



COLLEGE OF DuPAGE

Regular Board Meeting @ 6:00 p.m.

November 19, 2020



NOTICE AND AGENDA

THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT #502, COUNTIES OF DuPAGE, COOK AND WILL, STATE OF ILLINOIS, WILL HOLD THE FOLLOWING MEETING VIRTUALLY PER PUBLIC ACT 101-0640 AND THE AUDIO WILL BE AVAILABLE ONLINE AT https://www.cod.edu/about/administration/multimedia_services/live-streaming/botmedia.aspx

REGULAR BOARD MEETING
THURSDAY, NOVEMBER 19, 2020
6:00 P.M. ~ VIRTUAL

As our COD community navigates through this unprecedented time, an in person public meeting is not practical or prudent in an abundance of caution to protect our community and to limit the spread of the COVID-19 virus. Members of the public are invited to view a livestream of the proceedings at Board of Trustee Meeting Streaming Media. The verbatim recording will also be available after the meeting for members of the public to review at the webpage listed above.

**Those wishing to provide public comment via telephone are encouraged to pre-register to speak no later than 5:00 P.M. on November 19, 2020 via e-mail at feedback@cod.edu or voicemail at 630-942-2227. Speakers must provide their first and last name including spelling and the telephone number being used to access the meeting. Please be advised that telephone numbers will be partially blocked and participant names may be visible to the public.*

*To join this Meeting for the purpose of public comment via telephone:
Phone Number: +1 312 626 6799
Meeting ID: 826 4828 9926*

AGENDA

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL
2. PUBLIC COMMENT* see above
3. CLOSED SESSION
4. RETURN TO OPEN SESSION
5. REPORTS
 - a. Chairman's Report
 - b. Student Trustee Report
 - c. President's Report
 - d. ACCT Report
6. PRESENTATIONS
 - Foundation Report
 - Karen Kuhn, Executive Director
 - Sherman Neal, President
 - COVID19 Update
 - Jim Benté, Vice President Planning & Institutional Effectiveness
 - Dilyss Gallyot, Interim Dean Nursing & Health Sciences
 - CyberSecurity
 - Ellen Roberts, Interim Vice President Administration
 - Donna Berliner, Director Information Technology

7. INFORMATION

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Grants Report
- g. In-Kind Quarterly Donations Report
- h. Board Policy 4-17, Sections 5 & 6 - First Reading

8. CONSENT AGENDA

- a. 2020 Tax Abatement Resolution
- b. 2020 Tax Levy Resolution
- c. ProEd Contract
- d. Treasurer's Bond
- e. Project Hire-Ed Construction
- f. Construction Change Orders
- g. Police Interceptor Utility Vehicle and Ford Escape for Police Department
- h. General Contractor – Masonry Block Word and BIC Service Drive
- i. Reimbursement of Expenses for Trustee Heidi Holan
- j. Adobe Creative Cloud for Students
- k. Apple Equipment
- l. Data Cabling for Security Cameras
- m. Security Camera Equipment and Licensing
- n. MAC Elevator #1 Modernization
- o. General Contractor Roof and Soffit Repair – CHC
- p. Nielsen Rating for WDCB
- q. Board Policies Section 3.11: Sexual Discrimination, Harassment and Misconduct – Second Reading
- r. Minutes of the October 15, 2020 Regular Board Meeting
- s. Closed Session Minutes as follows:
 - a. October 15, 2020
- t. Personnel Action Items
- u. Financial Reports

9. TRUSTEE DISCUSSION

10. CALENDAR DATES / *Campus Events*

- College of DuPage Board of Trustees Regular Board Meeting - Thursday, December 17, 2020 @ 6:00 p.m.

11. CLOSED SESSION (if needed)

12. ADJOURN



DANIEL MARKWELL, SECRETARY
BOARD OF TRUSTEES OF COMMUNITY COLLEGE
DISTRICT NO. 502, COUNTIES OF DuPAGE, COOK AND WILL, STATE OF ILLINOIS
Posted 11/17/20

INFORMATION

- a. Personnel Items**
- b. Financial Statements**
- c. Gifts Report**
- d. Construction Change Orders**
- e. Monthly Construction Update**
- f. Grants Report**
- g. In-Kind Quarterly Donations Report**
- h. Board Policy 4-17, Sections 5 & 6 – First Reading**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD INFORMATION

1. SUBJECT

Personnel Actions for Board Information.

2. BACKGROUND INFORMATION

The following personnel actions are provided for information only:

- a) Classified Appointments
- b) Managerial Promotions/Transfers
- c) Managerial Resignations
- d) Classified Resignations

Staff Contact: Linda Sands-Vankerk, Vice President, Human Resources and Project Hire-Ed

APPOINTMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>CLASSIFIED</u> Rachel Lee	Administrative Assistant II	Counseling, Advising, and Transfer Services	10/19/2020	New Hire Part-Time	\$16,120
Emily Randolph	Project Hire-Ed Employer Outreach Coordinator	Project Hire-Ed	10/17/2020	New Hire Part-Time	\$44,200

PROMOTIONS / TRANSFERS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Start Date</u>	<u>Type</u>	<u>Salary</u>
<u>MANAGERIAL</u> Elena McNab	Interim, Manager Adjunct Faculty Support	AVP Academic Affairs	10/05/2020	Transfer	\$48,000
Matthew Rahn	Acting Head Football Coach	Academic Affairs	11/02/2020	Transfer	\$70,000

RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>MANAGERIAL</u> Katherine Norris	Registrar	Student Records	10/19/2020	Resignation	18 Yrs. 0 Mos.

RESIGNATIONS – Continued

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Service</u>
<u>CLASSIFIED</u> Kelsey Brown	Administrative Assistant IV	International Student Services	10/23/2020	Resignation	2 Yrs. 2 Mos.
Teresita Gamez	Custodial Group Leader	Facilities – Custodial Department	10/20/2020	Resignation	16 Yrs. 5 Mos.
Alexandria Hernandez Mann	Career Services Specialist	Career Services	10/19/2020	Resignation	2 Yrs. 0 Mos.
Laurel Jolly-McCarthy	Division Support Specialist	STEM	10/09/2020	Resignation	20 Yrs. 7 Mos.
Michelle Kuhn	Administrative Assistant III	Admissions & Outreach	10/29/2020	Resignation	1 Yr, 0 Mos.

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD INFORMATION

1. **SUBJECT**

Financial Statements: Schedule of Investments, General Fund – Budget and Expenditures, Operating Cash Available to Pay Annual Operating Expenses, and Tax Levy Collections.

2. **REASON FOR CONSIDERATION**

Provided for Board information.

3. **BACKGROUND INFORMATION**

a) Schedule of Investments – This report is presented to the Board for information each month. It lists the Schedule of Investments for each of the College’s Funds. The report details the purchase and maturity dates and interest rate earned.

b) General Fund – Budget and Expenditures – This report is presented to the Board for information each month. It lists the budget-to-actual results for the current fiscal year for the General Fund.

c) Operating Cash Available to Pay Annual Operating Expenses – This report is presented to the Board for information each month. It shows the amount of operating cash and investments on hand and Board-approved fund balance restrictions compared to prior year annual operating expenses and presents the ratio of cash available to annual operating expenses.

d) Disposal of Capital Assets - This report is presented to the Board for information on a quarterly basis (*August, November, February, May*). This report lists the reason for the disposal, location, number of items and their respective dollar values.

e) Tax Levy Collections – This report is presented to the Board for discussion purposes on a quarterly basis (*July, October, January, April*). This report lists the tax receipts by counties and also by each of the funds that levy taxes.

f) Budgetary Position Additions – This report is presented to the Board for information on a monthly basis. This report lists the positions that have been added after the Annual Budget was adopted.

Staff Contact:

Ellen Roberts, Interim VP Administration,
Scott Brady, Interim CFO and Treasurer,
David Virgilio, Interim Controller

a.

COLLEGE OF DUPAGE TREASURY PORTFOLIO OVERVIEW AS OF OCTOBER 31, 2020

(1)

Overview of What the College Can Invest in

- Summary of authorized investment types and limitations

Item	Investment Types	Limitation of fair market value of the total portfolio	
		Max. Aggregate	Max. Single Issuer
1	US Treasury bonds, bills, notes	No limit	No limit
2	Fed agency bonds / notes	25% in callable, no limit in non-callable	None
3	Negotiable interest-bearing certificates of deposit	30%	5%
4	Commercial paper	30%	5%
5	State and municipal bonds	30%	5%
6	Collateralized repurchase agreements	10%	None
7	Mutual funds in money market funds	No limit	20%
8	Mutual funds in short term corporate bonds funds	15%	5%
9	Illinois Trust, IL Funds, ISDLA Fund Plus	15%	5%

Please refer to Board Policy 10-55 for further detail.

- No more than 40% of the fair market value of the portfolio shall be invested in non-government securities
- The specific objectives of the policy prioritize safety over liquidity and return
- The policy prohibits direct investments in any derivatives, private placements and unregistered stock

Overview of Investment Performance

- For the month ended October 31, 2020, the College had an *average cash and investment* balance of \$331.8 million. The *average investment* balance was \$318.7 million.

	QE 9/30/20	ME 10/31/20	Fiscal YTD
Average Investment Balance (\$millions)	\$ 299.5	\$ 318.7	\$ 303.7
Interest Earned (Yield)	\$ 1,026,098	\$ 286,059	\$ 1,311,931
Annualized Yield %	1.37%	1.08%	1.30%
Realized Gain/(Loss)	\$ 1,050	\$ -	\$ 1,050
Yield + Realized Gain/(Loss)	\$ 1,027,148	\$ 286,059	\$ 1,312,981
Annualized Yield + Realized Gain/(Loss)%	1.37%	1.08%	1.30%
Unrealized Gain/(Loss)**	\$ (709,208)	\$ (284,019)	\$ (993,227)
Net Yield + Realized & Unrealized Gain/(Loss)	\$ 317,940	\$ 2,040	\$ 319,754
Annualized %	0.42%	0.01%	0.32%

**Unrealized gains/losses from BMO portfolios due mainly to market price fluctuations. Given high quality of assets, if held to term losses are unlikely.

1 – Return, here and on following pages, calculated by: (total income plus realized & unrealized gain/loss)/average period portfolio balance.

2 – The average period balance is calculated using the total balance at the beginning and at the end of that period.

3 – College owns certain securities, including commercial paper, which are bought at a discount or premium and pay interest when matured.

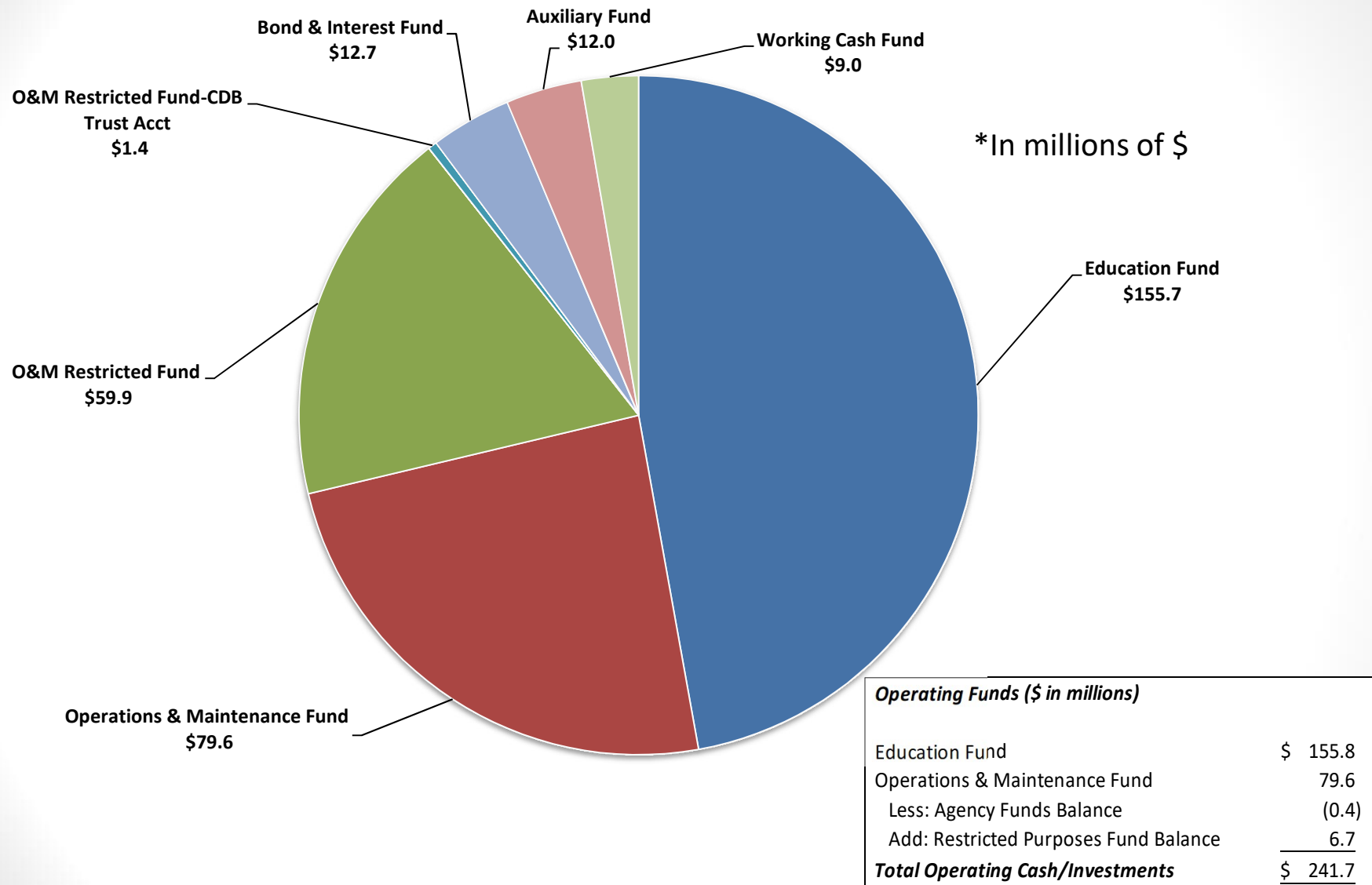
Investment Monthly Balance Summary

- \$330.3 million cash and investment balance at month-end

Monthly Ending Balances (\$ millions)

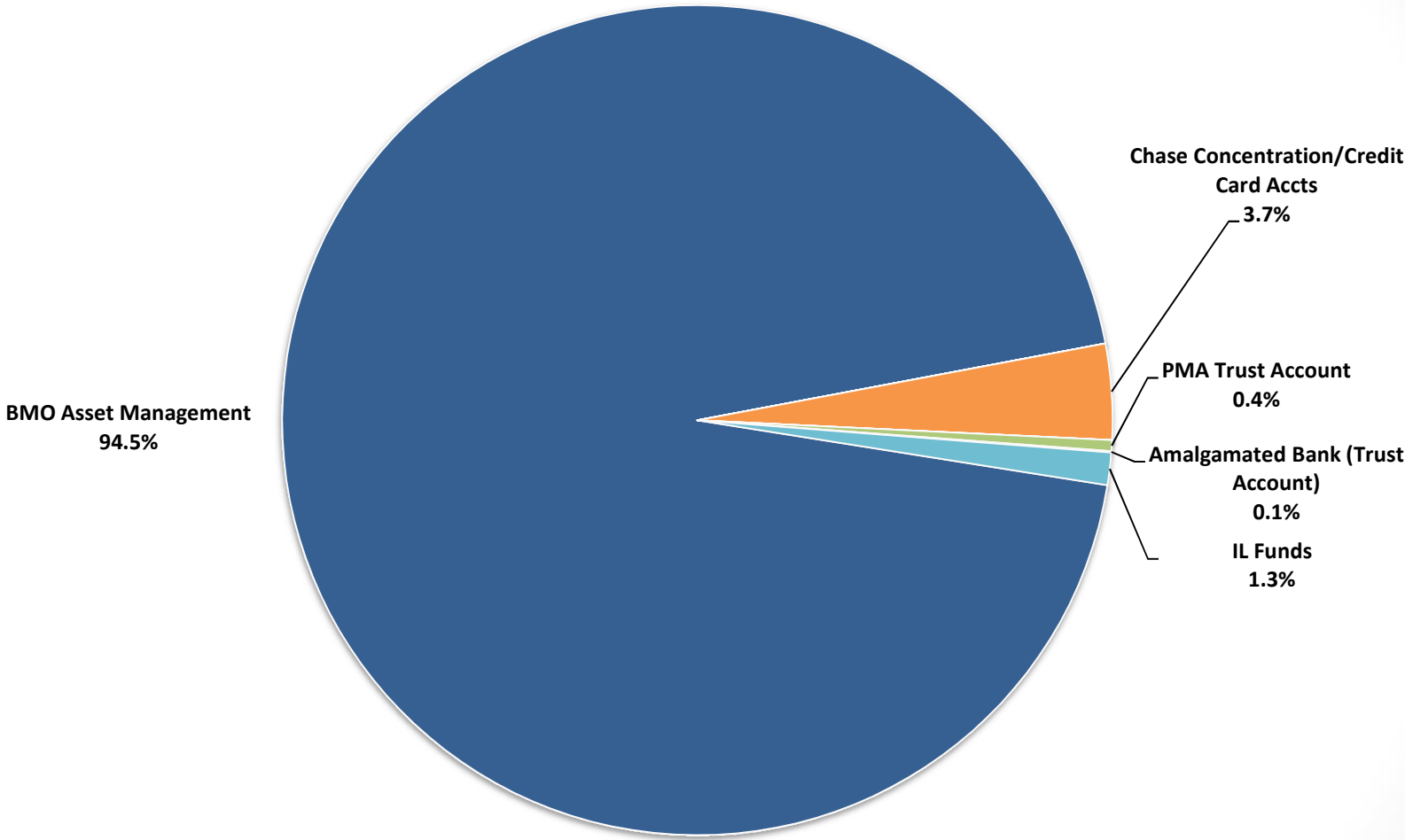
	<u>6/30/20</u>	<u>10/31/20</u>	<u>Change: 6/30/20 to Month-End</u>
BMO Asset Management	\$ 295.0	\$ 312.3	\$ 17.3
US Bank/IL Funds	2.2	4.1	1.9
Subtotal	297.2	316.4	19.2
Cash & Cash Equivalents	13.6	13.9	0.3
Total Cash & Investments	<u>\$ 310.8</u>	<u>\$ 330.3</u>	<u>\$ 19.5</u>

October 31, 2020 Portfolio Overview: Assets by Fund Allocation (\$330.3 MM total)



Note: Cash and investments held in College of DuPage's name. For accounting purposes, cash and investments are held in the Education Fund and allocated to other funds.

October 31, 2020 Portfolio Overview: Assets by Location/Firm (\$330.3 MM total)

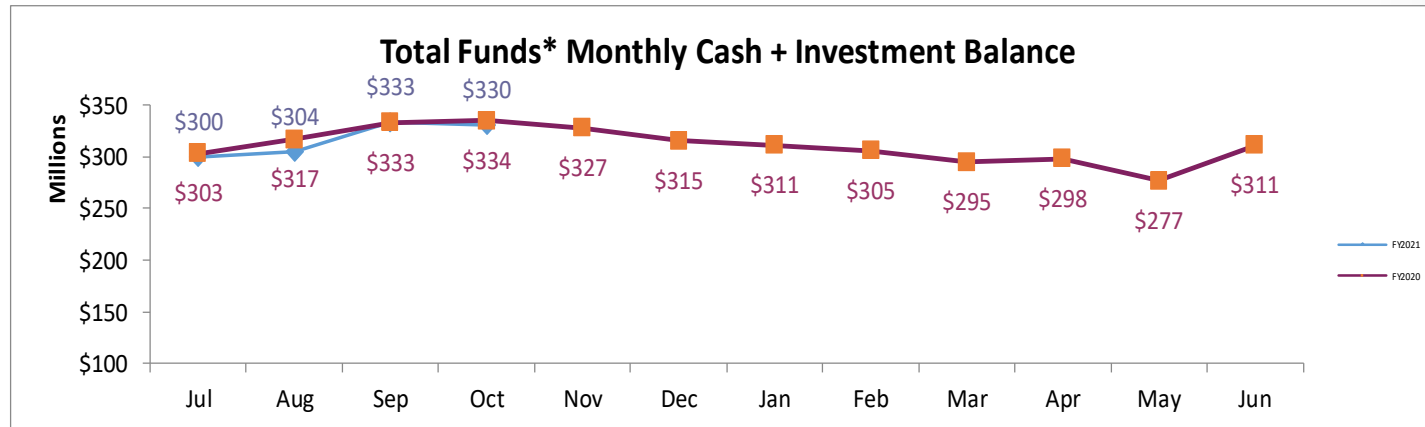


October 31, 2020 Portfolio Overview:

Assets by Investment Type (\$316.4 MM investment total)

10-55					
Authorized					
Invest. Type	Holding Type	Balance	% of Total Investments	% Limitation per Policy 10-55	In Compliance? (Yes/No)
	BMO Asset Management				
1, 2	Treasuries / Fed Agency Bond / Note (Non-Callable)	\$ 203,027,147	64.17%	None	Y
2	Fed Agency Bond / Note (Callable)	\$ 29,978,780	9.48%	25.0%	Y
3	Negotiable Interest-Bearing Certificates of Deposit	\$ 59,645,237	18.85%	30.0%	Y
4	Commercial Paper	\$ 18,984,859	6.00%	30.0%	Y
7	Operating Pool - Government Money Market Fund	\$ 621,273	0.20%	Unlimited	Y
9	U.S. Bank (IL Funds)	\$ 4,135,183	1.31%	15.0%	Y
Total Investments		\$ 316,392,478	100.0%		

Monthly Trends



Total Funds*					
FY2020 Key Revenue & Expenditure Seasonality Chart					
	Property Tax Revenue	Tuition & Fee Revenue	Salary Expense	Debt Service Expense	Cash + Investment Balance As Of
Jul 2019	\$ 2,452,179	\$ 25,094,572	\$ 4,571,029	\$ 1,712,608	\$ 303,168,288
Aug	18,607,673	13,346,517	11,296,607	-	316,758,629
Sep	26,145,526	1,489,736	9,725,468	-	332,898,209
Oct	2,438,716	2,020,223	10,051,779	-	334,392,741
Nov	1,068,817	11,378,667	10,403,122	3,224,890	327,420,808
Dec	647,604	8,704,898	9,925,313	6,468,565	315,374,666
Jan 2020	15,616	10,401,973	11,137,535	-	310,731,237
Feb	1,113,079	858,836	10,078,293	-	305,423,275
Mar	3,715,945	(265,086)	10,402,013	-	294,922,113
Apr	157,636	(161,672)	10,123,883	-	297,969,453
May	1,564,967	1,980,039	8,475,985	17,919,890	276,716,408
Jun 2020	43,905,398	(133,041)	6,971,543	-	310,811,763
Total FY20	\$ 101,833,157	\$ 74,715,662	\$ 113,162,572	\$ 29,325,953	\$ 310,811,763

Total Funds*					
FY2021 Key Revenue & Expenditure Seasonality Chart					
	Property Tax Revenue	Tuition & Fee Revenue	Salary Expense	Debt Service Expense	Cash + Investment Balance As Of
Jul 2020	\$ 3,465,368	\$ 19,536,219	\$ 6,984,185	\$ 981,350	\$ 299,811,528
Aug	9,012,645	11,468,985	5,796,685	-	304,454,457
Sep	30,616,796	1,659,364	9,677,659	-	333,275,477
Oct	3,266,524	(141,493)	10,241,316	-	330,305,732
Nov	-	-	-	-	-
Dec	-	-	-	-	-
Jan 2021	-	-	-	-	-
Feb	-	-	-	-	-
Mar	-	-	-	-	-
Apr	-	-	-	-	-
May	-	-	-	-	-
Jun 2021	-	-	-	-	-
Total FY21	\$ 46,361,332	\$ 32,523,075	\$ 32,699,844	\$ 981,350	\$ 330,305,732

*total funds = Funds 01-07, 10

APPENDIX:
OCTOBER 31, 2020
BMO ASSET MANAGEMENT
PORTFOLIO SUMMARY

College of DuPage

10/30/2020



Market and Portfolio Commentary

Market Commentary:

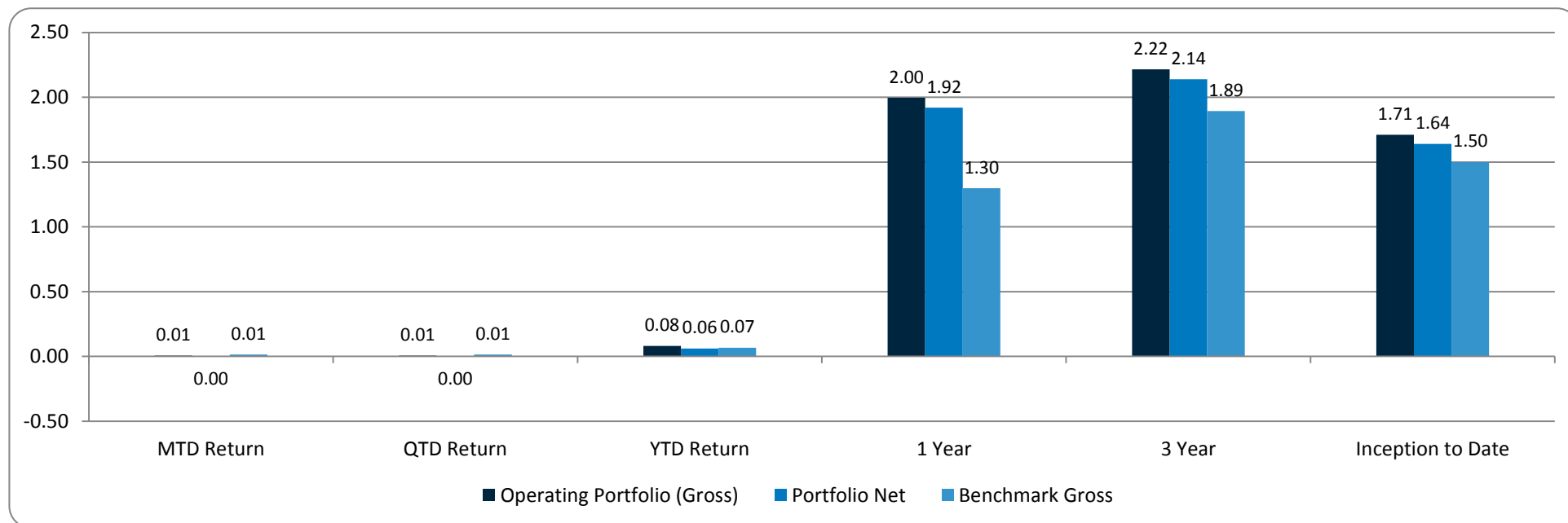
- The shape of the yield curve steepened in maturities longer than six-months, with the largest movement seen in the 3yr space, whose yield climbed 4bps in October.
 - Some market participants attribute the rise in yields to the possibility of a Biden presidency spurring large-scale stimulus.
- Pending Home Sales declined for the 1st time in 5mos.
- The first look at Q3-2020 GDP came in at a historic +33.1%, slightly better than economist estimates.
- There was no FOMC meeting in October. The overnight interest rate remains at 0 – 0.25%.
- Unemployment claims continued to decline, albeit at a reduced pace.
- At month-end, Treasury Bills were being offered at ~0.07% in 3mos and ~0.09% in 6mos.
- Excessive amount of cash in the extreme front-end of the curve (<1yr) kept rates low.
- As uncertainty loomed over the pending election, market participants slowed risk-activity as the month drew to a close.

Portfolio Commentary:

- There were no contributions or withdrawals in October.
- The overall portfolio duration remained static in October. As of 10/31/20 duration was 0.69yrs, unchanged from the level on 9/30/20.
- Purchases totaled \$33.210mm in October.
 - 6 certificate of deposit buys totaled \$12.40mm
 - 3 fixed-rate buys were made with yields between 0.17% and 0.26%.
 - The other 3 were floating rate CD's with spreads of:
 - SOFR +20
 - 1moL +0
 - 3moL +3
 - 5 Commercial paper buys totaling \$13.50mm were executed with yields ranging from 0.10% to 0.19%.
 - US Government Agency buys totaled \$7.31mm
 - 1 callable agency bond was purchased with a final maturity of 10/05/2023
 - Initial call date is 9/28/2021
 - Coupon is 0.27%, but was bought at a YTM of 0.295% and a YTC of 0.346%.
- Cash was drawn down to <\$1mm by the end of the month.

College of DuPage Performance Summary

Operating Funds



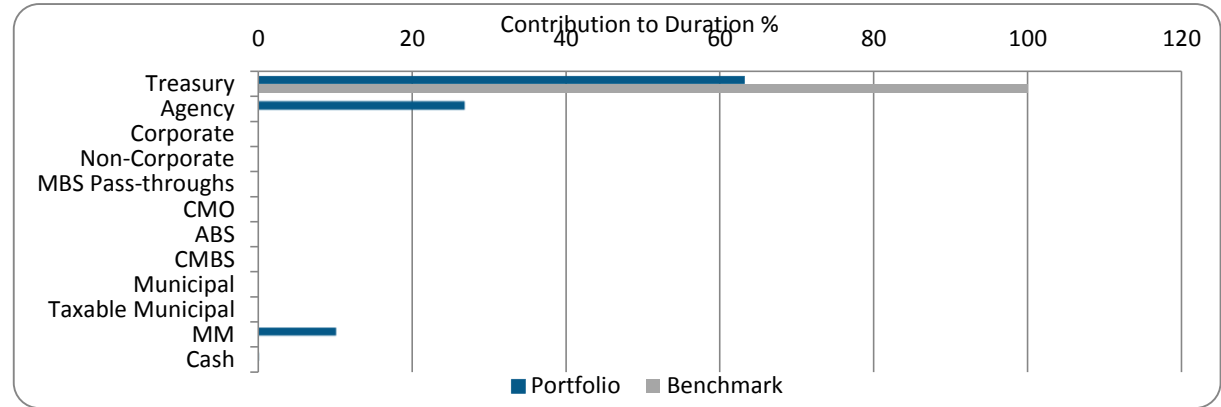
Summary

10/30/2020

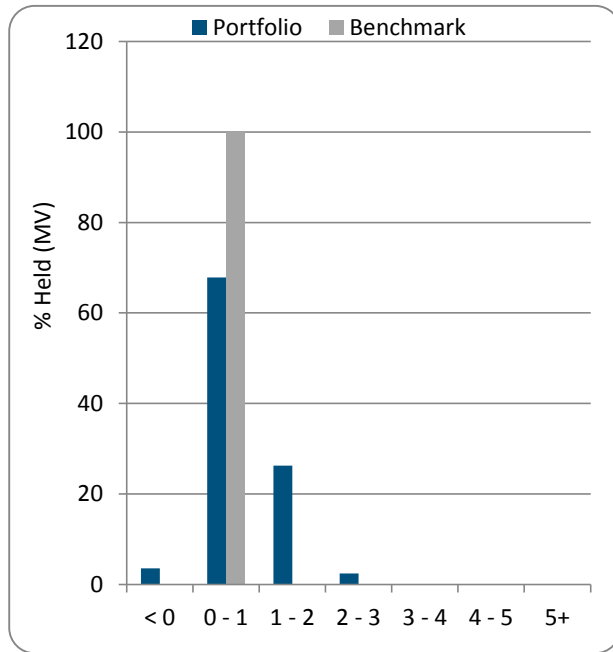
Fundamentals

	Portfolio	Benchmark
Port Mkt Val (000)	313,384	
YTW	0.24	0.10
Coupon	1.16	0.00
Maturity (Yrs)	0.87	0.50
Quality	Aaa	Aaa
Eff Dur	0.687	0.506

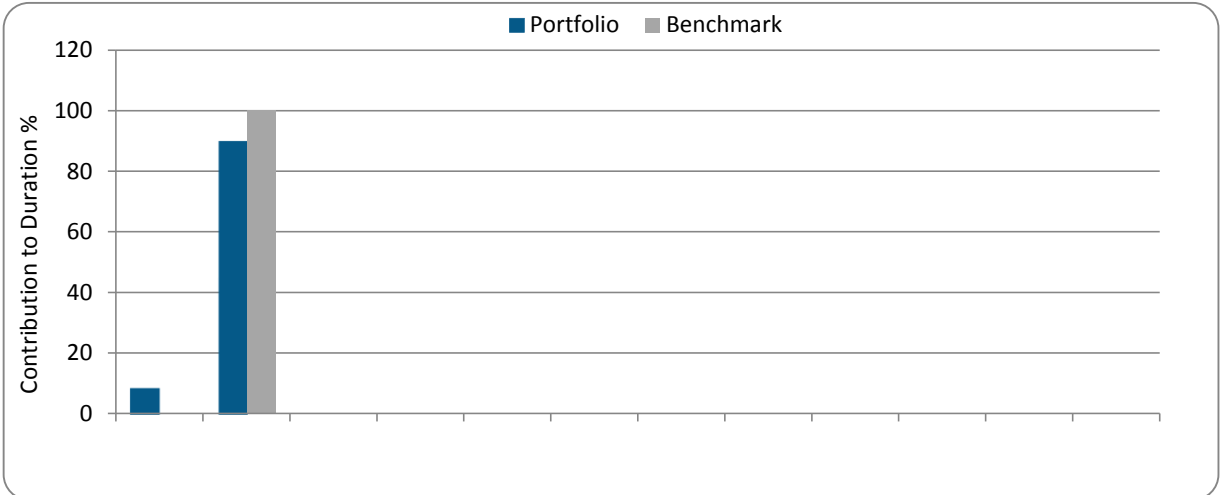
Contribution to Duration by Sector



Effective Duration Allocation



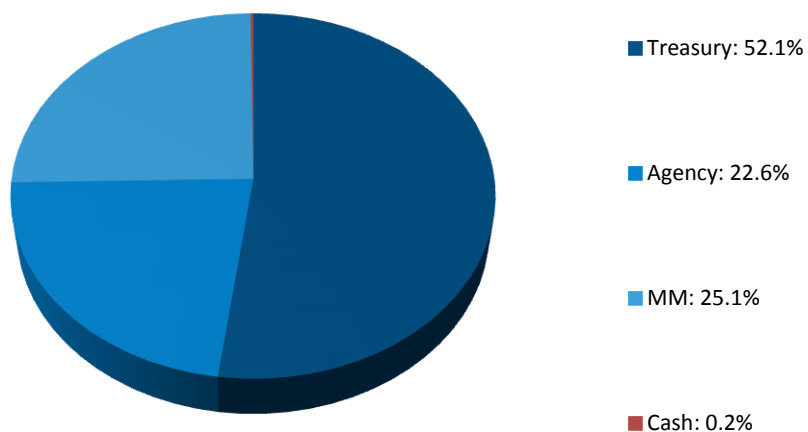
Contribution to Duration by Quality



Sector & Quality Allocations

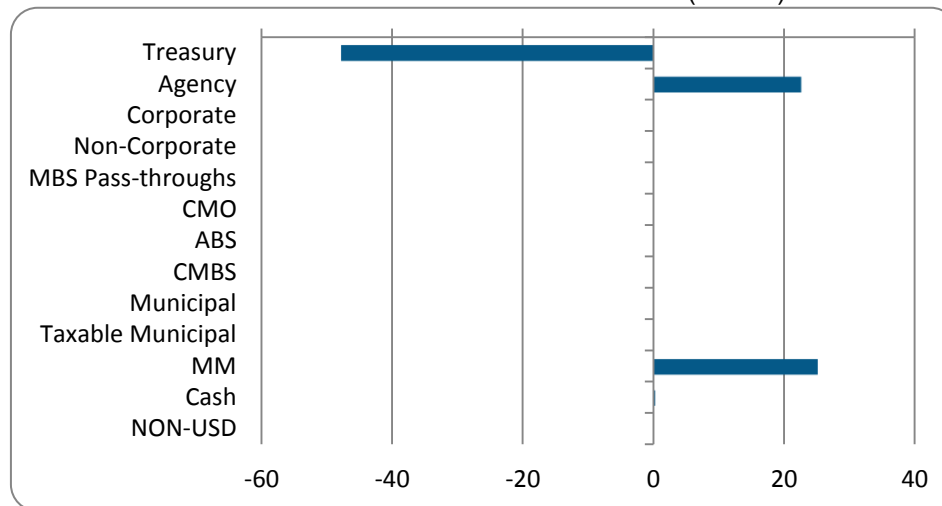
10/30/2020

Sector Allocation



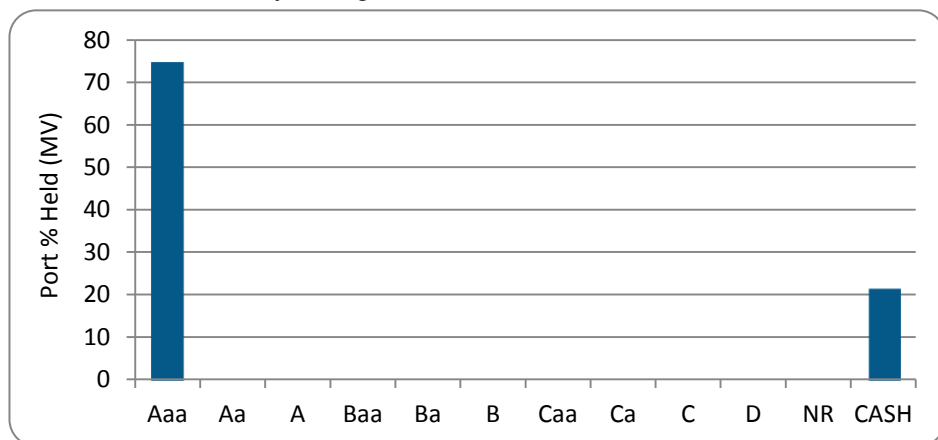
Sector Difference Relative to Benchmark (% MV Held)

Benchmark: 180 DAY T-BILL INDEX (180DY)



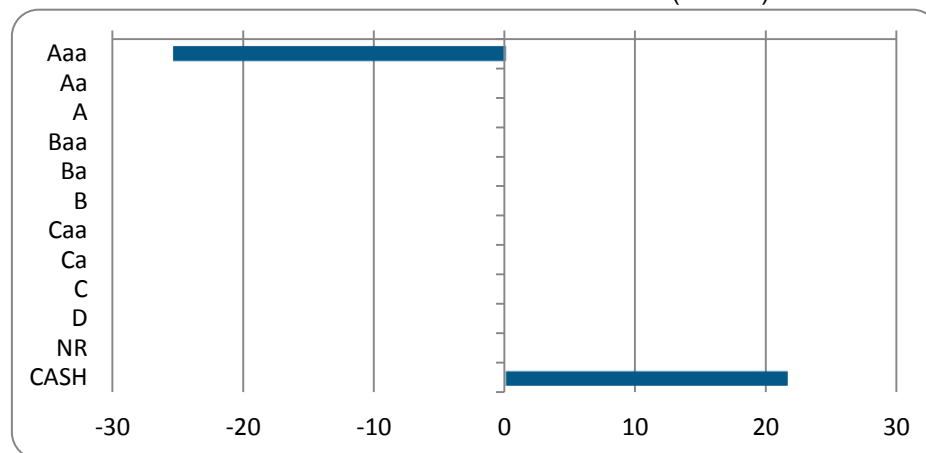
Quality Allocation

Quality Rating: Aaa



Quality Difference Relative to Benchmark (% MV Held)

Benchmark: 180 DAY T-BILL INDEX (180DY)



Standard Holdings

10/30/2020

Sector 1	Par (000)	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
CASH	656	Aaa	AAA	0.01	Avg Life=0.1	656,273	0.19	0.083	0.085
TSY	160,000	TSY	TSY	1.99	Avg Life=0.8	163,390,859	46.64	0.857	0.831
AGY	70,510	AGY	AGY	0.34	Avg Life=1.5	70,670,097	20.17	1.079	0.816
MM	78,625	Aa3	AA-	0.22	Avg Life=0.4	78,666,448	25.10	0.407	0.276
Total:	309,791	Aaa	AA+	1.16	Avg Life=0.9	313,383,677	100.00	0.793	0.687

Standard Holdings

10/30/2020

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
CASH	656		Aaa	AAA	0.01	Avg Life=0.1	656,273	0.19	0.083	0.085
	656	CASH & EQUIVALENTS	Aaa	AAA	0.01	11/30/2020	656,273	0.19	0.083	0.085
TSY	160,000		TSY	TSY	1.99	Avg Life=0.8	163,390,859	46.64	0.857	0.831
	2,000	UNITED STATES TREAS NTS	TSY	TSY	2.88	10/31/2020	2,028,594	0.58	0.000	0.003
	4,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	10/31/2020	4,539,161	1.30	0.000	0.003
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	10/31/2020	3,020,513	0.86	0.000	0.003
	2,000	UNITED STATES TREAS NTS	TSY	TSY	2.63	11/15/2020	2,025,687	0.58	0.083	0.044
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	11/15/2020	3,529,887	1.01	0.083	0.044
	2,000	UNITED STATES TREAS BILL	TSY	TSY	0.00	11/19/2020	1,999,920	0.57	0.055	0.055
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.75	11/30/2020	3,546,553	1.01	0.083	0.085
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	11/30/2020	1,514,634	0.43	0.083	0.085
	2,000	UNITED STATES TREAS NTS	TSY	TSY	2.38	12/31/2020	2,022,787	0.58	0.167	0.170
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	1/15/2021	1,514,408	0.43	0.250	0.211
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	1/31/2021	3,542,007	1.01	0.250	0.254
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.13	1/31/2021	1,515,202	0.43	0.250	0.254
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.25	2/15/2021	3,537,579	1.01	0.333	0.295
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.00	2/28/2021	3,028,215	0.86	0.333	0.331
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.50	2/28/2021	3,035,621	0.87	0.333	0.331
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.38	3/15/2021	3,539,313	1.01	0.417	0.372
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.25	3/31/2021	2,011,280	0.57	0.417	0.416
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.38	4/15/2021	3,033,536	0.87	0.500	0.457
	2,000	UNITED STATES TREAS NTS	TSY	TSY	2.25	4/30/2021	2,043,478	0.58	0.500	0.492
	4,500	UNITED STATES TREAS NTS	TSY	TSY	1.38	4/30/2021	4,558,894	1.30	0.500	0.495
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	5/15/2021	3,588,843	1.02	0.583	0.533
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.13	5/31/2021	2,550,863	0.73	0.583	0.578
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	5/31/2021	3,038,821	0.87	0.583	0.579
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	5/31/2021	2,547,815	0.73	0.583	0.578
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	6/15/2021	1,537,884	0.44	0.667	0.617
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	6/30/2021	2,525,824	0.72	0.667	0.662
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.63	6/30/2021	2,030,534	0.58	0.667	0.661

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.63	7/15/2021	3,075,277	0.88	0.750	0.699
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	7/31/2021	1,515,303	0.43	0.750	0.747
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.25	7/31/2021	1,532,016	0.44	0.750	0.744
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.75	8/15/2021	3,078,688	0.88	0.833	0.784
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	8/31/2021	2,524,987	0.72	0.833	0.832
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.13	9/30/2021	2,524,693	0.72	0.917	0.914
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.13	9/30/2021	3,059,284	0.87	0.917	0.911
	3,000	UNITED STATES TREAS NTS	TSY	TSY	2.88	10/15/2021	3,081,374	0.88	1.000	0.951
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.25	10/31/2021	3,051,588	0.87	1.000	0.992
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.00	10/31/2021	3,599,350	1.03	1.000	0.987
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.50	10/31/2021	2,552,348	0.73	1.000	0.990
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.88	11/15/2021	3,644,777	1.04	1.083	1.022
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	11/30/2021	3,585,987	1.02	1.083	1.071
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	11/30/2021	3,592,459	1.03	1.083	1.070
	1,500	UNITED STATES TREAS NTS	TSY	TSY	2.63	12/15/2021	1,556,334	0.44	1.167	1.106
	3,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	1/15/2022	3,624,562	1.03	1.250	1.191
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	1/31/2022	3,591,408	1.03	1.250	1.239
	2,500	UNITED STATES TREAS NTS	TSY	TSY	2.50	2/15/2022	2,588,483	0.74	1.333	1.276
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	2/28/2022	1,536,166	0.44	1.333	1.317
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.88	2/28/2022	3,077,993	0.88	1.333	1.316
	2,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	3/31/2022	2,564,613	0.73	1.417	1.401
	4,000	UNITED STATES TREAS NTS	TSY	TSY	2.25	4/15/2022	4,126,069	1.18	1.500	1.439
	3,000	UNITED STATES TREAS NTS	TSY	TSY	1.88	4/30/2022	3,105,192	0.89	1.500	1.470
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.75	4/30/2022	2,065,225	0.59	1.500	1.471
	4,000	UNITED STATES TREAS NTS	TSY	TSY	2.13	5/15/2022	4,159,884	1.19	1.583	1.507
	1,000	UNITED STATES TREAS NTS	TSY	TSY	1.75	5/31/2022	1,032,428	0.29	1.583	1.556
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.75	7/15/2022	3,612,694	1.03	1.750	1.679
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	7/31/2022	3,620,948	1.03	1.750	1.721
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.63	8/31/2022	2,058,827	0.59	1.833	1.809
	2,000	UNITED STATES TREAS NTS	TSY	TSY	1.38	10/15/2022	2,048,633	0.58	2.000	1.936
	1,500	UNITED STATES TREAS NTS	TSY	TSY	1.88	10/31/2022	1,565,256	0.45	2.000	1.955
	3,500	UNITED STATES TREAS NTS	TSY	TSY	1.63	11/15/2022	3,630,160	1.04	2.083	2.002
AGY	70,510		AGY	AGY	0.34	Avg Life=1.5	70,670,097	20.17	1.079	0.816
	4,600	FEDERAL HOME LOAN BANKS	AGY	AGY	0.00	11/4/2020	4,600,000	1.31	0.014	0.014

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
	2,100	FEDERAL HOME LOAN BANKS	AGY	AGY	0.00	11/13/2020	2,099,958	0.60	0.038	0.038
	1,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.00	11/18/2020	999,960	0.29	0.052	0.052
	2,500	FEDERAL HOME LOAN BANKS	AGY	AGY	0.00	11/23/2020	2,499,875	0.71	0.066	0.066
	2,500	FHLB DISC NT	AGY	AGY	0.00	11/24/2020	2,499,875	0.71	0.068	0.068
	4,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.00	12/9/2020	3,999,640	1.14	0.109	0.109
	2,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.13	7/2/2021	1,999,619	0.57	0.667	0.670
	2,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.13	7/2/2021	1,999,119	0.57	0.667	0.670
	1,500	FEDERAL HOME LOAN BANKS	AGY	AGY	1.88	7/7/2021	1,526,573	0.44	0.667	0.679
	1,000	FEDERAL HOME LOAN BANKS	AGY	AGY	3.00	9/10/2021	1,028,557	0.29	0.833	0.854
	2,310	FEDERAL HOME LOAN BANKS	AGY	AGY	2.63	12/10/2021	2,396,714	0.68	1.083	1.092
	1,500	FEDERAL HOME LN MTG CORP	AGY	AGY	0.30	5/13/2022	1,502,312	0.43	0.500	0.995
	1,500	FEDERAL HOME LN MTG CORP	AGY	AGY	0.35	5/13/2022	1,502,510	0.43	0.036	0.649
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.35	5/27/2022	2,003,335	0.57	0.083	0.640
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.28	6/2/2022	2,003,810	0.57	1.583	0.008
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.32	7/8/2022	2,002,411	0.57	0.167	0.835
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.28	7/27/2022	2,003,607	0.57	0.750	1.158
	1,500	FEDERAL FARM CR BKS	AGY	AGY	0.16	8/11/2022	1,499,317	0.43	1.750	0.008
	2,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.13	8/12/2022	1,998,868	0.57	1.750	1.779
	2,000	FEDERAL FARM CR BKS	AGY	AGY	0.20	8/19/2022	2,000,309	0.57	1.833	1.281
	1,500	FEDERAL HOME LN MTG CORP	AGY	AGY	0.22	8/24/2022	1,501,235	0.43	0.833	1.268
	2,000	FEDERAL HOME LOAN BANKS	AGY	AGY	0.18	9/8/2022	2,000,587	0.57	1.833	0.008
	2,000	FEDERAL FARM CR BKS	AGY	AGY	0.18	9/15/2022	1,998,690	0.57	1.917	1.114
	2,000	FEDERAL FARM CR BKS	AGY	AGY	0.17	9/22/2022	1,998,839	0.57	1.917	1.393
	3,000	FEDERAL FARM CR BKS	AGY	AGY	0.17	9/23/2022	3,000,504	0.86	1.917	0.008
	2,500	FEDERAL FARM CR BKS	AGY	AGY	0.17	10/7/2022	2,498,248	0.71	1.917	0.008
	1,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.35	4/28/2023	1,002,104	0.29	0.750	1.451
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.25	6/26/2023	2,002,422	0.57	2.667	2.641
	2,000	FEDERAL NATL MTG ASSN	AGY	AGY	0.45	7/20/2023	2,003,020	0.57	0.250	1.225
	1,500	FEDERAL NATL MTG ASSN	AGY	AGY	0.42	7/27/2023	1,503,293	0.43	0.750	1.550
	2,000	FEDERAL NATL MTG ASSN	AGY	AGY	0.30	8/10/2023	1,998,473	0.57	2.750	2.292
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.32	9/1/2023	2,002,629	0.57	0.833	1.684
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.27	9/14/2023	1,996,650	0.57	2.833	1.897
	2,000	FEDERAL HOME LN MTG CORP	AGY	AGY	0.30	9/28/2023	1,998,233	0.57	2.917	1.875
	1,000	FEDERAL FARM CR BKS	AGY	AGY	0.27	10/5/2023	998,798	0.29	2.917	1.910

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
MM	78,625		Aa3	AA-	0.22	Avg Life=0.4	78,666,448	25.10	0.407	0.276
2,500	CHEVRON CORP NEW	P-1	A-1+	0.00	11/12/2020	2,499,925	0.71	0.036	0.036	
1,500	EXXON CORP	P-1	A-1+	0.00	11/17/2020	1,499,940	0.43	0.049	0.049	
4,500	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.22	11/23/2020	4,503,093	1.29	0.066	0.066	
2,500	EXXON CORP	P-1	A-1+	0.00	11/23/2020	2,499,825	0.71	0.066	0.066	
4,000	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.38	11/24/2020	4,000,891	1.14	0.068	0.068	
1,000	CHEVRON CORP NEW	P-1	A-1+	0.00	12/14/2020	999,880	0.29	0.123	0.123	
1,500	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.39	1/4/2021	1,501,068	0.43	0.180	0.063	
2,000	JOHNSON & JOHNSON	P-1	A-1+	0.00	1/5/2021	1,999,680	0.57	0.183	0.183	
1,500	EXXON CORP	P-1	A-1+	0.00	1/7/2021	1,499,685	0.43	0.189	0.189	
1,350	ROYAL BK OF CANADA CERTIFICA	Aa2	AA-	0.25	1/15/2021	1,350,408	0.39	0.250	0.091	
5,000	CMWTH BK OF AUS NY B CERTIFI	Aa3	AA-	0.17	1/21/2021	5,000,732	6.40	0.227	0.227	
3,475	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.27	1/26/2021	3,475,772	0.99	0.241	0.241	
2,000	COMMONWEALTH BK AUSTRALIA N	Aa3	AA-	0.17	1/27/2021	2,000,028	0.57	0.243	0.243	
2,000	WESTPAC BKING CORP N CERTIFI	Aa2	AA-	0.29	2/12/2021	2,001,520	0.57	0.250	0.142	
2,500	ROYAL BK OF CANADA CERTIFICA	Aa2	AA-	0.34	2/26/2021	2,502,912	0.71	0.333	0.124	
5,000	CMWTH BK OF AUS NY B CERTIFI	Aa3	AA-	0.19	3/17/2021	5,001,135	6.99	0.378	0.377	
2,000	EXXON CORP	P-1	A-1+	0.00	3/24/2021	1,998,780	0.57	0.397	0.397	
1,500	PROCTER AND GAMBLE CO	P-1	A-1+	0.00	4/12/2021	1,499,040	0.43	0.449	0.449	
1,500	PROCTER AND GAMBLE CO	P-1	A-1+	0.00	4/21/2021	1,498,980	0.43	0.474	0.473	
2,000	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.37	5/7/2021	2,003,487	0.57	0.517	0.175	
1,250	NORDEA BK ABP NEW YORK BRH	Aa2	AA-	0.44	5/7/2021	1,252,858	0.36	0.517	0.158	
3,000	CHEVRON CORP NEW	P-1	A-1+	0.00	5/11/2021	2,997,600	0.86	0.528	0.528	
2,000	NORDEA BK ABP NEW YORK BRH	Aa2	AA-	0.32	5/21/2021	2,002,708	0.57	0.556	0.226	
2,000	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.33	6/10/2021	2,002,525	0.57	0.610	0.277	
2,000	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.34	6/18/2021	2,002,463	0.57	0.632	0.296	
1,650	NATIONAL AUSTRALIA BK N Y BR	Aa3	AA-	0.34	6/18/2021	1,651,425	0.47	0.632	0.241	
2,000	ROYAL BK OF CANADA CERTIFICA	Aa2	AA-	0.35	6/18/2021	2,004,308	0.57	0.667	0.632	
1,500	ROYAL BK CDA NY BRH	Aa2	AA-	0.43	7/26/2021	1,506,413	0.43	0.737	0.735	
1,150	SVENSKA HANDELSBANKEN AB	Aa3	AA-	0.27	7/30/2021	1,150,379	0.33	0.747	0.431	
1,000	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.43	8/3/2021	1,003,063	0.29	0.758	0.756	
3,000	WESTPAC BANKING CORP	Aa2	AA-	0.27	8/3/2021	3,002,279	0.86	0.758	0.280	
2,000	ROYAL BK OF CANADA CERTIFICA	Aa2	AA-	0.29	8/6/2021	2,001,969	0.57	0.750	0.301	
2,500	NORDEA BK ABP NEW YORK BRH	Aa2	AA-	0.24	9/15/2021	2,500,092	0.71	0.876	0.354	

Sector 1	Par (000)	Issuer Name	Mdys	S&P	Coupon (%)	Maturity	Mkt Value (\$)	% Held (MV)	Avg Life	Eff Dur
	1,750	ROYAL BK OF CANADA CERTIFICA	Aa2	AA-	0.29	10/1/2021	1,750,531	0.50	0.917	0.163
	2,500	TORONTO DOMINION BK N Y BRH	Aa3	AA-	0.26	10/4/2021	2,501,056	0.71	0.928	0.926
Total:	309,791		Aaa	AA+	1.16	Avg Life=0.9	313,383,677	100.00	0.793	0.687

College of DuPage

10/30/2020

Average Life	Market Value	% of Total
0 - 6 mo	\$ 129,289,732	41.3%
6 mo - 1 yr	\$ 93,315,384	29.8%
1 yr - 2 yrs	\$ 78,153,824	24.9%
2 yrs - 3 yrs	\$ 12,624,736	4.0%
Total	\$ 313,383,677	100.0%

Note:

Securities with average life of 6 months are in the 6 mo - 1 yr category.

Securities with average life of 1 year are in the 1 - 2 yr category.

Securities with average life of 2 year are in the 2 - 3 yr category.

Percent Ownership of Gov't Money Market Fund

As of 10/30/2020 0.01%

Disclosure

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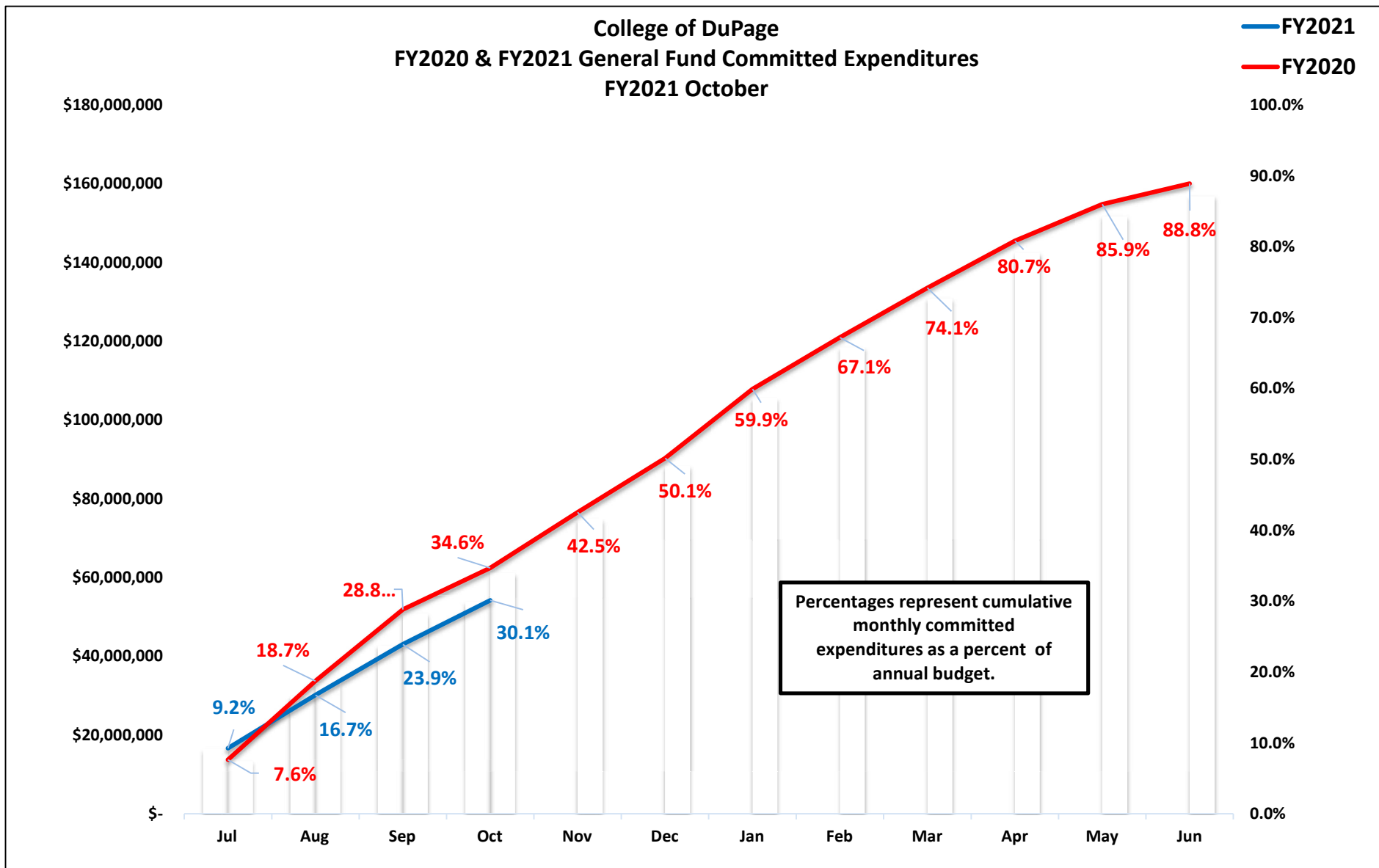
COLLEGE OF DUPAGE
FISCAL YEAR 2021 GENERAL FUND BUDGET AND EXPENDITURES by DIVISION
October 31, 2020
As of October 31, 2020, 9 of 26 Payrolls have occurred (34.6%)

DIVISION	ANNUAL BUDGET	EXPENDITURES (1) YEAR TO DATE	CURRENT YEAR COMMITMENTS (2)	TOTAL COMMITTED (3)	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
President	\$ 533,068	\$ 178,195	\$ -	\$ 178,195	\$ 354,873	33.43%
Legislative Relations	281,823	71,399	-	71,399	210,424	25.33%
Board of Trustees	170,435	20,795	-	20,795	149,640	12.20%
Office of the General Counsel						
General Counsel	594,164	97,917	-	97,917	496,247	16.48%
Compliance & Internal Audit	320,808	101,621	-	101,621	219,187	31.68%
Office of the General Counsel Total	914,972	199,538	-	199,538	715,434	21.81%
Office of Provost						
Student Affairs	17,692,945	4,325,217	801,831	5,127,048	12,565,897	28.98%
Math, Natural Sciences, & STEM	14,799,737	4,085,342	32,425	4,117,767	10,681,970	27.82%
Social & Behavioral Sciences	14,467,119	4,226,531	87,271	4,313,802	10,153,317	29.82%
Arts, Communications, & Hospitality	13,345,173	3,351,820	221,650	3,573,470	9,771,703	26.78%
Business & Technology	11,896,459	3,179,135	282,492	3,461,627	8,434,832	29.10%
Liberal Arts	11,849,161	3,092,989	2,440	3,095,429	8,753,732	26.12%
Nursing & Health Sciences	10,474,842	2,492,787	115,206	2,607,993	7,866,849	24.90%
Academic Partnerships & Learning Resources	8,779,070	2,114,712	191,619	2,306,331	6,472,739	26.27%
Continuing Education & Economic Development	3,413,071	1,205,662	219,522	1,425,184	1,987,887	41.76%
Provost Administration	2,031,303	449,725	11,418	461,143	1,570,160	22.70%
Curriculum & Assessment	2,332,895	612,755	4,482	617,237	1,715,658	26.46%
Office of Provost Total	111,081,775	29,136,675	1,970,356	31,107,031	79,974,744	28.00%
Institutional Advancement	1,438,612	353,575	1,956	355,531	1,083,081	24.71%
Planning & Inst. Effectiveness	1,161,610	315,054	25	315,079	846,531	27.12%
Administrative Affairs						
Facilities	23,891,533	4,553,789	1,762,432	6,316,221	17,575,312	26.44%
Information Technology Services	15,132,384	4,688,202	744,249	5,432,451	9,699,933	35.90%
Financial Affairs	4,249,082	1,249,856	27,201	1,277,057	2,972,025	30.05%
Business Affairs	4,077,419	988,748	232,625	1,221,373	2,856,046	29.95%
Police	2,479,900	654,732	40,982	695,714	1,784,186	28.05%
Vice President-Administration	426,099	77,198	-	77,198	348,901	18.12%
Risk Management	400,345	131,226	498	131,724	268,621	32.90%
Budget Office	215,116	61,250	1,950	63,200	151,916	29.38%
Administrative Affairs Total	50,871,878	12,405,001	2,809,937	15,214,938	35,656,940	29.91%
Marketing & Communications						
Marketing, Communications, Multi-Media	4,441,277	1,280,122	478,766	1,758,888	2,682,389	39.60%
Public Relations	1,001,588	324,225	41,043	365,268	636,320	36.47%
Community Relations	340,526	67,237	33	67,270	273,256	19.75%
Marketing & Communications Total	5,783,391	1,671,584	519,842	2,191,426	3,591,965	37.89%
Human Resources & Project Hire-Ed	2,736,939	702,408	246,938	949,346	1,787,593	34.69%
General Institutional	11,238,754	3,306,083	24,464	3,330,547	7,908,207	29.63%
Internal Campus Services	(1,527,704)	(169,399)	-	(169,399)	(1,358,305)	11.09%
Position Budget Vacancy Allowance	(6,028,200)	-	-	-	(6,028,200)	0.00%
Total General Fund	\$ 178,657,353	\$ 48,190,908	\$ 5,573,518	\$ 53,764,426	\$ 124,892,927	30.09%

NOTES:

- (1) The expenditures are based on unaudited numbers from the general ledger as of October 31, 2020.
(2) Current year commitments includes purchase orders actually entered into the procurement system related to the current fiscal year.
(3) Total committed includes expenditures plus current fiscal year commitments.

b.



COLLEGE OF DUPAGE
 FISCAL YEAR ENDING JUNE 30, 2021
 OCTOBER 31, 2020
 STATUS OF MAJOR PROJECTS / INITIATIVES

b.

PROJECT / INITIATIVE	ANNUAL BUDGET	EXPENDITURES (1) YEAR TO DATE	CURRENT COMMITMENTS (2)	TOTAL COMMITTED (3)	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
Project Hire-Ed	\$ 439,140	\$ 71,730	\$ -	\$ 71,730	\$ 367,410	16.33%
Innovation DuPage	\$ 301,450	\$ 284,074	\$ -	\$ 284,074	\$ 17,376	94.24%
Pathways	\$ 1,944,390	\$ 466,056	\$ 150,387	\$ 616,443	\$ 1,327,947	31.70%

NOTES:

(1) The expenditures are based on unaudited numbers from the general ledger as of October 31, 2020.

(2) Current year commitments include purchase orders actually entered into the procurement system related to the current fiscal year.

(3) Total committed includes expenditures plus current fiscal year commitments.

COLLEGE OF DUPAGE
Operating Cash Available to Pay Annual Operating Expenses
as of October 31, 2020

Net % of Operating Cash/Investments Available to Pay Operating Expenses

	<u>Without Restrictions</u>	<u>Net of Board Approved Fund Balance Restrictions</u>
Total Operating Cash/Investments	\$ 241,766,265	\$ 241,766,265
Current <u>General Fund</u> Fund Balance Restrictions		
Retiree OPEB Liability	-	(14,500,000)
Recapitalization Costs	-	(60,000,000)
Total Current <u>General Fund</u> Fund Balance Restrictions	-	(74,500,000)
Net Operating Cash/Investments	241,766,265	167,266,265
FY2020 General Fund Expenditures*	\$ 160,988,121	\$ 160,988,121
Net % Of Operating Cash/Investments Available To Pay Annual Operating Expenses	<u>150.2%</u>	<u>103.9%</u>

*Audited FY2020 CAFR, Exhibit A

d.

COLLEGE OF DUPAGE
Summary of Asset Disposals
July 1, 2020 thru Sept 30, 2020

<u>Asset Type (1)</u>	<u>Acquisition Cost</u>	<u>Net Book Value</u>	<u>Disposal Proceeds</u>
<i>Capital Assets</i>	\$ 81,108.40	\$ 4,115.10	\$ 4,764.00
<i>Non-Capital Assets</i>	-	-	929.00
	<u>\$ 81,108.40</u>	<u>\$ 4,115.10</u>	<u>\$ 5,693.00</u>

Notes:

(1) Capitalization Thresholds (effective 7/1/17)

- a. Capital assets: Assets with a unit cost greater than or equal to \$5,000.
- b. Non-capital assets: Assets with a unit cost less than \$5,000.

d.

COLLEGE OF DUPAGE
Detail for Asset Disposals (Capital Assets)
July 1, 2020 thru Sept 30, 2020

Asset Type	Method of Disposal	Disposal Date	Fixed Asset Tag No.	Item Description	Department	Acquisition Date	Acquisition Cost	Net Book Value	Disposal Proceeds
Capital	Trade-In	09/01/2020	63312	Manikin	Nursing	6/28/2019	\$ 5,108.40	\$ 4,115.10	\$ 4,764.00
							\$ 5,108.40	\$ 4,115.10	\$ 4,764.00
Capital	Junked	07/06/2020	99G006959	Gamma Camera	Nursing	09/06/2002	\$ 50,000.00	\$ -	\$ -
							\$ 50,000.00	\$ -	\$ -
Capital	Donated	09/17/2020	000061776	Compressor #2	Dental Hygiene	04/29/2003	\$ 6,940.00	\$ -	\$ -
		09/17/2020	000061777	Compressor #1	Dental Hygiene	04/29/2003	\$ 6,940.00	\$ -	\$ -
		09/17/2020	000061793	Vacuum Pumps #1 & #2	Dental Hygiene	04/29/2003	\$ 12,120.00	\$ -	\$ -
							\$ 26,000.00	\$ -	\$ -
							\$ 81,108.40	\$ 4,115.10	\$ 4,764.00

Notes:

- (1) Trade-In Manikin traded in for an upgrade
- (2) Junked Item junked due to obsolescence or lack of intrinsic value which did not allow for alternative disposal methods.
- (3) Donated Obsolete items donated to the Christian Dental Society

COLLEGE OF DUPAGE
Detail for Asset Disposals (Non-Capital Assets)
July 1, 2020 thru Sept 30, 2020

Asset Type	Method of Disposal	Disposal Date	No. of Items	Item Description	Department	Acquisition Date	Estimated Acquisition Cost	Net Book Value	Disposal Proceeds
Non-Capital	Junked	9/1/2020	2	Bookshelves	Custodial	n/a	\$ -	\$ -	\$ -
Non-Capital	Junked	9/1/2020	57	Chairs	Custodial	n/a	-	-	-
Non-Capital	Junked	9/1/2020	4	Couches	Custodial	n/a	-	-	-
Non-Capital	Junked	9/1/2020	2	Desks	Custodial	n/a	-	-	-
Non-Capital	Junked	9/1/2020	7	Tables	Custodial	n/a	-	-	-
Non-Capital	Junked	9/1/2020	1	Tablet Arm Chair	Custodial	n/a	-	-	-
Non-Capital	Junked	9/1/2020	3	Vacuums	Custodial	n/a	-	-	-
			76				\$ -	\$ -	\$ -
Non-Capital	Scrapped	9/1/2020	1	Hospital Bed	Nursing	n/a	\$ -	\$ -	\$ -
		9/7/2020	2	Wheelchairs	Access & Accommodations	n/a	-	-	-
			3				\$ -	\$ -	\$ -
Non-Capital	Sold		1	2 Tier Metal Cart on Wheels	Facilities	n/a	\$ -	\$ -	\$ 3.00
Non-Capital	Sold		3	3 Drawer File Cabinet	Facilities	n/a	-	-	5.00
Non-Capital	Sold		1	3 Person Computer Desk	Facilities	n/a	-	-	2.00
Non-Capital	Sold		36	Chairs	Facilities	n/a	-	-	21.00
Non-Capital	Sold		1	Cuisinart Wine Cellar	Facilities	n/a	-	-	102.00
Non-Capital	Sold		9	Gray Rectangular Table	Facilities	n/a	-	-	17.00
Non-Capital	Sold		1	Half Round Table w/ Gray Top	Facilities	n/a	-	-	1.00
Non-Capital	Sold		7	Metal Bookcase	Facilities	n/a	-	-	6.00
Non-Capital	Sold		13	Metal File Cabinet	Facilities	n/a	-	-	9.00
Non-Capital	Sold		7	Rectangular Table	Facilities	n/a	-	-	43.00
Non-Capital	Sold		5	Round Table w/ Gray Top	Facilities	n/a	-	-	20.00
Non-Capital	Sold		20	Stackable Plastic Chairs	Facilities	n/a	-	-	20.00
Non-Capital	Sold		32	Tables	Facilities	n/a	-	-	22.00
Non-Capital	Sold		457	Tablet Arm Chairs	Facilities	n/a	-	-	338.00
Non-Capital	Sold		1	TurboChef Tornado Oven	Facilities	n/a	-	-	320.00
			594				\$ -	\$ -	\$ 929.00
							\$ -	\$ -	\$ 929.00

- Notes:**
- (1) Junked Items junked due to obsolescence or lack of intrinsic value which did not allow for alternative disposal methods.
 - (2) Scrapped Scrap items not purchased at auction are gathered in scrap piles at various campus locations and picked up periodically (as required) by local scrap dealers
 - (3) Sold/Auction Furniture & equipment were sold thru auctions on the Gov.Deals auction site.

College of DuPage
Community College District No. 502
BUDGETARY POSITION ADDITIONS
October 2020

The following positions have been added after the adoption of the FY2021 Budget. Resources from current-year vacancies will be applied to cover the costs of these positions.

Position Title	Position FTE	Position Salary Budget
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There was no activity this month.

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD INFORMATION

1. **SUBJECT**

Gifts Status Report.

2. **REASON FOR CONSIDERATION**

The Board is provided with a monthly update of gifts.

3. **BACKGROUND INFORMATION**

The attachment reports the current status of cash donations and in-kind gifts to the College of DuPage Foundation.

