

**MINUTES OF MEETING OF THE
BOARD OF DIRECTORS**

August 7, 2018

STATE OF TEXAS §

COUNTY OF FORT BEND §

FIRST COLONY LEVEE IMPROVEMENT DISTRICT NO. 2 §

The Board of Directors (the "Board") of First Colony Levee Improvement District No. 2 of Fort Bend County, Texas (the "District"), met in regular session, open to the public, at 12:00 p.m. on Tuesday, August 7, 2018, at 4330 Knightsbridge Boulevard, Sugar Land, Texas 77479, a designated meeting place inside the boundaries of the District; whereupon, the roll of the members of the Board of Directors was called, to wit:

Ron Frerich	-	President
Christine M. Lukin	-	Vice President
Zach Weimer	-	Secretary

All members of the Board of Directors were present, thus constituting a quorum.

Also present at the meeting were Debbie Arellano of Bob Leared Interests ("BLI"), the District's Tax Assessor/Collector ("TAC"); Karrie Kay of Myrtle Cruz, Inc. ("MCI"), the District's Bookkeeper ("Bookkeeper"); Jason Klump and Gene Krejci of LID Solutions, LP ("LID Solutions"), the District's Operator ("Operator"); Stephen Reiter, Rebekah Campbell and Bethany Miller of Jones & Carter ("J&C"), the District's Engineer ("Engineer"); Lenny Hardoin of Champions Hydro-Lawn, Inc. ("Champions"); Anthea Moran of Masterson Advisors, LLC; Pat Hughes, Assistant Fire Chief of the City of Sugar Land; Shannon Waugh of Off Cinco, the District's website manager, and John Cannon, attorney and Beth VanDoren, paralegal, of Coats Rose, P.C. ("Coats Rose"), the District's legal counsel. Also present was Dave Bristow, a resident of the District.

Whereupon, the meeting was called to order and evidence was presented that public notice of the meeting had been given in compliance with the law. A copy of the posted agenda notice is attached hereto as Exhibit "A".

HEAR FROM THE PUBLIC

The Board recognized Ms. Waugh who presented a summary of additional media services that her company offers. She presented post cards and mail outs that would notify residents of the District's alert system and instructions on how to sign-up. After further discussion and base on a motion by Director Lukin, seconded by Director Weimer, the Board voted unanimously to i) authorize Ms. Waugh to prepare and distribute post cards to the District residents notifying them of the District's alert system and instructions on how to sign-up; ii) add text messaging services at a cost of \$50.00 per month; and iii) notify residents of these services

on the District's website. The Board requested Ms. Waugh work with Director Lukin regarding design and proof. A copy of her presentation is attached hereto as Exhibit "B".

APPROVAL OF MINUTES

The Board considered approving the minutes of the Board meeting held on July 3, 2018. After consideration and upon a motion by Director Lukin, seconded by Director Weimer, the Board voted unanimously to approve such minutes as presented.

TAX COLLECTOR'S REPORT

The Board recognized Ms. Arellano who reported that 99.341% of the 2017 tax levy had been collected as of June 30, 2018. After discussion and upon motion by Director Lukin, seconded by Director Weimer, the Board voted unanimously to authorize payments from the tax account and approve the TAC's report, a copy of which is attached hereto as Exhibit "C".

CHAMPIONS HYDRO-LAWN REPORT

The Board recognized Mr. Hardoin, who presented Champions' Report, a copy of which is attached hereto as Exhibit "D". Mr. Hardoin reported that: i) the levee maintenance and regular scheduled service was last serviced July 15, 2018; ii) summer fertilization was completed July 23; iii) repair work at Alcorn Lake was completed on July 17, 2018; iv) herbicide was applied at several intersections along Commonwealth Blvd. on July 20, 2018; and v) the fence line along Maranatha Farms looks good.

Mr. Hardoin updated the Board on the location of a honey bee hive in a tree at the southeast corner of the levee, south of Commonwealth Boulevard. He requested authorization to engage a professional bee relocation company at a cost not to exceed \$550.00.

Following a discussion and based on a motion by Director Frerich which was seconded by Director Lukin, the Board voted unanimously to authorize Mr. Griffith to i) proceed to mow this month; ii) engage the bee relocation company and remove the tree; and iii) to check fence line around the school.

OPERATOR'S REPORT

The Board recognized Mr. Klump, who presented and reviewed LID Solutions' monthly management report, a copy of which is attached hereto as Exhibit "E".

During the month of July 2018, the pump station and related equipment were inspected on a daily basis to insure proper operation. All outfall structures, drainage ditches, back slope drains, drainage swales, levees, and easements were inspected weekly or as weather permitted. A constant weather watch was maintained on a local and regional basis, as well as the Brazos River stages at Richmond. River reports are attached to the Operator's Report.

Both pumps are in place and operational. LID Solutions continues testing genset and load bank for an hour, weekly, and continues debris removal and good housekeeping measures

throughout the pump station and storage building. Weekly log sheets on-site are maintained. Quarterly maintenance on the generator and load bank was completed on April 17th. Both pumps were bump tested on July 12th.

The Operator noted that LID Solutions had received a 12.2% insurance increase for the District's share of their insurance coverage. This increase is approximately \$4,350.00 annually and will be passed along to the District within the District's contract base fee.

The Board noted that several residents were mowing the levee behind their home and requested the Attorney to send letters telling them to not mow the District's property.

Following a discussion and based on a motion by Director Frerich which was seconded by Director Weimer, the Board voted unanimously to i) approve the Operator's Report; ii) remove weeds in the gully; iii) check soil where grass is not growing on the levee; iv) approve increase in Operator's base fee to cover insurance increase; and v) authorize the attorney to send letters to residents request them not to mow the levee.

ENGINEER'S REPORT

The Board recognized Mr. Reiter of J&C, who presented the Engineer's Report, attached hereto as Exhibit "F".

Review Proposed Capital Improvements Budget ("CIP")

Mr. Reiter noted the CIP will be for September Board meeting to include costs from bids opened July 31, 2018.

Outfall Gauge

Interlocal Agreement has been signed and is attached hereto. City of Sugar Land has requested payment for installation.

Stormwater Pump Station Expansion

J&C advertised, held the pre-bid conference and an on-site meeting with potential contractors. The project was bid on July 31, 2018.

Emergency Action Plan

J&C has updated the Emergency Action Plan to include updates to the insurance contact and to add the rainfall data to the readiness flow chart.

FEMA Project Completion and Certification Report

J&C recommends signing the Project Completion and Certification Report for 4272 DR-TX (2016 Flood Event).

Levee Education

J&C attended the perimeter levee meeting on July 31, 2018 and had a representative at the Lower Brazos River Erosion Study Presentation on July 25, 2018.

Award of Contracts

The Board recognized Ms. Miller who recommended awarding the contract for the Stormwater Pump Station Improvements to R&B Group, Inc. for the Base Bid plus Alternate A1 in the amount of \$2,150,600.00. A copy of the bid is attached hereto. Additionally, J&C requested the Board allow the Board President to execute contracts pending Attorney review.

Following a discussion and based on a motion by Director Lukin which was seconded by Director Weimer, the Board voted unanimously to i) approve the Engineer's Report; ii) execute FEMA Project Completion and Certification Report for 422 DR-TX; and iii) award the contract for the Stormwater Pump Station Improvement to R&B Group, Inc. for the Base Bid plus Alternate A1.

BOOKKEEPER'S REPORT

The Board recognized Ms. Kay, who presented for the Board's review and approval the Bookkeeper's report along with certain checks for payment.

Ms. Kay noted that several Certificates of Deposit are maturing in October, November and requested transferring the funds into Texpool for future projects.

Upon a motion by Director Lukin, and seconded by Director Wimer, after full discussion, the Board voted unanimously to i) approve the Bookkeeper's Report; ii) authorize payment of the checks indicated therein; and iii) to transfer maturing Certificates of Deposit to Texpool. A copy of said Bookkeeper's Report is attached hereto as Exhibit "F."

DISCUSS 2018 TAX RATE AND CALL HEARING ON PROPOSED 2018 TAX RATE

The Board recognized Ms. Moran, who discussed setting the District's 2018 tax rate. She reminded the Board that the District's 2017 rate was \$0.20 and that, because the District has no debt, all taxes collected go into the maintenance and operations fund. Ms. Moran then presented an analysis, a copy of which is attached hereto as Exhibit "G". The analysis showed that each penny of tax levied would generate \$51,758 in revenue. She informed the Board that the District must publish notice of its intent to levy a specific tax rate and call a hearing at the next Board meeting prior to setting the rate. She also said the Board could levy a tax rate equal to or lower than the published rate, but not higher without re-publishing. After discussion and upon motion by Director Frerich, seconded by Director Weimer, the Board voted unanimously to publish notice of the hearing and the anticipated \$0.20 per \$100 valuation in the *Fort Bend Star*.

AUTHORIZE AUDITOR TO PREPARE AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2018

The Board considered authorizing Roth & Eyring PPLC, to proceed with the District's

audit for fiscal year ending September 30, 2018. After consideration and upon a motion by Director Weimer, seconded by Director Frerich, the Board voted unanimously to authorize Roth & Eyring PPLC to prepare the audit for fiscal year ending September 30, 2018.

ATTORNEY'S REPORT

Amend District Registration Form

The Board next considered authorizing the attorney to prepare an Amended District Registration Form and file same with the Texas Commission on Environmental Quality (the "TCEQ"), as required. Mr. Cannon explained that the Commission requires that the form be amended to reflect changes in officers and consultants. He further noted that the District had recently hired Masterson Advisors LLC as the District Financial Advisors. Upon a motion by Director Frerich, seconded by Director Weimer, the Board voted unanimously to authorize the attorney amend the District Registration Form and file said form with the TCEQ.

The meeting was adjourned.

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PASSED, APPROVED, and ADOPTED this 4th day September, 2018.

(DISTRICT SEAL)




Secretary, Board of Directors

**NOTICE OF MEETING
FIRST COLONY LEVEE IMPROVEMENT DISTRICT NO. 2
FORT BEND COUNTY, TEXAS**

Notice is hereby given pursuant to V.T.C.A., Government Code, Chapter 551, that the Board of Directors of **First Colony Levee Improvement District No. 2** of Fort Bend County, Texas (the "District") will meet in regular session, open to the public, on **Tuesday, August 7, 2018, at 12:00 p.m.** at 4330 Knightsbridge Boulevard, Sugar Land, Texas 77479, a designated meeting place inside the boundaries of the District, to consider and act upon the following:

1. Hear from the public.
2. Approve minutes of meeting held on July 3, 2018.
3. Approve Tax Collector's report, including but not limited to:
 - (a) authorize payments from the tax account; and
 - (b) review delinquent tax account list.
4. Hear report from Champions Hydro-Lawn, including but not limited to:
 - (a) discuss authorizing mowing levee;
 - (b) discuss proposals to repair levee; and
 - (c) discuss repair/landscaping projects in the District and take appropriate action.
5. Hear Operator's report, including but not limited to:
 - (a) review and approve proposed repair and maintenance items.
6. Hear Engineer's report, including but not limited to:
 - (a) review capital improvements budget;
 - (b) consider approval of report, pay estimates, and change orders for projects; and
 - (c) consider approving award of contracts and/or authorizing engineer to advertise for bids.
7. Approve Bookkeeper's report, including but not limited to:
 - (a) authorize payment of District bills.
8. Discuss 2018 tax rate and call hearing on proposed 2018 tax rate.
9. Authorize Auditor to prepare the District's annual audit for fiscal year ending September 30, 2018.
10. Hear Attorney's report and consider taking any action required, including but not limited to:
 - (a) amend District Registration Form.

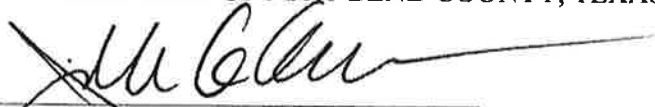
Pursuant to V.T.C.A., Government Code, Chapter 551, the Board of Directors may convene in closed session to receive advice from legal counsel and discuss matters relating to pending or contemplated litigation, personnel matters, real estate transactions, gifts and donations, security devices and/or economic development negotiations.

EXECUTED this 31st day of July, 2018.

(SEAL)



FIRST COLONY LEVEE IMPROVEMENT
DISTRICT NO. 2 OF FORT BEND COUNTY, TEXAS



John G. Cannon
Attorney for the District



Exhibit B: Traditional & Digital Media Pricing

The following services are available as needed/requested by the district, at the rates below.

Print/Mailing Services

- 7" x 5" Email/Text Alert Sign Up Glossy Postcards - \$1,500
 - Design (\$290)
 - Paper, Printing (\$890)
 - Mail Prep, Postage, Sealing (\$320)
 - Quantity: 1,124

- Other print services (prices/rate TBD)
 - Newsletters and Brochures
 - Postcards and Other Direct Mail
 - Banners and Yard Signs
 - Invitations and Announcements
 - Business Cards and Letterheads
 - Door Hangers

Graphic Design Services

- Design Mockups (emails, newsletter ads, mailers, flyers) - \$100/hour
- Design, proofreading and revisions - \$100/hour
- Stock photography - \$20 per photo

Copywriting Services

- Copywriting - \$50/hour
- SEO copywriting with website integration - \$250/keyword

Additional Available Options

- Text Alerts Option 1: Pay Per Use - \$50/month + \$100/hr to create/send
- Text Alerts Option 2: Unlimited - \$100/month



Section 1.0.1. Israel Verification. By signing and entering into this Contract, Contractor verifies, pursuant to Chapter 2270.001 of the Government Code, that it does not boycott Israel and will not boycott Israel during the term of the Contract.

Section 1.0.2. Terrorism Verification. As required by law, Off Cinco hereby represents and warrants that at the time of this Contract neither Off Cinco, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Off Cinco (i) engages in business with Iran, Sudan or any foreign terrorist organization as described in Chapters 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code, or (ii) is a company listed by the Texas Comptroller under Sections 806.051, 807.051 or 2252.153 of the Texas Government Code. The term "foreign terrorist organization" has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

Agreed and Accepted.

First Colony Levee Improvement District No. 2

By: _____

Title: _____

Date: _____

Off Cinco

By:  _____

Title: OWNER _____

Date: _____

TAX COLLECTOR'S OATH

First Colony LID #2
_____ }

STATE OF TEXAS

COUNTY OF Fort Bend }

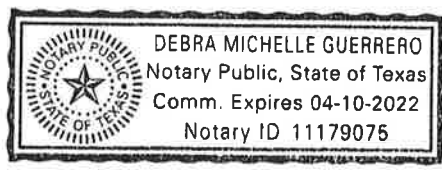
BOB LEARED, BEING duly sworn, states that he is the Tax Collector for the above named taxing unit and that the foregoing contains a true and correct report, accounting for all taxes collected on behalf of said taxing unit during the month therein stated.

Bob Leared
BOB LEARED

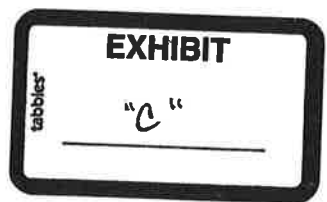
SWORN TO AND SUBSCRIBED BEFORE ME, this 2nd day of August, 2018.

Michelle Guerrero
NOTARY PUBLIC, STATE OF TEXAS

(SEAL)



Submitted to Taxing Unit's Governing Body on _____.



