



# BOARD OF EDUCATION MEETING AND WORKSHOP

**Board of Education Members**

Christina Pritchett, President (Trustee Area 3)  
Lisa Murawski, Vice President (Trustee Area 1)  
Darrel Woo, Second Vice President (Trustee Area 6)  
Leticia Garcia, (Trustee Area 2)  
Jamee Villa, (Trustee Area 4)  
Chinua Rhodes, (Trustee Area 5)  
Lavinia Grace Phillips, (Trustee Area 7)  
Jacqueline Zhang, Student Member

**Thursday, November 18, 2021**

**4:00 p.m. Closed Session**

**6:30 p.m. Open Session**

**Serna Center**

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
(See Notice to the Public Below)

## **AMENDED AGENDA**

**2021/22-14**

4:00 p.m. **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL** *Allotted Time*

**NOTICE OF PUBLIC ATTENDANCE BY LIVESTREAM**

**Members of the public who wish to attend the meeting may do so by livestream at:**  
**<https://www.scusd.edu/post/watch-meeting-live>**

***No physical location of the meeting will be provided to the public.***

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:**

***Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/BoardMeetingNovember18>; or (3) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment. Individual public comment shall be presented to the Board orally for no more than two minutes, or other time determined by the Board on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall allow a reasonable time for public comment on each agenda item, not to exceed 15 minutes in length, including communications and organizational reports. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever occurs first.***

**3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

- 3.1 *Government Code 54956.9 - Conference with Legal Counsel:
  - a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (Two Potential Cases)*
  - b) *Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (CDE Compliance Case No. CDE S-0564-20/21)**
  
- 3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Pam Manwiller)*
  
- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*
  
- 3.4 *Government Code 54957.6 (a) and (b) Negotiations/Conference with Labor Negotiator, Non-Represented Employee: Superintendent (District Representative: Board President)*
  
- 3.5 *Government Code 54956.8—Conference with Real Property Negotiators:  
Property: 2718 G Street, Sacramento, CA  
Agency Negotiator: Superintendent or designee  
Negotiating Parties: SCUSD and Mogavero/Bardis Homes  
Under Negotiation: Price and Terms*

6:30 p.m.    **4.0    CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1    *The Pledge of Allegiance*
  
- 4.2    *Broadcast Statement*
  
- 4.3    *Stellar Student – Jaliyah Perez, a 4th grade student from Parkway Elementary School, to be introduced by Member Rhodes*

6:35 p.m.    **5.0    ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:40 p.m.    **6.0    AGENDA ADOPTION**

6:45 p.m.    **7.0    PUBLIC COMMENT** *15 minutes*

*Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/BoardMeetingNovember18>; or (3) using the same URL, submitting a request for*

*oral comment only when the matter is called, instead of written comment. Individual public comment shall be presented to the Board orally for no more than two minutes or other time determined by the Board, on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District’s website. The Board shall allow a reasonable time for public comment on each agenda item, not to exceed 15 minutes in length, including communications and organizational reports. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever occurs first.*

7:00 p.m. **8.0 SPECIAL PRESENTATION**

8.1 *Update on Mandatory COVID-19 Vaccine for Eligible, Non-Exempt Students and Staff (Bob Lyons, Victoria Flores, and Raoul Bozio)* **Information**  
15 minute presentation  
20 minute discussion

7:35 p.m. **9.0 COMMUNICATIONS**

9.1 *Employee Organization Reports:* **Information**  
15 minutes

- SCTA

**10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

7:50 p.m. 10.1 *Plan to Address Learning Recovery and Compensatory Services (Geovanni Linares)* **Information**  
10 minute presentation  
20 minute discussion

**11.0 PUBLIC HEARING**

8:20 p.m. 11.1 *Public Hearing: First Reading of Revised Board Policy 6159, Individualized Education Plan (Geovanni Linares and Raoul Bozio)* **First Reading**  
5 minute presentation  
5 minute discussion

8:30 p.m. 11.2 *Public Hearing: First Reading of Revised Board Policy 6159.2, Nonpublic, Nonsectarian School and Agency Services for Special Education (Geovanni Linares and Raoul Bozio)* **First Reading**  
5 minute presentation  
5 minute discussion

8:40 p.m. 11.3 *Public Hearing: Educator Effectiveness Block Grant (EEBG) (Rose Ramos and Cancy McArn)* **First Reading**  
15 minute presentation  
15 minute discussion

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

*12.1 Items Subject or Not Subject to Closed Session:*

- 12.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose F. Ramos)*
- 12.1b Approve Personnel Transactions (Cancy McArn)*
- 12.1c Approve Donations to the District for the Period of October 2021 (Rose Ramos)*
- 12.1d Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of October 2021 (Rose Ramos)*
- 12.1e Approve Minutes of the October 21, 2021, Board of Education Meeting (Jorge A. Aguilar)*
- 12.1f Approve the Annual Organizational Meeting Date of December 16, 2021 (Raoul Bozio)*
- 12.1g Approve Resolution No. 3241: Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953 (Raoul Bozio)*
- 12.1h Approve Amendment Extending Term of Project Labor Agreement (Rose Ramos)*

**13.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

**Receive Information**

- 13.1 Business and Financial Information:*
  - Purchase Order for the Period of September 15, 2021, through October 14, 2021 (Rose Ramos)*
  - Enrollment and Attendance Report, Month 1 Ending Friday, September 24, 2021 (Rose Ramos)*

**14.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ December 16, 2021 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Annual Organizational and Workshop Meeting*

✓ January 13, 2022 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center,  
5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting

9:15 p.m.     **15.0 ADJOURNMENT**

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item will be available on the District's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1

**Meeting Date:** November 18, 2021

**Subject:** Update on Mandatory COVID-19 Vaccination for Eligible, Non-Exempt Students and Staff

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Student Support and Health Services

**Recommendation:** N/A

**Background/Rationale:** The purpose of this item is to provide an update on the implementation of the board resolution presented at the October 12<sup>th</sup> Board meeting requiring COVID-19 vaccinations for eligible, nonexempt students and staff.

**Financial Considerations:** Potential costs include monitoring and enforcing vaccinations and/or testing to ensure compliance with requirements. Any exclusion of eligible students for failure to comply with requirements and potential use of Independent Study could result in loss of ADA funding.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; and Operational Excellence

**Documents Attached:**

1. N/A

<p><b>Estimated Time of Presentation:</b> 15 Minutes <b>Submitted by:</b> Victoria Flores, Director III, Student Support and Health Services <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1

**Meeting Date:** November 18, 2021

**Subject:** Plan to Address Learning Recovery and Compensatory Services

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** N/A

**Background/Rationale:**

As acknowledged by federal and state guidance on special education, it is presumed students with disabilities may not have made anticipated progress during the COVID-19 pandemic and the resulting school closures and the delivery of distance learning and virtual instruction and services; as such, additional education and services may be needed.

The U.S. Department of Education and California Department of Education (CDE) have stated that the Local Educational Agency (LEA/District) (in collaboration with the IEP team) must make an individualized determination whether and to what extent learning loss and compensatory services may be needed.

**Learning Loss vs. Compensatory Education**

The term "*learning loss*" implies that a District provided FAPE. However, the student did not make meaningful progress in the virtual platform, and the student's educational benefit was impacted. Therefore, IEP teams should consider working with parents to develop a student plan to address any loss of skills or lack of progress caused by the COVID-19 suspension of services.

The term "*compensatory education*" describes educational services provided as an appropriate equitable remedy when the responsible District has failed to provide a student with a disability with an appropriate education as required by the Individuals with Disabilities Education Act (IDEA). The remedy of compensatory education is designed to deliver an eligible student with the services that the student should have received pursuant to the IDEA's guarantee of FAPE (Reid v District of Columbia, 43 IDELR 32 (D.C. Cir. 2005)).

Learning Loss	Compensatory Education
<i>Services were provided as written in the IEP but learning loss occurred as a result of lack of access to in person instruction because of COVID-19</i>	<i>LEA/District was unable to provide all the services in the IEP through its remote learning program</i>

In addition to this guidance, SCUSD is also framing the Learning Recovery and Compensatory Education Plan on corrective actions identified by the California Department of Education stemming from two state compliance complaints for missed assessment timelines.

The District has developed a plan to:

- Identify interested staff in providing learning recovery and compensatory education services
- Provide professional learning to staff on determining learning loss and compensatory education needs as a part of the IEP process, documenting those needs, and developing a plan for the delivery and monitoring of those needed services
- Provide compensatory education services on site campuses through the 2022-2023 school year

**Financial Considerations:**

The District will be providing learning recovery support associated with impacts to learning due to school disruptions stemming from COVID -19 during the period of March 13, 2020 to September 1, 2021.

The District has been provided one-time funding of \$3,663,260 to support the implementation of learning recovery support.

**LCAP Goal(s): LCAP Goal 3: Integrated Services**

**Documents Attached:**

1. Executive Summary
2. Plan to Address Learning Recovery & Compensatory Services
3. Considerations in Determining Loss of Learning Due to Suspension of In-Person Instruction

<p><b>Estimated Time of Presentation:</b> 10 minutes  <b>Submitted by:</b> Geovanni Linares, Director, SELPA  <b>Approved by:</b> Christina Baeta, Chief Academic Officer</p>
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# Board of Education Executive Summary

## Special Education

Plan to Address Learning Recovery and Compensatory Services

November 18, 2021



### I. Overview/History of Department or Program

Beginning in March of 2020, school closures ordered in response to the COVID-19 pandemic resulted in special education services being adapted to meet the needs of eligible SCUSD students through distance learning and the virtual learning platform. While SCUSD made substantial efforts to provide a Free and Appropriate Public Education (FAPE), students may not have made expected progress during this time and educational benefit may also have been impacted.

Additionally, state compliance complaints filed with the California Department of Education (CDE) found that the District's special education department failed to meet statutory timelines for the assessment of students with (and suspected of) a disability. A number of corrective actions were identified by CDE to support the District being in compliance.

The District has met a number of the identified corrective actions and is still working on the following:

- District shall have provided the CDE with on-going weekly spreadsheets or weekly reports, showing outstanding assessments needed and completed
- District shall provide letters to the parents/guardians respectively, with plans for the provision of compensatory services as appropriate, if agreed to by the parents/guardians, based on the delay in completing the assessments and timely holding and completing the IEPs. Acceptable evidence should include a copy of the students' IEPs and plans for providing compensatory services over and above the regular services already included in the students' IEPs, if applicable.

SCUSD has outlined the following plan to ensure that learning recovery opportunities and compensatory special education services are being provided to all students who qualify.

### II. Driving Governance:

SCUSD has a legal and ethical responsibility to ensure that students with disabilities receive a free appropriate public education (FAPE) in the least restrictive environment (LRE) possible. The District is cognizant of missed IEP and assessment timelines during the COVID-19 pandemic and the implications those missed timelines may have had in student achievement.

We are committed to building capacity within the organization to identify the need for compensatory services as a part of the IEP process, documenting that need, identifying the

# Board of Education Executive Summary

## Special Education

Plan to Address Learning Recovery and Compensatory Services

November 18, 2021



services to provide, and monitoring the implementation of those services to best support student achievement.

### III. Budget:

The District has been allocated \$ 3,663,260 by CDE to support Learning Recovery Services

- Provide learning recovery support associated with impacts to learning due to school disruptions stemming from COVID -19 during the period of March 13, 2020 to September 1, 2021
- Match these funds on a one-to-one bases with other funds spent for the same purpose
- Not use these funds to supplant existing expenditures or obligations
- Not use these funds for attorney's fees

### IV. Goals, Objectives and Measures:

The goal is to implement a comprehensive plan to support students with disabilities receiving the Learning Recovery & Compensatory Education services needed as identified by IEP teams.

### V. Major Initiatives:

Special Education

### VI. Results:

### VII. Lessons Learned/Next Steps:

The Special Education will continue to collaborate with community agencies and other District groups to continue to finalize plan details.

Professional Learning recordings on identifying compensatory education are available and ready for dissemination.

Professional learning recordings on documenting and monitoring compensatory education plans are available and ready for dissemination.

Compensatory Education teams (based on staff interest survey) are ready to be assembled.

**Sacramento City Unified School District (SCUSD)**  
**Plan to Address Learning Recovery & Compensatory Services**

**Introduction:**

Beginning in March of 2020, school closures ordered in response to the COVID-19 pandemic resulted in special education services being adapted to meet the needs of eligible SCUSD students through distance learning and the virtual learning platform. While SCUSD made substantial efforts to provide a Free and Appropriate Public Education (FAPE), students may not have made expected progress during this time and educational benefit may also have been impacted. SCUSD has outlined the following plan to ensure that learning recovery opportunities and compensatory special education services are being provided to all students who qualify.

**Draft Plan:**

<b>Learning Recovery &amp; Compensatory Service Plan: Action Steps</b>	
Phase 1: Pre-Planning	
<i>Proposed Timeline</i>	<i>Action</i>
July 30, 2021	Submit draft plan to CDE in response to Case S-0297-20-21, Corrective Action #8
August 4 & August 18, 2021	Collaborative meetings with Disability Rights of California (DRC) regarding Plan.
August 18, 2021	Meet and confer with bargaining unit partners.
August 17, 2021	Present Draft Plan to Community Advisory Committee (CAC) with feedback survey
August 27, 2021	Share Draft Plan with community organization (Warmline) for greater community feedback
September 3, 2021	Draft Plan and feedback survey will be shared via email to District Special Education Family distribution list for additional feedback
August-October 2021	Continue refinement of Plan to reflect feedback
November 18, 2021	Present Plan to SCUSD Governing Board (providing information inclusive of ADR/ Learning Recovery Plans)

**Sacramento City Unified School District (SCUSD)**  
**Plan to Address Learning Recovery & Compensatory Services**

Phase 2: Training & Parent Communication	
<b><i>Proposed Timeline</i></b>	<b><i>Action</i></b>
October 4, 2021	Written communication will be provided to parents regarding access to learning recovery & compensatory services in their primary language.
November 2021	Adult professional learning will be provided to site based IEP teams regarding procedures for determining and documenting offers of learning recovery and compensatory services.
October 18, 2021 - June 16, 2022	Site based IEP teams will meet with families to review relevant data and discuss and document potential needs for learning recovery and compensatory services. The District is establishing ADR practices to support addressing disagreements at the lowest level possible. The District is investing in ADR support to help IEP teams navigate potential conflict
Phase 3: Plan Implementation	
<b><i>Proposed Timeline</i></b>	<b><i>Action</i></b>
December 6, 2021	Students will begin accessing compensatory education on school site campuses.
TBD	Call for exchange of compensatory services for non-district summer learning opportunities will be disseminated.
Phase 4: Plan Monitoring	
<b><i>Proposed Timeline</i></b>	<b><i>Action</i></b>
November 29, 2021 - June 30, 2023	Compensatory service delivery will be monitored by the District.

**Sacramento City Unified School District (SCUSD)**  
**Plan to Address Learning Recovery & Compensatory Services**

**Learning Loss & Compensatory Education Delivery Model:**

Learning loss and compensatory special education services will be available to SCUSD students during the 2021-22 and 2022-23 school years. Services will be available at SCUSD school site campuses immediately following the school day on Tuesday and Wednesday for a maximum of sixty (60) or ninety (90) minutes, depending on the age and grade level of the students. Transportation will continue to be provided to those students who qualify.

To provide more options and flexibility for students and families, an opportunity to exchange compensatory services offered during the 2022-23 school year with those provided by a contracted non-public agency will be designed.

**Documentation & Resources:**

SCUSD is currently collaborating with statewide organizations, county offices of education, school districts, community based partners, and legal representation to finalize:

- A form which will allow IEP teams to document the level of compensatory education services that will be provided to individual students,
- Training presentation and FAQs for administrative designees, IEP teams, and families,
- Communication to families, and
- Updates to the guidance documents which were disseminated in 2020-21.

# CONSIDERATIONS IN DETERMINING LOSS OF LEARNING DUE TO SUSPENSION OF IN-PERSON INSTRUCTION

This document provides guidance around potential learning loss and the possible need for learning loss services and/or compensatory education resulting from COVID-19 related school closures or suspension of in person instruction.

## Federal and State Guidance on Loss of Learning

U.S. Department of Education and California Department of Education (CDE) have stated that the Local Educational Agency (LEA/District) (in collaboration with the IEP team) must make an individualized determination whether and to what extent compensatory services may be needed, consistent with applicable requirements, including the remediation of any lost skills (learning loss).

## Learning Loss vs. Compensatory Education

The term "*learning loss*" implies that an LEA/district provided FAPE. However, the student did not make meaningful progress in the virtual platform, and the student's educational benefit was impacted. Therefore, IEP teams should consider working with parents to develop a student plan to address any loss of skills or lack of progress caused by the COVID-19 suspension of services.

The term "*compensatory education*" describes educational services provided as an appropriate equitable remedy when the responsible LEA/district has failed to provide a student with a disability with an appropriate education as required by the Individuals with Disabilities Education Act (IDEA). The remedy of compensatory education is designed to deliver an eligible student with the services that the student should have received pursuant to the IDEA's guarantee of FAPE (Reid v District of Columbia, 43 IDELR 32 (D.C. Cir. 2005)).

Learning Loss	Compensatory Education
<i>Services were provided as written in the IEP but learning loss occurred as a result of lack of access to in person instruction because of COVID-19</i>	<i>LEA/District was unable to provide all the services in the IEP through its remote learning program</i>

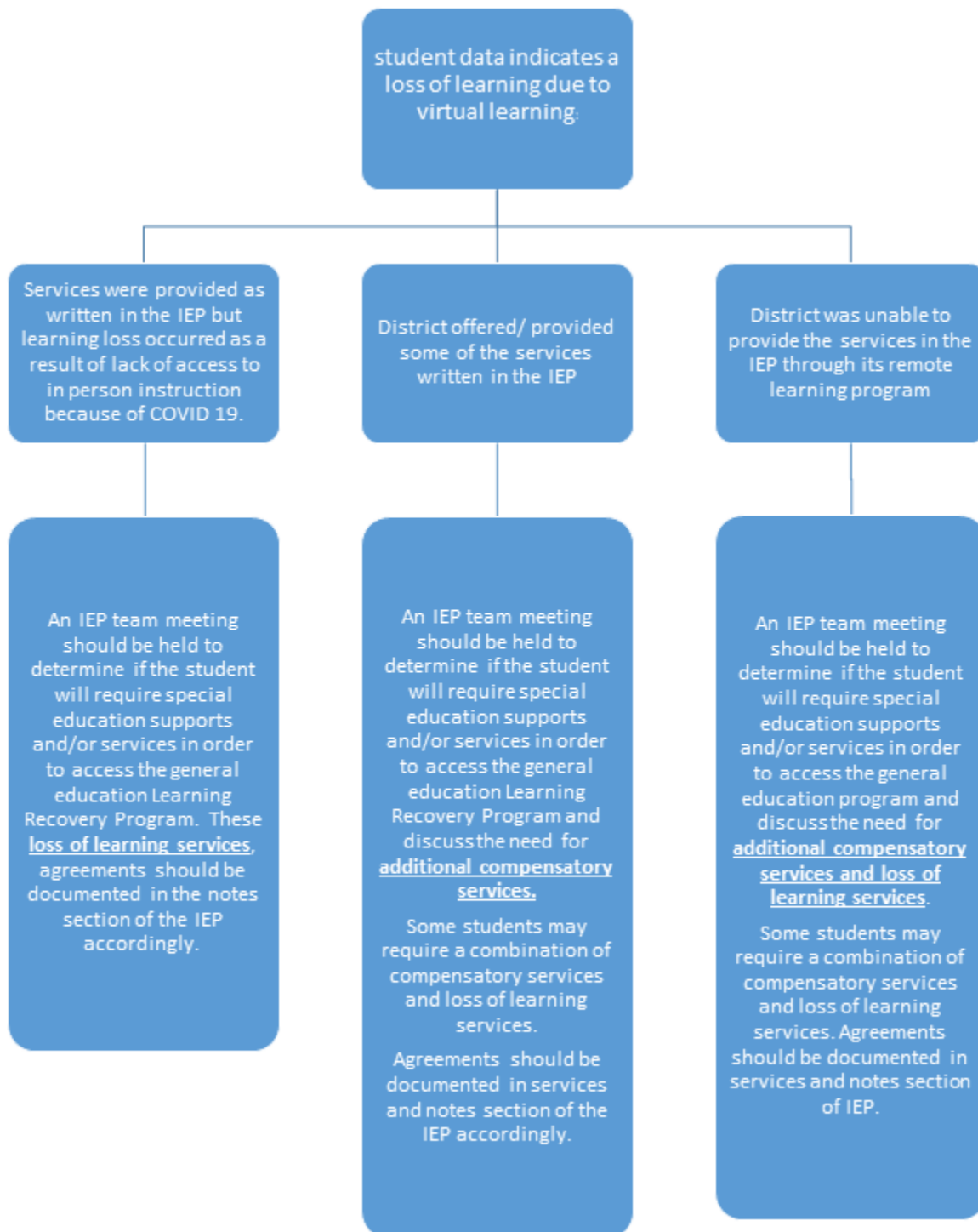
Reframing "compensatory education" as "learning loss" as much as is appropriate allows school districts to acknowledge the impact of the pandemic and provide learning recoupment opportunities in inclusive educational settings. This determination should be made on an individual basis and with input from all IEP team members. ***This is where we rely on the expertise of our administrators and admin designees. Your knowledge of individual needs at your site is invaluable.***

## CONSIDERATIONS IN DETERMINING LOSS OF LEARNING DUE TO SUSPENSION OF IN-PERSON INSTRUCTION

Below are activities and strategies that can be used to help calculate learning loss and the need for learning loss service/ compensatory education.

<p><b>Proactive Strategies</b></p> <p>(Systems in place to document, discuss, and address lack of access to in-person instruction)</p>	<p><b>Documentation for Decision Making</b></p> <p>(Data points to review and consider as a team)</p>	<p><b>Questions to consider</b></p> <p>(Questions to consider reviewing in helping to determine “learning loss” vs. “compensatory education”)</p>
<p>Hold IEP meetings to discuss parental concerns</p> <p>Determine learning loss remediation opportunities that will be available to all students as a result of the pandemic. Prioritize equal access to these opportunities.</p> <p>Regularly track and monitor progress related to goals and services, provide progress reports if applicable</p> <p>Hold IEP meetings to amend services and supports if student data indicates loss of learning</p>	<ul style="list-style-type: none"> <li>● Was an Emergency Distance Learning Plan presented to the parent through the IEP process?</li> <li>● What special education services were provided and to what extent? <ul style="list-style-type: none"> <li>○ This may require reviewing service logs which includes dates, times services were provided and the duration of the service.</li> </ul> </li> <li>● How were the services provided during the suspension of in-person services?</li> <li>● Were there any delays in providing services and accessibility of services?</li> <li>● What is the student’s level of progress during the suspension of in-person services vs. prior to school closures? <ul style="list-style-type: none"> <li>○ This will require the review of IEP Progress Reports.</li> </ul> </li> <li>● What attempts were made to address a student's lack of progress through the IEP process?</li> <li>● Is there student data to show the amount of time the student required to recoup skills once the student returned to in-person instruction or during long breaks (summer or winter break) prior to school closures?</li> </ul>	<p>According to student data and documentation, did IEP services and supports provide educational benefit?</p> <p>Did the student make meaningful progress towards goals?</p> <p>What parent input did the IEP team receive?</p> <p>Were all services provided as written in the IEP/amendment?</p> <p>Was the student made available for services during distance learning or virtual instruction? If “no”, did the IEP team explore, address and support potential barriers to access including family needs related to distance learning?</p>

# CONSIDERATIONS IN DETERMINING LOSS OF LEARNING DUE TO SUSPENSION OF IN-PERSON INSTRUCTION





# CONSIDERATIONS IN DETERMINING LOSS OF LEARNING DUE TO SUSPENSION OF IN-PERSON INSTRUCTION

## Addressing Compensatory Education Services in the IEP

If an IEP team determines compensatory education is owed, they must then discuss the manner in which compensatory services will be provided.

The most appropriate time for the IEP team to decide on compensatory services for the student is when the team has sufficient data to support their decisions. IEP teams may or may not have sufficient data to make determinations regarding compensatory education prior to reopening of in-person instruction. **If teams do not have data to make such determinations, they should seek to gather the data in a timely fashion and inform parents they will convene to discuss compensatory services as soon as possible with the data obtained.**

Compensatory services will vary by student and should be individualized. When IEP teams meet to discuss compensatory services, it is recommended that the IEP team review progress before, during and after the period of missed services.

Below are recommended steps when addressing the discussion of compensatory services in an IEP meeting:

1. Provide the parent(s)/guardian(s) a written copy of the procedural safeguards in their primary language.
2. Focus on data-based decision making and confirm what data will be used to inform the discussion and decision making round learning loss and compensatory education.
3. Determine the amount of learning loss vs. compensatory services that was not offered/accessed, during the COVID-19 pandemic.
  - a. Contact your site Program Specialist prior to the IEP meeting for assistance with this calculation, if needed.
4. Determine how to compensate for missed services
  - a. Create a clear understanding of the purpose and nature of the compensatory services being provided. Define the need based on the current deficit (as indicated by the data).
  - b. Determine the time frame, location, number of service minutes and frequency of sessions that will be necessary.
    - i. Please note: The compensatory services shall be offered during the 2021-22 school year. If you believe that compensatory services should be offered beyond this timeframe, please contact your site's *Administrator of Teaching and Learning prior to the IEP.*
  - c. Determine the service provider that will deliver the service(s).

## CONSIDERATIONS IN DETERMINING LOSS OF LEARNING DUE TO SUSPENSION OF IN-PERSON INSTRUCTION

- i. Please note: If the IEP team service providers are not available to deliver the compensatory services, please contact your site's Administrator of Teaching and Learning prior to the IEP, to confirm arrangements.*
5. Consider how much service the student can tolerate in a period of time.
  - a. For example, if a student has speech 2 times a week, it may not be in the best interest of the child to now have speech 4 times per week.
  - b. Look at the overall time owed- for example 400 minutes- then space the obligation over a reasonable amount of time.
  - c. It may not be necessary to match compensatory services hour-for-hour. Focus on need as defined by the current deficit.
  - d. Question for IEP team consideration: *Given the level of service in the prospective offer of FAPE (services moving forward), what is a reasonable level of compensatory service that student can tolerate?*
6. While compensatory services may be provided over the summer, participation in Extended School Year (ESY) shall not count as a compensatory service. Eligibility for ESY is determined by the IEP team based on a consideration of the student's difficulty with regression and recoupment of skills following extended school breaks.
7. **Document the offer/agreement with the parents in the notes page of the IEP document.**
8. Service providers shall ensure full implementation of compensatory services by maintaining service logs.
9. Service providers shall provide periodic updates on compensatory services in order to:
  - a. Create a consistent communication system between family and site team,
  - b. Create opportunities to revisit plan, and
  - c. Create opportunity to address any barriers that may have developed (i.e. student refusal and/or missed sessions by staff).

Determining Learning Loss and the need for Compensatory Education is a very new topic in special education. There is a lot to navigate and the landscape is changing almost daily. Special Education is grateful for your partnership in helping to determine the level of support our students need as we continue to increase our opportunities for in-person learning and really begin to see how this pandemic has affected their growth.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1

**Meeting Date:** November 18, 2021

**Subject:** **Public Hearing: First Reading of Revised Board Policy 6159,  
Individualized Education Plan**

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Legal Services and Academic Office

**Recommendation:** Approve revisions to Board Policy 6159

**Background/Rationale:** In accordance with the California Department of Education (CDE) Significant Disproportionality Comprehensive Coordinated Early Intervening Services (CCEIS) four-phase Programmatic Improvement Process, SCUSD is conducting a review and, if appropriate, revisions of the policies, practices, and procedures used in identification, placement in particular education settings, and disciplinary actions. SCUSD is reviewing special education related board policies as a part of our CCEIS plan. The goal is to review and revise policies, practices, and procedures which may be contributing to our significant disproportionality.

The CCEIS Stakeholder team will be reviewing Special Education board policies throughout the fall and winter. The team will transition to reviewing and revising Administrative Regulations in the Spring.

**Documents Attached:**

1. Executive Summary
2. Draft – BP 6159

**Estimated Time of Presentation:** 5 minutes

**Submitted by:** Geovanni Linares, Director SELPA

**Approved by:** Raoul Bozio, In-House Counsel

# Board of Education Executive Summary

## Special Education

Proposed Board Policy (BP) 6159 Individualized Education Plan

November 18, 2021



### I. Overview/History of Department or Program

The Sacramento City Unified School District is required to adopt and implement a board policy on the education of students with disabilities. Board Policy 6159 (Individualized Education Plan) is meant to serve as a frame for the education of students with disabilities received special education services.

As a part of the District's efforts to address and eliminate disproportionality, the Comprehensive Coordinated Early Intervening Services (CCEIS) Plan adopted in September of 2021, identifies that the CCEIS team will review, and if needed, revise policies, practices, and procedures that may contribute to the District's Significant Disproportionality.

The current version of BP 6159 was originally adopted in November of 1998 and last revised in April of 2002. With a number of significant changes in special education laws, regulations, and practices over the last 19 years, a revision of this policy is needed.

The revisions to this policy have been reviewed by our CCEIS team as well as our legal partners.

### II. Driving Governance:

Pursuant to California Education Code 56345:

(a) The individualized education program is a written statement for each individual with exceptional needs that is developed, reviewed, and revised in accordance with this section, as required by Section 1414(d) of Title 20 of the United States Cod , and that includes the following:

(1) A statement of the individual's present levels of academic achievement and functional performance, including the following:

(A) The manner in which the disability of the individual affects his or her involvement and progress in the general education curriculum.

(B) For preschool children, as appropriate, the manner in which the disability affects his or her participation in appropriate activities.

(C) For individuals with exceptional needs who take alternate assessments aligned to alternate achievement standards, a description of benchmarks or short-term objectives.

(2) A statement of measurable annual goals, including academic and functional goals, designed to do the following:

# Board of Education Executive Summary

## Special Education

Proposed Board Policy (BP) 6159 Individualized Education Plan

November 18, 2021



- (A) Meet the needs of the individual that result from the disability of the individual to enable the pupil to be involved in and make progress in the general education curriculum.
- (B) Meet each of the other educational needs of the pupil that result from the disability of the individual.
- (3) A description of the manner in which the progress of the pupil toward meeting the annual goals described in paragraph (2) will be measured and when periodic reports on the progress the pupil is making toward meeting the annual goals, such as through the use of quarterly or other periodic reports, concurrent with the issuance of report cards, will be provided.
- (4) A statement of the special education and related services and supplementary aids and services, based on peer-reviewed research to the extent practicable, to be provided to the pupil, or on behalf of the pupil, and a statement of the program modifications or supports for school personnel that will be provided to enable the pupil to do the following:
- (A) To advance appropriately toward attaining the annual goals.
- (B) To be involved in and make progress in the general education curriculum in accordance with paragraph (1) and to participate in extracurricular and other nonacademic activities.
- (C) To be educated and participate with other individuals with exceptional needs and nondisabled pupils in the activities described in this subdivision.
- (5) An explanation of the extent, if any, to which the pupil will not participate with nondisabled pupils in the regular class and in the activities described in subparagraph (C) of paragraph (4).
- (6)(A) A statement of individual appropriate accommodations that are necessary to measure the academic achievement and functional performance of the pupil on state and districtwide assessments consistent with Section 1412(a)(16)(A) of Title 20 of the United States Code .
- (B) If the individualized education program team determines that the pupil shall take an alternate assessment instead of a particular state or districtwide assessment of pupil achievement, a statement of the following:
- (i) The reason why the pupil cannot participate in the regular assessment.
- (ii) The reason why the particular alternate assessment selected is appropriate for the pupil.

# Board of Education Executive Summary

## Special Education

Proposed Board Policy (BP) 6159 Individualized Education Plan

November 18, 2021



(7) The projected date for the beginning of the services and modifications described in paragraph (4), and the anticipated frequency, location, and duration of those services and modifications.

(8) Beginning not later than the first individualized education program to be in effect when the pupil is 16 years of age, or younger if determined appropriate by the individualized education program team, and updated annually thereafter, the following shall be included:

(A) Appropriate measurable postsecondary goals based upon age-appropriate transition assessments related to training, education, employment, and where appropriate, independent living skills.

(B) The transition services, as defined in Section 56345.1, including courses of study, needed to assist the pupil in reaching those goals.

### III. Budget:

The proposed revision to this board policy is intended to provide a frame for the development, implementation, and updates of IEPs for students with disabilities receiving special education services.

### IV. Goals, Objectives and Measures:

The goal for the District is to update an integral board policy for the equitable education of students with disabilities.

### V. Major Initiatives:

This IEP board policy is critical for implementation of evidence-based and legally compliant supports and services for students with disabilities.

### VI. Results:

Adopt Board Policy 6159. Support CCEIS plan to review & revise policies, practices, and procedures that may contribute to our significant disproportionality

### VII. Lessons Learned/Next Steps:

Adoption of Board Policy 6159. Information and guidance will be provided as necessary.

**Policy 6159: Individualized Education Program**

**Status:** ADOPTED

**Original Adopted Date:** 11/16/1998 | **Last Revised Date:** 04/15/2002

Students with disabilities shall be placed in the least restrictive environment which enables the student to make appropriate progress based on students assessed needs~~meets their needs~~. The Governing Board provides a full continuum of supports and services~~range of educational alternatives~~ to facilitate this placement ~~so that and provide these~~ students with disabilities may with access to the general education curriculum and the opportunity to be educated and to interact with students without disabilities in an understanding, cooperative and mutually respectful environment. Students with disabilities shall only be placed outside of the regular classroom only when the student's specific needs cannot be met in that setting.

Upon the identification of a student's disabilities, the Superintendent or designee shall appoint an individualized education program (IEP) team, which shall include the students parent(s)/guardian(s). This team shall consider the student's needs, determine the content of his/her IEP and make placement decisions based on their assessed needs. Students and parent(s)/guardian(s) shall have the right to meaningful participation~~participate as full members of the IEP team, including~~ in the development of the IEP.

The IEP team shall consider all the factors specified in law and administrative regulations, as well as the academic educational and nonacademic benefits of placing the student in a general~~regular~~ class and shall determine what support services would be needed in order to maintain this placement. All placement decisions should promote maximum social interaction between students with disabilities and their nondisabled peers, in a manner that is appropriate to the needs of each.

Each IEP developed will enable the student to be involved in and make progress in the general education curriculum ~~shall be consistent with the curriculum and course of study pursued in the regular education program~~. Students with disabilities should also receive instruction which fosters their independence and integration into the community.

(cf. 6143 - Courses of Study)

Students and parents/guardians shall have the right to approve the student's placement in a special education program, and written parental consent shall be obtained before any such placement is made unless a due process hearing officer authorizes the placement. Once an IEP team has determined an appropriate placement with the parent/guardian's input and approval, that placement remains in effect unless the parties agree otherwise or a due process hearing officer so orders. The IEP, including placement shall be reviewed and revised as appropriate periodically, but no less than annually.

A special education or regular education teacher, or the student's parent(s)/ guardian(s) may request a review of the classroom assignment of an individual with disabilities in accordance with procedures set forth in administrative regulations.

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 4112.23 - Special Education Staff)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6146.4 - Differential Graduation and Competency Standards for Individuals with Exceptional Needs)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6159.2 - Nonpublic Nonsectarian School and Agency Services for Special Education)

(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)

(cf. 6164.4 - Identification of Individuals for Special Education)

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
<del>5 CCR 1215.5 1218</del>	<del>High School Exit Examination, accommodations for students with disabilities</del>
<del>5 CCR 3021 3029</del>	<del>Identification, referral and assessment</del>
<del>5 CCR 3040 3043</del>	<del>Instructional planning and the individualized education program</del>
<del>5 CCR 853 853.5</del>	<del>State assessments, accommodations</del>
<del>Ed. Code 51225.3</del>	<del>High school graduation</del>
<del>Ed. Code 56055</del>	<del>Rights of foster parents pertaining to foster child's education</del>
<del>Ed. Code 56136</del>	<del>Guidelines for low incidence disabilities areas</del>
<del>Ed. Code 56195.8</del>	<del>Adoption of policies</del>
<del>Ed. Code 56321</del>	<del>Notice of parental rights; consent of parents</del>
<del>Ed. Code 56321.5</del>	<del>Notice to include right to electronically record</del>
<del>Ed. Code 56340.1 56347</del>	<del>Instructional planning and individualized education program</del>
<del>Ed. Code 56350 56352</del>	<del>IEP for visually impaired students</del>
<del>Ed. Code 56380</del>	<del>IEP reviews; notice of right to request</del>
<del>Ed. Code 56390 56392</del>	<del>Recognition for educational achievement, special education</del>
<del>Ed. Code 56500 56509</del>	<del>Procedural safeguards</del>
<del>Ed. Code 60640 60649</del>	<del>California Assessment of Student Performance and Progress</del>
<del>Fam. Code 6500 6502</del>	<del>Age of majority</del>
<del>Gov. Code 7572.5</del>	<del>Seriously emotionally disturbed child, expanded IEP team</del>
<del>W&amp;I Code 300</del>	<del>Minors subject to jurisdiction</del>
<del>W&amp;I Code 601</del>	<del>Minors habitually disobedient</del>
<del>W&amp;I Code 602</del>	<del>Minors violating law; ward of court</del>
<b>Federal</b>	<b>Description</b>
<del>20 USC 1232g</del>	<del>Family Educational Rights and Privacy Act (FERPA) of 1974</del>
<del>20 USC 1400 1482</del>	<del>Individuals with Disabilities Education Act</del>
<del>34 CFR 300.1 300.818</del>	<del>Individuals with Disabilities Education Act</del>
<b>Management Resources</b>	<b>Description</b>
<del>Attorney General Opinion</del>	<del>85 Ops. Cal. Atty. Gen. 157 (2002)</del>
<del>Court Decision</del>	<del>Marshall v. Monrovia Unified School District, (9th Circuit, 2010) 327 f.3d 773</del>



Court Decision	<a href="#">Marshall v. Monrovia Unified School District, (9th Circuit, 2010) 327 f.3d 773</a>
Court Decision	<a href="#">Sacramento City School District v. Rachel H. (9th Cir. 1994) 14 F.3d 1398</a>
Court Decision	<a href="#">Schaffer v. Weast (2005) 125 S. Ct. 528</a>
Court Decision	<a href="#">Shapiro v. Paradise Valley Unified School District, No. 69 (9th Circuit, 2003) 317 F.3d 1072</a>
Federal Register	<a href="#">Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845</a>
Website	<a href="#">U.S. Department of Education, Office of Special Education and Rehabilitative Services</a>
Website	<a href="#">California Department of Education</a>

## Cross-References

Code	Description
0200-E(1)	<a href="#">Goals For The School District</a>
0430	<a href="#">Comprehensive Local Plan For Special Education</a>
0450	<a href="#">Comprehensive Safety Plan</a>
0450	<a href="#">Comprehensive Safety Plan</a>
1312.3	<a href="#">Uniform Complaint Procedures</a>
1312.3	<a href="#">Uniform Complaint Procedures</a>
3541	<a href="#">Transportation Routes And Services</a>
3541.2	<a href="#">Transportation For Students With Disabilities</a>
3541.2	<a href="#">Transportation For Students With Disabilities</a>
4112.23	<a href="#">Special Education Staff</a>
5125	<a href="#">Student Records</a>
5125	<a href="#">Student Records</a>
5126	<a href="#">Awards For Achievement</a>
5144.2	<a href="#">Suspension And Expulsion/Due Process (Students With Disabilities)</a>
5144.2-E(1)	<a href="#">Suspension And Expulsion/Due Process (Students With Disabilities)</a>
5145.6	<a href="#">Parental Notifications</a>
5145.6-E(1)	<a href="#">Parental Notifications</a>
6000	<a href="#">Concepts And Roles</a>
6112	<a href="#">School Day</a>
6117	<a href="#">Year Round Schedules</a>
6141	<a href="#">Curriculum Development And Evaluation</a>

6142.1 E(1)	<u>Sexual Health And HIV/AIDS Prevention Instruction—Family Life/Sex Education</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.4	<u>Differential Graduation And Competency Standards For Students With Disabilities</u>
6151	<u>Class Size</u>
6151	<u>Class Size</u>
6158	<u>Independent Study</u>
6158	<u>Independent Study</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6159.4	<u>Behavioral Interventions For Special Education Students</u>
6163.2	<u>Animals At School</u>
6163.2	<u>Animals At School</u>
6164.6	<u>Identification And Education Under Section 504</u>
6164.6	<u>Identification And Education Under Section 504</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173.1	<u>Education For Foster Youth</u>
6181 E(1)	<u>Alternative Schools/Programs Of Choice</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
6185	<u>Community Day School</u>
6185	<u>Community Day School</u>



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.2

**Meeting Date:** November 18, 2021

**Subject:** Public Hearing: First Reading of Revised Board Policy 6159.2,  
Nonpublic, Nonsectarian School and Agency Services for Special Education

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Legal Services and Academic Office

**Recommendation:** Approve Board Policy 6159.2

**Background/Rationale:** In accordance with the California Department of Education (CDE) Significant Disproportionality Comprehensive Coordinated Early Intervening Services (CCEIS) four-phase Programmatic Improvement Process, SCUSD is conducting a review and, if appropriate, revisions of the policies, practices, and procedures used in identification, placement in particular education settings, and disciplinary actions. SCUSD is reviewing special education related board policies as a part of our CCEIS plan. The goal is to review and revise policies, practices, and procedures which may be contributing to our significant disproportionality.

