

City of Capitola Agenda

Mayor: Sam Storey
Vice Mayor: Dennis Norton
Council Members: Ed Bottorff
Stephanie Harlan
Michael Termini
Treasurer: Christine McBroom



CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, FEBRUARY 27, 2014

CITY HALL COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE**
Council Members Stephanie Harlan, Dennis Norton, Ed Bottorff, Michael Termini and Mayor Sam Storey
2. **PRESENTATIONS**
 - A. Proclamation honoring Bruce Arthur for his service on the Capitola Public Safety Foundation.
 - B. Presentation by Tad Sterling, United Way of Santa Cruz County 2-1-1 Coordinator.
3. **REPORT ON CLOSED SESSION**
4. **ADDITIONAL MATERIALS**

Additional information submitted to the City Council after distribution of the agenda packet.
5. **ADDITIONS AND DELETIONS TO AGENDA**

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, February 27, 2014

6. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.

8. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

A. Consider approving the City Council Minutes of the Regular Meeting held on February 13, 2014.

RECOMMENDED ACTION:

Approve Minutes.

B. Approval of City Check Register Reports dated January 3, 2014; January 10, 2014; January 17, 2014; January 24, 2014; January 31, 2014; February 7, 2014; and February 14, 2014.

RECOMMENDED ACTION:

Approve the City Check Register Reports.

C. Consider an Ordinance amending Section 10.04.010 and adding Section 10.32.030 to the Capitola Municipal Code pertaining to Vehicles and Traffic [2nd Reading].

RECOMMENDED ACTION:

Adopt Ordinance.

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

A. 305 Fanmar Way #13-026 APN: 035-161-14
Appeal of a Planning Commission denial of an amendment to Design Permit and Coastal Development Permit for remodel and addition to a single-family dwelling in the RM-LM zoning district.

RECOMMENDED ACTION:

That the City Council review the appeal de novo, consider the additional modifications presented by the applicant, and require the applicant to make modifications to the exterior of the building, as conditioned.

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, February 27, 2014

- B. Approval of the Art & Cultural Commission's 2013/2014 Annual Report.
RECOMMENDED ACTION:
Approve Report.
- C. Consider the approval of the design of the Esplanade and Stockton Avenue Intersection Improvements, and authorize advertising the project for construction bids.
RECOMMENDED ACTION:
Approve the design and authorize advertising the project for construction bids.
- D. Consider supporting Assembly Bill 1603 (Assemblymember Stone) Outdoor Environmental Education.
RECOMMENDED ACTION:
Support Assembly Bill 1603.
- E. Consider a Resolution to apply for a Proposition 84 Grant for preparation of Design Guidelines and Sustainable Development Initiatives.
RECOMMENDED ACTION:
Adopt Resolution.
- F. Consider the introduction of an Ordinance prohibiting the sale of tobacco products within 1,000 feet of public libraries [1st Reading].
RECOMMENDED ACTION:
Introduce Ordinance.
- G. Hold a public hearing and receive public comment and suggestions for the 2014 Community Development Block Grant Program.
RECOMMENDED ACTION:
Hold public hearing and receive comments.

10. ADJOURNMENT

Adjourn to the next Regular Meeting of the City Council on Thursday, March 13, 2014, at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete agenda packet are available on the Internet at the City's website: www.cityofcapitola.org. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola.

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, February 27, 2014

Agenda Document Review: The complete agenda packet is available at City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be replayed at 12:00 Noon on the Saturday following the meetings on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "**View Capitola Meeting Live On-Line.**" Archived meetings can be viewed from the website at anytime.



BRUCE ARTHUR

IN RECOGNITION OF YOUR DEDICATED SERVICE

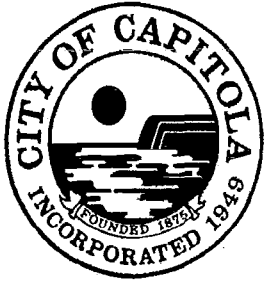
TO THE

CAPITOLA PUBLIC SAFETY & COMMUNITY SERVICE FOUNDATION

FROM 2005 UNTIL YOUR MUCH DESERVED RETIREMENT IN 2018

THE COMMUNITY THANKS YOU!

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: OFFICE OF THE CITY CLERK

SUBJECT: MINUTES OF THE FEBRUARY 13, 2014, REGULAR CITY COUNCIL
MEETING

RECOMMENDED ACTION: Approve the subject minutes as submitted.

DISCUSSION: Attached for City Council review and approval are the minutes of the subject meeting.

ATTACHMENTS:

1. February 13, 2014, Regular City Council Meeting.

Report Prepared By: Susan Sneddon, CMC
City Clerk

Reviewed and Forwarded
By City Manager: 

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**CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
THURSDAY, FEBRUARY 13, 2014**

**CLOSED SESSION – 6:30 PM
CITY MANAGER’S OFFICE**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Govt. Code §54956.9)

Schroedel et al. v. the City of Capitola
[Santa Cruz Superior Court Case No. CV 175684]

LIABILITY CLAIMS (Govt. Code §54956.95)

Claimant: John R. Coniglio, Esq. for Jane Doe (Minor)
Agency claimed against: City of Capitola

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Dennis Norton, Ed Bottorff, Michael Termini and Mayor Sam Storey

City Treasurer Christine McBroom was present.

2. PRESENTATIONS

A. Capitola Local Government Academy Graduation.

Mayor Storey presented certificate of completion to Laurie Hill.

B. Introduction of Assistant Planner, Ryan Safty.

Assistant Planner Safty was introduced.

3. REPORT ON CLOSED SESSION [520-25]

City Attorney Barisone stated that City Council received a status report regarding the following existing litigation: Schroedel et al. v. the City of Capitola; there was no reportable action. He also stated that the Council discussed the tort claim from John R. Coniglio, Esq. for Jane Doe (Minor); there was no reportable action (this item is agendaized for the regular meeting this evening).

4. ADDITIONAL MATERIALS (None provided)

5. ADDITIONS AND DELETIONS TO AGENDA (None provided)

6. PUBLIC COMMENTS

The following local residents stated concerns regarding the newly installed solar radar speed sign affecting the residents’ ocean view:

- Bob Suess, 850 Park Avenue
- Debra Young, 850 Park Avenue

Laurie Hill, Capitola Begonia Festival representative, provided an update on the 2014 Capitola Begonia Festival.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

Council Member Harlan stated that the Capitola Book Café is closing.

Council Member Bottorff stated that the Association of Monterey Bay Area Governments (AMBAG) is releasing the Metropolitan Transportation Plan and the Sustainable Communities Strategies (Plan) for a 55-day public comment period. He stated that the public can attend the following AMBAG workshops regarding the Plan: March 4, 2014, in Watsonville; and Thursday March 6, 2014, in Santa Cruz.

Council Member Termini provided an update from a recent Santa Cruz County Library Joint Powers Board meeting. He requested that staff address prohibiting the sale of tobacco products near public libraries.

Council Member Storey stated that the Capitola-Soquel Chamber of Commerce and the City will provide a presentation on February 26, 2014, regarding economic issue in a changing retail environment;

8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

- A. Consider appointments to the Library Ad Hoc Committee. [230-10]

ACTION

Motion made by Council Member Termini, seconded by Council Member Bottorff, to approve the appointment of Council Member Termini and Council Member Norton, Barbara Gorson, Gayle Ortiz, Lisa Steingrube, and Dave Kraemer to the Library Ad Hoc Committee; and to continue advertising for an appointment for one additional member to this Committee. The motion carried unanimously.

- B. Consider a nomination to the Santa Cruz County Hazardous Materials Advisory Commission. [430-50]

ACTION

Motion made by Council Member Norton, seconded by Council Member Harlan, to approve nominating Public Works Director Jesberg to be the City's representative on the Santa Cruz County Hazardous Materials Advisory Commission; and to continue advertising for a member from the public to be a representative to this Commission. The motion carried unanimously.

- C. Receive the Mayor's appointment(s) to the Architectural and Site Review Committee. [740-15]

ACTION

Mayor Storey appointed Craig Waltz to serve on the City's Architectural and Site Review Committee.

9. CONSENT CALENDAR

Council Member Norton requested that ***Item 9.D.*** be pulled for discussion.

Council Member Norton asked why the Planning Commission's February 6, 2014, item regarding 1550 McGregor Drive was continued.

Senior Planner Cattan responded that the item was pulled due to a noticing issue.

- A. Consider approving the Regular City Council Minutes of the meeting held on January 23, 2014.
- B. Receive Planning Commission Action Minutes for the Regular Meeting of February 6, 2014. [740-50]
- C. Consider denying liability claim of John R. Coniglio, Esq. for Jane Doe (Minor) for an undetermined amount and forward to the City's liability insurance carrier. [Claims Binder]

- D. Consider an Ordinance amending Chapter 10.36.055 of the Capitola Municipal Code amending parking meter Zone B [2nd Reading]; and adopt a Resolution authorizing submittal of amendments to the Local Coastal Program to the Coastal Commission. [470-30/730-85/740-30]
- E. Receive Quarterly Financial Reports – Second Quarter Budget Report and First Quarter Sales Tax Report. [330-70/390-70]
- F. Adopt **Resolution No. 3978** repealing Resolution No. 3708 and approving a new Hourly/Seasonal Pay Schedule. [600-10]

ACTION Motion made by Council Member Termini seconded by Council Member Harlan, to approve the first reading of the Ordinance the following Consent Calendar items: 9.A.; 9.B.; 9.C.; 9.E.; and 9.F. The motion was passed unanimously.

10. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Presentation by Kim Adamson, Soquel Creek Water District General Manager, regarding local water issues. [1160-10]

Kim Adamson, Soquel Creek Water District (District), discussed issues related to groundwater aquifer recharge and seawater intrusion, and stated that the District is actively working on reducing water use within the City's service area.

Bruce Daniels, Soquel Creek Water District Board Vice President, spoke about climate.

- B. Consider an Ordinance amending Section 10.04.010 and adding Section 10.32.030 to the Capitola Municipal Code pertaining to Vehicles and Traffic [1st Reading]. [490-10]

ACTION Motion made by Council Member Norton, seconded by Council Member Termini, to approve the first reading of the Ordinance amending Section 10.04.010 and adding Section 10.32.030 to the Capitola Municipal Code pertaining to Vehicles and Traffic. The motion was passed unanimously.

- C. Consider McGregor Park Sponsorship Program. [1040-20]

ACTION Motion made by Council Member Norton, seconded by Council Member Termini, to approve the McGregor Park Donation and Sponsorship Program; and that the maintenance sponsorship for the Dog Park be raised to \$2,000 annually. The motion was passed unanimously.

- D. Consider a Resolution amending the Fiscal Year 2013-2014 Capitola Fee Schedule to incorporate the 2013-2014 Animal Services Authority Fee Schedule, Green Energy Incentive fees, and Village Sidewalk Signs fees. [390-40]

ACTION Motion made by Council Member Harlan, seconded by Council Member Norton, to adopt **Resolution No. 3979** amending the Fiscal Year 2013-2014 Capitola Fee Schedule to incorporate the 2013-2014 Animal Services Authority Fee Schedule, Green Energy Incentive fees, and Village Sidewalk Signs fees. The motion was passed unanimously.

- E. Consider a Resolution allowing the City of Capitola to accept ownership of quit claims of two small parcels pending approval from the Successor Agency, Oversight Board, and the California Department of Finance.

Item #: 8.A. Attach 1.pdf

CAPITOLA CITY COUNCIL MEETING MINUTES - Thursday, February 13, 2014

ACTION Motion made by Council Member Harlan, seconded by Council Member Bottorff, to adopt Resolution No. 3980 allowing the City of Capitola to accept ownership of quit claims of two small parcels pending approval from the Successor Agency, Oversight Board, and the California Department of Finance. The motion was passed unanimously.

The City Council took separate action on the following Consent Calendar item (Item 9.D.):

9.D. Consider an Ordinance amending Chapter 10.36.055 of the Capitola Municipal Code amending Parking Meter Zone B [2nd Reading]; and adopt a Resolution authorizing submittal of amendments to the Local Coastal Program to the Coastal Commission. [470-30/730-85/740-30]

Council Member Norton requested that staff to prepare operational guidelines for the Lower Pacific Cove Parking Lot for City Council consideration prior to completion of the project.

ACTION Motion made by Council Member Norton, seconded by Council Member Bottorff, to adopt Ordinance No. 992 amending Chapter 10.36.055 of the Capitola Municipal Code amending parking meter Zone B [2nd Reading]; and to adopt a Resolution No. 3980 authorizing submittal of amendments to the Local Coastal Program to the Coastal Commission. The motion was passed unanimously.

11. ADJOURNMENT

Mayor Storey adjourned the meeting at 9:05 p.m. to the Special Budget Study Session of the City Council and the Successor Agency to be held on Thursday, February 20, 2013, at 6:00 p.m., in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

ATTEST:

Liz Nichols, Deputy City Clerk

Sam Storey, Mayor



CITY COUNCIL AGENDA REPORT MEETING OF FEBRUARY 27, 2014

FROM: FINANCE DEPARTMENT
SUBJECT: CITY CHECK REGISTER REPORT

RECOMMENDED ACTION: Approve the attached Check Register Reports for January 3, January 10, January 17, January 27, January 31, February 7, and February 14.

DISCUSSION: Check Registers are attached for:

Date	Starting Check #	Ending Check #	Total Checks/EFT	Amount
1/3/14	75005	75077	73	\$306,864.73
1/10/14	75078	75123	47	\$158,128.39
1/17/14	75124	75183	60	\$204,493.25
1/24/14	75184	75259	76	\$474,963.13
1/31/14	75260	75331	72	\$52,064.42
2/7/14	75332	75387	57	\$151,151.05
2/14/14	75388	75446	59	\$405,125.74

The check register of December 20, 2013, ended with check #75004

Following is a list of checks issued for more than \$10,000.00, and a brief description of the expenditure:

Check	Issued to:	Dept.	Purpose	Amount
75009	Atchison, Barisone, Condotti	CM	Nov 2013 Legal Services	\$16,598.55
75014	Cale America	PD	Coin & Bill Canisters	\$10,093.04
75048	PG&E	PW	Monthly Gas & Electric	\$14,329.17
75057	Rincon Consultants	CDD	Monarch Cove EIR	\$40,824.25
75060	Santa Cruz Regional 911	PD	Q3 Operating Exp	\$93,621.43
75077	Wells Fargo Bank	FIN	POB Interest Payment	\$71,368.74
75110	SCC Conf & Visitors Council	FIN	Q2 FY13/14 TMD	\$32,416.07
EFT	CalPERS Health	FIN	Jan 2014 Health Ins	\$61,525.87
75127	Atchison, Barisone, Condotti	CM	Dec 2013 Legal Services	\$16,229.68
75129	Bowman Williams	PW	Engineering Services, Nov 2013	\$23,973.64
75178	Water Rock Construction	PW	Progress Pymt, Pac Cove Lot	\$102,651.00
75193	Bear Electric	PW	Signal Realignment	\$10,300.00
75214	Monterey Bay Self Ins Auth	CM	Work Comp & Liab Ins	\$359,587.00
75217	PG&E	PW	Monthly Gas & Electric	\$14,426.40

Item #: 8.B. Staff Report.pdf

2-27-14 AGENDA REPORT: Check Register Reports

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75255	Folsom Lake Ford	PD	2014 Ford Explorer	\$27,726.89
EFT	CalPERS Health	FIN	Feb 2014 Health Ins	\$62,934.63
75340	Capitola-Soquel Chamber	CM	Contract Services	\$10,500.00
75392	Bowman & Williams	PW	Jan 2014 Engineering Services	\$27,088.80
75437	Systems & Space	PD	Evidence Lockers	\$22,950.00
75440	Water Rock Construction	PW	Progress Pymt, Pac Cove Lot	\$273,079.00
75442	Western Pacific Signal	PD	Speed Signs	\$14,927.75

ATTACHMENTS:

1. Check Register for Jan 3, 2014
2. Check Register for Jan 10, 2014
3. Check Register for Jan 17, 2014
4. Check Register for Jan 24, 2014
5. Check Register for Jan 31, 2014
6. Check Register for Feb 7, 2014
7. Check Register for Feb 14, 2014

Report Prepared By: Linda Benko
AP Clerk

Reviewed and Forwarded
by City Manager: 

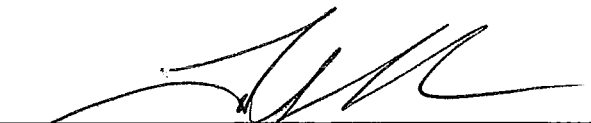
Checks dated 1/3/2014 numbered 75005 to 75077 for a total of \$306,864.73 have been reviewed and authorized for distribution by the City Manager.

As of 1/3/14 the unaudited cash balance is \$3,690.508

CASH POSITION - CITY OF CAPITOLA 1/3/14

	<u>Net Balance</u>
General Fund	\$ 1,803,423
Contingency Reserve Fund	\$ 1,222,646
Worker's Comp. Ins. Fund	\$ 299,125
Self Insurance Liability Fund	\$ 182,843
Stores Fund	\$ (4,138)
Information Technology Fund	\$ 50,648
Equipment Replacement	\$ 117,812
Compensated Absences Fund	\$ 18,149
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,690,508</u>

The Emergency Reserve Fund Balance is \$569,705.54 (not included above).



 Tori Hannah, Finance Director

 1/3/14
 Date



 Christine McBroom, City Treasurer

 2/14/2014
 Date

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75005	01/03/2014 Invoice CV-910513	Open	Date 10/15/2013	Description Updates to BIA brochure Fund 1321, BIA	57 DESIGN INC.	\$50.00
75006	01/03/2014 Invoice 5353	Open	Date 12/26/2013	Description Sweeper brooms Fund 1310, Gas Tax	ACME ROTARY BROOM SERVICE	\$1,046.03
75007	01/03/2014 Invoice 919562	Open	Date 12/31/2013	Description Dec2013 Supplemental Health Ins, employ	AFLAC	\$466.76
75008	01/03/2014 Invoice 45516 45443	Open	Date 12/11/2013 11/22/2013	Description Keys/lockbox, PW keys-PD	ALLSAFE LOCK COMPANY	\$54.94
75009	01/03/2014 Invoice Nov2013	Open	Date 11/30/2013	Description Nov Legal Services	ATCHISON, BARISONE, & CONDOTTI	\$16,598.55
75010	01/03/2014 Invoice 40599	Open	Date 12/22/2013	Description Wharf meter reading, Dec2013 Fund 1311, Wharf Fund	AUTOMATION TEST ASSOCIATES	\$25.00
75011	01/03/2014 Invoice Nov-Dec2013	Open	Date 12/30/2013	Description Nov-Dec2013 credit card charges Fund 1000, Gen Fund=\$495.36 Fund 2210, Stores=\$84.70 Fund 2211, IT=\$861.95	BANK OF AMERICA	\$1,442.01
75012	01/03/2014 Invoice 141803	Open	Date 12/12/2013	Description Memorial bench supplies Fund 1311, Wharf Fund	BIG CREEK LUMBER	\$114.60
75013	01/03/2014 Invoice 20131204	Open	Date 12/19/2013	Description Reimb Exp during training class	BOOTH, MARQUIS	\$363.48
75014	01/03/2014 Invoice 130977	Open	Date 11/21/2013	Description Coin canisters and bill cassettes Fund 1316, Pkg Reserve Fund	CALE AMERICA INC.	\$10,093.04
75015	01/03/2014 Invoice POA12-27-13	Open	Date 12/31/2013	Description POA dues, Employee Funded	CAPITOLA PEACE OFFICERS ASSOC.	\$1,548.75

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75016	01/03/2014 Invoice 474768	Open	Date 12/09/2013	Description Tri-fold Ad Distribution, BIA funded Fund 1321, BIA	CERTIFIED FOLDER DISPLAY SERVIC	\$3,407.52
75017	01/03/2014 Invoice 20131211	Open	Date 12/11/2013	Description Charter Internet Fund 2211, IT	Charter Communications	\$10.00
75018	01/03/2014 Invoice 11947	Open	Date 12/06/2013	Description Nov 2013 Janitorial Service Fund 1000, Gen Fund=\$3716.80 Fund 1311, Wharf Fund=\$217.50	CLEAN BUILDING MAINTENANCE	\$3,934.30
75019	01/03/2014 Invoice 1437616	Open	Date 11/26/2013	Description Cleaning supplies	CLEAN SOURCE	\$973.56
75020	01/03/2014 Invoice 0703345	Open	Date 12/19/2013	Description HMIS cost share for FY13/14	COMMUNITY TECHNOLOGY ALLIANCE	\$462.00
75021	01/03/2014 Invoice 13110133	Open	Date 11/22/2013	Description Chain	COORDINATED WIRE ROPE OF NO. CA INC.	\$360.98
75022	01/03/2014 Invoice R213796	Open	Date 12/16/2013	Description Keefer plaque	CRESTOR INC.	\$172.12
75023	01/03/2014 Invoice 14-83	Open	Date 12/30/2013	Description 2014 annual fee TRAK	CRITICAL REACH	\$265.00
75024	01/03/2014 Invoice 20651896	Open	Date 12/21/2013	Description Contract 25065541, Sharp MX7001N Fund 2210, Stores	DE LAGE LANDEN FINANCIAL SERVICES, INC.	\$335.61
75025	01/03/2014 Invoice Feb Test	Open	Date 12/31/2013	Description Exam Reg, Feb 2014, Franchi & Kotila	DEPARTMENT OF PESTICIDE REGULATION	\$380.00
75026	01/03/2014 Invoice 183750 183846	Open	Date 12/11/2013 12/18/2013	Description Tires, PW 2006 F-250 Pick Up Sweeper Tires Fund 1000, Gen Fund=\$923.69 Fund 1310, Gas Tax Fund=\$1165.06	DIXON AND SON, INC	\$2,088.75
75027	01/03/2014 Invoice 13555	Open	Date 12/11/2013	Description Museum Forms	DYNAMIC PRESS	\$171.84

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75028	01/03/2014	Open			EWING IRRIGATION	\$220.29
	Invoice		Date	Description		Amount
	7346654		12/06/2013	Wharf water repair		\$43.25
	7359160		12/11/2013	Wharf water repair		\$20.66
	7363232		12/12/2013	Lawn repair supplies		\$142.70
	7386020		12/19/2013	Misc. Irrigation Supplies		\$13.68
				Fund 1000, Gen Fund=\$156.38		
				Fund 1311, Wharf Fund=\$63.91		
75029	01/03/2014	Open			EXTRA SPACE STORAGE OF SC	\$331.00
	Invoice		Date	Description		Amount
	2522221-Jan14		12/24/2013	Jan 2014 extra storage-PD		\$331.00
75030	01/03/2014	Open			FASTENAL COMPANY	\$57.99
	Invoice		Date	Description		Amount
	CASAT23075		12/11/2013	Shop Supplies, Corp Yd		\$15.86
	CASAT23064		12/10/2013	Shop Supplies, Corp Yd		\$28.26
	CASAT23017		12/09/2013	Shop Supplies, Corp Yd		\$13.87
75031	01/03/2014	Open			FEDERAL EXPRESS	\$48.30
	Invoice		Date	Description		Amount
	2-502-38097		12/20/2013	Shipping Expense		\$48.30
75032	01/03/2014	Open			FIRST ALARM	\$320.67
	Invoice		Date	Description		Amount
	689340		12/01/2013	41st Ave Jan 1-3/31/14		\$117.87
	682388		11/15/2013	CC Burglar alarm 12/1-2/28/14		\$202.80
75033	01/03/2014	Open			FLYERS ENERGY, LLC	\$7,860.09
	Invoice		Date	Description		Amount
	13-917178		12/12/2013	100 Gal Diesel		\$386.07
	13-917175		12/12/2013	488 Gal Ethanol		\$1,813.37
	13-921451		12/27/2013	439 Gal Ethanol		\$1,721.74
	13-921455		12/27/2013	105 Gal Diesel		\$416.95
	13-919611		12/20/2013	500 Gal Ethanol		\$1,883.73
	13-919614		12/20/2013	130 Gal Diesel		\$503.33
	13-919357		12/19/2013	2 each 55 Gal Drums motoroil		\$1,134.90
75034	01/03/2014	Open			HOLLISTER HONDA	\$1,956.22
	Invoice		Date	Description		Amount
	129473		12/11/2013	Saddle bag for motor		\$519.51
	128571		12/19/2013	11/12 SLESF returned from County		\$1,436.71
				Fund 1000, Gen Fund=\$519.51		
				Fund 1300, SLESF=\$1436.71		
75035	01/03/2014	Open			HUB INTERNAT'L OF CA INS SVC	\$132.24
	Invoice		Date	Description		Amount
	Dec 2013		12/30/2013	Insurance for renters of CC		\$132.24
75036	01/03/2014	Open			ICMA RETIREMENT TRUST 457	\$3,689.16
	Invoice		Date	Description		Amount
	ICMA12-27-13		12/31/2013	Retirement Contr, Employee Funded		\$3,689.16

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75037	01/03/2014 Invoice 120044637	Open	Date 12/11/2013	Description Battery, PD111	INTERSTATE BATTERY SYSTEMS	\$206.57
75038	01/03/2014 Invoice 2-2	Open	Date 12/10/2013	Description Const Mgmt, Pac Cove, Nov2013 Fund 1200, CIP	KERKO, BRYAN T.	\$4,031.25
75039	01/03/2014 Invoice 21673 21674	Open	Date 12/30/2013 12/30/2013	Description Tree pruning by Rec Center Tree pruning at City Hall	LEWIS TREE SERVICE INC.	\$1,950.00
75040	01/03/2014 Invoice LIUNA12-27-13	Open	Date 12/31/2013	Description Pension Dues, Employee Funded	LIUNA PENSION FUND	\$633.60
75041	01/03/2014 Invoice 2014-00000335	Open	Date 01/02/2014	Description Instructor Winter Vball Camp	MATTERN, MARK	\$1,558.70
75042	01/03/2014 Invoice 363860 363965 364086 364043 364484 364438 364470 364554	Open	Date 12/04/2013 12/04/2013 12/05/2013 12/05/2013 12/09/2013 12/09/2013 12/09/2013 12/10/2013	Description Auto parts, fleet Sweeper parts Grease Gun Repair Bobcat Loader Maint Auto parts, 2006 F-250 Shop Tools Auto parts, fleet Auto parts, PD871 Fund 1000, Gen Fund=\$312.39 Fund 1310, Gas Tax=\$271.88	MID-COUNTY AUTO SUPPLY	\$584.27
75043	01/03/2014 Invoice 12-0810B	Open	Date 12/10/2013	Description Claim Settlement, Leonard Fund 2213, Self-Ins Liability	MONTEREY BAY AREA SELF INS AUT	\$495.66
75044	01/03/2014 Invoice 11-0410a	Open	Date 12/10/2013	Description Claim Settlement, MBCOC Fund 2213, Self-Ins Liability	MONTEREY BAY AREA SELF INS AUT	\$900.28
75045	01/03/2014 Invoice 11-1229	Open	Date 12/10/2013	Description Claim Settlement, Jimenez Fund 2213, Self-Ins Liability	MONTEREY BAY AREA SELF INS AUT	\$800.78
75046	01/03/2014 Invoice 35707-001	Open	Date 12/30/2013	Description Nozzle & toxic fees	MONTEREY BAY UNIFIED AIR POLLUTION CON	\$341.00

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75047	01/03/2014	Open			ORCHARD SUPPLY HARDWARE	\$478.98
	Invoice		Date	Description		Amount
	6011-4795775		12/03/2013	Misc.		\$33.44
	6007-3520829		12/03/2013	Misc.		\$10.30
	6011-4766001		12/03/2013	Hex nuts		\$11.75
	6011-4797956		12/10/2013	Cable ties		\$23.90
	6011-4768115		12/10/2013	Knee boots - David		\$27.18
	6005-4154325		12/10/2013	Wharf broom		\$13.04
	6011-6128267		12/11/2013	Misc.		\$19.55
	6011-6128381		12/11/2013	Misc.		\$70.63
	6011-4798656		12/12/2013	SS clamps - Park radar signs		\$13.53
	6007-6062452		12/11/2013	Bathroom supplies		\$49.43
	6005-2434613		12/13/2013	Parts for John Deere Loader		\$40.14
	6013-2124982		12/13/2013	Misc. banner supplies		\$14.12
	6011-4790622		12/18/2013	Hose		\$36.41
	6007-6123946		12/18/2013	Misc.		\$26.51
	6011-4790178		12/17/2013	Grinding wheels		\$6.50
	6007-6123689		12/17/2013	Concrete patch		\$53.80
	6008-3179573		12/20/2013	Misc.		\$28.75
75048	01/03/2014	Open			PACIFIC GAS & ELECTRIC	\$14,329.17
	Invoice		Date	Description		Amount
	2014-00000337		01/02/2014	Monthly Elec		\$14,329.17
				Fund 1000, Gen Fund=\$5753.80		
				Fund 1300, SLESF=\$73.58		
				Fund 1310, Gas Tax=\$6909.30		
				Fund 1311, Wharf Fund=\$1592.49		
75049	01/03/2014	Open			PACIFIC GAS & ELECTRIC	\$186.80
	Invoice		Date	Description		Amount
	2014-00000338		12/12/2013	Pac Cove MHP Elec and Gas		\$186.80
75050	01/03/2014	Open			PALACE ART & OFFICE SUPPLIES	\$699.14
	Invoice		Date	Description		Amount
	242347		12/09/2013	Office supplies-PD		\$209.64
	242348		12/09/2013	Machine Stand, PD		\$236.85
	243022		12/12/2013	Office supplies-PD		\$216.10
	243022-1		12/13/2013	Office supplies-PD		\$12.62
	243445		12/20/2013	Mayor Name Plate		\$23.93
				Fund 1000, Gen Fund=\$675.21		
				Fund 2210, Stores=\$23.93		
75051	01/03/2014	Open			PAPE MACHINERY	\$139.56
	Invoice		Date	Description		Amount
	7136852		12/13/2013	Parts for Bobcat Loader		\$139.56
75052	01/03/2014	Open			PARTSMASTER	\$279.83
	Invoice		Date	Description		Amount
	20739975		12/10/2013	Wire		\$279.83

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75053	01/03/2014 Invoice 3654-Dec13	Open	Date 12/19/2013	Description Postage Refill 11/26/13 Fund 2210, Stores	PITNEY BOWES INC.	\$2,019.99
75054	01/03/2014 Invoice 050-366479	Open	Date 12/01/2013	Description Monthly Rental, 16' container, PD	PODS ENTERPRISES INC.	\$167.48
75055	01/03/2014 Invoice 30068855 30068863 30069030 30070091 30070104 30069723 30069035	Open	Date 12/19/2013 12/19/2013 12/19/2013 12/26/2013 12/26/2013 12/23/2013 12/23/2013	Description Shingles for GEM car shed Roof supplies Flashing Shellac for CM door Posts Credit memo-Return Shingles Credit memo-Return Shingles	ProBUILD COMPANY LLC	\$117.85
75056	01/03/2014 Invoice 714	Open	Date 07/19/2013	Description Bay Ave Senior Apts, Monitoring Svc Fund 1371, HOME Grant	R.L. HASTINGS & ASSOC., LLC	\$3,200.00
75057	01/03/2014 Invoice 19610	Open	Date 11/30/2013	Description Monarch Cove Hotel EIR, Nov 2013	RINCON CONSULTANTS, INC.	\$40,824.25
75058	01/03/2014 Invoice 7719-576816 7719-576994	Open	Date 12/04/2013 12/11/2013	Description Ballasts Ballasts	ROYAL WHOLESALE ELECTRIC	\$141.27
75059	01/03/2014 Invoice 20131209	Open	Date 12/09/2013	Description 2013/2014 Sewer Service Charges	SCC SANITATION DISTRICT	\$1,220.10
75060	01/03/2014 Invoice Q3 2013 SCRMS Q3 2013 Jan 30	Open	Date 12/15/2013 12/15/2013 12/19/2013	Description 3rd Qtr 2013 member operating contr. SCRMS 3rd qtr 2013 AT&T charges, New radio site Fund 1000, Gen Fund=\$91607.50 Fund 1300, SLESF=\$2013.93	SANTA CRUZ REGIONAL 911	\$93,621.43
75061	01/03/2014 Invoice 11053340	Open	Date 12/10/2013	Description Keypad for Recreation Cr Card Processing	THE ACTIVE NETWORK INC.	\$316.28
75062	01/03/2014 Invoice 93030-Dec13	Open	Date 12/30/2013	Description Dental & Vision Ins, Employee Funded	TLC ADMINISTRATORS, INC.	\$3,115.48

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75063	01/03/2014 Invoice 954791493	Open	Date 12/07/2013	Description Shipping-PD	UNITED PARCEL SERVICE	\$1.17
75064	01/03/2014 Invoice 2014 Permit #13	Open	Date 01/03/2014	Description Renew Bulk Mail Permit, #13 Fund 2210, Stores	UNITED STATES POSTAL SERVICE	\$200.00
75065	01/03/2014 Invoice UW-Dec2013	Open	Date 12/31/2013	Description Employee Contr to UW, Dec2013	UNITED WAY OF SCC	\$50.00
75066	01/03/2014 Invoice UPEC-Dec13	Open	Date 12/31/2013	Description Union Dues, Dec 2013, Employee Funded	UPEC LIUNA LOCAL 792	\$1,093.50
75067	01/03/2014 Invoice 243609054	Open	Date 12/22/2013	Description Contract 500-0332356-000, IR1750, Jade	US BANCORP EQUIPMENT FINANCE	\$98.97
75068	01/03/2014 Invoice PARS12-27-13	Open	Date 12/31/2013	Description Retirement Plan Contr, 12/27/13 Payroll	US Bank Institutional Trust-Western Reg	\$287.99
75069	01/03/2014 Invoice 13-152	Open	Date 12/30/2013	Description Refund Tree Removal Deposit, 1708 48th	Brown, Randy	\$500.00
75070	01/03/2014 Invoice 2014-00000330	Open	Date 12/13/2013	Description Refund cite12136620	Kuzmin, William	\$86.00
75071	01/03/2014 Invoice 12136620	Voided	Payment made previ Date 12/27/2013	01/03/2014 Description refund cite 12136620	Kuzmin, William	\$0.00
75072	01/03/2014 Invoice 13-118	Open	Date 12/30/2013	Description Refund Tree Deposit, 725 Gilroy Dr.	Nolan, John & Laura	\$500.00
75073	01/03/2014 Invoice 13-144	Open	Date 12/30/2013	Description Refund Tree Removal Deposit, 4605 Opal	Olsen, Chris	\$500.00
75074	01/03/2014 Invoice 13-159	Open	Date 12/30/2013	Description Refund Tree Deposit, 1585 Lincoln Ave.	Real Estate 831	\$500.00
75075	01/03/2014 Invoice 2014-00000332	Open	Date 12/19/2013	Description SLI Sloma Jan 22-25 2014	Sheraton Garden Grove	\$294.84

City Check Register 1/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75076	01/03/2014 Invoice 14134596	Open	Date 12/26/2013	Description Refund cite 14134596	Thom, Doug	\$43.00 \$43.00
75077	01/03/2014 Invoice POB-2014	Open	Date 01/03/2014	Description POB Interest Payment Fund 1410, Pension Obligation Bond	WELLS FARGO BANK	\$71,368.74 \$71,368.74
Check Totals:				Count	73	TOTAL \$306,864.73

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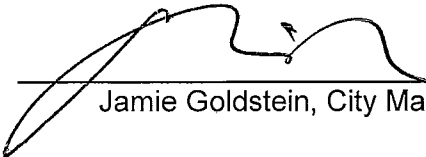
Checks dated 1/10/2014 numbered 75078 to 75123 plus one EFT for a total of \$158,128.39 have been reviewed and authorized for distribution by the City Manager.

As of 1/10/14 the unaudited cash balance is \$3,373,646

CASH POSITION - CITY OF CAPITOLA 1/10/14

	<u>Net Balance</u>
General Fund	\$ 1,271,377
Contingency Reserve Fund	\$ 1,222,646
Worker's Comp. Ins. Fund	\$ 402,975
Self Insurance Liability Fund	\$ 232,410
Stores Fund	\$ 5,648
Information Technology Fund	\$ 81,144
Equipment Replacement	\$ 144,194
Compensated Absences Fund	\$ 13,252
TOTAL UNASSIGNED GENERAL FUNDS	\$ 3,373,646


The Emergency Reserve Fund Balance is \$569,705.54 (not included above).