FIRST COLONY L.I.D. #2
TAX ASSESSOR/COLLECTOR'S REPORT

7/31/2018

Taxes Receivable: 8/31/2017	\$	6,624.10	
Reserve for Uncollectables	(218.07)	
Adjustments		<u>1,659.17</u>	\$ <u>8,065.20</u>
Original 2017 Tax Levy	\$	1,015,276.16	
Adjustments		<u>46,214.02</u>	<u>1,061,490.18</u>
Total Taxes Receivable			\$ 1,069,555.38
Prior Years Taxes Collected	\$	5,519.26	
2017 Taxes Collected (99.6%)		<u>1,057,806.79</u>	<u>1,063,326.05</u>
Taxes Receivable at: 7/31/2018			\$ <u>6,229.33</u>

2017 Receivables:	
Debt Service	
Maintenance	3,683.39

bob leared interests

11111 Katy Freeway, Suite 725
Houston, Texas 77079-2197

Phone: (713) 932-9011
Fax: (713) 932-1150

FIRST COLONY L.I.D. #2

Month of Fiscal to Date
7/2018 10/01/2017 - 7/31/2018

Beginning Cash Balance \$ 26,718.27 21,962.61

Receipts:

Current & Prior Years Taxes	3,311.51	1,056,463.36
Penalty & Interest	523.11	4,122.48
Additional Collection Penalty	651.40	1,368.17
Stale Dated Checks		26.40
Overpayments		5,294.43
Stop Payment on Check		202.69
Reimbursement from GF O/Transf		2,809.29
Reimbursement of Ref/Adjustmnt		95.59
Funds Pending Certification		702.28
Refund - due to adjustments		4,963.55
Rendition Penalty		.64

TOTAL RECEIPTS \$ 4,486.02 1,076,048.88

Disbursements:

Atty's Fees, Delq. collection	141.87	1,246.87
CAD Quarterly Assessment		5,379.25
Publications, Legal Notice		428.40
Refund - due to adjustments	1,304.37	4,796.54
Refund - due to overpayments		4,188.68
Transfer to General Fund	5,000.00	1,040,000.00
Tax Assessor/Collector Fee	1,497.00	14,904.95
Reissue Stop Pymt Ck		202.69
Postage	3.45	590.09
Supplies	146.87	543.06
Audit Preparation		150.00
Records Maintenance	30.00	120.00
Continuing Disclosure Info	350.00-	
Copies	71.75	870.19
Envelopes - Original Stmt		300.60
Duplicate Statements		10.00
Mileage Expense	23.44	232.68
Supp/Corr Mailing (Envelopes)		49.50
Envelopes - May Del Stmt		4.50
Check Cost		82.95
Tax Rate Calculation		325.00
Comptroller Compliance		250.00

TOTAL DISBURSEMENTS (\$ 7,868.75) (1,074,675.95)

CASH BALANCE AT: 7/31/2018 \$ 23,335.54 23,335.54

FIRST COLONY L.I.D. #2

Disbursements for month of August, 2018

Check #	Payee	Description	Amount
1198	Coats Rose	Atty's Fees, Delq. collection	\$ 35.02
1199	General Fund	Transfer to General Fund	5,000.00
1200	Bob Leared	Tax Assessor/Collector Fee	1,533.45
TOTAL DISBURSEMENTS			\$ 6,568.47
Remaining Cash Balance			\$ 16,767.07

Wells Fargo Bank, N.A.

FIRST COLONY L.I.D. #2

HISTORICAL COLLECTIONS DATA

Year	Collections Month Of 7/2018	Adjustments To Collections 7/2018	Total Tax Collections at 7/31/2018	Total Taxes Receivable at 7/31/2018	Collection Percentage
2017	3,311.51		1,057,806.79	3,683.39	99.653
2016			1,061,624.19	1,333.34	99.875
2015			1,242,376.15	1,188.35	99.904
2014			1,126,447.94	24.25	99.998
2013			1,145,997.05		100.000
2012			1,135,661.30		100.000
2011			1,137,976.07		100.000
2010			1,137,919.15		100.000
2009			1,160,814.36		100.000
2008			1,138,833.73		100.000
2007			1,137,982.99		100.000
2006			1,090,442.35		100.000
2005			1,256,364.40		100.000
2004			1,228,967.82		100.000
2003			1,223,956.32		100.000
2002			1,172,198.31		100.000
2001			1,018,273.89		100.000
2000			964,630.84		100.000
1999			936,213.35		100.000
1998			935,280.18		100.000
1997			934,630.90		100.000
1996			910,383.14		100.000
1995			900,608.85		100.000
1994			902,758.94		100.000
1993			888,906.92		100.000
1992			739,428.47		100.000
1991			608,067.96		100.000
1990			445,144.06		100.000
1989			291,354.91		100.000
1988			84,718.90		100.000

(Percentage of collections same period last year 99.238)

FIRST COLONY L.I.D. #2

HISTORICAL TAX DATA

Year	Taxable Value	SR/CR	Tax Rate	Adjustments	Reserve for Uncollectibles	Adjusted Levy
2017	530,745,090	08 / 08	.200000	46,214.02		1,061,490.18
2016	531,478,765	22 / 22	.200000	91,485.47		1,062,957.53
2015	497,424,560	33 / 33	.250000	56,332.45		1,243,564.50
2014	450,587,753	46 / 46	.250000	103,449.74		1,126,472.19
2013	416,725,600	59 / 59	.275000	36,913.12		1,145,997.05
2012	412,967,180	72 / 72	.275000	65,472.28		1,135,661.30
2011	413,808,870	63 / 63	.275000	19,169.79		1,137,976.07
2010	413,788,170	01 / 67	.275000	54,897.96		1,137,919.15
2009	407,303,110	01 / 54	.285000	182,071.71		1,160,814.36
2008	386,045,209	03 / 77	.295000	84.51-		1,138,833.73
2007	361,264,340	01 / 00	.315000	172.34-		1,137,982.99
2006	346,172,080	01 / 00	.315000	591.05-		1,090,442.35
2005	335,030,056	01 / 00	.375000	185.97-		1,256,364.40
2004	319,212,339	01 / 00	.385000	5,253.70		1,228,956.82
2003	312,233,737	01 / 00	.392000	8.75		1,223,956.32
2002	299,030,161	05 / 05	.392000	191.60-		1,172,198.31
2001	297,740,880	06 / 00	.342000	374.25-		1,018,273.89
2000	282,055,790	21 / 00	.342000	4.43		964,630.84
1999	261,001,770	00 / 00	.358700	590.24-		936,213.35
1998	249,408,140	00 / 00	.375000	52.65		935,280.18
1997	245,955,540	00 / 00	.380000	266.88-		934,630.90
1996	239,574,600	00 / 00	.380000	546.86		910,383.14
1995	237,002,360	00 / 00	.380000	471.63		900,608.85
1994	211,418,930	00 / 00	.427000	701.34		902,758.94
1993	161,619,058	00 / 00	.550000	79.04-		888,906.92
1992	125,442,000	00 / 00	.590000	723.38-		739,428.47
1991	99,820,170	00 / 00	.610000	750.98-	120.17	608,067.96
1990	85,954,000	00 / 00	.518000	3,275.58	97.90	445,144.06
1989	52,973,480	00 / 00	.550000	159.34		291,354.91
1988	12,299,950	00 / 00	.450000	29,368.91		84,718.90

FIRST COLONY L.I.D. #2

TAX RATE COMPONENTS

Year	Debt Service Rate	Debt Service Levy	Maintenance Rate	Maintenance Levy
2017			.200000	1,061,490.18
2016			.200000	1,062,957.53
2015			.250000	1,243,564.50
2014			.250000	1,126,472.19
2013	.025000	104,181.56	.250000	1,041,815.49
2012	.035000	144,538.68	.240000	991,122.62
2011	.185000	765,547.57	.090000	372,428.50
2010	.185000	765,509.28	.090000	372,409.87
2009	.195000	794,241.37	.090000	366,572.99
2008	.195000	752,788.34	.100000	386,045.39
2007	.205000	740,592.16	.110000	397,390.83
2006	.215000	744,270.19	.100000	346,172.16
2005	.225000	753,818.64	.150000	502,545.76
2004	.235000	750,149.18	.150000	478,818.64
2003	.245000	764,972.70	.147000	458,983.62
2002	.252000	753,556.01	.140000	418,642.30
2001	.252000	750,307.07	.090000	267,966.82
2000	.282000	795,397.36	.060000	169,233.48
1999	.298700	779,612.29	.060000	156,601.06
1998	.315000	785,635.35	.060000	149,644.83
1997	.320000	787,057.63	.060000	147,573.27
1996	.320000	766,638.47	.060000	143,744.67
1995	.320000	758,407.49	.060000	142,201.36
1994	.350000	739,966.32	.077000	162,792.62
1993	.470000	759,611.41	.080000	129,295.51
1992	.510000	639,167.00	.080000	100,261.47
1991	.360000	358,859.76	.250000	249,208.20
1990	.418000	359,231.26	.100000	85,912.80
1989	.450000	238,328.32	.100000	53,026.59
1988	.450000	84,718.90		

FIRST COLONY L.I.D. #2

Tax Exemptions:	2017	2016	2015
Homestead	.000	.000	.000
Over 65	0	0	0
Disabled	0	0	0

Last Bond Premium Paid:

Payee	Date of Check	Amount
HARCO Insurance 08/07/17-08/07/20	9/01/2017	250.00

Adjustment Summary:	2017	
10/2017	/ CORR 002	45,531.22
11/2017	/ CORR 201	768.08
3/2018	/ CORR 005	57.66-
4/2018	/ CORR 006	27.62-
TOTAL		46,214.02

FIRST COLONY L.I.D. #2
Homestead Payment Plans

<u>Account no.</u>	<u>Property Owner</u>	<u>Tax Year</u>	<u>Last Payment Amount</u>	<u>Last Payment Date</u>	<u>Balance Due</u>
(I) [REDACTED]	[REDACTED]	2017	150.00	07/12/18	772.01

*Total Count 1

(I) - BLI Contract (A) - Delinquent Attorney Contract

Standard Payment Plans

<u>Account no.</u>	<u>Property Owner</u>	<u>Tax Year</u>	<u>Last Payment Amount</u>	<u>Last Payment Date</u>	<u>Balance Due</u>
(S) [REDACTED]	[REDACTED]	2016	216.08	06/20/18	533.88

*Total Count 1

FIRST COLONY L.I.D. #2

Top Delinquent Taxpayers

8/06/18 (Maximum of 40)

Code Description
 B Bankrupt
 C Payment Contract
 D Deferred Over 65
 S Suit Pending
 P Partial Payment
 Q Quarter Payments
 L CAD Law Suit
 H Homestead Contract

Taxpayer	2017	Prior Years	This Month Totals
[REDACTED]	937.56	2,165.27	3,102.83
C [REDACTED]	803.16	356.42	1,159.58
[REDACTED]	708.68		708.68
H [REDACTED]	665.37		665.37
[REDACTED]	568.62		568.62
[REDACTED]		24.25	24.25
Report Totals	3,683.39	2,545.94	6,229.33
Total delinquent	3,683.39	2,545.94	6,229.33

Champions

HYDRO - LAWN

Erosion Control Specialist since 1976

FIRST COLONY LID #2 Levee, Detention and Drainage Facilities Report

Aug. 7, 2018



13226 Kaltenbrun ~ Houston, Texas 77086

Cell: 281.682.6674 ~ Office: 281.445.2614 ~ Fax: 281.445.2349

Account Representative: Lenny Hardoin ~ Email: Lhardoinh@champhydro.com



First Colony LID #2 Levee:

- The following photographs were taken on July 27, 2018.
- Trimming along fence lines and scheduled mowing was completed the week of July 15, 2018.
- Summer fertilization was completed July 23.
- Repair work at Alcorn Lake was completed on July 17, 2018.
- Herbicide was applied at several intersections along Commonwealth Blvd. on July 30.

Levee North of Commonwealth Blvd.



North Pond Looking South Towards Commonwealth Blvd.



East Slope of North Pond



Alcorn Bayou Pond - Looking East



Levee South of Commonwealth Blvd.



North of University Blvd.





Northward View from Beneath University Blvd.



Northward From University Blvd.



South of Avondale Dr., North of University Blvd.



West of Maranatha Farms



Fence Line West of Maranatha Farms



North of Maranatha Farms



Fence Line North of Maranatha Farms



Fence Line North of Maranatha Farms



Southeast Section of Levee – South of Commonwealth Blvd.



Fence Line Along Southeast Section of Commonwealth Blvd.



Pump Station Facility





Alcorn Lake Sink Holes Repair



I. Authorization to proceed with honey bee removal. (\$550.00).

- Location: Southeast Corner of Levee, South of Commonwealth Blvd.





FIRST COLONY LEVEE IMPROVEMENT DISTRICT NO. 2

OPERATOR'S REPORT

August 7, 2018

The following monthly Operator's Report is submitted to The Board of Directors of First Colony Levee Improvement District No. 2 for review and approval:

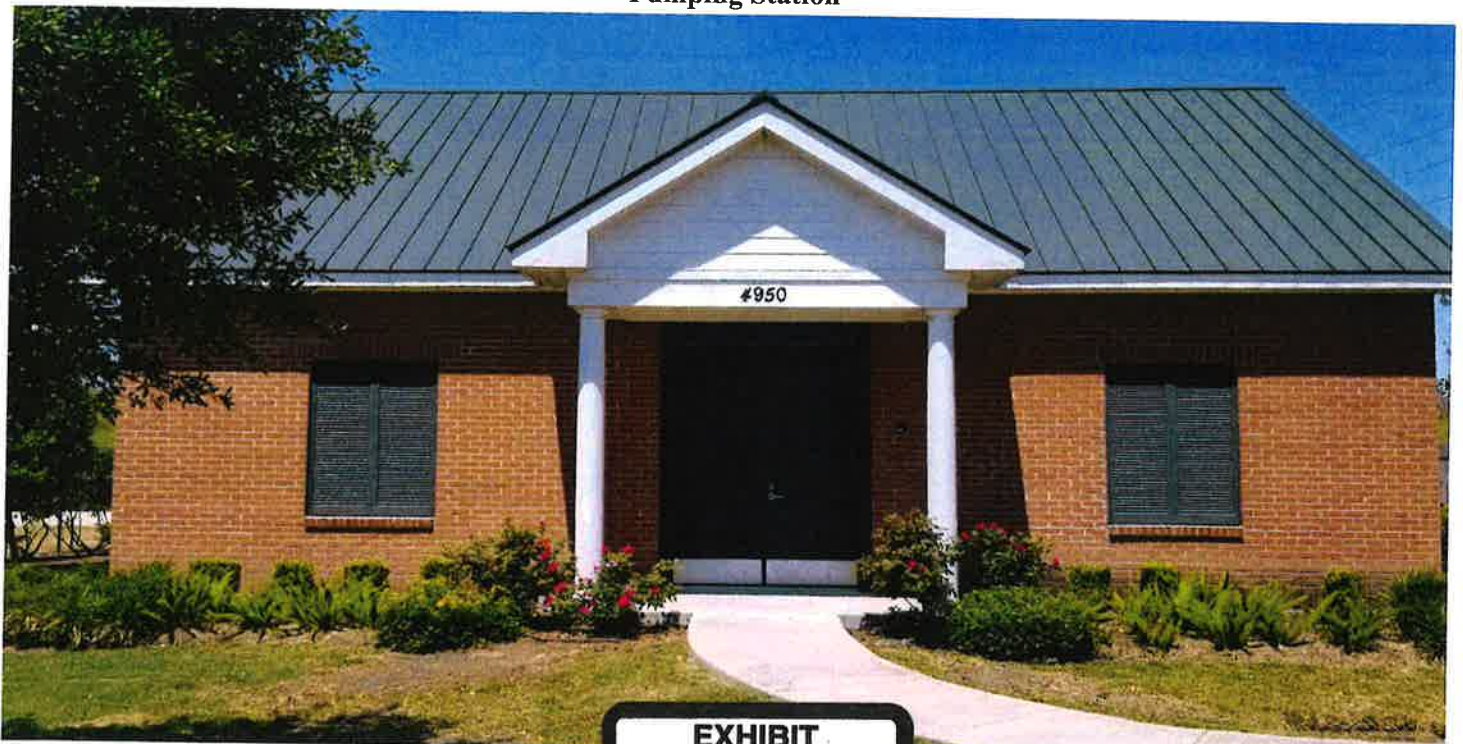
I. GENERAL

During the month of July 2018, the pumping station and related equipment were inspected on a daily basis to insure proper operation. All outfall structures were inspected at least once a week, as weather permitted. In addition, all drainage ditches, back slope drains, drainage swales, levees and easement were inspected weekly, as weather permitted. A constant weather watch was maintained on a local and regional basis, as well as the Brazos River stages at Richmond. River reports are attached as well.

II. PUMPING STATION

Both Pumps are in place and operational. LID Solutions continues testing genset and load bank for an hour, weekly. We also continue debris removal and good housekeeping measures throughout the pump station and storage building. Weekly log sheets on-site and are maintained. The Annual maintenance on generator and load bank was completed on April 17th. Both Pumps were bump tested on July 12th. LID Solutions tests the district's radios on Ft. Bend County's weekly radio checks on the FB EOC channel.

