Uniform Parnership Act or any other partnership law lhat may apply.
6. In any event, there is no need for the declaration of the existence of the partnership since there is no longer any controversy regarding that subject given Yusurs concession in his Memorandun In Support Ol Motion To Appoint Master For Judicial Supervision Or Partnership Winding Up Or, In The Alternative, To Appoint Receiver To Wind Up Partnership (the "Memoranduns") at yl 7 and the definition of "Partnership" set forth at § 1.23 of the Plan For Winding Up Partnership allached as Exhibit A to the Memorandum. Since April 7. 2014, there is no longer any controversy that there was a partnership between Yusuf and Hamed zo carry on as co-owners the business of the Plaza Extra Stores. This position was also stated by counsel for Defendants on the record at the telephonic hearing held on May 29, 2014.

[^8]
## IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS DIVISION OF ST. CROIX

MOHAMMAD HAMED, by his authorized agent WALEED HAMED,

Plaintiff/Counterclaim Defendant,
ys.
FATHI YUSUF and UNITED CORPORATION ${ }^{\text {r }}$ )
Defendants/Counterclaimants, )
vs.
WALEED HAMED, WAHEED HAMED, MUFEED HAMED, HISHAM HAMED, and PLESSEN ENTERPRISES, INC.,

Additional Counterclaim Defendants )
$\qquad$

CIVIL NO. SX-12-CV-370
ACTION FOR DAMAGES, INJUNCTIVE RELIEF AND DECLARATORY RELIEF

JURY TRLAL DEMANDED

MEMORANDUM IN SUPPORT OF
MOTION TO APPOINT MASTER FOR JUDICIAL SUPERVISION OF PARTNERSHIP WINDING UP OR, IN THE ALTERNATIVE, TO APPOINT RECEIVER TO WIND UP PARTNERSHIP

Defendants/counterclaimants Fahi Yusuf ("Yusuf") and United Corporation ("United") (collectively, the "Defendants"), respectfully submil this Memorandum in Support of their Motion To Appoint Master For Judicial Supervision Of Parnership Winding Up Or, In the Altemative, To Appoint Receiver To Wind Up Partnership (the "Motion").

## FACTUAL AND PROCEDURAL BACKGROUND

1. On September 17, 2012, plaintifffcounterclaim defendant Mohammed Hamed ("Hamed" or "Plaintiff) filed his complaint in this matter. Hamed filed his first amended complaint ("FAC") on October 19, 2012. The FAC alleges, among other things, that Hamed and Yusuf formed a partnership to own and operate a supermarket business comprised of three supermarkel stores located in Sion Farm, St. Croix, Estate Plessen, St. Croix, and Tutu Park, St.
lamed v. Yusuf, et al.
Civil No. STX-12-cv-370
Page 3 of 12
they hired as managerial employees because they were nephews of ...Yusur's wife') See
December 5, 2013 Order Denying Motion for Partial Summary Judgment, p. 6.
2. This Court also preliminarily found that "[o]n March 13, 2012, through counsel, Yusuf sent a Proposed Partnership Dissolution Agreement to Hamed, which described the history and context of the parties' relationship, including the formation of an oral partnership agreement to operate the supermarkets, by which they shared profits and losses." Hamed v. Yusuf, 58 V.l. at 126; see also Yusuf v. Hamed, 2013 V.l. Supreme LEXIS 67, 4 ("A few months later, Yusuf informed Mohammad Hamed of his intention to end their business relationship, sending a proposed "Dissolution of Partnership" agreement to Hamed on March 12, 2012." ${ }^{1}$.
3. In its April 25, 2013 Memorandum Opinion, this Court noted the following:

Neither party has sought and the Court has not considered the prospect of appointing a receiver or bringing in any other outsider to insure that the joint management and control of the partnership is maintained. Rather, notwithstanding the animosity that exists between the parties, they are left to work out issues of equal management and control themselves as they have done successfully over the years.

## Hamed v. Yusuff 58 V.I. at 136-137.

6. On December 23, 2013, Defendants filed their Answer and Counterclaim, which, among other things, denied the existence of the partnership as aileged in the FAC. Defendants filed a First Amended Counterclaim on January 13, 2014. Although Defendants denied the existence of any partnership as alleged in the FAC, they pled in the altemative in the event a partnership is nevertheless found to exist. See, e.g. First Amended Counterclaim at 112.
7. Given the animosity between the parties noted by this Count, Yusuf's complete lack of trust in Hamed, and Yusuf's unwillingness to continue to carry on any business

Hame v. Yusuf, et al. Civil No. STX-12-cv-370
Page 4 of 12
relationship whatsoever with Hamed, Yusuf now concedes for the purposes of this case that he and Homed entered into a partnership to carry on the business of the Plaza Extra Stores and to share equally the net profits from the operation of the Plaza Extra Stores.

## ARGUMENT

## 1. THE PARTNERSHIP HAS BEEN DISSOLVED AND ITS BUSINESS MUST BE WOUND UP.

As provided in the Uniform Partnership Act, V.I. Code Ann. tit. 26, §§ 1-274

A partnership is dissolved, and its business must be wound up, only upon the occurrence of the following events:
(1) in a partnership at will, the partnership's having notice from a partner other than a partner who is dissociated under Section 121, subsections (2) through (10) of this chapter, of that partner's express will to withdraw as a partner, or on a later date specified by the partner[.]

UPA § $171(1)$.
Here, the partnership has either already been dissolved or is dissolved by virtue of this filing. Therefore, assuming arguendo that Hamed's retirement from the partnership in 1996 or counsel for Yusuf's March 12, 2012 notice of intent to end the partnership did not dissolve the partnership by operation of law, then clearly paragraph 7, above, sets forth Yusuf's "express will to withdraw as a partner," thus dissolving the partnership, if it had not already been dissolved.

Pursuant to UPA § $172(\mathrm{a}):$
Subject to subsection (b) of this section, a partnership continues after dissolution only for the purpose of winding up its business. The partnership is terminated when the winding up of its business is completed.

# IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS DIVISION OF ST. CROIX 

MOHAMMAD HAMED, by his authorized agent WALEED HAMED,

Plaintirf/Counterclaim Defendant,

CIVIL NO. SX-12-CV-370

ACTION FOR DAMAGES. INJUNCTIVE RELIEF AND DECLARATORY RELIEF
JURY TRIAL DEMANDEE -

(

MOTION TO APPOINT MASTER FOR JUDICIAL SUPERVISION OF PARTNERSHIP WINDING UP OR, IN THE ALTERNATIVE, TO APPOINT RECEIVER TO WIND UP PARTNERSHIP

Defendants/counterclaimants Fathi Yusuf ("Yusul") and United Corporation ("United") (collectively, the "Defendants"), respectfully move this Court to appoinl a Master to supervise the winding up of the partnership at issue by Yusuf pursuant to the Plan submitted with the motion or appointing a Receiver to effect the wind up and provide such further relitef as is just and proper under the circunstances. In support of this motion, the Court is respectfully referred to the accompanying memorandum and proposed order.

Dated: April 4. 2014

and

Nizar A. DeWood, Esq. (V.l. Bar No. 1177)
The DeWood Law Firm
2006 Eastern Suburbs, Suite 101
Christiansted, VI 00830
Telephone: (340) 773-3444
Telefax: (888) 398-8428
Email: inlondewood-law.com
Attorneys for Fathi Yusut and Uniled Corporation

## CERTIFICATE OF SERVICE

I hereby certify that on this $7^{\text {th }}$ day of April, 2014, I caused the foregoing MOTION TO APPOINT MASTER FOR JUDICIAL SUPERVISION OF PARTNERSHIP WINDING UP OR, IN THE ALTERNATIVE, TO APPOINT RECEIVER TO WIND UP PARTNERSHIP to be scrved upon the following via c-mail:

Joel IH. Holt, Esq.<br>LAW OFFICES OF JOEL H. HOLT<br>2132 Company Street<br>Christiansted, V.t. 00820<br>Enaal: holtvi@aol.com<br>Carl Hartmann, III, Esq.<br>5000 Estate Coakley Bay, \#L-6<br>Christiansted, VI 00820<br>Email: carl@carlhartmann.com<br>Mark W. Eckard, Esq.<br>Eckard, P.C.<br>P.O. Box 24849<br>Christiansted, V1 00824<br>Email: mark@markeckard.com




## Scheaule B Other Information



| (i) Name of Corporation | (ii) Employer <br> Idenification <br> Number (if any) | (ili) Country of <br> Incorporation | (iv) Percentage <br> Owned in <br> Voting Stock |
| :--- | :--- | :--- | :--- |
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| 11 At any time during the tax year, did the partnership receive a distribution from, or was it the grantor of, or transferor to, a loreign trusi? if Yes, 'the partnership may have to file Form 3520, Annual Return To Repor 'Transactions With Foreign Trusts and Receipt of Certain Foreign Gifis. See instructions. | X |
| :---: | :---: |
| 12 a is the partnership making, or had it previously made (and not revoked), a section | X |
| See instructions for details regardin |  |
| b Did the partnership make lor this tax year an optional basis adjustment under section 743(b) or 734(b)? If 'Yes,' allach a statement showing the compulation and allocation of the basis adjustment. See instructions | X |
| c Is the partnership required to adjust the basis of partnership assets under section 743(b) or 734(b) because of a substantial built-in loss (as defined under section 743(d)) or substantial basis reduction (as defined under section 734(d))? If 'Yes,' attach a stalement showing the computation and allocation of the basis adjustment. See instrs | X |
| 13 Check this box if, during the current or prior lax year, the partnership distribuled any property received in a like-kind exchange or contributed such property to another entity (other than disregarded enlities wholly owned by the parinership throughout the lax year) |  |
| 14 At any time during the tax year, did the partnership distribute to any partner a tenancy-in-common or other undivided interest in partnership property? | X |
| 15 If the partnership is required to file Form 8858, Information Return of U.S. Persons With Respect To Foreign Disregarded Entities, enter the number of Forms 8858 attached. <br> See instructions |  |
| 16 Does the partnership have any foreign partners? If 'Yes,' enter the number of Forms 8805, Foreign Partner's Information Statement of Section 1446 Withholding Tax, filed for this parnership. | X |
| 17 Enter the number of Forms 8865, Return of U.S. Persons With Respect to Certain Foreign Parinerships, attached to this relum. |  |
| 18 a Did you make any payments in 2014 thal would require you to file Form(s) 1099? See instructions b if 'Yes,' did you or will you file required Form(s) 1099? | X X |
| 19 Enter the number ol Form(s) 5471, Information Return of U.S. Persons With Respect To Certain Foreign Corporations, altached to this relum. |  |
| 20 Enter the number of partners that are foreign governments under section 892. |  |

Designation of Tax Matters Partner (see instructions)
Enter below the general parner or member-manager designated as the tax matters partner (TMP) lor the tax year of this relurn:

| Name of designated TMP | FATHI YUSUF |  |
| :---: | :---: | :---: |
| II the TMP is an entity, name of MP representative | $\nabla$ | $\underset{\text { Phono }}{\text { Of TMP }}$ |
| Address of deslgnaled TMP | P. O. BOX 763 Christiansted, VI 00821 |  |



## Analysis of Net Income (Loss)

1 Net income (loss). Cambine Schedule K, lines 1 through 11. From the result, subtract the sum of Schedula K, lines 12 through 13d, and 161 $\square$ 6,723,054.


