



TECHNICAL ADVISORY

DIVISION OF MOTORIST SERVICES

DATE: 12/19/2017	Technical Advisory (TA) RS/TL 17-035
SUBJECT: Replacement License Plates, Validation Decals and Parking Permits – Revisions to RS-06, RS-26, and Form HSMV 83146	

Overview:

A review of Sections 320.0607(2) and 320.0848(2)(d), Florida Statutes, authorizes replacement of a stolen license plate, validation decal or parking permit at no fee if a police report of the stolen item is submitted with the replacement application.

Details:

An accurately completed form HSMV 83146, Application for Replacement License Plate, Validation Decal or Parking Permit, must be submitted when a request is made for a replacement license plate, validation decal, or parking permit. If the customer also provides a police report prepared in response to a stolen license plate or validation decal, the plate or decal must be replaced at no charge. A law enforcement agency signed card, containing the case number for the stolen license plate or decal, may be accepted. Comments must be entered in FRVIS including the law enforcement agency and the case number.

When a license plate or validation decal is replaced using code “SP”, Stolen with a Police Report, a copy of the police report or law enforcement agency signed card containing the case number, must be attached to form HSMV 83146.

If the customer does not provide the police report or law enforcement agency signed card containing the case number for the stolen report, fees are required.

There is no fee to replace a disabled person’s parking permit (permanent); however, an accurately completed form HSMV 83146 must be submitted for each replacement. If the parking permit was issued more than 12 months before the request for replacement, the customer must also submit an accurately completed form HSMV 83039 that has been issued within the past 12 months. A veteran who has been previously evaluated as permanently and totally disabled from a service-connected disability may provide Form Letter 27-333 or its equivalent, issued within the last 12 months in lieu of HSMV 83039.

When replacing a temporary parking permit, form HSMV 83146 is required. Since the length of the permit cannot be extended, form HSMV 83039 is not required. If the customer also provides a police report prepared in response to a report of a stolen parking permit (temporary) the permit must be replaced at no charge. A law enforcement agency signed card, containing the case number for the stolen permit, is acceptable. Comments must be entered in FRVIS including the law enforcement agency and case number.

If the customer does not provide the police report or law enforcement agency signed card containing the case number for the stolen report, fees are required for the replacement temporary parking permit.

All forms HSMV 83146 are required to be held in printed or electronic format in the processing office or processing county for at least one calendar year. For those replacement transactions that required additional documentation, the documentation must be attached to the form.

If you need additional information, please contact your next level of management or the Field Support Center.