

MODIFICATION

**State of Maine**



**Master Agreement**

**Effective Date:** 07/01/14

**Expiration Date:** 03/31/19

**Master Agreement Description:** Statewide Office Supply Catalog Contract

**Buyer Information**

Justin Franzose 207-624-7337 ext. justin.franzose@maine.gov

**Issuer Information**

Laurie A. Andre 207-624-7349 ext. LAURIE.A.ANDRE@MAINE.GOV

**Requestor Information**

Laurie A. Andre 207-624-7349 ext. LAURIE.A.ANDRE@MAINE.GOV

**Authorized Departments**

ALL

**Vendor Information**

**Vendor Line #:** 1

**Vendor ID**

VC1000094897

**Vendor Name**

W B MASON CO INC

**Alias/DBA**

**Vendor Address Information**

106 PINETREE INDUSTRIAL PKWY

PORTLAND, ME 04102

US

**Vendor Contact Information**

Brian Olas

888-926-2766 ext. 8146

brian.olas@wbmason.com

**Payment Discount Terms**

**Discount 1:** % 0 Days

**Discount 2:** % 0 Days

**Discount 3:** % 0 Days

**Discount 4:** % 0 Days

## Commodity Information

**Vendor Line #:** 1

**Vendor Name:** W B MASON CO INC

**Commodity Line #:** 1

**Commodity Code:** 61500

**Commodity Description:** WB Mason Office Supply Catalog Contract

**Commodity Specifications:** Online Catalog at [www.wbmason.com](http://www.wbmason.com)

**Commodity Extended Description:** Attached are core list prices effective until 6/30/2016. Also attached are core list prices effective 7/1/2016.

<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>
0.00000		\$0.00
<b>Delivery Days</b>	<b>Free on Board</b>	
0		
<b>Contract Amount</b>	<b>Service Start Date</b>	<b>Service End Date</b>
\$0.00	07/01/14	03/31/19
<b>Catalog Name</b>	<b>Discount</b>	
	0.0000 %	
	<b>Discount Start Date</b>	<b>Discount End Date</b>

STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
Agreement to Purchase Services

THIS AGREEMENT, made this 1<sup>st</sup> day of July, 2014, is by and between the State of Maine (State), Department of Administrative and Financial Services (DAFS), Bureau of General Services (BGS), Division of Purchases (Division) whose address is 111 Sewall Street, Burton Cross Building, 4th Floor, 9 State House Station, Augusta, Maine 04333-0009., hereinafter called "Department," and WB Mason Company, Inc. (Contractor), located at 59 Centre Street, Brockton, MA 02303, telephone number 1-888-926-2766, hereinafter called "Provider", for the period of July 1, 2014, to October 31, 2015.

The AdvantageME Vendor/Customer number of the Provider is VC1000094897.

WITNESSETH, that for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Department, the Provider hereby agrees with the Department to furnish all qualified personnel, facilities, materials and services and in consultation with the Department, to perform the services, study or projects described in Rider A, and under the terms of this Agreement. The following riders are hereby incorporated into this Agreement and made part of it by reference:

- Rider A - Specifications of Work to be Performed
- Rider B - Payment and Other Provisions
- Rider C - Exceptions to Rider B
- Rider D - Contractor's Proposal to RFP#201402689
- Rider G - Identification of Country in Which Contracted Work will be Performed

IN WITNESS WHEREOF, the Department and the Provider, by their representatives duly authorized, have executed this agreement in 2 original copies.

DEPARTMENT OF ADMINISTRATIVE AND  
FINANCIAL SERVICES, BUREAU OF GENERAL SERVICES, DIVISION OF PURCHASES

By: Mark W. Lutte  
Mark W. Lutte, Director, Division of Purchases

and

W.B. MASON COMPANY, INC.

By: Robert Pascale  
Robert Pascale, Branch Manager

UNENCUMBERED  
AUG 15 2014  
NO FUNDS RESERVED  
FOR THIS CONTRACT

Total Agreement Amount: \$0.00 NO FUNDS RESERVED

Approved: Mark W. Lutte  
Chair, State Purchases Review Committee

**RIDER A**  
**SPECIFICATIONS OF WORK TO BE PERFORMED**

This contract has been established for the provision of office supplies and related items to all State of Maine Departments. Rider A incorporates by reference the State of Maine Request for Proposals #201402689 including all amendments.

**1. Website Item Restrictions**

- a. The Contractor, during the implementation of the contract will assign its Account Management Team to meet with the Department to document any and all restrictions, including existing restrictions. Examples of such restrictions could include, but not be limited to, restrictions on specified product categories (furniture, coffee, etc.), restrictions on pages or sections of the Contractor's catalog so specified by the Department, items with a net price in excess of a predetermined limit, restrictions on items with an extended price in excess of a predetermined limit, etc. The Contractor will apply the desired restrictions to all State of Maine agency accounts as directed by the Department. To ensure the ongoing maintenance as desired of the Department's restriction hierarchy, the Contractor will conduct routine account restriction audits either in person or via teleconference with Department personnel at an interval established by the Department in which multiple state accounts have the referenced restriction hierarchy tested and confirmed.
- b. The Contractor will provide to the Department on a quarterly basis a listing of all new items and their disposition (restricted or unrestricted) based on existing restriction protocol as established by the Department. The Contractor will modify the disposition of these new items as provided upon notification by the Department.

**2. Quarterly Business Reviews**

The Contractor will hold quarterly business review meetings with the Department in a timely manner, but no later than the end of the following quarter. These business reviews will include a presentation of standard and custom reports as defined by the Department, in addition to any commitments to report contained within the Contractor's proposal.

**3. Performance Standards**

a. Next Business Day Delivery

As specified in the Contractor's proposal, 100% of orders placed before 6:00 p.m. local time will be delivered the next business day. The Contractor will report quarterly on the order date and time, and the delivery date and time. Orders not received next business day will be reviewed quarterly with the Department, and a corrective action plan will be required as necessary.

b. Fill Rate

The Contractor will maintain a daily line item Fill Rate of 98%. Fill Rate is defined as the number of line items in an order delivered together, divided by the number of total line items in the order. The Fill Rate will be monitored quarterly, and in any quarter where this metric is failed, the Department may issue a notice of cure, and the Contractor will submit a corrective action plan including an explanation of why the metric was failed.

**4. Unit Price Audits**

The Contractor will conduct quarterly or annual audits of unit prices for sales as directed by the Department. Unit prices shall match the bid price for core items or will match the correct discount from list appropriate for the catalog section the item is listed in. The Contractor will maintain and deliver to the Department annual list price files that match the list prices in the hardcopy catalog. List pricing for items not in the catalog (special

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order items or public website items) will be determined by the Contractor at the time of order and discounted per the "Fixed Discount from Agreed List Price Percentage Offered ("Other" Items)" table in Rider D, Appendix B and should be included in usage reports at a minimum.

**5. Rebates**

Rebates are payable annually as provided in Rider D, and payment term discounts shall be applied at the time of payment.

**RIDER B**  
**METHOD OF PAYMENT AND OTHER PROVISIONS**

1. **AGREEMENT AMOUNT** \$0.00 (zero dollars) (Unencumbered, State Agencies will use on an as-needed basis.)

2. **INVOICES AND PAYMENTS** The Department will pay the Provider as follows: invoicing and payment will be made on an individual order basis, and the Contractor shall invoice each State agency or department according to its individual purchase of office supplies, paper, and/or toner. Invoices shall not be directed solely to the Division of Purchases nor the Department of Administrative and Financial Services unless the invoices pertain to the Division's or the Department's specific usage of this contract.

Payments are subject to the Provider's compliance with all items set forth in this Agreement and subject to the availability of funds. The Department will process approved payments within 30 days.

3. **BENEFITS AND DEDUCTIONS** If the Provider is an individual, the Provider understands and agrees that he/she is an independent contractor for whom no Federal or State Income Tax will be deducted by the Department, and for whom no retirement benefits, survivor benefit insurance, group life insurance, vacation and sick leave, and similar benefits available to State employees will accrue. The Provider further understands that annual information returns, as required by the Internal Revenue Code or State of Maine Income Tax Law, will be filed by the State Controller with the Internal Revenue Service and the State of Maine Bureau of Revenue Services, copies of which will be furnished to the Provider for his/her Income Tax records.

4. **INDEPENDENT CAPACITY** In the performance of this Agreement, the parties hereto agree that the Provider, and any agents and employees of the Provider shall act in the capacity of an independent contractor and not as officers or employees or agents of the State.

5. **DEPARTMENT'S REPRESENTATIVE** The Agreement Administrator shall be the Department's representative during the period of this Agreement. He/she has authority to curtail services if necessary to ensure proper execution. He/she shall certify to the Department when payments under the Agreement are due and the amounts to be paid. He/she shall make decisions on all claims of the Provider, subject to the approval of the Commissioner of the Department.

6. **AGREEMENT ADMINISTRATOR** All progress reports, correspondence and related submissions from the Provider shall be submitted to:

Name: Justin Franzose  
Title: Contract Grant Specialist, Division of Purchases  
Address: 111 Sewall Street, 9 State House Station, Augusta, ME 04333-0009

who is designated as the Agreement Administrator on behalf of the Department for this Agreement, except where specified otherwise in this Agreement.

7. **CHANGES IN THE WORK** The Department may order changes in the work, the Agreement Amount being adjusted accordingly. Any monetary adjustment or any substantive change in the work shall be in the form of an amendment, signed by both parties and approved by the State Purchases Review Committee. Said amendment must be effective prior to execution of the work.

8. **SUB-AGREEMENTS** Unless provided for in this Agreement, no arrangement shall be made by the Provider with any other party for furnishing any of the services herein contracted for without the consent and approval of the Agreement Administrator. Any sub-agreement hereunder entered into subsequent to the execution of this Agreement must be annotated "approved" by the Agreement Administrator before it is reimbursable hereunder. This provision will not be taken as requiring the approval of contracts of employment between the Provider and its employees assigned for services thereunder.

9. **SUBLETTING, ASSIGNMENT OR TRANSFER** The Provider shall not sublet, sell, transfer, assign or otherwise dispose of this Agreement or any portion thereof, or of its right, title or interest therein, without written request to and written consent of the Agreement Administrator. No subcontracts or transfer of agreement shall in any case release the Provider of its liability under this Agreement.

10. **EQUAL EMPLOYMENT OPPORTUNITY** During the performance of this Agreement, the Provider agrees as follows:

a. The Provider shall not discriminate against any employee or applicant for employment relating to this Agreement because of race, color, religious creed, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation, unless related to a bona fide occupational qualification. The Provider shall take affirmative action to ensure that applicants are employed and employees are treated during employment, without regard to their race, color, religion, sex, age, national origin, physical or mental disability, or sexual orientation.

Such action shall include but not be limited to the following: employment, upgrading, demotions, or transfers; recruitment or recruitment advertising; layoffs or terminations; rates of pay or other forms of compensation; and selection for training including apprenticeship. The Provider agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of this nondiscrimination clause.

b. The Provider shall, in all solicitations or advertising for employees placed by or on behalf of the Provider relating to this Agreement, state that all qualified applicants shall receive consideration for employment without regard to race, color, religious creed, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation.

c. The Provider shall send to each labor union or representative of the workers with which it has a collective bargaining agreement, or other agreement or understanding, whereby it is furnished with labor for the performance of this Agreement a notice to be provided by the contracting agency, advising the said labor union or workers' representative of the Provider's commitment under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

d. The Provider shall inform the contracting Department's Equal Employment Opportunity Coordinator of any discrimination complaints brought to an external regulatory body (Maine Human Rights Commission, EEOC, Office of Civil Rights) against their agency by any individual as well as any lawsuit regarding alleged discriminatory practice.

e. The Provider shall comply with all aspects of the Americans with Disabilities Act (ADA) in employment and in the provision of service to include accessibility and reasonable accommodations for employees and clients.

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- f. Contractors and subcontractors with contracts in excess of \$50,000 shall also pursue in good faith affirmative action programs.
- g. The Provider shall cause the foregoing provisions to be inserted in any subcontract for any work covered by this Agreement so that such provisions shall be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

11. **EMPLOYMENT AND PERSONNEL** The Provider shall not engage any person in the employ of any State Department or Agency in a position that would constitute a violation of 5 MRSA § 18 or 17 MRSA § 3104. The Contractor shall not engage on a full-time, part-time or other basis during the period of this Agreement, any other personnel who are or have been at any time during the period of this Agreement in the employ of any State Department or Agency, except regularly retired employees, without the written consent of the State Purchases Review Committee. Further, the Provider shall not engage on this project on a full-time, part-time or other basis during the period of this Agreement any retired employee of the Department who has not been retired for at least one year, without the written consent of the State Purchases Review Committee. The Provider shall cause the foregoing provisions to be inserted in any subcontract for any work covered by this Agreement so that such provisions shall be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

12. **STATE EMPLOYEES NOT TO BENEFIT** No individual employed by the State at the time this Agreement is executed or any time thereafter shall be admitted to any share or part of this Agreement or to any benefit that might arise therefrom directly or indirectly that would constitute a violation of 5 MRSA § 18 or 17 MRSA § 3104. No other individual employed by the State at the time this Agreement is executed or any time thereafter shall be admitted to any share or part of this Agreement or to any benefit that might arise therefrom directly or indirectly due to his employment by or financial interest in the Provider or any affiliate of the Provider, without the written consent of the State Purchases Review Committee. The Provider shall cause the foregoing provisions to be inserted in any subcontract for any work covered by this Agreement so that such provisions shall be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

13. **WARRANTY** The Provider warrants that it has not employed or contracted with any company or person, other than for assistance with the normal study and preparation of a proposal, to solicit or secure this Agreement and that it has not paid, or agreed to pay, any company or person, other than a bona fide employee working solely for the Provider, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon, or resulting from the award for making this Agreement. For breach or violation of this warranty, the Department shall have the right to annul this Agreement without liability or, in its discretion to otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

14. **ACCESS TO RECORDS** As a condition of accepting a contract for services under this section, a contractor must agree to treat all records, other than proprietary information, relating to personal services work performed under the contract as public records under the freedom of access laws to the same extent as if the work were performed directly by the department or agency. For the purposes of this subsection, "proprietary information" means information that is a trade secret or commercial or financial information, the disclosure of which would impair the competitive position of the contractor and would make available information not otherwise publicly available. Information relating to wages and benefits of the employees performing the personal services work under the contract and information concerning employee and contract oversight and accountability procedures and systems are not proprietary information. The Provider shall maintain all books, documents, payrolls, papers, accounting records and other evidence pertaining to this Agreement and make such



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materials available at its offices at all reasonable times during the period of this Agreement and for such subsequent period as specified under Maine Uniform Accounting and Auditing Practices for Community Agencies (MAAP) rules. The Provider shall allow inspection of pertinent documents by the Department or any authorized representative of the State of Maine or Federal Government, and shall furnish copies thereof, if requested. This subsection applies to contracts, contract extensions and contract amendments executed on or after October 1, 2009.

15. **TERMINATION** The performance of work under the Agreement may be terminated by the Department in whole, or in part, whenever for any reason the Agreement Administrator shall determine that such termination is in the best interest of the Department. Any such termination shall be effected by delivery to the Provider of a Notice of Termination specifying the extent to which performance of the work under the Agreement is terminated and the date on which such termination becomes effective. The Agreement shall be equitably adjusted to compensate for such termination, and modified accordingly.

16. **GOVERNMENTAL REQUIREMENTS** The Provider warrants and represents that it will comply with all governmental ordinances, laws and regulations.

17. **GOVERNING LAW** This Agreement shall be governed in all respects by the laws, statutes, and regulations of the United States of America and of the State of Maine. Any legal proceeding against the State regarding this Agreement shall be brought in State of Maine administrative or judicial forums. The Provider consents to personal jurisdiction in the State of Maine.

18. **STATE HELD HARMLESS** The Provider agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims, costs, expenses, injuries, liabilities, losses and damages of every kind and description (hereinafter in this paragraph referred to as "claims") resulting from or arising out of the performance of this Agreement by the Provider, its employees, agents, or subcontractors. Claims to which this indemnification applies include, but without limitation, the following: (i) claims suffered or incurred by any contractor, subcontractor, materialman, laborer and any other person, firm, corporation or other legal entity (hereinafter in this paragraph referred to as "person") providing work, services, materials, equipment or supplies in connection with the performance of this Agreement; (ii) claims arising out of a violation or infringement of any proprietary right, copyright, trademark, right of privacy or other right arising out of publication, translation, development, reproduction, delivery, use, or disposition of any data, information or other matter furnished or used in connection with this Agreement; (iii) Claims arising out of a libelous or other unlawful matter used or developed in connection with this Agreement; (iv) claims suffered or incurred by any person who may be otherwise injured or damaged in the performance of this Agreement; and (v) all legal costs and other expenses of defense against any asserted claims to which this indemnification applies. This indemnification does not extend to a claim that results solely and directly from (i) the Department's negligence or unlawful act, or (ii) action by the Provider taken in reasonable reliance upon an instruction or direction given by an authorized person acting on behalf of the Department in accordance with this Agreement.

19. **NOTICE OF CLAIMS** The Provider shall give the Contract Administrator immediate notice in writing of any legal action or suit filed related in any way to the Agreement or which may affect the performance of duties under the Agreement, and prompt notice of any claim made against the Provider by any subcontractor which may result in litigation related in any way to the Agreement or which may affect the performance of duties under the Agreement.

20. **APPROVAL** This Agreement must have the approval of the State Controller and the State Purchases Review Committee before it can be considered a valid, enforceable document.

21. **LIABILITY INSURANCE** The Provider shall keep in force a liability policy issued by a company fully licensed or designated as an eligible surplus line insurer to do business in this State by the Maine Department of Professional & Financial Regulation, Bureau of Insurance, which policy includes the activity to be covered by this Agreement with adequate liability coverage to protect itself and the Department from suits. Providers insured through a "risk retention group" insurer prior to July 1, 1991 may continue under that arrangement. Prior to or upon execution of this Agreement, the Provider shall furnish the Department with written or photocopied verification of the existence of such liability insurance policy.

22. **NON-APPROPRIATION** Notwithstanding any other provision of this Agreement, if the State does not receive sufficient funds to fund this Agreement and other obligations of the State, if funds are de-appropriated, or if the State does not receive legal authority to expend funds from the Maine State Legislature or Maine courts, then the State is not obligated to make payment under this Agreement.

23. **SEVERABILITY** The invalidity or unenforceability of any particular provision or part thereof of this Agreement shall not affect the remainder of said provision or any other provisions, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision or part thereof had been omitted.

24. **INTEGRATION** All terms of this Agreement are to be interpreted in such a way as to be consistent at all times with the terms of Rider B (except for expressed exceptions to Rider B included in Rider C), followed in precedence by Rider A, and any remaining Riders in alphabetical order.

25. **FORCE MAJEURE** The Department may, at its discretion, excuse the performance of an obligation by a party under this Agreement in the event that performance of that obligation by that party is prevented by an act of God, act of war, riot, fire, explosion, flood or other catastrophe, sabotage, severe shortage of fuel, power or raw materials, change in law, court order, national defense requirement, or strike or labor dispute, provided that any such event and the delay caused thereby is beyond the control of, and could not reasonably be avoided by, that party. The Department may, at its discretion, extend the time period for performance of the obligation excused under this section by the period of the excused delay together with a reasonable period to reinstate compliance with the terms of this Agreement.

26. **SET-OFF RIGHTS** The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any monies due to the Provider under this Agreement up to any amounts due and owing to the State with regard to this Agreement, any other Agreement, any other Agreement with any State department or agency, including any Agreement for a term commencing prior to the term of this Agreement, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Controller.

27. **ENTIRE AGREEMENT** This document contains the entire Agreement of the parties, and neither party shall be bound by any statement or representation not contained herein. No waiver shall be deemed to have been made by any of the parties unless expressed in writing and signed by the waiving party. The parties expressly agree that they shall not assert in any action relating to the Agreement that any implied waiver occurred between the parties which is not expressed in writing. The failure of any party to insist in any one or more instances upon strict performance of any of the terms or provisions of the Agreement, or to exercise an option or election under the Agreement, shall not be construed as a waiver or relinquishment for the future of such terms, provisions, option or election, but the same shall continue in full force and effect, and no waiver by any party of any one or more of its rights or remedies under the Agreement shall be deemed to be a waiver of any prior or subsequent rights or remedy under the Agreement or at law.

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RIDER C  
EXCEPTIONS TO RIDER B

None.

**Section I Organization Qualifications and Experience****1 Overview of the Organization**

Present a brief statement of qualifications and short summary of relevant experience. If subcontractors are to be used by the Bidder, provide a list that specifies the name, address, phone number, contact person, and a brief description of the subcontractors' organizational capacity and qualifications. Briefly describe the history of the Bidder's organization, especially regarding skills pertinent to the specific work required by the RFP and any special or unique characteristics of the organization which would make it especially qualified to perform the required work activities. Include similar information for any subcontractors. This section shall include information on the Bidder's annual sales for office supply items.

The W.B. Mason Company has been in continuous operation since 1898, starting as a rubber stamp company distributing its wares via horse drawn carriage throughout the city of Brockton, MA. Office products were soon added to the company's product portfolio, and various other product lines have similarly been added over the past 115 years to now include facilities maintenance and break room supplies, multipurpose and specialty paper, retail supplies, mailing and shipping supplies, office technology, ink and toner, furniture, and printing and ad specialty products in addition to the aforementioned stamps and office supplies. The Company also maintains a full on-site coffee service. The Company provides Next Business Day delivery of these products on its own fleet of over four hundred colorful and easily recognizable company owned trucks throughout all of New England, New York, New Jersey, Pennsylvania, Delaware, Maryland, northern Virginia, eastern Ohio, and most major U.S. metropolitan areas including Washington, D.C., Atlanta, GA, Miami and Orlando, FL, Dallas and Houston, TX, Cleveland, OH, Chicago, IL, Detroit, MI, the Twin Cities of Minnesota, Denver, CO, Phoenix, AZ, Los Angeles and San Francisco, CA, and Seattle, WA. The Company maintains three Local Service Facilities within the state of Maine (Augusta, Portland, and Bangor) from which it presently provides service to the state of Maine under the state's existing office products contract. Utilizing these facilities, plus its own stocking facility in South Boston, MA as well as wholesaler facilities in Woburn, MA, Coxsackie, NY, and Cranbury, NJ, the Company maintains a near 100% on time delivery record for the state and its end users, with approximately ninety percent of all deliveries made on its own trucks and with those deliveries made by a uniformed employee of W.B. Mason in possession of photo identification at all times, as well as a Daily Line Item Fill Rate (defined as the number of lines delivered complete Next Business Day divided into the total number of lines processed) averaging approximately 99.50%. With three Local Service Facilities, thirty seven sales representatives, eight customer service representatives and 16 delivery trucks all located within the state of Maine and the past four years as the contract holder for office supplies for the state of Maine, W.B. Mason feels that it has a superior service proposition in terms of experience and resources when compared to its competitors in providing office products to the state of Maine and its end users. Another company strength that the company will continue to leverage in servicing the state of Maine is its consistent level of growth. In the four year period in which it has serviced the state of Maine, the Company's sales have grown from \$823,140,001.06 for its Fiscal Year 2010 to \$1,231,388,704.52 for its recent Fiscal Year 2013, a growth rate of nearly fifty percent and a testament of the Company's commitment to each of its customer's individual and specific needs, its ability to meet those needs, and the response of the marketplace to that commitment.

**2. Organization Location and Insurance**

- a. Location of the corporate headquarters. If different, describe the current or proposed location where services will be provided or from which the anticipated contract will be managed.

W.B. Mason's corporate headquarters are located at 59 Centre St., Brockton, MA 02303. The Company provides sales and customer service to customers within the state of Maine from its three Local Service Facilities located at: 188 Water St., Augusta, ME, 106 Pine Tree Industrial Parkway, Portland, ME, and 78 Rice St., Bangor, ME. Management of the contract will take place from W.B. Mason's Portland Local Service Facility.

- b. Attach a certificate of insurance on a standard Acord form (or the equivalent) evidencing the Bidder's general liability, professional liability and any other relevant liability insurance policies that might be associated with this contract.

As part of this submission, W.B. Mason has enclosed a copy of its current Acord Certificate of Liability Insurance Certificate.

**3. Description of Experience with Similar Projects**

- a. Provide a description of five projects that occurred within the past five years which reflect the experience and expertise needed in performing the functions described in the "Scope of Work" portion of this RFP – for example, other state governments where the Bidder has provided a statewide office supply program. For each of the five examples provided, a contact person from the client organization involved should be listed, along with that person's telephone number and email address. Please note that contract history with the State of Maine, whether positive or negative, may be considered in rating proposals even if not provided by the Bidder.

In addition to being the contracted supplier for office products for the state of Maine for the past four years, W.B. Mason has similar longstanding agreements in place with a number of other state government and public entities. Below are five such projects that W.B. Mason has performed over the past five years that reflect the expertise and experience needed in performing the functions described within the state of Maine's RFP **Part II: "Scope of Work"**

1. **State of Rhode Island** Contact: Nancy McIntyre, Chief Purchasing Management and Support Services Phone: 401-574-8126 E-Mail: [nancy.mcintyre@purchasing.ri.gov](mailto:nancy.mcintyre@purchasing.ri.gov). W.B. Mason has been the contracted provider of office products to the state of Rhode Island for nearly twenty years. Since formalizing the latest Master Purchase Agreement between it and the State in 2007, W.B. Mason has received four full one year extensions of that contract as well as a recent three month extension that will take the existing MPA through at least September 30, 2014. The Company provides Next Business Day delivery on its own trucks on orders of any size for thousands of office supplies, toner items, copy paper items, and school supplies to all state agencies, as well as municipal and school agencies within the state that also utilize the state MPA with W.B. Mason. All deliveries are made by uniformed employees of W.B. Mason, with no work whatsoever being subcontracted. Over the duration of the latest MPA, W.B. Mason has proactively managed this contract with regards to product updates when warranted in the case of discontinuance of contracted items, stewardship and ongoing management of the Hewlett-Packard Big Deal for the state of Rhode Island, delivered Next Business Day to all corners of the state, maintained a dedicated outside account executive and inside customer service representative for the state, provided comprehensive reporting with regards to usage, rebate calculation, etc., and actively marketed the program throughout the state to all municipal and school districts, in addition to state agencies proper. Purchases by the state and other affiliated entities are approximately

ten million dollars per year.

2. **State of New Hampshire** Contact: Robert Lawson Phone: (603) 271-3147Ext. 224E-Mail: [robert.lawson@nh.gov](mailto:robert.lawson@nh.gov). W.B. Mason has been the contract holder for office supplies with the state of New Hampshire for over ten years continuously, implementing the latest agreement with the state in November of 2013. The company provides office supplies of various types plus copy paper to virtually all state agencies as well as a number of municipal and school entities that piggy back on to the agreement as well. The Company provides Next Business Day delivery to the entirety of the state on its own fleet of colorful and easily recognizable trucks, with deliveries made by uniformed employees of the Company in possession of photo identification at all times. W.B. Mason has proactively managed this contract over the years, consistently providing prompt reporting data back to the state, marketing the contract to various municipal and school districts, providing locally based sales and customer support for the state from its New Hampshire based Local Service Facilities, and readily met state environmental objectives through the supply of recycled copy paper.
3. **Essex County (NJ)** Contact: Leonard Sorge Phone: (973) 621-5103 E-Mail: [lsorge@admin.essexcountynj.org](mailto:lsorge@admin.essexcountynj.org) W.B. Mason has been the provider of office and related products, including toner and paper, to the County since 2007, generating annual sales in the process of over two million dollars, reflecting the degree to which W.B. Mason has successfully marketed the contract throughout the County, including the various school districts located within the County. W.B. Mason provides access to the County of its full range of catalog products, delivers on its own fleet of trucks and with its own employees throughout the entirety of the county, provides locally based, dedicated sales and customer service support to all County end users and administrators from its Local Services Facilities in Secaucus and South Brunswick, NJ, provides timely and accurate reporting back to the County, furthers County goals with regards to sustainability through the supply of thousands of recycled and otherwise "green" items including copy paper, binders, filing supplies, etc., and makes ordering easy for County end users, as it does for ALL W.B. Mason end users, by accepting orders via toll free telephone, toll free fax, and online at [www.wbmason.com](http://www.wbmason.com), its fast and easy to use online ordering platform.
4. **The Education Cooperative (TEC)**Contact: Maureen DeChristoforo Phone: (781) 326-2473 E-Mail: [mdechistoforo@tec-coop.org](mailto:mdechistoforo@tec-coop.org). W.B. Mason has been the provider of contract copy paper and office supplies for a number of years; recently, it has rapidly expanded its distribution of toner to the various members of the Cooperative, which currently consists of nearly sixty cities/towns and school districts and/or collaboratives located throughout eastern and central Massachusetts. The sales penetration by W.B. Mason into the Collaborative is the result of prompt and thorough distribution on its own trucks emanating from a number of Local Service Facilities located throughout Massachusetts, comprehensive sales and customer service support also locally based in these facilities, easy ordering methods including a customized purchase order containing TEC contract items, and the largest products offering of paper, office, school, and technology supplies of any one provider, including a wide breadth of recycled and otherwise "green" items. For its recently concluded Fiscal Year 2013-14, TEC purchases from W.B. Mason totaled over four and one half million dollars.
5. **South Shore Regional (MA) Services Consortium** Contact: Lorraine See, c/o the Massachusetts Area Planning Council Phone: (617) 933-0766 E-Mail: [lsee@mapcorg](mailto:lsee@mapcorg). W.B. Mason has held contracts for office supplies and toner with the Consortium, currently consisting of the Massachusetts communities of Braintree, Cohasset, Duxbury, Hingham, Hull, Marshfield, Milton, Norwell, Pembroke, Scituate, and Weymouth, continuously since 2006. Services provided by W.B. Mason that are consistent with those as stated by the state of Maine in its RFP# 201402689 include Next Business Day delivery on orders of any size to

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all end users, access to W.B. Mason's Catalog of Office Products which includes thousands of office, paper, and toner supplies available for Next Business Day delivery including thousands of recycled and otherwise "green" items ranging from adhesives to waste can liners, the extension to end users of the consortium of a multifaceted ordering platform including toll-free phone ordering, toll-free fax ordering, and ordering online via [www.wbmason.com](http://www.wbmason.com), processing of payment via a variety of methods including standard check as well as credit card, usage reporting provided promptly to both contract administrator as well as individual municipal program administrators and/or end users (as appropriate), the support of any relevant municipal sustainability programs via solutions such as the supply of recycled copy paper, the assignment by W.B. Mason of a dedicated outside Account Executive and inside Customer Service Representative to all cities and towns of the Consortium, and transparent and readily accessible pricing consistent with the terms of the contract.

- b. If the Bidder has not provided similar services, note this, and describe experience with projects that highlight the Bidder's general capabilities.

N/A. See five projects referenced above.

4. **Contract Performance History**

If the Bidder or any proposed sub-contractor has had any contract terminated for cause (or default) during the past five years, all such instances must be described as required below. Termination for cause is defined as notice to stop performance due to the Bidder's nonperformance or poor performance. Bidders must submit full details of all terminations for default experienced by the Bidder during the past five years, including the other party's name, address, and telephone number. The response to this subsection must present the Bidder's position on the matter.

If no such terminations for cause (or default) have been experienced in the past five years, the Bidder shall declare so within its proposal.

If at any time during the past five years, the Bidder has had any contract terminated for convenience, non-allocation of funds, or any other reason, in which termination occurred before completion of all obligations under the initial contract provisions, describe fully all such terminations including the name and address of the other contracting party and the circumstances surrounding the termination.

If no such terminations for convenience have occurred in the past five years, the Bidder shall declare so within its proposal.

W.B. Mason hereby states herein that, during the past five years, it has not had any contract terminated for nonconformance or poor performance, nor has it defaulted on any contract. The Company states further herein that, during the past five years, it has not had any contract terminated for convenience, non-allocation of funds, or any other reason in which termination occurred before completion of all obligations under the initial contract provisions.

**Section II Response to the Scope of Work**

- i. **PRODUCTS** – The Bidder shall provide information on the quality and types of items that would be available through this contract. Describe how the continuity of products is ensured, and why and how brands might be changed throughout the term of the contract (if ever). Also, Bidders must understand

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that the resulting contract will be for office supplies only, and that, at the sole discretion of the State, end-users would not be permitted to purchase certain office supplies and other categories of supplies or equipment that may be offered in the selected Bidder's inventory. Describe how products that the State deems not approved for purchase can be restricted from inadvertent or intentional misuse by the end-users. Also describe what mechanisms are available to promote "Core List" items (with the most advantageous pricing) over other inventory items that might appear equivalent.

W.B. Mason will make available to the State of Maine the categories of products specified by the state within RFP# 201402689 including printer toner, paper, and office supplies. While publicly held big box suppliers rely disproportionately heavily on private label/proprietary brand products that are sourced overseas and subject to frequent item number changes and adjustments or outright discontinuances, W.B. Mason has aligned itself primarily with domestically based recognized manufactures of the highest standing such as the 3M Corporation, Acco Brands, Avery, Hewlett-Packard, and the Sanford Corporation, thus ensuring that the trusted brands and products featured by W.B. Mason and purchased by its customers today will be around for many years to come. In the event that a supplying manufacturer does discontinue a product or products that are contracted for the State of Maine, W.B. Mason will provide sufficient notice to the State through periodically conducted business reviews. Regarding the discontinuance of products, W.B. Mason will replace the discontinued item(s) on the contract with an item of equal or greater quality at a price equal to or lower than the discontinued item(s). Given the proximity of W.B. Mason's Locally Based management team, operating out of three Local Service Facilities maintained by the Company within the State's borders, communication back to the State by W.B. Mason's Account Management Team is always prompt and comprehensive. Product(s) that the State deems not approved for purchase (examples might include items that fall within a particular product category, items with a net price in excess of a predetermined limit, items with a list price in excess of a predetermined limit, etc.) are easily restricted by W.B. Mason both on its online ordering platform as well as through other ordering methods, as W.B. Mason's highly trained, dedicated, and locally based Account Management Team for the State will be and has for several years been thoroughly familiar with all purchasing rules maintained by the State. Under the online scenario, at administrative directive, designated items can be restricted entirely from end user view, or, alternately, such items can be restricted by a block at point of purchase accompanied by a pop up notification that can be customized to reflect any language of the prevailing administrator's choosing. If said administrator judges any misuse of any item or category of items to be of such a nature where approval for purchase is deemed a more desirable solution than outright restriction of such item(s), W.B. Mason's online ordering platform can be configured to maintain multiple layers of approval routing, so that approval from one or more designated approvers must be attained before transaction is processed by W.B. Mason. W.B. Mason is able to promote utilization of core list by end users through a variety of highly effective means. At the most basic level, W.B. Mason makes core list items clearly and readily accessible through its intuitive "My Account" tab located in the center of the site's home page. Additionally, W.B. Mason can restrict end user access to only the core list, ensuring maximum compliance. In a situation where that functionality is deemed to be too restrictive, W.B. Mason's online "Swap-'N-Save" program is a highly effective demand management tool that suggests to end user at point of purchase an alternative item of equal or greater quality at a cost equal to or less than that of the item originally selected. This program has saved W.B. Mason customers millions of dollars in the aggregate and has proven to be a welcomed demand management option for hundreds of purchasing program administrators throughout "Masonville".

- ii. STATEWIDE DISTRIBUTION** - The State of Maine requires next-business-day delivery as a result of this RFP. The Bidder shall confirm its ability to provide next-business-day delivery, and provide a detailed narrative and/or schematic of its distribution network covering the entire State of Maine. The narrative shall also include nominal fill rate expectations at each level of the distribution



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network, time requirements to receive from each level, how the items from various levels are consolidated and/or delivered for the customer's convenience, whether deliveries are made via company employed trucks and operators, or via subcontracting. Additionally, please discuss what procedures and/or processes have been developed to ensure that there is no loss of delivery infrastructure or capability during the period of performance of the anticipated contract.

