

# Agenda Book

## EPSB Mission Statement

*The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.*

## EPSB Special Meeting Agenda

### EPSB Offices

100 Airport Road, 3<sup>rd</sup> Floor, Frankfort, KY 40601

Monday, April 9, 2018

### EPSB Waiver Committee

8:30 AM ET      EPSB Conference Room B

### EPSB Special Meeting Agenda

9:00 AM ET      EPSB Conference Room A

Call to Order

Roll Call

Open Speak

#### Approval of Consent Items

- A. Approval of February 12, 2018, EPSB Meeting Minutes  
(Pages 1-32)
- B. KEA/NEA Online Trainings and KEA Classroom Management Trainings  
(Ms. Chelsea Young) (Pages 33-34)
- C. Learning and Behavior Disorders P-12 (Initial Undergraduate), Thomas  
More College (Ms. Allison Bell) (Pages 35-36)
- D. Arabic P-12 (Initial Undergraduate), Western Kentucky University  
(Ms. Bell) (Pages 37-38)
- E. 2017-2018 Emergency Non-Certified School Personnel Program  
(Ms. Donna Brockman) (Pages 39-40)

#### Report of the Executive Director

- A. Report from the Kentucky Department of Education
- B. Report from the Council on Postsecondary Education
- C. Legislative Update
- D. Other Updates

#### Report of the Chair

Appointments to the Accreditation Audit Committee

#### Information/Discussion Item

Meeting Procedure Amendment (Pages 41-44) (Ms. Cassie Trueblood)

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### Action Items

- A. Accreditation of the Educator Preparation Provider and Approval of Programs, Thomas More College (Ms. Sherri Henley; Ms. Bell) **(Pages 45-48)**
- B. Orientation and Mobility Specialist Standards (Ms. Donna Brockman; Ms. Bell) **(Pages 49-50)**
- C. Charter and Appointments for the School Counselor Review Committee (Ms. Henley) **(Pages 51-54)**
- D. 2018-2019 KTIP Funding (Mr. John Fields) **(Pages 55-56)**
- E. Kentucky Teacher Internship Appeal (Ms. Henley; Ms. Young) **(Pages 57-58)**

### Waivers

- A. 16 KAR 3:020, 16 KAR 3:030, 16 KAR 3:050. Request to Waive Educational Leadership Policy Standards: ISLLC 20018 and Technology Standards for School Administrators, Campbellsville University, Georgetown College, and Asbury University (Ms. Bell) **(Pages 59-68)**
- B. 16 KAR 5:040. Request to Waive Required Number of Student Teaching Days: Alice Lloyd; Berea College; University of the Cumberlands; Georgetown College; Kentucky Christian University; Kentucky State University; Kentucky Wesleyan College; University of Louisville; Morehead State University; Murray State University; Northern Kentucky University; University of Pikeville; Transylvania University; Union College; and Western Kentucky University (Ms. Cathy Jackson) **(Pages 69-72)**
- C. 16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. Christy Petroze on behalf of Sofie Vietas (Ms. Jackson) **(Pages 73-76)**
- D. 16 KAR 5:040. Request to Waive Required Number of Student Teaching Days, Dr. Sam Evans on behalf of Faith Alexander (Ms. Jackson) **(Pages 77-79)**

### Board Comments

#### Closed Session Review

*Following a motion in open session pursuant to KRS 61.810 (1) (c) and (1)(j), it is anticipated that the Board will move into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports. The board will also review pending litigation.*

#### Case Decisions

*Following the closed session review, the board shall move into open session. All decisions will be made in open session.*

#### Adjournment

**Next Regular Meeting:** June 18, 2018

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*The actions delineated below were taken in open session of the EPSB at the February 12, 2018, meeting. This information is provided in summary form; an official record of the meeting is available in the permanent records of the Education Professional Standards Board (EPSB), 100 Airport Road, 3<sup>rd</sup> Floor, Frankfort, KY 40601*

**Education Professional Standards Board (EPSB)  
Summary Minutes of the Meeting  
EPSB Offices, 100 Airport Road, 3<sup>rd</sup> Floor  
Frankfort, Kentucky**

### Consent Item A

#### Call to Order

Chair Rob Akers called the meeting to order at 10:00 a.m. ET. A moment of silence was observed to honor the victims and families of the tragic event that took place on January 23, 2018, at Marshall County High School. Chair Akers then read the EPSB mission statement to the Board and audience.

#### Roll Call

The following Board members were present during the February 12, 2018, EPSB meeting: Tracy Adams, Rob Akers, Melissa Bell, Kathy Gornik, David Graham, Donna Hedgepath, Daniel Morgan, Dusty Phelps, Sherry Powers, Stephen Pruitt, Steven Thomas, and Rachel Watson. Sarah Burnett, Tolya Ellis, and Shad Sletto were absent.

#### Open Speak

There were no requests for Open Speak.

#### Approval of February 12, 2018, EPSB Meeting Agenda

*Motion made by Dr. Sherry Powers, seconded by Daniel Morgan, to approve the February 12, 2018, EPSB meeting agenda.*

**Vote:** *Unanimous*

#### Approval of Consent Items

Approval of December 11, 2017, EPSB Special Meeting Minutes

Emergency Non-Certified Personnel

Off-site Campus Request, Campbellsville University

#### 2018-001

*Motion made by Ms. Kathy Gornik, seconded by Mr. Dusty Phelps, to approve the consent agenda items.*

**Vote:** *Unanimous (Steven Thomas and Donna Hedgepath recused on Consent Item C)*

#### Report of the Executive Director

Report from the Kentucky Department of Education

There was no report from the Kentucky Department of Education.

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### Report from the Council on Postsecondary Education

A written report was provided to the Board.

### Title II Report

A written report was provided to the Board. Executive Director Jimmy Adams noted that there has been a decline in educator preparation program enrollments, which could be problematic for district staffing efforts in the future.

### Legislative Update

Ms. Lauren Graves gave an update to the Board on bills currently filed in the legislative session. Staff will continue to monitor and provide the Board updates throughout the legislative session.

### Other Updates

Executive Director Adams announced that Tuesday, February 20, 2018, would be proclaimed Kentucky National Board Certified Teacher Day. A Kentucky National Board Certified Teacher recognition ceremony was scheduled for that day in the Kentucky State University Ball Room to recognize the 316 new NBCTs this year. Mr. Adams thanked Suzanne Farmer for her work on this grant that will end on June 30, 2018. Kentucky ranks 5<sup>th</sup> in the nation for new NBCTs.

### **Report of the Chair**

#### Appointments to the Strategic Plan Review Committee

Chair Rob Akers appointed Steven Thomas and Aaron Thompson to the Strategic Plan Review Committee.

### **Information/Discussion Items**

#### Mid-Year Budget Report

Deputy Executive Director John Fields reported on the EPSB's mid-year budget. The agency expended almost 50% of its budget at mid-year. Mr. Fields reported that the agency's budget was cut by \$725,600 in January 2018. To allow for these budget cuts, the agency plans to spend \$625,600 in restricted funds for KTIP and use \$100,000 in position vacancy credits.

#### Creation of Non-Teaching Certification: Other Instructional Services – Orientation and Mobility Specialist, University of Kentucky

Dr. Donna Brostek Lee from the University of Kentucky (UK) explained that UK and KDE submitted a request to the EPSB regarding the creation of a non-teaching certification for Orientation and Mobility (O&M) specialists. UK's proposal indicated school districts are struggling or unable to meet service time on Individualized Education Plans for blind and visually impaired students due to the critical shortage of O&M Specialists in Kentucky. Dr. Lee stated that there are currently 20 specialists in Kentucky serving 120 counties. These specialists provide instruction relating to safe and effective travel skills within students' environments in school, home, and community settings.

No training program exists in Kentucky. The last O&M program was at the University of Louisville and closed approximately eight years ago. In order to address this need, UK has asked the EPSB to establish a certification under the category of Other Instructional Services, similar to

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School Social Work certification. EPSB would identify eligibility requirements that may include program admission criteria, EPSB-approved program curriculum including field/clinical components, and evidence of a nationally recognized credential.

Commissioner Stephen Pruitt thanked the University of Kentucky. He said that the Kentucky School for the Deaf and Blind has had difficulty finding O&M specialists.

### **Action Items**

#### **Recommendations from the Code of Ethics Review Committee**

General Counsel Cassie Trueblood and Dr. Donna Hedgepath reported on the recommendations of the Code of Ethics Review Committee. Ms. Trueblood said that if the EPSB accepts the committee recommendations then staff would work to publicize the Model Code of Ethics (MCEE) for Educators. Also, by the end of the Fall 2018 semester, staff would survey various school districts and the educator preparation providers regarding their use of the MCEE. In 2019, the committee would meet to review the feedback and determine what, if any, additional actions should be taken. At the committee meeting, staff would present their findings on how the MCEE can be incorporated into KTIP. Staff would also research training options and present the committee with updated information on how other states are utilizing the MCEE.

#### **2018-003**

*Motion made by Dr. Powers, seconded by Mr. David Graham, to approve the following recommendations from the Code of Ethics Review Committee:*

##### **RECOMMENDATION 1:**

*The Committee recommends that the Education Professional Standards Board endorse the Model Code of Ethics for Educators for use by school districts.*

##### **RECOMMENDATION 2:**

*The Committee recommends that the Education Professional Standards Board endorse the Model Code of Ethics for Educators for use by educator preparation providers.*

##### **RECOMMENDATION 3:**

*The Committee recommends that the Education Professional Standards Board task staff with examining how the Model Code of Ethics for Educators can be incorporated into the Kentucky Teacher Internship Program.*

**Vote:** *Unanimous*

#### **Statement of Consideration for 16 KAR 5:030. Proficiency Evaluation**

#### **2018-004**

*Motion made by Ms. Tracy Adams, seconded by Ms. Rachel Watson, to approve the statement of consideration and amended after comments regulation for 16 KAR 5:030. Proficiency Evaluation.*

**Vote:** *Unanimous*

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### Statement of Consideration for 16 KAR 2:010. Kentucky Professional and Provisional Teacher Certificates

#### **2018-005**

*Motion made by Dr. Donna Hedgepath, seconded by Ms. Gornik, to approve the statement of consideration and amended after regulation for 16 KAR 2:010. Kentucky Professional and Provisional Teacher Certificates.*

**Vote:** *Unanimous*

### Professional Standards for Educational Leaders

#### **2018-006**

*Motion made by Dr. Powers, seconded by Ms. Adams, to approve the Professional Standards for Educational Leaders.*

**Vote:** *Unanimous*

### Waiver

16 KAR 5:040. Request to Waive Student Teacher Placement Requirements, Dr. Ginger Webb on behalf of Pavel Romero

#### **2018-007**

*Motion made by Mr. Morgan, seconded by Ms. Gornik, to approve the waiver request for Dr. Ginger Webb on behalf of Pavel Romero.*

**Vote:** *Unanimous*

### Board Comments

There were no Board comments.

### **DISCIPLINARY MATTERS: MINUTES OF CASE REVIEW February 12, 2018**

*Motion made by David Graham seconded by Steven Thomas, to go into closed session to conduct a character and fitness review and to review potential actions relating to complaints and reports in accordance with KRS 61.810(1) (c) & (j). The Board also reviewed pending litigation.*

**Vote:** Unanimous

*Motion made by Dusty Phelps seconded by Daniel Morgan, to return to open session.*

**Vote:** Unanimous

The following board members concurred with the actions as listed below with the noted exceptions:

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Tracy Adams, Rob Akers, Kathy Gornik, David Graham, Donna Hedgepath, Daniel Morgan, Dusty Phelps, Sherry Powers, Steven Thomas, and Rachel Watson.

Attorneys present were Luke Gilbert, Joseph Martz, Eric Ray, Hannah Satram-Hale, Cassie Trueblood, and Chelsea Young.