The CCEIS Stakeholder team will be reviewing Special Education board policies throughout the fall and winter. The team will transition to reviewing and revising Administrative Regulations in the Spring.

**Documents Attached:**

1. Executive Summary
2. Draft – BP 6159.2

<p><b>Estimated Time of Presentation:</b> 5 minutes <b>Submitted by:</b> Geovanni Linares, Director SELPA <b>Approved by:</b> Raoul Bozio, In-House Counsel</p>
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# Board of Education Executive Summary

## Special Education

Proposed Board Policy (BP) 6159.2 Nonpublic, Nonsectarian School And Agency Services For Special Education  
November 18, 2021



### I. Overview/History of Department or Program

The Board desires to provide all district students, including students with disabilities, a free appropriate public education in accordance with law. When the district is unable to provide direct special education and/or related services to students with disabilities, the Board may enter into a contract with a nonpublic, nonsectarian school or agency to meet the students' needs.

Currently, the Sacramento City Unified School District board policy concerning the utilization of Nonpublic, Nonsectarian School and Agency services for special education is from 2002. By adopting this revised policy, the District will provide updated guidelines for adults for the utilization of such services when services within the District are not available.

As a part of the District's efforts to address and eliminate disproportionality, the Comprehensive Coordinated Early Intervening Services (CCEIS) Plan adopted in September of 2021, identifies that the CCEIS team will review, and if needed, revise policies, practices, and procedures that may contribute to the District's Significant Disproportionality.

The language within this policy has been reviewed by our CCEIS team as well as our legal partners.

### II. Driving Governance:

Pursuant to California Education Code 56034:

"Nonpublic, nonsectarian school" means a private, nonsectarian school that enrolls individuals with exceptional needs pursuant to an individualized education program and is certified by the department. It does not include an organization or agency that operates as a public agency or offers public service, including, but not limited to, a state or local agency, an affiliate of a state or local agency, including a private, nonprofit corporation established or operated by a state or local agency, or a public university or college. A nonpublic, nonsectarian school also shall meet standards as prescribed by the Superintendent and board.

Pursuant to California Education Code 56035:

"Nonpublic, nonsectarian agency" means a private, nonsectarian establishment or individual that provides related services necessary for an individual with exceptional needs to benefit educationally from the pupils' educational program pursuant to an individualized education program and that is certified by the department. It does not include an organization or agency that operates as a public agency or offers public service, including, but not limited to, a state or local agency, an affiliate of a state or local agency, including a private, nonprofit corporation established or operated by a state or local agency, a public university or college, or a public

# Board of Education Executive Summary

## Special Education

Proposed Board Policy (BP) 6159.2 Nonpublic, Nonsectarian School And Agency Services For Special Education  
November 18, 2021



hospital. The nonpublic, nonsectarian agency shall also meet standards as prescribed by the superintendent and board.

### III. Budget:

This board policy is intended to provide a frame for selecting, contracting with, and monitoring the use of Nonpublic, Nonsectarian Schools and Agencies to support the implementation of a free appropriate public education for students with disabilities.

### IV. Goals, Objectives and Measures:

The goal for the District is to adopt a board policy for the equitable education of students with disabilities.

### V. Major Initiatives:

This IEP board policy is critical for implementation of evidence-based and legally compliant supports and services for students with disabilities.

### VI. Results:

Adopt revision of Board Policy 6159.2. Support CCEIS plan to review & revise policies, practices, and procedures that may contribute to our significant disproportionality.

### VII. Lessons Learned/Next Steps:

Adoption revision of Board Policy 6159.2. Information and guidance will be provided as necessary.

# Sacramento City USD

## Board Policy

### Nonpublic Nonsectarian School And Agency Services For Special Education

BP 6159.2

#### Instruction

The Board of Education recognizes its responsibility to provide all district students, including students with disabilities, a free appropriate public education in accordance with law. The district seeks to be able to educate all students with disabilities in regular classes within the district with appropriate aids and supports. The removal of students with disabilities from the regular educational environment within the district shall occur only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved. In these instances, when the district is unable to directly provide special education and/or related services to students with disabilities, the Board may enter into a contract with a nonpublic, nonsectarian school or agency when necessary to appropriately meet the students' needs.

~~The Governing Board shall contract with state certified nonpublic nonsectarian schools or agencies to provide special education services or facilities when an appropriate public education program is not available.~~

- (cf. 0430 - Comprehensive Local Plan for Special Education)
- (cf. 1312.3 - Uniform Complaint Procedures)
- (cf. 3541.2 - Transportation for Students with Disabilities)
- (cf. 4112.23 - Special Education Staff)
- (cf. 6146.4 - Differential Graduation and Competency Standards for Individuals with Exceptional Needs)
- (cf. 6159 - Individualized Education Program (IEP))
- (cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)
- (cf. 6164.4 - Identification of Individuals for Special Education)

In selecting nonpublic, nonsectarian schools or agencies with which the district may contract for the placement of any district student with disabilities, the Superintendent or designee shall follow the procedures specified in law and accompanying administrative regulation.

Prior to entering into a contract to place any student in a nonpublic, nonsectarian school or agency, the Superintendent or designee shall verify that the school or agency is certified to provide special education and related services to individuals with disabilities in accordance with Education Code 56366. In addition, the Superintendent or designee shall monitor, on an ongoing basis, the certification of any nonpublic, nonsectarian school with which the district has a contract to ensure that the school or agency's certification has not expired.

No district student shall be placed in a nonpublic, nonsectarian school or agency unless the

student's individualized education program (IEP) team has determined that an appropriate public education alternative does not exist and that the nonpublic, nonsectarian school or agency placement is appropriate for the student. In accordance with law, any student with disabilities placed in a nonpublic, nonsectarian school or agency shall have all the rights and protections to which students with disabilities are generally entitled, including, but not limited to, the procedural safeguards, due process rights, and periodic review of his/her IEP. (Education Code 56195.8, 56342.1)

~~When entering into agreements with nonpublic, nonsectarian schools or agencies, the Board shall consider the needs of the individual student and the recommendations of the individualized education program (IEP) team. The IEP team shall remain accountable for monitoring the progress of students placed in nonpublic, nonsectarian programs towards the goals identified in each student's IEP.~~

During the period when any student with disabilities is placed in a nonpublic, nonsectarian school or agency, the student's IEP team shall retain responsibility for monitoring the student's progress towards meeting the goals identified in his/her IEP.

In accordance with Education Code 56366.2, the Superintendent or designee may apply to the Superintendent of Public Instruction to waive any of the requirements of Education Code 56365, 56366, 56366.3, 56366.6. (cf. 1431 - Waivers)

#### Legal References:

##### EDUCATION CODE

- 56034-56035 Definitions of nonpublic, nonsectarian school and agency
- 56042 Placement not to be recommended by attorney with conflict of interest
- 56101 Waivers
- 56163 Certification
- 56168 Responsibility for education of student in hospital or health facility school
- 56195.8 Adoption of policies
- 56360-56369 Implementation of special education
- 56711 Computation of state aid
- 56740-56743 Apportionments and reports
- 56760 Annual budget plan; service proportions
- 56775.5 Reimbursement of assessment and identification costs

##### GOVERNMENT CODE

7570-7588 Interagency responsibilities for providing services to children with disabilities, especially:

7572.55 Seriously emotionally disturbed child; out-of-state placement

##### FAMILY CODE

7911-7912 Interstate compact on placement of children

##### WELFARE AND INSTITUTIONS CODE

362.2 Out-of-home placement for IEP

727.1 Out-of-state placement of wards of court

##### CODE OF REGULATIONS, TITLE 5

3001 Definitions

3061-3069 Nonpublic, nonsectarian school and agency services

UNITED STATES CODE, TITLE 20

1400-1487 Individuals with Disabilities Education Act

CODE OF FEDERAL REGULATIONS, TITLE 34

300.129-300.148 Children with disabilities in private schools

COURT DECISIONS

Agostini v. Felton, (1997) 521 U.S. 203, 117 S.Ct. 1997

Management Resources:

CDE LEGAL ADVISORIES

0317.99 Nonpublic School/Agency Waivers and Reimbursement to Parents

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, page 46539-46845

WEB SITES

CDE: <http://www.cde.ca.gov>

US Department of Education, Office of Special Education and Rehabilitative Services:

<http://www.ed.gov/offices/OSERS>

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998                      Sacramento, California

revised: April 15, 2002





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.3

**Meeting Date:** November 18, 2021

**Subject:** Educator Effectiveness Block Grant

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: December 16, 2021)
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office, Human Resources and Business Services

**Recommendation:** Receive information on the District's Plan for the Educator Effectiveness Block Grant

**Background/Rationale:** The District has been awarded the Educator Effectiveness Block Grant (EEBG) in the amount of \$8,923,701 for the purpose of supporting professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Funds may be expended during the 2021–22, 2022–23, 2023–24, 2024–25 and 2025–26 fiscal years. The District's EEBG Plan must be heard in a public meeting of the governing board of the school district, before its adoption in a subsequent public meeting. This must take place on or before December 30, 2021.

**Financial Considerations:** The District expects to receive \$8,923,701 in EEBG funding.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary – will be posted Monday, November 15th
2. EEBG Plan Description – will be posted Monday, November 15th

<p><b>Estimated Time:</b> 15 minutes <b>Submitted by:</b> Rose Ramos, Chief Business Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.1a

**Meeting Date:** November 18, 2021

**Subject:** Approval/Ratification of Grants, Entitlements, and Other Income Agreements  
Approval/Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:**

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Non-Fiscal (Zero-Dollar) Agreements
4. Notices of Completion – Facilities Projects

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Rose Ramos, Chief Business Officer Jessica Sulli, Contract Specialist <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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## GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<b><u>COLLEGE &amp; CAREER READINESS</u></b>		
California Department of Education A22-00036	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2020/21	\$523,800 No Match
<p>7/1/21 – 6/30/23: California Partnership Academy (CPA) grants support eight CPAs at four comprehensive high schools. These academies are focused on smaller learning communities that are career-themed. Academies serve students in grades 10-12 and are structured as schools-within-a-school. Academies in the district follow the Linked Learning approach as their model. The curriculum incorporates integrated academic and career technical education, mentoring, and internships. Academy leadership is provided by a committed team of teachers as well as active business and post-secondary partnerships.</p> <p>CPA funds are used to purchase industry specific equipment, software, transportation for field trips and professional learning services. The collaboration between core academic instruction and Career Technical Education helps to produce both college and career ready students. These programs also strengthen relationships with local industry and postsecondary education partners.</p>		
C.K McClatchy:	Law & Public Services Academy	\$80,100
	Criminal Justice Academy (will receive at a later date)	-
Hiram Johnson:	Law & Criminal Justice Academy	\$81,000
	Corporate Business Academy	\$81,000
	Health & Medical Sciences Academy	\$81,000
John F. Kennedy:	Criminal Justice & Community Services Academy	\$63,000
Luther Burbank:	Law & Social Justice Academy	\$81,000
	Building Trades Academy	\$56,700

<b><u>STUDENT SUPPORT &amp; HEALTH SERVICES</u></b>		
Kaiser Foundation Hospitals A22-00035	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$25,000 No Match
<p>7/1/19 – 6/30/20: Providing Resilience, Identity, Diversity &amp; Education (PRIDE) Project grant will support the social, emotional and mental health needs of District students through services provided by SCUSD’s Connect Center, a centralized Student Support Center that serves as a “gateway” to critical support services for students and families in the school district. The PRIDE Project will focus on mental health training and supportive resources for our LGBTQ student community, their families, and district staff serving them. This project is supported by Kaiser Permanente Northern California Community Benefit Programs.</p>		

## EXPENDITURE AND OTHER AGREEMENTS

### Restricted Funds

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>ACADEMIC OFFICE</u></b>		
Nu Art Education, Inc. dba NorCal School of the Arts SA22-00238	11/18-21 – 6/30/22: Nu Art Education, Inc. dba NorCal School of the Arts will provide 20 weeks of Theater Arts & SEL-integrated programming and classroom teacher professional development services to 140 classrooms serving between 3,600 and 4,000 students at the following sites: Abraham Lincoln, Bowling Green, Edward Kemble,	\$597,800 Expanded Learning Opportunities Funds

New Contract:

Yes

No

Ethel Phillips, Hiram Johnson, Hollywood Park, Isador Cohen, James Marshall, John Cabrillo, Leataata Floyd, Luther Burbank, Martin Luther King Jr., Nicholas, Parkway, Peter Burnett, Sam Brannan, Washington, Will C. Wood, and William Land.

Through Theater Arts & SEL engagement, students will utilize their creativity, learn collaboration and communication skills, learn self-advocacy, and engage in the Social Emotional Learning signature practices to address social emotional health. Each lesson will incorporate the Visual and Performing Arts (VAPA), Social Emotional Learning (SEL), and English Language Arts (ELA) standards. Teaching artists will support classroom teachers to provide artistic teaching strategies to promote student creativity, decrease student anxiety and depression and help students regain connection to self and community.

The National Health Council conducted a recent study that showed younger populations including teens and young adults (<25) are being hit particularly hard by anxiety and depression as a result of the pandemic, and at a higher rate than any other age group. 80% of screened study participants in this age group had symptoms of anxiety and 90% were also experiencing symptoms of depression. Studies also show disproportionate impacts on students living in poverty and students of color.

NorCal School of the Arts piloted the Theater Arts & SEL-integrated program in Fall of 2020 in 70 classrooms, providing professional development for 67 classroom teachers. The program was a success in providing theater arts & SEL strategies for teachers to engage students in the virtual classroom. Weekly assessments as well as final surveys from participating classroom teachers after the Fall 2020 program revealed the following key takeaways: teachers found substantive value in the course, student engagement increased and had positive impacts, and that similar offerings should be continued. Teachers expressed overwhelmingly that students participated in breakout sessions and were engaged more throughout the rest of the week. Teachers also responded that the program improved engagement and interaction among students. 82% of teachers in the 2020 pilot have asked to participate in the 2021/22 program.

**FACILITIES SUPPORT SERVICES**

Rainforth Grau  
Architects  
SA22-00213

10/22/21 – Completion of Services: A Master Agreement for Architectural Services with Rainforth Grau Architects was approved by the Board on 8/19/21. Under the master agreement, individual projects are awarded using the Exhibit A, Project Authorization Form (PAF). Ratification of the PAF for Phase 2 of the District-Wide Hydration Station Project is requested.

\$331,500  
COVID Relief  
Funds

New Contract:

Yes

No

As part of Phase 1 of the project approved earlier this year, Architect provided preliminary planning and development

of templates for 3 typical school sites (elementary, middle and high school) for installation of new drinking fountains/bottle fillers.

For Phase 2, Architect will develop templates and plans for all sites, with the goal of installing one unit per 150 students at all schools, where feasible. Other services provided under Phase 2 include discussions with the Division of State Architects (DSA) and facilitation of DSA review, if applicable (potentially for any new drinking fountain locations); development of multi-phase Construction Schedule, further development of project budget, and preparation of bid-ready documents including plans and project manual.

Verde Design, Inc.  
SA22-00247

10/21/21 – 12/31/22: Verde Design will provide design services for the completion of home and visitor bleachers, press box on the home side, concession/restroom building and ADA appropriate entrance points and pathway to the existing stadium at Hiram Johnson High School. Verde Designs was selected for this project because they are highly qualified and because of their familiarity with the site, having designed the athletic field improvements completed at Hiram Johnson in 2019. An agreement with Verde Design was approved at the 10/21/21 Board meeting to add stadium lighting at Hiram Johnson as well.

\$264,670  
Measure R  
Funds

New Contract:  
 Yes  
 No

**SPECIAL EDUCATION**

Discovery Ranch  
S22-00068

9/15/21 – 6/30/22: Discovery Ranch will provide Non-Public School services including basic education, related services, and room and board/mental health services for students in day treatment programs/residential placements as required by the students' Individual Education Plans (IEPs).

\$170,000  
Special  
Education Funds

New Contract:  
 Yes  
 No

**Unrestricted Funds**

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
-------------------	--------------------	---------------

**TECHNOLOGY SERVICES**

Follett School  
Solutions, Inc.  
SA22-00025

1/1/22 – 12/31/22: Renewal of Destiny Library Manager and Destiny Resource Manager annual software maintenance and support, including TitlePeek online service licenses used District-wide to manage and provide access to library materials and to track and manage the District's collection of textbooks and Chromebooks.

\$100,209  
General Fund

New Contract:  
 Yes  
 No

**NON-FISCAL (ZERO-DOLLAR) AGREEMENTS**

<u>Contractor</u>	<u>Description</u>	<u>Site/Department</u>	<u>Period</u>
916 Ink A22-00027	MOU to provide free creative writing workshops for students.	Pacific Elementary	9/21/21 – 6/30/22
Sierra Health Foundation A22-00031	Black Child Legacy Campaign agreements (7) with South Sacramento Christian Center, Mutual Assistance Network, Greater Sacramento Urban League, Roberts Family, Church of the Nazarene Liberty Towers, Center for Community Health and Well-being, and Rose Family, in order to reduce African American child deaths	Safe Schools	9/22/21 – 6/30/24
San Diego State University A22-00032	Internship credential agreement to allow administrative services professional(s) in pre-credential status to work for the District while pursuing their Preliminary Administrative Services credential.	Human Resources	10/13/21 until terminated

**NOTICES OF COMPLETION – FACILITIES PROJECTS**

Contract work is complete and Notices of Completion may be executed.

<b>Contractor</b>	<b>Project</b>	<b>Completion Date</b>
Roofing & Solar Construction, Inc.	Father Keith B. Kenny Roof Replacement	9/30/21
Famand, Inc. dba IES/Sitelogiq	Prop 39 HVAC Replacements – 20 Sites	4/19/21

### Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870		<b>CDE GRANT NUMBER</b>				
		<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>	
		2021	23181	67439	01	
<b>Attention</b> Mr. Jorge Aguilar, Superintendent		<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>	
<b>Program Office</b> Accounting Office, Categorical Programs		<b>Resource Code</b>	<b>Revenue Object Code</b>	34		
<b>Telephone</b> 916-643-9000		7220	8590	<b>INDEX</b>		
<b>Name of Grant Program</b> California Partnership Academies (CPA) Program					0615	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$80,100		\$80,100		7/01/2021	6/30/2023
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
I am pleased to inform you that you have been funded for the Law and Public Services Academy (0571) at C. K. McClatchy High School.						
This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.						
Please return the original, signed Grant Award Notification (AO-400) to:						
Michelle Upton, Staff Services Analyst Career and College Transition Division California Department of Education 1430 N Street, Suite 4202 Sacramento, CA 95814-5901						
<b>California Department of Education Contact</b> Maria Burrigh				<b>Job Title</b> Education Programs Consultant		
<b>E-mail Address</b> mburrigh@cde.ca.gov				<b>Telephone</b> 916-319-0460		
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 				<b>Date</b> September 28, 2021		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.						
<b>Printed Name of Authorized Agent</b> Rose Ramos				<b>Title</b> CBO		
<b>E-mail Address</b> rose-framos@scusd.edu				<b>Telephone</b> 916-643-9055		
<b>Signature</b> 				<b>Date</b> 10/28/21		

**RECEIVED**  
 OCT 21 2021

### Grant Award Notification (Continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
4. The grantee must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
  - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
  - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54691. The amount per qualified student is \$900 for fully implemented program grades ten through twelve. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
  - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP Expenditure Report is on the CDE CPA web page at <https://www.cde.ca.gov/ci/qs/hs/cpagrantinfo.asp>.
  - The EOP Expenditure Report should include a narrative of the final expenditures. Failure to submit the EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held **February 27-March 1, 2022**, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.

If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA program requirements of the grant, please contact Maria Burrig, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIO), by phone at 916-319-0460 or by email at [mburrig@cde.ca.gov](mailto:mburrig@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Michelle Upton, Staff Services Analyst, HSIIO, by phone at 916-445-7755 or by email at [CPAFISCAL@cde.ca.gov](mailto:CPAFISCAL@cde.ca.gov).



### Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870			<b>CDE GRANT NUMBER</b>			
			<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
			2021	23181	67439	02
<b>Attention</b> Mr. Jorge Aguilar, Superintendent			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>	
<b>Program Office</b> Accounting Office, Categorical Programs			<b>Resource Code</b>	<b>Revenue Object Code</b>	34	
<b>Telephone</b> 916-643-9000			7220	8590	<b>INDEX</b>	
<b>Name of Grant Program</b> California Partnership Academies (CPA) Program					0615	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$81,000		\$81,000		7/01/2021	6/30/2023
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
<p>I am pleased to inform you that you have been funded for the Corporate Business Academy (0086) at Hiram W. Johnson High School.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst                  Career and College Transition Division                  California Department of Education                  1430 N Street, Suite 4202                  Sacramento, CA 95814-5901</p>						
<b>California Department of Education Contact</b> Maria Burrigh				<b>Job Title</b> Education Programs Consultant		
<b>E-mail Address</b> mburrigh@cde.ca.gov				<b>Telephone</b> 916-319-0460		
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 				<b>Date</b> September 28, 2021		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.						
<b>Printed Name of Authorized Agent</b> Rose Ramos				<b>Title</b> CBO		
<b>E-mail Address</b> rose-gramos@ccusd.edu				<b>Telephone</b> 916-643-9055		
<b>Signature</b> 				<b>Date</b> 10/28/21		

**RECEIVED**  
 OCT 21 2021  
 OFFICE OF THE SUPERINTENDENT  
 Sacramento City Unified School District

**Grant Award Notification (Continued)**

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
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5. Upon receipt of the required certifications, scheduled payments of grant funds will be as follows:
  - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
  - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54691. The amount per qualified student is \$900 for fully implemented program grades ten through twelve. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
  - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP Expenditure Report is on the CDE CPA web page at <https://www.cde.ca.gov/ci/qs/hs/cpagrantinfo.asp>.
  - The EOP Expenditure Report should include a narrative of the final expenditures. Failure to submit the EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held **February 27-March 1, 2022**, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.

If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA program requirements of the grant, please contact Maria Burrig, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIIO), by phone at 916-319-0460 or by email at [mburrig@cde.ca.gov](mailto:mburrig@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Michelle Upton, Staff Services Analyst, HSIIIO, by phone at 916-445-7755 or by email at [CPAFISCAL@cde.ca.gov](mailto:CPAFISCAL@cde.ca.gov).

### Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870			<b>CDE GRANT NUMBER</b>			
			<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
			2021	23181	67439	03
<b>Attention</b> Mr. Jorge Aguilar, Superintendent			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>	
<b>Program Office</b> Accounting Office, Categorical Programs			<b>Resource Code</b>	<b>Revenue Object Code</b>	34	
<b>Telephone</b> 916-643-9000			7220	8590	<b>INDEX</b>	
<b>Name of Grant Program</b> California Partnership Academies (CPA) Program					0615	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$81,000		\$81,000		7/01/2021	6/30/2023
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
<p>I am pleased to inform you that you have been funded for the Health and Medical Sciences Academy (0168) at Hiram W. Johnson High School.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Michelle Upton, Staff Services Analyst          Career and College Transition Division          California Department of Education          1430 N Street, Suite 4202          Sacramento, CA 95814-5901</p>						
<b>California Department of Education Contact</b>				<b>Job Title</b>		
Maria Burright				Education Programs Consultant		
<b>E-mail Address</b>				<b>Telephone</b>		
mburright@cde.ca.gov				916-319-0460		
<b>Signature of the State Superintendent of Public Instruction or Designee</b>				<b>Date</b>		
				September 28, 2021		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
<b>Printed Name of Authorized Agent</b>				<b>Title</b>		
Rose Ramos				CBO		
<b>E-mail Address</b>				<b>Telephone</b>		
rose.f-ramos@scusd.edu				916-643-9055		
<b>Signature</b>				<b>Date</b>		
				10/28/21		

**RECEIVED**  
 OCT 21 2021

### Grant Award Notification (Continued)

The following conditions apply:

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3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
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  - The EOP Expenditure Report should include a narrative of the final expenditures. Failure to submit the EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held **February 27-March 1, 2022**, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.

If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA program requirements of the grant, please contact Maria Burreight, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIIO), by phone at 916-319-0460 or by email at [mburreight@cde.ca.gov](mailto:mburreight@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Michelle Upton, Staff Services Analyst, HSIIIO, by phone at 916-445-7755 or by email at [CPAFISCAL@cde.ca.gov](mailto:CPAFISCAL@cde.ca.gov).

### Grant Award Notification

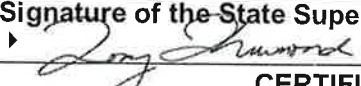
<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				<b>CDE GRANT NUMBER</b>		
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>
<b>Attention</b> Mr. Jorge Aguilar, Superintendent				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>
<b>Program Office</b> Accounting Office, Categorical Programs				<b>Resource Code</b>	<b>Revenue Object Code</b>	34
<b>Telephone</b> 916-643-9000				7220	8590	<b>INDEX</b>
<b>Name of Grant Program</b> California Partnership Academies (CPA) Program						0615
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$81,000		\$81,000		7/01/2021	6/30/2023
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	

I am pleased to inform you that you have been funded for the Law/Criminal Justice Academy (0084) at Hiram W. Johnson High School.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.


Please return the original, signed Grant Award Notification (AO-400) to:

Michelle Upton, Staff Services Analyst  
 Career and College Transition Division  
 California Department of Education  
 1430 N Street, Suite 4202  
 Sacramento, CA 95814-5901

<b>California Department of Education Contact</b> Maria Burright	<b>Job Title</b> Education Programs Consultant
<b>E-mail Address</b> mburright@cde.ca.gov	<b>Telephone</b> 916-319-0460
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 	<b>Date</b> September 28, 2021

**CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS**

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

<b>Printed Name of Authorized Agent</b> Rose Ramos	<b>Title</b> CBO
<b>E-mail Address</b> roserramos@scusd.edu	<b>Telephone</b> 916-643-9055
<b>Signature</b> 	<b>Date</b> 10/28/21

RECEIVED

OCT 21 2021

### Grant Award Notification (Continued)

The following conditions apply:

1. The grant award will be processed upon receipt of the signed Grant Award Notification (AO-400). This AO-400 must be signed by the superintendent or an authorized official and **returned within 10 working days**.
2. All approved program funds must be expended within the dates designated and for the maximum amount indicated on the AO-400. Encumbrances may be made at any time after the beginning date of the grant stated on the AO-400. **No extensions of this grant will be allowed.**
3. The grantee is required to use these funds only for the operation and maintenance of the California Partnership Academy (CPA) at the high school noted in the AO-400 in accordance with the provisions of California *Education Code (EC)* sections 54690 through 54697. These funds may not supplant current fixed costs. Expenditures shall comply with all applicable provisions for federal, state, and local rules, regulations, and policies relating to the administration and accounting for public school funds, including but not limited to the *EC*. These funds are instructional in nature. These funds may not be used for out-of-state travel expenses.
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  - Fifty percent of the funds will be released upon completion and return of the AO-400. Please allow approximately four weeks for processing.
  - Final payment will be processed after receipt and approval of the CPA Annual Report due October of each year. Maximum reimbursement is based upon the number of qualified students as described in *EC* Section 54691. The amount per qualified student is \$900 for fully implemented program grades ten through twelve. The final payment is adjusted based on the number of qualified students not to exceed the maximum grant amount.
  - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP Expenditure Report is on the CDE CPA web page at <https://www.cde.ca.gov/ci/qs/hs/cpagrantinfo.asp>.
  - The EOP Expenditure Report should include a narrative of the final expenditures. Failure to submit the EOP Expenditure Report with a detailed narrative within 90 days from the end of the grant period will result in a billing from the CDE for the entire amount of any grant funds paid and possible reduction of any subsequent years' grants.
6. At least three key staff members from each CPA are required to attend the CPA Conference to be held **February 27-March 1, 2022**, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.

If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA program requirements of the grant, please contact Maria Burrig, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIO), by phone at 916-319-0460 or by email at [mburrig@cde.ca.gov](mailto:mburrig@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Michelle Upton, Staff Services Analyst, HSIIO, by phone at 916-445-7755 or by email at [CPAFISCAL@cde.ca.gov](mailto:CPAFISCAL@cde.ca.gov).

### Grant Award Notification

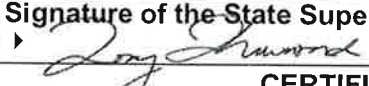
<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				<b>CDE GRANT NUMBER</b>		
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>
<b>Attention</b> Mr. Jorge Aguilar, Superintendent				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>
<b>Program Office</b> Accounting Office, Categorical Programs				<b>Resource Code</b>	<b>Revenue Object Code</b>	34
<b>Telephone</b> 916-643-9000				7220	8590	<b>INDEX</b>
<b>Name of Grant Program</b> California Partnership Academies (CPA) Program						0615
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$63,000		\$63,000		7/01/2021	6/30/2023
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	

I am pleased to inform you that you have been funded for the Criminal Justice and Community Services Academy (0095) at John F. Kennedy High School.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

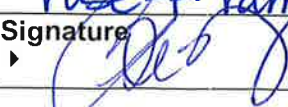
Please return the original, signed Grant Award Notification (AO-400) to:

Michelle Upton, Staff Services Analyst  
 Career and College Transition Division  
 California Department of Education  
 1430 N Street, Suite 4202  
 Sacramento, CA 95814-5901

<b>California Department of Education Contact</b> Maria Burright	<b>Job Title</b> Education Programs Consultant
<b>E-mail Address</b> mburright@cde.ca.gov	<b>Telephone</b> 916-319-0460
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 	<b>Date</b> September 28, 2021

#### CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

<b>Printed Name of Authorized Agent</b> Rose Ramos	<b>Title</b> CBO
<b>E-mail Address</b> rose-f-ramos@scusd.edu	<b>Telephone</b> 916-643-9055
<b>Signature</b> 	<b>Date</b> 10/28/21

RECEIVED

OCT 21 2021

### Grant Award Notification (Continued)

The following conditions apply:

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  - The End-of-Project (EOP) Expenditure Report is due after all funds have been expended but no later than 60 days after the end of the grant period. The EOP Expenditure Report is on the CDE CPA web page at <https://www.cde.ca.gov/ci/qs/hs/cpagrantinfo.asp>.
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6. At least three key staff members from each CPA are required to attend the CPA Conference to be held **February 27-March 1, 2022**, at the SAFE Credit Union Convention Center in Sacramento. These funds can be used for that purpose.

If the grantee terminates its participation in the program, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from the CDE. Supplies and equipment purchased with these funds will be redirected to other CPA sites.

If you have any questions regarding the CPA program requirements of the grant, please contact Maria Burrig, Education Programs Consultant, High School Innovations and Initiatives Office (HSIIIO), by phone at 916-319-0460 or by email at [mburrig@cde.ca.gov](mailto:mburrig@cde.ca.gov). If you have questions regarding the fiscal requirements of the grant, please contact Michelle Upton, Staff Services Analyst, HSIIIO, by phone at 916-445-7755 or by email at [CPAFISCAL@cde.ca.gov](mailto:CPAFISCAL@cde.ca.gov).



**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				<b>CDE GRANT NUMBER</b>		
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>
<b>Attention</b> Mr. Jorge Aguilar, Superintendent				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>
<b>Program Office</b> Accounting Office, Categorical Programs				<b>Resource Code</b>	<b>Revenue Object Code</b>	34
<b>Telephone</b> 916-643-9000				7220	8590	<b>INDEX</b>
<b>Name of Grant Program</b> California Partnership Academies (CPA) Program						0615
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$56,700		\$56,700		7/01/2021	6/30/2023
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	

I am pleased to inform you that you have been funded for the Building Trades Academy (0585) at Luther Burbank High School.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Michelle Upton, Staff Services Analyst  
 Career and College Transition Division  
 California Department of Education  
 1430 N Street, Suite 4202  
 Sacramento, CA 95814-5901

<b>California Department of Education Contact</b> Maria Burright		<b>Job Title</b> Education Programs Consultant	
<b>E-mail Address</b> mburright@cde.ca.gov		<b>Telephone</b> 916-319-0460	
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 		<b>Date</b> September 28, 2021	
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>			
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>			
<b>Printed Name of Authorized Agent</b> Rose Ramos		<b>Title</b> CBO	
<b>E-mail Address</b> rose-f-ramos@scusd.edu		<b>Telephone</b> 916-643-9055	
<b>Signature</b> 		<b>Date</b> 10/28/21	

RECEIVED

OCT 21 2021

### Grant Award Notification (Continued)

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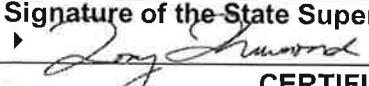
<b>GRANTEE NAME AND ADDRESS</b> Mr. Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				<b>CDE GRANT NUMBER</b>		
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<b>Program Office</b> Accounting Office, Categorical Programs				<b>Resource Code</b>	<b>Revenue Object Code</b>	34
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<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$81,000		\$81,000		7/01/2021	6/30/2023
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	

I am pleased to inform you that you have been funded for the Law and Social Justice Academy (0022) at Luther Burbank High School.

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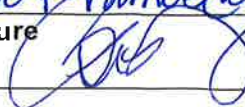
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<b>California Department of Education Contact</b> Maria Burright	<b>Job Title</b> Education Programs Consultant
<b>E-mail Address</b> mburright@cde.ca.gov	<b>Telephone</b> 916-319-0460
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 	<b>Date</b> September 28, 2021

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<b>Printed Name of Authorized Agent</b> Rose Ramos	<b>Title</b> CEO	<b>RECEIVED</b> OCT 21 2021
<b>E-mail Address</b> rose.f.ramos@scusd.edu	<b>Telephone</b> 916-643-9055	
<b>Signature</b> 	<b>Date</b> 10/28/21	

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Kaiser Foundation Hospitals  
Northern California Region

10/25/2021

Jorge Aguilar  
Superintendent  
Sacramento City Unified School District  
5735 47th Ave.,  
Sacramento, California 95824

Re: Grant Award Letter for Grant Number 127722

Dear Jorge Aguilar:

On behalf of Kaiser Permanente's Northern California Community Benefit Programs, we are pleased to inform you that a grant in the amount of \$25,000.00 has been awarded to Sacramento City Unified School District ("Grantee"). The purpose of these funds is to support the Providing Resilience, Identity, Diversity & Education (PRIDE) Project (the "Grant").

Kaiser Permanente has a 75-year history and our mission includes improving the health of the communities we serve. As a nonprofit integrated healthcare delivery organization, we make investments in our communities. We believe in supporting organizations like yours that make a difference in people's lives.

**Grant Period**

**Start Date:** 10/1/2021

**End Date:** 6/30/2022

**Grant Reporting**

Instructions for submitting reports will be provided 30 days prior to the due dates.

**Progress Report Due Dates:** 2/25/2022

**Final Report Due Date:** 7/29/2022

Please review the enclosed Grant Agreement (pages 1-4) and Communications Guidelines (page 5) which describe the terms and conditions of your grant.

If you have questions or require additional information, please contact your grant manager, **Brian Heller de Leon** at [brian.c.heller-de-leon@kp.org](mailto:brian.c.heller-de-leon@kp.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Michelle Odell", written over a large, stylized circular flourish.

Michelle Odell

Public Affairs Director, South Sacramento

10/25/2021  
Date

**ACCEPTED AND AGREED**

Jorge Aguilar  
Superintendent

Date

**Kaiser Foundation Hospitals, Northern California Region**  
**- Grant Agreement -**

In addition to the specific terms of the Grant Award Letter for Grant Number 127722, Kaiser Foundation Hospital's ("KFH") award of this Grant, managed by the KFH Northern California Community Benefit Programs Division, is contingent upon Grantee's compliance with the following terms and conditions, and Grantee agrees to all these terms and conditions. Together, the Grant Award Letter and these terms and conditions are "the Agreement."