The W.B. Mason Company provides Next Business Day delivery throughout the State of Maine on sixteen company owned vehicles, with distribution emanating from Company maintained Local Services facilities located in Portland, and Bangor. Additionally, sales and customer service support for the State of Maine is based in W.B. Mason's Augusta Local Service Facility. In addition to maintaining inventory in each of these Local Service Facilities, W.B. Mason also accesses inventory daily for State of Maine end users from its regional stocking hub located in South Boston, MA while accessing inventory for State of Maine end users daily from wholesaler facilities located in Woburn, MA, Coxsackie, NY, and Cranbury, NJ. This wide ranging access to inventory enables W.B. Mason to consistently maintain a daily line item Fill Rate in excess of 99.50%, resulting in more complete deliveries, better service, and, ultimately, lower prices for W.B. Mason as W.B. Mason makes the fewest deliveries per order of any office products dealer and passes those operational savings on to its customers. The Company maintains warehouse staffing during all three shifts, and it is during the second and third shifts that orders are picked and the products contained are combined at each Local Service Facility as applicable into complete single orders for all end users. State of Maine end users receive Next Business Day delivery on orders placed by 6:00 PM local time, and the Company maintains live customer service until 6:00 PM Monday through Friday to assist customers in placing those sometimes unavoidable last minute orders for Next Business Day delivery. W.B. Mason makes deliveries for State of Maine end users on its own fleet of iconic trucks, running sixteen trucks within the State of Maine. All deliveries made on W.B. Mason trucks are effected by uniformed employees of the Company in possession of photo identification at all times. With regards to continuity of service, W.B. Mason has demonstrated its long term commitment to State of Maine inclusive of all customers therein by building and opening in 2010 a 60,000 square foot state-of-the-art Local Service Facility in the City of Portland which currently employs approximately sixty people including sales, customer service, and distribution personnel. To ensure consistently high levels of service throughout the State, W.B. Mason operates two additional Local Service Facilities, one in Bangor, the other in Augusta. The result is a far reaching, substantial, meaningful, and enduring presence within the State will continue to the mutual benefit of both W.B. Mason and its customers within the State of Maine for many years to come.

- iii. PLACING ORDERS** - The Bidder shall describe all ways that orders may be placed from users. At a minimum, the State of Maine requires a comprehensive, user-friendly online ordering system that accepts credit card payments. Also describe the internal processing of orders once received from an agency. The State would be interested in learning about, and if feasible, using state of the art ordering, payment, usage reporting, and delivery systems to reduce administrative and overhead costs. Describe the capacity to provide online ordering and toll-free telephone ordering. Please note: After contract award has been made, if an ordered item is out of stock, the Contractor must notify the ordering entity for prior approval before substituting for the out of stock item.
- iv.** W.B. Mason accepts orders via toll-free telephone, toll-free fax, and online via [www.wbmason.com](http://www.wbmason.com), the Company's fast and intuitive online ordering platform, designed with both the end user and administrator in mind. While end users appreciate the platform's advanced search functionality, easy access to favorites and other quick ordering lists, and plainly visible icons drawing their attention to recycled items, items manufactured by minority and/or women owned business enterprises, and best value items, administrators value greatly the sites advanced business controls

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including versatile approval routing, budget functionality for individual departments, cost centers, and/or end users, item restriction capability, and cost saving innovations such as "Swap-N-Save". Orders received by W.B. Mason are processed literally from the moment of receipt, as internal order tickets print constantly throughout the business day that indicate the sourcing facility for each item on each order, and items are picked soon after production of such slips. Overnight during second and third shifts, orders are completed by combining inventory from various W.B. Mason and wholesaler stocking facilities at the Local Service Facilities from which W.B. Mason provides distribution and are loaded onto W.B. Mason delivery vehicles early each morning in anticipation for vehicle launch from Local Service Facility base at approximately 7 AM each business day. Each order is shipped in packaging that is labeled with all relevant customer information including name and address of customer, name of end user, order number, purchase order number issued (if applicable), and piece count for each order. Each order also contains a detailed packing slip containing full inventory of order including item number, item description, unit of measure, quantity ordered, and quantity shipped for each item making up the complete order. These ordering, order fulfillment, and distribution processes make up but a part of W.B. Mason's state-of-the-art business platform, and these business functions are complemented by a flexible array of customer payment options, including conventional check, credit or purchasing card, wire transfer, or third party payment system through customer software such as Oracle or Ariba. This platform is further enhanced by detailed reporting capabilities, both standard and customized, offered to customers by W.B. Mason. As part of periodic business reviews that W.B. Mason conducts with its customers, W.B. Mason provides a standard Performance Summary which touches on key metrics such the results on ongoing cost containment initiatives, W.B. Mason product Fill Rate, customer purchase of MWBE and/or recycled products, and various other issues of a like nature. For customers who have specific key metrics of particular interest that may not necessarily be detailed in depth by W.B. Mason's standard reporting suite, the Company frequently develops customized reporting that focuses primarily on those specific customer metrics. Samples of these reports will be provided by W.B. Mason upon request. The combination described above of W.B. Mason's locally based sales, customer service, and distribution with expansive presence within the State of Maine, its pinpoint delivery capabilities, its flexible and technologically advance ordering options, and its comprehensive and flexible reporting capabilities make the Company the ideal solution for any entity committed to reducing administrative and overhead costs. If an ordered item is out of stock, the W.B. Mason notifies the ordering entity of the backorder and to take directive on how the ordering entity wishes to proceed. Options available to the ordering entity include waiting for backordered to come into stock, typically a one to three day process. Alternately, the ordering entity may elect to receive for Next Business Day delivery an item of equal or greater quality at a price less than or equal to that of the original item ordered.

- v. **PAYMENT** - The Bidder shall describe all ways that payment can be made by the State. At a minimum, the State of Maine requires payment via credit card – specifically, via the State's official Procurement Card (P-Card) solution – as well as payment by check for instances when a P-Card is not available within a State agency.

W.B. Mason accepts payment by all major credit cards, P-Cards, conventional check, wire transfer, and payments made via a third party customer platform such as Oracle, Ariba, or the like.

- vi. **REPORTING** – On a quarterly basis, the Bidder shall provide information on usage reporting, payment reporting, and real-time delivery tracking capabilities and the types of information that would be available to the State in an electronic format. It will be the Bidder's responsibility to schedule and hold all quarterly meetings on a timely basis, at a location of the State's choosing (such as a State

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facility or a facility owned by the Contractor) and provide electronic copies of reports at least one week prior to quarterly meetings. Usage reporting information is considered to be information such as ordering entity (e.g. governmental entity within Maine), order number, date of order, date of delivery, item, quantity, unit price, item total, and total cost by account. Payment reporting information is considered to be information such as order number, amount invoiced, amount paid, when payment was received, and any data pertaining to outstanding amounts due. State the expected time required to respond with requested reporting information from the time of the request (if not regularly scheduled or available online), and whether the information is available online to the departmental end-users and the Division of Purchases. Reports must be provided in either MS Word® and/or MS Excel® formats.

W.B. Mason will continue to provide to the State of Maine comprehensive reporting inclusive, at a minimum, of usage reporting, payment reporting, and other types of reporting that is typically available in electronic format. Additionally, the Company can provide to the State of Maine customized reporting in order to assist in tracking metrics of particular interest such as reporting on State purchases of recycled or otherwise "green" items, State purchases of items manufactured by Minority/Women owned business enterprises, Line Item Fill Rate information, etc. The Company will assume the responsibility of scheduling and conducting quarterly business reviews with authorized State personnel at intervals and at times and locations specifically approved by such State personnel. All reporting will be supplied by W.B. Mason in either MS Word or Excel, or both, as specified by the State. Standard reporting is typically provided by W.B. Mason within forty eight hours of request; examples of reporting available online include cost center activity summary reports, online usage reports, ship-to/user order summaries, etc. Customized reporting of a specialized nature that is requested outside of the rubric of regularly scheduled business reviews typically takes approximately five business days from date of request. Occasionally, highly technical customized reporting takes a little longer.

**vii. CORPORATE COMMITMENT** - The Bidder shall make a commitment that, if selected, the resulting program shall have the support of senior management, especially as it relates to providing exceptional customer service to State of Maine departments and agencies; and if a lower price is available to the holder of a pre-existing contract with similar requirements and usage, the supplier will also meet and provide that price to the State of Maine. Please provide the name of a senior level manager who would champion this commitment.

W.B. Mason hereby commits that, if selected, the program offered to the State of Maine by W.B. Mason will have the support of the Company's senior management, inclusive of the company's Massachusetts based ownership group consisting of Leo J. Meehan III (President & Chief Executive Officer), Steven Greene (Chairman of the Board), John Greene (President, Office Supplies Division), and Tom Golden (President, Office Furniture Division). This ownership group, which has owned the W.B. Mason Company in its entirety since the early 1980's, has time and again demonstrated its commitment to the State of Maine by opening three Local Service Facilities within the State and over seventy residents of the State of Maine in providing service to thousands of W.B. Mason customers within the State. W.B. Mason also commits to matching pricing to the State of Maine in instances where a lower price is offered by W.B. Mason to the holder of a pre-existing contract with similar requirements and usage. This commitment will be championed by Rob Pascale, W.B. Mason's Portland Branch Manager who has been the lead liaison for the Company for the State for several years. Additionally, Jeff DePaul, W.B. Mason's Senior Regional Sales Manager for northern New England, will participate in all elements of contract performance as needed.

**viii. SUSTAINABILITY-** The Bidder shall provide a description of its implementation and use of sustainable product offerings and business practices that have minimal environmental impact.

W.B. Mason’s environmental policy is to transact business on a daily basis in a manner that consistently strives for and achieves the highest possible level of environmental coexistence. It puts this mandate into practice into all operational aspects of the business. For example, W.B. Mason’s delivery vehicles have been programmed for several years to shut down after three minutes of idling time in an effort to reduce emissions and fuel consumption, and speed governors have been installed on W.B. Mason delivery vehicles limiting their maximum speed to 66 MPH. This also serves to improve fuel conservation and reduce carbon emissions.

W.B. Mason takes a “green” outlook towards its marketing materials, both in terms of content and composition. As noted below, W.B. Mason features thousands of items in its Catalog that are environmentally friendly in various ways, clearly drawing the attention of end users to those items with relevant icons such as the familiar ‘recycled’ icon and others as illustrated below:



Sustainable Forestry Initiative



ACMI Certified Non Toxic

The Company has also begun producing hardbound catalogs which are printed on recycled paper using soy based inks with the goal of making its catalog completely recyclable. Additionally, W.B. Mason has also refocused its marketing efforts to a great degree towards more “virtual” promotions, increasing basing such promotions and customer correspondence on E-mails and web blasts as opposed to printed promotional materials. Some of W.B. Mason’s environmental initiatives come from the unlikeliest of sources. After seeing a news presentation on the environment choking proliferation of plastic beverage bottles collecting in the world’s oceans, one of W.B. Mason’s owners was determined to offer a viable, greener alternative to W.B. Mason’s customers. Soon thereafter, W.B. Mason’s five gallon bulk ‘Blizzard’ Water Cooler Service was born, designed to provide pure and refreshing spring water to W.B. Mason customers without the waste of disposable plastic bottles. We are pleased to report that the program has been extremely successful and we would be equally pleased to provide this service to the State of Maine as it now does the State of New Hampshire. Other initiatives actively pursued by the Company include the recovery and removal from customer locations of spent toner cartridges for subsequent reuse as well as the promotion and distribution of multiple grades of recycled copy paper including 30% recycled, 50% recycled, 100% recycled and recycled paper in various grades including 20#, 24# and colored copy paper. As noted above, W.B. Mason draws the attention of the end user to recycled toners, copy paper, and other recycled and/or green items through the use of various icons in both its hardbound and online catalog materials in order to maximize the convenience for end users to select such products. W.B. Mason can also facilitate the creation of online laundry or “favorites” lists of items containing recycled content as another convenient way to bolster customer consumption of recycled

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and/or "green" items. Yet another means by which W.B. Mason can increase such customer consumption is through its online "Swap-'N-Save" program. Primarily configured as an online savings program, W.B. Mason's "Swap-'N-Save" program offers to end users at point of purchase optional lower cost alternatives. At administrative behest, this program can be configured to offer recycled/green alternatives at point of purchase on thousands of everyday office products including toner, copy paper, filing supplies, pads, writing implements, and more, thereby making the program a veritable "Swap-'N-Save the Environment" program. W.B. Mason will continue to provide to the State monthly reporting detailing State purchasing of recycled items.

**ix. CUSTOMER SUPPORT** - The Bidder shall explain what customer support is available to departmental end-users in the State of Maine, how they are made aware that it is available, and how to access it. This information must include the name of an Account Manager, whom State agency end-users can contact in the event of an issue. Also, discuss how complaints, issues, and challenges are generally resolved. Discuss when, how, and with whom in the Bidder's management team the State of Maine can exchange feedback, and identify/resolve problems.

W.B. Mason will provide dedicated sales and customer service support to the State of Maine and will make their services plus those of W.B. Mason's 200+ strong customer service department for all State end users. W.B. Mason's lead outside Account Executive for the State of Maine is Brian Olas. Brian has over fifteen years of experience in the office products industry including the past eight with W.B. Mason. Brian has been W.B. Mason's lead Account Executive for the State of Maine for the full duration of the present contract between the two parties. The Company has also dedicated Heather Gwinn as the dedicated customer service representative for the State during the full course of the current contract. Heather has been with the Company in a customer service capacity for the past seven years and works primarily out of W.B. Mason's Portland Local Service Facility while also working periodically out of W.B. Mason's Local Service Facility. Both Heather and Brian's contact information is accessible via the [www.wbmason.com](http://www.wbmason.com) homepage custom center stage enjoyed by all State end users. Concurrent with Heather's assignment by W.B. Mason as the dedicated customer service representative for the State of Maine, Heather was made the customer service manager for the Company's Maine regional operations. Additionally, W.B. Mason employs a total of eight customer service representatives in the State of Maine in its three Local Service Facilities located within the State, all of whom are and will be fully versed in the full details of any agreement between the Company and the State, thus ensuring prompt, knowledgeable, and courteous customer service on a consistent basis for state administrators and end users. Any issues that may arise during the normal course of contract execution, regular or otherwise, are typically handled by this Management Team and/or by Rob Pascale, W.B. Mason's Portland Local Service Facility Manager who oversees the day-to-day account management team assembled by W.B. Mason for the State. This team, including Rob Pascale, is accessible during normal business hours of 7:30 AM through 6:00 PM Monday through Friday. Additionally, Brian and Rob are available twenty four hours a day, seven days a week via cell phone to address any emergency issues that the State may have regarding rush deliveries or other matters of a similar nature. This team assembled by W.B. Mason is empowered to resolve all problems should they occur to the satisfaction of the State.

**x. PRICING** - The Bidder's prices shall be competitive. Explain how this pricing was determined and why your pricing was deemed the lowest or most advantageous to the State of Maine.

The pricing offered herein by W.B. Mason has been determined by the Company to be an offer commensurate with and/or better than the best pricing available in the market today that offers the best possible value to the State of Maine based on its specific consumption patterns.

- xi. IMPLEMENTATION PLAN** - The Bidder shall provide a plan to market and transition current statewide users to your program, including roll-out, training, marketing, web ordering, etc. The Bidder shall specify in its plan, in days, how soon orders can be placed by the State of Maine after this RFP's contract award announcement has been made. Please note: the ability to accept orders promptly after the contract award announcement does not mean that the Bidder's full programmatic solution needs to be in place. Temporary "stop-gap" measures to accept orders are allowable within the earliest phase of the program. Please note, the contract resulting from this RFP is anticipated to start on June 10, 2014, allowing for a transition period as the State's current office supplies contract runs through June 30, 2014. The contract that results from this RFP must be fully operational by July 1, 2014.

As the current contract holder for office products with the State of Maine, W.B. Mason's full program for the State is currently in place. Upon award of contract, pricing could be activated under terms of that contract the day the contract is officially consummated and all aspects of service and delivery can continue for the State without any interruption of any kind whatsoever.

## **XI. OPPORTUNITIES FOR MUNICIPALITIES, POLITICAL SUBDIVISIONS, AND SCHOOL DISTRICTS**

The State of Maine Division of Purchases is committed to providing purchasing opportunities for municipalities, political subdivisions, and school districts within the State of Maine. The State's contractors are encouraged to make their products and services available to these entities through separate contracts, but under the same terms offered to the State of Maine. Contractors may be asked to provide products and services to these entities. The Bidder shall indicate in its proposal its willingness to work with these other entities within the State of Maine, should those entities seek to do business with the State's selected Contractor.

W.B. Mason would be happy to extend the products and services available to municipal entities of the State of Maine, political subdivisions of the State, and school districts located within the State, as well as the University of Maine system, under the same terms offered to the State of Maine, under separate contracts.

### **xii. QUALITY ASSURANCE**

The contract that results from this RFP must be clear, consistent, transparent, and fair for all parties involved. To that end, the State of Maine requires superior quality assurance and internal controls from its Contractor. Bidders shall explain how they will conform to and support the following quality assurance expectations under the resulting contract, and recommend other possible quality assurance elements that can be provided at no additional cost.

1. **Internal Audits performed by the Contractor:** The Contractor may be requested by the State of Maine to perform internal audits from time to time. An audit could be requested, for example, in the event that there is an apparent inconsistency between contracted and invoiced pricing. (Note: The State of Maine intends to perform its own internal auditing as a separate activity from any internal audit performed by the Contractor.) Internal audits, when requested, shall be performed by the Contractor at no additional cost.
2. **Product Sampling:** The Contractor may be requested by the State of Maine to provide office supply product samples from time to time. The purpose of product samples is to ensure quality and conformance to specifications.

**Internal Audits performed by the Contractor:** W.B. Mason will perform internal audits based on any criteria determined by the State at any time during the course of the Agreement at no charge to

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the State. W.B. Mason hereby acknowledges, additionally, the intention of the State to perform its own internal audit as a separate activity from any internal audit performed by W.B. Mason.

Product Sampling: W.B. Mason would be happy to provide samples to the State of Maine upon request at any time during this RFP process and during the course of any resulting Agreement in order to ensure product quality as well as conformation of those products to any stated State product specifications.

Over the course of the existing contract between W.B. Mason and the State of Maine, the Company has provided back to the State abundant reporting with regards to various quality controls. Examples of such reporting include reporting which documents W.B. Mason's short ship rate (approximately 2/10ths of one percent), a reconciliation and verification of the P-Card discount offered at point of purchase to the State by W.B. Mason, identifying and rectifying any errors as they are identified, reporting provided by W.B. Mason that identifies discontinued items as well as documents suggested alternatives for those items, rebate reporting, web sales reporting, etc.

**Section III- Cost Proposal**

W.B. Mason has provided all required pricing information as part of its response, including Appendix B Line Item Pricing for the State's Top 1000 items and the Appendix B Off-Core Cost Proposal. Please note that W.B. Mason has provided pricing for the State's Top 1000 items both on the basis of providing exact matches to the State for all items as well providing a separate attachment containing lower cost alternatives. Please note also that all alternates, where applicable, have been priced by W.B. Mason in the existing State of Maine Unit of Measure. Where W.B. Mason's selling Unit of Measure differs from that of the current State of Maine item, it has also provided its pricing per its selling Unit of Measure as a separate attachment in **Section V (Required Proposal Attachments)** as an excel file entitled 'Appendix B- Option 1A- Alternates with price in both State UOM and WBM UOM where different)

**Section IV Economic Impact within the State of Maine**

The W.B. Mason Company has for several years and continues to have a substantial and growing impact within the State of Maine. The Company operates at present three Local Service Facilities within the State of Maine, in the communities of Augusta, Portland, and Bangor. In those facilities the Company presently employs seventy full time residents of the State of Maine who pay State income tax as a direct result of their employment with W.B. Mason. These residents pay various other taxes into state coffers owing in part to their income earned while working for the Company such as property taxes, sales taxes, excise taxes, and the like. W.B. Mason has grown substantially within the State of Maine and continues this rapid growth, offering additional employment opportunities to Maine residents such as recruiting from local colleges and universities within the State in an effort to help encourage graduates to remain within the State after graduation. In addition to investing in the residents of the State of Maine, W.B. Mason also invests in other businesses located within the State. Its cleaning and trash collection services for its three Local Service Facilities, its HVAC systems providers for those facilities, its corrugated recycler, and its contract furniture installers (utilized for contract and systems furniture jobs- not involved as a subcontractor in any aspect of W.B. Mason's performance of present or future office products contracts) on projects located in Maine are all Maine based companies, one of the aforementioned furniture installers currently employing thirty Maine residents. W.B. Mason's statement and invoicing processing company wide is provided by a Maine based company. With regards to the three Local Service Facilities from which the Company operates within the State, the Company leases its Augusta Local Service Facility from a local Maine resident and pays the local property tax for this facility. Likewise, W.B. Mason leases its Bangor Local Service Facility from a local business owned and based within the State. The Company built in 2010 and continues to operate its Portland Local Service Facility located at 106 Pine Tree

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Industrial Parkway, paying all applicable taxes and fees associated with the operation and occupancy of the building in the process. In an era where nationally based office products distributors are significantly diminishing their presence within the State in terms of both manpower and facilities (employing fewer Maine residents, operating fewer trucks, etc.), W.B. Mason continues to invest heavily in its presence within the State. In addition to the aforementioned Local Service Facility opened in Portland in 2010, W.B. Mason continues to operate sixteen Company owned vehicles in the State, contributing to the State the required state licensing fees and CDL certifications required in the operation of those vehicles while contributing further to the State at a rate of thirty cents per each gallon of gasoline utilized by these sixteen trucks in the course of making tens of thousands of deliveries within the State each year. The Company also has a further economic impact within the State via its contribution to a number of various Maine based charities including Sweetser, Catholic Charities of Maine, and The Salvation Army, to name but a few.



Appendix B

**State of Maine  
Department of Administrative and Financial Services  
Bureau of General Services  
Division of Purchases**

***COST PROPOSAL FORM***

**RFP #201402689  
Statewide Office Supply Program**

Bidder's Organization Name: W.B. Mason Co., Inc.

- For the State of Maine's top 1,000 "Core List" Items, please see the attached spreadsheet, and enter unit pricing and requested information in the open cells provided on that sheet (highlighted in yellow). Please do not change the order of the items listed, or delete any items.
- For all items purchased by the State of Maine that are not included within the "Core List", the State seeks to pay a fixed percentage discount from the Bidder's printed catalog list price. Bidders shall complete the table below, showing their standard catalog categories, and the fixed percentage discount offered.

Catalog Category Name	Fixed Discount from List Price Percentage Offered
<i>Example: "Technology and Communications Supplies"</i>	<i>Example: 35%</i>
<b>Facilities Maintenance</b>	<b>35.50%</b>
<b>Break Room</b>	<b>32.50%</b>
<b>Multipurpose Paper</b>	<b>77.50%</b>
<b>Specialty Paper</b>	<b>57.50%</b>
<b>Office Supplies</b>	<b>57.50%</b>
<b>Retail Supplies</b>	<b>32.50%</b>
<b>Mailing &amp; Shipping Supplies</b>	<b>57.50%</b>
<b>Office Technology</b>	<b>35.50%</b>
<b>Ink &amp; Toner</b>	<b>35.50%</b>
<b>Stamps</b>	<b>57.50% (excludes custom stamps)</b>
<b>Furniture</b>	<b>40.50%</b>

*(Insert additional rows as needed, in accordance with the Bidder's catalog category structure.)*

- For all items purchased by the State of Maine that are not included within the "Core List", and otherwise not clearly represented in the Bidder's standard, printed catalog, the State seeks to pay a fixed percentage discount from an agreed upon list price that would otherwise be offered to the general public. Bidders shall complete the table below, showing their fixed percentage discount offered for these "other" items. The State anticipates that very few items would fall under this purchasing category, but includes this discount as a means to guarantee that the State should not pay list price under any circumstances.

<b>Fixed Discount from Agreed List Price Percentage Offered (“Other” Items)</b>
<i>Example: 35%</i>
<b>6% off of WBM Open Web</b>
Fixed discount of 6% off of W.B. Mason’s Open Public Website resulting in discounting of up to 81% off Mfr. List Price

**Additional Cost Savings/Incentives for State of Maine**

**Volume Rebate**, paid within ninety (90) days of the end of the contract each year on qualifying net purchases (net purchases defined as purchases less credits and returns) under this contract by the State of Maine and University of Maine:

<u>Annual Net Purchases</u>	<u>Annual Rebate %</u>
\$0-\$2,249,999.99	2.50%
\$2,250,000.00 - \$3,249,999.99	3.75%
\$3,250,000.00 +	5.00%

**NOTE:** Any net purchases rebated directly to the University of Maine will count as volume towards the annual net purchases referenced above, but will not be rebatable to the State of Maine.

**Payment Term Discounts:**

<u>Payment Terms</u>	<u>Additional Discount %</u>
Invoice paid by use of Electronic Fund Transfer or P-Card within 20 days	2.25%
Invoice Paid by check within 10 days	2.25%
Invoice paid by check within 29 days	2.25%

**Average Order Size Rebate:**

<u>Average Order Size</u>	<u>Annual Rebate %</u>
\$150.00 - \$199.99	0.10%
\$200.00 - \$299.99	0.20%
\$300.00 +	0.50%

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
PAPER_XERO DUP.WE.LTR.20#	CT	WBM1200	\$ 26.71	2928	2844	\$ 770,543.23	2,256,150.567	26.00	PAPER_XERO.DUP.WE.LTR.20#	CT/5000	WBM1200	N	\$ 26.33	1.25%
PAPER_ASPEN 30L.TR.20#WHT	CT	CAS054901	\$ 27.32	1882	24652	\$ 673,565.60	1,267,650.460	28.50	PAPER_ASPEN 30L.TR.20#WHT	CT/5000	CAS054901	N	\$ 28.86	1.25%
TONER_FM4555 STD YLD.BK	EA	HEWC390A	\$ 221.58	202	310	\$ 68,689.74	13,875.327	138.08	TONER_FM4555 STD YLD.BK	EA	HEWC390A	N	\$ 142.22	3.00%
PAPER_XERO.WE.8.5X11.20#	CT	CAS0X9001	\$ 30.77	305	1717	\$ 52,825.84	16,111.882	26.50	PAPER_XERO.WE.8.5X11.20#	CT/5000	CAS0X9001	N	\$ 27.30	3.00%
PAPER_92 BRITE #20.WE	CT	CASSPRC20	\$ 16.97	462	8245	\$ 139,897.09	64,632.456	15.25	PAPER_92 BRITE #20.WE	CT/2500	CASSPRC20	N	\$ 15.71	3.00%
PAPER_92 BRITE.20# WE.5RM/CT	EA	CAS0X9001JR	\$ 17.04	130	5414	\$ 92,230.41	11,989.953	14.25	PAPER_92 BRITE.20# WE.5RM/CT	CT/2500	CAS0X9001JR	N	\$ 14.68	3.00%
TONER_F14014/P4015-10K	EA	HEWC264A	\$ 162.88	878	1675	\$ 272,826.59	239,541.750	112.12	TONER_F14014/P4015-10K	EA	HEWC264A	N	\$ 115.48	3.00%
TONER_F14014/25-6.9K	EA	HEWC280X	\$ 211.21	13	17	\$ 2,590.49	46.676	143.66	TONER_F14014/25-6.9K	EA	HEWC280X	N	\$ 147.97	3.00%
TONER_HP1606.BK-2.1K	EA	HEWC278A	\$ 71.94	602	1177	\$ 84,676.61	50,975.317	53.68	TONER_HP1606.BK-2.1K	EA	HEWC278A	N	\$ 55.29	3.00%
TONER_HP 507A.BK	EA	HEWC400A	\$ 174.02	103	121	\$ 21,055.93	2,168.760	120.46	TONER_HP 507A.BK	EA	HEWC400A	N	\$ 124.07	3.00%
TONER_HP 507A.CYN	EA	HEWC401A	\$ 251.86	72	81	\$ 20,400.36	1,468.826	176.12	TONER_HP 507A.CYN	EA	HEWC401A	N	\$ 181.40	3.00%
TONER_HP 507A.YEL	EA	HEWC402A	\$ 244.75	74	80	\$ 19,580.12	1,448.929	176.12	TONER_HP 507A.YEL	EA	HEWC402A	N	\$ 181.40	3.00%
TONER_HP 507A.MAG	EA	HEWC403A	\$ 248.13	67	77	\$ 19,106.26	1,280.120	176.12	TONER_HP 507A.MAG	EA	HEWC403A	N	\$ 181.40	3.00%
TONER_FM4014/25-2.7K	EA	HEWC280A	\$ 126.00	88	181	\$ 22,806.70	2,006.990	83.37	TONER_FM4014/25-2.7K	EA	HEWC280A	N	\$ 85.87	3.00%
TONER_FLJ4240/4250/4350-10K	EA	HEWQ5942A	\$ 94.25	932	1506	\$ 141,942.84	132,290.730	99.14	TONER_FLJ4240/4250/4350-10K	EA	HEWQ5942A	N	\$ 102.11	3.00%
TONER_F1X654-25K	EA	LEX651H11A	\$ 391.75	73	191	\$ 74,825.11	5,462.233	327.36	TONER_F1X654-25K	EA	LEX651H11A	N	\$ 337.18	3.00%
TONER_F1HP P1102.BK	EA	HEWC285A	\$ 65.93	368	1158	\$ 76,346.34	28,095.454	44.20	TONER_F1HP P1102.BK	EA	HEWC285A	N	\$ 45.73	3.00%
PAPER_92 BRITE #20.WE.2500/CT	CT	CASSPRC20	\$ 18.09	176	2757	\$ 49,886.19	8,779.970	14.25	PAPER_92 BRITE #20.WE.2500/CT	CT/2500	CASSPRC20	N	\$ 14.68	3.00%
TONER_F1P015.BK-6K	EA	HEWC255A	\$ 144.53	159	305	\$ 44,174.19	7,023.696	115.81	TONER_F1P015.BK-6K	EA	HEWC255A	N	\$ 119.30	3.00%
TONER_F1HP P015.BK-12.5L	EA	HEWC255X	\$ 223.33	8	103	\$ 23,003.49	1,334.207	180.75	TONER_F1HP P015.BK-12.5L	EA	HEWC255X	N	\$ 186.17	3.00%
TONER_BLK.FCLJ4700-11K	EA	HEWQ590A	\$ 124.26	320	580	\$ 72,068.04	23,061.774	118.61	TONER_BLK.FCLJ4700-11K	EA	HEWQ590A	N	\$ 122.17	3.00%
TONER_CYN.FCLJ4700-10K	EA	HEWQ591A	\$ 175.86	220	346	\$ 60,849.26	13,386.837	168.69	TONER_CYN.FCLJ4700-10K	EA	HEWQ591A	N	\$ 173.75	3.00%
TONER_FP2035/2055-2.3K	EA	HEWC505A	\$ 83.84	547	1084	\$ 90,878.72	49,710.657	57.30	TONER_FP2035/2055-2.3K	EA	HEWC505A	N	\$ 59.11	3.00%
ARCHIVE BOXES, FLAT BOTTOM, ATTACHED LID (ONE-PIECE CONSTRUCTION), DOUBLE-WALLED SIDES, TRIPLE-WALLED ENDS, SIZE: 15" H X 12" W X 10" D (INSIDE MEASUREMENT), BUNDLE OF 10	BD	PAIG801	\$ 17.60	50	6000	\$ 105,600.00	5,280.000	15.38	ARCHIVE BOX, W/ATTACHED LID	BD	PAIG801	N	\$ 15.84	3.00%
TONER_MAG.FCLJ4700-11K	EA	HEWQ5953A	\$ 175.76	184	286	\$ 50,266.51	9,249.037	168.69	TONER_MAG.FCLJ4700-11K	EA	HEWQ5953A	N	\$ 173.75	3.00%
TONER_CYN.F/CP3525/3535-7K	EA	HEWC251A	\$ 249.92	62	173	\$ 42,985.65	6,619.790	192.81	TONER_CYN.F/CP3525/3535-7K	EA	HEWC251A	N	\$ 198.59	3.00%
TONER_BLK.F/CP4025/4525-8.5K	EA	HEWC260A	\$ 156.17	108	180	\$ 28,111.40	3,006.031	125.00	TONER_BLK.F/CP4025/4525-8.5K	EA	HEWC260A	N	\$ 128.84	3.00%
TONER_YEL.F/305A-2.6K	EA	HEWC412A	\$ 154.37	33	48	\$ 7,409.79	244.523	100.06	TONER_YEL.F/305A-2.6K	EA	HEWC412A	N	\$ 103.06	3.00%
TONER_CYN.F/CP4025/4525-11K	EA	HEWC261A	\$ 280.60	70	91	\$ 25,534.60	1,787.422	221.57	TONER_CYN.F/CP4025/4525-11K	EA	HEWC261A	N	\$ 228.22	3.00%
TONER_FP4015/4515-24K	EA	HEWC364X	\$ 288.77	62	263	\$ 75,947.73	11,012.420	224.27	TONER_FP4015/4515-24K	EA	HEWC364X	N	\$ 231.00	3.00%
TONER_YEL.F/CP4025/4525-11K	EA	HEWC262A	\$ 283.09	145	86	\$ 24,345.39	1,509.414	221.57	TONER_YEL.F/CP4025/4525-11K	EA	HEWC262A	N	\$ 228.22	3.00%
TONER_CYN.F/305A-2.6K	EA	HEWC411A	\$ 157.28	33	45	\$ 7,077.48	233.557	100.06	TONER_CYN.F/305A-2.6K	EA	HEWC411A	N	\$ 103.06	3.00%
TONER_MAG.F/305A-2.6K	EA	HEWC413A	\$ 153.35	35	48	\$ 7,360.70	257.625	100.06	TONER_MAG.F/305A-2.6K	EA	HEWC413A	N	\$ 103.06	3.00%
TONER_FLJ 1012/3030(2K)	EA	HEWQ2612A	\$ 48.00	720	1679	\$ 80,595.08	58,028.456	45.32	TONER_FLJ 1012/3030(2K)	EA	HEWQ2612A	N	\$ 46.68	3.00%
TONER_YEL.F/CLJ4700-10K	EA	HEWQ5952A	\$ 176.40	169	242	\$ 42,689.75	7,214.567	168.69	TONER_YEL.F/CLJ4700-10K	EA	HEWQ5952A	N	\$ 173.75	3.00%
TONER_MAG.F/CP3525/35-7K	EA	HEWC253A	\$ 251.55	144	160	\$ 40,248.00	5,795.712	192.81	TONER_MAG.F/CP3525/35-7K	EA	HEWC253A	N	\$ 198.59	3.00%
TONER_MAG.F/CP4025/4525-11K	EA	HEWC263A	\$ 281.70	62	87	\$ 24,507.91	1,919.491	221.57	TONER_MAG.F/CP4025/4525-11K	EA	HEWC263A	N	\$ 228.22	3.00%
TONER_YEL.F/CP3525/35-7K	EA	HEWC252A	\$ 251.55	147	160	\$ 40,248.00	5,916.456	192.81	TONER_YEL.F/CP3525/35-7K	EA	HEWC252A	N	\$ 198.59	3.00%
TONER_FLJ4250/4350-20K	EA	HEWQ5942X	\$ 238.16	125	438	\$ 104,314.08	13,039.260	159.43	TONER_FLJ4250/4350-20K	EA	HEWQ5942X	N	\$ 164.20	3.00%
TONER_BLK.F/P4015.2PK	EA	HEWC364XD	\$ 540.24	52	58	\$ 31,334.18	1,629.377	432.70	TONER_BLK.F/P4015.2PK	BX/2	HEWC364XD	N	\$ 445.68	3.00%
TONER_F1M4570-2.1K/CRG128	EA	CNM3500B01AA	\$ 81.61	61	38	\$ 3,101.28	49.620	74.14	TONER_F1M4570-2.1K/CRG128-2.1K	EA	CNM3500B01AA	N	\$ 76.36	3.00%
TONER_BLK.F/305A-2.2K	EA	HEWC410A	\$ 105.08	33	42	\$ 4,413.27	145.638	69.45	TONER_BLK.F/305A-2.2K	EA	HEWC410A	N	\$ 71.53	3.00%
PAPER_LTR.20# WHT.3HP.SPLX.RCY.2500/CT	CT	CASSPRC20P	\$ 18.13	30	1158	\$ 20,998.79	629.964	16.50	PAPER_LTR.20# WHT.3HP.SPLX.RCY.2500/CT	CT/2500	CASSPRC20P	N	\$ 17.00	3.00%
STANDARD DIARY SD370-13 DAILY REMINDERS	EA	AAGS2385.13	\$ 10.22	50	426	\$ 4,353.72	217.686	9.95	REMINDER_DLY.6.63X4.13.RD	EA	AAGS2385.13	N	\$ 10.25	3.00%
LABEL_350RL.2RL.PK.WE	BX	DYM30252	\$ 22.57	635	2556	\$ 57,694.88	36,636.247	7.31	LABEL_350RL.2RL.PK.WE	BX/700	DYM30252	N	\$ 7.53	3.00%
FOLDER.MLA.1/3 CT.LTR.100BX(3003)	BX	UNV12113	\$ 5.45	851	3281	\$ 17,873.35	15,210.224	5.20	FOLDER.MLA.1/3 CT.LTR.100BX(3003)	BX/100	UNV12113	N	\$ 5.36	3.00%
TONER_BLK F/4200 (12K)	EA	HEWQ1338A	\$ 104.00	275	465	\$ 48,360.42	13,299.116	101.13	TONER_BLK F/4200 (12K)	EA	HEWQ1338A	N	\$ 104.16	3.00%
CALENDAR.WALL.YEARLY	EA	AAGPM1228	\$ 4.78	241	725	\$ 3,465.23	835.120	3.69	CALENDAR.WALL.YEARLY	EA	AAGPM1228	N	\$ 3.80	3.00%
FULL YEAR WALL PLANNER PM 12-28 - 24" X 36"	EA	AAGPM1228	\$ 3.89	50	6250	\$ 24,312.50	1,215.625	3.69	CALENDAR.WALL.YEARLY	EA	AAGPM1228	N	\$ 3.80	3.00%
TONER_HP 507X.HY.BK	EA	HEWC400X	\$ 218.89	13	15	\$ 3,283.30	39.400	166.83	TONER_HP 507X.HY.BK	EA	HEWC400X	N	\$ 171.83	3.00%
CHAIRMAT.36X48LP.BVL	EA	DFECM13113	\$ 42.38	122	83	\$ 6,802.93	1,144.189	17.07	CHAIRMAT.36X48LP.BVL	EA	DFECM13113	N	\$ 17.58	3.00%
TONER_BLK.F/CP3525/3530-5K	EA	HEWC250A	\$ 128.12	198	254	\$ 32,542.48	6,443.411	95.41	TONER_BLK.F/CP3525/3530-5K	EA	HEWC250A	N	\$ 98.27	3.00%
MONTHLY PLANNER, RECYCLED 9X11 GREEN COVER	EA	AA70260G60	\$ 10.00	50	4806	\$ 48,060.00	2,403.000	6.08	PLANNER.DSK.MNTHLY.9X11.RCY.GRN *7029005*	EA	AA70260G60	N	\$ 6.23	3.00%
DRIVE.USB.4GB.RD	EA	VER95236	\$ 11.01	239	1004	\$ 11,058.87	2,643.070	6.30	DRIVE.USB.4GB.RD	EA	VER95236	N	\$ 6.49	3.00%
LABEL.ADDRS.2-5/8X1.3M	BX	AVE5160	\$ 9.33	598	2018	\$ 18,836.75	11,264.375	8.42	LABEL.ADDRS.2-5/8X1.3M	BX/3000	AVE5160	N	\$ 8.67	3.00%
TONER.F/CP525.CN	EA	HEWC271A	\$ 363.83	21	21	\$ 7,640.50	160.451	296.69	TONER.F/CP525.CN	EA	HEWC271A	N	\$ 305.59	3.00%
TONER_BLK.F/305A-4K	EA	HEWC410X	\$ 134.66	19	34	\$ 4,578.35	86.989	88.00	TONER_BLK.F/305A-4K	EA	HEWC410X	N	\$ 90.64	3.00%
CALENDAR.WALL.3 MO.15-1-2X22	EA	AAGPM628	\$ 9.76	74	306	\$ 2,987.01	221.039	3.59	CALENDAR.WALL.3 MO.15-1-2X22 [PM928]	EA	AAGPM628	N	\$ 3.70	3.00%
THREE MONTH WALL PLANNER PM 6-28 - 15 1/2" X 22 3/4"	EA	AAGPM628	\$ 3.76	50	6200	\$ 23,312.00	1,165.600	3.59	CALENDAR.WALL.3 MO.15-1-2X22 [PM928]	EA	AAGPM628	N	\$ 3.70	3.00%
CALENDAR.DSK22X17	EA	AAGSK2400	\$ 1.40	133	762	\$ 1,066.11	141.793	2.44	CALENDAR.DSK22X17	EA	AAGSK2400	N	\$ 2.51	3.00%
DESK BLOTTER CALENDAR W/CHIPBOARD BACKING SK24	EA	AAGSK2400	\$ 1.50	50	10444	\$ 15,666.00	783.300	2.44	CALENDAR.DSK22X17	EA	AAGSK2400	N	\$ 2.51	3.00%
TONER_X792.RET.PRGM.BK	EA	LEXX792X1KG	\$ 274.45	24	28	\$ 7,684.60	184.430	190.09	TONER_X792.RET.PRGM.BK	EA	LEXX792X1KG	N	\$ 195.79	3.00%
TONER_BLK.F/CP3525/3530-10.5K	EA	HEWC250X	\$ 185.90	67	86	\$ 15,987.25	1,071.145	151.07	TONER_BLK.F/CP3525/3530-10.5K	EA	HEWC250X	N	\$ 155.60	3.00%
TONER_FL19000 (30K)	EA	HEWC8543X	\$ 220.06	107	156	\$ 34,329.36	3,673.242	188.10	TONER_FL19000 (30K)					