### **INITIAL CASE REVIEW**

<b><u>Case Number</u></b>	<b><u>Decision</u></b>
17101425	Admonish
17101427	Dismiss
17101435	Dismiss
17101417	Dismiss
17101419	Defer
17101413	Dismiss
17101415	Admonish
17101409	Defer for Training
17101407	Defer
17101411	Attorney Review
17081315	Attorney Review
17101445	Attorney Review
17101421	Attorney Review
17101453	Defer for Training
1705956	Attorney Review
17101449	Dismiss
17101439	Attorney Review
17101431	Admonish and Training
17101387	Defer for Training
17101423	Admonish
17101455	Attorney Review
17101399	Dismiss
17101397	Dismiss
17101389	Dismiss
17101401	Dismiss
17101391	Dismiss
17101393	Dismiss
17101441	Attorney Review
17101405	Dismiss
17101457	Dismiss
17121663	Dismiss
1511777	Refer to Hearing
1607447	Refer to Hearing
1606401	Refer to Hearing
1703529	Defer
1702161	Admonish and Training
170279	No Further Action
1703485	Admonish and Training

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17027	Admonish and Training
17021	Admonish and Training
170259	Admonish and Training
1703409	Admonish and Training
1702147	Defer
1702133	Admonish and Training
170211	Admonish and Training
17029	Admonish and Training
170219	Defer
1702299	Admonish and Training
1703495	Admonish and Training
1702303	Admonish and Training
1703379	Admonish and Training
1703363	Admonish and Training
1703483	Admonish and Training
170221	Defer
1702309	Dismiss
170241	Dismiss
1607455	Dismiss
1702149	Dismiss
17061005	Dismiss
170245	Dismiss
1702313	Dismiss
1703507	Dismiss
1705693	Dismiss
17081321	Dismiss
1703425	Dismiss
1703493	Dismiss
1705705	Dismiss
1703423	Dismiss
1703417	Dismiss
1703541	Dismiss
1705709	Dismiss
160253	Dismiss
17081345	Dismiss
1702111	Dismiss
1703401	Dismiss
1702135	Dismiss
17081347	Dismiss
16121119	Dismiss
1703393	Dismiss
17061031	Dismiss
1705745	Dismiss
17081341	Dismiss
1407425	Dismiss
17061035	Dismiss



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1705759	Dismiss
1702145	Dismiss
1705882	Dismiss
1703383	Dismiss
1703377	Dismiss
1702295	Dismiss
1703373	Dismiss
1703367	Dismiss
17061039	Dismiss
17061180	Dismiss
170223	Dismiss
17061047	Dismiss
17081331	Dismiss
1602147	Dismiss
1206350	Dismiss
1211635	Dismiss
1308601	Dismiss
1011792	Dismiss
1009561	Dismiss
1012818	Dismiss
130169	Dismiss

### **Character/Fitness Review**

<u>Case Number</u>	<u>Decision</u>
171538	Approve
1812	Approve
1844	Approve
185	Approve
171523	Deny
1845	Approve
171399	Approve
1863	Approve
1879	Approve
18102	Approve
1877	Approve
1886	Approve
171532	Approve
1819	Approve
171468	Deny
18147	Approve
171516	Approve
171520	Approve
171524	Approve
171533	Approve
171534	Approve
171527	Deny

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171541	Approve
171544	Approve
171548	Approve ( <i>Dr. Powers recused</i> )
189	Approve
1838	Approve
1837	Approve
1858	Approve
171517	Approve
1850	Approve
1861	Deny
1872	Approve
18107	Approve
171526	Deny
18123	Approve
18124	Approve
18113	Approve
18132	Approve
18135	Approve
18145	Approve

### Agreed Orders

#### Case Number

#### Decision

1702151 Mariano Polo

Accept Agreed Order admonishing Polo for exercising poor classroom management and for making physical contact with students. The Board reminds Polo that he has a duty to protect the health and safety of students and to set a positive example for his students. The Board will not tolerate any further incidents of misconduct from Polo.

Polo shall provide written proof to the Board by March 1, 2018 that he has completed professional development or training on classroom management/de-escalation techniques, as approved by the Board. Polo shall pay any expense incurred. If Polo fails to provide written proof by March 1, 2018, Certificate Number 200229581 shall be administratively suspended until proof is provided to the Board.

Polo is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

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1705904 Crystal Flynn

Accept Agreed Order admonishing Flynn for conduct unbecoming a teacher for inappropriately texting a student and failing to disclose the contact when questioned about it. The Board reminds Flynn that as a certified educator in the Commonwealth of Kentucky, she has a duty to uphold the Professional Code of Ethics in the future. The Board will not tolerate any other incidents of misconduct by Flynn.

Furthermore, upon acceptance of this agreement by the Board, Certificate number 000082727 shall be on probation for three (3) years and subject to the following probationary conditions:

By June 2018, Flynn shall submit written proof to the Board that she has successfully completed twelve (12) hours of Professional Development training with an emphasis on Appropriate Student Teacher Boundaries. Any expense required for said training shall be paid by Flynn. If Flynn fails to satisfy this condition, Certificate Number 000082727 shall be automatically suspended until Flynn submits the required written documentation to the Board.

During the probationary period, Flynn shall not receive any disciplinary action for breach of student-educator boundaries by any school district in which she is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested by either the tribunal/ or arbitration process. If Flynn fails to satisfy this condition, Certificate Number 000082727 shall be automatically suspended pending review and disposition by the Board.

Flynn is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

120117 Colleen Musinski

Accept Agreed Order admonishing Musinski for exercising poor classroom management and for using physical force to admonish a student. The Board reminds Musinski of her ethical duty to take reasonable measures to protect the health, safety and emotional well-being of her students.

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Musinski has retired and has no immediate plans to return to the education profession. However, if Musinski returns to the Kentucky public school system in any capacity that requires certification, she shall first comply with the following conditions:

Musinski shall provide written proof to the Board that she has been assessed by a state certified mental health counselor, as approved by the Board, and is competent to fulfill her duties as an educator. Musinski shall provide proof that she has complied with any treatment recommendations proposed by the mental health counselor and shall continue to provide written progress reports to the Board until she has been released from treatment by the counselor. Any expense incurred for the assessment or follow-up treatment shall be paid by Respondent. If Musinski fails to satisfy this condition prior to accepting certified employment, Certificate Number 000046186 shall be administratively suspended until such condition is satisfied.

Musinski shall provide written proof to the Board that she has completed professional development or training on educator ethics, as approved by the Board. Musinski shall pay any expense incurred. If Musinski fails to satisfy this condition prior to accepting certified employment, Certificate Number 000046186 shall be administratively suspended until such condition is satisfied.

Musinski shall provide written proof to the Board that she has completed professional development or training on classroom management/de-escalation techniques, as approved by the Board. Musinski shall pay any expense incurred. If Musinski fails to satisfy this condition prior to accepting certified employment, Certificate Number 000046186 shall be administratively suspended until such condition is satisfied.

Musinski is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17061090 Zachary Sims

Accept Agreed Order stating Sims voluntarily, knowingly, and intelligently surrenders Certificate Number 201137365,

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and agrees not to apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Sims has already provided the Board with the original and all copies of his certificate.

**Vote:** *Unanimous*

1705940 Caleb Miller

Accept Agreed Order stating Miller has provided written proof to the Board that he has completed six (6) hours of classroom management. Miller has provided written proof to the Board that he has completed six (6) hours of behavior management.

Miller is aware that should he violate KRS 161.120 in the future, the Board shall initial a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1705906 James Anderson

Accept Agreed Order admonishing Anderson for his lack of professional judgement in handling student discipline. The Board reminds Anderson of his ethical duties to take reasonable measures to protect the health, safety, and emotional well-being of students and to refrain from subjecting students to embarrassment or disparagement. The Board will not tolerate any further incidents of misconduct by Anderson.

By August 1, 2018, Anderson shall provide written proof to the Board that he has completed six (6) hours of classroom and/or behavior management training, as approved by the Board. Anderson shall pay any expense incurred. If Anderson fails to satisfy this condition by August 1, 2018, Certificate Number 200402232 shall be administratively suspended until such condition is satisfied.

Anderson is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

17061102 Christopher Humphrey

Accept Agreed Order admonishing Humphrey for his questionable judgment. An educator's personal bank account should never be associated with a public school, as this gives the appearance of impropriety, regardless of intent. In the future, Humphrey is expected to keep his

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personal financial accounts separate from any potential affiliation with a school. Furthermore, Humphrey is expected to follow proper accounting procedures as it relates to school activity funds and booster accounts. The Board will not tolerate any further incidents of misconduct by Humphrey.

Humphrey is currently employed in Florida and has no immediate plans to return to the state of Kentucky. Prior to accepting certified employment in Kentucky, Humphrey shall comply with the following conditions:

Humphrey shall provide written proof to the Board that he has completed training on the "Accounting Procedures for Kentucky School Activity Funds" commonly known as Redbook, as approved by the Board. Humphrey shall pay any expense incurred. If Humphrey fails to satisfy this condition prior to accepting certified employment, Certificate Number 199801945 shall be administratively suspended until such condition is satisfied.

Humphrey shall provide written proof to the Board that he has completed educator ethics training, as approved by the Board. Humphrey shall pay any expense incurred. If Humphrey fails to satisfy this condition prior to accepting certified employment, Certificate Number 199801945 shall be administratively suspended until such condition is satisfied.

Humphrey is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17061088 Lawrence Harris

Accept Agreed Order stating Certificate Number 200146529 is permanently revoked. Harris shall neither apply for nor be issued any teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Harris shall immediately surrender the original and all copies of his certificate, by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

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1705892 Tenesha Marshall

Accept Agreed Order stating Case No. 1705892 shall be dismissed without prejudice.

Marshall has provided written proof to the Board that she has completed 9 hours of ARC Chairperson Training, which included a component on confidentiality.

Marshall has provided written proof to the Board from the American School Counselor Association that she has met the requirements to be a School Counseling Legal and Ethical Specialist.

Marshall has provided written proof to the Board that she has completed an additional 17.5 hours of professional development and an additional 19.25 EILA hours for the 2017-2018 school year on topics such as diversity, culture/climate, leadership and technology.

Marshall is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

### **Vote:** *Unanimous*

1207409 Wilson Baatuma

Accept Agreed Order stating Baatuma is not currently employed as an educator and he has no immediate plans to return to the education profession. Prior to returning to the Kentucky public school system in any capacity that requires certification, Baatuma shall first comply with the following conditions:

Baatuma shall undergo an anger management assessment by a licensed clinical provider, as approved by the Board, and shall present written evidence to the Board that he has complied with the assessment process and has successfully completed all treatment recommendations. Baatuma shall pay any expense incurred. If Baatuma fails to satisfy this condition prior to accepting certified employment, Certificate Number 200008329 shall be administratively suspended until such condition is satisfied.

Baatuma shall provide written proof to the Board that he has completed twelve (12) hours of Sexual Harassment Awareness Training, as approved by the Board. Baatuma shall pay any expense incurred. If Baatuma fails to satisfy

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this condition prior to accepting certified employment, Certificate Number 200008329 shall be administratively suspended until such condition is satisfied.

Upon returning to the Kentucky public school system, Certificate Number 200008329 shall be subject to the following probationary condition for a period of eight (8) years:

Baatuma shall receive no disciplinary action from any school district in which he is employed. "Disciplinary action" is defined as any public reprimand, suspension, or termination issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process. If Baatuma fails to satisfy this condition, Certificate Number 200008329, shall be automatically suspended for a period of one (1) year and subject to additional sanctions by the Board pursuant to KRS 161.120.

Baatuma is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17061170 Pamela Jones

Accept Agreed Order stating that on or before March 1, 2018, Jones shall provide written proof that she has completed a course of educator ethics training on the topic of classroom management, as approved by the Board. Any expense incurred for said training shall be paid by Jones. Failure to satisfy this condition shall result in Certificate Number 199701505 being administratively suspended until such time as Jones provides the written proof.

Jones is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17061106 Chrystal Graham

Accept Agreed Order admonishing Graham for using crude languages and gestures around students that were directed at another teacher. The Board directs and Graham acknowledges that she, like all teachers and school administrators, has a professional responsibility to treat



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colleagues with dignity and respect in all circumstances. Civilly articulated disagreements between educators are not undignified, disrespectful, unprofessional, or unethical, and do not violate the Professional Code of Ethics for Kentucky School Personnel.

Certificate Number 69180 is retroactively suspended for a period of one (1) week beginning June 1, 2017.

On or before February 1, 2018, Graham shall provide written proof to the Board from a duly licensed or certified psychiatrist or mental health professional, as approved by the Board, that she has complied with a comprehensive anger management evaluation, and is fit to return to the classroom, presents as capable of performing her duties as an educator, is not a danger to herself or others, and is compliant with all treatment recommendations. If the evaluating psychiatrist or mental health professional recommends ongoing treatment, Graham shall provide to the Board quarterly written progress reports to begin three (3) months after submission of the initial evaluation to the Board, until the evaluating psychiatrist or mental health professional releases Graham from treatment. Respondent shall pay any expense incurred. Should Graham fail to provide proof that she has met this condition, Certificate Number 69180 shall be automatically suspended for a period of thirty (30) days and shall remain suspended until Graham completes the requirements and provides the appropriate written proof to the Board.

On or before February 1, 2018, Graham shall provide written proof that she has completed three (3) hours of educator ethics training on the Professional Code of Ethics for Kentucky School Certified Personnel with a focus on professionalism, as approved by the Board. Any expense incurred for said training shall be paid by Graham. Failure to satisfy this condition shall result in Certificate Number 69180 being administratively suspended until such time as Graham provides the written proof.

From the date on which the Board approves this Agreed Order, Graham shall be under a two (2) year probation and subject to the following condition:

Graham shall receive no disciplinary action during the probationary period. "Disciplinary action" is defined as any

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suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process.

By entering into this Agreed Order, Graham agrees that should she fail to satisfy the term of the probation, Certificate Number 48276 shall administratively suspended pending Board review and disposition.

Graham is aware that should she violate KRS 161.120, either during or following this probation, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Dr. Hedgepath recused)*

17101429 Richard Meddings

Accept Agreed Order stating on or before April 1, 2018, Meddings shall provide written proof that he has completed a course of training on Appropriate Student-Teacher Boundaries, as approved by the Board. Any expense incurred for said training shall be paid by Meddings. Failure to satisfy this condition shall result in Certificate Number 201164671 being administratively suspended until such time as Meddings provides the written proof.

On or before April 1, 2018, Meddings shall provide written proof that he has completed a course of training on the Appropriate Use of Social Media, as approved by the Board. Any expense incurred for said training shall be paid by Meddings. Failure to satisfy this condition shall result in Certificate Number 201164671 being administratively suspended until such time as Meddings provides the written proof.

On or before April 1, 2018, Meddings shall provide written proof that he has completed three (3) hours of training on the Professional Code of Ethics for Kentucky School Certified Personnel, as approved by the Board. Any expense incurred for said training shall be paid by Meddings. Failure to satisfy this condition shall result in Certificate Number 201164671 being administratively suspended until such time as Meddings provides the written proof.

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Meddings is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17081305 Mary Foushee

Accept Agreed Order admonishing Foushee for raising her voice to students and attempted to swat a student's hand. While the Board acknowledges that the classroom can be a stressful environment, it is crucial that educators maintain composure and not respond to student behavior in an overly aggressive manner. Foushee shall strive to use the appropriate level of strictness with students going forward.