22 Total liabilities and capital
5,354,154.
4,206,374.

## Schedūle M-1] Reconciliation of Income (Loss) per Books With Income (Loss) per Return

Note. The partnership may be required to file Schedule M-3 (see instructions).


SCHEDULE B-1
(Form 1065)
(Rev. December 20 1 1)
Departrment ol the Treasury
Intemal Riverne Sorvice
Information on Partners Owning 50\% or
More of the Partnership

- Attach to Form 1065. See instructions.

Name of partnership
PLAZA EXTRA PARTNERSHIP
Employer identificalion number (EIN)
66-0818409
PartI Entities Owning 50\% or More of the Partnership (Form 1065, Schedule B, Question 3a)
Complete columns (i) through (v) below for any foreign or domestic corporation, partnership (including any entily treated as a partnership), trust, tax-exempt ofganization, or any foreign government that owns, direcily or indirectly, an interest of $50 \%$ or more in the profit, loss, or capital of the parinership (see instructions).

| (i) Name of Entily | (ii) Employer ldantification Number (ii) any) | (fili) Type of Entily | (iv) Country of Organizalion | (v) Maximum Percentage Owned in Profiti, Loss, or Capital |
| :---: | :---: | :---: | :---: | :---: |
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Partl] Individuals or Estates Owning 50\% or More of the Partnership (Form 1065, Schedule B, Question 3b)
Complele columns (i) through (iv) below for any individual or estate that owns, directly or indirectly, an inlerest of $50 \%$ or more in the profit, loss, or capilal of the parinership (see insiructions).

| (i) Name of Individual or Estare | (ii) lidenlifying Number (if any) | (iii) Counnry of Clizenstip (see instructions) | (v) Maximum Percernlage Owned in Profil, Loss, or Capital |
| :---: | :---: | :---: | :---: |
| MOHAMMAD HAMED | 580-02-9872 | US | 50.0000 |
| FATHI YUSUF | 580-09-1013 | US | 50.0000 |
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| orm 1065. Schedule B-1 (Form 1065) (12-2011) |  |  |  |



Pantll Long-Term Capital Gains and Losses - Assets Held More Than One Year

| See enter This off ce | instructions for how to figure the amounts to on the lines below. <br> lorm may be easier to complete if you round nts to whole dollars. | (d) Proceeds (sales price) | (e) Cost (or other basis) | (g) Adjustments to gain or loss from Form(s) 8949, Part II, line 2, column (g) | (h) Gain or (loss) Sublract column (e) from column (d) and combine the resuh with column (g) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Ba Totals for all long-lerm transactions reported on Form 1099-B for which basis was reported to the IRS and for which you have no adjustments (see instructions). However, if you choose to report all these transactions on Form 8949, leave this line blank and go to line 8b |  |  |  |  |  |
| 8b Totals for all transactions reported on Form(s) 8949 with Box D checked |  |  |  |  |  |
| 9 Totals for all transactions reported on Form(s) 8949 with Box E checked . . . . . . |  |  |  |  |  |
| 10 | Tolals for all transactions reported on Form(s) 8949 with Box F checked | 2,968,128. |  |  | 2,968,128. |
| 11 | Long-term capital gain from installment sales from Form 6252, line 26 or 37 |  |  | 11 |  |
| 12 | Long-term capital gain or (loss) from like-kind exchanges from Form 882 |  |  | 12 |  |
| 13 | Partnership's share of net long-term capital gain (loss), including specially allocated long-term capital gains (losses), from other partnerships, estales, and trusis |  |  |  |  |
|  | Capital gain distributions (see instructions) |  |  | 14 |  |
| 15 | Net long-term capital gain or (loss). Combine lines Ba through 14 in column (h). Enter here and on Form 1065, Schedule K, line 9a or 11; or Form 8865, Schedule K, line 9a or 11. |  |  |  | 2,968,128. |

$\qquad$
Sales and Other Dispositions of Capital Assets
Informatlon about Form 8949 and its separate instructions is at wwwirs.gov/form8949.

- File with your Schedule D to list your transactions for fines $1 \mathrm{~b}, 2,3,8 \mathrm{~b}, 9$, and 10 of Schedule D .

Before you check Box A, B, or C below, see whether you received any Form(s) 1099-B or substitute statement(s) from your broker. A substitute statement will have the same intortationt as Form 1099-B. Either may show your basis (usualy your cost) even il your broker did not report it to the IRS. Brokers must report basis to the IRS for most stock you bought in 2011 or later (and for certaind debt instruments you bought in 2014 or later).
Part Short-Term. Transactions involving capital assets you held 1 year or less are short term. For long-term transactions, see page 2.
Note. You may aggregate all short-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the total directly on Schedule D, line 1a; you are not required to report these transactions on Form 8949 (see instructions).
You must check Box A, B, or C below. Check only one box. If more than one box applies for your shon-lerm transaclions, complete a separate Form 8949, page 1, for each applicable box. If you have more shor-term transactions than will fit on this page for one or more of the boxes, complete as many forms with the same box checked as you need.
$\square$ (A) Short-lerm transactions reported on Form(s) 1099-B showing basis was reported to the IRS (see Note above)
(B) Short-term transactions reported on Form(s) 1099-B showing basis was not reported to the IRS

X (C) Short-term transactions not reporiad to you on Form 1099-B

|  |  |  |  | (d) (salas price) ses instructions) |  |  |  | (h) Guin or (lons). (a) Irom cotumn (d) and combine column ( g ) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | $\begin{gathered} \text { (f) } \\ \text { code fin from } \\ \text { instivetions } \end{gathered}$ |  |  |  | $\begin{gathered} \text { (g) } \\ \text { And } \\ \text { Amount of } \\ \text { ajusiment } \end{gathered}$ |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  | Various | 12/31/14 | 60,280. | 0. |  |  | 60,280. |
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| 2 Totals. Add the amounts in columns (d). (e). (g), and (h) (sublract negative amounis). Enter each total here and checked), iline 2 (if $B$ ox $B$ above is checked). or IIne 3 (i) Box C above is checked). |  |  |  | 60,280. | 0. |  |  | 60,280. |

Note. If you checked Box A above but the basis reporled to the IRS was incorrect, enter in column ( $\theta$ ) the basis as reported to the IRS, and enter an adjusiment in colurnn ( g ) to correct the basis. See Column ( g ) in the separale instructions for how to figure the amount of the adjustment.

PLAZA EXTRA PARTNERSHIP
66-0818409
Before you check Box D, E, or F below, see whether you raceived any Fom(s) 1099-B or substituie statement(s) from your broker. A substitute statement will have the same information as Form 1099 -B. Either may show your basis (usually yous cost) even if your broker did not report it to the IRS. Brokers must report basis to the IRS for most slock you bought in 2017 or later (and for certain debt instruments you bought in 2014 or later).
Part Il Long-Term. Transactions involving capital assets you held more than 1 year are long term. For shor-term transactions, see page 1.
Note. You may aggregate all long-term transactions reported on Form(s) 1099-B showing basis was reported to the IRS and for which no adjustments or codes are required. Enter the total directly on Schedule D, line 8a; you are not required to report these transactions on Form 8949 (see instructions).

You must check Box D, E, or F below. Check only one box. If more than one box applies for your long-Ierm Iransaclions, complete a separale Form 8949, page 2, for each applicable box. If you have more long-ierm transactions than will fit on this page for one or more of the boxes, complele as many forms with the same box checked as you need.
(D) Long-term transactions reported on Form(
(s) 1099-B showing basis was reported to the IRS (see Note above)
(E) Long-term transactions reported on Form(s) 1099-B showing basis was not reported to the IRS

X (F) Long-lerm transaclions not reported to you on Form 1099-B


Note. If you checked Box D above but the basis reported to the IRS was incorrect, enter in column (e) the basis as reported to the IRS, and enter an adjustment in column (g) to correct the basis. See Column ( $g$ ) in the separate instructions for how to figure the amount of the adjustment.


BAA For Paperwork Reduction Act Notice, see Instructions for Form 1065.


BAA For Paperwork Reduction Act Notice, see Instructions for Form 1065.

Form 1065, Line 7
Other income (loss)

| PASS THROUGH INCOME FROM UNITED CORP | $3,669,330$. |
| :--- | :--- |
| FEIN $66-0391237$ PER COURT ORDER |  |
| Total | $3,669,330$. |
| Form 1065, Schedule M-2, Line 4 |  |
| Other increases |  |
| ROUNDING |  |
| Total |  |

Form 1065, Schedule L, Line 13
Other Assets

| Other Assets: | Beginning of <br> tax year | End of <br> tax year |
| :--- | :--- | :--- |
| Due From United corp | $5,354,154$. | $4,206,374$. |
| Total | $\underline{5,354,154 .}$ | $4,206,374$. |

PLAZA EXTRA PARTNERSHIP
SUMMARY OF INCOME TRANSFERS BETWEEN RELATED COMPANIES
FYE 12/31/14

ORIGINATING ENTITY:
UNITED CORPORATION
FEIN: 66-0391237

TARGET ENTITY:
PLAZA EXTRA SUPERMARKET
FEIN: 66-0818409

## BOOK NET INCOME

## FORM 11205

SCH K, LINE 1
SCH K, LINE 2
SCH K, LINE 4
SCH K, LINE 5a
SCH K, LINE 7
SCH K, LINE 8a
SCH K, LINE 12a
SCH K, LINE 12d

SCH K, LINE 16b
SCH K, LINE 16c

TAX NET INCOME

SCH K, LINE 18a
SCH K, LINE 18c
FORM 1065
SCH K, LINE 1
SCH K, LINE 2
SCH K, LINE 5
SCH K, LINE 6a
SCH K, LINE 8
SCH K, LINE 9a
SCH K, LINE 13a
SCH K, LINE 13d

PRO-RATA SHARE ITEMS ORDINARY INCOME
NET RENTAL R/E INCOME INTEREST INCOME
DIVIDENDS - ORDINARY
NET SHORT-TERM CAP GAIN
NET LONG-TERM CAP GAIN
CHARITABLE CONTRIBUTIONS
OTHER INVESTMENT EXPENSES

OTHER TAX-EXEMPT INCOME
NONDEDUCTIBLE EXPENSES

RECONCILING DIFFERENCE

MEMO:
AS A RESULT OF ONGOING LITIGATION INVOLVING UNITED CORPORATION (ORIGINATING ENTITY) AND ITS SHAREHOLDERS CONCERNING THE EXISTENCE OF PLAZA EXTRA PARTNERSHIP (TARGET ENTITY), CERTAIN ACTIONS HAVE BEEN TAKEN AND AGREED TO FACILITATE WINDING UP THE PARTNERSHIP. ATTACHED ARE RELEVANT DOCUMENTS TO SUBSTANTIATE THAT THE PARTIES HAVE AGREED TO TREAT A PORTION OF UNITED CORPORATION'S ACTIVITIES AS BELONGING TO PLAZA EXTRA PARTNERSHIP FOR TAX PURPOSES WITH AN EFFECTIVE DATE OF JANUARY 1, 2013 AND CONTINUING THEREAFTER UNTIL LITIGATION IS CONCLUDED OR A PARTNERSHIP LIQUIDATION OCCURS. ACCOUNTING AND REPORTING OF ALL ACTIVITIES WILL REMAIN CONSISTENT WITHIN UNITED CORPORATION. THE ABOVE SCHEDULE PROVIDES THE DETAIL TRANSFER AMOUNTS FROM THE ORIGINATING ENTITY TO THE TARGET ENTITY FOR 2014.

## IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS dIVISION OFST. CROIX

CIVIL NO. SX-12-CV. 370
ACTION FOR DAMAGES, INJUNCTIVE RELIEF AND DECLARATORY RELIEF


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MOHAMMAD HAMED, by his )
authorized agent WALEED HAMED, )
Plaintiff/Counterclaim Defendant, vs.

FATHI YUSUF and UNITED CORPORATION,
Defendants/Counterclainıants,
vs.
WALEED HAMED, WAHEED HAMED, MUFEED HAMED, HISHAM HAMED, and PLESSEN ENTERPRISES,

Additional Counterclaim Defendants.)

MOHAMMAD HAMED, by his

## OPPOSITION TO PLAINTIFI'S RENEWED MOTION FOR PARTIAL SUMMARY JUDGMENT AS TO THE EXISTENCE OF A PARTNERSHIP

Defendants Fathi Yusuf ("Yusuf") and United Corporation ("United") (collectively, the "Defendants"), through their undersigned counsel, respectfully submit this Opposition to "Plaintiffs Renewed Motion for Partial Summary Judgment as to the Fixistence of a Parncrship" filed on May 8, 2014 (the "Motion"). The Motion should be summarily denied for the following reasons:

1. Plaintiff is by this motion secking a partial summary judgment in the form of a declaratory judgment that there exists a partnership for the operation of the Plaza Extra stores. The Virgin Islands Declaratory Judgment Act is set forth at V.I. Code Ann. tit. 5, § 1261 et seq. Section 1271 of the Act provides that the act is to "so interpreted and construed as to. . hatmonize, as fat as possible, with federal laws and regulations on the subject of declaratory judgments and decrees." See also Estate of George v. George, 50 V.I. 268, 274 (V.I. 2008)
llaned v. Yusuf, et il.
Case No. SX-12-CV-370
Prge 3
Contrary to the clear requirments of LRCl $56.1(\mathrm{a})(1)$, the Motion was not accompanied by a brief, affiduvits, statement of matcrial facts about which Plaintiff contends there is no genuinc issuc, or any supporting documents uther than two unauthenticaled emails, one of which did not cven stand for the proposition for which it was cited.' Accordingly, the Motion should be summarily denied for its failure to comply with the applicable procedures regarding summary judgment motions.
2. Second, although Plaintiff clains that he "sought a declaration of the existence of the partnership pursuant to the Uniform Partnership Act," see Motion at p. 2, no such relief was specifically sought in his First Amended Complaint. While Plaintiff may have sought "declaratory . . . relief os to his rights," sec 837 of the First Amended Complaint, he never requested a declaration of the existence of the partnership pursuant to the Uniform Partnership Act or any other partnership law that may apply.
3. In any event, there is no need for the declaration of the existence of the partnership since there is no longer any controversy regarding that subject given Yusurs concession in his Memorandum In Support Of Motion To Appoint Master For Judicial Supervision Of Partnership Winding Up Or, In The Alternative, To Appoint Receiver To Wind Up Partnership (the "Memoranduni") an "f and the definition of "Partnership" set forth at § 1.23 of the Plan For Winding Up Partnership atlached as Exhibit A to the Memorandum. Since April 7. 2014, there is no longer anly controversy that there was a partnership between Yusuf and Hamed to carry on as ca-owners the business of the Plaza Extra Stores. This position was also stated by counsel for Defendants on the record ut the lelephonic hearing held on May 29, 2014.
[^9]
# IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS DIVISION OF ST. CROIX 

MOHAMMAD HAMED, by his authorized agent WALEED HAMED,

Plaintiff/Counterclaim Defendant, vs.

FATHI YUSUF and UNITED CORPORATION,
Defendants/Counterclaimants,
vs.
WALEED HAMED, WAHEED HAMED, MUFEED HAMED, HISHAM HAMED, and PLESSEN ENTERPRISES, INC.,

Additional Counterclaim Defendants)

MEMORANDUM IN SUPPORT OF
MOTION TO APPOINT MASTER FOR JUDICIAL SUPERVISION OF PARTNERSHIP WINDING UP OR. IN THE, ALTERNATIVE, TO APPOINT RECEIVER TO WIND UP PARTNERSHIP

Defendants/counterclaimants Fathi Yusuf ("Yusuf") and United Corporation ("United") (collectively, the "Defendants"), respectfully submit this Memorandum in Support of their Motion To Appoint Master For Judicial Supervision Of Parnership Winding Up Or, In the Altemative, To Appoint Receiver To Wind Up Parnership (the "Motion").

FACTUAL AND PROCEDURAL BACKGROUND

1. On September 17, 2012, plaintiff/counterclaim defendent Mohammed Hamed ("Hamed" or "Plaintiff) filed his complaint in this matter. Hamed filed his first amended complaint ("FAC") on October 19, 2012. The FAC alleges, among other things, that Hamed and Yusuf formed a partnership to own and operate a supermarket business comprised of three supermarket stores located in Sion Farm, St. Croix, Estate Plessen, St. Croix, and Tutu Park, St.

Hamed v. Yusuf, et al.
Civil No. STX-12-cv-370
Page 3 of 12
they hired as managerial employees because they were nephews of ...Yusufs wife') See December 5, 2013 Order Denying Motion for Partial Summary Judgment, p. 6.
4. This Court also preliminarily found that "[o]n March 13, 2012, through counsel, Yusuf sent a Proposed Partnership Dissolution Agreement to Hamed, which described the history and context of the parties' relationship, including the formation of an oral partnership agreement to operate the supermarkets, by which they shared profits and losses." Hamed $v$. Yusuf, 58 V.I. at 126; see also Yusuf v, Hamed, 2013 V.l. Supreme LEXIS 67, * 4 ("A few months later, Yusuf informed Mohammad Hamed of his intention to end their business relationship, sending a proposed "Dissolution of Partnership" agreement to Hamed on March 12, 2012.").
5. In its April 25, 2013 Memorandum Opinion, this Court noted the following:

Neither party has sought and the Court has not considered the prospect of appointing a receiver or bringing in any other outsider 10 insure that the joint management and control of the partnership is maintained. Rather, notwithstanding the animosity that exists between the parties, they are left to work out issues of equal management and control themselves as they have done successfully over the years.

## Hamed v. Yusuf, 58 V.I. at 136-137.

6. On December 23, 2013, Defendants filed their Answer and Counterclaim, which, among other things, denied the existence of the partnership as alleged in the FAC. Defendants filed a First Amended Counterclaim on January 13, 2014. Although Defendants denied the existence of any partnership as alleged in the FAC, they pled in the altemative in the event a partnership is nevertheless found to exist. See, c.g. First Amended Counterclaim at $\mathbb{\text { I }} 12$.
7. Given the animosity between the parties noted by this Court, Yusuf's complete lack of trust in Hamed, and Yusuf's unwillingness to continue to carry on any business

Hamed v. Yusuf, et al,
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relationship whatsoever with Hamed, Yusuf now concedes for the purposes of this case that he and Hamed entered into a partnership to carry on the business of the Plaza Extra Stores and to share equally the net profits from the operation of the Plaza Extra Stores.

## ARGUMENT

1. THE PARTNERSHIP HAS BEEN DISSOLVED AND ITS BUSINESS MUST BE WOUND UP.

As provided in the Uniform Partnership Act, V.I. Code Ann. tit. 26, §§ 1-274 ("UPA"):

A partnership is dissoived, and its business must be wound up, only upon the occurrence of the following events:
(1) in a partnership at will, the partnership's having notice from a partner other than a partner who is dissociated under Section 121, subsections (2) through (10) of this chapter, of that partner's express will to withdraw as a partner, or on a later date specified by the partner[.]

## UPA § 171(1).

Here, the partnership has either already been dissolved or is dissolved by virtue of this filing. Therefore, assuming arguendo that Hamed's relirement from the partnership in 1996 or counsel for Yusuf's March 12, 2012 notice of intent to end the partnership did not dissolve the partnership by operation of law, then clearly paragraph 7, above, sets forth Yusuf's "express will to withdraw as a partner," thus dissolving the partnership, if it had not already been dissolved.

## Pursuant to UPA § 172(a):

Subject to subsection (b) of this section, a partnership continues after dissolution only for the purpose of winding up its business. The partnership is terminated when the winding up of its business is completed.

## IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS dIVISION OFST. CROIX

| MOHAMMAD HAMED, by his authorized agent WALEED HAMED, | CIVIL NO. SX-12-CV-370 |
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|  | ACTION FOR DAMAGES. |
| Plaintiff/Counterclaim Defendant, | INJUNCTIVE RELIEF |
|  | and declaratory relief |
| vs. | $\because$ |
|  | JURY TRIAL DEMANDEEZ |
| FATHI YUSUF and UNITED CORPORATION, | , - |
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| Delendaus/Coumerclaimans, |  |
|  | $\checkmark$ |
| vs. ${ }^{\text {a }}$ | O" |
|  | U- |
| WALEED HAMED, WAHEED HAMED, MUFEED HAMED, HISHAM HAMED, and | ¢ ${ }^{\prime \prime}$ |
|  |  |
| PLESSEN ENTERPRISES, INC., |  |
|  |  |
| Additional Counterclaim Defendants) |  |
|  |  |

MOTION TO APPOINT MASTER FOR JUDICIAL SUPERVISION OF PARTNERSHIP WINDING UP OR, IN THE ALTERNATIVE, TO APPOINT RECEIVER TO WIND UP PARTNERSHIP

Defendants/counterclaimants Fathi Yusuf ("Yusuf") and United Corporation ("United") (collectively, the "Defendants"), respectfully move this Court to appoint a Master to supervise the winding up of the partnership at issue by Yusuf pursuant to the Plan submitted with the motion or appointing a Receiver to effect the wind up and provide such further relief as is just and proper under the circumstances. In support of this motion, the Court is respectfully referred to the accompanying memorandum and proposed order.

Dalcd: April 4, 2014
DUDLEY, TOPPER and FEUERZEIG, LLP


Hamed v. Yusuf, et al.
Civil No. STX-12-cv-370
Page 2 of 3
and
Nizar A. DeWood, Esq. (V.I. Bar No. 1177)
The DeWood Law Firm
2006 Eastern Suburbs, Suite 101
Christiansted, VI 00830
Telephone: (340)773-3444
Telefax: (888) 398-8428
Email: inlormdewood-law.com
Attorneys for Fathi Yusuf and United Corporation

## CERTIFICATE OF SERVICE

I hereby certify that on this $7^{\text {th }}$ day of April, 2014, I caused the foregoing MOTION TO APPOINT MASTER FOR JUDICIAL SUPERVISION OF PARTNERSHIP WINDING UP OR, IN THE ALTERNATIVE, TO APPOINT RECEIVER TO WIND UP PARTNERSHIP to be served upon the following via e-mail:

```
Joel H. Holt, Esq.
LAW OFFICES OF JOEL H. HOLT
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Christiansicd, VI 00824
Email: mark@umarkeckard.com
```



# IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS <br> DIVISION OF <br> $\qquad$ ST. CROIX 

MOHAMMED HAMED by his authorized agent WALEED HAMED

Vs.
FATHI YUSUF and UNITED CORPORATION, ET AL

CASE NO. SX-12-CV-370
ACTION FOR: DAMAGES; ET AL

## NOTICE OF ENTRY OF JUDGMENT/ORDER

TO: JOEL HOLT, ESQ.; CARL HARTMANN III, Esquire

HON. EDGAR ROSS (edgarrossjudge@hotmail.com) NIZAR DEWOOD, ESQ.; GREGORY HODGES, Esquire

MARK ECKARD, ESQ.; JEFFREY MOORHEAD, Esquire
Please take notice that on NOVEMBER 7, 2014 Order was
entered by this Court in the above-entitled matter.