**1. Tax-Exempt Status**

Grantee is a (i) tax-exempt organization currently recognized by the Internal Revenue Service ("IRS") as a public charity described in section 501(c)(3), (8), (10) or (19) or 501(k) or 509(a)(1), (2), or (3) of the Internal Revenue Code of 1986, as amended (the "Code") or (ii) a local, state or federal government agency. If Grantee is a public charity as described in (i), then Grantee represents and warrants that

- Grantee's tax-exempt status under the Code has not been revoked or modified since the issuance of the IRS determination letter provided to KFH and shall not be revoked or modified during the term of this Grant; and
- there is no issue presently pending before any office of the IRS that could result in any proposed changes to Grantees' tax-exempt status under the Code; and
- Grantee shall immediately notify KFH if Grantee's tax-exempt status is revoked, suspended or modified during the term of this Grant.

**2. Expenditure of Funds**

This Grant must be used for the project identified in the Grant Award Letter, as described in the Grantee's proposal and related correspondence, and may not be expended for any other purposes without KFH's prior written approval. If the Grant is intended to support a specific project or to provide general support for a specific period, any portion of the Grant unexpended at the completion of the project at the end of the period shall be returned immediately to KFH, unless otherwise agreed by KFH in writing. Grantee may not expend any Grant funds for any purpose that is not charitable or educational, for any political or lobbying activity, or for any purpose other than one specified in Section 170(c)(2)(b) of the Code. Grantee must obtain prior written approval from KFH for changes to budgetary allocations that amount to 10% or more of the total budget of the Grant award or for changes to the Grant period.

Grantee may not use any portion of this grant in connection with the enrollment of individuals in any Qualified Health Plan or non-Qualified Health Plan. If Grantee serves as a Certified Enrollment Entity or Navigator funded by the California Health Benefit Exchange (Covered California), Grantee will fully comply with any applicable state and federal statutes, regulations, and sub-regulatory guidance requiring disclosure of receipt of this funding to Covered California and consumers receiving application assistance from Grantee's personnel.

**3. No Assignment or Delegation**

Grantee may not assign, or otherwise transfer, its rights or delegate any of its obligations under this Grant without prior written approval from KFH.

**4. Records and Reports**

Grantee is required to keep a record of all receipts and expenditures relating to this Grant and to provide KFH with written reports summarizing the progress made, as detailed on KFH's reporting requirements outline. KFH may also require additional interim reports. Grantee's reports should describe its progress in achieving the purposes of the Grant and include a detailed accounting of the uses or expenditure of all Grant funds. Grantee also agrees to provide any other information reasonably requested by KFH. If Grantee

**Kaiser Foundation Hospitals, Northern California Region  
- Grant Agreement -**

obtains any audited financial statements covering any part of the Grant period, Grantee shall provide a copy to KFH as well. Grantee is required to keep the financial records with respect to this Grant, along with copies of any reports submitted to KFH, for at least four years following the year in which all Grant funds are fully expended.

**5. Required Notification**

Grantee is required to provide KFH with immediate written notification of: (1) any changes in its tax-exempt status; (2) its inability to expend the Grant for the purposes described in the Grant Award Letter; (3) any expenditure from this Grant made for any purpose other than those for which the Grant was intended; (4) any modification of the budget, Scope of Work or timeline; and (5) any significant changes in Grantee's leadership or staffing.

**6. Reasonable Access for Evaluation**

Grantee is expected to actively participate in the evaluation of Kaiser Permanente's Community Benefit Program, including KFH's evaluation of Grantee's project within that program. At KFH's request, Grantee will permit KFH and its representatives to conduct site visits and have reasonable access during regular business hours to Grantee's files, records, accounts, personnel and clients or other beneficiaries for the purpose of making financial audits, verifications or program evaluations as KFH deems necessary or appropriate concerning this Grant award.

**7. Publicity**

Whenever possible, Grantee shall obtain KFH's prior written or oral consent of any proposed publicity concerning this Grant prior to the release of such publicity. When acknowledging this Grant, Grantee will incorporate the following text: "*The project is supported by Kaiser Permanente Northern California Community Benefit Programs.*"

KFH may include information regarding this Grant, including the amount and purpose, photographs provided by Grantee, Grantee's logo or trademark, or other information or materials about Grantee's organization and activities, in KFH's periodic public reports, newsletters, online channels, and news releases.

**8. Right to Modify or Revoke Payments**

Payments made under this Grant are contingent upon Grantee's compliance with the terms of this Agreement. KFH reserves the right to discontinue, modify or withhold any payments to be made under this Grant award or to require a total or partial refund of any Grant funds if, in KFH's sole discretion, such action is necessary: (i) because Grantee has not fully complied with the terms and conditions of this Grant, including without limitation, Grantee's loss of tax-exempt status or Grantee's use of Grant funds for purposes other than those designated; (ii) to protect the purpose and objectives of the Grant or any other charitable activities of KFH or the Kaiser Permanente Medical Care Program; or (iii) to comply with the requirement of any law, regulation, or regulatory agency policy applicable to Grantee, KFH or this Grant.

**9. Termination**

KFH may terminate this Grant for convenience upon 30 days' written notice to Grantee and may terminate this Grant immediately for the reasons specified in Section 8 or for Grantee's engagement in willful misconduct or negligence.

**10. Independent Contractors**



**Kaiser Foundation Hospitals, Northern California Region  
- Grant Agreement -**

With respect to administration of this Grant, the parties understand and agree that each is at all times acting and performing as an independent contractor with respect to the other. Except as expressly set forth in this Agreement, neither party, nor any of its employees, shall be construed to be the agent, employee or representative of the other for any purpose, or liable for any acts or omissions of the other.

**11. Compliance**

Grantee shall (i) maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities and its employees and all other persons engaged in work in conjunction with this Grant, and (ii) perform its duties and obligations under this Agreement according to industry standards and in compliance with all applicable laws. As an organization with numerous contracts with the federal government, KFH and its affiliates are subject to various federal laws, executive orders and regulations regarding equal opportunity and affirmative action. This Section constitutes notice that Grantee may be required to comply with the following Federal Acquisition Regulations (each a "FAR") at 48 CFR Part 52, which are incorporated herein by reference: (a) Equal Opportunity (April 2002) at FAR 52.222-26; (b) Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (Sept. 2006) at FAR 52.222-35; (c) Affirmative Action for Workers with Disabilities (June 1998) at FAR 52.222-36, and (d) Utilization of Small Business Concerns (May 2004) at FAR 52.219-8. In addition, Executive Order 13495 concerning the obligations of federal contractors and subcontractors to provide notice to employees about their rights under Federal labor laws, or its successor, shall be incorporated herein by reference.

**12. Miscellaneous**

This Agreement shall be governed by the laws of the State of California. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be one and the same instrument. Grantee may not assign any right, duty or obligation under this Agreement without prior written approval from KFH. Any change of ownership or control of Grantee shall be deemed an assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their respective, permitted successors and assigns. This Agreement, including any exhibits and attachments (all of which are incorporated into this Agreement by this reference), is the entire agreement of the parties with respect to the subject matter herein, and supersedes any and all other agreements, promises, negotiations or representations, whether oral or written. This Agreement, including exhibits and attachments, may not be amended except in a writing signed by each party.

**ACCEPTED AND AGREED by duly authorized officers of KFH and Grantee:**

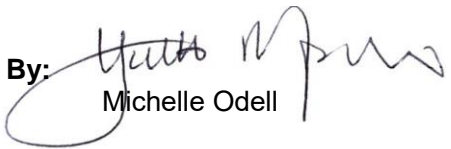
**KFH:**

**Grantee:**

Kaiser Foundation Hospitals, Northern California

Sacramento City Unified School District

**By:**

  
Michelle Odell

**By:**

Jorge Aguilar

**Title:** Public Affairs Director, South Sacramento

**Title:** Superintendent

**Kaiser Foundation Hospitals, Northern California Region  
- Grant Agreement -**

**Date:** 10/25/2021

**Date:**

## **Kaiser Foundation Hospitals, Northern California Region – Communications Guidelines –**

Congratulations on your Kaiser Permanente Northern California Region grant. We appreciate the opportunity to partner with you and to help others learn about your important work. Please review the information below concerning communications and publicity and contact your grant manager if you have any questions.

**How to acknowledge your grant.** To make it easy to communicate about your grant, we have prepared language describing our partnership. This language can be used for newsletters, websites, or other communications. ***Please use this description when acknowledging your Kaiser Permanente grant.***

**Short credit:**

*The project is supported by Kaiser Permanente Northern California Community Benefit Programs.*

**Longer credit:**

***About the Kaiser Permanente Northern California Community Benefit Grants Program***

*Kaiser Permanente's community involvement uniquely pairs grant funding with 70 years of clinical expertise, medical research, and volunteerism to support prevention-focused, evidence-based programs that are expanding access to care and creating healthy environments. Kaiser Permanente recently awarded Sacramento City Unified School District a \$25,000.00 grant that will help more people in this community get access to the resources they need to lead a healthy life. For more information about Kaiser Permanente's work in the community, visit [about.kaiserpermanente.org/community-health](http://about.kaiserpermanente.org/community-health).*

**Logo.** If you would like to use a Kaiser Permanente logo, please contact your grant manager. Tell them your preferred file type (JPEG or EPS) and color (blue or black). As a nonprofit organization, the Kaiser Permanente logo cannot be used on materials that imply endorsement of legislation or a candidate.

**Promoting your Kaiser Permanente grant.** Your new grant is an excellent time to tell the story of your important work—to your partners, the community, and the media. There are many ways to communicate, including via a press release, newsletter, Web site, social media, and donor communications. If you are interested in doing outreach or promotion, our communications team may be available to help. Please contact your grant manager to discuss this further.

**Collecting stories about your work.** Personal stories and testimonials are particularly effective ways to illustrate the value of your work—for fundraising, donor and board communications, and grant reports. The reporting requirements for this grant include capturing and relaying at least one story about your work, but we also appreciate your sharing stories with us at any point.

**AGREEMENT FOR SERVICES**  
**Between**  
**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**And**  
**NU ART EDUCATION, INC. dba NORCAL SCHOOL OF THE ARTS**

The Sacramento City Unified School District (“District” or “SCUSD”) and Nu Art Education, Inc. dba NorCal School of the Arts (“Contractor”) collectively hereinafter referred to as “the Parties” hereby enter into this Agreement for program services (“Agreement”) dated October 8, 2021 (“Effective Date”) with respect to the following recitals:

**RECITALS**

WHEREAS, District desires to engage a contractor to provide a theater arts & social emotional learning (SEL) integrated program and teacher professional development services at various schools throughout the District; and

WHEREAS, through the Theater Arts & SEL engagement, students will utilize their creativity, acquire collaboration and communication skills, learn self-advocacy and engage in the SEL signature practices; and

WHEREAS, the Contractor is specially trained, experienced and competent to provide the services;

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

A. Scope of Work. Contractor shall:

1. Provide a theatre arts & SEL-integrated program to 140 classrooms in sessions of 45-60 minutes weekly for 20 weeks at participating Title I schools, as designated by District.
2. Incorporate VAPA, SEL and ELA standards in each lesson.
3. Provide theater teaching artists trained in SEL as well as culturally responsive and trauma-informed teaching strategies. Lesson plans will be inclusive of English Language Learners and intentional in creating an environment where every student can thrive.
4. Each teaching artist will work with the classroom teacher to collaborate on curriculum, content, and standards addressed to support the classroom goals.
5. Provide lesson plans, activity instructions, and professional development for the classroom teacher wherein they are able to continue to use the theater arts & SEL-integrated lessons in future classrooms.
6. Provide a mid-season impact report for the District as well as a final impact report showing data and outcomes.

Goals & Objectives. The ultimate goals of the program are to:

1. Improve student engagement and attendance in participating classrooms.
2. Engage students in the creative process and cultivate communication, collaboration, and creativity skills while addressing student learning loss.
3. Support identity development with lesson plans that are culturally responsive and address student social emotional health.
4. Prepare students to assert their voices.

5. Provide professional development for the classroom teacher to support the above goals.

B. Payment.

Fee Rate:

- \$111,480 for lesson plans and professional development for 140 classroom teachers
- \$486,319.99 for 20-week program for 140 classrooms (\$3,473.71 per classroom).

Total fee shall not exceed Five Hundred Ninety-Seven Thousand, Eight Hundred Dollars (\$597,799.99).

Payment shall be made within 30 days upon submission of monthly invoices for services rendered. Invoices should be sent to Charles Deangelus, VAPA Coordinator, at [Charles-deangelus@scusd.edu](mailto:Charles-deangelus@scusd.edu).

C. Period of Agreement. The term of this Agreement shall be from October 8, 2021 through June 10, 2022.

D. Independent Contractor. While engaged in providing the services in this Agreement, and otherwise performing as set forth in this Agreement, Contractor and each of Contractor employees, is an independent contractor, and not an officer, employee, agent, partner, or joint venturer of the District.

E. Insurance Requirements. Prior to commencement of services and during the life of this Agreement, Contractor shall provide the District with a copy of its certificates of insurance evidencing its comprehensive general liability insurance, employment practices liability insurance, and directors and officers coverages in sums of not less than \$1,000,000 per occurrence. Contractor will also provide a written endorsement to such policies-naming District as an additional insured and such endorsement shall also state, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." If insurance is not kept in force during the entire term of the Agreement, District may procure the necessary insurance and pay the premium therefore, and the premium shall be paid by the Contractor to the District.

F. Fingerprinting Requirements. Contractor agrees that any individual it assigns to provide services directly to, or have any contact with, pupil(s) of the District, shall be subject to the fingerprinting/background and TB requirements set forth in the California Education Code. Any individual that Contractor assigns to provide services directly to, or have any contact with, pupil(s) of the District shall have undergone the background check required in §45125(b)&(c), including response by DOJ, before any service or contact with pupil(s) of the District is allowed.

Pursuant to Education Code §45125.1, Contractor shall provide a complete list to the District of all individuals cleared by the DOJ who will provide services under this Agreement and shall certify in writing to the District that Contractor has no information that any of the individuals who are required to have their fingerprints submitted to the Department of Justice (DOJ), and who may come in contact with pupils, have been convicted of a "violent or serious felony" as defined in §45122.1 or that they have been advised of any such arrest by the DOJ.

Contractor shall continuously monitor through DOJ, and obtain subsequent arrest notification from DOJ, regarding any individual whose fingerprints were submitted pursuant to §45125.1 and who is or will be providing service directly to, or has contact with, pupil(s) of the District. Upon receipt of a subsequent arrest notification from DOJ, Contractor shall, within 24 hours, notify the District of such arrest notification and prohibit the individual from having any further contact with any pupil(s) of the District until such time as the individual's arrest has been determined to not involve a "violent or serious felony" as defined in §45122.1 or the notification has been withdrawn by DOJ. If an individual is disqualified from working for the District pursuant to the requirements of the California Education Code, even if only temporarily, Contractor agrees to provide a replacement within 15 days of receiving notification that the previous individual has been disqualified.

Contractor further agrees and certifies that any individual providing services directly to any pupil(s) of the District whether qualifying as a Mandated Reporter as defined by California Penal Code §11165.7(a), or not, shall be provided annual training on child abuse and mandated reporting of child abuse or neglect utilizing an evidence-based training method which includes training on how to recognize conduct of adults which may trigger reasonable suspicion of abuse of children, i.e., "red-flag" or "grooming" behaviors.

Failure to adhere to the terms of this provision is grounds for termination of the Agreement.

- G. Vaccination Requirements. As required by SCUSD and State Public Health Order of August 11, 2021, all individuals serving in school settings must verify vaccine status. Individuals who are not fully vaccinated, or for whom vaccine status is unknown or documentation is not provided, are required to undergo diagnostic screening testing at least once weekly. Contractor agrees that any employee it provides to SCUSD shall be subject to the vaccination requirements set forth by the California Department of Public Health. Upon Contractor's receipt of vaccination documents, SCUSD will be notified. For individuals who are not fully vaccinated, or for whom vaccine status is unknown or documentation is not provided, Contractor agrees such individuals must undergo diagnostic screening testing at least once weekly and Contractor shall provide evidence of same to SCUSD on a weekly basis or as otherwise agreed upon by SCUSD and the Contractor. SCUSD shall provide Contractor's employees opportunities to undergo diagnostic screening testing at least once weekly through its facilities. If an employee is disqualified from working for SCUSD pursuant to the requirements by the California Department of Public Health, Contractor agrees to provide a replacement employee within 15 days of receiving notification that the previous employee has been disqualified. Failure to adhere to the terms of this provision is grounds for termination of the Agreement.
- H. Confidential Records and Data. Each Party shall not disclose confidential records received from the other Party, including student records pursuant to FERPA, 20 U.S.C. § 1232g, *et seq.*, and California Education Code Section 49060, *et seq.* Contractor shall maintain the confidentiality of student or pupil records and shall not disclose such records to any third parties without the express written approval of the District. In the event a Party receives a request for disclosure of such confidential records, whether under the California Public Records Act, a duly-issued subpoena, or otherwise, said Party shall tender the request to the other Party who shall be responsible for addressing said request, including the defense of its claim of confidentiality. The Party asserting its claim of confidentiality shall hold harmless and defend the Party receiving such request from any liability, claim, loss, cost, attorney's

fees and damages, as adjudged by a court of competent jurisdiction, arising out of a refusal to disclose such confidential records.

- I. Termination. This Agreement may be terminated by the District without cause by providing at least thirty (30) days written notice.

The District may terminate this Contract with cause upon written notice of intention to terminate for cause. A Termination for Cause shall include: (a) material violation of this Agreement by Contractor; (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged as bankrupt; Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of the Contractor's insolvency.

Ten (10) calendar days after service of such notice, the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, or this Agreement shall cease and terminate. In the event of such termination, the District may secure the required services from another contractor. If the cost to the District exceeds the cost of providing the service pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to the District. Written notice by the District shall be deemed given when received by the other party or no later than three days after the day of mailing, whichever is sooner.

- J. Indemnity. The Parties understand and agree that certain rights and obligations are governed by California Education Code section 38134(i), which states:

Any school district authorizing the use of school facilities or grounds under subdivision (a) shall be liable for any injuries resulting from the negligence of the district in the ownership and maintenance of those facilities or grounds. Any group using school facilities or grounds under subdivision (a) shall be liable for any injuries resulting from the negligence of that group during the use of those facilities or grounds. The district and the group shall each bear the costs of defending itself against claims arising from those risks. Notwithstanding any provision of law, this subdivision shall not be waived. Nothing in this subdivision shall be construed to limit or affect the immunity or liability of a school district under Division 3.6 (commencing with Section 810) of title 1 of the government Code, for injuries caused by a dangerous condition of public property.

Accordingly, Contractor agrees to indemnify and hold harmless the District and its successors, assigns, trustees, officers, employees, staff, agents and students from and against all actions, causes of action, claims and demands whatsoever, and from all costs, damages, expenses, charges, debts and liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, willful misconduct, negligence, injury or other causes of action or liability proximately caused by Contractor and/or its successors, assigns, directors, employees, officers, and agents related this Agreement. Contractor has no obligation under this Agreement to indemnify and hold harmless the District and is not liable for any actions, causes of action, claims and demands whatsoever, and for any costs, damages, expenses, charges, debts or other liabilities whatsoever (including attorney's fees) arising out of any actual or alleged act, omission, negligence, injury or other causes of action or liability proximately caused by the District and/or its successors, assigns, trustees, officers, employees, staff, agents or students. The Parties expressly agree that the indemnity obligation set forth in this Agreement shall remain in full force and effect during the term of

this Agreement. The Parties further agree that said indemnity obligations shall survive the termination of this Agreement for any actual or alleged act, omission, negligence, injury or other causes of action or liability that occurred during the term of this Agreement.

- K. Use of Facilities. Neither Contractor, nor its employees, agents, guests nor invitees are authorized to use any other real property or physical improvements to real property, other than the facilities covered by this Agreement. Contractor's use of the District's facilities shall not interfere with the District's ability to carry on educational activities, interfere with the District's ability to carry on recreational activities, or interfere with other potential users' authorized right to use District property. At all times, Contractor shall comply with the District's rules, regulations, and policies, copies of which are deemed to have been provided to Contractor prior to the execution of this Agreement. Contractor is responsible for ensuring that its Directors, Officers, agents, employees, contractors, guests, invitees, and participants, as well as any other individual who may attend or view the contemplated activities at the sites, comply with these requirements. Contractor shall ensure that the District's property is not altered, modified, or changed in any manner absent the District's express prior and written consent. Failure to comply with these obligations shall, at the discretion of the District, be a basis to immediately terminate this Agreement. Contractor waives any claim against the District for damages relating to its use of the facilities, including, but not limited to, theft or destruction of the User's property.
- L. Nondiscrimination. It is the policy of the District that in connection with all services performed under contract, there will be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, handicap, religious creed, sex, gender identity, sexual orientation, age or marital status. Contractor agrees to comply with applicable federal and California laws including, but not limited to, the California Fair Employment and Housing Act.
- M. Severability. If any provisions of this Agreement are held to be contrary to law by final legislative act or a court of competent jurisdiction inclusive of appeals, if any, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.
- N. Applicable Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any action is instituted to enforce or interpret this Agreement, venue shall only be in the appropriate state or federal court having venue over matters arising in Sacramento County, California, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
- O. Assignment. This Agreement is made by and between Contractor and the District and any attempted assignment by them, their successors or assigns shall be void unless approved in writing by the Parties.
- P. Entire Agreement. This Agreement constitutes the entire agreement between Contractor and the District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications and understandings of any nature whatsoever, with respect to the same subject matter unless expressly included in this Agreement. The Parties hereby waive the presumption that any ambiguities in a contract are read against the drafter of same. The Parties further agree and represent that each of them are the drafters of every part of this Agreement.



- Q. Amendments. The terms of this Agreement shall not be amended in any manner except by written agreement signed by the Parties.
- R. Execution In Counterparts. This Agreement may be executed in counterparts such that the signatures of the Parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.
- S. Authority. Each party represents that they have the authority to enter into this Agreement and that the undersigned are authorized to execute this Agreement.
- T. Approval/Ratification by Board of Education. To the extent the Agreement exceeds an expenditure above the amount specified in Education Code section 17605, this Agreement, as to any such exceeded amount, is not enforceable and is invalid unless and until the exceeded amount is approved and/or ratified by the governing board of the Sacramento City Unified School District, as evidenced by a motion of said board duly passed and adopted.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed.

**DISTRICT:**

By: \_\_\_\_\_ Date \_\_\_\_\_  
 Rose Ramos  
 Chief Business Officer


**NU ART EDUCATION, INC. dba NORCAL SCHOOL OF THE ARTS:**

By:  \_\_\_\_\_ Date 11/09/2021  
DocuSigned by:  
 Michele Hillen-Noufer  
 CEF1152A996F480  
 Michele Hillen-Noufer  
 Executive Director

## COVID-19 Addendum

**In further consideration for this Agreement, Contractor enters this COVID-19 Addendum as Contractor will be providing services at the sites:**

1. Contractor agrees to strictly follow all currently applicable federal, state, county, city and/or district rules regarding protection from the COVID-19. Such guidelines may be found at:
  - a. <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
  - b. <https://covid19.ca.gov/>
  - c. <https://www.saccounty.net/COVID-19/Pages/default.aspx>
  - d. <https://www.cityofsacramento.org/Emergency-Management/COVID19>
  - e. [https://www.scusd.edu/sites/main/files/file-attachments/mitigation\\_guidelines.pdf](https://www.scusd.edu/sites/main/files/file-attachments/mitigation_guidelines.pdf)
  - f. <https://returntogether.scusd.edu/return-health>
2. Contractor agrees to strictly follow all currently applicable federal, state, county, city and/or district rules regarding reopening guidelines for child care providers. Such guidelines may be found at:
  - a. <https://www.saccounty.net/COVID-19/Documents/SCPH%20COVID-19%20Reopening%20guidelines%20for%20Child%20Care%20final.pdf>
3. School Administration and plant manager need to be aware of the staff and all the activities.
4. Contractor will provide training to their staff on COVID-19 mitigation measures and how to remain safe at all times.
5. Agency staff will only be at the sites during the hours agreed upon with the site administration.
6. Agency staff are required to follow all District protocols while on-site at this time, including, but not limited to maintaining proper physical distancing, wearing a mask while inside district's facilities, partaking in the health screening, washing their hands properly etc.
7. The District reserves the right to stop the use of its facilities if it observes violation of the COVID-19 rules.

Signature:   
Michele Hillen-Noufer  
Executive Director  
Nu Art Education, Inc. dba NorCal School Of The Arts

Address: 803 Vallejo Way, Sacramento, CA 95818

Phone: (916) 955-9462

Email Address: [Michele.hillen@norcalsota.org](mailto:Michele.hillen@norcalsota.org)



## PROJECT AUTHORIZATION FORM

### District-Wide Hydration Station Project - Phase 2

Date: October 22, 2021

Pursuant to the Master Architect Agreement dated April 16, 2021 between Rainforth Grau Architects and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

#### TERMS

##### A. Project Description

"Project" shall mean the work of improvement and the construction thereof, including the Architect's services as follows:

**Project Description:** Replacement of drinking fountains at all dependent schools with new fountain/bottle filler units. Goal is to have one unit per 150 students at all schools, where feasible.

##### Scope:

- Remove and replace existing drinking fountains with bi-level dual water fountain / single bottle filler water coolers. Existing fountains are located both inside and/or outside; some are chilled, most are not.
- Add new water coolers as required and where feasible to provide one unit per 150 students.
- New units shall be Murdock A172.8-VR-BF12 Series water coolers. District has purchased 65 non-chilled and 25 chilled units at this time which are being installed by District.
- Existing Haws units may be replaced in kind where possible with bottle filler component upon District direction.
- Work shall include:
  - Water and sewer disconnection; power disconnection at chilled units
  - Removal of existing units and protective enclosures when applicable
  - Preparation for installation of new unit including finish modifications, carrier adjustments or replacement and utility preparations.
  - New power to all unpowered locations; dedicated circuit desired at chilled locations only.
  - Installation of new water cooler and connection to water, sewer, power.
  - Repairs to finishes disturbed by installation as needed when not enclosed by SS shroud.
  - Installation of ADA guardrails if required; surface mounted with epoxy anchors.
  - Removal and replacement or modification to existing pavement if required to meet ADA requirements for new locations only.

- Per meeting with DSA, replacement of existing and installations of new drinking fountains and bottle fillers at DSA certified projects and buildings is exempt from DSA review and can be done without a DSA submittal. All new locations that are free standing in open areas which may impact path of travel will be required to be submitted to DSA review as Access-Only project.

**Scope of Services:** Planning and construction document planning phase services will include the following architectural and engineering services:

- Programming meetings with District team
- Site visitations at three schools (elementary, middle, and high) to confirm conditions and utilities with District team and engineers
- Development of plan template for all sites
- Development of work scope and standard details for each site
- Review of findings and template with District team
- Additional discussion with DSA on review requirements and processes if any related to new locations only
- Development of multi-phase Construction Schedule
- Further development of budget based on final designs
- Preparation of bid-ready documents including plans and project manual

**DSA Review:** DSA ACS review is likely required only for new locations and when units will be installed on uncertified buildings. Specific requirements for submittal and approvals to be negotiated with DSA management.

**Exclusions from Services:**

- Exhaustive evaluation of utility services
- Topographic Survey (as determined by District for new locations only)
- Hazardous Materials Investigation and Abatement
- ADA improvements beyond work areas
- Services or activities not specifically noted above
- DSA fees
- Project Inspection
- Closeout services for uncertified buildings

**B. Compensation**

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

**Flat Fee**

Architect shall be compensated Three Hundred Twenty-Four Thousand Dollars (\$324,000) for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

**C. Reimbursable Expenses**

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed \$7,500, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

**D. Asbestos**

The language identified in Section 5.7.15  is  is not applicable to this Project.

**E. Section 8.2**

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than \$1,000,000 general aggregate; Personal and advertising injury aggregate, with a per occurrence limit of \$1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than \$1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

**DISTRICT:**

**ARCHITECT:**

By: \_\_\_\_\_  
Rose Ramos  
Chief Business Officer

By: \_\_\_\_\_  
  
Jeffrey Grau  
Principal

Date: \_\_\_\_\_

Date: 11-8-2021

**Attachment One to Project Authorization****PROJECT SCHEDULE****Phase 2 work:**

Agreement Approval/Authorization	Oct 2021
Finish site documentation of findings and new proposed locations per 1/150 ratio; District meetings to review findings	Nov 2021
Finalize counts, types, costs for each site	Nov 2021
Construction documentation	Dec 2021 - Jan 2022
Bidding (Non DSA work)	Feb – Mar 2022
DSA Submittal (if needed)	Apr – May 2022

Construction schedule to be determined based on number of packages and scheduling of work on active school sites.

## Attachment Two to Project Authorization

### FEE SCHEDULE

#### Architectural:

Principal Architect	\$ 215.00/hour
Associate Principal	\$ 200.00/hour
Associate	\$ 190.00/hour
Senior Architect / Project Manager	\$ 180.00/hour
Architect II	\$ 165.00/hour
Project Manager	\$ 155.00/hour
Architect I	\$ 145.00/hour
Job Captain II	\$ 135.00/hour
Job Captain I	\$ 120.00/hour
Designer	\$ 100.00/hour
Graphic Designer	\$ 135.00/hour
Interior Designer II	\$ 135.00/hour
Interior Designer I	\$ 100.00/hour
Project Management Assistant	\$ 100.00/hour
Clerical	\$ 95.00/hour

Consultants: Consultant Billing x 110%

#### Other:

Vehicle use (mileage):	No Charge
Phone calls:	No Charge
Mailing:	No charge EXCEPT for "special express handling" when requested or necessary, which is billed at cost.
Printing:	No charges for "in-house" or consultants check prints. Agency prints, Owner/Owner's Representative prints, Bid Documents, Submittals/Shop Drawings, Record Drawings, and request prints are billed at printing invoice x 110%.
Fees Advanced:	All fees paid in advance by the Architect will include a \$40.00 Processing and Handling Fee.

**INDEPENDENT CONSULTANT AGREEMENT FOR ARCHITECTURAL SERVICES**

This Independent Consultant Agreement for Architectural Services ("Agreement") is made and entered into as of the 25<sup>th</sup> day of October, 2021, by and between the Sacramento City Unified School District, ("District") and Verde Design, Inc. ("Consultant"), (together, "Parties").

WHEREAS, Government Code section 4526 authorizes the District to contract with any person(s) for the furnishing of architecture, landscape architecture, environmental, engineering, land surveying, and construction project management services on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required; and

WHEREAS, the District duly determined that it needs some or all of the services to be provided pursuant to this Agreement; and

WHEREAS, the Consultant is trained, experienced, and competent to perform the services required by the District, as needed on the basis set forth in this Agreement.

NOW, THEREFORE, the Parties agree as follows:

- 1. **Services.** Consultant shall provide Architectural Services as further described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services").
- 2. **Term.** Consultant shall commence providing Services under this Agreement upon final execution and will diligently perform as required and complete performance by December 31, 2022 ("Term"), unless this Agreement is terminated and/or otherwise cancelled prior to that time.
- 3. **Submittal of Documents.** Consultant shall not commence the Services under this Agreement until Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- X   Signed Agreement
- X   Workers' Compensation Certification
- X   Fingerprinting/Criminal Background Investigation Certification
- X   Insurance Certificates and Endorsements

- 4. **Compensation.** District agrees to pay Consultant for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed One Hundred Two Hundred Fifty-Eight Thousand, One Hundred Seventy Dollars (\$258,170), exclusive of reimbursable expenses. District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Work shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after Consultant submits an invoice to the District for Services actually completed and after the District's written approval of the Services, or the portion of the Services for which payment is to be made. The schedule of deliverable Services is as follows:

Phase	Duration	Fee
Phase A – Project Start Up	2 weeks	\$12,000
Phase B – 50% Construction Documents	4-6 weeks	\$64,000
a. DSA draft submittal	4-6 weeks at DSA	



Phase C – 100% Construction Documents (DSA and BID set)		\$49,000
a. DSA Submittal	6-8 weeks for review	
b. DSA Comments	2 weeks to address	
c. DSA Back Check (Appointment only)	2 weeks out	
Phase D – Construction Administration	TBD	\$40,000
Subtotal Fee:		\$165,000
Subconsultant Fees:		
Electrical Engineer		\$63,250
Architectural Engineer		\$25,520
Structural Engineer		\$4,400
Subconsultant Subtotal		\$93,170
Total Fee		\$258,170

5. **Expenses.** District shall reimburse Consultant for costs or expenses paid or incurred by Consultant in performing Services for District, not to exceed \$6,500.
6. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.
7. **Audit.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant’s normal business hours, unless Consultant otherwise consents.
8. **Independent Contractor.** Consultant represents and warrants that Consultant is an independent contractor or business entity that is: (i) free from the control and direction of the District in connection with the performance of the Services, (ii) performing Services that are outside the usual course of the District’s business, and (iii) customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the Services performed, District being interested only in the results obtained. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees.
9. **Performance of Services.**
  - 9.1. **Certificates/Permits/Licenses/Registration.** Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits,

licenses and registration as are required by law in connection with the furnishing of Services pursuant to this Agreement.

- 9.2. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for Services to California school districts.
- 9.3. **Due Diligence.** Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.
- 9.4. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of Services, and any other issues deemed relevant to the operation of Consultant's performance of Services.
- 9.5. **Safety and Security.** Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from the District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.
- 9.6. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 9.7. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 9.7.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
  - 9.7.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
10. **Originality of Services.** Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
11. **Ownership of Data.** Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for the District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Consultant prepared or caused to be prepared pursuant to this Agreement. Consultant retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates,

and other documents that Consultant prepares or causes to be prepared pursuant to this Agreement.

In the event the District changes or uses any fully or partially completed documents without Consultant's knowledge or participation or both, the District agrees to release Consultant of responsibility for such changes, and shall hold Consultant harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Consultant is found to be liable in a forum of competent jurisdiction. In the event that the District uses any fully or partially completed documents without Consultant's full involvement, the District shall remove all title blocks and other information that might identify Consultant.

**12. Assignment.** The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.

**13. Indemnification.**

13.1. To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant ("Claim"). Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, including attorneys' fees and costs, from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the Indemnified Parties. Whereas the cost to defend the Indemnified Parties charged to the Consultant shall not exceed the proportionate percentage of Consultant's fault as determined by a court of competent jurisdiction, any amounts paid in excess of such established fault will be reimbursed by the District. Notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs.

13.2. Consultant shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim, subject to section 13.1 above. Consultant's obligation pursuant to this Article includes reimbursing the District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s) and to enforce the indemnity herein, subject to section 13.1 above. Consultant's obligation to indemnify shall not be restricted to insurance proceeds.

13.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant from amounts owing to Consultant.

**14. Insurance.**

14.1. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

<b>Type of Coverage</b>	<b>Minimum Requirement</b>
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	\$ 1,000,000 \$ 2,000,000
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	\$ 1,000,000 \$ 2,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers' Compensation</b>	Statutory Limits
<b>Employers' Liability</b>	\$ 1,000,000

14.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employer's Liability Insurance.**  
Workers' Compensation Insurance and Employer's Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions).**  
Professional Liability Insurance as appropriate to the Consultant's profession, coverage to continue through completion of construction plus two (2) years thereafter.

14.2. **Proof of Insurance.** Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered to the District and approved by the District. Consultant shall deliver updated certificates indicating the required coverages to the District every policy period. Certificates and insurance policies shall include the following:

- 14.2.1. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.
- 14.2.2. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."
- 14.2.3. An endorsement stating that the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- 14.2.4. All policies except the Professional Liability, Workers' Compensation, and Employers' Liability Insurance Policies shall be written on an occurrence form.

14.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.

16. **Compliance with Laws.** Consultant shall observe and comply with all rules and regulations of the Governing Board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Agreement are at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any Services that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws, including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

**18. Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services. Although District has determined that fingerprinting is not applicable to this Agreement, Consultant expressly acknowledges that the following conditions shall apply to any work performed by Consultant and/or Consultant's employees on a school site:

18.1. All site visits shall be arranged through the District;

18.2. Consultant and Consultant's employees shall inform District of their proposed activities and location at the school site, allowing District time to arrange site visits without a disruption to the educational process;

18.3. Consultant and/or Consultant's employees shall check in with the school office each day immediately upon arriving at the school site;

18.4. Once at such location, Consultant and Consultant's employees shall not change locations without contacting the District;

18.5. Consultant and Consultant's employees shall not use student restroom facilities; and

18.6. If Consultant and Consultant's employees find themselves alone with a student, Consultant and Consultant's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

**19. Confidentiality.** Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

**20. Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission or electronic mail, addressed as follows:

**District:**

Sacramento City School District  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
ATTN: Jessica Sulli, Contract Specialist  
EML: [Jessica-Sulli@scusd.edu](mailto:Jessica-Sulli@scusd.edu)

**Consultant:**

Verde Design, Inc.  
2455 The Alameda Ste 200  
Santa Clara, CA 95050  
ATTN: Mark Baginski, Principal  
EML: [mark@verdedesigninc.com](mailto:mark@verdedesigninc.com)

Any notice personally given or sent by facsimile transmission or electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) calendar days after deposit in the United States mail.

21. **Disputes.** In the event of a dispute between the Parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the Parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Consultant's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

22. **Attorney's Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

23. **Termination.**

23.1. **For Convenience by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Consultant. Notice shall be deemed given when received by Consultant or no later than three (3) calendar days after the day of mailing, whichever is sooner.

23.2. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

23.2.1. material violation of this Agreement by Consultant; or

23.2.2. any act by Consultant exposing the District to liability to others for personal injury or property damage

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required Services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the Services pursuant to this Agreement, Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

24. **Integration; Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
25. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which District's administrative offices are located.
26. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
27. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.
28. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
29. **Authority to Bind Parties.** Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
30. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
31. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
32. **Validity of Agreement.** This Agreement shall not be a valid contract until it is executed by both Parties, and approved or ratified by the District's Board of Education. Should Consultant begin performing Services in advance of approval by the Board of Education, any Services so performed in advance of the approval date will be provided at the Consultant's risk.
33. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each party has been properly authority and empowered to enter into this Agreement.
34. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.



**35. Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

**Sacramento City Unified School District**

**Verde Design, Inc.**

By: \_\_\_\_\_  
Rose Ramos  
Chief Business Officer

By: \_\_\_\_\_  
Mark S. Baginski  
Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **EXHIBIT "A"**

### **DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT**

Consultant will provide design and construction services for the addition of home and visitor bleachers, press box on the home side, concession/restroom building and ticket booths to the existing stadium at Hiram Johnson High School, located at 6879 14<sup>th</sup> Avenue, Sacramento, CA 95820.

#### SCOPE OF SERVICES

##### **Phase A – Project Start Up**

- a. Project kick-off meeting to review project scope, schedule, point of contact.
- b. Review Geotechnical Report.
- c. Establish Base sheets
- d. Coordinate with District a site visit with Verde and ACEE team, review site and infrastructural requirements.
- e. Prepare initial site plan for new bleachers, press box, concession/restroom buildings and ticket booths.
- f. Coordinate with Southern Bleacher on optional layouts schemes for the home and visitor bleacher layouts.
- g. Attend one (1) meeting with the District to review options and determine the preferred plan.