Pumping Station



EXHIBIT

"E"













Jul 27, 2018 10:06:57 AM
Sugar Land



Jul 27, 2018 10:06:59 AM
Sugar Land



Jul 27, 2018 10:07:38 AM
Sugar Land



Jul 27, 2018 10:07:45 AM
Sugar Land



Jul 27, 2018 10:16:22 AM
Sugar Land



Jul 27, 2018 10:16:36 AM
Sugar Land

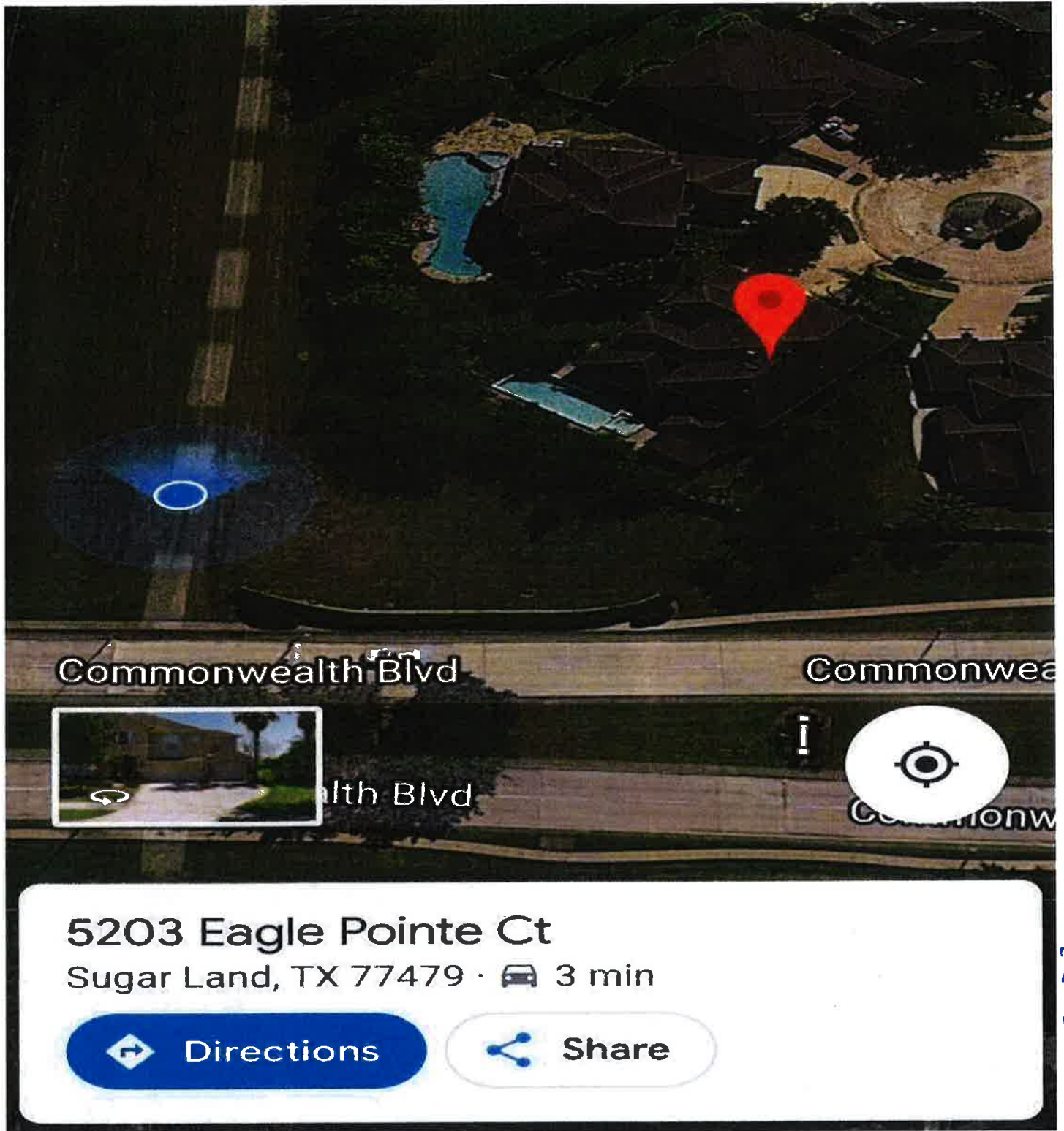


Jul 27, 2018 10:17:04 AM
Sugar Land



Jul 27, 2018 10:18:52 AM
Sugar Land



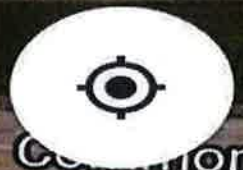


Commonwealth Blvd

Commonwea



alth Blvd



Commonw

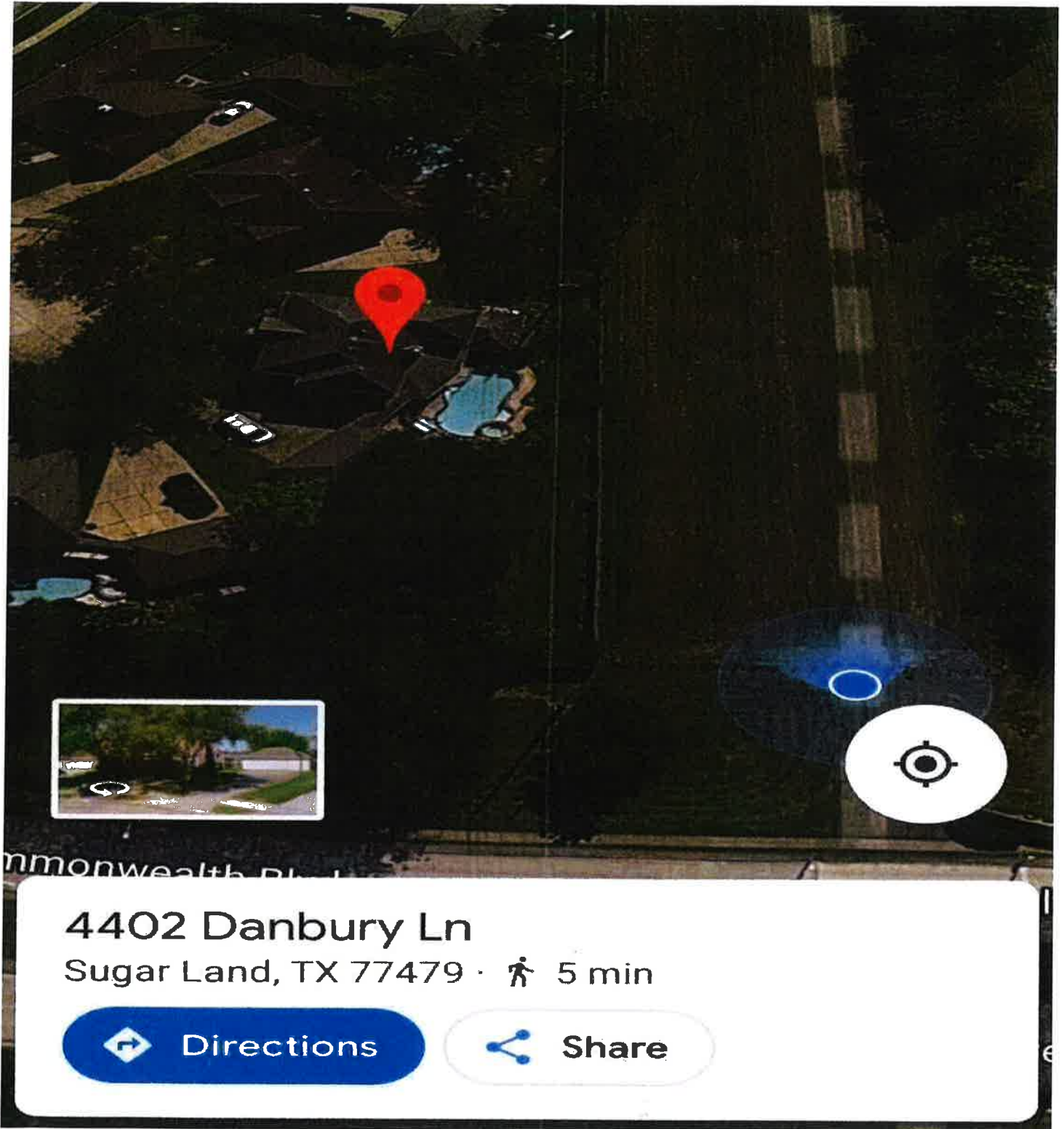
5203 Eagle Pointe Ct

Sugar Land, TX 77479 · 🚗 3 min


 **Directions**

 **Share**

Field 2



4402 Danbury Ln

Sugar Land, TX 77479 ·  5 min

 **Directions**

 **Share**





Dropped Pin

near 5010 Pineridge Dr, Sugar Land, TX 77479 · 

 **Directions**

 **Share**



LID Solutions continues training and education throughout the year. This includes Incident Command System (ICS) and National Incident Management System (NIMS) training, Fort Bend County Flood Management Association Symposium, and Fort Bend County Table Top exercise. This training also includes continuing education credits through FEMA, TXDPS, TDEM, TEEEX and others.

I. SPECIAL CONTRACT PROVISIONS

Training: 2018

EPP Training – 55

Specific Site Training – 4

Course Training – 171

- NAFSMA (National Assoc. of Flood & Stormwater Mgmt. Agencies) - Santa Fe, NM - July 10-12.

LID Solutions	EPP Training	Specific Site Training	Course Training	Total/Person
Bill Dunning	4		36	40
Justin Klump	4		12	16
David Beyer	5		12	17
Greg Hutchins				
Jason Klump	10	1	5	16
Jason L'Esperance	4			4
Jimmy De Los Santos				
Justin Cox	5			5
Mark Jones	1			1
Mike Thelen	10	1	42	53
Blake Kridel				
Mack Grimmatt		1		1
Tyler Werlein	10	1	64	75
Penny Dollar Key	1			1
Gene Krejci	1			1
TOTAL	55	4	171	230

Upcoming Training -

G-235A - Advance Emergency Planning - August 8&9.

- AWR-362 - Flooding Hazards: Science & Preparedness - Houston Transtar - August 29th.
- ASDSO (Assoc. of Dam Safety Officials) National Conference - Seattle, Wa. - Sept. 9 - 13th.

Attached - Weekly Checklists, proposals, river report, inspection, and rainfall map.

First Colony LID #2

WEEKLY PUMP STATION

Inspector- Tyler Werlein	2 July	3 July	4 July	5 July	6 July
Day:	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Inspect Pumps area	X	X		X	X
Inspect Sump pumps					
Inspect Flap gates	X	X		X	X
Inspect Sluice gates for obstructions	X	X		X	X
Inspect Fuel tanks (leaks)	X	X		X	X
All doors for mechanism issue	X	X		X	X
Check all fuel levels					X
Ground Maintenance	X	X		X	X
Check for any vandalism (signage, locks, gates, graffiti)	X	X		X	X
Lighting issues (bulb replacements)	X	X		X	X
Housekeeping (trash removal, clean floor as needed)	X	X		X	X
Vegetation growth on PS grounds	X	X		X	X
Comments:					
Weekly Levee/ Pond Inspection not performed due to rain.					
Radio Check was performed due to Holiday.					
Genset exercised 7/6					

First Colony LID #2

WEEKLY PUMP STATION

Inspector - Tyler Werlein	9 July	10 July	11 July	12 July	13 July
Day:	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<i>Inspect Pumps area</i>	X	X	X	X	X
<i>Inspect Sump pumps</i>					
<i>Inspect Flap gates</i>	X	X	X	X	X
<i>Inspect Sluice gates for obstructions</i>	X	X	X	X	X
<i>Inspect Fuel tanks (leaks)</i>	X	X	X	X	X
<i>All doors for mechanism issue</i>	X	X	X	X	X
<i>Check all fuel levels</i>					X
<i>Ground Maintenance</i>	X	X	X	X	X
<i>Check for any vandalism (signage, locks, gates, graffiti)</i>	X	X	X	X	X
<i>Lighting issues (bulb replacements)</i>	X	X	X	X	X
<i>Housekeeping (trash removal, clean floor as needed)</i>	X	X	X	X	X
<i>Vegetation growth on PS grounds</i>	X	X	X	X	X
Comments:					
<i>Weekly Levee/ Pond Inspection 7/13</i>					
<i>Radio Check was performed 7/11</i>					
<i>Genset exercised 7/13</i>					

First Colony LID #2

WEEKLY PUMP STATION

<i>Inspector- Tyler Werlein</i>	<i>16 July</i>	<i>17 July</i>	<i>18 July</i>	<i>19 July</i>	<i>20 July</i>
<i>Day:</i>	<i>MONDAY</i>	<i>TUESDAY</i>	<i>WEDNESDAY</i>	<i>THURSDAY</i>	<i>FRIDAY</i>
<i>Inspect Pumps area</i>	X	X	X	X	X
<i>Inspect Sump pumps</i>					
<i>Inspect Flap gates</i>	X	X	X	X	X
<i>Inspect Sluice gates for obstructions</i>	X	X	X	X	X
<i>Inspect Fuel tanks (leaks)</i>	X	X	X	X	X
<i>All doors for mechanism issue</i>	X	X	X	X	X
<i>Check all fuel levels</i>					X
<i>Ground Maintenance</i>	X	X	X	X	X
<i>Check for any vandalism (signage, locks, gates, graffiti)</i>	X	X	X	X	X
<i>Lighting issues (bulb replacements)</i>	X	X	X	X	X
<i>Housekeeping (trash removal, clean floor as needed)</i>	X	X	X	X	X
<i>Vegetation growth on PS grounds</i>	X	X	X	X	X
<i>Comments:</i>					
<i>Weekly Levee/ Pond Inspection 7/20</i>					
<i>Radio Check performed this week 7/18</i>					
<i>Genset exercised 7/20</i>					

First Colony LID #2

WEEKLY PUMP STATION

	23 July	24 July	25 July	26 July	27 July
<i>Inspector- Tyler Werlein</i>					
<i>Day:</i>	<i>MONDAY</i>	<i>TUESDAY</i>	<i>WEDNESDAY</i>	<i>THURSDAY</i>	<i>FRIDAY</i>
<i>Inspect Pumps area</i>	x	x	x	x	x
<i>Inspect Sump pumps</i>					
<i>Inspect Flap gates</i>	x	x	x	x	x
<i>Inspect Sluice gates for obstructions</i>	x	x	x	x	x
<i>Inspect Fuel tanks (leaks)</i>	x	x	x	x	x
<i>All doors for mechanism issue</i>	x	x	x	x	x
<i>Check all fuel levels</i>					x
<i>Ground Maintenance</i>	x	x	x	x	x
<i>Check for any vandalism (signage, locks, gates, graffiti)</i>	x	x	x	x	x
<i>Lighting issues (bulb replacements)</i>	x	x	x	x	x
<i>Housekeeping (trash removal, clean floor as needed)</i>	x	x	x	x	x
<i>Vegetation growth on PS grounds</i>	x	x	x	x	x
<i>Comments:</i>					
<i>Weekly Levee/ Pond Inspection 7/27</i>					
<i>Radio Check performed on 7/25</i>					
<i>Genset exercised 7/27</i>					

First Colony LID #2

WEEKLY PUMP STATION

Inspector- Tyler Werlein	30 July	31 July	1 Aug	2 Aug	3 Aug
Day:	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Inspect Pumps area	x	x	x	x	x
Inspect Sump pumps					
Inspect Flap gates	x	x	x	x	x
Inspect Sluice gates for obstructions	x	x	x	x	x
Inspect Fuel tanks (leaks)	x	x	x	x	x
All doors for mechanism issue	x	x	x	x	x
Check all fuel levels					x
Ground Maintenance	x	x	x	x	x
Check for any vandalism (signage, locks, gates, graffiti)	x	x	x	x	x
Lighting issues (bulb replacements)	x	x	x	x	x
Housekeeping (trash removal, clean floors as needed)	x	x	x	x	x
Vegetation growth on PS grounds	x	x	x	x	x
Comments:					
Weekly Levee/ Pond Inspection performed. 8/3					
Radio Check performed on 8/1					
Genset exercised 8/3					

LEEVE OPERATIONS INSPECTION

First Colony Levee Improvement District # 2

Inspected by: Tyler Werlein
 Inspected on: 07/27/2018

Reviewed by: Board
 Reviewed on: _____

Administrative Functions

Readiness for Flood Emergency

1. Name the organization with legal responsibility. First Colony Levee Improvement District # 2
2. Name of General Manager or Operator for the District. LID Solutions (Operator)
3. Is General Manager or Operator responsible for flood fighting operations? Yes No
4. Is there a published flood fighting plan? Yes No
5. Is there an appropriate supply of flood fighting equipment readily available for and emergency? Yes No
6. Are key personnel trained in flood fighting techniques and use of all equipment? Yes No

Maintenance Program

1. Has General Manager been designated who is responsible for O&M of the project? Yes No
The District does not employ a General Manager
2. Is there a published program for inspection and maintenance of the project and its features? Yes No
3. Have there been changes to this program? Yes No
4. Are inspections made in accordance with this program? Yes No
5. Are these inspection documented? Yes No
6. Are these records readily available? Yes No
7. Is the Operation and Maintenance manual furnished by the Engineer available for inspection? Yes No
8. Does this manual reflect current guidance for Operation and Maintenance of the project? Yes No

Inspection Functions

Maintenance of Levees

Levee: All

1. Is the levee being maintained to the design cross-section? Yes No N/A
2. Is there evidence of seepage, saturated areas, or boils on the levee? Yes No N/A
3. Have necessary repairs been made to cracks, erosion, or other damages? Yes No N/A
4. Are there any indications of scouring? Yes No N/A
5. Are there any indications of slides or sloughs developing? Yes No N/A
6. Is sod cover mowed regularly? Yes No N/A
7. Is sod or other desirable cover fertilized and reseeded as necessary? Yes No N/A
8. Is the levee crown at design grade? Yes No N/A
9. Is the levee crown shaped for proper drainage? Yes No N/A
10. Is undesirable growth permitted on levee crown? Yes No N/A

LEVEE OPERATIONS INSPECTION

First Colony Levee Improvement District # 2

- | | | | |
|---|---|--|------------------------------|
| 11. Are there any obstructions to vehicular passage on levee crown? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 12. Are access roads to and on the levee properly maintained? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 13. Are access ramps properly maintained? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 14. Is unauthorized vehicular traffic permitted on levee? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 15. Are cattleguards/gates in good condition? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 16. Are keys to locked gates readily available to personnel? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 17. List all new non-permitted encroachments in easements. | | | |

Maintenance of Drainage Structures

Drainage Structure: Main

- | | | | |
|--|---|--|------------------------------|
| 1. Are flap gates kept in a reasonable state of repair? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 2. Are the flap gates in good operating condition? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 3. Are there cracks or deterioration of concrete? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 4. Does the deterioration of concrete affect the stability of the structure? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 5. Are the drainage systems in good working order? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 6. Are pressure relief wells in good working order? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 7. Are the inlet and outlet channels clear of growth and debris? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 8. Are concrete joints watertight? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 9. Has slope paving around structure been displaced? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 10. Are there voids under the slope paving? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 11. Is there any erosion that might endanger the stability of the structure? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 12. List all new non-permitted encroachments in easements. | | | |

Maintenance of Pumping Stations

Pump Station: Avondale

- | | | | |
|---|---|-----------------------------|------------------------------|
| 1. Is all pumping equipment operable? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 2. Is pumping equipment being properly maintained? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 3. Is a regular inspection and preventative maintenance program being followed? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 4. Are adequate supplies of fuel available? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 5. Are adequate supplies of lubricants available? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 6. Are emergency lighting and communication equipment operable? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 7. Is electrical wiring in satisfactory condition? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

LEVEE OPERATIONS INSPECTION

First Colony Levee Improvement District # 2

- | | | | |
|---|---|--|---|
| 8. Are all generators and air compressors being properly maintained? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 9. Are buildings being adequately maintained? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 10. Are the operating room, pump room, and sump clean? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 11. Are operating manuals readily available? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 12. Are operating personnel properly trained to operate and maintain the equipment? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 13. Are operating logs being maintained and available for inspection? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 14. Do fuel tanks have leakage? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 15. Are trash rakes clean and operable? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input checked="" type="checkbox"/> N/A |

District does not have any mechanical trash rakes. However, stationary bar screens are in place and clean.