 Jamie Goldstein, City Manager

1/10/14

 Date



 Christine McBroom, City Treasurer

2/14/2014

 Date

City Checks Issued 1/10/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75078	01/10/2014	Open			BAJA CONSTRUCTION COMPANY, IN	\$37.50
	Licensee Type		Date	Refund Overpayment	Transaction Type	
	Business		01/08/2014	2393	Pre-Payment	
75079	01/10/2014	Open			M. BAKER MANAGEMENT INC. dba KF	\$37.45
	Licensee Type		Date	Refund Overpayment	Transaction Type	
	Business		01/08/2014	1149	Pre-Payment	
75080	01/10/2014	Open			PACIFIC PLUMBING & SEWER SERVIC	\$10.00
	Licensee Type		Date	Refund Overpayment	Transaction Type	
	Business		01/08/2014	2377	Pre-Payment	
75081	01/10/2014	Open			THE SALTY DOG	\$10.00
	Licensee Type		Date	Refund Overpayment	Transaction Type	
	Business		01/08/2014	2442	Pre-Payment	
75082	01/10/2014	Open			ALLEY, DONALD	\$5,975.00
	Invoice		Date	Description	Amount	
	1213-02		12/28/2013	Soquel Creek Fish Monitoring FY 13/14	\$5,975.00	
75083	01/10/2014	Open			ARNONE, MICHAEL	\$7,626.00
	Invoice		Date	Description	Amount	
	201322-2		01/08/2014	Master Plan, McGregor Property Fund 1200, CIP	\$7,626.00	
75084	01/10/2014	Open			AT&T/CALNET 2	\$1,993.68
	Invoice		Date	Description	Amount	
	4957728		12/12/2013	Phone Service & T-1 Lines Fund 1000, Gen Fund=\$1683.25 Fund 2211, IT=\$310.43	\$1,993.68	
75085	01/10/2014	Open			BEAR ELECTRICAL SOLUTIONS, INC.	\$4,064.50
	Invoice		Date	Description	Amount	
	1229		12/31/2013	Dec 2013 Traffic Signal Routine Maint.	\$616.00	
	1230		12/31/2013	Dec 2013 Traffic Signal Maint Response Fund 1310, Gas Tax	\$3,448.50	
75086	01/10/2014	Open			BLYSTON, WENDY	\$360.00
	Invoice		Date	Description	Amount	
	2014-00000339		01/03/2014	Volleyball Official Oct to Dec 2013	\$360.00	
75087	01/10/2014	Open			Calif Dept of General Services	\$129.30
	Invoice		Date	Description	Amount	
	Q4 CY2013		01/06/2014	Disability Access & Educ Fee, Q4	\$129.30	
75088	01/10/2014	Open			CALIF. CHAMBER OF COMMERCE	\$184.46
	Invoice		Date	Description	Amount	
	10764963		12/23/2013	Labor law posters, CID508685 Fund 2210, Stores	\$184.46	
75089	01/10/2014	Open			CALIF. LAW ENFORCEMENT ASSOC.	\$514.50
	Invoice		Date	Description	Amount	
	Jan2014		12/19/2013	Long Term Disability Ins, PD	\$514.50	

City Checks Issued 1/10/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75090	01/10/2014 Invoice POA1-10-14	Open	Date 01/06/2014	Description POA Dues, Employee Funded	CAPITOLA PEACE OFFICERS ASSOC.	\$1,548.75
75091	01/10/2014 Invoice 1255/1256	Open	Date 01/06/2014	Description Professional Services Dec2013	COASTAL WATERSHED COUNCIL	\$4,070.05
75092	01/10/2014 Invoice Nov2013	Open	Date 11/30/2013	Description Collection Service Expense, Nov2013	CREDIT CONSULTING SERVICES, INC	\$634.50
75093	01/10/2014 Invoice 2014Code	Open	Date 01/06/2014	Description 2014 California Elections Code	DFM ASSOCIATES	\$54.38
75094	01/10/2014 Invoice 30	Open	Date 01/06/2014	Description Dec2013 Prof Services, BIA Fund 1321, BIA	FERRASCI-HARP, AMY	\$1,125.00
75095	01/10/2014 Invoice CBF12-2013 CBF12-2013-2	Open	Date 12/31/2013 12/31/2013	Description Dec 2013 Prof Services Dec 2013 Grant Writing Assistance Fund 1000, Gen Fund=\$2400.00 Fund 1313, Gen Plan Update=\$150.00 Fund 1351, CDBG Program=\$350.00 Fund 5552, Cap Housing Succ=\$1750.00	FLYNN, CAROLYN	\$4,650.00
75096	01/10/2014 Invoice 20140106	Open	Date 01/06/2014	Description Reimb BIA Expenses Fund 1321, BIA	HANNA, CARIN	\$1,279.44
75097	01/10/2014 Invoice ICMA1-10-14	Open	Date 01/08/2014	Description Retirement Plan Contr, Employee Funded	ICMA RETIREMENT TRUST 457	\$4,489.16
75098	01/10/2014 Invoice 20131216	Open	Date 12/16/2013	Description Uniform cleaning-PD	KING'S CLEANERS	\$722.50
75099	01/10/2014 Invoice A193878 A193917	Open	Date 12/23/2013 12/24/2013	Description Red curb paint-Fund 1310, Gas Tax Library ramp paint	KING'S PAINT AND PAPER, INC.	\$137.73
75100	01/10/2014 Invoice R-16	Open	Date 01/07/2014	Description Riparian Restoration FY 13/14	McMENAMIN, GEORGE	\$900.00

City Checks Issued 1/10/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75101	01/10/2014 Invoice 47475	Open	Date 12/13/2013	Description Capitola Routing Form Fund 2210, Stores	MISSION PRINTERS	\$29.51
75102	01/10/2014 Invoice 010614	Open	Date 01/06/2014	Description Annual shared cost for stormwater PSA	MONTEREY REGIONAL WATER POLLUTION CC	\$380.00
75103	01/10/2014 Invoice 18	Open	Date 01/07/2014	Description Dec Inspection Services	MORRISON, EDWARD	\$2,500.00
75104	01/10/2014 Invoice 31765	Open	Date 12/15/2013	Description Payroll Software Progress payment Fund 2211, IT	NEW WORLD SYSTEMS	\$1,328.00
75105	01/10/2014 Invoice Elections	Open	Date 01/06/2014	Description Jan 24 Elections Tng, Sneddon	NORTHERN CALIFORNIA CITY CLERK	\$25.00
75106	01/10/2014 Invoice 6011-4793715	Open	Date 12/31/2013	Description Comm Ctr Supplies	ORCHARD SUPPLY HARDWARE	\$82.00
75107	01/10/2014 Invoice PAPA-2014	Open	Date 01/06/2014	Description Training & Registration, Corp Yd	PESTICIDE APPLICATORS PROF ASSI	\$360.00
75108	01/10/2014 Invoice 48029170	Open	Date 12/16/2013	Description Shop Cutting/Welding project supplies	PRAXAIR DISTRIBUTION INC.	\$87.13
75109	01/10/2014 Invoice EIA10099	Open	Date 12/30/2013	Description Jan 2014 Dental & Vision Admin Fee	PREFERRED BENEFIT INS. ADMIN.	\$136.40
75110	01/10/2014 Invoice TMD-Q2	Open	Date 01/06/2014	Description Q2 FY13/14 TMD	SCC CONFERENCE & VISITORS COU	\$32,416.07
75111	01/10/2014 Invoice 2014-00000336	Open	Date 12/26/2013	Description WATER BILLS FOR STREET MEDIANS	SANTA CRUZ MUNICIPAL UTILITIES	\$566.00
75112	01/10/2014 Invoice Fall2013	Open	Date 01/06/2014	Description Reimb Education Expenses, Fall 2013	SLOMA, CLIFF	\$256.16
75113	01/10/2014 Invoice 6587640-1	Open	Date 01/06/2014	Description Jan2014 Employee Life & Disability Ins	THE HARTFORD -PRIORITY ACCOUNT	\$1,827.40

City Checks Issued 1/10/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75114	01/10/2014 Invoice 355401	Open	Date 01/01/2014	Description Admin Fee, 90 Day Runout, Flex Plan	TLC ADMINISTRATORS, INC.	\$525.00 \$525.00
75115	01/10/2014 Invoice Jan2014	Open	Date 01/06/2014	Description Dental & Vision Ins, employee funded	TLC ADMINISTRATORS, INC.	\$8,078.58 \$8,078.58
75116	01/10/2014 Invoice 954791523	Open	Date 12/28/2013	Description Shipping-PD	UNITED PARCEL SERVICE	\$16.49 \$16.49
75117	01/10/2014 Invoice 2847 ES	Open	Date 12/30/2013	Description Postage for REC brochure 2014	UNITED STATES POSTAL SERVICE	\$4,700.00 \$4,700.00
75118	01/10/2014 Invoice 243678935	Open	Date 12/24/2013	Description Contract 500-0296803-000, IR2525, Jade Fund 2211, IT	US BANCORP EQUIPMENT FINANCE	\$80.48 \$80.48
75119	01/10/2014 Invoice PARS1-10-14	Open	Date 01/06/2014	Description Retirement Plan Contr, Employee Funded	US Bank Institutional Trust-Western Reg	\$213.30 \$213.30
75120	01/10/2014 Invoice 13-104	Open	Date 01/06/2014	Description Refund Tree Deposit, 204 Washburn Ave.	CURTIS, CRAIG	\$500.00 \$500.00
75121	01/10/2014 Invoice 20147145	Open	Date 01/09/2014	Description Replace PR Ch#20147145	McBroom, Christine	\$105.58 \$105.58
75122	01/10/2014 Invoice Dec2013	Open	Date 12/31/2013	Description Dec Mat & Coverall Cleaning Services	MISSION LINEN SUPPLY	\$867.98 \$867.98
75123	01/10/2014 Invoice 2014-01	Open	Date 01/09/2014	Description January 2014 City Newsletter postage	UNITED STATES POSTAL SERVICE	\$967.54 \$967.54
87534	1/10/2014 Invoice Jan2014	Open	Date 12/31/2013	Description Employee Health Ins, Jan 2014 Employee Funded	CalPERS Health Insurance	\$61,525.87 \$61,525.87
Check Totals:			Count	47	TOTAL	\$158,128.39

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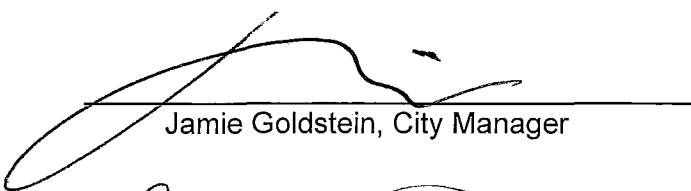
Checks dated 1/17/2014 numbered 75124 to 75183 for a total of \$204,493.25 have been reviewed and authorized for distribution by the City Manager.

As of 1/17/14 the unaudited cash balance is \$3,631,357

CASH POSITION - CITY OF CAPITOLA 1/17/14

	<u>Net Balance</u>
General Fund	\$ 1,530,350
Contingency Reserve Fund	\$ 1,222,646
Worker's Comp. Ins. Fund	\$ 402,975
Self Insurance Liability Fund	\$ 231,743
Stores Fund	\$ 5,426
Information Technology Fund	\$ 80,771
Equipment Replacement	\$ 144,194
Compensated Absences Fund	\$ 13,252
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,631,357</u>

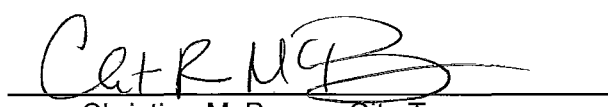
The Emergency Reserve Fund Balance is \$569,705.54 (not included above).



 Jamie Goldstein, City Manager

1/17/14

 Date



 Christine McBroom, City Treasurer

2/14/2014

 Date

City Checks Issued 1/17/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75124	01/17/2014 Invoice 201248-130505	Open	Date 01/16/2014	Description Membership Renewal, Cattan	AMERICAN PLANNING ASSOCIATION	\$185.00
75125	01/17/2014 Invoice 2014	Open	Date 12/20/2013	Description Acct 500579655 License Renewal	ASCAP	\$330.00
75126	01/17/2014 Invoice 624-Jan14 674-Jan14	Open	Date 01/01/2014 01/01/2014	Description Long Distance Service, Dec13 & Jan14 Long Distance Service, Dec13 & Jan14	AT&T	\$15.50
75127	01/17/2014 Invoice Dec2013	Open	Date 01/10/2014	Description Dec2013 Legal Services	ATCHISON, BARISONE, & CONDOTTI	\$16,229.68
75128	01/17/2014 Invoice 20140107	Open	Date 01/07/2014	Description Reimb Education Expenses per MOU	BOOTH, MARQUIS	\$319.75
75129	01/17/2014 Invoice 8061 8062 8077 8056	Open	Date 01/03/2014 01/03/2014 01/03/2014 12/17/2013	Description Professional Services 12/1/-12/31/13-Street Pac Cove Lower Parking Lot Esplanade Sidewalk design/plans Nov2013 Pac Crest Engineering Svcs Fund 1000, Gen Fund=\$5527.50 Fund 1200, CIP=\$2906.00 Fund 1421, Pac Cove=\$15540.14	BOWMAN & WILLIAMS, INC.	\$23,973.64
75130	01/17/2014 Invoice Q4 CY2013	Open	Date 01/10/2014	Description Q4 CY2013 Seismic Fee	CA DEPT OF CONSERVATION	\$348.22
75131	01/17/2014 Invoice 131222	Open	Date 12/22/2013	Description Solar supplies for pay stations	CALE AMERICA INC.	\$2,024.55
75132	01/17/2014 Invoice 1784 2042 2104 2048 1996 2101 2030	Open	Date 08/15/2013 11/20/2013 12/12/2013 11/21/2013 11/06/2013 12/12/2013 11/18/2013	Description Uniform Exp, Zamora Uniform Exp, VIP Foster/Rubalc Uniform Exp, Mendoza Uniform Exp, VIP Rubalcaba Uniform Exp, VIP Rubalcaba Uniform Exp, Keane Uniform Exp, Blankenship	CALIFORNIA COAST UNIFORM CO	\$695.46

City Checks Issued 1/17/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75133	01/17/2014 Invoice 2014	Open	Date 01/14/2014	Description CPCA 2014 symposium	CALIFORNIA POLICE CHIEFS ASSOC.	\$525.00
75134	01/17/2014 Invoice 2014	Open	Date 01/10/2014	Description Membership Fee, four members	CALIF SOCIETY OF MUNICIPAL FINANCE OFFI	\$405.00
75135	01/17/2014 Invoice 136054	Open	Date 12/20/2013	Description Cellebrite forensic extraction device Fund 1300, SLESF	CELLEBRITE USA INC.	\$8,083.99
75136	01/17/2014 Invoice Aug2013	Open	Date 09/23/2013	Description DUI enforcement, Aug2013	CITY OF SCOTTS VALLEY	\$671.29
75137	01/17/2014 Invoice 1458301	Open	Date 12/27/2013	Description Cleaning supplies	CLEAN SOURCE	\$1,326.25
75138	01/17/2014 Invoice CMRTA2014	Open	Date 01/10/2014	Description Membership, Calif Municipal Rev & Tax As	CMRTA	\$100.00
75139	01/17/2014 Invoice 20131224	Open	Date 12/24/2013	Description Supplies, PD	CVS PHARMACY INC.	\$21.38
75140	01/17/2014 Invoice 208796	Open	Date 12/31/2013	Description Fence rental, Dec 2013	D & G SANITATION	\$77.94
75141	01/17/2014 Invoice 20131226	Open	Date 12/26/2013	Description Reimb Educ Exp per MOU	DALLY, ANDREW	\$256.16
75142	01/17/2014 Invoice 402	Open	Date 01/13/2014	Description 2014 Bike to Work Week Sponsorship	ECOLOGY ACTION OF SANTA CRUZ	\$1,000.00
75143	01/17/2014 Invoice 7404945	Open	Date 12/30/2013	Description Irrigation class	EWING IRRIGATION	\$156.00
75144	01/17/2014 Invoice 2865075-1 2944448	Open	Date 09/04/2013 12/23/2013	Description Plumbing parts Plumbing supplies	FERGUSON ENTERPRISES, INC.	\$119.52

City Checks Issued 1/17/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75145	01/17/2014 Invoice Dec2013	Open	Date 01/03/2014	Description Dec 2013 Prof Services, Monarch Cove In	FREITAS & FREITAS, INC.	\$2,550.00
75146	01/17/2014 Invoice 20131212	Open	Date 01/10/2014	Description Reimb Travel Exp, PDAC Meeting, Marina	GRUNOW, RICH	\$31.64
75147	01/17/2014 Invoice 331001001	Open	Date 01/02/2014	Description Development Review Process/PW Design	HYDROSCIENCE ENGINEERS INC.	\$540.00
75148	01/17/2014 Invoice 1692280-1	Open	Date 12/31/2013	Description Parking violations and notice to appear cit	InnerWorkings	\$686.90
75149	01/17/2014 Invoice 1001094446	Open	Date 01/14/2014	Description 2014 membership, Chief Escalante	INTERNAT'L ASSOC OF CHIEFS OF POLICE	\$120.00
75150	01/17/2014 Invoice 16260	Open	Date 12/12/2013	Description Nov2013 Plan Check Services	INTERWEST CONSULTING GROUP IN	\$2,238.40
75151	01/17/2014 Invoice 2-3	Open	Date 01/09/2014	Description Pacific Cove Lower Parking Lot Project Ma Fund 1310, Gas Tax	KERKO, BRYAN T.	\$3,437.50
75152	01/17/2014 Invoice 136656 8068	Open	Date 12/06/2013 01/08/2014	Description 2014 Membership Dues 2104 Membership Dues	LEAGUE OF CALIFORNIA CITIES	\$5,168.20
75153	01/17/2014 Invoice 4575 254685 257455	Open	Date 08/29/2013 10/23/2013 12/19/2013	Description Trade-In Credit for Obsolete Tires Tire Rotation and Flat Repair Flat Repair	LLOYD'S TIRE SERVICE INC.	\$14.35
75154	01/17/2014 Invoice 20140114	Open	Date 01/10/2014	Description Petty Cash Replenishment	MARCHESE, HELEN	\$510.90
75155	01/17/2014 Invoice 366050 365484 366049	Open	Date 12/24/2013 12/18/2013 12/24/2013	Description Auto parts, PD 2004 Tahoe Auto parts, All Vehicles Auto parts, PD 2004 Tahoe	MID-COUNTY AUTO SUPPLY	\$52.16

City Checks Issued 1/17/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75156	01/17/2014 Invoice 85198	Open	Date 01/03/2014	Description Jan Storage, Dec Handling, Rclds Mgmt	MILLER'S TRANSFER & STORAGE CO	\$240.40
75157	01/17/2014 Invoice 47543	Open	Date 12/18/2013	Description Business Cards, Storey, Harlan, & Norton Fund 2210, Stores	MISSION PRINTERS	\$116.34
75158	01/17/2014 Invoice 11-0410	Open	Date 12/20/2013	Description Claim Settlement, MBCOC Fund 2213, Self-Insurance Liab	MONTEREY BAY AREA SELF INS AUTH	\$667.15
75159	01/17/2014 Invoice 194044 194046	Open	Date 12/18/2013 12/18/2013	Description Copier Contract 20168-06, Acct CO01, Oc Copier Contract 21883-02, Acct 4754242,	MONTEREY BAY SYSTEMS	\$945.38
75160	01/17/2014 Invoice 6011-4793376 6011-4792404 6007-7895260 6007-5215519 6011-4793378 6013-6122137 6013-7894052 6009-2431162 6013-5219329	Open	Date 12/30/2013 12/26/2013 12/26/2013 12/27/2013 12/30/2013 12/03/2013 12/09/2013 12/20/2013 01/03/2014	Description Parking supplies Leaf rakes Misc. Plants Misc. Maint Supplies Concrete patch Plants Misc. Paint for paystations	ORCHARD SUPPLY HARDWARE	\$251.36
75161	01/17/2014 Invoice 307384	Open	Date 12/31/2013	Description Animal Control Expense, PD	PACIFIC VETERINARY SPECIALISTS	\$141.90
75162	01/17/2014 Invoice 8984931 244681	Open	Date 12/31/2013 01/02/2014	Description Supplies-Rec Office Supplies, City Hall	PALACE ART & OFFICE SUPPLIES	\$51.70
75163	01/17/2014 Invoice 8758508	Open	Date 12/29/2013	Description Operators manual	PAPE MACHINERY	\$187.22
75164	01/17/2014 Invoice 112013070	Open	Date 12/23/2013	Description Parking citation Charges, Nov 2013	PHOENIX GROUP INFORMATION SYS	\$1,490.22
75165	01/17/2014 Invoice 410489	Open	Date 01/03/2014	Description Q4 CY2013 Postage meter Rental Charge Fund 2210, Stores	PITNEY BOWES INC.	\$208.80

City Checks Issued 1/17/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75166	01/17/2014 Invoice	Open			PODS ENTERPRISES INC.	\$334.96
	050-370776		Date 01/03/2014	Description 1/18/14-2/27/14 Pod #629b50		Amount \$167.48
	050-371012		12/29/2013	1/20/14-2/19/14 Pod #704b50		\$167.48
75167	01/17/2014 Invoice	Open			PRAXAIR DISTRIBUTION INC.	\$111.24
	48061557		Date 12/20/2013	Description Gases, Corp Yd		Amount \$111.24
75168	01/17/2014 Invoice	Open			ProBUILD COMPANY LLC	\$261.78
	30069724		Date 12/23/2013	Description Roofing material		Amount \$216.46
	40013129		01/03/2014	Plants		\$45.32
75169	01/17/2014 Invoice	Open			PRUSSIA, JULIET	\$200.00
	2		Date 01/09/2014	Description Council Dinner Exp		Amount \$200.00
75170	01/17/2014 Invoice	Open			ROYAL WHOLESALE ELECTRIC	\$21.93
	7719-577384		Date 12/19/2013	Description Misc.		Amount \$21.93
75171	01/17/2014 Invoice	Open			SCC AUDITOR-CONTROLLER	\$8,774.00
	Dec2013		Date 01/10/2014	Description Citation Surcharges, Dec 2013		Amount \$8,774.00
75172	01/17/2014 Invoice	Open			SANTA CRUZ SENTINEL	\$308.04
	2040516-Dec13		Date 12/19/2013	Description Dec 2013 Advertising Exp Fund 1313, Gen Plan Update		Amount \$308.04
75173	01/17/2014 Invoice	Open			SIEMENS INDUSTRY INC.	\$988.84
	400118341		Date 01/14/2014	Description Nov2013 Signal Maint, Response Call out Fund 1310, Gas Tax		Amount \$988.84
75174	01/17/2014 Invoice	Open			SMITH, BRET	\$1,177.58
	1022014		Date 01/02/2014	Description Doors - CM & CPD		Amount \$1,177.58
75175	01/17/2014 Invoice	Open			TLC ADMINISTRATORS, INC.	\$7,413.56
	Flex-Jan2014		Date 01/10/2014	Description Flex Plan Cash Replenishment		Amount \$7,413.56
75176	01/17/2014 Invoice	Open			US BANCORP EQUIPMENT FINANCE,	\$340.33
	244549051		Date 01/04/2014	Description Contract 500-0306481-000, IR2525		Amount \$80.48
	244549150		01/04/2014	Contract 500-0332346-000, Konica C452		\$259.85
75177	01/17/2014 Invoice	Open			VIGILANT CANINE SERVICES INTERN,	\$250.00
	1152		Date 12/26/2013	Description Dec2013 K-9 training		Amount \$250.00

City Checks Issued 1/17/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75178	01/17/2014 Invoice 2-v2	Open	Date 01/07/2014	Description Pac Cove Lower Parking Lot-Progress Pay Fund 1421, Pac Cove	WATER ROCK CONSTRUCTION CORP	\$102,651.00
75179	01/17/2014 Invoice 43925	Open	Date 01/15/2014	Description prints	WATSONVILLE BLUEPRINT	\$14.39
75180	01/17/2014 Invoice Sept 2013 Oct 2013	Open	Date 09/11/2013 10/03/2013	Description DUI enforcement Sept 2013 DUI enforcement AL1377, Grant Funded	WATSONVILLE POLICE DEPT	\$4,286.75
75181	01/17/2014 Invoice 7936	Open	Date 12/11/2013	Description Irao's wheelchair cushion	WHEELCHAIRS OF SAN MATEO	\$550.00
75182	01/17/2014 Invoice 2014-00000341	Open	Date 01/14/2014	Description Pre-Employment Physical Exam	Adcare Plus	\$219.00
75183	01/17/2014 Invoice 72257693	Open	Date 01/14/2014	Description Reimb Pre-Employment Physical Exp	Safty, Ryan	\$75.00
Check Totals:				Count	60	TOTAL \$204,493.25

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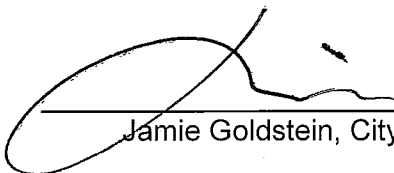
Checks dated 1/24/14 numbered 75184 to 75259 for a total of \$474,963.13 have been reviewed and authorized for distribution by the City Manager.

As of 1/24/14 the unaudited cash balance is \$2,734,457.32

CASH POSITION - CITY OF CAPITOLA 1/24/14

	<u>Net Balance</u>
General Fund	\$ 609,644
Contingency Reserve Fund	\$ 1,421,996
Worker's Comp. Ins. Fund	\$ 114,153
Self Insurance Liability Fund	\$ 160,978
Stores Fund	\$ 4,301
Information Technology Fund	\$ 129,302
Equipment Replacement	\$ 215,833
Compensated Absences Fund	\$ 78,252
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 2,734,457</u>

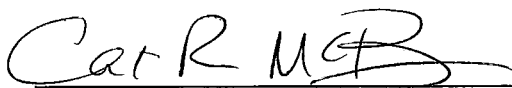
The Emergency Reserve Fund balance is \$676,905.54 (not included above).



 Jamie Goldstein, City Manager

1/24/14

 Date



 Christine McBroom, City Treasurer

2/14/2014

 Date

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75184	01/24/2014	Open			AJ's FUEL MARKET OF CAPITOLA	\$250.00
	Licensee Type		Date	Description		
	Business		01/17/2014	Business License Refund		
75185	01/24/2014	Open			LMT VISION CARE INC., dba SITE FOR	\$90.00
	Licensee Type		Date	Description		
	Business		01/17/2014	Business License Refund		
75186	01/24/2014	Open			LOWERY'S PAINTING	\$15.00
	Licensee Type		Date	Description		
	Business		01/17/2014	Business License Refund		
75187	01/24/2014	Open			OLYMPIA BEAUTY SUPPLY & SALON	\$87.22
	Licensee Type		Date	Description		
	Business		01/17/2014	Business License Refund		
75188	01/24/2014	Open			A TOOL SHED	\$424.00
	Invoice		Date	Description	Amount	
	949811-5		01/16/2014	26' lift - scoreboard, NB Gym	\$176.00	
	950655-5		01/16/2014	Dump Truck Plum/Rosedale	\$248.00	
75189	01/24/2014	Open			ADAMSON POLICE PRODUCTS	\$809.50
	Invoice		Date	Description	Amount	
	125598		01/07/2014	Firearm supplies	\$809.50	
75190	01/24/2014	Open			AFLAC	\$466.76
	Invoice		Date	Description	Amount	
	366066		01/23/2014	Jan2014 Supple Ins, Employee Funded	\$466.76	
75191	01/24/2014	Open			APTOS LANDSCAPE SUPPLY, INC.	\$163.66
	Invoice		Date	Description	Amount	
	366838		01/02/2014	Sawdust	\$116.91	
	367422		01/16/2014	Firbark - City Hall	\$46.75	
75192	01/24/2014	Open			BANK OF AMERICA	\$7,128.02
	Invoice		Date	Description	Amount	
	Jan2014		01/17/2014	Jan2014 charges on City Credit Card	\$7,128.02	
				Fund 1000, Gen Fund=\$3103.67		
				Fund 2211, IT=\$4024.35		
75193	01/24/2014	Open			BEAR ELECTRICAL SOLUTIONS, INC.	\$10,300.00
	Invoice		Date	Description	Amount	
	1238		01/20/2014	Ped Head Realignment, 41st/Capitola Rd	\$10,300.00	
				Fund 1310, Gas Tax		
75194	01/24/2014	Open			CALE AMERICA INC.	\$1,670.93
	Invoice		Date	Description	Amount	
	131287		12/30/2013	Dec 2013 active meters maint.	\$1,375.00	
	131405		01/13/2014	Parts	\$295.93	
75195	01/24/2014	Open			CAPITOLA PEACE OFFICERS ASSOC.	\$1,548.75
	Invoice		Date	Description	Amount	
	POA1-24-14		01/23/2014	POA Dues, Employee Funded	\$1,548.75	

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75196	01/24/2014 Invoice Jan2014	Open	Date 01/11/2014	Description Internet Service Fund 2211, IT	Charter Communications	\$135.00
75197	01/24/2014 Invoice 367548	Open	Date 12/26/2013	Description Evidence supplies	CHIEF SUPPLY	\$64.36
75198	01/24/2014 Invoice 1464789	Open	Date 01/07/2014	Description Cleaning supplies	CLEAN SOURCE	\$1,462.21
75199	01/24/2014 Invoice R213804	Open	Date 01/16/2014	Description Plaque-Davis	CRESTOR INC.	\$172.12
75200	01/24/2014 Invoice Dec2013	Open	Date 12/31/2013	Description Dec 2013 Drinking Water, All Sites	CRYSTAL SPRINGS WATER CO.	\$207.70
75201	01/24/2014 Invoice 2944448-1	Open	Date 01/07/2014	Description Retrofit kit	FERGUSON ENTERPRISES, INC.	\$64.15
75202	01/24/2014 Invoice 14-923182 14-923181 14-925966 14-925967	Open	Date 01/03/2014 01/03/2014 01/13/2014 01/13/2014	Description 70 Gal Diesel 360 Gal Ethanol 438 Gal Ethanol 100 Gal Diesel	FLYERS ENERGY, LLC	\$3,653.49
75203	01/24/2014 Invoice 106309	Open	Date 01/08/2014	Description HVAC maintenance - CPD	Geo. H. Wilson, Inc.	\$285.00
75204	01/24/2014 Invoice 110584	Open	Date 12/30/2013	Description Nov Legal Services Fund 1000, Gen Fund=\$768.00 Fund 5552, Cap Hsg Succ=\$72.00	GOLDFARB & LIPMAN, LLP	\$840.00
75205	01/24/2014 Invoice 1403777	Open	Date 01/05/2014	Description 2014 Maint Agreement Fund 2211, IT	IBM Corporation	\$1,562.78
75206	01/24/2014 Invoice ICMA1-24-14	Open	Date 01/23/2014	Description Retirement Plan Contr., Employee Funded	ICMA RETIREMENT TRUST 457	\$4,539.16
75207	01/24/2014 Invoice 1692280-2	Open	Date 01/13/2014	Description Parking violations	InnerWorkings	\$975.25

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75208	01/24/2014	Open			INTERNAT'L INST OF MUNI CLERKS	\$160.00
	Invoice		Date	Description		Amount
	16099-2014		01/02/2014	2014 Membership, Sneddon		\$160.00
75209	01/24/2014	Open			JAMES P ALLEN & ASSOC	\$360.00
	Invoice		Date	Description		Amount
	012214		01/22/2014	Consulting Arborist Services-Redwood at C		\$360.00
75210	01/24/2014	Open			KING'S PAINT AND PAPER, INC.	\$122.30
	Invoice		Date	Description		Amount
	A0194398		01/07/2014	Library ramp paint		\$87.40
	A0194406		01/07/2014	Plastic filler - ramp		\$34.90
75211	01/24/2014	Open			LOOMIS	\$785.10
	Invoice		Date	Description		Amount
	11358586		12/31/2013	Armored car		\$785.10
75212	01/24/2014	Open			MEGAPATH COVAD COMMUNICATION	\$690.49
	Invoice		Date	Description		Amount
	48760044		12/28/2013	Internet Access		\$690.49
				Fund 2211, IT		
75213	01/24/2014	Open			MID-COUNTY AUTO SUPPLY	\$417.34
	Invoice		Date	Description		Amount
	366546		12/31/2013	Auto parts, all vehicles		\$97.83
	366541		12/31/2013	Sweeper parts		\$12.86
	366120		12/26/2013	Auto Parts, 2004 Chevy Tahoe		\$12.21
	367287		01/08/2014	Misc Supplies, PD041		\$5.43
	367296		01/08/2014	Spark Plugs, 08 Crown Vic		\$48.46
	367134		01/07/2014	Relay, PD111		\$67.65
	367189		01/07/2014	Return Items		(\$34.75)
	366993		01/06/2014	Misc Supplies		\$29.02
	367149		01/07/2014	Rotors & Plugs, Shop F-150		\$88.70
	367019		01/06/2014	Shop Tools		\$3.67
	366995		01/06/2014	Shop Supplies, fleet		\$5.32
	366664		01/02/2014	Oil & Fuel Filters, PW Vehicles		\$45.33
	366660		01/02/2014	Misc Supplies, Chevy Tahoe		\$16.76
	366695		01/02/2014	Misc Supplies		\$18.85
75214	01/24/2014	Open			MONTEREY BAY AREA SELF INS AUT	\$359,587.00
	Invoice		Date	Description		Amount
	1024		12/07/2013	FY13/14 Balance on Work Comp & Liab In		\$359,587.00
				Fund 2213, Self Ins Liab=\$70,765.00		
				Fund 2214, Work Comp=\$288,822.00		
75215	01/24/2014	Open			NORTH BAY FORD	\$149.20
	Invoice		Date	Description		Amount
	239435		01/09/2014	Switch Assy, PD CSO-II		\$102.30
	239414		01/09/2014	Switch Assy, PD111		\$32.47
	239588		01/17/2014	Socket Assy, PD CSO-II		\$14.43

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75216	01/24/2014	Open			ORCHARD SUPPLY HARDWARE	\$500.75
	Invoice		Date	Description		Amount
	6009-6121912		01/06/2014	CPD Graffiti team		\$33.66
	6011-4795643		01/07/2014	Misc.		\$48.27
	6014-5888229		01/08/2014	Concrete		\$13.01
	6009-6062238		01/10/2014	Misc.		\$20.40
	6007-2438029		01/09/2014	Misc.		\$31.34
	6012-1234716		01/10/2014	Misc.		\$30.42
	6011-6065448		01/06/2014	PW Equipment bench supplies		\$30.59
	6008-4150629		01/03/2014	Shop Supplies, Welding Project		\$134.76
	6013-1238997		01/02/2014	Two 500W Lights, Shop		\$60.88
	6013-1231133		01/13/2014	Shop Supplies		\$44.71
	6011-4796955		01/13/2014	Shop Supplies		\$52.71
75217	01/24/2014	Open			PACIFIC GAS & ELECTRIC	\$14,426.40
	Invoice		Date	Description		Amount
	2014-00000342		01/17/2014	Monthly Elec		\$14,426.40
				Fund 1000, Gen Fund=\$5,821.85		
				Fund 1300, SLESF=\$52.48		
				Fund 1310, Gas Tax=\$6,932.38		
				Fund 1311, Wharf Fund=\$1,619.69		
75218	01/24/2014	Open			PACIFIC GAS & ELECTRIC	\$190.76
	Invoice		Date	Description		Amount
	2014-00000343		01/17/2014	Pac Cove MHP Elec		\$190.76
75219	01/24/2014	Open			PACIFIC MONARCH	\$900.00
	Invoice		Date	Description		Amount
	43568		01/21/2014	Deposit for JG bus to Regionals		\$500.00
	43567		01/21/2014	Deposit for JG bus to Regionals		\$400.00
75220	01/24/2014	Open			PALACE ART & OFFICE SUPPLIES	\$894.71
	Invoice		Date	Description		Amount
	244943		01/06/2014	Office Supplies, City Hall		\$65.27
	8987003		01/06/2014	Calendar-Corp Yd		\$13.04
	8987006		01/06/2014	Laminator-Corp- Yd		\$66.07
	244706		01/02/2014	Misc Supplies, PD		\$412.59
	247215		01/16/2014	Office supplies		\$168.33
	245876		01/09/2014	Office supplies-PD		\$169.41
75221	01/24/2014	Open			PFX PET SUPPLY, LLC	\$209.41
	Invoice		Date	Description		Amount
	CD12347715		12/31/2013	K-9 food		\$115.99
	CD12349344		01/21/2014	K-9 food		\$93.42
75222	01/24/2014	Open			PHIL ALLEGRI ELECTRIC, INC.	\$1,919.20
	Invoice		Date	Description		Amount
	18313		10/23/2013	Jade St. Tennis courts		\$1,919.20