Dated: November 7, 2014

ESTRELLA H. GEORGE (ACTING)
Clerk of the Superion Court


By: $\qquad$
COURT CLERK II

## IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS DIVISION OF ST. CROIX



CIVIL NO. SX-12-CV-370
ACTION FOR DAMAGES, etc.

## ORDER

THIS MATTER is before the Court on Plaintiff's Motion for Partial Summary Judgment, filed November 12, 2012 in the District Court of the Virgin Islands, prior to remand to this Court; Defendants' Motion to Appoint a Master for Judicial Supervision of Partnership Winding Up, or in the alternative to Appoint Receiver to Wind Up Partnership ("Motion re Master"), filed April 7, 2014; Plaintiff's Renewed Motion for Partial Summary Judgment as to the Existence of a Partnership ("Plaintiff's Motion"), filed May 9, 2014; Defendants' Opposition, filed June 2, 2014; Plaintiff's Reply, filed June 10, 2014, and Plaintiff Mohammad Hamed's Notice of Additional Facts Regarding his Motion for Summary Judgment as to Partnership, filed September 11, 2014. This matter came on for a telephonic status conference on October 7, 2014, at which time the Court advised that based Defendants' agreement that the relationship between Plaintiff and Defendant

Yusuf constituted a partnership that it would enter summary judgment as to the existence of a partnership. As such, Plaintiff's Motion will be granted for the reasons that follow.

By Amended Complaint filed October 19, 2012, Plaintiff alleged that a partnership existed between Hamed and Yusuf pursuant to the Uniform Partnership Act adopted in the Virgin Islands, and brought this action pursuant to V.I. Code AnN. tit. 26, § 75 seeking, among other things, entry of declaratory judgment recognizing the Hamed-Yusuf Partnership. In his Motion re Master, Defendant Yusuf conceded the existence of a partnership by operation of law between himself and Plaintiff Hamed, and requested that this Court dissolve said partnership. See Motion re Master, $\mathbb{\uparrow 7}$. In subsequent filings and in open court, Defendants have reiterated their concession as to the existence of the partnership. Accordingly, Plaintiff renewed his motion for partial summary judgment, seeking the Court's entry of judgment on Count One of Plaintiff's Amended Complaint declaring the existence of the Hamed-Yusuf Partnership.

Defendants object to Plaintiff's Motion on the following grounds: 1) Pursuant to LRCi 56.1, Plaintiff's Motion lacks a separate statement of material facts; 2) Plaintiff's Amended Complaint does not request declaratory relief based on the Uniform Partnership Act; and 3) there is no need to enter summary judgment as Defendant Yusuf already conceded the existence of a partnership. Opposition, at 2-4.

The Court is not persuaded by Defendants' arguments: First, Plaintiff's Motion before the Court is "renewed." His original Motion for Partial Summary Judgment, filed in the District Court, included an accompanying statement of undisputed material facts. As such, Plaintiff in in compliance with LRCi 56.1. Second, Paragraphs 36 and 37 of Plaintiff's Amended Complaint specifically seeks declaratory relief as to the existence of a partnership pursuant to the Uniform

Partnership Act, as codified in the V.I. Code. Finally, contrary to Defendants' argument, the declaration by the Court of the legal relationship of the parties, disputed in the pleadings but undisputed in fact, brings clarity to the record and conforms the law of the case to the undisputed facts upon which the parties agree. The formal declaration of the existence of a partnership is a necessary prerequisite to the dissolution and winding-up of the partnership, the process upon which the parties have embarked. In light of the foregoing, it is hereby

ORDERED that Plaintiff's Renewed Motion for Partial Summary Judgment as to the Existence of a Partnership is GRANTED; and it is further

ORDERED that the Court finds and declares that a partnership was formed in 1986 by the oral agreement between Plaintiff and Defendant Yusuf for the ownership and operation of the three Plaza Extra Stores, with each partner having a 50\% ownership interest in all partnership assets and profits, and $50 \%$ obligation as to all losses and liabilities; and it is further

ORDERED that Plaintiff may properly maintain this action against Defendant Yusuf for legal and equitable relief to enforce his rights under the parties' partnership agreement and the Uniform Partnership Act.

Dated:
 2014


## ATTEST:

ESTRELLAGEORGE
Acting Cork of the Court

By:


## IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS

DIVISION OF _ ST. CROIX


CASE NO. SX-12-CV-370
ACTION FOR: DAMAGES; ET AL

# NOTICE <br> OF <br> ENTRY OF JUDGMENT/ORDER 

TO:


Esquire
HON. EDGAR ROSS (edgarrossjudge@hotmail.com)
NIZAR DEWOOD, ESQ.; GREGORY HODGES, Esquire

MARK ECKARD, ESQ.; JEFFREY MOORHEAD, Esquire
Please take notice that on JANUARY 7, 2015 Orders were entered by this Court in the above-entitled matter.

Dated:January 9, 2015

ESTRELLA H. GEORGE (ACTING)
Clerk of the Supefior Court


By: $\qquad$
COURT CLERK II

## IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS DIVISION OF ST. CROIX



## ORDER ADOPTING FINAL WIND UP PLAN

By Order Soliciting Comments, Objections and Recommendations, entered October 7, 2014, the Court ordered the parties to review the Proposed Wind Up Plan ("Proposed Plan") presented therewith relative to the Hamed-Yusuf (Plaza Extra) Partnership and to present comments, objections and recommendations. Plaintiff Mohammed Hamed submitted his Comments re Proposed Winding Up Order (filed October 21, 2014); Defendant Fathi Yusuf submitted his Comments, Objections and Recommendations Concerning the Court's Proposed Plan (filed October 21, 2014). The Parties each then responded to the filing of the other: Plaintiff filed his Response to Defendant's Comments re Proposed Winding Up Order on October 28, 2014; and Defendant Yusuf filed his Response to Hamed's Comments Concerning the Court's Proposed Wind-Up Plan on October 29, 2014.

Upon consideration of the Parties' submissions, the Court enters this Order Adopting Final Wind Up Plan of the Plaza Extra Partnership ("Order"). A complete copy of the Final Wind Up Plan of the Plaza Extra Partnership ("Final Plan") adopted by this Order is submitted with and constitutes a part of this Order. The Final Plan incorporates certain modifications to the Proposed Plan, as noted below, with revised provisions in italics, and excluded provisions stricken. These modifications, together with the provisions to which the Parties have jointly agreed, which are accepted and incorporated, are adopted by the Court and shall constitute the Final Plan. For the Parties' ease of reference, provisions of the Proposed Plan are modified by the terms of this Order and incorporated into the Final Plan, as follows:

## PROPOSED-FINAL WIND UP PLAN

## Section 1: Definitions

### 1.18 "Liquidating Partner" means Yusuf.

## Section 3: Liquidating Partner

Yusuf shall be the Liquidating Partner with the exclusive right and obligation to wind up the partnership pursuant to this Plan and the provisions of the V.I. Code Ann. tit. 26, $\S 173$ (c), under the supervision of the Master. No person other than the Liquidating Partner may act on behalf of the Partnership, represent the Partnership in any official capacity or participate in management or control of the Partnership, for purposes of winding up its business or otherwise. The Liquidation Partner's rights and obligations relative to the winding up, subject to the review and supervision of the Master, shall be deemed to have commenced as of April 25, 2013, the date of the issuance of the Preliminary

## 2) Plaza Extra-Tutu Park

Yusuf will purchase from the Partnership the following elements of the existing business operation known as Plaza Extra-Tutu Park: the inventery at landed cost and the equipment and leasehold improvements at their depreciated value, as mutually determined by the Partners. In the event the Partners cannot agree, such value shall be determined by a qualified appraiser selected by the Master. Yusuf will reimburse the Partnership for $50 \%$ of the reasenable cests and attorneys' fees incurred to date in the Tutu Park litigation. Upon payment for such inventery, equipment, leasehold improvements and attorneys' fees, Yusuf will assume full ownership and control and may continue to operate the business Plaza Extra-Tutu Park without any futher involvement of Hamed or the Hamed sons, and free and clear of any claims or interests of Hamed.

The Parties will be allowed to bid on Plaza Extra-Tutu Park at a closed auction supervised by the Master. The auction shall take no more than one day and should not cause any delay in implementing this Plan or disrupt the business operations of any Plaza Extra store. The Parties may discuss and jointly or individually propose the format and procedures for the auction, subject however to the Master's sole determination.

The Partnership assets sold in connection with Plaza Extra-Tutu Park shall consist of the leasehold interests, the inventory, equipment, and all leasehold improvements not a part of the real property. The value of such assets shall be determined by a qualified appraiser selected by the Master prior to the auction. Whichever Partner submits the winning bid for Plaza Extra-Tutu Park shall receive and assume all existing rights and obligations to the pending litigation with the landlord, in the Superior Court of the Virgin

Injunction. All acts of the Liquidating Partner, except those customarily undertaken in the ordinary course of the ongoing business operations of the Partnership, are subject to prior notification to and approval of the Master.

## Section 8: Plan of Liquidation and Winding Up

## 1) Plaza Extra-East

Yusuf will purchase from the Partnership the following elements of the existing business operation known as Plaza Extra-East: the inventory at one half of the landed cost and the equipment leasehold improvements at their its depreciated value, as mutually determined by the Partners. In the event the Partners cannot agree, such value shall be determined by a qualified appraiser selected by the Master. In the event that Yusuf is unwilling to pay the appraised depreciated value of the equipment, the same shall be sold at public auction under the direction and supervision of the Master, with net proceeds equally divided and disbursed by the Master. Upon payment for such inventory, and upon payment (or auction and distribution of proceeds) for the equipment, Yusuf will assume full ownership and control and may continue to operate the business Plaza Extra-East without any further involvement of Hamed or the Hamed sons, and free and clear of any claims or interest of Hamed.

For purposes of winding up the Partnership, Plot 4-H Estate Sion Farm shall not be considered partnership property and is not subject to division under this plan, but without prejudice to any accounting claim that may be presented by Hamed.

Islands, Division of St. Thomas and St. John, United Corporation d/b/a Plaza Extra v. Tutu Park Limited and P.I.D., Inc. (Civ. No. ST-01-CV-361) (the "Tutu Park Litigation"). The Partner who receives and assumes said rights and obligations to the Tutu Park Litigation shall be obligated to reimburse the other Partner 50\% of the of the amount of costs and attorneys' fees incurred to date directly attributable to the Tutu Park Litigation. Additionally, the prevailing Partner at auction shall be responsible for obtaining releases or otherwise removing any continuing or further leasehold obligations and guarantees of the Partnership and the other Partner.

## 3) Plaza Extra-West

Hamed will purchase from the Partnership the following elements of the existing business operation known as Plaza Extra-West: inventory at one half of the landed cost and the equipment leasehold improvements at their its depreciated value, as mutually determined by the Partners. In the event the Partners cannot agree, such value shall be determined by a qualified appraiser selected by the Master. In the event that Hamed is unwilling to pay the appraised value of the equipment, the same shall be sold at public auction under the direction and supervision of the Master. Upon payment for such inventory, and upon payment (or auction and distribution of the proceeds) for the equipment, Hamed will assume full ownership and control and may continue to operate Plaza Extra-West without any further involvement of Yusuf, Yusuf's sons or United and free and clear of any claims or interests of Yusuf or United.