Foushee is not currently employed in the teaching profession. Prior to accepting a position which requires Kentucky Certification for School Certified Personnel, Foushee shall provide written proof to the Board that she has taken a course of training/professional development on the topic of classroom management as approved by the Board. Foushee shall pay any expense incurred. If Foushee fails to satisfy this condition before accepting certified employment, Certificate 68309 shall be administratively suspended until such time as Foushee provides said proof.

Foushee is aware that in the event of future allegations of violations KRS 161.120, the Board may initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17071251 Megan Evans

Accept Agreed Order admonishing Evans for conduct unbecoming a teacher. The Board reminds Evans that, as a teacher, she has a duty to uphold the dignity and integrity of the teaching profession. Driving under the influence of alcohol is dangerous, and this type of behavior sets a horrible example for students. The Board will not tolerate any further incidents of misconduct by Evans.

Upon acceptance of this agreement by the Board, Certificate Number 79716 shall be under a probationary period of four (4) years and subject to the following conditions:

For the entirety of the probationary period, Evans shall not be convicted of nor enter a guilty or no contest plea to any

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criminal charge(s) involving the use and/or possession of any controlled substance or alcohol. If Evans is convicted of, or enters guilty or no contest plea, to any criminal charge involving the use and/or possession of any controlled substance or alcohol, she shall submit this information to the Board, in writing, within thirty (30) days. Failure to comply with this condition will result in Certificate Number 79716 being automatically suspended pending Board review and disposition.

Evans shall submit a copy of her current criminal record, as prepared by the Administrative Office of the Courts, by August 1st of each year of the probationary period. Any expense required to satisfy this condition shall be paid for by Evans. Failure to comply with this condition will result in Certificate Number 79716 being automatically suspended until such time as Evans provides said records.

On or before April 1, 2018, Evans shall provide written proof from a licensed and Board-approved alcohol/substance abuse counseling program that she has been assessed and complied with all recommended treatment. Any expense for said assessment and treatment shall be paid by Evans. Failure to comply with this requirement will result in Certificate Number 79716 being automatically suspended until such time as Evans provides said proof.

Evans is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1212819 David Wallen

Accept Agreed Order stating Certificate Number 000043417 is retroactively suspended for a period of seven (7) days beginning January 1, 2013.

Wallen has provided written proof to the Board that he has completed at least twenty two (22) hours of professional development on positive behavior interventions and classroom management.

Wallen is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

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**Vote:** *Unanimous*

1212773 William Fritsch

Accept Agreed Order stating, Case #1212773 is dismissed without prejudice. Fritsch has provided proof to the Board that he has completed professional development courses on IEP Development and Collaborative Instruction.

Fritsch is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1603175 Gregory Owens

Accept Agreed Order stating Owens is currently retired. Owens shall not seek or accept any position of employment in Kentucky that requires the use of Certificate Number 000006090 nor shall he apply for any additional certificate(s) to be issued to him by the Board. If Owens violates this agreement, Certificate Number 000006090 shall be administratively suspended pending Board review and disposition.

**Vote:** *Unanimous*

17081339 Debra Meade

Accept Agreed Order stating Meade is a retired educator. However, prior to accepting a certified position in Kentucky, Meade shall submit written proof to the Board that she has completed the three (3) hours of Administrative Code Training recommended by KDE. If Meade fails to satisfy this condition prior to accepting certified employment, Certificate Number 199600607 shall be administratively suspended until such condition is satisfied. Meade is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1702283 Scott Lawrence

Accept Agreed Order admonishing Lawrence for exercising poor professional judgement, and for neglect of duty by failing to properly supervise his students, and follow district policies. The Board reminds Lawrence of his ethical duty to take reasonable measures to protect the health, safety and emotional well-being of his students. The Board

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will not tolerate any further incidents of misconduct from Lawrence.

On or before June 1, 2018, Lawrence shall submit written proof to the Board that he has successfully completed six (6) hours of educator ethics professional development or training, as approved by the Board. Any expense incurred for said training shall be paid by Lawrence. Should Lawrence fail to satisfy this condition by June 1, 2018, Certificate Number 200218470 shall be administratively suspended until such condition is satisfied.

Lawrence shall provide written proof to the Board by June 1, 2018 that he has successfully completed nine (9) hours of professional development or training on classroom management/de-escalation techniques, as approved by the Board. Lawrence shall pay any expense incurred. If Lawrence fails to provide written proof by June 1, 2018, Certificate Number 200218470 shall be administratively suspended until such condition is satisfied.

Lawrence is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17071279 Vachel Hudson

Accept Agreed Order stating Certificate Number 201185962 is expired and Hudson is not currently teaching nor does he plan on teaching in the future. Hudson voluntarily, knowingly, and intelligently surrenders his teaching certificate, 201185962, and agrees to not apply for, nor be issued, a teaching or administrative certificate in the Commonwealth of Kentucky at any time in the future.

**Vote:** *Unanimous*

12013 David Adams

Accept Agreed Order stating Adams has submitted written proof to the Board that he has successfully completed sexual harassment awareness training. Upon acceptance of this agreement by the Board, Case No. 12-013 shall be dismissed without prejudice.

Adams is aware that should he violate KRS 161.120 the Board shall initiate new disciplinary action and seek additional sanctions.

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### Vote: *Unanimous*

17061118 Brian Simmins

Accept Agreed Order admonishing Simmins for failing to maintain the dignity and the integrity of the profession. As an educator in the Commonwealth of Kentucky, Simmins must set a positive example for his students, and exemplify those qualities expected of a trusted educator in the community. The Board will not tolerate any further acts of misconduct by Simmins.

By June 1, 2018, Simmins shall provide written proof to the Board that he has completed three (3) hours of administrative code for Kentucky's Educational Assessment training as approved by the Board. Simmins shall pay any expense incurred. If Simmins fails to satisfy this condition by June 1, 2018, Certificate Number 200229908 will be administratively suspended until such condition is satisfied.

By June 1, 2018, Simmins shall provide written proof to the Board that he has completed six (6) hours of sensitivity training, as approved by the Board. Simmins shall pay any expense incurred. If Simmins fails to satisfy this condition by June 1, 2018, Certificate Number 200229908 will be administratively suspended until such condition is satisfied.

By June 1, 2018, Simmins shall provide written proof to the Board that he has completed twelve (12) hours of training on the Professional Code of Ethics for Kentucky Certified School Personnel as approved by the Board. Simmins shall pay any expense incurred. If Simmins fails to satisfy this condition by June 1, 2018, Certificate Number 200229908 will be administratively suspended until such condition is satisfied.

Upon acceptance of this agreement by the Board, Certificate Number 200229908 shall be subject to the following probationary condition for period of two (2) years:

Simmins shall receive no disciplinary action from any school district in which he is employed. If Simmins fails to satisfy this condition, Certificate Number 200229908 shall be administratively suspended pending Board review and disposition.

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“Disciplinary action” is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process, including any appeal therefrom. If the tribunal amends the disciplinary action or if Respondent agrees to amend the disciplinary action through arbitration, the new disciplinary action if a suspension, termination, or public reprimand shall be considered a violation of this condition.

Simmins is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1605315 Harvey Creggett

Accept Agreed Order stating Creggett shall provide written proof to the Board that he has completed a course/training in each of the following professional development areas by January 31, 2018:

1. Classroom Management;
2. Duty to Report;
3. Professional Code of Ethics for Kentucky School Certified Personnel.

Any expense required for said training shall be paid by Creggett. If Creggett fails to satisfy this condition, certificate number 200129012 shall be automatically suspended until Creggett completes the required training and provides the appropriate written proof to the Board.

Creggett is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

16121065 Amy Utley

Accept Agreed Order stating Certificate number 201177448, including any and all endorsements, is retroactively suspended for a period of forty-five days (45) days beginning June 1, 2017 through July 15, 2017.

Upon the Board’s acceptance of this Agreed Order, Certificate Number 201177448 and any future



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endorsements or new areas of certification, shall be on probation for a period of ten (10) years and subject to the following probationary conditions:

Utley has provided written proof to the Board that she has been assessed by a mental health counselor, and is competent to fulfill her duties as an educator.

Utley has provided written proof to the Board that she has undergone a comprehensive substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board. Utley has also provided written proof that she has successfully completed all treatment recommendations.

Utley has submitted written documentation to the Board that she has completed six (6) hours of professional development training.

Utley shall have no further criminal convictions during the probationary period. If Utley is convicted of any crime other than a minor traffic violation, any and all certificates issued to her shall be automatically suspended pending review by the Board and subject to additional sanctions by the Board pursuant to KRS 161.120. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed.

For a period of five (5) years from the acceptance of this agreement, Utley shall submit a copy of her state criminal background report, by July 1st of each year. If Utley fails to satisfy this condition, any and all certificates issued to her shall be automatically suspended until such condition is satisfied. Any expense required to satisfy this condition shall be paid by Utley.

After the five (5) year period, but for the remainder of the probationary period, Utley shall submit a copy of her state background report with any application for renewal of a certificate and/ or with any application for an additional certificate. If Utley fails to satisfy this condition, renewal of her certificate and/ or issuance of the additional certificate shall be denied. Any expense required to satisfy this condition shall be paid by Utley.

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During the probationary period, Utley shall not receive any disciplinary action involving use of alcohol or any illegal substance by a district in which she is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by a tribunal and/or arbitration process. If Utley fails to satisfy this condition, Certificate Number 201177448 shall be automatically suspended pending review and disposition by the Board.

Utley is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17061124 Patricia Gordon

Accept Agreed Order stating Gordon has submitted written proof to the Board that she has successfully completed the following:

A training course on classroom management, and a training course on special education.

Gordon is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

17061098 Jennifer Romine

Accept Agreed Order admonishing Romine for using poor professional judgment, specifically for failing to appropriately maintain privacy of sensitive student matters. The Board reminds Romine that as a certified educator in the Commonwealth of Kentucky, she has a duty to uphold the Professional Code of Ethics in the future.

Furthermore, upon acceptance of this agreement by the Board, by June 30, 2018, Romine shall provide written proof to the Board that she has completed a training course on the Professional Code of Ethics for Educators, with an emphasis on professionalism, as approved by the Board. Any expenses required for said training shall be paid by Romine. If Romine fails to satisfy this condition, Certificate Number 200380212 shall be automatically

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suspended until Romine completes the required training and provides the appropriate written proof to the Board.

Romine is aware that the Board may initiate a new disciplinary action and seek additional sanctions on any future allegations that she has violated KRS 161.120.

### **Vote:** *Unanimous*

CF 171515 Joshua Steward

Accept Agreed Order stating Steward shall be issued a teaching certificate in Kentucky only after completing a traditional educator preparation program or meeting the requirements for issuance of an alternative certificate under KRS 161.048. Steward shall not be eligible for an emergency teaching certificate or emergency substitute certificate until he has been issued either a statement of eligibility or a temporary provisional certificate.

In addition to the aforementioned requirement, Steward shall comply with the following conditions:

Steward shall submit written proof to the Board that he has completed a course on the Professional Code of Ethics for Kentucky Certified School Personnel, as approved by the Board. Any expense required for said training shall be paid by Steward.

Steward shall undergo a comprehensive alcohol/substance abuse assessment by a Kentucky licensed and/or certified chemical dependency counselor, as approved by the Board, and shall provide written proof that he has complied with the assessment process. Steward shall pay any expense incurred.

Any and all certificates issued to Steward shall be subject to the following probationary conditions for a period of five (5) years:

Steward shall not be convicted of nor enter a guilty or no contest plea to any criminal charge(s) other than minor traffic violations. A violation is not considered a minor traffic violation if it is a violation for which jail time may be imposed. If Steward is convicted of, or enters a guilty or no contest plea, to any criminal charge other than minor traffic violations, he shall submit this information to the Board, in writing, within thirty (30) days. Failure to

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comply with this condition will result in Steward's certificate being automatically suspended pending Board review and disposition.

Steward shall submit a copy of his current criminal record, as prepared by the Administrative Office of the Courts, with any application for renewal of his certification(s) and/or for additional certification(s). Any expense required to satisfy this condition shall be paid by Steward. Failure to comply with this condition will result in the denial of all applications for renewal and/or additional certification(s) submitted by Steward or on his behalf.

During the probationary period, Steward shall not receive any disciplinary action involving use of alcohol or any illegal substance by a district in which he is employed. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by a tribunal and/or arbitration process. Failure to comply with this condition will result in Steward's certificate being automatically suspended pending review and disposition by the Board.

### **Vote:** *Unanimous*

17061114 James Goff

Accept Agreed Order admonishing Goff for using a disciplinary technique that caused students an unnecessary amount of discomfort. The Board reminds Goff that he has a duty to take reasonable measures to protect the health, safety, and emotional well-being of students. In the future, Goff should be more cognizant of appropriate physical measures to be taken in disciplining a student.

On or before April 1, 2018, Goff shall present written proof to the Board that he has completed a course of training/professional development on the topic of Addressing Challenging Behaviors as approved by the Board. Any expense incurred for this training shall be paid by Goff. Failure to satisfy this condition will result in Certificate 38546 being administratively suspended until such time as Goff provides the written proof.

From the date on which the Board approves this Agreed Order, Certificate 38546 shall be under a two (2) year probation and subject to the following condition:

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Goff shall receive no disciplinary action during the probationary period. "Disciplinary action" is defined as any suspension, termination, or public reprimand issued by any school district in the Commonwealth of Kentucky and upheld, if requested, by either a tribunal and/or arbitration process.

By entering into this Agreed Order, Goff agrees that should he fail to satisfy the term of the probation, Certificate 38546 shall be administratively suspended pending Board review and disposition.