##### **Phase B –50% Construction Documents**

- a. Prepare 50% Construction documents based on approved plan
  - i. Cover Sheet
  - ii. Accessibility Plan
  - iii. Fire Marshal Plan
  - iv. Existing Condition Plan
  - v. Grading Plan
  - vi. Draining Plan
  - vii. Material Plan
  - viii. Irrigation Plan
  - ix. Landscape Plan
  - x. Construction Detail Plans
  - xi. Electrical Plans and Details
  - xii. Architectural Plans (pre-engineered buildings)
  - xiii. Structural Plans and Details
  - xiv. Southern Bleacher Plans and Details
- b. Coordinate with all subconsultants
- c. Prepare SWPPP documentation for closeout.
- d. Prepare technical specifications for scope of work items.
- e. Prepare an Estimate of Probable Costs – identify DSA fees based on cost of work.
- f. Provide internal QA/QC process
- g. Revise plans for submittal preparation to District for review and comment.
- h. Revise plans per District comments
- i. Prepare initial DSA applications and make preliminary DSA Submittal.
- j. Project administration

##### **Phase C – 100% Construction Documents (DSA Submittal)**

- a. Initiate 100% Plans, specifications and estimate package for DSA Full Review
- b. Finalize SWPPP documentation.
- c. Provide internal QA/QC process

- d. Revise plans for submittal preparation to District for review and comment.
- e. Revise plans per District comments
- f. Prepare full DSA Submittal.
- g. Respond to any DSA comments.
- h. Attend DSA backcheck Bluebeam meeting for approval.

**Phase D – Construction Administration**

- a. Pre-bid meeting
- b. Prepare addenda
- c. Review Bid
- d. Construction meetings/Site Observations – twelve (12)
- e. Change Order /RFI's
- f. Contractor Questions/Coordination
- g. Conference Calls
- h. Punch Lists (2)
- i. Project Close-out
- j. Project Administration

SUBCONSULTANT SERVICES:

Ahern Know and Hyde – Structural Engineer and DPIRC

- a. Provide structural input for footings.
- b. Act as Design Professional In Responsible Charge

ACEE – Electrical Engineering Services

- a. Engineering design new power to the home and visitor bleachers, press box, concession/restroom building, and ticket booths.
- b. Provide 50% CD,100% CD (Bid Set) Submittals
- c. Prepare technical specifications and engineering cost estimate.
- d. Bidding and Construction administrative support
  - i. Respond to bidder's questions during bidding period.
  - ii. Respond to RFI's, review submittals and shop drawings.
  - iii. Review contract change order requests.
  - iv. Site visits for punch walk and back-check.

JK Architects – Architectural Services

- a. Provide consulting services regarding the new concession/restroom building and two ticket booths.

Southern Bleacher Co. – New Bleacher Consulting Services

- a. Provide consulting services regarding new rap/stair and seating layouts to meet the District's desire for new home and visitor side seating with new press box. Number of eats to be determined. Layouts will include the required amount of accessible seating based on the total number of seats provided.

**1.1. Basic Services.**

- 1.1.1. Consultant shall be responsible for the professional quality and technical accuracy of all studies, reports, projections, master plans, designs, drawings, specifications and other services furnished by Architect under the Agreement as well as coordination with all master plans, studies, reports and other information provided by District. Consultant shall, without additional compensation, correct or revise any errors or omissions

in its studies, reports, projections, master plans, design, drawings, specifications and other Services.

- 1.1.2. Consultant will use all due care and diligence to confirm that its plans and specifications and all other information provided by or on behalf of the District to potential bidders discloses and publishes any potentially relevant information that could, in any way, have an impact on a Contractor's cost of performance. Consultant shall advise the District of the most effective methods of identifying and securing such information as part of each stage of design. Consultant shall track for District's benefit all such suggested and disclosed information.
- 1.2. **Construction Oversight Process.** Prior to commencement of construction, Consultant shall:
  - 1.2.1. Ensure that the Project Inspector is approved by the DSA prior to requesting issuance of project inspections cards.
  - 1.2.2. Request issuance of the proper number of project inspection cards from DSA after the construction contract has been awarded and provide project inspection cards to the Project Inspector.
  - 1.2.3. Prepare the Statement of Structural Tests and Special Inspections and submit to DSA. Then provide approved forms to the Project Inspector and Laboratory of Record.
  - 1.2.4. Prepare Contract Information form (form DSA-102 or more current) for all construction contracts and submit to DSA.
- 1.3. **Observation of the Construction.** Consultant shall maintain such personal contact with the Project as is necessary to assure themselves of compliance, in every material respect, with the DSA-approved construction documents. Personal contact shall include visits to the project site by the Consultant or its qualified representative to observe construction.
- 1.4. **Interim Verified Reports.** Consultant shall submit an interim Verified Report (form DSA 6-AE or more current form) to the DSA electronically and a copy to the Project Inspector for each of the applicable nine sections of form DSA-152 prior to the Project Inspector signing off that section of the project inspection card.
- 1.5. **Final Verified Report.** Consultant shall submit Verified Reports (form DSA 6-AE or more current form) to the DSA and to the Project Inspector if any of the following events occur: (1) when construction is sufficiently complete in accordance with the DSA-approved construction documents so that the District can occupy or utilize the Project, (2) work on the Project is suspended for a period of more than one month, (3) the services of the Consultant are terminated for any reason prior to completion of the Project, or (4) DSA requests a Verified Report.

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- a. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state.
  
- b. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Services of this Agreement.

Date: \_\_\_\_\_

Proper Name of Consultant: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

(In accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any Services under this Agreement.)

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement:

The Work on the Agreement is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Agreement shall come in contact with the District pupils or (ii) Consultant’s employees or any subcontractor or supplier of any tier of the Agreement will have only limited contact, if any, with District pupils and the District will take appropriate steps to protect the safety of any pupils that may come in contact with Consultant’s employees, subcontractors or suppliers so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Consultant under the Agreement.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District.

Date: \_\_\_\_\_

District Representative’s Name and Title: \_\_\_\_\_

District Representative’s Signature: \_\_\_\_\_

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant’s Services under this Agreement and Consultant, who is not a sole proprietor, certifies its compliance with these provisions as follows: “Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant’s employees, subcontractors, agents, and subcontractors’ employees or agents (“Employees”) regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.”

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant’s Services under this Agreement and Consultant, who is a sole proprietor, certifies its intent to comply with the fingerprinting requirements of Education Code section 45125.1(k) with respect to all Consultant’s employees who may have contact with District pupils in the course of providing Services pursuant to the Contract, and hereby agrees to the District’s preparation and submission of fingerprints such that the California Department of Justice may determine that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. No work shall commence until such determination by DOJ has been made.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District and undertake to prepare and submit Consultant’s fingerprints as if he or she was an employee of the District.

Date: \_\_\_\_\_

District Representative’s Name and Title: \_\_\_\_\_

District Representative’s Signature: \_\_\_\_\_

Consultant's Services under this Agreement shall be limited to the construction, reconstruction, rehabilitation, or repair of a school facility and although all Employees will have contact, other than limited contact, with District pupils, pursuant to Education Code section 45125.2 District shall ensure the safety of the pupils by at least one of the following as marked:

- The installation of a physical barrier at the worksite to limit contact with pupils.
- Continual supervision and monitoring of all Consultant's on-site employees of Consultant by an employee of Consultant, \_\_\_\_\_, whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.
- Surveillance of Employees by District personnel.

Date: \_\_\_\_\_

District Representative's Name and Title: \_\_\_\_\_

District Representative's Signature: \_\_\_\_\_

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

I am a representative of the Consultant entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date: \_\_\_\_\_

Name of Consultant: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
MASTER CONTRACT  
GENERAL AGREEMENT FOR NONSECTARIAN,  
NONPUBLIC SCHOOL/AGENCY SERVICES  
2021-2022**

**AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS**

**1. MASTER CONTRACT**

This Master Contract (or “Contract”) is entered into on July 1, 2021, between the Sacramento City Unified School District (hereinafter referred to as the local educational agency “LEA” or “District”), a member of the Sacramento City Unified School District SELPA, and Discovery Ranch (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or “CONTRACTOR” for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR’s obligation to provide all relevant services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of a student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for ISA developing including invoicing.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent.

**2. CERTIFICATION AND LICENSES**

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq* and within the professional scope of practice of each provider’s license, certification and/or credential. A current copy of CONTRACTOR’s NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils



shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

### **3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

### **4. TERM OF MASTER CONTRACT**

The term of this Master Contract shall be from July 1, 2021 to June 30, 2022 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2022. In the event the contract negotiations are not agreed to by June 30<sup>th</sup>, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

**5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

**6. INDIVIDUAL SERVICES AGREEMENT ("ISA")**

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

## 7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.  
  
Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).
- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
  - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
  - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,

- iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,
- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

## **ADMINISTRATION OF CONTRACT**

### **8. NOTICES**

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of the Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

### **9. MAINTENANCE OF RECORDS**

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of

directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the student's record. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

**10. SEVERABILITY CLAUSE**

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

**11. SUCCESSORS IN INTEREST**

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

**12. VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

**13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

**14. TERMINATION**

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give twenty (20)

days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

## 15. INSURANCE

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

### PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

\$2,000,000 per occurrence  
\$ 500,000 fire damage  
\$ 5,000 medical expenses  
\$1,000,000 personal & adv. Injury  
\$3,000,000 general aggregate  
\$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

\$1,000,000 per occurrence  
\$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

## **PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")**

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:  
  
\$3,000,000 per occurrence  
\$6,000,000 in General Aggregate.  
  
The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.
- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.

- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

## 16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

## 17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principle, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.



## **18. SUBCONTRACTING**

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

## **19. CONFLICTS OF INTEREST**

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may, in its discretion, not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free “scholarship” basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

## **20. NON-DISCRIMINATION**

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

## **EDUCATIONAL PROGRAM**

### **21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)**

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each student served by CONTRACTOR. CONTRACTOR shall provide to each student special education and/or related services (including transition services) within the NPS/A consistent with the student’s IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student’s IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities for students, as specified in the student’s IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student’s enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student’s IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student’s parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student’s receipt of special education and/or related services as specified in the student’s IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

## **22. GENERAL PROGRAM OF INSTRUCTION**

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*.

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by a local education agency (LEA), that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades nine through twelve inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

## **23. INSTRUCTIONAL MINUTES**

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and pass time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

#### **24. CLASS SIZE**

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the California Department of Education Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

#### **25. CALENDARS**

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the students' IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services if such are recommended by his/her IEP Team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP Team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and actually received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of

any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

## **26. DATA REPORTING**

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

## **27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT**

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

## **28. STATEWIDE ACHIEVEMENT TESTING**

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all Statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

## **29. MANDATED ATTENDANCE AT LEA MEETINGS**

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

## **30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS**

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and it's implementing regulations. If the Individualized Education Program ("IEP") team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the schoolday, and annually to all staff who have any contact or interaction with pupils during the schoolday. The CONTRACTOR shall select and conduct the training in accordance with

California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies *require* a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a Behavior Intervention Plan ("BIP") or Positive Behavior Intervention Plan ("PBIP"), an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following: (1) Any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock (2) An intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual. (3) An intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities. (4) An intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma. (5) Restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention. (6) Locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room. (7) An intervention that precludes adequate supervision of the individual. (8) An intervention that deprives the individual of one or more of his or her senses. (b) In the case of a child whose behavior impedes the child's learning or that of others, the individualized education program team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of a District student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

### **31. STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or

as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10<sup>th</sup>) day of suspension.

### **32. IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent



agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

**33. SURROGATE PARENTS AND FOSTER YOUTH**

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

**34. DUE PROCESS PROCEEDINGS**

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

**35. COMPLAINT PROCEDURES**

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

**36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS**

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress

on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

### **37. TRANSCRIPTS**

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

### **38. STUDENT CHANGE OF RESIDENCE**

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence as specified in LEA Procedures. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

**39. WITHDRAWAL OF STUDENT FROM PROGRAM**

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and student's discharge against professional advice from a NPS/RTC.

**40. PARENT ACCESS**

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situation. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

**41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS**

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1(b), AB 1858 (2004), AB490 (Chapter 862, Statutes of 2003), AB 1261 (2005), AB 1166 Chapter 171 (2015), AB 167 Chapter 224 (2010), AB 216 Chapter 324 (2013), AB 379 Chapter 772 (2015), AB 1012 Chapter 703 (2015), and the procedures set forth in the LEA Procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1412(a)(1)(A) and Education Code section 56000, et seq.; amended and reorganized by the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA), 20 U.S.C. section 1401(29); Education Code section 56031; Cal. Code Regs., Title 5, section 3001 et seq., regarding the provision of counseling services, including residential care for students to receive a FAPE as set forth in the LEA student's IEPs. CONTRACTOR shall meet all monitoring requirements as noted in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education

eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

#### **42. STATE MEAL MANDATE**

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

#### **43. MONITORING**

When CONTRACTOR is a NPS, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

## **PERSONNEL**

### **44. CLEARANCE REQUIREMENTS**

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

### **45. STAFF QUALIFICATIONS**

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(y), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

When CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5))

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

#### **46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or

lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

**47. STAFF ABSENCE**

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

**48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME**

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

**HEALTH AND SAFETY MANDATES**

**49. HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.*, 49406, and Health and Safety Code Section 3454(a) regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

**50. FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

**51. ADMINISTRATION OF MEDICATION**

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for assuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

**52. INCIDENT/ACCIDENT REPORTING**

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

**53. CHILD ABUSE REPORTING**

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.



**54. SEXUAL HARASSMENT**

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

**55. REPORTING OF MISSING CHILDREN**

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

**FINANCIAL**

**56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES**

CONTRACTOR shall assure that the school or agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31<sup>st</sup> after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

#### **57. RIGHT TO WITHHOLD PAYMENT**

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change or residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the entire amount of the invoice for which satisfactory documentation has not been provided

by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c) (2).

## **58. PAYMENT FROM OUTSIDE AGENCIES**

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students.

## **59. PAYMENT FOR ABSENCES**

### NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of

“make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student’s IEP.

#### NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a NPS, no later than the tenth (10<sup>th</sup>) cumulative day of a student’s unexcused absence, CONTRACTOR shall notify the LEA of such absence as specified in the LEA Procedures.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student’s attendance does not qualify for Average Daily Attendance (“ADA”) reimbursement under state law, nor shall student be eligible for make-up services.

#### NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a NPA and CONTRACTOR’s service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR’s service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

#### NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a NPA, it shall notify LEA of the absence of a student no later than the fifth (5<sup>th</sup>) consecutive service day of the student’s absence. LEA shall not be responsible for the payment of services when a student is absent.

### **60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY**

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs under Education Code Section 41422:

- a. If CONTRACTOR remains open during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- a. NPS School Closure- If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the signed ISA, as though the student were continuing in their regular attendance, until alternative placement can be found.
- b. LEA and NPS School Closure- On days the LEA is funded, CONTRACTOR shall receive payment consistent with the signed ISA, until alternative placement can be found. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

**61. INSPECTION AND AUDIT**

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

**62. RATE SCHEDULE**

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as noted in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

**63. DEBARMENT CERTIFICATION**

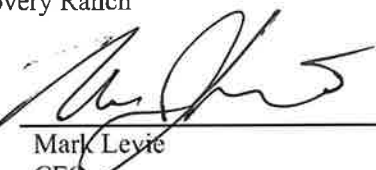
By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1<sup>st</sup> day of July, 2021 and terminates at 5:00 P.M. on June 30, 2022, unless sooner terminated as provided herein.

CONTRACTOR  
Discovery Ranch

LEA  
Sacramento City Unified School District

By:  11/01/2021 By: \_\_\_\_\_  
 Mark Levie Date Rose Ramos Date  
 CFO Chief Business Officer

**Notices to CONTRACTOR shall be addressed to:**

**Notices to LEA shall be addressed to:**

Mark Levie, CFO  
Discovery Ranch  
757 South Main Street  
Springville, UT 84664

Geovanni Linares, Director III, Special Education  
Sacramento City Unified School District  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

P: 801-489-3311 F: 801-489-3355  
Email: Markl@ascentprograms.com  
rachaels@discoveryranch.net

P: 916-643-9163 F: 916-643-9466  
Email: Geovanni-linares@scusd.edu

**EXHIBIT A: 2021-2022 RATES**

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: Discovery Ranch

CDS NUMBER:

Maximum Contract Amount: See Purchase Order PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: 2:12

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

- 1) Daily Basic Education Rate: \$153.42
- 2) Inclusive Education Program (Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student’s IEP.) DAILY RATE:
- 3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
Transportation		
Residential Room & Board	\$10,300.00	Per Month
Mental Health Services	\$3,600.00	Per Month
Intensive Individual Services (340)		
Language and Speech (415)		
Adapted Physical Education (425)		
Health and Nursing: Specialized Physical Health Care (435)		
Health and Nursing: Other Services (436)		
Assistive Technology Services (445)		
Occupational Therapy (450)		
Physical Therapy (460)		
Individual Counseling (510)		
Counseling and Guidance (515)		
Parent Counseling (520)		
Social Work Services (525)		
Psychological Services (530)		
Behavior Intervention Services (535)		
Specialized Services for Low Incidence Disabilities (610)		
Specialized Deaf and Hard of Hearing (710)		
Interpreter Services (715)		
Audiological Services (720)		
Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)		
Recreation Services, Including Therapeutic (760)		
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other (900)		

**EXHIBIT B: 2021-2022 ISA**

**INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES**

(Education Code Sections 56365 et seq.)

This agreement is effective on July 1, 2021 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2022, unless sooner terminated as provided in the Master Contract and by applicable law.

LEA: Sacramento City Unified School District Nonpublic School/Agency \_\_\_\_\_

LEA Case Manager: Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Pupil Name \_\_\_\_\_ Sex:  M  F Grade: \_\_\_\_\_  
(Last) (First) (M.I.)

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

DOB \_\_\_\_\_ Residential Setting:  Home  Foster  LCI # \_\_\_\_\_  OTHER \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
(Residence) (Business)

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_  
(If different from student)

**AGREEMENT TERMS:**

- Nonpublic School:* The average number of minutes in the instructional day will be: \_\_\_\_\_ during the regular school year  
\_\_\_\_\_ during the extended school year
- Nonpublic School:* The number of school days in the calendar of the school year are: \_\_\_\_\_ during the regular school year  
\_\_\_\_\_ during the extended school year
- Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE:** (Applies to nonpublic schools only):

Daily Rate:

**Estimated # of Days x Daily Rate = Projected Basic Education Costs**

**B. RELATED SERVICES**

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							



SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)							
Other (900)							
Transportation-Emergency b. Transportation-Parent							
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COSTS \$ \_\_\_\_\_

**TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS** \$ \_\_\_\_\_

4. Other Provisions/Attachments:

\_\_\_\_\_

\_\_\_\_\_

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON \_\_\_\_\_

6. Progress Reporting Requirements:  Quarterly  Monthly  Other (Specify) \_\_\_\_\_

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

CONTRACTOR  
Discovery Ranch

LEA  
Sacramento City Unified School District

By: \_\_\_\_\_  
Mark Levie  
CFO  
Date

By: \_\_\_\_\_  
Rose Ramos  
Chief Business Officer  
Date

## RENEWAL QUOTE

Page	1
Quote#	7614006
Issue Date	10/04/2021
Expiration Date	01/31/2022
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

SACRAMENTO CITY UNIF SCH DIST  
5735 47TH AVE  
SACRAMENTO CA 95824

Quote Summary	Payable in USD
Quote Total	\$100,208.78
<b>Applicable taxes are NOT included</b> Service Expiration Dates are displayed at each line item below	

## Mail Purchase Order with Quote or include Quote number on Purchase Order

Mail Payment (Check)  
Follett School Solutions, LLC  
91826 Collection Center Drive  
Chicago, IL 60693 USA

Follett School Solutions, LLC.  
1340 Ridgeview Drive  
McHenry, IL 60050 USA  
Email: [FSSorders@follett.com](mailto:FSSorders@follett.com)

Quote Details					
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount	
<b>A M WINN ELEM SCH - 0404187</b>					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>					<b>\$1,409.60</b>
<b>ABRAHAM LINCOLN SCH - 0409430</b>					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>					<b>\$1,409.60</b>
<b>ALBERT EINSTEIN MDL SCH - 0404188</b>					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>					<b>\$1,409.60</b>
<b>ALICE BIRNEY ELEM SCH - 0404189</b>					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>					<b>\$1,409.60</b>
<b>AMERICAN LEGION CONT HIGH SCH - 0404190</b>					
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62

If you have any questions about this quote, please contact us:  
US: 708-884-5100 or email [softwarecs@follett.com](mailto:softwarecs@follett.com)  
Canada: 877-857-7870 or email [canada@follett.com](mailto:canada@follett.com)  
Outside the US or Canada: email [international@follett.com](mailto:international@follett.com)

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# RENEWAL QUOTE

Page	2
Quote#	7614006
Issue Date	10/04/2021
Expiration Date	01/31/2022
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
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<b>ARTHUR BENJAMIN HLTH PROF HIGH SCH - 0415436</b>				<b>\$640.62</b>
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
				<b>Site Total</b>
<b>BOWLING GREEN CHARTER-CHACON - 0419311</b>				<b>\$640.62</b>
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				<b>Site Total</b>
<b>BOWLING GREEN CHARTER-MCCOY - 0404192</b>				<b>\$640.62</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
<b>BRET HARTE ELEM SCH - 0404193</b>				<b>\$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
<b>C K MCCLATCHY HIGH SCH - 0404194</b>				<b>\$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
<b>CALEB GREENWOOD ELEM SCH - 0404195</b>				<b>\$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
<b>CALIFORNIA MDL SCH - 0409141</b>				<b>\$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
<b>CAMELLIA BASIC ELEM SCH - 0404196</b>				<b>\$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00

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 US: 708-884-5100 or email [softwarecs@follett.com](mailto:softwarecs@follett.com)  
 Canada: 877-857-7870 or email [canada@follett.com](mailto:canada@follett.com)  
 Outside the US or Canada: email [international@follett.com](mailto:international@follett.com)

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# RENEWAL QUOTE

Page	3
Quote#	7614006
Issue Date	10/04/2021
Expiration Date	01/31/2022
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
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				<b>Site Total   \$640.62</b>
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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total   \$1,409.60</b>
<b>CESAR CHAVEZ 4-6 ELEM SCH - 0415126</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total   \$1,409.60</b>
<b>CROCKER RIVERSIDE ELEM SCH - 0404239</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total   \$1,409.60</b>
<b>DAVID LUBIN ELEM SCH - 0404201</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total   \$1,409.60</b>
<b>EARL WARREN ELEM SCH - 0404202</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total   \$1,409.60</b>
<b>EDWARD KEMBLE ELEM SCH - 0404204</b>				
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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total   \$1,409.60</b>
<b>ELDER CREEK ELEM SCH - 0404205</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98

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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>ETHEL I BAKER ELEM SCH - 0404206</b>				<b>Site Total   \$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>ETHEL PHILLIPS ELEM SCH - 0404207</b>				<b>Site Total   \$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>FATHER KEITH B KENNY ELEM SCH - 0411706</b>				<b>Site Total   \$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>FERN BACON BASIC MDL SCH - 0404208</b>				<b>Site Total   \$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>G W CARVER HIGH SCH - 0415574</b>				<b>Site Total   \$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>GENEVIEVE F DIDION ELEM SCH - 0407344</b>				<b>Site Total   \$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>GOLDEN EMPIRE ELEM SCH - 0407436</b>				<b>Site Total   \$1,409.60</b>
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98

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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>H W HARKNESS ELEM SCH - 0404211</b>				
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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
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<b>Site Total</b>				<b>\$1,409.60</b>
<b>HIRAM W JOHNSON HIGH SCH - 0404212</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>HOLLYWOOD PARK ELEM SCH - 0404213</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>HUBERT H BANCROFT ELEM SCH - 0404215</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>ISADOR COHEN ELEM SCH - 0404216</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>JAMES W MARSHALL ELEM SCH - 0407343</b>				
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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>JOHN BIDWELL ELEM SCH - 0404219</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98

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67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>JOHN CABRILLO ELEM SCH - 0404220</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>JOHN D SLOAT BASIC ELEM SCH - 0404221</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>JOHN F KENNEDY HIGH SCH - 0404222</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>JOHN H STILL MDL SCH - 0404223</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>JOHN MORSE THERAPEUTIC CTR - 0420841</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>KIT CARSON 7-12 SCH - 0404225</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total   \$1,409.60</b>
<b>LEATAATA FLOYD - 0404217</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98

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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>LEONARDO DA VINCI SCH - 0411175</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>LUTHER BURBANK HIGH SCH - 0404227</b>				
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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>MARK TWAIN ELEM SCH - 0404230</b>				
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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>MARTIN LUTHER KING JR ELEM SCH - 0410802</b>				
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49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>MATSUYAMA ELEM SCH - 0411885</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>MET SACRAMENTO HIGH SCH - 0418857</b>				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
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<b>NEW JOSEPH BONNHEIM CHARTER ES - 0422721</b>				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
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<b>NEW TECHNOLOGY HIGH SCH - 0418458</b>				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62

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<b>NICHOLAS ELEM SCH - 0404231</b>					
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49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
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<b>O W ERLEWINE ELEM SCH - 0404232</b>					
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49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>OAK RIDGE ELEM SCH - 0404233</b>					
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49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>PACIFIC ELEM SCH - 0404234</b>					
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49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>PHOEBE A HEARST ELEM SCH - 0404237</b>					
48206P	DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P	DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P	TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00

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67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
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<b>PROFESSIONAL LIB - 0415219</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
				<b>\$768.98</b>
<b>ROSA PARKS MDL SCH - 0404198</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
				<b>\$1,409.60</b>
<b>ROSEMONT HIGH SCH - 0415078</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
				<b>\$1,409.60</b>
<b>SACRAMENTO CITY UNIF SCH DIST - 0453214</b>				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
				<b>Site Total</b>
				<b>\$640.62</b>
<b>SAM BRANNAN MDL SCH - 0404241</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
				<b>\$1,409.60</b>
<b>SCH OF ENGINEERING/SCENCE - 0404191</b>				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
				<b>Site Total</b>
				<b>\$640.62</b>
<b>SEQUOIA ELEM SCH - 0404242</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
				<b>Site Total</b>
				<b>\$1,409.60</b>

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 Canada: 877-857-7870 or email [canada@follett.com](mailto:canada@follett.com)  
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# RENEWAL QUOTE

Page	10
Quote#	7614006
Issue Date	10/04/2021
Expiration Date	01/31/2022
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
<b>SERNA - 0422722</b>				
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
			<b>Site Total</b>	<b>\$640.62</b>
<b>SUCCESS ACAD K-8 - 0422170</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
			<b>Site Total</b>	<b>\$1,409.60</b>
<b>SUSAN B ANTHONY ELEM SCH - 0404203</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
			<b>Site Total</b>	<b>\$1,409.60</b>
<b>SUTTER MDL SCH - 0404244</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
			<b>Site Total</b>	<b>\$1,409.60</b>
<b>SUTTERVILLE ELEM SCH - 0404245</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
			<b>Site Total</b>	<b>\$1,409.60</b>
<b>TAHOE ELEM SCH - 0404246</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
			<b>Site Total</b>	<b>\$1,409.60</b>
<b>THEODORE JUDAH ELEM SCH - 0404247</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
			<b>Site Total</b>	<b>\$1,409.60</b>
<b>WASHINGTON ELEM SCH - 0407345</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62

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# RENEWAL QUOTE

Page	11
Quote#	7614006
Issue Date	10/04/2021
Expiration Date	01/31/2022
Customer#	0453214
Customer	SACRAMENTO CITY UNIF SCH DIST

Quote Details				
Item Number / Description	Renewal Months	Current Expiration Date	New Expiration Date	Amount
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>WEST CAMPUS HIGH SCH - 0410108</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>WILL C WOOD MDL SCH - 0404249</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>WILLIAM LAND ELEM SCH - 0404251</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>
<b>WOODBINE ELEM SCH - 0404252</b>				
48206P DISTRICT MEMBER LM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$618.98
49302P DISTRICT MEMBER RM - HOSTED SERVICE RENEWAL	12	12/31/2021	12/31/2022	\$640.62
67058P TITLEPEEK ONLINE SERVICE RENEWAL - DESTINY DISTRICT MEMBER	12	12/31/2021	12/31/2022	\$150.00
<b>Site Total</b>				<b>\$1,409.60</b>

End of Quote

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 Canada:877-857-7870 or email [canada@follett.com](mailto:canada@follett.com)  
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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1b

**Meeting Date:** November 18, 2021

**Subject:** Approve Personnel Transactions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resources Services

**Recommendation:** Approve Personnel Transactions

**Background/Rationale:** N/A

**Financial Considerations:** N/A

**LCAP Goal(s):** Safe, Clean and Healthy Schools

**Documents Attached:**

1. Certificated Personnel Transactions Dated November 18, 2021
2. Classified Personnel Transactions Dated November 18, 2021

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Cancy McArn, Chief Human Resources Officer <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
--

**Attachment 1: CERTIFICATED 11/18/2021**

<b>NameLast</b>	<b>NameFirst</b>	<b>JobPerm</b>	<b>JobClass</b>	<b>PrimeSite</b>	<b>BegDate</b>	<b>EndDate</b>	<b>Comment</b>
<b>EMPLOY/ REEMPLOY</b>							
BRODETSKY	LARA	B	Teacher, High School	CAPITAL CITY SCHOOL	10/18/2021	6/30/2022	EMPLOY PROB 10/18/21
CROWN	JENNIFER	B	Teacher, Spec Ed	O. W. ERLEWINE ELEMENTARY	11/1/2021	6/30/2022	EMPLOY PROB 11/1/21
DIAZ	AMANDA	0	Teacher, Elementary	JOHN CABRILLO ELEMENTARY	11/2/2021	6/30/2022	EMPLOY PROB 11/2/21
FRAZER	LAUREN	Q	Teacher, Resource, Special Ed.	DAVID LUBIN ELEMENTARY SCHOOL	11/8/2021	6/30/2022	EMPLOY PROB 11/8/21
GREEN	CAROLANI	B	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	10/1/2021	6/30/2022	EMPLOY PROB 10/1/21
HILL	FANTOYA	B	School Social Worker	STUDENT SUPPORT&HEALTH SRVCS	11/1/2021	6/30/2022	EMPLOY PROB 11/1/21
JONES	MITCHELL	B	Assistant Principal, High Sch	ROSEMONT HIGH SCHOOL	9/30/2021	6/30/2022	EMPLOY PROB 9/30/21
MARCULESCU	JEFFREY	B	School Nurse	HEALTH SERVICES	11/3/2021	6/30/2022	EMPLOY PROB 11/3/21
REESE	KEBY	B	School Social Worker	STUDENT SUPPORT&HEALTH SRVCS	11/3/2021	6/30/2022	EMPLOY PROB 11/3/21
SANTIAGO	NICHOLAS	0	Teacher, High School	ROSEMONT HIGH SCHOOL	10/7/2021	6/30/2022	EMPLOY PROB 10/7/21
<b>LEAVES</b>							
COFFIN	MARTHA	A	Teacher, High School	JOHN F. KENNEDY HIGH SCHOOL	10/29/2021	6/30/2022	LOA RTN (PD) ADMIN 10/29/21
DYER	MONICA	A	Teacher, Elementary	CROCKER/RIVERSIDE ELEMENTARY	7/1/2021	12/31/2021	LOA (UNPD) 7/1-12/31/21
KULBIDYUK	TAISIYA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	10/25/2021	11/16/2021	EXT LOA (PD) FMLA/CFRA 10/25/21-11/16/21
KULBIDYUK	TAISIYA	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	11/17/2021	2/25/2022	LOA (PD) 11/17/21-2/25/22
LACHAPPELLE	KELLIE	A	Teacher, Spec Ed	ROSA PARKS MIDDLE SCHOOL	12/6/2021	6/30/2022	LOA AMEND (PD) 12/6-6/30/22
MACK	JARRAMIAH	A	Teacher, Elementary Spec Subj	NEW JOSEPH BONNHEIM	10/2/2021	6/30/2022	LOA RTN (PD) MILITARY 10/2/21
MARTIN	DANIELLE	A	School Social Worker	STUDENT SUPPORT&HEALTH SRVCS	10/17/2021	3/17/2022	EXT LOA (PD) MILITARY 10/17/21-3/17/22
NELSON	CHRISTIAN	A	Teacher, High School	ROSEMONT HIGH SCHOOL	9/20/2021	6/30/2022	LOA (PD) ADMIN 9/20/21
REED	MICHAEL	A	Teacher, High School	ROSEMONT HIGH SCHOOL	9/28/2021	1/11/2022	LOA (PD) FMLA/CFRA 9/28-1/11/22
REED	MICHAEL	A	Teacher, High School	ROSEMONT HIGH SCHOOL	1/12/2022	1/17/2022	LOA (PD) 1/12-1/17/22
REYES	OCTOBER	A	Teacher, Elementary Spec Subj	PONY EXPRESS ELEMENTARY SCHOOL	9/28/2021	11/30/2021	LOA EXT (PD) FMLA/CFRA 9/28-11/30/21
RHODES	ANDREW	C	Teacher, Middle School	KIT CARSON INTL ACADEMY	10/26/2021	6/30/2022	LOA RTN (PD) ADMIN 10/26/2021
WILLIAMS	ENA	A	Teacher, Elementary	PARKWAY ELEMENTARY SCHOOL	9/10/2021	12/9/2021	LOA (PD) FMLA/CFRA 9/10/21-12/9/21
WILLIAMS	ENA	A	Teacher, Elementary	PARKWAY ELEMENTARY SCHOOL	12/10/2021	6/30/2022	LOA (PD) 12/10-6/30/22
<b>RE-ASSIGN/STATUS CHANGE</b>							
BRIDGES	KAREN	Q	Principal, Elementary School	PACIFIC ELEMENTARY SCHOOL	10/18/2021	6/30/2022	REA/STCHG 10/18/21
BUMP	KIM	A	Teacher, High School	CAPITAL CITY SCHOOL	10/11/2021	6/30/2022	STCHG 10/11/2021
CALLAHAN	ELINA	A	Teacher, High School	WEST CAMPUS	9/20/2021	6/30/2022	STCHG 9/20/21
CALVIN	CARRISSAH	A	Teacher, Middle School	CAPITAL CITY SCHOOL	11/1/2021	6/30/2022	REA/STCHG 11/1/21
DOAN	HONG-AN	B	Teacher, Elementary	CAPITAL CITY SCHOOL	10/7/2021	6/30/2022	REA 10/7/21
GARCIA	JENNIFER	B	Asst Principal, Supt Pr Sch K8	ROSA PARKS MIDDLE SCHOOL	9/15/2021	6/30/2022	REA/STCHG 9/15/21
KUNISAKI	JOEL	B	Assistant Principal, High Sch	C. K. McCLATCHY HIGH SCHOOL	10/14/2021	6/30/2022	REA/STCHG 10/14/21
LAMPKINS	TARA	A	Assistant Principal, Elem Sch	CAPITAL CITY SCHOOL	10/18/2021	6/30/2022	REA 10/18/21
PELLA	SHANNON	A	Site Instruction Coordinator	JOHN F. KENNEDY HIGH SCHOOL	9/20/2021	6/30/2022	REA/STCHG 9/20/21
SANCHEZ	LEANA	A	Teacher, Middle School	SAM BRANNAN MIDDLE SCHOOL	10/18/2021	6/30/2022	REA/STCH 10/18/21
<b>SEPARATE / RESIGN / RETIRE</b>							
DYER	MONICA	A	Teacher, Elementary	CROCKER/RIVERSIDE ELEMENTARY	3/20/2021	6/30/2021	AMEND LOA (UNPD) 3/20-6/30/21
JONES	RHONDA	A	Teacher, Resource	JOHN BIDWELL ELEMENTARY	7/1/2021	11/1/2021	SEP/RETIRE 7/1/2021-11/1/2021
LEE	JENNIFER	0	Teacher, K-8	GENEVIEVE DIDION ELEMENTARY	8/30/2021	10/31/2021	SEP/RESIGN 8/30/2021-10/31/21
<b>TRANSFER</b>							
BINGHAM	JOYCELYN	C	Teacher, Resource, Special Ed.	ELDER CREEK ELEMENTARY SCHOOL	10/11/2021	6/30/2022	TR 10/11/21
OSCARSON	LESLIE	A	Teacher, Resource, Special Ed.	CESAR CHAVEZ INTERMEDIATE	10/11/2021	6/30/2022	TR 10/11/21
OSCARSON	LESLIE	A	Teacher, Resource, Special Ed.	ISADOR COHEN ELEMENTARY SCHOOL	10/11/2021	6/30/2022	TR 10/11/21
RODRIGUEZ	MARY	A	Teacher, Resource, Special Ed.	SPECIAL EDUCATION DEPARTMENT	10/1/2021	6/30/2022	TR 10/1/21
RODRIGUEZ	MARY	A	Teacher, Resource, Special Ed.	TAHOE ELEMENTARY SCHOOL	10/1/2021	6/30/2022	TR 10/1/21