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75223	01/24/2014 Invoice 8538-Jan2014	Open	Date 01/05/2014	Description Postage by phone charges	PITNEY BOWES INC.	\$37.03
75224	01/24/2014 Invoice 83331	Open	Date 12/30/2013	Description Business License Envelopes	PRINTING SYSTEMS, INC.	\$153.28
75225	01/24/2014 Invoice 16804	Open	Date 01/14/2014	Description Capitola Visitor Brochure, BIA Funded Fund 1321, BIA	PRINTWORX	\$2,731.15
75226	01/24/2014 Invoice 30071893 30072109 30072116	Open	Date 01/06/2014 01/06/2014 01/06/2014	Description Plywood Beach stakes Blades	ProBUILD COMPANY LLC	\$98.68
75227	01/24/2014 Invoice 2014-02	Open	Date 01/15/2014	Description Q4 CY2013 Admin Hearings	ROBERT SEELEY & ASSOCIATES	\$160.00
75228	01/24/2014 Invoice 40330	Open	Date 01/17/2014	Description Final Billing, FY12/13 Audit	ROGERS, ANDERSON, MALODY & SC	\$5,060.00
75229	01/24/2014 Invoice 609974	Open	Date 01/14/2014	Description 9MM FX marking CTG	SAN DIEGO POLICE EQUIPMENT CO	\$282.95
75230	01/24/2014 Invoice 14508-156962	Open	Date 01/06/2014	Description Wiper Blades, Fleet	SANTA CRUZ AUTO PARTS INC.	\$84.83
75231	01/24/2014 Invoice Jan 2014	Open	Date 01/07/2014	Description Scan open query Jan 2014	SCC INFORMATION SERVICES	\$521.99
75232	01/24/2014 Invoice 138355-13/14-2	Open	Date 10/21/2013	Description Sanitation District Charge, Wharf Fund 1311, Wharf Fund	SCC TAX COLLECTOR	\$2,924.71
75233	01/24/2014 Invoice 137752-13/14-2	Open	Date 10/21/2013	Description Sanitation District Charges, Esplanade	SCC TAX COLLECTOR	\$3,676.57
75234	01/24/2014 Invoice 220562-13/14-2	Open	Date 10/21/2013	Description Sanitation District Charges, NB Gym	SCC TAX COLLECTOR	\$337.47

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75235	01/24/2014 Invoice 214543-13/14-2	Open	Date 10/21/2013	Description Sanitation District Charges, City Hall	SCC TAX COLLECTOR	\$869.65
75236	01/24/2014 Invoice 219672-13/14-2	Open	Date 10/21/2013	Description Sanitation District Charges, Library	SCC TAX COLLECTOR	\$658.72
75237	01/24/2014 Invoice 414817	Open	Date 12/30/2013	Description HDMI Cable Fund 2211, IT	SANTA CRUZ ELECTRONICS, INC.	\$10.77
75238	01/24/2014 Invoice 2666	Open	Date 01/15/2014	Description Tech Support Fund 2211, IT	SERVICSYS, LLC	\$900.00
75239	01/24/2014 Invoice 23615	Open	Date 12/24/2013	Description Batteries for radio	SILKE COMMUNICATIONS	\$75.44
75240	01/24/2014 Invoice 1/17/14	Open	Date 01/17/2014	Description Cleaned chairs at the CORC	SPARKLE LLC	\$120.00
75241	01/24/2014 Invoice 974855313-145	Open	Date 12/30/2013	Description City Cell Phone Service, Dec2013	SPRINT	\$3,094.27
75242	01/24/2014 Invoice 931842271 934988031 946241631	Open	Date 12/06/2013 12/11/2013 01/01/2014	Description Dell LCD Monitor Wireless Presenter Toner Cartridges Fund 2211, IT	STAPLES	\$921.31
75243	01/24/2014 Invoice 120435	Open	Date 01/06/2014	Description Steel, PW Shop Bench Project	STATE STEEL COMPANY	\$115.41
75244	01/24/2014 Invoice 6618224-7	Open	Date 01/17/2014	Description Feb2014 Life & Long Term Dis Ins.	THE HARTFORD -PRIORITY ACCOUNT	\$1,827.40
75245	01/24/2014 Invoice 220367	Open	Date 01/06/2014	Description Phone Line Modifications for 12/31 Fund 2211, IT	TOTLCOM	\$225.00
75246	01/24/2014 Invoice CNIN048271	Open	Date 12/31/2013	Description Maint Contract 6328, Sep-Dec2013 Fund 2210, Stores	TRI-COUNTY BUSINESS SYSTEMS INC	\$1,059.62

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75247	01/24/2014 Invoice UW-Jan2014	Open	Date 01/23/2014	Description Employee Contr to United Way, Jan 2014	UNITED WAY OF SCC	\$50.00
75248	01/24/2014 Invoice Jan2014	Open	Date 01/23/2014	Description Union Dues, Jan 2014, Employee Funded	UPEC LIUNA LOCAL 792	\$1,120.50
75249	01/24/2014 Invoice PARS-1-24-14	Open	Date 01/23/2014	Description Retirement Contr, Employee Funded	US Bank Institutional Trust-Western Reg	\$398.23
75250	01/24/2014 Invoice 13046838-2 13046839-0	Open	Date 12/31/2013 12/31/2013	Description City Hall and PD Service, Dec2013 Hooper Beach & Cliff Dr Turnouts, Dec201	WESTERN EXTERMINATOR COMPAN'	\$250.00
75251	01/24/2014 Invoice 66286018	Open	Date 01/16/2014	Description Medical supplies	ZEE MEDICAL SERVICE CO.	\$104.06
75252	01/24/2014 Invoice 1020486-002	Open	Date 01/21/2014	Description Class refund	Begley, John	\$108.00
75253	01/24/2014 Invoice 2014-00000349	Open	Date 01/22/2014	Description Refund cite 14136192	Berry, May	\$36.00
75254	01/24/2014 Invoice 13-141	Open	Date 01/17/2014	Description Refund Tree Removal Deposit, 1965 Whai	Capitola Towers Partnership	\$500.00
75255	01/24/2014 Invoice 2014-00000350	Open	Date 12/26/2013	Description 2014 Explorer-PD Fund 2212, Equip Replacement	Folsom Lake Ford	\$27,726.89
75256	01/24/2014 Invoice 2001840-002	Open	Date 01/21/2014	Description Class refund	Leffert, Tamar	\$93.00
75257	01/24/2014 Invoice 2001853-002	Open	Date 01/21/2014	Description Class refund	McMillan, Denise	\$82.80
75258	01/24/2014 Invoice 2014-00000345	Open	Date 01/16/2014	Description Refund cite 14136246	Ruff, Laura	\$36.00

City Checks Issued 1/24/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount	
75259	01/24/2014	Open			Sheraton San Diego	\$283.68	
	Invoice		Date	Description		Amount	
	2014-00000344		01/21/2014	Hotel for POST training M. Gonzalez		\$283.68	
Check Totals:				Count	76	TOTAL	\$474,963.13

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Checks dated 1/31/14 numbered 75260 to 75331 for a total of \$52,064.42 have been reviewed and authorized for distribution by the City Manager.

As of 1/31/14 the unaudited cash balance is \$2,700,210

CASH POSITION - CITY OF CAPITOLA 1/31/14

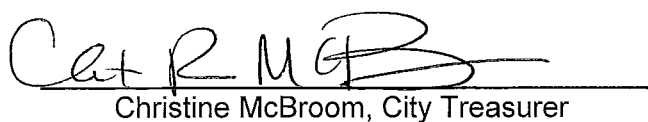
	<u>Net Balance</u>
General Fund	\$ 583,140
Contingency Reserve Fund	\$ 1,421,996
Worker's Comp. Ins. Fund	\$ 114,153
Self Insurance Liability Fund	\$ 160,978
Stores Fund	\$ 3,683
Information Technology Fund	\$ 129,302
Equipment Replacement	\$ 215,833
Compensated Absences Fund	\$ 71,128
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 2,700,210</u>

The Emergency Reserve Fund balance is \$676,905.54 (not included above).



 Tori Hannah, Finance Director

 1/31/14
 Date



 Christine McBroom, City Treasurer

 2/14/2014
 Date

City Checks Issued 1/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75260	01/31/2014 Invoice 2014-00000358	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	ADAMS, BECKY	\$395.20
75261	01/31/2014 Invoice 20140124	Open	Date 01/27/2014	Description Reimb Travel Exp, DUI Training	ANDERSON, STEVE	\$563.07
75262	01/31/2014 Invoice 367391	Open	Date 01/16/2014	Description Soil stabilizer	APTOS LANDSCAPE SUPPLY, INC.	\$160.10
75263	01/31/2014 Invoice 40704	Open	Date 01/22/2014	Description Jan 2014 Wharf Elec Meter Reading Fund 1311, Wharf Fund	AUTOMATION TEST ASSOCIATES	\$25.00
75264	01/31/2014 Invoice 2014-00000359	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	BARRETT, SHARON	\$128.70
75265	01/31/2014 Invoice 2014-00000360	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	BETZ, SHERRI	\$3,775.20
75266	01/31/2014 Invoice 131453 S18042	Open	Date 01/22/2014 01/14/2014	Description Pay station parts Service Order, Base Anchor	CALE AMERICA INC.	\$1,523.28
75267	01/31/2014 Invoice 2014 Garrett 2014 Gonzalez 2014 Hernandez	Open	Date 01/23/2014 01/23/2014 01/23/2014	Description 2014 Garrett Membership renewal 2014 Gonzalez Membership renewal 2014 Hernandez Membership renewal	CALIF ASSOC. FOR PROPERTY & EVIDENCE	\$135.00
75268	01/31/2014 Invoice 2014-00000372	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	CHARLEBOIS, FREDERIC	\$5,783.35
75269	01/31/2014 Invoice 9716168	Open	Date 01/29/2014	Description Ammo and supplies Fund 1300, SLESF	CHEAPER THAN DIRT	\$1,040.64
75270	01/31/2014 Invoice 1464789-01	Open	Date 01/10/2014	Description Poly bags	CLEAN SOURCE	\$97.89
75271	01/31/2014 Invoice 1219-1220	Open	Date 07/31/2013	Description Professional Services July2013	COASTAL WATERSHED COUNCIL	\$2,992.89

City Checks Issued 1/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75272	01/31/2014 Invoice 2014-00000361	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	DAVIDSON, ANA LUCIA	\$139.75
75273	01/31/2014 Invoice 2014-00000363	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	DICKS, CHUCK	\$370.50
75274	01/31/2014 Invoice 184213 184181	Open	Date 01/15/2014 01/14/2014	Description Flat Repair, PW Pick Up, #991 New Tire, PW F-250	DIXON AND SON, INC	\$271.43
75275	01/31/2014 Invoice 2014-00000364	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	EVANS, PAT	\$370.50
75276	01/31/2014 Invoice 7427149 7427150 7431569 7445503	Open	Date 01/08/2014 01/08/2014 01/09/2014 01/14/2014	Description Landscape supplies Landscape supplies Landscape supplies Landscape Supplies	EWING IRRIGATION	\$283.45
75277	01/31/2014 Invoice 2014-00000366	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	FAIA, MICHELE	\$637.00
75278	01/31/2014 Invoice 2-529-79440	Open	Date 01/17/2014	Description Shipping, Rec	FEDERAL EXPRESS	\$24.00
75279	01/31/2014 Invoice 2014-00000367	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	FITZGERALD, AIMEE	\$397.80
75280	01/31/2014 Invoice 14-927460 14-927461	Open	Date 01/16/2014 01/16/2014	Description 530 Gal Ethanol 90 Gal Diesel	FLYERS ENERGY, LLC	\$2,234.03
75281	01/31/2014 Invoice 2014-00000368	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	FOJACO, HANYA	\$523.90
75282	01/31/2014 Invoice 2014-00000369	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	FOX, HELENA	\$473.20

City Checks Issued 1/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75283	01/31/2014 Invoice 2014-00000365	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	GEDDES, SESE EGAN	\$66.30
75284	01/31/2014 Invoice 806879 807314	Open	Date 01/18/2014 01/21/2014	Description Mortar colorant Cold mix Fund 1310, Gas Tax	GRANITE ROCK COMPANY	\$203.87
75285	01/31/2014 Invoice 2014-00000371	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	HARRELL, ADRIENNE	\$568.10
75286	01/31/2014 Invoice 17141 REV	Open	Date 12/04/2013	Description AED and supplies	HEALTH EDUCATION SERVICES	\$2,068.91
75287	01/31/2014 Invoice 2014-00000362	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	HO KUK MU SUL CORPORATION	\$53.30
75288	01/31/2014 Invoice 2014-00000370	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	INK, BRUCE	\$585.00
75289	01/31/2014 Invoice 11714	Open	Date 01/17/2014	Description Backflow tests	JIM CLARK BACKFLOW	\$100.00
75290	01/31/2014 Invoice 2014-00000373	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	KAPLAN, PHIL	\$586.95
75291	01/31/2014 Invoice 2014-00000374	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	KINNAMON, LORRAINE	\$57.20
75292	01/31/2014 Invoice 2014-00000387	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	LAMB, RAVI KEN	\$336.70
75293	01/31/2014 Invoice 2014-00000375	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	LAMMAM, ELIAS	\$234.00
75294	01/31/2014 Invoice 2014-00000376	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	LANCASTER, HELEN	\$646.10

City Checks Issued 1/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75295	01/31/2014 Invoice LIUNAPension-Jan	Open	Date 01/27/2014	Description LIUNA Pension Dues, Employee Funded	LIUNA PENSION FUND	\$633.60
75296	01/31/2014 Invoice 258356	Open	Date 01/06/2014	Description Wheel Alignment, PD091	LLOYD'S TIRE SERVICE INC.	\$89.50
75297	01/31/2014 Invoice 2014-00000377	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MAC LAUGHLIN, DAWN	\$692.90
75298	01/31/2014 Invoice 2014-00000378	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MARRUJO, SANDY	\$409.50
75299	01/31/2014 Invoice 2014003	Open	Date 01/09/2014	Description Election Materials	MARTIN & CHAPMAN CO.	\$124.91
75300	01/31/2014 Invoice 2014-00000379	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MCCUTCHEN, SUELLEN	\$286.00
75301	01/31/2014 Invoice 2014-00000380	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MCLAUGHLIN, MARY	\$906.10
75302	01/31/2014 Invoice 2014-17	Open	Date 01/28/2014	Description Riparian Restoration FY 13/14	McMENAMIN, GEORGE	\$1,022.79
75303	01/31/2014 Invoice 369452	Open	Date 01/27/2014	Description Oil	MID-COUNTY AUTO SUPPLY	\$4.89
75304	01/31/2014 Invoice 2014-00000381	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MILES, MITCHELL, A.	\$1,199.25
75305	01/31/2014 Invoice 2014-00000382	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MITCHELL, JEANI	\$861.90
75306	01/31/2014 Invoice 2014-00000383	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MONIZ, CHARMAINE	\$28.60
75307	01/31/2014 Invoice 2014-00000384	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	MORRISSEY, YOSHIE	\$172.90

City Checks Issued 1/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75308	01/31/2014	Open			NOLAN, WENDY	\$156.00
	Invoice		Date	Description		Amount
	2014-00000385		01/27/2014	Winter 2014 Instructor Payments		\$156.00
75309	01/31/2014	Open			NORTH BAY FORD	\$43.61
	Invoice		Date	Description		Amount
	239581		01/16/2014	Lamp Assy, PD CSO-II		\$43.61
75310	01/31/2014	Open			O'Reilly Auto Parts	\$204.70
	Invoice		Date	Description		Amount
	2763-392812		01/08/2014	Belts & Filters, PD Vehicles		\$172.18
	2763-394369		01/15/2014	Grease, fleet		\$32.52
75311	01/31/2014	Open			OLIVE SPRINGS QUARRY, INC.	\$1,171.83
	Invoice		Date	Description		Amount
	91615		01/20/2014	Rosedale patch		\$1,171.83
				Fund 1310, Gas Tax		
75312	01/31/2014	Open			ORCHARD SUPPLY HARDWARE	\$459.75
	Invoice		Date	Description		Amount
	6013-6120027		01/07/2014	Misc.		\$28.25
	6010-4763061		01/08/2014	Misc.		\$54.66
	6007-6128961		01/13/2014	Concrete patch		\$14.13
	6007-6129254		01/14/2014	Irrigation repair - City Hall		\$8.58
	6011-9877652		01/15/2014	Posts		\$43.39
	6011-2127913		01/16/2014	SS clamps		\$14.29
	6011-4158122		01/17/2014	Batteries for pay stations		\$13.04
	6005-6129448		01/15/2014	Misc.		\$7.60
	6007-2439952		01/17/2014	Misc. painting supplies		\$23.73
	6011-4799330		01/22/2014	Painting supplies		\$36.40
	6011-4799573		01/23/2014	Meter pole cutting supplies		\$34.19
	6010-9874107		01/23/2014	Duct tape and light bulbs		\$51.06
	6009-4152675		01/27/2014	Gopher traps		\$28.25
	6011-4150700		01/20/2014	Brooms		\$94.58
	6007-1281888		01/27/2014	Brush		\$7.60
75313	01/31/2014	Open			PALACE ART & OFFICE SUPPLIES	\$653.92
	Invoice		Date	Description		Amount
	8988534		01/10/2014	Supplies-Rec		\$17.15
	20683		01/22/2014	Table in CDD, plus installation		\$249.26
	247917		01/22/2014	Office Supplies, City Hall		\$270.06
	247825		01/22/2014	Office Supplies, City Hall		\$117.45
				Fund 2210, Stores		
75314	01/31/2014	Open			POM INCORPORATED	\$29.50
	Invoice		Date	Description		Amount
	27925		01/20/2014	Key mech door		\$29.50
75315	01/31/2014	Open			POT, TRENISE	\$1,071.85
	Invoice		Date	Description		Amount
	2014-00000386		01/27/2014	Winter 2014 Instructor Payments		\$1,071.85

City Checks Issued 1/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75316	01/31/2014 Invoice 30078367	Open	Date 01/28/2014	Description Misc.	ProBUILD COMPANY LLC	\$55.86
75317	01/31/2014 Invoice 7719-577483 7719-576706 7719-577996	Open	Date 12/26/2013 12/30/2013 01/17/2014	Description Bulbs Ballasts Tubes	ROYAL WHOLESALE ELECTRIC	\$275.61
75318	01/31/2014 Invoice 625110	Open	Date 12/02/2013	Description FY12/13 Household Hazardous Waste	SCC DEPT OF PUBLIC WORKS	\$4,538.00
75319	01/31/2014 Invoice 2014-00000357	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	SHENOY, SHANTA	\$227.50
75320	01/31/2014 Invoice 317970	Open	Date 01/15/2014	Description Plants - City Hall	SOQUEL NURSERY GROWERS, INC.	\$67.91
75321	01/31/2014 Invoice 401475	Open	Date 01/13/2014	Description Scoreboard Repair, NB Gym	WARNER CONSTRUCTION	\$250.00
75322	01/31/2014 Invoice Nov2013	Open	Date 01/15/2014	Description Nov 2013 range	WATSONVILLE POLICE DEPT	\$125.00
75323	01/31/2014 Invoice 2014-00000388	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	YVARRA, MARCELLA	\$65.00
75324	01/31/2014 Invoice 2014-00000356	Open	Date 01/27/2014	Description Winter 2014 Instructor Payments	ZIMMERMAN, CINDY	\$318.50
75325	01/31/2014 Invoice 12136385	Open	Date 01/24/2014	Description Refund cite 12136385	Anderson, David	\$36.00
75326	01/31/2014 Invoice 14136519	Open	Date 01/24/2014	Description Refund cite 14136519	Asamoto, Erin	\$10.00
75327	01/31/2014 Invoice 13-100	Open	Date 01/27/2014	Description Tree Deposit Refund, 1505 42nd Ave	Capitola Del Mar HOA	\$500.00

City Checks Issued 1/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75328	01/31/2014 Invoice 2014-00000351	Open	Date 01/23/2014	Description Refund cite 11143141	Horvat, Paul	\$43.00 \$43.00
75329	01/31/2014 Invoice 13-147	Open	Date 01/27/2014	Description Tree Deposit Refund, 617 Monterey Ave.	Radcliffe, Judy	\$500.00 \$500.00
75330	01/31/2014 Invoice 2014-00000352	Open	Date 01/24/2014	Description Refund cite 14136733	Schulz, Cindy	\$36.00 \$36.00
75331	01/31/2014 Invoice 80132	Open	Date 01/28/2014	Description Contract Services Fund 1200, CIP	WALSH CONSTRUCTION AND ASSOC	\$6,939.73 \$6,939.73
Check Totals:				Count	72	TOTAL \$52,064.42

Checks dated 2/7/14 numbered 75332 to 75387 plus one EFT for a total of \$151,151.05 have been reviewed and authorized for distribution by the City Manager.

As of 2/7/14 the unaudited cash balance is \$2,672,439

CASH POSITION - CITY OF CAPITOLA 2/7/14

	<u>Net Balance</u>
General Fund	\$ 558,836
Contingency Reserve Fund	\$ 1,421,996
Worker's Comp. Ins. Fund	\$ 114,153
Self Insurance Liability Fund	\$ 160,314
Stores Fund	\$ 2,992
Information Technology Fund	\$ 126,688
Equipment Replacement	\$ 216,333
Compensated Absences Fund	\$ 71,128
TOTAL UNASSIGNED GENERAL FUNDS	<u><u>\$ 2,672,439</u></u>

The Emergency Reserve Fund balance is \$676,905.54 (not included above).



 Tori Hannah, Finance Director

2/7/14

 Date



 Christine McBroom, City Treasurer

2/14/2014

 Date

City Checks Issued 2/7/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
EFT	02/07/2014 Invoice Feb2014	Open	Date 01/27/2014	Description Feb Health Ins, Employee Funded	CalPERS Health Insurance	\$62,934.63
75332	02/05/2014 Invoice CV-9121313	Open	Date 12/13/2013	Description BIA Brochure Editing Fund 1321, BIA	57 DESIGN INC.	\$150.00
75333	02/05/2014 Invoice 952792-5 953086-5	Open	Date 01/29/2014 01/29/2014	Description Compactor Concrete mixer	A TOOL SHED	\$176.00
75334	02/05/2014 Invoice 214-01	Open	Date 02/03/2014	Description Soquel Creek Fish Monitoring FY 13/14	ALLEY, DONALD	\$4,742.77
75335	02/05/2014 Invoice 368024	Open	Date 01/29/2014	Description Top soil - City Hall	APTOS LANDSCAPE SUPPLY, INC.	\$25.75
75336	02/05/2014 Invoice 0336646 0336630	Open	Date 01/10/2014 01/09/2014	Description Smog Inspection, CSO-II Smog Inspection, PD071	BOBBY'S PIT STOP INC.	\$89.75
75337	02/05/2014 Invoice Q4CY2013	Open	Date 01/31/2014	Description Pass Thru Permit Fees	CALIF BUILDING STANDARDS COMMISSION	\$145.80
75338	02/05/2014 Invoice Feb2014	Open	Date 01/27/2014	Description Long Term Disability Ins, PD	CALIF LAW ENFORCEMENT ASSOC	\$514.50
75339	02/05/2014 Invoice POA2-7-14	Open	Date 02/06/2014	Description POA Dues, Employee Funded	CAPITOLA PEACE OFFICERS ASSOC	\$1,561.25
75340	02/05/2014 Invoice 570 569	Open	Date 01/23/2014 01/23/2014	Description Special Events promotion Q3 Contract Services Fund 1000, Gen Fund=\$7500 Fund 1321, BIA=\$3000	CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$10,500.00
75341	02/05/2014 Invoice 225381-Jan14 0038586-Jan14	Open	Date 01/27/2014 01/21/2014	Description New Brighton Middle School circuit Internet Access and Equipment Upgrade Fund 1000, Gen Fund=\$231.72 Fund 2211, IT=\$2597.50	Charter Communications	\$2,829.22

City Checks Issued 2/7/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75342	02/05/2014	Open			CHIEF SUPPLY	\$19.95
	Invoice		Date	Description		Amount
	370733		01/03/2014	Evidence supplies		\$19.95
75343	02/05/2014	Open			CITY OF SANTA CRUZ	\$6,000.00
	Invoice		Date	Description		Amount
	20140127		01/27/2014	Removal of Broadcast Equip during renov Fund 1320, PEG		\$6,000.00
75344	02/05/2014	Open			CLASSIFIED SOUND	\$1,500.00
	Invoice		Date	Description		Amount
	131210-25A		11/20/2013	Sound System, BIA Holiday Event Fund 1321, BIA		\$1,500.00
75345	02/05/2014	Open			CLEAN BUILDING MAINTENANCE	\$3,934.30
	Invoice		Date	Description		Amount
	12063		01/10/2014	Dec2013 Janitorial Services Fund 1000, Gen Fund=\$3716.80 Fund 1311, Wharf Fund=\$217.50		\$3,934.30
75346	02/05/2014	Open			CODE PUBLISHING COMPANY INC.	\$128.70
	Invoice		Date	Description		Amount
	45510		01/16/2014	Muni Code Electronic Update 1/15/14		\$128.70
75347	02/05/2014	Open			COMMUNITY PRINTERS	\$1,529.31
	Invoice		Date	Description		Amount
	9662011		01/14/2014	Newletter Printing Exp		\$1,276.76
	9660011		01/27/2014	FI cards		\$252.55
75348	02/05/2014	Open			COMPLETE MAILING SERVICE INC	\$1,995.11
	Invoice		Date	Description		Amount
	63475		01/28/2014	Mailing of Early Spring brochure		\$1,995.11
75349	02/05/2014	Open			CRUZIO THE INTERNET STORE INC.	\$44.95
	Invoice		Date	Description		Amount
	28750-86		01/02/2014	Feb2014 Website Hosting Fund 1313, Gen Plan Update		\$44.95
75350	02/05/2014	Open			D & G SANITATION	\$77.94
	Invoice		Date	Description		Amount
	209415		01/31/2014	Temporary fencing		\$77.94
75351	02/05/2014	Open			EXTRA SPACE STORAGE OF SC INC	\$331.00
	Invoice		Date	Description		Amount
	Feb 2014		02/03/2014	Evidence storage		\$331.00
75352	02/05/2014	Open			FASTENAL COMPANY	\$9.35
	Invoice		Date	Description		Amount
	CASAT23397		01/13/2014	Fleet Supplies		\$9.35
75353	02/05/2014	Open			FERRASCI-HARP, AMY	\$1,065.00
	Invoice		Date	Description		Amount
	20140123		01/23/2014	Reimb PayPal purchases for BIA		\$240.00
	31		02/03/2014	Jan2014 Advertising Services to BIA Fund 1321, BIA		\$825.00

City Checks Issued 2/7/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75354	02/05/2014	Open			FLYERS ENERGY, LLC	\$1,924.36
	Invoice		Date	Description		Amount
	14-929696		01/24/2014	100 Gal Diesel		\$392.67
	14-929695		01/24/2014	400 Gal Ethanol		\$1,531.69
75355	02/05/2014	Open			GRAHAM CONTRACTORS INC.	\$8,655.81
	Invoice		Date	Description		Amount
	Retention		02/04/2014	Retention Release		\$8,655.81
				Fund 1200, CIP		
75356	02/05/2014	Open			GRANITE ROCK COMPANY	\$583.16
	Invoice		Date	Description		Amount
	808496		01/25/2014	Sand		\$157.29
	807930		01/25/2014	Misc. construction supplies		\$425.87
75357	02/05/2014	Open			HEALTH EDUCATION SERVICES	\$661.53
	Invoice		Date	Description		Amount
	17284		01/28/2014	AED supplies		\$661.53
75358	02/05/2014	Open			HUB INTERNATIONAL OF CA INS SERVICES	\$100.18
	Invoice		Date	Description		Amount
	January 2014		02/04/2014	Insurance for renter of Community Center		\$100.18
75359	02/05/2014	Open			ICMA RETIREMENT TRUST 457	\$4,539.16
	Invoice		Date	Description		Amount
	ICMA2-7-14		02/07/2014	Retirement Plan Contr, Employee Funded		\$4,539.16
75360	02/05/2014	Open			INTERNAT'L ASSOC OF CHIEFS OF POLICE	\$120.00
	Invoice		Date	Description		Amount
	1001085612		01/14/2014	2014 membership for Captain Held		\$120.00
75361	02/05/2014	Open			INTERNATIONAL CODE COUNCIL	\$250.00
	Invoice		Date	Description		Amount
	2014		01/31/2014	Dues renewal, Bldg Dept		\$250.00
75362	02/05/2014	Open			INTERSTATE SALES	\$516.89
	Invoice		Date	Description		Amount
	7252		01/20/2014	Traffic paint		\$516.89
				Fund 1310, Gas Tax		
75363	02/05/2014	Open			INTERWEST CONSULTING GROUP IN	\$6,046.65
	Invoice		Date	Description		Amount
	16647		01/23/2014	Dec2013 Plan Check Services		\$6,046.65
75364	02/05/2014	Open			ITELSON, STEVEN	\$3,700.00
	Invoice		Date	Description		Amount
	20140130		01/30/2014	Actuarial Svcs, Retire Health Plan Valuatic		\$3,700.00
75365	02/05/2014	Open			KING'S PAINT AND PAPER, INC.	\$310.68
	Invoice		Date	Description		Amount
	A0195507		01/31/2014	Rispin paint		\$310.68

City Checks Issued 2/7/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75366	02/05/2014	Open			LAS ANIMAS CONCRETE	\$516.57
	Invoice		Date	Description		Amount
	99962		01/16/2014	50 Big Blocks		\$489.38
	100034		01/21/2014	Concrete block		\$27.19
75367	02/05/2014	Open			MERCURY INSURANCE	\$663.73
	Invoice		Date	Description		Amount
	Persas-14		01/31/2014	Claim 2013-0083006814-82 Settlement		\$663.73
				Fund 2213, Self-Insurance Liab Fund		
75368	02/05/2014	Open			MID-COUNTY AUTO SUPPLY	\$823.95
	Invoice		Date	Description		Amount
	367977		01/14/2014	Converter, F-150		\$582.70
	367911		01/14/2014	Switch, PD041		\$10.25
	367774		01/13/2014	Tubing, PD041		\$16.45
	367601		01/10/2014	Returned Fuel Filter		(\$4.66)
	367555		01/10/2014	Masking Paper, PD041		\$4.62
	367595		01/10/2014	Oil & Fuel Filters, Fleet		\$214.59
75369	02/05/2014	Open			MORRISON, EDWARD	\$2,500.00
	Invoice		Date	Description		Amount
	19		02/03/2014	Jan Contract Services		\$2,500.00
75370	02/05/2014	Open			MUNISERVICES, LLC	\$199.81
	Invoice		Date	Description		Amount
	32739		01/17/2014	Sales Tax Services, Qtr Ending 9/30/13		\$199.81
75371	02/05/2014	Open			ORCHARD SUPPLY HARDWARE	\$73.89
	Invoice		Date	Description		Amount
	6005-6009228		11/14/2013	Field Supplies-Rec		\$17.38
	6011-4797755		01/16/2014	A/C patching supplies		\$56.51
75372	02/05/2014	Open			PACIFIC VETERINARY SPECIALISTS	\$662.00
	Invoice		Date	Description		Amount
	274726		01/01/2014	Animal Control Expense, 13c-01225		\$304.25
	278029		01/01/2014	Animal Control Expense, 13c-01396		\$304.25
	305869		12/20/2013	Animal Control Expense, 13c-02563		\$53.50
75373	02/05/2014	Open			PALACE ART & OFFICE SUPPLIES	\$1,091.57
	Invoice		Date	Description		Amount
	247301		01/17/2014	Supplies-Rec		\$254.78
	247984		01/22/2014	Office supplies-PD		\$212.64
	249056		01/29/2014	Office Supplies, City Hall		\$85.12
	244681-1		01/03/2014	Wall Calendar, Finance		\$27.45
	20656		01/22/2014	Keyboard Systems, Planning Dept		\$242.73
	247301-1		01/21/2014	Tables-Rec		\$268.85
				Fund 1000, Gen Fund=\$736.27		
				Fund 2210, Stores=\$355.30		
75374	02/05/2014	Open			PARK N' POOL CORP	\$3,939.58
	Invoice		Date	Description		Amount
	30042		01/28/2014	Trash cans		\$3,939.58

City Checks Issued 2/7/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75375	02/05/2014 Invoice 52	Open	Date 01/18/2014	Description Art Work for Art & Cultural Council Fund 1315, Public Art	PASTOR, ANDREW J	\$1,750.00
75376	02/05/2014 Invoice EIA10279	Open	Date 02/01/2014	Description Dental & Vision Admin Fee, Feb 2014	PREFERRED BENEFIT INSURANCE	\$136.40
75377	02/05/2014 Invoice 30075145	Open	Date 01/16/2014	Description Caution tape	ProBUILD COMPANY LLC	\$48.28
75378	02/05/2014 Invoice SCAN-Feb2014	Open	Date 02/01/2014	Description Feb 2014 Open Query Scan charges	SCC INFORMATION SERVICES	\$521.99
75379	02/05/2014 Invoice 400115919	Open	Date 01/14/2014	Description Nov 2013 Routine Signal Maint. Fund 1310, Gas Tax	SIEMENS INDUSTRY INC.	\$698.24
75380	02/05/2014 Invoice 20140125	Open	Date 01/31/2014	Description Travel Exp, Leadership Training	SLOMA, CLIFF	\$234.46
75381	02/05/2014 Invoice 2014-00000391 2014-00000392	Open	Date 01/13/2014 01/13/2014	Description Semi-Monthly Water Usage, Irrigation Semi-monthly water use Fund 1000, Gen Fund=\$6664.08 Fund 1311, Wharf Fund=\$613.64	SOQUEL CREEK WATER DISTRICT	\$7,277.72
75382	02/05/2014 Invoice 220814	Open	Date 01/27/2014	Description Phone System Maint Fund 2211, IT	TOTLCOM	\$225.00
75383	02/05/2014 Invoice 245831441 245641030	Open	Date 01/24/2014 01/22/2014	Description Contract 500-0296803, IR2525 Contract 500-0332356, IR1750 Fund 1000, Gen Fund=\$98.97 Fund 2211, IT=\$80.48	US BANCORP EQUIPMENT FINANCE	\$179.45
75384	02/05/2014 Invoice PARS2-7-14	Open	Date 02/06/2014	Description Retirement Plan Contr, Employee Funded	US Bank Institutional Trust-Western Reg	\$264.26
75385	02/05/2014 Invoice 2014-00000390	Open	Date 02/03/2014	Description POST SLI school, Sloma	Sheraton Garden Grove	\$294.84
75386	02/07/2014 Invoice 5044	Open	Date 10/09/2012	Description FY12/13 2-1-1 funding support	UNITED WAY OF SCC	\$1,000.00

City Checks Issued 2/7/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75387	02/07/2014	Open			DE LAGE LANDEN FINANCIAL SERVIC	\$335.61
	Invoice		Date	Description		Amount
	40023298		01/25/2014	Copier Lease, Contract 25065541		\$335.61
				Fund 2210, Stores		
Check Totals:				Count	57	TOTAL \$151,151.05

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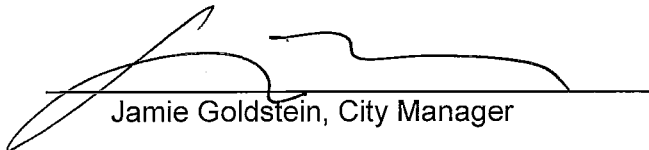
Checks dated 2/14/14 numbered 75388 to 75446 for a total of \$405,125.74 have been reviewed and authorized for distribution by the City Manager.