Staff Contact: Karen M. Kuhn, M.S., CFRE
Executive Director, College of DuPage Foundation

College of DuPage Foundation
Monthly Gift Summary Report
 October 1 - 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
R695 / 30	Athletic Department	6	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00
G825 / 40	August Zarcone Memorial Scholarship Endowment	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G932 / 35	Automotive Technology Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R607B / 30	Belushi Artist-In-Residence Program	4	\$38.76	\$0.00	\$0.00	\$0.00	\$0.00	\$38.76
D624 / 20	Buffalo Theatre Ensemble Program	2	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
R693 / 30	Business and Technology Program	1	\$0.00	\$0.00	\$0.00	\$4,750.00	\$0.00	\$4,750.00
G268 / 35	Cancer Federation Scholarship	4	\$44.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44.00
G853 / 35	Capper and Marilou Grant Paralegal Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G700 / 35	Carol Stream Community College Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G475 / 35	Carter Carroll Excellence in History Award	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D690 / 20	Center for Entrepreneurship Fund for Workforce Development	2	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G273 / 35	Certificate of GED Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G971 / 35	Chief George Graves Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G827 / 40	Cleve Carney Endowed Art Fund	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G882 / 25	COD Succeeds Scholarship	2	\$10,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,100.00
G215 / 35	College of DuPage Faculty Association Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G915 / 25	College of DuPage Foundation's Returning Adult Scholarship	6	\$22.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22.00
G918 / 25	College of DuPage Foundation's Single Parent Scholarship	12	\$196.36	\$0.00	\$0.00	\$0.00	\$0.00	\$196.36
G904 / 25	College of DuPage Foundation's Textbook Scholarship	8	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G702 / 35	Community HS District 99 (Downers Grove North/South) Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
D627 / 20	Culinary & Hospitality Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G455 / 35	Donald Carter Memorial Scholarship	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G306 / 35	Donald J. Craft Memorial Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G974 / 35	Edwin and Barbara Dannewitz Perioperative Arena Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G105 / 25	Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D703 / 30	Engineering Program Support	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G856 / 35	Eric Martinson Memorial Scholarship	20	\$6,953.48	\$0.00	\$0.00	\$0.00	\$0.00	\$6,953.48
D692 / 20	Fashion Program	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
R612 / 30	Fine Arts Program	2	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
E225 / 20	Frida Kahlo Exhibition	13	\$874.74	\$0.00	\$0.00	\$0.00	\$0.00	\$874.74
D704 / 30	FUEL Pantry Support	9	\$193.30	\$0.00	\$0.00	\$0.00	\$0.00	\$193.30
G808 / 40	General Scholarship Endowment	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G900 / 25	General Scholarship Fund	78	\$2,262.94	\$0.00	\$0.00	\$0.00	\$0.00	\$2,262.94
R661 / 30	George Macht Culinary & Hospitality Program	4	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G707 / 35	Glenbard High School District 87 Scholarship	4	\$14.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00
G926 / 35	Glenn Hansen Leadership Scholarship	4	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00
G959 / 35	H. J. Kleemann Engineering Scholarship	2	\$7.68	\$0.00	\$0.00	\$0.00	\$0.00	\$7.68
G861 / 35	Health Science Symposium	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
G708 / 35	Hinsdale Township High School District 86 Scholarship	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
R648 / 30	Homeland Security Program Support	1	\$0.00	\$0.00	\$0.00	\$1,750.00	\$0.00	\$1,750.00
D629 / 20	Horticulture Program	5	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$260.00
D620 / 20	Horticulture Student Competition Support	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G392 / 35	ICCSF Healthcare Scholarship	1	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00

College of DuPage Foundation
Monthly Gift Summary Report
 October 1 - 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	Gifts-In-Kind	Planned	Total
G201 / 35	Iyer Chemistry Scholarship	2	\$76.92	\$0.00	\$0.00	\$0.00	\$0.00	\$76.92
G230 / 35	John Belushi Memorial Scholarships for Music and Theater	2	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
R602B / 30	Learning Commons Program Support	1	\$7.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00
R660 / 20	Library Development	6	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
R659 / 20	Library Program Endowment	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
R619 / 30	McAninch Arts Center General Fund	30	\$3,205.08	\$0.00	\$0.00	\$0.00	\$0.00	\$3,205.08
D694 / 20	Meteorology Program	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
D693 / 20	Music Program	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
D660 / 20	New Philharmonic Orchestra	13	\$12,239.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,239.00
G130 / 25	Nursing Alumni Scholarship	1	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
G983 / 35	Raymond and Virginia Link Vocational Scholarship	5	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00
G100 / 10	Resource for Excellence Fund	32	\$2,361.73	\$0.00	\$0.00	\$0.00	\$0.00	\$2,361.73
R656 / 30	Ronald Lemme Lecture Series	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G835 / 35	Scalise Family Fashion Program Scholarship	2	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00
G469 / 35	Second Year Nursing Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G883 / 35	Selena Kuch Nursing Scholarship	3	\$2,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$8,000.00
G115 / 25	Student Crisis Emergency Support	13	\$5,315.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,315.00
G848 / 35	Student Life Leadership Award	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G931 / 35	Student Need Scholarship	6	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00
G520 / 35	Study Abroad Scholarships	8	\$57.70	\$0.00	\$0.00	\$0.00	\$0.00	\$57.70
D709 / 20	Sustaining the Arts Fund	14	\$8,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,955.00
G967 / 35	The Christopher Drop Welding Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	2	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G326 / 35	Tom Galloway Memorial Scholarship	2	\$1,092.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,092.75
G938 / 35	Troy Scholarship for Engineering	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G939 / 35	Troy Scholarship for Nursing	2	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D632 / 20	Veteran Services Program	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
G135 / 25	Vocational Skills Program Support for Special Populations	4	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
D697 / 20	WDCB Employer Matching Gift Revenue (EMG)	6	\$70.00	\$0.00	\$390.00	\$0.00	\$0.00	\$460.00
D696 / 20	WDCB Individual Gifts	2,750	\$149,307.25	\$0.00	\$0.00	\$0.00	\$0.00	\$149,307.25
D695 / 20	WDCB Underwriting	7	\$3,711.00	\$0.00	\$1,093.00	\$0.00	\$0.00	\$4,804.00
G716 / 35	Westmont High School District 201 Scholarship	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
R701 / 30	Youth Leadership Program and Scholarships	2	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
Grand Totals:			\$216,430.69	\$0.00	\$7,483.00	\$6,500.00	\$0.00	\$230,413.69

3,162 Gift(s) listed
 2,886 Donor(s) listed

College of DuPage Foundation
Fiscal Year 2021 Gift Summary Report
Year-to-Date as of October 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
D708 / 20	Accounting Program Support	1	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
G858 / 35	AFA Applied Music Fee Award	1	\$1,523.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,523.00
R695 / 30	Athletic Department	27	\$495.00	\$0.00	\$0.00	\$0.00	\$0.00	\$495.00
G825 / 40	August Zarcone Memorial Scholarship Endowment	1	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
G932 / 35	Automotive Technology Scholarship	8	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
R607B / 30	Belushi Artist-In-Residence Program	18	\$174.42	\$0.00	\$0.00	\$0.00	\$0.00	\$174.42
D624 / 20	Buffalo Theatre Ensemble Program	10	\$1,259.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,259.00
R693 / 30	Business and Technology Program	2	\$9.09	\$0.00	\$0.00	\$4,750.00	\$0.00	\$4,759.09
G268 / 35	Cancer Federation Scholarship	18	\$198.00	\$0.00	\$0.00	\$0.00	\$0.00	\$198.00
G853 / 35	Capper and Marilou Grant Paralegal Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G700 / 35	Carol Stream Community College Scholarship	9	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
G475 / 35	Carter Carroll Excellence in History Award	8	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
D690 / 20	Center for Entrepreneurship Fund for Workforce Development	10	\$362.50	\$0.00	\$0.00	\$0.00	\$0.00	\$362.50
G273 / 35	Certificate of GED Scholarship	8	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
G971 / 35	Chief George Graves Scholarship	9	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
G827 / 40	Cleve Carney Endowed Art Fund	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
D600 / 20	Cleve Carney Museum of Art Membership	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G882 / 25	COD Succeeds Scholarship	3	\$15,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,100.00
G215 / 35	College of DuPage Faculty Association Scholarship	8	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G915 / 25	College of DuPage Foundation's Returning Adult Scholarship	25	\$89.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.00
G918 / 25	College of DuPage Foundation's Single Parent Scholarship	53	\$863.62	\$0.00	\$0.00	\$0.00	\$0.00	\$863.62
G904 / 25	College of DuPage Foundation's Textbook Scholarship	36	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00
G702 / 35	Community HS District 99 (Downers Grove North/South) Scholarship	9	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
D888 / 20	Contact Tracing Program	2	\$12,025.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,025.00
D627 / 20	Culinary & Hospitality Program	9	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
G879 / 35	Debra Jeffay Continuing Education Scholarship	4	\$3,500.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$4,500.00
G455 / 35	Donald Carter Memorial Scholarship	8	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G306 / 35	Donald J. Craft Memorial Scholarship	1	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
G847 / 35	Dr. Maureen N. Dunne Autism Student Success Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
G320 / 35	DuPage Area Moms Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
G528 / 35	E.R. Valintis Scholarship	1	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
G974 / 35	Edwin and Barbara Dannewitz Perioperative Arena Scholarship	9	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
G105 / 25	Eileen M. Ward Endowed Textbook/Instructional Materials Scholarship	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
D703 / 30	Engineering Program Support	10	\$82.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82.00
G856 / 35	Eric Martinson Memorial Scholarship	79	\$8,316.16	\$0.00	\$0.00	\$0.00	\$0.00	\$8,316.16
D692 / 20	Fashion Program	8	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
R612 / 30	Fine Arts Program	7	\$280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280.00
E225 / 20	Frida Kahlo Exhibition	60	\$14,752.99	\$0.00	\$0.00	\$0.00	\$0.00	\$14,752.99
D704 / 30	FUEL Pantry Support	40	\$506.90	\$0.00	\$0.00	\$0.00	\$0.00	\$506.90
G808 / 40	General Scholarship Endowment	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
G900 / 25	General Scholarship Fund	354	\$12,314.34	\$0.00	\$0.00	\$0.00	\$0.00	\$12,314.34
R661 / 30	George Macht Culinary & Hospitality Program	18	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
G707 / 35	Glenbard High School District 87 Scholarship	18	\$63.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63.00

College of DuPage Foundation
Fiscal Year 2021 Gift Summary Report
Year-to-Date as of October 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G926 / 35	Glenn Hansen Leadership Scholarship	16	\$440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$440.00
G959 / 35	H. J. Kleemann Engineering Scholarship	10	\$334.56	\$0.00	\$0.00	\$0.00	\$0.00	\$334.56
G861 / 35	Health Science Symposium	1	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
R646 / 30	Healthcare Instructional Support	1	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
G708 / 35	Hinsdale Township High School District 86 Scholarship	8	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
R648 / 30	Homeland Security Program Support	2	\$0.00	\$0.00	\$0.00	\$6,250.00	\$0.00	\$6,250.00
D629 / 20	Horticulture Program	18	\$460.00	\$0.00	\$0.00	\$0.00	\$0.00	\$460.00
D620 / 20	Horticulture Student Competition Support	8	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
G392 / 35	ICCSF Healthcare Scholarship	1	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00
D640 / 20	International Education Development Support	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
G201 / 35	Iyer Chemistry Scholarship	7	\$269.22	\$0.00	\$0.00	\$0.00	\$0.00	\$269.22
G880 / 35	John B. Schreiber III Lifelong Learning Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
G230 / 35	John Belushi Memorial Scholarships for Music and Theater	4	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
G444 / 35	Kathy Marszalek Memorial Endowed Scholarship	2	\$2,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$8,000.00
R602B / 30	Learning Commons Program Support	1	\$7.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00
R660 / 20	Library Development	13	\$215.00	\$0.00	\$0.00	\$0.00	\$0.00	\$215.00
R659 / 20	Library Program Endowment	17	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
R619 / 30	McAninch Arts Center General Fund	111	\$8,175.21	\$0.00	\$0.00	\$1,500.00	\$0.00	\$9,675.21
G800 / 40	McAninch Endowment for the Arts Fund	1	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
D694 / 20	Meteorology Program	2	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
G454 / 35	Morrissey Dental Hygiene Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
D693 / 20	Music Program	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
G501 / 35	Naperville Rotary Charities and the Rotary Club of Naperville Scholarship	1	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
D660 / 20	New Philharmonic Orchestra	101	\$41,804.56	\$0.00	\$0.00	\$0.00	\$0.00	\$41,804.56
G130 / 25	Nursing Alumni Scholarship	4	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
G881 / 35	Paralegal Program Scholarship	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
D707 / 20	Paralegal Student Success Fund	2	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00
G980 / 40	Paul W. Hedburn and Katherine T. Hedburn Scholarship Endowment	1	\$64,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,000.00
G860 / 35	Professor Chris Goergen Political Science Scholarship	4	\$790.00	\$0.00	\$0.00	\$0.00	\$0.00	\$790.00
G983 / 35	Raymond and Virginia Link Vocational Scholarship	5	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00
G100 / 10	Resource for Excellence Fund	132	\$9,109.55	\$0.00	\$0.00	\$0.00	\$0.00	\$9,109.55
R656 / 30	Ronald Lemme Lecture Series	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
G835 / 35	Scalise Family Fashion Program Scholarship	4	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
G469 / 35	Second Year Nursing Scholarship	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
G883 / 35	Selena Kuch Nursing Scholarship	3	\$2,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$8,000.00
G115 / 25	Student Crisis Emergency Support	80	\$20,720.51	\$59.27	\$0.00	\$0.00	\$0.00	\$20,779.78
G848 / 35	Student Life Leadership Award	9	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
G931 / 35	Student Need Scholarship	27	\$247.50	\$0.00	\$0.00	\$0.00	\$0.00	\$247.50
G520 / 35	Study Abroad Scholarships	33	\$240.80	\$0.00	\$0.00	\$0.00	\$0.00	\$240.80
G877 / 40	Susan Alice Scanlan Krenek Memorial Scholarship Endowment	1	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00
D709 / 20	Sustaining the Arts Fund	14	\$8,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,955.00
G967 / 35	The Christopher Drop Welding Scholarship	8	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00
G563 / 35	The Honorable Bonnie M. Wheaton Endowed Scholarship	9	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00

College of DuPage Foundation
Fiscal Year 2021 Gift Summary Report
Year-to-Date as of October 31, 2020

Fund ID	Fund Description	Gift Count	Cash	Stock	Pledge Balance	In-Kind	Planned	Total
G326 / 35	Tom Galloway Memorial Scholarship	2	\$1,092.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,092.75
G938 / 35	Troy Scholarship for Engineering	9	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
G939 / 35	Troy Scholarship for Nursing	9	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
D632 / 20	Veteran Services Program	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
G135 / 25	Vocational Skills Program Support for Special Populations	18	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$135.00
D697 / 20	WDCB Employer Matching Gift Revenue (EMG)	17	\$2,539.41	\$0.00	\$870.00	\$0.00	\$0.00	\$3,409.41
D687 / 20	WDCB Future Fund	3	\$14.02	\$0.00	\$0.00	\$0.00	\$0.00	\$14.02
D696 / 20	WDCB Individual Gifts	7,959	\$292,287.80	\$0.00	\$0.00	\$0.00	\$0.00	\$292,287.80
D695 / 20	WDCB Underwriting	28	\$18,960.00	\$0.00	\$1,301.00	\$0.00	\$0.00	\$20,261.00
G716 / 35	Westmont High School District 201 Scholarship	9	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00
R701 / 30	Youth Leadership Program and Scholarships	10	\$545.00	\$0.00	\$0.00	\$0.00	\$0.00	\$545.00
Grand Totals:			\$636,146.91	\$3,059.27	\$15,171.00	\$12,500.00	\$0.00	\$666,877.18

9,688 Gift(s) listed
3,868 Donor(s) listed

VENDOR DONATIONS RECEIVED
BY THE COLLEGE*
YTD as of October 31, 2020

JULY 2020
no activity

August 2020
no activity

September 2020
no activity

October 2020
no activity

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

BOARD INFORMATION

1. SUBJECT

Construction Change Orders for Board Information.

2. REASON FOR CONSIDERATION

Change orders will be funded from the designated project's overall budget and fall within the approved budget. These change orders are presented for information because they fall below the \$100,000 and percentage of contract thresholds established in Administrative Procedure 10-90 (Construction Contracts) for Board approval.

3. BACKGROUND INFORMATION

These Change Orders are issued for Board Information in accordance with Administrative Procedure 10-90.

a) Fund 03 Budget Related Projects

College Requested Change: Speech Lab, O'Malley Construction Company #03.

b) Fund 02 Budget Related Projects

College Requested Change: PEC Pool Water Heater Replacement Design, Grumman/Butkus #01.

Unforeseen Condition Change: Concrete Repairs, Advantage Paving Solutions #01.

SUMMARY OF CONSTRUCTION CHANGE ORDERS

a) FUND 03 BUDGET RELATED PROJECTS

- **SPEECH LAB, O'MALLEY CONSTRUCTION COMPANY, INC. #03:**
\$8,800.00. College requested change. A primary component of the enhanced learning environment of the Speech Laboratory Prototype are five digital displays which, when supported by the Solstice Active Learning software, allow instructors and students in this multi-screen environment to route streamed or recorded video, images and presentations to any or all of the digital displays. The bid and contracted scope of this project includes a one year Solstice Active Learning subscription. This change order purchases a lifetime subscription to the video routing software at a significant discount to future annual renewal subscription rates that are available after the project is complete.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
O'Malley Constructon	\$151,889.00	\$604.52	\$8,800.00	\$161,293.52
Total this C.O.			\$8,800.00	

b) FUND 02 BUDGET RELATED PROJECTS

- **CONCRETE REPAIRS, SIDEWALK AND SEALANT NORTH OF PE #01:**
\$1,385.00. Unforeseen Conditions. The contracted scope was to remove several cracked sections of concrete sidewalk and replace with new sidewalk. As the cracked sections were being removed the College observed that the base material was mostly soil, which has poor drainage and leads to cracking of panels due to freeze thaw cycles. This change order compensates the contractor to remove 4 inches of soil and replace with drainable stone base.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
Advantage Paving Solutions	\$14,371.85	\$0.00	\$1,385.00	\$15,756.85
Total this C.O.			\$1,385.00	

- **PHYSICAL EDUCATION CENTER (PEC) POOL WATER HEATER REPLACEMENT DESIGN – GRUMMAN/BUTKUS ASSOCIATES #01: \$728.00.**

College requested change. The designer’s proposal and contract was based on one onsite pre-bid meeting which took place on September 9, 2020. As a result of no qualified bids being received on September 23, 2020, the project is being re-bid. This change order compensates the designer for the additional meeting preparation, travel and meeting time to attend the necessary onsite pre-bid for the re-bid of the project.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
Grumman/Butkus Associates	\$15,700.00	\$0.00	\$728.00	\$16,428.00
Total this C.O.			\$728.00	

Staff Contact: Bruce Schmiedl, Facilities Director

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD INFORMATION

1. **SUBJECT**

Construction Status Overview provided for Board Information.

2. **REASON FOR CONSIDERATION**

The attached spreadsheet provides a brief summary of the status of College construction projects in various phases of development. This is being submitted to update the Board on the progress of activities to date.

3. **BACKGROUND INFORMATION**

The attached spreadsheet represents proposed projects, projects in progress and projects completed during this fiscal year.

(See attached spreadsheet)

Staff Contact: Bruce Schmiedl, Director of Facilities

College of DuPage Construction Projects Update
November 15, 2020

COMPLETED FY21			
Project Name	Origin/Scope	Anticipated Benefit/Timing	Actual Cost
PE Precast Exterior Wall Crack Repair & Joint Sealant Replacement	<p>Origin: Request by Academic Leadership</p> <hr/> <p>Scope: Power wash original existing precast concrete panels, remove failing sealant at panel joints, route out and seal panel cracks, apply water resistant sealer to all exterior panels.</p>	<p>The sealant joints in the existing exterior precast concrete wall panels have not been repaired or replaced since the building was built in 1983 and are exhibiting signs loss of adhesion and deterioration. Replacing deteriorating joint sealant and repairing cracks will reduce the potential for water intrusion into the wall system and expanded water damage. Additional discovered cracks are now repaired. Project completed at the end of September 2020.</p>	\$140,000
Baseball Field & Outfield Drainage Mitigation	<p>Origin: Request by Athletics Leadership</p> <hr/> <p>Scope: The existing grass infields will be replaced with synthetic turf. Outfield drainage is insufficient and will be improved to drain more rapidly following rain events.</p>	<p>Due to weather conditions, the infield is requiring increased maintenance. It is also difficult to return to playable conditions following rain events. Design of outfield drainage complete. Bids submitted to March Board for approval. Installation commenced mid-July and is now complete. Rooting of sod will be checked in early spring.</p>	\$209,000

College of DuPage Construction Projects Update
November 15, 2020

IN PROGRESS			
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost
BIC Academic Backfill (former Marketing offices)	Origin: Request by Academic Leadership Scope: Create up to five flexible pilot classroom prototypes that enable Faculty to adjust classroom settings via various furniture and technology offerings.	Piloting flexible classroom settings will enable Faculty to study and determine optimal classroom settings and configurations that best contribute to student success and completion in the future and position the College to respond to evolving instructional paradigms. Architect selection approved at September Board. Design Development complete. Construction drawings and bidding complete. Contractor award approved at the September Board. Project is under construction. Anticipated completion late-January 2021.	\$2,000,000
Stem Pilot Project	Origin: Request by Academic Leadership Scope: Remodel BIC classrooms 3555, 3559 and 3H05 to accommodate AR/VR technology, flexible classroom configurations and multi-media whiteboards, display and presentation surfaces.	Three existing classrooms will be reconfigured in order to accommodate enhanced instruction in STEM fields as well as possibilities for Liberal Arts programs. Classrooms will promote interactive learning in Augmented Reality/Virtual Reality (AR/VR) as well as group work and flexible classroom instruction. Architect retained and construction drawings complete. Bids for AR/VR room approved at February Board. Construction suspended March 20th for one week due to Covid 19 order. AR/VR Room complete August 2020. Faculty continues their research to an select alternate interactive whiteboard instructional system. Original vendor stopped supporting software. Faculty recommendation regarding alternate software is anticipated December 1st. Anticipated completion TBD.	\$573,650
IRC Skylight Replacement	Origin: Facilities Leadership Scope: Remove existing original polycarbonate cell skylights and replace with new thermally enhanced acrylic units. The work includes new flashing and bird control.	During recent weather events, significant leakage was observed at all of the existing skylights. New units will prevent the need for periodic minimal repairs that have occurred over time while at the same time improving thermal efficiency and sun control. Design is complete. Bidding is complete and presented to the June Board for approval. Shop drawings are complete and materials ordered. Anticipated completion late December 2020 due to manufacturing lead times.	\$150,000
PE Arena Scoreboard Upgrades.	Origin: Request by PE/Academic Leadership Scope: Remove existing aged scoreboards and replace with new multi-screen units to be inter-phased with an existing Athletics Department live-streaming video system.	This upgrade replaces an outdated scoreboard system with one more in keeping with other collegiate institutions and current sports guidelines. The installation will improve the functionality of the scoreboard as well as increase the entertainment value for patrons and help to build interest in COD sports teams. Bidding complete and contractor award approved at the September Board. Anticipated completion late December 2020.	\$249,000
Speech Lab Upgrades	Origin: Request by Academic Leadership Scope: Upgrade/pilot one existing Speech Lab with new collaborative furniture and audio visual capabilities.	Upgrading the Speech Lab will create a more collaborative and interactive environment for students and faculty with improved audio visual capabilities and playback/critique features that will improve the learning experience and outcomes. Construction drawings and bidding complete. Contractor award approved at the September Board. Project is under construction. Anticipated completion December 2020.	\$125,000
Project Hire-Ed Leadership and Engagement Office	Origin: Request by College Administrative Leadership Scope: Repurpose BIC office space formerly occupied by the Marketing Department to create one office, one conference/interaction room, four work stations and receptionist workstation.	This repurposing will enable all Project Hire-Ed functions and interaction spaces to be co-located in one space so as to provide better service to students and interaction with prospective employers. Architect hired and construction drawings and bidding are complete. Contractor award submitted to November Board for approval. Anticipated completion January 2021.	\$150,000

IN PROGRESS (continued)

College of DuPage Construction Projects Update
November 15, 2020

Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost

PROPOSED			
Project Name	Origin/Scope	Anticipated Benefit/Timing	Anticipated Cost

DEFERRED/CANCELLED			
Project Name	Origin/Scope	Anticipated Benefit and Reason for Deferment or Cancellation	Anticipated Cost
Softball Field Infield Synthetic Turf Installation	Origin: Request by Athletics Leadership Scope: The existing granular infields will be replaced with synthetic turf.	Due to weather conditions, the infield is requiring increased maintenance. It is also difficult to rapidly return to playable conditions following rain events. Design, estimating and bid documents are complete. Project deferred to FY22 for reconsideration.	\$59,250 (project to be re-bid)

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD INFORMATION

1. **SUBJECT**

Grants Status Report

2. **REASON FOR CONSIDERATION**

The Board is provided with a monthly update of grants received to date.

3. **BACKGROUND INFORMATION**

The attached report documents the current status of operational public and private grants to the College of DuPage.

Staff Contact: Marcia Frank, Grants Manager, College of DuPage

College of DuPage
 FY2021 Grants Awarded Report
 July 1, 2020 - June 30, 2021

Note: New Entries in Bold

ALLOCATED GRANTS									
<u>Grantor</u>	<u>Project Title</u>	<u>Department</u>	<u>Project Director</u>	<u>Type</u>	<u>FY2021 Amount</u>	<u>Total Award Amount</u>	<u>Start Date</u>	<u>End Date</u>	<u>Description</u>
Illinois Community College Board	FY2021 Adult Ed and Literacy Program	Continuing Education	Deasy	Federal /State	\$2,739,900	\$2,739,900	7/1/2020	6/30/2021	Federal and State allocated portion to support ABE/GED/ESL programming across the district.
Illinois Community College Board	Perkins Postsecondary Career & Tech. Education Program	Academic Affairs	Ellis	Federal	\$1,892,194	\$1,892,194	7/1/2020	6/30/2021	Federal Allocation restricted to support the academic achievement of CTE students in accordance with the FY 2021 Program Plan.
ALLOCATED GRANTS (Includes grants where it was necessary to develop a concept or project and follow comprehensive guidelines for proposal submission in order to receive allocated funds. Adherence to reporting requirements and ability to measure successful program outcomes determines the level of the award.)					\$4,632,094				

College of DuPage
 FY2021 Grants Awarded Report
 July 1, 2020 - June 30, 2021

Note: New Entries in Bold

COMPETITIVE GRANTS									
Grantor	Project Title	Department	Project Director	Type	FY2021 Amount	Total Award Amount	Start Date	End Date	Description
IRS	Volunteer Income Tax Assistance (VITA)	Business	Carlson/ McBeth	Federal	\$45,484	\$45,484	10/1/2020	9/30/2021	To provide support for the VITA program run by the Accounting Dept. each year.
Illinois Arts Council	Partners In Excellence	MAC	Raffel/ Martinez	State	\$44,500	44,500	10/16/2020	8/31/2021	General operating support for programs at the MAC
ICCB CTE Leadership	PLATE: Preparatory Learning and Training Experiences	Culinary	Meyers	Federal	\$64,667	\$97,000	8/1/2020	12/30/2021	A program designed to actively engage young adults interested in academic and culinary workforce training in order to gain employable skills in the culinary industry.
National Security Agency	GenCyber Teacher Summer Camp	CIT/Learning Technologies	Chen/ Landers	Federal	\$83,769	\$83,769	4/1/2020	3/31/2022	To help teachers (Grades 3-12) learn about cyber security, cybercrime, and cyber security careers
National Security Agency	GenCyber Beginning Student Summer Camp	CIT/Learning Technologies	Wagner/ Landers	Federal	\$52,308	\$52,308	4/1/2020	3/31/2022	To help students (Grades 6-12) learn about cyber security, cybercrime, and cyber security careers
National Security Agency	GenCyber Advanced Student Summer Camp	CIT/Learning Technologies	Wagner/ Landers	Federal	\$26,314	\$26,314	4/1/2020	3/31/2022	To help students (Grades 8-12) with advanced cybersecurity experience increase their skills in cyber security, cybercrime, and cyber security careers
Arts Midwest	Touring Fund	MAC	Martinez/ Sarther	Federal	\$4,000	\$4,000	7/1/2020	12/31/2021	Support for American Ballet Theatre performances
National Science Foundation	Scholarships for STEM	STEM	Jarman	Federal	\$122,573	\$650,136	8/1/2016	7/30/2021	Funding for scholarships and other training opportunities for students pursuing STEM majors
IL Dept of Commerce & Economic Opportunity	Apprenticeship Expansion - Project Hire-Ed	Project Hire-Ed	Kuglin-Seago	Federal	\$147,715	\$221,572	6/1/2020	12/31/2021	TOTAL AWARD: \$221,572 for 18 months Funding to support pilot regional initiatives that expand Registered Apprenticeship and Pre-Apprenticeship programs in Illinois
Dept. of State	COD Africa Initiative	Study Abroad	Kerby/ DiLiberti	Federal	\$35,000	\$35,000	7/1/2020	8/30/2021	COD Africa Initiative, in partnership with EDU Africa, integrates service learning into a sustainable model for interdisciplinary study abroad at a community college while ighlighting non-traditional disciplines for study abroad.
Department of Commerce and Economic Development	Small Business Development Center (SBDC)	Continuing Ed./Ctr. for Entrepren.	Rita Haake	Federal	\$128,750	\$128,750	1/1/2020	12/30/2020	Federal funds to the COD Small Business Development Center to provide one-stop business management assistance to individuals and small businesses.
IL Board of Higher Education	IL Cooperative Work Study	Student Affairs	LaSorsa	State	\$44,573	\$44,573	7/1/2020	8/30/2021	Cooperative work-study programs for 20 students in 9 programs/majors
IL Community College Board	Transitional English and Math Program	English	Martins	State	\$11,613	\$14,180	7/1/2019	6/30/2021	To implement a transitional English (\$14,180) program in collaboration with 3 regional high schools

College of DuPage
FY2021 Grants Awarded Report
July 1, 2020 - June 30, 2021

Note: New Entries in Bold

Partnership for College Completion	IL Equity Attainment	Student Success/ Pathways	Stock/Smith	Found.	\$12,000	\$12,000	8/15/2020	6/30/2021	Implementation of plans to promote equity through improved graduation outcomes for Black, Latinx, & low-income students at COD
COMPETITIVE GRANTS (Includes grants from federal, state and private grantors where the proposal was in competition with other proposals and awards were made to a select number of institutions based on the merits of the project and proposal.)					\$823,266				

College of DuPage
 FY2021 Grants Awarded Report
 July 1, 2020 - June 30, 2021

Note: New Entries in Bold

SUB-AWARDS or IN KIND GRANTS									
Grantor	Project Title	Department	Project Director	Type	FY2021 Amount	Total Award Amount	Start Date	End Date	Description
US Dept. of State/Northern Virginia Community College	FY21 Community College Initiative Student Exchange	Field & Experiential Learning	Smid	Federal	\$54,000	\$54,000	7/1/2020	6/30/2021	Grant agreement for funding of Program Administrator only; Grant provides opportunities for individuals from other countries to develop leadership, professional skills & English language proficiency, while studying at a community college in the US.
National Science Foundation	LSAMP-PUMA Stem	STEM	DiCarlo	Fed	\$33,007	\$165,035	7/1/2019	6/30/2024	Total award for five years: \$165,035; project with 7 four-year universities to promote STEM research opportunities for underrepresented groups
SUB-AWARD OR IN KIND GRANTS (Includes donations that have been granted to the institution for a particular period of time.)					\$87,007				
FY2021 Total College Grants Awarded as of October 31, 2020					\$5,542,367				

College of DuPage
 FY2021 Grants Awarded Report
 July 1, 2020 - June 30, 2021

Note: New Entries in Bold

COVID-RELATED FUNDS									
Grantor	Project Title	Department	Project Director	Type	FY2021 Amount	Total Award Amount	Start Date	End Date	Description
Illinois Dept. of Human Services /U.S. Dept. of Treasury	IDHS CURES	Adult Education	Deasy	Federal	\$109,500	109,500	7/1/2020	12/31/2020	Funds to support the purchase of laptops and WiFi hotspots to loan to students in the adult education and literacy programs
Illinois Community College Board	Governor's Emergency Education Relief (GEER)	Finance	Del Rosario	State	\$857,210	857,210	7/1/2020	6/30/2021	Funds to support underrepresented, low-income, and/or first generation students who experienced barriers to enrollment & retention due to the pandemic.
Illinois Dept. of Commerce & Economic Opportunity	Small Business Development Center - CARES	Business Development Center	Westphal/ Haake	Federal	\$25,000	\$25,000	7/1/2020	6/30/2021	Funds to support SBDC at COD to assist regional small businesses cope with pandemic economy
Dept. of Education	COD CARES-Minority Serving Institution Funds	Finance	Del Rosario/ Brady	Federal	37,411	\$37,411	5/29/2020	5/28/2021	TOTAL AWARD: \$37,411 Funds to support emergency needs experienced by COD institution due to COVID
Dept. of Education	COD CARES-Institution	Finance	Del Rosario/ Brady	Federal	4,550,443	\$4,550,443	4/20/2020	4/19/2021	TOTAL AWARD: \$4,550,443 Funds to support emergency needs experienced by COD institution due to COVID
ICCB	Adult Education & Literacy	Adult Education	Deasy	Federal		\$100,000	4/20/2020	6/30/2020	Federal Basic Adult Education funding to help program transition instruction to alternative, remote or online learning as a result of COVID-19
Dept. of Education	COD CARES-Student	Finance	Del Rosario/ Brady	Federal	\$4,550,443	\$4,550,443	4/24/2020	4/23/2021	TOTAL AWARD: \$4,550,443 Funds to support emergency needs experienced by COD students due to COVID
Corporation for Public Broadcasting	COVID Stabilization Fund	WDCB	Bindert	Federal		\$75,000	4/16/2020	6/30/2020	Funds to help public radio stations maintain local programming and services threatened by declines in non-federal revenue sources during the current COVID-19 economy
GRANTS provided in response to COVID Emergency March, 2020 to July 2021					\$10,130,007				

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING
BOARD APPROVAL**

1. **SUBJECT**

In-Kind Donations Report.

2. **REASON FOR CONSIDERATION**

According to Board Policy 10-100, *The Solicitation and Acceptance of Contributions (Gifts) and Exchange Transactions*, the Board of Trustees may accept contributions to the College.

3. **BACKGROUND INFORMATION**

The In-Kind Donations Report is presented to the Board of Trustees for their acceptance. This report is a combination of gifts given directly to the College and gifts given to the College through the efforts of the College of DuPage Foundation.

4. **NOTIFICATION**

That the Board of Trustees accepts the assets donated through the efforts of the College of DuPage Foundation, totaling \$6,500.00 capital gifts received between October 1 and October 31, 2020, as shown on the attached list of donations. (There were no gifts given directly to the College this quarter.)

In-Kind Donations Report
October 1 - 31, 2020

NON CAPITAL DONATIONS THROUGH THE COLLEGE FOUNDATION

Fund Description	Date	Constituent Name	Gift Value*	Reference
Homeland Security Program Support	10/12/2020	Darien-Woodridge Fire Dist. 7550 Lyman Ave Darien, IL 60561-4392	\$1,750.00	a Zoll Cardiac Monitor E Series Serial # AB11E016682 and Zoll 4x4 Battery Support System (Charger) serial # H02E12516, each are about 10+ years old
Business and Technology Program	10/15/2020	Jeff Sipola 1008 French Dr Mundelein, IL 60060-3013	\$4,750.00	Machinist tools: Harig Grinding Fixture no.17911; Clear View Form Dresser; Magna Sign no 564•9404; Kurt milling vise; Inspection grade surface plate with two inch drop probe; 81 piece gage block set no 861171
			\$6,500.00	

2 Gift(s) listed
2 Donor(s) listed

*NOTE: The dollar value listed in these items represents an amount established by the donor.
College of DuPage and College of DuPage Foundation do not appraise donated items.
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COLLEGE OF DuPAGE
REGULAR BOARD MEETING

BOARD INFORMATION

**Board Policy 4-17, Sections 5 & 6 – First
Reading**



Professional Development

The Board recognizes the need for, and is committed to providing for, the professional growth of College Employees. As such, the College encourages its Employees to continue their formal education at the College and other institutions of higher education. The College will reimburse eligible Employees for the cost of tuition for the successful completion of course work or equivalent study, in an amount not to exceed that which is budgeted and approved for the Fiscal Year. "Successful completion" is determined on a case-by-case basis, but in general shall mean: (1) receipt of a grade of C or better, in the case of a graded course; (2) receipt of a passing grade, in the case of a pass/fail course; (3) receipt of a certificate, certification, credential, or other accolade, in the case of a certification or credentialing course; or (4) the awarding of a degree or diploma, in the case of a program of study.

An Employee's eligibility for professional development reimbursement is determined by: the Employee's position within the College; applicable federal and state laws and regulations; the terms of any applicable employment contracts and CBAs; and the relevant employee guidebooks, Policies, and Administrative Procedures.

The eligibility of Employee groups for professional development reimbursement and the annual limit of individual reimbursement shall be approved by the Board.

The Vice President of Human Resources and his/her designee, in consultation with the President, shall have authority to develop, promulgate, and implement professional development Administrative Procedures and employee guidebooks, consistent with federal and state laws and regulations, the terms of any applicable employment contracts and CBAs, and Board Policies.

Authority: 110 ILCS 805/3-30.

History:

- Adopted 3/19/09
- Amended



TABLE OF CONTENTS – SECTION 5: STUDENT AFFAIRS

New Policy No.	Old Policy Reference(s)	Status
5.01: Student Admissions and Enrollment	20-50, 20-55, 20-60, 20-65, 20-45	Revised/Combined
5.02: Enrollment Opportunities at Cooperative Institutions		New
5.03: Tuition and Student Fees	25-10, 25-15, 25-20, 25-25, 25-30, 25-35	Revised/Combined
5.04: Student Handbook, College Catalog and Registration Guides	20-20	Revised
5.05: Student Services: Counseling, Advising, and Transfer Services		New
5.06: Student Services: Student Financial Assistance	20-25	Revised
5.07: Scholarships	20-135	Revised
5.08: Student Services: Health and Wellness	20-85	Revised
5.09: Student Services: Career Services		New
5.10: Student Information that is Fair, Accurate and Complete		New
5.11: Student Accounts	25-40, 25-45, 25-50	New/Combined
5.12: Privacy of Student Records – Family Education Rights and Privacy Act (FERPA)	20-15	Revised
5.13: Sexual Assault Awareness Education		New
5.14: Campus Media	20-100	Revised
5.15: Code of Student Conduct	20-41	Revised
5.16: Code of Academic Conduct	20-41	Revised
5.17: Student Standards of Assessment and Academic Progress	20-10, 20-125, 20-130, 20-140, 20-145, 20-155, 20-160, 20-165	Revised/Combined
5.18: Accommodation of Religious Observances	20-170	Revised
5.19: Academic Grievances	20-165	New

New Policy No.	Old Policy Reference(s)	Status
5.20: Intercollegiate Athletics	20-90	Revised
5.21: Student Clubs	20-91	Revised



Student Admissions and Enrollment

The College will maintain standards for admission of qualified Students, including, where appropriate, program-specific admission requirements. The College will publish its admission standards annually in the Student Handbook, College Catalog, Registration Guides, and elsewhere. Admission to the College does not guarantee entrance into a particular course or program of study.

The College's standards for admission will reflect its commitment to providing accessible education to the multicultural community it serves and to its high ethical standards. Where space constraints prohibit admission of otherwise qualified applicants, the College will accept those best qualified using rank in class and aptitude tests as guides. The College will give preference to in-district residents and students of other community colleges with which the College has a contractual arrangement for the mutual exchange of students.

With respect to enrollments, preference shall be given to all "service members" and "veterans," as those terms are defined in section 3-29.10(a) of the Community College Act, so that they receive priority enrollment as prescribed by law. Currently enrolled Students returning from active military service shall be given priority over all other Students in reenrolling in any unfinished course or courses from which they needed to withdraw upon being called to active military service.

The College will not admit applicants who are unlikely to benefit from college-level courses. Where appropriate, the College may recommend remedial education to prepare an applicant for college-level coursework and, upon satisfactory completion of such remedial coursework, reconsider admission. To recruit and retain more women and minorities in fields where they are underrepresented, the College will arrange special courses to help them overcome any prior educational deficiencies.

Otherwise qualified applicants who have a demonstrated history of academic dishonesty, criminal behavior or other serious misconduct may be denied admission at the College's discretion.

The College's admissions application shall contain a statement indicating agreement to be bound by the College's rules, including its Code of Student Conduct. By enrolling in College classes, Students agree to be bound by the College's Code of Student Conduct, Policies, Administrative Procedures, and other rules, guidelines, standards, and other criteria as may be issued from time to time.

The College will not unlawfully discriminate against any individual in its recruiting and/or admissions policies or decisions. In addition, the College's admission standards and decisions will reflect the College's diversity and anti-discrimination goals, with the objective of recruiting and retaining more minorities and women in fields of study where they are underrepresented.

Authority: 110 ILCS 805/3-17, 3-26.5, 3-28, 3-29.10; 23 Ill. Admin. Code §§ 1070.402, 1501.402.

History:

- Adopted 3/19/09
- Amended



Enrollment Opportunities at Cooperative Institutions

In order to increase the accessibility and breadth of its offerings, the College may enter into agreements with other institutions that enable Students to attend other institutions' programs and/or courses. A list of available opportunities will be published in the Student Handbook and College Catalog. Where the tuition and student fees of such programs and/or courses differ from programs and/or courses offered directly by the College, the College will disclose such tuition and student fees to Students and the public.

The Provost and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy, the Community College Act, any other relevant federal or state law or regulation, and the College's CBA obligations.

Authority: 110 ILCS 805/3-40; 23 Ill. Admin. Code § 1501.307.

History:

- Adopted 3/19/09
- Amended 4/15/10
- Amended



Tuition and Student Fees

The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Semester to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.

Publication of the tuition rates and student fees, including the College's refund policy, will be fair, accurate and complete. Where tuition rates do not include additional student fees or expenses, the College will make appropriate disclosures to that effect.

The College may consider a variety of factors in setting tuition rates, including its mission, values, total cost of attendance, long-term planning goals, budgetary needs and the public good. The College may set variable tuition rates depending on the following factors:

- Residency. The College may set different rates depending on whether a Student resides within District No. 502 (an "in-district resident"); resides in Illinois outside of District No. 502 (an "out-of-district resident"); resides in the United States outside the State of Illinois (an "out-of-state resident"); or resides outside the United States (an "out-of-country resident"). The College will follow all statutes and regulations requiring that Students having certain characteristics, such as veteran status, receive the tuition rate set for in-district residents regardless of their actual residency status. In its discretion, the College also may classify other categories of Students who do not reside within District No. 502 as "in-district residents" for purposes of applying tuition rates consistent with Illinois law.
- Senior Citizens. The College may permit in-district residents who are "Senior Citizens," as that term is defined under section 1501.501, title 23, of the Administrative Code, 23 Ill. Admin. Code § 1501.501, to enroll in regularly scheduled credit courses, except those specifically designed for Senior Citizens, without payment of tuition, so long as classroom space exists and a minimum number of tuition-paying students are enrolled in the course.
- Additional Factors. The College may set variable tuition rates in its discretion based on a number of other factors, such as program type, term, time of enrollment, courses, and delivery method. Variation based on these other factors must be justified, such as where the cost of offering a particular program is higher than average.

The College may adopt program-, course- or activity-specific student fees as it deems appropriate.

The Board delegates to and authorizes the President to grant tuition waivers when such waivers will aid in achieving the mission and objectives of the College.

The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.

Authority: 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.

History:

- Adopted 3/19/09
- Amended



Student Handbook, College Catalog and Registration Guides

For every School Year, the College will publish, on-line or otherwise, three reference guides to communicate important information to prospective and enrolled Students:

- Student Handbook
- College Catalog
- Registration Guides

Administrative Procedures will be developed to ensure the permanent archival of the Student Handbook and College Catalog.

In general, the Student Handbook will contain important College policies regarding Student rights and responsibilities, including the most recent version of the College's Code of Student Conduct and Code of Academic Conduct, Campus safety and security policies, Title IX services, and the Student complaint procedure; Campus information and Student resources; and Student life and co-curricular opportunities.

In general, the College Catalog will provide important consumer information notices and disclosures; general information regarding the College's current Facilities, Faculty, and Administration; admissions policies and procedures; academic program descriptions; degree and graduation requirements; planned course offerings during the School Year; the Academic Calendar for the School Year; academic policies and procedures; payment and refund policies for tuition and fees; and general information for Students.

In general, each Semester Registration Guide will provide information specifically applicable to that Semester, including tuition rates and fees and admissions and course registration policies and procedures.

The College strives to provide Student Handbooks, College Catalogs, and Registration Guides that are fair, accurate, and complete; that reflect the most current information possible; and that comply with applicable legal and accreditation requirements. Questions concerning compliance with legal and accreditation requirements should be addressed promptly with the Office of the General Counsel.

The Provost, and/or his designee, in consultation with the President and, as necessary, the Office of the General Counsel, shall be responsible for drafting and publishing the Student Handbook, College Catalog, and Registration Guides for each Academic Year and ensuring their compliance with all federal and state laws and regulations and applicable accreditation standards and benchmarks.

Authority: 110 ILCS 805/3-30; 23 Ill. Admin. Code § 1501.404.

History:

- Adopted 3/19/09
- Amended



Student Services: Counseling, Advising, and Transfer Services

The College will maintain a comprehensive and organized program of educational planning and career counseling. Counseling services will be made available at a time and in a manner convenient to the College's diverse student body. Counseling services will include personal assistance by qualified personnel to Students and prospective students according to their interests and abilities. Generally, the program should include orientation, individualized assessment, testing, advising, educational planning, guidance on ethical use of information resources, College Policies regarding academic honesty and integrity, and career counseling.

Primary emphasis will be placed on facilitating and supporting student success in learning through regular communications with Students and monitoring of their progress towards their educational objectives.

The College will notify Students of the availability of such counseling services clearly and conspicuously, in a form and manner that meets any applicable legal requirements.

The Assistant Provost of Student Affairs and his/her designee shall have authority to develop and implement Administrative Procedures for the provision of such academic and career counseling services, consistent with this Policy and applicable state and federal laws and regulations.

Authority: 110 ILCS 805/3-17; 23 Ill. Admin. Code § 1070.402; 23 Ill. Admin. Code §§ 1501.302, 1501.403.

History:

- Adopted 3/19/09
- Amended 2/24/11
- Amended



Student Services: Student Financial Assistance

The College will provide financial aid advising to prospective and enrolled Students regarding need-based and non-need-based federal, state, local, private and institutional aid. Generally, such services will include information regarding: (i) the types and availability of financial aid, (ii) the terms and conditions of loans and the importance of repaying debt, (iii) the criteria for obtaining and maintaining aid eligibility, (iv) the procedures for applying for aid, (v) the cost of attendance and (vi) any other information required by law, including entrance and exit counseling for first-time borrowers. Financial aid advising services will be made available at a time and in a manner convenient to the College's diverse student body.

The Assistant Provost of Student Affairs, and/or his/her designee, is authorized to develop and implement Administrative Procedures for the provision of such services consistent with this Policy and all applicable state and federal laws and regulations.

Authority: *Higher Education Act of 1965*, 20 U.S.C. § 485; *Higher Education Opportunity Act of 2008*, 20 U.S.C. §§ 1019-1019d; 20 U.S.C. §§ 1092(b)(1)(A), 1094(a); 34 C.F.R. Part 601; 34 C.F.R. §§ 668.41-668.43; *Truth In Lending Act*, 15 U.S.C. § 1638(e); 23 Ill. Admin. Code §§ 1070.402, 1501.403.

History:

- Adopted 3/19/09
- Amended 2/24/11
- Amended



Scholarships

The College, with the assistance of the Vice President for Institutional Advancement and the Foundation and other charitable or philanthropic organizations or programs, will develop and administer a program of privately funded scholarships to provide financial support for eligible Students. Such privately funded scholarships provided by the College and/or Foundation are generally merit-based, need-based and/or College program-specific.

The Assistant Provost Student Affairs, and/or his/her designee, with the approval of the President, is authorized to develop and implement Administrative Procedures to effectuate the administration of the College's privately funded scholarship program in accordance with the provisions of this Policy and other Board Policies and with all applicable federal and state laws and regulations.

Authority: 110 ILCS 805/3-30; 23 Ill. Admin. Code § 1501.403.

History:

- Adopted 3/19/09
- Amended



Student Services: Health and Wellness

The health and wellness of the College community is of great importance. The College will provide health and wellness programs and services to Students where necessary or required by state or federal law, including mental health services. The College will notify Students of the availability of such services clearly and conspicuously, in a form and manner that meets any applicable legal requirements.

The Assistant Provost of Student Affairs and his/her designee are authorized to develop and implement Administrative Procedures for the provision of any health and wellness programs and services, consistent with this Policy, other Board Policies, and applicable state and federal laws and regulations.

Authority: 110 ILCS 805/3-30.

History:

- Adopted 3/19/09
- Amended



Student Services: Career Services

The College will provide a program of robust career services to enrolled and former Students, including graduates and community members. Career services will be made available at a time and in a manner convenient to the College's diverse student body. Career services will include personal assistance by qualified personnel suited to the needs of the individual seeking guidance. Generally, the program will include assessments of each individual's interests and abilities, particularly as they relate to the job market, job search skills, introductions to local employers, and job market trends. The College will notify Students of the availability of its career services in such forms and manners that are practical and meet any applicable legal requirements.

The College will evaluate the success of graduates by tracking information regarding employment data and admissions to other gainful post-graduate activities, such as admission to an advanced degree program or participation in fellowships, internships or special programs such as the U.S. Peace Corps. The College will establish and maintain effective data collection, reporting and disclosure procedures meeting all applicable legal requirements regarding its career services and graduate outcomes, including, but not limited to, the requirements in section 485(a)(1) of the federal Higher Education Act of 1965, as amended, including by the Higher Education Opportunity Act, U.S. Pub. L. 110-315, § 488(a)(1), currently codified at 20 U.S.C. § 1092(a)(1); and related regulations, including 34 C.F.R. § 668.45.

The Assistant Provost of Student Affairs and his/her designee shall have authority to develop and implement Administrative Procedures for the provision of such career services and job placement assistance and Administrative Procedures for career services and graduate outcomes data collection, reporting, and disclosure. All such Administrative Procedures shall be consistent with this Policy, other Policies, all applicable state and federal laws and regulations (including, but not limited to 23 Ill. Admin. Code §§ 1070.402 and 1501.403), and the College's CBA obligations.

Authority: 20 U.S.C. § 1092(a)(1); 34 C.F.R. § 668.45; 23 Ill. Admin. Code §§ 1070.402, 1501.403.

History:

- Adopted 3/19/09
- Amended



Student Information that is Fair, Accurate and Complete

The College is committed to presenting its offerings in a fair and complete way to Students and the public. Accordingly, the College will not knowingly provide false information or omit material information from its Student- or public-facing statements, whether written or oral. The College will adopt and maintain procedures sufficient to reasonably assure the accuracy and completeness of its offerings, information, material, and Student- and public-facing statements.

The College will comply with all applicable federal, state, local and accreditation requirements to provide material information to Students and the public, including, at a minimum, information about the College's Academic Calendar, grading, admissions, academic program requirements, tuition and student fees, refund policies, and student achievement expectations.

The College will adopt and maintain Administrative Procedures sufficient to: (i) assure accurate reporting and disclosure of information; (ii) maintain compliance with all federal, state, local and accreditation requirements as they may be amended or supplemented; and (iii) periodically update its processes in light of changing regulatory requirements; and (iv) ensure that its Student- and public-facing mandatory notices and disclosures are conspicuous and easily accessible.

The President and his/her designee are authorized to develop and implement the Administrative Procedures described herein and other Administrative Procedures that may be appropriate in accordance with this Policy and consistent with all applicable state and federal laws and regulations and any regulations or requirements promulgated by relevant accrediting bodies.

Authority: Federal *Family Educational Rights and Privacy Act*, 20 U.S.C. § 1232g, *et seq.*; 20 U.S.C. §§ 1011i, 1015a, 1015b, 1022d-1022g, 1092, 1094(a)(23); 105 ILCS 302/30; 23 Ill. Admin. Code §§ 1501.204, .302(a)(7).

History:

- Adopted



Student Accounts

The College will establish and maintain Administrative Procedures regarding a student accounts system through which all student charges, fines, payments, and refunds will be recorded and processed. In general, the College's Administrative Procedures will address the confidentiality and accuracy of student account information and payment and refund processes and procedures. The College may adopt Administrative Procedures designed to ensure prompt payment of accounts payable, including payment plans, account holds, withholding of records and/or transcripts, and enrollment restrictions.

The President and his/her designee are authorized to develop and implement the Administrative Procedures described herein and other Administrative Procedures that may be appropriate consistent with this Policy and all applicable state and federal laws and regulations.

Authority: 110 ILCS 805/3-30; 3-45.

History:

- Adopted 3/19/09
- Amended 4/15/10
- Amended



Privacy of Student Records–Family Educational Rights and Privacy Act (FERPA)

The College strives to maintain complete and accurate student education records and to respect the rights and protections afforded Students by federal and state law regarding education records.

The Registrar, in conjunction with the Assistant Provost of Student Affairs (or his/her designee) and the Office of Student Records, is authorized develop and implement Administrative Procedures consistent with this Policy, other Board Policies, and applicable federal and state laws and regulations, including: the federal Family Educational Rights and Privacy Act of 1974 (also known as “FERPA”), U.S. Pub. L. 93-380, § 513, currently codified at 20 U.S.C. § 1232g, as amended, and related regulations, including 34 C.F.R. Part 99; section 3-60 of the Community College Act, 110 ILCS 805/3-60, and related regulations, including 23 Ill. Admin. Code § 1501.404.

Authority: 20 U.S.C. § 1232g; 34 C.F.R. Part 99; 110 ILCS 805/3-60; 23 Ill. Admin. Code § 1501.404.

History:

- Adopted 3/19/09
- Amended



Sexual Assault Awareness Education

The College is committed to providing a safe and welcoming environment for all members of the College community. Accordingly, the College will adopt and maintain an educational program to instill awareness of sexual assault. The educational program shall be designed with the intention to prevent sexual assault and identify services for victims of sexual assault. The educational program shall be distributed to all incoming Students and those Students who are currently enrolled but did not previously receive the educational program.

This Policy is intended to be construed consistent with the Illinois Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/1 *et seq.*, and section 3-29.3 of the Community College Act.

The Assistant Provost of Student Affairs and his/her designee are authorized to develop and implement Administrative Procedures to ensure the effectuation of this Policy, including the development and provision of a sexual assault awareness education program, and Administrative Procedures for requiring and ensuring attendance.

Authority: 110 ILCS 155/30; 110 ILCS 805/3-29.3.

History:

- Adopted



Campus Media

The College is committed to the principle of free and open inquiry, deliberation and debate in all matters. Accordingly, the College does not engage in the unlawful restraint of “Campus Media,” as that term is defined in the section 5, 110 ILCS 13/5 of the Illinois College Campus Press Act, 110 ILCS 13/1 *et seq.* (the “Act”). Accordingly, as with all forms of expressive activity on Campus, the College is committed to the principle that Student expression through Campus Media must not be suppressed because the ideas put forth are thought by some, or even by most, members of the College community to be offensive, unwise, immoral, or wrong-headed; and the content of Campus Media, both College-sponsored and not College-sponsored, shall not be subject to prior review by public officials of the College.

Further, in order to foster Campus Media, the College may designate Facilities and/or other resources for use by Campus Media outlets, as detailed in the relevant Administrative Procedures. Such Administrative Procedures shall address content-neutral rules and requirements for obtaining access to such resources. The College may also appoint one or more “Collegiate Media Advisors,” as that term is defined in section 5 of the Act, to facilitate, supervise and/or provide instruction relating to Campus Media. The College’s provision of such resources is not intended to be, and should not be, construed as the College’s endorsement of the form or content of any Campus Media. Campus Media is not speech made on behalf of the College nor does it necessarily reflect the College’s views or policies.

This Policy is intended to be construed consistent with the Act and with federal statutory protections of student speech rights at institutions of higher education found at 20 U.S.C. § 1101a, as added by the Higher Education Amendments of 1998, U.S. Pub. L. 105-244, § 101(a), and amended by the Higher Education Opportunity Act, U.S. Pub. L. 110-315, § 104.

Nothing in this Policy should be construed as prohibiting the College from adopting objective and fair Administrative Procedures, rules, regulations, and guidelines to ensure the safe and orderly operation of the College. Notwithstanding any other provision of this Policy, nothing in this Policy permits the College to regulate the content of expressive activity in violation of the protections afforded by the First Amendment to the U.S. Constitution.

The President and his/her designee are authorized to appoint Collegiate Media Advisors and to develop and implement Administrative Procedures, rules, regulations, and guidelines governing Campus Media at the College, consistent with this Policy, all applicable state and federal laws and regulations, other Policies, and the College’s CBA obligations. Violations of those Administrative Procedures, rules, regulations, and guidelines may subject an individual to disciplinary action.

Authority: 20 U.S.C. § 1011a; 110 ILCS 13/.

Cross-reference: Board Policy No. 3.30 (Freedom of Expression on Campus).

History:

- Adopted 3/19/09
- Amended



Code of Student Conduct

The College is committed to its values of honesty, integrity, respect, responsibility, and equity. In keeping with these values, and subject to Board approval, the College maintains a Code of Student Conduct (sometimes hereinafter, the “Code”) to govern the behavior of Students as members of the College community. In general, the objectives of the Code of Student Conduct are to provide notice of the College’s expectations regarding Students’ behavior; to educate Students as to their rights and responsibilities vis-à-vis the College and other members of the College community; and to facilitate Students’ understanding of the balance between individual and College rights. In order to accomplish those objectives, the Code of Student Conduct shall include provisions that: (i) give notice of acts or omissions that are inconsistent with the College’s expectations; (ii) explain Student due process rights; (iii) set forth procedures for addressing alleged violations of the Code; and (iv) identify possible sanctions that may result from violating the Code.

The Dean of Students, and/or his/her designee, in conjunction with the President and, as necessary, the Office of the General Counsel, is responsible for developing, updating, maintaining, implementing, and publishing the Code of Student Conduct consistent with this Policy and for ensuring the Code’s compliance with all applicable state and federal laws and regulations.

Authority: 110 ILCS 805/3-30; 23 Ill. Admin. Code § 1501.404.

History:

- Adopted 3/19/09
- Reviewed 5/07/12
- Amended 7/19/12
- Amended 2/19/15
- Amended



Code of Academic Conduct

The College is committed to the promotion of absolute integrity and high ethical standards of individual honesty in academic work. Accordingly, the College maintains a Code of Academic Conduct (sometimes hereinafter, the “Code”) with the objective of sustaining an environment in which Students recognize and demonstrate the importance of being accountable for their academic behavior. In general, the purpose of the Code of Academic Conduct is to inform Students of the College’s expectations regarding academic integrity. In order to accomplish that objective and purpose, the Code of Academic Conduct shall include provisions that: (i) provide a non-exhaustive list of forms of academic dishonesty from which Students are expected to refrain; (ii) explain Students’ due process rights; (iii) set forth procedures for addressing alleged violations of the Code; and (iv) identify possible sanctions that may result from violating the Code.

The Assistant Provost of Student Affairs, in conjunction with the Provost and the President and, as necessary, the Office of the General Counsel, is responsible for developing, updating, maintaining, implementing, and publishing the Code of Academic Conduct consistent with this Policy and for ensuring the Code’s compliance with all applicable state and federal laws and regulations.

Authority: 110 ILCS 805/3-30; 23 Ill. Admin. Code § 1501.404.

History:

- Adopted 7/19/12
- Amended

**Student Standards of Assessment and Academic Progress**

The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Administrative Procedures designed and intended to assist students with understanding the impact of their academic performance on their educational goals and progress towards completion.

The Provost and his/her designee, in conjunction with the President, are authorized to develop and implement Administrative Procedures consistent with this Policy and all applicable federal and state laws and regulations. In general, the Administrative Procedures will address the following: grading; impact of course withdrawal, course failure, and unsatisfactory academic achievement on progression of degree or certificate completion; financial aid, including loss of eligibility; the progression of standards of academic progress and associated enrollment restrictions; and the appeal processes available.

Authority: 20 U.S.C. § 1092(a)(1); 34 C.F.R. § 668.42; 110 ILCS 805/3-25; 23 Ill. Adm. Code §§ 1501.204, 1501.404, 1501.405.

History:

- Adopted 3/19/09
- Amended 4/15/10
- Amended



Accommodation of Religious Observances

The College will reasonably accommodate the religious observances of individual Students with respect to admissions, class attendance, and the scheduling of examinations and work requirements. The College will adopt and maintain Administrative Procedures implementing this Policy, including reasonable notice requirements for Students to make a request for accommodation and grievance procedures for Students who believe they have been denied a reasonable accommodation. Those Administrative Procedures will be published by the College in the Student Handbook and College Catalog and provided to the Faculty. Along with those Administrative Procedures, the College will publish a copy of section 1.5, 110 ILCS 110/1.5, of the Illinois University Religious Observances Act, 110 ILCS 110/0.01 *et seq.* (the “Act”).

The Assistant Provost of Student Affairs, in conjunction with the Provost and with the approval of the President, is authorized to develop and implement Administrative Procedures consistent with this Policy and all applicable federal and state laws and regulations, and shall be responsible for ensuring proper publication of those Administrative Procedures and section 1.5 of the Act.

Authority: 110 ILCS 110/.

History:

- Adopted 3/19/09
- Amended



Academic Grievances

Students have the right to appeal an adverse academic decision or action that directly affects a Student's status through a formal complaint procedure ("Academic Grievance Process") that is fair, reasonable, timely and provides requisite levels of due process. The Academic Grievance Procedure shall be published in the Student Handbook and/or such other location(s) so as to make it readily accessible to Students.

The Assistant Provost of Student Affairs, in consultation with the Provost and with the approval of the President, shall develop Administrative Procedures, rules and regulations necessary to prescribe and implement such Academic Grievance Process, which Administrative Procedures shall include a description of the necessary grounds and process for an academic appeal, consistent with this Policy, applicable state and federal laws and regulations, and the College's CBA obligations.

Authority: 110 ILCS 805/3-25.

History:

- Adopted



Intercollegiate Athletics

Student athletics and intercollegiate athletic competition can be of great benefit to the College, including as a means for creating a greater sense of community and pride among Students, Faculty, Employees, alumni, and other citizens. A well-administered intercollegiate athletic program should bolster, but not detract from, the College's educational programs. Accordingly, the College may establish and maintain an intercollegiate athletic program ("Athletic Program"), consistent with the College's mission and values as determined by the Board, to enhance Campus and Student life.

In its Athletic Program, the College shall provide equitable opportunities for members of both sexes to participate in and enjoy the benefits of intercollegiate athletics as envisioned by the applicable provisions of Title IX of the federal Education Amendments of 1972, U.S. Pub. L. 92-318, §§ 901 *et seq.*, currently codified at 20 U.S.C. §§ 1681 *et seq.*, as amended, and related regulations, including 34 C.F.R. Part 106; and will develop Administrative Procedures and other rules and guidelines for ensuring equitable intercollegiate athletics opportunities for members of both sexes.

The College may affiliate with the National Junior College Athletic Association ("NJCAA") or other intercollegiate athletic association approved by the Board. The College intends to comply with the applicable rules and regulations of the NJCAA, or such other association it joins, to the extent they are consistent with the Illinois Collegiate Athletic Association Compliance Enforcement Procedures Act, 110 ILCS 25/1 *et seq.*, and other applicable federal, state and local laws and regulations. If the College receives notice of an alleged or possible violation of NJCAA (or other intercollegiate athletic association) rules, the Office of the General Counsel will be notified and will advise the College in its response to such notice in a manner set forth in applicable Administrative Procedures.

The College recognizes it is required by law to collect and report on a variety of data regarding its Athletic Program and to make certain disclosures to government agencies, Students, and consumers. The College will establish and maintain effective data collection, reporting and disclosure Administrative Procedures, rules, and guidelines for meeting all such legal requirements for its Athletic Program, including those requirements imposed by: the federal Equity in Athletics Disclosure Act (section 360B of the Improving America's Schools Act of 1994), U.S. Pub. L. 103-382, § 360B, currently codified at 20 U.S.C. § 1092(g), as amended; section 104 of the federal Student Right-To-Know Act and Campus Security Act, U.S. Pub. L. 101-542, § 104, currently codified at 20 U.S.C. § 1092(e), as amended; and related regulations, including 34 C.F.R. Part 668.

The Assistant Provost of Student Affairs and his/her designee are authorized to develop and implement Administrative Procedures for the development, administration, compliance, oversight, and operations of the College's Athletic Program, consistent with this Policy and all applicable state and federal laws and regulations.

Authority: 20 U.S.C. §§ 1092, 1681; 34 C.F.R. Parts 106, 668; 110 ILCS 25/.

History:

- Adopted 3/19/09
- Amended



Student Clubs and Organizations

The College recognizes that participation in collegiate co-curricular and extracurricular activities enhances and enriches the educational experience. Thus, in accordance with its mission to serve as a center of excellence for teaching, learning and cultural experiences, the College will establish and maintain a process by which Student clubs and organizations (collectively, “Student Organizations”) may obtain official College recognition. Official recognition status makes a Student Organization eligible for College-sponsored benefits, such as financial support, access to certain communication channels, Facilities usage, and advisors, as detailed in the relevant Administrative Procedures.

The College’s official recognition of a Student Organization is not intended to be, and should not be, construed as an endorsement of the viewpoints expressed by the Student Organization. Student Organizations will be afforded official recognition status without regard to the content of the viewpoints they express so long as they comply with all rules and meet all requirements forest by the College for obtaining and maintaining official recognition status.

Nothing in this Policy is intended to preclude the College from adopting and enforcing reasonable rules and restrictions to ensure the orderly operations of the College and the safety of the College community. Notwithstanding any other provision of this Policy, nothing in this Policy permits the College to regulate the content of expressive activity in violation of the protections afforded by the First Amendment to the U.S. Constitution.

The Assistant Provost of Student Affairs and his/her designee are authorized to develop and implement Administrative Procedures, rules and restrictions for Student Organizations at the College, consistent with this Policy, all relevant federal and state laws and regulations, other Policies, and the College’s CBA obligations. Violations of those Administrative Procedures, rules and restrictions may subject a Student Organization and/or its members to disciplinary action pursuant to the Code of Student Conduct.

Authority: 20 U.S.C. § 1011a; 110 ILCS 805/3-27(c).

History:

- Adopted 3/19/09
- Amended

CURRENT POLICY

CURRENT POLICY: No. 20-5

Non-Discrimination Policy

The College prohibits discrimination in its admissions, employment, and educational programs or activities on the basis of race, color, sex, religion, creed, national origin, age, ancestry, marital status, sexual orientation, gender identity and expression, arrest record, military status or unfavorable military discharge, citizenship status, and physical or mental disability. The College will protect an individual's right to express their viewpoint or opinion, so long as it does not violate State or Federal law and is not detrimental to the College.

This Policy against discrimination applies throughout all College environments, whether on campus, at work assignments off campus, at College-sponsored social functions, or otherwise.

Procedures to facilitate the College's prohibition of discrimination will be promulgated consistent with this Policy.

Refer to Board Policy 15-10 (Prohibition of Discrimination and Harassment); Board Policy 15-11 (Prohibition of Sexual Discrimination, Harassment and Misconduct); and Board Policy 20-35 (Code of Student Conduct).

NEW POLICY

NEW POLICY: No. 3.10

Prohibition of Discrimination and Harassment

The College is committed to providing a safe, tolerant, and inclusive educational and employment environment. It is the College's intent to comply with all applicable state and federal laws regarding non-discrimination and non-harassment, including but not limited to: the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*; the Illinois Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/1 *et seq.*; the Illinois State Officials and Employees Ethics Act, 5 ILCS 430/1-1 *et seq.*; the federal Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, and related regulations, including 34 C.F.R. Part 100; the federal Education Amendments of 1972, as amended, 20 U.S.C. § 1681, and related regulations, including 34 C.F.R. Part 106; the federal Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, and related regulations, including 34 C.F.R. Part 104; and the federal Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 *et seq.*, and related regulations, including 28 C.F.R. Part 35.

The College will not tolerate discrimination or harassment of any kind. No Student, Employee, Trustee, or visitor will discriminate against or harass a Student, Employee or visitor on the basis of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identity and expression, or any other unlawful basis.

Individuals found to have violated this Policy will be subject to disciplinary action up to and including termination and/or expulsion from the College as determined by such administrative or Board action as is required by Illinois law or by Board Policy. Individuals who retaliate against any other individual for filing a complaint or participating in an investigation regarding allegations of violations of this Policy shall be subject to disciplinary action.

The President and/or his or her designee is charged with developing and promulgating Administrative Procedures consistent with this Policy to facilitate the College's prohibition of discrimination and harassment.

Authority: 110 ILCS 805/3-30; 110 ILCS 805/3-42; 5 ILCS 430/70-5; 110 ILCS 155/10; 740 ILCS 174/10; 775 ILCS 5/5A-101.1.

PRIVILEGED/ATTORNEY WORK PRODUCT/CONFIDENTIAL

POLICY COMPARISON CHART (as of 3/16/20) – SECTION 5, LISTED BY OLD POLICY NUMBER

	<p><u>Cross-references:</u> Board Policy Nos. 3.11 (Sexual Misconduct); 3.12 (Sexual Violence); 5.15 (Code of Student Conduct).</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-10</p> <p><u>Communicable Diseases, Students</u></p> <p>The Board of Trustees places a high priority on the need to protect students and employees from the spread of reportable communicable disease on campus. The Board does not intend to exclude students with or who are carriers of a reportable communicable disease if there is no significant risk of transmission to others or danger to the student.</p> <p>Students are to inform the Dean of Student Affairs Office if they have or are a carrier of a reportable communicable disease as defined by the Illinois Department of Public Health (IDPH).</p> <p>A student who has or is a carrier of a reportable communicable disease may attend the College and participate in programs and activities when, through reasonable accommodation, there is no reasonable risk of transmission of the disease to others (pending documented proof).</p> <p>A student who has or is a carrier of a reportable communicable disease may be denied admission to or may be dismissed from a particular program or course of study if the disease has a direct effect on the student's ability to perform so as to render the student not qualified for the program or course of study.</p> <p>The College will respect the right to privacy of any student who has or is a carrier of a reportable communicable disease. The student's medical condition will be disclosed only to the extent necessary to minimize the health risks to the student and others. The College will consider appropriate public agency guidelines to determine which personnel will be notified to assure the student is properly cared for and to minimize transmission of the disease to others.</p> <p>Procedures detailing systematic approaches to prevent and control the risks associated with reportable communicable diseases will be promulgated consistent with this Policy.</p>	<p><u>NEW POLICY:</u> No. 3.46</p> <p><u>Infectious Diseases</u></p> <p>This Policy shall apply to infectious diseases as defined by the Illinois Department of Public Health now or in the future ("Infectious Diseases"). For a list of Infectious Diseases, please consult [we should have a website notice/poster for this maintained by Student Health or other responsible department]. It is the responsibility of every member of the College community to report known or suspected cases of Infectious Disease to [WHOM] promptly.</p> <p>The College is committed to safeguarding the wellness of the College community. Accordingly, the College will issue timely notice to Illinois public health officials and take additional steps as it deems necessary to safeguard the wellbeing of the College community when it becomes aware of a known or suspected case of Infectious Disease. The College will balance the need to safeguard the wellness of the College community with the twin goals of respecting the privacy of individuals and permitting access to the College's Facilities, programs and activities to the greatest extent possible.</p> <p>The College will treat reports of Infectious Disease as confidential and will limit disclosure of such reports to the extent permitted by law or as required to ensure the safety of the College community.</p> <p>Except in the case of an emergency as declared the President or his/her designee, the College will not close due to discovery of a known or suspected case of an Infectious Disease. Access to Facilities, programs and activities will be denied to individuals, however, where those individuals are known or suspected to be:</p> <ul style="list-style-type: none"> • Carrying a reportable Infectious Disease requiring isolation; or • Exhibiting acute symptoms of diarrhea or vomiting believed to be infectious in nature.