**Attachment 2: CLASSIFIED 11/18/2021**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY/ REEMPLOY</b>							
CARDIEL-LARA	ROCIO	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	11/1/2021	6/30/2022	EMPLOY PROB 11/1/21
CASTRO	ESPERANZA	B	Clerk I	TAHOE ELEMENTARY SCHOOL	11/8/2021	6/30/2022	EMPLOY PROB 11/8/21
DAVALOS	ANGELICA	B	Clerk II	CAMELLIA BASIC ELEMENTARY	10/7/2021	6/30/2022	EMPLOY PROB 10/7/21
DENT	PATRICIA	0	Teacher, Spec Ed	JOHN MORSE THERAPEUTIC	10/25/2021	6/30/2022	EMPLOY PROB 10/25/21
MONTEIRO-WILLIAMS	JOAQUIN	B	Inst Aid, Spec Ed	C. K. McCLATCHY HIGH SCHOOL	9/24/2021	6/30/2022	EMPLOY PROB 9/24/21
ORTIZ	JACKLYNN	B	Noon Duty	JOHN CABRILLO ELEMENTARY	10/29/2021	6/30/2022	EMPLOY PROB 10/29/21
SCHMIDT	DAVID	B	Network Specialist I	TECHNOLOGY SERVICES	11/1/2021	6/30/2022	EMPLOY PROB 11/1/21
SIMS JR	KENNETH	B	Campus Monitor	FERN BACON MIDDLE SCHOOL	9/27/2021	6/30/2022	EMPLOY PROB 9/27/21
STOCKS	JESSICA	A	Morning Duty	SEQUOIA ELEMENTARY SCHOOL	10/21/2021	6/30/2022	EMPLOY PROB 10/21/21
TAVIANINI	DOMENIC	B	Noon Duty	PONY EXPRESS ELEMENTARY SCHOOL	10/7/2021	6/30/2022	EMPLOY PROB 10/7/21
TRUJILLO	LAURA	B	Noon Duty	SEQUOIA ELEMENTARY SCHOOL	10/21/2021	2/28/2022	EMPLOY PROB 10/21/21
VARGAS	ANA	B	Morning Duty	NICHOLAS ELEMENTARY SCHOOL	9/2/2021	11/30/2021	EMPLOY PROB 9/2/21
<b>LEAVES</b>							
BROWN	MARISSA	A	Inst Aid, Spec Ed	ROSA PARKS MIDDLE SCHOOL	10/18/2021	11/5/2021	LOA (UNPD) 10/18-11/5/21
CHRISTIAN	LACHIA	A	Inst Aide Child Dev	CHILD DEVELOPMENT PROGRAMS	10/11/2021	11/10/2021	AMEND LOA (PD) FMLA/CFRA 10/11/21-11/10/21
DONOHUE	DANIELLE	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	11/8/2021	1/14/2022	LOA (UNPD) 11/8/21-1/14/22
LUEVANOS	ANDRES	B	Facilities Maint Laborer I	FACILITIES MAINTENANCE	12/18/2021	6/30/2022	LOA RTN 12/18/21
MORENO MUNOZ	ROSALBA	A	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	10/1/2021	11/30/2021	LOA (UNPD) 10/1/21-11/30/21
TORRES	MARIA	A	Custodian	ROSEMONT HIGH SCHOOL	10/25/2021	1/24/2022	LOA EXT (PD) 10/25-1/24/22
WATSON	TABATHA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/5/2021	10/31/2021	LOA (PD) 9/5-10/31/21
<b>RE-ASSIGN/STATUS CHANGE</b>							
ALDAMA	ASHLYN	B	Attendance Tech II	HIRAM W. JOHNSON HIGH SCHOOL	10/18/2021	6/30/2022	REA 10/18/21
CAO	DOUGLAS	A	Bus Driver	TRANSPORTATION SERVICES	11/1/2021	6/30/2022	STCHG 11/1/21
CARRILLO	SONIA	B	School Office Manager I	BRET HARTE ELEMENTARY SCHOOL	11/4/2021	6/30/2022	REA/STCHG 11/4/21
CERDA	ADA	A	Attendance Tech II	KIT CARSON INTL ACADEMY	9/27/2021	6/30/2022	STCHG 9/27/21
FLORES	DIANA	A	Exe Dir Nutri, CK, Distrb Svcs	NUTRITION SERVICES DEPARTMENT	7/1/2019	6/30/2020	REA 7/1/19
MARCULESCU	YOLANDA	B	Multi Site Supervisor	NUTRITION SERVICES DEPARTMENT	11/1/2021	6/30/2022	REA/STCHG 11/1/21
NARANJO-DIAZ	EFRAIN	B	Teacher Assistant, Bilingual	ELDER CREEK ELEMENTARY SCHOOL	10/18/2021	6/30/2022	REA 10/18/21
NARVAEZ	CHRISTINA	B	Youth Services Specialist	YOUTH DEVELOPMENT	10/1/2021	1/31/2022	REA/STCHG 10/1/21
NARVAEZ	CHRISTINA	B	Youth Services Specialist	YOUTH DEVELOPMENT	2/1/2022	6/30/2022	REA/STCHG 10/1/21
NGUYEN	LINDA	A	Bus Driver	TRANSPORTATION SERVICES	10/20/2021	6/30/2022	STCHG 10/20/21
ODOM	JOE	A	Bus Attendant	TRANSPORTATION SERVICES	9/2/2021	6/30/2022	STCHG 9/2/21
ORTIZ	DENICE	A	Bus Driver	TRANSPORTATION SERVICES	10/20/2021	6/30/2022	STCHG 10/20/21
ROBINSON	DEOMETRIUS	B	School Plant Ops Mngr II	ALBERT EINSTEIN MIDDLE SCHOOL	10/18/2021	11/30/2021	REA 10/18/21
ROBINSON	DEOMETRIUS	B	School Plant Ops Mngr II	ALBERT EINSTEIN MIDDLE SCHOOL	12/1/2021	6/30/2022	REA 10/18/21
SAECHAO	NAI	A	Bus Driver	TRANSPORTATION SERVICES	11/1/2021	6/30/2022	STCHG 11/1/21
SCHARNOW	ANDREA	A	Noon Duty	LEATAATA FLOYD ELEMENTARY	10/5/2021	6/30/2022	STCHG 10/5/21
SEMKIW	PRESTON	A	Campus Monitor	C. K. McCLATCHY HIGH SCHOOL	9/24/2021	6/30/2022	STCHG 9/24/21
SINGH	JASMINE	A	Noon Duty	LEATAATA FLOYD ELEMENTARY	10/5/2021	3/31/2022	STCHG 10/5/21
SPILLER	EDIE	B	Clerk II	SEQUOIA ELEMENTARY SCHOOL	10/7/2021	6/30/2022	REA 10/7/21
<b>SEPARATE / RESIGN / RETIRE</b>							
ADAMS	SHANNON	A	Inst Aid, Spec Ed	C. K. McCLATCHY HIGH SCHOOL	7/1/2021	10/15/2021	SEP/ RESIGN 10/15/21
BARRERA ESPINOSA	CYNTIA	B	Teacher Assistant, Bilingual	WOODBINE ELEMENTARY SCHOOL	7/1/2021	8/30/2021	SEP/RESIGN 8/30/21
CONNER	LASHELL	A	Instructional Aide	A.WARREN McCLASKEY ADULT	7/1/2020	5/7/2021	AMEND/RESIGN 5/7/21
CONTRERAS	VICTORIA	B	Inst Aid, Spec Ed	C. K. McCLATCHY HIGH SCHOOL	7/1/2021	10/31/2021	SEP/RESIGN 10/31/21
CRANERT	SARAH	B	Inst Aid, Spec Ed	WILL C. WOOD MIDDLE SCHOOL	9/1/2021	10/18/2021	SEP/RESIGN 10/18/21
DENMAN	KENYA	B	Clerk I	NICHOLAS ELEMENTARY SCHOOL	7/1/2021	10/1/2021	SEP/RESIGN 10/1/21
DENT	PATRICIA	A	Inst Aid, Spec Ed	HIRAM W. JOHNSON HIGH SCHOOL	7/1/2021	10/24/2021	SEP/RESIGN 10/24/21
DUCLOS	ANNETTE	B	Pupil Personnel Records Tech	STUDENT SUPPORT AND FAMILY SER	7/1/2021	11/1/2021	SEP/RETIRE 11/1/21
FOGG	PHYLLIS	A	Employee Benefit Tech	EMPLOYEE COMPENSATION	7/1/2021	12/30/2021	SEP/RETIRE 12/30/21
HAMBY	VERLIN	A	Facilities Maint Laborer I	FACILITIES MAINTENANCE	7/1/2021	10/25/2021	SEP/RETIRE 10/25/21





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1c

**Meeting Date:** November 18, 2021

**Subject:** Approve Donations to the District for the Period of October 2021

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Accept the donations to the District for the period of October 2021.

**Background/Rationale:** Per Board Policy 3290 Gifts, Grants and Bequests, the Board of Education accepts donations on behalf of the schools and the District. After Board approval, the Board Office will send a letter of recognition to the donors.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Donations Report for the period of October 2021

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business and Operations Officer

**Approved by:** Jorge A. Aguilar, Superintendent

B OF A - BANK OF AMERICA											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA22-0000462	Posted	John R Deglow	6834	Check	10/26/21	8253			BA0000242	Recycling Jan21-Jun21, J Deç	191.58
01-0812-0-8690-	-	-	-	-	-	0144-	191.58				
BA22-0000477	Posted	(0521) WEST CAMPUS HIGH SCH	6835	Cash	10/26/21	842204			BOFA102721B	Staff Refrigerator, West Camp	315.00
01-0812-0-8690-	-	-	-	-	-	0521-	315.00				
BA22-0000478	Posted	Sophia Kwong Kim	6834	Check	10/26/21	2664			BA0000242	Staff Refrigerator, S Kim, Ck2	100.00
01-0812-0-8690-	-	-	-	-	-	0521-	100.00				
BA22-0000479	Posted	Milton C Gum	6834	Check	10/26/21	1956			BA0000242	Staff Refrigerator, M Gum, Ck	100.00
01-0812-0-8690-	-	-	-	-	-	0521-	100.00				
BA22-0000480	Posted	Noel Domine	6834	Check	10/26/21	2327			BA0000242	Staff Refrigerator, N Domine, '	200.00
01-0812-0-8690-	-	-	-	-	-	0521-	200.00				
BA22-0000481	Posted	Serena Yang	6834	Check	10/26/21	960			BA0000242	Staff Refrigerator, S Yang, Ck	500.00
01-0812-0-8690-	-	-	-	-	-	0521-	500.00				
BA22-0000482	Posted	Richard J Banister	6834	Check	10/26/21	1855			BA0000242	Staff Refrigerator, R Banister,	25.00
01-0812-0-8690-	-	-	-	-	-	0521-	25.00				
BA22-0000483	Posted	Chiu Liu	6834	Check	10/26/21	138			BA0000242	Staff Refrigerator, C Liu, Ck13	20.00
01-0812-0-8690-	-	-	-	-	-	0521-	20.00				
BA22-0000484	Posted	N D Doberneck	6834	Check	10/26/21	736189607			BA0000242	Staff Refrigerator, ND Dobern	50.00
01-0812-0-8690-	-	-	-	-	-	0521-	50.00				
BA22-0000485	Posted	N D Doberneck	6834	Check	10/26/21	736189605			BA0000242	Staff Refrigerator, ND Dobern	50.00
01-0812-0-8690-	-	-	-	-	-	0521-	50.00				
BA22-0000486	Posted	(3425) UNITED WAY CALIFORNIA	6834	Check	10/26/21	63949			BA0000242	Donation, United Way, Ck639.	13.84
01-0812-0-8690-	-	-	-	-	-	0521-	13.84				
BA22-0000487	Posted	(3425) UNITED WAY CALIFORNIA	6834	Check	10/26/21	63924			BA0000242	Donation, United Way, Ck639.	13.85
01-0812-0-8690-	-	-	-	-	-	0521-	13.85				
BA22-0000488	Posted	Christine Wing	6834	Check	10/26/21	1526			BA0000242	Staff Refrigerator, C Wing, Ck	50.00
01-0812-0-8690-	-	-	-	-	-	0521-	50.00				
<b>Total for Sacramento City Unified School District</b>											<b>1,629.27</b>

Fund-Object Recap		
01-8690	Donation Board Acknowledgement	1,629.27
<b>Fund 01 - General Fund</b>		<b>1,629.27</b>

Fiscal Year 2022

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 10/1/2021, Ending Receipt Date = 10/31/2021, User Created = N, On Hold? = N, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE



BOTW AP - Bank of the West (AP)											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BW22-0000262	Posted	(4455) FREMONT PRESBYTERIAI	6825	Check	10/20/21	58965			BOTW102021	Donation, Shade Structure, Fr	19,086.00
01-0812-0-8690-	-	-	-	-	-	0095-	19,086.00				
BW22-0000315	Posted	CENTER FOR LAND-BASED LEAI	6826	Check	10/25/21	14572			BOTW102721	CFW AWARD, CENTER FOR	1,720.00
09-0812-0-8690-	-	-	-	-	-	0505-	1,720.00				
<b>Total for Sacramento City Unified School District</b>											<b>22,435.27</b>

Fund-Object Recap		
01-8690	Donation Board Acknowledgement	19,086.00
<b>Fund 01 - General Fund</b>		<b>19,086.00</b>
09-8690	Donation Board Acknowledgement	1,720.00
<b>Fund 09 - Charter School</b>		<b>1,720.00</b>
<b>Total for Sacramento City Unified School District</b>		<b>22,435.27</b>

Org Recap	
<b>Sacramento City Unified School District</b>	
\$ - Cash	315.00
C - Check	1,314.27

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 10/1/2021, Ending Receipt Date = 10/31/2021, User Created = N, On Hold? = N, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

**BOTW AP - Bank of the West (AP)**

Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
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**Org Recap**

**Sacramento City Unified School District (continued)**

C - Check	20,806.00
<b>Total Receipts</b>	<b>22,435.27</b>
<b>Report Total</b>	<b>22,435.27</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 10/1/2021, Ending Receipt Date = 10/31/2021, User Created = N, On Hold? = N, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1d

**Meeting Date:** November 18, 2021

**Subject:** Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of October 2021

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of warrants and checks.

**Background/Rationale:** The detailed list of warrants, checks and electronic transfers issued for the period of October 1-31, 2021, are available for the Board members upon request.

**Financial Considerations:** Normal business items that reflect payments from district funds.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Warrants, Checks and Electronic Transfers – October 1-31, 2021

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business and Operations Officer

**Approved by:** Jorge A. Aguilar, Superintendent



Warrants, Checks and Electronic Funds Transfers

October 2021

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount</u>
County Accounts Payable Warrants	97396192 - 97396949		<b>\$ 9,643,527.03</b>
		General (01)	\$ 7,810,476.30
		Charter (09)	\$ 60,413.71
		Adult Education (11)	\$ 72,418.47
		Child Development (12)	\$ 10,886.52
		Cafeteria (13)	\$ 1,390,179.52
		Building (21)	\$ 215,332.15
		Developer Fees (25)	\$ 31,369.11
		Mello Roos Capital Proj (49)	\$ 7,658.24
		Self Insurance (67)	\$ 12,010.95
		Self Ins Dental/Vision (68)	\$ 13,693.39
		Payroll Revolving (76)	\$ 19,088.67
Alternate Cash Revolving Checks	00002078 - 00002078		<b>\$ 3,216.74</b>
		General (01)	\$ -
		Payroll Revolving (76)	\$ 3,216.74
Payroll and Payroll Vendor Warrants	97870088 - 97870976		<b>\$ 4,426,720.94</b>
		General (01)	\$ 1,145,514.25
		Charter (09)	\$ 54,355.76
		Adult Education (11)	\$ 9,650.06
		Child Development (12)	\$ 31,972.57
		Cafeteria (13)	\$ 139,821.41
		Payroll Revolving (76)	\$ 3,045,406.89
Payroll ACHs and Payroll Vendor EFTs	ACH 01394809 - 01401438 EFT 00000077 - 00000079		<b>\$ 16,870,071.68</b>
		General (01)	\$ 15,096,058.69
		Charter (09)	\$ 513,482.86
		Adult Education (11)	\$ 190,862.54
		Child Development (12)	\$ 398,384.03
		Cafeteria (13)	\$ 550,757.44
		Building (21)	\$ 36,941.88
		Self Insurance (67)	\$ 15,394.73
		Self Ins Dental/Vision (68)	\$ 9,156.73
		Payroll Revolving (76)	\$ 59,032.78
County Wire Transfers for Benefit, Debt & Tax	9700349576 - 9700349603		<b>\$ 21,908,194.82</b>
		General (01)	\$ 4,900.06
		Payroll Revolving (76)	\$ 21,903,294.76
<b>Total</b>	<b>8309 items</b>		<b>\$ 52,851,731.21</b>



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1e

**Meeting Date:** November 18, 2021

**Subject:** Approve Minutes of the October 21, 2021, Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the October 21, 2021, Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the October 21, 2021, Board of Education Regular Meeting

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jorge A. Aguilar, Superintendent <b>Approved by:</b> N/A</p>
---



Putting  
Children  
First

# BOARD OF EDUCATION MEETING AND WORKSHOP

## Board of Education Members

Christina Pritchett, President (Trustee Area 3)  
Lisa Murawski, Vice President (Trustee Area 1)  
Darrel Woo, Second Vice President (Trustee Area 6)  
Leticia Garcia (Trustee Area 2)  
Jamee Villa (Trustee Area 4)  
Chinua Rhodes (Trustee Area 5)  
Lavinia Grace Phillips (Trustee Area 7)  
Jacqueline Zhang, Student Member

Thursday, October 21, 2021

4:30 p.m. Closed Session

6:30 p.m. Open Session

Serna Center

Community Conference Rooms

5735 47<sup>th</sup> Avenue

Sacramento, CA 95824

(See Notice to the Public Below)

## MINUTES

2021/22-12

### 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

#### NOTICE OF PUBLIC ATTENDANCE BY LIVESTREAM

Members of the public who wish to attend the meeting may do so by livestream at: <https://www.scusd.edu/post/watch-meeting-live>. No physical location of the meeting will be provided to the public.

The meeting was called to order at 4:36 p.m. by President Pritchett, and roll was taken.

#### Members Present:

President Christina Pritchett  
Second Vice President Darrel Woo  
Leticia Garcia  
Chinua Rhodes  
Jamee Villa

#### Members Absent:

Vice President Lisa Murawski (arrived at 4:38 p.m.)  
Lavinia Grace Phillips (arrived at 4:40 p.m.)  
Student Member Jacqueline Zhang arrived at 6:00 p.m. for Open Session.

### 2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

**NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION:**

*Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/BoardMeetingOct21>; or (3) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment. Individual public comment shall be presented to the Board orally for no more than two minutes, or other time determined by the Board on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall allow a reasonable time for public comment on each agenda item, not to exceed 15 minutes in length, including communications and organizational reports. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever occurs first.*

**3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

*3.1 Government Code 54956.9 - Conference with Legal Counsel:*

- a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (Two Potential Cases)*
- b) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2021080717, OAH Case No. 2021080635, and OAH Case No. 2021090120)*

*3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Pam Manwiller)*

*3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*

*3.4 Government Code 54957 – Public Employee Appointment  
a) Principal, Will C. Wood Middle School*

*3.5 Education Code 35146 – The Board will hear staff recommendations on the following student expulsion(s):  
a) Expulsion #1, 2021-22  
b) Expulsion #2, 2021-22*

*3.6 Government Code 54957.6 (a) and (b) Negotiations/Conference with Labor Negotiator, Non-Represented Employee: Superintendent (District Representative: Board President)*

#### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

4.1 *The Pledge of Allegiance*

4.2 *Broadcast Statement*

4.3 *Stellar Student – Jaylen Burton, an 8<sup>th</sup> Grade student from Albert Einstein Middle School, was introduced by President Pritchett.*

#### **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*Counsel Anne Collins announced that three OAH Cases, OAH Case No. 2021080717, OAH Case No. 2021080635, and OAH Case No. 2021090120, were all approved 7-0. Superintendent Aguilar announced that Mary Cha was appointed principal of Will C. Wood Middle School by unanimous vote of 7-0.*

#### **6.0 AGENDA ADOPTION**

*President Pritchett asked for a motion to adopt the agenda. A motion was made to approve by Member Villa and seconded by Vice President Murawski. The Board voted unanimously to adopt the agenda.*

#### **7.0 PUBLIC COMMENT**

*Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing, identifying the matter number and the name of the public member at the URL <https://tinyurl.com/BoardMeetingOct21>; or (3) using the same URL, submitting a request for oral comment only when the matter is called, instead of written comment. Individual public comment shall be presented to the Board orally for no more than two minutes or other time determined by the Board, on each agenda item. Public comments submitted in writing will not be read aloud, but will be provided to the Board in advance of the meeting and posted on the District's website. The Board shall allow a reasonable time for public comment on each agenda item, not to exceed 15 minutes in length, including communications and organizational reports. With Board consent, the President may increase or decrease the length of time allowed for public comment, depending on the agenda item and the number of public comments. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever occurs first.*

*Public Comment:  
Alison French-Tubo  
Joseph Pickar  
Gwynnae Byrd*

#### **8.0 SPECIAL PRESENTATION**

*8.1 Resolution No. 3234: Recognition of National School Bus Safety Week, October 18 – 22, 2021 (Ron Hill)*

**Action**

*Transportation Director Ron Hill presented the resolution and its theme for 2021 “Be Safe; Know the Danger Zone”.*

*Public Comment:*

*Casondra Wills  
Maria Barron  
Yesenia Del Toro  
Mo Kashmiri  
Dominique Chadwick  
Olivia Minor  
Ramsey Odom*

*Board Comments:*

*President Pritchett thanked all District bus drivers.*

*Member Villa also thanked all bus drivers and said she would like to go on a bus ride.*

*Member Garcia thanked all for educating the Board. She said she appreciated hearing from all the bus drivers that called in; she also appreciates all that they do, especially during these trying times. She would also like to go on a bus ride. She asked if the District is meeting all special education bussing needs. Mr. Hill said yes, 100 percent of special education bus routes are being met. Member Garcia also asked why buses open doors at railroad crossings. Mr. Hill answered that it is so the driver can see and hear clearly at the crossing.*

*Member Villa motioned to approve this resolution, and Member Garcia seconded. The motion passed unanimously.*

*8.2 Resolution No. 3236: Recognition of the Rights of Students with  
Disabilities to a Quality and Inclusive Education  
(Geovanni Linares)*

**Action**

*Special Education Director Geovanni Linares presented the resolution which he said is a reaffirmation of District commitment to address the inequities within the system and to collaborate with the community to disrupt them, challenge them, and redesign them to more effectively and equitably support all students.*

*Public Comment:*

*None*

*Board Comments:*

*Member Garcia motioned to approve this item, and Member Rhodes seconded. The motion passed unanimously.*

8.3 *Local Control and Accountability Plan (LCAP) Quarterly Update*  
(Steven Ramirez-Fong)

**Information**

*LCAP/SPSA Coordinator Steven Ramirez-Fong presented this periodic update. He went over the purpose of the LCAP/SPSA, county updates, new requirements, 2021-22 timeline and development of 2022-23 LCAP, LCAP measurable outcomes, integrated supports, metrics, provision of responsive services, LCAP/SPSA alignment efforts, and CDE growth model and data.*

*Public Comment:*  
*None*

*Board Comments:*

*Member Garcia asked about the growth for English Learners and English Learner Only as shown in the report. Mr. Ramirez-Fong explained that a number over 100, although good, may still mean a low decile. Member Garcia asked where we are with the LCFF forms that are filled out by families every year. Ms. Ramos replied that the Technology Services Department is currently working on sending out the forms and that the sites send reminders home to the families.*

*Member Murawski thanked Mr. Ramirez-Fong for the presentation and for bringing updates to the Board quarterly.*

**9.0 COMMUNICATIONS**

9.1 *Employee Organization Reports:*

**Information**

- *SCTA – David Fisher reported on behalf of SCTA and Mo Kashmiri gave a public comment.*

**10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

10.1 *Adoption of State Seal of Civic Engagement Criteria (Christina Espinosa and Linda Kingston)*

**Action**

*Guidance and Counseling Directors Christina Espinosa and Linda Kingston presented along with Hueling Lee, Janet Marin, and student Sky Tuse. They explained the State Seal of Civic Engagement, goals, state criteria, the application packet, proposed 2021-22 timeline, and next steps.*

*Public Comment:*  
*None*

*Board Comments:*

*Member Villa said this is wonderful, and she is very excited about this program.*

*Member Murawski echoed Member Villa's comments and thanked all involved in this process. She asked if this is eligible for COVID-19 related funding. Ms. Espinosa said that this will be part of Mr. Steven Ramirez-Fong's presentation to be given later tonight.*

*Member Garcia thanked all that worked on this and noted that the District is the first in the region to bring this forward. She asked if there is a target in mind on how many Seniors will earn the seal. Ms. Kingston said that their goal is 100 percent access for all students. Member Garcia also asked when they will know when earlier grades will be included. Ms. Lee replied that this is an initial process, so at some point in time there will be a professional learning component that would lead to an incorporation of this into the curriculum.*

*Member Villa motioned to approve this item, and Member Garcia seconded. The motion passed unanimously.*

#### *10.2 Overview of Sacramento City Unified School District Trustee Area Redistricting Process and Timeline (Raoul Bozio)*

#### **Information**

*The presentation was given by In-House Counsel Raoul Bozio, Michael Smith of Lozano-Smith, and Ken Reynolds, President of SchoolWorks, Inc. They went over possible results of the trustee area analysis, California Education Code, redistricting steps, the current trustee area boundary map, the 2020 total population and percent deviation, and 2020 demographics by trustee area.*

*Public Comment:  
Alison French-Tubo  
Mo Kashmiri*

#### *Board Comments:*

*Member Garcia thanked the presenters. She noted that Area Two is one of the areas where the deviations are very high. She asked, once these new boundaries have been established, how will that inform school boundary. Mr. Smith replied that the boundaries are determined by total population and not by students, average daily attendance or school attendance boundaries. He continued that the trustee areas are intended to reflect communities of interest, so some districts like to see maps with the school attendance areas overlaid over the trustee areas. Member Garcia then asked what that means for a district that has open enrollment.*



*President Pritchett asked what happens if two trustees end up living in the same area after new boundaries are in place. Mr. Reynold's replied that when they go to rebalance the areas which must be brought into compliance with the total population, they are allowed to look at where the current trustees live, and they will do their best not to disrupt that. President Pritchett also asked if they take major crossroads into consideration. The team said yes they do. He added that these boundaries only affect who votes for the trustees.*

*Member Phillips asked how much Lozano-Smith does for the District. She asked if there was some other way to accomplish the redistricting. Mr. Smith explained what they have been doing and also said that their role will be minimal in the redistricting process; therefore the legal cost will be minimal as well. Superintendent Aguilar added that legal counsel is making sure that the District complies with what is necessary for redistricting. Mr. Reynolds, the demographer, will be the driver for this work.*

*Vice President Murawski asked if they start with a number per area or if they make adjustments so that the peak deviation is less than ten percent. She asked if they have to get as low as possible or if they just have to come into compliance by being lower than ten percent. Mr. Reynolds said they can give a few different options, and he explained them.*

### *10.3 Facilities Master Plan (Rose Ramos, Ron Hickey, and Leigh Sata)*

**Action**

*Chief Business Officer Rose Ramos, Facilities Support Services Assistant Superintendent Ron Hickey, and Interim Facility Support Services Assistant Superintendent Leigh Sata presented. They covered a facilities master plan timeline, communication and participation, and key points of the facilities master plan.*

*Public Comment:  
Mo Kashmiri*

*Board Comments:*

*Member Villa said the plan is phenomenal. She thanked the team for their work.*

*Member Garcia said she is excited to see projects come to fruition. She asked for a timeline when need will be reassessed in relation to Measure H and COVID-19 dollars. Mr. Hickey said they are not sure how escalation in the marketplace will affect costs as projects go along. He feels that about four to five years into Measure H they will*

*be able to come back and make an assessment about what to do going forward. Member Garcia also asked what happens once the Board approves a project list and projects on the list need to be either removed or added. Mr. Hickey replied that any time a change needs to be made, he will be responsible for justifying the need for the change. He will submit the change to Ms. Ramos and the Superintendent who will review it, then a determination will be made on if the change actually needs to be made, and then it will come to the Board for approval to renew the list.*

*Member Rhodes said he is in full support of approving this tool tonight.*

*Vice President Murawski thanked all for the work and said she would like to understand what the long-term plan is and also what can be done now. She looks forward to approving this tonight.*

*President Pritchett also said she is very happy to see this come to fruition.*

*Superintendent Aguilar added that he has asked staff to put together a deck of slides. He feels the team has done a great job of keeping an equity lense.*

*Member Rhodes motioned to approve the item, and Member Villa seconded. The motion passed unanimously.*

#### *10.4 ESSER III Expenditure Plan Adoption (Steven Ramirez-Fong)*

**Action**

*LCAP/SPSA Coordinator Steven Ramirez-Fong gave the presentation. His agenda covered a brief recap of the plan context, purpose and community input themes; an outline of the actions and expenditures proposed in the plan; key examples of progress monitoring; and a summary of next steps for county approval and implementation monitoring.*

*Public Comment:*

*None*

*Board Comments:*

*Member Garcia thanked Mr. Ramirez-Fong for the presentation. She asked if some of the expenditures are for one year investment or multi-year. Mr. Ramirez-Fong said that expenditures for Sly Park and college and career opportunities have funds provided through 2023-24. Member Garcia then asked if unspent funds can go toward ventilation. She asked when the final decision will be made by staff for unspent funds and if those decisions come to the Board.*

*Superintendent Aguilar answered that there may be instances when the expenditure cannot be actualized, so a reduced timeline report may come back to the Board.*

*Vice President Murawski asked if there is a schedule for Board updates. Mr. Ramirez-Fong said that the next would be in February. Vice President Murawski said she feels a report every six month is not enough. She made a motion to approve this item, and Member Villa seconded. The motion passed unanimously. She thanked Mr. Ramirez-Fong and said she celebrates these investments.*

*10.5 Submission of Credential Waiver Application to the California Commission on Teacher Credentialing (Cancy McArn)*

**Conference/Action**

*Human Resources Credential Auditor Tami Mora presented. She explained the waiver and why it is required. She also went over 2021-22 recruitment and retention efforts, as well as the waiver submission process.*

*Public Comment:*

*None*

*Board Comments:*

*Member Garcia asked if the need for additional time to complete the credential is due to COVID-19. Ms. Mora replied that no, in this instance, it is not related to COVID-19. She explained this specific credential.*

*Member Rhodes asked if the career technical degree is from Sacramento State. Ms. Mora answered that no, they are usually earned at the County Office of Education based on a bachelor's degree.*

*Vice President Murawski made a motion to move the item from Conference to Action, and Member Garcia seconded. The motion passed unanimously. Member Phillips then made a motion to approve the item, and Vice President Murawski seconded. The motion passed unanimously.*

*10.6 Discussion and Possible Approval of Resolution No. 3237 Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953 (Raoul Bozio)*

**Action**

*In-House Counsel Raoul Bozio explained the law as it now relates to remote teleconferencing.*

*Public Comment:*

*None*

*Board Comments:*

*President Pritchett clarified that, if this resolution is adopted, Board meetings may continue as they have been through November 20<sup>th</sup>. If the Board does not adopt another resolution before November 20<sup>th</sup>, the Board will return to full, in-person meetings starting with the December 16<sup>th</sup> meeting. She said that by passing this resolution staff will have more time to prepare for District facilities to have the public hosted safely again. She said it is important for community members to know that, once in-person meetings begin again, the public will be required to comply with all District health and safety protocols, which will be strictly monitored and enforced. Currently these measures are based on both state and local order and guidelines, including wearing a mask at all times during meetings and complying with social distancing. Anyone who does not comply with these protocols will be asked to leave. Notice will be given to the public regarding any protocols in place prior to the Board meeting. The District does not intend to provide a Zoom option for public comment once meetings resume in-person. Any requests for accommodations by the public will be addressed on an individual basis. The District will continue to broadcast meetings as it has done in the past.*

*Member Villa made a motion to approve, and Vice President Murawski seconded. The motion was unanimously passed.*

## **11.0 PUBLIC HEARING**

*11.1 Public Hearing: First Reading of Revised Board Policy  
4119.21 – Professional Standards (previously labeled Code of  
Ethics) (Raoul Bozio and Cancy McArn)*

***First Reading***

*Chief Human Resources Officer Cancy McArn and In-House Counsel Raoul Bozio went over the proposed revisions to Board Policy 4119.21, Professional Standards.*

*Public Comment:*

*Alison French-Tubo*

*Board Comments:*

*None*

11.2 *Public Hearing: First Reading of Revised Board Policy  
4119.24 – Maintaining Appropriate Adult-Student Interactions  
(Raoul Bozio and Cancy McArn)*

**First Reading**

*In-House Counsel Raoul Bozio went over proposed Board Policy 4119.24, Maintaining Appropriate Adult-Student Interactions.*

*Public Comment:  
Alison French-Tubo*

*Board Comments:*

*President Pritchett asked if this policy will be communicated to school sites regarding adults friending students on social media (if it is passed). Mr. Bozio replied that he feels this will require some efforts on the District's leadership to communicate this and to put it into practice throughout the District. He continued that it will likely include some training and education around the key components of the policy. President Pritchett asked who would be enforcing the policy. Mr. Bozio said that District administration would enforce it. President Pritchett noted that there are many teachers, especially in high school that are friends on social media with their students. Mr. Bozio said that it is still to be evaluated in how the District will enforce this, and he thinks there are some practices that will have to be reviewed. He also said it is a different matter when it is former students that are now adults.*

*Vice President Murawski said she is very supportive of this direction.*

*Member Villa noted that there are teachers who have students that they have known for many years, so she is not sure how the District will deem what is appropriate and how to therefore police this matter. She also said she does not want to use this as an invitation to police teachers on their social media page when they have connections with students that are appropriate versus those that are not. She said this will be a really fine line for her.*

*Member Phillips said it sounds to her that, because District staff are mandated reporters, they would be the persons to report suspicious activities such as child abuse and neglect. Regarding training, she asked if there will be a specific training that instructs District staff how to be a mandated reporter. Mr. Bozio said the District is required to provide annual training on mandated reporter responsibilities, reporting, and so forth.*

11.3 *Public Hearing: Resolution No. 3235: Compliance with the Pupil Textbook and Instructional Materials Incentive Program Act (Erin Hanson)*

**Conference/Action**

*Curriculum and Instruction Assistant Superintendent Erin Hanson presented. She went over the Pupil Textbook and Instructional Materials Incentive Act, steps required to ensure sufficiency, 2021-22 Williams site visits, and 2021-22 textbook sufficiency data.*

*Public Comment:  
None*

*Board Comments:*

*Member Garcia motioned to move the item from Conference to Action, and Member Rhodes seconded. The motion passed unanimously.*

*Member Garcia asked if the textbooks are tied to the site and sufficient for those in independent study. Ms. Hanson said that the textbooks are assigned to the site. Students were directed to get their textbooks from their school of residence and then Capital City School is then providing additional instructional materials as needed. Member Garcia said that at some point the Board needs to learn more about specifics of the program. Member Garcia motioned to approve this item, and Member Rhodes seconded. The motion passed unanimously.*

**12.0 CONSENT AGENDA**

**Action**

***Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.***

***12.1 Items Subject or Not Subject to Closed Session:***

***12.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose F. Ramos)***

***12.1b Approve Personnel Transactions (Cancy McArn)***

***12.1c Approve Donations to the District for the Period of September 1 – September 30, 2021 (Rose Ramos)***

***12.1d Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of September 1 – September 30, 2021 (Rose Ramos)***

***12.1e Approve Minutes of the September 16, 2021, Board of Education Meeting (Jorge A. Aguilar)***

12.1f Approve Minutes of the September 30, 2021, Special Board of Education Meeting (Jorge A. Aguilar)

12.1g Approve Staff Recommendations for Expulsion #1, 2021-22; and Expulsion #2, 2021-22 (Stephan Brown)

President Pritchett asked for a motion to adopt the Consent Agenda. A motion was made to approve by Member Villa and seconded by Member Garcia. The Board voted unanimously to adopt the Consent Agenda.

### **13.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

**Receive Information**

#### **13.1 Business and Financial Information:**

- Purchase Order for the Period of September 1, 2021, through September 30, 2021 (Rose Ramos)

The Business and Financial Information/Reports were received by President Pritchett.

### **14.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ November 4, 2021 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting
- ✓ November 18, 2021 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting

### **15.0 ADJOURNMENT**

President Pritchett asked for a motion to adjourn the meeting; a motion was made by Student Member Zhang and seconded by Member Garcia. The motion was passed unanimously, and the meeting adjourned at 10:02 p.m.

---

Jorge A. Aguilar, Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item will be available on the District's website at [www.scusd.edu](http://www.scusd.edu)



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1f

**Meeting Date:** November 18, 2021

**Subject:** Approve the Annual Organizational Meeting Date of December 16, 2021

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Department:** Board of Education/Legal Services

**Recommendation:** Approve Annual Organization Meeting for December 16, 2021.

**Background/Rationale:** Pursuant to Ed. Code 35143, the Board of Education is required to set an annual organizational meeting “within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing Board members is conducted shall be held during the same 15-day period on the calendar”.

That 15-day period for 2021 is December 10 – 24, 2020. The day and time of the annual meeting is to be selected by the governing Board at its regular meeting held immediately prior to the first day of such 15-day period, and the Board of Education shall notify the County Superintendent of Schools of the day and time selected.

The designated organizational meeting of the Board of Education is slated for **Thursday, December 16, 2021, at 6:00 p.m.**

**LCAP Goal(s):** Family and Community Engagement

**Financial Considerations:** None

**Documents Attached:**

1. Notice of Annual Organizational Meeting for Governing Boards
2. Scheduling of Annual Organizational Meeting Form
3. Certificate of Election
4. Education Code Section 35143 and 5017

**Estimated Time of Presentation:** N/A

**Submitted by:** Raoul Bozio, In House Counsel

**Approved by:** Jorge A. Aguilar, Superintendent





Sacramento County Office of Education

10474 Mather Boulevard  
P.O. Box 269003  
Sacramento, CA 95826-9003  
(916) 228-2500 • www.scoe.net

# Memorandum

TO: District Superintendents  
FROM: David W. Gordon, County Superintendent *Dave*  
DATE: October 4, 2021

**SUBJECT: ANNUAL ORGANIZATIONAL MEETING FOR GOVERNING BOARDS**

Under the provisions of Education Code section 35143, your governing board is required to set an annual organizational meeting “within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar.” (Board members are seated the *second Friday* of December following the November election [Education Code § 5017])

**The 15-day period for 2021  
is: December 10 – 24**

The day and time of your annual organizational meeting are to be selected by your governing board at its regular meeting held immediately before the beginning of the 15-day period, and the County Superintendent of Schools shall be notified of the day and time selected.

Following your regular meeting at which you set your annual organizational meeting, please complete and return the enclosed form, notifying us of the date and time of your organizational meeting.

**NOTE:** Education Code section 35143 requires the County Superintendent of Schools to designate the date and time for the annual organizational meeting if your Board fails to do so. Therefore, it is important that we receive this form no later than **5:00 p.m. on December 1, 2021**. If necessary, please send the form to us via fax at **916.228.2403**.

After your organizational meeting has been held, please have the enclosed “Certificate of Election of Board President, Clerk, and Board Representative” (**yellow form**) completed, signed, and forwarded to this office. If you have any questions, please call Wende Watson at 916.228.2410.

Enclosures

RECEIVED

OCT 12 2021

## SCHEDULING OF ANNUAL ORGANIZATIONAL MEETING

TO: David W. Gordon, County Superintendent  
Sacramento County Office of Education  
P.O. Box 269003  
Sacramento, CA 95826-9003

FROM: Sacramento City Unified School District

The annual organizational meeting of this district has been set for:

Date: December 16, 2021

Time: 4:30 p.m. Closed Session; 6:00 p.m. Open Session

Place: Serna Center, 5735 47th Avenue, Sacramento, CA

This action was taken during the regular meeting *immediately preceding* December 10, 2021.