As of 2/14/14 the unaudited cash balance is \$2,489,083

CASH POSITION - CITY OF CAPITOLA 2/14/14

	<u>Net Balance</u>
General Fund	\$ 378,089
Contingency Reserve Fund	\$ 1,421,996
Worker's Comp. Ins. Fund	\$ 114,153
Self Insurance Liability Fund	\$ 158,246
Stores Fund	\$ 2,639
Information Technology Fund	\$ 126,501
Equipment Replacement	\$ 216,333
Compensated Absences Fund	\$ 71,128
TOTAL UNASSIGNED GENERAL FUNDS	\$ 2,489,083

The Emergency Reserve Fund balance is \$676,905.54 (not included above).



 Jamie Goldstein, City Manager

2/14/14

 Date



 Christine McBroom, City Treasurer

2/14/2014

 Date

City Checks Issued 2/14/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75388	02/14/2014 Invoice 500579655-14	Open	Date 01/20/2014	Description 2014 Music Permit	ASCAP	\$330.00
75389	02/14/2014 Invoice 624-Feb14 674-Feb14	Open	Date 02/01/2014 02/01/2014	Description Long Distance Service, Feb 2014 Long Distance Service, Feb 2014	AT&T	\$9.60
75390	02/14/2014 Invoice 298508	Open	Date 01/16/2014	Description Wire, PW Roller	B & B SMALL ENGINE REPAIR	\$16.05
75391	02/14/2014 Invoice 1252 1253	Open	Date 01/31/2014 01/31/2014	Description Traffic Signal Maint-Callouts, Jan 2014 Traffic Signal Maint. Jan 2014	BEAR ELECTRICAL SOLUTIONS, INC.	\$1,519.50
75392	02/14/2014 Invoice 8117 8126	Open	Date 02/05/2014 02/05/2014	Description Jan2014 Pac Cove Pkg Lot Services Jan2014 Esplanade Sidewalk Fund 1000, Gen Fund=\$6199.38 Fund 1421, Pac Cove=\$20889.42	BOWMAN & WILLIAMS, INC.	\$27,088.80
75393	02/14/2014 Invoice SL140461	Open	Date 01/15/2014	Description Q4 2013 Signals & Lighting Billing Fund 1310, Gas Tax	CA DEPT OF TRANSPORTATION	\$1,588.84
75394	02/14/2014 Invoice 131533	Open	Date 01/30/2014	Description Jan 2014 active meters	CALE AMERICA INC.	\$1,475.00
75395	02/14/2014 Invoice 1575	Open	Date 02/05/2014	Description Training-Frias	CALIF ASSOC FOR PROPERTY & EVIDENCE	\$200.00
75396	02/14/2014 Invoice 2154 2157	Open	Date 01/02/2014 01/02/2014	Description Uniform Exp, Keane uniform Exp, R. Farotte	CALIFORNIA COAST UNIFORM CO	\$309.83
75397	02/14/2014 Invoice 2014	Open	Date 02/05/2014	Description 2014 membership Hernandez	CALIF LAW ENF ASSOC OF RECORDS SUPER.	\$50.00
75398	02/14/2014 Invoice 25112011	Open	Date 01/24/2014	Description Early Spring brochure printing	CASEY PRINTING	\$3,811.08

City Checks Issued 2/14/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75399	02/14/2014 Invoice 2042	Open	Date 12/30/2013	Description PEG Quarterly fees Fund 1320, PEG	COMMUNITY TELEVISION OF SCC	\$4,584.06
75400	02/14/2014 Invoice 1734	Open	Date 01/27/2014	Description Remove 5 trees along Esplanade	COMMUNITY TREE SERVICE	\$1,800.00
75401	02/14/2014 Invoice 35661942	Open	Date 12/29/2013	Description Fuel for Anderson training	CONOCO-PHILLIPS FLEET SERVICES	\$44.10
75402	02/14/2014 Invoice R214808	Open	Date 02/04/2014	Description Bronze Plaque, Gamboa	CRESTOR INC.	\$172.12
75403	02/14/2014 Invoice D-13922	Open	Date 01/15/2014	Description Capitola Currents Mailing Exp	D-MAIL INC.	\$453.52
75404	02/14/2014 Invoice Q4CY2013	Open	Date 02/05/2014	Description Unemployment, Q4 CY 2013 Fund 2213, Self-Ins Liability	EMPLOYMENT DEVELOPMENT DEPT	\$2,068.00
75405	02/14/2014 Invoice CASAT23552	Open	Date 01/23/2014	Description Rivets & Rivet Kit, Fleet	FASTENAL COMPANY	\$110.02
75406	02/14/2014 Invoice 14-931645 14-931643	Open	Date 01/30/2014 01/30/2014	Description 100 Gal Diesel 443 Gal Ethanol	FLYERS ENERGY, LLC	\$2,066.22
75407	02/14/2014 Invoice CBF-1-2014-2 CBF-1-2014	Open	Date 01/31/2014 01/31/2014	Description Grant Writing Assistance, Jan2014 Jan 2014 Contract Services Fund 1000, Gen Fund=\$2100.00 Fund 1313, Gen Plan Update=\$50.00 Fund 1350, CDBG Grants=\$100.00 Fund 1372, Housing Trust=\$3100.00	FLYNN, CAROLYN	\$5,350.00
75408	02/14/2014 Invoice Jan2014	Open	Date 02/01/2014	Description Prof Services, Monarch Cove Inn	FREITAS & FREITAS, INC.	\$6,035.00
75409	02/14/2014 Invoice 121750	Open	Date 01/27/2014	Description PHQ Rannals	JOHNSON, ROBERTS, & ASSOCIATES	\$16.50

City Checks Issued 2/14/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75410	02/14/2014	Open			KBA Docusys	\$56.38
	Invoice		Date	Description		Amount
	236987		01/06/2014	Contract C12683-01, Acct CO12, IR1750		\$28.19
	242296		02/03/2014	Contract C12683-01, Acct CO12, IR1750		\$28.19
75411	02/14/2014	Open			KING'S CLEANERS	\$713.25
	Invoice		Date	Description		Amount
	1/21/14		01/21/2014	PD Uniform cleaning Jan 2014		\$713.25
75412	02/14/2014	Open			KOTILA, MATT	\$226.45
	Invoice		Date	Description		Amount
	Feb2014		02/06/2014	Travel Exp, Training in Sacto		\$226.45
75413	02/14/2014	Open			LLOYD'S TIRE SERVICE INC.	\$64.35
	Invoice		Date	Description		Amount
	258633		01/15/2014	Mount & Balance Tire		\$64.35
75414	02/14/2014	Open			LOOMIS	\$798.78
	Invoice		Date	Description		Amount
	11374299		01/14/2014	Armored Car Svc, Jan 2014		\$798.78
75415	02/14/2014	Open			MID-COUNTY AUTO SUPPLY	\$2,773.64
	Invoice		Date	Description		Amount
	368316		01/17/2014	Brakes, PD CSO-I		\$257.73
	368057		01/15/2014	Tool Chest, Turcotte		\$2,315.29
	368244		01/16/2014	Cleaning Supplies, Fleet		\$9.93
	369155		01/24/2014	Fleet Supplies		\$18.91
	368699		01/21/2014	Auto parts, PD041		\$78.16
	368778		01/21/2014	Fleet Supplies		\$63.99
	368890		01/22/2014	Shop Supplies		\$29.63
75416	02/14/2014	Open			MONTEREY BAY SYSTEMS	\$309.51
	Invoice		Date	Description		Amount
	196805		01/21/2014	Copier Exp, 1/30 to 4/29/14		\$309.51
75417	02/14/2014	Open			NORCAL CONSTRUCTION	\$5,000.00
	Invoice		Date	Description		Amount
	11-011		02/06/2014	Refund Landscape Deposit, 119 Central A		\$5,000.00
75418	02/14/2014	Open			NORTH BAY FORD	\$547.99
	Invoice		Date	Description		Amount
	239830		01/30/2014	Instrument Cluster, PD 072		\$420.49
	FOCB288367		01/24/2014	Door Repair, PD 111		\$127.50
75419	02/14/2014	Open			ORCHARD SUPPLY HARDWARE	\$169.43
	Invoice		Date	Description		Amount
	6011-4791449		01/30/2014	Shop Lights		\$23.88
	6007-6122489		01/30/2014	Shop Tools, Fleet		\$104.27
	6011-4790945		01/28/2014	Poly sprayer		\$20.65
	6011-4797758		01/16/2014	General Supplies		\$6.50
	6005-3520032		01/16/2014	General Supplies		\$14.13

City Checks Issued 2/14/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75420	02/14/2014	Open			PACIFIC VETERINARY SPECIALISTS	\$456.95
	Invoice		Date	Description		Amount
	310560		01/20/2014	Animal Control Expense, 14c-00129		\$289.20
	306042		01/18/2014	Animal Control Expense, 13c-02569		\$167.75
75421	02/14/2014	Open			PALACE ART & OFFICE SUPPLIES	\$334.79
	Invoice		Date	Description		Amount
	248641		01/27/2014	Office supplies-PD		\$116.16
	250748		02/07/2014	Office Supplies, City Hall		\$11.40
	250744		02/07/2014	Office Supplies, City Hall		\$12.66
	250395		02/07/2014	Name Plate, Asst Planner		\$11.96
	251274		02/12/2014	Misc Supplies, City Hall		\$182.61
				Fund 1000, Gen Fund=\$116.16		
				Fund 2210, Stores=\$218.63		
75422	02/14/2014	Open			PERRY, FRANK	\$297.80
	Invoice		Date	Description		Amount
	Jan-Feb2014		02/06/2014	Reimb Misc Museum Expenses, Jan & Feb		\$297.80
75423	02/14/2014	Open			PHANTON, FRANK	\$1,715.00
	Invoice		Date	Description		Amount
	20140121		01/21/2014	Architectural Svcs, Pac Cove		\$1,715.00
75424	02/14/2014	Open			PHOENIX GROUP INFORMATION SYS	\$610.36
	Invoice		Date	Description		Amount
	122013070		01/21/2014	Parking processing fee Dec 2013		\$610.36
75425	02/14/2014	Open			PODS ENTERPRISES INC.	\$334.96
	Invoice		Date	Description		Amount
	050-375688		02/05/2014	Monthly Rental		\$167.48
	050-375252		02/01/2014	Monthly Rental		\$167.48
75426	02/14/2014	Open			POLAR AUTOMOTIVE & RADIATOR	\$170.74
	Invoice		Date	Description		Amount
	21921		01/27/2014	Radiator, Shop '91 F-150		\$170.74
75427	02/14/2014	Open			PRAXAIR DISTRIBUTION INC.	\$113.02
	Invoice		Date	Description		Amount
	48298338		01/20/2014	Gases, Corp Yd		\$113.02
75428	02/14/2014	Open			RINCON CONSULTANTS, INC.	\$5,272.28
	Invoice		Date	Description		Amount
	19806		12/31/2013	Dec2013 Services, Monarch Cove EIR		\$5,272.28
75429	02/14/2014	Open			SANDRETTI, BRANTLY	\$225.67
	Invoice		Date	Description		Amount
	Fall2013		02/06/2014	Reimb Education Expense per MOU		\$225.67
75430	02/14/2014	Open			SCC AUDITOR-CONTROLLER	\$9,425.50
	Invoice		Date	Description		Amount
	Jan2014		02/06/2014	Jan 2014 Citation Surcharges		\$9,425.50

City Checks Issued 2/14/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75431	02/14/2014 Invoice 10489	Open	Date 09/05/2013	Description BIA Advertising Fund 1321, BIA	SCC CONFERENCE & VISITORS COUNCIL	\$2,530.00
75432	02/14/2014 Invoice 415663	Open	Date 01/17/2014	Description Surge Arrestor Fund 2211, IT	SANTA CRUZ ELECTRONICS, INC.	\$101.70
75433	02/14/2014 Invoice 2014-00000389	Open	Date 01/27/2014	Description WATER BILLS FOR STREET MEDIANS	SANTA CRUZ MUNICIPAL UTILITIES	\$566.00
75434	02/14/2014 Invoice 2040516-Jan14	Open	Date 01/31/2014	Description Jan2014 Legal Notices	SANTA CRUZ SENTINEL	\$718.76
75435	02/14/2014 Invoice Feb 2014	Open	Date 02/01/2014	Description Self-defense classes	SHERMAN, LEONIE	\$300.00
75436	02/14/2014 Invoice 10268 10495	Open	Date 01/03/2014 01/13/2014	Description Uniform Exp, Booth Uniform Exp, Blankenship	SUMMIT UNIFORM CORP	\$463.28
75437	02/14/2014 Invoice 12504	Open	Date 01/28/2014	Description New evidence lockers Fund 1300, SLESF	SYSTEMS & SPACE, INC.	\$22,950.00
75438	02/14/2014 Invoice 954791034 954791044	Open	Date 01/18/2014 01/26/2014	Description Shipping-PD Shipping-PD	UNITED PARCEL SERVICE	\$62.37
75439	02/14/2014 Invoice 246755284 246586713	Open	Date 02/04/2014 02/02/2014	Description Contract 500-0332346-000, C452Copier Contract 500-0306481-000, IR 2525 Fund 1000, Gen Fund=\$259.85 Fund 2211, IT=\$80.48	US BANCORP EQUIPMENT FINANCE	\$340.33
75440	02/14/2014 Invoice Progress #3 v2	Open	Date 02/06/2014	Description Lower Pac Cove progress payment Fund 1421, Pac Cove	WATER ROCK CONSTRUCTION CORP	\$273,079.00
75441	02/14/2014 Invoice 43916 44311 44312	Open	Date 01/15/2014 02/06/2014 02/06/2014	Description Plan Copies, Shell Oil, 41st Ave. prints & dvd prints	WATSONVILLE BLUEPRINT	\$196.46

City Checks Issued 2/14/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
75442	02/14/2014 Invoice 18420	Open	Date 01/24/2014	Description Speed signs	WESTERN PACIFIC SIGNAL, LLC	\$14,927.75
75443	02/14/2014 Invoice 2014-00000393	Open	Date 02/05/2014	Description Refund permit #'s 1030 and 1031	Allio, Michael	\$50.00
75444	02/14/2014 Invoice 2014-00000397	Open	Date 02/10/2014	Description refund permit #41	Gates, Russell	\$25.00
75445	02/14/2014 Invoice 2014-00000398	Open	Date 02/10/2014	Description Refund permit #'s 1148 and 1149	Kuettel, Bill	\$50.00
75446	02/14/2014 Invoice 2014-00000394	Open	Date 02/05/2014	Description Refund permit #137	Wightman, George	\$50.00
Check Totals:				Count	59	TOTAL \$405,125.74

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 13, 2014

FROM: OFFICE OF THE CITY CLERK

SUBJECT: ORDINANCE AMENDING SECTION 10.04.010 AND ADDING SECTION 10.32.030 TO THE CAPITOLA MUNICIPAL CODE PERTAINING TO VEHICLES AND TRAFFIC [2ND READING].

RECOMMENDED ACTION: Adopt the proposed Ordinance amending 10.04.0110, and adding Section 10.32.030 pertaining to Vehicles and Traffic [2nd Reading].

BACKGROUND: The draft Ordinance amending 10.04.0110, and adding Section 10.32.030 pertaining to Vehicles and Traffic is presented for a second reading. The City Council approved the first reading of this Ordinance at the Council meeting held on February 13, 2014.

The proposed Ordinance is before the City Council for its second reading and final adoption.

FISCAL IMPACT: None

ATTACHMENTS:

1. Proposed Ordinance

Report Prepared By: Susan Sneddon
City Clerk

Reviewed and Forwarded
By City Manager 

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ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF CAPITOLA
AMENDING SECTION 10.04.010 AND ADDING SECTION 10.32.030 TO THE
CAPITOLA MUNICIPAL CODE PERTAINING TO MEDIAN STRIPS AND
ROUNDBABOUTS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAPITOLA AS FOLLOWS:

Section 1. Section 10.04.010 is hereby amended to the Capitola Municipal Code to read as follows:

10.04.010 Definitions.

The following words and phrases when used in this title shall for the purpose of this title have the meanings respectively ascribed to them in this section:

U. "Median strip" means a strip of ground dividing a street, roadway or highway into lanes according to the direction of travel which may be raised, non-landscaped, paved, planted, or otherwise landscaped.

V. "Roundabout" means a piece of ground located within the intersection of two or more streets, roadways or highways around which vehicular traffic streams for the purpose of continuing through the intersection or moving from one of the intersection's streets onto another of the intersection's streets, which may be raised circular shaped, non-landscaped, paved, planted, or otherwise landscaped.

Section 12. Section 10.32.030 is hereby added to the Capitola Municipal Code to read as follows:

"Section 10.32.030. Remaining on median strips and entering roundabouts.

A. Purpose. The City Council finds that when pedestrians remain on public medians in the City for purposes other than the purpose of assisting pedestrians to safely cross the street, including using the medians for, among other purposes, disorderly conduct, solicitation of money, solicitation of prostitution, consumption of alcoholic beverages, or other unlawful activity, they obstruct traffic and distract drivers, thereby threatening both their own safety and the safety of the community. The City Council further finds that roundabouts are not intended to assist pedestrians or to serve any other purpose other than that described in subsection (b) and that they therefore represent a potential hazard to pedestrians who enter onto them. This regulation is therefore necessary to protect the public health, safety, and welfare.

~~B. Definitions. For the purposes of this section, "remain" means using a median for a purpose other than assistance in crossing the street including the purposes of disorderly conduct, solicitation of money, solicitation of prostitution, consumption of alcoholic beverages, or other activity for which they were not intended. or entering upon a roundabout for any purpose. For purposes of this section, "median strip" means a strip of ground dividing a street, roadway or highway into lanes according to the direction of travel which may be raised, non-landscaped, paved, planted, or otherwise landscaped. A "roundabout" means a piece of ground located within the intersection of two or more streets, roadways or highways around which vehicular traffic streams for the purpose of continuing~~

Item #: 8.C. Attach 1.pdf

ORDINANCE NO. _____

~~through the intersection or moving from one of the intersection's streets onto another of the intersection's streets, which may be raised circular shaped, non-landscaped, paved, planted, or otherwise landscaped.~~

C. Remaining on Medians prohibited. It is unlawful for any individual to remain on a median within a street, roadway or highway located in the city. This section shall not apply to public employees, employees of public utilities or employees of public contractors when it is necessary for them to be upon a median strip in connection with their employment duties.

D. Entering a Roundabout is prohibited. It is unlawful for any individual to enter onto a roundabout within a street, roadway or highway located in the city for any purpose. This section shall not apply to public employees, employees of public utilities or employees of public contractors when it is necessary for them to be upon a roundabout in connection with their employment duties.

E. Subsequent Offense Within Six Months. Any person who violates this section and who within six months after receiving such a citation for that violation again violates this section, is guilty of a misdemeanor. A person is cited for a violation when he or she is issued and signs an infraction or misdemeanor citation, or when he or she is arrested and booked, or when a complaint is filed and the person is notified of the filing of such a complaint.

Section 23. This Ordinance shall take effect and be in full force thirty (30) days after its final adoption.

This Ordinance was introduced on the 13th day of February, 2014, and was passed and adopted by the City Council of the City of Capitola on the 27th day of February, 2014, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Sam Storey, Mayor

ATTEST:

_____, CMC
Susan Sneddon, City Clerk



CITY COUNCIL AGENCY AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: **305 Fanmar Way #13-026 APN: 035-161-14**
 Appeal of a Planning Commission denial of an amendment to Design Permit and Coastal Development Permit for remodel and addition to a single-family dwelling in the RM-LM (Multi-Family Residence-Low Medium Density) zoning district.
 Environmental Determination: Categorical Exemption
 Property Owner: Peter Wilk, filed 01-29-2014

CITY COUNCIL OPTIONS: That the City Council either:

1. Deny the appeal and require the applicant to install the exterior materials approved within the original design permit as directed the Planning Commission on January 16, 2014. Required modifications include shingle siding, railings, and a carriage style garage door.
2. Uphold the appeal and approve the amendment of the Design Permit to reflect the as-built design of the building.
3. Review the appeal de novo, consider the additional modification presented by the applicant, and require the applicant to make additional modifications to the exterior of the building, as conditioned.

BACKGROUND: As recommended to the Planning Commission, staff recommends the City Council review the appeal de novo, consider the additional modifications presented by the applicant, and require the applicant to make modifications to the exterior of the building, as conditioned. Since the Planning Commission denial, the appellant has submitted new modifications to the design that add character to the home and better relate to the original approval.

On June 6, 2013, the Planning Commission approved a Design Permit and Coastal Development Permit for an addition to a single-family dwelling located at 305 Fanmar Way. The original application for 305 Fanmar Way included a second story master bedroom addition which was removed by the applicant during the Planning Commission review. The approval included a first floor addition of 115 square feet and a 244 square foot expansion of a deck and stairs on the second story. The existing wood shingle siding was to be replaced with new hardi-board shingle siding. The remodel included the introduction of new windows, removal of some existing windows, and update of existing windows in original locations. Also, a new carriage style garage door was proposed.

During the remodel, the owner of the property made extensive changes to the approved exterior materials. Due to the sequence of construction projects, exterior finishes are the last improvements to be installed and therefore the last to be inspected. Modifications to a few window dimensions and locations were identified by staff during the rough frame inspection and determined insignificant. In December 2013, the owner requested a planning inspection to identify pending items prior to review for Certificate of Occupancy. During the inspection, staff found the owner had installed hardi-board lap siding instead of the approved shingles, made modifications to the railings, and installed a plain style garage door. These modifications were determined to be significant. Pursuant to the Zoning Ordinance and conditions of the Design Permit, significant design modifications required Planning Commission approval (Attachment 1: Side-by-side comparison of elevations prior to construction, as approved, and as-built).

Item #: 9.A. Staff Report.pdf

2-27-14 AGENDA REPORT
305 FANMAR WAY APPEAL

The Planning Commission considered the as-built revision to the Design Permit on January 16, 2014 (Attachment 2: January 16, 2014 Staff Report). The Planning Commission found that the modifications to the exterior significantly altered the architectural character from the original design. The Commission denied the as-built revisions to the Design Permit by a 3-1 vote, excluding the changes to windows. The Planning Commission specifically required that siding on all elevations, the railing on the west elevation, and the garage door must reflect the original approved design, although a rollup carriage style door was allowed.

Considerations in Review of Design Permit Applications

305 Fanmar Way is located within the R1 (Single-Family) zoning district just outside of the CV (Central Village) zoning district. There are no adopted design guidelines that are applicable to this portion of the neighborhood. Municipal Code Section 17.63.090 lists the considerations reviewed by the Planning Commission within a Design Permit Application. During the Planning Commission review of the application, the focus of the discussion was on the architectural character of the modified design. Architectural Character is listed within Section 17.63.090(F) as follows:

F. Considerations relating to architectural character:

- 1. The suitability of the building for its purpose,*
- 2. The appropriate use of materials to insure compatibility with the intent of the title;*

Section 17.63.010 states the following as the intent of the architectural and site review section of the Zoning Ordinance: "The intent of architectural and site review is to secure the general purposes of this title and the general plan and to maintain the character and integrity of the neighborhood by promoting excellence of development, preventing undue traffic hazards or congestion, encouraging the utilization of solar energy, and encouraging the most appropriate development and use of land in harmony with the neighborhood. In fulfilling its intent, architectural and site approval may result in the placement of reasonable conditions which exceed the basic development standards listed elsewhere in this title, on the design permit which accompanies the architectural and site review process."

The Planning Commission denied the as-built modifications to the Design Permit because the Commission found the modifications did not maintain the character of the neighborhood; therefore, the intent of the title was not met. The existing neighborhood is characterized by a mix of architectural styles from different eras, including original cottages from the Camp Capitola era to more contemporary infill development.

APPEAL: A determination of the Planning Commission on a Design Permit for an architectural and site review is appealable to the City Council. The appeal is required to be in writing, give reasons for the appeal, and must specifically state where the findings or procedures were in error. On January 29th, 2014, the City Clerk received an appeal of the Planning Commission decision from the property owner, Mr. Peter Wilk (Attachment 4: Appeal).

Pursuant to Section 17.61.170, any appeal before the City Council in an architectural and site review matter, shall be limited to the evidence and matters presented at the original hearing before the Planning Commission; provided, that the City Council may, by motion duly passed, elect in its discretion to grant a hearing de novo.

Within the appeal, the applicant submitted proposed design modifications to potentially address some of the issues identified by the Planning Commission. The modifications include:

- Replace existing garage door with roll-up carriage style garage door;
- Install a pergola above the garage supported by decorative triangular knee braces;
- Extend brick planter across entire front façade;

2-27-14 AGENDA REPORT
305 FANMAR WAY APPEAL

- Install a trellis extending from the ground to the roof eave screening the existing metal utility pole on the front elevation;
- Remove railing on west elevation and install custom geometric railing to match railings on rear;
- Install decorative rafters on side elevations under roof eaves and roof overhang area;
- Install craftsman style door on side elevation; and
- Install stained-glass post caps onto the custom geometric railings on rear.

If the City Council were to consider the proposed design modifications, staff recommends the Council require additional shielding for the metal utility pole on the front elevation. Specifically, staff recommends the pole be either enclosed within the existing wall or clad with material to appear as part of the structure.

Staff has included draft Findings for Approval and Conditions (Attachment 6). In the event the City Council chooses to review the changes and require modifications, condition of approval No. 2 should be modified to reflect all required changes, as follows:

2. Prior to certificate of occupancy, the applicant shall construct all exterior modifications deemed necessary by the City Council during the February 27, 2014. Required modifications include:

- 1) *Replace existing garage door with a roll-up carriage style garage door;*
- 2) *Install a pergola above the garage supported by decorative triangular knee braces;*
- 3) *Extend brick planter across entire front façade;*
- 4) *Enclose the existing metal utility pole on the front elevation to appear as part of the structure. A trellis extending from the ground to the roof eave is optional;*
- 5) *Remove railing on the second story west elevation and install custom geometric railing to match railings on rear;*
- 6) *Install decorative rafters on side elevations under roof eaves and roof overhang area;*
- 7) *Install a wood craftsman style door on the west elevation;*
- 8) *Install a new window on the east elevation as originally designed;*
- 9) *Paint all railings to match; and*
- 10) *Install stained-glass post caps onto custom geometric railings on rear.*

FISCAL IMPACT: None

ATTACHMENTS:

1. Appeal Letter from Peter Wilk, Property Owner
2. Elevation comparisons existing, approved, as-built, and proposed
3. January 16th Planning Commission Packet with Plans
4. Minutes January 16, 2014 Planning Commission
5. Findings for Denial
6. Findings for Approval and Conditions

Report Prepared By: Katie Cattan
Senior Planner

**Reviewed and Forwarded
City Manager:** 

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To: Capitola City Council c/o the City Clerk
 Fm: Peter Wilk. Permit applicant and owner of 305 Fanmar Way.
 Date: 1/29/2014

I, Peter Wilk, appeal to the Capitola City Council to overrule the Planning Commission's not-without-prejudice ruling of 1/16/14 to rework the house at 305 Fanmar Way by replacing the existing cement board shiplap siding with cement board shingles and removing the cement board shiplap railing and replacing it with open frame railing. Instead I request that the Council perform a de novo review of the project and select one of two options:

Option 1 (preferred): Accept the recommendation in the Community Development Department's Staff Report to retrofit the project with a carriage style garage door only. Reason: The building department staff is tasked with reviewing the project for compliance issues, including meeting aesthetic community standards. Their recommendation is the professional opinion of minimum community standards.

Option 2 (next best alternative): Accept the building staff recommendation along with the updates shown in attachment A. Reason: The additional decorative features in attachment A show a good faith attempt to further enhance the visual quality of the property. Accepting this option gives the city continued oversight of the project and ensures that it will be completed in a timely manner.

If the Council prefers a simple yes or no vote on a single option, please consider Option 2 only.

If the council rejects both options, I request that the council provide guidance to the building department that the proper interpretation of the Commission's ruling regarding the shingles involves the north and west sides only (the visible frontage) and that the planking on the south and east sides need not be replaced.

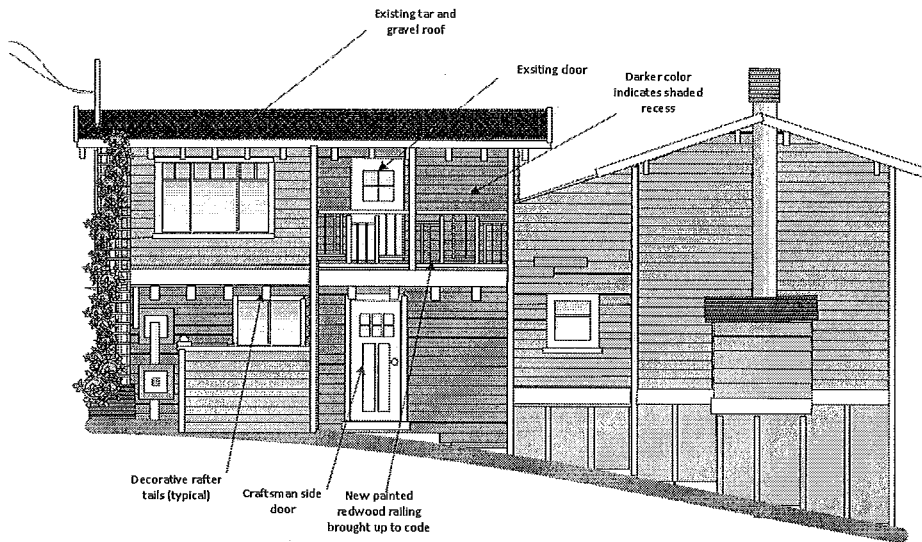
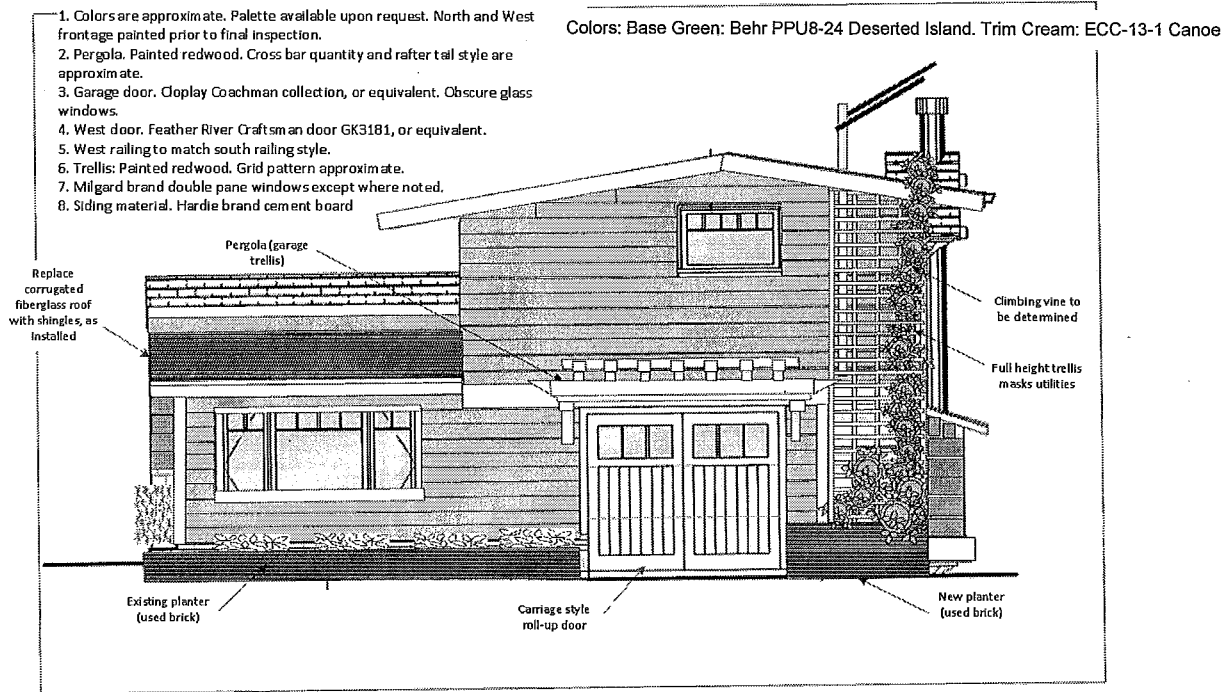
I believe that the Planning Commission rejected my permit based on two issues. The first is that I deviated too far from the approved drawings and must be disciplined. The second is that the final result did not meet the minimum community standards aesthetically. I admit I was in error for deviating from the drawing's exterior appearance details without first seeking approval from the Planning Commission. However, it was an honest mistake due to my lack of experience with a project this extensive. In retrospect I have deep regrets, and moving forward I would like to make this a win-win for all parties concerned. Therefore, I am respectfully asking the Council for another opportunity to enhance the property to community standards as opposed to being penalized with a \$37,000 shingles retrofit. Below is the basis for my appeal.

1. By terminating the review process and issuing a ruling not-without-prejudice, the Planning Commission has unfairly prohibited me from submitting improved plans for further review by the Commission.
2. The Commission ruling is excessively punitive in nature.
3. The drawing changes shown in attachment A will be implemented in both Options 1 and 2 (Option 2 being the only one with city participation) and this implementation will meet the basic intent of the Commission's concerns.

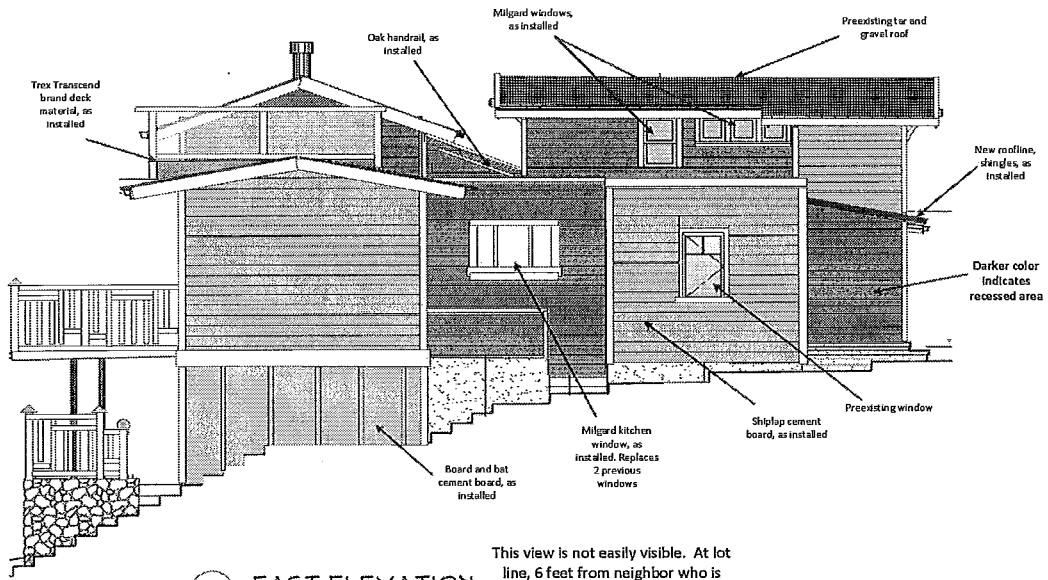
Detailed rationale for this appeal is provided in attachment B

Attachment A

Proposed changes to original approved drawing package, based on the new, existing baseline.