	<p>The College expects any individual with these conditions to refrain from entering or using College Facilities or participating in College activities or programs that could expose other members of the College community to these conditions. Individuals with these conditions may participate in College activities or programs remotely to the extent their health permits and remote participation is reasonably available. Individuals who fail to comply with this Policy will be required to leave the College’s Facilities and/or cease participation in a College program or activity immediately and may be subject to additional corrective action consistent with the College’s Policies, Administrative Procedures, Student Code of Conduct, and Employee guidebooks.</p> <p>The College intends to comply with all applicable legal requirements relating to the subject of this Policy, including but not limited to the Illinois Communicable Disease Report Act, 745 ILCS 45/0.01 <i>et seq.</i>, and related regulations, including 77 Ill. Admin. Code Parts 690 and 696; Illinois Sexually Transmissible Disease Control Act, 410 ILCS 325/1 <i>et seq.</i>, and related regulations, including 77 Ill. Admin. Code Part 693; as they may be amended from time to time.</p> <p>The President and the President’s designee are authorized to develop and promulgate Administrative Procedures consistent with this Policy.</p> <p><u>Authority:</u> 110 ILCS 805/3-30; 410 ILCS 325/4; 745 ILCS 45/1; 77 Ill. Admin. Code Parts 690, 693, 696.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-15</p> <p><u>Student Education Records Policy</u></p> <p>The College of DuPage will comply with the federal <i>Family Educational Rights and Privacy Act</i>, 20 U.S.C. Sec. 1232g <i>et seq.</i></p>	<p><u>NEW POLICY:</u> No. 5.12</p> <p><u>Privacy of Student Records–Family Educational Rights and Privacy Act (FERPA)</u></p> <p>The College strives to maintain complete and accurate Student education records and to respect the student rights afforded by federal and state law regarding education records.</p> <p>The Registrar, in conjunction with the Assistant Provost of Student Affairs and/or his/her designee and the Office of Student Records, will develop Procedures, consistent with this Policy and applicable federal and state law, intended to protect the rights of students to: (i) the privacy of education records to the extent permitted by law; (ii) reasonable access by current and former</p>

	<p>students to their personal education records; (iii) the completeness and accuracy of student record files, including procedures for current or former students to amend or correct information in their individual student records.</p> <p><i>Authority: Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g et seq. and related regulations, including 34 C.F.R. part 99.1 et seq., and the Illinois Public Community College Act, 110 ILCS 805/3-60, and related regulations, including 77 Ill. Admin. Code part 690, as they may be amended from time to time.</i></p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 20-20</p> <p><u>Student Handbook</u></p> <p>The College will annually publish, and/or present on-line, a Student Handbook or College Catalog to communicate information to students in a comprehensive manner. The Student Handbook or College Catalog will contain College rules and regulations, student rights and responsibilities, and student services information.</p>	<p><u>NEW POLICY</u>: No. 5.04</p> <p><u>Student Handbook and Academic Catalog</u></p> <p>The College will publish annually, on-line or otherwise, a Student Handbook and Academic Catalog to communicate important information to prospective and enrolled students. Procedures will be developed to ensure the permanent archival of the Student Handbook and Academic Catalog.</p> <p>In general, the Student Handbook will contain important College policies regarding student rights and responsibilities, such as its Non-Discrimination Policy, Student Conduct Policy, and Student Complaint Policy.</p> <p>In general, the Academic Catalog will provide important consumer information notices and disclosures, including College program descriptions, accreditation, academic calendar, tuition and fees, and refund policies.</p> <p>The College strives to provide a Student Handbook and Academic Catalog that is fair, accurate, and complete and that reflects current information and complies with applicable legal and accreditation requirements. Questions concerning compliance with legal and accreditation requirements should be addressed promptly with the Office of the General Counsel.</p> <p>The Provost, and/or his designee, in consultation with the President and, as necessary, the Office of the General Counsel, shall be responsible for drafting and publishing the Student Handbook and Academic Catalog for each academic year and ensuring its compliance with all federal and state laws and regulations and applicable accreditation standards and benchmarks.</p>

	<u>Authority:</u> 23 Ill. Admin. Code part 1501.404.
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-25</p> <p><u>Student Financial Aid Program</u></p> <p>The College will provide a financial aid program to students in an attempt to bridge the gap between the financial resources of students and their families and the cost of education at the College thereby helping to eliminate the economic barrier to obtaining an education. The program may consist of grants, loans, scholarships, veteran benefits, and work opportunities.</p> <p>The financial aid programs available to students will be published by the College.</p>	<p><u>NEW POLICY:</u> No. 5.06</p> <p><u>Student Services, Financial Aid Availability and Counseling</u></p> <p>The College will provide a program of financial aid counseling to prospective and enrolled students and former students, including graduates, encompassing both needs-based and non-needs-based federal, state, local, private and institutional aid. Counseling services will be made available at a time and in a manner convenient to the College’s diverse student body. Counseling services will include personal assistance by qualified personnel suited to the needs of the individual, paying particular attention to meeting the needs of women and minorities interested in fields in which they are traditionally underrepresented. Generally, the program will include information regarding (i) types and availability of financial aid, (ii) terms and conditions of loans and the importance of repaying debt, (iii) criteria for obtaining and maintaining aid eligibility, (iv) procedures for applying for aid, (v) cost of attendance and (vi) any other information required by law, including entrance and exit counseling for first-time borrowers.</p> <p>The Assistant Provost of Student Affairs is authorized to develop and implement Procedures for the provision of such services, consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><u>Authority:</u> <i>Higher Education Opportunity Act of 2008</i>, 20 U.S.C. § 485(b)(1)(A), and related regulations including 34 C.F.R. parts 601 <i>et seq.</i>, 668.41-43; 20 U.S.C. §§ 151-155 and 487(a), and related regulations, including 34 C.F.R. parts 601 <i>et seq.</i>, 34 C; the <i>Federal Truth in Lending Act</i>, 15 U.S.C. § 1638(e); and 23 Ill. Admin. Code part 1501.403, as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-30</p> <p><u>Student Rights and Responsibilities</u></p> <p>Students do not surrender their constitutional rights simply because they are students or in the confines of the College community. Students are</p>	<p><u>NEW POLICY:</u> NONE</p>

<p>encouraged to participate in the development and review of College regulations and policies. Connected with these rights are the responsibilities of students to fulfill their academic obligations and to comply with existing College rules and regulations.</p> <p>If student conduct is disruptive or interferes with College operations or with the educational process, the College reserves its right to seek disciplinary action. The right of due process will be afforded in any disciplinary or legal action taken against any student. Board Policy 20-40, Student Discipline, will be used should there be a need to administer student discipline.</p> <p>The Student Discipline Policy 20-40 will be published by the College.</p>	
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-35</p> <p><u>Code of Student Conduct</u></p> <p>The College will maintain a Code of Student Conduct to provide fair and reasonable rules and procedures to promote personal development and to ensure that students do not engage in conduct that interferes with the operations of the College. Students are responsible for their own conduct in complying with existing College policies regarding student behavior.</p> <p>The College will maintain disciplinary procedures to address violations of the Code of Student Conduct.</p> <p>The Code of Student Conduct procedures will be published in the College Catalog.</p> <p>Refer to Board Policy 15-10 (Prohibition of Discrimination and Harassment); Board Policy 15-11 (Prohibition of Sexual Discrimination, Harassment and Misconduct); and Board Policy 20-5 (Non-Discrimination Policy).</p>	<p><u>NEW POLICY:</u> No. 5.15</p> <p><u>Code of Student Conduct</u></p> <p>The College is committed to its values of honesty, integrity, respect and responsibility. In keeping with these values and subject to Board approval, the College maintains a Code of Student Conduct, which is published annually in the Student Handbook and the Academic Catalog. In general, the Code of Student Conduct provides notice of the College’s expectations of student behavior as a member of the College community. It (i) gives notice of acts or omissions that are inconsistent with the College’s expectations, (ii) explains student due process rights, (iii) sets forth procedures for addressing alleged violations of the Code, and (iv) identifies possible sanctions that may result from a student violating the Code.</p> <p>The Assistant Provost of Student Affairs, in conjunction with the Provost and the President, is authorized to develop, update, maintain, and implement the Code of Student Conduct and Student Handbook, consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><u>Authority:</u> 23 Ill. Admin. Code part 1501.404, as they may be amended from time to time.</p>

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 20-41</p> <p><u>Code of Academic Conduct</u></p> <p>College of DuPage is committed to the promotion of absolute integrity and high ethical standards of individual honesty in academic work. As members of the College community, students are expected to refrain from academic dishonesty in all forms, including but not limited to: cheating, plagiarism, furnishing false information, abuse of academic materials, misconduct during a testing situation, facilitating academic dishonesty, and misuse of identification with intent to defraud or deceive.</p> <p>All work submitted by students is expected to be the result of the student's individual thoughts, research and self-expression. When students use ideas, wording, or organization from another source, the source shall be acknowledged appropriately.</p> <p>The College will maintain disciplinary procedures to address violations of the Code of Academic Conduct.</p> <p>The Code of Academic Conduct procedures will be published in the College Catalog.</p>	<p><u>NEW POLICY</u>: No. 5.16</p> <p><u>Code of Academic Conduct</u></p> <p>The College is committed to the promotion of absolute integrity and high ethical standards of individual honesty in academic work. Accordingly, the College maintains a Code of Academic Conduct, which is published annually in the Student Handbook and the Academic Catalog. In general, the Code of Academic Conduct informs students of the College's expectations regarding academic integrity and provides a non-exhaustive list of conduct deemed inappropriate. The Code of Academic Conduct also outlines: (i) students' due process rights, (ii) procedures for addressing alleged violations of the Academic Conduct Policy, and (iii) possible sanctions that may result from a student violating the Code.</p> <p><u>Authority</u>: The College intends to comply with all applicable legal requirements relating to the subject of this Policy, including but not limited to 23 Ill. Admin. Code part 1501.404, as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 20-45</p> <p><u>Residency</u></p> <p>Student residency classification and verification will be in accordance with the provisions of the <i>Illinois Public Community College Act</i>, 110 ILCS 805/1 <i>et seq.</i>, and guidelines established by the Illinois Community College Board (ICCB).</p> <p>In accordance with the ICCB, the College will maintain procedures for the classification and verification of student residency status.</p>	<p><u>NEW POLICY</u>: No. 5.01</p> <p><u>Student Admissions and Enrollment</u></p> <p>The College will maintain standards for admission of qualified students, including, where appropriate, program-specific admission requirements. The College will publish its admission standards annually in the Student Handbook and Academic Catalog and elsewhere. Admission to the College does not guarantee entrance into a particular course or program of study.</p> <p>The College's standards for admission will reflect its commitment to providing accessible education to the multicultural community it serves and its high ethical standards. Where space constraints prohibit admission of otherwise qualified applicants, the College will accept the best qualified using rank in class, achievement, and achievement tests as guides. The College will give</p>

preference to in-district residents or students of community colleges with which the College has a contractual arrangement for the mutual exchange of students.

With respect to enrollments, preference shall be given to all Service Members and Veterans so that they receive priority enrollment as prescribed by law. For students returning from active military service, those students shall be given priority over all others in reenrolling in a course or courses they withdrew from in response to a call for active military service.

The College will not admit students who are unlikely to benefit from college-level courses. Where appropriate, the College may recommend remedial education to prepare a student for college-level coursework and, upon satisfactory completion of such remedial coursework, reconsider admission. To recruit and retain more women and minorities in fields where they are underrepresented, the College will arrange special courses to help them overcome any prior educational deficiencies.

Otherwise qualified applicants who have a demonstrated history of academic dishonesty, criminal behavior or other serious misconduct may be denied admission within the College's discretion.

The College's admissions application shall contain a statement indicating agreement to be bound by the College's rules, including its Student Code of Conduct. By enrolling in College classes, Students agree to be bound by the College's Student Code of Conduct, Policies, Procedures, and other rules, guidelines, standards, and other criteria as may be issued from time to time.

The College will not unlawfully discriminate against any individual in its recruiting and/or admissions policies or decisions. In addition, the College's admission standards and decisions will reflect the the College's diversity and anti-discrimination goals, with the objective of recruiting and retaining more minorities and women in fields of study where they are underrepresented.

Authority: *Illinois Community College Act*, 110 ILCS 805/3-17, 3-26.5, 3-28 and 3-29.10, and related regulations, including 23 Ill. Admin. Code parts 1070.402 and 1501.402, as they may be amended from time to time.

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 20-50</p> <p><u>Student Admission</u></p> <p>Applicants eligible for admission to the College of DuPage include the following:</p> <ol style="list-style-type: none"> 1. Graduates of accredited high schools or completion of General Educational Development (GED). 2. Non-high school graduates who are 18 years of age or older and who can benefit from college level courses and/or programs. 3. Transfer students from other colleges and universities. 4. Currently enrolled high school students who, with permission, may enroll in courses for credit or noncredit. 5. Other categories of students as determined by the College. <p>The admission of students under the age of 18 will be handled on a case-by-case and course-by-course basis. Such admission may require high school consent, parental consent, and/or approval by the Coordinator of Admission Services.</p> <p>Admission to the College does not guarantee entrance into a particular course or program of study.</p> <p>The College will not discriminate in the admission or recruitment of students consistent with Policy 20-5.</p>	<p><u>NEW POLICY</u>: No. 5.01</p> <p><u>Student Admissions and Enrollment</u></p> <p>The College will maintain standards for admission of qualified students, including, where appropriate, program-specific admission requirements. The College will publish its admission standards annually in the Student Handbook and Academic Catalog and elsewhere. Admission to the College does not guarantee entrance into a particular course or program of study.</p> <p>The College's standards for admission will reflect its commitment to providing accessible education to the multicultural community it serves and its high ethical standards. Where space constraints prohibit admission of otherwise qualified applicants, the College will accept the best qualified using rank in class, achievement, and achievement tests as guides. The College will give preference to in-district residents or students of community colleges with which the College has a contractual arrangement for the mutual exchange of students.</p> <p>With respect to enrollments, preference shall be given to all Service Members and Veterans so that they receive priority enrollment as prescribed by law. For students returning from active military service, those students shall be given priority over all others in reenrolling in a course or courses they withdrew from in response to a call for active military service.</p> <p>The College will not admit students who are unlikely to benefit from college-level courses. Where appropriate, the College may recommend remedial education to prepare a student for college-level coursework and, upon satisfactory completion of such remedial coursework, reconsider admission. To recruit and retain more women and minorities in fields where they are underrepresented, the College will arrange special courses to help them overcome any prior educational deficiencies.</p> <p>Otherwise qualified applicants who have a demonstrated history of academic dishonesty, criminal behavior or other serious misconduct may be denied admission within the College's discretion.</p> <p>The College's admissions application shall contain a statement indicating agreement to be bound by the College's rules, including its Student Code of</p>

	<p>Conduct. By enrolling in College classes, Students agree to be bound by the College's Student Code of Conduct, Policies, Procedures, and other rules, guidelines, standards, and other criteria as may be issued from time to time.</p> <p>The College will not unlawfully discriminate against any individual in its recruiting and/or admissions policies or decisions. In addition, the College's admission standards and decisions will reflect the the College's diversity and anti-discrimination goals, with the objective of recruiting and retaining more minorities and women in fields of study where they are underrepresented.</p> <p><u>Authority:</u> <i>Illinois Community College Act</i>, 110 ILCS 805/3-17, 3-26.5, 3-28 and 3-29.10, and related regulations, including 23 Ill. Admin. Code parts 1070.402 and 1501.402, as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-55</p> <p><u>Military Service Personnel, Education Opportunities</u></p> <p>Residency requirements for a degree or certificate may be waived for military personnel by the Admissions Office. Also, credits earned from other institutions may be applied to an approved program as arranged through the Records Office.</p> <p>If a student withdraws from the College after the midpoint of the term because of military duty with the armed services of the United States, the student may be eligible for full academic credit for each course the student is registered, provided there is mastery of the curriculum content. In order to receive full academic credit, the instructor of the course must be able to evaluate whether the student achieved the objectives for the course at the time of withdrawal, and award an appropriate grade. If this evaluation is not possible, or if the student withdraws from the College prior to the midpoint of the term, the student is eligible for a full refund of all tuition and fees paid and no academic credit will be awarded.</p> <p>In order to benefit from this Policy, the student must submit to the Admissions Office a copy of the notice and/or orders calling for military duty.</p>	<p><u>NEW POLICY:</u> No. 5.01</p> <p><u>Student Admissions and Enrollment</u></p> <p>The College will maintain standards for admission of qualified students, including, where appropriate, program-specific admission requirements. The College will publish its admission standards annually in the Student Handbook and Academic Catalog and elsewhere. Admission to the College does not guarantee entrance into a particular course or program of study.</p> <p>The College's standards for admission will reflect its commitment to providing accessible education to the multicultural community it serves and its high ethical standards. Where space constraints prohibit admission of otherwise qualified applicants, the College will accept the best qualified using rank in class, achievement, and achievement tests as guides. The College will give preference to in-district residents or students of community colleges with which the College has a contractual arrangement for the mutual exchange of students.</p> <p>With respect to enrollments, preference shall be given to all Service Members and Veterans so that they receive priority enrollment as prescribed by law. For students returning from active military service, those students shall be given priority over all others in reenrolling in a course or courses they withdrew from in response to a call for active military service.</p>

	<p>The College will not admit students who are unlikely to benefit from college-level courses. Where appropriate, the College may recommend remedial education to prepare a student for college-level coursework and, upon satisfactory completion of such remedial coursework, reconsider admission. To recruit and retain more women and minorities in fields where they are underrepresented, the College will arrange special courses to help them overcome any prior educational deficiencies.</p> <p>Otherwise qualified applicants who have a demonstrated history of academic dishonesty, criminal behavior or other serious misconduct may be denied admission within the College’s discretion.</p> <p>The College’s admissions application shall contain a statement indicating agreement to be bound by the College’s rules, including its Student Code of Conduct. By enrolling in College classes, Students agree to be bound by the College’s Student Code of Conduct, Policies, Procedures, and other rules, guidelines, standards, and other criteria as may be issued from time to time.</p> <p>The College will not unlawfully discriminate against any individual in its recruiting and/or admissions policies or decisions. In addition, the College’s admission standards and decisions will reflect the the College’s diversity and anti-discrimination goals, with the objective of recruiting and retaining more minorities and women in fields of study where they are underrepresented.</p> <p><u>Authority:</u> <i>Illinois Community College Act</i>, 110 ILCS 805/3-17, 3-26.5, 3-28 and 3-29.10, and related regulations, including 23 Ill. Admin. Code parts 1070.402 and 1501.402, as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-60</p> <p><u>Enrollment Restrictions</u></p> <p>The College is committed to the academic success of its students. In order to promote student success, students may be required to take the College’s placement tests in reading, writing, and mathematics prior to registering for certain courses. The College may restrict a student’s enrollment in a particular course at the discretion of an administrator and/or require the student to meet with a designated College employee prior to registration.</p>	<p><u>NEW POLICY:</u> No. 5.01</p> <p><u>Student Admissions and Enrollment</u></p> <p>The College will maintain standards for admission of qualified students, including, where appropriate, program-specific admission requirements. The College will publish its admission standards annually in the Student Handbook and Academic Catalog and elsewhere. Admission to the College does not guarantee entrance into a particular course or program of study.</p>

The College's standards for admission will reflect its commitment to providing accessible education to the multicultural community it serves and its high ethical standards. Where space constraints prohibit admission of otherwise qualified applicants, the College will accept the best qualified using rank in class, achievement, and achievement tests as guides. The College will give preference to in-district residents or students of community colleges with which the College has a contractual arrangement for the mutual exchange of students.

With respect to enrollments, preference shall be given to all Service Members and Veterans so that they receive priority enrollment as prescribed by law. For students returning from active military service, those students shall be given priority over all others in reenrolling in a course or courses they withdrew from in response to a call for active military service.

The College will not admit students who are unlikely to benefit from college-level courses. Where appropriate, the College may recommend remedial education to prepare a student for college-level coursework and, upon satisfactory completion of such remedial coursework, reconsider admission. To recruit and retain more women and minorities in fields where they are underrepresented, the College will arrange special courses to help them overcome any prior educational deficiencies.

Otherwise qualified applicants who have a demonstrated history of academic dishonesty, criminal behavior or other serious misconduct may be denied admission within the College's discretion.

The College's admissions application shall contain a statement indicating agreement to be bound by the College's rules, including its Student Code of Conduct. By enrolling in College classes, Students agree to be bound by the College's Student Code of Conduct, Policies, Procedures, and other rules, guidelines, standards, and other criteria as may be issued from time to time.

The College will not unlawfully discriminate against any individual in its recruiting and/or admissions policies or decisions. In addition, the College's admission standards and decisions will reflect the the College's diversity and anti-discrimination goals, with the objective of recruiting and retaining more minorities and women in fields of study where they are underrepresented.

	<p><u>Authority:</u> <i>Illinois Community College Act</i>, 110 ILCS 805/3-17, 3-26.5, 3-28 and 3-29.10, and related regulations, including 23 Ill. Admin. Code parts 1070.402 and 1501.402, as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-65</p> <p><u>Student Classification</u></p> <p><u>Full-time Students</u></p> <p>Students enrolled in twelve (12) semester hours of course work or more during the fall and spring semester shall be considered full-time. Students enrolled in six (6) semester hours of course work or more during the summer term will be considered full-time. Applicable federal regulations will be utilized to determine full-time status for students receiving financial aid and/or Federal education benefits.</p> <p><u>Part-time Students</u></p> <p>Students enrolled in less than 12 semester hours of course work during the fall and spring semesters shall be considered part-time. Students enrolled in less than six (6) semester hours of course work during the summer term shall be considered part-time.</p>	<p><u>NEW POLICY:</u> No. 5.01</p> <p><u>Student Admissions and Enrollment</u></p> <p>The College will maintain standards for admission of qualified students, including, where appropriate, program-specific admission requirements. The College will publish its admission standards annually in the Student Handbook and Academic Catalog and elsewhere. Admission to the College does not guarantee entrance into a particular course or program of study.</p> <p>The College's standards for admission will reflect its commitment to providing accessible education to the multicultural community it serves and its high ethical standards. Where space constraints prohibit admission of otherwise qualified applicants, the College will accept the best qualified using rank in class, achievement, and achievement tests as guides. The College will give preference to in-district residents or students of community colleges with which the College has a contractual arrangement for the mutual exchange of students.</p> <p>With respect to enrollments, preference shall be given to all Service Members and Veterans so that they receive priority enrollment as prescribed by law. For students returning from active military service, those students shall be given priority over all others in reenrolling in a course or courses they withdrew from in response to a call for active military service.</p> <p>The College will not admit students who are unlikely to benefit from college-level courses. Where appropriate, the College may recommend remedial education to prepare a student for college-level coursework and, upon satisfactory completion of such remedial coursework, reconsider admission. To recruit and retain more women and minorities in fields where they are underrepresented, the College will arrange special courses to help them overcome any prior educational deficiencies.</p>

	<p>Otherwise qualified applicants who have a demonstrated history of academic dishonesty, criminal behavior or other serious misconduct may be denied admission within the College’s discretion.</p> <p>The College’s admissions application shall contain a statement indicating agreement to be bound by the College’s rules, including its Student Code of Conduct. By enrolling in College classes, Students agree to be bound by the College’s Student Code of Conduct, Policies, Procedures, and other rules, guidelines, standards, and other criteria as may be issued from time to time.</p> <p>The College will not unlawfully discriminate against any individual in its recruiting and/or admissions policies or decisions. In addition, the College’s admission standards and decisions will reflect the the College’s diversity and anti-discrimination goals, with the objective of recruiting and retaining more minorities and women in fields of study where they are underrepresented.</p> <p><u>Authority:</u> <i>Illinois Community College Act</i>, 110 ILCS 805/3-17, 3-26.5, 3-28 and 3-29.10, and related regulations, including 23 Ill. Admin. Code parts 1070.402 and 1501.402, as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-70</p> <p><u>Student Identification Cards</u></p> <p>The College will provide an official College student identification (ID) card upon request. This ID card shall be considered the official identification for students and shall be used for access to libraries, designated labs, recreation facilities, and other services, as necessary.</p> <p>For purposes of identification, students will be assigned identification numbers in a manner which protects students’ confidentiality rights.</p>	<p><u>NEW POLICY:</u> NONE</p>

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 20-75</p> <p><u>Student Use of Facilities</u></p> <p>College-recognized student clubs and organizations, teams and performance groups will be allowed to use the College facilities as prescribed in Policy 10-105.</p>	<p><u>NEW POLICY</u>: No. 3.20</p> <p><u>Use of College Facilities</u></p> <p>The primary purpose of the College Facilities is to accommodate the College's educational programs. First priority for the use of all Facilities will be accorded to College classes and scheduled College activities.</p> <p>The College may make its Facilities available for use by constituencies of the College and the community at large, provided that any such non-College use:</p> <ol style="list-style-type: none"> (1) Does not interfere or conflict with the normal operation or educational programs of the College; (2) Is consistent with College mission and vision; (3) Complies with all federal, state and local laws and ordinances; and (4) Complies with the College's Policies, Administrative Procedures, the terms of any agreement for such use, and all other guidelines or conditions governing the use of College Facilities. <p>Requests for non-College use of Facilities shall be made to the College's Facilities Department. The President and his/her designee are authorized: (i) to approve or deny requests that seek to use one or more Facilities for a period of less than one month; and (ii) to impose reasonable time, place and manner restrictions on any such use approvals. The President is authorized to establish a usage fee for non-College use of College Facilities. Any requests that seek to use one or more Facilities for a period of one month or more must be approved by the Board.</p> <p>The Board, the President, and/or any other authorized representative acting at the direction of the Board may revoke the privilege of any patron who uses any of the College Facilities in violation of federal, state or local law; the College's Policies and Administrative Procedures; the terms of any agreement for such use; and/or any other guidelines or conditions governing the use of the</p>

	<p>Facilities; or where circumstances require the use of the Facilities for College purposes.</p> <p>The President or his/her designee may restrict access to College Facilities by individuals not enrolled at or employed by the College in the interest of public health, safety, and/or furtherance of the College's educational mission.</p> <p><u>Authority:</u> 110 ILCS 805/3-30; 110 ILCS 805/3-43.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-85</p> <p><u>Health Services</u></p> <p>The College may elect to provide students with health services at its on-campus Health Center. The Center's professional staff will provide students with confidential medical care for minor illnesses as well as confidential health counseling and testing services. The Health Center will offer the College community seminars and programs to increase awareness and knowledge of wellness issues.</p>	<p><u>NEW POLICY:</u> No. 5.08</p> <p><u>Student Services, Health and Wellness</u></p> <p>The health and wellness of the College community is of great importance. The College will provide a variety of health and wellness programs and services to Students, which may include the following:</p> <p><u>Health Insurance:</u> The College will endeavor to secure medical, dental and vision insurance for purchase by students. When a student insurance program is offered, the College will make insurance program information readily accessible to students. In general, the College will provide information to students regarding any such program's cost, coverage, enrollment period, and application procedures. Counseling services will be made available at a time and in a manner convenient to the College's diverse student body.</p> <p><u>Counseling:</u> The College will maintain a personal counseling service for students requiring assistance with, among other things, realizing their personal goals. For students requiring mental health services, the College will maintain a referral network of local service providers. Counseling services will be made available at a time and in a manner convenient to the College's diverse student body by qualified personnel.</p> <p><u>Community Health Resources:</u> The College will maintain a list of local healthcare providers for students seeking medical attention or other health-related support services, including but not limited to crisis centers for sexual assault and other violent crime victims, and make it readily available to the College community.</p>

	<p>The College will notify students of the availability of such services clearly and conspicuously, in a form and manner that meets any applicable legal requirements.</p> <p>The Assistant Provost of Student Affairs, and/or his/her designee, is authorized to develop and implement Procedures and health and wellness programming, consistent with this Policy and applicable state and federal laws and regulations.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 20-90</p> <p><u>Intercollegiate Athletics/Student Activities Program</u></p> <p>The College will establish and maintain an intercollegiate athletics program and student activities program that contributes to the educational growth of students and enhances campus and student life.</p> <p>The College, as an affiliate of the National Junior College Athletic Association, will adhere to all applicable rules and regulations.</p> <p>Procedures for the College’s intercollegiate athletics and student activities program will be promulgated consistent with this Policy.</p>	<p><u>NEW POLICY</u>: No. 5.010</p> <p><u>Intercollegiate Athletics</u></p> <p>The College may establish and maintain an intercollegiate athletics program so long as it enhances campus and student life and is consistent with the College’s mission and values as determined by the Board.</p> <p>The College may affiliate with the National Junior College Athletic Association (NJCAA) or other collegiate athletic association approved by the Board. The College intends to comply with the applicable rules and regulations of the NJCAA or any other such association it joins, to the extent they are consistent with the <i>Illinois Collegiate Athletic Association Compliance Enforcement Procedures Act</i> and other applicable federal, state and local laws. If the College receives notice of an alleged or possible violation of NJCAA (or other collegiate sports association) rules, the Office of General Counsel will be notified and will advise the College in its response in the manner set forth in the College’s procedures.</p> <p>Student athletics are an integral part of the College’s educational program. Accordingly, the College will provide equal opportunities for members of both sexes for intercollegiate athletics. The College will develop procedures for ensuring equal opportunity for members of both sexes for intercollegiate athletics and reporting on those efforts as required by law, including the <i>Equity in Athletics Disclosure Act</i>.</p> <p>The College is required by law to collect and report on a variety of data regarding its intercollegiate athletic program and make certain disclosures to students and consumers. The College will establish and maintain effective data</p>

	<p>collection, reporting and disclosure procedures meeting all applicable legal requirements regarding its intercollegiate athletic program.</p> <p>The Assistant Provost of Student Affairs, and/or his/her designee, are authorized to develop and implement Procedures for the development, administration, compliance, oversight, and operations of the College's intercollegiate athletics program, consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><i>Authority: Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681 et seq., and related regulations including 34 C.F.R. part 106, the Higher Education Opportunity Act of 2008, 20 U.S.C. § 1092, and related regulations including 34 C.F.R. parts 668.45 and 668.48, and the Illinois Collegiate Athletic Association Compliance Enforcement Procedures Act, 110 ILCS 25/1 et seq., as they may be amended from time to time.</i></p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-91</p> <p><u>Student Clubs and Organizations</u></p> <p>The College is committed to the existence of, support for, and student participation in student clubs and organizations.</p> <p>The fundamental rights, and the responsibilities associated with those rights, accorded to students in relation to the forming and operation of student clubs and organizations are addressed in Policy and Procedure 20-30, Student Rights and Responsibilities.</p> <p>All information pertaining to student clubs and organizations will be published by the College via the Student Clubs and Organizations Handbook.</p>	<p><u>NEW POLICY:</u> No. 5.011</p> <p><u>Student Clubs and Organizations</u></p> <p>The College recognizes that participation in collegiate extracurricular activities enhances and enriches the educational experience. Thus, in accordance with its Mission to serve as a center of excellence for teaching, learning and cultural experiences, the College will establish and maintain a procedure by which student clubs, organizations and associations (together, "Student Organizations") may obtain official College recognition. Recognition by the College may entail College-sponsored benefits such as financial support, use of certain communication channels, facility usage, and faculty advisors as detailed in Procedures. The College's Procedures address both (i) rules for recognition and (ii) conditions under which a Student Organization may collect funds.</p> <p>The College's official recognition of a Student Organization is not intended to be, and should not be, construed as an endorsement of the views expressed by any such student club or organization. Student clubs and organizations will be recognized without regard to the viewpoints they express so long as they meet the reasonable requirements for College recognition.</p>

	<p>Nothing in this Policy is intended to hinder the College from adopting and enforcing reasonable rules and restrictions to ensure the College’s orderly operations and the safety of the College community, including the prevention of class disruptions or unlawful harassment. Violations of those restrictions may subject a Student Organization and/or its members to disciplinary action pursuant to the Student Code of Conduct.</p> <p>The Assistant Provost of Student Affairs, and/or his/her designee, is authorized to develop and implement Procedures for student clubs and organizations at the College, consistent with this Policy and related state and federal laws and regulations.</p> <p><u>Authority:</u> First and Fourteenth Amendments to the United States Constitution, Article I of the Constitution of the State of Illinois, the <i>Higher Education Opportunity Act of 2008</i>, 20 U.S.C. § 1011a, and the <i>Illinois Community College Act</i>, 110 ILCS 805/3-27(c), as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-100</p> <p><u>Student Publications</u></p> <p>The Board of Trustees supports quality student publications produced through the College for the benefit of students. The format for the publications may include a student newspaper, student literary magazine, and/or other formats which will effectively communicate the views and ideas of students. This Policy will comply with the <i>College Campus Press Act</i>, Public Act 95-580.</p> <p>All College-sponsored or authorized student publications are considered learning opportunities for students and are expected to follow the professional standards of the appropriate discipline. The College may sponsor student publications by providing work space, partial or total funding, and/or designation of an advisor.</p>	<p><u>NEW POLICY:</u> No. 5.14</p> <p><u>Campus Media</u></p> <p>The College is committed to the lawful freedom of expression and the pursuit of truth in teaching and learning. Accordingly, the College does not engage in the unlawful restraint of Campus Media (as defined by Illinois law, 110 ILCS 13/5, as it may be amended from time to time). The definition as of “Campus Media” shall be the same as defined in the Illinois College Campus Press Act, 110 ILCS 13/1, <i>et seq.</i>, as such may be amended from time to time.</p> <p>In its discretion, the College may sponsor Campus Media by providing an advisor, space and/or other resources. The College’s provision of such resources on a viewpoint-neutral basis is not intended to be, and should not be, construed as the College’s endorsement of the form or content of any Campus Media. Campus Media is not speech made on behalf of the College nor does it necessarily reflect the College’s views.</p> <p>Not all expression is lawful or protected. Further, nothing in this Policy should be construed as prohibiting the College from adopting objective and fair rules to ensure the safe and orderly operation of the College. Accordingly, discipline, pursuant to the Student Code of Conduct, may be considered to address</p>

	<p>unlawful or unprotected expression for those involved in creating, editing, and/or publishing it; and for violation of rules associated with lawful expression.</p> <p>The President, and/or his/her designee, is authorized to develop and implement Procedures and guidance governing Campus Media, consistent with this Policy and all applicable state and federal laws and regulations, including: (i) the process for applying for and obtaining College resources, if available, (ii) the role of a Collegiate media advisor employed by the College; (iii) reasonable and fair Campus Media rules to ensure the safe and orderly operation of the College; and (iv) training and educational programs regarding journalism, editing, protected expression, unlawful or unprotected expression, and such other topics as the President deems appropriate.</p> <p><i>Authority: Constitution of the United States, Amendment 1; 20 U.S.C. § 1011a; the Illinois College Campus Press Act, 110 ILCS 13/1 et seq., as they may be amended from time to time.</i></p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-105</p> <p><u>Group Travel</u></p> <p>The College may offer group domestic and international travel opportunities for students. The College’s group travel programs will operate in accordance with all Board policies, administrative procedures and state, federal, and international laws.</p> <p>Procedures and guidelines for student group travel will be published by the College.</p>	<p><u>NEW POLICY:</u> NONE</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-120</p> <p><u>Standards of Academic Progress</u></p> <p>The College is committed to student success. Students enrolled in an academic program must maintain minimum academic achievement standards. Standards for academic achievement are published by the College.</p>	<p><u>NEW POLICY:</u> No. 5.17</p> <p><u>Student Assessment and Academic Progress</u></p> <p>The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.</p>

A student whose academic performance is below the acceptable standard will be placed on academic warning or academic probation. A student who fails to progress toward satisfactory academic achievement may be dropped for low scholarship.

Satisfactory academic progress can be defined by grade point average and/or credit courses completed in relation to courses attempted.

In general, the College's Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.

The SAP Procedures will address at least the following three things. **First**, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered "withdrawn," repeating a course, failing a course and auditing a course on the College's assessment of academic progress. **Second**, they will define and explain the consequences of failure to make SAP on students' enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. **Third**, they will explain the process for pursuing an appeal of any adverse academic assessment.

The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.

Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.

The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.

The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.

Authority: *Higher Education and Opportunity Act*, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the *Illinois Community College Act*, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.

CURRENT POLICY

CURRENT POLICY: No. 20-125

Evaluation of Student Performance

The College will maintain an equitable process of evaluating and recording student performance in courses compliant with applicable accreditation standards. Grading and evaluation standards will be published by the College.

NEW POLICY

NEW POLICY: No. 5.17

Student Assessment and Academic Progress

The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.

In general, the College's Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.

The SAP Procedures will address at least the following three things. **First**, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered "withdrawn," repeating a course, failing a course and auditing a course on the College's assessment of academic progress. **Second**, they will define and explain the consequences of failure to make SAP on students' enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. **Third**, they will explain the process for pursuing an appeal of any adverse academic assessment.

The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.

Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.

The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.

The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.

PRIVILEGED/ATTORNEY WORK PRODUCT/CONFIDENTIAL

POLICY COMPARISON CHART (as of 3/16/20) – SECTION 5, LISTED BY OLD POLICY NUMBER

	<p><u>Authority:</u> <i>Higher Education and Opportunity Act</i>, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the <i>Illinois Community College Act</i>, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-130</p> <p><u>Academic Honors</u></p> <p>In recognition of academic excellence, the President will ensure a means by which to honor students for their superior achievement.</p> <p>The manner in which superior academic achievement will be recognized will be published by the College.</p>	<p><u>NEW POLICY:</u> No. 5.17</p> <p><u>Student Assessment and Academic Progress</u></p> <p>The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.</p> <p>In general, the College's Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.</p> <p>The SAP Procedures will address at least the following three things. First, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered "withdrawn," repeating a course, failing a course and auditing a course on the College's assessment of academic progress. Second, they will define and explain the consequences of failure to make SAP on students' enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. Third, they will explain the process for pursuing an appeal of any adverse academic assessment.</p> <p>The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.</p> <p>Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.</p> <p>The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.</p>

	<p>The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.</p> <p><i>Authority: Higher Education and Opportunity Act, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the Illinois Community College Act, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.</i></p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-135</p> <p><u>Scholarships</u></p> <p>The College, with the assistance of the College of DuPage Foundation and other charitable or philanthropic organizations or programs, will develop and administer a financial scholarship program to provide support for eligible students. Scholarships provided by the College and/or Foundation are generally merit-based, need-based and/or College major specific.</p>	<p><u>NEW POLICY:</u> No. 5.07</p> <p><u>Scholarships</u></p> <p>The College, with the assistance of the College of DuPage Foundation and other charitable or philanthropic organizations or programs, will develop and administer a financial scholarship program to provide support for eligible students. Scholarships provided by the College and/or Foundation are generally merit-based, need-based and/or College major specific.</p> <p>The Director of Student Financial Aid, in conjunction with the Provost and/or his/her designee, and with the approval of the President, is authorized to develop and implement Procedures to effectuate the administration of the College’s scholarship program.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-140</p> <p><u>Withdrawal from Class</u></p> <p>The College will permit students to voluntarily withdraw from a class subject to appropriate limitations and guidelines published by the College.</p> <p>The College will provide additional guidelines for students seeking to withdraw from a class due to a medical condition which requires a student to withdraw from, or be withdrawn from a class or classes. In these situations, the College may require certification from a licensed physician or psychiatrist for such withdrawal.</p>	<p><u>NEW POLICY:</u> No. 5.17</p> <p><u>Student Assessment and Academic Progress</u></p> <p>The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.</p> <p>In general, the College’s Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.</p>

	<p>The SAP Procedures will address at least the following three things. First, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered “withdrawn,” repeating a course, failing a course and auditing a course on the College’s assessment of academic progress. Second, they will define and explain the consequences of failure to make SAP on students’ enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. Third, they will explain the process for pursuing an appeal of any adverse academic assessment.</p> <p>The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.</p> <p>Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.</p> <p>The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.</p> <p>The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.</p> <p><u>Authority:</u> <i>Higher Education and Opportunity Act</i>, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the <i>Illinois Community College Act</i>, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-145</p> <p><u>Academic Withdrawal</u></p> <p>A student may be withdrawn from a course when an instructor determines that the student is not actively pursuing completion of course objectives.</p>	<p><u>NEW POLICY:</u> No. 5.17</p> <p><u>Student Assessment and Academic Progress</u></p> <p>The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to</p>

The specific provisions of an academic withdrawal will be published by the College.

measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.

In general, the College's Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.

The SAP Procedures will address at least the following three things. **First**, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered "withdrawn," repeating a course, failing a course and auditing a course on the College's assessment of academic progress. **Second**, they will define and explain the consequences of failure to make SAP on students' enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. **Third**, they will explain the process for pursuing an appeal of any adverse academic assessment.

The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.

Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.

The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.

The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.

Authority: *Higher Education and Opportunity Act*, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the *Illinois Community College Act*, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.

CURRENT POLICY

CURRENT POLICY: No. 20-155

Course Repetitions

Students may repeat courses previously taken at the College.

In those instances where the College does not receive reimbursement from the State for students who repeat courses, the College reserves the right to assess a supplemental fee.

Any limitations on course repetitions will be published by the College.

NEW POLICY

NEW POLICY: No. 5.17

Student Assessment and Academic Progress

The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.

In general, the College's Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.

The SAP Procedures will address at least the following three things. **First**, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered "withdrawn," repeating a course, failing a course and auditing a course on the College's assessment of academic progress. **Second**, they will define and explain the consequences of failure to make SAP on students' enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. **Third**, they will explain the process for pursuing an appeal of any adverse academic assessment.

The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.

Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.

The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.

The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.

PRIVILEGED/ATTORNEY WORK PRODUCT/CONFIDENTIAL

POLICY COMPARISON CHART (as of 3/16/20) – SECTION 5, LISTED BY OLD POLICY NUMBER

	<p><u>Authority:</u> <i>Higher Education and Opportunity Act</i>, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the <i>Illinois Community College Act</i>, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-160</p> <p><u>Auditing a Course</u></p> <p>Students may apply to audit a course. A student auditing a course will not be considered enrolled in that course for purposes of financial aid, standards of academic progress, or athletic eligibility. The final grade for the course will be shown on the official transcript as an audit with the letter grade of “X.” The audit grade of “X” earns no credit and does not affect the grade point average.</p> <p>The specific provisions for auditing a course will be published by the College.</p>	<p><u>NEW POLICY:</u> No. 5.17</p> <p><u>Student Assessment and Academic Progress</u></p> <p>The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.</p> <p>In general, the College’s Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.</p> <p>The SAP Procedures will address at least the following three things. First, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered “withdrawn,” repeating a course, failing a course and auditing a course on the College’s assessment of academic progress. Second, they will define and explain the consequences of failure to make SAP on students’ enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. Third, they will explain the process for pursuing an appeal of any adverse academic assessment.</p> <p>The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.</p> <p>Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.</p> <p>The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.</p>

	<p>The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.</p> <p><i>Authority: Higher Education and Opportunity Act, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the Illinois Community College Act, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.</i></p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-165</p> <p><u>Academic Appeals</u></p> <p>Procedures for filing an appeal related to the College's standards of academic progress and/or the College's stated academic policy are published by the College.</p> <p>Some programs may have a different appeal process.</p>	<p><u>NEW POLICY:</u> Nos. 5.17, 5.19</p> <p>Policy No. 5.19:</p> <p>Academic Grievances</p> <p>Students have the right to appeal an adverse academic decision or action that directly affects the student's status through a formal Academic Grievance Process that is fair, reasonable, timely and provides requisite levels of due process. The Academic Grievance Process will be developed by the Assistant Provost of Student Affairs, in consultation with the Provost and with the approval of the President, and it shall include a description of the necessary grounds and process for an appeal.</p> <p>Policy No. 5.17:</p> <p><u>Student Assessment and Academic Progress</u></p> <p>The College is committed to objectively and consistently assessing learning outcomes and academic progress towards program completion. Accordingly, the College will adopt and maintain Procedures designed and intended to measure and record learning outcomes. The College will regularly monitor academic progress towards program completion.</p> <p>In general, the College's Procedures will address grading, including procedures to appeal a grade, and standards for satisfactory academic progress (SAP), including maximum program length.</p>

	<p>The SAP Procedures will address at least the following three things. First, they will define and explain the impact of a student withdrawing from a course and the circumstances under which a student will be considered “withdrawn,” repeating a course, failing a course and auditing a course on the College’s assessment of academic progress. Second, they will define and explain the consequences of failure to make SAP on students’ enrollment status, including probation and dismissal, and financial aid, including loss of eligibility. Third, they will explain the process for pursuing an appeal of any adverse academic assessment.</p> <p>The College also will establish Procedures to recognize students demonstrating exemplary academic performance, such as through establishment of a Deans List or other academic honor.</p> <p>Finally, the College will establish Procedures ensuring the complete and accurate recording of student performance.</p> <p>The College will publish these Procedures annually, including in the Student Handbook and Academic Catalog, and make them readily available to students.</p> <p>The Provost and/or his/her designee, in conjunction with the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.</p> <p><u>Authority:</u> <i>Higher Education and Opportunity Act</i>, 20 U.S.C. § 1092(a)(1) and associated regulations, including 34 C.F.R. § 668.42, and the <i>Illinois Community College Act</i>, 110 ILCS 805/3-25 and associated regulations, including 23 Ill. Adm. Code 1501.405.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 20-170</p> <p><u>Religious Observance</u></p> <p>College of DuPage recognizes and respects the broad diversity of religious beliefs and practices of its students in accordance with the University Religious Observances Act (110 ILCS 110/0/01).</p>	<p><u>NEW POLICY:</u> No. 5.18</p> <p><u>Religious Observance</u></p> <p>The College will reasonably accommodate the religious observance of individual students with respect to admissions, class attendance, and the scheduling of examinations and work requirements. The College will adopt and maintain procedures implementing this policy, including reasonable notice requirements for students to make a request for accommodation and grievance</p>

<p>The College of DuPage will reasonably accommodate the religious observance of individual students in regard to admissions, class attendance, and the scheduling of examinations and work requirements. Students who inform instructors in advance of an intended absence for a major religious observance will not be penalized. Reasonable accommodations will be made by the instructor for students which may include providing a makeup test, altering assignment dates, permitting a student to attend another section of the same course for a class period or other reasonable accommodations. Instructors are not responsible for teaching material again. Instructors will inform students of this practice at the beginning of each semester so that arrangements can be made accordingly.</p> <p>A student may contact the Vice President for Student Affairs in the event that reasonable accommodations have not been made in accordance with this policy. The Vice President will work with the faculty member and appropriate academic administrator(s) to work toward a reasonable accommodation for religious observance.</p>	<p>procedures for students who believe they have been denied a reasonable accommodation. The College's procedures will be published annually in its Student Handbook and Academic Catalog as well as the Faculty Handbook.</p> <p>The Assistant Provost of Student Affairs, in conjunction with the Provost and with the approval of the President, is authorized to develop and implement Procedures consistent with this Policy and all applicable federal and state laws and regulations.</p> <p><u>Authority:</u> Illinois <i>University Religious Observances Act</i>, 110 ILCS 110/1.01 et seq.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> NONE</p>	<p><u>NEW POLICY:</u> No. 5.02</p> <p><u>Enrollment Opportunities at Cooperative Institutions</u></p> <p>In order to increase the accessibility and breadth of its offerings, the College may enter into agreements with other institutions enabling College students to attend other institutions' programs and/or courses. A list of available opportunities will be published in the Student Handbook and Academic Catalog. Where the tuition and fees of such programs and/or courses differ from programs and/or courses offered directly by the College, the College will disclose such tuition and fees to its students and the public.</p> <p>The Provost, and/or his/her designee, is authorized to develop and implement Procedures consistent with this Policy, the Community College Act, and any other relevant federal or state law.</p>

CURRENT POLICY	NEW POLICY
<p>CURRENT POLICY: Nos. 25-10, 25-15, 25-20, 25-25, 25-30, 25-35</p> <p>Policy No. 25-10:</p> <p><u>Tuition</u></p> <p>The Board of Trustees is empowered to establish rates of tuition for all courses offered through the College. Such rates may be changed without notice, upon affirmative Board action, but may not exceed statutory limits. Students may be required to pay additional fees depending on the status of the student, the program in which the student is enrolled, and the College's requirements.</p> <p>The Board delegates to and authorizes the College President to grant individual tuition waivers to students for credit courses offered at the College when such waivers will aid in achieving the mission and objectives of the College. Administrative Procedures will be promulgated to effectively administer Policy 25-10.</p> <p>Policy No. 25-15:</p> <p><u>Variable Tuition</u></p> <p>Tuition charged for courses, seminars, and symposia are determined by the Board of Trustees.</p> <p>Upon the recommendation of the President and with Board approval variable tuition may be instituted on a case by case basis to help a College program be either self-sufficient or reduce its financial operating losses.</p> <p>Policy No. 25-20:</p> <p><u>Tuition and Fees, Senior Citizens (District Residents)</u></p> <p>Residents of District 502, age 65 years or older, who register for classes during or after open-registration, may take credit courses at the College by paying a reduced rate established by the Board of Trustees, plus the full amount of any lab fees or other fees that may be charged for certain courses.</p>	<p>NEW POLICY: No. 5.03</p> <p><u>Tuition and Student Fees</u></p> <p>The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Session to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.</p> <p>Publication of the tuition rates and student fees, including the College's refund policy, will be fair, accurate and complete. Where tuition rates do not include additional student fees or expenses, the College will make appropriate disclosures to that effect.</p> <p>The College may consider a variety of factors in setting tuition rates, including its mission, values, total cost of attendance, long-term planning goals, budgetary needs and the public good. The College may set variable tuition rates depending on the following factors:</p> <ul style="list-style-type: none"> • <u>Residency.</u> The College may set different rates depending on whether a Student resides within District No. 502 (an "in-district resident"); resides in Illinois outside of District No. 502 (an "out-of-district resident"); resides in the United States outside the State of Illinois (an "out-of-state resident"); or resides outside the United States (an "out-of-country resident"). The College will follow all statutes and regulations requiring that Students having certain characteristics, such as veteran status, receive the tuition rate set for in-district residents regardless of their actual residency status. In its discretion, the College also may classify other categories of Students who do not reside within District No. 502 as "in-district residents" for purposes of applying tuition rates consistent with Illinois law. • <u>Senior Citizens.</u> The College may permit in-district residents who are "Senior Citizens," as that term is defined under section 1501.501, title 23, of the Administrative Code, 23 Ill. Admin. Code § 1501.501, to enroll in regularly scheduled credit courses, except those specifically designed for Senior Citizens, without payment of tuition, so long as classroom space exists

<p>Policy No. 25-25:</p> <p><u>Employer-Based Tuition/Educational Service Agreements</u></p> <p>Students who reside outside of District 502, but who are lawfully employed by an entity or individual located in District 502 on a full time basis, are entitled to in-district tuition rates.</p> <p>Policy No. 25-30:</p> <p><u>Service Fees</u></p> <p>The Board of Trustees will establish service fees. Service fees are subject to change without notice. All fees and refund policies will be published by the College.</p> <p>Policy No. 25-35:</p> <p><u>Lab Fees</u></p> <p>In order to defray costs associated with specialized courses requiring the use of laboratory equipment and materials, the College will establish appropriate laboratory fees and maintain an appropriate lab fee structure for such classes.</p>	<p>and a minimum number of tuition-paying students are enrolled in the course.</p> <ul style="list-style-type: none"> <u>Additional Factors.</u> The College may set variable tuition rates in its discretion based on a number of other factors, such as program type, term, time of enrollment, courses, and delivery method. Variation based on these other factors must be justified, such as where the cost of offering a particular program is higher than average. <p>The College may adopt program-, course- or activity-specific student fees as it deems appropriate.</p> <p>The Board delegates to and authorizes the President to grant tuition waivers when such waivers will aid in achieving the mission and objectives of the College.</p> <p>The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.</p> <p><u>Authority:</u> 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.</p>
<p style="text-align: center;">CURRENT POLICY</p> <p>CURRENT POLICY: NONE</p>	<p style="text-align: center;">NEW POLICY</p> <p>NEW POLICY: No. 5.05</p> <p><u>Student Services, Academic and Career Counseling</u></p> <p>The College will maintain a comprehensive and organized program of academic and career counseling. Counseling services will be made available at a time and in a manner convenient to the College’s diverse student body, paying particular attention to meeting the needs of women and minorities interested in fields in which they are traditionally underrepresented. Counseling services will include personal assistance by qualified personnel to students and prospective students according to their interests and abilities. Generally, the program should include orientation, assessment, testing, advising, educational</p>

	<p>planning, guidance on ethical use of information resources, College policies regarding academic honesty and integrity, and career counseling.</p> <p>Primary emphasis will be placed on facilitating and supporting student success in learning through regular communications with students and monitoring of their progress towards their educational objectives.</p> <p>The College will notify students of the availability of such services clearly and conspicuously, in a form and manner that meets any applicable legal requirements.</p> <p>The Assistant Provost of Student Affairs, and/or his/her designee, shall have authority to develop and implement Procedures for the provision of such counseling services, consistent with this Policy and applicable state and federal laws and regulations.</p> <p><u>Authority:</u> <i>Illinois Public Community College Act</i>, 110 ILCS 805/3-17 and 23 Ill. Admin. Code part 1501, as may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> NONE</p>	<p><u>NEW POLICY:</u> No. 5.09</p> <p><u>Student Services, Career Services and Job Placement</u></p> <p>The College will provide a program of robust career services counseling, including job placement assistance, to enrolled and former students, including graduates. Counseling services will be made available at a time and in a manner convenient to the College’s diverse student body, paying particular attention to meeting the needs of women and minorities interested in fields in which they are traditionally underrepresented. Counseling services will include personal assistance by qualified personnel suited to the needs of the individual. Generally, the program will include assessments of each individual’s interests and abilities, particularly as they relate to the job market, job search skills, introductions to local employers, and job market trends.</p> <p>The College will evaluate the success of graduates by tracking information regarding employment data and admissions to other gainful post-graduate activities, such as admission to an advanced degree program or participation in fellowships, internships or special programs such as the Peace Corp. The College will establish and maintain effective data collection, reporting and</p>

	<p>disclosure procedures meeting all applicable legal requirements regarding its career services and graduate outcomes. The College will notify students of the availability of such services, in a form and manner that meets any applicable legal requirements.</p> <p>The Assistant Provost of Student Affairs and/or his/her designee shall have authority to develop and implement Procedures for the provision of such services, consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><u>Authority:</u> The College intends to comply with all applicable legal requirements relating to the subject of this Policy, including but not limited to the 23 Ill. Admin. Code parts 1070.402 and 1501.403, as they may be amended from time to time.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> NONE</p>	<p><u>NEW POLICY:</u> No. 5.10</p> <p><u>Student Information that is Fair, Accurate and Complete</u></p> <p>The College is committed to presenting its offerings in a fair, accurate and complete way to Students and the public. Accordingly, the College will not knowingly provide false information or omit material information from its Student- or public-facing statements, whether written or oral. The College will adopt and maintain procedures sufficient to reasonably assure the accuracy and completeness of its Student- and public-facing statements.</p> <p>The College will comply with all applicable federal, state, local and accreditation requirements to provide material information to Students and the public, including, at a minimum, information about the College’s Academic Calendar, grading, admissions, academic program requirements, tuition and student fees, refund policies, and student achievement.</p> <p>The College will adopt and maintain Administrative Procedures sufficient to: (i) assure accurate reporting and disclosure of information; (ii) maintain compliance with all federal, state, local and accreditation requirements as they may be amended or supplemented; and (iii) seasonally update its processes in light of changing regulatory requirements.</p>

	<p>The College will adopt and maintain Administrative Procedures to ensure that its Student- and public-facing mandatory notices and disclosures are conspicuous and easily accessible. Where the form or method of a mandatory notice or disclosure is prescribed, the College will comply with the prescribed forms and/or methods.</p> <p>The President and his/her designee are authorized to develop and implement the Administrative Procedures described herein and other Administrative Procedures that may be appropriate in accordance with this Policy and consistent with all applicable state and federal laws and regulations, including but not necessarily limited to: provisions of the federal Higher Education Opportunity Act, United States Pub. L. 110-315, such as sections 1011i (drug and alcohol abuse prevention), 1015a (transparency in college tuition for consumers), 1015b (textbook information), 1022d-1022g (accountability for programs that prepare teachers, teacher development, and related State functions and general provisions), 1092 (institutional and financial assistance information for students), and 1094(a)(23) (voter registration forms), and regulations promulgated pursuant thereto; the Illinois College and Career Success for All Students Act, 105 ILCS 302/1 <i>et seq.</i>; and relevant provisions of the Administrative Code, title 23, part 1501.</p> <p><u>Authority:</u> 20 U.S.C. §§ 1011i, 1015a, 1015b, 1022d-1022g, 1092, 1094(a)(23); 105 ILCS 302/30; 23 Ill. Admin. Code §§ 1501.204, .302(a)(7).</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> Nos. 25-40, 25-45, 25-50</p> <p>Policy No. 25-40:</p> <p><u>Payment Policy</u></p> <p>Payment due dates will be published by the College.</p> <p>Payments not received by the due date may result in the student being dropped from all courses for which he/she is registered. If full payment has not been received and the student drops class(es), the student's obligation for the outstanding bill remains.</p> <p>The College accepts payment by cash, check, money order, or certain credit cards.</p>	<p><u>NEW POLICY:</u> No. 5.11</p> <p><u>Student Accounts</u></p> <p>The College will establish and maintain Administrative Procedures regarding a student accounts system through which all student charges, fines, payments, and refunds will be recorded and processed. In general, the College's Administrative Procedures will address the confidentiality and accuracy of student account information and payment and refund processes and procedures. The College may adopt Administrative Procedures designed to ensure prompt payment of accounts payable, including payment plans, account holds, withholding of records and/or transcripts, and enrollment restrictions.</p>

<p>The College will maintain a payment plan to assist students in fulfilling their financial obligations to the College.</p> <p>Failure to pay any outstanding debt to the College or its contracted partners by the due date may result in a hold being placed on the student's academic record.</p> <p>Policy No. 25-45:</p> <p><u>Tuition Refund</u></p> <p>Students may receive refunds for credit courses. The amount of refund allowed when a student drops a class will be calculated according to a schedule published by the College.</p> <p>Policy No. 25-50:</p> <p><u>Chargebacks</u></p> <p>Students residing in District 502 who wish to enroll in an approved program of study not offered by the College may apply for a chargeback to attend another community college in Illinois that offers that curriculum. A student approved for a chargeback will be entitled to that college's in-district tuition rates.</p> <p>Deadlines, terms and conditions of the College's chargeback program will be published by the College.</p>	<p>The President and his/her designee are authorized to develop and implement the Administrative Procedures described herein and other Administrative Procedures that may be appropriate consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><u>Authority:</u> 110 ILCS 805/3-30; 3-45.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> NONE</p>	<p><u>NEW POLICY:</u> No. 5.13</p> <p><u>Sexual Assault Awareness Education</u></p> <p>The College is committed to providing a safe and welcoming environment for all persons in the College Community. Accordingly, the College will adopt and maintain an educational program to instill awareness of sexual assault designed and intended to prevent sexual assault and identify services for victims of sexual assault. This educational program shall be mandatory for all</p>

incoming students and those students who are currently enrolled but did not previously complete the educational program.

The Assistant Provost of Student Affairs and/or his/her designee is authorized to develop and implement Procedures to ensure the effectuation of this Policy, including the development and provision of a sexual assault awareness education program, and Procedures for requiring and ensuring attendance.

Authority: Illinois Preventing Sexual Violence In Higher Education Act, 110 ILCS 155/1, *et seq.*; Illinois Public Community College Act, 110 ILCS § 805/3-29.3.

New Policy No.	Old Policy No.	Status	Notes
General Student Policies			
5.01: Student Admissions and Enrollment	20-50: Student Admission 20-55: Military Service Personnel, Education Opportunities 20-60: Enrollment Restrictions 20-65: Student Classification 20-45: Residency	Revised/combined content.	This policy combines several admissions-related policies.
5.02: Enrollment Opportunities at Cooperative Institutions	n/a	NEW.	Policy added to provide structure for inter-institutional opportunities for Students.
5.03: Tuition and Student Fees	25-10: Tuition 25-15: Variable Tuition 25-20: Tuition and Fees, Senior Citizens 25-25: Employer-Based Tuition/ Educational Service Agreements 25-30: Service Fees 25-35 Lab Fees	Revised/combined content/moved.	Created by combining content from all policies relating to fees and tuition that were originally located in the Academic Affairs section.
5.04: Student Handbook and Academic Catalog	20-20: Student Handbook	Revised and renamed.	Changed name to reflect fact that schools are publishing these online and changing the general configurations of these documents.

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New Policy No.	Old Policy No.	Status	Notes
5.05: Student Services, Academic and Career Counseling	n/a	NEW.	Added to provide focus on availability of “counseling” services.
5.06: Student Services, Financial Assistance and Counseling	20-25: Student Financial Aid Program	Revised.	Revised to reflect current legal requirements and focus on availability of “counseling” services.
5.07: Scholarships	20-135: Scholarships	Revised.	
5.08: Student Services, Health and Wellness	20-85: Health Services	Revised and renamed.	Renamed to “Student Services, Health and Wellness” to be consistent with similar types of counseling. This should appear above by the other kinds of Student Services/Counseling.
5.09: Student Services, Career Services and Job Placement	n/a	NEW.	Added to reflect current legal requirements.
Rights & Responsibilities			
5.10: Student Information That Is Fair, Accurate and Complete	n/a	NEW.	Recommended to encourage a regular compliance review of Student-facing materials.
5.11: Student Accounts	25-40: Payment Policy 25-45: Tuition Refund 25-50: Chargebacks	New/combined content.	Combination of several old policies regarding payments.

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New Policy No.	Old Policy No.	Status	Notes
5.12: Privacy of Student Records-Family Educational Rights and Privacy Act (FERPA)	20-15: Student Education Records Policy	Revised and Renamed.	Renamed to “Privacy of Student Records-Family Educational Rights and Privacy Act (FERPA)” to reflect preferred naming convention.
5.13: Sexual Assault Awareness Education	n/a	NEW.	Reflects current laws.
5.14: Campus Media	20-100: Student Publications	Revised and renamed.	Recommend renaming to mirror statute to “Campus Media” and revising to reflect current laws.
5.15: Code of Student Conduct	20-35: Code of Student Conduct	Revised.	
5.16: Code of Academic Conduct	20-41 Code of Academic Conduct	Revised.	
5.17: Student Assessment and Academic Progress	20-120: Standards for Academic Progress 20-125: Evaluation of Student Performance 20-130: Academic Honors 20-140: Withdrawal from Class 20-145: Academic Withdrawal 20-155: Course Repetitions 20-160: Auditing a Course 20-165: Academic Appeals (in part)	Revised and combined content.	Revised to combine several old policies in disparate locations. Renamed to “Student Assessment and Academic Performance.” Combined content for a single policy regarding academic standards and student evaluation.

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New Policy No.	Old Policy No.	Status	Notes
5.18: Accommodation of Religious Observances	20-170: Religious Observance	Revised and renamed.	
5.19: Academic Grievances	20-165: Academic Appeals (in part)	NEW.	Newly drafted to provide policy for complaints and grievances by students.
Student Activities			
5.20: Intercollegiate Athletics	20-90: Intercollegiate Athletics/Student Activities Program	Revised and renamed.	Recommend renaming to simply “Intercollegiate Athletics” because “Student Activities” is addressed under Clubs/Organizations policy.
5.21: Student Clubs and Organizations	20-91: Student Clubs and Organizations	Revised.	

Old Policy No.	New Policy No.	Status	Notes
20-5: Non-Discrimination Policy	3.10: Prohibition of Discrimination and Harassment	Deleted in favor of general policy.	We eliminated this specific policy in favor of one policy regarding discrimination and harassment that applies throughout the College. We recommend including in each relevant section of the Administrative Procedures and in the relevant areas on the College's website specific information that pertains to the different groups (e.g., Students, Employees, etc.).
20-10: Communicable Diseases, Students	3.46: Infectious Diseases	Deleted in favor of general policy.	Deleted this policy and drafted a single policy applicable to the College generally.
20-15: Student Education Records Policy	5.12: Privacy of Student Records-Family Educational Rights and Privacy Act (FERPA)	Revised and renamed.	Renamed to "Privacy of Student Records-Family Educational Rights and Privacy Act (FERPA)" to reflect preferred naming convention.
20-20: Student Handbook	5.04: Student Handbook and Academic Catalog	Revised and renamed.	Changed name to reflect fact that schools are publishing these online and changing the general configurations of these documents.
20-25: Student Financial Aid Program	5.06: Student Services, Financial Aid Availability and Counseling	Revised and renamed.	Revised to reflect current legal requirements and focus on availability of "counseling" services.
20-35: Code of Student Conduct	5.15: Code of Student Conduct	Revised.	
20-41 Code of Academic Conduct	5.16: Code of Academic Conduct	Revised.	

Old Policy No.	New Policy No.	Status	Notes
20-45: Residency	See 5.01: Student Admissions and Enrollment	Deleted.	Content rolled into comprehensive admissions and enrollment policy; deleted as duplicative.
20-50: Student Admission	5.01: Student Admissions and Enrollment	Revised.	The new policy combines several policies related to student admissions and enrollment that were previously separate.
20-55: Military Service Personnel, Education Opportunities	See 5.01: Student Admissions and Enrollment	Deleted.	Content rolled into comprehensive admissions and enrollment policy; deleted as duplicative.
20-60: Enrollment Restrictions	See 5.01: Student Admissions and Enrollment	Deleted.	Content rolled into comprehensive admissions and enrollment policy; deleted as duplicative.
20-65: Student Classification	See 5.01: Student Admissions and Enrollment	Deleted.	Content rolled into comprehensive admissions and enrollment policy; deleted as duplicative.
20-70: Student Identification Cards	n/a	Deleted.	Recommend deleting. This is procedural in nature and shouldn't be covered in Board-level policies.
20-75: Student Use of Facilities	3.20: Facilities Usage	Deleted.	Recommend deleting and covering facilities usage in one general, campus-wide policy.
20-85: Health Services	5.08: Student Services, Health and Wellness	Revised and renamed.	Renamed to "Student Services, Health and Wellness" to be consistent with similar types of counseling. This should appear above by the other kinds of Student Services/Counseling.

Old Policy No.	New Policy No.	Status	Notes
20-90: Intercollegiate Athletics/Student Activities Program	5.20: Intercollegiate Athletics	Revised and renamed.	Recommend renaming to simply “Intercollegiate Athletics” because “Student Activities” is addressed under Clubs/Organizations policy.
20-91: Student Clubs and Organizations	5.21: Student Clubs and Organizations	Revised.	
20-100: Student Publications	5.14: Campus Media	Revised and renamed.	Recommend renaming to mirror statute to “Campus Media” and revising to reflect current laws.
20-105: Group Travel	n/a	Deleted.	Leaning towards deleting unless College has a compelling reason to keep—discuss with client.
20-120: Standards for Academic Progress	5.17: Student Assessment and Academic Progress	Revised and renamed.	Revised to combine several old policies in disparate locations that all relate to Student assessment and academic process considerations. Renamed to “Student Assessment and Academic Performance.” Note: This policy and the following, with which it was combined, were moved from “Student Affairs/Academics” to a new Section entitled “Academic Affairs” (what was old “Educational Programs.”)
20-125: Evaluation of Student Performance	See 5.17: Student Assessment and Academic Progress	Combined and deleted.	Merged into 20-120.

Old Policy No.	New Policy No.	Status	Notes
20-130: Academic Honors	See 5.17: Student Assessment and Academic Progress	Combined and deleted.	Merged into 20-120.
20-135: Scholarships	5.07: Scholarships	Revised.	
20-140: Withdrawal from Class	See 5.17: Student Assessment and Academic Progress	Combined and deleted.	Merged into 20-120.
20-145: Academic Withdrawal	See 5.17: Student Assessment and Academic Progress	Combined and deleted.	Merged into 20-120.
20-155: Course Repetitions	See 5.17: Student Assessment and Academic Progress	Combined and deleted.	Merged into 20-120.
20-160: Auditing a Course	See 5.17: Student Assessment and Academic Progress	Combined and deleted.	Merged into 20-120.
20-165: Academic Appeals	5.19: Academic Grievances See also 5.17: Student Assessment and Academic Progress	Combined, revised, and renamed.	In part, merged into 20-120. A new policy, providing procedure for complaints and grievances by Students, also added to cover some of the substance from 20-165.
20-170: Religious Observance	5.18: Accommodation of Religious Observances	Revised.	Revised.

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TABLE OF CONTENTS – SECTION 6: ACADEMIC AFFAIRS

New Policy No.	Old Policy Reference(s)	Status
6.01: Academic Calendar	25-55	Revised
6.02: College Programs, Resources and Objectives	25-76, 25-100, 25-105, 25-110, 25-130	Revised/Combined
6.03: Program Length, Cost and Objectives		Deleted
6.04: Degrees and Certificates	25-75	Revised
6.05: Graduation Requirements	25-120	Revised
6.06: Honorary Degrees	25-80	Revised
6.07: Non-Credit Activities		Combined
6.08: Program Review and Improvement	25-90	Revised
6.09: Cooperative Agreement With Other Agencies or Institutions	25-60	Revised
6.10: Left Blank		
6.11: Institutional Exchanges	15-165	Revised
6.12: Protection of Copyrighted Materials	15-190	Revised
6.13: Intellectual Property Rights	15-195	Revised
6.14: Instructional Materials	15-200	Revised
6.15: Academic Freedom	15-335, 15-380, 25-135	Revised/Combined



Academic Calendar

The College will establish and publish an Academic Calendar for each School Year, subject to Board approval.

The Provost and/or his/her designee, in consultation with the President, is authorized to develop and implement Administrative Procedures for the development and publication of each School Year's Academic Calendar, consistent with this Policy, applicable state and federal laws and regulations, and the terms of any applicable CBAs and employment contracts.

Authority: 110 ILCS 805/3-16, 3-25; 23 Ill. Admin. Code § 1501.303(e).

History:

- Adopted 3/19/09
- Amended



College Programs, Resources and Objectives

Programs and Objectives. As a center for teaching and learning excellence, the College will establish and maintain quality programs appropriate for an institution of higher education that meet federal, state and accreditation requirements. Subject to approval by the ICCB, the College will offer comprehensive programs, including pre-baccalaureate, occupational, general studies curricula, and public service programs.

The College may award program degrees and program certificates with articulated program objectives. The College will establish and maintain learning goals and learner performance requirements that are appropriate to the degree or certificate awarded.

The College will equate its learning experiences with semester credit hours commensurate with common practices in higher education for similar programs and consistent with the definition of “Credit Hour” under the relevant federal regulations. The College will establish and maintain articulated program lengths for each program it offers as measured by Credit Hour. In no event will the College set requirements inconsistent with the definitions of “Associate Degree” and “Certificate” set by the ICCB.

The College’s program costs, including tuition and fees, length and objectives will be commensurate with common practices in higher education unless otherwise justified. It is the College’s policy to reasonably assure that information regarding its program costs, length, and objectives is fair, accurate, complete and readily available to Students and consumers.

Resources. The College will establish and maintain instructional, Student, and academic support services sufficient to support high-quality programs, including, but not limited to: qualified Faculty and staff; academic advising; infrastructure such as Information Technology Equipment and Information Systems, laboratories, libraries, etc.; and, where appropriate, internship and clinical education opportunities.

The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures ensuring that program quality, resources and support are equivalent across delivery methods, and consistent with Board Policies; applicable federal and state laws and regulations; and accreditation standards, requirements and guidelines.

Authority: 110 ILCS 805/3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.

History:

- Adopted 3/19/09
- Amended 4/15/10
- Amended



Degrees and Certificates

The College will maintain programs of study as approved by the Board and, where required by law, by the ICCB, including but not limited to programs resulting in an associate degree or certificate.

The College will award associate degrees in recognition of successful completion of any degree program offered by the College.

The College will award certificates for Students not pursuing an associate degree who successfully complete all requirements of the certificate program.

Some courses taken in a certificate program may be applied to an associate degree in the same field of study. Students meeting specific qualifications as listed in the College Catalog and/or on file in the Office of Admissions, Registration, and Records may be awarded more than one degree or certificate from the College.

Requirements for obtaining degrees and certificates awarded by the College will be published in the current College Catalog along with other material program information, such as a description of the program, its objectives, its length, associated tuition and fees, cancellation and refund policies, and residency requirements, if any. The College reserves the right to make changes at any time to the academic regulations and requirements pertaining to the awarding of degrees and certificates.

The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures in furtherance of this Policy, including but not limited to processes regarding communications with the ICCB, publication of requirements for each degree and certificate and the regular review and evaluation of programs offered by the College. Such Administrative Procedures shall be consistent with Board Policies, applicable federal and state laws and regulations, and relevant accreditation standards, requirements, and guidelines.

Authority: 110 ILCS 805/3-25, 3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.

History:

- Adopted 3/19/09
- Amended



Graduation Requirements

The College will establish and maintain standards for the successful completion of each degree and certificate program the College offers. Students successfully completing all program requirements, including any College graduation requirements, will be awarded the degree or certificate appropriate for such program. The College will publish all such requirements in its College Catalog and otherwise make them readily available to Students and the public.

Upon application to the President, a graduation requirement may be waived in the President's discretion.

The Provost and his/her designee, in consultation with the President, are authorized to establish standards and requirements for graduation and/or degree and certificate conferral in accordance with the ICCB's required procedures, and to develop and implement Administrative Procedures consistent with this Policy, applicable federal and state laws and regulations, and relevant accreditation standards and requirements.

Authority: 110 ILCS 805/3-25, 3-25.1; 23 Ill. Admin. Code § 1501.302.

History:

- Adopted 3/19/09
- Amended 4/15/10
- Amended



Honorary Degrees

The College, upon Board approval, may confer honorary associate degrees upon individuals who have demonstrated outstanding contributions in scholarly or creative areas, or who have acquired national or international reputation for excellence in a specific field or endeavor.

Authority: 110 ILCS 805/3-25; 23 Ill. Admin. Code § 1501.303.

History:

- Adopted 3/19/09
- Amended



Program Review And Improvement,

The College is committed to educational achievement and continuous improvement. Accordingly, the Provost, in consultation with the President, will develop and implement Administrative Procedures designed and intended to establish a program of systematic review of all College instructional programs, student services, and academic services at least once in every five-year cycle. The College's Administrative Procedures will entail processes for implementing improvements based on the results of each such review.

Authority: 23 Ill. Admin. Code § 1501.303.

History:

- Adopted 3/19/09
- Amended



Cooperative Agreement With Other Agencies or Institutions

The College may enter into cooperative educational agreements with other entities. These may include, but are not be limited to, intergovernmental agreements, articulation agreements, agreements with high schools, other community colleges, baccalaureate degree-granting institutions, educational agencies, and clinical education agreements with hospitals, clinics, and nursing homes, as contemplated by the Community College Act, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and the federal Higher Education Opportunity Act, 20 U.S.C. § 1092, and regulations promulgated pursuant thereto. The purpose of these agreements is to enhance services to the College community and resources available to the College and Students. The College will ensure that such opportunities are publicly disclosed in a clear and comprehensive manner.

Authority: 110 ILCS 805/3-31.1, 3-40, 3-40.1, 3-40.2, 3-42.4; 23 Ill. Admin. Code § 1501.303; 5 ILCS 220/3; 20 U.S.C. § 1092; 34 C.F.R. § 668.43.

History:

- Adopted 3/19/09
- Amended



Institutional Exchanges

The President is authorized to approve Faculty and Administrator exchanges with a contemporary counterpart at a similar institution of higher education for the purpose of furthering the educational mission of the College. Such exchanges shall be limited in duration and shall not interfere with the operations and mission of the College.

Service credit, seniority, and benefits will continue to accrue during participation in an approved exchange. Reasonable expenses incurred by the Employee may be reimbursed by the College, subject to the following: limitations set forth in Board Policies and related Administrative Procedures governing Employee expense reimbursements; any other relevant Policy or state or federal law or regulation; and/or the terms of any applicable CBA. In addition, all expenses must be approved by the President prior to reimbursement.

The President and his/her designee have authority to develop and implement criteria and Administrative Procedures for institutional exchanges consistent with this Policy and the terms of any applicable CBAs.

Authority: 110 ILCS 805/3-30.

History:

- Adopted 3/19/09
- Amended



Protection of Copyrighted Materials

It is the policy of the Board to comply with the federal Copyright Act of 1976 (the “Copyright Act”), 17 U.S.C. § 101 *et seq.*, as amended, including by the Digital Millennium Copyright Act, United States Pub. L. 105-304, and the Technology, Education and Copyright Harmonization Act of 2002 (the “TEACH Act”), United States Pub. L. 107-273, § 13301. All reproduction and use of copyrighted materials, including without limitation written works, musical works, dramatic works, pictorial and graphic works, sculptural works, motion picture, television and other audiovisual works, sound recordings, multimedia works, digital and computer works and programs, must comply with all applicable federal and state laws.

The College strictly prohibits Faculty, Students, and other Employees from duplicating, distributing, or using copyrighted material in any way not covered by: (1) the exceptions to and exemptions from the exclusive rights of copyright owners under the Copyright Act, such as for “fair use” under section 107 or for certain performances and displays done in the course of face-to-face teaching activities under section 110; (2) other specific exemptions in the relevant copyright laws; (3) user licenses or agreements; or (4) other form of express written consent from copyright owners.

All members of the College community, including Faculty, Students, Employees and Administrators, are expected to adhere to the permissible limits for copying and use of materials. Failure to do so may result in disciplinary action, up to and including termination and/or expulsion.

Authority: 17 U.S.C. §§ 101-122.

History:

- Adopted 3/19/09
- Amended



Intellectual Property Rights

The College encourages creativity and increased productivity among its personnel, as well as the use of improved communication techniques in their instructional activities. A number of College-supported services and programs assist College Employees in the development and improvement of the College's methods of operation and instruction.

Rights to Intellectual Property – Ownership

Materials and/or inventions (hereinafter, "intellectual property") developed through a contractual "work-for-hire" agreement are solely owned by the College and are not available for use without the College's prior express written permission.

Intellectual property produced with "substantial support" provided by the College will be jointly owned by the creator and the College. A prior written agreement must be reached by the creator and the College specifying the sharing of ownership, distribution of materials, and fair use of the intellectual property within the College.

Intellectual property developed or produced without "substantial support" or without a contractual "work-for-hire" agreement is solely owned by the creator and are not available for use without the written permission of the creator.

"Substantial support" that is not a contractual "work-for-hire" will include at least one of the following:

1. Use of College personnel, equipment, supplies, or Facilities through contractual agreement with the College.
2. Technical support for course specific materials in excess of 20 hours. Should a new or revised project require in excess of 20 hours of technical support, ownership will be determined through an agreement with the College and the author/inventor prior to the start of the project.
3. Release time or remuneration secured by the College through external grants or other awards.

"Substantial support" specifically excludes assistance normally provided by the College in areas of electronic storage, technical training, accessing materials from College instructional systems, resolution of technical problems, coding or programming required to access a course, and other support not in place at the time when the prior agreement is signed. When a "work-for-hire" or "substantial support" prior agreement is not in effect, the College has the right at its sole discretion to provide or withdraw support.