I hereby certify that all members and members-elect will be notified in writing of the time and place of the annual organizational meeting.

Signed: Jorge A. Aguilar

Title: Superintendent

Date: November 18, 2021

**PLEASE NOTE:** If the district does not confirm the scheduling of its annual organizational meeting, the County Superintendent of Schools shall set the date and time of the district's annual organizational meeting as required by Education Code section 35143.

**CERTIFICATE OF ELECTION**

**OF**

**BOARD PRESIDENT, CLERK, AND BOARD REPRESENTATIVE**

**INSTRUCTIONS:** *Please complete and forward this certificate to the County Superintendent of Schools immediately following your annual organizational meeting, which must be held between December 10 and December 24, 2021.*

It is hereby certified that at the annual organizational meeting of the governing board of the \_\_\_\_\_ District, held \_\_\_\_\_, 2021, the following officers and representatives were elected:

**PRESIDENT:**

\_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_

**CLERK:**

\_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_

**BOARD REPRESENTATIVE:**

\_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_

Submitted by:

\_\_\_\_\_

Title:

\_\_\_\_\_

**Return to:**

**Wende Watson  
Sacramento County Office of Education  
P.O. Box 269003  
Sacramento, CA 95826-9003**

### **Education Code Section 35143**

The governing board of each school district shall hold an annual **organizational meeting**. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office.

**Organizational meetings** in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.

If the board fails to select a day and time for the meeting, the county superintendent of schools having jurisdiction over the district shall, prior to the first day of such 15-day period and after the regular meeting of the board held immediately prior to the first day of such 15-day period, designate the day and time of the annual meeting. The day designated shall be within the 15-day period. He shall notify in writing all members and members-elect of the date and time.

At the annual meeting the governing board of each high school district, union high school district, and joint union high school district shall organize by electing a president from its members and a clerk.

At the annual meeting each city board of education shall organize by electing a president from its members.

At the annual meeting the governing board of each other type of school district, except a community college district, shall elect one of its members clerk of the district.

As an alternative to the procedures set forth in this section, a city board of education whose members are elected in accordance with a city charter for terms of office commencing in December, may hold its annual organizational meeting required in this section between December 15 and January 14, inclusive, as provided in rules and regulations which shall be adopted by such board. At the annual meeting the city board of education shall organize by electing a president and vice president from its members who shall serve in such office during the period January 15 next to the following January 14, unless removed from such office by majority vote of all members of the city board of education.

### **Education Code Section 5017**

Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his or her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his or her successor has qualified. The term of the successor shall begin upon the expiration of the term of his or her predecessor.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1g

**Meeting Date:** November 18, 2021

**Subject:** Resolution No. 3241: Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Legal

**Recommendation:** Approval of Resolution No. 3237: Authorizing Continued Use of Remote Teleconferencing Provisions Pursuant to AB 361 and Government Code Section 54953

**Background/Rationale:** In response to the COVID-19 Pandemic, Governor Newsom signed AB 361 into law, amending certain provisions in the Ralph M. Brown Act (“Brown Act”) allowing public agencies to continue conducting remote virtual meetings during a state of emergency, without the need to comply with all of the Brown Act’s teleconferencing prerequisites, so long as certain requirements are met. Specifically, public agencies must make specific findings, every 30 days, and must ensure conditions related to public participation are satisfied.

Consistent with Government code section 54953, on September 30, 2021, the Board adopted Resolution 3230, finding that meeting in person would present imminent risks to the health or safety of attendees. At the October 21, 2021 meeting, the Board adopted Resolution 3237, finding after reconsidering the state of emergency, that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the Board to continue conducting meetings remotely.

**Financial Considerations:** N/A

**LCAP Goal(s):** Operational Excellence

**Documents Attached:**

1. Resolution No. 3241

**Estimated Time of Presentation:** N/A

**Submitted by:** Raoul Bozio, In-House Counsel

**Approved by:** Jorge A. Aguilar, Superintendent



**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 3241 AUTHORIZING THE CONTINUED USE OF REMOTE  
TELECONFERENCING PROVISIONS (AB 361)**

**WHEREAS**, the Governing Board of the Sacramento City Unified School District (“Governing Board”) is committed to open and transparent government, and full compliance with the Ralph M. Brown Act (“Brown Act”); and

**WHEREAS**, the Brown Act generally requires that a public agency take certain actions in order to use teleconferencing to attend a public meeting virtually; and

**WHEREAS**, the Governing Board recognizes that a local emergency persists due to the worldwide COVID-19 pandemic; and

**WHEREAS**, the California Legislature has recognized the ongoing state of emergency due to the COVID-19 pandemic and has responded by creating an additional means for public meetings to be held via teleconference (inclusive of internet-based virtual meetings); and

**WHEREAS**, on September 16, 2021, the California legislature passed Assembly Bill (“AB”) 361, which amends Government Code, section 54953 and permits a local agency to use teleconferencing to conduct its meetings in any of the following circumstances: (A) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; (B) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (C) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, in order for the Governing Board to use teleconferencing as allowed by AB 361 after October 1, 2021, it must first adopt findings in a resolution, allowing the Governing Board to conduct teleconferenced meetings for a period of thirty (30) days; and

**WHEREAS**, Governor Gavin Newsom declared a state of emergency for the State of California due to the COVID-19 pandemic in his order entitled “Proclamation of a State of Emergency,” signed March 4, 2020; and

**WHEREAS**, the Governing Board previously adopted Resolution Number 3230 on September 30, 2021, and has since continued to find at least every thirty (30) days, that the requisite conditions exist to conduct remote teleconference meetings in accordance with Government Code section 54953(e); and

**WHEREAS**, the Governing Board is conducting its meetings through the use of telephonic and internet-based services so that members of the public may observe and participate in meetings and offer public comment; and



**WHEREAS**, as a condition of the continued use of the provisions found in Government Code section 54953(e), the Governing Board must reconsider the circumstances of the state of emergency and find that either it continues to directly impact the ability of the members to meet safely in person, and/or state or local officials continue to impose or recommend measures to promote social distancing.

**NOW THEREFORE, BE IT RESOLVED**, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

**BE IT FURTHER RESOLVED**, that the Governing Board has reconsidered the circumstances of the state of emergency and finds that the state of emergency continues to directly impact the ability of members to meet safely in person.

**BE IT FURTHER RESOLVED**, that the actions taken by the Governing Board through this Resolution may be applied to all District committees governed by the Brown Act unless otherwise desired by that committee.

**BE IT FURTHER RESOLVED**, the Governing Board authorizes the Superintendent or their designee(s) to take all actions necessary to continue to conduct Governing Board meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, using teleconferencing for a period of thirty (30) days from the adoption of this Resolution, after which the Governing Board will reconsider the circumstances of the state of emergency.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Governing Board on this 18 day of November 2021, by the following vote:

AYES: \_\_\_\_  
NOES: \_\_\_\_  
ABSTAIN: \_\_\_\_  
ABSENT: \_\_\_\_

ATTESTED TO:

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Christina Pritchett  
President of the Board of Education

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Jorge A. Aguilar  
Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1h

**Meeting Date:** November 18, 2021

**Subject:** Approve Amendment Extending Term of Project Labor Agreement

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facilities Support Services

**Recommendation:** Approve amendment extending term of Project Labor Agreement.

**Background/Rationale:** On or about November 16, 2017 the Board approved and entered into a Project Labor Agreement (“PLA”) with the Sacramento-Sierra Building & Construction Trades Council and the local unions, together with contractors and/or subcontractors who signed the “Agreement to be Bound.” The current term of the PLA expires on November 16, 2021 and the Parties desire to extend the term of the PLA for a period of six (6) months through and including May 16, 2022. This amendment would extend the term of the existing PLA for six (6) months, and does not alter or affect in any way any other terms of the PLA.

**Financial Considerations:** N/A

**LCAP Goal(s):** Operational Excellence

**Documents Attached:**

1. Amendment Extending Term of PLA

<p><b>Estimated Time of Presentation:</b> N/A</p> <p><b>Submitted by:</b> Rose Ramos, Chief Business Officer</p> <p><b>Approved by:</b> Superintendent Jorge A. Aguilar</p>
---

**Amendment Extending Term of  
Project Labor Agreement  
for the  
Sacramento City Unified School District**

This Amendment ("Amendment") to the Project Labor Agreement for the Sacramento City Unified School District ("PLA") is entered into by and between the Sacramento City Unified School District ("District"), together with contractors and/or subcontractors who previously became signatory to the PLA and this Amendment by signing the "Agreement To Be Bound" (PLA Attachment A), and the Sacramento-Sierra Building & Construction Trades Council ("Council") and the local Unions that have executed this Amendment (collectively, the "Parties").

**WHEREAS**, the Parties entered into the PLA on or about November 16, 2017; and

**WHEREAS**, Section 17.1 of the PLA provides the term of the PLA shall be for a period of four (4) years from the date approved by the District's Board of Education on November 16, 2017; and

**WHEREAS**, the Parties desire to extend the term of the PLA for a period of six (6) months through and including May 16, 2022.

**NOW THEREFORE**, for good and valuable consideration, the Parties agree as follows:

1. The term of the PLA shall be extended to May 16, 2022.
2. This Amendment shall not alter or affect in any way any other portion of the PLA. All other terms of the PLA remain in full force and effect.

**IN WITNESS WHEREOF**, the Parties execute this Amendment on the dates set forth below.

Sacramento City Unified School District

\_\_\_\_\_  
Name: Christina Pritchett  
Title: President

Date: November \_\_, 2021

Sacramento-Sierra Building and  
Construction Trades Council

\_\_\_\_\_  
Name: Kevin Ferreira  
Title: President

Date: \_\_\_\_\_

## UNIONS

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Asbestos Workers Local #16

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Iron Workers Local #118

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Asbestos, Lead and Mold Laborers  
Local #67

---

Laborers Local #185

---

Boilermakers Local #549

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Northern California Carpenters Regional  
Council on behalf of itself and its affiliated  
Local Unions

---

Bricklayers Local #3

---

Operating Engineers Local # 3

---

Cement Masons Local #400

---

Plasterers & Cement Masons Local #300

---

District Council #16 International Union of  
Painters & Allied Trades

---

Plumbers & Pipefitters Local #447

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Elevator Constructors Local #8

---

Roofers Local #81

---

International Brotherhood of Electricians  
Local #340

---

Sheet Metal Workers Local #104

---

Sprinkler Fitters Local #669

---

Teamsters Local #150

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UA of Journeymen & Apprentices of the  
Plumbing & Pipe Fitting Ind. Local #355



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1

**Meeting Date:** November 18, 2021

**Subject:** Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:** Purchase Order Board Report for the Period of September 15, 2021 through October 14, 2021, and Enrollment and Attendance Report Month 1, Ending Friday, September 24, 2021

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Purchase Order Board Report for the Period of September 15, 2021 through October 14, 2021
2. Enrollment and Attendance Report Month 1, Ending Friday, September 24, 2021

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business and Operations Officer

**Approved by:** Jorge A. Aguilar, Superintendent

## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B22-00627	SAFIYA NEAL	SETTLEMENT OAH: 2018081147	SPECIAL EDUCATION DEPARTMENT	01	15,000.00
B22-00628	LAURA LOVE	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	500.00
B22-00629	Kemeec Souvannadeth	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,900.00
B22-00630	MARIA RAMIREZ-ZAVALA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,600.00
B22-00631	BENITA SHAW	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,200.00
B22-00632	SACRAMENTO REGIONAL TRANSIT DI STRICT FARE PREPAYMENT DEPT	RT STICKERS/PASSES (SEVERE/CBI PROGRAMS)	SPECIAL EDUCATION DEPARTMENT	01	20,000.00
B22-00633	RAY MORGAN CO	MONTHLY WATER SYSTEM MAINTENANCE AGR.	THEODORE JUDAH ELEMENTARY	01	456.75
B22-00634	KAMPS PROPANE INC	PROPANE FOR CK FOOD TRUCK SY21-22	NUTRITION SERVICES DEPARTMENT	13	1,500.00
B22-00635	JOSTENS INC	DUPLICATE DIPLOMAS	HIRAM W. JOHNSON HIGH SCHOOL	01	400.00
B22-00636	DAYLIGHT FOODS, INC.	DIRECT TO SITE PRODUCE FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	200,000.00
B22-00637	PRODUCE EXPRESS INC	TO PURCHASE PRODUCE FOR SCHOOL EVENTS 2021-2022 SY	NUTRITION SERVICES DEPARTMENT	13	11,000.00
B22-00638	MULLER SPORTS	Muller Sports FY 21-22 Blanket PO for 6 Comp. HS	EQUITY, ACCESS & EXCELLENCE	01	100,000.00
B22-00639	ALL CAL SERVICES LLC	All Cal Services FY 21-22 for 6 Comp. HS	EQUITY, ACCESS & EXCELLENCE	01	10,000.00
B22-00640	ERNEST PACKAGING SOLUTIONS	CUPS FOR SCHOOL WATER FOUNTAINS SY21-22 (ESSER)	NUTRITION SERVICES DEPARTMENT	01	65,000.00
B22-00641	TRIMARK	WATER DISPENSERS FOR SCHOOL PROG SY21-22 (ESSER)	NUTRITION SERVICES DEPARTMENT	01	5,000.00
B22-00642	SCUSD - US BANK CAL CARD	Wall Street Journal Annual Subscription	BUSINESS SERVICES	01	48.00
B22-00643	SCUSD - US BANK CAL CARD	S.F. Chronicle Annual Subscription	BUSINESS SERVICES	01	159.00
B22-00644	LIGHT BULBS PLUS INC.	ELECTRICAL SHOP MATERIALS FOR SY 2021-22	FACILITIES MAINTENANCE	01	2,000.00
B22-00645	ANDYMARK INC	*****BLANKET ORDER***** SUPPLIES FOR ROBOTICS	ALBERT EINSTEIN MIDDLE SCHOOL	01	800.00
B22-00646	SMART & FINAL	PARENT/COMMUNITY MEETINGS AND SCHOOL EVENT ITEMS	WILLIAM LAND ELEMENTARY	01	200.00
B22-00647	AIR FILTER SUPPLY	COVID - AIR FILTER SUPPLIES AS NEEDED 2021-2022 SY	FACILITIES MAINTENANCE	01	10,000.00
B22-00648	SPRINT	SPRINT ACCT 652605820 RADIO PLAN FY 21-22 S.Y.	BOWLING GREEN ELEMENTARY	09	1,000.00

\*\*\* See the last page for criteria limiting the report detail.

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
B22-00649	MARIBEL AYALA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,200.00
B22-00650	CLARITA AGUILAR	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,200.00
B22-00651	PAULLYN PHONG	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	2,200.00
B22-00652	TIMS MUSIC	****BLANKET**** MUSIC BOOKS FOR BAND	ALBERT EINSTEIN MIDDLE SCHOOL	01	600.00
B22-00653	DICK BLICK CUSTOMER #12751501	CERAMIC SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	300.00
B22-00654	T-MOBILE USA INC	T-MOBILE ACCT/ RADIO PHONES FY21/22	BG CHACON ACADEMY	09	1,104.31
B22-00655	GREGORY PACKAGING INC	TO PURCHASE SHELF STABLE JUICE FOR SY 2021-2022	NUTRITION SERVICES DEPARTMENT	13	43,724.80
B22-00656	DEORCHARDS LP DAVID J ELLIOT & SON	TO PURCHASE FRUIT & VEGETABLES FOR FARM TO SCHOOL	NUTRITION SERVICES DEPARTMENT	13	18,000.00
B22-00657	DANIELSEN CO INC	MISC FOOD FOR SY 2021-22	NUTRITION SERVICES DEPARTMENT	13	25,000.00
B22-00658	SACCANI DISTRIBUTING COMPANY	WATER FOR SCHOOLS SY 21-22	NUTRITION SERVICES DEPARTMENT	13	10,000.00
B22-00659	MCKESSON MEDICAL SURGICAL INC	HEERF_PPE	NEW SKILLS & BUSINESS ED. CTR	11	6,136.22
B22-00660	ACCO ENGINEERED SYS INC	COVID - HVAC DISINFECTIONS AND TUNE-UPS	FACILITIES MAINTENANCE	01	217,970.00
B22-00661	MATTERHACKERS INC	SUPPLIES-MANUFACTURING & DESIGN-JFK-MR. VALADEZ	CAREER & TECHNICAL PREPARATION	01	1,200.00
B22-00662	SID TOOL CO, INC DBA MSC INDUS TRIAL SUPPLY CO	SUPPLIES-MANUFACTURING & DESIGN-JFK, MR. VALADEZ	CAREER & TECHNICAL PREPARATION	01	1,500.00
B22-00663	Kiana Butler	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	370.00
B22-00664	KIA DAVIS	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,800.00
B22-00665	Pao Choua Vang	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,500.00
B22-00666	GLORIA LOMELI	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	6,900.00
B22-00667	ARACELI SUAREZ	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,300.00
B22-00668	ROSA YOTZ-ABREGO	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,000.00
B22-00669	Melinda Scranton-Morgan	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	4,000.00
B22-00670	Kimberly Smith	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	3,200.00
B22-00672	Kenelma Garcia	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	5,500.00

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B22-00673	CHAD SUTHERLAND	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,400.00
B22-00674	SANDRA BROWN	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	6,300.00
B22-00675	ALL WEST COACHLINES INC	HJHS ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	20,000.00
B22-00676	LUX BUS AMERICA CO	HJHS ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	6,000.00
B22-00677	BIG R METALS	SUPPLIES-MANUFACTURING & DESIGN-JFK, MR. VALADEZ	CAREER & TECHNICAL PREPARATION	01	5,000.00
B22-00678	JJB FARMS LP dba ONIONS ETC	TO PURCHASE WHOLE MODI APPLES FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	15,000.00
B22-00679	RALEY'S BEL AIR NOB HILL FOODS	FOOD FOR SPECIAL DIETS & INFANT PROGRAM	NUTRITION SERVICES DEPARTMENT	13	3,000.00
B22-00680	ALL WEST COACHLINES INC	ATHLETIC TRANSPORTATION 21-22	ROSEMONT HIGH SCHOOL	01	20,000.00
B22-00681	MICHAEL RAYA	PARENT MILEAGE REIMBURSEMENT	SPECIAL EDUCATION DEPARTMENT	01	1,600.00
B22-00682	BESTWAY SANDWICHES INC	TO PURCHASE SANDWICHES/ BURRITO FOR 2021-22 SY	NUTRITION SERVICES DEPARTMENT	13	15,679.20
B22-00683	FREEMPORT CLEANERS	LPPA UNIFORM DRY-CLEANING FY22	C. K. McCLATCHY HIGH SCHOOL	01	600.00
B22-00684	WAWONA FROZEN FOODS	TO PURCHASE TROPICAL BLENDS FOR SY 2021-2022	NUTRITION SERVICES DEPARTMENT	13	3,178.00
CHB22-00333	RAY MORGAN/SCUSD	SERNA: COPIER USAGE	GIFTED AND TALENTED EDUCATION	01	3,000.00
CHB22-00334	SCUSD/PAPER	PAPER USAGE	GIFTED AND TALENTED EDUCATION	01	1,000.00
CHB22-00335	OFFICE DEPOT	OFFICE DEPOT/LBHS/CCSP-3211	STUDENT SUPPORT&HEALTH SRVCS	01	5,000.00
CHB22-00336	OFFICE DEPOT	OFFICE DEPOT/JOHN STILL/CCSP-3211	STUDENT SUPPORT&HEALTH SRVCS	01	5,000.00
CHB22-00337	OFFICE DEPOT	OFFICE DEPOT/PARKWAY/CCSP-3211	STUDENT SUPPORT&HEALTH SRVCS	01	5,000.00
CHB22-00338	OFFICE DEPOT	OFFICE DEPOT/ROSA PARKS/CCSP-3211	STUDENT SUPPORT&HEALTH SRVCS	01	5,000.00
CHB22-00339	OFFICE DEPOT	OFFICE DEPOT/NICHOLAS/CCSP-3211	STUDENT SUPPORT&HEALTH SRVCS	01	5,000.00
CHB22-00340	SCUSD - PAPER USAGE	PAPER USAGE 21/22	STUDENT SUPPORT AND FAMILY SER	01	1,000.00
CHB22-00341	RAY MORGAN/SCUSD	SERNA: COPIER USAGE 21/22	STUDENT SUPPORT AND FAMILY SER	01	5,000.00
CHB22-00342	OFFICE DEPOT	OFFICE DEPOT - OFFICE SUPPLIES 21/22	STUDENT SUPPORT AND FAMILY SER	01	8,500.00
CHB22-00343	RAY MORGAN/SCUSD	SERNA: COPIER USAGE	RISK MANAGEMENT	01	1,200.00
CHB22-00344	OFFICE DEPOT	OFFICE DEPOT-SCHOOL YEAR 2021/2022-SUPPLIES	CAPITAL CITY SCHOOL	01	15,000.00

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CHB22-00345	OFFICE DEPOT	OFFICE DEPOT-STATE AND FEDERAL PROG DEPT	CONSOLIDATED PROGRAMS	01	1,200.00
CHB22-00346	OFFICE DEPOT	OFFICE DEPOT FOR 2021-22	COMMUNICATIONS OFFICE	01	3,500.00
CS22-00125	FRANKLIN COVEY CLIENT SALES	LEADER IN ME PROGRAM	ISADOR COHEN ELEMENTARY SCHOOL	01	7,500.00
CS22-00126	FRANKLIN COVEY CLIENT SALES	LEADER IN ME	CESAR CHAVEZ INTERMEDIATE	01	8,500.00
CS22-00127	FRANKLIN COVEY CLIENT SALES	21-22 LEADER IN ME MEMBERSHIP AND COACHING	JOHN CABRILLO ELEMENTARY	01	12,000.00
CS22-00128	THINKING TREE INC	DREAM ENRICHMENT CLASSES	JOHN H. STILL - K-8	01	36,141.92
CS22-00129	ROSE FAMILY CREATIVE EMPOWERME NT CENTER	RFCEC INTERACTIVE SCIENCE/MAKERSPACE PROGRAM	JOHN H. STILL - K-8	01	96,400.00
CS22-00130	Jeffrey Carnie	Approved after close for SIG CAMPUS MURAL	SUSAN B. ANTHONY ELEMENTARY	01	24,990.00
CS22-00131	RAMSEY MUSALLAM	RAMSEY MUSALLAM CONSULTING SERVICES	JOHN H. STILL - K-8	01	15,000.00
CS22-00132	THE CYPHER HIP HOP WORKSHOPS	CYPHER INTERACTIVE HIP HOP WORKSHOPS AND MURALS	JOHN H. STILL - K-8	01	42,000.00
CS22-00133	ELLEN HOKE CORP	TVI SERVICES	SPECIAL EDUCATION DEPARTMENT	01	388,800.00
CS22-00134	LISA PIPPIN, LEP	INDEPENDENT EVALUATION	SPECIAL EDUCATION DEPARTMENT	01	42,000.00
CS22-00135	WENDI BEATTY	SEIS EOY 4 CALPADS SELPA TRAINING	SPECIAL EDUCATION DEPARTMENT	01	20,000.00
CS22-00136	LIFECHANGERS INTL	REACH One Presenter for Attendance & Engagement	ENROLLMENT CENTER	01	25,920.00
CS22-00137	CSBA	GOVERNANCE WORKSHOP FACILITATOR SERVICES	BOARD OF EDUCATION	01	5,400.00
CS22-00138	EPOCH EDUCATION INC	TEACHER TRAINING PROGRAM	A. M. WINN - K-8	01	17,500.00
CS22-00139	NATIONAL ANALYTICAL LAB INC	0410-416 AEINSTEIN GYM WTR DAMAGE-CONST SERV	FACILITIES SUPPORT SERVICES	21	2,445.00
CS22-00140	CONSORTIUM ON REACHING EXCELLENCE IN EDUCATION INC	SIPPS TRAINING PROGRAM	A. M. WINN - K-8	01	18,500.00
CS22-00141	CENTER FOR LAND-BASED LEARNING	CENTER FOR LAND-BASED LEARNING - BURBANK GARDEN	LUTHER BURBANK HIGH SCHOOL	01	83,553.00
CS22-00142	NICOLE ROGERS	THE CENTRAL KITCHEN SOCIAL MEDIA MARKETING	NUTRITION SERVICES DEPARTMENT	13	59,400.00
CS22-00143	COMPREHENSIVE SECURITY SERVICE S INC	SECURITY FOR DISTRICT EVENTS	SAFE SCHOOLS OFFICE	01	10,000.00
CS22-00144	TRACY MARRS	TRACY MARRS -VIRTUAL ECERS TRAINING	CHILD DEVELOPMENT PROGRAMS	12	2,000.00

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CS22-00145	CHOOSE COLLEGE EDUCATIONAL FOUNDATION	BAASA/BOE CONSULTANT	CONTINUOUS IMPRVMT & ACNTBLTY	01	40,000.00
CS22-00146	EQUAL RIGHTS ADVOCATES INC	ERA-PROGRAMMATIC RELIEF AGREEMENT	ADMIN-LEGAL COUNSEL	01	50,000.00
CS22-00147	ADAMS EDUCATIONAL CONSULTING	Title II PD Capital Christian-JAdams	CONSOLIDATED PROGRAMS	01	7,500.00
CS22-00148	DOCUSIGN INC	Master Agreements Student/ Parent Signatures	THE MET	09	5,300.00
CS22-00149	S+B JAMES CONSTRUCTION	PRECONSTRUCTION SERVICES - SHADE STRUCTURES	FACILITIES SUPPORT SERVICES	01	14,590.00
CS22-00150	GIRARD EDWARDS STEVENS AND TUC KER LLP	LEGAL FEES-SPECIAL ED	ADMIN-LEGAL COUNSEL	01	96,000.00
CS22-00151	FITZPATRICK DEVELOPMENT GROUP	Make updates to 22-23 HSSP & add transl	ENROLLMENT CENTER	01	2,000.00
CS22-00152	TOTAL EDUCATION SOLUTIONS	AIEP 21-22TUTORING SERVICE CONTRACT	YOUTH DEVELOPMENT	01	13,000.00
CS22-00153	VIRGINIA INTERMILL	SUPPLEMENTAL PROVIDER-VIRGINIA INTERMILL	YOUTH DEVELOPMENT	01	65,000.00
CS22-00155	LISA HARTMAN STIE	Education Consulting for School Districts	SPECIAL EDUCATION DEPARTMENT	01	20,000.00
CS22-00156	LAARNI GALLARDO	LAARNI GALLARDO/CNA/VOCATIONAL NURSING	NEW SKILLS & BUSINESS ED. CTR	11	96,096.00
CS22-00157	GRACE FA'AVESI	2021-22 SUPPLEMENTAL PROVIDER	YOUTH DEVELOPMENT	01	35,880.00
CS22-00158	KRISTINA ZAJIC	WORKSHOP SPEAKER	SPECIAL EDUCATION DEPARTMENT	01	750.00
CS22-00159	HEATHER THOMPSON	WORKSHOP SPEAKER	SPECIAL EDUCATION DEPARTMENT	01	1,500.00
CS22-00160	MUSIC THEATRE INTERNATIONAL	MUSIC THEATRE INTERNATIONAL LICENSING	CALIFORNIA MIDDLE SCHOOL	01	795.81
CS22-00161	EDUCATIONAL TESTING SERVICE ET S	HISSET TESTING	NEW SKILLS & BUSINESS ED. CTR	11	8,000.00
CS22-00162	YOGESH PRABHU	HS Specialty Programs & Open Enrollment 2022-23	ENROLLMENT CENTER	01	35,000.00
CS22-00163	ANA PROFESSIONAL DEVELOPMENT	CULTURAL RELATIVITY IN SCHOOLS/CLASSROOMS TRAINING	MULTILINGUAL EDUCATION DEPT.	01	9,000.00
CS22-00164	CALIFORNIA FIRE FIGHTER JOINT APPRENTICESHIP COMMITTEE	CA FIRE FIGHTERS 2021-2022 APPRENTICESHIP PROGRAM	NEW SKILLS & BUSINESS ED. CTR	11	438,476.65
CS22-00165	CAPITOL TECH SOLUTIONS	DATA ENTREE APPLICATION MODERNIZATION	NUTRITION SERVICES DEPARTMENT	13	474,000.00
CS22-00166	VESTRA LABS LLC	STAFFING FOR SITE COVID TESTING	HEALTH SERVICES	01	1,728,000.00
CS22-00167	LINKED LEARNING ALLIANCE	SA LINKED LEARNING & SCUSD, CCR DEPT 2021-22	CAREER & TECHNICAL PREPARATION	01	107,495.00

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CS22-00168	TOTAL EDUCATION SOLUTIONS	FOSTER YOUTH TUTORING 2019-2020 FY	FOSTER YOUTH SERVICES PROGRAM	01	50,000.00
CS22-00169	INNOVATION BRIDGE, INC.	TUPE Contract - Innovation Bridge	FOSTER YOUTH SERVICES PROGRAM	01	30,670.00
CS22-00170	EARTH MAMA HEALING INC	CURRIULUM SUPPORT GROUP FOR STUDENTS	MARTIN L. KING JR ELEMENTARY	01	16,500.00
N22-00034	CAPITOL SPEECH & REHABILITATIO N SERVICES	AGENCY SERVICES (SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	100,000.00
N22-00044	BEACH CITIES LEARNING LLC	NON PUBLIC SCHOOL (NPS) EDUCATIONAL SERVICES	SPECIAL EDUCATION DEPARTMENT	01	35,000.00
N22-00046	CAPITAL KIDS OCCUPATIONAL THER APY	AGENCY SERVICES (OT/SPEECH)	SPECIAL EDUCATION DEPARTMENT	01	4,400.00
P22-00673	AMAZON CAPITAL SERVICES	SANDWICH BOARD FOR COMMUNICATION WITH FAMS	ENGINEERING AND SCIENCES HS	01	513.84
P22-00674	AMAZON CAPITAL SERVICES	Playground Physical Education Equipement	EARL WARREN ELEMENTARY SCHOOL	01	179.40
P22-00675	AMAZON CAPITAL SERVICES	STANDING DESK FOR STAFF USE	ENGINEERING AND SCIENCES HS	01	172.91
P22-00676	NO TEARS LEARNING INC dba HAND WRITING WITHOUT TEARS	OT MATERIALS	SPECIAL EDUCATION DEPARTMENT	01	12,044.68
P22-00677	AMAZON CAPITAL SERVICES	TECHNOLOGY CORDS	HIRAM W. JOHNSON HIGH SCHOOL	01	65.22
P22-00678	WIPEBOOK	MATH SUPPLIES	ROSEMONT HIGH SCHOOL	01	877.69
P22-00679	AMAZON CAPITAL SERVICES	ACRYLIC PLATE STANDS FOR FRONT OFFICE DISPLAY CASE	JOHN F. KENNEDY HIGH SCHOOL	01	17.39
P22-00680	CRISIS PREVENT INSTITUTE INC	INV # IUS0203603	SPECIAL EDUCATION DEPARTMENT	01	1,500.00
P22-00681	AMAZON CAPITAL SERVICES	JACK ADAPTERS-STEREO ADAPTERS - AUDITORIUM	JOHN F. KENNEDY HIGH SCHOOL	01	115.57
P22-00682	AURORA ENVIRONMENTAL SERVICES	MULTI-SITES SCOPE OF WORK - AURORA ENVIRONMENTAL	RISK MANAGEMENT	01	20,000.00
P22-00683	AURORA ENVIRONMENTAL SERVICES	MULTI-SITES SCOPE OF WORK - AURORA ENVIRONMENTAL	RISK MANAGEMENT	01	26,400.00
P22-00684	ZOHO CORPORATION	MANAGE-ENGINE SUBSCRIPTION/SCUSD.EDU DOMAIN	TECHNOLOGY SERVICES	01	3,968.00
P22-00685	PACIFIC OFFICE AUTOMATION	ink for office copy machines	BG CHACON ACADEMY	09	474.10
P22-00686	GRAINGER INC	RUBBER FLOORING FOR WEIGHT ROOM	HIRAM W. JOHNSON HIGH SCHOOL	01	13,068.99
P22-00687	THE HOME DEPOT PRO	PRYDE - OUTSTANDING INVOICES B21-00648	LUTHER BURBANK HIGH SCHOOL	01	746.85
P22-00688	OFFICE DEPOT	TWO WAY RADIO - PHYLL LAWSON-MOSLEY	CHILD DEVELOPMENT PROGRAMS	12	108.74
P22-00689	DISCOUNT SCHOOL SUPPLY	INST MTRLS - VERNELLE PALMER, RM D7	CHILD DEVELOPMENT PROGRAMS	12	266.48

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P22-00690	LAKESHORE LEARNING MATERIALS	LAKESHORE - TRICYCLES - WOODBINE RM 23	CHILD DEVELOPMENT PROGRAMS	12	931.99
P22-00691	ELLISON EDUCATIONAL EQUIP INC	VAPA SUPPLIES	JOHN D SLOAT BASIC ELEMENTARY	01	711.12
P22-00692	BSN SPORTS LLC	WEIGHT ROOM EQUIPMENT	HIRAM W. JOHNSON HIGH SCHOOL	01	7,112.78
P22-00693	LAKESHORE LEARNING MATERIALS	COVID INST MTRLS - CHRISTINA ALVA	CHILD DEVELOPMENT PROGRAMS	12	1,576.54
P22-00694	GLENDALE PARADE STORE LLC	FLAG STAND AND POLE ACCESSORIES	LUTHER BURBANK HIGH SCHOOL	01	436.75
P22-00695	BEHAVIOR ADVANTAGE LLC	ANNUAL SUBSCRIPTION: INVOICE 271	SPECIAL EDUCATION DEPARTMENT	01	3,500.00
P22-00696	CDW GOVERNMENT	VMware Support Renewal, 9/15/21 - 9/16/22	TECHNOLOGY SERVICES	01	10,160.00
P22-00697	AMAZON CAPITAL SERVICES	LOW INCIDENCE (OT)	SPECIAL EDUCATION DEPARTMENT	01	91.28
P22-00698	CDW GOVERNMENT	HP Printers for Attendance & Engagement Team	ENROLLMENT CENTER	01	10,332.73
P22-00699	CDW GOVERNMENT	CLASSROOM PRINTERS	ROSEMONT HIGH SCHOOL	01	1,887.55
P22-00700	APPLE INC	MACBOOK PRO 2022	STUDENT SUPPORT&HEALTH SRVCS	01	104,643.26
P22-00701	APPLE INC	CHIO SAEPHANH-LAW & JUSTICE PGM-IPADS/ACCESSORIES	CAREER & TECHNICAL PREPARATION	01	13,941.99
P22-00702	OFFICE DEPOT	USB HUBS FOR HELP DESK	TECHNOLOGY SERVICES	01	147.88
P22-00703	JOHNSON CONTROLS INC	COVID - HVAC MATERIALS/PROGRAMMING FOR CAJ	FACILITIES MAINTENANCE	01	809,906.00
P22-00704	CDW GOVERNMENT	HP LASER JET PRO PRINTERS FOR TEACHERS	JOHN F. KENNEDY HIGH SCHOOL	01	2,990.63
P22-00705	SELPA ADMINISTRATORS Humbolt - Del Norte SELPA	SELPA DUES (2021-2022)	SPECIAL EDUCATION DEPARTMENT	01	1,300.00
P22-00706	CDW GOVERNMENT	DOC CAMS FOR CLASSROOMS	SUTTER MIDDLE SCHOOL	01	1,740.22
P22-00707	BATTERY SYSTEMS	CUSTODIAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	691.59
P22-00708	BATTERY SYSTEMS	CUSTODIAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	1,137.61
P22-00709	CDW GOVERNMENT	C&I Fax Machine	ACADEMIC OFFICE	01	353.69
P22-00710	HOME CAMPUS	ATHLETIC CLEARANCE INVOICE# 6108	ROSEMONT HIGH SCHOOL	01	895.00
P22-00711	WEVIDEO	WEVIDEO LICENSE - STUDENTS	TECHNOLOGY SERVICES	01	11,515.80
P22-00712	CDW GOVERNMENT	NEW FUSER KIT FOR OFFICE COLOR PRINTER	C. K. McCLATCHY HIGH SCHOOL	01	196.25
P22-00713	ACCREDITING COMMISSION FOR SCHOOLS, WASC	WASC Membership/ Visit Fee	THE MET	09	2,600.00
P22-00714	CALIFORNIA INTERSCHOLASTIC FEDERATION	CIF STATE DUES	LUTHER BURBANK HIGH SCHOOL	01	1,459.92

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00715	SCHOOL SPECIALTY	STOOLS FOR 102	AMERICAN LEGION HIGH SCHOOL	01	506.19
P22-00716	DISCOUNT SCHOOL SUPPLY	COVID INST MTRLS - CHRISTINA ALVA	CHILD DEVELOPMENT PROGRAMS	12	645.76
P22-00717	OFFICE DEPOT	ENGLISH DEPARTMENT FOLDERS	ROSEMONT HIGH SCHOOL	01	1,012.31
P22-00718	OFFICE DEPOT	OFFICE CHAIR FOR REGISTRAR	AMERICAN LEGION HIGH SCHOOL	01	168.82
P22-00719	OFFICE DEPOT	SIT TO STAND DESK RISER FOR COUNSELOR	JOHN F. KENNEDY HIGH SCHOOL	01	182.69
P22-00720	GRAINGER INC	PALLET JACK	SUTTER MIDDLE SCHOOL	01	514.05
P22-00721	OFFICE DEPOT	COVID INST MTRLS - CHRISTINA ALVA	CHILD DEVELOPMENT PROGRAMS	12	167.46
P22-00722	DISCOUNT SCHOOL SUPPLY	INST MTRLS - AMY RONSHEIMER	CHILD DEVELOPMENT PROGRAMS	12	277.05
P22-00723	EDGEWOOD PRESS INC	FRIDAY FOLDERS	HOLLYWOOD PARK ELEMENTARY	01	977.78
P22-00724	BOOKS EN MORE	SUPPLEMENTAL READING MATERIAL FOR 5TH GRADE GATE	PONY EXPRESS ELEMENTARY SCHOOL	01	229.32
P22-00725	GBC GENERAL BINDING CORP	LAMINATOR	ROSEMONT HIGH SCHOOL	01	2,424.04
P22-00726	LEARNING A-Z	READING SUPPORT	CESAR CHAVEZ INTERMEDIATE	01	658.83
P22-00727	SUSAN GIBSON	REIMBURSEMENT - SUSAN GIBSON	NEW JOSEPH BONNHEIM	09	567.92
P22-00728	PACIFIC OFFICE AUTOMATION	RISO SERVICE AGREEMENT FOR 76691475	JOHN F. KENNEDY HIGH SCHOOL	01	100.00
P22-00729	AMAZON CAPITAL SERVICES	AMAZON - DESK DIVIDERS - PRESCHOOL STUDENTS	CHILD DEVELOPMENT PROGRAMS	12	4,876.50
P22-00730	APPLE INC	DHH CARES FUND	SPECIAL EDUCATION DEPARTMENT	01	18,698.12
P22-00731	PITNEY BOWES INC	POSTAGE 2020/2021	JOHN D SLOAT BASIC ELEMENTARY	01	925.56
P22-00732	NORTHSTAR AV	NORTHSTAR AV ELPLP60 BULB	AMERICAN LEGION HIGH SCHOOL	01	348.00
P22-00733	AEMS ATHLETICS LEAGUE	VOLLEBALL LEAGUE FEES INVOICE	SAM BRANNAN MIDDLE SCHOOL	01	425.00
P22-00734	APPLE INC	LOW INCIDENCE (OT)	SPECIAL EDUCATION DEPARTMENT	01	2,857.14
P22-00735	DUDE SOLUTIONS INC	SCHOOLDUDE ANNUAL RENEWAL 7/1/2021 TO 6/30/2022	FACILITIES SUPPORT SERVICES	01	55,291.81
P22-00736	AMAZON CAPITAL SERVICES	CELL PHONE COVER	PURCHASING SERVICES	01	24.99
P22-00737	AMAZON CAPITAL SERVICES INC	tetherball hooks	MARK TWAIN ELEMENTARY SCHOOL	01	32.55
P22-00738	AMAZON CAPITAL SERVICES	PURCHASE USB ADAPTERS FOR IPAD CHARGING CART	C. K. McCLATCHY HIGH SCHOOL	01	111.48