Goff is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Mr. Graham recused)*

1703499 Kumar Rashad

Accept Agreed Order stating on or before April 1, 2018, Rashad shall provide proof to the Board that he has completed a course of training/professional development on the topic of Positive Professional Relationships as approved by the Board. Any expense for this training shall be paid by Rashad. If Rashad fails to provide written proof by April 1, 2018, Certificate Number 200103644 shall be automatically suspended until Rashad provides the required proof.

Rashad is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1104260 Kelly Armstrong

Accept Agreed Order admonishing Armstrong for using unnecessary force in disciplining a student. As a professional educator, Armstrong must treat each and every student with dignity and respect no matter the circumstance. The Board expects Armstrong to uphold this expectation going forward.

Armstrong has provided proof that she has completed several courses of professional development on special education and classroom management.

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Armstrong is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1203152 Sherri Hammons

Accept Agreed Order stating Case #1203152 is dismissed. Hammons has provided proof that she has enrolled in a program of treatment with a licensed professional and has complied with all treatment recommendations.

Hammons is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

1609705 Adrian Hill

Accept Agreed Order admonishing Hill for repeating student profanity as a strategy to address that behavior. Coarse and inappropriate language reflects poorly on professionalism. The Board will tolerate no further use of this language from Hill.

On or before April 1, 2018, Hill shall provide written proof that he has completed a course of training on the subject of classroom management, as approved by the Board. Any expense incurred for said training shall be paid by Hill. Failure to satisfy this condition shall result in Certificate Number 200700249 being administratively suspended until such time as Hill provides the written proof.

On or before April 1, 2018, Hill shall provide written proof that he has completed three (3) hours of training on the Professional Code of Ethics for Kentucky School Certified Personnel, as approved by the Board. Any expense incurred for said training shall be paid by Hill. Failure to satisfy this condition shall result in Certificate Number 200700249 being administratively suspended until such time as Hill provides the written proof.

Hill is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

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17081325 David Wilson, II

Accept Agreed Order admonishing Wilson for disciplining a student while not being cognizant of surroundings. The Board reminds Wilson that he has a duty to provide students with education services in consonance with accepted best practices known to him. In the future, Wilson should strive to be more aware of appropriate timing while evaluating disciplinary situations.

Wilson has submitted proof that he has completed courses of professional development on the subjects of restraint, seclusion, and Safe Crisis Management.

Wilson is aware that should he violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous*

120189 Charles Phelps

Accept Agreed Order stating Certificate Number 000033451 has expired. Phelps shall neither apply for nor be issued nor renew any teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Phelps, or on his behalf, shall be denied.

**Vote:** *Unanimous*

17081323 Donna Brown

Accept Agreed Order admonishing Brown for not following the administrative procedures related to student testing. Further, the Board reminds Brown that, like every other testing proctor, she signed confirmation that she had received, read, and would comply with the testing instructions. Strict compliance with the Administration Code for Kentucky's Educational Assessment Program ensures the well-being of the students and the integrity of the testing process are maintained.

Brown is further admonished for failing to communicate with parents despite being directed by administration to do so. Responding to parents is an important part of the teaching profession. Constant communication is necessary to ensure that all of a student's needs and parents' concerns are being met. Failing to maintain this communication despite a reminder to do so is insubordination and undermines parents' confidence in the education process. The Board will tolerate no further violations from Brown.

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Brown is not currently employed in the education profession. Prior to returning to a position which requires Kentucky Certification for School Certified Personnel, Brown shall submit written proof to the Board, from a licensed/certified psychiatrist or mental health professional, as approved by the Board, that she has complied with a comprehensive evaluation and is fit to return to the classroom, presents as capable of performing her duties as an educator, and is compliant with all treatment recommendations. If the evaluating psychiatrist or mental health professional recommends ongoing treatment, Brown shall provide to the Board quarterly written progress reports to begin three (3) months after submission of the initial evaluation to the Board, until the evaluating psychiatrist or mental health professional releases Brown from treatment. Brown shall pay any expense incurred. Failure to provide this proof before accepting a position requiring certification will result in Certificate Number 200402417 being administratively suspended until such proof is provided to the Board.

Brown is aware that should she violate KRS 161.120 in the future, the Board shall initiate a new disciplinary action and seek additional sanctions.

### **Vote:** *Unanimous*

1307517 Steven Remley

Accept Agreed Order stating Certificate number 199602211, including any and all endorsements, is retroactively suspended for a period of forty five (45) days beginning June 1, 2014.

Upon the Board's acceptance of this Agreed Order, Remley's teaching certificate, number 199602211 and any future endorsements or new areas of certification, shall be on probation for a period of two (2) years and subject to the following probationary conditions:

By April 1, 2018, Remley shall provide written proof to the Board from a Kentucky licensed or certified chemical dependency counselor, as approved by the Board, that he has complied with a comprehensive alcohol abuse assessment, and is compliant with all treatment recommendations. If the evaluating chemical dependency counselor recommends ongoing treatment, Remley shall provide to the Board quarterly written progress reports to



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begin three (3) months after submission of the initial evaluation to the Board, until the evaluating chemical dependency counselor releases him from treatment. Remley shall pay any expense incurred.

Remley shall not be convicted of any offense involving the use and/or possession of any controlled substance or alcohol during the probationary period. Remley shall submit a copy of his current criminal record, as prepared by the Kentucky State Police, by July 1st of each year of the probationary period. Any expense required to satisfy this condition shall be paid by Remley.

Should Remley fail to satisfy any of the above conditions, certificate number 199602211 shall be automatically suspended for a period of one (1) year and, if applicable, shall remain suspended until such time as all of the above conditions are met.

Remley is aware that should he violate KRS 161.120 either during or following this two (2) year probation, the Board shall initiate new disciplinary action and seek additional sanctions.

**Vote:** *Unanimous (Mr. Akers recused)*

### **Recommended Order** **Case Name**

1412821 Jerry Walker

### **Decision**

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 200234475 is permanently REVOKED. The Board SHALL NOT consider any future application Walker may file. The Board SHALL NOT ISSUE a teaching, administrative or emergency certificate in the Commonwealth of Kentucky to Walker at any time in the future. Walker SHALL IMMEDIATELY SURRENDER the original and all copies of his certificate by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

1402132 Kevin Crider

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 199701114 is permanently revoked. Respondent shall

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neither apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Respondent shall immediately surrender the original and all copies of his certificate by personal delivery or first class mail, to the Education Professional Standards Board, 100 Airport Road, 3rd Floor, Frankfort, Kentucky 40601.

**Vote:** *Unanimous*

12015 Michelle Hall

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that Certificate Number 200102268 is expired. Respondent shall neither apply for, nor be issued, a teaching, administrative, or emergency certificate in the Commonwealth of Kentucky at any time in the future. Any future application submitted by Respondent, or on her behalf, shall be denied.

**Vote:** *Unanimous*

CF 16750 Robert Rister

Accept the hearing officer's Findings of Fact, Conclusions of Law and Recommended Order that the EPSB's denial of the Division of Certification authorization to further process his Kentucky Teaching Certificate or Statement of Eligibility be AFFIRMED.

**Vote:** *Unanimous*

Chair Akers announced a meeting time change from 10:00AM to 9:00AM for the April 9, 2018 EPSB meeting.

*Motion made by Ms. Rachel Watson, seconded by Mr. Daniel Morgan, to adjourn the meeting.*

**Vote:** *Unanimous*

Meeting adjourned at 2:02 p.m.

Next Meeting:       April 9, 2018  
                          9:00 a.m.  
                          EPSB Board Room  
                          Frankfort, Kentucky

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### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Consent Item B

##### Action Item:

Board Approval for KEA/NEA Online Trainings and KEA Classroom Management Trainings

##### Applicable Statutes and Regulation:

KRS 161.028, KRS 161.120

##### Applicable Goal(s):

Goal 3: Every credentialed educator exemplifies behaviors that maintain the dignity and integrity of the profession by adhering to established law and EPSB Code of Ethics.

##### Issue:

Should the Education Professional Standards Board approve the online courses and classroom management courses as training for individuals with cases before the Board?

##### Background:

Pursuant to its authority under KRS 161.120(1), the Board “may impose probationary or supervisory conditions upon...any certificates” issued by the agency. The Board has used this authority to require educators, through an Agreed or Final Order, to attend specific training to address the alleged misconduct and prevent any further incidents. The Board’s *Procedures Relating to Action on an Educator’s Certification, Section III: Board Action on Complaints or Reports* includes a Deferral for Training option which allows an educator the opportunity to complete a recommended training and submit written proof to the Board for a dismissal of his/her case.

The Kentucky Education Association (KEA) in collaboration with the National Education Association (NEA) is providing online professional learning to Kentucky Educators. KEA is requesting approval for the following NEA online trainings:

##### **Cooperating Teacher**

1. Equity Literacy
2. Andragogy (Adult Learning)
3. Listening and Non-Verbal Communication
4. Managing Difficult Conversations
5. Positive Professional Relationships
6. Post-Observation Feedback
7. Teaching About Teaching

##### **InTASC Standards** (Interstate Teacher Assessment and Support Consortium)

8. Collaboration Between Colleagues
9. Communicating with Stakeholders
10. Teaching the Teacher: The Importance of Continuous Learning
11. Engaging Classroom Discourse
12. Evaluating Digital Sources
13. Interdisciplinary Themes

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14. Linking Families and Communities to Schools for Student Success
15. Promote Ownership of Learning
16. Setting Objectives and Providing Feedback
17. Teaching Note-taking and Summarizing Skills
18. Technology Integration 101
19. Using Student Evaluations to Improve Instruction and Student Learning
20. Utilizing Practice Activities within Content Areas

### **Five Core Propositions NBCT (National Board Certified Teacher)**

21. Knowing Your Students
22. Knowing Your Content and How to Teach it to Students
23. Managing and Monitoring Student Learning
24. Thinking Systematically About Your Practice and Learning From Experience
25. Teachers are Members of Learning Communities

KEA is also requesting approval for their newly developed Classroom Management trainings:

#### **Part I: Classroom Management Overview (3 hours)**

#### **Part II: Classroom Management Age Bands (3 hours)**

1. Elementary Classroom Management
2. Middle School Classroom Management
3. High School Classroom Management

Enclosed under separate cover is a detailed description and outline for each of the courses, as well as information on the course developers.

#### **Potential Actions:**

1. Approve all proposed courses as trainings for educators with cases before the Board.
2. Approve some of the proposed courses as trainings for educators with cases before the Board.
3. Do not approve the proposed courses as trainings for educators with cases before the Board.

#### **Staff Recommendation:**

Potential Action 1

#### **Rationale:**

Staff has reviewed each of the trainings and has found that the courses will address the needs of educators referred for specific training. Having an additional provider of classroom management training and twenty-five additional online courses that require evidence of the educator's skills and abilities before successful completion of the course will provide more intensive options and will assist educators in completing training in a timely manner.

#### **Contact Person:**

Ms. Chelsea Young, Director  
Division of Educator Ethics  
502-564-4606  
E-mail: Chelsea.Young@ky.gov

#### **Date:**

April 9, 2018

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### EDUCATION PROFESSIONAL STANDARDS BOARD

#### STAFF NOTE

#### Consent Item C

##### **Action Item:**

Thomas More College – Learning and Behavior Disorders P-12 (Initial Undergraduate)

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030

16 KAR 5:010

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB approve the following educator preparation program addition?

#### **THOMAS MORE COLLEGE**

#### **7.0 EXCEPTIONAL CHILDREN GRADES P-12**

Learning and Behavior Disorders Grades

##### **Background:**

The Teacher Education Program at Thomas More College proposes the addition of an undergraduate level program that will train LBD P-12 teachers for entry into the field with dual certification in Elementary Education P-5, Middle Grades 5-9, or Secondary Education 8-12. The program includes 21 hours of special education coursework that is delivered in a hybrid approach in which candidates have experiential learning experiences in every course via the classroom, online collaboration, and school and community interactions. Relationships with partners in the area will facilitate collaboration with leading area teachers in the special education field in order to provide candidates practical knowledge and experiences. The coursework is aligned to the Kentucky Teacher Performance Standards as well as the Council for Exceptional Children Standards (CEC) foundational standards and the specific knowledge and skills sets for this certificate.

The quality assurance process for this program includes a four-checkpoint system for candidates. These transition points include: a) admission to the program which requires candidates demonstrate a minimum 2.75 GPA, passing CASE scores, and appropriate dispositions; b) admission to student teaching which requires passing scores on the required Praxis II exams; and c) program exit which requires a minimum of C or better in student teaching, a student teaching portfolio, and acceptable cooperating teacher evaluations.

KRS 161.028 and KRS 161.030 provide for the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Division of Educator Preparation, Assessment and Internship, Content Area Program Reviewers, and the Reading Committee evaluated the program review documents

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submitted for approval against performance-based program certification regulations established by the EPSB. This program proposal meets all the requirements set forth by the EPSB. A Letter of Support from the Vice President for Academic Affairs/Dean of the College, the Executive Summary, and the program review documents are available on the EPSB secure website.

### **Groups/Persons Consulted:**

Content Area Review Committee  
Reading Committee

### **Potential Actions:**

1. Approve the proposed educator preparation program addition.
2. Do not approve the proposed educator preparation program addition.

### **Recommendation:**

Potential Action 1

### **Rationale:**

The proposed educator preparation program follows the appropriate regulations (16 KAR 5:010) outlining program requirements for program approval as established by the EPSB.