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
BOOK,APT,WKLY,6X3-5/8,BK	EA	AAGG25000	\$ 2.16	70	321	\$ 694.74	48,632	3.49	BOOK,APT,WKLY,6X3-5/8,BK	EA	AAGG25000	N	\$ 3.59	3.00%
WEEKLY PLANNER G250-00 3 3/4" X 6" - GUILFORD	EA	AAGG25000	\$ 3.57	50	5808	\$ 20,734.56	1,036,728	3.49	BOOK,APT,WKLY,6X3-5/8,BK	EA	AAGG25000	N	\$ 3.59	3.00%
TONER,BLK,F/H220-2.6K	EA	BRTTN450	\$ 49.15	47	116	\$ 5,701.33	267,962	41.68	TONER,BLK,F/H220-2.6K	EA	BRTTN450	N	\$ 42.93	3.00%
TONER,304A,F,CP2025,CYN,2.8K	EA	HEWC531A	\$ 109.11	163	200	\$ 21,813.20	3,556,872	88.92	TONER,304A,F,CP2025,CYN,2.8K	EA	HEWC531A	N	\$ 91.59	3.00%
BOOK,APPT,WKLY,5X8	EA	AAGG20000	\$ 4.79	115	275	\$ 1,317.20	151,478	3.39	BOOK,APPT,WKLY,5X8	EA	AAGG20000	N	\$ 3.49	3.00%
WEEKLY PLANNER - G200-00 4 7/8" X 8" GUILFORD	EA	AAGG20000	\$ 3.39	50	5938	\$ 20,129.82	1,006,491	3.39	BOOK,APPT,WKLY,5X8	EA	AAGG20000	N	\$ 3.49	3.00%
TONER,FOR MFC8600,(3K)	EA	BRTTN430	\$ 39.54	130	240	\$ 9,488.47	1,233,502	38.22	TONER,FOR MFC8600,(3K)	EA	BRTTN430	N	\$ 39.37	3.00%
LABEL,MAKER,DYMO 450,BK	EA	DYMI752264	\$ 105.75	201	234	\$ 24,746.18	4,973,981	40.33	LABEL,MAKER,DYMO 450,BK	EA	DYMI752264	N	\$ 41.53	3.00%
TONER,304A,BLK,F,CM2320-2,PK-7K	PK	HEWC530AD	\$ 161.67	84	93	\$ 15,035.35	1,262,970	134.37	TONER,304A,BLK,F,CM2320-2,PK-7K	BX/2	HEWC530AD	N	\$ 138.40	3.00%
TWO MONTH WALL PLANNER PM9-28 - 22" X 29"	EA	AAGPM928	\$ 10.68	50	1898	\$ 20,270.64	1,013,532	6.25	CALENDAR,WALL,2 MO PAGE,22X29	EA	AAGPM928	N	\$ 6.44	3.00%
TONER,CART,LJ4100/4150(10K)	EA	HEWC8061X	\$ 82.86	158	269	\$ 22,289.94	3,521,810	82.15	TONER,CART,LJ4100/4150(10K)	EA	HEWC8061X	N	\$ 84.61	3.00%
PAPER,XERO DUP,20W,LTR,GN	RM	CASMP2201GN	\$ 4.03	368	2272	\$ 9,154.55	3,368,876	3.57	PAPER,XERO DUP,20W,LTR,GN	RM/500	CASMP2201GN	N	\$ 3.68	3.00%
TONER,FLI1160/1320-2.5K	EA	HEWQ5949A	\$ 45.13	248	505	\$ 22,790.65	5,652,081	50.10	TONER,FLI1160/1320-2.5K	EA	HEWQ5949A	N	\$ 52.43	3.00%
INK,CART,#97 TRICLR 14ML-800	EA	HEWC9363WN	\$ 25.12	169	141	\$ 3,541.92	244,392	24.29	INK,CART,#97 TRICLR 14ML-800PGS	EA	HEWC9363WN	N	\$ 25.02	3.00%
TONER,FP2015-#53X(3K)	EA	HEWQ7553X	\$ 67.40	327	761	\$ 51,293.87	16,733,094	69.09	TONER,FP2015-#53X(3K)	EA	HEWQ7553X	N	\$ 52.43	3.00%
INK,BLK,#940XL-2.2K	EA	HEWC4906AN	\$ 30.97	194	518	\$ 5,994.22	3,112,191	25.57	INK,BLK,#940XL-2.2K	EA	HEWC4906AN	N	\$ 26.63	3.00%
PAPER,XERO DUP,20W,LTR,BE	RM	CASMP2201BE	\$ 4.29	347	1771	\$ 7,591.41	2,634,221	3.53	PAPER,XERO DUP,20W,LTR,BE	RM/500	CASMP2201BE	N	\$ 3.68	3.00%
COPYHOLDER,IN-LINE DOC	EA	MMMDH640	\$ 55.40	297	408	\$ 22,601.26	6,712,575	23.13	COPYHOLDER,IN-LINE DOC	EA	MMMDH640	N	\$ 23.82	3.00%
CART,LSR,FX-3,FLC4000-2.7K	EA	CNMF33	\$ 47.34	42	244	\$ 11,550.90	485,138	45.33	CART,LSR,FX-3,FLC4000-2.7K(1557A002)	EA	CNMF33	N	\$ 46.68	3.00%
PAPER,XERO DUP,WL,20#	CT	WBM24200	\$ 19.41	189	668	\$ 12,966.02	2,450,578	36.00	PAPER,XERO DUP,WL,20#	CT/5000	WBM24200	N	\$ 37.08	3.00%
PAPER,XERO DUP,20W,LTR,CY	RM	CASMP2201CY	\$ 3.97	292	1600	\$ 6,357.92	1,856,512	3.57	PAPER,XERO DUP,20W,LTR,CY	RM/500	CASMP2201CY	N	\$ 3.68	3.00%
LABEL,MAKER,450 TWIN,BK	EA	DYMI752266	\$ 205.29	82	94	\$ 19,297.26	1,582,377	80.76	LABEL,MAKER,450 TWIN,BK	EA	DYMI752266	N	\$ 83.18	3.00%
WALL CALENDAR 15X12 RECYCLED	EA	AAGPMG7728	\$ 5.84	50	2400	\$ 14,016.00	700,800	4.49	CALENDAR,WALL,MNTHLY,15X12,RCY	EA	AAGPMG7728	N	\$ 4.62	3.00%
SUPPRESSOR,70UT,7	EA	TRSPUPER7	\$ 20.29	26	1649	\$ 33,454.40	869,815	11.06	SUPPRESSOR,70UT,7	EA	TRSPUPER7	N	\$ 11.39	3.00%
PAD,LTR RULED,PERF,LTR,CA(67163)	DZ	UNV10630	\$ 5.80	326	796	\$ 4,618.05	1,505,483	5.76	PAD,LTR RULED,PERF,LTR,CA(67163)	DZ	UNV10630	N	\$ 5.93	3.00%
TONER,304A,F,CP2025,BK-3.5K	EA	HEWC530A	\$ 116.99	110	138	\$ 16,144.62	1,775,908	90.78	TONER,304A,F,CP2025,BK-3.5K	EA	HEWC530A	N	\$ 93.50	3.00%
TONER,X792,RET PRGM,MG	EA	LEXX792X1MG	\$ 454.32	1	13	\$ 5,906.16	53,155	310.67	TONER,X792,RET PRGM,MG	EA	LEXX792X1MG	N	\$ 319.99	3.00%
LABEL,ADR,16X240,RL,WE	BX	DYM30327	\$ 17.95	42	998	\$ 17,914.10	1,714,140	6.30	LABEL,ADR,16X240,RL,WE	BX/250	DYM30327	N	\$ 6.40	3.00%
TONER,XERO DUP,WL,20#	CT	WBM28200	\$ 24.87	78	123	\$ 3,061.80	436,381	29.50	TONER,XERO DUP,WL,20#	CT/9000	WBM28200	N	\$ 30.39	3.00%
TONER,FE204060-3.5K	EA	LEXE2040A11A	\$ 93.27	21	33	\$ 3,077.91	64,636	88.00	TONER,FE204060-3.5K	EA	LEXE2040A11A	N	\$ 90.64	3.00%
TONER,F,CLJ1215,BK-2.2K	EA	HEWC8540A	\$ 70.78	173	280	\$ 19,818.40	3,428,583	49.98	TONER,F,CLJ1215,BK-2.2K	EA	HEWC8540A	N	\$ 51.48	3.00%
RISER,NOTEBOOK,VRT,BK	EA	MMMLX550	\$ 21.04	157	192	\$ 4,040.22	634,314	15.15	RISER,NOTEBOOK,VRT,BK	EA	MMMLX550	N	\$ 15.60	3.00%
DRUM,F,U4500/5500-6K	EA	PANUG590	\$ 92.59	22	29	\$ 2,685.14	59,073	74.14	DRUM,F,U4500/5500-6K	EA	PANUG590	N	\$ 76.36	3.00%
LABEL,FILELDR,130,RL,WE	BX	DYM30327	\$ 10.14	393	1705	\$ 17,288.70	6,794,459	2.90	LABEL,FILELDR,130,RL,WE	BX/260	DYWM30327	N	\$ 2.99	3.00%
TONER,F,P1005/1006-1.5K	EA	HEWC8435A	\$ 63.94	164	436	\$ 27,876.86	4,571,804	41.03	TONER,F,P1005/1006-1.5K	EA	HEWC8435A	N	\$ 42.26	3.00%
TONER,FCP4005,CYN-7.5K	EA	HEWC8401A	\$ 244.58	27	28	\$ 6,848.32	184,905	203.94	TONER,FCP4005,CYN-7.5K	EA	HEWC8401A	N	\$ 210.06	3.00%
INK,CART,#94 BK-11ML-450	EA	HEWC8765WN	\$ 17.64	113	374	\$ 6,597.36	745,502	15.29	INK,CART,#94 BK-11ML-450	EA	HEWC8765WN	N	\$ 15.75	3.00%
TAPE,DRYLINE CRCTN 2PK,WE	PK	PAP662415	\$ 3.74	1011	5943	\$ 22,235.05	22,479,635	1.20	TAPE,DRYLINE CRCTN 2PK,WE	PK/2	PAP662415	N	\$ 1.24	3.00%
CLEANER,DUSTOFF,6PK(DSXL,LPW)	EA	FALDPSXL6	\$ 48.39	84	132	\$ 6,388.05	536,596	8.68	CLEANER,DUSTOFF,6PK(DSXL,LPW)	EA	FALDPSXL6	N	\$ 8.94	3.00%
PAPER,XERO,3HP,WE,8.5X11	CT	CASIS4901P	\$ 32.99	157	239	\$ 7,884.61	1,237,884	31.90	PAPER,XERO,3HP,WE,8.5X11	CT/7500	CASIS4901P	N	\$ 32.86	3.00%
TONER,X792,RET PRGM,CN	EA	LEXX792X1CG	\$ 454.32	9	12	\$ 5,451.84	49,067	310.67	TONER,X792,RET PRGM,CN	EA	LEXX792X1CG	N	\$ 319.99	3.00%
ENVELOPE,#10IGUM,TINT,24WE	BX	QUA90030	\$ 17.84	26	92	\$ 1,641.70	210,603	4.93	ENVELOPE,#10,24W,WE,TINTD	BX/500	QUA90030	N	\$ 5.08	3.00%
TAPE,MAGIC,810 VP,34X1000,24PK	PK	MM810K24	\$ 40.05	135	211	\$ 8,450.36	1,140,799	17.98	TAPE,MAGIC,810 VP,34X1000,24PK	PK/24	MM810K24	N	\$ 18.52	3.00%
MARKER,SHARPIE,BK	DZ	SAN30001	\$ 6.76	363	1080	\$ 7,303.30	2,651,098	3.92	MARKER,SHARPIE,BK	DZ	SAN30001	N	\$ 4.04	3.00%
TONER,F,CLJ1215,MA-1.4K	EA	HEWC8543A	\$ 64.63	176	256	\$ 16,544.55	2,911,841	46.83	TONER,F,CLJ1215,MA-1.4K	EA	HEWC8543A	N	\$ 48.23	3.00%
CART,F,U4500/770/880/895(10K)	EA	PANUG3313	\$ 176.99	50	78	\$ 13,805.22	690,261	106.62	CART,F,U4500/770/880/895(10K)	EA	PANUG3313	N	\$ 109.82	3.00%
TONER,FCP4005,BK-7.5K	EA	HEWC8400A	\$ 170.72	31	36	\$ 6,145.92	190,524	139.00	TONER,FCP4005,BK-7.5K	EA	HEWC8400A	N	\$ 143.17	3.00%
TONER,FCP5225,BK	EA	HEWC8740A	\$ 186.83	12	16	\$ 2,989.28	35,871	120.46	TONER,307A,F,CP5225,BK-7K	EA	HEWC8740A	N	\$ 124.07	3.00%
INK,CYN #940XL-1.4K	EA	HEWC4907AN	\$ 20.71	130	229	\$ 4,742.47	616,521	20.16	INK,CYN #940XL-1.4K	EA	HEWC4907AN	N	\$ 20.76	3.00%
BNDR,2" VIEW,DRNG,RCY,WE	EA	SAM16967	\$ 5.57	265	283	\$ 1,577.44	39,436	2.41	BNDR,2" VIEW,DRNG,RCY,WE	EA	SAM16967	N	\$ 2.48	3.00%
TONER,FP2055-6.5K	EA	HEWC8505X	\$ 150.10	33	42	\$ 6,304.25	208,400	117.69	TONER,FP2055-6.5K	EA	HEWC8505X	N	\$ 121.22	3.00%
BNDR,2" VIEW,RR,RECY,WE	EA	SAM18967	\$ 4.17	31	590	\$ 2,460.68	76,281	1.90	BNDR,2" VIEW,RR,RECY,WE	EA	SAM18967	N	\$ 1.96	3.00%
PEN,PENCIL,5/8,FINE,BE	DZ	PHL33335	\$ 12.25	175	711	\$ 8,709.30	2,046,685	5.49	PEN,PENCIL,5/8,FINE,BE	DZ	PHL33335	N	\$ 5.65	3.00%
TONER,F,CLJ1215,YW-1.4K	EA	HEWC842A	\$ 65.37	175	257	\$ 16,800.09	2,940,016	46.83	TONER,F,CLJ1215,YW-1.4K	EA	HEWC842A	N	\$ 48.23	3.00%
MAT,ANTIFATIGUE,AIRSTP,2X3,BK	EA	MLL24020302	\$ 19.62	95	113	\$ 2,216.87	210,603	9.05	MAT,ANTIFATIGUE,AIRSTP,2X3,BK	EA	MLL24020302	N	\$ 9.32	3.00%
TONER,FP2015-#53X-7K	EA	HEWQ7553X	\$ 156.46	25	37	\$ 5,789.02	144,726	117.69	TONER,FP2015-#53X-7K	EA	HEWQ7553X	N	\$ 121.22	3.00%
TONER,FCP4005,MAG-7.5K	EA	HEWC8403A	\$ 253.99	18	20	\$ 5,079.80	91,436	203.94	TONER,FCP4005,MAG-7.5K	EA	HEWC8403A	N	\$ 210.06	3.00%
CALENDAR,WALL,12MO,11X8.5	EA	AAGS8K00	\$ 6.26	77	172	\$ 1,076.34	82,878	2.99	CALENDAR,WALL,12MO,11X8.5	EA	AAGS8K00	N	\$ 3.08	3.00%
MONTHLY MINDER REFILL SK8-00 11" X 8 1/4"	EA	AAGS8K00	\$ 3.03	50	3752	\$ 11,368.56	568,428	2.99	CALENDAR,WALL,12MO,11X8.5	EA	AAGS8K00	N	\$ 3.08	3.00%
INK,CART,HP 901XL,BK-700PG	EA	HEWC654AN	\$ 27.49	52	144	\$ 3,958.17	205,825	31.42	INK,CART,HP 901XL,BK-700PG	EA	HEWC654AN	N	\$ 32.36	3.00%
BK,APT,MLY,11X9	EA	AAG7026005	\$ 7.51	42	110	\$ 826.49	34,713	5.49	BK,APT,MLY,11X9	EA	AAG7026005	N	\$ 5.65	3.00%
PPR,CLR,COPY,LTR,28#,WE,8RM,CT	RM	HAM102467	\$ 26.89	97	1573	\$ 42,296.19	4,102,730	5.09	PAPER,C,COPY,LTR,28#WE	RM/500	HAM102467	N	\$ 6.17	3.00%
INK,CART,#96 21MIL,BLK-800	EA	HEWC8767WN	\$ 25.79	179	179	\$ 4,616.41	313,916	26.05	INK,CART,#96 21MIL,BLK-800	EA	HEWC8767WN	N	\$ 26.83	3.00%
PAPER,XERO,RCY,WE,8.5X11	CT	CASIS4904	\$ 32.86	100	465	\$ 9,768.02	976,802	38.90	PAPER,XERO,RCY,WE,8.5X11	CT/7500	CASIS4904	N	\$ 26.94	3.00%
EASEL,POST,IT,6PK,WHITE	EA	MMM5595TB	\$ 32.86	34	110	\$ 3,614.05	122,480	26.16	EASEL,POST,IT,6PK,WHITE	EA	MMM5595TB	N	\$ 26.94	

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
COPYHOLDER,IN-LINE,CR	EA	MMMDH630	\$ 37.83	308	375	\$ 14,185.81	4,369,230	19.19	COPYHOLDER,IN-LINE,CR	EA	MMMDH630	N	\$ 19.77	3.00%
EASEL_POST-IT(R) 4PACK,WE	CT	MMMS59VAD	\$ 70.35	70	124	\$ 8,723.77	610,664	54.47	EASEL_POST-IT(R) 4PACK,WE	CT/4	MMMS59VAD	N	\$ 56.10	3.00%
INK_YEL_#940XL-1.4K	EA	HEWC4909AN	\$ 20.87	124	236	\$ 4,925.32	610,740	20.16	INK_YEL_#940XL-1.4K	EA	HEWC4909AN	N	\$ 20.76	3.00%
DRIVE_USB FLASH 4GB,BE	EA	VER97087	\$ 8.45	74	631	\$ 5,330.33	394,444	6.56	DRIVE_USB FLASH 4GB,BE	EA	VER97087	N	\$ 6.76	3.00%
TONER,F/P1505,2PK	BX	HEWCB436D	\$ 133.10	24	30	\$ 3,993.00	95,832	91.70	TONER,F/P1505,2PK	BX/2	HEWCB436D	N	\$ 94.45	3.00%
ENVELOPE_TYFEK_9X12.1ST(CO805)	BX	QUAR1470	\$ 40.91	79	445	\$ 18,205.06	1,438,200	10.17	ENVELOPE_TYFEK_9X12.1ST(CO805)	BX/100	QUAR1470	N	\$ 10.48	3.00%
PEN_RBALL_GEL_VLCTY_RT,BK	DZ	BICRLC11BE	\$ 7.32	292	129	\$ 9,869.01	2,618,952	3.41	PEN_RBALL_GEL_VLCTY_RT,BK	DZ	BICRLC11BE	N	\$ 3.51	3.00%
INK_TWINPACK#96-BK	PK	HEWC9348FN	\$ 52.34	58	47	\$ 4,553.73	264,116	49.98	INK_CART_#96_2PK_BK	PK/2	HEWC9348FN	N	\$ 51.48	3.00%
TAPE_CORRECTION,10PK,WE	BX	BICWOTAP10	\$ 12.69	266	459	\$ 5,822.81	1,548,868	5.29	TAPE_CORRECTION,10PK,WE	BX/10	BICWOTAP10	N	\$ 5.45	3.00%
TONER,F/LJ CP6015,BK	EA	HEWCB380A	\$ 215.00	26	26	\$ 5,590.00	145,340	162.20	TONER,F/LJ CP6015,BK	EA	HEWCB380A	N	\$ 167.07	3.00%
PAD,N RULD,PADDED,LTR,WE	DZ	UNV41000	\$ 9.68	70	183	\$ 1,771.44	124,001	5.29	PAD,N RULD,PADDED,LTR,WE	DZ	UNV41000	N	\$ 5.45	3.00%
FUSER,110V,CLJ4700/4730/CP4005	KT	HEWQ7502A	\$ 262.01	13	15	\$ 3,930.13	51,092	254.77	FUSER,110V,CLJ4700/4730/CP4005	KT	HEWQ7502A	N	\$ 262.41	3.00%
INK_MAG_#940XL-1.4K	EA	HEWC4908AN	\$ 20.87	117	212	\$ 4,424.44	517,659	20.16	INK_MAG_#940XL-1.4K	EA	HEWC4908AN	N	\$ 20.76	3.00%
PEN_PRECISE V5,X-FINE,BK	DZ	PIL35334	\$ 12.12	234	788	\$ 9,550.56	2,234,831	5.49	PEN_PRECISE V5,X-FINE,BK	DZ	PIL35334	N	\$ 5.65	3.00%
PCKT_FILE,LTR,STR,3.5",25/BX	BX	KLFI5242	\$ 19.90	143	332	\$ 6,606.80	944,772	9.92	PCKT_FILE,LTR,STR,3.5",25/BX	BX/25	KLFI5242	N	\$ 10.22	3.00%
TONER,F/580/585/595-8K	EA	PANUG3350	\$ 132.72	32	41	\$ 5,441.47	174,127	132.30	TONER,F/580/585/595-8K	EA	PANUG3350	N	\$ 127.00	3.00%
TONER_YEL_F/CLJ3600-4K	EA	HEWQ6472A	\$ 106.10	57	58	\$ 6,153.80	350,767	102.69	TONER_YEL_F/CLJ3600-4K	EA	HEWQ6472A	N	\$ 105.77	3.00%
TONER_MAG_F/CLJ3600-4K	EA	HEWQ6473A	\$ 106.10	50	54	\$ 5,729.40	286,470	102.69	TONER_MAG_F/CLJ3600-4K	EA	HEWQ6473A	N	\$ 105.77	3.00%
FOLDER_MLA_1/3CT_LTR_100(3002)	BX	UNV12112	\$ 7.29	153	578	\$ 3,145.20	644,695	5.27	FOLDER_MLA_1/3CT_LTR_100(3002)	BX/100	UNV12112	N	\$ 5.43	3.00%
PEN_CUSHION_BRL_RET,PN,BK	DZ	BICCSF11BK	\$ 5.03	109	693	\$ 3,485.02	379,965	2.70	PEN_CUSHION_BRL_RET,PN,BK	DZ	BICCSF11BK	N	\$ 2.27	3.00%
TAPE_3X X 1000 16 PK,CR	PK	MMMS10K16	\$ 23.97	92	107	\$ 2,565.24	236,002	10.20	TAPE_3X X 1000 16 PK,CR	PK/16	MMMS10K16	N	\$ 10.30	3.00%
LABEL_SHIPPING,300PK,WE	BX	DYM30256	\$ 14.46	152	758	\$ 10,962.43	1,666,289	7.31	LABEL_SHIPPING,300PK,WE	BX/300	DYM30256	N	\$ 7.53	3.00%
CART_CLR,#57P 100(391)	EA	HEWC6657AN	\$ 23.65	135	329	\$ 7,780.85	1,050,415	22.94	CART_CLR,#57P 100(391)	EA	HEWC6657AN	N	\$ 23.63	3.00%
FAX_PPF4100E	EA	BRTFA4100E	\$ 299.98	17	17	\$ 5,099.66	86,694	232.45	FAX_PPF4100E	EA	BRTFA4100E	N	\$ 239.42	3.00%
NOTE_HLND,3X3,YW 100/PD	PK	UNV35668	\$ 2.04	480	2135	\$ 4,355.40	2,090,592	1.76	NOTE_STCK,IT,3X3,YW,12PD<2303>	PK/12	UNV35668	N	\$ 1.81	3.00%
PAPER_GREAT_WELLTR,20#RCY	CT	HAM86700	\$ 35.17	35	161	\$ 5,662.19	198,177	31.50	PAPER_GREAT_WELLTR,20#RCY	CT/5000	HAM86700	N	\$ 32.45	3.00%
PPR_COLOR_COPIER,11X17,28#PHOTOWH	RM	HAM102541	\$ 32.94	21	168	\$ 5,534.16	116,217	11.98	PAPER_COLOR_COPIER,11X17,28#PHOTOWH	RM/500	HAM102541	N	\$ 12.34	3.00%
ENVELOPE_CLSP10X13KFT 2#	BX	QUA37897	\$ 8.02	280	945	\$ 7,581.43	2,122,801	3.00	ENVELOPE_CLSP10X13KFT 2#	BX/100	QUA37897	N	\$ 3.09	3.00%
TONER_BLK_F/CL2600-2.5K	EA	HEWQ6000A	\$ 61.33	162	321	\$ 19,686.93	3,189,283	49.04	TONER_BLK_F/CL2600-2.5K	EA	HEWQ6000A	N	\$ 50.51	3.00%
TONER_FUF904000(6K)	EA	PANUG3221	\$ 54.28	105	121	\$ 11,995.46	1,259,523	44.47	TONER_FUF904000(6K)	EA	PANUG3221	N	\$ 45.80	3.00%
POCKET_LTRS_25EXP,TUFF,RD	BX	SMD73390	\$ 16.55	50	252	\$ 4,145.22	125,774	9.93	POCKET_LTRS_25EXP,TUFF,RD	BX/10	SMD73390	N	\$ 9.82	3.00%
PUNCH_300L ELECTRIC,PM	EA	SWT4535	\$ 129.97	24	26	\$ 3,145.22	75,485	70.65	PUNCH_300L ELECTRIC,PM	EA	SWT4535	N	\$ 72.77	3.00%
TONER_CYN,F/CLJ3800-6K	EA	HEWQ7581A	\$ 135.85	90	124	\$ 16,845.84	1,516,126	131.60	TONER_CYN,F/CLJ3800-6K	EA	HEWQ7581A	N	\$ 135.55	3.00%
STAPLER_ELECTRIC,BLACK	EA	BOS02210	\$ 23.96	175	303	\$ 7,260.38	1,270,567	18.07	STAPLER_ELECTRIC,BLACK	EA	BOS02210	N	\$ 18.61	3.00%
CHAIRMAT_46X60NOLIP,BVL	EA	DEFCM13443F	\$ 68.36	57	226	\$ 15,448.79	1,344,045	38.30	CHAIRMAT_46X60NOLIP,BVL	EA	DEFCM13443F	N	\$ 39.45	3.00%
CHAIRMAT_45X53LIP,BVL	EA	DEFCM13233	\$ 49.39	87	69	\$ 3,408.24	187,455	25.15	CHAIRMAT_45X53LIP,BVL	EA	DEFCM13233	N	\$ 25.90	3.00%
TAPE_MAIL_STORAGE 6PK,CR	PK	MMMS36506	\$ 18.31	172	314	\$ 5,749.85	988,974	9.98	TAPE_MAIL_STORAGE 6PK,CR	PK/6	MMMS36506	N	\$ 10.28	3.00%
PEN_BLP,TR,ROUNDSTCK,MED,BE	DZ	BICGSMG11BE	\$ 1.79	399	3835	\$ 6,862.44	2,738,113	1.12	PEN_BLP,TR,ROUNDSTCK,MED,BE	DZ	BICGSMG11BE	N	\$ 1.15	3.00%
TONER_F/CP4005,YW-7.5K	EA	HEWCB402A	\$ 253.99	23	25	\$ 6,349.75	146,044	203.94	TONER_F/CP4005,YW-7.5K	EA	HEWCB402A	N	\$ 210.06	3.00%
TONER_FLJ1300(2.5K)	EA	HEWQ2613A	\$ 44.04	74	129	\$ 5,681.16	420,406	53.68	TONER_FLJ1300(2.5K)	EA	HEWQ2613A	N	\$ 55.29	3.00%
FOLDER_REIN,1/3CT,MLA,LTR	BX	UNV16113	\$ 19.16	88	220	\$ 4,214.53	370,878	5.72	FOLDER_REIN,1/3CT,MLA,LTR	BX/100	UNV16113	N	\$ 5.89	3.00%
BATTERY_ALKALINE AA, 36PK	EA	DURAACTBULK36	\$ 46.12	30	32	\$ 1,475.87	44,276	14.03	BATTERY_ALKALINE AA, 36PK	EA	DURAACTBULK36	N	\$ 14.45	3.00%
BINDER_VIEW, 3" WHITE,(18587)	EA	AVE05741	\$ 7.72	54	611	\$ 4,714.43	254,579	2.11	BINDER_VIEW, 3" WHITE,(WJ3624#W)	EA	AVE05741	N	\$ 2.17	3.00%
ENVELOPE_CLSP9X12,KFT,2#	BX	QUA37890	\$ 7.23	356	1083	\$ 7,741.25	2,827,085	2.51	ENVELOPE_CLSP9X12,KFT,2#	BX/100	QUA37890	N	\$ 2.59	3.00%
TONER_F/P1005-2PK	BX	HEWCB435D	\$ 115.80	39	52	\$ 6,021.57	234,841	82.06	TONER_F/P1005-2PK	BX/2	HEWCB435D	N	\$ 84.52	3.00%
INK_CART_#920XL_OI,BK,1.2K	EA	HEWC9795AN	\$ 27.55	203	683	\$ 18,820.05	3,820,470	21.77	INK_CART_#920XL_OI,BK,1.2K	EA	HEWC9795AN	N	\$ 22.42	3.00%
STAND_MONITOR,BK,SR	EA	MMMS808B	\$ 21.95	64	152	\$ 3,336.52	213,537	17.18	STAND_MONITOR,BK,SR	EA	MMMS808B	N	\$ 17.70	3.00%
PAPER_XERO,DUP,11X17,WE	CT	WBM28110	\$ 18.88	156	523	\$ 9,876.12	1,540,674	28.50	PAPER_XERO,DUP,11X17,WE	CT/5000	WBM28110	N	\$ 29.36	3.00%
TONER_CYN,2600-2K	EA	HEWQ6001A	\$ 66.85	123	186	\$ 12,434.10	1,529,394	53.68	TONER_CYN,2600-2K	EA	HEWQ6001A	N	\$ 55.29	3.00%
ENVELOPE_SPHLITE,FCB,9X12	BX	QUAS3615	\$ 33.99	35	204	\$ 6,933.55	242,674	12.47	ENVELOPE_SPHLITE,FCB,9X12	BX/100	QUAS3615	N	\$ 12.84	3.00%
HEADSET_CS540,WHL10 LIFTER (84693-11)	EA	PLNCS540HL10	\$ 257.64	14	22	\$ 5,668.08	79,353	236.70	HEADSET_CS540,WHL10 LIFTER (84693-11)	EA	PLNCS540HL10	N	\$ 243.80	3.00%
PEN_GKNOCK,GEL,BE	DZ	PIL31507	\$ 10.96	101	507	\$ 5,556.72	561,229	5.29	PEN_GKNOCK,GEL,BE	DZ	PIL31507	N	\$ 5.45	3.00%
FOLDER_PSD,1/3CT,LTR,25BE	BX	SMD21530	\$ 22.62	55	383	\$ 8,664.23	476,532	13.02	FOLDER_PSD,1/3CT,LTR,25BE	BX/25	SMD21530	N	\$ 13.41	3.00%
TONER_YEL_F/CLJ3800-6K	EA	HEWQ7582A	\$ 135.68	86	110	\$ 14,925.23	1,208,944	131.60	TONER_YEL_F/CLJ3800-6K	EA	HEWQ7582A	N	\$ 135.55	3.00%
NOTE_STCK,IT,3X3,YW1C/PD,12PD/PK	PK	UNV35672	\$ 3.24	256	1379	\$ 4,467.96	1,143,798	2.77	NOTE_STCK,IT,3X3,YW1C/PD,12PD/PK	PK/12	UNV35672	N	\$ 2.85	3.00%
PROTECTOR_SHTL,TR,TPLD,CR,(62027)	BX	UNV21125	\$ 5.05	223	861	\$ 4,349.75	969,994	2.61	PROTECTOR_SHTL,TR,TPLD,CR,(62027)	BX/100	UNV21125	N	\$ 2.69	3.00%
INK_CART_HP_901,COL_360PK	EA	HEWC6566AN	\$ 23.17	87	131	\$ 3,035.27	191,222	22.90	INK_CART_HP_901,COL	EA	HEWC6566AN	N	\$ 23.18	3.00%
INK_TWINPACK_#98,BK	PK	HEWC9514FN	\$ 34.82	84	272	\$ 9,471.33	795,592	30.60	INK_TWINPACK_#98,BK	PK/2	HEWC9514FN	N	\$ 31.39	3.00%
TONER_F/3500/3700,BK (6K)	EA	HEWC2670A	\$ 96.17	73	132	\$ 12,695.09	926,742	88.00	TONER_F/3500/3700,BK (6K)	EA	HEWC2670A	N	\$ 90.64	3.00%
PEN_RBALL_GEL_VLCTY_RT,BE	DZ	BICRLC11BE	\$ 7.22	305	1007	\$ 7,275.23	2,218,945	3.41	PEN_RBALL_GEL_VLCTY_RT,BE	DZ	BICRLC11BE	N	\$ 3.51	3.00%
TONER_F/CM1415,BK	EA	HEWC6320A	\$ 79.10	10	85	\$ 6,723.91	336,195	58.31	TONER_#128A/CM1415,BK	EA	HEWC6320A	N	\$ 60.06	3.00%
PEN_UNIBALL_VISION,FINE,BE	DZ	SAN60134	\$ 11.33	122	336	\$ 3,805.78	464,305	5.72	PEN_UNIBALL_VISION,FINE,BE	DZ	SAN60134	N	\$ 5.89	3.00%
INK_CART_BLK_#88XL(2.580)	EA	HEWC9396AN	\$ 28.32	104	294	\$ 8,327.55	866,065	23.87	INK_CART_BLK_#88XL(2.580)	EA	HEWC9396AN	N	\$ 24.59	3.00%
PAPER_XERO_DUP,20W,LTR,SN	RM	CASMP2201SN	\$ 3.95	200	816	\$ 3,223.28	644,656	3.57	PAPER_XERO_DUP,20W,LTR,SN	RM/500	CASMP2201SN	N	\$ 3.68	3.00%
PAD,LGL,RULD,PERF,5X8,WE	DZ	UNV46300	\$ 4.68	213	531	\$ 2,485.08	529,322	2.85	PAD,LGL,RULD,PERF,5X8,WE	DZ	UNV46300	N	\$ 2.94	3.00%
TONER_F/CM1415,CN	EA	HEWC6321A	\$ 74.51	41	58	\$ 4,321.75	177,192	55.55	TONER_#128A/CM1415,CN	EA	HEWC6321A	N	\$ 57.22	3.00%
BINDER,1.5",D-RING,WE	EA	STW87020	\$ 4.38	59	774	\$ 3,386.45	199,800	2.15	BINDER,1.5",D-RING,WE	EA	STW87020	N	\$ 2.21	3.00%
TONER_2PK,F/ L14200,BK	BX	HEWQ1338D	\$ 263.49	38	37	\$ 9,749.13	370,467	205.80	TONER_2PK,F/ L14200,BK	BX/2	HEWQ1338D	N	\$ 211.97	3.00%
PCKT_LTR,BR,5.25"EXP,10/BX	BX	KLFI5341	\$ 8.67	136	391	\$ 3,388.45	460,829	4.26	PCKT_LTR,BR,5.25"EXP,10/BX	BX/10	KLFI5341	N	\$ 4.39	3.00%
TONER_MAG_F/CL2600-2K	EA	HEWQ6002A	\$ 65.85	120	183	\$ 12,235.55	1,468,026	53.69	TONER_MAG_F/CL2600-2K	EA	HEWQ6002A	N	\$ 55.29	3.00%
TONER_YEL_F/CL2600-2K	EA	HEWQ6002A	\$ 66.85	115	176	\$ 11,765.60	1,353,044	53.68	TONER_YEL_F/CL2600-2K	EA	HEWQ6002A	N	\$ 55.29	3.00%
TONER_FLJ1320 HY-6K	EA	HEWC9594X	\$ 65.79	33	99	\$ 6,513.21	410,332	99.14	TONER_FLJ1320 HY-6K	EA	HEWC9594X	N	\$ 102.11	3.00%
PEN_CUSHION BARREL, BLK	DZ	BICSCSM11BK	\$ 5.29	633	2416	\$ 12,775.13	4,254,117	2.20	PEN_CUSHION BARREL, BLK					