Hamed will be entitled to a recordable non-exclusive easement for the existing sewage line servicing Plaza Extra-West, which shall not preclude Plessen Enterprises, Inc.,
the owner of the servient parcel, from reserving the right to tap into and to utilize such sewage line.

## 4) Stock of Associated Grocers

The stock of Associated Grocers held in the name of United shall be split 50/50 between Hamed and Yusuf, with United retaining in its name Yusuf's 50\% share, and 50\% of such stock being reissued in Hamed's name or his designee's name.

## 5) Plaza Extra Name

Yusuf shall own and have the right to use the trade name "Plaza-Extra" in the eperation of Yusuf's Plaza Extra-stores. Hamed will operate Plaza Extra- West under the trade name "Plaza West."

The Master will conduct and supervise a closed auction wherein the Parties alone will be allowed to bid to purchase the trade name "Plaza Extra." The prevailing Partner at the auction shall receive the right to the exclusive use of the name "Plaza Extra," to the exclusion of all others, including the other Partner, who shall be forever barred from using the name "Plaza Extra" in connection with operation of any business in the U.S. Virgin Islands.

The auction shall take no more than one day and will be conducted in a manner that will not cause any delay in implementing this Plan or any disruption in the business operations of any Plaza Extra store. The parties may discuss and jointly or individually propose the format and procedures for the auction, subject however to the Master's sole determination.

## Steps to Be Taken for the Orderly Liquidation of the Partnership

This Plan is conditioned upon the ability of Hamed and Yusuf to use the 50\% interest of each in Available Cash and Encumbered Cash to purchase the non-liquid Partnership Assets. While the bid-in process may continue, actual payment of the funds shall be subject to approval of the Master, the Court and, to the extent necessary, District Court.

## Step 1: Budget for Wind Up Efforts

The Liquidating Partner proposes the Wind Up Budget (Exhibit A) for the Wind Up Expenses. Such expenses include but are not limited to, those incurred in the liquidation process, costs for the continued operations of Plaza Extra Stores during the wind up, costs for the professional services of the Master, costs relating to pending litigation in which Plaza Extra and/or United d/b/a/ Plaza Extra Stores is named as a party, and the rent to be paid to the landlords of Plaza Extra-East and Plaza Extra-Tutu Park.

## Step 2: Setting Aside Reserves

The sum of Ten Million Five Hundred Thousand Dollars $(\$ 10,500,000)$ shall be set aside in a Liquidating Expenses Account to cover the Wind Up Expenses as set out in the Wind Up Budget with a small surplus to cover any miscellaneous or extraordinary Wind Up expenses that may occur at the conclusion of the liquidation process. Such Account shall be held in trust by the Liquidating Partner under the supervision of the Master. All disbursements shall be subject to prior approval by the Master. The Liquidating Partner shall submit to Hamed and the Master each month a reconciliation of actual expenditures against the projected expenses set forth in Exhibit A. Unless
the Partners agree or the Master orders otherwise, the Liquidating Partner shall not exceed the funds deposited in the Liquidated Expenses Account.

## Step 3: Continued Employment of Employees

Yusuf and Hamed, and their respective successors, shall attempt to keep all employees of the Plaza Extra Stores fully employed, not including members of the Hamed and Yusuf families. Although approval of this plan should avoid any need to comply with the provisions of the Virgin Islands Plant Closing Act, to the extent necessary, Yusuf and Hamed, and their respective successors, shall comply with the PCA for any affected employees of the Plaza Extra Stores as a result of the winding up and closure of the Partnership business. Any severance payments due to the employees determined in accordance with the PCA shall be paid by the Master out of the Claims Reserve Account.

## Step 4: Liquidation of Partnership Assets

The Liquidating Partner shall promptly confer with the Master and Hamed to inventory all non-Plaza Extra Stores Partnership assets, and to agree to and implement a plan to liquidate such assets, which shall result in the maximum recoverable payment for the Partnership. All previous Partnership accountings are deemed preliminary. Hamed's accountant shall be allowed to view all partnership accounting information from January 2012 to present and submit his findings to the Master. The Liquidating Partner is ordered to submit an updated balance sheet to Hamed and to the Master without delay.

## Step 5: Other Pending Litigation

The pending litigation against United set forth in Exhibit C arises out of the operation of the Plaza Extra Stores. As part of the wind up of the Partnership, the Liquidating Partner shall undertake to resolve those claims in Exhibit C, and to the extent any claims arise in the future relating to the operation of a Plaza Extra Store during the liquidation process, within the available insurance coverage for such claims. Any litigation expenses not covered by the insurance shall be charged against the Claims Reserve Account.

## Step 6: Distribution Plan

Upon conclusion of the Liquidation Process, the funds remaining in the Liquidation Expenses Account, if any, shall be deposited into the Claims Reserve Account. Within 45 days after the Liquidating Partner completes the liquidation of the Partnership Assets, Hamed and Yusuf shall each submit to the Master a proposed accounting and distribution plan for the funds remaining in the Claim Reserve Account. Thereafter, the Master shall make a report and recommendation of distribution for the Court for its final determination. Nothing herein shall prevent the Partners from agreeing to distribution of Partnership assets between themselves rather than liquidating assets by sale and distributing proceeds.

## Step 7: Additional Measures to Be Taken

a) Should the funds deposited into the Liquidating Expenses Account prove to be insufficient, the Master shall transfer from the Claims Reserve Account sufficient funds required to complete the wind up and liquidation of the Partnership, determined in the Master's discretion.
b) All funds realized from the sale of the non-cash Partnership Assets shall be deposited into the Claims Reserve Account under the exclusive control of the Master.
c) All bank accounts utilized in the operation of the Partnership business shall be consolidated into the Claims Reserve Account.
d) All brokerage and investment accounts set forth in Exhibit D shall be turned over to the Master as part of the Claims Reserve Account.
e) Any Partnership Assets remaining after the completion of the liquidation process shall be divided equally between Hamed and Yusuf under the supervision of the Master.

On the basis of the foregoing, it is hereby
ORDERED that the foregoing modifications of the Proposed Plan shall be incorporated into and form a part of the Final Wind Up Plan of the Plaza Extra Partnership, submitted herewith, which Final Plan is ADOPTED by this Order. It is further

ORDERED that the Parties shall meet and confer with the Master FORTHWITH relative to the implementation of the Final Plan, which will be deemed final and effective ten (10) business days following the date of the entry of this Order.

Dated:


ATTEST:
ESTRELLAGEORGE
By:


CERTIFIED TO BE A TRUE COPY


CLERK OF THE COURT
By Court Clerk II

## FINAL WIND UP PLAN OF THE PLAZA EXTRA PARTNERSHIP

This Plan provides for the winding up of the Partnership, as defined below. This is a liquidationg plan and does not contemplate the continuation of the Partnership's business except as may be required for the orderly winding up of the Partnership.

## Section 1. Definitions

1.1 "Act" means the Uniform Partnership Act, V.I. Code Ann. tit. 26, §§ 1-274.
1.2 "Available Cash" means the aggregate amount of all unencumbered cash and securities held by the Partnership including cash realized frm any Litigation Recovery or any Liquidation Proceeds.
1.3 "Case" means Hamed v. Yusuf, et al., Superior Court of the Virgin Islands (Civil No. SX-12-CV-370).
1.4 "Claim" means
(a) any right to payment from the Partnership whether or not such right is reduced to judgment, liquidated, unliquidated, contingent, matured, unmatured, disputed, undisputed, legal, equitable, secured or unsecured; or
(b) any right to an equitable remedy for breach of performance if such breach gives rise to a right of payment from the Partnership whether or not such right to an equitable remedy is reduced to judgment, fixed, contingent, matured, unmatured, disputed, undisputed, secured or unsecured.

## 1.5 "Claimant" means the holder of a Claim.

1.6 "Claims Reserve Account" means one or more interest-bearing bank account(s), money market or securities account(s) to be established and held intrust by the Master for the purpose of holding the Available Cash until distributed in accordance with the Plan and any interest, dividends or other income earned upon the investment of such Claims Reserve Account. The Claims Reserve Account will be further funded form time to time by the Liquidating Partner with:
(i) any Liquidation Proceeds realized, plus
(ii) any Litigation Recovery realized, minus
(iii) any amounts necessary to pay Wind Up Expenses.
1.7 "Court" means Superior Court of the Virgin Islands in which the Case is pending.
1.8 "Criminal Case" means Case No. 1:05-CR-00015-RLF-GWB pending in the District Court of the Virgin Islands.
1.9 "Debt" means liability on a Claim.
1.10 "Disputed Claim" means any Claim or portion of a Claim as to which an objection to the allowance thereof has been interposed, which objection has not been withdrawn or determined by Final Order.
1.11 "District Court" means the District Court of the Virgin Islands, in which the Criminal Case is pending.
1.12 "Effective Date" means ten (10) business days following the date of entry of the Order Adopting Final Wind Up Plan in the Case.
1.13 "Encumbered Cash" means all of the cash and securities encumbered by a restraining order issued by the District Court in the Criminal Case.
1.14 "Final Order" means an order or judgment of the Court or District Court:
(i) which has not been reversed, stayed, modified or amended;
(ii) as to which the time to or the right to appeal or seek reconsideration, review, rehearing or certiorari has expired or has been waived; and
(iii) as to which no appeal or motion for reconsideration, review, rehearing or certiorari is pending.
1.15 "Hamed" means Mohammad Hamed.
1.16 "Hamed Sons" means Waleed Hamed, Waheed Hamed, Mufeed Hamed, and Hisham Hamed.
1.17 "Liquidating Expenses Account" means one or more checking account(s) to be utilized by the Liquidating Partner for Wind Up Expenses based upon the Wind Up Budget and to satisfy debts of the Partnership.
1.18 "Liquidating Partner" means Yusuf.
1.19 "Liquidating Proceeds" means any cash or other consideration paid to or realized by the Partnership or the Liquidating Partner, as applicable, upon the sale, transfer, assignment or other distribution of the Partnership Assets.
1.20 "Litigation" means the interest of the Partnership or the Liquidating Partner, as applicable, in any and all claims, rights and causes or action that have ben or may be commenced by the Partnership or the Liquidating Partner including, without limitation, any action:
(i) to avoid and recover any transfers of property determined to be avoidable pursuant to V.I. Code Ann. tit. 28, §§ 171-212 or other applicable law;
(ii) for the turnover of property to the Partnership or Liquidating Partner, as applicable;
(iii) for the recovery of property or payment of money that belongs to or can be asserted by the Partnership or the Liquidating Partner, as applicable; and
(iv) for compensation for damages incurred by the Partnership.
1.21 "Litigation Recovery" means any cash or other property received by the Partnership or the Liquidating Partner, as applicable, from all or any portion of the Litigation including, but not limited to, awards of damages, attorneys' fees and expenses, interest and punitive damages, whether recovered by way of settlement, execution on judgment or otherwise.
1.22 "Master" means Honorable Edgar D. Ross, appointed by the Court to serve as master in the Case.
1.23 "Partnership" means the association of Yusuf and Hamed carried on as co-owners of the business of the Plaza Extra Stores.
1.24 "Partners" means Yusuf and Hamed.
1.25 "Partnership Assets" means any and all property, assets, rights or interest of the Partnership whether tangible or intangible, and any Liquidation Proceeds realized therefrom, including without limitation, all Available Cash, Encumbered Cash, Litigation, and any Litigation Recovery.
1.26 "Plan" means this Final Wind Up Plan of the Plaza Extra Partnership, including exhibits, as it may be amended, modified or supplemented from time to time.
1.27 "Plaza Extra-East" means the supermarket located at Sion Farm, St. Croix.
1.28 "Plaza Extra-Tutu Park" means the supermarket located at Tutu Park, St. Thomas.
1.29 "Plaza Extra-West" means the supermarket located at Estate Plessen (Grove Place), St. Croix.
1.30 "Plaza Extra Stores" means Plaza Extra-East, Plaza Extra-Tutu Park, and Plaza Extra-West.
1.31 "Termination Date" means six months following the Effective Date, when the Liquidating Partner contemplates completing the winding up of the Partnership.
1.32 "United" means United Corporation.
1.33 "Wind Up Budget" means the budget established to satisfy the anticipated Wind