### **Contact Person:**

Ms. Sherri Henley, Program Manager  
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### **Date:**

April 9, 2018

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Consent Item D

##### **Action Item:**

Western Kentucky University – Arabic P-12 (Initial Undergraduate)

##### **Applicable Statutes and Regulation:**

KRS 161.028; KRS 161.030  
16 KAR 5:010

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB approve the following educator preparation program addition?

#### **WESTERN KENTUCKY UNIVERSITY**

### **6.0 CERTIFICATES FOR ALL GRADES LEVELS**

Arabic

##### **Background:**

The College of Education and Behavioral Sciences at Western Kentucky University (WKU) proposes the addition of an undergraduate Baccalaureate program that will train Arabic P-12 teachers for entry into the field. The program includes 36 hours of language content and 37 hours of professional education coursework, that will be delivered face-to-face on the Bowling Green campus. The content coursework is aligned to the Characteristics of Highly Effective World Language Teaching and Learning outlined by the Kentucky Department of Education. The language proficiency will be assessed regularly to insure that candidates are on track to reach the minimum level of Advanced-Low as defined by the American Council on the Teaching of a Foreign Language (ACTFL). The professional education coursework is aligned to the Kentucky Teacher Performance Standards as well as applicable national specialty professional association standards.

The program follows the same Quality Assurance process as the other WKU initial certification programs. There are three transition points – 1) admission to the program, 2) admission to final clinical experience, and 3) program exit. The minimal criteria identified for each transition point meet the requirements of the applicable regulations (i.e., 2.75 GPA, passing CASE exams, 200 field hours, dispositions assessments, student teaching, work sample score “At Standard”).

KRS 161.028 and KRS 161.030 provide for the EPSB to establish curricula for educator preparation programs in Kentucky and approve such programs for Educator Preparation Providers. The Division of Educator Preparation, Assessment and Internship; Content Area Program Reviewers; and the Reading Committee evaluated the program review documents submitted for approval against performance-based program certification regulations established

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by the EPSB. This program proposal meets all the requirements set forth by the EPSB. A Letter of Support from the Dean, the Executive Summary, and the program review documents are available on the EPSB secure website.

### **Groups/Persons Consulted:**

Content Area Review Committee  
Reading Committee

### **Potential Actions:**

1. Approve the proposed educator preparation program addition.
2. Do not approve the proposed educator preparation program addition.

### **Recommendation:**

Potential Action 1

### **Rationale:**

The proposed educator preparation program follows the appropriate regulations (16 KAR 5:010) outlining program requirements for program approval as established by the EPSB.

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### **Date:**

April 9, 2018



## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Consent Item E

##### **Action Item:**

2017-2018 Emergency Non-Certified School Personnel Program

##### **Applicable Statutes and Regulation:**

16 KAR 2:030, Section 3

##### **Applicable Goal:**

Goal 2: Every professional position in a Kentucky's public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the Education Professional Standards Board (EPSB) approve the Franklin County and Cumberland County applications for the Emergency Non-Certified School Personnel Program, 2017-2018, as recommended by staff?

##### **Background:**

Pursuant to 16 KAR 2:030, Section 3, a school district may submit a written application for participation in the Emergency Non-Certified School Personnel Program any time during the school year.

##### **Potential Actions:**

1. Approve staff recommendation
2. Modify and approve staff recommendation
3. Do not approve staff recommendation

##### **Staff Recommendation:**

Potential Action 1

##### **Rationale:**

All districts recommended have submitted a written letter of application as required by 16 KAR 2:030 and have requested participation in this program for 2017-2018.

##### **Contact Person:**

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##### **Date:**

April 9, 2018

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### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Information/Discussion Item

##### **Information/Discussion Item:**

Meeting Procedure Amendment

##### **Applicable Statutes and Regulation:**

KRS 61.820, KRS 161.028

##### **Applicable Goal(s):**

Goal 5: The EPSB shall be managed for both effectiveness and efficiency, fully complying with all statutes, regulations and established federal, state, and agency policies.

##### **Background:**

On October 10, 2016, the Board approved the current Meeting Procedure. At that time, the Board set the meeting start time for 10:00 a.m. to give members sufficient time for traveling to the Board office on the day of the meeting. However, due to the length of closed session reviews, members have expressed a desire to return to a 9:00 a.m. start time. That change is reflected in the amended procedure.

A copy of the amended Meeting Procedure is provided for Board review and discussion.

##### **Contact Person:**

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##### **Date:**

April 9, 2018

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### Education Professional Standards Board

#### PROCEDURES REGARDING BOARD MEETINGS

APPROVED OCTOBER 16, 2016

- I. The Education Professional Standards Board (EPSB) shall meet on the second Monday of even numbered months, except for the months of June and August. In June and August, the EPSB shall meet on the third Monday of the month.
- II. A Chair shall be elected by and from the membership. A Board member shall be eligible to serve as Chair no more than three (3) one (1) year terms. KRS 161.028(2)(f).
- III. Special meetings may be called by the Chair or by the majority of the members of the EPSB pursuant to KRS 61.823. The business transacted at special meetings shall be specified in the notice of the meeting.
- IV. All meetings are to be held beginning at 9:00 a.m. Eastern Time zone at 100 Airport Road, 3<sup>rd</sup> Floor, Frankfort, Kentucky 40601 unless otherwise specified by a majority vote of the EPSB.
  - A. The meetings of the EPSB shall be open to the public.
    1. The EPSB and its committees shall operate in compliance with the provisions of the Open Meetings Law. (KRS 61.800-KRS 61.850)
    2. The most recent version of Robert's Rules of Order shall be observed in conducting the business of the EPSB except as these may be modified by regulations adopted by the Board members.
  - B. A majority of the voting members of the EPSB (excluding vacant positions) constitutes a quorum. Any meeting of the EPSB, if a quorum is not present, may be adjourned by the members attending to a time when a quorum shall be present.
- V. For regularly scheduled meetings, the agenda shall be released to the general public at least three (3) full business days prior to the Board meeting. "Business day" means Monday through Friday, excluding official state holidays.
- VI. The Executive Director and EPSB staff shall make every effort to ensure that the agenda book and all relevant supporting materials are made electronically available to the Board ten (10) calendar days prior to the meeting date.
  - A. In an effort to ensure effective and efficient processing of Board actions relating to certification, the EPSB staff may supply Board members with additional review materials electronically four (4) calendar days prior to the meeting date.

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Additional materials may be available to the Board on the day of the Board meeting at the discretion of the Executive Director.

- B. All meeting materials are available to the Board electronically.
  - C. Board members are responsible for maintaining the confidentiality of the materials provided to them.
- VII. A Board member who does not have access to a home computer may request the use of an agency laptop for use to prepare for Board meetings. If a Board member uses an agency laptop, the Board member shall be subject to the agency's Acceptable Use Policy.
- VIII. The EPSB staff will arrange for the preparation of meeting minutes that set forth an accurate record of votes and actions at such meetings. The EPSB staff will ensure that the meeting minutes are promptly recorded and posted to the EPSB website at reasonable times no later than immediately following the next regular meeting of the EPSB. (KRS 61.835)
- IX. All necessary expenses incurred by the Board members in traveling to and from and while attending meetings of the EPSB are designated to be paid out of the funds of the EPSB. (200 KAR 2:006(8)(1)(h))
- VIII. The order of business at EPSB meetings normally is as follows:

Call to Order  
Roll Call  
Approval of Meeting Agenda  
Open Speak  
Approval of Consent Items  
Report of the Executive Director  
Report of the Chair  
Information/Discussion Items  
Action Items  
Certification Review and Revocation: Pending Litigation Review  
Adjournment

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item A

##### **Action Item:**

Thomas More College: Accreditation of the Educator Preparation Provider and Approval of Programs

##### **Applicable Statute or Regulation:**

KRS 161.028

16 KAR 5:010

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the EPSB grant continuing CAEP/EPSB state accreditation to the Educator Preparation Provider (EPP) and approve the initial and advanced level preparation programs at Thomas More College?

##### **Background:**

A joint CAEP/EPSB Site Visitors team conducted the on-site evaluation of the Educator Preparation Provider (Education Department) at Thomas More College on March 19 – 21, 2017. Under the new CAEP guidelines, the site visitors make recommendations on areas for improvement and do not recommend status on the standards. The CAEP Accreditation Council made the accreditation decision and found all standards were met by the EPP at Thomas More College. The site visitors recommended removal of one previous area for improvement in NCATE Standard 4; the CAEP Accreditation Council accepted the recommendation and removed the previous area for improvement. The site visitors recommended one area for improvement in CAEP Standard 1, none in CAEP Standard 2, three in CAEP Standard 3, two in CAEP Standard 4, and two in CAEP Standard 5. The CAEP Accreditation Council identified two areas for improvement in Standard 1, none in Standard 2, one in Standard 3, none in Standard 4, and two in Standard 5. The site visitors reviewed evidence of compliance with the EPSB regulations as part of the on-site visit and found the EPP at Thomas More College to be in compliance with program guidelines as established and approved by the EPSB. On February 2, 2018, the Accreditation Audit Committee (AAC) met (see minutes) and reviewed the accreditation materials including the Institutional Self-Study Report, the Formative Feedback Report, the Addendum, the On-Site Report, the Report Rejoinder, and the Team Chair's Response to the Rejoinder. Below is a summary of the committee's recommendations:

##### **Previous Areas for Improvement**

##### **NCATE Standard 4: Diversity**

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(Initial) Candidates have limited opportunities to interact with candidates from diverse backgrounds.

### Continued Area for Improvement

None

### Areas for Improvement

#### **CAEP Standard 1: Content and Pedagogical Knowledge**

- (1) There was limited evidence that candidates use data to measure P-12 students' progress to improve learning and professional practice.
- (2) There was insufficient evidence that candidates demonstrate knowledge and skills that afford P-12 students ready access to rigorous college and career readiness standards.

#### **CAEP Standard 3: Candidate Quality, Recruitment, and Selectivity**

- (1) There is no formal plan to recruit and support completion of high quality candidates from a broad range of backgrounds and diverse populations.

#### **CAEP Standard 5: Provider Quality, Continuous Improvement, and Capacity**

- (1) The quality of EPP derived measures and surveys lack the technical rigor for valid and reliable data to make decisions about continuous improvement.
- (2) The EPP does not provide evidence of alumni's employment milestones, including promotion, employment trajectory, or retention for some completers, nor is analysis of this information present.

The AAC agreed with the CAEP Accreditation Council findings of five areas for improvement and the findings that all accreditation standards are met. Pursuant to 16 KAR 5:010, Section 19, the AAC recommends: (1) ACCREDITATION and (2) APPROVAL OF THE INITIAL AND ADVANCED LEVEL EDUCATOR PREPARATION PROGRAMS at Thomas More College.

### **Groups/Persons Consulted**

Content Area Program Reviewers

Reading Committee

Joint CAEP/EPBSB Site Visitors

Accreditation Audit Committee

### **Potential Actions:**

#### **Issue One: EPP Accreditation**

1. Accept the recommendation of the AAC and grant ACCREDITATION for the EPP at Thomas More College.
2. Modify the AAC recommendation and grant CONDITIONAL ACCREDITATION for the EPP at Thomas More College.
3. Do not accept the AAC recommendation and grant PROBATION for the EPP at Thomas



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More College.

### **Issue Two: Program Approval**

1. Accept the recommendation of the AAC and grant APPROVAL for the initial and advanced level educator preparation programs at Thomas More College.
2. Modify the AAC recommendation and grant APPROVAL WITH CONDITIONS for the initial and advanced level educator preparation programs at Thomas More College.
3. Do not accept the AAC recommendation and stipulate DENIAL OF APPROVAL for the initial and advanced level educator preparation programs at Thomas More College.

### **AAC Recommendation:**

Issue One: Potential Action 1

Issue Two: Potential Action 1

### **Rationale:**

The Joint CAEP/EPBSB site visit team and AAC followed national and state guidelines for accreditation of educator preparation providers.

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### **Date:**

April 9, 2018

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### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item B

##### **Action Item:**

Adoption of the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) Standards

##### **Applicable Statutes and Regulations:**

KRS 161.028; KRS 161.030  
16 KAR 5:010

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the Education Professional Standards Board adopt the curricular standards of the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) as the program approval standards for educator preparation programs for Orientation and Mobility Specialists?

##### **Background:**

During the February 2018 meeting the Education Professional Standards Board heard information regarding the creation of an Other Instructional Services certificate for Orientation and Mobility Specialists. The University of Kentucky (UK) submitted a request regarding the creation of this non-teaching certificate. UK is proposing the adoption of the curricular standards as defined by ACVREP which is governed by the Association of the Education and Rehabilitation of the Blind and Visually Impaired. The standards identify the specific knowledge, skills, and behavioral attributes required to serve as an Orientation and Mobility Specialist. The standards include: (I) the medical aspects of blindness and visual impairment, (II) sensory motor functioning, (III) psych-social aspects of blindness and visual improvements, (IV) human growth and development over the lifespan, (V) concept development, (VI) multiple disabilities, (VII) systems of orientation and mobility, (VIII) orientation and mobility skills and techniques, (IX) instructional methods, strategies, and assessment, (X) history and philosophy of orientation and mobility, (XI) professional information, (XII) development, administration, and supervision of O&M programs, and (XIII) clinical practice competencies. There are specific learning experiences linked to each of the standards. A full list of the standards and learning experiences are available in the Documents Library.

##### **Potential Actions:**

1. Adopt the curricular standards of the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) as the program approval standards for educator preparation programs for Orientation and Mobility Specialists.

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2. Do not adopt the curricular standards of the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) as the program approval standards for educator preparation programs for Orientation and Mobility Specialists.