Rights of Creators to Intellectual Property Produced With “Substantial Support” or “Work-For-Hire”.

When intellectual property is marketed, the creator and the College each are guaranteed a minimum of 10% of the equity gained from the intellectual property. Division of the remaining 80% of the equity will be determined by negotiation. Equity will be shared as it is realized. College costs will be recovered out of the College's share.

If the College discontinues use of the intellectual property for more than 24 consecutive months, the creator may ask the College to relinquish all rights to the creator, provided that the creator pays all costs of transfer. The College may refuse to relinquish rights to the intellectual property.

When intellectual property is owned by the College, either the creator or the College may initiate requests for revision. The College and the creator will initially discuss the necessary revisions and, where appropriate, may agree on the creator's commitment to prepare the necessary revisions. The creator shall prepare any revision initiated by either the creator or the College. Should the creator decline to prepare revisions, fail to supply revisions as agreed, or should the College deem it inappropriate for the creator to work on the revisions, the College may contract with another party to have the revisions prepared.

Revision procedures for jointly owned materials will be addressed on a case-by-case basis and will be considered non-precedent setting.

Intellectual Property Developed in Consulting Work.

The creator will retain all rights and title in any intellectual property made by the creator in the course of consulting, unless the intellectual property is produced with “substantial support” by the College or produced as a “work-for-hire”.

Intellectual Property Developed Specifically for Use by the College.

When intellectual property is prepared by a College creator specifically for use in classes at the College and is sold to Students through the College bookstore, no royalties or equity will be paid to the College or to the creator.

This Policy shall be administered consistent with the College's CBA obligations, all employment agreements, and applicable federal and state law. The General Counsel, or his/her designee, in consultation with the President, shall be responsible for promulgating Administrative Procedures, rules, and/or guidelines consistent with this Policy.

Authority: 110 ILCS 805/3-30.

History:

- Adopted 3/19/09
- Amended



Instructional Materials

Instructional packages and materials developed by College Employees will be designed and produced according to the following general criteria:

- (1) All actions taken in relation to the marketing of instructional packages or materials will conform with Board Policies governing copyrighted materials and intellectual property and related Administrative Procedures.
- (2) All instructional packages and materials will be designed and produced for the primary purpose of meeting identified instructional needs of the College. External marketing will be considered a secondary purpose of the production of such materials.
- (3) All instructional packages and materials will be designed and produced to meet a standard of the highest possible instructional quality under the constraints of budget, staff and equipment available at the College and subject to the constraints of any outside funding agency.
- (4) Where possible, unconditional releases regarding rights in the materials and/or of ownership, authorship, and the like, will be obtained from all participants and/or outside funding agencies in development of an instructional package. If such releases cannot be obtained, alternate participants will be sought.
- (5) Marketing decisions involving instructional packages and materials for which unconditional releases have been obtained will be made by the President or his/her designee.

The President and his/her designee shall have the authority to develop and implement Administrative Procedures consistent with this Policy, applicable federal and state laws and regulations, the terms of applicable CBAs and employment contracts, and other relevant Board Policies.

Authority: 110 ILCS 805/3-29.7; 110 ILCS 78/20, 25; 17 U.S.C. §§ 101-122.

History:

- Adopted 3/19/09
- Amended



Academic Freedom

Institutions of higher education are conducted for the common good and not to further the interest of either the individual faculty member or the institution as a whole. The common good is served by the unencumbered search for truth and free exposition. The College affirms its commitment as a place of free and open inquiry, and it recognizes that academic freedom is essential to those purposes.

Academic freedom shall be guaranteed to all Faculty, and no arbitrary limitations shall be placed on study, investigation, presentation, and interpretation of facts or ideas. Faculty members will be free to present instructional materials that are pertinent to the subject and level taught.

In the execution of a Faculty member's duties and responsibilities, and in matters related to the College, each Faculty member shall make every effort to be accurate, exercise appropriate restraint, present controversial subjects in a non-biased manner, and demonstrate respect for the opinions of others.

Authority: 110 ILCS 805/3-30, 3-42; Ill. Const. art. I, § 4; U.S. Const. amend. I.

History:

- Adopted 4/16/09
- Rescinded 5/4/09
- Adopted 10/15/09
- Amended

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 25-5</p> <p><u>Drug-Free School</u></p> <p>The College prohibits the unlawful possession, use, distribution, dispensing, and manufacture of illegal drugs and alcohol by students on its property or as part of any College activity. Any student who violates this Policy may be subject to immediate disciplinary action, including mandatory participation in an approved rehabilitation program, termination from the College, or expulsion from the College.</p> <p>This Policy will be administered consistent with the <i>Drug-Free Schools and Communities Act of 1989</i>, 20 U.S.C. 3211, as amended, and College procedures.</p>	<p><u>NEW POLICY</u>: No. 3.25</p> <p><u>Drug-Free Campus</u></p> <p>The College is committed to sustaining an environment that promotes the health, safety, and well-being of all members of the College community. The manufacture, possession, use, sale, distribution, or dispensing of a controlled substance (as that term is defined under Illinois and federal law, as may be amended from time to time), illegal drugs, unauthorized prescription medications, and/or any other substance that may be detrimental to health (collectively, "Drugs") and drug paraphernalia is strictly prohibited on College Property or in association with any College-related activities or duties. Similarly, Students, Employees, contractors, and agents of the College are required to report for classes and work in an appropriate mental and physical condition and are prohibited from being under the influence of Drugs on College Property, in association with College-related duties or activities, and/or during working hours.</p> <p>It is not a violation of this Policy to use a Drug if such use is: (1) at the direction of a licensed physician; (2) within the limits of a valid prescription; and (3) not in violation of federal or state law.</p> <p><i>While the personal possession and use of cannabis has been legalized under certain circumstances in the State of Illinois, it has not been similarly legalized under federal law. In addition, Illinois employers and colleges are permitted to restrict the possession and use of cannabis, and the impairment of individuals, on their premises. Therefore, the possession and/or use of cannabis, including medical cannabis, is strictly prohibited on College Property.</i></p> <p><u>Students.</u> The President and/or his/her designee are to develop and promulgate standards of conduct for Students regarding Drug and alcohol use. The College will not tolerate violations of this Policy and/or any related Administrative Procedures, rules, codes of conduct, or other standards. Any Student who violates this Policy, or any standard of conduct promulgated pursuant to this Policy, may be subject to disciplinary action, up to and including expulsion from the College and/or referral for legal prosecution in accordance with local, state and/or federal laws and regulations. The College encourages Students who are dependent upon, addicted to, or struggling with</p>

issues relating to Drugs to seek professional assistance through the College's confidential Student Assistance Program. While participation in such program is strongly encouraged, participation may not preclude disciplinary action for violation of this Policy.

Employees. The President and/or his/her designee are to develop and promulgate Administrative Procedures and standards of conduct for Employees regarding Drug and alcohol use. Compliance with this Policy and all Administrative Procedures and standards of conduct is a condition of continued employment, and the College will not tolerate violations of this Policy and/or any related Administrative Procedures, rules, codes of conduct, or other standards. Any Employee who violates this Policy, or any Administrative Procedure or standard of conduct promulgated pursuant to this Policy, may be subject to disciplinary action, up to and including termination, and/or referral for legal prosecution in accordance with local, state and/or federal laws and regulations. The College encourages Employees who are dependent upon, addicted to, or struggling with issues relating to Drugs to seek professional assistance through the College's confidential Employee Assistance Program. While participation in such programs is strongly encouraged, participation may not preclude disciplinary action for violation of this Policy.

In addition, as a condition of employment, any Employee directly engaged in work pursuant to a federal contract or grant, or a grant from the State of Illinois, must: (1) comply with this Policy; and (2) notify the College's Vice President of Human Resources within five (5) days of any criminal drug statute conviction where the criminal act upon which the conviction is based occurred on College Property. The Vice President of Human Resources or his/her designee must notify the federal or state grant authority of such conviction within ten (10) days after receiving notice from the Employee or otherwise receiving actual notice of the conviction.

On behalf of the Board, the Vice President, Human Resources, in consultation with the Assistant Provost, Student Affairs and the Office of General Counsel, shall have administrative responsibility for ensuring currency of this Policy and for initiating the process of recommending changes to the Board.

Authority: 41 U.S.C. § 8103; 34 C.F.R. § 86.100; 410 ILCS 130/50; 410 ILCS 705/; 110 ILCS 805/3-30, 3-42.

CURRENT POLICY

CURRENT POLICY: No. 25-10

Tuition

The Board of Trustees is empowered to establish rates of tuition for all courses offered through the College. Such rates may be changed without notice, upon affirmative Board action, but may not exceed statutory limits. Students may be required to pay additional fees depending on the status of the student, the program in which the student is enrolled, and the College's requirements.

The Board delegates to and authorizes the College President to grant individual tuition waivers to students for credit courses offered at the College when such waivers will aid in achieving the mission and objectives of the College. Administrative Procedures will be promulgated to effectively administer Policy 25-10.

NEW POLICY

NEW POLICY: No. 5.03

Tuition and Student Fees

The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Session to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.

Publication of the tuition rates and student fees, including the College's refund policy, will be fair, accurate and complete. Where tuition rates do not include additional student fees or expenses, the College will make appropriate disclosures to that effect.

The College may consider a variety of factors in setting tuition rates, including its mission, values, total cost of attendance, long-term planning goals, budgetary needs and the public good. The College may set variable tuition rates depending on the following factors:

- Residency. The College may set different rates depending on whether a Student resides within District No. 502 (an "in-district resident"); resides in Illinois outside of District No. 502 (an "out-of-district resident"); resides in the United States outside the State of Illinois (an "out-of-state resident"); or resides outside the United States (an "out-of-country resident"). The College will follow all statutes and regulations requiring that Students having certain characteristics, such as veteran status, receive the tuition rate set for in-district residents regardless of their actual residency status. In its discretion, the College also may classify other categories of Students who do not reside within District No. 502 as "in-district residents" for purposes of applying tuition rates consistent with Illinois law.
- Senior Citizens. The College may permit in-district residents who are "Senior Citizens," as that term is defined under section 1501.501, title 23, of the Administrative Code, 23 Ill. Admin. Code § 1501.501, to enroll in regularly scheduled credit courses, except those specifically designed for Senior Citizens, without payment of tuition, so long as classroom space exists

	<p>and a minimum number of tuition-paying students are enrolled in the course.</p> <ul style="list-style-type: none"> • <u>Additional Factors.</u> The College may set variable tuition rates in its discretion based on a number of other factors, such as program type, term, time of enrollment, courses, and delivery method. Variation based on these other factors must be justified, such as where the cost of offering a particular program is higher than average. <p>The College may adopt program-, course- or activity-specific student fees as it deems appropriate.</p> <p>The Board delegates to and authorizes the President to grant tuition waivers when such waivers will aid in achieving the mission and objectives of the College.</p> <p>The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.</p> <p><u>Authority:</u> 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-15</p> <p><u>Variable Tuition</u></p> <p>Tuition charged for courses, seminars, and symposia are determined by the Board of Trustees.</p> <p>Upon the recommendation of the President and with Board approval variable tuition may be instituted on a case by case basis to help a College program be either self-sufficient or reduce its financial operating losses.</p>	<p><u>NEW POLICY:</u> No. 5.03</p> <p><u>Tuition and Student Fees</u></p> <p>The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Session to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.</p> <p>Publication of the tuition rates and student fees, including the College’s refund policy, will be fair, accurate and complete. Where tuition rates do not include</p>

additional student fees or expenses, the College will make appropriate disclosures to that effect.

The College may consider a variety of factors in setting tuition rates, including its mission, values, total cost of attendance, long-term planning goals, budgetary needs and the public good. The College may set variable tuition rates depending on the following factors:

- Residency. The College may set different rates depending on whether a Student resides within District No. 502 (an “in-district resident”); resides in Illinois outside of District No. 502 (an “out-of-district resident”); resides in the United States outside the State of Illinois (an “out-of-state resident”); or resides outside the United States (an “out-of-country resident”). The College will follow all statutes and regulations requiring that Students having certain characteristics, such as veteran status, receive the tuition rate set for in-district residents regardless of their actual residency status. In its discretion, the College also may classify other categories of Students who do not reside within District No. 502 as “in-district residents” for purposes of applying tuition rates consistent with Illinois law.
- Senior Citizens. The College may permit in-district residents who are “Senior Citizens,” as that term is defined under section 1501.501, title 23, of the Administrative Code, 23 Ill. Admin. Code § 1501.501, to enroll in regularly scheduled credit courses, except those specifically designed for Senior Citizens, without payment of tuition, so long as classroom space exists and a minimum number of tuition-paying students are enrolled in the course.
- Additional Factors. The College may set variable tuition rates in its discretion based on a number of other factors, such as program type, term, time of enrollment, courses, and delivery method. Variation based on these other factors must be justified, such as where the cost of offering a particular program is higher than average.

	<p>The College may adopt program-, course- or activity-specific student fees as it deems appropriate.</p> <p>The Board delegates to and authorizes the President to grant tuition waivers when such waivers will aid in achieving the mission and objectives of the College.</p> <p>The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.</p> <p><u>Authority:</u> 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-20</p> <p><u>Tuition and Fees, Senior Citizens (District Residents)</u></p> <p>Residents of District 502, age 65 years or older, who register for classes during or after open-registration, may take credit courses at the College by paying a reduced rate established by the Board of Trustees, plus the full amount of any lab fees or other fees that may be charged for certain courses.</p>	<p><u>NEW POLICY:</u> No. 5.03</p> <p><u>Tuition and Student Fees</u></p> <p>The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Session to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.</p> <p>Publication of the tuition rates and student fees, including the College’s refund policy, will be fair, accurate and complete. Where tuition rates do not include additional student fees or expenses, the College will make appropriate disclosures to that effect.</p> <p>The College may consider a variety of factors in setting tuition rates, including its mission, values, total cost of attendance, long-term planning goals, budgetary needs and the public good. The College may set variable tuition rates depending on the following factors:</p> <ul style="list-style-type: none"> • <u>Residency.</u> The College may set different rates depending on whether a Student resides within District No. 502 (an “in-district resident”); resides in Illinois outside of District No. 502 (an “out-

of-district resident”); resides in the United States outside the State of Illinois (an “out-of-state resident”); or resides outside the United States (an “out-of-country resident”). The College will follow all statutes and regulations requiring that Students having certain characteristics, such as veteran status, receive the tuition rate set for in-district residents regardless of their actual residency status. In its discretion, the College also may classify other categories of Students who do not reside within District No. 502 as “in-district residents” for purposes of applying tuition rates consistent with Illinois law.

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- Additional Factors. The College may set variable tuition rates in its discretion based on a number of other factors, such as program type, term, time of enrollment, courses, and delivery method. Variation based on these other factors must be justified, such as where the cost of offering a particular program is higher than average.

The College may adopt program-, course- or activity-specific student fees as it deems appropriate.

The Board delegates to and authorizes the President to grant tuition waivers when such waivers will aid in achieving the mission and objectives of the College.

The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.

	<p><u>Authority:</u> 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-25</p> <p><u>Employer-Based Tuition/Educational Service Agreements</u></p> <p>Students who reside outside of District 502, but who are lawfully employed by an entity or individual located in District 502 on a full time basis, are entitled to in-district tuition rates.</p>	<p><u>NEW POLICY:</u> No. 5.03</p> <p><u>Tuition and Student Fees</u></p> <p>The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Session to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.</p> <p>Publication of the tuition rates and student fees, including the College’s refund policy, will be fair, accurate and complete. Where tuition rates do not include additional student fees or expenses, the College will make appropriate disclosures to that effect.</p> <p>The College may consider a variety of factors in setting tuition rates, including its mission, values, total cost of attendance, long-term planning goals, budgetary needs and the public good. The College may set variable tuition rates depending on the following factors:</p> <ul style="list-style-type: none"> • <u>Residency.</u> The College may set different rates depending on whether a Student resides within District No. 502 (an “in-district resident”); resides in Illinois outside of District No. 502 (an “out-of-district resident”); resides in the United States outside the State of Illinois (an “out-of-state resident”); or resides outside the United States (an “out-of-country resident”). The College will follow all statutes and regulations requiring that Students having certain characteristics, such as veteran status, receive the tuition rate set for in-district residents regardless of their actual residency status. In its discretion, the College also may classify other categories of Students who do not reside within District No. 502 as “in-district residents” for purposes of applying tuition rates consistent with Illinois law.

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The College may adopt program-, course- or activity-specific student fees as it deems appropriate.

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The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.

Authority: 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 25-30</p> <p><u>Service Fees</u></p> <p>The Board of Trustees will establish service fees. Service fees are subject to change without notice. All fees and refund policies will be published by the College.</p>	<p><u>NEW POLICY</u>: No. 5.03</p> <p><u>Tuition and Student Fees</u></p> <p>The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Session to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.</p> <p>Publication of the tuition rates and student fees, including the College’s refund policy, will be fair, accurate and complete. Where tuition rates do not include additional student fees or expenses, the College will make appropriate disclosures to that effect.</p> <p>The College may consider a variety of factors in setting tuition rates, including its mission, values, total cost of attendance, long-term planning goals, budgetary needs and the public good. The College may set variable tuition rates depending on the following factors:</p> <ul style="list-style-type: none"> • <u>Residency</u>. The College may set different rates depending on whether a Student resides within District No. 502 (an “in-district resident”); resides in Illinois outside of District No. 502 (an “out-of-district resident”); resides in the United States outside the State of Illinois (an “out-of-state resident”); or resides outside the United States (an “out-of-country resident”). The College will follow all statutes and regulations requiring that Students having certain characteristics, such as veteran status, receive the tuition rate set for in-district residents regardless of their actual residency status. In its discretion, the College also may classify other categories of Students who do not reside within District No. 502 as “in-district residents” for purposes of applying tuition rates consistent with Illinois law. • <u>Senior Citizens</u>. The College may permit in-district residents who are “Senior Citizens,” as that term is defined under section 1501.501, title 23, of the Administrative Code, 23 Ill. Admin. Code § 1501.501, to enroll in regularly scheduled credit courses, except those specifically designed for Senior Citizens, without payment of tuition, so long as classroom space exists

	<p>and a minimum number of tuition-paying students are enrolled in the course.</p> <ul style="list-style-type: none"> • <u>Additional Factors.</u> The College may set variable tuition rates in its discretion based on a number of other factors, such as program type, term, time of enrollment, courses, and delivery method. Variation based on these other factors must be justified, such as where the cost of offering a particular program is higher than average. <p>The College may adopt program-, course- or activity-specific student fees as it deems appropriate.</p> <p>The Board delegates to and authorizes the President to grant tuition waivers when such waivers will aid in achieving the mission and objectives of the College.</p> <p>The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.</p> <p><u>Authority:</u> 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-35</p> <p><u>Lab Fees</u></p> <p>In order to defray costs associated with specialized courses requiring the use of laboratory equipment and materials, the College will establish appropriate laboratory fees and maintain an appropriate lab fee structure for such classes.</p>	<p><u>NEW POLICY:</u> No. 5.03</p> <p><u>Tuition and Student Fees</u></p> <p>The College will evaluate tuition rates and student fees on an annual basis and will publish the rates and fees taking effect for the Fall Session to the public by March 31 of each year. Notice of intended or possible rate or fee increases is not required prior to publication.</p> <p>Publication of the tuition rates and student fees, including the College’s refund policy, will be fair, accurate and complete. Where tuition rates do not include</p>

additional student fees or expenses, the College will make appropriate disclosures to that effect.

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- Additional Factors. The College may set variable tuition rates in its discretion based on a number of other factors, such as program type, term, time of enrollment, courses, and delivery method. Variation based on these other factors must be justified, such as where the cost of offering a particular program is higher than average.

	<p>The College may adopt program-, course- or activity-specific student fees as it deems appropriate.</p> <p>The Board delegates to and authorizes the President to grant tuition waivers when such waivers will aid in achieving the mission and objectives of the College.</p> <p>The President and his/her designee are authorized to develop and implement Administrative Procedures consistent with this Policy and relevant state and federal laws and regulations, including but not necessarily limited to the Community College Act, and corresponding provisions of the Administrative Code, and the federal Higher Education Opportunity Act of 2008, 20 U.S.C. § 1015a.</p> <p><u>Authority:</u> 110 ILCS 805/3-45, 6-4, 6-4a; 23 Ill. Admin. Code § 1501.505; 20 U.S.C. § 1015a.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-40</p> <p><u>Payment Policy</u></p> <p>Payment due dates will be published by the College.</p> <p>Payments not received by the due date may result in the student being dropped from all courses for which he/she is registered. If full payment has not been received and the student drops class(es), the student's obligation for the outstanding bill remains.</p> <p>The College accepts payment by cash, check, money order, or certain credit cards.</p> <p>The College will maintain a payment plan to assist students in fulfilling their financial obligations to the College.</p> <p>Failure to pay any outstanding debt to the College or its contracted partners by the due date may result in a hold being placed on the student's academic record.</p>	<p><u>NEW POLICY:</u> No. 5.11</p> <p><u>Student Accounts</u></p> <p>The College will establish and maintain Administrative Procedures regarding a student accounts system through which all student charges, fines, payments, and refunds will be recorded and processed. In general, the College's Administrative Procedures will address the confidentiality and accuracy of student account information and payment and refund processes and procedures. The College may adopt Administrative Procedures designed to ensure prompt payment of accounts payable, including payment plans, account holds, withholding of records and/or transcripts, and enrollment restrictions.</p> <p>The President and his/her designee are authorized to develop and implement the Administrative Procedures described herein and other Administrative Procedures that may be appropriate consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><u>Authority:</u> 110 ILCS 805/3-30; 3-45.</p>

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 25-45</p> <p><u>Tuition Refund</u></p> <p>Students may receive refunds for credit courses. The amount of refund allowed when a student drops a class will be calculated according to a schedule published by the College.</p>	<p><u>NEW POLICY</u>: No. 5.11</p> <p><u>Student Accounts</u></p> <p>The College will establish and maintain Administrative Procedures regarding a student accounts system through which all student charges, fines, payments, and refunds will be recorded and processed. In general, the College's Administrative Procedures will address the confidentiality and accuracy of student account information and payment and refund processes and procedures. The College may adopt Administrative Procedures designed to ensure prompt payment of accounts payable, including payment plans, account holds, withholding of records and/or transcripts, and enrollment restrictions.</p> <p>The President and his/her designee are authorized to develop and implement the Administrative Procedures described herein and other Administrative Procedures that may be appropriate consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><u>Authority</u>: 110 ILCS 805/3-30; 3-45.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 25-50</p> <p><u>Chargebacks</u></p> <p>Students residing in District 502 who wish to enroll in an approved program of study not offered by the College may apply for a chargeback to attend another community college in Illinois that offers that curriculum. A student approved for a chargeback will be entitled to that college's in-district tuition rates.</p> <p>Deadlines, terms and conditions of the College's chargeback program will be published by the College.</p>	<p><u>NEW POLICY</u>: No. 5.11</p> <p><u>Student Accounts</u></p> <p>The College will establish and maintain Administrative Procedures regarding a student accounts system through which all student charges, fines, payments, and refunds will be recorded and processed. In general, the College's Administrative Procedures will address the confidentiality and accuracy of student account information and payment and refund processes and procedures. The College may adopt Administrative Procedures designed to ensure prompt payment of accounts payable, including payment plans, account holds, withholding of records and/or transcripts, and enrollment restrictions.</p> <p>The President and his/her designee are authorized to develop and implement the Administrative Procedures described herein and other Administrative</p>

	<p>Procedures that may be appropriate consistent with this Policy and all applicable state and federal laws and regulations.</p> <p><u>Authority:</u> 110 ILCS 805/3-30; 3-45.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-55</p> <p><u>Academic Calendar</u></p> <p>The Board of Trustees will establish and approve an academic calendar for each school year.</p>	<p><u>NEW POLICY:</u> No. 6.01</p> <p><u>Academic Calendar</u></p> <p>The College will establish and publish an Academic Calendar for each School Year, subject to Board approval.</p> <p>The Provost and his/her designee are authorized to develop and implement Administrative Procedures for the development and publication of each School Year's Academic Calendar, consistent with this Policy, applicable state and federal laws and regulations, and the terms of any applicable CBAs and employment contracts.</p> <p><u>Authority:</u> 110 ILCS 805/3-16, 3-25; 23 Ill. Admin. Code § 1501.303(e).</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-60</p> <p><u>Cooperative Agreement With Other Agencies or Institutions</u></p> <p>The College may enter into cooperative educational agreements with other entities. These may include, but are not be limited to, intergovernmental agreements, agreements with high schools, other community colleges, baccalaureate degree-granting institutions, educational agencies, and clinical agreements with hospitals, clinics, and nursing homes. The purpose of these agreements is to enhance services to the College community and resources available to the College and students.</p>	<p><u>NEW POLICY:</u> No. 6.09</p> <p><u>Cooperative Agreement With Other Agencies or Institutions</u></p> <p>The College may enter into cooperative educational agreements with other entities. These may include, but are not be limited to, intergovernmental agreements, articulation agreements, agreements with high schools, other community colleges, baccalaureate degree-granting institutions, educational agencies, and clinical education agreements with hospitals, clinics, and nursing homes, as contemplated by the Community College Act, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 <i>et seq.</i>, and the federal Higher Education Opportunity Act, 20 U.S.C. § 1092, and regulations promulgated pursuant thereto. The purpose of these agreements is to enhance services to the College community and resources available to the College and Students. The College will ensure that such opportunities are publicly disclosed in a clear and comprehensive manner.</p>

	<p><u>Authority:</u> 110 ILCS 805/3-31.1, 3-40, 3-40.1, 3-40.2, 3-42.4; 23 Ill. Admin. Code § 1501.303; 5 ILCS 220/3; 20 U.S.C. § 1092; 34 C.F.R. § 668.43.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-70</p> <p><u>Non-Credit Educational Activities</u></p> <p>The College will provide non-credit educational activities that may include, but are not limited to, symposia, seminars, workshops, and lecture series for the purpose of providing personal and professional non-credit learning experiences to the College community.</p>	<p><u>NEW POLICY:</u> NONE</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-75</p> <p><u>Degrees and Certificates</u></p> <p>The College will award associate degrees in recognition of successful completion of any degree program offered by the College as approved by the Illinois Community College Board.</p> <p>Certificates, as approved by the Illinois Community College Board, will be offered for students not pursuing an associate’s degree. Certificate programs may focus on technical or professional skills necessary to enter a field of employment or for employment-specific continuing education. Some courses taken in a certificate program may be applied to an associate’s degree in the same field of study.</p> <p>Requirements for obtaining degrees and certificates awarded by the College will be published in the current College Catalog. The College reserves the right to make changes at any time to the academic regulations and requirements pertaining to the awarding of degrees and certificates. Students meeting specific qualifications as listed in the College Course Catalog and/or on file in the Office of Admissions, Registration, and Records may be awarded more than one degree or certificate from the College.</p>	<p><u>NEW POLICY:</u> No. 6.04</p> <p><u>Degrees and Certificates</u></p> <p>The College will maintain programs of study as approved by the Board and, where required by law, by the ICCB, including but not limited to programs resulting in an associate degree or certificate.</p> <p>The College will award associate degrees in recognition of successful completion of any degree program offered by the College.</p> <p>The College will award certificates for Students not pursuing an associate degree who successfully complete all requirements of the certificate program.</p> <p>Some courses taken in a certificate program may be applied to an associate degree in the same field of study. Students meeting specific qualifications as listed in the College Catalog and/or on file in the Office of Admissions, Registration, and Records may be awarded more than one degree or certificate from the College.</p> <p>Requirements for obtaining degrees and certificates awarded by the College will be published in the current College Catalog along with other material program information, such as a description of the program, its objectives, its length, associated tuition and fees, cancellation and refund policies, and residency requirements, if any. The College reserves the right to make</p>

<p>Programs of study are approved by the Board upon the recommendation of the President and, where statutorily required, by the Illinois Community College Board (ICCB).</p>	<p>changes at any time to the academic regulations and requirements pertaining to the awarding of degrees and certificates.</p> <p>The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures in furtherance of this Policy, including but not limited to processes regarding communications with the ICCB, publication of requirements for each degree and certificate and the regular review and evaluation of programs offered by the College. Such Administrative Procedures shall be consistent with Board Policies, applicable federal and state laws and regulations, and relevant accreditation standards, requirements, and guidelines.</p> <p><u>Authority:</u> 110 ILCS 805/3-25, 3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.</p>
<p>CURRENT POLICY</p>	<p>NEW POLICY</p>
<p><u>CURRENT POLICY:</u> No. 25-76</p> <p><u>Assignment of Credit Hours</u></p> <p>College of DuPage will equate its learning experiences with semester credit hours using practices common to institutions of higher education. The lengths of academic programs shall be comparable to similar programs found in accredited institutions of higher education. Program-specific tuition will be based on program costs, program length, and program objectives.</p> <p>The College shall notify the Higher Learning Commission of any significant changes in the relationships among credits, program length, and tuition.</p>	<p><u>NEW POLICY:</u> No. 6.02</p> <p><u>College Programs, Resources and Objectives</u></p> <p>Programs and Objectives. As a center for teaching and learning excellence, the College will establish and maintain quality programs appropriate for an institution of higher education that meet federal, state and accreditation requirements. Subject to approval by the ICCB, the College will offer comprehensive programs, including pre-baccalaureate, occupational, general studies curricula, and public service programs.</p> <p>The College may award program degrees and program certificates with articulated program objectives. The College will establish and maintain learning goals and learner performance requirements that are appropriate to the degree or certificate awarded.</p> <p>The College will equate its learning experiences with semester credit hours commensurate with common practices in higher education for similar programs and consistent with the definition of “Credit Hour” under the relevant federal regulations. The College will establish and maintain articulated program lengths for each program it offers as measured by Credit Hour. In no event will the College set requirements inconsistent with the definitions of “Associate Degree” and “Certificate” set by the ICCB.</p>

	<p>The College's program costs, including tuition and fees, length and objectives will be commensurate with common practices in higher education unless otherwise justified. It is the College's policy to reasonably assure that information regarding its program costs, length, and objectives is fair, accurate, complete and readily available to Students and consumers.</p> <p>Resources. The College will establish and maintain instructional, Student, and academic support services sufficient to support high-quality programs, including, but not limited to: qualified Faculty and staff; academic advising; infrastructure such as Information Technology Equipment and Information Systems, laboratories, libraries, etc.; and, where appropriate, internship and clinical education opportunities.</p> <p>The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures ensuring that program quality, resources and support are equivalent across delivery methods, and consistent with Board Policies; applicable federal and state laws and regulations; and accreditation standards, requirements and guidelines.</p> <p><u>Authority:</u> 110 ILCS 805/3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-80</p> <p><u>Honorary Degrees and Distinguished Service Awards</u></p> <p>The Board of Trustees may confer honorary associate degrees or distinguished service awards upon individuals who have demonstrated outstanding contributions in scholarly or creative areas; individuals who have acquired national or international reputation for excellence in a specific field or endeavor; or individuals with a recognized record of distinguished community or public service. The Board is committed to awarding honorary degrees and distinguished service awards to recipients who will enhance and promote the College's mission and educational philosophy in the College community.</p>	<p><u>NEW POLICY:</u> No. 6.06</p> <p><u>Honorary Degrees</u></p> <p>The College, upon Board approval, may confer honorary associate degrees upon individuals who have demonstrated outstanding contributions in scholarly or creative areas, or who have acquired national or international reputation for excellence in a specific field or endeavor.</p> <p><u>Authority:</u> 110 ILCS 805/3-25; 23 Ill. Admin. Code § 1501.303.</p>

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-90</p> <p><u>Program Review</u></p> <p>All College programs shall be evaluated by the faculty, staff, and students for effectiveness and efficiency to maximize achievement of the College's mission and vision. The evaluation will be taken to provide faculty, administration, and the Board of Trustees with information about how well programs function and to determine the College's needs. The program review will focus upon the state of a program area, identification of accomplished services in a program area, program areas needing improvement, and recommendations for implementing changes or improvements to program areas.</p>	<p><u>NEW POLICY:</u> No. 6.08</p> <p><u>Program Review And Improvement,</u></p> <p>The College is committed to educational achievement and continuous improvement. Accordingly, the Provost, in consultation with the President, will develop and implement Administrative Procedures designed and intended to establish a program of systematic review of all College instructional programs, student services, and academic services at least once in every five-year cycle. The College's Administrative Procedures will entail processes for implementing improvements based on the results of each such review.</p> <p><u>Authority:</u> 23 Ill. Admin. Code § 1501.303.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-95</p> <p><u>Student Development Education</u></p> <p>The College will maintain a comprehensive student development education program, which will provide instruction, assistance and information services to students and community members in a manner convenient and accessible to all students and community members. Offered services will provide personal assistance to persons seeking guidance in achieving their personal development and educational goals. Generally, the program should include orientation, assessment, testing, advising, educational planning, personal counseling and career counseling.</p> <p>Primary emphasis will be placed on enhancing the individual's ability to assume responsibility for meeting his/her educational goals.</p>	<p><u>NEW POLICY:</u> NONE</p>

CURRENT POLICY

CURRENT POLICY: No. 25-100

Resources for Learning

The College maintains a library with resources offered to students, faculty, staff and community borrowers. The library will keep an up-to-date collection of reference works and other learning resources to meet the needs of its students, faculty, staff, and the College community consistent with the College’s curriculum. Hours of operation will be determined by the President or his/her designee; they will reflect student/community usage and the cost effective operation of the library.

NEW POLICY

NEW POLICY: No. 6.02

College Programs, Resources and Objectives

Programs and Objectives. As a center for teaching and learning excellence, the College will establish and maintain quality programs appropriate for an institution of higher education that meet federal, state and accreditation requirements. Subject to approval by the ICCB, the College will offer comprehensive programs, including pre-baccalaureate, occupational, general studies curricula, and public service programs.

The College may award program degrees and program certificates with articulated program objectives. The College will establish and maintain learning goals and learner performance requirements that are appropriate to the degree or certificate awarded.

The College will equate its learning experiences with semester credit hours commensurate with common practices in higher education for similar programs and consistent with the definition of “Credit Hour” under the relevant federal regulations. The College will establish and maintain articulated program lengths for each program it offers as measured by Credit Hour. In no event will the College set requirements inconsistent with the definitions of “Associate Degree” and “Certificate” set by the ICCB.

The College’s program costs, including tuition and fees, length and objectives will be commensurate with common practices in higher education unless otherwise justified. It is the College’s policy to reasonably assure that information regarding its program costs, length, and objectives is fair, accurate, complete and readily available to Students and consumers.

Resources. The College will establish and maintain instructional, Student, and academic support services sufficient to support high-quality programs, including, but not limited to: qualified Faculty and staff; academic advising; infrastructure such as Information Technology Equipment and Information Systems, laboratories, libraries, etc.; and, where appropriate, internship and clinical education opportunities.

The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures ensuring that

PRIVILEGED/ATTORNEY WORK PRODUCT/CONFIDENTIAL

POLICY COMPARISON CHART (as of 3/16/20) – SECTION 6, LISTED BY OLD POLICY NUMBER

	<p>program quality, resources and support are equivalent across delivery methods, and consistent with Board Policies; applicable federal and state laws and regulations; and accreditation standards, requirements and guidelines.</p> <p><u>Authority:</u> 110 ILCS 805/3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-105</p> <p><u>Co-curricular Activities</u></p> <p>The College recognizes the value of co-curricular activities, which are an integral part of the education process. Co-curricular activities include, though not limited to, service learning, co-operative education, internships and practicum.</p> <p>All information pertaining to co-curricular activities will be published by the College.</p>	<p><u>NEW POLICY:</u> No. 6.02</p> <p><u>College Programs, Resources and Objectives</u></p> <p>Programs and Objectives. As a center for teaching and learning excellence, the College will establish and maintain quality programs appropriate for an institution of higher education that meet federal, state and accreditation requirements. Subject to approval by the ICCB, the College will offer comprehensive programs, including pre-baccalaureate, occupational, general studies curricula, and public service programs.</p> <p>The College may award program degrees and program certificates with articulated program objectives. The College will establish and maintain learning goals and learner performance requirements that are appropriate to the degree or certificate awarded.</p> <p>The College will equate its learning experiences with semester credit hours commensurate with common practices in higher education for similar programs and consistent with the definition of “Credit Hour” under the relevant federal regulations. The College will establish and maintain articulated program lengths for each program it offers as measured by Credit Hour. In no event will the College set requirements inconsistent with the definitions of “Associate Degree” and “Certificate” set by the ICCB.</p> <p>The College’s program costs, including tuition and fees, length and objectives will be commensurate with common practices in higher education unless otherwise justified. It is the College’s policy to reasonably assure that information regarding its program costs, length, and objectives is fair, accurate, complete and readily available to Students and consumers.</p> <p>Resources. The College will establish and maintain instructional, Student, and academic support services sufficient to support high-quality programs, including, but not limited to: qualified Faculty and staff; academic advising;</p>

	<p>infrastructure such as Information Technology Equipment and Information Systems, laboratories, libraries, etc.; and, where appropriate, internship and clinical education opportunities.</p> <p>The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures ensuring that program quality, resources and support are equivalent across delivery methods, and consistent with Board Policies; applicable federal and state laws and regulations; and accreditation standards, requirements and guidelines.</p> <p><u>Authority:</u> 110 ILCS 805/3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-110</p> <p><u>Credit By Demonstrated Competence</u></p> <p>The College shall provide a Credit by Demonstrated Competence Program for students and community residents to transfer knowledge acquired in an occupational setting, educational environment outside the College, or through life experience, into College credit. The College shall provide students with the opportunity to achieve credit by either of the following methods: Credit by Proficiency through an Instructor or Credit by National Examination.</p> <p>Students will be required to pay service fees prior to obtaining credit.</p>	<p><u>NEW POLICY:</u> No. 6.02</p> <p><u>College Programs, Resources and Objectives</u></p> <p>Programs and Objectives. As a center for teaching and learning excellence, the College will establish and maintain quality programs appropriate for an institution of higher education that meet federal, state and accreditation requirements. Subject to approval by the ICCB, the College will offer comprehensive programs, including pre-baccalaureate, occupational, general studies curricula, and public service programs.</p> <p>The College may award program degrees and program certificates with articulated program objectives. The College will establish and maintain learning goals and learner performance requirements that are appropriate to the degree or certificate awarded.</p> <p>The College will equate its learning experiences with semester credit hours commensurate with common practices in higher education for similar programs and consistent with the definition of “Credit Hour” under the relevant federal regulations. The College will establish and maintain articulated program lengths for each program it offers as measured by Credit Hour. In no event will the College set requirements inconsistent with the definitions of “Associate Degree” and “Certificate” set by the ICCB.</p> <p>The College’s program costs, including tuition and fees, length and objectives will be commensurate with common practices in higher education unless otherwise justified. It is the College’s policy to reasonably assure that</p>

	<p>information regarding its program costs, length, and objectives is fair, accurate, complete and readily available to Students and consumers.</p> <p>Resources. The College will establish and maintain instructional, Student, and academic support services sufficient to support high-quality programs, including, but not limited to: qualified Faculty and staff; academic advising; infrastructure such as Information Technology Equipment and Information Systems, laboratories, libraries, etc.; and, where appropriate, internship and clinical education opportunities.</p> <p>The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures ensuring that program quality, resources and support are equivalent across delivery methods, and consistent with Board Policies; applicable federal and state laws and regulations; and accreditation standards, requirements and guidelines.</p> <p><u>Authority:</u> 110 ILCS 805/3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-115</p> <p><u>Transfer Credit</u></p> <p>Transfer students seeking to apply credits from another college or a university to a College of DuPage program of study shall have official copies of the student’s transcript from the previous institution forwarded to the Office of Records. The College shall have the official transcript from the transferring institution evaluated by the appropriate College official, as designated by the College President. Transcripts will also be evaluated as part of a graduation audit to determine a student’s candidacy for receipt of a degree and/or certificate.</p> <p>Guidelines regarding the Transfer Credit Policy will be published by the College.</p>	<p><u>NEW POLICY:</u> No. 6.02</p> <p><u>College Programs, Resources and Objectives</u></p> <p>Programs and Objectives. As a center for teaching and learning excellence, the College will establish and maintain quality programs appropriate for an institution of higher education that meet federal, state and accreditation requirements. Subject to approval by the ICCB, the College will offer comprehensive programs, including pre-baccalaureate, occupational, general studies curricula, and public service programs.</p> <p>The College may award program degrees and program certificates with articulated program objectives. The College will establish and maintain learning goals and learner performance requirements that are appropriate to the degree or certificate awarded.</p> <p>The College will equate its learning experiences with semester credit hours commensurate with common practices in higher education for similar programs and consistent with the definition of “Credit Hour” under the relevant federal regulations. The College will establish and maintain articulated program lengths for each program it offers as measured by Credit Hour. In no event will</p>

	<p>the College set requirements inconsistent with the definitions of “Associate Degree” and “Certificate” set by the ICCB.</p> <p>The College’s program costs, including tuition and fees, length and objectives will be commensurate with common practices in higher education unless otherwise justified. It is the College’s policy to reasonably assure that information regarding its program costs, length, and objectives is fair, accurate, complete and readily available to Students and consumers.</p> <p>Resources. The College will establish and maintain instructional, Student, and academic support services sufficient to support high-quality programs, including, but not limited to: qualified Faculty and staff; academic advising; infrastructure such as Information Technology Equipment and Information Systems, laboratories, libraries, etc.; and, where appropriate, internship and clinical education opportunities.</p> <p>The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures ensuring that program quality, resources and support are equivalent across delivery methods, and consistent with Board Policies; applicable federal and state laws and regulations; and accreditation standards, requirements and guidelines.</p> <p><u>Authority:</u> 110 ILCS 805/3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-120</p> <p><u>Graduation Requirements</u></p> <p>The College requirements for graduation shall conform to units of instruction approved by the Illinois Community College Board. The College will publish requirements and guidelines consistent with this Policy.</p>	<p><u>NEW POLICY:</u> No. 6.05</p> <p><u>Graduation Requirements</u></p> <p>The College will establish and maintain standards for the successful completion of each degree and certificate program the College offers. Students successfully completing all program requirements, including any College graduation requirements, will be awarded the degree or certificate appropriate for such program. The College will publish all such requirements in its College Catalog and otherwise make them readily available to Students and the public.</p> <p>Upon application to the President, a graduation requirement may be waived in the President’s discretion.</p>

	<p>The Provost and his/her designee, in consultation with the President, are authorized to establish standards and requirements for graduation and/or degree and certificate conferral in accordance with the ICCB's required procedures, and to develop and implement Administrative Procedures consistent with this Policy, applicable federal and state laws and regulations, and relevant accreditation standards and requirements.</p> <p><u>Authority:</u> 110 ILCS 805/3-25, 3-25.1; 23 Ill. Admin. Code § 1501.302.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-125</p> <p><u>Waiver and Substitution of Graduation Requirements</u></p> <p>An individual graduation requirement may be waived or substituted at the discretion of the College President, in accordance with the <i>Illinois Public Community College Act</i>, 110 ILCS 805/1 <i>et seq.</i></p>	<p><u>NEW POLICY:</u> No. 6.05</p> <p><u>Graduation Requirements</u></p> <p>The College will establish and maintain standards for the successful completion of each degree and certificate program the College offers. Students successfully completing all program requirements, including any College graduation requirements, will be awarded the degree or certificate appropriate for such program. The College will publish all such requirements in its College Catalog and otherwise make them readily available to Students and the public.</p> <p>Upon application to the President, a graduation requirement may be waived in the President's discretion.</p> <p>The Provost and his/her designee, in consultation with the President, are authorized to establish standards and requirements for graduation and/or degree and certificate conferral in accordance with the ICCB's required procedures, and to develop and implement Administrative Procedures consistent with this Policy, applicable federal and state laws and regulations, and relevant accreditation standards and requirements.</p> <p><u>Authority:</u> 110 ILCS 805/3-25, 3-25.1; 23 Ill. Admin. Code § 1501.302.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 25-130</p> <p><u>Graduate Level Internship Opportunities</u></p> <p>The College will provide graduate student internship opportunities. Procedures to facilitate graduate level internship opportunities will be</p>	<p><u>NEW POLICY:</u> No. 6.02</p> <p><u>College Programs, Resources and Objectives</u></p> <p>Programs and Objectives. As a center for teaching and learning excellence, the College will establish and maintain quality programs appropriate for an</p>

promulgated consistent with this Policy.

institution of higher education that meet federal, state and accreditation requirements. Subject to approval by the ICCB, the College will offer comprehensive programs, including pre-baccalaureate, occupational, general studies curricula, and public service programs.

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The Provost and his/her designee, in consultation with the President, are authorized to develop and implement Administrative Procedures ensuring that program quality, resources and support are equivalent across delivery methods, and consistent with Board Policies; applicable federal and state laws and regulations; and accreditation standards, requirements and guidelines.

Authority: 110 ILCS 805/3-25.1; 23 Ill. Admin. Code §§ 1501.302, .303, .309.

CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 25-135</p> <p><u>Educational Philosophy</u></p> <p>Institutions of higher education are conducted for the common good, which depends on the search for truth and its free exposition. Academic freedom is essential to these purposes and carries with it responsibilities and duties as well as rights. The College of DuPage recognizes that academic freedom in the classroom entails both the freedom to teach and the freedom to learn. The classroom environment is one that is conducive to free discussion, inquiry and expression for all students.</p> <p>Academic freedom is guaranteed within the discipline subject matter for which faculty members are employed. Academic freedom shall be guaranteed to all faculty members and students, and no arbitrary limitations shall be placed upon study, investigation, presentation and interpretation of facts and ideas concerning humans, societies, the physical and biological world, and other branches of learning. Faculty members shall be free to present instructional materials which are pertinent to the subject and level taught and shall present facets of controversial issues in an unbiased manner within the scope of College-approved course objectives.</p> <p>Faculty members and students are citizens. When a faculty member or student, speaks, writes, or acts as a citizen, all should be free from institutional censorship and/or discipline. It is the obligation of faculty members and students to be accurate, to exercise appropriate restraint, and to show respect for opinions of others.</p>	<p><u>NEW POLICY</u>: No. 6.15</p> <p><u>Academic Freedom</u></p> <p>Institutions of higher education are conducted for the common good and not to further the interest of either the individual faculty member or the institution as a whole. The common good is served by the unencumbered search for truth and free exposition. The College affirms its commitment as a place of free and open inquiry, and it recognizes that academic freedom is essential to those purposes.</p> <p>Academic freedom shall be guaranteed to all Faculty, and no arbitrary limitations shall be placed on study, investigation, presentation, and interpretation of facts or ideas. Faculty members will be free to present instructional materials that are pertinent to the subject and level taught.</p> <p>In the execution of a Faculty member's duties and responsibilities, and in matters related to the College, each Faculty member shall make every effort to be accurate, exercise appropriate restraint, present controversial subjects in a non-biased manner, and demonstrate respect for the opinions of others.</p> <p><u>Authority</u>: 110 ILCS 805/3-30, 3-42; Ill. Const. art. I, § 4; U.S. Const. amend. I.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 15-141</p> <p><u>Professional Development</u></p> <p>The Board recognizes the need for and is committed to providing for the professional growth of the staff. Accordingly, the College will reimburse the cost of tuition for the successful completion of prior approved course work or equivalent study, not to exceed the approved amount for the fiscal year for benefited employees.</p>	<p><u>NEW POLICY</u>: No. 6.10</p> <p><u>Professional Development</u></p> <p>The Board recognizes the need for, and is committed to providing for, the professional growth of College Employees. As such, the College encourages its Employees to continue their formal education at the College and other institutions of higher education. The College will reimburse eligible Employees for the cost of tuition for the successful completion of course work or equivalent</p>

<p>The annual limit of individual reimbursement is approved by the Board.</p> <p>The <i>Faculty Guidebook</i>, <i>Classified Employee Guidebook</i>, and <i>Administrators' Guidebook</i> will be used for the administration of this policy for applicable employee groups except where superseded by collective bargaining agreements.</p>	<p>study, in an amount not to exceed that which is budgeted and approved for the Fiscal Year. "Successful completion" is determined on a case-by-case basis, but in general shall mean: (1) receipt of a grade of C or better, in the case of a graded course; (2) receipt of a passing grade, in the case of a pass/fail course; (3) receipt of a certificate, certification, credential, or other accolade, in the case of a certification or credentialing course; or (4) the awarding of a degree or diploma, in the case of a program of study.</p> <p>An Employee's eligibility for professional development reimbursement is determined by: the Employee's position within the College; applicable federal and state laws and regulations; the terms of any applicable employment agreements and CBAs; and the relevant employee guidebooks, Policies, and Administrative Procedures.</p> <p>The eligibility of Employee groups for professional development reimbursement and the annual limit of individual reimbursement shall be approved by the Board.</p> <p>The Vice President of Human Resources and his/her designee shall have authority to develop, promulgate, and implement professional development Administrative Procedures and employee guidebooks, consistent with federal and state laws and regulations, the terms of any applicable employment contracts and CBAs, and Board Policies.</p> <p><u>Authority:</u> 110 ILCS 805/3-30.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 15-165</p> <p><u>Institutional Exchanges</u></p> <p>The President's prior approval is necessary for a faculty (or other staff) member to participate in an exchange with a counterpart at a similar educational institution for purposes of furthering the educational mission of the College. An exchange may include having a faculty member visit another community college for a short duration to acquire knowledge and experience helpful to the College.</p>	<p><u>NEW POLICY:</u> No. 6.11</p> <p><u>Institutional Exchanges</u></p> <p>The President is authorized to approve Faculty and Administrator exchanges with a contemporary counterpart at a similar institution of higher education for the purpose of furthering the educational mission of the College. Such exchanges shall be limited in duration and shall not interfere with the operations and mission of the College.</p> <p>Service credit, seniority, and benefits will continue to accrue during participation in an approved exchange. Reasonable expenses incurred by the Employee may be reimbursed by the College, subject to the following:</p>

<p>Service credit, seniority, and benefits will continue to accrue during participation in an exchange. Reasonable expenses incurred by the participant may be reimbursed, subject to approval by the President.</p> <p>This Policy will be administered consistent with employee guidebooks and the College's collective bargaining agreement obligations where applicable.</p>	<p>limitations set forth in Board Policies and related Administrative Procedures governing Employee expense reimbursements; any other relevant Policy or state or federal law or regulation; and/or the terms of any applicable CBA. In addition, all expenses must be approved by the President prior to reimbursement.</p> <p>The President and his/her designee have authority to develop and implement criteria and Administrative Procedures for institutional exchanges consistent with this Policy and the terms of any applicable CBAs.</p> <p><u>Authority:</u> 110 ILCS 805/3-30.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 15-190</p> <p><u>Protection of Copyrighted Materials</u></p> <p>The College community is required to comply with the <i>United States Copyright Law of 1976</i> (the "Act"), 17 U.S.C. 101 <i>et seq.</i> The College is also committed to preserving the rights accorded to users of copyrighted works under the "fair use" provision of the Act.</p> <p>Faculty, students and staff are to be knowledgeable regarding the Act, the rights of copyright owners, the legal obligation of the College to comply with the Act, and the rights of the College community to use copyrighted works.</p> <p>Copyright protects "original works of authorship fixed in any tangible medium of expression." 17 U.S.C. 102(a). Copyright generally extends automatic protection to any original expression of creative work that is recorded in any tangible form (published or unpublished). 17 U.S.C. 101. These works include, but are not limited to: literary works; musical works; dramatic works; pantomimes or choreographic works; pictorial, graphic, and sculptural works; motion pictures and other audio visual works; sound recordings; and architectural works. A copyright notice is not required for copyright protection.</p> <p>Copyrighted materials are subject to restrictions on duplicating and distribution. Copyrighted materials may be copied or used without the owner's permission only when such use constitutes "fair use" as defined</p>	<p><u>NEW POLICY:</u> No. 6.12</p> <p><u>Protection of Copyrighted Materials</u></p> <p>It is the policy of the Board to comply with the federal Copyright Act of 1976 (the "Copyright Act"), 17 U.S.C. § 101 <i>et seq.</i>, as amended, including by the Digital Millennium Copyright Act, United States Pub. L. 105-304, and the Technology, Education and Copyright Harmonization Act of 2002 (the "TEACH Act"), United States Pub. L. 107-273, § 13301. All reproduction and use of copyrighted materials, including without limitation written works, musical works, dramatic works, pictorial and graphic works, sculptural works, motion picture, television and other audiovisual works, sound recordings, multimedia works, digital and computer works and programs, must comply with all applicable federal and state laws.</p> <p>The College strictly prohibits Faculty, Students, and other Employees from duplicating, distributing, or using copyrighted material in any way not covered by: (1) the exceptions to and exemptions from the exclusive rights of copyright owners under the Copyright Act, such as for "fair use" under section 107 or for certain performances and displays done in the course of face-to-face teaching activities under section 110 of the Copyright Act; (2) other specific exemptions in the relevant copyright laws; (3) user licenses or agreements; or (4) other form of express written consent from copyright owners.</p> <p>All members of the College community, including Faculty, Students, Employees and Administrators, are expected to adhere to the permissible</p>

<p>under the Act. A “fair use” can be determined by examining four (4) factors: “(1) the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes; (2) the nature of the copyrighted work; (3) the amount and substantiality of the portion used in relation to the copyrighted work as a whole; and (4) the effect of the use upon the potential market for or value of the copyrighted work.” 17 U.S.C. 107. The four “fair use” factors should be evaluated each time an employee seeks to copy materials for instructional use. If the employee determines that the use is not “fair use,” the employee is prohibited from copying the work unless permission is granted by the copyright owner. Copying a work that is not “fair use” without permission constitutes copyright infringement.</p> <p>Copyright infringement can constitute a violation of several College policies including: Policy 5-5, Policy 20-40, Policy 20-115, and the Board of Trustees Electronic Communications Guidelines.</p> <p>Copyright ownership is addressed in Policy 15-195 and Policy 15-200.</p> <p>This Policy will be administered consistent with the College’s collective bargaining agreement obligations.</p>	<p>limits for copying and use of materials. Failure to do so may result in disciplinary action, up to and including termination and/or expulsion.</p> <p><u>Authority:</u> 17 U.S.C. §§ 101-122.</p>
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY:</u> No. 15-195</p> <p><u>Intellectual Property Rights</u></p> <p>The College encourages creativity and increased productivity among its personnel, as well as the use of improved communication techniques in their instructional activities. A number of College-supported services and programs assist College personnel in the development and improvement of the College’s methods of operation and instruction.</p> <p><u>Rights to Materials and/or Inventions – Ownership</u></p> <p>Materials and/or inventions developed through a contractual “work-for-hire” agreement are solely owned by the College of DuPage and are not available for use without the College’s prior express written permission.</p>	<p><u>NEW POLICY:</u> No. 6.13</p> <p>[IN PROCESS]</p>

Materials and/or inventions produced with “substantial support” provided by the College will be jointly owned by the author/inventor and the College. A prior written agreement must be reached by the author/inventor and the College specifying the sharing of ownership, distribution of materials, and fair use within the College.

Materials and inventions made without “substantial support” or without a contractual “work-for-hire” agreement are solely owned by the author/inventor and are not available for use without the written permission of the author/inventor.

“Substantial support” that is not a contractual “work-for-hire” will include at least one of the following:

1. Use of personnel, equipment, supplies, or facilities through contractual agreement with the College.
2. Technical support for course-specific materials in excess of 20 hours. Should a new or revised project require in excess of 20 hours of technical support, ownership will be determined through an agreement with the College and the author/inventor prior to the start of the project.
3. Release time or remuneration secured by the College through external grants or other awards.

“Substantial support” specifically excludes assistance normally provided by the College in areas of electronic storage, technical training, accessing materials from College instructional systems, resolution of technical problems, coding or programming required to access a course, and other support not in place at the time when the prior agreement is signed. When a “work-for-hire” or “substantial support” prior agreement is not in effect, the College has the right, at its sole discretion, to provide or withdraw support.

Employee Rights to Materials and/or Inventions Produced With “Substantial Support” or “Work-For-Hire”

When materials and/or inventions are marketed, the author/inventor and the College each are guaranteed a minimum of 10% of the equity gained

from the materials and/or inventions. Division of the remaining 80% of the equity will be determined by negotiation. Equity will be shared as it is realized. College costs will be recovered out of the College's share.

If the College discontinues use of the materials and/or inventions for more than 24 consecutive months, the author/inventor may ask the College to relinquish all rights to the author/inventor provided that the author/inventor pays all costs of transfer. The College may refuse to relinquish rights to the materials/inventions.

When materials and/or inventions are owned by the College, either the author/inventor or the College may initiate requests for revision. The College and the author/inventor will initially discuss the necessary revisions and, where appropriate, may agree on the author's/inventor's commitment to prepare the necessary revisions. The author/inventor shall prepare any revision initiated by either the author/inventor or the College. Should the author/inventor decline to prepare revisions, fail to supply revisions as agreed, or should the College deem it inappropriate for the author/inventor to work on the revisions, the College may contract with another party to have the revisions prepared.

Revision procedures for jointly-owned materials will be addressed on a case-by-case basis and will be considered non-precedent setting.

Materials and/or Inventions Developed in Consulting Work

The author/inventor will retain all rights and title in any materials and inventions made by the author/inventor in the course of consulting unless the materials and/or inventions are produced with "substantial support" by the College or produced as a "work-for-hire".

Materials/Inventions Developed Specifically for Use at the College of DuPage

When materials/inventions are prepared by a College author/inventor specifically for use in classes at the College of DuPage and are sold to students through the College bookstore, no royalties or equity will be paid to the College or to the author/inventor.

<p>This Policy will be administered consistent with the College’s collective bargaining agreement obligations.</p>	
CURRENT POLICY	NEW POLICY
<p><u>CURRENT POLICY</u>: No. 15-200</p> <p><u>Marketing of Instructional Materials</u></p> <p>Instructional packages and materials developed by employees of the College will be designed and produced according to the following general criteria:</p> <ol style="list-style-type: none"> 1. All actions taken in relation to the marketing of instructional packages or materials will conform to Policy 15-195. 2. All instructional packages and materials will be designed and produced for the primary purpose of meeting identified instructional needs of the College. External marketing will be considered a secondary purpose of the production of such materials. 3. All instructional packages and materials will be designed and produced to meet a standard of the highest possible instructional quality under the constraints of budget, staff and equipment available at the College and subject to the constraints of any outside funding agency. 4. Where possible, unconditional releases will be obtained from all participants and/or outside funding agencies in development of an instructional package. If such releases cannot be obtained, alternate participants will be sought. 5. Marketing decisions involving instructional packages and materials for which unconditional releases have been obtained will be made by the College. Marketing decisions will be managed by the College President or his/her designee. <p>Guidelines detailing responsibilities related to the marketing of instructional materials will be promulgated consistent with this Policy.</p>	<p><u>NEW POLICY</u>: No. 6.14</p> <p><u>Instructional Materials</u></p> <p>Instructional packages and materials developed by College Employees will be designed and produced according to the following general criteria:</p> <ol style="list-style-type: none"> (1) All actions taken in relation to the marketing of instructional packages or materials will conform with Board Policies governing copyrighted materials and intellectual property and related Administrative Procedures. (2) All instructional packages and materials will be designed and produced for the primary purpose of meeting identified instructional needs of the College. External marketing will be considered a secondary purpose of the production of such materials. (3) All instructional packages and materials will be designed and produced to meet a standard of the highest possible instructional quality under the constraints of budget, staff and equipment available at the College and subject to the constraints of any outside funding agency. (4) Where possible, unconditional releases regarding rights in the materials and/or of ownership, authorship, and the like, will be obtained from all participants and/or outside funding agencies in development of an instructional package. If such releases cannot be obtained, alternate participants will be sought. (5) Marketing decisions involving instructional packages and materials for which unconditional releases have been obtained will be made by the President or his/her designee. <p>The President and his/her designee shall have the authority to develop and implement Administrative Procedures consistent with this Policy, applicable</p>

<p>federal and state laws and regulations, the terms of applicable CBAs and employment contracts, and other relevant Board Policies.</p> <p><u>Authority:</u> 110 ILCS 805/3-29.7; 110 ILCS 78/20, 25; 17 U.S.C. §§ 101-122.</p>
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New Policy No.	Old Policy No.	Status	Notes
6.01: Academic Calendar	25-55: Academic Calendar	Revised.	Revised to simplify and include citation to relevant authority.
6.02: Comprehensive Programs, Resources, and Objectives	25-76: Assignment of Credit Hours 25-100: Resources for Learning 25-105: Co-Curricular Activities 25-110: Credit by Demonstrated Competence 25-115: Transfer Credit 25-130: Graduate Level Internship Opportunities	Revised and renamed.	Revised to delegate authority for procedures and compliance and include citation to authority. Combined content of other policies to streamline and simplify.
6.04: Degrees and Certificates	25-75: Degrees and Certificates	Revised.	Revised to include delegation of authority and for clarity.
6.05: Graduation Requirements	25-120: Graduation Requirements	Revised.	Revised to include delegation of authority to establish requirements.
6.06: Honorary Degrees	25-80: Honorary Degrees and Distinguished Service Awards	Revised.	Revised to include requirement of Board approval and limited scope just to Honorary Degrees.
6.08: Program Review and Improvement	25-90: Program Review	Revised.	Revised to delegate authority for establishing procedures for review and improvement.
6.09: Cooperative Agreements With Other Agencies or Institutions	25-60: Cooperative Agreement With Other Agencies or Institutions	Revised.	Added to reflect current legal requirements.

New Policy No.	Old Policy No.	Status	Notes
6.10: Left Blank			
6.11: Institutional Exchanges	15-165: Institutional Exchanges	Revised and moved from HR.	Revised to delegate authority for establishing procedures. Moved because this is more appropriately placed with academic-related policies.
6.12: Protection of Copyrighted Materials	15-190: Protection of Copyrighted Materials	Revised and moved from HR.	Revised to simplify. Moved because this is more appropriately placed with academic-related policies.
6.13: Intellectual Property Rights	15-195: Intellectual Property Rights	In process.	Still working to revise and ensure compliance with current law and guidance.
6.14: Instructional Materials	15-200: Marketing of Instructional Materials	Revised and moved from HR.	Revised to clarify and delegate authority for establishing procedures. Moved because this is more appropriately placed with academic-related policies.
6.15: Academic Freedom	15-335: Academic Freedom/Instructional Material, Full-Time Faculty 15-380: Academic Freedom/Instructional Material, Part-Time Faculty 25-135: Educational Philosophy	Revised and combined with policies moved from HR.	Revised to clarify and simplify. Moved former HR policies because this is more appropriately placed with academic-related policies, as demonstrated by 25-135 being in the Academic Affairs section.

Old Policy No.	New Policy No.	Status	Notes
25-005: Drug-Free School	3.25: Drug-Free Campus	Revised/renamed/moved.	Revised to reflect current laws and made applicable to campus generally. Moved to Operations.
25-010: Tuition	5.03: Tuition and Student Fees	Revised/combined content/moved.	Combined content from all policies relating to fees and tuition. Moved to Student Affairs.
25-015: Variable Tuition	5.03: Tuition and Student Fees	Revised/combined content/moved.	Combined content from all policies relating to fees and tuition. Moved to Student Affairs.
25-020: Tuition and Fees, Senior Citizens (District Residents)	5.03: Tuition and Student Fees	Revised/combined content/moved.	Combined content from all policies relating to fees and tuition. Moved to Student Affairs.
25-025: Employer-Based Tuition/Educational Service Agreements	5.03: Tuition and Student Fees	Revised/combined content/moved.	Combined content from all policies relating to fees and tuition. Moved to Student Affairs.
25-030: Service Fees	5.03: Tuition and Student Fees	Revised/combined content/moved.	Combined content from all policies relating to fees and tuition. Moved to Student Affairs.
25-035: Lab Fees	5.03: Tuition and Student Fees	Revised/combined content/moved.	Combined content from all policies relating to fees and tuition. Moved to Student Affairs.
25-040: Payment Policy	5.11: Student Accounts	Combined/deleted.	Merged content into new policy regarding student accounts.
25-045: Tuition Refund	5.11: Student Accounts	Combined content.	Merged content into new policy regarding student accounts.

Old Policy No.	New Policy No.	Status	Notes
25-050: Chargebacks	5.11: Student Accounts	Combined/deleted.	Merged content into new policy regarding student accounts.
25-055: Academic Calendar	6.01: Academic Calendar	Revised.	Revised to simplify and include citation to relevant authority.
25-060: Cooperative Agreement with Other Agencies or Institutions	6.09: Cooperative Agreement with Other Agencies or Institutions	Revised.	Added to reflect current legal requirements.
25-070: Non-Credit Educational Activities	n/a	Deleted.	Deleted.
25-075: Degrees and Certificates	6.04: Degrees and Certificates	Revised.	Revised to include delegation of authority and for clarity.
25-076: Assignment of Credit Hours	6.02: Comprehensive Programs, Resources, and Objectives	Revised/combined/renamed.	Revised to include content from 25-105, 25-110, 25-115 and 25-130 and to streamline simplify. Renamed to reflect inclusion of other content.
25-080: Honorary Degrees and Distinguished Service Awards	6.06: Honorary Degrees	Revised.	Revised to include requirement of Board approval and limited scope just to Honorary Degrees.
25-090: Program Review	6.08: Program Review and Improvement	Revised/renamed.	Revised to delegate authority for establishing procedures for review and improvement.
25-095: Student Development Education	n/a	Deleted.	The thrust of this policy is covered under the various Counseling policies under Student Affairs.

Old Policy No.	New Policy No.	Status	Notes
25-100: Resources for Learning	6.02: Comprehensive Programs, Resources, and Objectives	Revised/renamed.	Revised to delegate authority for procedures and compliance and include citation to authority. Combined content of 25-105, 25-110, 25-115 and 25-130 to streamline and simplify.
25-105: Co-Curricular Activities	6.02: Comprehensive Programs, Resources, and Objectives	Combined/deleted.	Merged with 25-100.
25-110: Credit by Demonstrated Competence	6.02: Comprehensive Programs, Resources, and Objectives	Combined/deleted	Merged with 25-100.
25-115: Transfer Credit	6.02: Comprehensive Programs, Resources, and Objectives	Combined/deleted.	Merged with 25-100.
25-120: Graduation Requirements	6.05: Graduation Requirements	Revised.	Revised to include delegation of authority to establish requirements. Combined content of 25-125 to streamline.
25-125: Graduation Waiver and Substitution of Requirements	6.05: Graduation Requirements	Combined/deleted.	Merged with 25-120.
25-130: Graduate Level Internship Opportunities	6.02: Comprehensive Programs, Resources, and Objectives	Combined/deleted.	Merged with 25-100.

Old Policy No.	New Policy No.	Status	Notes
25-135: Educational Philosophy	6.15: Academic Freedom	Combined.	Merged with 15-335 and 15-380 to create a more comprehensive policy most appropriately placed with academic-related policies.

CONSENT AGENDA

- a. 2020 Tax Abatement Resolution**
- b. 2020 Tax Levy Resolution**
- c. ProEd Contract**
- d. Treasurer's Bond**
- e. Project Hire-Ed Construction**
- f. Construction Change Orders**
- g. Police Interceptor Utility Vehicle and Ford Escape for Police Department**
- h. General Contractor – Masonry Block Work and BIC Service Drive**
- i. Reimbursement of Expenses for Trustee Heidi Holan**
- j. Adobe Creative Cloud for Students**
- k. Apple Equipment**
- l. Data Cabling for Security Cameras**

- m. Security Camera Equipment and Licensing**
- n. MAC Elevator #1 Modernization**
- o. General Contractor – Roof and Soffit Repair – CHC**
- p. Nielsen Ratings for WDCB**
- q. Board Policies Section 3.11: Sexual Discrimination, Harassment & Misconduct**
- r. Minutes of the October 15, 2020 Regular Board Meeting**
- s. Closed Session Minutes of the Following Meetings:**
 - a. October 15, 2020**
- t. Personnel Action Items**
- u. Financial Reports**

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Resolution abating the taxes heretofore levied for year 2020 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

2. **REASON FOR CONSIDERATION**

This resolution is necessary to abate the taxes levied to pay the debt service on the General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

3. **BACKGROUND INFORMATION**

This resolution is used to abate the taxes levied to pay the debt service on the bonds. If the Board of Trustees does not approve this abatement, a tax levy of \$7,410,700.00 will be levied on the taxpayers of Community College District No. 502 to pay the debt service on the General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019.

4. **RECOMMENDATION**

That the Board approves the attached resolution abating the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

Staff Contacts: Ellen Roberts, Interim VP Administration
Scott Brady Interim CFO and Treasurer
David Virgilio, Interim Controller

BOARD APPROVAL

SIGNATURE PAGE FOR

Resolution abating the taxes heretofore levied for year 2020 to pay debt service

ITEM(S) ON REQUEST

That the Board approves the attached resolution abating the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

Board Chair

Date

Secretary

Date

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, **held in Room 2200 of the Student Service Center, 425 Fawell Boulevard, Glen Ellyn, Illinois, in said Community College District at 6:00 o'clock P.M., on the 19th day of November 2020.**

* * *

The Chairman called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, _____, the Chairman, and the following Trustees at said location answered present:

The following Trustees were absent from the meeting: _____

* * *

The Chairman announced that the next item of business before the Board of Trustees was the consideration of a resolution abating the taxes heretofore levied for the year 2020 to pay debt service on the General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of the District.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION abating the taxes heretofore levied for the year 2020 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

* * *

WHEREAS, the Board by resolution adopted on the 23rd day of June, 2011 (the "2011 Resolution"), did provide for the issue of one or more series of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2011B and the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds; and

WHEREAS, pursuant to the 2011 Resolution, the District has heretofore issued \$9,460,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2011B (the "2011B Bonds") dated July 27, 2011 and has filed in the offices of the County Clerks a Direction for Abatement of Taxes for the 2011B Bonds; and

WHEREAS, the Board by resolution adopted on the 21st day of March, 2019 (the "2019 Resolution"), did provide for the issue of one or more series of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2019 and the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds; and

WHEREAS, pursuant to the 2019 Resolution, the District has heretofore issued \$40,780,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2019 (the "2019 Bonds") dated March 21, 2019 and has filed in the offices of the County Clerks a Direction for Abatement of Taxes for the 2019 Bonds; and

WHEREAS, the District has Pledged Revenues (as defined in the 2011 Resolution, and the 2019 Resolution) on deposit in the Alternate Bond and Interest Fund of 2011 and the Alternative

Bond and Interest Fund of 2019 available for the purpose of paying debt service on the the 2011B Bonds and the 2019 Bonds (collectively, the "*Bonds*"); and

WHEREAS, such Pledged Revenues are hereby directed to be used for the purpose of paying debt service on the Bonds; and

WHEREAS, it is necessary and in the best interests of the District that the taxes heretofore levied for the year 2020 to pay the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, as follows:

Section 2. Abatement of Taxes. The taxes heretofore levied for the year 2020 in the 2011 Resolution and 2019 Resolution are hereby abated in their entirety.

Section 3. Filing of Resolution. Forthwith upon the adoption of this resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerks and it shall be the duty of the County Clerks to abate said taxes levied for the year 2020 in accordance with the provisions hereof.

Section 4. Effective Date. This resolution shall be in full force and effect forthwith upon its adoption.

Adopted November 19, 2020.

Chairman, Board of Trustees

Secretary, Board of Trustees

(SEAL)

Trustee _____ moved and Trustee _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chairman directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

NAY: _____

Whereupon the Chairman declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the "*Board*") of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois (the "*District*"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 19th day of November, 2020, insofar as same relates to the adoption of a resolution entitled:

Resolution abating the taxes heretofore levied for the year 2020 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 19th day of November, 2020.

Secretary, Board of Trustees

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of **The County of DuPage**, Illinois, and as such official I do further certify that on the ____ day of November, 2020, there was filed in my office a duly certified copy of a resolution entitled:

Resolution abating the taxes heretofore levied for the year 2020 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

duly adopted by the Board of Trustees of the Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, on the 19th day of November, 2020, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2020 for the payment of General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 as described in said resolution will be abated in their entirety as provided in said resolution.

In Witness Whereunto, I hereunto affix my official signature and the seal of said County, this ____ day of November, 2020.

County Clerk

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of **The County of Cook**, Illinois, and as such official I do further certify that on the ____ day of November, 2020, there was filed in my office a duly certified copy of a resolution entitled:

Resolution abating the taxes heretofore levied for the year 2020 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

duly adopted by the Board of Trustees of the Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, on the 19th day of November, 2020, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2020 for the payment of General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 as described in said resolution will be abated in their entirety as provided in said resolution.

In Witness Whereunto, I hereunto affix my official signature and the seal of said County, this ____ day of November, 2020.

County Clerk

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF WILL)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of **The County of Will**, Illinois, and as such official I do further certify that on the ____ day of November, 2020, there was filed in my office a duly certified copy of a resolution entitled:

Resolution abating the taxes heretofore levied for the year 2020 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 of Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois.

duly adopted by the Board of Trustees of the Community College District No. 502, Counties of DuPage, Cook and Will and State of Illinois, on the 19th day of November, 2020, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2020 for the payment of General Obligation Refunding Bonds (Alternative Revenue Source), Series 2011B, and General Obligation Refunding Bonds (Alternative Revenue Source), Series 2019 as described in said resolution will be abated in their entirety as provided in said resolution.

In Witness Whereunto, I hereunto affix my official signature and the seal of said County, this ____ day of November, 2020.

County Clerk

(SEAL)

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. SUBJECT

2020 Tax Levy Resolution

2. REASON FOR CONSIDERATION

That amounts in Certificate of Tax Levy be certified and returned to the County Clerks of DuPage, Cook, and Will Counties on or before the last Tuesday in December 2020, and that the Chairman and Secretary of the Board of Trustees certify the tax levy in the form and manner as prescribed by statute.

3. BACKGROUND INFORMATION

Non-home rule taxing districts are subject to the Property Tax Extension Limitation Law (PTELL) passed in 1991. The annual tax increase under PTELL is limited to 5 percent or the Consumer Price Index (CPI), whichever is less. The 2020 tax levy increase is limited to the CPI rate of 2.3 percent.

In the previous four tax levies, the methodology used to determine the new operating tax levy request was the same. The new operating tax levy equaled the previous year's final tax extension. This resulted in a new tax levy request that was approximately 1% greater than the board approved levy from the previous year. This is because after our levy is approved and submitted to DuPage, Cook, and Will Counties, their offices add on a loss estimate to calculate a final extended amount.