16. List all new non-permitted encroachments in easements.

Maintenance of Drainage Ditches

Drainage Ditch: Main

- | | | | |
|---|---|--|------------------------------|
| 1. Is the carrying capacity of the ditch reduced by undesirable growth or debris? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 2. Have necessary repairs been made to eroded areas? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 3. Are side slopes damaged by slides, sloughing, or wave wash? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 4. Are there any unauthorized structures or encroachments obstructing the ditch? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 5. Is the ditch free of trash, debris, and undesirable growth? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 6. Are all back slope drains free of debris and properly maintained? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 7. Are all back slope swales free of debris and properly maintained? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 8. Will the ditch function satisfactorily during flood emergencies? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 9. List all new non-permitted encroachments in easements. | | | |

Control of Encroachment and Trespassing

- | | | | |
|--|---|--|------------------------------|
| 1. Are unauthorized structures located on or adjacent to project features? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 2. Is there any unauthorized excavation within the project right-of-way? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | <input type="checkbox"/> N/A |
| 3. Are right-of-way boundaries properly identified? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 4. Are all pump stations and structures secure from trespassers? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

Control of Wild Growth

- | | | | |
|--|---|-----------------------------|------------------------------|
| 1. Have trees and undesirable growth been cleared from ditches and levees? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| 2. Does brush cover or other growth interfere with inspection? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |

Control of Burrowing Animals

LEVEE OPERATIONS INSPECTION
First Colony Levee Improvement District # 2

1. Is there an effective program for control of burrowing animals?

Yes No N/A

2. Are animal burrows properly filled and compacted?

Yes No N/A

LEVEE OPERATIONS INSPECTION
First Colony Levee Improvement District # 2

Summary

---Levee: All---
All Good

---Drainage Structure: Main---
All Good

---Pump Station: Avondale---

15. Are trash rakes clean and operable?

District does not have any mechanical trash rakes. However, stationary bar screens are in place and clean.

---Drainage Ditch: Main---
All Good

---Readiness for Flood Emergency---
All Good

---Maintenance Program---

1. Has General Manager been designated who is responsible for O&M of the project?

The District does not employ a General Manager

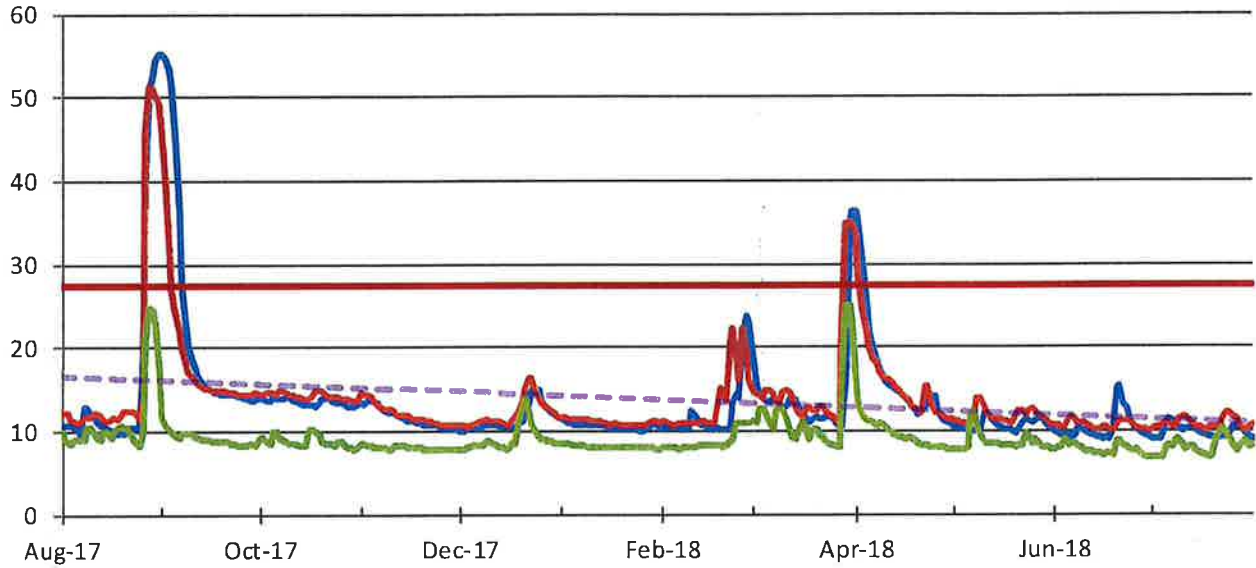
---Control of Encroachment and Trespassing---
All Good

---Control of Wild Growth---
All Good

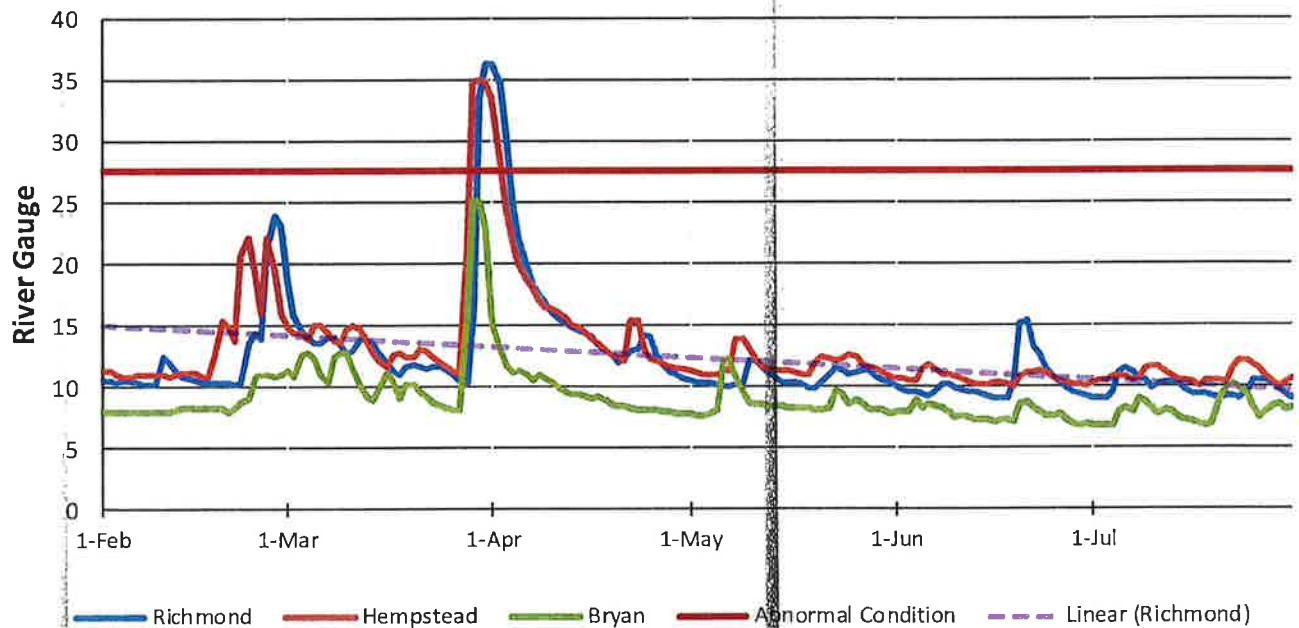
---Control of Burrowing Animals---
All Good