### **Persons/Groups Consulted:**

University of Kentucky  
Kentucky Department of Education

### **Contact Person:**

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### **Date:**

April 9, 2018

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD

#### STAFF NOTE

#### Action Item C

##### **Action Item:**

Charter for the School Counselor Standards Review Committee

##### **Applicable Statutes and Regulation:**

16 KAR 3:060

##### **Applicable Goal(s):**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

Goal 2: Every professional position in a Kentucky public school is staffed by a properly credentialed educator.

##### **Issue:**

Should the Education Professional (EPSB) approve a charter to guide the work of a special committee to review current School Counselor Standards?

##### **Background:**

In January 2005, the EPSB adopted the Kentucky Standards for Guidance Counseling Programs and amended 16 KAR 3:060 to reflect these new standards. These standards were derived for the Council for Accreditation of Counseling and Related Educational Programs (CACREP) Standards. The Kentucky Standards for Guidance Counseling Programs acknowledge the importance of a common core of knowledge, skills, and abilities unique to the practice of professional school counseling. These standards have served as the foundation for the school counselor preparation programs for the past 13 years. The revision of these standards are necessary to identify standards that align with the professional responsibilities of Kentucky P-12 school counselors.

The purpose of the Charter and School Counselor Standards Review Committee is to review the current School Counselor Standards and make recommendations to update and revise.

##### **Potential Actions:**

1. Approve the Charter for the creation of the School Counselor Standards Review Committee.
2. Do not approve the Charter for the creation of the School Counselor Standards Review Committee.
3. Modify the Charter for the creation of the School Counselor Standards Review Committee.

##### **Staff Recommendation:**

Potential Action 1

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### **Rationale:**

The Standards are 13 years old and possibly no longer relevant to Kentucky School Counselors.

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### **Date:**

April 9, 2018

## **Agenda Book**

### **CHARTER School Counselor Standards Review Committee**

#### Purpose

The School Counselor Standards Review Committee will review current counselor standards. The committee will work in collaboration with the Kentucky Department of Education.

#### Membership of the Committee

The committee will include representatives from public and independent colleges and universities, Kentucky Department of Education, and practicing school counselors.

#### Scope of Operation

The committee shall remain within statutory boundaries, but it may recommend regulatory, statutory, and policy changes to EPSB.

All committee members are expected to make a time commitment to the work. EPSB staff will provide support to the committee and provide the necessary resources for the committee to complete its work.

#### Objectives

Following an examination of the current School Counselors Standards the committee will bring forth recommendations on changes to the Standards.

#### Time Frame

Appointments to the committee will be made at the April 2018 Board meeting.

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### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item D

##### **Action Item:**

2018-2019 Kentucky Teacher Internship Funding

##### **Applicable Statutes and Regulation:**

KRS 161.017, KRS 161.030, 16 KAR 7:030

##### **Applicable Goal(s):**

Goal 4: Every credentialed educator participates in a high quality induction into the profession and approved educational advancement programs that support effectiveness in helping all students achieve.

Goal 5: The EPSB shall be managed for both effectiveness and efficiency, fully complying with all statutes, regulations and established federal, state, and agency policies.

##### **Issue:**

Should the Education Professional Standards Board (EPSB) approve the allocation of FY19 funds for administering the Kentucky Teacher Internship Program (KTIP) based upon the proposed budget?

##### **Background:**

The KTIP budget for the 2019 fiscal year is based on the state budget by the 2018 General Assembly.

##### **Potential Actions:**

1. Approve the recommended KTIP allocations as presented. Allow EPSB staff to make modifications to the maximum number of interns should additional funds become available.
2. Do not approve the budget as presented.
3. Modify the budget as presented.

##### **Staff Recommendation:**

Potential Action 1

##### **Rationale:**

EPSB staff is requesting approval of the allocation of KTIP funds for FY19. This allocation will allow staff to communicate to universities and districts the amount of the resource teacher stipend, the number of hours for resource teacher consulting services, the allocation of funds for university services, and the maximum number of interns to be funded. It will also allow EPSB to move forward with contracts for FY19 and CTE contracts through the allocated Perkins funds. As of the writing of this staff note, there are 1910 full time interns and 24 half (spring) interns

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serving across the Commonwealth. There were 55 full year interns denied because of budgeting limitations and 173 half-year (spring) interns denied because of budgeting limitations.

### **Contact Person:**

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### **Date:**

April 9, 2018

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item E

##### **Action Item:**

Kentucky Teacher Internship Program (KTIP) Appeal

##### **Applicable Statutes and Regulation:**

KRS 161.030, 16 KAR 7:010

##### **Applicable Goal(s):**

Goal 4: Every credentialed educator participates in a high quality induction into the profession and approved educational advancement programs that support effectiveness in helping all students achieve.

##### **Issue:**

Should the Education Professional Standards Board approve the recommendation of the Kentucky Teacher Internship Program (KTIP) Appeals Committee?

##### **Background:**

Pursuant to Section 8 of 16 KAR 7:010, a teacher intern may appeal the decision of the Beginning Teacher Committee. Appeals by teacher interns must be reviewed by a committee of four persons—one teacher, one principal, one teacher educator, and the Executive Director of the EPSB or his/her designee. The Appeals Committee reviews the written appeal by the teacher intern, all Beginning Teacher Committee reports, any additional documentation that accompanied the final report, any written responses from the members of the Beginning Teacher Committee, and all other relevant information requested by the Appeals Committee.

The Appeals Committee may recommend that the EPSB uphold the final decision of the internship as unsuccessful, not uphold the final decision of the internship as unsuccessful, or nullify the final decision because of procedural errors, allowing the intern two additional opportunities to successfully complete the internship.

The recommendation made by the Appeals Committee will be sent to the Board with the addendum materials.

##### **Groups/Persons Consulted:**

KTIP Appeals Committee

##### **Potential Actions:**

1. Approve the Appeals Committee recommendation.
2. Do not approve the Appeals Committee recommendation.

##### **Staff Recommendation:**

Potential Action 1

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### **Rationale:**

The Appeals Committee followed proper review procedures under the guidance of an EPSB attorney and the staff believes the recommendation is sound.

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### **Date:**

April 9, 2018

## Agenda Book

### EDUCATION PROFESSIONAL STANDARDS BOARD STAFF NOTE

#### Action Item, Waiver A

##### **Action Item:**

Waiver of 16 KAR 3:020 Section 4, 16 KAR 3:030 Section 5, 16 KAR 3:050 Section 8: Educational Leadership Policy Standards: ISLLC 2008 and Technology Standards for School Administrators

##### **Applicable Statutes and Regulations:**

KRS 161.028

16 KAR 5:010; 16 KAR 3:020

16 KAR 3:030; 16 KAR 3:050

##### **Applicable Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issue:**

Should the Education Professional Standards Board waive the ISLLC and TSSA Standards identified in 16 KAR 3:020 Certification for supervisor of instruction, 16 KAR 3:030 Professional certificate for directors and assistant directors of pupil personnel, and 16 KAR 3:050 Professional certification for instructional leadership – school principal, all grades, for Campbellsville University, Georgetown College, and Asbury University?

##### **Background:**

In February 2018, the Education Professional Standards Board adopted education leadership standards called Professional Standards for Educational Leaders (PSEL).

The School of Education at Campbellsville University (CU) is in the process of preparing for its first accreditation visit by the Council for the Accreditation of Educator Preparation (CAEP) visit in Fall 2019 as well as developing new programs leading to certification in Supervisor of Instruction P-12 and Director of Pupil Personnel P-12. CU is requesting a waiver of the current ISLLC and TSSA Standards in order to use the new PSEL standards.

The School of Education at Asbury University currently offers three Educational Administration programs leading to certification as Director of Pupil Personnel, School Principal, and Supervisor of Instruction. The interim dean has requested a waiver of the ISLLC and TSSA standards in order to move the current programs forward to the new PSEL standards

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### **Potential Actions:**

1. Approve the proposed waiver of 16 KAR 3:020 Section 4, 16 KAR 3:030 Section 5, 16 KAR 3:050 Section 8.
2. Modify the proposed waiver of 16 KAR 3:020 Section 4, 16 KAR 3:030 Section 5, 16 KAR 3:050 Section 8.
3. Do not approve the proposed waiver of 16 KAR 3:020 Section 4, 16 KAR 3:030 Section 5, 16 KAR 3:050 Section 8.

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### **Date:**

April 9, 2018

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### 16 KAR 3:020. Certification for supervisor of instruction.

RELATES TO: KRS 161.020, 161.028, 161.030  
STATUTORY AUTHORITY: KRS 161.028, 161.030

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020 requires that teachers and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation prescribed by the Education Professional Standards Board. Additionally, teacher education institutions are required to be approved for offering the preparation programs corresponding to particular certificates on the basis of standards and procedures established by the Education Professional Standards Board. This administrative regulation establishes the preparation and certification program for supervisor of instruction at all grade levels.

Section 1. Definitions. (1) "Level I" means the standards-based program of studies designed for minimal preparation to serve in the position of supervisor of instruction.

(2) "Level II" means the standards-based program of studies to attain the first five (5) year renewal of the certificate for the position of supervisor of instruction.

Section 2. (1) The professional certificate for instructional leadership - supervisor of instruction, shall be issued in accordance with the pertinent Kentucky statutes and administrative regulations of the Education Professional Standards Board to an applicant who has completed the approved program of preparation which corresponds to the certificate at a teacher education institution approved under the standards and procedures included in 16 KAR 5:010.

(2) As prerequisites for the Level I program of preparation for the initial professional certificate for instructional leadership - supervisor of instruction, the candidate shall:

(a) Have been admitted to a preparation program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010;

(b) Have completed three (3) years of full-time teaching experience;

(c) Have completed the master's degree; and

(d) Qualify for a Kentucky teaching certificate.

(3) Application for the professional certificate for instructional leadership - supervisor of instruction shall be made on Form TC-1.

(4) The initial professional certificate for instructional leadership - supervisor of instruction shall be:

(a) Issued for a duration period of five (5) years upon the successful completion of a Level I program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010; and

(b) Renewed subsequently for five (5) year periods.

1. The first renewal shall require the completion of a Level II program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010.

2. Each five (5) year renewal thereafter shall require the completion of:

a. Two (2) years of experience as a supervisor of instruction;

b. Three (3) semester hours of additional graduate credit or the equivalent related to the position of supervisor of instruction; or

c. Forty-two (42) hours of approved training selected from programs approved for the Kentucky Effective Instructional Leadership Training Program.

(5) If a lapse in certification occurs for lack of completion of the Level II preparation, the certification may be reissued for a five (5) year period upon successful completion of the Level II preparation, but for lack of the renewal requirements, the certificate may be reissued after the completion of an additional six (6) semester hours of graduate study or the equivalent appropriate to the program.

Section 3. Graduate level credit earned in the Level I and Level II preparation programs identified in Section 1 of this administrative regulation shall be eligible for consideration of Rank I classification pursuant to 16 KAR 8:010, "Plan I" or "Plan II".

Section 4. A preparation program for the professional certificate for instructional leadership - supervisor of instruction shall be consistent with the six (6) standards included in "Interstate School Leaders Licensure Consortium Standards for School Leaders" and the six (6) standards included in "Technology Standards for School Administrators" found in 16 KAR 3:050, Section 3, and incorporated by reference.

Section 5. Incorporation by Reference. (1) The following material is incorporated by reference:

(a) "Interstate School Leaders Licensure Consortium Standards for School Leaders", November 2, 1996;

(b) "Form TC-1, rev. 10/02; and

(c) "Technology Standards for School Administrators", 2001, Collaborative for Technology Standards for School Administrators.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Education Professional Standards Board, 100 Airport Road, Third Floor, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m. (13 Ky.R. 1825; eff. 5-14-87; Am. 20 Ky.R. 2907; eff. 6-2-94; 27 Ky.R. 857; 1471; eff. 12-21-2000; Recodified from 704 KAR 20:410, 7-2-02; 30 Ky.R. 1322; 1757; eff. 1-23-04.)

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## 16 KAR 3:030. Professional certificate for directors and assistant directors of pupil personnel.

RELATES TO: KRS 156.101, 159.080, 161.020, 161.028, 161.030

STATUTORY AUTHORITY: KRS 161.028

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020, 161.028, and 161.030 require that teachers and other professional school personnel hold certificates of legal qualifications for their respective positions to be issued upon completion of programs of preparation prescribed by the Education Professional Standards Board. KRS 161.028(1)(b) requires that a teacher education institution be approved for offering the preparation programs corresponding to particular certificates on the basis of standards and procedures established by the Education Professional Standards Board. This administrative regulation establishes the preparation and certification program for director of pupil personnel services and establishes the requirements for a probationary certificate if a person holding certificate for director of pupil personnel services is not available.

Section 1. Definitions. (1) "Level I" means the standards-based program of studies designed for minimal preparation to serve in the position of director and assistant director of pupil personnel.

(2) "Level II" means the standards-based program of studies to attain the first five (5) year renewal of the certificate for the position of director or assistant director pupil personnel.

(3) "Qualified applicant" means an applicant who holds the appropriate certification as a director of pupil personnel services unless the superintendent of the employing school district has documented evidence that the applicant is unsuitable for appointment.

Section 2. (1) The professional certificate for director of pupil personnel services shall be issued in accordance with KRS Chapter 161 and KAR Title 16 to an applicant who has completed the approved program of preparation which corresponds to the certificate at a teacher education institution approved under the standards and procedures established in 16 KAR 5:010.

(2) As prerequisites for the Level I program of preparation for the initial professional certificate for director of pupil personnel services, the candidate shall:

(a) Have been admitted to a preparation program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010;

(b) Have completed three (3) years of full-time teaching experience;

(c) Have completed the master's degree; and

(d) Qualify for a Kentucky teaching certificate.