Due to the ongoing pandemic, and the struggles permeating through our district, county, and state, we are proposing a different approach for the 2020 tax levy. Management proposes a tax levy that is precisely the same amount as the 2019 board approved tax levy. Through this approach there will be a 0% increase in the operating tax levy for 2020.

While we feel that this approach is appropriate for this year, we suggest that this only be considered for 2020. As sustaining a 0% tax levy increase would not be plausible in future years, we assume to return to an approach where gradual increases are recommended beginning with the 2021 tax levy next November.

Attached documents:

- a. Resolution Making of Tax Levy
- b. Certificate of Compliance with Truth in Taxation
- c. Certificate of Tax Levy

4. **RECOMMENDATION**

That the Board adopts the resolution, Making of Tax Levy, and authorizes the 2020 levy to be filed with the County Clerks of DuPage, Cook, and Will Counties, per Certificate of Tax Levy.

Staff Contacts: Ellen Roberts, Interim VP Administration
Scott Brady Interim CFO and Treasurer
David Virgilio, Interim Controller

BOARD APPROVAL
SIGNATURE PAGE FOR
2020 TAX LEVY RESOLUTION

ITEM(S) ON REQUEST

That the Board adopts the resolution, Making of Tax Levy, and authorizes the 2020 levy to be filed with the County Clerks of DuPage, Cook, and Will Counties, per Certificate of Tax Levy.

Board Chair

Date

Secretary

Date

RESOLUTION
Making of Tax Levy

BE IT RESOLVED THAT the Board of Trustees of Community College District No. 502, Counties of DuPage, Cook and Will, and State of Illinois as ascertained and does hereby ascertain and determine that the sum of **Seventy-One Million, Seven Hundred Eighty-Three Thousand, Nine Hundred and Seventy-Three Dollars (\$71,783,973)** must be raised by special tax for Educational Purposes; the sum of **Eleven Million, Nine Hundred Sixteen Thousand, Five Hundred and Thirty-Five Dollars (\$11,916,535)** must be raised by special tax for Operations and Maintenance Purposes on the equalized assessed value of the taxable property of Community College District No. 502, County Clerks of DuPage, Cook, and Will Counties, for the year 2020 to be collected in the year 2021; and that the levy for the year 2020 be allocated approximately 50% for Fiscal Year 2021 and approximately 50% for Fiscal Year 2022.

THEREFORE, BE IT RESOLVED that such amounts shall be certified and returned to the County Clerks of DuPage, Cook, and Will Counties on or before the last Tuesday in December 2020; that the Chairman and Secretary of its Board of Trustees certify the tax levy in the form and manner as prescribed by statute.

Signed this 19th day of November, 2020

Chairman, Board of Trustees

Secretary, Board of Trustees

(Seal)

**CERTIFICATE OF COMPLIANCE WITH
TRUTH IN TAXATION
IN ACCORDANCE WITH CHAPTER 35 SECTIONS 200/18-55
THROUGH 200/18-101.65 ILLINOIS COMPILED STATUTES**

I, Dr. Brian W. Caputo (Presiding Officer of District No. 502) hereby
Certify to the County Clerk that District No. 502 has complied with all provisions of Truth in
Taxation, as Amended, with respect to the adoption of the tax levy for year 2020.

(CHECK ONE BOX)

The District levied an amount of ad valorem tax that is less than or equal to 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year, therefore the publication and hearing provisions of truth in Taxation are **inapplicable**.

OR

The District levied an amount of ad valorem **tax** that is greater than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year, therefore the publication and hearing provisions of Truth in Taxation are **applicable** and have been met.

Presiding Officer

Date

CERTIFICATE OF TAX LEVY

Community College District No. 502

County(ies) Cook, DuPage and Will

Community College District Name: College of DuPage and State of Illinois

We hereby certify that we require:

- the sum of \$71,783,973 to be levied as a tax for educational purposes(110 ILCS 805/3-1), and
- the sum of \$11,916,535 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
- the sum of \$ _____ to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ _____ to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ _____ to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ _____ to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
- the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 2020.

Signed this 19th day of November, 2020

Chairman of the Board of Said Community College District

Secretary of the Board of Said Community College District

(Seal)

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full Five.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. _____ County(ies) of _____ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2020 was filed in the office of the County Clerk of this county on _____, 2020.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2020_ is

\$ _____.

Date

County Clerk and County

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Pro Education, LLC Contract Extension through March of 2021 for Student Financial Aid

2. **REASON FOR CONSIDERATION**

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

Pro Education LLC provides services for students selected for verification as part of the federal financial aid process. Verification of student income and records is an essential function of the Student Financial Aid department. The College has used these services for over 10 years. Due to a gap in staffing, our contract (last approved by the Board of Trustees in 2016) expired. In order to ensure continuity of these vital services, we must procure two amendments to the expired contract in order to pay for services already rendered for the past few months (Nov. 7, 2019-Nov. 7, 2020), as well as new invoices coming up through next March, (Nov. 7, 2020-March 31st, 2021). This will exceed the \$25,000 board approval threshold and requires approval.

It is important to note that the gap in the contract occurred during a time the College experienced high turnover in leadership in Student Financial Aid department (5 different Directors between Nov. 2019 and Nov. 2020). An improved procurement system scheduled for implementation July 1, 2021, will allow notifications of upcoming contract termination dates, which will improve our ability to provide more effective contract management.

In addition, we are currently pursuing an RFP to be completed by March of 2021 to enter a new multi-year agreement with the selected student verification vendor that can best serve the college.

Budget Status

GL Account	FY2020	FY2021		
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-30-00449-5309001	\$ 50,590	\$ 131,000	\$ -	\$ 131,000
<i>Financial Aid: Other Contractual Services</i>				
			Outstanding commitments	22,000
			Future commitments	20,000
		Total FY2021 Request	\$	42,000

This agreement supports the following goals and objectives of the College's Strategic Long Range Plan Accountability: Strategic Objective 1.5 Improve internal controls that create an auditable trail of evidence in order to promote efficiency and effectiveness of operations, ensure the safeguarding of assets, and to enhance fraud prevention and detection.

4. RECOMMENDATION

That the Board of Trustees approves the aggregate spend to cover the last 4 months of a 12-month contract extension to the previous 3-year contract and another 5-month extension for student verification services with Pro Education Solutions, LLC of 491 Partridge Cir, Sarasota, FL 34236 for a not to exceed total cost of \$42,000.00

Staff Contacts: Dr. Mark Curtis-Chavez, Provost
Dr. Diana Del Rosario, Assistant Provost, Student Affairs

SIGNATURE PAGE FOR

Pro Education, LLC Contract Extension for Student Financial Aid

ITEM(S) ON REQUEST

That the Board of Trustees approves the aggregate spend to cover the last 4 months of a 12-month contract extension to the previous 3-year contract and another 5-month extension for student verification services with Pro Education Solutions, LLC of 491 Partridge Cir, Sarasota, FL 34236 for a not to exceed total cost of \$42,000.00.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Approval of Treasurer’s Surety Bond for Board of Trustee’s Treasurer Scott Brady effective January 01, 2021.

2. **REASON FOR CONSIDERATION**

This surety bond, which is in effect from January 01, 2021 through January 01, 2022 is required by State law and needs to be approved by the Board.

3. **BACKGROUND INFORMATION**

The Public Community College Act (110/ILCS 805) requires that a surety bond be secured for treasurers in the amount of 25% of the amount of all bonds, notes, mortgages, moneys and effects of which the treasurer has custody. The amount of the surety bond shall be increased or decreased from time to time based on the increase or decrease in the amount of notes, bonds, mortgages, moneys and effect outstanding. In addition, a treasurer must procure a bond equal to the value of unspent bond proceeds.

Presently, the College’s bond renewal needs to covers approximately \$328 million of investment securities and moneys or \$82,000,000.00 to satisfy the 25% statutory coverage requirement. The premium for this bond is \$82,000.00. The bond is bid through the College’s insurance consortium broker Marsh USA.

Budget Status

GL Account	FY2020		FY2021	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-90-00833-5605001	\$ 362,343	\$ 430,000	\$ 345,541	\$ 84,459
<i>General Institutional Ed: General Insurance Exps.</i>				
			FY2021 Request	\$ 82,000

*YTD Spend equals actuals as of 11/04/20.

4. RECOMMENDATION

That the Board of Trustees approves the Treasurer's Surety Bond effective January 01, 2021 for Treasurer Scott Brady.

Staff Contact: Ellen Roberts, Interim Vice-President, Administrative Affairs
Scott Brady, Interim Chief Financial Officer and Treasurer

SIGNATURE PAGE

**Approval of Treasurer's Surety Bond for Treasurer Scott Brady
effective January 01, 2021**

ITEM(S) ON REQUEST

That the Board of Trustees approves the Treasurer's Surety Bond for Treasurer Scott Brady effective January 01, 2021.

Board Chair _____ Date

Secretary _____ Date

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Berg Instructional Center (BIC) 1D02 Project Hire-Ed Construction

2. **REASON FOR CONSIDERATION**

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees

3. **BACKGROUND INFORMATION**

To fulfill its mission to provide the best education for our students, College of DuPage must continuously improve its facilities. Providing effective, efficient space for Project Hire-Ed is part of that process. Their team has grown and requires a permanent office space to facilitate their mission. They work with community business leaders to build a bridge between hiring and education, helping employers find the right talent for their organizations and teaching our students the skills employers are seeking.

A legal notice for an Invitation for Bids was published on September 17, 2020 in the Daily Herald; the invitation, Bid Number 2021-B0020, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Eighty (80) vendors were directly solicited. Seventy-one (71) vendors downloaded the bid documents. A pre-bid meeting was held on September 24, 2020 at 2:00 p.m. via Zoom. Twelve (12) representatives from nine (9) firms attended the pre-bid meeting. Additionally, an onsite pre-bid meeting walk-thru was held on September 24, 2020 at 3:30 p.m. Nine (9) representatives from nine (9) firms attended. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on October 13, 2020 at 2:00 p.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Jordan Towne (COD Purchasing Expeditor/Recorder), Theresa Dobersztyn (COD Manager, Procurement Services), Anne Marie Dando (COD Purchasing Assistant, Procurement Services), Kevin Casey (COD Buyer, Procurement Services), Dave Virgilio (COD Assistant Financial Controller, Central Accounting/Agent of the Board), Jennifer Kulbida (COD Facilities Documentation & Project Coordinator, Facilities), Joe Brenner (COD Client Solution Supervisor, Office and Classroom Technology), and fifteen (15) vendor representatives from fourteen (14) firms. Nineteen (19) bids were received. Three (3) woman/minority owned businesses submitted a bid.

One (1) bid was rejected as non-responsive to the bid submission requirements; the bidder failed to include the required Signature Page.

The bid requirements established the basis of award as the lowest responsive and responsible total base bid. Per Board Policy 10-90, when two responsive bidders submit the same low bid, the contract award is made to the local bidder whose business is within the district boundaries over the non-local bidder. Empire Construction Company is located in Chicago; JMA Construction is located in Villa Park, IL within District 502.

The following is a tabulation of the results:

Vendor	Total Base Bid
JMA Construction	\$67,400.00
*Empire Construction Company	\$67,400.00
Toler Construction Inc.	\$67,700.00
RoMaas Inc.	\$73,900.00
Arlington Construction Services Inc.	\$81,749.00
*Antigua Inc.	\$82,235.00
Kandu Construction Inc.	\$86,100.00
Troop Contracting Inc.	\$87,700.00
Orbis Construction Company Inc.	\$88,500.00
Old Veteran Construction Inc.	\$89,584.00
O' Malley Construction	\$91,414.74
Boller Construction	\$91,700.00
G. Fisher Commercial Construction Inc.	\$94,000.00
Lite Construction Inc.	\$96,997.00
F. H. Paschen	\$103,400.00
Slaten Construction	\$108,888.00
*Drive Construction Inc.	\$120,000.00
Precision Quality Contractors Inc.	\$197,600.00

Recommended Award in Bold

*Woman/Minority Owned Business

Budget Status

GL Account	FY2020		FY2021	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
03-90-39068-5804001	\$ -	\$ 108,000	\$ -	\$ 108,000
<i>Project Higher-Ed Office Space: Building Remodeling Expense</i>				
			FY2021 Request	\$ 67,400

*YTD Spend equals actuals as of 10/30/20.

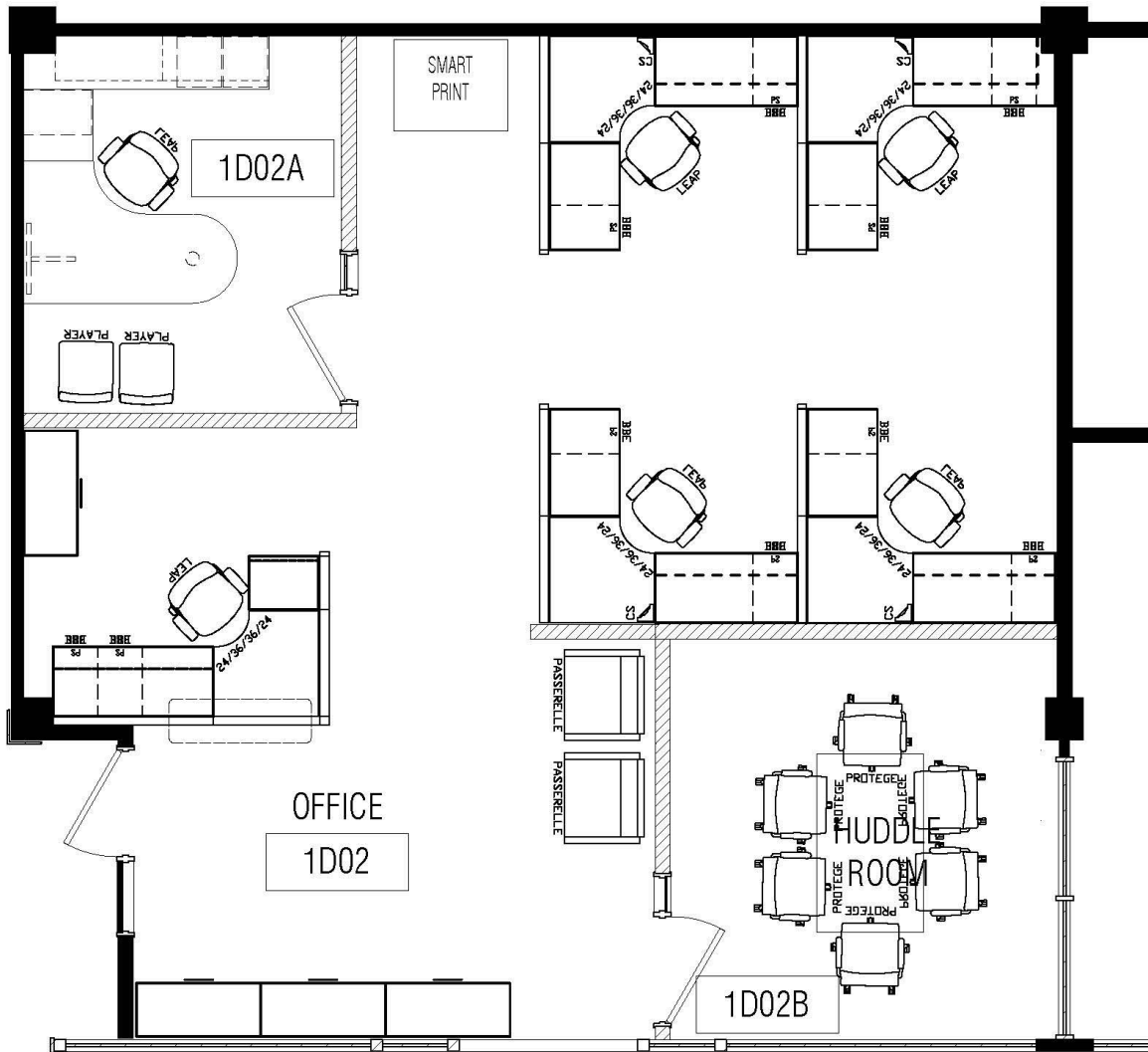
This purchase supports Strategic Long-Range Goal #8 Infrastructure: Maintaining, improving and developing structures, systems and facilities necessary for the delivery of high quality education and meaningful cultural events.

This contract complies with State Statute, Board Policy and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees approves the contract for Berg Instructional Center (BIC) 1D02 Project Hire Ed Construction with JMA Construction, Inc., 1025 N. Harvard, Villa Park, IL 60181 for the total amount of \$67,400.00.

Staff Contacts: Bruce Schmiedl - Director of Facilities
 Ellen Roberts - Interim VP of Administrative Affairs



PROJECT HIRE-ED OFFICE

SIGNATURE PAGE

Berg Instructional Center (BIC) 1D02 Project Hire-Ed Construction

ITEM(S) ON REQUEST

That the Board of Trustees approves the contract for Berg Instructional Center (BIC) 1D02 Project Hire Ed Construction with JMA Construction, Inc., 1025 N. Harvard, Villa Park, IL 60181 for the total amount of \$67,400.00.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Construction Change Orders for Board Approval.

2. **REASON FOR CONSIDERATION**

Change orders will be funded from the designated project's overall budget and fall within the FY'20 approved budget. This change order is presented for approval because the work requested will revise the contract amount to exceed twenty percent (20%) of the original contract amount.

3. **BACKGROUND INFORMATION**

These Change Orders are issued for Board Approval in accordance with Administrative Procedure 10-90.

a) **Fund 03 Budget Related Projects**

None

b) **Fund 02 Budget Related Projects**

College Requested Change: Physical Education Center (PEC) Pool Water Heater Replacement Design, Grumman/Butkus Associates #02.

SUMMARY OF CONSTRUCTION CHANGE ORDERS

a) FUND 03 BUDGET RELATED PROJECTS

None

b) FUND 02 BUDGET RELATED PROJECTS

- **PHYSICAL EDUCATION CENTER (PEC) POOL WATER HEATER REPLACEMENT DESIGN - GRUMMAN/BUTKUS ASSOCIATES #02: \$1,500.00.**

College requested change. The designer’s proposal and contract was based on simple replacement of the existing pool water heater. As walk throughs with the designer and College’s Chief Engineer took place, the College determined it was best to relocate the pool heater from inside the corrosive environment of the pool equipment room to another bay of the mechanical room. This move requires revisions to the pool water piping system, which requires a state licensed pool designer to review and stamp the drawings. This change order compensates the designer to hire WT Group, who is approved by the Illinois Department of Public Health to administer engineering design standards that apply to aquatic facilities.

Contractor	Original Contract	Change Orders Amount to Date	Amount of This Change Order	New Contract Value
Grumman/Butkus Associates	\$15,700.00	\$728.00	\$1,500.00	\$17,948.00
Total this C.O.			\$1,500.00	

Staff Contact: Bruce Schmiedl, Director of Facilities

SIGNATURE PAGE

Construction Change Orders for Board Approval

ITEM(S) ON REQUEST

That the Board of Trustees approves the above listed change orders:

- Design Services for Physical Education Center (PEC) Pool Water Heater Replacement, Grumman/Butkus Associates #02, \$1,500.00.

BOARD CHAIR _____ DATE _____

BOARD SECRETARY _____ DATE _____

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Police Interceptor Utility Vehicle and Ford Escape for the Police Department

2. **REASON FOR CONSIDERATION**

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

The College of DuPage Police Department maintains seven (7) patrol vehicles that are replaced in accordance with the College's vehicle replacement schedule. These vehicles are used daily to respond to emergency and non-emergency calls for service, to transport prisoners, and for general public safety activities on the college campus. The unmarked/Investigation vehicle #6 (2013 Ford Fusion, Vin 3FA60H72DR311934 with 23,365 miles) patrol vehicle #7 (2017 Ford Explorer, Vin# 1FM5K8AR0H6D58354 with 28,546 miles) are both scheduled for replacement designated as such on the College of DuPage Vehicle Replacement Schedule.

Previous practice has been to auction or otherwise sell the vehicles and return any proceeds to the general fund or, if the vehicles have some use remaining, transfer the vehicles to SLEA. In this case, the maintenance staff at the College will need to inspect this squad-to determine if such continued use is feasible. A final option for the squads would be for disposal or donation to the auto lab.

This purchase is for a new 2020 Ford Escape SE vehicle and a new 2021 Ford Utility Police Inceptor vehicle for the College of DuPage Police Department through the Suburban Purchasing Cooperative - Joint Purchasing Program with numerous vendors approved. Illinois statute, 525/2 from Ch. 85, par. 1602. (Governmental Joint Purchasing Act), authorizes that any governmental unit may purchase personal property, supplies and services jointly with one or more other governmental units. The Suburban Purchasing Cooperative abides by Section 4 of this Act, which directs that all such joint purchases shall be by competitive solicitation.

Currie Motors, 10125 W Laraway Road, Frankfort, IL 60423 has been awarded the contract (Contract #165) for the 2020 Ford Escape SE vehicle and the contract (Contract #152) for the 2021 Ford Utility Police Inceptor vehicle.

The required replacement vehicles are described as follows: 2020 Ford Escape SE All Wheel Drive in the amount of \$24,106, and 2021 Ford Utility Police Inceptor, 4-door, 3.3L fuel engine police pursuit rated with marked police vehicle package in the amount of \$36,118, for a total spend of \$60,224.

Budget Status

GL Account	FY2020		FY2021	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-70-00697-5807001 <i>Police: Equipment - Service</i>	\$ 157,487	\$ 107,600	\$ 42,981	\$ 64,619
			FY2021 Request	\$ 60,224

**YTD Spend equals actuals as of 10/30/20.*

This purchase supports the Strategic Long Range Plan Goal: #1 Accountability: Being transparent, answerable and responsible to all stakeholders; specifically, objective 1.7 Create a fear-free culture where employees and other stakeholders feel compelled to speak up when they witness potential acts of wrongdoing or unethical conduct.

This purchase complies with State Statute, Board Policy and Administrative Procedures. In accordance with Board Policy 10-60, the Board of Trustees delegates authority to the Procurement Services Department to purchase from governmental contracts or cooperative/consortium agreements that have been competitively solicited by the contracting and fully meet the requirements of Illinois law, in lieu of competitive bidding.

4. RECOMMENDATION

That the Board of Trustees approves the purchase of a 2021 Police Interceptor Utility vehicle and a 2020 Ford Escape SE through the Suburban Purchasing Cooperative - Joint Purchasing Program from Currie Motors, 10125 W. Laraway Road, Frankfort, IL 60423 for the total amount of \$60,224.00.

Staff Contact: James Nehls, Deputy Chief of Police
Joseph Mullin, Chief of Police

BOARD APPROVAL

SIGNATURE PAGE FOR

Police Interceptor Utility Vehicle and Ford Escape for the Police Department

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of a 2021 Police Interceptor Utility vehicle and a 2020 Ford Escape SE through the Suburban Purchasing Cooperative - Joint Purchasing Program from Currie Motors, 10125 W. Laraway Road, Frankfort, IL 60423 for the total amount of \$60,224.00.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. SUBJECT

General Contractor – Masonry Block Work at Berg Instructional Center (BIC) Service Drive.

2. REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. BACKGROUND INFORMATION

The lower courses of the masonry wall at BIC Service Drive have, over time, deteriorated both aesthetically and functionally, to the point where the insulation within the hollow cores of the masonry block units has begun to spill out. Recent inspections determined that the existing unit masonry in close proximity to the asphalt drive surface, allows moisture to wick into the block from below, and promotes surface spalling during freeze and thaw cycles. Left unchecked, this condition will reduce the thermal efficiency of the wall and negatively impact its structural integrity. This project replaces the two deteriorated bottom block courses, with a new fully grouted base course, metal flashing, and weep holes. A surface penetrating sealer will be applied to the lower two courses, to protect the new work from the negative effects of moisture penetration. Once the masonry work is complete, the hollow cores will be re-filled with thermal insulation.

A legal notice for an Invitation for Bids was published on September 25, 2020 in the Daily Herald; the invitation, Bid Number 2021-B0021, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Twelve (12) vendors were directly solicited. Fifty-nine (59) vendors downloaded the bid documents. A pre-bid meeting was held on October 6, 2020 at 11:00 a.m. via Zoom. Eight (8) representatives from eight (8) firms attended the pre-bid meeting. Additionally, an onsite pre-bid meeting walk-thru was held on October 6, 2020 at 1:00 p.m. Nine (9) representatives from nine (9) firms attended. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on October 22, 2020 at 11:00 a.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Jordan Towne (COD Purchasing Expeditor/Recorder), Anne Marie Dando (COD Purchasing Assistant, Procurement Services), Kevin Casey (COD Buyer, Procurement Services), Dave Virgilio (COD Assistant Financial Controller, Central Accounting/Agent of the Board), Michael Mohring (COD Client

Solution Specialist, Office and Classroom Technology), and six (6) vendor representatives from six (6) firms. Seven (7) bids were received. Three (3) woman/minority owned businesses submitted a bid.

One (1) bid was rejected as non-responsive to the bid submission requirements; the bidder failed to include the required Addendum.

The bid requirements established the basis of award as the lowest responsive and responsible total base bid. The following is a tabulation of the results:

Vendor	Total Base Bid
BP&T Construction	\$32,800.00
*Old Veteran Construction Inc.	\$39,400.00
Kandu Construction Inc.	\$46,800.00
*Chicago Common Construction	\$53,619.00
O'Malley Construction	\$64,359.45
*Antigua Inc	\$79,865.00

Recommended Award in Bold

*Woman/Minority Owned Business

Budget Status

GL Account	FY2020	FY2021		
	YTD Spend	Annual Budget	YTD Spend	Available Balance
02-90-20910-5304003	\$ -	\$ 48,000	\$ 8,050	\$ 39,950
<i>Masonry Repair-BIC Ext Wall: Facilities Maintenance Service</i>				
			FY2021 Request	\$ 32,800

*YTD Spend equals actuals as of 11/04/20.

This purchase supports Goal #8 of the Strategic Long Term Plan: Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events.

This contract complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves the contract for General Contractor – Masonry Block Work at Berg Instructional Center (BIC) Service Drive to the lowest responsible bidder, BP & T Construction, 1522 N. Walnut Avenue, Arlington Heights, IL 60004, for the lump sum bid amount of \$32,800.00.

Staff Contacts: Bruce Schmiedl - Director of Facilities
 Ellen Roberts - Interim VP of Administrative Affairs

SIGNATURE PAGE

General Contractor – Masonry Block Work at Berg Instructional Center (BIC)
Service Drive

ITEM ON REQUEST

That the Board of Trustees approves the contract for General Contractor – Masonry Block Work at Berg Instructional Center (BIC) Service Drive to the lowest responsible bidder, BP & T Construction, 1522 N. Walnut Avenue, Arlington Heights, IL 60004, for the lump sum bid amount of \$32,800.00.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE



This photograph represents a section of the exterior wall that is beginning to degrade structurally and shows the loss of thermal insulation. This project replaces deteriorated block, along with a revised installation detail and reinstalls thermal insulation.

**COLLEGE of DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Approval of reimbursement request for Trustee Heidi Holan.

2. **REASON FOR CONSIDERATION**

Pursuant to Board Policy No. 5-200, "Trustees may be reimbursed for travel, meal, and lodging expenses incurred in connection with 'official business.'... for the purpose of furthering the College's mission and/or conducting the Board's business in accordance with Board Policy 5-195.

3. **BACKGROUND INFORMATION**

Trustee Heidi Holan was granted approval by Chairman Napolitano to attend the Illinois Community College Trustees Association (ICCTA) Annual Meetings, in Springfield, IL on September 11-12, 2020 and for the College of DuPage to reimburse allowable expenses up to \$450.00. Trustee Holan has submitted expense reimbursement requests, copies of which are submitted with the pre-travel advance approval form. Those requests have been reviewed. The Board is being asked to approve the permitted expenses.

BUDGET STATUS

GL Account	FY2020		FY2021		FY2021 Request
	YTD Spend	Annual Budget	YTD Spend	Available Balance	
01-90-00813-5502005 <i>Board of Trustees: In-State Conference Costs</i>	\$ 1,098	\$ 7,665	\$ 2,045	\$ 5,620	\$ 127
01-90-00813-5502006 <i>Board of Trustees: In-State Travel Costs</i>	223	6,330	-	6,330	221
			FY2021 Request	\$ 348	

*YTD Spend equals actuals as of 11/06/20.

4. RECOMMENDATION

That the Board of Trustees authorizes the reimbursement to Trustee Heidi Holan in the following amount for the expense report submitted: \$347.79.

SIGNATURE PAGE

Reimbursable Expenses for Trustee Heidi Holan

ITEM(S) ON REQUEST:

That the Board of Trustees authorizes the reimbursement to Trustee Heidi Holan in the following amount for the expense report submitted: \$347.79.

_____ Date
Chairman Napolitano

_____ Date
Secretary Fenne

Full name of event (no initials): _____ ICCTA Meetings - Springfield, IL _____ Location (City/State): <u>Springfield, IL</u> If applicable, attach a listing of all Guests to include their name, title, company name as well as the meeting agenda.	IMPORTANT: Attach original paid receipts for individual expenses \$15 or greater. The approved Pre-Travel Form is required for any business-related travel; Blue Copy of the Pre-Travel must be attached in those instances. Refer to instructions on reverse side. Attach additional forms if necessary.								
	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">AUTOMOBILE</td> <td style="width:15%;">ROOM & TAX</td> <td style="width:20%;">MEALS/INCIDENTALS</td> <td style="width:40%;">OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/Incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.</td> </tr> <tr> <td>As of January 1, 2015 the rate for use of a personal vehicle is 57.5¢/mile.</td> <td>(Adjusted to single room rate). Itemize charges by day.</td> <td>For more information on meals and incidental expenses, see instructions. Meals/Incidentals must be itemized by day.</td> <td></td> </tr> </table>	AUTOMOBILE	ROOM & TAX	MEALS/INCIDENTALS	OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/Incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.	As of January 1, 2015 the rate for use of a personal vehicle is 57.5¢/mile.	(Adjusted to single room rate). Itemize charges by day.	For more information on meals and incidental expenses, see instructions. Meals/Incidentals must be itemized by day.	
AUTOMOBILE	ROOM & TAX	MEALS/INCIDENTALS	OTHER EXPENSES: Includes, but are not limited to, tolls, phone calls, taxi/train/bus fare, registration fees, approved car rental, airfare, etc. Meals/food are not considered "other expense" and are to be itemized under Meals/Incidentals section. Attach original paid receipts for individual expenses totaling \$15.00 or greater.						
As of January 1, 2015 the rate for use of a personal vehicle is 57.5¢/mile.	(Adjusted to single room rate). Itemize charges by day.	For more information on meals and incidental expenses, see instructions. Meals/Incidentals must be itemized by day.							

DATE	DESCRIPTION/BUSINESS PURPOSE	DAILY MILEAGE	RATE	AMOUNT	LODGING	B'FAST	LUNCH	DINNER	EXPLANATION	AMOUNT	TOTAL
			\$.575								
9/11/20	Double Tree Hotel				126.99					126.99	\$126.99
9/11/20	Travel to Springfield	192		110.40							\$110.40
9/12/20	Travel from Springfield	192		110.40							\$110.40
TOTAL				220.80	126.99						\$347.79

Heidi Holan <i>Name (please print)</i> Board of Trustees <i>Department Name</i> x2203 <i>Employee Colleague ID Number Telephone Extension</i>	<i>Heidi Holan</i> <i>Signature</i> Budget Officer Approval <i>Budget Officer Approval</i>	11/5/2020 <i>Date</i> Budget Officer Approval <i>Date</i>	Total Expense Authorized by Department Less Pre-Travel Advance Issued by the College Amount Due Employee Amount Due College (<i>Payment is to accompany expense report; if paying by check, Payee is College of DuPage.</i>)	\$347.79 0 \$347.79
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ACCOUNT NUMBERS FOR REIMBURSABLE EXPENSE					FOR OFFICE USE ONLY:	
FUND	FUNCTION	DEPARTMENT	OBJECT CODE	AMOUNT	Audited By:	Date
01	90	00813	5502005	\$ 126.99	<i>Jim Martner</i>	11/5/2020
01	90	00813	5502006	\$ 220.80		
				\$	Extensions/Footings Checked:	
				\$	Comments:	
				\$ Page 253 of 352		

Employees requesting reimbursement for expenditures of \$100.00 or greater are required to obtain prior approval via the Pre-Travel Approval/Advance Form regardless if the reimbursement is non-travel related. Employees requesting a travel advance are to submit the approved form to the Manager of Cash Disbursements at least three weeks prior to the trip departure date. Advances will be issued at 90% of the total estimated expenses to be reimbursed. The advanced amount must be \$100.00 or greater but not to exceed \$3,000.00. Exceptions will be reviewed on a case-by-case basis. An employee may only have one outstanding advance at a time.

Date: August 16, 2020

Name: Heidi Holan Colleague ID#: _____ Extension: 2203 Dept. No.: Board of Trustees

A. Name of Professional Meeting or Conference: ICCTA

Location: Springfield, Illinois Date(s): September 11-12, 2020

B. Institutional Business: _____

Destination: _____ Date(s): _____

C. Faculty complete item 1, administrators complete item 2, below.

1. Provisions for classes missed: _____

2. Name of person to whom administrative responsibilities have been delegated: _____

Estimated expense to be reimbursed	384 miles Round Trip	
Private auto (@ \$0.565 per mile) .575	<u>\$220.80</u>	
Vehicle Rental	_____	
Registration Fee	_____	
Lodging (See instruction-d)	<u>\$150.00</u>	
Meals (See instruction-f)	<u>\$ 55.00</u>	
Airfare	_____	
Other (specify)	_____	
TOTAL	<u>\$425.80</u>	

Estimated expense paid direct by College	
(Submit requisitions via Mercury Commerce for PO issuance)	
College vehicle	_____
Registration Fee	_____
Lodging	_____
Airfare	_____
Other (specify)	_____
Other (specify)	_____
TOTAL	_____

EMPLOYEE STATEMENT

I REQUEST AN ADVANCE OF 90% OF THE ESTIMATED EXPENSES TO BE REIMBURSED AS SHOWN ABOVE.
 (Above box **must** be checked for Advance to be processed.) DATE ADVANCE WILL BE REQUIRED: _____

By signing this Pre-Travel Approval/Advance Form, the employee acknowledges that he/she understands the Finance Procedures regarding reimbursements and the employee understands that their reimbursable expense report is to be submitted to the Finance Office within 30 days from either the trip return date or the ending date of an event. If multiple events are scheduled (for example Athletic season), reimbursable expense reports are to be submitted within 30 days following each event.

I understand that if I am requesting a Pre-Travel Advance, it is my responsibility to submit a complete reimbursable expense report with appropriate receipts and approvals to the Accounts Payable Department within 30 days of the trip return date or ending date of the event, but no longer than 45 days of the return date or ending date of the event. I here by authorize a payroll deduction for the amount advanced if my reimbursable expense report is not approved, submitted and received by the Accounts Payable department within the 45-day period as described above.

Heidi Holan

August 20, 2020

Employee Signature

Date

Approved by: *Frank A. Bradburn* 8/20/2020 Subsequent account to be charged: 01 - 90 - 00813 - 5502005
 (Immediate Supervisor) (Date) Fund Function Dept. Obj. Code
 (To be filled in by Budget Officer)

Approved by: _____ (Budget Officer) Signature is required if advance is requested. _____ (Date)

Approved by: _____ (Vice President) Signature required if total expenses are \$500 or greater. _____ (Date)

For travel outside the State of Illinois ONLY

Approved by: _____ (Vice President or Designee) _____ (Date)

For travel outside the Continental United States ONLY

Approved by: _____ (President/Board of Trustees) _____ (Date)

FOR FINANCE OFFICE USE ONLY:

90% of \$ _____ = \$ _____ 01-00-00000-1309001 _____
 (Amount of Advance) Page 255 of 352 (Finance Office Approval) (Date)

INSTRUCTIONS

- I. Employees requesting to be reimbursed for a College related expense must obtain prior approval by their Supervisor as well as the authorized Budget Officer and their Vice President and President (if applicable) for expenditures of \$100.00 or greater. The Pre-Travel Approval/Advance Form is used for this purpose regardless if the expense is or is not related to travel.
- a. Complete the form in its entirety. Provide detail in Section A (Professional Meetings or Conferences) OR Section B (other Institutional Business.)
 - b. **If an advance is requested, be sure to mark the appropriate .**
 1. Travel advance checks/ACH deposits are processed in accordance with (1) the published Accounts Payable check schedule and (2) the scheduled travel date.
 2. Airfare, registration fees and lodging deposits will be reimbursed in advance of actual travel when a completed Pre-Travel form and Reimbursable Expense Form is submitted to Accounts Payable. Supporting documentation including an itemization of the charges and proof of payment detailing payment made by the employee must be included.
 3. Airfare, registration fees and lodging deposits can be paid directly in advance by submitting a Requisition via Mercury Commerce for PO issuance to the respective vendor.
 4. For conference/meeting registration fees, a copy of the registration form showing the date(s) of the conference and fees paid must be attached to the Pre-Travel Approval/Advance Form.
 5. Advances not returned to the college or cleared within 45 days of the date of the event will be deducted from the employee's payroll check. Employee has authorized said deduction as attested to the employee's signature on the Pre-Travel Advance Request form.
 - c. Vehicle rentals require the approval of the budget officer(s) in advance of travel.
 - d. Overnight stays in the following Illinois counties require approval in advance of travel by the department Vice President: Cook, DeKalb, DuPage, Grundy, Kane, Kendall, Lake, McHenry and Will.
 - e. No reimbursement for meals or "incidental expenditures" will be made unless an overnight stay is required. Exceptions may apply (for example Forensics or Athletics off-campus events.)
 - f. For a full day of travel away from home where an overnight stay is required, employee meals and incidental expenses will continue to be reimbursed based on a two tier approach and in accordance with the following criteria:
 1. For overnight travel, meals and incidental expenses for the day of departure and the day of return will be limited to 75% of the daily amount allowed by the Internal Revenue Service and communicated by the Finance Office.
 2. Receipts for the first or second tier maximum daily limits are not required and therefore do not have to be submitted with the Reimbursable Expense Form. **However, all meals and incidental expenses must be itemized by day on the form.**
 3. Incidental expenses are included in the per diem daily limit. Incidental expenses are tips for porters, baggage carriers, bellhops, and hotel maids; beverages and snacks outside of meals; transportation between places of lodging or businesses and places where meals are obtained.
 4. The first tier rate applies to all continental United States locations that are not currently listed at the highest published daily rate for meals and incidental expenses as provided by the Internal Revenue Service. The second tier rate applies to only those locations having the highest published daily rate for meals and incidental expenses in the continental United States. Published second tier locations can be found on Outlook/Public Folders:Information/Administrative Affairs/Financial Affairs & Controller/Mileage/Per Diem Rates.
 - g. Employee retains pink copy.
 - h. Remaining copies are submitted to employee's supervisor.
 - i. Supervisor will have copies approved by Authorized Budget Officer who must provide subsequent GL account to be charged.
Estimated expenses \$500 or greater must be approved by your respective Vice President or Designee.
All out-of-state travel must be approved by your respective Vice President or Designee.
All travel outside the continental United States must be approved by the President/Board of Trustees.
 - j. Authorized Signer will distribute copies as follows:
 1. *White* — Finance Office-Manager, Cash Disbursements
 2. *Yellow* — Retain in records of Authorized Signator
 3. *Blue* — Return to employee (to submit with Reimbursable Expense Form)
 - k. Employees will return the blue copy of form with completed reimbursable expense report within guidelines of institutional policy.
 - l. Airline reservations are to be made through the College Designated Travel Agency. Exceptions must be approved, in advance, by the Vice President, Administrative Affairs. Airline tickets may be purchased with credit card or personal check. Airline tickets for group travel may be purchased with a Purchase Order.
- II. Employees away from campus on College business with expenses being paid directly by the College (such as use of college owned vehicle, registration fees, airfare, lodging, etc.) should indicate these costs in the "Estimated cost paid direct by College" section of the form. Request vehicle requisition form or vehicle mileage rates from the Purchasing Department. Submit vehicle requisitions to the Purchasing Department directly to secure a reservation.
- III. Employees not away from campus, with estimated reimbursable expenses in excess of \$100.00 are to complete the form as in item I, but write "None" in the space designated for Date or Dates Off Campus.
- IV. Employees away from campus without reimbursable expenses or when reimbursable expenses are estimated at less than \$100.00.
- a. Complete and sign the form.
 - b. Remove the employee pink copy and retain for records.
 - c. Forward remaining copies to employee's supervisor.
 - d. Supervisor will have copies signed by authorized signer, if approved.
 - e. Authorized signer will distribute copies as follows:
 1. *Yellow* — Retain in records of Authorized Signator
 2. *Blue* — Return to employee as confirmation of action



PRESIDENT ABRAHAM LINCOLN - A DOUBLETREE BY HILTON
 701 E. ADAMS STREET
 SPRINGFIELD, IL 62701
 United States of America
 TELEPHONE 217-544-8800 • FAX 217-544-9607
 Reservations
 www.hilton.com or 1 800 HILTONS

HOLAN, HEIDI

Room No: 611/NK
 Arrival Date: 9/11/2020 2:58:00 PM
 Departure Date: 9/12/2020 11:19:00 AM
 Adult/Child: 1/0
 Cashier ID: DACO
 Room Rate: 103.00
 AL:
 HH #
 VAT #
 Folio No/Che 421007 A

Confirmation Number: [REDACTED]

PRESIDENT ABRAHAM LINCOLN - A DOUBLETREE BY HILTON 9/12/2020
 11:19:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
9/11/2020	1402310	PARKING	\$10.00
9/11/2020	1402310	IL PARKING EXCISE TAX	\$0.60
9/11/2020	1402311	GUEST ROOM	\$103.00
9/11/2020	1402311	RM - STATE TAX	\$6.18
9/11/2020	1402311	RM - CITY TAX	\$7.21
9/12/2020	1402484	[REDACTED]	(\$126.99)
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	9/11/2020	STAY TOTAL
ROOM AND TAX	\$116.39	\$116.39
MISCELLANEOUS	\$10.00	\$10.00
OTHER	\$0.60	\$0.60
DAILY TOTAL	\$126.99	\$126.99

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 5,700 hotels and resorts in 113 countries, please visit Honors.com

CREDIT CARD DETAIL

APPR CODE	[REDACTED]	MERCHANT ID	[REDACTED]
CARD NUMBER	[REDACTED]	EXP DATE	[REDACTED]
TRANSACTION ID	[REDACTED]	TRANS TYPE	[REDACTED]

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Adobe Creative Cloud ETLA - Student Home Use

2. **REASON FOR CONSIDERATION**

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

In April 2020, the Board of Trustees approved a three-year agreement with Adobe to provide licensing for Adobe Creative Cloud. Adobe Creative Cloud provides a full suite of 20+ design applications including Acrobat Pro, Photoshop, Illustrator, Dreamweaver, Premier Pro, After Effects, and InDesign. College faculty, staff and students use Creative Cloud applications in both administrative and academic areas including Graphic Design, Fashion Design, Interior Design, Architecture, Motion Picture Television, Photography, and Computer Information Systems.

An Adobe Enterprise Term License Agreement (ETLA) for Creative Cloud provides licensing for all College owned devices, upgrades to latest versions over the term of the agreement, centralized license administration, home use rights for faculty and staff, and technical support. An Adobe Creative Cloud agreement provides the College with the industry standard software students need in the workforce. Home use for students is not included in this original agreement.

Due to the COVID-19 pandemic, Academic Affairs sought options for purchasing Adobe software for students who are now required to work from home. Options reviewed included providing a reimbursement for student purchases or a college purchase. Funding for this expenditure is to be covered by DE/CARES Act funding as outlined in the associated July 2020 board item. The college purchase option was determined to be by far the most cost effective.

The College seeks to enter into a second Enterprise Term License Agreement (ETLA #2) with Adobe to provide licensing to students for use on non-College owned devices. Adobe has created special licensing structure and terms to accommodate home use by students and has already provided those licenses to the College while the

agreement is being considered. Adobe's willingness to provide those licenses in advance has benefited the students enrolled this fall term.

Under the terms of ETLA #2, the College is able to provide (up to 1,000) students access to the Adobe Creative Cloud suite of software for use at home during each academic term. Access to the software is managed by Adobe IDs. Each term the College uploads a list of College email addresses (Adobe IDs) of students who are to be granted access to the software. The student establishes a password and agrees to the terms of use as part of the installation process. The terms of use prohibit the sharing of accounts. Additionally, the system monitors that the software associated with an Adobe ID is only being used on one computer at a time. At the end of the term the College updates the list of student email addresses (Adobe IDs) removing those who are not taking a required class the next term and adding those who are. Those who have been removed from the list will be prompted to purchase a license if they wish to continue using the software at that point. The re-usable nature of these annual licenses means that up to 3,000 students would benefit from this purchase.

While multiple licensing purchasing options are offered by Adobe, the College has determined that the ETLA license structure provides significant discounts over any other program offered.

Estimated price per license (@1,000 license level)

Adobe Creative Cloud - Student and Teacher Edition via Adobe.com - \$239.99*

Adobe Creative Cloud – VIP via channel partners – standard price - \$189.00**

Adobe Creative Cloud – VIP via channel partners – special COVID price - \$140.00**

Adobe Creative Cloud – **ETLA for Higher Ed – direct from Adobe** - \$75.00**

*Student purchase

**College purchase

Adobe has offered a one-year agreement with an option to add up to two additional years at the end of year one at the same price. The College is eligible for this favorable pricing due to its existing campus agreement with Adobe and the volume of licenses being procured.

An analysis of the need for those additional optional years will be made prior to the end of year one. The agreement will be paid in annual payments of \$75,000.00, not to exceed three years.

Adobe negotiates the licensing terms and pricing with all customers who acquire its Enterprise Term License Agreements ("ETLAs"). Adobe is the only entity that can negotiate the terms of the ETLA agreement with customers.

Budget Status

<u>GL Account</u>	<u>FY2020</u>		<u>FY2021</u>	
	<u>YTD Spend</u>	<u>Annual Budget</u>	<u>YTD Spend</u>	<u>Available Balance</u>
06-90-01924-5409001	\$ -	\$ 1,913,083	\$ 637,462	\$ 1,275,621
<i>DE/CARES Act (Institutional B): Other Materials & Supplies Exp.</i>				
			FY2021 Request	\$ 75,000
			Optional Renewals FY 2022-2023	\$ 150,000
			Total Request	\$ 225,000

*YTD Spend equals actuals as of 11/04/20.

If needed, future commitments will come from the IT Plan or other funding sources.

This contract supports Goal #8 of the Strategic Long Range Plan: Infrastructure-Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events; as well as Strategic Objective 8.4 to revise, integrate, and implement the Information Technology Strategic Plan in order to enhance student success, maximize institutional effectiveness and ensure hardware and software are reliable, secure (from data breaches) and are user friendly to students, employees and other stakeholders.

This contract complies with State Statute, Board Policy, and Administrative Procedures. Contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; of data processing equipment is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. RECOMMENDATION

That the Board of Trustees approves a one-year contract, with two additional one-year extension options, for an Adobe Enterprise Term License Agreement for student home use in an amount not to exceed \$75,000.00 per year with Adobe, Inc., 345 Park Avenue, San Jose, CA 95110.

Staff Contact: Ellen Roberts, Interim Vice President, Administrative Affairs
Donna Berliner, Director, Information Technology Services

SIGNATURE PAGE FOR

Adobe Creative Cloud ETLA - Student Home Use

ITEM(S) ON REQUEST

That the Board of Trustees approves a one-year contract, with two additional one-year extension options, for an Adobe Enterprise Term License Agreement for student home use in an amount not to exceed \$75,000.00 per year with Adobe, Inc., 345 Park Avenue, San Jose, CA 95110.

BOARD CHAIR DATE

BOARD SECRETARY DATE

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Apple Equipment for FY21 IT Replacement Plan

2. **REASON FOR CONSIDERATION**

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

This purchase represents Apple equipment identified in the FY21 Information Technology Services Plan as shown in the table below. This item includes replacement devices for faculty use at home. Additional purchases of Apple equipment are anticipated later in the fiscal year.

Area	Item
Faculty use	20 MacBook Pros

Based on previous experience and industry standards, the expected lifecycle of this equipment is four (4) to five (5) years. The equipment removed will be disposed of following the College's procedures for the disposal of obsolete equipment.

To qualify for Apple Higher Education pricing and services, the College must purchase Apple equipment either directly from Apple, Inc. or from one of the three Authorized Apple Resellers for Higher Education (CDW-G, SHI, or Connection). These are the only vendors authorized by Apple to sell Apple equipment to Higher Education institutions such as the College of DuPage. Information Technology Services solicited quotes directly from all four vendors. The results are summarized below.

Vendor	Total
SHI International Corp. *	\$40,669.89
Apple, Inc.	\$42,680.00
CDW-G	\$41,870.55
Connection (GovConnection)	\$43,315.18

* **Recommended award in bold**

The recommended vendor, SHI International Corp. is a 100% minority owned, woman owned business.

Budget Status

GL Account	FY2020	FY2021		
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-90-90111-5409002	\$2,383,643	\$ 2,313,000	\$ 485,293	\$ 1,827,707
<i>IT Plan: Non-Capital Equipment</i>				
			FY2021 Request	\$ 40,670

*YTD Spend equals actuals as of 10/30/20.

This purchase supports Goal #8 of the Strategic Long Range Plan: Infrastructure-Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events; as well as Strategic Objective 8.2 to revise, integrate, and implement the Information Technology Strategic Plan in order to enhance student success, maximize institutional effectiveness and ensure hardware and software are reliable, secure (from data breaches) and are user friendly to students, employees and other stakeholders.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; of data processing equipment is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. **RECOMMENDATION**

That the Board of Trustees approves the purchase of Apple Equipment for the FY21 IT Plan from SHI International Corp., 290 Davidson Ave., Somerset, NJ 08879 in the amount of \$40,669.89.

Staff Contact: Donna Berliner, Director, Information Technology Services
Ellen Roberts, Interim Vice President, Administrative Affairs

BOARD APPROVAL

SIGNATURE PAGE FOR

Apple Equipment for the FY21 IT Plan

ITEM(S) ON REQUEST

That the Board of Trustees approves the purchase of Apple Equipment for the FY21 IT Plan from SHI International Corp., 290 Davidson Ave., Somerset, NJ 08879 in the amount of \$40,669.89.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Data Cabling for Security Cameras

2. **REASON FOR CONSIDERATION**

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

The College seeks to enhance its video surveillance system on campus. Areas of coverage in the HSC and TEC were designed and installed in 2009. At that time, analog, low-resolution cameras were the standard. By upgrading to new camera technology, the College will benefit from higher resolution images, simplified installation, enhanced video control, and wider viewing angles. This purchase represents the installation of Ethernet cabling to support the new cameras. Camera hardware is being procured separately. As part of this project additional locations are being added to provide better coverage of public hallways and common areas. We anticipate this work to be completed by the end of April 2021.

A legal notice for an Invitation for Bids was published on September 11, 2020 in the Daily Herald; the invitation, Bid Number 2021-B0017, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Fourteen (14) vendors were directly solicited. Fifty-seven (57) vendors downloaded the bid documents. A pre-bid meeting was held on September 21, 2020 at 11:00 a.m. via Zoom. Twelve (12) representatives from nine (9) firms attended the pre-bid meeting. Additionally, an onsite pre-bid meeting walk-thru was held on September 22, 2020 at 11:00 a.m. Fourteen (14) representatives from ten (10) firms attended. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on October 9, 2020 at 11:00 a.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Jordan Towne (COD Purchasing Expeditor/Recorder), Theresa Dobersztyn (COD Manager, Procurement Services), Anne Marie Dando (COD Purchasing Assistant, Procurement Services), Kevin Casey (COD Buyer, Procurement Services), Michelle Resnick (COD Manager, Accounts Receivable/Agent of the Board), Keith Zeitz (COD Manager, Office & Classroom

Technology), Michael Mohring (COD Client Solution Specialist, Office and Classroom Technology), Bob Murr (COD Police Dept. Tech Specialist, Information Technology Services) and six (6) vendor representatives from five (5) firms. Ten (10) bids were received. Three (3) woman/minority owned businesses submitted a bid.

One (1) bid was rejected as non-responsive to the bid submission requirements; the bidder failed to include the required Certification Page. One (1) bid was rejected for not meeting the specifications for installer training and cabling selection as outlined in the bid documents.

The bid requirements established the basis of award as the lowest responsive and responsible total base bid. The following is a tabulation of the results:

Vendor	Total Base Bid
Applied Communications Group	\$29,676.10
Advanced Wiring Solutions	\$29,920.00
Greatline Electric Inc DBA Greatline Communications	\$31,272.00
Airport Electric Company	\$34,244.00
JMA Construction	\$37,000.00
*Pace Systems Inc	\$42,820.00
*Correct Electric Inc	\$45,965.00
*Ficek Electric	\$46,918.00

Recommended Award in Bold

*Woman/Minority Owned Business

Budget Status

GL Account	FY2020		FY2021	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-90-90111-5304004 <i>IT Plan: IT Maintenance Services</i>	\$ 1,370,031	\$ 1,716,740	\$ 453,883	\$ 1,262,857
			FY2021 Request	\$ 29,676

*YTD Spend equals actuals as of 10/30/20.

This purchase supports Goal #8 of the Strategic Long Range Plan: Infrastructure-Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events; as well as Strategic Objective 8.2 to revise, integrate, and implement the Information Technology Strategic Plan in order to enhance student success, maximize institutional effectiveness and ensure hardware and software are reliable, secure (from data breaches) and are user friendly to students, employees and other stakeholders.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees awards the Data Cabling for Security Cameras bid to the lowest responsible bidder Applied Communications Group, 1015 Lunt Avenue, Schaumburg, Illinois 60193 for the total amount of \$29,676.10.

Staff Contact: Donna Berliner, Director, Information Technology Services
Ellen Roberts, Interim Vice President, Administrative Affairs

BOARD APPROVAL

SIGNATURE PAGE FOR

Data Cabling for Security Cameras

ITEM(S) ON REQUEST

That the Board of Trustees awards the Data Cabling for Security Cameras bid to the lowest responsible bidder Applied Communications Group, 1015 Lunt Avenue, Schaumburg, Illinois 60193 for the total amount of \$29,676.10.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

**COLLEGE OF DUPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Security Camera Equipment and Licensing

2. **REASON FOR CONSIDERATION**

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

The College seeks to enhance its video surveillance system on campus. Areas of coverage in the HSC and TEC were designed and installed in 2009. At that time, analog, low-resolution cameras were the standard. By upgrading to new camera technology, the College will benefit from higher resolution images, simplified installation, enhanced video control, and wider viewing angles. As part of this project additional locations are being added to provide better coverage of public hallways and common areas. Data cabling for this project was bid separately. This purchase represents the acquisition of security camera equipment for these buildings as well as camera server licensing for this project and other servers on campus. The College will install this equipment and apply server licensing using internal resources.

A legal notice for an Invitation for Bids was published on September 21, 2020 in the Daily Herald; the invitation, Bid Number 2021-B0018, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Thirty-six (36) vendors were directly solicited. Sixty-three (63) vendors downloaded the bid documents. A pre-bid meeting was held on September 29, 2020 at 11:00 a.m. via Zoom. Eight (8) representatives from six (6) firms attended the pre-bid meeting. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on October 20, 2020 at 11:00 a.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Jordan Towne (COD Purchasing Expeditor/Recorder), Anne Marie Dando (COD Purchasing Assistant, Procurement Services), Kevin Casey (COD Buyer, Procurement Services), Chris Wosachlo (COD Energy Project Manager, Facilities/Agent of the Board), Keith Zeitz (COD Manager, Office & Classroom Technology), Joe Brenner (COD Client Solution Supervisor, Office and Classroom Technology), Bob Murr (COD Police Dept. Tech Specialist, Information

Technology Services) and six (6) vendor representatives from five (5) firms. Thirteen (13) bids were received. Three (3) woman/minority owned businesses submitted a bid.

Three (3) bids were rejected as non-responsive to the bid submission requirements. One (1) vendor failed to submit a completed Certification Page, one (1) vendor failed to submit a completed Signature Page and the Addenda, and one (1) vendor failed to submit all required forms including Signature Page, Certification Page and Conflict of Interest Disclosure and Non-Collusion Form.

An additional vendor did not follow the submission instructions, which required uploading documents to the designated Dropbox, and instead the bid response was e-mailed to Procurement Services; therefore the bid was not accepted nor read at the public bid opening.

The bid requirements established the basis of award as the lowest responsive and responsible total base bid per Group A and Group B. The following is a tabulation of the results:

Vendor	Total Base Bid Price Group A	Total Base Bid Price Group B
Imperial Surveillance	\$71,965.94	\$14,579.35
Advanced Wiring Solutions	\$73,886.00	\$45,952.00
Montel Technologies LLC*	\$76,050.84	No Bid
Utility Communications Inc	\$81,861.00	No Bid
Convergent Technologies	\$82,894.75	\$16,070.54
Ficek Electric*	\$83,192.00	\$14,413.00
Code Red Security LLC	\$83,381.00	No Bid
Midwest Integrated Solutions	\$87,132.00	\$17,491.00
Prosecur Security Integration LLC	\$91,228.04	\$16,844.34
Stanley Security	\$107,339.75	\$30,914.46

Recommended Award in Bold

*Woman/Minority Owned Business

Budget Status

GL Account	FY2020		FY2021	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
01-90-90111-5409002	\$2,383,643	\$ 2,313,000	\$ 485,293	\$ 1,827,707
<i>IT Plan: Non-Capital Equipment</i>				
				\$ 71,966
				\$ 14,413
			FY2021 Request	\$ 86,379

**YTD Spend equals actuals as of 10/30/20.*

This purchase supports Goal #8 of the Strategic Long Range Plan: Infrastructure-Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events; as well as Strategic Objective 8.2 to revise, integrate, and implement the Information Technology Strategic Plan in order to enhance student success, maximize institutional effectiveness and ensure hardware and software are reliable, secure (from data breaches) and are user friendly to students, employees and other stakeholders.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees awards the Security Camera Equipment bid to the lowest responsible bidder for Group A to Imperial Surveillance, 1601 E Algonquin Road, Arlington Heights, IL 60005 for the total amount of \$71,965.94.

And that the Board of Trustees awards the Security Camera Server Licensing bid to the lowest responsible bidder for Group B to Ficek Electric & Communication System, Inc., 12 Gunia Drive, La Salle, IL 61301 for the total amount of \$14,413.00.

Staff Contact: Donna Berliner, Director, Information Technology Services
Ellen Roberts, Interim Vice President, Administrative Affairs

BOARD APPROVAL

SIGNATURE PAGE FOR

Security Camera Equipment and Licensing

ITEM(S) ON REQUEST

That the Board of Trustees awards the Security Camera Equipment bid to the lowest responsible bidder for Group A to Imperial Surveillance, 1601 E Algonquin Road, Arlington Heights, IL 60005 for the total amount of \$71,965.94.

And that the Board of Trustees awards the Security Camera Server Licensing bid to the lowest responsible bidder for Group B to Ficek Electric & Communication System, Inc., 12 Gunia Drive, La Salle, IL 61301 for the total amount of \$14,413.00.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. SUBJECT

McAninch Arts Center (MAC) Elevator #1 Modernization

2. REASON FOR CONSIDERATION

Contracts exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees

3. BACKGROUND INFORMATION

This project scope is to modernize the MAC elevator #1 car and controls, and update the hoistway infrastructure to meet current codes. A complete set of bid documents was prepared by a qualified elevator consultant and put out for bid. The bid received from the lowest responsible bidder was within the approved project budget.

A legal notice for an Invitation for Bids was published on October 9, 2020 in the Daily Herald; the invitation, Bid Number 2021-B0024, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Twenty (20) vendors were directly solicited. Twenty-two (22) vendors downloaded the bid documents. A pre-bid meeting was held on October 15, 2020 at 11:00 a.m. via Zoom. Six (6) representatives from six (6) firms attended the pre-bid meeting. Additionally, an onsite pre-bid meeting walk-thru was held on October 15, 2020 at 2:00 p.m. Six (6) representatives from five (5) firms attended. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on October 30, 2020 at 11:00 a.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Kevin Casey (COD Buyer, Procurement Services/Recorder), Theresa Dobersztyn (COD Procurement Manager, Procurement Services), Keith Conlee (COD Chief Security Officer, Security Office/Agent of the Board), Joe Brenner (COD Client Solution Supervisor, Office and Classroom Technology), Dave Ditchfield (COD Chief Engineer, West Campus, Facilities), and one (1) vendor representative. Three (3) bids were received. No woman/minority owned businesses submitted a bid.

The bid requirements established the basis of award as the lowest responsive and responsible all-inclusive lump sum price. The following is a tabulation of the results:

Vendor	Lump Sum Price
Urban Elevator	\$134,445.00
Kandu Construction, Inc.	\$160,000.00
Mid-American Elevator	\$339,000.00

Recommended Award in Bold

Budget Status

GL Account	FY2020	FY2021		
	YTD Spend	Annual Budget	YTD Spend	Available Balance
02-90-21046-5804001	\$ -	\$ 175,000	\$ 33,190	\$ 141,810
<i>MAC Elevator #1 Refurbishing: Building Remodeling Expense</i>				
			FY2021 Request	\$ 134,445

**YTD Spend equals actuals as of 11/04/20.*

This contract supports the Strategic Long Range Plan Goal # 8 Infrastructure: Maintaining, improving and developing structures, systems and facilities necessary for the delivery of high quality education and meaningful cultural events.

This contract complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves the award of a contract for the modernization of the McAninch Arts Center (MAC) Elevator #1 to Urban Elevator Service, LLC, 4830 W. 16th Street, Cicero, IL 60804 for the total amount of \$134,445.00.

Staff Contacts: Bruce Schmiedl - Director of Facilities
 Ellen Roberts - Interim VP of Administrative Affairs

SIGNATURE PAGE

McAninch Arts Center (MAC) Elevator #1 Modernization

ITEM(S) ON REQUEST

That the Board of Trustees approves the award of a contract for the modernization of the McAninch Arts Center (MAC) Elevator #1 to Urban Elevator Service, LLC, 4830 W. 16th Street, Cicero, IL 60804 for the total amount of \$134,445.00.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

General Contractor – Roof and Soffit Repair at Culinary and Hospitality (CHC)

2. **REASON FOR CONSIDERATION**

A single purchase exceeding the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

The exterior soffit that borders the underside of the Waterleaf restaurant roof has become water soaked after leaks developed in the original fluid applied roofing system above. The College engaged an architect to review the site conditions, research appropriate roofing systems and provide a remedial action plan. This project includes sealing existing cracks in the concrete roof slab, reroofing all vertical and horizontal surfaces of the slab with a mesh reinforced fluid applied coating system and once accomplished, replace the damaged areas of the soffit. This work is weather sensitive, and will be phased with some repairs planned to take place this Fall and the remainder to take place as the weather allows in the Spring of 2021.

A legal notice for an Invitation for Bids was published on September 25, 2020 in the Daily Herald; the invitation, Bid Number 2021-B0022, was also posted to the College of DuPage Procurement Services website and distributed to the College of DuPage Center for Entrepreneurship and in-district Chambers of Commerce. Fourteen (14) vendors were directly solicited. Seventy-six (76) vendors downloaded the bid documents. A pre-bid meeting was held on October 8, 2020 at 11:00 a.m. via Zoom. Nine (9) representatives from eight (8) firms attended the pre-bid meeting. Additionally, an onsite pre-bid meeting walk-thru was held on October 8, 2020 at 1:00 p.m. Nine (9) representatives from nine (9) firms attended the pre-bid. Bids were required to be submitted electronically to the College using Dropbox and a public opening was held on October 27, 2020 at 11:00 a.m. via Zoom. The following individuals were in attendance: Susan Castellanos (COD Buyer/Facilitator), Jordan Towne (COD Purchasing Expeditor/Recorder), Theresa Dobersztyn (COD Manager, Procurement Services), Anne Marie Dando (COD Purchasing Assistant, Procurement Services), Kevin Casey (COD Buyer, Procurement Services), Don Inman (COD

Senior Project Manager, Facilities), Keith Conlee (COD Chief Security Officer, Security Office/Agent of the Board), Michael Mohring (COD Client Solution Specialist, Office and Classroom Technology), the College’s architect for this project, and four (4) vendor representatives from four (4) firms. Five (5) bids were received. Two (2) woman/minority owned businesses submitted a bid.

The bid requirements established the basis of award as the lowest responsive and responsible total base bid. The following is a tabulation of the results:

Vendor	Total Base Bid
BP&T Construction	\$48,100.00
*Premier Contractors Inc	\$49,550.00
*Old Veteran Construction Inc	\$58,984.00
L. Marshall Inc	\$65,350.00
Combined Roofing Services LLC	\$83,800.00

Recommended Award in Bold

*Woman/Minority Owned Business

Budget Status

GL Account	FY2020		FY2021	
	YTD Spend	Annual Budget	YTD Spend	Available Balance
02-90-21051-5804001	\$ -	\$ 55,000	\$ -	\$ 55,000
<i>CHC Repair 3rd Floor Soffits: Building Remodeling Expense</i>				
			FY2021 Request	\$ 48,100

*YTD Spend equals actuals as of 11/05/20.

This purchase supports Goal #8 of the Strategic Long Term Plan: Maintaining, improving and developing structures, systems, and facilities necessary for the delivery of high quality education and meaningful cultural events.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. RECOMMENDATION

That the Board of Trustees approves the contract for General Contractor – Roof and Soffit Repair at Culinary and Hospitality (CHC) to the lowest responsible bidder, BP & T Construction, 1522 N. Walnut Avenue, Arlington Heights, IL 60004, for the lump sum bid amount of \$48,100.00.

Staff Contacts: Bruce Schmiedl - Director of Facilities
 Ellen Roberts - Interim VP of Administrative Affairs

SIGNATURE PAGE

General Contractor – Roof and Soffit Repair at Culinary and Hospitality (CHC)

ITEM(S) ON REQUEST

That the Board of Trustees approves the contract for General Contractor – Roof and Soffit Repair at Culinary and Hospitality (CHC) to the lowest responsible bidder, BP & T Construction, 1522 N. Walnut Avenue, Arlington Heights, IL 60004, for the lump sum bid amount of \$48,100.00.

BOARD CHAIR

DATE

BOARD SECRETARY

DATE



This photo represents the soffit degradation at the cantilevered roof section above the Waterleaf restaurant. The protective coating on the concrete roof slab above has been compromised due to (non-structural) concrete cracks that have developed since constructed. This project seals the cracks, provides a 20 year waterproof membrane reinforced roof slab coating and repairs the water damaged soffits.

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Radio Research Consortium for Nielsen Ratings Data

2. **REASON FOR CONSIDERATION**

Contracts that exceed the statutory limit of \$25,000 must be approved by the Board of Trustees.

3. **BACKGROUND INFORMATION**

WDCB purchases the Nielsen radio ratings PPM audience estimate data provided by Radio Research Consortium to obtain a reasonably accurate measure of the size of our listening audience. Nielsen's ratings data is the only industry standard data widely accepted for measuring radio audiences. Radio Research Consortium is the sole vendor providing Nielsen data to public broadcasting stations, including WDCB. Every radio station with a substantial audience subscribes to this service. The vendor's sole source letter is attached, and a College sole source form has been completed and is on file. Furthermore, the ratings data is crucial to WDCB's ability to sell underwriting announcements – a major WDCB revenue source. Also, as an annual Corporation for Public Broadcasting grantee, WDCB is required as a condition of its grant agreement to measure our listening audience in order to prove that we meet established minimum listening standards and remain eligible for CPB grant funds. Between \$300,000 and 400,000 in annual revenue for WDCB is dependent on our ratings data. WDCB has renewed this contract annually for the last several decades.

This request is for a five-year contract with Radio Research Consortium. The annual cost is estimated to be \$14,780 plus %5 annual increases, for a total five (5) year cost not to exceed \$85,000.

Budget status:

GL Account	FY2020	FY2021		
	YTD Spend	Annual Budget	YTD Spend	Available Balance
05-90-00829-5309001	\$ 102,495	\$ 200,000	\$ 68,230	\$ 131,770
<i>WDCB Radio Station: Other Contractual Services Exp.</i>				
			FY2021 Request	\$ 14,780
			Future Commitments (Years 2-5)	\$ 70,220
			Total Request	\$ 85,000

**YTD Spend equals actuals as of 11/05/20.*

This contract supports Goal #7.2 of the Strategic Long Range Plan: “Develop a financial model that identifies new revenue sources while eliminating the reliance on State of Illinois apportionment funds.”

This purchase complies with State Statute, Board Policy and Administrative Procedures. Contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph are exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1 (l).

4. RECOMMENDATION

That the Board of Trustees approves a five-year contract for Nielsen Audio PPM Data from Radio Research Consortium, PO Box 1309, Olney, MD, 20830, for an amount not to exceed \$85,000.

Staff Contact: Dan Bindert, WDCB Station Manager
 Ellen Roberts, Interim Vice President, Administrative Affairs

SIGNATURE PAGE

Radio Research Consortium for Nielsen Ratings Data

ITEM(S) ON REQUEST

That the Board of Trustees approves a five-year contract for Nielsen Audio PPM Data from Radio Research Consortium, PO Box 1309, Olney, MD, 20830, for an amount not to exceed \$85,000.

Board Chair Date

Secretary Date



Radio Research Consortium
18200 Hillcrest Avenue
PO Box 1309
Olney MD 20830-1309
Phone: 301.774.6686
Fax: 301.774.0976
www.RROnline.org

November 11, 2020

Mr. Dan Bindert
WDCB Public Radio
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137

Re: Sole Source Letter

Dear Mr. Bindert:

This letter serves as a sole source document for products distributed by Radio Research Consortium.

RRC is the only organization that has a contract with Nielsen to provide non-commercial radio stations with local market audience listening estimates.

Please let me know if you have any questions.

Sincerely,

Carol C. Jacobs
Office Manager



Serving Non-Commercial Radio Since 1981

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Revision of Board Policy 15-11 (Sexual Discrimination, Harassment, and Misconduct).

2. **REASON FOR CONSIDERATION**

Section 3-30 of the Illinois Public Community College Act permits the Board of Trustees to exercise powers “that may be requisite or proper for the maintenance, operation and development of any college or colleges under the jurisdiction of the board.” 110 ILCS 805/3-30. Board Policy 5-85 states that the Board’s powers include the “authority and responsibility to enact College policy,” and the Board “will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.”

3. **BACKGROUND INFORMATION**

As part of the Board’s ongoing efforts to review and revise in its entirety, the College of DuPage Policy Manual, and pursuant to the Rule announced on May 6, 2020 by the U.S. Department of Education taking effect on August 14, 2020, extending many new protections against sexual harassment including safeguarding the rights of all students and providing the right to due process, the following policy has been revised to meet the requirements of the Rule. Several versions of the proposed revision have been addressed by the Board most recently at the October 15, 2020 meeting during the 1st reading of the proposed policy. In response to comments and suggestions from Trustees and other members of the College community, the attached Policy 3.11 is recommended for consideration and approval. No additional comments have been received since the October 15, 2020 meeting. Among other changes, the proposed Policy is moved from Part III (“Human Resources”) of the Policy Manual to Section Three (3) (“General College Operations”), and given a new number consistent with the revision of the entire Policy Manual, to make clear that it applies not only to College employees but also to the College community in general. In addition, numerous revisions to the

language of the Policy have been made to ensure compliance with the promulgated regulations as set forth by the U.S. Department of Education, readability and to make the Policy more concise. Finally, the Policy has been reorganized to provide a more logical structure.

4. RECOMMENDATION

That the Board of Trustees approve Policy 3.11 (“Sexual Discrimination, Harassment, and Misconduct”).

Staff Contacts: Lilianna Kalin, General Counsel

BOARD APPROVAL

SIGNATURE PAGE

Revision of Policy 15-11 to Policy 3.11 Sexual Discrimination, Harassment, and Misconduct.

ITEM(S) ON REQUEST:

That the Board of Trustees approve the revised Policy 3.11 on Sexual Discrimination, Harassment, and Misconduct.

Board Chairman

Date

Board Secretary

Date



Prohibition of Sex Discrimination, Sexual Harassment, Sexual Violence, and Relationship Violence

Statement of Policy. The College does not discriminate on the basis of sex in the education programs and activities it operates and is committed to maintaining a safe and healthy educational and working environment that is free from discrimination and harassment on the basis of sex, sexual orientation, gender identity, and gender expression (“Sex Discrimination”), and free from Sexual Violence (to include sexual assault) and Relationship Violence (to include domestic violence, dating violence and stalking). The College prohibits Sex Discrimination, Sexual Violence and Relationship Violence (hereinafter collectively referred to as “Prohibited Conduct”), as set forth herein, and is committed to taking action, to the extent possible (i) to stop behavior that violates this policy; (ii) to take remedial action to overcome the effects of said conduct and ensure equal access to its educational programs and activities; (iii) to prevent its recurrence; and (iv) to prevent and respond to retaliation against anyone who, in good faith, reports or is involved in the investigation into or resolution of allegations of Prohibited Conduct. In so doing, the College will administer prompt, fair and impartial investigations and disciplinary proceedings to respond to reports of Prohibited Conduct, provide equal and timely access to information that will be used in any informal and formal proceedings and meetings related to said reports, and offer and implement interim measures to protect and support those directly involved and affected by the alleged behavior, to include the survivors/victims of Prohibited Conduct (“Complainants”) and those accused of said behavior (“Respondents”). In implementing this policy, the College acknowledges that every Complainant has the right to be taken seriously and every Respondent has the right to know that guilt is not presumed.

Definitions. For purposes of this Policy, the following terms shall have the meanings set forth below:

- **Prohibited Conduct.** Prohibited Conduct includes the following conduct, as further defined herein: (1) Discrimination On The Basis Of Sex; (2) Sexual Harassment; (3) Dating Violence; (4) Domestic Violence; (5) Sexual Assault; (6) Sexual Violence; and (7) Stalking.
- **Discrimination On The Basis Of Sex.** Discrimination On The Basis Of Sex means an individual’s exclusion from participation in or denial of the benefits of any educational program or activity on the basis of sex.
- **Sexual Harassment.** Sexual harassment includes conduct on the basis of sex that satisfies one or more of the following: (1) an Employee conditioning the provision of an aid, service or benefit of the College on an individual’s participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to the College’s education program or activity; and/or (3) Sexual Assault, Dating Violence, Domestic Violence, or Stalking as defined herein.
- **Dating Violence.** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant based on the reporting party’s statements, with consideration given to the length of the relationship, type of the relationship, and the frequency of interaction between persons in the relationship. Dating Violence

includes, but is not limited to sexual or physical abuse or threat of such abuse, but does not include acts covered as Domestic Violence (defined below).