Final Wind Up Plan of the Plaza Extra Partnership Page 4 of 9

Up Expenses and to satisfy the Debts set forth in Exhibit A hereto.
1.34 "Wind Up Expenses" means the costs and expenses incurred by the Liquidating Partner for the purpose of:
(i) operating the Plaza Extra Stores during the period required to liquidate the Partnership Assets;
(ii) prosecuting or otherwise attempting to collect or realize upon the Litigation.
(iii) assembling and selling any of the Partnership Assets or otherwise incurred in connection with generating the Liquidation Proceeds;
(iv) resolving Disputed Claims and effectuating distributions to Creditors under the Plan; or
(v) otherwise implementing the Plan and winding up the Partnership.
1.35 "Yusuf" means Fahti Yusuf.
1.36 "Yusuf Sons" means Maher Yusuf, Nejeh Yusuf, and Yusuf Yusuf.

## Section 2. Appontment of Master

The Honorable Edgar D. Ross, appointed by Order Appointing Master in the Case, entered September 18, 2015, shall serve as Master to oversee and act as the judicial supervision of the wind up efforts of the Liquidating Partner.

## Section 3. Liquidating Partner

Yusuf shall be the Liquidating Partner with the exclusive right and obligation to wind up the Partnership pursuant to this Plan and the provisions of the V.I. Code Ann. tit. 26, § 173(c), under the supervision of the Master. No person other than the Liquidating Partner may act on behalf of the Partnership, represent the Partnership in any official capacity or participate in management or control of the Partnership, for purposes of winding up its business or otherwise. The Liquidating Partner's rights and obligations relative to the winding up, subject to the review and supervision of the Master, shall be deemed to have commenced as of April 25, 2013, the date of the issuance of the Preliminary Injunction in the Case. All acts of the Liquidating Partner, except those customarily undertaken in the ordinary course of the ongoing business operations of the Partnership, are subject to prior notification to and approval of the Master.

## Section 4. Powers of Liquidating Partner

Pursuant to the Act, the Liquidating Partner shall have authority to wind up the Partnership business, including full power and authority to sell and transfer Partnership Assets, engage legal, accounting and other professional services, sign and submit tax matters, execute and record a statement of dissolution of Partnership, pay and settle Debts, and marshal Partnership Assets for

Final Wind Up Plan of the Plaza Extra Partnership
Page 5 of 9
equal distribution to the Partners following payment of all Debts and a full accounting by the Partners, pursuant to agreement of the Partners or by order of the Court.

The Liquidating Partner shall use his best efforts to complete the winding up of the Partnership on or before the Termination Date.

## Section 5. Duties of Liquidating Partner

The Liquidating Partner shall devote such time as is reasonably necessary to wind up and liquidate the Partnership in the manner provided herein and as required by the Act.

The Liquidating Partner shall be required to report on a bi-monthly basis to Hamed and the Master as to the status of all wind up efforts. In addition, the Liquidating Partner shall prepare and file all required federal and territorial tax returns and shall pay all just Partnership Debts. The Liquidating Partner shall provide a Partnership accounting. Any Liquidation Proceeds and Litigation Recovery shall be placed into the Claim Reserve Account from which all Partnership Debts shall first be paid. Following payment of all Partnership Debts, any remaining funds shall continue to be held in the Claims Reserve Account pending distribution pursuant to agreement of the Partners or order of the Court following a full accounting and reconciliation of the Partners' capital accounts and earlier distributions.

## Section 6. Salaries, Withdrawals

As compensation for serving as Liquidating Partner, Yusuf shall continue to receive the salary Yusuf is currently receiving as shown on the Wind Up Budget. This compensation will be considered an expense of winding up the Partnership's business. For at least one hundred twenty (120) days following the Effective Date, the Hamed Sons and Yusuf Sons shall continue to receive their current salaries in return for assisting the Liquidation Partner in the wind up of the Partnership. Thereafter, the Liquidating Partner shall have the right to terminate their services upon fourteen (14) days notice as the Partnership business operations decline and their services are no longer needed. The Hamed Sons and Yusuf Sons shall be terminated at the same time.

## Section 7. Criminal Case and Encumbered Cash

There exists a plea agreement ("Plea Agreement") entered by United in the Criminal Case. Nothing in this Plan or the Partnership wind up efforts shall undermine or impair United's Plea Agreement. The President of United shall meet with the U.S. Department of Justice to see what impact, if any, the implementation of the Plan and wind up of the Partnership may have on United's compliance with the Plea Agreement.

The Encumbered Cash shall be deposited into the Claims Reserve Account immediately after it is no longer encumbered by the Restraining Order entered in the Criminal Case and, thereafter, held for distribution in accordance with this Plan.

Final Wind Up Plan of the Plaza Extra Partnership

## Section 8. Plan of Liquidation and Winding Up

## 1) Plaza Extra-East

Yusuf will purchase from the Partnership the following elements of the existing business operation known as Plaza Extra-East: the inventory at one half of the landed cost and the equipment at its depreciated value, as mutually determined by the Partners. In the event the Partners cannot agree, such value shall be determined by a qualified appraiser selected by the Master. In the event that Yusuf is unwilling to pay the appraised depreciated value of the equipment, the same shall be sold at public auction under the direction and supervision of the Master, with net proceeds equally divided and disbursed by the Master. Upon payment for such inventory, and upon payment (or auction and distribution of proceeds) for the equipment, Yusuf will assume full ownership and control and may continue to operate the business Plaza Extra-East without any further involvement of Hamed or the Hamed Sons, and free and clear of any claims or interest of Hamed.

For purposes of winding up the Partnership, Plot 4-H Estate Sion Farm shall not be considered Partnership property and is not subject to division under this Plan, without prejudice to any accounting claim that may be presented by Hamed.

## 2) Plaza Extra-Tutu Park

The Partners will be allowed to bid on Plaza Extra-Tutu Park at a closed auction supervised by the Master. The auction shall take no more than one day and should not cause any delay in implementing this Plan or disrupt the business operations of any Plaza Extra store. The Partners may discuss and jointly or individually propose the format and procedures for the auction, subject however to the Master's sole determination.

The Partnership assets sold in connection with Plaza Extra-Tutu Park shall consist of the leasehold interests, the inventory, equipment, and all leasehold improvements not a part of the real property. The value of such assets shall be determined by a qualified appraiser selected by the Master prior to the auction. Whichever Partner submits the winning bid for Plaza Extra-Tutu Park shall receive and assume all existing rights and obligations to the pending litigation with the landlord in the Superior Court of the Virgin Islands, Division of St. Thomas and St. John, United Corporation d/b/a Plaza Extra v. Tutu Park Limited and P.I.D., Inc. (Civ. No. ST-01-CV-361) (the "Tutu Park Litigation"). The Partner who receives and assumes said rights and obligations to the Tutu Park Litigation shall be obligated to reimburse the other Partner $50 \%$ of the amount of costs and attorneys' fees incurred to date directly attributable to the Tutu Park Litigation. Additionally, the prevailing Partner at auction shall be responsible for obtaining releases or otherwise removing any continuing or further leasehold obligations and guarantees of the Partnership and the other Partner.

## 3) Plaza Extra-West

Hamed will purchase from the Partnership the following elements of the existing business operation known as Plaza Extra-West: inventory at one half of the landed cost and the equipment at its depreciated value, as mutually determined by the Partners. In the event the Partners cannot agree, such value shall be determined by a qualified appraiser selected by the Master. In the event
that Hamed is unwilling to pay the appraised value of the equipment, the same shall be sold at public auction under the direction and supervision of the Master. Upon payment for the inventory, and upon payment (or auction and distribution of the proceeds) for the equipment, Hamed will assume full ownership and control and may continue to operate Plaza Extra-West without any further involvement of Yusuf, Yusuf's sons or United, and free and clear of any claims or interests of Yusuf or United.

Hamed will be entitled to a recordable non-exclusive easement for the existing sewage line servicing Plaza Extra-West, which shall not preclude Plessen Enterprises, Inc., the owner of the servient parcel, from reserving the right to tap into and to utilize such sewage line.

## 4) Stock of Associated Grocers

The stock of Associated Grocers held in the name of United shall be split 50/50 between Hamed and Yusuf, with United retaining in its name Yusuf's $50 \%$ share, and $50 \%$ of such stock being reissued in Hamed's name or in the name of his designee.

## 5) Plaza Extra Name

The Master will conduct and supervise a closed auction wherein the Partners alone will be allowed to bid to purchase the trade name "Plaza Extra." The prevailing Partner at the auction shall receive the right to the exclusive use of the name "Plaza Extra," to the exclusion of all others, including the other Partner, who shall be forever barred from using the name "Plaza Extra" in connection with operation of any business in the U.S. Virgin Islands.

The auction shall take no more than one day and will be conducted in a manner that will not cause any delay in implementing this Plan or any disruption in the business operations of any Plaza Extra store. The Partners may discuss and jointly or individually propose the format and procedures for the auction, subject however to the Master's sole determination.

## Section 9. Steps to Be Taken for the Orderly Liquidation of the Partnership

This Plan is conditioned upon the ability of Hamed and Yusuf to use the $50 \%$ interest of each in Available Cash and Encumbered Cash to purchase the non-liquid Partnership Assets. While the bid-in process may continue, actual payment of the funds shall be subject to approval of the Master, the Court and, to the extent necessary, the District Court.

## Step 1: Budget for Wind Up Efforts

The Wind Up Budget for the Wind Up Expenses is attached hereto as Exhibit A. Such expenses include but are not limited to, those incurred in the liquidation process, costs for the continued operations of Plaza Extra Stores during the wind up, costs for the professional services of the Master, costs relating to pending litigation in which Plaza Extra and/or United $d / b / a$ Plaza Extra Stores is named as a party, and the rent to be paid to the landlords of Plaza Extra-East and Plaza Extra-Tutu Park.
funds remaining in the Claim Reserve Account. Thereafter, the Master shall make a report and recommendation for distribution to the Court for its final determination. Nothing herein shall prevent the Partners from agreeing to distribution of Partnership Assets between them rather than liquidating Partnership Assets by sale and distributing proceeds of such sales).