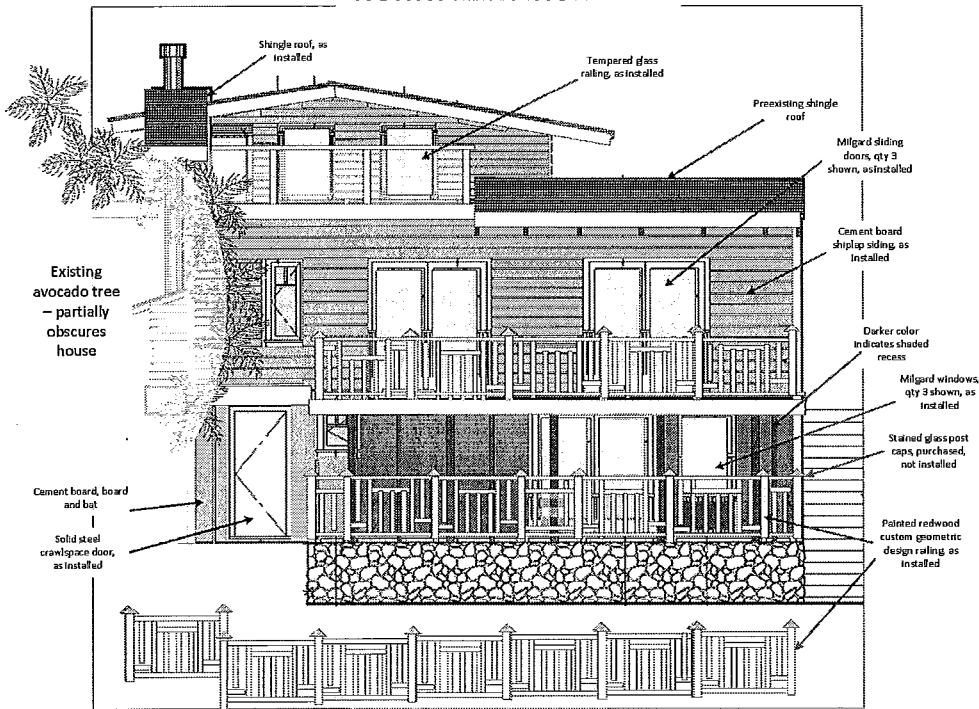


9. Added rafter tails to be painted redwood.



4 EAST ELEVATION
SCALE: 1/4" = 1'-0"

NORTH ELEVATION



WEST ELEVATION

Attachment B

DETAILED RATIONALE:

The permit clearly states that “Any significant modifications to the size or exterior appearance of the structure must be approved by the Planning Commission.” I realize now that my changes were significant. And I understand why they were not approved. My request is simply to continue the review process and resubmit a change package that I believe will be acceptable.

1.0. REVIEW PROCESS.

1.1. Process Denial. My understanding of the Planning Commission review process is that they are chartered to review and approve (or deny) building projects. If denied, the applicant is normally allowed to return with revised plans for another review. The applicant is charged a fee for each application, so such reviews are not frivolous. This process was unfairly denied to me when the Commission directed me to build to the original print without further review. I sincerely apologize for wasting the Commission’s time but I believe it is only fair to allow me to reapply with a revised, more acceptable design. Since the Commission has refused further review, I ask the Council to review on their behalf.

1.2. Redlines. I erroneously asked for approval of the drawing redlines after construction was near complete instead of getting prior approval. Yet the permit does not explicitly say when in the process the modifications must be approved (before or after completion). I apologize for jumping the gun. Nevertheless, I do not understand how asking for approval of redlines after the fact undermines the authority of the Commission. They can (and have) rejected my redlines. Why must they now dictate the terms of the design rather than just ask for a re-submittal? The power to enforce the ruling is not diminished by sequence and the normal process should have been followed.

2.0. PUNITIVE JUDGEMENT.

The Commission expressed frustration that this is the third time in recent history that owners have incorporated drawing redlines without prior approval and that I must be made an example of in order for this practice to stop. I admit fault that I did not implement the drawing as approved. I understand that the Commission determines community standards for the appearance of a house and I sincerely apologize for my mistakes. However, I object to the punitive nature of their ruling for the following reasons:

2.1. Tribal knowledge. Commissioner Smith pointed out at the public hearing that in all three instances the same architect was used and in all three instances it was a case of the owner and the architect parting ways before construction was finished. This is clear evidence that the Commission relies on “tribal knowledge” to convey their policy rather than a clear set of guidelines and procedures. If a particular architect does not communicate the tribal knowledge in a timely manner, it is not the owner’s fault or the architect’s fault – rather it is a problem with the system.

The municipal code is of no help in educating applicants how the Planning Commission forms its opinions:

“It shall be, the function and duty of the commission to make, adopt and recommend city council adoption of a master plan for the physical development of the city, and to perform all

other proper functions of a planning commission pursuant to and in accordance with the planning and zoning law of the state...”

This guidance is too general to be of help, so the Commission relies on local architects and construction managers to convey the message. Must I be punished for terminating my relationship with my architect at the end of the contract and not using a local contractor? Doesn't the fact that this is a recurring problem indicate a broken process?

2.2. Non-intuitive policy. I used Universal Developing for the construction phase of the remodel. They primarily do business in San Mateo County and in the city of San Francisco. They were excited to establish a presence in Santa Cruz County. I dealt primarily with Guy Harper, the owner of Universal. I relied on Guy and his team for guidance during the construction process. As we made redline changes to the drawing I was assured that this process was standard, the changes were minor and that no one was likely to object. I'm not casting blame on Universal Developing for my misjudgment - they were excellent working partners - but merely to point out that the Capitola “tribal knowledge” concerning the difference between a minor redline deviation and a major one is not obvious, even to professionals in the business since 1988. Therefore, it is not reasonable to expect me to intuitively understand the guidelines of the Planning Commission when they are not formally, or even informally, communicated. I should not be unfairly punished for not following unwritten standards are not even common sense to professionals in the business.

2.3. I did not obstruct the Commission from doing their job. Commissioner Ortiz expressed displeasure over the fact that I am not intending to immediately move into the house because the Commission is powerless to enforce their rulings on a mere “vacation home.” However, according to the City of Capitola’s Community Development Director, Richard Grunow, the penalties are very serious and severe. The Commission can both prevent occupancy and fine the owner. Preventing occupancy can go as far as padlocking the doors thereby preventing entry. Fining would involve creating a daily compounding fee that continues until the ruling is complied with. Therefore the Commission is not at all powerless. And my actions did nothing to reduce that power.

2.4 Punishing me has no effect on reoccurrence. If the intent of the Commission’s decision to terminate the review process was to set an example, how does this work? Set an example to whom? How does this lesson get disseminated? In my industry (Aerospace), the proper method to ensure compliance is to establish clear standards and then effectively communicate them. The “making an example out of me approach” is an isolated action that doesn't include a method of communicating this example to future applicants.

2.5. Corrective Action. A constructive solution-based approach would be to improve the current system by developing clear standards and formalizing communication. During the hearing the Commission had a lively discussion about how to change the current system so that in the future there would be no margin for error, i.e., including a letter to owners and architects at the outset of a building project, outlining their concerns. They acknowledged their frustration over recent building projects and concluded that more needed to be done by the Commission in order to prevent after-the-fact plan deviations. I would have greatly benefited from a concrete set of guidelines as well as a letter outlining what are the expectations but received no such guidance.

In addition, the building department might collect a series of lessons learned – specific, recent, examples of what is acceptable and what isn't, and present them to the new applicants.

Until corrective actions are put in place, there is no reason to expect that future applicants won't make the same mistake that I did. I believe punitive actions, if the Commission feels they are necessary, should only be levied on applicants who have first been given better guidance than I had.

2.6. Disproportional punishment. I asked building department inspector Katie Cattan what it would take to comply with the Commission's ruling. She explained to me that she could not sign off on the project as compliant until all of the siding was converted to cement board shingles, whether they were visible from the frontage or not. I asked my contractor what it would take to do this retrofit and he allowed that, in sympathy, he would forgo profit and charge me labor and materials only. The plank siding took two laborers 7 weeks to install but this job would also involve demolition of the existing siding. At \$50/hour per head for an 8 hour day, that comes to \$28,000 in labor (plus about a week, or \$4,000 more, for demolition). Materials are estimated at approximately \$5K. The total rework cost then, for just the shingles, is \$37,000.

I believe this fine is a steep penalty for the honest mistake of not understanding the process and imposing a fine in this manner is a terrible waste of resources.

2.7. Why do I claim this is an honest mistake? In addition to the lack of clear standards for me to follow and no guidance from a local contractor, there are other reasons why my misjudgment can be explained.

2.7.1. Engineering background. I have been an engineer in the aerospace industry for over 30 years. I deal with drawings and drawing changes on a daily basis. In my business we talk of significant changes being those that affect "form, fit or function." As I applied that definition to this project, my focus became centered on things like removing fire hazards, meeting code, setback compliance, ensuring that the structure was sound, ensuring that the foundation was adequate for the hillside and that environmentally appropriate materials such as double pane windows were used. Consequently, because cosmetic changes are not considered "significant" in my business, I inadvertently misjudged the standards of the Commission.

2.7.2. Building inspection. The building inspector visited the project many times during construction. There were many opportunities for him to educate either me or my contractor that the Commission would disapprove of the size and brand of the windows or that the siding (which took a month and a half to install) would be unacceptable. I think it is reasonable for me to have felt that as long as I was satisfying the building inspector, that everything was proceeding acceptably.

2.7.3. Two sets of rules. Community Development Director Grunow confirmed to me that the rules change once the Planning Commission approves a completed project. A homeowner can change railing, paint, siding, add a trellis, a window box, shutters, any number of cosmetic changes without city involvement, as long as the changes meet code. I didn't know this at the beginning of the project but suspected as much as I looked around the community (that I've visited and loved for 35 years) and saw the quirky, delightful ways people have modified their

homes throughout the city. I did not anticipate that the Commission would have polices involving decorative items that don't concern them under normal circumstances. I think it is an honest mistake to be unaware that there are two sets of rules.

2.7.4. Satisfied neighbors. My neighbors have been extremely positive and complimentary about the changes as they were being made. Given their feedback, I believed the Commission would be equally as supportive.

I do not believe I should be punished for an honest mistake. Instead we should correct that mistake with steps that will be satisfactory to all parties concerned.

3.0. COMPLIANCE.

I believe that the Commission is concerned with continual upgrade of the community. I understand that my project does not currently comply with Commission's minimum standards. My intent is to change that by complying with the Staff's recommendation and to include the additional improvements shown in attachment A. I believe that, had I waited until the attachment A changes were incorporated, the Commission would be pleased with the result. Both Commissioners Welch and Lee indicated as much when they said they would like to review the project as if it were a first time proposal and therefore were not focused on the punitive aspects of the ruling.

3.1. Why I thought a "Plain Jane" design would be accepted. Commissioner Routh called the house a "Plain Jane." I don't disagree, but I intended on making further improvements after the permitting process was complete and minimum community standards had been satisfied. I thought I had attained this minimum standard for the following reasons:

3.1.1 Plain Jane is a decent standard for an alleyway. 305 Fanmar has the highest community exposure in the back yard, from Cherry Street. All the houses further down the row have addresses on Cherry Street. Mine is the exception, with an official frontage on Fanmar. As a result, I have been spending all my aesthetic efforts on my Cherry Street "backyard", building custom railings in attempts to upgrade the appearance of the house that align with the standards of Cherry Street. They are currently unfinished (final paint and post caps to be completed). By contrast, the Fanmar frontage is the alley to (almost) everyone else on Cherry Street. Garbage cans are kept in plain sight at the apartment directly across the street. That apartment building is also of a Plain Jane style. I didn't feel that a Plain Jane frontage is out of character for an alleyway so consequently it was not my priority. Figure 1 shows the apartment building across the street. I believe my Plain Jane submittal is of similar design, so I was confident that my structure had been upgraded to minimum community standards and was ready for the Commission's approval.

3.1.2. Plain Jane is an improvement over what I started with. The house I purchased had a shed with a corrugated roof on the Fanmar frontage. I changed the roof and roofline, and incorporated the shed into the house so that the structure is seamless. I replaced rotted, discolored and missing wooden shingles with new shiplap siding (reference Figure 2.) My west extension effort removed two dilapidated lean-tos. My new garbage enclosure obscures the trash cans from the street view. I brought the west railing up to code and improved its privacy by removing sightlines into the neighbor's private courtyard. I was of a mindset that these improvements would be pleasing to the Commission.

Please allow me to make further upgrades to poor old Jane without having to retrofit with shingles.

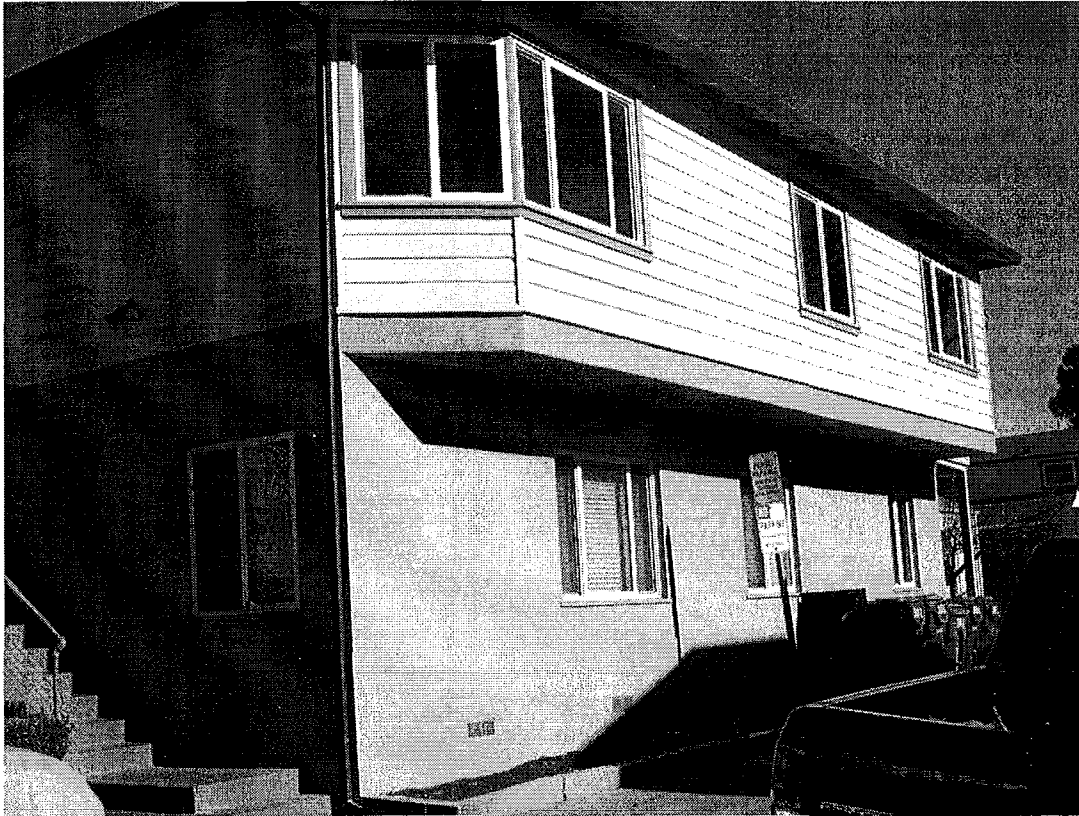
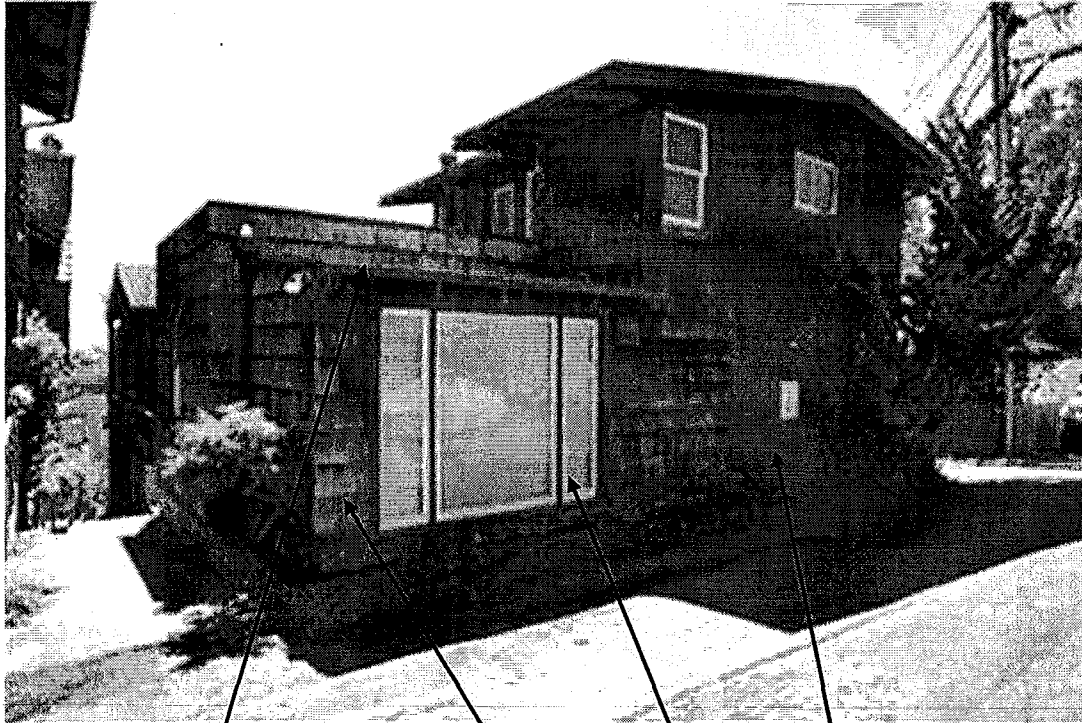


Figure 1. Building directly across from 305 Fanmar



CORRUGATED FIBERGLASS ROOF
(NOT VISIBLE FROM THIS ANGLE)

FIXED PLYWOOD BEDROOM COVERING

UNTEMPERED, SINGLE PANE PLATE GLASS

DRY, WOOD SHINGLES

Figure 2. 305 Fanmar as purchased.

BACKGROUND INFORMATION

Personal.

I am a 60 year old aerospace engineer and resident of Menlo Park, CA. I have lived there with my fiancée, Denise Sallaberry, for 1 year. Our plans are to retire in Capitola before I turn 62 and 305 Fanmar is our dream home. Our plan is to work on this house throughout my retirement years. Denise is a gardener and plans to work on the backyard and make it a showpiece. The backyard is terraced and is visible from Cherry Street and California Avenue. My plan, as a self-proclaimed do-it-yourself handyman, is to continue to make decorative improvements to the outside of the house and finish the construction details inside – things like the fireplace stonework, complete the inside window casings, refinish the hardwood floors, etc.

I have been a frequent visitor to Capitola since 1980 when my sister and mother purchased the home at 4710 Emerald Street. This modest home has been a family gathering place ever since. I have always enjoyed walking the Capitola streets and marveling at the wildly varied and creative architecture and landscaping found throughout a city where the owners feel free to express their creative side. I dreamed of owning a home and contributing my own distinctive style to the neighborhood.

Project history.

I purchased the property at 305 Fanmar in 2011 and inherited a tenant whom I asked to vacate at the end of 2012. Since that time I have been striving to create my dream home. I hired a local architect (designer) after interviewing several alternatives because his portfolio included many of the most beautiful homes in Capitola. As we worked the details and compared them to the budget it became clear that a limited remodel was all I could easily afford. As the effort progressed I got the impression that my designer was an artist who did not like active participation of his clients in the design process and would prefer to work alone. This became the source of a strained (but cordial) communication process.

We first went before the Planning Commission with a plan that involved building a master bedroom where the deck currently is (and before was just a roof covered with non-working solar panels). This bedroom and the expanded living room beneath it were my main concerns. At the public hearing the neighbors put forth *their* concerns. The neighbor at 302 Fanmar complained that my bedroom would partially obstruct her ocean view. When I changed the bedroom into a deck and removed the obstruction, she made a point to come to the next commission hearing to thank me, on the record. Other neighbor wishes turned into Commission directives, namely, adding a privacy fence on the west property line and adding a garbage enclosure. I complied with both of these directives.

When we returned to the Commission the second time with the drawings showing compliance to the directives and modifying the bedroom into an upper deck, the Commission approved the project to proceed. Unfortunately by this time my relationship with my designer was strained in the sense that I was frustrated that my suggestions were not being implemented without repeated reminders. As a result, I went to the Commission with drawings with which I was not completely satisfied. However, I assumed the issues were minor and that I could address them with redlines as the project progressed.

During all this time I was anxious to get started and so began work on the railing. I used my vacation time and weekends to do this work personally. I felt this was important for several reasons:

1. Safety. The south end of my property terminates at a 15 foot retaining wall drop off. No railing was present when I purchased the property and so I felt the need to create a safety barrier as soon as possible to prevent visitors from falling.
2. Appearance. 305 Fanmar is primarily visible from the south face. The view is dominated by the railing. I wanted to get started on the area that was going to make the biggest impact on the look of the house, the railing. I created a custom design that has received many compliments from people walking by as I worked on it.
3. Code. The preexisting railing at the basement was less than 36 inches in height and had large openings in it. Neither of these features was to code. The new railing meets the 42 inch code with less than 4 inch openings.

January 16th was my third time before the Commission I had long since decided to discontinue using my designer's services which I thought was appropriate since we had moved into the construction phase and

there really was nothing more for him to do. Although the construction was not entirely complete, (e.g. the house was unpainted and the final decorative touches were still in the planning phase) I believed I had completed the project as far as the city would be concerned. I was pleased that no neighbors arrived to complain during the public hearing. In fact, neighbors at 312 Cherry and 310 Fanmar have taken their own initiative to compliment me on the work that has been done. 312 Cherry is my next door neighbor and 310 Fanmar looks directly at my north and west elevations when they walk out their front door.

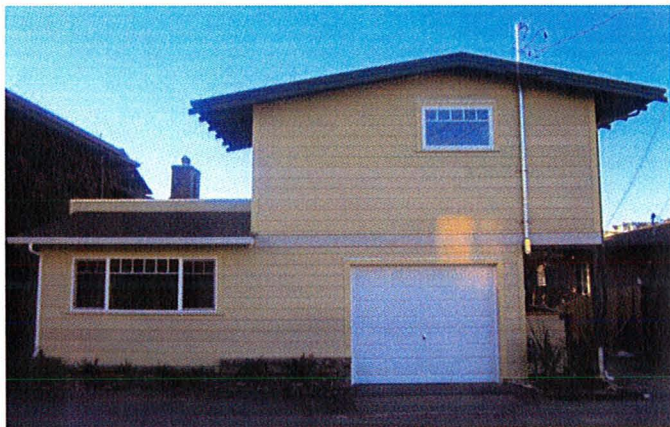
I was surprised to find that I had grossly misjudged the appropriateness of my actions but was more than willing to resubmit revised plans. Unfortunately, the Commission would not allow me that opportunity.

NORTH ELEVATION



PRIOR TO REMODEL

JUNE 6, 2013 APPROVED



AS-BUILT CONSTRUCTION

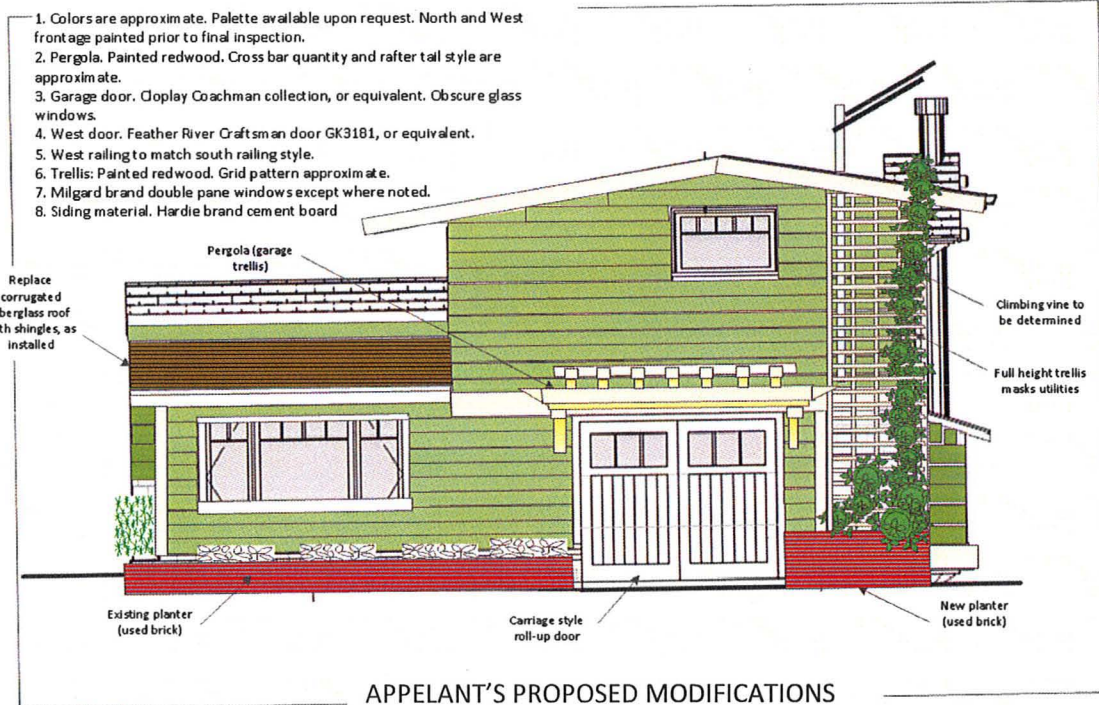
Modifications to North Elevation

Exterior Siding (shingles to lap siding)

Dimensions of 1st story window

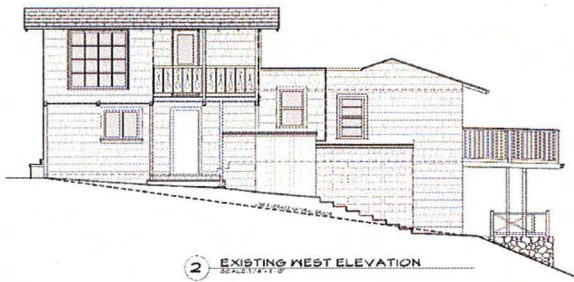
Garage door style

Utility pole for Electric

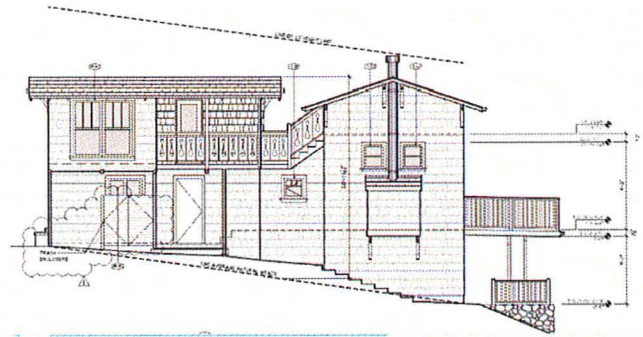


APPELLANT'S PROPOSED MODIFICATIONS

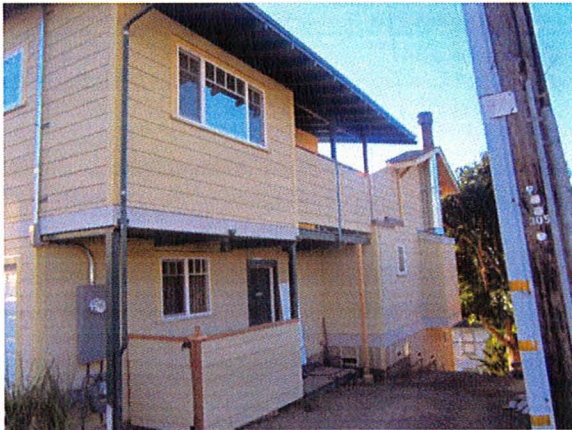
WEST ELEVATION



PRIOR TO REMODEL



JUNE 6, 2013 APPROVED



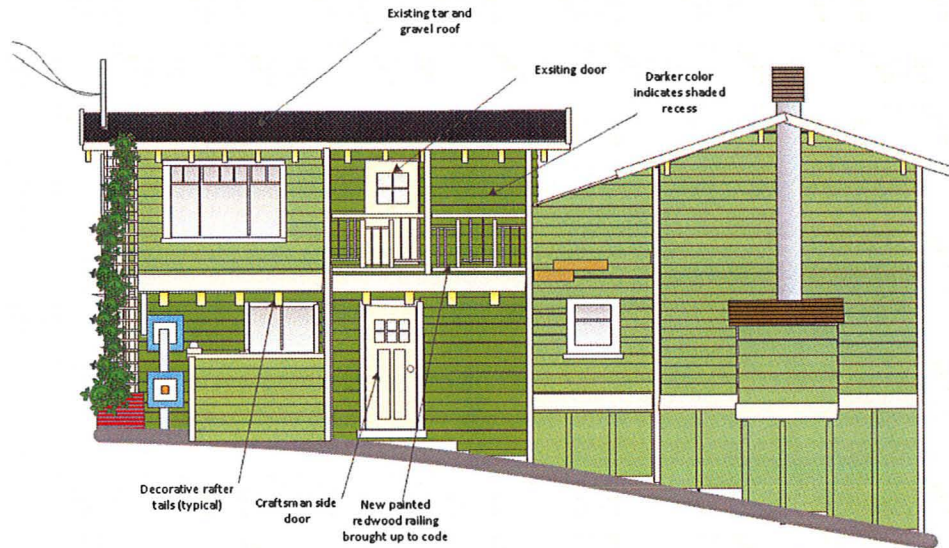
AS-BUILT CONSTRUCTION

Modifications to West Elevation

Exterior Siding (shingles to lap siding)

Dimensions and Location of windows

Railing (flat, cut-out rail to lap siding wall)

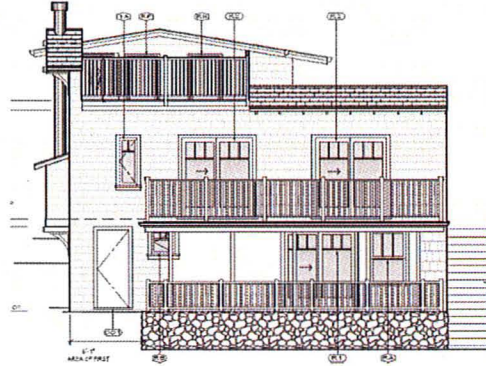


APPELLANT'S PROPOSED MODIFICATIONS

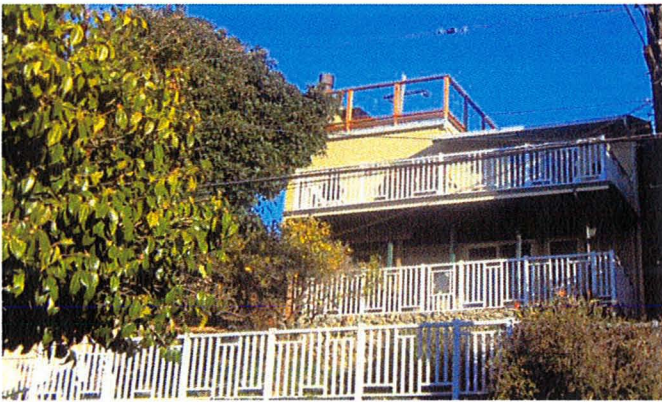
SOUTH ELEVATION



PRIOR TO REMODEL



JUNE 6, 2013 APPROVED

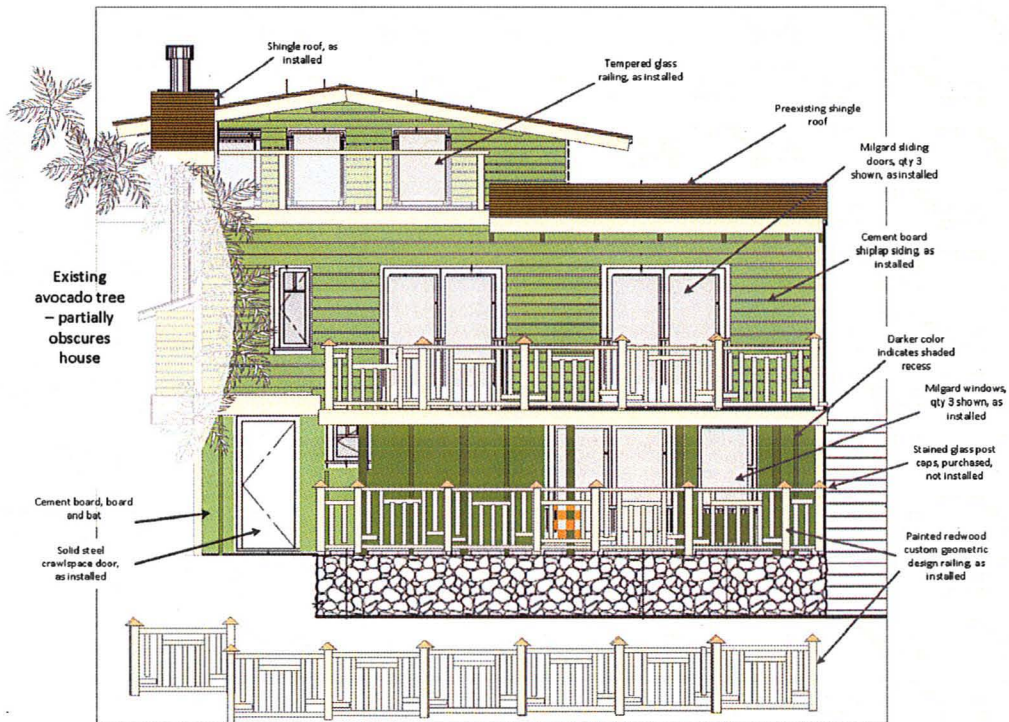


AS-BUILT CONSTRUCTION

Modifications to South Elevation

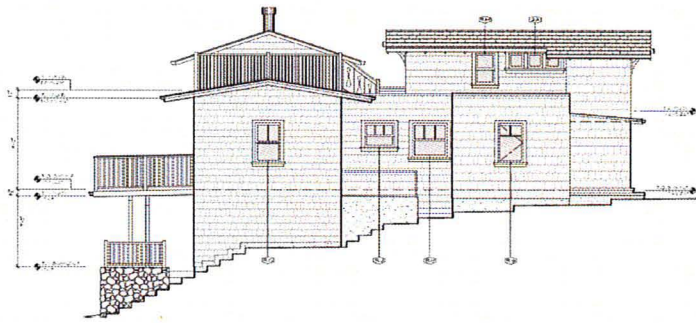
Exterior Siding (shingles to lap siding)

Railing Design



APPELLANT'S PROPOSED MODIFICATIONS

EAST ELEVATION

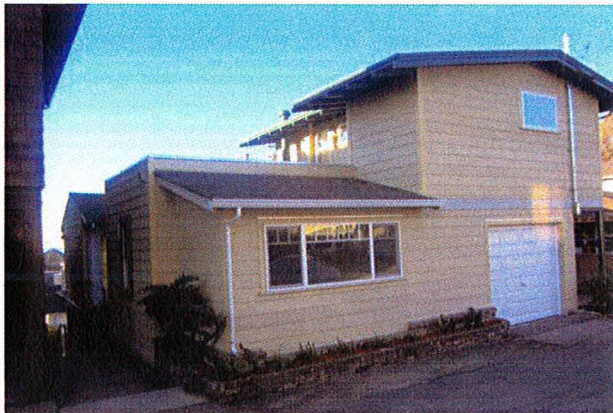


PRIOR TO REMODEL



4 EXISTING EAST ELEVATION
SCALE: 1/4" = 1'-0"

JUNE 6, 2013 APPROVED



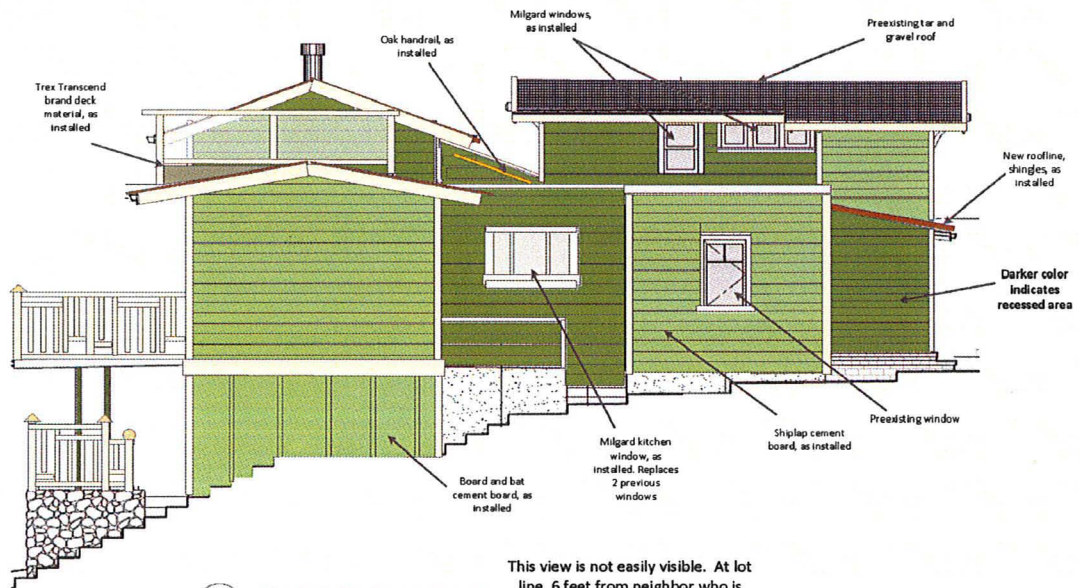
AS-BUILT CONSTRUCTION

Modifications to East Elevation

Exterior Siding (shingles to lap siding)

Dimensions and Location of windows

Railing Design



4 EAST ELEVATION
SCALE: 1/4" = 1'-0"

This view is not easily visible. At lot line, 6 feet from neighbor who is also at lot line.