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
DISC.DVD-R,16X,100/SPNDL	PK	MEM05621	\$ 41.60	26	33	\$ 1,372.83	35.693	25.22	DISC.DVD-R,16X,100/SPNDL	PK/100	MEM05621	N	\$ 25.98	3.00%
STAPLER,OPTIMA 45 EL,SR	EA	SWH48209	\$ 140.56	22	17	\$ 2,389.51	52.569	40.41	STAPLER,OPTIMA 45 EL,SR	EA	SWH48209	N	\$ 41.62	3.00%
TONER,FLJ2400/2430-6K	EA	HEW06511A	\$ 103.93	66	95	\$ 8,873.35	651.641	80.58	TONER,FLJ2400/2430-6K	EA	HEW06511A	N	\$ 83.00	3.00%
PAD,SLFSTCK 20X23,2PD/PK,2PK,CT,WE	CT	MMM566	\$ 47.23	21	56	\$ 2,644.61	55.537	30.21	PAD,SLFSTCK 20X23,2PD/PK,2PK,CT,WE	CT/2	MMM566	N	\$ 31.12	3.00%
INDEX,MAKER LASPRT,8TAB25	BT	AVE11447	\$ 67.56	23	39	\$ 2,634.74	60.599	23.20	INDEX,MAKER LASPRT,8TAB25	BX/25	AVE11447	N	\$ 23.90	3.00%
FOLDER,1/3L,TRML,A,INTERIOR	BX	UNV12213	\$ 14.44	41	125	\$ 1,805.58	74.029	5.69	FOLDER,1/3L,TRML,A,INTERIOR	BX/100	UNV12213	N	\$ 5.86	3.00%
TONER,FLJ2400/2430-13K	EA	HEW06511X	\$ 182.87	50	101	\$ 18,470.13	923.507	141.90	TONER,FLJ2400/2430-13K	EA	HEW06511X	N	\$ 146.05	3.00%
REST,WRIST,GET,MIKROBNPH	EA	FEL9175301	\$ 16.52	143	274	\$ 4,525.50	647.147	5.94	REST,WRIST,GET,MIKROBNPH	EA	FEL9175301	N	\$ 6.12	3.00%
CART,CLR,#78,F,D1970C,450PG	EA	HEWC6578DN	\$ 25.50	22	62	\$ 1,581.00	34.782	26.78	CART,CLR,#78,F,D1970C,450PG	EA	HEWC6578DN	N	\$ 27.58	3.00%
ENVELOPE,TYVEK,6X9,PLAIN	BX	QUAR1320	\$ 31.43	32	112	\$ 3,520.16	112.645	9.92	ENVELOPE,TYVEK,6X9,PLAIN	BX/100	QUAR1320	N	\$ 10.22	3.00%
PAPER,COATED 36"X150	RL	HEWQ1405A	\$ 23.52	35	98	\$ 2,304.74	80.666	22.95	PAPER,COATED 36"X150	RL	HEWQ1405A	N	\$ 23.64	3.00%
BOOK,APT,MTHL,Y,8X12,BK	EA	AAGS8200	\$ 3.80	77	189	\$ 718.69	55.339	2.89	BOOK,APT,MTHL,Y,8X12,BK	EA	AAGS8200	N	\$ 2.98	3.00%
MONTHLY MINDER - SK2-00 7 7/8" X 11 7/8"	EA	AAGS2400	\$ 2.85	50	5746	\$ 16,376.10	818.805	2.89	BOOK,APT,MTHL,Y,8X12,BK	EA	AAGS8200	N	\$ 2.98	3.00%
NOTE,POST-IT,3X3,12/PK	PK	MMM654YW	\$ 9.90	173	329	\$ 3,258.62	563.742	3.53	NOTE,POST-IT,3X3,12/PK	PK/12	MMM654YW	N	\$ 3.64	3.00%
ENVELOPE,CLSP12X15,5KFT28(CO910)	BX	QUA37910	\$ 11.91	168	476	\$ 5,671.51	952.814	5.02	ENVELOPE,CLSP12X15,5KFT28(CO910)	BX/100	QUA37910	N	\$ 5.17	3.00%
PORTFOLIO,LTR,2PCKT,DBE,(36150-04)	BX	WBM5012523	\$ 7.46	149	512	\$ 3,818.32	568.929	3.63	PORTFOLIO,LTR,2PCKT,DBE,(36150-04)	BX/25	WBM5012523	N	\$ 3.74	3.00%
CALNDAR,DSKFP,MLY,22X17	EA	HOD150HD	\$ 4.88	47	460	\$ 2,243.95	181.760	2.05	CALNDAR,DSKFP,MLY,22X17	EA	HOD150HD	N	\$ 2.11	3.00%
INDEX,MAKER LASPRT,5TAB25	BX	AVE11446	\$ 57.20	47	156	\$ 9,001.66	423.078	18.12	INDEX,MAKER LASPRT,5TAB25	BX/25	AVE11446	N	\$ 18.69	3.00%
TONER,09942X DUAL PK,BLK	PK	HEW05942XD	\$ 420.02	27	40	\$ 16,800.89	453.628	32.26	TONER,09942X DUAL PK,BLK	BX/2	HEW05942XD	N	\$ 332.34	3.00%
PEN,RLRBL, GELINK,FPY,BE	DZ	PIL31021	\$ 11.12	207	199	\$ 2,213.24	258.949	4.27	PEN,RLRBL, GELINK,FPY,BE	DZ	PIL31021	N	\$ 4.40	3.00%
ENVELOPE,13X16X2,MAILR,WE	CT	QUA46393	\$ 67.78	15	36	\$ 2,439.96	36.599	27.83	ENVELOPE,13X16X2,MAILR,WE	CT/100	QUA46393	N	\$ 28.66	3.00%
RISER,MONITOR PM,2"-4"	EA	FEL91712	\$ 17.95	68	184	\$ 3,302.80	224.590	4.93	RISER,MONITOR PM,2"-4"	EA	FEL91712	N	\$ 5.08	3.00%
PEN,PRECISE V5,X-FINE,RD	DZ	PIL35336	\$ 12.23	319	363	\$ 4,440.34	528.401	5.49	PEN,PRECISE V5,X-FINE,RD	DZ	PIL35336	N	\$ 5.65	3.00%
CARD,BUS,LASR,F/3,5DISKWE	BX	AVE5911	\$ 44.82	12	43	\$ 1,927.43	61.678	24.82	CARD,BUS,LASR,F/3,5DISKWE	BX/2500	AVE5911	N	\$ 25.56	3.00%
TONER,FCM1415,YL	EA	HEWC322A	\$ 74.46	41	56	\$ 4,169.54	170.951	55.55	TONER,#128A/FCM1415,YL	EA	HEWC322A	N	\$ 57.22	3.00%
TONER,FCM1415,MG	EA	HEWC323A	\$ 76.07	40	55	\$ 4,183.99	167.360	55.55	TONER,#128A/FCM1415,MG	EA	HEWC323A	N	\$ 57.22	3.00%
ENVELOPE,TYVK,12X15.5,PLN(CO804)	BX	QUAR1790	\$ 39.15	49	78	\$ 3,053.62	149.627	16.94	ENVELOPE,TYVK,12X15.5,PLN(CO804)	BX/100	QUAR1790	N	\$ 17.45	3.00%
KEYBOARD,WRLS,DT,MK500,BK	EA	LOG920002555	\$ 74.19	21	27	\$ 2,003.12	42.065	30.33	KEYBOARD,WRLS,DT,MK500,BK	EA	LOG920002555	N	\$ 31.24	3.00%
LANYARDS,CARD REEL,12,BE	PK	AVT75472	\$ 15.90	58	115	\$ 1,828.86	106.074	8.39	LANYARDS,CARD REEL,12,BE	PK/12	AVT75472	N	\$ 8.64	3.00%
INK,YEL,#940,F/OJ,8500-900	EA	HEWC4905AN	\$ 15.62	94	227	\$ 3,544.94	333.225	12.87	INK,YEL,#940,F/OJ,8500-900	EA	HEWC4905AN	N	\$ 13.26	3.00%
TONER,FLJ2300,6K	EA	HEW02610A	\$ 82.65	51	61	\$ 5,041.65	257.128	85.22	TONER,FLJ2300,6K	EA	HEW02610A	N	\$ 87.78	3.00%
INK,MAG,#940,F/OJ,8500-900	EA	HEWC4904AN	\$ 15.62	84	201	\$ 3,138.88	263.666	12.87	INK,MAG,#940,F/OJ,8500-900	EA	HEWC4904AN	N	\$ 13.26	3.00%
CHAIRMAT,46X60,NOLIP,NOBVL	EA	DFECM21442F	\$ 64.88	19	40	\$ 2,595.12	49.307	36.99	CHAIRMAT,46X60,NOLIP,NOBVL	EA	DFECM21442F	N	\$ 38.10	3.00%
STAPLER,DSK,FULL,STRIP,BK	EA	SWI54501	\$ 6.05	328	827	\$ 5,006.75	1,642.215	2.69	STAPLER,DSK,FULL,STRIP,BK	EA	SWI54501	N	\$ 2.77	3.00%
PEN,UNIBALL,VISN,MICRO,BK	DZ	SAN60106	\$ 15.96	138	331	\$ 5,282.86	676.207	5.72	PEN,UNIBALL,VISN,MICRO,BK	DZ	SAN60106	N	\$ 5.89	3.00%
BINDER,2"-D-RING,WE	EA	STW87030	\$ 5.35	42	401	\$ 2,143.82	90.041	2.41	BINDER,2"-D-RING,WE	EA	STW87030	N	\$ 2.48	3.00%
LABEL,FOLDER,F,LASER	BX	AVE5366	\$ 23.05	106	198	\$ 4,563.90	483.773	10.84	LABEL,FOLDER,F,LASER	BX/1500	AVE5366	N	\$ 11.17	3.00%
CLIP,PPR,JMBO,SMTH,10BX/PK	PK	ACC72580	\$ 7.91	86	156	\$ 1,233.51	106.082	3.47	CLIP,PPR,JMBO,SMTH,10BX/PK	PK/1000	ACC72580	N	\$ 3.57	3.00%
INK,BLK,#940,F/OJ,8500-1K	EA	HEWC4902AN	\$ 21.34	129	320	\$ 6,827.61	880.762	17.51	INK,BLK,#940,F/OJ,8500-1K	EA	HEWC4902AN	N	\$ 18.04	3.00%
INDEX,BNDR,LTR,5/ST,WE	BX	AVE11506	\$ 22.68	61	160	\$ 3,629.11	221.376	13.02	INDEX,BNDR,LTR,5/ST,WE	BX/36	AVE11506	N	\$ 13.41	3.00%
CALNDAR,WALL,MLY,8,5X11	EA	AAGPM128	\$ 5.59	74	297	\$ 1,661.63	122.961	3.75	CALNDAR,WALL,MLY,8,5X11	EA	AAGPM128	N	\$ 3.86	3.00%
STAPLER,ELEC,ZEPHYR,BK	EA	SWI69008	\$ 190.87	17	14	\$ 2,672.25	45.428	80.76	STAPLER,ELEC,ZEPHYR,BK	EA	SWI69008	N	\$ 83.18	3.00%
PAD,WRDLR,6UM,LTR,WE	DZ	UNV11000	\$ 9.01	67	374	\$ 3,371.02	225.859	5.59	PAD,WRDLR,6UM,LTR,WE	DZ	UNV11000	N	\$ 5.67	3.00%
FOLDER,REIN,12CT,MLA,LTR	BX	UNV16112	\$ 14.09	12	337	\$ 5,030.13	467.802	5.95	FOLDER,REIN,12CT,MLA,LTR	BX/100	UNV16112	N	\$ 6.16	3.00%
INK,CART,SMIL,HP22,TRICOL	EA	HEWC9352AN	\$ 15.99	79	274	\$ 4,381.26	346.120	11.02	INK,CART,SMIL,HP22,TRICOL	EA	HEWC9352AN	N	\$ 11.35	3.00%
INK,CART,60XL,COL,H,Y,440PG	EA	HEWC644WN	\$ 34.14	40	105	\$ 3,584.60	143.384	28.05	INK,CART,60XL,COL,H,Y,440PG	EA	HEWC644WN	N	\$ 28.89	3.00%
PAPER,92 BRITE #20,WE	CT	CASSP8420P	\$ 18.03	39	424	\$ 7,643.20	298.085	15.50	PAPER,92 BRITE #20,WE	CT/2500	CASSP8420P	N	\$ 15.97	3.00%
BATTERY,ENERGIZER,AA,36PK	EA	EVEE91SBP36H	\$ 37.74	33	57	\$ 2,151.28	70.992	15.04	BATTERY,ENERGIZER,AA,36PK	PK/36	EVEE91SBP36H	N	\$ 15.49	3.00%
PEN,UNIBALL,VISION,FINE,BK	DZ	SAN60126	\$ 4.39	138	415	\$ 1,821.49	251.365	5.72	PEN,UNIBALL,VISION,FINE,BK	DZ	SAN60126	N	\$ 5.89	3.00%
DRIVE,USB FLASH 8GB,BE	EA	VER97088	\$ 13.16	34	129	\$ 1,697.07	57.700	8.58	DRIVE,USB FLASH 8GB,BE	EA	VER97088	N	\$ 8.84	3.00%
POCKET,LTR,3.5"EXP,TUFF,RD	BX	SMD73380	\$ 16.43	72	175	\$ 2,874.67	206.976	8.52	POCKET,LTR,3.5"EXP,TUFF,RD	BX/10	SMD73380	N	\$ 8.78	3.00%
ENVELOPE,REDI-SEAL,6X9,28	BX	QUA43167	\$ 8.43	147	541	\$ 4,562.73	670.721	2.20	ENVELOPE,REDI-SEAL,6X9,28	BX/100	QUA43167	N	\$ 2.27	3.00%
ENVELOPE,CLSP7,5X10,5KR28	BX	QUA37875	\$ 8.98	111	355	\$ 3,189.47	354.031	3.20	ENVELOPE,CLSP7,5X10,5KR28	BX/100	QUA37875	N	\$ 3.30	3.00%
BINDER,3"-D-RING,WE	EA	STW87050	\$ 6.88	71	736	\$ 5,064.20	359.558	3.12	BINDER,3"-D-RING,WE	EA	STW87050	N	\$ 3.21	3.00%
REST,WRIST,CRYSTALS,BE	EA	FEL91137	\$ 15.37	110	134	\$ 2,059.63	226.559	3.92	REST,WRIST,CRYSTALS,BE	EA	FEL91137	N	\$ 4.04	3.00%
INK,CART,HP,61,BK,190PG	EA	HEWC1561WN	\$ 17.28	31	237	\$ 4,095.13	126.940	12.87	INK,CART,HP,61,BK,190PG	EA	HEWC1561WN	N	\$ 13.26	3.00%
TONER,F3700,MAG-6K	EA	HEW02683A	\$ 147.12	40	80	\$ 11,769.28	470.771	133.45	TONER,F3700,MAG-6K	EA	HEW02683A	N	\$ 137.45	3.00%
NOTE,POST-IT,3X5,YW	PK	MMM655YW	\$ 13.02	77	174	\$ 2,265.80	174.466	5.55	NOTE,POST-IT,3X5,YW	PK/12	MMM655YW	N	\$ 5.72	3.00%
CLIP,PPR,JMBO,SMTH,10BX/PK	PK	UNV72220	\$ 4.11	253	649	\$ 2,666.31	674.577	3.22	PAPER,CLIPS,JMBO,100,BX,10BX,PK	PK/1000	UNV72220	N	\$ 3.32	3.00%
ENVELOPE,CAT,9X12,KFT,28#	BX	QUA41467	\$ 23.17	153	496	\$ 6,334.74	556.115	3.42	ENVELOPE,CAT,9X12,KFT,28#	BX/100	QUA41467	N	\$ 3.32	3.00%
DRIVE,MINI, 8GB, USB FLASH	EA	IMN26654	\$ 7.33	127	127	\$ 2,942.27	35.307	6.56	DRIVE,MINI, 8GB, USB FLASH	EA	IMN26654	N	\$ 6.76	3.00%
FOOTREST,ADJUSTABLE,CCL	EA	RPC4653	\$ 50.34	27	38	\$ 1,912.91	51.648	35.27	FOOTREST,ADJUSTABLE,CCL	EA	RPC4653	N	\$ 36.33	3.00%
DRUM,F,CP6015,MAG	EA	HEWC8387A	\$ 349.65	12	10	\$ 3,496.50	41.958	262.37	DRUM,F,CP6015,MAG	EA	HEWC8387A	N	\$ 270.24	3.00%
BOOK,APT,DLY,8X4,88,BK	EA	AAGG10000	\$ 6.58	52	142	\$ 934.44	48.591	7.69	BOOK,APT,DLY,8X4,88,BK *28802*	EA	AAGG10000	N	\$ 7.92	3.00%
CLIP,PANEL WALL,AST	BX	AVT75336	\$ 9.77	80	105	\$ 1,025.46	82.037	5.14	CLIP,PANEL WALL,AST	BX/50	AVT75336	N	\$ 5.29	3.00%
PEN,CUSHION BARREL,BLU	DZ	BICSCSM11BE	\$ 5.23	366	1156	\$ 6,045.60	2,212.688	2.20	PEN,CUSHION BARREL,BLU	DZ	BICSCSM11BE	N	\$ 2.27	3.00%
PEN,PRECISE V7,FINE,BE	DZ	PIL35349	\$ 12.29	293	513	\$ 3,846.92								

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
INKCART.940 COMBO PAC.AST	EA	HEWCN065FN	\$ 52.83	41	56	\$ 2,958.47	121.297	48.11	INKCART.940 COMBO PAC.AST	EA	HEWCN065FN	N	\$ 49.55	3.00%
POCKET.SUPERTAB REDROP.RD	BX	SMD73230	\$ 38.38	49	101	\$ 3,876.28	189.938	10.55	POCKET.SUPERTAB REDROP.RD	BX/25	SMD73230	N	\$ 10.87	3.00%
NOTE.HLND.3X5.YW.12PK	PK	MMM6559YW	\$ 3.62	93	293	\$ 1,061.42	98.712	2.77	NOTE.HLND.3X5.YW.12PK	PK/12	MMM6559YW	N	\$ 2.85	3.00%
FLAG.1.0".6-2PK.50/PK.BE	BX	MMM680BE12	\$ 18.30	68	101	\$ 1,848.48	125.697	6.79	FLAG.1.0".6-2PK.50/PK.BE	BX/60	MMM680BE12	N	\$ 1.99	3.00%
NOTE.HLND.3X3.YW 100/PD	PK	MMM6549YW	\$ 2.20	214	836	\$ 1,836.43	392.995	1.76	NOTE.HLND.3X3.YW 100/PD	PK/12	MMM6549YW	N	\$ 6.81	3.00%
PAPER.COVER.CLR COPY 60/WHT.250/PK	PK	HAMI22549	\$ 10.24	27	206	\$ 2,108.52	56.930	7.95	PAPER.COVER.CLR COPY 60/WHT.250/PK	PK/250	HAMI22549	N	\$ 8.19	3.00%
FLAG.1.0".40PK.CYN	BX	MMM680GN12	\$ 18.21	75	90	\$ 1,639.14	122.936	6.79	FLAG.1.0".40PK.CYN	BX/60	MMM680GN12	N	\$ 6.99	3.00%
POCKET.FILE.LTR.STR.1.75.25/BX	BX	UNV15141	\$ 16.51	32	172	\$ 2,839.67	90.869	7.69	POCKET.FILE.LTR.STR.1.75.25/BX	BX/25	UNV15141	N	\$ 7.92	3.00%
PEN.PRECISE.V5.X.FINE.GN	DZ	PIL25104	\$ 11.74	44	74	\$ 868.76	38.225	5.49	PEN.PRECISE.V5.X.FINE.GN	DZ	PIL25104	N	\$ 5.65	3.00%
SHIPPING LABELS. 3-1/2 X 4. WHITE. 600/BOX	BX	AVE15164	\$ 9.35	110	222	\$ 2,075.70	228.327	8.42	SHIPPING LABELS. 3-1/2 X 4. WHITE. 600/BOX	BX/600	AVE15164	N	\$ 8.67	3.00%
FOLDER.FILE.1/3C.LTR.AST(3003A)	BX	UNV10506	\$ 10.74	87	107	\$ 1,149.59	100.014	7.43	FOLDER.FILE.1/3C.LTR.AST(3003A)	BX/100	UNV10506	N	\$ 7.65	3.00%
INKCART.#27INK.BK (280)	EA	HEWC8727AN	\$ 16.23	38	147	\$ 2,386.00	90.668	13.21	INKCART.#27INK.BK (280)	EA	HEWC8727AN	N	\$ 13.61	3.00%
ENVELOPE.CLSP.10X13KFT.28#	BX	UNV35267	\$ 7.05	79	226	\$ 1,593.30	125.871	3.27	ENVELOPE.CLSP.10X13.28#BN (37897)(2897)	BX/100	UNV35267	N	\$ 3.37	3.00%
PEN.ROUND STIC 60 P/ACK.BE	BX	BICGSM609BE	\$ 5.58	58	112	\$ 624.77	36.236	4.47	PEN.ROUND STIC 60 P/ACK.BE	BX/60	BICGSM609BE	N	\$ 4.60	3.00%
CHAIRMAT.45X53LIP.NOBLVLCM21232	EA	DEFCM21232	\$ 53.88	28	57	\$ 3,071.36	85.998	25.15	CHAIRMAT.45X53LIP.NOBLVLCM21232	EA	DEFCM21232	N	\$ 25.90	3.00%
PAPER.XERO DUB.20W.LTR.BF	RM	CASMP2201BF	\$ 4.01	80	464	\$ 1,862.50	149.000	3.57	PAPER.XERO DUB.20W.LTR.BF	RM/500	CASMP2201BF	N	\$ 3.68	3.00%
MOUSE.PRO FT WIRELESS.BK	BX	KMW72354	\$ 27.22	56	67	\$ 1,823.58	102.121	15.11	MOUSE.PRO FT WIRELESS.BK	EA	KMW72354	N	\$ 15.56	3.00%
BINDER.VIEW I" WHT	EA	AVE17012	\$ 4.25	33	282	\$ 1,197.22	39.508	1.30	BINDER.VIEW I" WHT	EA	AVE17012	N	\$ 1.34	3.00%
BOARD.MARK.WIPE.60 X 36	EA	QRTS535	\$ 130.46	19	17	\$ 2,212.82	42.139	49.43	BOARD.MARK.WIPE.60 X 36	EA	QRTS535	N	\$ 50.90	3.00%
MOUSE.TRACKBALL EXPERT.BK	EA	KMW64325	\$ 88.70	20	20	\$ 1,774.06	35.481	40.40	MOUSE.TRACKBALL EXPERT.BK	EA	KMW64325	N	\$ 41.61	3.00%
CALCULATOR.10 DIGIT	EA	SHREL344RB	\$ 17.68	25	145	\$ 2,564.18	64.105	14.41	CALCULATOR.10 DIGIT	EA	SHREL344RB	N	\$ 14.84	3.00%
DISC.DVD-R.4.7GB.100PK.SR	PK	VER95102	\$ 33.96	32	42	\$ 1,426.11	45.636	17.07	DISC.DVD-R.4.7GB.100PK.SR	PK/100	VER95102	N	\$ 17.58	3.00%
PAD.SCRATCH.4X6.12/PK	PK	UNV35614	\$ 2.85	122	384	\$ 1,093.02	133.348	1.89	PAD.SCRATCH.4X6.12/PK	PK/12	UNV35614	N	\$ 1.95	3.00%
TONER.FJ.4345MFP.BK(18K)	EA	HEWQ5945A	\$ 215.28	20	39	\$ 8,395.84	251.875	147.36	TONER.FJ.4345MFP.BK(18K)	EA	HEWQ5945A	N	\$ 151.78	3.00%
ENVELOPE.TYVEK.10X15.PLN	BX	QUAR1660	\$ 51.63	24	63	\$ 3,252.87	78.069	14.75	ENVELOPE.TYVEK.10X15.PLN	BX/100	QUAR1660	N	\$ 15.19	3.00%
ORGANIZER.MESH PENCIL.BK	EA	ROL1746466	\$ 8.29	89	114	\$ 944.98	84.104	2.90	ORGANIZER.MESH PENCIL.BK	EA	ROL1746466	N	\$ 2.99	3.00%
LANYARDS.CARBNR RL.20.AST	PK	AV175552	\$ 29.62	42	51	\$ 1,510.45	63.439	15.70	LANYARDS.CARBNR RL.20.AST	PK/20	AV175552	N	\$ 16.17	3.00%
ENVELOPE.CLSP.9X12.KFT.28#	BX	UNV35264	\$ 8.49	69	297	\$ 2,520.11	173.888	2.51	ENVELOPE.CLSP.9X12.28#BN (C0990)	BX/100	UNV35264	N	\$ 2.59	3.00%
ENVELOPE.CAT.10X13.28#	CT	QUA43762	\$ 38.11	26	72	\$ 2,743.95	71.343	6.67	ENVELOPE.CAT.10X13.28#	BX/250	QUA43762	N	\$ 6.87	3.00%
PAD.LGL.RULD.PERF.5X8.CA	DZ	UNV46200	\$ 9.80	70	151	\$ 1,479.13	103.539	2.85	PAD.LGL.RULD.PERF.5X8.CA	DZ	UNV46200	N	\$ 2.94	3.00%
PEN.BLPT.ROUNDSTICK.MED.BK	DZ	BICGSMG1BK	\$ 1.78	196	952	\$ 1,699.03	333.010	1.12	PEN.BLPT.ROUNDSTICK.MED.BK	DZ	BICGSMG1BK	N	\$ 1.15	3.00%
MAILER.BURL.SELFSEAL.6X10(85506)	CT	SEL10185	\$ 14.99	101	168	\$ 2,518.04	254.322	4.93	MAILER.BURL.SELFSEAL.6X10(85506)	CT/25	SEL10185	N	\$ 5.08	3.00%
CHAIRMAT.36X48LIP.BVL	EA	DEFCM11112	\$ 39.60	38	39	\$ 1,547.88	58.808	35.27	CHAIRMAT.36X48 LIP.NOBLVLCM21232	EA	DEFCM11112	N	\$ 36.33	3.00%
ENVELOPE.TYVEK.10X13.PLN(C0802)	BX	QUAR1580	\$ 28.88	80	80	\$ 2,310.12	92.405	11.34	ENVELOPE.TYVEK.10X13.PLN(C0802)	BX/100	QUAR1580	N	\$ 11.68	3.00%
STAPLER.DSK.FULL STRIP.BK	EA	SWI74701	\$ 8.95	65	137	\$ 1,226.15	79.700	3.96	STAPLER.DSK.FULL STRIP.BK	EA	SWI74701	N	\$ 4.08	3.00%
PAD.POST.IT.4X6.5.YW	PK	MMM66055SCY	\$ 7.91	66	245	\$ 1,936.80	127.829	3.62	PAD.POST.IT.4X6.5.YW	PK/5	MMM66055SCY	N	\$ 3.52	3.00%
TONER.F/3700 CYN-6K	EA	HEWQ2681A	\$ 146.87	34	58	\$ 8,518.49	289.629	133.45	TONER.F/3700 CYN-6K	EA	HEWQ2681A	N	\$ 137.45	3.00%
TONER.F/3700 YEL-6K	EA	HEWQ2682A	\$ 147.05	31	50	\$ 7,352.44	227.926	133.45	TONER.F/3700 YEL-6K	EA	HEWQ2682A	N	\$ 137.45	3.00%
LABEL.ADDRES.2X4.1M/BX	BX	AVE15163	\$ 9.35	127	303	\$ 2,833.05	359.797	8.42	LABEL.SHIPPING.2X4.1M/BX	BX/1000	AVE15163	N	\$ 8.67	3.00%
STAPLER.ELEC.PORTABLE.BK	EA	SWI48200	\$ 42.51	92	99	\$ 4,208.77	387.207	15.04	STAPLER.ELEC.PORTABLE.BK	EA	SWI48200	N	\$ 15.49	3.00%
CUSTOM ENGRAVING/ NAME PLATE	EA	LSWMSICPLATE	\$ 10.40	27	191	\$ 1,987.18	53.654	6.05	CUSTOM ENGRAVING/2X8 NAME PLATE	EA	LSWMSICPLATE	N	\$ 6.23	3.00%
FLAG.1.0".6-2PK.50/PK.RD	BX	MMM680RD12	\$ 18.30	60	93	\$ 1,701.71	102.103	6.79	FLAG.1.0".6-2PK.50/PK.RD	BX/60	MMM680RD12	N	\$ 6.99	3.00%
DRUM.F. CLJ 2550/2800/BK	EA	HEWQ3964A	\$ 165.55	34	31	\$ 5,132.05	174.490	129.74	DRUM.F. CLJ 2550/2800/BK	EA	HEWQ3964A	N	\$ 133.63	3.00%
FAQ.PLN.PRL.LASER	EA	BRTPP4750E	\$ 528.21	9	9	\$ 4,753.86	42.785	384.23	FAQ.PLN.PRL.LASER	EA	BRTPP4750E	N	\$ 795.74	3.00%
MOUSE.MARATHON.M705.BK	EA	LOCP91001935	\$ 80.28	20	20	\$ 1,508.36	40.726	19.10	MOUSE.MARATHON.M705.BK	EA	LOCP91001935	N	\$ 19.77	3.00%
FOLDER.REIN.1/3CT.KFT.LTR	BX	UNV16133	\$ 14.50	96	552	\$ 8,002.79	768.266	6.74	FOLDER.REIN.1/3CT.KFT.LTR	BX/100	UNV16133	N	\$ 6.94	3.00%
ENVELOPE.9X12 TYVEK.WE	BX	QUAR3130	\$ 36.82	21	71	\$ 2,614.22	54.899	13.25	ENVELOPE.9X12 TYVEK.WE	BX/100	QUAR3130	N	\$ 13.65	3.00%
INKCART.F920XL.MAG.700P/EA	EA	HEWC9939AN	\$ 12.75	161	378	\$ 5,151.13	829.331	10.08	INKCART.F920XL.MAG.700P/EA	EA	HEWC9939AN	N	\$ 10.38	3.00%
PAPER.LEGAL.SIZE.20W.BLUE	RM	CASMP2204BE	\$ 5.03	63	499	\$ 1,900.38	119.724	4.99	PAPER.LEGAL.SIZE.20W.BLUE	RM/500	CASMP2204BE	N	\$ 5.14	3.00%
ENVELOPE.TYVEK.10X13.IST(C0806)	BX	QUAR1590	\$ 47.97	43	94	\$ 4,509.03	193.888	11.52	ENVELOPE.TYVEK.10X13.IST(C0806)	BX/100	QUAR1590	N	\$ 11.87	3.00%
RUBBERBANDS.SIZE 117.1LB.BAGS	PK	UNV01117	\$ 2.04	204	410	\$ 836.40	170.626	1.44	RUBBERBANDS.SIZE 117.1LB.BAGS	PK/1 LB	UNV01117	N	\$ 1.48	3.00%
INKCART.CYN.# 88XL(1.840)	EA	HEWC9391AN	\$ 19.56	61	145	\$ 2,836.20	173.008	17.11	INKCART.CYN.# 88XL(1.840)	EA	HEWC9391AN	N	\$ 17.62	3.00%
BINDER.I"-D-RING.WE	EA	STW87010	\$ 3.52	62	677	\$ 2,379.79	123.749	1.90	BINDER.I"-D-RING.WE	EA	STW87010	N	\$ 1.96	3.00%
PEN.RL.RBL.LINK.FPT.BK	DZ	PIL31020	\$ 10.70	95	145	\$ 1,551.50	147.393	4.27	PEN.RL.RBL.LINK.FPT.BK	DZ	PIL31020	N	\$ 4.40	3.00%
ROLL.ADD.CALC.2.25.12/PK	PK	UNV35715	\$ 8.09	127	397	\$ 3,210.16	882.793	2.46	ROLL.ADD.CALC.2.25.12/PK	PK/12	UNV35715	N	\$ 2.53	3.00%
MAILER.JIFFY CD.KFT	CT	SEL44169	\$ 19.37	37	202	\$ 3,912.84	309.115	7.53	MAILER.JIFFY CD.KFT	CT/2500	SEL44169	N	\$ 7.53	3.00%
DISC.CD-RW.74MIN.4X.10/PK	PK	MAX630011	\$ 11.14	36	110	\$ 1,225.77	44.128	7.53	DISC.CD-RW.74MIN.4X.10/PK	PK/2	MAX630011	N	\$ 7.75	3.00%
FOLDER.MLA.2FSTNRL.LTR	BX	SMD14537	\$ 18.74	44	153	\$ 2,867.36	126.164	8.98	FOLDER.MLA.2FSTNRL.LTR	BX/50	SMD14537	N	\$ 9.25	3.00%
ENVELOPE.CLSP.9X12.KFT32#	BX	QUA37790	\$ 13.67	37	102	\$ 1,394.40	51.593	3.00	ENVELOPE.CLSP.9X12.KFT32#	BX/100	QUA37790	N	\$ 3.09	3.00%
CALENDAR.WALL.12X17 (332)	EA	AAGPM228	\$ 7.47	55	112	\$ 836.62	46.014	5.19	CALENDAR.WALL.12X17 (332)	EA	AAGPM228	N	\$ 5.35	3.00%
INKCART.YEL.#88XL(1.840)	EA	HEWC9393AN	\$ 19.56	73	184	\$ 3,599.04	262.730	17.11	INKCART.YEL.#88XL(1.840)	EA	HEWC9393AN	N	\$ 17.62	3.00%
TAPE.48X50.1.85MIL6/PK.CR	PK	UNV63000	\$ 9.83	167	167	\$ 1,641.87	42.689	4.93	TAPE.48X50.1.85MIL6/PK.CR	PK/6	UNV63000	N	\$ 5.08	3.00%
CALENDAR.CALENDAR DESK	EA	HOD164	\$ 3.29	46	238	\$ 783.12	36.024	2.05	CALENDAR.CALENDAR DESK	EA	HOD164	N	\$ 2.11	3.00%
POCKET.FILE.9.5X11.75	BX	WLJ68CG	\$ 20.29	29	152	\$ 3,084.38	185.063	7.95	POCKET.FILE.9.5X11.75	BX/10	WLJ68CG	N	\$ 8.19	3.00%
ENVELOPE.CAT.10X13.KFT.28#	BX	QUA41667	\$ 15.76	97	270	\$ 4,255.95	412.827	3.73	ENVELOPE.CAT.10X13.KFT.28#	BX/100	QUA41667	N	\$ 3.84	3.00%
PEN.CUSHION.BRL.RET.FN.BE	DZ	BICSCSP11BE	\$ 5.02	145	555	\$ 2,788.40	404.318	2.20	PEN.CUSHION.BRL.RET.FN.BE	DZ	BICSCSP11BE	N	\$ 2.27	3.00%
PORTFOLIO.LTR.2PCKT.LGN(36150-08)	BX	WBMS012560	\$ 7.09	93	318	\$ 2,255.54	209.766	3.63	PORTFOLIO.LTR.2PCKT.LGN(36150-08)	BX/25	WBMS012560	N	\$ 3.74	3.00%
BOARD.WHITE.48X36.WE/AM(QRTB34)	EA	QRTS534	\$ 60.12	24	28	\$ 1,683.41	40.402	20.09	BOARD.MARK-WIPE.36 X 48	EA	QRTS534	N	\$ 20.69	3.00%
INKCART.F920XL.CYN.700P/EA	EA	HEWC9972AN	\$ 12.75	161	405	\$ 5,163.88	831.384	10.08	INKCART.F920XL.CYN.700P/EA	EA	HEWC9972AN	N	\$ 10.38	3.00%
NOTE.POST.IT.L.5X2.100PD-23152-	PK	MMM6633YW	\$ 4.25	128	374	\$ 1,588.82	202.344	1.50	NOTE.POST.IT.L.5X2.100PD-23152-	PK/12	MMM6633YW	N	\$ 1.54	3.00%
PROTECTOR.SHT.LTR.TPLD.CR.(62037)	BX	UNV21124	\$ 4.10	79	402	\$ 1,648.61	130.240	4.39	PROTECTOR.SHT.LTR.TPLD.CR.(62037)	BX/50	UNV21124	N	\$ 3.74	3.00%
DRIVE.SWIVEL.FLASH.8GB	EA	IVR37608	\$ 30.91	64	154	\$ 4,760.16	304.651	13.13	DRIVE.8GB USB 2.0	EA	IVR37608	N	\$ 13.52	3.00%
STAPLER.DSKTP.25/SH.RD	EA	ACTI117	\$ 17.93	31	75	\$ 1,344.41	41.677	6.95	STAPLER.DSKTP.25/SH.RD	EA	ACTI117	N	\$ 7.16	3.00%
INKCART.F.OJ920.BK(420P/EA)	EA	HEWC9971AN	\$ 16.86											