Additional Comments

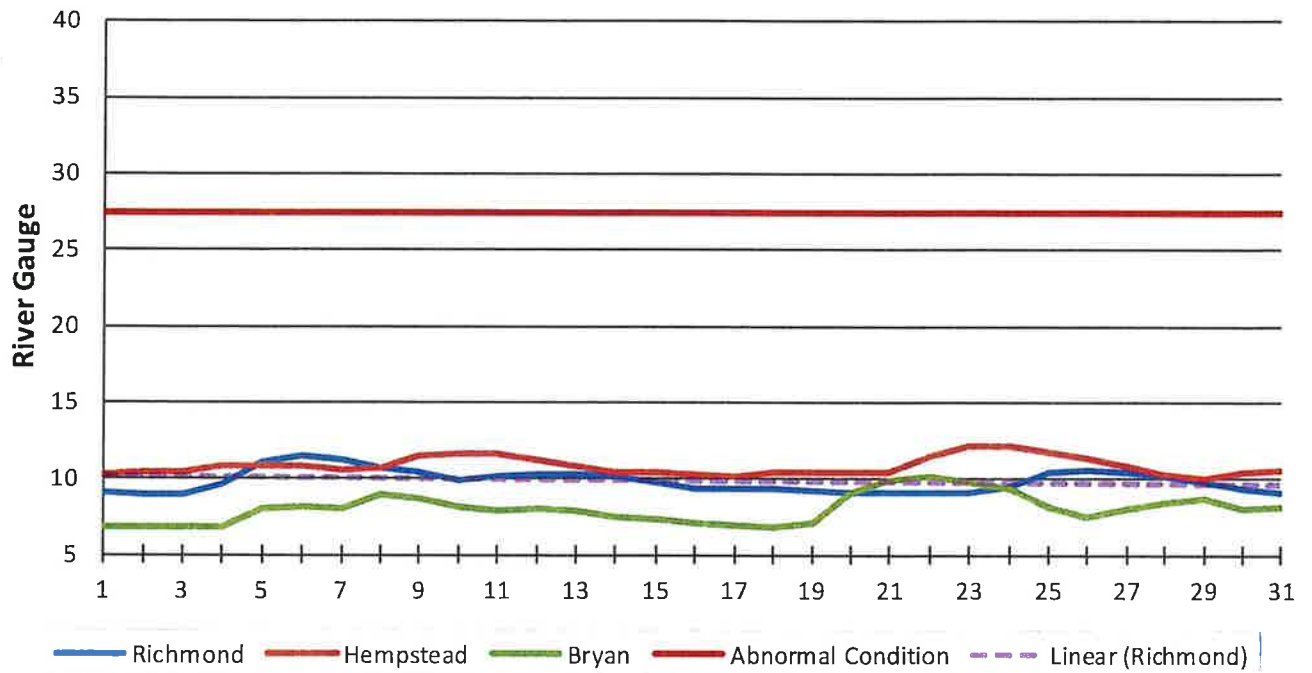
High River Events for Past Year



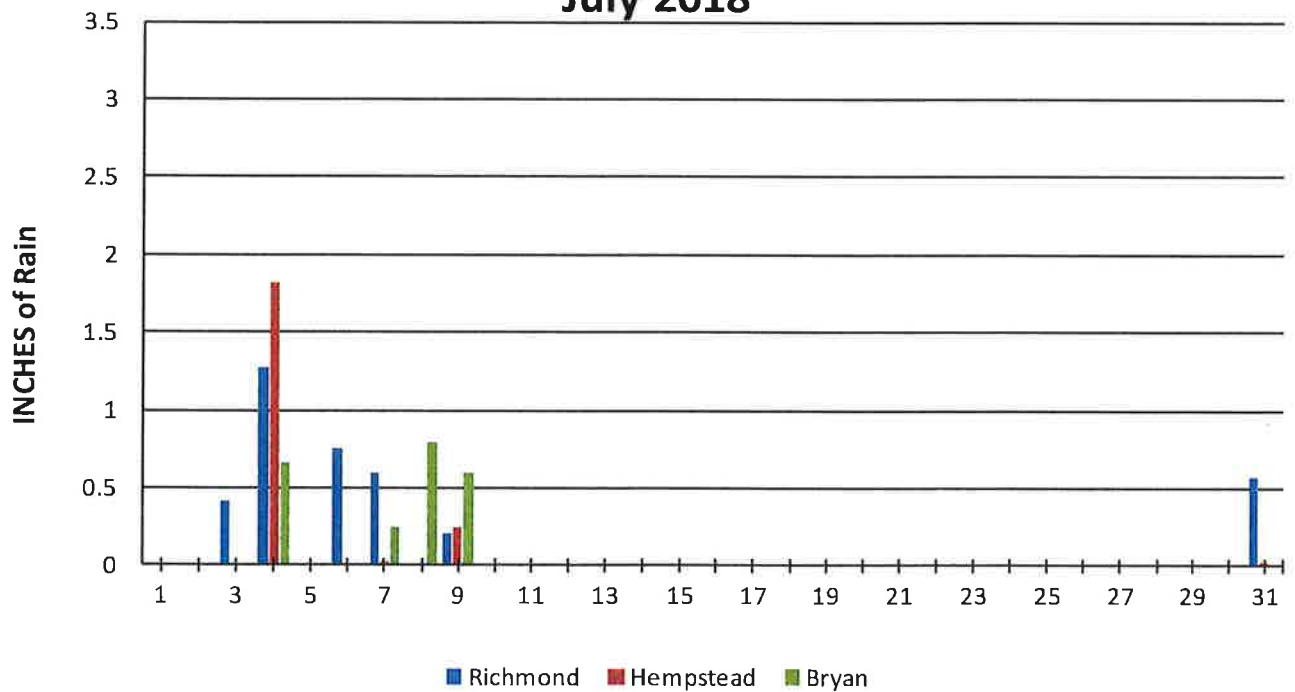
Brazoz River February - July



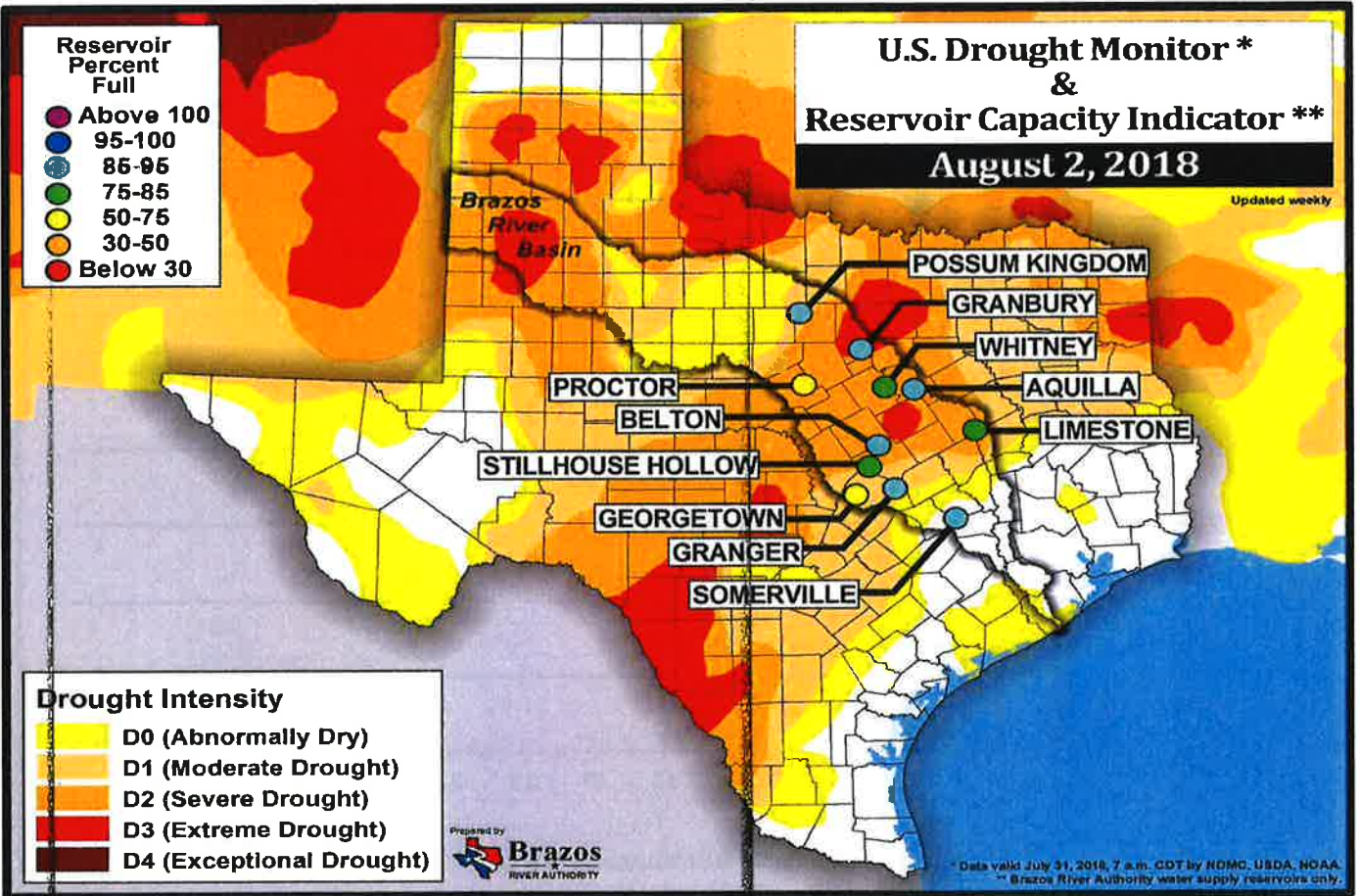
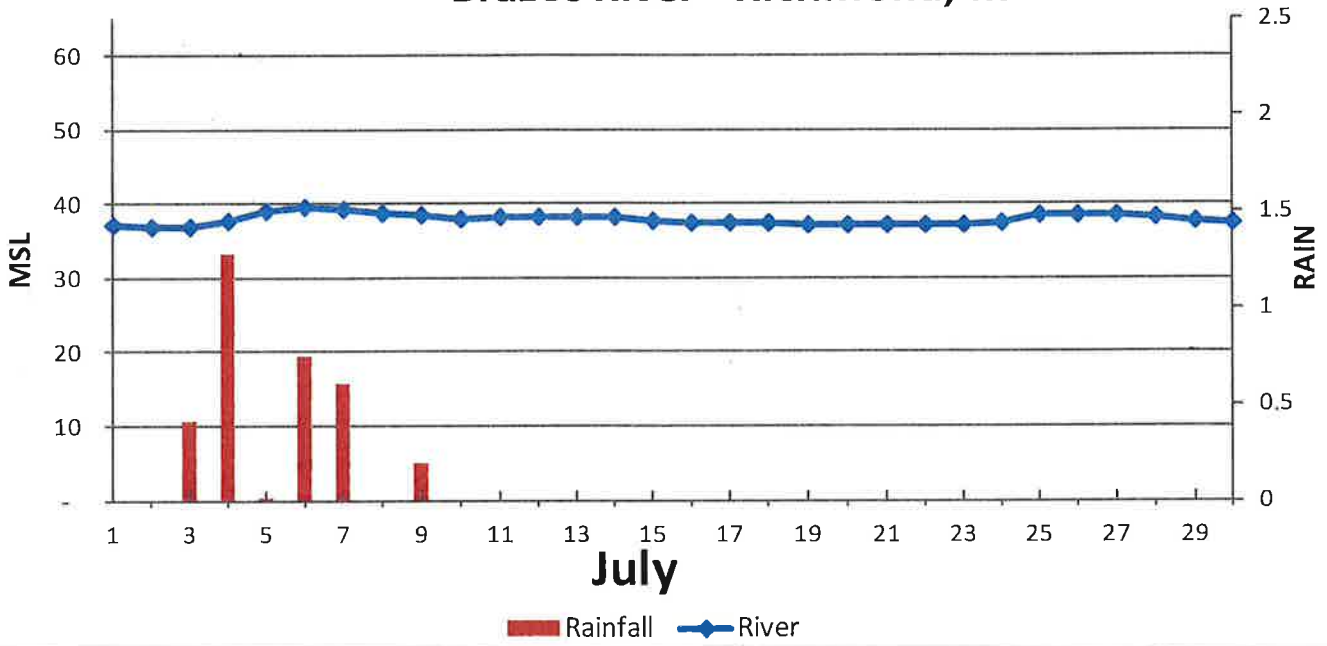
Brazos July 2018



Rainfall July 2018

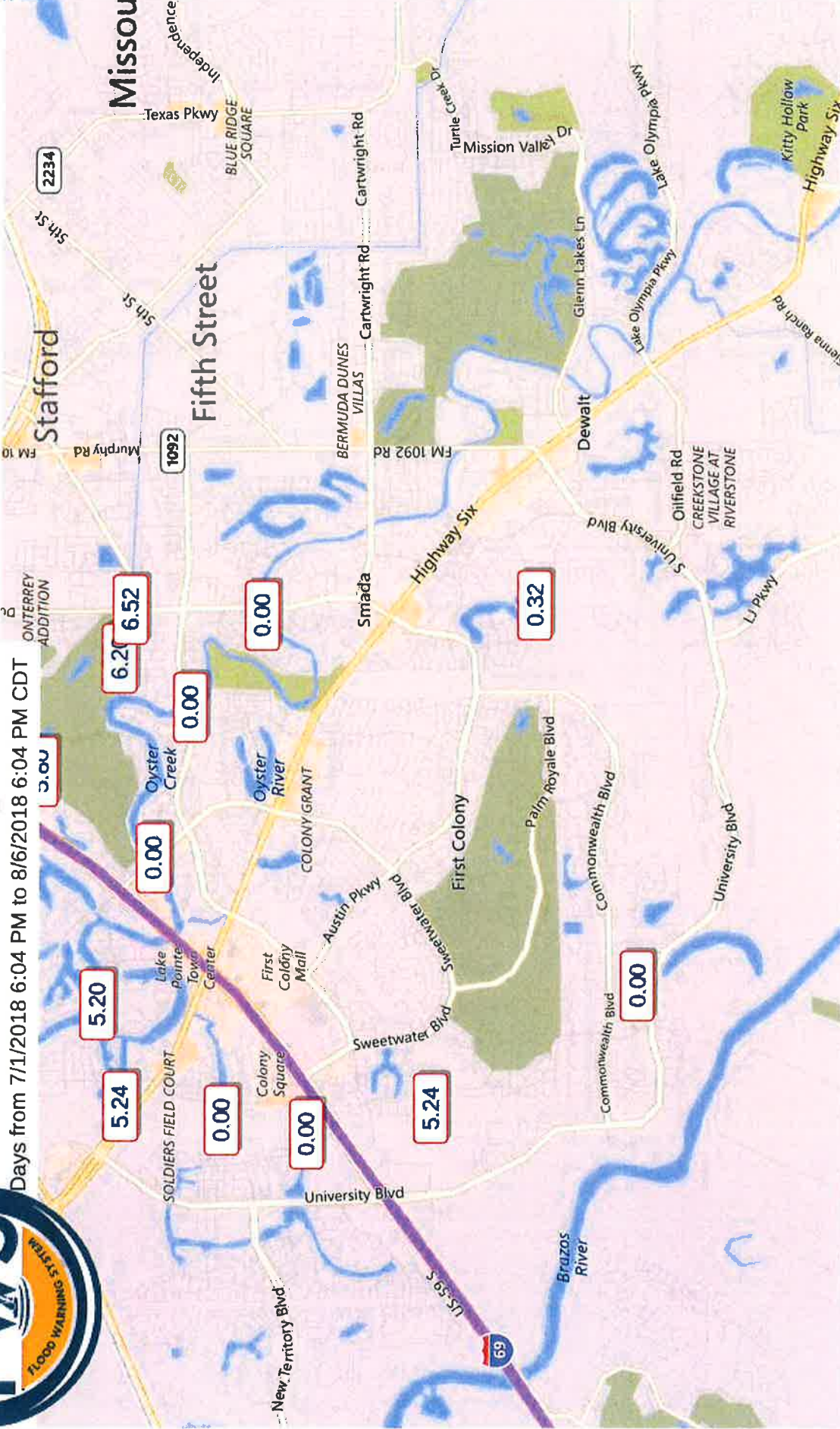


2018 WEATHER SUMMARY Brazos River - Richmond, Tx





Days from 7/1/2018 6:04 PM to 8/6/2018 6:04 PM CDT



Missouri City

F..... for 36 Days from 7/1/2018 6:04 PM to 8/6/2018 6:04 PM CDT

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County Boundaries

Watersheds

0.00 Rainfall Totals (inches)



Tuesday August 7, 2018

First Colony LID No 2: General Liability & Excess Liability Insurance

Summary

Insurance underwriters experienced significant loss due to Harvey and have lost appetite for insuring businesses related to flood control in the Houston area. The cost for LID Solutions to carry general liability insurance and excess liability insurance as required by the contract has increased significantly.

History

- May 2015: During the Memorial Day Flood, Travelers Insurance sent a notice of cancellation and nonrenewal. Their reasoning was lack of appetite for insuring levee operations. The Governor declared a state of emergency which included a moratorium on insurance cancellation. Travelers extended coverage for 90 days.
- August 2015: Allied World Assurance Company (AWAC) underwrites the general liability policy and the excess liability policy with the express understanding that levee operations were a considered risk.
- May 2018: After Harvey, AWAC declines to quote the renewal. Their only reason is the exposure to levees.
- July 2018: LID Solutions takes the policies to market. 12 out of 14 underwriters decline to quote the policies. Astrus Insurance will underwrite levee operations, but their rates are a 50% increase from expiring. Endurance Insurance will underwrite the excess liability coverage, but their rates are a 53% increase from expiring. Coverage is bound in accordance with the contract.

The Numbers

The total premium increase was \$35,660 of which 12.2% was allocated to First Colony LID No 2 for a total increase of \$4,350 per year. We asked the underwriter how they allocated the premiums based on their model. The underwriter would not share their method, but they considered taxable basis of the district, facility types, contract value, and district assets to determine the allocation.

Proposed Resolution

Approve amendments to the LID Solutions contract to increase the monthly base amount to include the increased insurance premium.



6330 West Loop South, Suite 150
Bellaire, Texas 77401
Tel: 713.777.5337
Fax: 713.777.5976
www.jonescarter.com

August 7, 2018

Board of Directors
First Colony LID No. 2
c/o Coats Rose, P.C.
9 East Greenway Plaza, Suite 1000
Houston, Texas 77046

Re: July Status Report

Dear Directors:

1. Review Proposed Capital Improvements Budget (Agenda Item 6.a) –

- a. CIP will be updated for September Board meeting to include costs from bid held July 31, 2018. JC would like to have a table top with Directors.

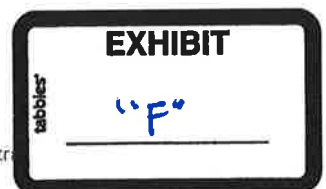
2. Report, Pay Estimates and Change Orders for Projects (Agenda Item 6.b) –

- a. **Outfall Gage (City of Sugar Land / Harris County Flood Control District):** Interlocal Agreement has been signed. A copy is attached. City of Sugar Land has requested payment for installation. The parts have been ordered. JC is coordinating delivery.
- b. **Stormwater Pump Station Expansion:** Jones|Carter advertised, held the pre-bid conference and an on-site meeting with potential contractors. The project was bid on July 31, 2018.
- c. **Emergency Action Plan:** Updated EAP was submitted to Fort Bend County Drainage District.
- d. **FEMA Project Completion and Certification Report:** JC recommends signing the Project Completion and Certification Report for 4272 DR-TX (2016 Flood Event)
- e. **Levee Education:** JC attended the perimeter levee meeting on July 31, 2018. JC also had a representative at the Lower Brazos River Erosion Study Presentation (meeting notes attached) on July 25th.

3. Award of Contracts and/or authorizing engineer to advertise for bids (Agenda Item 6.c) –

Jones|Carter recommends award of the contract for the Stormwater Pump Station Improvements to R&B Group, Inc. for Base Bid plus Alternate A1 in the amount of \$2,150,600.00.

Jones|Carter requests Board consider authorizing Board President to sign contracts outside of monthly meeting pending Attorney review.





Board of Directors
Page 2
August 7, 2018

Upcoming Meetings:

Oct. 5th – Perimeter Levee Walk-through meeting (meet at 1111 Highway 6)

Should you have any questions or require additional information, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Stephen C. Reiter'.

Stephen C. Reiter, PE, CFM
Division Manager, Hydrology and Hydraulics

RLC/mls

K:\05120\05120-0900-18\Meeting Files\Status Reports\June Monthly Status Report 20180604.docx

Enclosures

**INTERLOCAL AGREEMENT FOR INSTALLATION AND MAINTENANCE
OF ONE (1) GAGE STATION
BETWEEN THE CITY OF SUGAR LAND AND
FIRST COLONY LEVEE IMPROVEMENT DISTRICT NO. 2**

This Interlocal Agreement ("Agreement") is made and entered into between the City of Sugar Land, a municipal corporation located in Fort Bend County, Texas ("City") and First Colony Levee Improvement District No. 2, a Levee Improvement District located in Fort Bend County, Texas ("LID").

RECITALS:

WHEREAS, pursuant to the Interlocal Cooperation Act, Texas Government Code Chapter 791, as amended, cities, counties, special districts, and other legally constituted political subdivisions of the State of Texas are authorized to enter into local contracts and agreements with each other regarding governmental functions and services; and

WHEREAS, the natural resources and functions of rivers, streams, bayous, and channels help maintain the integrity of natural and manmade systems and provide multiple benefits such as the conveyance and storage of flood waters, recreation, the improvement of surface water quality, and the provision of habitats for fish and wildlife; and

WHEREAS, the periodic flows from rainwater have the potential to cause extensive damage to property and loss of life; and

WHEREAS, local goals for flood warning, flood damage reduction, and efficient drainage can be better achieved through cooperative management; and

WHEREAS, the LID desires that the City install and maintain one (1) gage station, that will be owned by the City and located on property owned by the City, to measure rainfall amounts and water levels in channels; and

WHEREAS, the one (1) gage station will transmit data to the Harris County Flood Control District's base station for reporting on the public Harris County Flood Warning System website;

NOW THEREFORE, in consideration of the mutual covenants contained herein and subject to the conditions herein set forth, the City and LID hereby agree as follows:

I. LID Responsibilities

The LID will:

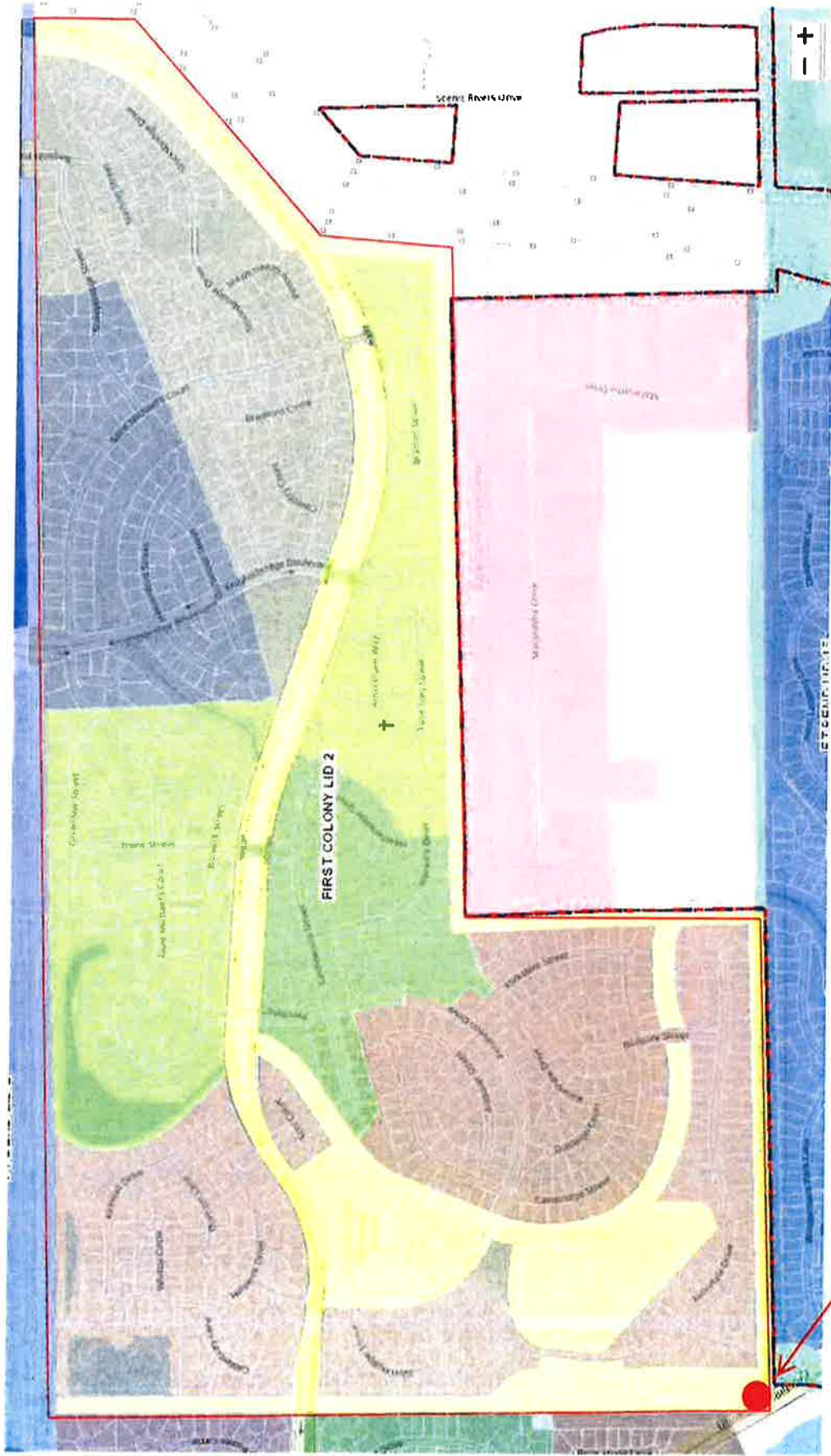
- A. Furnish all necessary parts to construct and install one (1) gage station.
- B. Pay the City a total of \$2,800.00 within thirty (30) days after the Effective Date of this Agreement, as consideration for the City's installation of the gage station.