APPELLANT'S PROPOSED MODIFICATIONS



STAFF REPORT

TO: PLANNING COMMISSION

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

DATE: JANUARY 16, 2014

SUBJECT: **305 FANMAR WAY #13-026 APN:035-161-14**
 Plan revision to a previously approved Design Permit for remodel and addition to a single-family dwelling in the R-1 (Single-Family Residence) zoning district.
 Property Owner: Peter Wilk, filed 12.06.2013
 Representative: Peter Wilk

BACKGROUND

The Planning Commission approved a Design Permit for an addition to a single-family dwelling located at 305 Fanmar Way during the June 6, 2013 public hearing. At the time of a requested planning inspection, staff determined that the exterior building materials had been modified in the field from the approved set of plans. Pursuant to the original conditions of approval, any significant modifications to the exterior of the structure must be approved by the Planning Commission.

DISCUSSION

During the onsite inspection of the single family home at 305 Fanmar Way, staff identified modifications to the exterior materials that had not been approved by staff or the Planning Commission. The design approved by the Planning Commission retained the existing wood shingle siding and original railings. Condition of Approval #2 of the Design Permit states "Any significant modifications to the size or exterior appearance of the structure must be approved by the Planning Commission." The following changes were made during construction:

1. Exterior material change to lap siding
2. Window dimensions and locations.
3. Garage door style
4. Railing style

The applicant is required to return to Planning Commission for approval of the modifications to the Design Permit due to the significance of the changes. The building permit will remain open and a certificate of occupancy will not be issued until this matter is resolved.

The majority of the modifications complement the overall building form and design. The lap siding is compatible with the design of home and fits nicely within the existing neighborhood. The modification to the size of the front window provides greater privacy for the owner while matching the scale of windows within the existing house. Changes to other windows within the plan were perceived by staff as minor alterations that did not have an impact on the design as experienced from the right-of-way. The modification to the railing style matches the new lap siding proving continuity throughout the design. The approved set of plans includes a carriage style garage door that added a decorative feature to the front façade of the property which complimented the structure and surrounding neighborhood. The garage door that was installed

does not have any articulation and does not complement the design of the home or the residential character of the neighborhood.

RECOMMENDATION

Staff recommends approval of the exterior modifications to the original plans, less the modification to the garage door. If the Commission approves the modifications less the modification to the garage door, the following conditions and findings of approval shall apply:

CONDITIONS

1. All previous conditions of approval of Permit #13-026 continue to apply.
2. Prior to certificate of occupancy, the owner must install the carriage style garage door that was included within the plans approved by the Planning Commission on January 16, 2013.
3. The applicant shall construct any exterior modifications deemed necessary by the Planning Commission during the January 16, 2013, Planning Commission meeting prior to issuance of a Certificate of Occupancy.

FINDINGS

- A. **The application, subject to the conditions imposed, will secure the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the project. The project conforms to the development standards of the R-1 (Single Family Residence) Zoning District. Conditions of approval have been included to carry out the objectives of the Zoning Ordinance, General Plan and Local Coastal Plan.

- B. **The application will maintain the character and integrity of the neighborhood.**

Community Development Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the exterior modifications to the project. The exterior material is similar to other newer residences in the area therefore, the project's overall design will maintain the character and integrity of the neighborhood.

- C. **This project is categorically exempt under Section 15301 of the California Environmental Quality Act and is not subject to Section 753.5 of Title 14 of the California Code of Regulations.**

This project involves the remodel of an existing single-family residence in the R-1 (single family residence) Zoning District. Section 15301 of the CEQA Guidelines exempts alterations to existing single-family residences in the residential zone.

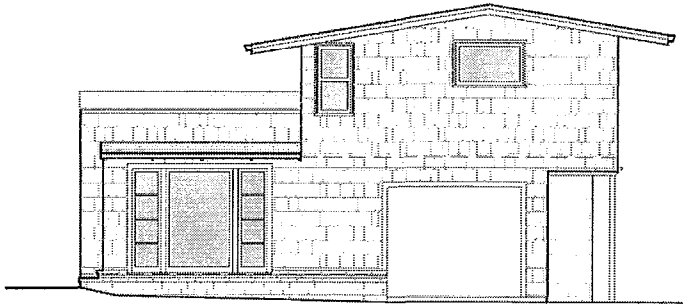
ATTACHMENTS

- A. Photos of As-Builts next to Approved Elevations.

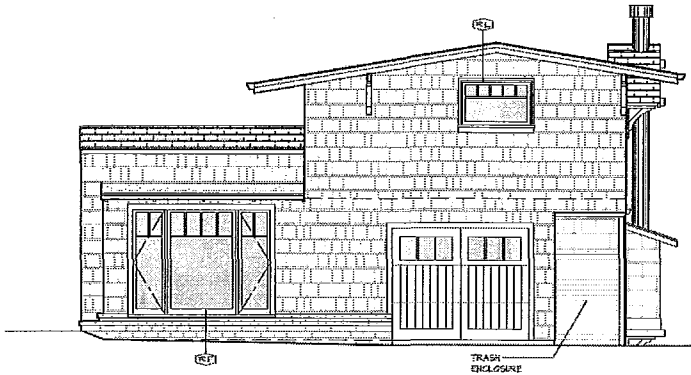
Report Prepared By:

Katie Cattan, Senior Planner

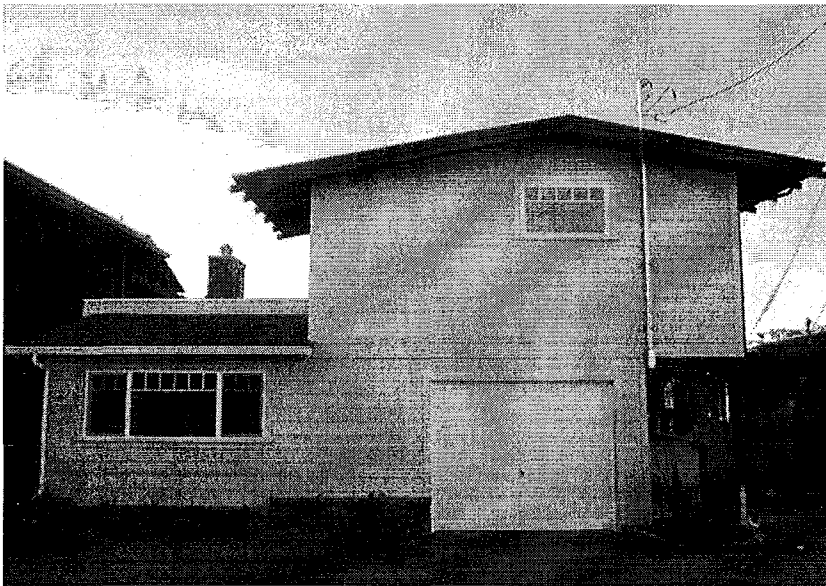
NORTH ELEVATION



Existing



Approved



As Built

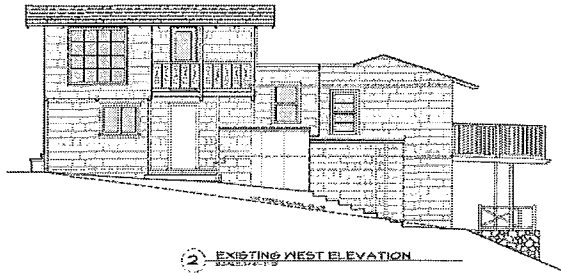
Modifications

Exterior Siding

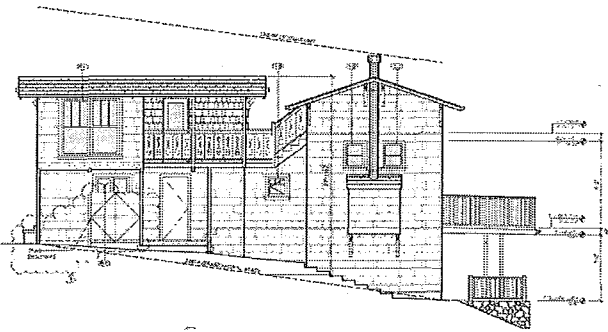
Dimensions of 1st story window

Garage door style

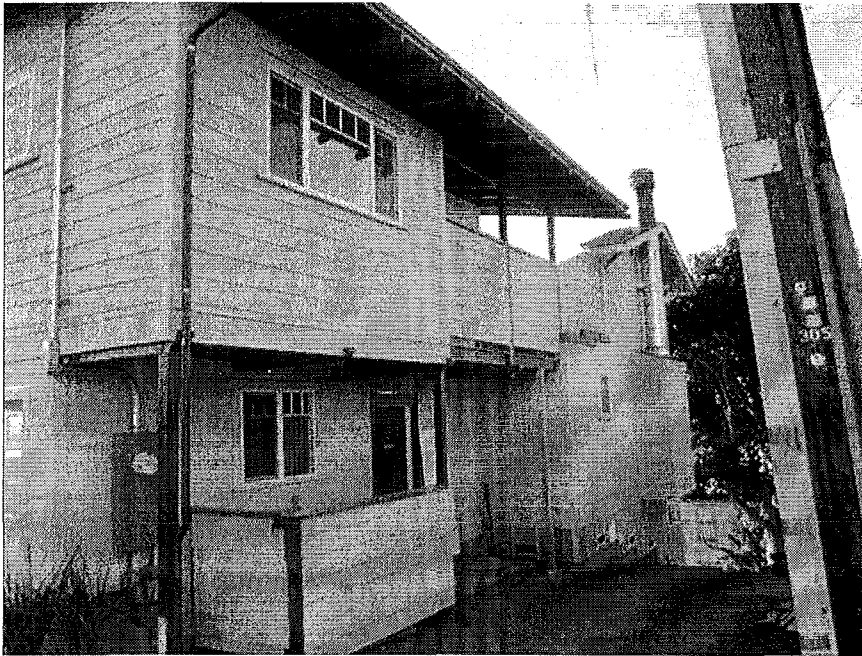
WEST ELEVATION



Existing



Approved



As Built

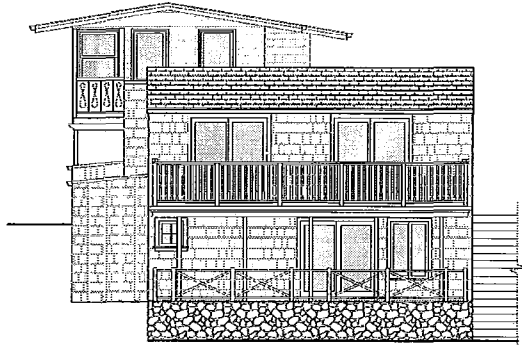
Modifications

Exterior Siding

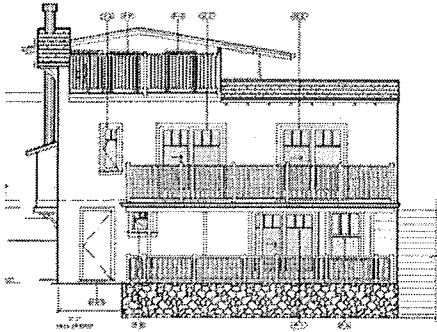
Dimensions and location
of windows

Railing style

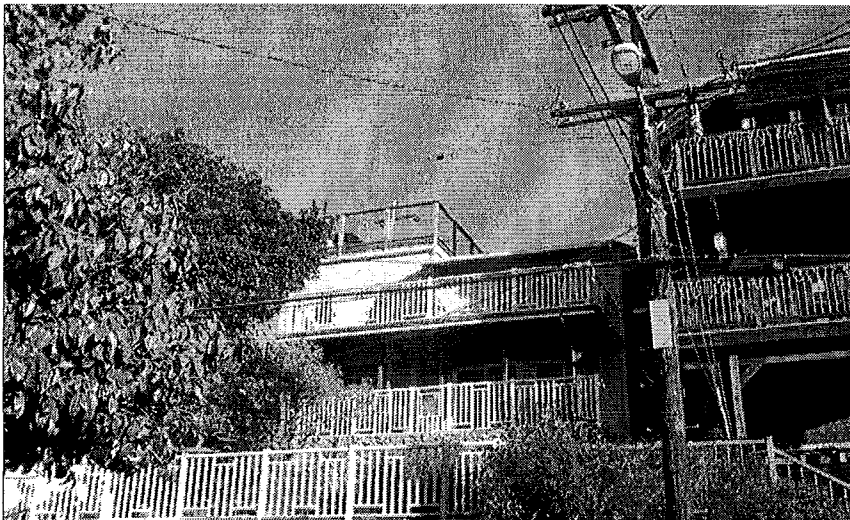
SOUTH ELEVATION



Existing



Approved



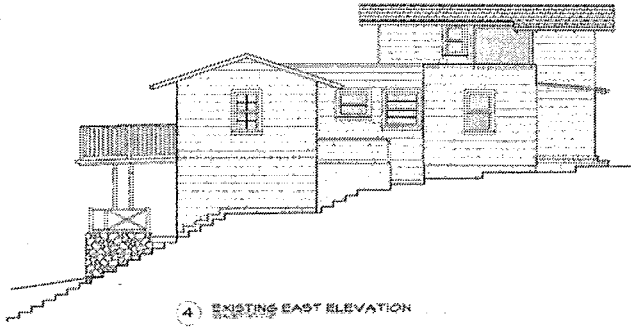
As Built

Modifications

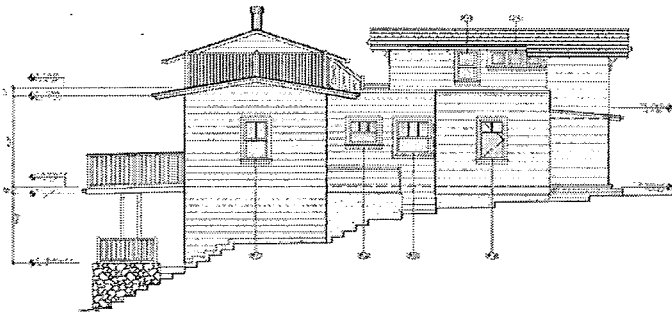
Railing material

Siding material

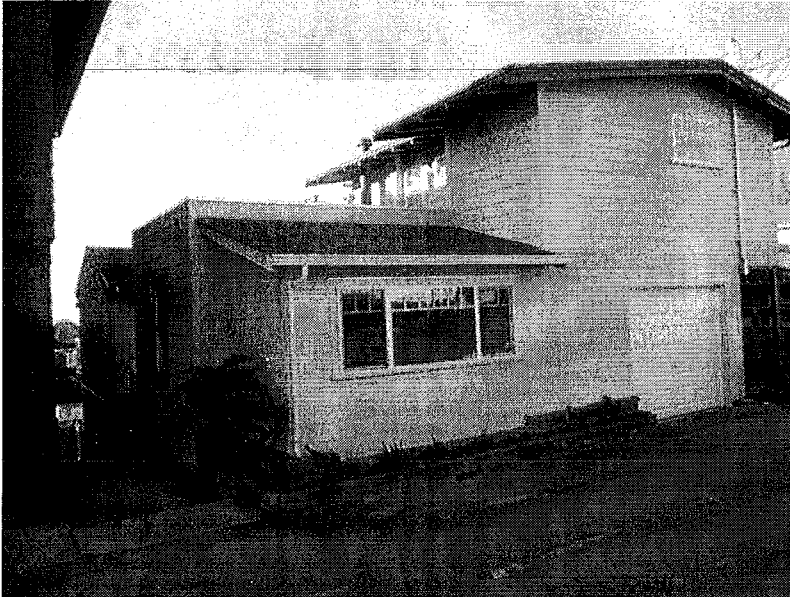
EAST ELEVATION



Existing



Approved



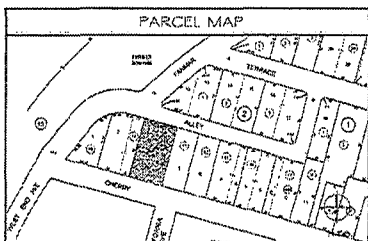
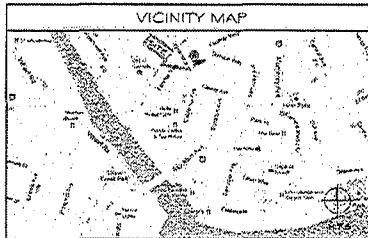
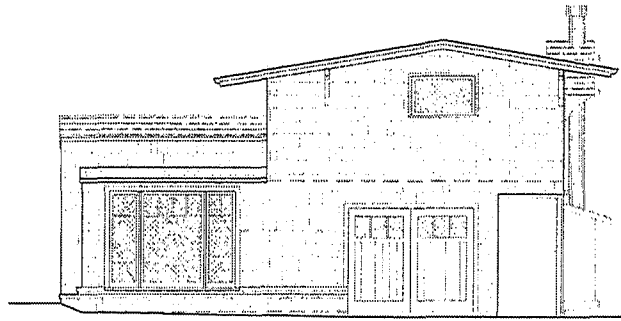
As Built

Modifications

Exterior Siding

Removed windows

WILK RESIDENCE



BUILDING INFORMATION SUMMARY

PROJECT DESCRIPTION:	2000 SQUARE FOOT ADJACENT TO AN EXISTING 1,400 SQUARE FOOT SINGLE FAMILY DWELLING WITH ATTACHED GARAGE AND BACKYARD		
PROJECT ADDRESS:	305 PANMAR WAY CAPITOLA, CA 95010		
PARCEL NUMBER:	P20011114		
OCCUPANCY TYPE:	RM-UM		
SETBACK INFORMATION:	FRONT YARD:	SIDE YARD:	REAR YARD:
FIRST FLOOR:	15'-0"	4'-0"	10'-0"
SECOND FLOOR:	15'-0"	0'-0"	10'-0"
LOT AREA:	3,640 SQ. FT.		
PROPOSED FLOOR AREA:	EXISTING:	PROPOSED:	CHANGE:
GARAGE:	210 SQ. FT.	210 SQ. FT. (NO CHANGE)	0 SQ. FT.
FIRST FLOOR AREA:	204 SQ. FT.	1,000 SQ. FT.	796 SQ. FT.
SECOND FLOOR AREA:	762 SQ. FT.	762 SQ. FT.	0 SQ. FT.
SECOND FLOOR DECK AREA:			288 SQ. FT.
TOTAL FLOOR AREA:	1,664 SQ. FT.	1,672 SQ. FT.	88 SQ. FT.
FLOOR AREA RATIO:	5.1%		
P.A.R. PERMITTED:	1,555 (2,500) CHANGE = 1,000 SQ. FT.		
EXISTING PARKING:	1 UNL. TRUCK		
PARKING PROVIDED:	1 UNL. TRUCK AND 1 UNL. TRUCK		
CODE NOTE:	THIS PLAN CONFORMS TO THE 2010 CALIFORNIA RESIDENTIAL BUILDING, MECHANICAL, PLUMBING, ELECTRICAL AND ENERGY CODE (S.F. 2006) AND LOCAL ORDINANCES AND CODES APPLICABLE BY THE STATE OF CALIFORNIA.		

CONTACTS

OWNER:
 DEREK VAN ALSTINE
 2010 GARDEN AVE
 NEWPORT BEACH, CA 92660
 TEL: 949 270 2000

PROJECT DESIGNER:
 DEREK VAN ALSTINE ARCHITECTURAL DESIGN INC.
 2110 GARDEN AVE SUITE A
 NEWPORT BEACH, CA 92660
 TEL: 949 270 2000
 FAX: 949 270 2000
 WWW.DVADIRECTOR.COM

STRUCTURAL ENGINEER:
 STRUCTURAL ENGINEERING
 2110 GARDEN AVE SUITE A
 NEWPORT BEACH, CA 92660
 TEL: 949 270 2000
 FAX: 949 270 2000
 WWW.DVADIRECTOR.COM

ENERGY COMPLIANCE:
 ARCA FILE 04
 NUMBER 1000000
 P.O. BOX 30114
 HELIX, CA 95024
 TEL: 925 433 3300
 FAX: 925 433 3300

LANDSCAPE ARCHITECT:
 CLAY LUCKER + ASSOCIATES
 612 WOODBURN STREET
 SANTA ANA, CA 92705
 TEL: 949 426 4200
 FAX: 949 426 4200

DRAWING INDEX

BUILDING DESIGN:
11 SITE PLAN
12 SITE ELEVATION
A1 SITE PLAN
A2 RESOLUTION PLAN
A3 PROPOSED BASEMENT & FIRST FLOOR PLAN
A4 PROPOSED SECOND FLOOR & PORCH PLAN
A5 EXISTING EXTERIOR ELEVATION
A7 PROPOSED EXTERIOR ELEVATION
11 LANDSCAPE PLAN

DEREK VAN ALSTINE
 RESIDENTIAL DESIGN INC.
 2110 GARDEN AVE SUITE A
 NEWPORT BEACH, CA 92660
 TEL: 949 270 2000
 FAX: 949 270 2000
 WWW.DVADIRECTOR.COM

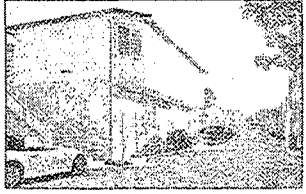
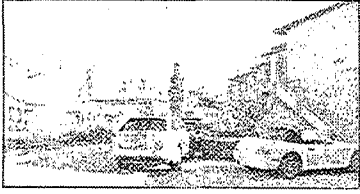
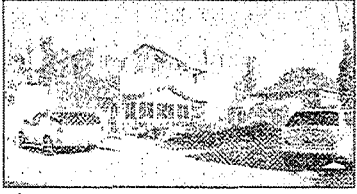
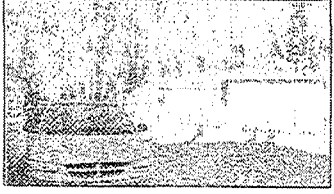
DVRD
 2110 GARDEN AVE SUITE A
 NEWPORT BEACH, CA 92660
 TEL: 949 270 2000
 FAX: 949 270 2000
 WWW.DVADIRECTOR.COM

WILK RESIDENCE
 305 PANMAR WAY
 CAPITOLA, CA 95010

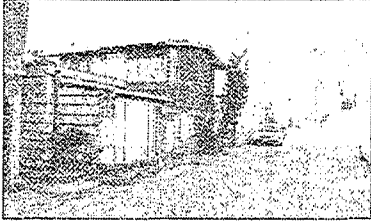
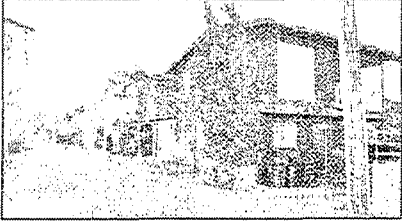
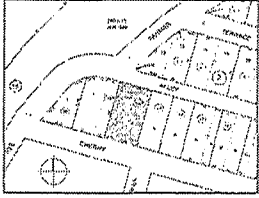
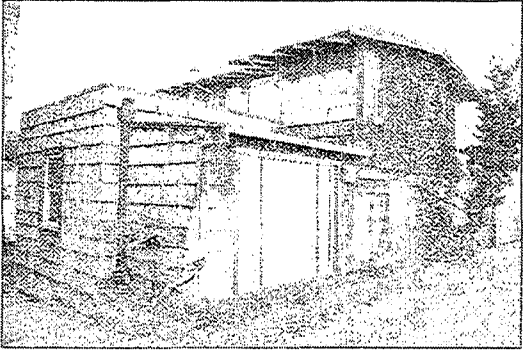
RECEIVED
 MAY 24 2013

CITY OF CAPITOLA

Item #: 9.A. Attach 3.pdf



① STREETSCAPE - NORTH
SCALE: 1/8" = 1'-0"



② STREETSCAPE - SOUTH
SCALE: 1/8" = 1'-0"

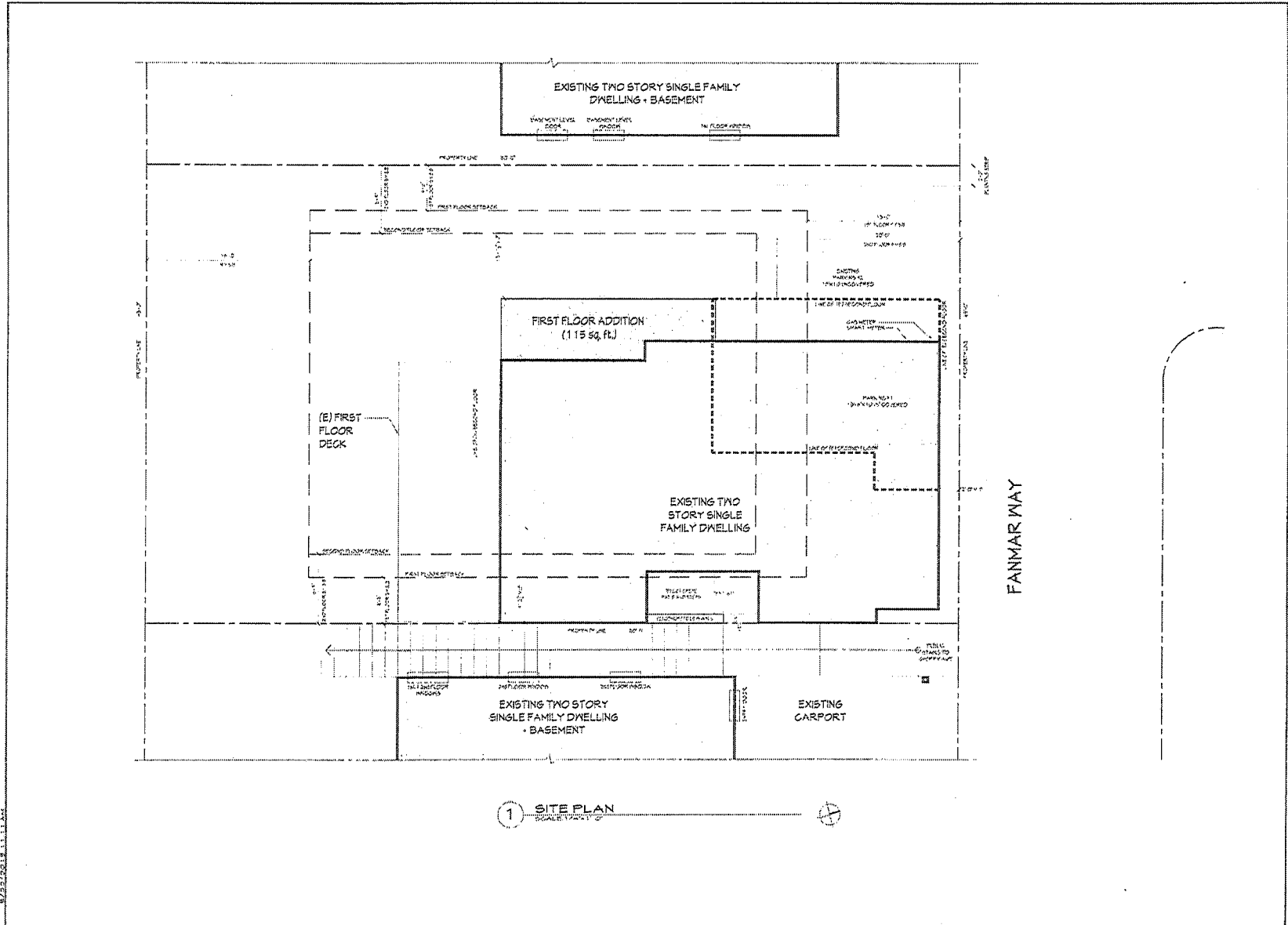
DEREK VAN ALSTINE
RESIDENTIAL DESIGN INC.
10000 WILK RD, SUITE 100, CARROLLTON, TX 75006
972-440-0000

DVRD
DESIGN

WILK RESIDENCE
305 FANMAR WAY
CARROLLTON, CA 95010

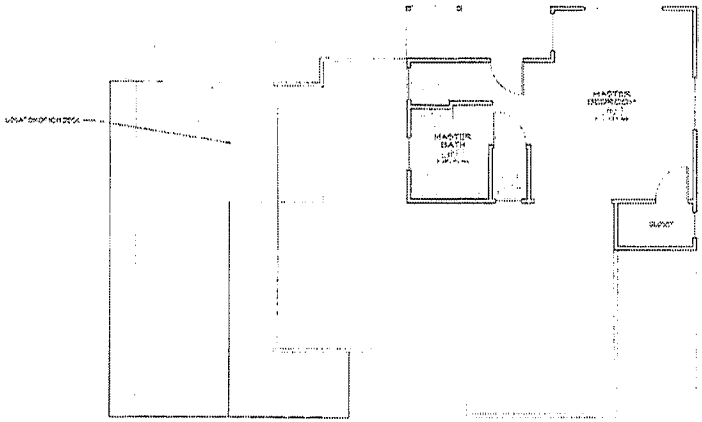
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T2

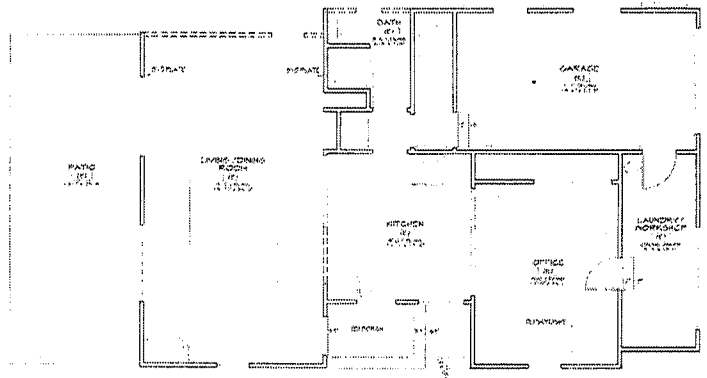


1 SITE PLAN
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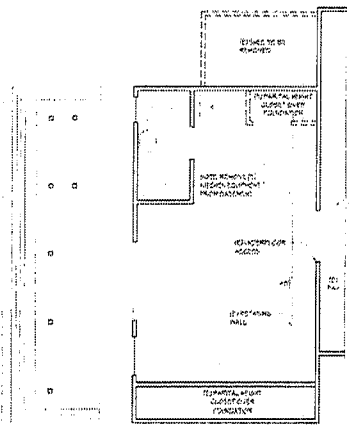
DEREK VAN ALSTINE RESIDENTIAL DESIGN INC. <small>1000 W. BARNHART AVE. SUITE 100, SACRAMENTO, CA 95811</small>	
DVRD <small>DESIGN VERIFICATION & REVIEW DIVISION</small>	
WILK RESIDENCE 305 FANMAR WAY CAPITOLA, CA 95010	
DATE: 11/11/14 SHEET: 01 OF 01 PROJECT: WILK RESIDENCE DRAWN BY: J. VAN ALSTINE CHECKED BY: J. VAN ALSTINE APPROVED BY: J. VAN ALSTINE	SHEET NO.: PROJECT NO.: DRAWING NO.:
A1	



① EXISTING SECOND FLOOR PLAN
SCALE: 1/8" = 1'-0"



② EXISTING FIRST FLOOR PLAN
SCALE: 1/8" = 1'-0"



③ EXISTING BASEMENT PLAN
SCALE: 1/8" = 1'-0"

WALL LEGEND	
[Symbol]	1/2" CMU WALL
[Symbol]	8" CMU WALL
[Symbol]	12" CMU WALL
[Symbol]	24" CMU WALL
[Symbol]	CONCRETE WALL
[Symbol]	FOUNDATION

DEREK VAN ALSTINE
RESIDENTIAL DESIGN INC.
1000 N. HIGHWAY 101, SUITE 100, SAN ANTONIO, TEXAS 78208
761-555-1111

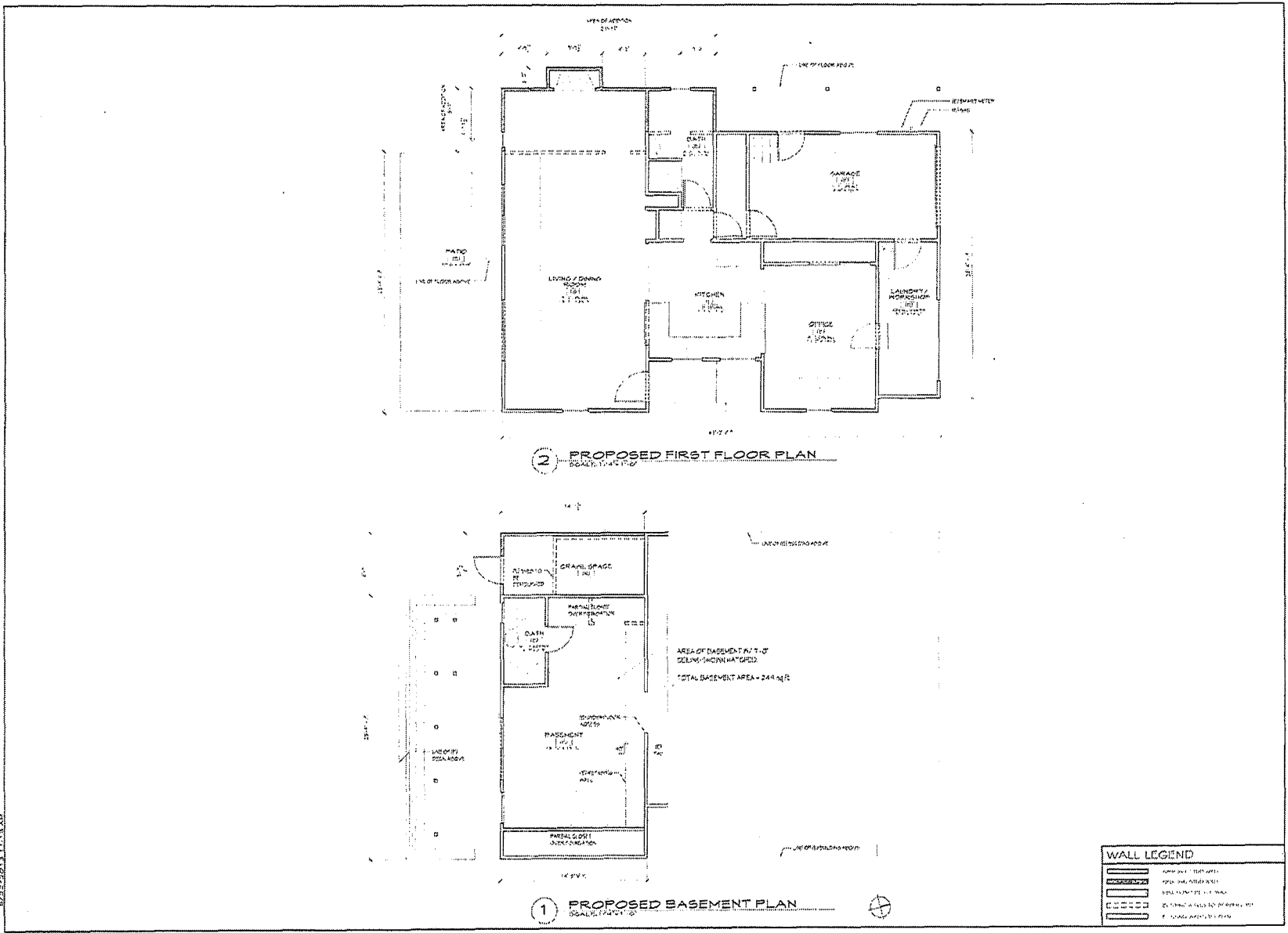
DVRD
ARCHITECTS
1000 N. HIGHWAY 101, SUITE 100, SAN ANTONIO, TEXAS 78208
761-555-1111