(3) Application for the professional certificate for director of pupil personnel services shall be made on Form CA-1, incorporated by reference in 16 KAR 2:010.

(4) The initial professional certificate for director of pupil personnel services shall be:

(a) Issued for a duration period of five (5) years upon the successful completion of a Level I program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010; and

(b) Renewed subsequently for five (5) year periods.

1. The first renewal shall require the completion of a Level II program approved by the Education Professional Standards Board pursuant to 16 KAR 5:010.

2. Each five (5) year renewal thereafter shall require the completion of:

a. Two (2) years of experience as a director of pupil personnel services;

b. Three (3) semester hours of additional graduate credit or the equivalent related to the position of director of pupil personnel services; or

c. Forty-two (42) hours of approved training selected from programs approved for the Kentucky Effective Instructional Leadership Program provided in KRS 156.101.

(5)(a) If a lapse in certification occurs for lack of completion of the Level II preparation, the certification may be reissued for a five (5) year period upon successful completion of the Level II preparation.

(b) If a lapse in certification occurs for the lack of the renewal requirements, the certificate may be reissued after the completion of an additional six (6) semester hours of graduate study or the equivalent appropriate to the program.

Section 3. Graduate level credit earned in the Level I and Level II preparation program established in Section 2 of this administrative regulation shall be eligible for consideration of Rank I classification pursuant to 16 KAR 8:010, "Plan I" or "Plan II".

Section 4. (1) If a qualified applicant for director of pupil personnel services is not available as attested by the local school superintendent, the superintendent, on behalf of the local board of education, may request a one (1) year probationary certificate for a director of pupil personnel services who has:

(a) A valid Kentucky classroom teaching certificate;

(b) A master's degree;

(c) Three (3) years of successful teaching experience; and

(d) Been admitted to the preparation program for the professional certificate for director of Pupil Personnel services.

(2) Application for the one (1) year probationary certificate for a director of pupil personnel services shall be made on Form CA-40.

(3) Each annual renewal of the probationary certificate for director of pupil personnel services shall require completion of an additional nine (9) semester hours selected from the approved program.

Section 5. A preparation program for the certificate for director of pupil personnel services shall be consistent with the six (6) standards included in the Educational Leadership Policy Standards: ISLLC and the six (6) standards included in Technology Standards for School Administrators, both incorporated by reference in 16 KAR 3:050...

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## 16 KAR 3:050. Professional certificate for instructional leadership - school principal, all grades.

RELATES TO: KRS 161.020, 161.027, 161.028, 161.030

STATUTORY AUTHORITY: KRS 161.027, 161.028, 161.030

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.020 requires that a teacher or other professional school personnel hold a certificate of legal qualification for the respective position to be issued upon completion of a program of preparation prescribed by the Education Professional Standards Board. Additionally, KRS 161.027 specifically requires a preparation program for principals. An educator preparation institution shall be approved for offering the preparation program corresponding to a particular certificate on the basis of standards and procedures established by the Education Professional Standards Board. This administrative regulation establishes the preparation and certification program for school principals, at all grade levels.

Section 1. Definitions. (1) "Level I" means the standards-based program of studies designed for minimal preparation to serve in the position of instructional leadership - school principal.

(2) "Level II" means the standards-based program of studies to attain the first five (5) year renewal of the certificate for the position of instructional leadership - school principal.

Section 2. Conditions and Prerequisites. (1) The provisional or professional certificate for instructional leadership - school principal shall be issued to an applicant who has completed an approved program of preparation and requirements, including assessments.

(2) The provisional or professional certificate for instructional leadership - school principal shall be valid for the position of school principal or school assistant principal for all grade levels.

(3) Prerequisites for admission to the program of preparation for the provisional or professional certificate for instructional leadership - school principal shall include:

(a) A master's degree;

(b) Three (3) years of documented teaching experience in a public school or a nonpublic school which meets the state performance standards as established in KRS 156.160 or which has been accredited by a regional or national accrediting association;

(c) A written statement documenting the candidate's skills and understanding in the following areas:

1. Ability to improve student achievement;

2. Leadership; and

3. Advanced knowledge of curriculum, instruction, and assessment; and

(d) An agreement from a school district pledging support that includes opportunities for the candidate to participate in a high quality practicum experience. The agreement shall include:

1. A description of how the district will provide opportunities for the candidate:

a. To observe school and district leadership; and

b. To participate in school and district leadership activities;

2. Confirmation that the candidate shall be permitted to utilize aggregated school and district information and data; and

3. The signature of the district superintendent or the district superintendent's designee.

Section 3. Kentucky Administrator Standards for Preparation and Certification. The approved program of preparation for the provisional certificate for instructional leadership - school principal shall:

(1) Prepare a candidate for the position of school principal as specified in the standards included in:

(a) The "Educational Leadership Policy Standards: ISLLC 2008"; and

(b) The "Technology Standards for School Administrators"; and

(2) Document candidate performance using "Dispositions, Dimensions, and Functions for School Leaders".

Section 4. Principal Preparation Programs. (1) All principal preparation programs approved or accredited by the Education Professional Standards Board prior to May 31, 2009 shall no longer be approved or accredited as of December 31, 2011.

(a) A principal preparation program approved by the Education Professional Standards Board prior to May 31, 2009 shall cease admitting new candidates after December 31, 2011.

(b) Candidates admitted to a principal preparation program approved by the Education Professional Standards Board prior to May 31, 2009 shall complete the program by January 31, 2014.

(c) An institution of higher learning with a principal preparation program approved by the Education Professional Standards Board prior to May 31, 2009 may submit a redesigned program for approval pursuant to the requirements of subsection (2) of this section beginning May 31, 2009.

(d) An institution's redesigned principal preparation program may become operational beginning January 1, 2010, if the institution:

1. Submits a redesigned principal preparation program for review pursuant to the requirements of subsection (2) of this section; and

2. Receives approval of the redesigned program by the Education Professional Standards Board pursuant to 16 KAR 5:010, Section 22.

(e) Institutions submitting a redesigned principal preparation program shall not be subject to any submission dates for program approval for principal preparation programs after May 31, 2009.

(f)1. The Education Professional Standards Board shall appoint a Principal Preparation Program Redesign Review Committee to conduct reviews of redesigned principal preparation programs submitted for approval after May 31, 2009.

2. Principal preparation programs submitted for approval after May 31, 2009 shall:

a. Be reviewed by the Principal Preparation Program Redesign Review Committee; and

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b. Not be reviewed by the Continuous Assessment Review Committee, Content Program Review Committee, or the Reading Committee prior to presentation to the Education Professional Standards Board pursuant to 16 KAR 5:010, Section 22(2).

3.a. After review of a principal preparation program, the Principal Preparation Program Redesign Review Committee shall issue one (1) of the following recommendations to the Educational Professional Standards Board:

- i. Approval;
- ii. Approval with conditions; or
- iii. Denial of approval.

b. The Education Professional Standards Board shall consider recommendations from staff and the Principal Preparation Program Redesign Review Committee and shall issue a decision pursuant to 16 KAR 5:010, Section 22(4).

(2) Beginning May 31, 2009, in addition to the requirements established in 16 KAR 5:010, Section 22, the educator preparation unit shall prepare and submit to the Education Professional Standards Board for each principal preparation program for which the institution is seeking approval a concise description of the preparation program which shall provide the following documented information:

(a) Signed collaborative agreements with school districts that include the following:

1. Joint screening of principal candidates by both district and university;
2. Joint identification of potential program leaders and mentors;
3. District and university code sign and codelivery of courses; and
4. The manner in which the principal preparation program is based on the identified leadership needs of each district;

(b) The protocol for screening applicants that ensures the identification and admission of high quality candidates into the program;

(c) A matrix that illustrates the alignment between the standards and performance indicators identified in Section 3 of this administrative regulation and the program's curriculum and field experiences;

(d) A syllabus for each of the program's required courses identified in the documentation required by paragraph (c) of this subsection;

(e) The program's plan to collaborate with academic disciplines and programs outside of the field of education in order to supplement the candidate's knowledge and skills set;

(f) The program's plan to collaborate with each district in providing high quality field experiences that:

1. Enhance courses throughout the entire program;

2. Ensure that the candidate has a continuum of school-based experiences that range from observing, to participating, to leading; and

3. Expose the candidate to diverse student populations and school environments;

(g) The program's plan to use rigorous formative and summative evaluations of each candidate's:

1. Knowledge and skills to advocate, nurture, and sustain a school culture that promotes and supports high levels of learning for all students; and

2. Knowledge and skills to manage a school for efficiency, accountability, and safety; and

(h) The program's plan to require all candidates to conduct a capstone project and defend it to a panel of program faculty and practicing school administrators at the end of Level I preparation.

Section 5. Assessment Prerequisites for the Provisional Certificate for Instructional Leadership - School Principal. An applicant for certification as a school principal, including a career and technical school principal, shall attain the specified minimum score on the assessments required by 16 KAR 6:030.

Section 6. Statement of Eligibility for Internship. (1) A statement of eligibility for internship for the provisional certificate for instructional leadership - school principal shall be issued for a five (5) year period to an applicant who:

(a) Has successfully completed an approved program of preparation;

(b) Has three (3) years of full-time teaching experience; and

(c) Has successfully completed the appropriate assessment requirements for the school principal certification or qualifies for a one (1) year period for completion of assessments under KRS 161.027(6).

(2) Application shall be made on "Application for Kentucky Certification or Change in Salary Rank", Form TC-1, incorporated by reference in 16 KAR 2:010.

(3) A request for renewal of the Statement of Eligibility pursuant to KRS 161.027(7) shall be made on Form TC-2, incorporated by reference in 16 KAR 4:060.

Section 7. (1) A professional certificate for instructional leadership - school principal, level I, shall be issued upon successful completion of the principal internship as provided in KRS 161.027 and 16 KAR 7:020.

(2) The renewal of the professional certificate for instructional leadership - school principal, level I, shall require a recommendation from the approved recommending authority regarding the successful completion of an approved level II program. The certificate shall be valid for five (5) years.

(3) Each subsequent five (5) year renewal of the professional certificate for instructional leadership - school principal, level II, shall require successful completion of two (2) years of experience as a school principal within the preceding five (5) years.

(4) If the applicant has not successfully completed the two (2) years of experience as required by subsection (3) of this section, pursuant to KRS 161.027(9), each subsequent five (5) year renewal of the professional certificate for instructional leadership-school principal, level II, shall require:

(a) Completion of three (3) semester hours of additional graduate credit directly related to the position of school principal for each required year of experience the applicant has not completed; or

(b) Successful completion of forty-two (42) hours of approved training selected from programs approved by the Kentucky Effective Instructional Leadership Training Program provided in KRS 156.101.

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Section 8. Incorporation by Reference. (1) The following material is incorporated by reference:

(a) "Dispositions, Dimensions, and Functions for School Leaders" adapted from the "Kentucky Cohesive Leadership System Continuum for Principal Preparation and Development" by the Education Professional Standards Board, May 2008;

(b) "Educational Leadership Policy Standards: ISLLC 2008", as adopted by the National Policy Board for Educational Administration, December 12, 2007; and

(c) "Technology Standards for School Administrators", 2001, Collaborative for Technology Standards for School Administrators.

(2) This material may be inspected, copied, or obtained, subject to applicable copyright law, at the Education Professional Standards Board, 100 Airport Drive, Third Floor, Frankfort, Kentucky 40601, Monday through Friday, 8 a.m. to 4:30 p.m. (23 Ky.R. 2365; Am. 2735; eff. 1-9-97; 24 Ky.R. 177; 575; eff. 9-4-97; 25 Ky.R. 619; 1046; eff. 11-5-98; 27 Ky.R. 862; 1476; eff. 12-21-2000; 28 Ky.R. 2079; 2348; eff. 5-16-02; Recodified from 704 KAR 20:710; 30 Ky.R. 1327; 1760; eff. 1-23-04; 35 Ky.R. 77; 758; eff. 10-13-08; 37 Ky.R. 1500; 1963; eff. 3-4-2011.)

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### Education Professional Standards Board Staff Note

#### Action Item, Waiver B

##### **Action Item:**

Emergency Waiver of 16 KAR 5:040. Admission, Placement, and Supervision in Student Teaching

##### **Applicable Statues and Regulation:**

16 KAR 5:040, Section 6 (4)

##### **Application Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issues:**

Should the Education Professional Standards Board waive regulation 16 KAR 5:040, Section 6 (4) which requires educator preparation institutions to provide seventy (70) full days, or its equivalent, of student teaching?

##### **Background:**

Inclement weather, sickness and other events in the Spring 2018 semester have forced school closings, delayed start times, and caused early dismissals in schools where student teachers in Kentucky Educator Preparation Programs are assigned for their required 70 days of student teaching. Although student teachers and their respective programs have made good faith efforts to complete as many days as possible. (e.g., beginning student teaching earlier in the semester and ensuring the candidates student teach every day their assigned schools are open) some candidates' assigned schools will not be open enough days for the candidates to complete 70 days of student teaching.

Kentucky's preparation programs are tied to their institutional calendars, which control operational matters such as contractual obligations of staff, availability of on-campus housing, dates by which credit must be awarded for students to be eligible to graduate, start dates of subsequent course offerings, and other similar challenges. Staff is asking the Board to waive 16 KAR 5:040, Section 6 (4) for the Spring 2018 semester as it applies to affected candidates enrolled in programs whose unit head have submitted waiver requests. Each waiver request is supported with documentation signed by the unit head indicating the name of each student teacher, the district and the number of days affected student teachers assigned to that district were unable to participate in student teaching due to illness and weather related district school closures. Universities requesting waivers are: Alice Lloyd; Berea College; University of the Cumberlands; Georgetown College; Kentucky Christian University; Kentucky State University; Kentucky Wesleyan College; University of Louisville; Morehead State University; Murray State University; Northern Kentucky University; University of Pikeville; Transylvania University; Union College; and Western Kentucky University.