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PEN,BPT,RET,Z,GRIP,1MM,BK	DZ	ZEB22210	\$ 2.87	113	307	\$ 881.09	99,563	1.70	PEN,BPT,RET,Z,GRIP,1MM,BK	DZ	ZEB22210	N	\$ 1.75	3.00%
REST,WRSST,CRYSTAL,MSPD,BE	EA	FEL91141	\$ 15.42	88	116	\$ 1,789.12	157,442	3.92	REST,WRSST,CRYSTAL,MSPD,BE	EA	FEL91141	N	\$ 4.04	3.00%
MARKER,SHARPIE,X-FINE,BK	DZ	SAN35001	\$ 7.14	78	195	\$ 1,392.90	108,646	3.51	MARKER,SHARPIE,X-FINE,BK	DZ	SAN35001	N	\$ 3.62	3.00%
DISC,DVD-R,16X,50/SPINDLE	PK	MEM05639	\$ 21.10	44	66	\$ 1,392.53	61,271	13.09	DISC,DVD-R,16X,50/SPINDLE	PK/50	MEM05639	N	\$ 13.48	3.00%
TAPE,PCCKE 1.8X54.6,CR	PK	MMM36504	\$ 16.67	49	63	\$ 1,049.91	51,446	9.54	TAPE,PCCKE 1.8X54.6,CR	PK/6	MMM36504	N	\$ 9.83	3.00%
TONER,P25502800,HLK_5K	EA	HEWQ3960A	\$ 66.85	33	35	\$ 2,339.75	77,212	62.03	TONER,P25502800,HLK_5K	EA	HEWQ3960A	N	\$ 63.89	3.00%
PEN,INBALL,VIGN,MICRO,BE	DZ	SAN60108	\$ 15.97	130	357	\$ 5,702.88	741,375	5.72	PEN,INBALL,VIGN,MICRO,BE	DZ	SAN60108	N	\$ 5.89	3.00%
PAD,MOUSE,RUBBER,BK	EA	IVR52448	\$ 2.04	141	597	\$ 1,217.88	171,721	1.72	PAD,MOUSE,RUBBER,BK	EA	IVR52448	N	\$ 1.29	3.00%
JACKET,CERTIFICATE	PK	SOLUP6	\$ 10.10	73	404	\$ 4,082.17	297,998	3.27	JACKET,CERTIFICATE	PK/12	SOLUP6	N	\$ 3.37	3.00%
MARKER,EXPO2,DE,CHSL,16ST	ST	SAN81045	\$ 11.01	69	156	\$ 1,716.99	118,473	8.98	MARKER,EXPO2,DE,CHSL,16ST	ST	SAN81045	N	\$ 9.25	3.00%
TONER,BK,F,CP1215,2PK	PK	HEWCB540AD	\$ 135.75	52	73	\$ 9,909.39	515,288	100.06	TONER,BK,F,CP1215,2PK	BX/2	HEWCB540AD	N	\$ 103.06	3.00%
REST,WRSST,CRYSTALS, PE	EA	FEL91437	\$ 15.09	57	68	\$ 1,026.30	58,499	3.92	REST,WRSST,CRYSTALS, PE	EA	FEL91437	N	\$ 4.04	3.00%
TONER,HL2140/2170W,-2.6K	EA	BRTTN360	\$ 47.16	20	42	\$ 1,980.51	39,610	37.05	TONER,HL2140/2170W,-2.6K	EA	BRTTN360	N	\$ 38.16	3.00%
FASTENER,2"CAP,SELF-ADHES	EA	SMD68220	\$ 7.44	20	380	\$ 2,826.87	195,054	3.70	FASTENER,2"CAP,SELF-ADHES	BX/100	SMD68220	N	\$ 2.99	3.00%
PAD,LGL,LTR,20#12PD/PK,WE	PK	TOP63410	\$ 30.80	31	45	\$ 1,385.80	42,960	7.31	PAD,LGL,LTR,20#12PD/PK,WE	PK/12	TOP63410	N	\$ 7.53	3.00%
TAPE,CORRECT1.6,WE,10/PK	PK	TOM68720	\$ 15.22	38	76	\$ 1,156.64	43,952	5.79	TAPE,CORRECT1.6,WE,10/PK	PK/10	TOM68720	N	\$ 5.96	3.00%
TAPE,CELLO,TRANS,3/4X1296	RL	MMM600341296	\$ 2.20	163	2848	\$ 6,252.50	1,019,157	1.14	TAPE,CELLO,TRANS,3/4X1296	RL	MMM600341296	N	\$ 1.17	3.00%
INCKART,MAG,#8X8L(1,840)	DZ	PA939292AN	\$ 19.56	53	113	\$ 2,210.28	117,145	17.11	INCKART,MAG,#8X8L(1,840)	EA	HEWC39292AN	N	\$ 17.62	3.00%
PENCIL,#2L,EAID,DSPP,"DZZEN"	DZ	PA93930131	\$ 2.34	131	319	\$ 747.77	97,990	1.90	PENCIL,#2L,EAID,DSPP,"DZZEN"	DZ	PA93930131	N	\$ 1.96	3.00%
BNDR,RNG1,1X8.5,2IN,REB	EA	AVE03590	\$ 2.46	139	2151	\$ 5,297.06	736,416	14.23	BNDR,RNG1,1X8.5,2IN,REB	EA	AVE03590	N	\$ 1.34	3.00%
SHARPIER,PENCIL,ELEC,BK	EA	EP1818	\$ 15.66	50	79	\$ 1,237.17	61,859	9.89	SHARPIER,PENCIL,ELEC,BK	EA	EP1818	N	\$ 14.66	3.00%
FLAG,1.0",6-2PK,50/PK,YW	BX	MMM6809Y12	\$ 18.00	38	58	\$ 1,044.21	39,680	6.79	FLAG,1.0",6-2PK,50/PK,YW	BX/600	MMM6809Y12	N	\$ 6.99	3.00%
CARDS,BUSINESS,LASER,2X3.5	PK	AVE5376	\$ 6.67	82	277	\$ 1,847.59	151,502	3.39	CARDS,BUSINESS,LASER,2X3.5	PK/250	AVE5376	N	\$ 3.49	3.00%
CARD,CE BUSINESS 200,WE	PK	AVE5871	\$ 7.79	98	216	\$ 1,682.64	164,899	3.74	CARD,CE BUSINESS 200,WE	PK/200	AVE5871	N	\$ 3.85	3.00%
PAPER,FRWX,8.5X11,20LB,LV	RM	CASMP2201LV	\$ 3.89	102	258	\$ 1,002.33	102,238	3.57	PAPER,FRWX,8.5X11,20LB,LV	RM/500	CASMP2201LV	N	\$ 3.68	3.00%
CASE,CATLG,ROLLR,LOCKS,BK	EA	USLPV784	\$ 106.71	37	40	\$ 4,268.24	157,925	25.15	CASE,CATLG,ROLLR,LOCKS,BK	EA	USLPV784	N	\$ 25.90	3.00%
TONER,CB541A,2A,3A,3PK	PK	HEWC259A	\$ 197.68	34	53	\$ 10,477.07	356,220	138.08	TONER,CB541A,2A,3A,3PK	BX/3	HEWC259A	N	\$ 142.22	3.00%
ORGANIZER,2 HOR,6 VRT,BK	EA	SF3255BL	\$ 35.56	37	39	\$ 1,386.69	51,308	16.05	ORGANIZER,2 HOR,6 VRT,BK	EA	SF3255BL	N	\$ 16.53	3.00%
BNDR,1" VIEW,DRING,RCY,WE	EA	SAM16937	\$ 3.11	18	635	\$ 1,977.67	35,598	1.04	BNDR,1" VIEW,DRING,RCY,WE	EA	SAM16937	N	\$ 1.07	3.00%
PEN,BPT,RNDSTC,GRP,FN,BE	DZ	BICGSFG11BE	\$ 4.77	134	496	\$ 877.92	117,641	1.12	PEN,BPT,RNDSTC,GRP,FN,BE	DZ	BICGSFG11BE	N	\$ 1.15	3.00%
ENVELOPE,TYVEK,9X12,P,N	BX	QUAR1460	\$ 14.19	25	80	\$ 3,535.01	88,375	10.02	ENVELOPE,TYVEK,9X12,P,N	BX/100	QUAR1460	N	\$ 10.32	3.00%
NOTE,POST,IT,3X3,YW,RECY	PK	MMM6689PYW	\$ 10.42	38	143	\$ 1,492.47	56,714	5.08	NOTE,POST,IT,3X3,YW,RECY	PK/12	MMM6689PYW	N	\$ 5.20	3.00%
MAINT KIT,110V,LJ P4015/4515	EA	HEWC388A	\$ 375.66	20	21	\$ 7,888.86	157,777	267.95	MAINT KIT,110V,LJ P4015/4515	EA	HEWC388A	N	\$ 275.99	3.00%
FOLDER,FILE,1/3CL,LTR,BRG (3003GN)	BX	UNV10502	\$ 12.10	47	70	\$ 846.88	39,803	7.18	FOLDER,FILE,1/3CL,LTR,BRG (3003GN)	BX/100	UNV10502	N	\$ 7.40	3.00%
INCKART,P920XL,YEL-700PG	EA	HEWC0974AN	\$ 12.75	156	398	\$ 5,073.61	791,483	10.08	INCKART,P920XL,YEL-700PG	EA	HEWC0974AN	N	\$ 10.38	3.00%
CARD,BUS,LSAR,250/PK,WHT	PK	AVE5371	\$ 7.44	158	419	\$ 3,117.36	492,543	3.39	CARD,BUS,LSAR,250/PK,WHT	PK/250	AVE5371	N	\$ 3.49	3.00%
FOLDER,FILE,1/3CL,LTR,VT(3003PE)	BX	UNV10505	\$ 14.22	59	87	\$ 1,237.11	72,990	7.18	FOLDER,FILE,1/3CL,LTR,VT(3003PE)	BX/100	UNV10505	N	\$ 7.40	3.00%
FOLDER,PSBD,4SEC,2/5CL,LTR	BX	SMD13775	\$ 22.03	32	165	\$ 3,635.47	116,335	8.98	FOLDER,PSBD,4SEC,2/5CL,LTR	BX/10	SMD13775	N	\$ 9.25	3.00%
SHEET,LAMINATE,9X12,50SHT	BX	AVE73601	\$ 23.98	46	67	\$ 1,606.66	73,906	5.68	SHEET,LAMINATE,9X12,50SHT	BX/50	AVE73601	N	\$ 5.85	3.00%
CARTRIDGE,TAPE,BK ON WE	EA	DYM45013	\$ 16.41	73	197	\$ 3,232.66	235,984	4.93	CARTRIDGE,TAPE,BK ON WE	EA	DYM45013	N	\$ 5.08	3.00%
TRANSFER KIT F/4650/4600	EA	HEWQ3675A	\$ 305.43	21	21	\$ 6,414.04	134,695	250.38	TRANSFER KIT F/4650/4600	EA	HEWQ3675A	N	\$ 257.89	3.00%
SLEEVES,CD/DVD PAPER,WE	BX	QUA62905	\$ 32.81	89	117	\$ 3,838.83	226,491	16.58	SLEEVES,CD/DVD PAPER,WE	BX/250	QUA62905	N	\$ 10.36	3.00%
INCKART,HP,61,CLR -165PG	EA	HEWC3562WN	\$ 23.10	18	115	\$ 2,656.82	47,823	16.58	INCKART,HP,61,CLR -165PG	EA	HEWC3562WN	N	\$ 17.08	3.00%
FLAG,1 IN,2PK OF 50,GN	PK	MMM680GN2	\$ 3.06	120	520	\$ 1,589.86	190,783	1.19	FLAG,1 IN,2PK OF 50,GN	PK/100	MMM680GN2	N	\$ 1.23	3.00%
ENVELOPE,CLSP,5X10,5KR32	BX	QUA37775	\$ 14.46	45	145	\$ 2,096.38	49,337	4.21	ENVELOPE,CLSP,5X10,5KR32	BX/100	QUA37775	N	\$ 4.34	3.00%
LANYARDS,CARD REEL,4,AST	PK	AVT75464	\$ 5.30	129	311	\$ 1,648.08	212,603	2.80	LANYARDS,CARD REEL,4,AST	PK/4	AVT75464	N	\$ 2.88	3.00%
CART,HI-CAP,CLR,#78-(970PG)	EA	HEWC6578AN	\$ 40.56	28	67	\$ 2,717.52	76,091	40.70	CART,HI-CAP,CLR,#78-(970PG)	EA	HEWC6578AN	N	\$ 41.92	3.00%
DRIVE,SWIVEL,FLASH,16GB	EA	IVR37616	\$ 64.80	24	41	\$ 2,656.63	63,759	15.13	DRIVE,SWIVEL,FLASH,16GB	EA	IVR37616	N	\$ 15.60	3.00%
MARKER,SHARPIE, RD	DZ	SAN30002	\$ 6.90	46	150	\$ 1,035.42	47,630	3.92	MARKER,SHARPIE, RD	DZ	SAN30002	N	\$ 4.04	3.00%
STAPLER,DELUXE,STND,BK(40501)	EA	BOSB515BK	\$ 3.50	92	343	\$ 1,199.27	110,333	2.93	STAPLER,DELUXE,STND,BK(40501)	EA	BOSB515BK	N	\$ 3.02	3.00%
PORTFOLIO,LTR,2PKT,YW(36150-11)	BX	WBM5012570	\$ 7.58	68	304	\$ 2,302.80	156,590	3.63	PORTFOLIO,LTR,2PKT,YW(36150-11)	BX/25	WBM5012570	N	\$ 3.74	3.00%
VIEW BINDER 2" WHITE(18567)	EA	UNV20982	\$ 1.84	45	1677	\$ 3,085.68	138,856	1.39	BNDR,VIEW,11X8.5,2"CAP,WE	EA	UNV20982	N	\$ 1.43	3.00%
TAPE,CORRECTION 4-PACK,WE	PK	BICWOTAPP418	\$ 5.51	219	589	\$ 3,243.18	710,257	2.21	TAPE,CORRECTION 4-PACK,WE	PK/4	BICWOTAPP418	N	\$ 2.28	3.00%
PEN,CUSHION BARREL RED	DZ	BICSCSM11RD	\$ 5.37	43	234	\$ 1,257.12	54,056	2.20	PEN,CUSHION BARREL RED	DZ	BICSCSM11RD	N	\$ 2.27	3.00%
NOTE,4X6 LINED, ASST, PST	PK	MMM6605PKAST	\$ 9.04	89	153	\$ 1,383.82	123,160	3.43	NOTE,4X6 LINED, ASST, PST	PK/5	MMM6605PKAST	N	\$ 3.53	3.00%
TONER,P25502800,YEL-4K	EA	HEWQ3962A	\$ 80.53	21	22	\$ 1,771.66	37,205	77.79	TONER,P25502800,YEL-4K	EA	HEWQ3962A	N	\$ 80.12	3.00%
PAD,W,RULL,D,GULL,LTR,YW(22000)	DZ	UNV22000	\$ 10.06	52	115	\$ 1,156.35	60,130	5.79	PAD,W,RULL,D,GULL,LTR,CA(67220)	DZ	UNV22000	N	\$ 5.96	3.00%
PEN,PROFILE RT,BP,BE	DZ	PAP89466	\$ 7.00	86	226	\$ 1,582.00	166,229	2.46	PEN,PROFILE RT,BP,BE	DZ	PAP89466	N	\$ 2.53	3.00%
LABEL,ADDS,4X1,2M/BX	BX	AVE1561	\$ 9.35	58	140	\$ 1,309.00	75,922	8.42	LABEL,ADDS,4X1,2M/BX	BX/2000	AVE1561	N	\$ 8.67	3.00%
FLAG,VALU,PACK,AST	PK	MMM680PPBGVA	\$ 6.22	58	195	\$ 1,212.09	70,301	2.39	FLAG,VALU,PACK,AST	PK/250	MMM680PPBGVA	N	\$ 2.46	3.00%
TAPE,MAILING,2X800,6/PK,CLR	PK	MMM1426	\$ 14.06	61	118	\$ 1,658.93	101,194	5.04	TAPE,MAILING,2X800,6/PK,CLR	PK/6	MMM1426	N	\$ 5.19	3.00%
VIEW BINDER 3" WHITE,(18587)	EA	UNV20992	\$ 2.82	40	977	\$ 2,755.14	110,206	2.11	BNDR,VIEW,8.5X11.3",WE(05741)	EA	UNV20992	N	\$ 2.17	3.00%
PORTFOLIO,LTR,2PKT,BY	BX	WBM5012550	\$ 7.55	126	431	\$ 3,254.15	410,023	3.63	PORTFOLIO,LTR,2PKT,BY	BX/25	WBM5012550	N	\$ 3.74	3.00%
GLUE,STICK,29OZ,18/PK,WE	PK	AVE98089	\$ 7.37	162	207	\$ 1,526.28	247,257	3.60	GLUE,STICK,29OZ,18/PK,WE	PK/18	AVE98089	N	\$ 3.71	3.00%
HIGHLIGHTER,BRITELINER,YW	DZ	BICBL11YW	\$ 4.35	158	306	\$ 1,331.41	210,363	2.25	HIGHLIGHTER,BRITELINER,YW	DZ	BICBL11YW	N	\$ 2.32	3.00%
PEN,BPT,RNDSTC,GRP,FN,BK	DZ	BICGSFG11BK	\$ 1.77	124	540	\$ 955.80	118,519	1.12	PEN,BPT,RNDSTC,GRP,FN,BK	DZ	BICGSFG11BK	N	\$ 1.15	3.00%
PUNCH,2 HOLE,28SHT,CAP,BK	EA	SWI74050	\$ 10.71	122	194	\$ 2,077.33	253,434	8.39	PUNCH,2 HOLE,28SHT,CAP,BK	EA	SWI74050	N	\$ 1.95	3.00%
8GB STORE N GO PRIBL,FLDR USB 2.0	EA	WR95507	\$ 17.85	57	329	\$ 5,872.99	452,220	1.82	8GB STORE N GO PRIBL,FLDR USB 2.0	EA	WR95507	N	\$ 8.57	3.00%
PEN,BPT,RET,Z,GRIP,1MM,BE	DZ	ZEB22220	\$ 2.87	117	342	\$ 981.54	149,194	1.70	PEN,BPT,RET,Z,GRIP,1MM,BE	DZ	ZEB22220	N	\$ 1.75	3.00%
FOOTREST,4 ANGLE,ADJ,BK	EA	SAN2120BL	\$ 31.24	40	51	\$ 1,590.24	67,723	17.44	FOOTREST,4 ANGLE,ADJ,BK	EA	SAN2120BL	N	\$ 17.65	3.00%
ENVELOPE,CAT,9X12,28# WE	BX	QUA43517	\$ 16.14	29	100	\$ 1,613.52	46,792	3.65	ENVELOPE,CAT,9X12,28# WE	BX/100	QUA43517	N	\$ 3.76	3.00%
CLIP,PPR,#1,SMTH,1M/PK	PK	UNV72210	\$ 1.37	317	881	\$ 1,207.83	382,883	1.04	CLIP,#1,GEM,SMOOTH,1M/PK	PK/1000	UNV72210	N	\$ 1.07	3.00%
RECEPTACLE,MED,RCY,BE	EA	RCP295673BE	\$ 5.07	40	477	\$ 2,418.39	96,736	2.25	RECEPTACLE,MED,RCY,BE	EA	RCP295673BE	N	\$ 2.32	3.00%
LABEL,ADD,4X1-1/3,14C/BX	BX	AVE1562	\$ 9.35	54	111	\$ 1,037.85	56,044	8.42	LABEL,ADD,4X1-1/3,14C/BX	BX/1400	AVE1562	N	\$ 8.67	3.00%



Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
TONER,CMP,T/HP P2035(IVRE505A-TRH7638)	EA	IVRE505A	\$ 70.71	20	45	\$ 3,181.93	63.639	37.80	TONER,CMP,T/HP P2035	EA	IVRE505A	N	\$ 38.93	3.00%
FLAG.TAPE,IN DISP,RED,RETAIL 2PK	PK	MMM680R2	\$ 3.03	141	565	\$ 1,714.23	243.707	1.19	FLAG.TAPE,IN DISP,RED,RETAIL 2PK	PK/100	MMM680R2	N	\$ 1.23	3.00%
HOOK,COAT,MESH,PARTITION	EA	FEL75903	\$ 9.56	73	249	\$ 2,380.44	171.772	2.95	HOOK,COAT,MESH,PARTITION	EA	FEL75903	N	\$ 3.04	3.00%
MAT,ANTIFATIGUE,AIRSTP,3X5,BK	EA	MLL24030502	\$ 46.72	26	43	\$ 2,009.01	52.234	23.20	MAT,ANTIFATIGUE,AIRSTP,3X5,BK	EA	MLL24030502	N	\$ 23.90	3.00%
PEN,GEL,RT,0.7MM,BE	DZ	ZEB42220	\$ 8.84	54	95	\$ 839.73	45.345	5.04	PEN,GEL,RT,0.7MM,BE	DZ	ZEB42220	N	\$ 5.19	3.00%
CALCULATOR,PKT,8 DIG	EA	VC7900	\$ 4.62	49	348	\$ 1,607.12	78.749	2.14	CALCULATOR,PKT,8 DIG	EA	VC7900	N	\$ 2.20	3.00%
ENVELOPE,CAT,10X13,288 WE	BX	QUA43717	\$ 16.97	40	138	\$ 2,317.18	88.087	4.13	ENVELOPE,CAT,10X13,288 WE	BX/100	QUA43717	N	\$ 4.27	3.00%
MAILER,BUBL,SSEAL,10.5X16(85521)	CT	SEL10190	\$ 30.02	40	54	\$ 1,621.20	64.848	9.98	MAILER,BUBL,SSEAL,10.5X16(85521)	CT/25	SEL10190	N	\$ 10.28	3.00%
TAPE,CORRECTION,2PK,WE	PK	BKWOTAPP21	\$ 2.72	138	880	\$ 2,393.34	330.282	1.10	TAPE,CORRECTION,2PK,WE	PK/2	BKWOTAPP21	N	\$ 1.13	3.00%
TONER,F,CLJ1600-3/PK CLR	BX	HEWC257A	\$ 234.79	17	20	\$ 4,695.80	79.829	176.12	TONER,F,CLJ1600-3/PK CLR	BX/3	HEWC257A	N	\$ 181.40	3.00%
HILIGHTER,4009,PK	DZ	SAN64327	\$ 1.59	114	229	\$ 363.75	41.467	2.51	HILIGHTER,4009,PK	DZ	SAN64327	N	\$ 2.59	3.00%
TONER,LSRJET 1150 (2.5K)	EA	HEWQ2624A	\$ 69.93	27	63	\$ 4,405.52	118.949	58.31	TONER,LSRJET 1150 (2.5K)	EA	HEWQ2624A	N	\$ 60.06	3.00%
PEN,GKNOCK,GEL,BK	DZ	PIL31506	\$ 10.96	44	152	\$ 1,665.92	73.300	5.29	PEN,GKNOCK,GEL,BK	DZ	PIL31506	N	\$ 5.45	3.00%
NOTE,3X3, 18 PK,YW	PK	UNV35688	\$ 15.41	80	230	\$ 1,038.28	83.062	2.61	NOTE,SELFTIK,3X3,18PK,YW	PK/18	UNV35688	N	\$ 2.69	3.00%
MARKER,SUPER,SHARPIE,BK	DZ	SAN33001	\$ 10.42	135	226	\$ 2,355.89	318.045	4.42	MARKER,SUPER,SHARPIE,BK	DZ	SAN33001	N	\$ 4.55	3.00%
PEN,BEGREEN PRECISE V5,BE	DZ	PIL26301	\$ 14.03	40	76	\$ 1,065.98	42.639	6.30	PEN,BEGREEN PRECISE V5,BE	DZ	PIL26301	N	\$ 6.49	3.00%
FLAG,PORTABLE DISP,AST	PK	MMM680RYGB2	\$ 5.67	46	134	\$ 760.10	34.965	2.15	FLAG,PORTABLE DISP,AST	PK/160	MMM680RYGB2	N	\$ 2.21	3.00%
ERASER,DRY ERASE SURFACES	EA	SAN81505	\$ 1.53	117	414	\$ 634.06	74.185	1.25	ERASER,DRY ERASE SURFACES	EA	SAN81505	N	\$ 1.29	3.00%
RUBBERBANDS,SIZE#117B,NTN	BX	ALL25405	\$ 5.47	89	162	\$ 880.18	78.336	1.99	RUBBERBANDS,SIZE#117B,NTN	BX/1 LB	ALL25405	N	\$ 2.01	3.00%
CALENDAR REFULL, E458-50 "X" EVER READY	EA	AAGE45850	\$ 4.85	50	242	\$ 1,173.70	58.685	4.79	CALENDAR,1/2HR,APT,5X8,REFILL	EA	AAGE45850	N	\$ 4.93	3.00%
CARDS, TENT, LASER, 2.5 X 8.5, 100 BX	BX	AVE5305	\$ 10.47	56	78	\$ 816.63	45.731	5.41	CARDS, TENT, LASER, 2.5 X 8.5, 100 BX	BX/100	AVE5305	N	\$ 5.57	3.00%
COPYHOLDER,DESKTOP,BK	EA	MMMDH340MB	\$ 10.87	72	137	\$ 1,488.89	107.200	4.03	COPYHOLDER,DESKTOP,BK	EA	MMMDH340MB	N	\$ 4.15	3.00%
CLEANER,WHITE BOARD,8OZJ(81823)	EA	SAN81803	\$ 1.61	86	312	\$ 501.74	43.150	1.49	CLEANER,WHITE BOARD,8OZJ(81823)	EA	SAN81803	N	\$ 1.53	3.00%
FLAG,1 IN, 2 PK OF 50,BE	PK	MMM680BE2	\$ 3.00	143	718	\$ 2,155.00	308.166	1.19	FLAG,1 IN, 2 PK OF 50,BE	PK/100	MMM680BE2	N	\$ 1.23	3.00%
HOOK,COAT,PANEL,BK	EA	SAF4242BL	\$ 13.14	37	138	\$ 1,813.39	67.096	6.95	HOOK,COAT,PANEL,BK	EA	SAF4242BL	N	\$ 7.16	3.00%
ENVELOPE,9X12,RCY,CAT,KFT	BX	QUA43511	\$ 21.00	27	85	\$ 1,784.69	48.187	2.38	ENVELOPE,9X12,RCY,CAT,KFT	BX/100	QUA43511	N	\$ 2.45	3.00%
FOLDER,FILE,1/3CL,TR,BE (3003BE)	BX	UNV10501	\$ 14.00	46	77	\$ 1,078.15	49.595	7.21	FOLDER,FILE,1/3CL,TR,BE (3003BE)	BX/100	UNV10501	N	\$ 7.43	3.00%
CLEANER,EXPO 22OZ,NONTOX	EA	SAN1752229	\$ 5.66	54	118	\$ 668.05	36.075	3.70	CLEANER,EXPO 22OZ,NONTOX	EA	SAN1752229	N	\$ 3.81	3.00%
FILE,PKCT,MESH,PARTITION	EA	FEL75901	\$ 19.82	37	51	\$ 1,010.90	37.403	4.93	FILE,PKCT,MESH,PARTITION	EA	FEL75901	N	\$ 5.08	3.00%
TAPE,SEAL,2X55.3 IML,CR(PP830)	RL	UNV91000	\$ 1.80	64	444	\$ 799.20	51.149	1.70	TAPE,SEAL,2X55.3 IML,CR(PP830)	RL	UNV91000	N	\$ 1.75	3.00%
HEADSET,DECT,WIRELESS,BK	EA	PLXC5540	\$ 183.28	12	42	\$ 7,697.73	92.373	151.63	HEADSET,DECT,WIRELESS,BK	EA	PLXC5540	N	\$ 156.18	3.00%
NOTE,3X3 100SHPD 12PK,NE	PK	MMMR33012AN	\$ 11.57	69	102	\$ 1,180.49	81.454	5.44	NOTE,3X3 100SHPD 12PK,NE	PK/12	MMMR33012AN	N	\$ 5.60	3.00%
STAPLER,FLT,CLNCH,STND,BK	EA	MXBHD50DFBK	\$ 13.75	24	74	\$ 1,017.50	45.788	5.54	STAPLER,FLT,CLNCH,STND,BK	EA	MXBHD50DFBK	N	\$ 5.71	3.00%
RACK,STIER,9.5W,WIRE,BK	EA	FEL72614	\$ 5.26	117	227	\$ 1,194.02	139.700	2.90	RACK,STIER,9.5W,WIRE,BK	EA	FEL72614	N	\$ 2.99	3.00%
DIVIDER,SIDE-TAB,TITLE:1-25,LETTER,WHI	ST	AVE11370	\$ 4.28	28	382	\$ 1,634.96	45.779	1.10	DIVIDER,SIDE-TAB,TITLE:1-25,LETTER,WHI	ST	AVE11370	N	\$ 1.13	3.00%
DIVIDER,INDEX 15 TAB,AST	PK	AVE11197	\$ 15.25	34	149	\$ 2,272.25	77.257	6.30	DIVIDER,INDEX 15 TAB,AST,6PK	PK/6	AVE11197	N	\$ 6.49	3.00%
CALENDAR REFULL, E919-50 3" X 3 1/4" - EVER READY	EA	AAGE91950	\$ 3.24	50	664	\$ 2,151.36	107.568	3.19	CALENDAR,BKSTYL,3X4	EA	AAGE91950	N	\$ 3.29	3.00%
CALCULATOR,12 DIGIT,PRINT	EA	TEXT130XHS	\$ 16.44	33	153	\$ 2,514.76	82.987	6.95	CALCULATOR,12 DIGIT,PRINT	EA	TEXT130XHS	N	\$ 7.16	3.00%
NOTE,POSTIT,5X2,AST,NEON	PK	MMM6705AN	\$ 3.42	56	187	\$ 638.97	35.782	1.35	NOTE,POSTIT,5X2,AST,NEON	PK/500	MMM6705AN	N	\$ 1.43	3.00%
TRACKBALL,TRACKMAN MARBLE,USB	EA	LOG91000806	\$ 29.88	51	54	\$ 1,613.52	82.290	1.10	TRACKBALL,TRACKMAN MARBLE,USB	EA	LOG91000806	N	\$ 11.39	3.00%
RUBBERBANDS,SIZE 64,1LB	PK	UNV91064	\$ 2.04	98	387	\$ 789.48	77.369	1.44	RUBBERBANDS,SIZE 64,1LB	PK/1 LB	UNV91064	N	\$ 1.48	3.00%
PORTFOLIO,LTR,2PKCT,WE (36150-02)	BX	WBM5012501	\$ 8.23	40	109	\$ 896.61	35.864	3.63	PORTFOLIO,LTR,2PKCT,WE (36150-02)	BX/25	WBM5012501	N	\$ 3.74	3.00%
NOTE,POSTIT,1.5X2,AST,ULTR	PK	MMM653AU	\$ 5.03	65	153	\$ 769.31	50.005	2.25	NOTE,POSTIT,1.5X2,AST,ULTR	PK/12	MMM653AU	N	\$ 2.32	3.00%
BNDR,1" VIEW,RR,RECY,WE	EA	SAMI8937	\$ 2.61	46	985	\$ 2,574.92	118.446	4.04	BNDR,1" VIEW,RR,RECY,WE	EA	SAMI8937	N	\$ 1.07	3.00%
TAB,PRTLB,1/4",AST,96PK	PK	AVE16281	\$ 4.27	21	977	\$ 969.29	47.495	3.01	TAB,PRTLB,1/4",AST,96PK	PK/96	AVE16281	N	\$ 3.10	3.00%
PROT,SHTL,TR,TPD,LD,CLR,HD	BX	UNV21128	\$ 12.34	53	270	\$ 3,331.34	176.561	1.80	PROT,SHTL,TR,TPD,LD,CLR,HD	BX/50	UNV21128	N	\$ 1.85	3.00%
PEN,GEL,RT,0.7MM,BK	DZ	ZEB42210	\$ 8.83	41	181	\$ 980.43	40.198	5.04	PEN,GEL,RT,0.7MM,BK	DZ	ZEB42210	N	\$ 5.19	3.00%
NOTE,POST IT 1.5X2,PST	PK	MMM653AST	\$ 4.57	63	139	\$ 635.63	40.045	2.10	NOTE,POST IT 1.5X2,PST	PK/12	MMM653AST	N	\$ 2.16	3.00%
CARDS, TENT 11X3.5 50 BX	BX	AVE5309	\$ 12.12	59	125	\$ 1,515.13	89.393	5.41	CARDS, TENT 11X3.5 50 BX	BX/50	AVE5309	N	\$ 5.57	3.00%
INKCART,HP 901,BK,200PG	EA	HEWC653AN	\$ 12.58	43	87	\$ 1,094.46	47.062	13.79	INKCART,HP 901,BK,200PG	EA	HEWC653AN	N	\$ 14.20	3.00%
SCISSORS,8" BENTSTR,3PK,BK	PK	ACM13402	\$ 6.40	156	241	\$ 1,541.75	240.513	2.20	SCISSORS,8" BENTSTR,3PK,BK	PK/3	ACM13402	N	\$ 2.27	3.00%
STAPLER,ELEC,HDY,CARTGGE	EA	SWI69270	\$ 184.78	23	18	\$ 3,326.04	76.499	136.39	STAPLER,ELEC,HDY,CARTGGE	EA	SWI69270	N	\$ 140.48	3.00%
PORTFOLIO,LTR,2PKCT,LRD	BX	WBM5012558	\$ 7.63	57	148	\$ 1,128.98	64.352	3.63	PORTFOLIO,LTR,2PKCT,LRD	BX/25	WBM5012558	N	\$ 3.74	3.00%
REST,WRIST,GEL,BK	EA	MMMW3310LE	\$ 20.71	67	75	\$ 1,553.27	104.069	7.06	REST,WRIST,GEL,BK	EA	MMMW3310LE	N	\$ 7.27	3.00%
LABEL,CD/DVD,LSR 2/100,WE	PK	AVE5698	\$ 22.77	28	48	\$ 1,572.84	44.040	9.43	LABEL,CD/DVD,LSR 2/100,WE	PK/100	AVE5698	N	\$ 9.73	3.00%
STAPLER,OPTIMA GRIP,EL,SR	EA	SWH48207	\$ 49.15	25	29	\$ 1,425.44	35.636	12.00	STAPLER,OPTIMA GRIP,EL,SR	EA	SWH48207	N	\$ 12.36	3.00%
FOLDER,CLASS,6SEC,CTR,RD	BX	UNV10303	\$ 26.99	26	59	\$ 1,592.46	41.404	7.31	FOLDER,CLASS,6SEC,CTR,RD	BX/10	UNV10303	N	\$ 7.53	3.00%
NOTE,POST-IT,1.5X2,YW,RCY	PK	MMM653RPYW	\$ 4.43	71	256	\$ 1,135.31	80.607	2.10	NOTE,POST-IT,1.5X2,YW,RCY	PK/12	MMM653RPYW	N	\$ 2.16	3.00%
INDEX,BNDR,LTR,5,ST,BF	BX	AVE11501	\$ 23.06	31	78	\$ 1,798.68	55.759	13.02	INDEX,BNDR,LTR,5,ST,BF	BX/36	AVE11501	N	\$ 13.41	3.00%
LABEL,FFLDR,LASER,AST,750	PK	AVE5266	\$ 12.45	56	85	\$ 1,058.25	59.262	5.86	LABEL,FFLDR,LASER,AST,750	PK/750	AVE5266	N	\$ 6.04	3.00%
PEN,BALL,POINT,BE,FINE	DZ	PENB900C	\$ 5.84	54	144	\$ 841.12	45.420	2.46	PEN,BALL,POINT,BE,FINE	DZ	PENB900C	N	\$ 5.53	3.00%
PENCIL,MECH,G2,0.5MM	DZ	PIL51014	\$ 11.05	121	236	\$ 2,606.79	315.421	3.93	PENCIL,MECH,G2,0.5MM	DZ	PIL51014	N	\$ 4.05	3.00%
CARTR,INK,HP21,BK-190	EA	HEWC9351AN	\$ 12.58	41	89	\$ 1,119.62	45.904	10.43	CARTR,INK,HP21,BK-190	EA	HEWC9351AN	N	\$ 10.74	3.00%
EARPHONE,HI-FI HEADPHONE	EA	KMW33137	\$ 14.36	107	184	\$ 2,642.17	282.712	5.94	EARPHONE,HI-FI HEADPHONE	EA	KMW33137	N	\$ 6.12	3.00%
CARTRIDGE,TPE,BK ON WE	EA	BRIM231	\$ 8.59	39	134	\$ 1,151.06	44.891	2.46	CARTRIDGE,TPE,BK ON WE	EA	BRIM231	N	\$ 2.53	3.00%
PEN,BP,ESY,TRCH,RETR,MED,BE	DZ	PIL32221	\$ 6.79	54	96	\$ 651.77	35.196	3.71	PEN,BP,ESY,TRCH,RETR,MED,BE	DZ	PIL32221	N	\$ 2.79	3.00%
LABEL,LAS,FILE,FLDR,RD15C	BX	AVE5966	\$ 19.01	28	90	\$ 1,425.75	62.923	9.98	LABEL,LAS,FILE,FLDR,RD15C	BX/500	AVE5966	N	\$ 10.28	3.00%
LABELS,STD,ADDRESS,1-1/2"	RL	BKTDK1201	\$ 14.47	38	124	\$ 1,784.28	68.183	4.93	LABELS,STD,ADDRESS,1-1/2"	RL	BKTDK1201	N	\$ 5.08	3.00