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00739	AMAZON CAPITAL SERVICES	BOARD GAMES AND MATERIALS FOR LPPA CLASSROOM	C. K. McCLATCHY HIGH SCHOOL	01	213.31
P22-00740	SAENZ LANDSCAPE CONSTRUCTION	LISBON CONCRETE REPAIRS	FACILITIES MAINTENANCE	01	7,362.00
P22-00741	MCKESSON MEDICAL SURGICAL INC	MA BOOKSTORE SUPPLIES	NEW SKILLS & BUSINESS ED. CTR	11	415.15
P22-00742	GOPHER SPORT	GOPHER PE	WOODBINE ELEMENTARY SCHOOL	01	5,212.15
P22-00743	FOLLETT SCHOOL SOLUTIONS	RESOUC E BOOKS - OUTSTANDING INVOICES 20-21	LUTHER BURBANK HIGH SCHOOL	01	1,570.46
P22-00744	FOLLETT SCHOOL SOLUTIONS	BOOKS FOR LPPA ELA CLASS	C. K. McCLATCHY HIGH SCHOOL	01	1,343.11
P22-00745	SCHOOL SPECIALTY	supplemental materials for student centers	BG CHACON ACADEMY	09	204.39
P22-00746	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	SPEECH PROTOCOLS-PEARSONS	SPECIAL EDUCATION DEPARTMENT	01	1,170.68
P22-00747	PACIFIC OFFICE AUTOMATION	RISO INK & MASTERS	A. M. WINN - K-8	01	147.90
P22-00748	ELLIS & ELLIS SIGNS & DISPLAYS	MISSION STATEMENT WALL SIGN FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	2,016.23
P22-00749	BSN SPORTS LLC	ATHLETICS BASEBALL UNIFORMS	HIRAM W. JOHNSON HIGH SCHOOL	01	2,852.08
P22-00750	STERLING ADAPTIVES LLC	VI MATERIAL (Haines)	SPECIAL EDUCATION DEPARTMENT	01	337.13
P22-00751	JON K TAKATA CORP RESTORATION MANAGEMENT CO	FERN BACON RM 5&6 MOLD REMEDIATION	FACILITIES MAINTENANCE	01	9,192.35
P22-00752	LINMOORE FENCING AND IRON WORK S	MOWER OVERHANG @ REDDING AVENUE SITE	FACILITIES MAINTENANCE	01	46,400.00
P22-00753	WAYSIDE PUBLISHING	CLASSROOM PROGRAM	ROSEMONT HIGH SCHOOL	01	23,240.45
P22-00754	AMAZON CAPITAL SERVICES	PRESCHOOL MATERIALS (Ethel Phillips)	SPECIAL EDUCATION DEPARTMENT	01	32.60
P22-00755	TEACHER CREATED RESOURCES	SPED INSTRUCTIONAL - GUILD RM D 1	KIT CARSON INTL ACADEMY	01	72.35
P22-00756	SCUSD - US BANK CAL CARD	GAS CYLINDER REPLACEMENT FOR OFFICE CHAIR	PURCHASING SERVICES	01	71.31
P22-00757	OFFICE DEPOT	PURCHASE TABLES SCHOOL	CAROLINE WENZEL ELEMENTARY	01	389.94
P22-00758	PACIFIC OFFICE AUTOMATION	RISO MAINTENANCE AGREEMENT 2021/22 (43 E2425)	CROCKER/RIVERSIDE ELEMENTARY	01	250.00
P22-00759	PACIFIC OFFICE AUTOMATION	RISO MAINTENANCE AGREEMENT 2021/22 (43 E1948)	CROCKER/RIVERSIDE ELEMENTARY	01	250.00

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00760	PACIFIC OFFICE AUTOMATION	RISO AGREEMENT	SUTTERVILLE ELEMENTARY SCHOOL	01	101.00
P22-00761	PACIFIC OFFICE AUTOMATION	RISO EZ220 MAINTENANCE AGREEMENT	LUTHER BURBANK HIGH SCHOOL	01	200.00
P22-00762	ROCHESTER 100 INC	PARENT/TEACHER COMMUNICATOR FOLDER	EARL WARREN ELEMENTARY SCHOOL	01	367.03
P22-00763	FRANKLIN COVEY CLIENT SALES	LEADER IN ME GUIDE BOOKS	ISADOR COHEN ELEMENTARY SCHOOL	01	533.87
P22-00764	LEVEL LEARNING INC	LEVEL LEARNING - MANDARIN CLASS	SUTTER MIDDLE SCHOOL	01	2,656.00
P22-00765	PRO-ED INC	SPEECH MATERIAL (PRO-ED)	SPECIAL EDUCATION DEPARTMENT	01	2,319.08
P22-00766	SELF	SELF - Schools Excess Liability Fund	RISK MANAGEMENT	01	52,246.35
P22-00767	GRAPHIC PROMOTIONS	CK DESK SUPPLIES FOR SITE KITCHENS	NUTRITION SERVICES DEPARTMENT	13	9,629.82
P22-00768	HEADED2 LLC	CAREER ZONE BASIC UPGRADE: INVOICE 0459	SPECIAL EDUCATION DEPARTMENT	01	8,000.00
P22-00769	SONOVA USA INC	VI CARES FUNDNG (Velasco)	SPECIAL EDUCATION DEPARTMENT	01	18,132.45
P22-00770	LIGHTSPEED TECHNOLOGIES INC	VI CARES FUNDNG (Velasco)	SPECIAL EDUCATION DEPARTMENT	01	15,656.25
P22-00771	NORTHSTAR AV	PROJECTOR LAMPS FOR CLASSROOMS	C. K. McCLATCHY HIGH SCHOOL	01	913.50
P22-00772	IVS COMPUTER TECHNOLOGIES	DHH CARES FUND	SPECIAL EDUCATION DEPARTMENT	01	4,905.18
P22-00773	METRO LEAGUE	METRO LEAGUE DUES - 2021 - 2022	JOHN F. KENNEDY HIGH SCHOOL	01	1,510.00
P22-00774	CALIFORNIA INTERSCHOLASTIC FEDERATION	CIF STATE-LEVEL DUES FY22	C. K. McCLATCHY HIGH SCHOOL	01	2,184.16
P22-00775	CIF SAC JOAQUIN SECTION METROPOLITAN LEAGUE	CIFSJS SECTION-LEVEL DUES FY22	C. K. McCLATCHY HIGH SCHOOL	01	1,912.80
P22-00776	CIF SAC-JOAQUIN SECTION	CIF SAC-JOAQUIN SECTION LEAGUE DUES 2021-2022	JOHN F. KENNEDY HIGH SCHOOL	01	1,879.20
P22-00777	CALIFORNIA INTERSCHOLASTIC FEDERATION	CIF STATE LEVEL DUES 2021 - 2022	JOHN F. KENNEDY HIGH SCHOOL	01	2,110.24
P22-00778	PACIFIC OFFICE AUTOMATION	RISO MAINTENANCE AGREEMENT 2021/22 (43 E2337)	CROCKER/RIVERSIDE ELEMENTARY	01	250.00
P22-00779	INDUSTRIAL SONLIGHT CORP dba SONLIGHT COMMUNICATIONS	EQUIPMENT/ INSTALLATION -TV STUDIO @RHS	CAREER & TECHNICAL PREPARATION	01	13,799.75
P22-00780	GBC GENERAL BINDING CORP	REPAIR LAMINATOR MACHINE	EARL WARREN ELEMENTARY SCHOOL	01	312.00
P22-00781	US FOODSERVICE	US FOODS INVOICES 2020 21	AMERICAN LEGION HIGH SCHOOL	01	903.44
P22-00782	MERCURIUS	CLASSROOM SUPPLIES	A. M. WINN - K-8	01	820.44

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00783	AMAZON CAPITAL SERVICES	DHH CARES FUND	SPECIAL EDUCATION DEPARTMENT	01	496.17
P22-00784	SCOE SCOE COMMUNICATIONS OFFIC E	SLY PARK CAMP DEPOSIT 2021/2022	JOHN D SLOAT BASIC ELEMENTARY	01	600.00
P22-00785	PRAXIS TESTING STRATEGIES	ST. FRANCIS HS CARES FUNDS	CONSOLIDATED PROGRAMS	01	7,600.00
P22-00786	DELTA WIRELESS INC	COVID Funding - Hand Held Radios - Safety Protocol	RISK MANAGEMENT	01	5,861.08
P22-00787	AMAZON CAPITAL SERVICES	TECHNOLOGY CORDS-USBC	HIRAM W. JOHNSON HIGH SCHOOL	01	127.53
P22-00788	FOLLETT SCHOOL SOLUTIONS	TREAT-AS-CONFIRMING - FOLLETT BOOK ORDER FROM FY21	C. K. McCLATCHY HIGH SCHOOL	01	1,456.19
P22-00789	SCUSD - US BANK CAL CARD	LA Times Subscription	BUSINESS SERVICES	01	98.00
P22-00790	METRO LEAGUE	METRO LEAGUE 2021-22	LUTHER BURBANK HIGH SCHOOL	01	1,510.00
P22-00791	CHRIS POULEY	REIMB GOLF BAGS AND UNIFORM	LUTHER BURBANK HIGH SCHOOL	01	1,076.27
P22-00792	DELTA WIRELESS INC	RADIOS FOR NEW STAFF	ENGINEERING AND SCIENCES HS	01	951.16
P22-00793	WEST COAST ARBORISTS INC	TREE SERVICE - JOHN CABRILLO	FACILITIES MAINTENANCE	01	1,500.00
P22-00794	PLATT ELECTRIC SUPPLY	COVID - ELECTRICAL MATLS TEMP CHECKS ALL SITES	FACILITIES MAINTENANCE	01	4,598.19
P22-00795	AMAZON CAPITAL SERVICES	CLASSROOM BOOK SET	WASHINGTON ELEMENTARY SCHOOL	01	367.95
P22-00796	EE ATHLETICS LEAGUE	2021 VOLLEYBALL LEAGUE REGISTRATION FEES	WILL C. WOOD MIDDLE SCHOOL	01	425.00
P22-00797	READING RESEARCH ASSOCIATES	KEYPHONICS	LEATAATA FLOYD ELEMENTARY	01	750.00
P22-00798	ADMINISTRATIVE SOFTWARE AP INC	ASAP ATTENDANCE SYSTEM FOR ADULT ED SITES	ADULT EDUCATION/SKILL CTR.	11	17,044.56
P22-00799	LAMINATION DEPOT	LAMINATOR NEEDED FOR STUDENT PROJECTS IU	ENGINEERING AND SCIENCES HS	01	1,726.41
P22-00800	CDW GOVERNMENT	SLP & PSYCH -CARES FUND	SPECIAL EDUCATION DEPARTMENT	01	14,407.20
P22-00801	METRO LEAGUE	METRO LEAGUE DUES FY22	C. K. McCLATCHY HIGH SCHOOL	01	1,510.00
P22-00802	OFFICE DEPOT	TWO WAY RADIO - JILL SUTTER & NOEL ESTACIO	CHILD DEVELOPMENT PROGRAMS	12	108.74
P22-00803	OFFICE DEPOT	TWO WAY RADIO - KRISTEN ENCINAS & NOEL ESTACIO	CHILD DEVELOPMENT PROGRAMS	12	108.74
P22-00804	MIMEO.COM INC SCHOOL PLANNER C O	Equity Curriculum Books	ACADEMIC OFFICE	01	2,372.50
P22-00805	LAKESHORE LEARNING MATERIALS	QRIS INST MTRLS - DIANA FRANCO	CHILD DEVELOPMENT PROGRAMS	12	349.20
P22-00806	Equipmentsshare.com	PRYDE - EQUIPMENT RENTAL	LUTHER BURBANK HIGH SCHOOL	01	1,112.84

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00807	BATTERY SYSTEMS	BATTERIES	ALBERT EINSTEIN MIDDLE SCHOOL	01	3,106.81
P22-00808	PLASCO ID HOLDINGS dba IDW LLC	REPLACEMENT RIBBON FOR ID CARD PRINTER	AMERICAN LEGION HIGH SCHOOL	01	207.65
P22-00809	LRP PUBLICATIONS INC	SCHOOL LAW BRIEFINGS NEWSLETTER	ADMIN-LEGAL COUNSEL	01	259.50
P22-00810	ROSS RECREATION EQUIPMENT INC	MLK PLAY STRUCTURE DECK REPLACEMENT	FACILITIES MAINTENANCE	01	5,386.71
P22-00811	GEO DRILLING FLUIDS INDUSTRIAL MINERALS CO	KILNS	LUTHER BURBANK HIGH SCHOOL	01	9,020.81
P22-00812	Oransi LLC	COVID-19 AIR PURIFIERS FOR VARIOUS LOCATIONS	FACILITIES MAINTENANCE	01	112,828.13
P22-00813	GARY BYRDSONG	REIMB 2108 FOR FIELD SUPPLIES & EQUIP RENTAL	LUTHER BURBANK HIGH SCHOOL	01	693.84
P22-00814	SACRAMENTO COUNTY OFFICE OF ED UCATION	TITLE II CAPITAL CHRISTIAN SCOE	CONSOLIDATED PROGRAMS	01	5,400.00
P22-00815	EAN SERVICES LLC	CONFIRMING: COVID-19 RENTAL OF VEHICLES	FACILITIES MAINTENANCE	01	37,852.79
P22-00816	HEIECK SUPPLY	COVID-19 REPAIR KITS FOR DRINKING FOUNTAINS	FACILITIES MAINTENANCE	01	12,890.14
P22-00817	HEIECK SUPPLY	ELECTRIC WATER COOLERS WITH BOTTLE FILLER	FACILITIES SUPPORT SERVICES	01	301,167.77
P22-00818	OFFICE DEPOT	CD PLAYER - ANGELLE CARSON	CHILD DEVELOPMENT PROGRAMS	12	65.24
P22-00819	OFFICE DEPOT	BOOMBOX & TONER - CHONG VANG	CHILD DEVELOPMENT PROGRAMS	12	207.28
P22-00820	CENTER FOR THE COLLABORATIVE CLASSROOM	SIPPS CURRICULUM	A. M. WINN - K-8	01	25,312.38
P22-00821	BOOKS EN MORE	SUPPLEMENTAL READING MATERIALS 5TH GRADE GATE	PONY EXPRESS ELEMENTARY SCHOOL	01	232.91
P22-00822	STEVEN LEE HEIMLER	AP WORLD CURRICULUM	WEST CAMPUS	01	140.29
P22-00823	ROBERT E SMITH dba ALL AWARDS	STUDENT SPIRIT WEAR 2021-2022 - CONFIRMING ORDER	CAMELLIA BASIC ELEMENTARY	01	4,576.03
P22-00824	HOME CAMPUS	HOME CAMPUS SOFTWARE, ATH DEPT	C. K. McCLATCHY HIGH SCHOOL	01	895.00
P22-00825	CDW GOVERNMENT	PRASHAR - HP STYLUS PEN	WEST CAMPUS	01	59.28
P22-00826	CDW GOVERNMENT	PRINTER FOR STUDENT ACCESS	ENGINEERING AND SCIENCES HS	01	1,082.14
P22-00827	MSI MECHANICAL SYS	MECHANICAL SYSTEMS INSTALLATION	JOHN H. STILL - K-8	01	7,470.00
P22-00828	TRIMARK	PURCHASING SUPPLIES FOR AM. LEGION -CULINARY ARTS	CAREER & TECHNICAL PREPARATION	01	664.03
P22-00829	OFFICE DEPOT	AV PRESENTATION CARTS	WILL C. WOOD MIDDLE SCHOOL	01	432.83

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00830	AMAZON CAPITAL SERVICES	MATH CLASSROOM POSTERS & CALIFORNIA FLAG	WILL C. WOOD MIDDLE SCHOOL	01	139.09
P22-00831	LUX BUS AMERICA CO	INVOICE FOR ATHLETIC TRANSPORTATION - 9-3-21	JOHN F. KENNEDY HIGH SCHOOL	01	1,260.25
P22-00832	MIND RESEARCH INSTITUTE	ST Math Site Subscription License	DAVID LUBIN ELEMENTARY SCHOOL	01	18,000.00
P22-00833	BMI IMAGING SYSTEM	BMI ServiceMaintenance Agreement	STUDENT SUPPORT AND FAMILY SER	01	1,471.70
P22-00834	BIG PICTURE CO INC BIG PICTURE LEARNING	Imblaze Internship Mgmt. Program	THE MET	09	9,300.00
P22-00835	CDW GOVERNMENT	PROTECTIVE CASES FOR N.S TABLETS	NUTRITION SERVICES DEPARTMENT	13	636.19
P22-00836	BARNES & NOBLE BOOKSTORES INC ACCT 5858824	RESOURCE BOOKS	LUTHER BURBANK HIGH SCHOOL	01	212.68
P22-00837	RENAISSANCE LEARNING INC	ACCELERATED READER/ELA	HUBERT H BANCROFT ELEMENTARY	01	3,506.25
P22-00838	SCHOOL HEALTH CORP	HEALTH ROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	117.24
P22-00839	B&H FOTO & ELECTRONICS CORP B& H PHOTO-VIDEO	S. SINGER@RHS-CANON LENS, CAMERA KIT/ACCESSORIES	CAREER & TECHNICAL PREPARATION	01	804.38
P22-00840	IPEVO INC	IPEVO DOCU CAMERA	JOHN BIDWELL ELEMENTARY	01	729.37
P22-00841	FOLLETT SCHOOL SOLUTIONS	LIBRARY BOOKS	LUTHER BURBANK HIGH SCHOOL	01	841.14
P22-00842	THE HOME DEPOT PRO	UTILITY CART	LUTHER BURBANK HIGH SCHOOL	01	159.07
P22-00843	JEFFREY JOHNSON	REIMB 2109 FOR RESOURCE BOOKS	LUTHER BURBANK HIGH SCHOOL	01	433.50
P22-00844	COLLEGE BOARD	COLLEGE BOARD MEMBERSHIP 2021-22	GIFTED AND TALENTED EDUCATION	01	400.00
P22-00845	AMAZON CAPITAL SERVICES	FREEZER GLOVES FOR NUTRITION WAREHOUSE	NUTRITION SERVICES DEPARTMENT	01	132.46
P22-00846	PREMIER FOOD SAFETY	PREMIER FOOD SAFETY-CERTIFICATION FEE (2021-22)	CAREER & TECHNICAL PREPARATION	01	262.35
P22-00847	AMAZON CAPITAL SERVICES	ICE PACKS	JOHN D SLOAT BASIC ELEMENTARY	01	91.60
P22-00848	AMAZON CAPITAL SERVICES	EQUIPMENT FOR THE PICK MEDIA CLASS - HECKEY	SUTTER MIDDLE SCHOOL	01	198.77
P22-00849	CDW GOVERNMENT	Computer Accessories	BUSINESS SERVICES	01	239.46
P22-00850	DELTA WIRELESS INC	RADIO BASE FOR MAIN OFFICE	SUTTER MIDDLE SCHOOL	01	719.98
P22-00851	DELTA WIRELESS INC	SECURITY RADIOS	OAK RIDGE ELEMENTARY SCHOOL	01	2,799.21
P22-00852	OFFICE DEPOT	CUISINART COFFEE PLUS	JOHN BIDWELL ELEMENTARY	01	107.66

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00853	LAKESHORE LEARNING MATERIALS	LAKESHORE - TRICYCLES - JOHN BIDWELL RM 21	CHILD DEVELOPMENT PROGRAMS	12	1,365.90
P22-00854	PACIFIC OFFICE AUTOMATION	RISO GR1700 CONTRACT RENEWAL	NICHOLAS ELEMENTARY SCHOOL	01	765.00
P22-00855	APPLE INC	IPADS FOR CAMERA SYSTEM	SUCCESS ACADEMY	01	4,669.80
P22-00856	SIERRA NATIONAL ASPHALT	RE-PAVEMENT OF ASPHALT - EARL WARREN	FACILITIES MAINTENANCE	01	3,591.00
P22-00857	SIERRA NATIONAL ASPHALT	RE-PAVEMENT OF ASPHALT - MATSUYAMA	FACILITIES MAINTENANCE	01	3,865.00
P22-00858	SIERRA NATIONAL ASPHALT	RE-PAVEMENT OF ASPHALT - WOODBINE	FACILITIES MAINTENANCE	01	3,958.00
P22-00859	GENERATION GENIUS INC	SUBSCRIPTION RENEWAL FY22-SCIENCE LESSONS	WASHINGTON ELEMENTARY SCHOOL	01	995.00
P22-00860	AEMS ATHLETICS LEAGUE	VOLLEYBALL LEAGUE FEE	ENGINEERING AND SCIENCES HS	01	425.00
P22-00861	GRAINGER INC	COVID - Safety Protocol - Cots Covers	RISK MANAGEMENT	01	5,220.00
P22-00862	TROXELL COMMUNICATIONS INC	Doc Cameras for Cap City	TECHNOLOGY SERVICES	01	8,107.31
P22-00863	CDW GOVERNMENT	WIRELESS ACCESS POINTS (WAP) - ADDITIONAL	TECHNOLOGY SERVICES	01	91,483.62
P22-00864	AMAZON CAPITAL SERVICES	DESK FOR STUDENT TECH EQUIPMENT	ENGINEERING AND SCIENCES HS	01	76.01
P22-00865	AMAZON CAPITAL SERVICES	DOUBLE SIDED X-Y AXIS DRY ERASE MATS	WASHINGTON ELEMENTARY SCHOOL	01	349.47
P22-00866	AMAZON CAPITAL SERVICES	CLASSROOM MATERIAL	WASHINGTON ELEMENTARY SCHOOL	01	379.08
P22-00867	LINDA BEICHLER dba PROMOTIONS PLUS	PE CLOTHES	SUTTER MIDDLE SCHOOL	01	20,154.65
P22-00868	NEARPOD INC	Nearpod 21-22	ACADEMIC OFFICE	01	189,000.00
P22-00869	TEXTHelp INC	Read & Write 21-22	ACADEMIC OFFICE	01	160,672.68
P22-00871	WINSOR LEARNING INC	Sonday System License Renewal	ACADEMIC OFFICE	01	7,470.00
P22-00872	PIE PIPE AND SUPPLY LLC	SS DRAIN COVERS FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	7,566.52
P22-00873	GRAPHIC PROMOTIONS	NS UNIFORM CAPS / LONG SLEEVE SHIRTS	NUTRITION SERVICES DEPARTMENT	13	21,399.83
P22-00875	EXCEL PHOTOGRAPHERS	STUDENT INCENTIVES	JOHN D SLOAT BASIC ELEMENTARY	01	2,336.23
P22-00876	KLINE MUSIC INC	MUSICAL INSTRUMENTS	JOHN D SLOAT BASIC ELEMENTARY	01	2,162.67
P22-00877	BOOKS EN MORE	LAW- SUPPLEMENTAL BOOKS	HIRAM W. JOHNSON HIGH SCHOOL	01	2,951.48
P22-00878	THE HOME DEPOT PRO	TRASH PICKERS	WOODBINE ELEMENTARY SCHOOL	01	77.65
P22-00879	SCHOLASTIC BOOK CLUBS INC	SCHOLASTIC NEWS	PONY EXPRESS ELEMENTARY SCHOOL	01	651.14
P22-00880	COTTON SHOPPE	LPPA UNIFORMS	C. K. McCLATCHY HIGH SCHOOL	01	599.84

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00881	OFFICE DEPOT	HMS BACK ORDERED BINDERS	HIRAM W. JOHNSON HIGH SCHOOL	01	783.48
P22-00882	SCHOOL NURSE SUPPLY INC	NURSE SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	282.47
P22-00883	BLICK ART MATERIALS LLC	SUPPLIES FOR ART CLASS - B. TEWELES	JOHN F. KENNEDY HIGH SCHOOL	01	299.07
P22-00884	EXCEL FITNESS SOLUTIONS LLC	ITEMS AND REPAIRS FOR THE P. E. DEPARTMENT	JOHN F. KENNEDY HIGH SCHOOL	01	2,872.09
P22-00885	SCHOOL SPECIALTY	SENSORY ITEMS FOR SPECIAL ED CLASS - C. STIDGER	JOHN F. KENNEDY HIGH SCHOOL	01	216.28
P22-00886	LUX BUS AMERICA CO	ATHLETIC TRANSPORTATION FOR JV FB	JOHN F. KENNEDY HIGH SCHOOL	01	1,190.25
P22-00887	PITNEY BOWES INC	PURCHASE POWER FOR POSTAGE MACHINE	JOHN F. KENNEDY HIGH SCHOOL	01	915.45
P22-00888	PITNEY BOWES INC	INVOICE FOR LATE FEE -POSTAGE MACHINE	JOHN F. KENNEDY HIGH SCHOOL	01	32.60
P22-00889	PITNEY BOWES INC	AMOUNT DUE-POSTAGE ACCOUNT - COLLECTIONS	JOHN F. KENNEDY HIGH SCHOOL	01	30.00
P22-00890	PITNEY BOWES INC	PURCHASE POWER FOR POSTAGE MACHINE	JOHN F. KENNEDY HIGH SCHOOL	01	56.66
P22-00891	GARRETT KIRKLAND	REIMBURSEMENT-KIRKLAND PRESERVICE	HIRAM W. JOHNSON HIGH SCHOOL	01	619.86
P22-00892	COUNTY OF SACRAMENTO ENVIRONME NTAL MANAGEMENT DEPT	HAZARDOUS WASTE CHARGE - 9-17-2021	JOHN F. KENNEDY HIGH SCHOOL	01	1,188.00
P22-00893	LH CONNECTED	StrideTrack 1 Year Subscriptions	EQUITY, ACCESS & EXCELLENCE	01	7,940.00
P22-00894	BATTERY SYSTEMS # 07	GOLF CART BATTERIES	HIRAM W. JOHNSON HIGH SCHOOL	01	1,719.08
P22-00895	TROXELL COMMUNICATIONS INC	INSTALLATION OF PROJECTOR FOR INSTRUCTION	OAK RIDGE ELEMENTARY SCHOOL	01	1,168.21
P22-00896	CDW GOVERNMENT	OFFICE EQUIPMENT FOR NEW EMPLOYEES	HUMAN RESOURCE SERVICES	01	7,152.29
P22-00897	CDW GOVERNMENT	PRINTER FOR LISA STEVENS - NURSE HJ FEC	CHILD DEVELOPMENT PROGRAMS	12	682.85
P22-00898	CDW GOVERNMENT	HP PRODESK 600 G5 DESKTOP MINI 16GB	JOHN BIDWELL ELEMENTARY	01	1,140.05
P22-00899	EE ATHLETICS LEAGUE	2021 MIDDLE SCHOOL VOLLEYBALL LEAGUE FEE	GENEVIEVE DIDION ELEMENTARY	01	425.00
P22-00900	TEAMCAST LLC	ATHLETICS- SOCCER UNIFORMS	HIRAM W. JOHNSON HIGH SCHOOL	01	5,017.55
P22-00901	DECKER INC	CAPS FOR CHAIRS	SUTTER MIDDLE SCHOOL	01	92.81
P22-00902	OFFICE DEPOT	HEADPHONES FOR EL STUDENTS	HIRAM W. JOHNSON HIGH SCHOOL	01	260.78
P22-00903	SCHOLASTIC, INC. ORDER DESK	SCHOLASTIC NEWS & SCIENCE SPIN MAGAZINES	CROCKER/RIVERSIDE ELEMENTARY	01	5,536.54
P22-00904	JING REN	DOC CAM FOR CLASSROOM - REN	SUTTER MIDDLE SCHOOL	01	427.53

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00905	AMAZON CAPITAL SERVICES	MONTHLY CHARACTER TRAIT AWARD	EARL WARREN ELEMENTARY SCHOOL	01	299.40
P22-00906	LAKESHORE LEARNING MATERIALS	PRESCHOOL BEDDING 26 CLASSES - LAKESHORE	CHILD DEVELOPMENT PROGRAMS	12	23,892.38
P22-00907	GAIL NAKAMURA	8' folding tables for students during lunch	GENEVIEVE DIDION ELEMENTARY	01	956.76
P22-00908	LUTHER BURBANK STUDENT ACTIVIT Y	REIMB 2107 FOR CIF SAC-JOQUIN SECTION DUE	LUTHER BURBANK HIGH SCHOOL	01	1,423.60
P22-00909	SCUSD - US BANK CAL CARD	TREAT AS CONFIRMING- FEE FOR POST OFFICE BOX	PURCHASING SERVICES	01	593.00
P22-00910	NORTHSTAR AV	PROJECTOR REPLACEMENT LAMPS FOR CLASSROOM	C. K. McCLATCHY HIGH SCHOOL	01	763.43
P22-00911	GRAINGER INC	EQUIPMENT FOR RAINY DAY COVID MITIGATION	A. M. WINN - K-8	01	3,065.24
P22-00912	Academic Health Plans, Inc	Academic Health Plans, Inc.- Insurance PreK- K12	RISK MANAGEMENT	01	2,993.89
P22-00913	GOPHER SPORT	BALLS FOR PE	CALIFORNIA MIDDLE SCHOOL	01	305.01
P22-00914	DEMCO INC	LIBRARY SUPPLIES	CALIFORNIA MIDDLE SCHOOL	01	301.12
P22-00915	CAROLINA BIOLOGICAL SUPPLY CO ACCT #121087	SCIENCE PURCHASE HOTPLATES CAROLINA	AMERICAN LEGION HIGH SCHOOL	01	945.31
P22-00916	LAKESHORE LEARNING MATERIALS	J MARSHALL ROXANE SJOLUND - RM 1 SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	1,085.11
P22-00917	OFFICE DEPOT	HEADPHONES FOR STUDENT CLASSROOM USE	C. K. McCLATCHY HIGH SCHOOL	01	182.48
P22-00918	FOLLETT SCHOOL SOLUTIONS	TREAT-AS-CONFIRMING-FOLLETT FY21 BK ORDER	C. K. McCLATCHY HIGH SCHOOL	01	77.52
P22-00919	BOOKS EN MORE	BOOKS FOR EL STUDENGTS - S. PELLA	JOHN F. KENNEDY HIGH SCHOOL	01	3,841.79
P22-00920	GOPHER SPORT	PE PURCHASE 1 2021-2022	AMERICAN LEGION HIGH SCHOOL	01	1,286.61
P22-00921	AMAZON.COM	SAT/AP TESTING SUPPLIES	WEST CAMPUS	01	483.27
P22-00922	A1 TRADING CO	CARE Tee Shirts - Attendance & Engagement Team	ENROLLMENT CENTER	01	1,685.19
P22-00924	LAKESHORE LEARNING MATERIALS	LAKESHORE - ELDER CREEK DANITA McCRA Y RM 4	CHILD DEVELOPMENT PROGRAMS	12	602.13
P22-00925	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	SCHOOLASTIC NEW & SCIENCE SPIN CLASSROOM MAGAZINES	WILLIAM LAND ELEMENTARY	01	2,703.09
P22-00926	CITY OF SACRAMENTO REVENUE DIV ISION	SOCCER FIELD DUES - OCTOBER	ENGINEERING AND SCIENCES HS	01	24.00
P22-00927	BOOKS EN MORE	BOOKS FOR ENGLISH DEPARTMENT	ENGINEERING AND SCIENCES HS	01	642.50
P22-00928	BOOKS EN MORE	BOOKS FOR STUDENTS FOR INSTRUCTION	ENGINEERING AND SCIENCES HS	01	513.84
P22-00929	CDW GOVERNMENT	CDW-G - PRINTER - DENISE AUZENNE	CHILD DEVELOPMENT PROGRAMS	12	906.50

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00930	CDW GOVERNMENT	PRINTER FOR LORI HEMMINGSEN-SOUZA - NURSE HJ FEC	CHILD DEVELOPMENT PROGRAMS	12	682.85
P22-00931	AMAZON CAPITAL SERVICES	SHOE POLISH - NJROTC	LUTHER BURBANK HIGH SCHOOL	01	476.05
P22-00932	AMAZON CAPITAL SERVICES	LOW INCIDENCE (OT-Yee)	SPECIAL EDUCATION DEPARTMENT	01	32.55
P22-00933	CURRICULUM ASSOCIATES LLC	iReady LICENSE AND TRAINING	JOHN MORSE THERAPEUTIC	01	2,900.00
P22-00934	APPLE INC	DHH PROGRAM MTRLS	SPECIAL EDUCATION DEPARTMENT	01	162.04
P22-00935	SCHOOLMATE INC	Purchasing Planners for Students	ISADOR COHEN ELEMENTARY SCHOOL	01	673.20
P22-00936	GBC GENERAL BINDING CORP	LAMINATE ORDER	CALIFORNIA MIDDLE SCHOOL	01	175.30
P22-00937	TOUCHLINE SOFTWARE INC	SOFTWARE LICENSE - FY 21/22	C. K. McCLATCHY HIGH SCHOOL	01	385.00
P22-00938	DUDE SOLUTIONS INC	CAPITAL FORCAST DIRECT	FACILITIES SUPPORT SERVICES	01	15,713.50
P22-00939	JAMES L HARRIS PAINT & DECO IN	24TH & FLORIN FENCE PAINTING	FACILITIES MAINTENANCE	01	11,000.00
P22-00940	GAME TIME CORP c o MRC	REPLACEMENT SLIDE PONY EXPRESS ELEMENTARY	FACILITIES MAINTENANCE	01	8,309.07
P22-00941	AMAZON CAPITAL SERVICES	HEADPHONES	CESAR CHAVEZ INTERMEDIATE	01	1,125.57
P22-00942	SCHOOLMATE INC	STUDENT PLANNERS FOR GRADES 4-6	CROCKER/RIVERSIDE ELEMENTARY	01	1,226.62
P22-00943	PACIFIC OFFICE AUTOMATION	RISO CONTRACT RENEWAL-79707911	SUTTER MIDDLE SCHOOL	01	425.00
P22-00944	MIKE MILLS dba WEST COAST SIGN & BANNER	SOCCER JERSEYS-WCSB	HEALTH PROFESSIONS HIGH SCHOOL	01	369.53
P22-00945	GREATER SACRAMENTO LEAGUE	GREATER SACRAMENTO LEAGUE DUES	WEST CAMPUS	01	2,700.00
P22-00946	CALIFORNIA INTERSCHOLASTIC FEDERATION - SAC JOAQUIN	CIF SAC-JOAQUIN SECTION	WEST CAMPUS	01	1,132.00
P22-00947	CALIFORNIA INTERSCHOLASTIC FEDERATION	CIF STATE DUES	WEST CAMPUS	01	730.40
P22-00948	SACRAMENTO COUNTY OFFICE OF EDUCATION	RSP COSTS 20-21	SPECIAL EDUCATION DEPARTMENT	01	26,988.23
P22-00949	MONICA LEBLOND	FEDERAL PROPORTIONMENT 2020-21	SPECIAL EDUCATION DEPARTMENT	01	1,380.00
P22-00950	DOWNTOWN FORD	VEHICLES FOR ELECTRONICS & LABOR SHOPS	FACILITIES MAINTENANCE	01	146,446.70
P22-00951	SILICON VALLEY MATHEMATICS INI	2021-22 Silicon Valley Mathematics Initiative	ACADEMIC OFFICE	01	6,300.00
P22-00952	CDW GOVERNMENT	Desktop Computers - New Communications Dept. Staff	COMMUNICATIONS OFFICE	01	2,744.06

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## Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00953	HEIDI GAYNOR	REIMB 2109 FOR CLASSROOM APPLE TV	SUTTER MIDDLE SCHOOL	01	157.67
P22-00954	CDW GOVERNMENT	CHROMEBOOKS FOR STUDENT ACCESS	ENGINEERING AND SCIENCES HS	01	12,038.76
P22-00955	CALIFORNIA INTERSCHOLASTIC FEDERATION	CIF Sac-Joaquin Section "One Time Assistance"	EQUITY, ACCESS & EXCELLENCE	01	17,000.06
P22-00956	APPLE INC	Laptop for Deputy Superintendent	DEPUTY SUPERINTENDENT	01	1,684.41
P22-00957	CDW GOVERNMENT	Desktop Computers for Enrollment Center	ENROLLMENT CENTER	01	17,100.68
P22-00958	CDW GOVERNMENT	LAPTOP FOR CTE TEACHER: E. VALADEZ @ JFK H.S.	CAREER & TECHNICAL PREPARATION	01	2,513.40
P22-00959	CDW GOVERNMENT	CABLE LOCKS AND SURGE PROCTECTOR FOR LIB COMP LAB	C. K. McCLATCHY HIGH SCHOOL	01	328.31
P22-00960	OFFICE DEPOT	OFFICE DEPOT - ELDER CREEK - DANITA McCRAE RM 4	CHILD DEVELOPMENT PROGRAMS	12	420.86
P22-00961	LAKESHORE LEARNING MATERIALS	ELDER CREEK RM 1 CHRISTY ANDLOVEC SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	602.08
P22-00962	DISCOUNT SCHOOL SUPPLY	ELDER CREEK RM 1 CHRISTY ANDLOVEC SUPPLIES	CHILD DEVELOPMENT PROGRAMS	12	412.89
P22-00963	BOOKS EN MORE	ELA CLASS NOVEL	HIRAM W. JOHNSON HIGH SCHOOL	01	2,446.88
P22-00964	BSN SPORTS LLC	FOOTBALL DECAL	LUTHER BURBANK HIGH SCHOOL	01	1,093.79
P22-00965	HOME CAMPUS	HOME CAMPUS	WEST CAMPUS	01	895.00
P22-00966	PACKAGING SOLUTIONS	CONVEYOR BELT FOR CK FOOD PACKING MACHINE	NUTRITION SERVICES DEPARTMENT	13	35,870.68
P22-00967	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	CLASSROOM READING/SCHOLASTIC NEWS SUBSCRIP.	HUBERT H BANCROFT ELEMENTARY	01	2,677.88
P22-00968	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	Scholastic News - CONFIRMING	THEODORE JUDAH ELEMENTARY	01	3,062.00
P22-00969	SCUSD - US BANK CAL CARD	COLD WEATHER GEAR FOR WHSE REFER STAFF	NUTRITION SERVICES DEPARTMENT	13	538.20
P22-00970	PACIFIC OFFICE AUTOMATION	RISO EZ221 MAINTENACE CONTRACT	HIRAM W. JOHNSON HIGH SCHOOL	01	100.00
P22-00971	AMAZON CAPITAL SERVICES	DHH CARES FUND (Macomber)	SPECIAL EDUCATION DEPARTMENT	01	19,316.33
P22-00972	AMAZON CAPITAL SERVICES	HD TRASH CART FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	1,411.31
P22-00973	AMAZON CAPITAL SERVICES	N95 MASKS FOR MUSIC CLASS	HIRAM W. JOHNSON HIGH SCHOOL	01	50.01
P22-00974	AMAZON CAPITAL SERVICES	XY WHITEBOARDS FOR LPPA MATH TEACHER	C. K. McCLATCHY HIGH SCHOOL	01	130.43