WILK RESIDENCE
305 FANMAR WAY
CAPITOLA, CA 95010

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PROJECT: WILK RESIDENCE
SHEET: 100-100-100
SCALE: 1/8" = 1'-0"
DRAWN BY: [Name]
CHECKED BY: [Name]
DATE: 10.11.14

DATE: 10.11.14
DRAWN BY: [Name]
CHECKED BY: [Name]
DATE: 10.11.14

A2



DEREK VAN ALSTINE
RESIDENTIAL DESIGN INC.
1000 N. UNIVERSITY AVENUE, SUITE 100
CANTON, OHIO 44703

DVRD
1000 N. UNIVERSITY AVENUE, SUITE 100
CANTON, OHIO 44703

WILK RESIDENCE
305 FANMAR WAY
CANTON, OHIO 44703

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A3

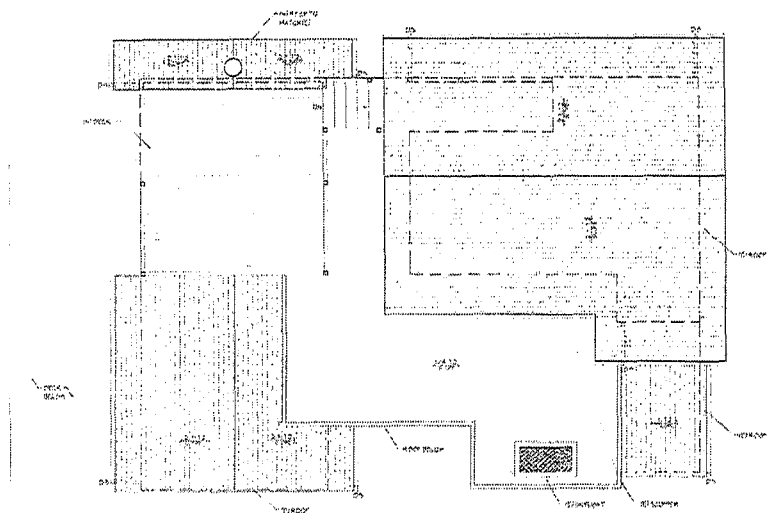
DEREK VAN ALSTINE
RESIDENTIAL DESIGN, INC.
1100 W. UNIVERSITY AVENUE, SUITE 100
SANTA ANA, CALIFORNIA 92705
TEL: 714.241.1111 FAX: 714.241.1112

DVRD
ARCHITECTS
1100 W. UNIVERSITY AVENUE, SUITE 100
SANTA ANA, CALIFORNIA 92705
TEL: 714.241.1111 FAX: 714.241.1112

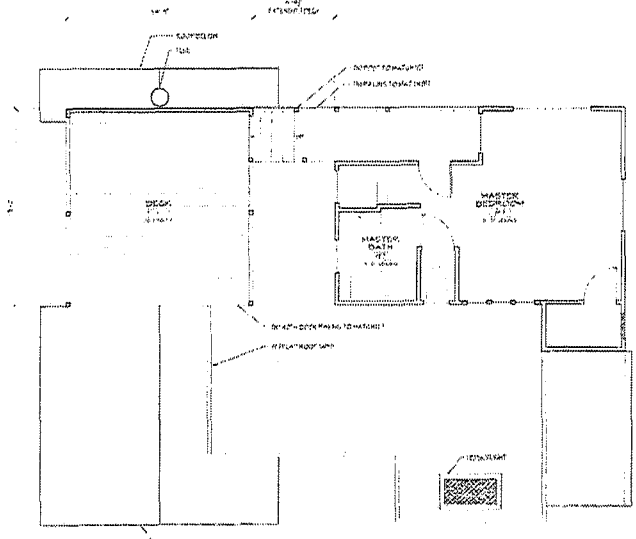
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305 FANNAR WAY
CAPITOLA, CA 95010

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APPROVED BY: [illegible]
SCALE: AS SHOWN

A4



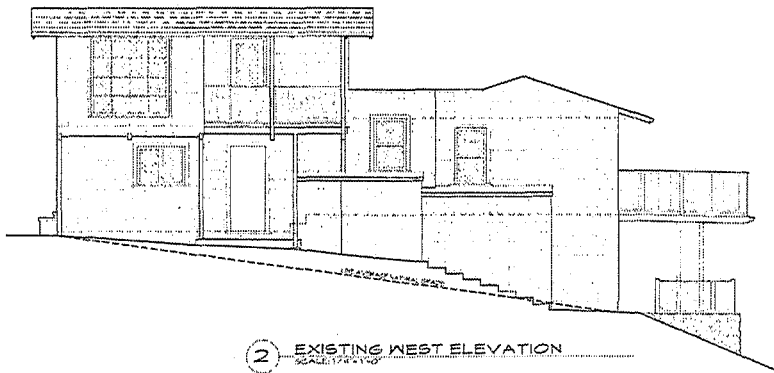
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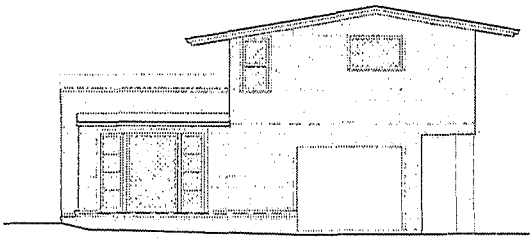
3 PROPOSED SECOND FLOOR PLAN
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WALL LEGEND	
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[Pattern]	GLASS PARTITION WALL
[Pattern]	CONCRETE PARTITION WALL
[Pattern]	CONCRETE FOUNDATION WALL

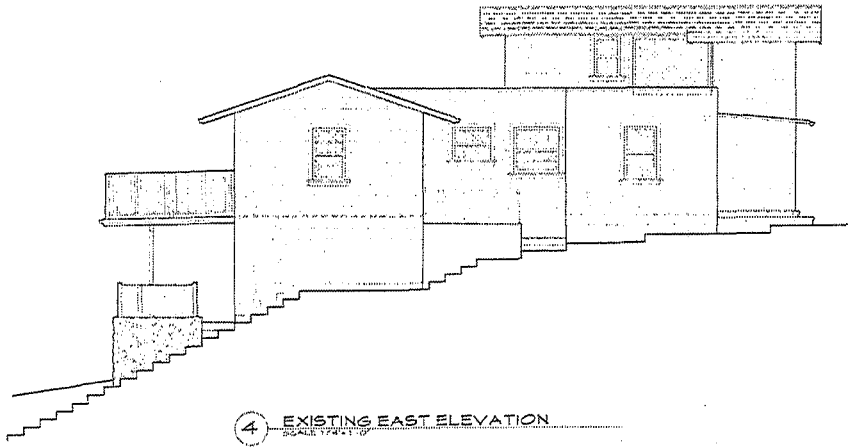
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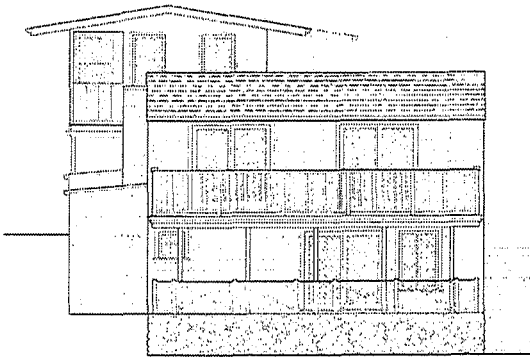
2 EXISTING WEST ELEVATION
SCALE 1/8" = 1'-0"



1 EXISTING NORTH ELEVATION
SCALE 1/8" = 1'-0"



4 EXISTING EAST ELEVATION
SCALE 1/8" = 1'-0"



3 EXISTING SOUTH ELEVATION
SCALE 1/8" = 1'-0"

DEREK VAN ALSTINE
RESIDENTIAL DESIGN INC.
1500 CALIFORNIA STREET, SUITE 100
SAN FRANCISCO, CA 94109

DVRD
ARCHITECTS
1500 CALIFORNIA STREET, SUITE 100
SAN FRANCISCO, CA 94109

WILK RESIDENCE
305 FANMAR WAY
CAPITOLA, CA 95010

DATE: 10-11-14
DRAWN: [illegible]
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APPROVED: [illegible]
DATE: 10-11-14

A5

DEREK VAN ALSTINE
RESIDENTIAL DESIGN INC.
1000 UNIVERSITY AVENUE, SUITE 100
SAN FRANCISCO, CA 94133
415.774.1111

DVRD
1000 UNIVERSITY AVENUE, SUITE 100
SAN FRANCISCO, CA 94133
415.774.1111

WILK RESIDENCE
305 FANNAR WAY
CAPITOLA, CA 95010

001-1-1-14

DATE: 01-14

PROJECT: WILK RESIDENCE

11. ARCHITECTURE

12. INTERIORS

13. EXTERIORS

14. LANDSCAPE ARCHITECTURE

15. STRUCTURE

16. MECHANICAL, ELECTRICAL & PLUMBING

17. SPECIALTIES

18. OTHER

19. TOTAL

20. TOTAL

21. TOTAL

22. TOTAL

23. TOTAL

24. TOTAL

25. TOTAL

26. TOTAL

27. TOTAL

28. TOTAL

29. TOTAL

30. TOTAL

31. TOTAL

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33. TOTAL

34. TOTAL

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39. TOTAL

40. TOTAL

41. TOTAL

42. TOTAL

43. TOTAL

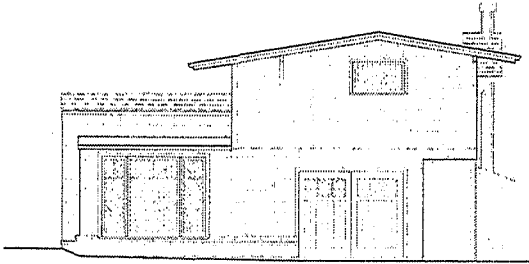
44. TOTAL

45. TOTAL

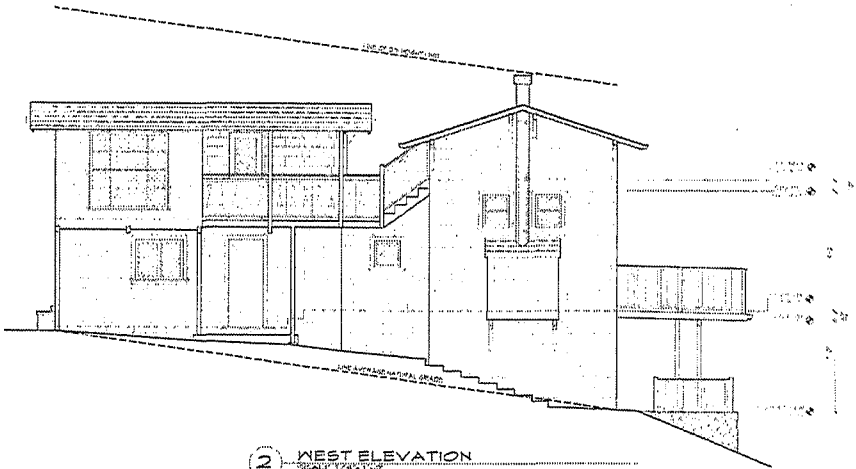
46. TOTAL

47. TOTAL

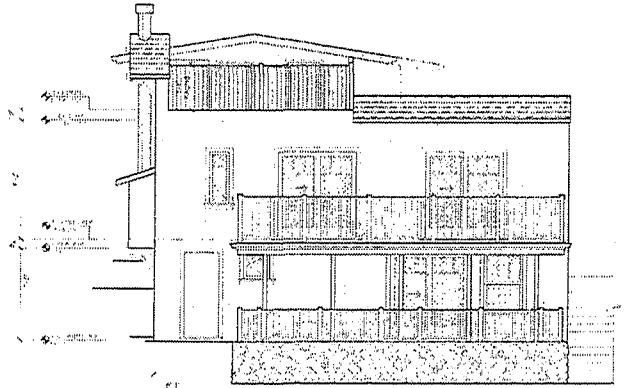
48. TOTAL



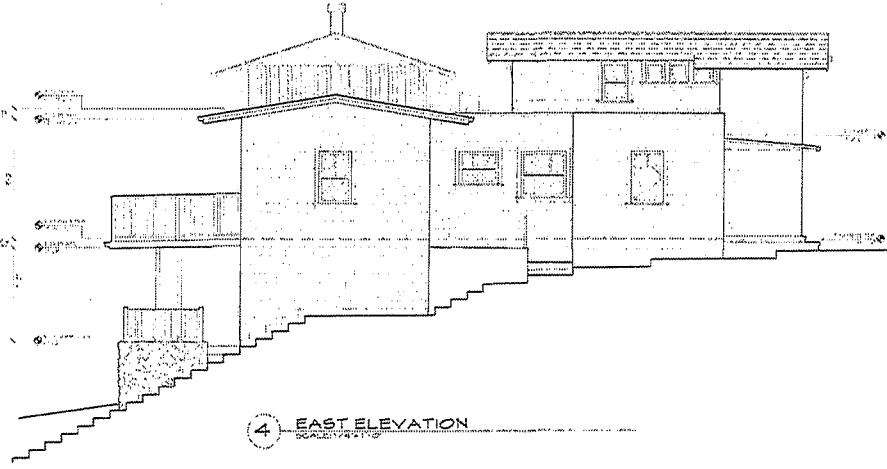
1 NORTH ELEVATION
SCALE: 1/4" = 1'-0"



2 WEST ELEVATION
SCALE: 1/4" = 1'-0"

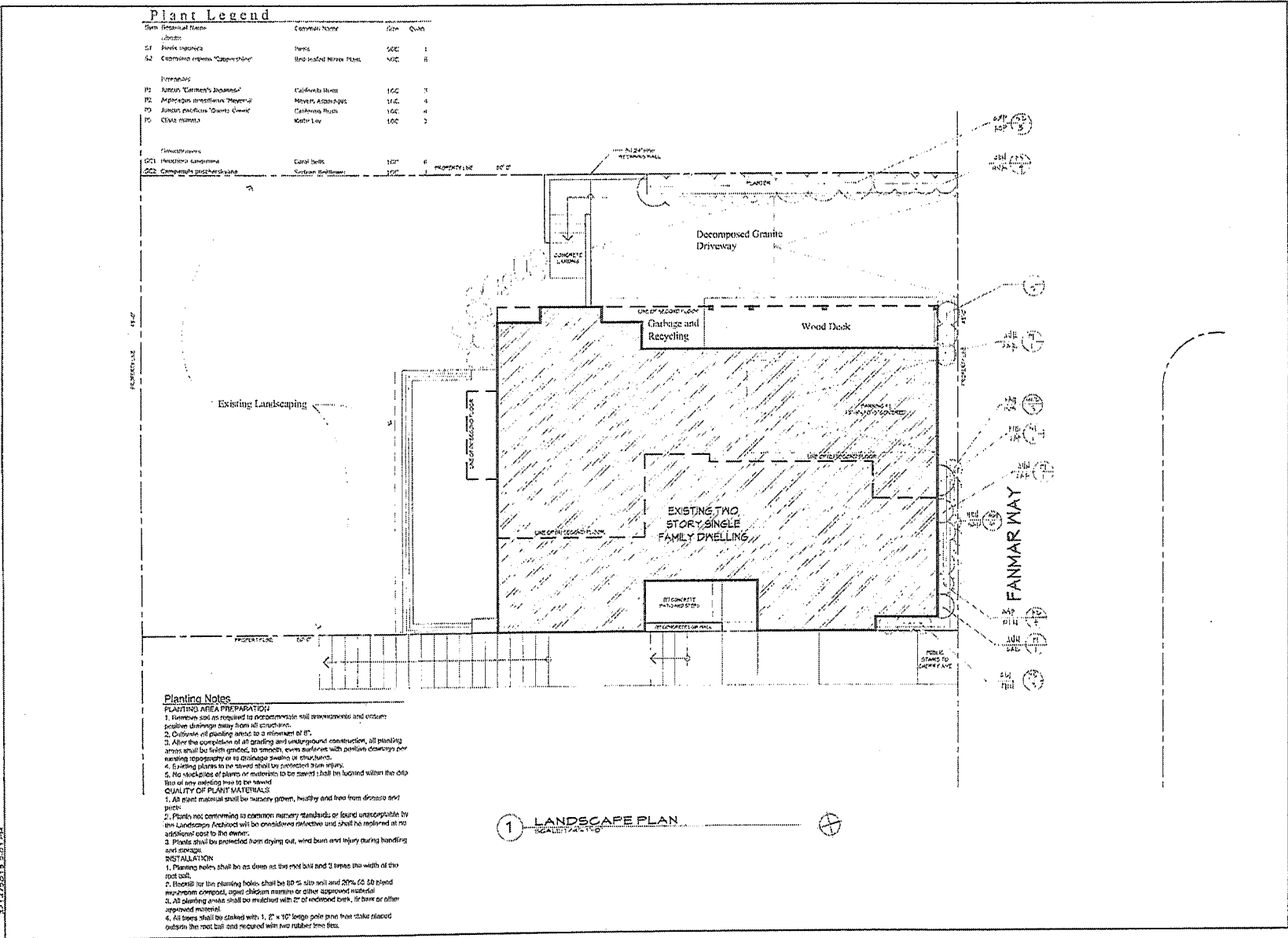


3 SOUTH ELEVATION
SCALE: 1/4" = 1'-0"



4 EAST ELEVATION
SCALE: 1/4" = 1'-0"

A6



WILK RESIDENCE
305 FANMAR WAY
CAPITOLA, CA 95010

Landscape Plan

1

Ellen Cooper
Landscape Architect
Cal. Lic. #29317
831-426-6835

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**CAPITOLA PLANNING COMMISSION
REGULAR MEETING
MINUTE EXCERPT
THURSDAY, JANUARY 16, 2014**

REGULAR MEETING OF THE CAPITOLA PLANNING COMMISSION

B. 305 Fanmar Way #13-026 APN: 035-161-14

Plan revision to a previously approved Design Permit for remodel and addition to a single-family dwelling in the R-1 (Single-Family Residence) Zoning District.

Property Owner: Peter Wilk, filed 12/6/13

Representative: Peter Wilk

Senior Planner Cattan presented the staff report and outlined the differences between proposed and as-built. She noted Mr. Wilk provided correspondence that addressed the reasons for the change in the garage door.

Chairperson Ortiz noted that the style of doors in back and trash enclosure appear different from the proposed plan.

Commissioner Routh expressed frustration about a recurring problem of homes not built to approved design and his desire to put "teeth" in the enforcement process.

Director Grunow said the City enforces its standards by denying a certificate of occupancy.

Commissioners expressed support for additional ways of alerting both the applicant and contractors to the expectations, including forms attached to building plans.

Chairperson Ortiz opened the public hearing.

Applicant Peter Wilk said he was surprised at the comments and felt he tried to be consistent about what the neighborhood desires. He did not realize the commission was interested in the level of detail of materials. He noted the neighborhood has many garage doors similar to the one he installed.

The applicant and commission discussed elements that changed from the initial approved design.

The public hearing was closed.

Commissioner Smith said the commission wants to emphasize to applicants that an exterior appearance change comes back to the Commission for review and approval.

Chairperson Ortiz said she believes the carriage-style garage door, siding and railings should be as approved. The outside of a home is a reflection on the whole community, which is why the Commission reviews it.

Commissioner Routh concurred. He felt the approved plan added character, and the result does not.

Commissioner Smith agreed that she would not have supported the design as built.

Commissioner Welch shared the frustration with changes made after approval, but would support a continuance for a new proposal.

A motion to deny the as-built changes to project application #13-026 was made by Chairperson Ortiz and seconded by Commissioner Routh.

The motion carried by the following vote: Aye: Commissioners Routh and Smith and Chairperson Ortiz. No: Commissioner Welch. Abstain: None.

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FINDINGS

- A. **The application, subject to the conditions imposed, will not secure the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**

Community Development Department Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the project. The project modifications built in the field do not conform with the design permit considerations of the Zoning Ordinance specifically the §17.63.010(F) considerations relating to architectural character and the appropriate use of materials to insure compatibility with the intent of the title. Modifications were made in the field without the approval of a design permit application or coastal development permit. Changes without a permit is a violation of the zoning ordinance, general plan, and local coastal plan.

- B. **The application will not maintain the character and integrity of the neighborhood.**

Planning Department Staff, the Architectural and Site Review Committee, and the Planning Commission have all reviewed the project. The modifications made in the field without a design permit include changes to the exterior siding materials, railing style, and garage door style. The modifications did not maintain the character of the neighborhood.

- C. **This project is statutorily exempt under Section 15270(a) of the California Environmental Quality Act**

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CONDITIONS

1. All previous conditions of approval of Permit #13-026 continue to apply.
2. Prior to certificate of occupancy, the applicant shall construct all exterior modifications deemed necessary by the City Council during the February 27, 2014. Required modifications include:
 - 1) Replace existing garage door with a roll-up carriage style garage door;
 - 2) Install a pergola above the garage supported by decorative triangular knee braces;
 - 3) Extend brick planter across entire front façade;
 - 4) Enclose the existing metal utility pole on the front elevation to appear as part of the structure. A trellis extending from the ground to the roof eave is optional.
 - 5) Remove railing on the second story west elevation and install custom geometric railing to match railings on rear;
 - 6) Install decorative rafters on side elevations under roof eaves and roof overhang area;
 - 7) Install a wood craftsman style door on the west elevation
 - 8) Install a new window on the east elevation as originally designed;
 - 9) Paint all railings to match; and
 - 10) Install stained-glass post caps onto custom geometric railings on rear.

FINDINGS

- A. The application, subject to the conditions imposed, will secure the purposes of the Zoning Ordinance, General Plan, and Local Coastal Plan.**

Community Development Staff, the Architectural and Site Review Committee, the Planning Commission and the City Council have all reviewed the project. The modifications to the project conform to the development standards of the R-1 (Single Family Residence) Zoning District as conditioned. Conditions of approval have been included to carry out the objectives of the Zoning Ordinance, General Plan and Local Coastal Plan.

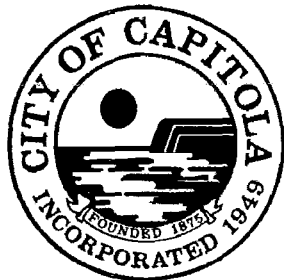
- B. The application will maintain the character and integrity of the neighborhood.**

Community Development Staff, the Architectural and Site Review Committee, the Planning Commission, and City Council have all reviewed the proposed exterior modifications to the project. The approved exterior modification as conditioned will maintain the character and integrity of the neighborhood.

- C. This project is categorically exempt under Section 15301 of the California Environmental Quality Act and is not subject to Section 753.5 of Title 14 of the California Code of Regulations.**

This project involves the remodel of an existing single-family residence in the R-1 (single family residence) Zoning District. Section 15301 of the CEQA Guidelines exempts alterations to existing single-family residences in the residential zone.

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: CITY MANAGERS DEPARTMENT

SUBJECT: ART & CULTURAL COMMISSION 2013-2014 ANNUAL REPORT

RECOMMENDED ACTION: Approve the Art & Cultural Commission's 2013/2014 Annual Report.

BACKGROUND: According to Capitola Municipal Code Section 2.56.050, each year the Art & Cultural Commission is required to offer an assessment on the Commissions' annual goals, plans and objectives from the prior year, and recommend a Art & Cultural Commission work plan for the upcoming year for Council consideration.

DISCUSSION: The Capitola Art & Cultural Commission's purpose is to advise the City Council as to the allocation of public funds for the support and encouragement of existing and new programs in the arts; acquire by purchase, gift or otherwise, works of art subject to City Council approval; initiate, sponsor or direct special programs which will enhance the cultural climate of the City; establish close liaisons with other commissions and civic organizations in order to foster public interest in the arts; and implement the Art & Cultural Master Plan.

In 2013 the Commission organized many successful events in the community to enhance the cultural and artistic environment of Capitola. Annual events included; 12 Twilight Concerts, three "Movies at the Beach" as well as six "Sunday Art at the Beach" events. The Commission remains an active participant in the children's art events at the Begonia Festival and the Art & Wine Festival.

The Commission also undertook several public art projects. The 41st Avenue Median Project (\$230,000), which began in 2010 and is by far the largest project expected to be completed this summer. In addition, the Esplanade Kiosk Project (\$15,000) was completed and installed last summer. A new Public Art Display Program in City buildings was started in February 2013 and has showcased 8 guest artists including local students from New Brighton Middle School and Soquel High School Art Classes.

For 2014 the Commission will continue to offer their annual events. Planned public art projects include an Art App which would map all of the public art in the City's collection, as well as a variety of other Capitola cultural events and possibly additional bronze sculptures within the Esplanade Park and village area. The Public Art Display Program will also continue and possibly expand to other buildings.

FISCAL IMPACT: None

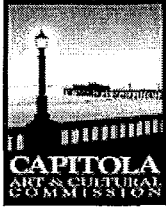
ATTACHMENT:

1. Art & Cultural Commission 2013-2014 Annual Report

Report Prepared By: Kelly Barreto, Administrative Assistant
to the Art & Cultural Commission

Reviewed and Forwarded
By City Manager:

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Capitola Art & Cultural Commission
420 Capitola Ave.
Capitola, CA 95010
831-475-7300

CAPITOLA ART & CULTURAL COMMISSION

ANNUAL REPORT 2013-2014

Background:

The Capitola Art & Cultural Commission's purpose is to advise the City Council as to the allocation of public funds for the support and encouragement of existing and new programs in the arts; acquire by purchase, gift or otherwise, works of art subject to City Council approval; initiate, sponsor or direct special programs which will enhance the cultural climate of the City; establish close liaison with other commissions and civic organizations in order to foster public interest in the arts; and implement the Art & Cultural Master Plan.

There are twelve members of the commission. Each serves a term of two years. The commission is composed of the following: One (1) City Council Member; One (1) Planning Commissioner; One (1) Artist or Arts Organization Representative Member; One (1) Arts Professional Member and Eight (8) "At-Large" Members. Appointments are made by the City Council. The commission is staffed by a ¼ time administrative assistant.

The Art & Cultural Commission meetings are on the 2nd Tuesday of the month.

Members for 2014:

Mike Termini (Chair & City Council Representative), Roy Johnson (Vice-Chair & Arts Professional), Kim Hogan (Artist), Linda Smith (Planning Commission Member) Nathan Cross (At Large Member), Dave Kraemer (At Large Member), Joyce Murphy (At Large Member), Jenny Shelton (At Large Member), James Wallace (At Large Member), Laurie Hill (At Large Member), Joan Davisson (At Large Member) & Stephanie Gelman (At Large Member).

Yearly Highlights-2013: Events & Entertainment:

Twilight Concerts:

The A& C Commission organized the 29th annual Twilight Concerts Series. This annual series offered 12 free concerts in Capitola Village on Wednesday evenings during last summer months. (This was an expanded program-adding one additional event in 2013) The concerts attract between 1,500-3,000 attendees to each of the free, family friendly events. Every concert is sponsored by a private donor in the amount of \$1,200. Bands were paid between \$1000 and \$1400 depending on the number of members. A sound engineer provides services for these events. Promotion of the concerts includes the distribution of over 10,000 postcards, as well as press releases to the local newspapers. The concerts are also advertised on the City's website and scroll.

Twilight Event Evaluation: The Commission table/t-shirt sales area has continued to be a welcome addition the event set up, offering concert goers and band members an easy way to locate the main information center and volunteers or staff.

2013 Sponsors: Paradise Beach Grille, Devcon Construction, Zelda's, Union Bank of California, Gayles Bakery & Rosticceria, Whitlow Concrete, Lanai Financial- Christine Buechting, Britannia Arms, Barry Swenson Construction, Red Tree Properties, Stockton Bridge Grille, Earthworks Paving, & Natural Foundation Center.

Planned/Considered Changes:

- Storage area for Commissions band water bottles, t-shirts, tables and lights, etc.
- Continue to increase the amount of marketing and exposure offered to sponsors

Movies at the Beach:

Organized the 9th annual Movies at the Beach event. The free Movies on the Beach occurred three times a year and regularly attracts 400-800 attendees per event. The movies are sponsored by private donors in the amount of \$1,000 each. The cost of hiring a projectionist and rental of the movies generally runs between \$650 and \$750. The movies are promoted on the postcard, as well as the City website and scroll.

- Movie Event Evaluation: The Commission maintained hosting 3 movies during the Movies at the Beach event for 2013. All movies were shown on a screen secured to the bandstand stage. The new wind screen offering a better buffer from the wind. Movies were organized by Art and Cultural Commission and funded through sponsorship by Pizza My Heart and Green Waste Recovery. A forth movie event

was organized by the Begonia Festival. These free family friendly events continue to grow in popularity. The Commission received popcorn from the Aptos Nickelodeon for event which was offered free to attendees also.

Sponsors: Green Waste Recovery, Inc. & Pizza My Heart

Planned/Considered Changes:

- Retain the same arrangements with sponsors, number of movies, and staffing from Public Works.

Sunday Art and Music at the Beach:

The Commission once again organized the Sunday Art and Music at the Beach Events. This event runs 6 Sunday's during the summer months. This event is free to attend. The Sunday Art and Music at the Beach program continues to be coordinated by Leslie Fellows. Several artists display and sell their arts. Artists pay for booth rentals, and the funds are used to pay the program coordinator which makes the event cost neutral to the City. The addition of the live music in 2010, required securing sponsors for the music costs. This music series has been well received by locals, beach goers, artist and event attendees.

Music and Art at the Beach Evaluation: The Commission sponsorship committee was able to secure one corporate sponsor to cover all band cost for the 2013 bands. The amount paid to each band \$400 during the 2013 season. This made securing sponsorship much easier. The bands continue to bring in positive reviews from beach goers, selling artist as well as buyers of the Art and Music at the Beach events.

Sponsor: The Fairfield Inn & Suites by Marriott-Capitola & Slater Construction

Planned/Considered Changes:

- Maintaining program

Community Enrichment:

- The Commission participated in the Children's Art Event for the Begonia Festival-coordinated art event for over 300 children. Offered children an opportunity to create an art piece to take home.
- Art App Project
- Writing Contest
- Polynesian themed events during Art/Beach event (Ukulele & dance performance)
- Art Exhibitions at the City of Capitola Government Buildings Program

Public Art Project & Improvements:

In 2004, the City Council approved the implementation of a Public Arts Fee. The purpose was to ensure that 2% of the cost of eligible municipal capital improvement, renovation, or restoration projects funded in whole or in part by the City of Capitola, or any private, non-residential development project with a total building permit valuation of \$250,000 or more be set aside for the acquisition of works of art to be displayed in or about public places within the City. For a private development, there is an "in lieu" option to contribute 1% of the total budget of the project to the Public Arts Program. Fees collected are placed in a restricted Public Arts fund.

The following is a list of projects funded in 2013 by the Public Art Fee:

- 41st Ave. Project (on-going)
- Kiosk

Goals for 2014:

Events & Entertainment:

- Twilight Concerts-30th annual concert series offer 12 free concerts in Capitola Village on Wednesday evenings during the summer months.
- Movies at the Beach event-9th annual event offered 3 free movies on the beach.
- Sunday Art and Music at the Beach events-6 Sunday's during the summer months several artist display and sell their arts. Offer live music during all the events. Musician costs are covered by sponsorship.

Community Enrichment:

- Children's Art Event for the Art & Wine Festival
- Children's Art Event for the Begonia Festival
- Expand the Art Exhibitions at the City of Capitola Government Buildings Program

Projects currently in progress:

- 41st Ave. Median Public Art

Future Public Art Projects considered, discussed & researched recently

- Recycling Containers/ Garbage Bins
- Film Festival/ Performing Arts Center Event
- Plein Air Project
- Park Avenue Mural
- Seawall Sculptures
- Fish Tank/ interpretive tank & Center
- Rispin Mansion garden events
- Stairs to Depot Hill
- Sculpture Near Target/ maybe something on median
- Climbable sculptures at the beach Esplanade Park
- Town clock- near town center, upper village, esplanade park
- Jetty Sculptures
- Skate Park
- Expanding/remodeling Esplanade Park Additions
- Playground w/art theme at
- Rispin garden fountain restoration

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: DEPARTMENT OF PUBLIC WORKS

SUBJECT: ESPLANADE AND STOCKTON AVENUE INTERSECTION IMPROVEMENTS
APPROVE DESIGN AND AUTHORIZE ADVERTISING FOR BIDS

RECOMMENDED ACTION: Approve the design of the Esplanade and Stockton Avenue Intersection Improvements and authorize advertising the project for construction bids.

BACKGROUND: Included in the current Capitola Improvement Program is funding for pedestrian improvements at the intersection of the Esplanade and Stockton Avenue. Bowman and Williams Engineering has prepared plans to combine two crosswalks across Stockton Avenue into a single crosswalk, construct a median island, construct a raised bulb-out, and replace old sidewalk in the area. The details of the plan can be seen on the attached plan included as Attachment 1.

DISCUSSION: The intersection of the Esplanade and Stockton Avenue is an uncontrolled intersection that currently includes two crosswalks spanning Stockton Avenue and a bulb-out made from pylons and large pots. Due to the high volume of traffic on Stockton Avenue, the width of the road, and limited lighting, crossing Stockton Avenue can be difficult at times. In addition, having two crosswalks in close proximity to each other increases the vehicle congestion resulting in more delays and anxious drivers and decreased pedestrian safety.

The proposed modifications will remove both existing crosswalks on Stockton Avenue and create a new single crosswalk. In addition, a center island median will be constructed to provide pedestrian shelter while crossing. A new streetlight will be included on the northern side of the crosswalk to augment an existing light on the southern side to help illuminate the area. Sidewalk replacements and new accessible curb ramps are included where old sidewalks exist today.

Based the current design, the estimated construction costs are \$141,000. With approval of the plans tonight the project will be advertised for bid with a bid opening in March and construction commencing in April and May.

FISCAL IMPACT: The budget for the project is \$150,000. \$10,000 of this funding was transferred to the nearby Esplanade Sidewalk Project currently under construction. Additional funding is available within the Capital Improvement Program budget from cost savings on completed projects and will be transferred once the project bids have been received.

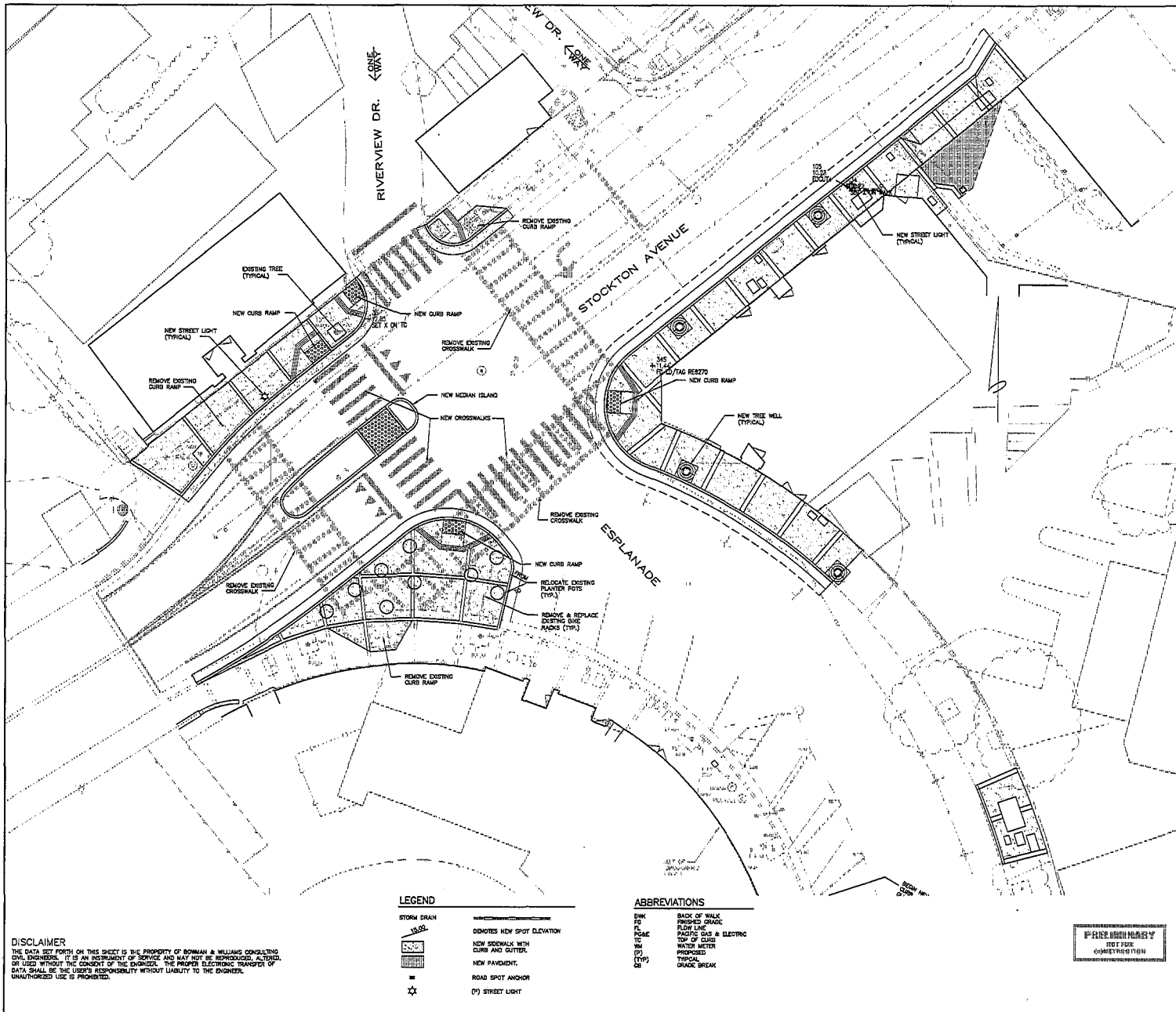
ATTACHMENTS:

1. Plan Design Sheet

Report Prepared By: Steven Jesberg
Public Works Director

**Reviewed and Forwarded
By City Manager:** 

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DISCLAIMER
 THE DATA SET FORTH ON THIS SHEET IS THE PROPERTY OF BOWMAN & WILLIAMS CONSULTING CIVIL ENGINEERS. IT IS AN INSTRUMENT OF SERVICE AND MAY NOT BE REPRODUCED, ALTERED, OR USED WITHOUT THE CONSENT OF THE ENGINEER. THE PROPER ELECTRONIC TRANSFER OF DATA SHALL BE THE USER'S RESPONSIBILITY WITHOUT LIABILITY TO THE ENGINEER. UNAUTHORIZED USE IS PROHIBITED.