- **Domestic Violence.** A felony or misdemeanor crime of violence committed by a: (1) current or former spouse or intimate partner of the victim; (2) person with whom the victim shares a child in common; (3) person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; (4) person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or (5) any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- **Sexual Assault.** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting program.
- **Sexual Violence.** Physical sexual acts attempted or perpetrated against a person's will or when a person is incapable of giving consent, including without limitation rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.
- **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others, or suffer substantial emotional distress.
- **Consent:** Consent means a freely given agreement to sexual activity, and consent may be withdrawn at any time. A lack of verbal or physical resistance, or submission resulting from the use or threat of force does not constitute consent. A person's consent to past sexual activity does not constitute consent to future sexual activity. A person's consent to sexual activity with one person does not constitute consent to sexual activity with another person. A person cannot consent to sexual activity if that person is unable to understand the nature of the activity or give knowing consent under the circumstances, which includes, but is not limited to, situations where: (1) the person is incapacitated due to drug or alcohol use or influence; (2) the person is asleep or unconscious; (3) the person is underage; and/or (4) the person is incapacitated due to a mental disability.
- **Complainant:** The person(s) alleged to have been directly affected by the Prohibited Conduct (i.e., the alleged victim), whether or not that person is the one who reports the conduct or files a Formal Complaint related to the conduct.
- **Confidential Advisor:** A person who is employed or contracted by the College to provide emergency and ongoing support to student survivors of Sexual Violence with the training, duties and responsibilities described in section 20 of the Illinois Preventing Sexual Violence in Higher Education Act. The duties and responsibilities of a Confidential Advisor include, but are not limited to informing Complainants of reporting options, possible outcomes, available resources and services, and their rights and responsibilities regarding orders of protection and similar orders; providing confidential services to the Complainant; and serving as a liaison between the Complainant and others to secure supportive and protective measures and accommodation, or as appropriately requested by a Complainant.

- **Pastoral Counselor:** A Person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.
- **Professional Counselor:** A person whose official responsibilities include providing mental health counseling to members of the College's community and who is functioning within the scope of the counselor's license or certification.

Implementation & Oversight. The Board, or the President at the direction of the Board, shall designate one or more Employees, as Title IX Coordinators, who will be charged with oversight of this Policy for the College. The Title IX Coordinator(s) shall be responsible for:

1. Overall coordination and oversight of reports and complaints alleging Prohibited Conduct to ensure consistent practices and standards in the handling of said reports/complaints;
2. Overall coordination and oversight of investigations into allegations of Prohibited Conduct;
3. Effective implementation of any remedies and interim supportive and protective measures;
4. Coordination of recordkeeping that ensures that the College can and will resolve recurring problems and identify students or employees who have multiple complaints filed against them;
5. Promoting a College environment free from Prohibited Conduct;
6. Ensuring that there are no other policies or publications that state that the College treats applicants, students or employees differently on the basis of sex, except as such treatment is permitted by law; and
7. Developing and implementing Procedures consistent with this Policy and relevant state and federal laws, including without limitation:
 - a. Definitions of Prohibited Conduct described above and of Consent;
 - b. Responsibilities of and contact information for the College's Title IX Coordinator(s) and Department of Human Resources;
 - c. Options for assistance following an incident of Prohibited Conduct;
 - d. Procedures for reporting and confidentially disclosing Prohibited Conduct;
 - e. Complaint investigation, resolution, and appeal procedures;
 - f. Awareness, prevention and education programming provided to College students and employees; and
 - g. Training and education provided to the Title IX Coordinator; Department of Human Resources; College Police; victim advocates; and employees or anyone else involved in responding to, investigating or adjudicating reports of Prohibited Conduct.

Reporting & Investigating. The Title IX Coordinator(s), in consultation with the President and the Chief of the College Police Department, shall be responsible for developing, promulgating, and publishing comprehensive Procedures for the reporting and investigation of acts of Prohibited Conduct which shall include, at a minimum:

1. Meeting with the Complainant to take a report, privately and at a local place and time of his/her choice;

2. Identifying and locating witnesses to the alleged acts;
3. Assisting and interviewing the Complainant;
4. Contacting and interviewing the Respondent;
5. Contacting and cooperating with law enforcement, where applicable;
6. Providing information regarding the importance of preserving physical evidence of Sexual Violence; and
7. Providing information regarding the availability of a medical forensic examination at no charge for victims of sexual violence.

Such procedures shall be published on the College's website and made available in hard copy form at the College Police Department, the Student Affairs Office, the Student Counseling and Advising Center, and the office of the Title IX Coordinator(s).

The College encourages anyone who believes they have been a victim of or witness to Prohibited Conduct to talk to someone regarding the incident so that they can receive support and the College can investigate and address the incident appropriately. Written or verbal reports (in person, by phone, via mail, etc.) of Prohibited Conduct can be made by anyone and should be directed to one of the College's Title IX Coordinators(s) utilizing one of the reporting mechanisms described on the College's website. The College offers options for:

Confidential Reporting: The ability to report prohibited conduct to an individual who has a duty to protect, to the extent permitted by law, the identity of and information about the persons reporting or directly involved in the incident. Those individuals who can provide confidentiality do not have a duty to disclose personally identifiable information to the Title IX Coordinator or others unless there is an immediate danger to the reporting individual or others.

Anonymous Reporting: The ability to make a report without including personally identifiable information such as the name or contact information for the reporter.

Electronic Reporting: The ability to submit a report electronically through the College's website.

In addition to making reports to the College, Complainants have a right to file or refuse to file: (i) claims of Sexual Violence and Relationship Violence to campus or local law enforcement; (ii) claims of Sex Discrimination, Sexual Harassment, and Retaliation to the U.S. Department of Education Office for Civil Rights; and (iii) claims of Sex Discrimination, Sexual Harassment, and Retaliation to the Illinois Department of Human Rights.

Notice of Rights. Upon receipt of a report of Prohibited Conduct, the College will provide the Complainant, if known, written notification of his/her rights and options to include the following:

1. The procedures the individual should follow if a crime has occurred, including: (a) the importance of preserving evidence that may assist in proving a crime or may be helpful in obtaining a protective order; and (b) how and to whom a report may be made.
2. A statement regarding how the institution may protect the confidentiality of Complainants and other parties including how it will handle requests for confidentiality and the effect confidentiality may have on the school's ability to respond.

3. A list of resources, including all of the following: (a) list of and links to existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available both within the College and surrounding community; (b) the right to request and receive assistance navigating these services; (c) the name, address and telephone number of the medical facility nearest campus where a victim of sexual violence can receive a no cost medical forensic exam; (d) the name, address, telephone number, and website, if available, of community-based, State and/or national sexual assault crisis centers.
4. The Complainant's rights regarding notifying other school officials, law enforcement and College Police Department, including the right to: (a) notify or decline to notify; (b) privacy and methods for confidential reporting; and (c) request and receive assistance when notifying law enforcement.
5. The rights of Complainants and the responsibilities of the College regarding no contact orders, restraining orders, orders of protection or other similar orders issued by the court or the College.
6. The right to request accommodations and supportive and protective measures including: (a) a description of the range of Supportive and Protective measures available; (b) the process for requesting these measures and the right to receive assistance in making these requests; (c) a statement that these measures are available even if the Complainant refuses to report to law enforcement or file a formal complaint through one of the College's complaint resolution procedures; and (d) an explanation of how the privacy of the Complainant and other parties involved can be protected.
7. A summary of the College's complaint resolution procedures following a report of Prohibited Conduct, including the range of sanctions up to and including suspension, expulsion or removal of any student or termination of any employee found to be in violation of this Policy.
8. A statement about the College's policy on Amnesty (as defined herein).
9. A statement prohibiting Retaliation (as defined herein).
10. The contact information for the College's Title IX Coordinator(s), Confidential Advisors, community-based sexual assault crisis centers, campus law enforcement, and local law enforcement.

Complaint Resolution. The College shall treat reports of Prohibited Conduct and the parties involved with courtesy, dignity, sensitivity, understanding, respect and professionalism. The Title IX Coordinator(s), in consultation with the President and the Chief of the College Police Department, shall be responsible for developing, promulgating, and publishing Procedures for the investigation and resolution of reports of Prohibited Conduct that takes these principles into consideration and also ensures that the guilt of a Respondent is not presumed. Such procedures shall include, at a minimum, the following provisions:

1. The method by which a Complaint may be made;
2. The party's right to request that the complaint resolution process begin promptly and proceed in a timely manner;

3. A requirement that all individuals whose duties include response to, investigation of, or resolution of complaints of Prohibited Conduct receive training as required by law;
4. Any rights the parties may have to request a substitution of an investigator, decision-maker or facilitator, and the circumstances under which that may be appropriate;
5. The right of Complainant and Respondent to receive notice of the identity of the individual(s) designated to make findings or impose sanctions prior to any meeting or hearing on allegations that may lead to findings, sanctions or remedies;
6. The College's procedures for requesting and receiving Supportive and Protective measures and accommodations before, during or after the complaint resolution process;
7. Any proceeding, meeting, or hearing shall protect, to the extent allowed by law, the privacy of the participating parties and witnesses;
8. The Complainant and Respondent shall have a fair and equal opportunity to provide or present evidence and witnesses on their behalf during the complaint resolution process;
9. The method by which the parties will be allowed to pose questions to other parties or to witnesses and the right of the parties to request that testimony occur in a separate rooms so long participants may simultaneously hear and see each other;
10. The right of both parties to have an advisor of their choice accompany them to any meeting or proceeding relating to a complaint of Prohibited Conduct as well as any rules associated with the advisor's involvement;
11. The parties' appeal rights;
12. The extent to which the College shall protect the identity of the Complainant, the Respondent, and any witnesses

Sanctions & Remedies. Individuals found to be responsible for Prohibited Conduct, Retaliation, or to have knowingly made a false report of Prohibited Conduct, may be subject to disciplinary action up to and including termination and/or expulsion from the College, as determined by Board or administrative action consistent with state and federal law, Policy, Administrative Procedures, and/or applicable collective bargaining agreement procedures. Multiple sanctions may be imposed for any single violation. In addition, an individual may be required to participate in educational seminars or activities, restorative justice, and/or encouraged to seek counseling or medical attention, in lieu of or in addition to the imposition of sanctions. In the event of suspension, withdrawal from classes, or expulsion, the sanctioned student is not entitled to a refund of tuition or fees.

Complainants are entitled to remedies that are designed to restore and preserve equal access to the College's educational programs and activities.

Resources.

Medical Forensic Examination. The College encourages anyone who believes they have been a victim of Sexual Assault, Sexual Violence, Dating Violence, or Domestic Violence to seek immediate assistance from a medical provider, including the treatment of any injuries, testing for and treating of sexually transmitted infections, and collecting and preserving of physical and other evidence. Under Illinois law, certain medical providers are required to alert police when an individual requesting

treatment appears to have sustained injury as a result of a criminal offense. The victim may choose whether to speak with police and is not required to do so. The College's website has information about the facilities closest to campus where an individual may have a medical forensic exam performed at no cost.

Supportive & Protective Measures. The College recognizes the importance of Complainants as well as Respondents to feel safe and secure on Campus. Accordingly, a Complainant or a Respondent is entitled to request, receive assistance in requesting, and receive (to the extent reasonably available) Supportive and Protective Measures regardless of whether or not the Complainant chooses to file a Formal Complaint. These measures include, but are not limited to:

1. Changes to academic, living, dining, financial, transportation, and working situations; and
2. Assistance with obtaining and enforcing Campus no-contact orders, orders of protection, no-contact orders, and/or any other order entered by a State civil or criminal court.

The Title IX Coordinator should be contacted to assist with requests and ensure implementation.

Protections.

Amnesty. The College encourages reporting of Prohibited Conduct, and it recognizes that students and employees may be hesitant to report an act of Prohibited Conduct in certain circumstances, such as when the reporter's own conduct may violate other College policies (e.g., underage drinking or drug use). To balance that concern and provide for the safety of the College community, no disciplinary action will be taken against an individual making a good faith report of Prohibited Conduct for the individual's own violation of other College policies that is revealed in the course of making such a report, unless the College determines that the violation was egregious (such as placing the health and safety of others at risk).

False Reporting or Testimony. Reports of Prohibited Conduct made pursuant to this Policy (and any corresponding procedures) that are later found to be intentionally false, made maliciously, or made with reckless disregard for the truth, or knowingly providing false or misleading testimony or evidence by a party or witness, shall constitute a violation of this Policy. This section does not apply to reports made or testimony given in good faith, even if the final disposition pursuant to the College's investigation and resolution procedures find that the reported conduct does not constitute Prohibited Conduct.

Retaliation Prohibited. Retaliation against an individual who makes a good-faith report alleging Prohibited Conduct, or who participates in the investigation or resolution of such a complaint is strictly prohibited. Retaliation includes, without limitation, threats, coercion, intimidation, or discrimination for the purpose of interfering with any right or privilege secured by law and this policy, and any materially adverse action taken against an individual as a result of the individual's participation in or assistance with the making of a good faith report of Prohibited Conduct, participation in or cooperation with or refusal to participate in or cooperate with the investigation and/or resolution of a report of Prohibited Conduct, and/or providing or refusing to provide testimony in connection with a report of Prohibited Conduct. Retaliation should be promptly reported to the Title IX Coordinator(s). Any acts of retaliation shall be grounds for disciplinary action, independent of any disciplinary action or interim measures imposed in response to the underlying report, and shall include the same potential penalties and disciplinary measures as those listed above. Whistleblower protections may be available to those reporting a violation of this Policy, including those provided under the State Officials and Employees Ethics Act, the Whistleblower Act, and the Illinois Department of Human Rights Act. Methods for reporting Retaliation may be found on the College's website.

Training. The College will provide annual training to all College employees, students, and contracted service providers who are involved in: (1) the receipt of reports of Prohibited Conduct; (2) the referral or provision of services related to Prohibited Conduct; or (3) the College's investigation and complaint resolution procedures for reports of Prohibited Conduct.

Sexual Violence Task Force. The President or his/her designee shall establish a Campus-wide task force for the purpose of improving coordination between the College and the community to prevent Sexual Violence, and shall appoint members to the task force as provided in the Illinois Campus Security Enhancement Act, 110 ILCS 12/10(b).

Additional Information.

The following information shall be made available on the College's Website:

1. Contact information for the College's Title IX Coordinator(s), College Police Department, local law enforcement and community-based sexual assault crisis centers;
2. The various methods of reporting Prohibited Conduct;
3. Individuals to whom reports may be made and the extent of the person's obligation to disclose that report to others (e.g., to the Title IX Coordinator), including the identity of the person who made the report. (Note that different types of employees have different abilities and obligations to maintain reports of Prohibited Conduct in confidence);
4. The name, title and contact information for any College offices or employees that ensure Confidential Reporting, including Professional Counselors, Pastoral Counselors and Confidential Advisors, along with a description of what confidential reporting means;
5. Information about the process for responding to reports;
6. Information about the rights of the Complainant and Respondent following a report;
7. Information about the College's investigation and complaint resolution procedures following a report, including the range of sanctions and remedies; and
8. Information about a range of resources available to those directly affected by the alleged conduct, to include: interim supportive and protective measures; the name, address and phone number for the medical facility closest to campus that can provide a no-cost medical forensic exam; and community-based, State and National sexual assault crisis centers.

Authority: Title IX of the Educational Amendments of 1972 ("Title IX"), 20 U.S.C. §§1681 *et seq.*; Title IX Implementing Regulations, 34 CFR Part 106; Illinois State Officials and Employees Ethics Act, 5 ILCS 430/5-65, 70-5; Illinois Campus Security Enhancement Act of 2008, 110 ILCS 12/1, *et seq.*; Illinois Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/1, *et seq.*; The Violence Against Women Act, 42 U.S.C. §§ 13701-14040.

History:

- Adopted 3/19/09
- Amended 2/19/15
- Amended

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS**

THURSDAY, OCTOBER 15, 2020

REGULAR BOARD MEETING ~ 6:00 P.M.

MINUTES

HELD REMOTELY

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

At 6:03 p.m., Chairman Napolitano called to order the October 15, 2020 the Regular Meeting of the College of DuPage Board of Trustees. Chairman Napolitano led the Pledge of Allegiance

ROLL CALL

Chairman Napolitano asked Secretary Markwell to call the roll.

***Present:** Student Trustee Samiha Syed, Trustees Charles Bernstein, Maureen Dunne, Christine Fenne, Heidi Holan, Dan Markwell and Frank Napolitano.*

***Absent:** Annette Corrigan.*

A quorum was present.

***Also Present:** Lilianna Kalin, General Counsel, Dr. Brian Caputo, President, staff members, representatives of the press and visitors,*

2. PUBLIC COMMENT

None.

3. CLOSED SESSION

Motion: At 6:08 p.m., Chairman Napolitano entertained a motion that the Board of Trustees enter into closed session. Secretary Markwell moved and Trustee Holan seconded the motion.

Lilianna Kalin, General Counsel read the reasons indicated for closed session as follows:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
21. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes or approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

On roll call voting aye: Student Trustee Syed, Trustees Bernstein, Dunne, Holan and Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

4. **RETURN TO OPEN SESSION**

At 7:44 p.m. Chairman Napolitano asked Secretary Markwell to call the roll.

Present: *Student Trustee Syed, Trustees Charles Bernstein, Maureen Dunne, Christine Fenne, Heidi Holan, Dan Markwell and Frank Napolitano.*

Absent: *Trustee Annette Corrigan.*

A quorum was present.

Also Present: *Lilianna Kalin, General Counsel, Dr. Brian Caputo, President, staff members, representatives of the press and visitors.*

5. **REPORTS**

a. **Chairman's Report**

Chairman Napolitano read the following:

"It seems like an eternity since April 2015, as we have accomplished so much. During the past 5 ½ years I have had the privilege to serve as a Trustee for the finest community college, the very community college I myself attended almost 30 years ago and where I received two CIT certificates this past spring. I have had the honor to serve as Board Secretary, Vice Chairman and Chairman. I also was able to serve on many committees including the President Search Committees, Budget Committee and Auxiliary and Outreach Committee.

Since being elected almost six years ago, we have worked together to address many issues at the College of DuPage. Together we removed the College of DuPage from probation with the Higher Learning Commission, reduced tuition, decreased property tax, and cut spending while continuing to deliver the quality education and exceptional services and students and residents have come to expect.

We worked together to reduce our legal expenses by establishing the office of General Counsel. We have developed a strategic long-range plan that is fair for all of our stakeholders and have worked to improve the image of the College of DuPage.

In 2015 the College of DuPage was in the newspaper for all the wrong reasons, no bid contracts, lavish spending on the taxpayer's dime, golden parachutes, etc.

In 2020 the College of DuPage is in the newspaper again, but this time, for all the right reasons, General Counsel Kness being appointed and confirmed to become a Federal Judge, the many awards and accolades our students, faculty and administrators receive, the upcoming Frida Kahlo exhibit and so many other wonderful things going on at the College of DuPage.

Tonight, the board will be approving the process for accepting nomination paperwork for the upcoming Trustee election and I wanted to share that I will not be seeking reelection but I will stay on the board and serve out the remaining months of my term. This board has come a long way and I am confident the board and the college will continue to do great things in the coming months and years.

I have already spoken to the board as well as Dr Caputo and GC Kalin, we still have a few more months together and I look forward to them. Thank you”

b. Student Trustee's Report

Student Trustee Samiha Syed read the following:

Several programs events and conferences have taken place these past few weeks, and many continue to commence. Next week, October 19 through October 22 is spirit week. Activities to take place include virtual escape rooms, club informational tabling, podcasts and stories lab.

Midterms are approaching this upcoming week.

The Illinois Community College Student Activities Association hosted its annual Student Leadership Conference. This year's theme was on the topic of “Leading Through Uncertainty.” Students participated in anti-racism, civic engagement and service oriented forums on being active leaders and making a positive impact during the pandemic. The conference took place on Tuesday, September 29 and Wednesday, September 30.

The Phi Beta Kappa Illinois Regional Leadership Conference took place on October 9 and October 10. Over 30 chapters contributed and participated in these events. The COD chapter of PTK will be focusing on the topic of fulfilling basic needs of students and community members for their honors in actions and college wide projects.

College of DuPage as an institution has formally committed to participating in

the On Democracy Challenge and National Awards Program which recognizes colleges and universities for their commitment to increasing student voting rights. The Challenge encourages higher education institutions to help students form the habits of active and informed citizenship, make democratic participation a core value on campus and cultivate generations and engage citizens. The Challenge is a nonpartisan initiative and does not support or post candidates for public office or take a stand for or against any political party. The College's leadership team of students, staff, faculty and community members helps unify and coordinate Beyond Democracy non-partisan civic engagement efforts and learning at the College of DuPage, including voter participation, civic literacy and political engagement.

The Dialogue Over Distance series continues.

As one of the On Democracy Challenge initiatives, COD will explore the American election process from political cartoons to look at the local impact of the national election presented from 7 pm to 8:15 pm on select Tuesdays via Zoom. The event coming up to include an election night event on November 3 from 7 pm to 9pm and Mindful Leadership on Wednesday, November 18 from 3 pm to 4pm.

The COD virtual Inclusive Excellence series is hosting "How to Have Uncomfortable Conversations Toward Positive Change." The 5th annual Inclusive Excellence series on select Wednesdays through November 4 as part of the series, a student led discussion will take place on October 22 from 3 pm to 4pm.

Scholarship applications are due November 1, 2020.

That concludes my report. Thank you."

c. President's Report

Dr. Brian Caputo presented the following:

Thank you, Chairman. Let me start by saying that Chairman we thank you for the administration thank you for your service to the Board. It's a long record of accomplishment over the past five and a half years. And I'm sure there'll be more before the sixth year is over.

We're just very, very appreciative for all you've done for this institution and your impact will extend long beyond next April.

I'll also mention that the plans for the spring semester, we are going to have a spring semester that looks fairly similar to what we saw in September. Some class learning objectives cannot be achieved in an online format so we're going to be expanding it slightly to teach some hybrid classes in the computer science and computer technology area. These are classes that either have a hands-on component that may be converted to online but isn't done as well online.

Also there are some of the computer science and technology instructors that want to take advantage of our new classroom. That is, what we now call the enhanced stem classroom with the virtual reality and the augmented reality capability. So there'll be a few more hybrids on campus. About eight sections, we're looking at adding at this point.

The reason we're doing this, of course, is to maximize safety on campus. Safety is first in our mind and we are trying to keep our Faculty, staff, and students safe. There are some employees who simply cannot work from home, they cannot do their jobs from home, they must be on campus. The more that we can keep the density down for those workers, the safer it is for them and for all concerned. So that's what the spring semester is going to look like.

Lincoln Academy of Illinois Student Laureate Award

- Each fall, an outstanding senior from each of the four-year degree-granting institutions and **one high achieving community college student** in Illinois are awarded the Abraham Lincoln Civic Engagement Award and thereby becomes a Student Laureate of the Lincoln Academy of Illinois.
- In the spirit of Lincoln, Student Laureates are honored for their leadership and service in the pursuit of the betterment of humanity and for overall excellence in curricular and extracurricular activities.
- Samiha is a remarkable young woman who skillfully balances academic excellence, demonstrated leadership, and in her words, "a strong desire to leave a lasting legacy."
- She is actively involved.
 - Student Trustee (current)
 - Student Leadership Council - where she has served in multiple capacities
 - Vice President of Phi Theta Kappa
 - New Student Orientation (NSO) Leader
 - Living Leadership Program
- Accomplishments:
 - Compelled to share her desire for other students to feel the same sense of unity and support she felt at the College, she created Chaps Unite. Chaps Unite has grown from a social media presence to bring students together to share their stories and organize unity events on campus to a college-wide effort to let students, staff, and faculty know that we were all in this together.
 - Additionally, Samiha institutionalized the effort by converting it into a standing committee of the Student Leadership Council, guaranteeing that the work of students supporting and encouraging other students will continue after she graduates.
- Samiha will graduate with an Associate in Science degree in May of 2021. Her future goals include earning a Bachelor of Science in Chemistry and continuing on to obtain a Ph.D.
- Governor J. B. Pritzker, President of the Academy, has been invited to present the awards virtually in late October/early November. During the ceremony, each Student Laureate will be presented the following:

- The Lincoln Academy Student Laureate Medallion
- A certificate of achievement signed by Governor Pritzker
- The Abraham Lincoln Civic Engagement Award in the amount of \$500

Faculty Acknowledgements

- New OER Textbook, [The Western World: Daily Readings on Geography](#), from the College of DuPage Press developed by **Joel Quam** and **Scott Campbell**, Professors of Geography at College of DuPage.
- The text is designed as an "intellectual devotional" -- daily brief readings on essential geographic subjects to help students better understand the world in a fun, engaging way.
- In essay format, this textbook considers examples of various sub-categories of Geography in combination with five regions of the Western World.
- The book includes maps developed by COD Geographical Information Systems students and contributed essays by scholars from a variety of fields such as political science, anthropology, psychology, and more.

d. Audit Committee Report

Chairman Bernstein reported the Audit Committee met on Tuesday, September 22, 2020. First of all, I would like to welcome as a new member of the Audit Committee, Dan Markwell, who has also very kindly agreed to serve as Committee Secretary. I would like to thank Annette Corrigan for her service on the Committee.

In open session we had two excellent presentations. The first by Dr. Caputo and Wendy McCambridge regarding the approval process. Around the College and in many, many different departments two person approval. It is a step that I'm extremely impressed with to improve our internal control. I think it is very rigorous very systematic and very emblematic of the way Dr. Caputo faces the challenges that this College has. The second presentation had to do with enhancing our cyber security to our HR department because it is an extremely important enhancement to have.

During closed session we discussed various internal control issues.

Just concluding Frank though you've never served on the Audit Committee, you've done just about everything else and you shall be missed. That concludes my report.

e. ICCTA Report

Trustee Maureen Dunne reported that the last Representative Meetings took place on September 11th and 12th in Springfield, Illinois. On September 11th we participated in a trustee roundtable followed by a luncheon. There was a Seminar in the afternoon on Petitions, Procedures and Ethics "How the Trustee Election Works During a Pandemic." Following the Seminar there were

committee meetings. I participated in the Awards, Public Relations and the Government Relations and Public Policy Committee Meetings. I was encouraged and accepted the Vice Chair Role for the Public Relations Committee. Trustee Roundtable was very helpful.

I participated in the Executive Meetings with the Director giving a presentation on the following Topics:

- Member Engagement and Support
- Return to Campus - COVID19
- Federal Stimulus Update
- Executive Committee Retreat
- Regional Meeting and Reps
- Diversity, Equity & Inclusion
- Non-Dues Revenue

Trustee Heidi Holan reported that she was also there. And I think one of the things that this type of forum brings for Trustees is the relationships we develop with the other trustees from around the state. Trustee Dunne and I were speaking afterwards and we literally have pinpointed a few questions that we just want to talk about with some of them about, and now we have contacts and can share on a more personal level what each one of us do.

On a more personal level, even within our colleges it's really a nice forum and the roundtables are incredible. We covered I think a record of six different topics for the first time. Normally, we only get through three.

So it really is a good forum for us. A lot of learning, we take in a lot of sharing and new ideas that were generated. So thank you.

f. **ACCT Report**

Tabled until November.

g. **General Counsel Search Committee Meeting**

Charles Bernstein reported Trustee Annette Corrigan did an excellent job chairing the Committee. I think the final product proves it. The Committee is all wrapped up. We had a meeting several days ago, just to clean up things and to approve minutes, but I will simply say that Trustee Corrigan did an excellent job.

6. **PRESENTATIONS**

- **Enrollment Update**
 - Mark Curtis-Chávez, Provost

7. **INFORMATION**

The following items were provided to the Board for Information:

- a. Personnel Items
- b. Financial Statements
- c. Gifts Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Grants Report
- g. In-Kind Donations Report
- h. Revisions to Chapters 3 & 4 of the College Manual – First Reading

8. CONSENT AGENDA

Chairman Napolitano asked if there were any Consent Agenda items the Board would like to pull and vote on separately. Hearing none, Chairman Napolitano entertained a motion that the Board of Trustees approve the Consent Agenda. Vice Chairman Fenne moved and Trustee Holan seconded the motion.

The Board of Trustees approve the Consent Agenda consisting of the following items:

- a. Aggregate payment of unclaimed property to the Illinois State Treasurer's Office in the amount of \$36,900.11.
- b. Three (3) year contract for internet services from Comcast Business Communications, LLC, One Comcast Center, 1701 JFK Blvd., Philadelphia, PA for the total amount of \$68,162.20 plus any applicable taxes, surcharges, or fees.
- c. Contract for advertising on PACE buses with Adsplosure, DBA Advertising Vehicles, Inc., 10810 Kenwood Rd, Blue Ash, OH 45242, for an amount not to exceed \$60,000.00.
- d. Three (3) year contract, with two (2) additional one (1) year extension options, for Travel Agency services from Teplis Travel, 400 Perimeter Center Terrace Suite 151 North Terraces, Atlanta, GA 30346 for the total amount of \$60,000.00.
- e. Purchase of two (2) EPIQ Elite Ultrasound Systems from Philips Global Business Services, North America, 414 Union St., Suite 200, Nashville, TN 37219 for the total amount of \$206,614.60.
- f. Proposal for the DuPage Public Art Project, and approves College of DuPage to enter into an inter-governmental agreement with the Village of Glen Ellyn, with a total expenditure not to exceed \$15,000 payable to the project artists and the release of the payment.
- g. Contract for three (3) years for snow/ice removal at the regional centers with Tim's Snowplowing Inc., 543 Diens Dr, Wheeling, Illinois 60090, for the total amount of \$169,758.00.
- h. Rejects the bid received for the Pool Water Heater Replacement on the basis that the bid is not compliant with the project specifications.

- i. Increase in the College's commitment to CDB Project 810-028-027 the College of DuPage Roadway and Sidewalk Maintenance and Improvements Project by \$7,195.00, providing a total commitment of \$150,785.00, when combined with the CDB funding of \$423,575.00, summing to a total project cost of \$574,360.00.
- j. Contract for the BIC classroom monitors and audio visual equipment racks to Midwest Computer Products, Inc., 33W512 Roosevelt Road, West Chicago, IL 60185 for the total amount of \$34,256.00.
- k. Authorization for Erin Carrillo, Administrative Assistant, Office of the President, to serve as the Local Election Official designee for the 2021 Consolidated Election, and further, to receive and record Statements of Candidacy and Nominating Petitions during the filing period of Monday, December 14, 2020 to Monday, December 21, 2020. Currently, the College of DuPage campus is closed to the public except for students with on-campus classes. To accommodate the acceptance of nominating petitions the College of DuPage will have limited hours and by appointment during the filing period. Specific hours will be: Monday, December 14th from 8:00 A.M. – 4:30 P.M. and on Monday, December 21st from 8:30 A.M. – 5:00 P.M. Nominating papers will be received by the Local Election Official designee at College of DuPage, in the Student Resource Center (SRC), outside the Cafeteria inside door 7 of the SRC, at 425 Fawell Blvd., Glen Ellyn, Illinois.
- l. To designate December 23, 2020 at 9:30 a.m. to hold the lottery to determine ballot placement, if necessary. The lottery will be held in the Student Resource Center (SRC), outside the Cafeteria inside door 7 of the SRC, College of DuPage, 425 Fawell Boulevard, Glen Ellyn IL 60137.
- m. Minutes of the September 17, 2020 Regular Board Meeting.
- n. Closed Session Minutes of the following meetings:
 - a. September 17, 2020
- o. Personnel Action Items
- p. Financial Reports
- q. Contract for consulting services for fiscal year 2021 with Premier Staffing Solution, 15 N St. Clair St., Toledo, OH 43604 not to exceed a total cost of \$110,000.
- r. Dissolutionment of the General Counsel Search Committee with noted appreciation to its members.
- s. Construction Change Orders for Approval.

On roll call voting aye: Student Trustee Syed, Trustees Bernstein, Dunne and Holan. Secretary Markwell, Vice Chairman Fenne and Chairman Napolitano.

On roll call voting nay: None.

Chairman Napolitano declared the motion passed.

9. APPROVAL: AlphaGraphics Wheaton Financial Report

Chairman Napolitano entertained a motion that the Board of Trustees approve the AlphaGraphics Wheaton Financial Report. Trustee Holan moved and Trustee Bernstein seconded the motion.

On roll call voting aye: Student Trustee Syed, Trustees Bernstein and Holan, Secretary Markwell and Chairman Napolitano.

On roll call voting nay: None.

On roll call abstaining: Trustee Dunne and Vice Chairman Fenne.

Chairman Napolitano declared the motion passed.

10. TRUSTEE DISCUSSION

None.

11. CALENDAR DATES / Campus Events (Note: *= Required Board Event)

*November 19, 2020 Regular Board Meeting 6:00 p.m.

12. CLOSED SESSION

None.

13. ADJOURN

Motion: At 8:32 p.m., Chairman Napolitano entertained a motion that the Board of Trustees adjourn. Secretary Markwell moved and Trustee Holan seconded the motion.

Motion passed on a voice vote.

Chairman Napolitano declared that the October 15, 2020 Regular Board Meeting is adjourned.

Dan Markwell, Secretary

Dated: November 19, 2020

Frank Napolitano, Chairman

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

BOARD APPROVAL

CONFIDENTIAL
For Board Only

CLOSED SESSION MINUTES

COLLEGE OF DuPAGE
REGULAR BOARD MEETING

BOARD APPROVAL

CONFIDENTIAL
For Board Only

**Closed Session Minutes of the Regular
Board Meeting**

October 15, 2020

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. SUBJECT
 Personnel Actions.

2. REASON FOR CONSIDERATION
 Board Action is required to ratify and approve personnel actions.

3. BACKGROUND INFORMATION
 - a) Ratification of Faculty Retirements
 - b) Ratification of Managerial Terminations / Severance Agreements

4. RECOMMENDATION
 That the Board of Trustees ratifies the Faculty Retirements, and the Managerial Terminations / Severance Agreements.

Staff Contact: Linda Sands-Vankerk, Vice President, Human Resources and Project Hire-Ed

RETIREMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Years of Service</u>
<u>FACULTY</u> Michael Foss	Associate Professor	Automotive Service Technology	05/28/2021	COD Retirement	31 Yrs. 05 Mos.
Jane Kielb	Assistant Professor	Interior Design	08/10/2021	COD Retirement	25 Yrs. 10 Mos.
Kent Richter	Professor	Philosophy	05/28/2021	COD Retirement	28 Yrs. 08 Mos.
John Stasinopoulos	Professor	English as a Second Language	05/26/2021	COD Retirement	21 Yrs. 08 Mos.

TERMINATIONS / SEVERANCE AGREEMENTS

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>End Date</u>	<u>Type</u>	<u>Service</u>
<u>MANAGERIAL</u> Pamela Golding	Assistant Manager, 3 rd Shift	Facilities – Custodial Department	10/20/2020	Position Elimination with Severance	11 Yrs. 11 Mos.

**COLLEGE OF DuPAGE
REGULAR BOARD MEETING**

BOARD APPROVAL

1. **SUBJECT**

Financial Reports: Treasurer's Report, Payroll Report, Accounts Payable Report, All Disbursements Excluding Payroll, and Budget Transfer Report.

2. **REASON FOR CONSIDERATION**

Regarding orders and bills consistent with Section 3-27 of the Illinois Public Community College Act, Policy 10-65 requires that checks for items not previously approved by the Board shall require individual approval by the Board of Trustees for amounts of \$15,000 or over. We have listed all items for the month, including those over \$15,000, which will include the small subset of items over \$15,000 which is consistent with Section 3-27 of the Illinois Public Community College Act and not previously approved by the Board.

3. **BACKGROUND INFORMATION**

(a) Treasurer's Report – The Treasurer's Report goes to the Board for approval every month except July. The Treasurer's Report includes the receipts and disbursements for each month on strictly a cash basis.

(b) Payroll Report – This report includes disbursements from accounts payable related to Payroll items including taxes, SURS and benefits greater than \$15,000. This report is presented to the Board for approval each month.

(c) Accounts Payable Report – This report includes all Accounts Payable disbursements greater than \$15,000 excluding payroll items included in the Payroll Report. This report is presented to the Board for approval each month.

(d) All Disbursements Excluding Payroll – This report includes all disbursements for the month excluding personal payroll disbursements.

(e) Budget Transfer Report – This report is presented to the Board for approval on a monthly basis. The budget transfer report lists the funds, descriptions, amounts and reasons for the budget transfer.

(f) Legal, Professional, and Search Fees - Request approval for payment of Legal Fees, Professional Fees and Search Fees. This report is presented to the Board for approval each month.

(g) Travel Expense/Requests- Estimated travel expenses that exceed the maximum allowable rates set forth in Exhibit A of Administrative Procedure 10-190, or total estimated travel expenses that exceed \$5,000 or \$15,000 for group travel, must be approved by the Board by roll call vote at an open meeting. If estimated travel expenses are below the maximum allowable rates but actually incurred expenses end up exceeding the maximum allowable rates, the expenses must be approved by the Board by roll call vote at an open meeting prior to reimbursement. This report is presented to the Board for approval each month.

4. **RECOMMENDATION**

That the Board of Trustees approves all financial reports listed above.

Staff Contact:

Ellen Roberts, Interim VP Administration,
Scott Brady Interim CFO and Treasurer,
David Virgilio, Interim Controller

SIGNATURE PAGE

**SIGNATURE PAGE FOR
FINANCIAL REPORTS**

ITEM(s) ON REQUEST:

THAT THE BOARD OF TRUSTEES APPROVES THE FINANCIAL REPORTS FOR
THE PERIOD ENDED OCTOBER 31, 2020.

Board Chairman

Date

Board Secretary

Date

College of Dupage
Community College District No. 502
Treasurer's Report as of 10/31/2020

Chase Concentration and Credit Card Accounts

Beginning Balance	\$	10,737,715
Current Activity		
Cash Receipts		2,667,244
Cash Disbursements		(16,065,188)
Wire Transfers/Bank Charges/Voids		21,705,609
Payroll		(6,725,749)
Total Monthly Activity		<u>1,581,916</u>
Ending Balance	\$	<u>12,319,631</u>

Cash

Total Cash JPMorgan Chase	\$	<u>12,319,631</u>
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Disbursement Summary

Invoices less than \$15,000		
Checks - Vendors	\$	414,520
Echecks - Vendors		491,821
ACH transfers - Vendors		-
Wire transfers - Vendors		-
Sub-total Vendors	\$	<u>906,341</u>
Checks - Employees		
Checks - Employees	\$	2,763
Echecks - Employees		18,774
Sub-total Employees	\$	<u>21,537</u>
Checks - Student Refunds		
Checks - Student Refunds	\$	1,692,454
E-commerce - Student Refunds		6,810,677
Sub-total Students	\$	<u>8,503,131</u>
Total invoices less than \$15,000	\$	<u>9,431,009</u>

% Electronic 77.63%

Invoices \$15,000 or more		
Checks - Vendors	\$	2,217,790
Echecks - Vendors		4,416,389
ACH transfers - Vendors		-
Wire transfers - Vendors		-
Total invoices \$15,000 or more	\$	<u>6,634,179</u>

% Electronic 66.6%

Total Cash Disbursements	\$	<u>16,065,188</u>
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Invoices \$15,000 or more		
Payroll Related	\$	2,652,454
Accounts Payable Related		3,981,725
Total Invoices \$15,000 or more	\$	<u>6,634,179</u>

College of DuPage
Community College District No. 502
PAYROLL REPORT
CASH DISBURSEMENTS GREATER THAN \$15,000

Payroll - October 2020

	Gross	Net
Direct Deposits	\$9,434,808.21	\$6,583,616.14
Checks	\$210,559.80	\$142,132.71
Total Payroll	\$9,645,368.01	\$6,725,748.85
% Electronic		97.9%

Payroll Related Disbursements: Withholdings and Taxes
Grand Total Payroll Disbursements

Payroll Disbursements - October 2020

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*D21563	10/15/20	Department of Treasury	Withholding Tax - Federal 10/9/20 Payroll	\$493,642.30
IM*D21569	10/22/20	Department of Treasury	Withholding Tax - Federal 10/23/20 Payroll	\$521,391.40
IM*E0081841	10/08/20	DuPage Credit Union	Credit Union - PR Deduction 10/9/20	\$19,321.39
IM*E0081970	10/21/20	DuPage Credit Union	Credit Union - PR Deduction 10/23/20	\$19,321.39
IM*D21564	10/16/20	IDES-Magnetic Media Unit	Withholding Tax - State 10/9/20 Payroll	\$194,706.05
IM*D21570	10/22/20	IDES-Magnetic Media Unit	Withholding Tax - State 10/23/20 Payroll	\$204,089.21
IM*D21566	10/20/20	Navia Benefit Solutions	HSA Empl/COD Contr 9/11/20 Payroll	\$29,810.30
IM*D21567	10/20/20	Navia Benefit Solutions	HSA Empl/COD Contr 9/25/20 Payroll	\$27,810.30
IM*D21568	10/20/20	Navia Benefit Solutions	HSA Empl/COD Contr 10/9/20 Payroll	\$29,310.30
IM*D21571	10/22/20	Navia Benefit Solutions	HSA Empl/COD Contr 10/23/20 Payroll	\$27,810.30
IM*E0081903	10/15/20	SURS-State University Retirement System	Employee Retirement Contributions - 10/9/20 Payroll	\$387,103.86
IM*E0082004	10/26/20	SURS-State University Retirement System	Employee Retirement Contributions - 10/23/20 Payroll	\$403,706.66
IM*E0081845	10/12/20	Valic Retirement Services	Annuities - 10/9/20 Payroll	\$146,453.43
IM*E0081975	10/21/20	Valic Retirement Services	Annuities - 10/21/20 Payroll	\$147,977.25
TOTAL				\$2,652,454.14

College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE REPORT
CASH DISBURSEMENTS GREATER THAN \$15,000
October 2020 Disbursements

Accounts Payable Disbursements - October 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020 FOR INVOICES GREATER THAN \$15,000

CHECK NUMBER	CHECK DATE	PAYEE NAME	DESCRIPTION	AMOUNT
IM*E0081913	10/19/20	AACC	Dues	\$21,095.00
IM*E0081915	10/20/20	Aggressive Energy LLC	Electricity Expense	\$124,873.03
IM*0273281	10/16/20	Altorfer Industries Inc	Building Remodeling Expense	\$204,023.25
IM*E0081906	10/16/20	Burlington English Inc	Instructional Supplies	\$48,000.00
IM*0273282	10/16/20	CliftonLarsonAllen LLP	Audit Services Expense	\$44,000.00
IM*E0081754	10/06/20	College Aid Services, LLC	Consultants Expense	\$17,468.12
IM*E0081840	10/08/20	College of Dupage-CODAA	Professional Dues	\$24,365.76
IM*0274479	10/27/20	Commonwealth Edison-Carol Stream	Electricity Expense	\$67,822.98
IM*E0081843	10/09/20	Community College Health Consortium	Medical HD Premium - July 2020	\$1,102,086.59
IM*E0081901	10/13/20	Community College Health Consortium	Medical HD Premium - October 2020	\$1,097,354.07
IM*E0081914	10/19/20	Computer Discount Warehouse	Non-Capital Equipment	\$23,366.67
IM*0273283	10/16/20	CourseMaven, Inc.	IT Maintenance Services	\$27,040.00
IM*E0081907	10/16/20	DAOES	Funds Held in Custody of Others	\$270,073.00
IM*E0081902	10/13/20	Delta Dental of Illinois	Dental PPO Premium September 2020	\$64,598.61
IM*D21563	10/15/20	Department of Treasury	Withholding Tax - Federal	\$69,686.98
IM*D21569	10/22/20	Department of Treasury	Withholding Tax - Federal	\$73,343.56
IM*E0081753	10/06/20	ICCTA	Dues	\$18,750.00
IM*0274481	10/28/20	Illinois State Treasurer	Unclaimed Property Liability	\$32,790.01
IM*0273287	10/19/20	Insight Public Sector Inc	Non-Capital Equipment	\$22,750.00
IM*PC21434	10/21/20	JPMorgan Chase & Co	Pcard/Travel Card Clearing	\$23,073.74
IM*0273365	10/20/20	Loyola University Medical Center	Instructional Service Contracts	\$21,528.00
IM*E0081916	10/20/20	Nicor Enerchange	Gas Expense	\$24,256.45
IM*0272992	10/07/20	POSTMASTER - GLEN ELLYN	USPS Prepaid	\$15,000.00
IM*0273279	10/13/20	Reliance Standard Life Insurance Company	Life Insurance Premium September 2020	\$47,461.71
IM*E0081909	10/16/20	Riverside Technologies, Inc.	Non-Capital Equipment	\$190,938.00
IM*E0081910	10/16/20	SAP Public Services, Inc.	IT Maintenance Services	\$47,552.27
IM*0274473	10/27/20	Siemens Industry, Inc.	Architectural Services Expense	\$18,000.00
IM*E0081911	10/16/20	Siemens industry, Inc.	Facilities Maintenance Service Expense	\$33,903.50
IM*E0082005	10/27/20	Superior Service Solutions Inc	Custodial Services	\$17,200.00
IM*E0081844	10/12/20	SURS-State University Retirement System	SURS 6% Rule Payments	\$15,078.46
IM*E0081903	10/15/20	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$20,235.00
IM*E0082004	10/26/20	SURS-State University Retirement System	Employee Retirement Contributions - COD Share	\$20,545.96
IM*0272994	10/09/20	Village of Glen Ellyn, Illinois	Building Remodeling Expense	\$22,700.00
IM*E0081904	10/15/20	Village of Glen Ellyn, Illinois	Water - Sewage Expense	\$45,967.65
IM*E0081900	10/13/20	Vision Service Plan - (IV)	Vision Signature Premium - September 2020	\$15,380.08
IM*E0081912	10/16/20	VisionPoint Media, Inc.	Advertising Expense	\$49,416.31
TOTAL				\$3,981,724.76

Purchases for approval to be paid in November

KnowBe4, Inc.	Annual Security Awareness Training Subscription Platinum	\$24,963.12
Richey & Son Inc	Master Pole Vault Equipment	\$21,695.00
Campus Marketing Specialist, Inc.	COD VNSO Welcome Packs	\$21,568.68
Computer Discount Warehouse	TRIPP 1500VA UPS Online 120V SNMP 2U	\$15,397.05
Total		\$83,623.85

D. All Disbursements Excluding Payroll
 College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE AND PAYROLL REPORT
 CASH DISBURSEMENTS
 October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

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http://www.cod.edu/about/office_of_the_president/planning_and_reporting_documents/invoices.aspx
 Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	A A Hanson Associates Inc	10/21/2020	IM*E0081917	\$ 41.00	Maintenance Supplies
Invoice <\$15,000	A Freedom Flag, Company	10/7/2020	IM*E0081756	\$ 37.90	Equipment - Office
Invoice <\$15,000	A&R Diagnostic Service Inc	10/28/2020	IM*E0082006	\$ 250.71	Maintenance Services Expense
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274489	\$ 754.52	Performing Arts Services
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274484	\$ 138.60	Performing Arts Services
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274483	\$ 194.04	Performing Arts Services
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274482	\$ 1,102.76	Performing Arts Services
Invoice >\$15,000	AACC	10/19/2020	IM*E0081913	\$ 21,095.00	Dues
Invoice <\$15,000	AAFPE American Assoc. for Paralegal Education	10/13/2020	IM*0273070	\$ 850.00	Funds Held in Custody of Others
Invoice <\$15,000	ABC-CLIO, LLC	10/21/2020	IM*E0081918	\$ 55.60	Books and Binding Costs
Invoice <\$15,000	Accurate Document Destruction, Inc.	10/13/2020	IM*0273071	\$ 5.00	Refuse Disposal Expense
Invoice <\$15,000	Ace Delivery Service, Inc.	10/13/2020	IM*0273072	\$ 522.00	Other Contractual Services Expense
Invoice <\$15,000	Advanced Parts & Services	10/7/2020	IM*E0081757	\$ 352.00	Maintenance Services Expense
Invoice <\$15,000	Advanced Stores Company, Inc.	10/13/2020	IM*0273073	\$ 2,904.39	Purchase for Resale
Invoice <\$15,000	Advanced Stores Company, Inc.	10/6/2020	IM*0272980	\$ 123.15	Vehicle Supplies
Invoice <\$15,000	Advantage Moving & Storage, Inc.	10/7/2020	IM*E0081758	\$ 9,550.00	Building Remodeling Expense
Invoice <\$15,000	Advantage Team Sales Group	10/13/2020	IM*0273074	\$ 9,310.25	Athletic Soft Good Supplies
Invoice >\$15,000	Aggressive Energy LLC	10/20/2020	IM*E0081915	\$ 124,873.03	Electricity Expense
Invoice <\$15,000	AIA/CES	10/13/2020	IM*0273075	\$ 1,055.00	Dues
Invoice <\$15,000	Airgas, Inc.	10/13/2020	IM*0273076	\$ 9,502.11	Instructional Supplies
Invoice <\$15,000	Akerman LLP	10/7/2020	IM*E0081759	\$ 2,155.00	Legal Services Expense
Invoice <\$15,000	Akerman LLP	6/3/2020	IM*0268164	\$ (2,155.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Al Warren Oil Company, Inc.	10/13/2020	IM*0273077	\$ 4,367.06	Vehicle Supplies
Employee Reimb	Alan Zola	10/22/2020	IM*E0082003	\$ 70.09	Instructional Supplies
Employee Reimb	Alexandra Stilianos	10/1/2020	IM*E0081749	\$ 295.00	Instructional Supplies
Invoice <\$15,000	Alexian Brothers Ambulatory Group	10/13/2020	IM*E0081850	\$ 910.00	Other Contractual Services Expense
Invoice <\$15,000	Albris	10/13/2020	IM*0273078	\$ 240.88	Books and Binding Costs
Invoice <\$15,000	Alisa Jordheim	10/13/2020	IM*0273166	\$ 1,200.00	Performing Arts Services
Invoice <\$15,000	All American Sports Corp.	10/28/2020	IM*E0082007	\$ 8,540.93	Non-Capital Equipment
Invoice <\$15,000	Allied Garage Door Inc.	10/13/2020	IM*E0081851	\$ 544.50	Facilities Maintenance Service Expense
Invoice <\$15,000	Also, Inc.	10/13/2020	IM*0273080	\$ 2,349.88	Instructional Supplies
Invoice >\$15,000	Altorfer Industries Inc	10/16/2020	IM*0273281	\$ 204,023.25	Building Remodeling Expense
Employee Reimb	Amal Jarad	10/22/2020	IM*E0081985	\$ 215.00	Out-of-State Conference Costs
Invoice <\$15,000	Amazon.com, LLC	10/13/2020	IM*0273081	\$ 410.37	Books and Binding Costs
Invoice <\$15,000	American Physical Therapy Association	10/13/2020	IM*0273082	\$ 4,500.00	Dues
Employee Reimb	Amy Calhoun	10/29/2020	IM*E0082056	\$ 850.00	Dues
Employee Reimb	Amy Hull	10/8/2020	IM*E0081829	\$ 143.20	Instructional Supplies
Invoice <\$15,000	Anixter, Inc.	10/13/2020	IM*0273083	\$ 1,967.43	Maintenance Supplies
Employee Reimb	Anna Gay	10/1/2020	IM*E0081738	\$ 387.57	Instructional Supplies
Employee Reimb	Anna Marzullo	10/22/2020	IM*E0081990	\$ 36.23	In-State Travel Costs
Employee Reimb	Anne Guenther	10/13/2020	IM*E0081896	\$ 39.99	Office Supplies
Invoice <\$15,000	Applied Communications Group	10/13/2020	IM*0273084	\$ 1,055.94	Non-Capital Equipment
Invoice <\$15,000	Aqua Pure Enterprises, Inc.	10/21/2020	IM*E0081919	\$ 1,203.05	Maintenance Supplies
Invoice <\$15,000	Arlington Glass & Mirror Co.	10/13/2020	IM*0273103	\$ 14,310.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Arnell Steel Supply Company	10/13/2020	IM*0273085	\$ 14,761.03	Instructional Supplies
Invoice <\$15,000	ASR Analytics LLC	10/13/2020	IM*E0081852	\$ 13,470.00	IT Maintenance Services
Invoice <\$15,000	Assoc. of II. Music Schools (AIMS)	10/13/2020	IM*0273086	\$ 90.00	Consultants Expense
Invoice <\$15,000	Assoc. of II. Music Schools (AIMS)	10/12/2016	IM*0208887	\$ (90.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	AT&T Long Distance	10/27/2020	IM*0274477	\$ 246.61	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/27/2020	IM*0274476	\$ 4,753.33	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/27/2020	IM*0274475	\$ 205.21	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/19/2020	IM*0273293	\$ 116.24	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/19/2020	IM*0273292	\$ 405.49	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/13/2020	IM*0273088	\$ 782.91	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/13/2020	IM*0273087	\$ 303.25	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272984	\$ 4,921.96	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272983	\$ 43.88	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272982	\$ 150.46	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272981	\$ 148.57	Telephone Expense
Invoice <\$15,000	AT&T Mobility	10/19/2020	IM*0273294	\$ 68.75	Telephone Expense
Invoice <\$15,000	AT&T Mobility	10/13/2020	IM*0273089	\$ 129.69	Office Supplies
Invoice <\$15,000	Athletico Management Llc	10/21/2020	IM*E0081920	\$ 4,028.00	Other Contractual Services Expense
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/30/2020	IM*E0082065	\$ 1,135.04	Other supplies
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/28/2020	IM*E0082008	\$ 4,447.71	Non-Capital Equipment
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/21/2020	IM*E0081921	\$ 214.35	Office Supplies
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/13/2020	IM*E0081853	\$ 52.49	Office Supplies
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/7/2020	IM*E0081760	\$ 1,673.96	Instructional Supplies
Employee Reimb	Barbara Coe	10/1/2020	IM*E0081736	\$ 93.87	Office Supplies
Invoice <\$15,000	Barnes & Noble Booksellers Inc.	10/21/2020	IM*E0081922	\$ 40.46	Instructional Supplies
Invoice <\$15,000	Beary Landscapes Inc.	10/13/2020	IM*0273090	\$ 10,000.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Beauty Systems Group LLC	10/13/2020	IM*0273091	\$ 290.52	Instructional Supplies
Invoice <\$15,000	Benco Dental Co.	10/13/2020	IM*0273092	\$ 36.98	Instructional Supplies
Employee Reimb	Benjamin Johnson	10/1/2020	IM*E0081740	\$ 100.79	Other supplies
Invoice <\$15,000	Benjamin Nadel	10/13/2020	IM*E0081849	\$ 1,415.00	Performing Arts Services
Employee Reimb	Beverly Carlson	10/29/2020	IM*E0082057	\$ 399.00	Tuition Reimbursement-Classified
Invoice <\$15,000	BHFX Digital Imaging	10/13/2020	IM*0273093	\$ 630.42	Building Remodeling Expense
Invoice <\$15,000	Blick Art Materials	10/21/2020	IM*E0081923	\$ 6.84	Instructional Supplies
Invoice <\$15,000	Blick Art Materials	10/13/2020	IM*E0081854	\$ 209.20	Instructional Supplies
Invoice <\$15,000	Blick Art Materials	10/7/2020	IM*E0081761	\$ 69.13	Instructional Supplies
Invoice <\$15,000	Blitt and Gaines, PC	7/29/2020	IM*0271252	\$ (304.38)	Check issued in prior month; voided in current month
Invoice <\$15,000	Blue 360 Media, LLC	10/13/2020	IM*E0081855	\$ 3,769.72	Instructional Supplies

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
October 31, 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Boiler Equipment Co.	10/28/2020	IM*E0082009	\$ 166.33	Maintenance Supplies
Invoice <\$15,000	Brenda Duran	10/13/2020	IM*0273125	\$ 80.00	Funds Held in Custody of Others
Invoice <\$15,000	Brink's, Inc.	10/13/2020	IM*0273094	\$ 217.88	Financial Charges & Adjustments
Invoice <\$15,000	Bumper to Bumper	10/13/2020	IM*0273095	\$ 5,654.48	Purchase for Resale
Invoice >\$15,000	Burlington English Inc	10/16/2020	IM*E0081906	\$ 48,000.00	Instructional Supplies
Invoice <\$15,000	Cambridge Educational	10/13/2020	IM*0273097	\$ 72.40	Instructional Supplies
Invoice <\$15,000	Caption Access LLC	10/7/2020	IM*E0081807	\$ 2,002.50	Consultants Expense
Invoice <\$15,000	Cardinal Health	10/13/2020	IM*0273098	\$ 428.82	Instructional Supplies
Employee Reimb	Carol Bojczuk	10/13/2020	IM*0273263	\$ 66.38	Office Supplies
Invoice <\$15,000	Carol Fox & Associates	10/28/2020	IM*E0082010	\$ 7,700.00	Advertising Expense
Invoice <\$15,000	Carol Fox & Associates	10/13/2020	IM*E0081856	\$ 12,295.00	Advertising Expense
Invoice <\$15,000	Carolina Biological	10/28/2020	IM*E0082011	\$ 303.20	Instructional Supplies
Invoice <\$15,000	Carrillo Photo	10/30/2020	IM*E0082066	\$ 1,025.00	Other Contractual Services Expense
Invoice <\$15,000	Cassidy Tire Company	10/7/2020	IM*E0081762	\$ 915.98	Maintenance Services Expense
Invoice <\$15,000	Castle Branch, Inc.	10/13/2020	IM*0273099	\$ 70.00	Instructional Service Contracts
Employee Reimb	Cathleen Kaye	10/29/2020	IM*E0082061	\$ 114.33	Dues - Faculty
Employee Reimb	Cathleen Kaye	10/22/2020	IM*E0081987	\$ 44.28	In-State Travel Costs
Employee Reimb	Cathleen Kaye	10/8/2020	IM*E0081831	\$ 50.40	In-State Travel Costs
Invoice <\$15,000	Cengage Learning, Inc.	10/28/2020	IM*E0082012	\$ 186.67	Books and Binding Costs
Invoice <\$15,000	Central Dupage Emergency Physicians P.C.	10/13/2020	IM*0273100	\$ 588.00	Other Contractual Services Expense
Invoice <\$15,000	Central Dupage Hospital Association	10/13/2020	IM*0273101	\$ 2,551.50	Other Contractual Services Expense
Invoice <\$15,000	CGTECH	10/13/2020	IM*0273102	\$ 3,600.00	Instructional Supplies
Invoice <\$15,000	Chamber630	10/7/2020	IM*E0081763	\$ 855.00	Dues
Invoice <\$15,000	ChangeFit 360	10/21/2020	IM*E0081943	\$ 200.00	Non-Credit instructional Serv
Employee Reimb	Charlotte McLaughlin	10/1/2020	IM*E0081743	\$ 50.00	In-State Conference Costs
Invoice <\$15,000	CHC Wellness, Inc.	10/28/2020	IM*E0082013	\$ 2,000.00	Other Contractual Services Expense
Invoice <\$15,000	Chemcraft Industries	10/13/2020	IM*E0081857	\$ 109.00	Maintenance Supplies
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274488	\$ 2.10	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274487	\$ 6.60	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274486	\$ 6.60	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274485	\$ 2.10	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/21/2020	IM*0273367	\$ 244.20	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/21/2020	IM*0273366	\$ 50.40	Performing Arts Services
Invoice <\$15,000	Citrine Management Associates, Inc.	10/21/2020	IM*E0081924	\$ 744.00	Maintenance Supplies
Invoice <\$15,000	City of Naperville	10/13/2020	IM*0273104	\$ 604.56	Facilities Maintenance Service Expense
Invoice <\$15,000	City of Naperville - Utilities	10/13/2020	IM*0273105	\$ 3,704.79	Electricity Expense
Invoice >\$15,000	CliftonLarsonAllen LLP	10/16/2020	IM*0273282	\$ 44,000.00	Audit Services Expense
Invoice >\$15,000	College Aid Services, LLC	10/6/2020	IM*E0081754	\$ 17,468.12	Consultants Expense
Invoice <\$15,000	College of Dupage Foundation	10/21/2020	IM*E0081971	\$ 2,061.89	Charitable Contributions
Invoice <\$15,000	College of Dupage Foundation	10/7/2020	IM*E0081820	\$ 2,079.89	Charitable Contributions
Invoice >\$15,000	College of Dupage-CODAA	10/8/2020	IM*E0081840	\$ 24,365.76	Professional Dues
Invoice <\$15,000	College Source, Inc.	10/13/2020	IM*E0081859	\$ 4,999.00	IT Maintenance Services
Invoice <\$15,000	Columbia Pipe & Supply	10/7/2020	IM*E0081764	\$ 182.69	Maintenance Supplies
Invoice <\$15,000	Combined Roofing Services, LLC	10/13/2020	IM*E0081860	\$ 979.46	Facilities Maintenance Service Expense
Invoice <\$15,000	Comcast	10/13/2020	IM*0273107	\$ 827.90	Telephone Expense
Invoice <\$15,000	Comcast Commercial Services	10/13/2020	IM*0273106	\$ 6,526.24	Telephone Expense
Invoice <\$15,000	Comcast Holdings Corporation	10/13/2020	IM*E0081861	\$ 13,802.19	Advertising Expense
Invoice <\$15,000	Commonwealth Edison-Carol Stream	10/27/2020	IM*0274478	\$ 100.32	Electricity Expense
Invoice <\$15,000	Commonwealth Edison-Carol Stream	10/13/2020	IM*0273108	\$ 2,172.21	Electricity Expense
Invoice >\$15,000	Commonwealth Edison-Carol Stream	10/27/2020	IM*0274479	\$ 67,822.98	Electricity Expense
Invoice <\$15,000	Communications Revolving Fund	10/13/2020	IM*0273109	\$ 1,208.02	IT Maintenance Services
Invoice >\$15,000	Community College Health Consortium	10/13/2020	IM*E0081901	\$ 1,097,354.07	Medical HD Premiums - September 2020
Invoice >\$15,000	Community College Health Consortium	10/9/2020	IM*E0081843	\$ 1,102,086.59	Medical HD Premiums - September 2020
Invoice <\$15,000	Computer Discount Warehouse	10/28/2020	IM*E0082014	\$ 5,226.02	Instructional Supplies
Invoice <\$15,000	Computer Discount Warehouse	10/21/2020	IM*E0081925	\$ 4,865.75	Non-Capital Equipment
Invoice <\$15,000	Computer Discount Warehouse	10/13/2020	IM*E0081862	\$ 357.75	Non-Capital Equipment
Invoice <\$15,000	Computer Discount Warehouse	10/7/2020	IM*E0081765	\$ 461.77	Office Supplies
Invoice >\$15,000	Computer Discount Warehouse	10/19/2020	IM*E0081914	\$ 23,366.67	Non-Capital Equipment
Invoice <\$15,000	Computer Sports Medicine, Inc.	10/13/2020	IM*0273110	\$ 1,250.00	Athletic Trainer Supplies
Invoice <\$15,000	Copley Memorial Hospital	10/13/2020	IM*0273111	\$ 150.00	Instructional Service Contracts
Invoice <\$15,000	Core & Main LP	10/13/2020	IM*0273112	\$ 418.17	Maintenance Supplies
Invoice >\$15,000	CourseMaven, Inc.	10/16/2020	IM*0273283	\$ 27,040.00	IT Maintenance Services
Invoice <\$15,000	Criterion Pictures USA	10/7/2020	IM*E0081766	\$ 200.00	Books and Binding Costs
Employee Reimb	Cynthia Flynn	10/22/2020	IM*E0081979	\$ 375.00	Tuition Reimbursement-Classified
Employee Reimb	Dana Thompson	10/22/2020	IM*E0082001	\$ 265.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	DAOES	10/13/2020	IM*E0081863	\$ 150.00	Facilities Maintenance Service Expense
Invoice <\$15,000	DAOES	10/7/2020	IM*E0081767	\$ 7,482.62	Rental Facility
Invoice >\$15,000	DAOES	10/16/2020	IM*E0081907	\$ 270,073.00	Funds Held in Custody of Others
Invoice <\$15,000	Darrell Katz	10/13/2020	IM*0273169	\$ 750.00	Non-Credit instructional Serv
Invoice <\$15,000	D'Artagnan LLC	10/13/2020	IM*0273113	\$ 718.90	Instructional Supplies
Employee Reimb	David Kachalon	10/19/2020	IM*0273363	\$ 150.00	Instructional Supplies
Employee Reimb	David Kachalon	3/12/2020	IM*0263708	\$ (150.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	David Mock	10/13/2020	IM*0273184	\$ 238.00	Community Memberships - PE
Employee Reimb	David Spodak	10/13/2020	IM*0273277	\$ 281.02	Instructional Supplies
Invoice <\$15,000	Dawn Sign Press	10/13/2020	IM*0273114	\$ 275.36	Instructional Supplies
Invoice >\$15,000	Delta Dental of Illinois	10/13/2020	IM*E0081902	\$ 64,598.61	Dental PPO Premium September 2020
Employee Reimb	Dennis Emiano	10/22/2020	IM*E0081978	\$ 2,090.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Denson Shops, Inc.	10/13/2020	IM*0273115	\$ 444.50	Maintenance Services Expense
Employee Reimb	Deon King	10/13/2020	IM*0273270	\$ 88.40	Tuition Reimbursement-Classified
Invoice >\$15,000	Department of Treasury	10/22/2020	IM*D21569	\$ 594,734.96	Withholding Tax - Federal
Invoice >\$15,000	Department of Treasury	10/15/2020	IM*D21563	\$ 563,329.28	Withholding Tax - Federal

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	DePaul University Music Department	10/19/2020	IM*0273295	\$ 2,090.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	DePaul University Music Department	9/15/2020	IM*0272442	\$ (2,090.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Dharma Trading Co.	10/13/2020	IM*0273116	\$ 3,634.08	Instructional Supplies
Invoice <\$15,000	DialMedical USA Equipment LLC	10/13/2020	IM*0273117	\$ 824.98	Instructional Supplies
Employee Reimb	Diana Martinez	10/22/2020	IM*E0081989	\$ 101.90	Tuition Reimbursement-Admin
Employee Reimb	Diana Thielen	10/22/2020	IM*E0082000	\$ 42.83	Other supplies
Employee Reimb	Diane Wawrejko	10/13/2020	IM*E0081898	\$ 275.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Docuseek, Llc	10/13/2020	IM*E0081864	\$ 400.00	Books and Binding Costs
Invoice <\$15,000	Docuseek, Llc	10/7/2020	IM*E0081768	\$ 250.00	Books and Binding Costs
Invoice <\$15,000	Drafting Equipment Warehouse	10/13/2020	IM*0273118	\$ 2,547.35	Instructional Supplies
Invoice <\$15,000	Dreamhost.com	10/13/2020	IM*0273120	\$ 2,299.00	Other Contractual Services Expense
Invoice <\$15,000	Drone Nerds Inc	10/13/2020	IM*0273121	\$ 411.84	Instructional Supplies
Invoice <\$15,000	Du-All Inc	10/7/2020	IM*E0081769	\$ 4,820.15	Instructional Supplies
Invoice <\$15,000	DUMEG	10/13/2020	IM*0273122	\$ 8,320.00	Other Contractual Services Expense
Invoice <\$15,000	DuPage County Health Department	10/13/2020	IM*0273123	\$ 255.00	Other Contractual Services Expense
Invoice <\$15,000	DuPage County Health Department	1/5/2017	IM*0213421	\$ (255.00)	Check issued in prior month; voided in current month
Invoice >\$15,000	DuPage Credit Union	10/21/2020	IM*E0081970	\$ 19,321.39	Credit Union
Invoice >\$15,000	DuPage Credit Union	10/8/2020	IM*E0081841	\$ 19,321.39	Credit Union
Invoice <\$15,000	Dupage Dodge Chrysler Jeep	10/13/2020	IM*0273124	\$ 495.22	Instructional Supplies
Invoice <\$15,000	E-Concepts Inc	10/13/2020	IM*0273126	\$ 360.00	Instructional Supplies
Invoice <\$15,000	Educ Loan - AES PHEAA	10/21/2020	IM*0273368	\$ 111.85	Wage Assignments
Invoice <\$15,000	Educ Loan - AES PHEAA	10/7/2020	IM*0272987	\$ 111.85	Wage Assignments
Invoice <\$15,000	Edward Don & Company	10/21/2020	IM*E0081926	\$ 2,913.35	Instructional Supplies
Invoice <\$15,000	Edward Hospital & Health Services	10/28/2020	IM*E0082015	\$ 8,280.00	Instructional Service Contracts
Invoice <\$15,000	Edward Occupational Health	10/13/2020	IM*0273129	\$ 3,987.00	Instructional Service Contracts
Invoice <\$15,000	Edward Occupational Health	10/13/2020	IM*0273128	\$ 80.00	Instructional Service Contracts
Invoice <\$15,000	Edward Occupational Health	10/13/2020	IM*0273127	\$ 128.00	Instructional Service Contracts
Invoice <\$15,000	Edward-Elmhurst Healthcare	10/28/2020	IM*E0082016	\$ 100.00	Instructional Service Contracts
Invoice <\$15,000	Edward-Elmhurst Healthcare	10/21/2020	IM*E0081927	\$ 450.00	Instructional Service Contracts
Invoice <\$15,000	EEG Enterprises, Inc.	10/13/2020	IM*0273130	\$ 2,000.00	Other Contractual Services Expense
Employee Reimb	Elena McNab	10/22/2020	IM*E0081993	\$ 128.71	Postage
Employee Reimb	Elizabeth Baker	10/13/2020	IM*0273262	\$ 53.00	Tuition Reimbursement-CODA
Employee Reimb	Ellen McGowan	10/1/2020	IM*E0081742	\$ 1,703.96	Computer Software
Employee Reimb	Ellen Schumacher	10/22/2020	IM*E0081998	\$ 70.28	Office Supplies
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	10/13/2020	IM*0273131	\$ 510.00	Purchase for Resale
Invoice <\$15,000	Ellucian	10/28/2020	IM*E0082017	\$ 532.50	IT Maintenance Services
Invoice <\$15,000	Ellucian	10/13/2020	IM*E0081865	\$ 852.00	IT Maintenance Services
Employee Reimb	Elmir Huselovic	10/1/2020	IM*E0081739	\$ 112.25	Audio/Visual Materials
Invoice <\$15,000	Elsevier	10/19/2020	IM*0273296	\$ 10,958.20	Books and Binding Costs
Invoice <\$15,000	Elsevier	9/15/2020	IM*0272450	\$ (10,958.20)	Check issued in prior month; voided in current month
Invoice <\$15,000	Encyclopaedia Britannica, Inc.	10/13/2020	IM*0273132	\$ 4,100.00	Books and Binding Costs
Invoice <\$15,000	Enercon, LTD	10/28/2020	IM*E0082018	\$ 10,473.20	Building Remodeling Expense
Invoice <\$15,000	Enercon, LTD	10/21/2020	IM*E0081928	\$ 370.00	Architectural Services Expense
Invoice <\$15,000	Enterprise Rent-A-Car - Glen Ellyn	10/13/2020	IM*0273135	\$ 113.25	In-State Travel Costs
Invoice <\$15,000	Enterprise Rent-A-Car - Glen Ellyn	10/13/2020	IM*0273134	\$ 135.03	In-State Vehicle Usage Expense
Invoice <\$15,000	Enterprise Rent-A-Car - Glen Ellyn	10/13/2020	IM*0273133	\$ 207.81	Out-of-State Vehicle Usage Exp
Invoice <\$15,000	Equipment & Engine Training Council	10/21/2020	IM*E0081929	\$ 1,525.00	Other Contractual Services Expense
Invoice <\$15,000	Eric Van DriyDBA Van Dri Media LLC	10/28/2020	IM*E0082019	\$ 99.99	Recruitment Costs - Athletics
Invoice <\$15,000	Everything But the Mime Inc	10/13/2020	IM*0273136	\$ 1,300.00	Other Contractual Services Expense
Invoice <\$15,000	Fastsigns - Naperville	10/13/2020	IM*0273137	\$ 160.00	Maintenance Supplies
Invoice <\$15,000	Fitzsimmons Surgical Supply	10/13/2020	IM*0273138	\$ 392.30	Maintenance Services Expense
Invoice <\$15,000	Fkquality, Llc	10/28/2020	IM*E0082020	\$ 6,000.00	Non-Credit instructional Serv
Invoice <\$15,000	Flagg Creek Water Reclamation District	10/13/2020	IM*0273139	\$ 16.70	Water - Sewage Expense
Invoice <\$15,000	Flinn Scientific	10/28/2020	IM*E0082021	\$ 287.80	Instructional Supplies
Invoice <\$15,000	Flinn Scientific	10/13/2020	IM*0273140	\$ 712.83	Instructional Supplies
Invoice <\$15,000	Follett's College of DuPage	10/13/2020	IM*0273141	\$ 14,645.29	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	10/28/2020	IM*E0082022	\$ 410.95	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	10/21/2020	IM*E0081930	\$ 156.66	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	10/7/2020	IM*E0081770	\$ 218.69	Instructional Supplies
Invoice <\$15,000	Forward Space	10/13/2020	IM*0273143	\$ 2,286.84	Equipment - Office
Invoice <\$15,000	Gary Gand Music, Inc.	10/13/2020	IM*E0081866	\$ 1,000.00	Other supplies
Invoice <\$15,000	Getinge USA Sales LLC	10/6/2020	IM*0272985	\$ 1,815.50	Maintenance Services Expense
Employee Reimb	Gilbert Egge	10/8/2020	IM*E0081827	\$ 76.98	Office Supplies
Invoice <\$15,000	Glen Ellyn Chamber of	10/13/2020	IM*0273144	\$ 100.00	Advertising Expense
Invoice <\$15,000	Goding Electric Company	10/13/2020	IM*0273145	\$ 640.67	Maintenance Supplies
Invoice <\$15,000	Grainger - Downers Grove	10/28/2020	IM*E0082023	\$ 973.38	Instructional Supplies
Invoice <\$15,000	Grainger - Downers Grove	10/21/2020	IM*E0081931	\$ 143.52	Maintenance Supplies
Invoice <\$15,000	Grainger - Downers Grove	10/13/2020	IM*E0081867	\$ 948.34	Non-Capital Equipment
Invoice <\$15,000	Grainger - Downers Grove	10/7/2020	IM*E0081771	\$ 82.93	Instructional Supplies
Invoice <\$15,000	Grand Stage Lighting Co., Inc.	10/7/2020	IM*E0081772	\$ 1,538.62	Non-Capital Equipment
Invoice <\$15,000	Greater Oakbrook Chamber of Commerce	10/13/2020	IM*0273146	\$ 50.00	Advertising Expense
Invoice <\$15,000	Greenhaven Publishing, Llc	10/21/2020	IM*E0081932	\$ 357.00	Books and Binding Costs
Invoice <\$15,000	GW Berkheimer Co. Inc.	10/21/2020	IM*E0081933	\$ 232.74	Maintenance Supplies
Invoice <\$15,000	Healthstream, Inc.	10/13/2020	IM*0273148	\$ 849.00	Instructional Supplies
Invoice <\$15,000	Henry Schein	10/13/2020	IM*0273149	\$ 14,111.76	Non-Capital Equipment
Invoice <\$15,000	Heritage FS Inc	10/28/2020	IM*E0082024	\$ 694.25	Non-Credit instructional Serv
Invoice <\$15,000	Heritage FS Inc.	10/13/2020	IM*E0081868	\$ 584.16	Non-Credit instructional Serv
Invoice <\$15,000	Hispanic Assoc of Colleges & Univ	10/21/2020	IM*E0081934	\$ 58.00	Dues
Invoice <\$15,000	Hispanic Assoc of Colleges & Univ	10/7/2020	IM*E0081773	\$ 340.00	On-Campus Conf & Mtgs
Invoice <\$15,000	H.L.L. Associates, LLC	10/21/2020	IM*E0081935	\$ 632.70	Performing Arts Services
Invoice <\$15,000	H-O-H Water Technology, Inc.	10/13/2020	IM*0273147	\$ 2,409.13	Maintenance Supplies