## Step 7: Additional Measures to Be Taken

a) Should the funds deposited into the Liquidating Expenses Account prove to be insufficient, the Master shall transfer from the Claims Reserve Account sufficient funds required to complete the wind up and liquidation of the Partnership, determined in the Master's discretion.
b) All funds realized from the sale of the non-cash Partnership Assets shall be deposited into the Claims Reserve Account under the exclusive control of the Master.
c) All bank accounts utilized in the operation of the Partnership business shall be consolidated into the Claims Reserve Account.
d) All brokerage and investment accounts set forth in Exhibit D shall be turned over to the Master as part of the Claims Reserve Account.
e) Any Partnership Assets remaining after the completion of the liquidation process shall be divided equally between Hamed and Yusuf under the supervision of the Master.

## Section 10. Index of Exhibits

Exhibit A: Wind Up Budget
Exhibit B: Plaza Extra Supermarkets Balance Sheet
Exhibit C: Pending Litigation Against United
Exhibit D: List of Brokerage and Investment Accounts

DONE AND SO ORDERED this $\neq$ day of January 2015 .


ATTEST:
ESTRELLA GEORGE
Acting Clerk of the Court


## Step 2: Setting Aside Reserves

The sum of Ten Million Five Hundred Thousand Dollars ( $\$ 10,500,000.00$ ) shall be set aside in a Liquidating Expenses Account to cover the Wind Up Expenses as set out in the Wind Up Budget with a small surplus to cover any miscellaneous or extraordinary Wind Up Expenses that may occur at the conclusion of the liquidation process. Such Account shall be held in trust by the Liquidating Partner under the supervision of the Master. All disbursements shall be subject to prior approval by the Master. The Liquidating Partner shall submit to Hamed and the Master each month a reconciliation of actual expenditures against the projected expenses set forth in Exhibit A. Unless the Partners agree or the Master orders otherwise, the Liquidating Partner shall not exceed the funds deposited in the Liquidated Expenses Account.

## Step 3: Continued Employment of Employees

Yusuf and Hamed, and their respective successors, shall attempt to keep all employees of the Plaza Extra Stores fully employed, not including members of the Hamed and Yusuf families. Although approval of this plan should avoid any need to comply with the provisions of the Virgin Islands Plant Closing Act ("PCA"), to the extent necessary, Yusuf and Hamed, and their respective successors, shall comply with the PCA for any affected employees of the Plaza Extra Stores as a result of the winding up and closure of the Partnership business. Any severance payments due to the employees determined in accordance with the PCA shall be paid by the Master out of the Claims Reserve Account.

## Step 4: Liquidation of Partnership Assets

The Liquidating Partner shall promptly confer with the Master and Hamed to inventory all non-Plaza Extra Stores Partnership assets, and to agree to and implement a plan to liquidate such assets, which shall result in the maximum recoverable payment to the Partnership. All previous Partnership accountings are deemed preliminary. Hamed's accountant shall be allowed to view all partnership accounting information from January 2012 to present and to submit his findings to the Master. The Liquidating Partner is ordered to submit an updated balance sheet to Hamed and to the Master without delay.

## Step 5: Other Pending Litigation

The pending litigation against United, set forth in Exhibit C, arises out of the operation of the Plaza Extra Stores. As part of the wind up of the Partnership, the Liquidating Partner shall undertake to resolve those claims in Exhibit C, and to the extent any claims arise in the future relating to the operation of a Plaza Extra Store during the liquidation process, within the available insurance coverage for such claims. Any litigation expenses not covered by the insurance shall be charged against the Claims Reserve Account.

## Step 6: Distribution Plan

Upon conclusion of the Liquidation Process, the funds remaining in the Liquidation Expenses Account, if any, shall be deposited into the Claims Reserve Account. Within forty-five (45) days after the Liquidating Partner completes the liquidation of the Partnership Assets, Hamed and Yusuf shall each submit to the Master a proposed accounting and distribution plan for the

## EXHIBIT A


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## EXHIBIT B

> Plaza Extra Supermarkets
> Balance Sheot
> As of January 31, 2014 and Last Year End

| ASSETS |  |  | Current Period | Last Year End |
| :---: | :---: | :---: | :---: | :---: |
| Current Assets |  |  |  |  |
| 10000 | Cash - Petty | \$ | 31,726,00 \$ | 31,726.00 |
| 10100 | Cash - Registers |  | 33,870.00 | 33,870.00 |
| 10200 | Cash - Safe |  | 146,520.20 | 168,220.20 |
| 10300 | Cash in Bank - Operating |  | $(2,212,795.52)$ | $(970,814.23)$ |
| 10350 | Cast in Bank - Payroll |  | 15,712.17 | 15,693.98 |
| 10400 | Cash in Bank - CC Deposit |  | 1,096,301.95 | 932,533.54 |
| 10500 | Cash in Pank - Telecheck |  | 7,967,789.80 | 7,703,852.94 |
| 10900 | Cash Clearing - Transfors |  | 0.00 | 106,910.23 |
| 11000 | Accounts Receivable - Trade |  | 57,323.37 | 43,129.55 |
| 12000 | liventory |  | 9,553,982.57 | 9,553,982.57 |
| 13100 | Prepaid linsurance |  | 226,946.88 | 278,216.83 |
| 13300 | Due from Cashiers - Shortages |  | 0.00 | (2,719.72) |
| 13400 | Due from Employees - Loans |  | 60,638.60 | 73,497.47 |
| 14000 | Due from (to) Yusuf |  | (117.644.33) | (117,644.33) |
| 14100 | Due from (to) Plaza East |  | $(458,954.70)$ | (550,471.77) |
| 14300 | Due from (to) Plaza Weat |  | 405,655.79 | 476,080.46 |
| 14400 | Due from (to) Plaza STT |  | 53,298.91 | 53,298.91 |
| 14500 | Due from (to) Shopping Cr |  | 67,251.73 | 65,688.31 |
| 15100 | Marketable Securitics - BPPR |  | 37,767,429.03 | 37,767,429.03 |
| 15150 | Unrealized (Gain) Loss - BPPR |  | ( $2,324,369.86$ ) | ( $2,324,369.86$ ) |
| 15200 | Marketabio Socurities - ML |  | 336,378.45 | 336,378.45 |
|  | Total Cumrent Assets |  | 52,707,061.04 | 53,674,488.56 |
| Property and Equipment |  |  |  |  |
| 16000 | Buildings |  | 3,478,103.00 | 3,478,103,00 |
| 16100 | Leasebold Improvernents |  | 4,214,919.00 | 4,214,919.00 |
| 16200 | Fixtures \& Store Equipment |  | 7,377,032.21 | 7,377,032.21 |
| 16400 | Secority Equipment |  | 304,241.60 | 304,241.60 |
| 16500 | Vehicles \& Transport Equipment |  | 57,050.50 | 57,050.50 |
| 16900 | Accum Depreciation |  | (10,695,527.03) | (10,677,827.03) |
|  | Total Property and Equipment |  | 4,735,819.28 | 4,753,519.28 |
| Other Assets |  |  |  |  |
| 17000 | Land |  | 330,000.00 | 330,000.00 |
| 19000 | Deposits |  | 57,963.40 | 57,963.40 |
| 19200 | Due from (to) Peter's Farm |  | 1,527,708.00 | $1,527,708.00$ |
| 9300 | Duse from (to) Plessen |  | 5,109,018.00 | $5,109,018.00$ |
| 9400 | Due from (to) Sixteen Plus |  | 87,004.26 | 87,004.26 |
|  | Total Other Assets |  | 7,111,693.66 | 2,111,693.66 |
|  | Total Assets | 5 | 64,554,573.98\$ | 65,539,701.50 |

Unandited - For Management Purposer Only

## Plaza Extra Supermarkets Balance Shect <br> As of January 31, 2014 and Last Year End

|  |  | Cument Period |  | Las Year End |
| :---: | :---: | :---: | :---: | :---: |
| LIABILITIES AND CAPITAL |  |  |  |
| Current Liabilities |  |  |  |  |
| 20000 | Accounts Payable - Trade |  |  | \$ | 3,269,786.86 \$ | 5,026,839.62 |
| 21000 | Vi Income Tax W/H \& Payable |  | 24,521.07 | 4, 47,944.73 |
| 21100 | FICA / Medicare Payable |  | 20,449.67 | 29,520.57 |
| 21200 | Accrued FUTA Payable |  | 2,765.34 | 3,544.84 |
| 21300 | Accrued VI Unemp Tax Payable |  | 7,989.20 | 40,429.11 |
| 21500 | Gamishmonts W/H \& Payable |  | 1,174.50 | 541.98 |
| 21700 | AFLAC W/H \& Payable |  | 2,489.84 | 2,489.84 |
| 21800 | CIGNA W/H \& Payable |  | 21,715.29 | (73,907.68) |
| 21900 | MASA.W/H \& Payable |  | 694.41 | 1,205.41 |
| 23000 | Accrued Exponses Due United |  | 5,442,894.19 | 5,383,894.19 |
| 23100 | Accrued Gross Reppls Tx Payable |  | 411,786.49 | 303,485.32 |
| 25000 | Deferred Income |  | 0.00 | (804.56) |
|  | Total Curreat Liabilities |  | 9,206,266.86 | 10,765,183.37 |
| Long-Term Liabilities |  |  |  |  |
|  | Total Long-Term Liabilities |  | 0.00 | 0.00 |
|  | Total Liabilities |  | 9,206,266.86 | 10,765,183.37 |
| Capital |  |  |  |  |
| 33000 | Dividend Distrib's (Ptr Draws) |  | 0.00 | $(8,486,132.00)$ |
| 39000 | Retained Earnings |  | 54,774,518.13 | 61,840,197.87 |
|  | Net Income |  | 573,788.99 | 1,420,452.26 |
|  | Total Capital |  | 55,348,307.12 | 54,774,518.13 |
|  | Total Liabilitios \& Capital | 5 | 64,554,573,98 | 65,539,701.50 |



## EXHIBIT C

PENDING LITIGATION AGAINST UNITED

| MATTER | STATUS/CASE NUMBER |
| :---: | :---: |
| 1. Carol Daniel v. United Corporation d/b/a Plaza Extra | No suit filed |
| 2. Edwards, Sonia v. United Corporation d/b/a Extra | No suit filed |
| 3. Fell, Isaline v. Uniled Corporation d/b/a Plaza Extra |  |
| 4. Harley, George v. United Corporation d/b/a Plaza Extra | No suit filed |
| 5. Harris v. United Corporation d/b/a Plaza Extra | No suit filed |
| 6. Hartzog, Amanda individually and as Next of Friend of Jahmil Perez, a minor v. United Corporation d/b/a Plaza Extra | Case No. 95/2004 <br> Superior Court of the Virgin Islands Division of St. Croix |
| 7. Issac, Laverne v. United Corporation $\mathrm{d} / \mathrm{b} / \mathrm{a}$ Plaza Extra | Superior Court of the Virgin Islands Division of St. Thomas and St. John |
| 8. Javois, Kyshama and Ferdinand Javois as parents of Kai Javois, <br> a minor v. United Corporation | No suit filed |
| 9. Melendez, Carlos, Jr, v. V.I. Asphalt Products Corporation (VIAPCO) and Mike Yusuf |  |
| 10. Philip, Nelda P. v. United Corporation $d / 6 / a$ Plaza Extra |  |
| 11. Samuel, Velma v. United Corporation d/b/a Plaza Extra | Case No. ST-12-CV-457 <br> Superior Court of the Virgin Islands Division of St. Thomas and St. John |
| 12. Santiago, Jacqueline v. United Corporation d/b/a Plaza Extra | Superior Court of the Virgin Islands Division of St. Croix |


| MATTER | STATUS/CASE NUMBER |
| :--- | :--- |
| 13. Santiago, Jacqueline v. United Corporation <br> d/b/a Plaza Extra (DOL Appeal Case) | Superior Court of the Virgin Islands <br> Division of St. Croix |
| 14. United Corporation d/b/a Plaza Extra v. Tutu <br> Park Limited (Light Poles) | Civil No. 97/1997 <br> District Court of the St. Thomas and <br> St. John |
| 15. United Corporation d/b/a Plaza Extra v. Tutua <br> Park Limited and P.I.D. Inc. | Civil No. 361/2001 <br> Superior Court of the Virgin Island <br> Division of St. Thomas and St. John |
| 16. Williams, Edith v. United Corporation d/b/a | Case No. 478/2000 <br> Plaza Extra |
| Territorial Court, Division of St. <br> Croix |  |