For the LID: First Colony Levee Improvement District No. 2
 9 Greenway Plaza, Suite 1100
 Houston, Texas 77046
 Attn: John G. Cannon
 E-mail: _____

V. Miscellaneous

- A. It is expressly understood and agreed by the parties to this Agreement that no party shall be held liable for the actions of another party to this Agreement while in any manner furnishing services hereunder. Further, nothing herein shall be construed as a waiver of sovereign immunity by any party hereto.
- B. In the event the City fails or refuses to perform any of its obligations herein, the LID's sole remedy shall be to terminate this Agreement; provided, however, that before terminating this Agreement for such failure or refusal, the LID shall first notify the City in writing of its intent to terminate and give the City not less than thirty (30) days to remedy such deficiency, and thereafter only terminate this Agreement in the event that the City fails or refuses to remedy the deficiency. Upon termination of this Agreement, the City shall refund the unearned portion of any fees paid by the LID on a prorated basis.
- C. In the event the City fails or refuses to install the one (1) gage station after having received the \$2,800.00 payment from the LID for such installation, the LID's sole remedy shall be a full refund from the City of the \$2,800.00 payment.
- D. Payment for the performance of governmental functions or services under this Agreement is being made from current revenues available to the paying party.
- E. Each party to this Agreement shall be solely responsible for defending against and liable for paying any claim, suit, or judgment for damages, loss, or costs, arising from that party's negligence in the performance of this Agreement in accordance with applicable law.
- F. This Agreement shall be construed under and in accord with the laws of the State of Texas. Any and all legal action necessary to enforce the Agreement will be held in Fort Bend County, Texas.
- G. If any provision of the Agreement shall be held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives of the parties.
- H. This Agreement represents the entire understanding between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement.
- I. This Agreement may be amended only by the mutual written consent of all the parties.

First Colony LID 2



Location of New Flood Gauge on University Bridge



MEMO

TO: First Colony Levee Improvement District 2 Board Meeting File **JOB NO.:**05120-0900-18

FROM: Heather W. Goodpasture, PE, CFM

DATE: July 25, 2018

RE: Brazos River Erosion Study Presentation
301 Jackson St., Richmond, TX (Fort Bend County Travis Building)

ATTENDEES: Heather W. Goodpasture, PE, CFM

The items of interest to Jones & Carter, Inc., that were discussed at the Brazos River Erosion Study Presentation on July 25, 2018 meeting are as follows:

Progress:

- H&H models and floodplain mapping are 100% complete
- Alternative analysis almost complete
- Benefit/cost analysis in progress
- Draft Report to be completed August 2018
- Final Report to be completed December 2018

Updated Modeling:

- 100-year storm center is in Brenham
- Shows 139,600 cfs at Richmond gauge during 100-year
 - This is compared to 164,000 from the 2014 Fort Bend Co. FIS
 - Also compared to 127,000 from the Halff Gauge Frequency Analysis
- 100-year elevation at Richmond Gauge will be approximately 84.45-ft NAVD (or 57.43-ft on gauge datum)
 - This is up from the FEMA elevation of approximately 82.8-ft NAVD (55.78-ft on gauge datum)
- Projected 100-year elevation at FCLID 2 outfall is 74.59-ft
- The remaining freeboard is projected to be from 3.49 ft to 4.73 ft (based on LiDAR)



6330 West Loop South, Suite 150
Bellaire, Texas 77401
Tel: 713.777.5337
Fax: 713.777.5976
www.jonescarter.com

August 6, 2018

Board of Directors
First Colony Levee Improvement District No. 2
c/o Coats Rose, P.C.
9 East Greenway Plaza, Ste. 1000
Houston, Texas 77046

*Timing - order eqmt
lig. d. 7*

Attention: Mr. John Cannon

Re: Stormwater Pump Station Improvements
First Colony Levee Improvement District No. 2
District Operating Funds
TIN No. 76-0199399

Dear Directors:

We received bids for the referenced contract in our office on July 31, 2018 at 1:30 P.M. Bids were publicly opened and read at that time.

Five (5) contractors submitted proposals for this work. A summary tabulation of the bids is enclosed for your review. R & B Group, Inc. submitted the lowest Base Bid plus Alternate A1 proposal in the amount of \$2,150,600.00.

We have worked with R & B Group, Inc. in the past and find them to be an acceptable contractor. We recommend the referenced contract be awarded to R & B Group, Inc. on the basis of their Base Bid plus Alternate A1 proposal in the amount of \$2,150,600.00.

Sincerely,

Bethany A. Miller, P.E.

JCD

K:\05120\05120-0015-00 Stormwater Pump Station Improvements\3 Construction Phase\Contract Documents\ROA\05120-0015-00 ROA.doc
Enclosure

OWNER: First Colony Levee Improvement District No. 2		PROJECT: Construction of Stormwater Pump Station Improvements		TIME: 1:30 P.M.		BID NO. 1		BID NO. 2		BID NO. 3		BID NO. 4		BID NO. 5	
ITEM NO.	DESCRIPTION	UNIT	PLAN QUANTITY	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	BASE BID Construction of Stormwater Pump Station Improvements, including but not limited to mobilization, bonds and insurance, miscellaneous site work, pump station improvements with a submersible axial flow pump, construction of 48-inch HOPE pond outfall, piping valves, 450 KW natural gas back-up generator, sluice gate, storage building improvements, fencing, temporary controls and power, MCC and controls, electrical work including conduit and wire, and all other work specified or shown in the contract documents but not included in other bid items, including adjustments and work necessary for a complete and functional pump station, for the sum of:	L.S.	1.0	\$1,920,000.00	\$1,920,000.00	\$1,992,300.00	\$1,992,300.00	\$2,196,369.00	\$2,196,369.00	\$2,370,000.00	\$2,370,000.00	\$2,399,400.00	\$2,399,400.00	\$2,399,400.00	\$2,399,400.00
2	Installation, maintenance, and record keeping of a Storm Water Pollution Prevention Plan (SWPPP), complete as specified for the sum of:	L.S.	1.0	\$500.00	\$500.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$7,200.00	\$7,200.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
3	Provision of trench safety systems for piping and foundation construction, complete as specified for the sum of:	L.S.	1.0	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$2,400.00	\$2,400.00	\$5,700.00	\$5,700.00	\$5,700.00	\$5,700.00
4	Allowance for CenterPoint Energy to extend a natural gas line to the Stormwater Pump Station Site and install a natural gas meter onsite for the natural gas driven generator:	L.S.	1.0	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
5	Allowance for CenterPoint Energy to demolish the existing service pole and install a new concrete service pole and reroute powerlines as indicated on the construction drawings:	L.S.	1.0	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
6	Allowance to modify the proposed improvements as described in the contract documents due to unforeseen conditions not determinable at the time of bidding, complete as specified and approved by the Engineer on an as needed basis:	L.S.	1.0	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
7	PLC programming by Jones Carter, complete as specified:	L.S.	1.0	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
TOTAL BASE BID					\$1,985,600.00		\$2,069,300.00		\$2,264,469.00		\$2,444,600.00		\$2,472,900.00		\$2,472,900.00
A1	Alternate Items Construction of a 450 KW diesel generator and subbase fuel tank, foundation and elevated walkway, electrical work including conduit and wire, and all other work necessary for a complete and operating system, for the sum of:	L.S.	1.0	\$165,000.00	\$165,000.00	\$176,500.00	\$176,500.00	\$160,000.00	\$160,000.00	\$217,000.00	\$217,000.00	\$163,000.00	\$163,000.00	\$163,000.00	\$163,000.00
TOTAL BASE BID PLUS ALTERNATE A1					\$2,150,600.00		\$2,239,800.00		\$2,424,469.00		\$2,661,600.00		\$2,635,900.00		\$2,635,900.00

Generated Date: 05/18/2018 19:30

Federal Emergency Management Agency
Project Completion and Certification Report (P.4)
Disaster: FEMA-4272-DR-TX

Applicant FIPS ID: 157-U4U2M-00 Applicant/Subdivision Name: FIRST COLONY LEVEE IMPROVEMENT DISTRICT #2

Certification

I hereby certify that to the best of my knowledge and belief all work and costs claimed are eligible in accordance with the grant conditions, all work claimed has been completed, and all costs claimed have been paid in full.

I certify that all funds were expended in accordance with the provisions of the signed FEMA-State Agreement and I recommend an approved amount of \$ _____

Signed: _____ Date: _____

Signed: _____ Date: _____

Applicant's Authorized Representative

Governor's Authorized Representative

PA-06-TX-4272-PW-00149(0) <u>P</u>	
Applicant Name:	Application Title:
FIRST COLONY LEVEE IMPROVEMENT DISTRICT #2	FIR002D Repair Main Outfall Joint Failure
Period of Performance Start:	Period of Performance End:
06-11-2016	12-11-2017

Bundle Reference # (Amendment #)	Date Awarded
PA-06-TX-4272-PW-00149(859)	01-11-2018

Subgrant Application - FEMA Form 90-91

Note: The Effective Cost Share for this application is 75%

FEDERAL EMERGENCY MANAGEMENT AGENCY
PROJECT WORKSHEET

DISASTER	PROJECT NO.	PA ID NO.	DATE	CATEGORY
FEMA 4272 - DR -TX	FIR002D	157- U4U2M-00	11-08-2016	D

APPLICANT: FIRST COLONY LEVEE IMPROVEMENT DISTRICT #2	WORK COMPLETE AS OF: 10-21-2016 : 100 %
---	--

Site 1 of 1

DAMAGED FACILITY:

First Colony Levee Improvement District #2

COUNTY: Fort Bend

LOCATION:

PA-06-TX-4272-PW-00149(0):
First Colony LID #2
4950 Avondale Drive
(29.554508/-95.618253)

LATITUDE:
29.554508

LONGITUDE:
-95.618253

Current Version:

DAMAGE DESCRIPTION AND DIMENSIONS:

PA-06-TX-4272-PW-00149(0):
During the incident period 5/22/2016 thru 6/24/2016 severe storms and torrential rain, caused overland flooding throughout First Colony Levee Improvement District #2 and Fort Bend County, Texas. High flood waters saturated and eroded a section of top soil approximately (5 FT L x 5 FT W x 6 FT D) causing a sinkhole to form directly over top of a (6 FT L x 6 FT W) concrete box culvert. Inside the concrete box culvert hydraulic pressure from the sinkhole scoured a section of (8.2 FT L x 1.5 FT W x 8 IN D) mastic strip joint filler (clay) which broke away separating the joint. There were mud, silt and sand deposits streaming through the joint opening, accumulating inside the concrete box culvert.

The GPS Coordinates (29.554508/-95.618253) were taken directly over the sinkhole at First Colony Levee Improvement District #2.

Current Version:

SCOPE OF WORK:

PA-06-TX-4272-PW-00149(0):
The Sub Recipient, First Colony LID #2, Dun's No. 080313589, utilized (2) two in-place Contract Services to complete the following repairs:

Storm Water Solutions, LP, (SWS) is a sub-contractor for First Colony LID #2 and is responsible for daily maintenance and repairs to the District. SWS has the authority in accordance with their contract guidance, Section 2.00 Exhibit B "Additional Services" between SWS and the district to hired subcontract services. SWS hired Camino Contract Services to assist SWS in completing the repairs to the sinkhole and joint failure:

Scope of Work:

1. Mobilization (1) lump sum of \$750.00

2. Excavate to the 6 FT L x 6 FT W concrete box culvert, including hydro excavation as needed.
 - Pour reinforced concrete collar at separated joint failure, (top and sides only) this does not include the bottom.
 - Backfill with cement stabilized sand around the collar and excavate spoil back to grade for a total cost of (1) lump sum of \$19,625.00
3. Trench Safety (1) lump sum of \$925.00
4. Bermuda Sod install at disturbed areas – (1) lump sum of \$495.00
5. Vactor service - clean mud, silt and sand inside the concrete box (1) EA of \$1,956.00
6. Disposal of 11 CY of mud and sand offsite at \$83.00 per CY equals \$913.00

The subcontractor's repair cost includes labor, equipment and materials used.

The total repair cost is \$24,664.00, plus 10 percent of the repair cost which Storm Water Solution adds to all subcontracts in the amount of \$2,466.40(As shown on the SWS summary sheet) for a total of \$27,130.00.

Contractors 10% markup removed from cost. FEMA does not reimburse costs incurred under a cost plus a percentage of cost contract or a contract with a percentage of construction cost method. See Public Assistance Program and Policy Guide, page 32 and 2 CFR § 200.323 (d).

The Sub Recipient, First Colony LID #2, used good construction practices to installed a reinforced concrete collar to complete the repairs. This scope of work reference normal practices for how First Colony LID #2 repair joint failures with utilizing most economical cost for completing the repair.

The Sub Recipient has provided two proposal's from Camino Services. One proposal cost to repair the sinkhole and joint failure back to its pre-disaster condition versus another proposal's cost to install the reinforced concrete collar.

To restore the damages back to its pre-disaster condition would have required the excavation of the entire joint from the surface to the bottom of the concrete box to the concrete headwall. The removal of the two boxes at the joint as well as the box closest to the headwall, install a new joint to replace the failed joint, and reinstall the boxes with all new cement stabilized sand bedding. The cost for this work is estimated to be \$50,519.00 for the construction plus an additional \$2,500 to \$5,000 for proper inspection and testing of the installation and bedding/backfill.

The reinforced concrete collar was chosen because it was an economical (50 percent less) alternative to repair the joint. (See the attached Proposal)

Equipment usage: One Pick-up truck was used for (10.5) hours to assist Camino Services on site at the outfall joint repair. The hourly labor cost and equipment cost is summarized on the SWS summary sheet. FEMA Cost Code 8801 were used to determine the cost hourly for the usage of Pickup truck. See the attached SWS summary sheet \$1,010.00

Jones/Carter is a consultant Engineer Firm for First Colony LID #2. There responsible for overseeing the construction for internal/external repairs to the lake system and monitoring severe impacts to the levees within the District. Jones/Carter (Engineer Firm) is an in-place Contract Service for the District and is responsible for the overseeing of all related construction repairs.

Jones/Carter activities includes:

- Coordinated construction activities with District Engineer and Board of Directors.
- Prepare engineer's report concerning the Sinkhole and Joint Failure, to report to the District
- Updating the District on issues concerning the joint failure repair cost and completion process.

Jones/Carter has submitted Invoice Number.0236053 and Invoice Number.0237239, which references Task 003 for the External Sinkhole and Joint Failure repair for May/June 2016 flood storm event. The two invoices for task 003 includes (4) hours worked at an hourly rate of \$155.00 per hour equaling \$620.00; and (10) hours worked at an hourly rate of \$155.00 per hour equaling \$1,550.00. Plus an additional 2 two hours worked at an hourly rate of \$110.00 per hour equaling \$220.00.