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College of DuPage
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ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
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Invoice <\$15,000	Holabird & Root LLC	10/13/2020	IM*0273151	\$ 871.00	Architectural Services Expense
Invoice <\$15,000	Hollander International Storage & Moving Company, Inc.	10/7/2020	IM*E0081774	\$ 3,820.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Holstein's Garage	10/7/2020	IM*E0081775	\$ 5,420.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Homeyer Consulting Services, Inc.	10/7/2020	IM*E0081776	\$ 4,515.00	Consultants Expense
Invoice <\$15,000	Honeywell International, Inc.	10/7/2020	IM*E0081777	\$ 13,400.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Hope Drager	10/13/2020	IM*0273119	\$ 90.00	Funds Held in Custody of Others
Invoice <\$15,000	Hope Drager	7/19/2016	IM*0205539	\$ (90.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	HP Inc.	10/13/2020	IM*0273153	\$ 562.77	IT Maintenance Services
Invoice <\$15,000	Hudl	10/13/2020	IM*0273154	\$ 7,099.00	IT Maintenance Services
Invoice <\$15,000	Ian Stopa	10/23/2020	IM*0273373	\$ 247.11	Unclaimed Prop Liab - Payroll
Invoice >\$15,000	ICCTA	10/6/2020	IM*E0081753	\$ 18,750.00	Dues
Invoice >\$15,000	IDES-Magnetic Media Unit	10/22/2020	IM*D21570	\$ 204,089.21	Withholding Tax - State
Invoice >\$15,000	IDES-Magnetic Media Unit	10/16/2020	IM*D21564	\$ 194,706.05	Withholding Tax - State
Invoice <\$15,000	IEMA	10/13/2020	IM*0273155	\$ 50.00	Instructional Service Contracts
Invoice <\$15,000	IL Truck Enforcement Assoc., LTD.	10/7/2020	IM*E0081778	\$ 1,622.50	Non-Credit Instructional Serv
Employee Reimb	Ileen Kelly	10/1/2020	IM*E0081741	\$ 150.00	In-State Conference Costs
Invoice <\$15,000	Illinois Department of IDFP	8/26/2020	IM*0271686	\$ (450.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	Illinois Department of Revenue	10/20/2020	IM*D21565	\$ 863.00	Auto Lab Sales Tax
Invoice <\$15,000	Illinois Education Association	10/21/2020	IM*E0081973	\$ 130.68	Professional Dues
Invoice <\$15,000	Illinois Education Association	10/7/2020	IM*E0081822	\$ 130.68	Professional Dues
Invoice <\$15,000	Illinois Fraternal Order of Police	10/21/2020	IM*E0081972	\$ 376.55	Professional Dues
Invoice <\$15,000	Illinois Fraternal Order of Police	10/7/2020	IM*E0081821	\$ 376.55	Professional Dues
Invoice >\$15,000	Illinois State Treasurer	10/28/2020	IM*0274481	\$ 32,790.01	Unclaimed Property Liability
Invoice <\$15,000	Image Trend, Inc.	10/13/2020	IM*0273156	\$ 6,753.05	IT Maintenance Services
Invoice <\$15,000	Indiana University	10/13/2020	IM*0273157	\$ 1,375.00	Other Contractual Services Expense
Invoice <\$15,000	Infobase Publishing	10/13/2020	IM*0273158	\$ 5,206.89	Books and Binding Costs
Invoice >\$15,000	Insight Public Sector Inc	10/19/2020	IM*0273287	\$ 22,750.00	Non-Capital Equipment
Invoice <\$15,000	Institute for Leadership Excellence & Dev., Inc	10/7/2020	IM*E0081779	\$ 11,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	Integrated Lakes Management Inc.	10/13/2020	IM*0273159	\$ 750.00	Facilities Maintenance Service Expense
Invoice <\$15,000	International Identification, Inc.	10/21/2020	IM*E0081936	\$ 163.80	Instructional Supplies
Invoice <\$15,000	International Union of Operating Engineers	10/21/2020	IM*0273369	\$ 703.35	Professional Dues
Invoice <\$15,000	International Union of Operating Engineers	10/7/2020	IM*0272988	\$ 703.35	Professional Dues
Invoice <\$15,000	ISAC	10/13/2020	IM*0273160	\$ 4.00	Other IL Governmental Sources
Invoice <\$15,000	J.J. Keller & Associates, Inc.	10/13/2020	IM*0273161	\$ 143.00	Instructional Supplies
Employee Reimb	Jacqueline Weaver	10/22/2020	IM*E0082002	\$ 14.99	Instructional Supplies
Invoice <\$15,000	Jameco Electronics	10/21/2020	IM*E0081937	\$ 346.01	Instructional Supplies
Employee Reimb	James Allen	10/8/2020	IM*E0081823	\$ 172.00	Funds Held in Custody of Others
Employee Reimb	James Bente	10/8/2020	IM*E0081824	\$ 245.00	Dues - Administrators
Employee Reimb	James Fuller	10/13/2020	IM*0273267	\$ 438.00	Advertising Expense
Invoice <\$15,000	James Knightwright	10/13/2020	IM*0273173	\$ 942.66	Retiree Healthcare Payments
Employee Reimb	James Nocera	10/29/2020	IM*E0082063	\$ 12.00	Audio/Visual Materials
Employee Reimb	James Nocera	10/8/2020	IM*E0081836	\$ 695.00	Audio/Visual Materials
Employee Reimb	James Nocera	10/1/2020	IM*E0081745	\$ 276.00	Audio/Visual Materials
Employee Reimb	James Turnavich	10/1/2020	IM*E0081751	\$ 927.32	Instructional Supplies
Invoice <\$15,000	Jenn Sales Corporation	10/13/2020	IM*0273163	\$ 450.00	Instructional Supplies
Employee Reimb	Jennifer Scavone	10/1/2020	IM*E0081748	\$ 63.22	Instructional Supplies
Employee Reimb	Jessica Dyrek	10/13/2020	IM*0273266	\$ 115.00	Tuition Reimbursement-CODA
Invoice <\$15,000	JMA Construction, Inc.	10/21/2020	IM*E0081938	\$ 3,650.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Job Target.com	10/13/2020	IM*0273164	\$ 200.00	Advertising Expense
Employee Reimb	John Paris	10/22/2020	IM*E0081996	\$ 375.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Johnny Jackson	10/13/2020	IM*0273162	\$ 156.00	Officials/Referees
Invoice <\$15,000	Johnstone Supply	10/13/2020	IM*0273165	\$ 2,375.00	Instructional Supplies
Invoice <\$15,000	Jonathan Ruiz	10/13/2020	IM*0273230	\$ 190.00	Instructional Supplies
Employee Reimb	Joseph Aranki	10/13/2020	IM*E0081891	\$ 468.75	Instructional Supplies
Employee Reimb	Joseph Aranki	10/1/2020	IM*E0081733	\$ 32.08	Instructional Supplies
Employee Reimb	Joyce Graves	10/22/2020	IM*E0081982	\$ 205.00	Dues - Faculty
Invoice <\$15,000	JPMorgan Chase & Co	10/21/2020	IM*TC21433	\$ 1,386.29	Pcard/Travel Card Clearing
Invoice >\$15,000	JPMorgan Chase & Co	10/21/2020	IM*PC21434	\$ 23,073.74	Pcard/Travel Card Clearing
Employee Reimb	Jude Geiger	10/8/2020	IM*E0081828	\$ 76.00	Tuition Reimbursement-Faculty
Employee Reimb	Julie Clemment	10/8/2020	IM*E0081826	\$ 39.99	Office Supplies
Employee Reimb	Julie Gibbs	10/22/2020	IM*E0081981	\$ 19.95	Tuition Reimbursement-Faculty
Employee Reimb	Julie Gibbs	10/13/2020	IM*E0081895	\$ 90.00	Dues - Faculty
Employee Reimb	Julie Trytek	10/1/2020	IM*E0081750	\$ 65.00	Dues - Faculty
Invoice <\$15,000	Just Business, Inc.	10/13/2020	IM*E0081869	\$ 295.00	Computer Software
Employee Reimb	Justin Witte	10/13/2020	IM*E0081899	\$ 141.46	Advertising Expense
Invoice <\$15,000	Kammes Auto & Truck Repair, Inc.	10/13/2020	IM*0273167	\$ 1,655.18	Facilities Maintenance Service Expense
Invoice <\$15,000	Kaplan	10/13/2020	IM*0273168	\$ 25.95	Instructional Supplies
Employee Reimb	Karen Batke	10/13/2020	IM*E0081892	\$ 50.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Karen Dickelman	10/13/2020	IM*E0081847	\$ 1,085.00	Performing Arts Services
Employee Reimb	Katherine Jost	10/13/2020	IM*0273269	\$ 146.45	Instructional Supplies
Employee Reimb	Kayla Bandy	10/29/2020	IM*E0082055	\$ 20.00	Dues - Classified
Invoice <\$15,000	KCW	10/13/2020	IM*E0081870	\$ 537.00	Facilities Maintenance Service Expense
Employee Reimb	Kelly Ortega	10/13/2020	IM*0273276	\$ 65.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Ken Mills Agency	10/7/2020	IM*E0081781	\$ 1,365.50	Other Contractual Services Expense
Invoice <\$15,000	Kennicott Brothers Company	10/13/2020	IM*0273170	\$ 770.69	Instructional Supplies
Invoice <\$15,000	Key Code Media	10/13/2020	IM*0273171	\$ 1,799.00	Computer Software
Invoice <\$15,000	Kilgore International	10/21/2020	IM*E0081939	\$ 328.83	Instructional Supplies
Invoice <\$15,000	Kilgore International	10/13/2020	IM*E0081871	\$ 943.35	Instructional Supplies
Employee Reimb	Kimberly Morris	10/8/2020	IM*E0081835	\$ 1,692.75	Other supplies
Invoice <\$15,000	Kirk Muspratt	10/13/2020	IM*E0081848	\$ 4,625.00	Performing Arts Services
Invoice <\$15,000	Kiwuto Solutions Inc.	10/13/2020	IM*0273172	\$ 1,020.00	Instructional Supplies

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 College of DuPage
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 ACCOUNTS PAYABLE AND PAYROLL REPORT
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Employee Reimb	Kristina Henderson	10/29/2020	IM*E0082059	\$ 100.00	On-Campus Conf & Mtgs
Employee Reimb	Kristina Henderson	10/22/2020	IM*E0081984	\$ 225.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Krueger International, Inc.	10/21/2020	IM*E0081940	\$ 9,310.15	Equipment - Office
Invoice <\$15,000	Lakeshore Recycling Systems, LLC	10/13/2020	IM*0273174	\$ 450.00	Instructional Supplies
Invoice <\$15,000	Lauren Sharp	10/13/2020	IM*0273235	\$ 300.00	Retiree Healthcare Payments
Invoice <\$15,000	Lauren Sharp	8/17/2016	IM*0207042	\$ (300.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	League of Chicago Theatres	10/28/2020	IM*E0082025	\$ 1,097.00	Dues
Invoice <\$15,000	Ledor Group Inc.	10/13/2020	IM*E0081872	\$ 115.00	Books and Binding Costs
Invoice <\$15,000	Legat Architects	10/21/2020	IM*E0081941	\$ 1,198.00	Architectural Services Expense
Invoice <\$15,000	Len's Ace Hardware, Inc.	10/28/2020	IM*E0082026	\$ 34.73	Non-Capital Equipment
Invoice <\$15,000	Len's Ace Hardware, Inc.	10/7/2020	IM*E0081782	\$ 87.94	Maintenance Supplies
Invoice <\$15,000	Len's Ace Hardware-Glen Ellyn	10/13/2020	IM*0273175	\$ 755.81	Maintenance Supplies
Invoice <\$15,000	Lex Meat, LTD	10/13/2020	IM*0273176	\$ 988.65	Instructional Supplies
Employee Reimb	Lisa Higgins	10/29/2020	IM*E0082060	\$ 102.50	In-State Conference Costs
Employee Reimb	Lisa Vondra	10/8/2020	IM*E0081839	\$ 76.47	Instructional Supplies
Invoice <\$15,000	Live Reps Call Center, LLC	10/28/2020	IM*E0082027	\$ 2,296.79	Other Contractual Services Expense
Invoice <\$15,000	Live Reps Call Center, LLC	10/13/2020	IM*E0081873	\$ 845.74	Other Contractual Services Expense
Invoice <\$15,000	LogMeIn, Inc.	10/28/2020	IM*E0082028	\$ 2,598.00	IT Maintenance Services
Invoice <\$15,000	Lorena Mora	10/13/2020	IM*0273185	\$ 25.00	Locker Deposits Payable
Invoice <\$15,000	Lorena Mora	6/28/2017	IM*0220726	\$ (25.00)	Check issued in prior month; voided in current month
Employee Reimb	Lori Patnaude	10/8/2020	IM*E0081838	\$ 50.00	Tuition Reimbursement-Classified
Employee Reimb	Lori Patnaude	10/1/2020	IM*E0081746	\$ 9.78	In-State Travel Costs
Invoice >\$15,000	Loyola University Medical Center	10/20/2020	IM*0273365	\$ 21,528.00	Instructional Service Contracts
Invoice <\$15,000	M.E.R.I.T. Dupage County	10/13/2020	IM*0273177	\$ 4,000.00	Other Contractual Services Expense
Employee Reimb	Magdalena Ogrodny	10/8/2020	IM*E0081837	\$ 63.74	Audio/Visual Materials
Invoice <\$15,000	Marberry Cleaners and Launderer's LLC	10/13/2020	IM*0273178	\$ 706.75	Maintenance Services Expense
Employee Reimb	Marcella Nowak	10/13/2020	IM*0273275	\$ 10.17	Tuition Reimbursement-Classified
Employee Reimb	Marcella Nowak	6/28/2017	IM*0220871	\$ (10.17)	Check issued in prior month; voided in current month
Invoice <\$15,000	Margaret Forker	10/13/2020	IM*0273142	\$ 26.00	Community Memberships - PE
Invoice <\$15,000	Marsh USA Inc.	10/13/2020	IM*0273179	\$ 700.00	Financial Charges & Adjustments
Invoice <\$15,000	Martin Implement Sales	10/7/2020	IM*E0081783	\$ 318.59	Vehicle Supplies
Invoice <\$15,000	Marvin Feig & Associates, Ltd	10/28/2020	IM*E0082029	\$ 550.00	Facilities Maintenance Service Expense
Employee Reimb	Mary Konkol	10/29/2020	IM*E0082062	\$ 100.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Mary Mc Cluskey	10/13/2020	IM*0273180	\$ 900.00	Retiree Healthcare Payments
Employee Reimb	Matthew Shevitz	10/20/2020	IM*0273364	\$ 303.55	Instructional Supplies
Employee Reimb	Matthew Shevitz	3/12/2020	IM*0263721	\$ (303.55)	Check issued in prior month; voided in current month
Invoice <\$15,000	McCann Industries, Inc.	10/21/2020	IM*E0081942	\$ 1,585.47	Maintenance Supplies
Invoice <\$15,000	McKesson Medical-Surgical Inc	10/13/2020	IM*0273181	\$ 876.34	Instructional Supplies
Invoice <\$15,000	McMaster Carr Supply	10/13/2020	IM*0273182	\$ 2,050.93	Instructional Supplies
Invoice <\$15,000	Media Resources, Inc.	10/13/2020	IM*E0081874	\$ 1,326.54	IT Maintenance Services
Invoice <\$15,000	Medline Industries, Inc.	10/13/2020	IM*0273183	\$ 511.53	Instructional Supplies
Employee Reimb	Melissa McKirdie	10/22/2020	IM*E0081992	\$ 30.48	In-State Travel Costs
Employee Reimb	Melissa McKirdie	10/8/2020	IM*E0081834	\$ 85.00	Dues - Faculty
Employee Reimb	Melissa Schertz	10/22/2020	IM*E0081997	\$ 117.92	Tuition Reimbursement-Classified
Invoice <\$15,000	Mercer Tool Corp	10/13/2020	IM*E0081875	\$ 28.96	Instructional Supplies
Employee Reimb	Michael Duggan	10/1/2020	IM*E0081737	\$ 439.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Midway Dental Supply Detroit, LLC	10/21/2020	IM*E0081944	\$ 8,004.50	Equipment - Instructional
Invoice <\$15,000	Midway Staffing, Inc.	10/28/2020	IM*E0082030	\$ 10,682.04	Custodial Services
Invoice <\$15,000	Midway Staffing, Inc.	10/21/2020	IM*E0081945	\$ 10,140.00	Custodial Services
Invoice <\$15,000	Midway Staffing, Inc.	10/13/2020	IM*E0081876	\$ 10,333.35	Custodial Services
Invoice <\$15,000	Midway Staffing, Inc.	10/7/2020	IM*E0081784	\$ 10,896.10	Custodial Services
Invoice <\$15,000	Midwest Capital Managers	10/21/2020	IM*0273370	\$ 40.26	Wage Assignments
Invoice <\$15,000	Midwest Capital Managers	10/7/2020	IM*0272989	\$ 40.26	Wage Assignments
Invoice <\$15,000	Midwest Groundcovers	10/7/2020	IM*E0081785	\$ 594.81	Maintenance Supplies
Employee Reimb	Molly Junokas	10/22/2020	IM*E0081986	\$ 8.25	Postage
Invoice <\$15,000	Motorola Solutions	10/21/2020	IM*E0081946	\$ 2,312.00	IT Maintenance Services
Invoice <\$15,000	Mountain Measurement, Inc.	10/13/2020	IM*0273186	\$ 525.00	Dues
Invoice <\$15,000	MSC Industrial Supply	10/13/2020	IM*0273187	\$ 6,621.92	Instructional Supplies
Employee Reimb	Nancy Carey	10/13/2020	IM*E0081893	\$ 328.00	Dues - Faculty
Employee Reimb	Nancy Carey	10/8/2020	IM*E0081825	\$ 100.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	10/28/2020	IM*E0082031	\$ 475.60	Purchase for Resale
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	10/21/2020	IM*E0081947	\$ 50.96	Purchase for Resale
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	10/13/2020	IM*E0081877	\$ 951.71	Purchase for Resale
Invoice <\$15,000	National Association of Landscape Professionals, Inc.	10/13/2020	IM*0273189	\$ 175.00	Dues - Faculty
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273195	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273194	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273193	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273192	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273191	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273190	\$ 175.00	Dues
Invoice <\$15,000	Navia Benefit Solutions	10/21/2020	IM*E0081976	\$ 11,712.82	Flexible Spending Accounts
Invoice <\$15,000	Navia Benefit Solutions	10/9/2020	IM*E0081842	\$ 11,460.51	Flexible Spending Accounts
Invoice >\$15,000	Navia Benefit Solutions	10/22/2020	IM*D21571	\$ 27,810.30	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	Navia Benefit Solutions	10/20/2020	IM*D21568	\$ 29,310.30	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	Navia Benefit Solutions	10/20/2020	IM*D21567	\$ 27,810.30	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	Navia Benefit Solutions	10/20/2020	IM*D21566	\$ 29,310.30	HSA Empl/COD Contr 01/01/17
Invoice <\$15,000	NCS Pearson Inc.	10/13/2020	IM*0273197	\$ 1,000.00	Other supplies
Invoice <\$15,000	NCS Pearson Inc.	10/13/2020	IM*0273196	\$ 9,360.00	Other Contractual Services Expense
Invoice <\$15,000	Neuco Inc	10/21/2020	IM*E0081948	\$ 395.50	Maintenance Supplies
Invoice <\$15,000	Neuco Inc	10/13/2020	IM*E0081878	\$ 744.10	Maintenance Supplies
Invoice <\$15,000	Neuco Inc	10/7/2020	IM*E0081786	\$ 268.00	Maintenance Supplies

D. All Disbursements Excluding Payroll
 College of DuPage
 Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
 CASH DISBURSEMENTS
 October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
http://www.cod.edu/about/office_of_the_president/planning_and_reporting_documents/invoices.aspx
 Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	New City Communications, Inc.	10/7/2020	IM*E0081787	\$ 1,100.00	Advertising Expense
Invoice <\$15,000	Newark Electronics	10/13/2020	IM*0273198	\$ 46.67	IT Maintenance Services
Invoice <\$15,000	Newsela Inc	10/13/2020	IM*0273199	\$ 4,500.00	Instructional Supplies
Invoice >\$15,000	Nicor Enerchange	10/20/2020	IM*E0081916	\$ 24,256.45	Gas Expense
Invoice <\$15,0001C	Nicor Gas	10/29/2020	IM*E0082064	\$ 2,906.81	Gas Expense
Invoice <\$15,0001C	Nicor Gas	10/21/2020	IM*E0081974	\$ 12,670.32	Gas Expense
Invoice <\$15,000	NILRC c/o Kishwaukee College	10/13/2020	IM*0273200	\$ 1,025.00	Dues
Invoice <\$15,000	NJCAA-Online Membership	10/5/2020	IM*0272976	\$ 4,308.00	Dues
Invoice <\$15,000	North Central Community College Conference	10/13/2020	IM*0273202	\$ 3,000.00	Dues
Invoice <\$15,000	Norton Norris Inc	10/28/2020	IM*E0082032	\$ 1,065.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Novus Pest Control	10/7/2020	IM*E0081780	\$ 620.00	Custodial Services
Invoice <\$15,000	NSN Enterprises, Inc.	10/7/2020	IM*E0081788	\$ 312.00	Instructional Supplies
Invoice <\$15,000	Oceanside Photo & Telescope, LLC	10/13/2020	IM*0273203	\$ 190.72	Gas Expense
Invoice <\$15,000	Office Depot	10/13/2020	IM*0273204	\$ 7,179.74	Office Supplies
Invoice <\$15,000	Office of Glenn B. Stearns	10/21/2020	IM*0273371	\$ 371.54	Wage Assignments
Invoice <\$15,000	Office of Glenn B. Stearns	10/7/2020	IM*0272990	\$ 371.54	Wage Assignments
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273212	\$ 81.85	Books and Binding Costs
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273211	\$ 81.85	Books and Binding Costs
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273210	\$ 59.70	Books and Binding Costs
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273209	\$ 163.70	Books and Binding Costs
Invoice <\$15,000	Oracle America, Inc.	10/13/2020	IM*0273213	\$ 698.18	Other Contractual Services Expense
Invoice <\$15,000	Orbis Construction Company Inc	10/28/2020	IM*E0082034	\$ 3,500.00	Facilities Maintenance Service Expense
Invoice <\$15,000	O'Reilly Auto Parts	10/28/2020	IM*E0082033	\$ 686.78	Instructional Supplies
Invoice <\$15,000	O'Reilly Auto Parts	10/7/2020	IM*E0081789	\$ 684.23	Vehicle Supplies
Invoice <\$15,000	P&G Oral Health	10/13/2020	IM*0273214	\$ 663.21	Instructional Supplies
Invoice <\$15,000	Packey Webb Ford	10/21/2020	IM*E0081949	\$ 289.95	Instructional Supplies
Invoice <\$15,000	Packey Webb Ford	10/7/2020	IM*E0081790	\$ 912.00	Instructional Supplies
Invoice <\$15,000	Paddock Publications	10/21/2020	IM*E0081950	\$ 531.30	Advertising Expense
Invoice <\$15,000	Paddock Publications	10/7/2020	IM*E0081791	\$ 1,105.00	Advertising Expense
Employee Reimb	Pamela Keller	10/22/2020	IM*E0081988	\$ 214.29	Instructional Supplies
Invoice <\$15,000	Parvin Clauss Sign Company	10/13/2020	IM*0273215	\$ 389.00	Maintenance Supplies
Invoice <\$15,000	Patrick Harper	10/27/2020	IM*0274472	\$ 722.58	Unclaimed Prop Liab - Payroll
Invoice <\$15,000	Patriot Pavement Maintenance	10/7/2020	IM*E0081792	\$ 4,300.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Patterson Dental	10/28/2020	IM*E0082035	\$ 699.37	Instructional Supplies
Invoice <\$15,000	Patterson Dental	10/21/2020	IM*E0081951	\$ 249.01	Instructional Supplies
Invoice <\$15,000	Patterson Dental	10/13/2020	IM*E0081879	\$ 142.02	Instructional Supplies
Invoice <\$15,000	Patterson Dental	10/7/2020	IM*E0081793	\$ 460.37	Instructional Supplies
Invoice <\$15,000	Paula Cebula	10/13/2020	IM*E0081846	\$ 3,580.00	Performing Arts Services
Invoice <\$15,000	Paxen Publishing LLC	10/21/2020	IM*E0081952	\$ 1,380.70	Instructional Supplies
Invoice <\$15,000	Pearson Education, Inc.	10/13/2020	IM*0273216	\$ 161.58	Books and Binding Costs
Invoice <\$15,000	Pitney Bowes	10/13/2020	IM*0273217	\$ 12,571.68	Maintenance Services Expense
Invoice <\$15,000	Plan B, LLC	10/13/2020	IM*0273218	\$ 1,600.00	Other Contractual Services Expense
Invoice <\$15,000	Pocket Nurse	10/28/2020	IM*E0082036	\$ 353.51	Instructional Supplies
Invoice <\$15,000	Pocket Nurse	10/7/2020	IM*E0081794	\$ 480.40	Instructional Supplies
Invoice <\$15,000	Porter Pipe & Supply Co.	10/13/2020	IM*0273219	\$ 216.84	Maintenance Supplies
Invoice >\$15,000	POSTMASTER - GLEN ELLYN	10/7/2020	IM*0272992	\$ 15,000.00	USPS Prepaid
Invoice <\$15,000	Power Products, LLC	10/13/2020	IM*0273220	\$ 448.30	Instructional Supplies
Invoice <\$15,000	Power Up Batteries, LLC	10/28/2020	IM*E0082037	\$ 17.40	Maintenance Supplies
Invoice <\$15,000	Power Up Batteries, LLC	10/21/2020	IM*E0081953	\$ 507.60	Maintenance Supplies
Invoice <\$15,000	Power Up Batteries, LLC	10/13/2020	IM*E0081880	\$ 251.70	Maintenance Supplies
Invoice <\$15,000	Press Photography Network	10/21/2020	IM*E0081954	\$ 962.50	Other Contractual Services Expense
Invoice <\$15,000	Press Photography Network	10/7/2020	IM*E0081795	\$ 1,050.00	Other Contractual Services Expense
Invoice <\$15,000	Pretrax, Inc.	10/13/2020	IM*0273221	\$ 1,416.99	Other Contractual Services Expense
Invoice <\$15,000	ProctorU Inc	10/13/2020	IM*E0081881	\$ 585.00	Consultants Expense
Invoice <\$15,000	Professional Assist Corporation	10/7/2020	IM*E0081796	\$ 150.00	Dues
Invoice <\$15,000	Proquest, LLC	10/7/2020	IM*E0081797	\$ 8,397.68	Publications
Invoice <\$15,000	Qualtrics	10/7/2020	IM*E0081798	\$ 3,472.88	Computer Software
Invoice <\$15,000	Radiation Detection Company	10/7/2020	IM*E0081799	\$ 236.15	Instructional Supplies
Invoice <\$15,000	Ramrod Distibutors	10/13/2020	IM*0273222	\$ 2,693.05	Maintenance Supplies
Invoice <\$15,000	Rapid Transport Towing Inc	10/13/2020	IM*0273223	\$ 200.00	In-State Travel Costs
Invoice <\$15,000	Rattlje & Woodward, LLC	10/16/2020	IM*E0081908	\$ 12,409.64	Legal Services Expense
Invoice <\$15,000	RegisterBlast, LLC	10/13/2020	IM*0273225	\$ 2,160.00	Other Contractual Services Expense
Invoice <\$15,000	Reinders, Inc.	10/21/2020	IM*E0081955	\$ 518.47	Maintenance Supplies
Invoice <\$15,000	ReiaDyne	10/13/2020	IM*0273226	\$ 319.00	Vehicle Supplies
Invoice >\$15,000	Reliance Standard Life Insurance Company	10/13/2020	IM*0273279	\$ 47,461.71	Life Insurance
Invoice <\$15,000	Reserve Account	10/7/2020	IM*0272993	\$ 5,000.00	Pitney Bowes Prepaid
Invoice <\$15,000	Revere Electric Supply	10/13/2020	IM*E0081882	\$ 419.50	Maintenance Supplies
Employee Reimb	Richard Jarman	10/8/2020	IM*E0081830	\$ 250.00	Tuition Reimbursement-Faculty
Employee Reimb	Richard Morton	10/22/2020	IM*E0081994	\$ 79.99	Instructional Supplies
Invoice <\$15,000	Rio Grande	10/13/2020	IM*0273228	\$ 1,187.09	Instructional Supplies
Invoice <\$15,000	Riverside Community Care Inc	10/13/2020	IM*0273229	\$ 900.00	Instructional Supplies
Invoice <\$15,000	Riverside Technologies, Inc.	10/28/2020	IM*E0082038	\$ 9,434.00	Non-Capital Equipment
Invoice <\$15,000	Riverside Technologies, Inc.	10/7/2020	IM*E0081800	\$ 1,428.00	Other supplies
Invoice >\$15,000	Riverside Technologies, Inc.	10/16/2020	IM*E0081909	\$ 190,938.00	Non-Capital Equipment
Employee Reimb	Robert Burrows	10/13/2020	IM*0273265	\$ 84.99	Instructional Supplies
Employee Reimb	Robert Cervenka	10/1/2020	IM*E0081732	\$ 765.00	Travel Advances
Invoice <\$15,000	Rock Team Sports LLC	10/7/2020	IM*E0081801	\$ 2,569.45	Non-Capital Equipment
Invoice <\$15,000	Rosemarie Tatar	10/13/2020	IM*0273243	\$ 25.00	Deposit Liability
Invoice <\$15,000	Rosemarie Tatar	12/5/2016	IM*0212789	\$ (25.00)	Check issued in prior month; voided in current month
Invoice <\$15,000	RPC Leadership Associates, Inc.	10/13/2020	IM*0273227	\$ 350.00	Non-Credit instructional Serv
Invoice <\$15,000	RTM Engineering Consultants LLC	10/28/2020	IM*E0082039	\$ 1,600.00	Equipment - Office

D. All Disbursements Excluding Payroll
 College of DuPage
 Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
 CASH DISBURSEMENTS
 October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	RTM Engineering Consultants LLC	10/7/2020	IM*E0081802	\$ 5,121.50	Facilities Maintenance Service Expense
Invoice <\$15,000	Rumpel Shirt Skin, Inc.	10/13/2020	IM*0273231	\$ 34.00	Other supplies
Invoice <\$15,000	Russo Power Equipment	10/28/2020	IM*E0082040	\$ 123.39	Non-Capital Equipment
Invoice <\$15,000	Russo Power Equipment	10/21/2020	IM*E0081956	\$ 107.96	Non-Capital Equipment
Invoice <\$15,000	Russo Power Equipment	10/7/2020	IM*E0081803	\$ 107.96	Non-Capital Equipment
Employee Reimb	Sabrina Zeidler	10/1/2020	IM*E0081752	\$ 77.97	Other supplies
Invoice <\$15,000	Sage Publications, Inc.	10/13/2020	IM*0273232	\$ 1,204.00	Books and Binding Costs
Invoice <\$15,000	Sai Eshwar Nandam	10/26/2020	IM*0274471	\$ 410.22	Unclaimed Prop Liab - Payroll
Invoice <\$15,000	Sally Beauty Supply	10/13/2020	IM*0273233	\$ 76.43	Instructional Supplies
Invoice <\$15,000	Samantha Read	10/13/2020	IM*0273224	\$ 80.00	Funds Held in Custody of Others
Invoice >\$15,000	SAP Public Services, Inc.	10/16/2020	IM*E0081910	\$ 47,552.27	IT Maintenance Services
Employee Reimb	Sarah Born	10/1/2020	IM*E0081734	\$ 77.99	Office Supplies
Invoice <\$15,000	Scantron Corporation	10/7/2020	IM*E0081804	\$ 7,179.00	Other supplies
Invoice <\$15,000	Scope Shoppe, Inc.	10/7/2020	IM*E0081805	\$ 4,996.00	Maintenance Services Expense
Employee Reimb	Scott Brady	10/22/2020	IM*E0081977	\$ 10.00	Dues
Invoice <\$15,000	Sensene Music	10/21/2020	IM*E0081957	\$ 736.46	Instructional Supplies
Invoice <\$15,000	Service Sanitation, Inc.	10/28/2020	IM*E0082041	\$ 208.00	Other Contractual Services Expense
Employee Reimb	Seth Norton	10/22/2020	IM*E0081995	\$ 279.00	Tuition Reimbursement-Classified
Employee Reimb	Shellaine Thacker	10/22/2020	IM*E0081999	\$ 116.18	In-State Travel Costs
Employee Reimb	Shelly Mocchi	10/1/2020	IM*E0081744	\$ 305.00	Dues - Faculty
Employee Reimb	Sheri Gross	10/22/2020	IM*E0081983	\$ 175.00	Dues
Employee Reimb	Sherry Machacek	10/8/2020	IM*E0081832	\$ 50.00	Tuition Reimbursement-Classified
Invoice <\$15,000	Sherwin Williams Company	10/13/2020	IM*0273236	\$ 184.72	Maintenance Supplies
Invoice >\$15,000	Siemens Industry, Inc.	10/16/2020	IM*E0081911	\$ 33,903.50	Facilities Maintenance Service Expense
Invoice >\$15,000	Siemens Industry, Inc.	10/27/2020	IM*0274473	\$ 18,000.00	Architectural Services Expense
Invoice <\$15,000	Simply Made Apps Inc	10/13/2020	IM*0273237	\$ 539.99	IT Maintenance Services
Invoice <\$15,000	Smithgroup Inc	10/13/2020	IM*0273238	\$ 14,562.65	Architectural Services Expense
Invoice <\$15,000	Sony Music Holdings, Inc.	10/13/2020	IM*0273239	\$ 2,625.00	Advertising Expense
Invoice <\$15,000	Southside Control Supply Company	10/28/2020	IM*E0082042	\$ 179.84	Maintenance Supplies
Invoice <\$15,000	Southside Control Supply Company	10/7/2020	IM*E0081806	\$ 522.26	Instructional Supplies
Invoice <\$15,000	Sparkfun Electronics Inc.	10/13/2020	IM*0273240	\$ 86.27	Instructional Supplies
Invoice <\$15,000	Sport Supply Group, Inc.	10/21/2020	IM*E0081958	\$ 1,971.68	Non-Capital Equipment
Invoice <\$15,000	Sprint	10/16/2020	IM*0273284	\$ 63.76	Telephone Expense
Invoice <\$15,000	Sprint	10/13/2020	IM*0273241	\$ 63.88	Telephone Expense
Invoice <\$15,000	St. Alexius Medical Center	10/13/2020	IM*0273242	\$ 225.00	Instructional Service Contracts
Invoice <\$15,000	State Disbursement Unit	10/21/2020	IM*0273372	\$ 4,677.00	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	10/7/2020	IM*0272991	\$ 4,677.00	Wage Assignments
Employee Reimb	Steven Gustis	10/13/2020	IM*0273268	\$ 390.00	Tuition Reimbursement-Admin
Employee Reimb	Steven Mecker	10/13/2020	IM*0273273	\$ 221.53	Office Supplies
Invoice <\$15,000	Subdural Evacuating Port System	10/13/2020	IM*0273234	\$ 12,833.70	Equipment - Technology
Invoice <\$15,000	Sunstar Butler	10/21/2020	IM*E0081959	\$ 353.20	Instructional Supplies
Invoice >\$15,000	Superior Service Solutions Inc	10/27/2020	IM*E0082005	\$ 17,200.00	Custodial Services
Invoice <\$15,000	Supreme Lobster, Seafood	10/28/2020	IM*E0082043	\$ 168.88	Instructional Supplies
Invoice <\$15,000	Supreme Lobster, Seafood	10/21/2020	IM*E0081960	\$ 255.00	Instructional Supplies
Invoice <\$15,000	Supreme Lobster, Seafood	10/13/2020	IM*E0081883	\$ 469.50	Instructional Supplies
Invoice <\$15,000	Supreme Lobster, Seafood	10/7/2020	IM*E0081809	\$ 622.02	Instructional Supplies
Invoice >\$15,000	SURS-State University Retirement System	10/26/2020	IM*E0082004	\$ 424,252.62	Employee Retirement Contributions
Invoice >\$15,000	SURS-State University Retirement System	10/15/2020	IM*E0081903	\$ 407,338.86	Employee Retirement Contributions
Invoice >\$15,000	SURS-State University Retirement System	10/12/2020	IM*E0081844	\$ 15,078.46	SURS 6% Rule Payments
Invoice <\$15,000	Susan Atless	10/13/2020	IM*0273079	\$ 150.00	Honorarium Stipend
Employee Reimb	Susan Brodie	10/13/2020	IM*0273264	\$ 325.00	Tuition Reimbursement-CODA
Employee Reimb	Susan Maloney	10/13/2020	IM*E0081897	\$ 25.00	Tuition Reimbursement-Classified
Employee Reimb	Susan Maloney	10/8/2020	IM*E0081833	\$ 50.00	Tuition Reimbursement-Classified
Invoice <\$15,000	Sweetwater Sound	10/21/2020	IM*E0081961	\$ 2,369.10	Non-Capital Equipment
Invoice <\$15,000	Sysco Food Service	10/13/2020	IM*E0081884	\$ 640.00	Instructional Supplies
Invoice <\$15,000	Taylor Associates Communications, Inc.	10/13/2020	IM*0273244	\$ 7,425.00	Instructional Supplies
Invoice <\$15,000	TBP Productions LLP	10/28/2020	IM*E0082044	\$ 672.94	Advertising Expense
Invoice <\$15,000	Testa Produce, Inc.	10/28/2020	IM*E0082045	\$ 1,293.52	Instructional Supplies
Invoice <\$15,000	Testa Produce, Inc.	10/21/2020	IM*E0081962	\$ 1,209.30	Instructional Supplies
Invoice <\$15,000	Testa Produce, Inc.	10/7/2020	IM*E0081810	\$ 1,913.87	Instructional Supplies
Invoice <\$15,000	The Chicago Magic Company	10/13/2020	IM*E0081858	\$ 360.00	Art Center Deposit Liability
Invoice <\$15,000	The Howard Pitch Entertainment Company, Inc.	10/13/2020	IM*0273152	\$ 7,500.00	Performing Arts Services
Invoice <\$15,000	The Standard Companies	10/7/2020	IM*E0081808	\$ 150.00	COVID19 Related Mat & Supplies
Employee Reimb	Thomas Brady	10/1/2020	IM*E0081735	\$ 78.78	Printing Expense
Employee Reimb	Thomas Carter	10/29/2020	IM*E0082058	\$ 234.01	Instructional Supplies
Employee Reimb	Thomas Kretfler	10/13/2020	IM*0273272	\$ 73.99	Printing Expense
Employee Reimb	Thomas Robertson	10/1/2020	IM*E0081747	\$ 16.00	Instructional Supplies
Employee Reimb	Timothy Meyers	10/13/2020	IM*0273274	\$ 353.86	Instructional Supplies
Invoice <\$15,000	Tlo (The Last One)	10/13/2020	IM*0273245	\$ 50.00	Other Contractual Services Expense
Employee Reimb	Tobey McCoy	10/22/2020	IM*E0081991	\$ 18.99	Instructional Supplies
Invoice <\$15,000	Today's Business Solution	10/28/2020	IM*E0082046	\$ 800.00	IT Maintenance Services
Employee Reimb	Tony Chen	10/13/2020	IM*E0081894	\$ 52.69	Instructional Supplies
Invoice <\$15,000	Tooltopia LLC	10/21/2020	IM*E0081963	\$ 907.00	Instructional Supplies
Invoice <\$15,000	Tower Products, Inc.	10/13/2020	IM*0273246	\$ 54.78	Audio/Visual Materials
Employee Reimb	Tracy Kline	10/13/2020	IM*0273271	\$ 60.35	Office Supplies
Invoice <\$15,000	Trane	10/13/2020	IM*0273247	\$ 665.94	Maintenance Services Expense
Invoice <\$15,000	Travelport	10/28/2020	IM*E0082047	\$ 200.00	Instructional Service Contracts
Invoice <\$15,000	Travelport	10/7/2020	IM*E0081811	\$ 100.00	Instructional Service Contracts
Invoice <\$15,000	U.S. Food Service	10/7/2020	IM*E0081812	\$ 1,109.23	Instructional Supplies
Invoice <\$15,000	UCDA	10/21/2020	IM*E0081964	\$ 1,110.00	Dues - Classified
Invoice <\$15,000	Uline	10/28/2020	IM*E0082048	\$ 696.38	Other supplies

D. All Disbursements Excluding Payroll
 College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE AND PAYROLL REPORT
 CASH DISBURSEMENTS
 October 31, 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	United Parcel Service	10/13/2020	IM*0273250	\$ 371.57	Postage
Invoice <\$15,000	United Radio Communications, Inc.	10/28/2020	IM*E0082049	\$ 131.78	Maintenance Supplies
Invoice <\$15,000	United States Cylinder Gas	10/28/2020	IM*E0082050	\$ 28.80	Instructional Supplies
Invoice <\$15,000	Universal Music Group	10/21/2020	IM*E0081965	\$ 233.40	Advertising Expense
Invoice <\$15,000	Universal Music Group	10/7/2020	IM*E0081813	\$ 40.30	Advertising Expense
Invoice <\$15,000	University of Chicago Interlibrary Loan Lending Service	10/13/2020	IM*0273248	\$ 265.00	Books and Binding Costs
Invoice <\$15,000	University of Fashion, Inc.	10/13/2020	IM*E0081885	\$ 1,700.00	Books and Binding Costs
Invoice <\$15,000	University of Illinois At Springfield	10/13/2020	IM*0273249	\$ 200.00	Tuition Reimbursement-CODA
Invoice <\$15,000	Unum Life Insurance Company of America	10/13/2020	IM*0273280	\$ 11,642.04	Long Term Care - Insurance
Invoice <\$15,000	Urban Elevator Service, Inc.	10/13/2020	IM*0273251	\$ 1,897.58	Facilities Maintenance Service Expense
Invoice >\$15,000	Valic Retirement Services	10/21/2020	IM*E0081975	\$ 147,977.25	Annuities
Invoice >\$15,000	Valic Retirement Services	10/12/2020	IM*E0081845	\$ 146,453.43	Annuities
Invoice <\$15,000	Van's Enterprises Ltd	10/7/2020	IM*E0081814	\$ 11,420.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Verizon Wireless	10/27/2020	IM*0274480	\$ 114.03	Telephone Expense
Invoice <\$15,000	Verizon Wireless	10/16/2020	IM*0273285	\$ 73.53	Telephone Expense
Employee Reimb	Vicki Garinger	10/22/2020	IM*E0081980	\$ 99.00	Instructional Supplies
Invoice <\$15,000	Village of Carol Stream	10/13/2020	IM*0273252	\$ 0.22	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	10/15/2020	IM*E0081905	\$ 10,204.87	Water - Sewage Expense
Invoice <\$15,000	Village of Glen Ellyn, Illinois	10/6/2020	IM*0272986	\$ 1,898.00	Equipment - Instructional
Invoice >\$15,000	Village of Glen Ellyn, Illinois	10/15/2020	IM*E0081904	\$ 45,967.65	Water - Sewage Expense
Invoice >\$15,000	Village of Glen Ellyn, Illinois	10/9/2020	IM*0272994	\$ 22,700.00	Building Remodeling Expense
Invoice <\$15,000	Village of Westmont	10/13/2020	IM*E0081886	\$ 94.71	Water - Sewage Expense
Invoice >\$15,000	Vision Service Plan - (IV)	10/13/2020	IM*E0081900	\$ 15,380.08	Vision Choice Prem October 2020
Invoice >\$15,000	VisionPoint Media, Inc.	10/16/2020	IM*E0081912	\$ 49,416.31	Advertising Expense
Invoice <\$15,000	VocBio, LLC	10/13/2020	IM*0273253	\$ 325.00	Books and Binding Costs
Invoice <\$15,000	W.I.T.S.	10/13/2020	IM*E0081887	\$ 2,400.00	Non-Credit Instructional Serv
Invoice <\$15,000	Wallcur, LLC.	10/28/2020	IM*E0082051	\$ 79.46	Instructional Supplies
Invoice <\$15,000	Wallcur, LLC.	10/21/2020	IM*E0081966	\$ 73.26	Instructional Supplies
Invoice <\$15,000	Warehouse Direct, Inc.	10/28/2020	IM*E0082052	\$ 1,649.83	Maintenance Supplies
Invoice <\$15,000	Warehouse Direct, Inc.	10/21/2020	IM*E0081967	\$ 1,086.46	Maintenance Supplies
Invoice <\$15,000	Warehouse Direct, Inc.	10/13/2020	IM*E0081888	\$ 1,808.00	Maintenance Supplies
Invoice <\$15,000	Warehouse Direct, Inc.	10/7/2020	IM*E0081815	\$ 4,895.89	Maintenance Supplies
Invoice <\$15,000	Waste Management of Illinois-West	10/16/2020	IM*0273286	\$ 4,166.05	Refuse Disposal Expense
Invoice <\$15,000	Waste Management of Illinois-West	10/13/2020	IM*0273254	\$ 231.69	Refuse Disposal Expense
Invoice <\$15,000	Wesco Distribution, Inc.	10/21/2020	IM*E0081968	\$ 337.58	Maintenance Supplies
Invoice <\$15,000	Wesco Distribution, Inc.	10/7/2020	IM*E0081816	\$ 3,965.24	Maintenance Supplies
Invoice <\$15,000	Weselak & Associates	10/13/2020	IM*0273255	\$ 75.00	Non-Credit Instructional Serv
Invoice <\$15,000	West Payment Center	10/13/2020	IM*E0081889	\$ 1,263.06	Books and Binding Costs
Invoice <\$15,000	West Publishing Corporation	10/7/2020	IM*E0081817	\$ 628.22	Instructional Service Contracts
Invoice <\$15,000	Westlake Hardware, Inc.	10/13/2020	IM*0273256	\$ 317.59	Other supplies
Invoice <\$15,000	Wheaton Chamber of Commerce	10/13/2020	IM*0273257	\$ 50.00	Advertising Expense
Invoice <\$15,000	Wheaton Mulch, Inc.	10/7/2020	IM*E0081818	\$ 412.50	Maintenance Supplies
Invoice <\$15,000	WideOpenWest IL, LLC	10/28/2020	IM*E0082053	\$ 382.41	Other Contractual Services Expense
Invoice <\$15,000	William McMurray	10/7/2020	IM*E0081755	\$ 750.00	Performing Arts Services
Invoice <\$15,000	William Norris	10/13/2020	IM*0273201	\$ 360.00	Performing Arts Services
Invoice <\$15,000	Windy City Truck Repair, Inc.	10/13/2020	IM*0273258	\$ 1,793.04	Maintenance Services Expense
Invoice <\$15,000	WM. F. Meyer Company	10/13/2020	IM*0273259	\$ 745.11	Maintenance Supplies
Invoice <\$15,000	Xerox Corporation	10/13/2020	IM*0273260	\$ 9,816.43	Rental - Equipment
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/28/2020	IM*E0082054	\$ 940.87	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/21/2020	IM*E0081969	\$ 473.08	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/13/2020	IM*E0081890	\$ 1,651.56	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/7/2020	IM*E0081819	\$ 680.09	Books and Binding Costs
Invoice <\$15,000	YuJa Inc	10/13/2020	IM*0273261	\$ 7,050.00	Non-Capital Equipment
Cares Act Student Portion	Cares Act Student Portion			\$ (19,980.00)	Cares Act Student Portion via Touchnet ACH - 95 transactions
Student Refunds	Checks issued in prior month; voided in current month			\$ (71,838.77)	Student Refunds Voided Checks - 90 transactions
Student Refunds	Student Refunds			\$ 1,764,293.22	Student Refunds via Paper Check - 1471 transactions
Student Refunds	Student Refunds			\$ 6,830,657.42	Student Refunds via Credit Cards - 4817 transactions
TOTAL VENDOR PAYMENTS DURING THE ACCOUNTING MONTH				\$ 16,065,188.03	

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
October 31, 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION	
Invoice <\$15,000	Hope Drager	7/19/2016	IM*0205539	\$ (90.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Lauren Sharp	8/17/2016	IM*0207042	\$ (300.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Assoc. of Il. Music Schools (AIMS)	10/12/2016	IM*0208887	\$ (90.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Rosemarie Tatar	12/5/2016	IM*0212789	\$ (25.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	DuPage County Health Department	1/5/2017	IM*0213421	\$ (255.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Lorena Mora	6/28/2017	IM*0220726	\$ (25.00)	Check issued in prior month; voided in current month	
Employee Reimb	Marcella Nowak	6/28/2017	IM*0220871	\$ (10.17)	Check issued in prior month; voided in current month	
Employee Reimb	David Kachalon	3/12/2020	IM*0263708	\$ (150.00)	Check issued in prior month; voided in current month	
Employee Reimb	Matthew Shevitz	3/12/2020	IM*0263721	\$ (303.55)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Akerman LLP	6/3/2020	IM*0268164	\$ (2,155.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Blitt and Gaines, PC	7/29/2020	IM*0271252	\$ (304.38)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Illinois Department of IDFP	8/26/2020	IM*0271686	\$ (450.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	DePaul University Music Department	9/15/2020	IM*0272442	\$ (2,090.00)	Check issued in prior month; voided in current month	
Invoice <\$15,000	Elsevier	9/15/2020	IM*0272450	\$ (10,958.20)	Check issued in prior month; voided in current month	
Invoice <\$15,000	NJCAA-Online Membership	10/5/2020	IM*0272976	\$ 4,308.00	Dues	
Invoice <\$15,000	Advanced Stores Company, Inc.	10/6/2020	IM*0272980	\$ 123.15	Vehicle Supplies	
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272981	\$ 148.57	Telephone Expense	
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272982	\$ 150.46	Telephone Expense	
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272983	\$ 43.88	Telephone Expense	
Invoice <\$15,000	AT&T Long Distance	10/6/2020	IM*0272984	\$ 4,921.96	Telephone Expense	
Invoice <\$15,000	Getlinge USA Sales LLC	10/6/2020	IM*0272985	\$ 1,815.50	Maintenance Services Expense	
Invoice <\$15,000	Village of Glen Ellyn, Illinois	10/6/2020	IM*0272986	\$ 1,898.00	Equipment - Instructional	
Invoice <\$15,000	Educ Loan - AES PHEAA	10/7/2020	IM*0272987	\$ 111.85	Wage Assignments	
Invoice <\$15,000	International Union of Operating Engineers	10/7/2020	IM*0272988	\$ 703.35	Professional Dues	
Invoice <\$15,000	Midwest Capital Managers	10/7/2020	IM*0272989	\$ 40.26	Wage Assignments	
Invoice <\$15,000	Office of Glenn B. Stearns	10/7/2020	IM*0272990	\$ 371.54	Wage Assignments	
Invoice <\$15,000	State Disbursement Unit	10/7/2020	IM*0272991	\$ 4,677.00	Wage Assignments	
Invoice >\$15,000	POSTMASTER - GLEN ELLYN	10/7/2020	IM*0272992	\$ 15,000.00	USPS Prepaid	
Invoice <\$15,000	Reserve Account	10/7/2020	IM*0272993	\$ 5,000.00	Pitney Bowes Prepaid	
Invoice >\$15,000	Village of Glen Ellyn, Illinois	10/9/2020	IM*0272994	\$ 22,700.00	Building Remodeling Expense	
Invoice <\$15,000	AAFPE American Assoc. for Paralegal Education	10/13/2020	IM*0273070	\$ 850.00	Funds Held in Custody of Others	
Invoice <\$15,000	Accurate Document Destruction, Inc.	10/13/2020	IM*0273071	\$ 5.00	Refuse Disposal Expense	
Invoice <\$15,000	Ace Delivery Service, Inc.	10/13/2020	IM*0273072	\$ 522.00	Other Contractual Services Expense	
Invoice <\$15,000	Advanced Stores Company, Inc.	10/13/2020	IM*0273073	\$ 2,904.39	Purchase for Resale	
Invoice <\$15,000	Advantage Team Sales Group	10/13/2020	IM*0273074	\$ 9,310.25	Athletic Soft Good Supplies	
Invoice <\$15,000	AIA/CES	10/13/2020	IM*0273075	\$ 1,055.00	Dues	
Invoice <\$15,000	Airgas, Inc.	10/13/2020	IM*0273076	\$ 9,502.11	Instructional Supplies	
Invoice <\$15,000	Al Warren Oil Company, Inc.	10/13/2020	IM*0273077	\$ 4,367.06	Vehicle Supplies	
Invoice <\$15,000	Allbris	10/13/2020	IM*0273078	\$ 240.88	Books and Binding Costs	
Invoice <\$15,000	Susan Alliss	10/13/2020	IM*0273079	\$ 150.00	Honorarium Stipend	
Invoice <\$15,000	Alisco, Inc.	10/13/2020	IM*0273080	\$ 2,349.88	Instructional Supplies	
Invoice <\$15,000	Amazon.com, LLC	10/13/2020	IM*0273081	\$ 410.37	Books and Binding Costs	
Invoice <\$15,000	American Physical Therapy Association	10/13/2020	IM*0273082	\$ 4,500.00	Dues	
Invoice <\$15,000	Anixter, Inc.	10/13/2020	IM*0273083	\$ 1,967.43	Maintenance Supplies	
Invoice <\$15,000	Applied Communications Group	10/13/2020	IM*0273084	\$ 1,055.94	Non-Capital Equipment	
Invoice <\$15,000	Arnell Steel Supply Company	10/13/2020	IM*0273085	\$ 14,761.03	Instructional Supplies	
Invoice <\$15,000	Assoc. of Il. Music Schools (AIMS)	10/13/2020	IM*0273086	\$ 90.00	Consultants Expense	
Invoice <\$15,000	AT&T Long Distance	10/13/2020	IM*0273087	\$ 303.25	Telephone Expense	
Invoice <\$15,000	AT&T Long Distance	10/13/2020	IM*0273088	\$ 782.91	Telephone Expense	
Invoice <\$15,000	AT&T Mobility	10/13/2020	IM*0273089	\$ 129.69	Office Supplies	
Invoice <\$15,000	Beary Landscape Inc.	10/13/2020	IM*0273090	\$ 10,000.00	Facilities Maintenance Service Expense	
Invoice <\$15,000	Beauty Systems Group LLC	10/13/2020	IM*0273091	\$ 290.52	Instructional Supplies	
Invoice <\$15,000	Benco Dental Co.	10/13/2020	IM*0273092	\$ 36.98	Instructional Supplies	
Invoice <\$15,000	BHFx Digital Imaging	10/13/2020	IM*0273093	\$ 630.42	Building Remodeling Expense	
Invoice <\$15,000	Brink's, Inc.	10/13/2020	IM*0273094	\$ 217.88	Financial Charges & Adjustments	
Invoice <\$15,000	Bumper to Bumper	10/13/2020	IM*0273095	\$ 5,654.48	Purchase for Resale	
Invoice <\$15,000	Cambridge Educational	10/13/2020	IM*0273097	\$ 72.40	Instructional Supplies	
Invoice <\$15,000	Cardinal Health	10/13/2020	IM*0273098	\$ 428.82	Instructional Supplies	
Invoice <\$15,000	Castle Branch, Inc.	10/13/2020	IM*0273099	\$ 70.00	Instructional Service Contracts	
Invoice <\$15,000	Central Dupage Emergency Physicians P.C.	10/13/2020	IM*0273100	\$ 588.00	Other Contractual Services Expense	
Invoice <\$15,000	Central Dupage Hospital Association	10/13/2020	IM*0273101	\$ 2,551.50	Other Contractual Services Expense	
Invoice <\$15,000	CGTECH	10/13/2020	IM*0273102	\$ 3,600.00	Instructional Supplies	
Invoice <\$15,000	Arlington Glass & Mirror Co.	10/13/2020	IM*0273103	\$ 14,310.00	Facilities Maintenance Service Expense	
Invoice <\$15,000	City of Naperville	10/13/2020	IM*0273104	\$ 604.56	Facilities Maintenance Service Expense	
Invoice <\$15,000	City of Naperville - Utilities	10/13/2020	IM*0273105	\$ 3,704.79	Electricity Expense	
Invoice <\$15,000	Comcast Commercial Services	10/13/2020	IM*0273106	\$ 6,526.24	Telephone Expense	
Invoice <\$15,000	Comcast	10/13/2020	IM*0273107	\$ 827.90	Telephone Expense	
Invoice <\$15,000	Commonwealth Edison-Carol Stream	10/13/2020	IM*0273108	\$ 2,172.21	Electricity Expense	
Invoice <\$15,000	Communications Revolving Fund	10/13/2020	IM*0273109	\$ 1,208.02	IT Maintenance Services	
Invoice <\$15,000	Computer Sports Medicine, Inc.	10/13/2020	IM*0273110	\$ 1,250.00	Athletic Trainer Supplies	
Invoice <\$15,000	Copley Memorial Hospital	10/13/2020	IM*0273111	\$ 150.00	Instructional Service Contracts	
Invoice <\$15,000	Core & Main LP	10/13/2020	IM*0273112	\$ 418.17	Maintenance Supplies	
Invoice <\$15,000	D'Artagnan LLC	10/13/2020	IM*0273113	\$ 718.90	Instructional Supplies	
Invoice <\$15,000	Dawn Sign Press	10/13/2020	IM*0273114	\$ 275.36	Instructional Supplies	
Invoice <\$15,000	Denson Shops, Inc.	10/13/2020	IM*0273115	\$ 444.50	Maintenance Services Expense	
Invoice <\$15,000	Dharma Trading Co.	10/13/2020	IM*0273116	\$ 3,634.08	Instructional Supplies	
Invoice <\$15,000	DiaMedical USA Equipment LLC	10/13/2020	IM*0273117	\$ 824.98	Instructional Supplies	
Invoice <\$15,000	Drafting Equipment Warehouse	10/13/2020	IM*0273118	\$ 2,547.35	Instructional Supplies	
Invoice <\$15,000	Hope Drager	10/13/2020	IM*0273119	\$ 90.00	Funds Held in Custody of Others	
Invoice <\$15,000	Dreamhost.com	10/13/2020	IM*0273120	\$ 2,299.00	Other Contractual Services Expense	
Invoice <\$15,000	Drone Nerds Inc	10/13/2020	IM*0273121	\$ 411.84	Instructional Supplies	
Invoice <\$15,000	DUMEG	10/13/2020	IM*0273122	\$ 8,320.00	Other Contractual Services Expense	
Invoice <\$15,000	DuPage County Health Department	10/13/2020	IM*0273123	\$ 255.00	Other Contractual Services Expense	
Invoice <\$15,000	Dupage Dodge Chrysler Jeep	10/13/2020	IM*0273124	\$ 495.22	Instructional Supplies	

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College of DuPage
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CASH DISBURSEMENTS
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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Brenda Duran	10/13/2020	IM*0273125	\$ 80.00	Funds Held in Custody of Others
Invoice <\$15,000	E-Concepts Inc	10/13/2020	IM*0273126	\$ 360.00	Instructional Supplies
Invoice <\$15,000	Edward Occupational Health	10/13/2020	IM*0273127	\$ 128.00	Instructional Service Contracts
Invoice <\$15,000	Edward Occupational Health	10/13/2020	IM*0273128	\$ 80.00	Instructional Service Contracts
Invoice <\$15,000	Edward Occupational Health	10/13/2020	IM*0273129	\$ 3,987.00	Instructional Service Contracts
Invoice <\$15,000	EEG Enterprises, Inc.	10/13/2020	IM*0273130	\$ 2,000.00	Other Contractual Services Expense
Invoice <\$15,000	Elliott Auto Supply Co., Inc.	10/13/2020	IM*0273131	\$ 510.00	Purchase for Resale
Invoice <\$15,000	Encyclopaedia Britannica, Inc.	10/13/2020	IM*0273132	\$ 4,100.00	Books and Binding Costs
Invoice <\$15,000	Enterprise Rent-A-Car - Glen Ellyn	10/13/2020	IM*0273133	\$ 207.81	Out-of-State Vehicle Usage Exp
Invoice <\$15,000	Enterprise Rent-A-Car - Glen Ellyn	10/13/2020	IM*0273134	\$ 135.03	In-State Vehicle Usage Expense
Invoice <\$15,000	Enterprise Rent-A-Car - Glen Ellyn	10/13/2020	IM*0273135	\$ 113.25	In-State Travel Costs
Invoice <\$15,000	Everything But the Mime Inc	10/13/2020	IM*0273136	\$ 1,300.00	Other Contractual Services Expense
Invoice <\$15,000	Fastsigns - Naperville	10/13/2020	IM*0273137	\$ 160.00	Maintenance Supplies
Invoice <\$15,000	Fitzsimmons Surgical Supply	10/13/2020	IM*0273138	\$ 392.30	Maintenance Services Expense
Invoice <\$15,000	Flagg Creek Water Reclamation District	10/13/2020	IM*0273139	\$ 16.70	Water - Sewage Expense
Invoice <\$15,000	Flinn Scientific	10/13/2020	IM*0273140	\$ 712.83	Instructional Supplies
Invoice <\$15,000	Follett's College of DuPage	10/13/2020	IM*0273141	\$ 14,645.29	Instructional Supplies
Invoice <\$15,000	Margaret Forker	10/13/2020	IM*0273142	\$ 26.00	Community Memberships - PE
Invoice <\$15,000	Forward Space	10/13/2020	IM*0273143	\$ 2,286.84	Equipment - Office
Invoice <\$15,000	Glen Ellyn Chamber of	10/13/2020	IM*0273144	\$ 100.00	Advertising Expense
Invoice <\$15,000	Goding Electric Company	10/13/2020	IM*0273145	\$ 640.67	Maintenance Supplies
Invoice <\$15,000	Greater Oakbrook Chamber of Commerce	10/13/2020	IM*0273146	\$ 50.00	Advertising Expense
Invoice <\$15,000	H-O-H Water Technology, Inc.	10/13/2020	IM*0273147	\$ 2,409.13	Maintenance Supplies
Invoice <\$15,000	Healthstream, Inc.	10/13/2020	IM*0273148	\$ 849.00	Instructional Supplies
Invoice <\$15,000	Henry Schein	10/13/2020	IM*0273149	\$ 14,111.76	Non-Capital Equipment
Invoice <\$15,000	Holabird & Root LLC	10/13/2020	IM*0273151	\$ 871.00	Architectural Services Expense
Invoice <\$15,000	The Howard Pitch Entertainment Company, Inc.	10/13/2020	IM*0273152	\$ 7,500.00	Performing Arts Services
Invoice <\$15,000	HP Inc.	10/13/2020	IM*0273153	\$ 562.77	IT Maintenance Services
Invoice <\$15,000	Hudl	10/13/2020	IM*0273154	\$ 7,099.00	IT Maintenance Services
Invoice <\$15,000	IEMA	10/13/2020	IM*0273155	\$ 50.00	Instructional Service Contracts
Invoice <\$15,000	Image Trend, Inc.	10/13/2020	IM*0273156	\$ 6,753.05	IT Maintenance Services
Invoice <\$15,000	Indiana University	10/13/2020	IM*0273157	\$ 1,375.00	Other Contractual Services Expense
Invoice <\$15,000	Infobase Publishing	10/13/2020	IM*0273158	\$ 5,206.89	Books and Binding Costs
Invoice <\$15,000	Integrated Lakes Management Inc.	10/13/2020	IM*0273159	\$ 750.00	Facilities Maintenance Service Expense
Invoice <\$15,000	ISAC	10/13/2020	IM*0273160	\$ 4.00	Other IL Governmental Sources
Invoice <\$15,000	J.J. Keller & Associates, Inc.	10/13/2020	IM*0273161	\$ 143.00	Instructional Supplies
Invoice <\$15,000	Johnny Jackson	10/13/2020	IM*0273162	\$ 155.00	Officials/Referees
Invoice <\$15,000	Jenn Sales Corporation	10/13/2020	IM*0273163	\$ 450.00	Instructional Supplies
Invoice <\$15,000	Job Target.com	10/13/2020	IM*0273164	\$ 200.00	Advertising Expense
Invoice <\$15,000	Johnstone Supply	10/13/2020	IM*0273165	\$ 2,375.00	Instructional Supplies
Invoice <\$15,000	Alisa Jordheim	10/13/2020	IM*0273166	\$ 1,200.00	Performing Arts Services
Invoice <\$15,000	Kammes Auto & Truck Repair, Inc.	10/13/2020	IM*0273167	\$ 1,655.18	Facilities Maintenance Service Expense
Invoice <\$15,000	Kaplan	10/13/2020	IM*0273168	\$ 25.95	Instructional Supplies
Invoice <\$15,000	Darrell Katz	10/13/2020	IM*0273169	\$ 750.00	Non-Credit Instructional Serv
Invoice <\$15,000	Kennicott Brothers Company	10/13/2020	IM*0273170	\$ 770.69	Instructional Supplies
Invoice <\$15,000	Key Code Media	10/13/2020	IM*0273171	\$ 1,799.00	Computer Software
Invoice <\$15,000	Kivuto Solutions Inc.	10/13/2020	IM*0273172	\$ 1,020.00	Instructional Supplies
Invoice <\$15,000	James Knightwright	10/13/2020	IM*0273173	\$ 942.66	Retiree Healthcare Payments
Invoice <\$15,000	Lakeshore Recycling Systems, LLC	10/13/2020	IM*0273174	\$ 450.00	Instructional Supplies
Invoice <\$15,000	Len's Ace Hardware-Glen Ellyn	10/13/2020	IM*0273175	\$ 755.81	Maintenance Supplies
Invoice <\$15,000	Lex Meat, LTD	10/13/2020	IM*0273176	\$ 988.65	Instructional Supplies
Invoice <\$15,000	M.E.R.I.T. Dupage County	10/13/2020	IM*0273177	\$ 4,000.00	Other Contractual Services Expense
Invoice <\$15,000	Marberry Cleaners and Launderer's LLC	10/13/2020	IM*0273178	\$ 706.75	Maintenance Services Expense
Invoice <\$15,000	Marsh USA Inc.	10/13/2020	IM*0273179	\$ 700.00	Financial Charges & Adjustments
Invoice <\$15,000	Mary Mc Cluskey	10/13/2020	IM*0273180	\$ 900.00	Retiree Healthcare Payments
Invoice <\$15,000	McKesson Medical-Surgical Inc	10/13/2020	IM*0273181	\$ 876.34	Instructional Supplies
Invoice <\$15,000	McMaster Carr Supply	10/13/2020	IM*0273182	\$ 2,050.93	Instructional Supplies
Invoice <\$15,000	Medline Industries, Inc.	10/13/2020	IM*0273183	\$ 511.53	Instructional Supplies
Invoice <\$15,000	David Mook	10/13/2020	IM*0273184	\$ 238.00	Community Memberships - PE
Invoice <\$15,000	Lorena Mora	10/13/2020	IM*0273185	\$ 25.00	Locker Deposits Payable
Invoice <\$15,000	Mountain Measurement, Inc.	10/13/2020	IM*0273186	\$ 525.00	Dues
Invoice <\$15,000	MSC Industrial Supply	10/13/2020	IM*0273187	\$ 6,621.92	Instructional Supplies
Invoice <\$15,000	National Association of Landscape Professionals, Inc.	10/13/2020	IM*0273189	\$ 175.00	Dues - Faculty
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273190	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273191	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273192	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273193	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273194	\$ 175.00	Dues
Invoice <\$15,000	National Council for Marketing & Public Relations	10/13/2020	IM*0273195	\$ 175.00	Dues
Invoice <\$15,000	NCS Pearson Inc.	10/13/2020	IM*0273196	\$ 9,360.00	Other Contractual Services Expense
Invoice <\$15,000	NCS Pearson Inc.	10/13/2020	IM*0273197	\$ 1,000.00	Other supplies
Invoice <\$15,000	Newark Electronics	10/13/2020	IM*0273198	\$ 46.67	IT Maintenance Services
Invoice <\$15,000	Newsela Inc	10/13/2020	IM*0273199	\$ 4,500.00	Instructional Supplies
Invoice <\$15,000	NILRC c/o Kishwaukee College	10/13/2020	IM*0273200	\$ 1,025.00	Dues
Invoice <\$15,000	William Norris	10/13/2020	IM*0273201	\$ 360.00	Performing Arts Services
Invoice <\$15,000	North Central Community College Conference	10/13/2020	IM*0273202	\$ 3,000.00	Dues
Invoice <\$15,000	Oceanside Photo & Telescope, LLC	10/13/2020	IM*0273203	\$ 190.72	Instructional Supplies
Invoice <\$15,000	Office Depot	10/13/2020	IM*0273204	\$ 7,179.74	Office Supplies
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273209	\$ 163.70	Books and Binding Costs
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273210	\$ 59.70	Books and Binding Costs
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273211	\$ 81.85	Books and Binding Costs
Invoice <\$15,000	Omnigraphics, Inc.	10/13/2020	IM*0273212	\$ 81.85	Books and Binding Costs
Invoice <\$15,000	Oracle America, Inc.	10/13/2020	IM*0273213	\$ 698.18	Other Contractual Services Expense
Invoice <\$15,000	P&G Oral Health	10/13/2020	IM*0273214	\$ 663.21	Instructional Supplies