LEGEND

	STORM DRAIN
	INDICATES NEW SPOT ELEVATION
	NEW SIDEWALK WITH CURB AND GUTTER
	NEW PAVEMENT
	ROAD SPOT ANCHOR
	(*) STREET LIGHT

ABBREVIATIONS

BWK	BACK OF WALK
FS	FINISHED GRADE
FL	FLOW LINE
PL	PACIFIC GAS & ELECTRIC
TS	TOP OF CURB
WM	WATER METER
PRO	PROPOSED
CP	TYPICAL GRADE BREAK

PERCE BRUN HUBERT
 CIVIL ENGINEER

APN 628-231-14		PRELIMINARY STREET IMPROVEMENT PLAN STOCKTON AVENUE AND THE ESPLANADE		SHEET 1 OF 1	
BOWMAN & WILLIAMS CONSULTING CIVIL ENGINEERS 1011 EDNA STREET SANTA CRUZ, CA 95060 (831) 456-3880		SITUATE IN THE CITY OF CARPUELA SANTA CRUZ COUNTY, CALIFORNIA		JOB NO. 23741-2	
SCALE 1" = 10'	DRAWN JFR	CHECKED ROKES SA	DATE AUGUST 13, 2013	INDOR	FILE NO. 23741-2
DESIGN JFR	DRG NAME 23741-2.DWG	FILE NO. 23741-2			

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: CITY MANAGERS OFFICE

SUBJECT: ASSEMBLY BILL 1603, OUTDOOR ENVIRONMENTAL EDUCATION

RECOMMENDED ACTION: Consider supporting Assembly Bill 1603 (Assemblymember Stone) Outdoor Environmental Education.

DISCUSSION: The Outdoor Environmental Education and Recreation Program, signed into law in 2003, required a study on the benefits of outdoor environmental education for at-risk youth and underserved demographic groups. The study found that science test scores of children who participated in outdoor environmental education activities increased by 27 percent. Outdoor environmental education provides students with memorable real-world experiences with the environment, which increases interest in science and environmental stewardship.

Although there are existing programs which support and provide environmental curriculum it is primarily for use in the classroom and does not provide teachers with lessons to be conducted outside or in the environment being studied. It also does not provide funding to participate in environmental education programs.

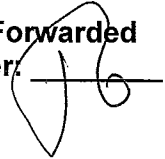
AB 1603 establishes an Outdoor Environmental Education Program under the Department of Parks and Recreation. Grants would be awarded to education programs that are operated by public entities or nonprofit organizations. The bill prioritizes organizations that work to increase the ability of underserved and at-risk populations to participate in outdoor recreation and educational activities.

FISCAL IMPACT: There are no fiscal impacts to the City.

ATTACHMENT:

1. Draft Bill
2. Draft Letter of Support

Report Prepared By: Lisa Murphy
Administrative Services Director

**Reviewed and Forwarded
By City Manager:** 

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LEGISLATIVE COUNSEL'S DIGEST

Bill No.

as introduced, Stone.

General Subject: Outdoor Environmental Education and Recreation Program.

Existing law establishes the Office of Education and the Environment in the Department of Resources Recycling and Recovery for the purpose of implementing a statewide environmental education program.

This bill would establish the Outdoor Environmental Education and Recreation Program in the Department of Parks and Recreation, for purposes of increasing the ability of underserved and at-risk populations to participate in outdoor recreation and educational experiences by awarding grants to education programs that are available to the public and are operated by public entities or nonprofit organizations. The bill would create the Outdoor Environmental Education and Recreation Fund in the State Treasury and provide that, upon appropriation by the Legislature, moneys in the fund shall be used for awarding grants pursuant to the program. The bill would authorize the Director of Parks and Recreation to accept, and require the director to deposit into



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the fund, voluntary private donations made for support of the program. The bill would express the Legislature's intent that the fund be capitalized with moneys from the General Fund and donations.

This bill would require the director to develop program components, including, but not limited to, criteria for awarding grants, and staffing and budget needs. The bill would require the California Environmental Education Interagency Network to serve as an advisor to the director in developing the program components. The bill would require the director to give priority for funding, where feasible, to outdoor environmental education programs with specified attributes. The bill would require the director, by January 1, 2016, to submit to the Legislature a report on the criteria for the awarding of grants and the availability of grant funding.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.



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An act to add Part 6 (commencing with Section 71450) to Division 34 of, and to repeal Section 71455 of, the Public Resources Code, relating to parks and recreation.



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THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. The Legislature finds and declares all of the following:

(a) The California Environmental Education Interagency Network (CEEIN) was established in 1993 as a consortium of environmental educators representing departments, boards, and commissions of the State Department of Education, the California Environmental Protection Agency, the Natural Resources Agency, and the Department of Food and Agriculture. The primary goals of CEEIN are to develop a unified response to the environmental education needs of California's educators and local governments, and to assist with statewide educational reform movements.

(b) The Legislature enacted Chapter 663 of the Statutes of 2003, which established the Outdoor Environmental Education Program and required a study on the benefits of outdoor environmental education for at-risk youth and underserved demographic groups. The study found that the science test scores of children who participated in the program were raised by 27 percent, and these children also had improved conflict resolution and problem solving skills, self-esteem, and motivation to learn. This program ended on January 1, 2006.

(c) The Legislature enacted Resolution Chapter 101 of the Statutes of 2006, which recognized the importance of local recreation and park agencies in the effort to reverse negative trends in inactivity, obesity, diabetes, and other health problems among Californians and encouraged the state to use, and partner with, local recreation and park providers to create a healthier state.

SEC. 2. Part 6 (commencing with Section 71450) is added to Division 34 of the Public Resources Code, to read:



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PART 6. OUTDOOR ENVIRONMENTAL EDUCATION AND RECREATION

71450. As used in this part, the following terms have the following meanings:

(a) "Director" means the Director of Parks and Recreation.

(b) "Fund" means the Outdoor Environmental Education and Recreation Fund established pursuant to Section 71452.

(c) "Nonprofit organization" means a private, nonprofit organization that qualifies for exempt status under Section 501(c)(3) of the United States Internal Revenue Code.

(d) "Program" means the Outdoor Environmental Education and Recreation Program established pursuant to Section 71451.

71451. There is hereby established the Outdoor Environmental Education and Recreation Program in the Department of Parks and Recreation for purposes of increasing the ability of underserved and at-risk populations to participate in outdoor recreation and educational experiences by awarding grants to education programs that are available to the public and are operated by public entities or nonprofit organizations.

71452. (a) The Outdoor Environmental Education and Recreation Fund is hereby established in the State Treasury. Moneys in the fund shall, upon appropriation by the Legislature, be used for awarding grants to qualified outdoor environmental education programs pursuant to this part.

(b) It is intended that the fund be capitalized with moneys from the General Fund and from donations accepted by the director pursuant to Section 71456.



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(c) The Controller shall transfer from the General Fund to the fund the amount appropriated from the General Fund by the Legislature for each fiscal year for the implementation of the program.

71453. The director shall do both of the following:

(a) Administer the program to ensure that priority is given to underserved populations, including both urban and rural areas and low-income communities where participation in an outdoor environmental education program has been limited.

(b) Develop the components of the program and fund, including, but not limited to, criteria for awarding grants, and staffing and budget needs.

71454. (a) The California Environmental Education Interagency Network shall serve as advisor to the director in developing the program components.

(b) In developing eligibility criteria for awarding grants, the director shall consider the long-term financial sustainability of the program.

(c) In developing the criteria for awarding grants, the director shall give priority for funding, where feasible, to outdoor environmental education programs that have the following attributes:

- (1) Serves primarily at-risk youth and underserved demographic groups.
- (2) Is a partnership between public and private entities.
- (3) Contributes to healthy lifestyles, including sound nutrition and outdoor exercise and recreation.
- (4) Maximizes the number of participants that can be served.
- (5) Commits in-kind resources to the outdoor environmental education program.



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(6) Has a curriculum that is aligned to the science content standards for California public schools adopted by the State Board of Education, fosters stewardship of the environment, and includes, when available, curriculum established pursuant to Part 4 (commencing with Section 71300).

(7) Has a curriculum that is aligned to the adopted common core academic content standards and integrates instruction in science, technology, engineering, and mathematics.

(8) Includes service learning and community outreach components for purposes of building partnerships between participants and local communities.

71455. (a) In compliance with Section 9795 of the Government Code, the director shall submit a report to the Legislature on the criteria developed for the awarding of grants pursuant to this part and the availability of grant funding. The director may also suggest in the report further legislative action to improve the implementation of this program. The report shall be submitted to the Legislature on or before January 1, 2016.

(b) This section shall remain in effect only until January 1, 2019, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2019, deletes or extends that date.

71456. The director may accept, and shall deposit into the fund, voluntary private donations made for the support of the program.

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Assemblymember Mark Stone
California State Assembly
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0029

February 27, 2014

RE: Support for AB 1603

Dear Assemblymember Stone:

I am writing on behalf of the City of Capitola to express our strong support for your Assembly Bill 1603, which will provide a funding mechanism in the California Department of Parks and Recreation to support outdoor environmental education programs.

Few funding sources now exist for outdoor environmental education even though it has been shown to enhance academic achievement, critical thinking and lifetime environmental stewardship among students. Studies have found that outdoor environmental education has a profound beneficial impact, particularly on lower income youth.

In 2012, San Jose State University Master's candidate Lauren Hanneman studied the long-term effect of O'Neill Sea Odyssey's free, ocean-going science program on students, 75% of students who participated in the program 5-7 years previously retained environmental knowledge of non-point source pollution based on the program's ecology curriculum.

In 2005, a study commissioned by the California Department of Education showed that low-income students who attended outdoor school significantly raised their science scores by 27 percent, as measured by a pre- and post-survey administered immediately upon their return to school. It also showed that low income students who've attended outdoor programs had a significant gain in "concern for conservation." The research also found an increase in the "attitude towards science" category. Children who attended outdoor education programs showed an increase in five areas: self-esteem, leadership, relationship with teacher(s), cooperation, and conflict resolution. The study, conducted by the American Institutes for Research, was called "Effects of Outdoor Education Programs for Children in California."

Thank you very much for your efforts to pass this important legislation.

Sincerely,

Sam Storey, Mayor
City of Capitola

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: APPLICATION FOR A SUSTAINABLE COMMUNITIES PLANNING GRANT

RECOMMENDED ACTION: Adopt the attached Resolution authorizing staff to submit an application for a Proposition 84 Sustainable Communities Planning Grant for Climate Action Plan emissions modeling and a detailed Implementation Appendix, and direct staff regarding the scope of the application

BACKGROUND: State voters adopted Proposition 84 in 2006, appropriating \$90 million for planning grants and incentives to local jurisdictions and regional agencies for sustainability objectives. Capitola received a \$100,000 Round 1 Proposition 84 Grant in 2010 to fund sustainability aspects of the General Plan Update. The City has met all grant obligations and the grant is about to be closed.

The Strategic Growth Council has issued a Round 3 Request for Proposals. This is the last round of the current funding appropriation, with \$16 million available. Grant requests must be between \$50,000 and \$500,000. A minimum ten percent match is required.

DISCUSSION: The proposed grant application would provide necessary resources to complete the City's Climate Action Plan (CAP). The CAP will be the City's focused blueprint for sustainability in one document, including water conservation, energy conservation, and sustainable transportation and land use planning. Development of the CAP is part of the current General Plan consultant budget. However, necessary greenhouse gas (GHG) emissions modeling was not included in the consultant contract, since in 2010 the Association of Monterey Bay Area Governments (AMBAG) planned to provide emissions modeling for all its member jurisdictions. The AMBAG modeling was not as extensive as originally envisioned, and in the interim GHG emission modeling has greatly improved. Additionally, Senate Bill 226 has since been adopted which enables streamlined environmental review for jurisdictions with qualified CAPs which include enhanced emissions modeling. This provision would allow many projects to be processed under a California Environmental Quality Act (CEQA) exemption in lieu of completing a Mitigated Negative Declaration or Environmental Impact Report.

The grant would also fund a detailed CAP Implementation Appendix and public outreach process which was not included in the current CAP consultant contract. The CAP Implementation Appendix would include a cost-benefit analysis of various emission reduction measures and would establish priorities to ensure efficient allocation of limited City resources. The grant application would also include an allowance for nexus studies should the need arise to prepare implementation funding strategies and alternatives. Development of the CAP and its Implementation Appendix would involve community and stakeholder outreach and deliberations before the Commission on the Environment, Planning Commission, and City Council.

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AGENDA STAFF REPORT FEBRUARY 27, 2014
APPLICATION FOR A SUSTAINABLE COMMUNITIES PLANNING GRANT

It is anticipated a \$90,000 grant, coupled with a mandatory 10% City match, would fund the additional emissions modeling and development of an Implementation Appendix. If the City Council authorizes submission of the grant, staff will develop a more refined cost estimate prior to submitting the application. At a minimum, staff recommends seeking funding for the CAP and its Implementation Appendix.

In addition, the draft General Plan Update also includes action items to develop residential and commercial design guidelines which could qualify for additional Proposition 84 grant funding. Although development of new and updated design guidelines is not an immediate priority for the Community Development Department, it is anticipated that staff would have the capacity to undertake the work within the three-year timeline allowed by the grant.

Design guidelines could provide guidance and incentives for sustainable development practices, such as optimizing site design for solar access, minimizing non-renewable energy consumption, using environmentally sustainable products, conserving water, enhancing indoor environmental quality, and optimizing ongoing operational and maintenance practices for residents and businesses. It is envisioned the new design guidelines would serve the City for the next 20-30 years. Should the Council choose to pursue additional grant monies to develop design guidelines, staff would recommend applying for approximately \$120,000 of additional funds to pay for public outreach, consultant support, and City staff time.

The attached draft resolution authorizes the Community Development Director to execute, in the name of the City, the application, the Standard Agreement and all other documents required by the Strategic Growth Council for participation in the grant program if the City is successful in obtaining the grant.

FISCAL IMPACT: This grant application for CAP modeling and an Implementation Appendix, if successful, would add approximately \$90,000 in state grant funds to the City budget. The required minimum local match of \$9,000 is available as part of the City's General Plan Update fund and Community Development Department general operating funds. Should the Council direct staff to also pursue funding for development of design guidelines, approximately \$210,000 would be added to the City budget with a required match of \$21,000, which is also available in of the City's General Plan Update fund and Community Development Department general operating budget.

Report Prepared By: Carolyn Flynn
Housing & Grants Coordinator

**Reviewed and Forwarded
By City Manager:** 

RESOLUTION NO. ____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM UNDER THE SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND COASTAL PROTECTION BOND ACT OF 2006 (PROPOSITION 84)

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the Strategic Growth Council require a Resolution certifying the approval of application(s) by the Applicants governing board before submission of said application(s) to the State; and

WHEREAS, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Capitola:

1. Approves the filing of an application for the Climate Action Plan Greenhouse Gas Emissions Modeling and Implementation Appendix, in order to become a sustainable community;
2. Certifies that applicant understands the assurances and certification in the application, and
3. Certifies that applicant or title holder will have sufficient funds to develop the Proposal or will secure the resources to do so, and
4. Certifies that the Proposal will comply with any applicable laws and regulations.
5. Appoints the City Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 27th day of February 2014, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Sam Storey, Mayor

ATTEST:

_____, CMC
Susan Sneddon, City Clerk

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: POLICE DEPARTMENT

SUBJECT: ORDINANCE AMENDING SECTIONS 8.38.030 AND 8.38.112 OF THE CAPITOLA MUNICIPAL CODE PERTAINING TO SMOKING [1ST READING]

RECOMMENDED ACTION: Introduce an Ordinance amending Sections 8.38.030 and 8.38.112(B) pertaining to Smoking Regulations.

BACKGROUND: At its February 28, 2013 meeting, the City Council passed Ordinance No. 980 that amended Section 8.38 of the Capitola Municipal Code pertaining to Smoking Regulations. During its February 13, 2014 meeting, it was brought to staff's attention that Section 8.38.112(B) did not include "public libraries" in its distance requirements that pertains to regulating the sale of tobacco products.

Section 8.38.112(B) prohibits the sale of tobacco products within 1,000 feet of a school parcel. In reviewing this section of the Ordinance, "public libraries" was inadvertently absent from this most recent amendment.

DISCUSSION: By accepting staff's recommendation, it would now include the definition of libraries in Section 8.38.030 and prohibit the sale of tobacco products from a location within 1,000 feet of a school and/or a public library. The amendment to Section 8.38.112(B) shall not apply to the following:

- (1) A Business selling tobacco products that was in operation lawfully on the date immediately prior to this chapter becoming effective; and
- (2) Any lawfully operating Business that sells tobacco products that would otherwise become ineligible to receive or renew a tobacco retailer permit due to the creation or relocation of a school.

FISCAL IMPACT: None

ATTACHMENTS:

1. Proposed Ordinance

Report Prepared By: Rudy Escalante
Chief of Police

**Reviewed and Forwarded
By City Manager**

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ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
AMENDING CHAPTER 8.38 AND ADDING THE DEFINITION OF "PUBLIC LIBRARIES" TO
SUBSECTION 8.38.030, AND INCLUDING "PUBLIC LIBRARIES" TO SUBSECTION
8.38.112, SUB-SECTION B TO TITLE 8 OF THE CAPITOLA MUNICIPAL CODE
PERTAINING TO SMOKING REGULATIONS**

BE IT ORDAINED BY THE CITY OF CAPITOLA OF THE CITY OF CAPITOLA AS
FOLLOWS:

"Chapter 8.38"

SMOKING REGULATIONS

Section 1. 8.38.030 is hereby amended to read as follows:

8.38.030 Definitions

The following words and phrases, whenever used in this chapter, shall be construed as defined in this section:

"Business" means any sole proprietorship, partnership, joint venture, corporation or other business entity formed for profit-making purposes, including retail establishments where goods or services are sold as well as professional corporations and other entities where legal, medical, dental, engineering, architectural or other professional services are delivered.

"City health officer" means the director of the county health department or designee serving as the city's health officer.

"Employee" means any person who is employed by any employer in consideration for direct or indirect monetary wages or profit, and any person who volunteers his or her services to a nonprofit entity.

"Employer" means any person, partnership, corporation, public agency or nonprofit entity, which employs the services of one or more individual persons.

"Enclosed area," for purposes of Section 8.38.050, which prohibits smoking in enclosed public places and Section 8.38.030 which defines means an area substantially surrounded by a combination of walls, windows, doors, partitions or other architectural feature which significantly prevent smoke from escaping into the open air.

"Place of employment" means any enclosed area under the control of a public or private employer which employees normally frequent during the course of employment, including, but not limited to, work areas, employee lounges and restrooms, conference rooms and classrooms, employee cafeterias and hallways. A private residence is not a place of employment unless it is used as a child care, health care, board and care, or community foster care facility.

"Public Libraries" means any public library maintained and operated within the City of Capitola.

"Public place" means any area to which the public is invited or in which the public is permitted, including, but not limited to, banks, educational facilities, places of employment, health facilities, laundromats, public transportation facilities, reception areas, restaurants, retail food production and marketing establishments, retail service establishments, retail stores, theaters and waiting rooms. A private residence is not a public place.

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ORDINANCE NO. _____

“Reasonable Distance” means a distance that ensures that occupants of an area in which smoking is prohibited are not exposed to secondhand smoke created by smokers outside the area. This distance shall be a minimum of twenty (20) feet.

“Restaurant” means any coffee shop, cafeteria, sandwich stand, private or public school cafeteria, Outdoor Dining Areas, and any other eating establishment which gives or offers for sale food to the public, guests or employees; any kitchen in which food is prepared on the premises for serving elsewhere, including catering facilities. The term “restaurant” shall not include a cocktail lounge or tavern if said cocktail lounge or tavern is a “stand alone bar” as defined in this section.

“Retail tobacco store” means a retail store where the majority of its sales are from tobacco products and smoking accessories and in which the sale of other products is merely incidental.

“Right-of-way” means any portion of the street, sidewalk or adjacent public property, over which people and goods have the right to pass or travel.

“Schools” means any public or private pre-school, elementary, middle, junior high or high school within the City of Capitola.

“Service line” means any indoor or outdoor line at which one or more persons are waiting for or receiving service of any kind, whether or not such service involves the exchange of money.

“Smoking” means inhaling, exhaling, burning or carrying any lighted cigar, cigarette, weed, plant or other combustible substance in any manner or in any form.

“Sports arena” means auditoriums where sporting events are conducted from time to time; gymnasiums, health spas; indoor or outdoor swimming pools, skating rinks; bowling hallways; and other similar places where members of the general public assemble either to engage in physical exercise, participate in athletic competition, or witness sporting events.

“Stand alone bar” means an area in which: (1) the serving of alcoholic beverages for consumption by patrons on the premises is its primary purpose; (2) persons under the age of twenty-one are not permitted on the premises; and (3) serves no food but snack-type foods. A “stand alone bar” for the purpose of this chapter does not include any bar which is structurally part of a building also hosting other business operations, unless it is physically separate from other uses in the same building and has a separate ventilating system ventilating directly to the outside of the building. “Physically separate” means separated (except for doors and windows left closed during business hours) by durable, smoke impervious materials from other areas (except open air areas) of the same structure.

“Nonprofit entity” means any corporation, unincorporated association or other entity created for charitable, philanthropic, educational, charter building, political, social or other similar purposes, the net proceeds from the operations of which are committed to the promotion of the objects or purposes of the organization and not to private financial gain. A public agency is not a nonprofit entity within the meaning of this subsection.

Section 2. 8.38.112 is hereby added to read as follows:

8.38.112 Regulating the Sale of Tobacco Products

- A. No Business shall sell, offer to sell or permit to be sold any Tobacco Product to an individual without requesting and examining identification establishing the purchaser’s age as eighteen years or greater unless the seller has some other clear and convincing basis for knowing the buyer’s age.

ORDINANCE NO. _____

B. No Business shall be permitted to sell tobacco products from a location within 1,000 feet of a school and/or a public library as measured by the shortest distance traveled from any entrance of the proposed location for tobacco retailing to the parcel boundary of the school, provided, however, that the prohibition contained in this subsection shall not apply to the following:

- (1) A Business selling tobacco products that was in operation lawfully on the date immediately prior to this chapter becoming effective; and
- (2) Any lawfully operating Business that sells tobacco products that would otherwise become ineligible to receive or renew a tobacco retailer permit due to the creation or relocation of a school.

Section 3. This Ordinance shall be in force and take effect thirty (30) days after final adoption.

This Ordinance was introduced on the 27th day of February, 2014, and was passed and adopted by the City Council of the City of Capitola on the _____ day of _____, by the following vote:

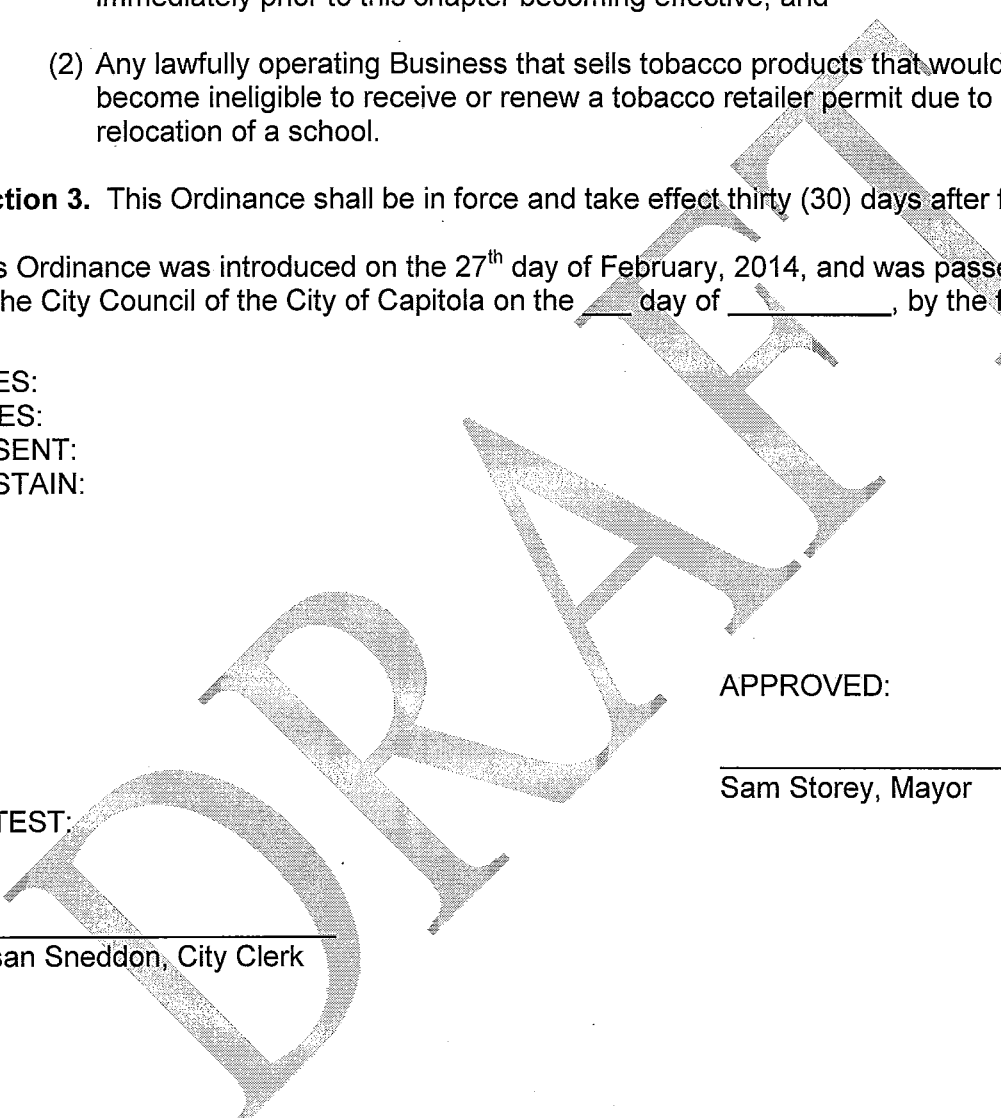
AYES:
 NOES:
 ABSENT:
 ABSTAIN:

ATTEST:

 Susan Sneddon, City Clerk

APPROVED:

 Sam Storey, Mayor



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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 27, 2014

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: 2014 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

RECOMMENDED ACTION: Hold a public hearing and receive public comment and suggestions for the 2014 Community Development Block Grant Program, and direct staff to prepare an application for funding for the City's Rehabilitation and Mortgage Assistance Programs.

BACKGROUND: The California Department of Housing and Community Development (HCD) recently announced the availability of approximately \$28,540,278 for the Program Year 2014-2015 Community Development Block Grant (CDBG) funds. These funds are allocated to HCD from the Department of Housing and Urban Development (HUD).

As of the 2012 program year, HCD made significant changes in the way they operate the CDBG Program. As a means of streamlining the program and consolidating various tasks for HCD and local jurisdictions, the Department now issues one annual Notice of Funding Availability (NOFA), with all CDBG allocations/activities in one document. This means the application and funding cycle takes place once per year for all CDBG allocations and activities, with the exception of the Economic Development Over-the-Counter (OTC) Allocation, which continues to be open on an ongoing basis.

DISCUSSION: The current 2014 Notice of Funding Availability (NOFA) includes all CDBG funding programs, all of which are summarized in this staff report. However, Capitola would not score well on applications for Public Improvements, Public Facility, Public Services and Planning & Technical Assistance, because these programs are currently geared towards cities with 51% or more residents earning under 80% of median income. Capitola is 44% low/moderate income. Categories where the City is eligible and could score well are Housing, Economic Development and Over-the-Counter activities.

Funding Limits

The 2014 NOFA allows for eligible jurisdictions to apply for up a maximum of three activities with total funding not to exceed \$2 million. These grants last for 36 months, funding three program years. A list of all activities in the NOFA are included as Attachment 2.

Possible Projects

Staff has reviewed the possible projects, scoring impacts, and program changes introduced under the new NOFA Process and recommends the best use of these grant funds would be to apply for three-year funding to re-establish the City's Housing Rehabilitation and First Time Homebuyer/Mortgage Assistance Programs. The programs were de-funded in 2011 with the elimination of Redevelopment Agencies. This grant would make it possible to offer those programs with a solid funding base, as a "Housing Combination Program: Homeownership

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AGENDA STAFF REPORT FEBRUARY 27, 2014
2014 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Assistance (HA) and Housing Rehabilitation (HR).” This CDBG activity allows the flexibility to transfer funds between home rehabilitation and homebuyer assistance, based on demand and need. According to the NOFA, the City could apply for up to \$1 million for a three-year program.

Application Process

Applications are due April 11, 2014. In order to submit an eligible application, the Council must hold two public hearings to discuss the potential application(s) and allow for public input. This hearing serves as the first public hearing and will allow the public to comment on what types of eligible activities the City should apply for. The second public hearing will be held on March 27, 2014 to discuss and approve the application prior to submittal to the State. It is anticipated that the grant awards will be announced in July 2014. Carolyn Flynn, who manages the City's CDBG Program, will coordinate the application process, with assistance from the Adams Ashby Group.

Staff will return with revised CDBG Rehabilitation and Mortgage Assistance Program Guidelines in March 2014. In order to prepare the application, staff will review historic loan activity and projected need, to identify an appropriate grant amount for the application.

FISCAL IMPACT: Consultant fees to prepare this application total \$5,000 (Carolyn Flynn \$1,500 and Adams Ashby Group \$3,500). This will be funded through the City's Community Development Professional Assistance budget. There is no local match required for this application. If awarded, the grant would add up to \$1 million to the City's CDBG program account.

ATTACHMENTS:

1. Notice of Public Hearing for Possible State CDBG Application
2. List of NOFA Activities

Report Prepared By: Carolyn Flynn
Housing & Grants Coordinator

**Reviewed and Forwarded
By City Manager:** 

NOTICE OF PUBLIC HEARING FOR POSSIBLE STATE CDBG APPLICATION

NOTICE IS HEREBY GIVEN that the City of Capitola will conduct a public hearing on February 27, 2014, after 7:00 pm at Capitola City Hall, 420 Capitola Avenue, Capitola, CA 95010 in order to discuss possible applications for funding under the Fiscal Year 2014/2015 State Community Development Block Grant (CDBG) Program and to solicit citizen input on possible activities to be included in these applications..

The Community Development and Economic Development Allocations of the State CDBG program will publish a combined Notice of Funding Availability (NOFA's) each program year. Eligible cities and counties may submit applications for CDBG funds under the NOFA. It is estimated that up to \$2,000,000 will be available in total. The Economic Development "Over the Counter" (OTC) Allocation requires a separate application with a maximum limit of \$3,000,000 per year. The NOFA also includes the Native American and Colonia's Allocations. The Native American Allocation is only for areas with high concentrations of low-income Native American residents, who are not part for a federally recognized Native American Indian tribe or Rancheria. The Colonia's funding is only for designated communities with 150 miles of the Mexican American border.

Eligible activities under the above allocations in the NOFA consist of: Homeownership Assistance and Housing Rehabilitation Programs; Public Facility and Public Improvement Projects (Including Public Improvements in Support of New Housing Construction); Public Service Programs, Planning Studies, Economic Development Business Assistance and Microenterprise Activities. Eligible activities paid for with State CDBG funds must meet one or more of the three national objectives listed in CDBG federal statues as follows: Benefit to low income households or persons; elimination of slums and blight; or meeting urgent community development need.

The City of Capitola anticipates submitting an application under this NOFA.

The purpose of this public hearing will be to give citizens an opportunity to make their comments known regarding what types of eligible activities the City of Capitola should apply for under the State CDBG program. A separate public hearing will be held to discuss and approve the application prior to submittal to the State.

If you require special accommodations to participate in the public hearing, please contact the City Clerk's office at (831) 475-7300.

If you are unable to attend the public hearing, you may direct written comments to the Rich Grunow, Community Development Director, City of Capitola, 420 Capitola Avenue, Capitola, CA 95010, or call at (831) 475-7300. In addition, information is available for review at the above address between the hours of 8:00 am-12:00pm and 1:00 to 5:00 pm Monday through Friday.

The City promotes fair housing and makes all programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

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NOFA ACTIVITIES AND MAXIMUM FUNDING AMOUNTS

Housing – maximum of \$1,000,000 encompassing any two categories listed below:

- 1) Housing Rehabilitation (HR) or Homeownership Assistance (HA) Programs for sites with four or less units – maximum of \$600,000 for one program, \$1,000,000 for a program that is a combination of HR and HA;
- 2) Housing Rehabilitation for Multi-family (five or more units) sites – maximum of \$1,000,000;
- 3) Housing Acquisition Projects for Multi-family sites – maximum of \$600,000;

(Examples—acquisition of existing rental housing where the majority of units are occupied by low or moderate income residents, acquisition of vacant land as part of an affordable housing development project).

Enterprise Fund - Business Assistance (BA) and Microenterprise Assistance (ME) – maximum of \$300,000 for one, \$500,000 for two programs.

(BA examples – financing of working capital, furniture, equipment, property repairs/improvements).

(ME examples – business training, technical assistance, working capital, furniture & repairs, child care/transportation costs to assist workers attend trainings).

Public Improvements- located in & serve a residential area – maximum of \$1,500,000.

(Examples—water and sewer facilities, flood and drainage facilities, street improvements, utilities).

Public Facility – maximum of \$1,500,000.

(Examples – acquisition, rehabilitation or new construction of buildings used for public purposes such as training, health services, education, recreation, nutrition, shelter, day care, temporary housing and fire protection).

Public Service – maximum of \$500,000.

(Examples – child care, health care, recreation programs, fair housing counseling, drug and alcohol abuse counseling and testing, homeless services, senior services, and nutrition services benefitting low and moderate income persons).

Planning and Technical Assistance – maximum of \$100,000 for up to two studies.

(Studies, analysis, data gathering, preparation of plans and identification of action that will implement plans. Grant writing is not an eligible use).

Economic Development Over-the-Counter – maximum of \$3 million (Not included in the \$2 million annual funding limit. Applications are accepted all year round).

(Examples – financing to a single business or a large number of assisted businesses served by a common infrastructure, to provide offsite public improvements, working capital, furniture, equipment, property repairs/improvements).

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