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
BOOK,VOICE MAIL MESSAGE	EA	TOP4416	\$ 3.34	90	843	\$ 2,818.99	253,709	1.44	BOOK,VOICE MAIL MESSAGE	EA	TOP4416	N	\$ 1.48	3.00%
NOTE,PGEIMKRR,ULT	PK	MM6705AU	\$ 3.24	98	369	\$ 1,196.09	117,217	1.35	NOTE,PGEIMKRR,ULT	PK/500	MM6705AU	N	\$ 1.39	3.00%
BATTERY,AA (UOM INFO: 24 EA PER BX, 6 BX)	BX	EVEN91	\$ 6.55	131	229	\$ 4,723.78	65,528	6.55	BATTERY,AA (UOM INFO: 24 EA PER BX, 6 BX PER CT)	BX/24	EVEN91	N	\$ 6.75	3.00%
PORTFOLIO,LTR,2PKCT,LT	BX	SMD87867	\$ 23.48	21	143	\$ 3,357.37	70,505	4.12	PORTFOLIO,LTR,2PKCT,LT	BX/25	SMD87867	N	\$ 4.24	3.00%
FLAG,VALUE PAK 1/2"10,AST	PK	MM683VAD1	\$ 6.10	50	120	\$ 732.29	36,614	2.33	FLAG,VALUE PAK 1/2"10,AST	PK/25	MM683VAD1	N	\$ 2.39	3.00%
HANDESET LIFTER F/CS10,CA10 (60961-32)	EA	PLNH110	\$ 71.42	56	89	\$ 6,356.35	355,956	30.29	HANDESET LIFTER F/CS10,CA10 (60961-32)	EA	PLNH110	N	\$ 31.20	3.00%
PEN,UNIBALL GEL,RT,7,DE	DZ	SAN6041	\$ 10.49	55	120	\$ 1,232.67	47,247	5.04	PEN,UNIBALL GEL,RT,7,DE	DZ	SAN6041	N	\$ 5.19	3.00%
PPR,LASERPRINT,240,LGL,WHIT	RM	HAM104612	\$ 17.29	20	135	\$ 2,334.22	46,684	6.10	PPR,LASERPRINT,240,LGL,WHIT	RM/500	HAM104612	N	\$ 6.28	3.00%
FLAG,LGL,50DP,SGN,HER,AST	PK	MM684SH	\$ 3.49	87	223	\$ 774.56	63,514	1.34	FLAG,LGL,50DP,SGN,HER,AST	PK/120	MM684SH	N	\$ 1.38	3.00%
POSTCARDS INK JET 5.5X4.25	BX	AVES887	\$ 10.11	32	163	\$ 1,647.93	60,973	5.41	POSTCARDS INK JET 5.5X4.25	BX/200	AVES887	N	\$ 5.57	3.00%
PAPER,FRWX,8.5X11,20,GN	RM	CASMP220IGS	\$ 3.83	90	268	\$ 1,025.81	92,323	3.57	PAPER,FRWX,8.5X11,20,GN	RM/500	CASMP220IGS	N	\$ 3.68	3.00%
CLIP,PPR,#1,SMTH,1M,PK	PK	ACC72380	\$ 2.39	90	302	\$ 721.78	64,960	1.14	CLIP,PPR,#1,SMTH,1M,PK	PK/1000	ACC72380	N	\$ 1.17	3.00%
CLIP,PANEL_WALL,20/PK,AST	BX	AVT75338	\$ 4.02	84	165	\$ 663.77	55,757	2.15	CLIP,PANEL_WALL,20/PK,AST	BX/20	AVT75338	N	\$ 2.21	3.00%
REST,WRIST,GEL,MICROBNSPH	EA	FEL9175601	\$ 21.05	40	47	\$ 989.27	39,571	5.94	REST,WRIST,GEL,MICROBNSPH	EA	FEL9175601	N	\$ 6.12	3.00%
TAPE,WRITE ON,34X1000",6PK	PK	UNV83410	\$ 12.46	68	194	\$ 2,416.50	164,322	1.68	TAPE,WRITE ON,34X1000",6PK	PK/6	UNV83410	N	\$ 1.73	3.00%
STAPLER,HEAVY DUTY,415,GY	EA	SWI9005	\$ 38.13	36	36	\$ 1,372.70	49,417	7.95	STAPLER,HEAVY DUTY,415,GY	EA	SWI9005	N	\$ 8.19	3.00%
CALCULATOR,8-DIGIT,POCKET	EA	VCT1700	\$ 3.54	54	216	\$ 765.18	36,729	1.89	CALCULATOR,8-DIGIT,POCKET	EA	VCT1700	N	\$ 1.95	3.00%
INDEX,DURBLE 66PK,FLAS	PK	MM686PGO	\$ 3.59	69	266	\$ 954.82	65,883	1.50	INDEX,DURBLE 66PK,FLAS	PK/66	MM686PGO	N	\$ 1.55	3.00%
PAPER,BOND,PKN8,5X11,20H	RM	CASMP201PKN	\$ 3.87	68	32	\$ 1,238.16	41,622	3.57	PAPER,BOND,PKN8,5X11,20H	RM/500	CASMP201PKN	N	\$ 3.68	3.00%
CERTIFICATE,PARCHMENTLY	PK	SOUC173R	\$ 5.20	41	185	\$ 962.77	39,472	1.28	CERTIFICATE,PARCHMENTLY	PK/25	SOUC173R	N	\$ 1.52	3.00%
TONER,HP 90A,BK (VIRE390A),TTH015B	PK	IYRE390A	\$ 190.80	41	20	\$ 3,816.00	41,976	75.67	TONER,HP 90A,BK	EA	IYRE390A	N	\$ 77.94	3.00%
FLAG,SIGN HERE 2PK,50	PK	MM680SH2	\$ 3.54	50	283	\$ 999.13	59,948	1.36	FLAG,SIGN HERE 2PK,50	PK/100	MM680SH2	N	\$ 3.40	3.00%
TAPE,CORR,DRYLINE,GRIP 2PK	PK	PAP87813	\$ 8.26	47	427	\$ 3,527.09	208,098	1.25	TAPE,CORR,DRYLINE,GRIP 2PK	PK/2	PAP87813	N	\$ 1.29	3.00%
FLAG,SMALL,SIZE 140/PK,AST	PK	MM6834	\$ 2.82	70	270	\$ 762.02	53,341	1.16	FLAG,SMALL,SIZE 140/PK,AST	PK/140	MM6834	N	\$ 1.19	3.00%
NOTE,4X6,FLAT,5-PACK,AST	PK	UNV35616	\$ 7.78	55	113	\$ 879.14	48,353	2.46	NOTE,4X6,FLAT,5-PACK,AST	PK/5	UNV35616	N	\$ 2.53	3.00%
CALENDAR,BASE E19-00	EA	AAGE1900	\$ 5.19	50	146	\$ 757.74	37,887	5.29	CALENDAR,BASE E19-00	EA	AAGE1900	N	\$ 5.45	3.00%
LABELS,ADDRES,8X11,100BX	BX	AVE30605	\$ 17.42	39	142	\$ 2,473.82	96,479	3.75	LABELS,ADDRES,8X11,100BX	BX/100	AVE30605	N	\$ 3.86	3.00%
FOLDER,HANG,1/3CUT,LTR,25 (4003)	PK	UNV14113	\$ 5.06	46	213	\$ 1,076.72	49,529	4.59	FOLDER,HANG,1/3CUT,LTR,25 (4003)	BX/25	UNV14113	N	\$ 4.73	3.00%
LABEL,LASR,FLUORIX2,58GN	BX	AVE5971	\$ 8.46	43	97	\$ 802.62	35,287	4.59	LABEL,LASR,FLUORIX2,58GN	PK/750	AVE5971	N	\$ 4.73	3.00%
BATTERY,ALKLN,AA,SPK,1,5V	PK	DURMN1500BZ	\$ 5.86	58	200	\$ 1,172.10	67,982	2.90	BATTERY,ALKLN,AA,SPK,1,5V	PK/8	DURMN1500BZ	N	\$ 2.99	3.00%
MAILER,6X8,58DSK,WE	BX	QUA64126	\$ 23.76	37	67	\$ 1,591.97	58,903	4.27	MAILER,6X8,58DSK,WE	BX/25	QUA64126	N	\$ 4.40	3.00%
HEADSET,CLR,ARCHAT,USB,BK	EA	LQD981000014	\$ 40.84	28	37	\$ 1,481.30	41,476	13.12	HEADSET,CLR,ARCHAT,USB,BK	EA	LQD981000014	N	\$ 13.52	3.00%
FORM,VOICE MSG LOG,WE	EA	TOP44165	\$ 8.19	27	464	\$ 3,801.19	102,632	1.28	FORM,VOICE MSG LOG,WE	EA	TOP44165	N	\$ 1.29	3.00%
ENVELOPE,CLSP,9X12,28H,100BX (37890)	BX	SBC2890	\$ 6.97	293	1164	\$ 8,111.05	2,376,539	2.51	ENVELOPE,CLSP,9X12,28H,100BX (37890)	BX/100	SBC2890	N	\$ 2.59	3.00%
LUBRICANT FOR SHREDDERS	EA	FEL32520	\$ 9.95	52	93	\$ 925.35	48,118	2.25	LUBRICANT FOR SHREDDERS	EA	FEL32520	N	\$ 2.32	3.00%
PEN,UNIBALL,MICRO,5MM,BE	DZ	SAN60153	\$ 7.49	41	114	\$ 854.11	39,289	3.41	PEN,UNIBALL,MICRO,5MM,BE	DZ	SAN60153	N	\$ 3.51	3.00%
FOLDER,SHE,1/3 CUT,LTR	BX	SMD24134	\$ 12.29	58	108	\$ 1,327.26	76,981	7.95	FOLDER,SHE,1/3 CUT,LTR	BX/100	SMD24134	N	\$ 8.19	3.00%
INDEX,DURBLE 66PK,AST	PK	MM686RYB	\$ 3.57	88	374	\$ 1,335.18	117,496	1.50	INDEX,DURBLE 66PK,AST	PK/66	MM686RYB	N	\$ 1.55	3.00%
PAPER,XERO,DUP,20W,LTR,OR	RM	CASMP2201OR	\$ 3.87	65	202	\$ 781.27	50,783	3.57	PAPER,XERO,DUP,20W,LTR,OR	RM/500	CASMP2201OR	N	\$ 3.68	3.00%
CALENDAR,BASE E58-00	EA	AAGE5800	\$ 5.93	60	102	\$ 604.86	36,292	5.88	CALENDAR,BASE E58-00	EA	AAGE5800	N	\$ 6.06	3.00%
FILE,POCKET SUPERTAB,RD	BX	SMD73240	\$ 18.52	30	64	\$ 1,184.96	35,549	5.94	FILE,POCKET SUPERTAB,RD	BX/10	SMD73240	N	\$ 6.12	3.00%
ENVELOPE,CLSP,7X10,KFT	BX	QUA37868	\$ 31.28	29	172	\$ 5,379.57	156,007	2.54	ENVELOPE,CLSP,7X10,KFT	BX/100	QUA37868	N	\$ 2.62	3.00%
FASTENER 2 PC,3.5" CAPLEDE R84)	EA	ACC70724	\$ 13.62	39	129	\$ 1,756.62	68,508	2.01	FASTENER 2 PC,3.5" CAPLEDE R84)	BX/50	ACC70724	N	\$ 2.07	3.00%
BOOK,RECORD,LEDGER,150PG	EA	ABFAR8712CR1	\$ 11.74	24	224	\$ 2,629.76	47,336	2.53	BOOK,RECORD,LEDGER,150PG	EA	ABFAR8712CR1	N	\$ 2.60	3.00%
CART,#92,BLK/F/PCSC1507	EA	HEWC9362WN	\$ 4.23	80	217	\$ 2,661.61	106,465	8.57	CART,#92,BLK/F/PCSC1507	EA	HEWC9362WN	N	\$ 8.83	3.00%
VIEW BINDER 2" WHITE (18567)	EA	AVE95731	\$ 3.38	61	2310	\$ 7,805.67	507,368	1.39	VIEW BINDER 2" WHITE (WJ36244W)	EA	AVE95731	N	\$ 1.43	3.00%
DISC,CDR,700MB,SPDNL100PK	PK	MAX648200	\$ 36.03	19	51	\$ 1,837.40	34,911	16.12	DISC,CDR,700MB,SPDNL100PK	PK/100	MAX648200	N	\$ 16.60	3.00%
PUNCH,LEZYV LT DKPT,20,SR	EA	SWT4065	\$ 15.82	46	66	\$ 1,044.11	48,029	3.92	PUNCH,LEZYV LT DKPT,20,SR	EA	SWT4065	N	\$ 4.04	3.00%
PAPER,CLR CPY 98BRT#28,WE	RM	CASBP2811	\$ 9.50	26	387	\$ 3,675.61	95,566	6.25	PAPER,CLR CPY 98BRT#28,WE	RM/500	CASBP2811	N	\$ 6.44	3.00%
TAPE,INVISIBLE,12/PK,CR	PK	UNV83412	\$ 13.95	54	115	\$ 1,604.25	102,672	4.36	TAPE,INVISIBLE,12/PK,CR	PK/12	UNV83412	N	\$ 4.49	3.00%
STAPLER,DSK,FULL,STRIP,BK	EA	BOS660BK	\$ 13.26	63	161	\$ 2,134.59	113,133	2.99	STAPLER,DSK,FULL,STRIP,BK(SWI54501)	EA	BOS660BK	N	\$ 3.08	3.00%
PAPER,S,5X11,FIREWORX,GLDRD	RM	UNV11205	\$ 12.95	22	164	\$ 2,124.40	46,737	3.54	PAPER,S,5X11,FIREWORX,GLDRD	RM/500	UNV11205	N	\$ 3.65	3.00%
CART,#93 CLR/F/PCSC1507	EA	HEWC9361WN	\$ 16.10	28	113	\$ 1,819.30	50,940	13.21	CART,#93 CLR/F/PCSC1507	EA	HEWC9361WN	N	\$ 13.61	3.00%
BNDR,VIEW,D-RING,3IN,WE (09701)	EA	UNV20748	\$ 4.06	33	307	\$ 1,246.42	41,132	2.36	BNDR,VIEW,D-RING,3IN,WE (09701)	EA	UNV20748	N	\$ 2.43	3.00%
POCKET,TUFF,FB,3.5 LTR RED	BX	SMD73780	\$ 25.59	16	116	\$ 2,806.62	44,906	11.56	POCKET,TUFF,FB,3.5 LTR RED	BX/10	SMD73780	N	\$ 11.91	3.00%
TOWEL,PAPER,15/PK MARCAL(MRL 6710)	CT	MRC610	\$ 20.62	50	77	\$ 1,587.59	79,379	11.10	TOWEL,PAPER,15/PK MARCAL(MRL 6710)	CT/15	MRC610	N	\$ 11.43	3.00%
TAPE,FILMNT,1/2X60VZ,36CN	RL	UNV78001	\$ 7.68	18	607	\$ 4,663.45	83,942	1.90	TAPE,FILMNT,1/2X60VZ,36CN	RL	UNV78001	N	\$ 1.96	3.00%
CLOCK,WALL,QUARTZ,10",BK	EA	WBMJCN60P	\$ 4.23	80	129	\$ 545.86	43,669	3.86	CLOCK,WALL,QUARTZ,10",BK	EA	WBMJCN60P	N	\$ 3.98	3.00%
ENVELOPE,CLSP,6X9,KFT,28#	BX	QUA37855	\$ 6.99	112	232	\$ 1,622.70	181,742	1.62	ENVELOPE,CLSP,6X9,KFT,28#	BX/100	QUA37855	N	\$ 1.67	3.00%
TAPE,CORRECTION 4PK,WE	PK	TOM68626	\$ 6.78	45	135	\$ 915.30	41,189	2.69	TAPE,CORRECTION 4PK,WE	PK/4	TOM68626	N	\$ 2.77	3.00%
ENV,#10 WHIT 500BX	BX	UNV35210	\$ 10.14	103	419	\$ 4,249.51	437,700	3.92	ENVELOPE,#10,WE,WOVE,24# (2410)	BX/500	UNV35210	N	\$ 4.04	3.00%
PAPER,L,SR,LTR,24# LASER PRINT	RM	HAM104604	\$ 11.07	10	345	\$ 3,819.15	38,192	4.69	PAPER,L,SR,LTR,24# LASER PRINT	RM/500	HAM104604	N	\$ 4.83	3.00%
BNDR,SLNTRNG,11X8.5,3" WE	EA	AVE97071	\$ 5.27	30	264	\$ 1,391.46	41,744	3.12	BNDR,SLNTRNG,11X8.5,3" WE (WJ38549W)	EA	AVE97071	N	\$ 5.21	3.00%
PEN,ROLL,UB VISION,5MM,BK	DZ	SAN1734918	\$ 26.64	43	77	\$ 2,051.28	88,205	5.04	PEN,ROLL,UB VISION,5MM,BK	DZ	SAN1734918	N	\$ 5.19	3.00%
PAPER,XERO,RCY,WE,8.5X11	CT	CAS05490ISKD	\$ 81.33	95	4021	\$ 327,014.39	31,066,367	28.50	PAPER,XERO,RCY,WE,8.5X11	CT/5000	CAS05490ISKD	N	\$ 28.50	0.00%
PAPER,XERO,DUP,WE,LTR,20#	CT	WBM212005B	\$ 29.41	454	2250	\$ 66,172.50	30,042,315	26.00	PAPER,XERO,DUP,WE,LTR,20#	CT/5000	WBM212005B	N	\$ 26.00	0.00%
PAPER,ASPEN 30,30W/WHIT	CT	CAS05490ITLOAD	\$ 100.38	181	8392	\$ 842,350.81	9,265,859	30.48	PAPER,ASPEN 30,30W/WHIT	CT/5000	CAS05490ITLOAD	N	\$ 28.50	0.00%
INKCART,950XL,BK	EA	HEWCN045AN140												

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
TONER,CART.F/4100(6K)	EA	HEWC8061A	\$ 55.86	109	193	\$ 10,781.51	1,175,185	49.29	TONER,CART.F/4100(6K)	EA	HEWC8061A	N	\$ 49.29	0.00%
PAD.LGL.RULED.PERF.LTR.WE.(20360,77263)	DZ	WBM77263	\$ 8.56	200	536	\$ 4,587.11	917,423	5.76	PAD.LGL.RULED.PERF.LTR.WE.(20-360)	DZ	WBM77263	N	\$ 5.76	0.00%
PAD.LGL.RULED.PERF.LTR.CA(67163)	DZ	WBM77163	\$ 7.92	195	497	\$ 3,935.93	767,507	5.76	PAD.LTR.RULED.PERF.LTR.CA(67163)	DZ	WBM77163	N	\$ 5.76	0.00%
POCKET.FILE.LTR.EXP.3.5"	BX	ESS85343	\$ 18.24	102	409	\$ 7,459.68	760,887	9.98	POCKET.FILE.LTR.EXP.3.5"	BX/10	ESS85343	N	\$ 9.98	0.00%
BOOK.LOG.RECORD.150PGS	EA	ESSG21150R	\$ 27.74	20	880	\$ 24,411.20	732,336	12.01	BOOK.LOG.RECORD.150PGS	EA	ESSG21150R	N	\$ 12.01	0.00%
PAPER.LTR.20#WHT.2500/CT.80CT/SKID	CT	CASSP8420SKID	\$ 16.79	27	1554	\$ 26,098.57	704,661	14.25	PAPER.92 BRITE #20 WE.2500/CT	CT/2500	CASSP8420	N	\$ 14.25	0.00%
CART.CLR.#78.FD/97PC(450PG)	EA	HEWC6578N140	\$ 25.50	110	240	\$ 6,375.00	791,260	26.78	CART.CLR.#78.FD/97PC(450PG)	EA	HEWC6578N140	N	\$ 26.78	0.00%
CASSETTE.AUDIO.NORMAL.BIAS.90MIN	EA	SON90HFR	\$ 1.03	280	2400	\$ 24,720.00	692,160	0.23	CASSETTE.AUDIO.NORMAL.BIAS.90MIN	EA	SON90HFR	N	\$ 0.23	0.00%
PAPER.SPLX.30%REC.20L.LTR.2500/CT	CT	CASSP820TLOAD	\$ 77.28	3	240	\$ 185,472.00	556,416	15.28	PAPER.92 BRITE #20 WE	CT/2500	CASSP820	N	\$ 15.25	0.00%
INKCART.F./HP920XL.OJ.BK	EA	HEWC975AN140	\$ 27.67	8	216	\$ 5,976.72	508,021	21.77	INKCART.F/920XL.OJ.BK-1.2K	EA	HEWC975AN140	N	\$ 21.77	0.00%
WIPES.HAND.SANITIZER.50.TB	EA	ITW90956EA	\$ 6.61	89	848	\$ 5,606.61	498,989	3.01	WIPES.HAND.SANITIZER.50.TB	EA	ITW90956EA	N	\$ 3.01	0.00%
INKCART.951.OFFICEJET.YL.700PG	EA	HEWCN052AN140	\$ 22.00	94	233	\$ 5,126.42	481,884	15.65	INKCART.951.OFFICEJET.YL.700PG	EA	HEWCN052AN140	N	\$ 15.65	0.00%
CLEANER.3.5OZ.DUSTER.2PK	PK	END246090	\$ 11.18	119	346	\$ 3,869.97	460,526	2.88	SPRAY.DUSTER.DUSTOFF.JR.2PK	PK/2	END246090	N	\$ 2.88	0.00%
POCKET.FILE.LTR.EXP.5.25"	BX	ESS85545	\$ 10.71	95	452	\$ 4,841.92	459,982	5.94	POCKET.FILE.LTR.EXP.5.25"	BX/5	ESS85545	N	\$ 5.94	0.00%
INKCART.951.OFFICEJET.CN.700PG	EA	HEWCN050AN140	\$ 22.07	92	217	\$ 4,788.91	440,579	15.65	INKCART.951.OFFICEJET.CN.700PG	EA	HEWCN050AN140	N	\$ 15.65	0.00%
ENVELOPE.CLASP.12X15.5.28# 100/BX	BX	SBC28111	\$ 10.64	115	350	\$ 3,724.58	428,327	5.02	ENVELOPE.CLSP12X15.5KFT28(CO910)	BX/100	SBC28111	N	\$ 5.02	0.00%
BATTERY.ALKALINE.AA.24PK.(EN91)	PK	IVR11024	\$ 15.46	126	228	\$ 3,524.65	419,433	5.71	BATTERY.ALKALINE.AA.24PK	PK/24	IVR11024	N	\$ 5.71	0.00%
WIPES.PURELL.35.CT	CT	GO390112CT	\$ 63.32	69	94	\$ 5,952.43	410,718	33.24	WIPES.PURELL.35.PK/2PKCT	CT/12	GO390112CT	N	\$ 33.24	0.00%
INKCART.951.OFFICEJET.LMG.700PG	EA	HEWCN051AN140	\$ 21.99	90	205	\$ 4,508.99	405,746	15.65	INKCART.951.OFFICEJET.LMG.700PG	EA	HEWCN051AN140	N	\$ 15.65	0.00%
INKCART.HP98.BK.BK	EA	HEWC9514FN140	\$ 33.56	54	300	\$ 6,712.00	362,448	30.48	INK.TWINPACK.#98.BK	PK/2	HEWC9514FN140	N	\$ 30.48	0.00%
INK.YEL.#940XL.1.4K	EA	HEWC4909AN140	\$ 20.96	102	164	\$ 3,438.12	350,688	20.16	INK.YEL.#940XL.1.4K	EA	HEWC4909AN140	N	\$ 20.16	0.00%
BOOK.STENO.GREGG.GN.80SH	EA	WBM8069G	\$ 0.84	158	2568	\$ 2,161.67	341,544	0.76	BOOK.STENO.GREGG.GN.80SH	EA	WBM8069G	N	\$ 0.76	0.00%
INK.CYN.#940XL.1.4K	EA	HEWC4907AN140	\$ 21.00	95	168	\$ 3,528.80	335,236	20.16	INK.CYN.#940XL.1.4K	EA	HEWC4907AN140	N	\$ 20.16	0.00%
CLEANER.DUST.OFF-PLUS100Z / UNV 5101	EA	IVR51501	\$ 3.26	127	802	\$ 2,617.80	332,461	1.49	CLEANER.DUST.OFF-PLUS100Z / UNV5101	EA	IVR51501	N	\$ 1.49	0.00%
POCKET.FILE.LGL.EXP.5.25"	BX	ESS85565	\$ 12.96	54	462	\$ 5,989.57	323,437	6.95	POCKET.FILE.LGL.EXP.5.25"	BX/5	ESS85565	N	\$ 6.95	0.00%
INKCART.#95.7ML.TRI.CL	EA	HEWC8766WN140	\$ 20.96	69	218	\$ 4,569.56	315,300	17.84	INKCART.#95.7ML.TRICLR.260	EA	HEWC8766WN140	N	\$ 17.84	0.00%
INKCART.F./HP940XL.MG	EA	HEWC4908AN140	\$ 21.00	84	161	\$ 3,381.54	284,049	20.16	INK.MAG.#940XL.1.4K	EA	HEWC4908AN140	N	\$ 20.16	0.00%
MOUSE.WIRELESS.M505	EA	LOG910001321	\$ 34.61	79	102	\$ 3,529.88	278,861	11.10	MOUSE.WIRELESS.M505	EA	LOG910001321	N	\$ 11.10	0.00%
BOOK.REC.12-1.8X7.5.BE	EA	ESS66150R	\$ 31.52	23	373	\$ 11,755.99	270,388	6.08	BOOK.REC.12-1.8X7.5.BE	EA	ESS66150R	N	\$ 6.05	0.00%
NOTEBOOK.PKT.GREGG4X8.70SH	EA	ESS25280	\$ 1.30	126	1561	\$ 2,030.79	255,879	0.99	NOTEBOOK.PKT.GREGG4X8.70SH	EA	ESS25280	N	\$ 0.99	0.00%
INK.TWINPACK.#97-COLOR	PK	HEWC9349FN	\$ 60.09	53	77	\$ 4,627.26	245,245	55.55	INK.TWINPACK.#97-COLOR-HEWC9363WN	PK/2	HEWC9349FN	N	\$ 55.55	0.00%
MOUSE.WIRELESS.M215	EA	LOG910001543	\$ 28.09	80	109	\$ 3,062.01	244,967	10.10	MOUSE.WIRELESS.M215	EA	LOG910001543	N	\$ 10.10	0.00%
DRIVE.AGB USB2.0 .RD	EA	IVR37601	\$ 12.98	55	336	\$ 4,361.28	239,870	8.07	DRIVE.2GB USB 2.0.RD(1474)	EA	IVR37601	N	\$ 8.07	0.00%
POCKET.FILE.1.75"EXP.BN	BX	ESS1514COX	\$ 52.94	41	108	\$ 5,717.26	234,408	8.57	POCKET.FILE.EXP.1.75".LTR	BX/25	ESS1514COX	N	\$ 8.57	0.00%
ENVELOPE.#10.WE.24# 500/BX (90020)	BX	SBC2410	\$ 8.57	99	267	\$ 2,289.11	226,622	3.92	ENV.#10 WHT.500BX	BX/500	SBC2410	N	\$ 3.92	0.00%
PAD.LGL.RULED.PRF.LTR.WHT	DZ	ESS20320	\$ 19.94	89	119	\$ 2,372.83	211,182	6.79	PAD.LGL.RULED.PRF.LTR.WHT	DZ	ESS20320	N	\$ 6.79	0.00%
POCKET.EXP.7 INCH.LTR.RD	BX	ESS45302	\$ 14.17	64	228	\$ 3,231.62	206,823	7.95	POCKET.EXP.7 INCH.LTR.RD	BX/5	ESS45302	N	\$ 7.95	0.00%
INKCART.HP.60XL.BK	EA	HEWC6541WN140	\$ 30.06	52	128	\$ 3,847.68	200,079	23.99	INKCART.HP.60XL.BK.600PG	EA	HEWC6541WN140	N	\$ 23.99	0.00%
INKCART.FHP.88.LARGE.BK	EA	HEWC9396AN140	\$ 28.60	53	131	\$ 3,746.60	198,570	23.87	INKCART.BLK.#88XL(2.580)	EA	HEWC9396AN140	N	\$ 23.87	0.00%
PAD.STENO.GREGG.RLD.6X9	EA	ESS25274	\$ 1.72	99	1237	\$ 2,127.91	197,895	0.88	PAD.STENO.GREGG.RLD.6X9	EA	ESS25274	N	\$ 0.88	0.00%
PAPER.#4 BRITE #20 WE	CT	CASSP8420SKID	\$ 29.95	11	600	\$ 17,969.45	197,664	15.50	PAPER.92 BRITE #20 WE	CT/2500	CASSP8420P	N	\$ 15.50	0.00%
PORTFOLIO.2PCK.RECY.BE	BX	ESS78502	\$ 10.26	52	356	\$ 3,654.00	190,008	5.15	PORTFOLIO.2PCK.RECY.BE	BX/25	ESS78502	N	\$ 5.15	0.00%
FOLDER.1/2.LTR.MAN.11PT	BK	SBC3002	\$ 6.00	62	518	\$ 3,060.00	189,720	5.27	FOLDER.MLA.1/2 CT.LTR.100(3002)	BX/100	SBC3002	N	\$ 5.27	0.00%
TISSUE.FACIAL.BOUTIQ.6.PK	PK	KM21271	\$ 11.49	59	290	\$ 3,324.07	188,324	7.03	TISSUE.FACIAL.BOUTIQ.6PK	PK/6	KM21271	N	\$ 7.03	0.00%
INKCART.HP.98.BK	EA	HEWC9654WN140	\$ 18.21	54	183	\$ 3,332.43	179,951	14.11	INKCART.HP.98.BK(420PG)	EA	HEWC9654WN140	N	\$ 14.11	0.00%
TAPE.WRITEN.3.4X1296(83436)	RL	SBC23436	\$ 1.07	102	1637	\$ 1,751.59	178,662	0.59	TAPE.MENDS.PERM.3.4X1296	RL	SBC23436	N	\$ 0.59	0.00%
PENCIL.CLICKSTER.5MM.AST	DZ	PAP65055CL	\$ 5.42	24	374	\$ 2,028.38	174,441	2.41	PENCIL.CLICKSTER.5MM.AST	DZ	PAP65055CL	N	\$ 2.41	0.00%
PAD.LGL.RULED.PERF.5X8.WE.(67300)	DZ	WBM77300	\$ 5.76	111	255	\$ 1,468.34	162,986	2.85	PAD.LGL.RULED.PERF.5X8.WE	DZ	WBM77300	N	\$ 2.85	0.00%
INKCART.951.TRI.COMBO	EA	HEWC8314FN140	\$ 64.81	36	62	\$ 4,020.01	144,720	46.26	INKCART.951.TRI.COMBO	EA	HEWC8314FN140	N	\$ 46.26	0.00%
PAPER.RECY.500.24/60# BE	RM	WAU62321	\$ 8.44	76	221	\$ 1,864.89	141,732	4.44	PAPER.RECY.500.24/60# BE	RM/500	WAU62321	N	\$ 4.44	0.00%
CART.BK.#56 F7150/7350(520)	EA	HEWC6656AN140	\$ 14.77	60	158	\$ 2,333.66	140,020	17.39	CART.BK.#56 F7150/7350(520)	EA	HEWC6656AN140	N	\$ 17.39	0.00%
ENVELOPE.CLSP.6X9.28# 100/BX(CO955)	BX	SBC2855	\$ 5.28	96	271	\$ 1,432.07	137,478	1.62	ENVELOPE.CLSP.6X9.KFT.28#	BX/100	SBC2855	N	\$ 1.62	0.00%
CLEANER.DUSTER.NOFLAM.2PK	PK	IVR51515	\$ 26.96	47	103	\$ 2,776.77	130,508	8.64	CLEANER.DUSTOFF.10NFM2PK	PK/2	FALDPNXL2	N	\$ 8.64	0.00%
INK.TWINPACK.#56.BK	PK	HEWC9319FN	\$ 35.37	51	71	\$ 2,511.45	128,084	24.93	INK.TWINPACK.#56.BK	PK/2	HEWC9319FN	N	\$ 24.93	0.00%
INKCART.HP.901XL.BK	EA	HEWC654AN140	\$ 27.64	40	110	\$ 3,040.43	121,617	31.42	INKCART.HP.901XL.BK.700PG	EA	HEWC654AN140	N	\$ 31.42	0.00%
HEADSET.WIRELESS.GY	EA	PLNC5508K	\$ 22.99	29	20	\$ 4,599.80	119,595	10.07	HEADSET.WIRELESS.GY	EA	PLNC5508K	N	\$ 10.07	0.00%
ENVELOPE.CAT.#X12.BN.28#(41467)	BX	SBC22890K	\$ 11.18	59	178	\$ 1,990.67	117,460	3.42	ENVELOPE.CAT.#X12.RFT.28#	BX/100	SBC22890K	N	\$ 3.42	0.00%
INKCART.TRI.COLOR.#57	EA	HEWC6657AN140	\$ 23.65	44	109	\$ 2,577.85	113,425	22.94	INKCART.CLR.#57P.100(391)	EA	HEWC6657AN140	N	\$ 22.94	0.00%
PAD.LGL.RULED.PRF.LTR.CAN	DZ	ESS20020	\$ 37.23	42	69	\$ 2,569.18	107,906	7.79	PAD.LGL.RULED.PRF.LTR.CAN	DZ	ESS20020	N	\$ 7.79	0.00%
INKCART.HP.27 INK.BK	EA	HEWC8727AN140	\$ 16.67	51	126	\$ 2,100.42	107,121	13.21	INKCART.#27INK.BK.(280)	EA	HEWC8727AN140	N	\$ 13.21	0.00%
SURGE.7 OUTL.T.2160OUL.WE	EA	BLKBE10720006	\$ 21.26	26	198	\$ 4,209.80	105,245	3.92	SURGE.7 OUTL.T.2160OUL.WE	EA	BLKBE10720006	N	\$ 3.92	0.00%
INKCART.F./HP920XL.CYN	EA	HEWC872AN140	\$ 12.83	57	142	\$ 1,821.86	103,846	10.08	INKCART.F/920XL.CYN.700PG	EA	HEWC872AN140	N	\$ 10.08	0.00%
BNDR.11X8.5.1.5"WE	EA	SAM18657	\$ 5.99	34	509	\$ 3,046.81	103,592	1.49	BNDR.11X8.5.1-1/2" WE.CANCELDRVTS	EA	SAM18657	N	\$ 1.49	0.00%
PAD.WDR.LD.GUM.LTR.WE	DZ	ESS21762	\$ 9.82	61	172	\$ 1,689.52	103,061	5.79	PAD.WDR.LD.GUM.LTR.WE	DZ	ESS21762	N	\$ 5.79	0.00%
BOOK.STENO.GREGG.GN.60SH	EA	WBM6069G	\$ 0.84	85	1400	\$ 1,180.94	100,380	0.66	BOOK.STENO.GREGG.GN.60 SH	EA	WBM6069G	N	\$ 0.66	0.00%
CLIP.JUMBO.SMOOTH.1M/PK	PK	SBC66220PK	\$ 3.80	102	248	\$ 942.40	96,125	3.22	PAPER.CLIPS.JUMBO.100 BX.10BX.PK	PK/1000	SBC			