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
http://www.cod.edu/about/office_of_the_president/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Parvin Clauss Sign Company	10/13/2020	IM*0273215	\$ 389.00	Maintenance Supplies
Invoice <\$15,000	Pearson Education, Inc.	10/13/2020	IM*0273216	\$ 161.58	Books and Binding Costs
Invoice <\$15,000	Pitney Bowes	10/13/2020	IM*0273217	\$ 12,571.68	Maintenance Services Expense
Invoice <\$15,000	Plan B, LLC	10/13/2020	IM*0273218	\$ 1,600.00	Other Contractual Services Expense
Invoice <\$15,000	Porter Pipe & Supply Co.	10/13/2020	IM*0273219	\$ 216.84	Maintenance Supplies
Invoice <\$15,000	Power Products, LLC	10/13/2020	IM*0273220	\$ 448.30	Instructional Supplies
Invoice <\$15,000	Pretrax, Inc.	10/13/2020	IM*0273221	\$ 1,416.99	Other Contractual Services Expense
Invoice <\$15,000	Ramrod Distributors	10/13/2020	IM*0273222	\$ 2,693.05	Maintenance Supplies
Invoice <\$15,000	Rapid Transport Towing Inc	10/13/2020	IM*0273223	\$ 200.00	In-State Travel Costs
Invoice <\$15,000	Samantha Reed	10/13/2020	IM*0273224	\$ 80.00	Funds Held in Custody of Others
Invoice <\$15,000	RegisterBlast, LLC	10/13/2020	IM*0273225	\$ 2,160.00	Other Contractual Services Expense
Invoice <\$15,000	RelaDyne	10/13/2020	IM*0273226	\$ 319.00	Vehicle Supplies
Invoice <\$15,000	RPC Leadership Associates, Inc.	10/13/2020	IM*0273227	\$ 350.00	Non-Credit Instructional Serv
Invoice <\$15,000	Rio Grande	10/13/2020	IM*0273228	\$ 1,187.09	Instructional Supplies
Invoice <\$15,000	Riverside Community Care Inc	10/13/2020	IM*0273229	\$ 900.00	Instructional Supplies
Invoice <\$15,000	Jonathan Ruiz	10/13/2020	IM*0273230	\$ 190.00	Instructional Supplies
Invoice <\$15,000	Rumpel Shirt Skin, Inc.	10/13/2020	IM*0273231	\$ 34.00	Other Supplies
Invoice <\$15,000	Sage Publications, Inc.	10/13/2020	IM*0273232	\$ 1,204.00	Books and Binding Costs
Invoice <\$15,000	Sally Beauty Supply	10/13/2020	IM*0273233	\$ 76.43	Instructional Supplies
Invoice <\$15,000	Subdural Evacuating Port System	10/13/2020	IM*0273234	\$ 12,833.70	Equipment - Technology
Invoice <\$15,000	Lauren Sharp	10/13/2020	IM*0273235	\$ 300.00	Retiree Healthcare Payments
Invoice <\$15,000	Sherwin Williams Company	10/13/2020	IM*0273236	\$ 184.72	Maintenance Supplies
Invoice <\$15,000	Simply Made Apps Inc	10/13/2020	IM*0273237	\$ 539.99	IT Maintenance Services
Invoice <\$15,000	Smithgroup Inc	10/13/2020	IM*0273238	\$ 14,562.65	Architectural Services Expense
Invoice <\$15,000	Sony Music Holdings, Inc.	10/13/2020	IM*0273239	\$ 2,625.00	Advertising Expense
Invoice <\$15,000	Sparkfun Electronics Inc.	10/13/2020	IM*0273240	\$ 86.27	Instructional Supplies
Invoice <\$15,000	Sprint	10/13/2020	IM*0273241	\$ 63.88	Telephone Expense
Invoice <\$15,000	St. Alexius Medical Center	10/13/2020	IM*0273242	\$ 225.00	Instructional Service Contracts
Invoice <\$15,000	Rosemarie Tatar	10/13/2020	IM*0273243	\$ 25.00	Deposit Liability
Invoice <\$15,000	Taylor Associates Communications, Inc.	10/13/2020	IM*0273244	\$ 7,425.00	Instructional Supplies
Invoice <\$15,000	Tio (The Last One)	10/13/2020	IM*0273245	\$ 50.00	Other Contractual Services Expense
Invoice <\$15,000	Tower Products, Inc.	10/13/2020	IM*0273246	\$ 54.78	Audio/Visual Materials
Invoice <\$15,000	Trane	10/13/2020	IM*0273247	\$ 665.94	Maintenance Services Expense
Invoice <\$15,000	University of Chicago Interlibrary Loan Lending Service	10/13/2020	IM*0273248	\$ 265.00	Books and Binding Costs
Invoice <\$15,000	University of Illinois At Springfield	10/13/2020	IM*0273249	\$ 200.00	Tuition Reimbursement-CODA
Invoice <\$15,000	United Parcel Service	10/13/2020	IM*0273250	\$ 371.57	Postage
Invoice <\$15,000	Urban Elevator Service, Inc.	10/13/2020	IM*0273251	\$ 1,897.58	Facilities Maintenance Service Expense
Invoice <\$15,000	Village of Carol Stream	10/13/2020	IM*0273252	\$ 0.22	Water - Sewage Expense
Invoice <\$15,000	VocBio, LLC	10/13/2020	IM*0273253	\$ 325.00	Books and Binding Costs
Invoice <\$15,000	Waste Management of Illinois-West	10/13/2020	IM*0273254	\$ 231.69	Refuse Disposal Expense
Invoice <\$15,000	Weselak & Associates	10/13/2020	IM*0273255	\$ 75.00	Non-Credit Instructional Serv
Invoice <\$15,000	Westlake Hardware, Inc.	10/13/2020	IM*0273256	\$ 317.59	Other Supplies
Invoice <\$15,000	Wheaton Chamber of Commerce	10/13/2020	IM*0273257	\$ 50.00	Advertising Expense
Invoice <\$15,000	Windy City Truck Repair, Inc.	10/13/2020	IM*0273258	\$ 1,793.04	Maintenance Services Expense
Invoice <\$15,000	W.M. F. Meyer Company	10/13/2020	IM*0273259	\$ 745.11	Maintenance Supplies
Invoice <\$15,000	Xerox Corporation	10/13/2020	IM*0273260	\$ 9,816.43	Rental - Equipment
Invoice <\$15,000	YuJa Inc	10/13/2020	IM*0273261	\$ 7,050.00	Non-Capital Equipment
Employee Reimb	Elizabeth Baker	10/13/2020	IM*0273262	\$ 53.00	Tuition Reimbursement-CODA
Employee Reimb	Carol Bojczuk	10/13/2020	IM*0273263	\$ 66.38	Office Supplies
Employee Reimb	Susan Brodie	10/13/2020	IM*0273264	\$ 325.00	Tuition Reimbursement-CODA
Employee Reimb	Robert Burrows	10/13/2020	IM*0273265	\$ 84.99	Instructional Supplies
Employee Reimb	Jessica Dyrek	10/13/2020	IM*0273266	\$ 115.00	Tuition Reimbursement-CODA
Employee Reimb	James Fuller	10/13/2020	IM*0273267	\$ 438.00	Advertising Expense
Employee Reimb	Steven Gustis	10/13/2020	IM*0273268	\$ 390.00	Tuition Reimbursement-Admin
Employee Reimb	Katherine Jost	10/13/2020	IM*0273269	\$ 146.45	Instructional Supplies
Employee Reimb	Deon King	10/13/2020	IM*0273270	\$ 88.40	Tuition Reimbursement-Classified
Employee Reimb	Tracy Kline	10/13/2020	IM*0273271	\$ 60.35	Office Supplies
Employee Reimb	Thomas Kretfler	10/13/2020	IM*0273272	\$ 73.99	Printing Expense
Employee Reimb	Steven Mecker	10/13/2020	IM*0273273	\$ 221.53	Office Supplies
Employee Reimb	Timothy Meyers	10/13/2020	IM*0273274	\$ 353.86	Instructional Supplies
Employee Reimb	Marcella Nowak	10/13/2020	IM*0273275	\$ 10.17	Tuition Reimbursement-Classified
Employee Reimb	Kelly Ortega	10/13/2020	IM*0273276	\$ 65.00	Tuition Reimbursement-CODA
Employee Reimb	David Spodak	10/13/2020	IM*0273277	\$ 281.02	Instructional Supplies
Invoice >\$15,000	Reliance Standard Life Insurance Company	10/13/2020	IM*0273279	\$ 47,461.71	Life Insurance
Invoice <\$15,000	Unum Life Insurance Company of America	10/13/2020	IM*0273280	\$ 11,642.04	Long Term Care - Insurance
Invoice >\$15,000	Allorfer Industries Inc	10/16/2020	IM*0273281	\$ 204,023.25	Building Remodeling Expense
Invoice >\$15,000	CliftonLarsonAllen LLP	10/16/2020	IM*0273282	\$ 44,000.00	Audit Services Expense
Invoice >\$15,000	CourseMaven, Inc.	10/16/2020	IM*0273283	\$ 27,040.00	IT Maintenance Services
Invoice <\$15,000	Sprint	10/16/2020	IM*0273284	\$ 63.76	Telephone Expense
Invoice <\$15,000	Verizon Wireless	10/16/2020	IM*0273285	\$ 73.53	Telephone Expense
Invoice <\$15,000	Waste Management of Illinois-West	10/16/2020	IM*0273286	\$ 4,166.05	Refuse Disposal Expense
Invoice >\$15,000	Insight Public Sector Inc	10/19/2020	IM*0273287	\$ 22,750.00	Non-Capital Equipment
Invoice <\$15,000	AT&T Long Distance	10/19/2020	IM*0273292	\$ 405.49	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/19/2020	IM*0273293	\$ 116.24	Telephone Expense
Invoice <\$15,000	AT&T Mobility	10/19/2020	IM*0273294	\$ 68.75	Telephone Expense
Invoice <\$15,000	DePaul University Music Department	10/19/2020	IM*0273295	\$ 2,090.00	Tuition Reimbursement-Faculty
Invoice <\$15,000	Elsevier	10/19/2020	IM*0273296	\$ 10,968.20	Books and Binding Costs
Employee Reimb	David Kachalon	10/19/2020	IM*0273363	\$ 150.00	Instructional Supplies
Employee Reimb	Matthew Shevitz	10/20/2020	IM*0273364	\$ 303.55	Instructional Supplies
Invoice >\$15,000	Loyola University Medical Center	10/20/2020	IM*0273365	\$ 21,528.00	Instructional Service Contracts
Invoice <\$15,000	Chicago Federation of Musicians	10/21/2020	IM*0273366	\$ 50.40	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/21/2020	IM*0273367	\$ 244.20	Performing Arts Services
Invoice <\$15,000	Educ Loan - AES PHEAA	10/21/2020	IM*0273368	\$ 111.85	Wage Assignments
Invoice <\$15,000	International Union of Operating Engineers	10/21/2020	IM*0273369	\$ 703.35	Professional Dues

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Midwest Capital Managers	10/21/2020	IM*0273370	\$ 40.26	Wage Assignments
Invoice <\$15,000	Office of Glenn B. Stearns	10/21/2020	IM*0273371	\$ 371.54	Wage Assignments
Invoice <\$15,000	State Disbursement Unit	10/21/2020	IM*0273372	\$ 4,677.00	Wage Assignments
Invoice <\$15,000	Ian Stopa	10/23/2020	IM*0273373	\$ 247.11	Unclaimed Prop Liab - Payroll
Invoice <\$15,000	Sai Eshwar Nandam	10/26/2020	IM*0274471	\$ 410.22	Unclaimed Prop Liab - Payroll
Invoice <\$15,000	Patrick Harper	10/27/2020	IM*0274472	\$ 722.58	Unclaimed Prop Liab - Payroll
Invoice >\$15,000	Siemens Industry, Inc.	10/27/2020	IM*0274473	\$ 18,000.00	Architectural Services Expense
Invoice <\$15,000	AT&T Long Distance	10/27/2020	IM*0274475	\$ 205.21	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/27/2020	IM*0274476	\$ 4,753.33	Telephone Expense
Invoice <\$15,000	AT&T Long Distance	10/27/2020	IM*0274477	\$ 246.61	Telephone Expense
Invoice <\$15,000	Commonwealth Edison-Carol Stream	10/27/2020	IM*0274478	\$ 100.32	Electricity Expense
Invoice >\$15,000	Commonwealth Edison-Carol Stream	10/27/2020	IM*0274479	\$ 67,822.98	Electricity Expense
Invoice <\$15,000	Verizon Wireless	10/27/2020	IM*0274480	\$ 114.03	Telephone Expense
Invoice >\$15,000	Illinois State Treasurer	10/28/2020	IM*0274481	\$ 32,790.01	Unclaimed Property Liability
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274482	\$ 1,102.76	Performing Arts Services
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274483	\$ 194.04	Performing Arts Services
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274484	\$ 138.60	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274485	\$ 2.10	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274486	\$ 6.60	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274487	\$ 6.60	Performing Arts Services
Invoice <\$15,000	Chicago Federation of Musicians	10/28/2020	IM*0274488	\$ 2.10	Performing Arts Services
Invoice <\$15,000	A.F.M. & E.P. Fund	10/28/2020	IM*0274489	\$ 754.52	Performing Arts Services
Invoice >\$15,000	Department of Treasury	10/15/2020	IM*D21563	\$ 563,329.28	Withholding Tax - Federal
Invoice >\$15,000	IDES-Magnetic Media Unit	10/16/2020	IM*D21564	\$ 194,706.05	Withholding Tax - State
Invoice <\$15,000	Illinois Department of Revenue	10/20/2020	IM*D21565	\$ 863.00	Auto Lab Sales Tax
Invoice >\$15,000	Navia Benefit Solutions	10/20/2020	IM*D21566	\$ 29,810.30	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	Navia Benefit Solutions	10/20/2020	IM*D21567	\$ 27,810.30	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	Navia Benefit Solutions	10/20/2020	IM*D21568	\$ 29,310.30	HSA Empl/COD Contr 01/01/17
Invoice >\$15,000	Department of Treasury	10/22/2020	IM*D21569	\$ 594,734.96	Withholding Tax - Federal
Invoice >\$15,000	IDES-Magnetic Media Unit	10/22/2020	IM*D21570	\$ 204,089.21	Withholding Tax - State
Invoice >\$15,000	Navia Benefit Solutions	10/22/2020	IM*D21571	\$ 27,810.30	HSA Empl/COD Contr 01/01/17
Employee Reimb	Robert Cervenka	10/1/2020	IM*E0081732	\$ 765.00	Travel Advances
Employee Reimb	Joseph Aranki	10/1/2020	IM*E0081733	\$ 32.08	Instructional Supplies
Employee Reimb	Sarah Born	10/1/2020	IM*E0081734	\$ 77.99	Office Supplies
Employee Reimb	Thomas Brady	10/1/2020	IM*E0081735	\$ 78.78	Printing Expense
Employee Reimb	Barbara Coe	10/1/2020	IM*E0081736	\$ 93.87	Office Supplies
Employee Reimb	Michael Duggan	10/1/2020	IM*E0081737	\$ 439.00	Tuition Reimbursement-Faculty
Employee Reimb	Anna Gay	10/1/2020	IM*E0081738	\$ 387.57	Instructional Supplies
Employee Reimb	Elmir Husetovic	10/1/2020	IM*E0081739	\$ 112.25	Audio/Visual Materials
Employee Reimb	Benjamin Johnson	10/1/2020	IM*E0081740	\$ 100.79	Other supplies
Employee Reimb	Ileen Kelly	10/1/2020	IM*E0081741	\$ 150.00	In-State Conference Costs
Employee Reimb	Ellen McGowan	10/1/2020	IM*E0081742	\$ 1,703.96	Computer Software
Employee Reimb	Charlotte McLaughlin	10/1/2020	IM*E0081743	\$ 50.00	In-State Conference Costs
Employee Reimb	Shelly Mocchi	10/1/2020	IM*E0081744	\$ 305.00	Dues - Faculty
Employee Reimb	James Nocera	10/1/2020	IM*E0081745	\$ 276.00	Audio/Visual Materials
Employee Reimb	Lori Patnaude	10/1/2020	IM*E0081746	\$ 9.78	In-State Travel Costs
Employee Reimb	Thomas Robertson	10/1/2020	IM*E0081747	\$ 16.00	Instructional Supplies
Employee Reimb	Jennifer Scavone	10/1/2020	IM*E0081748	\$ 63.22	Instructional Supplies
Employee Reimb	Alexandra Stilianos	10/1/2020	IM*E0081749	\$ 295.00	Instructional Supplies
Employee Reimb	Julie Trytek	10/1/2020	IM*E0081750	\$ 65.00	Dues - Faculty
Employee Reimb	James Tumavich	10/1/2020	IM*E0081751	\$ 927.32	Instructional Supplies
Employee Reimb	Sabrina Zeidler	10/1/2020	IM*E0081752	\$ 77.97	Other supplies
Invoice >\$15,000	ICCTA	10/6/2020	IM*E0081753	\$ 18,750.00	Dues
Invoice >\$15,000	College Aid Services, LLC	10/6/2020	IM*E0081754	\$ 17,468.12	Consultants Expense
Invoice <\$15,000	William McMurray	10/7/2020	IM*E0081755	\$ 750.00	Performing Arts Services
Invoice <\$15,000	A Freedom Flag, Company	10/7/2020	IM*E0081756	\$ 37.90	Equipment - Office
Invoice <\$15,000	Advanced Parts & Services	10/7/2020	IM*E0081757	\$ 352.00	Maintenance Services Expense
Invoice <\$15,000	Advantage Moving & Storage, Inc.	10/7/2020	IM*E0081758	\$ 9,550.00	Building Remodeling Expense
Invoice <\$15,000	Akerman LLP	10/7/2020	IM*E0081759	\$ 2,155.00	Legal Services Expense
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/7/2020	IM*E0081760	\$ 1,673.96	Instructional Supplies
Invoice <\$15,000	Blick Art Materials	10/7/2020	IM*E0081761	\$ 69.13	Instructional Supplies
Invoice <\$15,000	Cassidy Tire Company	10/7/2020	IM*E0081762	\$ 915.98	Maintenance Services Expense
Invoice <\$15,000	Chamber630	10/7/2020	IM*E0081763	\$ 855.00	Dues
Invoice <\$15,000	Columbia Pipe & Supply	10/7/2020	IM*E0081764	\$ 182.69	Maintenance Supplies
Invoice <\$15,000	Computer Discount Warehouse	10/7/2020	IM*E0081765	\$ 461.77	Office Supplies
Invoice <\$15,000	Criterion Pictures USA	10/7/2020	IM*E0081766	\$ 200.00	Books and Binding Costs
Invoice <\$15,000	DAOES	10/7/2020	IM*E0081767	\$ 7,482.62	Rental Facility
Invoice <\$15,000	Docuseek, Llc	10/7/2020	IM*E0081768	\$ 250.00	Books and Binding Costs
Invoice <\$15,000	Du-All Inc	10/7/2020	IM*E0081769	\$ 4,820.15	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	10/7/2020	IM*E0081770	\$ 218.69	Instructional Supplies
Invoice <\$15,000	Grainger - Downers Grove	10/7/2020	IM*E0081771	\$ 82.93	Instructional Supplies
Invoice <\$15,000	Grand Stage Lighting Co., Inc.	10/7/2020	IM*E0081772	\$ 1,538.62	Non-Capital Equipment
Invoice <\$15,000	Hispanic Assoc of Colleges & Univ	10/7/2020	IM*E0081773	\$ 340.00	On-Campus Conf & Mtgs
Invoice <\$15,000	Hollander International Storage & Moving Company, Inc.	10/7/2020	IM*E0081774	\$ 3,820.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Holstein's Garage	10/7/2020	IM*E0081775	\$ 5,420.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Homeyer Consulting Services, Inc.	10/7/2020	IM*E0081776	\$ 4,515.00	Consultants Expense
Invoice <\$15,000	Honeywell International, Inc.	10/7/2020	IM*E0081777	\$ 13,400.00	Facilities Maintenance Service Expense
Invoice <\$15,000	IL Truck Enforcement Assoc. LTD.	10/7/2020	IM*E0081778	\$ 1,622.50	Non-Credit Instructional Serv
Invoice <\$15,000	Institute for Leadership Excellence & Dev., Inc	10/7/2020	IM*E0081779	\$ 11,000.00	Non-Credit Instructional Serv
Invoice <\$15,000	Novus Pest Control	10/7/2020	IM*E0081780	\$ 620.00	Custodial Services
Invoice <\$15,000	Ken Mills Agency	10/7/2020	IM*E0081781	\$ 1,365.50	Other Contractual Services Expense
Invoice <\$15,000	Len's Ace Hardware, Inc.	10/7/2020	IM*E0081782	\$ 87.94	Maintenance Supplies
Invoice <\$15,000	Martin Implement Sales	10/7/2020	IM*E0081783	\$ 318.59	Vehicle Supplies
Invoice <\$15,000	Midway Staffing, Inc.	10/7/2020	IM*E0081784	\$ 10,896.10	Custodial Services

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
http://www.cod.edu/about/office_of_the_president/planning_and_reporting_documents/invoices.aspx
Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Midwest Groundcovers	10/7/2020	IM*E0081785	\$ 594.81	Maintenance Supplies
Invoice <\$15,000	Neuco Inc	10/7/2020	IM*E0081786	\$ 268.00	Maintenance Supplies
Invoice <\$15,000	New City Communications, Inc.	10/7/2020	IM*E0081787	\$ 1,100.00	Advertising Expense
Invoice <\$15,000	NSN Enterprises, Inc.	10/7/2020	IM*E0081788	\$ 312.00	Instructional Supplies
Invoice <\$15,000	O'Reilly Auto Parts	10/7/2020	IM*E0081789	\$ 684.23	Vehicle Supplies
Invoice <\$15,000	Packey Webb Ford	10/7/2020	IM*E0081790	\$ 912.00	Instructional Supplies
Invoice <\$15,000	Paddock Publications	10/7/2020	IM*E0081791	\$ 1,105.00	Advertising Expense
Invoice <\$15,000	Patriot Pavement Maintenance	10/7/2020	IM*E0081792	\$ 4,300.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Patterson Dental	10/7/2020	IM*E0081793	\$ 460.37	Instructional Supplies
Invoice <\$15,000	Pocket Nurse	10/7/2020	IM*E0081794	\$ 480.40	Instructional Supplies
Invoice <\$15,000	Press Photography Network	10/7/2020	IM*E0081795	\$ 1,050.00	Other Contractual Services Expense
Invoice <\$15,000	Professional Assist Corporation	10/7/2020	IM*E0081796	\$ 150.00	Dues
Invoice <\$15,000	Proquest, LLC	10/7/2020	IM*E0081797	\$ 8,397.68	Publications
Invoice <\$15,000	Qualtrics	10/7/2020	IM*E0081798	\$ 3,472.88	Computer Software
Invoice <\$15,000	Radiation Detection Company	10/7/2020	IM*E0081799	\$ 236.15	Instructional Supplies
Invoice <\$15,000	Riverside Technologies, Inc.	10/7/2020	IM*E0081800	\$ 1,428.00	Other supplies
Invoice <\$15,000	Rock Team Sports LLC	10/7/2020	IM*E0081801	\$ 2,569.45	Non-Capital Equipment
Invoice <\$15,000	RTM Engineering Consultants LLC	10/7/2020	IM*E0081802	\$ 5,121.50	Facilities Maintenance Service Expense
Invoice <\$15,000	Russo Power Equipment	10/7/2020	IM*E0081803	\$ 107.96	Non-Capital Equipment
Invoice <\$15,000	Scantron Corporation	10/7/2020	IM*E0081804	\$ 7,179.00	Other supplies
Invoice <\$15,000	Scope Shoppe, Inc.	10/7/2020	IM*E0081805	\$ 4,996.00	Maintenance Services Expense
Invoice <\$15,000	Southside Control Supply Company	10/7/2020	IM*E0081806	\$ 522.26	Instructional Supplies
Invoice <\$15,000	Caption Access LLC	10/7/2020	IM*E0081807	\$ 2,002.50	Consultants Expense
Invoice <\$15,000	The Standard Companies	10/7/2020	IM*E0081808	\$ 150.00	COVID19 Related Mat & Supplies
Invoice <\$15,000	Supreme Lobster, Seafood	10/7/2020	IM*E0081809	\$ 622.02	Instructional Supplies
Invoice <\$15,000	Testa Produce, Inc.	10/7/2020	IM*E0081810	\$ 1,913.87	Instructional Supplies
Invoice <\$15,000	Travelport	10/7/2020	IM*E0081811	\$ 100.00	Instructional Service Contracts
Invoice <\$15,000	U.S. Food Service	10/7/2020	IM*E0081812	\$ 1,109.23	Instructional Supplies
Invoice <\$15,000	Universal Music Group	10/7/2020	IM*E0081813	\$ 40.30	Advertising Expense
Invoice <\$15,000	Van's Enterprises Ltd	10/7/2020	IM*E0081814	\$ 11,420.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Warehouse Direct, Inc.	10/7/2020	IM*E0081815	\$ 4,895.89	Maintenance Supplies
Invoice <\$15,000	Wesco Distribution, Inc.	10/7/2020	IM*E0081816	\$ 3,965.24	Maintenance Supplies
Invoice <\$15,000	West Publishing Corporation	10/7/2020	IM*E0081817	\$ 626.22	Instructional Service Contracts
Invoice <\$15,000	Wheaton Mulch, Inc.	10/7/2020	IM*E0081818	\$ 412.50	Maintenance Supplies
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/7/2020	IM*E0081819	\$ 680.09	Books and Binding Costs
Invoice <\$15,000	College of Dupage Foundation	10/7/2020	IM*E0081820	\$ 2,079.89	Charitable Contributions
Invoice <\$15,000	Illinois Fraternal Order of Police	10/7/2020	IM*E0081821	\$ 376.55	Professional Dues
Invoice <\$15,000	Illinois Education Association	10/7/2020	IM*E0081822	\$ 130.68	Professional Dues
Employee Reimb	James Allen	10/8/2020	IM*E0081823	\$ 172.00	Funds Held in Custody of Others
Employee Reimb	James Bente	10/8/2020	IM*E0081824	\$ 245.00	Dues - Administrators
Employee Reimb	Nancy Carey	10/8/2020	IM*E0081825	\$ 100.00	Tuition Reimbursement-Faculty
Employee Reimb	Julie Clemment	10/8/2020	IM*E0081826	\$ 39.99	Office Supplies
Employee Reimb	Gilbert Egge	10/8/2020	IM*E0081827	\$ 76.98	Office Supplies
Employee Reimb	Jude Gaiger	10/8/2020	IM*E0081828	\$ 76.00	Tuition Reimbursement-Faculty
Employee Reimb	Amy Hull	10/8/2020	IM*E0081829	\$ 143.20	Instructional Supplies
Employee Reimb	Richard Jarman	10/8/2020	IM*E0081830	\$ 250.00	Tuition Reimbursement-Faculty
Employee Reimb	Cathleen Kaye	10/8/2020	IM*E0081831	\$ 50.40	In-State Travel Costs
Employee Reimb	Sherry Machacek	10/8/2020	IM*E0081832	\$ 50.00	Tuition Reimbursement-Classified
Employee Reimb	Susan Maloney	10/8/2020	IM*E0081833	\$ 50.00	Tuition Reimbursement-Classified
Employee Reimb	Melissa McKirdie	10/8/2020	IM*E0081834	\$ 85.00	Dues - Faculty
Employee Reimb	Kimberly Morris	10/8/2020	IM*E0081835	\$ 1,692.75	Other supplies
Employee Reimb	James Nocera	10/8/2020	IM*E0081836	\$ 695.00	Audio/Visual Materials
Employee Reimb	Magdalena Ogrodny	10/8/2020	IM*E0081837	\$ 63.74	Audio/Visual Materials
Employee Reimb	Lori Patnaude	10/8/2020	IM*E0081838	\$ 50.00	Tuition Reimbursement-Classified
Employee Reimb	Lisa Vondra	10/8/2020	IM*E0081839	\$ 76.47	Instructional Supplies
Invoice >\$15,000	College of Dupage-CODAA	10/8/2020	IM*E0081840	\$ 24,365.76	Professional Dues
Invoice >\$15,000	DuPage Credit Union	10/8/2020	IM*E0081841	\$ 19,321.39	Credit Union
Invoice <\$15,000	Navia Benefit Solutions	10/9/2020	IM*E0081842	\$ 11,460.51	Flexible Spending Accounts
Invoice >\$15,000	Community College Health Consortium	10/9/2020	IM*E0081843	\$ 1,102,086.59	Medical HD Premiums - September 2020
Invoice >\$15,000	SURS-State University Retirement System	10/12/2020	IM*E0081844	\$ 15,078.46	SURS 6% Rule Payments
Invoice <\$15,000	Valic Retirement Services	10/12/2020	IM*E0081845	\$ 146,453.43	Annuities
Invoice <\$15,000	Paula Cebula	10/13/2020	IM*E0081846	\$ 3,580.00	Performing Arts Services
Invoice <\$15,000	Karen Dickelman	10/13/2020	IM*E0081847	\$ 1,085.00	Performing Arts Services
Invoice <\$15,000	Kirk Muspratt	10/13/2020	IM*E0081848	\$ 4,625.00	Performing Arts Services
Invoice <\$15,000	Benjamin Nadel	10/13/2020	IM*E0081849	\$ 1,415.00	Performing Arts Services
Invoice <\$15,000	Alexian Brothers Ambulatory Group	10/13/2020	IM*E0081850	\$ 910.00	Other Contractual Services Expense
Invoice <\$15,000	Allied Garage Door Inc.	10/13/2020	IM*E0081851	\$ 544.50	Facilities Maintenance Service Expense
Invoice <\$15,000	ASR Analytics LLC	10/13/2020	IM*E0081852	\$ 13,470.00	IT Maintenance Services
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/13/2020	IM*E0081853	\$ 52.49	Office Supplies
Invoice <\$15,000	Blick Art Materials	10/13/2020	IM*E0081854	\$ 209.20	Instructional Supplies
Invoice <\$15,000	Blue 360 Media, LLC	10/13/2020	IM*E0081855	\$ 3,769.72	Instructional Supplies
Invoice <\$15,000	Carol Fox & Associates	10/13/2020	IM*E0081856	\$ 12,295.00	Advertising Expense
Invoice <\$15,000	Chemcraft Industries	10/13/2020	IM*E0081857	\$ 109.00	Maintenance Supplies
Invoice <\$15,000	The Chicago Magic Company	10/13/2020	IM*E0081858	\$ 360.00	Art Center Deposit Liability
Invoice <\$15,000	College Source, Inc.	10/13/2020	IM*E0081859	\$ 4,999.00	IT Maintenance Services
Invoice <\$15,000	Combined Roofing Services, LLC	10/13/2020	IM*E0081860	\$ 979.46	Facilities Maintenance Service Expense
Invoice <\$15,000	Comcast Holdings Corporation	10/13/2020	IM*E0081861	\$ 13,802.19	Advertising Expense
Invoice <\$15,000	Computer Discount Warehouse	10/13/2020	IM*E0081862	\$ 357.75	Non-Capital Equipment
Invoice <\$15,000	DAOES	10/13/2020	IM*E0081863	\$ 150.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Docusseek, Llc	10/13/2020	IM*E0081864	\$ 400.00	Books and Binding Costs
Invoice <\$15,000	Ellucian	10/13/2020	IM*E0081865	\$ 852.00	IT Maintenance Services
Invoice <\$15,000	Gary Gand Music, Inc.	10/13/2020	IM*E0081866	\$ 1,000.00	Other supplies
Invoice <\$15,000	Grainger - Downers Grove	10/13/2020	IM*E0081867	\$ 948.34	Non-Capital Equipment
Invoice <\$15,000	Heritage FS Inc.	10/13/2020	IM*E0081868	\$ 584.16	Non-Credit Instructional Serv

D. All Disbursements Excluding Payroll
College of DuPage
Community College District No. 502
ACCOUNTS PAYABLE AND PAYROLL REPORT
CASH DISBURSEMENTS
October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.					
To view invoices on line, click the hyperlink below to take you to the College's home page. http://www.cod.edu/about/office_of_the_president/planning_and_reporting_documents/invoices.aspx Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month					
AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Just Business, Inc.	10/13/2020	IM*E0081869	\$ 295.00	Computer Software
Invoice <\$15,000	KCW	10/13/2020	IM*E0081870	\$ 537.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Kilgore International	10/13/2020	IM*E0081871	\$ 943.35	Instructional Supplies
Invoice <\$15,000	Ledor Group Inc.	10/13/2020	IM*E0081872	\$ 115.00	Books and Binding Costs
Invoice <\$15,000	Live Reps Call Center, LLC	10/13/2020	IM*E0081873	\$ 845.74	Other Contractual Services Expense
Invoice <\$15,000	Media Resources, Inc.	10/13/2020	IM*E0081874	\$ 1,326.54	IT Maintenance Services
Invoice <\$15,000	Mercer Tool Corp	10/13/2020	IM*E0081875	\$ 28.96	Instructional Supplies
Invoice <\$15,000	Midway Staffing, Inc.	10/13/2020	IM*E0081876	\$ 10,333.35	Custodial Services
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	10/13/2020	IM*E0081877	\$ 951.71	Purchase for Resale
Invoice <\$15,000	Neuco Inc	10/13/2020	IM*E0081878	\$ 744.10	Maintenance Supplies
Invoice <\$15,000	Patterson Dental	10/13/2020	IM*E0081879	\$ 142.02	Instructional Supplies
Invoice <\$15,000	Power Up Batteries, LLC	10/13/2020	IM*E0081880	\$ 251.70	Maintenance Supplies
Invoice <\$15,000	ProctorU Inc	10/13/2020	IM*E0081881	\$ 585.00	Consultants Expense
Invoice <\$15,000	Revere Electric Supply	10/13/2020	IM*E0081882	\$ 419.50	Maintenance Supplies
Invoice <\$15,000	Supreme Lobster, Seafood	10/13/2020	IM*E0081883	\$ 469.50	Instructional Supplies
Invoice <\$15,000	Sysco Food Service	10/13/2020	IM*E0081884	\$ 640.00	Instructional Supplies
Invoice <\$15,000	University of Fashion, Inc.	10/13/2020	IM*E0081885	\$ 1,700.00	Books and Binding Costs
Invoice <\$15,000	Village of Westmont	10/13/2020	IM*E0081886	\$ 94.71	Water - Sewage Expense
Invoice <\$15,000	W.I.T.S.	10/13/2020	IM*E0081887	\$ 2,400.00	Non-Credit Instructional Serv
Invoice <\$15,000	Warehouse Direct, Inc.	10/13/2020	IM*E0081888	\$ 1,808.00	Maintenance Supplies
Invoice <\$15,000	West Payment Center	10/13/2020	IM*E0081889	\$ 1,263.06	Books and Binding Costs
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/13/2020	IM*E0081890	\$ 1,651.56	Books and Binding Costs
Employee Reimb	Joseph Aranki	10/13/2020	IM*E0081891	\$ 468.75	Instructional Supplies
Employee Reimb	Karen Batke	10/13/2020	IM*E0081892	\$ 50.00	Tuition Reimbursement-Faculty
Employee Reimb	Nancy Carey	10/13/2020	IM*E0081893	\$ 328.00	Dues - Faculty
Employee Reimb	Tony Chen	10/13/2020	IM*E0081894	\$ 62.69	Instructional Supplies
Employee Reimb	Julie Gibbs	10/13/2020	IM*E0081895	\$ 90.00	Dues - Faculty
Employee Reimb	Anne Guenther	10/13/2020	IM*E0081896	\$ 39.99	Office Supplies
Employee Reimb	Susan Maloney	10/13/2020	IM*E0081897	\$ 25.00	Tuition Reimbursement-Classified
Employee Reimb	Diane Wawrejko	10/13/2020	IM*E0081898	\$ 275.00	Tuition Reimbursement-CODA
Employee Reimb	Justin Witte	10/13/2020	IM*E0081899	\$ 141.46	Advertising Expense
Invoice >\$15,000	Vision Service Plan - (IV)	10/13/2020	IM*E0081900	\$ 15,380.08	Vision Choice Prem October 2020
Invoice >\$15,000	Community College Health Consortium	10/13/2020	IM*E0081901	\$ 1,097,354.07	Medical HD Premiums - September 2020
Invoice >\$15,000	Delta Dental of Illinois	10/13/2020	IM*E0081902	\$ 64,598.61	Dental PPO Premium September 2020
Invoice >\$15,000	SURS-State University Retirement System	10/15/2020	IM*E0081903	\$ 407,338.86	Employee Retirement Contributions
Invoice >\$15,000	Village of Glen Ellyn, Illinois	10/15/2020	IM*E0081904	\$ 45,967.65	Water - Sewage Expense
Invoice >\$15,000	Village of Glen Ellyn, Illinois	10/15/2020	IM*E0081905	\$ 10,204.87	Water - Sewage Expense
Invoice >\$15,000	Burlington English Inc	10/16/2020	IM*E0081906	\$ 48,000.00	Instructional Supplies
Invoice >\$15,000	DAOES	10/16/2020	IM*E0081907	\$ 270,073.00	Funds Held in Custody of Others
Invoice <\$15,000	Rathje & Woodward, LLC	10/16/2020	IM*E0081908	\$ 12,409.64	Legal Services Expense
Invoice >\$15,000	Riverside Technologies, Inc.	10/16/2020	IM*E0081909	\$ 190,938.00	Non-Capital Equipment
Invoice >\$15,000	SAP Public Services, Inc.	10/16/2020	IM*E0081910	\$ 47,552.27	IT Maintenance Services
Invoice >\$15,000	Siemens Industry, Inc.	10/16/2020	IM*E0081911	\$ 33,903.50	Facilities Maintenance Service Expense
Invoice >\$15,000	VisionPaint Media, Inc.	10/16/2020	IM*E0081912	\$ 49,416.31	Advertising Expense
Invoice >\$15,000	AACC	10/19/2020	IM*E0081913	\$ 21,095.00	Dues
Invoice >\$15,000	Computer Discount Warehouse	10/19/2020	IM*E0081914	\$ 23,366.67	Non-Capital Equipment
Invoice >\$15,000	Aggressive Energy LLC	10/20/2020	IM*E0081915	\$ 124,873.03	Electricity Expense
Invoice >\$15,000	Nicor Enerchange	10/20/2020	IM*E0081916	\$ 24,256.45	Gas Expense
Invoice <\$15,000	A A Hanson Associates Inc	10/21/2020	IM*E0081917	\$ 41.00	Maintenance Supplies
Invoice <\$15,000	ABC-CLIO, LLC	10/21/2020	IM*E0081918	\$ 55.60	Books and Binding Costs
Invoice <\$15,000	Aqua Pure Enterprises, Inc.	10/21/2020	IM*E0081919	\$ 1,203.05	Maintenance Supplies
Invoice <\$15,000	Athletico Management Llc	10/21/2020	IM*E0081920	\$ 4,028.00	Other Contractual Services Expense
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/21/2020	IM*E0081921	\$ 214.35	Office Supplies
Invoice <\$15,000	Barnes & Noble Booksellers Inc.	10/21/2020	IM*E0081922	\$ 40.46	Instructional Supplies
Invoice <\$15,000	Blick Art Materials	10/21/2020	IM*E0081923	\$ 6.84	Instructional Supplies
Invoice <\$15,000	Citrine Management Associates, Inc.	10/21/2020	IM*E0081924	\$ 744.00	Maintenance Supplies
Invoice <\$15,000	Computer Discount Warehouse	10/21/2020	IM*E0081925	\$ 4,865.75	Non-Capital Equipment
Invoice <\$15,000	Edward Don & Company	10/21/2020	IM*E0081926	\$ 2,913.35	Instructional Supplies
Invoice <\$15,000	Edward-Elmhurst Healthcare	10/21/2020	IM*E0081927	\$ 450.00	Instructional Service Contracts
Invoice <\$15,000	Enercon, LTD	10/21/2020	IM*E0081928	\$ 370.00	Architectural Services Expense
Invoice <\$15,000	Equipment & Engine Training Council	10/21/2020	IM*E0081929	\$ 1,525.00	Other Contractual Services Expense
Invoice <\$15,000	Fortune Fish Company	10/21/2020	IM*E0081930	\$ 156.66	Instructional Supplies
Invoice <\$15,000	Grainger - Downers Grove	10/21/2020	IM*E0081931	\$ 143.52	Maintenance Supplies
Invoice <\$15,000	Greenhaven Publishing, Llc	10/21/2020	IM*E0081932	\$ 357.00	Books and Binding Costs
Invoice <\$15,000	GW Berkeimer Co. Inc.	10/21/2020	IM*E0081933	\$ 232.74	Maintenance Supplies
Invoice <\$15,000	Hispanic Assoc of Colleges & Univ	10/21/2020	IM*E0081934	\$ 58.00	Dues
Invoice <\$15,000	HLIL Associates, LLC	10/21/2020	IM*E0081935	\$ 632.70	Performing Arts Services
Invoice <\$15,000	International Identification, Inc.	10/21/2020	IM*E0081936	\$ 163.80	Instructional Supplies
Invoice <\$15,000	Jameco Electronics	10/21/2020	IM*E0081937	\$ 346.01	Instructional Supplies
Invoice <\$15,000	JMA Construction, Inc.	10/21/2020	IM*E0081938	\$ 3,650.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Kilgore International	10/21/2020	IM*E0081939	\$ 328.83	Instructional Supplies
Invoice <\$15,000	Krueger International, Inc.	10/21/2020	IM*E0081940	\$ 9,310.15	Equipment - Office
Invoice <\$15,000	Legal Architects	10/21/2020	IM*E0081941	\$ 1,198.00	Architectural Services Expense
Invoice <\$15,000	McCann Industries, Inc.	10/21/2020	IM*E0081942	\$ 1,585.47	Maintenance Supplies
Invoice <\$15,000	ChangeFit 360	10/21/2020	IM*E0081943	\$ 200.00	Non-Credit Instructional Serv
Invoice <\$15,000	Midway Dental Supply Detroit, LLC	10/21/2020	IM*E0081944	\$ 8,004.50	Equipment - Instructional
Invoice <\$15,000	Midway Staffing, Inc.	10/21/2020	IM*E0081945	\$ 10,140.00	Custodial Services
Invoice <\$15,000	Motorola Solutions	10/21/2020	IM*E0081946	\$ 2,312.00	IT Maintenance Services
Invoice <\$15,000	NAPA Auto Parts - Glen Ellyn	10/21/2020	IM*E0081947	\$ 50.96	Purchase for Resale
Invoice <\$15,000	Neuco Inc	10/21/2020	IM*E0081948	\$ 395.50	Maintenance Supplies
Invoice <\$15,000	Packey Webb Ford	10/21/2020	IM*E0081949	\$ 289.95	Instructional Supplies
Invoice <\$15,000	Paddock Publications	10/21/2020	IM*E0081950	\$ 531.30	Advertising Expense
Invoice <\$15,000	Patterson Dental	10/21/2020	IM*E0081951	\$ 249.01	Instructional Supplies
Invoice <\$15,000	Paxen Publishing LLC	10/21/2020	IM*E0081952	\$ 1,380.70	Instructional Supplies

D. All Disbursements Excluding Payroll
 College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE AND PAYROLL REPORT
 CASH DISBURSEMENTS
 October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

Check number sequence order excludes checks issued to students which results in check number sequence gaps. All students are covered under the Family Educational Rights and Privacy Act (FERPA). Checks listed include payroll cash disbursements made to vendors and government agencies for employee payroll deductions.

To view invoices on line, click the hyperlink below to take you to the College's home page.
http://www.cod.edu/about/office_of_the_president/planning_and_reporting_documents/invoices.aspx
 Click "About COD"; then click "COD Financial Documents"; then click Third Party Invoices and select a month

AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION
Invoice <\$15,000	Power Up Batteries, LLC	10/21/2020	IM*E0081953	\$ 507.60	Maintenance Supplies
Invoice <\$15,000	Press Photography Network	10/21/2020	IM*E0081954	\$ 962.50	Other Contractual Services Expense
Invoice <\$15,000	Reinders, Inc.	10/21/2020	IM*E0081955	\$ 518.47	Maintenance Supplies
Invoice <\$15,000	Russo Power Equipment	10/21/2020	IM*E0081956	\$ 107.96	Non-Capital Equipment
Invoice <\$15,000	Senseney Music	10/21/2020	IM*E0081957	\$ 736.46	Instructional Supplies
Invoice <\$15,000	Sport Supply Group, Inc.	10/21/2020	IM*E0081958	\$ 1,971.68	Non-Capital Equipment
Invoice <\$15,000	Sunstar Butler	10/21/2020	IM*E0081959	\$ 353.20	Instructional Supplies
Invoice <\$15,000	Supreme Lobster, Seafood	10/21/2020	IM*E0081960	\$ 255.00	Instructional Supplies
Invoice <\$15,000	Sweetwater Sound	10/21/2020	IM*E0081961	\$ 2,369.10	Non-Capital Equipment
Invoice <\$15,000	Testa Produce, Inc.	10/21/2020	IM*E0081962	\$ 1,209.30	Instructional Supplies
Invoice <\$15,000	TooTopia LLC	10/21/2020	IM*E0081963	\$ 907.00	Instructional Supplies
Invoice <\$15,000	UCDA	10/21/2020	IM*E0081964	\$ 1,110.00	Dues - Classified
Invoice <\$15,000	Universal Music Group	10/21/2020	IM*E0081965	\$ 233.40	Advertising Expense
Invoice <\$15,000	Walkur, LLC.	10/21/2020	IM*E0081966	\$ 73.26	Instructional Supplies
Invoice <\$15,000	Warehouse Direct, Inc.	10/21/2020	IM*E0081967	\$ 1,086.46	Maintenance Supplies
Invoice <\$15,000	Wesco Distribution, Inc.	10/21/2020	IM*E0081968	\$ 337.58	Maintenance Supplies
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/21/2020	IM*E0081969	\$ 473.08	Books and Binding Costs
Invoice >\$15,000	DuPage Credit Union	10/21/2020	IM*E0081970	\$ 19,321.39	Credit Union
Invoice <\$15,000	College of Dupage Foundation	10/21/2020	IM*E0081971	\$ 2,061.89	Charitable Contributions
Invoice <\$15,000	Illinois Fraternal Order of Police	10/21/2020	IM*E0081972	\$ 376.55	Professional Dues
Invoice <\$15,000	Illinois Education Association	10/21/2020	IM*E0081973	\$ 130.68	Professional Dues
Invoice <\$15,000	Nicar Gas	10/21/2020	IM*E0081974	\$ 12,670.32	Gas Expense
Invoice >\$15,000	Valic Retirement Services	10/21/2020	IM*E0081975	\$ 147,977.25	Annuities
Invoice <\$15,000	Navia Benefit Solutions	10/21/2020	IM*E0081976	\$ 11,712.82	Flexible Spending Accounts
Employee Reimb	Scott Brady	10/22/2020	IM*E0081977	\$ 10.00	Dues
Employee Reimb	Dennis Emano	10/22/2020	IM*E0081978	\$ 2,090.00	Tuition Reimbursement-Faculty
Employee Reimb	Cynthia Flynn	10/22/2020	IM*E0081979	\$ 375.00	Tuition Reimbursement-Classified
Employee Reimb	Vicki Garringer	10/22/2020	IM*E0081980	\$ 99.00	Instructional Supplies
Employee Reimb	Julie Gibbs	10/22/2020	IM*E0081981	\$ 19.95	Tuition Reimbursement-Faculty
Employee Reimb	Joyce Graves	10/22/2020	IM*E0081982	\$ 205.00	Dues - Faculty
Employee Reimb	Sheri Gross	10/22/2020	IM*E0081983	\$ 175.00	Dues
Employee Reimb	Kristina Henderson	10/22/2020	IM*E0081984	\$ 225.00	On-Campus Conf & Mtgs
Employee Reimb	Amal Jarad	10/22/2020	IM*E0081985	\$ 215.00	Out-of-State Conference Costs
Employee Reimb	Molly Junokas	10/22/2020	IM*E0081986	\$ 8.25	Postage
Employee Reimb	Cathleen Kaye	10/22/2020	IM*E0081987	\$ 44.28	In-State Travel Costs
Employee Reimb	Pamela Keller	10/22/2020	IM*E0081988	\$ 214.29	Instructional Supplies
Employee Reimb	Diana Martinez	10/22/2020	IM*E0081989	\$ 101.90	Tuition Reimbursement-Admin
Employee Reimb	Anna Marzullo	10/22/2020	IM*E0081990	\$ 36.23	In-State Travel Costs
Employee Reimb	Tobey McCoy	10/22/2020	IM*E0081991	\$ 18.99	Instructional Supplies
Employee Reimb	Melissa McKirdie	10/22/2020	IM*E0081992	\$ 30.48	In-State Travel Costs
Employee Reimb	Elena McNab	10/22/2020	IM*E0081993	\$ 128.71	Postage
Employee Reimb	Richard Morton	10/22/2020	IM*E0081994	\$ 79.99	Instructional Supplies
Employee Reimb	Seth Norton	10/22/2020	IM*E0081995	\$ 279.00	Tuition Reimbursement-Classified
Employee Reimb	John Paris	10/22/2020	IM*E0081996	\$ 375.00	On-Campus Conf & Mtgs
Employee Reimb	Melissa Schertz	10/22/2020	IM*E0081997	\$ 117.92	Tuition Reimbursement-Classified
Employee Reimb	Ellen Schumacher	10/22/2020	IM*E0081998	\$ 70.28	Office Supplies
Employee Reimb	Shelaine Thacker	10/22/2020	IM*E0081999	\$ 116.18	In-State Travel Costs
Employee Reimb	Diana Thielen	10/22/2020	IM*E0082000	\$ 42.83	Other supplies
Employee Reimb	Dana Thompson	10/22/2020	IM*E0082001	\$ 265.00	Tuition Reimbursement-Faculty
Employee Reimb	Jacqueline Weaver	10/22/2020	IM*E0082002	\$ 14.99	Instructional Supplies
Employee Reimb	Alan Zola	10/22/2020	IM*E0082003	\$ 70.09	Instructional Supplies
Invoice >\$15,000	SURS-State University Retirement System	10/26/2020	IM*E0082004	\$ 424,252.62	Employee Retirement Contributions
Invoice >\$15,000	Superior Service Solutions Inc	10/27/2020	IM*E0082005	\$ 17,200.00	Custodial Services
Invoice <\$15,000	A&R Diagnostic Service Inc	10/28/2020	IM*E0082006	\$ 260.71	Maintenance Services Expense
Invoice <\$15,000	All American Sports Corp.	10/28/2020	IM*E0082007	\$ 8,540.93	Non-Capital Equipment
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/28/2020	IM*E0082008	\$ 4,447.71	Non-Capital Equipment
Invoice <\$15,000	Boiler Equipment Co.	10/28/2020	IM*E0082009	\$ 166.33	Maintenance Supplies
Invoice <\$15,000	Carol Fox & Associates	10/28/2020	IM*E0082010	\$ 7,700.00	Advertising Expense
Invoice <\$15,000	Carolina Biological	10/28/2020	IM*E0082011	\$ 303.20	Instructional Supplies
Invoice <\$15,000	Cengage Learning, Inc.	10/28/2020	IM*E0082012	\$ 186.67	Books and Binding Costs
Invoice <\$15,000	CHC Wellness, Inc.	10/28/2020	IM*E0082013	\$ 2,000.00	Other Contractual Services Expense
Invoice <\$15,000	Computer Discount Warehouse	10/28/2020	IM*E0082014	\$ 5,226.02	Instructional Supplies
Invoice <\$15,000	Edward Hospital & Health Services	10/28/2020	IM*E0082015	\$ 8,280.00	Instructional Service Contracts
Invoice <\$15,000	Edward-Elmhurst Healthcare	10/28/2020	IM*E0082016	\$ 100.00	Instructional Service Contracts
Invoice <\$15,000	Ellucian	10/28/2020	IM*E0082017	\$ 532.50	IT Maintenance Services
Invoice <\$15,000	Enercon, LTD	10/28/2020	IM*E0082018	\$ 10,473.20	Building Remodeling Expense
Invoice <\$15,000	Eric Van DriyDBA Van Dri Media LLC	10/28/2020	IM*E0082019	\$ 99.99	Recruitment Costs - Athletics
Invoice <\$15,000	Fkquality, Llc	10/28/2020	IM*E0082020	\$ 6,000.00	Non-Credit instructional Serv
Invoice <\$15,000	Flinn Scientific	10/28/2020	IM*E0082021	\$ 287.80	Instructional Supplies
Invoice <\$15,000	Fortune Fish Company	10/28/2020	IM*E0082022	\$ 410.95	Instructional Supplies
Invoice <\$15,000	Grainger - Downers Grove	10/28/2020	IM*E0082023	\$ 973.38	Instructional Supplies
Invoice <\$15,000	Heritage FS Inc.	10/28/2020	IM*E0082024	\$ 694.25	Non-Credit instructional Serv
Invoice <\$15,000	League of Chicago Theatres	10/28/2020	IM*E0082025	\$ 1,097.00	Dues
Invoice <\$15,000	Len's Ace Hardware, Inc.	10/28/2020	IM*E0082026	\$ 34.73	Non-Capital Equipment
Invoice <\$15,000	Live Reps Call Center, LLC	10/28/2020	IM*E0082027	\$ 2,296.79	Other Contractual Services Expense
Invoice <\$15,000	LogMein, Inc.	10/28/2020	IM*E0082028	\$ 2,598.00	IT Maintenance Services
Invoice <\$15,000	Marvin Feig & Associates, Ltd	10/28/2020	IM*E0082029	\$ 550.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Midway Staffing, Inc.	10/28/2020	IM*E0082030	\$ 10,682.04	Custodial Services
Invoice <\$15,000	NAPA Auto Parts - Glen Elyn	10/28/2020	IM*E0082031	\$ 475.60	Purchase for Resale
Invoice <\$15,000	Norton Norris Inc	10/28/2020	IM*E0082032	\$ 1,065.00	On-Campus Conf & Mtgs
Invoice <\$15,000	O'Reilly Auto Parts	10/28/2020	IM*E0082033	\$ 686.78	Instructional Supplies
Invoice <\$15,000	Orbis Construction Company Inc	10/28/2020	IM*E0082034	\$ 3,500.00	Facilities Maintenance Service Expense
Invoice <\$15,000	Patterson Dental	10/28/2020	IM*E0082035	\$ 699.37	Instructional Supplies
Invoice <\$15,000	Pocket Nurse	10/28/2020	IM*E0082036	\$ 353.51	Instructional Supplies

D. All Disbursements Excluding Payroll
 College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE AND PAYROLL REPORT
 CASH DISBURSEMENTS
 October 31, 2020

CHECKS ISSUED DURING ACCOUNTING MONTH - October 2020

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AP TYPE	PAYEE	CHECK DATE	CHECK NO.	AMOUNT	DESCRIPTION	
Invoice <\$15,000	Power Up Batteries, LLC	10/28/2020	IM*E0082037	\$ 17.40	Maintenance Supplies	
Invoice <\$15,000	Riverside Technologies, Inc.	10/28/2020	IM*E0082038	\$ 9,434.00	Non-Capital Equipment	
Invoice <\$15,000	RTM Engineering Consultants LLC	10/28/2020	IM*E0082039	\$ 1,600.00	Equipment - Office	
Invoice <\$15,000	Russo Power Equipment	10/28/2020	IM*E0082040	\$ 123.39	Non-Capital Equipment	
Invoice <\$15,000	Service Sanitation, Inc.	10/28/2020	IM*E0082041	\$ 208.00	Other Contractual Services Expense	
Invoice <\$15,000	Southside Control Supply Company	10/28/2020	IM*E0082042	\$ 179.84	Maintenance Supplies	
Invoice <\$15,000	Supreme Lobster, Seafood	10/28/2020	IM*E0082043	\$ 168.88	Instructional Supplies	
Invoice <\$15,000	TBP Productions LLP	10/28/2020	IM*E0082044	\$ 672.94	Advertising Expense	
Invoice <\$15,000	Testa Produce, Inc.	10/28/2020	IM*E0082045	\$ 1,293.52	Instructional Supplies	
Invoice <\$15,000	Today's Business Solution	10/28/2020	IM*E0082046	\$ 800.00	IT Maintenance Services	
Invoice <\$15,000	Travelport	10/28/2020	IM*E0082047	\$ 200.00	Instructional Service Contracts	
Invoice <\$15,000	Uline	10/28/2020	IM*E0082048	\$ 696.38	Other supplies	
Invoice <\$15,000	United Radio Communications, Inc.	10/28/2020	IM*E0082049	\$ 131.78	Maintenance Supplies	
Invoice <\$15,000	United States Cylinder Gas	10/28/2020	IM*E0082050	\$ 28.80	Instructional Supplies	
Invoice <\$15,000	Walkur, LLC.	10/28/2020	IM*E0082051	\$ 79.46	Instructional Supplies	
Invoice <\$15,000	Warehouse Direct, Inc.	10/28/2020	IM*E0082052	\$ 1,649.83	Maintenance Supplies	
Invoice <\$15,000	WideOpenWest IL, LLC	10/28/2020	IM*E0082053	\$ 382.41	Other Contractual Services Expense	
Invoice <\$15,000	Yankee Book Peddler, Inc.	10/28/2020	IM*E0082054	\$ 940.87	Books and Binding Costs	
Employee Reimb	Kayla Bandy	10/29/2020	IM*E0082055	\$ 20.00	Dues - Classified	
Employee Reimb	Amy Calhoun	10/29/2020	IM*E0082056	\$ 850.00	Dues	
Employee Reimb	Beverly Carlson	10/29/2020	IM*E0082057	\$ 399.00	Tuition Reimbursement-Classified	
Employee Reimb	Thomas Carter	10/29/2020	IM*E0082058	\$ 234.01	Instructional Supplies	
Employee Reimb	Kristina Henderson	10/29/2020	IM*E0082059	\$ 100.00	On-Campus Conf & Mtgs	
Employee Reimb	Lisa Higgins	10/29/2020	IM*E0082060	\$ 102.50	In-State Conference Costs	
Employee Reimb	Cathleen Kaye	10/29/2020	IM*E0082061	\$ 114.33	Dues - Faculty	
Employee Reimb	Mary Konkol	10/29/2020	IM*E0082062	\$ 100.00	Tuition Reimbursement-Faculty	
Employee Reimb	James Nocera	10/29/2020	IM*E0082063	\$ 12.00	Audio/Visual Materials	
Invoice <\$15,0001C	Nicor Gas	10/29/2020	IM*E0082064	\$ 2,906.81	Gas Expense	
Invoice <\$15,000	B&H Foto & Electronics Corporation	10/30/2020	IM*E0082065	\$ 1,135.04	Other supplies	
Invoice <\$15,000	Carrillo Photo	10/30/2020	IM*E0082066	\$ 1,025.00	Other Contractual Services Expense	
Invoice >\$15,000	JPMorgan Chase & Co	10/21/2020	IM*PC21434	\$ 23,073.74	Pcard/Travel Card Clearing	
Invoice <\$15,000	JPMorgan Chase & Co	10/21/2020	IM*TC21433	\$ 1,386.29	Pcard/Travel Card Clearing	
Cares Act Student Portion	Cares Act Student Portion			\$ (19,980.00)	Cares Act Student Portion via Touchnet ACH - 95 transactions	
Student Refunds	Checks issued in prior month; voided in current month			\$ (71,838.77)	Student Refunds Voided Checks - 90 transactions	
Student Refunds	Student Refunds			\$ 1,764,293.22	Student Refunds via Paper Check - 1471 transactions	
Student Refunds	Student Refunds			\$ 6,830,657.42	Student Refunds via Credit Cards - 4817 transactions	
TOTAL VENDOR PAYMENTS DURING THE ACCOUNTING MONTH				\$ 16,065,188.03		

College of DuPage
Community College District No. 502
Budget Transfer Report
October 2020

E. Budget Transfer Report

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit	
10/02/20	B010206	05	69002	New Program Development	5309005	Non-Credit instructional Serv	-	8,325.00	
		05	67001	CDL CE	5401002	Instructional Supplies	8,325.00	-	
B010206 Subtotal							Approval Level: Controller	8,325.00	8,325.00
<i>To adjust budget to cover the purchase of a CDL training video for the CDL Truck Driving School.</i>									
10/02/20	B010207	01	00757	Financial Affairs	5904001	Financial Charges & Adjust	-	5,000.00	
		01	00757	Financial Affairs	5309001	Other Contractual Services Exp	5,000.00	-	
B010207 Subtotal							Approval Level: Controller	5,000.00	5,000.00
<i>To adjust budget to cover the cost of travel service fees.</i>									
10/02/20	B010208	01	00833	General Institutional - Ed	5909001	Other Expenditure	-	10,000.00	
		01	00017	Automotive Technology	5806001	Equipment - Instructional	10,000.00	-	
B010208 Subtotal							Approval Level: President	10,000.00	10,000.00
<i>To correct budget import error as part of the FY2021 Budget Development process.</i>									
10/02/20	B010209	01	00774	Community Engagement	5501002	On-Campus Conf & Mtgs	-	11,000.00	
		01	00774	Community Engagement	5909001	Other Expenditure	11,000.00	-	
B010209 Subtotal							Approval Level: President	11,000.00	11,000.00
<i>To adjust budget to cover COD Cares monetary donation to non-profit organizations as part of the 2020 "Up to S.N.O.W.Good" initiative.</i>									
10/02/20	B010210	06	02440	NEA/Frida Kahlo 20/22	5407001	Advertising Exps	-	5,000.00	
		06	02440	NEA/Frida Kahlo 20/22	5909021	Cash Match-Grant b	-	15,000.00	
		06	02440	NEA/Frida Kahlo 20/22	4309001	Other Federal Govt Sources	5,000.00	-	
		06	02440	NEA/Frida Kahlo 20/22	5909020	Cash Match-Grant a	15,000.00	-	
B010210 Subtotal							Approval Level: President	20,000.00	20,000.00
<i>To adjust budget to cover expenses paid in FY2020.</i>									
10/02/20	B010211	06	05500	IAC/PIE Special 20/21	4201099	Other State Sources	-	10,000.00	
		06	05500	IAC/PIE Special 20/21	5407001	Advertising Exps	2,142.00	-	
		06	05500	IAC/PIE Special 20/21	5309004	Performing Arts Services	7,858.00	-	
B010211 Subtotal							Approval Level: President	10,000.00	10,000.00
<i>To establish budget for new grant.</i>									
10/02/20	B010213	06	03435	DOS/CCIP/NOVA 21	5401002	Instructional Supplies	-	1,500.00	
		06	03435	DOS/CCIP/NOVA 21	5502006	In-State Travel Costs	-	544.00	
		06	03435	DOS/CCIP/NOVA 21	5507099	Grant Funded Travel/Conf	-	5,600.00	
		06	03435	DOS/CCIP/NOVA 21	5905002	Charges Faciliti/Staff/Othr	-	1,500.00	
		06	03435	DOS/CCIP/NOVA 21	5909001	Other Expenditure	-	84,000.00	
		06	03435	DOS/CCIP/NOVA 21	4309001	Other Federal Govt Sources	93,144.00	-	
B010213 Subtotal							Approval Level: President	93,144.00	93,144.00
<i>To adjust budget per revised grant agreement.</i>									
10/02/20	B010215	01	00457	Records	5501002	On-Campus Conf & Mtgs	-	106.00	
		01	00457	Records	5406002	Dues	106.00	-	
B010215 Subtotal							Approval Level: Controller	106.00	106.00
<i>To adjust budget to cover AACRAO membership.</i>									

College of DuPage
Community College District No. 502
Budget Transfer Report
October 2020

E. Budget Transfer Report

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit
10/07/20	B010216	06	02600	DOT/IRS/VITA FY17-19	4309001	Other Federal Govt Sources	-	45,484.00
		06	02600	DOT/IRS/VITA FY17-19	5909031	In-kind Match-Grant b	-	45,493.74
		06	02600	DOT/IRS/VITA FY17-19	5507099	Grant Funded Travel/Conf	500.00	-
		06	02600	DOT/IRS/VITA FY17-19	5705001	Telephone Exps	1,200.00	-
		06	02600	DOT/IRS/VITA FY17-19	5299902	PT alloc Employee Benefits	1,356.13	-
		06	02600	DOT/IRS/VITA FY17-19	5601001	Rental Facility	2,000.00	-
		06	02600	DOT/IRS/VITA FY17-19	5909015	SS Copy Center/Signage	3,290.00	-
		06	02600	DOT/IRS/VITA FY17-19	5401006	Other supplies	5,299.87	-
		06	02600	DOT/IRS/VITA FY17-19	5106002	Clerical Part-Time	8,640.00	-
		06	02600	DOT/IRS/VITA FY17-19	5102002	Profess/Tech Staff, Part-Time	9,198.00	-
		06	02600	DOT/IRS/VITA FY17-19	5409002	Non-Capital equipment	14,000.00	-
		06	02600	DOT/IRS/VITA FY17-19	5909030	In-kind Match-Grant a	45,493.74	-
B010216 Subtotal						Approval Level: President	90,977.74	90,977.74
<i>To establish budget for new grant.</i>								
10/07/20	B010217	06	05502	IAC/PIE 21/22	5309004	Performing Arts Services	-	8,900.00
		06	05502	IAC/PIE 21/22	4201099	Other State Sources	8,900.00	-
B010217 Subtotal						Approval Level: Controller	8,900.00	8,900.00
<i>To adjust budget per revised grant agreement.</i>								
10/07/20	B010218	01	15240	Library	5406001	Publications	-	50,000.00
		01	15240	Library	5405001	Books and Binding Costs	50,000.00	-
B010218 Subtotal						Approval Level: President	50,000.00	50,000.00
<i>To adjust budget to cover the expansion of electronic library in order to benefit remote students.</i>								
10/09/20	B010219	02	20999	Projects TBD	5304003	Facilities Maintenance Service	-	4,000.00
		02	21007	PE-Pre-cast Joints	5804001	Building Remodeling Exps	-	9,000.00
		02	20908	Welding Piping/Regulator Insta	5304003	Facilities Maintenance Service	4,000.00	-
		02	21007	PE-Pre-cast Joints	5304003	Facilities Maintenance Service	9,000.00	-
B010219 Subtotal						Approval Level: President	13,000.00	13,000.00
<i>To adjust budget per October Construction Meeting.</i>								
10/13/20	B010220	01	00457	Records	5501002	On-Campus Conf & Mtgs	-	60.00
		01	00457	Records	5404003	Postage	60.00	-
B010220 Subtotal						Approval Level: Controller	60.00	60.00
<i>To adjust budget to cover the purchase of mailing documents from home.</i>								
10/13/20	B010221	06	02425	DOS/IDEAS Study Abroad FY21/22	4309001	Other Federal Govt Sources	-	35,000.00
		06	02425	DOS/IDEAS Study Abroad FY21/22	5209004	SURS Contribution (grant)	318.00	-
		06	02425	DOS/IDEAS Study Abroad FY21/22	5299901	FT Allocated Employee Benefits	500.00	-
		06	02425	DOS/IDEAS Study Abroad FY21/22	5401002	Instructional Supplies	600.00	-
		06	02425	DOS/IDEAS Study Abroad FY21/22	5401006	Other supplies	717.00	-
		06	02425	DOS/IDEAS Study Abroad FY21/22	5909003	Indirect Costs	975.00	-
		06	02425	DOS/IDEAS Study Abroad FY21/22	5309001	Other Contractual Services Exp	1,250.00	-
		06	02425	DOS/IDEAS Study Abroad FY21/22	5101001	Administrative Staff-full-time	2,500.00	-
		06	02425	DOS/IDEAS Study Abroad FY21/22	5507099	Grant Funded Travel/Conf	28,140.00	-
B010221 Subtotal						Approval Level: President	35,000.00	35,000.00
<i>To establish budget for new grant.</i>								

College of DuPage
Community College District No. 502
Budget Transfer Report
October 2020

E. Budget Transfer Report

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit	
10/15/20	B010222	06	02425	DOS/IDEAS Study Abroad FY21/22	5101001	Administrative Staff-full-time	-	250.00	
		06	02425	DOS/IDEAS Study Abroad FY21/22	5209004	SURS Contribution (grant)	-	32.25	
		06	02425	DOS/IDEAS Study Abroad FY21/22	5299901	FT Allocated Employee Benefits	-	50.00	
		06	02425	DOS/IDEAS Study Abroad FY21/22	5909003	Indirect Costs	-	97.50	
		06	02425	DOS/IDEAS Study Abroad FY21/22	5401002	Instructional Supplies	429.75	-	
B010222 Subtotal							Approval Level: Controller	429.75	429.75
<i>To adjust budget per revised grant agreement.</i>									
10/16/20	B010223	01	00797	Human Resources	5101001	Administrative Staff-full-time	-	54,000.00	
		01	00797	Human Resources	5104501	Managerial Staff FT	-	37,500.00	
		01	00797	Human Resources	5299901	FT Allocated Employee Benefits	-	18,500.00	
		01	00797	Human Resources	5302001	Consultants Exps	110,000.00	-	
B010223 Subtotal							Approval Level: President	110,000.00	110,000.00
<i>To adjust budget to cover consultant expenses needed in Human Resources due to recent position vacancies.</i>									
10/16/20	B010224	01	00457	Records	5401001	Office Supplies	-	837.49	
		01	00457	Records	5401006	Other supplies	837.49	-	
B010224 Subtotal							Approval Level: Controller	837.49	837.49
<i>To adjust budget to cover the cost of staff apparel.</i>									
10/20/20	B010225	01	00787	Open Ed Resources (OER)	5909001	Other Expenditure	-	9,000.00	
		01	00787	Open Ed Resources (OER)	5406002	Dues	9,000.00	-	
B010225 Subtotal							Approval Level: Controller	9,000.00	9,000.00
<i>To adjust budget to cover annual membership fees to Pressbooks and SPARC.</i>									
10/22/20	B010226	01	00126	Medical Assistant	5806001	Equipment - Instructional	-	5,550.00	
		01	00126	Medical Assistant	5409002	Non-Capital equipment	5,550.00	-	
B010226 Subtotal							Approval Level: Controller	5,550.00	5,550.00
<i>To adjust budget and move capital expenses to non-capital expenses due to securing equipment at a lower cost.</i>									
10/22/20	B010227	06	02741	DOD/NSA/Adv students 20/21	4309001	Other Federal Govt Sources	-	26,313.94	
		06	02741	DOD/NSA/Adv students 20/21	5909016	SS Color Copies	50.00	-	
		06	02741	DOD/NSA/Adv students 20/21	5299902	PT alloc Employee Benefits	169.64	-	
		06	02741	DOD/NSA/Adv students 20/21	5401002	Instructional Supplies	374.15	-	
		06	02741	DOD/NSA/Adv students 20/21	5309001	Other Contractual Services Exp	590.00	-	
		06	02741	DOD/NSA/Adv students 20/21	5209004	SURS Contribution (grant)	674.45	-	
		06	02741	DOD/NSA/Adv students 20/21	5407001	Advertising Exps	847.00	-	
		06	02741	DOD/NSA/Adv students 20/21	5401006	Other supplies	1,205.62	-	
		06	02741	DOD/NSA/Adv students 20/21	5409002	Non-Capital equipment	1,736.40	-	
		06	02741	DOD/NSA/Adv students 20/21	5909003	Indirect Costs	3,308.20	-	
		06	02741	DOD/NSA/Adv students 20/21	5103044	Non-Teaching Assign-PT	8,482.56	-	
		06	02741	DOD/NSA/Adv students 20/21	5507099	Grant Funded Travel/Conf	8,875.92	-	
B010227 Subtotal							Approval Level: President	26,313.94	26,313.94
<i>To establish budget for new grant.</i>									

College of DuPage
Community College District No. 502
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October 2020

E. Budget Transfer Report

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit	
10/23/20	B010228	06	02737	DOD/NSA/GC Teacher 20/22	4309001	Other Federal Govt Sources	-	83,769.17	
		06	02737	DOD/NSA/GC Teacher 20/22	5909016	SS Color Copies	100.00	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5299902	PT alloc Employee Benefits	284.20	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5401002	Instructional Supplies	544.73	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5407001	Advertising Exps	847.00	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5209004	SURS Contribution (grant)	1,143.17	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5401006	Other supplies	5,087.12	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5909003	Indirect Costs	5,541.95	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5103044	Non-Teaching Assign-PT	14,210.14	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5507099	Grant Funded Travel/Conf	14,598.04	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5409002	Non-Capital equipment	17,452.82	-	
		06	02737	DOD/NSA/GC Teacher 20/22	5309001	Other Contractual Services Exp	23,960.00	-	
B010228 Subtotal							Approval Level: President	83,769.17	83,769.17
<i>To establish budget for new grant.</i>									
10/23/20	B010229	06	02738	DOD/NSA/GC Students 20/22	4309001	Other Federal Govt Sources	-	52,059.14	
		06	02738	DOD/NSA/GC Students 20/22	5909016	SS Color Copies	100.00	-	
		06	02738	DOD/NSA/GC Students 20/22	5299902	PT alloc Employee Benefits	324.90	-	
		06	02738	DOD/NSA/GC Students 20/22	5401002	Instructional Supplies	544.73	-	
		06	02738	DOD/NSA/GC Students 20/22	5407001	Advertising Exps	847.00	-	
		06	02738	DOD/NSA/GC Students 20/22	5209004	SURS Contribution (grant)	1,143.17	-	
		06	02738	DOD/NSA/GC Students 20/22	5309001	Other Contractual Services Exp	2,360.00	-	
		06	02738	DOD/NSA/GC Students 20/22	5401006	Other supplies	3,214.12	-	
		06	02738	DOD/NSA/GC Students 20/22	5909003	Indirect Costs	6,086.70	-	
		06	02738	DOD/NSA/GC Students 20/22	5409002	Non-Capital equipment	6,685.14	-	
		06	02738	DOD/NSA/GC Students 20/22	5507099	Grant Funded Travel/Conf	14,508.00	-	
		06	02738	DOD/NSA/GC Students 20/22	5103044	Non-Teaching Assign-PT	16,245.38	-	
B010229 Subtotal							Approval Level: President	52,059.14	52,059.14
<i>To establish budget for new grant.</i>									
10/23/20	B010230	01	00261	Biological Sciences	5401002	Instructional Supplies	-	7,500.00	
		01	00261	Biological Sciences	5409002	Non-Capital equipment	7,500.00	-	
B010230 Subtotal							Approval Level: Controller	7,500.00	7,500.00
<i>To adjust budget to cover the purchase of microscopes for laboratory instruction.</i>									
10/23/20	B010231	01	00788	Provost Office	5501002	On-Campus Conf & Mtgs	-	6,700.00	
		01	15240	Library	5909040	Misc Awards (1099)	6,700.00	-	
B010231 Subtotal							Approval Level: Controller	6,700.00	6,700.00
<i>To adjust budget to fund the 2020-2021 Student Research Symposium sponsored by the Library.</i>									
10/29/20	B010233	01	00774	Community Engagement	5501002	On-Campus Conf & Mtgs	-	100.00	
		01	00774	Community Engagement	5502007	In-State Vehicle Usage Expense	100.00	-	
B010233 Subtotal							Approval Level: Controller	100.00	100.00
<i>To adjust budget to cover anticipated vehicle usage.</i>									
10/30/20	B010234	01	00758	Budget Office	5401001	Office Supplies	-	750.00	
		01	00758	Budget Office	5406002	Dues	750.00	-	
B010234 Subtotal							Approval Level: Controller	750.00	750.00
<i>To adjust budget to cover the application fee for the GFOA Budget Award.</i>									

B010212, B010214 were unprocessed entries. B010232 was a duplicate entry and subsequently reversed with entry B010237.

College of DuPage
 Community College District No. 502
 Budget Transfer Report
 November 2020

Date	Budget Adjustment Number	Fund	Dept. No.	Department Name	Object Number	Object Name	Debit	Credit
TBD	TBD	03	39036	BIC Academic Backfill (Marketing)	5303001	Architectural Services Exps	18,580.00	
		03	39036	BIC Academic Backfill (Marketing)	5804001	Building Remodeling Exps		18,580.00
Subtotal							18,580.00	18,580.00

To reallocate project budget to the proper expense code.

TBD	TBD	03	39050	Center Student Success-Pathways	5804001	Building Remodeling Exps	25,700.00	
		03	39005	Emerging Projects	5804001	Building Remodeling Exps		25,700.00
Subtotal							25,700.00	25,700.00

To adjust budget per November Construction Planning Meeting.

COLLEGE OF DuPAGE
 COMMUNITY COLLEGE DISTRICT NO. 502
 BUDGET TRANSFER FROM CONTINGENCY YEAR-TO-DATE THROUGH October 2020
 FISCAL YEAR 2021

GENERAL FUND:

FROM:			
MONTH	ACCOUNT NUMBER	DESCRIPTION	Amount

TO:			
ACCOUNT NUMBER	DESCRIPTION	AMOUNT	REASON

No activity year-to-date.

CONTINGENCY ACCOUNTS - YEAR TO DATE	ORIGINAL BUDGET	TRANSFER IN	TRANSFER OUT	ADJUSTED BUDGET
Education Fund	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Total Contingency in General Fund	<u>\$ 1,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,000,000</u>

College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE REPORT
 October 2020

Professional and Legal Services for approval to be paid in November 2020

Rathje Woodward, LLC	October Legal Services	\$	11,604.14
Duggan Bertsch	April Legal Services		50,693.50
Duggan Bertsch	May Legal Services		39,575.50
Duggan Bertsch	June Legal Services		17,508.50
Duggan Bertsch	July Legal Services		2,660.00
Duggan Bertsch	August Legal Services		3,419.50
Duggan Bertsch	September Legal Services		6,492.00
Total		\$	131,953.14

College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE REPORT
 GROUP TRAVEL REQUESTS \$15,000 OR GREATER
 October 2020

Employee Name	Request ID	Request Date	Request Name	Request Description	Group Travel Category	Estimated Travel Amount
Total						\$0.00

College of DuPage
 Community College District No. 502
 ACCOUNTS PAYABLE REPORT
 INDIVIDUAL EMPLOYEE TRAVEL REQUESTS \$5,000 OR GREATER
 October 2020

Employee Name	Request ID	Request Date	Request Name	Request Description	Travel Category	Estimated Travel Amount
Total						\$0.00