Jones/Carter is requesting reimbursement for (16) hours worked under task 003 equaling the amount of \$2,390.00. (See the attached Invoice)

The Invoices for Jones/Carter submitted by the Sub Recipient, includes contract hours worked and the contractor's employee hourly rates. The Invoices have been validated by the Project Specialist and is found to be correct.

Project Cost:

Storm Water Solution/Camino Invoice \$24,664.00
Storm Water Solution Equipment usage \$1,010.00
Jones/Carter \$620.00 plus \$1,770.00= \$2,390.00
Claimed Direct Administrative Cost \$1,085.00

Removed Jones/Carter submitted DAC, as they're a maintenance contractor and their contract of submitted billing is stated in their contract.

Eligible Direct Administrative Cost \$0.00

Total Project Cost \$28,064.00

End of Scope

Project Notes:

1. The monthly maintenance reports are prepared by Storm Water Solutions(SWS)for First Colony LID. SWS performs routine maintenance and inspection services for the District. They review the conditions of the District's pump station, outfall channel, internal drainage, and the District's culverts and gates to ensure they are in good working condition. As needed, these facilities are repaired

throughout the month. See the attached monthly maintenance reports for 2016.

2. Per the USACE regulations, the District periodically perform a CCTV inspection on the culverts, in addition to our weekly maintenance. Attached are the two previous CCTV inspection reports, for 2014 and 2016. The 2016 report mainly focus on the failure. (See the attached CCTV inspection reports)

RECORD RETENTION: As described in 2 CFR 200.33 Subrecipient must maintain all work-related records for a period of three (3) years from Subrecipient closure (final payment), all records relative this project worksheet are subject to examination and audit by the State, FEMA and the Comptroller General of the United States and must reflect work related to disaster specific costs.

DIRECT ADMINISTRATIVE COSTS (ESTIMATED): Direct Administrative Costs (Subgrantee) 9901 has been determined by using actual cost from the DAC Spreadsheet (Attached). These costs were calculated based on the Sub recipient hourly rate and the time taken to gather the documentation for this project. The Subrecipient has the back-up documentation requested which supports all costs incurred for assistance in formulating or administering this public assistance grant.

HAZARD MITIGATION: Hazard Mitigation under 406 were discussed and no mitigation has been found feasible.

PROCUREMENT: The Subrecipient was advised by FEMA PAC and/or Project Specialist that in the seeking of proposals and letting of contracts for eligible work, the Subrecipient must comply with its Local, State and/or Federal procurement laws, regulations, and procedures as required by 2 CFR 317-326.

PERMITS: Federal Funding is contingent upon acquiring all necessary Federal, State and Local permits. Noncompliance with this requirement may jeopardize the receipt of federal funds. The Subrecipient is responsible for obtaining all required permits prior to the commencement of work.

ENVIRONMENTAL AND HISTORIC PRESERVATION: Subrecipient must comply with all applicable environmental and historic preservation laws. Federal funding is contingent upon acquiring all necessary Federal, State and Local permits. Noncompliance with this requirement may jeopardize the receipt of federal funds.

CHANGES TO SCOPE OF WORK DESCRIBED IN THIS PW/SA (SUBGRANT APPLICATION): The Subrecipient shall comply with all applicable codes and standards in the completion of eligible work to repair or replace damaged public facilities. Any change to the approved scope of work on a Project Worksheet (PW/SA) must be reported and approved before work begins. Failure to report changes may jeopardize Federal and State funding. In the case of a change in scope of work, the applicant should immediately notify the Section Administrator, Texas Department of Emergency Management prior to starting work.

INSURANCE REVIEW: The Subrecipient is aware that all projects are subject to an insurance review as stated in 44 C.F.R. Sections 206.252 and 206.253. If applicable, an insurance determination will be made either as anticipated proceeds or actual proceeds in accordance with the Subrecipient's insurance policy which may affect the total amount of the project. Approval of this project may result in an obtain/maintain insurance requirement. The Subrecipient must comply with insurance reviewer terms and conditions upon receipt of sub-grant from the State.

COST BASIS FOR LABOR, EQUIPMENT AND MATERIALS: Costs used to formulate this project were based on: Contract Labor, Equipment and Materials.

AUDIT STATEMENT: All documentation related to this project worksheet is subject to audit and must reflect disaster – related work and project – specific cost. The Subrecipient has been advised of responsibility to maintain supporting documentation (records). The type of records to be maintained is specified in FEMA policy 2 CFR Subpart F, Audit Requirements. Records must be maintained for three 3 years from the date the last project was completed or from the date final payment was received, whichever is later.

75% FEDERAL FUNDING: In accordance with FEMA policy 9523.9 and current disaster declaration determinations, this project worksheet will be funded with the Federal Cost share at 75% of all eligible costs. By accepting this grant the Subrecipient to the best of their ability acknowledges that all damages described within this Subrecipient Application and all associated costs being claimed were a direct result of the declared event, and in connection with the incident period of 05/22/2016 thru 06/24/2016 with the exception of requests for alternate or improved projects.

SMALL PROJECTS, ANY CATEGORY: For small projects FEMA pays based on the actual or estimated cost in order to expedite the funds (Digest pg. 121.) FEMA does not perform final inspections on small projects; however, the state must certify compliance. The Subrecipient does have the ability to request a small project netting (appeal) if/when significant net small over-runs occur. This process will involve a review of all documentation for all small projects and an adjustment will be made for the total actual eligible dollars spent (over-run/under-run). A final Project Worksheet will then be required in EMMIE to capture all the eligible PA costs for the small projects.

SMALL PROJECT CHANGE REQUEST: Change requests to small project worksheets will not be approved unless there is a change in the approved scope of work. This change must be approved prior to the construction. If after completion of all small projects the applicant incurs a significant net small project overrun, the Subrecipient must file an appeal within 60 day of completion of the applicant's last small project. All requests must be submitted through the Recipient.

REVISION TO PW -

The costs that were submitted by Jones Carter for administrative tasks are in question. An engineer for Jones/Carter submitted costs for seven (7) hours x \$155.00/hour = \$ 1,085.00 as Direct Administration Cost (DAC) for work identified as compiling emergency repair invoices and District's maintenance records as well as the handling of emails and phone calls between FEMA, Storm Water Solutions and Jones Carter. As explained below, this rate is not a reasonable cost for the tasks performed.

Applicable Statutes, Regulations, and FEMA Policy in Effect at the time of the declaration.

Robert T. Stafford Act Disaster Relief and Emergency Assistance Act as Amended
 §406 (a) (1) (A)-Repair, Restoration, and Replacement of Damaged Facilities

FEMA Policy

Public Assistance Program and Policy Guide FP 104-009-2 / January 2016 - Chapter 2, V.N. 2 page 37 - Direct Administrative Costs
 If a Recipient or Sub recipient incurs administrative costs that it tracks, charges, and accounts for directly to a specific eligible project, the costs are eligible as Direct Administrative Costs (DAC). The Recipient or Sub recipient cannot charge costs to a project if it previously allocated similar costs incurred for the same purpose in like circumstances to indirect costs.

FEMA considers the following factors when determining the reasonableness of DAC:

- Whether the type of employee and skill level is appropriate for the activities performed; And
- The level of effort required to perform an activity.

If the type of employee or skill level is not appropriate for the specific task, FEMA limits funding to a rate based on the appropriate employee type or skill level. For complex projects, staff with a higher a higher skill level of technical proficiency and experience may be appropriate.

FEMA will use the level of effort required by FEMA staff to perform similar functions as a reference point to determine whether the level of effort claimed by the Recipient or Sub recipient is reasonable.

Other

FEMA DR-Second Appeal Analysis - DR-4030-PA- PA ID# 015-UTDXG-OO Central Bradford Progress Authority PW ID# 775, 775, and 5418; Direct Administrative Costs. 02/29/2016
<https://www.fema.gov/appeal/288723?appeal page=analysis>

FEMA DR- Second Appeal Analysis- DR-1763-IA- PA ID# 113-12000-00 ; City of Cedar Rapids PW ID# 5262; Direct Administrative Costs 07/24/2013

<https://www.fema.gov/appeal/283505?appeal page=analysis>

Analysis: FEMA considers the following factors when determining the reasonableness of DAC:

- Whether the type of employee and skill level is appropriate for the activities performed
- The level of effort required to perform an activity.

If the type of employee or skill level is not appropriate for the specific task, FEMA limit s funding to a rate based on the appropriate employee type or skill level. For complex projects, staff with higher level of technical proficiency and experience may be appropriate.

FEMA uses the level of effort required by FEMA staff to perform similar functions as a reference point to determine whether the level of effort claimed by the Recipient or Sub recipient is reasonable. Public Assistance Program and Policy Guide FP 104-009-2 / January 2016 pg. 38.

Based on the policy perimeters above, FEMA has determined that the hourly rate of \$155.00 is consistent with that of a "Project Manager". FEMA has also determined that the appropriate skill level for the identified work is that of the Secretary III at an hourly rate of \$55.00 per hour. This will reduce the Direct Administrative Cost for 7 hours work from \$1,085.00 to \$385.00. This reduction lowers the total cost for this Determination Memo from \$29,149.00 to \$28,449.00.

Current Version:

Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Special Considerations included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is there insurance coverage on this facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

PROJECT COST

ITEM	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
		*** Version 0 ***			
		Work Completed			
1	9003	Contract Costs	1/LS	\$ 28,064.00	\$ 28,064.00
		Direct Subgrantee Admin Cost			



Myrtle Cruz, Inc.



08/07/2018

133

3401 Louisiana St, STE 400 . Houston, Tx 77002-9552 . (713)759-1368 . fax 759-1264 . email first_last@mcruz.com

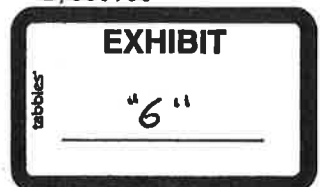
FIRST COLONY LID #2

Cash Report for Meeting of August 7th, 2018

OPERATING ACCOUNT (1330P) : CENTRAL BANK 3303751

Previous cash balance, July 3rd, 2018	33,858.50
plus: 07/06 maint tax ck 1196.....	5,000.00
plus: 08/07 trf frm MMS.....	48,000.00
Total Deposits :	53,000.00
Less checks completed at or after last meeting :	
1609 VOID CK 1609 Tara not used.....	0.00
1629 APG&E; elec 83391781318 4950 Avondale 6/12-7/12.....	746.95
1630 windstream; 281-265-6520 7/13-8/12.....	113.31
1631 VOID CK 1631 not used Panera.....	0.00
1632 Harco Insurance; TML6352 eff 8/17/18.....	1,641.00
1633 TML; insur. TML6352 eff 8/7/18.....	5,760.00
	78,597.24
Beginning cash balance, August 7th, 2018	

Less checks to be presented at this meeting :		
1634 Ronald J. Frerich; 07/03 Director Fees.....		415.57
6310 director fees	150.00	
6514 payroll taxes	34.43-	
6310 07/25 Levee mtg	150.00	
6310 07/31 Brazos Rvr mtg	150.00	
1635 Christine M. Lukin; 07/03 Director fees.....		1,324.88
6310 director fees	150.00	
6514 payroll taxes	45.90-	
6310 06/08 OEM mtg	150.00	
6310 AWBD dir fees	300.00	
6354 AWBD travel	770.78	
1636 Zach Weimer; 07/03 Director Fees.....		554.10
6310 director fees	150.00	
6514 payroll taxes	45.90-	
6310 07/31 Levee mtg	150.00	
6310 07/25 Brazos Rvr mtg	150.00	
6310 08/03 TXWARN mtg	150.00	
1637 Myrtle Cruz, Inc.; Jun Bookkeeping.....		1,463.53
6333 bookkeeping expenses	1,370.00	
6340 office expenses	93.53	
1638 Commonwealth Civic Assn. Inc.; Jul mow.....		4,500.00
1639 LID Solutions; Jun Inv 6321-90*11.....		2,500.00
1640 Jones & Carter, Inc.; Inv 269002/269003.....		17,622.65
6322 Gen Eng	5,124.00	
6322 stormwater pmpstnmp	12,498.65	
1641 Coats, Rose, Yale, Ryman & Lee; Inv 20379446 legal.....		4,425.78
1642 Champions Hydro-Lawn, Inc.; 20187320/489/526/577/2018816/65.....		19,208.90
6335 mow/maint	420.00	
6335 mow/maint	420.00	
6335 mow/maint	3,454.90	
6335 mow/handwork	5,480.00	
6335 Ovrds/Fertilize	8,229.00	
6335 herbicide	1,205.00	
1643 Off Cinco; inv 4297/4396 website.....		550.00
7395 miscellaneous expens	275.00	
7395 miscellaneous expens	275.00	
1644 Gateway Printing; inv 46530590 check stock printing.....		82.95
1645 City of Sugar Land; gage station installation.....		2,800.00
1646 APG&E; elec act 83391781-318 @4950 Avondale.....		
1647 Windstream; 281-265-6520.....		
1648 Panera Bread; mtg exp.....		



FIRST COLONY LID #2

Cash Report for Meeting of August 7th, 2018 Page : 2

previous cash balance		33,858.50	
2 receipts		53,000.00	
15 current checks	<	55,448.36	>
other disbursements	<	8,261.26	>
ending cash balance			23,148.88

TIME DEPOSIT INVESTMENTS:

Allegiance BK(was Entrprs); 10/7/17 due 10/7/18 @1.00%.....	96,917.09
Third Coast Bank; 11/04/17 due 11/04/18 @1.00%.....	151,877.65
Texan Bank; 7/12/18 due 7/12/19 @2.32%.....	242,286.86
previous balance	240,476.52
interest earned	1,810.34

DEMAND DEPOSIT INVESTMENTS:

TexPool (████████████████████).....	1,253,774.47
Balance last report	1,251,910.98
06/30 interest	1,863.49
ICON Bank; (stay under FDIC: \$250,000.00 limit).....	113,669.69
previous balance	113,649.14
06/30 interest	20.55
COMPASS BANK; (████████████████████).....	508,382.59
previous balance	556,257.03
06/01 interest	143.56
06/15 service charge	18.00-
08/07 trf to OP ckg	48,000.00-

previous investments	2,411,088.41
interest	3,837.94
transfers	48,000.00-
withdrawals	< 18.00 >
ending investments	2,366,908.35

OPERATING ACCOUNT FUNDS AVAILABLE August 7th, 2018

2,366,908.35
2,390,057.23

2

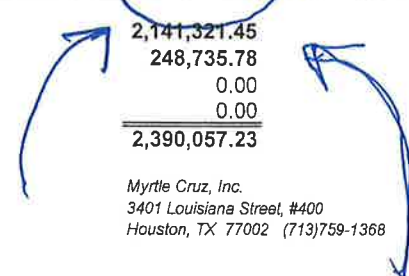
First Colony L. I. D. #2
Budget
Fiscal Year Ending September 30, 2018
8/7/2018

	1 month			10 months			
	Actual	Current Period Budget	Variance	Annual Budget	Actual	Year-to-Date Budget	Variance
Revenue							
Maintenance Tax	5,000.00	86,294.83	-81,294.83	1,035,538.00	1,037,190.71	862,948.33	174,242.38
Interest Income (Net Service Chrgs)	3,837.94	333.33	3,504.61	4,000.00	19,637.99	3,333.33	16,304.66
Misc. Income	0.00	0.00	0.00	0.00	43,427.03	0.00	43,427.03
Total Revenue	8,837.94	86,628.17	-77,790.23	1,039,538.00	1,100,255.73	866,281.67	233,974.06
Expenses							
FBFMA Membership Fee	0.00	125.00	-125.00	1,500.00	6,000.00	1,250.00	4,750.00
AWBD Membership Fee	0.00	48.33	-48.33	580.00	650.00	483.33	166.67
Director Per Diems	1,650.00	625.00	1,025.00	7,500.00	10,050.00	6,250.00	3,800.00
Payroll Taxes	-126.23	70.83	-197.06	850.00	493.41	708.33	-214.92
Travel Expenses	770.78	166.67	-166.67	2,000.00	0.00	1,666.67	-333.33
Legal Fees	4,425.78	6,250.00	-1,824.22	75,000.00	42,928.28	62,500.00	-19,571.72
Auditing Fees	0.00	575.00	-575.00	6,900.00	6,900.00	5,750.00	1,150.00
Engineering Fees	5,124.00	2,583.33	2,540.67	31,000.00	39,172.75	25,833.33	13,339.42
Operator Fees	2,500.00	2,500.00	0.00	30,000.00	25,000.00	25,000.00	0.00
Facility Repairs & Maint.(elec/radio)	860.26	6,250.00	-5,389.74	75,000.00	20,659.32	62,500.00	-41,840.68
Pump Station Annual Testing	0.00	1,000.00	-1,000.00	12,000.00	0.00	10,000.00	-10,000.00
Levee/Detention/Bayou Mowing	9,774.90	6,830.83	2,944.07	81,970.00	39,214.30	68,308.33	-29,094.03
Levee Overseed & Fertilization	9,434.00	3,333.33	6,100.67	40,000.00	9,434.00	33,333.33	-23,899.33
Levee - Ant Treatment (twice a yr)	0.00	4,208.33	-4,208.33	50,500.00	0.00	42,083.33	-42,083.33
HOA - Mowing Agreement	4,500.00	4,500.00	0.00	54,000.00	45,000.00	45,000.00	0.00
Bookkeeping Fees	1,370.00	1,175.00	195.00	14,100.00	12,367.50	11,750.00	617.50
Office Supplies & Expenses	194.48	208.33	-13.85	2,500.00	1,324.22	2,083.33	-759.11
Insurance & Bonds	7,401.00	471.83	6,929.17	5,662.00	7,401.00	4,718.33	2,682.67
Storm Water Permit (TCEQ)	0.00	8.33	-8.33	100.00	0.00	83.33	-83.33
Website Hosting Exp	550.00	291.67	258.33	3,500.00	2,750.00	2,916.67	-166.67
Flood Event	0.00	4,166.67	-4,166.67	50,000.00	22,308.99	41,666.67	-19,357.68
Misc. Expenses	0.00	41.67	-41.67	500.00	2,177.32	416.67	1,760.65
Total Expenses	48,428.97	45,430.17	2,228.02	545,162.00	293,831.09	454,301.67	-159,137.24
Income From Operations	-39,591.03	41,198.00	-80,018.25	494,376.00	806,424.64	411,980.00	393,111.31