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### **Potential Actions:**

1. Approve the waiver request of 16 KAR. 5:040 Section 6 (4).
2. Deny the waiver request of 16 KAR 5:040 Section 6 (4).

### **Staff Recommendation**

Potential Action 1

### **Contact Person:**

Ms. Cathy Jackson

Division of Educator Preparation, Assessment, & Internships  
(502) 564-4606

E-mail: [Cathy.Jackson@ky.gov](mailto:Cathy.Jackson@ky.gov)

### **Date:**

April 9, 2018



## Agenda Book

### 16 KAR 5:040. Admission, placement, and supervision in student teaching.

RELATES TO: KRS 161.020, 161.028, 161.030, 161.042

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.042

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028 requires that an educator preparation institution be approved for offering the preparation program corresponding to a particular certificate on the basis of standards and procedures established by the Education Professional Standards Board. KRS 161.030 requires that a certificate be issued to a person who has completed a program approved by the Education Professional Standards Board. KRS 161.042 requires the Education Professional Standards Board to promulgate an administrative regulation relating to student teachers, including the qualifications for cooperating teachers. This administrative regulation establishes the standards for admission, placement, and supervision in student teaching.

Section 6. Professional Experience. (1) In addition to the appropriate NCATE standards incorporated by reference in 16 KAR 5:010, the educator preparation institution shall provide opportunities for the student teacher to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the educator preparation institution and the cooperating elementary, middle, or high school. The educator preparation program and the school district shall make reasonable efforts to place student teachers in settings that provide opportunities for the student teacher to develop and demonstrate the practical skills, knowledge, and professional dispositions essential to help all P-12 students learn and develop.

(2) A student teacher shall not be placed in a setting that is not consistent with his or her planned certification content and grade range.

(3) Beginning September 1, 2013, the student teacher placement shall provide the student teacher with the opportunity to engage with diverse populations of students.

(4) Beginning September 1, 2013, each educator preparation institution shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

(a) Candidates pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and middle school or high school placement.

(b) Candidates pursuing an elementary certificate shall have their student teaching balanced between a placement in primary through grade 3 and a placement in grade 4 or grade 5.

(c) Candidates seeking dual certification in either middle school or secondary content areas shall have equal placements in both content areas.

(5) Beginning September 1, 2013, the educator preparation program shall support the student teacher's placement and classroom experiences by:

(a) Cooperating with the district in determining the specific placement of the student teacher;

(b) Collaborating with the district to provide necessary program resources and expertise;

(c) Using multiple performance assessments to document the student teacher's ability to support learning for all P-12 students;

(d) Requiring the use of technology by the student teacher to:

1. Enrich the learning of P-12 students; and

2. Support the student teacher's professional growth and communication; and

(e) Providing opportunities for the student teacher to:

1. Engage in extended co-teaching experiences with an experienced teacher;

2. Engage in reflective self-assessment that informs practice;

3. Maintain regular professional conversations with experienced teachers other than the cooperating teacher;

4. Participate in regular and extracurricular school activities;

5. Participate in professional decision making; and

6. Engage in collegial interaction and peer review with other student teachers.

(6) The educator preparation program shall use the Kentucky Teacher Internship Program Teacher Performance Assessment tasks established in 16 KAR 7:010, Section 2, or a variation of these tasks to meet the requirement specified in subsection (5) of this section.

(7) A student teacher shall not have responsibility for the supervision or instruction of P-12 students without the direct supervision of a certified educator.

(8) A student teacher shall not be employed within the school in which he or she is assigned concurrent with student teaching.

(9) The educator preparation program shall maintain electronic records that confirm that all students admitted after September 1, 2013, meet the requirements of this section.

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### Education Professional Standards Board Staff Note

#### Action Item, Waiver C

##### **Action Item:**

Waiver of the Student Teacher Placement

##### **Applicable Statues and Regulation:**

KRS 161.028; KRS 161.030  
16 KAR 5:040, Section 6 (4) (a)

##### **Application Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issues:**

Should the EPSB grant a waiver of the student teacher placement requirement that candidates pursuing a primary through grade 12 certificate must have placements balanced between an elementary and middle or high school placement?

##### **Background:**

Dr. Christy Petroze, Chair, Education Department, Thomas More College, is requesting a waiver of Regulation 16 KAR 5:040, Section 6 (4) (a) which requires “candidates pursuing a primary through grade 12 certificate to have their student teaching balanced between an elementary school placement and middle/high school placement.” This request is for a placement to take place during the Fall 2018 semester. Sofie Vietas, a Thomas More College student teacher seeking certification in Theatre P-12, needs to be allowed to student teach for 70 days in a secondary theatre placement as there are few or no certified theatre teachers in elementary schools.

Ms. Vietas has gained multi-grade level experiences via her 200 hours in her practicum placements and the Education Department at Thomas More College will work to meet the needs of both the supervisor and the teacher candidate throughout her placement.

##### **Alternative Actions:**

1. Approve the waiver request of 16 KAR 5:040, Section 6 (4) (a).
2. Deny the waiver request of 16 KAR 5:040, Section 6 (4) (a).

##### **Contact Person:**

Ms. Cathy Jackson  
Division of Educator Preparation, Assessment, & Internships  
(502) 564-4606  
E-mail: [Cathy.Jackson@ky.gov](mailto:Cathy.Jackson@ky.gov)

##### **Date:**

April 9, 2018

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### 16 KAR 5:040. Admission, placement, and supervision in student teaching.

RELATES TO: KRS 161.020, 161.028, 161.030, 161.042

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.042

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028 requires that an educator preparation institution be approved for offering the preparation program corresponding to a particular certificate on the basis of standards and procedures established by the Education Professional Standards Board. KRS 161.030 requires that a certificate be issued to a person who has completed a program approved by the Education Professional Standards Board. KRS 161.042 requires the Education Professional Standards Board to promulgate an administrative regulation relating to student teachers, including the qualifications for cooperating teachers. This administrative regulation establishes the standards for admission, placement, and supervision in student teaching.

Section 6. Professional Experience. (1) In addition to the appropriate NCATE standards incorporated by reference in 16 KAR 5:010, the educator preparation institution shall provide opportunities for the student teacher to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the educator preparation institution and the cooperating elementary, middle, or high school. The educator preparation program and the school district shall make reasonable efforts to place student teachers in settings that provide opportunities for the student teacher to develop and demonstrate the practical skills, knowledge, and professional dispositions essential to help all P-12 students learn and develop.

(2) A student teacher shall not be placed in a setting that is not consistent with his or her planned certification content and grade range.

(3) Beginning September 1, 2013, the student teacher placement shall provide the student teacher with the opportunity to engage with diverse populations of students.

(4) Beginning September 1, 2013, each educator preparation institution shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

(a) Candidates pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and middle school or high school placement.

(b) Candidates pursuing an elementary certificate shall have their student teaching balanced between a placement in primary through grade 3 and a placement in grade 4 or grade 5.

(c) Candidates seeking dual certification in either middle school or secondary content areas shall have equal placements in both content areas.

(5) Beginning September 1, 2013, the educator preparation program shall support the student teacher's placement and classroom experiences by:

(a) Cooperating with the district in determining the specific placement of the student teacher;

(b) Collaborating with the district to provide necessary program resources and expertise;

(c) Using multiple performance assessments to document the student teacher's ability to support learning for all P-12 students;

(d) Requiring the use of technology by the student teacher to:

1. Enrich the learning of P-12 students; and

2. Support the student teacher's professional growth and communication; and

(e) Providing opportunities for the student teacher to:

1. Engage in extended co-teaching experiences with an experienced teacher;

2. Engage in reflective self-assessment that informs practice;

3. Maintain regular professional conversations with experienced teachers other than the cooperating teacher;

4. Participate in regular and extracurricular school activities;

5. Participate in professional decision making; and

6. Engage in collegial interaction and peer review with other student teachers.

(6) The educator preparation program shall use the Kentucky Teacher Internship Program Teacher Performance Assessment tasks established in 16 KAR 7:010, Section 2, or a variation of these tasks to meet the requirement specified in subsection (5) of this section.

(7) A student teacher shall not have responsibility for the supervision or instruction of P-12 students without the direct supervision of a certified educator.

(8) A student teacher shall not be employed within the school in which he or she is assigned concurrent with student teaching.

(9) The educator preparation program shall maintain electronic records that confirm that all students admitted after September 1, 2013, meet the requirements of this section.

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### Education Professional Standards Board Staff Note

#### Action Item, Waiver D

##### **Action Item:**

Emergency Waiver of 16 KAR 5:040 Admission, Placement, and Supervision in Student Teaching

##### **Applicable Statues and Regulation:**

16 KAR 5:040 Section 6 (4)

##### **Application Goal:**

Goal 1: Every approved educator preparation program meets or exceeds all accreditation standards and prepares knowledgeable, capable teachers and administrators who demonstrate effectiveness in helping all students reach educational achievement.

##### **Issues:**

Should the Education Professional Standards Board waive regulation 16 KAR 5:040, Section 6 (4) each educator preparation institution shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program?

##### **Background:**

Dr. Sam Evans, Dean of Education, Western Kentucky University, has submitted a Medical Waiver Request for their student teacher, Faith White Alexander. Ms. Alexander is expecting her first child March 27, 2018. Because of the timing of her due date, the University had Faith start student teaching in the Fall 2017 and complete it in the Spring 2018 semester. Ms. Alexander may fall nine (9) days short of the required 70 days. There are letters of support from Dr. Evans, Dean; Dr. Andrea Brooks, medical doctor; Dr. Yakel, Supervisor; and Amanda Davis, Cooperating Teacher.

##### **Potential Actions:**

1. Approve the waiver request of 16 KAR 5:040 Section 6 (4).
2. Deny the waiver request of 16 KAR 5:040 Section 6 (4).

##### **Contact Person:**

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##### **Date:**

April 9, 2018

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### 16 KAR 5:040. Admission, placement, and supervision in student teaching.

RELATES TO: KRS 161.020, 161.028, 161.030, 161.042

STATUTORY AUTHORITY: KRS 161.028, 161.030, 161.042

NECESSITY, FUNCTION, AND CONFORMITY: KRS 161.028 requires that an educator preparation institution be approved for offering the preparation program corresponding to a particular certificate on the basis of standards and procedures established by the Education Professional Standards Board. KRS 161.030 requires that a certificate be issued to a person who has completed a program approved by the Education Professional Standards Board. KRS 161.042 requires the Education Professional Standards Board to promulgate an administrative regulation relating to student teachers, including the qualifications for cooperating teachers. This administrative regulation establishes the standards for admission, placement, and supervision in student teaching.

Section 6. Professional Experience. (1) In addition to the appropriate NCATE standards incorporated by reference in 16 KAR 5:010, the educator preparation institution shall provide opportunities for the student teacher to assume major responsibility for the full range of teaching duties, including extended co-teaching experiences, in a real school situation under the guidance of qualified personnel from the educator preparation institution and the cooperating elementary, middle, or high school. The educator preparation program and the school district shall make reasonable efforts to place student teachers in settings that provide opportunities for the student teacher to develop and demonstrate the practical skills, knowledge, and professional dispositions essential to help all P-12 students learn and develop.

(2) A student teacher shall not be placed in a setting that is not consistent with his or her planned certification content and grade range.

(3) Beginning September 1, 2013, the student teacher placement shall provide the student teacher with the opportunity to engage with diverse populations of students.

(4) Beginning September 1, 2013, each educator preparation institution shall provide a full professional semester to include a period of student teaching for a minimum of seventy (70) full days, or its equivalent, in instructional settings that correspond to the grade levels and content areas of the student teacher's certification program.

(a) Candidates pursuing a primary through grade 12 certificate shall have their student teaching balanced between an elementary school placement and middle school or high school placement.

(b) Candidates pursuing an elementary certificate shall have their student teaching balanced between a placement in primary through grade 3 and a placement in grade 4 or grade 5.

(c) Candidates seeking dual certification in either middle school or secondary content areas shall have equal placements in both content areas.

(5) Beginning September 1, 2013, the educator preparation program shall support the student teacher's placement and classroom experiences by:

(a) Cooperating with the district in determining the specific placement of the student teacher;

(b) Collaborating with the district to provide necessary program resources and expertise;

(c) Using multiple performance assessments to document the student teacher's ability to support learning for all P-12 students;

(d) Requiring the use of technology by the student teacher to:

1. Enrich the learning of P-12 students; and

2. Support the student teacher's professional growth and communication; and

(e) Providing opportunities for the student teacher to:

1. Engage in extended co-teaching experiences with an experienced teacher;

2. Engage in reflective self-assessment that informs practice;

3. Maintain regular professional conversations with experienced teachers other than the cooperating teacher;

4. Participate in regular and extracurricular school activities;

5. Participate in professional decision making; and

6. Engage in collegial interaction and peer review with other student teachers.

(6) The educator preparation program shall use the Kentucky Teacher Internship Program Teacher Performance Assessment tasks established in 16 KAR 7:010, Section 2, or a variation of these tasks to meet the requirement specified in subsection (5) of this section.

(7) A student teacher shall not have responsibility for the supervision or instruction of P-12 students without the direct supervision of a certified educator.

(8) A student teacher shall not be employed within the school in which he or she is assigned concurrent with student teaching.

(9) The educator preparation program shall maintain electronic records that confirm that all students admitted after September 1, 2013, meet the requirements of this section.