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00975	AMAZON CAPITAL SERVICES	KEYBOARD COVERS FOR STUDENT COMPUTER LAB	C. K. McCLATCHY HIGH SCHOOL	01	52.11
P22-00976	AMAZON CAPITAL SERVICES	CLASSROOM CLOCKS AND TECH	HIRAM W. JOHNSON HIGH SCHOOL	01	629.76
P22-00977	EASTBAY INC	BOYS SOCCER UNIFORMS	LUTHER BURBANK HIGH SCHOOL	01	3,458.83
P22-00978	EAST BAY RESTAURANT	HOT FOOD PAN CARRIERS FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	29,241.27
P22-00979	CURRICULUM ASSOCIATES LLC	CURRICULUM COMMON CORE	BRET HARTE ELEMENTARY SCHOOL	01	1,210.81
P22-00980	PACIFIC OFFICE AUTOMATION	RISO CONTRACT-	TAHOE ELEMENTARY SCHOOL	01	100.00
P22-00981	APPLE INC	iPAD FOR CENTRAL KITCHEN ADMIN	NUTRITION SERVICES DEPARTMENT	13	408.16
P22-00982	PACIFIC OFFICE AUTOMATION	RISO SERVICE AGREEMENT - 2 COPIERS 2021-2022	JOHN F. KENNEDY HIGH SCHOOL	01	850.00
P22-00983	PACIFIC OFFICE AUTOMATION	RISO COPIER MAINTENANCE	SAM BRANNAN MIDDLE SCHOOL	01	123.00
P22-00984	CDW GOVERNMENT	PRINTERS	HIRAM W. JOHNSON HIGH SCHOOL	01	5,510.98
P22-00985	COUNTY OF SACRAMENTO ENVIRONM EN TAL MANAGEMENT DEPT	SACTO COUNTY ENVIRONMENTAL - CONFIRMED COMPLETE	GEO WASHINGTON CARVER	09	172.00
P22-00986	SEESAW LEARNING INC	SEESAW SUBSCRIPTION	TAHOE ELEMENTARY SCHOOL	01	1,100.00
P22-00987	IXL LEARNING INC	MATHH PRE-K TO 12 IXL LICENSE	LUTHER BURBANK HIGH SCHOOL	01	326.25
P22-00988	SCHOOL HEALTH CORP	SCHOOL HEALTH	NEW JOSEPH BONNHEIM	09	199.40
P22-00989	SCHOLASTIC INC	SCHOLASTIC INC.	NEW JOSEPH BONNHEIM	09	2,158.51
P22-00990	EAST BAY RESTAURANT SUPPLY INC	COMMERCIAL JUICER FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	3,038.41
P22-00991	FOLLETT SCHOOL SOLUTIONS	Instructional Material	NEW TECH	09	233.27
P22-00992	GRAINGER INC	FIRE BLANKETS FOR SCIENCE CLASSES	HIRAM W. JOHNSON HIGH SCHOOL	01	1,473.35
P22-00993	FLINN SCIENTIFIC INC	EYE WASH FAUCET	HIRAM W. JOHNSON HIGH SCHOOL	01	984.08
P22-00994	LITERACY RESOURCES INC	Heggerty	MULTILINGUAL EDUCATION DEPT.	01	345.39
P22-00995	OFFICE DEPOT	SUPPLIES FOR ART CLASS - CAITLIN JONES	JOHN F. KENNEDY HIGH SCHOOL	01	769.22
P22-00996	AMAZON CAPITAL SERVICES	SUPPLIES FOR ART CLASS - CAITLIN JONES	JOHN F. KENNEDY HIGH SCHOOL	01	1,856.99
P22-00997	MSI- MECHANICAL SYSTEMS	COVID-19 HVAC REPLACEMENT @ FRUITRIDGE RM 35	FACILITIES MAINTENANCE	01	19,770.00
P22-00998	MSI- MECHANICAL SYSTEMS	COVID-19 HVAC REPLACEMENT @ FRUITRIDGE RM 22	FACILITIES MAINTENANCE	01	13,770.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-00999	APPLE INC	SLP & PSYCH CARES FUND	SPECIAL EDUCATION DEPARTMENT	01	142,036.55
P22-01000	ADOBE INC	ADOBE CREATIVE CLOUD ALL MLP ENTRPSE - CTE	TECHNOLOGY SERVICES	01	12,300.00
P22-01001	Zoom Video Communications, Inc	ZOOM: K-12 2021-22 - ADD'L 2,000 LICENSES	TECHNOLOGY SERVICES	01	9,380.83
P22-01002	CURRICULUM ASSOCIATES LLC	ONLINE PROGRAM TO SUPPORT ELA AND MATH	OAK RIDGE ELEMENTARY SCHOOL	01	20,742.00
P22-01003	AMAZON CAPITAL SERVICES	RISK FOR HISTORY CLASS DISCUSS OF MASS-IN-CONFLICT	C. K. McCLATCHY HIGH SCHOOL	01	174.75
P22-01004	YMCA OF SUPERIOR CALIFORNIA	YMCA DUES FOR ADULT TRANSITION	SPECIAL EDUCATION DEPARTMENT	01	990.00
P22-01005	ACCO BRANDS USA LLC	LAMINATOR MAINTENANCE CONTRACT	WILLIAM LAND ELEMENTARY	01	472.00
P22-01006	PRAXIS TESTING STRATEGIES	ST. FRANCIS-COVID ANTIGEN TESTING	ST FRANCIS HIGH SCHOOL	01	3,480.00
P22-01007	NASCO	ART SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	396.50
P22-01008	EAST BAY RESTAURANT SUPPLY INC	CAMSHELVING FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	8,262.24
P22-01009	LEARNING RESOURCES INC & EDUCATIONAL INSIGHTS	INSTRUCTIONAL MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	712.00
P22-01010	PACIFIC OFFICE AUTOMATION	OVERDUE RISO CONTRACT FROM 2019-20	A. M. WINN - K-8	01	425.00
P22-01011	VISTA HIGHER LEARNING	AP SPANISH EXAM PREP	HIRAM W. JOHNSON HIGH SCHOOL	01	271.60
P22-01012	AMAZON CAPITAL SERVICES	PURCHASING HEADPHONES FOR STUDENTS	ISADOR COHEN ELEMENTARY SCHOOL	01	636.18
P22-01013	AMAZON CAPITAL SERVICES	ART SUPPLIES	HIRAM W. JOHNSON HIGH SCHOOL	01	81.54
P22-01014	TICKLED PINK IN PRIMARY	ONLINE MATH PROGRAM	OAK RIDGE ELEMENTARY SCHOOL	01	327.00
P22-01015	PETERS, ROBERT	REIMB 2109 FOR KAMI CLASSROOM APP	LUTHER BURBANK HIGH SCHOOL	01	99.00
P22-01016	CDW GOVERNMENT	PRINTERS	NICHOLAS ELEMENTARY SCHOOL	01	1,413.75
P22-01017	RIVERSIDE ASSESSMENTS LLC RIVE RSIDE INSIGHTS	WJ-IV FORM A & ONLINE SCORING	SPECIAL EDUCATION DEPARTMENT	01	57,613.44
P22-01018	CURRICULUM ASSOCIATES LLC	BRIGANCE RECORD BOOKS AND KITS	SPECIAL EDUCATION DEPARTMENT	01	13,176.75
P22-01019	OFFICE DEPOT	HEADPHONES FOR STUDENTS	HIRAM W. JOHNSON HIGH SCHOOL	01	586.76
P22-01020	THE HONEY AGENCY INC	THE CENTRAL KITCHEN WEBSITE HOSTING ANNUAL FEE	NUTRITION SERVICES DEPARTMENT	13	1,188.00
P22-01021	PRACTICE SPORTS INC	BASEBALL EQUIPMENTS	LUTHER BURBANK HIGH SCHOOL	01	860.01

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P22-01022	AMAZON CAPITAL SERVICES	PORTABLE MINI VOICE AMPLIFIER FOR TEACHERS	ABRAHAM LINCOLN ELEMENTARY	01	387.00
P22-01023	AMAZON CAPITAL SERVICES	Material For Physical Education	EARL WARREN ELEMENTARY SCHOOL	01	139.04
P22-01024	AMAZON CAPITAL SERVICES	Lexar 128GB Memory Cards for Communications Dept.	COMMUNICATIONS OFFICE	01	119.52
P22-01025	MSI MECHANICAL SYS	COVID- 19 LIBRARY/TEXTBOOK SRVCS HVAC REPLACEMENT	FACILITIES MAINTENANCE	01	52,720.00
P22-01026	BSN SPORTS LLC	RECESS PLAY EQUIPMENT-RESTORATIVE RESTART FUNDING	ABRAHAM LINCOLN ELEMENTARY	01	3,226.58
P22-01027	CDW GOVERNMENT	HP 4155e DESKJET ALL IN ONE PRINTER	JOHN BIDWELL ELEMENTARY	01	231.46
P22-01083	TSE CONSTRUCTION	438 DISTRICT WIDE HYDRATION STATION INSTALL COVID	FACILITIES SUPPORT SERVICES	01	481,950.00
TB22-00018	AMPLIFY	6th grade Amplify Science Texts	LIBRARY/TEXTBOOK SERVICES	01	4,746.94
TB22-00019	BENCHMARK EDUCATION CO LLC	Benchmark Steps to Advance SPED supplement	LIBRARY/TEXTBOOK SERVICES	01	4,257.45
TB22-00020	BOOKS EN MORE	AM Winn Waldorf loss replacement	LIBRARY/TEXTBOOK SERVICES	01	40.09
TB22-00021	FOLLETT SCHOOL SOLUTIONS	AM Winn loss replacement 2021	LIBRARY/TEXTBOOK SERVICES	01	233.24
<b>Total Number of POs</b>			<b>476</b>	<b>Total</b>	<b>9,316,494.52</b>

## Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	407	7,681,534.91
09	Charter School	12	23,313.90
11	Adult Education	6	566,168.58
12	Child Development	24	42,343.27
13	Cafeteria	26	1,000,688.86
21	Building Fund	1	2,445.00
		<b>Total</b>	<b>9,316,494.52</b>

\*\*\* See the last page for criteria limiting the report detail.

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B22-00065	4,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
B22-00093	44,246.40	13-4710	Cafeteria/Food	30,000.00
B22-00155	1,500.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	1,000.00
B22-00220	75,000.00	13-4710	Cafeteria/Food	15,000.00
B22-00233	13,100.00	13-4710	Cafeteria/Food	3,100.00
B22-00235	350,000.00	13-4710	Cafeteria/Food	100,000.00
B22-00254	8,500.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B22-00261	500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00-
B22-00351	110,000.00	01-5930	General Fund/Telephones/Cell Phones	60,000.00
B22-00474	29,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,000.00
B22-00498	16,000.00	01-4320	General Fund/Non-Instructional Materials/Su	10,000.00
B22-00538	46,920.00	01-4710	General Fund/Food	23,460.00
B22-00542	85,000.00	01-5930	General Fund/Telephones/Cell Phones	60,000.00-
B22-00592	65,000.00	13-4710	Cafeteria/Food	15,000.00
B22-00594	65,600.00	13-4710	Cafeteria/Food	44,000.00
CHB22-00004	5,500.00	11-5610	Adult Education/Equipment Rental	2,500.00-
CHB22-00069	8,655.73	01-4310	General Fund/Instructional Materials/Suppli	7,273.46
CHB22-00120	13,500.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB22-00146	13,500.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB22-00221	16,000.00	01-4310	General Fund/Instructional Materials/Suppli	5,022.52-
CHB22-00280	12,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00
CHB22-00284	3,800.00	01-4310	General Fund/Instructional Materials/Suppli	1,700.00
CS21-00134	508,900.00	01-5800	General Fund/Other Contractual Expenses	11,400.00
CS21-00238	53,554.15	11-5800	Adult Education/Other Contractual Expenses	9,554.15
CS21-00331	15,994.00	13-5800	Cafeteria/Other Contractual Expenses	1,994.00
P21-01956	6,694.75	01-4320	General Fund/Non-Instructional Materials/Su	380.62
P21-03253	1,646.58	01-4310	General Fund/Instructional Materials/Suppli	110.65-
P21-03412	120.68	01-4310	General Fund/Instructional Materials/Suppli	97.84-
P22-00019	477.09	01-5690	General Fund/Other Contracts, Rents, Leases	232.72
P22-00195	508,676.64	01-5800	General Fund/Other Contractual Expenses	14,190.03
P22-00384	1,088.86	01-4310	General Fund/Instructional Materials/Suppli	24.47
P22-00504	42,009.78	01-4320	General Fund/Non-Instructional Materials/Su	42,380.22-
P22-00572	7,449.55	01-4310	General Fund/Instructional Materials/Suppli	1,610.28-
		01-4410	General Fund/Equipment \$500 - \$4,999	1,264.11-
			Total PO P22-00572	2,874.39-
P22-00600	21,856.82	01-4310	General Fund/Instructional Materials/Suppli	20,918.92-
TB22-00002	698.61	01-4110	General Fund/Approved Textbooks/Core Curric	793.88-
			<b>Total PO Changes</b>	<b>226,611.03</b>

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

Includes Purchase Orders dated 09/15/2021 - 10/15/2021 \*\*\*

Information is further limited to: (Minimum Amount = (99,999,999.00))

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE ONLINE

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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
TRADITIONAL SCHOOLS

ELEMENTARY TRADITIONAL	REGULAR ENROLLMENT			Special Education Grades K-6	TOTAL MONTH END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE		
	Kdgn	Grades 1-3	Grades 4-6				2021-2022 Actual Attendance	Cum Attd Days /16 2021-2022	PERCENTAGE 2021-2022
Abraham Lincoln El	77	215	218	1	511	90.02%	458.88	90.02%	
Alice Birney Waldorf-Inspired K8	72	142	164	1	379	96.07%	365.00	96.07%	
Bret Harte Elementary	24	56	74	28	182	88.13%	162.81	88.13%	
Caleb Greenwood	83	221	182	2	488	95.26%	462.06	95.26%	
Camellia Basic Elementary	63	159	174	6	402	92.85%	374.19	92.85%	
Capital City School	59	227	254	1	541	95.32%	225.25	95.32%	
Caroline Wenzel Elementary	28	79	100	29	236	90.96%	215.06	90.96%	
Cesar Chavez ES	0	0	348	7	355	92.36%	330.81	92.36%	
Crocker/Riverside Elementary	89	251	248	0	588	95.14%	547.06	95.14%	
David Lubin Elementary	67	183	194	22	466	88.81%	410.56	88.81%	
Earl Warren Elementary	40	178	179	8	405	92.07%	373.81	92.07%	
Edward Kemble Elementary	122	372	0	6	500	89.06%	444.31	89.06%	
Elder Creek Elementary	76	315	319	1	711	90.73%	656.69	90.73%	
Ethel I Baker Elementary	75	263	275	8	621	86.98%	543.25	86.98%	
Ethel Phillips Elementary	47	187	166	5	405	88.50%	356.56	88.50%	
Father Keith B Kenny K-8 School	23	107	127	17	274	84.89%	233.44	84.89%	
Genevieve Didion Elementary	53	196	195	0	444	96.12%	428.44	96.12%	
Golden Empire Elementary	59	208	242	12	521	94.13%	482.50	94.13%	
H W Harkness Elementary	45	102	129	1	277	88.60%	240.88	88.60%	
Hollywood Park Elementary	39	90	102	29	260	88.53%	231.06	88.53%	
Home/Hospital	3	9	10	8	30	100.00%	8.67	100.00%	
Hubert H. Bancroft Elementary	84	162	159	12	417	89.07%	369.19	89.07%	
Isador Cohen Elementary	25	111	114	27	277	90.95%	255.75	90.95%	
James W Marshall Elementary	45	142	138	22	347	90.31%	309.38	90.31%	
John Bidwell Elementary	32	116	86	3	237	93.66%	221.44	93.66%	
John Cabrillo Elementary	30	106	125	29	290	85.79%	255.13	85.79%	
John D Sloat Elementary	42	92	97	6	237	91.52%	221.81	91.52%	
John H. Still K-8	53	217	257	8	535	90.33%	469.94	90.33%	
John Morse Therapeutic Center	0	0	0	18	18	87.14%	15.25	87.14%	
Leataata Floyd Elementary	33	111	134	12	290	84.58%	239.94	84.58%	
Leonardo da Vinci K - 8 School	115	285	269	18	687	94.20%	652.56	94.20%	
Mark Twain Elementary	24	107	98	20	249	89.04%	223.44	89.04%	
Martin Luther King Jr Elementary	38	122	109	27	296	86.06%	250.88	86.06%	
Matsuyama Elementary	67	192	212	1	472	91.51%	443.00	91.51%	
Nicholas Elementary	61	226	238	13	538	89.78%	488.88	89.78%	
O W Erlewine Elementary	40	112	96	15	263	90.44%	234.81	90.44%	
Oak Ridge Elementary	71	196	209	3	479	87.84%	426.81	87.84%	
Pacific Elementary	104	280	289	0	673	89.05%	569.63	89.05%	
Parkway Elementary School	45	189	196	25	455	85.88%	384.75	85.88%	
Peter Burnett Elementary	38	163	179	13	393	89.53%	339.94	89.53%	
Phoebe A Hearst Elementary	96	277	266	1	640	95.76%	614.38	95.76%	
Pony Express Elementary	34	143	169	10	356	93.97%	339.19	93.97%	
Rosa Parks K-8 School	40	119	142	6	307	88.04%	265.44	88.04%	
Sequoia Elementary	58	159	171	13	401	90.03%	367.25	90.03%	
Success Academy K-8	0	0	0	0	0	0.00%	0.00	0.00%	
Susan B Anthony Elementary	53	126	133	1	313	94.53%	302.50	94.53%	
Sutterville Elementary	44	183	170	7	404	94.65%	386.13	94.65%	
Tahoe Elementary	46	91	94	33	264	92.00%	254.44	92.00%	
Theodore Judah Elementary	72	161	166	13	412	92.92%	385.56	92.92%	
Washington Elementary	56	125	119	14	314	88.17%	277.75	88.17%	
William Land Elementary	45	168	156	0	369	91.75%	334.81	91.75%	
Woodbine Elementary	33	125	94	21	273	86.19%	239.94	86.19%	
<b>TOTAL ELEMENTARY SCHOOLS</b>	<b>2,713</b>	<b>8,295</b>	<b>8,507</b>	<b>596</b>	<b>20,111</b>	<b>90.84%</b>	<b>17,968.69</b>	<b>90.84%</b>	

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
 TRADITIONAL SCHOOLS

MIDDLE SCHOOLS	REGULAR ENROLLMENT			Special Education Grades 7-8	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Grade 7	Grade 8	Total Grades 7-8			2021-2022 Actual Attendance	Cum Attd Days/16	PERCENTAGE 2021-2022
							2021-2022	
A M Winn Elementary K-8 Waldorf	36	24	60	1	61	87.90%	54.94	87.90%
Albert Einstein MS	318	316	634	28	662	92.52%	614.13	92.52%
Alice Birney Waldorf-Inspired K8	59	58	117	0	117	96.91%	113.56	96.91%
California MS	382	392	774	17	791	92.14%	735.50	92.14%
Capital City School	60	78	138	2	140	61.97%	64.06	61.97%
Fern Bacon MS	345	309	654	37	691	91.75%	629.25	91.75%
Genevieve Didion Elementary	52	48	100	1	101	97.11%	98.63	97.11%
Home/Hospital	14	16	30	2	32	100.00%	12.33	100.00%
John H. Still K-8	120	99	219	17	236	89.92%	214.69	89.92%
John Morse Therapeutic Center	0	0	0	15	15	88.75%	13.31	88.75%
Kit Carson IB Academy	171	171	342	20	362	89.52%	326.19	89.52%
Leonardo da Vinci K - 8 School	59	61	120	13	133	93.82%	126.13	93.82%
Martin Luther King Jr Elementary	30	23	53	0	53	90.41%	46.56	90.41%
Rosa Parks K-8 School	210	201	411	29	440	88.50%	385.44	88.50%
Sam Brannan MS	141	146	287	39	326	93.81%	307.13	93.81%
School of Engineering and Science	97	125	222	1	223	93.70%	210.88	93.70%
Success Academy K-8	0	1	1	0	1	100.00%	1.00	100.00%
Sutter MS	517	550	1,067	26	1,093	95.99%	1047.25	95.99%
Will C Wood MS	313	310	623	48	671	90.38%	604.06	90.38%
<b>TOTAL MIDDLE SCHOOLS</b>	<b>2,924</b>	<b>2,928</b>	<b>5,852</b>	<b>296</b>	<b>6,148</b>	<b>91.93%</b>	<b>5,605.02</b>	<b>91.93%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
 TRADITIONAL SCHOOLS

HIGH SCHOOLS	REGULAR ENROLLMENT					Total Grade 9-12	Special Education Grades 9-12	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Continuation	Grade 9	Grade 10	Grade 11	Grade 12					2021-2022 Actual Attendance	Cum Attd Days/16
American Legion HS	132							132	78.88%	130.50	78.88%
Arthur A. Benjamin Health Prof		45	55	52	41	193	15	208	92.09%	192.94	92.09%
C K McClatchy HS		631	567	553	540	2,291	84	2,375	90.31%	2111.75	90.31%
Capital City School		50	79	92	134	355	0	355	94.81%	287.75	94.81%
Hiram W Johnson HS		464	473	392	439	1,768	176	1,944	86.95%	1650.25	86.95%
Home/Hospital		10	18	10	6	44	9	53	100.00%	22.00	100.00%
John F Kennedy HS		426	522	486	467	1,901	129	2,030	90.84%	1830.25	90.84%
Kit Carson 7-12		86	61	34	29	210	0	210	94.86%	201.69	94.86%
Luther Burbank HS		376	382	362	342	1,462	153	1,615	89.40%	1438.00	89.40%
Rosemont HS		376	373	362	267	1,378	115	1,493	91.78%	1364.38	91.78%
School of Engineering and Science		110	81	79	55	325	0	325	94.85%	307.63	94.85%
West Campus HS		222	208	191	215	836	0	836	97.60%	814.56	97.60%
<b>TOTAL HIGH SCHOOLS</b>	<b>132</b>	<b>2,796</b>	<b>2,819</b>	<b>2,613</b>	<b>2,535</b>	<b>10,763</b>	<b>681</b>	<b>11,576</b>	<b>90.66%</b>	<b>10,351.69</b>	<b>90.66%</b>



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
 TRADITIONAL SCHOOLS

DISTRICT TOTALS	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
		2021-2022 Actual Attendance	Cum Attd Days/16	PERCENTAGE 2021-2022
			2021-2022	
ELEMENTARY	20,111	90.84%	17,969	90.84%
MIDDLE	6,148	91.93%	5,605	91.93%
HIGH SCHOOL	11,576	90.66%	10,352	90.66%
<b>TOTAL ALL DISTRICT SEGMENTS</b>	<b>37,835</b>	<b>90.96%</b>	<b>33,925</b>	<b>90.96%</b>

<b>Total Non-Public Schools as of 10/20/21</b>	262
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
CHARTER SCHOOLS

2020-2021 DEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2021-2022 Actual Attendance	2021-2022	PERCENTAGE 2021-2022
Bowling Green-Mc Coy	67	177	174	0	0	0	418	89.34%	360.25	89.34%
Bowling Green-Chacon	48	136	164	0	0	1	349	96.08%	333.63	96.08%
George W. Carver SAS	0	0	0	0	249	11	260	91.18%	239.81	91.18%
New Joseph Bonnheim Charter	26	107	107	0	0	0	240	88.16%	204.85	88.16%
New Tech High	0	0	0	0	169	2	171	92.57%	153.15	92.57%
The Met High School	0	0	0	0	242	1	243	94.25%	221.19	94.25%
<b>TOTAL DEPENDENT CHARTER SCHOOLS</b>	<b>141</b>	<b>420</b>	<b>445</b>	<b>0</b>	<b>660</b>	<b>15</b>	<b>1,681</b>	<b>91.80%</b>	<b>1,512.88</b>	<b>91.80%</b>

2020-2021 INDEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2021-2022 Actual Attendance	2021-2022	PERCENTAGE 2021-2022
Aspire Capitol Heights Academy	34	89	86			0	209	80.87%	175.00	80.87%
CA Montessori Project Capitol Campus*						0	0			
Capitol Collegiate Academy	40	140	158	82		0	420	93.29%	384.68	93.29%
Growth Public Schools	47	134	65			0	246	90.32%	219.78	90.32%
Language Academy*						0	0			
PS 7 Elementary*						0	0			
Sacramento Charter HS*						0	0			
SAVA	0	0	0	46	300	0	346	92.67%	328.94	91.67%
Sol Aureus College Preparatory	28	115	121	67		0	331	91.33%	306.71	91.33%
Yav Pem Suab Academy	68	192	170			0	430	89.67%	380.31	94.80%
<b>TOTAL INDEPENDENT CHARTER SCHOOLS</b>	<b>217</b>	<b>670</b>	<b>600</b>	<b>195</b>	<b>300</b>	<b>-</b>	<b>1,982</b>	<b>89.69%</b>	<b>1,795.42</b>	<b>90.38%</b>

<b>TOTAL CHARTER SCHOOLS</b>	<b>358</b>	<b>1,090</b>	<b>1,045</b>	<b>195</b>	<b>960</b>	<b>15</b>	<b>3,663</b>	<b>90.75%</b>	<b>3,308.30</b>	<b>91.09%</b>
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\* Due to circumstances out of District's control, site did not make submission due date. Totals to be updated by Month 2.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
 ADULT EDUCATION SCHOOLS

ADULT EDUCATION	ENROLLMENT	HOURS EARNED			2021-2022 CUMULATIVE ADA		
		CONCURRENT	OTHER	TOTAL	CONCURRENT	OTHER	TOTAL
A. Warren McClaskey Adult Center	237	0	10,715.50	10,715.50	0	20.42	20.42
Charles A. Jones Career & Education Center	444	0	42,687.53	42,687.53	0	81.31	81.31
<b>TOTAL ADULT EDUCATION</b>	<b>681</b>	<b>0</b>	<b>53,403.03</b>	<b>53,403.03</b>	<b>0</b>	<b>101.73</b>	<b>101.73</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
 GRADE BY GRADE ENROLLMENT

ELEMENTARY SCHOOLS	REGULAR CLASS ENROLLMENT							TOTAL REGULAR
	Kdgn	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	
A M Winn Elementary K-8 Waldorf	45	44	47	38	42	41	39	296
Abraham Lincoln El	77	69	67	79	84	64	70	510
Alice Birney Waldorf-Inspired K8	72	47	48	47	52	53	59	378
Bret Harte Elementary	24	24	9	23	18	24	32	154
Caleb Greenwood	83	68	70	83	64	64	54	486
Camellia Basic Elementary	63	49	48	62	61	54	59	396
Capital City School	59	67	85	75	94	81	79	540
Caroline Wenzel Elementary	28	25	32	22	27	46	27	207
Cesar Chavez ES	0	0	0	0	123	121	104	348
Crocker/Riverside Elementary	89	85	85	81	87	77	84	588
David Lubin Elementary	67	65	57	61	64	65	65	444
Earl Warren Elementary	40	60	58	60	48	66	65	397
Edward Kemble Elementary	122	116	137	119	0	0	0	494
Elder Creek Elementary	76	97	103	115	103	106	110	710
Ethel I Baker Elementary	75	96	95	72	90	81	104	613
Ethel Phillips Elementary	47	65	63	59	54	53	59	400
Father Keith B Kenny K-8 School	23	28	36	43	36	58	33	257
Genevieve Didion Elementary	53	74	61	61	69	65	61	444
Golden Empire Elementary	59	61	63	84	75	75	92	509
H W Harkness Elementary	45	28	33	41	45	42	42	276
Hollywood Park Elementary	39	27	26	37	41	28	33	231
Home/Hospital	3	4	2	3	3	4	3	22
Hubert H. Bancroft Elementary	84	57	57	48	43	65	51	405
Isador Cohen Elementary	25	40	30	41	35	38	41	250
James W Marshall Elementary	45	42	41	59	43	43	52	325
John Bidwell Elementary	32	46	41	29	30	26	30	234
John Cabrillo Elementary	30	29	39	38	37	45	43	261
John D Sloat Elementary	42	23	36	33	45	25	27	231
John H. Still K-8	53	63	69	85	76	91	90	527
John Morse Therapeutic Center	0	0	0	0	0	0	0	0
Leataata Floyd Elementary	33	43	37	31	43	41	50	278
Leonardo da Vinci K - 8 School	115	93	95	97	92	93	84	669
Mark Twain Elementary	24	37	35	35	32	33	33	229
Martin Luther King Jr Elementary	38	38	47	37	28	51	30	269
Matsuyama Elementary	67	59	64	69	70	64	78	471
Nicholas Elementary	61	69	71	86	74	81	83	525
O W Erlewine Elementary	40	38	32	42	32	27	37	248
Oak Ridge Elementary	71	54	71	71	56	79	74	476
Pacific Elementary	104	84	100	96	106	93	90	673
Parkway Elementary School	45	56	72	61	70	64	62	430
Peter Burnett Elementary	38	61	53	49	59	56	64	380
Phoebe A Hearst Elementary	96	94	91	92	86	91	89	639
Pony Express Elementary	34	44	43	56	60	52	57	346
Rosa Parks K-8 School	40	42	40	37	45	47	50	301
Sequoia Elementary	58	63	48	48	54	59	58	388
Success Academy K-8	0	0	0	0	0	0	0	0
Susan B Anthony Elementary	53	42	38	46	43	35	55	312
Sutterville Elementary	44	57	62	64	66	49	55	397
Tahoe Elementary	46	25	43	23	31	30	33	231
Theodore Judah Elementary	72	46	54	61	64	57	45	399
Washington Elementary	56	46	43	36	40	49	30	300
William Land Elementary	45	63	46	59	48	58	50	369
Woodbine Elementary	33	41	40	44	32	32	30	252
<b>TOTAL</b>	<b>2,713</b>	<b>2,694</b>	<b>2,763</b>	<b>2,838</b>	<b>2,820</b>	<b>2,842</b>	<b>2,845</b>	<b>19,515</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 1, ENDING FRIDAY, SEPTEMBER 24, 2021  
 CUMULATIVE TOTAL ABSENCES

ELEMENTARY	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	309	623	4,440	5,063	87.70%
Abraham Lincoln El	511	814	7,342	8,156	90.02%
Alice Birney Waldorf-Inspired K8	379	239	5,840	6,079	96.07%
Bret Harte Elementary	182	351	2,605	2,956	88.13%
Caleb Greenwood	488	368	7,393	7,761	95.26%
Camellia Basic Elementary	402	461	5,987	6,448	92.85%
Capital City School	541	177	3,604	3,781	95.32%
Caroline Wenzel Elementary	236	342	3,441	3,783	90.96%
Cesar Chavez ES	355	438	5,293	5,731	92.36%
Crocker/Riverside Elementary	588	447	8,753	9,200	95.14%
David Lubin Elementary	466	828	6,569	7,397	88.81%
Earl Warren Elementary	405	515	5,981	6,496	92.07%
Edward Kemble Elementary	500	873	7,109	7,982	89.06%
Elder Creek Elementary	711	1,073	10,507	11,580	90.73%
Ethel I Baker Elementary	621	1,301	8,692	9,993	86.98%
Ethel Phillips Elementary	405	741	5,705	6,446	88.50%
Father Keith B Kenny K-8 School	274	665	3,735	4,400	84.89%
Genevieve Didion Elementary	444	277	6,855	7,132	96.12%
Golden Empire Elementary	521	481	7,720	8,201	94.13%
H W Harkness Elementary	277	496	3,854	4,350	88.60%
Hollywood Park Elementary	260	479	3,697	4,176	88.53%
Home/Hospital	30	0	138.75	138.75	100.00%
Hubert H. Bancroft Elementary	417	725	5,907	6,632	89.07%
Isador Cohen Elementary	277	407	4,092	4,499	90.95%
James W Marshall Elementary	347	531	4,950	5,481	90.31%
John Bidwell Elementary	237	240	3,543	3,783	93.66%
John Cabrillo Elementary	290	676	4,082	4,758	85.79%
John D Sloat Elementary	237	329	3,549	3,878	91.52%
John H. Still K-8	535	805	7,519	8,324	90.33%
John Morse Therapeutic Center	18	36	244	280	87.14%
Leataata Floyd Elementary	290	700	3,839	4,539	84.58%
Leonardo da Vinci K - 8 School	687	643	10,441	11,084	94.20%
Mark Twain Elementary	249	440	3,575	4,015	89.04%
Martin Luther King Jr Elementary	296	650	4,014	4,664	86.06%
Matsuyama Elementary	472	658	7,088	7,746	91.51%
Nicholas Elementary	538	890	7,822	8,712	89.78%
O W Erlewine Elementary	263	397	3,757	4,154	90.44%
Oak Ridge Elementary	479	945	6,829	7,774	87.84%
Pacific Elementary	673	1,121	9,114	10,235	89.05%
Parkway Elementary School	455	1,012	6,156	7,168	85.88%
Peter Burnett Elementary	393	636	5,439	6,075	89.53%
Phoebe A Hearst Elementary	640	435	9,830	10,265	95.76%
Pony Express Elementary	356	348	5,427	5,775	93.97%
Rosa Parks K-8 School	307	577	4,247	4,824	88.04%
Sequoia Elementary	401	651	5,876	6,527	90.03%
Susan B Anthony Elementary	313	280	4,840	5,120	94.53%
Success Academy K-8	0	0	0	0	0.00%
Sutterville Elementary	404	349	6,178	6,527	94.65%
Tahoe Elementary	264	354	4,071	4,425	92.00%
Theodore Judah Elementary	412	470	6,169	6,639	92.92%
Washington Elementary	314	596	4,444	5,040	88.17%
William Land Elementary	369	482	5,357	5,839	91.75%
Woodbine Elementary	273	615	3,839	4,454	86.19%
<b>TOTAL</b>	<b>20,111</b>	<b>28,987</b>	<b>287,499</b>	<b>316,486</b>	<b>90.84%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
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MIDDLE	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	61	121	879	1,000	87.90%
Albert Einstein MS	662	794	9,826	10,620	92.52%
Alice Birney Waldorf-Inspired K-8	117	58	1,817	1,875	96.91%
California MS	791	1,004	11,768	12,772	92.14%
Capital City School	140	629	1,025	1,654	61.97%
Fern Bacon MS	691	905	10,068	10,973	91.75%
Genevieve Didion K-8	101	47	1,578	1,625	97.11%
Home/Hospital	32	0	197.25	197.25	100.00%
John H. Still K-8	236	385	3,435	3,820	89.92%
John Morse Therapeutic Center	15	27	213	240	88.75%
Kit Carson 7-12	362	611	5,219	5,830	89.52%
Leonardo da Vinci K - 8 School	133	133	2,018	2,151	93.82%
Martin Luther King Jr K-8	53	79	745	824	90.41%
Rosa Parks K-8 School	440	801	6,167	6,968	88.50%
Sam Brannan MS	326	324	4,914	5,238	93.81%
School of Engineering and Science	223	227	3,374	3,601	93.70%
Success Academy K-8	1	0	16	16	100.00%
Sutter MS	1,093	700	16,756	17,456	95.99%
Will C Wood MS	671	1,029	9,665	10,694	90.38%
<b>TOTAL</b>	<b>6,148</b>	<b>7,874</b>	<b>89,680</b>	<b>97,554</b>	<b>91.93%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
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 CUMULATIVE TOTAL ABSENCES

HIGH SCHOOL	ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
American Legion HS	132	559	2,088	2,647	78.88%
Arthur A. Benjamin Health Prof	208	265	3,087	3,352	92.09%
C K McClatchy HS	2,375	3,627	33,788	37,415	90.31%
Capital City School	355	252	4,604	4,856	94.81%
Hiram W Johnson HS	1,944	3,962	26,404	30,366	86.95%
Home/Hospital	53	0	352	352	100.00%
John F Kennedy HS	2,030	2,954	29,284	32,238	90.84%
Kit Carson 7-12	210	175	3,227	3,402	94.86%
Luther Burbank HS	1,615	2,727	23,008	25,735	89.40%
Rosemont HS	1,493	1,954	21,830	23,784	91.78%
School of Engineering and Science	325	267	4,922	5,189	94.85%
West Campus HS	836	321	13,033	13,354	97.60%
<b>TOTAL</b>	<b>11,576</b>	<b>17,063</b>	<b>165,627</b>	<b>182,690</b>	<b>90.66%</b>

	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
<b>TOTAL ALL SCHOOLS</b>	<b>37,835</b>	<b>53,924</b>	<b>542,806</b>	<b>596,730</b>	<b>90.96%</b>

	Students in Non Public Schools	Total Enrollment	ADA	ADA %	% Change
<b>2020-21 Actual</b>		38,404	0	0.00%	No ADA Reporting
<b>2021-2022 Projected</b>		39,496	0	0.00%	
<b>Month 01</b>	262	37,835	33,892	90.96%	

### Monthly Attendance