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FOLDER,HANGL,TR,25/BX,GN	BX	ESS415215	\$ 13.87	47	117	\$ 1,622.57	76.261	5.20	FOLDER,HANGL,TR,25/BX,GN	BX/25	ESS415215	N	\$ 5.20	0.00%
FAX,PLAIN PAPER	EA	BRITAX2820	\$ 179.98	20	21	\$ 3,779.58	75.992	111.11	FAX,PLAIN PAPER	EA	BRITAX2820	N	\$ 111.11	0.00%
ENVELOPE,TYVEX,IST,9X12,100(R1470)	BX	WEVC0805	\$ 37.12	13	154	\$ 5,716.01	74.308	10.17	ENVELOPE,TYVEX,IST,9X12,100(CO805)	BX/100	QRTAX1470	N	\$ 10.17	0.00%
PAD,STENO,GREGG,RLD,6X9	EA	AMP25274	\$ 1.40	67	761	\$ 1,064.49	71.321	0.88	PAD,STENO,GREGG,RLD,6X9	EA	ESS25274	N	\$ 0.88	0.00%
PAPER,XERO,REC,Y,WE,8,5X14	CT	CAS054904SKID	\$ 175.93	4	100	\$ 17,593.00	70.372	38.90	PAPER,XERO,REC,Y,WE,8,5X14	CT/5000	CAS054904SKID	N	\$ 38.90	0.00%
BOOK,STENO,GREGG,WE,80,SH (25774)	EA	SBC3069W	\$ 2.92	47	512	\$ 1,495.04	70.267	0.76	BOOK,STENO,GREGG,WE,80,SH (25-774)	EA	SBC3069W	N	\$ 0.76	0.00%
PAD,PERF,LTR,RUL,D50SH,WHT	DZ	ESS20070	\$ 40.76	31	387	\$ 1,602.54	69.491	7.79	PAD,PERF,LTR,RUL,D50SH,WHT	DZ	ESS20070	N	\$ 7.79	0.00%
INKCART,564,BLK,BK	EA	HEWC2684WN140	\$ 20.00	40	85	\$ 1,719.70	68.788	22.14	INKCART,564,BLK,BK,550 PG	EA	HEWC2684WN	N	\$ 22.14	0.00%
PENCIL,CLCKSTR,7MM,AST	DZ	PAP65057CL	\$ 5.19	47	281	\$ 1,459.53	68.598	2.41	PENCIL,CLCKSTR,7MM,AST	DZ	PAP65057CL	N	\$ 2.41	0.00%
PAD,4X6,WE,GUM,100SHT(R0509521)	PK	ESS21431	\$ 3.43	83	236	\$ 809.39	67.180	1.89	PAD,4X6,WE,GUM,100SHT,144(CT/R0509521)	PK/12	ESS21431	N	\$ 1.89	0.00%
TONER,F/P2045-2PK-BK	BX	HEWQ7553XD	\$ 280.95	13	18	\$ 5,057.10	65.742	225.27	TONER,F/P2045-2PK-BK	BX/2	HEWQ7553XD	N	\$ 225.27	0.00%
FOLDER,CNTOUR,2PKT 25,AST	BX	ESS062500	\$ 11.10	29	200	\$ 2,220.48	64.994	5.15	FOLDER,CNTOUR,2PKT 25,AST	BX/25	ESS062500	N	\$ 5.15	0.00%
ENVELOPE,CLSP,7.5X10.5,BN	BX	SBC2875	\$ 7.83	47	172	\$ 1,346.72	63.296	3.20	ENVELOPE,CLSP,7.5X10.5,PKR28	BX/100	SBC2875	N	\$ 3.20	0.00%
CASE,COMPUTER,CATAL,OG,BK	EA	BND456110BLK	\$ 124.42	22	23	\$ 2,861.60	62.955	35.34	CASE,COMPUTER,CATAL,OG,BK	EA	BND456110BLK	N	\$ 35.34	0.00%
FOLDER,CNTOUR,2PKT 25,DBE	BX	ESS062523	\$ 10.90	39	148	\$ 1,613.31	62.919	5.15	FOLDER,CNTOUR,2PKT 25,DBE	BX/25	ESS062523	N	\$ 5.15	0.00%
INKCART,HP 564,BK	EA	HEWC316WN140	\$ 9.93	47	128	\$ 1,270.77	59.726	9.65	INKCART # 564,BK,250PG	EA	HEWC316WN	N	\$ 9.65	0.00%
BATTERY,AAA,MAX,BONUS,16 + 4 FREE	PK	EVEE92BP16F4	\$ 23.00	28	68	\$ 1,563.77	59.423	5.04	BATTERY,AAA,MAX,AAA 16PK(E92BP16F4)	PK/16	EVEE92LP16	N	\$ 5.54	0.00%
TAPE,48X50,3MIL,6PK,CR	PK	SBC393000	\$ 22.68	24	109	\$ 2,471.58	59.318	8.57	TAPE,48X50,3MIL,6PK,CR(PP830)	PK/6	SBC393000	N	\$ 8.07	0.00%
CLIP,#1,CEM,SMOOTH,1M,PK	PK	SBC6210PK	\$ 1.20	126	37	\$ 464.40	58.514	1.04	CLIP,#1,CEM,SMOOTH,1M,PK	PK/100	SBC6210PK	N	\$ 1.04	0.00%
PAPER,11X17,20W,XERO,WE,500RM	RM	XER3R376P	\$ 24.58	24	90	\$ 2,432.97	58.391	6.98	PAPER,11X17,20W,WHITE,92R	RM/500	XER3R376P	N	\$ 6.98	0.00%
BATTERY,ALKALINE,AAA,2PK (EN92)	PK	IVR11124	\$ 14.86	43	91	\$ 1,352.70	58.166	5.95	BATTERY,ALKALINE,AAA,2PK	PK/24	IVR11124	N	\$ 5.95	0.00%
FOLDER,KRAFT,LTR,1/3 CUT	BX	ESSR15213	\$ 44.50	21	62	\$ 2,758.82	57.935	7.31	FOLDER,KRAFT,LTR,1/3 CUT	BX/100	ESSR15213	N	\$ 7.31	0.00%
INKCART,HP74XL,OJ5700,BK	EA	HEWC336WN140	\$ 30.06	30	64	\$ 1,923.84	57.715	23.42	INKCART #74XL,OJ5700,BK,750PG	EA	HEWC336WN	N	\$ 23.42	0.00%
PAD,RCYL,12PD,PK,8.5X11WE (59180)	DZ	ESS20172	\$ 18.02	43	74	\$ 1,333.57	57.343	6.79	PAD,RCYL,12PD,PK,8.5X11WE (59180)	DZ	ESS20172	N	\$ 6.79	0.00%
FOLDER,CTLS,WTRSHD1,3,M/LA	EA	ESS48430	\$ 12.85	35	127	\$ 1,632.13	57.125	6.85	FOLDER,CTLS,WTRSHD1,3,M/LA	BX/100	ESS48430	N	\$ 6.85	0.00%
WIPE,ONE STEP,24EA/BX	BX	REARR1209	\$ 6.23	53	173	\$ 1,077.79	57.123	1.10	WIPE,ONE STEP,24EA/BX	BX/24	REARR1209	N	\$ 1.10	0.00%
PHONE,SOUNDSTN2,EX,BK,NO MICS	EA	PCY2001620001	\$ 304.07	17	11	\$ 3,344.77	56.861	275.74	PHONE,SOUNDSTN2,EX,BK,NO MICS	EA	PCY2001620001	N	\$ 275.74	0.00%
MOUSE,CORDED,M110	EA	LOG910001600	\$ 18.57	36	83	\$ 1,541.17	55.482	9.09	MOUSE,CORDED,M110	EA	LOG910001600	N	\$ 9.09	0.00%
HEADSET,DIGITAL,WRLESS,BKSR	EA	PLNC555	\$ 217.50	15	17	\$ 3,697.58	55.464	131.41	HEADSET,DIGITAL,WRLESS,BKSR	EA	PLNC555	N	\$ 131.41	0.00%
TONER,F/D520,340S35/-3.5K	EA	CNM78334001AA	\$ 143.76	14	27	\$ 3,881.42	54.340	90.85	CRIDG,D520/340/340(A01AA)	EA	CNM535	N	\$ 90.85	0.00%
INKCART,F,HP940,OJ,YL	EA	HEWC4905AN140	\$ 15.62	37	84	\$ 1,468.28	54.326	12.87	INK,YEL,940,F,OJ 8500-900	EA	HEWC4905AN	N	\$ 12.87	0.00%
STAPLE,C48,SMOOTH,F#5000	PK	SWB500505	\$ 4.97	57	185	\$ 939.76	53.566	3.78	STAPLE,C48,SMOOTH,F#5000	PK/100	SWB500505	N	\$ 3.79	0.00%
INK,TWINPACK,#094-BK	PK	HEWC9350FN	\$ 36.08	22	66	\$ 2,381.28	52.389	32.34	INK,TWINPACK #094-BK,HEWC8765WN	PK/2	HEWC9350FN	N	\$ 32.34	0.00%
WIPES,SCRN,CLEAN,40,BX,WE	BX	REARR1391	\$ 23.79	29	61	\$ 1,450.95	52.234	3.92	WIPES,SCRN,CLEAN,40,BX,WE	BX/40	REARR1391	N	\$ 3.92	0.00%
INKCART,YEL,88,LARGE,YW(1540)	EA	HEWC9393AN140	\$ 18.89	35	78	\$ 1,473.46	51.571	17.11	INKCART,YEL,88XL(L,840)	EA	HEWC9393AN	N	\$ 17.11	0.00%
PPR,LTR,24HEXACT,OPQ,YELLOW(23576)	RM	WAU62331	\$ 7.90	51	125	\$ 987.52	50.364	4.44	PPR,LTR,24HEXACT,OPQ,YELLOW(23576)	RM/500	WAU62331	N	\$ 4.44	0.00%
INKCART,HP 60XL,COL	EA	HEWC644WN140	\$ 32.41	31	50	\$ 1,620.50	50.236	28.05	INKCART,60XL,COL,H,Y,440PG	EA	HEWC644WN	N	\$ 28.05	0.00%
REFILL,ADVL,50-2PK	BX	PFYBXAV50	\$ 33.06	37	41	\$ 1,355.50	50.154	12.00	REFILL,ADVL,50-2PK	BX/50	PFYBXAV50	N	\$ 12.00	0.00%
PAD,LGL,RULED,PERF,5X8,CA (67200)	DZ	WBM77200	\$ 7.89	55	115	\$ 906.83	49.876	2.85	PAD,LGL,RULED,PERF,5X8,CA	DZ	WBM77200	N	\$ 2.85	0.00%
CLEANER,OFFICE,DUST3,10OZ(DPNXL)	EA	REARR3507	\$ 6.33	47	45	\$ 1,107.75	49.849	2.90	CLEANER,OFFICE,DUST3,10OZ(DPNXL)	EA	REARR3507	N	\$ 2.90	0.00%
TONER,BLK,F/CLP3600-2PK	PK	HEWQ6470AD	\$ 258.09	12	16	\$ 4,129.44	49.553	176.12	TONER,BLK,F/CLP3600-2PK	BX/2	HEWQ6470AD	N	\$ 176.12	0.00%
HILIGHTER,4009,YW	DZ	SAN64326	\$ 1.55	118	270	\$ 417.63	49.280	2.51	HILIGHTER,4009,YW	DZ	SAN64326	N	\$ 2.51	0.00%
TAPE,SEALING,48MMX50_CR	PK	DU0007567	\$ 10.92	42	101	\$ 1,102.48	48.509	5.18	TAPE,SEALING,48MMX50_CR,6RL,PK,36RLCT	PK/6	DU0007567	N	\$ 5.18	0.00%
CDR,5X80M,700MB,WJIC	EA	DM317331	\$ 0.46	35	1847	\$ 844.25	46.434	15.29	CDR,CDR,52X,4JEW,100K,SR	PK/10	DM17332	N	\$ 0.39	0.00%
PAD,DUAL,LTR,100SHT,WHT	PD	ESS20244	\$ 5.72	27	81	\$ 1,170.61	46.187	8.25	PAD,DUAL,LTR,100SHT,WHT	PD	ESS20244	N	\$ 8.25	0.00%
INKJET,HP,NO,15,BLK,600PG	EA	HEWC6615DN140	\$ 19.09	29	83	\$ 1,584.47	45.950	20.71	INKJET,HP,NO,15,BLK,600PG	EA	HEWC6615DN	N	\$ 20.71	0.00%
COVER,RPT,LTR,3FSTR,DBE	BX	ESS58802	\$ 24.71	32	88	\$ 1,433.13	45.860	8.98	COVER,RPT,LTR,3FSTR,DBE	BX/25	ESS58802	N	\$ 8.98	0.00%
LABEL,LBI,PRINTER,RULLFRM	BX	AVE04150	\$ 13.41	28	122	\$ 1,636.02	45.809	3.47	LABEL,S,ADDRESS,1-1/8 X 3-1/2, WE, 260/BOX	BX/260	AVE04150	N	\$ 3.47	0.00%
DIVIDER,WRT,TEONTAB,1.75,AST	PK	AVE16143	\$ 1.77	70	369	\$ 653.13	45.719	0.79	DIVIDER,WRT,TEONTAB,1.75,AST	PK/48	AVE16143	N	\$ 0.79	0.00%
PPR,LTR,110EXACT,WH,90 BR(015300)	PK	WAU49411	\$ 12.20	26	143	\$ 1,745.26	45.377	5.49	PAPER,LTR,250PK,110W,WE	PK/250	WAU40411	N	\$ 5.49	0.00%
CLEANER,DUST-OFF,10OZ,2PK(1060325)	PK	IVR51505	\$ 5.24	59	146	\$ 764.99	45.134	2.91	CLEANER,DUSTER,10 OZ,2(PK/DSXLPW)	PK/2	IVR51505	N	\$ 2.91	0.00%
INKCART,F,HP940,OJ,CYN	EA	HEWC4903AN140	\$ 15.62	33	87	\$ 1,358.94	44.845	12.87	INK,CYN,940,F,OJ 8500-900	EA	HEWC4903AN	N	\$ 12.87	0.00%
INK,TWINPACK,#27-BK	PK	HEWC9322FN	\$ 30.63	31	47	\$ 1,439.43	44.622	27.70	INK,TWINPACK,#27-BK,HEWC8727AN	PK/2	HEWC9322FN	N	\$ 27.70	0.00%
TONER,F/P1005-2PK	PK	HEWC435AD004	\$ 115.79	15	25	\$ 2,894.75	43.421	82.06	TONER,F/P1005-2PK	BX/2	HEWC435D	N	\$ 82.06	0.00%
TAPE,PACKAGING,CR	RL	MMM3850	\$ 9.28	22	209	\$ 1,939.05	42.659	2.25	TAPE,PACKAGING,CR	RL	MMM3850	N	\$ 2.25	0.00%
ENVELOPE,REDI,SEAL,6X9,28#	BX	SBCSC2855K	\$ 8.59	37	129	\$ 1,108.49	41.014	2.29	ENVELOPE,REDI,SEAL,6X9,28	BX/100	SBCSC2855K	N	\$ 2.20	0.00%
INKCART,494,1ML,BK	EA	HEWC8765WN140	\$ 17.64	24	95	\$ 1,675.80	40.219	18.29	INKCART,494,1ML,100K,SR	EA	HEWC8765WN	N	\$ 15.29	0.00%
ENVELOPE,CAT,9X12,28#S,SS	CT	SBCSC2892K	\$ 21.47	23	81	\$ 1,738.68	39.990	8.25	ENVELOPE,CAT,9X12,28#	BX/250	SBCSC2892K	N	\$ 8.25	0.00%
MAT,60X60,WORKSTATION,CR,DEF,CM1408	EA	RUB64483	\$ 50.13	24	33	\$ 1,654.40	39.706	41.69	MAT,60X60,WORKSTATION,CR,DEF,CM1408(L)	EA	RUB64483	N	\$ 41.69	0.00%
TISSUE,NTRL,48BX/125,WHT	CT	KIM21601	\$ 80.66	22	22	\$ 1,774.45	39.038	50.51	TISSUE,NTRL,48BX/125,WHT	CT/48	KIM21601	N	\$ 50.51	0.00%
PORTFOLIO,W/FASTENERS,DBE	BX	ESS57738	\$ 14.47	30	89	\$ 1,287.53	38.626	5.64	PORTFOLIO,W/FASTENERS,DBE	BX/25	ESS57738	N	\$ 5.64	0.00%
INKCART,HP 932 XL,BK	EA	HEWCN053AN140	\$ 37.60	25	41	\$ 1,541.47	38.537	26.78	INKCART,HP 932 XL,BK,1000PG	EA	HEWCN053AN	N	\$ 26.78	0.00%
LABEL,ADDRESS,30UP,LSR,WE	BX	AVE75160	\$ 44.56	18	48	\$ 2,138.88	38.500	10.53	LABEL,ADDRESS,30UP,LSR,WE	BX/3000	AVE75160	N	\$ 10.53	0.00%
FASTENER,EZ,PLACE 2" 48PK	PK	ESS99372	\$ 7.01	21	261	\$ 1,830.48	38.440	2.90	FASTENER,EZ,PLACE 2" 48PK	PK/48	ESS99372	N	\$ 2.90	0.00%
PROTECTOR,SHT,LTR,TPLD,CR(62037)	BX	WBM23124	\$ 3.85	42	232	\$ 892.10	37.468	1.30	PROTECTOR,SHT,LTR,TPLD,CR(62037)	BX/50	WBM23124	N	\$ 1.30	0.00%
DISPENSER,TAPE,BK	EA	MMMD8520	\$ 5.96	56	111	\$ 661.08	37.021	1.92	DISPENSER,TAPE,BK	EA	MMMD8520	N	\$ 1.92	0.00%
PORTFOLIO,2PKCT,ASST,25BX	BX	ESS57513	\$ 20.07	19	95	\$ 1,906.80	36.229	4.53	PORTFOLIO,2PKCT,ASST,25BX	BX/25	ESS57513	N	\$ 4.53	0.00%
BATTERY,MAX,AA10,VALUE,PL	PK	EVEE91B8PF2	\$ 12.79	41	69	\$ 882.58	36.186	3.92	BATTERY,MAX,AA10,VALUE,PL	PK/10	EVEE91B8PF2	N	\$ 3.92	0.00%
TISSUE,TOTL,2H,Y,60RL/CT	CT	KIM17713	\$ 72.54	16	31	\$ 2,248.59	35.977	42.96	TISSUE,TOTL,2H,Y,60RL/CT	CT/60	KIM17713	N	\$ 42.96	0.00%
REFUR,MAIN,KIT,F4250	EA	HEWC6421arefurb	\$ 255.85	10	14	\$ 3,581.03	35.819	148.98	REFUR,MAIN,KIT,F4250(Q2421-67901)	EA	HEWC6421arefurb	N	\$ 148.28	0.00%
BNDR,11X8.5 1" WE (21085)	EA	SAM18637	\$ 5.50	28	238	\$ 1,254.49	35.176	1.04	BNDR,11X8.5 1" WE (21085)	EA	SAM18637	N	\$ 1.04	0.00%
ENVELOPE,CLSP,6.5X9,5,288,100,BX	BX	SBC2863	\$ 6.33	34	163	\$ 1,031.79	35.081	1.90	ENVELOPE,CLSP,6.5X9,5,KFT	BX/100	SBC2863	N	\$ 1.90	0.00%
TONER,BLK,F/4600/4650(9K)	EA	HEWC9720A	\$ 104.94	647	932	\$ 97,806.59	63,280.861	11						

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
TONER.F/U7200/8200-10K	EA	PANUG5570	\$ 204.12	61	119	\$ 24,290.46	129.81	129.81	TONER.F/U7200/8200-10K	EA	PANUG5570	N	\$ 129.81	0.00%
PEN.ROUND STIC.MED.BK	DZ	BICGSM11BK	\$ 1.21	344	3484	\$ 4,209.77	0.92	0.92	PEN.ROUND STIC.MED.BK	DZ	BICGSM11BK	N	\$ 0.92	0.00%
TONER.F/P3005_#51X-13K	EA	HEWQ7551X	\$ 150.27	126	126	\$ 18,934.02	144.57	144.57	TONER.F/P3005_#51X-13K	EA	HEWQ7551X	N	\$ 144.57	0.00%
CDR.80MIN.100 PK SP	PK	MEM04581	\$ 18.35	218	329	\$ 6,035.66	19.16	19.16	CDR.80MIN.100 PK SP	PK/100	MEM04581	N	\$ 19.16	0.00%
LABEL_1BL-PRINTER.RULLFRM	BX	AVE14150	\$ 13.97	122	760	\$ 10,614.15	3.47	3.47	LABELS, ADDRESS.1/8 X 3-1/2, WE. 260/BOX	BX/260	AVE14150	N	\$ 3.47	0.00%
TONER.F/U6200-9K	EA	PANUG5580	\$ 204.28	70	87	\$ 17,725.55	129.81	129.81	TONER.F/U6200-9K	EA	PANUG5580	N	\$ 129.81	0.00%
LABEL_ADDR.130RL.WE	BX	DYM30251	\$ 1.25	170	620	\$ 7,089.38	3.47	3.47	LABEL_ADDR.130RL.WE	BX/260	DYM30251	N	\$ 3.47	0.00%
TONER.F/P3005_#51A-6.5K	EA	HEWQ7551A	\$ 134.68	62	127	\$ 17,044.63	84.29	84.29	TONER.F/P3005_#51A-6.5K	EA	HEWQ7551A	N	\$ 84.29	0.00%
ENVELOPE.CD/DVD.PAPER.WE	BX	QUA62903	\$ 13.23	204	363	\$ 4,803.84	3.29	3.29	ENVELOPE.CD/DVD.PAPER.WE	BX/100	QUA62903	N	\$ 3.29	3.00%
CLIP.BINDER.MINI.L2 BX	DZ	ACC72010	\$ 0.73	360	3557	\$ 2,597.99	0.23	0.23	CLIP.BINDER.MINI.L2 BX	DZ	ACC72010	N	\$ 0.23	0.00%
NOTE.STICK-IT.1.5X2YW1CPD->23152->	PK	UNV35662	\$ 0.95	445	2000	\$ 1,895.73	0.79	0.79	NOTE.STICK-IT.1.5X2YW1CPD->23152->	PK/12	UNV35662	N	\$ 0.79	0.00%
STAPLE.STD.SZ.5M.BX-<66000->	BX	SW35108	\$ 1.62	277	1715	\$ 2,785.61	0.58	0.58	STAPLE.STD.SZ.5M.BX-<66000->	BX/5000	SW35108	N	\$ 0.58	0.00%
KEYBOARD.SPLIT.MICROBAN	EA	FEL98915	\$ 52.95	104	131	\$ 6,936.00	25.15	25.15	KEYBOARD.SPLIT.MICROBAN	EA	FEL98915	N	\$ 25.15	0.00%
BOOK.STENO.GREGG.GN.60 SH	EA	UNV76620	\$ 0.61	230	4551	\$ 2,776.11	0.66	0.66	BOOK.STENO.GREGG.GN.60 SH	EA	UNV76620	N	\$ 0.66	0.00%
VIEW BINDER 1" WHITE	EA	AVE05711	\$ 2.97	101	2036	\$ 6,052.36	0.79	0.79	BINDER.VIEW.1" WHITE (WLJ36214W)	EA	AVE05711	N	\$ 0.79	0.00%
CLIP.BND #50	DZ	ACC72050	\$ 1.57	265	1413	\$ 2,221.24	0.58	0.58	CLIP.BND #50	DZ	ACC72050	N	\$ 0.58	0.00%
MOISTENER.ENVLP.E GLUE.GN	EA	QUA46065	\$ 2.60	200	1069	\$ 2,779.40	0.58	0.58	MOISTENER.ENVLP.E GLUE.GN	EA	QUA46065	N	\$ 0.58	0.00%
PEN.ROUND STIC.MED.BE	DZ	BICGSM11BE	\$ 1.21	235	1804	\$ 2,181.77	0.92	0.92	PEN.ROUND STIC.MED.BE	DZ	BICGSM11BE	N	\$ 0.92	0.00%
INKCART.F74.F015700.BK.200PG	EA	HEWC3353WN	\$ 12.28	85	481	\$ 5,908.60	9.08	9.08	INKCART.F74.F015700.BK.200PG	EA	HEWC3353WN	N	\$ 9.08	0.00%
BOOK.FOLLOWUP VOICE ML.WE	EA	REDS1114	\$ 2.50	131	150	\$ 3,755.46	0.97	0.97	BOOK.FOLLOWUP VOICE ML.WE	EA	REDS1114	N	\$ 0.97	0.00%
INKCART.F74XL.OJ5700.BK.750PG	EA	HEWC3363WN	\$ 29.61	67	221	\$ 6,544.11	23.42	23.42	INKCART.F74XL.OJ5700.BK.750PG	EA	HEWC3363WN	N	\$ 23.42	0.00%
TONER.F/551800 (15K PGS)	EA	HEWC3909A	\$ 113.01	48	79	\$ 9,227.79	88.06	88.06	TONER.F/551800 (15K PGS)	EA	HEWC3909A	N	\$ 88.06	-9.21%
STAPLES.FULL STRIP.5M BX	BX	SW35450	\$ 1.74	194	1244	\$ 2,164.56	0.73	0.73	STAPLES.FULL STRIP.5M BX	BX/5000	SW35450	N	\$ 0.73	0.00%
LETTEROPENER.CONCEALED BLADE. 2 1/2" X 3/4"	PK	UNV31803	\$ 4.35	179	495	\$ 2,153.86	0.38	0.38	LETTEROPENER.CONCEALED BLADE. 2 1/2" X 3/4"	PK/3	UNV31803	N	\$ 0.38	0.00%
CART F600C PRTR.BK.830	EA	HEW51645A	\$ 21.09	67	261	\$ 5,504.49	22.22	22.22	INKCART F600C PRTR.BK.830	EA	HEW51645A	N	\$ 22.89	3.00%
BOOK.STENO.GREGG.WE.80 SH (25-774)	EA	UNV96920	\$ 2.04	118	1485	\$ 3,036.20	0.76	0.76	BOOK.STENO.GREGG.WE.80 SH (25-774)	EA	UNV96920	N	\$ 0.76	0.00%
INDEX.BNDR.LTR.5 TAB.WE	ST	AVE23075	\$ 0.70	84	6033	\$ 4,223.10	0.38	0.38	INDEX.BNDR.LTR.5 TAB.WE	ST	AVE23075	N	\$ 0.38	0.00%
BOOK.COMP.9.75X7.5.100 WR	EA	MEAO9910	\$ 1.16	89	3195	\$ 3,721.64	0.79	0.79	BOOK.COMP.9.75X7.5.100 WR	EA	MEAO9910	N	\$ 0.79	0.00%
BNDR.RNG.11X8.5.1IN.RBE	EA	AVE03300	\$ 2.55	74	1735	\$ 4,428.47	0.69	0.69	BNDR.RNG.11X8.5.1IN.RBE (WLJ36814NB)	EA	AVE03300	N	\$ 0.69	0.00%
CLIP.BND #20	DZ	UNV10200	\$ 0.10	547	6267	\$ 598.06	0.23	0.23	CLIP.BINDER.SMALL-<BC05.99020.78200->	DZ	UNV10200	N	\$ 0.23	0.00%
INDEX.BNDR.11X8.5.8CLR.D	ST	AVE11111	\$ 0.80	86	4741	\$ 3,792.80	0.38	0.38	INDEX.BNDR.11X8.5.8CLR.D	ST	AVE11111	N	\$ 0.38	0.00%
VIEW BINDER 1.5" WHITE (18557)	EA	AVE05726	\$ 2.13	103	1466	\$ 3,115.46	0.99	0.99	BINDER.VIEW.1.5" WHITE (18557)(WLJ36234W)	EA	AVE05726	N	\$ 0.99	0.00%
TAPE.MENDG.PERK.3/4X1296	RL	UNV83436	\$ 0.69	138	3033	\$ 2,092.77	0.59	0.59	TAPE.WRITE.ON.3/4X36YD-<620041296->	RL	UNV83436	N	\$ 0.59	0.00%
PENCIL.HB #2. YELLOW BARREL.DOZEN	DZ	UNV55400	\$ 0.53	278	1921	\$ 1,018.13	0.58	0.58	PENCIL.HB #2. YELLOW BARREL.DOZEN	DZ	UNV55400	N	\$ 0.58	0.00%
DISPENSER.TAPE.DESK.BK	EA	MMMC388K	\$ 1.92	229	560	\$ 1,077.38	0.96	0.96	DISPENSER.TAPE.DESK.BK	EA	MMMC388K	N	\$ 0.96	0.00%
PEN.BALLPOINT.MED.PT.BE	DZ	PAP331131	\$ 1.01	228	1066	\$ 1,076.47	0.92	0.92	PEN.BALLPOINT.MED.PT.BE	DZ	PAP331131	N	\$ 0.92	0.00%
VIEW BINDER 1" WHITE	EA	UNV20962	\$ 1.08	75	2888	\$ 3,119.04	0.79	0.79	BNDR.VIEW.11X8.5.1"CAP.WE.(05711)	EA	UNV20962	N	\$ 0.79	0.00%
CLIPBOARD.STD CLP.LETTER	EA	UNV40304	\$ 0.74	180	1647	\$ 1,225.55	0.67	0.67	CLIPBOARD.STD CLP.LETTER	EA	UNV40304	N	\$ 0.67	0.00%
TRANSFER KIT.CLJ4700/4730MFP/CP4005 (RM1-310)	KT	HEWQ7504A	\$ 229.34	29	33	\$ 7,568.19	208.58	208.58	TRANSFER KIT.CLJ4700/4730MFP/CP4005 (RM1-310)	KT	HEWQ7504A	N	\$ 208.58	0.00%
TAPE.MAILNG.2" X800"W/DISP	EA	MMM1142	\$ 1.94	100	1057	\$ 2,048.04	0.99	0.99	TAPE.MAILNG.2" X800"W/DISP	EA	MMM1142	N	\$ 0.99	0.00%
FASTENER.2 PC.2" CAP	BX	ACC70022	\$ 4.21	67	698	\$ 2,939.62	0.79	0.79	FASTENER.2 PC.2" CAP	BX/50	ACC70022	N	\$ 0.79	0.00%
INKCART.HP75XL.OJ5700.CLR.520PG	EA	HEWC3383WN	\$ 34.18	50	115	\$ 3,930.98	28.64	28.64	INKCART.HP75XL.OJ5700.CLR.520PG	EA	HEWC3383WN	N	\$ 28.64	0.00%
BOOK.STENO.GREGG.GN.70SH (7069G)	EA	UNV76920	\$ 0.71	146	1875	\$ 1,325.09	0.76	0.76	BOOK.STENO.GREGG.GN.70SH (7069G)	EA	UNV76920	N	\$ 0.76	0.00%
FLUID.CORRECTION.20ML.WE	EA	BKWC012WE	\$ 0.49	120	1580	\$ 768.81	0.28	0.28	FLUID.CORRECTION.20ML.WE	EA	BKWC012WE	N	\$ 0.28	0.00%
FOLDER.KRAFT.25CLTR	BX	SMD10776	\$ 1.13	28	138	\$ 5,673.23	158.850	9.96	FOLDER.KRAFT.25CLTR	BX/100	SMD10776	N	\$ 9.25	3.00%
INDEX.BNDR.LTR.5TAB.WE	ST	AVE23078	\$ 1.13	83	1640	\$ 1,853.20	0.55	0.55	INDEX.BNDR.LTR.5TAB.WE	ST	AVE23078	N	\$ 0.55	0.00%
CALCULATOR.2 CLR.PRINT.SR	EA	CNMMP25DVS	\$ 69.96	39	56	\$ 3,917.75	20.47	20.47	CALCULATOR.2 CLR.PRINT.SR	EA	CNMMP25DVS	N	\$ 20.47	0.00%
PEN.ROUND STIC.FINE.BE	DZ	BICGSF11BE	\$ 1.18	164	787	\$ 929.33	0.92	0.92	PEN.ROUND STIC.FINE.BE	DZ	BICGSF11BE	N	\$ 0.92	0.00%
PENCIL.#2.BLACKSTONIAN	DZ	UNV55520	\$ 4.17	90	401	\$ 1,672.26	0.58	0.58	PENCIL.#2.BLACKSTONIAN	DZ	UNV55520	N	\$ 0.58	0.00%
PEN.BALLPOINT.MED.PT.BE	DZ	PAP331131	\$ 1.00	129	1143	\$ 1,142.65	0.92	0.92	PEN.BALLPOINT.MED.PT.BE	DZ	PAP331131	N	\$ 0.92	0.00%
BOOK.DETAIL.VOCEML.LOG.WE	EA	REDS1113	\$ 3.46	60	703	\$ 2,431.79	0.67	0.67	BOOK.DETAIL.VOCEML.LOG.WE	EA	REDS1113	N	\$ 0.67	0.00%
CLIP.BND #50	DZ	UNV10210	\$ 0.21	273	2316	\$ 481.10	0.58	0.58	CLIP.BINDER.MEDIUM-78210	DZ	UNV10210	N	\$ 0.58	0.00%
SPRAY.DUSTER.DUSTOFF JR.2PK	PK	FALDPSB2	\$ 10.45	72	164	\$ 1,714.35	2.88	2.88	SPRAY.DUSTER.DUSTOFF JR.2PK	PK/2	FALDPSB2	N	\$ 2.88	0.00%
DRIVE.4GB USB2.0_RD	EA	IVR37600	\$ 17.98	48	136	\$ 2,445.28	17.373	7.06	DRIVE.4GB USB2.0_RD	EA	IVR37600	N	\$ 7.27	3.00%
TONER.F/B410420-3.5K	EA	OKI4979101	\$ 86.48	19	71	\$ 6,140.19	64.86	64.86	TONER.F/B410420-3.5K	EA	OKI4979101	N	\$ 64.86	0.00%
INKCART.F75.F015700.CLR.170PG	EA	HEWC3373WN	\$ 15.97	42	170	\$ 2,714.90	11.93	11.93	INKCART.F75.F015700.CLR.170PG	EA	HEWC3373WN	N	\$ 11.93	0.00%
STAPLE.STD.SZ.5M.BX-<66000->	BX	UNV79000	\$ 0.45	166	1503	\$ 683.05	0.58	0.58	STAPLE.STD.SZ.5M.BX-<66000->	BX/5000	UNV79000	N	\$ 0.58	0.00%
COVER.REP.PSBRD.11X8.5.BK	EA	ACC25971	\$ 1.38	46	1685	\$ 2,326.03	106.998	0.49	COVER.REP.PSBRD.11X8.5.BK	EA	ACC25971	N	\$ 0.49	0.00%
FUSER.110V F4600	EA	HEWC9725A	\$ 283.60	19	19	\$ 5,388.48	102.381	231.75	FUSER.110V F4600	EA	HEWC9725A	N	\$ 231.75	0.00%
CLIP.BINDER.MINI.L2 BX	DZ	UNV10199	\$ 0.49	156	1277	\$ 97.42	0.23	0.23	CLIP.BINDER.15MM.DZ	DZ	UNV10199	N	\$ 0.23	0.00%
INK.BLK.FMP420-PG210	EA	CNM2974B001	\$ 12.57	53	146	\$ 1,835.25	12.00	12.00	INK.BLK.FMP420-PG210-USE.CNM2974B001	EA	CNM2974B001	N	\$ 11.49	-4.25%
FINGER.PAD.LRGE.RUBR.PARR	DZ	SW54032	\$ 2.30	151	274	\$ 630.36	0.58	0.58	FINGER.PAD.LRGE.RUBR.PARR	DZ	SW54032	N	\$ 0.58	0.00%
PEN.ROUND STIC.FINE.BK	DZ	BICGSF11BK	\$ 1.17	122	666	\$ 776.16	0.92	0.92	PEN.ROUND STIC.FINE.BK	DZ	BICGSF11BK	N	\$ 0.92	0.00%
CALCULATOR.MP11DX	EA	CNMMP11DX	\$ 53.60	32	55	\$ 2,948.03	16.43	16.43	CALCULATOR.MP11DX	EA	CNMMP11DX	N	\$ 16.43	0.00%
PAD.F/FINGER.RUBR.MEDIUM	DZ	SW54035	\$ 2.28	155	265	\$ 604.20	0.58	0.58	PAD.F/FINGER.RUBR.MEDIUM	DZ	SW54035	N	\$ 0.58	0.00%
PEN.RBL.PRCS.GRP.1MM.BE	EA	PH28902	\$ 2.61	58	580	\$ 1,513.30	8.771	0.58	PEN.RBL.PRCS.GRP.1MM.BE	EA	PH28902	N	\$ 0.58	0.00%
RIBN.CALC.NYL.BK.RD.(GRBE201NTR)	EA	DPSR3027	\$ 5.97	28	233	\$ 1,390.27	0.90	0.90	RIBN.CALC.NYL.BK.RD	EA	DPSR3027	N	\$ 0.90	0.00%
REFILL.G2BPT.FINE.2PK.BE	PK	PH77241	\$ 2.34	92	400	\$ 935.65	86.080	0.38	REFILL.G2BPT.FINE.2PK.BE	PK/2	PH77241	N	\$ 0.38	