Capital Improvements
Construction
Engineering
Total Capital Improvements
TOTAL SURPLUS (DEFICIT)

Construction	2,800.00	0.00	2,800.00		7,281.28		
Engineering	12,498.65	0.00	12,498.65		146,774.15		
Total Capital Improvements	15,298.65	71,750.00	15,298.65	861,000.00	154,055.43	717,500.00	0.00
TOTAL SURPLUS (DEFICIT)	-54,889.68			-366,624.00	652,369.21	-305,520.00	393,111.31

Balance as of last report \$2,444,946.91
Net Profit or Loss (\$54,889.68)
Prior Fiscal Year Exp: 0.00
Storage Bldg Eng Exp 0.00
Balance as of 8/7/2018 **\$2,390,057.23**



Cash Report Balance	2,390,057.23
1 yr Operating Reserve	545,162.00
*Capital Projects Resery	861,000.00
Net Funds Available	983,895.23

*2017 cv 528,335,714 X .20 X 98% = \$1,035,538

Myrtle Cruz, Inc.
3401 Louisiana Street, #400
Houston, TX 77002 (713)759-1368

First Colony L.L.D. #2
Monthly Budget Totals
Fiscal year ending September 30, 2017

Date of Meeting:	2017												2018												Fiscal YTD		
	Nov 3	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct		Nov	Dec
Revenue																											
Maintenance Tax	0.00	70,000.00	70,000.00	640,000.00	220,000.00	20,000.00	10,000.00	2,190.71	0.00	5,000.00																	1,037,190.71
Interest Income	1,242.26	1,458.89	671.55	4,926.44	838.02	817.17	1,884.28	1,964.25	1,997.19	3,837.94																	19,637.99
Misc. Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,427.03	0.00	0.00																	43,427.03
Total Revenue	1,242.26	71,458.89	70,671.55	644,926.44	220,838.02	20,817.17	11,884.28	47,581.99	1,997.19	8,837.94																	1,100,255.73
Expenses																											
FBRMA Membership Fee	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	0.00	0.00	0.00																	6,000.00
A/WBD Membership Fee	0.00	650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																	650.00
Director Per Diems	2,550.00	600.00	600.00	600.00	750.00	1,050.00	750.00	900.00	600.00	1,650.00																	10,050.00
Payroll Taxes	-195.08	-45.91	504.91	-45.90	-57.39	218.05	-57.37	-68.86	367.19	-126.23																	493.41
Travel Expenses	0.00	0.00	0.00	0.00	0.00	355.00	0.00	0.00	0.00	770.78																	1,270.78
Legal Fees	3,484.75	0.00	6,725.30	3,602.40	0.00	9,505.99	3,928.64	3,546.66	7,708.76	4,425.78																	42,928.28
Auditing Fees	0.00	0.00	6,400.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00																	6,900.00
Engineering Fees	1,266.00	8,415.00	2,160.00	3,360.00	3,065.00	4,747.50	4,913.25	4,205.00	1,917.00	5,124.00																	39,172.75
Operator Fees	2,500.00	2,500.00	5,000.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00																	25,000.00
Facility Repairs & Maint (elec/radio)	1,243.88	1,512.75	4,691.55	1,004.34	1,879.00	1,835.08	1,573.79	1,696.94	4,361.73	860.26																	20,659.32
Pump Station Annual Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																	0.00
Levee/Detention/Bayou Mowing	3,454.90	0.00	525.00	3,504.90	210.00	3,769.90	5,395.00	3,874.90	8,704.80	9,774.90																	39,214.30
Levee Overseed & Fertilization	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,434.00																	9,434.00
Levee - Ant Treatment (twice a yr)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																	0.00
HOA - Mowing Agreement	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00																	45,000.00
Bookkeeping Fees	1,175.00	1,207.50	2,350.00	1,175.00	1,175.00	1,175.00	1,175.00	1,370.00	1,370.00	1,370.00																	12,367.50
Office Supplies & Expenses	117.87	123.87	234.44	125.35	18.00	229.04	15.00	116.36	149.81	194.48																	1,324.22
Insurance & Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,401.00																	7,401.00
Storm Water Permit (TCEQ)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																	0.00
Website Hosting Exp	275.00	0.00	550.00	0.00	0.00	550.00	0.00	550.00	0.00	550.00																	2,750.00
Flood Event	11,655.87	10,376.62	240.00	36.50	275.00	0.00	0.00	0.00	0.00	0.00																	22,308.99
Misc. Expenses	248.60	235.64	248.63	340.06	317.21	0.00	243.76	254.22	289.20	0.00																	2,177.32
Total Expenses	32,276.79	30,075.47	34,729.83	18,202.65	14,776.82	30,935.56	29,762.07	23,445.22	32,468.49	48,428.97																	295,101.87
Income From Operations	-31,034.53	41,383.42	35,941.72	626,723.79	206,061.20	-10,118.39	-17,877.79	24,136.77	-30,471.30	-39,591.03																	805,153.86
Capital Improvements	4,959.15	15,338.50	992.50	346,534.25	34,538.25	17,267.00	14,827.25	64,837.50	41,825.03	15,298.65																	

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**FIRST COLONY LID #2
PROPOSED BUDGET
For Year Ending September 30, 2019**

	APPROVED Budget YTD Budget 9/30/18	10 months	Actual YTD 10 months	Projected 12 months	PROPOSED Budget 9/30/19
INCOME:					
Maintenance Tax	1,035,538	862,948	1,037,191	1,244,629	1,035,538
Interest Income	4,000	3,333	19,638	23,566	17,000
Misc. Income	0	0	43,427	52,112	0
Total Income	1,039,538	866,282	1,100,256	1,320,307	1,052,538
EXPENSES:					
FBFMA Membership Fee	1,500	1,250	6,000	7,200	6,000
AWBD Membership Fee	580	483	650	650	650
Director Per Diems	7,500	6,250	10,050	10,050	8,500
Payroll Taxes	850	708	493	592	850
Travel Expenses	2,000	1,667	0	0	2,000
Legal Fees	75,000	62,500	42,928	51,514	75,000
Auditing Fees	6,900	5,750	6,900	6,900	6,900
Engineering Fees	31,000	25,833	39,173	39,173	34,000
Operator Fees	30,000	25,000	25,000	30,000	30,000
Facility Repairs and Maint.(elec/radio	75,000	62,500	20,659	24,791	75,000
Pump Station Annual Testing	12,000	10,000	0	0	12,000
Levee/Detention/Bayou Mowing	81,970	68,308	39,214	47,057	81,970
Levee Overseed & Fertilization	40,000	33,333	9,434	9,434	40,000
Levee - Ant Treatment (twice a yr)	50,500	42,083	0	0	50,500
HOA - Mowing Agreement	54,000	45,000	45,000	54,000	54,000
Bookkeeping Fees	14,100	11,750	12,368	14,841	15,000
Office Supplies & Expenses	2,500	2,083	1,324	1,589	2,500
Insurance & Bonds	5,662	4,718	7,401	7,401	5,662
Stormwater Permit (MS4 prog TCEQ)	100	83	0	0	100
Website Hosting Exp	3,500	2,917	2,750	0	3,500
Flood Event	50,000	41,667	22,309	26,771	50,000
Misc. Expenses	500	417	2,177	0	500
	545,162	454,302	293,831	331,963	554,632
Capital Improvements	861,000	717,500	154,055	184,867	861,000
Total Expenses	1,406,162	1,171,802	447,887	516,829	1,415,632
SURPLUS (DEFICIT)	-366,624	-305,520	652,369	803,477	-363,094

2017 *Cert val \$528,335,714 x .20 x 98% = \$1,035,538

2016 *Cert val \$522,356,022 x .20 x 98% = \$1,023,818

First Colony Levee Improvement District No. 2

Electricity

Tara Energy

4950 Avondale Drive ESI 1008901023801344190100		
	kWh	Totals
8/11-9/10/15	960	\$400.66
9/11-10/15/15	1,152	\$411.06
10/16-11/15/15	1,530	\$450.26
11/16/15-12/15/15	1,650	\$478.95
12/10-1/13/16	1,632	\$461.02
1/13-2/11/16	1,440	\$444.56
2/11-3/11/16	1,344	\$438.00
3/11-4/12/16	1,152	\$425.04
4/12-5/11/16	1,248	\$431.51
5/11-6/10/16	1,440	\$206.91
6/10-7/12/16	960	\$103.67
7/12-8/10/16	1,152	\$203.18
8/10-9/9/16	1,344	\$227.36
9/9-10/10/16	1,440	\$248.82
10/10-11/08/16	1,536	\$266.09
11/8-12/9/16	1,440	\$238.92
12/9-1/12/17	1,152	\$204.93
1/12-2/10/17	1,440	\$195.03
2/10-3/13/17	1,536	\$192.46
3/13-4/11/17	1,632	\$260.83
4/11-5/12/17	1,689	\$269.67
5/12-6/12/17	1,693	\$277.07
6/12-7/12/17	1,440	\$237.24
7/12-8/10/17	1,440	\$237.24
8/10-9/11/17	10,272	\$2,166.92
9/11-10/10/17	1,892	\$698.01
10/10-11/8/17	1,728	\$790.88
11/8-12/11/17	2,112	\$842.72
12/11-1/12/18	2,400	\$877.45
1/12-2/12/18	2,016	\$838.00
2/12-3/13/18	1,440	\$746.95
3/13-4/12/18	1,440	\$746.95
	56,742	\$15,018.36

APG&E

4950 Avondale Drive ESI 1008901023801344190100		
	kWh	Totals
5/2-5/11/18	384	\$219.65
5/11-6/21/18	874	\$734.19
6/12-7/12/18	897	\$746.95
	2,155	\$1,700.79

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INVESTMENT REPORT, AUTHORIZATION AND REVIEW

Report for
FIRST COLONY L.I.D. # 2

Prepared for the reporting period ("Period") from

6/1/2018

to

6/30/2018

Investment Pools fund	Ratings:	Rate	Beginning Value for Period		Term in Days	Begin Value for Period	Interest accrued this period	Deposits or (Withdrawals)	Ending Value for Period		Date of Purchase	Date of Maturity
			Book	Market					Book	Market		
OA Tex Pool - AAAM		1.7159%	1,251,910.98	653,216.06	0.999940	653,216.06	1,863.49	0.00	1,253,774.47	1,253,699.24	0.999940	1,253,699.24
Certificates of Deposits												
OP Allegiance/Enterprise Bank - FDI		1.00%	96,917.09	97,546.39	365	97,546.39	79.66	0.00	97,626.05	97,626.05	10/7/2017	10/7/2018
OP Third Coast Bank		1.00%	151,877.65	152,747.31	365	152,747.31	124.83	0.00	152,872.14	152,872.14	11/4/2017	11/4/2018
OP Texan Bank		0.75%	240,476.52	242,077.50	365	242,077.50	95.64	0.00	242,173.14	242,173.14	7/12/2017	7/12/2018
			489,271.26	492,371.19	365	492,371.19	300.13	0.00	492,671.32	492,671.32		
Federal Obligations												
		Simple APR	0.00	0.00	0	0.00	0.00	0.00	0.00	0.00		
		0.0000%	1,741,182.24	1,145,587.25	365	1,145,587.25	2,163.62	0.00	1,746,445.79	1,746,445.79		19
			total investments									

Compliance Statement.

The investments (reported on above) for the Period are in compliance with the investment strategy expressed in the District's Investment Policy and the Public Funds Investment Act.

Review. This report and the District's Investment Policy are submitted to the Board for its review and to make any changes thereto as determined by the Board to be necessary and prudent for the management of District funds.

Signatures.

Investment Officer
Ron Ferich

(please sign & date)

Bookkeeper (Myrtle Cruz, Inc.)
Karrie Kay

Investment Officer: Ron Ferich
PFIA Training: = 44 hrs
Completed most recent Training on: 10/21/17

Bookkeeper: Karrie Kay
PFIA Training: = 14 hours
Completed most recent Training on: 10/21/17

PLEDGE

Deposit / Collateral Report by District

FIRST COLONY LID 2

Tax ID - Pledge: XXXXXXXXXX
1st. Consultant: MCI-MYRTLE CRUZ, INC.
2nd. Consultant:

BBVA Compass Bank
Pledge Date: 07/02/2018
Accounts Through: 6/29/2018 10:00 PM
Memo Posts Through: NO MEMO POSTS

Deposits

Interest Account

<u>Acct No</u>	<u>Funds Type</u>	<u>Class</u>	<u>Balance</u>	<u>Interest</u>	<u>Total</u>
XXXXXXXXXX	Interest Account		\$606,382.59	\$0.00	\$606,382.59
Subtotal Interest Account			\$606,382.59	\$0.00	\$606,382.59
Total Deposits			\$606,382.59	\$0.00	\$606,382.59

Securities

<u>Agency</u>	<u>Custodian</u>	<u>CUSIP</u>	<u>Maturity Date</u>	<u>Date Pledged</u>	<u>Units Pledged</u>	<u>Market Value</u>
FHLB-A-LO	CH	123616	03/19/2019	05/02/2018 02:46 PM	1,100,000	\$1,100,000.00
Total Securities Pledged					1,100,000	\$1,100,000.00

DEPOSIT / COLLATERAL POSITION CALCULATION

Subtotal Interest Deposits	\$606,382.59
Subtotal Non-Interest Deposits	\$0.00
Subtotal Bond Fund Deposits	\$0.00
TOTAL DEPOSITS	\$606,382.59
LESS APPLICABLE FDIC	
Subtotal Interest Deposits	\$250,000.00
Subtotal Non-Interest Deposits	\$0.00
Subtotal Bond Fund Deposits	\$0.00
Deposits Requiring Collateral	\$356,382.59
TOTAL SECURITIES PLEDGED	\$1,100,000.00
DEPOSIT COLLATERAL POSITION - 100%	\$743,617.41
DEPOSIT COLLATERAL POSITION - 105%	\$725,798.28
	309%

2018 M&O TAX RATE ANALYSIS

First Colony Levee Improvement District No. 2

2017 Certified Assessed Value	\$530,758,900
2018 Certified Assessed Value, including 80% of Uncertified Categories	\$533,589,067
Percent Change in Certified Assessed Value	0.53%
2017 Tax Rate:	
Debt Service	\$0.0000
Maintenance (M&O)	<u>0.2000</u>
Total	\$0.2000

Tax Rate Calculations:

2017 Average Homestead Value	\$464,221
2018 Average Homestead Value	\$468,273
Percent Change in Average Homestead Value	0.87%
2017 Average Tax Bill	\$928
Parity Rate	\$0.1983
M&O Rollback Rate	\$0.2141

Sample of Maintenance Tax Rate Options:

M&O Tax Rate

M&O Tax Revenue

2017 M&O Rate (97%)	\$0.2000	\$1,035,163
Calculated Parity Rate (97%)	\$0.1983	\$1,026,205
Calculated M&O Rollback Rate (97%)	\$0.2141	\$1,108,302

Note: Maximum M&O Tax Rate Authorization \$0.25
 Each \$0.01 M&O tax generates (97%): \$51,758

General fund balance as of 7/03/18

General Fund Balance	\$2,444,947	20.73	Months of Reserve
Budgeted Expenditures	\$1,415,632		9/30/19 Draft Budget
Budgeted Surplus	(\$363,094)		Includes 861k for CIP
Budgeted M&O Tax Revenue	\$1,035,538	\$0.200	Tax Rate Equivalent (97%)