# Exhibit D <br> <br> LISt of Brokerage and Investment Accounts 

 <br> <br> LISt of Brokerage and Investment Accounts}

1. Popular Securities Accounts United Corp. d/b/a Plaza Extra
(Denoted on Exhibit B - Balance Sheet as \#15100)
Value as of $12 / 31 / 13$ : $\quad \$ 37,767,429.06$
2. Merrill Lynch Cash Reserve Account (Denoted on Exhibit B - Balance Sheet as \#15200)

Value as of $12 / 31 / 13$ : $\quad \$ 336,378.45$

## IBDO

Dudley, Topper and Feuerzeig, LLP
Mohammad Hamed $v$. Fathi Yusuf and United Corporation
Funds withdrawn from partnership through checks. (October 2001 to 2012)

Family Member: Fathi Yusuf

|  |  |  | Year |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Type of Account: | Account Number: | Account Owner: | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 |  |  | 2011 |  | 2012 | Total |
| Telechecks | 600-86413 | United Corporation DBA Plaza Extra |  | \$ | \$ | \$ | \$ . | \$ | \$ - | \$ . | \$ | \$ |  | \$ | 750,000.00 | \$ | 2,784,706.25 | \$ 3,534,706.25 |
| Checking Account | 312010 | United Corporation DBA Plaza Extra | 70,000.00 | 516,320.00 | 113,147.00 | 224,908.40 | . | - | - | - | - |  |  |  | . |  | - | 924,375.40 |
| Checking Account | 65811 | United Corporation DBA Plaza Extra | - | 150,080.00 | - | - | - | - | - | - | - |  |  |  | - |  | - | 150,080.00 |
| Unknown | 058-60092918 | United Corporation / Plaza Extra | - | - | - | - | . | - | - | - | - |  |  |  | 750,000.00 |  | - | 750,000.00 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total Checks accounted for |  |  | 70,000.00 | \$ 666,400.00 | \$ 113,147.00 | $\$ \quad 224,908.40$ | $\$$ | \$ | $\$$ | $\$$ | \$ | \$ |  | \$ | 1,500,000.00 |  | 2,784,706.25 | \$ 5,359,161.65 |

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Civil No. SX-12-CV-99

## Account Owner:

Supermarket Location:
Financial Institution:
Type of Account:
Account Number:

United Corporation DBA Plaza Extra
Sion Farm, St. Croix
Scotiabank
Telechecks
058-60086413

| Year | Statement Date | Transaction Date | Check \# | Amount |  | Adjustment |  | Adjusted Amount |  | Pay to the order of | Tickmarks/ Note |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2011 | N/A | 7/7/2011 | 1149 | \$ | 750,000.00 | \$ | (375,000.00) | \$ | 375,000.00 | Fathi Yusuf | 1 |
| 2011 | N/A | 7/7/2011 |  |  | 750,000.00 |  | $(375,000.00)$ |  | 375,000.00 | Fathi Yusuf | 2 |
| Total Year 2011 |  |  |  |  | 1,500,000.00 |  | (750,000.00) |  | 750,000.00 |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| 2012 | N/A | 8/15/2012 | 1154 |  | 2,784,706.25 |  |  |  | 2,784,706.25 | United Corporation | 3 |
| Total Year 2012 |  |  |  |  | 2,784,706.25 |  | - |  | 2,784,706.25 |  |  |
|  |  |  | Total | \$ | 4,284,706.25 | \$ | $(750,000.00)$ | \$ | 3,534,706.25 |  |  |

## Notes:

1 We observed an affidavit signed by Mr. Fathi Yusuf referencing a gift to Mr. Mufeed Hamed for $\$ 750,000$. Ms. Fawzia Yusuf signed a similar affidavit for the same amount. A total of $\$ 1,500,000$ where withdrawn from Plaza Extra accounts through checks \#1149 and \#1104 (\$750,000 each) using the Plaza Extra St. Croix accounts \#058-60092968 and \#05860086413. Since Mr. Mufeed's wife was Ms. Amal Yusuf, this amount is considered a Partnership distribution from both families.

2 We observed an affidavit signed by Mr. Fathi Yusuf referencing a gift to Mr. Hisham Hamed for \$750,000. Ms. Fawzia Yusuf signed a similar affidavit for the same amount. A total of $\$ 1,500,000$ was deposited in Mr. Hisham Hamed personal account \# 191-85515 on 8/24/2011, amount was observed in bank statement. Since Hisham's wife was Ms. Hoda Yusuf we considered this amount as a Partnership distribution from both families.

3 Check \#1154 was paid to the order of United Corporation from Plaza Extra account \#058-60086413 for \$2,784,706.25 dated 8/15/2012 and signed by Fathi Yusuf and Maher Yusuf.

## BDO

Dudley, Topper and Feuerzeig, LLP
Mohammad Hamed v. Fathi Yusuf and United Corporation
Civil No. SX-12-CV-99

| Account Owner: | United Corporation DBA Plaza Extra |
| :--- | :--- |
| Supermarket Location: | Tutu Park, St. Thomas |
| Financial Institution: | Scotiabank |
| Type of Account: | Checking Account |
| Account Number: | 312010 |



## Tickmarks:

A Amount was observed in bank statement
C Amount was observed in cancelled check.

2 Check was endorsed and deposited to personal account \# 55163827.
3 As per Mr. Fathi Yusuf, all tax expenses were covered by partnership's funds. He confirmed that these checks were made to V. I. Bureau of Internal Revenue; amount was adjusted in order to eliminate them from his analysis. Also attached, Form 4868 Application for Automatic Extension of Time To File U.S. Individual Income Tax Return 2001.
4 Check was also corroborated with General Ledger \#105100-20 of Plaza Extra ST. Thomas Tutu Park account \#044-55312010.
5 Amount was observed in a copy of check.
6 Mr . Yusuf disputes all checks with the memo note "Turkey." He argues that all these payments represent advancements or reimbursements for purchases he made in Turkey to acquire inventory for Plaza Extra
7 As per Mr. Fathi Yusuf both family members were responsible for depositing Plaza Extra funds into the 140-07759 United Merrill Lynch account, amount was adjusted.

## Account Owner: United Corporation D/B/A Plaza Extra

Supermarket Location: Plaza Extra East, St Croix
Financial Institution: Scotiabank
Type of Account: Checking
Account Number: 058-00065811


Tickmarks:
C Amount was observed in cancelled check.
Notes:
1 Mr. Yusuf disputes all checks with the memo note "Turkey." He argues that all these payments represent advancements or reimbursements for purchases he made in Turkey to acquire inventory for Plaza Extra.

Dudley, Topper and Feuerzeig, LLP
Mohammad Hamed v. Fathi Yusuf and United Corporation
Civil No. SX-12-CV-99
(October 2001 to 2012)

## Account Owner:

Supermarket Location:
Financial Institution:
Type of Account:
Account Number:

United Corporation / Plaza Extra
Christiansted
Scotiabank
Unknown
058-60092918


Notes:
1 We observed an affidavit signed by Mr. Fathi Yusuf referencing a gift to Mr. Mufeed Hamed for $\$ 750,000$. Ms. Fawzia Yusuf signed a similar affidavit for the same amount. A total of $\$ 1,500,000$ where withdrawn from Plaza Extra accounts through checks \#1149 and \#1104 (\$750,000 each) using the Plaza Extra St. Croix accounts \#058-60092968 and \#05860086413. Since Mr. Mufeed's wife was Ms. Amal Yusuf, this amount is considered a Partnership distribution from both families.

2 We observed an affidavit signed by Mr. Fathi Yusuf referencing a gift to Mr. Hisham Hamed for $\$ 750,000$. Ms. Fawzia Yusuf signed a similar affidavit for the same amount. A total of $\$ 1,500,000$ was deposited in Mr. Hisham Hamed personal account \# 191-85515 on 8/24/2011, amount was observed in bank statement. Since Hisham's wife was Ms. Hoda Yusuf we considered this amount as a Partnership distribution from both families.


[^0]:    Madison Associates，Inc

[^1]:    ＇ONI ‘SヨLVIOOSS甘 NOSIO甘W

[^2]:    ${ }^{1}$ See Exhibit D.

[^3]:    ${ }^{2}$ See Exhibit E.

[^4]:    ${ }^{3}$ In a letter from Joseph A. DiRuzzo, III, dated July 16, 2013, it defines "ordinary course of business" as the following types of expenditures and transactions made by United directly in bona fide arm's length transactions as part of United's regularly conducted business; (i) purchase and/or necessary use of supplies and equipment; (ii) payment of accounts payable, including but not limited to, those relating to rent, mortgage, insurance premiums, license fees, utilities, and taxes; (iii) payment of reasonable and necessary employee salaries; and (iv) payment of normal and necessary upkeep and/or maintenance of any real property, equipment, and furnishings and fixtures necessary for regularly conducted business operations.

[^5]:    ${ }^{4}$ This amount does not include gross receipts from pharmacies. See section on pharmacy revenue testing below.
    ${ }^{5}$ The shopping center owned by Plaza East includes an entry to recognize the rent expense that would be paid if Plaza East did own the location. Therefore this amount is never actually paid and not subject to gross receipts tax.

[^6]:    ${ }^{6}$ The final financial statements were reconciled to the preliminary financial statements. The differences noted in the reconciliation process were not significant.
    ${ }^{7}$ SAS 39 deals with audit sampling which "is the application of an audit procedure to less than 100 percent of the items within an account balance or class of transactions for the purpose of evaluating some characteristic of the balance or class. This Statement provides guidance for planning, performing and evaluating audit samples." This quote was taken directly from the AICPA literature for SAS 39. SAS 39 provides the generally accepted auditing standard related to sampling methodology and the determination on adequate sample size which was used for the Firm's revenue testing.
    ${ }^{8}$ In order to spread the sample throughout the year, the 61 days were selected by starting with January 1, 2014 and selecting every sixth day subsequently.

[^7]:    

[^8]:    ' Plaintift claims the email atached as Exhibit 1 "uneepuivocally stalled] that the three Plaza Extra stores had afways buen a partnership." Sce Motion at p. 2. A simple reading of Exhibit revenls no such unequivocal statement.

[^9]:    "Plaintiff claims the cmail altacined as Exhibit I "unerguivocally statled] that the three Plaza Extra stores had always been a parnership." Sce Motion at p. 2. A simple reading of Exhifit I reveals no such unequivocal statement.