Item Description	Unit of Measure	Stock/Item Number	Average Unit Price (AUP)	Count of Orders for this Stock Number	Quantity Ordered During Previous Contract's Lifecycle	AUP x Quantity Ordered	"Velocity" (AUP x Count x Quantity Ordered)	Bidder's Proposed Unit Price for this Item (or equivalent)	Description of Bidder's Proposed Item	Unit of Measure of Bidder's Proposed Item	Stock/Item Number for Bidder's Proposed Item	Alternate Item Offered? (Y/N)	State of Maine Proposed New Price as of 7-1-2016	State of Maine % Change as of 7-1-2016
FLAG.INDEX DURABLE.AST	PK	MMM686F1BB	\$ 2.01	38	692	\$ 1,387.46	52,723	0.72	FLAG.INDEX DURABLE.AST	PK/24	MMM686F1BB	N	\$ 0.72	0.00%
PAD.FFINGER.RUBR.SZ 11	DZ	SW154031	\$ 2.28	118	193	\$ 440.04	51,925	0.58	PAD.FFINGER.RUBR.SZ 11	DZ	SW154031	N	\$ 0.58	0.00%
FLAG.DISP.150 TO GO.AST	PK	MMM6835CF	\$ 2.22	76	292	\$ 648.01	49,249	0.82	FLAG.DISP.150 TO GO.AST	PK/150	MMM6835CF	N	\$ 0.82	0.00%
INK.TRICLR.F/MP240-CL211XL	EA	CNM2978001	\$ 17.46	32	88	\$ 1,536.10	49,155	12.94	INK.TRICLR.F/MP240-CL211-USE CNM2975B001	EA	CNM2978001	N	\$ 12.49	-3.48%
TONER.F/7652-654-25K	EA	LXET650H11A	\$ 392.73	9	14	\$ 5,456.64	49,110	387.75	TONER.F/7652-654-25K	EA	LXET650H11A	N	\$ 332.41	-3.88%
INDEX.BNDR.LTR.5 TAB.CLRD	ST	AVE23076	\$ 1.00	39	1243	\$ 1,247.46	48,651	0.49	INDEX.BNDR.LTR.5 TAB.CLRD	ST	AVE23076	N	\$ 0.49	0.00%
LABEL.LSR.INDX.CRD.4X6	BX	AVE3589	\$ 10.66	13	340	\$ 3,624.40	47,117	4.93	LABEL.LSR.INDX.CRD.4X6	BX/100	AVE3589	N	\$ 4.59	-6.90%
SCISSORS.S' STRAIGHT.BK	EA	ACM10572	\$ 3.16	55	269	\$ 849.80	46,739	0.58	SCISSORS.S' STRAIGHT.BK	EA	ACM10572	N	\$ 0.58	0.00%
FLAG.DISP.100 TO GO.AST	PK	MMM6835CB	\$ 2.17	79	271	\$ 587.35	46,401	0.82	FLAG.DISP.100 TO GO.AST	PK/100	MMM6835CB	N	\$ 0.82	0.00%
INDEX.BNDR.LTR.STAB.CLRD	ST	AVE23079	\$ 1.43	59	517	\$ 738.00	43,542	0.67	INDEX.BNDR.LTR.STAB.CLRD	ST	AVE23079	N	\$ 0.67	0.00%
BNDR.VIEW.D-RNG.5'-WE	EA	STW87000	\$ 3.54	30	401	\$ 1,419.14	42,574	0.79	BNDR.VIEW.D-RNG.5'-WE	EA	STW87000	N	\$ 0.79	0.00%
SCISSORS.S' STRAIGHT.BK	EA	ACM13135	\$ 2.71	74	202	\$ 548.08	40,558	0.73	SCISSORS.S' STRAIGHT.BK	EA	ACM13135	N	\$ 0.73	0.00%
TAB.HANG FLDR.1/3CT.25.CR (4003T)	PK	UNV43313	\$ 1.40	63	456	\$ 639.34	40,278	0.43	TAB.HANG FLDR.1/3CT.25.CR (4003T)	PK/25	UNV43313	N	\$ 0.43	0.00%
CART.HICAP.DSKJETBK.(794)	EA	HEW51626A	\$ 24.00	29	56	\$ 1,344.00	38,976	17.57	CART.HICAP.DSKJETBK.(794)	EA	HEW51626A	N	\$ 16.95	-3.53%
FASTENER.2PC.2"CAPACITY	BX	UNV81002	\$ 1.00	63	615	\$ 615.00	38,745	0.36	FASTENER.2PC.2"CAPACITY	BX/50	UNV81002	N	\$ 0.36	0.00%
PLATFORM.KYBDW/ARM.ADJ.BK	EA	MMMMAKT70LE	\$ 236.08	16	10	\$ 2,360.77	37,772	60.62	PLATFORM.KYBDW/ARM.ADJ.BK	EA	MMMMAKT70LE	N	\$ 62.44	3.00%
FUSER KIT 110V/F4650	EA	HEWC3676A	\$ 365.98	10	10	\$ 3,659.75	36,598	278.13	FUSER KIT 110V/F4650	EA	HEWC3676A	N	\$ 286.47	3.00%
LEAD.PENCIL.5MM.HB.12/TU	PK	PENC5057HB	\$ 0.38	120	788	\$ 302.92	36,350	0.18	LEAD.PENCIL.5MM.HB.12/TU	PK/12	PENC5057HB	N	\$ 0.18	0.00%
REMOVER.STAPLE.U/LTIMATEGY	EA	SW18121	\$ 2.08	75	232	\$ 482.40	36,218	0.79	REMOVER.STAPLE.U/LTIMATEGY	EA	SW18121	N	\$ 0.79	0.00%
NOTE.STICK.FL.5X2.ASST.12PK	PK	UNV35663	\$ 3.84	56	166	\$ 638.15	35,736	0.98	NOTE.STICK.FL.5X2.ASST.12PK	PK/12	UNV35663	N	\$ 0.90	0.00%
VIEW.BINDER.12"WHITE.(18517)	EA	AVE05706	\$ 1.82	45	436	\$ 793.91	35,726	0.79	BINDER.VIEW.12"WHITE.(18517)(WL136213W)	EA	AVE05706	N	\$ 0.79	0.00%
CALENDAR REFILL E717-50 3 1/2" X 6" - EVER READY	EA	AAGE717R50	\$ 0.76	50	1536	\$ 1,167.36	58,368	0.74	CALENDAR.BOOK STYL.RECYCLE [4717]	EA	AAGE717R50	N	\$ 0.74	0.00%
CALENDAR BASE E17-00	EA	AAGR1700	\$ 2.29	60	248	\$ 567.92	34,075	1.99	BASE CALENDAR #17 BLACK	EA	AAGR1700	N	\$ 1.79	-10.05%
RIBN.TYP.CORR.IBM W.W.(T340C)	EA	DPSR5110	\$ 6.59	34	176	\$ 1,159.58	39,426	1.39	RIBN.TYP.CORR.IBM W.W.(T340C)	EA	DPSR5110	N	\$ 1.24	-10.79%
PEN.BALLPNT.CRYSTL.MED.BE	DZ	BICM511BE	\$ 2.13	51	402	\$ 855.00	43,605	1.20	PEN.BALLPNT.CRYSTL.MED.BE	DZ	BICM511BE	N	\$ 1.17	-2.50%
INKCART.F/MFC240C/5860-BK	EA	BRTLCS11BK	\$ 17.33	43	96	\$ 1,663.46	41,529	13.86	INKCART.F/MFC240C/5860-BK	EA	BRTLCS11BK	N	\$ 13.25	-4.40%
LABEL.ADDRS.1-1/3X4.14/SH	BX	AVE5962	\$ 43.34	22	42	\$ 1,820.24	40,045	24.95	LABEL.ADDRS.1-1/3X4.14/SH	BX/3500	AVE5962	N	\$ 22.25	-10.82%
INKJET.NO.11.MAG-1.7K	EA	HEWC4837A	\$ 23.60	83	185	\$ 4,366.00	36,238	22.14	INKJET.NO.11.MAG-1.7K	EA	HEWC4837A	N	\$ 21.09	-4.74%
INKJET.NO.80.BLK.PRINTHEAD	EA	HEWC4820A	\$ 127.14	14	21	\$ 2,669.97	37,380	134.37	INKJET.NO.80.BLK.PRINTHEAD	EA	HEWC4820A	N	\$ 129.95	-3.29%
HOLDER.RETRACT.ID.25.PK.BK	PK	GBCT3748022	\$ 29.69	44	58	\$ 1,722.02	35,769	19.09	HOLDER.RETRACT.ID.25.PK.BK	PK/25	GBCT3748022	N	\$ 17.95	-5.97%
TONER.F/9100/F9000-10K	EA	PANUC5540	\$ 133.57	33	69	\$ 9,216.33	30,139	104.73	TONER.F/9100/F9000-10K	EA	PANUC5540	N	\$ 90.95	-4.88%
TONER.F/1100X1/3200(2.5K)	EA	HEWC4092A	\$ 38.44	32	65	\$ 2,498.60	29,955	32.41	TONER.F/1100X1/3200(2.5K)	EA	HEWC4092A	N	\$ 29.95	-7.59%
INKJET.NO.11.YEL.-1.7K	EA	HEWC4838A	\$ 24.76	81	194	\$ 4,803.44	28,979	22.14	INKJET.NO.11.YEL.-1.7K	EA	HEWC4838A	N	\$ 21.09	-4.74%
TONER.F/L120/MF4150(0263B001)-2K	EA	CNM104	\$ 69.30	53	79	\$ 5,474.97	29,173	54.67	TONER.F/L120/MF4150(0263B001AA)-2K	EA	CNM104	N	\$ 52.88	-3.27%
POCKET.FILE.1.75"EXP.BN	BX	GLW1514C	\$ 50.44	54	119	\$ 6,002.29	324,124	10.59	POCKET.FILE.1.75"EXP.BN	BX/25	GLW1514C	N	\$ 10.29	-2.83%
CRTDG.D320-340-3.5K(7833A001AA)	EA	CNM353	\$ 112.86	15	22	\$ 2,483.01	37,245	90.83	CRTDG.D320-340(7833A001AA)	EA	CNM353	N	\$ 84.95	-6.49%
CLEANER.DUST-OFF.10OZ.2PK(1060325)	PK	END248050	\$ 25.11	176	765	\$ 19,209.63	3,380,895	5.94	CLEANER.10OZ.DUSTER.2PK(DSXL.PW)	PK/2	END248050	N	\$ 5.75	-3.20%
TONER.F/LJ 5P/MP(4K)	EA	HEWC3903A	\$ 55.15	33	50	\$ 2,757.50	90,998	41.68	TONER.F/LJ 5P/MP(4K)	EA	HEWC3903A	N	\$ 39.95	-4.15%
INKJET.NO.11.CYN-1.7K	EA	HEWC4836A	\$ 27.43	83	206	\$ 5,650.58	468,998	22.14	INKJET.NO.11.CYN-1.7K	EA	HEWC4836A	N	\$ 21.09	-4.74%
INK.TRICLR.F/MP240-CL211XL	EA	CNM2978001	\$ 18.42	63	150	\$ 2,763.48	174,999	17.89	INK.TRICLR.F/MP240-CL211XL	EA	CNM2978001	N	\$ 17.25	-3.58%
TONER.F/HP8100/8150(20K)EP72	EA	HEWC4182X	\$ 134.39	59	85	\$ 11,422.86	673,949	117.69	TONER.F/HP8100/8150(20K)EP72	EA	HEWC4182X	N	\$ 114.95	-2.53%
CART.#23.F/720&890-3-CLR(455PG)	EA	HEWC1823D	\$ 22.38	55	119	\$ 2,662.70	146,449	25.16	CART.#23.F/720&890-3-CLR(455PG)	EA	HEWC1823D	N	\$ 23.95	4.81%
LABEL.1/2" BK.WHT	EA	BRTZ2231	\$ 17.46	66	193	\$ 3,369.43	222,382	4.93	LABEL.1/2" BK.WHT	EA	BRTZ2231	N	\$ 4.59	-6.90%
DRUM.FUF940-4000(20K)	EA	PANUC3220	\$ 89.05	59	103	\$ 9,172.15	541,157	76.86	DRUM.FUF940-4000(20K)	EA	PANUC3220	N	\$ 73.95	-3.79%
PRINTHEAD.#940.MAG&CYN	EA	HEWC4901A	\$ 47.26	36	49	\$ 2,315.56	83,360	38.84	PRINTHEAD.#940.MAG&CYN	EA	HEWC4901A	N	\$ 36.95	-4.87%
PROTECTOR.SHT.TPLDYV 11X8	BX	AVE74100	\$ 10.10	47	107	\$ 1,081.13	50,813	4.78	PROTECTOR.SHT.TPLDYV 11X8	BX/100	AVE74100	N	\$ 4.59	-3.97%
TONER.F/HL 2040/2070-2.5K	EA	BRTTN350	\$ 39.24	241	387	\$ 15,186.14	3,659,859	11.93	TONER.F/HL 2040/2070-2.5K	EA	BRTTN350	N	\$ 11.49	-3.69%
PRINTHEAD.#940.BLK&YEL	EA	HEWC4900A	\$ 47.26	38	60	\$ 2,835.44	107,747	38.84	PRINTHEAD.#940.BLK&YEL	EA	HEWC4900A	N	\$ 36.95	-4.87%
CASE.CD.JWL.SLIM.100PK.CR	PK	FEL98335	\$ 20.44	83	98	\$ 2,003.12	166,259	6.95	CASE.CD.JWL.SLIM.100PK.CR	PK/100	FEL98335	N	\$ 6.25	-10.07%
INK.10.BLK.-1.4K	EA	HEWC4844A	\$ 23.60	145	403	\$ 9,510.80	1,379,066	22.14	INK.10.BLK.-1.4K	EA	HEWC4844A	N	\$ 21.09	-4.74%
LABEL.ADD.REPO.30UP.WE	BX	AVE55160	\$ 20.36	70	271	\$ 5,517.56	386,229	9.98	LABEL.ADD.REPO.30UP.WE	BX/3000	AVE55160	N	\$ 8.98	-10.02%
TONER.5000/N.GN.-BK-10K	EA	HEWC4129X	\$ 111.64	46	90	\$ 10,047.60	462,190	108.57	TONER.5000/N.GN.-BK-10K	EA	HEWC4129X	N	\$ 106.95	-1.49%
TONER.F/LJ2100/2200S(5K)	EA	HEWC4096A	\$ 64.32	179	241	\$ 15,500.37	2,774,566	57.51	TONER.F/LJ2100/2200S(5K)	EA	HEWC4096A	N	\$ 56.49	-1.77%
DRUM.F/HL 2040/2070-12K	EA	BRTDR350	\$ 86.35	32	36	\$ 3,108.52	99,473	73.23	DRUM.F/HL 2040/2070-12K	EA	BRTDR350	N	\$ 69.95	-4.48%
INK.BLK.F/MP240-PG210XL	EA	CNM29738001	\$ 15.06	53	156	\$ 2,349.36	124,516	14.63	INK.BLK.F/MP240-PG210XL	EA	CNM29738001	N	\$ 13.95	-4.65%
TONER.F/1200/3300SER(3.5K)	EA	HEWC7115X	\$ 50.12	26	38	\$ 1,904.56	49,519	60.17	TONER.F/1200/3300SER(3.5K)	EA	HEWC7115X	N	\$ 57.49	4.45%
CART.RIBN.F/PPP170/1270/1770(450PG)	EA	BRTPC201	\$ 18.65	65	130	\$ 2,424.50	157,933	13.86	CART.RIBN.F/PPP170/1270/1770(450PG)	EA	BRTPC201	N	\$ 11.95	-13.78%
LABEL.LASER.WHITE.2"X4"	BX	AVE5963	\$ 50.37	18	52	\$ 2,619.24	47,146	24.95	LABEL.LASER.WHITE.2"X4"	BX/2500	AVE5963	N	\$ 22.25	-10.82%
SHREDDER.CROSS.GDX20-19	EA	SW1758605	\$ 766.23	14	18	\$ 13,792.15	193,090	470.20	SHREDDER.CROSS.GDX20-19	EA	SW1758605	N	\$ 484.31	3.00%
MAT.FLOOR.CUSHION.3X5'.GY	EA	CWNCU3660GY	\$ 127.99	31	35	\$ 4,479.65	138,869	95.94	MAT.FLOOR.CUSHION.3X5'.GY	EA	CWNCU3660GY	N	\$ 89.95	-6.24%
TONER.F/1200/1220 (2.5)	EA	HEWC7115A	\$ 36.12	133	206	\$ 7,440.72	989,616	39.75	TONER.F/1200/1220 (2.5)	EA	HEWC7115A	N	\$ 37.49	5.69%
TONER.LJ.4(546K)	EA	HEW92298A	\$ 57.15	309	578	\$ 33,032.70	10,207,104	64.80	TONER.LJ.4(546K)	EA	HEW92298A	N	\$ 62.95	2.94%
RUBBERBANDS.SIZE 64.1/4LB	PK	UNV00464	\$ 0.89	90	500	\$ 445.00	40,050	1.44	RUBBERBANDS.SIZE 64.1/4LB	PK/ 25 LB	UNV00464	N	\$ 1.05	-27.08%
STAPLER.ELEC.PERSONAL.EY	EA	EP773101	\$ 51.32	33	30	\$ 1,539.49	50,803	22.12	STAPLER.ELEC.PERSONAL.EY	EA	EP773101	N	\$ 19.95	-9.81%
DRUM.F/MFC8600.20K	EA	BRTDR400	\$ 131.76	107	154	\$ 20,290.69	2,171,104	101.90	DRUM.F/MFC8600.20K	EA	BRTDR400	N	\$ 99.95	-1.91%
TONER.F/LJ4000.(10K)	EA	HEWC4127X	\$ 82.36	313	548	\$ 45,131.93	14,126,295	76.86	TONER.F/LJ4000.(10K)	EA	HEWC4127X	N	\$ 74.95	-2.49%
LABEL.ADDRS.1X4.20/SH	BX	AVE5961	\$ 41.37	25	68	\$ 2,813.								

STATE OF MAINE  
 Department of Administrative and Financial Services  
CONTRACT FOR SPECIAL SERVICES - AMENDMENT

BY AGREEMENT of both parties this 16<sup>th</sup> day of June, 2016, the Contract for Special Services between the State of Maine, Department of Administrative and Financial Services (DAFS), Bureau of General Services (BGS), Division of Purchases (Division) whose address is 111 Sewall Street, Burton Cross Building, 4th Floor, 9 State House Station, Augusta, Maine 04333-0009, hereinafter called "Department," and WB Mason Company, Inc., hereinafter called "Provider," is hereby amended as follows:

1. The termination date is extended from 04/30/2016 to 06/30/2017  
(old term date) (new term date)
  2. Core list prices have been amended in accordance with the attached, revised Appendix B, to be effective as of 07/01/2016.
  3. All non-core price categories have been amended in accordance with the tables below, to be effective as of 07/01/2016.
- For all items purchased by the State of Maine that are not included within the "Core List", the State seeks to pay a fixed percentage discount from the Bidder's printed catalog list price. The following table shows the amended fixed percentage discount offered:

Catalog Category Name	Fixed Discount from List Price Percentage Offered
<i>Example: "Technology and Communications Supplies"</i>	<i>Example: 35%</i>
<b>Facilities Maintenance</b>	<b>33.50%</b>
<b>Break Room</b>	<b>30.50%</b>
<b>Multipurpose Paper</b>	<b>75.50%</b>
<b>Specialty Paper</b>	<b>55.50%</b>
<b>Office Supplies</b>	<b>55.50%</b>
<b>Retail Supplies</b>	<b>30.50%</b>
<b>Mailing &amp; Shipping Supplies</b>	<b>55.50%</b>
<b>Office Technology</b>	<b>33.50%</b>
<b>Ink &amp; Toner</b>	<b>33.50%</b>
<b>Stamps</b>	<b>55.50% (excludes custom stamps)</b>
<b>Furniture</b>	<b>38.50%</b>

*(Insert additional rows as needed, in accordance with the Bidder's catalog category structure.)*

Fixed Discount from Agreed List Price Percentage Offered ("Other" Items)
<i>Example: 35%</i>
<b>4% off of WBM Open Web</b>
Fixed discount of 4% off of W.B. Mason's Open Public Website resulting in discounting of up to 81% off Mfr. List Price

**Reason:** Amending prices and extending master agreement to 06/30/2017.

All other terms and conditions of the original contract dated 07/01/2014, and as amended, remain in full force and effect.

IN WITNESS WHEREOF, the Department and Provider, by their duly authorized representatives, have executed this amendment in two originals as of the day and year first above written.

Department: DAFS/BGS

By: Mark W. Lutte  
Mark W. Lutte, Director, Division of Purchases

and

Provider: W.B. MASON COMPANY, INC.

By: R. Pascale 6/16/16  
Robert Pascale, Branch Manager

UNENCUMBERED  
JUN 17 2016  
NO FUNDS RESERVED  
FOR THIS CONTRACT

Approved, State Purchases Review Committee: Mark W. Lutte Date: JUN 17 2016

*(note: this section must be completed by using agency)*

Contract Number (CT #): MA 18P 140801\*27 Vendor Code: VC1000094897

Old Contract Amount: \$0.00 Account Codes: N/A

Amount of Increase: \$0.00



STATE OF MAINE  
Department of Administrative and Financial Services  
CONTRACT FOR SPECIAL SERVICES - AMENDMENT

BY AGREEMENT of both parties this 23<sup>rd</sup> day of June, 2017, the Contract for Special Services between the State of Maine, Department of Administrative and Financial Services (DAFS), Bureau of General Services (BGS), Division of Purchases (Division) whose address is 111 Sewall Street, Burton Cross Building, 4th Floor, 9 State House Station, Augusta, Maine 04333-0009 hereinafter called "Department," and WB Mason Company, Inc. hereinafter called "Provider," is hereby amended as follows:

- 1. The termination date is extended from 07/01/2017 to 06/30/2018  
(old term date) (new term date)

**Reason:** Extending master agreement to 06/30/2018.

All other terms and conditions of the original contract dated 07/01/2014 remain in full force and effect.


IN WITNESS WHEREOF, the Department and Provider, by their duly authorized representatives, have executed this amendment in two originals as of the day and year first above written.

Department: DAFS/BGS/Purchases

By:   
Kevin Scheirer, Director, Division of Purchases

and

Provider: W.B. MASON COMPANY, INC.

By:   
Robert Pascale, Branch Manager

Approved, State Purchases Review Committee: \_\_\_\_\_ Date: \_\_\_\_\_

*(note: this section must be completed by using agency)*

Contract Number (CT #): MA 18P 140801\*27 Vendor Code: VC1000094897

Old Contract Amount: \$0.00 Account Codes: N/A

Amount of Increase: \$0.00

STATE OF MAINE  
Department of Administrative and Financial Services  
CONTRACT FOR SPECIAL SERVICES - AMENDMENT

BY AGREEMENT of both parties this 7<sup>th</sup> day of May, 2017, the Contract for Special Services between the State of Maine, Department of Administrative and Financial Services (DAFS), Bureau of General Services (BGS), Division of Purchases (Division) whose address is 111 Sewall Street, Burton Cross Building, 4th Floor, 9 State House Station, Augusta, Maine 04333-0009 hereinafter called "Department," and WB Mason Company, Inc. hereinafter called "Provider," is hereby amended as follows:

- 1. The termination date is extended from 06/30/2018 to 09/30/2018  
(old term date) (new term date)

**Reason:** Extending master agreement to 09/30/2018.

All other terms and conditions of the original contract dated 07/01/2014 remain in full force and effect.

IN WITNESS WHEREOF, the Department and Provider, by their duly authorized representatives, have executed this amendment in two originals as of the day and year first above written.

Department: DAFS/BGS

By: Laurie Andre  
Laurie Andre, Director, Division of Purchases

and

Provider: W.B. MASON COMPANY, INC.

By: Robert Pascale  
Robert Pascale, Branch Manager

Approved, State Purchases Review Committee: \_\_\_\_\_ Date: \_\_\_\_\_

*(note: this section must be completed by using agency)*

Contract Number (CT #): MA 18P 140801\*27 Vendor Code: VC1000094897

Old Contract Amount: \$0.00 Account Codes: N/A

Amount of Increase: \$0.00

## Division of Procurement Services Amendment Authorization Form

**Form Instructions:** This form must accompany amendments being proposed for approval to existing contracts.

<b>Program Administrator:</b>	Justin Franzose	<b>Office/Division/Program:</b>	DAFS/BBM/Procurement
<b>Phone:</b>	207-624-7337	<b>CT Number:</b>	MA #18P-140801*0027
<b>Amendment Amount \$:</b>	\$0.00 contract extension	<b>Revised Agreement Amount: \$</b>	\$0.00 contract extension
<b>Amendment Date:</b>	<b>5/7/2018</b>	<b>Revised Agreement End Date:</b>	9/30/2018
<b>Provider/Vendor's Business Name and Address:</b>	W B MASON CO INC 106 Pinetree Industrial Pkwy Portland, ME 04102		
<b>VC Number:</b>	VC1000094897		
<b>Type of Service:</b>	Statewide Office Supply Program (three month extension)		

**1. Specific Problem or Need for Amendment:**

Provide a full description of the amendment (what changes are being made to the contract) AND explain the necessity of the amendment (why the amendment needs to be done). Amendments are performed to make small changes to the scope of work, extend the termination date and/or change the cost of the agreement.

The current agreement end date is 6/30/18. This amendment changes the agreement end date to 9/30/2018. This amendment is necessary to allow time for a request for proposals (RFP) for a new statewide office Supply program.

**2. Adjustment in Agreement Amount:**

If the amendment includes the addition or reduction of funds, describe how the amendment amount was determined. If the amendment did not include a change to the agreement amount, state "N/A – this amendment does not modify the agreement amount".

N/A – this amendment does not modify the agreement amount.

<b>Approved by</b>	
<b>Date:</b>	5/11/2018

STATE OF MAINE  
Department of Administrative and Financial Services  
CONTRACT FOR SPECIAL SERVICES - AMENDMENT

BY AGREEMENT of both parties this 16<sup>th</sup> day of October, 2017, the Contract for Special Services between the State of Maine, Department of Administrative and Financial Services (DAFS), Bureau of General Services (BGS), Division of Purchases (Division) whose address is 111 Sewall Street, Burton Cross Building, 4th Floor, 9 State House Station, Augusta, Maine 04333-0009 hereinafter called "Department," and WB Mason Company, Inc. hereinafter called "Provider," is hereby amended as follows:

- 1. The termination date is extended from 09/30/2018 to 03/31/2019  
(old term date) (new term date)

**Reason:** Extending master agreement to 03/31/2019.

All other terms and conditions of the original contract dated 07/01/2014 remain in full force and effect.

IN WITNESS WHEREOF, the Department and Provider, by their duly authorized representatives, have executed this amendment in two originals as of the day and year first above written.

Department: DAFS/BGS

By: Laurie Andre 10/19/18  
Laurie Andre, Director, Division of Purchases

and

Provider: W.B. MASON COMPANY, INC.

By: Robert Pascale  
Robert Pascale, Branch Manager

Approved, State Purchases Review Committee: \_\_\_\_\_ Date: \_\_\_\_\_

*(note: this section must be completed by using agency)*


Contract Number (CT #): MA 18P 140801\*27 Vendor Code: VC1000094897

Old Contract Amount: \$0.00 Account Codes: N/A

Amount of Increase: \$0.00

## Division of Procurement Services Amendment Authorization Form

**Form Instructions:** This form must accompany amendments being proposed for approval to existing contracts.

<b>Program Administrator:</b>	Justin Franzose	<b>Office/Division/Program:</b>	DAFS/BBM/Procurement
<b>Phone:</b>	207-624-7337	<b>CT Number:</b>	MA #18P-140801*0027
<b>Amendment Amount \$:</b>	\$0.00 contract extension	<b>Revised Agreement Amount: \$</b>	\$0.00 contract extension
<b>Amendment Date:</b>	<b>10/19/2018</b>	<b>Revised Agreement End Date:</b>	3/31/2019
<b>Provider/Vendor's Business Name and Address:</b>	W B MASON CO INC 106 Pinetree Industrial Pkwy Portland, ME 04102		
<b>VC Number:</b>	VC1000094897		
<b>Type of Service:</b>	Statewide Office Supply Program (six-month extension)		
<b>1. Specific Problem or Need for Amendment:</b>			
Provide a full description of the amendment (what changes are being made to the contract) AND explain the necessity of the amendment (why the amendment needs to be done). Amendments are performed to make small changes to the scope of work, extend the termination date and/or change the cost of the agreement.			
<p>This amendment changes the agreement end date to 03/31/2019. This amendment is necessary to allow time for a request for proposals (RFP) for a new statewide office supply program.</p>			
<b>2. Adjustment in Agreement Amount:</b>			
If the amendment includes the addition or reduction of funds, describe how the amendment amount was determined. If the amendment did not include a change to the agreement amount, state "N/A – this amendment does not modify the agreement amount".			
<p>N/A – this amendment does not modify the agreement amount.</p>			
<b>Approved by</b>			
<b>Date:</b>	10/19/2018		

STATE OF MAINE  
Department of Administrative and Financial Services  
CONTRACT FOR SPECIAL SERVICES - AMENDMENT

BY AGREEMENT of both parties this 26<sup>th</sup> day of March, 2019, the Contract for Special Services between the State of Maine, Department of Administrative and Financial Services (DAFS), Bureau of General Services (BGS), Division of Purchases (Division) whose address is 111 Sewall Street, Burton Cross Building, 4th Floor, 9 State House Station, Augusta, Maine 04333-0009 hereinafter called "Department," and WB Mason Company, Inc. hereinafter called "Provider," is hereby amended as follows:

- 1. The termination date is extended from 3/31/2019 to 4/30/2019  
(old term date) (new term date)

**Reason:** Extending master agreement to 4/30/2019.

All other terms and conditions of the original contract dated 7/1/2014 remain in full force and effect.

IN WITNESS WHEREOF, the Department and Provider, by their duly authorized representatives, have executed this amendment in two originals as of the day and year first above written.

Department: DAFS/BGS

By: Laurie Andre 4/1/19  
Laurie Andre, Director, Division of Purchases

and

Provider: W.B. MASON COMPANY, INC.

By: John McDonald 3-26-19  
John McDonald, Branch Manager

Approved, State Purchases Review Committee: \_\_\_\_\_ Date: \_\_\_\_\_

*(note: this section must be completed by using agency)*

Contract Number (CT #): MA 18P 140801\*27 Vendor Code: VC1000094897

Old Contract Amount: \$0.00 Account Codes: N/A

Amount of Increase: \$0.00

## Division of Procurement Services Amendment Authorization Form

**Form Instructions:** This form must accompany amendments being proposed for approval to existing contracts.


<b>Program Administrator:</b>	Justin Franzose	<b>Office/Division/Program:</b>	DAFS/BBM/Procurement
<b>Phone:</b>	207-624-7337	<b>CT Number:</b>	MA #18P-140801*0027
<b>Amendment Amount \$:</b>	\$0.00 contract extension	<b>Revised Agreement Amount: \$</b>	\$0.00 contract extension
<b>Amendment Date:</b>	<b>3/29/2019</b>	<b>Revised Agreement End Date:</b>	4/30/2019
<b>Provider/Vendor's Business Name and Address:</b>	W B MASON CO INC 106 Pinetree Industrial Pkwy Portland, ME 04102		
<b>VC Number:</b>	VC1000094897		
<b>Type of Service:</b>	Statewide Office Supply Program (one month extension)		

**1. Specific Problem or Need for Amendment:**  
Provide a full description of the amendment (what changes are being made to the contract) AND explain the necessity of the amendment (why the amendment needs to be done). Amendments are performed to make small changes to the scope of work, extend the termination date and/or change the cost of the agreement.

This amendment changes the agreement end date to 4/30/2019. This contract extension is needed in order to continue to have a statewide office supply contract. During this one month extension, new statewide office supply contracts will be approved.

**2. Adjustment in Agreement Amount:**  
If the amendment includes the addition or reduction of funds, describe how the amendment amount was determined. If the amendment did not include a change to the agreement amount, state "N/A – this amendment does not modify the agreement amount".

N/A – this amendment does not modify the agreement amount.

<b>Approved by</b>	
<b>Date:</b>	3/29/2019